



SHIRE

Of

MEEKATHARRA

MINUTES

Of

HEALTH, BUILDING & TOWN PLANNING MEETING

Held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

On

WEDNESDAY NOVEMBER 3 2010

COMMENCING AT 5.00 PM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

Cr NL Trenfield declared the meeting open at 5.00pm.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting

The Committee Chairperson, Cr NL Trenfield, read the disclaimer aloud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield

Cr JE Burgemeister

Cr TR Hutchinson

Cr PS Clancy

Cr AG Burrows arrived 5.08pm

Staff

Krys East Corporate & Development Services Manager

Bill Atyeo Principal Environmental Health Officer/Building Surveyor

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**6.1 HEALTH, BUILDING AND TOWN PLANNING COMMITTEE MEETING
HELD OCTOBER 6, 2010**

Committee Resolution:

Moved: Cr PS Clancy
Seconded: Cr TR Hutchinson

**That the minutes from the Health, Building and Town Planning Committee held
Wednesday, October 6, 2010 be confirmed.**

Carried 4/0

7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT
DISCUSSION**

Nil

**9. REPORTS OF COMMITTEES AND OFFICERS
OFFICERS MONTHLY REPORTS**

**9.1.1 PRINCIPAL ENVIRONMENTAL OFFICER/ BUILDING
SURVEYOR'S REPORT**

Principal Environmental Health Officer/Building Surveyor's Report

Meekatharra Health, Building, Town Planning Committee

W.V. Atyeo

October 2010

I was in attendance at the Shire from the 4th to the 8th October 2010.

BUILDING LICENSES ISSUED:

There were Nil (0) Building Licenses processed during this time.

Building License Statistics:

The statistics as required by the ABS and WorkSafe, and others were dispatched accordingly within the required framework as laid down by WorkSafe for July to August 2010.

DEMOLITION LICENSES ISSUED:

There were Nil (0) Demolition Licenses issued during this time.

ISSUES:

•Disposal of Liquid waste – Inquiry Only:

I had an inquiry in regard to the procedure for offering a septage waste pump out service within the Shire of Meekatharra. I explained the process to him and referred him to the Meekatharra Health Local Laws in regard to being licensed with the Shire and the charges for disposing of the waste at our facility.

I also explained that his company, the truck and the driver, also had to be licensed with the Controlled waste division of the Department of Environment and Conservation. The person stated that his business is already licensed with the DEC and that he would be having a truck stationed in Meekatharra.

We will await further notification.

•Planning – Yulella – 2 x 1 bedroom Units Lot 61 Main St:

I received an application for a development approval from Yulella Aboriginal Corporation for the construction of two (2 x 1 bedroom) dwellings on Lot 61 Main Street for full time staff of Yulella Aboriginal Corporation. I prepared an agenda item to go to Council's Ordinary Meeting in October.

• **Building – Amendment to layout Plan – Lot 18 Main Street - CentreLink:**

I had a request from Yulella Corporation to amend their layout plan for building the shed/garage at the new CentreLink Office. This was approved as the original layout plan approved would have had the shed/garage built over or too close to the installed leach drains.

• **Development Assessment Panels – Update:**

In May 2010 I reported to Council on the progress in relation to the introduction of Development Assessment Panels throughout the State, and the possible effect this would have on Local Government. At that stage the legislation was before Parliament with certain changes that had been brought about by the comments made by Wiluna and other Shires throughout Western Australia.

In our situation it was felt that we were against the introduction of such a system, but we were informed that State Government was determined to push through the legislation, with the amendments that were stated by the Minister.

The Minister stated:

Development Assessment Panels are being introduced for the benefit of the community, and as a direct response to the National Development Assessment Forum's leading practice model. They will be independent decision-making bodies made up of a mix of elected local government members and independent professionals. This will ensure that decisions on development applications will benefit from the best of two very important pools of knowledge - the local member with their knowledge of the local community and detailed history of the local areas, as well as the independent technical expert with their technical knowledge and professional experience.

The financial threshold prescribing which applications must be determined by a development assessment panel have been modified to **≥\$15 million for the City of Perth and ≥\$7 million for all other local governments across the state**. This means that if the legislation reflects this, then all proposed development ≥\$7 million within our Shire will be processed by a DAP for our region. This could mean the new AMS complex.”

The legislation will be proclaimed in November 2010, but the DAPs will not be operating until July 2011. In the meantime the Department will be working hard to develop additional policy documents, and a manual will be developed which will assist local governments and the general public in understanding the new DAP process.

It is expected that the panels will be established in May 2011, with training of members on metropolitan panels to occur throughout May and June. Training of regional panels with a high volume of DAP applications will occur at the same time. Training of regional panels (like us) with a low volume of DAP applications will occur at a later date.

• **Inspection for 1080 License – Dogger - John Hayes:**

I conducted an inspection of vehicles and premises on Yoothapina Station in order to report to the Health Department on them for suitability of licensing them for 1080 poison used in control of dogs. The vehicles and premise were found to be compliant and I submitted a report to the Department for Mr John Hayes to be licensed.

• **Inspection of Duplex 81 Main Street:**

An inspection was conducted of the work done to 81 Main Street to convert it into a duplex. There were some concerns raised in regard to the empty one in regard to:

- Grouting coming away in the wet areas.
- Lifting of the vinyl floor coverings in the kitchen.
- General cleaning of the unit.
- Absence of the bench to the laundry.
- Other minor items.

The units appear to be a vast improvement on the structure that was, and it appears that the two units will serve the employees well providing they are maintained and cared for as expected. The only matter that remains is to determine some structure (carport) to house the vehicles of the occupants, as the small shed that is currently there is inadequate and rust affected.



**Principal Environmental Health Officer
Building Surveyor**

Committee Resolution:

**Moved: Cr TR Hutchinson
Seconded: Cr PS Clancy**

That the Principal Environmental Officer/Building Surveyor's Report for October 2010 be received.

Carried 5/0

STATUS REPORT

DATE	SUBJECT	PROPERTY	ACTION REQUIRED	RESPONSIBLE PERSON	STATUS	ACTION TAKEN	DATE
09-May-07	Management of Refuse Site	Reserve 45111 Lot 191 GNH	Inspection of tip and require the following: Refuse site signage	Committee members and staff members CDSM / Bill	Completed	Signage design work started	Quote accepted. Proofs approved.
					Completed	Signs to be erected on site	June 10
Jan-08	2 x New Staff Housing	Lots 205 & 207 Hill St	Connection of utilities and services	CDSM/Contractors	Complete	Telstra connections Complete	
					Complete	Horizon Power to be completed early March	
					Complete	Connection of water supply & SHW Systems	
			Construction of driveway and walkways	CDSM	Ongoing	Design Finalised Call for Quotes Construction Commenced	Oct 09
			Installation of drought tolerant gardens	CDSM	Not Yet Started	Design Finalised Call for Quotes	

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DATE	SUBJECT	PROPERTY	ACTION REQUIRED	RESPONSIBLE PERSON	STATUS	ACTION TAKEN	DATE
05-Mar-08	Zero Waste Plans – Phase II	N/A	Liase with other shires within the region to see if they will come in on the regional aspect to secure funding	Bill Atyeo	ONGOING	Wiluna, Sandstone, Meekatharra have indicated yes. Waiting on Mount Magnet.	11-Apr-08
						Consultant to issue report in April and attend Aprils meeting	08- Apr-09
						Awaiting Consultants report on waste audit which was carried out in Nov 2009	June 2010
5-Nov-08	Design works for future renovations	Lot 87 Main St Lot 208 Hill St Swimming Pool	Engage designer to draw up plans and specifications for renovations to lots 87 Main St & 208 Hill St and for the installation of a roof on the swimming pool kiosk/change rooms	CDSM	Ongoing	Peter Teakle to attend Meekatharra	Feb 09
						Designs received to be presented to Aug 09 meeting for discussion. Awaiting specifications for tender docs	July 09
						Lot 87 Main Street Tender awarded and work to be completed Mid July	April 10

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<p>July 09</p>	<p>Cleanup of town site and surrounds for abandoned vehicles and general rubbish</p>	<p>N/A</p>	<p>Ongoing inspections and cleanup of Meekatharra town site and surrounds for a distance of no less than of 1km. Cleanup to include car bodies, general rubbish and weeds from vacant blocks, town streets and immediate surrounding bushlands. Town streets to include the Airport Rd to the Met Bureau.</p>	<p>CDSM/Town Works Crew</p>	<p>Ongoing</p>	<p>Lot 208 Hill Street Tender not awarded and need to revise scope of works</p> <p>Swimming Pool Tender awarded and work to commence Mid July</p> <p>Initial Inspection and cleanup commenced</p> <p>Discussions commenced with Mission Australia Re: using Work for the Dole participants</p>	<p>June 10</p> <p>July 09</p> <p>Feb 10</p>
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Committee Resolution:

Moved: Cr PS Clancy
Seconded: Cr JE Burgemeister

That the status report for October 2010 be received.

Carried 5/0

**10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY
RESOLUTION OF THE MEETING**

Moved: Cr AG Burrows
Seconded: Cr TR Hutchinson

**That the following item be included as an item of an urgent nature
introduced by Resolution of the Committee**

Carried 5/0

Moved: Cr TR Hutchinson
Seconded: Cr PS Clancy

**That the Committee recommend to Council that Lot 246 Darlot Street be put
up for sale.**

Carried 4/0

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN**

Nil

12. CLOSE OF MEETING

Cr TR Hutchinson declared the meeting closed at 5.48pm