



MINUTES

HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, MEEKATHARRA

ON

SATURDAY 20 APRIL 2024

COMMENCED AT 8.30 AM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Chairperson Cr HJ Nichols declared the meeting open at 8.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

The Chairperson read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Member

Cr Harvey Nichols	Chairperson
Cr Mark Smith	Deputy Chairperson
Cr Matthew Hall	
Cr Wesley Ward	
Cr Barkley Day	
Cr David Hodder	
Cr Judith Holden	

Staff

Kelvin Matthews	Chief Executive Officer
Nathan Cain	Deputy Chief Executive Officer
David Shulz	Community Development & Services Manager

Apologies

Nil

Approved Leave of Absence

Nil

3. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved: Cr MR Hall
Seconded: Cr BM Day

That the minutes from the Health, Building & Town Planning Meeting held on 16 March 2024 be confirmed.

CARRIED 7/0

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr DK Hodder, Cr JC Holden
Against: Nil

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT FEBRUARY 2024

Prepared by: Shire of East Pilbara
On Date: 8 April 2024

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received this month. We have had several telephone & email enquiries to both Shire staff and Shire clients. We have provided advice to the Shire's insurers in regard to Building Approvals undertaken by the Shire. We have also provided advice in regard to the re-instatement of the Meekatharra Outdoor Picture Theatre.

Planning

Planning information and advice was provided to the Shire of Meekatharra during March. This included the provision of planning advice relating to a proposed Fuel Facility. A

request for rezoning, lease and acquisition of the associated property to be operated as a service station was forwarded at the end of February.

Environmental Health

The EHO attended the Shire of Meekatharra for a two night visit between Tuesday 19th and Thursday 21st March 2024. During this visit –

- A follow-up inspection was conducted at Bluebird Mine Village as part of the section 39 application (extension of licensed area to include undercover BBQ area).
- The town creek was inspected for the presence of mosquito larvae. None were observed.
- Contacted BP for feedback on proposed ablution facilities at BP Meekatharra truck stop. A Project Manager in Perth advised it was proposed to conduct works in 2025.
- Contacted Horizon Power regarding reclassification of the former Meekatharra Power Station for an update. Horizon Power have not heard from DWER regarding the outcome of their assessment for reclassification.
- Auscivil WA made contact to request a change in proposed waste water system for the road works camp at Sherwood Station that had recently been approved by Dept of Health (DoH). New information was provided and assessed and an email was sent to DoH to expedite the change in approved system. A site visit of the road works camp at Sherwood Station was conducted on the return visit to Newman.
- Conducted site visits with Mark Smith Pty Ltd (Mark Smith) at two town properties regarding proposed waste water disposal systems.
- Inspected a property on which was the subject of a complaint. The house was a rental property and has suffered significant structural damage and is not suitable for habitation. The owner does not intend to rent out the property without repairs being undertaken and has advised the dwelling will be boarded up to prevent access. The Shire has the option to issue house unfit notices on the property.
- Inspected the Yulella Aboriginal Corporation food van which has not been in use in recent times. Yulella propose to use the food van on a regular basis potentially on a site in the town centre. Yulella were advised to send an email to the Shire of Meekatharra describing the proposal and to enquire what approvals may be required for trading.
- Yulella Aboriginal Corporation advised of a property where there was an accumulation of rubbish. I attended site with Yulella Environmental Health Workers and discussed the situation. Yulella workers may attempt to assist the occupant of the property to remove rubbish.
- A complaint of overflowing waste water was received. Department of Communities (DoC) were contacted and it appeared pumping out of the septic tanks was overdue and the pump out required authorisation from DoC prior to being undertaken. DoC advised the pump out would be authorised as a priority. The installation of a waste water system is scheduled to occur mid-April 2024.
- A site visit was conducted at the Meekatharra Outdoor Picture Theatre with David Schulz to assist determine what may be required to re-activate the site and a pathway forward.

Subsequent consultation with the Shire's Environmental Health and Building contracted Officers have identified continuing issues with damaged asbestos in the Picture Garden Buildings.

Basic remedial works are permitted, although will impact safety, marketing, and potential usage in the future.

Emergency exits also require upgrading to meeting building standards.

Further investigation into alternative options is occurring with a view to an integrated approach to cultural facilities in the district.

- A site inspection was conducted at Karalundi College on the return trip to Newman to investigate the proposal to undertake commercial egg production at the College.

Remote assistance was provided on other Health matters during March –

- Health comments were provided to Planning on proposed fuel facility.
- A revised site plan for lot 304 Darlot St Meekatharra was received from the builder. Health comments on the development and suitability of the proposed waste water disposal system were provided to Planning as part of the assessment of the Development Application.
- Reviewed ATU Service Reports for Yugunga-Nya Peoples Trust properties.

Officers Recommendation / Committee Resolution:

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That the Environmental Health / Building Officer's report be accepted.

CARRIED 7/0

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr DK Hodder, Cr JC Holden

Against: Nil

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT FEBRUARY 2024

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Entry Statements

A work in progress still with the person designated for the design and the Community Resource Centre (CRC) / Visitor Centre. It won't arrive before the opening of the CRC/Visitor Centre on 18 April 2024.

2. Local Planning Scheme & Strategy

Final Version of the Local Planning Scheme and Strategy has been sent to the Department for consideration and for referral to the minister.

3. Lions Park

- Seeds (Large Qty) donated by West Gold have now been ordered with arrival expected late April. Ms Timika King in support of the Community Development & Services Manager (CDSM) and Youth Officer (YO) is making plans for the 'nursery' within the Youth Centre. This project is being incorporated into the Youth programming and activities.

- Large Water tank already owned by the Shire has been successfully installed in the North East area of the park. Consultations and collaboration are ongoing regarding reticulation.
- Mid West Turf from Geraldton have been successful in the quote for 555m² of Kikuyu. Delivery and installation expected September 2024.

4. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Repair Works yet to be completed and still handled by Works & Services Manager (WSM).

5. Lloyd’s Signage

Awaiting Main Roads comments on the latest sign proposal.

6. Picture Gardens

Meeting with Paul Hudson from Health (East Pilbara) was very fruitful with a summary statement being “Yes, it can be done”.

Issues remain regarding the asbestos in both buildings. Pieces have been falling off and whilst we have been told we can paint over everything this has impacts on the safety, marketing, and continuing state of the main building beside any ‘new’ toilet block.

Issues also exist around the emergency exits front and back regarding the proposal to only rebuild the toilet block. CDSM is proposing that a third strategy/proposal be developed to in effect sit between the current plan (Toilet Block only) and the previous \$1 to \$1.6 million plan that an architect has already designed for the Shire. CDSM is researching potential custom built prefabricated designs and structures (Steel/Tin) that would be easier to build/install and more cost effective and long lasting than the other ideas. This would be something similar to the Ranbuild sheds whereby we could keep the steps and also maintain the look/design of the original Picture Gardens and have a congruent design.

The Building Officer from East Pilbara Shire has provided further limited information on works, permits and demolition including asbestos. CDSM furthermore recommends that a vision/plan be created that could be connected to the Strategic Plan and is very positive there is the potential for both community use and the facilitation of ‘Tourist’ events linked to our local Indigenous culture/artwork, Murchison GeoRegion (MGR) and the CRC/Visitor Centre, as well as out of town booking(s) that include weddings and special events. With more options and information, it could be beneficial for the Council to deliberate. CDSM awaits thoughts and direction from the Council. Padlocks are also waiting to be replaced.

David Schulz

Community Development & Services Manager

11 April 2024

Officers Recommendation / Committee Resolution:

Moved: Cr MR Hall

Seconded: Cr MJ Smith

That the Community Development & Services Manager's report be accepted.

CARRIED 7/0

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr DK Hodder, Cr JC Holden

Against: Nil

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING

The Chairperson, Cr HJ Nichols closed the meeting at 8.42am.

11. CERTIFICATION BY PRESIDENT

I certify these minutes to be those that were confirmed.

Date: 18 May 2024