



SHIRE

Of

MEEKATHARRA

MINUTES

of

HEALTH, BUILDING & TOWN PLANNING MEETING

Held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 20 May 2023

COMMENCING AT 8.30AM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Chairperson Cr HJ Nichols opened the meeting at 8.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

The Chairperson Cr HJ Nichols read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr HJ Nichols	Chairperson
Cr MJ Smith	Deputy Chairperson
Cr MR Hall	
Cr BM Day	
Cr JC Holden	
Cr M Anderson	

Staff

Kelvin Matthews	Chief Executive Officer
Felicity Anderson	Executive Assistant
Darren Friend	Finance Officer

Apologies

Peter Dittrich	Deputy Chief Executive Officer
Svenja Clare	Community Development & Services Manager

Approved Leave of Absence

Nil

3. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved: Cr M Anderson

Seconded: Cr JC Holden

That the minutes from the Health, Building & Town Planning Meeting held on 22 April 2023 be confirmed.

CARRIED 6/0

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 PRINCIPAL ENVIRONMENTAL OFFICER / BUILDING SURVEYOR'S REPORT APRIL 2023

Prepared by Shire of East Pilbara

On Date 5 May 2023

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for April 2023. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received this month. We have had a few telephone enquiries and one email enquiry in regard to Building requirements, all of which were dealt with in a timely manner.

Planning

No planning matters were raised in April. High level advice was provided on the 'Consistent Local Planning Schemes' initiative which is being advertised for public comment by the Department of Planning, Lands and Heritage.

Environmental Health

The EHO attended the Shire of Meekatharra for a brief visit and inspected the Yugunya-Nya Village with Svenja Clare, Community Development & Services Manager to investigate use of the common building. A letter is being prepared by the Shire of Meekatharra to the Village Administrator regarding use of the common building.

The food business registration was issued to the new proprietor of the Coles Express Meekatharra Roadhouse on the settlement date of 1 May 2023.

Advice has been provided on the following -

- Effluent disposal query at Plutonic mine;
- Camping at Old Reserve Binya Ground;
- Potential asbestos contamination at a residential property;
- Mosquito Management;
- Flat bed leach drain query at a property in Meekatharra.

Officers Recommendation / Committee Resolution:

Moved: Cr M Anderson

Seconded: Cr MR Hall

That the Building, Planning and Environmental Health Officer's report be accepted.

CARRIED 6/0

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT APRIL 2023

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Entry Statements

Entry statement signs currently being fabricated.

Wall build and installation TBC.

2. Local Planning Scheme & Strategy

Department assessing documents.

3. Lions Park

Tender: currently advertised with closing date of 26th May.

Funding: Lotterywest have approved funding of up to \$240k to a maximum of 45% of the total project cost of the Lions Park redevelopment. This is subject to the provision of a confirmed schedule of work as agreed during grant development.

4. Swimming Pool Basin + Toddler Pool Works

Contract executed as per tender. Works scheduled to start in June.

5. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Funding: Reporting and liaison with RAC ongoing to ensure satisfaction of funding agreement.

Concrete: Complete

Surface Treatment: Application of spray on pavers and mural artwork scheduled for 7-13 May 2023 – currently underway as at writing of this report and will be completed by this meeting.

Sign and Art Wall: Interpretive signage being designed. A0 frames to be ordered for simple changeable outdoor gallery. Wall may need preparation (e.g. painting, cladding), getting quotes for different options.

Street Furniture: Bike racks have arrived. Seating and drinking water fountain to be ordered still.

6. Lloyd's Signage

Great Northern Highway signage design being amended in accordance with Main Roads suggestions (with signage designers currently).

7. Pool BBQ

Electric BBQ has arrived.

Concrete pad needs levelling. Project Officer has been liaising with concreter (concreter currently engaged with other projects).

• **OTHER MATTERS**

1. Events Update

Events held since last report:

- 19-21st April 2023 – Murdoch Vet Sterilisation Program
 - 32 sterilisations (12 male dogs, 13 female dogs, 1 male cat, 6 female cats)
 - 52 vaccinations
 - 39 tick treatments
 - 5 health checks
 - 3 euthanasia
 - 34 microchips
 - 47 registrations (25 lifetime, 22 one-year)
- 20th April 2023 – Solar Eclipse event
 - Good turnout (approx. 50 people)
 - Effective interagency collaboration especially with Youth Focus

Planning undertaken for upcoming events:

- 6th May 2023 – first of the Murchison Junior Football League games in Cue, to be held in the region each Saturday for the season (except school holidays and long weekends)

2. Tourism Update

- New tourism brochure draft complete – now at printing proof stage

Svenja Clare
Community Development & Services Manager
09/05/2023

Officers Recommendation / Committee Resolution:

Moved: Cr BM Day
Seconded: Cr MR Hall

That the Community Development & Services Manager's report be accepted.

CARRIED 6/0

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING

The Chairperson Cr HJ Nichols declared the meeting closed at 8.46am.

11. CERTIFICATION BY PRESIDENT

I certify these minutes to be those that were confirmed.

Cr HJ Nichols

Date: 24 June 2023