



SHIRE

Of

MEEKATHARRA

MINUTES

of

HEALTH, BUILDING & TOWN PLANNING MEETING

Held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 24 June 2023

COMMENCING AT 8.30AM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Chairperson Cr HJ Nichols opened the meeting at 8.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

The Chairperson Cr HJ Nichols read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr HJ Nichols	Chairperson
Cr MR Hall	
Cr JC Holden	
Cr M Anderson	

Staff

Kelvin Matthews	Chief Executive Officer
Peter Dittrich	Deputy Chief Executive Officer
Svenja Clare	Community Development & Services Manager
Felicity Anderson	Executive Assistant

Apologies

Cr BM Day	
Cr MJ Smith	Deputy Chairperson

Approved Leave of Absence

Nil

3. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved: Cr M Anderson

Seconded: Cr JC Holden

That the minutes from the Health, Building & Town Planning Meeting held on 20 May 2023 be confirmed.

CARRIED 4/0

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 PRINCIPAL ENVIRONMENTAL OFFICER / BUILDING SURVEYOR'S REPORT MAY 2023

Prepared by Shire of East Pilbara

On Date 11 June 2023

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for May 2023. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received this month. We have provided advice on a number of matters inclusive of Telstra Telephone tower upgrades and the Unauthorised Demolition of a Dwelling. We are currently working on assessing possible office modifications for the Shire of Meekatharra.

Planning

Planning information and advice was provided to the Shire of Meekatharra relating to the 'Project Horizon' telecommunications infrastructure upgrades along Great Northern Highway.

On 9 May 2023, planning advice was provided to the new landowner of 68 Darlot Street regarding the requirements for storing a sea container on site. In addition, on 22 May 2023 planning advice was provided to the Shire of Meekatharra regarding the demolition of the existing building at 68 Darlot Street.

Environmental Health

The EHO attended the Shire of Meekatharra with a recently started staff member in Health Services on the 22/23 May. During this visit the Health staff inspected two food businesses and a caravan park in Meekatharra.

The caravan park inspection was conducted in response to a complaint received citing safety concerns for the occupants and visitors to the park. It was found that there was no evidence of a hazardous situation at the time of the inspection. Health staff will continue to work with the Park Managers over a period of time to review compliance with the relevant legislation.

Health staff were also asked to review the Detailed Site investigation of the former Meekatharra Power Station, 839 Savage St operated by Horizon Power. The opportunity was taken to view the former power station site while in Meekatharra.

Health staff inspected Kumarina Roadhouse on the return trip to Newman to assess the current holding tanks and the proposal to install an onsite wastewater disposal system to service the Road Construction Village.

Ongoing queries / applications –

- Waste water application for the Road Construction village at Kumarina Roadhouse;
- Letter was sent to Administrators of Yugunya-Nya Village regarding use of common building;
- Septic applications received and assessed for Lot 41 & 43 McCleary St, Meekatharra;
- DWER referral for comment on licence amendment at DeGrussa Copper-Gold Mine.

Officers Recommendation / Committee Resolution:

Moved: Cr MR Hall

Seconded: Cr JC Holden

That the Environmental Health / Building Officer's report be accepted.

CARRIED 4/0

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT MAY 2023

- **BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING**

1. **Entry Statements**

Entry statement signs have been fabricated and are en route to Meekatharra.
Wall build and installation sent to concrete panel for quoting.

2. **Local Planning Scheme & Strategy**

Department assessing documents.

3. **Lions Park**

Tenders closed 26th May 2023. Refer to agenda item in Ordinary Council Meeting agenda.

4. **Swimming Pool Basin + Toddler Pool Works**

Works scheduled to start 12th June.

5. **Median Strip – ‘Meekatharra’s Streetscape Art Project’**

Funding: Reporting and liaison with RAC ongoing to ensure satisfaction of funding agreement.

Surface Treatment: Application of spray on pavers and mural artwork completed in May 2023 to scope, on time and on budget. Positive feedback received from community. Haul pack oversize loads leave rubber wheel marks on surface. CEO has contacted Main Roads to discuss potential diversion of traffic escort guided oversize loads on north bound lane only, in order to reduce rubber marks. Surface can be pressure washed with CT18 water based truck degreaser/cleaner.

Sign and Art Wall: Interpretive signage being designed. A0 frames to be ordered for simple changeable outdoor gallery. Wall will be painted in colour matching new Lloyds section (dark grey).

Street Furniture: Bike racks have arrived. Seating has been ordered with dispatch date 4th August 2023. Drinking water fountain to be ordered still, liaison underway with plumbers to get quotes and discuss best model and location.

Launch Event: Discussions with RAC underway to discuss date for celebration event. Given lead time for street furniture, have suggested inclusion as part of Meeka Outback Festival.

6. **Lloyd’s Signage**

Great Northern Highway signage design being amended in accordance with Main Roads suggestions. Signage designers have provided quote for \$4.3k including new poles (total).

7. **Pool BBQ**

Electric BBQ has arrived. Concrete pad has been levelled. BBQ to be installed.

- **OTHER MATTERS**

1. **Events Update**

Events held since last report:

- Music Jam Sessions Monday evenings 6-8pm, all welcome
- 20th May: hosted the Murchison Junior Football League in Meekatharra with approx. 100 young people from the region attending plus many adults and community members watching.

Planning undertaken for upcoming events:

- 2-9th July – NAIDOC week – in conjunction with Yulella and other agencies
- 22-24th September – Meeka Outback Festival

2. **Tourism Update**

- New tourism brochure complete and ordered.

Svenja Clare

Community Development & Services Manager

01/06/2023

Discussion

- **Lions Park** – The CDSM provided the Committee with various cost saving options for Council to consider at the OCM.
- **Median Strip** – The Committee were shown a draft of the mural for the Youth Focus wall which they approved.
- **Meeka Outback Festival** – The Committee advised that they were happy to have an informal working group to discuss the program for the Festival and provide feedback and ideas
- **Meekatharra Dust** – The Committee suggested that the fees and charges be amended to reflect no charge.

Officers Recommendation / Committee Resolution:

Moved: Cr JC Holden

Seconded: Cr MR Hall

That the Community Development & Services Manager's report be accepted.

CARRIED 4/0

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING

The Chairperson Cr HJ Nichols declared the meeting closed at 9.03am.

11. CERTIFICATION BY PRESIDENT

I certify these minutes to be those that were confirmed.

Cr HJ Nichols

Date: 22 July 2023