



HEALTH, BUILDING & TOWN PLANNING

COMMITTEE MEETING

18 MARCH 2023

AGENDA

Dear Health, Building & Town Planning Committee Member,

The next Health, Building & Town Planning Meeting of the Shire of Meekatharra will be held on Saturday 18 March 2023 in the Council Chambers, Main Street Meekatharra commencing at 8.30am.

A handwritten signature in black ink, appearing to read 'Kelvin Matthews', with a horizontal line extending to the right.

Kelvin Matthews
Chief Executive Officer
13 March 2023

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Staff

Apologies

Approved Leave of Absence

3. APPLICATIONS FOR LEAVE OF ABSENCE

Committee Resolution:

Moved:

Seconded:

That Cr _____ be granted Leave of Absence for the 22 April 2023 Health Building & Town Planning Meeting.

CARRIED / LOST

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved:

Seconded:

That the minutes from the Health, Building & Town Planning Meeting held on 18 March 2023 be confirmed.

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT FEBRUARY 2023

**Prepared by Shire of East Pilbara
On Date 7 March 2023**

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2023. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received however verbal advice for a Demolition Permit has been provided to the Shire of Meekatharra and attempts made to contact the applicant. Messages were left for the applicant but no response has been received.

Queries in regard to a Mine Camp at Kumarina Roadhouse were answered by a few phone calls to the applicant. Verbal advice was also provided to the Shire of Meekatharra in regard to what Permits would be required.

Planning

On 8th February 2023, planning information and advice was provided over the phone regarding a possible subdivision at 31 McCleary Street, Meekatharra.

During February, planning advice was provided regarding the proposal to demolish the heritage listed convent building at Lot 184 (68) Darlot Street, Meekatharra.

Environmental Health

The transfer of food business registration for the Royal Mail Hotel was assessed in February and a food business registration certificate issued to the new proprietors by the Shire of Meekatharra. A small low risk wastewater overflow (5 to 10L) at Yulga Jinna Aboriginal Community was reported to the Shire of Meekatharra as part of the overflow and notification protocol and requirements of the Department of Health. The Shire had some oversight of the overflow and

remediation process which was completed by the sewerage provider shortly after receiving the notification.

Advice was provided to a few enquiries such as;

- the approval process for a swimming pool at Karlawinda Gold Project;
- disposal of a heat pump hot water service at the Meekatharra Refuse Disposal site;
- ongoing wastewater disposal system query for the Murchison Technology Project south of Meekatharra; and
- potential health requirements for a mobile construction camp to be located at Kumarina Roadhouse;

On the mobile construction camp at Kumarina an application for wastewater disposal was received by the Shire of Meekatharra at the beginning of March which is currently in the assessment process.

Officers Recommendation / Committee Resolution:

Moved:

Seconded:

That the Building, Planning and Environmental Health Officer's report be accepted.

CARRIED / LOST

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT FEBRUARY 2023

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Entry Statements

Meekatharra District High School have created aboriginal artwork (see attachment 1) which has been forwarded to the design firm to incorporate into the overall entry statement. Design will be presented to Council for consideration and approval once received.

2. Local Planning Scheme & Strategy

Department assessing documents.

3. Lions Park

Design/Tender: Detailed/technical design by landscape architects 95% complete.

Funding: Westgold Resources committed to \$20k sponsorship (subject to sufficient other funding being received). Grant application for \$15k for Arts U15k grant in progress pending quotes from artists.

4. Swimming Pool Basin + Toddler Pool Works

Tender responses presented to this Ordinary Council Meeting for decision.

5. Median Strip

Mural Design: Artist has amended design based on feedback received from Council, RAC (funding body) and surface treatment companies. See attachment 1.

Funding: Reporting requirements and plans for RAC in progress.

Main Roads Approval: Has been received. No response received yet from Main Roads for any increased pedestrian safety strategies that may be applicable for the median strip – to be followed up.

Concrete: Further conversations held with concreter, project supervisor and traffic management to discuss works.

Surface Treatment: Two different surface applications are possible: StreetBond and coloured cement. See Attachment 2.

Interpretive Signage: Looking into getting signs matching style/make of existing trail signage around town as per Committee's suggestion from February HBTP meeting.

Bike Racks: Looking into e-scooter racks as per Committee's suggestion from February HBTP meeting.

6. Lloyd's Signage

Great Northern Highway signage design to be amended in accordance with Main Roads suggestions.

Main Roads have assessed the application for the signage on Great Northern Highway advertising the Lloyds building and have requested further information and have suggested some changes be made (e.g. replacing wording with symbols).

7. Pool BBQ

Electric BBQ has been ordered.

Concrete pad needs levelling. Project Officer has been liaising with concreter (concreter currently engaged with other projects).

- **OTHER MATTERS**

1. **Events Update**

Events held since last council meeting:

- 17 February 2023 – Welcome to Meeka – reasonable turnout. Newly created page on website for new residents was well received.

Planning undertaken for upcoming events:

- 11th + 14th March 2023 – Cemeteries Heritage Community Consultations

2. **Tourism Update**

- Murchison Georegion
 - a. Signage footings are at depot. Signage to be installed within 8 weeks pending contractor availability.
- Visitor Centre
 - a. Community Resource Centre have moved to Lloyds with fitout and establishment of new space underway. Old CRC building now vacant.
- Storytowns
 - a. Meekatharra Podcast (part of a regional podcast audio trail) now live and available via app store. Newspaper article published by Mid West Times and West Australian.
 - b. Regional Development Australia - Mid West Gascoyne (RDAMWG) have offered to coordinate and sponsor a marketing campaign from June to September to increase this project's economic, social and cultural return potential.

Svenja Clare

Community Development & Services Manager

09/03/2023

Officers Recommendation / Committee Resolution:

Moved:

Seconded:

That the Community Development & Services Manager's report be accepted.

CARRIED / LOST

CLIENT: Shire of Meekatharra
 PROJECT: Median Strip
 Streetbond Murals and Stencil paving
 ADDRESS: Meekatharra Main Median Strip
 Great Nathen Hwy



9/03/2023

Quote #: Q002869

ITEM	DESCRIPTION	PRICE
1	Streetbond Murals and Stencil paving	
1.1	Preliminaries and Mobilisations (including meals and accommodation)	\$ 19,572.00
1.2	Supply and install 6 x StreetBond Murals to existing concrete pavement. Approx. total 42m2 (7m2 each) Allowance for Stencil manufacture included.	\$ 33,864.00
1.3	Supply and install StreetBond Stencil paving to existing concrete pavement in 6 x islands. Approx. total 324m2	\$ 48,178.00
1.4	Traffic management, TMP, MRWA / Shire approvals	\$ 27,184.80
SUB TOTAL		\$ 128,798.80
GST		\$ 12,879.88
TOTAL		\$ 141,678.68

Exclusions:

No allowance made for Survey, Setout, As-Constructed drawings, Service location or Temporary fencing.
 No allowance made for After hours works.
 Works to be completed during week days from 7am to 5pm.
 Shire of Meerkatharra to provide DWG format drawing for Stencil manufacturing.

PLEASE NOTE OUR CONTRACT CLARIFICATIONS. SHOULD YOU CHOOSE TO ACCEPT THIS QUOTE YOU CHOOSE TO ACCEPT THESE CONTRACT CLARIFICATIONS. THESE CONTRACT CLARIFICATIONS SUPERCEDE ANY PREVIOUS TERMS AGREED

Contract Clarifications

1. Payment terms 30 Days from Date of Invoice.
2. Billing for materials once on site.
3. Excludes bank guarantees or retentions.
4. Excludes liquidated damages.
5. Excludes consequential loss.
6. The Supplier warrants that on payment for each of the goods and equipment, those goods and equipment shall be free of any security interest under the Personal Property Securities Act 2009 ('the Act') and that an unencumbered title in such goods and equipment shall thereupon pass to the Purchaser. Pending payment by the Purchaser to the Supplier of the full amount owing for the goods and equipment, the Purchaser may register under the Act a Retention of Title Security Interest in the goods and equipment, including a Purchase Money Security Interest to secure the amount payable by the Purchaser's client.
7. Retention of Title for Onsite Items: The Subcontractor shall, for securing payment for such items, retain title to all plant, equipment and materials delivered to site pursuant to the Subcontract pending payment in full by the Builder of the value of each such items as claimed by the Subcontractor.
8. Any additional works requested by the Client or proposed by WCFM will be treated as a variation to the original Contract. Works will not commence until Purchase order has been issued for all proposed variation works.
9. WCFM will be entitled to an extension of time for all delays caused by others including the Client and any other subcontractors, which are beyond reasonable control of WCFM.
10. The Client is liable for any and indemnifies WCFM for any delay and losses caused by any default or omission of the customer or its agents.
11. Price valid for 30 days

Should our quotation be successful, our quality system requires a confirmation order, or letter of intent indicating our scope of works and pricing structure before we can begin to schedule this work or pre-order items with long lead times. Your co-operation in this regard will assist us to meet your construction schedule.

Thank you for the opportunity to provide this Proposal.

Should you have any queries or require further information, please contact our office on 08 6230 6203

69 Windsor Road

Wangara WA 6065

Telephone: 08 6230 2603

Mobile: 0406 706 849

[Email: info@westcoastfm.com.au](mailto:info@westcoastfm.com.au)

WEST COAST FACILITY MAINTENANCE

WEST COAST SURFACE SOLUTIONS

www.westcoastfm.com.au

ABN 49 164 030 639



QUOTE

Shire Of Meekatharra

Date
16 Feb 2023

Wespray On Paving
PO BOX 651
WANNEROO WA 6946
0418 429 499

Expiry
17 Apr 2023

Quote Number
QU-0207

Reference
Sonja Clare

ABN
36 146 085 047

Description	Quantity	Unit Price	GST	Amount AUD
Median islands in the Town Centre. Wespray to mobilise Sunday 7th May through to Saturday 13th May 2023 if all permits are accepted.				
Shire to have the concrete poured with a smooth trowelled finish a minimum of 1 week prior to Wespray applying stencils. Estimated time of completion of the concrete noted as 21st April 2023.				
Mobilisation of Wespray crews (5-6 people , 2x vehicles) to Meekatharra and Demobilisation of crews back to Perth including accommodation and meals for the week of Sunday May 7th to Saturday May 13th.	1.00	6,650.00	10%	6,650.00
Faux Pave Stencil Works. Mask / protect kerbs, street signs etc and prime the concrete median. Apply a 45° Herringbone stencil faux pave effect in the two tone Almondbury effect with a contrasting Sentosa Red header course to both sides. As per photo sent and received 14.02.2023 C.O.SW Main Roads Northlink project. Application to be a textured slip reducing finish. Apply the clear UV stable sealer coat. Medians approx 1450mm wide totalling 325m2	324.00	27.90	10%	9,039.60
Murals. Manufacture of 28 individual stencils including design and artwork to help apply the effects and details to 3 different murals 1450mm x 4830mm .	28.00	118.00	10%	3,304.00
Application of the 3 murals Pastoral , Indigenous, Mining, doubled up to create 6 individual murals with all colourings and protected by a UV stable sealer . Locations provided by the Shire Of Meekatharra on plans received.	6.00	850.00	10%	5,100.00

Wespray uses the On-Crete cement resurfacing system.
Wespray will select the closest colours available including blending colours to achieve the desired mural effect.

Description	Quantity	Unit Price	GST	Amount AUD
Utilising the CCS colour range having the most vibrant range of coloured oxides like Byron Blue and Safety yellow amongst others. ** Please note that the cement based resurfacing systems are limited to the manufacturers colour oxide ranges and differ from a standard paint based colour.				
Traffic Management with TMP's and Main Roads Approval Permits. *** Please note these costs are estimates provided by StatewideTraffic WA and Carringtons Planning Services and may vary if extra equipment is required .*** Traffic Management plans for low impact works \$1110 plus gst Mobilisation of Two crew from Depot to Meekatharra Sun 7th May \$1188 plus gst 2 person crew for 5 days one vehicle 8/5 - 12/5 up to 10hrs day \$5445 plus gst Demob from site back to Depot in Midvale 13/5 \$1089 plus gst Costs for above total \$8832 plus gst not including crew accommodation plus meals. Crew accommodation plus meals for entire trip - Cost plus 10% To give a guide for the above - total estimate based on Wespray accommodation and meals approx \$2500 should be adequate for a crew of 2. *** Wespray will only invoice for the exact costs associated with traffic management charges.	1.00	11,332.00	10%	11,332.00
Logistics , permits and planning may require 6 to 8 weeks to arrange. Wespray would require acceptance of this quotation by the 17th of March to be able to proceed for works on the week of the 7th May 2023.				
			Subtotal	35,425.60
			TOTAL GST 10%	3,542.56
			TOTAL AUD	38,968.16

Terms

Quotation valid for 60 days.
Full payment required within 30 days from end of month of invoice issue date.

Refer to Wespray on Paving Full Terms and Conditions of Sale.
On acceptance of this quotation the Buyer acknowledges and accepts all Terms and Conditions of Sale as outlined by Wespray on Paving.

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING