



SHIRE

of

MEEKATHARRA

MINUTES

of a

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

FRIDAY DECEMBER 18TH 2009

COMMENCING AT 2.00pm.

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MINUTES

1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The Shire President, Cr TR Hutchinson, declared the meeting open at 2.00pm.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written conformation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr TR Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr TR Hutchinson	(Shire President)
Cr NL Trenfield	(Deputy Shire President)
Cr AG Burrows	
Cr JE Burgemeister	
Cr HJ Nichols	
Cr RK Howden	
Cr PS Clancy	

Staff

Roy McClymont	Chief Executive Officer
Cameron Watson	Corporate/Development Service Officer

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Rachel Hucks	Administration Assistant	2.07 – 3.00pm
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3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD NOVEMBER 21, 2009

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr PS Clancy

That the minutes from the Ordinary Council Meeting held Saturday, November 21, 2009 be confirmed.

CARRIED 7/0

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING
MINUTES HELD NOVEMBER 11, 2009**

Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr NL Trenfield

That the minutes from the Health, Building and Town Planning Committee Meeting held Thursday, November 11, 2009 be received.

CARRIED 7/0

7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – NOVEMBER 2009

Works and Services Report November 2009

Landor Road

Gravel samples have been tested and meet MRWA standards for the construction of sealed roads.

Roadway alignments over 10kms and finished seal levels over 5 klms have been established (as at 7/12) and by date of meeting levels to at least 7klm.

Construction and sealing of the first kilometer from the end of the existing seal to the first cattle grid has been completed.

Construction of the two kilometer section from this cattle grid to the first floodway has been completed and sealing is scheduled for Friday 11th December 2009.

Subbase and Basecourse formation over a further 2 kilometer section is in progress. This section will not be prepared for sealing due the Christmas shutdown as traffic over it during this period and into February would damage the surface requiring a rework.

Construction commenced on the 5th of November and at the present rate of production completion could take another thirty working weeks. This time plus the three weeks shutdown could take the completion date into July/August of next year. (This is the worst case scenario). Productivity has however been greatly hampered by plant breakdowns, absenteeism and in some cases a lack of competent, motivated operators. Staff will continue to do their best to address these problems, however attracting quality plant operators to Meekatharra is proving to be extremely difficult.

Town Footpaths

The concrete pads for the culverts in Hill and McCleary has been poured and the culverts installed. Footpath construction is in progress and should be completed prior to the Council meeting. The completion of this work completes this years footpath construction schedule.

Town Streets – Seals & Reseals.

Road widening, seals and reseals as per the programme have been completed save for the widening and seal of the western side of Marmont Street. This will be done in the new year.

Airport - Reseals

Completed.

Maintenance Grading.

The grader is currently completing the Tangadee road. The Maintenance operator is currently assisting with Landor Road in the absence of the Leading Hand (approx 1 week). The aim is to skip grade Sandstone Road before the Xmas break.

Town Crew.

Monthly Report Finishing 3 December 2009

Graffiti and broken bottles on roads are still a problem. Graffiti has been removed from the bins, rocks and signs on the lookout trail. Town signs and roadways were also subject to graffiti. Graffiti in laneways is being painted over.

The maintenance of town streets is continuing with scheduled sweeping to stop build up in gutters. Spoil from the sweeper has been removed. Rubbish has been removed from vacant town blocks and verges and laneways are having weeds removed.

Dry vegetation has been removed from under the trail walkway bridges.

The Public Toilets were cleaned daily on work days

Town staff assisted in the Bitumen work program.

Assistance has been given to the mechanic in the repair of plant.

Mechanics Report

P407 New Nissan Prime Mover

Problems had been experienced with the Add-Blue system on this truck. Truck Centre, the state distributor, informed that the unit was not covered by warranty as the truck had not broken down/stopped. It was sent to Perth for repairs. The cause of the problem was found to be dust contamination of the Add-Blue. The unit has been serviced at a cost of over \$2,000.00 and consequently because of the contamination would not; in any case, have been covered by warranty.

(WSM Comment) I have instructed both Fossil and John to strictly monitor the addition of the Add-Blue directly into the tank or from the drum into a container and then into the tank so that the problem does not reoccur.

P102 Traxcavator

The traxcavator has had the right hand track frame straightened & new idler frame & new track adjuster piston replaced.

P362 Tanker Trailer

The hydraulic problems experienced with the spray unit have been rectified by myself & Norm Trenfield.

P86 CAT Scraper

A New radiator has been fitted and the machine is now in good condition.

P354 Nissan Prime Mover

A broken selector fork has required the replacement of the "Power Take Off".

P108 12H Grader

Excessive internal rust necessitated the replacement of the Air Conditioner compressor. Machine is currently in good order.

P309 Airport Road Sweeper.

This machine has been overheating for some time. The radiator was sent to Geraldton to have the core unblocked only to find that it is severely corroded and has to be replaced.

P348 950 CAT Loader

The alternator has been replaced. The machine is in good working condition.

P358 12H CAT Grader

The Air Conditioning System has been repaired. Badly blocked condenser. The machine is in good working condition.

P109 Nissan Prime Mover

Electrical wiring to the rear lights repaired.

P114 D6N Dozer

Air Conditioning System repaired. The machine is in good working condition. .

P325 CAT Roller

Batteries replaced. Electrical wiring to the Air Conditioner and the unit itself has been repaired.

P356 Multi Roller

Repairs undertaken to the Air conditioner and electrical wiring to the Starter Motor and Alternator.

P387 Nissan Prime Mover

Power steering Hydraulic lines replaced.

P316 Low Loader

New timber decking installed

P New Side Tipper

Unit has been collected from Howard Porter.

All other plant & equipment in good condition & running well.

Alan Haslett
Works and Services Manager
Tuesday 8th December 2009.

Officers Recommendation/ Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr PS Clancy

That the Works and Services Managers report for November 2009 be received.

CARRIED 7/0

Shire of Meekatharra **NOTE:** **Fuel Costs will be fully updated for the next meeting.**
Major Plant Cost Report **As at: 25/11/09** **Percentage of year complete: 40%**

Please Note: Due to potential errors in recording data and timing issues, the information in this report is not guaranteed to be 100% accurate.

	Date Acquired	Hours/Kms Life	Hours/Kms YTD	Hours/Kms Avege/week	Repairs/Maint Costs YTD	Fuel Costs To 30/11/09	Status/Condition/Faults	Last Full Service Date	Hrs/Kms	Note
P108	Cat 12H Grader	7806	930	44.3	14,774	20,101		18/09/09	7,013	
P349	Volvo G720 Grader	9990	312	14.9	12,391	7,053		Jul 09		
P368	Cat 12H Grader	13225	907	43.2	17,825	10,849		24/09/09	12,782	
P109	Nissan Prime Mover	Meter out			4,570	7,322		Jul 09		2
P407	Nissan Prime Mover	17566	7433	175.2	3,633	6,573				
P354	Nissan Prime Mover	177915	9268	441.3	8,518	5,838		1/06/09	166,297	
P387	Nissan Prime Mover	75510	14033	668.2	8,735	9,057		1/06/09		
P114	Cat D6N Dozer	1959	243	11.6	12,806	5,495		1/12/09	1,494	
P348	Cat 950G Loader	7942	610	29.0	10,616	11,633		14/03/09	6,733	
P86	Cat 613 Scraper	53	?	?	32,004	4,297		Feb 09		4
P338	Side Tipper		0		2,547					
P339	Side Tipper		0		680					
P318	Water Tanker		0		3,194					
P362	Water Tanker		0		2,508					
P325	Vibrator Roller	7356	256		4,461	2,932		7/04/09	?	1
P356	Multi Tyre Roller	4869	713	34.0	8,075	3,252		Feb 09		
P396	Bomag Padfoot Vib Roller	488	147	3.1	6,788	2,226		16/09/09	404	
P405	Hino 9T Crew Cab	30890	14665	345.6	6,122	4,948		2/09/09	22,610	
P360	Cat 924G Loader (Depot)	Meter Out	Meter Out		652	2,052		09/01/09	2,381	3
P93	JD 315D Backhoe (Depot)	4338	27	1.3	855	165			4,054	

Notes

1. P325 Vibrating Roller hour meter stopped working March 09 - now OK - start of year hours have been estimated
2. P109 odometer not recording kilometres - to be fixed
3. P360 hour meter is down again
4. P86 Scraper hour meter has been replaced - YTD figures therefore not available
- 5.

9.1.2 AIRPORT MANAGER'S REPORT – NOVEMBER 2009

**MEEKATHARRA AERODROME
Monthly Report
November 2009**

Aircraft Movements and Statistics

Once again, fuel sales continued to decline during November equaling the worst November prior to 2004. Jet sales continued the downward trend after we thought things had reached a plateau. There was a loss of a regular Skippers service to Shay Gap twice per week in a Brazilia which took fuel each way almost every week. There are now no regular scheduled flights north which are dropping in for fuel. We are limited to Skippers RPT's and they have been very irregular users over the past 3 months. Jet A1 drum sales for the month were strong due to survey companies working through the region and utilizing our facilities to refuel drums. Mining surveying through the region looks to continue in the near future.

The figures below reflect the difference between November 2008 and November 2009 whilst the next table show the comparative year to date figures.

	November 2008	November 2009	Variance
General Aircraft Landed:	116	119	2.58%
Avgas	14,566 ltrs	14,950 ltrs	2.63%
Jet A1	47,338 ltrs	37,694 ltrs	-20.37%
Total Fuel Sold	61,904 ltrs	52,644 ltrs	-14.95%
	YTD 2008	YTD 2009	
Variance			
Aircraft Landed:	1,950	1,528	-21.64%
Avgas	280,099	205,423	-26.66%
Jet A1	754,761	440,654	41.61%
Total Fuel Sold:	1,034,860	646,077	-37.56%

AirBP annual visit and audit is due during late November and I would imagine the decline in fuel volumes will be discussed.

The Royal Flying Doctor Service has based a second PC12 aircraft in Meekatharra and it is expected that RFDS traffic will increase considerably. The RFDS is currently the highest volume user of the Meekatharra Aerodrome.

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment..
- Replacement of faulty runway light mountings
- Organising and issuing the Method of Works Plan for the upcoming works project.
- Asbestos replacement program completed on sheds etc in the workshop compound.
- Resealing of taxiway and runway shoulders carried out on weekend of 22nd & 23rd November.
- Annual Aerodrome Technical Inspection undertaken during weekend of 22nd & 23rd November.
- Repainting of Taxiway & Apron markings after reseal works undertaken 23rd of November.

Aerodrome Works Outstanding:

- Replacement of out of date runway lights.
- Repaint all runway markings.
- Finalisation of the fire service system.

Aerodrome Security:

- The Transport Security Plan has just been revised by our consultant and a security meeting will be scheduled later this month or early next month to discuss and approve the new plan.

The revision was due to the current plan being in operation for 5 years and had to be revised under a different format and include a updated risk register.

Mike Cuthbertson
Aerodrome Reporting Officer
11th December 2009

Officers Recommendation/ Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr JE Burgemeister

That the Airport Managers report for November 2009 be received.

CARRIED 7/0

9.1.3 YOUTH CENTRE REPORT – NOVEMBER 2009**Youth Centre November 09**

On the 14th November, approximately 60 young people aged 10-17 years dressed up to attend the annual Youth Ball. Every kid looked pretty or handsome and had a good time.

Most kids were more than happy to show off their dancing skills, which was very entertaining. Those who didn't dance were happy to be entertained.

The time and work involved in organising the event is worth doing when all the kids turn up looking good and ready to party, and it would not have happened without the help of parents and community members.

A Youth Advisory Council (YAC) has been formed, which is a committee, made up of youth aged 12-25 years. The role of this group is to be the voice for all young people within our community, to all adult organisations and service providers. We meet and discuss issues that the YAC see as problems within their community and then decide who they need to contact to help sort them out.

These are some of the issues that the youth have decided to target and which we hope to get help from you to sort out.

- Alcohol & other drugs: underage drinking
: anybody doing drugs (they're illegal)
- Gambling : Kids – money hole
: Adults – cards
- Violence : family
: child abuse
- Rubbish laying around town
- Graffiti
- Stealing : burglary
- Poverty : no food at home
- Kids on the street late at night
- Peer pressure: being responsible for own actions
- Vandalism
- Truancy / School: parents need to be held accountable (fines???)

We have invited the police to attend our next meeting

Due to personal circumstances Elaine is unable to complete the November report. The information that she wants to report will be included in the Youth Centre Report for the next Council Meeting

Officers Recommendation/ Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That the Youth Centre report for November 2009 be received.

CARRIED 7/0

Officers Recommendation/ Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr JE Burgemeister

That a letter be sent to the Youth Advisory Committee congratulating them and inviting them to contact the council when required.

CARRIED 7/0

9.1.4 RANGER'S REPORT – NOVEMBER 2009

Details to report

I attended Meekatharra on Tuesday 17 and Wednesday 18 November 2009. On this visit patrols were conducted of townsite and surrounding areas and license inquiries were made. On this visit 15 unregistered dogs were seized and destroyed. Their owners were unknown. One cat was also destroyed.

Officers Recommendation/ Council Resolution

Moved: Cr AG Burrows
Seconded: Cr NL Trenfield

That the Ranger's report for November 2009 be received.

CARRIED 7/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS		Complete
		Not proceeding with Canyon Trail until approvals are presented to Council			Complete
		Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project.			
		Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project			In progress
		Determine status of all reserves, vesting orders and roads within the shire.			
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street	CEO/ CONS	Letter written to Minister for Lands	Complete
		Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.		Process to be completed by DOLI	In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite	CEO/ CONS/ CDAO	Letter sent to Dept	Complete
		That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite			
		That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines	CEO	Letter sent to Dept 7/9/06	Complete
		Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc.		Committee to inspect house obtain costs etc. Settlement imminent (St	In progress
		Advise Dept Planning & Infrastructure that Council has no			

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objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.

Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.

15/12/06 9.5.3 Lease of Reserves 40845 & 40847 CEO
 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.

20/1/07 9.6.2 Reinstatement of Footpath Paving CEO/ Works S'visor
 The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.
 Works being undertaken by Town Crew. will be completed with other Capital works in 2008-09
 Plant & Expertise Required – Sub Contract with Townsite Works 2008/09
 March – April WSM

17/2/07 9.4.3 Grant Applications for Drive Trail CDAO
 As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.
 Letters written to funding bodies
 - Regional Development 50% Funds
 Scheme: agreed to transfer Received
 funds on the condition that 16/09/08
 other funding is secured and
 any changes to budget are
 also submitted.
 - Regional Infrastructure Will release
 Funding Program: funds once
 confirmation not yet received approvals
 as several queries are unable have been
 to be answered at this stage. received for
 PARs

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15/03/08	10.1.1	Creation of Works Committee – a formal committee under the Local Government Act 1995. Report to be presented to April 08 Council meeting.	CEO/WSM	CEO to discuss details of this proposal with Works Group members/Councillors to assist with writing a report. Topics: purpose, functional areas to be covered, meeting dates & timing issues, staff reporting procedures, committee membership (Cr's/staff), allocation of administration responsibilities.	Pending
17/05/08	9.6.1	Judal- Mileura rd section Council not undertake any work or maintenance on this road. That the Mt Gould – Berrigarra rd be Councils Preferred link Between the shires	CEO/ WSM	Mr Walsh be advised of this decision Staff process the official closure of this section of road	Complete 19.05.08 In process
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
19/07/08	9.4.1	Entry Statements. Contact the water corp about re-painting the tanks	CDAO	Enquiries to the water corp in regard repainting the welcome sign and clearing under growth. Painting a welcome sign on the south tank.	In Progress
15/11/08	9.5.1	Staff Housing/buildings Renovate Lot 86 & 87 Main St Engage suitable person to produce plans & specis for <ul style="list-style-type: none"> • Swimming Pool Roof • Lot 208 Hill St • Lots 86 & 87 Main Street 	CDSM	Engage consultant Meeting to be held onsite – 11/02/09	In Progress
19/12/08	10.1	Move Notice Boards from front of Lloyds	CEO	Discuss possible new location with owner of Farmer Jacks	In Progress

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20/06/09	9.2.6	Outstanding Rates Commence proceedings to sell properties by auction. Write off rates on 243/4 Darlot St	Rates Rates	Commence proceedings Write off rates	In progress Complete
19/09/09	9.5.1	Town Planning Scheme No 3 and Proposed Amendment No 2	PO	Town planning consultant has been requested to action this amendment	In Progress
19/09/09	10.1.1	Finalisation of lots 205 & 207 Hill Street	CDSM	Project Officer obtaining quotes & issuing orders for works.	In progress
17/10/09	9.3.1	Road Condition Signs	PO	1 quote received to date. Signs ordered 8/12/09	In Progress
17/10/09	9.3.2	Meekatharra Swimming Pool Management	CDSM	Contract awarded Contract being drawn up	Complete
17/10/09	9.3.3	Cornish Lift	PO	Quote received from Cr Trenfield. Agenda Item 9.3.4 November 21 st Meeting	In Progress
17/10/09	9.3.4	Regional and Local Community Infrastructure Program	PO	Grant application complete BBQ's & Solar lights to be purchased.	Complete
17/10/09	9.6.1	WSM Vehicle Changeover	WSM/PO	Quotes received by closing date 13/11/09 Order to be placed	Complete
21/11/09	1.3- 1.11	Elections and Appointments to Committees – Update List and Distribute to all Cr's and staff	AA	List updated and distributed 27/11/09	Complete

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21/11/09	1.3-1.11	Elections and Appointments to Committees	CEO	Advised WALGA of President & Deputy and MRVC of Delegates, Advertised Bush Fire Act, Report on Notice Board 23/11/09	Complete
21/11/09	9.3.1	Review of Council's Code of Conduct	PO	AA updated 9/12/09	Complete
21/11/09	9.3.2	Review of Council's Policy Manual	PO	AA started updating 9/12/09	In Progress
21/11/09	9.3.3	Review of Council's Delegation Register	PO	AA updated 9/12/09	Complete
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09	Complete
21/11/09	9.5.1	Demolition of Dwelling	CDSM	Letter sent 13/11/09	Complete
21/11/09	9.6.1	Tenders – Grader and Smooth Drum Vibrating Roller Replacement	PO	Letter sent / orders made. Westrac advised 24/11/09.	Complete
21/11/09	10.1.1	Meekatharra Race Course Water Supply	CEO	Letter sent 23/11/09	Complete
21/11/09	10.1.2	Proposed Lease over portion reserve 9469 (Curley Camp)	CDSM	Item to go to December meeting	Complete

21/11/09	9.1.1	Correct Suggested Design Faults with Water Cart Hydraulics Systems	CEO	Spoke to Fossil, Alan and Norm. Order written 24/11/09	Complete
21/11/09	10.1.4	PMI – Dragging Tyre	CEO	Emailed 26/11/09	Complete

Officers Recommendation/ Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That the Status reports be received.

CARRIED 7/0

The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	In progress
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Not started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	On going
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
5	Gravel pit reinstatement	On going
5	Health - mosquito - create full researched plan	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Local laws - enact new ones	Complete
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	In progress
4	Plant maintenance - training of operators and management	On going
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	On going
5	Stock - gravel metal cement sand etc booking out procedures - review	Started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started
5	Tenancies - inspections of houses and other properties	On going
5	Tenancies - write/rewrite all agreements to comply with act and include bonds (amend policy)	In progress
	Trails projects - review and implement Stage 2	In progress
5	Work instructions/procedures - create/update	In progress
1	Works construction - prepare water, gravel etc for Construction Program	On-going
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	In progress
	Controlled Waste Regulations 2004 - set up reporting system - comply	Started

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED NOVEMBER 30, 2009

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 0171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 11 DECEMBER 2009
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s.6.4

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) *Budget estimates to the end of the month to which the statement relates;*
- (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) *The net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) *Such other supporting information as is considered relevant by the local government.*

- (3) *The information in a statement of financial activity may be shown –*
- (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
- (a) *presented to the council –*
 - (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
 - And*
 - (b) *Recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*
- (6) *In this regulation –*
- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
 - } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr PS Clancy

That the financial report for the period ending November 30, 2009 be received.

CARRIED 7/0



SHIRE OF MEEKATHARRA

Monthly Financial Statements
for the period ended 30 November 2009.

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Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 30 November 2009.</i>		Income Statement	
	2009/10	2009/10	2009/10
	Amd Budget	YTD Budget	30 Nov 2009
	\$	\$	\$
OPERATING EXPENDITURE			
Governance	400,595	182,913	215,222
General Purpose Funding	253,740	88,642	74,232
Law, Order, & Public Safety	132,516	56,533	41,543
Health	134,327	36,356	28,619
Education and Welfare	448,261	163,029	132,187
Housing	13,750	29,476	33,749
Community Amenities	441,305	166,980	171,626
Recreation and Culture	835,193	319,070	278,695
Transport	3,171,656	1,162,185	1,211,224
Economic Services	336,109	181,199	198,179
Other Property and Services	1,000	71,982	249,424
OPERATING EXPENDITURE	6,168,452	2,458,365	2,634,701
OPERATING REVENUE			
Governance	5,200	1,583	194
General Purpose Funding	5,022,697	3,601,867	3,270,922
Law, Order, & Public Safety	32,140	16,936	14,217
Health	950	437	83
Education and Welfare	126,168	46,478	46,245
Housing	19,000	7,917	8,859
Community Amenities	89,500	84,000	90,694
Recreation and Culture	39,150	9,479	9,042
Transport	463,500	297,242	304,987
Economic Services	89,830	75,302	71,726
Other Property and Services	43,000	5,417	5,596
OPERATING REVENUE	5,931,135	4,146,658	3,822,566
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Recreation and Culture	30,000	-	-
Transport	1,552,314	-	-
Economic Services	177,057	-	-
Total	1,759,371	-	-
PROFIT/(LOSS) on DISPOSAL			
Governance	16,500	16,500	-
Transport	22,539	-	-
PROFIT/(LOSS) on DISPOSAL	39,039	16,500	-
NET RESULT	1,561,093	1,704,793	1,187,865

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 30 November 2009.</i>		Statement of Financial Activity			
		2009/10		2009/10	
	Note	Amd Budget	YTD Budget	30 Nov 2009	
		\$	\$	\$	
Expenditures					
Governance		(400,595)	(182,913)	(215,222)	(18%)
General Purpose Funding		(253,740)	(88,642)	(74,232)	16%
Law, Order, Public Safety		(132,516)	(56,533)	(41,543)	27%
Health		(134,327)	(36,356)	(28,619)	21%
Education and Welfare		(448,281)	(163,029)	(132,187)	19%
Housing		(13,750)	(29,476)	(33,749)	(14%)
Community Amenities		(441,305)	(166,980)	(171,626)	(3%)
Recreation and Culture		(835,193)	(319,070)	(278,695)	13%
Transport		(3,171,656)	(1,162,185)	(1,211,224)	(4%)
Economic Services		(336,109)	(181,199)	(198,179)	(9%)
Other Property and Services		(1,000)	(71,982)	(249,424)	(247%)
Less Depreciation on Assets		2,422,145	1,009,228	1,093,960	(8%)
Expenditures	3	(3,746,307)	(1,449,137)	(1,540,741)	(6%)
Revenues					
Governance		5,200	1,583	194	
General Purpose Funding		2,781,022	1,338,192	1,063,487	(21%)
Law, Order, Public Safety		32,140	16,936	14,217	(16%)
Health		950	437	83	
Education and Welfare		126,168	46,478	46,245	(1%)
Housing		19,000	7,917	8,859	12%
Community Amenities		89,500	84,000	90,694	8%
Recreation & Culture		39,150	9,479	9,042	(5%)
Transport		463,500	297,242	304,987	3%
Economic Services		89,830	75,302	71,726	(5%)
Other Property and Services		43,000	5,417	5,596	3%
Revenues	1	3,689,460	1,882,983	1,615,130	(14%)
Net operating requirements		(56,847)	433,846	74,389	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,759,371	-	-	0%
Land & Buildings	4	(848,100)	(93,000)	(104,717)	(13%)
Plant & Equipment	4	(1,419,100)	(119,250)	(113,167)	5%
Furniture and Equipment	4	(115,650)	(6,150)	(6,910)	(12%)
Infrastructure	4	(4,727,715)	(1,111,000)	(1,098,312)	1%
Proceeds from Disposal of Assets		167,273	27,273	27,273	0%
Transfers to Reserves	5	(374,483)	(58,000)	(57,799)	0%
Net capital requirement		(5,558,404)	(1,360,127)	(1,353,632)	
ADD Net Current Assets 1st July B/Fwd		3,274,256	3,274,256	3,373,946	3%
LESS Net Current Assets Year to Date		99,320	(4,611,650)	(4,302,140)	
Amount Raised from Rates		2,241,675	2,263,675	2,207,436	(2%)

() bracket represents an outflow of funds. This statements is to be read in conjunction with the accompanying notes.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 30 November 2009. **2009/10**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

General Comments

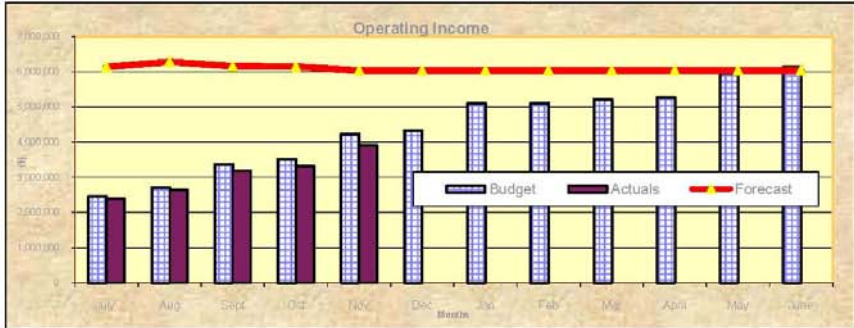
Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 26

The following bank reconciliations (Trust Bank Account, BP Air Account, Municipal Bank Account,) have not been completed at the time of preparing this report.

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 41.6% versus income to annual budget 63.9%

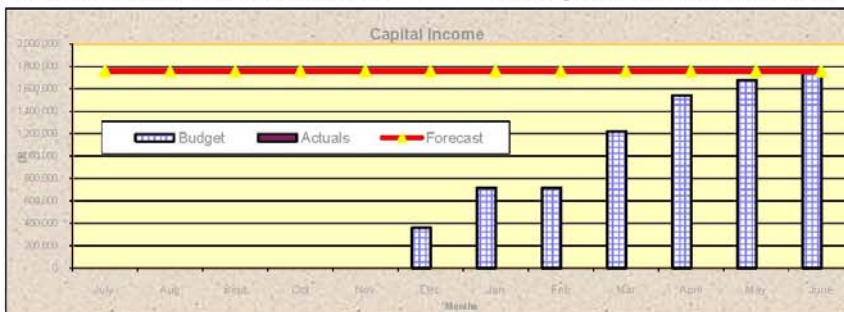


Comments Amd Budget YTD Budget 30 Nov 2009

- 1 Revenues are within -7.3% of estimated budget as at 30 Nov 2009. The following material variations are present -
First quarter of 2009/10 WALGGC grant was paid in June 2009 resulting in current budget revenue to be overstated.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 41.6% versus income to annual budget .%



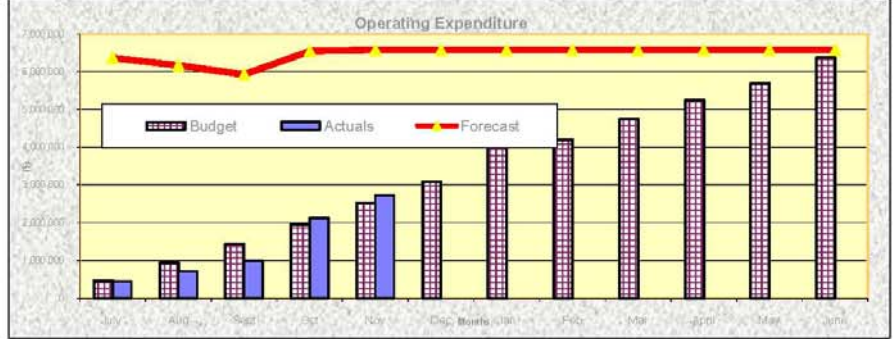
Comments YTD \$0 Total Budget \$1,759,371

- 2 Revenues are within .% of estimated budget as at 30 Nov 2009. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 30 November 2009. **2009/10**
OPERATING EXPENSES & CAPITAL OUTLAYS

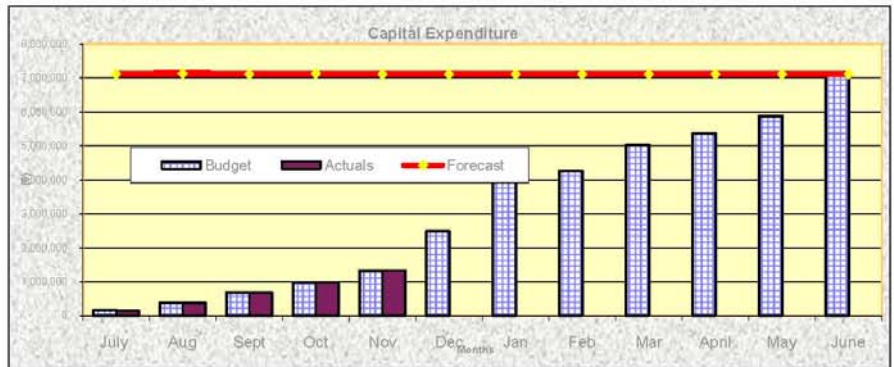
OPERATING EXPENDITURES Year elapsed 41.6% versus outlays to annual budget 42.9%



Comments YTD \$2,634,701 Total Budget \$6,368,452

- 3 Total operating expenses are 7.5% above budget estimates.. Excluding the effect of depreciation the expenses are 7.% above budget estimates.

CAPITAL OUTLAYS Year elapsed 41.6% versus outlays to annual budget 18.6%



Comments YTD \$1,323,106 Total Budget \$7,110,565

- 4 Total capital expenses are .5% below budget estimates as at 30 Nov 2009. There are no material variations.
- 5 Net Reserve transaction are within .3% of estimated budget as at 30 Nov 2009.

Shire of Meekatharra

**Monthly Financial Report
Notes to the Financial Statements**

for the period ended 30 November 2009.

2009/10

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2009/10	2009/10	2009/10
	Amd Budget	YTD Budget	30 Nov 2009
Cash - Unrestricted	(2,925)	4,734,138	3,266,980
Cash - Restricted	6,245,164	5,928,681	5,933,345
	<u>6,242,239</u>	<u>10,662,819</u>	<u>9,200,325</u>
<i>Cash assets are represented by -</i>			
Cash on hand	-	-	(13)
Municipal Bank Account	(2,925)	4,734,138	(114,098)
Bank Term Deposits	-	-	3,388,957
Reserve Accounts Bank	6,245,164	5,928,681	5,928,480
	<u>6,242,239</u>	<u>10,662,819</u>	<u>9,200,325</u>
Cash backed reserves	6,245,164	5,928,681	5,928,480
Grants/Contributions	-	-	4,865
	<u>6,245,164</u>	<u>5,928,681</u>	<u>5,933,345</u>

3 STATEMENT OF NET CURRENT ASSETS

	2009/10	2009/10	2009/10
	Amd Budget	YTD Budget	30 Nov 2009
CURRENT ASSETS			
Cash & Cash Equivalents	6,242,239	10,662,819	9,200,325
Trade and other receivables	195,000	195,000	1,193,548
Inventories	105,000	134,167	51,309
	<u>6,542,239</u>	<u>10,991,986</u>	<u>10,445,183</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	369,311	382,966	127,490
Provisions	68,689	68,689	87,074
	<u>438,000</u>	<u>451,655</u>	<u>214,564</u>
NET CURRENT ASSETS	6,104,239	10,540,331	10,230,619
Less: Cash - Restricted	(6,245,164)	(5,928,681)	(5,928,480)
Current Employee Liabilities	41,605	-	-
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	<u>(99,320)</u>	<u>4,611,650</u>	<u>4,302,140</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 30 November 2009.</i>	Notes to the Financial Statements
	2009/10

4 NON CURRENT ASSETS

a) Asset acquisitions by class	2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
<u>Land and Buildings</u>			
Housing - capital improvements	562,100	93,000	93,539
Upgrade Pool Chanerrooms, Kiosk, Grounds	110,000	-	-
Construct Oval Toilets	100,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	10,000	-	-
Race Course Buildings	-	-	2,546
Town Hall - capital improvements	28,000	-	8,632
Mt Gould Police Station - security	10,000	-	-
Upgrade of Dog Pound	25,000	-	-
Youth Centre Office Carpets	27,000	-	6,910
<u>Plant and Equipment</u>			
Vehicle Purchase (CEO)	53,000	53,000	50,694
Security cameras for mainstreet	100,000	-	-
Youth Centre - Furniture/Equipment	6,150	6,150	-
Cornish Lift	35,000	-	-
Sports Complex Equipment	18,000	-	-
New Pump/fittings - oval	30,000	-	-
TV/Radio - upgrade to digital	150,000	-	-
Hall Equipment	600	-	-
<u>Transport</u>			
Miscellaneous Plant (Small Equipment)	10,000	5,000	1,726
Grader	350,000	-	-
Smooth Drum Vibrating Roller	180,000	-	-
Caravans and equipment	165,000	41,250	40,000
Engines & pumps	20,000	5,000	5,485
Generators	25,000	-	-
Trailers	117,500	15,000	15,262
Sweeper	150,000	-	-
<u>Furniture and Equipment</u>			
New Furniture for Chambers	15,000	-	-
Office Equipment - Administration Office	15,000	-	-
Office Furniture - Administration Office	37,500	-	-
<u>Other</u>			
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	20,000	-	-
<u>Infrastructure Assets Roads</u>			
<u>Road Construction</u>			
Town Streets - reseal	500,000	251,000	234,138
<u>Infrastructure Assets Other</u>			
Reseal Runway Shoulders	100,000	22,000	22,348
Meeka Heritage Drive Trails	265,153	-	-
Entry Statements & Signs	30,000	-	-
Tourist rest Area	-	-	185
Parks & Gardens - Capital	236,000	59,000	58,454
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	30,000	-	-
Lukes Pit Water Scheme	90,000	-	3,390
	7,110,565	1,329,400	1,323,105

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 30 November 2009.</i>	Notes to the Financial Statements
	2009/10

5 CASH BACKED RESERVES	2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
a) Infrastructure & Economic Development Reserve			
Opening Balance	656,154	656,154	660,643
Amount Set Aside / Transfer to Reserve	25,200	6,960	6,504
Amount Used / Transfer from Reserve	-	-	-
	<u>681,354</u>	<u>663,114</u>	<u>667,147</u>
b) Leave Reserve			
Opening Balance	40,245	40,245	40,520
Amount Set Aside / Transfer to Reserve	1,700	470	399
Amount Used / Transfer from Reserve	-	-	-
	<u>41,945</u>	<u>40,715</u>	<u>40,918</u>
c) Shire Water Reserve			
Opening Balance	128,584	128,584	129,463
Amount Set Aside / Transfer to Reserve	4,900	1,353	1,275
Amount Used / Transfer from Reserve	-	-	-
	<u>133,484</u>	<u>129,937</u>	<u>130,738</u>
d) Plant Reserve			
Opening Balance	1,534,117	1,534,117	1,423,136
Amount Set Aside / Transfer to Reserve	57,100	15,770	14,011
Amount Used / Transfer from Reserve	-	-	-
	<u>1,591,217</u>	<u>1,549,887</u>	<u>1,437,148</u>
e) Building Reserve			
Opening Balance	650,004	650,004	735,770
Amount Set Aside / Transfer to Reserve	11,100	3,066	7,244
Amount Used / Transfer from Reserve	-	-	-
	<u>661,104</u>	<u>653,070</u>	<u>743,014</u>
f) Transport Reserve			
Opening Balance	293,628	293,628	295,636
Amount Set Aside / Transfer to Reserve	11,300	3,121	2,911
Amount Used / Transfer from Reserve	-	-	-
	<u>304,928</u>	<u>296,749</u>	<u>298,547</u>
g) Airport Runway Reserve			
Opening Balance	1,898,239	1,898,239	1,911,223
Amount Set Aside / Transfer to Reserve	73,000	20,162	18,817
Amount Used / Transfer from Reserve	-	-	-
	<u>1,971,239</u>	<u>1,918,401</u>	<u>1,930,039</u>
h) Airport Operating Reserve			
Opening Balance	669,710	669,710	674,290
Amount Set Aside / Transfer to Reserve	25,700	7,098	6,639
Amount Used / Transfer from Reserve	-	-	-
	<u>695,410</u>	<u>676,808</u>	<u>680,929</u>
i) Reseal & Rejuvenation of Sealed Roads Reserve			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	164,483	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>164,483</u>	<u>-</u>	<u>-</u>
Total Cash Backed Reserves	<u>6,245,164</u>	<u>5,928,681</u>	<u>5,928,480</u>
<small>All of the above reserve accounts are to be supported by money held in financial institutions.</small>			
SUMMARY			
Opening Balance	5,870,681	5,870,681	5,870,681
Amount Set Aside / Transfer to Reserve	374,483	58,000	57,799
	<u>6,245,164</u>	<u>5,928,681</u>	<u>5,928,480</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 30 November 2009.



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 30 November 2009.</i>	2009/10		
SUMMARY	2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
OPERATING EXPENDITURE	\$	\$	\$
Governance	400,595	182,913	215,222
General Purpose Funding	253,740	88,642	74,232
Law, Order, & Public Safety	132,516	56,533	41,543
Health	134,327	36,356	28,619
Education and Welfare	448,261	163,029	132,187
Housing	13,750	29,476	33,749
Community Amenities	441,305	166,980	171,626
Recreation and Culture	835,193	319,070	278,695
Transport	3,171,656	1,162,185	1,211,224
Economic Services	336,109	181,199	198,179
Other Property and Services	1,000	71,982	249,424
	6,168,452	2,458,365	2,634,701
OPERATING INCOME			
Governance	5,200	1,583	194
General Purpose Funding	5,022,697	3,601,867	3,270,922
Law, Order, & Public Safety	32,140	16,936	14,217
Health	950	437	83
Education and Welfare	126,168	46,478	46,245
Housing	19,000	7,917	8,859
Community Amenities	89,500	84,000	90,694
Recreation and Culture	39,150	9,479	9,042
Transport	463,500	297,242	304,987
Economic Services	89,830	75,302	71,726
Other Property and Services	43,000	5,417	5,596
	5,931,135	4,146,658	3,822,566
PROFIT ON SALE			
Governance	16,500	16,500	-
Transport	22,539	-	-
	39,039	16,500	-
Net operating excl capital contributions	(198,278)	1,704,793	1,187,865
Capital Grants/Contributions	1,759,371	-	-
Net operating result	1,561,093	1,704,793	1,187,865
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	30 Nov 2009
Recreation and Culture	30,000	-	-
Transport	1,552,314	-	-
Economic Services	177,057	-	-
	1,759,371	-	-
PROCEED FROM SALES			
Governance	27,273	27,273	27,273
Transport	140,000	-	-
	167,273	27,273	27,273
CAPITAL WORKS			
Governance	120,500	53,000	50,694
Law, Order, & Public Safety	125,000	-	-
Education and Welfare	33,150	6,150	6,910
Housing	562,100	93,000	93,539
Recreation and Culture	882,600	59,000	73,022
Transport	5,082,062	1,118,250	1,098,756
Economic Services	305,153	-	185
	7,110,565	1,329,400	1,323,106
Net funding for capital	(5,183,921)	(1,302,127)	(1,295,833)

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
		\$	\$	\$
RATE REVENUE				
Operating Expenditure				
101920	Valuation & Title Search	18,500	-	2,585
103420	Legal Expenses - Rates	7,500	-	-
101120	Administration Allocated	92,418	38,508	30,079
Total Operating Expenditure		118,418	38,508	32,664
Operating Income				
100310	Rates Levied	2,263,675	2,263,675	2,207,436
102330	Rates Written Off	(25,000)	-	-
101610	Ex Gratia Rates	3,000	-	-
102210	Rate Instalment Fee	6,600	6,600	3,975
101410	Rate Instalment Interest	5,500	5,500	2,417
101510	Rates Non-Payment Penalty	45,000	29,700	32,927
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		2,301,775	2,305,475	2,246,755
GENERAL PURPOSE GRANTS				
Operating Expenditure				
103320	Administration Allocation	12,836	5,348	4,168
Total Operating Expenditure		12,836	5,348	4,168
Operating Income				
101810	General Purpose Grant	1,514,095	757,048	595,506
102110	Local Road Component	891,977	445,989	334,972
Total Operating Income		2,406,072	1,203,037	930,478
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
105520	Bank Charges	4,800	2,000	2,292
105550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	102,686	42,786	35,114
106820	Rounding Adjustment	-	-	(7)
Total Operating Expenditure		122,486	44,786	37,399
Operating Income				
103110	Esl Administration Fee	4,000	-	-
102010	Interest on Pensioner's Deferr	100	42	-
102830	Other Minor Income	750	313	90
192230	Interest on Municipal Investme	100,000	35,000	35,801
192240	Interest on Reserve Investmen	210,000	58,000	57,799
Total Operating Income		314,850	93,355	93,690
Net Funding Demands		4,768,957	3,513,225	3,196,691

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Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 30 November 2009.</i>		2009/10		
MEMBERS OF COUNCIL		2009/10	2009/10	2009/10
		Amd Budget	YTD Budget	30 Nov 2009
		\$	\$	\$
Operating Expenditure				
102320	President's Allowance	11,333	2,833	3,333
112020	Deputy President	2,000	-	-
103020	Members - Meeting Fees	15,520	6,467	4,229
103120	Members Travelling	2,000	833	628
102020	Fax & Email Costs	500	208	159
102120	Conference, Training, Uniform	17,500	7,292	-
102420	Refreshments/Receptions	9,000	3,750	2,749
102720	Members Insurance	3,709	3,709	4,362
102820	Members Subscriptions	17,111	17,111	17,141
102920	Members - telephone	500	208	-
102220	Election Expenses	4,000	1,320	400
102520	Donations	31,200	12,480	5,020
102850	Native Title Claims	2,500	-	-
102620	Council Chambers Mtce	1,000	417	-
106220	Audit	13,000	6,500	2,436
103220	Depreciation	170	71	70
105620	Admin Alloc-Governance	269,552	112,313	89,544
Total Operating Expenditure		400,595	175,512	130,070
Capital Expenditure				
102540	Furniture & Equipment	15,000	-	-
Total Capital Expenditure		15,000	-	-
ADMINISTRATION				
Operating Expenditure				
106940	Staff Uniform Expenses	3,000	1,250	1,282
103520	Salaries - Admin	547,030	231,436	193,652
103920	Super - Admin	53,221	22,175	19,429
104020	Fringe Benefit Tax	30,000	9,000	4,627
104120	Admin Centre Operations	10,000	4,167	250
104220	Admin Centre Maintenance	23,700	9,875	11,706
104520	Stationery	14,000	5,833	16,755
105020	Telephone	17,500	7,292	5,997
105320	Postage	4,500	1,875	1,749
104320	Advertising	10,000	4,167	950
108420	Equipment Maintenance & Co	10,000	4,167	1,348
107120	Computer Software	19,582	9,791	14,490
105220	Computer Hardware	13,500	3,375	4,165
106920	Accounting & Consulting	64,000	33,000	35,708
108720	Other	20,000	2,500	2,893
106020	CEO Vehicle	12,000	5,000	4,822
106030	DCEO Vehicle	6,500	2,708	2,773
106620	Accommodation/Travel	20,250	5,063	1,401
104620	Training & Conferences	13,250	5,521	800
106420	Staff Recruitment	10,000	-	-
107020	Legal Fees	5,000	2,500	3,309
107220	Depreciation	39,170	16,321	17,074
103820	Insurance	25,092	25,092	19,879
104920	Housing Allocations	55,570	23,154	18,581
110820	Admin Allocated to	(1,026,865)	(427,861)	(298,489)
Total Operating Expenditure		-	7,401	85,152

Continued page 11

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 30 November 2009.</i>		2009/10		
continued		2009/10	2009/10	2009/10
Operating Income				
111230	Reimbursements	5,000	1,500	-
111250	Fees And Charges	200	83	194
111240	Profit Sale Of Asset	16,500	16,500	-
Total Operating Income		<u>21,700</u>	<u>18,083</u>	<u>194</u>
Capital Expenditure				
112240	Vehicle Purchase (CEO)	53,000	53,000	50,694
113240	Office Equipment	15,000	-	-
113260	Office Furniture	37,500	-	-
Total Capital Expenditure		<u>105,500</u>	<u>53,000</u>	<u>50,694</u>
Capital Income				
113250	Proceeds from vehicle	27,273	27,273	27,273
Total Capital Income		<u>27,273</u>	<u>27,273</u>	<u>27,273</u>
Net Funding Demands		<u>(472,122)</u>	<u>(190,557)</u>	<u>(238,450)</u>

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10	2009/10	2009/10
FIRE PREVENTION		Amd Budget	YTD Budget	30 Nov 2009
115720	Bush Fire Control	4,000	1,600	482
115820	Vehicle Operational Costs	16,000	6,667	5,775
115620	Fire Insurance	3,145	3,145	2,539
115520	Depreciation	2,000	833	236
115420	Protective Burning	500	500	-
Total Operating Expenditure		<u>25,645</u>	<u>12,745</u>	<u>9,033</u>
Operating Income				
115630	FESA - BFB Grant	10,070	5,035	2,033
Total Operating Income		<u>10,070</u>	<u>5,035</u>	<u>2,033</u>
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	500	165	-
119020	Animal Control Expenses	45,700	19,042	15,255
119230	Admin Alloc - Animal	12,000	1,500	-
Total Operating Expenditure		<u>58,200</u>	<u>20,707</u>	<u>15,255</u>
Operating Income				
119730	Fines & Penalties	200	83	341
119830	Impounding Fees	200	83	-
119930	Dog Registration	1,800	1,800	733
Total Operating Income		<u>2,200</u>	<u>1,966</u>	<u>1,074</u>
Capital Expenditure				
119970	Pound Upgrade	25,000	-	-
Total Capital Expenditure		<u>25,000</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget		
Law, Order & Public Safety				
<i>for the period ended 30 November 2009.</i>		2009/10		
continued.....		2009/10	2009/10	2009/10
OTHER LAW, ORDER & PUBLIC SAFI	Amd Budget	YTD Budget	30 Nov 2009	
Operating Expenditure	\$	\$	\$	
Ranger Services				
116020	Salaries	-	-	60
116250	Insurance	1,964	1,964	1,789
116320	Vehicle Operating Costs	11,000	4,583	4,586
116010	Administration Allocated	10,269	4,279	3,335
116420	Miscellaneous	3,000	1,250	226
	Ranger Services	26,233	12,076	9,995
Other Expenses				
120020	State Emergency Services	19,870	9,935	6,426
120120	Administration	2,568	1,070	834
	Total Operating Expenditure	48,671	23,081	17,256
Operating Income				
120030	FESA - SES Grant	19,870	9,935	11,110
	Total Operating Income	19,870	9,935	11,110
Capital Expenditure				
120270	Security Cameras	100,000	-	-
	Total Capital Expenditure	100,000	-	-
	Net Funding Demands	(225,376)	(39,597)	(27,326)

Shire of Meekatharra		Management Budget		
Health				
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10	2009/10	2009/10
INSPECTIONS & ADMINISTRATION	Amd Budget	YTD Budget	30 Nov 2009	
Operating Expenditure	\$	\$	\$	
122960	Health Consultancy	52,250	21,771	20,751
121320	Insurance	4,665	4,665	3,299
122920	Depreciation	120	50	50
121920	Subscriptions & Journals	1,000	500	-
121620	Admin Alloc - Secretarial	8,985	-	-
122980	Other Expenses	11,800	4,992	2,084
	Total Operating Expenditure	78,820	31,978	26,184
Operating Income				
123000	Health Fees & Licenses	200	83	-
123930	Itinerant vendors Fees	500	250	83
123010	Other Income	250	104	-
	Total Operating Income	950	437	83
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure	\$	\$	\$	
123720	Mosquito Control	7,000	2,917	1,073
123820	Depreciation	440	183	182
	Total Operating Expenditure	7,440	3,100	1,255
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	208	345
124040	Administration Allocated	2,567	1,070	834
	Total Operating Expenditure	3,067	1,278	1,179

Continued...

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget \$	2009/10 YTD Budget \$	2009/10 30 Nov 2009 \$
OTHER HEALTH				
Operating Expenditure				
112220	Donation - RFDS	45,000	-	-
Total Operating Expenditure		45,000	-	-
Net Funding Demands		(133,377)	(35,919)	(28,536)

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget \$	2009/10 YTD Budget \$	2009/10 30 Nov 2009 \$
PRE SCHOOL				
Operating Expenditure				
120520	Pre-School Centre Mtce	2,000	833	676
120430	Insurance	307	307	332
124260	Depreciation	5,700	2,375	2,370
120440	Administration Allocated	10,269	4,279	3,349
Total Operating Expenditure		18,276	7,794	6,727
OTHER EDUCATION				
Operating Expenditure				
120720	Telecentre Costs	15,000	6,250	1,147
124250	Administration Allocated	-	-	170
Total Operating Expenditure		15,000	6,250	1,317
DAY CARE CENTRE				
Operating Expenditure				
124120	Day Care Centre Maintenance	7,000	2,917	2,500
Total Operating Expenditure		7,000	2,917	2,500
DOMESTIC VIOLENCE				
Operating Expenditure				
125440	Telephone	-	-	669
125530	Administration Allocated	-	-	308
Total Operating Expenditure		-	-	976
Operating Income				
125450	Reimbursements	-	-	50
Total Operating Income		-	-	50
COMMUNITY DEVELOPMENT				
Operating Expenditure				
124570	Salaries	70,188	29,245	27,500
124580	Superannuation	6,246	2,603	2,506
124640	Staff Replacement & Relocatio:	5,000	-	-
124650	Training & Conferences	4,500	-	49
124630	Housing	9,262	3,859	922
124590	Vehicle Expenses	4,500	1,875	1,683
124530	Insurance	1,826	1,826	1,835
124660	Telephone	1,000	417	347
124500	Administration Allocated	33,373	13,905	10,871
124320	Activities	13,000	2,860	1,958
124420	Miscellaneous Grant Expense:	10,000	1,250	-
124520	Depreciation	430	179	-
Total Operating Expenditure		159,325	58,019	47,872

Continued...

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 30 November 2009.</i>		2009/10		
continued.....		2009/10	2009/10	2009/10
		Amd Budget	YTD Budget	30 Nov 2009
		\$	\$	\$
COMMUNITY DEVELOPMENT				
Operating Income				
124600	Miscellaneous Grants	10,000	-	182
124510	Reimbursements	500	208	442
124680	Misc Fees & Charges	-	-	176
Total Operating Income		<u>10,500</u>	<u>208</u>	<u>800</u>
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	95,058	34,563	28,657
125260	Superannuation	9,064	3,777	3,882
125290	Staff Training, Accommodation	5,000	-	18
125340	Staff Replacement and Relocat	2,000	-	-
125230	Insurance	3,972	3,972	4,180
125520	Administration Allocated	30,806	12,836	6,703
125220	Depreciation	11,750	4,896	5,278
125120	Youth Centre Building Mainte	15,000	6,250	7,671
125130	Youth Centre Operational Cos	17,000	7,083	5,330
125370	Iris Curley Fund Expenses	17,944	-	-
125350	Activities Expenses Various	14,750	6,146	3,435
124160	Miscellaneous Grants Activity	5,000	-	-
125180	Youthlinx Expenditure	-	-	1,835
125270	Superannuation - Youthlinx	-	-	187
Total Operating Expenditure		<u>227,344</u>	<u>79,523</u>	<u>66,875</u>
Operating Income				
124180	YAS	11,522	7,605	5,714
124190	OSCH	12,548	6,274	6,319
124210	DCD Youth Services	64,782	32,391	33,328
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	500	-	33
Total Operating Income		<u>94,352</u>	<u>46,270</u>	<u>45,395</u>
Capital Expenditure				
124470	Youth Centre Office	27,000	-	6,910
124450	F&E - Floor Scrubber	6,150	6,150	-
Total Capital Expenditure		<u>33,150</u>	<u>6,150</u>	<u>6,910</u>
YOUTH AFTER DARK				
Operating Expenditure				
121030	Salaries And Wages	17,295	6,918	4,900
121040	Superannuation	1,521	608	491
121070	Operational Expenses	2,500	1,000	730
Total Operating Expenditure		<u>21,316</u>	<u>8,526</u>	<u>6,121</u>
Operating Income				
121100	Grants Income	21,316	-	-
Total Operating Income		<u>21,316</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(385,243)</u>	<u>(122,701)</u>	<u>(92,852)</u>

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget \$	2009/10 YTD Budget \$	2009/10 30 Nov 2009 \$
STAFF HOUSING				
Operating Expenditure				
125420	Staff Housing Maintenance	95,630	41,500	38,946
126920	Sports Complex Residence	120	120	116
126640	Remote Alarm Monitoring	7,500	3,125	-
126650	Housing Rental Subsidy	20,800	8,667	13,440
126630	Insurance	22,586	22,586	32,103
126620	Depreciation	33,825	14,094	23,257
126820	Allocated to Function Areas	(166,711)	(60,616)	(74,113)
Total Operating Expenditure		13,750	29,476	33,749
Operating Income				
127130	Housing Rental - Staff	15,000	6,250	8,799
128830	Reimbursements - Other	4,000	1,667	60
Total Operating Income		19,000	7,917	8,859
Capital Expenditure				
127040	Staff Housing Upgrades	562,100	93,000	93,539
Total Capital Expenditure		562,100	93,000	93,539
Net Funding Demands		(556,850)	(114,559)	(118,429)

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget \$	2009/10 YTD Budget \$	2009/10 30 Nov 2009 \$
SANITATION				
- HOUSEHOLD REFUSE				
Operating Expenditure				
128320	Refuse Collection	87,264	31,729	7,167
128420	Refuse Site Maintenance	79,132	39,566	67,564
128350	Insurance	2,509	2,509	2,206
129140	New Bins & Equipment	1,500	625	1,088
129160	Litter Control/Town Tidying	60,632	28,404	24,286
128220	Administration Allocated	12,836	5,348	4,168
Total Operating Expenditure		243,873	108,181	106,480
Operating Income				
128630	Refuse Collection	80,000	80,000	79,077
129030	Sale of Bins	1,000	417	389
129150	Sale of scrap	3,000	1,250	-
Total Operating Income		84,000	81,667	79,466
SEWERAGE				
Operating Expenditure				
129920	Sewerage Pond Maintenance	10,000	4,167	3,418
129740	Insurance	1,116	1,116	1,105
129720	Depreciation	3,100	1,292	1,298
129700	Administration Allocated	5,134	2,139	1,667
Total Operating Expenditure		19,350	8,714	7,487
Operating Income				
129830	Septic Tank Fees	500	250	208
Total Operating Income		500	250	208

Continued...

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 30 November 2009.</i>		2009/10		
continued.....		2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
TOWN PLANNING AND REGIONAL DEVELOPMENT				
Operating Expenditure				
131010	Scheme Amendments	1,000	-	-
131030	Consultants	12,000	-	-
131120	Insurance	1,116	1,116	1,105
131000	Administration Allocated	6,418	2,674	2,101
131040	Other	3,000	1,250	-
Total Operating Expenditure		<u>23,534</u>	<u>5,040</u>	<u>3,206</u>
PROTECTION OF THE ENVIRONMENT				
Operating Expenditure				
130340	Waste Oil Facility	6,000	-	-
130320	Tyre Recycling	6,000	2,500	11,998
Total Operating Expenditure		<u>12,000</u>	<u>2,500</u>	<u>11,998</u>
Operating Income				
132430	Waste Oil Facility Rebate	-	-	360
Total Operating Income		<u>-</u>	<u>-</u>	<u>360</u>
OTHER COMMUNITY AMENITIES				
Operating Expenditure				
132120	Cemetery Operations	90,000	11,250	2,386
131920	Burial plot preparations	15,000	15,000	22,883
132020	Hearse & Shed Costs	4,750	1,979	4,250
132620	Depreciation	1,630	679	681
132720	Insurance	1,116	1,116	1,105
132820	Administration Allocated	11,552	4,813	3,768
132320	Public Toilets	15,000	6,250	5,382
132220	SPQ Mcleary St "Paddy's Flat"	3,500	1,458	2,001
Total Operating Expenditure		<u>142,548</u>	<u>42,545</u>	<u>42,456</u>
Operating Income				
132630	Charges - Cemetery Fees	5,000	2,083	10,660
Total Operating Income		<u>5,000</u>	<u>2,083</u>	<u>10,660</u>
Net Funding Demands		<u>(351,805)</u>	<u>(82,980)</u>	<u>(80,932)</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	27,500	11,458	10,168
133420	Insurance	12,783	12,783	15,762
133820	Consultant building inspection	-	-	123
133720	Depreciation	9,925	4,135	4,679
133550	Administration Allocated	17,970	7,488	5,836
Total Operating Expenditure		<u>68,178</u>	<u>35,864</u>	<u>36,568</u>
Operating Income				
134630	Hall Hire Fees	2,500	1,042	1,664
Total Operating Income		<u>2,500</u>	<u>1,042</u>	<u>1,664</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 November 2009.</i>		2009/10		
continued.....		2009/10	2009/10	2009/10
PUBLIC HALLS AND CIVIC CENTRES		Amd Budget	YTD Budget	30 Nov 2009
Capital Expenditure				
135340	Hall Equipment	600	-	-
135440	Town Hall - capital improve	28,000	-	8,632
Total Capital Expenditure		<u>28,600</u>	<u>-</u>	<u>8,632</u>
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	95,000	27,265	29,735
136020	Housing	9,262	3,859	1,569
135620	Insurance	6,506	6,506	5,288
135920	Swimming Pool Maintenance	18,000	7,500	4,533
135720	Swimming Pool Water/Sewer	1,000	417	1,179
135520	Swimming Pool Chemicals/Ge	8,000	3,333	7,861
135820	Swimming Pool Electricity	9,000	3,375	2,939
137040	Swimming Pool Other	5,000	2,083	5,766
136620	Depreciation	-	-	6,984
135320	Administration Allocated	7,701	3,209	2,501
Total Operating Expenditure		<u>159,469</u>	<u>57,547</u>	<u>68,355</u>
Operating Income				
136430	Swimming Pool Admission	8,000	4,000	4,873
136830	Reimbursements	1,100	458	58
Total Operating Income		<u>9,100</u>	<u>4,458</u>	<u>4,931</u>
Capital Expenditure				
136660	Upgrade Pool Grounds	110,000	-	-
Total Capital Expenditure		<u>110,000</u>	<u>-</u>	<u>-</u>
Capital Income				
136630	CSRFF Grant	30,000	-	-
Total Capital Income		<u>30,000</u>	<u>-</u>	<u>-</u>
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	92,646	27,794	19,446
136180	Superannuation	7,750	3,229	1,776
136190	Staff Replacement & Relocatio	2,000	-	-
136210	Vehicle Operating Costs	7,000	2,917	3,617
136150	Administration Allocated	30,806	12,836	10,037
136160	Depreciation	15,500	6,458	-
137620	Insurance	11,835	11,835	14,409
136220	Staff Training & Travel Expem	5,500	2,292	601
136250	Activities	15,000	-	7,771
136200	Misc Grant Activities	5,000	-	-
Total Operating Expenditure		<u>193,037</u>	<u>67,361</u>	<u>57,658</u>
Operating Income				
136230	Reimbursements	500	-	24
136260	Miscellaneous Grants	5,000	2,083	-
Total Operating Income		<u>5,500</u>	<u>2,083</u>	<u>24</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 November 2009.</i>		2009/10		
continued.....		2009/10	2009/10	2009/10
OTHER RECREATION AND SPORT		Amd Budget	YTD Budget	30 Nov 2009
Operating Expenditure				
138100	Housing Allocation	9,262	3,859	767
138120	Reticulation Maintenance	5,000	2,083	-
138020	Picture Gardens	500	208	-
137920	Parks, Gardens & Reserves	72,000	30,000	21,991
137420	Scheme Water	5,000	-	294
137320	Sports ground (oval) mainten	35,000	14,583	10,586
137220	Sports Complex Maintenance	27,000	11,290	5,770
138920	Other Building Maintenance	5,000	2,083	207
138720	Gym Building Maintenance	6,500	2,708	846
138260	Gym Operating Costs	1,000	417	659
138250	Community Bus Operating cos	15,000	6,250	4,330
138920	Miscellaneous Costs - Gym	-	-	88
138620	Utilities - Gym	3,000	1,800	1,141
138130	Insurance	4,599	4,599	4,072
138810	Gym Equipment	2,000	-	1,320
139720	Depreciation	69,500	28,958	29,926
138110	Administration Allocated	20,537	8,557	6,703
Total Operating Expenditure		<u>280,898</u>	<u>117,055</u>	<u>88,665</u>
Operating Income				
139630	Complex Fees	2,500	1,042	1,263
139930	Gym Fees	-	-	830
138930	School Oval Contribution	12,000	-	-
138850	Community Bus fees	1,500	625	-
Total Operating Income		<u>16,000</u>	<u>1,667</u>	<u>2,093</u>
Capital Expenditure				
136340	Construct Oval Toilets	100,000	-	-
136350	Practice wall for tennis courts	3,000	-	-
136540	Air conditioner Gym	20,000	-	-
139440	Luke Pit Water Scheme	90,000	-	3,390
137840	BBQ & Light	12,000	-	-
136240	Cornish Lift	35,000	-	-
136370	Viewing platform at headfram	30,000	-	-
136380	Replace pine rails around ova	10,000	-	-
138940	Sports Complex Equipment	18,000	-	-
139140	New Pump/fittings - oval	30,000	-	-
140160	Race Course Buildings	-	-	2,546
140260	Parks & Gardens - Capital	236,000	59,000	58,454
Total Capital Expenditure		<u>584,000</u>	<u>59,000</u>	<u>64,390</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 November 2009.</i>		2009/10	2009/10	2009/10
continued.....		Amd Budget	YTD Budget	30 Nov 2009
TELEVISION AND RADIO BROADCASTING				
Operating Expenditure				
139860	Administration Allocated	2,567	1,070	834
140820	Depreciation	1,300	542	547
139880	Insurance	461	461	498
139920	Operating Costs	1,500	625	-
139820	Site Sharing Costs	6,000	2,500	4,566
	Total Operating Expenditure	11,828	5,198	6,444
Operating Income				
139900	Reimbursement-Tv & Radio	5,500	-	-
	Total Operating Income	5,500	-	-
Capital Expenditure				
139840	upgrade to digital	150,000	-	-
	Total Capital Expenditure	150,000	-	-
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	1,000	417	301
140620	Lost/damaged/replaced stock	1,000	417	9
140820	Library operations	7,500	3,125	-
140420	Insurance	461	461	498
140320	Book Purchases	1,000	417	105
140180	Administration Allocated	41,588	17,328	13,539
140720	Depreciation	630	263	113
	Total Operating Expenditure	53,179	22,428	14,564
Operating Income				
140530	Library Charges	200	83	5
	Total Operating Income	200	83	5
OTHER CULTURE				
Operating Expenditure				
141320	25 Mile Well Maintenance	1,500	625	-
141420	Mt Gould Police Station	12,400	5,167	-
141520	Museum Maintenance	1,000	417	208
141720	Municipal Inventory Review	15,000	-	-
141730	Preservation of Historical Images	22,000	-	-
141120	Insurance	768	768	829
141820	Administration Allocated	12,836	5,348	4,198
141620	Depreciation	3,100	1,292	1,205
	Total Operating Expenditure	68,604	13,617	6,441
Operating Income				
141530	Masonic Lodge Income	350	146	326
	Total Operating Income	350	146	326
Capital Expenditure				
141810	Mt Gould Police Station - security	10,000	-	-
	Total Capital Expenditure	10,000	-	-
	Net Funding Demands	(1,648,643)	(368,591)	(342,674)

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	89,851	37,438	31,746
148800	Depot Maintenance	105,000	12,500	17,072
148720	Upgrade of Roman	15,000	-	-
148400	Lighting of Streets	28,000	11,667	13,813
148500	Street Cleaning Sweeping	55,000	16,500	19,487
148200	Street Maintenance	55,325	23,052	15,070
149000	Signage of Streets & Roadworks	48,000	-	182
147500	Rural Roads Maintenance - Day Le	540,000	155,000	155,120
148550	Rehabilitation of Gravel Pits	55,325	-	-
148600	Contract & Consulting Supervisio	10,000	2,200	1,060
148820	Infrastructure Depreciation Expe	1,533,820	639,092	694,484
Total Operating Expenditure		<u>2,535,321</u>	<u>897,449</u>	<u>947,734</u>
Operating Income				
148910	Grant - MRWA Direct	148,000	148,000	153,196
148430	Street Lighting - Operating Grant	1,400	-	-
Total Operating Income		<u>149,400</u>	<u>148,000</u>	<u>153,196</u>
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	3,464,562	779,000	779,797
	Town Streets - reseal	500,000	251,000	234,138
Total Capital Expenditure		<u>3,964,562</u>	<u>1,030,000</u>	<u>1,013,935</u>
Capital Income				
146210	Grant - Roads to Recovery (R2R)	511,096	-	-
146910	Grant - Roads 2020 (Regional Roa	50,000	-	-
146510	Royalties for regions	941,218	-	-
Total Capital Income		<u>1,502,314</u>	<u>-</u>	<u>-</u>
Operating Income				
151310	Profit on Sale of Asset	22,539	-	-
Total Operating Income		<u>22,539</u>	<u>-</u>	<u>-</u>
ROAD PLANT PURCHASES				
Capital Expenditure				
151640	Trailers	117,500	15,000	15,262
151340	Grader	350,000	-	-
150340	Caravans & Equipment	165,000	41,250	40,000
152840	Gen Set (Construction)	25,000	-	-
151540	Pumps	20,000	5,000	5,485
150940	Sweeper	150,000	-	-
153320	Vibrating Roller	180,000	-	-
150140	Miscellaneous Plant (Small Equip:	10,000	5,000	1,726
Total Capital Expenditure		<u>1,017,500</u>	<u>66,250</u>	<u>62,473</u>
Capital Income				
151050	Proceeds Sale of Plant	140,000	-	-
Total Capital Income		<u>140,000</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra	Management Budget Transport		
<i>for the period ended 30 November 2009.</i>	2009/10		
continued.....	2009/10	2009/10	2009/10
	Amd Budget	YTD Budget	30 Nov 2009
AIR BP			
Operating Expenditure			
160520 Administration Allocated	10,269	4,279	3,335
160320 Cost of Fuel Sold	65,000	46,540	49,528
160420 Bank Charges	450	188	-
160720 Other Charges	100	42	73
Total Operating Expenditure	75,819	51,049	52,936
Operating Income			
151130 Fuel Sales - Cash	71,500	39,325	44,311
151630 BP Monthly Retainer	57,000	23,750	23,750
Total Operating Income	128,500	63,075	68,061
AERODROME			
Operating Expenditure			
150600 Training and Conferences	3,500	-	-
151620 Housing Allocations	9,262	3,859	439
150210 Consultancy	25,000	-	80
150220 Utilities & Other Costs	42,000	17,500	22,308
150620 Insurance	10,951	10,951	10,813
150320 Aerodrome Operations (Air)	-	-	49
150520 Aerodrome Maintenance	102,500	28,959	28,333
150900 Security Operating Expenses	1,500	-	45
160150 Debt Collection	14,500	6,042	-
150720 Depreciation	173,115	72,131	72,902
151420 Administration Allocated	7,188	2,995	2,409
152020 Management contract	171,000	71,250	73,178
Total Operating Expenditure	560,516	213,687	210,555
AERODROME			
Operating Income			
152030 Airport Landing Charges	120,000	66,000	69,263
150130 Airport Leases	24,000	3,000	3,748
151930 RFDS Refuelling	10,000	4,167	4,250
150330 Reimbursements	20,000	8,333	8,702
150530 Reimbursements Telephone	1,500	625	328
150630 Reimbursements Other	-	-	45
151350 Sale of surplus equipment	100	42	-
Airport Diesel Operations			
153030 Sales	210,000	84,000	92,201
150920 Issues	(200,000)	(80,000)	(94,809)
Cost of goods sold	(200,000)	(80,000)	(94,809)
Profit/(Loss) on fuel operations	10,000	4,000	(2,608)
Total Operating Income	185,600	86,167	83,730
Capital Expenditure			
151040 Airport Construction	100,000	22,000	22,348
Total Capital Expenditure	100,000	22,000	22,348
Capital Income			
151830 RADS Grant	50,000	-	-
Total Capital Income	50,000	-	-
Net Funding Demands	(6,075,365)	(1,983,193)	(2,004,994)

Shire of Meekatharra		Management Budget Economic Services			
<i>for the period ended 30 November 2009.</i>		2009/10			
		2009/10 Amd Budget	2009/10 YTD Budget	2009/10 30 Nov 2009	
RURAL SERVICES					
Operating Expenditure					
183020	MRVC Vermin Control	6,550	6,550	24,696	5
183120	Noxious Weeds and Pests	3,000	1,250	-	
187520	Stockyard Maintenance	2,000	833	1,036	
187420	Shop Premises Maintenance	2,500	1,042	-	
187620	Depreciation	12,165	5,069	5,187	
187320	Lot 742 Douglas St	-	-	58	
Total Operating Expenditure		26,215	14,744	30,976	
Operating Income					
187430	Shop Premises Rent	2,600	1,083	1,200	
187630	Wesfarmers Yard Lease	540	225	1,121	
187750	Bill Board Rental	790	329	313	
187730	Reimbursements	300	125	-	
Total Operating Income		4,230	1,762	2,634	
TOURISM AND AREA PROMOTION					
Operating Expenditure					
189250	Administration Allocated	52,626	21,928	16,307	
189220	Depreciation	31,465	13,110	13,404	
183820	Tourism Promotions	22,858	11,429	11,518	
184620	Maps & Souvenirs	12,000	5,000	356	
184220	Information Bays	4,000	1,667	-	
189260	Maintenance Trails & Lookouts	25,000	-	5,802	
183920	Community Events	88,000	88,000	99,288	6
184030	Meekatharra Rodeo	50,000	20,000	17,643	
184420	Local Newspaper Production	3,500	2,625	-	
184720	Town Beautification	5,000	-	522	
Total Operating Expenditure		294,449	163,759	164,839	
Operating Income					
183930	Community Events	56,000	56,000	48,597	
184920	Meekatharra Rodeo Income	10,000	10,000	11,964	
184330	Local Newspaper Revenue	1,100	458	2,045	
184730	Sale of Maps & Souvenirs	2,500	1,042	1,079	
184830	Reimbursements	-	-	287	
184430	Meeka Dust Advertising	1,500	-	3,258	
Total Operating Income		71,100	67,500	67,231	
Capital Expenditure					
183940	Meeka Heritage Drive Trails	265,153	-	-	
183970	Collection of Mining Relics	10,000	-	-	
184240	Entry Statements & Signs	30,000	-	-	
183950	Tourist rest Area	-	-	185	
Total Capital Expenditure		305,153	-	185	
Capital Income					
183810	Trails Grant	177,057	-	-	
Total Capital Income		177,057	-	-	

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 30 November 2009.</i>		2009/10		
BUILDING CONTROL		Amd Budget	YTD Budget	30 Nov 2009
Operating Expenditure				
186420	MRH S Building Costs	2,000	-	-
187740	Insurance	2,161	2,161	1,931
186820	Demolition costs	10,000	-	-
187720	Administration Allocated	1,284	535	433
Total Operating Expenditure		<u>15,445</u>	<u>2,696</u>	<u>2,364</u>
Operating Income				
186830	Building Permit Fees	1,000	417	1,590
186930	Building Demolition Fees	1,000	415	110
186730	Building-Reimbursement	12,500	5,208	162
Total Operating Income		<u>14,500</u>	<u>6,040</u>	<u>1,862</u>
Net Funding Demands		<u>(374,375)</u>	<u>(105,897)</u>	<u>(126,638)</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 30 November 2009.</i>		2009/10		
PRIVATE WORKS		Amd Budget	YTD Budget	30 Nov 2009
Operating Expenditure				
189820	Private Works	1,000	417	400
Total Operating Expenditure		<u>1,000</u>	<u>417</u>	<u>400</u>
Operating Income				
189630	Charges - Private Works	1,500	625	803
Total Operating Income		<u>1,500</u>	<u>625</u>	<u>803</u>
PUBLIC WORKS OVERHEAD				
Operating Expenditure				
180120	Supervision - Salaries	170,371	72,080	73,173
181220	Unallocated Wages	-	-	7,043
181320	Superannuation of Workmen	62,499	26,442	29,501
180320	Annual Leave, Sick Leave, PuL	88,243	8,824	13,027
180520	Rostered days Off	-	-	(1,426)
180720	Relocation & Recruitment Cost	10,000	-	-
181520	Allowances and Incentives	68,772	45,390	47,232
181720	Long Service Leave	-	-	2,788
180820	Camping Telephone Costs	18,000	7,500	9,787
180920	Travelling and Conference Ex	32,250	-	2,875
181020	Protective Clothing & Equipm	9,000	3,750	330
182320	Allocation from Housing	74,094	30,873	16,854
180220	Engineering - Office and Othe	9,000	3,808	291
180420	Insurance on Works	53,858	53,858	34,698
182720	Occupational Health & Safety	7,000	-	-
181420	Work Supervisors Vehicle	-	-	7,655
182520	Administration Allocated	82,150	34,229	27,201
181820	Less PWO allocated to works	(685,237)	(285,516)	(201,370)
Total Operating Expenditure		<u>-</u>	<u>1,238</u>	<u>69,659</u>
Operating Income				
181330	Reimbursements - Stores & Te	10,000	4,167	4,793
Total Operating Income		<u>10,000</u>	<u>4,167</u>	<u>4,793</u>

Continued...

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 30 November 2009.</i>		2009/10		
		2009/10	2009/10	2009/10
		Amd Budget	YTD Budget	30 Nov 2009
PLANT OPERATION COSTS				
Operating Expenditure				
183020	Fuel and Oil	350,000	192,500	187,915
183320	Parts and Repairs (external)	325,000	178,750	178,446
183420	Repairs - Wages	24,000	10,000	37,703
183220	Tyres	80,000	10,000	-
183620	Consumable Stores	40,000	20,000	11,116
184320	Replacement Tools	7,500	3,125	4,331
183520	Licenses	12,000	5,000	1,157
183820	Insurance	41,417	20,709	26,917
183230	Mechanics Vehicle	12,000	5,000	4,948
183920	Cutting Edges	7,500	-	2,664
183010	Administration Allocated	37,224	15,510	12,108
184020	Less Alloc To Works	(936,641)	(390,267)	(397,230)
Total Operating Expenditure		-	70,327	70,077
Operating Income				
183030	Diesel Fuel Rebate	30,000	-	-
Total Operating Income		30,000	-	-
PLANT DEPRECIATION				
Operating Expenditure				
183120	Depreciation	473,290	197,204	214,035
184040	Less Plant Depreciation Alloc	(473,290)	(197,204)	(97,740)
Total Operating Expenditure		-	-	116,295
Operating Income				
187630	Sale Of Scrap	1,500	625	-
Total Operating Income		1,500	625	-
SALARIES AND WAGES				
185300	Salaries & Wages	1,626,051	677,522	664,752
185400	Salaries & Wages Alloc	(1,626,051)	(677,522)	(671,758)
Total Operating Expenditure		-	-	(7,007)
Net Funding Demands		42,000	(66,565)	(243,827)

Shire of Meekatharra	Management Budget Notes on Variations
<i>for the period ended 30 November 2009.</i>	2009/10

Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.

Ref	Act	Description	Anl Budget	YTD Budget	30 Nov 2009
1	101810	General Purpose Grant <i>First quarter of 2009/10 grant paid in 2008/09.</i>	1,814,098	767,048	\$ 598,506 # 21%
2	102110	Local Road Component Grant <i>First quarter of 2009/10 grant paid in 2008/09.</i>	891,977	445,989	\$ 334,972 # 25%
3	128320	Refuse Collection <i>see below</i>	87,264	31,729	\$ 7,167 # 77%
4	128420	Refuse Site Maintenance <i>Allocations - offset with Refuse collection allocations.</i>	79,132	39,566	\$ 67,564 # 71%
5	153020	MRVC Vermin Control <i>Additional contribution not provided in budget.</i>	6,550	6,550	24,696 277%
6	153920	Community Events <i>Event resulted in higher outlays and lower revenues than budgeted.</i>	88,000	88,000	99,288 13%
7	182320	Allocation from Housing <i>Housing allocations to be reviewed.</i>	74,094	30,873	16,854 45%
8	180420	Insurance on Works <i>Allocation to be reviewed</i>	53,858	53,858	34,698 36%
9	183420	Repairs - Wages <i>Under budgeted</i>	24,000	10,000	37,703 # 277%
10	184040	Less Plant Depreciation Alloc <i>Allocation to be reviewed</i>	(473,290)	(197,204)	(97,740) 50%

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Actions taken under Delegation 5 – Power to Waive or Write off Debts requiring notification to Council in November 2009 where:

The following amounts were waived:

Debtor Name	Date	Amount	Reason for Write Off
Catholic Church	20/11/09	27.5	Daily fee for Trading in Public Places was waived by CEO - Roy McClymont

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 30th November 2009

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2009	Interest Earned to 31/10/2009	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/11/2009
350243	Westpac	6 month TD	28/01/2010	4.00%	5,483,323.64	54,831.17	-	390,324.79	-	5,928,479.60
355220	Westpac	82 Day TD	28/07/2009	3.40%	387,357.00	2,967.79	-	-	(390,324.79)	-
357031	Westpac	60 Day TD	11/12/2009	4.20%	1,500,000.00	18,353.61	-	1,000,000.00	-	2,518,353.61
26-7466	Westpac	At Call		Variable	500,234.71	15,501.71	1,867.01	2,300,000.00	(2,000,000.00)	817,603.43
TOTALS					7,870,915.35	91,654.28	1,867.01	3,690,324.79	(2,390,324.79)	9,264,436.64

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2009	Interest Earned to 31/10/2009	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/11/2009	
170300	Plant Reserve	24.24%	1,423,136.38	14,011.29	-	-	-	1,437,147.67	
170500	Building Reserve	12.53%	735,769.76	7,243.92	-	-	-	743,013.68	
170200	Water Reserve	2.21%	129,463.34	1,274.61	-	-	-	130,737.95	
170700	Airport Runway Reserve	32.56%	1,911,222.51	18,816.67	-	-	-	1,930,039.18	
170800	Airport Operations Reserve	11.49%	674,290.01	6,638.63	-	-	-	680,928.64	
170600	Transport Reserve	5.04%	295,636.36	2,910.65	-	-	-	298,547.01	
170100	Infrastructure Reserve	11.25%	660,642.82	6,504.27	-	-	-	667,147.09	
170150	Leave Reserve	0.69%	40,519.48	398.93	-	-	-	40,918.41	
	Reaseal & Rejuvenation Reserve	0.00%	-	-	-	-	-	-	
SUB TOTAL ON RESERVES			100.00%	5,870,680.66	57,798.97	-	-	5,928,479.63	
6001	Municipal Fund	100.00%	2,000,234.71	33,855.32	1,867.01	3,300,000.00	(2,000,000.00)	3,335,957.04	
TOTAL INVESTMENTS BY NATURE				7,870,915.37	91,654.29	1,867.01	3,300,000.00	(2,000,000.00)	9,264,436.67

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 11 DECEMBER 2009
AUTHOR: LAUREN HOWDEN
DEBTORS & CREDITORS OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:



ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr HJ Nichols

**That Council receives the outstanding monthly Debtor Trial Balance for
November 30, 2009.**

CARRIED 7/0

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD FRIDAY DECEMBER 18, 2009

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Printed on : 09.12.09 at 09:52

SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at today					Total
		10.09.2009 GT 90 days	Age Of Oldest Invoice (90Days)	10.10.2009 GT 60 days	09.11.2009 GT 30 days	09.12.2009 Current	
A091	ADCORP	0.00	0	53.20	60.50	38.50	152.20
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	196.75	196.75
A092	AEROHIRE PTY LTD	0.00	0	0.00	0.00	88.86	88.86
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0	0.00	0.00	29.63	29.63
B2	AIR BP AUSTRALIA PTY LTD - ATTN: ANN SHA	0.00	0	0.00	0.00	843.85	843.85
A029	AIR PHOENIX INTERNATIONAL	0.00	0	-4.19	0.00	0.00	-4.19
C7	AIRSERVICES AUSTRALIA	1454.46	154	0.00	4470.75	3662.62	9587.83
A064	AUSTRALASIAN JET PTY. LTD.	0.00	0	50.29	0.00	54.48	104.77
A017	AUSTRALIAN TAXATION OFFI	0.00	0	0.00	0.00	6470.35	6470.35
B8	BALI AIR CHARTER	41.01	281	0.00	0.00	0.00	41.01
B083	BANNAN, BRENDAN	0.00	0	0.00	0.00	22.00	22.00
B000	BARCE HOLDINGS PTY LTD	18.48	149	0.00	0.00	0.00	18.48
B016	BELELE STATION	624.00	954	0.00	0.00	0.00	624.00
S074	BRENT SMOOTHY	0.00	0	-16.50	0.00	0.00	-16.50
B038	BROOME AIR SERVICES PTY LTD	0.00	0	0.00	0.00	44.43	44.43
C092	CARNARVON AIR SERVICES PTY LTD	134.15	324	0.00	0.00	0.00	134.15
C019	CASAIR PTY LTD	0.00	0	0.00	0.00	35.02	35.02
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	316.65	316.65
B022	CLARK BUTSON	0.00	0	0.00	0.00	23.34	23.34
C011	COMMERCIAL HOTEL	0.00	0	0.00	0.00	66.00	66.00
C021	COMPLETE AVIATION SERVICES	0.00	0	1122.60	0.00	729.72	1852.32
P070	CORINGLE PASTORAL CO	0.00	0	0.00	0.00	347.80	347.80
C15	COURIER AUSTRALIA	0.00	0	0.00	0.00	46.50	46.50
C050	DEPARTMENT OF COMMUNITY DEVELOPMENT	0.00	0	0.00	0.00	39.60	39.60
H007	DEPARTMENT OF HOUSING	0.00	0	0.00	0.00	142.76	142.76
D10	DEPT OF ENVIRONMENT & CONSERVATION	0.00	0	0.00	0.00	396.00	396.00
D050	DEVEREAUX HOLDINGS PTY LTD	0.00	0	0.00	0.00	60.06	60.06
D038	DOMESTIC VOLLENCE - MEEKATHARRA	1658.72	162	0.00	0.00	50.29	1709.01
E009	ESPERANCE AIR CHARTER	159.18	100	0.00	0.00	0.00	159.18
F033	FARMER JACKS	0.00	0	0.00	0.00	66.00	66.00
C099	FIGHTER COMBAT INTERNATIONAL PTY LTD	0.00	0	0.00	0.00	28.46	28.46
F1	FOSSILS ENTERPRISES PTY LTD	250.20	391	0.00	402.84	1117.19	1770.23
F014	FUGRO AIRBORNE SURVEYS	0.03	418	0.00	0.00	0.00	0.03
O009	GEOFF OSBORN	0.00	0	34.55	244.61	82.26	361.42
G2	GEOTECH AIRBORNE PTY LTD	0.00	0	0.00	0.00	64.36	64.36

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD FRIDAY DECEMBER 18, 2009

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Printed on : 09.12.09 at 09:52

SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance					Total
		As at today					
		10.09.2009	10.10.2009	09.11.2009	09.12.2009		
		GT 90 days	Age GT 60 days	GT 30 days	Current		
			Of Oldest Invoice (90Days)				
G011	GERALDTON AIR CHARTER	927.02	217	32.92	0.00	35.66	995.60
G008	GOLDFIELDS AIR SERVICES	0.00	0	0.00	0.00	35.66	35.66
H026	HAWKER PACIFIC PTY LTD	66.00	376	0.00	0.00	0.00	66.00
H014	HELIBITS PTY LTD	0.00	0	182.88	0.00	105.13	288.01
J033	JAMES JOSEPH BUCHANAN	14.42	265	0.00	0.00	0.00	14.42
J060	JINGLE HOLDINGS	0.00	0	95.30	0.00	350.35	445.65
P055	JULIE PEAKHAM	194.72	1041	0.00	0.00	0.00	194.72
M115	John McNally Smith	16.50	212	0.00	0.00	0.00	16.50
R041	KEITH RULE	16.50	189	0.00	0.00	0.00	16.50
L018	LANGTREE COPPIN	-16.50	217	0.00	0.00	22.00	5.50
H059	LAUREN HOWDEN	0.00	0	0.00	0.00	91.76	91.76
W044	LEONARD WALKER	0.00	0	0.00	0.00	49.12	49.12
L025	LIMESCALE AUSTRALIA	0.00	0	0.00	46.50	46.50	93.00
L054	LOTTERYWEST	0.00	0	0.00	0.00	15000.00	15000.00
S004	MARK SMITH PTY LTD	71.40	222	0.00	0.00	23.80	95.20
M076	MARKET CREATIONS	132.00	127	0.00	178.50	66.00	376.50
M118	MATTHEW GRAHAM	0.00	0	0.00	0.00	440.35	440.35
MC1D	MEEKATHARRA CARAVAN PARK	0.00	0	0.00	0.00	63.80	63.80
M03D	MEEKATHARRA CORNER STORE	0.00	0	0.00	0.00	23.80	23.80
M27	MEEKATHARRA HOTEL	0.00	0	0.00	0.00	46.50	46.50
M2	METEOROLOGY DEPT OF	0.00	0	0.00	0.00	599.44	599.44
M108	MINING AND CIVIL AUSTRALIA	6744.00	188	0.00	0.00	0.00	6744.00
M133	MISSION AUSTRALIA	0.00	0	0.00	0.00	38.50	38.50
T2	ML & GJ TRENFIELD CONTRACTING	0.00	0	0.00	0.00	210.72	210.72
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0	0.00	0.00	2516.36	2516.36
H060	MR BARRY HAASE MP	0.00	0	0.00	33.00	0.00	33.00
F034	Meekatharra Post Office	48.00	147	0.00	0.00	0.00	48.00
N029	NATIONAL JET EXPRESS PTY LTD	0.00	0	0.00	0.00	321.75	321.75
N002	NETWORK AVIATION	0.00	0	593.52	0.00	197.84	791.36
N001	NEWMAN VETERINARY HOSPITAL	0.00	0	0.00	23.80	23.80	47.60
N028	NORGATE NOMINEES PTY LTD	16.76	100	0.00	0.00	0.00	16.76
P069	PEARCE FLYING CLUB INC	0.00	0	16.50	0.00	22.00	38.50
C078	PETER COLLINS	85.33	582	0.00	0.00	0.00	85.33
P071	PINDAN	0.00	0	0.00	14.70	0.00	14.70
P058	POLICE AIR WING SUPPORT UNIT	0.00	0	0.00	0.00	67.78	67.78

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD FRIDAY DECEMBER 18, 2009

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Printed on : 09.12.09 at 09:52

SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance					Total
		As at today					
		10.09.2009	10.10.2009	09.11.2009	09.12.2009		
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of				
			Oldest				
			Invoice				
			(90Days)				
P072	POOL MANAGEMENT SERVICES (PSR)	0.00	0	0.00	0.00	43.73	43.73
R043	RACHLAN HOLDINGS PTY LTD	16.50	149	16.50	0.00	22.00	55.00
R036	RANGI WALKER	0.00	0	0.00	0.00	57.80	57.80
L003	RICHIE BRENNAN - LANDOR STN	2016.00	126	0.00	0.00	1364.80	3380.80
R009	ROYAL AERO CLUB OF WA	0.00	0	83.66	0.00	22.00	105.66
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0	0.00	792.98	6762.54	7555.52
R006	ROYAL MAIL HOTEL	0.00	0	0.00	0.00	66.00	66.00
W045	SIMON WILDING	16.76	105	0.00	0.00	0.00	16.76
S007	SKIPPERS AVIATION	0.00	0	5162.83	7299.60	10282.72	22745.15
S078	STAR AVIATION PTY LTD	149.68	100	107.17	0.00	35.02	291.87
S072	STELLA JOHNSON	0.00	0	0.00	0.00	31.23	31.23
T042	T.T.F. PUBLICATIONS PTY LTD	0.00	0	0.00	0.00	22.00	22.00
T040	THOMSON AVIATION PTY LTD	0.00	0	0.00	0.00	640.64	640.64
T018	TRENFIELD MAL	0.00	0	0.00	0.00	56.06	56.06
T007	TROPIC AIR SERVICES	-151.32	190	0.00	0.00	0.00	-151.32
T032	Trenny's Refrigeration & Aircon	0.00	0	0.00	66.00	66.00	132.00
V013	Vitor Pty Ltd	0.00	0	0.00	0.00	23.35	23.35
W039	WARWICK JOHN, POINTON	0.00	0	0.00	0.00	7.48	7.48
B070	WATSON-BATES, JOHN	0.00	0	0.00	0.00	32.95	32.95
M104	WAYNE MOORE	119.35	610	0.00	0.00	0.00	119.35
W023	WEST COAST SEAFOOD	0.00	0	0.00	0.00	38.50	38.50
W048	WESTRAC PTY LTD	0.00	0	0.00	0.00	77000.00	77000.00
W046	WOOLIBAR CONTRACTING	0.00	0	0.00	66.00	66.00	132.00
Y004	YARLARWHEELOR STATION	1252.00	114	1391.20	0.00	0.00	2643.20
Y12	YULELLA BUILDING & CONSTRUCTION	0.00	0	0.00	0.00	220.00	220.00
	Totals	16075.35		8922.43	13699.78	132322.92	171020.48

9.2.3 LIST OF ACCOUNTS PERIOD ENDED NOVEMBER 2009

LOCATION: N/A
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 11 DECEMBER 2009
AUTHOR: LAUREN HOWDEN
DEBTORS & CREDITORS OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$ 483,432.12
Trust Account	Voucher No's	Amount: \$ 0.00
Air BP	Voucher No's	Amount: \$ 0.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr PS Clancy

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD FRIDAY DECEMBER 18, 2009

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 18 December 2009

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT3785	05/11/2009	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 342.14	-	-
EFT3786	05/11/2009	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	- 336.22	-	-
EFT3787	05/11/2009	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 12,916.21	-	-
EFT3788	12/11/2009	AIR LIQUIDE WA PTY LTD	CYLINDER FEE 'WELDED 16KG 20KG' FOR OCTOBER 2009	- 15.97	-	-
EFT3789	12/11/2009	ANTHONY LLOYD	REIMBURSEMENT FOR UMPIRING KIT LEVEL 2	- 130.00	-	-
EFT3790	12/11/2009	ATTORNEY-GENERAL'S DEPARTMENT	ASIC RENEWAL WITHOUT DIAC - R MCCLYMONT	- 88.00	-	-
EFT3791	12/11/2009	AUSTRALIA POST	POSTAGE FOR OCTOBER 2009	- 418.32	-	-
EFT3792	12/11/2009	AUSTRALIA'S GOLDEN OUTBACK	EDITORIAL IN 2010 AUSTRALIA'S GOLDEN OUTBACK HOLIDAY PLANNER	- 1,575.00	-	-
EFT3793	12/11/2009	AV TRUCKS SERVICES PTY LTD	TRUCK PARTS	- 5,270.67	-	-
EFT3794	12/11/2009	B WILLIAMS	CONSTRUCTION ON LOT 205 & LOT 207 HILL STREET	- 10,135.00	-	-
EFT3795	12/11/2009	BOC GASES	MONTHLY RENTAL FEES	- 430.01	-	-
EFT3796	12/11/2009	BROADCAST AUSTRALIA PTY LTD	FACILITY LEASING (GWNR)	- 328.76	-	-
EFT3797	12/11/2009	BURNBACK WELDING EQUIP SERVICES	MATERIALS	- 110.00	-	-
EFT3798	12/11/2009	CAMPERVAN & MOTORHOME CLUB OF AUSTRALIA LTD	DUMP POINT SIGNS	- 220.00	-	-
EFT3799	12/11/2009	CANINE CONTROL	RANGER SERVICES FROM 29/10/2009 - 31/10/2009	- 2,365.00	-	-
EFT3800	12/11/2009	COATES HIRE	HIRE OF PLANT	- 3,311.57	-	-
EFT3801	12/11/2009	CONPLANT	PLANT PARTS	- 983.09	-	-
EFT3802	12/11/2009	CORPORATE EXPRESS	STATIONARY	- 197.34	-	-
EFT3803	12/11/2009	COURIER AUSTRALIA	FREIGHT FOR OCTOBER/NOV	- 494.08	-	-
EFT3804	12/11/2009	COVENTRYS	PLANT PARTS	- 893.30	-	-
EFT3805	12/11/2009	DAVINCIS TILES & FURNITURE	MATERIALS FOR LOT 303 DARLOT STREET	- 79.40	-	-
EFT3806	12/11/2009	DEPT OF TREASURY & FINANCE - SHARED SVCS	COSTS FOR LOST/DAMAGED LIBRARY BOOKS	- 9.90	-	-
EFT3807	12/11/2009	ELAINE KING	REIMBURSEMENT COSTS	- 215.57	-	-
EFT3808	12/11/2009	FOSSIL'S ENTERPRISES PTY LTD	CONTRACT PAYMENTS FOR NOVEMBER 2009	- 4,675.00	-	-
EFT3809	12/11/2009	FUJI XEROX AUSTRALIA PTY LTD	PRINTING COSTS FOR OCTOBER 2009	- 3,076.36	-	-
EFT3810	12/11/2009	GERALDTON FUEL COMPANY	FUEL/OIL SUPPLIES	- 532.63	-	-
EFT3811	12/11/2009	GERALDTON NEWSPAPERS LIMITED	ADVERTISING FOR FESTIVAL	- 736.00	-	-
EFT3812	12/11/2009	GILMOUR BULK HAULAGE	DELIVERY OF 10MM AGGREGATE TO LANDOR ROAD	- 110,797.41	-	-
EFT3813	12/11/2009	HOPPY'S PARTS R U	PLANT PARTS	- 2,024.44	-	-
EFT3814	12/11/2009	JASON SIGNMAKERS	50 X FRISBEE DOUBLE SIDED WITH BLOTS & WASHERS	- 220.00	-	-
EFT3815	12/11/2009	JAY'S ELECTRICAL SERVICE	ELECTRICAL WORKS	- 55.00	-	-
EFT3816	12/11/2009	JR & A HERSEY PTY LTD	WORKSHOP & PLANT REPAIRS/PARTS	- 699.60	-	-
EFT3817	12/11/2009	LANDGATE	TITLE SEARCHES	- 747.60	-	-
EFT3818	12/11/2009	LO-GO APPOINTMENTS	CONTRACT PAYMENT - RICK NELSON	- 1,774.52	-	-
EFT3819	12/11/2009	LONGMUIR R.J.	DISPOSAL OF TYRE COSTS	- 7,920.00	-	-
EFT3820	12/11/2009	MARKET CREATIONS	WEBSITE COSTS & ADVERTISING	- 1,892.00	-	-
EFT3821	12/11/2009	MEEKATHARRA CORNER STORE	GAS/NEWSPAPERS/FUEL/NEWSPAPERS FOR OCTOBER 2009	- 574.48	-	-
EFT3822	12/11/2009	MIDWESTERN SECURITY	SECURITY FOR FESTIVAL WEEKEND 2009 (FRI/SAT/SUN/MON)	- 5,725.20	-	-
EFT3823	12/11/2009	ML & GJ TRENFIELD CONTRACTING	MANAGEMENT SERVICES FOR OCTOBER 2009	- 15,675.00	-	-
EFT3824	12/11/2009	MODERN TEACHING AIDS PTY LTD	POSTER PAINTS/CRAYONS/BRUSHES ETC - ACTIVITIES EXPENSES	- 640.84	-	-
EFT3825	12/11/2009	MT MAGNET HOTEL	ACCOM FOR S JOHNSON & N TRENFIELD 19/10/09 - FACET CONFERENCE	- 150.00	-	-
EFT3826	12/11/2009	MURCHISON CARPENTRY	CARPORT EXTENSIONS TO CARETAKER HOUSE	- 2,028.09	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD FRIDAY DECEMBER 18, 2009

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 18 December 2009

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT3827	12/11/2009	MURRAY BROWN	ADMINISTRATION DUTIES FROM 23/10/09 TO 05/11/09	- 5,940.26	-	-
EFT3828	12/11/2009	NEVERFAIL SPRINGWATER LIMITED	MONTHLY SERVICE & WARRANTY 7/11/09 - 7/12/09	- 14.30	-	-
EFT3829	12/11/2009	ORICA AUSTRALIA P/L	CHLORINE SERVICE FEE FOR OCTOBER 2009	- 388.74	-	-
EFT3830	12/11/2009	POOL MANAGEMENT SERVICES (PSR)	POOL MANAGER SERVICES FROM 26/10/2009 - 01/11/2009	- 7,695.00	-	-
EFT3831	12/11/2009	PUMPS AUSTRALIA PTY LTD	REPAIRS & PARTS FOR PRESSURE CLEANER AT DEPOT	- 529.90	-	-
EFT3832	12/11/2009	QUALITY PUBLISHING AUSTRALIA	12 X GASCOYNE MID WEST MAPS	- 138.89	-	-
EFT3833	12/11/2009	REPCO PTY LTD	GENERATOR - 6.8 KVA	- 1,318.90	-	-
EFT3834	12/11/2009	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT - RPTS FOR SEPT 2009	- 687.50	-	-
EFT3835	12/11/2009	SKIPPERS AVIATION PTY LTD	FLIGHTS FOR W. ATYEO FOR 09/11/09 & 13/11/09	- 1,528.00	-	-
EFT3836	12/11/2009	SPORTS POWER GERALDTON	VOLLEYBALLS @ \$25EA	- 139.90	-	-
EFT3837	12/11/2009	SPOTLIGHT STORES P/L	4 X QB DOONA COVERS/24 X PILLOW CASES/12 X QB FITTED SHEETS	- 845.44	-	-
EFT3838	12/11/2009	STAN BESSEN ENGINEERING	MANUFACTURE 1 OFF DRIVE COUPLING AS PER BROKEN SAMPLE	- 621.50	-	-
EFT3839	12/11/2009	STELLA JOHNSON	ACCOMMODATION REIMB - TIDY TOWNS PRESENTATION - MOORA MOTEL	- 173.49	-	-
EFT3840	12/11/2009	THE LUSCOMBE SYNDICATE	DESERT ITEMS FOR YOUTH BALL 2009	- 171.04	-	-
EFT3841	12/11/2009	TOLL IPEC PTY LTD	FREIGHT	- 42.44	-	-
EFT3842	12/11/2009	TRENFIELD B & E	PARKS & GARDENS	- 4,158.88	-	-
EFT3843	12/11/2009	TRISET BOSS PTY LTD	TAX INVOICE/STATEMENTS - QTY = 2000	- 517.00	-	-
EFT3844	12/11/2009	WESTRAC EQUIPMENT	REPAIR ELEVATOR FRAME/SERVICE SCRAPER	- 21,649.74	-	-
EFT3845	12/11/2009	YULELLA ABORIGINAL CORPORATION	FITTING OF FRONT WINDOW	- 440.00	-	-
EFT3846	12/11/2009	YULELLA MECHANICAL	AIR CON REPAIRS	- 1,821.50	-	-
EFT3847	12/11/2009	YULELLA VISION	A4 CERTIFICATE FRAME	- 20.00	-	-
EFT3848	13/11/2009	AUSTRALIAN SAFETY ENGINEERS	1 MSA BA UNIT	- 2,758.80	-	-
EFT3849	13/11/2009	FARMER JACKS	OCTOBER PURCHASES	- 10,210.45	-	-
EFT3850	13/11/2009	GERALDTON FUEL COMPANY	MONTHLY FUEL CARD COSTS	- 1,676.59	-	-
EFT3851	13/11/2009	KANDOO CONSTRUCTIONS	AIRPORT BUILDING/FENCE IMPROVEMENTS	- 22,825.00	-	-
EFT3852	13/11/2009	LO-GO APPOINTMENTS	CONTRACT PAYMENT - RICK NELSON	- 3,980.68	-	-
EFT3853	13/11/2009	MARK SMITH PTY LTD	WORKS TO POLY PIPE/BOYS TOILETS/HOT WATER UNIT	- 1,897.66	-	-
EFT3854	13/11/2009	ORBIT HEALTH & FITNESS SOLUTIONS	REPLACEMENT TREADMILL RUNNING MAT + P&H	- 1,080.00	-	-
EFT3855	13/11/2009	TOLL IPEC PTY LTD	FREIGHT FOR OCTOBER/NOV	- 177.94	-	-
EFT3856	13/11/2009	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING PLANT TENDERS SAT 24/10/09	- 457.72	-	-
EFT3857	13/11/2009	YULELLA BUILDING AND CONSTRUCTION	SHIRE HOUSING REPAIRS	- 1,097.36	-	-
EFT3858	17/11/2009	S & N BROAD	REIMBURSEMENT FOR PAYMENT OF 200LTRS OF AVGAS	-	-	-
EFT3859	19/11/2009	WESTPAC CREDIT CARD	FEES FOR REQUEST FOR RULES/CONSTITUTION OF KIDS AFTER DARK INC	- 29.50	-	-
EFT3860	20/11/2009	ABC PRODUCTS	CLEANING SUPPLIES	- 284.24	-	-
EFT3861	20/11/2009	AG BURROWS PLANT	SUPPLY & DELIVER 7M SQR RIVER SAND FOR CABLE TRENCHES	- 644.60	-	-
EFT3862	20/11/2009	B WILLIAMS	PURCHASE OF WHITE GOODS/MATERIALS ETC FOR REFURB OF ACCOM	- 40,000.00	-	-
EFT3863	20/11/2009	BENET INTERNET SERVICES	REPAIRS TO AIRPORT WEATHER COMMUNICATION SYSTEM	- 770.00	-	-
EFT3864	20/11/2009	CORPORATE EXPRESS	GENERAL STATIONARY RE-STOCK	- 66.27	-	-
EFT3865	20/11/2009	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN FOR AUGUST 2009	- 22,466.21	-	-
EFT3866	20/11/2009	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED TO AIRPORT - 52850LTRS	- 64,677.83	-	-
EFT3867	20/11/2009	JC & DJ ANICK	MAINTENANCE GRADING OF PRAIRIE DOWNS/TUREE CREEK RD	- 10,200.00	-	-
EFT3868	20/11/2009	SHIRE OF BROOKTON	CONTRIBUTION FOR LSL FOR GARY CLARK RELATED TO EMPLOYMENT	- 2,788.09	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD FRIDAY DECEMBER 18, 2009
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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 18 December 2009

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT3869	20/11/2009	SKIPPERS AVIATION PTY LTD	FLIGHT FOR P RYALL (POOL MANAGER) 1 WAY - MKA - PER	- 382.00	-	-
EFT3870	20/11/2009	SPOTLIGHT STORES P/L	4 X TONTINE BREATHE EASY FITTED MATTRESS PROTECTORS	- 359.80	-	-
EFT3871	20/11/2009	WESTNET PTY LTD	INTERNET CHARGES FOR NOVEMBER 2009 (ACC: 32498)	- 274.70	-	-
EFT3872	20/11/2009	YULELLA ABORIGINAL CORPORATION	EXCESS OF P403 (1CYW 827)	- 300.00	-	-
23566	05/11/2009	AIR SERVICES AUSTRALIA - PUBLICATIONS	ERSA LOOSE LEAF - 12 MONTH AMENDMENT SERVICE ONLY (RENEWAL)	- 82.50	-	-
23567	05/11/2009	HUTCHINSON T.R.	MEETING ATTENDANCE FEE - COUNCIL MEETING 17/10/2009	- 270.00	-	-
23568	05/11/2009	JO-ANNE BURGEMEISTER	MEETING ATTENDANCE FEE - COUNCIL MEETING 17/10/09	- 120.00	-	-
23569	05/11/2009	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 32.80	-	-
23570	05/11/2009	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	- 2,266.49	-	-
23571	05/11/2009	TELSTRA CORPORATION LIMITED	MOBILE CALL COSTS FOR OCTOBER	- 285.16	-	-
23572	05/11/2009	THE AUSTRALIAN WORKERS UNION	PAYROLL DEDUCTIONS	- 18.00	-	-
23573	05/11/2009	WATER CORPORATION	REPAIR FIRE HYDRANT OUTSIDE POLICE STN - SAVAGE ST	- 530.10	-	-
23574	05/11/2009	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	- 2,262.92	-	-
23575	12/11/2009	DEPARTMENT OF PLANNING AND INFRASTRUCTURE	TRANSFER OF VEHICLE OWNERSHIP	- 14.70	-	-
23576	12/11/2009	HORIZON POWER	ELECTRICITY CHARGES 01/10/2009 - 31/10/2009	- 13,912.84	-	-
23577	12/11/2009	MURCHISON REGIONAL VERMIN COUNCIL	CONTRIBUTION FOR UPKEEP OF RABBIT PROOF FENCE	- 20,000.00	-	-
23578	16/11/2009	DEPARTMENT OF PLANNING AND INFRASTRUCTURE	REISSUE OF VEHICLE REGO PAPERS FEES	- 304.50	-	-
23579	18/11/2009	TELSTRA CORPORATION LIMITED	TELEPHONE COSTS FOR OFFICE & STAFF HOUSING	- 235.95	-	-
23580	20/11/2009	HORIZON POWER	INSTALLATION OF UNDERGROUND POWER COSTS	- 750.00	-	-
23582	20/11/2009	TELSTRA CORPORATION LIMITED	TELSTRA ACCOUNT DATED 24 OCT 09	- 3,214.58	-	-
23583	20/11/2009	VETERANS LEGION OF AUSTRALIA	REMEMBRANCE DAY WREATH 2009	- 80.00	-	-
				-	-	-
				-	-	-
				-	-	-
				- 483,432.12	-	-

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	483,432.12
AIR BP ACCOUNT	-
TRUST ACCOUNT	-
	<u>- 483,432.12</u>

TOTALLING \$483,432.12 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 18 DECEMBER 2009 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.2.4 WRITE OFF OF DEBTOR AMOUNTS

LOCATION NIL
APPLICANT NIL
FILE REFERENCE ADM0153
DISCLOSURE OF INTEREST NIL
DATE OF REPORT 20 NOVEMBER 2009

AUTHOR LAUREN HOWDEN
DEBTORS & CREDITORS OFFICER

SIGNATURE OF AUTHOR 

SENIOR OFFICER ROY McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER 

Summary:
This report recommends the write off of certain uncollectable debtor amounts.

Attachments:
Nil

Background:
Over time, debtor amounts are raised that, for one reason or another, are not able to be collected and need to be written off.

Comment:
Following is a list of debtor amounts that need to be written off.

Dr Code	Debtor Name	Date	Invoice No:	Amount	Reason for Write Off
M104	Wayne Moore	08/04/2008	13095	\$ 11.00	These amounts relate to lost or damaged books.
M104	Wayne Moore	16/05/2008	13236	\$108.35	Subsequent attempts to track down Mr Moore for payment have failed.

Consultation:
Lauren Howden – Debtors / Creditors Officer

Statutory Environment:
Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

Policy Implications:

Nil

Financial Implications:

Council has had to reimburse this amount to the WA Library Services; however the overall amount is negligible.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation/Council Resolution:

Moved: Cr AG Burrows


Seconded: Cr PS Clancy

That Council approves the write off of the above debtor amounts.

CARRIED 7/0 BY ABSOLUTE MAJORITY

**9.2.5 BLACKSPOT PEDESTRIAN IMPROVEMENTS MAINSTREET
MAINROADS REQUEST FOR REFUND**

LOCATION: Meekatharra
APPLICANT: Mainroads
FILE REF: ADM 204
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 8 December 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

In June this year Council resolved to cancel what remained of the Blackspot Pedestrian Improvement project. Mainroads WA have requested that Council now return the initial 40% payment of \$21,186.40.

Attachments:

Copy of Mainroads letter 11/11/09

Background:

This project has spanned over seven years from its conception. It has been subject to numerous changes and amendments and a gradual scaling down of the project scope. A detailed history could be researched if required, however staff consider that the time spent doing any research would be somewhat unproductive.

The most recent Council decision on this matter in June 2009 was:

- 1. That the pedestrian crossing planned for Great Northern Highway outside the Swimming Pool (Drawing MEK-MAIN-005) be cancelled.**
- 2. That Main Roads WA be advised that Council will no longer require or be claiming the remaining Black Spot funding (Great Northern Highway – Pedestrian Improvements) of \$30,678.**
- 3. That the High Street islands and line marking as per Drawing MEK-MAIN-007 be undertaken when similar works are next undertaken in town and that this work be fully funded by Council.**

In December 2006 Council resolved:

That Council:

- 1. Decline to accept any of the Tenders received for the Main Street Blackspot Improvements and advise the tenderers of this decision.***
- 2. Restrict the Blackspot improvements to the installation of a suitable pedestrian island outside the swimming pool and on High Street outside***

the Corner Store and any other works that are considered effective and beneficial by the Works Group.

3. *Acknowledge that there may be a reduction in the Blackspot Grant and contact Main Roads to clarify this and any other issues that may arise as a result of this decision.*
4. *Consider the Connaughton Street/Great Northern Highway T junction works during next years budget deliberations*

Comment:

As stated in the Mainroads letter; “there is no scope to cover costs expended on a project which is then withdrawn.”

Clearly we have no option but to refund the funds already received, however as this constitutes a budget amendment for this financial year, a council resolution, by absolute majority is required.

Consultation:

Statutory Environment:

Policy Implications:

Financial Implications:

A check of council’s financial records confirms that \$23,305.04 (\$21186.40 plus GST \$2118.64) was deposited by Mainroads on 23/5/05 for Black Spot funding.

Unbudgetted expense – budget amendment by absolute majority required.

Adequate budgetary savings will be made in the road construction area to cover this additional expense.

Strategic Implications:

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That Council refund to Mainroads WA, Black Spot funds of twenty three thousand, three hundred and five dollars and four cents (\$23,305.04 including GST), received from Mainroads WA in May 2005. Further that the 2009/2010 council budget be amended accordingly.

CARRIED 7/0 BY ABSOLUTE MAJORITY



ABN: 50 860 676 021

Enquiries: Robyn Duncan on (08) 9956 1204
Our Ref: 09/1300-02
Your Ref:

11 November 2009

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	<i>Am 204</i>
DATE REC'D	10 NOV 2009
OFFICER	<i>[Signature]</i>
Meeting Date	

Dear Sir

PROJECT NO 21100575 – SBSPOT – LRD's – GNH – MEDIANS & STREET LIGHTING

In your letter of 29 June 2009, you advised that the Shire of Meekatharra will no longer be proceeding with the Pedestrian Improvement project (Project No 21100575) on the Great Northern Highway within Meekatharra townsite.

Please note that if the project is not going to proceed, the first 40% that has already been advanced to the Shire of Meekatharra (April 2005) in the amount of \$21 186.40 excl GST, will need to be repaid to Main Roads for return to the Mid West Region State Black Spot Local Road Contingency account. This funding would then be available for reallocation within the Mid West Regional Road Group to another approved project.

The Shire of Meekatharra therefore has two options:

1. Proceed with the project with completion by 30 June 2010.
2. Refund the initial 40% payment of \$21 186.40 plus GST already paid. Under the current State Black Spot Program guidelines, there is no scope to cover costs expended on a project which is then withdrawn.

Please advise at your earliest, the way in which the Shire intends to proceed.

If you require any further information please contact Tim Glenister on (08) 9956 1200.

Yours faithfully

P R Cartwright
A/REGIONAL MANAGER
MID WEST REGION




Australian Business
Excellence Awards
Bronze Award 2007

9.3 ADMINISTRATION

9.3.1 RELOCATION MAIN STREET PARK DISPLAYS

LOCATION: Cnr Savage and Main Street
APPLICANT: Brian Trenfield (Rigby)
FILE REF:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 December 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: 
ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Background:

There is an old locomotive and horse drawn grader located on the grassed park area outside the swimming pool. Parks and Gardens Contractor, Brian Trenfield has suggested that these items be moved to the back of the new "Welcome Park" next to the public toilets.

Comment:

In their current location these items have tended to be vandalized and used to deposit rubbish. Rigby has offered to undertake the relocation as part of his contract, using volunteers to assist where required. The intended use or purpose of these items is unclear, however they are currently used by children for play. Rigby intends to refurbish (tidy up and repaint) the items once they are relocated. If required, a concrete pad or other suitable base will be installed to properly house the items at Welcome Park.

There is a possibility that moving the items will not remedy the current problems and vandalism. Given the proposed new location will be screened from view and in a darker area, the problems being experienced could even get worse.

Given that the items currently provide some form of amusement for local children, their removal could also increase vandalism in the vicinity.

Perhaps Council could consider installing some sturdy playground equipment outside the swimming pool during next years budget deliberations?

Consultation:

Brian Trenfield

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Minimal impact.

Minor associated costs will be covered under this years maintenance budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr AG Burrows

That Council approve the relocation of the old locomotive and grader from outside the swimming pool to the rear of “Welcome Park” and that Brian Trenfield be authorised to organise the relocation and refurbishment of the items as detailed above.

Further, that Council consider installing some suitable playground equipment on the grassed area outside the swimming pool during next years budget deliberations.

CARRIED 7/0

9.3.2 PLAN FOR THE FUTURE

LOCATION: District
APPLICANT:
FILE REF: ADM 324
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 December 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

Council may wish to consider reviewing its Plan for the Future as is required by regulation.

Attachments:

A copy of Council's current Plan for the Future is in each Councillors documents file.

Background:

Council adopted its first Plan for the Future in June 2007. The Local Government (Administration) Regulations 1996 require a council to "review its current plan for the future of its district every 2 years and may modify the plan, including extending the period the plan is made in respect of."

The following information and comment was provided to Council at the Feb 2007 meeting. This information is still very relevant and is therefore repeated for councillor's information and to provide a background to the current plan.

Background:

In March 2006, Acting CEO, Peter Strugnell wrote a memo to Councillors advising of the requirement to develop a plan and requesting Councillors to forward an outline of what they believe should be included in the plan. No responses have yet been received.

At Council's October meeting, Mr Len Calneggia gave a brief informal presentation to Council and asked how Council wished to go about seeking public participation as required under clause 19C of the Local Government Regulations (Administration).

Councillors present agreed to advertise seeking public input. It was also agreed to have the plan cover the next four financial years 2007/08 to 2010/11

Adverts were run and staff prepared a brief questionnaire to assist people in putting their views forward without the need to write lengthy letters or requests. 20 responses were received. In statistical terms 20 is not a meaningful response, however the comments and votes of the 20 people who made the effort to complete a questionnaire should be considered during the planning process.

The original questionnaires are available, should Councillors wish to look over them or take a copy.

Comment:

Council may now give some direction to staff as to how best to progress the "Plan for the Future".

There are numerous options and processes that can be used to develop a Plan for the Future or a Strategic Plan.

These include:

- *Public Meetings or a "Planning Day"*
- *Facilitated meeting/s with Councillors and/or employees to "workshop" ideas for the plan.*
- *Facilitated meeting/s with Councillors, CEO and/or Senior Staff to "flesh out" ideas for the plan.*
- *Facilitated meeting/s with Councillors only*
- *Staff prepare a draft plan for Council to amend and adopt as required.*

Professionals in this area would maintain that the best plans are those that have gained input from all stakeholders through planning sessions, meetings, letters, etc.

The inclusion of mission statements, visions, values, beliefs etc are important areas that guide organisational decisions and processes and these can only effectively be created by group workshops or meetings.

Given that Council is already busy with a number of internal and external issues and projects and there is a limited time to prepare a plan, Council may consider taking the most efficient and least time consuming path to a Plan for the Future.

The important core Meekatharra Shire functions such as Plant Replacement, Road Construction, Housing Renewal, Recreation, Aerodrome etc should of course be included in the plan. Council may also wish to include other strategies in the plan.

Council Decision:

That staff prepare a draft "Plan for the Future" (with reference to the public questionnaire results) for Council to view, amend and adopt.

That Councillors advise the CEO of any strategies, ideas or projects that they would like included in the plan.

Comment:

Regulation requires that Council consults with the electors and ratepayers of its district when preparing any modifications of a plan. During the development of the current plan this public consultation was achieved by distributing a questionnaire through “the dust” and advertising on local notice boards.

There are numerous methods of public consultation including, public meeting/s, telephone surveys, web based surveys etc. Council may wish to provide guidance to staff as to the best methods to use currently in Meekatharra. There is of course a cost involved in any public consultation in terms of staff time and outsourcing costs.

There is also numerous levels of process that can be used in developing or reviewing a plan. Council’s guidance in this regard will also be appreciated.

The introduction of the Royalties for Regions program and that programs strict expenditure timelines has caused many Councils to undertake projects that had previously been considered unachievable. This was certainly the case for Meekatharra. After due consideration, Council resolved that the continued sealing of Landor Road was the most appropriate project for these funds in Meekatharra. This project is not specifically mentioned in the Plan for the Future.

The Federal Stimulus Program also brought about the building of Meekatharra’s first Squash Court another project that is not listed in Council’s Plan for the Future.

Objective 1 a. of Councils Plan for the Future (*upgrade and maintain Airport Runways, Shire Roads, Streets and Footpaths – to be achieved by planning and making a suitable budget allowance each year*) is non specific in terms of listing any major projects that should be undertaken. This is due to the fact Council couldn’t imagine or even dream of the significant funding that would be delivered through the Royalties for Regions program.

Staff will recommend that Council commence the review process by addressing these oversights immediately and then continue the review process with the aim of adopting a modified plan no later than May 2010.

Consultation:**Statutory Environment:*****Local government (Administration) Regulations 1996*****19C. Planning for the future — s. 5.56**

(1) In this regulation and regulation 19D —

plan for the future means a plan made under section 5.56.

(2) A local government is to make a plan for the future of its district in respect of the period specified in the plan (being at least 2 financial years).

(3) A plan for the future of a district is to set out the broad objectives of the local government for the period specified in the plan.

(4) A local government is to review its current plan for the future of its district every 2 years and may modify the plan, including extending the period the plan is made in respect of.

(5) A council is to consider a plan, or modifications, submitted to it and is to determine* whether or not to adopt the plan, or the modifications, as is relevant.

*Absolute majority required.

(6) If a plan, or modified plan, is adopted by the council then the plan or modified plan is to apply to the district for the period of time specified in the plan.

(7) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a plan for the future of the district, and when preparing any modifications of a plan.

(8) A plan for the future of a district is to contain a description of the involvement by the electors and ratepayers in the development of the plan, and any modifications of the plan.

(9) A local government is to ensure that a plan for the future made in accordance with this regulation applies in respect of each financial year after the financial year ending 30 June 2006.

[Regulation 19C inserted in Gazette 31 Mar 2005 p. 1033.]

19D. Notice of plan to be given

(1) After a plan for the future, or modifications to a plan, are adopted under regulation 19C the local government is to give local public notice in accordance with subsection (2).

(2) The local public notice is to contain —

(a) notification that —

(i) a plan for the future of the district has been adopted by the council and is to apply to the district for the period specified in the plan; and

(ii) details of where and when the plan may be inspected;

or

(b) where a plan for the future of the district has been modified —

(i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for a the period specified in the plan; and

(ii) details of where and when the modified plan may be inspected.

Policy Implications:

Nil currently

Financial Implications:

Administrative costs to review the plan are accommodated in the budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council;

- 1. Amend the Plan for the Future (July 2007 to June 2011) to include the following enhanced detail under Objective 1 (a):**
Specific priority projects.
 - **Undertake a complete reseal of Airport Runway 09/27 in 2010 to 2011**
 - **Extend the reconstruction and sealing of the Landor – Meekatharra Road to a 7.2 metre wide seal, on a progressive front, up to the Mount Gould Lock Up (a distance of 150 kms starting from Great Northern Highway). Estimated time frame to complete the entire project is 20 years - to be undertaken when funding is available.**
- 2. Offer guidance to staff as to the process to be used in reviewing the Plan for the Future and the methods of public consultation to be used.**
- 3. Commence a review of the Plan for the Future with the aim of adopting a modified plan no later than May 2010.**

Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr AG Burrows

That Council;

- 1. Amend the Plan for the Future (July 2007 to June 2011) to include the following enhanced detail under Objective 1 (a):**
Specific priority projects.
 - **Undertake a complete reseal of Airport Runway 09/27 in 2010 to 2011**
 - **Extend the reconstruction and sealing of the Landor – Meekatharra Road to a 7.2 metre wide seal, on a progressive front, up to the Mount Gould Lock Up (a distance of 150 kms starting from Great Northern Highway). Estimated time frame to complete the entire project is 20 years - to be undertaken when funding is available.**
 - **Seal the first 10kms of the Sandstone, Mt Clere Roads and Ashburton Downs Roads to a 7.2m wide seals. Estimated time frame to complete these project is 20 years - to be undertaken when funding is available.**

- 2. undertake the review by the simplest, compliant process possible and consult with the public by publishing a brief survey and notice in “The Dust”. The new plan should cover a period of 10 years.**
- 3. Commence a review of the Plan for the Future with the aim of adopting a modified plan no later than May 2010.**

CARRIED 7/0

9.4 COMMUNITY DEVELOPMENT

9.5 HEALTH, BUILDING & TOWN PLANNING

9.5.1 DEMOLITION OF DOMINICAN (ROMAN CATHOLIC) CONVENT

LOCATION	LOT 182 DARLOT STREET
APPLICANT	OUTBACK CATHOLIC PARISHES
FILE REFERENCE	A5410
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	3 RD DECEMBER 2009
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Correspondence has been received from Sister Geraldine Boylan sgs of the Outback Catholic Parishes regarding the proposed demolition of Lot 182 Darlot Street (Old Catholic Convent building).

Attachments:

Correspondence from Sister Geraldine Boylan sgs
Pictures of the current structure.

Background:

The building in question was, up until the 1970's, a Dominican Sisters Convent with the location first being utilised in 1909. The location is currently highlighted on the Meekatharra Town Heritage walk.

Sister Geraldine has, in her correspondence, stated that the Outback Catholic Parishes no longer have the resources to adequately maintain this facility and have requested Council to demolish the buildings at no cost to the Parish but with Council retaining the rights to any salvage arising from the demolition.

Comment:

Even though the building has had extensive damage inflicted to its doors, windows and internal & external cladding, the structure itself looks to be sound. I have discussed this proposed demolition with Sister Geraldine and she would be pleased if Council was to renovate and reuse the facility, however she did indicate that the Outback Catholic Parishes would not be able to financially support these renovations.

If Council was to renovate this facility then a prerequisite would have to be a long term lease (at least 21 years) at a pepper corn rent and for the facility to have a purpose. I have not discussed the issue of a lease as that would be

premature until Council has resolved the issue; however I have identified several options for a use for the facility, these being:

1. Due to its close proximity to the Youth Centre, the facility could be used as the base for a program like Kids After Dark or like the one being run by Elaine King, Councils Recreation Officer, where she supervises a group for older girls that is currently utilising the old projection rooms at the Town hall.
2. As a Community facility for the likes of arts & crafts, sporting or like Community groups. Currently there is an arts and crafts group that is being run one Saturday a month out of the Red Sandbox and the Sportsman's Club has recently been reinvigorated. A community facility that allows for activities to take place and meetings to be held could be advantageous to the Meekatharra Community and may even promote the creation of other groups such as Lions or Rotary.
3. As a residence available for hire to the community as a whole. Staff receive consistent requests from Trades people and other professionals as to the availability of rental residential accommodation in Meekatharra. The building could be renovated back to being residential accommodation and offered, at a commercial rent, to short to medium term occupants.

If the Committee recommends that Council accepts Sister Geraldine's request to pay for the demolition of the buildings then the costs associated would be in the vicinity of \$7,000.00 with an unknown salvage value being made available.

Alternatively, the Committee may resolve to decline all involvement with the location in question.

Consultation:

Tony Burrows – AG Burrows Plant Hire
Anthony Lloyd – Youth Officer
Sister Geraldine Boylan sgs

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

At this time no expenditure is required, however if the building is to be demolished then unbudgeted expenditure of approximately \$7,000 will have to be sourced.

Strategic Implications:

Objective 2 – Preserve and Promote Meekatharra’s Heritage.

Voting Requirements:

Simple Majority

Committee Recommendation/Council Resolution:

Moved: Cr RK Howden

Seconded: Cr HJ Nichols

That Council does not get involved with the Demolition or Refurbishment of the Convent Building.

CARRIED 7/0



Outback Catholic Parishes
PO Box 82 Mt Magnet WA 6638
P/F 08 9963 4179
E inlandparishes@westnet.com.au
ABN 32 058 735 574 St Brigid's Parish Mount Magnet

Shire of Meekatharra
CEO Mr Roy McClymont
Meekatharra 6642

SHIRE OF MEEKATHARRA	
FILE No	
DATE	
REC'D	1 NOV 2009
OFFICER	C/O CDM/HBTPC
Meeting Date	

17th November 2009

Dear Mr McClymont,

I write on behalf of the Catholic Community of Meekatharra and with the support of the Roman Catholic Bishop of Geraldton, Justin Bianchini.

In the 1970s, the Dominican Sisters left the Catholic convent in Darlot Street Meekatharra, near where the Catholic church stands now. For some time after that, the house was rented out to different people. About five years ago, this renting ceased when the last residents left.

Since the house was left in some disrepair and we, as a Catholic community weren't sure what the next step would be, the house's doors and windows were boarded up in an effort to keep it in some order. This attempt failed miserably with many break-ins through the removal of the boardings and through the bashing-in of the wall in at least three places, some of them twice. Extensive damage has been done inside the building and two thorough removals of that debris have occurred. The house was secured again both times.

All to no avail! Break-ins and vandalism continue to happen to such an extent that restoring it to any degree of decency is beyond our capacity.

We know that if there were a permanent resident in the Catholic parish house (182 High St) then this vandalism may not be an issue. We are low in personnel in the Church and cannot take up permanent residence in Meekatharra but have to be content to visit, at the moment, at least twice a month for some days.

We know that some of the Meekatharra townsfolk see the old convent as historical and worth keeping but as a Church community we can no longer attend to its condition.

Inside the house, there is pressed metal forming some of the walls. There may be jarrah supports. The roof was renewed not so many years ago.

We are wondering if the Shire would be interested in demolishing this building and removing all materials and clearing the block. The Shire then would become the owners of the remains as payment for the demolition and at no expense to us.

Or would the Shire know of anyone who may be interested in doing this?

I await a favourable reply,



Geraldine M Boylan sgs
Pastoral Administrator of Christ the King Catholic Community Meekatharra.

***St Patrick's Cue * Church of the Resurrection Laverton *Christian Peace Centre Leinster
*Sacred Heart Leonora *Christ the King Meekatharra * St Brigid's Mt Magnet
These parishes are under the pastoral care of
The Sisters of the Good Samaritan of the Order of St Benedict**









9.5.2 SPECIFICATIONS FOR RENOVATIONS – LOT 87 MAIN ST & LOT 208 HILL ST

LOCATION	LOT 87 MAIN ST & LOT 208 HILL ST
APPLICANT	NIL
FILE REFERENCE	ADM 0053 & ADM 0044
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	4 TH DECEMBER 2009
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This item puts forward for the Committee's consideration and endorsement the specification's for the renovations Council housing located at Lots 87 Main Street and 208 Hill Street Meekatharra.

Attachments:

Proposed Alterations & Additions – Lot 208 Hill St
Proposed Alterations & Additions – Lot 87 Main St

Background:

At the Health, Building and Town Planning Committee meeting held 5th November 2008 and subsequently at the full Council Meeting Held 15th November 2008, it was decided to renovate the staff residences at Lot 87 Main Street and Lot 208 Hill St. Peter Teakle of Teakle & Lalor was appointed as design and drafting consultant and attended Meekatharra in early 2009.

At subsequent Committee meetings draft plans were presented and informally discussed and accepted. Mr Teakle was then requested to produce designs and specifications suitable for inclusion in tender documents, Mr Teakle has completed this requirement and the results are attached for the Committee's consideration and endorsement.

Comment:

The attached specifications and designs will form part of the tender documents for the renovations.

Bill Atyeo, Councils contract EHO/Building Surveyor has raised some issues that will need to be discussed prior to accepting the specifications, these concerns are:

1. The placing of carpet in the living areas of Lot 87 Main. As this is basically to be additional single persons accommodation, the residences should have vinyl/tiles throughout; and
2. The provision of wired smoke alarms in both buildings. This issue will be resolved by the installation of the security system which will include monitored smoke alarms.

Consultation:

Peter Teakle – Teakle & Lalor
Bill Atyeo – EHO / Building Surveyor

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

These renovations have been included in the 2009/2010 Budget

Strategic Implications:

Objective 3 – Maintain and Improve Councils Buildings and Structures

Voting Requirements:

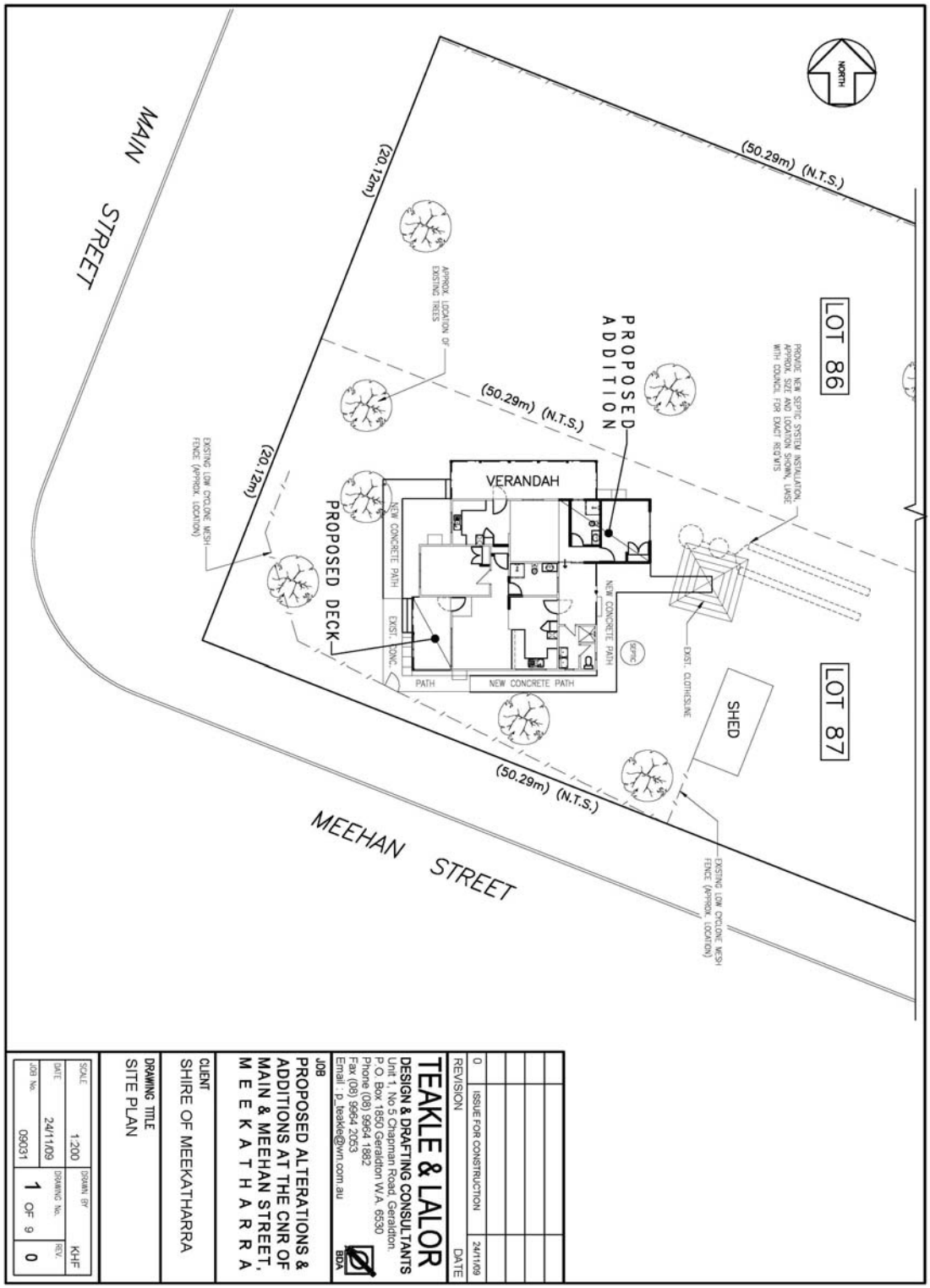
Simple Majority

Committee Recommendation / Council Resolution:

Moved: Cr NL Trenfield
Seconded: Cr AG Burrows

That the Committee recommends that Council endorses the tender selection criteria for tenders 06-09/10 and 07-09/10 of Capacity/Competence – 20%, Experience – 20% and Price – 60% and authorises calling of the tenders.

CARRIED 7/0



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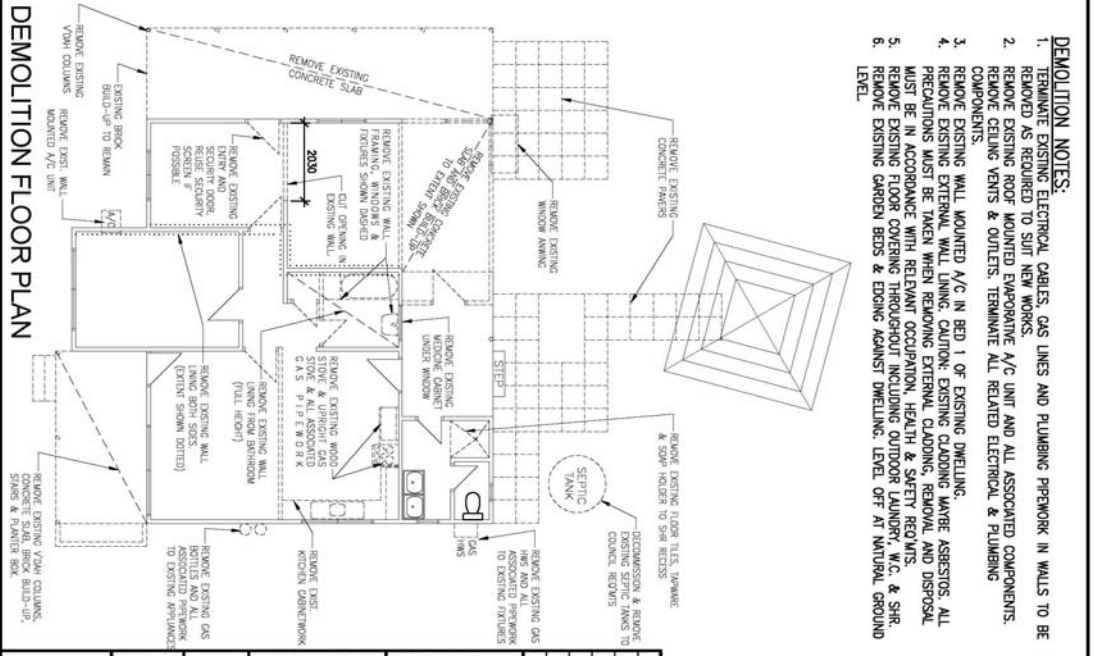
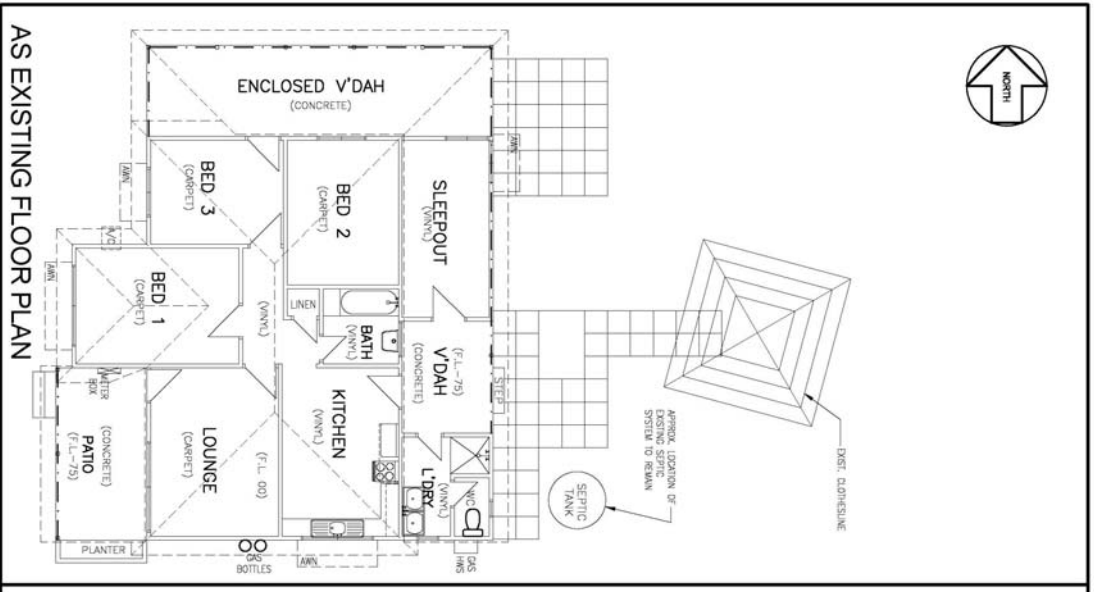
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JOB
 PROPOSED ALTERATIONS &
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 M E E K A T H A R R A

CLIENT
 SHIRE OF MEEKATHARRA

DRAWING TITLE
 SITE PLAN



- DEMOLITION NOTES:**
1. TERMINATE EXISTING ELECTRICAL CABLES, GAS LINES AND PLUMBING PIPENWORK IN WALLS TO BE REMOVED AS REQUIRED TO SUIT NEW WORKS.
 2. REMOVE EXISTING ROOF MOUNTED EVAPORATIVE A/C UNIT AND ALL ASSOCIATED COMPONENTS. REMOVE CEILING VENTS & OUTLETS. TERMINATE ALL RELATED ELECTRICAL & PLUMBING COMPONENTS.
 3. REMOVE EXISTING WALL MOUNTED A/C IN BED 1 OF EXISTING DWELLING. PRECAUTIONS MUST BE TAKEN WHEN REMOVING EXTERNAL CLADDING, REMOVAL AND DISPOSAL MUST BE IN ACCORDANCE WITH RELEVANT OCCUPATION, HEALTH & SAFETY REQS.
 4. REMOVE EXISTING FLOOR COVERING THROUGHOUT INCLUDING OUTDOOR LAUNDRY, W.C. & SHR.
 5. REMOVE EXISTING GARDEN BEDS & EDGING AGAINST DWELLING. LEVEL OFF AT NATURAL GROUND LEVEL.

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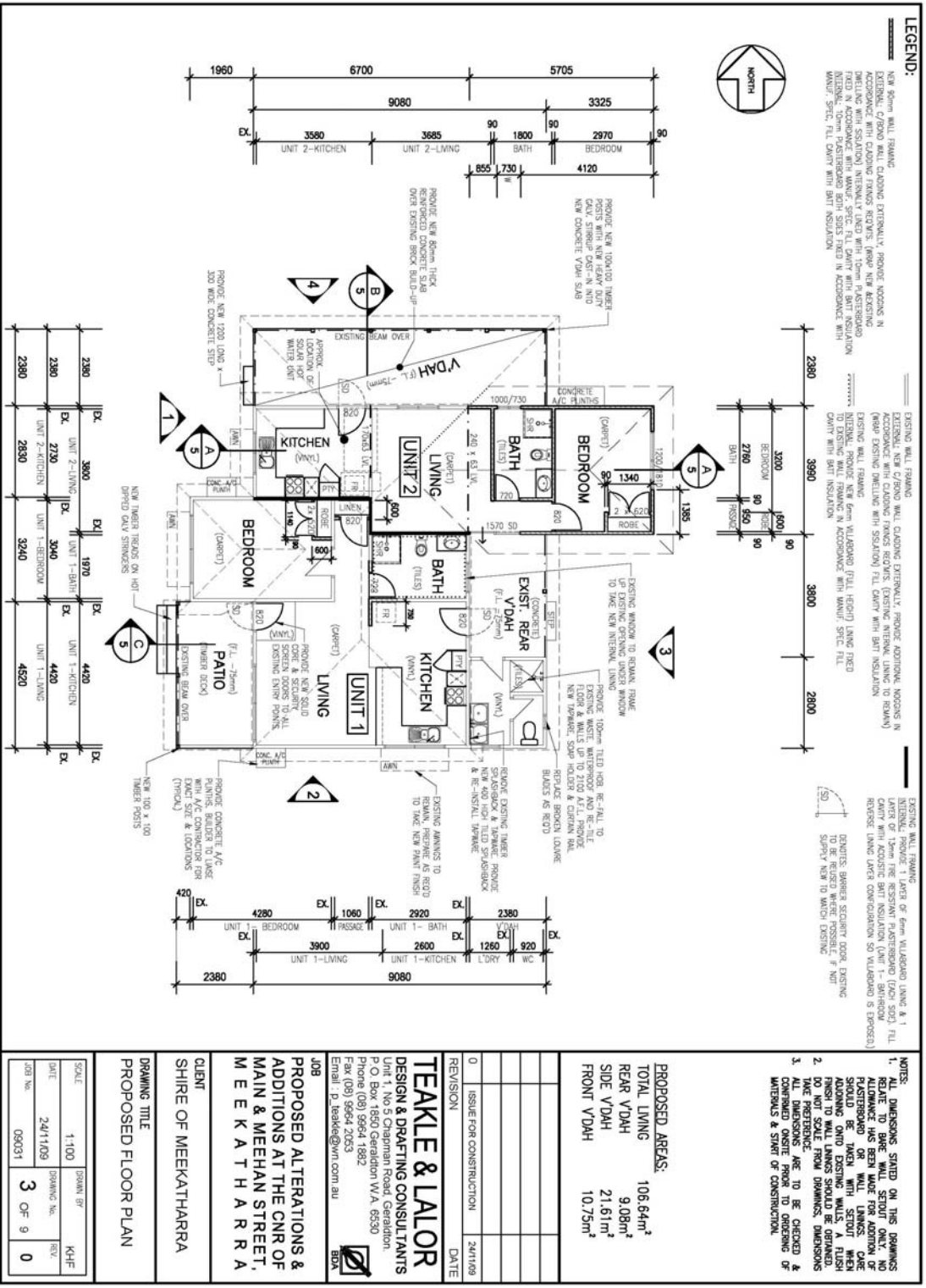
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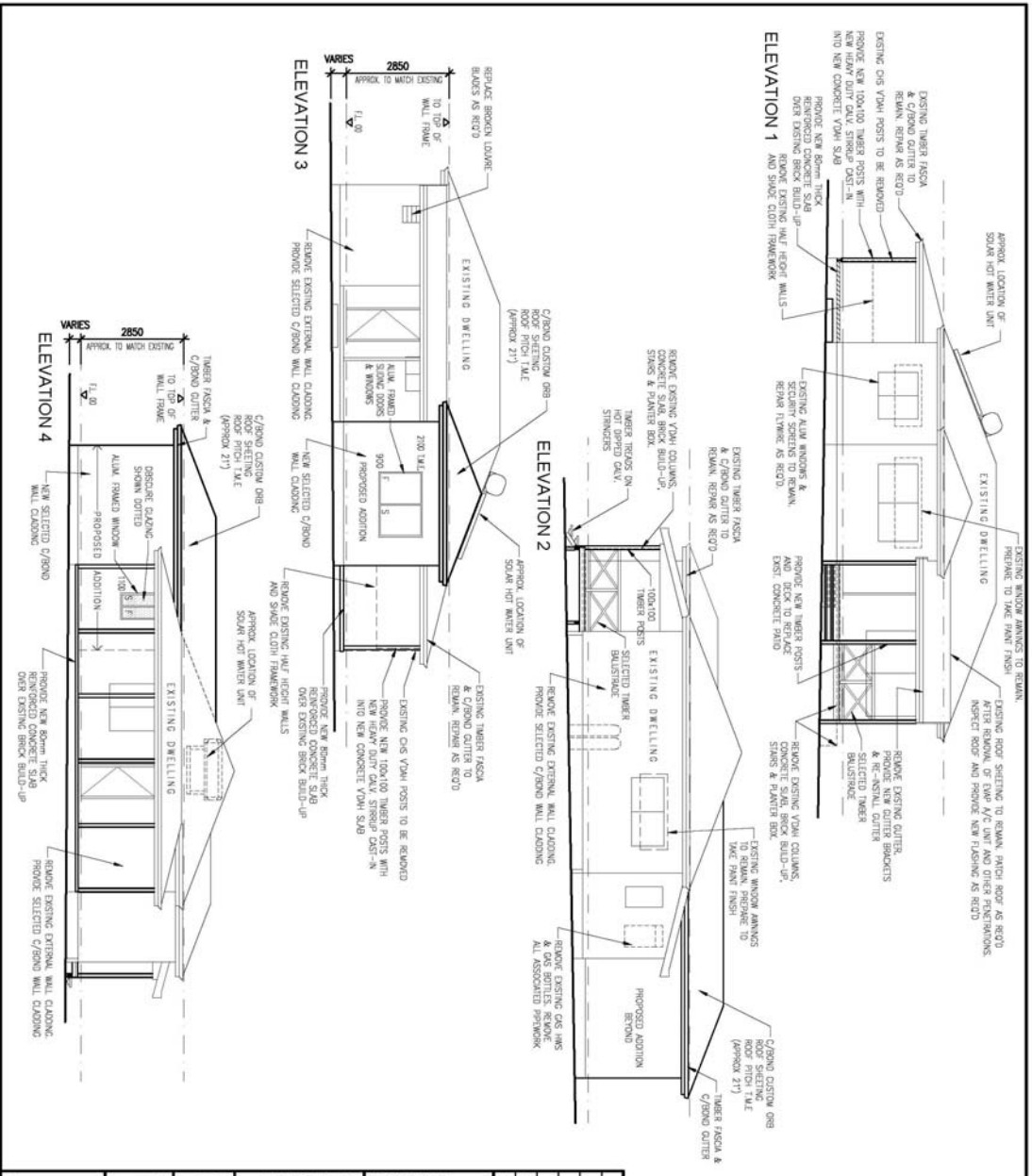
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008
 PROPOSED ALTERATIONS &
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LEGEND:

SINGLE GPO 500 ABOVE FTL UNLESS NOTED
 DOUBLE GPO 500 ABOVE FTL UNLESS NOTED
 WATER PROOF WATERPROOF GPO
 LIGHT SWITCH WALL MOUNTED LIGHT SWITCHES 1200 AFF.
 EXHAUST EXHAUST CEILING MOUNTED 200mm #
 SMOKE ALARM CEILING MOUNTED SMOKE ALARM
 FLUORESCENT 42" W CIRCULAR CEILING MOUNTED FLUORESCENT
 FLUORESCENT 2 X 42" W CEILING MOUNT. 1200 LONG W. DIFFUSER
 LIGHT FITTING REPAIR EXISTING WALL MOUNTED BATH-
 HEADERS WITH NEW WALL MOUNTED LIGHT FITTING
 LIGHT FITTING NON-RECESSED OVERHEAD LIGHT FITTING
 LIGHT FITTING 2 WAY SWITCHED
 LIGHT FITTING WALL MOUNTED NON-RECESSED 7000 AFF. LAMP
 CEILING FAN 900mm TO KITCHEN 1400mm ESTIMATED
 METER BOX MOUNTING HEIGHT 2000mm AFF. INSTALL WITH
 TELEVISION POINT TELEVISION POINT MOUNT AFF.
 TELEVISION POINT FOR WAVE METER ELECTRICAL
 EXTENSION SENSOR LIGHT 2400 AFF.

REPAIR EXISTING CYCLE A/C UNIT SYSTEM UNITS TO OPERATE IN TEMPERATURE
 RANGE OF 4 TO 32°C. REPAIR TO BE IN ACCORDANCE WITH MANUFACTURER'S
 APPROVED INVERTER SYSTEMS, SUPPLY AND INSTALLED IN ACCORDANCE
 WITH MANUFACTURER'S SPECIFICATIONS.

NOTES:

- ELECTRICAL CONTRACTOR TO CALCULATE NEW MAXIMUM DEMAND BASED ON PROPOSED WORKS.
- UPGRADE INCOMING WYANS CABLE AS NECESSARY TO SUIT NEW DEMAND.
- LABEL WITH WESTERN POWER AS REQUIRED & PAY ALL FEES (EXCEPT HEADWORKS IF APPLICABLE) TO WESTERN POWER FOR UPGRADE WORKS TO INCOMING WYANS.
- ALL WORK TO BE OF TRADESMAN QUALITY. NEW AND SHALL BE IN COMPLIANCE WITH THE LATEST VERSIONS OF AS/NZS, AS/SO, AS/SO/S, AS/SO/S/S AND WESTERN POWER, WATER, GAS AND TELECOM REQUIREMENTS.
- REMOVE ALL ELECTRICAL CABLES & EQUIPMENT MADE EQUIVALENT BY THE BUILDING WORKS. ALL GENERAL AND LIGHTING CIRCUITS SHOWN ON DRAWINGS(S) SHALL BE NEW.
- SMOKEBARRIERS TO BE RECESSED WITH FLUSH SURROUNDS.
- LABEL ALL WYANS & SUB WYANS CABLES AT BOTH ENDS WITH CABLE MARKERS.
- SUPPLY & INSTALL AN WAVE SYSTEM COMPLETE WITH ANTENNAS, SPLITTERS, AMPLIFIERS AND ALL ANCILLARY EQUIPMENT FOR COMPLETE WORKING SYSTEM. ALL WAVE EQUIPMENT SHALL BE CAPABLE OF RECEIVING AND DISTRIBUTING WAVE, GSM, GPRS AND SMS. SOUND AND PICTURE RECEPTION AT OUTLET POSITIONS SHALL BE FREE FROM FADING, DISTORTION, GHOSTING, PRE-WARNING, CROSS MODULATION AND INTERFERENCE.
- FINAL LOCATION OF MECHANICAL SERVICES ISOLATORS TO BE DETERMINED ON SITE WITH MECHANICAL CONTRACTOR.
- MECHANICAL CONTRACTOR TO PROVIDE FINAL CONNECTION FROM ISOLATOR TO EQUIPMENT BY MECHANICAL SERVICES CONTRACTOR.
- LABOUR WITH MECHANICAL SERVICES CONTRACTOR TO ASCERTAIN EXACT POWER REQUIREMENTS FOR AIR-CONDITIONING UNITS.
- PROVIDE PHONE LINE CAPABLE OF BACK TO BASE TYPE SECURITY SYSTEM. LAMSE WITH COUNCILS SECURITY SYSTEM PROVIDER FOR EXACT REQUIREMENTS.

PROPOSED ELECTRICAL LAYOUT SHOWN (EXISTING LAYOUT UNKNOWN). IF AN EXISTING LIGHT FITTING, FAN OR GPO, EXIST IN THE PROPOSED LOCATION UPGRADE OLD TO MATCH NEW

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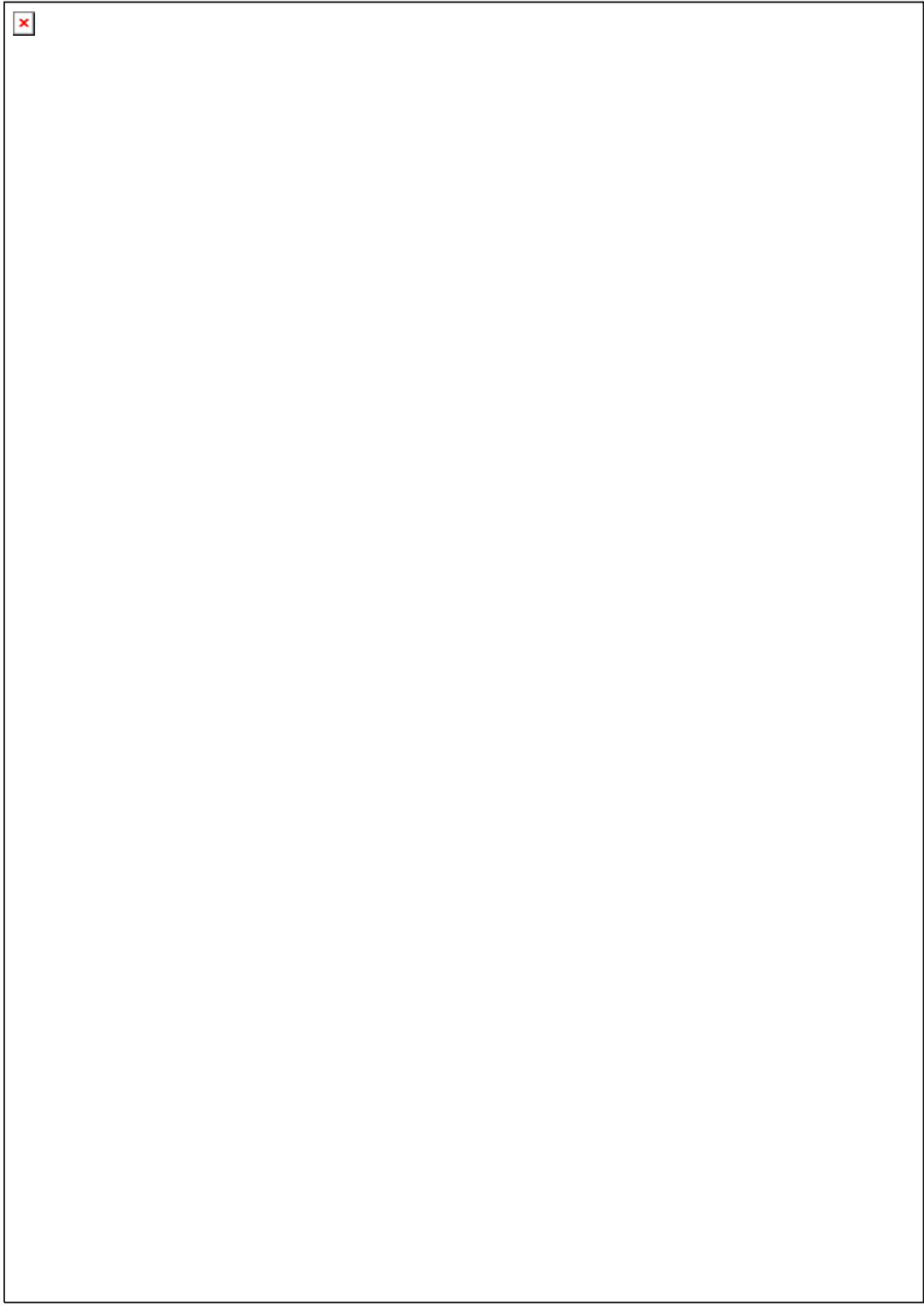
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 PROPOSED ALTERATIONS & ADDITIONS AT THE CNR OF MAIN & MEEHAN STREET, M E E K A T H A R R A

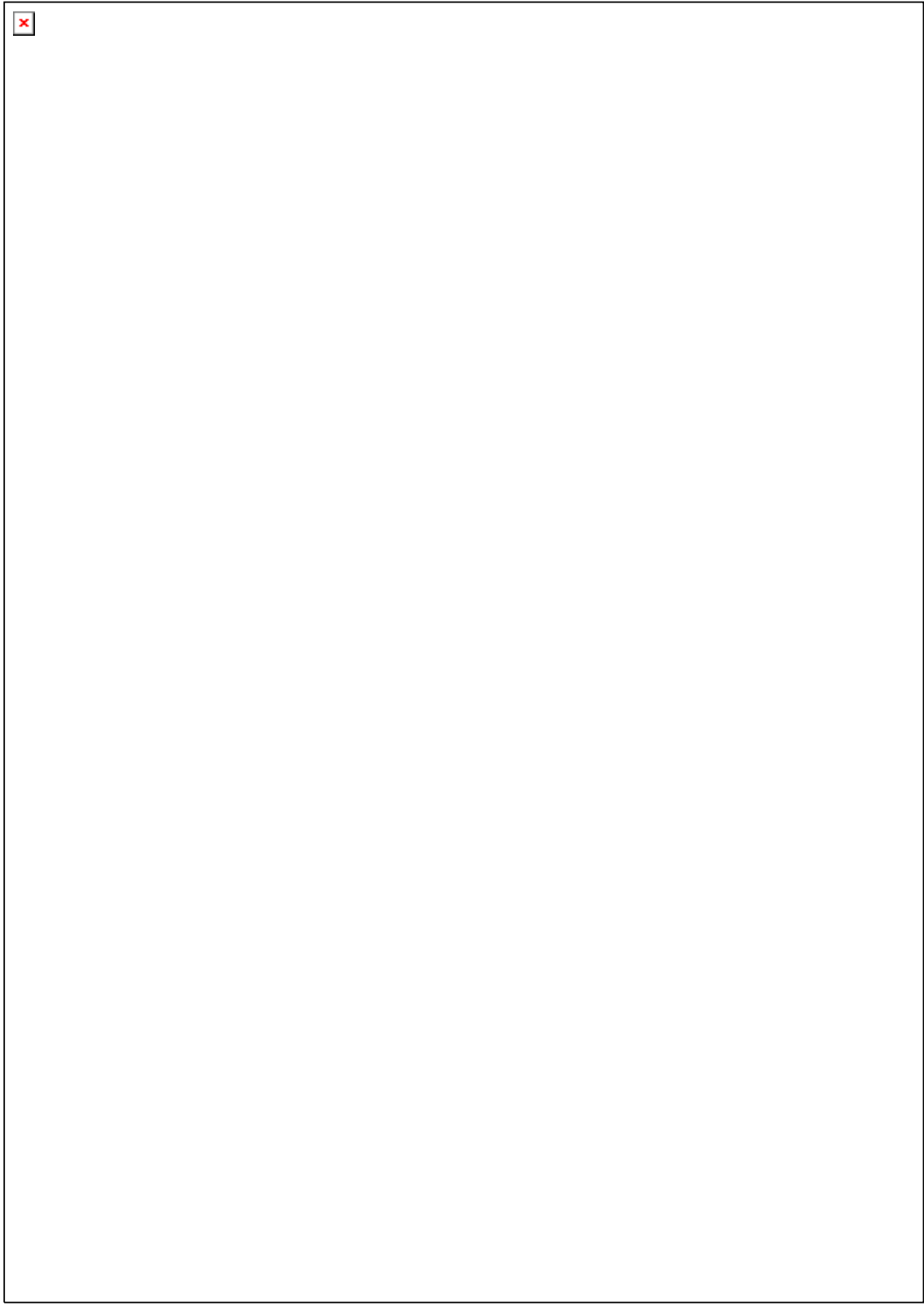
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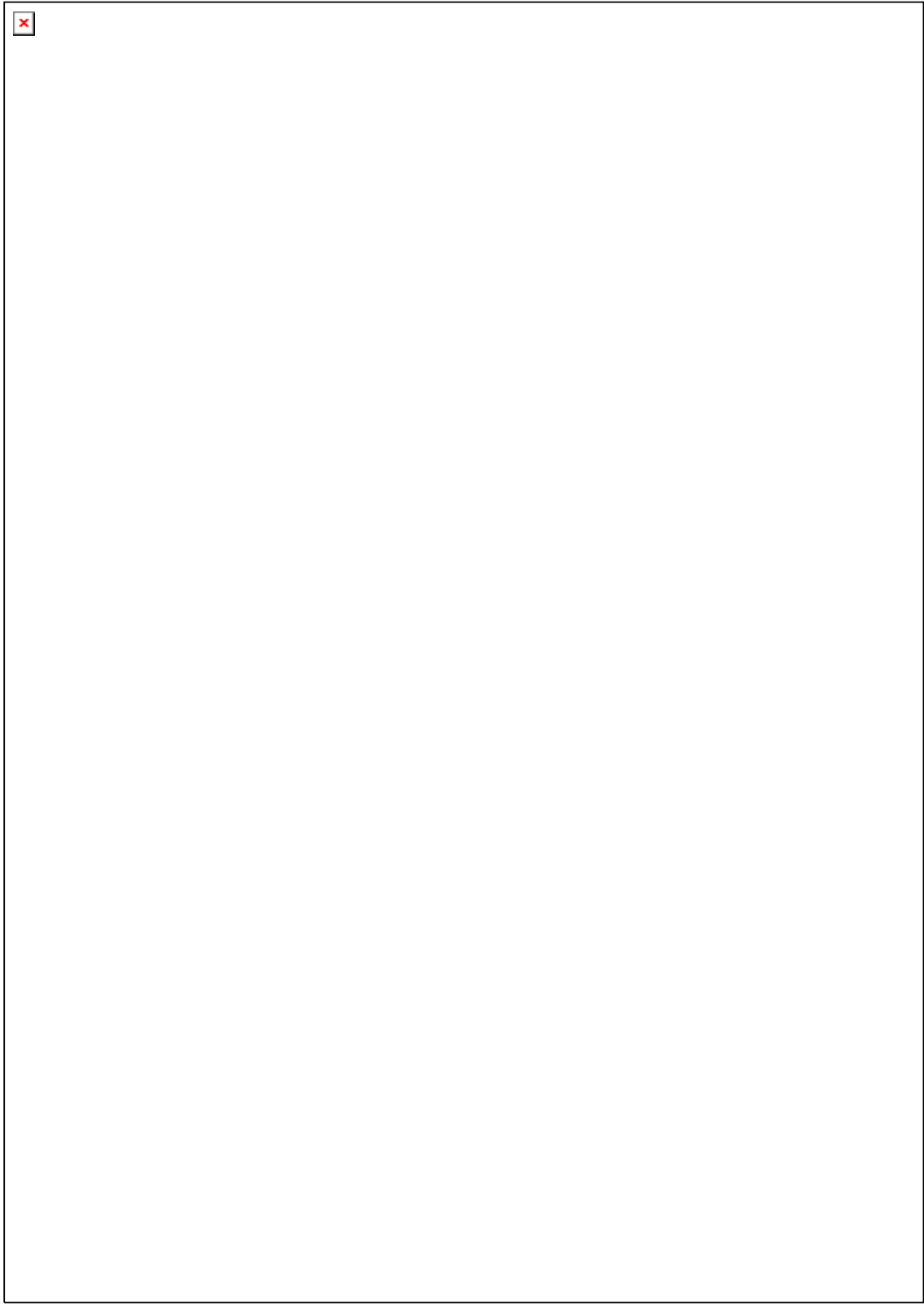
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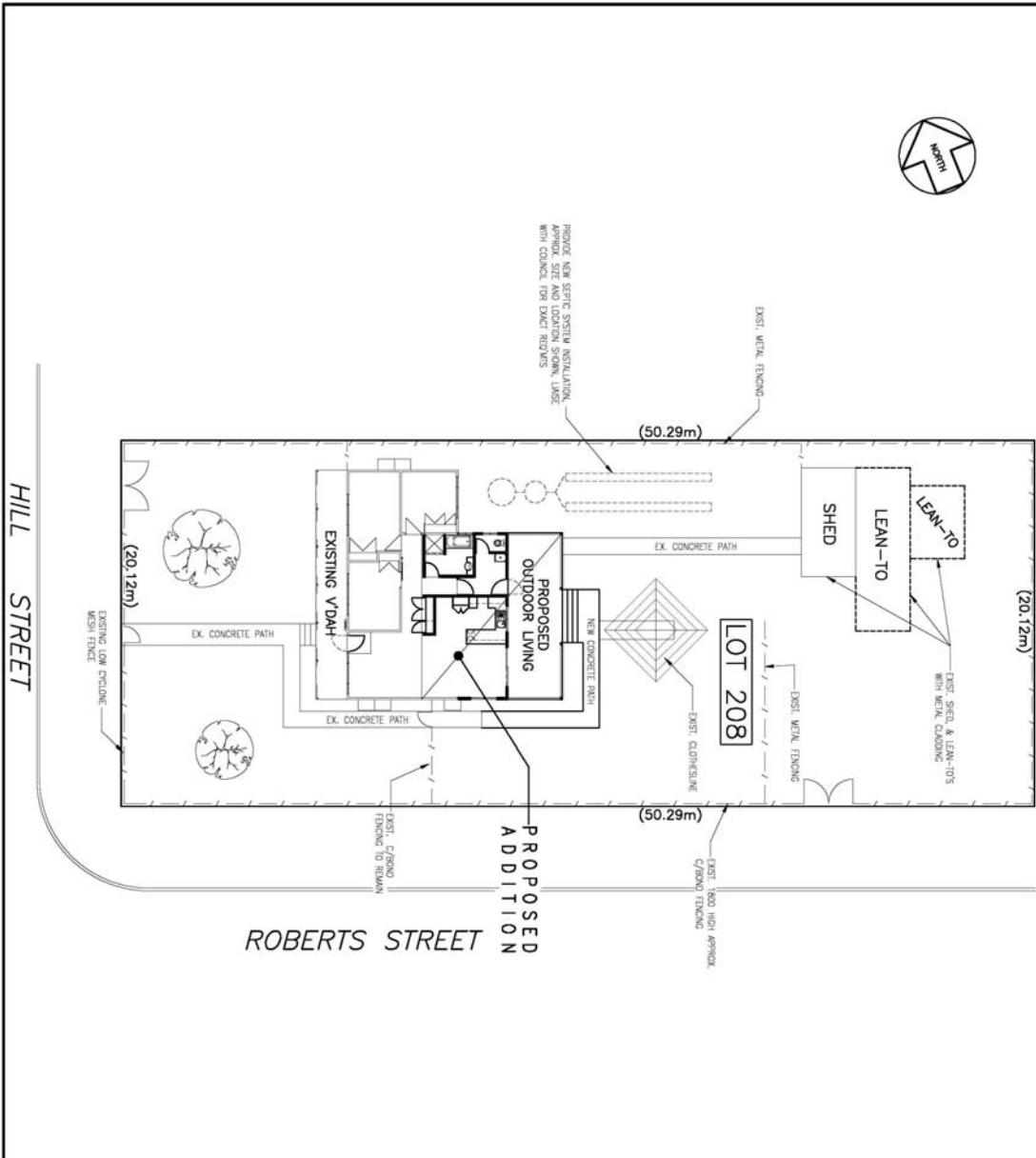
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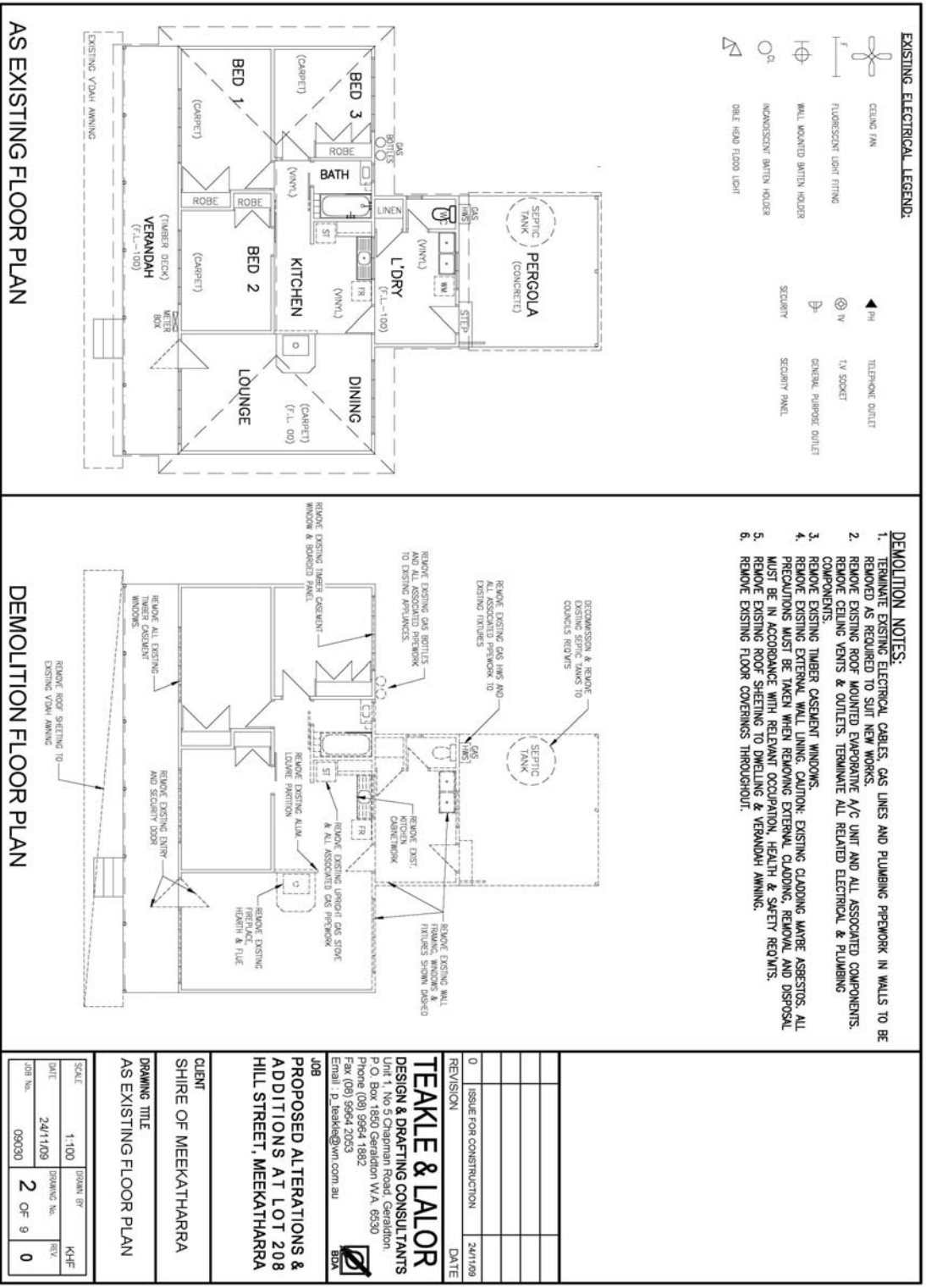


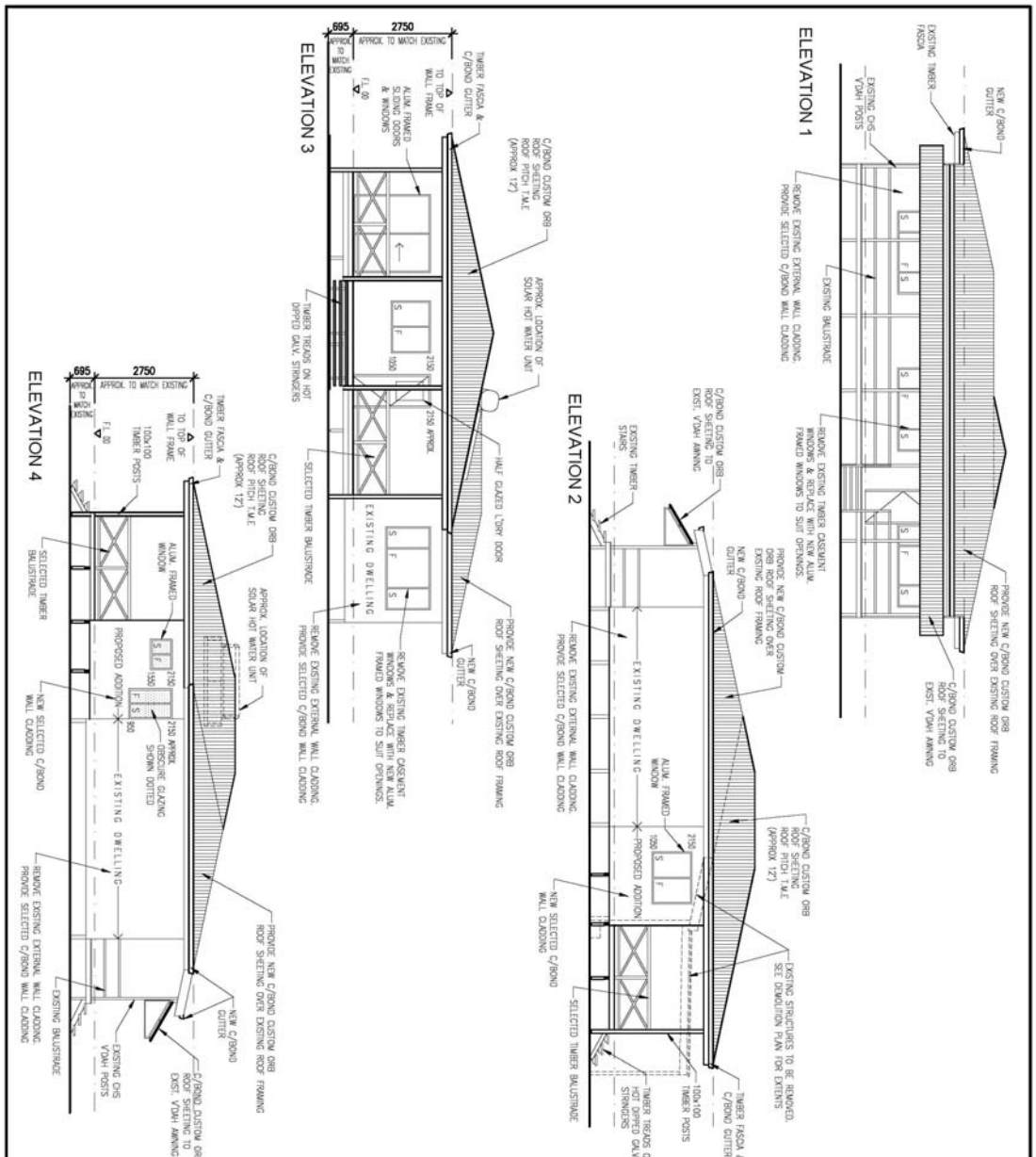






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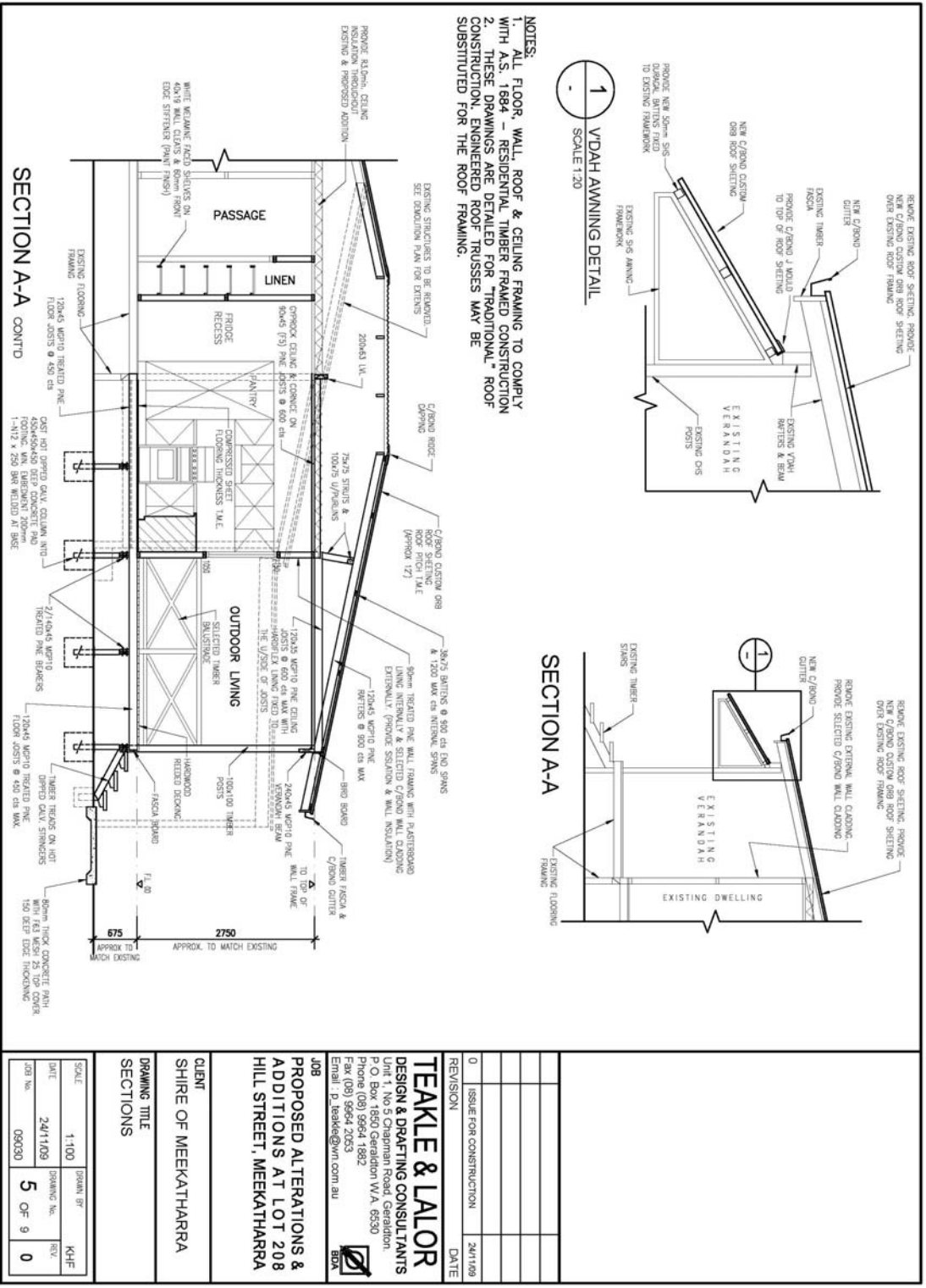
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PROPOSED ALTERATIONS & ADDITIONS AT LOT 208 HILL STREET, MEEKATHARRA

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 SHIRE OF MEEKATHARRA
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 PROPOSED ALTERATIONS & ADDITIONS AT LOT 208 HILL STREET, MEEKATHARRA

CLIENT
 SHIRE OF MEEKATHARRA

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LEGEND:

- SINGLE GPO 500 ABOVE FTL UNLESS NOTED OTHERWISE SHUTTERED TO FRODO
- DOUBLE GPO 500 ABOVE FTL UNLESS NOTED
- WATER PROOF WATERPROOF GPO
- LIGHT SWITCH WALL MOUNTED LIGHT SWITCHES 1200 AFL
- EXHAUST EXHAUST CEILING MOUNTED 250mm # FLARED TO EXTERNAL AIR
- SMOKE ALARM CEILING MOUNTED SMOKE ALARM
- FLUORESCENT 42" W CIRCULAR CEILING MOUNTED FLUORESCENT 2 X 42" W CEILING MOUNT, 1200 LONG W. DIFFUSER
- LIGHT FITTING NON-RECESSED CEILING LIGHT FITTING
- LIGHT FITTING RECESSED CEILING MOUNTED BATTERY HEADERS WITH NEW MOUNTED LIGHT FITTING
- LIGHT FITTING 2 WY SWITCHED
- LIGHT FITTING WALL MOUNTED NON-RECESSED 1200 AFL LINO
- CEILING FAN 600mm TO KITCHEN 1400mm ESTERWARE MOUNTING HEIGHT 2300mm AFL. INSTALL WITH EXTENDED SUPPORT TO SUIT
- METER BOX METAL METER BOX
- TELEPHONE POINT TELEVISION POINT 8000 AFL FOR WMY WMYR ELECTRICAL
- EXTERIOR SENSOR LIGHT 2400 AFL

EXISTING ELECTRICAL LEGEND:

- CEILING FAN
- WALL MOUNTED BATTERY HOLDER
- NON-RESISTANT BATTERY HOLDER
- ONE HEAD FLOOD LIGHT
- TV SOCKET
- GENERAL PURPOSE OUTLET
- EX DENOTES EXISTING FITTING

NOTES:

1. ELECTRICAL CONTRACTOR TO CALCULATE NEW MAXIMUM DEMAND BASED ON PROPOSED WORKS.
2. UPGRADE INCOMING MAINS CABLE AS NECESSARY TO SUIT NEW DEMAND.
3. LAMPS WITH WESTERN MAINS POWER AS REQUIRED & 9W ALL FITS (EXCEPT HEADWORKS IF APPLICABLE) TO WESTERN POWER FOR UPGRADE WORKS TO INCOMING MAINS.
4. ALL WORK TO BE OF PROFESSIONAL QUALITY. NEW AND SHALL BE IN COMPLIANCE WITH THE LATEST VERSIONS OF AS/NZS 3000, AS/NZS 3043 & WESTERN POWER, WATER, GAS AND TELESTRAN REQUIREMENTS.
5. ROUND ALL ELECTRICAL CABLING & EQUIPMENT MADE REDUNDANT BY THE BUILDING WORKS. ALL GENERAL AND LIGHTING CIRCUITS SHOWN ON DRAWINGS SHALL BE NEW.
6. SWITCHBOARDS TO BE RECESSED WITH FLUSH SURROUNDINGS.
7. LABEL ALL MAINS & SUB MAINS CABLES AT BOTH ENDS WITH CABLE MARKERS.
8. SUPPLY & INSTALL AN WATV SYSTEM COMPLETE WITH ANTENNAS, SPLITTERS, AMPLIFIERS AND ALL ANCILLARY EQUIPMENT FOR COMPLETE WORKING SYSTEM. ALL WATV EQUIPMENT SHALL BE CAPABLE OF RECEIVING AND DISTRIBUTING WFN, GFM, GFM AND SRS. SOUND AND PICTURE RECEPTION AT OUTLET POSITIONS SHALL BE FREE FROM FADING, DISTORTION, GHOSTING, PRE-IMAGEING, CROSS MODULATION AND INTERFERENCE.
9. FINAL LOCATION OF MECHANICAL SERVICES ISOLATORS TO BE DETERMINED ON SITE WITH MECHANICAL CONTRACTOR.
10. LABEL WITH MECHANICAL SERVICES CONTRACTOR TO ASCERTAIN EXACT POWER REQUIREMENTS FOR AIR-CONDITIONING UNITS.
11. PROVIDE PHONE LINE CAPABLE OF BACK TO BASE TYPE SECURITY SYSTEM. LAMPS WITH COUNCILS SECURITY SYSTEM PROVIDED FOR EXACT RED WINS.

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PROPOSED ALTERATIONS & ADDITIONS AT LOT 208 HILL STREET, MEEKATHARRA

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CLIENT: SHIRE OF MEEKATHARRA

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EXTERNAL FINISHES & COLOUR SCHEDULE

ELEMENT TYPE	LOCATION	DETAIL	COLOUR / FINISH
FLOOR	CONCRETE	Concrete Pathways	Natural Concrete, Non slip finish
WALLS	WALL CLADDING	<ul style="list-style-type: none"> Remove existing wall lining. (Caution: Existing cladding may be ASBESTOS. All precautions must be taken when removing external cladding. Removal and disposal must be in accordance with relevant Occupation Health & Safety Requirements.) Install new Cladding in accordance with relevant OHS & Safety additional Notings in accordance with cladding being reqmts. Provide Boreboard to perimeter of dwelling OR Run new wall cladding up to underside of roof sheeting Fill Gaps with FIBRE INSULATION Fill Gaps with FIBRE INSULATION 	<ul style="list-style-type: none"> Colour selected from Colobond standard colour range Colour To be advised
ROOF	ROOF CLADDING	<ul style="list-style-type: none"> Colobond CUSTOM ORB roof sheeting Compare with the nearest Colobond like finish Complete with the nearest Colobond like finish 	Colour to be advised
GUTTERS, FASCIA, BARGE CAPINGS, FLASHINGS ETC.	Throughout New Works	<ul style="list-style-type: none"> Chond Gutter Profile to match existing Timber Fascia to match existing As required to complete the works in a tradesman like manner 	To match existing
METALWORK	ALUMINIUM	<ul style="list-style-type: none"> Amplimash & Fywe Mesh Security Door Residential series Sliding Aluminium Doors. Provide all necessary flashings & other trims to complete the works. Provide an amplimash & Fywe Mesh Security Door to the opening sash. Residential series Sliding Aluminium Windows to new openings. Provide all necessary flashings & other trims to complete the works. Provide Amplimash Security Screen & Fywe Mesh to whole window externally 	Colour to be advised
JOINERY & TIMBERWORK	ALL OTHER METALWORK ELEMENTS	As required to complete the works in a tradesman like manner	To match existing
DECORING	Proposed Outdoor Living	90x1 firm Merbau or Equal Reeded Decking	- 2 Coats of Dulux 'Intergrip 'UltraDeck' or equal
BALUSTRADE	Proposed Outdoor Living	Timber Clew-Crow Balustrade	- 1 Coat Sabelprimar - 2 Coats Dulux or Equal - WeatherShield X10' Gloss Acrylic
GENERAL TIMBERWORK TRIMS, MOULDINGS ETC.	Throughout	As required to complete works in a tradesman like manner	- 1 Coat Sabelprimar - 2 Coats Dulux or Equal - WeatherShield X10' Gloss Acrylic Colour to be advised
MAKE GOOD ALL ELEMENTS	Existing building elements, damaged as a result of performing the new works	Make good to match existing	To match existing

<p>008 PROPOSED ALTERATIONS & ADDITIONS AT LOT 208 HILL STREET, MEEKATHARRA</p>		<p>008 SHIRE OF MEEKATHARRA</p>	
<p>CLIENT SHIRE OF MEEKATHARRA</p>			
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INTERNAL FINISHES & COLOUR SCHEDULE

ELEMENT	LOCATION	DETAIL	COLOUR / FINISH
COMPRESSED FLOORING	Throughout new works	18mm Hardies 'Hardigamer' or equal Compressed sheet flooring, fixed in accordance with Manuf. Spec.	
CARPET	New & Existing Bedrooms & Lounge	Remove existing floor coverings throughout existing dwelling. Prepare floor as required to take New Carpet. Allow a PC of \$800m ² floor supply of Carpet (this PC does include Supply & Installation) (this PC does not include travel or accommodation) Provide all necessary trims to complete the works in a tradesman like manner	To be selected
VINYL	Kitchen Area, Entry & Passages	Remove existing floor coverings throughout existing dwelling. Prepare floor as required to take new vinyl. Allow a PC of \$800m ² for supply of Vinyl flooring (this PC does include Supply & Installation) (this PC does not include travel or accommodation) Provide all necessary trims to complete the works in a tradesman like manner	To be selected
TILES	Bathroom, L'dry & WC	Remove existing floor coverings throughout existing dwelling. Prepare floor as required to take floor tiles. Allow a PC of \$400m ² for supply of tiles. (this PC does not include laying, adhesive, travel or accommodation) Provide all necessary trims to complete the works in a tradesman like manner	To be selected
WALL LININGS	Existing Dwelling Walls	Patch existing wall linings as required, thoroughly Clean, Rub back & prepare to take paint finish.	
	New Framed Walls	100mm Plasterboard on 90mm Timber Wall Framing, fill cavity with Batt insulation	1 coat sealer 2 coats semi gloss acrylic Colour to be advised
	Existing Bathroom	Remove existing wall linings. Provide additional nogginns & studs as required to suit new lining form (use jointed Hardies Villoboard from both jointed Hardies Villoboard	
WALLS	Kitchen	Prepare new & existing walls as required to take New Tiles. Allow a PC of \$400m ² floor supply of tiles. (this PC does not include grout, adhesive, travel or accommodation) Provide all necessary trims, adhesive & grout to complete the works in a tradesman like manner	To be selected
	Bathrooms - 1 Row over Vanity - 1 Row Skirting Shaved L'dry - 2 Rows of Over Trough		
CEILING LINING	Throughout New Works Existing Dwelling	Plasterboard Ceiling & Cornice on 50x45 F5 Pine ceiling joists @ 600 c/s Patch existing ceiling linings as required, thoroughly Clean, Rub back & prepare to take paint finish.	1 coat sealer 2 coats PVA White
CABINETWORK	Kitchen & Bathroom	<ul style="list-style-type: none"> Provide 1 Bank of 4 drawers to Kitchen, cupboard doors to remainder. 2100 High x 800 Wide Pantry with 5 Melamine Shelves Generally finished Plastic Bench Top to Kitchen Corridor & Vanity Unit Vinyl Wrapped Doors & Drawer Fronts to Kitchen & Vanity Unit Laminated Plastic Kitchens 	To be selected

<p>08</p> <p>ISSUE FOR CONSTRUCTION 24/11/09</p> <p>REVISION DATE</p>	
<p>TEAKLE & LALOR</p> <p>DESIGN & DRAFTING CONSULTANTS</p> <p>Unit 1, No 5 Chapman Road, Geraldton. P.O. Box 1850 Geraldton W.A. 6530 Phone (08) 9964 1882 Fax (08) 9964 2053 Email : p.teakle@gwm.com.au</p> <p>BDA</p>	
<p>08</p> <p>PROPOSED ALTERATIONS & ADDITIONS AT LOT 208 HILL STREET, MEEKATHARRA</p>	
<p>CLIENT</p> <p>SHIRE OF MEEKATHARRA</p>	
<p>DRAWING TITLE</p> <p>SCHEDULES</p>	
<p>SCALE</p> <p>DATE 24/11/09</p> <p>JOB No. 09030</p>	<p>DRAWN BY KHJ</p> <p>DRAWING No. 9 OF 9</p> <p>REV. 0</p>

INTERNAL FINISHES & COLOUR SCHEDULE Cont'd

FITTINGS & FIXTURES SCHEDULE	FITTING / LOCATION	TYPE	COLOUR	REMARKS / NOTES	HARDWARE	METALWORK	JOINERY Cont'd	
							INTERNAL DOORS	DOOR FRAMES
	SKIRTING	Throughout except Wm Areas		Pre-Primed MDF Skirting Profile to match existing				1. White Melamine faced shelves on 40x18mm Wall cleats & 60mm Front edge skirting. (Paint Finish) 2. White Melamine shell on 40x18mm Wall cleats & 60mm Front edge skirting. (Paint Finish)
	DOOR FRAMES	Throughout New Works		1. 150x Door Double Recessed Solid Hardwood Timber Frames. Single Recessed Solid Hardwood Timber Frames to remainder.				2 coats full glass acrylic Colour To be advised
	INTERNAL DOORS	Throughout New Works		Pre-Primed Fluted Solid Core doors to Entry Doors & Hollow Core Doors to Remainder.				1 coat primer/undercoat 2 coats full glass acrylic Colour To be advised
	GENERAL TIMBERWORK, TRIMS, MOULDINGS ETC.	Throughout		As required to complete works in a tradesman like manner				1 Coat SlatelPrimer 2 coats full glass acrylic Colour To be advised
	METAL WORK ELEMENTS	Throughout New Works		Where visible to be Chromed or painted. Not visible to be Galvanized or Zincalume				Primercoat finish to all Alum. Trims Colour to match existing 2 coats full glass acrylic Colour To be advised 1 Coat Primer 2 coats Full Glass enamel Colour To be advised
	DOOR HARDWARE	Throughout New Works (Replaces all Existing Door Furniture)		<ul style="list-style-type: none"> 2100mm Solid Built Hinges to Hollow Core Doors 3100mm S.S. Built Hinges to External Solid Core Doors Lockwood or equal approved "Key in Knob Locksets" Lockwood or equal approved "Key in Knob Locksets" Exterior Escape Deadlatch (Entry Doors) Door Sashes to Bathroom, Entry, W.C. Raven Rp4 Door Seal to Doors to Entry Doors Provide Lockwood 250 Floor Mounted Door Stop to all doors swamping against walls or where over extending of hinges may occur Provide all accessories of 60 Series, Silver Frames & Handles as required Adjust for latching & latching "snaps" 				All Hardware to be "Satin Chrome" unless otherwise noted
	MAKE GOOD ALL ELEMENTS	Existing building elements, surfaces, repairs etc. Damaged as a result of performing the new work		Make good to match existing				To match existing

FITTING / LOCATION	TYPE	COLOUR	REMARKS / NOTES
RANGEHOOD	Washinghouse Electric Upright Oven (PARK 1440) or equal approved	White	Decided to outside air
SOLAR HOT WATER UNIT	Washinghouse WREDDOW Slate Out Rangehood	White	
TROUGH	Solihart or Edwards or equal approved 300 litres solar hot water tank with electric booster.	To match roof cladding	Hot water to Vanity, Shower, Kitchen Sink & Lobby trough
TROUGH TABLET	Chark Eureka 35 Litre Compact Tub & Cabinet	S.S. & White	
SINK	Caroma Nordic Sink Mixer (Chabon) or Equal	S.S.	
SINK MIXER	Caroma Nordic Sink Mixer (Chabon) or Equal	Chrome	
BATH	1425mm Caroma "Virena" Bath or equal approved	White	
VANITY BASIN	Caroma Siam Recessed Vanity Basin or equal approved	White	Two tap holes
TAPSETS	Caroma Tread or equal approved Tapware range (includes Vanity Basin Set, Shower Set & Washing Machine)	Chrome	Hot & cold water
TOILET SUITE	Caroma Mini Concise Smartflush Suite or equal approved	White	4 503 to dual flush
TOILET ROLL HOLDER	Posta Soles toilet roll holder or equal approved.	Chrome	
TOWEL RAIL	1x Post Soles 600 Long Dole Towel Rail or equal approved	Chrome	
MIRROR	800 High x Vanity Width, Powder Coated Aluminium Framed Bathroom Mirror	White Frame	

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 Fax (08) 9964 2053
 Email: p.teakle@gwm.com.au
 BDA

PROPOSED ALTERATIONS & ADDITIONS AT LOT 208 HILL STREET, MEEKATHARRA

CLIENT: SHIRE OF MEEKATHARRA

DRAWING TITLE: SCHEDULES

SCALE: -	DRAWN BY: KHF
DATE: 24/11/09	REVISION NO.: 9 OF 9
JOB NO.: 09030	REV.: 0

REVISION	DATE
0	24/11/09
ISSUE FOR CONSTRUCTION	

9.6 WORKS & SERVICES

9.6.1 CONTRACT GARDENING AND TOWN MAINTENANCE SERVICE CONTRACT

LOCATION	MEEKATHARRA
APPLICANT	SHIRE OF MEEKATHARRA
FILE REFERENCE	CONTRACTS FOLDER
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	27 TH NOVEMBER 2009
AUTHOR	MURRAY BROWN PROJECT OFFICER

SIGNATURE OF AUTHOR



SENIOR OFFICER

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Council' current contract for the provision of Gardening and Town Maintenance Works expires on 30th April 2010. Authority from Council is requested to invite tenders for these works for another period of five years

Attachments

Copy of Tender and draft Contract attached.

Background:

As this contract may well exceed the tender threshold of \$100,000 per annum, Council must invite tenders for this work in accordance with the Local Government Act and Tender Regulations.

Comment:

This awarding of a contract for these works appears to be an effective way of having these important works carried out.

Consultation:

Shire of Meekatharra Chief Executive Officer.

Statutory Environment:

Local Government Act.
Local Government (Tender Regulations)

Policy Implications:

Complies with existing Council Policy and Practice.

Financial Implications:

Cost included in Council Budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation:

That the Shire of Meekatharra invite tenders for the provision of Gardening/ Town Maintenance Works for a period of Five Years and agree to the use of the draft contract document as attached.

Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr PS Clancy

That the Shire of Meekatharra invite tenders for the provision of Gardening/ Town Maintenance Works for a period of Five Years and agree to the use of the draft contract document as attached.

The selection criteria to be used to decide the successful tenderer is:

Capacity/ability 40%

Price 60%.

CARRIED 7/0

Reason for Change to the Recommendation:

To resolve in writing the Tender Selection Criteria as is required.

SHIRE OF MEEKATHARRA

**TENDER FOR REGULAR GARDENING/TOWN MAINTENANCE
WORKS**

FIVE YEAR CONTRACT

Tenders are invited for the provision of regular Gardening and Town Maintenance Works in the town of Meekatharra.

Copies of the draft contract which includes the duties and responsibilities involved with this work is available from the Shire Office 99 811002.

Tenders close with the undersigned at 4.00pm on 22nd January 2010 and the tender should be clearly marked accordingly on the outer envelope.

Further information is available from the Chief Executive Officer.

Canvassing of Councillors will disqualify the tender.

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642



TOWN MAINTENANCE CONTRACT

1st May 2010 – 30th April 2015

This Agreement is made on the **1st May 2010** between the **Shire of Meekatharra** (hereinafter called the Shire) and(hereinafter called the Contractor).

The Agreement specifies the works the contractor will undertake for the Shire and the Shires obligations to the Contractor.

1. Works to be undertaken by the Contractor:

The Contractor shall

1.1 Maintain the Sporting Complex by:

- a) Attending to all grassed areas including watering, mowing, levelling, fertilising and spraying so that the oval playing surface and lawned areas are kept in a good state of appearance and serviceability.
- b) Ensure that all fences, railings, play ground equipment, goal posts, pumps, tanks, piping and sprinklers are kept in good working order.
- c) Thoroughly cleaning the pavilion building including toilets, kitchen, verandahs, cupboards, storeroom, refrigerator, stove, furniture, windows, etc, at least once per fortnight and before and after every event in which the pavilion is used.
- d) Keep all parts of the Complex free from annual grass, litter, fallen tree branches and other unsightly items.
- e) Generally maintain the house yard, sheds, shed surrounds, water tanks and other infrastructure in a tidy and serviceable condition.
- f) Ensure that gas supplies are adequate and that all electrical fixtures and fittings at the pavilion and sports facilities are in working order at all times.

1.2 Maintain the Meekatharra Main Street lawns and gardens by:

- a) Regularly mowing, weeding and watering all lawned areas in the Main Street, (including the area surrounding the information bay and Meekatharra Creek) , and thoroughly sweeping up and removing all grass clippings, soil and other debris immediately following each mowing and weeding.
- b) Keeping free of weeds and litter all areas adjacent to and surrounding the lawns, trees and garden beds.
- c) Tending the lawned areas within the Swimming Pool compound as and when required.
- d) Tending the lawned areas within Lions Park.

- 1.3 Maintain the Shire Hall in Savage Street by:
- a) Thoroughly cleaning the hall proper, toilets (both internal and external), kitchen, coolroom, foyer, stage, verandah, furniture, refrigerator, ceilings, walls and windows before and after each event at the hall.
 - b) Carry our minor repairs to the fixtures, fittings, and furniture as necessary to ensure that the entire premises are useable by hirers on demand.
 - c) Keep the garden and lawn areas watered, mowed and trimmed and ensure that the main entry\frontage of the premises is neat and clean at all times.
- 1.4 The Sporting Complex and Main Street lawns and gardens are largely watered from a combination of bores, creek, dam and mine pits and all pipelines, pumps, tanks and valves associated with the supply arrangement are required to be maintained in good working order at all times.
- 1.5 The Contractor is required to liaise with the Shire CEO from time to time so that a continuing program of improvement to the landscaping of the Main Street and Sporting Complex areas can be maintained.
- 1.6 The Contractor is required to maintain a close liaison with the Shire Office for the purpose of making himself aware of venue bookings so that the works as detailed at item 1.1(c) and 1.3(a) can be carried out in a timely manner.
- 1.7 If the Contractor establishes that there is a fault or a breakdown in any item of equipment or plant that is beyond his ability to make good then he is to liaise with the CEO so that a remedy can be arranged.
- 1.8 When the Contractor requires materials in the manner of
- Gas for the Sports Pavilion and the Hall
 - Cleaning materials for the Hall and Sports Pavilion
 - ***Cockroach and rodent baits for the Sports Pavilion and Hall***
 - Mosquito chemicals
 - Piping, hoses, sprinklers and pipe fittings
- Then an Order for the purchase must be obtained from the CEO.

On no account must any expense to the Shire be incurred by the Contractor without the approval of the CEO.

- 1.9 Mosquito Control:
- a) The Contractor will conduct mosquito fogging in areas of the town and on such occasions as either the CEO or the Shire Health Surveyor directs.
 - b) The Contractor will be required to keep the Effluent Pond Compound free of all weeds and growth of any kind at all times.

1.11 The Contractor will be required to carry out any other task as directed by the CEO.

1.12 Substantial New Works or Services

At any time during the course of the contract substantial new works or services over and above those already detailed may be introduced. In that event the Shire and the Contractor will negotiate additional remuneration for that substantial new work or service.

2. Housing

The Contractor will occupy as place of permanent residence the house provided at the Sporting Complex.

- a) The residence shall not be vacated in favour of or sublet to any other person.
- b) All telephone calls applicable to the residence shall be the sole responsibility of the Contractor.
- c) The residence, garden, lawns and surrounds are to be kept in a clean and tidy condition at all times.

3. Insurance

- a) The Contractor shall insure and keep insured each and every employee for the full amount of the joint and several liability of the Shire and the Contractor to pay compensation under the Workers Compensation Act 1912 in the joint names of the Shire as Principal and the Contractor as Contractor in accordance with the provisions of the Act.
- b) The Contractor shall take out and maintain a Public Risk Insurance policy of not less than \$500,000 to cover any eventuality that may arise in the course of his duties.
- c) The Contractor shall indemnify the Shire from
 - (i) All liability in respect of any employee.
 - (ii) All liability in respect of any member of the public.
 - (iii) All liability in respect of damage to property.
- d) The Contractor shall provide the Shire with insurance policy documents and evidence of their currency immediately upon being requested to do so by the CEO.

4. Plant

The Contractor shall....

- a) Provide necessary plant, implements, tools, fuels and oils necessary to give effect to the works and services required under this Agreement.
- b) Maintain the Sporting Complex tractor, three point linkage slasher, motor bike and all other plant and equipment supplied by the Shire at the commencement of this Agreement in good working order and condition.
- C) If the Shire considers that any item of equipment owned and operated by the Contractor is unfit or unsuitable for use then upon advice from the Shire the Contractor will discontinue the use of that item of equipment.

5. GST Provisions

The Contractor will be required to be registered for GST by being in possession of an Australian Business Number (ABN). The Contractor will invoice the Shire twice per calendar month for the work performed for that period and the invoice will include, as a separate item, the amount of the GST.

6. Default

If the Contractor fails or neglects....

- a) To carry out or perform any obligation or duty for which he is responsible under this Agreement.
- b) To obey and carry out promptly and satisfactorily any direction or order issued to him by the Shire.

The Shire may employ or engage the necessary labour and plant to remedy the failure or neglect and recover any costs incurred from monies owing or due to the Contractor.

7. Termination

Either party may terminate this Agreement at any time by mutual consent.

8. Term of Contract

The period of this Agreement shall be five years from the date of the Agreement.

9. Costs

All costs associated with the preparation, stamping and lodging of this Agreement shall be payable by the Shire.

10. Value of the Contract

The Shire undertakes to pay \$ per annum to the Contractor in return for the Contractor carrying out the duties as detailed above.

Payment will be made twice each calendar month (24 payments per annum) or any other arrangement that would suit the Contractor and the Shire.

Payment will only be made on receipt of an invoice as set out in Item 5 above.

11. Inflationary Adjustment

a) After the completion of twelve months service the Contractor shall be entitled to claim an Inflationary Adjustment of the Contract sum.

b) The Contract price may be adjusted at the completion of each year in accordance with the Consumer Price Index Weighted Average for the previous year as issued by the Australian Bureau of Statistics.

12. Compliance with Regulations and Relevant Acts

The works shall be conducted at all times by current best practice and in accordance with any relevant Federal and State Acts or Regulations, Council Local Laws, and Australian Standards.

Executed by the Parties

The signatories to this Agreement agree to carry out each and every obligation as set out above.

Signed by

Date: _____

Signed by

Date: _____

The Common Seal of the Shire of Meekatharra was hereunto affixed in the presence of:

Shire President

Chief Executive Officer

Date: _____

9.6.2 WORKS COMMITTEE – ESTABLISHMENT

LOCATION: District
APPLICANT: Council
FILE REF:
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 9 December 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

Council resolved, at its last full meeting to establish a Works Committee subject to further investigation and discussion on the matter.

Attachments:

Nil

Background:

An informal Works Group has been operating in Meekatharra for about 3 years. In April 2008 the administration of the group was formalised to the extent that agenda's are prepared and minutes produced and sent to all Councillors. Meetings are currently generally held once every two weeks, although this does vary depending on the availability of members and staff.

Comment:

In establishing a committee there is a number of matters that should be resolved. Each particular course of action will be governed by the requirements of the Act and Regulations. Some matters that may need to be resolved are listed below.

Purpose; (what is the committees purpose)

eg. to monitor works projects and finances and make recommendations to the CEO.

Functional Areas, tasks, duties; (what functional areas, tasks and duties will the committee cover)

Eg. Schedule 12 (transport). Or the committee could form with no specific functional areas ie discuss matters as they think appropriate.

Council may wish to request the committee to assist with tasks such as:

drafting the works budget each year,

develop a draft 5 or 10 year road construction plan,

develop a annual (or periodic) maintenance grading schedule

review the works program (eg quarterly or six monthly)
review works policies and make recommendations to Council

Membership and number of members;

Council recently appointed 4 councillors to the committee. Does Council intend for staff to be members of the committee or will staff perform advisory/administrative functions. Which staff members are required to attend meetings?

Quorum; As per the Local Government Act 1995 – min 50% of members.

Staff reporting structure/procedures;

What reports, if any will be presented to the committee (instead of going to Council);

- Works and Services Managers Report?
- Town Crew Report?
- Mechanics Report?
- Major Plant Cost Report?
- Airport Managers Report?
- Other Reports?

Should reports to the committee be written reports or verbal reports?

Frequency of reports to the committee – fortnightly, four weekly, monthly?

Meeting days/dates/times

Mondays are generally not a considered to be a good day to schedule regular meetings (Public holidays, long weekends, RDO's etc).

Consider; Frequency of meetings, day of meetings, synchronising with Council meetings (if necessary), dates of meetings.

Delegated authority

Council can delegate to a committee any of its powers and duties other than the power of delegation (Local Government Act 1995 Section 5.16 (1))

Within the Works and Services area the following powers and duties could be delegated to a Works Committee:

- Determining the criteria for deciding tenders (works tenders only)
- Deciding tenders (works tenders – can be limited)
- Make a minor variation in a contract before entering a contract with a successful tenderer (works contract)

This list appears limited, however in terms of delegation there are very few powers that could be delegated to a works committee.

The CEO's functions can not be delegated to a committee, for example the CEO's function to "manage the day to day operations of the local government" and "be responsible for the employment, management, supervision, direction and dismissal of other employees" can only be delegated to other employees.

Meeting open to public

Committee meetings only have to be open to the public if the committee has a delegated power or if Council resolves that the meeting should be open to the public.

Public question time

Committee meetings only have to have a public question time if the committee has a delegated power or if Council has resolved that the meeting be open to the public.

Advertise meetings (public notice)

Local Public notice of Committee meetings only has to occur if the committee meetings are required under the Act to be open to the public or when Council proposes that the meeting be open to the public.

Notice of meetings required and provision of agendas

Staff can find no requirements in any legislation concerning timeframes for the notice of committee meetings or the provision of agendas. So this is for council to decide. Currently an agenda is provided to members and staff of the Works Group at the start of each meeting. When meeting schedules are interrupted and meeting times changed notice is usually given verbally.

Council should consider each of the above points in their discussions.

Consultation:

Works Group

Statutory Environment:

Vast sections of the Local Government Act 1995 and the Local Government (Administration) Regulations 1996 apply to the establishment of a committee and the potential for Council to delegate functions to a committee.

A number of other acts may also come into play, where a Council function under the particular act could be delegated to a committee.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation:

For Council consideration.

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr PS Clancy

That this item “lay on the table” until the March 2010 Council Meeting

CARRIED 7/0

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY
RESOLUTION OF THE MEETING**

Council Resolution


Moved: Cr HJ Nichols
Seconded: Cr JE Burgemeister

**That the late items be included as items of an urgent nature introduced by
Resolution of Council.**

CARRIED 7/0

10.1.1 LOCAL GOVERNMENT REFORM – MINISTERS RESPONSE

LOCATION: WA State
APPLICANT: Local Government Minister
FILE REF: ADM 330
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 17 December 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Council may wish to consider the Minister's letter of 7 December 2009.

Attachments:

Copy Minister's letter 7/12/09
Copy Council's positions on Structural Reform and Regional Co-operation.

Further information/documents on this matter has been provided to Councillors in the December Information Bulletins. This includes the latest resolutions and information from the Shire of Yalgoo.

Background:

Council is well aware of the background and circumstances around this issue.

Council has formally discussed this matter on six previous occasions. Council's most recent resolution on this matter is listed below:

Meeting 19 September 2009:

Council Resolution:

Moved: Cr NL Trenfield
Seconded: Cr AG Burrows

1. *That Council adopt the amended position on structural reform.*
2. *That Council includes in its submission to the Minister for Local Government its position statements on regional cooperation and structural reform as detailed above.*
3. *That other meetings on reform be included in the timeline including the special zone meetings in February and August.*

CARRIED 6/0

Comment:

Staff believe that the Minister does not have any legal capacity to order Council's to join, form or participate in a regional group.

It seems likely however, that the State Government may "coerce" Council's to participate in Regional Groupings by reducing Royalties for Regions funding to those council's who refuse to participate in the Ministers latest reform "determinations".

To date the Department of Local Government have not contacted us "to further discuss the establishment of such a group".

As is demonstrated by our positions statements, this Shire has been opposed to the formation of a regional decision making body.

The Minister's letter is, understandably, short on detail, however the following terms appear clear in his letter:

- Meekatharra is to engage with neighbouring local governments to form a Regional Collaborative Group
- Regional Collaborative Groups are to take a regional approach to a number of issues/functions on a no "opt out" basis.
- The groups would be formed on the basis of a regional agreement signed by member councils.
- The agreement will provide (the regional group) a broad capacity to act and would bind Councils to participation in specified tasks.

Currently the only formal means for Council's to form regional groups is via a Regional Organisation of Councils (ROC) or a Voluntary Regional Organisation of Councils (VROC). This Shire has been opposed to both these vehicles for regional cooperation.

The Shire of Yalgoo will invite Murchison Shires to a meeting to discuss this matter and coordinate and facilitate a response on a regional basis.

It may be prudent to wait for further details and information on this latest development before taking any action. More regional meetings, for example, may not achieve a great deal until we have some specific details to consider.

Consultation:

Cr Hutchinson, Shire President

Statutory Environment:

Nil

Policy Implications:

Council has formed a position on local government reform and regional co-operation.

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendations / Council Resolutions:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That Council:

- 1. re-affirm its Position Statements on Structural Reform and Regional Co-operation (which appear to be in conflict with the Ministers latest determination).**
- 2. advise the Shire of Yalgoo and other Murchison Councils that Meekatharra will consider attending a further regional meeting on reform when more details have been provided concerning the Ministers latest "determination".**

CARRIED 7/0



**Minister for Local Government; Heritage;
Citizenship and Multicultural Interests**

Our Ref: M0901582


Mr Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	ADM 330
DATE REC'D	10 DEC 2009
OFFICER	CEO
Meeting Date	

Dear Mr McClymont

I would like to thank you for the significant and commendable effort that you and the Shire of Meekatharra have made in contributing to the State Government's reform process to achieve a strong and sustainable sector.

I have considered your submission and those of other local governments and, excluding Councils that have agreed to substantial amalgamations, I have determined that the best way to move forward is through the creation of Regional Transition or Regional Collaborative groups.

I appreciate the work undertaken to develop the submission and have determined that the optimal reform option for your local government is to engage with neighbouring local governments to form a Regional Collaborative Group. I have asked the Department of Local Government to contact you shortly to further discuss the establishment of such a group.

It is proposed that the Regional Collaborative Groups take a regional approach to strategic and community planning and the social economic and environmental development of their communities, providing a no 'opt out' basis. A Regional Collaborative Group would be formed on the basis of a regional agreement signed by the member councils, providing a broad capacity to act, and binding councils to participation in specified tasks.

The work of the Local Government Reform Steering Committee and the Department of Local Government is continuing and I will be taking this opportunity to further consider matters relating to boundary change proposals and elected member representation.

-2-

The next 6 to 12 months will prove to be a defining period in the history of local government in this State. I hope that you will join with me and many other local governments and communities in this process.

Yours sincerely



Hon G M (John) Castrilli MLA
MINISTER FOR LOCAL GOVERNMENT; HERITAGE;
CITIZENSHIP AND MULTICULTURAL INTERESTS

07 DEC 2009

Shire of Meekatharra

Position on Structural Reform

On 21 March 2009, the Shire of Meekatharra resolved, in relation to Structural Reform, the following position:

“Council is willing to discuss structural reform, voluntary amalgamation and/or boundary changes with other interested Councils.

However, given:

- the town of Meekatharra’s remote, isolated location,
 - that the Shire of Meekatharra (in area) is one of the largest shires in WA (and therefore the world),
 - that Council’s unsealed road network is the fifth largest in WA and
 - that Council resources are already fully and efficiently employed;
- Council can currently see no clear and present benefit to its residents, ratepayers or stakeholders in undertaking any adjustment to its boundaries.

Council will ultimately only agree to any structural reform, voluntary amalgamation and/or boundary changes if, as a result of any proposed boundary change, it is clearly established and proven that there will be benefits to all current residents, ratepayers and stakeholders of the shire over the short, medium and long term.”

Shire of Meekatharra

Position on Regional Co-operation

At its meeting of 16 September 2006, Council adopted the following as its position on regional cooperation;

“The Shire of Meekatharra will encourage, participate in and assist with facilitating any opportunity between Councils that will create efficiencies or improve the circumstances of the Shire of Meekatharra and/or other Councils.

Regular communication between the CEO’s and Shire Presidents will provide a starting point to develop opportunities within the Zone.

The Shire of Meekatharra encourages and supports sharing of information (reports, agenda items, knowledge etc) between Councillors, CEO’s and Council staff. This already occurs and may be further developed to create efficiencies for Councils.

The Shire of Meekatharra does not support the formation of another decision making body (eg. VROC or ROC). Council believes that most initiatives and opportunities that can be developed under the banner of a VROC or ROC could be equally and more efficiently achieved by simple communication and agreement between the participating Council’s”

**10.1.2 REQUEST FOR COMMENT – LEASE OVER PORTION RESERVE
9469 LOCALLY KNOWN AS “CURLEY CAMP”**

LOCATION	PART RESERVE 9469
APPLICANT	DEPT REGIONAL DEVELOPMENT & LANDS
FILE REFERENCE	R9469
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	9 TH DECEMBER 2009
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

The Department of Regional Development and Lands has requested Councils comment on the proposed lease of part of Reserve 9469 to Mr & Mrs Curley.

Attachments:

Letter from the DRDL and map showing proposed area of lease.

Background:

At its November 2009 meeting, Council resolved to discuss this proposed lease and provide feed back to enable Staff to produce a follow up agenda item.

Comment:

The original agenda item that went before Council at the November 2009 meeting included the following comments;

“The Department of Regional Development and Lands has received a request from Mr & Mrs Curley for a lease over a portion of Reserve 9469, this proposed lease is for approximately 21.4 ha. Reserve 9469 is currently vested with Council for the purpose of “common”. Mr & Mrs Curley have made several improvements located on the land portion in question and have requested secure land tenure to consolidate these improvements, it is my understanding that Mr & Mrs Curley are currently resident at this location.

Some issues identified by Staff that Council may want to incorporate into their response include:

- 1. The possibility that an Indigenous Community may, over time, form requiring Council to expend diminishing resources for little or no financial return; and*

2. *Council has had no input into the construction of any structures currently located on the proposed lease. At this time, the status of septic and other waste disposal systems are unknown as is the condition, structural and otherwise, of any residences / out buildings.”*

Concerns raised at the November 2009 Council meeting included the following;

1. Leasing of land and development on “the common” is not appropriate. Approval of this lease could create a precedent and potentially “open the flood gates” for more requests for ad hoc leases around the Meekatharra townsite.
2. All lease and development proposals of a residential nature close to the townsite should be limited to the Meekatharra townsite where a full range of services (eg power, water, rubbish removal) already exist. Approval of leases and/or development outside the townsite may put pressure on already limited state and local government services.
3. The proposed lease is located within the Meekatharra Common and as such would restrict access to the general public to that section of the common.

Enquiries made with the Department of Regional Development and Lands as to when the original application was received has resulted in confirmation that the application was received by them on the 23rd September 2009.

It is proposed to respond to the request for comment from the Department of Regional Development and Lands opposing the granting of the proposed lease on the grounds listed in this item.

Consultation:

Roy McClymont – Chief Executive Officer
Councillors
Department of Regional Development and Lands

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr PS Clancy

That the Department of Regional Development and Lands be advised that Council objects to the proposal to lease of portion (approx 21.4ha) of Reserve 9469 on following grounds;

- 1. The granting of the proposed lease on “common” land is not appropriate and could set a precedent and lead to similar requests for leasehold land around (and outside) the Meekatharra townsite;**
- 2. The creation of ad hoc leases and development close to the Meekatharra townsite is extremely undesirable. Leases of this type may require the provision of additional state and local government services imposing unnecessary additional costs and burdens on tax payers and rate payers.**
- 3. The provision of Local Government services to this lease would be relatively expensive and would be an added burden on the financial and human resources of the Shire.**
- 4. Power and water services may be required to be provided by the relevant State Authorities and would be very expensive initially, either for the lease holder or the state and will ultimately in the medium to long term be an impost on state government resources.**
- 5. All lease and development proposals of a residential nature close to the townsite should be limited to the Meekatharra townsite where a full range of services (eg power, water, rubbish removal, health, emergency services) already exist and can be provided with reasonable efficiency.**
- 6. There is currently an abundance of vacant residential land in the Meekatharra townsite.**
- 7. The proposed lease is outside the Meekatharra Fire District (Fire and Rescue Services).**

CARRIED 4/3

Cr’s JE Burgemeister, AG Burrows and NL Trenfield voted against the motion.



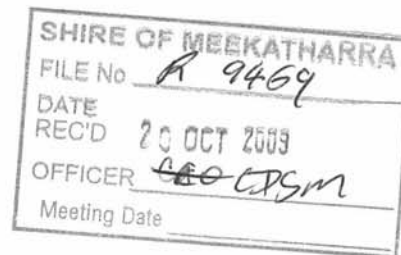
Government of **Western Australia**
Department of **Regional Development and Lands**

Lands Division

Your ref:
Our ref: 8363-1904/04 093070
Enquiries: Kristian Dawson
Ph: (08) 9347 5109
Fax: (08) 9347 5003
Kristian.dawson@lands.rdl.wa.gov.au

21 October 2009

Chief Executive Officer
Shire of Meekatharra
Main Street
MEEKATHARRA WA 6642



Dear Sir/Madam

**PROPOSAL – LEASE OVER PORTION OF RESERVE 9469 KNOWN LOCALLY AS
CURLEY CAMP**

The Department of Regional Development and Lands (RDL) has received a request for a lease over a portion of Reserve 9469 from Mr & Mrs Curley.

The land is a portion of Reserve 9469 of approximately 21.4 ha, defined by the attached coordinates and shown hachured red on the accompanying plan. The area is currently inhabited by Mr & Mrs Curley without secure land tenure, and includes a number of improvements made by the inhabitants.

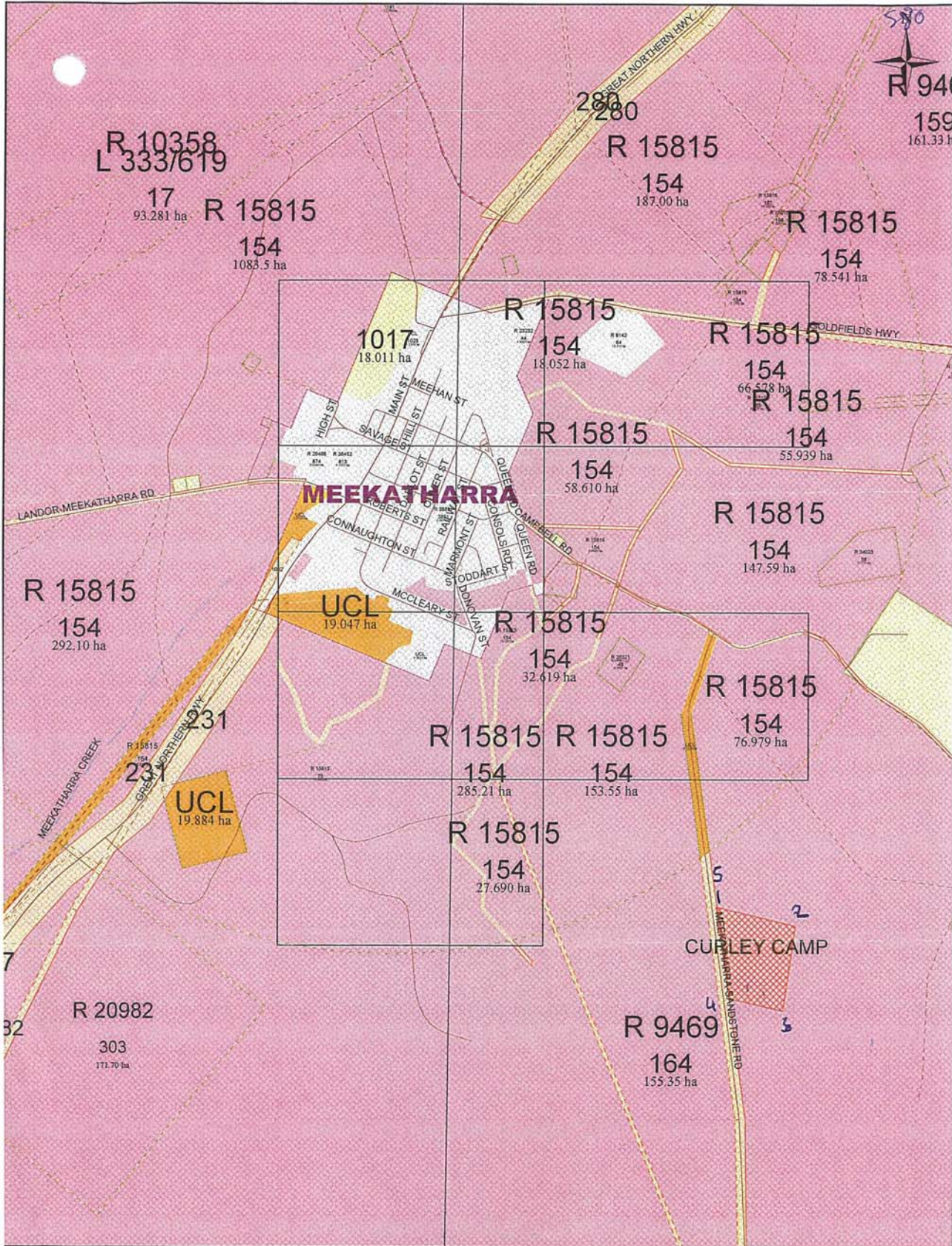
Reserve 9469 has a management order to the Shire of Meekatharra for the purpose of "Common".

To facilitate this proposal, your comments are now sought as to whether you have any objections to this proposal proceeding.

Your further advice will be awaited in this regard.

Yours faithfully

Kristian Dawson
for **MANAGER**
STATE LANDS – MID WEST
LANDS DIVISION




Scale : 1:28500 (MGA)
MGA : SW=646632.382,7052976.917 Zone 50 / NE=652374.696,7060466.053 Zone 50
Lat/Long : -26°38'11.483", 118°28'23.225" / -26°34'05.944", 118°31'47.609" H 263mm by W 202mm

Printed : 09:24 Wed 30/Sep/2009
© Western Australian Land Information Authority 2009

This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.

10.1.3 ASHBURTON DOWNS ROAD CONSTRUCTION WORKS 09/10

LOCATION: Ashburton Downs Road
APPLICANT:
FILE REF: RD 067
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 17 December 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Council's construction crew is largely committed to the Landor Road sealing project for most of the remaining financial year.

Attachments:

Nil

Background:

The Works Group discussed the possible need to engage outside assistance to complete this project early in the financial year. At that time it was agreed to see how works progress and review the matter later in the year.

It is now evident that it will be impossible for our own construction crew to fully complete this project this financial year.

Comment:

This project is to be largely funded by Roads to Recovery (R2R) grant funds. The R2R procedures will allow (but don't encourage) expenditure of this financial years funds up to December 2010 (that is 6 months into the new financial year). However given that our construction program will be relatively large over the next few years, it is considered very important that we don't fall behind schedule this early in the program.

Therefore, it is important to ensure that all grant funded projects are completed within the require timeframes.

The work proposed under the R2R grant details is to lift and improve formation, construct to 8 meter carriageway, improve crossfall shape and drainage from the 66 SLK (straight line kilometer) to the 96 SLK. This section of road is from the PMI mine turnoff to a point 30 kms north.

Should Council's construction crew complete the Landor Road project early they could undertake some of the smaller budgeted projects and/or start work on one of the major Council funded projects for the 2010/2011 year.

The purpose of this item is to gain council authorisation to call tenders for this project thus enabling staff to commence the process early in the new year.

Consultation:

Alan Haslett, Works and Services Manager

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Total budget 09/10 - \$581,096

R2R funding 09/10 - \$511,096 (Council funding \$70,000)

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr JE Burgemeister

That Council authorises the Ashburton Downs Road project 09/10 (approx 66 SLK to 96 SLK) to be undertaken by contract. Council acknowledges that under contract rates, it may not be possible to complete the full 30 km budgeted section.

That the CEO is requested, in consultation with the Works and Services Manager and the Works Group/Committee, to call tenders for the project with the criteria for deciding the tender to be:

Price: 60%

Ability/Capacity 40%

CARRIED 7/0

10.1.4 2008/2009 ANNUAL REPORT

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM0206
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	11 th DECEMBER 2009
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER



**SIGNATURE OF AUTHOR
SENIOR OFFICER**

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

This report offers the 2008/09 Annual Report for Councils consideration and acceptance.

Attachments:

2008/09 Annual Report

Background:

Once every financial year, Council is required to produce an Annual Report that contains a statement by both the President and CEO, statements as to Councils activities under various other Acts, a year end financial statement and an auditors report as to the validity of that year end financial statement.

Comment:

Nil

Consultation:

Roy McClymont – Chief Executive Officer
Keith Anderson – Local Government Financial Consultant.

Statutory Environment:

Local Government Act 1995 sections 5.27 (2), 5.53 (1), 5.55 and 6.4
Local Government (Financial Management) Regs 1996, regulation 51

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That Council

- 1. accepts the 2008/2009 Annual Report incorporating the audited Financial Statements and auditors report;**
- 2. advertise that the 2008/2009 Annual Report is available for public inspection; and**
- 3. set the date and time for the Annual Electors meeting as Saturday 16th of January, 2009 commencing at 9:15 am in Council Chambers.**

CARRIED 7/0



Annual Report

2
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8



Old Mt Gould Police Station



Old Mt Gould Lock Up

2
0
0
9

Shire of Meekatharra
Main Street, Meekatharra
PO Box 129, Meekatharra WA 6642
Phone: 08 9981 1002 Fax: 08 9981 1505
Email: ceo@meekashire.wa.gov.au
Website: www.meekashire.wa.gov.au



Shire Presidents Report

It is a pleasure to report on another successful year for the Shire of Meekatharra. Our staff and contractors have completed some relatively large projects whilst managing to keep up with the many compliance tasks and maintain sound governance and management processes.

My thanks and appreciation to our Deputy Shire President, Cr Norm Trenfield for his support and valuable input during the year. Thanks also to all our Councillors for their dedication and hard work during the year.

This year was our first full financial year under a revised structure. The revised structure is working very well and it is pleasing to note that our CEO, Roy McClymont, and his staff have managed to fill all key positions within our structure – quite an achievement in a very tough labour market.

The State Government, Federal Government and agencies continue to increase Councils compliance responsibilities. Unfortunately every time we absorb these extra tasks and duties into our existing structure it means our staff have less time to spend on core tasks and services.

In February 2009, the Minister for Local Government announced his plans for the reform of local government. Our Council has responded, as required, to the Ministers requests for information and whilst we have some reservations about the methods and processes used during this reform process, we believe that Meekatharra is very well placed to continue to operate as a single, unaltered, entity.

Council maintains a sound overall financial position with no debt and adequate cash reserves.

Tom Hutchinson
Shire President





Chief Executive Officers Report

Thanks go to all our staff and contractors for their dedication, hard work and assistance during the year.

Sincere thanks to Shire President Tom Hutchinson for his ongoing support and encouragement. Thanks also to all our Shire Councillors for their fine work and contributions during the year.

During the year we welcomed the following officers to our Shire: Alan Haslett, Works and Services Manager; Stella Johnson, Community Development/Admin Officer, Lauren Howden as Admin Assistant then promoted to Debtor/Creditor Officer; Rachel Hucks, Admin Assistant and Veronica Lambrecht, Customer Service Officer. As is most often the case in the current WA labour market, we also saw a number of changes in our outside operations crews.

Special thanks go to our grader operators for their excellent work this year – Leading Hand (Construction) Adrian Baumgarten and Maintenance Grader Michael Walley.

Our major road works this year were focused mainly on Landor Road (\$1,063,227), Sandstone Road (\$576,409), Mt Clere Road (\$336,081) and Ashburton Downs Road (\$243,629). A total of \$2.5 million dollars was spent on capital improvements to our road network.

Council continued its program to upgrade and renew its housing and accommodation. Over a million dollars was spent on two new managers' residences and a number of house renovations.

Council continues to strongly support community facilities, programs and events with over \$800,000 being spent during the year on community development, youth and recreation program and facilities.

Council also completed construction of a new squash court – the first in Meekatharra. The court was built using a new contemporary design – a first in Western Australia. Regional and Local Community Infrastructure Program funds of \$100,000 provided by the Federal Government were used for this project along with a Council contribution of \$35,000 towards the total project cost of \$135,000. The new squash court expands Meekatharra's impressive range of sporting facilities.

A special note of appreciation and gratitude goes to my three most senior officers; Cameron Watson, Alan Haslett and Stella Johnson – thank you for your commitment, support and loyalty during the year.

Roy McClymont
Chief Executive Officer



Disability Access and Inclusion Plan

The *disability Services Act 1993* was amended in December 2004, creating a requirement for public authorities to develop and implement Disability Access and Inclusion Plans (DAIPs). These plans had to be fully developed by July 2007, and replaced and built on the achievements of Disability Service Plans (DSPs).

Council adopted a DAIP in June 2007 for implementation in July 2007. Council is required to report on our present activities as they relate to the six desired DAIP outcomes.

1. Council is continually adapting our existing services to give people with disabilities the same opportunities as other people to access the services of, and any events organized by the Shire.
2. Council ensures that new buildings and footpath infrastructure are both wheelchair and gopher accessible.
3. Wherever possible people with disabilities can receive information from the Shire in a format that will enable them to access the information as readily as other people are able to access it.
4. Staff is always encouraged to be aware of the need of people with disabilities to ensure they receive the same level and quality of service as other people receive. We are also working with our contractors to ensure they are aware of their responsibilities.
5. People with disabilities have the same opportunities as other people to make complaints to the staff, this can be via written letters, email or verbally.
6. Council provides many ways for people to participate in public consultation and we are more than happy to discuss any grievances community members may have regarding the services available to the disabled.

Record Keeping Plan

The *State Records Act 2000* requires that the Shire maintains and disposes of all records in the prescribed manner. An organisation and its employees must comply with the organisations record keeping plan. Organisations should develop and implement strategies for ensuring that each employee is aware of the compliance responsibilities.

The record keeping plan is to provide evidence to adduce that:

1. The efficiency and effectiveness of the organisations record keeping system is evaluated not less than once every 5 years.
2. The organisation conducts a record keeping training program.
3. The efficiency and effectiveness of the record keeping training program is reviewed from time to time.
4. The organisations induction program address employee roles and responsibilities in regard to their compliance with the organisations record keeping plan.

National Competition Policy

In respects to Councils responsibilities in relation to National Competition Policy, the Shire reports the following:

1. Council does not undertake any business enterprises that are classified by the Australian Bureau of Statistics as either a Public Trading Enterprise or Public Financial Enterprise.
2. Competitive neutrality has not been applied to any activities undertaken by the Shire in this reporting period and no allegations of non-compliance with competitive neutrality principals have been made by any private entity.
3. The principals of competitive neutrality were implemented in respect of any relevant activity undertaken during the 2008/09 financial year.

Freedom of Information

Part 5 of the *Freedom of Information Act 1992* requires an agency such as Local Governments to prepare and publish an information statement. The Shire of Meekatharra has produced an Information Statement which can be inspected via Councils website or by contacting the Shire Office.

The information statement contains information on the type of documents available to the public and how to access those documents.

Public Interest Disclosures

The *Public Interest Disclosure Act 2003* facilitates the disclosure of public interest information and provides protection for those making such disclosures and those who are the subject of disclosure. The Act provides a system for the matters disclosed to be investigated and for appropriate action to be taken.

The Chief Executive office has complied with all obligations under the Act including:

1. Appointing the Community Development/Administration Officer as the PID Officer for the organisation
2. Publishing an internal procedure relating to the Shires obligations
3. Providing protection from detrimental action or the threat of detrimental action for any employee of the Shire who makes an appropriate disclosure of public interest information.

Plan for the future of the District

The changes to the *Local Government Act 1995* replaced the need for a Principal Activities Plan with the need to Plan for the Future of the District. Council adopted a Plan for the Future during 2006/07 financial year. The Plan for the Future is for the period July 2007 to June 2011.

A copy of the plan is available at the Shire Office if you wish to peruse it.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

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SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Meekatharra being the annual financial report, supporting notes and other information for the financial year ended 30th June 2009 are in my opinion properly drawn up to present fairly the financial position of the Shire of Meekatharra as at 30 June 2009 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed on the 18th December 2009



R McClymont
Chief Executive Officer

The Shire of Meekatharra
Main Sreet
Meekatharra WA 6642

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

INCOME STATEMENT BY PROGRAMME

	NOTE	2008/2009 Actual \$	2008/2009 Budget \$	2007/2008 Actual \$
REVENUES FROM ORDINARY ACTIVITIES				
Governance		457	7,600	0
General Purpose Funding		5,573,218	4,840,174	4,600,826
Law, Order, Public Safety		30,065	31,400	34,656
Health		500	4,250	250
Education and Welfare		165,752	155,052	188,230
Housing		18,221	23,540	10,504
Community Amenities		87,614	102,710	96,777
Recreation and Culture		141,106	44,050	47,855
Transport		2,546,894	1,511,420	2,169,772
Economic Services		168,877	364,662	62,721
Other Property and Services		38,684	42,100	61,959
		<u>8,771,388</u>	<u>7,126,958</u>	<u>7,273,550</u>
EXPENSES FROM ORDINARY ACTIVITIES (Excluding Borrowing Costs expense)				
Governance		311,145	341,357	331,277
General Purpose Funding		166,784	240,792	140,250
Law, Order, Public Safety		104,613	114,130	151,295
Health		58,042	132,320	54,760
Education and Welfare		347,252	459,999	377,588
Housing		88,139	21,840	3,318
Community Amenities		325,510	418,579	280,866
Recreation & Culture		627,191	790,295	570,561
Transport		2,728,914	2,985,081	2,878,196
Economic Services		300,715	410,292	174,841
Other Property and Services		421,481	14,700	259,463
		<u>5,479,786</u>	<u>5,929,385</u>	<u>5,222,415</u>
Net Result		<u>3,291,602</u>	<u>1,197,573</u>	<u>2,051,135</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

INCOME STATEMENT BY NATURE OR TYPE

	NOTE	2008/2009 Actual \$	2008/2009 Budget \$	2007/2008 Actual \$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	16	1,978,990	1,877,370	1,712,454
Grants,Subsidies,Contributions - Operating	9	3,365,590	2,750,664	2,598,569
Fees and Charges	21	747,675	1,040,040	894,816
Interest Earnings	1	508,440	608,500	614,221
Other Revenue		83,515	5,750	9,696
		<u>6,684,210</u>	<u>6,282,324</u>	<u>5,829,756</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		1,137,429	1,508,014	1,137,429
Materials and Contracts		1,532,346	2,092,351	1,493,320
Utilities (gas, electricity, water, etc)		156,251	204,746	166,605
Depreciation on Non-current Assets	1	2,425,022	2,222,065	2,227,948
Insurance		179,755	197,209	190,083
Other Expenses		44,685	15,000	1,026
		<u>5,475,488</u>	<u>6,239,385</u>	<u>5,216,411</u>
		1,208,722	42,939	613,345
Grants,Subsidies,Contributions - Non Operatin	9	2,055,880	1,092,634	1,441,355
Profit on Asset Disposals	28(b)	31,298	62,000	2,439
Loss on Asset Disposals	28(b)	(4,298)	0	(6,004)
NET RESULT		<u>3,291,602</u>	<u>1,197,573</u>	<u>2,051,135</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

BALANCE SHEET

	NOTE	2008/2009 Actual \$	2007/2008 Actual \$
CURRENT ASSETS			
Cash and Cash Equivalents	2	8,792,791	8,268,696
Trade and Other Receivables	3	804,295	231,283
Inventories	3	80,075	110,866
TOTAL CURRENT ASSETS		9,677,161	8,610,845
NON-CURRENT ASSETS			
Property, Plant and Equipment	5(a)	6,492,679	5,171,819
Infrastructure	5(b)	19,727,008	18,848,198
TOTAL NON-CURRENT ASSETS		26,219,687	24,020,017
TOTAL ASSETS		35,896,848	32,630,862
CURRENT LIABILITIES			
Trade and Other Payables	6	345,460	346,826
Provisions	7	68,690	80,388
TOTAL CURRENT LIABILITIES		414,150	427,214
NON-CURRENT LIABILITIES			
Provisions	7	8,183	20,735
TOTAL NON-CURRENT LIABILITIES		8,183	20,735
TOTAL LIABILITIES		422,333	447,949
NET ASSETS		35,474,515	32,182,913
EQUITY			
Retained Surplus		26,734,985	23,299,018
Reserves - Cash Backed	8	5,870,681	6,015,046
Reserves - Asset Revaluation	8	2,868,849	2,868,849
TOTAL EQUITY		35,474,515	32,182,913

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

STATEMENT OF CHANGES IN EQUITY

	NOTE	2008/2009 Actual \$	2007/2008 Actual \$
RETAINED SURPLUS			
Balance as at 1 July 2008		23,299,018	22,445,705
Net Result		3,291,602	2,051,135
Transfer from/(to) Reserves		144,365	(1,197,822)
Balance as at 30 June 2009		<u>26,734,985</u>	<u>23,299,018</u>
RESERVES - CASH BACKED			
Balance as at 1 July 2008		6,015,046	4,817,224
Amount Transferred (to)/from Retained Surplus		(144,365)	1,197,822
Balance as at 30 June 2009	8	<u>5,870,681</u>	<u>6,015,046</u>
RESERVES - ASSET REVALUATION			
Balance as at 1 July 2008		2,868,849	2,868,849
Revaluation Increment		0	0
Revaluation Decrement		0	0
Balance as at 30 June 2009	8	<u>2,868,849</u>	<u>2,868,849</u>
TOTAL EQUITY		<u>35,474,515</u>	<u>32,182,913</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

CASH FLOW STATEMENT

	NOTE	2008/2009 Actual \$	2008/2009 Budget \$	2007/2008 Actual \$
Cash Flows From Operating Activities				
Receipts				
Rates		1,592,591	1,877,370	1,697,009
Grants, Subsidies, Contributions		3,278,677	2,750,664	2,598,569
Fees and Charges		740,505	1,069,140	895,353
Interest Earnings		508,440	608,500	614,221
Goods and Services Tax		552,971	235,000	398,955
Other		83,515	5,750	9,696
		<u>6,756,699</u>	<u>6,546,424</u>	<u>6,213,803</u>
Payments				
Employee Costs		(1,122,633)	(1,510,640)	(1,129,692)
Materials and Contracts		(1,577,157)	(2,055,864)	(1,647,050)
Utilities (gas, electricity, water, etc)		(147,080)	(204,746)	(166,605)
Insurance		(179,755)	(197,209)	(190,083)
Goods and Services Tax		(508,660)	(235,000)	(430,795)
Other		(18,666)	(15,000)	30,295
		<u>(3,553,951)</u>	<u>(4,218,459)</u>	<u>(3,533,930)</u>
Net Cash Provided By (Used In) Operating Activities	10(b)	<u>3,202,748</u>	<u>2,327,965</u>	<u>2,679,873</u>
Cash Flows from Investing Activities				
Payments for Purchase of Property, Plant & Equipment				
Payments for Purchase of Property, Plant & Equipment		(2,112,706)	(2,741,984)	(484,538)
Payments for Construction of Infrastructure		(2,654,896)	(3,352,902)	(2,509,259)
Grants and Contributions for the Development of Assets		1,919,040	1,092,634	1,520,882
Proceeds from Sale of Plant & Equipment		169,910	213,000	32,939
		<u>169,910</u>	<u>213,000</u>	<u>32,939</u>
Net Cash Provided By (Used In) Investing Activities		<u>(2,678,652)</u>	<u>(4,789,252)</u>	<u>(1,439,976)</u>
Cash Flows from Financing Activities				
		0	0	0
Net Increase (Decrease) in Cash Held		524,096	(2,461,287)	1,239,897
Cash at Beginning of year		8,268,696	8,254,829	7,028,799
Cash at End of Year	10(a)	<u>8,792,791</u>	<u>5,793,542</u>	<u>8,268,696</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

RATE SETTING STATEMENT

	NOTE	2008/2009 Actual \$	2008/2009 Budget \$	2008/2009 Actual \$
OPERATING REVENUES				
Governance		457	7,600	0
General Purpose Funding		3,594,228	2,962,804	2,888,372
Law, Order, Public Safety		30,065	31,400	34,656
Health		500	4,250	250
Education and Welfare		165,752	155,052	188,230
Housing		18,221	23,540	10,504
Community Amenities		87,614	102,710	96,777
Recreation and Culture		141,106	44,050	47,855
Transport		2,546,894	1,511,420	2,169,772
Economic Services		168,877	364,662	62,721
Other Property and Services		38,684	42,100	61,959
		<u>6,792,398</u>	<u>5,249,588</u>	<u>5,561,096</u>
OPERATING EXPENSES				
Governance		(311,145)	(341,357)	(331,277)
General Purpose Funding		(166,784)	(240,792)	(140,250)
Law, Order, Public Safety		(104,613)	(114,130)	(151,295)
Health		(58,042)	(132,320)	(54,760)
Education and Welfare		(347,252)	(459,999)	(377,588)
Housing		(88,139)	(21,840)	(3,318)
Community Amenities		(325,510)	(418,579)	(280,866)
Recreation & Culture		(627,191)	(790,295)	(570,561)
Transport		(2,728,914)	(2,985,081)	(2,878,196)
Economic Services		(300,715)	(410,292)	(174,841)
Other Property and Services		(421,481)	(14,700)	(259,463)
		<u>(5,479,786)</u>	<u>(5,929,385)</u>	<u>(5,222,415)</u>
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Income				
(Profit)/Loss on Asset Disposals		(27,000)	(62,000)	3,565
Depreciation on Assets		2,425,022	2,222,065	2,227,948
Movement in Employee Benefits		(24,250)	0	4,202
Capital Expenditure and Income				
Purchase Land and Buildings		(1,170,156)	(1,487,191)	(258,530)
Purchase Infrastructure Assets - Roads		(2,594,838)	(2,913,299)	(2,509,259)
Purchase Plant and Equipment		(921,520)	(1,183,300)	(169,763)
Purchase Furniture and Equipment		(21,030)	(71,493)	(56,245)
Purchase Infrastructure - Other		(60,058)	(439,603)	0
Proceeds from Disposal of Assets		169,910	213,000	32,939
Repayment of Debentures		0	0	0
Proceeds from Debentures		0	0	0
Transfers to Reserves (Restricted Assets)		(744,635)	(759,357)	(1,201,692)
Transfers from Reserves (Restricted Assets)		889,000	889,000	3,870
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		2,248,973	2,394,605	2,120,804
LESS Estimated Surplus/(Deficit) June 30 C/Fwd		3,461,020	0	2,248,974
Amount Req'd to be Raised from Rates	16	<u>(1,978,990)</u>	<u>(1,877,370)</u>	<u>(1,712,454)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

1. REVENUES AND EXPENSES	NOTE	2008/2009 Actual \$	2007/2008 Actual \$
Result from Ordinary Activities includes:			
(i) Charging as Expenses:			
Auditors Remuneration			
- Audit		13,384	17,180
- Other Services		0	0
Doubtful Debts			
- Rate Debtors		0	29,298
- Sundry Debtors		1,179	870
Depreciation			
	5		
- Buildings		116,083	120,605
- Furniture and Equipment		38,542	33,401
- Machinery & Equipment		12,735	17,480
- Plant		481,576	466,280
- Infrastructure - Roads		1,521,205	1,346,875
- Infrastructure - Airport		159,728	158,453
- Infrastructure - Other		95,153	84,854
		<u>2,425,022</u>	<u>2,227,948</u>
Rental Charges			
- Operating leases		0	5,340
(ii) Crediting as Revenues:			
		2008/2009 Actual \$	2008/2009 Budget \$
Interest Earnings			
- Investments			374,061
- Reserve Funds		357,278	372,000
- Municipal Funds		99,885	220,490
- Other Interest Earnings	20	51,277	20,500
		<u>508,440</u>	<u>608,500</u>
			<u>614,221</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

	NOTE	2008/2009 Actual \$	2007/2008 Actual \$
2. CASH AND CASH EQUIVALENTS			
Cash on Hand		600	600
Cash at Bank		8,792,191	8,268,096
		<u>8,792,791</u>	<u>8,268,696</u>
Represented by:			
Unrestricted		1,905,912	1,651,817
Restricted		6,886,879	6,616,879
		<u>8,792,791</u>	<u>8,268,696</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Plant Reserve	8	1,423,136	1,531,188
Building Reserve	8	735,770	980,192
Shire Water Reserve	8	129,463	122,205
Airport Runway Reserve	8	1,911,223	1,804,066
Airport Operations Reserve	8	674,290	636,484
Transport Reserve	8	295,636	279,061
Infrastructure & Development Reserve	8	660,643	623,602
Long Service Leave Reserve	8	40,520	38,248
	<i>sub total</i>	<i>5,870,681</i>	<i>6,015,046</i>
Unspent Grants	9	1,016,198	601,833
		<u>6,886,879</u>	<u>6,616,879</u>
3. TRADE and OTHER RECEIVABLES			
Current			
Rates Outstanding		492,423	135,322
Sundry Debtors		296,920	65,591
Tax Receivable		16,227	60,538
Less Provision for Doubtful Debts		(1,275)	(30,168)
		<u>804,295</u>	<u>231,283</u>
4. INVENTORIES			
Current			
Stores and Materials - at cost		80,075	110,866
		<u>80,075</u>	<u>110,866</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

	2009 Actual \$	2008 Actual \$
5a. PROPERTY, PLANT AND EQUIPMENT		
Land & Buildings - Cost	5,563,361	4,393,206
Less Accumulated Depreciation	<u>(1,966,604)</u>	<u>(1,850,522)</u>
	3,596,757	2,542,684
Furniture and Equipment - Cost	422,417	401,387
Less Accumulated Depreciation	<u>(282,714)</u>	<u>(254,172)</u>
	129,703	147,215
Machinery & Equipment - Cost	236,853	236,853
Less Accumulated Depreciation	<u>(203,103)</u>	<u>(190,368)</u>
	33,550	46,285
Plant - Cost	5,811,507	5,262,372
Less Accumulated Depreciation	<u>(3,078,838)</u>	<u>(2,826,737)</u>
	2,732,669	2,435,635
Shire Water Scheme	0	38,709
Less Accumulated Depreciation	<u>0</u>	<u>(38,709)</u>
	0	0
	<u>6,492,679</u>	<u>5,171,819</u>

All property, plant and equipment asset classes are carried at cost. Whilst they are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 "Impairment of Assets".

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land & Buildings \$	Furniture & Equipment \$	Machinery & Equipment \$	Plant \$	Shire Water Scheme \$	Total \$
Balance as at 1 July 2008	2,542,684	147,215	46,285	2,435,635	0	5,171,819
Additions	1,170,156	21,030	0	921,520	0	2,112,706
Disposals	0	0	0	(372,385)	(38,709)	(411,094)
Revaluations - Increment	0	0	0	0	0	0
- (Decrement)	0	0	0	0	0	0
Impairment - (Losses)	0	0	0	0	0	0
- Reversals	0	0	0	0	0	0
Depreciation Operating Expense	(116,083)	(38,542)	(12,735)	(481,576)	0	(648,936)
Depreciation Written back				229,475	38,709	268,184
Balance as at 30 June 2009	<u>3,596,757</u>	<u>129,703</u>	<u>33,550</u>	<u>2,732,669</u>	<u>0</u>	<u>6,492,679</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

	2009 Actual \$	2008 Actual \$
5b. INFRASTRUCTURE		
Roads - Cost	34,900,841	32,306,003
Less Accumulated Depreciation	<u>(18,231,950)</u>	<u>(16,710,745)</u>
	16,668,891	15,595,258
Airport - Cost	3,280,950	3,262,870
Less Accumulated Depreciation	<u>(2,160,610)</u>	<u>(2,000,882)</u>
	1,120,340	1,261,988
Infrastructure Other - Cost	2,579,851	2,537,873
Less Accumulated Depreciation	<u>(642,074)</u>	<u>(546,921)</u>
	1,937,777	1,990,952
	<u>19,727,008</u>	<u>18,848,198</u>

Council have adopted a policy of revaluing roads with sufficient regularity to ensure the carrying amount of each road asset is fairly stated at reporting date.
This policy accords with AASB.

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Roads \$	Airport \$	Other \$	Total \$
Balance as at 1 July 2008	15,595,258	1,261,988	1,990,952	18,848,198
Additions	2,594,838	18,080	41,978	2,654,896
Disposals	0	0	0	0
Revaluations - Increment	0	0	0	0
- (Decrement)	0	0	0	0
Impairment - (Losses)	0	0	0	0
- Reversals	0	0	0	0
Depreciation Expense	(1,521,205)	(159,728)	(95,153)	(1,776,086)
Depreciation Written back				
Balance as at 30 June 2009	<u>16,668,891</u>	<u>1,120,340</u>	<u>1,937,777</u>	<u>19,727,008</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
 FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

NOTES	2008/2009 Actual \$	2007/2008 Actual \$
6. TRADE AND OTHER PAYABLES		
Current		
Creditors - Sundry	170,809	231,785
Excess Rates	127,058	101,039
GST Payable	0	0
Accrued Salaries and Wages	12,011	14,002
PAYG & FBT Liability	35,582	0
	<u>345,460</u>	<u>346,826</u>
7. PROVISIONS		
Current		
Provision for Annual Leave & RDO's	60,397	72,927
Provision for Long Service Leave	8,293	7,461
	<u>68,690</u>	<u>80,388</u>
Non Current		
Provision for Long Service Leave	8,183	20,735
	<u>8,183</u>	<u>20,735</u>

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

	NOTE	2009 Actual \$	2009 Budget \$	2008 Actual \$
8. RESERVES - CASH BACKED				
(a) Plant Reserve	2			
Opening Balance		1,531,188	1,527,221	1,307,648
Amount Set Aside / Transfer to Reserve		90,948	101,000	223,540
Amount Used / Transfer from Reserve		(199,000)	(199,000)	0
		<u>1,423,136</u>	<u>1,429,221</u>	<u>1,531,188</u>
(b) Building Reserve	2			
Opening Balance		980,192	983,952	254,778
Amount Set Aside / Transfer to Reserve		445,578	407,057	725,414
Amount Used / Transfer from Reserve		(690,000)	(690,000)	0
		<u>735,770</u>	<u>701,009</u>	<u>980,192</u>
(c) Shire Water Reserve				
Opening Balance		122,205	121,880	113,399
Amount Set Aside / Transfer to Reserve		7,258	8,700	8,806
Amount Used / Transfer from Reserve		0	0	0
		<u>129,463</u>	<u>130,580</u>	<u>122,205</u>
(d) Airport Runway (Capital) Reserve	2			
Opening Balance		1,804,066	1,798,916	1,674,073
Amount Set Aside / Transfer to Reserve		107,157	129,300	129,993
Amount Used / Transfer from Reserve		0	0	0
		<u>1,911,223</u>	<u>1,928,216</u>	<u>1,804,066</u>
(e) Airport Operating Reserve	2			
Opening Balance		636,484	634,674	590,622
Amount Set Aside / Transfer to Reserve		37,806	45,600	45,862
Amount Used / Transfer from Reserve		0	0	0
		<u>674,290</u>	<u>680,274</u>	<u>636,484</u>
(f) Transport Reserve	2			
Opening Balance		279,061	278,280	258,953
Amount Set Aside / Transfer to Reserve		16,575	20,000	20,108
Amount Used / Transfer from Reserve		0	0	0
		<u>295,636</u>	<u>298,280</u>	<u>279,061</u>
(g) Infrastructure & Economic Development Reserve	2			
Opening Balance		623,602	619,262	578,668
Amount Set Aside / Transfer to Reserve		37,041	44,700	44,934
Amount Used / Transfer from Reserve		0	0	0
		<u>660,643</u>	<u>663,962</u>	<u>623,602</u>
(h) LSL Reserve	2			
Opening Balance		38,248	38,135	39,083
Amount Set Aside / Transfer to Reserve		2,272	3,000	3,035
Amount Used / Transfer from Reserve		0	0	(3,870)
		<u>40,520</u>	<u>41,135</u>	<u>38,248</u>
Total Cash Backed Reserves		<u>5,870,681</u>	<u>5,872,677</u>	<u>6,015,046</u>

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

8. RESERVES - CASH BACKED (Continued)

All of the cash backed reserve accounts are supported by money held in financial institutions, and are included in the amount shown as restricted cash at note 4.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Plant Reserve
 - to be used to fund major plant acquisitions on an ongoing basis.
- Building Reserve
 - to be used for the future building requirements for Council purposes.
- Shire Water Reserve
 - to be used for capital water requirements of parks and gardens administered by the Shire.
- Airport Runway Capital Reserve
 - to be used for future capital construction requirements of the airport runway.
- Airport Operating Reserve
 - to be used for capital improvement for the airport support infrastructure.
- Transport Reserve
 - to be used for the expansion of the road network that cannot be met by operating income.
- Infrastructure & Economic Development Reserve
 - to be used to develop existing town infrastructure of a commercial or non-commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.
- Long Service Leave Reserve
 - to be used for the future pay of staff proceeding on Long Service Leave.

The reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

Given the high proportion of the Council's rate revenue being generated from mining activity, the Council is largely dependent on that revenue to provide essential services to the region. Due to the fluctuating nature of that industry and hence the flow-on effect on the Shire's revenue the Council believes it is vital to maintain sufficient reserves to maintain services and infrastructure during protracted downturns in mining activity.

RESERVES - ASSET REVALUATION

2009 Actual \$	2008 Actual \$
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Asset revaluation reserves have arisen on revaluation of the following classes of assets:

(a) Roads		
Balance as at 1 July 2008	2,868,849	2,868,849
Revaluation Increment	0	0
Revaluation Decrement	0	0
Balance as at 30 June 2009	<u>2,868,849</u>	<u>2,868,849</u>
TOTAL ASSET REVALUATION RESERVES	<u>2,868,849</u>	<u>2,868,849</u>

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

9. ECONOMIC DEPENDANCY AND GRANTS

A significant portion of Revenue is received by way of grants from the State and Federal Governments.

Grants recognised as revenue in a particular year are not necessarily expended in the same year.

		2007/2008	2008/2009	2008/2009	2008/2009
Government Source	Purpose of Grant or Contribution	Grants Unspent Brought Forward	Grants Received	Grants Expended	Unexpended Grants
CONTRIBUTIONS					
Various		0	150,103	150,103	0
OPERATING GRANTS					
GENERAL PURPOSE FUNDING					
Grants Commission	Untied Financial Assistance Grant	0	1,945,374	1,945,374	0
Grants Commission	Untied Roads Financial Grant	0	1,134,385	1,134,385	0
		0	3,079,759	3,079,759	0
LAW, ORDER, & PUBLIC SAFETY					
FESA Operational Grant	Fire Prevention	0	9,815	9,815	0
FESA Operational Grant	SES Services	0	17,445	17,445	0
Safer WA(Dept of Justice)	Community Safety & Crime Prevention	1,802	1,200	0	3,002
		1,802	28,460	27,260	3,002
WELFARE SERVICES					
Department of Justice	Domestic Violence programme	55,865	0	11,402	44,463
Attorney General	Youth After Dark	23,758	12,896	31,769	4,885
Youth Miscellaneous	Youth Centre Misc Small Grants	0	1,818	1,818	0
Iris Curley Contribution	Benefit of Meekatharra Youth (ADJ)	24,058	0	1,428	22,630
	Youth Linx programme	0	11,215	11,215	0
OSCH	Youth Centre Operations	0	9,893	9,893	0
Dept of Community Development	Youth Centre Operations	0	67,086	67,086	0
		103,681	102,908	134,611	71,978
RECREATION & CULTURE					
Swimming Areas & Beaches	Swimming Pool Subsidy	0	3,000	3,000	0
Recreation Miscellaneous	Recreation Misc Small Grants	0	3,000	3,000	0
		0	3,000	3,000	0
TRANSPORT					
Main Roads Department	Street Lighting Subsidy	0	1,360	1,360	0
		0	1,360	1,360	0
TOTAL OPERATING GRANTS		105,483	3,365,590	3,396,093	74,980
NON OPERATING GRANTS					
RECREATION & Culture					
DYSR	Pool Plant Room	23,283	0	23,283	0
	Stimulus Package (Squash Courts)	0	100,000	100,000	0
		23,283	100,000	123,283	0
TRANSPORT					
Main Roads Department	Direct Grant	0	146,418	146,418	0
Dept of Transport & Regional Services	Roads to Recovery - General/Various	473,067	519,824	982,891	0
Main Roads Department	Regional Road Group	0	207,333	207,333	0
State	Royalties for Regions	0	941,218	0	941,218
Main Roads Department	Black Spot Program	0	126,012	126,012	0
		473,067	1,940,805	1,472,654	941,218
ECONOMIC SERVICES					
	Trails Grant	0	15,075	15,075	0
		0	15,075	15,075	0
TOTAL NON OPERATING GRANTS		496,350	2,055,880	1,611,012	941,218
TOTAL GRANTS & CONTRIBUTIONS		601,833	5,421,470	5,007,105	1,016,198

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

10. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	NOTE	2008/09 Actual \$	2008/2009 Budget \$	2007/2008 Actual \$
Cash - Unrestricted	2	1,905,912	(79,135)	1,651,817
Cash - Restricted	2	<u>6,886,879</u>	<u>5,872,677</u>	<u>6,616,879</u>
		<u>8,792,791</u>	<u>5,793,542</u>	<u>8,268,696</u>

(b) Reconciliation of Net Cash Provided By
Operating Activities to Net Result

Net Profit (or Loss)	3,291,602	1,197,573	2,051,135
Depreciation	2,425,022	2,222,065	2,227,948
(Profit)/Loss on Sale of Asset	(27,000)	(62,000)	3,565
(Increase)/Decrease in Receivables	(546,292)	29,100	87,631
Increase/(Decrease) in Doubtful Debts	(28,892)	0	(58,134)
(Increase)/Decrease in Inventories	30,791	52,270	(33,514)
Increase/(Decrease) in Payables	807	(15,783)	(82,077)
Increase/(Decrease) in Employee Provisions	(24,250)	(2,626)	4,201
Grants/Contributions for the Development of Assets	(1,919,040)	(1,092,634)	(1,520,882)
Net Cash from Operating Activities	<u>3,202,748</u>	<u>2,327,965</u>	<u>2,679,873</u>

(c) Credit Standby Arrangements

Bank Overdraft limit	0	0	0
Bank Overdraft at Balance Date	0	0	0
Credit Card Limit		0	0
Credit Card Balance at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>
Total Amount of Credit Unused	<u>0</u>	<u>0</u>	<u>0</u>

(d) Loan Facilities

Loan Facilities - Current	0	0	0
Loan Facilities - Non-Current	<u>0</u>	<u>0</u>	<u>0</u>
Total Facilities in Use at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>
Unused Loan Facilities at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
 FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

11. CAPITAL AND LEASING COMMITMENTS

(a) Finance Lease Commitments

There are no finance lease commitments to report for the year ended 30 June 2009

(b) Operating Lease Commitments

There are no operating commitments to report for the year ended 30 June 2009

(c) Capital Expenditure Commitments

There are no capital commitments to report for the year ended 30 June 2009

12. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-08 \$	Amounts Received \$	Amounts Paid \$	Balance 30-Jun-09 \$
Donations	5,000			5,000
Unclaimed Monies	9,212	200	200	9,212
Library Deposits	2,338			2,338
Surplus Funds	334			334
Building Industry Training Levy	1,936	2,563	2,360	2,139
Nomination Deposits	0			0
Stockyard Caretaking	21			21
Miscellaneous Deposits	3,342	2,883	2,883	3,342
Picture Fund	1,000			1,000
	<u>23,183</u>	<u>5,646</u>	<u>5,443</u>	<u>23,386</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

13. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY	2008/2009	2007/2008
	Actual \$	Actual \$
Governance	1,336	1,503
General Purpose Funding	491,148	105,154
Law, Order, Public Safety	7,875	6,247
Health	3,412	3,966
Education and Welfare	329,306	316,362
Housing	1,547,436	621,749
Community Amenities	178,732	172,273
Recreation and Culture	2,319,757	2,157,191
Transport	18,379,013	17,374,107
Economic Services	848,215	871,535
Other Property and Services	2,981,600	2,668,259
Unallocated (Cash)	8,814,473	8,332,516
	<u>35,902,303</u>	<u>32,630,862</u>

14. FINANCIAL RATIOS	2008/2009	2007/2008	2006/2007
Current Ratio	6.88	5.10	3.98
Untied Cash to Trade Creditors Ratio	11.16	7.13	4.28
Debt Ratio	0.01	0.01	0.02
Debt Service Ratio	0.00	0.00	0.00
Gross Debt to Revenue Ratio	0.00	0.00	0.00
Gross Debt to Economically Realisable Assets	0.00	0.00	0.00
Rate Coverage Ratio	0.23	0.24	0.23
Outstanding Rates Ratio	0.23	0.07	0.11

The above rates are calculated as follows:

Current Ratio equals	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Untied Cash to Trade Creditors Ratio	$\frac{\text{Untied cash}}{\text{Unpaid trade creditors}}$
Debt Ratio equals	$\frac{\text{Total liabilities}}{\text{Total assets}}$
Debt Service Ratio equals	$\frac{\text{Debt Service Cost (Principal \& Interest)}}{\text{Available operating revenue}}$
Gross Debt to Revenue Ratio	$\frac{\text{Gross debt}}{\text{Total revenue}}$
Gross Debt to Economically Realisable Assets Ratio	$\frac{\text{Gross debt}}{\text{Economically realisable assets}}$
Rate Coverage Ratio equals	$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$
Outstanding Rates Ratio equals	$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$

SHIRE OF MEEKATHARRA

**Notes to and forming part of the
FINANCIAL REPORT**

FOR THE YEAR ENDED 30 JUNE 2009

15. BORROWINGS

- (a) **Debenture Repayments**
Council had no amounts owing on debentures as at 30 June 2009
- (b) **New Debentures - 2008/09**
Council had no new debentures for 2008/2009
- (c) **Unspent Debentures**
Council has no unspent Debentures at 30 June 2009
- (d) **Overdraft**
Council has no overdraft facility available, and none were utilized during the year ended 30 June 2009
- (e) **Interest Rate Risk**
Council's exposure to interest rate risk as a result of borrowings and the effective weighted average interest rate on these borrowings is nil.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

16. RATING INFORMATION - 2008/2009 FINANCIAL YEAR

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim & Back Rates	Total Revenue	Budget Rate Revenue	Budget Interim Rate	Budget Back Rate	Budget Total Revenue
General Rate										
- Gross rental value	9.7770	326	2,066,072	202,000	805	202,805	201,999	0	0	201,999
- Unimproved Value Mining	11.4612	668	13,741,121	1,574,897	20,576	1,595,473	1,527,412	(25,000)	0	1,502,412
- Unimproved Value Pastoral	5.7352	44	1,876,874	107,642	7,069	114,711	103,959	0	0	103,959
Sub-Totals		1,038	17,684,067	1,884,540	28,450	1,912,990	1,833,370	(25,000)	0	1,808,370
Minimum Rate										
- Gross rental value	200	69	9,400	13,800	0	13,800	13,800	0	0	13,800
- Unimproved Value Mining	200	256	180,841	51,200	0	51,200	51,200	0	0	51,200
- Unimproved Value Pastoral	200	5	2,749	1,000	0	1,000	1,000	0	0	1,000
Sub-Totals		330	192,990	66,000	0	66,000	66,000	0	0	66,000
Ex Gratia						1,978,990				1,874,370
Totals						0				3,000
						1,978,990				1,877,370
Prior Year Rates written off (Not included above)										25,000
These Rates relate to previous years and were treated as an expense.						5,693				

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

17. SPECIFIED AREA RATE - 2008/2009 FINANCIAL YEAR NIL

18. SERVICE CHARGES - 2008/2009 FINANCIAL YEAR NIL

19. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
- 2008/2009 FINANCIAL YEAR

Type	Disc %	Total Cost/ Value	Budget Cost/ Value
Debtor - Rates			
Write-Off	N/A	5,693	25,000

The Shire of Meekatharra does not grant a discount for the early payment of rates appearing on the rate notice.

20. INTEREST CHARGES AND INSTALMENTS - 2008/2009 FINANCIAL YEAR

	Interest Rate (%)	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on Unpaid Rates	10	N/A	48,599	15,000
Interest on Instalments Plan	5.5	N/A	2,679	5,500
Charges on Instalment Plan	N/A	15	4,721	3,000
			55,999	23,500

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

	2008/2009 Actual \$	2007/2008 Actual \$
21. FEES & CHARGES		
General Purpose Funding	5,427	7,261
Governance	0	0
Law, Order, Public Safety	1,537	1,212
Health	500	0
Education & Welfare	0	668
Housing	15,257	10,504
Community Amenities	87,614	91,641
Recreation & Culture	17,860	17,904
Transport	539,298	700,572
Economic Services	79,371	62,657
Other Property & Services	811	2,397
	<u>747,675</u>	<u>894,816</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

	2008/2009 Actual \$	2008/2009 Budget \$	2007/2008 Actual \$
22. COUNCILLORS' REMUNERATION			
The following fees, expenses and allowances were paid to council members and/or the president.			
Meeting Fees	10,979	15,520	10,705
Travelling Expenses	658	6,000	3,800
Telecommunications	272	500	272
President's Allowance	8,000	8,000	8,000
Deputy Presidents Allowance	2,000	2,000	2,000
	<u>21,909</u>	<u>32,020</u>	<u>24,777</u>

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009

23. EMPLOYEES' REMUNERATION

Set out below, in bands of \$10,000, is the number of employees of the Shire entitled to an annual salary of \$100,000 or more.

Salary Range \$	2009	2008
130,000 - 139,000	<u>1</u>	<u>1</u>

24. EMPLOYEE NUMBERS

The number of full-time equivalent Employees at balance date

2009	2008
<u>25</u>	<u>16</u>

25. MAJOR LAND TRANSACTIONS

No major land transactions occurred during the period.

26. MAJOR TRADING UNDERTAKINGS

No major trading undertakings occurred during the period.

27. OTHER TRADING UNDERTAKINGS

The Shire acts as an agent for Air BP providing aviation fuel to customers at the airport. Council provides the service to ensure the ongoing viability of regular public transport flights to Meekatharra.

Current Year Transactions	2009 \$	2008 \$
Operating Income	121,985	140,946
Operating Expenses	(76,246)	(87,110)
Change in Net Assets resulting	<u>45,739</u>	<u>53,836</u>

Statement of Financial Position

Current Assets		
Cash at Bank	2,929	11,261
Trade Debtors	0	0
Current Liabilities		
Trade Creditors	0	0
	<u>2,929</u>	<u>11,261</u>
Equity		
Opening balance	11,261	4,825
Cash Transferred to Municipal	(54,071)	(47,400)
Change in Net Assets	45,739	53,836
	<u>2,929</u>	<u>11,261</u>

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

28. DISPOSAL & REPLACEMENT OF ASSETS

28 a. The following assets were purchased during the year

	Asset No	G/L Account	Actual \$	Budget \$
Furniture and Fittings				
Furniture & Equip Misc	3056	2115	4,713	8,243
Hall Equipment		3534	0	600
Pool - Pro Cleaner	3057	3714	3,272	14,500
Gym - Airconditioner		3654	0	10,000
Sport Complex - Retic Grounds	3058	3894	9,178	21,000
Office Furniture - Misc	3055	1326	1,451	40,000
Office Furniture - Plan Cabinet	3054	1326	2,416	2,650
	<i>sub total</i>		21,030	96,993
Buildings				
Upgrade of Dog Pound			0	15,000
Youth Centre - Office Carpets	1100	2447	25,613	64,000
Housing Capital Improvements	var	2704	890,242	1,035,691
Town Hall Capital Improvements	1021	3544	61,341	75,000
Pool - Upgrade Changerooms	1058	3667	26,130	110,000
Construct Oval Toilets		3634	0	100,000
Race Course Buildings			0	20,000
Mt Gould Police Station			0	6,500
Office - Repaint Ceiling Passageway			0	12,000
Office - External Repaint	1071	1239	31,780	40,000
Squash Court Construction	1114	4017	135,050	0
	<i>sub total</i>		1,170,156	1,478,191
Plant and Equipment				
Prime Mover	407	5244	183,230	180,000
Hino Crew Cab 9 tonne Truck	405	5024	128,431	125,000
Hin Dual Cab Truck	408	5024	80,181	80,000
Excavator 1		5331	86,724	95,000
Excavator 2	409	5331	70,000	0
Electronic Magnet	406	5331	31,457	0
Vibrating Roller	396-1	5332	178,000	230,000
Vehicle Works	402	5144	36,070	40,000
Vehicle Works	403	5144	35,384	40,000
Semi Trailer	395	5210	22,700	35,000
Caravan Semi Trailer Type	410	5210	25,000	35,000
Fuel Tanker	3941	5254	11,134	15,000
Engines & Pumps	411	5154	11,315	9,000
2 x Submersible Pumps	411	5154	8,397	8,500
Kuboto Motor	411	5154	2,227	2,500
Traffic Counters	412	5324	7,270	7,000
Pumps & Generators		5284	0	25,000
Misc Small Plant Satellite Telephones	413	5014	4,000	13,800
Vehicle - CEO		1224	0	57,000
Security Camera Main Street		2027	0	100,000
	<i>sub total</i>		921,520	1,097,800

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

28. DISPOSAL & REPLACEMENT OF ASSETS (continued)

28 a The following assets were purchased during the year (continued)

	Asset No	GL Account	Actual \$	Budget \$
Infrastructure - Roads				
Road Construction	8530	4200	2,074,293	2,181,299
Water Bores	8150	4200	81,911	82,000
Town Streets - Upgrade	8540	4530	438,634	350,000
	<i>sub total</i>		2,594,838	2,613,299
Infrastructure - Airport				
Airport - Re seal and line Taxiway	5140	5104	18,080	300,000
	<i>sub total</i>		18,080	300,000
Infrastructure - Other				
Cornish Lift		3624	0	35,000
Headframe - Viewing Platform		3637	0	30,000
Tennis Practice Wall			0	3,000
BBQ & Ligth Oval			0	12,000
Replace Pine Rails Oval		3638	0	6,000
Parks & Gardens Capital	400	4026	6,305	88,000
Meeka Heritage Trails	7121	5387	14,451	279,603
Mining Relics - Collection		5397	0	10,000
Entry Statements & Signs		5424	0	30,000
Pump & Fittings - Oval	7103	3914	19,825	15,000
Luke Pit Water Scheme	7050	3944	1,397	0
	<i>sub total</i>		41,978	508,603
			4,767,602	6,094,866

SHIRE OF MEEKATHARRA

Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

28. DISPOSAL & REPLACEMENT OF ASSETS (Continued)

28 b. The following assets were disposed of during the year:

	Asset No	Historical Cost \$	Accumulated Depreciation \$	Net Book Value		Sale Price		Profit (Loss)	
				Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Plant and Equipment					151,000		213,000		62,000
Nissan UD Truck	342	130,360	113,033	17,327		44,000		26,673	0
Toyota Landcruiser Ute	3018	39,906	15,656	24,250		26,364		2,114	0
Hino Ranger Truck	355	52,402	34,039	18,363		19,091		728	0
Hino Ranger Truck	373	109,161	54,580	54,581		56,364		1,783	0
Toyota Land Cruiser Ute	386	40,556	12,167	28,389		24,091		(4,298)	0
<i>Sub total</i>		372,385	229,475	142,910	151,000	169,910	213,000	27,000	62,000
Alternate Water Scheme				0				0	0
Pumps to Pipeline	4002	500	500	0				0	0
Pump Switching Fittings	4003	5,100	5,100	0				0	0
Pump @nd Bore	4004	5,181	5,181	0				0	0
Lister gen set	4005	9,930	9,930	0				0	0
3 KVA Pumps	4006	3,848	3,848	0				0	0
Lister gen Set	4007	11,047	11,047	0				0	0
Pump & Fittings	4008	3,103	3,103	0				0	0
<i>Sub total</i>		38,709	38,709	0	0	0	0	0	0
		411,094	268,184	142,910	151,000	169,910	213,000	27,000	62,000

SHIRE OF MEEKATHARRA

Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

29. FINANCIAL RISK MANAGEMENT

Council's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Council's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Council held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2009	2008	2009	2008
	\$	\$	\$	\$
Financial Assets				
Cash and cash equivalents	8,792,791	8,268,696	8,792,791	8,268,696
Receivables	804,295	231,283	804,295	231,283
Financial Assets at Fair Value	0	0	0	0
Available for Sale Financial Assets	0	0	0	0
	<u>9,597,086</u>	<u>8,499,979</u>	<u>9,597,086</u>	<u>8,499,979</u>
Financial Liabilities				
Payables	345,460	346,826	345,460	346,826
	<u>345,460</u>	<u>346,826</u>	<u>345,460</u>	<u>346,826</u>

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables, Payables – estimated to the carrying value which approximates net market value.
- Borrowings, Held-to-Maturity Investments – estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.
- Financial Assets at Fair Value through profit and loss, Available for Sale Financial Assets – based on quoted market prices at the reporting date or independent valuation.

29. FINANCIAL RISK MANAGEMENT (Continued)

(a) Cash and Cash Equivalents

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio. Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

SHIRE OF MEEKATHARRA

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The major risk associated with investments is price risk – the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk – the risk that movements in interest rates could affect returns.

Another risk associated with cash and investments is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

	30-Jun-09	30-Jun-08
	\$	\$
Impact of a 1% (*) movement in interest rates on cash and investments:		
- Equity	87,928	82,687
- Income Statement	87,928	82,687

Notes:

(*) Sensitivity percentages based on management's expectation of future possible market movements.

Recent market volatility has seen large market movements for certain types of investments.

(+) Maximum impact.

29. FINANCIAL RISK MANAGEMENT (Continued)

(b) Receivables

Council's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. Council manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

SHIRE OF MEEKATHARRA

**Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

The profile of the Council's credit risk at balance date was:

	30-Jun-09	30-Jun-08
Percentage of Rates and Annual Charges		
- Current	22.17%	51.69%
- Overdue	77.83%	48.31%
Percentage of Other Receivables		
- Current	97.96%	80.97%
- Overdue	2.04%	19.03%

SHIRE OF MEEKATHARRA

Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

29. FINANCIAL RISK MANAGEMENT (Continued)

(c) Payables
Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of Council's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
2009					
Payables	345460	0	0	345,460	345,460
Borrowings	0	0	0	0	0
	<u>345,460</u>	<u>0</u>	<u>0</u>	<u>345,460</u>	<u>345,460</u>
2008					
Payables	346826	0	0	346,826	346,826
Borrowings	0	0	0	0	0
	<u>346,826</u>	<u>0</u>	<u>0</u>	<u>346,826</u>	<u>346,826</u>

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

30. STATEMENT OF OBJECTIVES

The Shire of Meekatharra is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

PRINCIPAL PLACE OF BUSINESS

The Principal place of Business of the Local Government is:
The Shire of Meekatharra
Main Street, Meekatharra Western Australia 6642.

GOVERNANCE

Administration and operation of facilities and services to members of council;
other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue Costs associated with raising of rates, collection of debts and other funding activities within this programme.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.
Operation of Council's Ranger (security) services.

HEALTH

Food quality and pest control, monitoring and control of environmental health.
Contract Operation for Health issues within the Community.

EDUCATION AND WELFARE

Provision and maintenance of various premises in support of community services such as the Pre-school, Childrens Day Care and Telecentre. Financial assistance on a needs arise basis for the community's education and welfare. Provision, maintenance and support for the community youth centre.

HOUSING

Maintenance of staff and rental housing

COMMUNITY AMENITIES

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of rest centre and storm water drainage maintenance, operation and maintenance of sewage schemes.

RECREATION AND CULTURE

Maintenance of halls, the aquatic centre recreation centres and various reserves; operation of library, TV and Radio Broadcasting.

TRANSPORT

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets, traffic lights; depot maintenance and airport maintenance.

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control noxious weeds, vermin control, and building controls.

OTHER PROPERTY & SERVICES

Private works operations and miscellaneous
Plant operations, Overheads and Administration costs, initially charged here are reallocated to the relevant function area.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

The report has also been prepared on the accrual basis under the convention of historical cost accounting as modified by the accounting treatment relating to the revaluation of financial assets and liabilities at fair value through profit and loss and certain classes of non-current assets.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 15 to this financial report.

(c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

(d) Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the balance sheet.

(e) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
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FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

(g) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB1051 - Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Equipment	3 - 10 years
Plant and Equipment	5 - 10 years
Roads Unformed	Not Depreciated
Roads Formed	Not Depreciated
Roads Gravel	15 years
Roads Sealed	50 years
Kerbing & Footpaths	20 years
Other Infrastructure	20 years
Drains and Sewers	40 years
Grids	20 years
Airfields & Runways	20 years

(i) Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)
(j) Investments and Other Financial Assets (Continued)

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

(j) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) **Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 'Impairment of Assets' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(l) **Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) **Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) **Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) **Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(n) **Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(q) Joint Venture

The Shire of Meekatharra has not entered into any Joint Ventures

(r) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where grants and contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed at Note 12. That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

(s) Superannuation

The Shire of Meekatharra contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(t) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(u) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(v) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual report relate to the original budget estimate for the relevant term of the disclosure.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
 FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(x) New Accounting Standards and Interpretations

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Council for the annual reporting period ending 30 June 2009.

Council's assessment of these new standards and interpretations is set out below:

Title and Topic	Issued	Applicable (*)	Impact
(i) AASB 8 Operating Segments and AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8	February 2007	1 January 2009	Nil – The Standard is not applicable to not-for-profit entities.
(ii) Revised AASB 123 Borrowing Costs (includes AASB 2009-1) and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]	June 2007 and April 2009	1 January 2009	Nil – There have been two revisions to the Standard. The first removed the option to expense all borrowing costs and required the capitalisation of all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset. The second (AASB2009-1) reinstated the choice to either expense or capitalise in the case of not-for-profit entities. There will be no impact on the financial report of the Council as it already capitalises borrowing costs relating to qualifying assets and will continue to do so.
(iii) Revised AASB 101 Presentation of Financial Statements and AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 and AASB 2007-10 Further Amendments to Australian Accounting Standards arising from AASB 101	September 2007 and December 2007	1 January 2009	Nil – The revised Standard requires the presentation of a Statement of comprehensive income and makes changes to the Statement of changes in equity, but will not affect any of the amounts recognised in the financial statements. If Council has made a prior period adjustment or has reclassified items in the financial statements, it is likely it will need to disclose a third balance sheet (Statement of Financial Position), being as at the beginning of the comparative period.

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

New Accounting Standards and Interpretations (Continued)

Title and Topic	Issued	Applicable (*)	Impact
(iv) AASB 2008-5 Amendments to Australian Accounting Standards arising from the Annual Improvements Project	July 2008	1 January 2009	Nil – The revisions are part of the AASBs annual improvement project to help ensure consistency with presentation, recognition and measurement criteria of IFRSs.
AASB 2008-6 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project	July 2008	1 July 2009	The revisions embodied in these standards relate largely to terminology or editorial comments and will have a minimal effect on the accounting practices of the Council. It is not anticipated the more significant changes will have any effect on the financial report as the topics are not relevant to the operations of the Council.
(v) AASB 2008-11 Amendments to Australian Accounting Standard – Business Considerations Among Not-for-Profit Entities	November 2008	1 July 2009	Nil – Whilst this standard has the effect of applying AASB 3 Business Combinations to the Not-for-Profit sector, specific provisions are provided in respect of local government. These specific provisions are very similar to the previous requirements of AAS 27.
(vi) AASB 2008-1 Amendments to Australian Accounting Standard – Share-Based Payments: Vesting Conditions and Cancellations	February 2008	1 January 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2008-2 Amendments to Australian Accounting Standards Puttable Financial Instruments and Obligations Arising on Liquidation	March 2008	1 January 2009	
(v) (Continued)			
AASB 2008-3 Amendments to Australian Accounting Standards arising from AASB 3 and AASB 127	March 2008	1 January 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2007-7 Amendments to Australian Accounting Standards – Cost of an Investment in a Subsidiary, Jointly Controlled Entity or Associate	July 2008	1 January 2009	
AASB 2008-8 Amendments to Australian Accounting Standards – Eligible Hedged Items	August 2008	1 July 2009	
AASB 2008-9 Amendments to AASB 1049 for Consistency with AASB 101	September 2008	1 January 2009	
AASB 2008-13 Amendments to Australian Accounting Standards arising from AASB Interpretation 17 – Distributions of Non-Cash Assets to Owners	December 2008	1 July 2009	
Interpretation 1 – Changes in Existing, Decommissioning, Restoration and Similar Liabilities	June 2007	1 January 2009	

SHIRE OF MEEKATHARRA

Notes to and forming part of the
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2009

31. SIGNIFICANT ACCOUNTING POLICIES (Continued)

New Accounting Standards and Interpretations (Continued)

(vi) (Continued)	Title and Topic	Issued	Applicable (*)	Impact
	Interpretation 12 – Service Concession Arrangements	June 2007	1 January 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
	Interpretation 15 – Agreements for the Construction of Real Estate	August 2008	1 January 2009	
	Interpretation 16 – Hedges of a Net Investment in a Foreign Operation	August 2008	1 October 2008	
	Interpretation 17 – Distributions of Non-Cash Assets to Owners	December 2008	1 July 2009	
	Interpretation 18 – Transfers of Assets from Customers	March 2009	Ending 1 July 2009	

Notes:

(*) - Applicable to reporting periods commencing on or after the given date.



**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF MEEKATHARRA**

Report on the Financial Report

We have audited the accompanying financial report of the Shire of Meekatharra, which comprises the balance sheet as at 30 June 2009 and the income statement by nature or type, income statement by program, statement of changes in equity, cash flow statement and rate setting statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

Council's Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report: The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report of the Shire of Meekatharra is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a. giving a true and fair view of the Shire's financial position as at 30 June 2009 and of its performance for the year ended on that date; and
- b. complying with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

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**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF MEEKATHARRA (Continued)**

Other Matters

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) No matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS



GREG GODWIN
PARTNER

Address: Perth, WA
Date: 18 December 2009

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18 December 2009

The Shire President
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Cr Hutchinson

MANAGEMENT REPORT FOR THE YEAR ENDED 30 JUNE 2009

We advise that we have completed our audit procedures for the year ended 30 June 2008 and enclose our Audit Report.

We are required under the Local Government Audit Regulations to report certain compliance matters in our audit report. Other matters which arise during the course of our audit that we wish to bring to Council's attention are raised in this management report.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in systems and procedures which may exist. However, we aim to use our knowledge of the Shire's organisation gained during our work to make comments and suggestions which, we hope, will be useful to you.

Depreciation Rates

Certain depreciation rates used for various items of property, plant, equipment and infrastructure were not in line with the rates disclosed in Council's accounting policies.

To help ensure the depreciation rates used are in line with Council's adopted accounting policies we recommend the depreciation rates being used be reviewed and the fixed asset register or accounting policy, as deemed appropriate, be updated.

Review of Delegations Register

Delegations were not reviewed in the 2008/09 financial year as required by Section 5.46 (2) of the Act.

To help ensure compliance with the Act, we recommend all delegations be reviewed at least once in every financial year as prescribed.

Once reviewed, delegations should then be recorded in the delegations register as required by Section 5.46 (1).

Corrected Misstatements

We advise we have informed Shire management of certain misstatements which were corrected during the course of our audit and are reflected in the financial report. These corrected misstatements are attached at Appendix 1 to this letter.



Uncorrected Misstatements

We advise that there were no uncorrected misstatements above \$3,000 noted by us during the course of our audit.

We take this opportunity to thank the Chief Executive Officer and all staff for the assistance provided during the audit.

Should you wish to discuss any matter relating to the audit or any other matter, please do not hesitate to contact us.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'G. Godwin', written over a horizontal line.

GREG GODWIN
PARTNER

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SHIRE OF MEEKATHARRA
APPENDIX 1
FORMING PART OF THE MANAGEMENT REPORT
FOR THE YEAR ENDED 30 JUNE 2009

Corrected Misstatements

	Dr (\$)	Cr (\$)
P&L – Accrued Leave	30,905.12	
Long Service Leave Liability - Non current		12,521.26
Loan Liability - Current		18,383.86
Understatement of LSL provision		

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

12 CLOSURE OF MEETING
The Shire President, Cr TR Hutchinson declared the meeting closed at 4.16pm.