



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 18<sup>th</sup> JUNE 2016

COMMENCED AT 9:30am



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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting open at 9.30am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr NL Trenfield</b>	<b>Shire President</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr DK Hodder</b>	
<b>Cr HJ Nichols</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Krys East</b>	<b>Deputy Chief Executive Officer</b>

**Apologies**

**Cr RK Howden**  
**Cr PW Curley**

**Approved Leave of Absence**

**Cr AJ Binsiar**

**Observers**

**Nil**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Nil**

**5 APPLICATION FOR LEAVE OF ABSENCE**

**Moved: Cr HJ Nichols**  
**Seconded: Cr DK Hodder**

**That Cr PS Clancy be granted Leave of Absence for the 16 July 2016 Ordinary Council Meeting.**

**CARRIED 4/0**

## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 21 MAY 2016**

#### **Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr HJ Nichols**

**That the minutes from the Ordinary Council Meeting held Saturday 21 May 2016 be confirmed.**

**CARRIED 4/0**

### **6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 21 MAY 2016**

#### **Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr DK Hodder**

**That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 21 May 2016 be received.**

**CARRIED 4/0**

## **7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

## **8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **Chief Executive Officer, Roy McClymont, attended the Local Emergency Management Committee meeting.**
- **A Shire of Meekatharra Works group Meeting was held and attended by Chief Executive Officer, Roy McClymont, Cr PS Clancy and Works and Services Manager, John Dyer.**
- **Chief Executive Officer, Roy McClymont, attended Meekatharra Human Services Provider Group Meeting.**
- **The Shire of Meekatharra held a citizenship ceremony for Suramya Fernando Warnakulasuriya.**
- **The Shire President, Cr NL Trenfield and Chief Executive Officer, Roy McClymont attended a teleconference with Mr. Tim Shackleton the new Chief Executive Officer from Rural Health West.**
- **The Shire President, Cr NL Trenfield and Chief Executive Officer, Roy McClymont, met with Melissa Price MP, Federal Member for Durack.**
- **A Council sponsored sundowner was held for Mr. Mark Tipple who left the Shire's employment after 4 and a half years of service.**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – MAY 2016**

##### **Maintenance Grading**

- Marymia Road has been maintenance graded.
- Wiluna North Road has been graded from the Great Northern Highway to Thaduna and is being skip graded from Thaduna to the Shire Boundary.
- The roads close to Meekatharra; cattle yards to the Great Northern Highway, Peace Gorge, alternate heavy vehicle bypass road and the Airport road to Wiluna road have been maintenance graded.
- The Golf course road has been reformed and graded.

##### **Construction Report**

- NGE are currently working on Roads to Recovery reconstruction and resheeting on the Ashburton Downs Road from Mt Vernon to the Shire Boundary.
- The Shire Construction Crew is working on the Mt Clere and Ashburton Downs Road Junctions with the Great Northern Highway. These sections will be bitumen sealed together with some minor repairs on Landor Road.

##### **Rubbish Tip**

- The rubbish tip has had a general clean up with drainage repairs to the access road, car bodies squashed and stacked, steel separated from general rubbish and stacked and new cell walls built to contain household rubbish.

##### **Flood damage Repairs**

- MTF have completed flood damage repairs to Sandstone Road and will now commence work on the Turee creek road.

##### **Town Maintenance-Monthly Report Finishing 9<sup>th</sup> June 2016**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- The Public Toilets were opened over weekends and Public Holidays
- Sweeping of Main St was done in accordance with Council's directive
- Heritage Trail maintenance and Boardwalks repaired where possible however a section has been completely destroyed
- Mowing has taken place and vegetation trimmed on Boardwalk.
- Weeds being chipped on verges, will be continued if manpower remains available.
- Note full time town crew not available for work during this period and town work is being done by part time casual employees

- Assisted in Bitumen work re sealing program

### **Plant Report**

#### **P362 WATER TANKER TRAILER**

Fit new hydraulic hoses  
Adjusted brakes  
Repaired water outlet

#### **P477 CATERPILLAR 950F LOADER**

Fitted new air conditioner parts  
Commissioned air conditioner

#### **P476 BAILEY TRI AXLE WATER TANKER**

Repaired lights and wiring

#### **P475 KUBOTA ZERO TURN ZD331P-60 ZERO MOWER**

Cleaned and checked machine  
Serviced  
Replaced blades  
Replaced fuel gauge

#### **P360 2002 CATERPILLAR 924G LOADER**

Changed flat tyres  
Change fuel filters and bleed system  
Fitted fire extinguisher bracket  
Emptied and cleaned fuel tank, change filters  
Clean fuel lift pump  
Reset valves  
Reseal hydraulic pump  
Replace oil cooler hose  
Repair fuel tank

#### **P480 2007 MACK SUPERLINER (73)**

Rebuilt Horton fan hub  
Serviced

#### **P457 1987 TRI-AXLE FLAT TOP TRAILER LUCAR**

Fitted ring feeder, mount and repair air couplings  
Replaced light socket

#### **P339 HAULMORE SEMI-TRAILER**

Freed up diverter valve  
Removed diverter valve and replaced  
Repaired lights  
Adjusted brakes

#### **P487 2014 TOYOTA LANDCRUISER**

Serviced  
Adjusted brakes

#### **P418 2008 CATERPILLAR CS56 ROAD ROLLER**

Repaired air conditioner  
Maintenance  
Fitted new direction control hand piece

**P479 2007 MACK SUPERLINER (72)**

Changed drive tyre  
Serviced

**P396 BOMAG 16.60 TONNE PADFOOT VIBRATORY ROLLER**

Replaced drum buffer rubbers

**P433 CATERPILLAR 950HSW WHEEL LOADER**

Repaired air conditioner  
Cleaned filters  
Fitted new aftercooler hoses

**P434 BOMAG BW25RH MULTI TYRE ROLLER**

Repaired bonnet locks

**P478 2015 NOLIST BOXTOP TRAILER WITH 6" PUMP**

Manufactured and fitted radiator flap

**P486 MULTI PAC VP2400**

Repaired beacon  
Fitted fire extinguisher bracket

**P485 CITYMASTER 1250 SWEEPER**

Replaced hopper hinges

**P441 1971 CUSTOM MADE TRIAXLE WIDE DECK - LOW LOADER**

Repaired lights

**P36 URSUS 2812 TRACTOR**

Fitted new mower blades

**P418 2008 CAT CS56 ROAD ROLLER**

Serviced  
Repaired cab tilt pump

**P101 FESA FIRE UNIT – ISUZU**

Repaired pump motor  
Changed tyres

**P409 CATERPILLAR HYDRAULIC EXCAVATOR**

Serviced  
Repaired joy stick

**P369 16.5KVA GENSET SINGLE PHASE**

Serviced

**P332 16.5KVA GENSET SINGLE PHASE**

Serviced

**P362 WATER TANKER TRAILER YELLOW**

Fitted new brake booster  
Adjusted brakes  
Replaced hydraulic hoses and couplings

**P483 2002 TANDEM AXLE DOLLY WITH BALL RACE**

Replaced mud flaps



Repaired hydraulic hose  
Adjusted brakes  
Repaired lights

**P24 PETROL PRESSURE CLEANER**

Repaired

**P370 KUBOTA TRACTOR SPRAY UNIT SLASHER**

Fitted new battery  
Repaired ignition switch

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr DK Hodder**

**That the Works and Services Manager's report for May 2016 be received.**

**CARRIED 4/0**

**9.1.2 AIRPORT MANAGER'S REPORT – MAY 2016****Aircraft Movements and Statistics**

General aircraft movements for the month of May 2016 were up 21% on last April, and down by just 3 landings on last month despite last month having 2 survey aircraft operating out of this airport for some time.

RFDS landings were up 46% on last year's April figure as well as being up by 4 landings on last month's total.

Avgas sales were down by 24% on April last year and down by 9,000 litres on last month's figure. Avgas drum sales were down on April and the absence of survey aircraft this month have led to this downturn.

JetA-1 sales were up by 25% on last April and up by over 5,000 litres on last month.

The figures below reflect the difference between May 2015 and May 2016.

	<b>May. 2015</b>	<b>May. 2016</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	95	114	+21%
<b>RFDS Landed</b>	71	104	+46%
<b>Avgas</b>	12,686 ltrs	9,582 ltrs	-24%
<b>Jet A1</b>	57,023 ltrs	71,512 ltrs	-0.4%
<b>Total Fuel Sold</b>	<b>69,709 ltrs</b>	<b>81,094 ltrs</b>	<b>+16%</b>

The figures below reflect the YTD differences between 2015 and 2016.

	<b>YTD 2015</b>	<b>YTD 2016</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	509	526	+4%
<b>RFDS Landed</b>	407	492	+27%
<b>Avgas</b>	46,841 ltrs	44,575 ltrs	-4%
<b>Jet A1</b>	331,219 ltrs	329,158 ltrs	-0.6%
<b>Total Fuel Sold</b>	<b>378,060 ltrs</b>	<b>373,733 ltrs</b>	<b>-1%</b>

**Aerodrome Works:**

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Slashing of runway strips and surrounds.
- Continued clearing of weeds and long grass from various Airport areas including the "Ground Sign" see photo
- Airport Rd trees - clearing around bases and weekly watering.
- New steel door frames installed and doors re-hung with easy locking mechanisms on the work shop doors.
- Isolation switches installed on split system air conditioners in residence. Previously not done when units installed.

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**Outstanding items from last month:**

- Investigate the cause of the low insulation resistance reading of the runway edge lighting circuit. Wellington Electrical were engaged to provide low insulation readings from a central point at the power house. This was completed with readings once again being all over the shop and clearly shows deficiencies in the insulation across the entire system.
- All Runway lighting is to re-cabled and replaced in the 2016/7 financial year.

**Aerodrome Security:**

Nil breaches

**Annual Inspections:**

The annual technical and electrical inspections are due in July 2016.

**Safety Management System:**

1 Safety hazard was identified at the airport during the month. This being intermittent failure of the keys that open the cyber locks recently installed on all gates. The issue has been raised in case of failure during an emergency. A back up plan has been suggested to avoid lengthy delays in case of failure.

AirBP finally arrived with the fueling truck for RFDS as a replacement of the unsafe trailer. Unfortunately, the truck had issues with electronic cards which activate all the air valves. The card was not available in Perth and had to be sent from Melbourne but could not get here in time to have the unit put into service whilst the AirBP Network Operations Manager (training officer) was here. The old trailer was put back into service and a firm date penciled in now for changeover on the 25<sup>th</sup> July 2016. (fingers crossed).

**The Meekatharra Airport Ground Sign. (trivia)**

Years ago, prior to the days of all the sophisticated electronic navigational equipment that is available now for air navigation, aircraft used to rely on land marks for a lot of their navigation.

The staff of the Dept of Civil Aviation at Meekatharra Aerodrome constructed a ground sign next to the Illuminated wind sock and the Signal circle on the aerodrome. This sign had the word MEEKATHARRA with the letters formed from bitumen then painted with white paint which stood out very well against the red gravel that the aerodrome is based on. This provided a spectacular view from the aircraft as they flew over the wind sock and signal circle in their standard aerodrome approach.

The letters of the word were 2 metres tall and spread out over 25 metres and were surrounded with a 30 metre in diameter white circle.

In 2007, due to its age it was hardly recognizable as it had become overgrown with wind grass and scrub and the bitumen letters had all crumbled and lifted. I noticed the sign in such disrepair and set about restoring it as best I could. I cleared the area of grass and scrub and removed all the old crumbled bitumen and reformed the letters using 20mm metal which I painted white. I also reconstructed the circle and painted the whole sign white and once again it was there for all to see. The attached photo shows the sign after the resurrection in approx. 2008.

Over the past 8 years, grass has once again taken over the sign and works have begun on chipping the growth from around the letters with the intention of once again having the

sign prominently displayed. Once all grass has been chipped and the letters tidied up, we will give it another coat of white paint.

Mal Trenfield  
Airport Manager  
04 June 2016.

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr HJ Nichols**

**That the Airport Manager's report for May 2016 be received.**

**CARRIED 4/0**



### 9.1.3 YOUTH AND RECREATION SERVICES REPORT – MAY 2016

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	7	40	61	54	162	20	8
Youth Centre Drop in - Nights	0	63	7	79	149	14	11
Art/Music	1	9	2	33	45	4	11
Sport @ oval	28	77	50	105	260	7	37
Girls Group	0	19	0	0	19	5	4
Boys group	0	0	6	35	41	4	10

Kidzone was in recess due to the resignation of the Perm Part Time Youth Officer and the lack of local response to filling the position.

Total for the month	Females		Males		Activity Total	No of sessions	Average Attendance
	6-12	13-17	6-12	13-17			
5-12 sport 3-6pm	28	2	125	8	163	15	11
Auskick	5	2	14	7	28	2	14
Basketball	19	50	40	73	182	8	23
Football	1	2	3	11	171	8	34
Netball	9	11			20	2	10
Bike Ride	2	7	19	2	30	4	8
Sport @ Youth Centre	0	27	4	57	88	7	13

Sport & Rec continues to be performing well. Carmel College from Perth visited Karalundi and were very impressed with our programs. They have invited Meekatharra to visit will provide all accommodation

#### **Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr DK Hodder**

**That the Youth Sport and Recreation Services Officer's report for May 2016 be received.**

**CARRIED 4/0**

**9.1.4 RANGER'S REPORT – MAY 2016**

Details to report:

I arrived in Meekatharra on Friday 6 May 2016. I attended at the Shire office to attend to administrative duties and see if there were outstanding complaints. Registration files were checked for compliance and found to be correct. A brief meeting was held with staff regarding any new issues around town.

Trapping cages were set in the main street and various other locations. These were monitored regularly throughout the day and into the evening. Three unidentified and unregistered dogs were trapped and impounded.

Whilst conducting patrols in Consuls Road, I was approached and asked to remove a female dog and four pups. These were handed in for destruction. Patrols were conducted during the morning and afternoon. Several people were spoken to regarding their dogs not being on leads in the main street.

Cages were set along the main street. Two unregistered and unidentified dogs were caught. Whilst loading the dogs on to the back of the vehicle, I was approached by the alleged owner of the dogs. When I informed him that there would be fees and charges to be paid he stated that he no longer wanted the dogs and asked that I get rid of them.

Further trapping was conducted during the evening with no dogs being caught.

I also attended Meekatharra on Tuesday 31 May 2016, attended at the Shire office to attend to administrative duties and see if there were outstanding complaints. Registration files were checked for compliance and found to be correct.

I completed a welfare check for RSPCA on two dogs that were reportedly being mistreated. One of the dogs has been surrendered, brought back to good health and rehomed. The second dog was checked and appears to be in good health. A second complaint was investigated regarding the number of cats at a local residence. This was investigated and the owner spoken to. The owner is cooperating and the large number of cats will be removed. The RSPCA were advised of the situation.

Trapping cages were set in various locations throughout town and monitored throughout the evening. No dogs were caught. The cages were moved to various locations in the main street. Four unregistered, unidentified dogs were trapped and impounded.

A further three unwanted dogs were handed in for destruction by their owner.

**Officers Recommendation / Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr PS Clancy**

**That the Ranger's Report for May 2016 be received.**

**CARRIED 4/0**

**9.1.5 STATUS REPORTS****Council Decisions – Status Report**

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In progress



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16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
15.08.15	9.7.2	Paddy's Flat Camp Lease	CEO	Email to Veterans 20/08/15. Letter to Veterans 28/08/15. Contract executed 17/12/16 Minister approved Lease Transfer 1/3/16 Lease Transfer Executed 17/3/16 and sent to Settlement Agent to initiate settlement.	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response

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20.02.16	9.4.1	Revitalisation Seating Expansion	CDSM	Seats Ordered	In Progress
20.02.16	9.5.2	Revitalisation – Lloyds Building	CDSM	Working Group to be formed	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Planwest advised to complete request amendments 22/02/16	In Progress
19.03.16	9.4.3	Change of RADS Funded Project 2016/2017	CDSM	Letter sent 29/03/16	In Progress
19.03.16	9.7.1	Extension Of Airport Management Contract	CDSM	Letter sent 23/03/16	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.04.16	9.2.4	2016 – 2017 setting of the annual rate in the dollar	DCEO	Advertisement of proposed rates in West Australian 2/5/16 closing date for submissions 25/5/16	Complete
16.04.16	9.2.6	Review of policy allowance amounts	DCEO	Print new policy and distribute	In Progress
16.04.16	9.5.1	Renewal Mobil Lease	CDSM	Draft loan sent to Mobil 18/04/16	In Progress
16.04.16	9.6.1	Tenders – Concreting Works Hourly Hire	CEO	Consultant WSM advised 18/04/16	In Progress
16.04.16	10.1	2016/17 Councillor Fees and Allowances	DCEO	Included in 2016/17 draft budget	In Progress
21.05.16	9.2.5	New charges for oval lights and water	DCEO	Included in schedule of fees and Charges for adoption June 2016	In Progress
21.05.16	9.2.6	Council Utilities	DCEO/WSM	Advertised sale of Toyota Hilux (1BLM826), closes 4pm 14/06/16	In Progress
21.05.16	9.2.7	2016/2017 Draft Management Budget	DCEO	Changes made and statutory budget prepared	In Progress
21.05.16	9.2.8	Budget Review – Additional Information	CEO	Flag Poles erected 10/06/2016	Complete
21.05.16	9.3.1	Council meeting dates for 2016/2017	DCEO	Advertised 25/05/16 in West Australian	Complete
21.05.16	9.4.1	Reimbursement of Airport Power Charges	CDSM	Reimbursement progressed	Complete

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21.05.16	9.4.2	Donation Request – Isolated Children’s Parents association WA	CDSM	Finance advised	Complete
21.05.16	9.4.3	Lease- Red sandbox – Growth Church	CDSM	Draft lease sent	In progress
21.05.16	9.4.4	Airport fees and charges	CDSM	Airlines advised	Complete
21.05.16	9.4.5	Old Power Station	CDSM	Advised Horizon Power of decision	In Progress
21.05.16	9.4.6	Broadcast site memorandum of terms and agreements	CDSM	Signed	Complete
21.05.16	9.6.1	Replacement 400,000 Litre water tank	DCEO/PO	Tank expected to be installed 30/06/16	In Progress
21.05.16	9.6.2	Purchase Second Hand service Truck	WSM	Purchase Order created and sent to Northern Goldfield Engineering	In Progress
21.05.16	9.6.3	Sale of P108 grader	WSM	WSM investigating the possibility of repair instead of sale	In Progress
21.05.16	9.6.4	Second hand plant, a quad spreader float and dolly	WSM	Purchase Order created and sent to Wooroona Contracting	In Progress
21.05.16	9.7.1	CEO Annual Leave and appointment of acting CEO	DCEO	Noted	Complete
21.05.16	9.7.2	Goldfields Highway Wiluna to Meekatharra Section	CEO	No Further action required	Complete

**Officers Recommendation / Council Resolution:**



**Moved: Cr DK Hodder**

**Seconded: Cr PS Clancy**

**That the Status report be received.**

**CARRIED 4/0**

## 9.2 FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED MAY 2016</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	Nil
<b>Date of Report:</b>	ADM 171
<b>Disclosure of Interest:</b>	13 May 2016
<b>Author:</b>	Krys East Deputy Chief Executive Officer
	 Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
  - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) *Budget estimates to the end of the month to which the statement relates;*
  - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
  - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
  - (a) *According to nature and type classification,*
  - (b) *By program; or*
  - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
  - (a) *presented to the council –*

- 
- (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

*And*

*(b) Recorded in the minutes of the meeting at which it is presented.*

*(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

*(6) In this regulation –*

*} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*

*} restricted assets~ have the same meaning as in AAS 27.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*

*[35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34 & 35*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr HJ Nichols**

**That the financial report for the period ending 31 May 2016 be received.**

**CARRIED 4/0**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2016**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 May 2016 of \$3,062,691.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 May 2016

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Variance \$ (b)-(a)	Variance % (b)-(a)/(a)
<b>Operating Revenues</b>		\$		\$	\$	\$	%
Rates		3,775,373	3,896,954	3,896,403	3,852,170	(44,293)	(1.14%)
Operating Grants, Subsidies and Contributions	7	3,494,243	3,365,308	3,351,418	3,340,778	(10,690)	(0.32%)
Fees and Charges		844,554	953,819	896,085	948,077	51,992	5.80%
Service Charges		0	0	0	0	0	0.00%
Interest Earnings		416,803	523,403	429,504	440,333	10,818	2.52%
Other Revenue		332,578	342,578	298,778	278,564	(20,214)	(6.77%)
Profit on Disposal of Assets	9	20,621	20,621	20,621	0	(20,621)	(100.00%)
<b>Total Operating Revenue</b>		<b>8,385,612</b>	<b>8,107,083</b>	<b>8,092,834</b>	<b>8,769,272</b>	<b>676,438</b>	<b>8.36%</b>
<b>Operating Expense</b>							
Employee Costs		(1,438,399)	(1,349,129)	(1,349,329)	(1,345,279)	4,050	0.30%
Materials and Contracts		(2,881,746)	(2,879,215)	(2,879,825)	(1,896,679)	983,146	(34.18%)
Utility Charges		(385,961)	(382,961)	(382,272)	(344,764)	38,197	(9.74%)
Depreciation on Non-Current Assets		(1,446,098)	(1,347,261)	(1,301,611)	(1,395,854)	94,347	7.25%
Interest Expenses		0	0	0	0	0	0.00%
Insurance Expenses		(293,423)	(293,423)	(293,709)	(297,736)	4,313	(1.47%)
Other Expenditure		(189,341)	(189,341)	(183,586)	(158,777)	24,809	(13.20%)
Loss on Disposal of Assets	9	(206,873)	(176,873)	(176,873)	(110,348)	96,525	(54.62%)
<b>Total Operating Expenditure</b>		<b>(8,724,878)</b>	<b>(8,542,209)</b>	<b>(8,379,834)</b>	<b>(7,786,671)</b>	<b>593,263</b>	<b>7.08%</b>
<b>Funding Balance Adjustments</b>							
Add back Depreciation		3,446,605	4,347,261	3,801,611	3,895,854	94,347	2.48%
Adjust (Profit)/Loss on Asset Disposal	9	136,194	136,194	110,348	110,348	0	0.00%
Adjust Provisions and Accruals		0	0	0	0	0	0.00%
<b>Net Cash from Operations</b>		<b>3,646,544</b>	<b>4,044,098</b>	<b>4,228,217</b>	<b>5,037,797</b>	<b>809,580</b>	<b>19.15%</b>
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	7	10,017,224	11,070,718	3,732,318	3,388,030	(344,288)	(9.24%)
Proceeds from Disposal of Assets	9	236,000	236,000	236,000	236,000	0	0.00%
<b>Total Capital Revenues</b>		<b>10,253,224</b>	<b>11,306,718</b>	<b>3,968,318</b>	<b>3,624,030</b>	<b>(344,288)</b>	<b>(8.68%)</b>
<b>Capital Expenses</b>							
Land and Buildings	8	(813,499)	(1,173,733)	(923,843)	(945,952)	(20,109)	(2.18%)
Furniture and Equipment	8	(193,434)	(193,434)	(193,434)	(193,434)	0	0.00%
Plant and Equipment	8	(1,255,000)	(1,185,529)	(1,085,029)	(1,085,029)	0	0.00%
Infrastructure - Roads	8	(12,455,964)	(14,524,438)	(12,840,780)	(6,161,090)	6,679,690	(48.79%)
Infrastructure - Airports	8	(87,000)	(87,000)	(87,000)	(100,714)	13,714	(15.76%)
Infrastructure - Other	8	(1,230,952)	(1,321,952)	(869,752)	(100,972)	768,780	(81.09%)
<b>Total Capital Expenditure</b>		<b>(14,945,949)</b>	<b>(17,025,086)</b>	<b>(14,846,036)</b>	<b>(8,711,077)</b>	<b>6,134,959</b>	<b>41.32%</b>
<b>Net Cash from Capital Activities</b>		<b>(6,689,675)</b>	<b>(6,764,292)</b>	<b>(11,877,719)</b>	<b>(5,087,047)</b>	<b>6,790,672</b>	<b>57.26%</b>
<b>Financing</b>							
Transfer from Reserves	6	0	242,000	0	242,000	242,000	100.00%
Transfer to Reserves	6	(2,401,899)	(2,401,899)	(2,401,899)	(2,401,899)	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>(2,401,899)</b>	<b>(2,159,899)</b>	<b>(2,401,899)</b>	<b>(2,159,899)</b>	<b>242,000</b>	<b>10.08%</b>
<b>Net Operations, Capital and Financing</b>		<b>(5,445,230)</b>	<b>(5,377,083)</b>	<b>(10,049,341)</b>	<b>(2,586,246)</b>	<b>7,463,095</b>	<b>74.32%</b>
<b>Opening Funding Surplus(Deficit)</b>	2	<b>5,745,230</b>	<b>5,842,957</b>	<b>5,842,957</b>	<b>5,842,957</b>	<b>0</b>	<b>0.00%</b>
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(800,000)</b>	<b>(534,126)</b>	<b>(16,196,384)</b>	<b>(3,062,589)</b>	<b>12,133,795</b>	<b>(74.64%)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2016**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		80	80	80	0	0.00%	
General Purpose Funding - Rates		3,896,554	3,896,467	3,852,179	(44,297)	(1.14%)	
General Purpose Funding - Other		2,256,764	2,150,269	2,147,979	(2,290)	(0.11%)	
Law, Order and Public Safety		21,530	16,874	13,673	(3,201)	(18.97%)	
Health		1,915	1,763	5,433	3,670	208.14%	
Education and Welfare		125,635	103,525	100,947	(2,578)	(2.49%)	
Housing		28,860	26,455	25,361	(1,094)	(4.18%)	
Community Amenities		140,100	137,042	129,188	(7,854)	(5.73%)	
Recreation and Culture		262,082	131,415	155,540	24,125	18.36%	▲
Transport		12,925,595	5,582,694	5,544,802	(37,892)	(0.68%)	
Economic Services		276,450	211,287	163,195	(48,092)	(22.76%)	▼
Other Property and Services		192,932	167,317	209,933	42,616	25.47%	▲
<b>Total Operating Revenue</b>		<b>20,128,474</b>	<b>12,425,188</b>	<b>12,348,300</b>	<b>(76,887)</b>		
<b>Operating Expense</b>							
Governance		(587,642)	(533,831)	(481,083)	(52,748)	(9.88%)	
General Purpose Funding		(195,830)	(161,563)	(135,597)	(25,966)	(16.07%)	▼
Law, Order and Public Safety		(152,317)	(141,226)	(124,810)	(16,416)	(11.62%)	▼
Health		(95,408)	(82,646)	(70,658)	(11,988)	(14.50%)	▼
Education and Welfare		(718,067)	(605,087)	(524,334)	(80,753)	(13.34%)	▼
Housing		(44,860)	(45,341)	(34,313)	(30,878)	(68.29%)	▼
Community Amenities		(640,968)	(577,405)	(438,054)	(138,751)	(24.03%)	▼
Recreation and Culture		(1,400,174)	(1,158,039)	(1,033,879)	(124,160)	(10.72%)	▼
Transport		(4,847,554)	(4,452,722)	(4,128,239)	(324,483)	(7.29%)	
Economic Services		(383,796)	(365,345)	(284,895)	(80,450)	(22.13%)	▼
Other Property and Services		(280,432)	(253,660)	(502,613)	268,953	98.14%	▲
<b>Total Operating Expenditure</b>		<b>(9,347,039)</b>	<b>(8,376,615)</b>	<b>(7,738,675)</b>	<b>(637,940)</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		4,147,261	3,801,611	3,885,854	84,243	2.22%	
Adjust (Profit)/Loss on Asset Disposal	9	136,194	110,348	110,348	0	0.00%	
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>15,064,892</b>	<b>7,960,531</b>	<b>8,605,827</b>	<b>645,296</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	9	236,000	150,454	150,454	0	0.00%	
<b>Total Capital Revenues</b>		<b>236,000</b>	<b>150,454</b>	<b>150,454</b>	<b>0</b>		
<b>Capital Expenses</b>							
Land and Buildings	8	(1,173,732)	(925,843)	(665,352)	(260,491)	(28.14%)	▼
Furniture and Equipment	8	(99,952)	(99,952)	(64,417)	(35,535)	(35.55%)	▼
Plant and Equipment	8	(1,101,026)	(1,001,026)	(767,565)	(233,461)	(23.32%)	▼
Infrastructure - Roads	8	(14,524,436)	(12,840,780)	(6,961,036)	(5,879,244)	(45.79%)	▼
Infrastructure - Airports	8	(98,960)	(98,960)	(102,714)	3,754	3.79%	
Infrastructure - Other	8	(1,021,952)	(868,952)	(159,972)	(708,980)	(81.59%)	▼
<b>Total Capital Expenditure</b>		<b>(18,020,058)</b>	<b>(15,835,513)</b>	<b>(8,721,057)</b>	<b>(7,114,456)</b>		
<b>Net Cash from Capital Activities</b>		<b>(17,784,058)</b>	<b>(15,685,059)</b>	<b>(8,570,603)</b>	<b>(7,114,456)</b>		
Transfer from Reserves	6	242,000	0	242,000	242,000		▲
Transfer to Reserves	6	(2,901,899)	(2,857,490)	(2,857,490)	0	0.00%	
<b>Net Cash from Financing Activities</b>		<b>(2,659,899)</b>	<b>(2,857,490)</b>	<b>(2,615,490)</b>	<b>242,000</b>		
<b>Net Operations, Capital and Financing</b>		<b>(5,379,065)</b>	<b>(10,582,018)</b>	<b>(2,580,268)</b>	<b>8,001,752</b>		
<b>Opening Funding Surplus(Deficit)</b>	2	<b>5,642,957</b>	<b>5,642,957</b>	<b>5,642,957</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>263,892</b>	<b>(4,939,061)</b>	<b>3,062,691</b>	<b>8,001,751</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 31 May 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	80	0	80	80
General Purpose Funding - Rates	3,795,353	101,201	3,896,554	3,896,467
General Purpose Funding - Other	2,303,308	(46,564)	2,256,744	2,150,269
Law, Order and Public Safety	21,530	0	21,530	16,874
Health	1,915	0	1,915	1,763
Education and Welfare	125,635	0	125,635	103,525
Housing	28,860	0	28,860	26,455
Community Amenities	140,100	0	140,100	137,042
Recreation and Culture	304,455	(42,373)	262,082	131,415
Transport	11,884,686	1,040,908	12,925,595	5,582,694
Economic Services	276,450	0	276,450	211,287
Other Property and Services	120,464	72,468	192,932	167,317
<b>Total Operating Revenue</b>	<b>19,002,836</b>	<b>1,125,640</b>	<b>20,128,476</b>	<b>12,425,188</b>
<b>Operating Expense</b>				
Governance	(587,642)	0	(587,642)	(533,831)
General Purpose Funding	(195,830)	0	(195,830)	(161,563)
Law, Order and Public Safety	(148,617)	(3,700)	(152,317)	(141,226)
Health	(95,408)	0	(95,408)	(82,646)
Education and Welfare	(751,729)	33,672	(718,057)	(605,037)
Housing	(78,860)	(16,000)	(94,860)	(45,141)
Community Amenities	(630,968)	(10,000)	(640,968)	(577,405)
Recreation and Culture	(1,315,585)	(84,589)	(1,400,174)	(1,158,039)
Transport	(4,362,465)	(485,091)	(4,847,556)	(4,452,722)
Economic Services	(399,796)	16,000	(383,796)	(365,345)
Other Property and Services	(207,964)	(72,468)	(280,432)	(253,660)
<b>Total Operating Expenditure</b>	<b>(8,724,863)</b>	<b>(622,176)</b>	<b>(9,347,039)</b>	<b>(8,376,615)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	3,446,600	200,661	4,147,261	3,801,611
Adjust (Profit)/Loss on Asset Disposal	136,194	0	136,194	110,348
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>13,860,767</b>	<b>1,204,125</b>	<b>15,064,892</b>	<b>7,960,531</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	236,000	0	236,000	150,454
<b>Total Capital Revenues</b>	<b>236,000</b>	<b>0</b>	<b>236,000</b>	<b>150,454</b>
<b>Capital Expenses</b>				
Land and Buildings	(913,458)	(360,274)	(1,173,732)	(925,843)
Furniture and Equipment	(93,824)	(6,128)	(99,952)	(98,952)
Plant and Equipment	(1,259,000)	157,974	(1,101,026)	(1,001,026)
Infrastructure - Roads	(13,455,864)	(1,068,572)	(14,524,436)	(12,840,780)
Infrastructure - Airports	(87,000)	(11,960)	(98,960)	(98,960)
Infrastructure - Other	(1,230,952)	209,000	(1,021,952)	(868,952)
<b>Total Capital Expenditure</b>	<b>(16,940,098)</b>	<b>(1,079,960)</b>	<b>(18,020,058)</b>	<b>(15,835,513)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,704,098)</b>	<b>(1,079,960)</b>	<b>(17,784,058)</b>	<b>(15,685,059)</b>
<b>Financing</b>				
Transfer from Reserves	0	242,000	242,000	0
Transfer to Reserves	(2,901,899)	0	(2,901,899)	(2,857,490)
<b>Net Cash from Financing Activities</b>	<b>(2,901,899)</b>	<b>242,000</b>	<b>(2,659,899)</b>	<b>(2,857,490)</b>
<b>Net Operations, Capital and Financing</b>	<b>(5,745,230)</b>	<b>366,165</b>	<b>(5,379,065)</b>	<b>(10,582,018)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>5,745,230</b>	<b>(1,02,273)</b>	<b>5,642,957</b>	<b>5,642,957</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>(0)</b>	<b>263,892</b>	<b>263,892</b>	<b>(4,939,061)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Program)  
For the Period Ended 31 May 2016

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

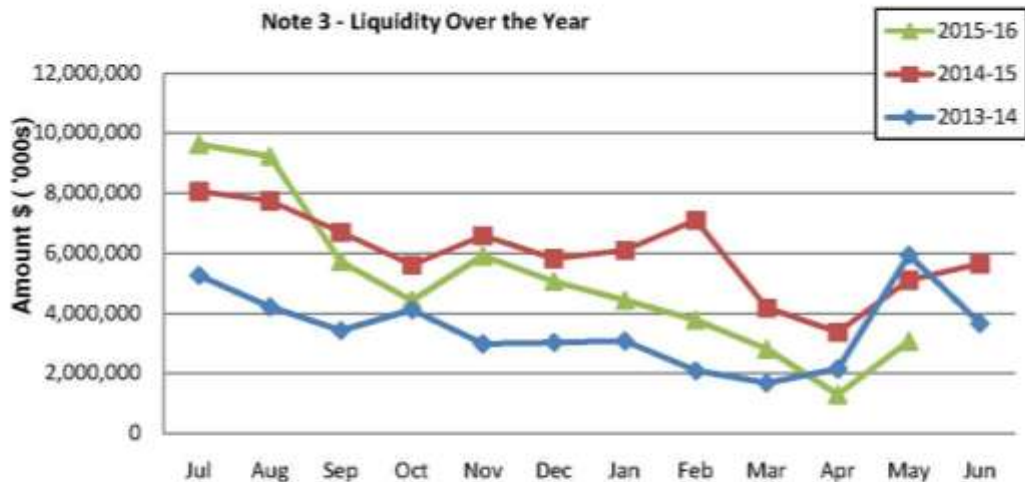
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	0	0.00%			Under variance reporting threshold
General Purpose Funding - Rates	(44,297)	(1.14%)			Under variance reporting threshold
General Purpose Funding - Other	(2,290)	(0.11%)			Under variance reporting threshold
Law, Order and Public Safety	(3,201)	(18.97%)			Under variance reporting threshold
Health	3,670	208.14%			Under variance reporting threshold
Education and Welfare	(2,578)	(2.49%)			Under variance reporting threshold
Housing	(1,094)	(4.14%)			Under variance reporting threshold
Community Amenities	(7,854)	(5.73%)			Under variance reporting threshold
Recreation and Culture	24,125	18.36%	▲	Permanent	The Oval contribution from the school has generated an extra \$17K more than budget
Transport	(37,892)	(0.68%)			Under variance reporting threshold
Economic Services	(48,092)	(22.76%)	▼	Permanent	Income from Festival below budget expectations mainly due to low sponsorship received and numbers down on attendance
Other Property and Services	42,616	25.47%	▲	Permanent	Income from Private Works is higher than YTD Income, and additional reimbursement funds have been received for Insurance Rebates & Workers compensation payments that were not budgeted - some of this will be offset by expenditure.
<b>Operating Expense</b>					
Governance	(52,748)	(9.88%)			Under variance reporting threshold
General Purpose Funding	(25,966)	(16.07%)	▼	Timing	Administration allocations are less than YTD Budget. This may even out before year end.
Law, Order and Public Safety	(16,416)	(11.62%)	▼	Permanent	Reason for reduced expenditure includes reduced bush fire control and vehicle expense costs as well as no Murdoch Vet Program expenses.
Health	(11,988)	(14.50%)	▼	Timing	EHO costs slightly less than budgeted. Administration allocation also less than YTD budget which may balance out before year end.
Education and Welfare	(80,703)	(13.34%)	▼	Permanent	Youth Co-ordinator Salaries and Youth activities are lower than YTD budget due to staff changes and changing programs/activities.
Housing	(30,828)	(68.29%)	▼	Timing	Housing maintenance is \$46K below budget YTD, this may even out over the remaining months
Community Amenities	(138,751)	(24.03%)	▼	Permanent	The Shire has an intensive Town cleanup program that is \$90K under YTD budget. Commencement has been delayed due other commitments for the works department. Pond Maintenance & Cemetery Expenses total \$34K lower than YTD Budget. There is likely to be a saving in this area.
Recreation and Culture	(124,160)	(10.72%)	▼	Timing	Reticulation Maintenance is \$42K below budget. \$30k budgeted for Pump and Fittings for Oval is being carried over into 16/17. Some more expenditure expected before 30 June 2016.
Transport	(324,483)	(7.29%)			Under variance reporting threshold
Economic Services	(80,850)	(22.13%)	▼	Permanent	Tourism promotion and Community Events are together \$44K lower than YTD budget, this is unlikely to be spent this year.
Other Property and Services	248,953	98.14%	▲	Timing	Plant and Public Works recoveries are not being recovered in line with expenditure, this is likely to be a timing issue and will be monitored by staff. There is less YTD expenditure in the Plant Operations Area because mechanical works are being completed in-house, rather than contracted. This may result in a saving as year end.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	84,243	2.22%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	0	0.00%			Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(144,288)	(3.87%)			
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	(260,491)	(28.14%)	▼	Timing	Refer to Note 8A for project details
Furniture and Equipment	(35,535)	(35.55%)	▼	Timing	Refer to Note 8A for project details
Plant and Equipment	(233,461)	(23.32%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Roads	(5,879,744)	(45.79%)	▼	Timing	Refer to Note 8A & 8B for details
Infrastructure - Airports	3,754	3.79%			Refer to Note 8A & 8B for details
Infrastructure - Other	(708,980)	(81.59%)	▼	Timing	Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	(0)	(0.00%)			Under variance reporting threshold

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 May 2016	Previous Month	YTD 31 May 2015
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3 1,645,799	(115,129)	4,336,325
Cash Restricted	3 15,429,879	15,429,879	12,444,100
Receivables - Rates and Rubbish	5 1,083,258	1,078,196	768,460
Receivables -Other	5 114,800	147,440	27,664
Interest / ATO Receivable/Trust	133,836	145,309	0
Inventories	211,604	204,704	65,297
	<b>18,619,176</b>	<b>16,890,399</b>	<b>17,641,847</b>
<b>Less: Current Liabilities</b>			
Payables	(126,606)	(174,609)	(86,465)
Provisions	(221,032)	(221,032)	(147,454)
	<b>(347,638)</b>	<b>(395,641)</b>	<b>(233,919)</b>
<b>Less: Cash Reserves</b>	6 (15,429,879)	(15,429,879)	(12,444,100)
<b>Plus Provisions</b>	221,032	221,032	147,454
<b>Net Current Funding Position</b>	<b>3,062,691</b>	<b>1,285,911</b>	<b>5,111,282</b>

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	2,913,162			2,913,162	Westpac	At Call
Trust Bank Account	Variable			93,164	93,164	Westpac	At Call
Air BP	Variable	67,212			67,212	Westpac	At Call
Maxi Account	Variable	3,493			3,493	Westpac	At Call
(b) <b>Term Deposits</b>							
* 26-7466	2.96%		14,417,139		14,417,139	Westpac	30-Jun-16
* 45-6873	2.96%		1,012,741		1,012,741	Westpac	30-Jun-16
# OCDF	1.70%			2,222,249	2,222,249	WATC	At Call
<b>Total</b>		<b>2,983,868</b>	<b>15,429,879</b>	<b>2,315,413</b>	<b>20,729,160</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements  
Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.  
# The Shire received \$3.3M Funding for Landor Rd. These monies are in Trust and will be drawn down as the Shire utilises the funds.



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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget 15/16 Adoption</b>		Opening Surplus(Deficit)	5,745,230	5,591,551	\$	\$	\$	\$
3713	Recreation Grants	17.10.15 - 9.2.4	Operating Revenue	167,373	205,000		37,627	(153,679)	(153,679)
0031	Rates Billing	17.10.15 - 9.2.4	Operating Revenue	3,794,353	3,973,554		179,201	0	(116,052)
4621	R2R Grant	17.10.15 - 9.2.4	Operating Revenue	525,497	1,501,713		976,216	0	63,149
3713	Recreation Grants	17.10.15 - 9.2.4	Operating Revenue	205,000	125,000		0	(80,000)	1,039,365
0181	Financial Assistance Grant	17.10.15 - 9.2.4	Operating Revenue	1,238,696	1,186,405		0	(52,291)	959,365
0211	Local Road Grant	17.10.15 - 9.2.4	Operating Revenue	535,809	506,536		0	(29,273)	907,074
5013	Airport Leases	17.10.15 - 9.2.4	Operating Revenue	5,702	43,038		37,336	0	877,801
A66	R2R Funding - Reseal on Landor Road	17.10.15 - 9.2.4	Capital Expenses	0	436,500		0	(436,500)	915,137
AA67	R2R Funding - Rebuild, resheet and Improve Drainage on Ashburton Downs Road	17.10.15 - 9.2.4	Capital Expenses	0	539,716		0	(539,716)	478,637
5124	Trucks	4.9.2015 - 8.1.2	Capital Expenses	400,000	320,000		80,000	0	(61,079)
5264	Trailers	4.9.2015 - 8.1.2	Capital Expenses	0	80,000		0	(80,000)	(61,079)
5044	Depot Capital Upgrade - Complete Mechanical Pit	17.10.15 - 9.2.4	Capital Expenses	148,500	163,500		0	(15,000)	(141,079)
5044	Depot Capital Upgrade - Petrol and Oil Separator	17.10.15 - 9.2.4	Capital Expenses	163,500	183,500		0	(20,000)	(76,079)
1924	Depreciation - Animal Control	17.10.15 - 9.2.4	Non Cash Item	0	3,700	3,700	0	(3,700)	(96,079)
3732	Oval Maintenance	17.10.15 - 9.2.4	Operating Expenses	163,231	43,231		120,000	0	(96,079)
C51	Railway Street	20.08.15 - 10.1	Capital Expenses	0	38,000		0	(38,000)	23,921
C51	Railway Street	17.10.15 - 9.2.4	Capital Expenses	38,000	65,000		0	(27,000)	(14,079)
1328	2 New Flag Poles	17.10.15 - 9.2.4	Capital Expenses	0	6,000		0	(6,000)	(41,079)
0942	Lot 220 Darlot Street	17.10.15 - 9.2.4	Operating Expenses	9,640	17,640		0	(8,000)	(47,079)
1328	Key System	17.10.15 - 9.2.4	Capital Expenses	0	58,000		0	(58,000)	(55,079)
5206	Secondhand Multi-tyred roller	17.10.15 - 9.2.4	Capital Expenses	0	60,000		0	(60,000)	(113,079)
3592	Pool Maintenance	17.10.15 - 9.2.4	Operating Expenses	8,000	15,000		0	(7,000)	(173,079)
2715	New Staff House	12.12.15 - 10.1.1	Capital Expenses	0	241,274		0	(241,274)	(180,079)
7050	Building Reserve	18.12.15 - 10.1	Capital Revenue	0	242,000		242,000	0	(421,353)
3714	Pool Equipment CCTV	16.1.16 - 9.4.1	Capital Expenses	13,700	19,828		0	(6,128)	(179,353)
									(185,481)

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Opening Surplus(Deficit)	March Budget Review	Opening Surplus(Deficit)	5,591,551	5,642,957		51,406	0	(134,075)
5963	Income from Private Works	March Budget Review	Operating Revenue	8,520	80,988		72,468	0	(61,607)
0121	Interim Rates	March Budget Review	Operating Revenue	0	(78,000)		0	(78,000)	(139,607)
0141	Interest on Instalments	March Budget Review	Operating Revenue	28,000	63,000		35,000	0	(104,607)
4621	R2R Grant	March Budget Review	Capital Revenue	1,501,713	1,529,069		27,356	0	(77,251)
0979	Lot 204 Capital cost	March Budget Review	Capital Expenses	0	20,000		0	(20,000)	(97,251)
0959	Lot 204 Operational cost	March Budget Review	Operating Expenses	0	8,000		0	(8,000)	(105,251)
2457	Salaries - Community Development	March Budget Review	Operating Expenses	69,398	43,863		25,535	0	(79,716)
2422	Youth Co-ordinators Salaries	March Budget Review	Operating Expenses	177,141	162,004		15,137	0	(64,579)
YC28	Dance Group	March Budget Review	Operating Expenses	3,000	0		3,000	0	(61,579)
	Main Street Scaping as per Meeka								
4984	Revitalisation Plan	March Budget Review	Capital Expenses	370,000	150,000		220,000	0	158,421
3617	Salaries - Recreation Officer	March Budget Review	Operating Expenses	91,881	41,600		50,281	0	208,702
4880	Depot maintenance	March Budget Review	Operating Expenses	60,262	80,262		0	(20,000)	188,702
5952	Various Private works	March Budget Review	Operating Expenses	8,520	80,988		0	(72,468)	116,234
5094	Street Sweeper	March Budget Review	Capital Expenses	140,000	129,702		10,298	0	126,532
5124	Trucks	March Budget Review	Capital Expenses	320,000	226,750		93,250	0	219,782
5134	Graders	March Budget Review	Capital Expenses	400,000	196,000		204,000	0	423,782
5144	Works Manager Vehicle	March Budget Review	Capital Expenses	75,000	64,500		10,500	0	434,282
5206	Roller	March Budget Review	Capital Expenses	60,000	22,600		37,400	0	471,682
5284	Generator	March Budget Review	Capital Expenses	55,000	24,474		30,526	0	502,208
5034	Caravan Purchase and Modification	March Budget Review	Capital Expenses	0	68,000		0	(68,000)	434,208
3103	Consultants - Town Planning Scheme	March Budget Review	Operating Expenses	27,000	37,000		0	(10,000)	424,208
4046	Basketball and Tennis Courts	March Budget Review	Capital Expenses	19,630	30,630		0	(11,000)	413,208
YC2	Youth Centre - Other Maintenance	March Budget Review	Operating Expenses	14,854	24,854		0	(10,000)	403,208
C66	Landor Road - Construction	March Budget Review	Capital Expenses	0	27,356		0	(27,356)	375,852
5104	Airport Construction	March Budget Review	Capital Expenses	87,000	98,960		0	(11,960)	363,892
5922	Depreciation - Trails	March Budget Review	Non Cash Item	31,000	15,000	(16,000)	16,000	0	363,892
3662	Depreciation - Swimming Pool	March Budget Review	Non Cash Item	12,000	142,870	130,870	0	(130,870)	363,892
3972	Depreciation - Sports, Parks and Gym	March Budget Review	Non Cash Item	100,000	217,000	117,000	0	(117,000)	363,892
4882	Depreciation - Roads	March Budget Review	Non Cash Item	2,315,500	2,754,143.00	438,643	0	(438,643)	363,892
5072	Depreciation - Airport	March Budget Review	Non Cash Item	210,000	236,948	26,948	0	(26,948)	363,892
5264	Trailers	21.5.16 - 9.6.4	Capital Expenses	80,000	180,000	0	0	(100,000)	263,892
						701,161	2,574,537	(2,758,127)	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 May 2016

**Note 5: RECEIVABLES****Receivables - Rates and Rubbish Receivable**

Opening Arrears Previous Years

Levied this year

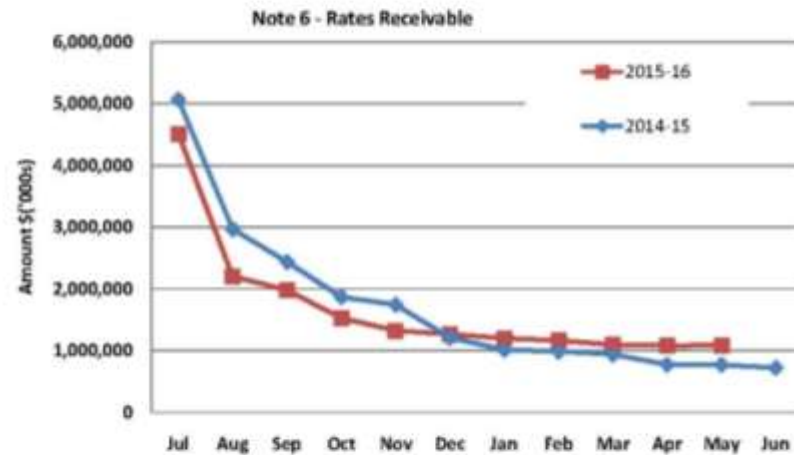
Less Collections to date

Equals Current Outstanding

**Net Rates and Rubbish Collectable**

% Collected

YTD 31 May 2016	30 June 2015
\$	\$
720,389	720,389
3,898,839	
(3,535,970)	
<b>1,083,258</b>	<b>720,389</b>
<b>1,083,258</b>	<b>720,389</b>
76.55%	

**Comments/Notes - Receivables Rates**

Rates were levied on 21st July 2015

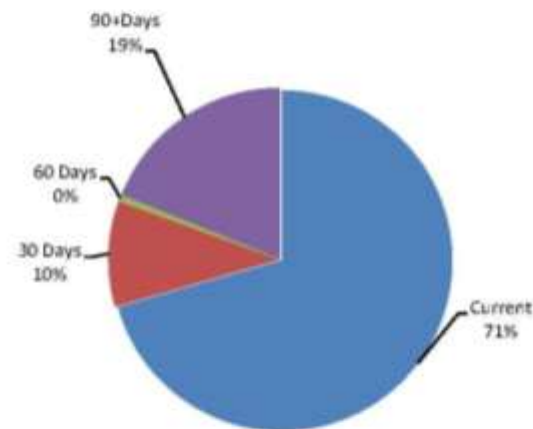
**Receivables - General**

Receivables - Sundry Debtors

**Total Sundry Debtors**

Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
106,731	15,091	850	28,544
<b>151,215</b>			

**Note 6 - Accounts Receivable (non-rates)****Comments/Notes - Other Receivables**

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 6: Cash Backed Reserves

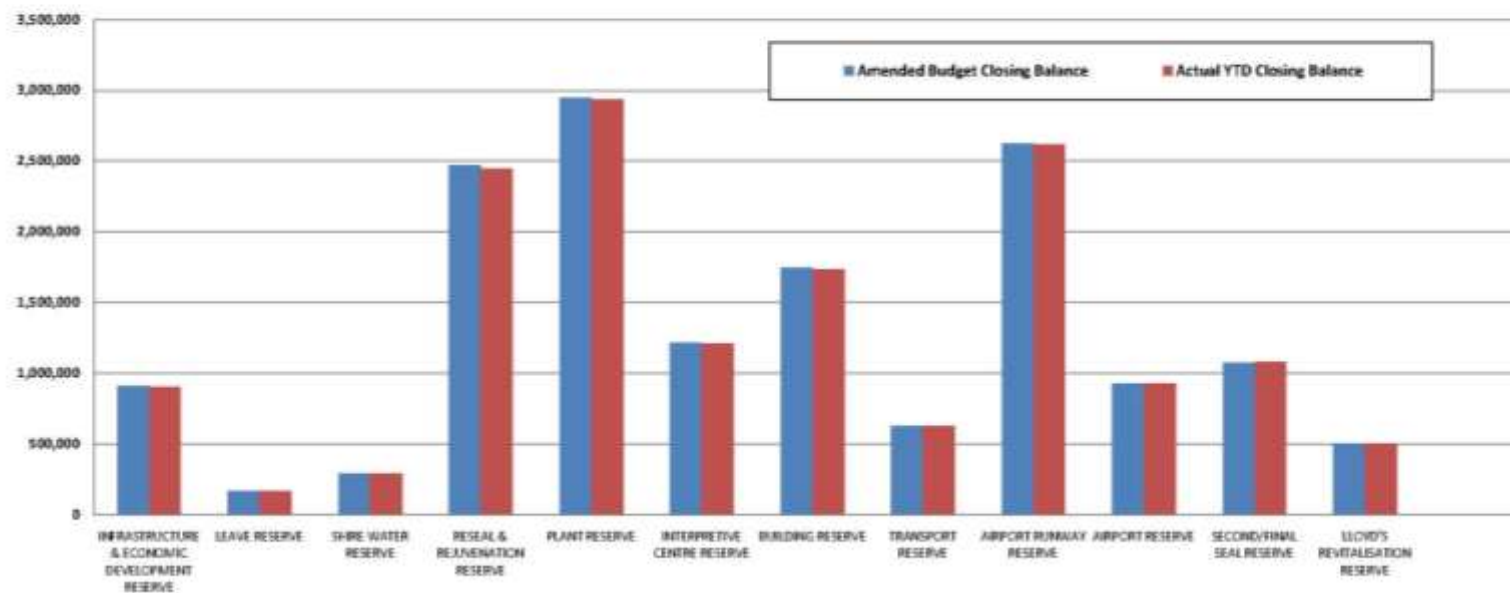
2015-16									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	881,961	24,695	22,187	0	0	0	0	906,656	904,148
LEAVE RESERVE	160,989	4,508	4,043	0	0	0	0	165,497	165,031
SHIRE WATER RESERVE	279,714	7,832	7,025	0	0	0	0	287,546	286,739
RESEAL & REJUVENATION RESERVE	2,038,310	57,073	37,508	372,000	372,000	0	0	2,467,383	2,447,819
PLANT RESERVE	2,526,214	70,734	60,747	350,000	350,000	0	0	2,946,948	2,936,961
INTERPRETIVE CENTRE RESERVE	1,179,061	33,014	29,647	0	0	0	0	1,212,075	1,208,708
BUILDING RESERVE	1,687,812	47,259	39,381	250,000	250,000	(242,000)	(242,000)	1,743,071	1,735,193
TRANSPORT RESERVE	608,670	17,043	15,296	0	0	0	0	625,713	623,966
AIRPORT RUNWAY RESERVE	2,551,478	71,441	64,147	0	0	0	0	2,622,919	2,615,625
AIRPORT RESERVE	900,181	25,205	22,633	0	0	0	0	925,386	922,814
SECOND/FINAL SEAL RESERVE	0	0	8,026	1,071,096	1,071,096	0	0	1,071,096	1,079,122
LLOYD'S REVITALISATION RESERVE	0	0	3,754	500,000	500,000	0	0	500,000	503,754
					0				
	12,814,389	358,803	314,394	2,543,096	2,543,096	(242,000)	(242,000)	15,474,288	15,429,879



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 18 JUNE 2016

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 7: GRANTS

Program/Details GL	TYPE		2015-16 Original Budget	Variations Additions (Deletions)	2015-16 Amended Budget	Operating	Capital	Recomp Status	
								Received	Balance
			\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>									
0181	Operating Grant	Financial Assistance Grant	1,238,696	(52,291)	1,186,405	1,186,405	0	1,186,405	0
0211	Operating Grant	Local Road Grant	535,809	(29,278)	506,536	506,536	0	506,536	0
<b>Law, Order, Public Safety</b>									
1563	Operating Grant	Dfes Operating Grant	4,500	0	4,500	4,500	0	8,000	(3,500)
2003	Operating Grant	Ses Operating Grant	13,930	0	13,930	13,930	0	2,367	11,563
<b>Education &amp; Welfare</b>									
2437	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2439	Operating Grant	Youth Grant - O.S.H.C. Program	23,555	0	23,555	23,555	0	18,806	4,749
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	80,480	0	80,480	80,480	0	82,009	(1,529)
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	132	9,868
<b>Recreation And Culture</b>									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	30,000	0	30,000	30,000	0	40,000	(10,000)
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3653	Operating Grant	Government Grants	30,000	0	30,000	30,000	0	33,200	(3,200)
3713	Operating Grant	Recreation Grants	167,373	(42,373)	125,000	125,000	0	0	125,000
<b>Transport</b>									
4591	Operating Grant	Mrd - Direct Grant	233,400	0	233,400	233,400	0	233,400	0
4651	Operating Grant	Royalties For Regions Grant - Direct	1,000,000	0	1,000,000	1,000,000	0	1,000,000	0
4843	Operating Grant	Street - Lighting - Operating Grant	4,000	0	4,000	4,000	0	5,083	(1,083)
4601	Non-Operating	Wandera - Natural Disaster	9,336,727	0	9,336,727	0	9,336,727	1,931,316	7,405,411
4621	Non-Operating	R2R Grant	525,497	1,003,572	1,529,069	0	1,529,069	1,501,713	27,356
4691	Non-Operating	Mrd Road Project Grant	120,000	0	120,000	0	120,000	120,000	0
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	35,000	0	35,000	0	35,000	35,000	0
<b>Economic Services</b>									
5381	Operating Grant	Trails Grant	75,000	0	75,000	75,000	0	18,000	57,000
<b>TOTALS</b>			<b>13,483,967</b>	<b>879,635</b>	<b>14,363,602</b>	<b>3,342,806</b>	<b>11,020,796</b>	<b>6,723,968</b>	<b>7,639,634</b>
Operating Grant			3,466,743		3,342,806			3,135,938	206,868
Non-Operating			10,017,224		11,020,796			3,588,029	7,432,767
			<b>13,483,967</b>		<b>14,363,602</b>			<b>6,723,968</b>	<b>7,639,634</b>

This note does not include subsidies and contributions.

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 May 2016								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
ADMIN BUILDING IMPROVEMENTS	1328	4,000	6,000	10,000	10,000	2,015	(7,985)	Will be finalised by 30 June 2015
KEY SYSTEM	1323	0	58,000	58,000	0	9,300	9,300	
YOUTH CENTRE BUILDING - RENEWAL	2447	33,958	0	33,958	33,958	33,758	(199)	
HOUSING - CAPITAL IMPROVEMENTS	2704	342,000	20,000	362,000	302,000	210,210	(91,790)	Project underway, will partly carry over.
NEW STAFF HOUSING	2715	0	241,274	241,274	241,274	242,011	737	
CEMETERY CAPITAL EXPENDITURE	3292	55,000	0	55,000	45,000	19,342	(25,658)	Will be carried over to 2016/17
OVAL TOILETS	3634	100,000	0	100,000	0	44,208	44,208	
POOL - BUILDINGS	3666	38,000	0	38,000	38,000	28,917	(9,083)	Underspent
SPORTS COMPLEX BUILDINGS	3680	88,000	0	88,000	88,000	70,297	(17,703)	Underspent
INDOOR CRICKET CENTRE	4096	4,000	0	4,000	4,000	0	(4,000)	Will not be completed in 2015/16
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	148,500	35,000	183,500	163,611	5,291	(158,320)	Project underway, may partly carry over
<b>Buildings Total</b>		<b>811,458</b>	<b>360,274</b>	<b>1,171,732</b>	<b>925,841</b>	<b>665,352</b>	<b>(506,490)</b>	
<b>Furniture &amp; Office Equip.</b>								
COMPUTER EQUIPMENT	1244	17,498	0	17,498	17,498	17,498	0	
TOWN HALL - EQUIPMENT	3534	6,000	0	6,000	6,000	2,273	(3,727)	Underspent
POOL - EQUIPMENT	3714	11,700	6,128	19,828	19,828	11,908	(7,920)	Underspent
GYM EQUIPMENT UPGRADES	3974	20,291	0	20,291	20,291	8,107	(12,184)	Underspent
DEPOT - FURNITURE AND EQUIPMENT	4974	7,400	0	7,400	7,400	5,382	(2,018)	Underspent
AIRPORT - FURNITURE AND EQUIPMENT	5364	28,935	0	28,935	28,935	19,254	(9,681)	Underspent
<b>Furniture &amp; Office Equip. Total</b>		<b>91,824</b>	<b>6,128</b>	<b>98,952</b>	<b>99,952</b>	<b>64,417</b>	<b>(34,535)</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
PLANT PURCHASE	3614	35,000	0	35,000	35,000	0	(35,000)	\$3k will be carried over to 2016/17, rest underspent
CARAVANS & EQUIPMENT	5034	0	68,000	68,000	68,000	15,123	(52,877)	Project underway, may partly carry over
VARIOUS UTILITIES	5084	88,000	0	88,000	88,000	0	(88,000)	Project underway, may partly carry over
SWEeper	5094	140,000	-10,298	129,702	129,702	129,702	0	
TRUCK	5124	400,000	-173,250	226,750	226,750	215,880	(10,770)	Underspent
GRADERS	5134	400,000	-204,000	196,000	196,000	196,000	0	
WORKS MANAGER VEHICLE	5144	75,000	-10,500	64,500	64,500	56,360	(8,140)	Underspent
ENGINES & PUMPS	5154	60,000	0	60,000	60,000	28,357	(31,643)	Project underway, may partly carry over
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	6,000	0	(6,000)	Will be carried over to 2016/17
TRAILER	5264	0	180,000	180,000	80,000	78,000	(2,000)	Underspent
RUBBER TYRED ROLLER (2ND HAND)	5206	0	22,600	22,600	22,600	22,600	0	
GENERATOR	5284	55,000	-30,526	24,474	24,474	25,442	968	
MISC PLANT - PURCHASED UNDER COUNCIL APPROVAL	5414	0	0	0	0	0	0	
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>1,219,000</b>	<b>-157,974</b>	<b>1,101,026</b>	<b>1,001,026</b>	<b>767,363</b>	<b>(333,663)</b>	

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 May 2016								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	13,455,864	1,068,572	14,524,436	12,840,780	6,961,036	(5,879,744)	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>13,455,864</b>	<b>1,068,572</b>	<b>14,524,436</b>	<b>12,840,780</b>	<b>6,961,036</b>	<b>(5,879,744)</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND	5104	87,000	11,960	98,960	98,960	102,714	3,754	
<b>Airport Infrastructure Total</b>		<b>87,000</b>	<b>11,960</b>	<b>98,960</b>	<b>98,960</b>	<b>102,714</b>	<b>3,754</b>	
<b>Other Infrastructure</b>								
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	30,000	0	(30,000)	Will be carried over to 2016/17
OVAL LIGHTS	3664	112,119	0	112,119	112,119	58,339	(53,780)	Will be finalised by 30 June 2015
PLAYGROUND EQUIPMENT	3904	15,000	0	15,000	15,000	10,182	(4,818)	Will be finalised by 30 June 2015
NEW PUMP & FITTINGS	3914	20,000	0	20,000	20,000	8,043	(11,957)	Will be carried over to 2016/17
LUKES PIT WATER SCHEME	3944	30,000	0	30,000	30,000	6,143	(43,857)	Project underway, may partly carry over
GRANTS PIT WATER SCHEME	3954	110,000	0	110,000	110,000	21,780	(88,220)	Project underway, may partly carry over
LIONS PARK	4015	8,000	0	8,000	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	19,630	11,000	30,630	30,630	0	(30,630)	\$27k invoices to come in, slightly underspent.
MT GOULD POLICE STATION - CAPITAL	4181	10,000	0	10,000	10,000	0	(10,000)	\$8.5k invoice to come in, slightly underspent.
MAINSTREET SCAPING	4984	370,000	-220,000	150,000	40,000	50,113	10,113	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	90,302	0	(90,302)	Will be carried over to 2016/17
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	120,016	405	(119,611)	Will be carried over to 2016/17
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	170,000	0	(170,000)	Will be carried over to 2016/17
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	70,885	4,966	(65,919)	Will be carried over to 2016/17
<b>Other Infrastructure Total</b>		<b>1,290,952</b>	<b>-209,000</b>	<b>1,021,952</b>	<b>868,952</b>	<b>159,972</b>	<b>(1,000,000)</b>	
<b>Capital Expenditure Total</b>		<b>16,940,098</b>	<b>1,079,960</b>	<b>18,020,058</b>	<b>15,835,513</b>	<b>8,721,057</b>	<b>(7,114,456)</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 18 JUNE 2016  
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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 10: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	YTD Actual
Town Streets Construction	1261	350,000	0
Grids Construction	1266	200,000	142,502
Road Construction Misc	1267	600,000	0
Water Bores	1268	250,000	277,332
Drainage General	1269	300,000	0
Londor Rd - Roads 2 Recovery Funding	A66	0	350,639
Ashburton Downs Rd - Roads To Recovery Funding	A67	600,000	353,829
Ashburton Downs Rd - Roads To Recovery Funding	AA67	0	0
Mt Clare Rd - Construction	C1	0	3,000
Polelle Access Rd - Construction	C102	40,000	40,000
Murchison Rd - Cemetery	C137	150,000	140,531
Peak Hill - Three Rivers Road - Construction	C2	0	150,888
Woodlands - Mt Augustus Rd - Construction	C28	0	2,788
Munarra Rd - Construction	C31	10,000	0
Mingah Springs Rd - Construction	C41	0	5,788
Wiluna North Rd - Construction	C5	0	58,508
Railway Street - Construction	C51	0	65,430
Londor Rd - Council Funding	C66	667,000	0
Ashburton Downs-Meekatharra Rd - Construction	C67	170,000	25,026
Sanctone Rd - Construction	C68	0	90,390
Agm. 661 (Feb/March 2015) General Expense	000	0	10,769
Mt Clare Road - Meekatharra Road - Agm 661 (Feb/March 2015)	D1	1,766,708	0
Kooramara Access Road - Agm 661 (Feb/March 2015)	D106	12,234	0
Judal Road - Agm 661 (Feb/March 2015)	D107	186,716	0
Cashmans Access Road - Agm 661 (Feb/March 2015)	D111	105,198	105,830
Yulgajinna Community Access Road - Agm 661 (Feb/March 2015)	D119	23,024	20,512
Ilgarrie Road - Agm 661 (Feb/March 2015)	D16	2,713	0
Peak Hill - Three Rivers Road - Agm 661 (Feb/March 2015)	D2	132,853	96,313
Turee Creek Road - Agm 661 (Feb/March 2015)	D20	162,252	0
Younda Downs Road - Agm 661 (Feb/March 2015)	D22	1,235,358	1,158,334
Trillbar Road - Agm 661 (Feb/March 2015)	D24	121,945	0
Woodlands - Mount Augustus Road - Agm 661 (Feb/March 2015)	D28	313,368	0
Murchison Downs Road - Agm 661 (Feb/March 2015)	D30	335,127	0
Marymia Road - Agm 661 (Feb/March 2015)	D33	10,365	0
Bulloo Downs Road - Agm 661 (Feb/March 2015)	D4	94,800	0
Mingah Springs Road - Agm 661 (Feb/March 2015)	D41	364,056	244,197
Wiluna North Road - Agm 661 (Feb/March 2015)	D5	493,033	493,374
Tongadee Road - Agm 661 (Feb/March 2015)	D63	287,407	1,060
Jigalong Community Road - Agm 661 (Feb/March 2015)	D65	53,921	0
Londor - Meekatharra Road - Agm 661 (Feb/March 2015)	D66	900,650	0
Ashburton Downs - Meekatharra Road - Agm 661 (Feb/March 2015)	D67	1,330,495	646,531
Sanctone Road - Meekatharra Road - Agm 661 (Feb/March 2015)	D68	194,073	0
Pingandy Road - Agm 661 (Feb/March 2015)	D69	71,060	0
Paroo Road - Agm 661 (Feb/March 2015)	D7	76,509	0
Beringarra - Mt Gould Road - Agm 661 (Feb/March 2015)	D77	95,312	0
Moorarie - Trillbar Road - Agm 661 (Feb/March 2015)	D79	200,722	0
Horseshoe Lights Access Road - Agm 661 (Feb/March 2015)	D83	379,474	309,708
Peak Hill - Horse Shoe Lights Road - Agm 606	L114	0	2,800
Ilgarrie Road - Agm 606	L16	0	2,608
Wheelarrana West Road - Agm 606	L18	0	7,013
Peak Hill - Three Rivers Road - Agm 606	L2	0	129,551
Turee Creek Road - Agm 606	L20	0	6,667
Milgun Yarfawestor Road - Agm 606	L26	0	55,631
Mingah Springs Road - Agm 606	L41	0	4,950
Neds Creek - Wiluna North Road - Agm 606	L5	0	4,978
Ashburton Downs Meekatharra Road - Agm 606	L67	0	7,995
Londor Rd - Regional Road Group Funding \$204,617	RA66	0	14,150
Londor Rd - Regional Road Group Funding	RR66	180,000	181,193
Londor Rd - Royalties For Regions Funding	Y68	0	13,700
Londor Road - Royalties For Regions Funding	YY66	1,000,000	1,698,082
<b>Roads Infrastructure Total</b>		<b>13,455,864</b>	<b>6,961,036</b>



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

## Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD				Comments
Net Book Value	Proceeds	Profit (Loss)		Cost	Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$						
20,961	28,000	7,039	<b>Plant and Equipment</b>					
8,984	10,000	1,016	<b>Transport</b>					
8,984	12,000	3,016	P445 - 2012 Toyota Hilux 4x4 3.0L - Leading Hand (1EOU 688)					Will be traded later in 15/16
8,984	10,000	1,016	P425 - 2010 Mazda BT-50 4x2 Utility - Town Crew (1DLW347)					Will be traded later in 15/16
15,571	16,000	429	P426 - 2010 Mazda BT-50 4x2 Utility - Ops Officer (1DLW348)					Will be traded later in 15/16
15,988	10,000	(5,988)	P402 - 2008 Toyota Hilux Ute (1CYW 828)					Will be traded later in 15/16
87,928	35,000	(52,928)	P421 - 2010 Ford Ranger Crew Cab XLT 4x4 (1DVV920)	26,000	12,537	7,364	(5,173)	
79,945	35,000	(44,945)	P100 - 2005 Road Sweeper Tennant (MK3652)					Unlikely to be traded in 15/16
67,953	15,000	(52,953)	P405 - 2008 WA Hino Dual Cab Truck (1DAC180)	110,000	79,743	33,636	(46,107)	
32,939	35,000	2,061	P349 - 2001 Volvo G720 Grader (1CLH589)	100,000	76,630	48,000	(28,630)	
0	0	0	P109 - 2005 Nissan UD Prime Mover (1CBX525)					Will not be traded in 15/16
			P437 - 2012 Toyota Landcruiser GXL - Works Manager (MK3800)	55,000	27,455	25,455	(2,000)	
			P387 - 2006 Nissan UD Diesel Truck	85,000	64,437	36,000	(28,437)	
			<b>Other Properties and Services</b>					
23,956	30,000	6,044	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)					Unlikely to be traded in 15/16
372,194	236,000	(136,194)		376,000	260,802	150,454	(110,348)	

Comments

**ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL**

Debtor/Rates	Debtor/Assess	Name	Amount	Invoice/Property	Charge Type	Reason for Write Off
Debtor	A113	AEROSPACE OPERATIONS AUSTRALIA PTY LTD	\$48.44	20156 + Interest	Landing Fees + Interest	The charges refer to landing fees from April 2014 and interest that has accrued since. The company has gone into administration. The administrator now advised that not enough assets can be realised to cover this debt.
Debtor	T056	TEX ONSITE PTY LTD	\$1.11	Interest	Interest	Penalty Interest had been applied to an overdue invoice. The debtor then paid the invoice but didn't pay the interest. The remaining amount is not worth following up on.
Debtor	J039	JULIES BEAUTY	\$4.24	Interest	Interest	Penalty Interest had been applied to an overdue invoice. The debtor then paid the invoice but didn't pay the interest. The remaining amount is not worth following up on.
Debtor	J018	JANDAKOT FLIGHT CENTRE	\$0.21	Interest	Interest	Penalty Interest had been applied to an overdue invoice. The debtor then paid the invoice but didn't pay the interest. The remaining amount is not worth following up on.
Debtor	MC1D	MEEKATHARRA CARAVAN PARK	\$0.72	Interest	Interest	Penalty Interest had been applied to an overdue invoice. The debtor then paid the invoice but didn't pay the interest. The remaining amount is not worth following up on.

**There were 5 actions taken under delegated powers that require reporting to Council in June 2016.**

**Title/Subject:** OUTSTANDING DEBTORS  
**Agenda/Minute Number:** 9.2.2  
**Applicant:** Nil  
**File Ref:** ADM 171  
**Disclosure of Interest:** Nil  
**Date of Report:** 1 June 2016  
**Author:** Svenja Clare  
Finance Officer

  
*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer

  
*Signature Senior Officer*

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority



**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr DK Hodder**

**That Council receives the outstanding monthly Debtor Trial Balance for May 2016**

**CARRIED 4/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 18 JUNE 2016

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance As at 31.05.2016						
Debtor #	Name	Credit Limit	02.03.2016		01.04.2016	01.05.2016	31.05.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest Invoice (90Days)					
A041	AD ASTRAL AVIATION		6349.81	104	0.00	4012.27	3226.68	13588.76
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	191.25	191.25
A114	AERO JACKS PTY LTD		0.00	0	0.00	0.00	303.38	303.38
A119	AEROLANE PTY LTD		0.00	0	0.00	58.06	0.00	58.06
U001	AEROQUEST AIRBORNE		0.00	0	0.00	0.00	130.55	130.55
A121	AEROTUNE PTY LTD		0.00	0	0.00	0.00	121.92	121.92
A054	AFRAN CIVIL CONSTRUCTIONS		0.00	0	0.00	86.20	43.10	129.30
A084	AIR SOUTH PTY LTD		163.07	139	0.00	0.00	0.00	163.07
C7	AIRSERVICES AUSTRALIA		0.00	0	0.00	0.00	668.48	668.48
A116	ARAFURA AVIATION		24.67	104	0.00	0.00	0.00	24.67
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-10.45
P090	BENJAMIN RONALD POVEY		14960.00	392	0.00	0.00	0.00	14960.00
B119	BLUE RANGE AVIATION PTY LT		0.00	0	0.00	22.00	0.00	22.00
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	174.68	174.68
B035	BRISTOW HELICOPTERS PTY LT		134.40	104	0.00	252.95	0.00	387.35
B038	BROOME AIRSERVICES		242.40	173	0.00	49.71	0.00	292.11
C103	CAPER PTY LTD		0.00	0	0.00	0.00	71.49	71.49
C152	CATANIA, V		39.00	97	0.00	0.00	0.00	39.00
F014	CGG AVIATION (AUSTRALIA) P		0.00	0	0.00	0.00	58.06	58.06
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	228.00	228.00
B022	CLARK BUTSON		1002.32	173	0.00	0.00	0.00	1002.32
C113	COBHAM AVIATION		0.00	0	0.00	9191.19	7258.36	16449.55
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	47.17	90.72	137.89
C065	CONTRACT AQUATIC SERVICES		0.00	0	0.00	0.00	2105.83	2105.83
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	0.00	26102.64	26102.64
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	160.10	160.10
E041	ENERGISE CAFE		0.00	0	0.00	0.00	43.10	43.10
F049	FORTESCUE HELICOPTERS PTY		0.00	0	0.00	22.00	22.00	44.00
F046	FRIG TECH SERVICES		0.00	0	0.00	86.20	43.10	129.30
F11	FRONTIER SERVICES		0.00	0	209.19	0.00	0.00	209.19
C154	GARY COLLINS		0.00	0	0.00	0.00	22.00	22.00
C128	GEOFFREY CARBERRY		0.00	0	0.00	0.00	54.77	54.77
G011	GERALDTON AIR CHARTER		78.33	202	0.00	0.00	50.80	129.13
G034	GLEN STATION		0.00	0	0.00	0.00	1712.72	1712.72
G053	GREEN MINING PTY LTD		148.18	284	0.00	49.30	24.65	222.13

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.05.2016						
Debtor #	Name	Credit Limit	02.03.2016	01.04.2016	01.05.2016	31.05.2016	Total	
			GT 90 days	GT 60 days	GT 30 days	Current		
			Age					
			Of					
			Oldest					
			Invoice					
			(90Days)					
H077	HANDEL AVIATION PTY LTD		0.00	0	0.00	0.00	55.14	55.14
K029	KALBARRI SCENIC FLIGHTS PT		0.00	0	0.00	0.00	0.00	-22.00
K003	KARALUNDI ABORIGINAL EDUCA		0.00	0	0.00	0.00	43.10	43.10
K004	KILLARA STATION		0.00	0	0.00	0.00	1718.16	1718.16
L014	LAKEWAY STATION		0.00	0	0.00	0.00	1284.54	1284.54
L036	LGIS WORKCARE		0.00	0	0.00	222.75	0.00	222.75
B095	MATTHEW BARRETT- LENNARD		22.00	148	0.00	0.00	0.00	22.00
MC1D	MEEKATHARRA CARAVAN PARK		96.10	103	0.00	0.00	96.10	192.20
M021	MEEKATHARRA COMMUNITY RESO		0.00	0	0.00	0.00	74.05	74.05
M03D	MEEKATHARRA CORNER STORE		0.00	0	0.00	0.00	26.70	26.70
M9	MEEKATHARRA DISTRICT HIGH		0.00	0	0.00	0.00	110.00	110.00
M14	MEEKATHARRA HOSPITAL		0.00	0	0.00	0.00	39.65	39.65
M41	MEEKATHARRA PREMIX CONCRET		0.00	0	310.18	0.00	0.00	310.18
M185	METALS X LIMITED		0.00	0	0.00	320.20	0.00	320.20
M114	MICHAEL WALLEY		0.00	0	0.00	41.52	0.00	41.52
M024	MIDWEST DEVELOPMENT COMMIS		0.00	0	0.00	0.00	19800.00	19800.00
M184	MIDWEST WINDSCREENS		0.00	0	0.00	148.10	0.00	148.10
T2	ML & GJ TRENFIELD CONTRACT		0.00	0	0.00	0.00	3091.65	3091.65
M177	MOSHOVIS, KIRIAKOS KIM		0.00	0	0.00	22.00	0.00	22.00
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	49.30	24.65	73.95
M124	MURCHISON DOWNS PASTORAL C		0.00	0	0.00	0.00	856.36	856.36
M183	MURCHISON FABRICATION		0.00	0	0.00	86.20	43.10	129.30
N050	NAAGUJA WARANGKARRI ABORIG		114.55	103	0.00	0.00	0.00	114.55
N017	NEATFORD PTY LTD		0.00	0	0.00	27.58	0.00	27.58
N001	NEWMAN VETERINARY HOSPITAL		0.00	0	0.00	53.40	26.70	80.10
O031	OUTLINE GLOBAL		0.00	0	0.00	0.00	22.00	22.00
OZ1	OZWEST AVIATION		0.00	0	0.00	0.00	26.11	26.11
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	199.56	199.56
P078	PEAKALL, DARREN RAY		22.00	91	0.00	22.00	22.00	66.00
G103	RICHARD ELLIOT GREEN		42.08	202	0.00	0.00	0.00	42.08
R090	ROBERT, SOPHIA		0.00	0	0.00	0.00	39.65	39.65
R009	ROYAL AERO CLUB OF WA		0.00	0	0.00	0.00	31.34	31.34
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	54.53	54.53
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	3881.78	3854.50	11002.10	18738.38
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	148.10	74.05	222.15

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.05.2016						
Debtor #	Name	Credit Limit	02.03.2016		01.04.2016	01.05.2016	31.05.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
					Of			
					Oldest			
					Invoice			
					(90Days)			
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	741.37	741.37
S093	SHIRE OF PERENJORI		0.00	0	0.00	0.00	74.05	74.05
S128	SKENOS PTY LTD		22.00	104	0.00	0.00	0.00	22.00
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	10109.80	10109.80
H023	STANLEY MACUST		0.00	0	0.00	0.00	88.00	88.00
S078	STAR AVIATION PTY LTD		0.00	0	0.00	0.00	67.20	67.20
T056	TEX ONSITE PTY LTD		0.00	0	0.00	0.00	48.98	48.98
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	0.00	-62.70
V024	VETERANS LEGION OF MEEKATH		5104.97	181	0.00	0.00	0.00	5104.97
W061	WALKER, DAVID		0.00	0	330.31	0.00	410.42	740.73
B070	WATSON-BATES, JOHN		0.00	0	0.00	0.00	6.29	6.29
C153	WILLIAM JAMES COOPER		0.00	0	0.00	0.00	22.00	22.00
W077	WILTSHIRE, RICHARD		0.00	0	0.00	0.00	0.00	-0.05
W057	WONDINONG STATION		0.00	0	0.00	429.54	0.00	429.54
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	14300.00	14300.00
Totals --- Credit Balances:		-95.20	28565.88		4731.46	19302.24	107537.73	160042.11

**Title/Subject:** LIST OF ACCOUNTS ENDED MAY 2016  
**Agenda/Minute Number:** 9.2.3  
**Applicant:** Nil  
**File Ref:** ADM 171  
**Disclosure of Interest:** Nil  
**Date of Report:** 1 June 2016  
**Author:** Svenja Clare  
Finance Officer

  
*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer

  
*Signature Senior Officer*

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,574,444.89
Trust Account	Voucher No's	Amount:	\$ 110.00
Air BP	Voucher No's	Amount:	\$ 6323.17
	<b>Total</b>		<b>\$ 1,580,878.06</b>

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 4/0**

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Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12061	10/05/2016	ML & GJ TRENFIELD CONTRACTING	AIRPORT MANAGEMENT CONTRACT APRIL 2016	-20900.00		
EFT12062	19/05/2016	AMPAC DEBT RECOVERY (WA) PTY LTD	RATE RECOVERY COST APRIL 16	-11.55		
EFT12063	19/05/2016	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 25 - 9/5/16	-4791.54		
EFT12064	19/05/2016	AUSTRALIA POST	POSTAGE APRIL 2016	-514.90		
EFT12065	19/05/2016	BLUSTEEL PTY. LTD.	VARIOUS STEEL FOR GRIDS CONSTRUCTION	-963.28		
EFT12066	19/05/2016	BUCHANAN, JAMES	REFUND OF GYM FEE (NO CHARGE FOR FULL TIME EMPLOYEES AS PER COUNCIL POLICY)	-31.40		
EFT12068	19/05/2016	CABCHARGE AUSTRALIA LIMITED	CABCHARGE ADMIN FEE 28/3/16 - 24/4/16	-8.00		
EFT12069	19/05/2016	COCKBURN CEMENT LTD.	RETURN PALLETS - PAID IN ERROR, HAS SINCE BEEN CORRECTED AND CREDIT APPLIED TO ACC.	-1551.00		
EFT12070	19/05/2016	COMMERCIAL HOTEL MEEKATHARRA	LUNCH FOR COUNCIL MEETING 16/04/2016	-269.10		
EFT12071	19/05/2016	DANIKA CHANDLER	FINANCIAL CONSULTING FOR BANK RECONCILIATION FEB & MAR 16 RATES FOR MAR & APR	-2030.00		
EFT12072	19/05/2016	DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MAY 2016. INCL. ADDITIONAL PAGE	-500.00		
EFT12073	19/05/2016	DIRECT FASTENER & INDUSTRIAL SUPPLIES	6 X 6MM DRILL BITS AND 50 X 6MM S/S DYNA BOLTS REPLACEMENT TOOLS	-87.78		
EFT12074	19/05/2016	DUNNING INVESTMENTS P/L	50,000 LTS DIESEL TO AIRPORT (\$0.947/L INC GST)	-47204.21		
EFT12075	19/05/2016	FRIG TECH SERVICES	SUPPLY AND INSTALL A/C & DOUBLE GPO'S TO YOUTH CENTRE	-3670.70		
EFT12076	19/05/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING	-1030.76		
EFT12077	19/05/2016	GERALDTON FUEL	FUEL CARD PURCHASES APRIL 16	-1317.08		
EFT12078	19/05/2016	GERALDTON MURCHISON FREIGHT	VARIOUS FREIGHT	-1952.50		
EFT12079	19/05/2016	GREAT NORTHERN RURAL SERVICE	12 STN OUTDOOR CONTROLLER - RETIC	-212.35		
EFT12080	19/05/2016	HAULMORE TRAILERS SALES PTY LTD	6 X 90DEG 3/4 BSB HYDRAULIC FITTINGS FOR SEMITRAILER	-145.20		
EFT12081	19/05/2016	HOLCIM (AUSTRALIA) PTY LTD	10MM SEALING AGGREGATE	-8025.64		
EFT12082	19/05/2016	HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANING (OFFICE, GYM, CONSULTANTS QUARTERS, DEPOT, CARPETS)	-4023.80		
EFT12083	19/05/2016	HOWDEN CONTRACTING AND TRANSPORT	HIRE OF HIGH PLATFORM VEHICLE FOR LIGHTS REALIGNMENT	-825.00		
EFT12084	19/05/2016	JAY'S ELECTRICAL SERVICE	VARIOUS ELECTRICAL REPAIRS (SECURITY LIGHTS, PRESSURE CLEANER ETC)	-1732.50		
EFT12085	19/05/2016	JR & A HERSEY PTY LTD	ONE X WORK BOOTS	-185.90		
EFT12086	19/05/2016	KOTT GUNNING LAWYERS	PROFESSIONAL FEES RE: SALE OF PADDYS FLAT	-1607.10		
EFT12087	19/05/2016	LANDGATE	TITLE SEARCHES, MINING TENEMENT SCHEDULES	-265.30		
EFT12088	19/05/2016	MARK SMITH PTY LTD	COMPLEX LEACH DRAINS, UNBLOCK DRAINS, DELIVER SAND, CISTERN REPAIRS, CLEAN YC DRAIN, SERVICE ATU, REPLACE SEPTIC TANK LID, URINAL REPAIRS, LAUNDRY TAPS AND OVEN, CONNECT SINK AND STOVE AT COMPLEX	-15989.44		
EFT12089	19/05/2016	MIDWEST PEST MANAGEMENT	TERMITE AND OTHER PEST TERMINATION AT MT GOULD POLICE STATION AND OTHER PROPERTIES	-1880.00		
EFT12090	19/05/2016	MIDWEST SEPTICS	PUMP OUT CARAVAN EFFLUENT SITE	-400.00		
EFT12091	19/05/2016	MOORE STEPHENS (UHY)	SUPPLY OF 2015/16 LOCAL GOVERNMENT RATES COMPARISON REPORT	-209.00		
EFT12092	19/05/2016	MURCHISON FABRICATION	CAGE FOR AIRCON EXTERNAL UNIT	-477.02		
EFT12093	19/05/2016	MURCHISON POWER SERVICES	POWER LOSS AT A/PORT - REPLACE HV DROP OUT FUSES (SCRUB TURKEY)	-2111.90		
EFT12094	19/05/2016	NORTHAMPTON GRADER HIRE	PLANT HIRE FOR ROAD MTCE: TUREE CREEK RD, WHEELARRANA WEST RD, SYLVANIA RD	-37400.00		
EFT12095	19/05/2016	PAM HODDER	REIMBURSEMENT FOR HDMI CABLE FOR PICTURE GARDENS	-600.00		
EFT12096	19/05/2016	PARKER ALUMINIUM WINDOWS	SUPPLY SCREENS FOR SPORT COMPLEX; SHOWER SCREEN FOR COMPLEX RESIDENCE	-6457.00		
EFT12097	19/05/2016	RAPID PLASTICS WA	SUPPLY AND DELIVER 1 X 9000 LT TANK TO CEMETERY	-1782.00		
EFT12098	19/05/2016	STATE LAW PUBLISHER (DEPT PREMIER AND CABINET)	GOVERNMENT GAZETTE ADVERTISING 22/4/16 - CEMETERIES FEES & CHARGES	-142.50		
EFT12099	19/05/2016	T J SULLIVAN CRANE HIRE	CRANE HIRE TO ADJUST NEW LIGHTS AT OVAL	-1650.00		
EFT12100	19/05/2016	TOLL EXPRESS	VARIOUS FREIGHT	-405.68		
EFT12101	19/05/2016	TRENFIELD MOTORS	SERVICE & TYRES, GLASS AND BEACON REPAIRS, SUPERVISION ON MILGUN-YARLARWHEELOR RD	-5168.62		
EFT12103	19/05/2016	VIDGUARD SECURITY SYSTEMS	COMPLEX TOILET LOCKING SYSTEM, YC AND KZ CCTV CAMERAS INSTALLATION, DEPOT CAMERA REPLACEMENT, COMPLEX RESIDENCE ALARM SYSTEM REPAIR	-24670.68		
EFT12104	19/05/2016	WELLINGTON ELECTRICAL	LIGHT SWITCH INSTALLATION, EVAP REPAIRS INDOOR CRICKET CENTRE, LIGHTING ADJUSTMENT AND POWER POINT INSTALLATION, RCD REPLACEMENTS	-4543.00		
EFT12105	19/05/2016	BUNNINGS GROUP LIMITED	FLOWERS FOR AIRPORT, VARIOUS BUILDING MATERIALS FOR CAPITAL IMPROVEMENTS	-6549.28		
EFT12106	19/05/2016	TSN GROUP PTY LTD	ROY MCCLYMONT 10 YEARS OF SERVICE GIFT	-159.00		
EFT12107	31/05/2016	AG BURROWS PLANT	TO PURCHASE ONE USED EX MRD MOBILE ACCOMMODATION CARAVAN AND BOGIE DOLLY	-22000.00		
EFT12108	31/05/2016	AMEX RESOURCES LTD	Rates refund for assessment A6878 E522561 as requested by owner	-9.50		
EFT12109	31/05/2016	ANDREW BINSAR	MEETING FEE OCM & H&TP MEETING MAY 2016	-300.00		
EFT12110	31/05/2016	ASHDOWN INGRAM	CABLES, CABLE LUGS, TWO WAYS	-1815.28		
EFT12111	31/05/2016	B & E TRENFIELD	PARKS & GARDENS CONTRACT MAY 2016	-11178.74		
EFT12112	31/05/2016	BATCHCRETE INTERNATIONAL	BRAKE PUMP FOR SCOUT CEMENT TRUCK	-973.50		
EFT12113	31/05/2016	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-58.38		
EFT12114	31/05/2016	BUNNINGS GROUP LIMITED	11 DOOR STOPS FOR CAPITAL IMPROVEMENT WORKS FOR HOUSING	-90.42		

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EFT12115	31/05/2016	CABCHARGE AUSTRALIA LIMITED	CABCHARGE ADMIN FEE	-6.00		
EFT12116	31/05/2016	CANINE CONTROL	RANGER SERVICES ON 6-8/5/16	-3689.99		
EFT12117	31/05/2016	CHILD SUPPORT AGENCY	Payroll deductions	-828.30		
EFT12118	31/05/2016	COLAS WEST AUSTRALIA PTY LTD (RNR)	VARIOUS C320 HOT BITUMEN , PRECOATING , PLANT HIRE AND ACCOMMODATION FOR LANDOR RD	-297478.82		
EFT12119	31/05/2016	COMMERCIAL HOTEL MEEKATHARRA	LUNCHES FOR COUNCIL MEETING 21/05/2016	-237.50		
EFT12120	31/05/2016	CONTRACT AQUATIC SERVICES	GAS AUDIT & SERVICE, APRIL POOL MANAGEMENT CONTRACT, OFF SEASON TURNOVER, WATCH AROUND WATER PROGRAM, PEDIMENT TILING & SEALING, WATER FEATURE REPLACEMENT, CHLORINE GAS SHUT DOWN	-55164.10		
EFT12121	31/05/2016	COURIER AUSTRALIA	VARIOUS FREIGHT	-955.09		
EFT12122	31/05/2016	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	90 CM 4" WATER PIPE, T CLAMPS TO SUIT 4" WATER PIPE, ANTENNA	-294.54		
EFT12123	31/05/2016	DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING MAY 2016	-300.00		
EFT12124	31/05/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	2015/16 ESL QUARTER 4 CONTRIBUTION	-6345.58		
EFT12125	31/05/2016	DOWNER EDI WORKS PTY LTD	1 TON BAG OF 7MM COLD MIX	-411.07		
EFT12126	31/05/2016	E & MJ ROSHER PTY LTD	VARIOUS PARTS FOR ZERO TURN MOWER	-917.05		
EFT12127	31/05/2016	ENTERPRISE METALS LIMITED	Rates refund for assessment A6564 E52/2404 as requested by owner	-2180.95		
EFT12128	31/05/2016	ENZED WELSHPOOL	VARIOUS HYDRAULIC HOSES, SOCKETS, FITTINGS & CONNECTORS	-2593.06		
EFT12129	31/05/2016	FARMER JACKS	VARIOUS PURCHASES	-6921.88		
EFT12130	31/05/2016	FRIG TECH SERVICES	SUPPLY AND INSTALL EARTH STAKES	-660.00		
EFT12131	31/05/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING APR 16	-62.19		
EFT12132	31/05/2016	GALVINS PLUMBING PLUS	SUPPLY ONE ONLY QUATRO TOWER BASIN MIXER FOR SPORTS COMPLEX RESIDENCE	-362.21		
EFT12133	31/05/2016	GERALDTON MURCHISON FREIGHT	VARIOUS FREIGHT	-550.00		
EFT12134	31/05/2016	HOLLY'S CLEAN'N GREEN TRUST	OFFICE, MUSEUM, LIBRARY, CHAMBERS CARPETS CLEANED; GYM & OFFICE CLEANING	-1445.40		
EFT12135	31/05/2016	HOWDEN CONTRACTING AND TRANSPORT	LOPPING OF TREES AT SPORT COMPLEX RESIDENCE; INSTALL ROAD COUNTERS, INSTALL SEATING	-5531.46		
EFT12136	31/05/2016	HYDRATRANS PTY LTD	HYDRAULIC PUMP SEAL, GEAR PUMP PART	-1023.00		
EFT12137	31/05/2016	ISOLATED CHILDREN'S PARENTS ASSOCIATION (ICPA)	DONATION AS PER COUNCIL RESOLUTION TOWARDS ICPA 2016 FEDERAL CONVENTION	-600.00		
EFT12138	31/05/2016	JOKAPHINE SUPER FUND	Payroll deductions	-4051.81		
EFT12139	31/05/2016	JR & A HERSEY PTY LTD	STEEL CAP BOOTS, 6V BATTERIES, FIRE FIGHTING HOSE, VARIOUS TOOLS AND PARTS	-1715.81		
EFT12140	31/05/2016	KALBARRI SCENIC FLIGHTS PTY LTD	REFUNDING OVERPAID INVOICE, DESTOR KALBARRI SCENIC FLIGHTS, INV 21208 PAID TWICE	-22.00		
EFT12141	31/05/2016	KLEENHEAT GAS	2X 45KG CYLINDER SERVICE CHARGE TO MAY 2017 - AIRPORT RESIDENCE CAMPBELL RD	-69.30		
EFT12142	31/05/2016	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT12143	31/05/2016	LONGMUIR TRANSPORT SERVICES PTY LTD	DELIVER 2 SIDE TIPPER LOADS OF TYRES TO CASHMANS TYRE DISPOSAL SITE	-3300.00		
EFT12144	31/05/2016	MARKET CREATIONS	500X BLACK MEEKATHARRA STUBBY HOLDERS FOR TOURIST SALES	-2442.00		
EFT12145	31/05/2016	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-1131.42		
EFT12146	31/05/2016	MICROCOM PTY LTD (METRO COUNT)	TRAFFIC COUNT TUBES, BATTERY PACKS, DECK SPIKES, ROAD NAILS, ROAD PACKS	-1439.90		
EFT12147	31/05/2016	ML & GJ TRENFIELD CONTRACTING	AERODROME MANAGEMENT CONTRACT MAY 2016	-20900.00		
EFT12148	31/05/2016	MTF SERVICES	TENDER RFT 15/146 - 1 PLANT HIRE - SANDSTONE RD WORKS; YOUNG DOWNS RD FLOOD DAMAGE	-374705.10		
EFT12149	31/05/2016	MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT MAY 2016	-19600.00		
EFT12150	31/05/2016	NGE NORTHERN GOLDFIELDS EARTHMOVING	TENDER/CONTRACT RFT 15/16 - 1 ROAD CONSTRUCTION WORKS ON ASHBURTON DOWNS ROAD; FLOOD DAMAGE REPAIRS ASHBURTON DOWNS RD	-373785.50		
EFT12151	31/05/2016	NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING MAY 2016	-300.00		
EFT12152	31/05/2016	PETER SHANE CLANCY	DEPUTY PRESIDENT ALLOWANCE 16/02/2016 - 15/02/2016	-500.00		
EFT12153	31/05/2016	PHILLIP WAYNE CURLEY	MEETING FEE OCM MEETING MAY 2016	-200.00		
EFT12154	31/05/2016	PROTECTOR FIRE SERVICES PTY LTD	SITE SERVICE FEE FOR CRC	-136.29		
EFT12155	31/05/2016	PUMPS AUSTRALIA PTY LTD	PP-PX15-200 E415V PUMP/MOTOR ONLY [151PM 3000PSI] POWERPACK	-2470.60		
EFT12156	31/05/2016	RAPID PLASTICS WA	2 1500L PLASTIC SEPTIC TANKS	-1569.70		
EFT12157	31/05/2016	THE DIESEL ENGINE COMPANY PTY LTD	FIT ADDITIONAL MUFFER TO JOHN DEERE GENSET AS PER QUOTE	-726.00		
EFT12158	31/05/2016	TOLL EXPRESS	VARIOUS FREIGHT	-42.38		
EFT12159	31/05/2016	TRENFIELD MOTORS	PLANT HIRE, TYRE REPAIRS, BATTERY REPLACEMENT, WELDING, HYDRAULIC OIL, GREASE, BRAKES SERVICE, PLANT REPAIRS, WINDOW REPLACEMENT, WINDSCREEN REPLACEMENT, DOWNHOLE PUMP CABLE, MOTORS, PUMPS, FLOOD DAMAGE SUPERVISION FEB-JUL 15	-51981.94		
EFT12160	31/05/2016	TRENFIELD, NORMAN	PRESIDENTS ALLOWANCE FROM 16/02/16 - 15/05/16; MAY 2016 OCM & HBTP MEETING FEE	-2400.00		
EFT12161	31/05/2016	TUTT BRYANT EQUIPMENT	RUBBER BUFFER 06129902	-3052.54		
EFT12162	31/05/2016	WAGON PUBLISHING COMPANY	5X HOW TO ENJOY WA WILDFLOWERS, 5X SPRING WILDFLOWERS PART 1 & 5X PART 4 FOR SALE	-208.00		
EFT12163	31/05/2016	WATTLEUP TRACTORS	NUT AND BOLT FOR BLADES ON PROCUT PC178	-80.20		
EFT12164	31/05/2016	WELLINGTON ELECTRICAL	SUPPLY + INSTALL 3 ALL WEATHER GPO'S ON SOUTH LIGHTING TOWERS AT OVAL; RETIC CONTROLLER	-3630.00		



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Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12165	31/05/2016	WESTRAC EQUIPMENT	VARIOUS PARTS (SAFETY LATCH FRONT GLASS, TOOTH, BOOTS, VALVES, COUPLINGS, AIRCON PARTS, FILTERS, CONNECTORS, WINDSCREEN, SEAL)	-8750.21		
EFT12166	31/05/2016	WORKCLOBBER - MANDURAH	VARIOUS WORK CLOTHING - J. DYER	-817.50		
EFT12167	31/05/2016	YULELLA BUILDING AND CONSTRUCTION	REGLAZE 7 TIMBER FRAME WITH 4MM CLEAR GLASS AT DEPOT OFFICE (OLD RAILWAY STATION)	-1448.60		
EFT12168	31/05/2016	ROYAL FLYING DOCTOR SERVICE	REFUND OF UNUSED XMAS PARTY ENTRY FEE PRE-PAYMENT			-82.00
EFT12169	31/05/2016	SHIRE OF MEEKATHARRA	RFDS XMAS POOL HIRE - POOL ADMISSION CHARGES			-28.00
25337	19/05/2016	FMG PILBARA PTY LTD	Rates refund for assessment A7228 E52/2856 as requested by owner	-360.12		
25338	19/05/2016	HORIZON POWER	ELECTRICITY CHARGES 1/4/16 - 30/4/16	-2087.78		
25339	19/05/2016	MONUMENT MURCHISON PTY LTD	Rates refund for assessment A6669 P51/2332 as requested by owner	-158.92		
25340	19/05/2016	NOVA ENERGY LTD	Rates refund for assessment A5607 E51/1072 as requested by owner	-284.52		
25341	19/05/2016	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES	-309.12		
25342	19/05/2016	TELSTRA CORPORATION LIMITED	MOBILE PHONE CHARGES	-270.25		
25343	19/05/2016	VETERANS LEGION OF AUSTRALIA	ANZAC WREATH 2016	-110.00		
25344	19/05/2016	WATER CORPORATION	WATER CHARGES - 10/2/16 - 13/4/16	-1800.29		
25345	19/05/2016	WESTNET PTY LTD	INTERNET CHARGES	-219.80		
25346	31/05/2016	FMG PILBARA PTY LTD	Rates refund for assessment A6594 E52/2621 as requested by owner	-2382.02		
25347	31/05/2016	HORIZON POWER	ELECTRICITY CHARGES 19/04/16 - 20/05/16	-4583.37		
25348	31/05/2016	SHIRE OF MEEKATHARRA	Payroll deductions	-300.00		
25349	31/05/2016	SUNRISE MINERALS AUSTRALIA PTY LTD	Rates refund for assessment A7419 P51/2838 as requested by owner	-464.45		
25350	31/05/2016	TELSTRA CORPORATION LIMITED	TELEPHONE LANDLINE MAY 2016	-3074.15		
DO11582.1	04/05/2016	WA SUPER	Payroll deductions	-6375.22		
DO11582.2	04/05/2016	BT SUPER FOR LIFE	Superannuation contributions	-956.18		
DO11582.3	04/05/2016	HOSTPLUS	Superannuation contributions	-153.95		
DO11582.4	04/05/2016	TAL LIFE LIMITED	Superannuation contributions	-164.22		
DO11582.5	04/05/2016	AUSTRALIAN SUPER	Superannuation contributions	-129.45		
DO11582.6	04/05/2016	CBUS ADMINISTRATION	Superannuation contributions	-200.96		
DO11582.7	04/05/2016	COLONIAL FIRST STATE	Superannuation contributions	-50.46		
DO11590.1	18/05/2016	WA SUPER	Payroll deductions	-6318.31		
DO11590.2	18/05/2016	BT SUPER FOR LIFE	Superannuation contributions	-863.46		
DO11590.3	18/05/2016	HOSTPLUS	Superannuation contributions	-141.02		
DO11590.4	18/05/2016	TAL LIFE LIMITED	Superannuation contributions	-131.01		
DO11590.5	18/05/2016	AUSTRALIAN SUPER	Superannuation contributions	-28.26		
DO11590.6	18/05/2016	WESTSCHEME	Superannuation contributions	-128.28		
DO11590.7	18/05/2016	CBUS ADMINISTRATION	Superannuation contributions	-224.76		
DO11590.8	18/05/2016	COLONIAL FIRST STATE	Superannuation contributions	-84.98		
DO11603.1	23/05/2016	BP OIL (AIR BP)	APRIL 2016 AVGAS PURCHASES (DUE 21/05/2016)		-6323.17	
DO11609.1	18/05/2016	WESTPAC CREDIT CARD	1 NIGHTS STAY FOR THE 26TH APRIL 2016 AT THE MURCHISON CLUB HOTEL IN CUE FOR CEO	-262.95		
THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:				MUNICIPAL ACCOUNT	-\$ 1,574,444.89	
				AIR BP ACCOUNT	-\$ 6,323.17	
				TRUST ACCOUNT	-\$ 110.00	
					<u>-\$ 1,580,878.06</u>	

TOTALLING \$1,580,878.06 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 14/11/2016 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

<b>Title/Subject:</b>	<b>ADOPTION OF 2016/17 ANNUAL BUDGET</b>
<b>Agenda/Minute Number:</b>	9.2.4
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0242
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	7 June 2016
<b>Author:</b>	Krys East Corporate Services Manager/ Deputy Chief Executive Officer



*Signature of Author*

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
------------------------	------------------------------------------



*Signature Senior Officer*

**Summary/Matter for Consideration:**

This report puts forward the 2016/2017 Statutory Budget for Councils endorsement and acceptance.

**Attachments:**

2016/2017 Statutory Budget including Schedule of Fees and Charges.

Ministerial letter granting approval for proposed differential rates in the dollar

**Background:**

Every year Council is required to adopt a budget for that financial year. At the Ordinary Council Meeting held on Saturday 16 April 2016, the proposed differential rates were approved by Council and advertised for public comment on 2 May 2016. No submissions were received prior to 25 May 2016, when the public comment period closed. At the OCM in May Council reviewed and balanced the 2016/17 Draft Management Budget.

**Comment:**

The Statutory Compliant Budget has now been prepared and includes the information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. This Budget is submitted for adoption.

Subsequent to the April and May 2016 meetings changes have been made to the Schedule of Fees and Charges and to the Management Budget. The additional fees and changes that have been incorporated into the 2016/17 Statutory Compliant Budget are as follows:

- Amended the Airport Fees and Charges to reflect Council resolution made on 21 May 2016.
- Included the charge for Standpipe water usage and Oval Lights as per Council resolution made 21 May 2016.
- Deleted the Outstanding Debtors 10% interest charge as per Council resolution made on 18 December 2015.

- The Building Commission advised of CPI increases in Building Act fees which have been incorporated into Council's Schedule of Fees and Charges (due to the low quantity of transactions per year and the negligible increase these won't have any (major) impact on Council's budget).

In advice received from Roads to Recovery, as a result of feedback received from various councils about the pressure to expend all extra funds in the years 2015-16 and 2016-17, the allocations for 2016-17 and 2017-18 have been re-distributed to flatten out the payments to councils. Effectively, some of the additional funds from 2016-17 have been moved to 2017-18 increasing that allocation, and decreasing the 2016-17 allocation. This does not affect the whole of life project allocation. Our allocation has been reduced from \$1,734,925 to \$1,213,927.

As some councils will underspend and others will overspend, the Department has some scope where warranted, to make payments to the councils who have budgeted for and are able to achieve the full expenditure of the extra funds in 2016-17. In addition, as we have budgeted to spend the 23 June 2015 estimated allocations (announcement of fuel excise increase) we can still do so – if the Department are able to do so we will still receive the full payment. If the Department do not have sufficient funds, we can claim it in the first quarter of 2017-18. At this time they can only guarantee the \$1,213,927 but the Shire of Meekatharra has been added to a list of Councils who have expressed an interest in bringing forward funds if they are available.

So at this stage no amendment has been made to the Budget as previously presented regarding R2R income or associated expense.

Amendments to the Management Budget as previously presented to Council are:

- At the May 2016 OCM Council resolved to charge a head tax for charter flights. This is expected to increase revenue for the airport. GL 5203 Landing Fees (Includes Head Tax) is increased by \$150,000 to \$406,791.
- An allocation of \$10,000 was included in the Draft Management Budget for the Lease of Paddy's Flat. The sale of Paddy's Flat is due to be settled this financial year. GL 3223 amended to \$0.
- \$5,000 for the Street Lighting Audit was moved from Capital to Operating Expenditure (no change to overall Budget).

Carry over of works not commenced/completed in the 2015/16 year:

- Viewing Platform for Headframe GL 3637 (\$30,000) not going to be completed by 30 June 2016.

Requested new inclusions:

- Units 2, 3 and 4 Regan Street have 11 tall gum trees which need lopping and the resulting green waste removed. The gum trees overhang not only shire housing but also a neighbouring house. If left there is the likelihood that falling branches may either damage shire housing or third party property. Gum trees are notorious for self-shedding. It is expected that this works will cost \$14,500 ex GST. The high cost is due to a couple of fences requiring removal to allow for machine access and then being reinstated.

The required adjustments to carry over figures and new requested items added to the draft Budget the actual surplus will now be approximately \$514,252. It is suggested that this be allocated to Roads – Reseal & Rejuvenation Reserve. This figure differs greatly from what was presented at the preliminary budget meeting in May, where it was thought that the surplus would be approx.

\$1.5M. This difference is caused mainly by road construction works having been updated to the forecasted expenditure.

Ministerial approval has been received granting the right to impose a differential rate for UV Mining that is more than twice the lowest differential rate imposed for UV Pastoral.

Staff have recently received the UV rolls for Pastoral and Mining showing any value changes taking effect 01.07.2016. The overall value for UV Pastoral has decreased by 9% which will result in a drop in rates yield of approx. \$33k. This is due to the values for the Kumarina and Capricorn Roadhouses having changed; all pastoral station values remain the same. Total mining values on the other hand have increased by 1.5% which will result in a rate yield increase of approx. \$46k. Overall the rate yield will therefore likely be marginally higher than previously expected, although the mining values could still change slightly in the case of any more recent tenement changes. The difference will be addressed in the budget review in September when the actual rate yield is known.

**Consultation:**

Roy McClymont – Chief Executive Officer  
Megan Shirt – Consultant  
All Councilors  
All Internal & External Staff

**Statutory Environment:**

Section 6.2 of the Local Government Act 1995  
Part 3 of the Local Government (Financial Management) Regs 1996

**Policy Implications:**

The Annual Budget has an effect on the majority of Councils current policies.

**Budget/Financial Implications:**

The 2016/17 Budget is the main document relating to Councils Income and Expenditure for the coming Financial Year.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy  
Seconded: Cr DK Hodder

That Council adopts by Absolute Majority the Statutory Annual Budget for the financial year ending 30<sup>th</sup> June 2017 as presented, which includes:

1. The differential rates in the dollar and minimum rate, being;  
GRV 8.6281 cents in the dollar  
UV – Pastoral 6.0440 cents in the dollar

**UV – Mining 19.0389 cents in the dollar**

**Minimum Rates –**

**GRV \$400.00**

**UV – Pastoral \$350.00**

**UV – Mining \$350.00**

- 2. The following due dates for payment of rates by instalment;**
  - i) Due date/first instalment 26 August 2016**
  - ii) Second instalment 30 October 2016**
  - iii) Third instalment 3 January 2017**
  - iv) Fourth instalment 9 March 2017**
- 3. A charge of \$15.00 per instalment, for payment of rates by instalment to apply to the second, third and fourth instalments;**
- 4. An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalments;**
- 5. An interest rate of 10% to be imposed on all outstanding rates after 26 August 2016 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment;**
- 6. The Reserve fund budget as shown;**
- 7. Refuse collection charges as shown; and**
- 8. The Schedule of Fees and Charges.**

**Furthermore Council adopts a material variance limit of 10% or \$10,000 for the 2016/17 financial year.**

**CARRIED 4/0  
BY AN ABSOLUTE MAJORITY**

**SHIRE OF MEEKATHARRA**  
**BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

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**SHIRE OF MEEKATHARRA  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE OR TYPE  
FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Revenue</b>				
Rates	8	3,812,136	3,852,170	3,795,353
Operating grants, subsidies and contributions		4,781,421	3,140,737	3,494,243
Fees and charges	14	1,168,961	1,050,201	844,014
Service charges	11	0	0	0
Interest earnings	2(a)	558,085	440,323	498,803
Other revenue	2(a)	5,352,342	494,833	332,578
		<u>15,672,945</u>	<u>8,978,264</u>	<u>8,964,991</u>
<b>Expenses</b>				
Employee costs		(1,532,731)	(1,604,232)	(1,436,078)
Materials and contracts		(7,857,034)	(2,293,647)	(2,881,747)
Utility charges		(332,427)	(244,784)	(320,961)
Depreciation on non-current assets	2(a)	(4,250,890)	(4,239,111)	(3,446,600)
Interest expenses	2(a)	0	0	0
Insurance expenses		(217,269)	(207,973)	(293,422)
Other expenditure		(185,920)	(159,777)	(189,241)
		<u>(14,376,271)</u>	<u>(8,749,525)</u>	<u>(8,568,049)</u>
		1,296,674	228,739	396,942
Non-operating grants, subsidies and contributions		9,117,559	4,364,904	10,017,224
Profit on asset disposals	6	0	0	20,621
Loss on asset disposals	6	(39,500)	(110,348)	(156,815)
Loss on revaluation of non current assets		0	0	0
<b>NET RESULT</b>		<b>10,374,733</b>	<b>4,483,294</b>	<b>10,277,972</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>10,374,733</u></b>	<b><u>4,483,294</u></b>	<b><u>10,277,972</u></b>

**Notes:**

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MEEKATHARRA  
STATEMENT OF COMPREHENSIVE INCOME  
BY PROGRAM  
FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Revenue (Refer Notes 1,2,8,10 to 14)</b>				
Governance		80	80	80
General purpose funding		7,882,898	6,131,791	6,098,661
Law, order, public safety		22,000	15,424	21,530
Education and welfare		128,973	100,959	125,635
Housing		0	26,041	28,860
Community amenities		132,391	136,269	140,100
Recreation and culture		247,221	187,820	304,455
Transport		1,833,977	1,966,964	1,852,885
Economic services		316,277	166,773	276,450
Other property and services		5,103,193	240,711	114,420
		<u>15,672,945</u>	<u>8,978,265</u>	<u>8,964,991</u>
<b>Expenses Excluding Finance Costs Refer Notes 1, 2 &amp; 15)</b>				
Governance		(599,633)	(522,548)	(587,642)
General purpose funding		(234,194)	(147,923)	(195,830)
Law, order, public safety		(153,418)	(135,035)	(148,617)
Health		(73,182)	(76,472)	(95,408)
Education and welfare		(632,561)	(576,374)	(751,729)
Housing		0	(19,306)	(28,860)
Community amenities		(616,015)	(495,014)	(630,968)
Recreation and culture		(1,576,403)	(1,128,874)	(1,315,585)
Transport		(4,720,875)	(4,561,448)	(4,205,650)
Economic services		(582,438)	(299,673)	(399,796)
Other property and services		(5,187,552)	(786,860)	(207,964)
		<u>(14,376,271)</u>	<u>(8,749,526)</u>	<u>(8,568,049)</u>
<b>Non-operating Grants, Subsidies and Contributions</b>				
Recreation and culture		200,000	0	0
Transport		8,917,559	4,364,904	10,017,224
		<u>9,117,559</u>	<u>4,364,904</u>	<u>10,017,224</u>
<b>Profit/(Loss) On</b>				
Transport		(39,500)	(110,348)	(142,238)
Other property and services		0	0	6,044
		<u>(39,500)</u>	<u>(110,348)</u>	<u>(136,194)</u>
<b>NET RESULT</b>		<b>10,374,733</b>	<b>4,483,294</b>	<b>10,277,972</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>10,374,733</b></u>	<u><b>4,483,294</b></u>	<u><b>10,277,972</b></u>

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption. Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF MEEKATHARRA  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		4,162,136	3,845,937	3,995,353
Operating grants, subsidies and contributions		4,822,486	3,614,222	3,909,243
Fees and charges		1,168,961	1,050,201	844,014
Service charges		0	0	0
Interest earnings		558,085	440,323	498,803
Goods and services tax		950,000	900,000	950,000
Other revenue		5,352,342	494,833	332,578
		<u>17,014,010</u>	<u>10,345,516</u>	<u>10,529,991</u>
<b>Payments</b>				
Employee costs		(1,557,286)	(1,555,058)	(1,436,078)
Materials and contracts		(7,289,544)	(2,888,622)	(2,636,747)
Utility charges		(332,427)	(244,784)	(320,961)
Interest expenses		0	0	0
Insurance expenses		(217,269)	(207,973)	(293,422)
Goods and services tax		(950,000)	(737,774)	(950,000)
Other expenditure		(185,920)	(159,777)	(189,241)
		<u>(10,532,446)</u>	<u>(5,793,969)</u>	<u>(5,826,449)</u>
<b>Net cash provided by (used in) operating activities</b>	3(b)	<u>6,481,564</u>	<u>4,551,527</u>	<u>4,703,542</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for development of land held for resale	5	0	0	0
Payments for purchase of property, plant & equipment	5	(1,482,735)	(1,955,710)	(2,166,282)
Payments for construction of infrastructure	5	(13,088,126)	(9,207,929)	(14,773,816)
Non-operating grants, subsidies and contributions used for the development of assets		9,117,559	4,307,346	10,017,224
Proceeds from sale of plant & equipment	6	20,000	150,455	236,000
<b>Net cash provided by (used in) investing activities</b>		<u>(5,433,302)</u>	<u>(6,705,839)</u>	<u>(6,686,874)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of debentures	7	0	0	0
Proceeds from new debentures	7	0	0	0
<b>Net cash provided by (used in) financing activities</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>Net increase (decrease) in cash held</b>		<u>1,048,262</u>	<u>(2,154,311)</u>	<u>(1,983,332)</u>
Cash at beginning of year		<u>15,593,949</u>	<u>17,748,260</u>	<u>17,746,780</u>
<b>Cash and cash equivalents at the end of the year</b>	3(a)	<u><u>16,642,211</u></u>	<u><u>15,593,949</u></u>	<u><u>15,763,448</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MEEKATHARRA  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	<b>4</b>	<b>855,348</b>	<b>5,642,957</b>	<b>5,745,230</b>
<b>Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)</b>	<b>1,2</b>			
Governance		80	80	80
General purpose funding		4,070,762	2,279,621	2,303,308
Law, order, public safety		22,000	15,424	21,530
Health		5,935	5,433	1,915
Education and welfare		128,973	100,959	125,635
Housing		0	26,041	28,860
Community amenities		132,391	136,269	140,100
Recreation and culture		247,221	187,820	304,455
Transport		1,833,977	1,966,964	1,867,462
Economic services		316,277	166,773	276,450
Other property and services		5,103,193	240,711	120,464
		<u>11,860,809</u>	<u>5,126,095</u>	<u>5,190,259</u>
<b>Expenditure from operating activities</b>	<b>1,2</b>			
Governance		(599,633)	(522,548)	(587,642)
General purpose funding		(234,194)	(147,923)	(195,830)
Law, order, public safety		(153,418)	(135,035)	(148,617)
Health		(73,182)	(76,472)	(95,408)
Education and welfare		(632,561)	(576,374)	(751,729)
Housing		0	(19,306)	(28,860)
Community amenities		(616,015)	(495,014)	(630,968)
Recreation and culture		(1,576,403)	(1,128,874)	(1,315,585)
Transport		(4,760,375)	(4,561,448)	(4,362,465)
Economic services		(582,438)	(299,673)	(399,796)
Other property and services		(5,187,552)	(786,860)	(207,964)
		<u>(14,415,771)</u>	<u>(8,749,526)</u>	<u>(8,724,864)</u>
<b>Operating activities excluded from budget</b>				
(Profit)/Loss on asset disposals	6	39,500	110,348	136,194
Depreciation on assets	2(a)	4,250,890	4,239,111	3,446,600
<b>Amount attributable to operating activities</b>		<u>2,590,776</u>	<u>6,368,985</u>	<u>5,793,419</u>
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions		9,117,559	4,364,904	10,017,224
Purchase property, plant and equipment	5	(1,482,735)	(1,955,710)	(2,166,282)
Purchase and construction of infrastructure	5	(13,088,126)	(9,207,929)	(14,773,816)
Proceeds from disposal of assets	6	20,000	150,455	236,000
<b>Amount attributable to investing activities</b>		<u>(5,433,302)</u>	<u>(6,648,281)</u>	<u>(6,686,874)</u>
<b>FINANCING ACTIVITIES</b>				
Repayment of debentures	7	0	0	0
Proceeds from new debentures	7	0	0	0
Transfers to cash backed reserves (restricted assets)	9	(969,610)	(2,959,527)	(2,901,900)
Transfers from cash backed reserves (restricted assets)	9	0	242,000	0
<b>Amount attributable to financing activities</b>		<u>(969,610)</u>	<u>(2,717,527)</u>	<u>(2,901,900)</u>
Budgeted deficiency before general rates		<u>(3,812,136)</u>	<u>(2,996,822)</u>	<u>(3,795,355)</u>
<b>Estimated amount to be raised from general rates</b>	<b>8</b>	<b>3,812,136</b>	<b>3,852,170</b>	<b>3,795,353</b>
<b>Net current assets at end of financial year - surplus/(deficit)</b>	<b>4</b>	<b>0</b>	<b>855,348</b>	<b>0</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

**(b) 2015/16 Actual Balances**

Balances shown in this budget as 2015/16 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire contributes are defined contribution plans.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.



SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

**(l) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.



SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Impairment of Assets (Continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(s) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(t) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**(u) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(v) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>2. REVENUES AND EXPENSES</b>			
(a) <b>Net Result</b>			
The net result includes:			
(i) Charging as an expense:			
<b>Auditors remuneration</b>			
Audit services	18,380	6,091	14,000
Other services	0	1,700	0
<b>Depreciation By Program</b>			
Governance	1,300	1,296	1,200
General purpose funding	0	0	0
Law, order, public safety	9,170	9,188	4,850
Health	820	821	900
Education and welfare	51,700	51,629	52,000
Housing	45,500	45,866	38,000
Community amenities	47,500	47,636	37,150
Recreation and culture	401,730	399,612	149,500
Transport	2,990,000	2,980,980	2,525,000
Economic services	30,500	30,425	45,000
Other property and services	672,670	671,657	593,000
	<u>4,250,890</u>	<u>4,239,111</u>	<u>3,446,600</u>
<b>Depreciation By Asset Class</b>			
Land and buildings	295,252	294,434	260,000
Furniture and equipment	45,650	45,523	58,000
Plant And Equipment	643,942	642,158	620,000
Roads Infrastructure	2,727,670	2,720,112	2,203,600
Airport Infrastructure	194,955	194,415	0
Other Infrastructure	343,421	342,469	305,000
	<u>4,250,890</u>	<u>4,239,111</u>	<u>3,446,600</u>
(ii) Crediting as revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve funds	455,085	314,553	358,803
- Other funds	45,000	34,625	80,000
Other interest revenue (refer note 12)	58,000	91,145	60,000
	<u>558,085</u>	<u>440,323</u>	<u>498,803</u>
(iii) <b>Other Revenue</b>			
Reimbursements and recoveries	5,186,647	293,853	179,305
Other	165,695	87,370	153,273
	<u>5,352,342</u>	<u>381,223</u>	<u>332,578</u>

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

The Shire of Meekatharra is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

**GOVERNANCE**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue. Costs associated with raising of rates, collection of debts and other funding activities within this programme.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention, emergency services and animal control. Operation of Council's Ranger services.

**HEALTH**

Food quality and pest control, monitoring and control of environmental health. Contract Operation for Health issues within the Community.

**EDUCATION AND WELFARE**

Provision and maintenance of various premises in support of community services including Community Resource Centre. Financial assistance on a needs arise basis for the community's education and welfare. Provision, maintenance and support for the community youth centre.

**HOUSING**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Rubbish collection services; operation of tip, noise control, administration of the town planning scheme, maintenance of cemeteries, storm water drainage maintenance and operation and maintenance of sewage schemes.

**RECREATION AND CULTURE**

Maintenance of halls, swimming pool, recreation centres and various reserves; operation of library, TV and Radio Broadcasting.

**TRANSPORT**

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets; depot maintenance and airport maintenance.

**ECONOMIC SERVICES**

The regulation and provision of tourism, area promotion, building control noxious weeds, vermin control, and building controls.

**OTHER PROPERTY & SERVICES**

Private works operations and miscellaneous Plant operations, Overheads and Administration costs, initially charged here are reallocated to the relevant function area.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

3. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
Cash - unrestricted	140,685	62,033	47,160
Cash - restricted	16,501,526	15,531,916	15,716,288
	<u>16,642,211</u>	<u>15,593,949</u>	<u>15,763,448</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Plant Reserve	3,043,008	2,956,386	2,946,948
Building Reserve	1,797,860	1,746,683	1,985,071
Shire Water Reserve	297,097	288,640	287,546
Airport Runway Reserve	2,710,109	2,632,964	2,622,920
Airport Reserve	956,148	928,931	925,386
Information Tech Reserve	0	0	0
Transport Reserve	646,505	628,102	625,713
Infrastructure & Development Reserve	936,808	910,141	906,656
Insurance Reserve	0	0	0
Leave Reserve	170,993	166,125	165,496
Reseals & Rejuvenation Reserve	3,050,678	2,463,959	2,467,383
Upgrade To Digital Tv Reserve	0	0	0
Interpretive Centre Reserve	1,252,370	1,216,720	1,212,075
Roads -Second / Final Seals Reserve	1,118,031	1,086,205	1,071,097
Lloyd'S Revitalisation Reserve	521,918	507,061	500,000
	<u>16,501,526</u>	<u>15,531,916</u>	<u>15,716,288</u>

(b) Reconciliation of Net Cash Provided By  
Operating Activities to Net Result

Net result	10,374,733	4,483,294	10,277,972
Depreciation	4,250,890	4,239,111	3,446,600
(Profit)/loss on sale of asset	39,500	110,348	136,194
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	391,065	702,614	615,000
(Increase)/decrease in inventories	85,000	(76,397)	(55,000)
Increase/(decrease) in payables	457,935	(542,540)	300,000
Increase/(decrease) in employee provisions	0	0	0
Grants/contributions for the development of assets	(9,117,559)	(4,364,904)	(10,017,224)
Net Cash from Operating Activities	<u>6,481,564</u>	<u>4,551,527</u>	<u>4,703,542</u>



SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>(c) Undrawn Borrowing Facilities</b>			
Credit Standby Arrangements			
Bank overdraft limit	1,000,000	1,000,000	1,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	5,000	5,000	5,000
Credit card balance at balance date	0	0	0
Total Amount of Credit Unused	<u>1,005,000</u>	<u>1,005,000</u>	<u>1,005,000</u>
<b>Loan Facilities</b>			
Loan facilities in use at balance date	0	0	0
Unused loan facilities at balance date	0	0	0

	Note	2016/17 Budget \$	2015/16 Actual \$
<b>4. NET CURRENT ASSETS</b>			
Composition of estimated net current assets:			
<b>CURRENT ASSETS</b>			
Cash - unrestricted	3(a)	140,685	62,033
Cash - restricted reserves	3(a)	16,501,526	15,531,916
Receivables		347,196	738,261
Inventories		<u>126,604</u>	<u>211,604</u>
		17,116,011	16,543,814
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables		(614,485)	(156,550)
Short term borrowings		0	0
Long term borrowings		0	0
Provisions		<u>(221,032)</u>	<u>(221,032)</u>
		(835,517)	(377,582)
<b>Unadjusted net current assets</b>		<u>16,280,494</u>	<u>16,166,232</u>
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
Adjustments			
Less: Cash - restricted reserves	3(a)	(16,501,526)	(15,531,916)
Less: Provisions provided in budget		<u>221,032</u>	<u>221,032</u>
<b>Adjusted net current assets - surplus/(deficit)</b>		<u>0</u>	<u>855,348</u>

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017

## 5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset Class	Reporting Program											2016/17 Budget Total \$	2015/16 Actual Total \$
	Governance \$	General Purpose Funding \$	Law, Order, Public Safety \$	Health \$	Education & Welfare \$	Housing \$	Community Amenities \$	Recreation and Culture \$	Transport \$	Economic Services \$	Other Property and Services \$		
<u>Property, Plant and Equipment</u>													
Land And Buildings	0	0	0	0	46,375	318,500	70,000	219,200	22,960	0	183,500	860,535	814,584
Furniture and equipment	0	0	0	0	0	0	0	25,500	0	0	26,000	51,500	70,042
Plant And Equipment	0	0	0	0	0	0	0	36,700	534,000	0	0	570,700	1,071,085
	0	0	0	0	46,375	318,500	70,000	281,400	556,960	0	209,500	1,482,735	1,955,710
<u>Infrastructure</u>													
Roads Infrastructure	0	0	0	0	0	0	0	0	10,351,744	0	0	10,351,744	8,819,821
Airport Infrastructure	0	0	0	0	0	0	0	0	1,091,614	0	0	1,091,614	102,714
Other Infrastructure	0	0	0	0	0	0	0	897,395	271,170	476,203	0	1,644,768	285,394
	0	0	0	0	0	0	0	897,395	11,714,528	476,203	0	13,088,126	9,207,929
<u>Land Held for Resale</u>													
Land Held for Resale													
<b>Total Acquisitions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,375</b>	<b>318,500</b>	<b>70,000</b>	<b>1,178,795</b>	<b>12,271,488</b>	<b>476,203</b>	<b>209,500</b>	<b>14,570,861</b>	<b>11,163,639</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**6. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	2016/17 Budget			
	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$
<b>Transport</b> P109 - 2005 Nissan UD Prime Mover (1CBX525)	59,500	20,000	0	(39,500)
	<b>59,500</b>	<b>20,000</b>	<b>0</b>	<b>(39,500)</b>

<u>By Class</u>	2016/17 Budget			
	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$
<b>Plant and Equipment</b>	59,500	20,000	0	(39,500)
	<b>59,500</b>	<b>20,000</b>	<b>0</b>	<b>(39,500)</b>

**7. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

The Shire does not have any loan debentures on issue.

**(b) New Debentures - 2016/17**

The Shire does not propose to raised any debt through the issue of debenture this financial year

**(c) Unspent Debentures**

The Shire has no unspent debenture funds as at 30th June 2016, nor is it expected to have unspent debentures funds as at 30th June 2017.

**(d) Overdraft**

Council established an overdraft facility in 2013/14 of \$1,000,000 with Westpac Bank to assist with short term liquidity requirements. It is not anticipated that this facility will be required to be utilised in 2016/17.

**SHIRE OF MEEKATHARRA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**8. RATING INFORMATION - 2016/17 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2016/17 Budgeted Rate Revenue \$</b>	<b>2016/17 Budgeted Interim Rates \$</b>	<b>2016/17 Budgeted Back Rates \$</b>	<b>2016/17 Budgeted Total Revenue \$</b>	<b>2015/16 Actual \$</b>
<b>Differential general rate or general rate</b>								
GRV	8.6281	305	4,105,572	354,233			354,233	354,417
UV - Mining	19.0389	673	15,751,516	2,998,915	1,000	2,000	3,001,915	3,070,272
UV - Rural/Pastoral	6.0440	41	4,925,336	297,687			297,687	268,481
<b>Sub-Totals</b>		1,019	24,782,424	3,650,836	1,000	2,000	3,653,836	3,693,170
<b>Minimum payment</b>	<b>Minimum \$</b>							
GRV	400	100	55,697	40,000	0	0	40,000	40,000
UV - Mining	350	332	303,901	116,200	0	0	116,200	116,550
UV - Rural/Pastoral	350	6	12,706	2,100	0	0	2,100	2,450
<b>Sub-Totals</b>		438	372,304	158,300	0	0	158,300	159,000
Discounts (Note 13)							0	0
<b>Total amount raised from general rates</b>							<b>3,812,136</b>	<b>3,852,170</b>
Specified area rates (Note 10)							0	0
<b>Total Rates</b>							<b>3,812,136</b>	<b>3,852,170</b>

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)**

All land except exempt land in the Shire of Meekatharra is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Meekatharra.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING**

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating

**Differential General Rate**

Description	Characteristics	Objects	Reasons
UV - Rural/Pastoral	Properties within the Shire that are predominately for rural use.	The 10% increase in the UV Pastoral rate in the \$ will result in revenue yield being almost 10% higher than the previous year for this rating category	UV Rate is kept low to assist pastoralists whom are recovering from previous droughts.
UV - Mining	Properties within the Shire with a mining, exploration or prospecting tenement lease.	Council have not changed the previous rate in the dollar but a reduction in Valuation has resulted in almost a 4.5% reduction in the rate revenue compared to the previous year.	The UV Mining category is rated higher to reflect the higher infrastructure maintenance for the Shire.
UV Rural Minimum \$350	Properties within the Shire that are predominately for rural use.	The object of the minimums is to raise a reasonable contribution from all ratepayers towards the cost of providing municipal services.	The minimum is a realistic contribution that any property should make towards the cost of services provided.
UV Mining Minimum \$350	Properties within the Shire with a mining, exploration or prospecting tenement lease.		

**SHIRE OF MEEKATHARRA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**9. CASH BACKED RESERVES**

	2016/17 Budget				
	Opening Balance \$	Transfer to \$	Interest \$	Transfer (from) \$	Closing Balance \$
Plant Reserve	2,956,386	0	86,622	0	3,043,008
Building Reserve	1,746,683	0	51,178	0	1,797,860
Shire Water Reserve	288,640	0	8,457	0	297,097
Airport Runway Reserve	2,632,964	0	77,146	0	2,710,109
Airport Reserve	928,931	0	27,218	0	956,148
Transport Reserve	628,102	0	18,403	0	646,505
Infrastructure & Development Reserve	910,141	0	26,667	0	936,808
Leave Reserve	166,125	0	4,867	0	170,993
Reseals & Rejuvenation Reserve	2,463,959	514,525	72,194	0	3,050,678
Interpretive Centre Reserve	1,216,720	0	35,650	0	1,252,370
Roads -Second / Final Seals Reserve	1,086,205	0	31,826	0	1,118,031
Lloyd's Revitalisation Reserve	507,061	0	14,857	0	521,918
	15,531,916	514,525	455,085	0	16,501,526

	2015/16 Actual					2015/16 Budget				
	Opening Balance \$	Transfer to \$	Interest \$	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Interest \$	Transfer (from) \$	Closing Balance \$
Plant Reserve	2,526,214	350,000	80,172	0	2,956,386	2,526,214	350,000	70,734	0	2,946,948
Building Reserve	1,687,812	250,000	50,871	(242,000)	1,746,683	1,687,812	250,000	47,259	0	1,985,071
Shire Water Reserve	279,714	0	8,926	0	288,640	279,714	0	7,832	0	287,546
Airport Runway Reserve	2,551,478	0	81,485	0	2,632,964	2,551,478	0	71,441	0	2,622,920
Airport Reserve	900,181	0	28,750	0	928,931	900,181	0	25,205	0	925,386
Transport Reserve	608,670	0	19,432	0	628,102	608,670	0	17,043	0	625,713
Infrastructure & Development Reserve	881,961	0	28,180	0	910,141	881,961	0	24,695	0	906,656
Leave Reserve	160,989	0	5,137	0	166,125	160,989	0	4,508	0	165,496
Reseals & Rejuvenation Reserve	2,038,310	372,000	53,649	0	2,463,959	2,038,310	372,000	57,073	0	2,467,383
Interpretive Centre Reserve	1,179,061	0	37,659	0	1,216,720	1,179,061	0	33,014	0	1,212,075
Roads -Second / Final Seals Reserve	0	1,071,097	15,108	0	1,086,205	0	1,071,097	0	0	1,071,097
Lloyd's Revitalisation Reserve	0	500,000	7,061	0	507,061	0	500,000	0	0	500,000
	12,814,389	2,543,097	416,430	(242,000)	15,531,916	12,814,389	2,543,097	358,803	0	15,716,289

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**9. CASH BACKED RESERVES (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Purpose of the reserve**

Plant Reserve	- to be used for the acquisitions of major plant on an ongoing basis.
Building Reserve	- to be used for the future building requirements for Council purposes.
Shire Water Reserve	- to be used for capital water requirements of parks and gardens administered by the Shire.
Airport Runway Reserve	- to be used to fund the future construction, requirements of the airport runway.
Airport Reserve	- to be used to fund the capital improvements of the airport infrastructure.
Transport Reserve	- to be used to fund the expansion of the road network that cannot be met by Operating Income.
Infrastructure & Development Reserve	- to be used to develop existing town infrastructure of a commercial or non commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.
Leave Reserve	- to be used to fund annual and long service leave requirements.
Reseals & Rejuvenation Reserve	- to be used to fund reseals and rejuvenation of sealed roads.
Upgrade To Digital Tv Reserve	
Interpretive Centre Reserve	- to be used to acquire and refurbish the Interpretive Centre.
Roads -Second / Final Seals Reserve	- to be used to fund final seals to roads that have previously been primer sealed.
Lloyd's Revitalisation Reserve	- to be used to fund the renovations and building works as per Meeka Revitalisation Plan at Lloyd's Building.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**10. SPECIFIED AREA RATE - 2016/17 FINANCIAL YEAR**

The Shire of Meekatharra does not impose a specified area rate as prescribed under the Local Government Act WA.

**11. SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

The Shire of Meekatharra does not impose a service charge as prescribed under the Local Government Act WA.

**12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

<b>Instalment Options</b>	<b>Date Due</b>	<b>Plan Admin Charge \$</b>	<b>Instalment Interest Rate %</b>	<b>Unpaid Interest Rate %</b>
Payment in Full Full Payment	26/08/2016	0	0.00%	0%
<b>Payment by Instalment</b>				
First Instalment	26/08/2016	15	5.50%	10%
Second Instalment	30/10/2016	15	5.50%	10%
Third Instalment	3/01/2017	15	5.50%	10%
Fourth Instalment	9/03/2017	15	5.50%	10%

	<b>2016/17 Budget Revenue \$</b>	<b>2015/16 Actual \$</b>
Interest on Unpaid Rates	30,000	81,055
Interest on Instalment Plan	28,000	9,924
Charges on Instalment Plan	22,000	10,065
Interest on Unpaid Debtors	0	166
	<b>80,000</b>	<b>101,044</b>

**13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS  
- 2016/17 FINANCIAL YEAR**

No discounts are offered for early payment of rates.



**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
<b>14. FEES &amp; CHARGES REVENUE</b>		
General purpose funding	26,650	14,888
Law, order, public safety	4,000	3,396
Health	5,670	5,666
Housing	0	28,796
Community amenities	131,391	124,547
Recreation and culture	43,439	32,149
Transport	806,134	619,992
Economic services	151,277	220,674
Other property and services	400	93
	<u>1,168,961</u>	<u>1,050,201</u>

	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
<b>15. ELECTED MEMBERS REMUNERATION</b>		
The following fees, expenses and allowances were paid to council members and/or the Mayor/President.		
Meeting fees	24,000	16,913
Mayor/President's allowance	8,000	8,000
Deputy Mayor/President's allowance	2,000	2,000
Travelling expenses	2,114	1,499
Telecommunications allowance	500	0
	<u>36,614</u>	<u>28,412</u>

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**16. TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-16 \$	Estimated Amounts Received \$	Estimated Amounts Paid (\$)	Estimated Balance 30-Jun-17 \$
Unclaimed Monies	3,588	0	0	3,588
Library Deposits	405	10	0	415
Building Industry Training Levy	55	150	(150)	55
Builders Registration Boards	57	100	(100)	57
Housing Bonds	300		0	300
Nomination Deposits	0	500	(500)	0
Miscellaneous Deposits	2,229,454	36,000	(660,000)	1,605,454
Bus Hire	525	50	0	575
	<u>2,234,383</u>	<u>36,810</u>	<u>(660,750)</u>	<u>1,610,443</u>

**17. MAJOR LAND TRANSACTIONS**

It is not anticipated that any major land transactions undertakings will occur in 2016/2017

**18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

It is not anticipated any trading undertakings or major trading undertakings will occur in 2016/2017.

**19. INTERESTS IN JOINT ARRANGEMENTS**

The Shire has no Interests in Joint Arrangements

Shire of Meekatharra			
Schedule of Fees & Charges			
2016/17			
Description	2016/17 Charge	2016/17 GST	2016/17 Total
<b>RATES</b>			
<b>GENERAL RATES</b>			
<b>Unimproved Value</b>			
<b>Rural</b>			
General Rate - cents per dollar	6.0440	-	6.0440
Minimum Rate per Assessment	350.00	-	350.00
<b>Mining (Differential Rate)</b>			
General Rate - cents per dollar	19.0389	-	19.0389
Minimum Rate per Assessment	350.00	-	350.00
<b>Gross Rental Value</b>			
<b>General</b>			
General Rate - cents per dollar	8.6281	-	8.6281
Minimum Rate per Assessment	400.00	-	400.00
<b>Concessions, Discounts &amp; Waivers</b>			
No Concessions are provided for in the financial year			
<b>Interest</b>			
Days until interest applies from issue date - 35			
Interest on overdue Rates/Rubbish	10%		
Interest on Instalments of Rates/Rubbish	5.5%		
<b>Instalments - 4 Payments</b>			
- Rubbish Charges are to be spread over all instalments			
- Previous years Rates & Rubbish arrears to paid in full on first instalment			
Administration Charge per Instalment	15.00	-	15.00
Ad hoc Payment Plan Administration fee	25.00	-	25.00
<b>PAYMENT DUE DATES</b>			
Target date for issue of Rate Notice:-	20-July-2016		
Payment due dates would therefore be:-			
- for payment in full	26-August-2016		
- for payment of first instalment	26-August-2016		
- for payment of second instalment	30-October-2016		
- for payment of third instalment	03-January-2017		
- for payment of fourth instalment	09-March-2017		
<b>RATE ENQUIRIES</b>			
Rate / Account enquiry - Residential	34.00	-	34.00
Rate / Account enquiry - Pastoral/Commercial/Industrial	85.00	-	85.00
Rate Book on Disk	40.00	4.00	44.00
Rate reports (hard copies) per page	0.45	0.05	0.50

Shire of Meekatharra				
Schedule of Fees & Charges				
2016/17				
	2016/17	2016/17	2016/17	
Description	Charge	GST	Total	
<b>ADMINISTRATION</b>				
<b>GENERAL ADMINISTRATION</b>				
<b>Minutes, Local Laws &amp; Electoral Rolls</b>				
Council Minutes & Agendas - Complete	11.39	1.14	12.50	
Council Minutes & Agendas - Extracts per double sided page	0.59	0.06	0.65	
Council Local Laws - per double sided page	0.59	0.06	0.65	
Electoral Roll - per double sided page	0.59	0.06	0.65	
Council Budget - Complete	11.39	1.14	12.50	
Emailing of the above	NO CHARGE			
<b>Tourist Merchandise</b>				
	As Per Sticker Price			
<b>Shire of Meekatharra Special Vehicle Registration Plates</b>				
Shire administration fee	-	-	-	
Department of Transport fee - Set by Department of Transport	252.00	-	252.00	
<b>History Book</b>				
Meekatharra Gold Beyond the Rivers	35.91	3.59	39.50	
Meekatharra Gold Beyond the Rivers Plus Postage within Australia	47.27	4.73	52.00	
<b>Fundraising Pavers</b>				
Purchase of Name Paver (per brick)	40.91	4.09	45.00	
Purchase of Name Paver (per double paver)	68.18	6.82	75.00	
<b>Meeka Dust Newsletter</b>				
Advertising (per Issue)				
- full page	Black & White	47.36	4.74	52.10
	Colour	67.32	6.73	74.05
- half page	Black & White	24.27	2.43	26.70
	Colour	39.18	3.92	43.10
- quarter page	Black & White	15.00	1.50	16.50
	Colour	22.41	2.24	24.65
- eight page	Black & White	12.68	1.27	13.95
	Colour	16.82	1.68	18.50
Advertising for not-for-profit organisations or community event notices				
NO CHARGE				
Sales - each	2.41	0.24	2.65	
Annual Subscriptions - 11 issues including postage	36.05	3.60	39.65	
<b>Miscellaneous</b>				
Key bond - if not listed elsewhere	55.00	-	55.00	
Electronic key bond - if not listed elsewhere	100.00	-	100.00	
Secretarial / Other Services - per hour	Employee's Hourly Rate + 100% + GST			
General Postage of requested materials	At Cost			
Hire of portable PA System per day	136.36	13.64	150.00	
Bond for PA System	300.00	-	300.00	

Shire of Meekatharra				
Schedule of Fees & Charges				
2016/17				
Description		2016/17 Charge	2016/17 GST	2016/17 Total
<b>ADMINISTRATION</b>				
<b><u>PRINT, PHOTOCOPY &amp; FACSIMILE</u></b>				
<b>Photocopying</b>				
	Per single sided A4 page - Black & White	0.45	0.05	0.50
	Per double sided A4 page - Black & White	0.55	0.05	0.60
	Per single sided A3 page - Black & White	0.64	0.06	0.70
	Per double sided A3 page - Black & White	0.82	0.08	0.90
	Per single sided A4 page - Colour	1.45	0.15	1.60
	Per double sided A4 page - Colour	1.91	0.19	2.10
	Per single sided A3 page - Colour	2.82	0.28	3.10
	Per double sided A3 page - Colour	3.27	0.33	3.60
<b>Facsimile</b>				
	Facsimile - Sending within Australia - 1st page	2.00	0.20	2.20
	Facsimile - Sending within Australia - per subsequent page	0.55	0.05	0.60
	Facsimile - Sending International - 1st page	2.73	0.27	3.00
	Facsimile - Sending International - per subsequent page	0.91	0.09	1.00
	Facsimile - Receiving - per page	1.14	0.11	1.25
<b>Printing</b>				
	Per single sided A4 page - Black & White	0.45	0.05	0.50
	Per double sided A4 page - Black & White	0.55	0.05	0.60
	Per single sided A3 page - Black & White	0.64	0.06	0.70
	Per double sided A3 page - Black & White	0.82	0.08	0.90
	Per single sided A4 page - Colour	1.45	0.15	1.60
	Per double sided A4 page - Colour	1.91	0.19	2.10
	Per single sided A3 page - Colour	2.82	0.28	3.10
	Per double sided A3 page - Colour	3.27	0.33	3.60
<b>Laminating</b>				
	A4 size - per page	2.50	0.25	2.75
	A3 size - per page	4.32	0.43	4.75
<b>Binding</b>				
	A4 size to 1.5cm thick - inc ring binder, front & back cover	5.45	0.55	6.00
<b><u>FREEDOM OF INFORMATION - (as per FOI Act 1992)</u></b>				
Application fee		30.00	-	30.00
Accessing Information		30.00	-	30.00
	Supervised access to Councils records - per hour	30.00	-	30.00
	Photocopying by Staff - in addition to above fees - per hour	30.00	-	30.00
	Photocopying by Staff - in addition to above fees - per copy	0.20	-	0.20

Shire of Meekatharra

**Schedule of Fees & Charges**

2016/17

		2016/17	2016/17	2016/17
Description		Charge	GST	Total
<b>ANIMAL CONTROL</b>				
<b>Animal Trap Hire</b>				
	Trap - Bond	22.35	-	22.35
	Trap hire - per week	5.82	0.58	6.40
<b>Pound Fees</b>				
	Maintenance of Dog or Cat in pound - per day or part thereof	16.82	1.68	18.50
	Release of Dog/Cat - during office hours ONLY	77.68	7.77	85.45
	Destruction of Dog/Cat	NO CHARGE		
	<i>* All dogs must be registered and microchipped prior to release</i>			
<b>Kennel Licensing Fees (Dog Regulations 2013)</b>				
	Initial License	181.82	18.18	200.00
	Annual Renewal	181.82	18.18	200.00
<b>Dog License Fees (Dog Regulations 2013) - all licenses expire 31 October of the applicable year</b>				
<b>From 1 November 2013 all new registrations need to be microchipped</b>				
	Unsterilised - 1 year	50.00	-	50.00
	- 3 years	120.00	-	120.00
	- Lifetime	250.00	-	250.00
	Sterilised - 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00
	Concessions Pensioner Rate - 50% of above fees			
	Working dog - 25% of above fees			
	<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
<b>Cat License Fees (Cat Regulations 2012) - all licenses expire 31 October of the applicable year</b>				
<b>All cats are required to be sterilised and microchipped prior to registration</b>				
	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00
	Application for grant or renewal of approval to breed cats per breeding cat (male or female)	100.00	-	100.00
	Concessions Pensioner Rate - 50% of above fees			
	<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
<b>HOUSING</b>				
	Council owned Staff Housing - per week	50.00	-	50.00
	Council owned Staff Housing in Single Persons Quarters - per week	80.00	-	80.00
	Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd	100.00	-	100.00
	Council owned Staff Housing - Contract Aquatic Services	70.00	-	70.00
	Council owned Staff Housing Security Bond	400.00	-	400.00
	Electronic Key Bond	100.00	-	100.00
	<i>*Single Persons Quarters is defined as one bedroom unit with shared laundry facilities</i>			



Shire of Meekatharra			
Schedule of Fees & Charges			
2016/17			
Description	2016/17 Charge	2016/17 GST	2016/17 Total
<b>HEALTH</b>			
Trading Permits - for Commercial Purposes as Defined in Local Law			
Stallholders Permit -Annual	195.45	19.55	215.00
-Daily	31.82	3.18	35.00
Traders Permit -Annual	195.45	19.55	215.00
-Daily	31.82	3.18	35.00
Continuous Trader Fee* -Annual	1,700.00	170.00	1,870.00
* Covers rubbish charge and exclusive use of land			
* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions			
<b>Septic Tanks</b>			
Application for the approval of an apparatus by the Executive Director fee with a local government report	42.35	-	42.35
without a local government report under Reg 4A(4)	110.00	-	110.00
Fee for grant of a permit to use an apparatus	118.00	-	118.00
Issuing of a Local Government Report	118.00	-	118.00
<b>FOOD</b>			
Food Businesses as per the Food Act			
Notification of a Food Business	45.45	4.55	50.00
Application for a Food Business License	127.27	12.73	140.00
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	176.00
Variation conditions or cancellation of registration of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of the 3 per annum as an enforcement agency/hr	100.00	10.00	110.00
<b>COMMUNITY AMENITIES</b>			
<b>SANITATION &amp; RUBBISH TIP</b>			
<b>Sanitation Charges</b>			
Standard Domestic - 2 pickups per week - Annual fee (1 bin)	210.55	-	210.55
Pensioner Domestic - 2 pickups per week - Annual fee	54.05	-	54.05
Domestic Collection - Per additional bin	52.70	-	52.70
Industrial - 2 pickups per week - Annual fee (2 bins per pickup)	329.00	-	329.00
Industrial Collection - Per additional bin	52.70	-	52.70
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)	329.00	-	329.00
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)	576.45	-	576.45
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)	1,093.70	-	1,093.70
Commercial Collection - Per additional bin 2 pickups per week	52.70	-	52.70
Commercial Collection - Per additional bin 3 pickups per week	79.00	-	79.00
Commercial Collection - Per additional bin 6 pickups per week	157.95	-	157.95
*Reeds Mining Camp (approx. 12kms south of town) - 3 pickups per week	576.45	-	576.45
*Reeds Mining Camp - Per Additional Bin	78.95	-	78.95
Sale of 240 litre bin	145.55	14.55	160.10
Car Body Removal Fee	168.19	16.82	185.00
*The collection of rubbish at Reeds Mining is due to a Historical Agreement with the then owner.			
<b>Waste Disposal Site</b>			
Demolition waste disposal fee	168.18	16.82	185.00
Building license waste disposal fee	56.00	-	56.00
Disposal of Hazardous - per cubic metre	56.09	5.61	61.70
Effluent Disposal Area Use - annual fee	729.00	72.90	801.90

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2016/17**

	2016/17	2016/17	2016/17
Description	Charge	GST	Total

**COMMUNITY AMENITIES**

**PLANNING**

**Development Assessment Panel Application (Planning & Development (Development Assessment Panels) Regulations 201 and Amended Regulations 2015**

1. A DAP application where the estimated cost of the development is -			
(a) not less than \$2 million and less than \$7 million	3,503.00	-	3,503.00
(b) not less than \$7 million and less than \$10 million	5,409.00	-	5,409.00
(c) not less than \$10 million and less than \$12.5 million	5,885.00	-	5,885.00
(d) not less than \$12.5 million and less than \$15 million	6,053.00	-	6,053.00
(e) not less than \$15 million and less than \$17.5 million	6,221.00	-	6,221.00
(f) not less than \$17.5 million and less than \$20 million	6,380.00	-	6,380.00
(g) \$20 million or more	6,557.00	-	6,557.00
2. An application under regulation 17	150.00	-	150.00

**Planning Consent Applications (Planning & Development Regulations 2006)**

**Part 1**

1. Determination development application (other than for an extractive industry) where the estimated cost of the development is:-			
(a) not more than \$50,000	147.00	-	147.00
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of the development. (GST Exempt)		
(c) more than \$500,000 but not more than \$2.5 million	1,700.00 + 0.257% for every \$1 in excess of \$500,000. (GST Exempt)		
(d) more than \$2.5 million but not more than \$5 million	7,161.00 + 0.208% for every \$1 in excess of \$2.5 million. (GST Exempt)		
(e) more than \$5 million but not more than \$21.5 million	12,633.00 + 0.123% for every \$1 in excess of \$5 million. (GST Exempt)		
(f) more than \$21.5 million	34,196 (GST Exempt)		
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee		
3. Determining a development application for an extractive industry where the development has not commenced or been carried out	739.00	-	739.00
4. Determining a development application for an extractive industry where the development has been commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee.		
5. Provision of a subdivision clearance:-			
(a) not more than 5 lots (per Lot)	73.00	-	73.00
(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot		
(c) more than 195 lots	7,393.00	-	7,393.00
6. Determining an initial application for approval of a home occupation where the home occupation has not commenced	222.00	-	222.00
7. Determining an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee.		
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	73.00	-	73.00
9. Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired	The fee in item 8 plus, by way of penalty, twice that fee.		
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	295.00	-	295.00



Shire of Meekatharra

**Schedule of Fees & Charges**

2016/17

		2016/17	2016/17	2016/17
Description		Charge	GST	Total
<b>COMMUNITY AMENITIES</b>				
<b><u>PLANNING (Continued)</u></b>				
	11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out additional amount of \$556 by way of penalty.	The fee in item 10 plus, by way of penalty, twice that fee.		
	12. Providing a zoning certificate	73.00	-	73.00
	13. Replying to a property settlement questionnaire	73.00	-	73.00
	14. Providing written planning advice	73.00	-	73.00
<b>Part 2 - Maximum Fees Scheme Amendments</b>				
	Shire Planner	83.00	8.30	91.30
	Manager/Senior Planner	63.00	6.30	69.30
	Planning Officer	34.70	3.47	38.17
	Other Staff e.g. Environmental Health Officer	34.70	3.47	38.17
	Secretary/Administrative Clerk	28.40	2.84	31.24
<b>Part 3 - Maximum Fees Structure Plans</b>				
	Shire Planner	83.00	8.30	91.30
	Manager/Senior Planner	63.00	6.30	69.30
	Planning Officer	34.70	3.47	38.17
	Other Staff e.g. Environmental Health Officer	34.70	3.47	38.17
	Secretary/Administrative Clerk	28.40	2.84	31.24
<b><u>BUILDING (Building Regulations 2012)</u></b>				
<b>Building Permits</b>				
<b>Certified application for a building permit (s. 16(l)) —</b>				
	(a) for building work for a Class 1 or Class 10 building or incidental structure	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$96		
	(b) for building work for a Class 2 to Class 9 building or incidental structure	0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$96		
	Uncertified application for a building permit (s. 16(l))	0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$96		
Application for a certificate of Design Compliance issued by the Shire of Meekatharra's Building Surveyor		0.2% of the value of the building work, plus GST, with a minimum fee for service of \$96 plus GST.		
<b><u>DEMOLITION</u></b>				
<b>Application for a demolition permit (s. 16(l)) —</b>				
	(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	96.00	-	96.00
	(b) for demolition work in respect of a Class 2 to Class 9 building	\$96 for each storey of the building		
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))		96.00	-	96.00

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2016/17**

Description	2016/17 Charge	2016/17 GST	2016/17 Total
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**COMMUNITY AMENITIES**

**OCCUPANCY PERMITS**

**Occupancy Permits**

Application for an occupancy permit for a completed building (s. 46)	96.00	-	96.00
Application for a temporary occupancy permit for an incomplete building (s. 47)	96.00	-	96.00
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	96.00	-	96.00
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	96.00	-	96.00
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	\$10.60 for each strata unit covered by the application, but not less than \$105.80		
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2))	0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$96		
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$96		
Application to replace an occupancy permit for an existing building (s. 52(1))	96.00	-	96.00
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	96.00	-	96.00
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	96.00	-	96.00

**Other Application**

Application as defined in regulation 31 of the Building (for each building standard in respect of which a declaration is sought)	2,123.00	-	2,123.00
Inspections of pool enclosures (r. 53)	57.45	-	57.45
Local government approval of battery powered smoke alarms	176.30	-	176.30

**CEMETERY**

Grave preparation & burial fee (to depth of 2.13m)			
- standard burial (week day, weekend or public holiday)	1,850.00	185.00	2,035.00
- infant/stillborn burial on a week day (week day, weekend or public holiday)	1,345.45	134.55	1,480.00
2nd/3rd Interment in Existing Grave			
- Burial on a week day (week day, weekend or public holiday)	1,233.64	123.36	1,357.00
- Infant/stillborn burial on a week day (week day, weekend or public holiday)	616.36	61.64	678.00
- Burial of Ashes (Council to prepare grave for interment)	113.64	11.36	125.00
- Burial of Ashes (No Council Involvement)	NO CHARGE		
Cremated Ashes Plot	197.27	19.73	217.00
Family Tree (Front of Cemetery) - Ashes and Memorials	490.91	49.09	540.00
Exhumation - any grave	766.18	76.82	845.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)	84.09	8.41	92.50
* Council Employees must erect & remove Shade Tents			
* Hire of Shade Tents must be associated with a funeral or burial			
Hearse Hire - per day	227.27	22.73	250.00
* Not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.			

*\*\*As per Cemeteries Act 1986 s.53 Council must advertise Cemetery charges in the Government Gazette at least 14 days prior to the fees coming into effect.*

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
 2016/17

		2016/17	2016/17	2016/17
Description		Charge	GST	Total
RECREATION & COMMUNITY SERVICES				
TOWN HALL				
Community/Sporting Groups & Ratepayers				
Complete Facility				
Rental - per day or part thereof				
- function with alcohol consumed or sold		304.55	30.45	335.00
- not-for-profit fundraising event with alcohol consumed or sold *		45.45	4.55	50.00
- function without alcohol consumed or sold		152.73	15.27	168.00
- Gov't (inc schools) sponsored functions		76.36	7.64	84.00
- community/sporting group functions		36.36	3.64	40.00
- shire sponsored functions *		NO CHARGE		
Patio, Kitchen & Toilets Only				
Rental - per day or part thereof				
- any function with alcohol consumed or sold		229.09	22.91	252.00
- not-for-profit fundraising event with alcohol consumed or sold *		36.36	3.64	40.00
- function without alcohol consumed or sold		114.55	11.45	126.00
- Gov't (inc schools) sponsored functions		57.27	5.73	63.00
- community/sporting group functions		27.27	2.73	30.00
- shire sponsored functions *		NO CHARGE		
Bonds for facility use - refundable if left clean & undamaged				
- any function with alcohol consumed or sold		865.00	-	865.00
- function without alcohol consumed or sold		425.00	-	425.00
- electronic key bond		100.00	-	100.00
- swipe card bond		55.00	-	55.00
Commercial or Traders				
Rental - per day or part thereof		281.82	28.18	310.00
Bonds for facility use - refundable if left clean & undamaged				
- Commercial or Trader		500.00	-	500.00
- electronic key bond		100.00	-	100.00
- swipe card bond		55.00	-	55.00
Additional Charges				
Additional Cleaning After Hire - Per Hour		74.55	7.45	82.00
Repair of Damage Caused During Period of Hire		AT COST + 25% Admin Fee		
Equipment Hire				
Deep Fryer		22.48	2.25	24.70
Hot Water Urn		11.18	1.12	12.30
Crockery & Cutlery				
- 100 settings		29.09	2.91	32.00
- 150 settings		43.64	4.36	48.00
- 200 settings		58.18	5.82	64.00
BBQ		83.18	8.32	91.50
Equipment bond - refundable if left clean & undamaged				
- Deep Fryer, Urn & Crockery/Cutlery		55.00	-	55.00
- BBQ		110.00	-	110.00

\* Equipment hire is only available in conjunction with Town Hall hire

\* Tables & Chairs included in Town Hall hire fees

\* Shire sponsored function means an event organised directly by or together with the Shire's CDO

\* Eligibility for Shire sponsored functions and Not-for-profit fundraiser functions must be authorised by CEO or DCEO

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2016/17**

	2016/17	2016/17	2016/17
Description	Charge	GST	Total
RECREATION & COMMUNITY SERVICES			
SPORTS COMPLEX			
Community/Sporting Groups & Ratepayers			
Complete Facility - includes Complex building, oval & toilets			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	229.09	22.91	252.00
- not-for-profit fundraising event with alcohol consumed or sold *	36.38	3.64	40.00
- function without alcohol consumed or sold	114.55	11.45	126.00
- Gov't (inc schools) sponsored functions	57.27	5.73	63.00
- community/sporting group functions	27.27	2.73	30.00
- shire sponsored functions *	NO CHARGE		
Oval & Toilets only			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	114.55	11.45	126.00
- not-for-profit fundraising event with alcohol consumed or sold *	18.18	1.82	20.00
- function without alcohol consumed or sold	57.27	5.73	63.00
- Gov't (inc schools) sponsored functions	NO CHARGE		
- community/sporting group functions	NO CHARGE		
- shire sponsored functions *	NO CHARGE		
Complex Building & Toilets only			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	171.82	17.18	189.00
- not-for-profit fundraising event with alcohol consumed or sold *	27.27	2.73	30.00
- function without alcohol consumed or sold	85.91	8.59	94.50
- Gov't (inc schools) sponsored functions	42.95	4.30	47.25
- community/sporting group functions	20.45	2.05	22.50
- shire sponsored functions *	NO CHARGE		
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	810.00	-	810.00
- function without alcohol consumed or sold	425.00	-	425.00
- electronic key bond	100.00	-	100.00
Commercial or Traders			
Rental of complete facility - per day or part thereof	336.55	33.65	375.00
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	550.00	-	550.00
- Electronic key bond	100.00	-	100.00
Additional Charges - May Be Deducted from Bond			
Additional Cleaning After Hire - per hour	74.55	7.45	82.00
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		
Equipment Hire			
Deep Fryer	22.46	2.25	24.70
Hot Water Urn	11.18	1.12	12.30
Crockery & Cutlery			
- 100 settings	29.09	2.91	32.00
- 150 settings	43.64	4.36	48.00
- 200 settings	58.18	5.82	64.00
Equipment bond - refundable if left clean & undamaged			
- Deep Fryer, Urn & Crockery/Cutlery	55.00	-	55.00

\* Equipment hire is only available in conjunction with Sports Complex hire

\* Tables & Chairs included in Sports Complex hire fees

\* Hirer to arrange pickup and return of equipment to/from the Town Hall

\* Shire sponsored function means an event organised directly by or together with the Shire's CDO

\* Eligibility for Shire sponsored functions and Not-for-profit fundraiser functions must be authorised by CEO or DCEO



Shire of Meekatharra				
Schedule of Fees & Charges				
2016/17				
Description		2016/17 Charge	2016/17 GST	2016/17 Total
<b>RECREATION &amp; COMMUNITY SERVICES</b>				
<b><u>COURT HIRE</u></b>				
Oval Lights	- per hour	0.91	0.09	1.00
- Basketball (Light fees apply for night use)		NO CHARGE		
- Tennis (Light fees apply for night use)		NO CHARGE		
- Volleyball (Light fees apply for night use)		NO CHARGE		
- Squash - per hour (by Token)		11.09	1.11	12.20
Court Lights	- per hour for Tennis & Basketball	12.50	1.25	13.75
Court Hire Key Bond				
- Basketball Court		55.00	-	55.00
- Tennis Court		55.00	-	55.00
- Volleyball Court		55.00	-	55.00
- Squash Court Key Bond		110.00	-	110.00
- Electronic key bond		100.00	-	100.00
<b><u>COMMUNITY BUS HIRE</u></b>				
Local Community/Sporting Groups & Ratepayers (includes Gov Dept.				
Outside Meekatharra Townsite - per day				
- allowance of 200 km per day		113.84	11.36	125.00
- over allowance each km > 200		0.29	0.03	0.32
Within Meekatharra Townsite				
- per day		113.84	11.36	125.00
- per hour		11.38	1.14	12.50
Commercial or Non Ratepayers - per day				
- allowance of 200 km per day		227.27	22.73	250.00
- over allowance each km > 200		1.14	0.11	1.25
Bond on all bus hires (linked to insurance excess)		560.00	-	560.00
Refuelling of Bus (if required on return)		Cost + 8% per litre		
Cleaning of the Bus (if required on return)		\$30.00 per hour (minimum \$100.00)		
* Local is defined as a group, organisation or person permanently based within the Shire of Meekatharra and / or pays Rates on properties located within the Shire of Meekatharra.				
<b><u>LIBRARY</u></b>				
Lost & damaged Library books		AT COST		
Bond to Join Library		20.00	-	20.00
* Only Non WA Residents who cannot provide a library card from any other WA Library				
<b><u>CULTURE &amp; EVENTS</u></b>				
<b>Market Stalls</b>				
Entry for Stall Holder		4.55	0.45	5.00
Table Hire		4.55	0.45	5.00
<b>Meekatharra Festival</b>				
T-Shirt sales for Festivals		Between \$30 - \$40 Including GST		
Ball Ticket Sales		Between \$15 - \$30 Including GST		
DVD Sales		Between \$10 - \$20 Including GST		
Showbags		Between \$4 - \$30 Including GST		
General Merchandise		Between \$5 - \$25 Including GST		
<b>Jammin in Meeka</b>				
T-Shirt sales for Jammin in Meeka		Between \$10 - \$40 Including GST		
Ticket Sales				
- Adult		Between \$10 - \$25 Including GST		
- Child (3 - 15 years old)		Between \$5 - \$15 Including GST		
<b>Misc Charges for Shire Run Programs</b>				
Fee for Shire Run Camps		Between \$10 - \$50 Including GST		
Event Ticket Sales		Between \$15 - \$30 Including GST		
DVD Sales		Between \$10 - \$20 Including GST		

Shire of Meekatharra				
Schedule of Fees & Charges				
2016/17				
		2016/17	2016/17	2016/17
Description		Charge	GST	Total
RECREATION & COMMUNITY SERVICES				
SWIMMING POOL				
General Admissions				
Season				
- Adult		60.91	9.09	100.00
- Child (3 - 17 years old)		45.45	4.55	50.00
- Family (2 Adults & 3 Children)		161.82	18.18	200.00
Season				
- Adult Concessional		45.45	4.55	50.00
- Child (3 - 17 years old) Concessional		22.73	2.27	25.00
- Family Concessional (2 Adults & 3 Children)		60.91	9.09	100.00
* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff				
Monthly				
- Adult		27.27	2.73	30.00
- Child (3 - 17 years old)		13.64	1.36	15.00
- Family (2 Adults & 3 Children)		54.55	5.45	60.00
Weekly				
- Adult		9.09	0.91	10.00
- Child (3 - 17 years old)		4.55	0.45	5.00
- Family (2 Adults & 3 Children)		18.18	1.82	20.00
Daily				
- Adult		2.73	0.27	3.00
- Child (3 - 17 years old)		1.82	0.18	2.00
- Family (2 Adults & 3 Children)		5.45	0.55	6.00
- Child (under 3 years old) accompanied by adult		NO CHARGE		
School Activities				
- Adult - Spectator		1.18	0.11	1.50
- Student		0.42	0.03	0.50
- Supervising Teachers & Adults		NO CHARGE		
Pool Hire				
Hire of pool after hours - per hour		54.55	5.45	60.00
Bond for facility use - refundable if left clean & undamaged		300.00	-	300.00
* subject to Pool Manager availability				
GYM MEMBERSHIP				
Individual Gym Memberships				
- monthly		28.54	2.86	31.40
- monthly concession*		14.27	1.43	15.70
- annually		314.00	31.40	345.40
* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff				
Cancellation during Cooling Off Period - Administration Charge		18.18	1.82	20.00
Gym Key Bond (Swipe card)		30.00	-	30.00
* Access is restricted to Adults 18 Years and older.				
INDOOR CRICKET CENTRE				
Indoor Cricket / Netball Hire - per game		12.37	1.23	13.60
Key Bond		55.00	-	55.00

Shire of Meekatharra			
Schedule of Fees & Charges			
2016/17			
Description	2016/17 Charge	2016/17 GST	2016/17 Total
<b>TRANSPORT &amp; WORKS</b>			
<b>AIRPORT</b>			
<b>Landing Fees</b>			
Small Aircraft Annual Landing Fee - Ratepayers Only * MTOW up to 1,500 Kg * On Application Only * Annual = July to June	227.27	22.73	250.00
General & Charter (RPT are exempt) - per tonne			
- aircraft < 5,700 kg MTOW	15.00	1.50	16.50
- aircraft > 5,700 kg MTOW	20.00	2.00	22.00
Minimum Charge any one landing - \$20.00 plus GST			
RPT flights - per head (in lieu of landing fees)	13.64	1.36	15.00
Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW) * Advise RPT providers of any change as soon as adopted.	13.64	1.36	15.00
<b>Call Out Fees</b>			
1800hrs - 2200hrs each	97.09	9.71	106.80
2200hrs - 0600hrs each	97.09	9.71	106.80
<b>Other Fees</b>			
Diesel fuel sales		Cost plus \$0.04	
ASIC (Australian Security Identification Card)		Cost plus 20%	
<b>CROSSOVERS - AS PER POLICY</b>			
Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$1500
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$1000
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$500
Over width crossover to unkerbed road (sealed or unsealed)			No Subsidy
<b>STANDPIPE WATER</b>			
Standpipe Water (non-potable)			
For consumers of less than 20,000 litres per financial year	per kL	NO CHARGE	per kL
*For consumers of over 20,000 litres per financial year Charge is calculated at the Water Corporation Charge plus 100%. Currently \$2.159 x 2 = \$4.318 per kilolitre (1,000 litres) i.e. 20,000 litres charged: 20 x 4.318 = \$86.36	4.318	-	4.318
* on application to the CEO. Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied			

Shire of Meekatharra			
Schedule of Fees & Charges			
2016/17			
Description	2016/17 Charge	2016/17 GST	2016/17 Total
<b>TRANSPORT &amp; WORKS</b>			
<b>PLANT HIRE</b>			
Rates - per hour			
Grader	227.27	22.73	250.00
Loader	204.55	20.45	225.00
Bulldozer D8N	227.27	22.73	250.00
Vibrating Roller	204.55	20.45	225.00
Scout Cement Mixer	140.91	14.09	155.00
Tractor	140.91	14.09	155.00
10 - 12 Tonne Truck	140.91	14.09	155.00
5 - 7 Tonne Truck	140.91	14.09	155.00
Prime Mover	170.00	17.00	187.00
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	85.45	8.55	94.00
Tri Axle Low Loader (Plus Applicable Truck Hire)	88.18	9.82	108.00
Road Broom (Plus Applicable Truck Hire)	85.45	8.55	94.00
Scraper 613C	227.27	22.73	250.00
Multi Tyres Roller - 16 Tonne	204.55	20.45	225.00
Backhoe	140.91	14.09	155.00
Mini Excavator	140.91	14.09	155.00
Mini Road Sweeper	113.64	11.36	125.00
<p>* All prices include an operator; dry hire of Shire plant not available</p> <p>* Penalty of \$35.00 per hour for hires outside normal works crew hours</p> <p>* Availability of Plant subject to Works Program</p> <p>* Council may decline any request to perform private works</p> <p>* Council Policy 4.4 - Private Hire of Plant applies</p>			





Government of Western Australia  
Department of Local Government and Communities

Our Ref: MK5-1; E1623227

Mr Roy McClymont  
Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Dear Mr McClymont

**DIFFERENTIAL GENERAL RATES 2016/17**

I refer to the Shire's application dated 26 May 2016 requesting approval to impose differential general rates that are more than twice the lowest rate in the unimproved value (UV) category.

I advise that, under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, I have approved the Shire's application to impose differential general rates for the UV Mining category, which are more than twice the lowest rate in the UV category, being the UV Pastoral category.

Category of Rating	Rate in the dollar 2016/17
UV Pastoral	\$0.060440
UV Mining	\$0.190389

The approval is valid for the 2016/17 financial year.

I note that the Objects and Reasons adopted by the Shire this year made reference to ratepayers' capacity to pay differential rates. Capacity to pay is not a compelling reason for setting rates at a higher level. The Shire should contact the Department for advice prior to commencing its 2017/18 rates process to ensure that its Objects and Reasons are appropriate.

If you have any questions, please do not hesitate to contact Tara Mahoney at the Department of Local Government and Communities, on 6551 8505 or by e-mail at [tara.mahoney@dlgc.wa.gov.au](mailto:tara.mahoney@dlgc.wa.gov.au).

Yours sincerely

BRAD JOLLY  
EXECUTIVE DIRECTOR, SECTOR REGULATION AND SUPPORT

SHIRE OF MEEKATHARRA

FILE No. ....

DATE REC'D - 8 JUN 2016

OFFICER, *DLG*



Meeting Date.....

*COPY 16 #2 JUN 16 ✓*

*31* May 2016

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### 9.3 ADMINISTRATION

<b>Title/Subject:</b>	<b>DELEGATION REGISTER – ANNUAL REVIEW</b>
<b>Agenda/Minute Number:</b>	9.3.1
<b>Applicant:</b>	
<b>File Ref:</b>	ADM 154
<b>Disclosure of Interest:</b>	
<b>Date of Report:</b>	10 June 2016
<b>Author:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council is requested to review and adopt its Delegation Register.

#### **Attachments:**

Councillors have a copy of the current Delegation Register in their Shire document file.

#### **Background:**

The Local Government Act requires Council to review its delegations at least once each financial year.

#### **Comment:**

Staff have reviewed the delegations and the register and have identified a number of deletions that should be considered. Some delegations will require further research before a definite recommendation can be made. Staff anticipate undertaking this research over the first months of the new financial year.

In terms of this review the following actions are recommended (**in bold**):

#### FINANCE

- 01 Payments from trust and municipal funds
- 02 Purchase order authorisation
- 03 Receipt of revenue

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

- 04 Investments
- 05 Power to waive or write off debts
- 06 Rate book

**Recommend deletion. Actions are suitable for "acting through" or are decisions of council.**

New Donations – monetary

#### STAFF

- 07 Staff housing

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

- 08 Conferences, seminars and training courses

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

#### ADMINISTRATION

09 Liquor – sale and consumption (council property)

10 Contract variations

11 Insurance

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

12 Insurance – Public Liability Claims

13 Lodgement of caveats

14 Legal advice

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

15 Enforcements and legal proceedings

16 Administration of local laws

17 Delegation of power

**Recommend deletion - not necessary. But could be included as a management note.**

18 Administration building

**Recommend deletion. But consider for inclusion as a policy**

19 Budget expenditure

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

20 Expenditure prior to adoption of budget

21 Grants and subsidies

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

22 Native title

23 Certain things to be done in respect of land

24 Impounding goods – authorised employee

25 Contractors/consultants use on works

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

26 Sale of impounded/seized/confiscated vehicles, animals or goods

27 Proceedings under dog act

28 Opening fences and gates

#### COUNCIL/MEMBERS

29 Register of delegations to committees

**Recommend deletion. Not a delegation. Rather it is a duty of the CEO.**

#### ENGINEERING

30 Mining tenements

31 Offences – bush fires act

32 Burning – variation to restricted and prohibited burning

33 Traffic regulatory signs

34 Events on roads – closing of thoroughfare

35 Certain things to be done by owners or occupiers of land

36 Notification to affected owners about proposals

37 Ensuring public access maintained

38 Powers of entry onto land

39 Road closures - temporary

40 Disposal of surplus equipment, materials, tools etc

41 Road trains and extra mass permits

#### TOWN PLANNING & BUILDING

42 Building notices

43 Building licences

44 Demolition licences

45 Building – extensions of time to complete

46 Works – unlawful

47 Licences, signs and hoardings

48 Buildings - dangerous

49 Certificates of classification

50 Dangerous excavation in or near public thoroughfares

51 Development applications - advertising

HEALTH

- 52 Health act – notices and orders
- 53 Treatment of sewerage and disposal of liquid waste
- 54 Authorised persons

**Statutory Environment:**

Local Government Act Section 5.45 and 5.46.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

**That the current Shire of Meekatharra delegations and delegation register be adopted with the following amendments:**

**Deletion of the following delegations:**

- 03 Receipt of revenue
- 06 Rate book
- 07 Staff housing
- 08 Conferences, seminars and training courses
- 11 Insurance
- 14 Legal advice
- 17 Delegation of power
- 18 Administration building
- 19 Budget expenditure
- 21 Grants and subsidies
- 29 Register of delegations to committees
- 25 Contractors/consultants use on works

**Furthermore; that Council requests staff to further research the suitability of Councils Delegations and report to Council any findings and recommendations.**

**CARRIED 4/0  
BY AN ABSOLUTE MAJORITY**

**9.4 COMMUNITY DEVELOPMENT**

**9.5 HEALTH BUILDING AND TOWN PLANNING**

**9.6 WORKS AND SERVICES**

**9.7 CONFIDENTIAL ITEMS**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Nil**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Shire President, Cr NL Trenfield, declared the meeting closed at 10.28am.**