



***HEALTH, BUILDING & TOWN PLANNING
COMMITTEE MEETING***

24 JUNE 2023

AGENDA

Dear Health, Building & Town Planning Committee Member,

The next Health, Building & Town Planning Meeting of the Shire of Meekatharra will be held on Saturday 24 June 2023 in the Council Chambers, Main Street Meekatharra commencing at 8.30am.

A handwritten signature in black ink, appearing to read 'Kelvin Matthews', with a horizontal line extending to the right.

Kelvin Matthews
Chief Executive Officer
16 June 2023

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Staff

Apologies

Approved Leave of Absence

3. APPLICATIONS FOR LEAVE OF ABSENCE

Committee Resolution:

Moved:

Seconded:

That Cr _____ be granted Leave of Absence for the 22 July 2023 Health Building & Town Planning Meeting.

CARRIED / LOST

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved:

Seconded:

That the minutes from the Health, Building & Town Planning Meeting held on 20 May 2023 be confirmed.

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 PRINCIPAL ENVIRONMENTAL OFFICER / BUILDING SURVEYOR'S REPORT MAY 2023

Prepared by Shire of East Pilbara
On Date 11 June 2023

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for May 2023. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received this month. We have provided advice on a number of matters inclusive of Telstra Telephone tower upgrades and the Unauthorised Demolition of a Dwelling. We are currently working on assessing possible office modifications for the Shire of Meekatharra.

Planning

Planning information and advice was provided to the Shire of Meekatharra relating to the 'Project Horizon' telecommunications infrastructure upgrades along Great Northern Highway. On 9 May 2023, planning advice was provided to the new landowner of 68 Darlot Street regarding the requirements for storing a sea container on site. In addition, on 22 May 2023 planning advice was provided to the Shire of Meekatharra regarding the demolition of the existing building at 68 Darlot Street.

Environmental Health

The EHO attended the Shire of Meekatharra with a recently started staff member in Health Services on the 22/23 May. During this visit the Health staff inspected two food businesses and a caravan park in Meekatharra.

The caravan park inspection was conducted in response to a complaint received citing safety concerns for the occupants and visitors to the park. It was found that there was no evidence of a hazardous situation at the time of the inspection. Health staff will continue to work with the Park Managers over a period of time to review compliance with the relevant legislation.

Health staff were also asked to review the Detailed Site investigation of the former Meekatharra Power Station, 839 Savage St operated by Horizon Power. The opportunity was taken to view the former power station site while in Meekatharra.

Health staff inspected Kumarina Roadhouse on the return trip to Newman to assess the current holding tanks and the proposal to install an onsite wastewater disposal system to service the Road Construction Village.

Ongoing queries / applications –

- Waste water application for the Road Construction village at Kumarina Roadhouse;
- Letter was sent to Administrators of Yugunya-Nya Village regarding use of common building;
- Septic applications received and assessed for Lot 41 & 43 McCleary St, Meekatharra;
- DWER referral for comment on licence amendment at DeGrussa Copper-Gold Mine.

Officers Recommendation / Committee Resolution:

Moved:

Seconded:

That the Environmental Health / Building Officer's report be accepted.

CARRIED / LOST

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT MAY 2023

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Entry Statements

Entry statement signs have been fabricated and are en route to Meekatharra.
Wall build and installation sent to concrete panel for quoting.

2. Local Planning Scheme & Strategy

Department assessing documents.

3. Lions Park

Tenders closed 26th May 2023. Refer to agenda item in Ordinary Council Meeting agenda.

4. Swimming Pool Basin + Toddler Pool Works

Works scheduled to start 12th June.

5. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Funding: Reporting and liaison with RAC ongoing to ensure satisfaction of funding agreement.

Surface Treatment: Application of spray on pavers and mural artwork completed in May 2023 to scope, on time and on budget. Positive feedback received from community. Haul pack oversize loads leave rubber wheel marks on surface. CEO has contacted Main Roads to discuss potential diversion of traffic escort guided oversize loads on north bound lane only, in order to reduce rubber marks. Surface can be pressure washed with CT18 water based truck degreaser/cleaner.

Sign and Art Wall: Interpretive signage being designed. A0 frames to be ordered for simple changeable outdoor gallery. Wall will be painted in colour matching new Lloyds section (dark grey).

Street Furniture: Bike racks have arrived. Seating has been ordered with dispatch date 4th August 2023. Drinking water fountain to be ordered still, liaison underway with plumbers to get quotes and discuss best model and location.

Launch Event: Discussions with RAC underway to discuss date for celebration event. Given lead time for street furniture, have suggested inclusion as part of Meeka Outback Festival.

6. Lloyd’s Signage

Great Northern Highway signage design being amended in accordance with Main Roads suggestions. Signage designers have provided quote for \$4.3k including new poles (total).

7. Pool BBQ

Electric BBQ has arrived. Concrete pad has been levelled. BBQ to be installed.

• OTHER MATTERS

1. Events Update

Events held since last report:

- Music Jam Sessions Monday evenings 6-8pm, all welcome

- 20th May: hosted the Murchison Junior Football League in Meekatharra with approx. 100 young people from the region attending plus many adults and community members watching.

Planning undertaken for upcoming events:

- 2-9th July – NAIDOC week – in conjunction with Yulella and other agencies
- 22-24th September – Meeka Outback Festival

2. Tourism Update

- New tourism brochure complete and ordered.

Svenja Clare
Community Development & Services Manager
01/06/2023

Officers Recommendation / Committee Resolution:

Moved:

Seconded:

That the Community Development & Services Manager's report be accepted.

CARRIED / LOST

- 8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

- 9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

- 10. CLOSURE OF MEETING**