



***SHIRE***  
***Of***  
***MEEKATHARRA***

MINUTES  
Of  
HEALTH, BUILDING & TOWN PLANNING MEETING  
Held  
AT THE COUNCIL CHAMBERS, MEEKATHARRA  
On  
SATURDAY 16 FEBRUARY 2013  
COMMENCING AT 08.50AM



**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:**

**1.1 DECLARATION OF OPENING**

The Deputy Chairperson, Cr TR Hutchinson, declared the meeting opened at 8.50am.

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting*

The Deputy Chairperson, Cr TR Hutchinson, read the disclaimer aloud.

**2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

Cr NL Trendfield	Chairperson - arrived 0900am.
Cr TR Hutchinson	Deputy Chairperson
Cr AG Burrows	
Cr PA Clancy	

**Staff**

Roy McClymont	Chief Executive Officer
Bill Atyeo	Principle Environmental Health Officer/Building Surveyor

**Apologies**

Nil

**Approved Leave of Absence**

Cr JE Burgemeister

**Observers**

Cr HJ Nichols

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 HEALTH, BUILDING AND TOWN PLANNING COMMITTEE MEETING HELD  
JANUARY 19, 2013.**

**Committee Resolution:**

**Moved: Cr AG Burrows**

**Seconded: Cr PS Clancy**

**That the minutes from the Health, Building and Town Planning Committee held  
Saturday 19 January, 2013 be confirmed.**

**CARRIED 3/0**

**7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS**

Nil

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. REPORTS OF COMMITTEES AND OFFICERS**

**9.1 OFFICERS MONTHLY REPORTS**

**9.1.1 PRINCIPAL ENVIRONMENTAL OFFICER/BUILDING SURVEYOR'S  
REPORT**

**January and February 2013**

I was in attendance at the Shire from the 15<sup>th</sup> to the 18<sup>th</sup> January 2013 and also the 4<sup>th</sup> to the 8<sup>th</sup> February 2013.

**PLANNING:**

I did attend in January due to the urgency placed on the King Spring application for a Planning Approval from Council. The agenda item that was drawn up in such short time was presented to the Committee on the 19<sup>th</sup> January 2013 after going through the Committee and was refused based on the lack of detail and other matters of concern.

I did draft a letter to King Spring Contracting following the meeting and this was sent to the relevant person under the hand of the Acting CEO Mr Murray Brown.

Since then I have received one phone call from Mr Peter Metcalf who indicated that the owner of King Spring is considering his options and it is likely that he will not go ahead with the project. I have not been advised further on this issue.

**BUILDING LICENSES:**

There were Nil (0) Building License processed or issued during this time.

**Building License Statistics:**

The statistics as required by the ABS and WorkSafe, and others were dispatched accordingly within the required framework as laid down by WorkSafe. Monthly reporting is required.

**DEMOLITION LICENSES:**

There were Nil (0) Demolition License issued during this time.

**OTHER MATTERS:**

**KUMARINA ROADHOUSE/TAVERN – GREAT NORTHERN HIGHWAY:**

I have inspected the renovated/upgraded sewage disposal facilities at the Kumarina Roadhouse/Tavern, and have found them to be compliant. The owner has extensively renovated them and had added improved leach drain segments to the major disposal system. Further to this he has addressed the problems of effluent disposal that is generated by the kitchen and laundry to a satisfactory standard.

I still have issues with the owner in regards to the public toilets located to the front of the premises and will have further discussions with him on his options. These are run down and require extensive renovations to raise them to an acceptable standard, which has already been raised previously with him.

I consider that if he does not replace this unit, then he will need to:

Re-clad the outside of the building.

Tile the walls and floors for ease of cleaning and improve sanitation.

Paint all exposed walls and ceilings with a more durable and easy to clean paint.

Improve the lighting to the area including the outside lighting.

Fix and maintain all doors (making them lockable from the inside of the cubicles), as well as all fixtures to the walls such as hand basins and cisterns and urinals.

He is not obliged to offer showers to the customers, but if he is, then he is required to ensure all fittings are also working as required.

I have also spoken to the owner in regards to the unsafe paths and walkways to and from the accommodation units, as well as the verandah adjacent to the shop and dining room. There are numerous trip hazards and he will be required to address these defects.

**MEEKATHARRA CARAVAN PARK:**

Renovations to the shop at the Caravan Park are complete and the results are great to see. The area will now be more easily cleaned and the serving of customers much more organised. It really looks a treat and they have done a really good job.

I have also received a lot of positive feedback from people who had previously complained of the lack of cleanliness in the facilities of the park. They are impressed with the raised standards, and the office has not received any further complaints since Phil has taken back

management of the Park. A job well done and I am encouraging this standard to be maintained and improved wherever they can.

**DEMOLITION OF LOT 254 DARLOT**

I am still having problems finding out who the owners (legally) are for this house. I have spoken to Mr Hill on two occasions and he has stated that the issues are too complicated for him, and that he wants nothing to do with it, especially given the financial costs associated with the demolition of the house as required.

It has been stated by some members of the community that children and others are utilising the fire affected building for a number of activities and that Council should carry out the demolition of the buildings forthwith. While this is able to be done under the Health Act, Council may have to consider that they may not be reimbursed for this, given that we are unable to prove ownership of the allotment.

LandCorp is reluctant to state that they are the owners through default of the deceased person's estate continuing the lease but I would consider that they are as it would be similar to a Mortgagee default. I will continue to follow this up with LandCorp.

**DEMOLITION OF HOUSE ON LOT 200 HILL STREET (PINK HOUSE):**

I was not present when the owner's removed all the demolition waste from the block, but I am informed that it did occur before Xmas or shortly after. I have noted since my return that the asbestos fence has been further damaged by unauthorised person and will speak with the owners to have this fenced demolished and taken to the tip and disposed of in the hazardous waste area as required.

**INVESTIGATION: LEGIONELLA INFECTION REPORTED BY DEPT OF HEALTH WA**

The Health Department of WA advised me that there was a confirmed case of a person with Legionella and that this person was a resident of Meekatharra. I was asked to investigate the circumstances and to take water sample from identified places.

I met with the owners of the property and the people responsible for the housing of persons on these premises and recorded the conversations. I feel that the person would have been very unlikely to have contracted the disease while in Meekatharra but all avenues needed to be investigated.

I took the water samples as requested and dispatched them to the PathCentre in Perth for analysis. As at the time of writing this report I have not received any results back from this analysis. I will contact the Department and will issue them with my findings, which do not indicate that the disease was definitely contracted here in Meekatharra. I believe that the results of the analysis of the water sample will verify this.

**COOLIBAH VILLAGE - CAPRICORN:**

Coolibah Village was built and owned by HWE but this has been sold to BHP Billiton. I met with representatives of BHP during the week to discuss options with them in regard to their proposed additions of 100 more rooms to service the needs of their industry. The major issue at this stage is the ability of the current waste water treatment plant to handle an extra 100 persons.

MINUTES OF THE HEALTH, BUILDING AND TOWN PLANNING COMMITTEE  
MEETING HELD ON SATURDAY 16 FEBRUARY 2013

Page 6

It was designed and installed by Tri Star to service the needs of 150 persons, and to expand that will require a new application and will need to meet the requirements of the Department of Health.

They will be furnished with the appropriate documentation and will now be required to also comply with the new Building Act and Regulations, which was pointed out to them. This is not envisaged to happen immediately as they are still to produce costings for the proposed project which will then be required to be accepted by the BHP Board of directors. Nevertheless, all paperwork will be prepared in readiness, and I have been asked to assist as the responsible person for the Shire building Department.

**CAPRICORN OUTBACK TRAVEL CENTRE:**

I took the opportunity to inspect the Outback Travel Centre at Capricorn (formally known as the Capricorn Roadhouse/Tavern) while I was in Capricorn, staying there overnight. The facilities are a real credit to the owners and they appear to have spared nothing in this development.

They have developed 144 rooms (2 storey) for mining and truckie personnel directly behind the old roadhouse. This facility has its own mess supplying food for guests. They have a 62 room complex for staff and which includes a pool and relax area. They have a 72 room area adjacent to the large work-shop to the rear of the Lot, along with a gym and two large courts for basketball, tennis, and soccer or indoor/outdoor cricket. As well as this there are 32 Fleetwood dongas that are rented by contractors, visitors, and the like (me for instance), with the prospects of a further 24 to be added.

The renovated old house has been done extremely well, and it has been turned into the Capricorn Bar and Grill with superb meals, cold drinks. It has a great outdoors eating area or just for somewhere to sit with lots of shade. The old roadhouse is destined to be demolished and new and better facility to be transported in ready to be operated.

**ENTERIC DISEASE NOTIFICATION - SALMONELLA:**

The EHO for Kalgoorlie-Boulder informed me of a confirmed case of Salmonella poisoning by a worker at a mining facility to the North of Meekatharra and within our Shire. He indicated that the person could have contracted it through food consumed at the mess on the mine-site, which then required me to make an investigation and report on the conditions of the kitchen and food preparation at the mess.

On my way back from Capricorn I contacted the relevant people and conducted the investigation, and have issued the following report to the mine personnel, the caterer, the EHO for Kalgoorlie Boulder and also the Department of Health:

*"As you are aware there was a resident of the Plutonic Village that had reported sick to a Doctor in Kalgoorlie who has now verified that the person was suffering from the effects of being infected by Salmonella. All avenues of possible infection are required to be followed up when requested by the Department of Health and I thank you in particular and also Pirmin and Mohamed for your patience and understanding while conducting the inspection/investigation of your premises.*

MINUTES OF THE HEALTH, BUILDING AND TOWN PLANNING COMMITTEE  
MEETING HELD ON SATURDAY 16 FEBRUARY 2013

Page 7

*I am extremely impressed with the cleanliness, organisation and presentation of the facilities in your food preparation and dining area. Your food hygiene safety standards and the exceptional testing and retainment of batches of food are commendable and should be an example for the whole industry. While not required, the sampling routine stands well above those of other facilities, even though in some areas the building itself is showing signs of requiring maintenance as was pointed out to you.*

*Food rotation and your tracking of the food, thawing out of frozen foods and the storage and temperature control at all stages linked with the storage and presentation and handling of all foods are all in accordance with the Food Hygiene standards as appropriate and well executed by staff. The knowledge, experience and dedication of all staff, and the checks and balances in place are commendable and in most cases far exceed the requirements of the Codes.*

*Given my inspection results and the knowledge of your operations at Plutonic, it is my opinion that the person was highly unlikely to have contracted the infection from the food presented over the critical times in which he would have most likely been infected. I point out that once the food has left the dining room then I consider that the person who has removed the food accepts responsibility to ensure that safe food hygiene practices are adhered to at all times between transport, storage and consumption of that food.*

*As pointed out to you, if the person was a food handler then he would not have been able to start back at work until such time as he had three consecutive clear stools. I understand from speaking with you that the infected person has returned to site and is still experiencing problems of a gastro intestinal nature. This may indicate that he has not been cleared of the infection and that in fact he could now be a carrier of the disease. While he is not a food handler, there are a number of circumstances that could arise where he could possibly infect other members of the camp community.*

*I would strongly suggest that if he is still loose with his bowel movements then he would need to be tested, and depending on the results, Barrick policies may need to exclude him from site until three consecutive negative stool samples are returned. While this may seem extreme because he is not a food handler, the numbers of people living at close quarters sharing all facets of their lives, present many situations where others may become infected also.*

*Thank you again for your co-operation and the time you all gave me, at such short notice, during this investigation and I look forward to increasing our liaisons in the very near future.*

*Should you wish to discuss this or any matter further I would be only too pleased to speak with you and assist wherever possible."*



**Principal Environmental Health Officer  
Building Surveyor**



MINUTES OF THE HEALTH, BUILDING AND TOWN PLANNING COMMITTEE  
MEETING HELD ON SATURDAY 16 FEBRUARY 2013

Page 8

**Committee Resolution:**

**Moved:** Cr AG Burrows

**Seconded:** Cr PS Clancy

**That the Principal Environmental Officer / Building Surveyor's Report be received.  
CARRIED 4/0**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION  
OF THE MEETING.**

**Nil**

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN  
GIVEN**

**Nil**

**12. CLOSURE OF MEETING**

**The Chairperson, Cr NL Trenfield, declared the meeting closed at 09.10 am.**