1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS: 2
1.1 DECLARATION OF OPENING 2
1.2 DISCLAIMER READING 2
2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE 2
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 2
4. PUBLIC QUESTION TIME 2
5. APPLICATIONS FOR LEAVE OF ABSENCE 3
6.1 ORDINARY MEETING HELD JULY 21, 2007 3
6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING MINUTES HELD JULY 11, 2007 3
7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS 3
8. ANNOUNCMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION 3
9. REPORTS OF COMMITTEES AND OFFICERS 4
9.1 OFFICERS MONTHLY REPORTS 4
9.1.1 COMMUNITY DEVELOPMENT OFFICER/YOUTH CENTRE REPORT – JULY 2007 4
9.1.2 PLANT MECHANIC'S REPORT – JULY 2007 6
9.1.3 AIRPORT MANAGER'S REPORT – JULY 2007 8
9.1.4 RANGER/SECURITY OFFICER'S REPORT – JULY 2007 10
9.1.5 STATUS REPORTS 11
9.2 FINANCE 22
9.2.1 OUTSTANDING DEBTORS 22
9.2.2 LIST OF ACCOUNTS PERIOD ENDED JULY 31, 2007 27
9.2.3 ADOPTION OF 2007/08 ANNUAL BUDGET 32
9.3 ADMINISTRATION 102
9.3.1 DELEGATION REGISTER - REVIEW 102
9.3.2 ANNUAL LEAVE REQUEST - CEO 106
9.3.3 POLICY MANUAL – POLICY 4.2 - PROCUREMENT 108
9.3.4 COUNCIL MEETING DATES FOR 2007/08 120
9.3.5 2007/08 COUNCILOR SITTINGS FEES AND PRESIDENT & DEPUTY PRESIDENT ALLOWANCE 123
9.5 HEALTH, BUILDING & TOWN PLANNING 126
9.5.1 RENOVATION OF SINGLE PERSON'S QUARTERS 126
10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING 147
10.1.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JULY 31, 2007 147
10.1.2 DONATION TO MEEKATHARRA DISTRICT HIGH SCHOOL COUNTRY WEEK .. 180
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 180
12. CLOSURE OF MEETING 180

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The President Cr T R Hutchinson declared the meeting open at 9.38am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written conformation of council's decision, which will be provided within fourteen (14) days of this Meeting

The President Cr T R Hutchinson read allowed the disclaimer.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr T R Hutchinson	**(President)**
Cr B A O'Dwyer	**(Vice President)**
Cr R Howden	
Cr N L Trenfield	
Cr A G Burrows	

Staff

Roy McClymont	**(CEO)**
Cameron Watson	**(CDSM)**

Apologies

Cr S R Bajrai

Approved Leave of Absence

Cr H Nichols

Observers

NIL

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

5. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD JULY 21, 2007

Council Resolution:

Moved: **Cr R Howden**
Seconded: **Cr B A O'Dwyer**

That the minutes from the Ordinary Council Meeting held Saturday, July 21, 2007 be confirmed.

CARRIED 5/0

6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING MINUTES HELD JULY 11, 2007

Council Resolution:

Moved: **Cr A G Burrows**
Seconded: **Cr B A O'Dwyer**

That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, July 11, 2007 be received.

CARRIED 5/0

6.3 MEEKATHARRA FESTIVAL MANAGEMENT

NIL

7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

NIL

8. ANNOUNCMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Due to relocation from the Meekatharra area, Cr M D E Bain has resigned as Councilor of the Shire of Meekatharra.

9. REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 COMMUNITY DEVELOPMENT OFFICER/YOUTH CENTRE REPORT – JULY 2007

With less than two months to go before the Festival, preparation is in full swing. The Battle of the Bands competition is currently the main focus and is being held on the 18th August. 11 bands and 8 solo artists have registered to perform which will provide a full day of entertainment. Radio Mama in Geraldton is coming across for the event and are broadcasting live from Meekatharra. There has apparently been a large amount of interest throughout the district and hopefully it will be a great success. Edgar Edwards has been the driving force behind the event and is doing a fantastic job.

A draft plan of the Shire of Meekatharra's Emergency Management Arrangements have been prepared in accordance with the Emergency Management Act 2005. Local Recovery Arrangements are also required under the Act and once a draft has been prepared, these plans will be presented to Council for adoption.

The Visitors Survey that was distributed at the last Council Meeting are now located in each of the accommodation providers in town, at the Shire Office and at the Telecentre. A number of completed surveys are beginning to be returned and results have been entered into a database that can be used for statistics when required.

The Local Activity Grant that was received last year is nearing completion. On the 20th and 21st August, GoTennis will be coming to Meekatharra to hold tennis clinics with the youth at the school during the day and with adults in the evenings.

Youth Centre

July has been one of the more challenging months for the youth centre. I have had to take a step back in progress that has been made between the youth and me. Having gone away for only 1 week for holiday, I feel that, the youths of the town felt they had lost their boundaries and in such has made it difficult for the last 2 weeks. The respect that is built up between us has somewhat been taken back for I don't know what, but this is slowly coming back.

Interesting could be the word. We had a visit from 'Storm Co' a nice enough crew of people which come once a year. They did all sorts of workshops with the kids and gave them some life building skills. (I myself was not there due to my holiday) this is what the Youth Centre could do more of, if we had the backing, and I feel that the kids would respond better with more of an influence of older role models.

We are just starting back with the footy and netball which is always a great subject with the youths, unfortunately we are still not getting enough support through the community, but I still endeavour to find some one out there who will step up to the plate so to speak.

Megan Alchin
Community Development Officer

Officers Recommendation/ Council Resolution:

Moved: **Cr A G Burrows**
Seconded: **Cr B A O'Dwyer**

That the Community Development Officer/ Youth Centre report for July 2007 be received

CARRIED 5/0

Council would like to extend congratulations to the Community Development Officer, Megan Alchin, on the good work she has done with the Meekatharra Visitors' Survey.

Moved: **Cr N L Trenfield**
Seconded: **Cr R Howden**

CARRIED 5/0

9.1.2 PLANT MECHANIC'S REPORT – JULY 2007

P109 – Nissan Prime Mover:
The sub radiator on this truck has the top tank cracked, after discussions with AV Trucks they informed me that this radiator is no longer required as it sits in front of the left hand front wheel and is covered by warranty. They have sent me the kit for the modification plus schematic drawings for the modifications, which takes one days work. By the time Council reads this report this job will be completed.

P338 & P339 – Side Tipping Trailers:
All pins, bushes, brakes, brake drums and bearings on these two pieces of equipment badly need replacing. All parts are ordered and are now in stock. Both these jobs will be completed by the time Council receive this report.

P349 – Volvo grader:
Has just had a complete full service, found clutch hard to depress, clutch master cylinder and booster require replacement. Parts have been ordered, but as yet have not arrived.

P56- Fuel Tanker:
The diesel transfer pump has been replaced with a new pump and engine. Other pump and end is completely worn out.

P342 –Nissan Prime Mover:
The clutch bell housing has been cleaned out of grease over fill. Also air over filled clutch booster has been replaced. Now all OK.

P355 – Hino town truck:
Centre bearing bolts have been replaced, otherwise truck in good condition.

P315 – CAT 910 Loader:
This machine has been fitted with new starter motor and charging fault has been rectified.

P332 – Camp genset:
The genset had a faulty oil alert shut down switch, therefore was run with no oil. A new replacement genset has been ordered.

P106 – Coaster bus:
This vehicle is becoming damaged in the seating area. 1 x torn seat and there are black boot marks on rear of seats which are very hard to remove.

General:
All other equipment is running OK and in good condition and services are up to date.

Geoff Osborn
Contract Plant Mechanic

Officers Recommendation/ Council Resolution:

Moved: **Cr N L Trenfield**
Seconded: **Cr B A O'Dwyer**

That the Contract Plant Mechanic's report for July 2007 be received

CARRIED 5/0

9.1.3 AIRPORT MANAGER'S REPORT – JULY 2007
Aircraft Movements and Statistics

Aircraft landings and fuel throughput are up on last month although down on last July. I am not sure of the reasons for this although it is apparent that weather conditions play a big part. The presence of the aerial mapping contractors (Thomsons & UTS) is keeping AVGAS sales up.

	July 2007	**July 2006**
General Aircraft Landed:	188	218
Avgas Fuel Sold:	25846 litres	22686 litres
Jet Fuel Sold:	70190 litres	116,473 litres
Total Fuel Sold	96036 litres	139,159 litres
R.F.D.S. Aircraft Landed:	50	76

Aerodrome Works:

- Finish painting kerbing in terminal areas
- Re-planting of outside gardens and construction of fencing to keep kangaroos & rabbits out
- General weeding mowing of lawns, garden maintenance
- Install gate at east end of terminal to prevent animals entering front lawn area
- Annual electrical inspection
- Remove weeds (flannel bush) from railway strips
- Replace primary and secondary wind socks
- Replace blown lights in terminal & toilets
- Repair leak from disabled toilet
- Locate U/G services & issue PERCOW to contractor doing optic fibre to RFDS
- Pump tyres on baggage trolleys

The RFDS are installing optic fibre to their hangar and have engaged a contractor to carry out the work. The contractor arrived on site and commenced excavations without any consultation with the airport authority.
I have checked the documentation and it would appear that he was given the go ahead by RFDS to commence work. The work involved digging across all power, water and communications to the airport and fuel facilities.
The contractor has now been issued with the necessary PERCOW and has done an excellent job in locating and exposing any vulnerable services, however the RFDS should be accountable for their actions. The CEO has agreed to take this matter up with them.

Aerodrome Works Outstanding:

- Outer sections of runway and aprons will require sweeping during August
- Quarterly runway lighting service due also in August
- The 09/27 runway shoulders are scheduled for a re-seal sometime in the near future. The outer sections of this runway are also stripping due to the age of the bitumen. I believe that an enrichment seal (fog spray) to the affected area would be a very quick and economical solution to this problem and would also liven up the old seal. The centre section of the runway is holding up well with no sign of undue stone loss
- The tiling job in the terminal toilets has not been finished off properly. The grout has not been entirely removed during the clean up process and as a result it is impossible to make the floors look clean. I have notified the CEO and he has made contact with the contractor to come and rectify the situation however this work is still outstanding

Aerodrome Security:

- The Aerodrome security committee meeting was conducted on 12th July
- Final changes have been carried out to the ASIC program and submitted to DOTARS for approval

General Summary:

I arrived on 19th July and immediately commenced induction and training. Mal departed on 25th July and is expected back around 1st September.

Reith MacLeod
Airport Manager (relieving)
3rd August 2007

Officers Recommendation/ Council Resolution:

Moved: **Cr N L Trenfield**
Seconded: **Cr B A O'Dwyer**

That the Airport Manager's report for July 2007 be received

CARRIED 5/0

9.1.4 RANGER/SECURITY OFFICER'S REPORT – JULY 2007

Report not available due to Ranger being on leave.

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	 Letter written to funding agencies Letter written to Dept Land Information	 Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	 Letter sent to Dept	 Complete In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised	Complete In progress

		West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.		Health Dept that Council may have an interest in old Station Masters house.	
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO/ CDO	Letter sent to Minister (DCD) 27/11/06 CEO to liaise with DCD towards termination of agreement	Complete In progress
15/12/06	9.3.1	Property Valuation Project Council arrange to take up the opportunity as it is not only a major saving in respect of valuation costs but it also gives Council assurance that all property assets will carry the most up to date sums insured.	DCEO	Email to LGIS 20/12/06	
15/12/06	9.3.2	Bush Fire Insurance Staff summarise info and send a circular to all Station Owners/Occupiers advising of their responsibilities and the cover provided under Council's insurance policy. Staff request clear written confirmation from insurer that our current structure will allow for the successful claims and clarify the necessary operational processes that are required in order for a claim to be successful.	CEO		
15/12/06	9.5.1	Lease of Lot 742 Res 45037 Council renew lease of Lot 742 Reserve 45037, Douglas St to RL & MA Bell for a further 5 years on the same terms and conditions as the previous leases and subject to the prior approval of the Minister for Land Information. Council collects rent arrears not previously billed in accordance with clause 4.1 of lease document for the period of the previous lease and that staff make arrangements to ensure that an invoice is issued for annual rent in accordance with the lease. Council advise RL & MA Bell in writing of this decision enclosing a copy of the original agreement.	CEO/ DCEO	Letter with new lease documents sent to Mr Bell 22/12/06 Signed copy of lease returned by Mr Bell 11/01/07 Sent to Dep Planning Amendment required Dep Planning – done Docs returned & sent to Lessee Amount calculated, invoice to be issued	Complete Complete Complete

15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
15/12/06	9.5.4	Tender – Main Street Blackspot Improvements Decline to accept any of the tenders received and advise tenderers of this decision. Restrict the Blackspot improvements to the installation of a suitable pedestrian Island outside the swimming pool and on High Street outside the Corner Store and any other works that are considered effective and beneficial by the Works Group. Acknowledge that there may be a reduction in the Blackspot Grant and contact Main Roads to clarify this and any other issues that may arise as a result of this decision. Consider the Connaughton St/Great Northern Highway T Junction works during next years budget deliberations	CEO	Tenderers advised by Greenfields Revised design to Council 19/5/07 Obtain permission to work on highway Plan & undertake works in conj with other Curbing works Main roads advised 12/01/07 Quote received from Horizon Power	Complete Complete
15/12/06	10.1.1	Meeka Heritage & Canyon Trail Project 1. Seek clarification from Mercator Gold Australia Pty Ltd to define exactly what is meant by the term 'directed' in relation to the sentence "*that being said Mercator Gold Australia Pty Ltd "without prejudice" waives the right of veto in allowing entry to the mining tenements by parties visiting the Meekatharra district and directed by the Meekatharra Shire to travel along the Heritage Trails"* 2. Produce detailed plans of the proposed Drive Trails clearly defining the routes with GPS readings at all strategic points. 3. Obtain written approval from pastoral lessees, mining tenement holders and any other interested parties for the proposed trail routes. 4. Negotiate the State Land on the possibility and process of having the proposed drive trails declared Public Access Routes. 5. Approach the State Land Services seeking advice on the process of having Water Reserve 8601 vested in the Meekatharra Shire Council.	CDO	Letters sent to Mercator Gold, Dept Planning and Infrastructure & LG Insurance Scheme 22/12/06	Complete In progress

		6. Commence discussions with Mercator Gold Australia Pty Ltd on a staged and structured project to re-establish the Norrie Homestead and other infrastructure contained in Water Reserve 8601. 7. Establish what funding sources are available to undertake the restoration works at Norrie. 8. Inform Council's insurer of the Drive Trail proposals to obtain details of any effect it may have on Council's public liability exposure and that Council takes the necessary action to complete the Town Walk Trail and the Three Drive Trails by the end of April 2007		Insurers Rep visited and is aware of project	
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ Works S'visor	Works being undertaken by Town Crew	In Progress
17/2/07	9.3.2	Meekatharra Airport – Operation Review The current Airport Manager has indicated his intention to resign with the aim of finishing about June 2007, although he is flexible. As the current method of operation places enormous demands on the Airport Manager and cannot continue, Council should take this opportunity to discuss the options for managing and operating the airport. Options: 1. (a) Council call for Tenders to engage a suitable contractor, subject to both Air BP and Mobil fuel agreeing to engage the same contractor. (b) Authorise CEO , in consultation with the Shire President, Airport Manager & Council's Lawyers to draft tender documents and a contract and call for Tenders. (c) Authorise the CEO to liaise with Mobil and Air BP concerning the letting of their contracts to the successful tenderer.	CEO	Tender and contract documents are with Council's lawyers	Complete
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of	CDO	Letters written to funding bodies - Lotterywest will not transfer the funds and monies have been	In progress

		the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.		returned. Another grant application will be submitted in June. - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. - Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	
17/2/07	10.3	Plan for the Future Local Governments are required to 'Plan for the Future of the district'.	CEO/ DCEO	Staff to draw up a 'Plan for the Future' with reference to the public questionnaire results.	Complete
17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised	DCEO	To be gazetted	In progress
17/3/07	9.5.1	Regeneration of areas of the Meekatharra landfill site City and Regional Waste Management Services has made an offer to bring all plant and equipment required to Meekatharra to regenerate the tipping area. This is in line with the Government 'push' towards Zero Waste 2020 policy.	DCEO/ EHO	City & regional waste booked	In progress
17/3/07	9.5.2	Purchase of Lot 205 Hill Street Meekatharra The Shire of Meekatharra is to enter into negotiations to purchase the abovementioned property.	CEO/ DCEO	Negotiations complete, contract signed	Complete
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating, roof over change rooms, install 2nd hand diving board and general	CEO	Email Cameron to allow in Budget Order dive board	Actioned 21/5/07 Actioned

		maintenance during winter closure.		Contact Matt (CAS) - firm quote	21/5/07 In progress
19/5/07	9.2.5	Grants Commission Hearing Presentation Request Council authorise Ray Hadlow to prepare this report for Council	DCEO	Ray Hadlow appointed	Complete
19/5/07	9.3.1	Amendment to Policy 5.7 – Council Crossovers	DCEO	Policy amended	Complete
19/5/07	9.4.5	Justice System in Meekatharra Cr Trenfield requested the matter of justice, or the perceived lack of it, in Meekatharra be discussed by Council. As a result of discussion it was decided Council would invite the local Magistrate, Sue Richards, to meet with Council representatives to discuss this matter & write to the Attorney General advising him of Council's disappointment at the justice system in Meekatharra.	CEO	Invitation to Sue Richards Letter to Attorney General	Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.6.2	Goldfields Highway Meekatharra-Wiluna Section Council discussed the possibility of the above highway being bitumenised and resolved to write to the Minister for Planning and Infrastructure requesting a program and timeline for this project. Write to the Shire of Wiluna requesting they write to the Minister for Planning and Infrastructure also. A letter is to be written to Barry Haase MP seeking his support for the road upgrade.	CEO	Write letter to Minister Plan & Infrastructure Write to Shire of Wiluna Write to Barry Haase MP	Actioned 30/5/07 Actioned 30/5/07 Actioned 30/5/07
16/6/07	9.2.6	Renewal of Lease – Meekatharra aerodrome equipment room Council has been requested to renew current lease agreement for part of building 128 at the Meekatharra Aerodrome to Airservices Australia for a further 5 years.	DCEO	Lease executed & sent to ASA	Complete
16/6/07	9.3.2	Resignation Cr A Smith – Election Arrangements Council has written to DLGRD requesting they to whatever action necessary to avoid the Shire of Meekatharra holding an election in October 2007 for an office of Council for a two year term.	CEO	Letter to LGAE Emailed DLGRD	Actioned 18/6/07 Actioned 18/6/07
16/6/07	9.5.1	Non-compliance with Health Notice The owner of Lots 419 & 1003 Railway Street Meekatharra Mr Boksmati has previously been issued notice to clean up the before mentioned properties under the Health Act.1911 As Mr Boksmati has	DCEO/ EHO	Blocks cleaned up awaiting costs to invoice owner	

		breached the act by not complying Council will now move to have the work completed and all associated costs will be charged to Mr Boksmati.			
16/6/07	9.5.2	Non compliance with Health Notice The occupier of Lot 620 has failed to comply with the Notice issued. Council authorises the CEO to call for quotes for carrying out the works and to engage a suitable contractor.	DCEO/ EHO	Quotes to be called	
16/6/07	9.5.3	Non compliance with Health Notice Lots 209 & 210 Darlot Street Meekatharra have both had demolition / unfit for human habitation notices issued on them but the notices were returned unopened. A company search was conducted under the name which the Shire records showed as owners of the property and found the company was no longer registered. Council must now advertise for the properties to be demolished or removed.	DCEO/ EHO	Quote accepted for the removal of buildings Demolition Licenses being issued.	
16/6/07	9.5.4	Zero Waste Plan The Shire write to WALGA and the Minister for the Environment reiterating comments made to WALGA.	DCEO/ EHO	Letters written	Complete
16/6/07	10	Relocation of War Memorial/Cenotaph – Council permits the War Memorial to be moved to Paddy's Flat in accordance with the Veteran's Legion plan and at a cost of no more than $5,000.			
21.7.07	9.3.1	Disability Access & Inclusion Plan A Disability Access & Inclusion Plan has been developed for the Shire of Meekatharra in accordance with the Western Australia Disability Services Act 1993, and requires adoption by Council.	CDO	Plan submitted to Disability Services Commission	Actioned 23.7.07
21.7.07	9.5.1	Removal/ Demolition Lots 209 & 210 Darlot Street 4 quotes have been received re the above. The Committee will be recommending to Council that the following quotes be accepted: 1. D R Comyn & R Van Es, $9,500 for 210 Darlot St 2. P & D Garrett, $10,000 for 209 Darlot St	CDSM/ EHO	CDSM to write letters to successful bodies.	Actioned 7.8.07
21.7.07	9.6.1	Meekatharra Aerodrome operations and management services tender Tender from ML & GL Trenfield Contracting Accepted.	CEO	CEO to contact ML & GL Trenfield.	Phoned & letter sent 23.7.07

21.7.07	9.6.2	Supply of vehicle for Manager of Works & Services Resolved to purchase Mitsubishi Pajero GLX	WSM/ CEO	Order to be placed	
21.7.07	10.1.1	Election 2007 – Method of Casting Votes Council is required to decide whether to conduct this year's election as a postal election	CEO	The election will be a 'voting in person' election. NOTED: No action required.	
21.7.07	10.1.2	Policy Manual & Delegation Register Update The Policy Manual & Delegation Register need to be updated to take into account the position of Works & Services Manager.	CEO	Policy manual & delegation register amended.	Actioned 23.7.07
21.7.07	10.1.4	Town Works Crew Resignation– Confidential Item	CEO/ WSM	Status quo to remain – 2 member town crew plus casual assistance as required. Review as work loads change.	Actioned completed

	Completed/Finalised Tasks	Status
	Airport apply for Security Agents License for Airport	Delete
	Airport managers relief - sort out and schedule	Complete
	Airport reporting officers qualification - 3 day course - CEO, CSO, CDO	Complete
	Airport Security Training - 6 day course - Admin Staff? Adveritise for Locals??	Delete
	Appointment of Bush Fire Control Officers + CBFCO & DCBFCO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	Airport emergency drill - facilitate agencies to conduct drill	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	Rubbish Contract - call tenders - tender specis, contract etc	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	**Housing - inspect and arrange higher cost maintenance items of houses**	Complete
1	Policy manual - review	Complete
1	**Ranger/security officer - recruit**	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosue Act 2003 - implement the legislation	Complete
1	**Review Administration and Management Structure**	Complete
1	**Works construction Schedule, cost and program works 06/07**	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilites - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete
1	**Housing - arrange basic repairs of houses as per tenants reports**	Complete
1	**Housing - urgent - set up facilities for consultants/contractors**	Complete
1	Plant Replacement Program - review and update	Complete
5	Airport security - engage Geraldton Security Agent to take on emergency security	Complete
1	Airport - create Tender and contract documents - call tenders	Complete
5	Disabilty service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	Complete
5	Fuel sales - review legal and moral issues	Complete
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Complete
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	Complete
1	Plan for the future - a strategic plan	Complete

Priority	Tasks/projects to be done	Status
4	Plant maintenance - training of operators and management	In progress
5	Property addressing - clear numbers on houses - research & do agenda item	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Purchasing procedures review, create and implement improved procedures	Started
5	Records Act - implement records management review	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	**Review Community Development - Create Plan for Future then review structure**	In progress
5	**Roads - update and improve annual road maintenance list (create schedule)**	Started
5	**Roads - create 5 year road construction program/schedule**	Started
5	**Roads - create grid improvement program (seal/stabilise approaches)**	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Not started
5	Stock (filters,oils,parts,cement etc) - set procedures and levels	Started
5	Tenancies - compliance with Tenancies act - check, improve	In progress
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Not started
5	Tenancies - regular inspections of houses and other properties	Not started
5	Tenancies - write rewrite all agreements to comply with act and include bonds (policy)	Started
	Trails projects - review and implement Stage 2	In progress
5	Training - skills, knowledge,qualifications of employees create training program	In progress
5	Work instructions/procedures - none exist - create	Started
1	Workers Comp Claims Procedure	Not started
1	**Works construction - prepare water, gravel etc for Construction Program**	On-going
	Works construction Schedule, cost and program works 07/08	In progress
5	**Works crew numbers and efficient requirements - review and create procedures**	In progress
1	**Town Planning Scheme No 3 - finalise process (Planning Commission letters)**	Started
5	Emergency Management Act 2005 - compliance - committee, plans etc	In progress
	Contaminated Sites Legislation - report by 1 May 2007	Complete
	Controlled Waste Regulations 2004 - set up reporting system	Started
	Works & Services Manager - recruit	Re-started
	Admin/relief officer - finalise position description and recruit	In progress
	Office drive data crash - recover data or recreate documents & data	In progress
	Log books ensure FBT compliance	In progress

Priority	**Tasks/projects to be done**	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	
5	Committees Review efficiency of current committee structure	Not started
1	Delegations register - review annually - after Policy Manual completed	In progress
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
	Employee contracts/agreements review and check conditions being followed	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	Started
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	Started
1	Grant aquittals and reports - road funding, trails etc etc	On-going
5	Gravel pit reinstatement	In progress
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
5	Insurance Claims Procedure review, create check lists etc	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
	Leases/contracts review all and create action list	Not started
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Not started
1	Oval lights install plus check and improve power to oval if required	In progress
1	**Performance reviews - review/create procedures and performance indicators - conduct performance reviews**	On - going

Cr B A O'Dwyer left the meeting at 10.16am
Cr B A O'Dwyer returned to the meeting at 10.17am

9.2 FINANCE

9.2.1 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: D/15
DISCLOSURE OF INTEREST: NI
DATE OF REPORT: 13th AUGUST 2007
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXEUITIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:
Attached is a copy of the detailed outstanding Sundry Debtors.

Background:
At the end of every month an aged detailed trial balance is performed.
The following applies to all outstanding debtors –
>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.
>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.
>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:
Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:
Roy McClymont – Chief Executive Officer

Statutory Environment:
NIL

Policy Implications:
NIL

Financial Implications:
Loss of revenue

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr B A O'Dwyer
Seconded: Cr A G Burrows

That Council receives the outstanding monthly Debtor Trial Balance for July 31, 2007.

CARRIED 5/0

Printed on : 13.08.07 at 10:32 SHIRE OF MEEKATHARRA

Debtors Trial Balance
As at 31.07.2007

Debtor #	Name	02.05.2007 > 90 days	01.06.2007 > 60 days	01.07.2007 > 30 days	31.07.2007 Current	Total
A041	AD ASTRAL AVIATION	0.00	0.00	48.15	170.82	218.97
B043	ADRIAN BAUMGARTEN	0.00	0.00	0.00	134.24	134.24
A078	AERIAL AGRICULTURE	0.00	0.00	20.19	0.00	20.19
A345	AERODROME MANAGEMENT SERVICES	0.00	0.00	29.31	29.40	58.71
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	227.90	198.69	426.59
A029	AIR PHOENIX INTERNATIONAL	0.00	67.36	-2.50	234.51	299.37
A074	AIRLINES OF TASMANIA PTY LTD	0.00	0.00	83.82	2.09	85.91
A061	ALCHIN MEGAN	0.00	0.00	0.00	15.73	15.73
L1	ANTHONY LLOYD	0.00	0.00	0.00	-1.69	-1.69
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B035	BRISTOW HELICOPTERS PTY LTD	0.00	0.00	52.38	0.00	52.38
B038	BROOME AIRSERVICES	0.00	0.00	0.00	26.94	26.94
B5	BROOME AVIATION PTY LTD	0.00	44.00	0.00	0.00	44.00
C058	CALM	0.00	0.00	0.00	44.00	44.00
W036	CAMERON WATSON	0.00	0.02	0.00	0.00	0.02
L30	CECIL LANE	0.00	0.00	0.00	65.37	65.37
C048	CENTRAL AIR SERVICES PTY LTD	0.00	0.00	0.00	98.30	98.30
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	0.00	66.41	66.41
C028	CHRISHINE NOMINEES	0.00	0.00	32.43	59.86	92.29
T019	CLARKE TERENCE	38.14	0.00	0.00	0.01	38.15
C021	COMPLETE AVIATION SERVICES	-187.11	0.00	187.11	0.00	0.00
D011	D & L ELECTRICS	0.00	29.44	0.00	14.72	44.16
M090	DARREN MOORE	20.75	0.00	0.00	0.00	20.75
D030	DIRECT AIR CHARTER	0.00	49.15	0.00	0.00	49.15
H4	DOROTHY HILL	0.00	0.00	51.30	0.00	51.30
K033	DR CARY KAILIS	-53.88	0.00	0.00	0.00	-53.88
E013	EDSAL PTY LTD	-36.26	0.00	0.00	1058.60	1022.34
E009	ESPERANCE AIR CHARTER	0.00	0.00	0.00	37.90	37.90
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	0.00	187.77	187.77
G011	GERALDTON AIR CHARTER	0.00	0.00	18.96	46.39	65.35
G034	GLEN STATION	0.00	0.00	0.00	966.00	966.00
G039	GLENEAGLE GOLD LIMITED	0.00	440.00	0.00	0.00	440.00
G008	GOLDFIELDS AIR SERVICES	0.00	-54.86	164.58	17.75	127.47
B3	GREGORY BALL	13.22	0.00	0.00	0.00	13.22
S038	GREGORY DENNIS STONEY	44.39	0.00	0.00	0.00	44.39
G032	HELEN GOULD	0.00	0.00	0.00	2.53	2.53
H014	HELIBITS PTY LTD	0.00	0.00	0.00	59.97	59.97
H012	HELICOPTERS AUSTRALIA PTY LTD	0.00	0.00	0.00	89.91	89.91

Printed on : 13.08.07 at 10:32 SHIRE OF MEEKATHARRA

Debtors Trial Balance
As at 31.07.2007

Debtor #	Name	02.05.2007 > 90 days	01.06.2007 > 60 days	01.07.2007 > 30 days	31.07.2007 Current	Total
H011	HELIFLITE	0.00	0.00	12.47	0.00	12.47
H047	HORIZON POWER	0.00	0.00	0.00	1500.00	1500.00
J023	J N ENGINEERING	25.70	0.00	0.00	0.00	25.70
J010	JAYROW HELICOPTERS	21.45	44.00	55.65	96.38	217.48
J060	JINGLE HOLDINGS	0.00	220.00	653.17	1034.50	1907.67
J1	JUDAL PASTORAL COMPANY	0.00	0.00	0.00	322.00	322.00
P055	JULIE PEAKHAM	234.72	0.00	0.00	0.00	234.72
S054	KERRY SALMON	0.00	0.00	91.43	16.76	108.19
L023	LEONORA AIR SERVICE	80.72	0.00	0.00	0.00	80.72
M4	MAIN ROADS WA	0.00	0.00	0.00	142564.00	142564.00
A076	MAY ANDREW	0.00	0.00	0.00	9.69	9.69
MC1D	MEEKATHARRA CARAVAN PARK	-52.50	0.00	0.00	0.00	-52.50
M9	MEEKATHARRA DISTRICT HIGH SCHOOL	16180.76	0.00	0.00	0.00	16180.76
M011	MEEKATHARRA POLICE DEPT	142.76	0.00	0.00	0.00	142.76
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	1251.84	1251.84
T022	MR ARTHUR TAYLOR	0.00	0.00	11.47	78.41	89.88
M008	MT CLERE STATION	0.00	0.00	0.00	644.00	644.00
M007	MURCHISON DOWNS PASTORAL CO	0.00	0.00	0.00	644.00	644.00
N009	NANTAY PTY LTD - MAROOMBA	0.00	0.00	0.00	62.50	62.50
N006	NATIONAL JET SYSTEMS GROUP	0.00	0.00	0.00	344.30	344.30
N002	NETWORK AVIATION	458.04	-370.04	5561.49	5012.04	10661.53
U003	NEVILLE ULPH	0.00	0.00	0.00	58.32	58.32
O015	ORD AIR	0.00	0.00	26.94	0.00	26.94
P028	PANORAMA ELECTRONICS PTY LTD	0.00	0.00	14.47	0.00	14.47
L011	PAUL LYONS	0.00	0.00	0.00	-0.90	-0.90
O005	PAUL O'CONNOR	11.00	0.00	0.00	0.00	11.00
P034	PAUL PETTET	0.00	12.72	0.00	0.00	12.72
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57
P039	PILBARA EARTHMOVING & CONTRACTING	0.00	0.00	23.94	0.00	23.94
43	PLUTONIC OPERATIONS LIMITED	0.00	0.00	0.00	9500.00	9500.00
P021	POLAR AVIATION	0.00	0.00	0.00	17.95	17.95
P053	POPULATION HEALTH DIRECTORATE	-46.20	46.20	0.00	0.00	0.00
Q004	PRESTON QUARTERMAINE	168.45	0.00	0.00	0.00	168.45
R009	ROYAL AERO CLUB OF WA	-14.48	0.00	49.57	36.35	71.44
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	-66.36	-66.36
R006	ROYAL MAIL HOTEL	878.33	0.00	0.00	0.00	878.33
R053	RUBY MIA	8270.27	82.00	0.00	0.00	8352.27
I003	S & K INVESTMENTS PTY LTD	0.00	0.00	0.00	44.00	44.00
S051	SHINE AIR	-38.10	0.00	0.00	0.00	-38.10

Printed on : 13.08.07 at 10:32

SHIRE OF MEEKATHARRA

Debtors Trial Balance
As at 31.07.2007

Debtor #	Name	02.05.2007 > 90 days	01.06.2007 > 60 days	01.07.2007 > 30 days	31.07.2007 Current	Total
S055	SHINE AVIATION SERVICES	0.00	0.00	0.00	281.88	281.88
W2	SHIRE OF WILUNA	0.00	0.00	0.00	2862.12	2862.12
S007	SKIPPERS AVIATION	0.00	44.00	6493.21	6304.53	12841.74
S049	SMOOTHY HELICOPTERS	0.00	0.00	0.00	11.00	11.00
S062	SNOWY WILDERNESS PTY LTD	0.00	0.00	32.43	0.00	32.43
K045	STEVE KELLY	0.00	110.92	0.00	150.02	260.94
S063	STICKLIZARD PTY LTD	0.00	0.00	0.00	11.00	11.00
T017	TEXRIO PTY LTD	54.86	0.00	0.00	0.00	54.86
C035	THE AEROPLANE COMPANY	0.00	0.00	26.44	0.00	26.44
T010	TRANSWAY HOLDINGS	147.98	0.00	26.94	67.36	242.28
T018	TRENFIELD MAL	0.00	0.00	0.00	-9.51	-9.51
B061	TREVOR BADGER	0.00	0.00	0.00	13.97	13.97
T007	TROPIC AIR SERVICES	0.00	0.00	64.86	64.86	129.72
V004	VEE-H AVIATION	0.00	0.00	49.15	0.00	49.15
W029	WILLIAM ARNOLD KING	0.00	0.00	0.00	14.72	14.72
R3	William E. Riley	0.00	761.01	0.00	0.00	761.01
D031	YVES DELNATTE	0.00	0.00	0.00	64.43	64.43
	Totals	26939.76	1525.92	14107.26	176632.38	219205.32

9.2.2 LIST OF ACCOUNTS PERIOD ENDED JULY 31, 2007

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 13TH AUGUST 2007
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXEUITIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:
Accounts are to be presented to council for payments.

Background:
List of accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing –

(a) each account which requires council authorization in that month –
(i) the payee's name
(ii) the amount of the payment; and
(iii) sufficient information to identify the transaction; and
(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be –

(a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:
Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: $360,226.65
Trust Account	Voucher No's	Amount: $ 0.00
Air BP	Voucher No's VARIOUS	Amount: $ 0.00

Consultation:
Roy McClymont – Chief Executive Officer

Statutory Environment:
Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:
NIL

Financial Implications:
Accounts to be paid.

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr B A O'Dwyer
Seconded: Cr N L Trenfield

That Council receive the attached list of creditor accounts paid under delegated power for July 2007.

CARRIED5/0

SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 18th August 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT1213	13/07/2007	AUSTRALIA POST	POSTAGE	-277.55		
EFT1214	13/07/2007	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE	-10.05		
EFT1215	13/07/2007	AIRFLITE PTY LTD	HAND MICROPHONE	-110.00		
EFT1216	13/07/2007	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES	-5,469.75		
EFT1217	13/07/2007	RON BAKER	ADJUST TIMBER BLIND	-30.00		
EFT1218	13/07/2007	BORAL CONSTRUCTION MATERIALS GROUP LTD	BITUMEN SPRAY	-2,643.01		
EFT1219	13/07/2007	BOFFINS BOOKSHOP PTY LTD	BOOKS	-189.46		
EFT1220	13/07/2007	Conplant	PARTS	-486.20		
EFT1221	13/07/2007	COATES HIRE	PLANT HIRE	-279.94		
EFT1222	13/07/2007	COMMERCIAL HOTEL MEEKATHARRA	DRINKS FOR FANCY DRESS BALL	-1,287.00		
EFT1223	13/07/2007	CHEFMASTER AUSTRALIA	TOILET TISSUE	-360.00		
EFT1224	13/07/2007	VJ & MA ELLIOT	CLEANING OF SPQ	-1,800.00		
EFT1225	13/07/2007	FALCON FLOORING	SHIRE HALL	-10,000.00		
EFT1226	13/07/2007	FURNITURE HOUSE	3 SEAT SOFA	-700.00		
EFT1227	13/07/2007	FARMER JACKS	PAINT & BRUSHES	-3,716.50		
EFT1228	13/07/2007	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	PHOTOCOPYING	-536.87		
EFT1229	13/07/2007	GERALDTON APPLIANCE PARTS	VACUUM PARTS	-30.56		
EFT1230	13/07/2007	GREAT EASTERN MOTOR LODGE	ACCOMMODATION - NORM TRENFIELD	-273.40		
EFT1231	13/07/2007	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED	-64,220.84		
EFT1232	13/07/2007	GREENFIELD TECHNICAL SERVICES	REDESIGN MAIN ST BLACK SPOT	-1,419.00		
EFT1233	13/07/2007	HOPPY'S PARTS R U	BATTERY	-726.86		
EFT1234	13/07/2007	JONES COMMUNICATIONS PTY LTD	REPAIR MAXON RECEIVER	-212.85		
EFT1235	13/07/2007	JH COMPUTERS	COMPUTER EQUIPMENT	-16,479.10		
EFT1236	13/07/2007	JASON SIGNMAKERS	POSTS, MARKERS & BRACKETS	-5,090.80		
EFT1237	13/07/2007	KILLARA STATION CO.	REPAIR /REPLACE FENCES	-31,201.67		
EFT1238	13/07/2007	LASER TECHNOLOGIES PTY LTD	FAX TONER	-372.56		
EFT1239	13/07/2007	MEEKATHARRA CARAVAN PARK	PETROL	-53.87		
EFT1240	13/07/2007	MEEKATHARRA CORNER STORE	BOTTLED GAS	-1,459.80		
EFT1241	13/07/2007	MIDWEST TOYOTA	REPLACEMENT WINDOW	-50.26		
EFT1242	13/07/2007	MARKET CREATIONS	ENVELOPS	-1,243.00		
EFT1243	13/07/2007	MURCHISON MAIL & FREIGHT SERVICES	FREIGHT	-330.00		
EFT1245	13/07/2007	MOBILE MASTERS	UHF MATERIALS	-255.20		
EFT1246	13/07/2007	MEEKA MEATS	MEAT	-87.06		
EFT1247	13/07/2007	MT MAGNET WASTE DISPOSAL	RUBBISH COLLECTION	-11,000.00		
EFT1248	13/07/2007	BROADCAST AUSTRALIA PTY LTD	POWER RECOVERY	-275.20		
EFT1249	13/07/2007	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES	-667.39		
EFT1250	13/07/2007	QUALITY PUBLISHING AUSTRALIA	MAPS	-236.81		
EFT1251	13/07/2007	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT	-915.75		
EFT1252	13/07/2007	READYMIX HOLDINGS PTY LTD	SEALING AGGREGATE	-11,795.96		
EFT1253	13/07/2007	ST JOHN AMBULANCE AUSTRALIA	FIRST AID KIT	-166.50		
EFT1254	13/07/2007	STATE LAW PUBLISHER	LOCAL GOVT ACT LOOSE LEAF	-17.80		
EFT1255	13/07/2007	SPECTRUM DISTRIBUTORS	CHEMICALS	-58.81		
EFT1256	13/07/2007	SPORTS POWER GERALDTON	VARIOUS GAMES/SPORTS GEAR FOR YOUTH CENTRE	-1,619.45		
EFT1257	13/07/2007	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1258	13/07/2007	TRENK CONTRACTING PTY LTD	PUSHING GRAVEL	-19,255.50		
EFT1259	13/07/2007	VIDGUARD SECURITY SYSTEMS	INSTALL PERSONAL PANIC KIT	-346.00		
EFT1260	13/07/2007	VISIMAX SAFETY PRODUCTS	DOG POLE	-184.50		
EFT1261	13/07/2007	TOLL WEST	FREIGHT	-169.73		
EFT1262	13/07/2007	WEST COAST HI-FI JOONDALUP	AAMPLIER & SPEAKERS	-1,911.06		
EFT1263	13/07/2007	TOLL WEST	FREIGHT	-160.44		
EFT1264	13/07/2007	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-7,330.61		

SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 18th August 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT1265	13/07/2007	YULELLA BUILDING AND CONSTRUCTION	REPLACE KEY CYLINDER	-113.30		
EFT1266	13/07/2007	YULELLA MECHANICAL	REPLACE BROKEN WINDOW	-317.50		
EFT1267	13/07/2007	YULELLA VISION	BED, MATTRESS & DVD PLAYER	-1,479.35		
EFT1268	17/07/2007	MLB ELECTRICAL & REFRIGERATION	SUPPLY & INSTALL GAS HOT WATER UNIT	-3,020.60		
EFT1269	30/07/2007	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-638.34		
EFT1270	30/07/2007	AV TRUCKS	FILTERS	-1,383.79		
EFT1271	30/07/2007	APPRENTICE & TRAINEESHIP CO	TRAINEESHIP - KHALIN GINGER	-1,961.37		
EFT1272	30/07/2007	BURROWS A.G.	MEETING ATTENDANCE FEES	-120.00		
EFT1273	30/07/2007	BUDGET	HIRE CAR - N. TRENFIELD	-407.50		
EFT1274	30/07/2007	COURIER AUSTRALIA	FREIGHT	-1,133.37		
EFT1275	30/07/2007	PETER COLLIS	REMOVE AND RELAY TILES AS SUPPLIED	-7,283.60		
EFT1276	30/07/2007	CIVIC LEGAL	AIRPORT TENDER & CONTRACT	-6,688.53		
EFT1277	30/07/2007	GLOBALSTAR AUSTRALIA PTY LTD	SATELLITE PHONE CHARGES	-590.88		
EFT1278	30/07/2007	GREAT NORTHERN RURAL SERVICE	WATER PRESSURE PUMP	-329.00		
EFT1279	30/07/2007	GOULD HELEN	RE-IMBURSEMENT FOR WARDROBE	-80.00		
EFT1280	30/07/2007	HOSECO WELSHPOOL	HOSETAIL	-176.00		
EFT1281	30/07/2007	TOLL IPEC PTY LTD	FREIGHT	-302.77		
EFT1282	30/07/2007	JR & A HERSEY PTY LTD	PARTS	-423.87		
EFT1283	30/07/2007	KILLARA STATION CO.	REPAIR FENCE	-564.30		
EFT1284	30/07/2007	LO-GO APPOINTMENTS	CONTRACT PAYMENT - DOUG DAVEY	-5,561.58		
EFT1285	30/07/2007	LANDGATE	TITLE SEARCH	-32.10		
EFT1286	30/07/2007	MUNICIPAL PROPERTY SCHEME	PROPERTY INSURANCE 2006/2007	-13,417.99		
EFT1287	30/07/2007	MINESITE GLASS NORTH WEST	INSTALL PERSPEX TO CHANGE ROOMS	-308.00		
EFT1288	30/07/2007	MIDWEST EMBROIDERING	POLO SHIRTS -STOCK	-550.00		
EFT1289	30/07/2007	MEEKA MEATS	MINCE & SAUSAGES	-231.53		
EFT1290	30/07/2007	MURCHISON COUNTRY ZONE WALGA	2007/2008 SUBSCRIPTION	-2,310.00		
EFT1291	30/07/2007	NEXUS FREIGHT	FREIGHT	-27.74		
EFT1292	30/07/2007	BROADCAST AUSTRALIA PTY LTD	ANALOGUE SERVICE GWNTV	-3,894.01		
EFT1293	30/07/2007	ODWYER B.A.	TRAVEL COSTS	-385.60		
EFT1294	30/07/2007	PERTH AIRPORT	ASIC CARD FOR ROY MCCLYMONT	-50.00		
EFT1295	30/07/2007	SPOTLIGHT STORES P/L	WINDOW TREATMENTS	-1,086.65		
EFT1296	30/07/2007	TOTALLY WORKWEAR GERALDTON	UNIFORMS FOR MAY ANDREWS	-218.88		
EFT1297	30/07/2007	TOTAL UNIFORMS	UNIFORMS FOR MEGAN ALCHIN	-396.30		
EFT1298	30/07/2007	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1299	30/07/2007	VIDGUARD SECURITY SYSTEMS	MONITORING SERVICE 1 JULY TO 30 SEPT 07	-2,731.56		
EFT1300	30/07/2007	TOLL WEST	FREIGHT	-54.25		
EFT1301	30/07/2007	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING AERODROME MANAGEMENT TENDERS	-1,495.82		
EFT1302	30/07/2007	WESTNET PTY LTD	INTERNET	-259.70		
22692	12/07/2007	AUSTRALIAN TAXATION OFFICE	2006/07 FBT RETURN	-9,144.77		
22693	12/07/2007	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	-69.00		
22694	12/07/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-434.35		
22695	12/07/2007	HORIZON POWER	ELECTRICITY CHARGES 24 APR - 21 JUN 07	-11,239.60		
22697	12/07/2007	STATE LIBRARY OF WA	LOST & DAMAGED BOOKS	-10.20		
22698	12/07/2007	LIL'S RETROVISION	GIFT FOR TERRY CLARKE	-100.00		
22699	12/07/2007	MCDONALDS WHOLESALERS	CLEANING PRODUCTS	-219.30		
22700	12/07/2007	STORM CO. SEVENTH DAY ADVENTIST CHURCH	DONATION 2007	-500.00		
22701	12/07/2007	TELSTRA CORPORATION LIMITED	TELEPHONE	-2,554.22		
22702	12/07/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	LICENSE FEE TO 30.06.08	-23.25		
22703	12/07/2007	LANDGATE - VALUATION SERVICES	VALUATION EXPENSES	-565.70		
22704	12/07/2007	VODAFONE PTY LTD	VODAFONE CHARGES	-10.00		
22705	12/07/2007	WATER CORPORATION	USAGE JAN TO MAY 07	-310.15		

SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 18th August 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
22706	25/07/2007	PETTY CASH	PETTY CASH RECOUP	-362.90		
22707	26/07/2007	TELSTRA CORPORATION LIMITED	TELEPHONE	-219.64		
22708	26/07/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	LICENSE FEE TO 30.06.08	-267.65		
22709	30/07/2007	AMP CORPORATE SUPERANNUATION	REITH MACLEOD	-193.36		
22710	30/07/2007	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-16,216.67		
22711	30/07/2007	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-764.73		
22712	30/07/2007	DEPT OF CONSUMER & EMPLOYMENT PROTECTION	LICENSE FEE FOR FIREWORKS	-165.00		
22713	30/07/2007	A & N J FRANCO	RENT LOT 887 OLIVER ST MEEKATHARRA	-2,400.00		
22714	30/07/2007	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	-240.00		
22715	30/07/2007	HOWDEN R.K.	MEETING ATTENDANCE FEE	-199.68		
22716	30/07/2007	KLEENHEAT GAS	GAS CYLINDER RENTAL	-1,111.55		
22717	30/07/2007	MCDONALDS WHOLESALERS	JANITOR TROLLEY	-426.90		
22718	30/07/2007	NICHOLS H.J.	MEETING ATTENDANCE FEE	-120.00		
22719	30/07/2007	TRENFIELD MOTORS	REPAIRS TO WATER TANK AT OVAL	-23,235.03		
22720	30/07/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	LICENSE FEE TO 14/08/08	-51.70		
22721	30/07/2007	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-120.00		
22722	30/07/2007	WATER CORPORATION	ANNUAL SERVICE CHARGE 2007/2008	-13,428.05		
				- 360,226.65	-	-

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	360,226.65
AIR BP ACOUNT	-
TRUST ACCOUNT	-
-	360,226.65

TOTALLING $360,226.65 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 18TH AUGUST 2007 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Cr N L Trenfield left the meeting at 10.55am
Cr N L Trenfield returned to the meeting at 10.56am

9.2.3 ADOPTION OF 2007/08 ANNUAL BUDGET

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	B/25
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	13th AUGUST 2007
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

SIGNATURE OF AUTHOR

SENIOR OFFICER	ROY McCLYMONT CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER

Summary:
This report puts forward the 2007/08 Statutory Budget for Councils endorsement and acceptance.

Attachments:
Attachment 1 – 2007/08 Statutory Budget & Schedule of Fees & Charges.
Attachment 2 – 2007/08 Management Budget.

Background:
At the full Council meeting held on Saturday 21st July 2007, Council reviewed and balanced the 2007/08 Draft Management Budget. Since this occurred some amendments have been made to the original balanced document, these will be discussed at the meeting.

Comment:
The 2007/08 Statutory Budget is attached for Councils Consideration.

Consultation:
Roy McClymont – Chief Executive Officer
Ron Back - Consultant
Councilors
Other Staff

Statutory Environment:
Section 6.2 of the Local Government Act 1995
Part 3 of the Local Government (Financial Management) Regs 1996

Policy Implications:
Section 4 – Financials as well as many of the other Policies within Councils Policy Manual apply.

Financial Implications:
The 200/08 Budget is the main document relating to Councils Income and Expenditure for the Financial Year.

Strategic Implications:
NIL

Voting Requirements:
Absolute Majority

Officer Recommendation / Council Resolution:

Moved: Cr B A O'Dwyer
Seconded: Cr A G Burrows

That Council adopt the Draft Annual Budget for the financial year ending 30th June 2008 as presented, which includes:

1. **The differential rate in the dollar and minimum rate as shown on page 20 of the Draft Annual Budget, being;**
   GRV 9.3829 cents in the dollar
   UV – Rural 5.3500 cents in the dollar
   UV – Mining 10.4193 cents in the dollar
   Minimum Rate – All $150.00
2. **The following due dates for payment of rates by instalment;**
   i) Due date/first instalment 2nd October 2007
   ii) Second instalment 21st November 2007
   iii) Third instalment 22nd January 2008
   iv) Fourth instalment 12th March 2008
3. **A charge of $15.00 per instalment, for payment of rates by instalment to apply to the second, third and fourth instalments;**
4. **An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalments;**
5. **An interest rate of 10% to be imposed on all outstanding rates after the 2nd October 2007, or in the case of instalment options, on all out outstanding rate amounts after the due date for payment of the instalment;**
6. **The Reserve fund budget as shown on page 18 of the Draft Annual Budget;**
7. **Refuse collection charges as shown on page 28 of the Draft Annual Budget; and**
8. **The Schedule of Fees and Charges as shown on pages 24 to 35 of the Draft Annual Budget.**

CARRIED BY ABSOLUTE MAJORITY
5/0

SHIRE OF MEEKATHARRA

ANNUAL BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

Adopted by Council on 18 August 2007

SHIRE OF MEEKATHARRA

BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

TABLE OF CONTENTS

Income Statement By Nature or Type	1
Income Statement By Program	2
Cash Flow Statement	3
Rate Setting Statement	4
Notes to and Forming Part of the Budget	5 to 23
Schedule of fees and charges	24 to 35
Supplementary Information	35 to 37

SHIRE OF MEEKATHARRA

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE YEAR ENDED 30TH JUNE 2008

	NOTE	2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,549,452	1,446,951	1,363,975
Grants and Subsidies		2,707,080	2,585,392	2,431,035
Contributions Reimbursements and Donations		64,351	23,233	53,000
Service Charges	10	0	0	0
Fees and Charges	11	748,790	808,625	685,180
Interest Earnings	2(a)	409,500	390,153	380,000
Other Revenue		1,000	615	1,000
		5,480,173	5,254,969	4,914,190
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		1,499,390	1,421,220	2,095,537
Materials and Contracts		1,940,083	1,118,622	1,653,250
Utilities		194,820	188,233	175,863
Depreciation	2(a)	2,356,298	2,343,844	1,673,853
Interest Expenses	2(a)	0	0	0
Insurance		181,553	169,005	157,864
Other Expenditure		3,500	3,752	2,000
Less Applicable to Capital Works				(763,000)
		6,175,644	5,244,676	4,995,367
net		(695,471)	10,293	(81,177)
Grants and Subsidies - non-operating		1,816,101	1,033,706	1,984,816
Contributions Reimbursements and Donations - non-operating				0
Profit on Asset Disposals	4	33,000	33,631	34,000
Loss on Asset Disposals	4	0	(78,300)	(8,000)
NET RESULT		1,153,630	999,330	1,929,639

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

INCOME STATEMENT

BY PROGRAM

FOR THE YEAR ENDED 30TH JUNE 2008

	NOTE	2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
OPERATING REVENUES (Refer Notes 1,2,8 to 13)				
Governance		100	4,497	0
General Purpose Funding		4,222,975	4,026,965	3,931,643
Law, Order, Public Safety		34,501	24,008	15,895
Health		820	383	100
Education and Welfare		244,042	243,313	237,377
Housing		10,020	6,803	8,820
Community Amenities		99,100	88,414	85,300
Recreation and Culture		37,850	37,453	37,545
Transport		745,215	518,547	359,400
Economic Services		41,550	49,350	46,110
Other Property and Services		44,000	24,596	12,000
		5,480,173	5,024,329	4,734,190
OPERATING EXPENSES (Refer Notes 1,2 & 14)				
Governance		358,258	357,675	362,066
General Purpose Funding		233,949	182,114	209,792
Law, Order, Public Safety		178,102	123,343	224,133
Health		93,499	53,304	107,438
Education and Welfare		715,295	381,585	540,366
Housing		8,320	46,392	8,820
Community Amenities		373,124	221,459	287,824
Recreation & Culture		870,703	600,288	759,873
Transport		3,080,121	2,642,251	2,032,445
Economic Services		263,273	188,337	282,610
Other Property and Services		1,000	217,288	0
		6,175,644	5,014,036	4,815,367
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS	p 37			
Recreation & Culture		23,666	31,775	46,666
Transport		1,600,303	1,001,931	1,746,018
Economic Services		192,132	0	192,132
		1,816,101	1,033,706	1,984,816
PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)				
Governance		0	16,030	0
Education and Welfare		3,000	0	0
Transport		30,000	17,601	26,000
Economic Services		0	(78,300)	0
		33,000	(44,669)	26,000
NET RESULT		1,153,630	999,330	1,929,639

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

CASH FLOW STATEMENT

FOR THE YEAR ENDED 30TH JUNE 2008

	NOTE	2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
Cash Flows From Operating Activities				
Receipts				
Rates		1,624,511	1,371,892	1,334,562
Grants and Subsidies - operating		2,707,080	2,585,392	2,684,833
Contributions, Reimbursements & Donations		64,351	23,233	38,000
Service Charges		0	0	0
Fees and Charges		742,384	766,309	758,171
Interest Earnings		409,500	390,153	380,000
Goods and Services Tax		263,000	318,000	423,000
Other		1,000	615	1,000
		5,811,826	5,455,594	5,619,566
Payments				
Employee Costs		(1,502,016)	(1,421,220)	(2,047,010)
Materials and Contracts		(1,916,729)	(1,040,762)	(1,422,604)
Utilities (gas, electricity, water, etc)		(194,820)	(188,233)	(175,863)
Insurance		(181,553)	(169,005)	(157,864)
Interest		0	0	0
Goods and Services Tax		(263,000)	(326,980)	(423,000)
Other		(3,500)	(3,752)	(1,561)
Less Applicable To Capital Works		0	0	763,000
		(4,061,618)	(3,149,952)	(3,464,902)
Net Cash Provided By Operating Activities	15(b)	1,750,208	2,305,642	2,154,664
Cash Flows from Investing Activities				
Payments for Purchase of Property, Plant & Equipment	3	(1,356,061)	(515,427)	(1,333,400)
Payments for Construction of Infrastructure	3	(3,499,110)	(1,952,803)	(3,157,009)
Advances to Community Groups				
Grants/Contributions for the Development of Assets		1,816,101	1,033,706	1,738,718
Proceeds from Sale of Plant & Equipment	4	66,000	87,273	167,000
Proceeds from Advances				
Net Cash Used in Investing Activities		(2,973,070)	(1,347,251)	(2,584,691)
Cash Flows from Financing Activities				
Repayment of Debentures	5	0	0	0
Proceeds from Self Supporting Loans		0	0	0
Proceeds from New Debentures	5	0	0	0
Net Cash Provided By (Used In) Financing Activities		0	0	0
Net Increase (Decrease) in Cash Held		(1,222,862)	958,391	(430,027)
Cash at Beginning of Year		6,934,049	5,975,658	5,975,659
Cash and Cash Equivalents at the End of the Year	15(a)	5,711,187	6,934,049	5,545,632

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2008

	NOTE	2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
REVENUES	1,2			
Governance		100	4,497	0
General Purpose Funding		2,673,523	2,580,014	2,567,668
Law, Order, Public Safety		34,501	24,008	15,895
Health		820	383	100
Education and Welfare		244,042	243,313	237,377
Housing		10,020	6,803	8,820
Community Amenities		99,100	88,414	85,300
Recreation and Culture		37,850	37,453	37,545
Transport		745,215	518,547	359,400
Economic Services		41,550	49,350	46,110
Other Property and Services		44,000	24,596	12,000
		3,930,721	3,577,378	3,370,215
EXPENSES	1,2			
Governance		(358,258)	(357,675)	(362,066)
General Purpose Funding		(233,949)	(182,114)	(209,792)
Law, Order, Public Safety		(178,102)	(123,343)	(224,133)
Health		(93,499)	(53,304)	(107,438)
Education and Welfare		(715,295)	(381,585)	(540,366)
Housing		(8,320)	(46,392)	(8,820)
Community Amenities		(373,124)	(221,459)	(287,824)
Recreation & Culture		(870,703)	(600,288)	(759,873)
Transport		(3,080,121)	(2,642,251)	(2,032,445)
Economic Services		(263,273)	(188,337)	(282,610)
Other Property and Services		(1,000)	(217,288)	0
		(6,175,644)	(5,014,036)	(4,815,367)
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
Depreciation on Assets	2(a)	2,356,298	2,343,844	1,673,853
Capital Expenditure and Revenue				
Purchase Land and Buildings	3	(686,500)	(106,707)	(494,550)
Purchase Infrastructure Assets - Roads	3	(2,994,376)	(1,846,813)	(2,538,805)
Purchase Infrastructure Assets - Parks	3	(504,734)	(105,990)	(618,204)
Purchase Plant and Equipment	3	(616,050)	(356,946)	(748,750)
Purchase Furniture and Equipment	3	(53,511)	(51,774)	(90,100)
Capital Contributions/Grants	4	1,816,101	1,033,706	1,984,816
Proceeds from Disposal of Assets	4	66,000	87,273	167,000
Repayment of Debentures	5	0	0	0
Proceeds from New Debentures	5	0	0	0
Self-Supporting Loan Principal Income		0	0	0
Transfers to Reserves (Restricted Assets)	6	(1,060,000)	(284,925)	(370,000)
Transfers from Reserves (Restricted Assets)	6	166,000	0	0
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	2,206,243	1,075,915	1,075,917
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	0	1,797,876	(40,000)
Amount Required to be Raised from Rates	8	1,549,452	1,446,951	1,363,975

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting
The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity
All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget.

(c) 2006/07 Actual Balances
Balances shown in this budget as 2006/07 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(d) Rounding Off Figures
All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(e) Rates, Grants, Donations and Other Contributions
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(f) Goods and Services Tax
In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(g) Superannuation
The Shire of Meekatharra contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

(h) Cash and Cash Equivalents
Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(k) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Equipment	3 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	15 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths	20 years
Drains/Sewerage	40 years
Airport runways	20 years

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Investments and Other Financial Assets
Financial Assets in the scope of AASB 139 'Financial Instruments: Recognition and Measurement' are classified as either financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments, or available-for-sale financial assets. When financial assets are recognised initially, they are measured at fair value, plus, in the case of investments not at fair value through profit or loss, directly attributable transaction costs. The Council determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this designation at each financial year end.

(m) Land Held for Resale
Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

(n) Impairment
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2008.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(o) Trade and Other Payables
Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(p) Employee Benefits
The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)
The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees service to balance date.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

2. REVENUES AND EXPENSES	**2007/08 Budget $**	**2006/07 Actual $**	**2006/07 Budget $**
(a) Net Result from Ordinary Activities was arrived at after:			
(i) Charging as Expenses:			
Depreciation			
By Program			
Governance	100	29,414	1,485
General Purpose Funding		0	
Law, Order, Public Safety	3,000	2,814	1,900
Health	570	554	10,220
Education and Welfare	22,000	19,593	21,098
Housing	28,200	28,220	20,025
Community Amenities	7,696	7,618	4,720
Recreation and Culture	95,661	94,605	88,443
Transport	1,665,000	1,660,442	1,022,092
Economic Services	49,071	48,920	23,000
Other Property and Services	485,000	451,664	480,870
	2,356,298	2,343,844	1,673,853
By Class			
Land & Buildings	118,880	123,041	121,748
Plant & Equipment	437,000	442,349	436,776
Machinery & Equipment	21,000	20,606	25,017
Furniture & Equipment	30,751	29,573	25,830
Alternate Water Scheme	0	0	0
Infrastructure - Roads & Airport	1,665,000	1,645,573	997,382
Infrastructure - Other	83,667	82,702	67,100
	2,356,298	2,343,844	1,673,853
	-	-	-
Borrowing Costs (Interest)			
- Finance Lease Charges	0	0	0
- Debentures *(refer note 5(a))*	0	0	0
	0	0	0
Rental Charges			
- Operating Leases	8,000	7,716	5,920
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	310,000	259,211	270,000
- Other Funds	80,000	111,705	100,000
Other Interest Revenue *(refer note 13)*	19,500	19,237	10,000
	409,500	390,153	380,000

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

The Shire of Meekatharra provides to the Community services and facilities to meet the needs of the members of the community to enable them to enjoy a rural lifestyle.
In order to discharge its responsibilities to the Community the Shire has developed a set of operational and financial objectives. These objectives are summarised below.

PROGRAM 3 - GENERAL PURPOSE FUNDING
Objective: To collect revenue to allow for the provision of services.
Activities: Rates, general purpose government grants and interest revenue.

Rates
Identifies rate revenue collection via Gross Rental Valuations, Unimproved Valuations and Minimum Rates.

General Purpose Grants
Indicates funding received from General Purpose Grants and Untied Road Grants.

General Financing
Provides information on expected revenue for Commissions and Interest earned on Investments

PROGRAM 4 - GOVERNANCE
Objective: To provide a decision making process for the efficient allocation of scarce resources.
Activities: Administration and operation of facilities and services to members of the council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

General Governance
Allocation of expenditure to assist members of Council to undertake their duties for the Local Government authority. Members Travelling, Sitting Fees, Conference Expenses and Refreshment and Reception expenses comprise the majority of expenditure on an annual basis for this Sub Program

PROGRAM 5 - LAW, ORDER & PUBLIC SAFETY
Objective: To provide services to help ensure a safer community.
Activities: Supervision of various by-laws, fire prevention, emergency services and animal control.

Fire Prevention
To support and encourage active community participation in the Bush Fire Brigade structure and to ensure a safe working environment by the provision of relevant training modules, promotion and education programmes, communication network, protective clothing and education programs, good communication network, protective clothing and servicing and maintenance of the fire fighting fleet of vehicles. Plus upgrade of that fleet in accordance with Council's 5-year replacement program.

Ranger Services
In responding to Community needs, Council has engaged the services of a full time Ranger, to provide increased security to the community.

PROGRAM 7 - HEALTH
Objective: To provide an operational framework for good community health.
Activities: Food quality and pest control, immunization services, inspection of abattoir and operation of child health clinic.

Health Admin & Inspection
Expenditure allocation to provide for the Meekatharra's portion of the MRHS Environmental Health Officer whose duties are to ensure that monitoring of food premises within the district are maintained to a standard expected to meet Health Act requirements.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

2. REVENUES AND EXPENSES (Continued)

Preventative Services
Allocation to enable the Environmental Health Officer to undertake food sampling and other testing with relevant testing authorities in Perth.

PROGRAM 8 - EDUCATION, WELFARE and COMMUNITY DEVELOPMENT
Objective: To meet the needs of the community in these areas.
Activities: Operation of senior citizens' centre, day care centres and pre-school facilities; assistance to playgroups and other voluntary services.

Domestic Violence
To provide an accounting service to the Domestic Violence Program.
The program is run by its own Committee with the Shire providing an accounting service only. Decision making, operational issues and progress of the program are the responsibility of the Committee.

Care of Families & Children
To provide and maintain facilities for the Child Care and Playgroup activities to permit interaction of development of social skills of small children and respite for parents.

Community Development Recreation Officer
To provide funds for the Community Development Officer to initiate and manage programmes that benefit the community as a whole.

Youth Centre
To provide funds for the operation of a Youth Centre within Meekatharra and to support and encourage associated programmes for the benefit of Meekatharra Youth.

PROGRAM 9 - HOUSING
Objective: Provision of adequate Housing
Activities: Maintenance of Staff and Other Housing.

Administration Housing
To provide and maintain good quality housing for administration staff at subsidised rentals for the purpose of attracting and retaining quality staff to ensure effective and efficient operation of Council services to the residents of the district

Works Housing
To provide and maintain good quality housing for those employed in the works division of Council's operations for the purpose of attracting and maintaining quality employees to ensure effective and efficient operation of Council services to the residents of the district.

PROGRAM 10 - COMMUNITY AMENITIES
Objective: Provide services required by the community.
Activities: Rubbish collection services, operation of tips, noise control, administration of the town planning scheme and stormwater drainage maintenance

Sanitation - Household and Commercial Refuse
To provide a collection service for the residents of Meekatharra which includes the maintenance of a refuse site within the district.
To provide and maintain litter control and other programmes which enhance the appearance of Meekatharra Townsite.

Town Planning & Regional Development
To maintain Council's Town Planning Scheme which in turn provides for the orderly development of Meekatharra townsite and surrounding district.

PROGRAM 11 - RECREATION AND CULTURE
Objective: To establish and manage efficiently infrastructure and resources which will help the social well being of the community.
Activities: Maintenance and operation of halls, libraries, pools, recreation centres and various reserves.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

2. REVENUES AND EXPENSES (Continued)

Recreation Officer
To provide funds for the Recreation Officer to initiate and manage programmes that benefit the community as a whole.

Public Halls and Civic Centres
To promote and maintain facilities and meeting places in Meekatharra to permit the conduct of recreational and cultural activities in comfortable and safe surroundings.

Swimming Areas/Beaches
To operate and maintain a public swimming pool in the town of Meekatharra that can be utilised by the entire community for recreation purposes.

Other Sport and Recreation
To promote and maintain quality recreational facilities in Meekatharra and to promote sport and recreational activities for the health and well being of the population.

Libraries
To provide access to Public Library facilities at times convenient to the general community, and to promote and encourage use of these facilities by all sections of the community, by counselling regular exchanges.

PROGRAM 12 - TRANSPORT
Objective: To provide effective and efficient transport services to the community.
Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets traffic lights and airstrip maintenance.

Construction Streets & Roads
To provide for major upgrading works to the Shire of Meekatharra's significant road infrastructure which in ensures that major streets and roads within the district are of a standard suitable to accommodate all modes of transport and for the safety aspect of all users.

Maintenance Streets & Roads
To maintain Council's vast road network to an standard acceptable for all residents and visitors to the district.

Aerodromes
To provide safe aircraft landing and take-off facilities for aircraft travelling to and through the district for private charter and emergency services users, by regular inspection and maintenance procedures for runways, runway strips, markers, windsock and lighting.

PROGRAM 13 - ECONOMIC SERVICES
Objective: To help promote the Shire and improve its economic well being.
Activities: The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control.

Rural Services
To undertake rural roadside spraying programs for the purpose of controlling the spread of noxious weeds.

Tourism and Area Promotion
To attract and retain the travelling public and tourists to our town and district by the promotion of natural and man made attractions in the area by the clear concise directional signage on Tourist Information Boards etc.

Building Control
Allocation of funds to enable Council to employ the Environmental Health Officer/Building Surveyor whose responsibility is to ensure that residents constructing new premises meet the necessary requirements of the National Building Codes.

PROGRAM 14 - OTHER PROPERTY & SERVICES
Private Works
To provide private works to those interested in obtaining Council's work force to carry out such work Private works are undertaken on a small and large scale and through the year it cannot be forecasted as to the amount of works that will be undertaken.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

2. REVENUES AND EXPENSES (Continued)

Public Works Overheads
All costs associated with the employment of Council's work force are assigned to this sub programme and throughout the course of the year the costs are reallocated to the various projects.

Plant Operation Costs
All costs associated with the operation of Council's plant fleet are assigned to this sub program and throughout the course of the year actual costs are reallocated to individual items items of plant which determine actual costs.

Salaries & Wages
This sub program identifies the total salaries and wages costs expected for the year and these are also reallocated throughout all sub programs during the financial year to reflect true costs.

Plant Depreciation
As per Council's policy on depreciation, plant and tools are depreciated with these costs being distributed to individual items throughout the course of the financial year.

Administration Expenses
This sub program identifies the total costs for administration expenses and these are allocated throughout various sub programs during the course of the financial year to reflect true costs of expense items.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

3. ACQUISITION OF ASSETS		2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
The following assets are budgeted to be acquired during the year.				
By Program				
Governance				
Council Chambers Fridge				2,000
Law, Order, Public Safety				
Security cameras for mainstreet	cfwd	60,000		30,000
Upgrade of Dog Pound		8,500		
Install Split System Airconditioners		6,000		
Health				
Mosquito Fogger		12,000		
Education and Welfare				
Domestic Violence Cwa House - carpets		5,000		
Domestic Violence - Data Projectors & screen		3,500		
CDO Vehicle Purchase		20,000		
Replace Youth Centre Office Carpets		6,500		
Floor Scrubber		4,000		
Housing				
Build/renovate 3 houses			25,785	301,345
Housing - Capital Improvements	p 35	330,000		
Community Amenities				
Paddys Flat Power Upgrade			2,494	4,205
Wash Down bay - Rubbish Tip				10,000
Recreation and Culture				
Town Hall - Capital improvements	p 35	42,000	9,091	10,000
Pool - Upgrade Changerooms	cfwd	90,000		50,000
Pool - Upgrade Pool Grounds			35,795	35,000
Pool - Upgrade surface & diving board		24,000		
Pool - Upgrade Tank to 20,000 litres		5,000		
Construct Oval Toilets	cfwd	50,000		50,000
Oval Line Marking Machine	cfwd	750		750
Airconditioner Gym	cfwd	5,000		5,000
Cornish Lift	cfwd	6,000		6,000
Viewing platform at headframe (view mos	cfwd	7,000		7,000
Oval Lights	cfwd	75,966	64,034	140,000
Tennis practice wall	cfwd	3,000		3,000
BBQ & Light Oval Park	cfwd	12,000		5,000
BBQ for Town hall outdoor area			1,670	8,500
Replace pine rails around oval	cfwd	8,000		8,000
Oval Water Tank	cfwd	85,000	810	50,000
Bike Trails			11,726	5,000
Gym Equipment		4,300		
Sports Complex Equip		15,000		
New Pump & Fittings - Oval		30,000		
Race Course Buildings		40,000		
Mt Gould Police Station		6,500		
Transport				
Road Construction	p 36	2,251,311	120,737	
Yarlaweeler to Milgun				44,625
Milgun t/off to Mt Clere bdy			11,996	63,000
Three Rivers to Mulgul				31,500
Woodlands - Mt Augustus bdry				42,000
Mt Hale to Mileura bdry				23,000
Repair water bores and dams for works program				10,000
Main Street (Black Spot)		225,000	2,550	150,000
Town Streets - upgrading		278,065	22,080	160,000
Landor Road (Flood Damage)			840,493	588,050
Mt Clere Road (Flood Damage)			468,326	348,783

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

3. ACQUISITION OF ASSETS - continued.....		2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
Landor Road (Roads 2020)			195,436	180,744
Landor Road (R2R)				146,123
Mt Clere Road (R2R)			66,962	146,123
Sandstone Road (R2R)			1,681	146,123
Asburton Downs Rd (Flood Damage)			113,564	408,734
Connaugton/Gnh - Corner Modifications		90,000		
Grids & Floodways			2,988	50,000
Plant & Equipment				
T A Dolly				10,000
Miscellaneous Plant (Small Equipment)		30,000	8,341	20,000
Traffic Counters (2)			6,704	6,000
Security cameras (approx 5) for depot			39,445	50,000
Vehicle - (Allow in restructure)	cfwd	52,000		40,000
Vehicle - Works Supervisor				40,000
Pedestrian Roller				14,000
Rubber Tyred Roller (2nd Hand)			37,012	50,000
Towable road sweeper (2nd hand)	cfwd	25,000		25,000
Maintenance Caravan	cfwd	65,000		65,000
Trailer for caravan & fuel tank				20,000
New Bobcat				40,000
Truck Prime Mover (P341)		180,000	171,380	170,000
Purchase 2 rubbish trucks			45,000	45,000
Tractor		40,000		
Pumps + Generators		28,000	9,827	10,000
Airport				
Airport Lawn Mower (Self Prop. Real)			1,401	1,500
RADS Cones & Pilot Activated Lighting			2,172	5,000
Aerodrome fire fighting Unit (Trailer)			5,962	5,500
Airport Fire Fighting System	cfwd	25,000		25,000
Airport Terminal Paint Internal & External			19,200	10,000
Airport Terminal Replace Aircon			4,000	3,700
Airport Toilets - Refurbish	cfwd	6,500	2,616	10,000
Airport Repair/Replace Workshop Fence		17,000		
Re-spray Main Runway Shoulders		100,000		
Re-seal and re-mark Taxiway		50,000		
Airport Plant & Equipment		14,000		
Economic Services				
"Heatwave" Replace Airconditioners				4,000
MRDT Stage 2				28,500
Meeka Heritage Trails	p 36	294,768	2,306	280,000
Town Heritage Walk			33,363	29,704
Collection of Mining Relics	cfwd	10,000		10,000
Entry Statements & Signs	cfwd	30,000		60,000
Tourist rest Area			5,477	8,000
Other Property and Services				
I T Equipment	p 36	25,000	27,512	25,900
Office Furniture	p 36	13,511	7,466	10,000
Office Furniture old railway station			8,688	12,500
Telephone and data cable for chambers			455	500
Shelving Archives @ Depot			1,983	8,000
Repair Ceiling Office Passagway	cfwd	10,000		2,000
Paint External Office Building	cfwd	30,000		6,000
Vehicle Purchase (CEO)				40,000
Vehicle (DCEO) (Sedan)			29,702	30,000
		4,855,171	2,468,230	4,490,409

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

3. ACQUISITION OF ASSETS - continued.....	2007/08 Budget	2006/07 Actual	2006/07 Budget
Program Summary	$	$	$
Governance	0	0	2,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	74,500	0	30,000
Health	12,000	0	0
Education and Welfare	39,000	0	0
Housing	330,000	25,785	301,345
Community Amenities	0	2,494	14,205
Recreation and Culture	503,016	123,126	383,250
Transport	3,483,376	2,199,873	3,204,505
Economic Services	334,768	41,146	420,204
Other Property and Services	78,511	75,806	134,900
	4,855,171	2,468,230	4,490,409

	2007/08 Budget	2006/07 Actual	2006/07 Budget
By Class	$	$	$
Land Held for Resale	0	0	0
Land and Buildings	686,500	106,707	494,550
Infrastructure Assets - Roads	2,994,376	1,846,813	2,538,805
Infrastructure Assets - Parks and Ovals	504,734	105,990	618,204
Plant and Equipment	616,050	356,946	748,750
Furniture and Equipment	53,511	51,774	90,100
	4,855,171	2,468,230	4,490,409

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

By Program	Net Book Value 2007/08 BUDGET $	Sale Proceeds 2007/08 BUDGET $	Profit(Loss) 2007/08 BUDGET $
Governance			-
General Purpose Funding			-
Law, Order, Public Safety			-
Health			-
Education and Welfare	3,000	6,000	3,000
Housing			-
Community Amenities			-
Recreation and Culture			-
Transport	30,000	60,000	30,000
Economic Services			-
Other Property and Services			-
	33,000	66,000	33,000

By Class	Net Book Value 2007/08 BUDGET $	Sale Proceeds 2007/08 BUDGET $	Profit(Loss) 2007/08 BUDGET $
Land Held for Resale			-
Land and Buildings			-
Infrastructure Assets - Roads			-
Infrastructure Assets - Parks and Ovals			-
Plant and Equipment	33,000	66,000	33,000
Furniture and Equipment			-
	33,000	66,000	33,000

Summary	2007/08 BUDGET $	2006/07 Actual $	2006/07 Budget $
Profit on Asset Disposals	33,000	33,631	34,000
Loss on Asset Disposals		(78,300)	(8,000)
	33,000	(44,669)	26,000

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire does not have any loan debentures on issue.

(b) New Debentures - 2007/08

The Shire does not propose to raised any debt through the issue of debenture this financial year.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2007 nor is it expected to have unspent debenture funds as at 30th June 2008.

(d) Overdraft

Council has not utilised an overdraft facility.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

6. RESERVES	2007/08 Budget	2006/07 Actual	2006/07 Budget
Cash Backed Reserves	$	$	$
a) Plant Reserve			
- to be used to fund major plant acquisitions on an ongoing basis.			
Opening Balance	1,307,654	1,230,294	1,230,294
Amount Set Aside / Transfer to Reserve	78,000	77,360	65,145
Amount Used / Transfer from Reserve	0	0	
Closing balance	1,385,654	1,307,654	1,295,439
b) Transport Reserve			
- to be used for the expansion of the road network that cannot be met by operating income.			
Opening Balance	258,957	243,635	243,635
Amount Set Aside / Transfer to Reserve	15,500	15,322	12,900
Amount Used / Transfer from Reserve	0	0	
Closing balance	274,457	258,957	256,535
c) Shire water Reserve			
- to be used for capital water requirements of parks and gardens administered by the Shire.			
Opening Balance	113,382	106,691	106,691
Amount Set Aside / Transfer to Reserve	7,000	6,691	5,650
Amount Used / Transfer from Reserve	(12,000)	0	
Closing balance	108,382	113,382	112,341
d) Infrastructure & Economic Development Reserve			
- to be used to develop existing town infrastructure of a commercial or non-commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.			
Opening Balance	578,660	544,437	544,437
Amount Set Aside / Transfer to Reserve	3,500	34,223	28,830
Amount Used / Transfer from Reserve	0	0	
Closing balance	582,160	578,660	573,267
e) Building Reserve			
- to be used for the future building requirements for Council purposes.			
Opening Balance	254,778	239,707	239,707
Amount Set Aside / Transfer to Reserve	819,600	15,071	112,693
Amount Used / Transfer from Reserve	0	0	
Closing balance	1,074,378	254,778	352,400
f) Airport Runway Reserve			
- to be used for future construction requirements of the airport runway.			
Opening Balance	1,674,111	1,575,044	1,575,044
Amount Set Aside / Transfer to Reserve	99,000	99,067	83,522
Amount Used / Transfer from Reserve	(150,000)	0	
Closing balance	1,623,111	1,674,111	1,658,566
g) Airport Operating Reserve			
- to be used for capital improvement for the airport support infrastructure.			
Opening Balance	590,617	555,684	555,684
Amount Set Aside / Transfer to Reserve	35,000	34,933	29,425
Amount Used / Transfer from Reserve	0	0	
Closing balance	625,617	590,617	585,109
h) Leave Reserve			
- to be used to fund annual and long service leave requirements.			
Opening Balance	39,028	36,771	36,771
Amount Set Aside / Transfer to Reserve	2,400	2,257	31,835
Amount Used / Transfer from Reserve	(4,000)	0	
Closing balance	37,428	39,028	68,606
Total Cash Backed Reserves p 36	5,711,187	4,817,188	4,902,263

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

		2007/08 Budget $	2006/07 Actual $
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted		1,747,522	1,074,056
Cash - Restricted		5,186,527	4,901,602
Receivables		281,653	164,278
Inventories		140,082	95,964
		7,355,784	6,235,900
LESS: CURRENT LIABILITIES			
Payables and Provisions		371,381	258,383
NET CURRENT ASSET POSITION		6,984,403	5,977,517
Restricted assets			
Reserves		(4,817,188)	(4,532,263)
Leave liability	**	39,028	69,030
Grants carried forward	*	0	(438,369)
Less: Cash - Restricted		(4,778,160)	(4,901,602)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		2,206,243	1,075,915

The estimated surplus/(deficiency) c/fwd in the 2006/07 actual column represents the surplus (deficit) brought forward as at 1 July 2007.

The estimated surplus/(deficiency) c/fwd in the 2007/08 budget column represents the surplus (deficit) carried forward as at 30 June 2008.

* Grants previously restricted in previous budget will be applied in the current budget.

** Represent funds for leave liability held in a reserve fund.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2008

8. RATING INFORMATION - 2007/08 FINANCIAL YEAR

RATE TYPE	Rate in $	Number of Assessments	Rateable Value $	2007/08 Budgeted Rate Revenue $	2007/08 Budgeted Interim Rates $	2007/08 Budgeted Back Rates $	2007/08 Budgeted Total Revenue $	2006/07 Actual $
Differential General Rate								
GRV	9.3829	332	2,139,900	200,785			200,785	1,446,951
UV - Rural	5.1500	44	1,820,551	93,758			93,758	
UV - Mining	9.7563	615	12,359,805	1,205,860			1,205,859	
							0	
Sub-Totals		991	16,320,256	1,500,403	0	0	1,500,402	1,446,951
	Minimum $							
Minimum Rates								
GRV	150.00	65	10,240	9,750			9,750	
UV - Rural	150.00	4	2,249	600			600	
UV - Mining	150.00	258	193,678	38,700			38,700	
							0	
Sub-Totals		327	206,167	49,050	0	0	49,050	0
							1,549,452	1,446,951
Specified Area Rates (Note 9)								
							1,549,452	1,446,951
Discounts								
Totals							1,549,452	1,446,951

All land except exempt land in the Shire of Meekatharra is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire. Sigmificant Mining Camps are treated as Townsites and reated on GRV.

The general rates detailed above for the 2007/08 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rate. Consideration is given to the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

9. SPECIFIED AREA RATE - 2007/08 FINANCIAL YEAR

The Shire of Meekatharra does not impose a specified area rate under the Local Government Act WA..

10. SERVICE CHARGES - 2007/08 FINANCIAL YEAR

The Shire of Meekatharra does not impose a service charge as prescribed under the Local Government Act WA..

11. FEES & CHARGES REVENUE	**2007/08 Budget**	**2006/07 Actual**	**2006/07 Budget**
	$	**$**	**$**
General Purpose Funding	10,000	5,942	11,005
Law, Order, Public Safety	5,150	1,832	1,600
Health	820	383	100
Education and Welfare	1,300	2,546	5,300
Housing	10,020	6,112	8,320
Community Amenities	99,100	88,414	85,300
Recreation & Culture	19,350	33,453	31,545
Transport	564,000	602,311	536,400
Economic Services	37,450	48,697	5,610
Other Property & Services	1,600	18,935	0
	748,790	808,625	685,180

12. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS - 2007/08 FINANCIAL YEAR

The Shire of Meekatharra does not provide a discount for early payment of rates.

13. INTEREST CHARGES AND INSTALMENTS - 2007/08 FINANCIAL YEAR

The Local Government Act 1995 provides ratepayers with the option of paying by instalments.
The following due dates for payment of rates in full or by instalment;

Due date/first instalment	2 October 2007
Second instalment	3 December 2007
Third instalment	4 February 2008
Fourth instalment	4 April 2008

A charge of $15 per instalment, for payment of rates by instalment to apply to the second, third and fourth instalments.

An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalments.

An interest rate of 10% to be imposed on all outstanding rates after 2 October 2007 or, in case of instalments plans, on all outstanding rate amounts after the due date for payment of the instalment.

14. COUNCILLORS' REMUNERATION	**2007/08 Budget**	**2006/07 Actual**	**2006/07 Budget**
The following fees, expenses and allowances were paid to council members and/or the president.			
(a) Allowances			
President's Allowance	8,000 pa	8,000 pa	8,000 pa
President's Meeting Allowance	240 per meeting	240 per meeting	240 per meeting
Deputy President's Allowance	2,000 pa	2,000 pa	2,000 pa
Meeting Fees	120 per meeting	120 per meeting	120 per meeting
Committee Meeting Fees	60 per meeting	60 per meeting	60 per meeting
Travelling Expenses	1 per kilometre	1 per kilometre	per kilometre
(b) Total of allowances	**$**	**$**	**$**
Meeting Fees	14,400	11,119	14,400
President's Allowance	8,000	8,000	8,000
Deputy President's Allowance	2,000	2,000	2,000
Travelling Expenses	6,000	4,889	10,000
Telecommunications Allowance	2,000	417	2,000
	32,400	26,425	36,400

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

15. NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	2007/08 Budget $	2006/07 Actual $	2006/07 Budget $
Cash - Unrestricted	0	1,678,492	205,000
Cash - Restricted	5,711,187	5,255,557	5,340,632
	5,711,187	6,934,049	5,545,632

The following restrictions have been imposed by regulation or other externally imposed requirements:

Reserves			
Plant Reserve	1,385,654	1,307,654	1,295,439
Transport Reserve	274,457	258,957	256,535
Shire water Reserve	108,382	113,382	112,341
Infrastructure & Economic Development Re	582,160	578,660	573,267
Building Reserve	1,074,378	254,778	352,400
Airport Runway Reserve	1,623,111	1,674,111	1,658,566
Airport Operating Reserve	625,617	590,617	585,109
Leave Reserve	37,428	39,028	68,606
Unspent Grants	0	438,369	438,369
	5,711,187	5,255,557	5,340,632
	-	-	-

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	1,153,630	999,330	1,929,639
Depreciation	2,356,298	2,343,844	1,673,853
(Profit)/Loss on Sale of Asset	(33,000)	44,669	(26,000)
(Increase)/Decrease in Receivables	68,653	(117,375)	39,278
(Increase)/Decrease in Inventories	56,082	(44,118)	35,964
Increase/(Decrease) in Payables	(32,728)	112,998	192,121
Increase/(Decrease) in Employee Provisior	(2,626)	0	48,527
Grants/Contributions for the Development of Assets	(1,816,101)	(1,033,706)	(1,738,718)
Net Cash from Operating Activities	1,750,208	2,305,642	2,154,664
	-	-	-

(c) Undrawn Borrowing Facilities

Credit Standby Arrangements			
Bank Overdraft limit	NIL	NIL	NIL
Bank Overdraft at Balance Date			
Credit Card limit	NIL	NIL	NIL
Credit Card Balance at Balance Date			
Total Amount of Credit Unused	0	0	0
Loan Facilities			
Loan Facilities in use at Balance Date	0	0	0
Unused Loan Facilities at Balance Date	0	0	0

SHIRE OF MEEKATHARRA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

16. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-07 $	Amounts Received $	Amounts Paid ($)	Balance 30-Jun-08 $
Donations	5,000			5,000
Unclaimed Monies	9,212			9,212
Building Industry Training Levy	48		(48)	0
Stockyard caretaking	21		(21)	0
Library Deposits	2,290	80	(212)	2,158
Surplus Funds	334			334
Miscellaneous Deposits				0
Nomination Deposits		400	(400)	0
Picture Fund	1,000			1,000
Miscellaneous Deposits	3,222		(360)	2,862
	21,127			20,566

17. MAJOR LAND TRANSACTIONS

It is not anticipated that any major Land Transactions will occur in 2007/08.

18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated that any major trading undertakings will occur in 2007/08.

Council continues to operate sale of Fuel at the Meekatharra Airport,

	2007/08 Budget	2006/07 Actual	2006/07 Budget
REVENUES	$	$	$
Fuel Sales - Cash Air Bp	62,000	55,724	62,000
Fuel Sales Commission	0	1,634	0
Call Out Fees	0	14,411	10,000
Monthly Retainer - Bp	57,000	57,000	57,000
	119,000	128,769	129,000
EXPENDITURES			
Admin Allocated (Air Bp)	8,326	7,542	7,792
Salaries	0	11,907	12,000
Call Out Wages	0	15,208	10,920
Wages - Relief Airport	0	2,657	8,000
Cost Of Fuel Sold	55,000	48,347	60,000
Bank Charges - Bp A/C	450	438	400
Other Expenses - Air Bp	2,100	0	100
	65,876	86,099	99,212
Profit/(Loss) on operations	53,124	42,670	29,788

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	Charge	GST	Total
RATES			
GENERAL RATES			
Unimproved Value			
Rural			
General Rate - cents per dollar	5.1500	-	***5.1500***
Minimum Rate per Assessment	$ 150.00	-	***150.00***
Mining (Differential Rate)			
General Rate - cents per dollar	9.7563	-	***9.7563***
Minimum Rate per Assessment	$ 150.00	-	***150.00***
Gross Rental Value			
General			
General Rate - cents per dollar	9.3829	-	***9.3829***
Minimum Rate per Assessment	$ 150.00	-	***150.00***
Concessions, Discounts & Waivers			
No Concessions are provided for in the financial year			
Interest			
Days until interest applies from issue date - 35			
Interest on overdue Rates/Rubbish	10.0%		
Interest on Installments of Rates/Rubbish	5.5%		
Installments - 4 Payments			
- Rubbish Charges are to be spread over all installments			
- Previous years Rates & Rubbish arrears to paid in full is first installment			
Administration Charge per Installment	15.00	-	***15.00***
Adhoc Payment Plan Administration fee	25.00	-	***25.00***
PAYMENT DUE DATES			
Target date for issue of Rate Notice:- Mon 27 August 2007			
Payment due dates would therefore be:-			
- for payment in full	Tue 2 October 2007		
- for payment of first installment	Tue 2 October 2007		
- for payment of second installment	Mon 3 December 2007		
- for payment of third installment	Mon 4 February 2008		
- for payment of fourth installment	Fri 4 April 2008		

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	*Charge*	*GST*	***Total***
RATE ENQUIRIES			
Rate / Account enquiry (Simple)	30.00	-	***30.00***
Rate / Account enquiry (Complex)	75.00	-	***75.00***
Rate Book on Disk	35.00	3.50	***38.50***
Rate reports (hard copies) per page	0.35	0.03	***0.38***
ADMINISTRATION			
GENERAL ADMINISTRATION			
Minutes, Local Laws & Electoral Rolls			
Council Minutes & Agendas - Complete	10.00	1.00	***11.00***
Council Minutes & Agendas - Extracts per double sided page	0.50	0.05	***0.55***
Council Local Laws - per double sided page	0.50	0.05	***0.55***
Electoral Roll - per double sided page	0.50	-	***0.50***
Tourist Merchandise			
Meekatharra Hat	7.27	0.73	***8.00***
Meekatharra Stubby Holder	5.45	0.55	***6.00***
Meekatharra Key Ring	2.73	0.27	***3.00***
Meekatharra Polo Shirt	25.45	2.55	***28.00***
Meekatharra T-Shirt	16.36	1.64	***18.00***
Maps	as per sticker price		
Shire of Meekatharra Special Vehicle Registration Plates			
Shire administration fee	-	-	***-***
Department of Transport fee	130.00	-	***130.00***
Golden Prospect Newsletter			
Advertising			
- full page	42.27	4.23	***46.50***
- half page	21.64	2.16	***23.80***
- quarter page	13.36	1.34	***14.70***
- eight page	11.32	1.13	***12.45***
Sales - each	1.09	0.11	***1.20***
Annual Subscriptions - 11 issues	25.00	2.50	***27.50***
Miscellaneous			
Key bond - if not listed elsewhere	20.00	-	***20.00***
Secretarial Services - per hour	35.00	3.50	***38.50***

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	*Charge*	*GST*	***Total***
PRINT, PHOTOCOPY & FACSIMILE			
Photocopying			
Per single sided A4 page - Black & White	0.20	0.02	***0.22***
Per double sided A4 page - Black & White	0.30	0.03	***0.33***
Per single sided A3 page - Black & White	0.30	0.03	***0.33***
Per double sided A3 page - Black & White	0.40	0.04	***0.44***
Per single sided A4 page - Colour	0.50	0.05	***0.55***
Per double sided A4 page - Colour	0.60	0.06	***0.66***
Per single sided A3 page - Colour	0.60	0.06	***0.66***
Per double sided A3 page - Colour	0.70	0.07	***0.77***
Facsimile			
Facsimile - Sending within Australia - 1st page	2.00	0.20	***2.20***
Facsimile - Sending within Australia - per subsequent page	1.00	0.10	***1.10***
Facsimile - Sending International - 1st page	6.00	0.60	***6.60***
Facsimile - Sending International - per subsequent page	1.00	0.10	***1.10***
Facsimile - Receiving - per page	1.00	0.10	***1.10***
Printing			
Per single sided A4 page - Black & White	0.20	0.02	***0.22***
Per double sided A4 page - Black & White	0.30	0.03	***0.33***
Per single sided A3 page - Black & White	0.30	0.03	***0.33***
Per double sided A3 page - Black & White	0.40	0.04	***0.44***
Per single sided A4 page - Colour	0.50	0.05	***0.55***
Per double sided A4 page - Colour	0.60	0.06	***0.66***
Per single sided A3 page - Colour	0.60	0.06	***0.66***
Per double sided A3 page - Colour	0.70	0.07	***0.77***
Laminating			
A4 size - per page	2.00	0.20	***2.20***
A3 size - per page	3.00	0.30	***3.30***
Binding			
A4 size to 1.5cm thick - inc ring binder, front & back cover	5.00	0.50	***5.50***
FREEDOM OF INFORMATION			
Application fee	30.00	-	***30.00***
Accessing Information			
Supervised access to Councils records - per hour	35.00	3.50	***38.50***
Photocopying by Staff - in addition to above fees - per hour	35.00	3.50	***38.50***

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description		Charge	GST	Total
ANIMAL CONTROL				
Animal Trap Hire				
Trap - Bond		20.00	-	***20.00***
Trap hire - per week		5.00	0.50	***5.50***
Pound Fees				
Maintenance of Dog in pound - per day or part thereof		7.00	0.70	***7.70***
Release of Dog - during office hours		20.00	2.00	***22.00***
Release of Dog - outside office hours		50.00	5.00	***55.00***
Destruction of Dog			NO CHARGE	
** All dogs must be registered prior to release*				
Kennel Licensing Fees				
Initial License		172.73	17.27	***190.00***
Annual Renewal		172.73	17.27	***190.00***
Dog License Fees				
Unsterilised	- 1 year	30.00	-	***30.00***
	- 3 years	75.00	-	***75.00***
Sterilised	- 1 year	10.00	-	***10.00***
	- 3 years	18.00	-	***18.00***
Concessions	Pensioner Rate - 50% of above fees Working dog - 25% of above fees			
Registration after May 31st in every year - 50% of 1 year fee				
HEALTH				
Trading Permits - for Commercial Purposes as Defined in Local Law				
Stallholders Permit		172.73	17.27	***190.00***
Traders Permit		172.73	17.27	***190.00***
** Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemtions*				
Septic Tanks				
Application fee		101.00	-	***101.00***
Fee for grant of a permit to use an apparatus		101.00	-	***101.00***
HOUSING				
Council owned Staff housing - per week		40.00	-	***40.00***
Lot 207 Hill Street - per month		100.00	-	***100.00***

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	*Charge*	*GST*	***Total***
COMMUNITY AMENITIES			
SANITATION & RUBBISH TIP			
Sanitation Charges			
Standard Domestic - 2 pickups per week - Annual fee	187.81	-	***187.81***
Pensioner Domestic - 2 pickups per week - Annual fee	48.18	-	***48.18***
Industrial - Annual fee	293.42	-	***293.42***
Commercial - 2 pickups per week - Annual fee	514.09	-	***514.09***
Commercial - 6 pickups per week - Annual fee	975.43	-	***975.43***
Mining (within 30km radius of Meekatharra) - Annual fee	1,970.73	-	***1,970.73***
Sale of 240 litre bin	129.78	12.98	***142.76***
Waste Disposal Site			
Demolition waste disposal fee	150.00	15.00	***165.00***
Building license waste disposal fee	50.00	5.00	***55.00***
	plus $0.25 per $1,000 over $20,000		
Disposal of asbestos - per cubic metre	50.00	5.00	***55.00***
Effluent Disposal Area Use - annual fee	400.00	40.00	***440.00***
PLANNING			
Planning Consent Applications			
1. Determination development application (other than for an extractive industry) where the estimated cost of the development is:-			
(a) not more than $50,000	123.00	-	-
(b) more than $50,000 but not more than $500,000	0.23% of the estimated cost of the development.		
(c) more than $500,000 but not more than $2.5 million	1,415.00 + 0.18% for every $1 in excess of $500,000		
(d) more than $2.5 million but not more than $5 million	5,846.00 + 0.15% for every $1 in excess of $2.5 million.		
(e) more than $5 million but not more than $21.5 million	10,462.00 + 0.1% for every$1 in excess of $5 million.		
(f) more than $21.5 million	30,769.00	-	-
and, if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph (a), (b), (c), (d), (e) or (f).			
2. Determination of development application for an extractive industry and, if the development has commenced or been carried out, an additional amount of $1,230 by way of penalty.	615.00	-	-
3. Provision of a subdivision clearance:-			
(a) not more than 5 lots	62.00 per lot	-	-
(b) more than 5 lots but not more than 195 lots	62.00 per lot for the first 5 lots and then $31.00 per lot		
(c) more than 195 lots	6,154.00	-	-

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	*Charge*	*GST*	***Total***
4. Application for approval of home occupation:-			
(a) initial fee and, if the home occupation has commenced, an additional amount of $370 by way of penalty.	185.00	-	*-*
(b) renewal fee and, if their the approval to be renewed has expired, an additional amount of $124 by way of penalty.	62.00	-	*-*
5. Application for change of use or for alteration or extension or change of anon-conforming use to which item 1 does not apply and, if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of $492 by way of penalty.	246.00	-	*-*
6. Issue of zoning certificate	62.00	-	*-*
7. Reply to property settlement questionnaire	62.00	6.20	***68.20***
8. Issue of written planning advice	62.00	6.20	***68.20***
Home Based Business			
Application for approval of home occupation			
- initial fee	50.00	-	***50.00***
- renewal fee	50.00	-	***50.00***
CEMETERY			
Grave preparation & burial fee			
- standard burial on a week day	900.00	90.00	***990.00***
- standard burial on a weekend or public holiday	1,100.00	110.00	***1,210.00***
- infant/stillborn burial on a week day	600.00	60.00	***660.00***
- infant/stillborn burial on a weekend or public holiday	800.00	80.00	***880.00***
Exhumation or Reopening			
- any grave	450.00	45.00	***495.00***
Hearse hire - per day	55.00	5.50	***60.50***

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	*Charge*	*GST*	***Total***
RECREATION & COMMUNITY SERVICES			
TOWN HALL			
Community/Sporting Groups & Ratepayers			
Complete Facility			
Rental - per day or part thereof			
- any function with alcohol served or sold	155.00	15.50	***170.50***
- function without alcohol served or sold	100.00	10.00	***110.00***
- school sponsored functions	50.00	5.00	***55.00***
- community/sporting group functions	25.00	2.50	***27.50***
- shire sponsored functions	NO CHARGE		
Rental - per hour or part thereof			
- function without alcohol served or sold	10.00	1.00	***11.00***
- school sponsored functions	5.00	0.50	***5.50***
- community/sporting group functions	2.50	0.25	***2.75***
- shire sponsored functions	NO CHARGE		
Patio, Kitchen & Toilets Only			
Rental - per day or part thereof			
- any function with alcohol served or sold	85.00	8.50	***93.50***
- function without alcohol served or sold	60.00	6.00	***66.00***
- school sponsored functions	20.00	2.00	***22.00***
- community/sporting group functions	10.00	1.00	***11.00***
- shire sponsored functions	NO CHARGE		
Rental - per hour or part thereof			
- function without alchahol served or sold	7.50	0.75	***8.25***
- school sponsored functions	3.00	0.30	***3.30***
- community/sporting group functions	1.50	0.15	***1.65***
- shire sponsored functions	NO CHARGE		
** Town Hall cannot be hired by the hour for functions serving alcohol*			
** Hourly rate only applicable to hires of less than 5 hours*			
Bonds for facility use - refundable if left clean & undamaged			
- function with alcohol served or sold	500.00	-	***500.00***
- function without alcohol served or sold	100.00	-	***100.00***
- key bond	20.00	-	***20.00***
Commercial or Traders			
Rental - per day or part thereof	250.00	25.00	***275.00***
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	500.00	-	***500.00***
- key bond	20.00	-	***20.00***
** Town Hall cannot be hired by the hour for Commercial hires*			

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description		Charge	GST	Total
Equipment Hire				
Deep Fryer		20.00	2.00	***22.00***
Crockery & Cutlery				
	- 100 settings	26.00	2.60	***28.60***
	- 150 settings	39.00	3.90	***42.90***
	- 200 settings	52.00	5.20	***57.20***
Equipment bond - refundable if left clean & undamaged		50.00	-	***50.00***
** Equipment hire is only available in conjuction with Town Hall hire*				
** Tables, Chairs & PA system included in Town Hall hire fees*				
SPORTS COMPLEX				
Community/Sporting Groups & Ratepayers				
Complete Facility - includes Complex building, oval & toilets				
Rental - per day or part thereof				
	- any function with alcohol served or sold	200.00	20.00	***220.00***
	- function without alcohol served or sold	120.00	12.00	***132.00***
	- school sponsored functions	50.00	5.00	***55.00***
	- community/sporting group functions	25.00	2.50	***27.50***
	- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof				
	- function without alchahol served or sold	15.00	1.50	***16.50***
	- school sponsored functions	5.00	0.50	***5.50***
	- community/sporting group functions	2.50	0.25	***2.75***
	- shire sponsored functions		NO CHARGE	
Oval Lights	- per hour	11.00	1.10	***12.10***
Oval & Toilets only				
Rental - per day or part thereof				
	- any function with alcohol served or sold	103.00	10.30	***113.30***
	- function without alcohol served or sold	60.00	6.00	***66.00***
	- school sponsored functions		NO CHARGE	
	- community/sporting group functions		NO CHARGE	
	- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof				
	- function without alcohol served or sold	12.00	1.20	***13.20***
	- school sponsored functions		NO CHARGE	
	- community/sporting group functions		NO CHARGE	
	- shire sponsored functions		NO CHARGE	
Camping	- per person per day	5.00	0.50	***5.50***
Oval Lights	- per hour	11.00	1.10	***12.10***

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	Charge	GST	Total
Complex Building & Toilets only			
Rental - per day or part thereof			
- function with alcohol served or sold	155.00	15.50	***170.50***
- function without alcohol served or sold	100.00	10.00	***110.00***
- school sponsored functions	50.00	5.00	***55.00***
- community/sporting group functions	25.00	2.50	***27.50***
- shire sponsored functions	NO CHARGE		
Rental - per hour or part thereof			
- function without alcohol served or sold	7.50	0.75	***8.25***
- school sponsored functions	3.00	0.30	***3.30***
- community/sporting group functions	1.50	0.15	***1.65***
- shire sponsored functions	NO CHARGE		
** Sports Complex cannot be hired by the hour for functions serving alcohol*			
** Hourly rate only applicable to hires of less than 5 hours*			
Bonds for facility use - refundable if left clean & undamaged			
- function with alcohol served or sold	500.00	-	***500.00***
- function without alcohol served or sold	100.00	-	***100.00***
- key bond	20.00	-	***20.00***
Annual Fees for Sporting Groups			
Football	310.00	31.00	***341.00***
Cricket	310.00	31.00	***341.00***
Netball	310.00	31.00	***341.00***
Basketball	310.00	31.00	***341.00***
Tennis	310.00	31.00	***341.00***
Commercial or Traders			
Rental of complete facility- per day or part thereof	300.00	30.00	***330.00***
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	500.00	-	***500.00***
- key bond	20.00	-	***20.00***
** Sports Complex cannot be hired by the hour for Commercial hires*			
Equipment Hire			
Deep Fryer	20.00	2.00	***22.00***
Crockery & Cutlery			
- 100 settings	26.00	2.60	***28.60***
- 150 settings	39.00	3.90	***42.90***
- 200 settings	52.00	5.20	***57.20***
Equipment bond - refundable if left clean & undamaged	50.00	-	***50.00***
** Equipment hire is only available in conjuction with Sports Complex hire*			
** Tables & Chairs included in Sports Complex hire fees*			
** Hirer to arrange pickup and return of equipment to/from the Town Hall*			

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	Charge	GST	Total
SWIMMING POOL			
Season			
Pool Admission			
- Adult	77.00	7.70	***84.70***
- Child	39.00	3.90	***42.90***
- Family (2 Adults & 3 Children)	170.00	17.00	***187.00***
Monthly			
Pool Admission			
- Adult	21.00	2.10	***23.10***
- Child	11.00	1.10	***12.10***
- Family (2 Adults & 3 Children)	39.00	3.90	***42.90***
Daily			
Pool Admission			
- Adult	2.18	0.22	***2.40***
- Child	1.09	0.11	***1.20***
- Family (2 Adults & 3 Children)	5.00	0.50	***5.50***
		-	*-*
School Activities			
Pool Admission			
- Adult - Spectator	1.00	0.10	***1.10***
- Child	0.27	0.03	***0.30***
- Supervising Teachers & Adults	NO CHARGE		
COMMUNITY BUS HIRE			
Local Community/Sporting Groups & Ratepayers (includes Gov Dept)			
Outside Meekatharra Townsite - per day			
- allowance of 200 km per day	50.00	5.00	***55.00***
- over allowance each km > 200	0.25	0.03	***0.28***
Within Meekatharra Townsite Meekatharra - per hour	10.00	1.00	***11.00***
Commercial or Non Ratepayers - per day			
- allowance of 200 km per day	200.00	20.00	***220.00***
- over allowance each km > 200	1.00	0.10	***1.10***
Bond on all bus hires (linked to insurance excess)	500.00	-	***500.00***
** Local is defined as a group, organisation or person based within the Shire of Meekatharra and / or pays Rates on properties located within the Shire of Meekatharra*			
LIBRARY			
Lost & damaged Library books	AT COST		

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description		Charge	GST	Total
GYM MEMBERSHIP				
Gym Membership				
- daily		0.91	0.09	***1.00***
- monthly		25.45	2.55	***28.00***
- annually		280.00	28.00	***308.00***
Gym key bond		20.00		***20.00***
TRANSPORT & WORKS				
AIRPORT				
Landing Fees				
General (Churches are exempt) - per tonne		11.00	1.10	***12.10***
RPT flights - per head		5.45	0.55	***6.00***
			-	*-*
Call Out Fees			-	*-*
0600 - 2400	each	40.00	4.00	***44.00***
2400 - 0600	each	60.00	6.00	***66.00***
			-	*-*
Other Fees			-	*-*
Diesel fuel sales			Cost plus $0.04	
ASIC (Australian Security Identification Card)			Cost plus 20%	
CROSSOVERS - AS PER POLICY				
Sealed crossovers to a kerbed and drained sealed road			Subsidy of 50% of Actual Cost.	
Sealed crossovers to unkerbed roads (sealed or unsealed)			Subsidy of 50% of Actual Cost.	
Rural unsealed crossovers to unkerbed roads (sealed or unsealed)			Subsidy of 50% of Actual Cost.	
Over width crossover to unkerbed road (sealed or unsealed)			No Subsidy	

SHIRE OF MEEKATHARRA

SCHEDULE OF FEES AND CHARGES

FOR THE YEAR ENDED 30TH JUNE 2008

Schedule of Fees and Charges

Description	*Charge*	*GST*	***Total***
PLANT HIRE			
Rates - per hour			
Grader	140.00	14.00	***154.00***
Loader	172.00	17.20	***189.20***
Bulldozer	189.00	18.90	***207.90***
Vibrating Roller	129.00	12.90	***141.90***
Tractor	80.00	8.00	***88.00***
10 - 12 Tonne Truck	95.00	9.50	***104.50***
5 -7 Tonne Truck	65.00	6.50	***71.50***
Prime Mover	100.00	10.00	***110.00***
Tandem Axle Tipping Trailer	35.00	3.50	***38.50***
Tri Axle Low Loader	55.00	5.50	***60.50***
Road Broom	30.00	3.00	***33.00***
Scrapper	189.00	18.90	***207.90***
Multi Tyres Roller - 16 Tonne	137.00	13.70	***150.70***
Backhoe	100.00	10.00	***110.00***
** All prices include an operator, dry hire of Shire plant not available*			
** Penalty of $30.00 per hour for hires outside normal works crew hours*			
** Availability of Plant subject to Works Program*			

SHIRE OF MEEKATHARRA

ANNUAL BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

SUPPLEMENTARY INFORMATION		
CAPITAL WORKS		
HOUSING WORKS		
SPORTS COMPLEX HOUSE		
Retic Lawns & Gardens - pump & electrics	*5,000*	
Replace Leach Drain & Tank	*10,000*	
Solar Hot Water System	*4,500*	
Earth Leakage Breaker Upgrade	*5,000*	
LOT 303 - CEO		
Kitchen Refit	*25,000*	
Bathroom Renovation	*10,000*	
LOT 246 - TRANSPORT		
Covered Car Parking	*5,000*	
LOT 255 - TRANSPORT		
Replace old asbestos fencing	*12,500*	
1/16 REGAN STREET		
Paint inside walls & ceiling	*6,000*	
Floor Coverings	*5,000*	
Upgrade Airconditioning	*10,000*	
2/16 REGAN STREET		
Upgrade Airconditioning	*10,000*	
3/16 REGAN STREET		
Upgrade Airconditioning	*10,000*	
AIRPORT MANAGERS RESIDENCE		
Construct Patio Verandah	*10,000*	
Floor coverings	*3,000*	
SINGLE MANS QUARTERS		
Reconfigure & Upgrade - Including Furnishings	*160,000*	
LOT 220 - WORK OVERSEER		
Floor Coverings	*7,000*	
LOT 206 - CDO		
Renovate Bathroom	*15,000*	
LOT 408 - WORKS MANAGER		
Floor Coverings	*7,000*	
LOT 408 - WORKS MANAGER		
Floor Coverings	*10,000*	*330,000*
TOWN HALL - CAPITAL		
Repaint Inside and Out	*25,000*	
Replace Toilet Dividers - Male & Female	*10,000*	
BBQ for Town Hall courtyard area	*7,000*	*42,000*

SHIRE OF MEEKATHARRA

ANNUAL BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

SUPPLEMENTARY INFORMATION

TRANSPORT				
Road Construction				Account
Mt Clare - Roads 2 Recovery Funding		388,000		C1
Neds Creek Road - Council Funding		59,670		C5
Youno Downs Road - Council Funding		56,190		C22
Deverell Mulgul Road - Council Funding		94,985		C27
Murchison Downs Road - Council Funding		63,170		C30
Mingah Springs Road - Council Funding		48,250		C41
Three Rivers Woolshed Rd - Council Funding		18,640		C42
Beringarra - Mt Gould Rd - Council Funding		32,100		C77
Landor Road - Roads 2 Recovery Funding		340,000		C66
Landor Road - MRD Funds		194,333		C66
Landor Road - Council Funding		97,167		C66
Sandstone Rd - Roads 2 Recovery Funding		194,000		C68
Sandstone Rd - Council Funding		30,000		C68
Ashburton Downs Crossings - Council & Flood		337,546		F67
Ashburton Downs Rd - Council Funding		237,260		C67
Water Bores		10,000		1268
Grids & Floodways		50,000	2,251,311	1266
Meeka Heritage Trails				
Meeka North Drive - Heritage	104,752			
Meeka South Drive - Heritage	120,016			
Meeka Town Drive - Heritage	70,000		294,768	
OFFICE FURNITURE				
Manager Works & Services Office		5,000		
Compactus & Vertiplan		5,511		
Electronic Whiteboard		3,000	13,511	
COMPUTER EQUIPMENT				
Photocopier & Network Printer			25,000	
RESERVE TRANSACTIONS				
Projects funded from reserves				
Re-spray Main Runway Shoulders		100,000	Airport Runway Reserve	
Re-seal and re-mark Taxiway		50,000	Airport Runway Reserve	
New Pump & Fittings - Oval		12,000	Shire water Reserve	
Public works overheads - LSL		4,000	Leave Reserve	166,000
Transfers to reserves		Interest	Transfers	Total
Plant Reserve		78,000	-	78,000
Transport Reserve		15,500	-	15,500
Shire water Reserve		7,000	-	7,000
Infrastructure & Economic Development Reserv		3,500	-	3,500
Building Reserve		69,600	750,000	819,600
Airport Runway Reserve		99,000	-	99,000
Airport Operating Reserve		35,000	-	35,000
Leave Reserve		2,400	-	2,400
Total		310,000	750,000	1,060,000

SHIRE OF MEEKATHARRA

ANNUAL BUDGET

FOR THE YEAR ENDED 30TH JUNE 2008

SUPPLEMENTARY INFORMATION

Grants/Contributions	Operating	Capital	Account
Financial Assistance Grant	*1,426,264*		0181
Local Road Grant	*824,759*		0211
FESA Operating Grant	*9,500*		1563
SES Operating Grant	*19,300*		2003
Dcd - Family & Domestic Violence Program	*138,211*		2531
CDO - Misc Grants Income	*10,000*		2460
Misc Youth - Grants Other	*5,000*		2417
Youthlinx Grant	*11,154*		2418
Youth Grant - Oshc Program	*10,123*		2419
Youth Services Grant - Dcd-Wa	*60,154*		2421
Swimming Areas & Beaches	*3,000*		3653
Recreation Officer	*15,000*		3626
Grant - Oval Lighting		*11,666*	3886
Oval Contrib From School		*12,000*	3893
MRD - Direct Grant	*149,315*		4591
MRWA - Flood Damage Income		*403,292*	4681
R2R Grant		*822,000*	4621
Black Spot Grant		*180,678*	4641
Mrd Road Project Grant		*194,333*	4691
RADS Grant Income	*7,300*		5183
Trails Grant		*192,132*	5381
Diesel Fuel Rebate	*18,000*		8303
	2,707,080	1,816,101	

SHIRE OF MEEKATHARRA

Draft Management Budget

2007/2008

Revenues

	Operating	*Capital*	*Total*
General Purpose Funding	(4,222,975)	-	(4,222,975)
Governamce	(100)	-	(100)
Law, Order & Public Safety	(34,501)	-	(34,501)
Health	(820)	-	(820)
Education & Welfare	(247,042)	-	(247,042)
Housing	(10,020)	-	(10,020)
Community Amenities	(99,100)	-	(99,100)
Recreation & Culture	(73,516)	-	(73,516)
Transport	(2,525,518)	-	(2,525,518)
Economic Services	(233,682)	-	(233,682)
Other Property & Services	(48,000)	-	(48,000)
	(7,495,274)	-	(7,495,274)

Expenses

	Operating	*Capital*	*Total*
General Purpose Funding	233,949	-	233,949
Governamce	358,258	-	358,258
Law, Order & Public Safety	178,102	74,500	252,602
Health	93,499	12,000	105,499
Education & Welfare	715,295	39,000	754,295
Housing	8,320	330,000	338,320
Community Amenities	373,124	-	373,124
Recreation & Culture	870,703	509,516	1,380,219
Transport	3,080,121	3,476,876	6,556,997
Economic Services	263,273	334,768	598,041
Other Property & Services	1,000	1,138,511	1,139,511
	6,175,644	5,915,171	12,090,815

		4,595,541
LESS	(Profit)/Loss on Sale	33,000
	Proceeds from Sale of Asset	(66,000)
	Depreciation	2,356,298
	Carry Forwards	1,111,845
		1,094,398
ADD	Estimated (Surplus)/Defict	(1,094,398)
		(0)

3. GENERAL PURPOSE FUNDING

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
RATES					
Operating Expenditure					
0112	ADMINISTRATION ALLOCATED		75,089	68,033	70,130
0192	VALUATION & TITLE SEARCH		5,000	4,972	5,000
0233	RATES WRITTEN OFF		25,000	3,712	25,000
0342	LEGAL EXPENSES - RATES		10,000	12,432	5,000
			115,089	89,149	105,130
Operating Income					
0031	GRV RATES		(1,549,452)	(1,446,951)	(1,360,975)
	2006/07 Rate Budget plus 3%				
0141	INTEREST ON INSTALMENTS		(4,500)	(4,220)	(3,000)
0151	INTEREST ON OVERDUE RATES		(15,000)	(15,017)	(7,000)
0161	EX GRATIA RATES		(3,000)	-	(3,000)
0221	INSTALMENT SURCHARGE		(2,000)	(1,935)	(2,000)
0281	LEGAL FEES RECOVERED		(3,000)	(2,616)	(1,000)
			(1,576,952)	(1,470,739)	(1,376,975)
			(1,461,863)	**(1,381,590)**	**(1,271,845)**
GENERAL PURPOSE GRANTS					
Operating Expenditure					
0193	G.COMM SUBMISSION EXPENSE		9,500	-	3,000
	Ray Hadlow - Grants Commission Hearing Repres	8,000			
	Misc Costs	1,500			
0332	ADMINISTRATION ALLOCATION		10,429	9,428	9,740
			19,929	9,428	12,740
Operating Income					
0181	FINANCIAL ASSIST'CE GRANT		(1,426,264)	(1,339,274)	(1,337,709)
0211	LOCAL ROAD GRANT		(824,759)	(842,029)	(837,954)
			(2,251,023)	(2,181,303)	(2,175,663)
			(2,231,094)	**(2,171,875)**	**(2,162,923)**
GENERAL FINANCING					
Operating Expenditure					
0231	DOUBTFL DEBT PROVISION		10,000	-	10,000
0552	BANK CHARGES		4,500	4,077	3,000
0553	ADMINISTRATION ALLOCATED		83,432	79,420	77,922
0555	SUNDRY DEBTOR WRITE OFFS		1,000	40	1,000
0682	ROUNDING ADJUSTMENT		-	-	-
			98,932	83,537	91,922
Operating Income					
0283	OTHER INCOME		(1,000)	(7)	(1,005)
0284	COMMISSIONS		-	-	(4,000)
0311	ESL ADMINISTRATION FEE		(4,000)	(4,000)	(4,000)
9223	INTEREST ON MUNICIPAL INVESTMENTS		(80,000)	(111,706)	(100,000)
9224	INTEREST ON RESERVES		(310,000)	(284,962)	(270,000)
			(395,000)	(400,675)	(379,005)
			(296,068)	**(317,138)**	**(287,083)**

4. GOVERNANCE

MEMBERS OF COUNCIL

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
Operating Expenditure					
0202	FAX & EMAIL COSTS		2,000	417	2,000
0212	CONFERENCE EXPENSES		6,550	4,675	6,000
	Local Government Week - 1 Councillor	3,550			
	General Conferences	3,000			
0222	ELECTION EXPENSES		12,000	148	5,000
0232	PRESIDENTS ALLOWANCES		8,000	8,000	8,000
0242	REFRESHMENTS/RECEPTIONS		10,000	7,948	13,000
0252	DONATIONS VARIOUS		8,250	1,250	2,000
	Stormco - School Holiday Camps	500			
	Mid West Group of Affiliated Agricultural Societies	500			
	Country Medical Foundation	2,500			
	Meeka FM	750			
	Other Donations	4,000			
0255	NATIVE TITLE CLAIMS		2,000	1,261	1,000
0262	COUNCIL CHAMBERS MTCE		1,000	42	1,200
0272	MEMBERS INSURANCE		2,702	2,198	2,280
0282	MEMBERS SUBSCRIPTIONS		14,005	11,646	12,000
	WALGA Annual Subscriptions	10,785			
	Murchison Zone of WALGA	1,800			
	Monthly Newspapers	420			
	Other Subscriptions	1,000			
0292	MEMBERS - PHONE ALLOWANCE		500	-	-
0302	MEMBERS - MEETING FEES		14,400	11,119	14,400
	6 x Councillors @ $120.00 per meeting	8,640			
	1 x President @ $240.00 per meeting	2,880			
	4 x Committee Members @ $60.00 per meeting	2,880			
0312	MEMBERS TRAVELLING		6,000	4,889	10,000
0322	DEPRECIATION - MEMBERS		100	58	1,485
0562	ADMINISTRATION ALLOCATION		212,751	192,780	198,702
0622	AUDIT FEES		11,000	9,475	11,000
1202	DEPUTY PRES. ALLOWANCE		2,000	2,000	2,000
1222	DONATIONS - RFDS AIRPORT		45,000	42,933	32,000
			358,258	300,839	322,067
Operating Income					
1233	REIMBURSEMENTS		(100)	-	-
Capital Expenditure					
0254	FURNITURE AND EQUIPMENT		-	-	-
			358,158	**300,839**	**322,067**

5. LAW, ORDER & PUBLIC SAFETY

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
FIRE PREVENTION					
Operating Expenditure					
1542	PROTECTIVE BURNING		500	-	500
1552	DEPRECIATION FIRE PREVENTION		3,000	2,814	900
1562	FIRE INSURANCE		2,788	2,007	2,616
1572	BUSH FIRE CONTROL		4,068	6,372	5,000
1582	VEHICLE OPERATIONAL COSTS		1,149	17,116	500
1592	LOSS ON SALE OF VEHICLE - FIRE		-	-	-
			11,505	28,309	9,516
Operating Income					
1563	FESA OPERATING GRANT		(9,500)	(6,827)	(3,751)
	Line Item 2 - Maintenance Plant & Equipment	1,394			
	Line Item 3 - Mantenance of Vehicles	1,149			
	Line Item 5 - Clothing & Accessories	558			
	Line Item 7 - Other Goods & Services	2,116			
	Line Item 8 - Insurances	4,283			
			2,005	**21,482**	**5,765**
ANIMAL CONTROL					
Operating Expenditure					
1902	CONTROL EXPENSES		2,770	11,801	10,000
	Dog Food	520			
	Uniforms and Safety Gear	750			
	Equipment & Traps	1,500			
1922	POUND MAINTENANCE		500	152	200
1923	DOG CONTROL EXPENSES OTHER		2,000	-	-
	Training & Conferences	2,000			
			5,270	11,953	10,200
Operating Income					
1963	CHARGES		(150)	-	-
1973	FINES AND PENALTIES		(1,000)	(25)	(100)
1983	IMPOUNDING FEES		(500)	(45)	-
1993	DOG REGISTRATION		(2,000)	(1,762)	(1,500)
			(3,650)	(1,832)	(1,600)
Capital Expenditure					
????	Upgrade of Dog Pound		8,500	-	-
	Concrete Sluce Rear of Pound and Septic System	6,000			
	Extend Water Tap to Pound	2,500			
			10,120	**10,121**	**8,600**
OTHER LAW, ORDER & PUBLIC SAFETY					
Operating Expenditure					
2002	STATE EMERGENCY SERVICES		19,300	21,601	18,726
2012	ADMINISTRATION ALLOCATION		2,086	1,886	1,948
2016	SAFER WA EXPENSES		16,000	656	16,000
2032	ST JOHN AMBULANCE		2,000	-	2,000
			39,386	24,143	38,674
Operating Income					
2003	SES OPERATING GRANT		(19,300)	(11,262)	(10,544)
	Line Item 1 - Purchase Plant & Equipment < $1,000	1,635			

5. LAW, ORDER & PUBLIC SAFETY

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
	Line Item 2 - Maintenance Plant & Equipment	1,090			
	Line Item 3 - Maintenance Vehicles	2,272			
	Line Item 4 - Maintenance Land & Buildings	1,363			
	Line Item 6 - Untilities, Rates & Taxes	2,635			
	Line Item 7 - Other Goods & Services	7,450			
	Line Item 8 - Insurances	455			
	Line Item 9 - Plant & Equipment >= $1,000 to $3,000	2,400			
2013	COMMUNITY SAFETY & CRIME PARTNERSHIP		-	(1,200)	-
			(19,300)	(12,462)	(10,544)
Capital Expenditure					
2027	MAIN STREET SECURITY CAMERA'S, LIGHTING, FLAGPOLE		60,000	-	30,000
			80,086	**11,681**	**58,130**

RANGER SERVICES

Operating Expenditure

1601	ADMINSTRATION ALLOCATED (RANGER SERVICES)		8,343	7,544	7,792
1602	SALARIES - RANGER		75,496	29,380	135,680
1603	DEPRECIATION - RANGER		-	-	1,000
1612	SUPERANNUATION - RANGER		6,345	2,506	5,656
1622	HOUSING - RANGER		12,394	152	-
1625	INSURANCE (RANGER SERVICES)		1,663	1,196	1,616
1632	VEHICLE COSTS - RANGER		8,500	8,095	6,000
1642	MISCELLANEOUS COSTS - RANGER		8,200	9,338	7,000
	Networking of Office & Connection to Security	6,700			
	Other Misc Costs	1,500			
1652	UNIFORMS - RANGER		1,000	727	1,000
1662	LOSS ON SALE OF ASSETS - RANGER		-	-	-
			121,941	58,938	165,744

Operating Income

1640	PROFIT ON SALE OF ASSETS		-	-	-
1641	REALISATION ACCOUNT - RANGER		-	-	-
1643	REIMBURSEMENTS - RANGER		(2,051)	(2,888)	-
	Ranger Hire Out Fees	2,051			
1645	PROCEEDS SALE OF VEHICLE - RANGER		-	-	-
			(2,051)	(2,888)	-

Capital Expenditure

????	INSTALL SPLIT SYSTEM AIRCONDITIONERS		6,000	-	-
			125,890	**56,050**	**165,744**

7. HEALTH

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
HEALTH ADMINISTRATION & INSPECTIONS					
Operating Expenditure					
2132	INSURANCE		4,443	4,639	4,952
2162	ADMINSTRATIION ALLOCATED - SECRETARIAL		7,300	214	6,818
2192	SUBSCRIPTIONS & JOURNALS		1,000	790	-
2292	DEPRECIATION HEALTH		120	119	10,000
2296	COUNSULTANTS - HEALTH ADMIN & INSPECT		55,000	28,763	50,000
	AEHS Pty Ltd Consultants	39,000			
	Other Cunsultants Costs	16,000			
2298	OTHER EXPENSES - HEALTH ADMIN & INSP		11,600	11,529	5,000
	Consultants Airfairs	6,600			
	Advertising - Health	5,000			
			79,463	46,054	76,770
Operating Income					
2300	HEALTH FEES & LICENSES		(400)	(383)	(100)
			79,063	**45,671**	**76,670**
PREVENTATIVE SERVICES - OTHER					
Operating Expenditure					
2402	ANALYTICAL EXPENSES		500	326	500
2404	ADMINSTRATION ALLOCATED		2,086	1,886	1,948
			2,586	2,212	2,448
Operating Income					
2391	HEALTH ADMINISTRATION & INSPECTIONS		(100)	-	-
			2,486	**2,212**	**2,448**
PEST CONTROL					
Operating Expenditure					
2372	MOSQUITO & PEST CONTROL		10,000	4,604	28,000
	Chemicals	5,000			
	Operator Costs	5,000			
2380	OTHER PEST CONTROL		1,000	-	-
2382	DEPRECIATION - PEST CONT		450	434	220
			11,450	5,038	28,220
Operating Income					
2393	ITINERANT VENDORS LICS.		(320)	-	-
Capital Expenditure					
2374	MOSQUITO FOGGER		12,000	-	7,000
			23,130	**5,038**	**35,220**

8. EDUCATION & WELFARE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
EDUCATION					
Operating Expenditure					
2042	PRE-SCHOOL CONTRIBUTION		200	-	200
2043	INSURANCE - EDUCATION		292	101	80
2044	ADMINSTRATION ALLOCATED		8,343	7,542	7,792
2052	PRE-SCHOOL CENTRE MTCE		2,000	1,910	1,500
2072	TELECENTRE COSTS		6,300	6,302	6,295
2412	DAY CARE CENTRE MAINT		7,000	6,046	9,000
2425	ADMINSTRATION ALLOCATED		-	3,771	-
2426	DEPRECIATION EDUCATION		6,200	6,157	500
			30,336	31,829	25,367
Operating Income					
2033	TELECENTRE OFFICE RENTAL		(100)	-	(100)
2073	LEASE PRE-SCHOOL CENTRE		(200)	-	(200)
			(300)	-	(300)
			30,036	**31,829**	**25,067**
CARE OF FAMILIES & CHILDREN					
Operating Expenditure					
2530	DOMESTIC VIOLENCE OPERATING COSTS - CARRY FORWARD		160,886	-	88,223
2536	DOMESTIC VOILENCE - SALARIES		73,735	63,306	47,130
2538	DOMESTIC VIOLENCE - SUPERANNUATION		6,565	5,609	4,242
2539	DOMESTIC VIOLENCE - HOUSING COSTS		7,320	6,592	7,320
2540	DOMESTIC VIOLENCE - INSURANCE		6,346	-	-
2541	DOMESTIC VIOLENCE - VEHICLE OPERATING EXPENSES		8,000	7,716	8,040
2543	DOMESTIC VIOLENCE - STATIONERY		1,500	675	1,440
2544	DOMESTIC VIOLENCE - TELEPHONE EXPENSES		2,500	2,543	2,000
2551	DOMESTIC VIOLENCE MISC GRANTS EXPENDITURE		11,000	3,728	-
	C/F of Camps Grant - income received 06/07	11,000			
2553	DOMESTIC VIOLENCE - ADMIN ALLOCATED		6,257	6,423	5,844
2554	DOMESTIC VIOLENCE - DEPRECIATION		1,800	1,735	1,020
2555	DVC - TRAINING		7,000	3,374	5,000
2557	DVC - AUDIT CHARGES		500	300	500
2558	DVC - CONSUMABLES		5,000	2,109	4,680
2559	DVC - UTILITIES		1,000	688	1,000
2560	DOMESTIC VIOLENCE PROJECTS		8,000	1,500	3,000
2561	DVC - RECRUITMENT		-	-	-
2563	DVC - BUILDING MAINTENANCE		5,000	7,995	5,000
2564	DOMESTIC VIOLENCE - RESOURCES		6,000	4,483	7,000
	Minor Furniture	1,000			
	Olther Resources	5,000			
			318,410	118,776	191,439
Operating Income					
2531	DCD - FAMILY & DOMESTIC VIOLENCE PROGRAM		(138,211)	(100,347)	(130,000)
2545	DOMESTIC VIOLENCE - REIMBURSMENTS		(5,000)	(4,880)	-
2556	DV MISC GRANTS INCOME		-	(15,000)	-
			(143,211)	(120,227)	(130,000)
Capital Expenditure					
2533	DOMESTIC VIOLENCE CWA HOUSE EXP		5,000	-	-
	Replace Carpets	5,000			
2550	DOMESTIC VIOLENCE - OFFICE IT EQUIPMENT		3,500	1,587	-
	Data Projector & Screen	3,500			
			8,500	1,587	-
			183,699	**136**	**61,439**

8. EDUCATION & WELFARE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
COMMUNITY DEVELOPMENT					
Operating Expenditure					
2432	CDO ACTIVITY EXPENDITURE		12,000	9,140	12,000
2442	CDO MISCELLANEOUS GRANTS EXPENSE		10,000	1,897	10,000
2450	ADMINSTRATION ALLOCATED		27,115	24,588	25,325
2452	DEPRECIATION - COMM DEVELOPMENT		1,000	611	2,835
2453	INSURANCE (COMMUNITY DEVL)		1,532	1,287	1,320
2457	SALARIES - COMMUNITY DEVELOPMENT		58,722	56,171	56,650
2458	SUPERANNUATION - CDO		8,221	5,054	7,931
2459	VEHICLE EXPENSES - CDO		4,000	4,049	4,000
2463	HOUSING - CDO		12,394	11,219	16,284
2464	STAFF REPLACEMENT & RELOCATION		3,000	-	3,000
2465	TRAINING & CONFERENCES		4,500	(6)	2,000
	Training Expenses	2,000			
	Travel & Accommodation	2,500			
2466	TELEPHONE - CDO		-	-	-
2467	CONSULTANTS - CDO		25,000	-	-
	Contribution Youth After Dark Grant Consultant	25,000			
			167,484	114,010	141,345
Operating Income					
2451	CDO REIMBURSMENTS		(3,000)	(436)	(3,000)
2460	CDO - MISC GRANTS INCOME		(10,000)	(602)	(10,000)
	Routine Small Grants	10,000			
2468	MISC FEES AND CHARGES (CDO)		-	(2,001)	(2,000)
			(13,000)	(3,039)	(15,000)
			154,484	**110,971**	**126,345**
YOUTH CENTRE OPERATIONS					
Operating Expenditure					
2416	YOUTH GRANTS OTHER EXPENDITURE		5,000	4,848	5,000
2422	YOUTH CO-ORDINATORS - SALARIES		70,393	17,925	62,580
2456	CDO - FUNDRAISING & ACTIVITY EXPENDITURE		-	-	-
2482	REIMBURSMENTS - YOUTH		300	215	-
2512	YOUTH CENTRE MAINTENANCE		12,000	14,296	15,523
2513	YOUTH CENTRE OPERATIONAL COSTS		13,350	5,993	2,000
	First Aid Kit	400			
	Clocks	150			
	Water Cooler	2,000			
	Digital Camera	550			
	CD Player	250			
	Other Operational Costs	10,000			
2522	DEPRECIATION - YOUTH		13,000	11,090	16,743
2523	INSURANCE (YOUTH CENTRE)		1,532	1,287	1,320
2524	SALARIES - YOUNG INDIGENOUS SCHOLARSHIP		5,359	4,730	21,464
2526	SUPERANNUATION - YOUTH CENTRE		9,094	1,602	7,493
2528	HOUSING ALLOCATED - YOUTH		12,394	34,140	16,284
2529	STAFF TRAINING, ACCOMODATION & TRAVEL EXPENSES		4,500	300	500
	Training	2,000			
	Travel & Accomodation	2,500			
2534	STAFF REPLACEMENT & RELOCATION		2,000	-	2,000
2535	ACTIVITIES EXPENSES VARIOUS - YOUTH		7,000	2,742	5,000
2537	IRIS CURLEY FUND EXPENSES		24,372	406	8,778
2552	ADMINISTRATION		18,772	15,161	17,532
			199,066	114,735	182,217
Operating Income					
2411	YOUTH - CONTRIBUTIONS & REIMBURSEMENTS		(100)	(45)	-
2415	SCHOOL HOLIDAYS - YOUTH CENTRE		(1,000)	-	(1,000)
2417	MISC YOUTH - GRANTS OTHER		(5,000)	(4,000)	(5,000)

8. EDUCATION & WELFARE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
2418	YOUTHLINX GRANT		(11,154)	(11,084)	(11,000)
2419	YOUTH GRANT - OSHC PROGRAM		(10,123)	(7,451)	(10,367)
2420	INDIGENOUS YOUTH SCHOLARSHIP		-	(10,000)	(10,000)
2421	YOUTH SERVICES GRANT - DCD-WA		(60,154)	(85,233)	(54,710)
?????	PROFIT ON SALE OF ADMIN ASSET		(3,000)	-	-
?????	PROCEEDS SALES OF VEHICLE		(6,000)	-	-
?????	ASSET REALISATION - ADMIN		6,000	-	-
			(90,531)	(117,813)	(92,077)
Capital Expenditure					
2444	CDO VEHICLE PURCHASE		20,000	-	-
?????	BUILDING MAINTENANCE - CAPITAL		6,500	-	-
	Replace Youth Centre Office Carpets	6,500			
?????	FURNITURE & EQUIPMENT		4,000	-	-
	Floor Scrubber	4,000			
			30,500	-	-
			139,035	(3,078)	90,140

9. HOUSING

STAFF HOUSING

Operating Expenditure

GL Code	Job cription /	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
2562	0901	LOT 303 - CHIEF EXECUTIVE		9,000	7,900	7,350
		Utilities	3,000			
		General Maintenance	6,000			
2572	0902	LOT 206 - COMMUNITY DEVL OFFICER		9,150	16,947	12,350
		TV Antenna	650			
		Utilities	2,500			
		General Maintenance	6,000			
2582	0903	LOT 220 - WORKS OVERSEER		8,500	5,106	7,350
		Utilities	2,500			
		General Maintenance	6,000			
2592	0904	LOT 246 - TRANSPORT		8,500	18,411	12,350
		Utilities	2,500			
		General Maintenance	6,000			
2602	0905	LOT 213 - SING PERS QTRS		-	8,472	7,350
		Utilities	2,500			
2612	0906	LOT 87 - TRANSPORT		12,500	8,586	17,350
		Utilities	2,500			
		General Maintenance	10,000			
2622	0907	LOT 304 - WORKS & SERVICES MANAGER		8,500	2,688	2,350
		Utilities	2,500			
		General Maintenance	6,000			
2632	0908	LOT 255 - TRANSPORT		8,500	3,067	7,350
		Utilities	2,500			
		General Maintenance	6,000			
2642	0909	LOT 208 - ADMINISTRATION		8,500	13,719	12,350
		Utilities	2,500			
		General Maintenance	6,000			
2652	0910	SPORTS COMPLEX RESIDENCE		7,500	10,389	12,350
		Hose Reel	1,000			
		Utilities	2,500			
		General Maintenance	4,000			
2692	0913	LOT 408 - TRANSPORT		8,500	3,085	7,350
		Utilities	2,500			
		General Maintenance	6,000			
2702	0915	CONSULTANTS QUARTERS - LOT 17		8,500	39,217	44,350
		Utilities	2,500			
		General Maintenance	6,000			
2712	0916	AIRPORT MANAGER RESIDENCE		8,500	8,902	12,350
		Utilities	2,500			
		General Maintenance	6,000			
2722	0911	1/16 REGAN STREET		9,150	6,881	12,350
		TV Antenna	650			
		Utilities	2,500			
		General Maintenance	6,000			
2732	0912	2/16 REGAN STREET		9,150	12,114	12,350
		TV Antenna	650			
		Utilities	2,500			
		General Maintenance	6,000			
2742	0918	3/16 REGAN STREET		9,150	16,047	15,350
		TV Antenna	650			
		Utilities	2,500			
		General Maintenance	6,000			
2752	0917	4/16 REGAN STREET		9,000	34,511	37,350
		Utilities	3,000			
		General Maintenance	6,000			
2762	0920	LOT 207 HILL		3,000	2,455	-
2772	0919	LOT 205 HILL		1,000	-	-
2662		DEPRECIATION - HOUSING		28,200	28,220	20,025
2663		INSURANCE (HOUSING)		11,759	12,012	13,238
2664		REMOTE ALARM MONITORING		7,500	7,380	7,000
2665		HOUSING RENTAL SUBSIDY		24,960	4,163	-
2682		LESS ALLOCATION TO PROG.		(210,699)	(223,879)	(271,393)
				8,320	46,393	8,820

9. HOUSING

GL Code	Job cription /	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
Operating Income						
2713		HOUSING RENTAL SUBSIDY		(8,320)	(6,803)	(8,320)
2883		OTHER REIMBURSEMENTS		(1,700)	(91)	(500)
		Rent - Lot 207 Hill Street	1,200			
		Other Reimbursemants	500			
				(10,020)	(6,894)	(8,820)
Capital Expenditure						
2704		HOUSING - CAPITAL IMPROVEMENTS		330,000	-	-
		SPORTS COMPLEX HOUSE				
		Retic Lawns & Gardens - pump & Electrics	5,000			
		Replace Leach Drain & Tank	10,000			
		Solar Hot Water System	4,500			
		Earth Leakage Breaker Upgrade	5,000			
		LOT 303 - CEO				
		Kitchen Refit	25,000			
		Bathroom Renovation	10,000			
		LOT 246 - TRANSPORT				
		Covered Car Parking	5,000			
		LOT 255 - TRANSPORT				
		Replace old asbestos fencing	12,500			
		1/16 REGAN STREET				
		Paint inside walls & ceiling	6,000			
		Floor Coverings	5,000			
		Upgrade Airconditioning	10,000			
		2/16 REGAN STREET				
		Upgrade Airconditioning	10,000			
		3/16 REGAN STREET				
		Upgrade Airconditioning	10,000			
		AIRPORT MANAGERS RESIDENCE				
		Construct Patio Verandah	10,000			
		Floor coverings	3,000			
		SINGLE MANS QUARTERS				
		Reconfigure & Upgrade - Including Furnishings	160,000			
		LOT 220 - WORK OVERSEER				
		Floor Coverings	7,000			
		LOT 304 DARLOT STREET				
		Repair Roof	10,000			
		LOT 206 - CDO				
		Renovate Bathroom	15,000			
		LOT 408 - WORKS MANAGER				
		Floor Coverings	7,000			
				330,000	-	-
				328,300	39,499	-

9. HOUSING

GL Code	Job cription /	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
2862 - Allocations to other Functions					
5	29%	*Allocated to*	*Admin*	*61,970*	
6	35%	*Allocated to*	*Works*	*74,364*	
0	0%	*Allocated to*	*Health*	-	
0	0%	*Allocated to*	*Recreation*	-	
1	6%	*Allocated to*	*Other Recreation*	*12,394*	
1	6%	*Allocated to*	*Youth*	*12,394*	
0	0%	*Allocated to*	*Domestic Violence*	-	
1	6%	*Allocated to*	*Community Development*	*12,394*	
1	6%	*Allocated to*	*Swimming Pool*	*12,394*	
1	6%	*Allocated to*	*Airport*	*12,394*	
1	6%	*Allocated to*	*Ranger*	*12,394*	
17	100%			*210,699*	

10. COMMUNITY AMENITIES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
SANITATION SERVICES					
Operating Expenditure					
2822	ADMINISTRATION ALLOCATED - SANITATION		10,429	9,428	9,740
2823	DEPRECIATION - SANITATION		-	-	-
2832	DOMESTIC COLLECTION		137,148	88,734	110,000
2835	INSURANCE (SANITATION SERVICES)		2,390	1,808	1,800
2842	REFUSE SITE MAINTENANCE		81,500	47,019	34,184
	City & Regional Waste Recycling	17,000			
	New Signage	5,000			
	Additional Fencing	4,500			
	Construction of Second Sewerage Pond	5,000			
	General Maintenance	50,000			
2914	NEW BINS AND EQUIPMENT		3,000	3,073	1,500
2916	LITTER CONTROL		10,000	1,855	41,000
????	PLASTIC BAG BAN - Council Contribution appox ~ 5000 cloth bags		5,000		
			249,467	151,917	198,224
Operating Income					
2863	REFUSE REMOVAL CHARGES		(90,200)	(82,565)	(82,000)
	2006/07 Rubbish Charges Budget plus 10%	90,200			
2903	LEVY ON BINS & EQUIPMENT		(3,000)	(2,855)	(1,000)
			(93,200)	(85,420)	(83,000)
			156,267	**66,497**	**115,224**
SEWERAGE					
Operating Expenditure					
2970	ADMINISTRATION ALLOCATED		4,172	3,771	3,896
2972	DEPRECIATION - SEWERAGE		3,096	3,096	3,096
2974	INSURANCE (SEWAGE GENERAL)		1,063	563	520
2982	SEPTIC TANK APPLICATIONS		-	-	-
2992	POND MAINTENANCE		15,000	4,926	19,527
	Sewer Line Upgrade	10,000			
	Bank & Fence Maintenace	5,000			
			23,330	12,356	27,039
Operating Income					
2983	SEPTIC TANK FEES		(800)	(736)	(200)
Capital Expenditure					
2985	WASH DOWN BAY - RUBBISH TIP		-	-	10,000
			22,530	**11,620**	**36,839**
TOWN PLANNING & REGIONAL DEVELOPMENT					
Operating Expenditure					
3082	TOWN PLAN. CONTROL EXPS.		-	-	-
3100	ADMINISTRATION ALLOCATED		5,214	4,752	4,870
3101	SCHEME AMENDMENTS - TOWN PLANNING		1,000	-	1,000
3103	CONSULTANTS - TOWN PLANNING		1,000	-	1,000
3104	OTHER - TOWN PLANNING		-	-	-
3112	INSURANCE (TOWN PLANNING)		1,063	563	520
3124	REIMBURSMENTS - TOWN PLANNING REGIONAL DEVELOP		-	-	-
			8,277	5,315	7,390

10. COMMUNITY AMENITIES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
Operating Income					
3123	FEES & CHARGES		(100)	-	(100)
			8,177	5,315	7,290
OTHER COMMUNITY AMENITIES					
Operating Expenditure					
3032	TYRE RECYCLING		6,000	6,000	1,800
3034	WASTE OIL FACILITY		500	43	500
3192	GRAVE DIGGING		30,000	11,404	11,578
	General grave digging	10,000			
	Blast and prepare approx 20 plots	20,000			
3202	HEARSE & SHED COSTS		5,000	389	5,000
3212	CEMETERY MAINTENANCE		21,000	8,950	9,882
	Bore at Cemetery	16,000			
	Other Maintenance	5,000			
3222	SPQ MCCLEARY ST MTCE		3,000	2,783	2,500
3242	CEMETERY PLAQUES		1,500	19	3,000
3252	PUBLIC TOILETS MTCE		10,000	8,670	10,000
3262	DEPRECIATION - COMM AMEN		4,600	4,522	1,624
3272	INSURANCE (OTHER COMM AMMENTIES)		1,063	563	520
3282	ADMINISTRATION		9,386	8,531	8,767
			92,049	51,874	55,171
Operating Income					
3263	BURIAL CHARGES		(5,000)	(2,258)	(2,000)
			87,049	49,616	53,171

11. RECREATION AND CULTURE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
PUBLIC HALLS & CIVIC CENTRES					
Operating Expenditure					
3342	INSURANCE (PUBLIC HALLS & CIVIC CENTRES)		8,439	7,926	8,439
3355	ADMINSTRATION ALLOCATED - PUBLIC HALL & CIVIC CENTRES		14,601	13,199	13,639
3362	TOWN HALL MAINTENANCE & CLEANING		24,850	18,807	32,660
	Fan for Cutlery Room	150			
	Microwave Oven	400			
	Table Trolly	500			
	Repair/replace PA system	3,000			
	Chair Trolly	800			
	General Maintenance Including Cleaning	20,000			
3372	DEPRECIATION - HALLS		12,000	11,799	11,931
3382	CONSULTANT BUILDING INSPECTION		15,420	-	6,500
			75,310	51,731	73,169
Operating Income					
3463	SHIRE HALL FEES		(2,500)	(2,425)	(2,000)
Capital Expenditure					
????	TOWN HALL MAINTENANCE - CAPITAL		42,000	-	-
	Repaint Inside and Out	25,000			
	Replace Toilet Dividers - Male & Female	10,000			
	BBQ for Town Hall courtyard area	7,000			
			42,000	-	-
SWIMMING AREAS & BEACHES					
Operating Expenditure					
3532	ADMINSTRATION ALLOCATED		6,257	5,677	5,842
3542	SALARIES CONTRACT		67,500	64,914	62,000
3552	CHEMICALS		8,000	5,493	8,000
3562	INSURANCE		6,196	5,294	5,160
3572	WATER		5,000	4,013	5,000
3582	ELECTRICITY		10,000	9,566	9,000
3592	POOL MAINTENANCE		12,000	9,228	10,500
	Off Season Site Inspections	2,000			
	Other General Maintenance	10,000			
3602	HOUSING COSTS		12,394	11,731	16,284
3662	DEPRECIATION - POOL		15,500	15,039	12,404
3704	POOL EQUIPMENT		5,000	359	5,000
			147,848	131,314	139,190
Operating Income					
3643	CHARGES - POOL ADMISSION		(8,000)	(7,979)	(8,000)
3653	GOVERNMENT GRANTS		(3,000)	(3,000)	(3,000)
3663	CSRFF GRANT		-	(23,283)	-
			(11,000)	(34,262)	(11,000)
Capital Expenditure					
3666	POOL UPGRADE - CAPITAL		-	35,795	35,000
3667	POOL UPGRADE - CHANGE ROOMS		90,000	-	50,000
	Upgrade Changerooms - Include Electrics & Roof	90,000			
3684	CHLORINE EQUIPMENT		-	-	-
3694	POOL		24,000	-	-
	Install Diving Board	4,000			

11. RECREATION AND CULTURE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
	Recoat Main Pool Surface	20,000			
3714	POOL EQUIPMENT		5,000	-	-
	Upgrade Tank to 20,000 litres	5,000			
			119,000	35,795	85,000
			255,848	132,847	213,190

RECREATION OFFICER

Operating Expenditure

3615	ADMINSTRATION ALLOCATED	25,030	22,730	23,377
3616	DEPRECIATION - RECREATION OFFICER	-	-	3,370
3617	SALARIES - RECREATION OFFICER	70,388	22,271	49,106
3618	SUPERANNUATION - REC OFFICER	6,335	2,045	4,420
3619	STAFF REPLACEMENT & RELOCATION	2,000	-	2,000
3620	RECREATION GRANTS EXPENDITURE	3,603	2,484	4,895
3621	VEHICLE OPERATING COSTS	13,000	13,889	13,000
3625	ACTIVITIES - RECREATION OFFICER	14,000	5,097	14,000
3702	HOUSING COSTS	-	15,567	16,284
3762	INSURANCE	7,952	11,601	8,439
		142,307	95,684	138,891

Operating Income

3623	REIMBURSEMENTS REC OFFICER	(500)	(203)	-
3626	MISCELLANEOUS GRANTS - REC OFF	(15,000)	(1,000)	(3,000)
3628	CSRF BIKE TRAILS	-	(8,492)	-
		(15,500)	(9,695)	(3,000)

Capital Expenditure

3630	BIKE TRAIL	-	11,726	5,000
		126,807	97,715	140,891

OTHER RECREATION & SPORT

Operating Expenditure

SPORTS COMPLEX					
3722	SPORTS COMPLEX MAINTENANC		28,500	17,761	24,660
	Gas Stove	2,000			
	Hose Reel	1,500			
	Flywire Doors	1,000			
	General Maintenance	24,000			
3732	OVAL MAINTENANCE		32,000	30,664	25,000
3742	SCHEME WATER		5,000	3,401	10,000
			65,500	51,826	59,660
GYM					
3826	GYM OPERATING COSTS		1,000	663	1,000
3862	UTILITIES - GYM		1,000	695	-
3872	BUILDING MTCE - GYM		6,500	1,127	5,523
3881	GYM EQUIPMENT INSTALLATION		400	-	-
	Treadmill	400			
			8,900	2,485	6,523
OTHER					
3792	PARKS & GARDENS		200,404	102,045	107,188
	Parks & Gardens Contractor	110,404			
	Other Supplies	20,000			
	Peace Gorge - Picnic Tables & Fire Rounds	10,000			
	Welcome Park - Fencing	30,000			
	Welcome Park - Landscaping (Inc Dump Point)	25,000			
	Move War Memorial to Paddys Flat	5,000			
3802	PICTURE GARDENS		500	311	500
3810	HOUSING ALLOCATION - OTHER REC		12,394	9,720	16,284
3811	ADMIN ALLOCATD		16,686	15,160	15,584

11. RECREATION AND CULTURE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
3812	RETICULATION MAINTENANCE		5,000	431	5,000
3813	INSURANCE		4,380	-	3,720
3825	COMMUNITY BUS EXPENDITURE		15,000	11,922	15,000
3892	BUILDING MAINTENANCE		6,000	1,942	2,000
	Replace Side Door at Masonic Hall	4,000			
	General Maintenance	2,000			
3972	DEPRECIATION - SPORT,PARKS GYM		63,000	62,648	55,635
			323,364	204,179	220,911
			397,764	258,490	287,094
Operating Income					
3885	COMMUNITY BUS FEES - INCOME		(3,500)	(3,207)	(3,000)
3886	GRANT - OVAL LIGHTING		(11,666)	-	(46,666)
3893	OVAL CONTRIB FROM SCHOOL		(12,000)	(14,710)	(12,000)
3923	COMPLEX FEES NETBALL		-	-	-
3933	COMPLEX FEES FOOTBALL		-	-	-
3943	COMPLEX FEES TENNIS		(150)	(139)	-
3953	COMPLEX FEES BASKETBALL		-	-	-
3963	COMPLEX FEES COMPLEX HIRE		(2,000)	(1,590)	(2,000)
????	TRANSFER FROM RESERVE		(12,000)		
	Submersibal Pump	12,000			
3993	GYM ATTENDANCE FEES		(3,000)	(2,662)	(4,000)
			(44,316)	(22,308)	(67,666)
Capital Expenditure					
3624	CORNISH LIFT		6,000	-	6,000
3634	OVAL TOILETS		50,000	-	50,000
3635	PRACTICE WALL FOR TENNIS COURTS		3,000	-	3,000
3636	OVAL LINE MARKING MACHINE		750	-	750
3637	VIEWING PLATFORM FOR HEADFRAME		7,000	-	7,000
3638	PINE RAILS AROUND OVAL		8,000	-	8,000
3639	OVAL WATER TANKS		85,000	810	50,000
3654	AIRCONDITIONER - GYM		5,000	-	5,000
3664	OVAL LIGHTS - CAP EXP		75,966	64,034	140,000
3784	REC CENTRE LIGHT & BBQ		12,000	-	5,000
3882	GYM EQUIPMENT		4,300	-	-
	X Trainer	4,300			
3894	SPORTS COMPLEX EQUIP		15,000	-	-
	Retic Lawns	5,000			
	Upgrade Kitchen Cupboards and Bench	10,000			
3914	NEW PUMP & FITTINGS- OVAL		30,000	-	-
	Submersible Pump	12,000			
	Meter Box Upgrade	10,000			
	Rotary Hoe - 3 point linkage	8,000			
????	RACE COURSE BUILDINGS		40,000	-	-
	Building Maintenance	25,000			
	Solar Pump	15,000			
			342,016	64,844	274,750
			695,464	323,334	494,178

T.V & RADIO RE-BROADCASTING

Operating Expenditure

3982	SHARING COSTS	6,000	5,413	6,000
3986	ADMINSTRATION ALLOCATED	2,086	1,886	1,948
3988	INSURANCE TV & RADIO	439	151	120
3992	MAINTENANCE COSTS	1,000	-	1,000
4082	DEPRECIATION - TV B'CAST	1,310	1,304	1,188
		10,835	8,754	10,256
		10,835	8,754	10,256

11. RECREATION AND CULTURE

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
LIBRARIES					
Operating Expenditure					
4012	FREIGHT		1,000	718	500
4018	ADMINISTRATION ALLOCATED - LIBRARIES		33,790	30,622	31,558
4032	BOOK PURCHASES		-	-	-
4042	INSURANCES		439	151	120
4052	LIBRARY OPERATIONS		5,000	2,441	3,000
	Security Camera's	2,000			
	Other Operation Costs	3,000			
4062	LOST BOOKS		400	365	100
4072	DEPRECIATION - LIBRARY		751	751	751
			41,380	35,048	36,029
Operating Income					
4053	LOST & DAMAGED BOOKS		(200)	(184)	(25)
			41,180	**34,864**	**36,004**
OTHER CULTURE					
Operating Expenditure					
3072	HERITAGE SURVEY		-	4,988	20,000
4112	INSURANCE - OTHER CULTURE		731	252	200
4132	25 MILE WELL MTCE		1,500	287	3,000
4142	MT. GOULD POLICE STN.		1,500	880	1,100
4152	MUSEUM MAINTENANCE		1,000	152	1,000
4162	DEPRECIATION - CULTURE		3,100	3,064	3,164
4172	MUNICIPAL INVENTORY REVIEW		15,000	-	15,000
4173	PRESERVATION OF HISTORICAL IMAGES		22,000	-	22,040
4182	ADMINISTRATION		10,429	9,428	9,740
			55,260	19,051	75,244
Capital Expenditure					
????	MT GOULD POLICE STATION		6,500	-	-
	Security Mesh	6,500			
			61,760	**19,051**	**75,244**

12. TRANSPORT

GL Code	Job cription /	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
CONSTRUCTION STREETS & ROADS						
Capital Expenditure						
4200		ROAD CONSTRUCTION VARIOUS		2,251,311	1,846,813	2,570,305
	C1	Mt Clare - Roads 2 Recoveries Funding	388,000			
	C5	Neds Creek Road - Council Funding	59,670			
	C22	Youno Downs Road - Council Funding	56,190			
	C27	Deverell Mulgul Road - Council Funding	94,985			
	C30	Murchison Downs Road - Council Funding	63,170			
	C41	Mingah Springs Road - Council Funding	48,250			
	C42	Three Rivers Woolshed Rd - Council Funding	18,640			
	C77	Beringarra - Mt Gould Rd - Council Funding	32,100			
	C66	Landor Road - Roads 2 Recoveries Funding	340,000			
	C66	Landor Road - MRD Funds	194,333			
	C66	Landor Road - Council Funding	97,167			
	C68	Sandstone Rd - Roads 2 Recoveries Funding	194,000			
	C68	Sandstone Rd - Council Funding	30,000			
	F67	Ashburton Downs Crossings - Council & Flood	337,546			
	C67	Ashburton Downs Rd - Council Funding	237,260			
	1268	Water Bores	10,000			
	1266	Grids & Floodways	50,000			
????		MAIN STREET LIGHTING - BLACK SPOT		225,000		
4530		RESEAL TOWN STS		98,065	-	-
		Mehan St	8,415			
		Hill St	46,750			
		Donovan St	42,900			
????		TOWN STREETS UPGRADING/RESEALING		180,000		
		Town Foot Paths	100,000			
		Other Upgrades & Reasealling	80,000			
????		CONNAUGTON/GNH - CORNER MODIFICATIONS		90,000		
				2,844,376	1,846,813	2,570,305
Operating Income						
4591		MRD - DIRECT GRANT		(149,315)	(144,958)	(140,000)
4681		MRWA - FLOOD DAMAGE INCOME		(403,292)	(782,725)	(1,009,175)
4621		R2R GRANT		(822,000)	(100,000)	(438,369)
4641		BLACK SPOT GRANT		(180,678)	-	(30,678)
		Main Street Pedestrian Improvements - C/F	30,678			
		Main Street Lighting	150,000			
4691		MRD ROAD PROJECT GRANT		(194,333)	(120,496)	(120,496)
				(1,749,618)	(1,148,179)	(1,738,718)
				1,094,758	698,634	831,587
MAINTENANCE STREETS & ROADS						
Operating Expenditure						
4750		ROAD MAINTENANCE VARIOUS		440,840	393,087	428,304
4820		STREET MAINTENANCE		55,325	48,815	53,714
4840		STREET LIGHTING		25,000	24,386	25,000
4850		STREET CLEANING		55,000	19,714	48,286
4855		GRAVEL PIT REHABILITATION		55,325	-	55,000
4860		CONTRACT & CONSULTING SUPERVISION COSTS		10,000	-	-
		General Consulting	10,000			
4872		UPGRADE ROMAN DATA		-	-	-
4880		DEPOT MAINTENANCE		34,900	33,685	29,000
		Additional Security Camera	4,300			
		Security alarms depot shed	2,500			
		Install Split System Aircon - Supervisors Office	2,100			
		Bunding in Oil Shed	6,000			

12. TRANSPORT

GL Code	Job cription /	Description / Use		*Budget (Income) / Expenditure 2007/08*	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
		General Maintenance	20,000			
4882		DEPRECIATION - ROADS		*1,495,000*	1,494,981	850,000
4900		TRAFFIC SIGNS & CONTROL		*35,000*	24,958	27,000
4902		ADMINISTRATION		*73,003*	72,153	68,182
				2,279,393	2,111,779	1,584,486
				2,279,393	**2,111,779**	**1,584,486**

12. TRANSPORT

GL Code	Job cription /	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
ROAD PLANT PURCHASES						
Operating Income						
5131		PROFIT ON DISPOSAL - ROAD PLANT		(30,000)	(17,601)	(30,000)
5105		PROCEEDS OF PLANT DISPOSALS		(60,000)	(60,000)	(115,000)
5136		ASSET REALISATION - ROAD PLANT		60,000	60,000	115,000
5121		PROCEEDS ON SALE OF MISC ITEMS		-	-	-
				(30,000)	(17,601)	(30,000)
Capital Expenditure						
5014		MISC PLANT (SMALL EQUIPMENT)		30,000	8,341	20,000
5205		VEHICLE - RESTRUCTURE		52,000	-	40,000
5004		OVERSEER'S UTILITY		-	-	40,000
5124		TRUCK		180,000	171,380	170,000
5154		ENGINES & PUMPS		12,000	-	-
		4" Diesel Water Pump	12,000			
5054		GRADERS		-	-	-
5206		RUBBER TYRED ROLLER (2ND HAND)		-	37,012	50,000
5207		TOWABLE ROAD SWEEPER (2ND HAND)		25,000	-	25,000
5034		CARAVANS & EQUIPMENT		65,000	-	65,000
5208		PEDESTRIAN ROLLER		-	-	14,000
5324		TRAFFIC COUNTERS		-	6,704	6,000
5264		TRAILER		-	-	10,000
5284		GENERATOR		16,000	9,827	10,000
		16.5 Kva Generator - Camp	16,000			
5184		RUBBISH TRUCKS		-	45,000	45,000
5209		SECURITY CAMERAS - DEPOT		-	35,861	50,000
5210		TRAILER FOR CARAVAN / FUEL TANK		-	-	20,000
5211		BOBCAT		-	-	40,000
?????		TRACTOR		40,000	-	-
				420,000	314,125	605,000
				390,000	**296,524**	**575,000**
AIR BP						
Operating Expenditure						
6052		ADMIN ALLOCATED (AIR BP)		8,343	7,542	7,792
6022		SALARIES		-	11,907	12,000
6002		CALL OUT WAGES		-	15,208	10,920
6012		WAGES - RELIEF AIRPORT		-	2,657	8,000
6032		COST OF FUEL SOLD		55,000	48,347	60,000
6042		BANK CHARGES - BP A/C		450	438	400
6072		OTHER EXPENSES - AIR BP		2,100	-	100
		Replace Computer	2,000			
		Other Expenses	100			
				65,893	86,099	99,212
Operating Income						
5113		FUEL SALES - CASH AIR BP		(62,000)	(55,724)	(62,000)
5133		FUEL SALES COMMISSION		-	(1,634)	-
5123		CALL OUT FEES		-	(14,411)	(10,000)
5163		MONTHLY RETAINER - BP		(57,000)	(57,000)	(57,000)
				(119,000)	(128,769)	(129,000)
				(53,107)	**(42,670)**	**(29,788)**
AERODROMES						
Operating Expenditure						
5002		SALARIES		-	68,817	50,100

12. TRANSPORT

GL Code	Job cription /	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
5012		SUPERANNUATION		-	9,913	10,094
5021		AERODROME CONSULTANTS		11,000	18,168	13,000
		Audit & Review	6,600			
		Other Consultants	4,400			
5022		AIRPORT UTILITIES & OTHER COSTS		50,000	50,323	35,000
5032		RUNWAY MAINTENANCE		40,500	6,053	9,500
		Illuminated Wind Indicator	1,000			
		Line Marking Paint	5,000			
		General Maintenance	9,500			
		Re seal & re mark taxiway	20,000			
		Gravel runway improvements - CASA report	5,000			
5052		AIRPORT MAINTENANCE - OTHER		52,500	28,756	27,000
		Relocate Shed to House Fire Cart	5,000			
		Recommission Fire Fighting System	25,000			
		Gardening Materials for Terminal & Carpark	1,000			
		Replace Fence from Along Side Terminal	1,500			
		General Maintenace	20,000			
5060		AIRPORT TRAINING AND CONFERENCES		3,000	3,089	-
5062		INSURANCE		9,601	10,125	10,223
5072		DEPRECIATION AIRPORT		170,000	165,461	172,092
5090		SECURITY OPERATING EXPENSES		-	371	-
5091		AIRPORT DIESEL WAGES		-	8,411	10,000
5092		RETAIL DIESEL COGS (ISSUES)		210,000	222,229	170,000
5142		ADMIN ALLOC (AIR)		5,840	5,280	5,455
5162		HOUSING COSTS		12,394	8,902	16,284
????		AERODROME MANAGEMENT CONTRACT		170,000	-	-
				734,835	605,898	528,748
Operating Income						
5003		LANDING CHARGES		(6,000)	(6,682)	-
5013		AIRPORT LEASES		(24,000)	(19,725)	(24,400)
5033		REIMBURSEMENTS ELECTRICIT		(24,000)	(24,496)	(18,000)
5053		REIMBURSEMENTS TELEPHONE		(600)	(558)	-
5183		RADS GRANT INCOME		(7,300)	-	(7,300)
5193		RFDS AIRPORT SERVICE		(10,000)	(9,350)	(10,000)
5203		LANDING FEES		(175,000)	(176,137)	(170,000)
????		TRANSFERS FROM RESERVES		(150,000)	-	-
5303		RETAIL DIESEL SALES RECEIPTS		(230,000)	(237,153)	(185,000)
				(626,900)	(474,101)	(414,700)
Capital Expenditure						
5214		AIRPORT FENCING		17,000	-	-
		Repair/Replace Workshop Fence	17,000			
5216		AIRPORT FIRE FIGHTING SYSTEM		25,000	-	25,000
????		RUNWAY MAINTENANCE		150,000		
		Re-spray Main Runway Shoulders	100,000			
		Re-seal and Remark Taxiway	50,000			
????		PLANT & EQUIPMENT		14,000	-	-
		Line Marking Machine	14,000			
5219		TERMINAL - REFURBISH TIOLETS		6,500	2,616	10,000
				212,500	2,616	35,000
				320,435	134,413	149,048

13. ECONOMIC SERVICES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
TOURISM & AREA PROMOTION					
Operating Expenditure					
5382	TOURISM PROMOTION		16,000	11,097	16,000
5392	CENTENARY CELEBRATIONS		51,400	37,144	30,000
	Meeka Festival	40,000			
	Fancy Dress Ball	3,500			
	Battle of the Bands	7,900			
5400	INTERPRETIVE CENTRE CONSULTANCY		-	-	30,000
5401	CROC FESTIVAL OPERATING EXPENDITURE		-	32,426	30,000
5403	MEEKATHARRA RODEO		5,000	-	15,000
5422	INFORMATION BAY		4,000	-	4,000
5442	MEEKA DUST SALARIES		5,000	3,719	5,000
5462	MAPS AND SOUVENIRS		10,000	2,298	18,500
5472	TOWN BEAUTIFICATION		10,000	582	10,000
5922	DEPRECIATION - TRAILS		29,500	29,348	23,000
5925	ADMIN ALLOCATED (TOURISM)		42,759	36,882	39,935
5926	MAINTENANCE TRAILS & LOOKOUTS		20,000	3,671	18,000
			193,659	157,167	239,435
Operating Income					
5381	TRAILS GRANT		(192,132)	-	(192,132)
5393	CENTENARY INCOME		(30,200)	(20,039)	(10,000)
	Meeka Festival	20,000			
	Fancy Dress Ball	3,000			
	Battle of the Bands	7,200			
5433	MEEKATHARRA DUST SALES		(2,000)	(615)	(4,000)
5443	MEEKA DUST ADVERTISING		(100)	(110)	-
5473	MAPS AND SOUVENIR SALES		(2,000)	(1,887)	(1,500)
			(226,432)	(22,651)	(207,632)
Capital Expenditure					
5387	MEEKA NORTH DRIVE - HERITAGE		104,752	-	104,752
5388	MEEKA SOUTH DRIVE - HERITAGE		120,016	-	120,016
5389	MEEKA TOWN WALK - HERITAGE		-	33,363	39,704
5394	MEEKA TOWN DRIVE - HERITAGE		70,000	2,306	73,732
5395	TOURIST REST AREA (CAPITAL)		-	5,477	8,000
5397	MINING RELICS		10,000	-	10,000
5424	ENTRY STATEMENT & SIGNS		30,000	-	60,000
			334,768	41,146	416,204
			301,995	**175,662**	**448,007**
BUILDING CONTROL					
Operating Expenditure					
5642	BUILDING INSPECTION COSTS		20,000	-	20,000
5652	DEMOLITION COSTS		10,000	-	-
5772	ADMINISTRATION		1,043	982	974
			31,043	982	20,974
Operating Income					
5683	CHARGES-BUILDING PERMITS		(1,500)	(1,508)	(1,000)
5693	DEMOLITION FEES		(1,000)	(1,050)	(1,000)
			(2,500)	(2,558)	(2,000)
			28,543	**(1,576)**	**18,974**

13. ECONOMIC SERVICES

OTHER ECONOMIC SERVICES

Operating Expenditure

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
5302	M.R.V.C. VERMIN CONTROL	6,500	6,514	6,400
5312	WEED CONTROL	3,000	-	3,000
5742	SHOP PREMISES (HEATWAVE)	2,500	1,023	4,320
5752	STOCKYARDS MAINTENANCE	2,000	1,584	2,000
5754	COMMUNUTY GROUPS	5,000	-	5,000
5762	DEPRECIATION - ECONOMIC	19,571	19,571	-
		38,571	28,692	20,720

Operating Income

5743	RENT - EX BANK	-	(1,920)	-
5763	RENT - LOT 742 DOUGLAS ST	(2,500)	(2,732)	(510)
5773	REIMBURSEMENTS	(1,500)	(1,275)	(2,400)
8775	BILLBOARD LEASE - SES BUILDING	(750)	(750)	(700)
		(4,750)	(6,677)	(3,610)
		33,821	**22,015**	**17,110**

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
ADMINISTRATION					
Operating Expenditure					
0352	SALARIES - ADMINISTRATION		393,779	301,816	415,708
0382	ADMIN. INSURANCE		21,589	17,190	16,486
0392	INDUSTRY SUPERANNUATION		47,693	33,235	43,747
0402	FRINGE BENEFITS TAX		32,000	96,935	20,000
0412	OFFICE OPERATIONS		10,000	870	10,000
0422	OFFICE MAINTENANCE		18,000	18,073	11,574
0432	ADVERTISING		7,500	6,546	6,000
0452	PRINTING AND STATIONERY		12,000	9,919	12,000
0462	STAFF TRAINING		10,570	7,985	20,000
	K Salmon - ITV Training (Financials - Essentials)	660			
	K Salmon - WALGA Training (Intro to LG Finance)	300			
	K East - ITV Training (Payroll Workshop)	660			
	K East - ITV Training (Rates & Property)	700			
	K East - WALGA Training (Rates Clerical)	300			
	K East - WALGA Training (Rates Advanced)	300			
	C Watson - LGMA Finance Managers Conference	850			
	R McClymont - LGMA Conference	800			
	Other Training	6,000			
0492	HOUSING COSTS		61,970	32,220	56,993
0502	TELEPHONE		20,000	13,920	15,000
	Connection & Usage Costs	15,000			
	Upgrade to Next G Mobiles x 7	5,000			
0522	COMPUTER MAINTENANCE		3,000	1,540	2,000
0532	POSTAGE		6,000	4,837	6,000
0542	OFFICE EQUIP MAINTENANCE		15,000	7,795	8,000
	Upgrade to Optical Fibre to Sea Container	7,000			
	General Equip Maintenance	8,000			
0572	GENERAL OFFICE EXPENSES		20,000	30,640	1,000
	Salary Sacrifice Laptop - N Ulph	7,000			
	Salary Sacrifice Laptop - C Watson	7,000			
	General Expenses Including Freight Costs	6,000			
0602	CEO VEHICLE EXPENSES		6,000	11,248	6,000
0603	DCEO VEHICLE EXPENSES		6,000	-	6,000
0642	STAFF RECUITMENT & RELOCATION		10,000	9,342	10,000
0662	ACCOMMODATION/TRAVELLING		16,200	-	-
	K Salmon - ITV Training (Financials - Essentials)	1,150			
	K Salmon - WALGA Training (Intro to LG Finance)	1,150			
	K East - ITV Training (Payroll Workshop)	1,150			
	K East - ITV Training (Rates & Property)	1,150			
	K East - WALGA Training (Rates Clerical)	1,150			
	K East - WALGA Training (Rates Advanced)	1,150			
	C Watson - LGMA Finance Managers Conference	1,150			
	R McClymont - LGMA Conference	1,150			
	Other Accommodation & Travel	7,000			
0692	CONSULTING FEES		50,000	115,549	50,000
0693	RENTAL - PRIVATE ACCOMODATION		-	-	-
0694	STAFF UNIFORMS		3,000	2,219	3,000
0702	LEGAL EXPENSES		1,000	2,850	1,000
0712	COMPUTER SOFTWARE		16,610	12,999	17,000
	ITVision Annual License Fee	12,460			
	ITVision User Group Annual Fee	450			
	LLC Gateway Fees	700			
	Other Software	3,000			
1324	FURNITURE & EQUIPMENT		7,150	455	500
	Paper Folding Machine	1,500			
	7 x Office Chairs @ $350 ea	2,450			
	Video/Still Camera	1,700			
	Minor Furniture & Equipment	1,500			
0722	DEPRECIATION - ADMINIST		33,000	29,355	35,870
1082	COSTS ALLOCATED TO PROG.		(828,061)	(710,250)	(773,378)
			-	57,288	500

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
Operating Income					
1123	REIMBURSMENTS - ADMIN		(11,500)	(4,497)	-
	N Ulph - Salary Sacrifice for Laptop Over 2 Years	3,500			
	C Watson - Salary Sacrifice for Laptop Over 2 Years	3,500			
	Other Reimbursemants	4,500			
1124	PROFIT ON SALE OF ADMIN ASSET		-	(16,030)	(4,000)
1126	PROCEEDS SALES OF VEHICLE		-	(27,273)	-
	Changeover of CEO Vehicle				
1226	ASSET REALISATION - ADMIN		-	27,273	52,000
			(11,500)	(20,527)	48,000
Capital Expenditure					
1224	CEO VEHICLE		-	-	40,000
1355	DCEO VEHICLE		-	1,215	30,000
1326	OFFICE FURNITURE		13,511	7,466	10,000
	Manager Works & Services Office	5,000			
	Compactus & Vertiplan	5,511			
	Electronic Whiteboard	3,000			
1327	OFFICE FURNITURE RAILWAY STATION		-	8,688	12,500
1328	REPAIR OFFICE PASSAGEWAY		10,000	-	2,000
1329	PAINT EXTERNAL OFFICE BUILDING		30,000	-	6,000
1234	ARCHIVE SHELVING		-	1,983	8,000
1244	COMPUTER EQUIPMENT		25,000	25,925	25,900
	Photocopier & Network Printer	25,000			
			78,511	45,277	134,400
			67,011	82,038	182,900

PUBLIC WORKS OVERHEADS

Operating Expenditure					
8012	OVERSEERS WAGES		152,733	76,267	152,100
8022	ENGINEERING OFFICE & OTHER EXP		44,000	1,319	1,000
	Works Manager 3 Month Contract Period	42,000			
	Other Expenses	2,000			
8032	SICK & HOLIDAY PAY		84,345	59,386	98,811
8042	INSURANCE - WORKERS COMP		46,826	45,394	37,760
8052	ROSTERED DAYS OFF		-	(898)	-
8062	CAMPING REQUIREMENTS		11,000	694	5,000
8072	RECRUITMENT & RELOCATION EXPENSES		10,000	6,372	3,000
8082	TELEPHONE EXPENSES		9,000	13,027	6,000
8092	TRAVEL,CONF. & TRAINING		5,000	1,080	5,000
8102	PROTECTIVE CLOTHING		6,000	5,794	5,000
8112	LONG SERVICE LEAVE		6,900	-	-
	B Drage - Pro Rata After 7 Years	6,900			
8122	UNALLOCATED WAGES		-	12,210	-
8132	INDUSTRY SUPERANNUATION		74,359	47,370	64,666
8142	WORKS MANAGER & SUPERVISORS VEHICLE		25,000	20,085	20,400
8152	ALLOWANCES		59,724	85,007	83,669
8182	ALLOC.TO WORKS & SERVICES		(682,997)	(438,396)	(652,160)
8212	WORKERS COMPENSATION EXPENDITURE		-	-	-
8232	HOUSING COSTS		74,364	64,590	100,415
8252	ADMINISTRATION ALLOCATION		66,745	60,494	62,338
8272	OCC HEALTH & SAFETY		7,000	3,305	7,000
			0	63,100	(1)
Operating Income					
8113	TRANSFERS FROM LSL RESERVE		(4,000)	-	-
	B Drage - Pro Rata After 7 Years	4,000			
8123	REIMBURSEMENTS WORKERS COMP.		-	-	-

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
8133	REIMBURSEMENTS		(7,900)	(5,686)	-
	B Drage - LSL Contribution from Wiluna	2,900			
	Other Reimbursemants	5,000			
8763	SALE OF SCRAP		(5,000)	(12,050)	-
			(16,900)	(17,736)	-
			(16,900)	45,364	(1)
PLANT OPERATING COSTS					
Operating Expenditure					
8301	ADMIN ALLOC (PLANT)		30,244	27,386	28,247
8302	FUEL & OIL		300,000	267,617	300,000
8322	TYRES AND TUBES		80,000	70,069	80,000
8323	MECHANICS VEHICLE		12,000	8,188	18,000
8332	PARTS AND REPAIRS		265,000	296,633	180,000
	Parts & Repairs - General	200,000			
	Contract Machanic	65,000			
8342	REPAIR WAGES-INTERNAL		20,000	158,805	158,638
8352	LICENCES		15,000	14,736	7,000
8362	CONSUMABLE STORES		25,000	29,269	10,000
8382	PLANT INSURANCE		39,445	40,499	34,935
8392	CUTTING EDGES		10,000	8,181	10,000
8402	ALLOC.TO WORKS & SERVICES		(806,669)	(966,112)	(831,820)
8432	REPLACEMENT TOOLS		10,000	11,794	5,000
			-	(32,935)	-
Operating Income					
8303	DIESEL FUEL REBATE		(18,000)	(5,661)	(12,000)
PRIVATE WORKS					
Operating Expenditure					
5952	VARIOUS PRIVATE WORKS		1,000	798	-
Operating Income					
5963	INCOME FROM PRIVATE WORKS		(1,600)	(1,198)	-
			(600)	(400)	-
SALARIES AND WAGES					
Operating Expenditure					
8530	GROSS SALARIES & WAGES		1,850,593	1,381,798	1,835,570
8540	SALARIES/WAGES ALLOCATED		(1,850,593)	(1,395,381)	(1,835,570)
8562	LSL CONTRIBUTION TO OTHER SHIRES		-	3,590	-
			-	(9,993)	-
Operating Income					
8553	REIMBURSEMENTS		-	-	-
8563	WORKERS COMPENSATION INCOME		-	-	-
			-	-	-
			-	(9,993)	-

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use			Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
PLANT DEPRECIATION COSTS						
Operating Expenditure						
8312	DEPRECIATION - PLANT			452,000	451,664	445,000
8404	ALLOC.TO WORKS & SERVICES			(452,000)	(255,344)	(445,000)
				-	196,320	-
				-	**196,320**	-
UNCLASSIFIED						
Capital Expenditure						
8960	TRANSFERS TO RESERVES			1,060,000	284,962	370,000
	Plant Reserve		78,000			
	Interest	78,000				
	Building Reserve		819,600			
	Interest	69,600				
	Staff Housing	500,000				
	Interpretive Centre	250,000				
	Water Reserve		7,000			
	Interest	7,000				
	Airport Runway Reserve		99,000			
	Interest	99,000				
	Airport Operations Reserve		35,000			
	Interest	35,000				
	Transport Reserve		15,500			
	Interest	15,500				
	Infrastructure Reserve		3,500			
	Interest	3,500				
	Leave Reserve		2,400			
	Interest	2,400				
				1,060,000	284,962	370,000
Capital Income						
8961	TRANSFERS FROM RESERVES			-		
	Plant Reserve					
	Building Reserve					
	Water Reserve		12,000			
	Airport Runway Reserve		150,000			
	Airport Operations Reserve					
	Transport Reserve					
	Infrastructure Reserve					
	Leave Reserve		4,000			

9.3 ADMINISTRATION

9.3.1 DELEGATION REGISTER - REVIEW

FILE REF: **D/16**
DISCLOSURE OF INTEREST: **NIL**
DATE OF REPORT: 13TH August 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:
Councils Register of Delegations was due for review by 30 June 2007.

Attachments:
A draft Delegation Register was sent to Councillors 7/8/07.
Delegation 02 – amended version

Background:
The Local Government Act 1995 (the Act) provides that a Council is to review its delegations to the CEO at least once every financial year.

Comment:
Consultant Peter Strugnell did the preliminary work on the draft register and also created each of the delegations. I have reviewed the draft, made some amendments and added in some "on delegations" where appropriate.

Sections 5.43(b) and (c) state:

5.43 Limits on delegations to CEO's

A local government cannot delegate to a CEO any of the following powers or duties –

(b) accepting a tender which exceeds and amount determined by the local government for the purpose of this paragraph;

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;

The draft delegation register does not fully address these two sections of the act. Draft delegation 40 does address the disposal of surplus equipment, materials, tools etc.

Draft Delegation 02 – Purchase Order Authorisation has therefore been amended to better address S 5.43 of the act.

Council may wish to decrease or increase any of the limits on amounts suggested in the Draft Delegation Register.

Consultation:
Consultant Mr Peter Strugnell
Cr Hutchinson

Statutory Environment:
Local Government Act 1995 Part 5
Local government (Administration) Regulations 1996

Policy Implications:
NIL

Financial Implications:
NIL

Strategic Implications:
NIL

Voting Requirements:
Absolute Majority

Officer Recommendation/Council Decision:

Moved:
Seconded:

That Council adopt the reviewed Register of Delegations as presented and subject to any amendments as resolved.

CARRIED BY ABSOLUTE MAJORITY
5/0

02 PURCHASE ORDER AUTHORISATION

Function to be performed: Council delegates its authority and power to the Chief Executive Orders to sign Purchase Orders for items contained within the current budget.

This delegation includes authorisation for the CEO to accept a tender for purchase up to an amount of $100,000 (Local Government Act 1995 section 5.43 (b)).

Delegated to: Chief Executive Officer (Level 1)

On delegated to:

The Chief Executive Officer in exercising authority, under Section 5.44 of the Local Government Act, 1995, has delegated this power/duty to the following Officers.

Level 2 Corporate and Development Services Manager (formerly DCEO)
Level 2 Works and Services Manager
Level 3 Works Supervisor
Level 3 Mechanic
Level 4 Community Development Officer
Level 5 Rates/Payroll Officer

Conditions: Limits on amounts:

a) Level 1 (CEO) - $100,000 excluding the purchase of freehold land and real estate.
b) Level 2 – up to $20,000 excluding the purchase of freehold land and real estate.
c) Level 3 – Within area of responsibility up to a maximum of $1000 excluding Capital items.
d) Level 4 – Groceries and consumables within area of responsibility up to a maximum of $300 excluding Capital items.
e) Level 5 - Rates/Payroll Officer
In the absence of all other authorised officers when the requirement is urgent and with verbal approval of the CEO or a Level 2 officer – CEO to countersign order on return.

***Record of Use*:** Duplicate of Purchase Order to be handed to Creditor Clerk.
Triplicate stored in original Purchase Order Book.

	Completed Order Books to be returned to Creditors Clerk for archiving. Register to be kept of Purchase Order Books issued and returned. Records to be kept under the provisions of **General Disposal Authority for Local Government Records** Legislation.
Reference:	S5-42 Local Government Act 1995
Council Policy:	Policy 4.2 (Purchasing)
Date Adopted:	21 May 2005
Date Reviewed:	17 June 2006
Date Reviewed and Amended:	18 August 2007

9.3.2 ANNUAL LEAVE REQUEST - CEO

FILE REF: **S/25/1**
DISCLOSURE OF INTEREST: **NIL**
DATE OF REPORT: 13TH August 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:
The CEO requests 10 days annual leave from 25/8/07 to 9/9/07 inclusive.

Attachments:

Background:

Comment:
With election in October, rates due to be issued and no Works Manager, Works Supervisor or Town Crew Leading Hand it is acknowledged that it is not the best time for the CEO to take leave. However, in our current labour market situation there probably is no "best" time for the CEO or any senior staff to take leave.

The close of nominations for the election will occur after the CEO returns from leave.

Under the recently approved management structure it was intended that relief during annual leave would in most cases be provided internally. With a suitable person available to fulfil the Customer Services Officer position this will be possible on this occasion.

The Corporate and Development Services Manager, Cameron Watson has indicated that he is willing to take on the role of acting CEO during the proposed 2 week absence of the CEO.

The other proposed acting/relief roles during the 2 weeks are:
Megan Alchin – Acting Corporate and Development Services Manager
Krys East - Acting Community Development Officer
Kerry Salmon – Acting Rates/Payroll Officer
May Andrew – Acting Creditor/Debtor Officer
Nyssa Henderson – Acting Customer Services Officer

Consultation:
Cr Hutchinson
Cameron Watson
Megan Alchin
Municipal Officers Award staff

Statutory Environment:
NIL

Policy Implications:
NIL

Financial Implications:
NIL

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr N L Trenfield
Seconded: Cr A G Burrows

That the CEO, Roy McClymont be granted annual leave of 10 days from Saturday 25/8/07 to Sunday 9/9/07 inclusive.

That Council appoint Cameron Watson as acting CEO during that period.

CARRIED 5/0

9.3.3 POLICY MANUAL – POLICY 4.2 - PROCUREMENT

FILE REF: **P/22**
DISCLOSURE OF INTEREST: **NIL**
DATE OF REPORT: 9TH August 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:
Council's policy 4.2 on Purchasing (Quotes, Tenders etc) was adopted directly from a Model Purchasing Policy created by the WA Local Government Association. The application of this Model policy is relatively easy in Perth and higher populated areas, however adhering to the policy as it stands, in Meekatharra is often very difficult and/or expensive.

Attachments:
Current Policy 4.2 – Procurement – Quotes and Tenders

Background:
Since the adoption of Policy 4.2 in January 2007, staff have, in a number of instances not complied with the policy. Also a number of agenda items have sought Council's approval to allow staff to override the policy.

The current policy requires at least three quotes for purchases from $1,001 to $99,000. Often it is impossible for staff to comply with this requirement. In other cases, if the policy was complied with religiously the additional cost to Council would enormous.

Comment:
Council's aim should always be to get the best possible value for money. In Meekatharra, often the best and most cost effective method to achieve this (where a job involves labour), is to get a local supplier/contractor to provide an estimate for the job including hourly labour rates. Staff have used this approach on a number of occasions.

By comparison, if quote/s were obtained the contractor would need to allow for all possibilities on the job and therefore a quote will almost always be much higher than an estimate. When an estimate is obtained council will only pay for unforeseen problems if they happen.

Where the straight purchase of "off the shelf" goods is involved it is often relatively easy and prudent to get quotes.

The proposed revised policy below is self explanatory. Council may adopt the revised policy as presented or make any amendments that are deemed necessary.

Council may consider allowing estimates (as well as quotes) in the purchase range $50,000 to $99,999. Grounds for this rationale are provided within the policy text.

Consultation:
Mr Bill Atkinson CEO Sandstone

Statutory Environment:
NIL

Policy Implications:
NIL

Financial Implications:
NIL

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Officer Recommendation/Council Decision:

Moved: **Cr A G Burrows**
Seconded: **Cr B A O'Dwyer**

That Council adopt the reviewed Policy 4.2 – Purchasing subject to amendments as resolved.

CARRIED 5/0

PURCHASING

POLICY NO:	4.2
SECTION:	FINANCE
COUNCIL MEETING HELD:	JANUARY 2007
DATE REVIEWED & AMENDED:	18 AUGUST 2007
DATE TO BE REVIEWED:	DECEMBER 2009

1.1 OBJECTIVES

- To provide compliance with the Local Government Act, 1995 and the Local Government Act (Functions and General) Regulations, 1996 (as amended in March 2007).
- To deliver a best practice approach and procedures to internal purchasing for the Local Government.
- To ensure consistency for all purchasing activities that integrates within all the Local Government operational areas.

1.2 REQUIREMENT FOR A PURCHASING POLICY

The Local Government is committed to setting up efficient, effective, economical and sustainable procedures in all purchasing activities. This policy:

- Provides the Local Government with an effective way of purchasing goods and services.
- Ensures that purchasing transactions are carried out in a fair and equitable manner.
- Maintains integrity and confidence in the purchasing system.
- Ensures that the Local Government receives value for money in its purchasing.
- Ensures the Local Government is compliant with all regulatory obligations.
- Promotes effective governance and definition of roles and responsibilities.
- Engenders respect from the public and industry for the Local Government's purchasing practices that withstands probity.

1.3 ETHICS & INTEGRITY

All officers and employees of the Local Government shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Local Government.

The following principles, standards and behaviours shall be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;
- all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Local Government policies and code of conduct;
- purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
- all processes, evaluations and decisions shall be transparent, free from bias and documented in accordance with applicable policies and audit requirements;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- any information provided to the Local Government by a supplier shall be treated as commercial-in-confidence.

1.4 VALUE FOR MONEY

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Local Government. It is important to take into account price, compliance, user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

- all relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.

- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above lower total priced, conforming offers.

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1.5 PURCHASING THRESHOLDS

Where the value of procurement (excluding GST) or the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy
Up to $10,000	Direct purchase from suppliers requiring only one verbal quotation or estimate (whichever staff consider will derive the best value for money).
$10,001 - $49,999	Obtain at least two verbal or written quotations or estimates (whichever staff consider will derive the best value for money).
$50,000 - $99,999	Obtain at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
$100,000 and above	Conduct a public tender process.

Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the $100,000 threshold (excluding GST). If a decision is made to seek public tenders for Contracts of less than $100,000, a Request for Tender process that entails all the procedures for tendering outlined in this policy shall be followed in full.

Council acknowledges that it will not always be possible, cost effective or in Council's best interest to obtain more than one quote or estimate. The CEO is to use his/her discretion in applying this policy. Eg. When a tradesman visits town (providing a trade that is otherwise unavailable in or near Meekatharra) staff should make use of the tradesman within budget parameters and providing hourly rates and quotes are considered competitive and reasonable.

Council also acknowledges that in some cases, staff will not have the skills or knowledge required to write clear and sufficiently detailed specifications. In some cases these skills will be available in Meekatharra, however usually the person or persons with the skills to write the specifications will be most likely to submit a quote or estimate for the works, thereby creating a potential conflict of interest. Therefore in order to fully comply with this policy staff may be forced to engage a consultant form Perth or Geraldton to write up specifications. When taking into account a consultants time, travel costs and accommodation this exercise could prove very costly. In some situations, it could cost more to get specifications written than the job or goods are worth. In these situations, the CEO and staff should use prudent and ethical discretion to achieve the best possible outcome for Council.

Council also acknowledges that where the budget provides for the purchase of second hand goods or equipment, compliance with this policy will sometimes be difficult, if not impossible (depending on the prevailing market demand for the goods concerned). Often if a suitable second hand item is located it needs to be purchased quickly, without time to try to find a similar item or get quotes on same.

The CEO is to ensure that staff nonetheless make their best possible endeavour to comply with Council Policy 4.2 where ever possible and that staff make every effort to ensure that Council obtains the best possible value for money and that in all cases the best possible outcome is achieved for the Shire of Meekatharra.

1.5.1 Up to $10,000

Where the value of procurement of goods or services does not exceed $10,000, purchase on the basis of at least one verbal quotation is permitted. However it is recommended to use professional discretion and occasionally undertake market testing with a greater number or more formal forms of quotation to ensure best value is maintained.

In cases where goods are of a standard or "off the shelf" nature, and quotes can be obtained relatively easily and in a timely manner, staff should obtain 2 or 3 quotes to ensure that Council is obtaining best value for money.

This purchasing method is suitable where the purchase is relatively small and low risk.

Record keeping requirements must be maintained in accordance with record keeping policies.

Staff are to use their discretion as to when to obtain quotes or estimates or both. Where there is a relatively high labour component and/or a high potential for unforeseen problems to the purchase it will often be more cost effective to obtain an estimate.

1.5.2 $10,001 to $49,999

This category is for the procurement of goods or services where the value of such procurement ranges between $10,001 and $49,999.

At least two verbal or written quotations (or a combination of both) are required. Where this is not practical, e.g. due to limited suppliers, it shall be noted through records relating to the process.

The general principles for obtaining verbal quotations are:

- Ensure that the requirement / specification is clearly understood by the Local Government employee seeking the verbal quotations.
- Ensure that the requirement is clearly, accurately and consistently communicated to each of the suppliers being invited to quote.
- Read back the details to the Supplier contact person to confirm their accuracy.
- Written notes detailing each verbal quotation must be recorded.

Staff are to use their discretion as to when to obtain quotes or estimates or both. Where there is a relatively high labour component and/or a high potential for unforeseen problems to the purchase it will often be more cost effective to obtain an estimate.

Record keeping requirements will be maintained in accordance with record keeping policies.

1.5.3 $50,000 to $99,999

For the procurement of goods or services where the value exceeds $50,000 but is less than $99,999, it is required to obtain at least two written quotes (commonly a sufficient number of quotes would be sought according to the type and nature of purchase).

The responsible officer is will demonstrate due diligence seeking quotes and to comply with any record keeping and audit requirements. Record keeping requirements will be maintained in accordance with record keeping policies.

As a minimum, staff should advertise publicly on town notice boards for a period of 10 calendar days, requesting expressions of interest (initially), quotes or estimates.

Where greater advertising exposure could provide more competitive quotes or estimates, Geraldton based newspaper/s and/or the "West Australian" should be engaged to publish the advertisement/s.

NOTES: The general principles relating to written quotations are;

- An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.

- The request for written quotation should include as a minimum:
  - Written Specification
  - Selection Criteria to be applied
  - Price Schedule
  - Conditions of responding
  - Validity period of offer
- Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.
- Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.
- Responses should be assessed for compliance, then against the selection criteria, and then value for money and all evaluations documented.
- Respondents should be advised in writing as soon as possible after the final determination is made and approved.

1.6 REGULATORY COMPLIANCE

1.6.1 Tender Exemption

In the following instances public tenders or quotation procedures are not required (regardless of the value of expenditure):

- An emergency situation as defined by the Local Government Act 1995;
- The purchase is under a contract of WALGA (Preferred Supplier Arrangements), Department of Treasury and Finance (permitted Common Use Arrangements), Regional Council, or another Local Government;
- The purchase is under auction which has been authorised by Council;
- The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- Any of the other exclusions under Regulation 11 of the Functions and General Regulations apply.

1.6.2 Sole Source of Supply (Monopoly Suppliers)

The procurement of goods and/or services available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations provided that there must genuinely be only one source of supply. Every endeavour to find alternative sources must be made. Written confirmation of this must be kept on file for later audit.

Note: The application of provision "sole source of supply" should only occur in limited cases and procurement experience indicates that generally more than one supplier is able to provide the requirements.

1.6.3 Anti-Avoidance

The Local Government shall not enter two or more contracts of a similar nature for the purpose of splitting the value of the contracts to take the value of consideration below the level of $100,000, thereby avoiding the need to publicly tender.

1.6.4 Tender Criteria

The Local Government shall, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

Council may resolve to appoint an evaluation panel. The evaluation panel should be established prior to the advertising of a tender and include a mix of skills and experience relevant to the nature of the purchase.

For requests with a total estimated (Ex GST) price in excess of $100, 000, the panel should consist of a minimum of two members.

1.6.5 Advertising Tenders

Tenders are to be advertised in a state wide publication e.g. "The West Australian" newspaper, Local Government Tenders section, preferably on a Wednesday or Saturday.

The tender must remain open for at least 14 days after the date the tender is advertised.

The notice must include;

- a brief description of the goods or services required;
- information as to where and how tenders may be submitted;
- the date and time after which tenders cannot be submitted;
- particulars identifying a person from who more detailed information as to tendering may be obtained;
- detailed information shall include;
    - such information as the local government decides should be disclosed to those interested in submitting a tender;
    - detailed specifications of the goods or services required;

- the criteria for deciding which tender should be accepted;
- whether or not the local government has decided to submit a tender; and
- whether or not tenders can be submitted by facsimile or other electronic means, and if so, how tenders may so be submitted.

1.6.6 Issuing Tender Documentation

Tenders will not be made available (counter, mail, internet, referral, or other means) without a process to ensure the recording of details of all parties who acquire the documentation.

1.6.7 Tender Deadline

A tender that is not received in full in the required format by the advertised Tender Deadline shall be rejected.

1.6.8 Opening of Tenders

No tenders are to be removed from the tender box, or opened (read or evaluated) prior to the Tender Deadline.

Tenders are to be opened in the presence of the Chief Executive Officer's delegated nominee and preferably at least one other Council Officer. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There is no obligation to disclose or record tendered prices at the tender opening, and price information may be regarded as *commercial-in-confidence* to the Local Government. Members of the public are entitled to be present.

The Tenderer's offer form, price schedule and other appropriate pages from each tender shall be date stamped and initialled by at least two Local Government Officers present at the opening of tenders.

1.6.9 No Tenders Received

Where the Local Government has invited tenders, however no compliant submissions have been received; direct purchases can be arranged on the basis of the following:

- a sufficient number of quotations are obtained;
- the process follows the guidelines for seeking quotations between $50,000 & $99,999 (listed above, excluding advertising requirements);

- the specification for goods and/or services remains unchanged;
- purchasing is arranged within 6 months of the closing date of the lapsed tender.

1.6.10 Tender Evaluation

Tenders that have not been rejected shall be assessed by the Local Government by means of a written evaluation against the pre-determined criteria. The tender evaluation panel shall assess each tender that has not been rejected to determine which tender is most advantageous.

1.6.11 Addendum to Tender

If, after the tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the Local Government may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

1.6.12 Minor Variation

If after the tender has been publicly advertised and a successful tenderer has been chosen but before the Local Government and tenderer have entered into a Contract, a minor variation may be made by the Local Government.

A minor variation will not alter the nature of the goods and/or services procured, nor will it materially alter the specification or structure provided for by the initial tender.

1.6.13 Notification of Outcome

Each tenderer shall be notified of the outcome of the tender following Council resolution. Notification shall include:

- The name of the successful tenderer
- The total value of consideration of the winning offer

The details and total value of consideration for the winning offer must also be entered into the Tenders Register at the conclusion of the tender process.

1.6.14 Records Management

All records associated with the tender process or a direct purchase process must be recorded and retained. For a tender process this includes:

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation;
- Notification and award documentation.

For a direct purchasing process this includes:

- Quotation documentation;
- Internal documentation;
- Order forms and requisitions.

Record retention shall be in accordance with the minimum requirements of the State Records Act, and the Local Government's internal records management policy.

9.3.4 COUNCIL MEETING DATES FOR 2007/08

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	C/48
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	13th AUGUST 2007
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

SIGNATURE OF AUTHOR

SENIOR OFFICER	ROY McCLYMONT CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER

Summary:
This report lists the schedule of Council and Committee meeting dates for 2007/08.

Attachments:
Attachment 1 - 2007/08 Meeting Dates.

Background:
Once every 12 month period, Council is required to set and advertise locally its meeting dates for the next 12 months.

Comment:
Attached are the proposed meeting dates for the next 12 months. As last year, all full Council meetings are to commence at 9:30am on the 3rd Saturday of the month except the December meeting which will commence at 2:00pm on the 2nd Friday of the month.

The Health, Building & Town Planning Committee meetings will be held on the Wednesday of the week prior to the full Council meeting and will start at 1:00pm. The Audit Committee will be called as and when required.

Consultation:
Roy McClymont – Chief Executive Officer

Statutory Environment:
Section 5.25 (1) (g) of the Local Government Act 1995
Section12 of the Local Government (Administration) Regs 1996

Policy Implications:
NIL

Financial Implications:
NIL

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Officer Recommendation / Council Resolution:

Moved: **Cr A G Burrows**
Seconded: **Cr N L Trenfield**

That the list of meeting dates for 2007/08 included in attachment 1 be adopted and their advertising be authorized.

CARRIED 5/0

ATTACHMENT 1

SHIRE OF MEEKATHARRA
SCHEDULE OF MEETING DATES, TIMES AND LOCATIONS

JULY 2007 TO JUNE 2008

ORDINARY MEETINGS OF COUNCIL
All meetings commence at 9:30am
(except December meeting which starts at 2:00pm)

Saturday, 21 July 2007
Saturday, 18 August 2007
Saturday, 15 September 2007
Saturday, 20 October 2007
Saturday, 17 November 2007
Friday, 14 December 2007
Saturday, 19 January 2008
Saturday, 16 February 2008
Saturday, 15 March 2008
Saturday, 19 April 2008
Saturday, 17 May 2008
Saturday, 21 June 2008

HEALTH, BUILDING & TOWN PLANNING COMMITEE
All meetings commence at 5:00pm

Wednesday, 11 July 2007
Wednesday, 8 August 2007
Wednesday, 5 September 2007
Wednesday, 10 October 2007
Wednesday, 7 November 2007
Wednesday, 5 December 2007
Wednesday, 9 January 2008
Wednesday, 6 February 2008
Wednesday, 5 March 2008
Wednesday, 9 April 2008
Wednesday, 7 May 2008
Wednesday, 11 June 2008

AUDIT COMMITEE
Meetings will be called as needed.

9.3.5 2007/08 COUNCILOR SITTINGS FEES AND PRESIDENT & DEPUTY PRESIDENT ALLOWANCE

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	C/48
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	13th AUGUST 2007
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

SIGNATURE OF AUTHOR

SENIOR OFFICER	ROY McCLYMONT CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER

Summary:
This report makes a recommendation on Councillor sitting fees and the Presidents and Deputy Presidents' allowance

Attachments:
NIL

Background:
The Local Government Act 1995 and Local Government (Administration) Regulations 1996 give an entitlement to elected members of a sitting fee for attending Council and Committee meetings. This fee can be set between a minimum of $60.00 and a maximum of $140.00 ($120.00 to $280 for the President) for Council meetings and a minimum of $30.00 to a maximum of $70.00 for all Councillors appointed to a Committee.

The Presidential allowance can be an amount from a minimum of $600.00 to a maximum of $12,000.00 or 0.02% of the Local Government's operating revenues which ever is the greater amount but not more than $60,000. The Deputy Presidents allowance can be no more than 25% of the Presidents allowance.

Comment:
Currently Council has endorsed sitting fees of $120.00 per Councillor and $240.00 for the President per meeting. At the time of writing this report, the Author has been unable to determine if Council has endorsed a sitting fee for Councillors appointed to a Committee. Currently Council has set a per Km rate of 66.4c/km for travel allowance, the Local Government Officers Award has a per Km rate for above the 23rd parallel of 78.7c/km for engine capacities over 2600cc.

Currently the Presidents allowance is set at $8,000 and the Deputy Presidents allowance at $2,000.

Consultation:
Roy McClymont – Chief Executive Officer

Statutory Environment:
Section 5.98 & 5.98A of the Local Government Act 1995
Regulation 30 & 33 of the Local Government (Administration) Regs 1996

Policy Implications:
NIL

Financial Implications:
Council sitting fees, travel allowance and President's / Deputy President's allowances are included in the 2007/08 budget at current levels

Strategic Implications:
NIL

Voting Requirements:
Absolute Majority

Officer Recommendation:

Option 1:
That Council leaves its sittings fees as is at $120 for Councilors and $240 for the President per Council meeting and $30.00 per Councilor for Committee meetings. Travel allowance stays the same at 66.4c/km. Presidential allowance remains at $8,000 and the Deputy Presidents allowance remains $2,000.

OR

Option 2
Council endorse the following sitting fees:

Council Meetings	**- Councilor**	**$**
	- President	**$**
Committee Meetings	**- All**	**$**
Presidents Allowance		**$**
Deputy Presidents Allowance		**$**
Travel Allowance		**Cents/Km**

Council Resolution:

Moved: Cr B A O'Dwyer
Seconded: Cr R Howden

Option 1:
That Council leaves its sittings fees as is at $120 for Councilors and $240 for the President per Council meeting and $30.00 per Councilor for Committee meetings. Travel allowance stays the same at 66.4c/km. Presidential allowance remains at $8,000 and the Deputy Presidents allowance remains $2,000.

CARRIED BY ABSOLUTE MAJORITY
5/0

9.5 HEALTH, BUILDING & TOWN PLANNING

9.5.1 RENOVATION OF SINGLE PERSON'S QUARTERS

LOCATION LOT 213 DARLOT STREET
APPLICANT NIL
FILE REFERENCE LOT 213
DISCLOSURE OF INTEREST NIL
DATE OF REPORT 9th AUGUST 2007
AUTHOR CAMERON WATSON
CORPORATE & DEVELOPMENT SERVICES MANAGER

SIGNATURE OF AUTHOR
SENIOR OFFICER ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER

Summary:
This report puts forward for the Committee's consideration, tender documents relating to the refurbishment of the Single Person's Quarters located in Darlot St Meekatharra

Attachments:
Tender Documentation and Design Specifications.

Background:
In April of this year it was decided that Council should renovate the current Single Person's Quarter in Darlot Street. These renovations where intended to transform the current configuration of 4 single bed rooms and communal living, kitchen and laundry/bath/toilet rooms into 3 self contained accommodation units with communal laundry facilities.

Teakle & Lalor Design and Drafting Consultants were engaged to prepare designs and tender documents for this project. These documents have now been produced and are presented to the Committee for their consideration.

Comment:
There is one change to the plans submitted that has been identified, that is that the front door to Units 2 & 3 needs to be changed from a standard door to a glass door similar to a patio type or an additional window will need to bee installed in the wall facing the under covered area as the lighting in the living/dining room will be insufficient to satisfy the Building Codes of Australia. Discussions with Peter Teakle indicate that the sliding glass door option would be the most effective.

In regards to the actual tender documentation, there are some modifications required to bring them up to what's required by the Local Government Act 1995, although these can be

made as required and will only need a resolution of the Committee if material changes are made, these changes are unlikely.

Consultation:
Peter Teakle – Teakle & Lalor Design & Drafting Consultants
Bill Atyeo – Environmental Health Officer / Building Surveyor

Statutory Environment:
Building Code of Australia
Section 3.57 of the Local Government Act
Part 4 of the Local Government (Functions and General) Regs 1996

Policy Implications:
Policy 4.2 – Procurement – Quotes & Tenders
Policy 4.3 – Local Purchasing Policy

Financial Implications:
The 2007/08 draft budget includes an amount of $160,000 for the renovation of the Single Persons Quarters.

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Committee Recommendation:

That the Health, Building & Town Planning Committee forward this matter to Council and let full Council approve/ amend the tender requirements.

Council Resolution:

That Council endorse the tender specifications subject to minor wording amendments and approve the advertising and issue of the tender documents.

Moved: Cr N L Trenfield
Seconded: Cr A G Burrows

CARRIED 5/0

A. INFORMATION TO TENDERERS

A.1 Tender

Tenders shall be delivered in sealed envelopes clearly marked "**Alterations & Additions - Darlot Street Tender**" to the Shire of Meekatharra, Main Street, Meekatharra, WA 6642 on or before **4.00pm on Day, Date, Month 2007** unless notified in writing of any extensions to this time.

Tender to be submitted on the "Form of Tender" attached to this document and to be accompanied by the "Breakdown of Tender Sum" form also attached to this document.

Tenders may be submitted by fax provided they are received by the closing time and they are confirmed by the first mail after dispatch of the fax.

Tender documents must be returned intact to the Shire of Meekatharra or the office of Peter Teakle & Co at the time of submitting tenders or within 7 days of the close of tenders.

Tenders received other than in accordance with the requirements of this clause will be invalid.

The Tenderer in submitting a tender, acknowledges that he has complied with all conditions of tendering as stated or indicated in the tender documents which in effect are the contract documents as listed in Clause A3.

A.2 Scope of Contract

This Contract shall include all materials, labour, plant, equipment and cartage as necessary for the due and proper completion of the Works, as indicated on drawings and described in this Specification.

A.3 Contract Documents

The following items shall form the Contract Documents and shall be read in conjunction with each other :

i) MBA - Lump Sum Contract for Medium Works
ii) Information to Tenderers, General Preliminaries & Scope of Work
iii) Appendices A, B, C & D
iv) Architectural Drawings No. 07041, 1, 2, 3, 4, 5 & 6 of 6

A.4 Appendix to Conditions of Contract

Refer to the partly completed Appendix 1 to the Conditions of Contract, contained at the end of this section for details of times rates, etc., and items applicable to the contract. Upon submitting a tender the Tenderer is deemed to accept the contents of the Appendix 1. The tenderer to insert the applicable labour rates and include Appendix 1 with the tender.

A.5 Date of Possession

The site will be available for possession by the successful tenderer 7 days after award of the contract. Awarding of the contract will be within 30 days of the closing date of the tender

A.6 Date for Practical Completion

The construction period shall be 12 weeks from the date of award of the contract

A.7 Nature of Contract

The Contract for which a tender in accordance with these conditions is to be made shall be a fixed Lump Sum Contract without provision for rise and fall in costs.

A.8 Tenderer to Inform Himself Fully

A Tenderer is required to acquaint himself with all conditions relating to the tender and to inspect the site prior to submitting his tender.
Inspections can be arranged by contacting

Cameron Watson - DCEO,
Main Street,
Meekatharra, WA 6642
Phone (08) 9981 1002, Fax (08) 9981 1505

Contract extra variations will not be allowed for items arising which could reasonably be assessed and allowed for in the tender by carrying out a site inspection.

If a Tenderer has any doubt as to the meaning of any portion of the tender documents he shall contact Peter Teakle of Peter Teakle & Co. Building Design & Drafting Consultants for clarification, which clarification shall be valid only if issued in writing.

Any clarification given pursuant to this clause may also be issued to all other prospective Tenderers.

A.9 Informal Tenders

Any tender may be rejected which does not comply with the requirements of or which contains provisions not required by the Tender documents.

A.10 Acceptance of Tenders

i) The Proprietor shall not be bound to accept the lowest or any tender.
ii) A tender shall be deemed to be accepted when a notice in writing of such acceptance is handed to the Tenderer or is delivered by prepaid post to or is left at the address furnished by him.
iii) Unless and until a formal agreement is executed in accordance with the conditions of contract the tender together with the Proprietor written acceptance thereof shall constitute the Contract between the Proprietor and the successful Tenderer.

A.11 Tenders Effective For: (Time)

All tenders shall be effective for a period of 30 days after the tender closing date. Any tenderer whose tender is accepted after the expiration of the 30 day period will be given the opportunity to amend the tender in line with any price rises or falls which become effective after 30 days from close of tenders. Written confirmation of any price variations will be required.

A.12 Withdrawal of Tenders

A Tenderer may withdraw his tender at any time after the expiration of sixty days from the date of closing of tenders, but shall not withdraw his tender prior to the expiration of such period.

A.13 Registered Builders

All work required by the Contract documents shall be either carried out by, or carried out under the supervision of, a builder registered under the Builders Registration Act. The name and registration number of the builder who will be responsible for the works shall be stated on the tender.

B. GENERAL PRELIMINARIES

B.1 Definitions

"Conditions" shall mean the Conditions of Contract - MBA Lump Sum Contract for Medium Works.

"Approved" shall mean approval of the Supervisor or proprietor.

"Proprietor" shall mean the Shire of Meekatharra

"Supervisor" shall mean the person/s nominated by the owner, as his representative/s.

B.2 Building Licence

The successful tenderer will be responsible of making application to the Shire of Meekatharra for a building license and payment of the building license fees.
The builder shall be responsible for paying the B.C.I.T.F. levy and the BRB levy.

B.3 Goods and Services Tax - GST

The builder shall be responsible for collecting and paying and G.S.T. in accordance with the requirements of the Australian Taxation Office.

B.4 Insurance

The builder shall take out adequate insurance in accordance with Clause 18 of the Condition of Contract and any other insurance cover required by law.

B.5 Safety

The builder shall carry out the whole works including work by subcontractors and others in a thoroughly safe manner and to the requirements of Worksafe WA regulations.

B.6 Temporary Services

Power, water & toilets are available for use at no cost to the builder.

B.7 Regulations and Standards

The builder shall ensure that all work is carried out in accordance with the Building Code of Australia, relevant Australian Standards, requirements of the Shire and other statutory authorities having jurisdiction over the works.

B.8 Completion

Upon completion of the works the site shall be left in a clean and tidy state and the new works shall be thoroughly cleaned to the satisfaction of the supervisor.

B.9 Headworks

The Shire of Meekatharra shall be responsible for paying all fees including any headworks charges applicable to this project by the Western Power, Telstra etc.

C. SCOPE OF WORKS

C.1 Scope of new works

Generally the works includes but are not limited to:-

- Construction of new external & internal steel wall framed walls including alum. glazed windows & concrete slab all as detailed on the drawings.
- Supply and installation of cabinetwork to kitchens, bathrooms and laundry.
- Painting of new and existing surfaces as detailed in colours & finishes schedule.
- Carry out Electrical and Air-conditioning works as detailed on the drawings.
- All costs associated with carrying out works including but not limited to travelling & transport cost and accommodation.
- Refer to Appendices A, B, C & D for more details of scope of works.

C.2 Standards

The applicable portion of the following standards to be complied with:-

- AS 1250 The use of steel in structures
- AS 1288 Glass in buildings - Selection and installation
- AS 1379 Specification and supply of concrete
- AS 1562 Design and installation of sheet roof and wall cladding
- AS 1668 The use of mechanical ventilation and air-conditioning in buildings
- AS 2047 Windows in buildings
- AS 2311 (1992) The painting of buildings
- AS 2589 Gypsum linings in residential and light commercial construction - Application and finishing
- AS 2601 (1991) The demolition of structures
- AS 2688 (1984) Timber doors
- AS 3000 Electrical Wiring Rules
- AS 3080 Telecommunications installations
- AS 3137 (1992) Approval and test specification – Luminaries (light fittings)
- AS 3500 National Plumbing and Drainage
- AS 3600 Concrete Structures
- AS 3623 Domestic Metal Framing
- AS 3742 (1990) Mineral wool thermal insulation – Batt and blanket

C.3 Quality Assurance

All work to be carried out by tradespeople experienced in the type of work involved.

C.4 Alternative Product or Material

Alternative products or materials to these nominated or specified may be considered.
At the time of submitting the tender shall supply name of the product, manufacturer and all other relevant information about the product for the purpose of comparison with the nominated or specified product.

C.5 Delivery, Handling and Storage

Storage of materials is permitted on site only within the area of new works. Materials should be delivered as close as practical to the time for direct installation. Keep onsite storage to a minimum and be responsible for loss and damage of materials whether stockpiled or in place.

C.6 MATERIALS

C.6.1 Generally

All materials shall be of first class quality and conform at least to the relevant S.A.A. codes. Materials shall be new unless specified otherwise. The builder shall, if required, furnish evidence as to the kind and quality of materials.

C.6.2 Specified Materials

Refer to the drawings and the External & Internal Finishes, Colours & Scope of Work Schedules and the Fixtures & Fittings Schedule bound into this specification.

C.7 EXECUTION

C.7.1 Acceptance of Site Conditions

Visit the site, inspect the conditions and compare them with the drawings.
Upon commencement of work, it is taken as total acceptance of conditions.

C.7.2 Demolition

Demolish and remove elements shown on both the Demolition Plan or Floor Plan drawing and other elements necessary for carrying out the works.

The builder is to make application to the Shire of Meekatharra for a demolition permit and pay all fees.

All demolition work to be in accordance with council and Worksafe requirements.
Remove demolished materials from the site and disposed of in accordance with the local Council requirements. Do not burn or bury demolished materials on site.

C.7.3 Generally

Complete the contracted works in accordance with the contract documents and written variation orders issued by the supervisor.

C.7.4 Inspection

Attend the job as needed to meet with the supervisor on site when requested.

C.7.5 Completion

On completion leave the new works in a clean & tidy state.

APPENDIX 1

1)	Percentage to be allowed for supervision, overheads and profit. If none provided, 15% Clause 16	.....**12**.....%
2)	Percentage to be added where expenditure is greater than amount allowed for provisional sums. I none provided, 15% Clause 23 (c)	.....**12**.....%
3)	Labour rates (inclusive) Clause 16 (f)	Tradesperson ★ $ ..... per hour
		Labourer ★ $ ..... per hour
4)	Period for payment of progress claims or final account. I none provided, 10 days. Clause 22 (iii), 25(c)	.....**10**.....days
5)	Liquidated and ascertained damages Clause 10	$.....**NIL**.....per week
6)	Annual interest rate applicable to late payments Clause 25(e), 25(b) If none provided, 20%	.....**15**.....per centum
7)	Defects Liability Period Clause 29 If none provided, 20%	.....**26**.....weeks
8)	Insurance – if none provided $5,000,000 Clause 18 (a)	Not less than **$ 5,000,000**
9)	Owner's authorized representative (if any) Clause 13	Name: **Peter Teakle**
10)	Limit of Retention if none provided, 5% Clause 26	.....**5**.....%
11)	Separate Contractors Clause 11	.....
		.....
		.....

★ RATES TO BE INSERTED BY BUILDER AND INCLUDED WITH TENDER

FORM OF TENDER

The Shire of Meekatharra
Main Street,
Meekatharra, WA 6642

Tenders are invited by the Shire of Meekatharra, referred to in the Contract as "the Proprietor" for the execution of the Works described below, subject to the Drawings and Specification (if any) attached here to

Tenders close at the above office on Day, Date and Month at **4.00 pm** and shall remain binding upon the Tenderer for 21 days from the date and shall not be withdrawn during this period.

Return Drawings and Specification (if any) to the above office by the closing date.

DESCRIPTION AND LOCATION OF THE WORKS:

Alterations & Additions to Existing Dwelling for the Shire of Meekatharra at Lot 213 Darlot Street, Meekatharra

TENDERER'S CORPORATE IDENTIFICATION

Full Corporate Name: .....
(IDENTITY OF THE LEGAL ENTITY THAT WILL ENTER INTO THE CONTRACT WITH THE PRINCIPAL)

Tenderer's Australian Company Number (ACN):.....
(If an Incorporated Company)
Tenderer's Australian Business Number (ABN):.....

Registered Trading Name: .....
(ONLY COMPLETE IF RELEVANT. IF THE SAME AS FULL CORPORATE NAME ENTER "AS ABOVE")

TENDERER'S INDUSTRY IDENTIFICATION

Tenderer's Builders Registration Number: .....
(ONLY COMPLETE IF RELEVANT. IF NOT A REGISTERED BUILDER THEN ENTER "NOT REGISTERED")

TENDERER'S PRINCIPAL CONTACT DETAILS

Postal Address: .....
(IN BLOCK LETTERS)

.....
(IN BLOCK LETTERS)
(IN BLOCK LETTERS)

Business Address: .....
(IN BLOCK LETTERS)

.....
(IN BLOCK LETTERS)
(IN BLOCK LETTERS)

Telephone No: .....

Facsimile No: .....

Name of Principal Contact Person: .....
(IN BLOCK LETTERS)

TO THE CHIEF EXECUTIVE OFFICER, SHIRE OF MEEKATHARRA

I/We hereby Tender:

TENDER SUM $.....(ENTER EXACT NUMERIC AMOUNT)
(THE TENDER SUM SHALL BE INCLUSIVE OF GST)

ENTER TENDER SUM IN WORDS (IN BLOCK LETTERS):.....

.....

For the execution of the Works described above and in the Tender Documents.

This Tender is signed by a person authorised to do so on behalf of the Tenderer.

Signature: .....
Witness Signature: .....

Full Name: .....
(IN BLOCK LETTERS)
Witness Full Name: .....
(IN BLOCK LETTERS)

Position With Tenderer: .....
(IN BLOCK LETTERS)
Relationship To Tenderer: .....
(IN BLOCK LETTERS)

Date: .....
Date: .....

8

BREAKDOWN OF TENDER SUM

PROJECT: Alterations & Additions to Existing Dwelling at Lot 213 Darlot Street, Meekatharra for the Shire of Meekatharra

The format and information on this form is to be used by the Tenderer to submit the breakdown of tender sum into the trades and parts shown.

TRADE		AMOUNT
Preliminaries		$
Siteworks		$
Demolition		$
Siteworks		$
Concretework		$
Steel Wall Framing		$
Carpentry		$
Alum. Windows		$
Roof & Wall Cladding		$
Plasterwork		$
Wall & Floor Tiling		$
Resilient Finishes		$
Painting		$
Air-conditioning		$
Electrical Services		$
Plumbing & Drainage		$
	VALUE OF WORK	$
	GST	$
	TENDER SUM	**$**

APPENDIX A

EXTERNAL FINISHES, COLOURS & SCOPE OF WORK SCHEDULE

	ELEMENT TYPE	LOCATION	DETAIL	COLOUR / FINISH
WALLS	WALL CLADDING	Externally to Demolition Elevation 4	Remove, Clean, Store and Reuse throughout new works for patching e.g. closing off door & A/C openings	To match existing
		Externally Throughout New Works	Colorbond Sheeting (BMT 0.42) to match existing profile, complete with all necessary corner mouldings, window trims, capping & other trims & mouldings to complete the works	
ROOF	ROOF CLADDING	New Roof over Unit 2 & 3 (Kitchen and Bathroom Addition)	Colorbond Sheeting (BMT 0.42) to match existing profile , complete with all necessary barge capping, other trims & flashings to complete the works	To match existing
	GUTTERS	New Roof over Unit 2 & 3 (Kitchen and Bathroom Addition)	Colorbond Gutter	To match existing
	DOWNPIPES	See floor plan	Colorbond 75 x 50 discharge onto concrete paving slab	To match existing
	BARGE CAPPINGS, FLASHINGS ETC	Throughout New Works	As required to complete the works in a tradesman like manner	To match existing
METALWORK	ALUMINIUM WINDOW	Kitchen and Bathroom Addition to Units 2 & 3. Kitchen Unit 1	Residential series sliding aluminium with key lock to sliding sash. Provide all necessary flashings & other trims to complete the works Provide an Amplimesh security screen to the whole window.	To match existing
		Bathroom Addition to Unit 1	Cut new opening in existing framed wall to suit new Residential series fixed aluminium window with permanent vent. Provide all necessary flashings & other trims to complete the works	
	EXISTING DOORS	Existing Doors to be removed opening onto the Outdoor Area (Units 1, 2 & 3)	Frame-up opening to match existing and Reuse external cladding to make good.	To match existing
	ALL OTHER METALWORK ELEMENTS	Throughout new works	As required to complete the works in a tradesman like manner	To match existing

APPENDIX B

INTERNAL FINISHES, COLOURS & SCOPE OF WORK SCHEDULE

	ELEMENT	LOCATION	DETAIL	COLOUR / FINISH
COMMON BATH/L'DRY	FLOOR	Throughout	Existing Ceramic Floor & Skirting Tiles to be thoroughly cleaned	
		Shower	Existing Stainless Steel Shower Base to be thoroughly cleaned and polished	
	WALLS	Existing Walls	Patch existing wall linings as required after removal of tiles Thoroughly Clean, Rub back & prepare to take paint finish.	1 coat sealer 2 coats semi gloss acrylic Colour to be advised
		New framed wall between Unit 1 & L'dry	6mm flush jointed Hardies Villaboard	
	WALL TILING	Throughout	See 1:50 scale layout drawings for extent of wall tiling Allow a PC of $40/m² for purchase of tiles, adhesive & grout not including transport to site or laying	To be selected
	CEILING & CORNICE	Existing ceiling	Thoroughly Clean, Patch, Rub back & prepare to take paint finish.	1 coat sealer 2 PVA ceiling white
		New Cornice	Plaster Cornice to match existing	
	CABINETWORK	New Vanity	See 1:50 scale layout drawings for cabinetwork details Laminated Plastic Doors, Bench Top, Drawer Fronts and Kickboards. Melamine shelving to Pantry Cup'ds	To be selected
	INTERNAL DOOR FRAMES	Throughout	Existing timber door frames. Rub back & prepare to take paint finish	1 coat timber primer/undercoat 2 coats full gloss acrylic Colour: To be advised
	INTERNAL DOORS	Throughout	Existing flush panel timber doors – Patch, rub back & prepare to take paint finish.	1 coat timber primer/undercoat 2 coats full gloss acrylic Colour: To be advised
	SKIRTING	New framed wall between Unit 1 & L'dry	1 row of skirting to new wall Allow a PC of $40/m² for purchase of tiles & adhesive, grout not including transport to site or laying	To be selected
	MAKE GOOD ALL ELEMENTS	Existing building elements, surfaces, finishes etc. Damaged as a result of performing the new works	Make good to match existing	To match existing

APPENDIX B CONTINUED

	ELEMENT	LOCATION	DETAIL	COLOUR / FINISH
UNIT 1, 2 & 3	FLOOR	Throughout	Remove existing Ceramic Floor Tiles (Unit 1 only) & Vinyl flooring. Prepare floor as required to take new Vinyl Allow a PC of $60/m² floor supply of vinyl. (this PC does not laying or travel)	To be selected
		Wet Areas	Supply & lay selected floor tiles. Allow a PC of $40/m² floor supply of tile. (this PC does not include grout & adhesive)	
	WALLS	Existing Walls	Thoroughly Clean, Patch, Rub back & prepare to take paint finish.	1 coat sealer 2 coats semi gloss acrylic Colour to be advised
		New Framed Walls	10mm Plasterboard Lining	
		Wet Areas	6mm flush jointed Hardies Villaboard	
	WALL TILING	Kitchen and Wet Areas	See 1:50 scale layout drawings for extent of wall tiling Allow a PC of $40/m² for purchase of tiles, adhesive & grout not including transport to site or laying	To be selected
	CEILING & CORNICE	Existing Throughout	Thoroughly Clean, Patch, Rub back & prepare to take paint finish	1 coat sealer 2 PVA ceiling white
		New Cornice Unit 1	Plaster Cornice to match existing	
		New Ceiling & Cornice Unit 2 & 3	10mm Gyprock Plasterboard or Equal with Plaster Cornice to match existing	
	CABINETWORK	New Kitchen, Pantry & Vanity	See 1:50 scale layout drawings for cabinetwork details Laminated Plastic Doors, Bench Top, Drawer Fronts and Kickboards. Melamine shelving to Pantry Cup'ds	To be selected
	SKIRTING	Existing Throughout	Rub back & prepare to take paint finish	1 coat primer/undercoat 2 coats full gloss acrylic Colour: To be advised
		To all New framed walls	Height and Profile to match existing, Pre-primed MDF skirting	
	INTERNAL DOOR FRAMES	Existing Throughout	Existing timber door frames. Rub back & prepare to take paint finish	1 coat timber primer/undercoat 2 coats full gloss acrylic Colour: To be advised
		New Throughout	Standard timber door frame. Rub back & prepare to take paint finish	
	INTERNAL DOORS	Existing Throughout	Existing flush panel timber doors – Patch, rub back & prepare to take paint finish.	1 coat timber primer/undercoat 2 coats full gloss acrylic Colour: To be advised
		New Throughout	Flush panel timber doors - rub back & prepare to take paint finish.	
	MAKE GOOD ALL ELEMENTS	Existing building elements, surfaces, finishes etc. Damaged as a result of performing the new works	Make good to match existing	To match existing

APPENDIX C

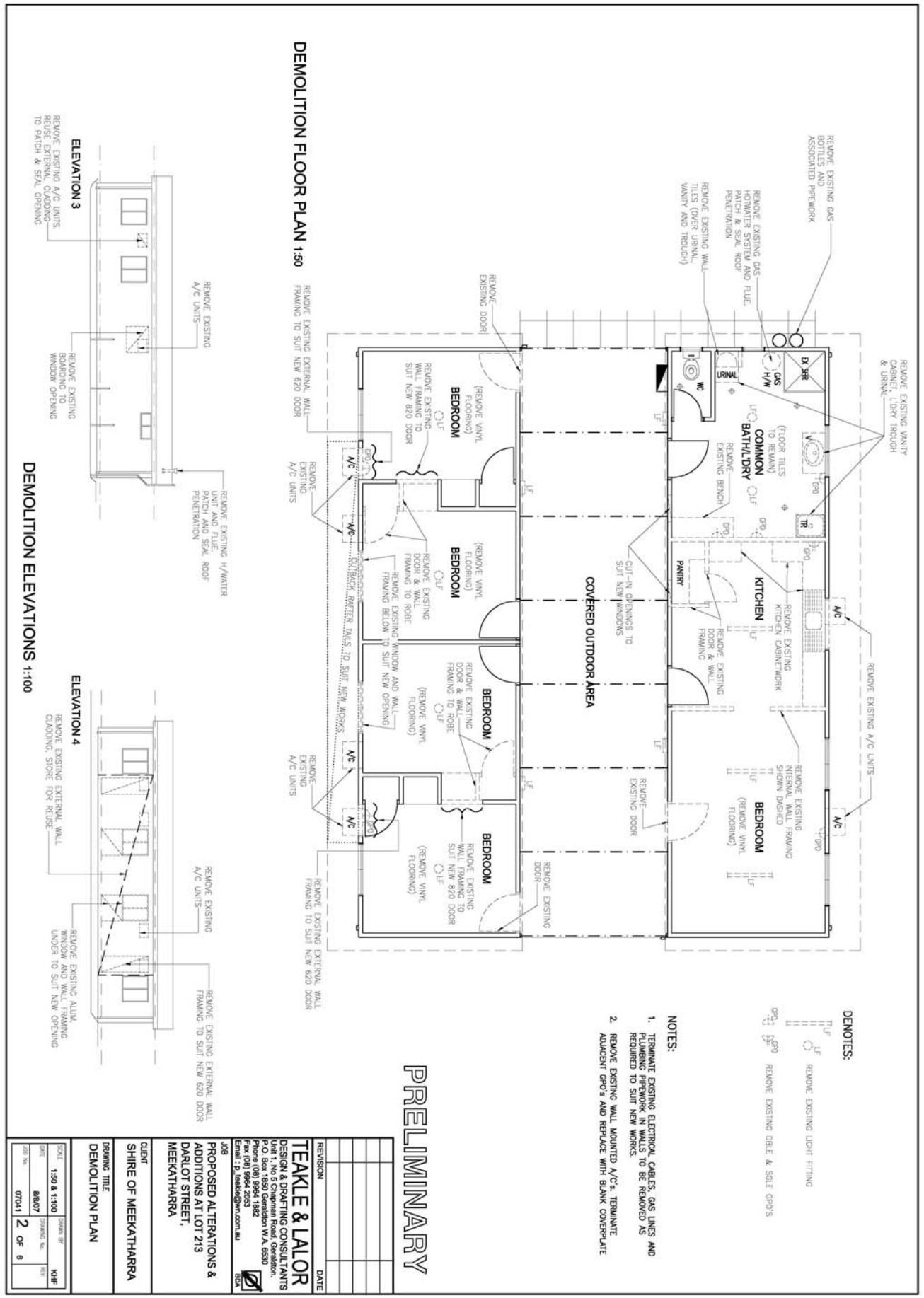
FIXTURES & FITTINGS SCHEDULE

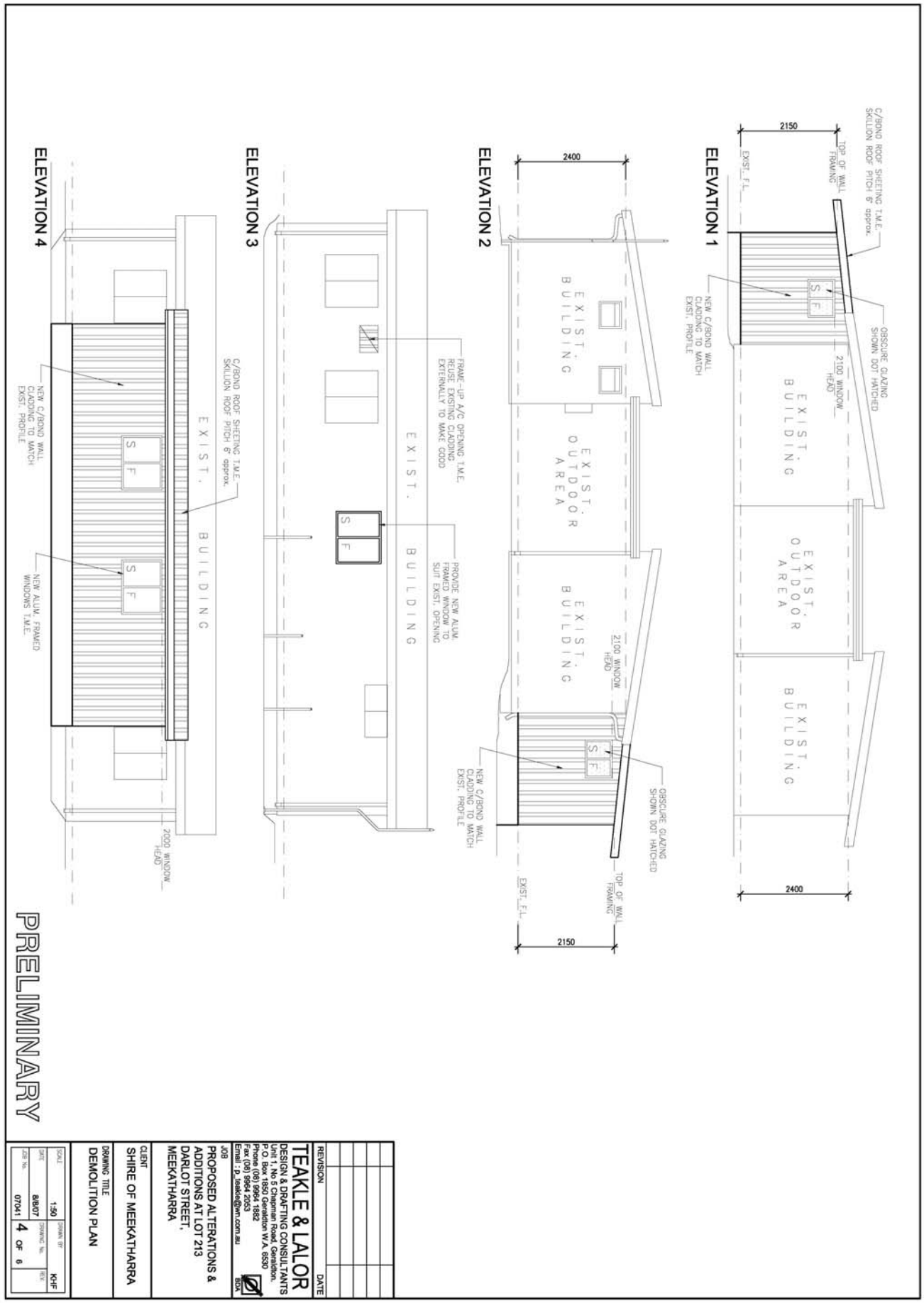
FIXTURE / FITTING	LOCATION	TYPE	COLOUR	REMARKS / NOTES
HOT WATER UNIT	OVER UNIT 1	Solahart or Edwards or equal approved 300 litre solar hot water tank (2x solar collectors) with Electric Booster. Electric Booster to be switched from both Common Bath/L'dry and Unit 1. Electric Booster to be on a timer.	To match roof cladding	Hot water to 2 Vanities, 2 Showers, 2 Troughs, 2 W/Machines & 1 Kitchen Sink
	OVER UNIT 2 & 3	Solahart or Edwards or equal approved 180 litre solar hot water tank (1x solar collector) with Electric Booster. Electric Booster to be switched from both Unit 2 & 3. Electric Booster to be on a timer.	To match roof cladding	Hot water to 2 Vanities, 2 Showers & 2 Kitchen Sink
ELECTRIC UPRIGHT STOVE	THROUGHOUT NEW WORKS	Westinghouse Electric Upright Stove (PAK143W)	White	Provide Stove Restraining Bracket
L'DRY TROUGH	COMMON BATH/L'DRY	Clark Single 45Lt Laundry Unit (8011) or equal approved	S.S. & White	
KITCHEN SINK	THROUGHOUT NEW WORKS	Posh Solus S.S. Sink 1½ bowl (1010x500) or equal approved	S.S.	One tap hole
VANITY BASIN	THROUGHOUT NEW WORKS	Caroma Verona or equal approved	White	Two tap holes
SHOWER BASE	THROUGHOUT NEW WORKS	Caroma Caravelle or equal approved 900x900 Acrylic Shower Base	White	Centre Waste
TOILET SUITE	THROUGHOUT NEW WORKS	Caroma Mini Concorde Smartflush Suite or equal approved	White	4.5/3 Lt dual flush
KITCHEN TAPS	THROUGHOUT NEW WORKS	Caroma Nordic Sink Mixer 240mm outlet or equal approved	Chrome	
TAPSETS	THROUGHOUT NEW WORKS	Caroma Trident or equal approved tapware range (includes Vanity Basin set, Shower Set, Wall Sink Set & Washing Machine Set)	Chrome	Hot & cold water
TOILET ROLL HOLDER	THROUGHOUT NEW WORKS	Posh Solus toilet roll holder or equal approved	Chrome	
ROBE HOOKS	THROUGHOUT NEW WORKS	Lockwood (L1310) Combined Hat & Coat Hook or equal approved	Chrome	
TOWEL RAIL	UNIT 2 & 3 - BATHROOM	Posh Solus Single Towel Rail or equal approved	Chrome	
MIRRORS	THROUGHOUT NEW WORKS	800 high X 600 wide in aluminium frame	White aluminium frame	

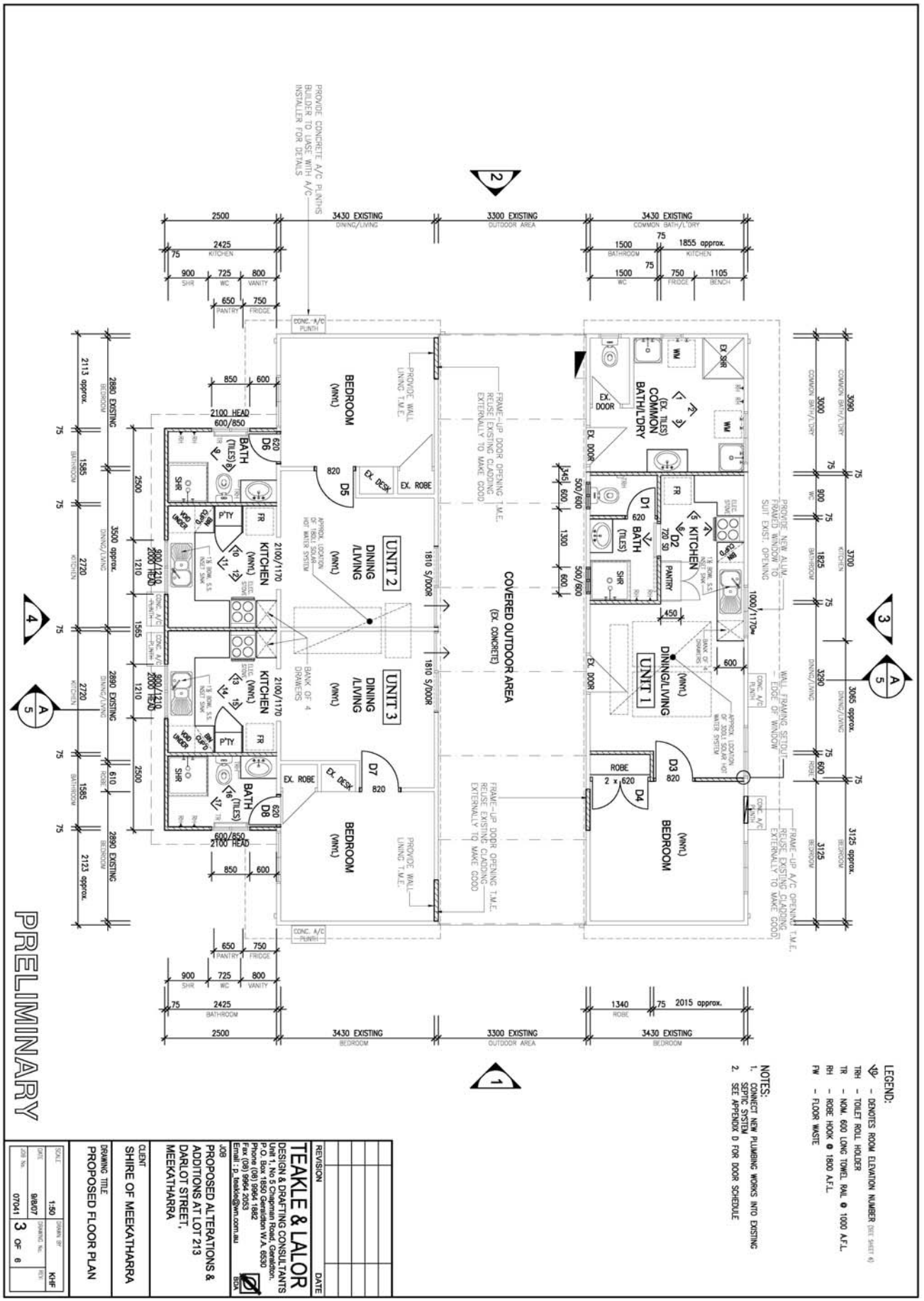
APPENDIX D

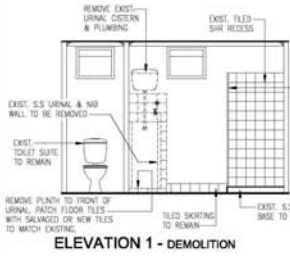
DOOR SCHEDULE

DOOR No.	DOOR SIZE	DOOR TYPE	HARDWARE
D1	2040 H x 620w	35mm thick water proof hollow core flush panel	- 2 x 100mm butt hinges. - Lockwood 530 SC Privacy Set.
D2	2040 H x 770w Sliding Door	35mm thick water proof hollow core flush panel	- Cavity Slider Assembly - Lockwood SYMMETRY Sliding Door Set – SC Privacy set & SC Flush Pull handle
D3	2040 H x 820w	35mm thick solid core flush panel	- 2 x 100mm butt hinges. - Lockwood 530 SC Privacy Set.
D4	2040 H x 620w (2 off) ROBE	35mm thick solid core flush panel	- 2 x 100mm butt hinges - Lockwood 530 SC Dummy Trim
D5	2040 H x 820w	35mm thick solid core flush panel	- 2 x 100mm butt hinges. - Lockwood 530 SC Privacy Set.
D6	2040 H x 620w	35mm thick water proof hollow core flush panel	- 2 x 100mm butt hinges. - Lockwood 530 SC Privacy Set.
D7	2040 H x 820w	35mm thick solid core flush panel	- 2 x 100mm butt hinges. - Lockwood 530 SC Privacy Set.
D8	2040 H x 620w	35mm thick water proof hollow core flush panel	- 2 x 100mm butt hinges. - Lockwood 530 SC Privacy Set.


DEMOLITION FLOOR PLAN 1:50
DEMOLITION ELEVATIONS 1:100
ELEVATION 3
ELEVATION 4
COMMON BATH/L'DRY
KITCHEN
BEDROOM
COVERED OUTDOOR AREA
PRELIMINARY
DENOTES:
NOTES:
1. TERMINATE EXISTING ELECTRICAL CABLES, GAS LINES AND PLUMBING PIPEWORK IN WALLS TO BE REMOVED AS REQUIRED TO SUIT NEW WORKS.
2. REMOVE EXISTING WALL MOUNTED A/C's. TERMINATE ADJACENT GPO's AND REPLACE WITH BLANK COVERPLATE
REVISION
DATE
TEAKLE & LALOR
DESIGN & DRAFTING CONSULTANTS
Unit 1, No 5 Chapman Road, Geraldton.
P.O. Box 1850 Geraldton W.A. 6530
Phone (08) 9964 1882
Fax (08) 9964 2053
Email : p_teakle@wn.com.au
JOB
PROPOSED ALTERATIONS & ADDITIONS AT LOT 213 DARLOT STREET, MEEKATHARRA
CLIENT
SHIRE OF MEEKATHARRA
DRAWING TITLE
DEMOLITION PLAN
SCALE 1:50 & 1:100
DRAWN BY KHF
DATE 8/8/07
JOB No. 07041
DRAWING No. 2 OF 6
REV

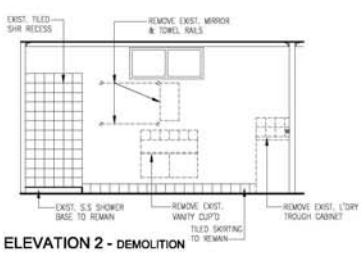

ELEVATION 1
ELEVATION 2
ELEVATION 3
ELEVATION 4
2150
2400
TOP OF WALL FRAMING
EXIST. F.L.
C/BOND ROOF SHEETING T.M.E. SKILLION ROOF PITCH 6° approx.
OBSCURE GLAZING SHOWN DOT HATCHED
NEW C/BOND WALL CLADDING TO MATCH EXIST. PROFILE
2100 WINDOW HEAD
EXIST. BUILDING
EXIST. OUTDOOR AREA
FRAME-UP A/C OPENING T.M.E. REUSE EXISTING CLADDING EXTERNALLY TO MAKE GOOD
PROVIDE NEW ALUM. FRAMED WINDOW TO SUIT EXIST. OPENING
NEW ALUM. FRAMED WINDOWS T.M.E.
2000 WINDOW HEAD
PRELIMINARY
REVISION
DATE
TEAKLE & LALOR
DESIGN & DRAFTING CONSULTANTS
Unit 1, No 5 Chapman Road, Geraldton.
P.O. Box 1850 Geraldton W.A. 6530
Phone (08) 9964 1882
Fax (08) 9964 2053
Email : p_teakle@wn.com.au
JOB
PROPOSED ALTERATIONS & ADDITIONS AT LOT 213 DARLOT STREET, MEEKATHARRA
CLIENT
SHIRE OF MEEKATHARRA
DRAWING TITLE
DEMOLITION PLAN
SCALE 1:50
DRAWN BY KHF
DATE 8/8/07
DRAWING No.
REV.
JOB No. 07041
4 OF 6


PRELIMINARY
LEGEND:
NOTES:
1. CONNECT NEW PLUMBING WORKS INTO EXISTING SEPTIC SYSTEM
2. SEE APPENDIX D FOR DOOR SCHEDULE
TEAKLE & LALOR
DESIGN & DRAFTING CONSULTANTS
PROPOSED ALTERATIONS & ADDITIONS AT LOT 213 DARLOT STREET, MEEKATHARRA
SHIRE OF MEEKATHARRA
PROPOSED FLOOR PLAN
UNIT 1
UNIT 2
UNIT 3
COVERED OUTDOOR AREA
(EX. CONCRETE)
BEDROOM
KITCHEN
BATH
COMMON BATH/L'DRY
DINING/LIVING
PROVIDE CONCRETE A/C PLINTHS BUILDER TO LIASE WITH A/C INSTALLER FOR DETAILS

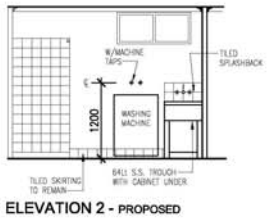


ELEVATION 1 - DEMOLITION

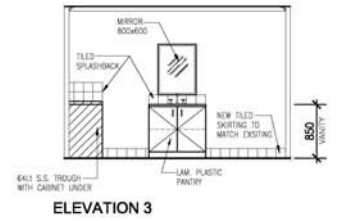
ELEVATION 1 - PROPOSED



ELEVATION 2 - DEMOLITION

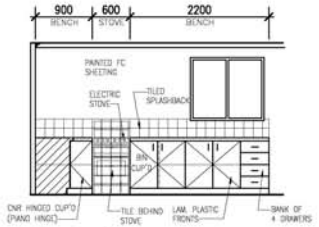


ELEVATION 2 - PROPOSED



ELEVATION 3

COMMON BATH/LD'RY LAYOUT



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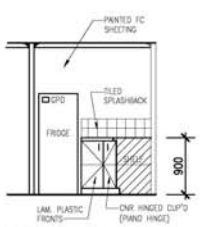
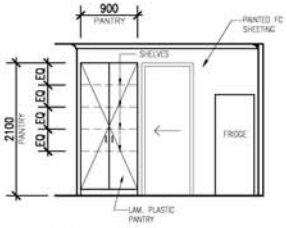
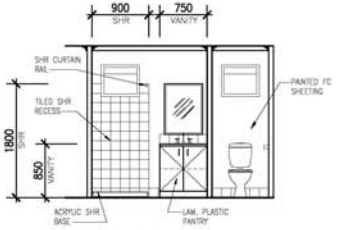


ELEVATION 5



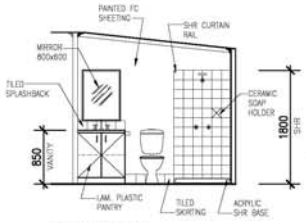
ELEVATION 6

UNIT 1 - KITCHEN ELEVATIONS

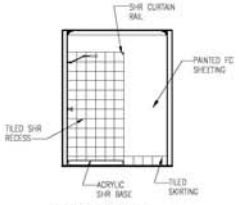


ELEVATION 7

UNIT 1 - BATHROOM ELEVATIONS

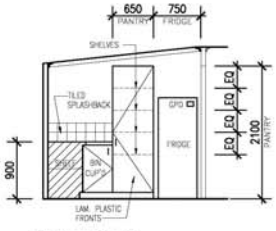


ELEVATION 8

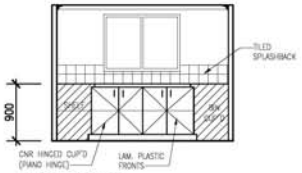


ELEVATION 9

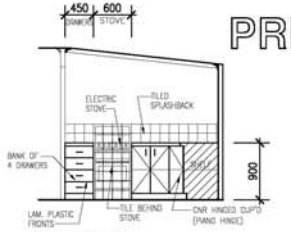
UNIT 2 - BATHROOM ELEVATIONS



ELEVATION 10



ELEVATION 11



ELEVATION 12

UNIT 2 - KITCHEN ELEVATIONS

PRELIMINARY

REVISION	DATE

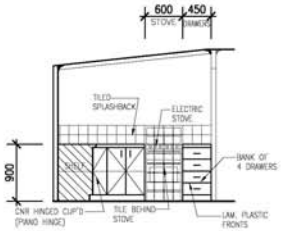
TEAKLE & LALOR
DESIGN & DRAFTING CONSULTANTS
Unit 1, No 5 Chapman Road, Geraldton.
P.O. Box 1850 Geraldton W.A. 6530
Phone (08) 9964 1882
Fax (08) 9964 2053
Email : p_teakle@wn.com.au
BDA

JOB
PROPOSED ALTERATIONS & ADDITIONS AT LOT 213 DARLOT STREET, MEEKATHARRA

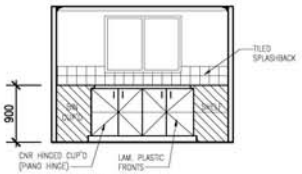
CLIENT
SHIRE OF MEEKATHARRA

DRAWING TITLE
ROOM LAYOUTS

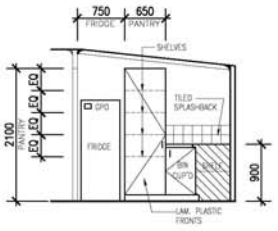
SCALE	1:50	DRAWN BY	KHF
DATE	8/8/07	DRAWING No.	REV.
JOB No.	07041	6 OF 6	



ELEVATION 13

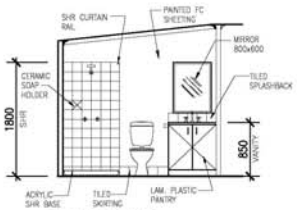


ELEVATION 14

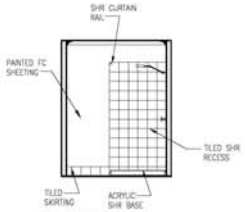


ELEVATION 15

UNIT 3- KITCHEN ELEVATIONS

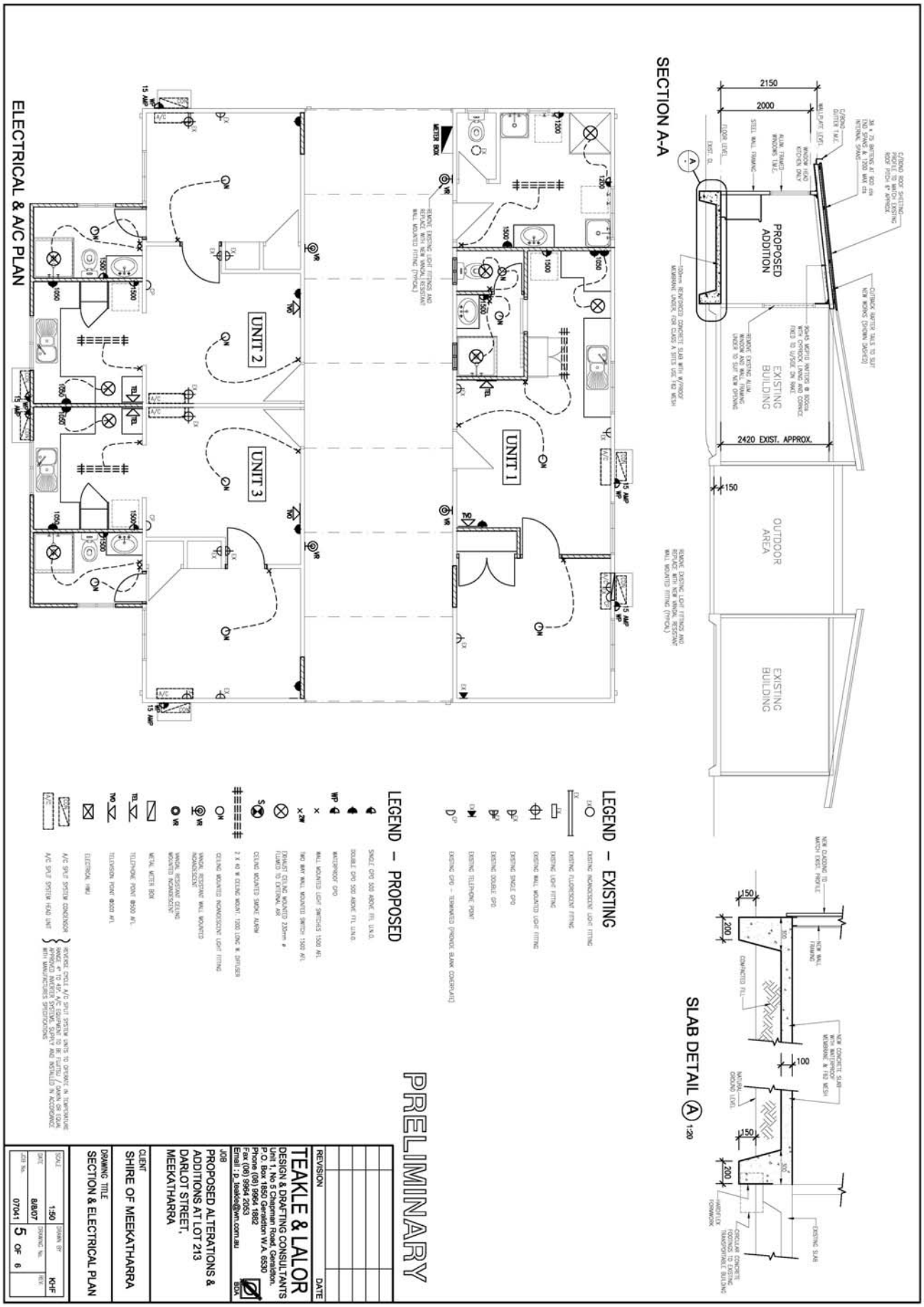


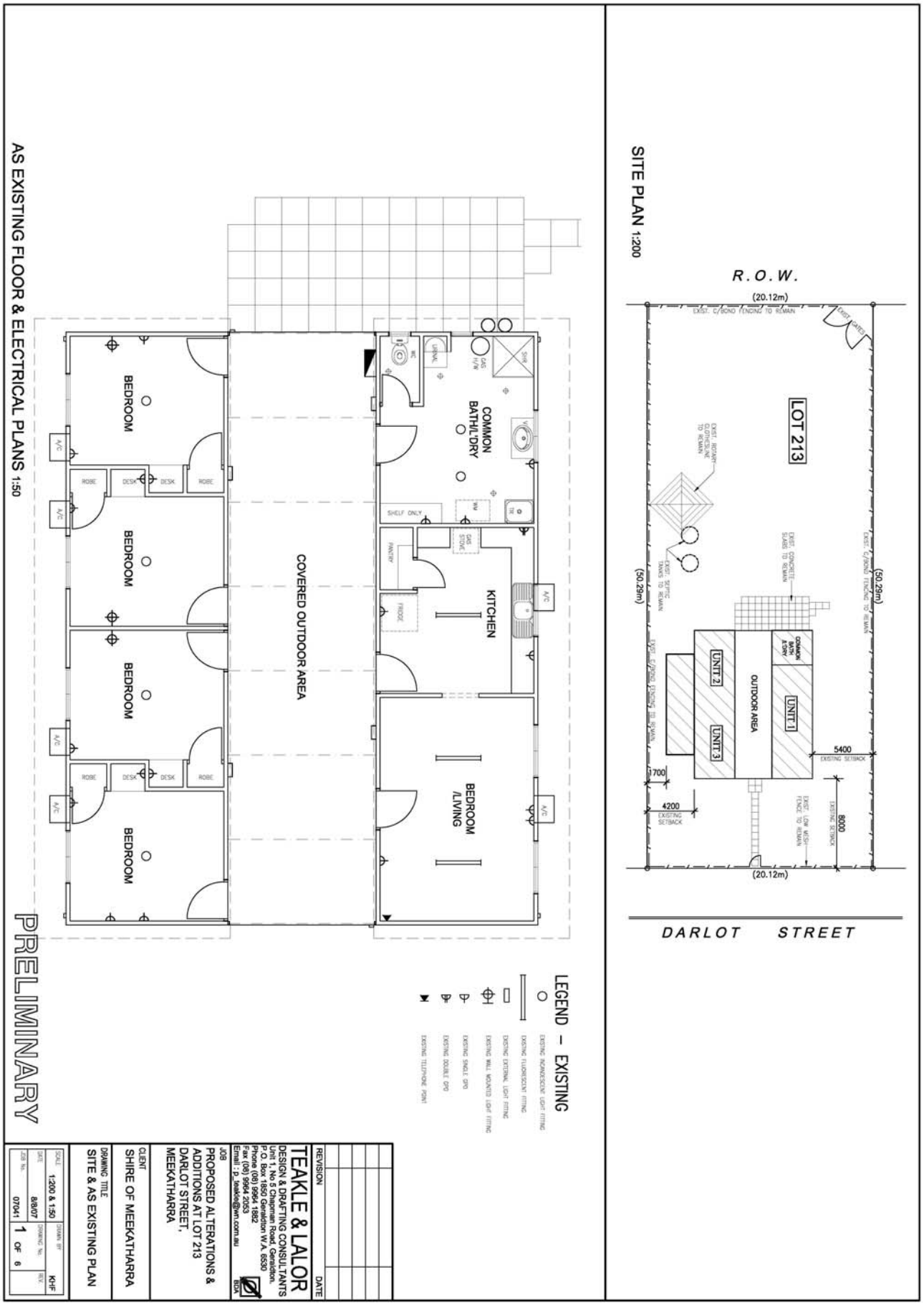
ELEVATION 16



ELEVATION 17

UNIT 3 - BATHROOM ELEVATIONS


SECTION A-A
PROPOSED ADDITION
EXISTING BUILDING
OUTDOOR AREA
EXISTING BUILDING
2150
2000
2420 EXIST. APPROX.
150
SLAB DETAIL A 1:20
ELECTRICAL & A/C PLAN
UNIT 1
UNIT 2
UNIT 3
METER BOX
LEGEND – EXISTING
LEGEND – PROPOSED
PRELIMINARY
REVISION
DATE
TEAKLE & LALOR
DESIGN & DRAFTING CONSULTANTS
Unit 1, No 5 Chapman Road, Geraldton.
P.O. Box 1850 Geraldton W.A. 6530
Phone (08) 9964 1862
Fax (08) 9964 2053
Email : p_teakle@wn.com.au
JOB
PROPOSED ALTERATIONS & ADDITIONS AT LOT 213 DARLOT STREET, MEEKATHARRA
CLIENT
SHIRE OF MEEKATHARRA
DRAWING TITLE
SECTION & ELECTRICAL PLAN
SCALE
1:50
DRAWN BY
KHF
DATE
8/8/07
DRAWING No.
REV.
JOB No.
07041
5 OF 6


AS EXISTING FLOOR & ELECTRICAL PLANS 1:50
SITE PLAN 1:200
R.O.W.
(20.12m)
LOT 213
(50.29m)
UNIT 1
UNIT 2
UNIT 3
OUTDOOR AREA
5400
1700
4200
8000
DARLOT STREET
COMMON BATH/L'DRY
KITCHEN
BEDROOM /LIVING
COVERED OUTDOOR AREA
BEDROOM
ROBE
DESK
LEGEND – EXISTING
PRELIMINARY
REVISION
DATE
TEAKLE & LALOR
DESIGN & DRAFTING CONSULTANTS
Unit 1, No 5 Chapman Road, Geraldton.
P.O. Box 1850 Geraldton W.A. 6530
Phone (08) 9964 1882
Fax (08) 9964 2053
Email : p_teakle@wn.com.au
JOB
PROPOSED ALTERATIONS & ADDITIONS AT LOT 213 DARLOT STREET, MEEKATHARRA
CLIENT
SHIRE OF MEEKATHARRA
DRAWING TITLE
SITE & AS EXISTING PLAN
SCALE 1:200 & 1:50
DATE 8/8/07
JOB No. 07041
DRAWN BY KHF
DRAWING No. 1 OF 6
REV.

10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

That the late items be introduced as new business of an urgent nature

Moved: **Cr B A O'Dwyer**
Seconded: **Cr A G Burrows**

CARRIED 5/0

10.1.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JULY 31, 2007

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 16th JULY 2007
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT SERVICES MANAGER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXEUITIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s.6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);
(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing-

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown –

(a) according to nature and type classification,
(b) by program; or
(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –

(a) presented to the council –
(i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;
and
(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –
}committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;
}restricted assets~ has the same meaning as in AAS 27.
[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:
A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:
Ron Back – Local Government Consultant

Statutory Environment:
Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:
NIL

Financial Implications:
NIL

Strategic Implications:
NIL

Voting Requirements:
Simple Majority

Officers Recommendation/Council Resolution:

Moved: **Cr N L Trenfield**
Seconded: **Cr B A O'Dwyer**

That the financial report for the period ending July 31, 2007 be received.

CARRIED 5/0

SHIRE OF MEEKATHARRA

Monthly Financial Statements
for the period ended 31 July 2007.

TABLE OF CONTENTS

		Page
	Income Statement	1
	Statement of Financial Activity	2
	Notes to and forming part of the monthly report	3
1	Significant Accounting Policies	3
2	Grants and Contributions	3
3	Disposal of Assets	3
4	Cash and cash equivalents	4
5	Statement of Net Current Assets	4
6	Non current assets	5
7	Cash Backed Reserves	6
	MANAGEMENT BUDGET - SCHEDULES	
	Summary	9
	General Purpose Funding	11
	Governance	12
	Law, Order & Public Safety	14
	Health	15
	Education and Welfare	16
	Housing	18
	Community Amenities	19
	Recreation & Culture	21
	Transport	24
	Economic Services	27
	Other Property & Services	29

Shire of Meekatharra			**Monthly Financial Report Income Statement**
for the period ended 31 July 2007.	**2007/08**		
	2007/08 Budget	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
OPERATING EXPENDITURE	**$**	**$**	**$**
Governance	0	-	53,710
General Purpose Funding	0	-	1,033
Law, Order, & Public Safety	0	-	5,200
Health	0	-	5,048
Education and Welfare	0	-	18,298
Housing	0	-	17,124
Community Amenities	0	-	16,767
Recreation and Culture	0	-	21,594
Transport	0	-	64,953
Economic Services	0	-	4,144
Other Property and Services	0	-	(37,058)
OPERATING EXPENDITURE	0	-	170,813
BORROWING COSTS			
Governance	0	-	-
BORROWING COSTS	0	-	-
OPERATING REVENUE			
Governance	0	-	24
General Purpose Funding	0	-	27,368
Law, Order, & Public Safety	0	-	7,522
Health	0	-	-
Education and Welfare	0	-	56,857
Housing	0	-	731
Community Amenities	0	-	410
Recreation and Culture	0	-	438
Transport	0	-	167,282
Economic Services	0	-	19,154
Other Property and Services	0	-	925
OPERATING REVENUE	0	-	280,711
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Recreation and Culture	-	-	35,000
Total	0	-	35,000
PROFIT/(LOSS) on DISPOSAL			
NET RESULT	**(0)**	**-**	**144,898**

Shire of Meekatharra			**Monthly Financial Report**		
for the period ended 31 July 2007.		**2007/08**	**Statement of Financial Activity**		
	Note	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007	
Expenditures		$	$	$	
Governance		(0)	-	(53,710)	########
General Purpose Funding		(0)	-	(1,033)	########
Law, Order, Public Safety		(0)	-	(5,200)	########
Health		(0)	-	(5,048)	########
Education and Welfare		(0)	-	(18,298)	########
Housing		(0)	-	(17,124)	########
Community Amenities		(0)	-	(16,767)	########
Recreation and Culture		(0)	-	(21,594)	########
Transport		(0)	-	(64,953)	########
Economic Services		(0)	-	(4,144)	########
Other Property and Services		(0)	-	37,058	########
Expenditures	3	(0)	-	(170,813)	########
Revenues					
Governance		0	-	24	
General Purpose Funding		0	-	27,368	
Law, Order, Public Safety		0	-	7,522	
Health		0	-	-	
Education and Welfare		0	-	56,857	
Housing		0	-	731	
Community Amenities		0	-	410	
Recreation & Culture		0	-	438	
Transport		0	-	167,282	
Economic Services		0	-	19,154	
Other Property and Services		0	-	925	
Revenues	1	0	-	280,711	########
Adjustments for Non-Cash items					
Net operating requirements		**(0)**	**-**	**109,898**	
CAPITAL Income and outlays()					
Contributions/Grants	2	0	-	35,000	########
Furniture and Equipment	4	-	-	(400)	########
Infrastructure	4	(0)	-	(131,450)	########
Transfers to Reserves	5	(1,060,000)	-	(26,876)	########
Transfers from Reserve	5	166,000	-	-	0%
Net capital requirement		**(894,000)**	**-**	**(127,304)**	
ADD Net Current Assets 1st July B/Fwd		2,206,243	2,206,243	2,206,243	0%
LESS Net Current Assets Year to Date		(1,312,243)	(2,206,243)	(2,188,837)	
Amount Raised from Rates		0	-	-	0%

Shire of Meekatharra — **Monthly Financial Report**
for the period ended 31 July 2007. — **Notes to the Financial Statements**
2007/08

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

2 GRANTS/CONTRIBUTIONS

a) Operating		2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
Grants Commission Grants	U	0	-	-
FESA - Operating Grant		0	-	2,375
FESA - SES Grant		0	-	4,825
Dept Justice - Community Safety & Crime		0	-	-
Hype Programme Grant		0	-	-
School Holidays		0	-	-
Youth Cntre - Miscellaneous Grants		0	-	-
YAS - Youth Centre Operations		0	-	5,577
OSCH - Youth Centre Operations		0	-	2,531
Indigineous Youth Scholarship		0	-	(65)
DCD Youth Services		0	-	15,039
Community Development		0	-	(1,295)
Iris Curley Donation		0	-	-
Domestic Violence Grant		0	-	34,553
Miscellaneous DV Grants	U	0	-	-
Miscellaneous Grants		0	-	-
Swimming Pool Subsidy	U	0	-	-
Grant - MRWA Direct	U	0	-	142,564
Street Lighting - Operating Grant	U	0	-	-
U = untied grants		0	-	206,104

b) Capital contributions	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
Oval Lighting	-	-	35,000
	-	-	35,000

3 DISPOSAL OF ASSETS

a) Disposal of assets by class	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
Plant & Equipment	-	-	-
	-	-	-

Shire of Meekatharra — **Monthly Financial Report**
for the period ended 31 July 2007. — **Notes to the Financial Statements**
2007/08

4 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
Cash - Unrestricted	-	3,185,174	1,413,602
Cash - Restricted	5,711,188	4,817,188	5,469,272
	5,711,188	8,002,362	6,882,874
Cash assets are represented by -			
Cash on hand	-	-	4,625
Municipal Bank Account	-	3,185,174	149,291
Bank Term Deposits	-	-	1,884,858
Reserve Accounts Bank	5,711,188	4,817,188	4,844,101
	5,711,188	8,002,362	6,882,874

b) Restricted assets

Cash backed reserves	5,711,188	4,817,188	4,844,101
Grants/Contributions	-	-	625,172
	5,711,188	4,817,188	5,469,272
Municipal Fund	0	-	492
Cash backed reserves	0	-	26,876
Interest on rate instalments	0	-	-
Interest on rate arrears	0	-	-
	0	-	27,368

5 STATEMENT OF NET CURRENT ASSETS

	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
CURRENT ASSETS			
Cash & Cash Equivalents	5,711,188	8,002,362	6,882,874
Trade and other receivables	213,000	275,932	349,197
Inventories	84,000	135,408	161,684
	6,008,188	8,413,702	7,393,755
LESS: CURRENT LIABILITIES			
Trade and other payables	286,027	318,435	317,985
Provisions	50,000	50,000	71,892
	336,027	368,435	389,877
NET CURRENT ASSETS	5,672,161	8,045,267	7,003,878
Less: Cash - Restricted	(5,711,188)	(4,817,188)	(4,844,064)
Current Employee Liabilties	39,027	50,000	71,892
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	-	3,278,079	2,231,706

Shire of Meekatharra

for the period ended 31 July 2007.

Monthly Financial Report
Notes to the Financial Statements
2007/08

6 NON CURRENT ASSETS

a) Asset acquisitions by class	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
Replace pine rails around oval	-	-	3,577
Transport			
Furniture and Equipment			
Governance			
Telephone and data cable for chambers	-	-	320
Infrastructure Assets Roads			
Road Contruction	-	-	-
Mt Clere Road	-	-	131,088
Sandstone Rd - Construction	-	-	362
	-	-	135,348
Summary			
Land & Buildings	-	-	3,577
Furniture and Equipment	-	-	320
Roads Infrastructure	-	-	131,450
	-	-	135,348

Shire of Meekatharra — **Monthly Financial Report**
for the period ended 31 July 2007. — **Notes to the Financial Statements**
2007/08

7 CASH BACKED RESERVES	2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
a) Infrastructure & Economic Development Reserve			
Opening Balance	578,660	578,660	578,661
Amount Set Aside / Transfer to Reserve	3,500	-	3,236
Amount Used / Transfer from Reserve	-	-	-
	582,160	578,660	581,897
b) Leave Reserve			
Opening Balance	39,028	39,028	39,028
Amount Set Aside / Transfer to Reserve	2,400	-	273
Amount Used / Transfer from Reserve	(4,000)	-	-
	37,428	39,028	39,301
c) Shire Water Reserve			
Opening Balance	113,382	113,382	113,382
Amount Set Aside / Transfer to Reserve	7,000	-	649
Amount Used / Transfer from Reserve	(12,000)	-	-
	108,382	113,382	114,032
d) Plant Reserve			
Opening Balance	1,307,655	1,307,655	1,307,655
Amount Set Aside / Transfer to Reserve	78,000	-	7,289
Amount Used / Transfer from Reserve	-	-	-
	1,385,655	1,307,655	1,314,944
e) Building Reserve			
Opening Balance	254,778	254,778	254,778
Amount Set Aside / Transfer to Reserve	819,600	-	1,422
Amount Used / Transfer from Reserve	-	-	-
	1,074,378	254,778	256,200
f) Transport Reserve			
Opening Balance	258,957	258,957	258,957
Amount Set Aside / Transfer to Reserve	15,500	-	1,441
Amount Used / Transfer from Reserve	-	-	-
	274,457	258,957	260,398
g) Airport Runway Reserve			
Opening Balance	1,674,111	1,674,111	1,674,111
Amount Set Aside / Transfer to Reserve	99,000	-	9,266
Amount Used / Transfer from Reserve	(150,000)	-	-
	1,623,111	1,674,111	1,683,376
h) Airport Operating Reserve			
Opening Balance	590,617	590,617	590,617
Amount Set Aside / Transfer to Reserve	35,000	-	3,300
Amount Used / Transfer from Reserve	-	-	-
	625,617	590,617	593,917
Total Cash Backed Reserves	5,711,188	4,817,188	4,844,064
All of the above reserve accounts are to be supported by money held in financial institutions.			
SUMMARY			
Opening Balance	4,817,188	4,817,188	4,817,188
Amount Set Aside / Transfer to Reserve	1,060,000	-	26,876
Amount Used / Transfer from Reserve	(166,000)	-	-
	5,711,188	4,817,188	4,844,064

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 July 2007.

Shire of Meekatharra			**Management Budget SUMMARY**
for the period ended 31 July 2007.	**2007/08**		
SUMMARY	**2007/08 Budget**	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
OPERATING EXPENDITURE	**$**	**$**	**$**
Governance	0	-	53,710
General Purpose Funding	0	-	1,033
Law, Order, & Public Safety	0	-	5,200
Health	0	-	5,048
Education and Welfare	0	-	18,298
Housing	0	-	17,124
Community Amenities	0	-	16,767
Recreation and Culture	0	-	21,594
Transport	0	-	64,953
Economic Services	0	-	4,144
Other Property and Services	0	-	(37,058)
	0	-	170,813
BORROWING COSTS			
Governance	0	-	-
	0	-	-
OPERATING INCOME			
Governance	0	-	24
General Purpose Funding	0	-	27,368
Law, Order, & Public Safety	0	-	7,522
Health	0	-	-
Education and Welfare	0	-	56,857
Housing	0	-	731
Community Amenities	0	-	410
Recreation and Culture	0	-	438
Transport	0	-	167,282
Economic Services	0	-	19,154
Other Property and Services	0	-	925
	0	-	280,711
Net operating excl capital contributions	(0)	-	109,898
Capital Grants/Contributions	0	-	35,000
Net operating result	(0)	-	144,898

Shire of Meekatharra			**Management Budget SUMMARY**
for the period ended 31 July 2007.	**2007/08**		
CAPITAL WORKS/ACQUISITIONS	**2007/08**	**2007/08**	**2007/08**
CAPITAL GRANTS/CONTRIBUTIONS	**Budget**	**YTD Budget**	**31 Jul 2007**
Recreation and Culture	-	-	35,000
Transport	0	-	-
	0	-	35,000
CAPITAL WORKS			
Governance	-	-	320
Education and Welfare	-	-	80
Recreation and Culture	-	-	3,577
Transport	0	-	131,450
	0	-	135,428
Net funding for capital	(0)	-	(100,428)

Shire of Meekatharra — **Management Budget**
for the period ended 31 July 2007. — **General Purpose Funding**
2007/08

		2007/08 Budget $	2007/08 YTD Budget $	2007/08 31 Jul 2007 $
RATE REVENUE				
Operating Expenditure				
101920	Valuation & Title Search	0	-	792
102330	Rates Written Off	0	-	-
103420	Legal Expenses - Rates	0	-	-
101120	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	792
Operating Income				
100310	Rates Levied	0	-	-
100700	Less Discount	0	-	-
101610	Ex Gratia Rates	0	-	-
102210	Rate Instalment Fee	0	-	-
101410	Rate Instalment Surcharge	0	-	-
101510	Rates Non-Payment Penalty	0	-	-
102810	Legal Fees Recovered	0	-	-
Total Operating Income		0	-	-
GENERAL PURPOSE GRANTS				
Operating Expenditure				
101930	Grants Expenses &	0	-	-
103320	Administration Allocation	0	-	-
Total Operating Expenditure		0	-	-
Operating Income				
101810	General Purpose Grant	0	-	-
102110	Local Road Component Grant	0	-	-
Total Operating Income		0	-	-
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
105520	Bank Charges	0	-	241
105550	Sundry Debtor Write Offs	0	-	-
102310	Doubtful Debts Expense	0	-	-
105530	Administration allocated	0	-	-
106820	Rounding Adjustment	(0)	-	(0)
Total Operating Expenditure		0	-	241
Operating Income				
103110	Esl Administration Fee	0	-	-
102840	Commissions	0	-	-
102830	Other Minor Income	0	-	-
192230	Interest on Municipal Investmen	0	-	492
192240	Interest on Reserve Investments	0	-	26,876
Total Operating Income		0	-	27,368
	Net Funding Demands	0	-	26,335

Shire of Meekatharra				**Management Budget Governance**
for the period ended 31 July 2007.		2007/08		
		2007/08 Budget $	2007/08 YTD Budget $	2007/08 31 Jul 2007 $
MEMBERS OF COUNCIL				
Operating Expenditure				
102320	President's Allowance	0	-	-
112020	Deputy President Allowance	0	-	-
103020	Members - Meeting Fees	0	-	840
103120	Members Travelling	0	-	345
102020	Fax & Email Costs	0	-	-
102120	Conference, Training & Uniform	0	-	619
102420	Refreshments & Receptions	0	-	629
102720	Members Insurance	0	-	985
102820	Members Subscriptions	0	-	2,500
102220	Election Expenses	0	-	-
102520	Donations	0	-	-
112220	Donations - Rfds Airport	0	-	-
102550	Native Title Claims	0	-	-
102620	Council Chambers Mtce	0	-	134
106220	Audit	0	-	-
105620	Admin Alloc-Governance	0	-	-
Total Operating Expenditure		0	-	6,053
Operating Income				
112330	Reimbursements	0	-	-
Total Operating Income		0	-	-
ADMINISTRATION				
Operating Expenditure				
106940	Staff Uniform Expenses	0	-	-
103520	Salaries - Admin	0	-	25,791
103920	Super - Admin	0	-	3,017
104720	Accruals - LSL and AL	0	-	-
104020	Fringe Benefit Tax	0	-	-
104120	Admin Centre Operations	0	-	-
104220	Admin Centre Maintenance	0	-	976
104520	Stationery	0	-	644
105020	Telephone	0	-	234
105320	Postage	0	-	-
104320	Advertising	0	-	-
105420	Equipment Maintenance & Cons	0	-	1,099
107120	Computer Software	0	-	-
105220	Computer Hardware	0	-	-
106920	Accounting & Consulting	0	-	1,035
106930	Rental Private	0	-	-
		0	-	32,796

Continued...

Shire of Meekatharra			**Management Budget Governance**	
for the period ended 31 July 2007.		**2007/08**		
continued		**2007/08**	**2007/08**	**2007/08**
Operating Expenditure		**Budget**	**YTD Budget**	**31 Jul 2007**
105720	Other	0	-	-
106020	CEO Vehicle	0	-	-
106030	DCEO Vehicle	0	-	-
106620	Accommodation and Travel	0	-	-
104620	Training & Conferences	0	-	-
106420	Staff Recruitment &Relocation	0	-	-
107020	Legal Fees	0	-	6,080
103820	Insurance	0	-	8,780
104920	Housing Allocations	0	-	-
110820	Admin Allocated to Functions	0	-	-
Total Operating Expenditure		0	-	47,657
Operating Income				
111230	Reimbursements	0	-	24
Total Operating Income		0	-	24
Capital Expenditure				
113240	Office Equipment	-	-	320
Total Capital Expenditure		-	-	320
	Net Funding Demands	(0)	-	(54,006)

Shire of Meekatharra

for the period ended 31 July 2007.

Management Budget
Law, Order & Public Safety

2007/08

		2007/08 Budget $	2007/08 YTD Budget $	2007/08 31 Jul 2007 $
FIRE PREVENTION				
115720	Bush Fire Control	0	-	-
115820	Vehicle Operational Costs	0	-	-
115620	Fire Insurance	0	-	620
115420	Protective Burning	0	-	-
Total Operating Expenditure		0	-	620
Operating Income				
115630	FESA - BFB Grant	0	-	2,375
Total Operating Income		0	-	2,375
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	0	-	-
119020	Animal Control Expenses	0	-	94
Total Operating Expenditure		0	-	94
Operating Income				
119730	Fines & Penalties	0	-	-
119830	Impounding Fees	0	-	-
119930	Dog Registration	0	-	186
Total Operating Income		0	-	186
OTHER LAW, ORDER & PUBLIC SAFETY				
Operating Expenditure				
Ranger Services				
116020	Salaries	0	-	3,280
116120	Superannuation	0	-	392
116520	Uniforms	0	-	-
116220	Housing	0	-	-
116250	Insurance	0	-	620
116320	Vehicle Operating Costs	0	-	-
116010	Administration Allocated	0	-	-
116420	Miscellaneous	0	-	9
	Ranger Services	0	-	4,300
Other Expenses				
120020	State Emergency Services	0	-	186
120120	Administration	0	-	-
120160	Safer WA	0	-	-
120320	St John Ambulance	0	-	-
119920	Hype Programme Expenses	0	-	-
Total Operating Expenditure		0	-	4,486
Operating Income				
120030	FESA - SES Grant	0	-	4,825
120130	Community Safety & Crime	0	-	-
120230	Hype Programme Grant	0	-	-
116430	Reimbursements - Ranger	0	-	136
Total Operating Income		0	-	4,961
	Net Funding Demands	(0)	-	2,323

Shire of Meekatharra			**Management Budget Health**
for the period ended 31 July 2007.	**2007/08**		
	2007/08 Budget	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
HEALTH INSPECTIONS & ADMINISTRATION			
Operating Expenditure	**$**	**$**	**$**
122960 Health Consultancy	0	-	2,828
121320 Insurance	0	-	2,148
121920 Subscriptions & Journals	0	-	-
121620 Admin Alloc - Secretarial	0	-	-
122980 Other Expenses	0	-	-
Total Operating Expenditure	0	-	4,976
Operating Income			
123000 Health Fees & Licenses	0	-	-
Total Operating Income	0	-	-
PREVENTATIVE SERVICES - PEST CONTROL			
Operating Expenditure	**$**	**$**	**$**
123720 Mosquito Control	0	-	73
Total Operating Expenditure	0	-	73
PREVENTIVE SERVICES - OTHER			
Operating Expenditure			
124020 Analytical Expenses	0	-	-
124060 School Health Programme Prom	0	-	-
124040 Administration Allocated	0	-	-
Total Operating Expenditure	0	-	-
Net Funding Demands	(0)	-	(5,048)

Shire of Meekatharra			**Management Budget Education and Welfare**		
for the period ended 31 July 2007.		2007/08			
		2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007	
PRE SCHOOL		$	$	$	
Operating Expenditure					
120520	Pre-School Centre Mtce	0	-	-	
120430	Insurance	0	-	-	
120440	Administration Allocated	0	-	-	
Total Operating Expenditure		0	-	-	
OTHER EDUCATION		$	$	$	
Operating Expenditure					
120720	Telecentre Costs	0	-	-	
124250	Administration Allocated	0	-	-	
Total Operating Expenditure		0	-	-	
DAY CARE CENTRE		$	$	$	
Operating Expenditure					
124120	Day Care Centre Maintenance	0	-	231	
Total Operating Expenditure		0	-	231	
DOMESTIC VIOLENCE		$	$	$	
Operating Expenditure					
125360	Salaries	0	-	1,079	
125380	Superannuation	0	-	401	
125610	Staff Recruitment & Relocation	0	-	-	
125390	Housing Expenses	0	-	436	
125550	Training	0	-	79	
125400	Insurance	0	-	2,888	
125410	Vehicle Expense	0	-	445	
125430	Stationery	0	-	6	
125440	Telephone	0	-	69	
125590	Utilities	0	-	-	
125630	Building Maintenance	0	-	-	
125570	Audit Fees	0	-	-	
125600	Projects	0	-	-	
125580	Consumables (Food, Cleaning)	0	-	-	
125640	Resources	0	-	82	
125510	Misc Grants Expenditure	0	-	-	
125530	Administration Allocated	0	-	-	
Total Operating Expenditure		0	-	5,485	
Operating Income					
125310	Domestic Violence Grant	0	-	34,553	
125450	Reimbursements	0	-	494	
125560	Miscellaneous Grants Income	0	-	-	
Total Operating Income		0	-	35,047	
Capital Expenditure					
125480	Furniture	-	-	80	
Total Capital Expenditure		-	-	80	

Shire of Meekatharra			**Management Budget Education and Welfare**	
for the period ended 31 July 2007.		**2007/08**		
continued.....		**2007/08 Budget**	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
COMMUNITY DEVELOPMENT				
Operating Expenditure				
124570	Salaries	0	-	3,441
124580	Superannuation	0	-	396
124650	Training & Conferences	0	-	-
124630	Housing	0	-	-
124590	Vehicle Expenses	0	-	-
124530	Insurance	0	-	620
124500	Administration Allocated	0	-	-
124320	Activities	0	-	95
124420	Miscellaneous Grant Expenses	0	-	455
124600r	Refund unspent grant	0	-	-
Total Operating Expenditure		0	-	5,006
Operating Income				
124600	Miscellaneous Grants	0	-	(1,295)
124330	Vehicle Lease	0	-	-
124510	Reimbursements	0	-	16
124680	Misc Fees & Charges	0	-	-
Total Operating Income		0	-	(1,279)
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	0	-	3,569
125240	Salaries - Scholarship	0	-	-
125260	Superannuation	0	-	577
125290	Staff Training, Accommodation &	0	-	-
125340	Staff Replacement and Relocatio	0	-	-
124820	Housing Costs	0	-	-
125280	Housing Allocated	0	-	-
125230	Insurance	0	-	620
125520	Administration Allocated	0	-	-
125120	Youth Centre Building Maintena	0	-	1,890
125130	Youth Centre Operational Costs	0	-	451
125370	Iris Curley Fund Expenses	0	-	-
125350	Activities Expenses Various	0	-	205
124160	Miscellaneous Grants Activity E	0	-	265
Total Operating Expenditure		0	-	7,576
Operating Income				
124180	YAS	0	-	5,577
124190	OSCH	0	-	2,531
124210	DCD Youth Services	0	-	15,039
124200	Indigenous Youth Scholarship	0	-	(65)
124150	School Holidays	0	-	-
124610	Iris Curley Donation	0	-	-
124170	Miscellaneous Grants	0	-	-
124110	Reimbursements	0	-	8
Total Operating Income		0	-	23,089
	Net Funding Demands	(0)	-	38,479

Shire of Meekatharra — **Management Budget Housing**

for the period ended 31 July 2007. — 2007/08

		2007/08 Budget $	2007/08 YTD Budget $	2007/08 31 Jul 2007 $
STAFF HOUSING				
Operating Expenditure				
125620	Lot 303 - CEO	0	-	212
126220	Lot 304	0	-	211
126420	Lot 208 Hill	0	-	277
127720	Lot 205 Hill	0	-	316
125720	Lot 206 -Hill	0	-	52
125820	Lot 220 - Works Supervisor	0	-	1,151
125920	Lot 246 - Transport	0	-	211
126020	Lot 213 - Transport - SPQ	0	-	1,713
126120	Lot 87 - Transport	0	-	211
126320	Lot 255 - Transport	0	-	211
126920	Lot 408 - Transport	0	-	2,193
127020	Lot 17 Staff (Heatwave)	0	-	854
127220	1/16 Regan Street	0	-	201
127320	2/16 Regan Street	0	-	765
127420	3/16 Regan Street	0	-	201
127520	4/16 Regan Street	0	-	201
127120	Airport Residence	0	-	664
126520	Sports Complex Residence	0	-	160
126640	Remote Alarm Monitoring	0	-	1,485
126650	Housing Rental Subsidy	0	-	(56)
127620	Lot 207 Hill	0	-	159
126630	Insurance	0	-	5,733
126820	Allocated to Function Areas	0	-	-
Total Operating Expenditure		0	-	17,124
Operating Income				
126830	Housing Rental	0	-	-
127330	Rent Lot 87	0	-	160
127530	Rent Lot 255 - Admin	0	-	160
128130	Rent 2/16 Regan St	0	-	-
128330	Rent 4/16 Regan St	0	-	-
127730	Rent Lot 304 Darlot	0	-	160
127630	Rent Lot 208 - Pool Manager	0	-	160
128830	Reimbursements - Other	0	-	91
Total Operating Income		0	-	731
	Net Funding Demands	(0)	-	(16,393)

Shire of Meekatharra — **Management Budget Community Amenities**

for the period ended 31 July 2007. — 2007/08

		2007/08 Budget $	2007/08 YTD Budget $	2007/08 31 Jul 2007 $
SANITATION - HOUSEHOLD REFUSE				
Operating Expenditure				
128320	Refuse Collection	0	-	9,000
128420	Refuse Site Maintenance	0	-	1,000
128350	Insurance	0	-	829
129140	New Bins & Equipment	0	-	-
129160	Litter Control/Town Tidying	0	-	57
128220	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	10,886
Operating Income				
128630	Refuse Collection	0	-	-
129030	Sale of Bins	0	-	-
129150	Reimbursements	0	-	-
Total Operating Income		0	-	-
SEWERAGE				
Operating Expenditure				
129920	Sewerage Pond Maintenance	0	-	238
129740	Insurance	0	-	166
129700	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	404
Operating Income				
129830	Septic Tank Fees	0	-	-
Total Operating Income		0	-	-
TOWN PLANNING AND REGIONAL DEVELOPMENT				
Operating Expenditure				
131010	Scheme Amendments	0	-	-
131030	Consultants	0	-	-
131120	Insurance	0	-	166
131000	Administration Allocated	0	-	-
131040	Other	0	-	-
Total Operating Expenditure		0	-	166
Operating Income				
131230	Fees	0	-	-
Total Operating Income		0	-	-

Continued...

Shire of Meekatharra		**Management Budget Community Amenities**		
for the period ended 31 July 2007.		**2007/08**		
continued.....		**2007/08 Budget**	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
PROTECTION OF THE ENVIRONMENT				
Operating Expenditure				
130340	Waste Oil Facility	0	-	-
130320	Tyre Recycling	0	-	-
Total Operating Expenditure		0	-	-
OTHER COMMUNITY AMENITIES				
Operating Expenditure				
132120	Cemetery Operations	0	-	1,871
131920	Burial plot preparations	0	-	(46)
132020	Hearse & Shed Costs	0	-	-
132420	Cemetery Plaques	0	-	-
132720	Insurance	0	-	166
132820	Administration Allocated	0	-	-
132520	Public Toilets	0	-	1,165
132220	SPQ Mcleary St "Paddy's Flat"	0	-	2,154
Total Operating Expenditure		0	-	5,311
Operating Income				
132630	Charges - Cemetery Fees	0	-	410
Total Operating Income		0	-	410
	Net Funding Demands	(0)	-	(16,357)

Shire of Meekatharra		**Management Budget Recreation & Culture**		
for the period ended 31 July 2007.		**2007/08**		
		2007/08 Budget	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	0	-	522
133420	Insurance	0	-	3,854
13342C	Consultant building inspection	0	-	-
133550	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	4,376
Operating Income				
134630	Hall Hire Fees	0	-	145
Total Operating Income		0	-	145
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	0	-	-
136320	Swimming Pool Superannuation	0	-	-
136020	Housing	0	-	-
135620	Insurance	0	-	2,737
136720	Training	0	-	-
135920	Swimming Pool Maintenance	0	-	-
135720	Swimming Pool Water/Sewerag	0	-	-
135520	Swimming Pool Chemicals/Gas/	0	-	-
135820	Swimming Pool Electricity	0	-	-
137040	Swimming Pool Other	0	-	-
135320	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	2,737
Operating Income				
136530	Swimming Pool Subsidy	0	-	-
136430	Swimming Pool Admission	0	-	-
Total Operating Income		0	-	-

Shire of Meekatharra			**Management Budget Recreation & Culture**	
for the period ended 31 July 2007.		**2007/08**		
continued.....		**2007/08 Budget**	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	0	-	-
136180	Superannuation	0	-	-
136190	Staff Replacement & Relocation	0	-	-
136210	Vehicle Operating Costs	0	-	-
137020	Housing Allocation	0	-	-
136150	Administration Allocated	0	-	-
137620a	Insurance	0	-	-
136250	Activities	0	-	-
136200	Misc Grant Activities	0	-	-
Total Operating Expenditure		0	-	-
Operating Income				
136230	Reimbursements	0	-	-
136260	Miscellaneous Grants	0	-	-
Total Operating Income		0	-	-
OTHER RECREATION AND SPORT				
Operating Expenditure				
138100	Housing Allocation	0	-	-
138120	Reticulation Maintenance	0	-	-
138020	Picture Gardens	0	-	29
137920	Parks, Gardens & Reserves	0	-	2,835
137420	Scheme Water	0	-	160
137320	Sports ground (oval) maintenan	0	-	1,016
137220	Sports Complex Maintenance	0	-	502
138920	Other Building Maintenance	0	-	537
138720	Gym Building Maintenance	0	-	267
138260	Gym Operating Costs	0	-	-
138250	Community Bus Operating costs	0	-	-
138520	Miscellaneous Costs - Gym	0	-	-
138620	Utilities - Gym	0	-	-
137620	Insurance	0	-	5,435
138110	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	10,781
Operating Income				
139630	Complex Fees	0	-	147
139930	Gym Fees	0	-	193
138930	School Oval Contribution	0	-	-
138850	Community Bus fees	0	-	-
139430	Complex Fees Tennis	0	-	-
Total Operating Income		0	-	340

Shire of Meekatharra			**Management Budget Recreation & Culture**	
for the period ended 31 July 2007.		**2007/08**		
continued.....		**2007/08**	**2007/08**	**2007/08**
OTHER RECREATION AND SPORT		**Budget**	**YTD Budget**	**31 Jul 2007**
Capital Expenditure				
136380	Replace pine rails around oval	-	-	3,577
Total Capital Expenditure		-	-	3,577
Capital Income				
138860	Oval Lighting	-	-	35,000
170200U	Shire Water Reserve	12,000	-	-
Total Capital Income		12,000	-	35,000
TELEVISION AND RADIO BROADCASTING				
Operating Expenditure				
139860	Administration Allocated	0	-	-
139880	Insurance	0	-	-
139920	Operating Costs	0	-	-
139820	Site Sharing Costs	0	-	3,540
Total Operating Expenditure		0	-	3,540
LIBRARIES				
Operating Expenditure				
140020	Library Salaries	0	-	-
140120	Book exchange costs	0	-	-
140620	Lost/damaged/replaced stock	0	-	-
140520	Library operations	0	-	-
140420	Insurance	0	-	-
140180	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	-
Operating Income				
140530	Library Charges	0	-	-
Total Operating Income		0	-	-
OTHER CULTURE				
Operating Expenditure				
141120	Insurance	0	-	-
141320	25 Mile Well Maintenance	0	-	-
141420	Mt Gould Police Station	0	-	-
141520	Museum Maintenance	0	-	159
141720	Municipal Inventory Review	0	-	-
130720	Heritage Survey	0	-	-
141730	Preservation of Historical Image	0	-	-
141820	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	159
Operating Income				
141530	Masonic Lodge Income	0	-	(47)
Total Operating Income		0	-	(47)
	Net Funding Demands	12,000	-	10,267

Shire of Meekatharra — **Management Budget Transport**

for the period ended 31 July 2007. 2007/08

		2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	0	-	-
148800	Depot Maintenance	0	-	1,912
148720	Upgrade of Roman	0	-	-
148400	Lighting of Streets	0	-	2,004
148500	Street Cleaning Sweeping	0	-	376
148200	Street Maintenance	0	-	5,655
149000	Signage of Streets & Roadworks	0	-	-
147500	Rural Roads Maintenance - Day Lab	0	-	31,172
14750C	Rehabilitation of Gravel Pits	0	-	-
148600	Contract & Consulting Supervision	0	-	-
Total Operating Expenditure		0	-	41,119
Operating Income				
145910	Grant - MRWA Direct	0	-	142,564
148230	Reimbursements	0	-	-
148430	Street Lighting - Operating Grant	0	-	-
Total Operating Income		0	-	142,564
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	**Road Construction**	-	-	-
	Mt Clere Road	-	-	131,088
	Neds Creek Road	0	-	-
	Three Rivers Woolshed Rd	0	-	-
	Landor Road	0	-	-
	Ashburton Downs-Meekatharra Roa	0	-	-
	Sandstone Rd	0	-	362
	Connaughton Street - Construction	0	-	-
	Youno Downs Road - Construction	0	-	-
	Deverell-Mulgul Road - Constructio	0	-	-
	Murchison Downs Road - Constructi	0	-	-
	Mingah Springs Road - Constructio	0	-	-
	Beringarra-Mt Gould Road - Constr	0	-	-
	Other	-	-	-
	Footpath Construction	0	-	-
	Street Verge Sealing	0	-	-
	Grids Construction	0	-	-
	Water Bores	0	-	-
Total Capital Expenditure		0	-	131,450
Capital Income				
146210	Grant - Roads to Recovery (R2R)	0	-	-
146410	Black Spot - Main Street	0	-	-
146910	Grant - Roads 2020 (Regional Road	0	-	-
Total Capital Income		0	-	-

Continued...

Shire of Meekatharra — **Management Budget Transport**

for the period ended 31 July 2007. — 2007/08

			2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
continued.....					
AIR BP					
Operating Expenditure					
160520	Administration Allocated		0	-	-
160220	Salaries		0	-	605
160020	Wages Call Outs		0	-	1,785
160120	Wages - Relief		0	-	-
160320	Cost of Fuel Sold		0	-	4,432
160420	Bank Charges		0	-	-
160720	Other Charges		0	-	-
Total Operating Expenditure			0	-	6,821
Operating Income					
161130	Fuel Sales - Cash		0	-	4,794
161330	Fuel Sales - Commission		0	-	-
161230	Call Out Fees		0	-	2,360
161630	BP Monthly Retainer		0	-	9,500
Total Operating Income			0	-	16,654
Capital Income					
170700U	Airport Runway Reserve		150,000	-	-
Total Capital Income			150,000	-	-
AERODROME					
Operating Expenditure					
150020	Salaries		0	-	6,876
150120	Superannuation		0	-	1,002
160820	Staff Replacement & Relocation	1	0	-	-
150600	Training and Conferences		0	-	-
151620	Housing Allocations		0	-	-
150210	Consultancy		0	-	-
150220	Utilities & Other Costs		0	-	7,323
150620	Insurance		0	-	1,317
150320	Aerodrome Operations (Air)		0	-	41
150520	Aerodrome Maintenance		0	-	408
150900	Security Operating Expenses		0	-	45
150420	BP Fuel Sales Commissions	7	0	-	-
151420	Administration Allocated		0	-	-
Total Operating Expenditure			0	-	17,013
Operating Income					
152030	Airport Landing Charges		0	-	10,108
150030	Other Landing Charges		0	-	-
150130	Airport Leases		0	-	-
151930	RFDS Refuelling		0	-	-
150330	Reimbursements		0	-	-
150830	Reimbursements Telephone		0	-	37
Airport Diesel Operations					
153030	Sales		0	-	24,231
150910	Less Wages		(0)	-	(445)
150920	Issues		(0)	-	(25,866)
	Cost of goods sold		(0)	-	(26,312)
	Profit/(Loss) on operations		(0)	-	(2,081)
Total Operating Income			0	-	8,064
	Net Funding Demands		150,000	-	(29,121)

Shire of Meekatharra — **Management Budget Economic Services**

for the period ended 31 July 2007. — 2007/08

		2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
RURAL SERVICES				
Operating Expenditure				
153020	MRVC Vermin Control	0	-	-
153120	Noxious Weeds and Pests	0	-	-
157520	Stockyard Maintenance	0	-	1,000
157420	Shop Premises Maintenance	0	-	-
157540	Assistance to Community Group	0	-	-
Total Operating Expenditure		0	-	1,000
Operating Income				
157430	Shop Premises Rent	0	-	-
157630	Wesfarmers Yard Lease	0	-	-
187750	Bill Board Rental	0	-	63
157730	Reimbursements	0	-	-
Total Operating Income		0	-	63
TOURISM AND AREA PROMOTION				
Operating Expenditure				
159250	Administration Allocated	0	-	-
153820	Tourism Promotions	0	-	-
154620	Maps & Souvenirs	0	-	-
154220	Information Bays	0	-	594
159260	Maintenance Trails & Lookouts	0	-	1,500
154000	Interpretive Centre Consultancy	0	-	-
153920	October Festival	0	-	185
154010	Croc Festival	0	-	-
154030	Meekatharra Rodeo	0	-	-
154420	Local Newspaper Production	0	-	202
154720	Town Beautification	0	-	-
154520	Other - Meeka Dust Expenses	0	-	-
Total Operating Expenditure		0	-	2,480
Operating Income				
153930	October Festival Income	0	-	18,844
154920	Meekatharra Rodeo Income	0	-	-
154930	Croc Festival Grant Income	0	-	-
154330	Local Newspaper Revenue	0	-	-
154730	Sale of Maps & Souvenirs	0	-	207
154830	Reimbursements	0	-	-
154430	Meeka Dust Advertising	0	-	-
Total Operating Income		0	-	19,052

Continued...

Shire of Meekatharra			**Management Budget Economic Services**	
for the period ended 31 July 2007.		**2007/08**		
		2007/08 Budget	**2007/08 YTD Budget**	**2007/08 31 Jul 2007**
BUILDING CONTROL				
Operating Expenditure				
156420	MRH S Building Costs	0	-	-
157740	Insurance	0	-	663
157720	Administration Allocated	0	-	-
Total Operating Expenditure		0	-	663
Operating Income				
156830	Building Permit Fees	0	-	40
156930	Building Demolition Fees	0	-	-
Total Operating Income		0	-	40
Operating Income				
157530	Other Reimbursements	0	-	-
Total Operating Income		0	-	-
	Net Funding Demands	(0)	-	15,010

Shire of Meekatharra			Management Budget Other Property & Services		
for the period ended 31 July 2007.		2007/08			
		2007/08 Budget	2007/08 YTD Budget	2007/08 31 Jul 2007
PRIVATE WORKS				
Operating Expenditure				
159520	Private Works	0	-	-
Total Operating Expenditure		0	-	-
Operating Income				
159630	Charges - Private Works	0	-	-
Total Operating Income		0	-	-
PUBLIC WORKS OVERHEAD				
Operating Expenditure				
180120	Supervision - Salaries	0	-	10,028
181220	Unallocated Wages	0	-	-
181320	Superannuation of Workmen	0	-	3,008
180320	Annual Leave, Sick Leave, Publi	0	-	1,811
180520	Rostered days Off	0	-	(969)
180720	Relocation & Recruitment Costs	0	-	-
181520	Allowances and Incentives	0	-	8,964
185620	LSL Contribution to other Shires	0	-	-
180620	Camping Requirements	0	-	100
180820	Camping Telephone Costs	0	-	579
180920	Travelling and Conference Exp	0	-	-
181020	Protective Clothing & Equipmer	0	-	596
182320	Allocation from Housing	0	-	-
180220	Engineering - Office and Other	0	-	1,697
180420	Insurance on Works	0	-	23,413
182520	Administration Allocated	0	-	-
181820	**Less** PWO allocated to works	0	-	(30,469)
Total Operating Expenditure		0	-	18,757
Operating Income				
181330	Reimbursements - Stores & Tele	0	-	773
170150U	Transfer from Leave Reserve	4,000	-	-
Total Operating Income		4,000	-	773
PLANT OPERATION COSTS				
Operating Expenditure				
183020	Fuel and Oil	0	-	11,467
183320	Parts and Repairs (external)	0	-	21,079
183420	Repairs - Wages	0	-	1,956
183220	Tyres	0	-	515
183620	Consumable Stores	0	-	2,628
184320	Replacement Tools	0	-	100
183520	Licenses	0	-	294
183820	Insurance	0	-	-
183230	Mechanics Vehicle	0	-	-
183010	Administration Allocated	0	-	-
184020	Less Alloc To Works	0	-	(74,259)
Total Operating Expenditure		0	-	(36,221)
Operating Income				
183030	Diesel Fuel Rebate	0	-	-
Total Operating Income		0	-	-

Shire of Meekatharra		**Management Budget Other Property & Services**		
for the period ended 31 March 2007.		2006-07		
continued.....		2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION				
Operating Expenditure				
184040	Less Plant Depreciation Allocate	0	-	(24,780)
Total Operating Expenditure		0	-	(24,780)
Operating Income				
187630	Sale Of Scrap	-	-	152
Total Operating Income		-	-	152
SALARIES AND WAGES				
185300	Salaries & Wages	0	-	110,276
185400	Salaries & Wages Alloc	0	-	(105,090)
Total Operating Expenditure		0	-	5,186
	Net Funding Demands	4,000	-	37,982

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 31st July 2007

Account	Institution	Interest Rate	Opening Balance 1/07/2007	Interest Earnt to 31/07/2007	Interest Earnt This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/07/2007
946020606	Home Building Society	Variable	4,817,224.45	-	26,876.15	-	-	4,844,100.60
26-7466	Westpac Bank	Variable	2,134,857.91	-	11,166.41	-	(250,000.00)	1,896,024.32
	TOTALS		**6,952,082.36**	**-**	**38,042.56**	**-**	**(250,000.00)**	**6,740,124.92**

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2006	Interest Earnt to 31/07/2007	Interest Earnt This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/07/2007
170300	Plant Reserve	27.15%	1,307,648.02	-	7,295.60	-	-	1,314,943.62
170500	Building Reserve	5.29%	254,778.24	-	1,421.45	-	-	256,199.69
170200	Water Reserve	2.35%	113,399.17	-	632.67	-	-	114,031.84
170700	Airport Runway Reserve	34.75%	1,674,072.78	-	9,339.95	-	-	1,683,412.73
170800	Airport Operations Reserve	12.26%	590,622.25	-	3,295.19	-	-	593,917.44
170600	Transport Reserve	5.38%	258,952.99	-	1,444.74	-	-	260,397.73
170100	Infrastructure Reserve	12.01%	578,668.44	-	3,228.49	-	-	581,896.93
170150	Leave Reserve	0.81%	39,082.56	-	218.05	-	-	39,300.61
	SUB TOTAL ON RESERVES	100.00%	4,817,224.45	-	26,876.15	-	-	4,844,100.60
			-					
	Municipal Fund	100.00%	2,134,857.91	-	11,166.41	-	(250,000.00)	1,896,024.32
	TOTAL INVESTMENTS BY NATURE		**6,952,082.36**	**-**	**38,042.56**	**-**	**(250,000.00)**	**6,740,124.92**

10.1.2 DONATION TO MEEKATHARRA DISTRICT HIGH SCHOOL COUNTRY WEEK

That Council donate $500.00 to Meekatharra District High School to assist with the costs of attending Country Sports Week.

Moved: **Cr N L Trenfield**
Seconded: **Cr A G Burrows**

CARRIED 5/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

12. CLOSURE OF MEETING

The President Cr T R Hutchinson declared the meeting closed at 11.55am.