



SHIRE

of

MEEKATHARRA

MINUTES

of a

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY SEPTEMBER 19TH 2009

COMMENCING AT 9.30 am.

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1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The Shire President, Cr TR Hutchinson, declared the meeting open at 9.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written conformation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr TR Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr TR Hutchinson	(Shire President)
Cr NL Trenfield	(Deputy Shire President)
Cr HJ Nichols	
Cr AG Burrows	
Cr JE Burgemeister	
Cr RK Howden	Left the meeting at 12.20pm

Staff

Roy McClymont	Chief Executive Officer
Cameron Watson	Corporate & Development Services Manager

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD AUGUST 15, 2009

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

That the minutes from the Ordinary Council Meeting held Saturday, August 15, 2009 be confirmed.

CARRIED 6/0

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING
MINUTES HELD AUGUST 5, 2009**

Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr JE Burgemeister

That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, August 5, 2009 be received.

CARRIED 6/0

**6.3 MEEKATHARRA FESTIVAL MANAGEMENT COMMITTEE MEETING
MINUTES HELD AUGUST 25, 2009**

Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr RK Howden

That the minutes from the Meekatharra Festival Management Committee Meeting held Tuesday, August 25, 2009 be received.

CARRIED 6/0

7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – AUGUST 2009

Works and Services Report August 2009

Mt Clere Road – Council Funded.

13 kilometers of reformation and sheeting where necessary has been completed. A further 7 kilometers is under construction. Completion is anticipated in approximately four weeks provided further works are not requested/directed. Plant on site.

Caterpillar 12H grader, Volvo grader, 2 Water trucks, 1 twin side tipper, Cat Scraper, Multi tyred roller, Padfoot roller and 1 Flat steel drum vib. roller.

Mt Clere Road – Maintenance

A two kilometer limestone section of this road from the Murchison River southward has numerous blowouts. This section will be repaired following the completion of the construction and prior to the crew coming into town. Estimated time 3 days.

Landor Road

A reconnoiter of possible gravel deposits has been done with Councillor Trenfield. Samples are being taken for testing to ascertain if the gravels meet MRWA standards for the construction of sealed roads.

Heyhoe Surveys have been commissioned to do a “Centerline Traverse” of the existing alignment; at a cost of \$9,530.00, from which a design for the proposed “Construction and seal” will be done.

Town Footpaths

All footpaths scheduled to be constructed in this years programme and others requested by the “Works Group” have been completed. The crew who undertook the work, I believe did a very good job. Further culvert installations and walkways/footpaths are to be done in Hill and McCleary Streets.

Town Streets – Repairs

All potholes on Town streets and the airport road have been repaired. No doubt more will occur and be repaired as earliest as possible.

The large depression in McCleary Street (at Paddys Flat) and Connaughton Street adjacent to Marmont Street have had a corrector course of asphalt laid so as storm water will not be retained in the depressions.

Failed bitumen in the “Truck Parking Bay” has been removed and the area asphalted. Again the workers did a very good job. The bay will be resealed under the Town Streets Reseal programme and thus extend the life of the pavement by another fifteen years

Maintenance Grading.

Maintenance grading has been done on the Mt. Clere, Milgun/Yarlarweelar, Deverall/Milgun Access, Ashburton Downs, & Woodlands. Grading will continue down Mingah Springs, Peak Hill/ Three Rivers Road then to the Sandstone and Landor Roads.

Town Crew.

Graffiti and broken bottles on roads are still a problem requiring many hours to remove.

Tables for the Gorge have been painted with an anti graffiti product. These will be set at the Gorge during the week 14th to 18th September.

Graffiti has been removed from the bins, rocks and signs on the lookout trail and town signs. The majority of graffiti on the road surfaces and the asphalt footpath has been removed. Once additional black matt paint is received the remainder will be removed. Graffiti has been painted over on laneway fences.

14 broken boards on the walkway have been replaced.

Street signs which have been removed have been replaced.

The maintenance of town streets is continuing with scheduled sweeping to stop buildup in gutters. Asphalt paved footpaths have also been swept.

Rubbish has been removed from vacant town blocks and verges. Removal of weeds is continuing.

The Public Toilets are cleaned daily on work days.

Another grave was prepared for a funeral on Saturday 12th September.

The Hearse has been totally detailed with rust and dents removed and a total repaint. It now looks as good as new.

A break in at the Depot resulted in an employee's car being stolen and driven through the back gate. The gate has been replaced and fence repaired.

Assistance has been given to the mechanic in the replacement of a clutch in a prime mover.

Used tyres storage is overflowing. The old tyres will be removed when the side tippers have finished on the Mt. Clere Road and are brought to town.

Mechanics Report

P396 BOMAG Roller

Power output have been a continuing problem which hopefully was resolved on Friday 11th September after repairs were done and operating instructions were given on-site to Adrian, Edgar and Matt by BT Engineering. Troy from BT insists that the problems and associated repairs were solely caused because of the operator's lack of operating knowledge and maintenance requirements for this machine and as such the repairs (or most of) will not be covered by warranty. They have been requested to submit a full report on the machine and clearly outline why a "Warranty Claim" will be refused.

(The above report is by the WSM.)

P356 Multi Roller

We are waiting for a top radiator hose which is ex East. The machine is due for service which will be done in the near future

P387 Nissan Prime Mover

Electrical work on ABS braking system was required to be done due to broken wires in the harness caused by vibration? In good condition.

P338 Side Tipper

Welding has been done on hinges for door tip. The rest of the trailer is in good condition.

P339 Side Tipper

Trailer is in good condition.

P114 D6N Dozer

Machine is in good condition

P360 Cat Loader?

The forward and reverse solenoid wires were broken. This has been rectified and transmission reset. Machine is in good condition.

P348 Cat Loader

The machine has had a full service. Problems are being experienced with the air-conditioner. The system its working but not getting cold enough. Outside of this problem; which will be rectified in the near future, the machine is in good order. Lift pump has been replaced.

P405 Crew Cab

Vehicle serviced. Water trap glass bowl replaced. Truck is in good condition.

P358 12H Grader

Badly worn front steering joints replaced. Machine is in good condition.

P349 Volvo Grader

The grader is going ok. Air con system needs work and will be done as soon as possible.

P325 CAT Smooth Drum Roller

Electrical wiring has been repaired. Machine is in good condition.

P108 12H CAT Grader

The main solenoid control valves for 3 – 5 – 6 – Reverse Gears have been replaced by Westrac: under warranty, as gear engagement has been a problem with the machine since it was rolled over and repaired by them. Electrical repairs have been carried out on the indicators and lighting systems. Services are up to date and the machine is now in excellent condition.

P86 CAT Scraper

A major cooling problem was experienced with this machine. A cat radiator cooling system cleaner was flushed through the cooling system removing a considerable amount of sludge from system. This did not solve the over heating. Problem. The radiator was removed and pressure cleaned by Trenfield motors. The water pump was removed and inspected and found to be in good order. All drive belts including water pump belt were replaced. The problem appears to be solved. Replaced an air con hose and regassed the system. One elevator chain idler has suffered excessive hub and bushes wear through the lack of grease. The machine is currently in the workshop being repaired

P102 Traxcavator

The machine requires repairs to the right track and cab.

P109 Nissan Prime Mover

Clutch slide was jamming on the shaft. This has been rectified.

P354 Nissan Prime Mover

Clutch replacement has been completed. Fuel problems were experienced due to fuel cap being left off on occasions. Air lines repaired

P407 New Nissan Prime Mover

The unit is in very good condition & performing well. Services are up to date.

All other equipment is in good condition. Services are up to date.

**Alan Haslett
Works and Services Manager
Monday, September 14, 2009**

Officers Recommendation/ Council Resolution:

Moved: Cr RK Howden
Seconded: Cr JE Burgemeister

That the Works and Services Managers report for August 2009 be received.

CARRIED 6/0

9.1.2 AIRPORT MANAGER'S REPORT – AUGUST 2009

MEEKATHARRA AERODROME Monthly Report August 2009

Aircraft Movements and Statistics

The trend of reduction in aircraft movements and fuel sales continued throughout August and disappointing figures have resulted. As the big drop in Jet sales started in August 2008, we have now seen 12 months of low fuel sales and poor returns on aircraft landings. Hopefully from this month on, things will plateau and when comparative monthly figures are produced, they should reflect a level trend instead of 50% decreases.

Albeit, this does not help our landing fees revenue, or the possibility of AirBp reviewing their Agency payments.

The figures below reflect the difference between August 2008 and August 2009 whilst the next table show the comparative year to date figures.

	August 2008	August 2009	Variance
General Aircraft Landed:	176	140	-20%
Avgas	28,279 ltrs	20,525 ltrs	-27%
Jet A1	46,366 ltrs	40,566 ltrs	-12.5%
Total Fuel Sold	74,645 ltrs	61,091 ltrs	-18%

	YTD 2008	YTD 2009	Variance
Aircraft Landed:	1461	1132	-22.5%
Avgas	194,511	146,383	-25%
Jet A1	611,731	323,367	-47%
Total Fuel Sold:	806,242	469,750	-42%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment.
- Mulching & Fertilizing bottlebrush trees on access road
- Slashing along runway edges and runway strips

Aerodrome Works Outstanding:

- Resealing of taxiway and runway shoulders.
- Replacement of out of date runway lights.
- Repaint all runway markings.
- Replace asbestos on workshop buildings.
- Finalisation of the fire service system.

Mal Trenfield
Airport Manager
11th September 2009

Officers Recommendation/ Council Resolution:

Moved: Cr NL Trenfield
Seconded: Cr HJ Nichols

That the Airport Managers report for August 2009 be received.

CARRIED 6/0

9.1.3 YOUTH CENTRE REPORT – AUGUST 2009

Youth Centre August 09 Report

August 1st, Ant with the help of George Flannagan organised a very successful Family Fun Sports day of basketball games.

We had five teams (of mainly adults) turn up on the day and everybody enjoyed themselves immensely. At the end of the day people asked if they could have another day like this, we all agreed it was worth organising and came up with this program.

1st August – Basketball
5th September – Softball
17th October – Netball
7th November – Volleyball
5th December - Aussie Rules Footy

Each month, we are asking each team member to pay a \$5 registration fee, which helps to cover BBQ lunch for the day and trophies in December. After the footy game we are planning to have a “windup” and trophy presentation at the swimming pool.

The Fun Sports days will start again in February next year with suggestions from the teams as to what sort of sports they want to play. Watch this space for more news on Family Fun Sports Day.

We are trying to accommodate all ages, but you can't please everybody all of the time.

Monday night netball, Wednesday night basketball and our under 17's footy & netball are still cruisin' along.

These programs will all pause at the end of term. U17's and Monday night netball will end soon for the season which means we need to start a summer sport next term. Once it has been decided what people want to do we will get on to it. Basketball against Karalundi is played all year, so that's easy.

The Youth Centre program has been a bit slow and we all agree that we need to get a bit more organised. We are working on programming but it's a bit hard because people have been sick or away.

We do need to have three people at the centre during all opening hours, in particular so that we can have a dedicated officer for the 12-18 year olds. This will enable us to get better results with this age group and assure continued funding from our major funding body DCP after 2010. Currently the majority of kids are 8-12 and due to numbers need we two officers for this age group if we are to run the centre according to regulations.

A casual/part time worker would be nice, to help with the Out of School Care program (2.30-4.30pm) and assure three staff to cover sick days, study and holidays.

The Veggie Garden is growing well and we have already had some tiny snow peas and we can see tomatoes forming. This program is showing kids life skills of growing their own food and ties in with their cooking program.

Ant, Daniel and Andre (SRO from Karalundi) are training to be AFL umpires. They are doing a very good job of it and are saving us lots of dramas with looking for umpires for our games. They looked silly when they first run out onto the oval but we've gotten used to the pale legs and lime green uniforms.

August 22nd, Ant and Andre attended a Colts WAFL game and umpired from the coaches' / umpires box. This was to show their skills and get advice from mentors. Tuesday 25th, they had a coaching and umpiring training meeting with mentors and trainers. Both men returned with positive attitudes regarding their training and are very happy with themselves (and so they should be).

Daniel is not as confident as the other two yet so his training will take a little bit longer. Ant is doing a good job of mentoring and supporting Daniel.

Ant is studying to become a qualified Sport & Rec Officer through Geraldton TAFE, and Daniel wants to do Community Development. Well done boys. Watch this space for Graduation Party times.

September 13 will bring us to the end of the U17's program with Grand finals and trophies. I look into my crystal ball and see that Meeka is not in it and Wiluna wins everything. Hehehehe
Watch this space for true outcome (I might be wrong).

I would like to acknowledge all that Stella does to support Ant, Daniel and myself. I know it's her job to do that, but she does it well (even though she's a very busy little bee). Thank you very much Stella.

Elaine King
Anthony Lloyd
Daniel Seneque

August Numbers
Girls : 119
Boys : 131

Officers Recommendation/ Council Resolution:

Moved: Cr JE Burgemeister
Seconded: Cr AG Burrows

That the Youth Centre report for August 2009 be received.

CARRIED 6/0

9.1.4 RANGER'S REPORT – AUGUST 2009

I attended Meekatharra on Friday 21 and Saturday 22 August 2009. On this visit patrols were conducted and license inquiries made. 14 unregistered dogs were seized and destroyed. Two new cat traps were supplied to the Shire.

Peter Smith

5th September 2009

Officers Recommendation/ Council Resolution

Moved: Cr RK Howden

Seconded: Cr AG Burrows

That the Ranger's report for August 2009 be received.

CARRIED 6/0

Roy McClymont left the meeting at 10.02am

Roy McClymont returned to the meeting at 10.03am.

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress

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19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ Works S'visor	Works being undertaken by Town Crew. will be completed with other Capital works in 2008-09 Plant & Expertise Required – Sub Contract with Townsite Works 2008/09 March – April WSM	
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. - Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable	50% Funds Received 16/09/08 Will release funds once approvals have been

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				to be answered at this stage.	received for PARs
15/03/08	10.1.1	Creation of Works Committee – a formal committee under the Local Government Act 1995. Report to be presented to April 08 Council meeting.	CEO/WSM	CEO to discuss details of this proposal with Works Group members/Councillors to assist with writing a report. Topics: purpose, functional areas to be covered, meeting dates & timing issues, staff reporting procedures, committee membership (Cr's/staff), allocation of administration responsibilities.	Pending
17/05/08	9.6.1	Judal- Mileura rd section Council not undertake any work or maintenance on this road. That the Mt Gould – Berrigarra rd be Councils Preferred link Between the shires	CEO/ WSM	Mr Walsh be advised of this decision Staff process the official closure of this section of road	Complete 19.05.08 In process
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
19/07/08	9.4.1	Entry Statements. Contact the water corp about re-painting the tanks	CDAO	Enquiries to the water corp in regard repainting the welcome sign and clearing under growth. Painting a welcome sign on the south tank.	In Progress
15/11/08	9.5.1	Staff Housing/buildings Renovate Lot 86 & 87 Main St Engage suitable person to produce plans & specis for <ul style="list-style-type: none"> • Swimming Pool Roof • Lot 208 Hill St • Lots 86 & 87 Main Street 	CDSM	Engage consultant Meeting to be held onsite – 11/02/09	In Progress
19/12/08	9.5.1	Acquisition of Electro Magnet for use at Rubbish Tip		Purchase 24volt electro magnet Purchase SH tracked vehicle	Ordered

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11/6/09

19/12/08	10.1	Move Notice Boards from front of Lloyds	CEO	Discuss possible new location with owner of Farmer Jacks	
18/04/09	9.2.4	Outstanding Rates – Greater than 3 years old	CDSM	Report to be written for next meeting outlining actions, options. Disadvantages, etc	Complete
16/05/09	9.5.1	Town Planning – Change of Use – Elders Premises – Approval given for use of premises subject to specified conditions	CDSM	Applicant advised Send letter to applicant	Complete Complete
16/05/09	10.1.1	Local Government Reform Strategies – Resolved: Not to participate in joint zone submission No specific community consultation Broad submission contents	CEO	Emails sent (joint zone submission) Draft submission to go to July/August meeting/s.	Completed
16/05/09	10.1.2	Creation of Reserve Fund - Reseals	CDSM	Fund to be created...	
20/06/09	9.4.1	“Kids After Dark” Request to Use Darrigans House Decline request.	Stella	Letter sent declining request to use premises	Complete
20/06/09	10.1.2	Blackspot Pedestrian Improvements Main Street	Roy	Email sent on 23/06/09 and letter sent 24/06/09 cancelling Improvement Funding and High Street work to be carried out at a later date	Complete

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20/06/09	10.1.3	Acquisition of Excavator/Electro Magnet for use at Rubbish Tip	Roy	Grapple for Excavator and Electro Magnet Equipment for the CAT924G Loader ordered 23/06/09	Complete
20/06/09	9.2.4	Review of the Schedule of Fees and Charges	Krys	Review of 2009/10 Fees and Charges have been amended and are now completed	Complete
20/06/09	9.2.5	Adoption of 2009/2010 Annual Budget	Krys	Annual Budget Adopted including Rates Conditions. Public Notice displayed in front office.	Complete
20/06/09	9.2.6	Outstanding Rates Commence proceedings to sell properties by auction. Write off rates on 243/4 Darlot St	Rates Rates	Commence proceedings Write off rates	Complete
20/06/09	9.3.1	Council Meeting Dates for 2009/2010	Krys	Notification of 2009/2010 Council Dates placed in West Australian Newspaper on 25/06/09.	Complete
20/06/09	10.1.1	Security Fencing to Residential Lot 902 Queen Street	Krys	1800mm high fence to residence approved. Approval letter sent to owner 22/06/09.	Complete
18/07/09	9.4.1	Request for Meekatharra Shire Councillors to provide input for Meekatharra road board centenary celebrations	CDAO	A small festival should be held in conjunction with the 2010 Meekatharra Festival.	Complete
18/07/09	9.4.2	Request for support from Meekatharra District High School	CDAO	Contribute \$570 towards paint and donate the Shire Bus. Letter written & Bus agreement emailed 31/07/09	Complete

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18/07/09	9.4.3	Request to change position of youth centre assistant from casual to permanent	CDAO	Approved. Letter written 27/07/09	Complete
18/07/09	9.3.1	Local Law Amendment – Dogs	CEO	Email DLG 22/07/09, Adverts 30/07/09, Letter to Minister & JSCDL 31/07/09	Complete
18/07/09	9.3.2	Contribution – Murchison Regional Vermin Council	CEO	Amended the budget to contribute \$20,000 to MRVC on 20/07/09	Complete
18/07/09	10.1.3	Proposal to run water pipeline across peak hill townsite	CEO	Email and Letter sent 22/07/09 approving the request subject to conditions	Complete
18/07/09	10.1.4	Kids After Dark Committee – Request to provide copies of documents	CEO	Letter sent 23/07/09 requesting Committee Meeting Minutes	Complete
18/07/09	9.3.2	Contribution – Murchison Regional Vermin Council	CDSM		Ongoing
18/07/09	9.5.1	Meekatharra Townsite and Surrounds Cleanup Action Plan	CDSM	Memo Sent 10/07/09 community town cleanup be organised before the Festival	Complete
18/07/09	10.1.1	Proposed lease of crown land adjacent to Lot 902 Queens Road	CDSM	Letter in Post 20/07/09 indicating council has no objections	Complete

Officers Recommendation/ Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr RK Howden

That the Status reports be received.

CARRIED 6/0


The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	In progress
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Not started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	On going
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
5	Gravel pit reinstatement	On going
5	Health - mosquito - create full researched plan	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Local laws - enact new ones	Complete
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	In progress
4	Plant maintenance - training of operators and management	On going
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	On going
5	Stock - gravel metal cement sand etc booking out procedures - review	Started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started
5	Tenancies - inspections of houses and other properties	On going
5	Tenancies - write/rewrite all agreements to comply with act and include bonds (amend policy)	In progress
	Trails projects - review and implement Stage 2	In progress
5	Work instructions/procedures - create/update	In progress
1	Works construction - prepare water, gravel etc for Construction Program	On-going
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	In progress
	Controlled Waste Regulations 2004 - set up reporting system - comply	Started

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 30, 2009

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 0171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 14 SEPTEMBER 2009
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s.6.4

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) *Budget estimates to the end of the month to which the statement relates;*
- (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) *The net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) *Such other supporting information as is considered relevant by the local government.*

- (3) *The information in a statement of financial activity may be shown –*
- (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
- (a) *presented to the council –*
 - (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
 - And*
 - (b) *Recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*
- (6) *In this regulation –*
- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
 - } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr JE Burgemeister

That the financial report for the period ending August 31, 2009 be received.

CARRIED 6/0



**Monthly Financial Statements
for the period ended 31 August 2009.**

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Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 31 August 2009.</i>		Income Statement		
	2009/10	2009/10	2009/10	
	Budget	YTD Budget	31 Aug 2009	
	\$	\$	\$	
OPERATING EXPENDITURE				
Governance	400,595	103,926	122,955	
General Purpose Funding	253,740	39,289	17,024	
Law, Order, & Public Safety	132,516	19,578	14,200	
Health	134,327	7,538	11,243	
Education and Welfare	448,261	65,435	44,925	
Housing	13,750	6,656	12,042	
Community Amenities	441,305	86,269	76,353	
Recreation and Culture	835,193	115,768	73,089	
Transport	3,171,656	427,966	278,394	
Economic Services	336,109	44,335	39,390	
Other Property and Services	1,000	(15,967)	2,663	
OPERATING EXPENDITURE	6,168,452	900,793	692,278	
OPERATING REVENUE				
Governance	5,200	33	36	
General Purpose Funding	5,022,697	2,330,817	2,278,810	
Law, Order, & Public Safety	32,140	5,068	2,404	
Health	950	75	55	
Education and Welfare	126,168	33,124	23,921	
Housing	19,000	3,167	4,699	
Community Amenities	89,500	81,500	82,602	
Recreation and Culture	39,150	2,191	1,402	
Transport	463,500	196,351	202,748	
Economic Services	89,830	14,921	18,146	
Other Property and Services	43,000	1,917	695	
OPERATING REVENUE	5,931,136	2,669,164	2,615,518	
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
Recreation and Culture	30,000	-	-	
Transport	1,552,314	-	-	
Economic Services	177,057	-	-	
Total	1,759,371	-	-	
PROFIT/(LOSS) on DISPOSAL				
Governance	16,500	16,500	-	
Transport	22,539	-	-	
PROFIT/(LOSS) on DISPOSAL	39,039	16,500	-	
NET RESULT	1,561,093	1,784,871	1,923,240	

Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 31 August 2009.</i>		Statement of Financial Activity		
		2009/10		
	Note	2009/10 Budget \$	2009/10 YTD Budget \$	2009/10 31 Aug 2009 \$
Expenditures				
Governance		(400,595)	(103,926)	(122,955) (18%)
General Purpose Funding		(253,740)	(39,289)	(17,024) 57%
Law, Order, Public Safety		(132,516)	(19,578)	(14,200) 27%
Health		(134,327)	(7,538)	(11,243) (49%)
Education and Welfare		(448,281)	(65,435)	(44,925) 31%
Housing		(13,750)	(6,656)	(12,042) (81%)
Community Amenities		(441,305)	(86,269)	(76,353) 11%
Recreation and Culture		(835,193)	(115,768)	(73,089) 37%
Transport		(3,171,656)	(427,966)	(278,394) 35%
Economic Services		(336,109)	(44,335)	(39,390) 11%
Other Property and Services		(1,000)	15,967	(2,663) 117%
Less Depreciation on Assets		2,422,145	403,692	205,179 49%
Expenditures	3	<u>(3,746,307)</u>	<u>(497,101)</u>	<u>(487,099)</u> 2%
Revenues				
Governance		5,200	33	36
General Purpose Funding		2,781,022	67,142	86,571 29%
Law, Order, Public Safety		32,140	5,068	2,404 (53%)
Health		950	75	55
Education and Welfare		126,168	33,124	23,921 (28%)
Housing		19,000	3,167	4,699 48%
Community Amenities		89,500	81,500	82,602 1%
Recreation & Culture		39,150	2,191	1,402
Transport		463,500	196,351	202,748 3%
Economic Services		89,830	14,921	18,146 22%
Other Property and Services		43,000	1,917	695
Revenues	1	<u>3,689,460</u>	<u>405,489</u>	<u>423,279</u> 4%
Net operating requirements		<u>(56,847)</u>	<u>(91,612)</u>	<u>(63,820)</u>
CAPITAL Income and outlays()				
Contributions/Grants	2	1,759,371	-	-
Land & Buildings	4	(848,100)	(30,000)	(31,864) (6%)
Plant & Equipment	4	(1,419,100)	(1,250)	(7,003) (460%)
Furniture and Equipment	4	(115,650)	(2,500)	-
Infrastructure	4	(4,727,715)	(350,452)	(346,513) 1%
Proceeds from Disposal of Assets		167,273	27,273	27,273 0%
Transfers to Reserves	5	(374,483)	(57,000)	(57,799) (1%)
Net capital requirement		<u>(5,558,404)</u>	<u>(413,929)</u>	<u>(415,906)</u>
ADD Net Current Assets 1st July B/Fwd		3,274,256	3,274,256	3,392,333 4%
LESS Net Current Assets Year to Date		99,320	(5,032,390)	(5,104,846)
Amount Raised from Rates		<u>2,241,675</u>	<u>2,263,675</u>	<u>2,192,239</u> (3%)
		-	-	-

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 31 August 2009. **2009/10**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

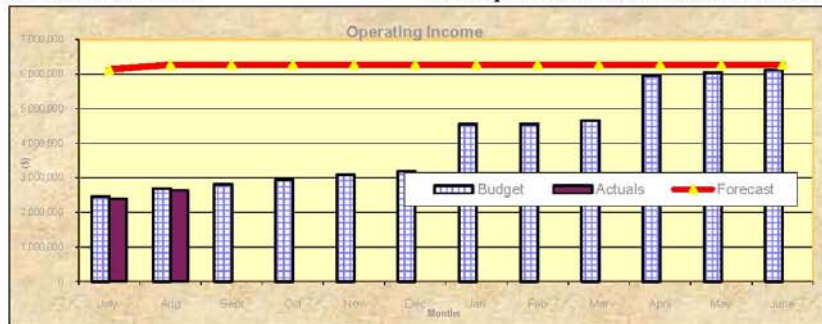
General Comments

Budget generally tracking in accordance with budget estimates. No material variations to report.

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 16.7% versus income to annual budget 43.1%



Comments

Budget

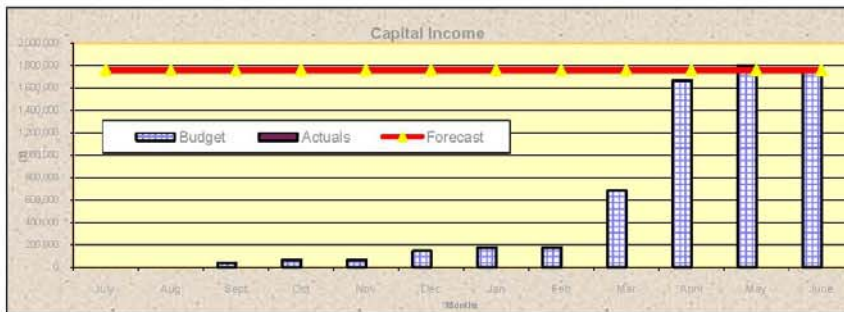
YTD Budget

31 Aug 2009

- 1 Revenues are within -2.3% of estimated budget as at 31 Aug 2009. There are no material variations.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 16.7% versus income to annual budget .%



Comments

YTD

\$0

Total Budget

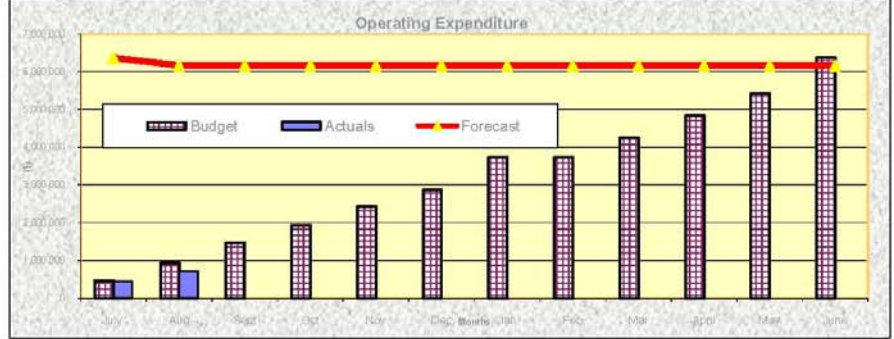
\$1,759,371

- 2 Revenues are within .% of estimated budget as at 31 Aug 2009. There are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
 for the period ended 31 August 2009. **2009/10**

OPERATING EXPENSES & CAPITAL OUTLAYS

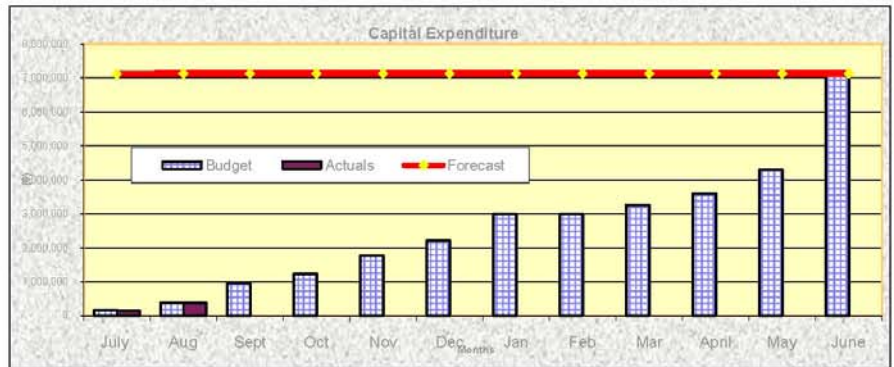
OPERATING EXPENDITURES Year elapsed 16.7% versus outlays to annual budget 11.3%



Comments YTD \$692,278 Total Budget \$6,368,452

- 3 Total operating expenses are 23.2% below budget estimates.. Excluding the effect of depreciation the expenses are 3.4% below budget estimates as at 31 Aug 2009

CAPITAL OUTLAYS Year elapsed 16.7% versus outlays to annual budget 5.4%



Comments YTD \$385,380 Total Budget \$7,110,565

- 4 Total capital expenses are .3% above budget estimates as at 31 Aug 2009. There are no material variations.
- 5 Net Reserve transaction are within 1.4% of estimated budget as at 31 Aug 2009.

Shire of Meekatharra

**Monthly Financial Report
Notes to the Financial Statements**

for the period ended 31 August 2009.

2009/10

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2009/10	2009/10	2009/10
	Budget	YTD Budget	31 Aug 2009
Cash - Unrestricted	(2,925)	4,685,731	3,686,984
Cash - Restricted	6,245,164	5,927,681	5,931,847
	<u>6,242,239</u>	<u>10,613,412</u>	<u>9,618,832</u>
<i>Cash assets are represented by -</i>			
Cash on hand	-	-	1,269
Municipal Bank Account	(2,925)	4,685,731	223,745
Bank Term Deposits	-	-	3,468,338
Reserve Accounts Bank	6,245,164	5,927,681	5,928,480
	<u>6,242,239</u>	<u>10,613,412</u>	<u>9,618,832</u>
Cash backed reserves	6,245,164	5,927,681	5,928,480
Grants/Contributions	-	-	3,368
	<u>6,245,164</u>	<u>5,927,681</u>	<u>5,931,847</u>

3 STATEMENT OF NET CURRENT ASSETS

CURRENT ASSETS	2009/10	2009/10	2009/10
	Budget	YTD Budget	31 Aug 2009
Cash & Cash Equivalents	6,242,239	10,613,412	9,618,832
Trade and other receivables	195,000	657,500	1,559,720
Inventories	105,000	146,667	51,889
	<u>6,542,239</u>	<u>11,417,579</u>	<u>11,230,440</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	438,000	457,507	128,425
Provisions	-	-	68,690
	<u>438,000</u>	<u>457,507</u>	<u>197,115</u>
NET CURRENT ASSETS	6,104,239	10,960,072	11,033,325
Less: Cash - Restricted	(6,245,164)	(5,927,681)	(5,928,480)
Current Employee Liabilities	41,605	-	-
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	(99,320)	5,032,391	5,104,846

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 August 2009.</i>	Notes to the Financial Statements
	2009/10

4 NON CURRENT ASSETS

a) Asset acquisitions by class	2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
<u>Land and Buildings</u>			
Housing - capital improvements	562,100	30,000	31,864
Upgrade Pool Chanerrooms, Kiosk, Grounds	110,000	-	-
Construct Oval Toilets	100,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	10,000	-	-
Town Hall - capital improvements	28,000	-	-
Mt Gould Police Station - security	10,000	-	-
Upgrade of Dog Pound	25,000	-	-
Youth Centre Office Carpets	27,000	-	-
<u>Plant and Equipment</u>			
Vehicle Purchase (CEO)	53,000	-	-
Security cameras for mainstreet	100,000	-	-
Youth Centre - Furniture/Equipment	6,150	-	-
Cornish Lift	35,000	-	-
Sports Complex Equipment	18,000	-	-
New Pump/fittings - oval	30,000	-	-
TV/Radio - upgrade to digital	150,000	-	-
Hall Equipment	600	-	-
<u>Transport</u>			
Miscellaneous Plant (Small Equipment)	10,000	1,250	1,604
Grader	350,000	-	-
Smooth Drum Vibrating Roller	180,000	-	-
Caravans and equipment	165,000	-	-
Engines & pumps	20,000	-	5,399
Generators	25,000	-	-
Trailers	117,500	-	-
Sweeper	150,000	-	-
<u>Furniture and Equipment</u>			
<u>Governance</u>			
New Furniture for Chambers	15,000	2,500	-
Office Equipment - Administration Office	15,000	-	-
Office Furniture - Administration Office	37,500	-	-
<u>Other</u>			
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	20,000	-	-
<u>Infrastructure Assets Roads</u>			
Road Construction	3,464,562	199,000	199,195
Other	-	-	-
Town Streets - reseal	500,000	130,000	130,460

Shire of Meekatharra	Monthly Financial Report		
<i>for the period ended 31 August 2009.</i>	Notes to the Financial Statements		
	2009/10		

Infrastructure Assets - Other

Reseal Runway Shoulders	100,000	-	-
Meeka Heritage Drive Trails	265,153	-	-
Entry Statements & Signs	30,000	-	-
Parks & Gardens - Capital	236,000	21,452	16,229
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	30,000	-	-
Lukes Pit Water Scheme	90,000	-	630
	7,110,565	384,202	385,380

Summary

Land & Buildings	848,100	30,000	31,864
Plant & Equipment	1,419,100	1,250	7,003
Furniture and Equipment	115,650	2,500	-
Roads Infrastructure	3,964,562	329,000	329,655
Airport Infrastructure	100,000	-	-
Other Infrastructure	663,153	21,452	16,859
	7,110,565	384,202	385,380

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 August 2009.</i>	Notes to the Financial Statements
	2009/10

5 CASH BACKED RESERVES	2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
a) Infrastructure & Economic Development Reserve			
Opening Balance	656,154	656,154	660,643
Amount Set Aside / Transfer to Reserve	25,200	6,840	6,504
Amount Used / Transfer from Reserve	-	-	-
	<u>681,354</u>	<u>662,994</u>	<u>667,147</u>
b) Leave Reserve			
Opening Balance	40,245	40,245	40,520
Amount Set Aside / Transfer to Reserve	1,700	461	399
Amount Used / Transfer from Reserve	-	-	-
	<u>41,945</u>	<u>40,706</u>	<u>40,918</u>
c) Shire Water Reserve			
Opening Balance	128,584	128,584	129,463
Amount Set Aside / Transfer to Reserve	4,900	1,330	1,275
Amount Used / Transfer from Reserve	-	-	-
	<u>133,484</u>	<u>129,914</u>	<u>130,738</u>
d) Plant Reserve			
Opening Balance	1,534,117	1,534,117	1,423,136
Amount Set Aside / Transfer to Reserve	57,100	15,499	14,011
Amount Used / Transfer from Reserve	-	-	-
	<u>1,591,217</u>	<u>1,549,616</u>	<u>1,437,148</u>
e) Building Reserve			
Opening Balance	650,004	650,004	735,770
Amount Set Aside / Transfer to Reserve	11,100	3,013	7,244
Amount Used / Transfer from Reserve	-	-	-
	<u>661,104</u>	<u>653,017</u>	<u>743,014</u>
f) Transport Reserve			
Opening Balance	293,628	293,628	295,636
Amount Set Aside / Transfer to Reserve	11,300	3,067	2,911
Amount Used / Transfer from Reserve	-	-	-
	<u>304,928</u>	<u>296,695</u>	<u>298,547</u>
g) Airport Runway Reserve			
Opening Balance	1,898,239	1,898,239	1,911,223
Amount Set Aside / Transfer to Reserve	73,000	19,814	18,817
Amount Used / Transfer from Reserve	-	-	-
	<u>1,971,239</u>	<u>1,918,053</u>	<u>1,930,039</u>
h) Airport Operating Reserve			
Opening Balance	669,710	669,710	674,290
Amount Set Aside / Transfer to Reserve	25,700	6,976	6,639
Amount Used / Transfer from Reserve	-	-	-
	<u>695,410</u>	<u>676,686</u>	<u>680,929</u>
i) Reseal & Rejuvenation of Sealed Roads Reserve			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	164,483	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>164,483</u>	<u>-</u>	<u>-</u>
Total Cash Backed Reserves	6,245,164	5,927,681	5,928,480
<small>All of the above reserve accounts are to be supported by money held in financial institutions.</small>			
SUMMARY			
Opening Balance	5,870,681	5,870,681	5,870,681
Amount Set Aside / Transfer to Reserve	374,483	57,000	57,799
	<u>6,245,164</u>	<u>5,927,681</u>	<u>5,928,480</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 August 2009.



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 31 August 2009.</i>	2009/10		
SUMMARY	2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
OPERATING EXPENDITURE	\$	\$	\$
Governance	400,595	103,926	122,955
General Purpose Funding	253,740	39,289	17,024
Law, Order, & Public Safety	132,516	19,578	14,200
Health	134,327	7,538	11,243
Education and Welfare	448,261	65,435	44,925
Housing	13,750	6,656	12,042
Community Amenities	441,305	86,269	76,353
Recreation and Culture	835,193	115,768	73,089
Transport	3,171,656	427,966	278,394
Economic Services	336,109	44,335	39,390
Other Property and Services	1,000	(15,967)	2,663
	<u>6,168,452</u>	<u>900,793</u>	<u>692,278</u>
OPERATING INCOME			
Governance	5,200	33	36
General Purpose Funding	5,022,697	2,330,817	2,278,810
Law, Order, & Public Safety	32,140	5,068	2,404
Health	950	75	55
Education and Welfare	126,168	33,124	23,921
Housing	19,000	3,167	4,699
Community Amenities	89,500	81,500	82,602
Recreation and Culture	39,150	2,191	1,402
Transport	463,500	196,351	202,748
Economic Services	89,830	14,921	18,146
Other Property and Services	43,000	1,917	695
	<u>5,931,135</u>	<u>2,669,164</u>	<u>2,615,518</u>
PROFIT ON SALE			
Governance	16,500	16,500	-
Transport	22,539	-	-
	<u>39,039</u>	<u>16,500</u>	<u>-</u>
Net operating excl capital contributions	(198,276)	1,764,871	1,923,240
Capital Grants/Contributions	1,759,371	-	-
Net operating result	<u>1,561,093</u>	<u>1,784,871</u>	<u>1,923,240</u>
CAPITAL GRANTS/CONTRIBUTIONS	Budget	YTD Budget	31 Aug 2009
Recreation and Culture	30,000	-	-
Transport	1,552,314	-	-
Economic Services	177,057	-	-
	<u>1,759,371</u>	<u>-</u>	<u>-</u>
PROCEED FROM SALES			
Governance	27,273	27,273	27,273
Transport	140,000	-	-
	<u>167,273</u>	<u>27,273</u>	<u>27,273</u>
CAPITAL WORKS			
Governance	120,500	2,500	-
Law, Order, & Public Safety	125,000	-	-
Education and Welfare	33,150	-	-
Housing	562,100	30,000	31,864
Recreation and Culture	882,600	21,452	16,859
Transport	5,082,062	330,250	336,658
Economic Services	305,153	-	-
	<u>7,110,565</u>	<u>384,202</u>	<u>385,380</u>
Net funding for capital	(5,183,921)	(356,929)	(358,107)

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
		\$	\$	\$
RATE REVENUE				
Operating Expenditure				
101920	Valuation & Title Search	18,500	3,083	875
103420	Legal Expenses - Rates	7,500	750	-
101120	Administration Allocated	92,418	15,403	6,815
Total Operating Expenditure		<u>118,418</u>	<u>19,236</u>	<u>7,690</u>
Operating Income				
100310	Rates Levied	2,263,675	2,263,675	2,192,239
102330	Rates Written Off	(25,000)	-	-
101610	Ex Gratia Rates	3,000	-	-
102210	Rate Instalment Fee	6,600	-	2,745
101410	Rate Instalment Interest	5,500	-	1,860
101510	Rates Non-Payment Penalty	45,000	-	8,968
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		<u>2,301,775</u>	<u>2,263,675</u>	<u>2,205,812</u>
GENERAL PURPOSE GRANTS				
Operating Expenditure				
103320	Administration Allocation	12,836	2,139	944
Total Operating Expenditure		<u>12,836</u>	<u>2,139</u>	<u>944</u>
Operating Income				
101810	General Purpose Grant	1,514,095	-	-
102110	Local Road Component	891,977	-	-
Total Operating Income		<u>2,406,072</u>	<u>-</u>	<u>-</u>
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
105520	Bank Charges	4,800	800	441
105550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	102,686	17,114	7,956
106820	Rounding Adjustment	-	-	(7)
Total Operating Expenditure		<u>122,486</u>	<u>17,914</u>	<u>8,390</u>
Operating Income				
103110	Esl Administration Fee	4,000	-	-
102010	Interest on Pensioner's Deferr	100	17	-
102830	Other Minor Income	750	125	30
192230	Interest on Municipal Investme	100,000	10,000	15,169
192240	Interest on Reserve Investmen	210,000	57,000	57,799
Total Operating Income		<u>314,850</u>	<u>67,142</u>	<u>72,998</u>
Net Funding Demands		<u>4,768,957</u>	<u>2,291,528</u>	<u>2,261,785</u>

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 31 August 2009.</i>		2009/10		
MEMBERS OF COUNCIL		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
Operating Expenditure		\$	\$	\$
102320	President's Allowance	11,333	11,333	3,333
112020	Deputy President	2,000	2,000	-
103020	Members - Meeting Fees	15,520	2,587	1,500
103120	Members Travelling	2,000	333	-
102020	Fax & Email Costs	500	83	96
102120	Conference, Training & Unifor	17,500	2,917	-
102420	Refreshments & Receptions	9,000	1,500	966
102720	Members Insurance	3,709	3,709	2,597
102820	Members Subscriptions	17,111	17,111	16,959
102920	Members - telephone	500	83	-
102220	Election Expenses	4,000	-	-
102520	Donations	31,200	3,120	5,020
102550	Native Title Claims	2,500	-	-
102620	Council Chambers Mtce	1,000	167	-
106220	Audit	13,000	-	1,236
103220	Depreciation	170	28	14
105620	Admin Alloc-Governance	269,552	44,925	20,292
Total Operating Expenditure		<u>400,595</u>	<u>89,896</u>	<u>52,012</u>
Operating Income				
Capital Expenditure				
102540	Furniture & Equipment	15,000	2,500	-
Total Capital Expenditure		<u>15,000</u>	<u>2,500</u>	<u>-</u>
ADMINISTRATION				
Operating Expenditure				
106940	Staff Uniform Expenses	3,000	500	(150)
103520	Salaries - Admin	547,030	105,198	68,114
103920	Super - Admin	53,221	8,870	7,496
104020	Fringe Benefit Tax	30,000	-	(1,706)
104120	Admin Centre Operations	10,000	1,667	250
104220	Admin Centre Maintenance	23,700	3,950	929
104520	Stationery	14,000	2,333	6,956
105020	Telephone	17,500	2,917	3,421
105320	Postage	4,500	750	732
104320	Advertising	10,000	1,667	223
105420	Equipment Maintenance & Co	10,000	1,667	698
107120	Computer Software	19,582	9,791	440
105220	Computer Hardware	13,500	-	194
106920	Accounting & Consulting	64,000	21,500	21,468
105720	Other	20,000	-	230
106020	CEO Vehicle	12,000	2,000	1,135
106030	DCEO Vehicle	6,500	1,083	526
106620	Accommodation/Travel	20,250	-	-
104620	Training & Conferences	13,250	2,208	-
106420	Staff Recruitment	10,000	-	-
107020	Legal Fees	5,000	-	-
107220	Depreciation	39,170	6,528	3,261
103820	Insurance	25,092	12,546	11,934
104920	Housing Allocations	55,570	-	1,228
110820	Admin Allocated to	(1,026,865)	(171,145)	(56,436)
Total Operating Expenditure		<u>-</u>	<u>14,030</u>	<u>70,942</u>

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 31 August 2009.</i>		2009/10		
continued		2009/10	2009/10	2009/10
Operating Income				
111230	Reimbursements	5,000	-	-
111250	Fees And Charges	200	33	36
111240	Profit Sale Of Asset	16,500	16,500	-
Total Operating Income		<u>21,700</u>	<u>16,533</u>	<u>36</u>
Capital Expenditure				
112240	Vehicle Purchase (CEO)	53,000	-	-
113240	Office Equipment	15,000	-	-
113260	Office Furniture	37,500	-	-
Total Capital Expenditure		<u>105,500</u>	<u>-</u>	<u>-</u>
Capital Income				
113250	Proceeds from vehicle	27,273	27,273	27,273
Total Capital Income		<u>27,273</u>	<u>27,273</u>	<u>27,273</u>
Net Funding Demands		<u>(472,122)</u>	<u>(62,620)</u>	<u>(95,646)</u>

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10	2009/10	2009/10
		Budget	YTD Budget	31 Aug 2009
FIRE PREVENTION				
115720	Bush Fire Control	4,000	-	-
115820	Vehicle Operational Costs	16,000	2,667	1,147
115620	Fire Insurance	3,145	524	1,788
115520	Depreciation	2,000	333	48
115420	Protective Burning	500	-	-
Total Operating Expenditure		<u>25,645</u>	<u>3,524</u>	<u>2,983</u>
Operating Income				
115630	FESA - BFB Grant	10,070	5,035	2,033
Total Operating Income		<u>10,070</u>	<u>5,035</u>	<u>2,033</u>
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	500	-	-
119020	Animal Control Expenses	45,700	7,617	4,505
119230	Admin Alloc - Animal	12,000	2,000	-
Total Operating Expenditure		<u>58,200</u>	<u>9,617</u>	<u>4,505</u>
Operating Income				
119730	Fines & Penalties	200	-	341
119830	Impounding Fees	200	33	-
119930	Dog Registration	1,800	-	30
Total Operating Income		<u>2,200</u>	<u>33</u>	<u>371</u>
Capital Expenditure				
119970	Pound Upgrade	25,000	-	-
Total Capital Expenditure		<u>25,000</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 31 August 2009.</i>		2009/10		
continued.....		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
OTHER LAW, ORDER & PUBLIC SAFETY				
Operating Expenditure				
Ranger Services				
116020	Salaries	-	-	60
116250	Insurance	1,964	1,964	1,038
116320	Vehicle Operating Costs	11,000	1,833	842
116010	Administration Allocated	10,269	1,712	756
116420	Miscellaneous	3,000	500	122
	Ranger Services	26,233	6,009	2,817
Other Expenses				
120020	State Emergency Services	19,870	-	3,707
120120	Administration	2,568	428	189
	Total Operating Expenditure	48,671	6,437	6,713
Operating Income				
120030	FESA - SES Grant	19,870	-	-
	Total Operating Income	19,870	-	-
Capital Expenditure				
120270	Security Cameras	100,000	-	-
	Total Capital Expenditure	100,000	-	-
	Net Funding Demands	(225,376)	(14,610)	(11,796)

Continued...

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
INSPECTIONS & ADMINISTRATION				
Operating Expenditure				
		\$	\$	\$
122960	Health Consultancy	52,250	-	7,933
121320	Insurance	4,665	4,665	1,733
122920	Depreciation	120	20	10
121920	Subscriptions & Journals	1,000	-	-
121620	Admin Alloc - Secretarial	8,985	-	-
122980	Other Expenses	11,800	2,269	695
	Total Operating Expenditure	78,820	6,954	10,370
Operating Income				
123000	Health Fees & Licenses	200	33	-
123930	Itinerant vendors Fees	500	-	55
123010	Other Income	250	42	-
	Total Operating Income	950	75	55
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure				
		\$	\$	\$
123720	Mosquito Control	7,000	-	302
123820	Depreciation	440	73	37
	Total Operating Expenditure	7,440	73	339
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	83	345
124040	Administration Allocated	2,567	428	189
	Total Operating Expenditure	3,067	511	534

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Shire of Meekatharra <i>for the period ended 31 August 2009.</i>	Management Budget Health		
	2009/10		
	2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
OTHER HEALTH			
<i>Operating Expenditure</i>			
112220 Donation - RFDS	45,000	-	-
Total Operating Expenditure	45,000	-	-
Net Funding Demands	(133,377)	(7,463)	(11,188)

Shire of Meekatharra <i>for the period ended 31 August 2009.</i>	Management Budget Education and Welfare		
	2009/10		
	2009/10 Budget \$	2009/10 YTD Budget \$	2009/10 31 Aug 2009 \$
PRE SCHOOL			
<i>Operating Expenditure</i>			
120520 Pre-School Centre Mtce	2,000	333	160
120430 Insurance	307	307	332
124260 Depreciation	5,700	950	480
120440 Administration Allocated	10,269	1,712	770
Total Operating Expenditure	18,276	3,302	1,741
OTHER EDUCATION	\$	\$	\$
<i>Operating Expenditure</i>			
120720 Telecentre Costs	15,000	2,500	160
124250 Administration Allocated	-	-	81
Total Operating Expenditure	15,000	2,500	241
DAY CARE CENTRE	\$	\$	\$
<i>Operating Expenditure</i>			
124120 Day Care Centre Maintenance	7,000	1,167	822
Total Operating Expenditure	7,000	1,167	822
DOMESTIC VIOLENCE	\$	\$	\$
<i>Operating Expenditure</i>			
125440 Telephone	-	-	174
125530 Administration Allocated	-	-	168
Total Operating Expenditure	-	-	343
COMMUNITY DEVELOPMENT			
<i>Operating Expenditure</i>			
124570 Salaries	70,188	11,698	10,000
124580 Superannuation	6,246	1,041	911
124640 Staff Replacement & Relocatio:	5,000	-	-
124650 Training & Conferences	4,500	-	-
124630 Housing	9,262	1,544	110
124590 Vehicle Expenses	4,500	750	314
124530 Insurance	1,826	1,826	1,083
124660 Telephone	1,000	167	133
124500 Administration Allocated	33,373	5,562	2,463
124320 Activities	13,000	2,167	337
124420 Miscellaneous Grant Expense:	10,000	1,667	-
124520 Depreciation	430	72	-
Total Operating Expenditure	159,325	26,494	15,352
<i>Operating Income</i>			
124600 Miscellaneous Grants	10,000	-	-
124510 Reimbursements	500	-	97
Total Operating Income	10,500	-	97

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 August 2009.</i>		2009/10	2009/10	2009/10
continued.....		Budget	YTD Budget	31 Aug 2009
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	98,088	8,641	10,502
125260	Superannuation	9,064	1,811	907
125290	Staff Training, Accommodation	5,000	-	-
125340	Staff Replacement and Relocat	2,000	-	-
125230	Insurance	3,972	3,972	2,340
125520	Administration Allocated	30,806	5,134	1,519
125220	Depreciation	11,750	1,958	1,000
125120	Youth Centre Building Mainte	15,000	2,500	2,474
125130	Youth Centre Operational Cos	17,000	2,833	1,306
125370	Iris Curley Fund Expenses	17,944	-	-
125350	Activities Expenses Various	14,750	2,458	1,115
124160	Miscellaneous Grants Activity	5,000	833	-
Total Operating Expenditure		<u>227,344</u>	<u>29,840</u>	<u>21,162</u>
Operating Income				
124180	YAS	11,522	7,605	4,000
124190	OSCH	12,548	4,141	3,160
124210	DCD Youth Services	64,782	21,378	16,664
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	500	-	-
Total Operating Income		<u>94,352</u>	<u>33,124</u>	<u>23,824</u>
Capital Expenditure				
124470	Youth Centre Office	27,000	-	-
124450	F&E - Floor Scrubber	6,150	-	-
Total Capital Expenditure		<u>33,150</u>	<u>-</u>	<u>-</u>
YOUTH AFTER DARK				
Operating Expenditure				
121030	Salaries And Wages	17,295	1,730	4,350
121040	Superannuation	1,521	152	786
121070	Operational Expenses	2,500	250	128
Total Operating Expenditure		<u>21,316</u>	<u>2,132</u>	<u>5,265</u>
Operating Income				
121100	Grants Income	21,316	-	-
Total Operating Income		<u>21,316</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(385,243)</u>	<u>(32,311)</u>	<u>(21,004)</u>

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget \$	2009/10 YTD Budget \$	2009/10 31 Aug 2009 \$
STAFF HOUSING				
Operating Expenditure				
128420	Staff Housing Maintenance	95,750	1,500	10,597
126640	Remote Alarm Monitoring	7,500	1,250	-
126650	Housing Rental Subsidy	20,800	3,467	4,000
127620	Lot 207 Hill	-	-	200
126630	Insurance	22,586	22,586	16,245
126620	Depreciation	33,825	5,638	2,877
126820	Allocated to Function Areas	(166,711)	(27,785)	(21,878)
Total Operating Expenditure		<u>13,750</u>	<u>6,656</u>	<u>12,042</u>
Operating Income				
127130	Housing Rental - Staff	15,000	2,500	4,639
128830	Reimbursements - Other	4,000	667	60
Total Operating Income		<u>19,000</u>	<u>3,167</u>	<u>4,699</u>
Capital Expenditure				
127040	Staff Housing Upgrades	562,100	30,000	31,864
Total Capital Expenditure		<u>562,100</u>	<u>30,000</u>	<u>31,864</u>
Net Funding Demands		<u>(566,850)</u>	<u>(33,489)</u>	<u>(39,206)</u>

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget \$	2009/10 YTD Budget \$	2009/10 31 Aug 2009 \$
SANITATION				
- HOUSEHOLD REFUSE				
Operating Expenditure				
128320	Refuse Collection	87,264	12,622	7,167
128420	Refuse Site Maintenance	79,132	19,783	18,357
128330	Insurance	2,509	2,509	1,518
129140	New Bins & Equipment	1,500	250	-
129160	Litter Control/Town Tidying	60,632	18,936	20,645
128220	Administration Allocated	12,836	2,139	944
Total Operating Expenditure		<u>243,873</u>	<u>56,239</u>	<u>48,631</u>
Operating Income				
128630	Refuse Collection	80,000	80,000	78,877
129030	Sale of Bins	1,000	167	(130)
129150	Sale of scrap	3,000	500	-
Total Operating Income		<u>84,000</u>	<u>80,667</u>	<u>78,747</u>
SEWERAGE				
Operating Expenditure				
129920	Sewerage Pond Maintenance	10,000	1,667	2,283
129740	Insurance	1,116	1,116	967
129720	Depreciation	3,100	517	263
129700	Administration Allocated	5,134	866	378
Total Operating Expenditure		<u>19,350</u>	<u>4,166</u>	<u>3,891</u>
Operating Income				
129830	Septic Tank Fees	500	-	-
Total Operating Income		<u>500</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 31 August 2009.</i>		2009/10		
continued.....		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
TOWN PLANNING AND REGIONAL DEVELOPMENT				
Operating Expenditure				
131010	Scheme Amendments	1,000	-	-
131030	Consultants	12,000	-	-
131120	Insurance	1,116	1,116	967
131000	Administration Allocated	6,418	1,070	476
131040	Other	3,000	500	-
Total Operating Expenditure		<u>23,534</u>	<u>2,686</u>	<u>1,443</u>
PROTECTION OF THE ENVIRONMENT				
Operating Expenditure				
130340	Waste Oil Facility	6,000	-	-
130320	Tyre Recycling	6,000	1,000	2,995
Total Operating Expenditure		<u>12,000</u>	<u>1,000</u>	<u>2,995</u>
OTHER COMMUNITY AMENITIES				
Operating Expenditure				
132120	Cemetery Operations	90,000	-	605
131920	Burial plot preparations	15,000	15,000	12,107
132020	Hearse & Shed Costs	4,750	792	108
132620	Depreciation	1,630	272	138
132720	Insurance	1,116	1,116	967
132820	Administration Allocated	11,552	1,925	854
132520	Public Toilets	15,000	2,500	2,688
132220	SPQ Mcleary St "Paddy's Flat"	3,500	583	1,926
Total Operating Expenditure		<u>142,548</u>	<u>22,188</u>	<u>19,393</u>
Operating Income				
132630	Charges - Cemetery Fees	5,000	833	3,855
Total Operating Income		<u>5,000</u>	<u>833</u>	<u>3,855</u>
Net Funding Demands		<u>(351,805)</u>	<u>(4,769)</u>	<u>6,249</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	27,500	4,583	3,129
133420	Insurance	12,783	12,783	8,301
133820	Consultant building inspection	-	-	123
133720	Depreciation	9,925	1,654	844
133550	Administration Allocated	17,970	2,995	1,322
Total Operating Expenditure		<u>68,178</u>	<u>22,015</u>	<u>13,719</u>
Operating Income				
134630	Hall Hire Fees	2,500	417	381
Total Operating Income		<u>2,500</u>	<u>417</u>	<u>381</u>
Capital Expenditure				
135340	Hall Equipment	600	-	-
135440	Town Hall - capital improve	28,000	-	-
Total Capital Expenditure		<u>28,600</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10	2009/10	2009/10
SWIMMING AREAS AND BEACHES		Budget	YTD Budget	31 Aug 2009
Operating Expenditure				
135420	Swimming Pool Contract	95,000	-	-
136020	Housing	9,262	1,544	-
135620	Insurance	6,506	6,506	3,058
135920	Swimming Pool Maintenance	18,000	3,000	154
135720	Swimming Pool Water/Sewerage	1,000	167	-
135520	Swimming Pool Chemicals/Grants	8,000	1,333	212
135820	Swimming Pool Electricity	9,000	-	-
137040	Swimming Pool Other	5,000	833	-
136620	Depreciation	-	-	1,315
135320	Administration Allocated	7,701	1,284	567
Total Operating Expenditure		159,469	14,667	5,306
Operating Income				
136430	Swimming Pool Admission	8,000	-	-
136830	Reimbursements	1,100	183	-
Total Operating Income		9,100	183	-
Capital Expenditure				
136660	Upgrade Pool Grounds	110,000	-	-
Total Capital Expenditure		110,000	-	-
Capital Income				
136630	CSRFF Grant	30,000	-	-
Total Capital Income		30,000	-	-
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	92,646	-	7,089
136180	Superannuation	7,750	1,292	645
136190	Staff Replacement & Relocation	2,000	-	-
136210	Vehicle Operating Costs	7,000	1,167	257
136150	Administration Allocated	30,806	5,134	2,274
136160	Depreciation	15,500	2,583	-
137620	Insurance	11,835	-	7,624
136220	Staff Training & Travel Expenses	5,500	917	-
136250	Activities	15,000	-	1,795
136200	Misc Grant Activities	5,000	-	-
Total Operating Expenditure		193,037	11,093	19,684
Operating Income				
136230	Reimbursements	500	-	-
136260	Miscellaneous Grants	5,000	833	-
Total Operating Income		5,500	833	-

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2009.</i>		2009/10		
continued.....		2009/10	2009/10	2009/10
OTHER RECREATION AND SPORT		Budget	YTD Budget	31 Aug 2009
Operating Expenditure				
138100	Housing Allocation	9,262	1,544	-
138120	Reticulation Maintenance	5,000	833	-
138020	Picture Gardens	500	83	-
137920	Parks, Gardens & Reserves	72,000	12,000	5,550
137420	Scheme Water	5,000	-	-
137320	Sports ground (oval) mainten	35,000	5,833	4,235
137220	Sports Complex Maintenance	27,000	4,500	2,580
138920	Other Building Maintenance	5,000	833	-
138720	Gym Building Maintenance	6,500	1,083	160
138260	Gym Operating Costs	1,000	167	-
138250	Community Bus Operating cos	15,000	2,500	758
138620	Utilities - Gym	3,000	1,500	460
138130	Insurance	4,599	4,599	2,406
138810	Gym Equipment	2,000	-	-
139720	Depreciation	69,500	11,583	5,911
138110	Administration Allocated	20,537	3,423	1,519
Total Operating Expenditure		<u>280,898</u>	<u>50,481</u>	<u>23,577</u>
Operating Income				
139630	Complex Fees	2,500	417	573
139930	Gym Fees	-	-	444
138930	School Oval Contribution	12,000	-	-
138850	Community Bus fees	1,500	250	-
Total Operating Income		<u>16,000</u>	<u>667</u>	<u>1,016</u>
Capital Expenditure				
136340	Construct Oval Toilets	100,000	-	-
136350	Practice wall for tennis courts	3,000	-	-
136540	Air conditioner Gym	20,000	-	-
139440	Luke Pit Water Scheme	90,000	-	630
137840	BBQ & Light	12,000	-	-
136240	Cornish Lift	35,000	-	-
136370	Viewing platform at headfram	30,000	-	-
136380	Replace pine rails around ova	10,000	-	-
138940	Sports Complex Equipment	18,000	-	-
139140	New Pump/fittings - oval	30,000	-	-
140260	Parks & Gardens - Capital	236,000	21,452	16,229
Total Capital Expenditure		<u>584,000</u>	<u>21,452</u>	<u>16,859</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2009.</i>		2009/10	2009/10	2009/10
continued.....		Budget	YTD Budget	31 Aug 2009
TELEVISION AND RADIO BROADCASTING				
Operating Expenditure				
139860	Administration Allocated	2,567	428	189
140820	Depreciation	1,300	217	111
139880	Insurance	461	461	498
139920	Operating Costs	1,500	250	-
139820	Site Sharing Costs	6,000	1,000	3,969
	Total Operating Expenditure	11,828	2,356	4,766
Operating Income				
139900	Reimbursement-Tv & Radio	5,500	-	-
	Total Operating Income	5,500	-	-
Capital Expenditure				
139840	upgrade to digital	150,000	-	-
	Total Capital Expenditure	150,000	-	-
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	1,000	167	105
140620	Lost/damaged/replaced stock	1,000	167	-
140520	Library operations	7,500	1,250	-
140420	Insurance	461	461	498
140320	Book Purchases	1,000	167	105
140180	Administration Allocated	41,588	6,931	3,068
140720	Depreciation	630	105	23
	Total Operating Expenditure	53,179	9,248	3,798
Operating Income				
140530	Library Charges	200	33	5
	Total Operating Income	200	33	5
OTHER CULTURE				
Operating Expenditure				
141320	25 Mile Well Maintenance	1,500	250	-
141420	Mt Gould Police Station	12,400	2,067	-
141520	Museum Maintenance	1,000	167	198
141720	Municipal Inventory Review	15,000	-	-
141730	Preservation of Historical Images	22,000	-	-
141120	Insurance	768	768	829
141820	Administration Allocated	12,836	2,139	950
141620	Depreciation	3,100	517	261
	Total Operating Expenditure	68,604	5,908	2,238
Operating Income				
141530	Masonic Lodge Income	350	58	-
	Total Operating Income	350	58	-
Capital Expenditure				
141810	Mt Gould Police Station - security	10,000	-	-
	Total Capital Expenditure	10,000	-	-
	Net Funding Demands	(1,648,643)	(135,029)	(88,546)

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	89,851	14,975	7,193
148800	Depot Maintenance	105,000	5,000	3,229
148720	Upgrade of Roman	15,000	-	-
148400	Lighting of Streets	28,000	4,667	-
148500	Street Cleaning Sweeping	55,000	-	2,018
148200	Street Maintenance	55,325	-	448
149000	Signage of Streets & Roadworks	48,000	-	13
147800	Rural Roads Maintenance - Day Le	540,000	49,086	49,447
148550	Rehabilitation of Gravel Pits	55,325	-	-
148600	Contract & Consulting Supervisio	10,000	-	-
148820	Infrastructure Depreciation Expe	1,533,820	255,637	130,477
Total Operating Expenditure		2,535,321	329,365	192,826
Operating Income				
145910	Grant - MRWA Direct	148,000	148,000	153,196
148430	Street Lighting - Operating Grant	1,400	-	-
Total Operating Income		149,400	148,000	153,196
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	3,464,562	199,000	199,195
	Town Streets - reseal	500,000	130,000	130,460
Total Capital Expenditure		3,964,562	329,000	329,655
Capital Income				
146210	Grant - Roads to Recovery (R2R)	511,096	-	-
146910	Grant - Roads 2020 (Regional Roa	50,000	-	-
146510	Royalties for regions	941,218	-	-
Total Capital Income		1,502,314	-	-
Operating Income				
181310	Profit on Sale of Asset	22,539	-	-
Total Operating Income		22,539	-	-
ROAD PLANT PURCHASES				
Capital Expenditure				
181640	Trailers	117,500	-	-
181340	Grader	350,000	-	-
180340	Caravans & Equipment	165,000	-	-
182840	Gen Set (Construction)	25,000	-	-
181540	Pumps	20,000	-	5,399
180940	Sweeper	150,000	-	-
183320	Vibrating Roller	180,000	-	-
180140	Miscellaneous Plant (Small Equip:	10,000	1,250	1,604
Total Capital Expenditure		1,017,500	1,250	7,003
Capital Income				
181050	Proceeds Sale of Plant	140,000	-	-
Total Capital Income		140,000	-	-

Continued...

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 August 2009.</i>		2009/10	Transport	
continued.....		2009/10	2009/10	2009/10
		Budget	YTD Budget	31 Aug 2009
AIR BP				
Operating Expenditure				
160520	Administration Allocated	10,269	1,712	756
160320	Cost of Fuel Sold	65,000	13,000	19,088
160420	Bank Charges	450	75	-
160720	Other Charges	100	17	73
Total Operating Expenditure		75,819	14,804	19,916
Operating Income				
151130	Fuel Sales - Cash	71,500	11,917	17,352
151630	BP Monthly Retainer	57,000	9,500	9,500
Total Operating Income		128,500	21,417	26,852
AERODROME				
Operating Expenditure				
180600	Training and Conferences	3,500	-	-
151620	Housing Allocations	9,262	1,544	-
180210	Consultancy	25,000	-	-
150220	Utilities & Other Costs	42,000	7,000	12,913
150620	Insurance	10,951	10,951	8,772
150320	Aerodrome Operations (Air)	-	-	16
150520	Aerodrome Maintenance	102,500	3,334	167
180900	Security Operating Expenses	1,500	-	45
160150	Debt Collection	14,500	2,417	-
150720	Depreciation	173,115	28,853	14,710
151420	Administration Allocated	7,188	1,198	529
152020	Management contract	171,000	28,500	28,500
Total Operating Expenditure		560,516	83,797	65,652
AERODROME				
Operating Income				
152030	Airport Landing Charges	120,000	20,000	17,837
150130	Airport Leases	24,000	-	750
151930	RFDS Refuelling	10,000	1,667	850
150330	Reimbursements	20,000	3,333	1,476
150530	Reimbursements Telephone	1,500	250	20
150630	Reimbursements Other	-	-	45
151350	Sale of surplus equipment	100	17	-
Airport Diesel Operations				
153030	Sales	210,000	35,000	26,981
150920	Issues	(200,000)	(33,333)	(25,259)
Cost of goods sold		(200,000)	(33,333)	(25,259)
Profit/(Loss) on fuel operations		10,000	1,667	1,722
Total Operating Income		185,600	26,934	22,700
Capital Expenditure				
151040	Airport Construction	100,000	-	-
Total Capital Expenditure		100,000	-	-
Capital Income				
151830	RADS Grant	50,000	-	-
Total Capital Income		50,000	-	-
Net Funding Demands		(6,075,365)	(561,865)	(412,304)

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
RURAL SERVICES				
Operating Expenditure				
183020	MRVC Vermin Control	6,550	-	-
183120	Noxious Weeds and Pests	3,000	500	-
187520	Stockyard Maintenance	2,000	333	917
187420	Shop Premises Maintenance	2,500	417	-
187620	Depreciation	12,165	2,028	1,035
Total Operating Expenditure		<u>26,215</u>	<u>3,278</u>	<u>1,952</u>
Operating Income				
187430	Shop Premises Rent	2,600	433	400
187630	Wesfarmers Yard Lease	540	90	1,121
187750	Bill Board Rental	790	132	125
187730	Reimbursements	300	50	-
Total Operating Income		<u>4,230</u>	<u>705</u>	<u>1,646</u>
TOURISM AND AREA PROMOTION				
Operating Expenditure				
159250	Administration Allocated	52,626	8,771	3,695
159220	Depreciation	31,465	5,244	2,677
183820	Tourism Promotions	22,858	-	3,200
154620	Maps & Souvenirs	12,000	2,000	-
154220	Information Bays	4,000	667	-
159260	Maintenance Trails & Lookout	25,000	-	1,565
183920	Meekatharra Festival	88,000	22,000	24,822
154030	Meekatharra Rodeo	50,000	-	-
154420	Local Newspaper Production	3,500	-	-
154720	Town Beautification	5,000	-	-
Total Operating Expenditure		<u>294,449</u>	<u>38,682</u>	<u>35,959</u>
Operating Income				
153930	Meekatharra Festival	56,000	11,200	11,038
154920	Meekatharra Rodeo Income	10,000	-	-
154330	Local Newspaper Revenue	1,100	183	967
154730	Sale of Maps & Souvenirs	2,500	417	503
184430	Meeka Dust Advertising	1,500	-	1,837
Total Operating Income		<u>71,100</u>	<u>11,800</u>	<u>14,346</u>
Capital Expenditure				
183940	Meeka Heritage Drive Trails	265,153	-	-
183970	Collection of Mining Relics	10,000	-	-
154240	Entry Statements & Signs	30,000	-	-
Total Capital Expenditure		<u>305,153</u>	<u>-</u>	<u>-</u>
Capital Income				
153810	Trails Grant	177,057	-	-
Total Capital Income		<u>177,057</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
BUILDING CONTROL				
Operating Expenditure				
156420	MRH S Building Costs	2,000	-	-
157740	Insurance	2,161	2,161	1,380
156520	Demolition costs	10,000	-	-
157720	Administration Allocated	1,284	214	98
Total Operating Expenditure		<u>15,445</u>	<u>2,375</u>	<u>1,478</u>
Operating Income				
156830	Building Permit Fees	1,000	167	1,112
156930	Building Demolition Fees	1,000	166	110
156730	Building-Reimbursement	12,500	2,083	-
Total Operating Income		<u>14,500</u>	<u>2,416</u>	<u>1,222</u>
Operating Income				
157530	Other Reimbursements	-	-	932
Total Operating Income		<u>-</u>	<u>-</u>	<u>932</u>
Net Funding Demands		<u>(374,375)</u>	<u>(29,414)</u>	<u>(21,244)</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
PRIVATE WORKS				
Operating Expenditure				
159520	Private Works	1,000	-	-
Total Operating Expenditure		<u>1,000</u>	<u>-</u>	<u>-</u>
Operating Income				
159630	Charges - Private Works	1,500	-	-
Total Operating Income		<u>1,500</u>	<u>-</u>	<u>-</u>
PUBLIC WORKS OVERHEAD				
Operating Expenditure				
180120	Supervision - Salaries	170,371	32,764	24,908
181320	Superannuation of Workmen	62,499	12,019	10,065
180320	Annual Leave, Sick Leave, Puk	88,243	-	3,917
180520	Rostered days Off	-	-	(4,110)
180720	Relocation & Recruitment Costs	10,000	-	-
181520	Allowances and Incentives	68,772	17,193	18,911
180820	Camping Telephone Costs	18,000	3,000	3,744
180920	Travelling and Conference Ex	32,250	-	1,196
181020	Protective Clothing & Equipm	9,000	1,500	-
182320	Allocation from Housing	74,094	-	1,418
180220	Engineering - Office and Othe	9,000	1,731	-
180420	Insurance on Works	53,858	26,929	18,013
182720	Occupational Health & Safety	7,000	-	-
181420	Work Supervisors Vehicle	-	-	951
182520	Administration Allocated	82,150	13,692	6,516
181820	Less PWO allocated to works	(685,237)	(114,206)	(69,919)
Total Operating Expenditure		<u>-</u>	<u>(5,378)</u>	<u>15,610</u>
Operating Income				
181330	Reimbursements - Stores & Te	10,000	1,667	695
Total Operating Income		<u>10,000</u>	<u>1,667</u>	<u>695</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 August 2009.</i>		2009/10		
		2009/10 Budget	2009/10 YTD Budget	2009/10 31 Aug 2009
PLANT OPERATION COSTS				
<i>Operating Expenditure</i>				
183020	Fuel and Oil	350,000	58,333	28,723
183320	Parts and Repairs (external)	325,000	35,750	43,886
183420	Repairs - Wages	24,000	4,000	9,949
183220	Tyres	80,000	7,272	-
183620	Consumable Stores	40,000	8,000	5,961
184320	Replacement Tools	7,500	1,250	2,197
183520	Licenses	12,000	2,000	451
183820	Insurance	41,417	20,709	26,644
183230	Mechanics Vehicle	12,000	2,000	2,410
183920	Cutting Edges	7,500	-	-
183010	Administration Allocated	37,224	6,204	2,745
184020	Less Alloc To Works	(936,641)	(156,107)	(140,798)
Total Operating Expenditure		-	(10,589)	(17,833)
<i>Operating Income</i>				
183030	Diesel Fuel Rebate	30,000	-	-
Total Operating Income		30,000	-	-
PLANT DEPRECIATION				
<i>Operating Expenditure</i>				
183120	Depreciation	473,290	78,882	39,687
184040	Less Plant Depreciation Alloc	(473,290)	(78,882)	(28,802)
Total Operating Expenditure		-	-	10,886
<i>Operating Income</i>				
187630	Sale Of Scrap	1,500	250	-
Total Operating Income		1,500	250	-
SALARIES AND WAGES				
185300	Salaries & Wages	1,626,051	271,009	237,628
185400	Salaries & Wages Alloc	(1,626,051)	(271,009)	(243,629)
Total Operating Expenditure		-	-	(6,000)
Net Funding Demands		42,000	17,884	(1,968)

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions taken under delegated powers that require reporting to Council in August 2009

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 31st August 2009

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2009	Interest Earned to 31/07/2009	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/08/2009
350243	Westpac	6 month TD	28/01/2010	4.00%	5,483,323.64	54,831.17	-	390,324.79	-	5,928,479.60
355220	Westpac	82 Day TD	28/07/2009	3.40%	387,357.00	2,967.79	-	-	(390,324.79)	-
357031	Westpac	60 Day TD	12/10/2009	3.90%	1,500,000.00	-	8,681.51	-	-	1,508,681.51
26-7466	Westpac	At Call		Variable	500,234.71	3,191.79	3,230.06	1,800,000.00	(350,000.00)	1,956,656.56
TOTALS					7,870,915.35	60,990.75	11,911.57	2,190,324.79	(740,324.79)	9,393,817.67

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2009	Interest Earned to 31/07/2009	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/08/2009
170300	Plant Reserve	24.24%	1,423,136.38	14,011.29	-	-	-	1,437,147.67
170500	Building Reserve	12.53%	735,769.76	7,243.92	-	-	-	743,013.68
170200	Water Reserve	2.21%	129,463.34	1,274.61	-	-	-	130,737.95
170700	Airport Runway Reserve	32.56%	1,911,222.51	18,816.67	-	-	-	1,930,039.18
170800	Airport Operations Reserve	11.49%	674,290.01	6,638.63	-	-	-	680,928.64
170600	Transport Reserve	5.04%	295,636.36	2,910.65	-	-	-	298,547.01
170100	Infrastructure Reserve	11.25%	660,642.82	6,504.27	-	-	-	667,147.09
170150	Leave Reserve	0.69%	40,519.48	398.93	-	-	-	40,918.41
	Reaseal & Rejuvenation Reserve	0.00%	-	-	-	-	-	-
SUB TOTAL ON RESERVES			5,870,680.66	57,798.97	-	-	-	5,928,479.63
6001	Municipal Fund	100.00%	2,000,234.71	3,191.79	11,911.57	1,800,000.00	(350,000.00)	3,465,338.07
TOTAL INVESTMENTS BY NATURE			7,870,915.37	60,990.76	11,911.57	1,800,000.00	(350,000.00)	9,393,817.70

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 14 SEPTEMBER 2009
AUTHOR: LAUREN HOWDEN
DEBTORS & CREDITORS OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:



ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr NL Trenfield

That Council receives the outstanding monthly Debtor Trial Balance for August 31, 2009.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 19, 2009
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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 31.08.2009				Total	
		02.06.2009 GT 90 days	Age Of Oldest Invoice (90Days)	02.07.2009 GT 60 days	01.08.2009 GT 30 days		31.08.2009 Current
A091	ADCORP	0.00	0	0.00	0.00	77.00	77.00
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	358.70	358.70
A345	AERODROME MANAGEMENT SERVICES	0.00	0	0.00	0.00	17.61	17.61
A056	AIR CHARTERS WEST	0.00	0	0.00	32.92	0.00	32.92
C7	AIRSERVICES AUSTRALIA	0.00	0	0.00	1454.46	0.00	1454.46
W099	ALAN ARTHUR WEST	0.00	0	0.00	0.00	16.50	16.50
A079	ALPINE HILL PTY LTD	0.00	0	0.00	0.00	17.36	17.36
D087	AVIATION UTILITIES	0.00	0	0.00	0.00	29.70	29.70
B081	B & K BAXTER PTY LTD	0.00	0	0.00	0.00	17.36	17.36
B8	BALI AIR CHARTER	41.01	181	0.00	0.00	0.00	41.01
B000	BARCE HOLDINGS PTY LTD	0.00	0	0.00	18.48	0.00	18.48
B016	BELELE STATION	624.00	854	0.00	0.00	0.00	624.00
S074	BRENT SMOOTHY	0.00	0	0.00	16.50	0.00	16.50
B035	BRISTOW HELICOPTERS PTY LTD	0.00	0	0.00	0.00	211.95	211.95
B038	BROOME AIR SERVICES PTY LTD	0.00	0	0.00	0.00	32.33	32.33
F038	C & KA FLANAGAN SAILMAKERS PTY LTD	0.00	0	0.00	0.00	16.50	16.50
W036	CAMERON WATSON	0.00	0	0.00	0.00	0.31	0.31
C088	CAPE AVIATION	0.00	0	0.00	25.86	0.00	25.86
C092	CARNARVON AIR SERVICES PTY LTD	134.15	224	0.00	0.00	0.00	134.15
C019	CASAIR PTY LTD	0.00	0	0.00	0.00	748.40	748.40
C087	CAVENDISH CAPITAL MANAGEMENT PTY LTD	0.00	0	0.00	0.00	101.75	101.75
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	615.48	615.48
C028	CHRISHINE NOMINEES	0.00	0	0.00	0.00	289.74	289.74
B022	CLARK BUTSON	0.00	0	22.74	22.74	55.07	100.55
C023	COLLINS, HAYDN	-22.74	117	0.00	0.00	0.00	-22.74
C011	COMMERCIAL HOTEL	0.00	0	0.00	0.00	66.00	66.00
C021	COMPLETE AVIATION SERVICES	0.00	0	0.00	598.72	0.00	598.72
C15	COURIER AUSTRALIA	0.00	0	0.00	0.00	93.00	93.00
J031	CROSSLANDS RESOURCES	500.00	103	0.00	0.00	0.00	500.00
D1	DEPT OF EDUCATION & TRAINING	6708.62	112	0.00	0.00	0.00	6708.62
D036	DESERT - AIR SAFARIS PTY LTD	0.00	0	0.00	-41.91	41.91	0.00
D043	DIXON, OWEN	0.00	0	0.00	0.00	16.50	16.50
D038	DOMESTIC VOILENCE - MEEKATHARRA	0.00	0	3203.56	0.00	0.00	3203.56
E028	EDGAR EDWARDS	0.00	0	0.00	0.00	29.91	29.91
R011	ERIC ROULSTON	0.00	0	0.00	19.76	0.00	19.76

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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 31.08.2009				31.08.2009 Current	Total
		02.06.2009 GT 90 days	Age Of Oldest Invoice (90Days)	02.07.2009 GT 60 days	01.08.2009 GT 30 days		
O020	ERIK O'DEMPSEY	0.00	0	0.00	0.00	14.70	14.70
E009	ESPERANCE AIR CHARTER	0.00	0	0.00	0.00	159.18	159.18
F033	FARMER JACKS	0.00	0	0.00	0.00	60.00	60.00
F1	FOSSILS ENTERPRISES PTY LTD	1422.05	291	1052.70	0.00	931.70	3406.45
F014	FUGRO AIRBORNE SURVEYS	0.03	318	0.00	998.71	167.46	1166.20
O009	GEOFF OSBORN	0.00	0	0.00	0.00	6.21	6.21
G011	GERALDTON AIR CHARTER	475.00	117	0.00	293.37	158.65	927.02
G008	GOLDFIELDS AIR SERVICES	0.00	0	0.00	32.92	41.01	73.93
M099	HAOUST S V	-16.50	181	0.00	0.00	0.00	-16.50
H026	HAWKER PACIFIC PTY LTD	66.00	276	0.00	0.00	0.00	66.00
H014	HELIBITS PTY LTD	0.00	0	0.00	0.00	38.34	38.34
R045	IAN ROBERTSON	0.00	0	0.00	0.00	25.86	25.86
J033	JAMES JOSEPH BUCHANAN	14.42	165	0.00	0.00	0.00	14.42
J018	JANDAKOT FLIGHT CENTRE	0.00	0	0.00	0.00	73.34	73.34
J034	JARETH VAN WEES	0.00	0	0.00	0.00	45.32	45.32
J060	JINGLE HOLDINGS	0.00	0	0.00	0.00	326.30	326.30
J1	JUDAL PASTORAL COMPANY	0.00	0	0.00	0.00	695.60	695.60
P055	JULIE PEAKHAM	194.72	941	0.00	0.00	0.00	194.72
M115	John McNally Smith	16.50	112	0.00	0.00	0.00	16.50
L031	KEITH LINDBECK	0.00	0	0.00	0.00	49.50	49.50
R041	KEITH RULE	0.00	0	16.50	0.00	0.00	16.50
K004	KILLARA STATION	0.00	0	0.00	0.00	1579.60	1579.60
K026	KOONMARRA STATION	0.00	0	0.00	0.00	1027.20	1027.20
L018	LANGTREE COPPIN	-16.50	117	0.00	0.00	0.00	-16.50
H059	LAUREN HOWDEN	0.00	0	0.00	0.00	4.73	4.73
W044	LEONARD WALKER	0.00	0	0.00	0.00	71.30	71.30
L025	LIMESCALE AUSTRALIA	0.00	0	0.00	0.00	46.50	46.50
J026	LS & JA JOYCE	0.00	0	0.00	-21.54	0.00	-21.54
M4	MAIN ROADS WA	0.00	0	0.00	0.00	153196.00	153196.00
S004	MARK SMITH PTY LTD	47.60	122	0.00	23.80	23.80	95.20
M076	MARKET CREATIONS	0.00	0	0.00	0.00	198.00	198.00
M127	MATHERS, MALCOLM	0.00	0	0.00	0.00	16.50	16.50
M118	MATTHEW GRAHAM	0.00	0	0.00	0.00	66.32	66.32
S15	MAUREEN STACK	155.50	728	0.00	0.00	0.00	155.50
MC1D	MEEKATHARRA CARAVAN PARK	47.80	90	0.00	23.80	47.60	119.20

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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 31.08.2009				Total	
		02.06.2009 GT 90 days	Age Of Oldest Invoice (90Days)	02.07.2009 GT 60 days	01.08.2009 GT 30 days		31.08.2009 Current
M130	MEEKATHARRA COMMUNITY CHURCH	0.00	0	0.00	0.00	14.70	14.70
M03D	MEEKATHARRA CORNER STORE	0.00	0	0.00	0.00	103.80	103.80
M27	MEEKATHARRA HOTEL	0.00	0	0.00	0.00	46.50	46.50
M021	MEEKATHARRA TELECENTRE	0.00	0	0.00	0.00	66.00	66.00
M108	MINING AND CIVIL AUSTRALIA	0.00	0	6744.00	0.00	0.00	6744.00
M060	MINOVATION	0.00	0	0.00	0.00	17.95	17.95
T2	ML & GJ TRENFIELD CONTRACTING	0.00	0	0.00	0.00	71.89	71.89
M128	MOLLOY, RONALD	0.00	0	0.00	0.00	16.50	16.50
M129	MOSS, LESLIE ROY	0.00	0	0.00	0.00	16.50	16.50
M16	MURCHISON MAIL & FREIGHT SERVICES	93.00	186	0.00	0.00	0.00	93.00
F034	Meekatharra Post Office	0.00	0	0.00	48.00	0.00	48.00
N009	NANTAY PTY LTD - MAROOMBA	0.00	0	0.00	0.00	149.90	149.90
N002	NETWORK AVIATION	0.00	0	0.00	0.00	1384.98	1384.98
U003	NEVILLE ULPH	0.00	0	0.00	0.00	185.04	185.04
N001	NEWMAN VETERINARY HOSPITAL	0.00	0	0.00	0.00	47.60	47.60
N028	NORGATE NOMINEES PTY LTD	0.00	0	0.00	0.00	16.76	16.76
P028	PANORAMA ELECTRONICS PTY LTD	0.00	0	0.00	0.00	17.36	17.36
P006	PAROO STATION	0.00	0	0.00	702.40	0.00	702.40
L011	PAUL LYONS	0.00	0	0.00	0.00	177.21	177.21
C078	PETER COLLINS	85.33	482	0.00	0.00	0.00	85.33
C094	PETER G COOK	0.00	0	0.00	16.50	0.00	16.50
H021	PHILIP HOOPER - COCKLES	218.94	117	0.00	0.00	0.00	218.94
P058	POLICE AIR WING SUPPORT UNIT	0.00	0	0.00	0.00	250.28	250.28
P068	PROFESSIONALS MIDWEST REALTY	0.00	0	0.00	0.00	66.00	66.00
R043	RACHLAN HOLDINGS PTY LTD	0.00	0	0.00	16.50	33.00	49.50
R036	RANGI WALKER	0.00	0	0.00	0.00	31.95	31.95
R046	RECREATIONAL AIRCRAFT AUSTRALIA	0.00	0	0.00	0.00	33.00	33.00
L003	RICHIE BRENNAN - LANDOR STN	0.00	0	0.00	0.00	2016.00	2016.00
R044	ROBERT REID	0.00	0	0.00	39.52	0.00	39.52
R009	ROYAL AERO CLUB OF WA	0.00	0	0.00	0.00	25.86	25.86
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0	0.00	0.00	4690.97	4690.97
R006	ROYAL MAIL HOTEL	0.00	0	0.00	0.00	66.00	66.00
W045	SIMON WILDING	0.00	0	0.00	0.00	16.76	16.76
S007	SKIPPERS AVIATION	0.00	0	0.00	0.00	8589.79	8589.79
H023	STANLEY HOUST	16.50	181	0.00	0.00	0.00	16.50

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Debtor #	Name	Debtors Trial Balance As at 31.08.2009				31.08.2009 Current	Total
		02.06.2009 GT 90 days	Age Of Oldest Invoice (90Days)	02.07.2009 GT 60 days	01.08.2009 GT 30 days		
S078	STAR AVIATION PTY LTD	0.00	0	0.00	0.00	149.68	149.68
S072	STELLA JOHNSON	0.00	0	0.00	0.00	7.84	7.84
T031	TEX INVESTMENTS PTY LTD	33.00	0	0.00	0.00	0.00	33.00
T040	THOMSON AVIATION PTY LTD	0.00	0	0.00	0.00	113.70	113.70
T007	TROPIC AIR SERVICES	-151.32	90	0.00	0.00	0.00	-151.32
T032	Trenny's Refrigeration & Aircon	0.00	0	0.00	0.00	132.00	132.00
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0	0.00	0.00	60.78	60.78
W039	WARWICK JOHN, POINTON	0.00	0	0.00	0.00	-8.97	-8.97
B070	WATSON-BATES, JOHN	0.00	0	0.00	0.00	4.89	4.89
M104	WAYNE MOORE	119.35	510	0.00	0.00	0.00	119.35
Y001	YAMATJI LAND & SEA COUNCIL	225.80	178	132.00	0.00	0.00	357.80
Y004	YARLARWEEELOR STATION	0.00	0	0.00	1404.80	2086.80	3491.60
Y002	YULELLA VISION	7.20	90	0.00	0.00	12.00	19.20
	Totals	11039.46		11171.50	5726.31	182634.82	210572.09

9.2.3 LIST OF ACCOUNTS PERIOD ENDED JUNE 2009

LOCATION: N/A
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 14 SEPTEMBER 2009
AUTHOR: LAUREN HOWDEN
DEBTORS & CREDITORS OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$453,372.44
Trust Account	Voucher No's	Amount: \$ 2,248.89
Air BP	Voucher No's	Amount: \$ 0.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows
Seconded: Cr JE Burgemeister

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 19, 2009

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 19 SEPTEMBER 2009

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT3454	13/08/2009	ABCO PRODUCTS	CLEANING SUPPLIES FOR THE SPORTS COMPLEX	- 58.52	-	-
EFT3455	13/08/2009	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE - JULY 2009	- 15.97	-	-
EFT3456	13/08/2009	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES FROM 3RD - 9TH AUGUST 2009	- 8,705.83	-	-
EFT3457	13/08/2009	AUSTRALIA POST	POSTAGE	- 805.72	-	-
EFT3458	13/08/2009	AV TRUCKS SERVICES PTY LTD	CLUTCH KIT, HOSE & GASKET	- 3,842.70	-	-
EFT3459	13/08/2009	B & G CHEMICALS	CLEANING SUPPLIES	- 625.00	-	-
EFT3460	13/08/2009	B Williams	GENERAL REPAIRS & MAINTENANCE TO YOUTH CENTRE	- 240.00	-	-
EFT3461	13/08/2009	BOC GASES	CYLINDER RENT OXY & ACETYLENE JULY 2009	- 125.86	-	-
EFT3462	13/08/2009	BROADCAST AUSTRALIA PTY LTD	FACILITIES LEASING - SELF HELP SBS TV 01-08-09 - 31-01-2010	- 176.67	-	-
EFT3463	13/08/2009	CJD EQUIPMENT PTY LTD	REPAIRS & PARTS	- 1,142.76	-	-
EFT3464	13/08/2009	COATES HIRE	PLANT HIRE - 240V KANGO HAMMER DRILL & 15KVA WELDER/GENERATOR	- 217.81	-	-
EFT3465	13/08/2009	COMMERCIAL HOTEL MEEKATHARRA	MEALS SUPPLIEDFOR MURCH EXECUTIVE GROUP -	- 250.00	-	-
EFT3466	13/08/2009	CORPORATE EXPRESS	10L URN & EXPANDING FILES	- 526.32	-	-
EFT3467	13/08/2009	DAVINCI'S TILES & FURNITURE	TILES FOR LOT 303	- 239.40	-	-
EFT3468	13/08/2009	DEPARTMENT OF TREASURY AND FINANCE SHARED	MISC PURCHASES - BOOKS FOR BETTER BEGINNINGS	- 115.50	-	-
EFT3469	13/08/2009	DEPT OF TREASURY & FINANCE - SHARED SVCS	GOVERNMENT GAZETTE ADVERTISING - DOGS AMENDED LOCAL LAW -	- 59.80	-	-
EFT3470	13/08/2009	DOWNER EDI WORKS	7MM COLDMIX	- 3,080.00	-	-
EFT3471	13/08/2009	FARMER JACKS	FENCE DROPPERS	- 1,171.66	-	-
EFT3472	13/08/2009	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN - JULY 2009	- 2,640.17	-	-
EFT3473	13/08/2009	FITZROY EXPRESS BAND	TRAVEL & ACCOMMODATION EXPENSES PAYMENT	- 4,800.00	-	-
EFT3474	13/08/2009	FUJI XEROX AUSTRALIA PTY LTD	PRINTING - COLOUR & BLACK & WHITE - IMPRESSIONS ONLY	- 3,886.40	-	-
EFT3475	13/08/2009	GERALDTON TOYOTA	COOLANT 20LTRS	- 194.52	-	-
EFT3476	13/08/2009	GREAT NORTHERN RURAL SERVICE	ARSENAL EXPRESS 20 LTRES	- 1,680.00	-	-
EFT3477	13/08/2009	HOPPY'S PARTS R U	BOSCH 18V CORDLESS DRILL	- 1,774.50	-	-
EFT3478	13/08/2009	ICPA FEDERAL CONFERENCE	SPONSORSHIP FOR ICPA 2010 FEDERAL CONFERENCE	- 1,100.00	-	-
EFT3479	13/08/2009	ISOLATED CHILDRENS PARENTS ASSOC OF WA	DONATION TOWARDS COST OF PRODUCING ICPA WELCOME BAGS	- 275.00	-	-
EFT3480	13/08/2009	JR & A HERSEY PTY LTD	OPEN REEL TAPE 100M & ROTASURE WHEEL	- 299.59	-	-
EFT3481	13/08/2009	KNIGHTLINE COMPUTERS	1GB MEMBORY & DVD SATA BURNER BLACK	- 205.00	-	-
EFT3482	13/08/2009	LANDGATE	TITLE SEARCH	- 703.85	-	-
EFT3483	13/08/2009	MARK SMITH PTY LTD	DIG & EXCAVATE 2 GRAVES	- 4,367.77	-	-
EFT3484	13/08/2009	MID WEST GROUP OF AFFILIATED AGRICULTURAL SOC	2009/10 DONATIONS TO COMMUNITY GROUPS	- 550.00	-	-
EFT3485	13/08/2009	ML & GJ TRENFIELD CONTRACTING	SERVICES FOR THE MONTH OF JULY 2009	- 15,675.00	-	-
EFT3486	13/08/2009	MOBILE MASTERS	UHF KIT	- 988.90	-	-
EFT3487	13/08/2009	MODERN TEACHING AIDS PTY LTD	PAINT FOR SCHOOL BANNERS - TIDY TOWN PROJECT	- 265.72	-	-
EFT3488	13/08/2009	MURCHISON COUNTRY ZONE WALGA	MURCHISON COUNTRY ZONE OF WALGA - 2009/2010	- 2,100.00	-	-
EFT3489	13/08/2009	ORICA AUSTRALIA P/L	CHLORINE SVC FEE - JULY 2009	- 233.24	-	-
EFT3490	13/08/2009	PARCHEM CONSTRUCTION SUPPLIES	PLATE COMPACTOR - CP80 HONDA ENGINE	- 1,764.68	-	-
EFT3491	13/08/2009	PIVOTEL SATELLITE PTY LTD	SATELLITE PHONE 15 JUN - 14 JUL 09	- 1,384.71	-	-
EFT3492	13/08/2009	SKIPPERS AVIATION PTY LTD	FLIGHTS FROM MKA - PER FOR KEITH ANDERSON	- 3,404.00	-	-
EFT3493	13/08/2009	THE IT VISION USER GROUP	ANNUAL SUBSCRIPTION 2009/2010	- 484.00	-	-
EFT3494	13/08/2009	TOLL IPEC PTY LTD	FREIGHT	- 1,119.46	-	-
EFT3495	13/08/2009	TOLL WEST	FREIGHT	- 29.88	-	-

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 19 SEPTEMBER 2009

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT3496	13/08/2009	TRENFIELD B & E	PARKS & GARDENS	- 4,158.88	-	-
EFT3497	13/08/2009	TRENK CONTRACTING PTY LTD	MANUFACTURE 2 X HYDROLIC HOSES	- 193.65	-	-
EFT3498	13/08/2009	VIDGUARD SECURITY SYSTEMS	SECURITY SYSTEM MAINTENANCE	- 1,184.00	-	-
EFT3499	13/08/2009	WA LOCAL GOVERNMENT ASSOCIATION	09-10 MEMBER SUBS	- 16,344.60	-	-
EFT3500	13/08/2009	WESTRAC EQUIPMENT	REPAIRS AND PARTS	- 5,159.36	-	-
EFT3501	13/08/2009	WURTH AUSTRALIA PTY LTD	TEMPERATURE REDUCTION SPRAY & GRAFFITI-EX FOR FABRIC USE	- 85.18	-	-
EFT3502	13/08/2009	YULELLA ABORIGINAL CORPORATION	4 WORKERS FOR MONTH OF MARCH 2009	- 13,230.80	-	-
EFT3503	13/08/2009	YULELLA VISION	PANASONIC MICROWAVE OVEN	- 380.00	-	-
EFT3504	28/08/2009	ABCO PRODUCTS	CLEANING SUPPLIES FOR THE SPORTS COMPLEX	- 800.21	-	-
EFT3505	28/08/2009	AG BURROWS PLANT	HIRE OF P/MOVER & SEMI FLAT TOP TRAILER	- 693.00	-	-
EFT3506	28/08/2009	ALAN HASLETT	REIMBURSEMENT FOR SALES AT STATEWIDE BEARINGS	- 77.77	-	-
EFT3507	28/08/2009	AV TRUCKS SERVICES PTY LTD	CLUTCH BOOSTER	- 2,823.28	-	-
EFT3508	28/08/2009	BENET INTERNET SERVICES	INSTALL PHONE LINE - FRONT RECEPTION	- 426.00	-	-
EFT3509	28/08/2009	BROADCAST AUSTRALIA PTY LTD	FACILITIES LEASING - SELF HELP STAR FM - POWER RECOVERY	- 29.43	-	-
EFT3510	28/08/2009	BUNNINGS GROUP LIMITED	PAINT FOR MEEKA DISTRICT HIGH SCHOOL FOR 40TH ANNIVERSARY	- 572.42	-	-
EFT3511	28/08/2009	BURROWS A.G.	MEETING ATTENDANCE FEES - 15/08/2009	- 120.00	-	-
EFT3512	28/08/2009	CANINE CONTROL	RANGER SERVICES ON 21/8/09 - 22/08/09	- 2,486.00	-	-
EFT3513	28/08/2009	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 263.70	-	-
EFT3514	28/08/2009	CJD EQUIPMENT PTY LTD	COMPRESSOR	- 2,191.98	-	-
EFT3515	28/08/2009	COATES HIRE	240V KANGO HUMMAR DRILL & 3KVA PORTA GENO	- 2,145.83	-	-
EFT3516	28/08/2009	COMMERCIAL HOTEL MEEKATHARRA	ALCOHOL SUPPLIED FOR FANCY DRESS BALL 25/07/2009 - FESTIVAL	- 1,389.90	-	-
EFT3517	28/08/2009	CORPORATE EXPRESS	1 X MOP HEAD	- 10.02	-	-
EFT3518	28/08/2009	COURIER AUSTRALIA	FREIGHT	- 1,383.23	-	-
EFT3519	28/08/2009	COVENTRYS	FLEXIGUN 450GM GREASE CARTRIDGE GUNS X 2	- 231.00	-	-
EFT3520	28/08/2009	DOWNER EDI WORKS	7MM COLDMIX	- 20,405.00	-	-
EFT3521	28/08/2009	FACET	SPONSORSHIP OF FACET TOURISM CONFERENCE 18 - 21 OCTOBER 09 - MT	- 2,000.00	-	-
EFT3522	28/08/2009	FARMER JACKS	GROCERIES FOR COMMUNITY BASKETBALL/NETBALL/FOOTBALL 01-02	- 344.43	-	-
EFT3523	28/08/2009	FITZROY EXPRESS BAND	SECOND PAYMENT FOR FITZROY EXPRESS - BOB 2009	- 5,900.00	-	-
EFT3524	28/08/2009	FOSSIL'S ENTERPRISES PTY LTD	PLANT REPAIRS	- 10,439.00	-	-
EFT3525	28/08/2009	FUJI XEROX AUSTRALIA PTY LTD	1 X PALLET OF WHITE A4 PAPER	- 2,650.32	-	-
EFT3526	28/08/2009	G&T FAMILY TRUST	RUBBISH COLLECTION CONTRACT FOR AUGUST 2009	- 15,766.90	-	-
EFT3527	28/08/2009	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED - 20,000LTRS TO WKS SITE - MT CLERE ROAD	- 27,598.93	-	-
EFT3528	28/08/2009	HART SPORT	TRACKSUITS FOR NETBALL TEAM & FREIGHT	- 485.50	-	-
EFT3529	28/08/2009	HARVEY NORMAN ELECTRICS OSBORNE PARK	VACCUM CLEANER & MICROWAVE	- 714.00	-	-
EFT3530	28/08/2009	HOPPY'S PARTS R U	205L GREEN COOLANT	- 1,736.08	-	-
EFT3531	28/08/2009	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	- 317.68	-	-
EFT3532	28/08/2009	JACKSONS DRAWING SUPPLIES PTY LTD	ALL PURPOSE SEALER	- 84.89	-	-
EFT3533	28/08/2009	JR & A HERSEY PTY LTD	VARIOUS TOOLS	- 812.38	-	-
EFT3534	28/08/2009	K E ANDERSON	FINANCIAL CONSULTING - 3 - 15TH AUGUST 2009	- 12,538.34	-	-
EFT3535	28/08/2009	LANDGATE	TITLE SEARCH	- 100.60	-	-
EFT3536	28/08/2009	LOMAX MEDIA	15SECOND AD TO PROMOTE 2009 MEEKA FESTIVAL	- 470.00	-	-
EFT3537	28/08/2009	LONGMUIR R.J.	4 X TRAILERS OF SCRAP TYRES DISPOSED ON 26/07/09	- 2,640.00	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 19, 2009
Page 64


SHIRE OF MEEKATHARRA
Accounts Due and Paid under Delegated Authority and Submitted to Council on the 19 SEPTEMBER 2009

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT3538	28/08/2009	MARK SMITH PTY LTD	SEWERAGE SYSTEMS INSTALL - FIRST PROGRESS PAYMENT	- 22,000.00	-	-
EFT3539	28/08/2009	MARKET CREATIONS	WEBSITE UPDATES - EVENTS CALENDAR	- 1,903.00	-	-
EFT3540	28/08/2009	MARY G ENTERPRISES	BALANCE OF ACCOUNT FOR (50%) FOR BOB AUG 09	- 3,850.00	-	-
EFT3541	28/08/2009	MEEKATHARRA CARAVAN PARK	FUEL	- 265.01	-	-
EFT3542	28/08/2009	MEEKATHARRA CORNER STORE	GAS BOTTLE EXCHANGE	- 1,090.83	-	-
EFT3543	28/08/2009	MICROCOM PTY LTD	FIELD - 30M ROAD TUBE	- 286.00	-	-
EFT3544	28/08/2009	MIDWEST BAITS & PET FOOD	KANGAROO MEAT SUPPLIED FOR HARMONY DAY	- 132.00	-	-
EFT3545	28/08/2009	MURRY BROWN	CONTRACT PROJECT OFFICER DUTIES - 10/8/09 - 21/8/09	- 5,543.44	-	-
EFT3546	28/08/2009	PARAGON CORPORATE TRAINING	TRAINING IN CERT II IN SECURITY (OPERATIONS) FOR COMMUNITY EVENTS	- 9,500.00	-	-
EFT3547	28/08/2009	PIVOTEL SATELLITE PTY LTD	SATELLITE PHONE CHARGES FOR 15-8-09 TO 15-09-09	- 1,470.23	-	-
EFT3548	28/08/2009	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT - JUNE & JULY 2009 & STAT BUDGET	- 2,502.50	-	-
EFT3549	28/08/2009	SPOTLIGHT STORES P/L	6 X MATTRESS PROTECTORS FOR CONSULTANTS QTRS	- 246.65	-	-
EFT3550	28/08/2009	THE HONDA SHOP	HONDA 4" DIESEL PUMP	- 5,939.00	-	-
EFT3551	28/08/2009	TOLL IPEC PTY LTD	FREIGHT	- 555.99	-	-
EFT3552	28/08/2009	TOLL WEST	FREIGHT	- 604.77	-	-
EFT3553	28/08/2009	TRENFIELD B & E	PARKS AND GARDENS	- 4,158.88	-	-
EFT3554	28/08/2009	TRENFIELD MOTORS	SUPPLY & ERECT CARPORT AT SPO'S	- 13,933.68	-	-
EFT3555	28/08/2009	TRENFIELD, NORMAN	MEMBERS MEETING FEES	- 120.00	-	-
EFT3556	28/08/2009	TRENK CONTRACTING PTY LTD	DESIGN PRESSURE CLEANER HOSE	- 1,279.06	-	-
EFT3557	28/08/2009	TRENNY'S REFRIGERATION & AIR-CONDITIONING	VARIOUS ELECTRICAL WORK CARRIED OUT ON PLANT	- 16,157.68	-	-
EFT3558	28/08/2009	TRISSET BOSS PTY LTD	PRINTING OF A4 RATES NOTICES (5000)	- 1,056.00	-	-
EFT3559	28/08/2009	UHY HAINES NORTON CHARTERED ACCOUNTANTS	PREP OF SUSTAINABILITY RATIOS & BRIEF ANALYSIS	- 1,100.00	-	-
EFT3560	28/08/2009	VIDGUARD SECURITY SYSTEMS	SECURITY MAINTENANCE 4/8/09	- 1,307.60	-	-
EFT3561	28/08/2009	WA LOCAL GOVERNMENT ASSOCIATION	PUBLISH DOGS LOCAL LAW AMENDMENT 2009 - WEST AUSTRALIAN	- 14.60	-	-
EFT3562	28/08/2009	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 10,915.96	-	-
EFT3563	28/08/2009	WESTNET PTY LTD	INTERNET CHARGES	- 334.70	-	-
EFT3564	28/08/2009	WESTRAC EQUIPMENT	REPAIRS AND PARTS	- 5,465.29	-	-
EFT3565	28/08/2009	YULELLA VISION	SUNBEAM CORDLESS KETTLE	- 56.00	-	-
23471	03/08/2009	DEPARTMENT OF PLANNING AND INFRASTRUCTURE	LICENCE FOR 1CHZ995	- 48.60	-	-
23472	03/08/2009	HORIZON POWER	ELECTRICITY CHARGES 03/06/09 - 08/07/09	- 3,032.53	-	-
23473	03/08/2009	HOWDEN R.K.	MEETING ATTENDANCE FEE - 18/7/09	- 120.00	-	-
23474	03/08/2009	HUTCHINSON T.R.	MEETING ATTENDANCE FEE - 18/7/09	- 240.00	-	-
23475	03/08/2009	LGIS PROPERTY	PROPERTY INSURANCE 30/06/2009 - 30/06/2010	- 37,244.90	-	-
23476	03/08/2009	MT CLERE STATION	GRADING OF MT CLERE/YARLARWEEELOR ROAD	- 4,537.50	-	-
23477	03/08/2009	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 32.80	-	-
23478	03/08/2009	NICHOLS H.J.	MEETING ATTENDANCE FEE - 18/7/09	- 120.00	-	-
23479	03/08/2009	PROSPECTOR'S POT CAFE	REIMBURSEMENT FOR CATERING COSTS 21/07/09	- 680.00	-	-
23480	03/08/2009	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	- 308.56	-	-
23481	03/08/2009	STORM CO. SEVENTH DAY ADVENTIST CHURCH	REIMBURSEMENT FOR SEEDLINGS PURCHASED FROM BUNNINGS 06/07/09	- 69.44	-	-
23482	03/08/2009	THE AUSTRALIAN WORKERS UNION	PAYROLL DEDUCTIONS	- 36.00	-	-
23483	03/08/2009	WATER CORPORATION	ANNUAL SERVICE CHARGES 1/07/09 - 30/06/2010	- 2,044.35	-	-
23484	03/08/2009	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	- 1,786.65	-	-

9.3 ADMINISTRATION

9.3.1 LOCAL GOVERNMENT REFORM - SUBMISSION

LOCATION: WA State
APPLICANT: Local Government Minister
FILE REF: ADM 330
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 13 September 2009
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: 
ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Council may wish to re-consider the draft Reform Submission to the Minister for Local Government.

Attachments:

Meekatharra's Draft Reform Submission to the Minister for Local Government – distributed to Councillors in the August meeting agenda.

Councillors have previously been sent the Local Government Reform Steering Committee Bulletin No 2-2009, Frequently Asked Questions and Structural Reform Guidelines along with numerous other bulletins and reports on the subject.

Background:

Council is well aware of the background and circumstances around this issue.

Council has formally discussed this matter on five previous occasions. Council's most recent resolution on this matter is listed below:

Meeting 15 August 2009:

Council Resolutions:

Moved: Cr AG Burrows
Seconded: Cr JE Burgemeister

1. Voluntary Amalgamation

That the Shire of Meekatharra resolves to advise the Minister for Local Government that it does not intend to amalgamate with any other Shire(s).

2. Number of Elected Members

That the Shire of Meekatharra resolves to advise the Minister for Local Government that it does not intend to reduce the total number of elected members below the current level of seven (7).

3. Regional Grouping

That the Shire of Meekatharra resolves to advise the Minister for Local Government of their intention to work collaboratively within a regional grouping comprising the local governments of Meekatharra, Cue, Mt Magnet, Yalgoo, Murchison and Sandstone.

Further, Council will also continue to communicate and share information and knowledge with its other bordering neighbours being the local governments of Wiluna, East Pilbara, Ashburton and Upper Gascoyne.

4.Reform Submission

That Council approves the attached draft Reform Submission.

Reason for change to the Recommendation:

Council did not need to amend the submission as received.

CARRIED 5/0

Comment:

In the submission approved on 15 August 2009, Councils adopted positions on Regional Co-operation and Structural Reform were excluded from the submission. Clearly these formally adopted positions are important information in the context of the submission to the Minister.

Council's adopted positions on regional co-operation and structural reform are as follows. In relation to the position on structural reform, please note that the CEO has made a minor amendment to the last paragraph in order to maintain clear consistency with the first paragraph.

Shire of Meekatharra

Position on Structural Reform

On 21 March 2009, the Shire of Meekatharra resolved, in relation to Structural Reform, the following position:

“Council is willing to discuss structural reform, voluntary amalgamation and/or boundary changes with other interested Councils.

However, given:

- **the town of Meekatharra’s remote, isolated location,**
- **that the Shire of Meekatharra (in area) is one of the largest shires in WA (and therefore the world),**
- **that Council’s unsealed road network is the fifth largest in WA and**
- **that Council resources are already fully and efficiently employed;**
Council can currently see no clear and present benefit to its residents, ratepayers or stakeholders in undertaking any adjustment to its boundaries.

Council will ultimately only agree to any structural reform, voluntary amalgamation and/or boundary changes if, as a result of any proposed boundary change, it is clearly established and proven that there will be benefits to all current residents, ratepayers and stakeholders of the shire over the short, medium and long term.”

Shire of Meekatharra

Position on Regional Co-operation

At its meeting of 16 September 2006, Council adopted the following as its position on regional cooperation;

“The Shire of Meekatharra will encourage, participate in and assist with facilitating any opportunity between Councils that will create efficiencies or improve the circumstances of the Shire of Meekatharra and/or other Councils.

Regular communication between the CEO’s and Shire Presidents will provide a starting point to develop opportunities within the Zone.

The Shire of Meekatharra encourages and supports sharing of information (reports, agenda items, knowledge etc) between Councillors, CEO’s and Council staff. This already occurs and may be further developed to create efficiencies for Councils.

The Shire of Meekatharra does not support the formation of another decision making body (eg. VROC or ROC). Council believes that most initiatives and opportunities that can be developed under the banner of a VROC or ROC could be equally and more efficiently achieved by simple communication and agreement between the participating Council’s”

Clearly there is also a plethora of other information that could be included in the submission. Council's resolutions on the matter however indicate that the submission should address the precise matters raised by the Minister with minimal further information. The original draft submission achieved this aim. Council may however wish to consider a number of other matters that could be included in the submission.

Further comments and critique of the checklist and the checklist assessment:
the clear assertion that one size fits all – direct comparisons between large cities and smaller remote and regional shires being quite ridiculous. Also direct comparisons of councils located in very different regions of the state.

Comment on the fact that council strategies on recruitment, retention, training and development of staff appear pointless under the current Local Government Act and would likely be *ultra vires* (beyond the law). The act imposes specific functions on the CEO (Section 5.41 (g) to manage other employees.

Perhaps a comment on the state governments very poor performance in the terms of recruitment, retention and training of staff in Meekatharra – maybe a challenge to compare Council's statistics in this area to that of the various state government offices and agencies in Meekatharra.

A comment on the clear inability of many large centralized agencies to deliver efficient and effective services to the Meekatharra district. Eg. Main Roads – Wiluna Meekatharra Road. Challenge a comparison of the effectiveness and efficiencies of Council operations over that of state government agencies delivering similar services.

Include in the timeline the meetings with zone councils in February and August.

Comment on the difficulties that a Council (ie individual councillors) would have making informed and knowledge based decisions in a council with a road network any larger than Meekatharra existing network.

Include an estimate of the time it takes for a council (or any person or group) to inspect the all the infrastructure assets currently managed by our shire.

Staff could research local government statistics from around Australia and beneficial statistical comparisons could be included in the submission.

There is potentially numerous other areas that could be addressed in the submission. Council may wish to raise and discuss other inclusions in the submission.

Consultation:

Murchison Zone CEO's
Cr Hutchinson, Shire President
Cr Trenfield, Deputy Shire President

Statutory Environment:

Policy Implications:

Council has formed a position on local government reform and regional co-operation.

Financial Implications:

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation:

1. That Council adopt the amended position on structural reform.
2. That Council includes in its submission to the Minister for Local Government its position statements on regional cooperation and structural reform as detailed above.
3. That Council consider the inclusion of additional comments and information in the submission and resolve what should be included and the process to be followed for its inclusion. (drafting, approvals etc)

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows



1. That Council adopt the amended position on structural reform.
2. That Council includes in its submission to the Minister for Local Government its position statements on regional cooperation and structural reform as detailed above.
3. That other meetings on reform be included in the timeline including the special zone meetings in February and August.

CARRIED 6/0

9.4 COMMUNITY DEVELOPMENT
Nil

9.5 HEALTH, BUILDING & TOWN PLANNING

**9.5.1 SHIRE OF MEEKATHARRA – TOWN PLANNING SCHEME No 3
AND PROPOSED AMENDMENT No 2**

LOCATION	MEEKATHARRA
APPLICANT	SHIRE OF MEEKATHARRA
FILE REFERENCE	ADM 320
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	21 st AUGUST 2009
AUTHOR	MURRAY BROWN PROJECT OFFICER
SIGNATURE OF AUTHOR	
SENIOR OFFICER	ROY McCLYMONT CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER	

Summary:

This report will bring Council up to date on two matters relating to Council's Town Planning Scheme No 3 and Amendment No 2 and advise Council what action it needs to take to bring this document up to date.

Attachments:

Draft copy of TPS 3, Amendment No 2

Background:

In 1996 Council commenced the process of adopting Amendment No2 of Town Planning Scheme No3. This amendment relates to the rezoning of portion of Lot 1017 High Street, Meekatharra from "Rural and Recreation" to "Special Site – Accommodation Village". It appears that this amendment was proposed to accommodate the relocation of St Barbara Mines Accommodation from its Blue Bird mine site to portion of Lot 1017 in Meekatharra.

Council is also required to review its Town Planning Scheme every five years. It is over six years since the Minister determined that the Scheme could be reviewed via consolidation. (This involves including the already adopted scheme amendments 1 and 3 plus a request from the Department of Water to include the Meekatharra Water Reserve in the consolidated Town Planning Scheme.)

Due to the lapse in time, Council, if it still requires amendment No 2 to be implemented it must start the process of adopting the TPS Amendment No 2 again and complete this process.

All TPS amendments need to be formally adopted and then gazetted before the consolidation of the TPS can be carried out.

Comment:

Council needs to decide if it still requires Amendment No 2 to be processed or does it want this amendment to lapse.

Council may decide that this Amendment is still required, and the site could be used by another mining company for mine work force accommodation when there is again a demand for this type of land use.

Consultation:

Shire of Meekatharra Chief Executive Officer.
Department of Planning and Infrastructure.
Mr Paul Bashall of Planwest – Consultant Town Planner.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Estimated cost to process amendment No2 (professional fees, consultants fees, advertising etc) is \$1,200.

Council's 2009/10 Budget provides:
Item 3101 Scheme Amendments - \$1,000
Item 3103 Consultants - Town Planning \$12,000

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr JE Burgemeister

That the Committee recommends that Council supports the adoption and processing of Town Planning Scheme No 3 Amendment No2 and then authorizes work required to commence the consolidation of Shire of Meekatharra Town Planning Scheme No 3.

CARRIED 6/0



SHIRE OF MEEKATHARRA

TOWN PLANNING SCHEME No. 3 AMENDMENT No. 2

HIGH STREET, MEEKATHARRA
'Rural' and 'Recreation' to
'Special Site - Village Accommodation'

AUGUST 2009

PLANNING AND DEVELOPMENT ACT 2005

RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME

Shire of Meekatharra

TOWN PLANNING SCHEME No. 3

AMENDMENT NO. 2

The Meekatharra Shire Council under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005 hereby amends the above local planning scheme by:

reclassifying portion Lot 1017 High Street, Meekatharra, from 'Rural' and 'Recreation' to 'Special Site - Accommodation Village',

Dated this day of200...

.....
Chief Executive Officer

.....
Date

PLANNING AND DEVELOPMENT ACT 2005

Shire of Meekatharra

TOWN PLANNING SCHEME No. 3

AMENDMENT No.2

RESOLVED that the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend the above local planning scheme by:

reclassifying portion Lot 1017 High Street, Meekatharra, from 'Rural' and 'Recreation' to 'Special Site - Accommodation Village'.

FILE NO.....
PART OF AGENDA.

MINISTER FOR PLANNING

PROPOSAL TO AMEND A SCHEME

1. **LOCAL AUTHORITY:** Shire of Meekatharra
 2. **DESCRIPTION OF TOWN PLANNING SCHEME:** Town Planning Scheme No. 3
 3. **TYPE OF SCHEME:** District Zoning Scheme
 4. **SERIAL NUMBER OF AMENDMENT:** Amendment No. 2
 5. **PROPOSAL** To reclassify portion Lot 1017 High Street, Meekatharra, from 'Rural' and 'Recreation' to 'Special Site - Accommodation Village'.
-

REPORT BY: SHIRE OF MEEKATHARRA

1.0 INTRODUCTION

The Shire of Meekatharra seeks the WA Planning Commission's support and the Hon. Minister's approval to a Scheme Amendment that seeks to reclassify portion Lot 1017 High Street, Meekatharra, from 'Rural' and 'Recreation' to 'Special Site - Accommodation Village',

2.0 BACKGROUND

St Barbara Mines currently has a mining camp on site at the Blue Bird minesite and has been operational since 1984. The camp accommodates approximately 250 people. The existing mine area has known reserves that will allow the company to continue operations for at least 10 years, and perhaps beyond 15 years.

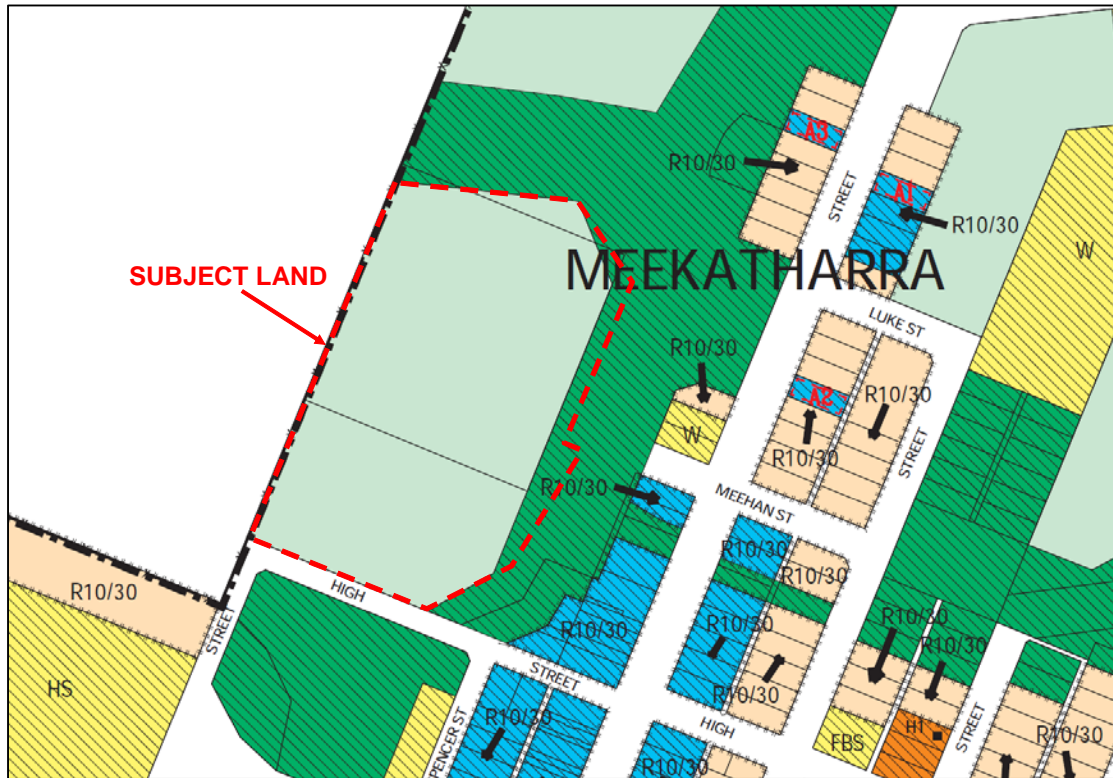
The existing accommodation area is on land that the company would like to explore for some of these reserves. The location of the existing camp is inconveniently located for operational needs as it has to be cleared when firing is carried out in the adjoining pit. In addition, the existing accommodation is old and in need of repair.

3.0 THE LAND

The site for the proposed Village Accommodation will occupy a portion of Lot 1017 High Street, Meekatharra. The lot comprises of approximately 18 hectares and is owned in fee simple by the Shire of Meekatharra. The land is located on the north west corner of the townsite and is mostly zoned 'Rural' in the existing Scheme. Portion of the land was set aside as a 'Recreation' local reserve to ensure protection of the water course through the property.

The Figure shown below shows the location of the subject land.

FIGURE 1 - LOCATION PLAN



Source: DoP 2002

3.0 REPORT

The existing workforce at the Blue Bird Minesite has a fairly high turnover of employees, although this is typical of mining situations, the company would like to minimise the need for reskilling and training. The proposal will see a fly-in / fly-out arrangement on a six week cycle. The company is keen to present a more attractive accommodation environment that will allow the people to be part of the town and not be seen as merely barracks.

The company will be transporting only selected buildings from the existing site. The staff quarters with their own en suite ablutions will be reused, these number approximately 35 three person buildings. The single units with shared ablutions will not be relocated to this development. At this stage it is anticipated that an additional 45 three person units may be required.

The Council has expressed its desire to present these staff quarters with pitched rooves. This will be incorporated in the new back-to-back buildings. It is likely that the front of each new unit may have a veranda and sliding glass doors.

The plan will encompass a substantial landscaping provision to help create a more attractive atmosphere in the village. The development will need to be separate from the main town activities as the shift work entails different activity patterns from the mainstream town timetable. The shift change is around the six o'clock turnaround time which will not create

undue disruption to the normal town activities. It is envisaged that a bus will be provided for employee transport to the minesite.

The company will encourage the village residents to walk to and from the town facilities by providing a good walkway network. This will reduce the need to use vehicles.

The village will have a dining facility (a mess), no liquor will be sold on the site, and there will be no retail outlets that will compete with the town facilities. The company is keen to provide a location for employees to 'kick a football'. More formal events will use the town's oval and other amenities.

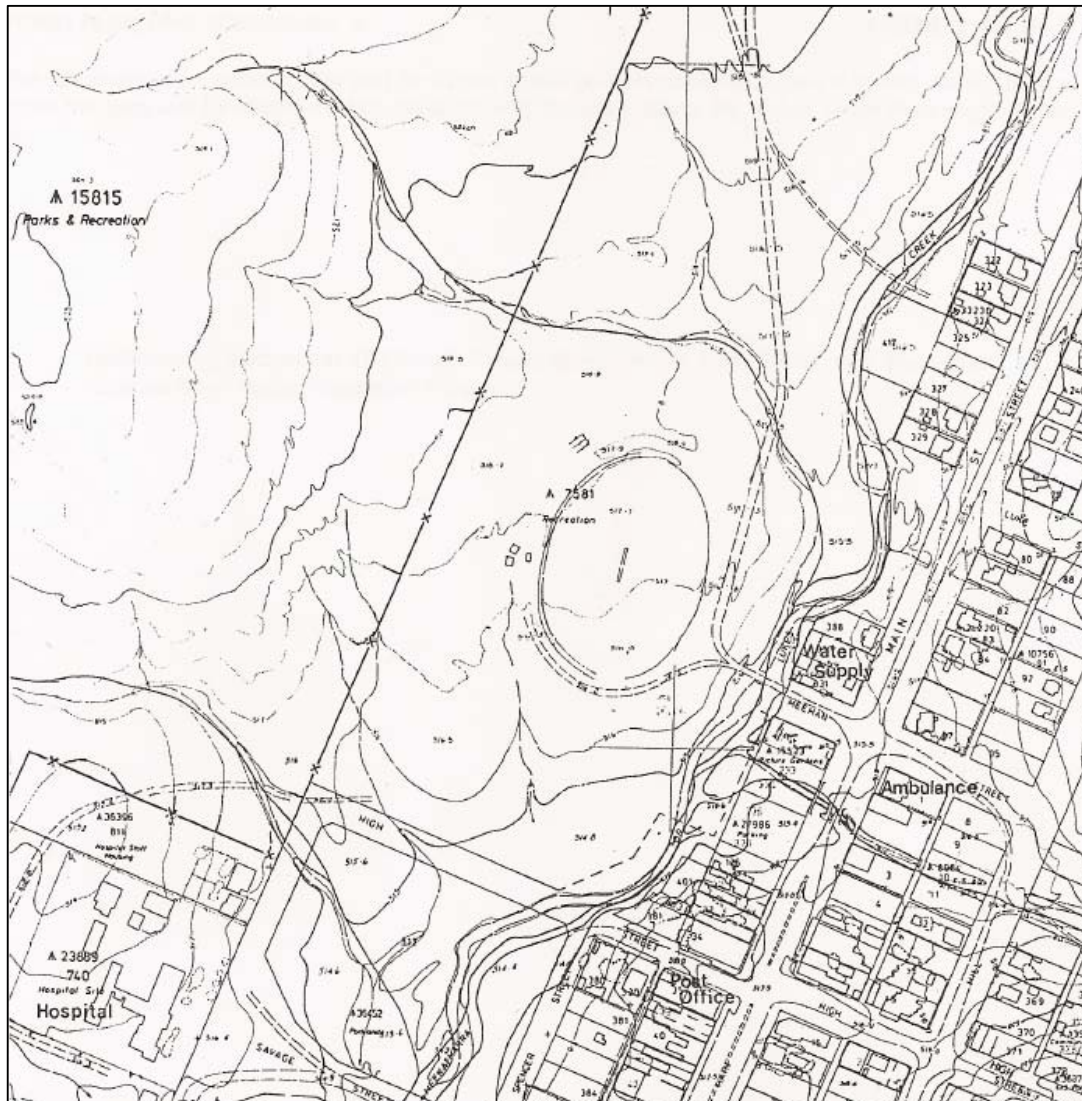
The main vehicular access will be provided via Meehan Street. High Street is not the preferred access as it may disturb the existing hospital, housing and school activities.

Administration of the mine operations will probably remain at the minesite, however wages may need to move with the village.

At this stage a portion of the Lot will be leased by the Council to the mining company. To ensure that there is sufficient access to the balance of the property to the northern area, a 20 metre strip will be excluded from the lease.

The plan on the following page shows the features and the land form of the site.

FIGURE 2 - CONTOURS AND FEATURES OF SITE

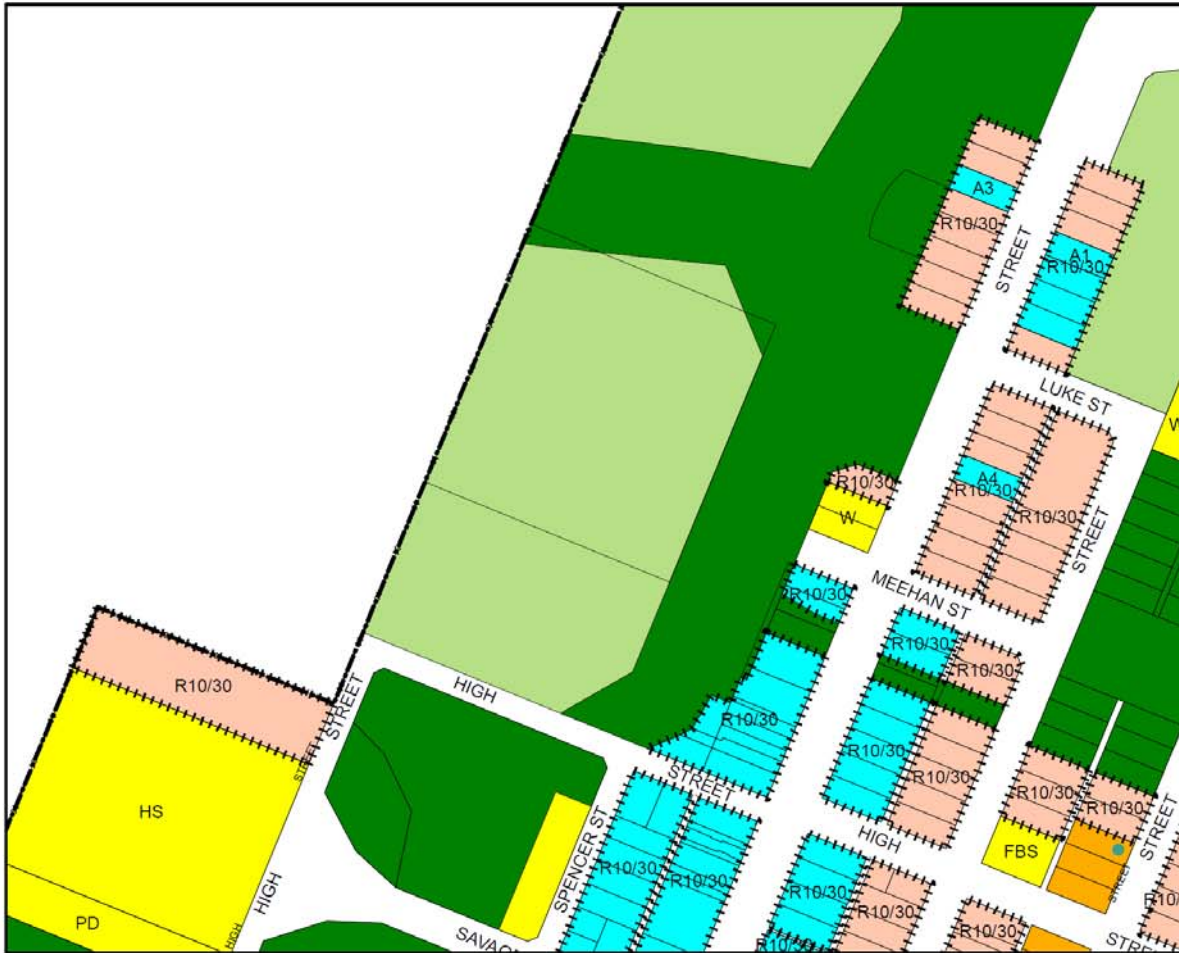


4.0 CONCLUSION

The location of these mining facilities within the town will help consolidate the provision of services, facilities and amenities in the town. The spin-off expenditure of the mining employees will help ensure the continued viability of town businesses.

The location of accommodation in a better environment and close to mainstream facilities will help stabilise the workforce and reduce the need for new recruitments in the industry.

In view of the minimal effect of the proposal on the existing town activities, a reduced advertising period is requested.



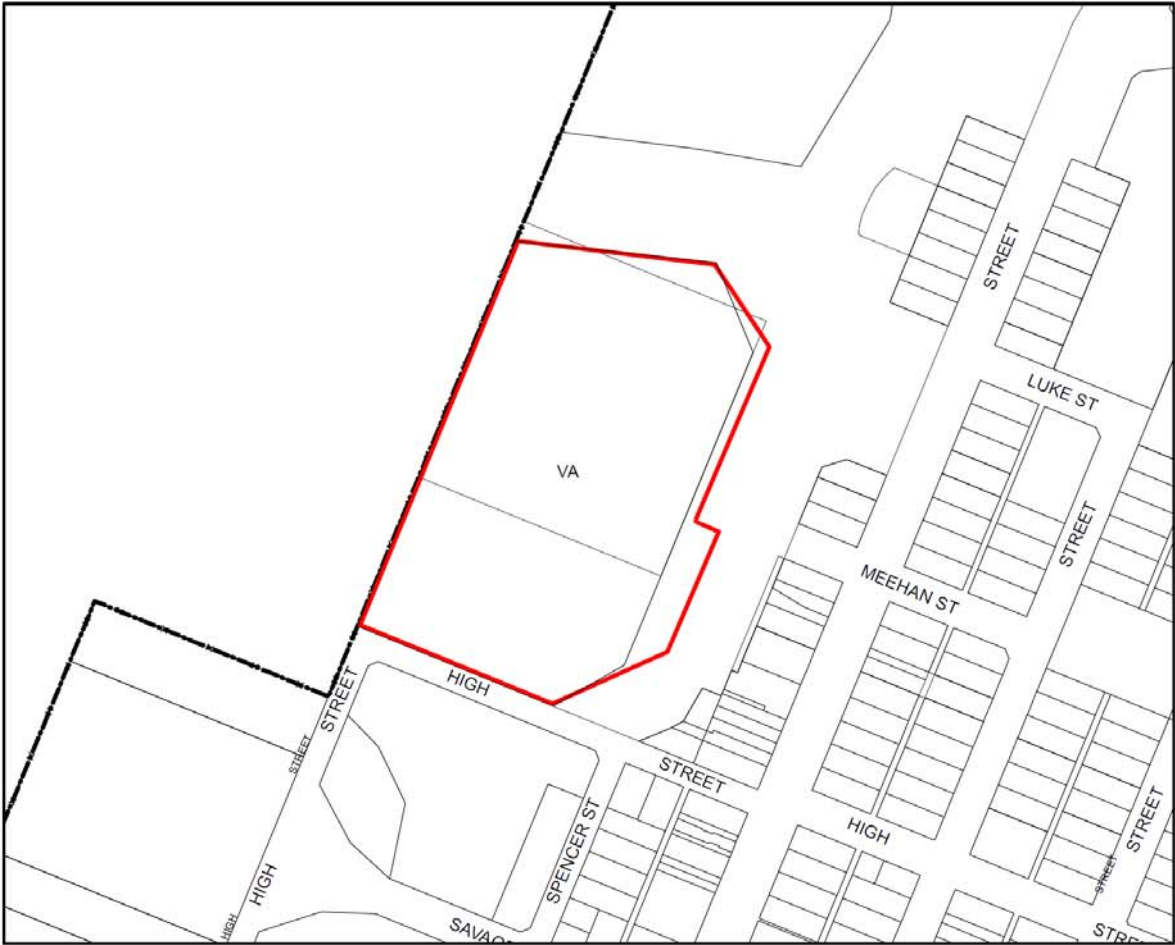
SHIRE OF MEEKATHARRA
LOCAL PLANNING SCHEME No 3
AMENDMENT No 2

Legend

- | | | |
|-----------------|--|--------------------------|
| Residential | Recreation | Townsite Boundary |
| Commercial | Civic and Cultural | Scheme Boundary |
| Industrial | Public Purposes | R Code Boundary |
| Rural | W Water | Places of Heritage Value |
| Special Use | YC Youth Community Purposes | |
| CP Caravan Park | CW Community Welfare Service | |
| M Motel | HS Hospital Site | |
| S Supermarket | SS School Site | |
| | DS Depot Site | |
| | RTS Radio Transmitter Site | |
| | FBS Fire Brigade Station | |
| | PPC Pre-Primary Centre | |
| | PSS Power Station Site | |
| | PD Public Utilities Service & Drainage | |
| | RT Radio & Television Site | |
| | SPPG Swimming Pool Park & Gardens | |

SCALE 1: 5,000
 (at A4)

EXISTING SCHEME MAP



SHIRE OF MEEKATHARRA
LOCAL PLANNING SCHEME No 3
AMENDMENT No 2

Legend

-  Special Use
- VA Visitor Accommodation
-  Townsite Boundary
-  Scheme Boundary



SCALE 1: 5,000
(at A4)

PLANNING AND DEVELOPMENT ACT 2005

Shire of Meekatharra

LOCAL PLANNING SCHEME No. 3

AMENDMENT No. 2

ADOPTION

Adopted by resolution of the Council of the Shire of Meekatharra at the Ordinary Meeting of the Council held on the day of200....

.....
SHIRE PRESIDENT Date

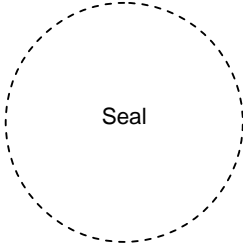
.....
CHIEF EXECUTIVE OFFICER Date

FINAL APPROVAL

Adopted for final approval of the Shire of Meekatharra at the meeting of Council held on the day of 200....

.....
SHIRE PRESIDENT Date

.....
CHIEF EXECUTIVE OFFICER Date



RECOMMENDED/SUBMITTED FOR FINAL APPROVAL

.....
DELEGATED UNDER S.16 OF PD ACT 2005 Date

FINAL APPROVAL GRANTED

.....
MINISTER FOR PLANNING AND INFRASTRUCTURE Date

9.6 WORKS & SERVICES

9.6.1 SHIRE OF MEEKATHARRA: TENDERS FOR SUPPLY AND DELIVERY OF 1,700M³ OF 10MM AGGREGATE (DELIVERED TO THREE SITES)

LOCATION	MEEKATHARRA
APPLICANT	SHIRE OF MEEKATHARRA
FILE REFERENCE	TENDER REGISTER
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	11 SEPTEMBER 2009
AUTHOR	ALAN HASLETT WORKS AND SERVICES MANAGER

SIGNATURE OF AUTHOR



SENIOR OFFICER

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Council is required to select the successful tenderer for the supply and delivery of 1,700m³ of 10mm Aggregate (Delivered to three sites)

Attachments:

Summary of tenders received.

Background:

Council has previously authorised the calling of tenders for this work, which involves works on the town streets, airport and the Landor Road.

Comment:

Detailed specifications were prepared and tenders were called. The tender notice appeared in the "West Australian" Newspaper on Saturday 15th August 2009.

Following the closing of tenders the tender box was opened in the presence of:

Mr Alan Haslett	Works and Services Manager
Mr John Watson Bates	Operations Officer
Mr Murray Brown	Project Officer

The Works and Services Manager believes the selected contractor can carry out this work satisfactorily.

Consultation:

Shire of Meekatharra Chief Executive Officer.

Statutory Environment:

Local Government Act and Tender Regulations

Policy Implications:

Nil

Financial Implications:

The cost of these works is provided for in Council's 2009/2010 Municipal Fund Budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

That the tender submitted by Gilmour Bulk Haulage for the supply and cartage of 1,700m³ of 10mm Aggregate (Delivered to three sites) be accepted.

CARRIED 6/0

SHIRE OF MEEKATHARRA

SCHEDULE OF TENDERS RECEIVED - TENDERS FOR SUPPLY AND DELIVERY OF 1,700M3 OF 10MM AGGREGATE (DELIVERED TO THREE SITES)

M H Carr Contracting		
Ex Red Hill		\$142.86 m ³
Ex Geraldton		\$141.85 m ³
M & K Kaartage	To Depot	\$152.79 m ³
	To Landor Rd	\$155.33 m ³
Leahy Haulage Pty Ltd		
Ex Tarmoola	To depot	\$148.92m ³
	To 10km Landor	\$149.82m ³
	To 20km Landor	\$150.72m ³
Gilmour Bulk Haulage		
Ex Red Hill		\$123.00m ³

**9.6.2 SHIRE OF MEEKATHARRA: TENDERS FOR THE SUPPLY,
SPRAY AND COVER OF 174,900M² OF ROAD & AND AIRPORT
PAVEMENTS WITH A BITUMINOUS SEAL.**

LOCATION	MEEKATHARRA
APPLICANT	SHIRE OF MEEKATHARRA
FILE REFERENCE	TENDER REGISTER
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	11 SEPTEMBER 2009
AUTHOR	ALAN HASLETT WORKS AND SERVICES MANAGER

SIGNATURE OF AUTHOR



SENIOR OFFICER

ROY McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Council is required to select the successful tenderer for the supply, spray and cover of 174,900m² of road and airport pavements with a bituminous seal.

Attachments:

Summary of tenders received.

Background:

Council has previously authorised the calling of tenders for this work, which involves works on the town streets, airport and the Landor Road.

Comment:

Detailed specifications were prepared and tenders were called. The tender notice appeared in the "West Australian" Newspaper on Saturday 15th August 2009.

Following the closing of tenders the tender box was opened in the presence of:

Mr Alan Haslett	Works and Services Manager
Mr John Watson Bates	Operations Officer
Mr Murray Brown	Project Officer

The Works and Services Manager has used this contractor in the past and has always found their work to be of a high standard.

Consultation:

Shire of Meekatharra, Chief Executive Officer.

Statutory Environment:

Local Government Act and Tender Regulations

Policy Implications:

Nil

Financial Implications:

The cost of these works is provided in Council's 2009/2010 Municipal Fund Budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr NL Trenfield

That the tender submitted by RnR Contracting Pty Ltd for the supply, spray and cover of 174,900m² of road and airport pavements with a bituminous seal be accepted.

CARRIED 6/0

Cameron Watson left the meeting at 10.33am

Cameron Watson returned to the meeting at 10.34am

SHIRE OF MEEKATHARRA

**SCHEDULE OF TENDERS RECEIVED - TENDERS FOR THE SUPPLY,
SPRAY AND COVER OF 28,000M² OF RESEALS TO VARIOUS TOWN
STREETS AND THE SHOULDRES AND TAXIWAY OF THE AIRPORT
AND PRIME AND SEAL OF 146,000M² ON LANDOR ROAD.**

RnR Contracting Pty Ltd	Prime & seal	\$3.85/m ²	\$418,095.00
	Reseals	\$2.10/m ²	\$ 59,220.00

\$477,315.00

Boral Asphalt (WA)	Prime & Seal	\$2.53/m ²	\$ 71,400.00
	(Town Streets)		
	Prime \$ Seal	\$3.06/m ²	\$440,640.00
	(Landor Road)		
	Reseals	\$4.72/m ²	\$ 12,675.00
	(Town Sts. & Airport)		

\$524,715.00

Bitumen Surfaces	Prime & Seal	\$3.14/m ²	\$460,640.00
	Reseals	\$2.48/m ²	\$ 69,940.00

\$530,580.00

Pioneer Road Surfaces	Prime & Seal	\$4.00/m ²	\$586,000.00
	Reseals	\$2.68/m ²	\$ 75,575.00

\$661,575.00

9.6.3 SHIRE OF MEEKATHARRA: PURCHASE OF A STREET SWEEPER

LOCATION	MEEKATHARRA
APPLICANT	SHIRE OF MEEKATHARRA
FILE REFERENCE	P100 and P300
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	16TH SEPTEMBER 2009
AUTHOR	ALAN HASLETT WORKS AND SERVICES MANAGER

SIGNATURE OF AUTHOR



SENIOR OFFICER

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Council has the need for a Street Sweeping Machine to effectively sweep the Town Streets of Meekatharra. The City of Stirling own two appropriate machines that are at present being offered for sale.

Attachments:

Photographs of Hino truck mounted sweeper (6) and Isuzu Truck mounted sweeper (7).

Background:

Council has included in its 2009/10 budget provision of up to \$150,000 to purchase a truck mounted street sweeper unit.

Comment:

Good second hand machines suitable for this Council's use are difficult to locate. Council recently sent an email to all metropolitan and some large regional towns and cities asking if that Council had a suitable machine available for purchase.

We have had a positive response from the City of Stirling. They are offering two units for sale, one being a Hino Cab/Chassis fitted with a MacDonald Johnson suction sweeper 605lt, having completed some 6,000 hours and an Isuzu FRR500 Cab/Chassis fitted with a Schwarze A65XL Regenerative air sweeper having completed about 10,000 hours.

During a recent break in Perth the Works and Services Manager Mr Alan Haslett visited the City of Stirling Depot and inspected the machines (and took the photos) being offered for sale. They have advised that these vehicles are mechanically sound, well maintained and in good condition.

It is suggested that an offer of \$118,000 be submitted for the purchase of the Hino cab/chasis fitted with a MacDonald Johnson Suction sweeper 605LT, or an offer of

\$70,000 be submitted for the purchase of the Isuzu FRR500 cab/chasis fitted with a Schwartze A 65XL Regenerative Air Sweeper. (These prices do not include GST)

The City of Stirling next meet on Tuesday 22nd September 2009 and if Council was to submit an offer to purchase to the City of Stirling, it would have to be done before then.

(The City of Kalgoorlie Boulder have advised that they recently traded their Hino Pro9 Cab/Chasis fitted with Schwartze Regenerative Air A8500 for a trade in price of \$75,000.)

Consultation:

Shire of Meekatharra Chief Executive Officer.

Statutory Environment:

Local Government Act and Functions and General (Tender) Regulations.

The Tender Regulations provide that for the purchase of a good or service over \$100,000, the Council must call tenders, unless sub regulation (2) of Regulation 11 of the Local Government Regulations states otherwise.

Regulation 11(2)(e) of the Local Government Functions and General (Tender) Regulations provide that tenders do not have to be invited "*where the goods or services are to be supplied or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government.*"

Policy Implications:

Nil

Financial Implications:

The cost of this purchase, up to \$150,000, is provided in Council's 2009/10 Municipal Fund Budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation :

That council may wish to instruct the Chief Executive Officer to make an offer to the City of Stirling for the purchase from them of their hino ranger 9 cab/chasis fitted with a macdonald Johnson suction 650lt sweeper (some 6,000hrs) for the sum of \$118,000 + GST.

Or

That council may wish to instruct the Chief Executive Officer to make an offer to the City of Stirling for the purchase from them of their Isuzu FRR500 Cab/Chassis fitted with the Schwartz A65XL Regenerative air sweeper for the sum of \$70,000 + GST.

Council Resolution:

**Moved: Cr AG Burrows
Seconded: Cr NL Trenfield**

That council instructs the Chief Executive Officer to make an offer to the City of Stirling for the purchase from them of their Hino ranger 9 cab/chasis, Rego 1BPE 489, fitted with a Macdonald Johnson suction 650lt sweeper (some 6,000hrs) for the sum of \$118,000 + GST.

CARRIED 6/0











Cr HJ Nichols left the meeting at 10.51am

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY
RESOLUTION OF THE MEETING**

Council Resolution

Moved: Cr JE Burgemeister



Seconded: Cr NL Trenfield

**That the late items be included as items of an urgent nature introduced by
Resolution of Council.**

CARRIED 5/0

Cr HJ Nichols returned to the meeting at 10.52am

10.1.1 FINALISATION OF LOTS 205 & 207 HILL STREET

LOCATION	LOTS 205 & 207
APPLICANT	SHIRE OF MEEKATHARRA
FILE REFERENCE	A354 & A87
DISCLOSURE OF INTEREST	THESE RESIDENCES ARE INTENDED FOR THE USE OF SENIOR MANAGEMENT AND THEREFORE THE USE OF ONE RESIDENCE MAY FORM PART OF THE AUTHORS SALARY PACKAGE.
DATE OF REPORT	17 th SEPTEMBER 2009
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER
SIGNATURE OF AUTHOR	
SENIOR OFFICER	ROY MCCLYMONT CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER	

Summary:

This report requests Council's endorsement of the finalisation plans as they relate to decking and the installation of a shed/garage for Lots 205 and 208 Hill Street Meekatharra

Attachments:

Designs showing extent of decking.

Background:

At the March 2008 meeting of Council, an item was presented requesting acceptance of a tender for the provision of two new staff houses. These houses were subsequently supplied by Fleetwood and were installed on site mid December 2008. To date all service bars the electrical supply have been installed with the electrical services to be installed in the very near future, enquires made with Horizon Power have not been able to confirm a firm date.

Comment:

These residences were acquired for the purpose of housing current and future senior management with discussions held during a recent Health, Building & Town Planning Committee meeting setting the basic requirements for the gardens and surrounds.

Discussions held between the Chief Executive Officer, Works and Services Manager and myself has revealed that the basic requirements decided upon are not to a level that would be an enticement to future prospective Managers and should be enhanced to include decking to the front and rear of the dwelling and that a garage/workshop should be included in the back yard. These discussions also included the Contract Projects Officer, a former Chief Executive Officer, and the contract Environmental Health Officer/Building Surveyor.

An inspection by all of the above mentioned Officers excluding the Works & Services Manager revealed that following would be required:

1. Approximately 63.36m² of decking would be required with associated balustrade and approximately 20.85m² of tiling would be required to the front portico and rear alfresco areas (see attachments).
2. The supply of a 6m x 9 garage/workshop.

All other previously discussed and agreed requirements are still valid.

The Project Officer has called for quotes for both the decking & tiling and the garage/workshop however none have been received to this report date. It is anticipated that the required works will be adequately funded from within the current budget allowance.

Consultation:

Roy McClymont – Chief Executive Officer
Alan Haslett – Works & Services Manager
Murray Brown – Contract Projects Officer
Bill Atyeo – Contract EHP/BS

Statutory Environment:

Nil

Policy Implications:

Policy No. 4.2 – Purchasing, Quotes & Tenders
Policy No. 4.3 – Local Purchase Policy

Financial Implications:

Below are the budgets and costs to date, it must be noted at this time that in the process of setting the 2009/10 budget the end of year actual expenditure estimates included an amount of approximately \$32,000 for the installation of septic systems. However the actual expenditure was not accounted for until the 2009/10 financial year, if it was known that this expenditure should have been carried forward at the time of setting the budgets estimated actuals then the expenditure would have been included as a balancing carried forward and not as expended. The outcome of this is that the actual cash allocation for this purpose was carried forward in the cash surplus and not expended as indicated in the budget documents.

Lot 205	Actual	Budget	Def/(Surp)
09/10	-	57,000.00	(57,000.00)
08/09	331,740.20	345,000.00	(13,259.80)
07/08	16,939.46	17,000.00	(60.54)
	<u>348,679.66</u>	<u>419,000.00</u>	<u>(70,320.34)</u>

Lot 207	Actual	Budget	Def/(Surp)
09/10	-	57,000.00	(57,000.00)
08/09	331,647.14	345,000.00	(13,352.86)
07/08	16,939.46	17,000.00	(60.54)
	<u>348,586.60</u>	<u>419,000.00</u>	<u>(70,413.40)</u>

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

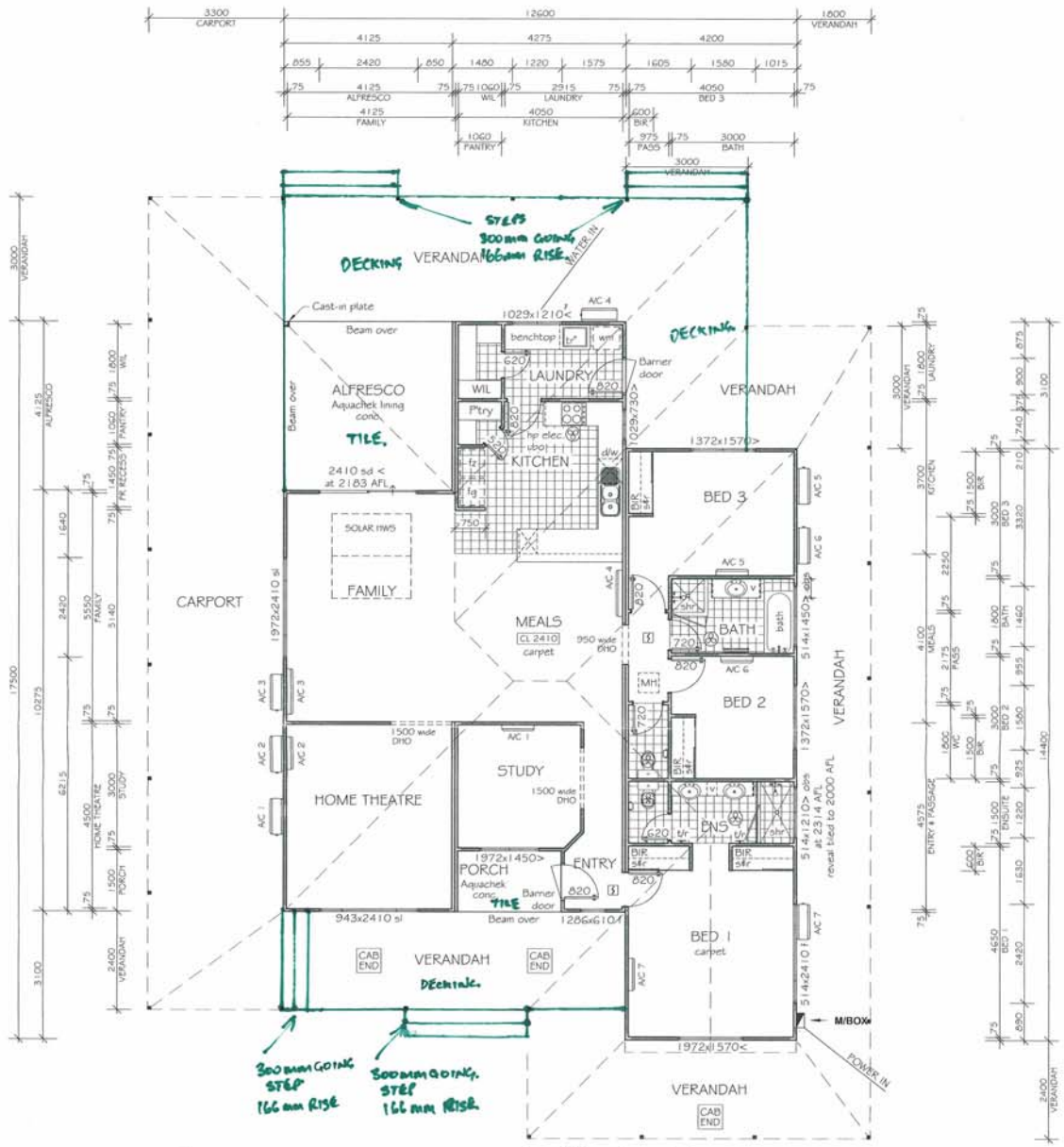
Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That Council resolves that the decking and tiling as indicated in the attached diagrams and the installation of a 6m x 9m garage/shed be included as part of the finalisation of the residential premises located at lots 205 & 207 Hill Street with such inclusions being scaled, if necessary, to fit within the budget allocation for this project.

CARRIED 6/0

ROBIN SALTER & ASSOCIATES CHARTERED CONSULTING ENGINEERS AND DESIGNERS
 Ph: (08) 9317 3331 Fax: (08) 9317 3337 EMAIL: info@rsaperth.com.au
 BY: _____ DATE: _____
 ROBIN SALTER D.E.(Hons), C.P. Eng., M.I.E. Aust.
 FRANK MARON D.E. C.P. Eng., M.I.E. Aust.



FLOOR PLAN
 SCALE 1:100

NOTE: BITUMEN PAINT, DURAMASTIC OR FIBREGLOSS PRODUCT
 SEAL TO EXTERNAL WALLS AT ALFRESCO + PORCH

PAVLOVA OPTION 5
 HOUSE AREA
 (inc. Alfresco + Porch): 181.44m²
 VERANDAH AREA: 130.32m²
 CARPORT AREA: 55.44m²
 TOTAL AREA: 367.20m²
 HOUSE ROOF AREA
 (inc. Alfresco + Porch): 181.44m²
 VERANDAH AREA: 130.32m²
 CARPORT AREA: 55.44m²
 TOTAL ROOF AREA: 367.20m²

REV	DESCRIPTION	INIT	DATE

HEAD OFFICE
 1240 ABERNETHY RD HIGH WYCOMBE W.A. 6057
 PH: (08) 9281 7500 FAX: (08) 9281 7580
 EMAIL: info@fleetwood.com.au INTERNET: www.fleetwood.com.au

INTERSTATE BRANCHES:
 555 WATERLOO CNR RD, BURTON S.A. 5110
 PH: 8230 5500 FAX: 8230 5511

DALGETY RD ALICE SPRINGS N.T. 0870
 PH: 8952 1699 FAX: 8952 1177

58 MCKINNON RD, BERRIMAH, DARWIN
 N.T. 0820 PH: 8952 4900 FAX: 8952 4888

DRAWN BY: AMM DATE: 08/05/08 CHECKED BY: _____ DATE: _____ SCALE: 1:100

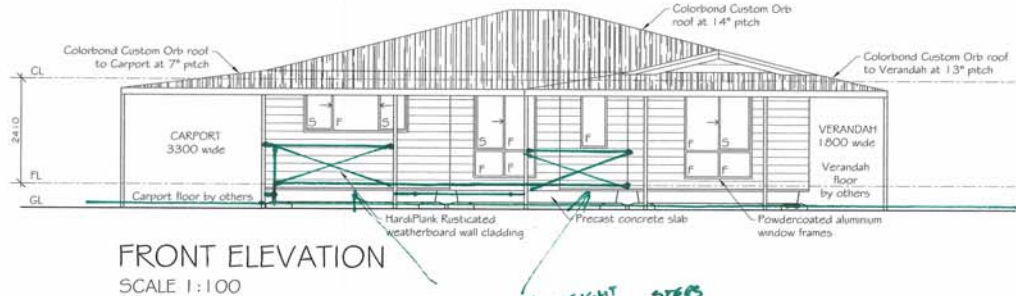
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DO NOT SCALE. REFER TO
 DIMENSIONS ONLY

Fleetwood

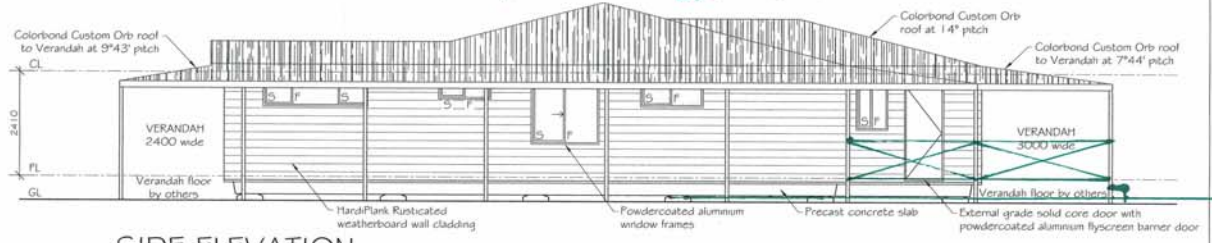
CLIENT: SHIRE OF MEEKATHARRA
 LOCATION: LOT 207 HILL STREET, MEEKATHARRA WA 6642
 TITLE: FLOOR PLAN
 DWG No: SQ03215-002
 JOB No: T1019
 REV: A
 SHEET: A3

ROBIN SALTER & ASSOCIATES CHARTERED CONSULTING ENGINEERS AND DESIGNERS
 Ph: (08) 9317 3331 Fax: (08) 9317 3337 EMAIL: info@rsajporth.com.au
 BY: ROBIN SALTER B.E.(Hons), C.P. Eng., M.I.E. Aust.
 FRANK MARON B.E., C.P. Eng., M.I.E. Aust. DATE: _____

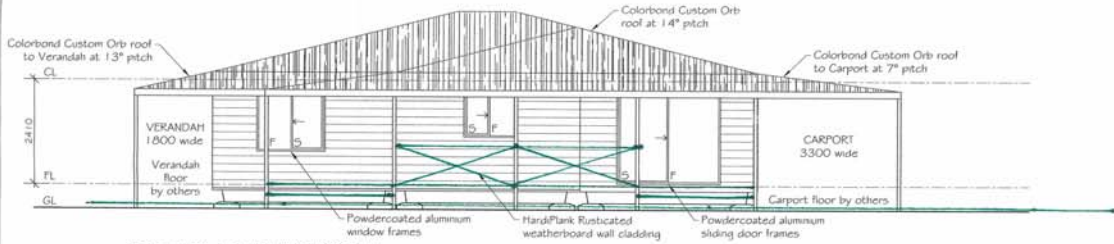


FRONT ELEVATION
SCALE 1:100

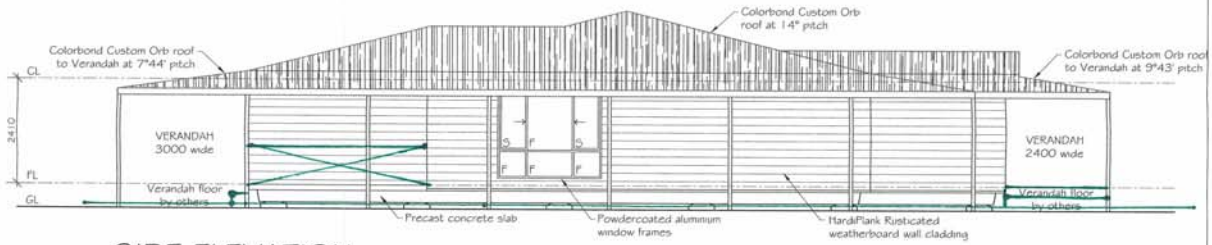
*BALUSTRADE HEIGHT 900mm
 STEPS 190mm RISE - 300mm GOING.*



SIDE ELEVATION
SCALE 1:100



REAR ELEVATION
SCALE 1:100



SIDE ELEVATION
SCALE 1:100

BUILDING DESIGN CRITERIA			
Wind Load - in Accordance with AS:1170.2:2002			
REGION A & B, TERRAIN CATEGORY 2			
Annual Probability of Exceedance 1:500			
MAX REGIONAL WIND SPEED - V500 = 57 m/s			
Built To: BUILDING CLASS 1A			
REV	DESCRIPTION	INIT	DATE

HEAD OFFICE			
1240 ABERNETHY RD HIGH WYCOMBE W.A. 6057			
PH: (08) 9281 7500		FAX: (08) 9281 7580	
EMAIL: info@fleetwood.com.au			
INTERSTATE BRANCHES:			
DALGETY RD ALICE SPRINGS N.T. 0870		58 MCKINNON RD, BERRIMAH, DARWIN	
PH: 8952 1699 FAX: 8952 1177		N.T. 0820 PH: 8932 4900 FAX: 8932 4888	
DRAWN BY:	DATE:	CHECKED BY:	DATE:
AMM	08/05/08		
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		CLIENT:	
SHIRE OF MEEKATHARRA		LOCATION:	
LOT 207 HILL STREET, MEEKATHARRA WA 6642		TITLE:	
ELEVATIONS		DWG No:	
SQ03215-004		JOB No:	
T1019		REV:	
A		SHEET:	
A3			

10.1.2 MEEKATHARRA AQUATIC CENTRE MANAGEMENT OPTIONS

LOCATION	LOT 840, RES 22974
APPLICANT	NIL
FILE REFERENCE	ADM0109
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	10 th SEPTEMBER 2009
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council's decision on the various options available as a result of receiving zero tenders for the Pool Management contract.

Attachments:

Nil

Background:

At the August 2009 meeting of Council, an item was presented requesting approval to call for tenders from suitably qualified professionals to manage the Meekatharra Swimming Pool for a three (3) year period. No tenders were received by the tender closing date and there have been no late tenders received since the closing date to this report date.

Comment:

I have contacted several of the organisations that requested tender documentation with only the YMCA being interested in submitting a quote for the management of the swimming pool for the next three (3) years. Although the YMCA has indicated that they are interested in quoting, they have not yet provided an indication as to its value.

As an alternative to contracting out the running of the swimming pool, I have made enquires into self staffing the facility. I have talked to LOGO Appointments, an employment agency that specialises in staff with local government experience, and they have one person on their books with the relevant qualifications, although limited experience. I have also had discussions with the YMCA along the same lines and while they don't have a current list of candidates as they are not an employment agency, they would be willing, for a fee, to act as a selection agent in the event that Councils decided to staff the swimming pool themselves.

If Council was to staff the pool in house, then the matter of the off season closure would be encountered, however there are several options to account for this period;

1. Employ the person on a casual basis paying out fully his/her worked hours at their applicable rate and providing no income stream over the off season. This option could mean that Council may have to find a new employee each season due to the previous employee finding other employment in the off season.
2. Essentially the same as above but with Council providing employment in the off season months either in house or through other local employment.
3. Employ the person on a full time Contract basis and paying an annual salary, ie, instead of paying their full entitlement over the pool season, pay a standard fortnightly amount for the full 12 months. This means the prospective employee would be paid less than their entitlements during the pool season but would be paid the same standard rate in the off season months as well. Contract inclusions would include provisions for paying out annual leave (with or without loading, dependant on the contract) during the off season months and that RDO's are not accrued.

So as to be able to open the pool in early October, a contractor who specialises in short term fill in periods has been appointed; this appointment is for the period 28th September through to the 7th November.

Consultation:

Roy McClymont – Chief Executive Officer
Mat Mildwaters – Contract Aquatic Services
Travis Doyle – YMCA Perth
Katerina Fuentealba – LOGO Appointments

Statutory Environment:

Local Government Act 1995, section 3.57
Local Government (Functions & General) regulations 1996, Part 4

Policy Implications:

Policy No. 4.2 – Purchasing, Quotes & Tenders
Policy No. 4.3 – Local Purchase Policy

Financial Implications:

Council has included \$95,000 in its 2009/10 budget for contractor costs and would have to include similar amounts in their 2010/11 and 2011/12 budgets if they were to decide on the contract option.

If Council decides on staffing the pool themselves then the salary package could be in the vicinity of the following:

Employment Type	Base Salary	Casual Loading 20%	Super	Other Allowances	Total
Casual - Lowest	35,885.52	7,177.10	3,875.64	1,580.80	48,519.06
Casual - Highest	43,860.08	8,772.02	4,736.89	1,580.80	58,949.78

*The above is based on Hourly Rates - \$22.77 per hour to \$27.83 (\$45,000 to \$55,000)
Swimming Pool Season = 1576 Hours worked, Standard Year = 1976*

Employment Type	Base Salary	Leave Loading 17.5%	Super	Other Allowances	Total
Contract - Lowest	45,000.00	605.77	4,104.52	1,580.80	51,291.09
Contract - Highest	55,000.00	740.38	5,016.63	1,580.80	62,337.82

As indicated earlier, LOGO Appointments currently have one prospective applicant on their books; however this person is looking for an annual salary in the vicinity of \$65,000.

An additional incentive would be the kiosk; if this was offered as additional to the above salaries then this could provide an additional \$6,000 to \$10,000 income for the appointee at no cost to Council.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation:

That Council discusses this matter and resolve to either;

- 1. Commence with the appointment of a contractor after receipt of a quote and subsequent negotiations, or**
- 2. Commence with the employment search for a suitably qualified Swimming Pool Manager with the Chief Executive officer negotiating employment conditions acceptable to both parties but in the range listed above.**

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AG Burrows

That the pool be opened as scheduled on 1 October 2009 under a temporary contract and that staff continue the search to recruit either a full time employee or a contractor to operate the facility, selecting the most advantageous option for council.

CARRIED 6/0

Reason for change to the Recommendation:

To keep councils options open regarding the current and future pool seasons.

Cameron Watson

From: Travis Doye [Travis.Doye@ymca.org.au]
Sent: Thursday, 17 September 2009 5:02 PM
To: dceo@meekashire.wa.gov.au
Cc: Rohan Gunton
Subject: FW: Meekatharra documents
Attachments: Annual Report 2008.pdf; Attachment 1 - Organisation Structure proofed.doc; Attachment 2 - Referees proofed.doc; Attachment 3 - Relevant Experience proofed.doc; Attachment 4 - Tenderers Resources proofed.doc; Attachment 5 - Demonstrated Understanding proofed.doc; Attachment 6 - Price Variation Mechanism proofed.doc; Attachment 7 - Executive Management Team proofed.doc; Attachment 8 - Annual Report proofed.doc

Hi Cameron

Further to our conversation this morning I'd like to outline our intentions between now and Friday next week regarding our potential management of the Meekatharra Outdoor Pool. I've also attached several documents that will provide further information in relation to YMCA Perth's capacity to manage your pool to the appropriate level.

For the YMCA to proceed with our expression of interest we intend on conducting the following investigations in relation to staffing the pool:

- Advertise for an Expression of interest for potential Centre Managers over the next week
- Assess any applications and their suitability for the role

The ability of YMCA Perth to attract an appropriate Centre Manager/s for the role is one of the main concerns for the organization to address before indicating our interest in negotiating the contract further.

Additionally, YMCA's partnership with the Shire of Meekatharra would be intended to be more than simply opening and closing the pool each day. The YMCA places heavy emphasis on creating partnerships that assist in achieving our mission of building strong people, strong families, strong communities. As such, our tender price for the upcoming 09/10 outdoor pool season includes the ability for us to provide monthly activities and weekly BBQ's for the community or any other activities that the YMCA and the Shire agree upon.

Our tender price for the management of the Meekatharra Outdoor Pool for the 2009/2010 season would be \$153,967. As mentioned this price allows us to initiate a range of programs and services from the pool as well as maintaining a high level of customer service and pool supervision.

It is our intention to assess any expressions of interest we receive from potential Centre Managers and advise you on Friday next week whether we are interested in continuing negotiations regarding the management agreement. Should you not wish to proceed at any stage please let me know. As discussed over the phone today we would be happy to complete the recruitment process on your behalf if you decide to employ the Manager in house.

If you have any questions please don't hesitate to give me a buzz on the number below.

Regards,

Travis Doye
Centre Manager
Aqua Jetty
87 Wambro Sound Ave
Warnbro WA 6169
Ph: 9593 9999 Fax: 9593 9900
Mob: 0409 948 029
Email: travis.doye@ymca.org.au
<http://www.aqualetty.ymca.org.au>

21/09/2009

We build strong people strong families strong communities



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From: Rohan Gunton
Sent: Thursday, 17 September 2009 2:39 PM
To: Travis Doye
Subject: Meekatharra documents

Hi Trav,

As per my phone message its probably worth forwarding the attached documents to Cam to support our quote.

Cheers

Rohan Gunton
Recreation Operations Manager
YMCA Perth
PO Box 2155
Carlisle WA 6101
Phone: 9473 8400 Fax: 9472 7522
Mobile: 0421 905 571
Email: rohan.gunton@ymca.org.au
<http://www.perth.ymca.org.au>

We build strong people strong families strong communities

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21/09/2009

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21/09/2009



17 September 2009

Att: Cameron Watson
Deputy CEO
Shire of Meekatharra
Main Street
Meekatharra WA 6642

Hi Cameron,

RE: 3 year Contract for supplying a Qualified Pool Manager

Further to our discussion. I am pleased to put forward an offer to the Shire of Meekatharra from PSR Pool Management Services Pty Ltd to supply a Pool Manager for the seasonal season of October to April.

The terms of our offer are as follows:

TERM OF AGREEMENT

As we have already an agreement for the first 6 weeks (28/9/2009 to 8/11/2009) this 3 year contract offer will be from the 8/11/2009 through to 2nd week in May 2010. Year 2, contract to start 2nd week in September to the 2nd week in May 2011. Year 3, contract to start 2nd week in September to the 2nd week in May 2012. The pool will close on the 30 April and the Pool Manager is responsible to complete all winterising modes and sending equipment off for servicing. Should the Shire wish to extend the season the CEO will need to confirm by written request to PSR Pool Management so costing and staffing can be arranged and agreement confirmed.

POOL MANAGER

The first 6 weeks of the agreement for year 2 and year 3; PSR Pool Management Services PTY LTD will supply a Pool Manager with over 15 years experience in the pool operations industry and all current certificates of qualification for setup/beginning of season. The rest of the season, PSR Pool Management Services will supply a Pool Manager with current certification, over 5 years experience in pool operations and AUSTSWIM qualified.

The Pool Manager can be approached for AUSTSWIM availability in the season between 6 week stints at Meekatharra expense.

POOL LIFEGUARD

PSR Pool Management Services will supply 1 lifeguard for a period of 1 week in 4 weeks. To enable the Aquatic Centre to be double staffed for the use of the inflatable pool toy, diving board and for other community activities to take place.

The pool lifeguard supplied also has AUSTSWIM qualification and can be approached for season work however it must be outside of 1 week stints at Meekatharra expense.

SCOPE OF WORK AND ESSENTIAL REQUIREMENTS

PSR Pool Management agrees to the terms set out in the Tender document for 2.3 Scope of Work and 2.4.1 Essential Requirements.

IMPLEMENTATION TIMETABLE

PSR Pool Management agrees with the hours set out in 2.5 Implementation Timetable and any extra hours requires Deputy CEO written approval at a cost of \$75.00 per hour to be paid at the end of the season completion. All extra hours requires signature from the CEO/Deputy CEO and the Directors of PSR Pool Management Services.

ACCOMODATION

Shire of Meekatharra is to supply accommodation of a 3 x 1 unfurnished residence for the use of the Pool Manager and Lifeguard at a cost to PSR Pool Management Services PTY LTD for \$40.00 per week to be billed monthly (separate to payments being made for fees). PSR Pool Management agrees to pay 50% of the Utilities costs.

TRAVEL

Shire of Meekatharra is responsible for all travel to and from Perth to Meekatharra at no cost to PSR Pool Management Services. The Pool Manager is on a 6 week rotation with 2 weeks off. The shire is welcome to approach the Pool Manager in regards to AUSTSWIM and they can forfeit their flight back to Perth for that rotation. However the shire is still responsible to cover flights for the Pool Manager to relieve the two weeks stint. PSR Pool Management is responsible for travel of Lifeguards not Meekatharra Shire.

PROGRESS REPORTS

The Pool Manager will provide monthly updates directly to the Deputy CEO, Environmental Health Manager and PSR Pool Management.

PRICE INFORMATION:

Year 1:	\$140,000 (this is less due to the agreement already signed for the first 6 weeks)
Year 2:	\$160,000
Year 3:	\$160,000
Total:	\$460,000 Fixed Price no discounts

The fee includes:

Pool Manager, Pool Lifeguard (for 1 week every month) Option 1, Meal Allowances and GST Included

Weekly Instalments

Year 1:	\$5600.00 x 25 Weeks = \$140,000
Year 2:	\$4444.44 x 36 Weeks = \$160,000
Year 3:	\$4444.44 x 36 Weeks = \$160,000

This must be paid weekly into PSR Pool Management PTY LTD business account every Thursday. If payment is not received on time agreement will be forfeited and the Pool Manager and Lifeguard will be removed from duties. Please read TERM OF AGREEMENT regarding extension of season.

SPECIAL CONDITIONS OF CONTRACT

PSR Pool Management Services PTY LTD agrees to the terms outlined in 4.1 and 4.2 on the condition the price information terms are met.

VARIATION

This Agreement may be varied by both parties in writing.

Yours sincerely

Paul Ryall and Suzanne Ryall
Directors of PSR Pool Management Services
ABN: 49 078 355 384
ACN: 139 175 438
Phone: 0430 571 658
Office: 08 9256 2863 wk
LIWA Accreditation # 0133
Email: psrpoolmanagement@iinet.net.au

I have read and accept the conditions outlined in this agreement.

Signed:

Full Name Printed:

PSR Pool Management Services Directors

Dated:

Signed:

Full Name Printed:

CEO of the Shire of Meekatharra

10.1.3 RESEAL OF MEEKATHARRA AIRPORT AIRSTRIP

LOCATION	MEEKATHARRA AIRPORT
APPLICANT	NIL
FILE REFERENCE	ADM0083
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	18th SEPTEMBER 2009
AUTHOR	ALAN HASLETT WORKS AND SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council's decision on the "Reseal" of the runway of the airstrip.

Attachments:

Email from Mike Cuthbertson – Relieving Airport Manager
Reports "Runway Patching" & "Runway Sweeping".

Background:

The airstrip was reconstructed and sealed in 1995. Since that time regular summer rolling has produced a smooth seal mat and has kept the bitumen active resulting in the Shire having to do little in the way of maintenance to the pavement and seal. Seals on normal road pavements have an anticipated life of 15 years whereas seals where traffic is light have a lower life expectancy. The care and maintenance (rolling) has resulted in the extended life.

Comment:

Over the past number of years Council has engaged AMS to inspect the airport on an annual basis and report (in part) on the condition of the strip and to recommend future remedial works to maintain it in good order. In their last two reports they have stated that a reseal should be considered in the following year.

In late March early April of this year I did a thorough inspection of the seal and considered that a reseal would not be required this year as the existing seal was flush not fatty and the bitumen was still active i.e. had not oxidised to the extent that seal failure would occur.

Reporting Officer Mike Cuthbertson, earlier in the week reported a number of small bitumen failures, up to 50 cents in diameter had appeared on the southern side of the strip after sweeping. These have been repaired. I inspected these failures which are on a lightly trafficked section where bitumen oxidation is greater than I thought

or anticipated. The failure at this stage appears to be confined to this small area only. It would appear though the oxidation has progressed more rapidly than I thought and further and more major failures may occur before the scheduled reseal next financial year. It may therefore be more prudent to reschedule the reseal to this financial year and thus ensure further failures do not occur and extend the life of the pavement for a further 12 to 14/5 years.

I have costed the reseal at \$200,000 the supply spray and cover and the supply of aggregate can be covered under the tender prices received and the recommendations tender acceptances. RnR have quoted \$1.90 for this extra which is \$0.20 below their tender price for the other works and Gilmores will cart the extra aggregate requirements at their quoted price. At those prices I do not believe we need to go to another tender.

Consultation:

Roy McClymont – Chief Executive Officer
Cameron Watson – Corporate & Development Services Manager.
Mal Trenfield/Mike Cuthbertson – Airport Manager

Statutory Environment:

Local Government Act 1995, section 3.57
Local Government (Functions & General) regulations 1996, Part 4

Policy Implications:

Policy No. 4.2 – Purchasing, Quotes & Tenders
Policy No. 4.3 – Local Purchase Policy

Financial Implications:

The 2009/10 budget has an allocation of \$100,000 for the reseal of the runway shoulders with a corresponding RADS grant income amount of \$50,000.

If Council was to recommend these additional works the following costing breakdown could be implemented

Total Expenditure	\$300,000
Total Grant Income	<u>(\$ 50,000)</u>
Required Council Funding	\$250,000

Currently budgeted

Total Expenditure	\$100,000
Total Grant Income	<u>(\$ 50,000)</u>
Required Council Funding	\$ 50,000

The difference being \$250,000 which can be found from already identified savings in the Town Streets resealing program which has a current budget of \$350,000.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation:

That Council approves

- 1. the reseal of the full length and breadth of the runway of the Meekatharra Airport in this years "Seal/Reseal" as an additional to the shoulders and taxiway reseal program; and**
- 2. amend the 2009/10 budget by deducting \$250,000 from Job number 1282 – Reseal Town Streets and adding it to Job number 1210 – Reseal Runway Shoulders.**

Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr RK Howden

That the capital works at the Meekatharra Airport be limited to what is in the 2009/2010 works schedule and budget with the agreed plan for the airport being followed (reseal 2010/2011 and apply for grants funds towards the works).

CARRIED 6/0

Reason for change to the Recommendation:

Council feels that the runway surface will not degrade significantly between now and the implementation of the 2010/2011 works program. Significant grant funds may also be attracted to offset up to 50% of the cost of works.

Cameron Watson

From: Mal.Trenfield@meekashire.wa.gov.au [meekabpap@westnet.com.au]
Sent: Thursday, 17 September 2009 5:01 PM
To: dceo@meekashire.wa.gov.au
Subject: LATE AGENDA DISCUSSION ITEM - SHIRE MEETING SATURDAY 19.09.09
Attachments: Runway Patching 09-27 September 15 2009.doc; Sweeping 0927 12 Sep 09.docx

Cameron

As discussed Mal has asked me to have a late item entered in this Saturdays agenda which relates to the partial reseal of runway 09/27.

I completed the post winter sweeping of the outer 7.5m of runway 09/27 on the weekend to remove excess gravel build up, sweeping is done twice a year unless required more frequently. On Tuesday morning during my daily runway inspection I found approx 6 small holes in the runway surface where the gravel/bitumen had lifted exposing the base materials. These holes have been patched as per attached Works Carried Out Airside reports. We have concerns that if the reseal of this section of runway surface is not undertaken that further deterioration of the runway surface may occur. Given the current location of the patching if a section of runway was to peel or lift away it could potentially leave us with a sealed runway less than 1200m in length which would also impact on the serviceability of the aerodrome. There could also be an impact upon aircraft from failure of the surface.

I will complete an airside hazard reporting form and forward to Roy for his attention.

Mal will be back to work on Monday if further information or discussion is required?

Regards

Mike

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**Meekatharra Aerodrome
Aerodrome Works (Airside)**

Day: Tuesday
Date: 15th September 2009
Type of Work: Patching minor holes on edge of
Runway 09/27

1410hrs R/O Cuthbertson entered airside in airport ute with Allan Haslett Shire of Meekatharra Works and Services Manager and escorted shire workers Rick & Rohan in shire ute rego 1APN811.

R/O Cuthbertson had marked the holes for repair earlier in the day for easy location by shire workers. A quantity of Cold Emulsion and 7 – 10mm gravel placed in each hole and stamped down to seal.

CTAF 126.55 was monitored at all times by R/O Cuthbertson, shire workers were advised what action was to be taken should an aircraft approach Meekatharra Aerodrome to land. On completion of patching all vehicles departed airside.

M Cuthbertson
Reporting Officer
15th September 2009

**Meekatharra Aerodrome
Aerodrome Works (Airside)**

Day: Saturday
Date: 12 September 2009
Type of Work: Runway & Shoulder Sweeping

1020hrs to 1530 hrs R/O Cuthbertson took tow behind broom and tractor onto runway 09/27 and carried out a sweep of outer 7.5 metres of both sides of runway and to edge of shoulders. The loose stone will be removed from around runway lights using the shire street sweeper when it becomes available.

1540 hrs tractor and sweeper clear of runway and apron area.

R/O Mike Cuthbertson
Saturday, September 12, 2009

Cr JE Burgemeister declared an impartiality interest in this item and abstained from voting.

10.1.4 MEEKATHARRA RACECOURSE WATER SUPPLY

The President read aloud a letter received yesterday from the Meekatharra Race Club (copy below). Council discussed the letter and requests therein.

Council Resolution:

Moved: Cr RK Howden

Seconded: NL Trenfield

That the Chief Executive Officer respond to the request and explain the history of this issue (Councillors recalled an agreement with the Race Club that Council would supply a solar pump allowing the windmill to be relocated for use by Council elsewhere) and that Council believes that once the solar pump is installed in the existing bore there will adequate water available and consequently no need for a second bore to be installed.

CARRIED 5/0



Meekatharra Race Club
ABN: 53 516 917 509
PO Box 227
Meekatharra WA 6642
Ph: (08) 99 801 156
Email: lozza-h84@hotmail.com

Mr Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	_____
DATE REC'D	18 SEP 2009
OFFICER	_____
Meeting Date	_____

Dear Roy

MEEKATHARRA RACECOURSE WATER SUPPLY

On behalf of all members of the community I thank the Council for their support and assistance provided to us in the past, particularly for the purchase of a Solar Pump which will be installed at the racecourse to improve our water supply.

The Meekatharra Race Club together with the Meekatharra Gymkhana Club request that both the existing windmill and the new Solar Pump (to go in a new bore hole) stay at the course.

The Racecourse is connected to the town scheme water supply and the water costs to maintain the lawn areas is more than \$2,000.00 per year.


Two sites have been devined as possible areas for the Solar Pump to be placed and where an adequate water supply will exist. Two quotes have been obtained for the drilling of the new bore hole. (We estimate that the bore hole will need to be approximately 100 metres deep.)

The quotes are:-

Peter Elliott	\$100.00/Metre	\$10,000.00
Mt Magnet Drilling	\$100.00/Metre plus Travelling	\$12,000.00

Would Council agree to meet the cost of the work to develop the proposed new bore hole? (All bore hole casing has been donated to the Club and the Race Club and Gymkhana Club will organize a busy bee for the Solar Pump to be erected and we will also provide and erect fencing around the pump.

Yours sincerely


Noleen Mongoo
MRC – SECRETARY
16th September 2009

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr TR Hutchinson declared the meeting closed at 12.22pm.