



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 18 NOVEMBER 2017

COMMENCED AT 9:31 AM



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In accordance with Local Government Act, Schedule 2.3 (3), the Chief Executive Officer presided at the meeting until the office of Shire President was filled.

Prior to the commencement of the meeting, newly elected Councillors were sworn into office, making a declaration in the prescribed form before the Shire Chief Executive Officer. The declaration was made by Cr Hall, Cr Clancy and Cr Hodder.

**NOTE: ALL APPOINTMENTS TO COMMITTEES MUST BE BY ABSOLUTE MAJORITY – LOCAL GOVERNMENT ACT 1995 SECTION 5.10 (1) (a)**

**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chief Executive Officer, Mr Roy McClymont, declared the meeting open at 9.31am.

**1.1 ELECTION AND SWEARING IN OF SHIRE PRESIDENT**

The Chief Executive Officer, Mr Roy McClymont, announced that one nomination had been received for the office of Shire President in favour of Cr NL Trenfield. Further nominations were invited, none being received. The CEO (Returning Officer) declared Cr Trenfield elected as Shire President forthwith and until when the President is next elected at or after the next ordinary elections in 2019.

Cr Trenfield then made a declaration in the prescribed form for the office of Shire President before the Shire CEO. Cr Trenfield then took the chair.

**1.2 ELECTION AND SWEARING IN OF DEPUTY SHIRE PRESIDENT**

The Chief Executive Officer announced that one nomination had been received for the office of Deputy Shire President in favour of Cr PS Clancy. Further nominations were invited, none being received. The CEO declared Cr Clancy elected unopposed as Deputy Shire President forthwith and until the start of the first meeting of the council after the next ordinary elections in 2019.

Cr Clancy then made a declaration in the prescribed form for the office of Deputy Shire President before the Shire CEO.

**1.3 APPOINTMENT TO AUDIT COMMITTEE (STAFF RECOMMENDATION: APPOINT WHOLE COUNCIL)**

*CURRENT – FULL COUNCIL*

**Council Resolution:**

Moved: Cr AJ Binsiar  
Seconded: Cr PS Clancy

That the whole Council be appointed to the Audit Committee.

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**



**1.4 APPOINTMENT TO HEALTH BUILDING & TOWN PLANNING COMMITTEE**  
*CURRENT – CR’S TRENFIELD, CLANCY, NICHOLS, BINSIAR & HODDER*

**Council Resolution:**

**Moved:** Cr DK Hodder  
**Seconded:** Cr PS Clancy

**That Cr’s Trenfield, Clancy, Nichols, Binsiar and Hodder be appointed as members of the Health, Building & Town Planning Committee.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.5 APPOINTMENT TO WORKS GROUP**  
*CURRENT – CR’S TRENFIELD, NICHOLS, CLANCY, BINSAIR & HODDER*

**Council Resolution:**

**Moved:** Cr DK Hodder  
**Seconded:** Cr PS Clancy

**That Cr’s Trenfield, Nichols, Clancy, Binsiar and Hodder be appointed as members of the Works Group.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.6 APPOINTMENT TO RECRUITMENT/SELECTION PANELS FOR MANAGER CORPORATE SERVICES/DCEO, COMMUNITY & DEVELOPMENT SERVICES MANAGER AND WORKS AND SERVICES MANAGER**

*CURRENT – CR’S TRENFIELD, NICHOLS & CLANCY*

**Council Resolution:**

**Moved:** Cr MR Hall  
**Seconded:** Cr DK Hodder

**That Cr’s Trenfield, Nichols and Clancy be appointed as members of the Corporate Services Manager/DCEO, Community/Development Services Manager and Works & Services Manager Recruitment Selection Panels.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.7 APPOINTMENT TO CEO PERFORMANCE REVIEW PANEL**  
*CURRENT – CR’S TRENFIELD & NICHOLS*

**Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr AJ Binsiar**

**That Cr’s Trenfield and Nichols be appointed as members of the CEO Performance Review Panel.**

**CARRIED 6/0**  
**BY AN ABSOLUTE MAJORITY**

**1.8 APPOINTMENT TO LOCAL EMERGENCY MANAGEMENT COMMITTEE**

Local Emergency Management Committee

*Current members:*

*Shire CEO,*

*Local Emergency Management Coordinator (OIC Meekatharra Police) (Chairman),*

*Meekatharra Airport Manager,*

*Chief Bush Fire Control Officer.*

*And a representative from each of the following agencies:*

*Department of Fire and Emergency Services,*

*St Johns Ambulance Service,*

*Meekatharra Fire and Rescue Service,*

*Meekatharra SES Unit,*

*Department of Child Protection,*

*Meekatharra Hospital,*

*Royal Flying Doctor Service,*

*Plutonic Mine,*

*Sandfire Resource (Degrussa Mine)*

*Doray Minerals Ltd*

*Westgold Resources NL*

**Council Resolution:**

**Moved: Cr DK Hodder**  
**Seconded: Cr MR Hall**

**That the above listed position and agencies be appointed as members of the Local Emergency Management Committee with the addition of the Community & Development and Services Manager.**

**CARRIED 6/0**  
**BY AN ABSOLUTE MAJORITY**

## **1.9 APPOINTMENT OF DELEGATES**

Murchison Zone of the WA Local Government Association  
(2 delegates) – plus optional proxy

*Current – Cr Trenfield, CEO Roy McClymont, and Cr Clancy (proxy)*

**Appointed: CEO Roy McClymont and Cr NL Trenfield with Cr Clancy as proxy**

Murchison Regional Vermin Council (2 delegates required)

*Current – Cr Nichols*

**Appointed: Cr HJ Nichols with no other nominations**

Regional Road Group – Murchison Sub Group (1 delegate and Staff Member)

*Current – Cr Trenfield and CEO Roy McClymont or his delegate*

**Appointed: Cr NL Trenfield and CEO Roy McClymont or his delegate**

Meekatharra Festival Management Committee

*Current – Cr Trenfield and Community Development Officer*

**Appointed: Community Development Officer and Cr NL Trenfield**

Meekatharra/Mt Magnet Aviation Community Consultation Group

*Current – Cr's Trenfield and Clancy (proxy)*

**Appointed: Cr's NL Trenfield and PS Clancy as proxy plus the Shire CEO and Community & Development and Services Manager**

Development Assessment Panel for the Shire of Meekatharra

Appointed 18 June 2011: *Current – Cr's Clancy, Nichols and Trenfield (proxy)*

**Appointed: Cr's Clancy, Nichols and Trenfield as proxy**

Meekatharra Human Services Providers Group

*Current – CEO Roy McClymont and Cr's Clancy and Binsiar*

**Appointed: CEO Roy McClymont and Cr PS Clancy**

Meekatharra Liquor Accord Group

*Current – CEO Roy McClymont and Cr Binsiar*

**Appointed: CEO Roy McClymont and Cr AJ Binsiar**

Doray Meekatharra Community Development Trust

*Current – Shire President Norm Trenfield*

**Appointed: Shire President Norm Trenfield**

**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr MR Hall**

**That Council approves the above appointments of delegates to committees/organisations.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.10 APPOINTMENT OF CHAIRMAN LOCAL RECOVERY COORDINATING COMMITTEE**

*Suggested: Shire President, Deputy President or Councillor*

*Current – Cr Trenfield*

**Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr MR Hall**

**That Council appoints the Shire President as Chairman of the Local Recovery Coordinating Committee, with the Deputy Shire President as proxy.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.11 APPOINTMENT OF LOCAL RECOVERY COORDINATOR**

*Current – Shire CEO*

**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr DK Hodder**

**That Council appoints the Shire CEO as the Local Recovery Coordinator.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.12 APPOINTMENT OF BUSH FIRE CONTROL OFFICERS**

Bush Fire Act 1954 Sect 38 (11) & Policy 5.2

Chief Bush Fire Control Officer (CBFCO), Deputy Bush Fire Control Officer (DCBFCO) and Bush Fire Control Officer (BFCO)

*Current – CEO Roy McClymont (CBFCO), Cr Norm Trenfield (DCBFCO) and Geoff Carberry (BFCO)*

**Officers Recommendation / Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr PS Clancy**

**That Council appoints the CEO, Roy McClymont as Chief Bush Fire Control Officer, Cr Trenfield as Deputy Chief Bush Fire Control Officer and CDSM, Geoff Carberry as Bush Fire Control Officer.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

**1.13 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

**Cr NL Trenfield**

**Cr PS Clancy**

**Cr MR Hall**

**Cr PW Curley**

**Cr DK Hodder**

**Cr AJ Binsiar**

**Shire President**

**Deputy Shire President**

**Staff**

**Roy McClymont**

**Svenja Clare**

**Geoff Carberry**

**Chief Executive Officer**

**Acting Deputy Chief Executive Officer**

**Community Development & Services Manager**

**Apologies**

**Cr HJ Nichols**

**Approved Leave of Absence**

**Nil**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATION FOR LEAVE OF ABSENCE**

Nil

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 ORDINARY COUNCIL MEETING HELD 21 OCTOBER 2017**

**Council Resolution:**

Moved: Cr PS Clancy  
Seconded: Cr PW Curley

That the minutes from the Ordinary Council Meeting held Saturday 21 October 2017 be confirmed.

**CARRIED 6/0**

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- On the 31<sup>st</sup> of October CEO Roy McClymont met with Craig Deetlefs from Horizon Power.
- On the 6<sup>th</sup> of November Shire President Norm Trenfield, CEO Roy McClymont and Shire Contract Town Gardener Brian Trenfield, attended the funeral of the Late Venessa Watson-Bates in Perth on behalf of the Shire.
- On the 17<sup>th</sup> of November Acting DCEO Svenja Clare and CEO Roy McClymont met with Cr MR Hall for his induction to Council.

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – OCTOBER 2017**

##### **Construction Work**

- **Landor Meekatharra Road** - Primer sealing of 4.5km completed, a further 2.5 km completed ready for primer sealing and construction of a further 2.5km is 75% completed.

##### **R2R Resealing Program**

- **Landor Road** - 20km of reseals completed
- **Murchison Downs Road** - 2.85 km of reseals completed
- **Town Streets** - Resealing of town streets in progress; Maintenance
- **Road Maintenance Grading** - Maintenance grading on sections of Mingah Road
- **Flood Damage MTF** - Reinstating sections of Moorarie - Trillbar Road and Koonmarra Access Road
- **Flood Damage NGE** - Reinstatement works on Ashburton Downs Road

##### **Town Maintenance Report**

- Spraying of weeds in progress around town
- Ongoing removal of graffiti to signs, buildings, fences and footpaths
- Replacement of signs
- General town maintenance
- Prepare grave

##### **Plant Repairs and Maintenance**

- P480 Mack Superliner Replace rear brake linings
- P482 Side Tipper Replace two rear springs
- P499 Side Tipper Repairs to hydraulics
- General maintenance to all plant

##### **Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr PW Curley

**That the Works and Services Manager's report for October 2017 be received.**

**CARRIED 6/0**

**9.1.2 AIRPORT MANAGER'S REPORT – OCTOBER 2017**

**Aircraft Movements and Statistics**

General aircraft movements for the month of October 2017 were down by approx. 36% compared with October 2016. RFDS landings were up by 39% compared with October 2016 landings.

Avgas sales for the month decreased markedly (47%) compared to October 2016. Avgas drum sales have continued to decrease with local pastoralists completing mustering activities.

Overall, fuel figures are down on October 2016. General aviation numbers have remained steady. Jet A-1 sales see RFDS continuing to be the largest customer with the majority of Skippers Aviation RPT flights taking fuel.

The figures below reflect the differences between October 2016 and October 2017 and also the YTD differences between 2016 and 2017.

	<b>YTD 2016</b>	<b>YTD 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	126	80	<b>-36%</b>
<b>RFDS Landed</b>	81	113	<b>+39%</b>
<b>Avgas</b>	17245	9175	<b>-47%</b>
<b>Jet A1</b>	57865	52557	<b>-9%</b>
<b>Total Fuel Sold</b>	<b>75110</b>	<b>61732</b>	<b>-18%</b>

	<b>October 2016</b>	<b>October 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	1099	841	<b>-23%</b>
<b>RFDS Landed</b>	951	905	<b>-5%</b>
<b>Avgas</b>	124860	103092	<b>-17%</b>
<b>Jet A1</b>	647196	536050	<b>-17%</b>
<b>Total Fuel Sold</b>	<b>772056</b>	<b>639142</b>	<b>-17%</b>

**Aerodrome Works:**

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Continued clearing of weeds and long grass from various Airport areas.

**Aerodrome Security:**

Nothing to report for airside security.

**Safety Management System:**

Nil report.



**Budget items still to be commenced:**

All budget items have now been finalized apart from the sealing of the area between the fueling bowsers and the apron and fence. Replacement of the Aerodrome tractor is to be finalized with the ordering of the tractor in due course.

**Airport Emergency:**

There were no emergency incidents reported during the month of October 2017

**Bird/Animal Activity:**

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk. An increase in Blue Martin flock activity at the aerodrome during the month has been monitored.

Mike Cuthbertson  
Airport Manager  
01/11/2017

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr DK Hodder**

**That the Airport Manager's report for October 2017 be received.**

**CARRIED 6/0**

**9.1.3 YOUTH AND RECREATION SERVICES REPORT – OCTOBER 2017**  
**YOUTH SERVICE**

**YOUTH SERVICE**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	100	3	73	17	193	15	13
Youth Centre Drop in - Nights	17	4	12	9	42	8	5
Girls Group	22	0	0	0	22	4	6
Boys Group	0	0	13	6	19	4	5
SM Foundation	4	12	7	15	38	1	38
Halloween Night	35	20	30	15	100	1	100
Kidzone	134	0	112	0	246	10	25

**SPORT & RECREATION**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	0	0	33	26	59	4	15
Girls Sport	42	29	0	0	71	3	24
3pm sport	16	2	47	13	78	21	4
Basketball	39	20	39	32	130	4	33
Volleyball	32	13	34	24	103	4	26

**JOINT HOLIDAY PROGRAM**

Totals	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
	22	21	27	14	84	4	21

**Officers Recommendation / Council Resolution:**

Moved: Cr AJ Binsiar  
Seconded: Cr MR Hall

**That the Youth Sport and Recreation Services Officer's report for October 2017 be received.**

**CARRIED 6/0**

**9.1.4 RANGER'S REPORT – OCTOBER 2017**

I visited Meekatharra on Sunday 8 and Monday 9 October 2017. On arrival, patrols were conducted of the rubbish tip. Two feral cats were destroyed.

Trapping cages were set at various locations around town in the evenings and monitored. No animals were caught.

I had received a complaint via email about a dangerous dog that had killed another dog. I attended at the address of the alleged offender and began my investigation. The owner admitted that his dog had killed another person's dog. At the time of the offence the attacking dog was unregistered, not microchipped and was wandering at large. We had a conversation and the owner agreed to place the dog in the pound overnight until the appropriate paperwork could be completed and served on him. For various reasons, he reneged on taking the dog to the pound and the local police were called. With their assistance, the owner conveyed the dog to the pound.

As a result of the attack, three infringements were issued and served as well as a Form 6 Seizure notice. The owner was interviewed at the Meekatharra shire and was advised that his dog would be declared a dangerous dog. He was informed of the requirements of keeping a dangerous dog and provided with the appropriate information.

The owner accepted the dog being declared a dangerous dog and has agreed to conform to the condition and requirements of keeping a dangerous dog. He will contact the shire when this has been completed. His yard will be inspected before the dog is released.

Four other dogs were microchipped and licensed.

I also attended Meekatharra on Friday 20, Saturday 21 and Sunday 22 October 2017. There had been a request to microchip a dog and this was attended to. A further two more cats were destroyed at the rubbish tip.

Trapping cages were set and monitored throughout the evening. Trapping cages were checked. Two feral dogs were trapped. They were unregistered, no collars or identification and not microchipped. The dogs were impounded.

Patrols were conducted of the outer perimeter of the airport where several dogs had been sighted earlier in the week. Cages had been set a few days earlier but the dogs still haven't been caught. I spoke with the airport manager who said he hadn't sighted the dogs for several days.

I received a phone call requesting attendance at a house in Consols Road where the owners wanted to surrender three unwanted dogs. The owners signed a consent form and the dogs were taken away.

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PW Curley  
**Seconded:** Cr DK Hodder

**That the Ranger's Report for October 2017 be received.**

**CARRIED 6/0**

**9.1.5 STATUS REPORTS**

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advice and order sent 23/11/09 Contractor to build	Complete In Progress

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17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required upon response from DoE	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Most aircons relocated, roof repaired.	Complete In progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan updated. Check and present to Council	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	DCEO	Council lawyers prepared draft lease. First draft rec'd To be checked and provided to lessee for perusal.	In Progress

16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations. President & CEO to meet with MRVC	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation complete. Architect to incorporate committee's changes	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
20.05.17	9.4.2	Small wheel (skate) park	CDSM	Preliminary investigations done. Research to be presented to Council	In progress
19.08.17	9.7.3	Panel Tender Electrical Works – Material and Hourly Rate	PO/CEO	Tender docs being finalised.	In Progress
21.10.17	9.4.1	Lease – Red Sandbox – Yulella Aboriginal Corporation	CDSM	Lease sent for signing 23.10.17 Sent to minister for approval	In progress
21.10.17	9.4.2	Renewal of Andy Well Lease with Requested Variations	CDSM	Applicant advised. Lease prepared for signing 23.10.17	In progress
21.10.17	9.4.3	Lease Extension World Fuel Services	CDSM	Applicant advised. Deed prepared for signing. 24.10.17	In progress
21.10.17	9.4.4	Strategic Community Plan 2017 - 2027	CDSM	23.10.17	Complete
21.10.17	9.6.1	Proposed Purchase of Pad Foot Roller	WSM	Roller has been ordered 24.10.17	Complete
21.10.17	9.7.1	Shire Plant – External Use & Hire Rates	CEO	30.10.17	Complete

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

**Officers Recommendation / Council Resolution:**



**Moved:** Cr AJ Binsiar

**Seconded:** Cr PW Curley

**That the Status report be received.**

**CARRIED 6/0**

**9.2 FINANCE**

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED OCTOBER 2017</b>	
<b>Agenda/Minute Number:</b>	9.2.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Date of Report:</b>	9 November 2017	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	
		Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	
		Signature Senior Officer

**Summary:**

Monthly Financial Report

**Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) Budget estimates to the end of the month to which the statement relates;*
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
- (a) According to nature and type classification,*
  - (b) By program; or*
  - (c) By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34 & 35

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr DK Hodder

**That the financial report for the period ending 31 October 2017 be received.**

**CARRIED 6/0**



**SHIRE OF MEEKATHARRA**

**MONTHLY FINANCIAL REPORT**

**For the Period Ended 31 October 2017**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 October 2017 of \$10,179,718.

This surplus may change with end of year transaction processing.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 October 2017

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>							
Rates		\$ 3,985,465	3,927,172	3,923,897	4,027,619	103,782	2.64%
Operating Grants, Subsidies and Contributions	7	2,422,570	2,174,566	775,538	770,936	(5,201)	(0.67%)
Fees and Charges		1,364,294	1,364,294	611,632	585,390	(26,241)	(4.29%)
Service Charges		0			0	0	
Interest Earnings		597,797	597,797	56,006	65,956	9,950	17.77%
Other Revenue		1,278,718	1,455,918	245,112	241,931	(3,181)	(1.90%)
Profit on Disposal of Assets	9	5,992	5,992	0	0	0	
<b>Total Operating Revenue</b>		<b>9,604,835</b>	<b>9,525,738</b>	<b>5,612,124</b>	<b>5,691,232</b>	<b>79,108</b>	
<b>Operating Expense</b>							
Employee Costs		(1,636,283)	(1,636,283)	(567,759)	(432,636)	(135,122)	(23.80%)
Materials and Contracts		(3,362,004)	(3,416,756)	(634,373)	(643,596)	9,223	1.45%
Utility Charges		(283,040)	(283,040)	(94,288)	(81,151)	(13,137)	(13.93%)
Depreciation on Non-Current Assets		(5,671,846)	(5,671,846)	(1,890,950)	0	(1,890,950)	(100.00%)
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(213,754)	(213,754)	(213,743)	(137,978)	(75,765)	(35.45%)
Other Expenditure		(326,113)	(447,211)	(168,697)	(165,661)	(3,036)	(1.80%)
Loss on Disposal of Assets	9	(59,789)	(63,109)	(3,320)	0	(3,320)	100.00%
<b>Total Operating Expenditure</b>		<b>(11,552,829)</b>	<b>(11,731,998)</b>	<b>(3,573,130)</b>	<b>(1,461,022)</b>	<b>(2,112,108)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		5,671,846	5,671,846	1,890,950	0	(1,890,950)	(100.00%)
Adjust (Profit)/Loss on Asset Disposal	9	53,798	57,118	3,320	0	(3,320)	(100.00%)
Adjust Accruals/Rounding			0	0	0	0	
<b>Net Cash from Operations</b>		<b>3,777,650</b>	<b>3,522,703</b>	<b>3,933,264</b>	<b>4,230,210</b>	<b>296,946</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	7	8,283,453	8,346,662	0	0	0	
Proceeds from Disposal of Assets	9	237,800	276,527	0	0	0	
<b>Total Capital Revenues</b>		<b>8,521,253</b>	<b>8,623,189</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(2,093,575)	(2,356,661)	(424,599)	(410,704)	(13,896)	0.00%
Furniture and Equipment	8	(43,600)	(30,600)	(6,500)	(11,120)	4,620	0.00%
Plant and Equipment	8	(745,000)	(813,000)	(131,500)	(127,988)	(4,112)	0.00%
Infrastructure - Roads	8	(11,827,506)	(12,027,403)	(1,350,681)	(1,239,764)	(110,916)	(8.21%)
Infrastructure - Footpaths	8	(160,000)	(160,000)	0	0	0	0.00%
Infrastructure - Airports	8	(26,000)	(46,000)	0	0	0	0.00%
Infrastructure - Other	8	(1,747,298)	(1,761,298)	(59,380)	(37,278)	(22,102)	(37.22%)
<b>Total Capital Expenditure</b>		<b>(16,642,979)</b>	<b>(17,194,962)</b>	<b>(1,972,660)</b>	<b>(1,826,255)</b>	<b>(146,405)</b>	
<b>Net Cash from Capital Activities</b>		<b>(8,121,726)</b>	<b>(8,571,773)</b>	<b>(1,972,660)</b>	<b>(1,826,255)</b>	<b>146,405</b>	
<b>Financing</b>							
Transfer to Reserves	6	(3,403,699)	(3,403,699)	(1,655)	(1,655)	0	0.00%
Transfer from Reserves	6	1,394,681	1,646,452	1,240,000	1,240,000	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>(2,009,018)</b>	<b>(1,757,247)</b>	<b>1,238,345</b>	<b>1,238,345</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(6,353,095)</b>	<b>(6,806,317)</b>	<b>3,198,950</b>	<b>3,642,300</b>	<b>443,351</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,537,418</b>	<b>184,323</b>	2.90%
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>(453,222)</b>	<b>9,552,045</b>	<b>10,179,718</b>	<b>627,674</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2017**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
	\$	\$	\$	\$	%	
Governance	160	0	0	0		
General Purpose Funding - Rates	3,927,172	3,923,837	4,027,619	103,782	2.64%	
General Purpose Funding - Other	2,271,775	474,649	489,400	14,751	3.11%	
Law, Order and Public Safety	15,722	3,262	6,845	3,583	109.83%	
Health	5,935	5,635	2,673	(2,962)	(52.57%)	
Education and Welfare	137,338	66,897	65,751	(1,146)	(1.71%)	
Housing	25,500	8,497	11,904	3,407	40.10%	
Community Amenities	136,942	113,466	109,661	(3,805)	(3.35%)	
Recreation and Culture	369,474	14,637	10,157	(4,480)	(30.61%)	
Transport	9,497,769	682,539	642,440	(40,099)	(5.87%)	
Economic Services	198,283	114,874	104,722	(10,152)	(8.84%)	
Other Property and Services	1,286,330	203,832	220,062	16,230	7.96%	
<b>Total Operating Revenue</b>	<b>17,872,400</b>	<b>5,612,124</b>	<b>5,691,232</b>	<b>79,108</b>		
<b>Operating Expense</b>						
Governance	(571,441)	(189,536)	(159,626)	(29,910)	(15.78%)	▼
General Purpose Funding	(196,309)	(58,764)	(49,523)	(9,241)	(15.73%)	
Law, Order and Public Safety	(178,526)	(60,729)	(35,138)	(25,591)	(42.14%)	▼
Health	(80,500)	(30,074)	(21,679)	(8,395)	(27.91%)	
Education and Welfare	(660,001)	(220,498)	(121,878)	(98,620)	(44.73%)	▼
Housing	(34,500)	(31,922)	(9,589)	(22,333)	(69.96%)	▼
Community Amenities	(675,163)	(200,079)	(153,877)	(46,202)	(23.09%)	▼
Recreation and Culture	(1,495,750)	(459,437)	(295,656)	(163,781)	(35.65%)	▼
Transport	(6,069,072)	(1,939,943)	(506,148)	(1,433,795)	(73.91%)	▼
Economic Services	(526,923)	(178,991)	(152,466)	(26,525)	(14.82%)	▼
Other Property and Services	(1,243,814)	(203,157)	44,556	(247,713)	(121.93%)	▼
<b>Total Operating Expenditure</b>	<b>(11,731,998)</b>	<b>(3,573,130)</b>	<b>(1,461,022)</b>	<b>(2,112,108)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	5,671,846	1,890,950	0	(1,890,950)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	57,118	3,320	0	(3,320)	(100.00%)	
Adjust Accruals/Rounding	-	0	0	0		
<b>Net Cash from Operations</b>	<b>11,869,365</b>	<b>3,933,264</b>	<b>4,230,210</b>	<b>296,945</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	276,527	0	0	0		
<b>Total Capital Revenues</b>	<b>276,527</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expenses</b>						
Land and Buildings	(2,356,661)	(424,599)	(410,704)	(13,896)	(3.27%)	
Furniture and Equipment	(30,600)	(6,500)	(11,120)	4,620	71.08%	
Plant and Equipment	(813,000)	(131,500)	(127,388)	(4,112)	(3.13%)	
Infrastructure - Roads	(12,027,403)	(1,350,681)	(1,239,764)	(110,916)	(8.21%)	
Infrastructure - Footpaths	(160,000)	0	0	0		
Infrastructure - Airports	(46,000)	0	0	0		
Infrastructure - Other	(1,761,298)	(59,380)	(37,278)	(22,102)	(37.22%)	▼
<b>Total Capital Expenditure</b>	<b>(17,194,962)</b>	<b>(1,972,660)</b>	<b>(1,826,255)</b>	<b>(146,405)</b>		
<b>Net Cash from Capital Activities</b>	<b>-</b>	<b>(1,972,660)</b>	<b>(1,826,255)</b>	<b>(146,405)</b>		
Transfer to Reserves	(3,403,699)	(1,655)	(1,655)	0	0.00%	
Transfer from Reserves	1,646,452	1,240,000	1,240,000	0	0.00%	
<b>Net Cash from Financing Activities</b>	<b>(1,757,247)</b>	<b>1,238,345</b>	<b>1,238,345</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(6,806,317)</b>	<b>3,198,950</b>	<b>3,642,300</b>	<b>443,350</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,537,418</b>	<b>184,323</b>	<b>2.90%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>(453,222)</b>	<b>9,552,045</b>	<b>10,179,718</b>	<b>627,673</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2017**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	160	0	160	0
General Purpose Funding - Rates	3,935,465	(8,293)	3,927,172	3,923,837
General Purpose Funding - Other	2,517,176	(245,401)	2,271,775	474,649
Law, Order and Public Safety	15,722	0	15,722	3,262
Health	5,935	0	5,935	5,635
Education and Welfare	144,903	(7,565)	137,338	66,897
Housing	25,500	0	25,500	8,497
Community Amenities	136,942	0	136,942	113,466
Recreation and Culture	389,474	(20,000)	369,474	14,637
Transport	9,408,598	89,171	9,497,769	682,539
Economic Services	198,283	0	198,283	114,874
Other Property and Services	1,110,130	176,200	1,286,330	203,832
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>(15,888)</b>	<b>17,872,400</b>	<b>5,612,124</b>
<b>Operating Expense</b>				
Governance	(571,441)	0	(571,441)	(189,536)
General Purpose Funding	(196,309)	0	(196,309)	(58,764)
Law, Order and Public Safety	(178,526)	0	(178,526)	(60,729)
Health	(80,500)	0	(80,500)	(30,074)
Education and Welfare	(660,001)	0	(660,001)	(220,498)
Housing	(25,500)	(9,000)	(34,500)	(31,922)
Community Amenities	(675,163)	0	(675,163)	(200,079)
Recreation and Culture	(1,495,750)	0	(1,495,750)	(459,437)
Transport	(5,939,154)	(129,918)	(6,069,072)	(1,939,943)
Economic Services	(526,923)	0	(526,923)	(178,991)
Other Property and Services	(1,203,563)	(40,251)	(1,243,814)	(203,157)
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>(179,169)</b>	<b>(11,731,998)</b>	<b>(3,573,130)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	5,671,846	0	5,671,846	1,890,950
Adjust (Profit)/Loss on Asset Disposal	53,798	3,320	57,118	3,320
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>12,061,102</b>	<b>(191,737)</b>	<b>11,869,365</b>	<b>3,933,264</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	237,800	38,727	276,527	0
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>38,727</b>	<b>276,527</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(2,093,575)	(263,086)	(2,356,661)	(424,599)
Furniture and Equipment	(43,600)	13,000	(30,600)	(6,500)
Plant and Equipment	(745,000)	(68,000)	(813,000)	(131,500)
Infrastructure - Roads	(11,827,506)	(199,897)	(12,027,403)	(1,350,681)
Infrastructure - Footpaths	(160,000)	0	(160,000)	0
Infrastructure - Airports	(26,000)	(20,000)	(46,000)	0
Infrastructure - Other	(1,747,298)	(14,000)	(1,761,298)	(59,380)
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(551,983)</b>	<b>(17,194,962)</b>	<b>(1,972,660)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,405,179)</b>	<b>(513,256)</b>	<b>(16,918,435)</b>	<b>(1,972,660)</b>
<b>Financing</b>				
Transfer to Reserves	(3,403,699)	0	(3,403,699)	(1,655)
Transfer from Reserves	1,394,681	251,771	1,646,452	1,240,000
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>251,771</b>	<b>(1,757,247)</b>	<b>1,238,345</b>
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>(453,222)</b>	<b>(6,806,317)</b>	<b>3,198,950</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>0</b>	<b>6,353,095</b>	<b>6,353,095</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(453,222)</b>	<b>(453,222)</b>	<b>9,552,045</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.



**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 31 October 2017**

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	103,782	2.64%			Under variance reporting threshold
General Purpose Funding - Other	14,751	3.11%			Under variance reporting threshold
Law, Order and Public Safety	3,583	109.83%			Under variance reporting threshold
Health	(2,962)	(52.57%)			Under variance reporting threshold
Education and Welfare	(1,146)	(1.71%)			Under variance reporting threshold
Housing	3,407	40.10%			Under variance reporting threshold
Community Amenities	(3,805)	(3.35%)			Under variance reporting threshold
Recreation and Culture	(4,480)	(30.61%)			Under variance reporting threshold
Transport	(40,099)	(5.87%)			Under variance reporting threshold
Economic Services	(10,152)	(8.84%)			Under variance reporting threshold
Other Property and Services	16,230	7.96%			Under variance reporting threshold
<b>Operating Expense</b>					
Governance	(29,910)	(15.78%)	▼	Timing	Members expenses are \$29K lower than YTD budget due to budget timing for payment of members fees and RFDS Donations. Admin Allocation is \$11K lower than YTD budget - this may even out over the year.
General Purpose Funding	(9,241)	(15.73%)			Under variance reporting threshold
Law, Order and Public Safety	(25,591)	(42.14%)	▼	Timing	Fire and SES expenses are lower than YTD budget, this may even out over the year.
Health	(8,395)	(27.91%)			Under variance reporting threshold
Education and Welfare	(98,620)	(44.73%)	▼	Timing	Community Development Staff costs are \$44K and general expenditure in operations are \$35K lower than YTD budget due to low levels of staffing in the first few months of the year. Depreciation of \$19K for FY18 has not yet been processed. There may be savings in this area that will be considered with the next Budget Review.
Housing	(22,333)	(69.96%)	▼	Timing	Depreciation for FY18 to date of \$18K is yet to be processed.
Community Amenities	(46,202)	(23.09%)	▼	Timing	Cemetery costs are \$19K lower than YTD Budget and Domestic collection Litter control total \$21K lower, these may even out over the year.
Recreation and Culture	(163,781)	(35.65%)	▼	Timing	Insurance payments are \$25K lower than YTD budget, pending payment of the 2nd instalment. Recreation and parks expenditure is \$16K lower than YTD budget, this may even out over the summer month. Depreciation of \$135K for FY18 has not been processed pending finalisation of the annual audit.
Transport	(1,433,795)	(73.91%)	▼	Timing	Depreciation of \$1.363M for FY18 has not been processed pending sign off of the Annual Report. The Airport costs are \$15K and Admin allocations are 20K lower than YTD Budget. These expenditure items may even out over the year.
Economic Services	(26,525)	(14.82%)	▼	Timing	Trail Maintenance is \$13K lower than YTD budget, with salaries budgets spread evenly over the 12 months. Depreciation of \$7K has not yet been applied to this program.
Other Property and Services	(247,713)	(121.93%)	▼	Timing	Depreciation of \$282K for FY18 has not been processed pending finalisation of the Annual Report.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	(1,890,950)	(100.00%)	▼	Timing	Depreciation for FY18 has not been processed pending finalisation of June 17 transactions and audit.
Adjust (Profit)/Loss on Asset Disposal	(3,320)	(100.00%)			Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	0				
Proceeds from Disposal of Assets	0				Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	(13,896)	(3.27%)			Refer to Note 8A for project details
Furniture and Equipment	4,620	71.08%			Refer to Note 8A for project details
Plant and Equipment	(4,112)	(3.13%)			Refer to Note 8A for project details
Infrastructure - Roads	(110,916)	(8.21%)			Refer to Note 8A for project details
Infrastructure - Airports	0				Refer to Note 8A for project details
Infrastructure - Other	(22,102)	(37.22%)	▼		Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	184,323	2.90%			Under variance reporting threshold and pending finalisation of the Annual report

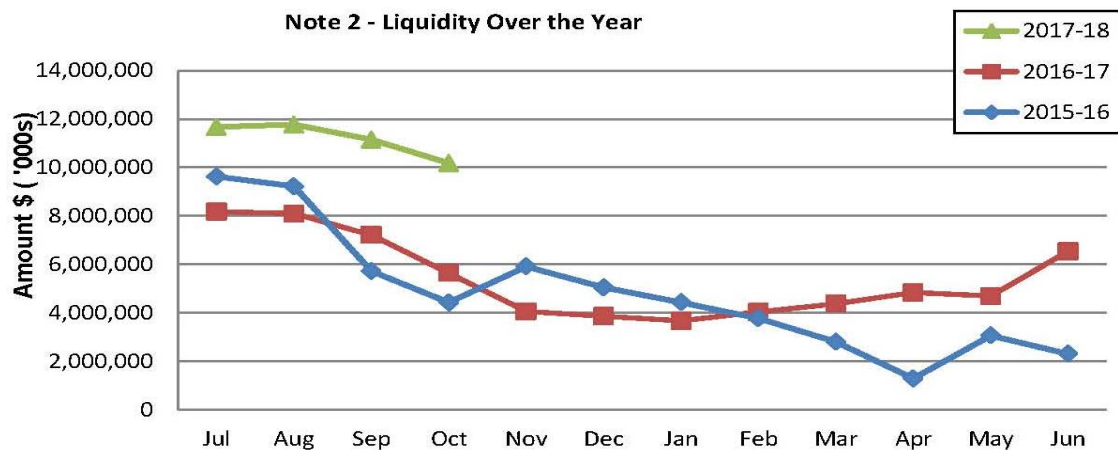
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 2: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
Note	YTD 31 Oct 2017	Previous Month	YTD 31 Oct 2016	
	\$	\$	\$	
<b>Current Assets</b>				
Cash Unrestricted	3	8,059,308	8,770,497	3,391,764
Cash Restricted	3	16,324,774	16,323,237	17,873,160
Receivables - Rates and Rubbish	5	2,166,970	2,217,735	1,943,665
Receivables -Other	5	100,302	94,138	1,589,437
Interest / ATO Receivable/Trust		108,294	41,362	145,218
Inventories		246,360	111,976	143,983
		<b>27,006,008</b>	<b>27,558,943</b>	<b>25,087,225</b>
<b>Less: Current Liabilities</b>				
Payables		(503,053)	(85,174)	(1,569,947)
Provisions		(339,540)	(339,540)	(267,262)
		<b>(842,593)</b>	<b>(424,714)</b>	<b>(1,837,209)</b>
Less: Cash Reserves	6	(16,323,237)	(16,323,237)	(17,873,160)
Plus Provisions		339,540	339,540	267,262
<b>Net Current Funding Position</b>		<b>10,179,718</b>	<b>11,150,532</b>	<b>5,644,119</b>

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	287,830			287,830	Westpac	At Call
Trust Bank Account	Variable			92,799	92,799	Westpac	At Call
Air BP	Variable	66,469			66,469	Westpac	At Call
Maxi Account	Variable	7,804,164			7,804,164	Westpac	At Call
(b) <b>Term Deposits</b>							
* 74-758-0859	2.49%		16,173,013		16,173,013	NAB	27-Dec-17
# OCDF	1.45%		151,761		151,761	WATC	At Call
<b>Total</b>		<b>8,158,463</b>	<b>16,324,774</b>	<b>92,799</b>	<b>24,576,036</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

# The Shire received \$3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 NOVEMBER 2017

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2017

**Note 4: BUDGET AMENDMENTS**

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
		24/06/2017	Original Budget Surplus				0	0	0
<b>Revenue</b>									
2419	Youth Grant - O.S.H.C. Program	16/09/2017 Item 9.2.5	Operating Revenue	38,732	31,167		0	(7,565)	(7,565)
3603	Dept Sport & Recreation - Kidsport Program Grant	16/09/2017 Item 9.2.5	Operating Revenue	20,000	0		0	(20,000)	(27,565)
4591	Mainroads Direct Grant	16/09/2017 Item 9.2.5	Operating Revenue	260,586	164,450		0	(96,136)	(123,701)
5137	Rebate on Vehicle Purchases	16/09/2017 Item 9.2.5	Operating Revenue	0	1,000		1,000	0	(122,701)
8313	Misc Income - Vehicle Licences Refunded by DoT	16/09/2017 Item 9.2.5	Operating Revenue	0	111,700		111,700	0	(11,001)
8303	Diesel Fuel Rebate	16/09/2017 Item 9.2.5	Operating Revenue	40,000	104,500		64,500	0	53,499
0181	Financial Assistance Grant	16/09/2017 Item 9.2.5	Operating Revenue	1,247,642	1,103,907		0	(143,735)	(90,236)
0211	Local Road Grant	16/09/2017 Item 9.2.5	Operating Revenue	653,887	552,221		0	(101,666)	(191,902)
4601	Natural Disaster (Flood Damage) Grant	16/09/2017 Item 9.2.5	Operating Revenue	6,784,125	6,847,334		63,209	0	(128,693)
0031	Rates Raised	16/09/2017 Item 9.2.5	Operating Revenue	3,930,465	3,922,172		0	(8,293)	(136,986)
3733	Proceeds on Sale of Assets - Sport & Rec	16/09/2017 Item 9.2.5	Capital Revenue	4,000	0		0	(4,000)	(140,986)
5105	Proceeds on Sale of Assets	16/09/2017 Item 9.2.5	Capital Revenue	60,000	102,727		42,727	0	(98,259)
<b>Operating Expenditure</b>									
0961	Lot 294 Hill St - Maintenance (new house)	16/09/2017 Item 9.2.5	Operating Expenses	0	9,000		0	(9,000)	(107,259)
4820	Street Maintenance	16/09/2017 Item 9.2.5	Operating Expenses	66,180	71,680		0	(5,500)	(112,759)
0712	Computer Software	16/09/2017 Item 9.2.5	Operating Expenses	24,066	44,317		0	(20,251)	(133,010)
0692	Consulting - (Additional: Economic Impact Assessment/Business Case Landor Rd)	16/09/2017 Item 9.2.5	Operating Expenses	100,572	120,572		0	(20,000)	(153,010)
5132	Loss on Sale of Asset	16/09/2017 Item 9.2.5	Operating Expenses	0	3,320	3,320	0	(3,320)	(153,010)
<b>Capital Expenditure</b>									
2715	New Staff Housing - Lot 294 Hill St	22/07/2017 Item 9.7.1	Capital Expenses	0	251,771		0	(251,771)	(404,781)
0980	Lot 927 McCleary St - (Additional: Replace Lights with LEDs)	16/09/2017 Item 9.2.5	Capital Expenses	54,500	57,000		0	(2,500)	(407,281)
0981	Lot 294 Hill St - CCTV and install alarm	16/09/2017 Item 9.2.5	Capital Expenses	0	3,815		0	(3,815)	(411,096)
3544	Shire Hall	16/09/2017 Item 9.2.5	Capital Expenses	147,250	152,250		0	(5,000)	(416,096)
DC5	Washdown Bay - Petrol and Oil Separator	16/09/2017 Item 9.2.5	Capital Expenses	12,000	26,000		0	(14,000)	(430,096)
DC10	Depot Office - Paint Internal and External	16/09/2017 Item 9.2.5	Capital Expenses	15,000	10,000		5,000	0	(425,096)
DC12	Works Manager Office Upgrade	16/09/2017 Item 9.2.5	Capital Expenses	0	5,000		0	(5,000)	(430,096)
5144	Works Manager Vehicle Upgrade (Offset by trade in P487)	16/09/2017 Item 9.2.5	Capital Expenses	0	45,000		0	(45,000)	(475,096)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal	16/09/2017 Item 9.2.5	Capital Expenses	0	35,688		0	(35,688)	(510,784)
A66	Landor Rd - R2R Funded - various reseals (25.5km total)	16/09/2017 Item 9.2.5	Capital Expenses	400,000	786,219		0	(386,219)	(897,003)
A30	Murchison Downs Rd - R2R Funded - reseal	16/09/2017 Item 9.2.5	Capital Expenses	200,000	101,602		98,398	0	(798,605)
1261	Various Town Streets - R2R Funded - reseals and imprvmnts	16/09/2017 Item 9.2.5	Capital Expenses	350,000	163,179		186,821	0	(611,784)
1215	Airport Apron & Parking Area - Bitumen works	16/09/2017 Item 9.2.5	Capital Expenses	0	20,000		0	(20,000)	(631,784)
5114	Airport Tractor Mower-Sprayer Unit	16/09/2017 Item 9.2.5	Capital Expenses	42,000	65,000		0	(23,000)	(654,784)
263	Tangadee Road AGRN743 Flood Damage Works	16/09/2017 Item 9.2.5	Capital Expenses	56,674	119,883		0	(63,209)	(717,993)
1324	Admin Office Equipment - Shredder	16/09/2017 Item 9.2.5	Capital Expenses	19,500	6,500		13,000	0	(704,993)
<b>Capital Revenue</b>									
8961/7050	Transfer from Reserves - Building Reserve	22/07/2017 Item 9.7.1	Capital Revenue	0	251,771		251,771	0	(453,222)



SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 October 2017

**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

**Net Rates and Rubbish Collectable**  
 % Collected

	YTD 31 Oct 2017	30 June 2017
	\$	\$
Opening Arrears Previous Years	921,486	921,486
Levied this year	3,896,777	
<u>Less</u> Collections to date	(2,651,293)	
Equals Current Outstanding	<b>2,166,970</b>	<b>921,486</b>
<b>Net Rates and Rubbish Collectable</b>	<b>2,166,970</b>	<b>921,486</b>
% Collected	55.03%	

Receivables - General

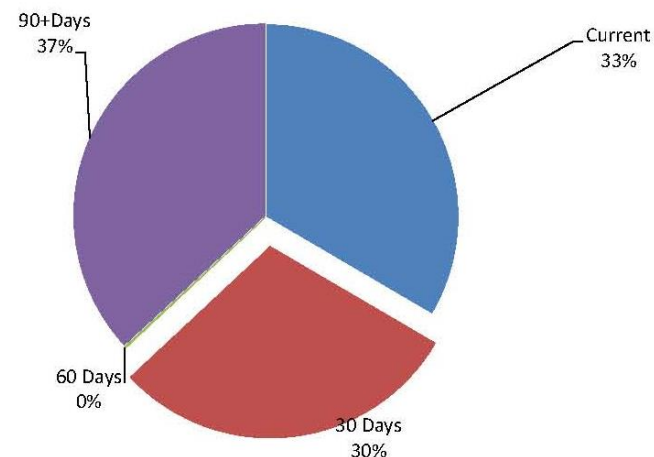
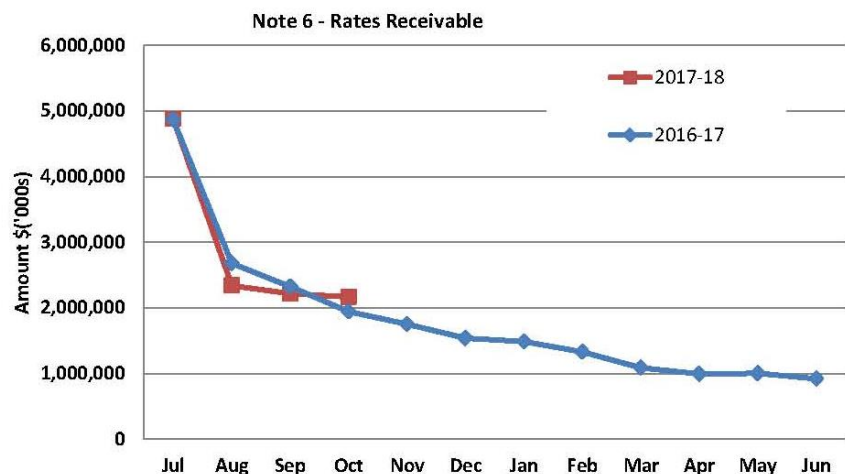
Receivables - Sundry Debtors

**Total Sundry Debtors**

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	66,029	58,524	257	72,757
<b>Total Sundry Debtors</b>				<b>197,567</b>

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables Rates**

Rates were levied on 20 July 2017  
 Full Payment or Instalment 1 due 26 August 2017  
 Instalment 2 due 30 October 2017  
 Instalment 3 due 3 January 2018  
 Instalment 4 due 9 March 2018

**Comments/Notes - Other Receivables**

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2017

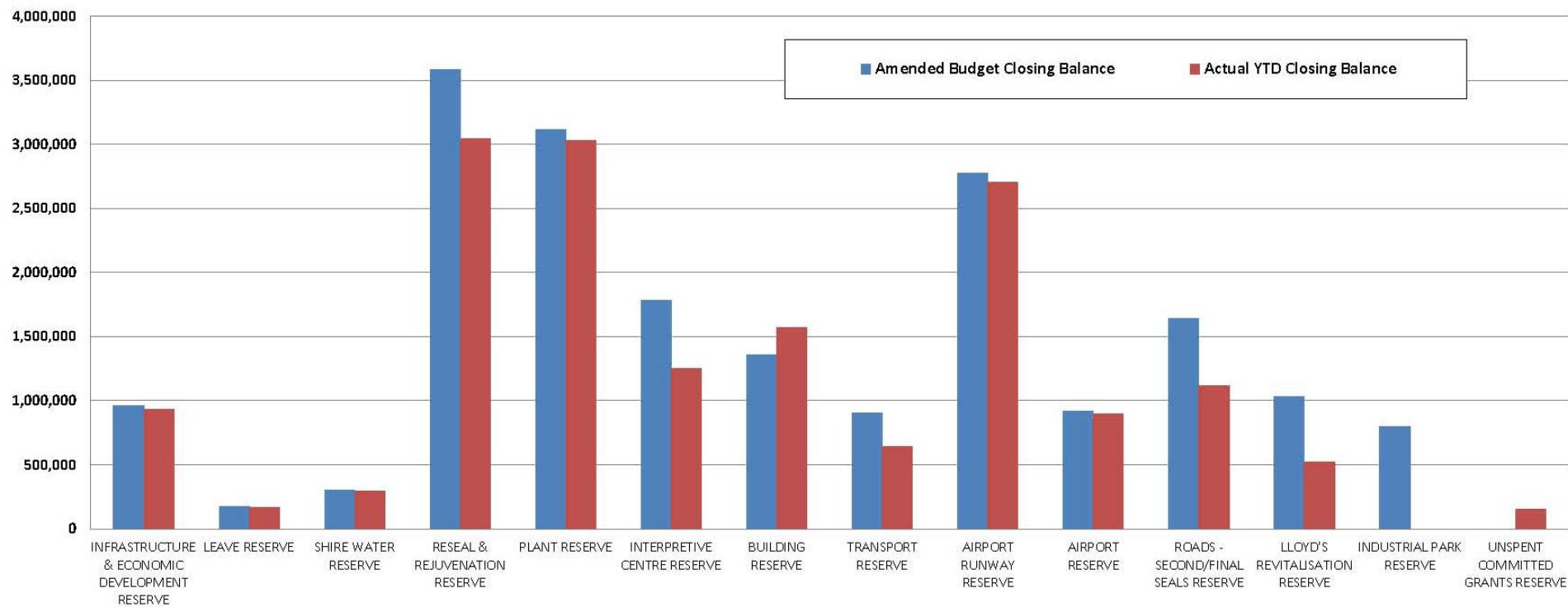
**Note 6: Cash Backed Reserves**

2016-17 Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	\$ 933,728	\$ 24,464	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 958,192	\$ 933,728
LEAVE RESERVE	170,430	4,465	0	0	0	0	0	174,895	170,430
SHIRE WATER RESERVE	296,120	7,758	0	0	0	0	0	303,878	296,120
RESEAL & REJUVENATION RESERVE	3,042,005	79,701	0	460,000	0	0	0	3,581,706	3,042,005
PLANT RESERVE	3,032,837	79,460	0	0	0	0	0	3,112,297	3,032,837
INTERPRETIVE CENTRE RESERVE	1,248,253	32,704	0	500,000	0	0	0	1,780,957	1,248,253
BUILDING RESERVE	1,571,902	41,184	0	0	0	(251,771)	0	1,361,315	1,571,902
TRANSPORT RESERVE	644,380	16,883	0	243,902	0	0	0	905,165	644,380
AIRPORT RUNWAY RESERVE	2,701,200	70,771	0	0	0	0	0	2,771,971	2,701,200
AIRPORT RESERVE	898,004	23,528	0	0	0	0	0	921,532	898,004
ROADS - SECOND/FINAL SEALS RESERVE	1,114,081	29,189	0	500,000	0	0	0	1,643,270	1,114,081
LLOYD'S REVITALISATION RESERVE	520,073	13,626	0	500,000	0	0	0	1,033,699	520,073
INDUSTRIAL PARK RESERVE	0	0	0	800,000	0	0	0	800,000	0
UNSPENT COMMITTED GRANTS RESERVE	1,388,569	6,064	1,655	0	0	(1,394,681)	(1,240,000)	0	150,223
	<b>17,561,582</b>	<b>429,797</b>	<b>1,655</b>	<b>3,003,902</b>	<b>0</b>	<b>(1,646,452)</b>	<b>(1,240,000)</b>	<b>19,348,877</b>	<b>16,323,237</b>

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 October 2017

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 NOVEMBER 2017

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2017

Note7: GRANTS

Program/Details			2017-18 Original Budget	Variations Additions (Deletions)	2017-18 Amended Budget	Operating	Non- Operating	Recoup Status	
GL	TYPE	Received						Balance	
			\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>									
0181	Operating Grant	Financial Assistance Grant	1,247,642	(143,735)	1,103,907	1,103,907	0	275,977	827,930
0211	Operating Grant	Local Road Grant	653,887	(101,666)	552,221	552,221	0	138,055	414,166
<b>Law, Order, Public Safety</b>									
1563	Operating Grant	Dfes Operating Grant	7,890	0	7,890	7,890	0	3,945	3,945
2003	Operating Grant	Ses Operating Grant	3,832	0	3,832	3,832	0	1,067	2,765
<b>Education &amp; Welfare</b>									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	38,732	(7,565)	31,167	31,167	0	24,084	7,083
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	84,571	0	84,571	84,571	0	41,661	42,910
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
<b>Community Amenities</b>									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
<b>Recreation And Culture</b>									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	20,000	(20,000)	0	0	0	0	0
3623	Operating Grant	Reimbursements Rec Officer	500		500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000		10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500		500	500	0	0	500
3713	Operating Grant	Recreation Grants	20,000		20,000	20,000	0	0	20,000
4163	Operating Grant	Misc Grants	42,500		42,500	42,500	0	0	42,500
3873	Non-Operating	Lotterywest Grant	200,000		200,000	0	200,000	0	200,000
<b>Transport</b>									
4591	Operating Grant	Mrd - Direct Grant	260,586	24,962	285,548	285,548	0	285,548	0
4651	Operating Grant	Royalties For Regions Grant - Direct	0	0	0	0	0	0	0
4843	Operating Grant	Street - Lighting - Operating Grant	4,930	0	4,930	4,930	0	0	4,930
4601	Non-Operating	Wandrra - Natural Disaster	6,784,125	63,209	6,847,334	0	6,847,334	0	6,847,334
4621	Non-Operating	R2R Grant	1,050,995	0	1,050,995	0	1,050,995	0	1,050,995
4691	Non-Operating	Mrd Road Project Grant	248,333	0	248,333	0	248,333	0	248,333
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	0	0	0	0	0	0
<b>Economic Services</b>									
5381	Operating Grant	Trails Grant	0	0	0	0	0	0	0
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
<b>TOTALS</b>			<b>10,706,023</b>	<b>(184,795)</b>	<b>10,521,228</b>	<b>2,174,566</b>	<b>8,346,662</b>	<b>770,336</b>	<b>9,750,892</b>
Operating Grant			2,422,570		2,174,566		770,336	1,404,230	
Non-Operating			8,283,453		8,346,662		0	8,346,662	
			<b>10,706,023</b>		<b>10,521,228</b>		<b>770,336</b>	<b>9,750,892</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2017

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	40,000	0	40,000	0	282	282	
ADMIN BUILDING IMPROVEMENTS	1328	152,200	0	152,200	35,200	27,292	(7,908)	
YOUTH CENTRE BUILDING - UPGRADE	2437	44,500	0	44,500	11,125	4,621	(6,504)	
LOT 852 KIDS ZONE BUILDING - RENEWAL	2439	15,000	0	15,000	3,750	5,892	2,142	
YOUTH CENTRE BUILDING - RENEWAL	2447	10,000	0	10,000	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	483,975	6,315	490,290	83,074	85,612	2,537	
NEW STAFF HOUSING	2715	0	251,771	251,771	251,771	251,782	11	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	6,000	0	6,000	0	0	0	
TOWN HALL - BUILDING	3544	147,250	5,000	152,250	6,867	6,867	0	
SPORTS COMPLEX BUILDINGS	3680	18,000	0	18,000	3,250	3,250	0	
GOLF CLUB HOUSE	3962	41,000	0	41,000	0	0	0	
MEEKA FM BUILDING - UPGRADES - CAPITAL	3987	9,750	0	9,750	0	0	0	
SPORTS COMPLEX - SHEDS & STORAGE	4019	10,000	0	10,000	0	0	0	
INDOOR CRICKET CENTRE	4036	30,000	0	30,000	12,602	12,602	0	
MASONIC LODGE - CAPITAL	4171	4,000	0	4,000	0	0	0	
MT GOULD POLICE STATION - CAPITAL	4181	112,500	0	112,500	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	800,000	0	800,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	136,000	0	136,000	15,000	10,543	(4,457)	
AIRPORT - TERMINAL	5219	27,000	0	27,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	6,400	0	6,400	1,960	1,960	0	
<b>Buildings Total</b>		<b>2,093,575</b>	<b>263,086</b>	<b>2,356,661</b>	<b>424,599</b>	<b>410,704</b>	<b>(13,896)</b>	
<b>Furniture &amp; Office Equip.</b>								
FURNITURE AND EQUIPMENT	0254	15,000	0	15,000	0	5,015	5,015	
ADMIN OFFICE EQUIPMENT	1324	19,500	-13,000	6,500	6,500	5,875	(625)	
TOWN HALL - EQUIPMENT	3534	1,600	0	1,600	0	230	230	
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	0	0	0	
<b>Furniture &amp; Office Equip. Total</b>		<b>43,600</b>	<b>-13,000</b>	<b>30,600</b>	<b>6,500</b>	<b>11,120</b>	<b>4,620</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
CEO VEHICLE	1224	65,000	0	65,000	0	0	0	
CDSM VEHICLE	1331	53,000	0	53,000	0	0	0	
PROJECT OFFICERS VEHICLE	1332	53,000	0	53,000	53,000	48,356	(4,644)	
DCEO VEHICLE	1355	53,000	0	53,000	0	0	0	
C.D.O. VEHICLE PURCHASE	2444	30,000	0	30,000	30,000	29,483	(517)	
MISC PLANT (SMALL EQUIPMENT)	5014	42,500	0	42,500	0	1,745	1,745	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
TRACTOR MOWER - SPRAYER UNIT	5114	42,000	23,000	65,000	0	0	0	
TRUCK	5124	100,000	0	100,000	0	0	0	
WORKS MANAGER VEHICLE	5144	0	45,000	45,000	45,000	44,904	(96)	
ENGINES & PUMPS	5154	20,000	0	20,000	0	0	0	
TRAILER	5264	5,000	0	5,000	0	0	0	
EXCAVATOR	5331	10,000	0	10,000	0	0	0	
VIBRATING ROLLER	5332	190,000	0	190,000	0	0	0	
PLANT	5434	3,500	0	3,500	3,500	2,900	(600)	
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>745,000</b>	<b>68,000</b>	<b>813,000</b>	<b>131,500</b>	<b>127,388</b>	<b>(4,112)</b>	



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2017**

**Note 8a: CAPITAL EXPENDITURE**

<b>Assets</b>	<b>GL Account</b>	<b>Original Annual Budget</b>	<b>Budget Changes</b>	<b>Amended Annual Budget</b>	<b>Amended YTD Budget</b>	<b>YTD Actual</b>	<b>Variance (Under)/Over</b>	<b>Comments</b>
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	11,827,506	199,897	12,027,403	1,350,681	1,239,764	(110,916)	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>199,897</b>	<b>12,027,403</b>	<b>1,350,681</b>	<b>1,239,764</b>	<b>(110,916)</b>	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	160,000	0	160,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>160,000</b>	<b>0</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	20,000	46,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>26,000</b>	<b>20,000</b>	<b>46,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
FENCE - SES/MEEKA FMYARD	2029	6,200	0	6,200	0	7,671	7,671	
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	11,500	0	11,500	2,875	1,318	(1,557)	
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	4,250	0	(4,250)	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	7,500	0	(7,500)	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	0	36,000	0	0	0	
OVAL LIGHTS	3664	3,500	0	3,500	0	3,899	3,899	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	73,000	0	73,000	0	0	0	
POWER TO SPORTS COMPLEX	3744	0	0	0	0	22,726	22,726	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	0	0	0	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	0	0	
TANK, FENCE & FITTINGS	3994	26,000	0	26,000	0	0	0	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
MEEKATHARRA RACE COURSE IMPROVEMENTS	4016	12,500	0	12,500	12,500	0	(12,500)	
BASKETBALL AND TENNIS COURTS	4046	12,000	0	12,000	0	0	0	
MAINSTREET SCAPING	4984	32,000	0	32,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS -OTHER INFRASTRUCTURE	5045	109,000	14,000	123,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	24,500	0	24,500	6,125	1,356	(4,769)	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	18,630	308	(18,322)	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	30,000	0	30,000	7,500	0	(7,500)	
<b>Other Infrastructure Total</b>		<b>1,747,298</b>	<b>14,000</b>	<b>1,761,298</b>	<b>59,380</b>	<b>37,278</b>	<b>(22,403)</b>	
<b>Capital Expenditure Total</b>		<b>16,642,979</b>	<b>551,983</b>	<b>17,194,962</b>	<b>1,972,660</b>	<b>1,826,255</b>	<b>(146,405)</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2017

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	350,000	163,179	0	0	(163,179)
Grids Construction	1266	200,000	200,000	0	5,306	(194,694)
Road Construction Misc	1267	600,000	600,000	0	0	(600,000)
Water Bores	1268	150,000	150,000	30,864	0	(150,000)
Cut Off Walls And Drainage General	1269	350,000	350,000	7,776	0	(350,000)
Council Funded - Natural Disaster Trigger Amount	1277	143,200	0	0	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	200,000	101,602	0	0	(101,602)
Landor Rd - Roads To Recovery Funded	A66	400,000	786,219	0	0	(786,219)
Landor Road - Roads To Recovery Funded	AA66	0	35,688	0	0	(35,688)
Mt Clere Rd - Construction	C1	0	0	0	1,367	1,367
Main Street Service Rd - Construction	C118	300,000	300,000	61,730	0	(300,000)
Sylvania Rd - Construction	C19	100,000	100,000	18,868	5,600	(94,400)
Munarra Rd - Construction	C31	150,000	150,000	30,864	500	(149,500)
Landor Rd - Council Funding	C66	0	0	0	25,000	25,000
Ashburton Downs-Meekatharra Rd - Construction	C67	0	0	0	1,155	1,155
Agm: 661 (Feb/March 2015) General Expense	D00	6,784,125	0	0	0	0
Landor Rd - Regional Road Group Funding	RR66	372,500	372,500	0	833	(371,667)
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,727,681	1,727,681	527,409	821,900	(905,781)
Agm: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	1,664	1,664
Agm: 743 (Jan/Feb 2017) Meekatharra - Mount Clere Road	Z1	0	141,188	0	0	(141,188)
Agm: 743 (Jan/Feb 2017) Cashmans Access Road	Z111	0	189,317	189,317	174,200	(15,117)
Agm: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	188,313	0	0	(188,313)
Agm: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	68,432	0	0	(68,432)
Agm: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	83,821	0	0	(83,821)
Agm: 743 (Jan/Feb 2017) Sylvania Road	Z19	0	111,019	0	0	(111,019)
Agm: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	240,312	0	0	(240,312)
Agm: 743 (Jan/Feb 2017) Youngs Downs Road	Z22	0	341,384	0	0	(341,384)
Agm: 743 (Jan/Feb 2017) Milgun - Yarlarweelor Road	Z26	0	190,927	0	0	(190,927)
Agm: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	209,632	0	0	(209,632)
Agm: 743 (Jan/Feb 2017) Murchison Downs Road	Z30	0	155,863	0	0	(155,863)
Agm: 743 (Jan/Feb 2017) Munarra Station Road	Z31	0	19,743	0	16,033	(3,711)
Agm: 743 (Jan/Feb 2017) Gabanintha - Nannine Road	Z32	0	56,596	0	0	(56,596)
Agm: 743 (Jan/Feb 2017) Marymia Road	Z33	0	59,212	0	0	(59,212)
Agm: 743 (Jan/Feb 2017) Annean Road	Z34	0	130,328	0	125,626	(4,703)
Agm: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	404,351	0	0	(404,351)
Agm: 743 (Jan/Feb 2017) Wiluna North Road	Z5	0	317,159	0	0	(317,159)
Agm: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	119,883	0	0	(119,883)
Agm: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	338,224	338,224	0	(338,224)
Agm: 743 (Jan/Feb 2017) Landor - Meekatharra Road	Z66	0	258,638	0	0	(258,638)
Agm: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	2,561,051	0	60,583	(2,500,468)
Agm: 743 (Jan/Feb 2017) Meekatharra - Sandstone Road	Z68	0	27,216	0	0	(27,216)
Agm: 743 (Jan/Feb 2017) Pingandy Road	Z69	0	226,998	0	0	(226,998)
Agm: 743 (Jan/Feb 2017) Paroo Road	Z7	0	56,601	0	0	(56,601)
Agm: 743 (Jan/Feb 2017) Beringarra - Mount Gould Road	Z77	0	11,816	2,954	0	(11,816)
Agm: 743 (Jan/Feb 2017) Moorarie - Trillar Road	Z79	0	270,494	0	0	(270,494)
Agm: 743 (Jan/Feb 2017) Killara Road	Z8	0	142,675	142,675	0	(142,675)
Agm: 743 (Jan/Feb 2017) Horseshoe Lights Access Road	Z83	0	69,342	0	0	(69,342)
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>12,027,403</b>	<b>1,350,681</b>	<b>1,239,764</b>	<b>(10,787,639)</b>

Comments

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2017

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
			<b>Other Sport &amp; Rec</b>				
3,446	4,000	554	P385 - Holden Rodeo 2005 - YSRO (MK3685)				
			<b>Transport</b>				
83,334	60,000	(23,334)	P396 - Bomag 16.60 Tonne Padfoot Vibratory Roller				
			<b>Other Properties and Services</b>				
77,166	50,000	(27,166)	Lot 255 Darlot Street				
36,823	37,100	277	P470 - 2013 Prado GXL (MK004)				
19,289	10,000	(9,289)	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)				
37,292	39,700	2,408	P474 - 2014 Ford Ranger Wildtrak (1EPP427)				
34,248	37,000	2,752	P459 - 2013 Toyota Prado GX (1EGN 476)				
<b>291,598</b>	<b>237,800</b>	<b>(53,798)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

**Comments**

The Shire has sold two items of Plant. These are not reflected in this report as the transactions cannot be processed in the Asset Register until the 30.6.17 audit has been finalised.



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***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

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Write Offs

There were no actions taken under delegated powers that require reporting to Council in October 2017.

Purchase Orders

There is one purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

<b>Order Number</b>	<b>Order Date</b>	<b>Order Value</b>	<b>Name</b>	<b>Line Description</b>
65105	27/10/2017	\$176,000	NGE NORTHERN GOLDFIELDS EARTHMOVING	CONSTRUCT ROCK PROTECTION ALONG ASHBURTON DOWNS - MEEKATHARRA RD AS DIRECTED BY THE SHIRE'S SUPERVISOR. RATES ARE AS PER RFT 16/17 -3

**9.2.2 OUTSTANDING DEBTORS****Title/Subject:** OUTSTANDING DEBTORS**Agenda/Minute Number:** 9.2.2**Applicant:** Nil**File Ref:** ADM 171**Disclosure of Interest:** Nil**Date of Report:** 6 November 2017**Author:** Svenja Clare  
Finance Officer*Signature of Author***Senior Officer:** Roy McClymont  
Chief Executive Officer*Signature Senior Officer***Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr AJ Binsiar  
**Seconded:** Cr PW Curley

**That Council receives the outstanding monthly Debtor Trial Balance for October 2017.**

**CARRIED 6/0**

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.10.2017						
Debtor #	Name	Credit Limit	02.08.2017		01.09.2017	01.10.2017	31.10.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
A041	AD ASTRAL AVIATION SERVICE	26470.42	622	0.00	0.00	0.00	26470.42	
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	338.16	338.16	
A114	AERO JACKS PTY LTD	0.00	0	0.00	142.25	0.00	142.25	
C7	AIRSERVICES AUSTRALIA	0.00	0	0.00	0.00	356.50	356.50	
A093	AUS WEST AIRLINES PTY LTD	0.00	0	0.00	0.00	93.56	93.56	
A127	AUSTRALIAN TAX COLLEGE (AT	495.00	323	0.00	0.00	0.00	495.00	
A017	AUSTRALIAN TAXATION OFFICE	0.00	0	0.00	0.00	0.00	-8.89	
D087	AVIATION UTILITIES PTY LTD	0.00	0	0.00	0.01	0.00	0.01	
A11	BILL ATYEO	0.00	0	0.00	0.00	0.00	-0.36	
B125	BINSIAR, BRADY	1148.88	259	0.00	0.00	0.00	1148.88	
B126	BOWDEN INDUSTRIES PTY LTD	26.93	211	0.00	0.00	0.00	26.93	
B2	BP AUSTRALIA PTY LTD	0.00	0	0.00	0.00	295.34	295.34	
B035	BRISTOW HELICOPTERS PTY LT	140.80	328	0.00	0.00	546.04	686.84	
B064	BROWN, CLINTON	0.00	0	44.00	0.00	0.00	44.00	
C159	CAPER PTY LTD	0.00	0	0.00	0.00	73.72	73.72	
F014	CGG AVIATION (AUSTRALIA) P	0.00	0	0.00	0.00	139.22	139.22	
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	0.00	-608.00	
C113	COBHAM AVIATION	0.00	0	0.00	53194.56	46827.70	100022.26	
B132	EMILY BAILEY	0.00	0	0.00	0.00	6.36	6.36	
E041	ENERGISE CAFE	1870.00	98	0.00	0.00	0.00	1870.00	
F026	FLINDERS ESTATE	0.00	0	0.00	0.00	23.20	23.20	
F046	FRIG TECH SERVICES	0.00	0	0.00	0.00	86.20	86.20	
C128	GEOFFREY CARBERRY	0.00	0	0.00	0.00	40.16	40.16	
G011	GERALDTON AIR CHARTER	0.00	0	189.79	0.00	53.86	243.65	
G008	GOLDFIELDS AIR SERVICES	72.22	120	0.00	0.00	0.00	72.22	
G053	GREEN MINING PTY LTD	123.25	384	0.00	0.00	0.00	123.25	
G052	GROUNDWATER CONSULTING SER	0.00	0	0.00	0.00	22.08	22.08	
G075	GROWTH CHURCH	1908.49	182	0.00	0.00	0.00	1908.49	
H077	HANDEL AVIATION PTY LTD	28.43	181	0.00	0.00	0.00	28.43	
L041	HELEN RUBY LANE	11000.00	136	0.00	0.00	0.00	11000.00	
H014	HELIBITS PTY LTD (HELIWEST	0.00	0	0.00	0.00	65.70	65.70	
H011	HELIFLITE PTY LTD	0.00	0	0.00	22.00	0.00	22.00	
H092	HOARE, STEPHEN	0.00	0	0.00	0.00	0.00	-50.00	
I025	IVESON, TRAVIS	916.82	228	0.00	0.00	0.00	916.82	

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtors Trial Balance

As at 31.10.2017

Debtor #	Name	Credit Limit	02.08.2017		01.09.2017	01.10.2017	31.10.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
J010	JAYROW HELICOPTERS		28.30	181	0.00	0.00	0.00	28.30
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	0.00	44.00	44.00
D056	JOHN DYER		70.78	131	0.00	0.00	0.00	70.78
D079	JOHN NELSON HOLLOWAY		11000.00	136	0.00	0.00	0.00	11000.00
S056	JOHN SHINER		0.00	0	0.00	0.00	44.00	44.00
K063	KIMBERLEY AVIATION PTY LTD		28.45	272	0.00	0.00	0.00	28.45
S004	MARK SMITH PTY LTD		0.00	0	0.00	2655.00	0.00	2655.00
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	38.20	38.20
M021	MEEKATHARRA COMMUNITY RESO		14454.00	138	0.00	0.00	0.00	14454.00
M03D	MEEKATHARRA CORNER STORE		0.00	0	0.00	0.00	50.00	50.00
A088	MICHAEL ATHERTON		0.00	0	0.00	0.00	26.93	26.93
M114	MICHAEL WALLEY		0.00	0	0.00	0.00	304.99	304.99
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	148.10	148.10
T2	ML & GJ TRENFIELD CONTRACT		59.99	98	0.00	0.00	204.95	264.94
C029	MR THOMAS CULLITY		0.00	0	23.10	0.00	0.00	23.10
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	0.00	49.30	49.30
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	73.72	0.00	73.72
P078	PEAKALL, DARREN RAY		0.00	0	0.00	22.00	22.00	44.00
R091	REDI HIRE		0.00	0	0.00	0.00	148.10	148.10
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	130.00	130.00
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	14381.57	14381.57
R006	ROYAL MAIL HOTEL		0.00	0	0.00	0.00	296.20	296.20
S096	S&K ELECTRICAL CONTRACTING		74.05	144	0.00	0.00	148.10	222.15
S108	SHARP AVIATION		0.00	0	0.00	0.00	73.72	73.72
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	622.18	622.18
S005	SHOAL AIR PTY LTD		0.00	0	0.00	0.00	28.43	28.43
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10
S007	SKIPPERS AVIATION		0.00	0	0.00	362.25	0.00	362.25
S078	STAR AVIATION PTY LTD		454.30	272	0.00	239.51	374.24	1068.05
S046	STATE OF WA - POLICE AIR W		0.00	0	0.00	0.00	67.65	67.65
T017	TEXRIO PTY LTD		0.00	0	0.00	0.00	0.00	-72.22
W063	TONY WILTON		0.00	0	0.00	0.00	90.00	90.00
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtor #	Name	Debtors Trial Balance		01.09.2017	01.10.2017	31.10.2017	Total
		Credit Limit	As at 31.10.2017				
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of				
			Oldest				
			Invoice				
			(90Days)				
M082	WA COUNTRY HEALTH SERVICE	0.00	0	0.00	0.00	328.00	328.00
W061	WALKER, DAVID	2386.29	586	0.00	0.00	0.00	2386.29
W081	WELLINGTON ELECTRICAL	0.00	0	0.00	0.00	148.10	148.10
Y008	YAMATJI MARLPA ABORIGINAL	0.00	0	0.00	0.00	106.80	106.80
Y004	YARLARWHEELOR STATION	0.00	0	0.00	1813.04	0.00	1813.04
Totals --- Credit Balances:		-814.92	72757.40	256.89	58524.34	66843.36	197567.07

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED OCTOBER 2017</b>
<b>Agenda/Minute Number:</b>	9.2.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	6 November 2017
<b>Author:</b>	Svenja Clare Finance Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 955,175.38
Trust Account	Voucher No's	Amount:	\$ 0.00
Air BP	Voucher No's	Amount:	\$ 0.00
<b>Total</b>			<b>\$ 955,175.38</b>

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PW Curley

**Seconded:** Cr AJ Binsiar

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 6/0**



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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
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			MUNI	AIR BP	TRUST
EFT13875	05/10/2017 AERODROME MANAGEMENT SERVICES PTY LTD	REPLACE AWIS AERIAL, INSTALL ADDITIONAL TEST LINKS AND ADDITIONAL WORK AT AIRPORT	-4405.89		
EFT13876	05/10/2017 ALL DECOR	VINYL FOR 101 HILL ST, VINYL FOR KIDZONE, CARPET FOR LIBRARY, BLINDS FOR DEPOT OFFICE	-28487.00		
EFT13877	05/10/2017 AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION OF RATES RECOVERY AUGUST	-1220.50		
EFT13878	05/10/2017 ANDREW BINSIAR	MEETING FEE OCM 16/9/17	-200.00		
EFT13879	05/10/2017 ANDREW SMITH	GYM BOND REFUND - ANDY SMITH	-30.00		
EFT13880	05/10/2017 AUSKI INLAND MOTEL	ACCOMMODATION FOR WESTCOAST FIREWORKS - 2017 FESTIVAL (1 OUT OF 2 ROOMS)	-322.00		
EFT13881	05/10/2017 AUSTRALIAN TAXATION REPORTER PTY LTD	12 MONTHS SUBSCRIPTION 17/18	-539.00		
EFT13882	05/10/2017 B & E TRENFIELD	PARKS & GARDENS CONTRACT	-11290.52		
EFT13883	05/10/2017 CANINE CONTROL	RANGER SERVICES 7-10 SEPT 2017 AND 22-24 SEPT 2017	-6884.88		
EFT13884	05/10/2017 CHILD SUPPORT AGENCY	Payroll deductions	-155.77		
EFT13885	05/10/2017 COMMERCIAL HOTEL MEEKATHARRA	3 X NIGHTS ACCOMMODATION FOR DJ GARY; COUNCIL LUNCHEAS AND REFRESHMENTS 16/09/17	-596.40		
EFT13886	05/10/2017 CONTRACT AQUATIC SERVICES	POOL MANAGEMENT FEE FOR OCTOBER 2017	-29761.66		
EFT13887	05/10/2017 COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	SPOT LIGHT 71010	-110.89		
EFT13888	05/10/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 20/9/17, 4/10/17	-1297.28		
EFT13889	05/10/2017 GIBBONS HOLDEN	1 X Z71 COLORADO 4X4 CREW CAB DIESEL AUTO, TRADE-IN PRADO - PROJECT OFFICER	-32512.36		
EFT13890	05/10/2017 GM FREIGHT (GERALDTON MURCHISON FREIGHT)	FREIGHT FOR NEW CDO VEHICLE AS PER PO 64914, VARIOUS OTHER FREIGHT	-929.50		
EFT13891	05/10/2017 HOLLYS CLEAN 'N GREEN TRUST	VARIOUS CLEANING (OFFICE, QUARTERS, GYM, YC, DEPOT, PUBLIC TOILETS)	-4228.40		
EFT13892	05/10/2017 HOWDEN, ROSS K	MEETING ATTENDANCE FEE 16/9/17 + TRAVEL ALLOWANCE	-313.16		
EFT13893	05/10/2017 IXOM OPERATIONS PTY LTD (ORICA)	MONTHLY FEE FOR CHLORINE GAS AT THE POOL SEPTEMBER	-81.84		
EFT13894	05/10/2017 JCP CONSULTING	ANNUAL CEO PERFORMANCE + SALARY PACKAGE REVIEW	-770.00		
EFT13895	05/10/2017 LEEDERVILLE CAMERAS	LOWEPRO CAMERA CASE & 2X 16GB MEMORY CARDS FOR TG-5 DIGITAL CAMERA FOR WSM	-121.36		
EFT13896	05/10/2017 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT13897	05/10/2017 LO-GO APPOINTMENTS	SUPPLY WORKS MANAGER BRETT EDWARDS WEEK ENDING 12/08/17	-1291.84		
EFT13898	05/10/2017 LUNAR CIRCUS	LUNAR CIRCUS FOR 2017 FESTIVAL	-27500.00		
EFT13899	05/10/2017 MIDWEST AUTO GROUP	SUPPLY 2017 HYUNDAI TUCSON AS PER QUOTE FOR CDO	-32289.40		
EFT13900	05/10/2017 MISTREEVE PTY LTD	MEALS FOR FESTIVAL VOLUNTEERS	-132.00		
EFT13901	05/10/2017 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF SEPTEMBER 2017	-22049.50		
EFT13903	05/10/2017 MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT SEPTEMBER 2017	-19998.00		
EFT13904	05/10/2017 NGE NORTHERN GOLDFIELDS EARTHMOVING	AUGUST 2017 ROAD CONTRACT WORKS FLOOD DAMAGE	-27445.00		
EFT13905	05/10/2017 NICHOLS H.J.	MEETING FEE OCM 16/9/17	-200.00		
EFT13906	05/10/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	REPAID CREDITORS SLOW SYSTEM. RUN REBUILD OF GL AND CREDITORS; MONTHLY MONITORING	-255.00		
EFT13907	05/10/2017 PETER SHANE CLANCY	DEPUTY PRESIDENT'S ALLOWANCE FEE COVERING 16/05/17 - 15/08/17; OCM MEETING FEE 16/9/17	-700.00		
EFT13908	05/10/2017 PHILLIP WAYNE CURLEY	MEETING FEE OCM MEETING ON 16/9/17	-200.00		
EFT13910	05/10/2017 PUBLIC LIBRARIES WA INC	PUBLIC LIBRARIES WA MEMBERSHIP 17/18	-165.00		
EFT13911	05/10/2017 ROYAL MAIL HOTEL	X6 ROOMS AND MEALS FOR HI LITE SECURITY FOR FESTIVAL; BAND COST	-3440.00		
EFT13912	05/10/2017 S&K ELECTRICAL CONTRACTING PTY LTD	BAG CLEAN AND SERVICE AIRCONS AT 213 DARLOT; REPAIRS TO SOLAR LIGHT AT COMPLEX; INSTALL/CHANGE GPOS IN ALL HOUSES IN PREPARATION FOR CCTV INSTALLATION	-5029.90		
EFT13913	05/10/2017 SHIRE OF MEEKATHARRA	Payroll deductions	-1139.16		
EFT13914	05/10/2017 SLIM JIM ENTERPRISES	BAND FOR OUTBACK BALL	-6805.00		
EFT13915	05/10/2017 TOLL EXPRESS	VARIOUS FREIGHT	-640.57		
EFT13916	05/10/2017 TOTALLY WORKWEAR GERALDTON (TWW)	UNIFORMS FOR EMILY BAILEY - CDO	-474.35		
EFT13917	05/10/2017 TRENFIELD MOTORS	REMOVE RIPPER PIN + TRAVEL, INSTALL VARIOUS BORE PUMPS + TRAVEL, PLANT REPAIRS	-6181.43		
EFT13918	05/10/2017 TRENFIELD, NORMAN	PRESIDENTS ALLOWANCE COVERING 16/05/17 - 15/08/17; MEETING FEE OCM 16/9/17	-2300.00		
EFT13919	05/10/2017 TURNED ON WOOD	GIFT FOR CR ROSS HOWDEN RETIREMENT INCLUDING POSTAGE	-200.00		
EFT13920	05/10/2017 VIDGUARD SECURITY SYSTEMS	MONITORING FEES FROM 01/10/17 - 31/12/17	-2673.00		
EFT13921	05/10/2017 WA COUNTRY HEALTH SERVICE (MEEKATHARRA GP CLINIC)	Rates refund for assessment A3321 997 SAVAGE STREET MEEKATHARRA 6642	-2112.47		
EFT13922	05/10/2017 WELLINGTON ELECTRICAL	SUPPLY AND INSTALL LED LIGHTING IN SHIRE OFFICE; CHANGE SHREDDER PLUG	-7301.69		
EFT13923	05/10/2017 WESTRAC EQUIPMENT	PLANT REPAIRS & SERVICE AT LANDOR RD PLANT	-8652.03		
EFT13924	05/10/2017 WINC AUSTRALIA PTY LTD (STAPLES)	OFFICE STATIONERY	-46.72		
EFT13925	06/10/2017 AUSKI INLAND MOTEL	ACCOMMODATION FOR WESTCOAST FIREWORKS - 2017 FESTIVAL - (2ND ROOM)	-322.00		

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			MUNI	AIR BP	TRUST
EFT13926	06/10/2017 BILL SHAY	CONSULTATION AND SITE INSPECTION OF PROPOSED MUNARRA ROAD REALIGNMENT AS TRADITIONAL OWNER	-500.00		
EFT13927	06/10/2017 GREAT NORTHERN RURAL SERVICE (CRT)	ADAPTOR - SWIVEL ELBOW 1/2X3/8T	-7.70		
EFT13928	06/10/2017 MURCHISON FABRICATION PTY LTD	LIFT BOTTOMS OF RAIL (RUSTED) AND REPLACE AT 2/16 REGAN ST	-2651.00		
EFT13929	06/10/2017 TRENFIELD MOTORS	GENSET SERVICES, PLANT REPAIRS, ROAD CONTRACTOR SUPERVISION, TRANSPORT AND SET UP WATER BORE GENSETS, BATTERY REPLACEMENTS, TYRE REPAIR	-12845.64		
EFT13930	06/10/2017 ZIP HEATERS (AUST) PTY LTD	1X 20LTR BIRKO BUILDERS URN	-253.50		
EFT13931	09/10/2017 MONSTERBALL AMUSEMENTS AND HIRE	MONSTERBALL ENTERTAINMENT FOR THE FESTIVAL 2017	-5495.00		
EFT13932	17/10/2017 ABROLHOS STEEL PTY LTD (BLUSTEEL)	BD 12 LIGS, AS PER DRAWING PREVIOUSLY SENT, FOR THE CONSTRUCTION OF GRIDS	-678.22		
EFT13933	17/10/2017 AERODROME INFRASTRUCTURE MANAGEMENT SERVICES	ANNUAL ELECTRICAL INSPECTION FOR AERODROME	-5676.00		
EFT13934	17/10/2017 ALLMARK & ASSOCIATES PTY LTD	108 X NUMBERED GRAVE MARKERS AND 20 X "RESERVED" GRAVE MARKERS	-6969.60		
EFT13935	17/10/2017 AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION RATE RECOVERY SEP17	-7.70		
EFT13936	17/10/2017 AUSKI INLAND MOTEL	4 X NIGHTS ACCOMMODATION FOR 8 X CURTIN UNI VOLUNTEERS FOR MEEKA OUTBACK FESTIVAL	-2680.00		
EFT13937	17/10/2017 AUSTRALIA POST	POSTAGE SEPT 2017	-627.99		
EFT13938	17/10/2017 AUSTRALIAN TAXATION OFFICE	BAS SEPT 2017	-24581.86		
EFT13939	17/10/2017 BIG BELL GOLD OPERATIONS PTY LTD	Rates refund for various assessments as requested by owner	-6951.66		
EFT13940	17/10/2017 BOC GASES	CYLINDER HIRE CHARGE + GAS FOR FESTIVAL AND DEPOT	-156.18		
EFT13941	17/10/2017 COURIER AUSTRALIA	VARIOUS FREIGHT	-157.21		
EFT13942	17/10/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF OCTOBER 2017	-300.00		
EFT13943	17/10/2017 DUKETON CONSOLIDATED LTD	RATES REFUND FOR ASSESSMENT A7405 E51/1573 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-364.34		
EFT13944	17/10/2017 DUNNING INVESTMENTS P/L	50,501 LTS DIESEL @ \$1.1539 INC GST - AIRPORT STOCK	-58273.10		
EFT13945	17/10/2017 EASTMAN POLETTI SHERWOOD ARCHITECTS	PROGRESS CLAIM 2 LLOYDS DESIGN, SPECIFICATIONS AND DRAWINGS	-35506.19		
EFT13946	17/10/2017 FARMER JACKS	VARIOUS PURCHASES - AUGUST & JULY ACCOUNTS, INCLUDING NAIDOC BALL FOOD PURCHASES	-4611.19		
EFT13947	17/10/2017 FMG PILBARA PTY LTD	Rates refund for various assessments as requested by owner	-735.48		
EFT13948	17/10/2017 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIING SEP17	-1511.32		
EFT13949	17/10/2017 G.C. SALES (W.A.)	X24 240L WHEELIE BINS	-1716.00		
EFT13950	17/10/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANING (OFFICE, QUARTERS, GYM, YC, PUBLIC TOILETS)	-1293.60		
EFT13951	17/10/2017 JR & A HERSEY PTY LTD	SUPPLY UNIFORMS FOR SHIRE'S WORK STAFF	-3367.30		
EFT13952	17/10/2017 KOTT GUNNING LAWYERS	CLARIFICATION OF EXEMPTION STATUS FOR RED SANDBOX LEASE; DRAFT AGREEMENT FOR ROAD BONDS; DRAFT AGREEMENT FOR SHIRE BORES ON PASTORAL LAND	-1989.24		
EFT13953	17/10/2017 LANDGATE	MINING SCHEDULE M2017/9	-77.00		
EFT13954	17/10/2017 LOMAX MEDIA	UPDATING OF FESTIVAL TV COMMERCIAL	-539.00		
EFT13955	17/10/2017 MID WEST GROUP OF AFFILIATED AGRICULTURAL SOC	DONATION TOWARDS 2017 MID WEST DISTRICT DISPLAY	-500.00		
EFT13956	17/10/2017 MIDWEST SWEEPING CONTRACTORS	CARRY OUT ROAD SWEEPING ON TOWN STREETS AS DIRECTED BY THE WSM	-6996.00		
EFT13957	17/10/2017 MTF SERVICES	23/08/17 RFT 15/16-01 FLOOD DAMAGE DOCKET 8273 ROAD TRAIN	-138188.05		
EFT13958	17/10/2017 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADE MEEKATHARRA MT CLERE RD + LANDOR RD AS DIRECTED	-10010.00		
EFT13959	17/10/2017 OLIVIER MARILL	2ND INSTALMENT FOR PHOTOGRAPHY, VIDEOGRAPHY & NEW DRONE FOR THE 2017 FESTIVAL	-2575.00		
EFT13960	17/10/2017 PRIME MEDIA GROUP LTD	GWN7 ADVERTISING 2017 FESTIVAL	-1938.20		
EFT13961	17/10/2017 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	DCEO FUEL CARD PURCHASE - MISSED OFF JULY STATEMENT	-99.60		
EFT13962	17/10/2017 SOLID CONCRETE SERVICES AND CONSTRUCTION PTY LTD	INSTALL CULVERTS LANDOR ROAD + ROCK BREAKING + CARTAGE	-120799.99		
EFT13964	17/10/2017 SUNNY SIGN PTY LTD	SUPPLY SIGNAGE FOR SHIRE OFFICE; VARIOUS ROAD SIGNAGE	-1792.84		
EFT13965	17/10/2017 TOKEK PTY LTD	Rates refund for assessment A7474 E52/3110 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-186.73		
EFT13966	17/10/2017 TOLL EXPRESS	VARIOUS FREIGHT	-161.08		
EFT13967	17/10/2017 TRUCK CENTRE WESTERN AUSTRALIA	GEAR KNUCKLE PART NUMBER 32925 FOR UD NISSAN REGO 1DXE 973	-59.84		
EFT13968	17/10/2017 VIDGUARD SECURITY SYSTEMS	SUPPLY AND INSTALL YC SECURITY CAMERAS, COMMISSION ALARM SYSTEMS + FULL MTCE	-3584.00		
EFT13969	17/10/2017 WA COUNTRY HEALTH SERVICE (MEEKATHARRA GP CLINIC)	PRE EMPLOYMENT MEDICAL FOR PAUL HARDING (OUTSIDE CREW)	-198.00		
EFT13970	17/10/2017 WELLINGTON ELECTRICAL	REPLACE 11LIGHTS WITH LED AND INSTALL 2 DOUBLE GPO'S IN DEPOT OFFICE; INSTALL OUTLETS TO NEW GENSET	-3078.56		
EFT13971	17/10/2017 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -	COMPOSITE ELECTION ADVERTISING CAMPAIGN 2017	-1991.00		
EFT13972	17/10/2017 WESTRAC EQUIPMENT	750 HOUR WARRANTY SERVICE ON 336D2L HYDRAULIC EXCAVATOR - 64KMS OUT ON LANDOR RD	-2906.94		
EFT13973	17/10/2017 WREN OIL	ADMIN & COMPLIANCE FEES	-16.50		

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			MUNI	AIR BP	TRUST
EFT13974	17/10/2017 STATE RESOURCES PTY LTD	Rates refund for various assessments as requested by owner	-36.72		
EFT13975	20/10/2017 ATTACHMENT SOLUTIONS WA	SUPPLY BATTER BUCKET WITH BOLT ON EDGE FOR 2014 336D2L HYDRAULIC EXCAVATOR	-10296.00		
EFT13976	20/10/2017 BITUTEK PTY LTD	SUPPLY 10MM AND 14MM WASHED AGGREGATE FOR BITUMEN WORK	-93962.55		
EFT13977	20/10/2017 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADE MEEKATHARRA SANDSTONE RD AS DIRECTED	-28902.50		
25528	05/10/2017 ASIA PACIFIC CONSTRUCTION MATERIALS PTY LTD (APCM)	CEMENT FOR USE ON LANDOR MEEKATHARRA RD	-10777.80		
25529	05/10/2017 AUTOMOTIVE ELECTRICAL DESIGNS	REMOVE RADIOS AND AERIALS	-110.00		
25530	05/10/2017 BATTERY MART	SUPPLY 2 X BATTERIES AND 1 X LEAD FOR SOLAR LIGHT SPORTING COMPLEX	-1144.00		
25531	05/10/2017 COLOURFIT GROUP PTY LTD	10KG BULK HOLI COLOUR POWDER FOR COLOUR RUN @ MEEKA OUTBACK FESTIVAL	-528.00		
25532	05/10/2017 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES JULY 17	-702.02		
25533	05/10/2017 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES SEPTEMBER 2017	-3320.16		
25534	05/10/2017 WESTNET PTY LTD	INTERNET FOR MONTH OF AUGUST	-34.05		
25535	05/10/2017 WHOLESALE T SHIRT	150 X WHITE SHIRTS (120 JR + 30 ADULT) FOR COLOUR RUN AS PART OF FESTIVAL	-628.10		
25536	17/10/2017 ALCHEMY RESOURCES (THREE RIVERS) PTY LTD	Rates refund for assessment A6284 P52/1196 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-88.90		
25537	17/10/2017 HORIZON POWER	ELECTRICITY CHARGES 01/09 - 30/09/17	-6798.44		
25538	17/10/2017 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES AUG/SEP 17	-824.34		
25539	17/10/2017 TELSTRA CORPORATION LIMITED	MOBILE PHONE SEPT 2017	-236.50		
DD12204.1	04/10/2017 WA SUPER	Payroll deductions	-6445.03		
DD12204.2	04/10/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-818.80		
DD12204.3	04/10/2017 AMP RETIREMENT TRUST	Superannuation contributions	-284.03		
DD12204.4	04/10/2017 AUSTRALIAN EXECUTOR TRUSTEES	Superannuation contributions	-401.92		
DD12204.5	04/10/2017 BT SUPER FOR LIFE	Superannuation contributions	-227.88		
DD12204.6	04/10/2017 AUSTRALIAN SUPER	Superannuation contributions	-200.96		
DD12204.7	04/10/2017 HOSTPLUS	Superannuation contributions	-146.79		
DD12204.8	04/10/2017 CBUS ADMINISTRATION	Superannuation contributions	-203.98		
DD12204.9	04/10/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-66.86		
DD12234.1	18/10/2017 WA SUPER	Payroll deductions	-6168.46		
DD12234.2	18/10/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-599.15		
DD12234.3	18/10/2017 AMP RETIREMENT TRUST	Superannuation contributions	-339.81		
DD12234.4	18/10/2017 AUSTRALIAN EXECUTOR TRUSTEES	Superannuation contributions	-401.92		
DD12234.5	18/10/2017 BT SUPER FOR LIFE	Superannuation contributions	-196.98		
DD12234.6	18/10/2017 AUSTRALIAN SUPER	Superannuation contributions	-378.69		
DD12234.7	18/10/2017 HOSTPLUS	Superannuation contributions	-190.98		
DD12234.8	18/10/2017 CBUS ADMINISTRATION	Superannuation contributions	-203.98		
DD12234.9	18/10/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-62.46		
			<u>-\$ 955,175.38</u>	<u>\$ -</u>	<u>\$ -</u>

TOTALLING \$955,175.38 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 18/11/2017  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**9.3 ADMINISTRATION****9.4 COMMUNITY DEVELOPMENT**

<b>Title/Subject:</b>	<b>MENTAL HEALTH TRAINING PARTNERSHIP</b>
<b>Agenda/Minute Number:</b>	9.4.1
<b>Applicant:</b>	WA Primary Health Alliance
<b>File Ref:</b>	ADM 0063
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 November 2017
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary/Matter for Consideration:**

This item is for Council to consider a request to partner WA Primary Health Alliance in the provision of Mental Health training by way of provision of the Sporting Complex Building for the training.

**Attachments**

Request Email

**Background:**

Meekatharra has been recognised as a hotspot for mental health issues.

**Comment:**

The request is for the use of the Complex Building for five days per month over an eight month period.

The aim of the project is to train twenty community members in Mental Health issues to a Cert IV standard, so as to create a community based support network.

Should Council resolve to support the program the Shire's logo would be included on all associated publications.

The daily schedule of fees for the Complex Building is \$42.95 excluding GST per day for a Government sponsored event. Total cost for five days per month for eight months would be One Thousand Seven Hundred and Eighteen Dollars (\$1718.00) excluding GST.

Council may decide to make a Journal donation of this amount or treat the use as a Shire Event which would incur No Charge.

The electronic key and facility bonds would still apply totaling \$525.00

It is also believed that this free training will assist both the Youth Officer and Youth Sports and Recreation Officer in their duties.

**Consultation:**

Jodie Green –WA Primary Health Alliance  
Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Council may wish to allocate funds from G/L 102520 “Various Donations” towards this request. Currently there is a balance of \$25,900 remaining of the budget allocation for donations.

**Strategic Implications:**

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

**Voting Requirements:**

Simple Majority for a donation

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr AJ Binsiar

**That Council:**

- 1) Agrees to partner the WA Primary Health Alliance Mental Health Training by way of a journal donation from G/L 102520 “Various Donations” to the value of \$1718 for hire fees for use of the Sports Complex building.
- 2) Confirms that all bonds must be paid prior to the facilities being used.

**CARRIED 6/0**

Dear Geoff,

Thank you for your time on the phone this morning.

As discussed, the WA Primary Health Alliance (WAPHA) has commissioned the Australian Medical Association (AMA) to provide training in Certificate IV in mental health, for 20 community members based in Meekatharra to participate free of charge under WAPHA's 'Grow Local' strategy. The Grow Local strategy has several elements to it, including:

- Establishment of trust and working relationships with the community leaders
- Auditing and formal recording of training already completed within the community
- Delivery of short courses that meet identified need – in this case mental health
- Delivery of short targeted training sessions to enable individuals be recognised for previous training by achieving specific units of competency
- Linkage of training to employment outcomes

WAPHA are so pleased to be able to offer this opportunity to Meekatharra, which was identified as our preferred 'launch' location in the Midwest for this training. We look forward to working with local community and stakeholders in bringing this training package to town. Whilst WAPHA has covered the \$50,000 training package, which includes flying in the trainer each month, we would like to request the Shire of Meekatharra consider and in-kind donation or a reduction of rate to use the Meekatharra Recreation building for the training. The training will be held as per below:

Delivery of training: Monthly, over an 8 month period (February 2018 – September 2018)

Duration: 5 days per month

Requirement of room: Air-conditioned, desks, chairs, projector and screen

To ensure this is a partnership with the Shire, WAPHA would be willing to co-brand the training with your logo to ensure the community see this is a collaborative approach by all, showcasing that the training is a supported from a local level.

I will be travelling to Meekatharra again on 12 December, however it would be beneficial if I could confirm the venue for the training prior to my visit, including a total costing (should there be one). I wondered if it would be possible to view the Recreation Centre on this date, or if you have any photos or plan of the building I would be able to provide to the trainer for their information?

If you think this venue may not be suitable for the training requirements, if you could suggest an alternate venue that would be greatly appreciated.

I would be happy to discuss our request further and can be contacted on 0439 282 636.

We look forward to hearing from you.

Kind Regards  
Jodie

Jodie Green  
Regional Manager - Midwest

m 0439 282 636 | t 1300 855 702

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**WAPHA**  
WA Primary Health Alliance



*WAPHA acknowledges and pays respect to the Traditional Owners and Elders of this country and recognise the significant importance of their cultural heritage, values and beliefs and how these contribute to the positive health and wellbeing of the whole community.*

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WAPHA gratefully acknowledges the financial and other support from the Australian Government Department of Health.

**We acknowledge the traditional custodians of this land, and we pay our respects to their Elders both past, present and future for they hold the memories, the culture and dreams of the Aboriginal and Torres Strait Islander people. We recognise and respect their cultural heritage, beliefs and continual relationship with the land and we recognise the importance of the young people who are the future leaders.**





**WAPHA**  
WA Primary Health Alliance

**phn**  
COUNTRY WA

An Australian Government Initiative

## Free Training in Meekatharra Certificate IV in Mental Health

The WA Primary Health Alliance (WAPHA), Country WA PHN and the Australian Medical Association WA (AMAWA) are pleased to offer the following competency: CHC43315 Certificate IV in Mental Health free of charge to the community as part of the Grow Local training opportunity in Meekatharra.

**Location:** Training held in Meekatharra

**Date:** Commencing February 2018

**Duration:** 8 months, attending 5 days per month

**Cost:** Free of charge

**Placements:** 20 people

**Requirements:** There are no requirements to apply for this training, however you will need to commit to attending the 5 days each month when the trainer is in town.

This course is recommended for those who don't have formal mental health qualifications in support, case work or mentoring roles in residential, home based outreach or center based rehabilitation environments.

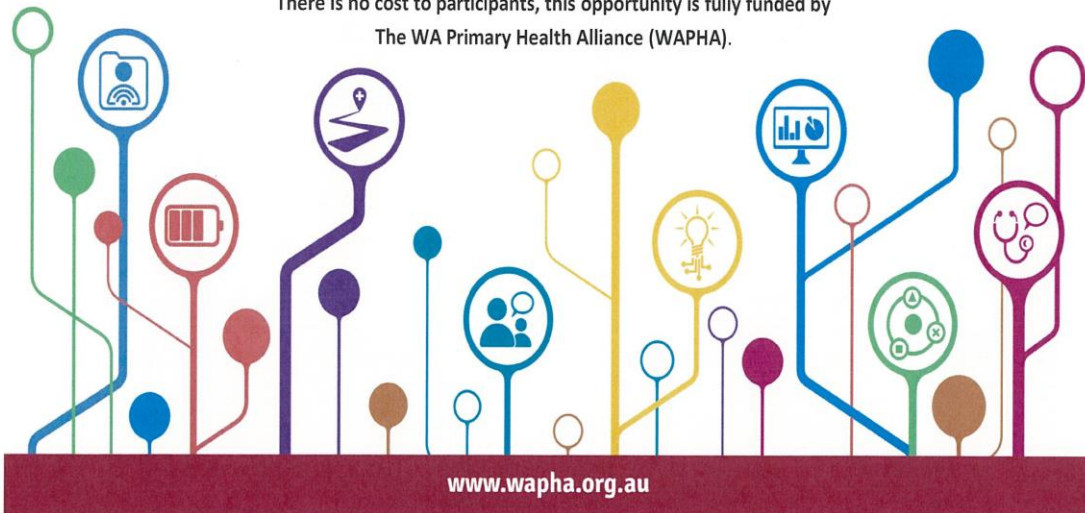
On completion of this course participants will be able to:

1. Apply understanding of mental health issues and recovery processes
2. Conduct assessment and planning as part of the recovery process
3. Work effectively in mental health settings
4. Establish and maintain communication and relationships to support the recovery process

Please let Patty Councillor know if you are interested or email [jodie.green@wapha.org.au](mailto:jodie.green@wapha.org.au) of your interest.

You will be advised in January if you are a successful candidate.



**There is no cost to participants, this opportunity is fully funded by  
The WA Primary Health Alliance (WAPHA).**





## 9.5 HEALTH BUILDING AND TOWN PLANNING

### 9.6 WORKS AND SERVICE

<b>Title/Subject:</b>	<b>PANEL TENDER MECHANICAL WORKS HOURLY RATE AND SUPPLY PARTS</b>
<b>Agenda/Minute Number:</b>	9.6.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	RFT 17/18 - 2
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	10 November 2017
<b>Author:</b>	David Macdonald Project Officer
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council may consider calling tenders and the criteria for deciding this tender.

#### **Comment:**

The Shire CEO has been monitoring expenditure on mechanical works and over the last three financial years the shire has exceeded the threshold for tenders under part 4 of the Local Government (Functions and General) Regulations 1996. The Shire foresees that this will continue over the proposed tender duration. By inviting panel tenders for these works the Shire will be compliant under the Local Government Act 1995.

#### **Statutory Environment:**

Local Government Act 1995

Local Government (Functions and General) Regulations 1996 Part 4

#### **Policy Implications:**

Policies 4.2 Purchasing and 4.3 Local Purchase Policy apply

#### **Officers Recommendation:**

**That Council requests staff to invite tenders on behalf of Council in accordance with the Local Government Act, Local Government Regulations and Council Policies for a Panel of Pre-qualified Suppliers to provide Mechanical Works Hourly Rate and/or Supply Parts with the selection criteria for deciding the tenders being based on the following:**

- Price - 50%**
- Capacity and experience – 20%**
- Flexibility and efficiency of operation – 20%**
- Local Content – 10%**

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**Council further resolves and provides as follows in terms of this tender:**

- **The Policy Objectives of Policy 4.2, Clause 1.12.1 for Panels of Pre-qualified Suppliers have been sufficiently met.**
- **The Shire is satisfied that there is, or will be, a continuing need for the goods and services to be supplied by pre-qualified suppliers under this tender.**
- **The expected number of suppliers that that the Shire intends to put on the Panel is a minimum of three.**
- **Should a Panel member leave the Panel, the Shire may allow another entity to join the panel.**
- **The Shire, through its CEO, may invite quotes from each panel member for specific works and/or award works under a ranking system in accordance with the provisions of this tender.**
- **To the extent that is reasonably practical the Shire intends to purchase all the required goods and services under this tender exclusively from pre-qualified suppliers on the panel.**
- **There is no guarantee that the Shire will purchase goods and services from pre-qualified suppliers on the panel.**
- **The Panel will be established for a period of three years.**

**Council Resolution:**

**Moved: Cr PW Curley**

**Seconded: Cr PS Clancy**

**That this matter be deferred pending further review and clarification on the Tender requirements, relevant Council policies and WALGA preferred supplier panels.**

**CARRIED 6/0**

**Reason for Resolution Differing from Officers Recommendation:**

**Council required further clarification on this complicated issue and whether, with some review of policies and further consultation, it will be necessary to go to tender for these types of goods and service supplies.**

**9.7 CONFIDENTIAL ITEMS**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Nil**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Shire President, Cr NL Trenfield, declared the meeting closed at 10:45am.**