



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 19 AUGUST 2017

COMMENCED AT 9:31 AM



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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting open at 9:31am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr NL Trenfield</b>	<b>Shire President 9:31am to 9:59am</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr HJ Nichols</b>	
<b>Cr DK Hodder</b>	
<b>Cr AJ Binsiar</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Svenja Clare</b>	<b>Acting Deputy Chief Executive Officer</b>
<b>Geoff Carberry</b>	<b>Community and Development Services Manager</b>

**Apologies**

**Cr PW Curley**  
**Cr RK Howden**

**Observer**

**Emily Bailey**                      **9:31am to 9:59am**

**Approved Leave of Absence**

**Nil**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Nil**

**5 APPLICATION FOR LEAVE OF ABSENCE**

**Nil**

## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 22 JULY 2017**

#### **Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr DK Hodder**

**That the minutes from the Ordinary Council Meeting held Saturday 22 July 2017 be confirmed.**

**CARRIED 5/0**

### **6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 22 JULY 2017**

#### **Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr DK Hodder**

**That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 22 July 2017 be received.**

**CARRIED 5/0**

**Chief Executive Officer, Roy McClymont left the meeting at 9:32am and returned at 9:32am.**

## **7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

## **8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **Shire President, Cr NL Trenfield and Chief Executive Officer, Roy McClymont met with representatives from Seabrook Talc Mine.**
- **Chief Executive Officer, Roy McClymont and Cr PS Clancy took part in a WALGA webinar for prospective Council members.**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – JULY 2017**

##### **Road Maintenance Grading.**

- Various sections to the Ashburton Downs Road completed and Contract Grader is now operating on the Meekatharra Mount Clere Road.

##### **Construction Work**

- Construction work is in progress on the Landor Road from SLK 75.33 to SLK 82.45 to date sub base has been completed to 4.50 km, installation of culverts will commence on Monday 28<sup>th</sup> August.
- Inspection and testing of existing seals on the Landor Road, Murchison Downs Road and Town Streets has been completed and a bitumen design specification for various sections calculated.
- Bitumen patching on the above roads and streets will commence on the 23<sup>rd</sup> August and will take 12 days.

##### **Flood Damage.**

- NGE are currently working on flood damage repairs on the Ashburton Downs Road and Cashmans Access Road.
- NTF are working on Annean Road.

##### **Town Maintenance-Monthly Report Finishing 10<sup>th</sup> August 2017**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Heritage Trail maintenance.
- Mowing has taken place and vegetation trimmed on Boardwalk and laneways.
- Vacant Shire housing mowed
- Sewerage ponds at tip have had vegetation removed
- Spraying of weeds is in progress around town
- Rubbish removed from Lookout and Peace Gorge
- Street signs replaced
- Regular maintenances to plant used by town crew
- Dirt for tip cover dumped at domestic pit

**Plant Report**

**P479 2007 MACK SUPERLINER (72)**

Replaced compressor oil feed hose

**P445 2012 TOYOTA HILUX 4X4 3.0L**

Full service

Brakes inspected and repaired

**P480 2007 MACK SUPERLINER**

Replaced front wheel stud

Repaired Hydraulic controls

**P481 2008 DONGARA BODY BUILDERS SIDETIPPER**

Repaired door hinge mud flap mounting

**P482 2008 DONGARA BODY BUILDERS SIDETIPPER**

Repair to door hinge and welded cracks

**P483 2002 TANDEM AXLE DOLLY WITH BALL RACE**

Replaced brake linings, wheel bearings and drums

**P488 HINO 300 SERIES 717 MEDIUM STEEL ACE**

Replaced 2 x 12volt batteries

**P24 HONDA HRU 216 MOWER**

Replaced drive clutch cable

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr AJ Binsiar**

**That the Works and Services Manager's report for July 2017 be received.**

**CARRIED 5/0**

## 9.1.2 AIRPORT MANAGER'S REPORT – JULY 2017

### Aircraft Movements and Statistics

General aircraft movements for the month of July 2017 were on a par with July 2016 with a minor reduction of 7 landings. RFDS landings were also on a par with July 2016 landings with a minor reduction of 4 landings.

Avgas sales for the month show an increase of 245% on the previous month of June 2017. Avgas drum sales to local pastoralists have continued throughout July due to increased cattle mustering. There has also been an increase in the number of Geological survey companies refueling at the Aerodrome through the Avgas Bowser and Avgas Drum sales. The last period in which greater than 18 000 litres of Avgas sales at the aerodrome was March 2016.

Overall, figures are down only marginally on July 2016 with the exception of the Avgas. General aviation numbers have increased and in addition to poor weather in Perth has seen additional aircraft landing to take on fuel. Jet A-1 sales see RFDS continuing to be the largest customer with the majority of Skippers Aviation RPT flights taking fuel. There has been an increase in the use of the Jet A1 bowser by private GA companies with some Geological Survey companies purchasing Drum Jet A1 fuel.

The figures below reflect the differences between July 2016 and July 2017 and also the YTD differences between 2016 and 2017.

	<b>July 2016</b>	<b>July 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	106	99	-6.5%
<b>RFDS Landed</b>	106	102	-3.75%
<b>Avgas</b>	17037	18450	+8.30%
<b>Jet A1</b>	60969	59340	-2.75%
<b>Total Fuel Sold</b>	<b>78006</b>	<b>77790</b>	<b>-0.27%</b>

	<b>YTD 2016</b>	<b>YTD 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	758	589	-22%
<b>RFDS Landed</b>	698	603	-13%
<b>Avgas</b>	77061	69156	-10%
<b>Jet A1</b>	472285	369743	-21%
<b>Total Fuel Sold</b>	<b>549346</b>	<b>438899</b>	<b>-20%</b>

### Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.



- Lawns / gardens and terminal plants upkeep.
- Continued clearing of weeds and long grass from various Airport areas.
- Complete tidy up of workshop yard.
- Repaint Piano Keys & Runway Designators on Rwy 09/27
- Annual maintenance was conducted on the Aerodrome back-up generator on 23rd July 2017
- Annual Technical Inspection (ATI) was conducted by Aerodrome Management Services on 11th / 12th July with a positive report presented with minor corrective actions required in relation to the resurfacing of Rwy 15/33 and grading of the runway strips on 09/27. The corrective actions have been addressed as noted in the ATI.
- Annual Electrical Inspection (AEI) was conducted on Monday 24th July with the final report yet to be received.

**Aerodrome Security:**

The June Security Meeting is to be rescheduled to a date to be advised.

**Safety Management System:**

The Safety Committee Meeting was held late April with no safety issues raised.

**Budget items still to be commenced:**

All budget items have now been finalized apart from the sealing of the area between the fuelling bowsers and the apron and fence. Replacement of the Aerodrome tractor is to be finalized with the ordering of the tractor in due course.

**Airport Emergency:**

There were no emergency incidents reported during the month of June.

The annual aerodrome emergency exercise was conducted on Thursday 20<sup>th</sup> July. The exercise utilized one of the Cobham Aviation BAE146 Jets with a Bomb Threat scenario. Refer post exercise debrief notes from Shire of Meekatharra CDSM.

**Bird/Animal Activity:**

There were no Bird/Animal activities reported as of concern for the month of July 2017.

Mike Cuthbertson  
Airport Manager  
31<sup>st</sup> July 2017

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr HJ Nichols

**That the Airport Manager's report for July 2017 be received.**

**CARRIED 5/0**

**9.1.3 YOUTH AND RECREATION SERVICES REPORT – JULY 2017**

**YOUTH SERVICE**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	74	43	80	31	228	15	15
Youth Centre Drop in - Nights	38	19	53	8	118	8	15
Stephen Michael Foundation	3	3	4	7	17	1	17
Girls Group	13	7	0	0	20	5	4
Boys Group	6	9	1	6	22	5	4
Storm co. ministry	108	12	95	9	224	5	45
Kidszone	89	14	86	13	202	5	40
	10	2	15	3	30	3	10

**SPORT & RECREATION**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	0	0	37	36	73	4	18
Girls Sport	28	39	0	0	67	4	17
Volley Ball	4	3	0	0	7	4	2
SMF Sport	5	4	2	5	16	1	16
Basketball	36	31	45	42	154	4	39
3pm sport	21	1	47	4	73	20	4
Weekend Sport	2	0	20	30	52	4	13

**Officers Recommendation / Council Resolution:**

Moved: Cr AJ Binsiar  
Seconded: Cr PS Clancy

That the Youth Sport and Recreation Services Officer's report for July 2017 be received.

**CARRIED 5/0**

#### **9.1.4 RANGER'S REPORT – JULY 2017**

I visited Meekatharra on Thursday 20, Friday 21 and Saturday 22 July 2017. I attended at the Shire office for administration and checked the Registration File and the Complaints File. The registration file is being kept in good order.

I attended at a residence in Meekatharra as a result of a complaint from the RSPCA in Geraldton regarding three dogs that needed rehoming. Following discussions with the home owners it was revealed that the dogs were unwanted and they were rehomed by the WISH Foundation.

Patrols were conducted around town and suitable sites located for trapping during the evening. Trapping cages were set and monitored through the evenings and left overnight. The trapping cages were checked early in the mornings but no dogs were caught on this visit. The cages were removed.

I attended at a local resident's address regarding an enquiry about a dog that had been involved in an accident. The injuries weren't serious and the owner claimed the dog and collected it from the Shire office. As the dog wasn't registered or microchipped, I attended at the home to microchip the dog.

Patrols were conducted of the Race Course, Cemetery, Airport, Speedway Track and Rubbish Tip. Two feral cats were located at the Rubbish Tip.

I received a request to attend at a local resident's house and collect three unwanted dogs. The three dogs were surrendered.

#### **Officers Recommendation / Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr PS Clancy**

**That the Ranger's Report for July 2017 be received.**

**CARRIED 5/0**

**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent	Complete

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				23/11/09 Contractor to build	In Progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response

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20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for response	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
19.11.16	9.4.2	Proposed lease of "speedway" for dirt cart racing	DCEO	Council lawyers preparing draft lease 21.11.16	In Progress
16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations	In Progress
16.12.16	9.4.1	Youth Service Operations	CDSM	In progress 18/12/16	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation in progress 18/12/16	In Progress
18.02.17	9.4.1	Reallocation of Budgeted Funds to Provide Standard Desks at the Airport	CDSM	Requested quotes 20.02.17 Award works	Completed In progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
18.03.17	9.4.2	Use of part reserve 9469 by Meekatharra Model Aircraft club	CDSM	Meekatharra Model Aircraft Club advised	In progress
18.03.17	9.4.3	Swimming pool bowl repaint	CDSM	Contractor Advised	In progress
22.04.17	9.2.4	2017/2018 Setting of the annual rate in the dollar	DCEO	Advertised in West Australian 3/5/17 and put on noticeboard	In progress
22.04.17	9.2.5	Annual Review of the Schedule of Fees & Charges	DCEO	Airport users advised no change to airport rates. Cemetery changes gazetted, advertised on notice board	In progress
22.04.17	9.2.7	2017/2018 Councillor sitting fees and President and Deputy President allowance	DCEO	Budget 2017/18 to be prepared with adopted figures	In progress
22.04.17	9.4.1	Donation Request- Meeka FM	CDSM	Finance to provide donation 24/4/17	In progress
22.04.17	9.4.2	Cancellation of lease – Red Sandbox Growth Church	CDSM	In progress 24/4/17	In Progress
22.04.17	9.4.3	Picture Garden Lease	CDSM	In progress 24/4/17	In Progress

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22.04.17	9.4.4	Meeka Goes Green Lease	CDSM	In progress 24/4/17	In Progress
22.04.17	9.5.1	Advertising signs for Meekatharra Caravan Park	CDSM	Environmental Health Officer advised 24/4/17	In Progress
22.04.17	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Emailed 28/4/17 Letter emailed 5/5/17	In Progress
20.05.17	9.2.5	2017/2018 Draft Management Budget	DCEO	Amendments made and preparation of Statutory Budget Commenced	In progress
20.05.17	9.4.1	Meekatharra War memorial swimming pool management contract tender	CDSM	RFT Developed and advertised 25.05.17	In progress
20.05.17	9.4.2	Small wheel (skate) park	CDSM	Preliminary investigations 25.05.17	In progress
24.06.17	9.2.7	Adoption of 2017/18 Annual Budget	DCEO	Sent to the Department as per regulations 29.06.17	In progress
24.06.17	9.4.1	Donation for NAIDOC 2017 Events	CDSM	Applicant Advised	In progress
24.06.17	9.6.1	Tenders- NDRRA- Flooding in WA (January and February 2017) AGRN 743 Tender No 16/17 – 3	CEO	Emailed consultant 26/6/27	In progress
24.06.17	9.6.2	Tender – Supervision of Contracts	CEO	Advertised 8/7/17 closes 27/7/17	In progress
24.06.17	9.6.3	Mt Clere Road – Heavy Haulage	CEO	Emailed Rob Camarda 27/6/17	In progress
24.06.17	9.6.4	Mt Clere Road - Restricted Access Vehicle Network amendment request	CEO	Emailed Main Roads 26/6/17	In Progress
22.07.17	9.2.4	Exemptions on MAC Rates	DCEO	Letter sent to MRAC 4/8/17	Complete
22.07.17	9.3.2	Freedom of Information Statement	DCEO	Reviewed and adopted FOI Statement sent to Commissioner 25/7/17	Complete
22.07.17	9.7.1	Purchase Lot 294 Hill Street Meekatharra	DCEO	Offer and acceptance completed and sent to Settlement agent. Settlement date 1/9/17	Complete
22.07.17	9.3.1	Election 2017 – Postal/In person election	CEO	No Further Action	Complete
22.07.17	9.6.1	Mt Clere Road – Heavy Haulage	CEO	Emailed Applicant 25/7/17	Complete
22.07.17	9.4.1	Midwest Community Emergency Services Manager Program	CDSM	Letter sent to DFES 26/7/17	Complete
22.07.17	9.4.2	Prospecting Licence P51/3009 – Angelo	CDSM	Letter sent 25/7/17	Complete

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Levissiano					
22.07.17	9.4.3	Dedication of Proportion of Land – Great Northern Highway	CDSM	Letter sent 26/7/17	Complete
22.07.17	9.4.4	Dedication of portion of unallocated crown land- Great Northern Highway	CDSM	Letter Sent 26/7/17	Complete
22.07.17	9.4.5	Rental Agreement Lot 338 Main Street Meekatharra Aboriginal Reference Group	CDSM	Complete 9/8/17	Complete
22.07.17	9.4.6	Meekatharra Memorial Swimming pool management contract	CDSM	Complete 29/7/17	Complete

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**Officers Recommendation / Council Resolution:**

**Moved:** Cr AJ Binsiar

**Seconded:** Cr PS Clancy

**That the Status report be received.**

**CARRIED 5/0**



### **9.1.6 HEALTH BUILDING AND TOWN PLANNING REPORT – JULY 2017**

I was in attendance at the Shire between the 31<sup>st</sup> July 2017 to the 4<sup>th</sup> August 2017.

It is noted that meeting dates will be altered in line with the wishes of the Committee and I fully support such. The next month will be slightly disorientated until such time as dates are set.

Committee members are advised that I will not be present in the months of September and October as I will be overseas.

#### **BUILDING PERMITS:**

There was One (1) Building Approval Certificate issued late July 2017. These Certificates are issued for compliant buildings that have been constructed without first obtaining a Building Permit.

Building Approval Certificate BAC17-001 was issued to Mr David Hodder for the extensions that were made to his workshop located on Lot 915 Gwalia Street. This legalises these additions and all components were certified by an independent Building Surveyor as is required by legislation.

Building Permit Statistics:

Statistics were forwarded to the appropriate Departments as is required.

#### **DEMOLITION PERMITS:**

There were Nil (0) Demolition Permit issued in the time line stated above.

#### **OTHER MATTERS:**

Reports to complete:

Reports to the Department of Health – Food Act and Public Health Act:

I have completed two reports that are required to be completed and submitted online to the Department of Health WA.

This year is the first year that we have had to submit a written report on the New Public Health Act and I am happy to say that this was incorporated into the report in regards to the Food Act, so this has made it less cumbersome and much quicker to complete online. Our legal obligations have been completed.

For the first reporting year all Local Governments are able to partake in two parts of Public Health Act 2016 reporting. The first part is a set of mandatory questions (which were incorporated into the report with the Food Act) and the second is a set of optional questions.

The optional questions (2016/2017 financial year) are designed to assist the Department of Health in the regulatory review process that is occurring as part of the Public Health Act 2016 roll out and implementation.

We are encouraged to participate in the optional reporting as all responses will assist the Department of Health to get a greater understanding of the public health risks in our local area and how they are currently managed, provide data to the Regulatory Gatekeeping Unit and ensure that they continue to be effectively managed in future legislation.

The regulatory review process is all Environmental Health Regulations that currently sit under the Health (Miscellaneous Provisions) Act 1911; this includes:

- Hairdressing Establishment Regulations 1972
- Health (Skin Penetration Procedure) Regulations 1998

- Health (Garden Soil) Regulations 1998
- Health (Cloth Materials) Regulations 1985
- Fly Eradication Regulations 1961
- Health (Pesticides) Regulations 2011
- Health (Prescribed Insect Pests) Regulations 1991
- Construction Camp Regulations 1970
- Health (Air-Handling and Water Systems) Regulations 1994
- Health (Aquatic Facilities) Regulations 2007
- Health (Asbestos) Regulations 1992
- Health (Construction Work) Regulations 1973
- Health (Offensive Trades Fees) Regulations 1976
- Health (Public Buildings) Regulations 1992
- Health (Section 112(2) Prohibition) Regulations 2006
- Health (Temporary Sanitary Conveniences) Regulations 1997
- Health Act (Carbon Monoxide) Regulations 1975
- Health Act (Laundries and Bathrooms) Regulations 1970
- Piggeries Regulations 1952
- Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

In addition, the sections of the Health (Miscellaneous Provisions) Act 1911 that relate to Houses Unfit for Human Habitation, Water, Morgues and Lodging Houses are being reviewed.

These have been completed and submitted online. What real value they are to the Department and whether or not they will take any notice of my concerns in regards to handling Nuisance situations and Housing issues under the new legislation? I reserve my judgement on this.

Reports to the Department of Environmental Regulation: Waste and Recycle Annual Census  
Each year, the Waste Authority undertakes a census of the waste and recycling services provided by local governments (the Census) in Western Australia. The State Government, the Waste Authority appreciates the submission by Local governments throughout the State and states “your ongoing contribution to the Census and your local government’s commitment to improving waste management outcomes” is also appreciated.

Census data enables tracking of the state’s overall waste and recycling performance in the municipal solid waste stream (MSW) and contributes to the development of waste and recycling policy and programs, as part of the Western Australian Waste Strategy: *Creating the Right Environment*. In addition to monitoring the state’s performance, the Census data is used to meet the Commonwealth Government’s reporting requirements.

This annual report is required in order for Local Governments to be eligible for Waste Avoidance and Resource Recovery (WARR) Account funding (including Better Bins, the Recycled Construction Products Program and the Community and Industry Engagement program).

I have started to complete this report as it will need to be submitted before I leave on holidays. Once the financial details have been received I will complete the survey and submit it on behalf of the Shire.

- **Reports to the Department Environmental Regulation – Annual Report Meekatharra Landfill Site – 2016-2017:**

The reports required as one of the license conditions for the Meekatharra Landfill Site have been completed and submitted to Mr Carberry for processing and for the signature of the Chief Executive Officer.

- **COLES EXPRESS SEWAGE:**

It appears that the problems that were adversely affecting the disposal of effluent from this facility are finally fixed. It is hoped that this continues.

- **EFFLUENT DISPOSAL FACILITY:**

Both the regular, Meekatharra based, Liquid Waste carriers have expressed their opposition to the processes that have been put in place to ensure accountability for the quantities of septage waste that is collected and then disposed at our facility. The major complaint is the 5 cent levy per litre that has been imposed, even though they themselves levy a payment based on the amount of litres collected, which far exceeds the 5 cents the Shire is now charging.

They also object to the fact that they must verify the quantities they are disposing at our facility by presentation of the loads and Controlled Waste Tracking forms at the Shire Office before they receive the key to unlock the gates.

I know this is an imposition to the operators, but the Shire has no option, but to reduce the amounts being disposed, or at least making every effort to try and reduce the quantities received, as well as work towards providing a facility that will conform with the requirements of a Class 61 facility licensed by the DER.

Currently we are breaching our Landfill License by accepting more than 100 tonnes (100,000 Litres) of effluent in a 12 month period. Currently we exceed that figure by approx 188,000 litres.

I have not heard back from the DER following my email to them last month, but I feel that they may well be moving in the same direction that they took with Mount Magnet.

However, it is noted that the figures presented to staff for quantities disposed are a lot more realistic (correct figures), and disposals have reduced a little.



**Principal Environmental Health Officer  
Building Surveyor**

**Officers Recommendation / Council Resolution:**



**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the Health Building and Town Planning report for July 2017 be received.**

**CARRIED 5/0**

## 9.2 FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED JULY 2017</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Date of Report:</b>	July 2017
<b>Disclosure of Interest:</b>	Nil
<b>Author:</b>	Krys East Deputy Chief Executive Officer
	
	Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
  - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) *Budget estimates to the end of the month to which the statement relates;*
  - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
  - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
  - (a) *According to nature and type classification,*
  - (b) *By program; or*
  - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34 & 35

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr DK Hodder

Seconded: Cr PS Clancy

**That the financial report for the period ending 31 July 2017 be received.**

**CARRIED 5/0**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 July 2017**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 July 2017 of \$11,733,883.

This surplus may change with end of year transaction processing.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 July 2017

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$		\$	\$	\$	%
<b>Operating Revenues</b>						
Rates	3,935,465	3,935,465	3,930,882	3,908,850	(22,032)	(0.56%)
Operating Grants, Subsidies and Contributions	7 2,422,570	2,422,570	286,274	311,577	25,303	8.84%
Fees and Charges	1,364,294	1,364,294	288,049	252,514	(35,535)	(12.34%)
Service Charges	0			0	0	
Interest Earnings	597,797	597,797	3,757	2,529	(1,228)	(32.69%)
Other Revenue	1,278,718	1,278,718	19,069	90,848	71,779	376.42%
Profit on Disposal of Assets	9 5,992	5,992	0	0	0	
<b>Total Operating Revenue</b>	<b>9,604,835</b>	<b>9,604,835</b>	<b>4,528,031</b>	<b>4,566,319</b>	<b>38,288</b>	
<b>Operating Expense</b>						
Employee Costs	(1,636,283)	(1,636,283)	(135,899)	(147,071)	11,173	8.22%
Materials and Contracts	(3,362,004)	(3,362,005)	(158,533)	(154,401)	(4,133)	(2.61%)
Utility Charges	(283,040)	(283,040)	(23,605)	(6,890)	(16,716)	(70.81%)
Depreciation on Non-Current Assets	(5,671,846)	(5,671,846)	(473,588)	0	(473,588)	(100.00%)
Interest Expenses	0	0	0	0	0	
Insurance Expenses	(213,754)	(213,754)	(129,982)	(137,978)	7,996	6.15%
Other Expenditure	(326,113)	(326,113)	(130,370)	(130,813)	443	0.34%
Loss on Disposal of Assets	9 (59,789)	(59,789)	0	0	0	
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>(11,552,829)</b>	<b>(1,051,977)</b>	<b>(577,153)</b>	<b>(474,824)</b>	
<b>Funding Balance Adjustments</b>						
Add back Depreciation	5,671,846	5,671,846	473,588	0	(473,588)	(100.00%)
Adjust (Profit)/Loss on Asset Disposal	9 53,798	53,798	0	0	0	
Adjust Accruals/Rounding		0	0	0	0	
<b>Net Cash from Operations</b>	<b>3,777,650</b>	<b>3,777,649</b>	<b>3,949,642</b>	<b>3,989,166</b>	<b>39,524</b>	
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	7 8,283,453	8,283,453	0	0	0	
Proceeds from Disposal of Assets	9 237,800	237,800	0	0	0	
<b>Total Capital Revenues</b>	<b>8,521,253</b>	<b>8,521,253</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital Expenses</b>						
Land Held for Resale	0	0	0	0	0	
Land and Buildings	8 (2,093,575)	(2,093,575)	0	(711)	711	0.00%
Furniture and Equipment	8 (43,600)	(43,600)	0	0	0	0.00%
Plant and Equipment	8 (745,000)	(745,000)	(3,500)	(2,900)	(600)	0.00%
Infrastructure - Roads	8 (11,827,506)	(11,827,506)	(93,240)	(87,206)	(6,034)	(6.47%)
Infrastructure - Footpaths	8 (160,000)	(160,000)	0	0	0	0.00%
Infrastructure - Airports	8 (26,000)	(26,000)	0	0	0	0.00%
Infrastructure - Other	8 (1,747,298)	(1,747,298)	(1,923)	(1,216)	(707)	(36.77%)
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(16,642,979)</b>	<b>(98,663)</b>	<b>(92,034)</b>	<b>(6,629)</b>	
<b>Net Cash from Capital Activities</b>	<b>(8,121,726)</b>	<b>(8,121,726)</b>	<b>(98,663)</b>	<b>(92,034)</b>	<b>6,629</b>	
<b>Financing</b>						
Transfer from Reserves	6 (3,403,699)	(3,403,699)	(3,403,699)	1,240,000	4,643,699	(136.43%)
Transfer to Reserves	6 1,394,681	1,394,681	1,394,681	(1,655)	(1,396,336)	100.12%
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>(2,009,018)</b>	<b>(2,009,018)</b>	<b>1,238,345</b>	<b>3,247,363</b>	
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>(6,353,095)</b>	<b>1,841,961</b>	<b>5,135,477</b>	<b>3,293,517</b>	
<b>Opening Funding Surplus(Deficit)</b>	<b>2 6,353,095</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,598,405</b>	<b>245,310</b>	<b>3.86%</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>2 0</b>	<b>0</b>	<b>8,195,056</b>	<b>11,733,883</b>	<b>3,538,827</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 July 2017

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	160	0	0	0		
General Purpose Funding - Rates	3,935,465	3,930,882	3,908,850	(22,032)	(0.56%)	
General Purpose Funding - Other	2,517,176	4,912	2,873	(2,039)	(41.51%)	
Law, Order and Public Safety	15,722	83	1,782	1,699	2046.99%	
Health	5,935	5,635	2,400	(3,235)	(57.41%)	
Education and Welfare	144,903	22,108	24,372	2,264	10.24%	
Housing	25,500	2,128	6,820	4,692	220.49%	
Community Amenities	136,942	104,673	105,833	1,160	1.11%	
Recreation and Culture	389,474	6,402	2,065	(4,337)	(67.74%)	
Transport	9,408,598	349,061	343,085	(5,976)	(1.71%)	
Economic Services	198,283	90,236	90,642	406	0.45%	
Other Property and Services	1,110,130	11,911	77,596	65,685	551.47%	▲
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>4,528,031</b>	<b>4,566,319</b>	<b>38,288</b>		
<b>Operating Expense</b>						
Governance	(571,441)	(62,741)	(63,895)	1,154	1.84%	
General Purpose Funding	(196,309)	(15,553)	(17,773)	2,220	14.27%	
Law, Order and Public Safety	(178,526)	(18,206)	(11,936)	(6,270)	(34.44%)	
Health	(80,500)	(9,005)	(10,025)	1,020	11.33%	
Education and Welfare	(660,001)	(48,311)	(38,305)	(10,006)	(20.71%)	▼
Housing	(25,500)	(11,160)	(3,697)	(7,463)	100.00%	
Community Amenities	(675,163)	(48,961)	(39,229)	(9,732)	(19.88%)	
Recreation and Culture	(1,495,750)	(121,784)	(94,620)	(27,164)	(22.30%)	▼
Transport	(5,939,154)	(485,741)	(144,459)	(341,282)	(70.26%)	▼
Economic Services	(526,923)	(28,073)	(33,924)	5,851	20.84%	
Other Property and Services	(1,203,563)	(202,442)	(119,289)	(83,153)	(41.07%)	▼
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>(1,051,977)</b>	<b>(577,153)</b>	<b>(474,824)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	5,671,846	473,588	0	(473,588)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	53,798	0	0	0		
Adjust Accruals/Rounding	-	0	0	0		
<b>Net Cash from Operations</b>	<b>12,061,103</b>	<b>3,949,642</b>	<b>3,989,166</b>	<b>39,524</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	237,800	0	0	0		
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expenses</b>						
Land and Buildings	(2,093,575)	0	(711)	711		
Furniture and Equipment	(43,600)	0	0	0		
Plant and Equipment	(745,000)	(3,500)	(2,900)	(600)	(17.14%)	
Infrastructure - Roads	(11,827,506)	(93,240)	(87,206)	(6,034)	(6.47%)	
Infrastructure - Footpaths	(160,000)	0	0	0		
Infrastructure - Airports	(26,000)	0	0	0		
Infrastructure - Other	(1,747,298)	(1,923)	(1,216)	(707)	(36.77%)	
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(98,663)</b>	<b>(92,034)</b>	<b>(6,629)</b>		
<b>Net Cash from Capital Activities</b>	<b>-</b>	<b>16,405,179</b>	<b>(98,663)</b>	<b>(92,034)</b>	<b>(6,629)</b>	
Transfer from Reserves	(3,403,699)	(3,403,699)	1,240,000	4,643,699	(136.43%)	
Transfer to Reserves	1,394,681	1,394,681	(1,655)	1,396,336	100.12%	▲
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>(2,009,018)</b>	<b>1,238,345</b>	<b>6,040,035</b>		
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>1,841,961</b>	<b>5,135,477</b>	<b>6,086,188</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,598,405</b>	<b>245,310</b>	<b>3.86%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>8,195,056</b>	<b>11,733,883</b>	<b>6,331,498</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 31 July 2017

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	160	0	160	0
General Purpose Funding - Rates	3,935,465	0	3,935,465	3,930,882
General Purpose Funding - Other	2,517,176	0	2,517,176	4,912
Law, Order and Public Safety	15,722	0	15,722	83
Health	5,935	0	5,935	5,635
Education and Welfare	144,903	0	144,903	22,108
Housing	25,500	0	25,500	2,128
Community Amenities	136,942	0	136,942	104,673
Recreation and Culture	389,474	0	389,474	6,402
Transport	9,408,598	0	9,408,598	349,061
Economic Services	198,283	0	198,283	90,236
Other Property and Services	1,110,130	0	1,110,130	11,911
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>0</b>	<b>17,888,288</b>	<b>4,528,031</b>
<b>Operating Expense</b>				
Governance	(571,441)	0	(571,441)	(62,741)
General Purpose Funding	(196,309)	0	(196,309)	(15,553)
Law, Order and Public Safety	(178,526)	0	(178,526)	(18,206)
Health	(80,500)	0	(80,500)	(9,005)
Education and Welfare	(660,001)	0	(660,001)	(48,311)
Housing	(25,500)	0	(25,500)	(11,160)
Community Amenities	(675,163)	0	(675,163)	(48,961)
Recreation and Culture	(1,495,750)	0	(1,495,750)	(121,784)
Transport	(5,939,154)	0	(5,939,154)	(485,741)
Economic Services	(526,923)	0	(526,923)	(28,073)
Other Property and Services	(1,203,563)	0	(1,203,563)	(202,442)
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>0</b>	<b>(11,552,829)</b>	<b>(1,051,977)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	5,671,846	0	5,671,846	473,588
Adjust (Profit)/Loss on Asset Disposal	53,798	0	53,798	0
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>12,061,103</b>	<b>0</b>	<b>12,061,103</b>	<b>3,949,642</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	237,800	0	237,800	0
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>0</b>	<b>237,800</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(2,093,575)	0	(2,093,575)	0
Furniture and Equipment	(43,600)	0	(43,600)	0
Plant and Equipment	(745,000)	0	(745,000)	(3,500)
Infrastructure - Roads	(11,827,506)	(0)	(11,827,506)	(93,240)
Infrastructure - Footpaths	(160,000)	0	(160,000)	0
Infrastructure - Airports	(26,000)	0	(26,000)	0
Infrastructure - Other	(1,747,298)	0	(1,747,298)	(1,923)
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(0)</b>	<b>(16,642,979)</b>	<b>(98,663)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,405,179)</b>	<b>(0)</b>	<b>(16,405,179)</b>	<b>(98,663)</b>
<b>Financing</b>				
Transfer from Reserves	(3,403,699)	0	(3,403,699)	(3,403,699)
Transfer to Reserves	1,394,681	0	1,394,681	1,394,681
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>0</b>	<b>(2,009,018)</b>	<b>(2,009,018)</b>
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>(0)</b>	<b>(6,353,095)</b>	<b>1,841,961</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>0</b>	<b>6,353,095</b>	<b>6,353,095</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>8,195,056</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 31 July 2017**

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	(22,032)	(0.56%)			Under variance reporting threshold
General Purpose Funding - Other	(2,039)	(41.51%)			Under variance reporting threshold
Law, Order and Public Safety	1,699	2046.99%			Under variance reporting threshold
Health	(3,235)	(57.41%)			Under variance reporting threshold
Education and Welfare	2,264	10.24%			Under variance reporting threshold
Housing	4,692	220.49%			Under variance reporting threshold
Community Amenities	1,160	1.11%			Under variance reporting threshold
Recreation and Culture	(4,337)	(67.74%)			Under variance reporting threshold
Transport	(5,976)	(1.71%)			Under variance reporting threshold
Economic Services	406	0.45%			Under variance reporting threshold
Other Property and Services	65,685	551.47%	▲	Permanent	Diesel fuel rebate was not claimed last year and has been brought to account with the ATO in July. This increase in revenue will be corrected with the budget review.
<b>Operating Expense</b>					
Governance	1,154	1.84%			Under variance reporting threshold
General Purpose Funding	2,220	14.27%			Under variance reporting threshold
Law, Order and Public Safety	(6,270)	(34.44%)			Under variance reporting threshold
Health	1,020	11.33%			Under variance reporting threshold
Education and Welfare	(10,006)	(20.71%)	▼	Timing	Community Development Salaries are \$5K lower than YTD budget as the position is currently vacant, and depreciation for July has not yet been processed.
Housing	(7,463)	100.00%			Under variance reporting threshold
Community Amenities	(9,732)	(19.88%)			Under variance reporting threshold
Recreation and Culture	(27,164)	(22.30%)	▼	Timing	Depreciation for July has not been processed pending finalisation of June 17 transactions.
Transport	(341,282)	(70.26%)	▼	Timing	Depreciation for July has not been processed pending finalisation of June 17 transactions.
Economic Services	5,851	20.84%			Under variance reporting threshold
Other Property and Services	(83,153)	(41.07%)	▼	Timing	Depreciation for July has not been processed pending finalisation of June 17 transactions. Plant costs are also lower than YTD budget. This may even out over the year.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	(473,588)	(100.00%)	▼	Timing	Depreciation for July has not been processed pending finalisation of June 17 transactions.
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	0				Under variance reporting threshold
Proceeds from Disposal of Assets	0				Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	711				Refer to Note 8A for project details
Furniture and Equipment	0				Refer to Note 8A for project details
Plant and Equipment	(600)	(17.14%)			Refer to Note 8A for project details
Infrastructure - Roads	(6,034)	(6.47%)			Refer to Note 8A for project details
Infrastructure - Airports	0				Refer to Note 8A for project details
Infrastructure - Other	(707)	(36.77%)			Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	245,310	3.86%			Under variance reporting threshold

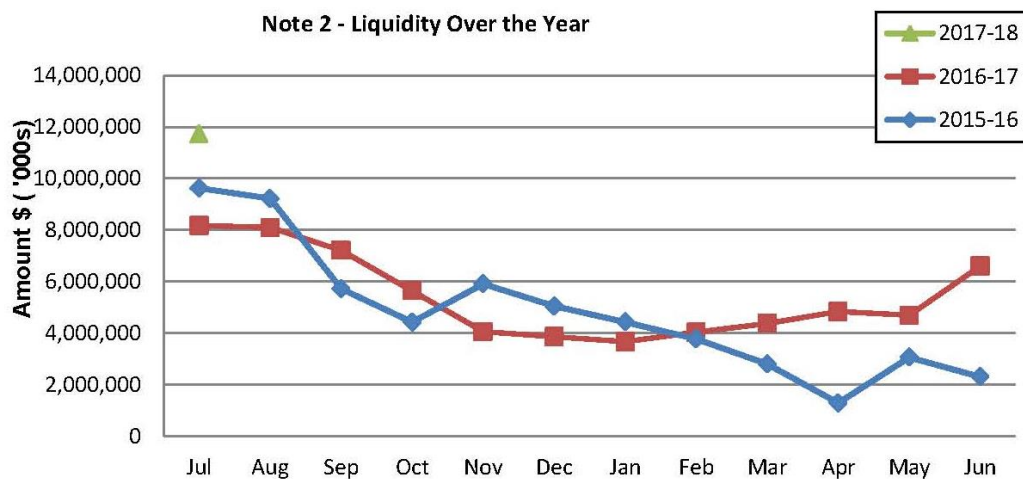
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)				
Note	YTD 31 Jul 2017	Previous Month	YTD 31 Jul 2016	
	\$	\$	\$	
<b>Current Assets</b>				
Cash Unrestricted	3	7,125,785	5,011,226	1,968,656
Cash Restricted	3	16,323,237	17,561,582	17,769,335
Receivables - Rates and Rubbish	5	4,877,467	921,486	4,867,380
Receivables -Other	5	103,180	612,533	1,503,601
Interest / ATO Receivable/Trust		41,348	87,235	116,968
Inventories		103,820	148,330	123,316
		<b>28,574,836</b>	<b>24,342,392</b>	<b>26,349,256</b>
<b>Less: Current Liabilities</b>				
Payables		(517,716)	(182,405)	(403,415)
Provisions		(267,262)	(267,262)	(267,262)
		<b>(784,979)</b>	<b>(449,667)</b>	<b>(670,677)</b>
Less: Cash Reserves	6	(16,323,237)	(17,561,582)	(17,769,335)
Plus Provisions		267,262	267,262	267,262
<b>Net Current Funding Position</b>		<b>11,733,883</b>	<b>6,598,405</b>	<b>8,176,506</b>

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	205,070			205,070	Westpac	At Call
Trust Bank Account	Variable			92,889	92,889	Westpac	At Call
Air BP	Variable	62,760			62,760	Westpac	At Call
Maxi Account	Variable	6,892,394			6,892,394	Westpac	At Call
(b) <b>Term Deposits</b>							
* 74-758-0859	2.49%		16,173,013		16,173,013	NAB	27-Dec-17
# OCDF	1.45%		150,223		150,223	WATC	At Call
<b>Total</b>		<b>7,160,224</b>	<b>16,323,237</b>	<b>92,889</b>	<b>23,576,350</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

# The Shire received \$3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017  
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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2017

Note 4 - ADOPTED BUDGET AMENDMENTS

There have been no budget amendments to date

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		24/06/2017	Original Budget Surplus			\$	\$	\$	\$
							0	0	0
									0

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 July 2017

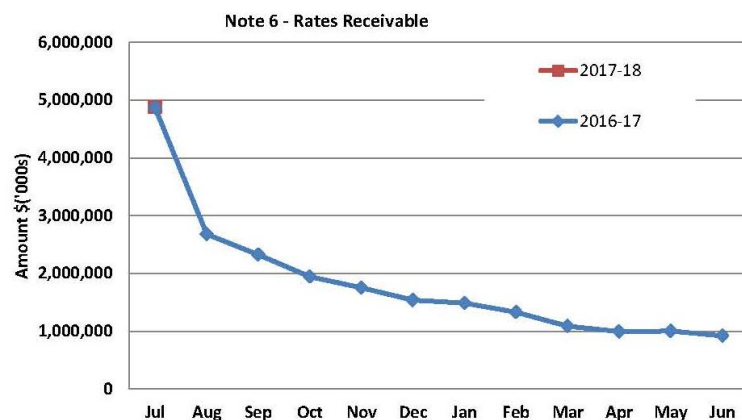
**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

Net Rates and Rubbish Collectable  
 % Collected

	YTD 31 Jul 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	921,486	921,486
Levied this year	3,899,280	
Less Collections to date	56,701	
Equals Current Outstanding	4,877,467	921,486
Net Rates and Rubbish Collectable	4,877,467	921,486
% Collected	-1.18%	



Comments/Notes - Receivables Rates

Rates were levied on 20 July 2017  
 Full Payment or Instalment 1 due 26 August 2017  
 Instalment 2 due 30 October 2017  
 Instalment 3 due 3 January 2018  
 Instalment 4 due 9 March 2018

Receivables - General

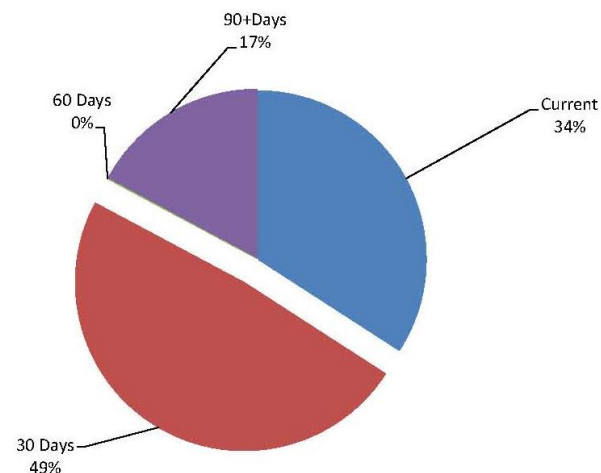
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	67,846	96,734	117	34,050
<b>Total Sundry Debtors</b>				<b>198,747</b>

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2017

**Note 6: Cash Backed Reserves**

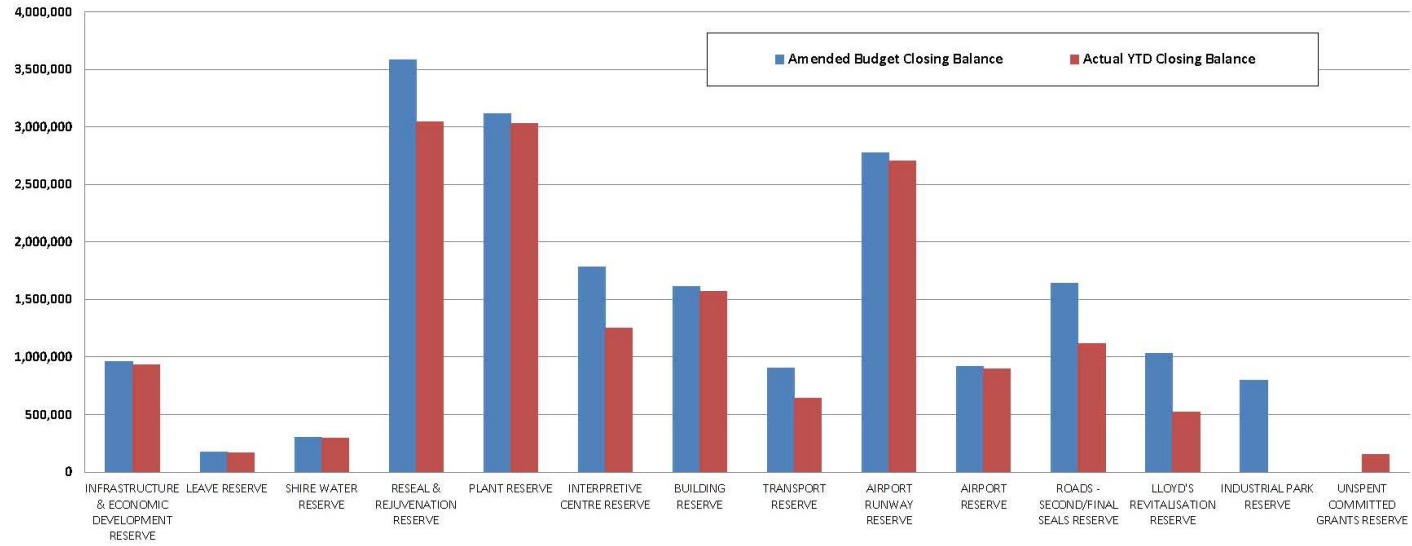
2016-17									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	933,728	24,464	0	0	0	0	0	958,192	933,728
LEAVE RESERVE	170,430	4,465	0	0	0	0	0	174,895	170,430
SHIRE WATER RESERVE	296,120	7,758	0	0	0	0	0	303,878	296,120
RESEAL & REJUVENATION RESERVE	3,042,005	79,701	0	460,000	0	0	0	3,581,706	3,042,005
PLANT RESERVE	3,032,837	79,460	0	0	0	0	0	3,112,297	3,032,837
INTERPRETIVE CENTRE RESERVE	1,248,253	32,704	0	500,000	0	0	0	1,780,957	1,248,253
BUILDING RESERVE	1,571,902	41,184	0	0	0	0	0	1,613,086	1,571,902
TRANSPORT RESERVE	644,380	16,883	0	243,902	0	0	0	905,165	644,380
AIRPORT RUNWAY RESERVE	2,701,200	70,771	0	0	0	0	0	2,771,971	2,701,200
AIRPORT RESERVE	898,004	23,528	0	0	0	0	0	921,532	898,004
ROADS - SECOND/FINAL SEALS RESERVE	1,114,081	29,189	0	500,000	0	0	0	1,643,270	1,114,081
LLOYD'S REVITALISATION RESERVE	520,073	13,626	0	500,000	0	0	0	1,033,699	520,073
INDUSTRIAL PARK RESERVE	0	0	0	800,000	0	0	0	800,000	0
UNSPENT COMMITTED GRANTS RESERVE	1,388,569	6,064	1,655	0	0	(1,394,681)	(1,240,000)	0	150,223
	<b>17,561,582</b>	<b>429,797</b>	<b>1,655</b>	<b>3,003,902</b>	<b>0</b>	<b>(1,394,681)</b>	<b>(1,240,000)</b>	<b>19,600,648</b>	<b>16,323,237</b>

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017  
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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2017

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate





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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2017

Note7: GRANTS

Program/Details		2017-18 Original Budget	Variations Additions (Deletions)	2017-18 Amended Budget	Operating	Non-Operating	Recoup Status		
GL	TYPE						Received	Balance	
		\$	\$		\$	\$	\$	\$	
<b>General Purpose Funding</b>									
0181	Operating Grant	Financial Assistance Grant	1,247,642	0	1,247,642	1,247,642	0	1,247,642	
0211	Operating Grant	Local Road Grant	653,887	0	653,887	653,887	0	653,887	
<b>Law, Order, Public Safety</b>									
1563	Operating Grant	Dfes Operating Grant	7,890	0	7,890	7,890	0	1,973	
2003	Operating Grant	Ses Operating Grant	3,832	0	3,832	3,832	0	(316)	
<b>Education &amp; Welfare</b>									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	
2419	Operating Grant	Youth Grant - O.S.H.C. Program	38,732	0	38,732	38,732	0	3,542	
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	84,571	0	84,571	84,571	0	20,830	
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	
<b>Community Amenities</b>									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	
<b>Recreation And Culture</b>									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	20,000	0	20,000	20,000	0	0	
3623	Operating Grant	Reimbursements Rec Officer	500	0	500	500	0	0	
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	
3683	Operating Grant	Reimbursements	500	0	500	500	0	0	
3713	Operating Grant	Recreation Grants	20,000	0	20,000	20,000	0	0	
4163	Operating Grant	Misc Grants	42,500	0	42,500	42,500	0	0	
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	
<b>Transport</b>									
4591	Operating Grant	Mrd - Direct Grant	260,586	0	260,586	260,586	0	285,548	
4651	Operating Grant	Royalties For Regions Grant - Direct	0	0	0	0	0	0	
4843	Operating Grant	Street - Lighting - Operating Grant	4,930	0	4,930	4,930	0	0	
4601	Non-Operating	Wandrra - Natural Disaster	6,784,125	0	6,784,125	0	6,784,125	0	
4621	Non-Operating	R2R Grant	1,050,995	0	1,050,995	0	1,050,995	0	
4691	Non-Operating	Mrd Road Project Grant	248,333	0	248,333	0	248,333	0	
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	0	0	0	0	0	
<b>Economic Services</b>									
5381	Operating Grant	Trails Grant	0	0	0	0	0	0	
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	6,000	
5463	Operating Grant	Government Grant	0	0	0	0	0	0	
<b>TOTALS</b>			<b>10,706,023</b>	<b>0</b>	<b>10,706,023</b>	<b>2,422,570</b>	<b>8,283,453</b>	<b>311,577</b>	<b>10,419,408</b>
			Operating Grant		2,422,570			311,577	2,135,955
			Non-Operating		8,283,453			0	8,283,453
			<u>10,706,023</u>		<u>10,706,023</u>			<u>311,577</u>	<u>10,419,408</u>

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 July 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	40,000	0	40,000	0	0	0	
ADMIN BUILDING IMPROVEMENTS	1328	152,200	0	152,200	0	0	0	
YOUTH CENTRE BUILDING - UPGRADE	2437	44,500	0	44,500	0	0	0	
LOT 852 KIDS ZONE BUILDING - RENEWAL	2439	15,000	0	15,000	0	0	0	
YOUTH CENTRE BUILDING - RENEWAL	2447	10,000	0	10,000	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	483,975	0	483,975	0	506	506	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	6,000	0	6,000	0	0	0	
TOWN HALL - BUILDING	3544	147,250	0	147,250	0	0	0	
SPORTS COMPLEX BUILDINGS	3680	18,000	0	18,000	0	0	0	
GOLF CLUB HOUSE	3962	41,000	0	41,000	0	0	0	
MEKA FM BUILDING - UPGRADES - CAPITAL	3987	9,750	0	9,750	0	0	0	
SPORTS COMPLEX - SHEDS & STORAGE	4019	10,000	0	10,000	0	0	0	
INDOOR CRICKET CENTRE	4036	30,000	0	30,000	0	192	192	
MASONIC LODGE - CAPITAL	4171	4,000	0	4,000	0	0	0	
MT GOULD POLICE STATION - CAPITAL	4181	112,500	0	112,500	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	800,000	0	800,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	136,000	0	136,000	0	0	0	
AIRPORT - TERMINAL	5219	27,000	0	27,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	6,400	0	6,400	0	13	13	
<b>Buildings Total</b>		<b>2,093,575</b>	<b>0</b>	<b>2,093,575</b>	<b>0</b>	<b>711</b>	<b>711</b>	
<b>Furniture &amp; Office Equip.</b>								
FURNITURE AND EQUIPMENT	0254	15,000	0	15,000	0	0	0	
ADMIN OFFICE EQUIPMENT	1324	19,500	0	19,500	0	0	0	
TOWN HALL - EQUIPMENT	3534	1,600	0	1,600	0	0	0	
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	0	0	0	
<b>Furniture &amp; Office Equip. Total</b>		<b>43,600</b>	<b>0</b>	<b>43,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
CEO VEHICLE	1224	65,000	0	65,000	0	0	0	
CDSM VEHICLE	1331	53,000	0	53,000	0	0	0	
PROJECT OFFICERS VEHICLE	1332	53,000	0	53,000	0	0	0	
DCEO VEHICLE	1355	53,000	0	53,000	0	0	0	
C.D.O. VEHICLE PURCHASE	2444	30,000	0	30,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT)	5014	42,500	0	42,500	0	0	0	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
TRACTOR MOWER - SPRAYER UNIT	5114	42,000	0	42,000	0	0	0	
TRUCK	5124	100,000	0	100,000	0	0	0	
ENGINES & PUMPS	5154	20,000	0	20,000	0	0	0	
TRAILER	5264	5,000	0	5,000	0	0	0	
EXCAVATOR	5331	10,000	0	10,000	0	0	0	
VIBRATING ROLLER	5332	190,000	0	190,000	0	0	0	
PLANT	5434	3,500	0	3,500	3,500	2,900	(600)	
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>745,000</b>	<b>0</b>	<b>745,000</b>	<b>3,500</b>	<b>2,900</b>	<b>(600)</b>	

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 July 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	11,827,506	0	11,827,506	93,240	87,206	(6,034)	See Note 8b for detail
<b>Roads Infrastructure Total</b>		11,827,506	0	11,827,506	93,240	87,206	(6,034)	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	160,000	0	160,000	0	0	0	
<b>Airport Infrastructure Total</b>		160,000	0	160,000	0	0	0	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	0	26,000	0	0	0	
<b>Airport Infrastructure Total</b>		26,000	0	26,000	0	0	0	
FENCE - SES/MEEKA FM YARD	2029	6,200	0	6,200	0	0	0	
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	11,500	0	11,500	0	0	0	
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	0	0	0	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	0	36,000	0	0	0	
OVAL LIGHTS	3664	3,500	0	3,500	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	73,000	0	73,000	0	0	0	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	0	0	0	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	0	0	
TANK, FENCE & FITTINGS	3994	26,000	0	26,000	0	0	0	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
MEEKATHARRA RACE COURSE IMPROVEMENTS	4016	12,500	0	12,500	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	12,000	0	12,000	0	0	0	
MAINSTREET SCAPING	4984	32,000	0	32,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	109,000	0	109,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	24,500	0	24,500	1,005	908	(97)	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	918	308	(610)	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	30,000	0	30,000	0	0	0	
<b>Other Infrastructure Total</b>		1,747,298	0	1,747,298	1,923	1,216	(707)	
<b>Capital Expenditure Total</b>		<b>16,642,979</b>	<b>0</b>	<b>16,642,979</b>	<b>98,663</b>	<b>92,034</b>	<b>(6,629)</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017  
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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2017

**Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail**

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	350,000	350,000	0	0	(350,000)
Grids Construction	1266	200,000	200,000	0	0	(200,000)
Road Construction Misc	1267	600,000	600,000	0	0	(600,000)
Water Bores	1268	150,000	150,000	0	0	(150,000)
Cut Off Walls And Drainage General	1269	350,000	350,000	0	0	(350,000)
Council Funded - Natural Disaster Trigger Amount	1277	143,200	0	0	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	200,000	200,000	0	0	(200,000)
Landor Rd - Roads To Recovery Funded	A66	400,000	400,000	0	0	(400,000)
Main Street Service Rd - Construction	C118	300,000	300,000	0	0	(300,000)
Sylvania Rd - Construction	C19	100,000	100,000	0	0	(100,000)
Munarra Rd - Construction	C31	150,000	150,000	0	0	(150,000)
Agrn: 661 (Feb/March 2015) General Expense	D00	6,784,125	0	0	0	0
Landor Rd - Regional Road Group Funding	RR66	372,500	372,500	0	0	(372,500)
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YV66	1,727,681	1,727,681	93,240	87,206	(1,640,475)
Agrn: 743 (Jan/Feb 2017) Meekatharra - Mount Clere Road	Z1	0	141,188	0	0	(141,188)
Agrn: 743 (Jan/Feb 2017) Cashmans Access Road	Z111	0	189,317	0	0	(189,317)
Agrn: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	188,313	0	0	(188,313)
Agrn: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	68,432	0	0	(68,432)
Agrn: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	83,821	0	0	(83,821)
Agrn: 743 (Jan/Feb 2017) Sylvania Road	Z19	0	111,019	0	0	(111,019)
Agrn: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	240,312	0	0	(240,312)
Agrn: 743 (Jan/Feb 2017) Youno Downs Road	Z22	0	341,384	0	0	(341,384)
Agrn: 743 (Jan/Feb 2017) Milgun - Yarlarweelor Road	Z26	0	190,927	0	0	(190,927)
Agrn: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	209,632	0	0	(209,632)
Agrn: 743 (Jan/Feb 2017) Murchison Downs Road	Z30	0	155,863	0	0	(155,863)
Agrn: 743 (Jan/Feb 2017) Munarra Station Road	Z31	0	19,743	0	0	(19,743)
Agrn: 743 (Jan/Feb 2017) Gabanintha - Nannine Road	Z32	0	56,596	0	0	(56,596)
Agrn: 743 (Jan/Feb 2017) Marymia Road	Z33	0	59,212	0	0	(59,212)
Agrn: 743 (Jan/Feb 2017) Annean Road	Z34	0	130,328	0	0	(130,328)
Agrn: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	404,351	0	0	(404,351)
Agrn: 743 (Jan/Feb 2017) Wiluna North Road	Z5	0	317,159	0	0	(317,159)
Agrn: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	56,674	0	0	(56,674)
Agrn: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	338,224	0	0	(338,224)
Agrn: 743 (Jan/Feb 2017) Landor - Meekatharra Road	Z66	0	258,638	0	0	(258,638)
Agrn: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	2,561,051	0	0	(2,561,051)
Agrn: 743 (Jan/Feb 2017) Meekatharra - Sandstone Road	Z68	0	27,216	0	0	(27,216)
Agrn: 743 (Jan/Feb 2017) Pingandy Road	Z69	0	226,998	0	0	(226,998)
Agrn: 743 (Jan/Feb 2017) Paroo Road	Z7	0	56,601	0	0	(56,601)
Agrn: 743 (Jan/Feb 2017) Beringarra - Mount Gould Road	Z77	0	11,816	0	0	(11,816)
Agrn: 743 (Jan/Feb 2017) Moorarie - Trillbar Road	Z79	0	270,494	0	0	(270,494)
Agrn: 743 (Jan/Feb 2017) Killara Road	Z8	0	142,675	0	0	(142,675)
Agrn: 743 (Jan/Feb 2017) Horseshoe Lights Access Road	Z83	0	69,342	0	0	(69,342)
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>11,827,506</b>	<b>93,240</b>	<b>87,206</b>	<b>(11,740,300)</b>

Comments

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2017

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
3,446	4,000	554	<b>Other Sport &amp; Rec</b> P385 - Holden Rodeo 2005 - YSRO (MK3685)				
83,334	60,000	(23,334)	<b>Transport</b> P396 - Bomag 16.60 Tonne Padfoot Vibratory Roller				
77,166	50,000	(27,166)	<b>Other Properties and Services</b> Lot 255 Darlot Street				
36,823	37,100	277	P470 - 2013 Prado GXL (MK004)				
19,289	10,000	(9,289)	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)				
37,292	39,700	2,408	P474 - 2014 Ford Ranger Wildtrak (1EPP427)				
34,248	37,000	2,752	P459 - 2013 Toyota Prado GX (1EGN 476)				
<b>291,598</b>	<b>237,800</b>	<b>(53,798)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

Comments

There have been no disposals to date.

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO  
COUNCIL***

Write Offs

There were no actions taken under delegated powers that require reporting to Council in August 2017.

Purchase Orders

There are no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

**Title/Subject:** OUTSTANDING DEBTORS  
**Agenda/Minute Number:** 9.2.2  
**Applicant:** Nil  
**File Ref:** ADM 171  
**Disclosure of Interest:** Nil  
**Date of Report:** 1 August 2017  
**Author:** Kadisen King  
Acting Finance Officer



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr AJ Binsiar  
**Seconded:** Cr DK Hodder

**That Council receives the outstanding monthly Debtor Trial Balance for July 2017.**

**CARRIED 5/0**



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtor #	Name	Debtors Trial Balance		01.06.2017	01.07.2017	31.07.2017	Total
		Credit Limit	As at 31.07.2017				
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of Oldest Invoice (90Days)				
A041	AD ASTRAL AVIATION SERVICE	26470.42	530	0.00	0.00	0.00	26470.42
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	981.51	981.51
A114	AERO JACKS PTY LTD	0.00	0	0.00	28.45	28.45	56.90
A127	AUSTRALIAN TAX COLLEGE (AT	495.00	231	0.00	0.00	0.00	495.00
A017	AUSTRALIAN TAXATION OFFICE	0.00	0	0.00	0.00	0.00	-8.89
B110	BIG BELL GOLD OPERATIONS P	0.00	0	0.00	0.00	61.70	61.70
A11	BILL ATYEO	0.00	0	0.00	0.00	0.00	-0.36
B125	BINSIAR, BRADY	1148.88	167	0.00	0.00	0.00	1148.88
B126	BOWDEN INDUSTRIES PTY LTD	26.93	119	0.00	0.00	0.00	26.93
B2	BP AUSTRALIA PTY LTD	0.00	0	0.00	0.00	131.14	131.14
B035	BRISTOW HELICOPTERS PTY LT	140.80	236	0.00	0.00	264.44	405.24
B064	BROWN, CLINTON	0.00	0	0.00	22.00	0.00	22.00
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	0.00	-608.00
C113	COBHAM AVIATION	0.00	0	0.00	56302.76	52858.31	109161.07
C021	COMPLETE AVIATION SERVICES	0.00	0	0.00	280.68	0.00	280.68
E041	ENERGISE CAFE	0.00	0	0.00	0.00	1870.00	1870.00
F046	FRIG TECH SERVICES	0.00	0	0.00	43.10	0.00	43.10
C128	GEOFFREY CARBERRY	0.00	0	0.00	0.00	10.89	10.89
G008	GOLDFIELDS AIR SERVICES	0.00	0	0.00	0.00	72.22	72.22
G053	GREEN MINING PTY LTD	123.25	292	0.00	0.00	0.00	123.25
G075	GROWTH CHURCH	1908.49	90	0.00	0.00	0.00	1908.49
H077	HANDEL AVIATION PTY LTD	0.00	0	28.43	0.00	0.00	28.43
L041	HELEN RUBY LANE	0.00	0	0.00	11000.00	0.00	11000.00
H014	HELIBITS PTY LTD (HELIWEST	0.00	0	0.00	0.00	37.13	37.13
H092	HOARE, STEPHEN	0.00	0	0.00	0.00	1.21	1.21
D076	HOWDEN CONTRACTING AND TRA	0.00	0	60.25	0.00	0.00	60.25
I027	ISUZU UTES AUSTRALIA PTY L	0.00	0	0.00	0.00	1100.00	1100.00
I025	IVESON, TRAVIS	916.82	136	0.00	0.00	0.00	916.82
J033	JAMES JOSEPH BUCHANAN	0.00	0	0.00	0.00	7.09	7.09
J010	JAYROW HELICOPTERS	0.00	0	28.30	0.00	0.00	28.30
V027	JEFFRY PAUL VAN SCHIE	44.00	119	0.00	44.00	0.00	88.00
D056	JOHN DYER	0.00	0	0.00	70.78	0.00	70.78
D079	JOHN NELSON HOLLOWAY	0.00	0	0.00	11000.00	0.00	11000.00
K063	KIMBERLEY AVIATION PTY LTD	28.45	180	0.00	0.00	0.00	28.45
K027	KYANGA, ROBERT	0.00	0	0.00	344.01	32.61	376.62



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.07.2017						
Debtor #	Name	Credit Limit	02.05.2017		01.06.2017	01.07.2017	31.07.2017	Total
			GT	90 days	Age	GT 60 days	GT 30 days	
				Of				
				Oldest				
				Invoice				
				(90Days)				
L015	LACY CONTRACTING SERVICES		0.00	0	0.00	2571.84	0.00	2571.84
46	MAXEM AVIATION PTY LTD		0.00	0	0.00	0.00	398.43	398.43
M166	MEEKATHARRA BAKERY		0.00	0	0.00	176.00	0.00	176.00
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	0.00	-36.80
MO21	MEEKATHARRA COMMUNITY RESO		0.00	0	0.00	14454.00	0.00	14454.00
M114	MICHAEL WALLEY		0.00	0	0.00	0.00	102.93	102.93
T2	ML & GJ TRENFIELD CONTRACT		0.00	0	0.00	0.00	59.99	59.99
M177	MOSHOVIS, KIRIAKOS KIM		0.00	0	0.00	22.00	0.00	22.00
NO17	NEATFORD PTY LTD		0.00	0	0.00	0.00	28.45	28.45
PO06	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
RO94	REBECCA SHOEBRIDGE		0.00	0	0.00	0.00	26.93	26.93
RO13	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	33.12	33.12
RO05	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	9749.02	9749.02
SO96	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	74.05	0.00	74.05
SO68	SECONDHAND SHOP		0.00	0	0.00	0.00	0.00	-90.45
WO45	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10
SO78	STAR AVIATION PTY LTD		360.74	180	0.00	0.00	93.56	454.30
TO40	THOMSON AVIATION PTY LTD		0.00	0	0.00	56.86	0.00	56.86
WO63	TONY WILTON		0.00	0	0.00	0.00	90.00	90.00
TO41	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
WO61	WALKER, DAVID		2386.29	494	0.00	0.00	0.00	2386.29
BO70	WATSON-BATES, JOHN		0.00	0	0.00	0.00	32.88	32.88
RO93	WAYNE ROSER		0.00	0	0.00	243.68	0.00	243.68
YO08	YAMATJI MARLPA ABORIGINAL		0.00	0	0.00	0.00	106.80	106.80
Totals --- Credit Balances:		-819.95	34050.07		116.98	96734.21	68178.81	198260.12

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED JULY 2017</b>	
<b>Agenda/Minute Number:</b>	9.2.3	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	1 August 2017	
<b>Author:</b>	Kadisen King Acting Finance Officer	
		 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee’s name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee’s name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No’s	Amount:	\$ 154,684.05
Trust Account	Voucher No’s	Amount:	\$
Air BP	Voucher No’s	Amount:	\$

**Total      \$ 154,684.05**

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr DK Hodder

**Seconded:** Cr PS Clancy

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 5/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017

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SHIRE OF MEEKATHARRA  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
19-Aug-17

			AIR
EFT13612	12/07/2017 THE GOOD GUYS	WASHING MACHINE, TV, VACCUUM, IRONING BOARD AND MICROWAVE FOR LOT 207 HILL ST	-1518.95
EFT13613	17/07/2017 ABBERFIELD TECHNOLOGIES PTY LTD	50X SQUASH TOKENS	-75.90
EFT13614	17/07/2017 AIT SPECIALISTS PTY LTD	FUEL TAX CREDITS - 01.07.2015 - 31.05.2016	-7098.63
EFT13615	17/07/2017 AMD AUDIT & ASSURANCE PTY LTD	ACQUITTAL AUDIT OF UPGRADE RUNWAY LIGHTING INCL INSTAL OF PAPI SYSTEM PERIOD ENDED 31.05.2017	-715.00
EFT13616	17/07/2017 AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSIONS & COSTS FOR JUNE 2017 - RATES	-660.55
EFT13617	17/07/2017 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 14 JUNE 2017 - 2 JULY 2017	-5806.86
EFT13618	17/07/2017 AUSTRALIA POST	POSTAGE - JUNE 2017	-629.39
EFT13619	17/07/2017 AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL MEMBERSHIP SUBSCRIPTION 1/7/17 - 30/6/18	-2255.00
EFT13620	17/07/2017 BOC GASES	CYLINDER RENT OXY & ACETYLENE MAY 17	-70.37
EFT13622	17/07/2017 BOSBOX PTY LTD	SUPPLY DISTRIBUTION BOARD FOR COMMUNITY GEN SET INCLUDING FREIGHT TO MEEKATHARRA	-3190.00
EFT13623	17/07/2017 BROADCAST AUSTRALIA PTY LTD	SELF HELP RCP RADIO 1/7/17 - 30/6/18 CONTRACT 0041000304	-4803.12
EFT13624	17/07/2017 CLEVERPATCH	CRAFT SUPPLIES FOR GIRLS GROUP	-444.42
EFT13625	17/07/2017 COURIER AUSTRALIA	FREIGHT FROM WESTRAC	-113.14
EFT13626	17/07/2017 DARREN LONG CONSULTING	CONSULTING FEES @ \$150 PER HOUR TO REVIEW & AMEND LTFP, CBP & AMP'S 27/6/17 - 29/6/17	-4331.25
EFT13627	17/07/2017 DEPARTMENT OF HUMAN SERVICES	CENTREPAY TRANSACTION CHARGES FOR 1/6/17 - 30/6/17	-50.49
EFT13628	17/07/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR 2017/18	-350.00
EFT13629	17/07/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 12/7/17	-648.64
EFT13630	17/07/2017 FARMER JACKS	VARIOUS PURCHASES	-1352.75
EFT13631	17/07/2017 FRIG TECH SERVICES	REPLACE AIR CON IN LOUNGE AND REPAIR AIR CON IN KITCHEN AREA AND BAG CLEAN 2 AIR CONS	-3151.50
EFT13632	17/07/2017 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIING APEOS PRINT C6685 601180	-660.34
EFT13633	17/07/2017 GG PUMPS & ELECTRICAL PTY LTD	JACK HAMMER REPAIRS	-49.50
EFT13634	17/07/2017 GREAT NORTHERN RURAL SERVICE (CRT)	FENCE DROPPER GAL 94CM 45BN (WARATAH) 45 X DROPPER POSTS PER BUNDLE	-1191.96
EFT13635	17/07/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANING (OFFICE, PUBLIC TOILET, LOT 927 MCCLEARY, LOT 107 HILL ST)	-2169.20
EFT13636	17/07/2017 HOWDEN, ROSS K	TRAVEL ALLOWANCE FEE FOR OCM 24/6/17	-113.16
EFT13637	17/07/2017 IT VISION USER GROUP	MEMBERSHIP FEE 2017/2018	-715.00
EFT13638	17/07/2017 IXOM OPERATIONS PTY LTD (ORICA)	MONTHLY SERVICE FEE FOR CHLORINE GAS AT POOL - FOR JUNE 2017	-81.84
EFT13639	17/07/2017 KLEENHEAT GAS	GAS CYLINDER RENTAL ANNUAL FEE	-37.95
EFT13640	17/07/2017 LANDGATE	MINING TENEMENTS, VALUATION ROLLS	-8450.20
EFT13641	17/07/2017 LYONS AIRCONDITIONING SERVICES WA PTY LTD	1 ONLY SANDAN CM 8031 12V 132MM V50 COMPRESSOR	-869.00
EFT13642	17/07/2017 MARKETFORCE PTY LTD	ADVERT FOR POOLMANAGEMENT CONTRACT RTF 16/17-02 WA NEWSPAPER	-804.69
EFT13643	17/07/2017 MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-638.56
EFT13644	17/07/2017 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF JUNE 2017	-22049.50
EFT13645	17/07/2017 NGE NORTHERN GOLDFIELDS EARTHMOVING	RECONSTRUCT FLOODWAY, CLEAN SITE AND REMOVE EXCESS MATERIAL WALGA PREFERRED SUPPLIER	-19800.00
EFT13646	17/07/2017 PEMCO DIESEL PTY LTD	VARIOUS PURCHASES OF PLANT PARTS	-681.76
EFT13647	17/07/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	UPGRADE SYNERGY, UPDATE PLAY ACCOUNT AND MONTHLY IT ASSISTANCE AND MONITORING FEES	-1062.50
EFT13649	17/07/2017 ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION MAY AND APRIL 2017	-13686.75
EFT13650	17/07/2017 SHONA KELLY	Rates refund for assessment A4308 52 MCCLEARY STREET MEEKATHARRA WA 6642	-681.30
EFT13651	17/07/2017 SKIPPERS AVIATION PTY LTD	NORM TRENFIELD TRAVEL FOR WALGA CONVENTION 2/8/17 - 7/8/17	-550.00
EFT13652	17/07/2017 STAPLES AUSTRALIA PTY LIMITED	NEW PRINTER/COPIER/SCANNER FOR AIRPORT AND 1X BLACK TONER. BROTHER MFC-L5775DW MONO LASER	-717.10
EFT13653	17/07/2017 STATE LIBRARY OF WA	DELIVERY OF BETTER BEGINNINGS PROGRAM 2017 - 2018	-126.50
EFT13654	17/07/2017 SUNNY SIGN PTY LTD	SIGN CODE PS D4-3B WA-1-L BRIDGE WIDTH MARKER LEFT, 450 X 900 2MM ALUM CLASS 1*WA SPEC*	-5909.35
EFT13655	17/07/2017 TOLL EXPRESS	FREIGHT FOR TRAFFIC SIGNS AND PARTS	-937.67
EFT13656	17/07/2017 TUTT BRYANT EQUIPMENT	DIP STICK FOR ENGINE OIL ON A BOMAG BW25RH MULTI TYRE ROLLER ENGINE	-177.88
EFT13657	17/07/2017 VIGUARD SECURITY SYSTEMS	MONITORING FEES FROM 01/06/17 TO 31/08/17	-2673.00
EFT13658	17/07/2017 WESTRAC EQUIPMENT	VARIOUS PURCHASES	-2188.24
25499	17/07/2017 DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE RENT AS PER AGREEMENT 1/7/17 - 31/12/17	-275.00
25500	17/07/2017 ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)	REPLACE BOTH REAR CAB AIR BAGS WITH AIR BAGS AS SUPPLIED	-1227.05
25501	17/07/2017 HORIZON POWER	ELECTRICITY CHARGES 01/06/2017 TILL 30/06/2017	-9201.39
25502	17/07/2017 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES JUNE 17	-174.57

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 AUGUST 2017

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**SHIRE OF MEEKATHARRA**  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
19-Aug-17

			AIR BP	TRUST
25503	17/07/2017	WATER CORPORATION		
		WATER SERVICE CHARGES -1/7/17 - 31/8/17	-42.53	
DD12104.1	12/07/2017	WA SUPER		
		Payroll deductions	-8102.90	
DD12104.2	12/07/2017	AUSTRALIAN ETHICAL SUPER		
		Superannuation contributions	-495.85	
DD12104.3	12/07/2017	AMP RETIREMENT TRUST		
		Superannuation contributions	-225.84	
DD12104.4	12/07/2017	BT SUPER FOR LIFE		
		Superannuation contributions	-441.51	
DD12104.5	12/07/2017	HOSTPLUS		
		Superannuation contributions	-157.39	
DD12104.6	12/07/2017	CBUS ADMINISTRATION		
		Superannuation contributions	-198.07	
DD12104.7	12/07/2017	COLONIAL FIRST STATE		
		Superannuation contributions	-187.50	
DD12104.8	12/07/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)		
		Superannuation contributions	-43.92	
DD12111.1	26/07/2017	WA SUPER		
		Payroll deductions	-6607.69	
DD12111.2	26/07/2017	AUSTRALIAN ETHICAL SUPER		
		Superannuation contributions	-524.56	
DD12111.3	26/07/2017	AMP RETIREMENT TRUST		
		Superannuation contributions	-349.13	
DD12111.4	26/07/2017	AUSTRALIAN EXECUTOR TRUSTEES		
		Superannuation contributions	-1265.89	
DD12111.5	26/07/2017	BT SUPER FOR LIFE		
		Superannuation contributions	-220.38	
DD12111.6	26/07/2017	HOSTPLUS		
		Superannuation contributions	-189.83	
DD12111.7	26/07/2017	CBUS ADMINISTRATION		
		Superannuation contributions	-203.98	
DD12111.8	26/07/2017	COLONIAL FIRST STATE		
		Superannuation contributions	-182.69	
DD12111.9	26/07/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)		
		Superannuation contributions	-77.47	
			<b>-\$ 154,684.05</b>	<b>\$ - \$ -</b>

TOTALLING \$154,684.05 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 19/08/2017 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**Title/Subject:** PURCHASE OF LOTS 564 AND 650 QUEEN ROAD  
**Agenda/Minute Number:** 9.2.4  
**Applicant:** Vicki Tyler  
**File Ref:** A181 and A182  
**Disclosure of Interest:** Nil  
**Date of Report:** 3 August 2017  
**Author:** Krys East  
Corporate Services Manager/DCEO



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary/Matter for Consideration:**

Ms Vicki Tyler, one of the owners, would like to relinquish Lot 564 (A181) and Lot 650 (A182) Queen Road.

**Attachments:**

Letter received 14 December 2004 and response  
Map showing location

**Background:**

Emails have been received from an owner of the blocks enquiring whether the shire would be interested in *buying* the blocks. These blocks are vacant blocks and together form one double block. Given the unusual shape it would not be logical to purchase one without the other. When clarification was sought on how much Ms Tyler wished Council to purchase the blocks for the response was “Can you just make us an offer? Wouldn't need to be much”

The owners bought the property 23 years ago. They have lost a lot of money as the house was vandalised and was required to be demolished in 2002/2003. All that remains on the blocks are some stables and a vandalised, structurally unsound shed that Council have requested is demolished. They have continued to pay rates citing a strong connection to the area as the reason for doing so. They have no intention of returning to Meekatharra or building on the land.

**Comment:**

The blocks are not located near any of Councils staff housing properties.

In December 2004 Ms Tyler wrote to the Shire advising that they wished to relinquish the land back to the shire. A response was sent advising that they needed to contact Department of Land Administration (DOLA at the time) and that it be relinquished by returning back to the Crown.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Purchase of these blocks would require a Budget amendment as no allocation has been made in the 2017/18 Adopted Budget for this purpose.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council advise Ms Vicki Tyler that they do not wish to purchase or take ownership of Lots 564 and 650 Queen Road Meekatharra.**

**Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr PS Clancy**

**That Council advise Ms Vicki Tyler that they do not wish to purchase or take ownership of Lots 564 and 650 Queen Road Meekatharra and recommend Ms Tyler advertises the blocks for sale locally.**

**CARRIED 5/0**



Shire of Meekeatharra.

Please charge rates of \$309.94  
to Mastercard

5502 0003 0100 3200

expiry 05/06

Vicky M. Tyler.

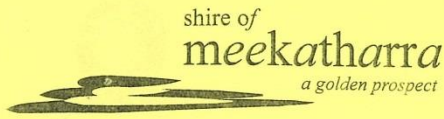
We wish to relinquish this  
land back to the Shire, as it  
is worthless due to the  
vandalism & damage in the  
area. Please advise of  
process

Thank you

W Tyler

99 210768 (u)

SHIRE OF MEEKATHARRA	
FILE No.	Rates Lot File
OFFICER	CEO.
DATE REC'D	14 DEC 2004
MEETING DATE	



Lot File 650 & 564

Mrs Vicki Tyler  
24 Piping Lane  
Woorree WA 6530

Dear Vicki,

**Re: Lot 650 & Lot 564 Queen Road Meekatharra**

In reply to your letter dated the 14<sup>th</sup> December 2004, we wish to advise that the correct procedure to relinquish land is by returning it to the Crown, for the correct procedure you will have to contact the Department of Land Administration (DOLA).

Until such time that it is returned to the Crown rates and charges are still due and payable by the title holder.

We enclose a copy of your receipt for 2004 / 2005 rates.

Any further queries please contact Natalie Hope on 9981 1002.

Yours faithfully,

T.A. (Tom) Hartman  
Chief Executive Officer  
14<sup>th</sup> January 2005



### 9.3 ADMINISTRATION

### 9.4 COMMUNITY DEVELOPMENT

<b>Title/Subject:</b>	<b>BUREAU OF METEOROLOGY BUILDINGS</b>
<b>Agenda/Minute Number:</b>	9.4.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	Lease File
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 August 2017
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

#### **Summary/Matter for Consideration:**

This item is to seek Councils guidance following a verbal enquiry being received from the Bureau of Meteorology asking if Council would be interested in being gifted the Bureau of Meteorology buildings at the airport.

#### **Attachments:**

Building sketch

#### **Background:**

The current lease covers the land only with all infrastructures being owned by the Bureau of Meteorology.

In 2013 Bureau of Meteorology exercised its right to extend the lease until 2033.

In 2017 the site became unmanned with all work being carried out either remotely or by periodic visits.

Section 4 of the current lease does allow for the removal of the infrastructure by the lessee

#### **Comment:**

Bureau of Meteorology have now indicated that they no longer require the buildings located at several sites including Meekatharra.

The options they are considering include;

- Retain the buildings “as is”
- Demolish the existing structures and install a small communications hut
- Gift the building to the lessor and lease back one room for their needs.

The latter option appears to be the preferred option of Bureau of Meteorology as it will have the least disruption to the site operations whilst disposing of the asset.

The buildings concerned are the Main brick building, workshop/garage (Brick) and the old balloon preparation area (steel).

There has been asbestos identified in the roof area of the main building but this is fully contained and does not pose a risk.

The main building consists of a communications room, which will be leased back and already has its own entry point, a kitchen, a toilet and shower, two officers and a larger room. It is approx. 15m x 7m with an addition observation deck.

The other building is approx. 16m x 7m and is broken up into 4 distinct areas, Work shop 7m x 8m, garage 7m x 3m, store room 7m x 3m, cage area 7m x 3m.

Whilst there isn't an immediate need the main building could be utilised as an accommodation area should management arrangements of the airport required it or used as a club rooms or similar. Additionally it could be set up as an emergency control centre.

This item is for Council to decide whether they would agree to the buildings to be gifted should the offer be made by the Bureau of Meteorology after they follow their due processes.

**Consultation:**

Rick Neville - Bureau of Meteorology

**Statutory Environment:**

Local Government Act

**Policy Implications:**

Nil

**Budget/Financial Implications:**

The current lease is for \$1 on demand so there would be little of no budget implications.

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation:**

**For Council consideration and direction.**

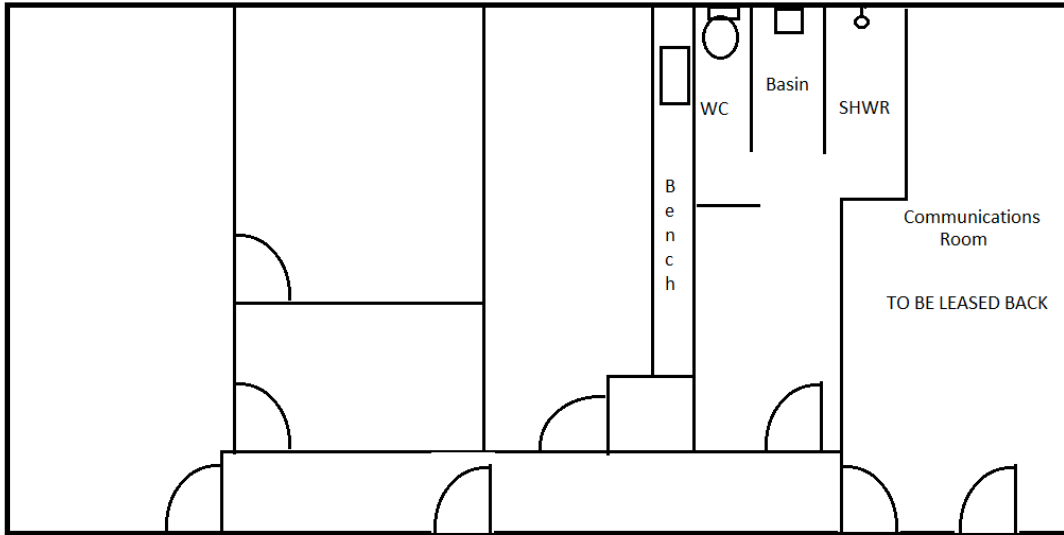
**Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr PS Clancy**

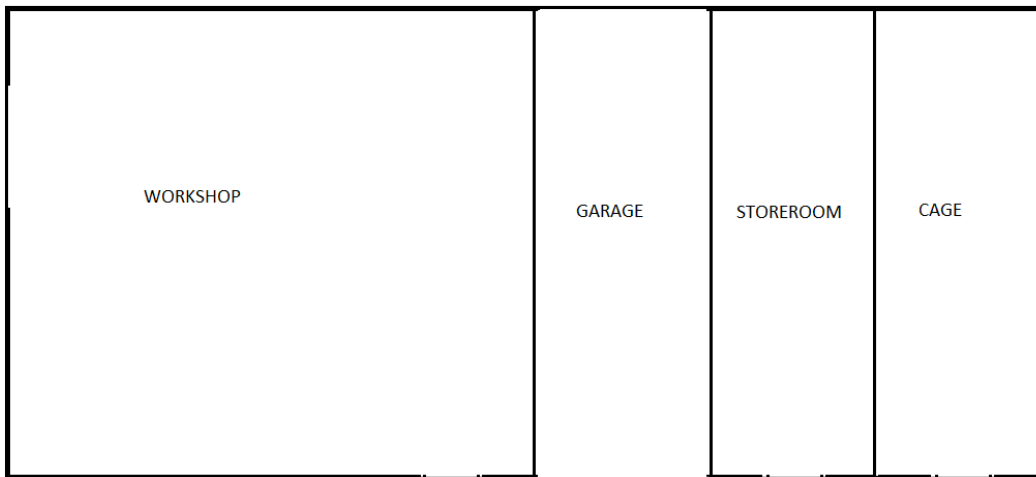
**That Council does not favour the demolition of the buildings and will consider an offer or proposal (when presented) concerning the Bureau of Meteorology Buildings at the Airport.**

**CARRIED 5/0**



MAIN BUILDING

NOT TO SCALE



BUILDING

NOT TO SCALE

**9.5 HEALTH BUILDING AND TOWN PLANNING**

**9.6 WORKS AND SERVICE**

**9.7 CONFIDENTIAL ITEMS**

Shire President, Cr NL Trenfield declared a financial interest in items 9.7.1 and 9.7.2 and left the meeting at 9:59am and did not return.

Deputy Shire President, Cr PS Clancy assumed the position of Chairperson.

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the meeting be closed to members of the public to allow Council to discuss items 9.7.1, 9.7.2 and 9.7.3 which concern a matter of confidential nature.

This is in accordance with the Act:

- Section 5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.
- Section 5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**CARRIED 5/0**

Emily Bailey left the meeting at 9:59am.

**CONFIDENTIAL ITEMS**

*(all confidential items removed)*

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the meeting be opened to the public.

**CARRIED 5/0**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Nil**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Deputy Shire President, Cr PS Clancy, declared the meeting closed at 10:19am.**