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## MINUTES

**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

THE PRESIDENT CR. HUTCHINSON DECLARED THE MEETING OPEN AT 10.12 AM.

**2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:**

**ATTENDANCE**

CR. HUTCHINSON (PRESIDENT)  
CR. O'DWYER (DEPUTY PRESIDENT)  
CR. VAN DEN OEVER  
CR. HOWDEN  
CR. TRENFIELD  
CR. NICHOLS  
CR. BAIN  
CR. BURROWS

**APOLOGIES**

CR. HUNT

**OFFICERS**

T.A. HARTMAN ( C.E.O.)  
N. J. HOLMES (DEPUTY C.E.O.)

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

Nil.

**4. PUBLIC QUESTION TIME:**

Nil.

**5. APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:**

6.1 ORDINARY MEETING HELD 20<sup>TH</sup> SEPTEMBER 2003.

**Council Resolution**

**RESOLVED: (Moved by Cr. Bain Seconded by Cr. Trenfield)**

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**THAT THE MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MEEKATHARRA HELD IN THE COUNCIL CHAMBERS ON 20<sup>TH</sup> SEPTEMBER BE CONFIRMED.**

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**CARRIED 8.0**

**7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:**

Nil.

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:**

Nil.

**9. REPORTS OF COUNCILLORS:**

Nil.

10.1 CHIEF EXECUTIVE OFFICER REPORT  
SUBMITTED TO THE FULL COUNCIL MEETING  
TO BE HELD OCTOBER 18<sup>TH</sup> 2003.

**10.1.1 Tenders - Plant**

**File Ref:** T/35

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report raises plant items listed for consideration in the 2003/04 Budget to be replaced, and suggesting approval to call tenders where necessary.

**Background:** Council have listed on the 2003/04 budget the following plant items to be considered for replacement:

- 2002 Volvo 6720 Grader Approximate hours: 2,750
- 1999 Cat 12 H Grader Approximate hours: 9,142
- 2002 UD Nissan Prime Mover Approximate kilometres: 135,500
- 2000 Mitsubishi Crew Cab Approximate kilometres: 89,000
- 1998 Inter Acco 2350g/25 Approximate kilometres: 140,000
- Toyota Hilux Ute (Town) Approximate kilometres: 85,000

**Comment:** Council should consider the above items in relation to replacement and indicate the desired time to call the tenders. It is suggested that the tender for the Cat grader, crew cab, Inter Acco and town ute be called during Nov/Dec and the remaining plant during 2004. The Volvo grader could be monitored during the summer for the over heating problem. It has been suggested that Council may wish to consider replacing the crew cab with a larger size vehicle.

If agreed, tenders can be called and those received will be considered at a future meeting. Council is not required to accept any tender.

**Consultation:** Works Staff.

**Statutory Environment:** Local Government (Functions and General) Regulations 1996.

**Policy Implications:** Nil.

**Financial Implications:** Estimates have been provided in the 2003/04 budget.

**Strategic Implications:** Nil.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT FOLLOWING DELIBERATIONS THE FOLLOWING TENDERS BE ADVERTISED TO CHANGE OVER P337 MITSUBISHI CREW CAB FOR AN 8/9 TONNE CREW CAB, AND P310 HILUX UTE FOR A SIMILAR VEHICLE.

**Council Resolution:****RESOLVED: (Moved by Cr. Burrows Seconded by Cr. Howden)**

THAT FOLLOWING DELIBERATIONS THE FOLLOWING TENDERS BE ADVERTISED TO CHANGE OVER P337 MITSUBISHI CREW CAB FOR AN 8/9 TONNE CREW CAB, AND P310 HILUX UTE FOR A SIMILAR VEHICLE, AND CONSIDER P328 CAT 12H GRADER IN 2004/05, MONITOR P349 VOLVO 6720 GRADER, HOLD AND MONITOR P341 UD NISSAN PRIME MOVER AND P320 INTER ACCO 2350G/250 PRIME MOVER.

CARRIED 8.0

**10.1.2 Plant Replacement Program (Major Plant Only)**

**File Ref:** P/20

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report submits a suggested plant replacement program for Council's consideration and recommends adoption following discussion and/or amendments.

**Background:** Plant replacement programs are used to guide Council in planning for future changeovers and funding of major plant. They assist in trying to pick the optimum time to replace plant in circumstances that suit the Council.

**Comment:** The plan is flexible and can be changed at anytime depending upon the circumstances. Many organisations pick a number of years, hours or mileage to consider the replacement time.

The attached plant replacement program is submitted as a starting point for discussion.

**Consultation:** Staff.

**Statutory Environment:** Local Government Act 3.18 (3) (c).

**Policy Implications:** Nil.

**Financial Implications:** Plan indicates the estimated costs associated with plant replacement.

**Strategic Implications:** Allows Council to plan and consider plant items at appropriate times.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT COUNCIL ADOPTS THE ATTACHED PLANT REPLACEMENT PROGRAM WITH OR WITHOUT THE FOLLOWING AMENDMENTS, CONSIDER P328 CAT GRADER IN 2004/05,

P360 924 CAT LOADER IN 2010/11, P348 950G CAT LOADER IN 2009/10 AND P345 LIEBHERR DOZER IN 2008/09

**Council Resolution:**

**RESOLVED: (Moved by Cr. Trenfield Seconded by Cr. Burrows)**

THAT COUNCIL ADOPTS THE ATTACHED PLANT REPLACEMENT PROGRAM WITH THE FOLLOWING AMENDMENTS, CONSIDER P328 CAT GRADER IN 2004/05, P360 924 CAT LOADER IN 2010/11, P348 950G CAT LOADER IN 2009/10 AND P345 LIEBHERR DOZER IN 2008/09.

**CARRIED 8.0**

**10.1.3 Swimming Pool Public Opening Hours**

**File Ref:** S/65

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report advises Council of the advertised swimming pool public opening hours and seeks endorsement.

**Background:** The swimming pool public open hours have been advertised as following:

Mon - Friday	0930 - 1330	1500 - 1800
Saturday	1030 - 1730	1900 - 2100
Sunday	1030 - 1800	

**Comment:** These hours are flexible and generally match the hours that the pool was open past seasons.

The Saturday night opening is to introduce a family night. The opening hours total 51.5 hours. The manager will be at the pool before and after these times to carry out required maintenance, etc. Total work hours should be around 60 per week.

**Consultation:** Pool manager, members of public and some Councillors.

**Statutory Environment:** Swimming Pool Regulations.

**Policy Implications.** Nil.

**Financial Implications:** Operating costs in budget.

**Strategic Implications:** Should have positive implications and meet most users needs.

**Voting Requirements:** Simple Majority.

**Recommendation:**

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THAT COUNCIL ENDORSE THE ADVERTISED PUBLIC OPEN HOURS AND AUTHORISE THE CEO TO CHANGE THE HOURS IF NECESSARY AFTER CONSULTATION WITH COUNCILLORS.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Nichols Seconded by Cr. O'Dwyer)**

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THAT COUNCIL ENDORSE THE ADVERTISED PUBLIC OPEN HOURS AND AUTHORISE THE CEO TO CHANGE THE HOURS IF NECESSARY AFTER CONSULTATION WITH COUNCILLORS.

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CARRIED 8.0

10.55am Meeting Adjourned and EHO Bill Atyeo attended.

11.08am Meeting resumed.

**PRESENT**

CR. HUTCHINSON (PRESIDENT)  
CR. O'DWYER (DEPUTY PRESIDENT)  
CR. VAN DEN OEVER  
CR. HOWDEN  
CR. TRENFIELD  
CR. NICHOLS  
CR. BAIN  
CR. BURROWS

**OFFICERS**

T.A. HARTMAN ( C.E.O.)  
N. J. HOLMES (DEPUTY C.E.O.)

10.1.4 Review of Approved Road Train Routes - Meekatharra Townsite

**File Ref:** R/40/1

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report raises matter of road train access into and through Meekatharra and suggests a review if necessary to determine an approved route.

**Background:** At the February 2002 meeting Council approved the following streets as approved road train routes:

Main Street, Gascoyne Junction Road, Connaughton Street, High Street, Oliver Street (from Connaughton Street to High Street), Railway Street, Douglas Street, Short Street, Consuls Road (from Railway Street to Douglas Street), Gwalia Street, Donovan Street, Stoddart Street (from Donovan Street to Gwalia Street), Queen/ Campbell Road (from intersection with High Street to Airport), Savage Street, Porter Street, Roberts Street, High and Savage Streets to the east of Main Street and Spencer Street.

**Comment:** It has been suggested that the routes through the townsite be reviewed to ensure that any problems are eliminated. An area of concern is the intersection of High Street and Main Street, where dust from trucks is being removed on a regular basis. A map will be set up to assist the review.

**Consultation:** Some councillors, public and staff.

**Statutory Environment:** Local Government Act.  
Main Roads Act.  
Road Traffic (Vehicle Standards) Regulations 2002.  
Road Traffic (Vehicle Standards) Rules 2002.

**Policy Implications:** Adoption of road train routes, meeting February 2002.

**Financial Implications:** Possible signage costs.

**Strategic Implications:** Assists with Council's control on road use by heavy vehicles.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT COUNCIL REVIEW THE ROAD TRAIN ROUTES THROUGH MEEKATHARRA AND MAKE CHANGES WHERE NECESSARY, ERECT DIRECTIONAL SIGNAGE AND ADVISE HEAVY HAULAGE, MAIN ROADS WA OF THE PROPOSED ROUTES.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Bain Seconded by Cr. Nichols)**

MATTER LAY ON THE TABLE PENDING FURTHER INVESTIGATION.

**CARRIED 8.0**

**10.1.5** Peak Hill Manganese Pty Ltd

**File Ref:** M/25/15

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report raises possible re-commencement of mining activities on mining lease 52/806, and seeks guidance from Council on any conditions that should or not be imposed.

**Background:** The attached letter outlines the intent.



**Comment:** In the past Council has requested a contribution towards the maintenance of the section of the Ashburton Road being used for haulage. Recently a similar request was received from Patience Bulk Haulage who advised that the maintenance would be their responsibility. Council advised that conditional approval may be forthcoming subject to a satisfactory agreement being reached on maintenance of the road and the required use of water trucks as part of the maintenance program. Those conditions were discussed and agreed to by Patience Bulk Haulage.

**Consultation:** Patience Bulk Haulage.

**Statutory Environment:** Local Government Act.  
Main Roads Act.  
Road Traffic (Vehicle Standards) Regulations 2002.  
Road Traffic (Vehicle Standards) Rules 2002.

**Policy Implications:** Nil.

**Financial Implications:** Nil.

**Strategic Implications:** Conditions will preserve Council's assets.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT COUNCIL ADVISE PEAK HILL MANGANESE PTY LTD APPROVAL TO USE ROAD TRAINS ON THE ASHBURTON ROAD WILL BE SUBJECT TO A SATISFACTORY ROAD MAINTENANCE AGREEMENT BEING AGREED TO.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Trenfield Seconded by Cr. O'Dwyer)**

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THAT COUNCIL ADVISE PEAK HILL MANGANESE PTY LTD APPROVAL TO USE ROAD TRAINS ON THE ASHBURTON ROAD WILL BE SUBJECT TO A SATISFACTORY ROAD MAINTENANCE AGREEMENT BEING AGREED TO.

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**CARRIED 8.0**

**10.1.6 Diving Board - Meekatharra Swimming Pool**

**File Ref:** S/65

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report follows item 10.1.4 from the September Council meeting.

**Background:** The report on the diving facilities was considered at the September 2003 meeting of Council. After discussion it was resolved to lay the matter on the table pending public consultation and further information.

**Comment:** The matter has been advertised for comment and further information has been forwarded to Councillors.

As advised to Councillors, at the end of the day it is Council's decision whether a diving or other facility is replaced at the deep end of the pool. As long as we are comfortable with the supervision requirements and the proper control measures that are put in place. Council could investigate what facilities are available and include this in Stage 3 of the swimming pool upgrade. I have factored this cost into the estimates for the funding application to the Department of Sport and Recreation Community Sporting and Recreation Facilities Fund.

The successful applicants are usually notified in March/April the following year. This allows Council to make any allowances in their next budget.

**Consultation:** Staff, community members and pool contractor.

**Statutory Environment:** Nil.

**Policy Implications:** Nil.

**Financial Implications:** Will require funding from Council.

**Strategic Implications:** Should have positive impact on Councils provision of services.

**Voting Requirements:** Simple Majority.

**Recommendation:**

1. THAT COUNCIL RAISE ITEM 10.1.4 FROM THE SEPTEMBER 2003 MEETING FROM THE TABLE
2. THAT COUNCIL INCLUDE THE PROVISION OF A DIVING OR SIMILAR FACILITY INTO THE STAGE 3 UPGRADE OF THE MEEKATHARRA SWIMMING POOL FOR CONSIDERATION.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Nichols Seconded by Cr. Bain)**

1. THAT COUNCIL RAISE ITEM 10.1.4 FROM THE SEPTEMBER 2003 MEETING FROM THE TABLE
2. THAT COUNCIL INCLUDE THE PROVISION OF A DIVING OR SIMILAR FACILITY INTO THE STAGE 3 UPGRADE OF THE MEEKATHARRA SWIMMING POOL FOR CONSIDERATION.

**CARRIED 8.0**

10.1.7

Gascoyne Ashburton Headwaters Land Conservation  
District Committee

**File Ref:** L/10

**Reporting Officer:** Tom Hartman CEO.

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<b>Disclosure of Interest:</b>	Nil.
<b>Date of Report:</b>	10 <sup>th</sup> October, 2003
<b>Summary:</b>	Report advises that appointment of Cr. O'Dwyer on the committee has expired and recommend he be re-nominated.
<b>Background:</b>	The attached letter has been received from the Department of Agriculture.
<b>Comment:</b>	Nil.
<b>Consultation:</b>	Nil.
<b>Statutory Environment:</b>	Soil and Land Conservation Act.
<b>Policy Implications:</b>	Nil.
<b>Financial Implications:</b>	Nil.
<b>Strategic Implications:</b>	Nil.
<b>Voting Requirements:</b>	Simple Majority.

**Recommendation:**

THAT COUNCIL NOMINATE CR. O'DWYER AS IT'S REPRESENTATIVE ON THE GASCOYNE ASHBURTON HEADWATERS LAND CONSERVATION DISTRICT COMMITTEE.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Burrows Seconded by Cr. Howden)**

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THAT COUNCIL NOMINATE CR. O'DWYER AS IT'S REPRESENTATIVE ON THE GASCOYNE ASHBURTON HEADWATERS LAND CONSERVATION DISTRICT COMMITTEE.

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**CARRIED 8.0**

### 10.1.8 Western Power - Christmas Lights Competition

<b>File Ref:</b>	W/20
<b>Reporting Officer:</b>	Tom Hartman CEO.
<b>Disclosure of Interest:</b>	Nil.
<b>Date of Report:</b>	10 <sup>th</sup> October, 2003
<b>Summary:</b>	Report raises matter from Western Power offering Council the opportunity to operate the competition and recommends that Council accept.
<b>Background:</b>	Over the past couple of years Western Power has operated a Christmas light competition in regional towns with prize money, etc. This competition has been a success in most areas of the state.

The attached letter explains the new focus.

**Comment:** This is a very worthwhile event and will only require Council to advertise and promote the competition which is not much different to the previous years.

**Consultation:** Staff.

**Statutory Environment:** Electricity Corporations Act.  
Electricity Act.

**Policy Implications:** Nil.

**Financial Implications:** Western Power provides the prize and Council would be responsible for adverting and promotion costs.

**Strategic Implications:** Should have positive impacts on community.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT COUNCIL AGREE TO CO-ORDINATE THE WESTERN POWER CHRISTMAS LIGHTS COMPETITION IN MEEKATHARRA.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Howden Seconded by Cr. Van den Oever)**

THAT COUNCIL AGREE TO CO-ORDINATE THE WESTERN POWER CHRISTMAS LIGHTS COMPETITION IN MEEKATHARRA.

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**CARRIED 8.0**

**10.1.9**                      **Community Sporting and Recreation Facilities Funds  
(CSRFF) 2004/2005 Funding Round**

**File Ref:** S/20

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 10<sup>th</sup> October, 2003

**Summary:** Report advises Council of the applications received for CSRFF support and recommends priority to Department of Sport and Recreation.

**Background:** The Department of Sport and Recreation advertised the CSRFF program in July for Local Governments and community groups to apply for financial assistance to develop basic infrastructure for sport and recreation. Applications must be lodged with Local Government by September 30<sup>th</sup> and considered by Council prior to submitting to the Department of Sport and Recreation by October 31<sup>st</sup>. Council's are required to prioritise projects before forwarding to the Department of Sport and Recreation.

**Comment:** Two applications are to be considered.

1. Stage 3 of the Meekatharra Swimming Pool Upgrade will complete the 3 year upgrade program.  
Work will consist of:

- Upgrade concourse surround the pools, kiosk and changerooms.
- Upgrade work to the kiosk and changerooms roof.
- Upgrade to the kiosk and entry area.
- Inclusion of a diving or similar facility to the deep end of the pool.

Estimated Value \$243,815

2. Upgrade retaining wall in the butts at the Meekatharra Rifle Club.  
Work will consist of:

- Purchase or cast in situ concrete panels.
- Erect and fix panels.
- Backfill and make good existing surfaces.

Estimated Value \$26,937

(this includes in-kind labour, materials and plant hire.)

**Consultation:** Pool contractor.  
Councillors Trenfield and Hutchinson.  
Clarrie Lauritsen - Meekatharra Rifle Club.

**Statutory Environment:** CSRFF policy and procedures.

**Policy Implications:** Nil.

**Financial Implications:** Stage 3 upgrade will require Council contribution estimated \$162,543.

**Strategic Implications:** Both projects will have positive impacts on community.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT COUNCIL RANK THE PROJECTS, STAGE 3 UPGRADE OF THE MEEKATHARRA SWIMMING POOL AS PRIORITY 1 AND THE MEEKATHARRA RIFLE CLUB AS PRIORITY 2.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Trenfield Seconded by Cr. Nichols)**

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THAT COUNCIL RANK THE PROJECTS, STAGE 3 UPGRADE OF THE MEEKATHARRA SWIMMING POOL AS PRIORITY 1 AND THE MEEKATHARRA RIFLE CLUB AS PRIORITY 2.

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CARRIED 8.0

10.2 DEPUTY CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD OCTOBER 20<sup>th</sup> 2003

**10.2.1 September Quarterly Report**

**File Ref:** F/6

**Reporting Officer:** Noelene Holmes, Deputy C.E.O.

**Disclosure of Interest:** Nil.

**Date of Report:** 7<sup>th</sup> October 2003.

**Summary:** Quarterly Report.

**Background:** A quarterly report is presented to Council each quarter as required by the Local Government Act and Financial Management Regulations.

**Comment:** Nil

**Consultation:** Nil.

**Statutory Environment:** Local Government Act 1995 Section 6.4  
Financial Management Regulations 34(1)(b)(i) 2(a)(i)

**Policy Implications:** Nil.

**Financial Implications:** Nil

**Strategic Implications:** Nil

**Voting Requirements:** Absolute majority

**Recommendation:**

THAT COUNCIL ACCEPT THE QUARTERLY REPORT ENDING 30<sup>TH</sup> SEPTEMBER 2003 AS PRESENTED.

**Council Resolution:**

**RESOLVED: (Moved by Cr. Van den Oever Seconded by Cr. Trenfield)**

THAT COUNCIL ACCEPT THE QUARTERLY REPORT ENDING 30<sup>TH</sup> SEPTEMBER 2003 AS PRESENTED.

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CARRIED 8.0

**10.2.2**                      **Accounts to be paid**

**File Ref:**                      F/6  
**Reporting Officer:**        Noelene Holmes, Deputy C.E.O.

**Disclosure of Interest:**    Nil.

**Date of Report:**            14<sup>th</sup> October 2003.

**Summary:**                      The following accounts are presented to Council for payment:

Municipal Account	Voucher No.s 18454 – 18549	Amount: \$ 353124.98
Trust Account	Voucher No.s 100709	Amount: \$ 170.50
Air BP Account	Voucher No.s VARIOUS	Amount: \$ 2320.88

**Voting Requirements:**    Simple majority.

**Recommendation:**

THAT THE ACCOUNTS AS DETAILED BE PAID.

**Council Resolution:**  
**RESOLVED: (Moved By Cr. O'Dwyer Seconded by Cr. Van den Oever )**

---

THAT THE ACCOUNTS AS DETAILED BE PAID.

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**CARRIED 8.0**

**10.2.3**                      **Schedule 26**

**File Ref:**                      F/6  
**Reporting Officer:**        Noelene Holmes, Deputy C.E.O.

**Disclosure of Interest:**    Nil.

**Date of Report:**            14<sup>th</sup> October, 2003.

**Summary:**                      Schedule 26 summarising the Shire's cash position will be presented at the meeting.

**Voting Requirements:**    Simple majority

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**Recommendation:**

THAT SCHEDULE 26 BE RECEIVED.

**Council Resolution:**

**RESOLVED: (Moved By Cr. O'Dwyer Seconded by Cr. Van den Oever)**

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THAT SCHEDULE 26 BE RECEIVED.

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CARRIED 8.0

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

Nil.

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING:**

Nil.

**13. CLOSURE OF MEETING: 12.02 pm**