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MINUTES

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

THE PRESIDENT CR HUTCHINSON DECLARED THE MEETING OPEN AT 9.35AM

SGT DARREN WYNNE WOULD BE ADDRESSING COUNCIL AT THE CLOSE OF THE MEETING AND WILL STAY FOR LUNCH

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:

ATTENDANCE

CR HUTCHINSON (PRESIDENT)
CR TRENFIELD
CR BAIN
CR HOWDEN
CR BURROWS
CR BAJRAI
TA HARTMAN (CHIEF EXECUTIVE OFFICER)
NJ HOLMES (DEPUTY CHIEF EXECUTIVE OFFICER)

APOLOGIES

CR O'DWYER (DEPUTY PRESIDENT)
CR NICHOLS
CR HUNT

APPROVED LEAVE OF ABSENCE

NIL

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

NIL

4. PUBLIC QUESTION TIME:

NIL

5. APPLICATIONS FOR LEAVE OF ABSENCE:

THAT LEAVE BE GRANTED FOR CR BAJRAI FOR THE OCTOBER 2004 ORDINARY MEETING

Council Resolution:

RESOLVED: (Moved By Cr Trenfield Seconded By Cr Bain)

THAT LEAVE BE GRANTED FOR CR BAJRAI FOR THE OCTOBER 2004 ORDINARY MEETING

CARRIED 6.0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:

6.1 ORDINARY MEETING HELD 21st AUGUST 2004.

Council Resolution

RESOLVED: (Moved by Cr Bajrai Seconded by Cr Trenfield)

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF MEEKATHARRA HELD IN THE COUNCIL CHAMBERS ON 21st AUGUST 2004 BE CONFIRMED

CARRIED 6.0

7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

NIL

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:

NIL

9. REPORTS OF COUNCILLORS:

CR HOWDEN REPORTED THAT MRVC IS HAVING DIFFICULTY IN ATTRACTING LABOUR TO CARRY OUT FENCE MAINTENANCE.

10. REPORTS OF OFFICERS:

NIL

10.1**CHIEF EXECUTIVE OFFICER REPORT
SUBMITTED TO THE FULL COUNCIL
MEETING TO BE HELD SEPTEMBER 18TH 2004.**

10.1.1**Policy - Early morning and late afternoon swimming.****File Ref:** S/65 and P/22**Reporting Officer:** Tom Hartman CEO.**Disclosure of Interest:** Nil.**Date of Report:** September, 2004**Summary:** Report raises matter of use of the Swimming Pool by key holders for early morning and late afternoon swimming.**Background:** This was introduced last season as there have always been requests from members of the public to use pools for early morning swimming. The attached policy was introduced and allowed the use of the pool during 2003/2004.**Comment:** Various systems have been used over time to allow some members of the public to use the pool out of hours. Some pools have the manager open early, others don't open. The problem with opening up by the manager is the hours the manager is expected to work. If the pool remains open at night due to hot weather, it may mean working 14 - 16 hour days. This 'burns' people out. Sometimes the manager doesn't open and this causes antagonism.

The system introduced last year worked and should continue.

Consultation: Some members of the public and staff.**Statutory Environment:** Section 3.18 Local Government Act.**Policy Implications:** Council adopted the attached policy for only the 2003/04 season.**Financial Implications:** There should be no increased operating costs for the pool.**Strategic Implications:** Should again receive positive response from relevant members of the public.**Voting Requirements:** Simple Majority.

Recommendation:

THAT COUNCIL ADOPT THE ATTACHED POLICY FOR EARLY MORNING AND LATE AFTERNOON SWIMMING AND REVIEW AS AND WHEN REQUIRED

Council Resolution:

RESOLVED: (Moved by Cr Burrows Seconded by Cr Bain)

THAT COUNCIL ADOPT THE ATTACHED POLICY FOR EARLY MORNING AND LATE AFTERNOON SWIMMING AND REVIEW AS AND WHEN REQUIRED

CARRIED 6.0

10.1.2**Policy - Exclusive and non- exclusive use of the Meekatharra Swimming Centre.**

File Ref:	S/65 and P/22
Reporting Officer:	Tom Hartman CEO.
Disclosure of Interest:	Nil.
Date of Report:	10 th September, 2003
Summary:	Report raises matter of use of the Meekatharra Swimming Pool by groups.
Background:	This was introduced last season following requests from groups within the Community to hire the pool for a function or event. The attached Policy allows this use with conditions.
Comment:	<p>The Policy allows Council to permit the hire of the pool for certain functions and/or events and gives discretion to the CEO to refuse if there are concerns. Hirer's know the requirements 'up front'.</p> <p>The pool manager will be in attendance during the event and under normal circumstances would control use of the actual pool, which are mainly the kids of the attending families.</p>
Consultation:	Some members of the public and staff.
Statutory Environment:	Section 3.18 Local Government Act.
Policy Implications:	Council has adopted the attached policy for only the 2003/04 season

Financial Implications: The use of the pool for this purpose should have no financial costs to Council.

Strategic Implications: Will have positive implications for Council.

Voting Requirements: Simple Majority.

Recommendation:

THAT COUNCIL ADOPT THE ATTACHED POLICY ON THE EXCLUSIVE AND NON EXCLUSIVE USE OF THE MEEKATHARRA SWIMMING CENTRE AND REVIEW AS AND WHEN REQUIRED

Council Resolution:

RESOLVED: (Moved by Cr Burrows Seconded by Cr Bajrai)

THAT COUNCIL ADOPT THE ATTACHED POLICY ON THE EXCLUSIVE AND NON EXCLUSIVE USE OF THE MEEKATHARRA SWIMMING CENTRE AND REVIEW AS AND WHEN REQUIRED

CARRIED 6.0

10.1.3

Swimming Pool Public Opening Hours

File Ref: S/65

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil.

Date of Report: 10th October, 2003

Summary: Report advises Council of the suggested swimming pool public opening hours for 2004/05 and seeks endorsement.

Background: The swimming pool public open hours last year were as following:

Mon - Friday 0930 - 1330 1500 - 1800
Saturday 1030 - 1730 1900 - 2100
Sunday 1030 - 1800

Comment: These hours are flexible and generally match the hours that the pool was open in past seasons.

The Saturday night opening introduced a family night. The opening hours total 51.5 hours. The manager will be at the pool before and after these times to carry out required maintenance, etc. Total work hours should be around 60 per week.

Consultation: The new Pool manager will be consulted, members of public and some Councillors.

Statutory Environment: Swimming Pool Regulations.

Policy Implications. Nil.

Financial Implications: Operating costs in budget.

Strategic Implications: Should have positive implications and meet most users needs.

Voting Requirements: Simple Majority.

Recommendation:

THAT COUNCIL ENDORSE THE SUGGESTED PUBLIC OPEN HOURS

Mon - Friday	0930 - 1330	1500 - 1800
Saturday	1030 - 1730	1900 - 2100
Sunday	1030 - 1800	

AND AUTHORISE THE CEO TO CHANGE THE HOURS IF NECESSARY AFTER CONSULTATION WITH TOWN COUNCILLORS.

Council Resolution:

RESOLVED: (Moved By Cr Howden Seconded By Cr Bajrai)

THAT COUNCIL ENDORSE THE SUGGESTED PUBLIC OPEN HOURS

Mon - Friday	0930 - 1330	1500 - 1800
Saturday	1030 - 1730	1900 - 2100
Sunday	1030 - 1800	

AND AUTHORISE THE CEO TO CHANGE THE HOURS IF NECESSARY AFTER CONSULTATION WITH TOWN COUNCILLORS.

10.1.4**Wild Fire Management**

File Ref:	B/40
Reporting Officer:	Tom Hartman - CEO
Disclosure of Interest:	Nil
Date of Report:	Nil
Summary:	Report raises matter of the FESA recommendations relating to the management of Wildfires
Background:	A copy of the Correspondence from FESA is attached
Comment:	This matter may need input from Councilors with the relevant experience to make comment on the recommendations from FESA
Consultation:	Nil
Statutory Environment:	Bush Fire Act (1954)
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Nil
Voting Requirements:	Simple majority

Recommendation:

THAT COUNCIL NOTE THE RECOMMENDATIONS FROM FESA AND RAISE ANY ITEMS THAT REQUIRE CLARIFICATION FOR DISCUSSION WITH THE FESA FIRE SERVICE MANAGER

Council Resolution:

RESOLVED: (Moved By Cr Howden Seconded by Cr Burrows)

THAT COUNCIL NOTE THE RECOMMENDATIONS FROM FESA AND RAISE ANY ITEMS THAT REQUIRE CLARIFICATION FOR DISCUSSION WITH THE FESA FIRE SERVICE MANAGER

CARRIED 6.0

10.1.5**Trading Hours extensions- 2004/2005 Christmas/
New Year Period**

- File:** D/S
- Reporting Officer:** Tom Hartman- CEO
- Date of Report:** Nil
- Disclosure of Interest:** Nil
- Summary:** Report raises matter of extended hours available to regional localities.
- Background:** A copy of the letter from the Department of Consumer and Ministers Employment protection is attached, which sets out the minutes approved extended hours
- Comment:** These hours that have been approved for the Metropolitan area and will be available to regional areas. If Council does not want these hours or wishes to vary the hours, notification is required to the department
- Consultation:** Nil
- Statutory Environment:** Retail Trading Hours Act 1987
- Policy Implications:** Nil
- Financial Implications:** Nil
- Strategic Implications:** Nil
- Voting Requirement:** Simple Majority

Recommendation:

THAT COUNCIL NOTE THE TRADING HOURS EXTENSIONS AND ADVERTISE THE MATTER LOCALLY

Council Resolution:

RESOLVED: (Moved By Cr burrows Seconded by Cr Bain)

THAT COUNCIL NOTE THE TRADING HOURS EXTENSIONS AND ADVERTISE THE MATTER LOCALLY

CARRIED 6.0

10.1.6

Authority to use Traffic Signs and Devices at Roadworks- New Instrument of Authorisation

File: M/30/2

Reporting Officer: Tom Hartman- CEO

Date of Report: Nil

Disclosure of Interest: Nil

Summary: Report raises matter of delegated authority for traffic signs and devices at road works and offers a new authorisation to Council.

Background: A copy of the letter and attachments from Main Roads WA is attached.

Comment: The new authorisation covers the "Current" code of practice and allows the use of a full range of traffic signs and devices

Consultation: Nil

Statutory Environment: Road Traffic Code 2000

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirement: Simple Majority

Recommendation:

THAT COUNCIL AUTHORISE THE CEO TO EXECUTE THE REQUIRED INSTRUMENT OF AUTHORISATION PURSUANT TO REGULATION 297 (2) OF THE ROAD TRAFFIC CODE 2000

Council Resolution:**RESOLVED: (Moved By Cr Trenfield Seconded By Cr Bajrai)****THAT COUNCIL AUTHORISE THE CEO TO EXECUTE THE REQUIRED INSTRUMENT OF AUTHORISATION PURSUANT TO REGULATION 297 (2) OF THE ROAD TRAFFIC CODE 2000**

CARRIED 6.0

10.1.7**Proposed Date change of Future Local Government Elections- 3rd Saturday in October****File:** E/10**Reporting Officer:** Tom Hartman- CEO**Date of Report:** Nil**Disclosure of Interest:** Nil**Summary:** Report raises matter of a change to the Local Government Election and WALGA requesting feedback for support.**Background:** The attached correspondence has been received from WALGA-**Comment:** The main argument that has been put forward for a change of election date has been that new Councilors elected in the first week of May, have not the time to become familiar with the Council budget process.**Consultation:** Nil**Statutory Environment:** Nil (A change would require amendments to the Local Government Election regulations)**Policy Implications:** Nil**Financial Implications:** Nil (Costs should be the same if a change is made)**Strategic Implications:** Nil**Voting Requirement:** Simple Majority

Recommendation:

THAT COUNCIL SUPPORT A CHANGE OF ELECTION DAY TO THE 3RD SATURDAY IN OCTOBER EVERY 2 YEARS

OR

THAT COUNCIL ADVISE WALGA THAT THE STATUS QUO REMAIN

Council Resolution:

RESOLVED: (Moved By Cr Burrows Seconded by Cr Trenfield)

THAT COUNCIL ADVISE WALGA THAT THE STATUS QUO REMAIN

CARRIED 6.0

10.3

DEPUTY CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD SEPTEMBER 18TH 2004

10.3.1**ACCOUNTS TO BE PAID**

File Ref: F/6

Reporting Officer: Noelene Holmes, Deputy C.E.O.

Disclosure of Interest: Nil.

Date of Report: 18TH September, 2004

Summary: The following accounts are presented to Council for payment:

Municipal Account	<u>Voucher No.s</u> 19589-19689	<u>Amount:</u> \$312,801.72
Trust Account	<u>Voucher No.s</u> VARIOUS	<u>Amount:</u> \$1,063.41
Air BP Account	<u>Voucher No.s</u> 100746	<u>Amount:</u> \$ 341.00

Voting Requirements: Simple majority.

Recommendation:

THAT THE ACCOUNTS AS DETAILED BE PAID.

Council Resolution:

RESOLVED: (Moved By Cr Trenfield Seconded by Cr Howden)

THAT THE ACCOUNTS AS DETAILED BE PAID.

CARRIED 6.0

Concerns were expressed from Councillors, staff and residents, that there needs to be consideration given to introduce a permanent security patrol in Meekatharra. This concern is supported by the continuing anti-social behaviour and home break-ins being committed by some members of the community.

It has been stated that the activities are causing people to leave the town, and local businesses and organisations reviewing their presence in the town.

Council Resolution:

RESOLVED: (Moved By Cr Burrows Seconded By Cr Bain)

- **THAT COUNCIL AUTHORISE THE CEO TO INVESTIGATE THE PROVISION OF A SECURITY PATROL IN MEEKATHARRA ON A PERMANENT BASIS.**
- **THAT COUNCIL ACKNOWLEDGE THAT BUDGET ITEM 2014, SECURITY PATROL EXPENSES, UNDER LAW, ORDER, PUBLIC SAFETY, OTHER. WILL BE EXCEEDED.**
- **THAT COUNCIL AUTHORISE EXPENDITURE FOR AN ADDITIONAL PURPOSE IN THE 2004/2005 BUDGET FOR STAFF HOUSING.**
- **COUNCIL MAKE THE NECESSARY ADJUSTMENTS TO THE 2004/05 BUDGET AT THE 16TH OCTOBER, 2004, ORDINARY MEETING**

CARRIED BY ABSOLUTE MAJORITY 6.0

13. CLOSURE OF MEETING:

11.20AM