



SHIRE
Of
MEEKATHARRA

MINUTES

Of

HEALTH, BUILDING & TOWN PLANNING MEETING

Held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

On

SATURDAY 16 MARCH 2013

COMMENCING AT 08.38AM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The Chairperson, Cr NL Trenfield, declared the meeting opened at 08.38am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting

The Chairperson, Cr NL Trenfield, read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Chairperson
Cr TR Hutchison	Deputy Chairperson
Cr AG Burrows	

Staff

Roy McClymont	Chief Executive Officer
Bill Atyeo	Principle Environmental Health Officer/Building Surveyor

Apologies

Cr PA Clancy

Approved Leave of Absence

Nil

Observers

Cr HJ Nichols (08.45am)

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 HEALTH, BUILDING AND TOWN PLANNING COMMITTEE MEETING HELD 16 FEBRUARY, 2013.

Committee Resolution:

Moved: Cr TR Hutchison
Seconded: Cr AG Burrows

That the minutes from the Health, Building and Town Planning Committee held
Saturday 16 February, 2013 be confirmed.

CARRIED 4/0

7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 PRINCIPAL ENVIRONMENTAL OFFICER/BUILDING SURVEYOR'S REPORT

I was in attendance at the Shire from the 5 to the 8 March 2013.

BUILDING LICENSES:

There were Four (4) Building Licenses processed or issued during this time.

BP13-001 issued to T&R Homes, 105 Kelvin Rd, Maddington WA 6109 for the construction of a dwelling on Lot 811 (Site 5) High Street for the Royal Flying Doctor Service of Western Australia (Western Operations).

BP13-002 issued to T&R Homes, 105 Kelvin Rd, Maddington WA 6109 for the construction of a dwelling on Lot 811 (Site 6) High Street for the Royal Flying Doctor Service of Western Australia (Western Operations).

BP13-003 issued to Australian Sign and Petroleum Installations Pty Ltd, 20 Nathan Drive, Campbellfield Vic 3000 for the construction of Canopies and standalone signs on Lot 821 Main Street for the Shell Company of Australia Ltd. (Coles Express Meekatharra).

BP13-005 issued to Buffs Investment Pty Ltd, PO Box 35, Meekatharra WA 6642 (Farmer Jacks) for the construction of a lean-to the shed located on Lot 31 Hill Street, Meekatharra. Yulella Holdings are to be the builders.

Note- BP13-004 is pending a decision of Council.

Building License Statistics:

The statistics as required by the ABS and WorkSafe, and others were dispatched accordingly within the required framework as laid down by WorkSafe. Monthly reporting is required.

DEMOLITION LICENSES:

There were nil (0) Demolition License issued during this time.

OTHER MATTERS:

COUNCIL AGENDA ITEMS (Placed before Council's 16 March Ordinary Meeting):

Expression of Interest for Land Release: The Department of Development and Lands is seeking comments and/or objections to the release of Unallocated Crown Land (UCL) Lots 752 on Deposited Plan 213788, 753 on Deposited Plan 213788, 842 on Deposited Plan 512854 and 810 on Deposited Plan 213788 known as Reserve 35295.

My agenda item to Council is recommending that for three of the Lots that Council object with the fourth Lot supported. Lots 752, 753 and 810 are required for drainage to the area with a natural creek serving this purpose.

Microwave Communications Tower to Lot 38 Hill Street: Digital Radio Systems Pty Ltd has made application to install a 20 metre high microwave communications tower on part of Lot 38 Hill Street which is owned by St John Ambulance Association. The tower is a self-supporting tower (with no guy wires required). The tower will be positioned close to the North Eastern corner of the building on the Northern boundary of Lot 38 and approx. 25 metres from the rear boundary.

In my agenda item to Council I recommend that Council approve this development with a list of conditions.

MEEKATHARRA CARAVAN PARK:

Further renovations are being carried out to the shop at the Caravan Park which will see increased and improved kitchen and food preparation areas, as well as the addition to dining-in facilities. There have been a couple of complaints in regards to the smell of fresh paint which it has been alleged has tainted the food prepared there.

I investigated this and discussed the matter with the manager and I feel that although the person felt and smelt the odour of paint, the precautions taken by the staff would minimise this. The manager stated that he has informed customers that if they feel their food is tainted, then he is more than happy to refund to them the purchase price of the goods.

Following these renovations, I have been informed by the manager, that they will be looking at the demolition of the current ablution facilities and replacing them with compliant and new facilities with an emphasis on proper effluent disposal system being installed.

TUREE CREEK TEMPORARY CAMP - GAS PIPELINE PROJECT:

KT-OSD JV (a joint venture between Monodelphous KT Pipeline and OSD Pipelines) are developing a temporary camp (approx. 8 months) for 60 to 70 people for the construction phase of WAPPL (West Angelas Petroleum Gas Pipeline). Although development application and applications for Building Permits are not required, they are required to comply with the Food Act and also the Health Act in regards to the Waste Water Treatment Plant they are intending to install.

I have issued the Local Government Report as is required by the Department of Health WA and all plans have been submitted to the Department for approval as required. They have also made application to be registered as a Food Premise under the Food Act, which has now been completed.



**Principal Environmental Health Officer
Building Surveyor**

Committee Resolution:

Moved: Cr JE Burgemeister
Seconded: Cr TR Hutchison

That the Principal Environmental Officer / Building Surveyor's Report be received.
CARRIED 4/0

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING.

It was discussed and agreed that Health, Building and Town Planning items requiring Council decision to go direct to Council and not be discussed by the Committee.

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

12. CLOSURE OF MEETING

The Chairperson, Cr NL Trenfield, declared the meeting closed at 08.50am.