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**1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr T R Hutchinson, declared the meeting open at 9:36am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**Shire President, Cr T R Hutchinson, read the disclaimer aloud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr T R Hutchinson</b>	<b>(Shire President)</b>
<b>Cr N L Trenfield</b>	<b>(Deputy Shire President)</b>
<b>Cr J E Burgemeister</b>	
<b>Cr A G Burrows</b>	
<b>Cr H Nichols</b>	
<b>Cr R Howden</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Cameron Watson</b>	<b>Corporate &amp; Development Services Manager</b>

**Apologies**

**Nil**

**Approved Leave of Absence**

**Cr A B Downing**

**Observers**

**Nil**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Nil**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**Nil**

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 ORDINARY MEETING HELD JUNE 21, 2008**

**Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**That the minutes from the Ordinary Council Meeting held Saturday, June 21, 2008 be confirmed.**

**CARRIED 6/0**

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING  
MINUTES HELD JUNE 11, 2008**

**Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr J E Burgemeister**

**That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, June 11, 2008 be received.**

**CARRIED 6/0**

**6.3 MEEKATHARRA FESTIVAL MANAGEMENT COMMITTEE MEETING HELD  
JULY 1, 2008**

**Moved: Cr J E Burgemeister**

**Seconded: Cr A G Burrows**

**That the minutes from the Meekatharra Festival Management Committee Meeting held Monday, July 1, 2008 be received.**

**CARRIED 6/0**

**7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS**

**Nil**

**8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **Shire President met with the State National Party Candidate for the region and discussed the state of the Wiluna Road.**
- **CEO and President met with representatives of ATW Venture Australia Pty Ltd regarding restarting old Tectonic mine.**
- **Wiluna Road – poor levels of maintenance were discussed. Cr Trenfield suggested that another letter be sent to the Minister regarding the poor state of Wiluna Road.**

**9 REPORTS OF COMMITTEES AND OFFICERS****9.1 OFFICERS MONTHLY REPORTS****9.1.1 WORKS & SERVICES MANAGER'S REPORT – JUNE 2008****Construction Project – Capital Works Ashburton Downs Road – 2008-09 Budget \$ 240,000 Council Funded**

Council's construction crew supervised by Adrian Baumgarten is progressing well on Ashburton Downs Road towards Horseshoe mine north of the 2007-08 work.

Adrian has started pulling in excess material with the grader that is well outside the normal width and has begun building up the road formation to 8m. This process includes water binding and rolling the excess road shoulder material being pulled onto the road. The road formation over time has spread out to an unmanageable width causing the running surface of the existing road to become shallow and weak in sections. This process will raise the running surface in height with the natural material and with any weak or blown out areas that show up on the road surface. Any sections showing signs of weakness will be re-sheeted with new material to add strength to the existing pavement after the above process. Edgar Edwards is operating a water truck on Ashburton Downs Road. With the process being used currently and by pulling in excess material on Ashburton Downs Road it requires the use of 2 x full time water trucks and operators to supply enough water for the water binding to be viable and to gain full productivity from staff and plant.

Trenk Contracting are currently engaged in pushing up gravel with a D7 Cat Dozer at various pits for the gravel resheeting on this road.

**Construction Project – Capital Works Marymia Road – 2008-09 Budget \$ 123,800 Council Funded**

Construction of this road is well underway. Michael Walley is operating the grader and a scraper operated by Neville Ulph will also working with him on this project. The crew will carry out extensive drainage work and build the road up as much as possible with the surrounding material from the drains with the scraper.

Since the inspection which was carried out on the 2<sup>nd</sup> February 2008 by the works group there has been a significant amount of water damage and scouring caused by heavy rain in April 2008. The construction process will go a long way to solving most of the problems on the 65 klms length of road to Marymia Station.

**Ashburton Downs Road – Manganese Mining Contractors PMI - Road Condition Report**

As council is aware Process Minerals Incorporated are currently carting manganese from Peak Hill mine. There are 6 sub contractors carting with Road Trains towing quad trailers and carting over a distance of 65 klms from the mine to Great Northern Hwy. The trucks are hauling aprox 84 tonne pay loads and have a 32 hour turnaround time. I have inspected the road recently and have found that the trucks are causing serious corrugations over approximately 30 klms of road basically caused by the very dry conditions and continual use by these large vehicles. I have also kept an eye on the speed that the trucks are travelling over the 65klms in length. The contractors are doing a great job limiting the speed to 60 klms per hour as per our request.



I will be making contact with PMI management prior to the council meeting and asking them if they would put on a water truck to keep the road damp at least to control the loss of material, this will also help with the corrugation problem especially outside the areas that council staff are working on the construction project which is continually watered down within the worked sections.

If PMI management cannot supply a water truck to control the dust and stop the wear and tear on the road surface we may have to come up with a decision to charge them for any additional work carried out by council staff to resolve this problem otherwise any work that council staff complete within this years budgeted work will be damaged beyond repair by this operation.

**Town Crew**

At this point in time we only have one town crew member to carry out most of the required work. There has been an increase in graffiti throughout the town which is taking up a considerable amount of time with staff having to clean and repaint some surfaces where permanent marker pens have been used. This is very difficult to remove. We still have 3 staff members from Yulella doing some part time work to help out when required in the afternoon 3 hours maximum.

**Maintenance Grading**

I have engaged Shane Rieck from Mt Vernon Station to carry out some grader work on Ashburton Downs Road. He will complete a maximum of 20 hours work at \$187.00 an hour inclusive of g.s.t. with the machine to repair washouts mainly in the low lying creek and river crossings. He will start work north of Mt Sandford and work towards the East Pilbara Shire boundary. When I spoke to Shane by phone he suggested that he would not need to grade right to the boundary as the road is in reasonable condition for the last 12 klms.

**Allen Kent**

**Works & Services Manager**

10/07/2008

**Officers Recommendation/ Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr R Howden**

**That the Works & Services Manager's report for June 2008 be received.**

**CARRIED 6/0**

**9.1.2 PLANT MECHANIC'S REPORT – JUNE 2008**

Council's plant mechanic has been operating council plant on Ashburton Downs as well as completing any mechanical work required to keep the plant operating effectively.

Scheduled maintenance services have been completed on plant as listed.

**P114 – D6N Dozer**

Pins and bushes on blade have been removed and cleaned so that grease can get through to protect wear points.

**P348 – Cat 950 Loader**

Carried out full service.

**P356 – Multi Tyred Roller**

Carried out full service and carried out repairs to broken engine mounts.

**P354 – UD Nissan Prime Mover**

Carried out repairs to power take off drive system & changed out hydraulic pressure control valve.

**P358 – Grader**

Carried out full 250 hour service Cat 12H Construction Grader.

**P108 – Grader**

Carried out full 500 hour service on Cat 12H Maintenance Grader.

All plant is in good condition with no major breakdowns.

**Officers Recommendation/ Council Resolution:**

**Moved: Cr A G Burrows**

**Seconded: Cr H Nichols**

**That the Plant Mechanic's report for June 2008 be received.**

**CARRIED 6/0**

**9.1.3 AIRPORT MANAGER’S REPORT – JUNE 2008**

**MEEKATHARRA AERODROME  
Monthly Report  
June 2008**

***Aircraft movement and statistics:***

Once again, traffic at the airport for the Month of June was above any June figure since records have been kept in 2004. As per previous month’s report, the figures far exceed those of the same period of the last 4 years. (See graph attached)

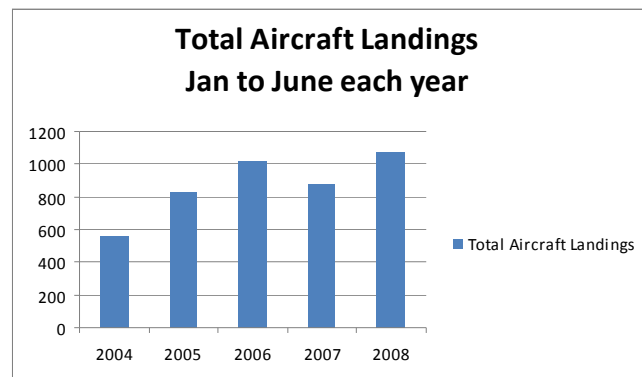
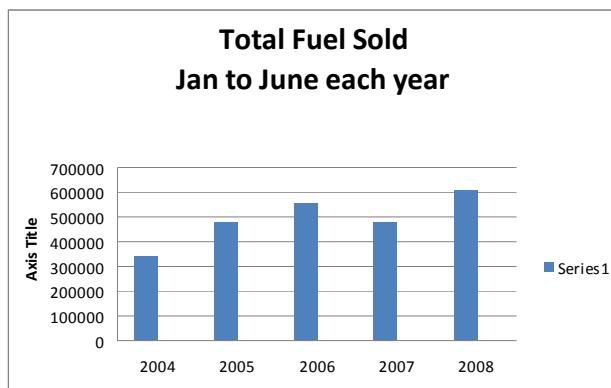
Skippers are now our biggest customer with Network still using us often for fuel stops to Woodi Woodi and also with the Jet F100 for fuel enroute to Nifty. The use of fuel stops for the Jet is only a temporary measure whilst the fuel facility at Nifty is being modified.

The following table is provided on aircraft movements and fuel sales for the month of **June 2008** with comparisons with **June 2006 and 2007**. The variation is shown between **2007 and 2008**.

	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>Variation</b>
General Aircraft Landed:	179	136	179	+31%
Avgas Fuel Sold:	24671	18809	19395	+3%
Jet Fuel Sold:	82331	72332	75993	+13%
Total Fuel Sold	107002	91141	95388	+17%

The following table shows comparison of the year to date of 2008 against the same periods of 2006 and 2007. The variation is shown from last year to this year.

	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>Variation</b>
General Aircraft Landed:	1080	876	1017	+23%
Total Fuel sold:	611,092	481,406	560,187	+27%



***Aerodrome Works:***

Works carried out airside during the month of June were as follows:

- Slashing long grass from along runway edge and off runway strips.
- Chipping flannel bush from airside

Due to the increased time required for aircraft refueling, little other project work has been done. Mainly I am concentrating on the basics requirement and keeping the aerodrome up to the standard required.

***General Summary:***

Generally, the airport was very busy during June and project work and improvements have been put on hold.

As mentioned in my last report, I have trained Tony Norman in both Reporting Officer for the aerodrome and also fueling procedures. Tony has filled in briefly for me on two occasions during the past 6 weeks.

Mal Trenfield  
Airport Manager

10/07/2008

**Officers Recommendation/ Council Resolution:**

**Moved: Cr J E Burgemeister**  
**Seconded: Cr R Howden**

**That the Airport Manager's report for June 2008 be received**

**CARRIED 6/0**

## **9.1.4 YOUTH CENTRE REPORT – JUNE 2008**

### **June 2008 Youth Sport and Recreation Program**

3<sup>rd</sup> June Anthony and I went to Geraldton to attend a coaching workshop, which covered sports like Netball, Football, Basketball and a Frisbee game. It was a very worthwhile day. While in Geraldton, we had a meeting with Adrian Bartlett (Dept Sport & rec), he has kindly promised to get us Auskick and Netball uniforms. He gave us a heap of footballs and netballs too.

I have been running around like a headless chook trying to organise a netball camp for NAIDOC Week in Perth on 9<sup>th</sup> -12<sup>th</sup> July. The girls have been training on Tuesdays and Thursdays, I had organised accommodation and activities for the trip then had to cancel the whole thing because they (the girls) were not turning up regularly for training. There were four girls who were turning up to every session and it was very disappointing for them because they were very dedicated and had to miss out. But dems da breaks.....

Monday: 6-8pm Mixed Netball  
Tuesday: 3-5pm softball and netball training  
6-8pm Indoor cricket  
Wednesday: 3-5pm Auskick  
5.30-8.30pm basketball  
Thursday: 3-5pm softball and netball training  
Sunday: softball against other towns/communities

We've also had a couple of adult games

There are no regular teams for mixed netball and indoor cricket, but we do get at least 3 teams each session. These teams are mainly adults and the nights are always worth organising.

### **Youth Centre Program**

Monday 23<sup>rd</sup> Ricky Grace and Co (Role Models) came to town and the Youth Centre hosted a disco (one of the role models is a DJ).

The Youth Centre is open on Friday nights.

We've not had any other opening hours at the Centre because of the hours we are doing with the Sport and Rec program.

I am still trying to organise parents to set up the Bike Club. It's hard to get parents to commit to anything. I'm not going to give up because I'm sure they'll get sick of me and start doing as I ask to get me off their backs.

Some of the furniture for the "Home Corner" has arrived and once the rest of it turns up I am going to have an open night at the Youth Centre inviting community members to come and check out the changes we're making. I hope to see councillors there to see the work we're doing.

The total attendance is 132 females and 154 males and about 36 adults.

Storm co Kids Club will be here for the first week of the July school holidays, and then we will be running normal Youth Centre Program the second week. Read all about it in the next report.

**Elaine King & Anthony Lloyd  
Youth/Recreation Officers**

**8/06/2008**

**Officer Recommendation/Council Resolution**

**Moved: Cr J E Burgemeister**

**Seconded: Cr A G Burrows**

**That the Youth Centres Report for June 2008 be received**

**CARRIED 6/0**

**9.1.5 RANGER'S REPORT – JUNE 2008**

**Ranger Services:**

I have attended Meekatharra on three occasions – 4<sup>th</sup>, 5<sup>th</sup>, 13<sup>th</sup>–15<sup>th</sup>, 28<sup>th</sup>–30<sup>th</sup> of June. In all 15 Unregistered dogs were Seized and destroyed. 5 wild cats were trapped and destroyed also.

There still appears to be a large number of dogs roaming the streets. Hopefully these will be dealt with in future visits.

**Peter Smith**  
**Ranger**

8/07/2008

**Officers Recommendation/Council Resolution:**

**Moved: Cr R Howden**  
**Seconded: Cr J E Burgemeister**

**That the Ranger's report for June 2008 be received**

**CARRIED 6/0**

**9.1.6 STATUS REPORTS**

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies Letter written to Dept Land Information	Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may	Complete In progress



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		CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.		have an interest in old Station Masters house.	
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO/ CDAO/CDSM	Letter sent to Minister (DCD) 27/11/06  CEO to liaise with DCD towards termination of agreement. Agreement apparently terminated 1/12/07.	Complete  In progress
15/12/06	9.3.1	Property Valuation Project Council arrange to take up the opportunity as it is not only a major saving in respect of valuation costs but it also gives Council assurance that all property assets will carry the most up to date sums insured.	CDSM	Email to LGIS 20/12/06  Valuer in Town 27/6/2008 – 03/07/2008	Complete 9/07/08  Awaiting Report
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ WSM	Works being undertaken by Town Crew	will be completed with other Capital works in 2008-09
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been	CDAO	Letters written to funding bodies - Lotterywest will not transfer the funds and monies have been returned. Another grant	Unsuccessful

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written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.

- application will be submitted in June.
- Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. Have requested funds be released
- Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage. Up Grade to be given

17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised	CDSM	To be gazetted	In progress
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating, roof over change rooms, install 2 <sup>nd</sup> hand diving board and general maintenance during winter closure.	CEO	Email Cameron to allow in Budget Order dive board Awaiting quote from CAS (surface coating).	Actioned 21/5/07 Actioned 21/5/07 Work to be completed June 08
16/02/08		Cemetery Plaque	CDSM / AA	Contacted Glen, approve proof of plaque. To be installed by local contractor	Plaque received 24.04.08 In progress
15/03/08	9.5.3	Tender 07/08-4 – two new houses, Accept Fleetwood tender, Commence demolitions/site works.	CDSM	Order and write out PO	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 19, 2008

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Decision on septic system to be made by Council.

15/03/08	10.1.1	Creation of Works Committee – a formal committee under the Local Government Act 1995. Report to be presented to April 08 Council meeting.	CEO/WSM	CEO to discuss details of this proposal with Works Group members/Councillors to assist with writing a report. Topics: purpose, functional areas to be covered, meeting dates & timing issues, staff reporting procedures, committee membership (Cr's/staff), allocation of administration responsibilities.	On hold
17/05/08	9.6.1	Judal- Mileura rd section Council not undertake any work or maintenance on this road. That the Mt Gould – Berringarra rd be Councils Preferred link Between the shires	CEO/ WSM	Mr Walsh be advised of this decision  Staff process the official closure of this section of road	Complete 19.05.08  In process
17/05/08	9.6.2	Goldfields highway Meeka- Wiluna section. Council supports Wiluna shires petition. Wiluna be requested to undertake the role of final collection and forwarding to Parliament	CEO/ AA	Inform Wiluna of Councils support  Distribution of Petition  Collection of Petition	Complete 19.05.08 Complete 30.05.08  Complete
17/05/08	10.1.2	Development of Leased land on Airport – RFDS Approve the development.	EHSO	Approve Building licence Approval of the Office of Transport Security in regards to the fence.	In Process
21/06/08	9.2.5	Annual Budget 2007/08 – Adoption.	CDSM		Complete
21/06/08	9.2.6	Material Variance for Financial Reporting Process.  Adopts a material variance limit of 10% or \$10,000 for 08/09	CDSM		Complete
21/06/08	9.2.7	Write off of Debtor amounts	CDSM / Finance		Complete

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21/06/08	9.3.1	Council Meeting Dates for 08/09	CDSM	Adopt the dates into the Shire Calendar. Advertise	complete
21/06/08	9.3.2	Renewal of Lease – Meekatharra Pre Primary	CDSM	Signing of the lease documents by the President and CEO.	Complete
21/06/08	9.3.3	Council meeting Minutes. Change the councillors minutes to a "Summary Minutes". Councillors can elect to receive the minute by email.	CDSM / AA	Staff formulate a policy for the next policy manual review.  Summary Minutes be given to Staff and Councillors.	Complete
21/06/08	9.3.4	Councillor Sitting fees and allowances.	CDSM	No Change from 07/08	Complete 21/06/08
21/06/08	9.3.5	Westpac bank Facility Meeka. Council declines the offer to be Westpac's In-store Partner in Meekatharra. Council believes the Telecentre is best vehicle to provide this service in Meekatharra.	CEO / CDAO	Provide support for the ongoing operation of the Telecentre  Write a letter to Westpac	Complete 25/06/08
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
21/06/08	9.4.1	Entry Statements. Use photo boards as an entry statement to Meekatharra	CDAO	Discuss next meeting.	
21/06/08	9.5.1	Appointment of J Randall as Building Surveyor. This appointment will be in addition to that of Bill Atyeo	CDSM	Appoint J Randall	Complete
21/06/08	10.1.1	Letter to the Minister and the Water Corp. RE workers shortage and lack of response for repairs.	CEO	Write a letter to the Minister  Write a letter to the water corp	Complete 26/06/08
21/06/08	10.1.2	Write off of Royal Mail Debt	CDSM	Write off the debt	Complete 7/07/08

The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	In progress
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	Started
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	In progress
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
5	Gravel pit reinstatement	In progress
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
5	Insurance Claims Procedure review, create check lists etc	Complete
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Started
4	Plant maintenance - training of operators and management	On going
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	<b>Review Community Development - Create Plan for Future then review structure</b>	In progress
5	<b>Roads - update and improve annual road maintenance list (create schedule)</b>	Started
5	<b>Roads - create 5 year road construction program/schedule</b>	Started
5	<b>Roads - create grid improvement program (seal/stabilise approaches)</b>	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started

5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started
5	Tenancies - regular inspections of houses and other properties	Started
5	Tenancies - write/rewrite all agreements to comply with act and include bonds (amend policy)	In progress
	Trails projects - review and implement Stage 2	In progress
5	Work instructions/procedures - none exist - create	Started
1	<b>Works construction - prepare water, gravel etc for Construction Program</b>	On-going
1	<b>Town Planning Scheme No 3 - finalise process - Planning Commission letters</b>	In progress
	Controlled Waste Regulations 2004 - set up reporting system	Started
	Office drive data crash - recover data or recreate documents & data	Complete

Priority	Completed/Finalised Tasks	Status
	<b>Airport apply for Security Agents License for Airport</b>	Delete
	<b>Airport managers relief - sort out and schedule</b>	Complete
	<b>Airport reporting officers qualification - 3 day course - CEO, CSO, CDO</b>	Complete
	<b>Airport Security Training - 6 day course - Admin Staff? Advertise for Locals??</b>	Delete
	Appointment of Bush Fire Control Officers + CBFCO & DCBFCO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	<b>Airport emergency drill - facilitate agencies to conduct drill</b>	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	<b>Rubbish Contract - call tenders - tender specis, contract etc</b>	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete

1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	<b>Housing - inspect and arrange higher cost maintenance items of houses</b>	Complete
1	Policy manual - review	Complete
1	<b>Ranger/security officer - recruit</b>	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosure Act 2003 - implement the legislation	Complete
1	<b>Review Administration and Management Structure</b>	Complete
1	<b>Works construction Schedule, cost and program works 06/07</b>	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilities - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete
1	<b>Housing - arrange basic repairs of houses as per tenants reports</b>	Complete
1	<b>Housing - urgent - set up facilities for consultants/contractors</b>	Complete
1	Plant Replacement Program - review and update	Complete
5	Airport security - engage Geraldton Security Agent to take on emergency security	Complete
1	Airport - create Tender and contract documents - call tenders	Complete
1	Delegations register - review annually - after Policy Manual completed	Complete
5	Disability service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	Complete
	Employee contracts/agreements review and check conditions being followed	Complete
5	Fuel sales - review legal and moral issues	Complete
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Complete
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	Complete
1	<b>Performance reviews - review/create procedures and performance indicators - conduct performance reviews - Krys, Terry, Megan</b>	Complete
1	Plan for the future - a strategic plan	Complete
5	<b>Works crew numbers and efficient requirements - review and create procedures</b>	Complete
	Contaminated Sites Legislation - report by 1 May 2007	Complete
	Works & Services Manager - recruit	Complete
	Admin/relief officer - finalise position description and recruit	Complete
5	Training - skills, knowledge, qualifications of employees create training program	Complete
	<b>Works construction Schedule, cost and program works 07/08</b>	Complete
5	Emergency Management Act 2005 - compliance - committee, plans etc	Complete
	Leases/contracts review all and create action list	Complete

	Leases/contracts - action list of tasks to be done	Complete
5	Purchasing procedures review, create and implement improved procedures	Complete
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Complete
5	Tenancies - compliance with Tenancies act - check, improve	Complete
1	Workers Comp Claims Procedure	Complete
	Log books ensure FBT compliance	Complete
5	Records Act - implement records management review	Complete

**Officers Recommendation/ Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr R Howden**

**That the Status report for June 2008 be received**


**CARRIED 6/0**



**9.2 FINANCE**

**9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 30, 2008**

**LOCATION:** N/A  
**APPLICATION:** CAMERON WATSON  
**FILE REF:** ADM 0171  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 10 JULY 2008  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**  
Monthly Financial Report

**Background:**  
*Financial Activity Statement Report – s.6.4*

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) Budget estimates to the end of the month to which the statement relates;*
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) The net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) Such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown –*

- (a) According to nature and type classification,*
- (b) By program; or*
- (c) By business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

- (a) presented to the council –*
  - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
  - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

*And*

- (b) Recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
  - } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*  
*[35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Ron Back – Local Government Consultant

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report*  
*Financial Management Regulations 34 & 35*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**Moved:** Cr H Nichols

**Seconded:** Cr N L Trenfield

**That the financial report for the period ending June 30, 2008 be received.**

**CARRIED 6/0**



**Monthly Financial Statements  
for the period ended 30 June 2008.**

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<b>Shire of Meekatharra</b>		<b>Monthly Financial Report</b>		
<i>for the period ended 30 June 2008.</i>		<b>Income Statement</b>		
	<b>2008/09</b>	<b>2007/08</b>	<b>2007/08</b>	
	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>OPERATING EXPENDITURE</b>				
Governance	313,258	313,258	298,851	
General Purpose Funding	233,950	233,950	193,250	
Law, Order, & Public Safety	178,101	178,101	147,626	
Health	138,499	138,499	88,437	
Education and Welfare	715,295	715,295	373,402	
Housing	8,320	8,320	762	
Community Amenities	373,124	373,124	279,487	
Recreation and Culture	870,703	870,703	554,647	
Transport	2,870,121	2,870,121	2,482,677	
Economic Services	263,273	263,273	173,054	
Other Property and Services	1,000	1,000	337,197	
<b>OPERATING EXPENDITURE</b>	<b>5,965,644</b>	<b>5,965,644</b>	<b>4,929,390</b>	
<b>OPERATING REVENUE</b>				
Governance	11,600	11,600	24,277	
General Purpose Funding	4,308,648	4,308,648	4,600,533	
Law, Order, & Public Safety	34,501	34,501	34,657	
Health	820	820	250	
Education and Welfare	244,042	244,042	185,665	
Housing	10,020	10,020	10,504	
Community Amenities	99,100	99,100	96,647	
Recreation and Culture	49,850	49,850	42,042	
Transport	527,915	527,915	525,537	
Economic Services	41,550	41,550	62,721	
Other Property and Services	32,500	32,500	38,753	
<b>OPERATING REVENUE</b>	<b>5,360,546</b>	<b>5,360,546</b>	<b>5,621,586</b>	
<b>GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS</b>				
Recreation and Culture	11,666	11,666	-	
Transport	1,607,603	1,607,603	1,298,791	
Economic Services	192,132	192,132	-	
<b>Total</b>	<b>1,811,401</b>	<b>1,811,401</b>	<b>1,298,791</b>	
<b>PROFIT/(LOSS) on DISPOSAL</b>				
Education and Welfare	3,000	3,000	(7,954)	
Transport	-	-	(6,004)	
<b>PROFIT/(LOSS) on DISPOSAL</b>	<b>3,000</b>	<b>3,000</b>	<b>(13,959)</b>	
<b>NET RESULT</b>	<b>1,209,303</b>	<b>1,209,303</b>	<b>1,977,028</b>	

<b>Shire of Meekatharra</b>	<b>Monthly Financial Report Balance Sheet</b>		
<i>for the period ended 30 June 2008.</i>	<b>2008/09</b>		
	<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	5,918,860	5,918,860	8,238,170
Trade and other receivables	213,000	213,000	86,886
Inventory	84,000	84,000	98,042
TOTAL CURRENT ASSETS	6,215,860	6,215,860	8,422,898
<b>NON-CURRENT ASSETS</b>			
<b>Property, plant, equipment and infrastructure</b>			
Land & Building	4,770,465	4,770,465	4,355,951
LESS Accumulated Depreciation	(1,848,796)	(1,848,796)	(1,850,522)
Plant & Equipment	5,768,445	5,768,445	5,539,565
LESS Accumulated Depreciation	(2,999,629)	(2,999,629)	(3,012,346)
Furniture and Equipment	381,430	381,430	368,847
LESS Accumulated Depreciation	(252,660)	(252,660)	(254,173)
Road Infrastructure	32,676,187	32,676,187	32,198,741
LESS Accumulated Depreciation	(16,858,868)	(16,858,868)	(16,710,745)
Airport Infrastructure	3,417,125	3,417,125	3,262,870
LESS Accumulated Depreciation	(2,012,429)	(2,012,429)	(2,000,882)
Other Infrastructure	2,925,875	2,925,875	2,504,531
LESS Accumulated Depreciation	(584,443)	(584,443)	(585,629)
TOTAL NON-CURRENT ASSETS	25,382,692	25,382,692	23,816,207
<b>TOTAL ASSETS</b>	31,598,552	31,598,552	32,239,105
<b>CURRENT LIABILITIES</b>			
Trade and other payables	286,027	286,027	36,612
Provisions	50,000	50,000	70,660
TOTAL CURRENT LIABILITIES	336,027	336,027	107,273
<b>NON-CURRENT LIABILITIES</b>			
Provisions	82,732	82,732	26,261
TOTAL NON-CURRENT LIABILITIES	82,732	82,732	26,261
<b>TOTAL LIABILITIES</b>	418,759	418,759	133,533
<b>NET ASSETS</b>	31,179,793	31,179,793	32,105,572
<b>EQUITY</b>			
Retained Surplus	22,392,083	22,392,083	23,221,677
Reserves - Cash Backed	5,918,860	5,918,860	6,015,046
Reserves - Asset Revaluation	2,868,850	2,868,850	2,868,850
<b>TOTAL EQUITY</b>	31,179,793	31,179,793	32,105,572



<b>Shire of Meekatharra</b>		<b>Monthly Financial Report</b>			
<i>for the period ended 30 June 2008.</i>		<b>Statement of Financial Activity</b>			
		<b>2008/09</b>			
	Note	2007/08 Amd Budget \$	2007/08 YTD Budget \$	2007/08 30 Jun 2008 \$	
<b>Expenditures</b>					
Governance		(313,258)	(313,258)	(298,851)	5%
General Purpose Funding		(233,950)	(233,950)	(193,250)	17%
Law, Order, Public Safety		(178,101)	(178,101)	(147,626)	17%
Health		(138,499)	(138,499)	(88,437)	36%
Education and Welfare		(715,295)	(715,295)	(373,402)	48%
Housing		(8,320)	(8,320)	(762)	91%
Community Amenities		(373,124)	(373,124)	(279,487)	25%
Recreation and Culture		(870,703)	(870,703)	(554,647)	36%
Transport		(2,870,121)	(2,870,121)	(2,482,677)	13%
Economic Services		(263,273)	(263,273)	(173,054)	34%
Other Property and Services		(1,000)	(1,000)	(337,197)	(33620%)
Less Depreciation on Assets		2,356,298	2,356,298	2,225,296	6%
Expenditures	3	<u>(3,609,346)</u>	<u>(3,609,346)</u>	<u>(2,704,094)</u>	25%
<b>Revenues</b>					
Governance		11,600	11,600	24,277	109%
General Purpose Funding		2,673,523	2,673,523	2,888,292	8%
Law, Order, Public Safety		34,501	34,501	34,657	0%
Health		820	820	250	
Education and Welfare		244,042	244,042	185,665	(24%)
Housing		10,020	10,020	10,504	5%
Community Amenities		99,100	99,100	96,647	(2%)
Recreation & Culture		49,850	49,850	42,042	(16%)
Transport		527,915	527,915	525,537	(0%)
Economic Services		41,550	41,550	62,721	51%
Other Property and Services		32,500	32,500	38,753	19%
Revenues	1	<u>3,725,421</u>	<u>3,725,421</u>	<u>3,909,345</u>	5%
<b>Net operating requirements</b>		<u><b>116,075</b></u>	<u><b>116,075</b></u>	<u><b>1,205,251</b></u>	
<b>CAPITAL Income and outlays()</b>					
Contributions/Grants	2	1,811,401	1,811,401	1,298,791	(28%)
Land & Buildings	4	(629,500)	(629,500)	(221,275)	65%
Plant & Equipment	4	(450,050)	(450,050)	(210,302)	53%
Furniture and Equipment	4	(53,511)	(53,511)	(23,704)	56%
Infrastructure	4	(3,540,110)	(3,540,110)	(2,329,948)	34%
Proceeds from Disposal of Assets		6,000	6,000	20,439	(241%)
Transfers to Reserves	5	(1,267,673)	(1,267,673)	(1,201,691)	5%
Transfers from Reserve	5	166,000	166,000	3,870	(98%)
<b>Net capital requirement</b>		<u><b>(3,957,443)</b></u>	<u><b>(3,957,443)</b></u>	<u><b>(2,663,821)</b></u>	
ADD Net Current Assets 1st July B/Fwd		2,206,243	2,206,243	2,085,936	(5%)
LESS Net Current Assets Year to Date		-	-	(2,339,607)	
<b>Amount Raised from Rates</b>		<u><b>1,635,125</b></u>	<u><b>1,635,125</b></u>	<u><b>1,712,241</b></u>	5%

**Shire of Meekatharra** **Monthly Financial Report**  
**Statement of Financial Activity**  
for the period ended 30 June 2008. **2008/09**

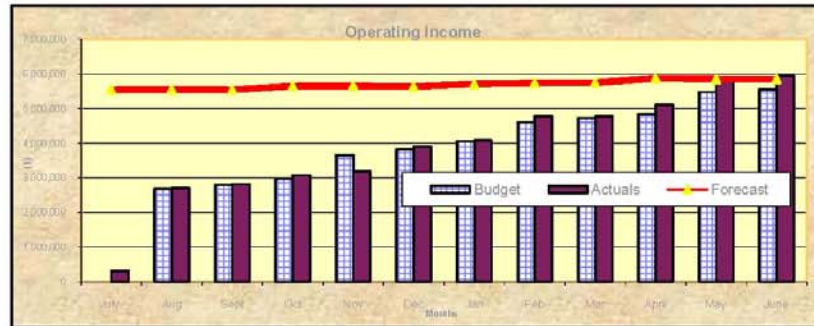
**SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT**

**General Comments**

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 36

**REVENUES & CAPITAL INCOME**

**OPERATING INCOME**

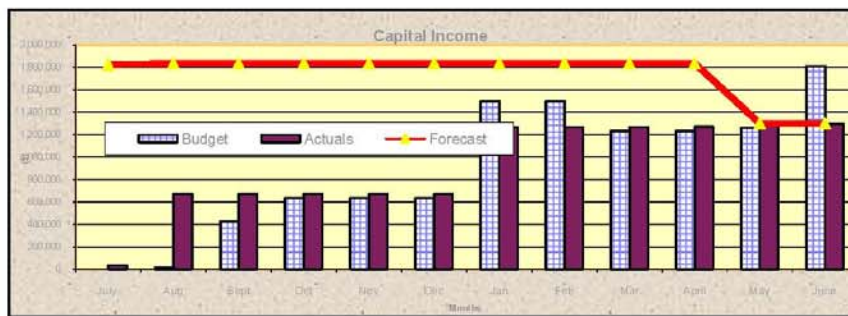


**Comments**

Amd Budget      YTD Budget      30 Jun 2008

- 1 Revenues are within 7.3% of estimated budget as at 30 Jun 2008. There are no material variations.

**CAPITAL INCOME/CONTRIBUTIONS**



**Comments**

YTD      \$1,298,791      Total Budget      \$1,811,401

- 2 Revenues are within 28.3% of estimated budget as at 30 Jun 2008. The following material variations are present -

Delays in revenues (capital grants) are arising as a result of delays in the works program.

Proceeds from asset sales are within budget expectations and there are no material variations.



Shire of Meekatharra

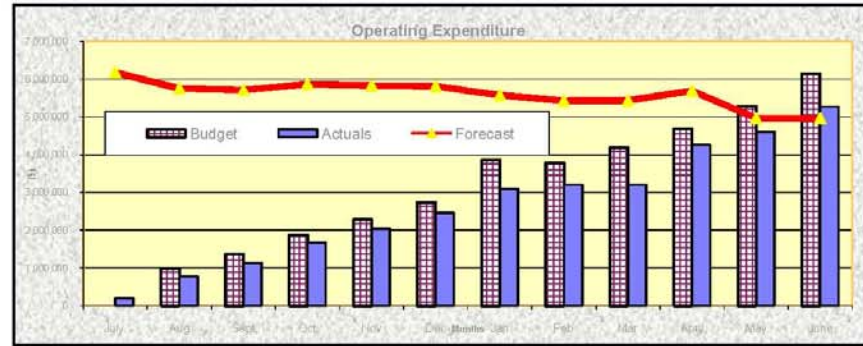
Monthly Financial Report  
Statement of Financial Activity

for the period ended 30 June 2008.

2008/09

**OPERATING EXPENSES & CAPITAL OUTLAYS**

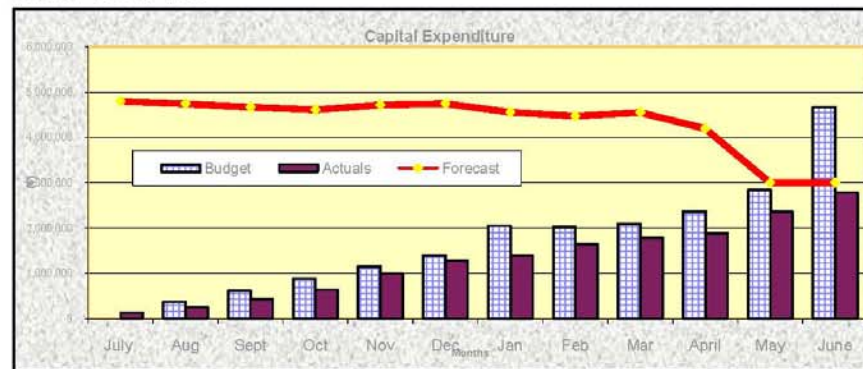
**OPERATING EXPENDITURES**



Comments YTD \$4,945,788 Total Budget \$6,150,644

- 3 Total operating expenses are 14.4% below budget estimates. Excluding the effect of depreciation the expenses are 19.8% below budget estimates as at 30 Jun 2008. The following material variations are present -  
Staff shortages and delays in programs.

**CAPITAL OUTLAYS**



Comments YTD \$2,785,229 Total Budget \$4,673,171

- 4 Total capital expenses are 40.4% below budget estimates as at 30 Jun 2008. The following material variations are present -  
Shortages of resources are delaying the works program.
- 5 Net Reserve transaction are within 8.7% of estimated budget as at 30 Jun 2008.

<b>Shire of Meekatharra</b>	<b>Monthly Financial Report</b>
<i>for the period ended 30 June 2008.</i>	<b>Notes to the Financial Statements</b>
	<b>2007/08</b>

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**a) Basis of Accounting**

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

**b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**2 CASH AND CASH EQUIVALENTS**

**a) Reconciliation of cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2007/08	2007/08	2007/08
	Amd Budget	YTD Budget	30 Jun 2008
Cash - Unrestricted	-	-	1,515,730
Cash - Restricted	5,918,860	5,918,860	6,722,440
	5,918,860	5,918,860	8,238,170
<i>Cash assets are represented by -</i>			
Cash on hand	-	600	8,474
Municipal Bank Account	-	(600)	22,004
Bank Term Deposits	-	-	2,192,647
Reserve Accounts Bank	5,918,860	5,918,860	6,015,046
	5,918,860	5,918,860	8,238,170
Cash backed reserves	5,918,860	5,918,860	6,015,046
Grants/Contributions	-	-	707,394
	5,918,860	5,918,860	6,722,440

<b>Shire of Meekatharra</b>	<b>Monthly Financial Report</b>
<i>for the period ended 30 June 2008.</i>	<b>Notes to the Financial Statements</b>
	<b>2007/08</b>

**3 STATEMENT OF NET CURRENT ASSETS**

	2007/08 Amd Budget	2007/08 YTD Budget	2007/08 30 Jun 2008
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	5,918,860	5,918,860	8,238,170
Trade and other receivables	213,000	213,000	86,686
Inventories	84,000	84,000	98,042
	6,215,860	6,215,860	8,422,898
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables	286,027	286,027	36,612
Provisions	50,000	50,000	70,660
	336,027	336,027	107,273
<b>NET CURRENT ASSETS</b>	5,879,833	5,879,833	8,315,625
Less: Cash - Restricted	(5,918,860)	(5,918,860)	(6,015,046)
Current Employee Liabilities	39,027	39,027	39,027
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWI</b>	-	-	2,339,607

**4 NON CURRENT ASSETS**

**a) Asset acquisitions by class**

	2007/08 Amd Budget	2007/08 YTD Budget	2007/08 30 Jun 2008
<b>Land and Buildings</b>			
Housing - capital improvements	330,000	330,000	205,504
Upgrade Pool Changerooms	90,000	90,000	-
Construct Oval Toilets	50,000	50,000	-
Tennis practice wall	3,000	3,000	-
Replace pine rails around oval	8,000	8,000	3,577
Airport Toilets - Refurbish	6,500	6,500	-
Repair Ceiling Office Passagway	10,000	10,000	-
Paint External Office Building	30,000	30,000	-
Airport Security fencing, signage & lighting.	17,000	17,000	12,745
Race Course Buildings	40,000	40,000	12,195
Town Hall - capital improvements	42,000	42,000	-
Mt Gould Police Station - security	6,500	6,500	-
Upgrade of Dog Pound	8,500	8,500	-
Youth Centre Office Carpets	6,500	6,500	-
Domestic Violence Cwa House - carpets	5,000	5,000	-
<b>Plant and Equipment</b>			
IT Equipment	25,000	25,000	25,117
Vehicle - CDO	20,000	20,000	18,502
Security cameras for mainstreet	60,000	60,000	-
Install Split System Airconditioners	6,000	6,000	-
F&E - Floor Scrubber	4,000	4,000	3,426
Pool - Upgrade Tank to 20,000 litres	5,000	5,000	4,940
Oval Line Marking Machine	750	750	395
Cornish Lift	6,000	6,000	-
Sports Complex Equipment	15,000	15,000	-
New Pump/fittings - oval	30,000	30,000	11,471
Gym Equipment	4,300	4,300	4,068
Recoat Pool/Diving Board	24,000	24,000	-
<b>Transport</b>			
Miscellaneous Plant (Small Equipment)	28,246	28,246	2,273
Traffic Counters (2)	1,754	1,754	1,754
Vehicle - (Small Equipment)	22,000	22,000	17,072

<b>Shire of Meekatharra</b>	<b>Monthly Financial Report</b>		
<i>for the period ended 30 June 2008.</i>	<b>Notes to the Financial Statements</b>		
	<b>2007/08</b>		
Towable road sweeper (2nd hand)	25,000	25,000	-
Maintenance Caravan	65,000	65,000	1,391
Pumps + Generators	39,000	39,000	36,583
Gen Set (Construction)	39,000	39,000	43,629
Airport Fire Fighting System	25,000	25,000	6,118
Airport - plant & equipment	14,000	14,000	11,730
<b><u>Furniture and Equipment</u></b>			
<b>Governance</b>			
Office Furniture restructure and CEO office	13,511	13,511	9,411
<b>Other</b>			
Office IT Equipment	3,500	3,500	1,905
Collection of Mining Relics	10,000	10,000	-
Airconditioner Gym	5,000	5,000	-
Ranger Office Upgrades	-	-	4,022
<b><u>Infrastructure Assets Roads</u></b>			
<b>Road Construction</b>	2,251,311	2,251,311	-
Mt Clere Road	-	-	375,194
Neds Creek Road	-	-	102,934
Three Rivers Woolshed Rd - Construction	-	-	9,968
Hill Street - Construction	-	-	4,125
Landor Road	-	-	470,694
Ashburton Downs-Meekatharra Road - Const	-	-	99,771
Sandstone Rd - Construction	-	-	226,689
Regan Street - Construction	-	-	6,000
Connaughton Street - Construction	-	-	227,242
Peak Hill Three Rivers Road Construction	-	-	(8)
Murchison Downs Road - Construction	-	-	97,312
Youno Downs Road - Construction	-	-	21,167
High Street - Construction	-	-	3,500
Savage Street - Construction	-	-	3,500
Meehan Street - Construction	-	-	2,700
Darlot Street - Construction	-	-	3,600
Oliver Street - Construction	-	-	780
Mccleary Street - Construction	-	-	6,474
<b>Flood Damage</b>			
Ashburton Downs	-	-	293,160
<b>Black Spot</b>			
Main Street	225,000	225,000	190,750
<b>Other</b>			
Town Streets Construction	98,065	98,065	-
Town Streets - reseal	180,000	180,000	92,149
Connaughton/GNH - modifications	90,000	90,000	-
Signs Various	-	-	2,437
<b><u>Infrastructure Assets Other</u></b>			
Meeka Heritage Drive Trails	294,768	294,768	17,128
Entry Statements & Signs	30,000	30,000	-
Tourist rest Area	-	-	211
Runway Reseal/respray	150,000	150,000	-
Oval lights	75,966	75,966	-
Water Tank - Oval	85,000	85,000	59,726
BBQ & Light Oval Park	12,000	12,000	-
Viewing platform at headframe (view mosaic	7,000	7,000	-
	4,673,171	4,673,171	2,785,229



<b>Shire of Meekatharra</b>	<b>Monthly Financial Report</b>	
<i>for the period ended 30 June 2008.</i>	<b>Notes to the Financial Statements</b>	
	<b>2007/08</b>	

<b>5 CASH BACKED RESERVES</b>	<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>a) Infrastructure &amp; Economic Development Reserve</b>			
Opening Balance	578,660	578,660	578,668
Amount Set Aside / Transfer to Reserve	3,500	3,500	44,934
Amount Used / Transfer from Reserve	-	-	-
	<u>582,160</u>	<u>582,160</u>	<u>623,602</u>
<b>b) Leave Reserve</b>			
Opening Balance	39,028	39,028	39,083
Amount Set Aside / Transfer to Reserve	2,400	2,400	3,035
Amount Used / Transfer from Reserve	(4,000)	(4,000)	(3,870)
	<u>37,428</u>	<u>37,428</u>	<u>38,248</u>
<b>c) Shire Water Reserve</b>			
Opening Balance	113,382	113,382	113,399
Amount Set Aside / Transfer to Reserve	7,000	7,000	8,806
Amount Used / Transfer from Reserve	(12,000)	(12,000)	-
	<u>108,382</u>	<u>108,382</u>	<u>122,205</u>
<b>d) Plant Reserve</b>			
Opening Balance	1,307,654	1,307,654	1,307,648
Amount Set Aside / Transfer to Reserve	200,000	200,000	223,540
Amount Used / Transfer from Reserve	-	-	-
	<u>1,507,654</u>	<u>1,507,654</u>	<u>1,531,188</u>
<b>e) Building Reserve</b>			
Opening Balance	254,778	254,778	254,778
Amount Set Aside / Transfer to Reserve	905,273	905,273	725,414
Amount Used / Transfer from Reserve	-	-	-
	<u>1,160,051</u>	<u>1,160,051</u>	<u>980,192</u>
<b>f) Transport Reserve</b>			
Opening Balance	258,957	258,957	258,953
Amount Set Aside / Transfer to Reserve	15,500	15,500	20,108
Amount Used / Transfer from Reserve	-	-	-
	<u>274,457</u>	<u>274,457</u>	<u>279,061</u>
<b>g) Airport Runway Reserve</b>			
Opening Balance	1,674,111	1,674,111	1,674,073
Amount Set Aside / Transfer to Reserve	99,000	99,000	129,993
Amount Used / Transfer from Reserve	(150,000)	(150,000)	-
	<u>1,623,111</u>	<u>1,623,111</u>	<u>1,804,066</u>
<b>h) Airport Operating Reserve</b>			
Opening Balance	590,617	590,617	590,622
Amount Set Aside / Transfer to Reserve	35,000	35,000	45,862
Amount Used / Transfer from Reserve	-	-	-
	<u>625,617</u>	<u>625,617</u>	<u>636,485</u>
<b>Total Cash Backed Reserves</b>	<u>5,918,860</u>	<u>5,918,860</u>	<u>6,015,046</u>
All of the above reserve accounts are to be supported by money held in financial institutions.			
<b>SUMMARY</b>			
Opening Balance	4,817,187	4,817,187	4,817,224
Amount Set Aside / Transfer to Reserve	1,267,673	1,267,673	1,201,691
Amount Used / Transfer from Reserve	(166,000)	(166,000)	(3,870)
	<u>5,918,860</u>	<u>5,918,860</u>	<u>6,015,046</u>

## **SHIRE OF MEEKATHARRA**

### **Management Budgets**

**for the period ended 30 June 2008.**



<b>Shire of Meekatharra</b>	<b>Management Budget SUMMARY</b>		
<i>for the period ended 30 June 2008.</i>	<b>2007/08</b>		
<b>SUMMARY</b>	<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
<b>OPERATING EXPENDITURE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Governance	313,258	313,258	298,851
General Purpose Funding	233,950	233,950	193,250
Law, Order, & Public Safety	178,101	178,101	147,626
Health	138,499	138,499	88,437
Education and Welfare	715,295	715,295	373,402
Housing	8,320	8,320	762
Community Amenities	373,124	373,124	279,487
Recreation and Culture	870,703	870,703	554,647
Transport	2,870,121	2,870,121	2,482,677
Economic Services	263,273	263,273	173,054
Other Property and Services	1,000	1,000	337,197
	<b>5,965,644</b>	<b>5,965,644</b>	<b>4,929,390</b>
<b>LOSS ON DISPOSAL</b>			
Education and Welfare	0	-	10,393
Transport	-	-	6,004
	<b>0</b>	<b>-</b>	<b>16,398</b>
<b>OPERATING INCOME</b>			
Governance	11,600	11,600	24,277
General Purpose Funding	4,308,648	4,308,648	4,600,533
Law, Order, & Public Safety	34,501	34,501	34,657
Health	820	820	250
Education and Welfare	244,042	244,042	185,665
Housing	10,020	10,020	10,504
Community Amenities	99,100	99,100	96,647
Recreation and Culture	49,850	49,850	42,042
Transport	527,915	527,915	525,537
Economic Services	41,550	41,550	62,721
Other Property and Services	32,500	32,500	38,753
	<b>5,360,546</b>	<b>5,360,546</b>	<b>5,621,586</b>
<b>PROFIT ON SALE</b>			
Education and Welfare	3,000	3,000	2,439
	<b>3,000</b>	<b>3,000</b>	<b>2,439</b>
Net operating excl capital contributions	(602,098)	(602,098)	678,237
Capital Grants/Contributions	1,811,401	1,811,401	1,298,791
Net operating result	<b>1,209,303</b>	<b>1,209,303</b>	<b>1,977,028</b>

<b>Shire of Meekatharra</b>	<b>Management Budget SUMMARY</b>		
<i>for the period ended 30 June 2008.</i>	<b>2007/08</b>		
<b>CAPITAL WORKS/ACQUISITIONS</b>	<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
<b>CAPITAL GRANTS/CONTRIBUTIONS</b>	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
Recreation and Culture	11,666	11,666	-
Transport	1,607,603	1,607,603	1,298,791
Economic Services	192,132	192,132	-
	1,811,401	1,811,401	1,298,791
<b>PROCEED FROM SALES</b>			
Education and Welfare	6,000	6,000	2,439
Transport	-	-	18,000
	6,000	6,000	20,439
<b>CAPITAL WORKS</b>			
Governance	78,511	78,511	34,528
Law, Order, & Public Safety	74,500	74,500	4,022
Education and Welfare	39,000	39,000	23,833
Housing	330,000	330,000	205,504
Recreation and Culture	509,516	509,516	96,371
Transport	3,306,876	3,306,876	2,403,633
Economic Services	334,768	334,768	17,339
	4,673,171	4,673,171	2,785,229
Net funding for capital	(2,855,770)	(2,855,770)	(1,465,999)



<b>Shire of Meekatharra</b>		<b>Management Budget General Purpose Funding</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Jun 2008 \$</b>
<b>RATE REVENUE</b>				
<b>Operating Expenditure</b>				
101920	Valuation & Title Search	5,000	5,000	6,635
102330	Rates Written Off	25,000	25,000	8,019
103420	Legal Expenses - Rates	10,000	10,000	4,888
101120	Administration Allocated	78,089	78,089	69,969
Total Operating Expenditure		<u>118,089</u>	<u>118,089</u>	<u>89,510</u>
<b>Operating Income</b>				
100310	Rates Levied	1,635,125	1,635,125	1,712,241
101610	Ex Gratia Rates	3,000	3,000	-
102210	Rate Instalment Fee	2,000	2,000	2,280
101410	Rate Instalment Interest	4,500	4,500	5,164
101510	Rates Non-Payment Penalty	15,000	15,000	14,506
102810	Legal Fees Recovered	3,000	3,000	951
100410	U.V. Pastoral	-	-	(24)
Total Operating Income		<u>1,662,625</u>	<u>1,662,625</u>	<u>1,735,118</u>
<b>GENERAL PURPOSE GRANTS</b>				
<b>Operating Expenditure</b>				
101930	Grants Expenses	9,500	9,500	900
103320	Administration Allocation	10,429	10,429	9,696
Total Operating Expenditure		<u>19,929</u>	<u>19,929</u>	<u>10,596</u>
<b>Operating Income</b>				
101810	General Purpose Grant	1,426,264	1,426,264	1,434,569
102110	Local Road Component Grant	824,759	824,759	831,408
Total Operating Income		<u>2,251,023</u>	<u>2,251,023</u>	<u>2,265,977</u>
<b>OTHER GENERAL PURPOSE FUNDING</b>				
<b>Operating Expenditure</b>				
105520	Bank Charges	4,500	4,500	3,932
105550	Sundry Debtor Write Offs	1,000	1,000	-
102310	Doubtful Debts Expense	10,000	10,000	7,531.0
105530	Administration allocated	83,432	83,432	81,680
106820	Rounding Adjustment	-	-	0
Total Operating Expenditure		<u>98,932</u>	<u>98,932</u>	<u>93,143</u>
<b>Operating Income</b>				
103110	Esl Administration Fee	4,000	4,000	4,000
102830	Other Minor Income	1,000	1,000	898
192230	Interest on Municipal Investmen	80,000	80,000	220,480
192240	Interest on Reserve Investments	310,000	310,000	374,061
Total Operating Income		<u>395,000</u>	<u>395,000</u>	<u>599,439</u>
Net Funding Demands		<u>4,074,698</u>	<u>4,074,698</u>	<u>4,407,284</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Governance</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>MEMBERS OF COUNCIL</b>				
<i>Operating Expenditure</i>				
102320	President's Allowance	8,000	8,000	8,000
112020	Deputy President Allowance	2,000	2,000	2,000
103020	Members - Meeting Fees	14,400	14,400	10,705
103120	Members Travelling	6,000	6,000	3,890
102020	Fax & Email Costs	2,000	2,000	1,383
102120	Conference, Training & Uniform	6,550	6,550	4,474
102420	Refreshments & Receptions	10,000	10,000	8,768
102720	Members Insurance	2,702	2,702	2,702
102820	Members Subscriptions	14,005	14,005	2,889
102920	Members - telephone	500	500	272
102220	Election Expenses	12,000	12,000	3,405
102520	Donations	8,250	8,250	6,150
102550	Native Title Claims	2,000	2,000	1,916
102620	Council Chambers Mtce	1,000	1,000	439
106220	Audit	11,000	11,000	17,180
103220	Depreciation	100	100	167
105620	Admin Alloc-Governance	212,751	212,751	204,744
Total Operating Expenditure		313,258	313,258	279,084
<i>Operating Income</i>				
112330	Reimbursements	100	100	-
Total Operating Income		100	100	-
<b>ADMINISTRATION</b>				
<i>Operating Expenditure</i>				
106940	Staff Uniform Expenses	3,000	3,000	3,498
103520	Salaries - Admin	393,779	393,779	392,494
103920	Super - Admin	47,693	47,693	44,889
104020	Fringe Benefit Tax	32,000	32,000	24,921
104120	Admin Centre Operations	10,000	10,000	1,670
104220	Admin Centre Maintenance	18,000	18,000	23,237
104520	Stationery	12,000	12,000	11,440
105020	Telephone	20,000	20,000	16,190
105320	Postage	6,000	6,000	3,657
104320	Advertising	7,500	7,500	10,569
105420	Equipment Maintenance & Cons	15,000	15,000	11,994
107120	Computer Software	16,610	16,610	13,790
105220	Computer Hardware	3,000	3,000	2,629
106920	Accounting & Consulting	50,000	50,000	34,260
		634,582	634,582	595,238

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Governance</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
continued .....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>Operating Expenditure</b>				
105720	Other	20,000	20,000	6,410
106020	CEO Vehicle	6,000	6,000	13,410
106030	DCEO Vehicle	6,000	6,000	7,924
106620	Accommodation and Travel	16,200	16,200	4,636
104620	Training & Conferences	10,570	10,570	9,035
106420	Staff Recruitment &Relocation	10,000	10,000	8,941
107020	Legal Fees	1,000	1,000	6,267
107220	Depreciation	33,000	33,000	33,799
103820	Insurance	21,589	21,589	21,966
113240	Office Equipment	7,150	7,150	7,378
104920	Housing Allocations	61,970	61,970	45,361
110820	Admin Allocated to Functions	(828,061)	(828,061)	(740,597)
Total Operating Expenditure		-	-	19,767
<b>Operating Income</b>				
111230	Reimbursements	11,500	11,500	21,804
111250	Fees And Charges	-	-	105
111830	Title Search Income	-	-	30
111530	Insurance - Refunds	0	-	2,338
Total Operating Income		11,500	11,500	24,277
<b>Capital Expenditure</b>				
112440	I T Equipment	25,000	25,000	25,117
113260	Office Furniture	13,511	13,511	9,411
113280	Repair Ceiling Office	10,000	10,000	-
113290	Paint External Office Building	30,000	30,000	-
Total Capital Expenditure		78,511	78,511	34,528
Net Funding Demands		(380,169)	(380,169)	(309,102)

<b>Shire of Meekatharra</b>		<b>Management Budget Law, Order &amp; Public Safety</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>FIRE PREVENTION</b>				
115720	Bush Fire Control	4,068	4,068	-
115820	Vehicle Operational Costs	1,149	1,149	15,151
115620	Fire Insurance	2,788	2,788	2,788
115520	Depreciation	3,000	3,000	2,814
115420	Protective Burning	500	500	-
Total Operating Expenditure		11,505	11,505	20,754
<b>Operating Income</b>				
115630	FESA - BFB Grant	9,500	9,500	14,325
Total Operating Income		9,500	9,500	14,325
<b>ANIMAL CONTROL</b>				
<b>Operating Expenditure</b>				
119220	Pound Maintenance	500	500	79
119020	Animal Control Expenses	2,770	2,770	2,694
119230	Admin Alloc - Animal	2,000	2,000	-
Total Operating Expenditure		5,270	5,270	2,773
<b>Operating Income</b>				
119730	Fines & Penalties	1,000	1,000	37
119830	Impounding Fees	500	500	74
119630	Charges	150	150	11
119930	Dog Registration	2,000	2,000	1,090
Total Operating Income		3,650	3,650	1,212
<b>Capital Expenditure</b>				
119970	Pound Upgrade	8,500	8,500	-
Total Capital Expenditure		8,500	8,500	-
<b>OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>				
116020	Salaries	75,496	75,496	39,797
116120	Superannuation	6,345	6,345	3,144
116520	Uniforms	1,000	1,000	-
116220	Housing	12,393	12,393	-
116250	Insurance	1,663	1,663	1,663
116320	Vehicle Operating Costs	8,500	8,500	12,218
116010	Administration Allocated	8,343	8,343	7,757
116420	Miscellaneous	8,200	8,200	31,746
Ranger Services		121,940	121,940	96,325
<b>Other Expenses</b>				
120020	State Emergency Services	19,300	19,300	15,927
120120	Administration	2,086	2,086	1,939
120160	Safer WA	16,000	16,000	9,908
120320	St John Ambulance	2,000	2,000	-
Total Operating Expenditure		161,326	161,326	124,099
<b>Operating Income</b>				
120030	FESA - SES Grant	19,300	19,300	14,475
120130	Community Safety & Crime	-	-	1,200
116430	Reimbursements - Ranger	2,051	2,051	3,445
Total Operating Income		21,351	21,351	19,120
<b>Capital Expenditure</b>				
120260	Airconditioning	6,000	6,000	-
120270	Security Cameras	60,000	60,000	-
116470	Ranger Office Upgrades	-	-	4,022
Total Capital Expenditure		66,000	66,000	4,022
Net Funding Demands		(218,100)	(218,100)	(116,992)



<b>Shire of Meekatharra</b>		<b>Management Budget Health</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
<b>HEALTH INSPECTIONS &amp; ADMINISTRATION</b>				
<b>Operating Expenditure</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
122960	Health Consultancy	55,000	55,000	36,348
121320	Insurance	4,443	4,443	4,443
122920	Depreciation	120	120	119
121920	Subscriptions & Journals	1,000	1,000	450
121620	Admin Alloc - Secretarial	7,300	7,300	192
122980	Other Expenses	11,600	11,600	5,604
Total Operating Expenditure		79,463	79,463	47,156
<b>Operating Income</b>				
123000	Health Fees & Licenses	400	400	-
123930	Itinerant vendors Fees	320	320	-
123010	Other Income	-	-	250
Total Operating Income		720	720	250
<b>PREVENTATIVE SERVICES - PEST CONTROL</b>				
<b>Operating Expenditure</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
123720	Mosquito Control	10,000	10,000	3,492
123820	Depreciation	450	450	434
123800	Other Pest Control	1,000	1,000	-
Total Operating Expenditure		11,450	11,450	3,926
<b>Operating Income</b>				
123910	Health Fees & Licenses	100	100	-
Total Operating Income		100	100	-
<b>PREVENTIVE SERVICES - OTHER</b>				
<b>Operating Expenditure</b>				
124020	Analytical Expenses	500	500	335
124040	Administration Allocated	2,086	2,086	1,939
Total Operating Expenditure		2,586	2,586	2,274
<b>OTHER HEALTH</b>				
<b>Operating Expenditure</b>				
112220	Donation - RFDS	45,000	45,000	35,081
Total Operating Expenditure		45,000	45,000	35,081
Net Funding Demands		(137,679)	(137,679)	(88,187)

<b>Shire of Meekatharra</b>		<b>Management Budget Education and Welfare</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Jun 2008 \$</b>
<b>PRE SCHOOL</b>				
<b>Operating Expenditure</b>				
120420	Pre School Contribution	200	200	-
120520	Pre-School Centre Mtee	2,000	2,000	1,451
120430	Insurance	293	293	292
124260	Depreciation	6,200	6,200	5,977
120440	Administration Allocated	8,343	8,343	7,804
Total Operating Expenditure		<u>17,036</u>	<u>17,036</u>	<u>15,525</u>
<b>Operating Income</b>				
120330	Rental	100	100	-
Total Operating Income		<u>100</u>	<u>100</u>	<u>-</u>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OTHER EDUCATION</b>				
<b>Operating Expenditure</b>				
120720	Telecentre Costs	6,300	6,300	7,084
124250	Administration Allocated	-	-	15
Total Operating Expenditure		<u>6,300</u>	<u>6,300</u>	<u>7,100</u>
<b>Operating Income</b>				
120730	Telecentre Reimbursement	200	200	182
Total Operating Income		<u>200</u>	<u>200</u>	<u>182</u>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>DAY CARE CENTRE</b>				
<b>Operating Expenditure</b>				
124120	Day Care Centre Maintenance	7,000	7,000	5,660
Total Operating Expenditure		<u>7,000</u>	<u>7,000</u>	<u>5,660</u>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>DOMESTIC VIOLENCE</b>				
<b>Operating Expenditure</b>				
125360	Salaries	73,735	73,735	44,338
125380	Superannuation	6,565	6,565	4,334
125390	Housing Expenses	7,320	7,320	7,510
125550	Training	7,000	7,000	1,025
125400	Insurance	6,346	6,346	6,449
125410	Vehicle Expense	8,000	8,000	6,211
125430	Stationery	1,500	1,500	209
125440	Telephone	2,500	2,500	2,504
125590	Utilities	1,000	1,000	961
125630	Building Maintenance	5,000	5,000	1,717
125570	Audit Fees	500	500	1,000
125600	Projects	8,000	8,000	1,678
125580	Consumables (Food, Cleaning)	5,000	5,000	1,779
125640	Resources	6,000	6,000	2,109
125300	Unallocated Expenditure	160,886	160,886	3,171
125510	Misc Grants Expenditure	11,000	11,000	11,555
125530	Administration Allocated	6,257	6,257	3,973
102240	Donations Assets (Non Cash)	0	-	10,393
125540	Depreciation	1,800	1,800	1,330
Total Operating Expenditure		<u>318,409</u>	<u>318,409</u>	<u>112,243</u>
<b>Operating Income</b>				
125310	Domestic Violence Grant	138,211	138,211	57,588
125450	Reimbursements	5,000	5,000	3,331
Total Operating Income		<u>143,211</u>	<u>143,211</u>	<u>60,919</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Education and Welfare</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>Capital Expenditure</b>				
125330	Domestic Violence Cwa House -	5,000	5,000	-
125900	Office IT Equipment	3,500	3,500	1,905
Total Capital Expenditure		<u>8,500</u>	<u>8,500</u>	<u>1,905</u>
<b>COMMUNITY DEVELOPMENT</b>				
<b>Operating Expenditure</b>				
124570	Salaries	58,722	58,722	59,684
124580	Superannuation	8,221	8,221	5,476
124640	Staff Replacement & Relocation	3,000	3,000	-
124650	Training & Conferences	4,500	4,500	1,919
124630	Housing	12,394	12,394	4,788
124590	Vehicle Expenses	4,000	4,000	4,273
124530	Insurance	1,532	1,532	1,532
124670	Consultants	25,000	25,000	-
124500	Administration Allocated	27,115	27,115	25,288
124320	Activities	12,000	12,000	15,777
124420	Miscellaneous Grant Expenses	10,000	10,000	3,672
124520	Depreciation	1,000	1,000	611
Total Operating Expenditure		<u>167,484</u>	<u>167,484</u>	<u>123,020</u>
<b>Operating Income</b>				
124600	Miscellaneous Grants	10,000	10,000	21,862
124710	Profit on sale of assets	3,000	3,000	2,439
124510	Reimbursements	3,000	3,000	6,232
124680	Misc Fees & Charges	-	-	486
Total Operating Income		<u>16,000</u>	<u>16,000</u>	<u>31,018</u>
<b>Capital Expenditure</b>				
124440	Vehicle - CDO	20,000	20,000	18,502
Total Capital Expenditure		<u>20,000</u>	<u>20,000</u>	<u>18,502</u>
<b>Capital Income</b>				
1242bb	Proceeds Sale Of Assets	6,000	6,000	2,439
Total Capital Income		<u>6,000</u>	<u>6,000</u>	<u>2,439</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Education and Welfare</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>YOUTH CENTRE OPERATIONS</b>				
<b>Operating Expenditure</b>				
124220	Salaries - Youth Co-ordinator	70,393	70,393	50,004
125240	Salaries - Scholarship	5,359	5,359	-
125260	Superannuation	9,094	9,094	6,519
125290	Staff Training, Accommodation &	4,500	4,500	585
125340	Staff Replacement and Relocatio	2,000	2,000	-
124820	Housing Costs	300	300	-
125280	Housing Allocated	12,394	12,394	2,749
125230	Insurance	1,532	1,532	1,532
125520	Administration Allocated	18,772	18,772	15,592
125220	Depreciation	13,000	13,000	11,090
125120	Youth Centre Building Maintena	12,000	12,000	14,332
125130	Youth Centre Operational Costs	13,350	13,350	8,178
125370	Iris Curley Fund Expenses	24,372	24,372	1,214
125350	Activities Expenses Various	7,000	7,000	4,037
124160	Miscellaneous Grants Activity E.	5,000	5,000	4,416
Total Operating Expenditure		<u>199,066</u>	<u>199,066</u>	<u>120,248</u>
<b>Operating Income</b>				
124180	YAS	11,154	11,154	16,154
124190	OSCH	10,123	10,123	12,148
124210	DCD Youth Services	60,154	60,154	61,697
124200	Indigenous Youth Scholarship	-	-	0
124150	School Holidays	1,000	1,000	-
124170	Miscellaneous Grants	5,000	5,000	5,000
124110	Reimbursements	100	100	986
Total Operating Income		<u>87,531</u>	<u>87,531</u>	<u>95,984</u>
<b>Capital Expenditure</b>				
124470	Youth Centre Office	6,500	6,500	-
124450	F&E - Floor Scrubber	4,000	4,000	3,426
Total Capital Expenditure		<u>10,500</u>	<u>10,500</u>	<u>3,426</u>
<b>YOUTH AFTER DARK</b>				
<b>Operating Expenditure</b>				
121030	Salaries And Wages	0	-	-
121040	Superannuation	0	-	-
121050	Administration Allocated	0	-	-
121070	Operational Expenses	0	-	-
Total Operating Expenditure		<u>0</u>	<u>-</u>	<u>-</u>
<b>Operating Income</b>				
121100	Grants Income	0	-	-
Total Operating Income		<u>0</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(501,253)</u>	<u>(501,253)</u>	<u>(217,085)</u>



<b>Shire of Meekatharra</b>		<b>Management Budget Housing</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>STAFF HOUSING</b>				
<b>Operating Expenditure</b>				
125420	Staff Housing Maintenance	0	-	-
125620	Lot 303 - CEO	9,000	9,000	8,177
126220	Lot 304	8,500	8,500	9,955
126420	Lot 208 Hill	8,500	8,500	2,859
127720	Lot 205 Hill	1,000	1,000	351
125720	Lot 206 -Hill	9,150	9,150	4,788
125820	Lot 220 - Works Supervisor	8,500	8,500	5,006
125920	Lot 246 - Transport	8,500	8,500	6,978
126020	Lot 213 - Transport - SPQ	-	-	5,729
126120	Lot 87 - Transport	12,500	12,500	1,566
126320	Lot 255 - Transport	8,500	8,500	6,549
126920	Lot 408 - Transport	8,500	8,500	8,480
127020	Lot 17 Staff (Heatwave)	8,500	8,500	12,637
127220	1/16 Regan Street	9,150	9,150	7,679
127320	2/16 Regan Street	9,150	9,150	7,314
127420	3/16 Regan Street	9,150	9,150	3,232
127520	4/16 Regan Street	9,000	9,000	2,749
127120	Airport Residence	8,500	8,500	2,176
126520	Sports Complex Residence	7,500	7,500	3,891
126640	Remote Alarm Monitoring	7,500	7,500	6,145
126650	Housing Rental Subsidy	24,960	24,960	-
127620	Lot 207 Hill	3,000	3,000	411
126630	Insurance	11,759	11,759	11,759
126620	Depreciation	28,200	28,200	23,336
126820	Allocated to Function Areas	(210,699)	(210,699)	(141,003)
<b>Total Operating Expenditure</b>		<b>8,320</b>	<b>8,320</b>	<b>762</b>
<b>Operating Income</b>				
127130	Housing Rental - Staff	8,320	8,320	3,300
127330	Rent Lot 87	-	-	1,240
127530	Rent Lot 255 - Admin	-	-	1,840
128130	Rent 2/16 Regan St	-	-	257
127730	Rent Lot 304 Darlot	-	-	280
127630	Rent Lot 208 - Pool Manager	-	-	2,240
128830	Reimbursements - Other	1,700	1,700	1,347
<b>Total Operating Income</b>		<b>10,020</b>	<b>10,020</b>	<b>10,504</b>
<b>Capital Expenditure</b>				
127040	Staff Housing Upgrades	330,000	330,000	205,504
<b>Total Capital Expenditure</b>		<b>330,000</b>	<b>330,000</b>	<b>205,504</b>
<b>Net Funding Demands</b>		<b>(328,300)</b>	<b>(328,300)</b>	<b>(195,762)</b>

<b>Shire of Meekatharra</b>		<b>Management Budget Community Amenities</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Jun 2008 \$</b>
<b>SANITATION - HOUSEHOLD REFUSE</b>				
<b>Operating Expenditure</b>				
128320	Refuse Collection	137,148	137,148	116,117
128420	Refuse Site Maintenance	81,500	81,500	60,874
128350	Insurance	2,390	2,390	2,390
129140	New Bins & Equipment	3,000	3,000	2,361
1291aa	Plastic Bag ban program	5,000	5,000	-
129160	Litter Control/Town Tidying	10,000	10,000	3,197
128220	Administration Allocated	10,429	10,429	9,697
Total Operating Expenditure		249,467	249,467	194,635
<b>Operating Income</b>				
128630	Refuse Collection	90,200	90,200	83,316
129030	Sale of Bins	3,000	3,000	2,466
129150	Sale of scrap	-	-	5,136
Total Operating Income		93,200	93,200	90,918
<b>SEWERAGE</b>				
<b>Operating Expenditure</b>				
129920	Sewerage Pond Maintenance	15,000	15,000	4,712
129740	Insurance	1,063	1,063	1,063
129720	Depreciation	3,096	3,096	3,096
129700	Administration Allocated	4,172	4,172	3,879
Total Operating Expenditure		23,331	23,331	12,749
<b>Operating Income</b>				
129830	Septic Tank Fees	800	800	237
Total Operating Income		800	800	237
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>				
<b>Operating Expenditure</b>				
131010	Scheme Amendments	1,000	1,000	-
131030	Consultants	1,000	1,000	-
131120	Insurance	1,063	1,063	1,063
131000	Administration Allocated	5,214	5,214	4,887
Total Operating Expenditure		8,277	8,277	5,950
<b>Operating Income</b>				
131230	Fees	100	100	-
Total Operating Income		100	100	-

Continued...

<b>Shire of Meekatharra</b>	<b>Management Budget Community Amenities</b>		
<i>for the period ended 30 June 2008.</i>	<b>2007/08</b>		
continued.....	<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>PROTECTION OF THE ENVIRONMENT</b>			
<b>Operating Expenditure</b>			
130340 Waste Oil Facility	500	500	-
130320 Tyre Recycling	6,000	6,000	3,763
Total Operating Expenditure	<u>6,500</u>	<u>6,500</u>	<u>3,763</u>
<b>OTHER COMMUNITY AMENITIES</b>			
<b>Operating Expenditure</b>			
132120 Cemetery Operations	21,000	21,000	12,248
131920 Burial plot preparations	30,000	30,000	19,099
132020 Hearse & Shed Costs	5,000	5,000	1,175
132420 Cemetery Plaques	1,500	1,500	-
132620 Depreciation	4,600	4,600	5,554
132720 Insurance	1,063	1,063	1,063
132820 Administration Allocated	9,386	9,386	8,771
132520 Public Toilets	10,000	10,000	12,007
132220 SPQ Mcleary St "Paddy's Flat"	3,000	3,000	2,473
Total Operating Expenditure	<u>85,549</u>	<u>85,549</u>	<u>62,389</u>
<b>Operating Income</b>			
132630 Charges - Cemetery Fees	5,000	5,000	5,492
Total Operating Income	<u>5,000</u>	<u>5,000</u>	<u>5,492</u>
Net Funding Demands	<u>(274,024)</u>	<u>(274,024)</u>	<u>(182,840)</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
<b>PUBLIC HALLS AND CIVIC CENTRES</b>				
<b>Operating Expenditure</b>				
133620	Town Hall Maintenance	24,850	24,850	21,332
133420	Insurance	8,439	8,439	8,439
133820	Consultant building inspection	15,420	15,420	-
133720	Depreciation	12,000	12,000	11,266
133850	Administration Allocated	14,601	14,601	13,575
Total Operating Expenditure		<u>75,310</u>	<u>75,310</u>	<u>54,612</u>
<b>Operating Income</b>				
134630	Hall Hire Fees	2,500	2,500	1,746
Total Operating Income		<u>2,500</u>	<u>2,500</u>	<u>1,746</u>
<b>Capital Expenditure</b>				
135440	Town Hall - capital improvemen	42,000	42,000	-
Total Capital Expenditure		<u>42,000</u>	<u>42,000</u>	<u>-</u>
<b>SWIMMING AREAS AND BEACHES</b>				
<b>Operating Expenditure</b>				
135420	Swimming Pool Contract	67,500	67,500	67,564
136020	Housing	12,395	12,395	7,314
135620	Insurance	6,196	6,196	6,287
135920	Swimming Pool Maintenance	12,000	12,000	12,289
135720	Swimming Pool Water/Sewerag	5,000	5,000	74
135520	Swimming Pool Chemicals/Gas/	8,000	8,000	5,636
135820	Swimming Pool Electricity	10,000	10,000	9,043
137040	Swimming Pool Other	5,000	5,000	246
136620	Depreciation	15,500	15,500	15,113
135320	Administration Allocated	6,257	6,257	5,821
Total Operating Expenditure		<u>147,848</u>	<u>147,848</u>	<u>129,386</u>
<b>Operating Income</b>				
136530	Swimming Pool Subsidy	3,000	3,000	3,000
136430	Swimming Pool Admission	8,000	8,000	8,214
136830	Reimbursements	0	-	1,105
Total Operating Income		<u>11,000</u>	<u>11,000</u>	<u>12,318</u>
<b>Capital Expenditure</b>				
136670	Upgrade Pool Change rooms	90,000	90,000	-
136940	Re-coat pool/Diving Board	24,000	24,000	-
137140	Pool Equipment	5,000	5,000	4,940
Total Capital Expenditure		<u>119,000</u>	<u>119,000</u>	<u>4,940</u>

Continued...



<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>RECREATION OFFICER</b>				
<b>Operating Expenditure</b>				
136170	Salaries	70,386	70,386	23,219
136180	Superannuation	6,335	6,335	2,158
136190	Staff Replacement & Relocation	2,000	2,000	-
136210	Vehicle Operating Costs	13,000	13,000	8,226
137020	Housing Allocation	-	-	3,232
136150	Administration Allocated	25,030	25,030	23,372
137620	Insurance	7,952	7,952	7,951
136220	Staff Training & Travel Expense	0	-	-
136250	Activities	14,000	14,000	11,449
136200	Misc Grant Activities	3,603	3,603	-
	<b>Total Operating Expenditure</b>	<b>142,306</b>	<b>142,306</b>	<b>79,606</b>
<b>Operating Income</b>				
136130	Gaming Community Trust Grant	0	-	50
136230	Reimbursements	500	500	2,888
136260	Miscellaneous Grants	15,000	15,000	-
	<b>Total Operating Income</b>	<b>15,500</b>	<b>15,500</b>	<b>2,938</b>
<b>OTHER RECREATION AND SPORT</b>				
<b>Operating Expenditure</b>				
138100	Housing Allocation	12,394	12,394	3,908
138120	Reticulation Maintenance	5,000	5,000	351
138020	Picture Gardens	500	500	72
137920	Parks, Gardens & Reserves	200,404	200,404	81,698
137420	Scheme Water	5,000	5,000	2,609
137320	Sports ground (oval) maintenance	32,000	32,000	24,093
137220	Sports Complex Maintenance	28,500	28,500	14,619
138920	Other Building Maintenance	6,000	6,000	1,263
138720	Gym Building Maintenance	6,500	6,500	1,749
138260	Gym Operating Costs	1,000	1,000	367
138250	Community Bus Operating costs	15,000	15,000	10,343
138620	Utilities - Gym	1,000	1,000	709
138130	Insurance	4,380	4,380	4,380
138810	Gym Equipment	400	400	66
139720	Depreciation	63,000	63,000	63,967
138110	Administration Allocated	16,686	16,686	15,591
	<b>Total Operating Expenditure</b>	<b>397,764</b>	<b>397,764</b>	<b>225,787</b>
<b>Operating Income</b>				
139630	Complex Fees	2,000	2,000	1,929
139930	Gym Fees	3,000	3,000	4,276
138930	School Oval Contribution	12,000	12,000	16,193
138850	Community Bus fees	3,500	3,500	1,303
140730	Reimbursements	-	-	749
139430	Complex Fees Tennis	150	150	-
	<b>Total Operating Income</b>	<b>20,650</b>	<b>20,650</b>	<b>24,449</b>

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
<b>OTHER RECREATION AND SPORT</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>Capital Expenditure</b>				
136340	Construct Oval Toilets	50,000	50,000	-
136350	Practice wall for tennis courts	3,000	3,000	-
136340	Air conditioner Gym	5,000	5,000	-
136360	Oval Line Marking Machine	750	750	395
137840	BBQ & Light	12,000	12,000	-
136240	Cornish Lift	6,000	6,000	-
136370	Viewing platform at headframe	7,000	7,000	-
136380	Replace pine rails around oval	8,000	8,000	3,577
136640	Oval lights	75,966	75,966	-
136390	Water Tank - Oval	85,000	85,000	59,726
138820	Gym Equipment	4,300	4,300	4,068
138940	Sports Complex Equipment	15,000	15,000	-
139140	New Pump/fittings - oval	30,000	30,000	11,471
140160	Race Course Buildings	40,000	40,000	12,195
Total Capital Expenditure		<u>342,016</u>	<u>342,016</u>	<u>91,431</u>
<b>Capital Income</b>				
138860	Oval Lighting	11,666	11,666	-
170200U	Shire Water Reserve	12,000	12,000	-
Total Capital Income		<u>23,666</u>	<u>23,666</u>	<u>-</u>
<b>TELEVISION AND RADIO BROADCASTING</b>				
<b>Operating Expenditure</b>				
139860	Administration Allocated	2,086	2,086	1,939
140820	Depreciation	1,310	1,310	1,304
139880	Insurance	439	439	439
139920	Operating Costs	1,000	1,000	2,669
139820	Site Sharing Costs	6,000	6,000	5,853
Total Operating Expenditure		<u>10,835</u>	<u>10,835</u>	<u>12,203</u>
<b>Operating Income</b>				
139900	Reimbursement-Tv & Radio	-	-	136
<b>LIBRARIES</b>				
<b>Operating Expenditure</b>				
140120	Book exchange costs	1,000	1,000	382
140620	Lost/damaged/replaced stock	400	400	246
140520	Library operations	5,000	5,000	1,751
140420	Insurance	439	439	439
140320	Book Purchases	0	-	195
140180	Administration Allocated	33,790	33,790	31,493
140720	Depreciation	751	751	751
Total Operating Expenditure		<u>41,380</u>	<u>41,380</u>	<u>35,257</u>
<b>Operating Income</b>				
140530	Library Charges	200	200	28
<b>OTHER CULTURE</b>				
<b>Operating Expenditure</b>				
141320	25 Mile Well Maintenance	1,500	1,500	717
141420	Mt Gould Police Station	1,500	1,500	732
141520	Museum Maintenance	1,000	1,000	376
141720	Municipal Inventory Review	15,000	15,000	2,448
141730	Preservation of Historical Image	22,000	22,000	-
141120	Insurance	731	731	731
141820	Administration Allocated	10,429	10,429	9,726
141620	Depreciation	3,100	3,100	3,064
Total Operating Expenditure		<u>55,260</u>	<u>55,260</u>	<u>17,795</u>
<b>Operating Income</b>				
141530	Masonic Lodge Income	-	-	426
<b>Capital Expenditure</b>				
141810	Mt Gould Police Station - securit	6,500	6,500	-
Total Capital Expenditure		<u>6,500</u>	<u>6,500</u>	<u>-</u>
Net Funding Demands		<u>(1,306,703)</u>	<u>(1,306,703)</u>	<u>(608,977)</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Transport</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 30 Jun 2008
<b>MAINTENANCE - STREETS, ROADS, BRIDGES &amp; DEPOTS</b>				
<b>Operating Expenditure</b>				
149020	Administration Allocated	73,003	73,003	73,846
148800	Depot Maintenance	34,900	34,900	60,305
148400	Lighting of Streets	25,000	25,000	22,137
148900	Street Cleaning Sweeping	55,000	55,000	15,031
148200	Street Maintenance	55,325	55,325	60,481
149000	Signage of Streets & Roadworks	35,000	35,000	7,027
147500	Rural Roads Maintenance - Day Lab	440,840	440,840	373,518
148550	Rehabilitation of Gravel Pits	55,325	55,325	13,162
148600	Contract & Consulting Supervision	10,000	10,000	1,120
148820	Infrastructure Depreciation Expenses	1,495,000	1,495,000	1,361,768
Total Operating Expenditure		<u>2,279,393</u>	<u>2,279,393</u>	<u>1,988,395</u>
<b>Operating Income</b>				
145910	Grant - MRWA Direct	149,315	149,315	142,564
148230	Reimbursements	-	-	5,100
148430	Street Lighting - Operating Grant	-	-	1,364
Total Operating Income		<u>149,315</u>	<u>149,315</u>	<u>149,028</u>
<b>CONSTRUCTION - STREETS, ROADS, BRIDGES &amp; DEPOTS</b>				
<b>Capital Expenditure</b>				
142000	<b>Road Construction</b>	2,251,311	2,251,311	-
	Mt Clere Road	-	-	375,194
	Neds Creek Road	-	-	102,934
	Three Rivers Woolshed Rd	-	-	9,968
	Hill Street	-	-	4,125
	Landor Road	-	-	470,694
	Ashburton Downs-Meekatharra Roa	-	-	99,771
	Sandstone Rd	-	-	226,689
	Regan Street	-	-	6,000
	Connaughton Street - Construction	-	-	227,242
	Youno Downs Road - Construction	-	-	21,167
	Murchison Downs Road - Constructi	-	-	97,312
	Peak Hill Three Rivers Road Constr	-	-	(8)
	High Street - Construction	-	-	3,500
	Savage Street - Construction	-	-	3,500
	Meehan Street - Construction	-	-	2,700
	Darlot Street - Construction	-	-	3,600
	Oliver Street - Construction	-	-	780
	Mccleary Street - Construction	-	-	6,474
	<b>Flood Damage</b>	-	-	-
	Ashburton Downs	-	-	293,160
	<b>Black Spot</b>	-	-	-
	Main Street	225,000	225,000	190,750
	<b>Other</b>	-	-	-
	Town Streets Construction	98,065	98,065	-
	Signs Various	-	-	2,437
	Town Streets - reseal	180,000	180,000	92,149
	Connaughton/GNH - modifications	90,000	90,000	-
Total Capital Expenditure		<u>2,844,376</u>	<u>2,844,376</u>	<u>2,240,138</u>
<b>Capital Income</b>				
146810	Grant - MRWA Flood Damage	403,292	403,292	403,293
146210	Grant - Roads to Recovery (R2R)	822,000	822,000	695,283
146410	Black Spot - Main Street	180,878	180,878	-
146910	Grant - Roads 2020 (Regional Road	194,333	194,333	194,333
Total Capital Income		<u>1,600,303</u>	<u>1,600,303</u>	<u>1,292,909</u>

Continued... 27



<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 June 2008.</i>		<b>Transport</b>		
		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>ROAD PLANT PURCHASES</b>				
<b>Capital Expenditure</b>				
152050	Vehicle for restructure	52,000	52,000	47,273
152070	Towable Road Sweeper (2nd hand)	25,000	25,000	-
150340	Caravans & Equipment	65,000	65,000	1,391
152840	Gen.Set (Construction)	39,000	39,000	43,629
151540	Pumps	39,000	39,000	36,583
153240	Traffic Counters	1,754	1,754	1,754
150140	Miscellaneous Plant (Small Equipme	28,246	28,246	2,273
Total Capital Expenditure		<u>250,000</u>	<u>250,000</u>	<u>132,902</u>
<b>AIR BP</b>				
<b>Operating Expenditure</b>				
160520	Administration Allocated	8,343	8,343	7,757
160220	Salaries	-	-	4,420
160020	Wages Call Outs	-	-	3,060
160320	Cost of Fuel Sold	55,000	55,000	70,026
160420	Bank Charges	450	450	-
160720	Other Charges	2,100	2,100	1,728
Total Operating Expenditure		<u>65,893</u>	<u>65,893</u>	<u>86,990</u>
<b>Operating Income</b>				
151130	Fuel Sales - Cash	62,000	62,000	78,607
151330	Fuel Sales - Commission	-	-	147
151230	Call Out Fees	-	-	4,940
151630	BP Monthly Retainer	57,000	57,000	57,252
Total Operating Income		<u>119,000</u>	<u>119,000</u>	<u>140,946</u>
<b>Capital Expenditure</b>				
15216a	Runway Re-seal/re-spray	150,000	150,000	-
153850	Airport - plant & equipment	14,000	14,000	11,730
Total Capital Expenditure		<u>164,000</u>	<u>164,000</u>	<u>11,730</u>
<b>Capital Income</b>				
170700U	Airport Runway Reserve	150,000	150,000	-
Total Capital Income		<u>150,000</u>	<u>150,000</u>	<u>-</u>
<b>AERODROME</b>				
<b>Operating Expenditure</b>				
150020	Salaries	33,313	33,313	33,313
150120	Superannuation	4,758	4,758	4,758
150600	Training and Conferences	3,000	3,000	-
151620	Housing Allocations	12,394	12,394	2,176
150210	Consultancy	11,000	11,000	4,300
150220	Utilities & Other Costs	50,000	50,000	36,066
150620	Insurance	9,601	9,601	9,717
150320	Aerodrome Operations (Air)	40,500	40,500	10,388
150520	Aerodrome Maintenance	52,500	52,500	18,524
150900	Security Operating Expenses	-	-	174
150720	Depreciation	170,000	170,000	168,447
151420	Administration Allocated	5,840	5,840	5,430
152020	Management contract	131,929	131,929	114,000
151920	Loss On Disposal Of Assets	-	-	6,004
Total Operating Expenditure		<u>524,835</u>	<u>524,835</u>	<u>413,297</u>



<b>Shire of Meekatharra</b>				
<i>for the period ended 31 August 2007.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
<b>AERODROME</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Jun 2008</b>
<b>Operating Income</b>				
152030	Airport Landing Charges	175,000	175,000	197,328
150030	Other Landing Charges	6,000	6,000	-
150130	Airport Leases	24,000	24,000	32,748
151930	RFDS Refuelling	10,000	10,000	8,500
150330	Reimbursements	24,000	24,000	18,097
150530	Reimbursements Telephone	600	600	1,668
150630	Reimbursements Other	-	-	218
<b>Airport Diesel Operations</b>				
153030	Sales	230,000	230,000	311,546
150910	Less Wages	-	-	(3,287)
150920	Issues	(210,000)	(210,000)	(331,286)
	Cost of goods sold	(210,000)	(210,000)	(334,543)
	Profit/(Loss) on operations	20,000	20,000	(22,997)
<b>Total Operating Income</b>		<b>259,600</b>	<b>259,600</b>	<b>235,562</b>
<b>Capital Expenditure</b>				
152140	Airport Security fencing, signage &	17,000	17,000	12,745
152160	Airport Fire Fighting System	25,000	25,000	6,118
152190	Terminal - Refurbish Toilets	6,500	6,500	-
<b>Total Capital Expenditure</b>		<b>48,500</b>	<b>48,500</b>	<b>18,863</b>
<b>Capital Income</b>				
151830	RADS Grant	7,300	7,300	5,882
151900	Proceeds Sale of Asset	-	-	18,000
<b>Total Capital Income</b>		<b>7,300</b>	<b>7,300</b>	<b>23,882</b>
<b>Net Funding Demands</b>		<b>(3,891,479)</b>	<b>(3,891,479)</b>	<b>(3,049,987)</b>

<b>Shire of Meekatharra</b>		<b>Management Budget Economic Services</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
<b>RURAL SERVICES</b>				
<b>Operating Expenditure</b>				
153020	MRVC Vermin Control	6,500	6,500	6,514
153120	Noxious Weeds and Pests	3,000	3,000	-
157520	Stockyard Maintenance	2,000	2,000	1,476
157420	Shop Premises Maintenance	2,500	2,500	52
157540	Assistance to Community Group	5,000	5,000	-
157620	Depreciation	19,571	19,571	19,477
157320	Lot 742 Douglas St	0	-	2,111
Total Operating Expenditure		38,571	38,571	29,630
<b>Operating Income</b>				
157430	Shop Premises Rent	-	-	1,200
157630	Wesfarmers Yard Lease	2,500	2,500	-
187750	Bill Board Rental	750	750	750
157730	Reimbursements	1,500	1,500	64
Total Operating Income		4,750	4,750	2,014
<b>TOURISM AND AREA PROMOTION</b>				
<b>Operating Expenditure</b>				
159250	Administration Allocated	42,759	42,759	37,931
159220	Depreciation	29,500	29,500	30,230
153820	Tourism Promotions	16,000	16,000	19,227
154620	Maps & Souvenirs	10,000	10,000	2,766
154220	Information Bays	4,000	4,000	594
159260	Maintenance Trails & Lookouts	20,000	20,000	17,929
153920	Centenary Celebrations	51,400	51,400	27,039
154030	Meekatharra Rodeo	5,000	5,000	-
154420	Local Newspaper Production	5,000	5,000	3,405
154720	Town Beautification	10,000	10,000	1,236
Total Operating Expenditure		193,659	193,659	140,356
<b>Operating Income</b>				
153930	Centenary Income	30,200	30,200	35,590
154330	Local Newspaper Revenue	2,000	2,000	1,102
154730	Sale of Maps & Souvenirs	2,000	2,000	1,538
154430	Meeka Dust Advertising	100	100	1,558
Total Operating Income		34,300	34,300	39,788

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Economic Services</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
<b>TOURISM AND AREA PROMOTION ...continued</b>				
<b>Capital Expenditure</b>				
153940	Meeka Heritage Drive Trails	294,768	294,768	17,128
153970	Collection of Mining Relics	10,000	10,000	-
154240	Entry Statements & Signs	30,000	30,000	-
153950	Tourist rest Area	-	-	211
Total Capital Expenditure		334,768	334,768	17,339
<b>Capital Income</b>				
153810	Trails Grant	192,132	192,132	-
Total Capital Income		192,132	192,132	-
<b>BUILDING CONTROL</b>				
<b>Operating Expenditure</b>				
156420	MRH S Building Costs	20,000	20,000	-
157740	Insurance	-	-	2,058
156820	Demolition costs	10,000	10,000	-
157720	Administration Allocated	1,043	1,043	1,010
Total Operating Expenditure		31,043	31,043	3,068
<b>Operating Income</b>				
156830	Building Permit Fees	1,500	1,500	4,819
156930	Building Demolition Fees	1,000	1,000	16,100
Total Operating Income		2,500	2,500	20,919
Net Funding Demands		(364,359)	(364,359)	(127,671)

<b>Shire of Meekatharra</b>		<b>Management Budget Other Property &amp; Services</b>		
<i>for the period ended 30 June 2008.</i>		<b>2007/08</b>		
		<b>2007/08 Amd Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Jun 2008</b>
<b>PRIVATE WORKS</b>				
<b>Operating Expenditure</b>				
159520	Private Works	1,000	1,000	1,547
Total Operating Expenditure		<u>1,000</u>	<u>1,000</u>	<u>1,547</u>
<b>Operating Income</b>				
159630	Charges - Private Works	1,600	1,600	462
Total Operating Income		<u>1,600</u>	<u>1,600</u>	<u>462</u>
<b>PUBLIC WORKS OVERHEAD</b>				
<b>Operating Expenditure</b>				
180120	Supervision - Salaries	152,734	152,734	90,754
181220	Unallocated Wages	-	-	313
181320	Superannuation of Workmen	74,359	74,359	42,071
180320	Annual Leave, Sick Leave, Publi	84,345	84,345	40,791
180520	Rostered days Off	-	-	(2,730)
180720	Relocation & Recruitment Costs	10,000	10,000	5,677
181520	Allowances and Incentives	59,724	59,724	76,962
181720	Long Service Leave	6,900	6,900	6,731
180620	Camping Requirements	11,000	11,000	5,708
180820	Camping Telephone Costs	9,000	9,000	8,988
180920	Travelling and Conference Expe	5,000	5,000	2,894
181020	Protective Clothing & Equipmen	6,000	6,000	3,942
182320	Allocation from Housing	74,364	74,364	40,531
180220	Engineering - Office and Other l	44,000	44,000	6,003
180420	Insurance on Works	46,826	46,826	49,492
182720	Occupational Health & Safety	7,000	7,000	-
181420	Work Supervisors Vehicle	25,000	25,000	18,707
182520	Administration Allocated	66,745	66,745	62,214
181820	Less PWO allocated to works	(682,997)	(682,997)	(297,643)
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>161,405</u>
<b>Operating Income</b>				
181330	Reimbursements - Stores & Tele	7,900	7,900	23,241
181530	Reimbursements - Gst Free	0	-	83
185630	Reimbursements - Workers Con	-	-	1,448
170150U	Transfer from Leave Reserve	4,000	4,000	3,870
Total Operating Income		<u>11,900</u>	<u>11,900</u>	<u>28,641</u>
<b>PLANT OPERATION COSTS</b>				
<b>Operating Expenditure</b>				
183020	Fuel and Oil	300,000	300,000	232,893
183320	Parts and Repairs (external)	265,000	265,000	296,932
183420	Repairs - Wages	20,000	20,000	55,676
183220	Tyres	80,000	80,000	31,002
183620	Consumable Stores	25,000	25,000	42,178
184320	Replacement Tools	10,000	10,000	5,538
183520	Licenses	15,000	15,000	7,905
183820	Insurance	39,445	39,445	39,445
183230	Mechanics Vehicle	12,000	12,000	14,182
183920	Cutting Edges	10,000	10,000	-
183010	Administration Allocated	30,244	30,244	28,290
184020	Less Alloc To Works	(806,689)	(806,689)	(813,078)
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>(58,037)</u>
<b>Operating Income</b>				
183030	Diesel Fuel Rebate	18,000	18,000	12,762
Total Operating Income		<u>18,000</u>	<u>18,000</u>	<u>12,762</u>

<b>Shire of Meekatharra</b>	<b>Management Budget Other Property &amp; Services</b>		
<i>for the period ended 31 March 2007.</i>	<b>2006-07</b>		
continued.....	<b>2006/07 Budget</b>	<b>2006/07 YTD Budget</b>	<b>2006/07 31 Mar 2007</b>
<b>PLANT DEPRECIATION</b>			
<b>Operating Expenditure</b>			
183120 Depreciation	452,000	452,000	459,473
184040 Less Plant Depreciation Allocate	(452,000)	(452,000)	(213,891)
Total Operating Expenditure	-	-	245,582
<b>Operating Income</b>			
187630 Sale Of Scrap	5,000	5,000	757
Total Operating Income	5,000	5,000	757
<b>SALARIES AND WAGES</b>			
185300 Salaries & Wages	1,850,593	1,850,593	1,297,875
185400 Salaries & Wages Alloc	(1,850,593)	(1,850,593)	(1,310,174)
Total Operating Expenditure	-	-	(12,299)
Net Funding Demands	35,800	35,500	(294,575)

**ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL**

Actions taken under Delegation 5 – Power to Waive or Write off Debts requiring notification to Council in June 2008 where:

The following Debtor amount was written off:

<b>Debtor</b>	<b>Invoice</b>	<b>Amount</b>	<b>Reason</b>
Jandakot Helicopters	16/11/07 12749	\$11.00	Company has gone into liquidation and the amount is of a size where any further attempts at collection would not be cost effective.



**SHIRE OF MEEKATHARRA**

*INVESTMENT REGISTER*

Total Investments as at 30th June 2008

<b>Account</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Opening Balance 1/07/2007</b>	<b>Interest Earned to 31/05/2008</b>	<b>Interest Earned This Period</b>	<b>Transfers To Investments</b>	<b>Transfers From Investments</b>	<b>Closing Balance 30/06/2008</b>
946020606	Home Building Society	Variable	4,817,224.45	335,502.10	38,558.98	827,630.00	( 3,869.69 )	6,015,045.84
26-7466	Westpac Bank	Variable	2,134,857.91	197,295.59	16,132.37	3,800,000.00	( 3,705,630.00 )	2,442,655.87
<b>TOTALS</b>			<b>6,952,082.36</b>	<b>532,797.69</b>	<b>54,691.35</b>	<b>4,627,630.00</b>	<b>( 3,709,499.69 )</b>	<b>8,457,701.71</b>

*Investments by Nature*

<b>General Ledger Code</b>	<b>Investment Purpose</b>	<b>% of Investment</b>	<b>Opening Balance 1/07/2007</b>	<b>Interest Earned to 31/05/2008</b>	<b>Interest Earned This Period</b>	<b>Transfers To Investments</b>	<b>Transfers From Investments</b>	<b>Closing Balance 30/06/2008</b>
170300	Plant Reserve	27.15%	1,307,648.02	91,072.91	10,466.93	122,000.00	-	1,531,187.87
170500	Building Reserve	5.29%	254,778.24	17,744.37	2,039.35	705,630.00	-	980,191.96
170200	Water Reserve	2.35%	113,399.17	7,897.84	907.69	-	-	122,204.70
170700	Airport Runway Reserve	34.75%	1,674,072.78	116,593.06	13,399.94	-	-	1,804,065.78
170800	Airport Operations Reserve	12.26%	590,622.25	41,134.68	4,727.58	-	-	636,484.51
170600	Transport Reserve	5.38%	258,952.99	18,035.13	2,072.76	-	-	279,060.88
170100	Infrastructure Reserve	12.01%	578,668.44	40,302.14	4,631.89	-	-	623,602.48
170150	Leave Reserve	0.81%	39,082.56	2,721.96	312.83	-	( 3,869.69 )	38,247.66
<b>SUB TOTAL ON RESERVES</b>		<b>100.00%</b>	<b>4,817,224.45</b>	<b>335,502.10</b>	<b>38,558.98</b>	<b>827,630.00</b>	<b>( 3,869.69 )</b>	<b>6,015,045.84</b>
6001	Municipal Fund	100.00%	2,134,857.91	197,295.59	16,132.37	3,800,000.00	( 3,705,630.00 )	2,442,655.87
<b>TOTAL INVESTMENTS BY NATURE</b>			<b>6,952,082.36</b>	<b>532,797.69</b>	<b>54,691.35</b>	<b>4,627,630.00</b>	<b>( 3,709,499.69 )</b>	<b>8,457,701.71</b>

**Cr A G Burrows left the meeting at 10:30am**  
**Cr A G Burrows returned to the meeting at 10:36 am**

**9.2.2 OUTSTANDING DEBTORS**

**LOCATION:** NIL  
**APPLICATION:** NIL  
**FILE REF:** ADM 171  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 7 JULY 2008  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER



**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER



**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**



Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr H Nichols**

**Seconded: Cr N L Trenfield**

**That Council receives the outstanding monthly Debtor Trial Balance for June 30, 2008.**

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 19 JULY, 2008

Printed on : 09.07.08 at 10:35

SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.06.2008				
Debtor #	Name	01.04.2008 > 90 days	01.05.2008 > 60 days	31.05.2008 > 30 days	30.06.2008 Current	Total
A085	ABRA MINING LIMITED	0.00	0.00	0.00	110.00	110.00
A041	AD ASTRAL AVIATION	0.00	0.00	91.10	182.20	273.30
B043	ADRIAN BAUMGARTEN	0.00	0.00	0.00	60.24	60.24
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	110.33	50.14	160.47
A029	AIR PHOENIX INTERNATIONAL	0.00	293.61	222.27	323.26	839.14
C7	AIRSERVICES AUSTRALIA	0.00	0.00	1412.05	1466.26	2878.31
W099	ALAN ARTHUR WEST	0.00	0.00	11.00	11.00	22.00
A061	ALCHIN MEGAN	0.00	0.00	0.00	34.72	34.72
L1	ANTHONY LLOYD	0.00	0.00	31.20	58.29	89.49
A064	AUSTRALASIAN JET PTY. LTD.	0.00	0.00	34.56	0.00	34.56
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
B8	BALI AIR CHARTER	8.00	0.00	0.00	0.00	8.00
B068	BARRY JOHN	0.00	0.00	15.37	0.00	15.37
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B069	BROADCAST AUSTRALIA	0.00	0.00	0.00	150.00	150.00
B038	BROOME AIR SERVICES PTY LTD	0.00	0.00	59.26	0.00	59.26
W036	CAMERON WATSON	3444.30	0.00	0.00	0.00	3444.30
C019	CASAIR PTY LTD	0.00	0.00	0.00	137.22	137.22
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	0.00	219.15	219.15
L09	CHRIS LANE	122.40	0.00	50.70	0.00	173.10
C028	CHRISHINE NOMINEES	643.41	153.11	319.94	107.01	1223.47
B022	CLARK BUTSON	20.01	29.63	0.00	0.00	49.64
T019	CLARKE TERENCE	-83.00	0.00	0.00	0.00	-83.00
C079	CODIE CURLEY	0.00	0.00	0.00	140.15	140.15
C15	COURIER AUSTRALIA	-46.50	0.00	0.00	0.00	-46.50
D011	D & L ELECTRICS	0.00	0.00	0.00	16.19	16.19
D1	DEPT OF EDUCATION & TRAINING	0.00	0.00	0.00	200.00	200.00
D032	DEVEREAUX HOLDINGS PTY LTD	0.00	0.00	54.46	27.23	81.69
E013	EDSAL PTY LTD	0.00	-62.55	0.00	0.00	-62.55
K1	ELAINE KING	0.00	0.00	701.50	104.65	806.15
F014	FUGRO AIRBORNE SURVEYS	0.00	133.79	93.17	0.00	226.96
G011	GERALDTON AIR CHARTER	71.90	0.00	140.47	277.68	490.05
G039	GLENEAGLE GOLD LIMITED	440.00	0.00	0.00	0.00	440.00
G032	HELEN GOULD	0.00	0.00	31.34	0.00	31.34
H028	HELI-AUST PTY LTD	0.00	0.00	29.80	25.41	55.21
H014	HELIBITS PTY LTD	64.54	80.83	13.99	132.51	291.87
H012	HELICOPTERS AUSTRALIA PTY LTD	0.00	0.00	23.60	23.60	47.20
H034	HILDEBRAND, STEFAN	0.00	0.00	0.00	13.72	13.72
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	-24.25	64.41	40.16

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 19 JULY, 2008

Printed on : 09.07.08 at 10:35

SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.06.2008				
Debtor #	Name	01.04.2008 > 90 days	01.05.2008 > 60 days	31.05.2008 > 30 days	30.06.2008 Current	Total
J060	JINGLE HOLDINGS	0.00	0.00	338.80	254.10	592.90
G095	JOHN GOOCH	0.00	0.00	29.08	0.00	29.08
P055	JULIE PEAKHAM	194.72	0.00	0.00	0.00	194.72
K023	K & G AVIATION PTY LTD	-47.39	0.00	0.00	0.00	-47.39
D15	K. DERSCHOW & S. GILBERT	-55.00	0.00	0.00	0.00	-55.00
K048	KIMBERLY AIRCRAFT PTY LTD	0.00	0.00	20.86	0.00	20.86
K099	KITTYHAWK HOLDINGS	21.18	0.00	0.00	0.00	21.18
J026	LS & JA JOYCE	0.00	0.00	0.00	19.75	19.75
S004	MARK SMITH PTY LTD	0.00	100.00	0.00	0.00	100.00
S15	MAUREEN STACK	155.50	0.00	0.00	0.00	155.50
M060	MINOVATION	0.00	0.00	0.00	13.99	13.99
M035	MISSION AUSTRALIA	0.00	500.00	0.00	0.00	500.00
T2	ML & GJ TRENFIELD CONTRACTING	0.00	0.00	0.00	44.95	44.95
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	1258.18	1258.18
F006	MR JACOB FLENTRI	41.66	0.00	0.00	20.85	62.51
M107	MURCHISON CARPENTRY	0.00	0.00	200.00	0.00	200.00
M007	MURCHISON DOWNS PASTORAL CO	0.00	0.00	0.00	1530.40	1530.40
M111	MURCHISON REGION ABORIGINAL CORPORATION	0.00	0.00	142.76	0.00	142.76
N002	NETWORK AVIATION	0.00	0.00	2407.43	3229.99	5637.42
U003	NEVILLE ULPH	60.70	270.80	166.80	79.55	577.85
N019	NICHOLSON GEOFFREY	0.00	0.00	16.19	0.00	16.19
N020	NORTHAM AIR SERVICES	0.00	0.00	0.00	17.01	17.01
N023	NORTHERN INSURANCE BROKERS PTY LTD	0.00	0.00	0.00	22.51	22.51
H033	NYSSA HENDERSON	0.00	0.00	0.00	18.30	18.30
P028	PANORAMA ELECTRONICS PTY LTD	-18.63	0.00	0.00	0.00	-18.63
P079	PAUL DARLEY	0.00	0.00	0.00	12.62	12.62
L011	PAUL LYONS	0.00	0.00	0.00	147.61	147.61
P061	PEPPI NOMINEES PTY LTD	37.59	0.00	37.59	0.00	75.18
C078	PETER COLLINS	0.00	0.00	20.86	41.72	62.58
P07	PETER COLLIS	0.00	0.00	0.00	32.56	32.56
K049	PETER KEENAN	0.00	0.00	11.00	0.00	11.00
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	18.66	0.00	5.09
P021	POLAR AVIATION	0.00	0.00	15.37	0.00	15.37
M000	ROY MCCLYMONT	0.00	22.28	0.00	0.00	22.28
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	2556.14	2556.14
R006	ROYAL MAIL HOTEL	878.33	0.00	0.00	0.00	878.33
B004	S. BAJRAI	0.00	0.00	200.00	0.00	200.00
S051	SHINE AIR PTY LTD	0.00	0.00	0.00	-19.15	-19.15
S055	SHINE AVIATION SERVICES	13.16	0.00	0.00	0.00	13.16

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 19 JULY, 2008

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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance				Total
		As at 30.06.2008				
		01.04.2008	01.05.2008	31.05.2008	30.06.2008	
		> 90 days	> 60 days	> 30 days	Current	
M3	SHIRE OF MT MAGNET	0.00	436.45	0.00	0.00	436.45
W2	SHIRE OF WILUNA	614.95	0.00	0.00	0.00	614.95
S007	SKIPPERS AVIATION	0.00	0.00	0.00	7738.43	7738.43
S049	SMOOTHY HELICOPTERS	0.00	0.00	11.00	0.00	11.00
K045	STEVE KELLY	152.44	0.00	0.00	0.00	152.44
S069	STRATHALAN NOMINEES	0.00	0.00	0.00	18.66	18.66
C035	THE AEROPLANE COMPANY	0.00	0.00	0.00	41.70	41.70
T044	TRENK CONTRACTING	0.00	0.00	0.00	48.57	48.57
T007	TROPIC AIR SERVICES	0.00	0.00	0.00	184.41	184.41
T045	TROY ROBERT THOMAS	0.00	0.00	20.85	0.00	20.85
T034	TS AIR CHARTER PTY LIMITED	0.00	0.00	0.00	38.42	38.42
U006	UNBROKEN SPIRIT PTY LTD	0.00	0.00	11.00	0.00	11.00
U001	UNIVERSAL TRACKING SYSTEMS	-175.82	0.00	0.00	0.00	-175.82
U005	UTS AVIATION	175.82	0.00	476.80	0.00	652.62
V004	VEE-H AVIATION	0.00	0.00	0.00	432.48	432.48
W100	WARD JOHN	0.00	0.00	-15.37	0.00	-15.37
W039	WARWICK JOHN, POINTER	0.00	0.00	0.00	50.36	50.36
A071	WAYNE AUSTIN	25.08	0.00	0.00	0.00	25.08
M104	WAYNE MOORE	0.00	11.00	108.35	0.00	119.35
R3	William E. Riley	304.95	0.00	0.00	0.00	304.95
Y004	YARLARWHEELOR STATION	0.00	0.00	732.80	1530.40	2263.20
	Totals	7641.05	1968.95	8392.69	23299.55	41302.24

**9.2.3 LIST OF ACCOUNTS PERIOD ENDED JUNE 2008**

**LOCATION:** N/A  
**APPLICATION:** CAMERON WATSON  
**FILE REF:** ADM 171  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 6 JULY 2008  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER



**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER



**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$	308112.39
Trust Account	Voucher No's	Amount: \$	.00
Air BP	Voucher No's VARIOUS	Amount: \$	.00

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**That the accounts as detailed for June 2008 be paid.**

**Officers Recommendation / Council Resolution:**

**Moved: Cr H Nichols**

**Seconded: Cr A G Burrows**

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 19 JULY, 2008

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 19th July 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT2160	05/06/2008	G&T FAMILY TRUST	RUBBISH COLLECTION CONTRACT, HALF MONTHLY PAYMENT	-7,713.75		
EFT2161	06/06/2008	MOSES CONTRACTING	FLOODWAYS - PROGRESS PAYMENT MATERIALS ON SITE	-66,000.00		
EFT2162	17/06/2008	WA LOCAL GOVT. SUPERANNUATION PLAN PTY	SUPERANNUATION CONTRIBUTIONS	-11,596.03		
EFT2163	17/06/2008	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-398.42		
EFT2164	17/06/2008	AV TRUCKS	SUZI COIL 7 CORE QTY - 6	-534.60		
EFT2165	17/06/2008	AG BURROWS PLANT	HIRE OF ROAD TRAIN, LOADER & GRADER ON 24,25,26 & 27 MAY 08	-42,134.50		
EFT2166	17/06/2008	AUSTRALIA POST	POSTAGE FOR THE MONTH OF MAY	-294.42		
EFT2167	17/06/2008	AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL MEMBERSHIP SUBSCRIPTION 1 JULY 08- 30 JUNE 09	-1,815.00		
EFT2168	17/06/2008	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE MAY 08	-9.22		
EFT2169	17/06/2008	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES 30 HR @ 82.5 PER HR FOR THE MONTH OF JUNE	-2,475.00		
EFT2170	17/06/2008	BOC GASES	CYLINDER RENT OXY & ACETYLENE, MONTH OF MAY	-93.03		
EFT2171	17/06/2008	BORAL CONSTRUCTION MATERIALS GROUP LTD	RESEALS WORKS, BINDER VARIATION RATE	-9,399.13		
EFT2172	17/06/2008	COURIER AUSTRALIA	FREIGHTS FROM HOPP'S PARTS, WESTRAC & GERLATON TOYOTA	-191.30		
EFT2173	17/06/2008	COATES HIRE	EQUIPMENT HIRE	-459.36		
EFT2174	17/06/2008	PETER COLLIS	CEILING & PAINTING TO KITCHEN, PASSAGE & LADIES TOILET	-5,570.00		
EFT2175	17/06/2008	COMMERCIAL HOTEL MEEKATHARRA	7 MEALS PLUS REFRESMENT	-164.80		
EFT2176	17/06/2008	DEPARTMENT OF ENVIRONMENT AND	RENEWAL FEE FOR MEKKATHARRA REFUSE SITE	-602.10		
EFT2177	17/06/2008	THE DOBSON SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-288.58		
EFT2178	17/06/2008	FOSSIL'S ENTERPRISES PTY LTD	PLANT REPAIRS , 15 HR @ \$25 PER HR PLUS GST	-7,206.10		
EFT2179	17/06/2008	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING PERIOD 1/5/08 TO 31/05/08	-1,102.06		
EFT2180	17/06/2008	FARMER JACKS	RAKE LANSCAPE -2, EXTENTION LADDER	-1,351.94		
EFT2181	17/06/2008	GERALDTON MOWER & REPAIR SPECIALISTS	THRUST WAHER, NU, SET OF BLADES & POLY CUT	-141.00		
EFT2182	17/06/2008	GERALDTON FUEL COMPANY	FUEL FOR RANGER'S CARD	-2,858.26		
EFT2183	17/06/2008	UHY HAINES NORTON CHARTERED	INTERIM AUDIT FOR THE YEAR ENDED 30 JUNE 08	-9,350.00		
EFT2184	17/06/2008	HART SPORT	VARIOUS SPORTING GOODS	-708.60		
EFT2185	17/06/2008	HITESH HANS	REIMBURSEMENT FOR ACCOMMODATION, BREAKFAST & PARKING	-208.80		
EFT2186	17/06/2008	HOPPY'S PARTS R U	ASSORTED TRAILER PLUGS	-970.39		
EFT2187	17/06/2008	TOLL IPEC PTY LTD	FREIGHT FROM MICROCOM, TIGER TEK & WESTRAC	-143.22		
EFT2188	17/06/2008	JASON SIGNMAKERS	VARIOUS TRAFFIC SIGNS	-5,286.60		
EFT2189	17/06/2008	KILLARA STATION CO.	EXTENDED FENCE	-1,430.00		
EFT2190	17/06/2008	LANDGATE	MINING TENEMENTS DATED 12/04/08 TO 09/05/08	-313.20		
EFT2191	17/06/2008	MEEKATHARRA CORNER STORE	UNLEADED FUEL FOR CONSTRUCTION CREW	-1,223.48		
EFT2192	17/06/2008	MICROCOM PTY LTD	6V WELDED BATTERY PACK QTY - 2	-59.40		
EFT2193	17/06/2008	MARKET CREATIONS	MONTHLY CONSULTANCY CONTRACT - MAY 08	-572.00		
EFT2194	17/06/2008	MINESITE GLASS NORTH WEST	REPLACE GLASS IN SHOWER SCREEN	-1,279.90		
EFT2195	17/06/2008	MURCHISON MAIL & FREIGHT SERVICES	FRIEGHT FROM MITCHELL & BROWN	-411.64		
EFT2196	17/06/2008	MLB CONTRACTING	ELECTRICAL WORK AT CARAVAN	-828.00		
EFT2197	17/06/2008	OCEAN CENTRE HOTEL	ACCOMMODATION & MEALS FOR ANTHONY 3 & 4 MAY 08	-359.20		
EFT2198	17/06/2008	ORICA AUSTRALIA P/L	CHLORINE CYLINDER CHARGE	-155.50		
EFT2199	17/06/2008	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES	-279.64		
EFT2200	17/06/2008	PAROO STATION	SUPPLY FOR HIRE GRADER TO GRADE PAROO STATION	-17,737.50		
EFT2201	17/06/2008	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT	-1,045.00		
EFT2202	17/06/2008	TOTALLY WORKWEAR GERALDTON	PANTS - 14, SHIRTS - 8, LGC LOGO	-1,007.89		
EFT2203	17/06/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT2204	17/06/2008	ML & GJ TRENFIELD CONTRACTING	MANAGEMENT SERVICE TO MEEKA AIRPORT FOR MAY 08	-15,675.00		
EFT2205	17/06/2008	TRENK CONTRACTING PTY LTD	MOBILISATION & DEMOBILSATION TO & FROM THREE RIVERS	-16,112.80		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 19 JULY, 2008

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 19th July 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT2206	17/06/2008	TIGER TEK PTY LTD	STAR PICKET CAP QTY-40	-17.60		
EFT2207	17/06/2008	VIDGUARD SECURITY SYSTEMS	MONITORING FEE 1ST JUNE - 31 AUG 08	-99.00		
EFT2209	17/06/2008	YAKKA PTY LTD	2 SHIRTS FOR HITESH	-16.28		
23048	12/06/2008	MEEKATHARRA BAILIFF	ISSUE OF REGISTERED PROPERTY OFDER OFR MARGARET TYLER	-604.00		
23049	12/06/2008	SHIRE OF MEEKATHARRA	FLOAT & PRIZE MONEY FOR TRIVIA NIGHT	-600.00		
23050	12/06/2008	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES FOR THE PERIOD TILL 18 MAY	-3,270.00		
23051	16/06/2008	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-285.54		
23052	16/06/2008	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	-457.53		
23053	16/06/2008	HORIZON POWER	ELECTRICITY CHARGES 24 APR 08 TO 24 MAY 08	-4,049.50		
23054	16/06/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-1,000.50		
23055	16/06/2008	TELSTRA CORPORATION LIMITED	MOBILE NO. - 0438993013, ANTHONY	-242.11		
23056	16/06/2008	TRENFELD MOTORS	SUPPLY & INSTALL 22000 LTS POLY TANK	-12,647.80		
23057	16/06/2008	WATER CORPORATION	WATER CHARGES 7 JAN 08 TO 12 MAY 08	-607.35		
23058	18/06/2008	PETTY CASH	PETTY CASH RECOUP	-352.20		
23060	19/06/2008	PIVOTEL SATELLITE PTY LTD	IRIDIUM TRADE - UP OFFER	-1,250.00		
23061	19/06/2008	PIVOTEL SATELLITE PTY LTD	IRIDIUM TRADE - UP OFFER	-1,250.00		
23062	30/06/2008	WINGO, TREVOR	BOND REFUND	-120.00		
23063	30/06/2008	STATE EMERGENCY SERVICE MEEKATHARRA	L P DOWNING LINE ITEM - 2	-1,713.27		
23064	30/06/2008	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-285.54		
23065	30/06/2008	CORPORATE EXPRESS	30 ARCHIVE BOXEX	-256.32		
23066	30/06/2008	COOGEE BEACH HOLIDAY PARK	CABINS FOR GIRLS NETBALL CAMP	-954.00		
23067	30/06/2008	DEPARTMENT OF PLANNING AND	THIRD PARTY INSURANCE TILL 30/06/09	-6,587.65		
23068	30/06/2008	LP DOWNING	TRAVEL TO ASHBURTON RD @ \$ 1 PER KM & 2 HR LABOUR	-300.00		
23069	30/06/2008	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	-240.00		
23070	30/06/2008	STATE LIBRARY OF WA	TITLES- MAISY'S TRAFFIC JAM, BOYZ RULE, BIG TRUCKS & DIGGERS	-17.60		
23071	30/06/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-1,743.02		
23072	30/06/2008	POOL & SPA MART	HIRE OF POOL CLEANING PUMP, FILTER & HOSES	-577.50		
23073	30/06/2008	SHEFFIELD WIRE PRODUCTS	3 DOG TRAPS & 2 CAT TRAPS	-1,215.50		
23074	30/06/2008	TRENFELD MOTORS	RECTIC OF SPORTS COMPLEX HOUSE	-25,684.82		
23075	30/06/2008	TRENFELD, NORMAN	MEMBERS MEETING FEES	-120.00		
				<u>- 308,112.39</u>		

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	308,112.39
AIR BP ACCOUNT	-
TRUST ACCOUNT	-
	<u>- 308,112.39</u>


TOTALLING \$308,112.39 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 19TH JULY 2008 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McClymont  
CHIEF EXECUTIVE OFFICER



**9.2.4 AMENDMENTS TO THE SCHEDULE OF FEES & CHARGES**

**LOCATION:** NIL  
**APPLICATION:** NIL  
**FILE REF:** ADM0242  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 10<sup>TH</sup> JULY 2008  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

This report recommends amending the Schedule of Fees & Charges to update the definition and charge for secretarial services / compilation of information, resolve issues relating to facilities hire and the addition of annual landing fees for ratepayers.

**Attachments:**

Revised Schedule of Fees & Charges for 2008/09

**Background:**

At its June 2008 meeting, Council adopted its Annual Budget for the financial year and included as part of this, it imposed a Schedule of Fees & Charges.

**Comment:**

Since the Schedule of Fees & Charges was imposed, some minor amendments or omissions have been identified, these are:

1. Regularly Council staff are requested to provide services to external organisations, predominantly State Government Departments or their agents. While the majority of request made will or could result in a material or monetary gain to Council or are required under legislation, there are occasions where the services requested is time consuming and ultimately will not benefit Council.

The intent of amending the Secretarial Services charge to include *Other Services* is to allow Council to recover part or all of the actual costs of providing the labour and an additional amount to cover the costs of overheads. The descriptor for this charge would be "*Secretarial / Other Services*" with the charge being the hourly wage rate for the person performing the services plus 100% plus GST.

2. Currently the fees for the hire of the Town Hall and Complex have separate levels for hires with and without the consumption of alcohol; there are also different levels of bond required due to the increase danger of damage occurring if alcohol is consumed at an event. While it is not a common occurrence, it has been noted that on several occasions a facility has been hired for a “dry” event only to have alcohol consumed. Additionally, recently Council has had to replace two hot water urns due to the originals being misplaced. With the above being noted, the following amendments to the schedule are recommended;

An “*Additional Charges*” sub heading be inserted with the following charges included

- i. “*Additional Cleaning*” - \$45.00 per hour plus GST.
- ii. “*Repairs to Damage Inflicted during period of Hire*” – At Cost
- iii. “*Consumption of Alcohol during Function without Alcohol Hire*” - \$100.00 plus GST

Under the “*Equipment Hire*” sub heading, an “*Urn hire*” charge of \$10.00 per day be included. This will also attract the currently included bond of \$50.00.

3. In the past an annual landing fee for light aircraft owned by ratepayers has been included in the schedule, it is recommended that this charge be reintroduce with a charge of \$150.00 plus GST being imposed. To enable staff to easily identify aircraft as owned by ratepayers it will be a requirement that a ratepayer apply on an annual basis indicating the registration numbers of the aircraft applicable to this charge. It is expected that the financial year will define annual in the context of this charge.

Amendments and new inclusions are highlighted in green on the attachment.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government Act 1995 section 6.16 (3) (b) allows for the amendment of the Schedule of Fees & Charges.

**Policy Implications:**

Nil

**Financial Implications:**

The addition of these new fees and charges will only have a minor impact on revenues received.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr A G Burrows  
**Seconded:** Cr J E Burgemeister

**That Council adopts the Schedule of fees and Charges as amended.**

**CARRIED 6/0**

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2008 / 2009

Description	Charge	GST	Total
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**RATES**

**GENERAL RATES**

<b>Unimproved Value</b>			
<b>Rural</b>			
General Rate - cents per dollar	5.7352	-	<b>5.7352</b>
Minimum Rate per Assessment	200.00	-	<b>200.00</b>
<b>Mining (Differential Rate)</b>			
General Rate - cents per dollar	11.4612	-	<b>11.4612</b>
Minimum Rate per Assessment	200.00	-	<b>200.00</b>
<b>Gross Rental Value</b>			
<b>General</b>			
General Rate - cents per dollar	9.7770	-	<b>9.7770</b>
Minimum Rate per Assessment	200.00	-	<b>200.00</b>
<b>Concessions, Discounts &amp; Waivers</b>			
No Concessions are provided for in the financial year			
<b>Interest</b>			
Days until interest applies from issue date - 35			
Interest on overdue Rates/Rubbish	10.0%		
Interest on Installments of Rates/Rubbish	5.5%		
<b>Installments - 4 Payments</b>			
- Rubbish Charges are to be spread over all installments			
- Previous years Rates & Rubbish arrears to paid in full is first installment			
Administration Charge per Installment	15.00	-	<b>15.00</b>
Adhoc Payment Plan Administration fee	25.00	-	<b>25.00</b>

**PAYMENT DUE DATES**

Target date for issue of Rate Notice:- 01-August-2008

Payment due dates would therefore be:-

- for payment in full	08-September-2008
- for payment of first installment	08-September-2008
- for payment of second installment	10-November-2008
- for payment of third installment	12-January-2009
- for payment of fourth installment	12-March-2009

**RATE ENQUIRIES**

Rate / Account enquiry (Simple)	30.00	-	<b>30.00</b>
Rate / Account enquiry (Complex)	75.00	-	<b>75.00</b>
Rate Book on Disk	35.00	3.50	<b>38.50</b>
Rate reports (hard copies) per page	0.35	0.03	<b>0.38</b>

**ADMINISTRATION**

**GENERAL ADMINISTRATION**

<b>Minutes, Local Laws &amp; Electoral Rolls</b>			
Council Minutes & Agendas - Complete	10.00	1.00	<b>11.00</b>
Council Minutes & Agendas - Extracts per double sided page	0.50	0.05	<b>0.55</b>
Council Local Laws - per double sided page	0.50	0.05	<b>0.55</b>
Electoral Roll - per double sided page	0.50	-	<b>0.50</b>
Council Budget - Complete	10.00	1.00	<b>11.00</b>

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2008 / 2009

Description	Charge	GST	Total
<b>Tourist Merchandise</b>			
Meekatharra Hat	7.27	0.73	8.00
Meekatharra Stubby Holder	5.45	0.55	6.00
Meekatharra Key Ring	2.73	0.27	3.00
Meekatharra Polo Shirt	25.45	2.55	28.00
Meekatharra T-Shirt	16.36	1.64	18.00
Maps		as per sticker price	
<b>Shire of Meekatharra Special Vehicle Registration Plates</b>			
Shire administration fee	-	-	-
Department of Transport fee	195.00	-	195.00
<b>Meeka Dust Newsletter</b>			
Advertising			
- full page	42.27	4.23	46.50
- half page	21.64	2.16	23.80
- quarter page	13.36	1.34	14.70
- eight page	11.32	1.13	12.45
Sales - each	1.09	0.11	1.20
Annual Subscriptions - 11 issues	25.00	2.50	27.50
<b>Miscellaneous</b>			
Key bond - if not listed elsewhere	20.00	-	20.00
Secretarial / Other Services - per hour		Employee's Hourly Rate + 100% + GST	
<b>PRINT, PHOTOCOPY &amp; FACSIMILE</b>			
<b>Photocopying</b>			
Per single sided A4 page - Black & White	0.20	0.02	0.22
Per double sided A4 page - Black & White	0.30	0.03	0.33
Per single sided A3 page - Black & White	0.30	0.03	0.33
Per double sided A3 page - Black & White	0.40	0.04	0.44
Per single sided A4 page - Colour	0.50	0.05	0.55
Per double sided A4 page - Colour	0.60	0.06	0.66
Per single sided A3 page - Colour	0.60	0.06	0.66
Per double sided A3 page - Colour	0.70	0.07	0.77
<b>Facsimile</b>			
Facsimile - Sending within Australia - 1st page	2.00	0.20	2.20
Facsimile - Sending within Australia - per subsequent page	1.00	0.10	1.10
Facsimile - Sending International - 1st page	6.00	0.60	6.60
Facsimile - Sending International - per subsequent page	1.00	0.10	1.10
Facsimile - Receiving - per page	1.00	0.10	1.10
<b>Printing</b>			
Per single sided A4 page - Black & White	0.20	0.02	0.22
Per double sided A4 page - Black & White	0.30	0.03	0.33
Per single sided A3 page - Black & White	0.30	0.03	0.33
Per double sided A3 page - Black & White	0.40	0.04	0.44
Per single sided A4 page - Colour	0.50	0.05	0.55
Per double sided A4 page - Colour	0.60	0.06	0.66
Per single sided A3 page - Colour	0.60	0.06	0.66
Per double sided A3 page - Colour	0.70	0.07	0.77
<b>Laminating</b>			
A4 size - per page	2.00	0.20	2.20
A3 size - per page	3.00	0.30	3.30

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2008 / 2009

Description	Charge	GST	Total
<b>Binding</b>			
A4 size to 1.5cm thick - inc ring binder, front & back cover	5.00	0.50	5.50

**FREEDOM OF INFORMATION**

Application fee	30.00	-	30.00
Accessing Information			
Supervised access to Councils records - per hour	35.00	3.50	38.50
Photocopying by Staff - in addition to above fees - per hour	35.00	3.50	38.50

**ANIMAL CONTROL**

<b>Animal Trap Hire</b>			
Trap - Bond	20.00	-	20.00
Trap hire - per week	5.00	0.50	5.50
<b>Pound Fees</b>			
Maintenance of Dog in pound - per day or part thereof	7.00	0.70	7.70
Release of Dog - during office hours	20.00	2.00	22.00
Release of Dog - outside office hours	50.00	5.00	55.00
Destruction of Dog		NO CHARGE	
<i>* All dogs must be registered prior to release</i>			
<b>Kennel Licensing Fees</b>			
Initial License	172.73	17.27	190.00
Annual Renewal	172.73	17.27	190.00
<b>Dog License Fees</b>			
Unsterilised - 1 year	30.00	-	30.00
- 3 years	75.00	-	75.00
Sterilised - 1 year	10.00	-	10.00
- 3 years	18.00	-	18.00
Concessions			
Pensioner Rate - 50% of above fees			
Working dog - 25% of above fees			
<i>Registration after May 31st in every year - 50% of 1 year fee</i>			

**HEALTH**

<b>Trading Permits - for Commercial Purposes as Defined in Local Law</b>			
Stallholders Permit	172.73	17.27	190.00
Traders Permit	172.73	17.27	190.00
<i>* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions</i>			
<b>Septic Tanks</b>			
Application fee	104.00	-	104.00
Fee for grant of a permit to use an apparatus	104.00	-	104.00

**HOUSING**

Council owned Staff housing - per week	40.00	-	40.00
Council owned Staff housing in Single Persons Quarters - per week	60.00	-	60.00

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2008 / 2009

Description	Charge	GST	Total
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**COMMUNITY AMENITIES**

**SANITATION & RUBBISH TIP**

**Sanitation Charges**

Standard Domestic - 2 pickups per week - Annual fee	187.81	-	<b>187.81</b>
Pensioner Domestic - 2 pickups per week - Annual fee	48.18	-	<b>48.18</b>
Industrial - Annual fee	293.42	-	<b>293.42</b>
Commercial - 2 pickups per week - Annual fee	514.09	-	<b>514.09</b>
Commercial - 6 pickups per week - Annual fee	975.43	-	<b>975.43</b>
Mining (within 30km radius of Meekatharra) - Annual fee	1,970.73	-	<b>1,970.73</b>
Sale of 240 litre bin	129.78	12.98	<b>142.76</b>

**Waste Disposal Site**

Demolition waste disposal fee	150.00	15.00	<b>165.00</b>
Building license waste disposal fee	50.00	-	<b>50.00</b>
	plus \$0.25 per \$1,000 over \$20,000		
Disposal of asbestos - per cubic metre	50.00	5.00	<b>55.00</b>
Effluent Disposal Area Use - annual fee	400.00	40.00	<b>440.00</b>

**PLANNING**

**Planning Consent Applications**

1. Determination development application (other than for an extractive industry) where the estimated cost of the development is:-			
(a) not more than \$50,000	123.00	-	-
(b) more than \$50,000 but not more than \$500,000	0.23% of the estimated cost of the development.		
(c) more than \$500,000 but not more than \$2.5 million	1,415.00 + 0.18% for every \$1 in excess of \$500,000		
(d) more than \$2.5 million but not more than \$5 million	5,846.00 + 0.15% for every \$1 in excess of \$2.5 million.		
(e) more than \$5 million but not more than \$21.5 million	10,462.00 + 0.1% for every \$1 in excess of \$5 million.		
(f) more than \$21.5 million	30,769.00	-	-
and, if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph (a), (b), (c), (d), (e) or (f).			
2. Determination of development application for an extractive industry and, if the development has commenced or been carried out, an additional amount of \$1,230 by way of penalty.	615.00	-	-
3. Provision of a subdivision clearance:-			
(a) not more than 5 lots	62.00 per lot	-	-
(b) more than 5 lots but not more than 195 lots	62.00 per lot for the first 5 lots and then \$31.00 per lot		
(c) more than 195 lots	6,154.00	-	-
4. Application for approval of home occupation:-			
(a) initial fee	185.00	-	-
and, if the home occupation has commenced, an additional amount of \$370 by way of penalty.			
(b) renewal fee	62.00	-	-
and, if their the approval to be renewed has expired, an additional amount of \$124 by way of penalty.			



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2008 / 2009

Description	Charge	GST	Total
5. Application for change of use or for alteration or extension or change of anon-conforming use to which item 1 does not apply and, if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$492 by way of penalty.	246.00	-	-
6. Issue of zoning certificate	62.00	-	-
7. Reply to property settlement questionnaire	62.00	6.20	68.20
8. Issue of written planning advice	62.00	6.20	68.20
<b>Home Based Business</b>			
Application for approval of home occupation			
- initial fee	50.00	-	50.00
- renewal fee	50.00	-	50.00

**CEMETERY**

Grave preparation & burial fee			
- standard burial on a week day	900.00	90.00	990.00
- standard burial on a weekend or public holiday	1,100.00	110.00	1,210.00
- infant/stillborn burial on a week day	600.00	60.00	660.00
- infant/stillborn burial on a weekend or public holiday	800.00	80.00	880.00
Exhumation - any grave	450.00	45.00	495.00
Hearse hire - per day	55.00	5.50	60.50

**RECREATION & COMMUNITY SERVICES**

**TOWN HALL**

**Community/Sporting Groups & Ratepayers**

Complete Facility

Rental - per day or part thereof			
- any function with alcohol consumed or sold	155.00	15.50	170.50
- function without alcohol served or sold	100.00	10.00	110.00
- Gov't (inc schools) sponsored functions	50.00	5.00	55.00
- community/sporting group functions	25.00	2.50	27.50
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- function without alcohol served or sold	10.00	1.00	11.00
- Gov't (inc schools) sponsored functions	5.00	0.50	5.50
- community/sporting group functions	2.50	0.25	2.75
- shire sponsored functions		NO CHARGE	

Patio, Kitchen & Toilets Only

Rental - per day or part thereof			
- any function with alcohol consumed or sold	85.00	8.50	93.50
- function without alcohol served or sold	60.00	6.00	66.00
- Gov't (inc schools) sponsored functions	20.00	2.00	22.00
- community/sporting group functions	10.00	1.00	11.00
- shire sponsored functions		NO CHARGE	

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
 2008 / 2009

Description	Charge	GST	Total
Rental - per hour or part thereof			
- function without alcohol served or sold	7.50	0.75	8.25
- Gov't (inc schools) sponsored functions	3.00	0.30	3.30
- community/sporting group functions	1.50	0.15	1.65
- shire sponsored functions		NO CHARGE	
<i>* Town Hall cannot be hired by the hour for functions serving alcohol</i>			
<i>* Hourly rate only applicable to hires of less than 5 hours</i>			
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	500.00	-	500.00
- function without alcohol served or sold	100.00	-	100.00
- key bond	20.00	-	20.00
<b>Commercial or Traders</b>			
Rental - per day or part thereof	250.00	25.00	275.00
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	500.00	-	500.00
- key bond	20.00	-	20.00
<i>* Town Hall cannot be hired by the hour for Commercial hires</i>			
<b>Additional Charges</b>			
Additional Cleaning After Hire - Per Hour	45.00	4.50	49.50
Repair of Damage Caused During Period of Hire		AT COST	
Consumption of Alcohol during "Function without Alcohol" Hire	100.00	10.00	110.00
<b>Equipment Hire</b>			
Deep Fryer	20.00	2.00	22.00
Hot Water Urn	10.00	1.00	11.00
Crockery & Cutlery			
- 100 settings	26.00	2.60	28.60
- 150 settings	39.00	3.90	42.90
- 200 settings	52.00	5.20	57.20
Equipment bond - refundable if left clean & undamaged	50.00	-	50.00
<i>* Equipment hire is only available in conjunction with Town Hall hire</i>			
<i>* Tables, Chairs &amp; PA system included in Town Hall hire fees</i>			

**SPORTS COMPLEX**

**Community/Sporting Groups & Ratepayers**

Complete Facility - includes Complex building, oval & toilets

Rental - per day or part thereof			
- any function with alcohol consumed or sold	200.00	20.00	220.00
- function without alcohol served or sold	120.00	12.00	132.00
- Gov't (inc schools) sponsored functions	50.00	5.00	55.00
- community/sporting group functions	25.00	2.50	27.50
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- function without alcohol served or sold	15.00	1.50	16.50
- Gov't (inc schools) sponsored functions	5.00	0.50	5.50
- community/sporting group functions	2.50	0.25	2.75
- shire sponsored functions		NO CHARGE	
Oval Lights - per hour	11.00	1.10	12.10

## Shire of Meekatharra

## Schedule of Fees &amp; Charges

2008 / 2009

Description	Charge	GST	Total
<u>Oval &amp; Toilets only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	103.00	10.30	113.30
- function without alcohol served or sold	60.00	6.00	66.00
- Gov't (inc schools) sponsored functions		NO CHARGE	
- community/sporting group functions		NO CHARGE	
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- function without alcohol served or sold	12.00	1.20	13.20
- Gov't (inc schools) sponsored functions		NO CHARGE	
- community/sporting group functions		NO CHARGE	
- shire sponsored functions		NO CHARGE	
Camping - per person per day	5.00	0.50	5.50
Oval Lights - per hour	11.00	1.10	12.10
<u>Complex Building &amp; Toilets only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	155.00	15.50	170.50
- function without alcohol served or sold	100.00	10.00	110.00
- Gov't (inc schools) sponsored functions	50.00	5.00	55.00
- community/sporting group functions	25.00	2.50	27.50
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- function without alcohol served or sold	7.50	0.75	8.25
- Gov't (inc schools) sponsored functions	3.00	0.30	3.30
- community/sporting group functions	1.50	0.15	1.65
- shire sponsored functions		NO CHARGE	
* Sports Complex cannot be hired by the hour for functions serving alcohol			
* Hourly rate only applicable to hires of less than 5 hours			
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	500.00	-	500.00
- function without alcohol served or sold	100.00	-	100.00
- key bond	20.00	-	20.00
<u>Annual Fees for Sporting Groups</u>			
Football	310.00	31.00	341.00
Cricket	310.00	31.00	341.00
Netball	310.00	31.00	341.00
Basketball	310.00	31.00	341.00
Tennis	310.00	31.00	341.00
<b>Commercial or Traders</b>			
Rental of complete facility- per day or part thereof	300.00	30.00	330.00
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	500.00	-	500.00
- key bond	20.00	-	20.00
* Sports Complex cannot be hired by the hour for Commercial hires			
<b>Additional Charges</b>			
Additional Cleaning After Hire - Per Hour	45.00	4.50	49.50
Repair of Damage Caused During Period of Hire		AT COST	
Consumption of Alcohol during "Function without Alcohol" Hire	100.00	10.00	110.00

## Shire of Meekatharra

## Schedule of Fees &amp; Charges

2008 / 2009

Description	Charge	GST	Total
<b>Equipment Hire</b>			
Deep Fryer	20.00	2.00	22.00
Hot Water Urn	10.00	1.00	11.00
Crockery & Cutlery			
- 100 settings	26.00	2.60	28.60
- 150 settings	39.00	3.90	42.90
- 200 settings	52.00	5.20	57.20
Equipment bond - refundable if left clean & undamaged	50.00	-	50.00
* Equipment hire is only available in conjunction with Sports Complex hire			
* Tables & Chairs included in Sports Complex hire fees			
* Hirer to arrange pickup and return of equipment to/from the Town Hall			

**SWIMMING POOL**

<b>Season</b>	Pool Admission			
	- Adult	77.00	7.70	84.70
	- Child	39.00	3.90	42.90
	- Family (2 Adults & 3 Children)	170.00	17.00	187.00
<b>Monthly</b>	Pool Admission			
	- Adult	21.00	2.10	23.10
	- Child	11.00	1.10	12.10
	- Family (2 Adults & 3 Children)	39.00	3.90	42.90
<b>Weekly</b>	Pool Admission			
	- Adult	7.00	0.70	7.70
	- Child	2.82	0.28	3.10
	- Family (2 Adults & 3 Children)	14.00	1.40	15.40
<b>Daily</b>	Pool Admission			
	- Adult	2.18	0.22	2.40
	- Child	1.09	0.11	1.20
	- Family (2 Adults & 3 Children)	5.00	0.50	5.50
			-	-
<b>School Activities</b>	Pool Admission			
	- Adult - Spectator	1.00	0.10	1.10
	- Child	0.27	0.03	0.30
	- Supervising Teachers & Adults		NO CHARGE	
Key Bond for after hours use		50.00	-	50.00

**COMMUNITY BUS HIRE**

<b>Local Community/Sporting Groups &amp; Ratepayers (includes Gov Dept)</b>	Outside Meekatharra Townsite - per day			
	- allowance of 200 km per day	100.00	10.00	110.00
	- over allowance each km > 200	0.25	0.03	0.28
	Within Meekatharra Townsite Meekatharra - per hour	10.00	1.00	11.00
<b>Commercial or Non Ratepayers - per day</b>	- allowance of 200 km per day	200.00	20.00	220.00
	- over allowance each km > 200	1.00	0.10	1.10

*Shire of Meekatharra*

**Schedule of Fees & Charges**

2008 / 2009

Description	Charge	GST	Total
Bond on all bus hires (linked to insurance excess)	500.00	-	<b>500.00</b>
<i>* Local is defined as a group, organisation or person based within the Shire of Meekatharra and / or pays Rates on properties located within the Shire of Meekatharra</i>			
<b>LIBRARY</b>			
Lost & damaged Library books		AT COST	

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2008 / 2009

Description	Charge	GST	Total
<b>GYM MEMBERSHIP</b>			
Individual Gym Memberships			
- daily	0.91	0.09	1.00
- weekly	6.36	0.64	7.00
- monthly	25.45	2.55	28.00
- annually	280.00	28.00	308.00
Corporate Gym Memberships (Groups of up to 20)			
- monthly	31.82	3.18	35.00
- annually	318.18	31.82	350.00
Indoor Cricket / Netball Hire (does not include Gym equipment use)	11.00	1.10	12.10
Gym key bond	20.00		20.00

**TRANSPORT & WORKS**

**AIRPORT**

**Landing Fees**

Small Aircraft Annual Landing Fee - Ratepayers Only * MTOW up to 1,500 Kg * On Application Only * Annual = July to June	150.00	15.00	165.00
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General (RPT & Churches are exempt) - per tonne			
- aircraft < 5,700 kg	12.00	1.20	13.20
- aircraft > 5,700 kg	15.00	1.50	16.50
Minimum Charge any one landing - \$15.00 plus GST			

RPT flights - per head	8.00	0.80	8.80
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**Call Out Fees**

0600 - 2400 each	40.00	4.00	44.00
2400 - 0600 each	60.00	6.00	66.00

**Other Fees**

Diesel fuel sales		Cost plus \$0.04	
ASIC (Australian Security Identification Card)		Cost plus 20%	

**CROSSOVERS - AS PER POLICY**

Sealed crossovers to a kerbed and drained sealed road	Subsidy of 50% of Actual Cost.
Sealed crossovers to unkerbed roads (sealed or unsealed)	Subsidy of 50% of Actual Cost.
Rural unsealed crossovers to unkerbed roads (sealed or unsealed)	Subsidy of 50% of Actual Cost.
Over width crossover to unkerbed road (sealed or unsealed)	No Subsidy



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
 2008 / 2009

Description	Charge	GST	Total
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**PLANT HIRE**

Rates - per hour

Grader	140.00	14.00	<b>154.00</b>
Loader	172.00	17.20	<b>189.20</b>
Bulldozer	189.00	18.90	<b>207.90</b>
Vibrating Roller	129.00	12.90	<b>141.90</b>
Scout Cement Mixer	95.00	9.50	<b>104.50</b>
Tractor	80.00	8.00	<b>88.00</b>
Toyota Hilux Ute	25.00	2.50	<b>27.50</b>
10 - 12 Tonne Truck	95.00	9.50	<b>104.50</b>
5-7 Tonne Truck	65.00	6.50	<b>71.50</b>
Prime Mover	100.00	10.00	<b>110.00</b>
Tandem Axle Tipping Trailer	35.00	3.50	<b>38.50</b>
Tri Axle Low Loader	55.00	5.50	<b>60.50</b>
Road Broom	30.00	3.00	<b>33.00</b>
Scraper	189.00	18.90	<b>207.90</b>
Multi Tyres Roller - 16 Tonne	137.00	13.70	<b>150.70</b>
Backhoe	100.00	10.00	<b>110.00</b>

- \* All prices include an operator, dry hire of Shire plant not available
- \* Penalty of \$30.00 per hour for hires outside normal works crew hours
  - \* Availability of Plant subject to Works Program
  - \* Council may decline any request to perform private works
  - \* Council Policy 4.4 - Private Hire of Plant applies



**9.2.5 INVESTMENT OF RESERVE FUNDS**

<b>LOCATION</b>	NIL
<b>APPLICANT</b>	NIL
<b>FILE REFERENCE</b>	ADM0163
<b>DISCLOSURE OF INTEREST</b>	NIL
<b>DATE OF REPORT</b>	14 <sup>TH</sup> JULY 2008
<b>AUTHOR</b>	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR  
SENIOR OFFICER**



ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER**



**Summary:**

This report requests approval to invest Councils Reserve funds contrary to Councils policy 4.1 – Investments.

**Attachments:**

Nil

**Background:**

At its January 2007 meeting; Council imposed a new policy on Investing its surplus and Reserve funds. This policy indicates levels of risk to be taken into account when dealing with investments, currently for the investment of Reserve funds in a non Government financial institution the minimum Standard & Poors rating of the institution needs to be A1 for short term investments and A for long term with up to 100% of the Reserves funds being available for investment.

Council's current Reserve funds are invested with the Home Building Society in a 5 day at call account. With the recent merger of the Bank of Queensland and the Home Building Society under the banner of the Bank of Queensland, notification has been received stating that this type of account will no longer be available and the funds need to be transferred into a term deposit. Currently the Reserve fund balance totals \$6,015,045.84.

**Comment:**

After researching the options for investing the Reserve funds in a term deposit type account it was found that the Bank of Queensland offered the best returns on the funds. Information was sought from Councils current bank, Westpac Bank and from the Bank of Queensland. The quotes received differed by 0.6 of a percentage point for the investment of the Reserve funds for a period of up to 6 months, Westpac offering a rate of 7.9% and Bank of Queensland offering 8.5%.

While the Bank of Queensland's term deposit offered the best rate, the institutions Standards and Poors long term credit rating is currently BBB+ and short term A2 with a stable outlook for both (this information was sourced from the Bank of Queensland's website). While this long term rating is close to the requirements of the current investment policy, it does still fall short of the required A rating.

In discussions with the Chief Executive Officer, it was also mentioned that it might be appropriate at this time to investigate the appointment of a Financial Advisor to Council as the current financial market is extremely volatile and even the recognised big banks could be susceptible to outside influences. With this in mind, the recommendation below will allow Council to obtain a reasonable investment return while the appointment of a suitably qualified Financial Adviser is investigated.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government Act 1995, section 6.14

Trustees Act 1962, section 18 (1) (a)

**Policy Implications:**

Policy 4.1 - Investments

**Financial Implications:**

This item relates to the investment of Councils Reserve funds and maximising the returns from this activity. The 2008/09 includes an amount transferred to the various Reserves through the investing activities.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation / Council Resolution:**

Moved: Cr J E Burgemeister

Seconded: Cr H Nichols

**That Council authorises**


- 1. the investing of the Reserve funds with the Bank of Queensland with approval to renew any investments as required; and**
- 2. staff to investigate the appointment of a suitably qualified and experienced Financial Adviser to assist in future decisions regarding the short and long term investment of Reserve and surplus funds.**

**CARRIED 6/0**

### 9.3 ADMINISTRATION

#### 9.3.1. COMPULSORY VOTING IN LOCAL GOVERNMENT ELECTIONS

**LOCATION:** WA STATE  
**APPLICANT:** WALGA  
**FILE REF:** ADM 0156  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 8 JULY 2008  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

WALGA (WA Local Government Association) are surveying councils to gauge the support or otherwise for compulsory voting in Local Government Elections.

**Attachments:**

WALGA Infopage (13/6/08) Compulsory Voting in Local Government Elections and;  
Discussion Paper June 2008: "Compulsory Voting in Local Government Elections"

**Background:**

Please see page 3 of the Discussion Paper

**Comment:**

In our current environment, the potential costs and enforcement of non-voters is a potential operational issue that is very concerning.

We are already forced to undertake a considerable number of "unsustainable" tasks and functions – we do not need any more (nor do we have the capacity to cope with any more).

**Consultation:**

Cr Hutchinson

**Statutory Environment:**

**Policy Implications:**

**Financial Implications:**

Potential costs of larger elections and enforcement of non-voters.

**Strategic Implications:**

Potential to significantly impact on staff time & costs involved in conducting elections. Operational alternatives may need to be investigated and implemented.

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

**That Council provides the following response to WALGA concerning the Infopage on Compulsory Voting in Local Government Elections:**

**GENERAL COMMENT**

**Council supports the recent resolution (9/5/08) of the Murchison Country Zone (WALGA) proposing a change to the Local Government Act 1995 so as to allow councils to conduct their own postal elections.**

**This proposal will reduce the costs currently involved in conducting postal elections which has been a prohibitive factor for many local authorities. Under this scenario, many Council's would make the change to postal elections thus eliminating many of the arguments for compulsory voting.**

**Council believes that this proposal provides a relatively simple and cost effective means to achieving increased participation and improved legitimacy.**

**RESPONSE TO FEEDBACK SHEET:**

- 1. Does council support the *principle* of compulsory voting in Local government elections – all other things being equal.**

**No.**

**The cost and enforcement of non-voters is a totally unacceptable additional burden on Local Governments. Another “unsustainable” task to add to the list that has been (and is being) shifted down to Local Government from Federal and State Governments.**

**Most candidates would need to run relatively enhanced, more costly campaigns and may see the need to use “vote grabbing” platforms and stands – some of which may not be conducive to the overall betterment of the Local Authority or its residents.**

**People should have the right to choose not to vote at their local elections. This is generally an indicator that residents are happy with the operation of their local authority.**

**2. Does Council support the introduction of compulsory voting in Local Government elections under current electoral arrangements.**

**No.**

**3. If Council supports the introduction of compulsory voting under current electoral arrangements, what changes to the electoral arrangements would see Council withdraw their support**

**Not applicable**

**4. Would Council support the introduction of optional preferential voting in Local Government elections as an alternative to proportional preferential voting.**

**Yes**

**Optional preferential voting provides voters with the greatest freedom of choice in terms of how they can vote. It also provides a relatively simple and cost effective method of vote counting.**

**CARRIED 6/0**

# INFOPAGE



**To:** Chief Executive Officer **From:** Tony Brown, Executive Manager  
Governance & Strategy  
**Organisation:** All Councils **Date:** 13 June 2008  
**Reference:** 05-034-01-0013  
**Subject:** Compulsory Voting in Local Government Elections **Priority:** High

SHIRE OF MEEKATHARRA  
FILE NO.  
DATE REC'D 16 JUN 2008  
OFFICER CEO/CDSM  
Meeting Date

## IN BRIEF

<b>Operational Area:</b>	Governance
<b>Key Issues:</b>	<ul style="list-style-type: none"><li>• Discussion paper on compulsory voting in Local Government elections prepared</li><li>• Survey of Council support / opposition to compulsory voting in Local Government elections</li></ul>
<b>Action Required:</b>	For Council consideration – feedback sought by 25 July 2008

Please consider the attached discussion paper on compulsory voting in Local Government elections.

The issue of compulsory voting in Local Government elections has come to the fore following recent changes to the electoral provisions in the *Local Government Act 1995* and associated regulations introduced for the 2007 Local Government Elections. Significantly, the first-past-the-post system of voting was changed to preferential voting and proportional preferential voting (PPV).

Prior to the change to PPV, State Council's position was to support the continuation of voluntary voting. During Local Government's campaign against the introduction of PPV, State Council's position changed to support compulsory voting under the new system.

Now that PPV has been introduced to the Local Government electoral system, State Council has requested that the issue of compulsory voting be considered afresh.

To facilitate consideration of compulsory voting in Local Government elections, the attached discussion paper has been prepared, which examines the following themes:

- Current electoral arrangements and the situation in other States of Australia
- The possibility of Optional Preferential Voting being introduced
- Arguments in favour of compulsory voting
- Arguments against compulsory voting; and,
- Practical considerations

WALGA is seeking responses from all Local Governments on this issue. Once responses have been received, an agenda item will be prepared for Zone consideration during September prior to a final position being reached at the October State Council meeting.

A number of survey questions have been prepared overleaf to facilitate Council responses. These survey questions can be used as a template to guide responses to be submitted to WALGA. Please submit responses to WALGA by 25 July 2008.

Local Government House  
15 Altona Street  
West Perth WA 6005  
PO Box 1544  
West Perth WA 6872  
Facsimile (08) 9322 2611  
Telephone (08) 9321 5055  
Email [info@walga.asn.au](mailto:info@walga.asn.au)  
Website [www.walga.asn.au](http://www.walga.asn.au)

For Further information please contact  
**Tim Lane, Governance Policy Officer**  
**9213 2029 or [tlane@walga.asn.au](mailto:tlane@walga.asn.au)**

**The Voice of Local Government**



## INFOPAGE



The following survey questions can be used to respond to WALGA on the issues of compulsory voting in Local Government elections. Please provide responses to WALGA by 25 July 2008 via email to [tlane@walga.asn.au](mailto:tlane@walga.asn.au) or fax (Attention Tim Lane) to 9322 2611.

The following survey questions have been constructed with the attached discussion paper in mind. It is important to review the discussion paper prior to addressing the following questions.

1. Does Council support the *principle* of compulsory voting in Local Government elections – all other things being equal?

Yes No

Why / Why not? Any other comment?

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2. Does Council support the *introduction* of compulsory voting in Local Government elections under *current electoral arrangements*?

Yes No

Why / Why not? Any other comment?

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---

3. If Council supports the introduction of compulsory voting under current electoral arrangements, what changes to the electoral arrangements would see Council withdraw their support?

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4. Would Council support the introduction of *optional preferential voting* in Local Government elections as an alternative to proportional preferential voting?

Yes No

Why / Why not? Any other comment?

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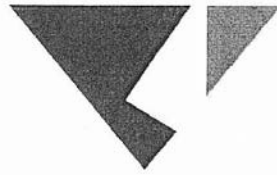
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For Further information please contact

**Tim Lane, Governance Policy Officer**  
**9213 2029 or [tlane@walga.asn.au](mailto:tlane@walga.asn.au)**

**The Voice of Local Government**





**WALGA**

## **Compulsory Voting in Local Government Elections**

*Discussion Paper*

**Tim Lane  
Policy Officer  
Governance**

**WALGA**

**June 2008**

## I Background

Following the 2007 Local Government elections and the recent changes to the electoral provisions in the *Local Government Act 1995* and associated regulations, the electoral system to elect Councils in Western Australia has come into focus once again.

There was an increased level of interest in the 2007 Local Government elections from within the Local Government sector. This interest stemmed from the 2006 Local Government Advisory Board report – *Local Government Structural and Electoral Reform in WA: Ensuring the sustainability of communities* – and was sparked by the introduction of preferential voting and proportional preferential voting (PPV) for the 2007 Local Government elections. In its report, the Local Government Advisory Board recommended that the first-past-the-post (FPTP) system of voting be retained as the introduction of PPV could see party politics, factions among candidates and other forms of overt politicking become prevalent at the local level.<sup>1</sup> Feedback received by WALGA also indicated overwhelming Local Government support for the retention of FPTP.

The Local Government industry campaigned against the introduction of PPV on the basis that its introduction could see more overt politicking than previously occurred under first-past-the-post. Despite the strong industry preference for first-past-the-post, PPV was introduced for the 2007 Local Government elections for multi-member vacancies and full preferential voting was used in single-member vacancies where there were more than two candidates.

There is some anecdotal evidence from the 2007 Local Government elections that organised groups became involved in some areas. There were also reports following the elections that 'dummy candidates' were run and tickets, factions and alliances were formed among candidates. This sort of activity can be damaging to Councils, and if left unchecked, could begin to undermine the intention of the *Local Government Act 1995*, "...to provide for the good government of persons in its district."<sup>2</sup>

It is against this backdrop that the issue of compulsory voting for Local Government elections needs to be considered. Under the previous first-past-the-post system, WALGA's position was that voluntary voting should be maintained. Now that Local Government elections have moved to preferential and proportional preferential voting, State Council has requested the issue of compulsory voting to be considered again. This is particularly pertinent as the Australian Labor Party (ALP) have

<sup>1</sup> Local Government Advisory Board, *Local Government Structural and Electoral Reform in WA: Ensuring the future sustainability of communities*, 2006, p166

<sup>2</sup> *Local Government Act 1995*, (WA) s 3.1 (1)

*Discussion Paper*  
Compulsory Voting in Local Government Elections

documented a commitment to compulsory voting in Local Government elections in their 2007 Platform.<sup>3</sup>

In considering compulsory voting, this discussion paper distinguishes *practical issues* from the *principle* of compulsory voting. This is because it may be possible to support the principle of compulsory voting while having concerns regarding its practical implementation.

The principle of compulsory voting as an electoral mechanism, including the situation in other states, optional preferential voting as an alternative electoral system and arguments for and against compulsory voting, are discussed in Sections II to V. Practical considerations are examined in Section VI. The application of compulsory voting, which ties together the two themes, is taken up in Section VII.

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<sup>3</sup> Australian Labor Party WA Branch, *Platform*, 2007, p143

## II Current Arrangements & Other States

The electoral system that operates in Western Australian Local Government elections is currently full preferential voting for single member vacancies and proportional preferential voting for multi-member vacancies. It is important to consider compulsory voting in conjunction with the electoral system in place. The possibility for optional preferential voting to be introduced as an alternative to first-past-the-post and proportional preferential voting is discussed in Section III.

Compulsory voting is rare across the developed world but forms a key plank of Australian democracy, where it is widely used and generally accepted.<sup>4</sup> Voting in Western Australian Local Government elections, by comparison, has always been voluntary. Western Australia joins South Australia and Tasmania as the only states without some form of compulsion to vote in Local Government elections.<sup>5</sup>

As a consequence, the participation rates in Local Government elections in these states is much lower than the participation rates in states where voting in Local Government elections is compulsory and for compulsory state and federal elections. Political scientists argue that compulsory voting is the *only* institutional mechanism that can achieve turnout rates above 90 percent.<sup>6</sup> The state-wide average turnout for the 2007 Western Australian Local Government elections was 33.8 percent.<sup>7</sup>

Participation rates are not uniform across all Local Governments and are generally higher outside metropolitan Perth.<sup>8</sup> For all Councils, participation rates are generally higher where postal voting is used, rather than in-person voting.<sup>9</sup> Participation rates also vary dramatically depending on local issues and local candidates.

In Western Australia, residents, as well as non-resident property owners, are entitled to vote. If a property is owned by a corporation, the corporation is able to delegate voting entitlements to two people. This means non-resident property owners may have the opportunity to vote in multiple ward or Local Government elections. In Victoria and New South Wales it is compulsory for residents to vote but voting is voluntary for non-resident property owners.<sup>10</sup> Whether property owners should be compelled to vote is discussed with other practical considerations in Section VI.

<sup>4</sup> Bennett, S., *Compulsory Voting in Australian National Elections*, Parliamentary Library, Parliament of Australia, 2005

<sup>5</sup> Wagstaff, M., *Independent Review of Local Government Elections, South Australia: Interim Report*, South Australian Government and Local Government Association of South Australia, 2007, p46, available from [www.localgovt.sa.gov.au/electionsreview](http://www.localgovt.sa.gov.au/electionsreview)

<sup>6</sup> Lijphart, A., "Compulsory voting is the best way to keep democracy strong", in *Points of View*, eds R. DiClerico & A. Hammock, McGraw-Hill, New York, 2001

<sup>7</sup> Department of Local Government and Regional Development, *Update*, Issue 64, December 2007, available from [www.dlgrd.wa.gov.au](http://www.dlgrd.wa.gov.au)

<sup>8</sup> *Ibid.*

<sup>9</sup> Western Australian Electoral Commission, *Local Government Election Report 2005*, 2005 pp30-32, available from [www.waec.wa.gov.au/download/LocalGovElectionReport2005.pdf](http://www.waec.wa.gov.au/download/LocalGovElectionReport2005.pdf)

<sup>10</sup> Wagstaff, *Op. cit.*, 2007, p46

### III Optional Preferential Voting

This section discusses the possibility of optional preferential voting being introduced to Western Australian Local Government elections. This is worth exploring since some form of optional preferential voting is used in Local Government elections in all other states except South Australia.<sup>11</sup> Further, the Australian Labor Party have indicated a commitment to a combination of optional preferential voting and proportional representation in their 2007 platform.<sup>12</sup>

Optional preferential voting is similar to the current system of full preferential voting but allows the voter more choice in casting a formal vote. The elector is able to mark the ballot in the following ways:

1. Allocate a single first preference only
2. Allocate a partial distribution of preferences
3. Allocate a full distribution of preferences (as is currently required)<sup>13</sup>

In multi-member vacancies, voters can be required to allocate at least as many preferences as there are vacancies.<sup>14</sup> This is sometimes referred to as limited optional preferential voting or partial preferential voting.

The main argument in support of optional preferential voting is that it allows voters the opportunity to vote for candidates they support without being forced to allocate preferences to candidates they do not support or do not know. Optional preferential voting also allows voters greater choice than full preferential voting, means fewer votes are wasted than would be using first-past-the-post and reduces the incidence of informal ballots due to accidental misnumbering.<sup>15</sup>

Some argue against optional preferential voting on the basis that it can become a *de facto* first-past-the-post system if sufficient voters only indicate a first preference.<sup>16</sup>

#### Voluntary Voting – Compulsory Preferences

Another argument in support of optional preferential voting is it would remove what could be seen as an anomaly of the current system: that allocating preferences is compulsory whereas voting itself is voluntary.

<sup>11</sup> Wagstaff, *Op. cit.*, 2007, p46,

<sup>12</sup> Australian Labor Party WA Branch, *Op. cit.*, p143

<sup>13</sup> State Electoral Office South Australia, *Report on Optional Preferential Voting 2003-2004*, 2004, p2

<sup>14</sup> Bennett, S. & Lundie, R., *Australian Electoral Systems*, Parliamentary Library, Parliament of Australia, 2007, pp10-12

<sup>15</sup> *Ibid.*, p20

<sup>16</sup> Orr, G., *Australian Electoral Systems: How well do they serve political equality?* Report No. 2, Law Faculty, Griffith University, Brisbane, 2004, p20



*Discussion Paper*  
Compulsory Voting in Local Government Elections

Election analyst, Antony Green explains the requirement to allocate preferences to unknown or unwanted candidates in a submission regarding the 2004 Federal Election. He argues that compulsory preferences are the third compulsion in Australian Federal Elections as voters are compelled to do the following in order to cast a valid vote:

1. Enrol to vote
2. Attend a polling place to cast a vote
3. Complete the ballot by numbering all boxes in order – (by allocating preferences)<sup>17</sup>

In contrast, in Local Government elections in Western Australia, voters are generally enrolled to vote (1), voters then have the option to vote (2), but must then complete the ballot by allocating a full set of preferences (3) to cast a valid vote.

Antony Green describes the requirement to successfully allocate preferences:

*"Voters either carefully transcribe how-to-vote material on to the ballot paper, or are forced to randomly allocate preferences to unknown and unwanted candidates just so their ballot paper can pass the formality requirements and register a vote for the candidates they do want."<sup>18</sup>*

In comparison to Federal elections, the problem of allocating preferences in Western Australian Local Government elections can be even more pronounced where any number of the candidates may be unknown to voters.

Since optional preferential voting is used in most other jurisdictions in Australia and forms part of the Australian Labor Party's platform, this mechanism could become a feature of future Local Government electoral reform in Western Australia.

It is important to consider the current electoral arrangements as well as the possibility of further Local Government electoral reform when considering compulsory voting.

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<sup>17</sup> Green, A., *The Conduct of the 2004 Commonwealth Election*, Submission to the Joint Standing Committee on Electoral Matters, Parliament of Australia, 2005

<sup>18</sup> *Ibid.*, p9

## IV Arguments in Favour of Compulsory Voting

Arguments in favour of compulsory voting typically focus on the following:

- Increased participation
- Consideration of the full electorate
- Improved legitimacy
- Consistency with other spheres of government

### Increased Participation

Since 2003, participation in Western Australian Local Government elections has hovered around 35 percent.<sup>19</sup> If voting in Local Government elections were compulsory, the participation rate would increase significantly. With compulsory voting, the Queensland Local Government elections held in March 2004 achieved a participation rate of 90 percent.<sup>20</sup>

Proponents of compulsory voting argue that democracy suffers when participation rates are low. If only a small proportion of the community votes and a candidate requires 50 percent plus one of votes to be elected, then candidates can be elected with a relatively small proportion of the electorate's support. This provides opportunities for single issue candidates with a narrow support base to be elected to Council. If voting were compulsory, it is argued that candidates would need to appeal to a broader section of the community to be elected.

A common counter argument to compulsory voting is that compelling the electorate to vote will not necessarily engage voters with the political process. Voters may cast uninformed votes merely to avoid paying a fine. This claim is based on a 'chicken or the egg' argument. Does an interest in politics and political decisions lead to a desire to vote – or does voting lead to an interest in politics and political decisions? It is likely that the answer is a mixture of both.

Followers of the Council and the Council's decisions are very likely to vote at Local Government elections. For others though, being compelled to vote is likely to raise an awareness of the Council prior to an upcoming election and is likely to increase interest in the performance of the Council following an election. An elector – *who voted* – is justified in asking, "What are the people I voted for doing for me and my community?" This argument is often countered with the claim that a low participation rate may indicate ambivalence, which could be taken as implicit support for the direction and decisions of the Council.<sup>21</sup>

<sup>19</sup> Department of Local Government and Regional Development, *Op. cit.*

<sup>20</sup> Russell, B., *Voter Obligation and Voter Turnout*, Discussion paper for the Local Government Association of South Australia, 2004, p5, available from [www.lga.sa.gov.au/](http://www.lga.sa.gov.au/)

<sup>21</sup> Louth, J. & Hill, L. "Compulsory voting in Australia: Turnout with and without it", in *Australian Review of Public Affairs*, Vol. 6, No. 1, 2005, p34

### **Consideration of the Full Electorate**

Another claim often made in favour of compulsory voting is that electors (those that vote) are not necessarily representative of the electorate (those that are *eligible* to vote). For instance, older residents are typically more likely to vote in voluntary Local Government elections than younger members of the community.<sup>22</sup>

This can lead to a narrow reflection of the community's needs and interests. Compulsory voting is claimed to take into consideration views from the entire electorate, rather than a narrow range of views from those who vote, or are most likely to vote.<sup>23</sup> Proponents of compulsory voting claim that the community will be better represented if the full electorate votes to elect the Council. Further, once elected, Councillors will be accountable to the full electorate rather than a potentially unrepresentative segment of the electorate.

### **Improved Legitimacy**

Another argument in favour of compulsory voting is that the Council's legitimacy will be increased in virtue of receiving the support of the majority of the entire electorate.<sup>24</sup> When making decisions, the Council will have the confidence that they have been elected by the majority of the community and may be able to use their improved legitimacy – or 'mandate' – to disarm opponents. Further, the community will be more aware of their civic obligation to keep the Council accountable for their decisions at subsequent elections.

### **Consistency with Other Spheres of Government**

Another argument in favour of compulsory voting is that Local Government should seek consistency with other spheres of government. Voting is compulsory in State and Federal elections but remains voluntary in Local Government elections.

The Local Government sector continually argues for similar recognition and treatment as other spheres of government and compulsory voting would be another step in this direction. The State Government partly justified the switch from first-past-the-post to proportional preferential voting for the 2007 Local Government elections on the basis that the electoral system should be consistent across the three spheres of government. This consistency does not currently extend to compulsory voting.

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<sup>22</sup> Western Australian Electoral Commission, *Op. cit.*, pp25-26,

<sup>23</sup> Joint Standing Committee on Electoral Matters, *The 2004 Federal Election: Report of the inquiry into the conduct of the 2004 Federal Election and matters relating thereto*, Parliament of Australia, 2005, p189

<sup>24</sup> Bennett, *Op. cit.*, p10

## V Arguments against Compulsory Voting

Arguments against compulsory voting typically focus on the following:

- Lack of community support for compulsory voting
- The democratic right not to vote
- Uninformed and informal votes
- Cost and enforcement of non-voters

### **Lack of Community Support for Compulsory Voting**

One of the key arguments against the introduction of compulsory voting at Local Government elections is the perceived lack of community support for such a measure. There is widespread community support for compulsory voting in Federal elections but it is unclear whether this support transcends to the local level.<sup>25</sup>

A review of South Australian Local Government elections (which have similar electoral provisions to Western Australia) has recently been completed by the South Australian Government and the Local Government Association of South Australia. As part of the review, the issue of compulsory voting in Local Government elections was considered and a clear majority (66 percent) of respondents indicated opposition to the introduction of compulsory voting.<sup>26</sup>

It is likely that there would be initial community opposition to the introduction of compulsory voting in Local Government elections in Western Australia. However, this opposition may subside as voters become accustomed to voting in Local Government elections as is currently the case for State and Federal elections.

### **The Democratic Right Not to Vote**

A more philosophical argument against compulsory voting is that it is undemocratic to compel people to vote; that forcing people to participate in the political process infringes their liberty to abstain.<sup>27</sup> Put another way, citizens have the right to participate in the political process how they see fit, including the right *not* to participate.

A related argument, unique to Local Government, is that residents do not need to vote to be involved in the affairs of the Council. This is contrasted with State and Federal elections where voting is often the only political involvement that citizens are

<sup>25</sup> Bennett, S., *Op. cit.*, p22

<sup>26</sup> Wagstaff, M., *Independent Review of Local Government Elections, South Australia: Final Report*, South Australian Government and Local Government Association of South Australia, 2008, p28, available from [www.localgovt.sa.gov.au/electionsreview](http://www.localgovt.sa.gov.au/electionsreview)

<sup>27</sup> Russell, *Op. cit.*, p9

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afforded. Residents can be involved in the governance of the community by attending Council meetings and asking questions, making a submission or becoming a member of a committee. These opportunities are uncommon at the State and Federal level. The unique nature of Local Government may render compulsory voting unnecessary, as opting not to vote does not prevent participation in the governance and decisions of the district.

The objection to compulsory voting based on the right not to vote and the unique nature of Local Government must be balanced with the potential practical benefits of compulsory voting, including increased community participation.

**Uninformed or Informal Votes**

A common argument in favour of maintaining a system of voluntary voting is the notion that compelling the electorate to vote does not necessarily generate interest in the political process. That is, that some voters would cast uninformed (or donkey) votes.

This argument relates to the issue of increased participation (discussed in Section IV). It is true that uninformed or informal votes may have an impact on the election, particularly if some voters become hostile to the Council as a result of being compelled to vote. However, proponents of compulsory voting argue that there is a much greater bias under a voluntary voting system where 60 percent of the community does not have their say.<sup>28</sup>

**Cost and Enforcement of Non-Voters**

Another objection to compulsory voting in Local Government elections is the potential for elections to cost more for Local Governments to hold. Associated with this is the cost connected with pursuing non-voters. Proponents of compulsory voting may respond that cost should not prohibit achieving the best democratic outcome for the district. This issue is discussed further in Section VI.

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<sup>28</sup> Evans, T., *Compulsory Voting in Australia*, Australian Electoral Commission, 2006, available from [www.aec.gov.au/pdf/voting/compulsory\\_voting.pdf](http://www.aec.gov.au/pdf/voting/compulsory_voting.pdf)

## VI Practical Considerations

This paper has so far dealt with the *principle* of compulsory voting. This section discusses some *practical* issues that would need to be overcome if compulsory voting were to be introduced to Local Government elections in Western Australia.

It is important, when considering the issue of compulsory voting, that the principle of compulsory voting is considered in isolation of practical matters. The question could be asked:

*With all things being equal, do I support the principle of compulsory voting in Western Australian Local Government elections?*

### Cost and Enforcement of Non-Voters

An argument commonly used to argue against compulsory voting is that the cost of holding an election will increase as there will be an increase in voters. Further, there may be an associated cost to pursue non-voters.

If voting were to be compulsory, an appropriate enforcement regime would need to be introduced. In other states, failure to vote tends to result in a letter seeking an explanation which may be followed by a small fine of around \$50.<sup>29</sup>

The issue of which agency should pursue non-voters would also need to be addressed. In Western Australia, this could be the Western Australian Electoral Commission, individual Local Governments or some other body. Further, if the fines paid did not match the cost of administering the collection of fines, which agency should receive the revenue or fund the shortfall?

When discussing the cost of holding larger elections, the debate in Western Australia has historically focussed on the terms of Councillors. If Elected Members' terms expired concurrently, instead of half of the Council every two years as is currently the case, the frequency of elections could be halved which would partly or completely offset the cost of larger elections.

### Terms

The issue of the timing of Councillors' terms needs to be considered in the context of the compulsory voting debate. In Western Australia, Councillors serve four year terms and each standard Local Government election (every two years) is to elect

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<sup>29</sup> Russell, *Op. cit.*, p5

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half of the Council. This is similar to the Australian Senate, where Senators serve six year terms and half of the senate is elected every three years.

If compulsory voting in Local Government elections were to be introduced, the frequency of elections would need to be considered. Would it be reasonable to compel the electorate to vote every two years to elect half of the Council or should all positions on Council be voted on every four years? Voters may suffer 'election fatigue' if required to vote in Local Government elections every two years as well as Federal elections every three years and State elections every four years.

Supporters of the current half Council elections argue that the Council is more stable if at least half of the Council continues after each election.

Detractors to the current arrangements argue that the entire Council should be held accountable at the same time.

### **The Property Franchise and Compulsion**

Another issue with compulsory voting is whether property owners should be compelled to vote. In Victoria and New South Wales, only residents are required to vote while voting for property owners remains voluntary.<sup>30</sup> If compulsory voting were introduced in Western Australian Local Government elections, it would be sensible for voting for property owners to remain voluntary. This is because a voter may otherwise be required to vote in a large number of elections across many Local Governments.

### **Compulsion and Postal Voting**

Some in the Local Government sector are cautious about embracing compulsory voting on the basis of its compatibility with postal voting. In Victoria there have been no compatibility issues between postal voting and compulsion in terms of the administration of elections and enforcement of non-voters following an election.<sup>31</sup> In fact, experience from Victoria has illustrated that postal voting provides a clear link between the voter and the electoral authority and allows the obligation to vote, and the consequences for not voting, to be clearly communicated.<sup>32</sup>

There may be difficulties in Western Australia due to the hybrid model, where Local Governments can choose between postal and in-person elections. This could create difficulties in administering the election and enforcing voting following the election from a state-wide perspective. However, it is likely that these difficulties could be overcome.

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<sup>30</sup> Wagstaff, *Op. cit.*, p46

<sup>31</sup> Russell, *Op. cit.*, p4

<sup>32</sup> *Ibid.*, p4



## VII Conclusion

This discussion paper has discussed the principles of compulsory voting including arguments for and against its introduction along with some practical issues that would need to be addressed if compulsory voting were to be introduced. This paper has made reference to the current Local Government electoral arrangements in Western Australia and electoral arrangements in other states. The paper has also examined the anomaly of voluntary voting with compulsory preferences going to unknown or unwanted candidates and discussed the possibility of optional preferential voting being introduced.

The major arguments in support of compulsory voting are:

- Increased participation
- Consideration of the full electorate
- Improved legitimacy
- Consistency with other spheres of government

The main arguments against compulsory voting are:

- Lack of community support for compulsory voting
- The democratic right not to vote
- Uninformed and informal votes
- Cost and enforcement of non-voters

The arguments for and against compulsory voting can guide a position on whether compulsory voting for Local Government elections is supported in principle. From there, the following practical issues will need to be addressed for compulsory voting to be introduced:

- Cost of holding larger elections
- System of enforcement for non-voters
- Administration and cost of enforcement
- Terms of Elected Members
- Whether compulsion should be applied to property owners
- Compatibility of compulsion and postal voting

The issues above can be overcome but must be addressed before compulsory voting can be successfully introduced to Western Australian Local Government elections.

This paper is intended to assist in the discussion of compulsory voting in Western Australian Local Government elections. It is not intended to pre-empt a particular point of view in any way

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**9.3.2 SERVICE AGREEMENT – CANINE CONTROL**

**LOCATION** NIL  
**APPLICANT** NIL  
**FILE REFERENCE** ADM0212  
**DISCLOSURE OF INTEREST** NIL  
**DATE OF REPORT** 9<sup>TH</sup> JULY 2008  
**AUTHOR** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR**  
**SENIOR OFFICER**

  
ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER**



**Summary:**

This report recommends implementing a service agreement with Canine Control for the provision of animal control and associated Ranger services for the period July 2008 through June 2009.

**Attachments:**

Proposal from Canine Control for Animal Control Services (**Confidential**)  
Proposed Service Agreement. (**Confidential**)

**Background:**

With the resignation in February 2008 of Councils full time Ranger, it was decided to engage a contractor to perform the animal control functions of this position on a part time basis. Initially this contractor was to be engaged for two days twice a month effective until the end of the 2007/08 financial year.

**Comment:**

Canine Control was engaged to perform animal control duties on behalf of the Shire of Meekatharra in February 2008. In this time Peter Smith has been in attendance on 11 occasions with the following results:

Dogs Destroyed:	84
Dogs Registered & Returned to Owner:	3
Registered Dogs Returned to Owner:	2

Under the proposed agreement, the number of visits will decrease from 24 to at least 17 per year however as the level of roaming and feral dogs are curtailed there should only be a need to maintain a satisfactory level of animal control.

**Consultation:**

Peter Smith – Canine Control

**Statutory Environment:**

Including but not limited to:

Local Government Act 1995

Local Government (Miscellaneous Provisions) Act 1960

Animal Welfare Act 2002

Dog Act 1976

Various Local Laws

**Policy Implications:**

Nil

**Financial Implications:**

Council has budgeted for this service at the levels indicated

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation / Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr R Howden**


**That Council enters into a Contractors Agreement with Canine Control for the provision of animal control services for a 12 month period commencing 1<sup>st</sup> July 2008 and concluding 30<sup>th</sup> June 2009 at the agreed contract rates.**

**CARRIED 6/0**

## 9.4 COMMUNITY DEVELOPMENT

### 9.4.1 ENTRY STATEMENTS

**LOCATION:** N/A  
**APPLICATION:** MEGAN ALCHIN  
**FILE REF:** ADM0147  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 8 OCTOBER 2008  
**AUTHOR:** MEGAN ALCHIN  
COMMUNITY DEVELOPMENT  
ADMINISTRATION OFFICER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**   
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

#### **Summary:**

A proposed entry statement for Meekatharra is presented for consideration.

#### **Attachments:**

Photos of picture project in Port Neill, South Australia.

#### **Background:**

Council has allocated funds towards the cost of an entry statement for Meekatharra since the 2005/2006 budget. To date these funds have not been expended.

Entry statements mark the beginning of a town but are also a representation and communication of the core characteristics and features of a town, in an artistic fashion.

Whilst visiting the town of Port Neill in South Australia, I past a series of photo boards which are the results of a town project. This display is considered to be very eye-catching and the concept could be used towards creating an entry statement in Meekatharra.

#### **Comment:**

A series of photos are considered to be an effective entry statement because they can easily show visitors and those travelling through, features of the town that are worth seeing.

Photos could be sourced from an experienced photographer or from local residents. As an option, the photos could also be used to advertise the walk and drive trails by showing features along these trails and then the last sign could have text briefly explaining that these photos are of the Heritage Trails.

These photo boards could easily be used at each end of the town and depending on what is preferred and budget restraints, boards could also appear along the Goldfields Highway and on the road from the Airport into Meekatharra.

It is envisioned that the boards would be placed approximately five kilometers out of town to prevent graffiti and would also be at least two meters off the ground. Materials used would also be adjusted to suit our climate and conditions.

It is uncertain how Main Roads would react to this proposal and this has not yet been investigated. Consideration also needs to be given to the fact that the signs may need to be replaced in years to come due to wear and tear.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Provision for expenditure in 2008/2009 budget - \$30,000.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

**That Council approves the concept of using photo boards as an entry statement to Meekatharra and that staff be authorised to implement this concept within the budget provision for 2008/2009.**

**Council Resolution:**

**Moved: Cr R Howden**

**Seconded: Cr A G Burrows**

**That Council make enquiries with the Water Corporation about;**

- **re-painting the welcome sign and clearing undergrowth on the water tank on the northern entrance to town and;**
- **painting a welcome sign on the tank on the southern entrance to Meekatharra.**

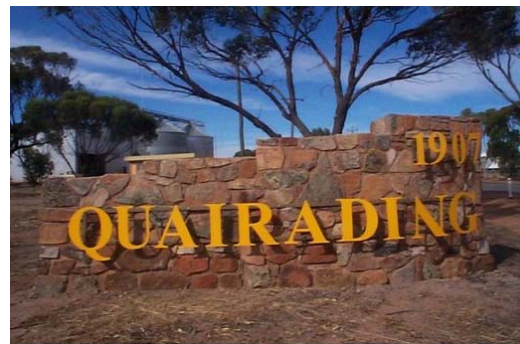
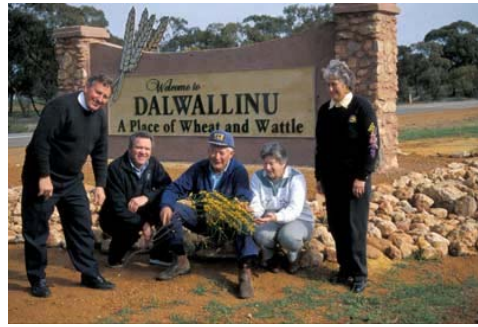
**CARRIED 6/0**

**Reason for not adopting officers recommendation: Council does not consider photo board entry statements to be suitable for Meekatharra.**





## Examples of Entry Statements



## 9.5 HEALTH, BUILDING & TOWN PLANNING

### 9.5.1 LOCAL LAWS - HEALTH

<b>LOCATION:</b>	SHIRE OF MEEKATHARRA
<b>APPLICATION:</b>	JOHN RANDALL
<b>FILE REF:</b>	ADM 0298
<b>DISCLOSURE OF INTEREST:</b>	NIL
<b>DATE OF REPORT:</b>	TUESDAY, JULY 8, 2008
<b>AUTHOR:</b>	JOHN RANDALL



**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER



**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

Council is to consider amendments required by the Parliamentary Joint Standing Committee on Delegated Legislation to its draft Health Local Laws

**Attachments:**

Nil

**Background:**

The proposed amendments are required by parliament and are in effect not subject to debate

**Comment:**

All legislation including Local Government local Laws are reviewed periodically by the Joint Standing Committee on Delegated Legislation. This has recently occurred with Health Local Laws,

As a result of the review problems were identified with certain two clauses/phrases commonly used in many Local Laws.

For Local Laws already gazetted the necessary amendments will be covered by automatic amendment generated by parliament, however for Local Laws in the process of adoption amendments will need to be made by the Local Authority.

Requirements dictated by the Joint Standing Committee on Delegated Legislation are in effect mandatory

As the Shire of Meekatharra Health Local Laws have not progressed to the Gazetted stage some amendments will be required of the document originally adopted on 7 March, 2007



The following resolution covers those amendments

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act and Health Act

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr J E Burgemeister

Seconded: Cr A G Burrows

That the council amend the Health Local Laws Adopted on 17<sup>th</sup> March 2007 by;

1. Amending clause 8.3.9 by deleting the word and symbols “, *obnoxious*” from between the words “*inflammable*” and “*or offensive*”, and
2. Deleting the following from the text;

*“Occupier Includes Employee”*

*9.1.8 Where in any Section contained in this Part a duty is imposed upon the occupier of premises in or upon which an offensive trade is carried on, the reference to the occupier shall be interpreted to include the employees of the occupier and any employee committing a breach of any provision of this Part shall be liable to the same penalties as if he were the occupier”*

**CARRIED 6/0**

**9.5.2 EXTENSION OF TIME FRAME UNDER PLANNING CONSENT PERMIT  
– TP 01/08, YULELLA VISION SHOP**

<b>LOCATION</b>	LOTS 19 & 20 MAINS STREET
<b>APPLICANT</b>	YULELLA ABORIGINAL CORPORATION
<b>FILE REFERENCE</b>	A5653
<b>DISCLOSURE OF INTEREST</b>	NIL
<b>DATE OF REPORT</b>	4 <sup>TH</sup> JULY 2008
<b>AUTHOR</b>	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR  
SENIOR OFFICER**

  
ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER**



**Summary:**

This report recommends the extension of time for commencement and completion imposed under Town Planning Consent Permit number TP01/08

**Attachments:**

Correspondence from Yulella Aboriginal Corporation

**Background:**

On the 30<sup>th</sup> April 2008, Town Planning Consent Permit number TP01/08 was issued. This permit gave consent for Yulella Aboriginal Corporation to extend the Yulella Vision building located on Lots 19 & 20 Main Street Meekatharra. This consent included the extension of the current building to the front property line and the installation of a veranda over the existing public footpath.

**Comment:**

As with most, if not all business in the area, Yulella Aboriginal Corporation has had difficulties obtaining qualified and reputable professionals to plan and implement their expansion plans and as such have requested an extension to the time frames listed in item's 8 & 9 of the Planning Consent Permit.

Item 8 relates to the time period that Yulella Aboriginal Corporation has to commence with the development works, currently this is 6 months from the date of issue of the permit. Yulella Aboriginal Corporation has requested that this be extended to 14 months.

Item 9 of the Planning Consent Permit relates to the time period that Yulella Aboriginal Corporation has to complete the development works, currently this is 18 months from the date of issue of the permit. Yulella Aboriginal Corporation has requested that this be extended to 20 months. Additionally, this item allows for the

granting of an extension of time if a request in writing from the developer is received within 3 months of expiration of the time limits.

**Consultation:**

Nil

**Statutory Environment:**

Meekatharra Town Planning Scheme No 3

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation / Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**That the request from Yulella Aboriginal Corporation to extend the time limits imposed under Town Planning Consent Permit number TP01/08 be approved as per the following:**

- 1 The time limited imposed under item 8 of Town Planning Consent Permit number TP01/08 be amended from 6 months to 14 months.**
- 2 The time limited imposed under item 9 of Town Planning Consent Permit number TP 01/08 be amended from 18 months to 20 months.**

**CARRIED 6/0**



848 MARMONT ST  
MEEKATHARRA  
P.O. Box 107  
MEEKATHARRA

PH. 0899 801 339  
FAX. 0899 801 341  
E-MAIL. RECEPTION@YULELLA.ORG.AU

11 Jun 2008  
Ron Bradfield General Manager  
Yulella AC

Mr C Watson  
Corporate and Development Services Manager  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Dear Cameron

**Proposed Extension of the Yulella Vision Shop**

Thanks you for your letter of 28 April 2008 that gives planning consent to the above project. While the conditions that are attached to the planning consent, can in the main be complied with, Yulella AC is obliged to request that there be a modification to terms 8 and 9.

You would be aware that there is an unprecedented building boom in Western Australia at present, especially in the commercial sector. Because of this, it is extremely difficult to have engineering and architectural work completed quickly. Experience in Geraldton where the work will be done, is that there is a lead time of up to 6 months to get an engineer to complete work, and a similar one for architectural draftsmen. As two months have already elapsed, Yulella would like paragraph six to be amended to 14 months, and paragraph 9 to 20 months.

Yulella is moving to have the planning tasks completed as quickly as possible, but as experience shows that it is unlikely that we would be able to comply with your current requirements, we feel it best to apply for the change now.

Yours faithfully


A handwritten signature in black ink, appearing to read 'Ron Bradfield'. The signature is written in a cursive, flowing style.



## 9.6 WORKS & SERVICES

### 9.6.1 MAIN ROADS – INTEGRATED SERVICE ARRANGEMENTS

**LOCATION:** WA STATE  
**APPLICANT:** MAIN ROADS  
**FILE REF:**  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 10 JULY 2008  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**   
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

#### **Summary:**

The Term Network Contracts (TNC) that Main Roads have been running for some ten years are due to expire over the next 2 to 3 years. The TNC that covers our area expires in November 2009.

This is essentially an information item seeking to inform Council and gain Council's agreement for staff to further investigate the possibilities offered by Main Roads.

#### **Attachments:**

Nil

#### **Background:**

Main Roads have reviewed the operation of the TNC's and have identified some perceived methods of improving the delivery of services to their network.

On Wednesday 9 July 2008, Cr Trenfield and the CEO attended a meeting in Mt Magnet at which a Main Roads representative explained the new "Integrated Service Arrangements". The meeting was convened by Brendin Flanigan from the Mid West Development Corporation (MWDC).

#### **Comment:**

One of the findings of the review of the TNC's is that the effort and costs involved in providing systems and managing the Term Network Contracts were greatly underestimated.

Main Roads are now engaging in "relationship based" arrangements as opposed to pure "outsourcing arrangements".

This approach is based on a cost plus profit arrangement. That is; contractors provide details of their costs, overheads and profit margins to Main Roads who audit this information and approve, negotiate or reject it.

Main Roads, understandably, aim to cover reasonably large areas with each agreement and therefore prefer to negotiate with groups of Council's rather than individual councils. At present there appears to be no legal impediment to dealing with "informal" groups of local authorities (currently there is no formal arrangement within the Murchison group of council's).

Main Roads are looking at entering into agreements for routine maintenance (guide posts, truck bay rubbish, signs, pot holes etc) and separate agreement/s covering bigger projects such as shoulder maintenance, reseals, drainage maintenance etc.

Following the meeting in Mt Magnet, Main Roads requested that the Murchison Council's discuss this matter and if groups of Councils are interested in considering the proposal they are to identify their cost platforms and then liaise further with the Main Roads. Brendin Flanigan (MWDC) has offered to organise/facilitate the intitial meetings/discussions between councils.

Exact details of these arrangements are still being "fleshed out". How (or whether) the Shire of Meekatharra will become involved will become clearer as more information is gained.

Staff consider that Council should ensure that any possibilities for Main Roads contracts are commercially viable, thereby minimising the potential risk to municipal/ratepayer funds and maximising returns on capital investment.

**Consultation:**

Brian Noble (Main Roads)  
Cr Trenfield  
Cr Hutchinson

**Statutory Environment:**

Potential for numerous pieces of legislation to be applicable.

**Policy Implications:**

**Financial Implications:**

Potential operational surplus (or deficit) from contracts.

**Strategic Implications:**

Main Roads contracts do not form part of Council's Plan for the Future.

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr H Nichols  
**Seconded:** Cr A G Burrows

**That Council receive the above information and authorise staff, in consultation with the Works Group, to provide the required costing information to Main Roads and to further investigate the potential to provide services to the Main Roads in consultation with neighboring Councils.**

**CARRIED 6/0**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**


**10.1 THAT THE LATE AGENDA ITEMS BE INTRODUCED AS NEW BUSINESS OF AN URGENT NATURE**

**Moved:** Cr A G Burrows  
**Seconded:** Cr J E Burgemeister

**CARRIED 6/0**

**10.1.1 CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO**

**LOCATION:** DISTRICT  
**APPLICATION:** CEO  
**FILE REF:**  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 8 JULY 2008  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

The CEO seeks Council's approval for leave and the appointment of an Acting CEO during his absence.

**Attachments:**

Nil

**Background:**

**Comment:**

Two batches of leave are requested as follows;

From Monday 25 August 2008 to Friday 5 September 2008 inclusive (10 days annual leave)

From Thursday 25 December 2008 to Monday 12 January 2009 inclusive (10 days plus 3 public holidays).

Sufficient leave will be accrued for this time off.

Cameron Watson has indicated his acceptance of the acting CEO role during these periods of leave.

**Consultation:**

Cr Hutchinson

**Statutory Environment:**

Local Government Act 1995

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**That Council approve the CEO's request for leave from 25/8/08 to 5/9/08 inclusive and 25/12/08 to 12/1/09 inclusive and appoint Cameron Watson as Acting Chief Executive Officer during these periods.**

**CARRIED 6/0**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 CLOSURE OF MEETING**

**The Shire President, Cr T R Hutchinson, declared the meeting closed at 11:53am.**