



SHIRE
of
MEEKATHARRA

MINUTES
of
COUNCIL MEETING
held
AT THE COUNCIL CHAMBERS, MEEKATHARRA
on
SATURDAY 19 OCTOBER 2013
COMMENCED AT 9.37 AM

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
2	RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE	2
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4	PUBLIC QUESTION TIME	2
5	APPLICATION FOR LEAVE OF ABSENCE	2
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
6.1	ORDINARY COUNCIL MEETING HELD 21 SEPTEMBER 2013	3
6.2	HEALTH BUILDING & TOWN PLANNING MEETING HELD 21 SEPTEMBER 2013	3
7	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	3
8	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
9	REPORTS OF COMMITTEES AND OFFICERS	4
9.1	OFFICERS MONTHLY REPORTS	4
9.1.1	WORKS & SERVICES MANAGER'S REPORT 13 SEPTEMBER - 18 OCTOBER 2013	4
9.1.2	AIRPORT MANAGER'S REPORT – SEPTEMBER 2013	7
9.1.3	YOUTH AND RECREATION SERVICE REPORT – SEPTEMBER 2013	9
9.1.4	RANGERS REPORT –SEPTEMBER 2013	10
9.1.5	STATUS REPORTS	11
9.2	FINANCE	19
9.2.1	MONTHLY FINANCIAL REPORT PERIOD ENDED 30 SEPTEMBER 2013	19
9.2.2	OUTSTANDING DEBTORS	49
9.2.3	LIST OF ACCOUNTS ENDED SEPTEMBER 2013	54
9.3	ADMINISTRATION	60
9.3.1	REQUEST FOR RATES AND PENALTY INTEREST WRITE-OFF	60
9.3.2	POLICY – WAIVER FUNERAL COSTS - EMPLOYEES	65
9.3.3	LANDOR ROAD – MEEKATHARRA ROAD REALIGNMENT	75
9.3.4	ADOPTION OF INTEGRATED PLANNING STRATEGIES AND DOCUMENTS	78
9.4	COMMUNITY DEVELOPMENT	205
9.4.1	FACILITIES USE PLAN	205
9.4.2	RECYCLING DEPOT IN MEEKATHARRA	236
9.4.3	DONATION REQUEST – KAD INC	253
9.5	HEALTH, BUILDING AND TOWN PLANNING	277
9.5.1	APPLICATION TO RELEASE LAND – PORTION LOTS 752 AND 753, CLOSED ROAD AND A SMALL PORTION OF RESERVE 35295	277
9.6	WORKS AND SERVICES	281
9.7	CONFIDENTIAL ITEMS	282
9.7.1	CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO	282
9.7.2	CEO CONTRACT AMENDMENT	283
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING	284
11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	284
12	CLOSURE OF MEETING	284

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr TR Hutchison, declared the meeting open at 9.37am.

1.1 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr TR Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr TR Hutchinson	President
Cr NL Trenfield	Deputy President
Cr RK Howden	
Cr HJ Nichols	

Staff

Roy McClymont	Chief Executive Officer
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Apologies

Cr AG Burrows

Approved Leave of Absence

Cr PS Clancy

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 21 SEPTEMBER 2013

Council Resolution:

Moved: Cr NL Trenfield
Seconded: Cr HJ Nichols

That the minutes from the Ordinary Council Meeting held Saturday 21 September 2013 be confirmed.

CARRIED 4/0

6.2 HEALTH BUILDING & TOWN PLANNING MEETING HELD 21 SEPTEMBER 2013

Council Resolution:

Moved: Cr NL Trenfield
Seconded: Cr TR Hutchinson

That the minutes from the Health Building & Town Planning Meeting held Saturday 21 September 2013 be received.

CARRIED 4/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr TR Hutchinson announced that as it is his last Council meeting he would like to thank his fellow Councillors for their support and loyalty during his time as President. Cr Hutchinson also thanked CEO, Roy McClymont for his good work during his time in Meekatharra and asked that the CEO pass this on to his staff.

The CEO thanked Cr Hutchinson for his kind words and advised the Council that a function will be held on Friday 15 November 2013 to thank Cr Hutchinson for his service to the Shire as a Councillor and Shire President.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT 13 SEPTEMBER - 18 OCTOBER 2013

Road Maintenance – Grading

- The Ashburton Downs Road has been graded from the Fortnum turn off to the Great Northern Highway.
- Sandstone Road is currently being graded from the Airport Road to the Shire Boundary.

Construction Works

- Landor Road gravel base course is now complete from SLK 89000 to SLK 95000. This section has also been water bound in preparation for the prime and hot bitumen seal. The hot bitumen seal will be complete by Friday 18 October.
- Landor Road formation construction from SLK 95000 to SLK 100700 is now underway.

Meekatharra Festival

- The race track was cut and watered to a depth of 50ml prior to the weekend race meeting. Water carts were on hand for dust suppression during the weekend.

Flood Damage Repairs

- MTF have 30km left to complete the Jigalong Road
- MTF have also started works on the Prairie Downs Road.
- NGE have finished flood damage repairs on the Trilbar Yarlaweenor Road.
- NGE are now working on the Mulgul Woodlands Mt Augustus Road.

Water Bores

- Drill Power has just completed 1 bore at Mulgul and 1 bore at Ashburton Downs Road end of the Tangadee Road. Drill Power will continue installing bores along the Tangadee Road and then move onto the Prairie Downs Turee Creek Road.

Town Maintenance-Monthly Report Finishing 10th October 2013

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- The sweeping of town streets is being done in accordance with Council's directive. At a four to six week interval sweeping along all kerb lines is and has been undertaken to avoid sand/leaves build-up
- The Public Toilets are and have been cleaned on a daily basis each week day and opened over weekends /Public Holiday.
- Shire duplex houses lawns mowed and tidied up
- Verge Clearing throughout town-site

- Heritage Trail maintenance, weed removal and tree pruning.
- Bitumen repair work and potholes repaired around town.
- Assistance has been provided on construction on Landor Rd.
- Labour supplied to do work at gym re delivered goods.
- Manpower supplied for Rodeo setup and clear up.
- Work carried out on Old Kindy to secure after break in.

Plant Report

P360 Caterpillar 924G Loader

Air conditioner repaired compressor replaced
Replaced fan belts

P114 Caterpillar D6N Dozer

Air conditioner repaired

P86 Caterpillar 613C Scraper

Fuel injection problem repaired and starter motor replaced.

P102 Caterpillar 939C Traxcavator

Replaced alternator and burnt out wiring

P409 Caterpillar 330B Excavator

Replaced fuel left pump

P449 Caterpillar 623F Scraper

Replaced brake booster

P428 Nissan UD Prime Mover

Replaced blower fan for air conditioner

P318 Water Tanker

Replace air lines

P24 Gensets

Serviced 4 units

P428 Nissan UD Prime Mover

ABS braking system repaired

P358 Caterpillar 12H Grader

Repair air conditioner

P396 Bomag Padfoot

Serviced

Scraper teeth replaced to clean drum

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That the Works and Services Manager's report for September 2013 be received.

CARRIED 4/0

9.1.2 AIRPORT MANAGER'S REPORT – SEPTEMBER 2013

Aircraft Movements and Statistics

Aircraft movements for the month September are down over the same period last year. This is due mainly to the increase in traffic last September with the influx of the Fokker F100's in for fuel.

The figures below reflect the difference between September 2012 and September 2013.

	Sept 2012	Sept 2013	Variance
General Aircraft Landed:	151	133	-11%
Avgas	21,188 ltrs	13,514 ltrs	-36%
Jet A-1	115,375 ltrs	86,456 ltrs	-25%
Total Fuel Sold	136,563 ltrs	99,970 ltrs	-27%

This table represents Year to date figures for 2012 and 2013.

	YTD 2012	YTD 2013	Variance
General Aircraft Landed:	1,363	1,314	+1.6%
Avgas	158,949 ltrs	111,782 ltrs	-30%
Jet A-1	1,069,491 ltrs	816,449 ltrs	-24%
Total Fuel Sold	1,228,440 ltrs	928,231 ltrs	-24%

Our fuel sales will continue to reflect a decrease over the same period of last year which is solely due to the decrease in the Fokker F100 jet traffic that were diverting for fuel for 6 months of last year. Things have settled back to normal now with sales well up on 2011.

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment.
- Chipping & poisoning weeds from runway strips and around fuel facilities and terminal building
- Slashing of runway strips.
- Pruning and weeding of trees that line the entrance road.
- Quarterly inspection and repair of lights.

Outstanding budgeted items:

1. **Finalise the Fire Service.** The conduits and electrical cables have been laid. The trench needs to be filled in by John Dyer staff before the water work can be continued.
2. **Provide water sub meter to RFDS.** Waiting on the plumber.

Aerodrome Security:

- No breaches this month.
- Annual meeting planned for 16th October 2013.

Items of Interest:

Update on the VOR/DME facility at the end of the runway. Work is completed and commissioning of the facility should occur by the end of September 2013. (*Airservices Australia conducted flight testing of the VOR/DME last week and commissioning will be Wednesday 16th October*)

Mal Trenfield
Airport Manager
11 October 2013

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr NL Trenfield

That the Airport Manager's report for September 2013 be received.

CARRIED 4/0

9.1.3 YOUTH AND RECREATION SERVICE REPORT – SEPTEMBER 2013

Sixteen day and night activities continue to be offered, per week, to children and youth. All programs continue to be well attended.

A new Youth, Sport & Recreation Officer has been appointed, who commenced employment with the Shire earlier this month.

The Meekatharra Festival was an extremely busy time for all staff involved, and the Saturday night activities at the Youth Centre were well attended.

Youth Sport and Recreation Officer Report

Prior to my commencement as Youth Sport and Recreation Officer (YSRO) on 9 September 2013, there were two sporting programs already in place. These are basketball and netball. Both are well attended. After the school holidays we plan to extend the netball sessions to two nights per week.

The school holiday program commenced with a number of new activities for the town's children and young people. These will be incorporated in the planning for the Youth, Sport and Recreation program as they were well liked and attended.

A full inventory of all sporting and recreational equipment was carried out and filed for future reference. This has allowed the YSRO to make additional activities possible without any further cost to the YSRO program.

I am currently investigating the experience and knowledge of local townspeople in order to create a pool of volunteers and casual workers to assist with the Youth Sport and Recreation program.

Belinda Hicks
Youth Officer

Bevin Rose
Youth Sport and Recreation Officer

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr RK Howden

That the Youth Officer's report for September 2013 be received.

CARRIED 4/0

9.1.4 RANGERS REPORT –SEPTEMBER 2013

I attended Meekatharra on Friday 13 and Saturday 14 September 2013.

Patrols were conducted on the streets and surrounding areas looking for stray dogs and assessing areas to set cages for the night.

I attended the Shire office to discuss any outstanding complaints and any other general information. Registration files were checked for compliance and prepared for the new registration period.

Microchip Australia forms used to register microchips during the Vet program were faxed to the National Database.

During the early evening, cages were set, and Patrols were conducted at intervals throughout the night to check the cages. Three wild and unregistered dogs were trapped on the outskirts of town, and were destroyed immediately.

Cages were checked and collected the following morning.

Further patrols were conducted and several people spoken to regarding their dogs.

One complaint was attended to regarding feral cats at the aged care home in Consul Road. Cat traps were set and monitored, however at the time of leaving, the cats hadn't been caught. The complainant was to contact me if they were caught after I left.

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr NL Trenfield

That the Ranger's report for September 2013 be received.

CARRIED 4/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress

19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	50% Funds Received 16/09/08 Will release funds once approvals have been received for PARs
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09.	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 13

				Letter of advice and order sent 23/11/09 Contractor to build	Complete In progress
18/12/09	9.3.1	Relocation Main Street Park Displays	CEO	Copy to Rigby & Cameron 22/12/09 Works to be undertaken	Complete In progress
20.05.11	9.3.3	Lease K076047 – Meekatharra Lots 589, 590, 591, 598, 599 & 600 – Paddy's Flat	CEO	Email sent 26.05.11 – Renew Lease Check Status, Request freehold Await response from Landgate	Complete Complete Complete In progress
20.05.11	9.3.5	Management/Structure Review	CEO	Liaise/advise staff Amend/create PD's & Infopacks Recruit new manager	Complete In progress
20.05.11	9.4.1	Meekatharra Trails Project – Financial Reimbursement Mid West Development Commission	CDAO	Advise MWDC & return funds Invoice to be sent & funds returned Awaiting MWDC Invoice	Complete In progress In progress
18.06.11	9.3.3	Council Policy – Camping allowance amendment	CEO	Email WSM, OO, Payroll 20/6/11 Letter to crew 24/6/11 Policy amended 24/6/11 Distribute amendment	Complete Complete Complete In progress
16.07.11	9.3.1	Annual Leave and Local Government Public Holiday Policy	DCEO	Changes made to Payroll Leave Records Letter sent to outside crew informing of change Policy distributed to Policy Manual Holders	Complete Complete In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 14

16.07.11	9.6.2	Council Policy – Crossovers	CEO/WSM	Update & Distribute Policy	In progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to October Council meeting required	In progress
15.10.11	9.3.2	Installation of CCTV in Main Street Meekatharra	CEO	Engage Consultant – rang 20/10/11 Emailed again 27/3/12 - Awaiting on consultant to visit Advise local police OIC – email 20/10/11	In progress Complete
18.02.12	9.4.3	Location and Financing of Fitness Equipment	CDAO/DCEO	Amount noted in Budget Review	In progress
17.03.12	9.4.2	Picture Gardens Maintenance	CDAO	Informed MWDC of Council support for upgrade with a view to seeking funds from them. MWDC advised that they will keep CDAO updated with funding opportunities that arise or that can be accessed. CDAO has begun researching grant opportunities around heritage.	In progress
21.04.12	10.2	Solar Electricity Installations	CEO	Staff to further research	In progress
14.12.12	9.7.2	Paddy's Flat Lease	CEO	Phone call to Brad Gregg 17/12/12 Letter 21/12/12 <u>Deadline 20/1/13</u> Letter to Chris Atkin 21/12/12	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 15

16.2.13	9.4.2	Meekatharra Picture Garden	CDO	Lease agreement to Andrew Binsiar 22.2.13 – Lessee for signing – yet to be returned 26.2.13	In progress
16.03.13	9.5.2	Land Release – ECL Lots 752, 753, 842 and 810 Meekatharra – Department seeking comments and/or objections to proposal	A/CDSM-EHO	Email sent 3.4.2013 Inspect and report further on Lot 842	Completed In progress
16.03.13	9.7.1	Rubbish Removal Contract – Consider tenders submitted and appoint a contractor	CEO	Letter to Tenderers 26.3.13 Resolution to Civic Legal 3.4.13 Execute final draft Contract	Complete Complete In progress
20.4.13	9.7.1	AirBP Airfield Representative Agreement	A/CDSM	ACDSM has contacted AirBP representative to commence negotiations on the CEO's behalf in accordance with Council motion.	In Progress
20.4.13	9.7.3	Lease Portion of Airport – BP Australia P/L	A/CDSM	Procedures in accordance with Local Government Act have been commenced i.e. advertising locally, regionally inviting submissions in relation to the lease arrangement.	In Progress
20.4.13	9.7.6	Tender Concreting and Associated Works Hourly Hire Basis	CEO	Write tender documents Call tenders	In progress
18.5.13	9.4.1	Review of Municipal Inventory Register	A/CDSM	Advert has been placed on local notice boards and in the Mid West Times inviting submissions for comment – week ending 31 May 2013.	In Progress
18.5.13	9.6.1	Purchases – Bitumen and Aggregates	CEO	Purchase Orders as required Review delegations & policies	Complete In progress

15.6.13	9.3.3	Adoption of Strategic Community Plan and Informing Strategies	CEO	Advertise adoption of SCP and report responses to Council	In progress
15.6.13	9.4.3	Relocation of St Barb's Hangar	A/CDSM	A letter has been sent advising RFDS of Council's resolution. Valuation of hangar has been organised. Advertising Disposing of Property is in progress.	In progress
15.6.13	9.7.3	2012/13-9 Tender – Airport AC Power Remedial Works	A/CDSM	Tenders (4) have been advised that the decision of Council has been postponed due to new information in hand in relations to this project.	In progress
20.7.13	9.2.4	Adoption of 2013/2014 Annual Budget	D/CEO	Budget sent to Dept. as per Regulations 26/07/13.	Complete
20.7.13	9.2.5	Material Variance for Financial Reporting purposes	D/CEO		Complete
20.7.13	9.2.6	2013/2014 Councillor sitting fees and President & Deputy President Allowance	D/CEO		Complete
20.7.13	9.3.1	Council Meeting Dates for 2013/2014	D/CEO	AS per Regulations Advertisement placed on Local Notice Board and In The West Australian on 30.07.13	Complete
20.7.13	9.3.2.	Adoption of Integrated Planning Strategies and Documents	CEO	Long Term Financial Plan adopted	Complete

20.7.13	9.3.3	Alcohol Related Harm and Disorder – Liquor Restrictions	CEO	Statistical Consultant engaged. Letters to RGL & politicians drafted Letter received from Department 30/7/13 requesting a response by 20/8/13	In progress
20.7.13	9.3.4	2013/2014 Bushfire Capital Grants	CEO	Email the DFES 22/7/13	Complete
20.7.13	9.3.5	Freedom of Information Statement	D/CEO	FOI Statement Posted to Commissioner on 26.07.13	Complete
17.8.13	9.3.1	Employees and councilors accommodation and food expenses while on council business	D/CEO	New policies distributed to staff 20/08/13.	Complete
17.8.13	9.4.1	Information update on Lloyd's building	CDSM	NFA	Complete
17.8.13	10.1	Shitbox Rally – Support and Donation	CEO	Emailed James Freeman 19/08/13	Complete
17.8.13	10.2	Alcohol Related Harm – Liquor Restrictions	CEO	Letters and actions completed	Complete
21.9.13	9.2.4	2013/2014 Budget Review	D/CEO	Budget amendments made to synergy .Relevant letters sent.	Complete

21.9.13	9.4.1	Municipal Inventory Register	CDSM	Letter sent to State Heritage Office advising of Council Resolution. Copy of updated MHI included.	Complete
21.9.13	9.4.2	Fees and Charges – Meekatharra Festival Events	CDO	Contacted all Vendors and informed them of the Council decision.	Complete
21.9.13	9.4.3	Disposing of St.Barbara’s Hanger to RFDS	CDSM	RFDS advised in writing of Council decision.	Complete
21.9.13	9.4.4	Kidsport Program – Funding offered by Department of Sports and Recreation	CDSM	A/CDSM to discuss logistics of commencing the program with CRC involvement.	Ongoing

Officers Recommendation / Council Resolution:



Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That the Status report be received.

CARRIED 4/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED 30 SEPTEMBER 2013
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	September 2013
Author:	Krys East Corporate Services Manager/DCEO
	
	Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*

- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*

- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –
- (a) presented to the council –
 - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;
- And
- (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
- (6) In this regulation –
- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;
 - } restricted assets~ have the same meaning as in AAS 27.
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That the financial report for the period ending 30 September 2013 be received.

CARRIED 4/0



SHIRE OF MEEKATHARRA

Monthly Financial Statements
for the period ended 30 September 2013.

TABLE OF CONTENTS

	Page
Income Statement	1
Statement of Financial Activity	2
Notes to and forming part of the monthly report	
1 Significant Accounting Policies	5
2 Cash and cash equivalents	5
3 Statement of Net Current Assets	5
4 Non current assets	5
5 Cash Backed Reserves	7
MANAGEMENT BUDGET - SCHEDULES	
Summary	9
General Purpose Funding	10
Governance	11
Law, Order & Public Safety	12
Health	13
Education and Welfare	13
Housing	15
Community Amenities	15
Recreation & Culture	16
Transport	19
Economic Services	21
Other Property & Services	22
Budget Amendments	24
Notes on Variations	24

Shire of Meekatharra	Monthly Financial Report Income Statement		
<i>for the period ended 30 September 2013.</i>	2013/14		
	2013/14 Amd Budget	2013/14 YTD Budget	2013/14 30 Sep 2013
	\$	\$	\$
OPERATING EXPENDITURE			
Governance	622,126	204,911	142,427
General Purpose Funding	192,688	41,568	50,019
Law, Order, & Public Safety	165,028	37,585	33,685
Health	100,523	26,890	21,669
Education and Welfare	704,411	157,692	127,370
Housing	18,500	9,053	-
Community Amenities	527,745	104,664	88,197
Recreation and Culture	1,196,077	232,323	190,366
Transport	4,027,976	833,595	852,982
Economic Services	812,908	145,477	138,516
Other Property and Services	492,323	(3,017)	10,536
OPERATING EXPENDITURE	8,560,305	1,790,741	1,652,767
OPERATING REVENUE			
Governance	38,900	13,100	12,154
General Purpose Funding	6,181,836	4,347,022	4,502,536
Law, Order, & Public Safety	11,671	2,668	(2,769)
Health	1,900	401	820
Education and Welfare	110,573	25,790	25,560
Housing	18,500	4,625	5,258
Community Amenities	203,651	107,876	100,971
Recreation and Culture	206,350	12,688	15,027
Transport	728,414	345,238	357,324
Economic Services	245,450	110,712	105,066
Other Property and Services	58,000	4,500	554
OPERATING REVENUE	7,805,245	4,974,620	5,122,502
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Education and Welfare	40,500	-	-
Recreation and Culture	108,125	-	-
Transport	9,033,583	240,000	240,000
Total	9,182,208	240,000	240,000
PROFIT/(LOSS) on DISPOSAL			
Governance	21,444	-	-
Transport	19,062	-	-
PROFIT/(LOSS) on DISPOSAL	40,506	-	-
NET RESULT	8,467,654	3,423,879	3,709,735

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 30 September 2013.</i>		Statement of Financial Activity			
		2013/14			
	Note	2013/14 Amnd Budget	2013/14 YTD Budget	2013/14 30 Sep 2013	
Expenditures		\$	\$	\$	
Governance		(622,126)	(204,911)	(142,427)	30%
General Purpose Funding		(192,688)	(41,568)	(50,019)	(20%)
Law, Order, Public Safety		(165,028)	(37,585)	(33,685)	10%
Health		(100,523)	(26,890)	(21,669)	19%
Education and Welfare		(704,411)	(157,692)	(127,370)	19%
Housing		(18,500)	(9,053)	-	100%
Community Amenities		(527,745)	(104,664)	(88,197)	16%
Recreation and Culture		(1,196,077)	(232,323)	(190,366)	18%
Transport		(4,027,976)	(833,595)	(852,982)	(2%)
Economic Services		(512,908)	(145,477)	(135,516)	7%
Other Property and Services		(492,323)	3,017	(10,536)	449%
Less Depreciation on Assets		3,298,500	824,629	824,695	(0%)
Expenditures	3	(5,261,805)	(966,112)	(828,072)	14%
Revenues					
Governance		38,900	13,100	12,154	(7%)
General Purpose Funding		2,303,528	468,714	465,788	(1%)
Law, Order, Public Safety		11,671	2,668	(2,769)	(204%)
Health		1,900	401	820	
Education and Welfare		110,573	25,790	25,560	(1%)
Housing		18,500	4,625	5,258	14%
Community Amenities		203,651	107,876	100,971	(6%)
Recreation & Culture		206,350	12,688	15,027	18%
Transport		728,414	345,238	357,324	4%
Economic Services		245,450	110,712	105,066	(5%)
Other Property and Services		58,000	4,500	554	
Revenues	1	3,926,937	1,096,312	1,085,754	(1%)
Adjustments for Non-Cash items					
Non current liabilities/assets		31,823	-	(39,316)	
Net operating requirements		(1,303,045)	130,200	218,366	
CAPITAL Income and outlays()					
Contributions/Grants	2	9,182,208	240,000	240,000	0%
Land & Buildings	4	(2,042,420)	(46,438)	(41,506)	11%
Plant & Equipment	4	(1,143,678)	(110,571)	(102,711)	7%
Furniture and Equipment	4	(136,256)	(22,000)	(21,964)	0%
Infrastructure	4	(10,069,736)	(2,236,409)	(2,239,266)	(0%)
Proceeds from Disposal of Assets		61,000	-	-	
Transfers to Reserves	5	(1,215,088)	-	-	0%
Transfers from Reserve	5	176,641	-	-	0%
Net capital requirement		(5,187,329)	(2,175,418)	(2,165,447)	
ADD Net Current Assets 1st July B/Fwd		2,035,763	2,035,763	1,272,889	(37%)
LESS Net Current Assets Year to Date		576,303	(3,868,853)	(3,362,557)	
Amount Raised from Rates		3,878,308	3,878,308	4,036,748	4%

() bracket represents an outflow of funds. This statements is to be read in conjunction with the accompanying notes.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
 for the period ended 30 September 2013. **2013/14**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

General Comments

Accounts are subject to end of year adjustments for accruals and provisions. The information is unaudited and could be subject to audit adjustments.

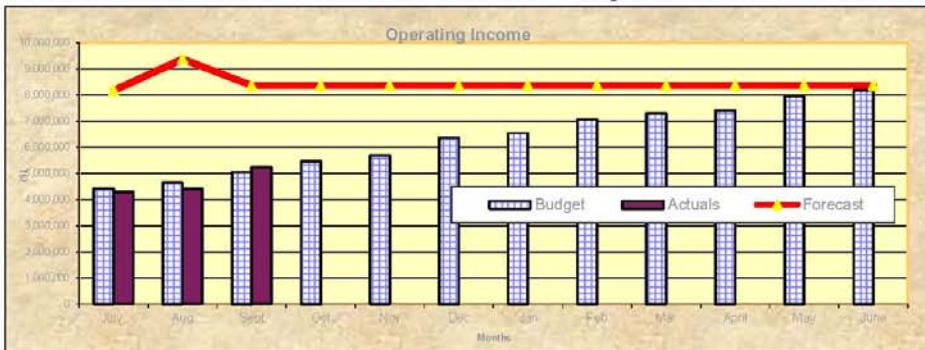
Budget variations(reallocations) are detailed on page 24

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 24

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 25. % versus income to annual budget 64. %



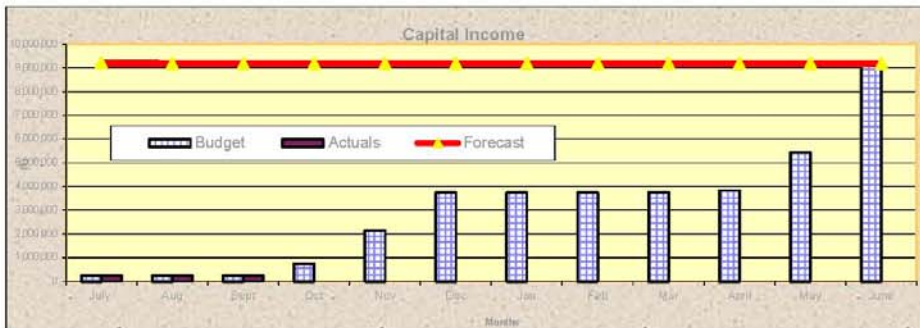
Comments

Amd Budget YTD Budget 30 Sep 2013

- 1 Revenues are within 3.7% of estimated budget as at 30 Sep 2013. There are no material variations.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 25.0% versus income to annual budget 2.6%



Comments

YTD \$240,000 Total Budget \$9,182,208

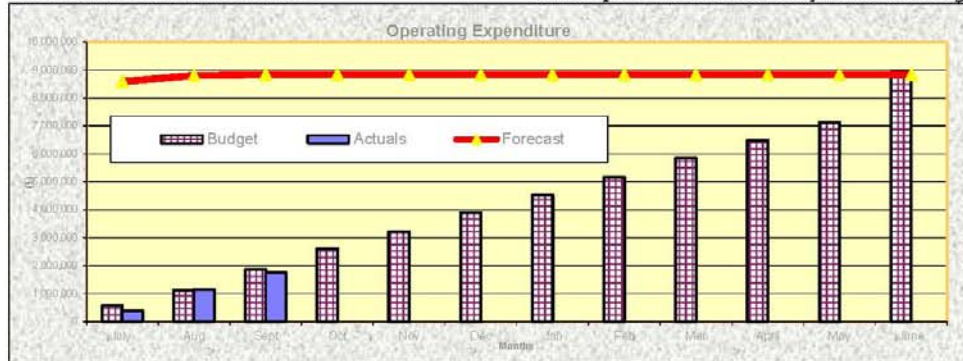
- 2 Revenues are within 3.5% of estimated budget as at 30 Sep 2013. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
 for the period ended 30 September 2013. **2013/14**

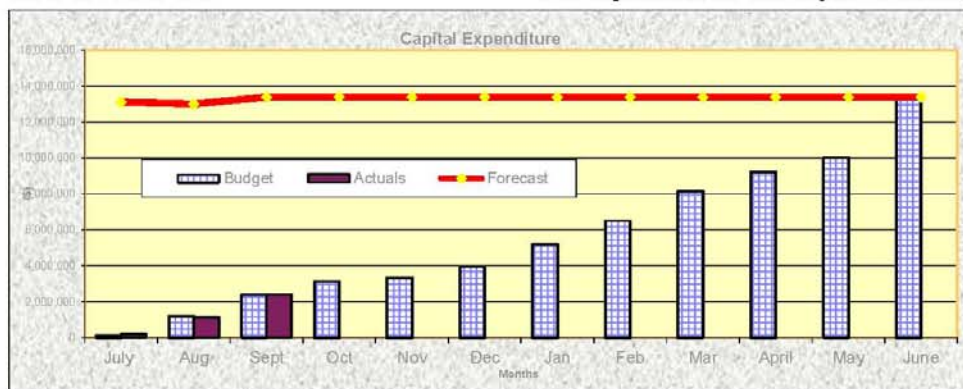
OPERATING EXPENSES & CAPITAL OUTLAYS

OPERATING EXPENDITURES Year elapsed 25.% versus outlays to annual budget 19.7%



Comments YTD \$1,652,767 Total Budget \$8,930,305
 3 Total operating expenses are 5.2% below budget estimates.. Excluding the effect of depreciation the expenses are 9.4% below budget estimates as at 30 Sep 2013

CAPITAL OUTLAYS Year elapsed 25.% versus outlays to annual budget 18.%



Comments YTD \$2,405,447 Total Budget \$13,392,090
 4 Total capital expenses are .4% below budget estimates as at 30 Sep 2013. There are no material variations.

Shire of Meekatharra	Notes to the Financial Statements		
<i>for the period ended 30 September 2013.</i>	Amd Budget	YTD Budget	30 Sep 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2013/14	2013/14	2013/14
	Amd Budget	YTD Budget	30 Sep 2013
Cash - Unrestricted	(531,726)	1,781,369	738,200
Cash - Restricted	11,560,370	10,521,923	10,930,248
	<u>11,028,644</u>	<u>12,303,292</u>	<u>11,668,448</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	78,600	85,699
Municipal Bank Account	(532,326)	681,289	254,455
Bank Term Deposits	-	1,021,480	492,980
Reserve Accounts Bank	11,560,370	10,521,923	10,835,314
	<u>11,028,644</u>	<u>12,303,292</u>	<u>11,668,448</u>
Cash backed reserves	11,560,370	10,521,923	10,835,314
Grants/Contributions	-	-	94,933
	<u>11,560,370</u>	<u>10,521,923</u>	<u>10,930,248</u>

3 STATEMENT OF NET CURRENT ASSETS

CURRENT ASSETS	2013/14	2013/14	2013/14
	Amd Budget	YTD Budget	30 Sep 2013
Cash & Cash Equivalents	11,028,644	12,303,292	11,668,448
Trade and other receivables	340,000	2,523,716	2,470,534
Inventories	165,423	165,423	9,163
	<u>11,534,067</u>	<u>14,992,431</u>	<u>14,148,145</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	550,000	557,500	(65,711)
Provisions	230,736	198,913	159,597
	<u>780,736</u>	<u>756,413</u>	<u>93,886</u>
NET CURRENT ASSETS	10,753,331	14,236,018	14,054,259
Less: Cash - Restricted	(11,560,370)	(10,521,923)	(10,835,314)
Current Employee Liabilities	230,736	198,913	159,597
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>(576,303)</u>	<u>3,913,008</u>	<u>3,378,542</u>

4 NON CURRENT ASSETS

a) Asset acquisitions by class

Land and Buildings	2013/14	2013/14	2013/14
	Amd Budget	YTD Budget	30 Sep 2013
Administration Building Improvements	4,000	-	-
Re-Roof Office/Administration Building	215,000	-	-
Pound Upgrade	6,000	-	-
Lot 852 Kids Zone Building	41,000	-	-
Youth Centre Office	59,500	7,438	6,698
Meekatharra CRC Building Extension	76,370	-	-
Staff Housing Upgrades	435,050	30,000	28,653
Cemetery Improvements	90,000	9,000	6,155
Construct Oval Toilets	100,000	-	-
Upgrade Pool Grounds	86,500	-	-

Shire of Meekatharra <i>for the period ended 30 September 2013.</i>	Notes to the Financial Statements		
	Amd Budget	YTD Budget	30 Sep 2013
Rec Centre Floor Coverings	45,000	-	-
New Gym	250,000	-	-
Indoor Cricket Centre	35,000	-	-
Airport Additional Accomodation	150,000	-	-
Stage 1 - Lloyd's Renovations	380,000	-	-
Depot Improvements	95,000	-	-
Terminal - Refurbish Toilets	4,000	-	-
Lot 17 Main Street - Shop Front	11,000	-	-
Plant and Equipment			
Vehicle Purchase (CEO)	62,000	-	-
Project Officers Vehicle	35,000	-	-
Lot 852 Kids Zone Equipment	83,307	-	-
Vehicle - CDO	26,000	-	-
Hall Equipment	11,000	-	-
Mulcher	21,000	-	-
Cornish Lift	35,000	-	-
Pool Equipment	5,000	-	-
Sports Complex Equipment	16,000	-	-
Play ground Equipment	28,000	-	-
New Pump/fittings - oval	30,000	-	-
Gym equipment upgrade	22,000	22,000	21,964
Tank, Fence & Fittings	95,000	-	-
Miscellaneous Plant (Small Equipment)	10,000	6,600	2,342
Caravans & Equipment	64,000	-	-
Sweeper modifications	10,000	-	-
Grader	150,000	-	-
Engines & Pumps	100,000	10,000	6,398
Airport Fire Fighting System	40,000	-	-
Trailer	30,000	-	-
Communication Equipment	46,400	-	-
Skid steer loader	93,971	93,971	93,971
Plant Purchases - Airport	22,000	-	-
Misc Plant - Purchased Under Council Approval	350,000	-	-
Furniture and Equipment			
Furniture & Equipment	10,000	-	-
Key System	15,000	-	-
Furniture & Equipment	3,000	-	-
BBQ for Town hall courtyard area	5,000	-	-
Race Course Buildings	18,556	-	-
Airport Furniture and Equipment	2,700	-	-
Infrastructure Assets			
Road/Infrastructure Construction	8,719,333	2,066,409	2,074,044
Infrastructure Assets Other			
Sewerage Lagoon	80,000	-	-
Viewing platform at headframe	30,000	-	-
BBQ & Light	5,000	-	-
Luke Pit Water Scheme	100,000	10,000	5,217
Pit Water Scheme	50,000	-	-
Parks & Gardens - Capital	13,200	-	-
Improve Drainage between Commercial Hotel a	4,000	-	-
Airport Improvements	472,500	160,000	160,005
Meeka North Heritage Drive Trails	90,302	-	-
Meeka South Drive - Heritage	120,016	-	-
Meeka Heritage Drive Trails	54,385	-	-
Security Cameras	110,000	-	-
Mt Gould Police Station - security	20,000	-	-
	13,392,090	2,415,418	2,405,447

Shire of Meekatharra	Notes to the Financial Statements		
<i>for the period ended 30 September 2013.</i>	Amd Budget	YTD Budget	30 Sep 2013
5 CASH BACKED RESERVES	2013/14	2013/14	2013/14
a) Infrastructure & Economic Development Res	Amd Budget	YTD Budget	30 Sep 2013
Opening Balance	822,182	822,182	824,902
Amount Set Aside / Transfer to Reserve	32,887	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>855,069</u>	<u>822,182</u>	<u>824,902</u>
b) Leave Reserve			
Opening Balance	50,427	50,427	150,594
Amount Set Aside / Transfer to Reserve	2,017	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>52,444</u>	<u>50,427</u>	<u>150,594</u>
c) Shire Water Reserve			
Opening Balance	261,119	261,119	261,653
Amount Set Aside / Transfer to Reserve	10,445	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>271,564</u>	<u>261,119</u>	<u>261,653</u>
d) Plant Reserve			
Opening Balance	2,071,119	2,071,119	2,076,979
Amount Set Aside / Transfer to Reserve	282,845	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>2,353,964</u>	<u>2,071,119</u>	<u>2,076,979</u>
e) Building Reserve			
Opening Balance	1,226,606	1,226,606	1,412,835
Amount Set Aside / Transfer to Reserve	232,771	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>1,459,377</u>	<u>1,226,606</u>	<u>1,412,835</u>
f) Transport Reserve			
Opening Balance	567,426	567,426	569,304
Amount Set Aside / Transfer to Reserve	22,697	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>590,123</u>	<u>567,426</u>	<u>569,304</u>
g) Airport Runway Reserve			
Opening Balance	2,378,551	2,378,551	2,386,420
Amount Set Aside / Transfer to Reserve	95,142	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>2,473,693</u>	<u>2,378,551</u>	<u>2,386,420</u>
h) Airport Operating Reserve			
Opening Balance	839,165	839,165	841,942
Amount Set Aside / Transfer to Reserve	33,567	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>872,732</u>	<u>839,165</u>	<u>841,942</u>
i) Reseal & Rejuvenation of Sealed Roads Reserve			
Opening Balance	1,028,125	1,028,125	1,030,700
Amount Set Aside / Transfer to Reserve	458,695	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>1,486,820</u>	<u>1,028,125</u>	<u>1,030,700</u>
j) Interpretive Centre Reserve			
Opening Balance	1,100,562	1,100,562	1,102,761
Amount Set Aside / Transfer to Reserve	44,022	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>1,144,584</u>	<u>1,100,562</u>	<u>1,102,761</u>
k) Digital TV Reserve			
Opening Balance	176,641	176,641	177,225
Amount Used / Transfer from Reserve	(176,641)	-	-
	<u>-</u>	<u>176,641</u>	<u>177,225</u>
Total Cash Backed Reserves	11,560,370	10,521,923	10,835,314
All of the above reserve accounts are to be supported by money held in financial institutions.			
SUMMARY			
Opening Balance	10,521,923	10,521,923	10,835,314
Amount Set Aside / Transfer to Reserve	1,215,088	-	-
Amount Used / Transfer from Reserve	(176,641)	-	-
	<u>11,560,370</u>	<u>10,521,923</u>	<u>10,835,314</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 30 September 2013.



Shire of Meekatharra		Management Budget	
<i>for the period ended 30 September 2013.</i>			
SUMMARY			
	Amd Budget	YTD Budget	30 Sep 2013
OPERATING EXPENDITURE			
Governance	622,126	204,911	142,427
General Purpose Funding	192,688	41,568	50,019
Law, Order, & Public Safety	165,028	37,585	33,685
Health	100,523	26,890	21,669
Education and Welfare	704,411	157,692	127,370
Housing	18,500	9,053	-
Community Amenities	527,748	104,664	88,197
Recreation and Culture	1,196,077	232,323	190,366
Transport	4,027,976	833,595	852,982
Economic Services	512,908	145,477	135,516
Other Property and Services	492,323	(3,017)	10,536
	<u>8,560,305</u>	<u>1,790,741</u>	<u>1,652,767</u>
OPERATING INCOME			
Governance	38,900	13,100	12,154
General Purpose Funding	6,181,836	4,347,022	4,502,536
Law, Order, & Public Safety	11,671	2,668	(2,769)
Health	1,900	401	820
Education and Welfare	110,573	25,790	25,560
Housing	18,500	4,625	5,258
Community Amenities	203,651	107,876	100,971
Recreation and Culture	206,350	12,688	15,027
Transport	728,414	345,238	357,324
Economic Services	245,450	110,712	105,066
Other Property and Services	58,000	4,500	554
	<u>7,805,245</u>	<u>4,974,620</u>	<u>5,122,502</u>
PROFIT ON SALE			
Governance	(1,440,805)	-	-
Transport	21,444	-	-
	19,062	-	-
	<u>40,506</u>	<u>-</u>	<u>-</u>
Net operating excl capital contributions	(714,554)	3,183,879	3,469,735
Capital Grants/Contributions	9,182,208	240,000	240,000
Net operating result	<u>8,467,654</u>	<u>3,423,879</u>	<u>3,709,735</u>
CAPITAL GRANTS/CONTRIBUTIONS			
Education and Welfare	40,800	-	-
Recreation and Culture	108,125	-	-
Transport	9,033,583	240,000	240,000
	<u>9,182,208</u>	<u>240,000</u>	<u>240,000</u>
PROCEED FROM SALES			
Governance	35,000	-	-
Transport	26,000	-	-
	<u>61,000</u>	<u>-</u>	<u>-</u>
CAPITAL WORKS			
Governance	341,000	-	-
Law, Order, & Public Safety	116,000	-	-
Education and Welfare	289,177	7,438	6,698
Housing	435,050	30,000	28,653
Community Amenities	170,000	9,000	6,155
Recreation and Culture	1,401,256	32,000	27,181
Transport	10,363,904	2,336,980	2,336,760
Economic Services	275,703	-	-
	<u>13,392,090</u>	<u>2,415,418</u>	<u>2,405,447</u>
Net funding for capital	(4,148,882)	(2,175,418)	(2,165,447)

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
GENERAL PURPOSE FUNDING				
RATE REVENUE	2013/14	2013/14	2013/14	
	Amd Budget	YTD Budget	30 Sep 2013	
Operating Expenditure				
101920 Valuation & Title Search	10,000	1,000		1,088
102330 Rates Written Off	10,000	-		1,588
103420 Legal Expenses - Rates	7,500	-		9,487
101120 Administration Allocated	71,290	19,306		18,171
Total Operating Expenditure	98,790	20,306		30,304
Operating Income				
100310 Rates Levied	3,878,308	3,878,308		4,026,086
101310 Back rates	-	-		10,662
102210 Rate Instalment Fee	22,000	11,000		11,835
101410 Rate Instalment Interest	28,000	14,000		16,470
101510 Rates Non-Payment Penalty	30,000	4,800		5,697
102810 Legal Fees Recovered	3,000	-		-
Total Operating Income	3,961,308	3,908,108		4,070,751
GENERAL PURPOSE GRANTS	Amd Budget	YTD Budget	30 Sep 2013	
Operating Income				
101810 General Purpose Grant	1,220,566	305,142		305,142
102110 Local Road Component Grant	494,435	123,609		123,609
Total Operating Income	1,715,001	428,751		428,750
OTHER GENERAL PURPOSE FUNDING	Amd Budget	YTD Budget	30 Sep 2013	
Operating Expenditure				
105520 Bank Charges	5,000	1,250		906
105850 Sundry Debtor Write Offs	5,000	-		-
102310 Doubtful Debts Expense	10,000	-		-
105830 Administration allocated	73,898	20,012		18,809
Total Operating Expenditure	93,898	21,262		19,715
Operating Income				
103110 Esl Administration Fee	4,000	-		-
102830 Other Minor Income	650	163		203
192230 Interest on Municipal Investments	80,000	10,000		2,832
192240 Interest on Reserve Investments	420,877	-		-
Total Operating Income	505,527	10,163		3,035
General Purpose Income - Net funding	5,989,148	4,305,454		4,452,517

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
GOVERNANCE				
MEMBERS OF COUNCIL		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure		\$	\$	\$
102320	President's Allowance	8,000	2,000	2,000
112020	Deputy President Allowance	2,000	500	500
103020	Members - Meeting Fees	17,640	4,410	2,510
103120	Members Travelling	4,000	1,000	260
102020	Fax & Email Costs	650	163	64
102120	Conference, Training, Uniforms	17,500	4,375	-
102420	Refreshments/Receptions	10,500	2,625	2,675
102720	Members Insurance	6,539	6,539	4,420
102820	Members Subscriptions	24,594	24,594	23,556
102920	Members - telephone	500	125	-
102220	Election Expenses	1,500	-	-
102520	Donations	23,000	8,000	8,000
112220	Donation - RFDS	66,000	-	-
102550	Native Title Claims	4,000	-	-
102820	Council Chambers Mtce	6,000	1,500	-
106220	Audit	11,000	5,500	5,377
103220	Depreciation	170	43	113
105620	Admin Alloc-Governance	358,189	97,000	91,210
Total Operating Expenditure		561,782	158,374	140,685
102540	Furniture & Equipment	10,000	-	-
ADMINISTRATION		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
103520	Salaries - Admin	693,725	186,772	123,132
103920	Super - Admin	79,613	19,903	16,331
104020	Fringe Benefit Tax	30,000	-	-
106940	Staff Uniform Expenses	4,000	1,000	-
104120	Office Operations	5,000	1,250	296
104220	Office Maintenance	32,500	6,500	5,438
104520	Stationery	7,200	1,800	517
108020	Telephone	30,000	7,500	4,272
105320	Postage	5,000	1,250	1,221
104320	Advertising	8,000	-	704
108420	Equipment Maintenance & Consumables	22,000	-	1,948
107120	Computer Software	25,033	12,517	16,722
105220	Computer Hardware	20,000	5,000	366
106920	Consulting Services	Cfwd 197,000	110,000	109,278
105720	Other	10,000	2,500	450
106020	CEO Vehicle	15,500	3,875	2,888
106030	DCEO Vehicle	8,500	2,125	2,809
106040	Manager Vehicle Expense	8,500	2,125	-
106050	Project Officer Vehicle Expense	8,500	2,125	-
106620	Accommodation/Travel	25,000	6,250	678
104620	Training & Conferences	15,050	3,763	-
106420	Staff Recruitment & Relocation	10,000	-	-
107020	Legal Fees	30,000	-	6,078
107220	Depreciation	30,870	7,718	5,302
103820	Insurance	26,677	13,339	16,543
104920	Housing Allocations	103,700	25,925	40,981
110820	Admin Allocated to Functions	(1,391,024)	(376,700)	(384,212)
Total Operating Expenditure		60,344	46,537	1,743

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
Operating Income				
111230	Reimbursements	12,500	-	302
111250	Fees and Charges	400	100	38
111530	Insurance - Refunds	26,000	13,000	11,813
111240	Profit Sale Of Asset	21,444	-	-
Total Operating Income		<u>60,344</u>	<u>13,100</u>	<u>12,154</u>
Capital Expenditure				
112240	Vehicle Purchase (CEO)	62,000	-	-
113230	Key System	18,000	-	-
113320	Project Officers Vehicle	Cfwd 38,000	-	-
113340	Re-Roof Office/Administration	Cfwd 215,000	-	-
113280	Administration Building	4,000	-	-
Total Capital Expenditure		<u>331,000</u>	<u>-</u>	<u>-</u>
Capital Income				
111260	Proceeds from vehicle trade-	35,000	-	-
Governance - Net funding		(867,782)	(191,811)	(130,273)
LAW, ORDER & PUBLIC SAFETY				
FIRE PREVENTION		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure		\$	\$	\$
115720	Bush Fire Control	15,000	-	-
115820	Vehicle Operational Costs	14,500	3,625	1,931
115620	Fire Insurance	3,678	3,678	3,744
115820	Depreciation	570	143	142
115420	Protective Burning	500	-	-
Total Operating Expenditure		<u>34,248</u>	<u>7,446</u>	<u>5,817</u>
Operating Income				
115630	FESA - BFB Grant	4,860	1,215	1,215
ANIMAL CONTROL		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
119220	Pound Maintenance	8,500	-	65
119020	Animal Control Expenses	55,228	13,807	12,517
119230	Dog Control Expenses Other	10,000	2,500	3,696
Total Operating Expenditure		<u>73,728</u>	<u>16,307</u>	<u>16,278</u>
Operating Income				
119730	Fines & Penalties	600	150	400
119930	Dog Registration	1,000	-	253
Total Operating Income		<u>1,600</u>	<u>150</u>	<u>653</u>
Capital Expenditure				
119970	Pound Upgrade	6,000	-	-
OTHER LAW, ORDER & PUBLIC SAFETY		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
Ranger Services				
116250	Insurance	2,339	1,754	2,244
116320	Vehicle Operating Costs	6,000	1,500	196
120220	Security Cameras Maintenance	8,500	-	-
116010	Administration Allocated	21,735	5,886	5,526
Total Operating Expenditure		<u>38,574</u>	<u>9,140</u>	<u>7,966</u>
Other Expenses				
120020	State Emergency Services	15,000	3,750	2,739
120120	Administration	3,478	942	886
Total Operating Expenditure		<u>57,052</u>	<u>13,832</u>	<u>11,590</u>
Operating Income				
120030	FESA - SES Grant	5,211	1,303	(4,637)
Total Operating Income		<u>5,211</u>	<u>1,303</u>	<u>(4,637)</u>
Capital Expenditure				
120270	Security Cameras	Cfwd 110,000	-	-
Law, Order & Public Safety - Net funding		(269,357)	(34,917)	(36,453)

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
HEALTH				
INSPECTIONS & ADMINISTRATION		2013/14	2013/14	2013/14
Operating Expenditure		\$	\$	\$
122960	Health Consultancy	60,080	15,020	11,226
121320	Insurance	4,806	2,403	3,478
122920	Depreciation	120	30	-
121920	Subscriptions & Journals	200	100	91
121620	Admin Alloc - Secretarial	22,604	6,121	5,774
122980	Other Expenses	2,000	538	-
Total Operating Expenditure		<u>89,810</u>	<u>24,212</u>	<u>20,569</u>
Operating Income				
123000	Health Fees & Licenses	550	138	640
123930	Itinerant vendors Fees	800	200	180
123010	Other Income	250	63	-
Total Operating Income		<u>1,600</u>	<u>401</u>	<u>820</u>
PREVENTATIVE SERVICES - PEST CONTROL		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
123720	Mosquito Control	8,473	2,118	468
123820	Depreciation	1,740	435	207
Total Operating Expenditure		<u>10,213</u>	<u>2,553</u>	<u>675</u>
Operating Income				
123910	Health Fees & Licenses	300	-	-
PREVENTIVE SERVICES - OTHER		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
124020	Analytical Expenses	500	125	425
Total Operating Expenditure		<u>500</u>	<u>125</u>	<u>425</u>
Health - Net funding		(98,623)	(26,489)	(20,849)
EDUCATION AND WELFARE				
EDUCATION		2013/14	2013/14	2013/14
Operating Expenditure		\$	\$	\$
124120	Day Care Centre Maintenance	4,000	1,000	611
120720	Telecentre Costs	8,000	2,000	602
120430	Insurance	413	310	190
124260	Depreciation	5,650	1,413	1,425
120440	Administration Allocated	46,947	12,714	11,972
Total Operating Expenditure		<u>65,010</u>	<u>17,437</u>	<u>14,801</u>
Capital Expenditure				
196810	Meekatharra CRC Building	76,370	-	-

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
COMMUNITY DEVELOPMENT		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
124570	Salaries	64,928	17,481	14,522
124580	Superannuation	6,006	1,502	1,516
124640	Staff Replacement & Relocation	5,000	-	-
124650	Training & Conferences	4,500	-	-
124630	Housing	12,963	3,241	3,135
124430	Uniforms	500	125	-
124590	Vehicle Expenses	4,500	1,125	-
124530	Insurance	2,325	1,163	1,739
124660	Telephone	750	188	117
124560	Fund Raising Activities	500	-	35
124500	Administration Allocated	116,498	31,549	29,683
124320	Activities	14,900	-	57
124420	Miscellaneous Grant Expenses	10,000	-	-
124520	Depreciation	1,700	425	-
Total Operating Expenditure		245,070	56,799	50,804
Operating Income				
124600	Miscellaneous Grants	10,000	-	-
124510	Reimbursements	600	150	-
Total Operating Income		10,600	150	-
Capital Expenditure				
124440	Vehicle - CDO	26,000	-	-
YOUTH CENTRE OPERATIONS		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	157,403	28,616	21,040
125260	Superannuation	9,537	2,384	2,105
125290	Staff Training, Accommodation & Travel E	6,500	-	-
125340	Staff Replacement and Relocation	3,000	-	-
125150	Uniforms	500	125	-
125280	Housing Allocated	12,963	3,241	2,559
125230	Insurance	5,285	5,285	3,949
125520	Administration Allocated	73,029	19,777	18,596
125220	Depreciation	14,000	3,500	3,609
125120	Youth Centre Building Maintenance	18,625	4,656	1,293
125130	Youth Centre Operational Costs	17,300	4,325	1,989
125210	Vehicle Operational Costs	15,000	3,750	3,145
125350	Activities Expenses Various	30,000	-	1,542
125160	Lot 852 - Kids Zone Operational Costs	17,625	4,406	-
125170	Lot 852 - Kids Zone Operational Costs	13,564	3,391	1,939
Total Operating Expenditure		394,331	83,456	61,766
Operating Income				
124190	OSCH	13,586	6,793	6,707
124210	DCD Youth Services	75,387	18,847	18,847
124170	Miscellaneous Grants	10,000	-	-
124110	Reimbursements	1,000	-	6
Total Operating Income		99,973	25,640	25,560
Capital Expenditure				
124470	Youth Centre Office	Cfwd 59,500	7,438	6,698
124450	Furniture & Equipment	3,000	-	-
124380	Lot 852 Kids Zone Equipment	83,307	-	-
124390	Lot 852 Kids Zone Building	41,000	-	-
Total Capital Expenditure		186,807	7,438	6,698
Capital Income				
124140	Youth Grant - Playground	40,500	-	-
Education and Welfare - Net funding		(842,515)	(139,340)	(108,508)

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
HOUSING				
STAFF HOUSING				
		2013/14	2013/14	2013/14
		\$	\$	\$
Operating Expenditure				
128420	Staff Housing Maintenance	130,220	27,000	28,915
126650	Housing Rental Subsidy	25,000	6,250	8,080
126630	Insurance	39,931	19,966	22,143
126620	Depreciation	82,600	20,650	20,959
126820	Allocated to Function Areas	(259,251)	(64,813)	(80,097)
Total Operating Expenditure		18,500	9,053	-
Operating Income				
127130	Housing Rental - Staff	17,000	4,250	5,070
128830	Reimbursements - Other	1,500	375	188
Total Operating Income		18,500	4,625	5,258
Capital Expenditure				
127040	Staff Housing Upgrades	Cfwd 435,050	30,000	28,653
Housing - Net funding		(435,050)	(34,428)	(23,396)
COMMUNITY AMENITIES				
SANITATION - HOUSEHOLD REFUSE				
		Amrd Budget	YTD Budget	30 Sep 2013
		\$	\$	\$
Operating Expenditure				
128320	Refuse Collection	80,000	20,000	21,358
128420	Refuse Site Maintenance	75,000	18,750	15,814
128330	Insurance	2,818	2,818	2,113
129140	New Bins & Equipment	7,500	1,875	-
129160	Litter Control/Town Tidying	82,463	7,312	16,105
128220	Administration Allocated	10,433	2,825	2,657
Total Operating Expenditure		258,214	53,580	58,046
Operating Income				
128630	Refuse Collection	101,351	101,351	97,854
129030	Sale of Bins	2,500	625	409
129150	Sale of scrap	2,000	500	683
Total Operating Income		105,851	102,476	98,945
SEWERAGE				
		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
129920	Sewerage Pond Maintenance	17,214	5,833	2,158
129740	Insurance	1,389	1,389	423
130420	Caravan Effluent Disposal Point	1,500	-	440
129720	Depreciation	3,100	775	1,217
129700	Administration Allocated	8,694	2,354	2,232
Total Operating Expenditure		31,897	10,351	6,469
Operating Income				
129830	Septic Tank Fees	600	150	226
Capital Expenditure				
129840	Sewerage Lagoon	80,000	-	-
TOWN PLANNING AND REGIONAL DEVELOPMENT				
			YTD Budget	30 Sep 2013
Operating Expenditure				
131030	Consultants	Cfwd 75,000	-	-
131120	Insurance	543	543	423
130820	Town Planning control	3,500	875	-
131000	Administration Allocated	22,604	6,121	5,774
131040	Other	5,000	-	-
Total Operating Expenditure		106,647	7,539	6,196
Operating Income				
131230	Fees	200	-	-
131430	Dept Planning LC Assistance Program	75,000	-	-
Total Operating Income		75,200	-	-

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
PROTECTION OF THE ENVIRONMENT		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
130340	Waste Oil Facility	1,000	-	-
130320	Tyre Recycling	18,062	4,816	3,063
Total Operating Expenditure		<u>19,062</u>	<u>4,816</u>	<u>3,063</u>
Operating Income				
132430	Waste Oil Facility Rebate	1,000	-	-
OTHER COMMUNITY AMENITIES		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
132120	Cemetery Operations	33,555	8,389	2,058
131920	Burial plot preparations	30,308	7,577	2,807
132020	Hearse & Shed Costs	1,500	375	116
132420	Cemetery Plaques	5,000	1,250	-
132620	Depreciation	4,600	1,150	1,366
132720	Insurance	543	543	423
132820	Administration Allocated	13,910	3,767	3,542
132520	Public Toilets	19,809	4,877	2,782
132220	SPQ Mcleary St "Paddy's Flat"	3,000	750	1,330
Total Operating Expenditure		<u>111,925</u>	<u>28,678</u>	<u>14,423</u>
Operating Income				
132630	Charges - Cemetery Fees	21,000	5,250	1,800
Capital Expenditure				
132920	Cemetery Improvements	Cfwd 90,000	9,000	6,155
Community Amenities - Net funding		(494,094)	(5,788)	6,620
RECREATION & CULTURE				
PUBLIC HALLS AND CIVIC CENTRES		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
133620	Town Hall Maintenance	\$ 29,784	\$ 7,446	\$ 4,790
133420	Insurance	19,740	9,870	12,706
133820	Consultant building inspection	7,000	-	-
133720	Depreciation	11,500	2,875	2,907
133550	Administration Allocated	24,343	6,592	6,199
Total Operating Expenditure		<u>92,367</u>	<u>26,783</u>	<u>26,601</u>
Operating Income				
134630	Hall Hire Fees	3,500	875	864
Capital Expenditure				
135340	Hall Equipment	11,000	-	-
134840	BBQ for Town hall courtyard area	5,000	-	-
Total Capital Expenditure		<u>16,000</u>	<u>-</u>	<u>-</u>
SWIMMING POOL		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
135420	Swimming Pool Contract	112,090	-	-
136020	Housing	12,962	3,241	2,994
135620	Insurance	6,905	6,905	5,679
135920	Swimming Pool Maintenance	5,000	500	668
135720	Swimming Pool Water/Sewerage Rates	4,000	400	1,678
135520	Swimming Pool Chemicals/Gas/Freight	10,000	2,500	384
135820	Swimming Pool Electricity	21,500	2,150	1,023
136620	Depreciation	25,500	6,375	6,335
135320	Administration Allocated	31,298	8,476	7,970
Total Operating Expenditure		<u>229,255</u>	<u>30,547</u>	<u>26,730</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	-	-
136430	Swimming Pool Admission	10,000	-	-
136830	Reimbursements	500	125	-
Total Operating Income		<u>13,500</u>	<u>125</u>	<u>-</u>

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
Capital Expenditure				
136660	Upgrade Pool Grounds	Cfwd	86,500	-
137140	Pool Equipment	Cfwd	5,000	-
Total Capital Expenditure			<u>91,500</u>	<u>-</u>
RECREATION OFFICER		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
136170	Salaries	95,438	17,350	14,722
136180	Superannuation	13,850	2,518	1,456
136190	Staff Replacement & Relocation	3,000	3,000	2,778
136210	Vehicle Operating Costs	6,000	1,091	230
137020	Housing Allocation	12,963	3,241	2,559
136150	Administration Allocated	69,551	18,835	17,711
136310	Uniforms	500	125	-
137620	Insurance	18,058	9,029	11,573
136220	Staff Training & Travel Expenses	6,000	1,091	-
136270	Other expenses	2,000	500	108
136250	Activities	93,000	9,300	4,735
Total Operating Expenditure		<u>320,358</u>	<u>66,080</u>	<u>55,872</u>
Operating Income				
136230	Reimbursements	500	-	-
136330	Misc Fees and Charges	550	138	523
136030	Dept Sport & Rec - Kidsport	72,000	-	-
Total Operating Income		<u>73,050</u>	<u>138</u>	<u>523</u>
Operating Expenditure				
138100	Housing Allocation	12,963	3,241	3,432
138120	Reticulation Maintenance	5,000	1,250	-
138020	Picture Gardens	5,000	-	-
137920	Parks, Gardens & Reserves	82,103	20,526	11,138
137420	Scheme Water	2,000	500	530
137320	Sports ground (oval) maintenance	34,623	8,656	7,093
137220	Sports Complex Maintenance	59,629	10,841	5,392
138920	Other Building Maintenance	5,000	1,250	171
138720	Gym Building Maintenance	8,750	2,188	242
138260	Gym Operating Costs	1,500	375	-
138250	Community Bus Operating costs	10,000	2,500	2,131
138520	Miscellaneous Costs - Gym	2,000	500	192
138620	Utilities - Gym	2,500	1,250	700
138130	Insurance	4,962	4,962	4,267
138810	Gym Equipment	5,000	-	2,976
138320	Race Course Maintenance	10,000	2,500	-
138740	Day/night light on Indoor Cricket Centre	5,000	-	-
138720	Depreciation	85,640	21,410	20,112
138110	Administration Allocated	12,171	3,296	3,117
Total Operating Expenditure		<u>353,841</u>	<u>85,245</u>	<u>61,493</u>
Operating Income				
139630	Complex Fees	2,000	500	545
139930	Gym Fees	6,500	1,625	2,202
138930	School Oval Contribution	30,000	7,500	9,531
138850	Community Bus fees	6,000	1,500	1,244
137130	Recreation Grants	50,000	-	-
139230	Complex Fees Squash	400	100	-
139430	Complex Fees Tennis	100	-	-
138730	CSRFF Grant	20,000	-	-
Total Operating Income		<u>115,000</u>	<u>11,225</u>	<u>13,522</u>

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
OTHER RECREATION AND SPORT		Amrd Budget	YTD Budget	30 Sep 2013
Capital Expenditure				
139740	Gym equipment upgrade	22,000	22,000	21,964
136800	Rec Centre Floor Coverings	45,000	-	-
136340	Construct Oval Toilets	Cfwd 100,000	-	-
139440	Luke Pit Water Scheme	Cfwd 100,000	10,000	5,217
139040	Play ground Equipment	Cfwd 28,000	-	-
137840	BBQ & Light	5,000	-	-
136240	Cornish Lift	Cfwd 35,000	-	-
136370	Viewing platform at headframe	Cfwd 30,000	-	-
138940	Sports Complex Equipment	Cfwd 16,000	-	-
139140	New Pump/fittings - oval	Cfwd 30,000	-	-
140160	Race Course Buildings	18,856	-	-
139940	Tank, Fence & Fittings	95,000	-	-
136140	Mulcher	21,000	-	-
138840	New Gym	250,000	-	-
139540	Pit Water Scheme	50,000	-	-
140360	Indoor Cricket Centre	35,000	-	-
140260	Parks & Gardens - Capital	Cfwd 13,200	-	-
Total Capital Expenditure		893,756	32,000	27,181
Capital Income				
138630	CSRFF Grant	108,125	-	-
Total Capital Income		108,125	-	-
TELEVISION AND RADIO BROADCASTING		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
139860	Administration Allocated	1,739	471	460
140820	Depreciation	140	35	35
139880	Insurance	619	619	285
139920	Operating Costs	2,000	500	358
139820	Site Sharing Costs	7,300	1,825	215
Total Operating Expenditure		11,798	3,450	1,353
LIBRARIES		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
140120	Book exchange costs	500	125	190
140620	Lost/damaged/replaced stock	200	50	-
140520	Library operations	4,702	1,176	154
140420	Insurance	619	619	285
140320	Book Purchases	450	113	-
140220	Stationery	100	25	-
140180	Administration Allocated	33,037	8,947	8,430
140720	Depreciation	270	68	-
Total Operating Expenditure		39,878	11,123	9,059
Operating Income				
140530	Library Charges	200	50	-
Total Operating Income		200	50	-
OTHER CULTURE		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
141320	25 Mile Well Maintenance	1,500	375	-
141420	Mt Gould Police Station	12,400	-	-
141520	Museum Maintenance	2,000	500	35
141720	Municipal Inventory Review	Cfwd 5,000	1,650	2,745
130720	Heritage Survey	Cfwd 57,000	-	-
141730	Preservation of Historical Images	Cfwd 22,000	-	-
141120	Insurance	1,032	1,032	571
141020	Masonic Lodge Maintenance	1,000	250	55
141920	Lloyd's Building Maintenance	3,000	300	1,097
141930	Lloyds Building Assessment & Planning	25,000	-	-
141820	Administration Allocated	15,649	4,238	4,003
141620	Depreciation	3,000	750	752
Total Operating Expenditure		148,581	9,095	9,257

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
Operating Income				
141830	Masonic Lodge Income	400	100	118
141830	Sale of History Books	700	175	-
Total Operating Income		<u>1,100</u>	<u>275</u>	<u>118</u>
Capital Expenditure				
141810	Mt Gould Police Station - security	Cfwd 20,000	-	-
141910	Stage 1 - Lloyd's Renovations	Cfwd 380,000	-	-
Total Capital Expenditure		<u>400,000</u>	<u>-</u>	<u>-</u>
Recreation and Culture - Net funding		(2,282,858)	(251,635)	(202,520)
TRANSPORT				
MAINTENANCE - ROADS, BRIDGES & DEPOTS				
		Amrd Budget	YTD Budget	30 Sep 2013
		\$	\$	\$
Operating Expenditure				
149020	Administration Allocated	129,540	35,060	32,977
148800	Depot Maintenance	44,553	20,000	11,017
146720	Upgrade of Roman	15,000	-	-
148400	Lighting of Streets	45,000	11,250	11,821
148500	Street Cleaning Sweeping	27,370	-	1,420
148200	Street Maintenance	52,000	13,000	10,002
149000	Signage of Streets & Roadworks	200,000	-	1,721
147500	Rural Roads Maintenance - Day Labour	700,000	55,000	59,365
148550	Rehabilitation of Gravel Pits	5,000	-	-
148600	Contract & Consulting Supervision Costs	10,000	-	-
148820	Infrastructure Depreciation Expense	2,117,030	529,258	581,005
Total Operating Expenditure		<u>3,345,493</u>	<u>663,888</u>	<u>709,328</u>
Operating Income				
148910	Grant - MRWA Direct	200,000	200,000	197,481
148430	Street Lighting - Operating Grant	4,000	4,000	-
Total Operating Income		<u>204,000</u>	<u>204,000</u>	<u>197,481</u>
CONSTRUCTION - ROADS, BRIDGES & DEPOT				
Capital Expenditure				
142000	Road Construction	Cfwd 8,719,333	2,066,409	2,074,044
150440	Depot Improvements	95,000	-	-
149940	Improve Drainage between Commercial Hotel	4,000	-	-
Total Capital Expenditure		<u>8,818,333</u>	<u>2,066,409</u>	<u>2,074,044</u>
Capital Income				
146210	Grant - Roads to Recovery (R2R)	511,096	-	-
146910	Grant - Roads 2020 (Regional Road Group)	600,000	240,000	240,000
146510	Royalties for Regions 2010/11	1,293,454	-	-
146010	Natural Disaster grant	6,629,033	-	-
Total Capital Income		<u>9,033,583</u>	<u>240,000</u>	<u>240,000</u>
ROAD PLANT PURCHASES				
		Amrd Budget	YTD Budget	30 Sep 2013
Operating Income				
151310	Profit on Sale of Asset	19,062	-	-
Capital Expenditure				
154140	Misc Plant - Purchased Under Council Approval	350,000	-	-
151340	Grader	150,000	-	-
150340	Caravans & Equipment	Cfwd 64,000	-	-
152640	Trailer	30,000	-	-
151540	Engines & Pumps	100,000	10,000	6,398
150940	Sweeper modifications	10,000	-	-
153340	Skid steer loader	93,971	93,971	93,971
153140	Communication Equipment	Cfwd 46,400	-	-
150140	Miscellaneous Plant (Small Equipment)	10,000	6,600	2,342
Total Capital Expenditure		<u>854,371</u>	<u>110,571</u>	<u>102,711</u>
Capital Income				
151050	Proceeds Sale of Plant	26,000	-	-

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
AIR BP		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
160820	Administration Allocated	10,433	2,825	2,480
160220	Salaries	60,000	6,000	4,581
160320	Cost of Fuel Sold	70,000	17,500	12,541
160420	Bank Charges	450	113	-
160720	Other Charges	100	25	-
Total Operating Expenditure		140,983	26,463	19,602
Operating Income				
151130	Fuel Sales - Cash	80,000	20,000	22,367
151630	BP Monthly Retainer	57,000	14,250	14,250
Total Operating Income		137,000	34,250	36,617
AERODROME		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
151620	Housing Allocations	12,963	3,241	2,658
150210	Consultancy	15,000	4,950	3,525
150220	Utilities & Other Costs	48,000	12,000	6,892
150620	Insurance	12,258	12,258	9,897
150320	Aerodrome Operations (Air)	10,000	1,000	-
150520	Aerodrome Maintenance	35,000	3,500	3,080
150900	Security Operating Expenses	1,000	-	-
150720	Depreciation	194,070	48,518	47,710
151420	Administration Allocated	34,776	9,418	8,855
152020	Management contract	178,433	48,659	41,435
Total Operating Expenditure		541,500	143,544	124,053
AERODROME		Amrd Budget	YTD Budget	30 Sep 2013
Operating Income				
152030	Airport Landing Charges	235,000	58,750	49,379
150130	Airport Leases	100,000	10,000	1,499
150330	Reimbursements	34,384	8,596	4,174
150530	Reimbursements Telephone	1,500	375	330
150630	Reimbursements Other	400	-	450
Airport Diesel Operations				
153030	Sales	386,130	96,533	175,577
	Cost of goods sold	(370,000)	(67,266)	(108,184)
	Profit/(Loss) on fuel operations	16,130	29,267	67,393
Total Operating Income		387,414	106,988	123,226
Capital Expenditure				
153640	Airport Furniture and Equipment	2,700	-	-
152160	Airport Fire Fighting System	40,000	-	-
152190	Terminal - Refurbish Toilets	4,000	-	-
151040	Airport Improvements	472,500	160,000	160,005
153450	Airport Additional Accomodation	150,000	-	-
153740	Plant Purchases - Airport	22,000	-	-
Total Capital Expenditure		691,200	160,000	160,005
Transport - Net funding		(4,584,821)	(2,588,337)	(2,592,418)

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
ECONOMIC SERVICES				
RURAL SERVICES		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure		\$	\$	\$
183020	MRVC Vermin Control	18,800	18,800	17,874
183120	Noxious Weeds and Pests	1,000	250	-
187820	Stockyard Maintenance	2,500	625	1,814
187420	Shop Premises Maintenance	2,500	625	301
187620	Depreciation	21,000	5,250	5,447
Total Operating Expenditure		<u>45,800</u>	<u>28,550</u>	<u>25,136</u>
TOURISM AND AREA PROMOTION		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
189280	Administration Allocated	66,073	17,893	16,825
189220	Depreciation	32,400	8,100	8,411
183820	Tourism Promotions	15,000	3,750	4,679
184620	Maps & Souvenirs	5,000	1,250	1,664
184220	Information Bays	2,000	-	-
189260	Maintenance Trails & Lookouts	74,886	7,489	2,107
183920	Community Events	130,000	20,800	11,595
184030	Meekatharra Rodeo	69,100	51,825	58,979
184420	Local Newspaper Production	800	400	-
184720	Town Beautification	5,000	-	-
184120	Quarterly Publication for Council	5,000	1,250	-
Total Operating Expenditure		<u>405,259</u>	<u>112,757</u>	<u>104,260</u>
Operating Income				
183930	Community Events	45,000	11,250	1,591
184920	Meekatharra Rodeo Income	10,000	-	-
184330	Local Newspaper Revenue	4,000	1,000	1,028
184730	Sale of Maps & Souvenirs	3,500	875	1,366
184430	Meeka Dust Advertising	7,500	2,475	2,783
184130	Community Event grant	35,000	-	-
183830	Commercial Sponsorships	-	-	6,000
183910	Fundraising Misc Income	8,000	2,000	1,919
Total Operating Income		<u>113,000</u>	<u>17,600</u>	<u>14,686</u>
Capital Expenditure				
183940	Meeka Heritage Drive Trails	54,388	-	-
183870	Meeka North Heritage Drive Trails	90,302	-	-
183880	Meeka South Drive - Heritage	120,016	-	-
Total Capital Expenditure		<u>264,703</u>	<u>-</u>	<u>-</u>
BUILDING CONTROL		Amrd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
186420	MRH S Building Costs	2,000	-	-
187740	Insurance	2,461	2,461	1,693
186820	Demolition costs	5,000	-	-
187720	Administration Allocated	17,388	4,709	4,428
Total Operating Expenditure		<u>26,849</u>	<u>7,170</u>	<u>6,121</u>
Operating Income				
186830	Building Permit Fees	26,500	6,625	7,180
186930	Building Demolition Fees	1,000	249	-
186730	Building-Reimbursement	5,000	1,250	-
Total Operating Income		<u>32,500</u>	<u>8,124</u>	<u>7,180</u>

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
Operating Expenditure				
157920	Economic Development Strategy	35,000	-	-
Operating Income				
157830	Rent - Portion Lot 1017	80,000	80,000	80,000
157330	Lloyd's Building Rent	-	-	1,600
157430	Shop Premises Rent	2,600	650	800
157630	Wesfarmers Yard Lease	15,000	3,750	-
157750	Bill Board Rental	850	213	212
157730	Reimbursements	1,500	375	587
Total Operating Income		<u>99,950</u>	<u>84,988</u>	<u>83,200</u>
Capital Expenditure				
157760	Lot 17 Main Street - Shop Front	11,000	-	-
Economic Serices - Net funding		(543,161)	(34,765)	(30,450)
OTHER PROPERTY & SERVICES				
Operating Expenditure		\$	\$	\$
159520	Private Works	8,000	2,000	1,249
Operating Income				
159630	Charges - Private Works	8,000	2,000	-
PUBLIC WORKS OVERHEAD		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
180120	Supervision - Salaries	191,660	51,601	45,141
181220	Unallocated Wages	-	-	(38)
181320	Superannuation of Workmen	86,688	23,339	17,336
180320	Annual Leave, Sick Leave, Public Holidays	63,729	7,966	6,189
180520	Rostered days Off	-	-	(345)
180720	Relocation & Recruitment Costs	5,000	-	-
181520	Allowances and Incentives	102,488	27,593	33,135
180820	Camping Telephone Costs	15,000	3,750	3,130
180920	Travelling and Conference Expenses	15,000	-	(18)
181020	Protective Clothing & Equipment	9,000	2,250	626
182320	Allocation from Housing	77,775	19,444	21,779
180220	Engineering - Office and Other Expenses	10,500	2,827	264
180420	Insurance on Works	55,117	27,559	25,946
182720	Occupational Health & Safety	9,500	4,750	734
181420	Work Supervisors Vehicle	40,000	-	8,422
182520	Administration Allocated	57,380	15,539	14,629
181820	Less PWO allocated to works	(728,837)	(196,225)	(130,310)
Total Operating Expenditure		<u>10,000</u>	<u>(9,607)</u>	<u>46,619</u>
Operating Income				
181330	Reimbursements - Stores & Telephone	10,000	2,500	554
PLANT OPERATION COSTS		Amd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
183020	Fuel and Oil	326,626	81,657	41,574
183320	Parts and Repairs (external)	519,652	129,913	97,186
183420	Repairs - Wages	91,295	9,130	13,505
183220	Tyres	100,000	10,000	-
183620	Consumable Stores	20,000	5,000	726
184320	Replacement Tools	5,000	1,250	901
183520	Licenses	7,000	1,750	550
183820	Insurance	40,094	40,094	49,056
183920	Cutting Edges	4,170	-	-
183010	Administration Allocated	44,339	12,007	11,299
183720	Radio Maintenance	1,000	250	-
184020	Less Alloc To Works	(1,094,176)	(294,586)	(374,930)
Total Operating Expenditure		<u>65,000</u>	<u>(3,535)</u>	<u>(160,133)</u>
Operating Income				
183030	Diesel Fuel Rebate	40,000	-	-

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 September 2013.</i>				
PLANT DEPRECIATION		Amnd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
183120	Depreciation	662,830	165,708	117,642
184040	Less Plant Depreciation Allocated	(662,830)	(169,708)	(7,654)
Total Operating Expenditure		-	-	109,988
UNCLASSIFIED		Amnd Budget	YTD Budget	30 Sep 2013
Operating Expenditure				
104720	Accruals - LSL and AL	31,823	-	-
187740	Minor plant running expenses	75,000	7,500	11,914
187760	Solar Power Research	300,000	-	-
187730	Lease of parking reserve	2,500	625	900
Total Operating Expenditure		409,323	8,125	12,814
SALARIES AND WAGES		Amnd Budget	YTD Budget	30 Sep 2013
185300	Salaries & Wages	2,089,785	514,946	400,989
185400	Salaries & Wages Alloc	(2,059,785)	(514,946)	(400,959)
Other Property & Services - Net funding		(434,323)	7,517	(9,982)

Shire of Meekatharra		Management Budget			
<i>for the period ended 30 September 2013.</i>					
Budget Amendments					
Acct	Description	2013/14 Budget	2013/14 Adjustment	2013/14 Amended budget	
136030	Dept Sport & Rec - Kidsport Program Additional grant	-	(72,000)	(72,000)	
136250	Activities Increase in program activity from grants	21,000	72,000	93,000	
154130	Dept Of Ag - Community Event Grant Increased sponsorship	-	(35,000)	(35,000)	
153910	Fundraising Misc Income Increased financial support	-	(8,000)	(8,000)	
153930	Community Events Increase in program activity from sponsorship/revenues grants	(88,000)	43,000	(45,000)	
160010	Opening Surplus(Deficit) Increase in carried funds	43,977	(1,361,973)	(1,317,996)	
101810	Financial Assist'Ce Grant Advance Payment of \$570,436 received in 12/13	(2,048,336)	824,770	(1,220,566)	
102110	Local Road Grant Advance Payment of \$1,074,680 received in 12/13	(1,037,359)	542,924	(494,435)	
100310	Grv Rates Lower rates raised due to reveals since draft budget	(4,016,146)	137,838	(3,878,308)	
120030	Ses Operating Grant Dfes advised lower grant due to lower spending in previous year	(13,130)	7,919	(5,211)	
115630	Fesa Operating Grant Dfes advised slightly higher grant due to increased costs in previous year	(4,214)	(646)	(4,860)	
124140	Youth Grant - Playground Reduction in grant	(51,618)	11,118	(40,500)	
124470	Building Maintenance - Capital Insulation and cladding of rooms at YC \$16000 not carried over from previous year and Staff request an additional \$34,000 so as to clad two additional rooms.	9,500	50,000	59,500	
124390	Lot 852 Kids Zone Building - Capital Requested to level area in old store room and carpet	36,000	5,000	41,000	
127040	Housing - Capital Improvements Shade cloth to front verandah carried over from previous year and replace decking on front verandah as dangerous	348,050	7,000	355,050	
153340	Loader Price was higher than expected.	80,000	13,971	93,971	
113310	Managers Vehicle Purchased in 2012/13	50,000	(50,000)	-	
102520	Donations Various Omitted from budget as no longer operating	11,000	3,000	14,000	
102520	Donations Various Shortfall in adopted budget	11,000	9,000	20,000	
142000C	Beringarra-Mt Gould Rd - Construction \$150,000 carried over from 2012/13 plus an extra \$50,000	-	200,000	200,000	
159260	Maintenance Trails & Lookouts Repair and Improve board walk	32,886	42,000	74,886	
127040	Housing - Capital Improvements Damage caused by tenant	348,050	80,000	428,050	
183320	Parts And Repairs (External) CATERPILLAR 613C SCRAPER	494,652	25,000	519,652	
124380	Lot 852 Kids Zone Equipment - Capital	53,925	29,382	83,307	
			576,303		
NOTES ON VARIATIONS					
Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.					
Project carried forward from 2011/12 have been identified in the schedules above.					
Internal allocations have not been reported as they are offset with the corresponding reduction in expenditures.					
Ref	Act	Description	Anal Budget	YTD Budget	30 Sep 2013
1	120030	Other Law Order Public Safety - FESA - SE <i>Refund of unexpended grant from previous year</i>	5,211	1,303	(4,637) 456%

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 30 September 2013



Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2012	Interest Earned to 31/08/2013	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/09/2013
410314	Westpac	5 month TD	30/11/2013	4.25%	10,835,314.31	-	-	-	-	10,835,314.31
26-7466	Westpac	At Call		Variable	890,157.78	2,821.98	1,526.18	800,000.00	(1,000,000.00)	694,505.94
TOTALS					11,725,472.09	2,821.98	1,526.18	800,000.00	(1,000,000.00)	11,529,820.25

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2012	Interest Earned to 31/08/2013	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/09/2013	
170300	Plant Reserve	19.17%	2,076,978.59	-	-	-	-	2,076,978.59	
170500	Building Reserve	13.04%	1,412,834.84	-	-	-	-	1,412,834.84	
170200	Water Reserve	2.41%	261,652.51	-	-	-	-	261,652.51	
170700	Airport Runway Reserve	22.02%	2,386,420.32	-	-	-	-	2,386,420.32	
170800	Airport Operations Reserve	7.77%	841,942.47	-	-	-	-	841,942.47	
170600	Transport Reserve	5.25%	569,303.60	-	-	-	-	569,303.60	
170100	Infrastructure Reserve	7.61%	824,902.08	-	-	-	-	824,902.08	
170150	Leave Reserve	1.39%	150,594.08	-	-	-	-	150,594.08	
170250	Reseal & Rejuvenation Reserve	9.51%	1,030,699.49	-	-	-	-	1,030,699.49	
173500	Upgrade to Digital TV Reserve	1.64%	177,224.90	-	-	-	-	177,224.90	
170450	Interpretive Centre Reserve	10.18%	1,102,761.44	-	-	-	-	1,102,761.44	
SUB TOTAL ON RESERVES			100.00%	10,835,314.32	-	-	-	10,835,314.31	
6001	Municipal Fund	100.00%	890,157.78	2,821.98	1,526.18	800,000.00	(1,000,000.00)	694,505.94	
TOTAL INVESTMENTS BY NATURE				11,725,472.10	2,821.98	1,526.18	800,000.00	(1,000,000.00)	11,529,820.25

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions that require reporting to Council in September 2013.

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	11 October 2013
Author:	Svenja Clare Debtors & Creditors Officer
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr RK Howden

**That Council receives the outstanding monthly Debtor Trial Balance for
30 September 2013.**

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 51

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*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance					Total
		As at today					
Credit Limit		03.07.2013	02.08.2013	01.09.2013	01.10.2013		
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)					
A041	AD ASTRAL AVIATION	0.00	0	0.00	2542.82	2542.82	5085.64
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	448.67	448.67
B092	ADRIAN BAUMGARTEN (JNR)	0.00	0	413.59	0.00	413.97	827.56
U001	AEROQUEST AIRBOURNE	0.00	0	0.00	0.00	36.95	36.95
A054	AFRAN CIVIL CONSTRUCTIONS	-22.00	441	0.00	0.00	0.00	-22.00
B2	AIR BP AUSTRALIA PTY LTD	0.00	0	0.00	0.00	462.02	462.02
S097	ALAN SATTLER	22.00	376	0.00	0.00	0.00	22.00
A017	AUSTRALIAN TAXATION OFFI	0.00	0	0.00	-7.41	0.00	-7.41
A102	AVIATION PARTNERS PTY LTD	0.00	0	0.00	67.50	0.00	67.50
B016	BELELE STATION	624.00	2346	0.00	0.00	0.00	624.00
C118	CAPITAL FINANCE AUSTRALIA	51.27	189	0.00	0.00	0.00	51.27
C120	CASHIN, ROSS	0.00	0	780.00	0.00	0.00	780.00
F014	CGG AVIATION (AUSTRALIA) P	0.00	0	0.00	0.00	84.02	84.02
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	1431.88	1431.88
B022	CLARK BUTSON	-131.25	190	0.00	0.00	0.00	-131.25
C023	COLLINS, HAYDN	0.00	0	0.00	0.00	51.70	51.70
C011	COMMERCIAL HOTEL	0.00	0	0.00	0.00	69.30	69.30
C021	COMPLETE AVIATION SERVICES	0.00	0	0.00	1360.80	850.50	2211.30
C065	CONTRACT AQUATIC SERVICES	1566.01	133	0.00	0.00	0.00	1566.01
D1	DEPARTMENT OF EDUCATION	0.00	0	0.00	0.00	10483.97	10483.97
40	DEPARTMENT OF FIRE & EMER	0.00	0	-3763.65	0.00	0.00	-3763.65
D054	DORAY MINERALS PTY LTD	0.00	0	0.00	0.00	152.35	152.35
D062	DRANSFIELD, LORRI	0.00	0	0.00	0.00	266.21	266.21
E040	EKINCI, REHA EKINCI, R	0.00	0	0.00	26.54	0.00	26.54
F046	FRIGTECH SERVICES	0.00	0	0.00	0.00	80.80	80.80
F11	FRONTIER SERVICES	0.00	0	0.00	0.00	179.60	179.60
G011	GERALDTON AIR CHARTER	339.80	315	0.00	24.48	0.00	364.28
B11	GRAEME BOATMAN	0.90	118	0.00	0.00	0.00	0.90
G23	GREAT OCEAN RD HELICOPTERS	22.00	91	0.00	22.00	0.00	44.00
G053	GREEN MINING PTY LTD	44.00	139	22.00	0.00	46.20	112.20
H014	HELIBITS PTY LTD (HELIWEST	0.00	0	0.00	0.00	53.50	53.50
H150	HELICOPTER LOGISTICS PTY L	0.00	0	0.00	0.00	31.50	31.50
I011	INTERAIR PTY LTD	0.00	0	0.00	0.00	44.22	44.22
W041	JAMES WILLIAMS	0.00	0	0.00	0.00	44.00	44.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 52

Printed on : 01.10.13 at 10:35

*** SHIRE OF MEEKATHARRA ***



Debtor #	Name	Debtors Trial Balance					Total
		As at today					
Credit Limit		03.07.2013	02.08.2013	01.09.2013	01.10.2013		
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)					
J018	JANDAKOT FLIGHT CENTRE	0.01	118	0.00	36.74	0.00	36.75
D056	JOHN DYER	0.00	0	0.00	0.00	57.45	57.45
S056	JOHN SHINER	0.00	0	0.00	0.00	44.00	44.00
J039	JULIE'S BEAUTY	357.00	137	38.50	0.00	1840.80	2236.30
K003	KARALUNDI ABORIGINAL EDUCA	0.00	0	0.00	0.00	138.60	138.60
K004	KILLARA STATION	0.00	0	0.00	1456.80	0.00	1456.80
K055	KIRWAN TRAINING PTY LTD	0.00	0	0.00	45.92	0.00	45.92
K053	KITAIR PTY LTD	0.00	0	0.00	0.00	24.48	24.48
K041	KRYS EAST	0.00	0	0.00	0.00	52.81	52.81
L038	LIBERAL FOR DURACK	0.00	0	0.00	0.00	69.30	69.30
M160	MACFARLANE ANDREW	0.00	0	0.00	0.00	22.00	22.00
S004	MARK SMITH PTY LTD	0.00	0	0.00	0.00	750.75	750.75
M083	MEEKA MEATS	66.00	112	0.00	0.00	69.30	135.30
M021	MEEKATHARRA COMMUNITY RESO	0.00	0	0.00	0.00	179.00	179.00
M41	MEEKATHARRA PREMIX CONCRET	66.00	112	66.00	0.00	138.60	270.60
C116	MEEKATHARRA SELF STORAGE	0.00	0	0.00	0.00	25.00	25.00
M2	METEOROLOGY DEPT OF	0.00	0	0.00	0.00	297.02	297.02
M141	MIDWEST SEPTICS	0.00	0	0.00	0.00	50.00	50.00
M023	MILGUN STATION	0.00	0	0.00	3295.60	0.00	3295.60
T2	ML & GJ TRENFIELD CONTRACT	0.00	0	0.00	0.00	226.66	226.66
M124	MURCHISON DOWNS PASTORAL C	0.00	0	0.00	0.00	971.20	971.20
N002	NETWORK AVIATION	0.00	0	0.00	1178.00	2495.92	3673.92
N001	NEWMAN VETERINARY HOSPITAL	0.00	0	0.00	0.00	50.00	50.00
P085	P&R CONTRACTORS	0.00	0	0.00	0.00	46.20	46.20
P009	PEARL AVIATION	28.43	113	0.00	0.00	0.00	28.43
K019	PETER KENNEDY	0.40	155	0.00	0.00	0.00	0.40
H021	PHILIP HOOPER - COCKLES	-74.25	249	0.00	0.00	0.00	-74.25
E21	PILBARA ACCESS PTY LTD (EF	0.00	0	0.00	0.00	44.22	44.22
R046	RECREATIONAL AIRCRAFT AUST	44.00	179	0.00	22.00	0.00	66.00
R035	REES, ANTHONY	0.00	0	0.00	22.00	0.00	22.00
R060	REVERSCO AVIATION PTY LTD	0.00	0	0.00	0.00	213.75	213.75
R076	ROSSY ROTOR AVIATION	0.00	0	0.00	0.00	22.00	22.00
R009	ROYAL AERO CLUB OF WA	0.00	0	0.00	0.00	22.00	22.00
R005	ROYAL FLYING DOCTOR SERVIC	0.00	0	0.00	8791.10	7835.55	16626.65

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

Printed on : 01.10.13 at 10:35

*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	03.07.2013		02.08.2013	01.09.2013	01.10.2013	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
R006	ROYAL MAIL HOTEL		0.00	0	0.00	0.00	138.60	138.60
S096	S&K ELECTRICAL CONTRACTING		0.00	0	66.00	0.00	138.60	204.60
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	850.87	850.87
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	8573.16	8573.16
S059	SLINGAIR PTY LTD		0.00	0	0.00	0.00	27.21	27.21
S073	SOUTHERN AVIATION PTY LTD		0.00	0	0.00	0.00	59.70	59.70
S078	STAR AVIATION PTY LTD		0.00	0	0.00	0.00	47.63	47.63
S7	STARMIND INVESTMENTS PTY L		0.00	0	0.00	37.41	0.00	37.41
T056	TEX ONSITE PTY LTD		101.02	91	50.51	0.00	0.00	151.53
N033	THE NATIONALS FOR REGIONAL		-132.00	225	0.00	0.00	0.00	-132.00
T018	TRENFIELD MAL		0.00	0	0.00	0.00	91.63	91.63
B070	WATSON-BATES, JOHN		0.00	0	0.00	0.00	21.26	21.26
W077	WILTSHIRE, RICHARD		0.00	0	0.00	22.00	0.00	22.00
Y013	YARRIE STATION		0.00	0	0.00	22.00	22.00	44.00
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	0.00	231.00	231.00
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	46.20	46.20
Totals			2973.34		-2327.05	18966.30	43708.65	63321.24

Title/Subject:	LIST OF ACCOUNTS ENDED SEPTEMBER 2013
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	11 October 2013
Author:	Svenja Clare Debtors & Creditors Officer
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
	 <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing –

- (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be –

- (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$1,561,057.20
Trust Account	Voucher No's	Amount: \$ 0.00
Air BP	Voucher No's	Amount: \$ 0.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 56

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19th October 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT8448	04/09/2013	ALCHEMY RESOURCES LTD	Rates refund for assessment A6340 as requested by owner	-245.85		
EFT8449	04/09/2013	AUSTRALIAN WORKERS UNION	Payroll deductions	-132.00		
EFT8450	04/09/2013	BT FINANCIAL GROUP WESTPAC	Superannuation contributions	-789.14		
EFT8451	04/09/2013	CHILD SUPPORT AGENCY	Payroll deductions	-786.42		
EFT8452	04/09/2013	CHRISTIAN SUPER	Superannuation contributions	-71.02		
EFT8453	04/09/2013	DL CONSULTING - DARREN LONG CONSULTING	PREPARATION OF LONG TERM FINANCIAL AND ROADS ASSET PLAN	-24637.25		
EFT8454	04/09/2013	DRANSFIELD SUPER FUND	Superannuation contributions	-833.64		
EFT8455	04/09/2013	HICKS SUPERANNUATION FUND	Superannuation contributions	-734.78		
EFT8456	04/09/2013	JOKAPHINE SUPER FUND	Payroll deductions	-2580.74		
EFT8457	04/09/2013	JR & A HERSEY PTY LTD	AMBER BEACONS FOR WSM VEHICLE	-124.48		
EFT8458	04/09/2013	LANDGATE	MINING TENEMENT VALUATION ROLLS	-142.00		
EFT8459	04/09/2013	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT8460	04/09/2013	MURCHISON CARPENTRY	RENOVATIONS 208 HILL ST LESS RETENTION \$10,000 TO BE PAID 30 OCT 2013	-15576.25		
EFT8461	04/09/2013	SAMANTHA TARLING	CONSULTING HOURS AUGUST 2013 A/CDSM	-13259.40		
EFT8462	04/09/2013	TOLL EXPRESS	VARIOUS FREIGHT	-566.50		
EFT8463	04/09/2013	TRUCK CENTRE WESTERN AUSTRALIA	FUEL FEED PUMP AND ORING	-961.51		
EFT8464	04/09/2013	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	Superannuation contributions	-8013.53		
EFT8465	04/09/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -	ADVERTISING: YSRO POSITION AND MEETING DATES	-3283.80		
EFT8466	16/09/2013	AERODROME MANAGEMENT SERVICES PTY LTD	SAFETY MANAGEMENT SYSTEM REVIEW	-3382.50		
EFT8467	16/09/2013	AG BURROWS PLANT	VARIOUS PLANT HIRE	-49152.40		
EFT8468	16/09/2013	AMPAC DEBT RECOVERY (WA) PTY LTD	COSTS FOR RATE DEBT RECOVERY	-3284.73		
EFT8469	16/09/2013	ANDERSON MUNRO & WYLLIE	FINAL AUDIT VISIT FOR THE YEAR ENDED 30/06/2013	-591.45		
EFT8470	16/09/2013	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO/BS DUTIES AT SHIRE 10/7, 29-30/7, 6/8 AND 2/9 - 7/9/13	6583.50		
EFT8471	16/09/2013	AUSTRALIA POST	POSTAGE FOR AUGUST 2013	-314.85		
EFT8472	16/09/2013	BUNNINGS GROUP LIMITED	VARIOUS EQUIPMENT AND FURNITURE FOR YOUTH CENTRE AND COMPLEX	-1305.44		
EFT8473	16/09/2013	CANINE CONTROL	RANGER SERVICES ON 20/08 - 22/08/2013	-3234.00		
EFT8474	16/09/2013	CIVIC LEGAL	LEGAL ADVICE ON GMK RATES AND BP LEASE; AUDIT CERTIFICATE 12/13	-6685.64		
EFT8475	16/09/2013	COMMERCIAL HOTEL MEEKATHARRA	ALCOHOL SUPPLIES FOR TRIVIA NIGHT; ACCOMMODATION FOR CONSULTANT	-1180.70		
EFT8476	16/09/2013	COURIER AUSTRALIA	VARIOUS FREIGHT	-11.85		
EFT8477	16/09/2013	DANIKA CHANDLER	RATES AND BANK RECONCILIATIONS FOR JULY & AUGUST 2013	-2046.00		
EFT8478	16/09/2013	FARMER JACKS	VARIOUS PURCHASES	-3584.27		
EFT8479	16/09/2013	GERALDTON MURCHISON FREIGHT (KL & HS KEYNES)	VARIOUS FREIGHT	-198.00		
EFT8480	16/09/2013	GERALDTON TOYOTA	SERVICE OF PRADO 1EGN476 10000 KM - CDSM VEHICLE	-261.51		
EFT8481	16/09/2013	GRANTS EMPIRE	CRIMINAL PROPERTY CONFISCATION GRANT MOBILE CCTV FINAL PAYMENT	1039.50		
EFT8482	16/09/2013	GYMCARE	UPGRADES TO VARIOUS GYM EQUIPMENT	-23199.00		
EFT8483	16/09/2013	HILLE THOMPSON & DELFOS	REPEG OF 7 LOTS MCCLEARY STREET; CEMETERY PLAN UPDATE	-2387.00		
EFT8484	16/09/2013	JOHN WATSON-BATES	REIMBURSEMENT FOR PAYMENT OF INSPECTION OF TRAILER	-214.70		
EFT8485	16/09/2013	KESCO EDUCATIONAL PTY LTD	CRAFT MATERIAL FOR KIDSZONE	-32.89		
EFT8486	16/09/2013	KLEENHEAT GAS	GAS CYLINDER RENTAL VARIOUS LOCATIONS	-846.50		
EFT8487	16/09/2013	KRYS EAST	REIMBURSEMENT FOR PAYMENT OF INSPECTION OF TRAILER	-70.00		
EFT8488	16/09/2013	KULBARDI HILL CONSULTING	2000 TOWN HERITAGE WALK BROCHURES	-1298.00		
EFT8489	16/09/2013	LANDGATE	LAND ENQUIRIES AUGUST 2013	-72.00		
EFT8490	16/09/2013	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE 30/06/2012 - 30/06/2013 VARIOUS VEHICLES	-1739.65		
EFT8491	16/09/2013	LO GO APPOINTMENTS	PETER THOMPSON AS RELIEF DCEO	-3465.00		
EFT8492	16/09/2013	LOMAX MEDIA	TELEVISION COMMERCIAL FOR MEEKATHARRA OUTBACK FESTIVAL	-478.50		
EFT8493	16/09/2013	MARKET CREATIONS	ANNUAL WEB HOSTING SERVICE TO 30/10/14; MONTHLY BANNER CONTRACT	-2057.00		
EFT8494	16/09/2013	MEEKATHARRA RACE CLUB	DONATION TO RACE CLUB FOR FOOT RACE 2013	-3000.00		
EFT8495	16/09/2013	MIDWEST QUARRIES PTY LTD	SUPPLY MIX WASHED GRANITE FOR AIRPORT	-13149.02		
EFT8496	16/09/2013	ORICA AUSTRALIA P/L	CHLORINE FOR SWIMMING POOL	-211.42		
EFT8497	16/09/2013	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	NEW COMPUTER & PERIPHERALS FOR DEPOT	-2255.00		
EFT8498	16/09/2013	PUBLIC LIBRARIES WA INC	PLWA MEMBERSHIP 2013/2014	-153.75		
EFT8500	16/09/2013	RUSSELL COUPE AND ASSOCIATES	VALUATIONS FOR RFDS HANGER AND PADDYS FLAT	-4702.50		
EFT8501	16/09/2013	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT	-961.84		
EFT8502	16/09/2013	SAS TELECOM	2 SATELLITE PHONES PLUS FREIGHT	-2833.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 57

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19th October 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT8503	16/09/2013	SUNNY SIGN COMPANY PTY LTD	SIGNAGE SHOWING DATES OF MEEKATHARRA OUTBACK FESTIVAL	-118.01		
EFT8504	16/09/2013	TALIS CONSULTANTS	DATA UPDATE & DEVELOPMENT OF 10 YEAR FORWARD WORK PLAN	-6688.00		
EFT8505	16/09/2013	VIDGUARD SECURITY SYSTEMS	MONITORING FEES 1 -31 SEPTEMBER 2013 AT KIDZONE	-33.00		
EFT8506	16/09/2013	WESTRAC EQUIPMENT	REPAIRS AND PARTS FOR 2000 CAT 623F SCRAPER	-142.34		
EFT8507	16/09/2013	WINCHESTER INDUSTRIES	WASHED STONES DELIVERED TO AIRPORT	-12499.30		
EFT8508	18/09/2013	B & F TRENFIELD	PARKS AND GARDENS CONTRACT 1-15 SEPTEMBER 2013	-5152.19		
EFT8509	18/09/2013	BOC GASES	CYLINDER RENT OXY & ACETYLENE AUGUST 2013	-167.79		
EFT8510	18/09/2013	GERALDTON FUEL	FUEL CARD PURCHASES AUGUST 2013	-4035.10		
EFT8511	18/09/2013	GREEN, RAYLENE ELIZABETH	Rates refund for assessment A5152 as requested by owner	-464.00		
EFT8512	18/09/2013	IGIS WA	PROPERTY ENDORSEMENT 07/08/2013 - 30/06/2014 - HOUSING	-509.92		
EFT8513	18/09/2013	MIDWEST AUTO GROUP	NEW RIM FOR DCEO'S RANGER UTE	-202.35		
EFT8514	18/09/2013	MIDWEST FIRE PROTECTION SERVICES - DELTAZONE NOM PTY	SERVICE AND SUPPLY OF FIRE EXTINGUISHERS + LABOUR + TRAVEL	-2673.44		
EFT8515	18/09/2013	WURTH AUSTRALIA PTY LTD	ROSTOFF FOR DEPOT	-127.44		
EFT8516	25/09/2013	APRA - AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE FEE FOR LIVE PERFORMANCES AT MEEKA OUTBACK FESTIVAL 2013	-264.00		
EFT8517	25/09/2013	DA DOO RON RON DJ ENTERTAIN	50% OF COST OF DJ SERVICES FOR MEEKA FESTIVAL 2013	-2990.00		
EFT8518	25/09/2013	RODEOFEST PTY LTD	2013 RODEO PRIZE MONEY & OPERATING COST	-62960.00		
EFT8519	25/09/2013	ROSE, BEVIN	REIMBURSEMENT OF RELOCATION COSTS FOR BEVIN ROSE	-125.46		
EFT8520	27/09/2013	AUSTRALIA DAY COUNCIL OF WA INC	BRONZE ADCWA MEMBERSHIP 2013/14	-200.00		
EFT8521	27/09/2013	AUSTRALIAN TAXATION REPORTER PTY LTD	12 MONTH SUBSCRIPTION	-495.00		
EFT8522	27/09/2013	AUSTRALIAN WORKERS UNION	Payroll deductions	-132.00		
EFT8523	27/09/2013	BROADCAST AUSTRALIA PTY LTD	FACILITIES LEASING - POWER COSTS 19/06 - 14/08/2013	-61.95		
EFT8524	27/09/2013	BROCKMAN MINING AUSTRALIA PTY LTD	Rates refund for assessment A6916 as requested by owner	-192.13		
EFT8525	27/09/2013	BT FINANCIAL GROUP WESTPAC	Superannuation contributions	-878.96		
EFT8526	27/09/2013	BULLIVANTS	REPLACEMENT CHAINS AND RATCHET BINDERS FOR LOW LOADERS	-2583.09		
EFT8527	27/09/2013	BUNNINGS GROUP LIMITED	PLYWOOD FOR CARAVAN REPAIRS	-166.00		
EFT8528	27/09/2013	BURROWS A.G.	MEETING ATTENDANCE FEES - AG BURROWS 21/09/13	-210.00		
EFT8529	27/09/2013	CANINE CONTROL	RANGER SERVICES ON 13 - 14/09/2013	-3234.00		
EFT8530	27/09/2013	CHILD SUPPORT AGENCY	Payroll deductions	-896.59		
EFT8531	27/09/2013	COATES HIRE	HIRE OF PAD DRUM & PEDESTRIAN ROLLERS AUGUST 2013	-6584.11		
EFT8532	27/09/2013	COLONIAL FIRST STATE	Superannuation contributions	-44.08		
EFT8533	27/09/2013	COURIER AUSTRALIA	VARIOUS FREIGHT	-597.86		
EFT8534	27/09/2013	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	PURCHASE OF AIR COMPRESSOR & OTHER PARTS AND EQUIPMENT	-7594.14		
EFT8535	27/09/2013	DRANSFIELD SUPER FUND	Superannuation contributions	-833.64		
EFT8536	27/09/2013	DRILLPOWER	VARIOUS DRILLING FOR WATER BORES SEPTEMBER 2013	-55570.35		
EFT8537	27/09/2013	FRIG TECH SERVICES	REPAIRS TO AIRCONDITIONER IN BOMAG ROLLER	-1824.24		
EFT8538	27/09/2013	G&T FAMILY TRUST - BYRNE CASH ENTERPRISES	RUBBISH COLLECTION CONTRACT SEPTEMBER 2013	-16500.00		
EFT8539	27/09/2013	GERALDTON MURCHISON FREIGHT (KL & HS KEYNES)	FREIGHT FROM WESTRAC GERALDTON	-275.00		
EFT8540	27/09/2013	GERALDTON TOYOTA	TOW HILUX UTE WITHIN GERALDTON FROM WORKSHOP TO PEMCO SEAL	-100.10		
EFT8541	27/09/2013	GO TENNIS INTERNATIONAL	TENNIS CLINIC + TRAVEL 12/09 - 13/09/2013	-3270.00		
EFT8542	27/09/2013	HICKS SUPERANNUATION FUND	Superannuation contributions	-494.87		
EFT8543	27/09/2013	HODDZ CLEANING & GLAZING SERVICES	REPLACE BROKEN WINDOWS AT 255 DARLOT ST	-1320.00		
EFT8544	27/09/2013	HOUSE OF TICKETS	BAR TICKETS FOR FESTIVAL 2013	-118.50		
EFT8545	27/09/2013	HUTCHINSON T.R.	MEETING ATTENDANCE FEE - TR HUTCHINSON 21/09/13	-350.00		
EFT8546	27/09/2013	JJ & JC MAHONY	CONTRACT LABOUR - ROAD WORKS LANDOR RD AUGUST 2013	-8250.00		
EFT8547	27/09/2013	JOKAPHINE SUPER FUND	Superannuation contributions	-2860.37		
EFT8548	27/09/2013	JR & A HERSEY PTY LTD	TOOLS FOR DEPOT (SHOVELS/BROOM)	-402.08		
EFT8549	27/09/2013	LACY CONTRACTING SERVICES	TRANSPORT THE ROLLER AND HILUX UTE FROM GERALDTON TO MEEKA	-880.00		
EFT8550	27/09/2013	LETS PARTY	DECORATIONS FOR OUTBACK BALL 2013	-307.65		
EFT8551	27/09/2013	IGREU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT8552	27/09/2013	LO-GO APPOINTMENTS	RELIEF DCEO P. THOMSON - WEEK ENDING 07/09/2013	-3326.40		
EFT8553	27/09/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2013/2014 LGMA CORPORATE COUNCIL MEMBERSHIP SUBSCRIPTION	-1275.00		
EFT8554	27/09/2013	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-184.86		
EFT8555	27/09/2013	MIDWEST FIRE PROTECTION SERVICES - DELTAZONE NOM PTY	HALF YEARLY SERVICE & SUPPLY OF FIRE EQUIPMENT @ SHIRE OFFICE & HALL	-2703.80		
EFT8556	27/09/2013	MOUNT RESOURCES PTY LTD	Rates refund for assessment A7039 as requested by owner	-38.42		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 58

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19th October 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT8557	27/09/2013	MTF SERVICES	CONTRACT PAYMENT FOR VARIOUS ROAD WORKS JUL-SEP 2013	-714791.00		
EFT8558	27/09/2013	NGE NORTHERN GOLDFIELDS EARTHMOVING	CONTRACT PAYMENT FOR VARIOUS ROAD WORKS AUG 2013	-164996.43		
EFT8559	27/09/2013	RNR CONTRACTING PTY LTD	SPRAY AND SUPPLY BITUMEN ON VARIOUS ROADS	-92556.20		
EFT8560	27/09/2013	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT	-607.16		
EFT8561	27/09/2013	SAMANTHA TARLING	SAM TARLING CONSULTING FEE A/CDSM SEPTEMBER 2013	-10102.40		
EFT8562	27/09/2013	SUNNY INDUSTRIAL BRUSHWARE	BROOM & BROOM REFILL FOR ROAD SWEEPER	-412.50		
EFT8564	27/09/2013	THE SUNDAY TIMES	ADVERTISING IN SUNDAY TIMES FOR MEEKA OUTBACK FESTIVAL 2013	-870.00		
EFT8565	27/09/2013	THUNDELARRA LIMITED	Rates refund for assessment A7009 as requested by owner	-575.89		
EFT8566	27/09/2013	TIMES PUBLICATIONS	TOURISM PROMOTION 1/2 PAGE AD IN BOOM MAGAZINE #11	-1392.60		
EFT8567	27/09/2013	TRENFIELD MOTORS	VARIOUS ROAD WORKS SUPERVISION; VARIOUS PLANT REPAIRS & PARTS	-27471.42		
EFT8568	27/09/2013	TRENFIELD, NORMAN	MEMBERS MEETING FEES NL TRENFIELD 21/09/13	-140.00		
EFT8569	27/09/2013	TRUCK CENTRE WESTERN AUSTRALIA	MOTOR HEATER & BLOWER FOR NISSAN TRUCK	-1334.45		
EFT8570	27/09/2013	TUTT BRYANT EQUIPMENT	VARIOUS PARTS FOR PLANT REPAIRS	-2927.00		
EFT8571	27/09/2013	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	Superannuation contributions	-8489.29		
EFT8572	27/09/2013	WEST AUSTRALIAN NEWSPAPERS LIMITED	TRAVEL FEATURE IN WEST AUSTRALIAN 24/08/2013	-1400.00		
EFT8573	27/09/2013	WESTRAC EQUIPMENT	VARIOUS PARTS & REPAIRS FOR VARIOUS PLANT	-54806.38		
24731	04/09/2013	CARE SUPER	Superannuation contributions	-121.52		
24732	04/09/2013	OCHRE GROUP HOLDINGS LIMITED	Rates refund for assessment A6518 as requested by owner	-47.38		
24733	04/09/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	Superannuation contributions	-689.36		
24735	04/09/2013	SHIRE OF MEEKATHARRA	Payroll deductions	-400.00		
24736	04/09/2013	SHIRE OF MEEKATHARRA - TRUST	Payroll deductions	-200.00		
24737	04/09/2013	TAL LIFE LIMITED	Superannuation contributions	-358.23		
24738	04/09/2013	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES AUGUST 2013	-3165.05		
24739	10/09/2013	DEPARTMENT OF TRANSPORT	LICENCING AND THIRD PARTY INSURANCE OF TRAILERS	-210.10		
24740	16/09/2013	EMERGENT RESOURCES LIMITED	Rates refund for assessment A6637 as requested by owner	-7.70		
24741	16/09/2013	ERRAWARRA PTY LTD	Rates refund for assessment A6452 as requested by owner	-79.53		
24742	16/09/2013	GIRALIA RESOURCES PTY LTD	Rates refund for assessment A5876 as requested by owner	-351.49		
24743	16/09/2013	HORIZON POWER	ELECTRICITY CHARGES 27 JUN TO 24 JUL 2013 VARIOUS PROPERTIES	-8169.84		
24744	16/09/2013	KALLENIA MINES PTY LTD	Rates refund for assessment A6053 as requested by owner	-351.49		
24745	16/09/2013	KUMARINA RESOURCES PTY LTD	Rates refund for assessment A6953 as requested by owner	-122.25		
24746	16/09/2013	LAURA GRAY	REVIEW OF MUNICIPAL INVENTORY - FINAL SUBMISSION	-3019.00		
24747	16/09/2013	PILBARA IRON COMPANY (SERVICES) PTY LTD	RATES REFUND FOR ASSESSMENT A6422 as requested by owner	-58.61		
24748	16/09/2013	TELSTRA CORPORATION LIMITED	MOBILE CHARGES AUGUST 2013	-249.75		
24749	16/09/2013	WARWICK RESOURCES LTD	Rates refund for assessment A6120 as requested by owner	-4792.91		
24750	16/09/2013	WHEELBARROW PROSPECTING PTY LTD	Rates refund for assessment A6747 as requested by owner	-414.92		
24751	18/09/2013	PETTY CASH	REFRESHMENTS FOR OFFICE STAFF & COUNCILLORS; OTHER PURCHASES	-362.40		
24752	18/09/2013	WESTNET PTY LTD	INTERNET MONTHLY CHARGE OCTOBER 2013 + EMAIL PROTECTION	-403.80		
24753	25/09/2013	PETTY CASH	CASH FLOAT FOR MEEKATHARRA RODEO & BALL 2013	-1800.00		
24754	27/09/2013	CARE SUPER	Superannuation contributions	-159.49		
24755	27/09/2013	HORIZON POWER	ELECTRICITY CHARGES 25/03/2013 - 14/08/2013 KIDSZONE	-470.02		
24756	27/09/2013	NICHOLS H.L.	MEETING ATTENDANCE FEE COUNCIL MEETING 21/09/2013	-140.00		
24757	27/09/2013	PETER CLANCY	COUNCIL AND HB&TP MEETING FEE 21/09/2013	-210.00		
24758	27/09/2013	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES AUG/SEP 2013	-702.71		
24759	27/09/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	Superannuation contributions	-689.36		
24760	27/09/2013	SHIRE OF MEEKATHARRA	Payroll deductions	-1126.54		
24761	27/09/2013	SHIRE OF MEEKATHARRA - TRUST	Payroll deductions	-400.00		
24762	27/09/2013	TAL LIFE LIMITED	Superannuation contributions	-357.26		
24763	27/09/2013	WARWICK RESOURCES LTD	Rates refund for assessment A6142 as requested by owner	-524.22		
				- \$ 1,561,057.20	\$ -	\$ -

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT - \$ 1,561,057.20
AIR BP ACCOUNT \$ -
TRUST ACCOUNT \$ -

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 OCTOBER 2013

PAGE 59

SHIRE OF MEEKATHARRA



Accounts Due and Payed under Delegated Authority and Submitted to Council on the
19th October 2013

<u>Chq/EFT</u>	<u>Date</u>	<u>Creditor</u>	<u>Description</u>	<u>MUNICIPAL</u>	<u>AIR BP</u>	<u>TRUST</u>
				<u>-\$ 1,561,057.20</u>		

TOTALLING \$1,561,057.20 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 19/10/2013 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION

Title/Subject:	REQUEST FOR RATES AND PENALTY INTEREST WRITE-OFF
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	A6076, A6077
Disclosure of Interest:	Nil
Date of Report:	25 th September 2013
Author:	Krys East Corporate and Development Services Manager/DCEO
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

A ratepayer has requested that Council give consideration to receiving a reduced amount in full payment for rates on the two tenements in his name.

Attachments:

Letter dated 16/09/13 from Ian Black received by facsimile.

Letter dated 25/09/13 from Ian Black received by facsimile.

Background:

Ian Black is a ratepayer for two tenements in the Shire of Meekatharra, A6076 and A6077. The amounts outstanding on these two tenements are \$2698.88 and \$2595.89 respectively. The last payment received was on 7 May 2009. Both tenements have been surrendered so no further rates will be raised for either tenement, however the amount outstanding will continue to accrue interest at the rate of 10% per annum.

Despite reminder letters and final notices being issued Mr Black did not contact the office to discuss payment. Staff proceeded with Debt Collection in December 2012. Council's debt collection agency, AMPAC, issued legal action on A6076 in February 2013. In response they received a Notice of Intention to Defend. The next legal action is a Pre Trial Conference which is scheduled for after the third week in October 2013 as Mr Black advised he would be out of the state until then. AMPAC took no further action on A6077.

In early September 2013 the Shire generated Final rates notices for all outstanding ratepayers. In error Final notices were issued to Mr Black. Mr Black contacted the Shire directly and stated that he had received no prior notices, letters or correspondence in regards to this matter, despite his lodging of the defence in court. When he was advised that he needs to deal with the debt collection agency as Council have already referred him to AMPAC he refused to talk or communicate in any way with them. He stated that he would like to enter into an agreement with Council regarding his rates as he is unable to pay the full amount. Mr Black was advised to send through a proposal and staff would assess it. In the fax received

Mr Black stated “*as the debt is in my name I have to reach agreement with your shire to reach a satisfactory conclusion*” and he offered to pay \$500 per month for ten months as full and final payment. Alternatively he also offered to pay \$4,000 on his bankcard as full and final payment. Staff does not have the authority to accept either of these offers as they are not authorised to write-off amounts and the CEO’s authorisation to write-off is limited to \$100.00.

Through further discussions the CEO authorised the acceptance of \$600 per month but advised Mr Black that acceptance of an overall reduced amount would require his request being presented to council for their consideration regarding the write-off of any amounts above \$5000.

Timeline on action

A6076 – Current status: Court hearing scheduled

27/12/2012	First demand sent. Standard calls/mail-outs & attempts to contact ensued. No contact made, no response to calls or letters.
16/01/2013	Legal action issued. Served on 2 March 2013
14/03/2013	Notice of intention to defend received.
14/06/2013	Advised AMPAC to proceed to Pre Trial Conference. AMPAC tried to contact him to see what the problems was & resolve outside of court but no response so lawyer went ahead & lodged.
29/07/2013	Ian Black contacted AMPAC’s lawyer to advise that he is not available until 3rd week in October 2013 for pre-trial as working in rural South Australia.
17/09/2013	Ian Black contacted Shire directly with settlement offer.

A6077 – Current status: Service of document unsuccessful. Awaiting arrangement offer.

27/12/2012	1 st demand sent. Standard calls/mail-outs & attempts to contact ensued. No contact made, no response to calls or letters.
16/1/2013	Legal action approved but not issued as AMPAC wanted to save costs for the Shire, A6076 to have service attempted 1st. Didn’t want to waste costs if unsuccessful service.
14/3/2013	Service of A6076 successful.
10/6/2013	Shire confirmed to proceed with legal action. Issued & sent for service but no success. AMPAC later found out Ian Black had since moved to South Australia.
29/07/2013	Ian Black contacted AMPAC lawyer’s to advise that he is not available until 3rd week in October for pre-trial as working in rural South Australia. AMPAC advised that to save costs on service now, and simply have their lawyer serve him this legal claim at court for the other one.
17/09/2013	Ian Black contacted the Shire directly with settlement offer. This is nearly 9 months after the initial letter was sent from AMPAC requesting payment before contacting the Shire directly.

Comment:

By authorising an acceptance of a reduction in rates for Mr Black, Council could be setting precedence. Mr Black has stated in his fax dated 16/09/13 that he is responsible for the payment.

Ian Black's offer of \$5,000 paid off at \$600 per month as full and final payment for these rates Council would need to authorise the writing off the amounts as stated below:

Amount in Excess of the proposed \$5,000	\$ 294.77
10% penalty interest payable on the balance	\$ 140.00
Legal Fees	\$1,008.10
Lawyers Fees in preparation for the Defence	\$1,100.00
	<u>\$2,542.87</u>

These figures may need to be amended to include a further lawyer fee to vacate the pre-trial cost which is approximately \$250.00.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

Policy Implications:

Nil

Budget/Financial Implications:

The 2013/2014 budget has an Allocation of \$25,000 towards the write off of Rates.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That Council authorise staff to advise Mr Ian Black that the amount outstanding on assessments A6076 and A6077 is correct and payable and Council will not be accepting a reduced amount as payment in full. Furthermore, the outstanding amount will continue to accrue interest at the rate of 10% per annum until all monies due are paid. Council also authorise staff to continue debt recovery.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

Shire of Meekathana
Fax 99811505.
Acting CEO
Krys

Jon Black
33 Watson St
Mt Magnet
WA 6038
0419164871
16-9-2013

Dear Krys,
re our phone conversation

this afternoon

Assessment No A6076 \$2,698.88 dated 9/9/13.
Assessment No A6077 \$2,595.89 dated 9/9/13.

This debt is the responsibility of Dawado Resources Ltd. They haven't honored their original agreement with me. In fact those leases are in the name of Annuman Holdings Pty Ltd associated with Dawado Resources Ltd.

To contact Annuman Holdings Pty Ltd
% Dawado Resources Ltd
P.O. Box 8758
Perth Business Centre
Perth WA 6840.

As the debt is in my name I have to reach agreement with your shire to reach a satisfactory conclusion. I can't pay the amount owing on the final note notices.

If the shire agrees I can pay \$500.00 per month for 10 months starting immediately for a total of \$5000.00 full and final payment. Should the shire be prepared to reduce the debt to \$4000.00, full and final payment will be made on my bank card.

Yours faithfully Jon Black.

Fax 99811505

Jan Black.

33 Watson Street
Mt Maguire
W.A. 6638

Shire of Mukka.

25/9/13.

Krys East

Dear Krys,



as agreed first payment
of \$600.00 per month procured today.

Receipt as follows.

I wish for the Shire to accept
full payment of \$5,000.00 to be paid
off at \$600.00 per month until paid.

Yours faithfully

J Black.

Title/Subject:	POLICY - WAIVER FUNERAL COSTS - EMPLOYEES	
Agenda/Minute Number:	9.3.2	
Applicant:		
File Ref:	ADM	
Disclosure of Interest:		
Date of Report:	15 July 2013	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider adopting a policy that provide guidance to the CEO as to what, if any, financial assistance can be offered towards funeral costs in the unfortunate event that a Council employee pass away.

Attachments:

Policy 3.5 – Gratuity Payments
Policy 3.9 – Council contribution to staff functions
Extract of Schedule of Fees and Charges

Background:

Councillors will be aware that we have, in the past few weeks, suffered the tragic loss of two of our most respected employees.

The CEO was asked if Council provides any reduction of our funeral fees in the sad event that an employee passes away. Councillors will be aware that the CEO and Shire staff are bound to charge the relevant fees set by Council each year for any services that we provide.

Enquirers were advised of this requirement and that it must be a Council decision to reduce, waive, or change in any way. The CEO also advised enquirers that he would present an item to the next Council meeting for Council to consider this matter and that Council may or may not resolve to reduce fees or contribute in these circumstances.

Comment:

Policy 3.9 – Council Contribution to staff functions is attached and whilst it is not directly relevant to this issue it does provide some basis for discussion given that if an employee resigns Council does make a small financial contribution towards a send-off and gift to the employee. So it would be reasonable to consider at least a similar contribution when an employee dies as opposed to resigning.

Staff estimate that a sundowner would cost about \$500 to \$700 to run.

So after 2 years service the cost to Council for a sundowner and gift would be up to about \$800 After 5 years service the cost will be about \$900 and after say 10 years the cost will be about \$1,000.

Funeral Costs

The total funeral related costs payable to Council depend on a number of variables.

The most recent funeral held on Friday 11/10/13 cost a total of \$1386.05 excl GST and excluding any bonds payable.

At the high cost end of the scale a funeral in Meekatharra with full services is shown below (excl GST):

Standard burial on a weekend or public holiday	\$1732.50
Hearse Hire – one day	\$ 210.00
Shade Tent Hire x 2	\$ 157.54
Hall hire for 1 day with alcohol	\$ 162.77
Hot water urn	\$ 10.50
Crockery and Cutlery 200 settings	\$ 54.59
BBQ	\$ 78.77
Portable PA system	\$ 136.36
 Total Cost (excl GST)	 \$2543.03

In addition to the above, bonds of \$1050.00 would be payable for the above services. Staff consider that Refundable Bonds should be payable regardless and therefore would not be included in any waiver of fees.

Although there has probably never been a funeral in Meekatharra that has required all these services and facilities, it is possible and is provided as a high cost scenario for Councils information.

It is quite rare for an employer to offer this sort of benefit to employees however it may be considered appropriate for Meekatharra.

Consultation:

Cr Hutchinson
Cr Trenfield

Statutory Environment:

Nil

Policy Implications:

Potential new policy

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

At the meeting:

The CEO explained the legal requirement for “valuable consideration” to be provided by both parties to a contract in order for the contract to be binding. Therefore, instead of an outright waiver, a small payment (valuable consideration) should be made for all contracts created during funeral arrangements. If a policy is adopted, it should encompass this legal requirement.

Officers Recommended Options:

Option One

That Council does not offer any waiver of funeral related Council fees and charges for employees.

OR

Option Two

That Council waiver all Council funeral related fees and charges applicable to the funeral of the late Mr Kenny Cashin, a respected Council employee, to an approximate total value of \$1386.05.

Further that Council adopt the following Policy, effective immediately, concerning waiver of funeral related fees and charges for employees:

**POLICY: WAIVER OF COUNCIL FUNERAL FEES AND CHARGES
FOR COUNCIL EMPLOYEES**

POLICY NO: 3.25

SECTION: STAFF

COUNCIL MEETING HELD: 19 OCTOBER 2013

DATE TO BE REVIEWED: OCTOBER 2015

Aim: to provide assistance to an employee’s estate/family in the event of an employee’s death, whether at work or not.

For the purpose of this policy an Employee is defined as a permanent full time employee of the Shire of Meekatharra. All contractors and consultants are excluded from the provisions of this policy as are casual and part time employees.

The provisions of this policy only apply to funerals held in Meekatharra and only to the waiver of fees and charges normally charged by Council.

This policy only provides for waiver of Council fees and charges.

No other form of payment or contribution is to be made. No payment of cash, cheque or transfer is to be made under any circumstances.

Waivers allowed under this policy must not be converted into cash or any other form of contribution other than a reduction of fees and charges normally payable to Council (a waiver).

1) Council's Contribution (waiver of) to employee's funeral related costs:

- a) Up to 1 years continuous service: No waiver or contribution.**
- b) After 1 year plus of continuous service:
Council will waiver all funeral related, Council fees and charges. Only fees and charges directly associated with the provision of a funeral and wake for an employee will be waived.**

Fees and charges to be waived may include (but are not limited to) grave preparation and burial fees, hearse hire, shade tent hire, PA equipment hire and hall hire and associated fees and charges.

Bonds and deposits are not to be waived or reduced under this policy. All applicable bonds and deposits must be charged in accordance with the current, Council adopted Schedule of Fees and Charges.

Council Resolution:

**Moved: Cr NL Trenfield
Seconded: Cr HJ Nichols**

That Council waiver all Council funeral related fees and charges applicable to the funeral, grave re-opening and second burial for the late Mr Kenny Cashin, a respected Council employee.

Further that Council adopt the following Policy, effective immediately, concerning waiver of funeral related fees and charges for employees:

**POLICY: WAIVER OF COUNCIL FUNERAL FEES AND CHARGES
FOR COUNCIL EMPLOYEES**

POLICY NO: 3.25

SECTION: STAFF

COUNCIL MEETING HELD: 19 OCTOBER 2013

DATE TO BE REVIEWED: OCTOBER 2015

Aim: to provide assistance to an employee's estate/family in the event of an employee's death, whether at work or not.

For the purpose of this policy an Employee is defined as a permanent full time employee of the Shire of Meekatharra. All contractors and consultants are excluded from the provisions of this policy as are casual and part time employees.

The provisions of this policy only apply to funerals held in Meekatharra and only to the waiver of fees and charges normally charged by Council.

This policy only provides for waiver of Council fees and charges.

No other form of payment or contribution is to be made. No payment of cash, cheque or transfer is to be made under any circumstances.

Waivers allowed under this policy must not be converted into cash or any other form of contribution other than a reduction of fees and charges normally payable to Council (a waiver).

1) Council's Contribution (waiver of) to employee's funeral related costs:

- a) Up to 1 years continuous service: No waiver or contribution.**
- b) After 1 year or more of continuous service:
Council will waiver all funeral related, Council fees and charges. Only fees and charges directly associated with the provision of a funeral and wake for an employee will be waived.**

Fees and charges to be waived may include (but are not limited to) grave preparation and burial fees, grant of right of burial, hearse hire, shade tent hire, PA equipment hire and hall hire and associated fees and charges.

To ensure that a legally binding contract is created for the security of all parties, a single total fee of \$10.00 (ten dollars) should be charged as valuable consideration in satisfaction of all contracts created.

Bonds and deposits are not to be waived or reduced under this policy. All applicable bonds and deposits must be charged in accordance with the current, Council adopted Schedule of Fees and Charges.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

Reason for Resolution Differing from Officers Recommendation:

Council wished to cover all Shire funeral costs (including the grave reopening and second burial) for the late Kenny Cashin. Council also sought to ensure legal contracts for all funeral related services were created for the benefit of all parties.

POLICY: GRATUITY PAYMENTS

POLICY NO: 3.5

SECTION: STAFF

COUNCIL MEETING HELD: 21 NOVEMBER 2009

DATE TO BE REVIEWED: DECEMBER 2011

That in the present circumstances relating to mandatory provision of superannuation and other staff benefits, Council does not favour gratuity payments on termination of employment.

Note –

If Council sought in the future to introduce a policy for an exceptional service case they would be required to adhere to the provision of Section 5.50 of the Local Government Act 1995.

POLICY: COUNCIL CONTRIBUTION TO STAFF FUNCTIONS

POLICY NO: 3.9

SECTION: STAFF

COUNCIL MEETING HELD: 21 NOVEMBER 2009

DATE TO BE REVIEWED: DECEMBER 2011

- i) Council's Contribution to Staff Leaving its Employment:
- a) Up to 2 years service: Nil
 - b) 2 years plus service: Council sponsored sundowner (elected Members, staff and partners) with nibbles, beer, wine and soft drink. \$100 gift.
 - c) After 5 years service: Council sponsored sundowner (elected Members, staff and partners) and \$100 plus \$15 (per years of service) gift.
 - d) After 20 years service: Council Reception (elected Members, staff and partners) and \$100 plus \$15 (per years of service) gift.
- ii) Staff attaining 10 Years Service - presentation of a certificate.
- iii) Council will acknowledge the contribution of employees who have completed 20 years of service with Council by presenting a suitably engraved plaque at a function to be held at the employee's workplace, and that recognition be made through the local media.

SHIRE OF MEEKATHARRA 2013 -2014
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2013/2014

Description	Charge	GST	Total
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CEMETERY

Grave preparation & burial fee (to depth of 2.13m)			
- standard burial on a week day	1,417.50	141.75	1,559.25
- standard burial on a weekend or public holiday	1,732.50	173.25	1,905.75
- infant/stillborn burial on a week day	945.00	94.50	1,039.50
- infant/stillborn burial on a weekend or public holiday	1,260.00	126.00	1,386.00
2nd/3rd Interment in Existing Grave			
- Burial on a week day	945.00	94.50	1,039.50
- Burial on a weekend or public holiday	1,155.00	115.50	1,270.50
- Infant/stillborn burial on a week day	472.50	47.25	519.75
- Infant/stillborn burial on a weekend or public holiday	577.50	57.75	635.25
- Burial of Ashes (Council to prepare grave for interment)	105.00	10.50	115.50
- Burial of Ashes (No Council Involvement)	NO CHARGE		
Cremated Ashes Plot	181.82	18.18	200.00
Family Tree (Front of Cemetery) - Ashes and Memorials	454.55	45.45	500.00
Exhumation - any grave	708.77	70.88	779.65
Hearse Hire - per day	210.00	21.00	231.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)	78.77	7.88	86.65

* Council Employees must erect & remove Shade Tents
* Hire of Shade Tents must be associated with a funeral or burial

RECREATION & COMMUNITY SERVICES

TOWN HALL

Community/Sporting Groups & Ratepayers

Complete Facility

Rental - per day or part thereof			
- any function with alcohol consumed or sold	162.77	16.28	179.05
- function without alcohol consumed or sold	105.00	10.50	115.50
- Gov't (inc schools) sponsored functions	52.50	5.25	57.75
- community/sporting group functions	26.27	2.63	28.90
- shire sponsored functions	NO CHARGE		

Rental - per hour or part thereof			
- function without alcohol consumed or sold	10.50	1.05	11.55
- Gov't (inc schools) sponsored functions	5.27	0.53	5.80
- community/sporting group functions	2.64	0.26	2.90
- shire sponsored functions	NO CHARGE		

Parlo, Kitchen & Toilets Only

Rental - per day or part thereof			
- any function with alcohol consumed or sold	89.27	8.93	98.20
- function without alcohol consumed or sold	63.00	6.30	69.30
- Gov't (inc schools) sponsored functions	21.00	2.10	23.10
- community/sporting group functions	10.50	1.05	11.55
- shire sponsored functions	NO CHARGE		

Rental - per hour or part thereof			
- function without alcohol consumed or sold	7.87	0.79	8.65
- Gov't (inc schools) sponsored functions	3.14	0.31	3.45
- community/sporting group functions	1.60	0.16	1.75
- shire sponsored functions	NO CHARGE		

* Town Hall cannot be hired by the hour for functions serving alcohol
* Hourly rate only applicable to hires of less than 5 hours



Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	787.50	-	787.50
- function without alcohol consumed or sold	105.00	-	105.00
- key bond	52.50	-	52.50
- swipe card bond	52.50	-	52.50

SHIRE OF MEEKATHARRA 2013 -2014
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2013/2014

Description	Charge	GST	Total
Commercial or Traders			
Rental - per day or part thereof	262.50	26.25	288.75
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	525.00	-	525.00
- key bond	21.00	-	21.00
- swipe card bond	52.50	-	52.50
<i>* Town Hall cannot be hired by the hour for Commercial hires</i>			
Additional Charges			
Additional Cleaning After Hire - Per Hour	68.27	6.83	75.10
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		
Equipment Hire			
Deep Fryer	21.00	2.10	23.10
Hot Water Um	10.50	1.05	11.55
Crockery & Cutlery			
- 100 settings	27.32	2.73	30.05
- 150 settings	40.95	4.10	45.05
- 200 settings	54.59	5.46	60.05
BBQ	79.77	7.88	86.65
Equipment bond - refundable if left clean & undamaged			
- Deep Fryer, Um & Crockery/Cutlery	52.50	-	52.50
- BBQ	105.00	-	105.00

** Equipment hire is only available in conjunction with Town Hall hire
* Tables & Chairs included in Town Hall hire fees*

Title/Subject:	LANDOR ROAD – MEEKATHARRA ROAD REALIGNMENT	
Agenda/Minute Number:	9.3.3	
Applicant:		
File Ref:	RD 066	
Disclosure of Interest:		
Date of Report:	14 October 2013	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider initiating discussions on a potential alternative alignment of Landor Road.

Attachments:

Copy of map showing an approximate new alignment/route (shown in red)

Background:

Nil

Comment:

Cr Trenfield believes there would be significant benefits in creating an alternative alignment between Mt Gould and the Carnarvon – Mullewa Road.

The proposed new alignment would run on a relatively direct route between Mt Gould and Glenburgh Homestead.

The new alignment would involve the following approximate road distances in the three shires involved:

Meekatharra	7km
Murchison	70km
Upper Gascoyne	55km
Est. total	132km

It is likely that the existing roads on the Carnarvon to Meekatharra route would need to be kept in place and maintained because they are service routes to stations, communities and attractions.

The estimated distance saving on the new alignment when travelling from Meekatharra to Carnarvon is about 40 to 50 kilometres.

Consultation:

Cr Trenfield

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

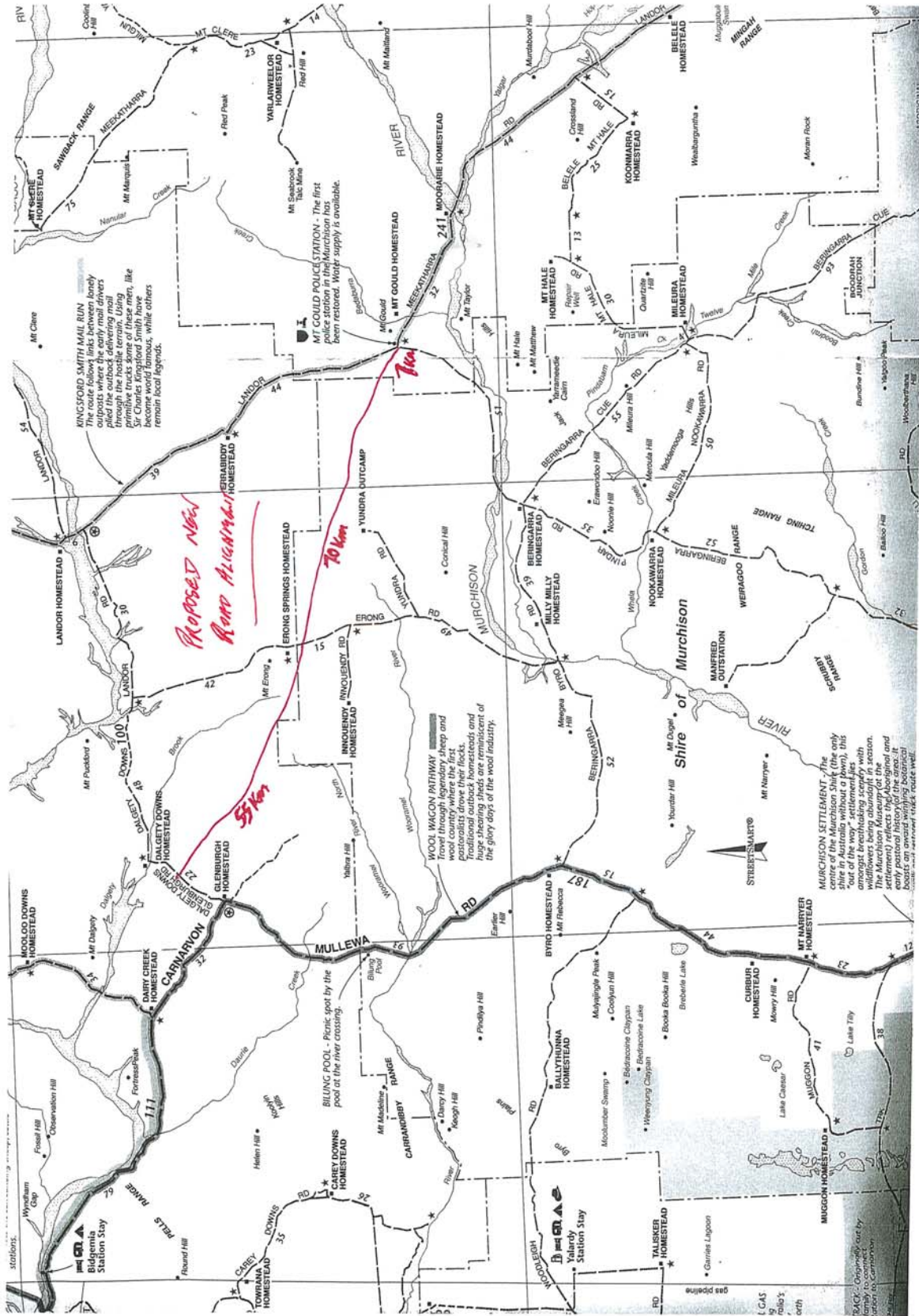
Simple Majority



Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr NL Trenfield

That Council writes to the Shires of Murchison and Upper Gascoyne seeking their comments on the proposed alternative route between Mt Gould and Glenburgh Homestead and asking whether they may consider the creation of a new route at sometime in the future.

CARRIED 4/0



Title/Subject:	ADOPTION OF INTEGRATED PLANNING STRATEGIES AND DOCUMENTS
Agenda/Minute Number:	9.3.4
Applicant:	Nil
File Ref:	ADM 0324
Disclosure of Interest:	Nil
Date of Report:	15 October 2013
Author:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider the adoption of the 2014 – 2017 Corporate Business Plan and Roads Asset Management Plan.

Attachments:

2013 -14 to 2017 - 18 Corporate Business Plan – sent separately 10/10/13
Roads Asset Management Plan July 2013.

Background:

In October 2010, the Department of Local Government released the Integrated Planning and Reporting Framework. This responded to the then Minister’s announcement that he would introduce the Amendment to the Local Government (Administration) Regulations 1996 which now defines what comprises the Plan for the Future, which is the preparation of an Integrated Strategic Plan comprising a SCP and CBP. The legislation came into effect in August 2011 and local governments are required to have made a Corporate Business Plan in respect of each year after the financial year ending 30 June 2013.

Comment:

On 10 October 2013 Councillors were sent a draft copy of the Corporate Business Plan to allow early perusal of this plan.

The Corporate Business Plan is the culmination of our initial integrated planning process and is the primary working document that will inform our budgets over the next four years. Councils performance may also be assessed against the level of achievement of the actions within the Corporate Business Plan. It is a 4 year rolling plan that is reviewed annually. From these planning processes, Annual Budgets that are aligned with strategic objectives can be developed.

However, in accordance with guidelines, Council’s 2013/14 budget has been drafted and considered based on the information in all the draft integrated planning documents, including year one of the Corporate Business Plan.

Council will be aware that we are part way through our flood damage reinstatement program. Once this is complete we will engage a consultant to do a full inspection of our road system and update our Road Assets system (ROMAN II). This will significantly impact on our Road Asset Management Plan.

Therefore the Road Asset Management Plan is presented purely for compliance reasons. Staff and consultants have minimised the time spent on this plan in an effort to produce a compliant plan as efficiently as possible.

Once our road system is fully inspected and the ROMAN system is updated, the Road Asset Management Plan will be reviewed along with the Long Term Financial Plan and the Corporate Business Plan.

Consultation:

Dominic Carbone and Associates & Darren Long Consulting

Statutory Environment:

Local Government Act 1995 section 5.56

Local Government (Administration) Regulations 1996 – Division 3

Division 3 — Planning for the future

[Heading inserted in Gazette 26 Aug 2011 p. 3483.]

19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.

(3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.

(4) A local government is to review the current strategic community plan for its district at least once every 4 years.

(5) In making or reviewing a strategic community plan, a local government is to have regard to —

(a) the capacity of its current resources and the anticipated capacity of its future resources; and

(b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and

(c) demographic trends.

(6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

(7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

(8) If a strategic community plan is, or modifications of a strategic

community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

(10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

[Regulation 19C inserted in Gazette 26 Aug 2011 p. 3483-4.]

19DA. Corporate business plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

(3) A corporate business plan for a district is to —

- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

(4) A local government is to review the current corporate business plan for its district every year.

(5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

(6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

(7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority (for adoption of Strategic Community Plan and Corporate Business Plan)

Officers Recommendation:

That Council adopts the 2013-14 to 2017-18 Corporate Business Plan and the Roads Asset Management Plan July 2013.

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That Council receives the Roads Asset Management Plan July 2013, which is to remain in draft form until a full asset survey and database update is completed/undertaken on the Shire's road network.

That Council adopt the 2013-14 Corporate Business Plan as presented and amended and subject to minor corrections/amendments to be made by the Chief Executive Officer.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

Reason for Resolution Differing from Officers Recommendation:

Council decided that before adopting the Roads Asset Management Plan July 2013 they require more information to ensure that the Road Asset Management Plan is as accurate and up to date as possible. Council acknowledged that the current data is out of date and that for reasons of efficiency a full road asset survey should not be undertaken until the current flood damage reinstatement program is completed.



CORPORATE BUSINESS PLAN

2013/14-2017/18

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Message from the President & CEO

The Western Australian Government introduced the Integrated Planning and Reporting Framework (IPRF) in 2011. The IPRF is designed to strengthen the ability of local governments to plan for the future needs of their communities by improving long term planning processes through:

- ⇒ A long term Strategic Community Plan (SCP) covering at least 10 years, that clearly links the community's aspirations with the Councils vision and long term strategy;
- ⇒ A Corporate Business Plan that integrates resourcing plans and specific Council plans with the Strategic Community Plan, translating community aspirations and priorities into operational strategies and actions.

The Shire has prepared a 10 Year Strategic Community Plan, the result of extensive community consultation which provides the foundation for guiding the Shire's future for the next decade.

The Shire of Meekatharra Corporate Business Plan covers a 4 year planning cycle and details what services, operations and projects the Council intends to deliver to work towards achieve the community's aspirations captured in our Strategic Community Plan (SCP).



1.0 STRATEGIC OVERVIEW

1.1 PURPOSE OF THE PLAN

The Shire of Meekatharra Corporate Business Plan (CBP) is one of two cornerstones of Council's Strategic Planning Process and the Integrated Planning and Reporting Framework (IPRF). The CBP is the activating document for achieving the objectives in Council's Strategic Community Plan and is informed by the following resourcing plans:

- ⇒ Long Term Financial Plan;
- ⇒ Asset Management Plans;
- ⇒ Workforce Plan;
- ⇒ Service Plans and project specific business plans.

The Strategic Community Plan details the community's long term aspirations; however those aspirations can only be achieved if they are translated into practical operational strategies and actions with clear outcomes. The Corporate Business Plan describes the actions and strategies the Shire intends to deliver over a 4 year planning period; by way of operations, services and projects.

1.2 LEGISLATIVE OBLIGATIONS

The Shire of Meekatharra is required, under Section 5.56 of the *Local Government Act 1995*, to plan for the future of its district. In doing so, the Shire needs to comply with Regulation 19DA of the *Local Government (Financial Management) Regulations 1996*, which states-

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the Plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to-*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.*

1.3 INTEGRATED PLANNING & REPORTING FRAMEWORK

As part of the Western Australian Government’s ongoing local government reform process, all WA Councils are required to implement the Integrated Planning and Reporting Framework (IPRF) for the year ending 30 June 2014.

The IPRF is designed to improve local government strategic planning, and consists of a:

- ⇒ Strategic Community Plan (10 years+) - links the community’s priorities and aspirations with Council’s vision and long-term strategy;
- ⇒ Corporate Business Plan (four years) - incorporates existing Council plans and strategies with the Strategic Community Plan;
- ⇒ Operational Plan (one year) - included within the Corporate Business Plan, the Operational Plan details major projects, actions and activities for the year, aligning with Council’s annual budget process.

The IPRF requires that the Corporate Business Plan:

- ⇒ Operates for a minimum of 4 years;
- ⇒ Identifies and prioritises the key strategies, actions, activities that Council will undertake in response to the aspirations and objectives outlined in the Strategic Community Plan;

- ⇒ Outlines the services, operations and projects that the Council will deliver over the 4 year period of the Plan, the method of delivering them, and the associated costs;
- ⇒ References resourcing considerations such as asset management plans, finances and workforce plans.



1.4 STRATEGIC ALIGNMENT

1.4.1 Strategic Community Plan

The Shire of Meekatharra Strategic Community Plan (SCP) is a Council visionary document for the next 10 years, based on community input.

The Corporate Business Plan is the Shire of Meekatharra's 4 year Delivery Program in response to the vision and strategy expressed in the Shire of Meekatharra Strategic Community Plan.

It identifies priorities, in the form of programs and projects, over this timeframe with actions, strategies, targets and key performance indicators to deliver the long term objectives and outcomes specified under each key Focus Area. The financial plan for the delivery of this 4 year program is also identified.

1.5 RESOURCING THE CORPORATE BUSINESS PLAN

To support the community's objectives expressed in the Strategic Community Plan, a long term resourcing strategy is necessary as part of the Integrated Planning and Reporting Framework. The resourcing strategy will both inform and test the aspirations expressed in the Strategic Community Plan and how the objectives may be achieved.

The Resourcing Strategy that informs this Corporate Business Plan consists of the following:

1.5.1 Long Term Financial Plan

Costs for the key programs, projects and strategies undertaken by the Shire of Meekatharra, including the delivery of existing services at the levels necessary to meet the objectives of the SCP, are encapsulated in the Long Term Financial Plan. This gives a ten year view of the costs, what the Shire can afford to fund and what will be required from external funding sources.

Projections show that over the next ten years the Shire will require revenue from rates to grow at a faster rate than the anticipated Consumer Price Index. Scenario 3 sets the rate increases at 3.7% per annum; this is based on the WALGA LGCI of 3.2% per annum plus 0.5% for future infrastructure provision. In adopting such a strategy the Shire will achieve a greater degree of financial independence, with the ability to achieve balanced budgets while being able to begin addressing infrastructure asset funding gaps, particularly in the latter years of the LTFP.

The financial modelling prepared for Councils Long Term Financial Plan projects the following performance ratios over the life of the Plan-

CURRENT RATIO
 This is a measure of a local government’s liquidity and its ability to meet its short term financial obligations out of unrestricted current assets. It is measured as:

$$\frac{\text{Current Assets less Restricted Assets}}{\text{Current Liabilities less Current Liabilities associated with Restricted Asset}}$$

Target – greater than or equal to 1:1 (or 100%)

FORECAST	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Scenario 1	0.19:1	0.18:1	0.18:1	0.15:1	0.13:1	0.11:1	0.10:1	0.07:1	0.03:1	(0.02):1	(0.13):1
Scenario 2	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1	0.19:1
Scenario 3	0.19:1	0.20:1	0.24:1	0.28:1	0.34:1	0.44:1	0.56:1	0.69:1	0.85:1	1.02:1	1.17:1

OPERATING SURPLUS RATIO
 This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes. It is measured as:

$$\frac{\text{Operating Revenue (excludes non-operating revenue) less Operating Expenses}}{\text{Own Source Revenue}}$$

Target – between 0% and 15%

FORECAST	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Scenario 1	16%	17%	19%	20%	20%	19%	18%	17%	18%	17%	25%
Scenario 2	16%	17%	19%	20%	21%	20%	19%	19%	19%	19%	27%
Scenario 3	16%	17%	20%	21%	21%	20%	20%	20%	20%	20%	28%

RATES COVERAGE RATIO
 This is an indicator of a local government’s ability to cover its costs through its own tax revenue effort. It is measured as:

$$\frac{\text{Total Rates Revenue}}{\text{Total Expenses}}$$

Target – greater than or equal to 40%

FORECAST	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Scenario 1	41%	41%	40%	39%	39%	39%	39%	39%	39%	39%	39%
Scenario 2	41%	41%	40%	39%	39%	39%	39%	39%	39%	40%	40%
Scenario 3	41%	41%	40%	40%	40%	40%	40%	41%	41%	41%	41%

ASSET SUSTAINABILITY RATIO
 This is an indicator of the extent to which assets managed by a local government are being replaced as these reach the end of their useful lives. It is measured as:

$$\frac{\text{Capital Renewal Expenditure}}{\text{Depreciation Expense}}$$

Target – between 90% to 100%

FORECAST	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Scenario 1	221%	43%	53%	58%	36%	28%	53%	103%	68%	74%	80%
Scenario 2	221%	43%	53%	58%	36%	28%	53%	103%	68%	74%	80%
Scenario 3	221%	43%	53%	58%	36%	28%	53%	103%	68%	74%	80%

ASSET CONSUMPTION RATIO
 This ratio highlights the aged condition of a local government’s physical assets. It is measured as:

$$\frac{\text{Depreciated Replacement Costs of Assets (Written Down Value)}}{\text{Current Replacement Costs}}$$

Target – between 50% to 75%

FORECAST	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Scenario 1	57%	55%	54%	53%	52%	51%	49%	48%	47%	46%	45%
Scenario 2	57%	55%	54%	53%	51%	50%	49%	48%	46%	45%	44%
Scenario 3	57%	55%	54%	53%	51%	50%	49%	48%	46%	45%	44%

ASSET RENEWAL FUNDING RATIO
 This ratio indicates whether the local government has the financial capacity to fund asset renewal at continued existing service levels. It is measured as:

$$\frac{\text{Net Present Value of Planned Renewal Expenditure}}{\text{Net Present Value of Asset Management Plan Projections}}$$

Target – between 95% and 105%

FORECAST	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Scenario 1						21%					
Scenario 2						21%					
Scenario 3						21%					

The financial modelling is summarised in Section 8 at a Function/Service level. Statutory Financial Statements covering the four and ten year planning periods are contained in Appendices 1 to 4. Further detail can be obtained from Councils Long Term Financial Plan.

1.5.2 Asset Management Plans

The Shire's Asset Management Plans (AMP's) inform the Corporate Business Plan on what the cost will be to operate, maintain and renew its assets so that levels of service delivery can be sustained over the four year planning period. The AMP's also aid in the projection of potential financial implications the addition of new assets may have in the longer term.

The funding gap in providing infrastructure assets is determined by identifying the projected cost of providing the assets at an identified level of service, and then deducting Council's estimated available expenditure for the same period; usually over ten years.

The table below details the funding gap, per year, for the Shire across infrastructure asset classes on a short and medium term basis.

Current financial modelling contained within the Asset Management Plan reveals the following funding gaps based on current renewal expenditure patterns and trends-

ASSET CLASS	RESULTS
BUILDINGS and STRUCTURES	
Short Term (5 Years) Funding Gap per annum	\$468,000
Medium Term (10 Years) Funding Gap per annum	\$925,000
ROADS	
Short Term (5 Years) Funding Gap per annum	\$17,913,000
Medium Term (10 Years) Funding Gap per annum	\$17,553,000

However, financial modelling incorporated into Councils Long Term Financial Plan details the following-

1. Buildings and Structures Asset portfolio - Council has been able to commit additional funding to the capital renewal of its Buildings and Structures Assets, which has significantly closed the funding gap for this asset class. The planned investment in capital renewal of these assets is broadly outlined under the sub-heading 'Capital Projects and Programs' in Section 8 at a Function/Service level. Further detail can be obtained from Councils Asset Management Plans and its Long Term Financial Plan.
2. Road Asset Portfolio – Whilst the initial modelling for this asset portfolio indicates a funding gap beyond Councils current financial capacity, it is acknowledged that the modelling has been based on the existing data contained within the RoMan II database. This database may not accurately reflect the current situation of the road network, given that significant amount of road renewals, repairs and maintenance have been performed

resulting from flood damage due to Natural Disaster events. The Council has planned to undertake a network inventory and condition data collection during 2013/14 and remodel the Roads Asset Management Plan based on more accurate road network data. This will provide Council with a much clearer understanding of its funding gap.

1.5.3 Workforce Plan

The Shire’s Workforce Plan informs the Corporate Business Plan of the workforce requirements and associated costs for the Council to deliver the community’s aspirations and vision contained within the Strategic Community Plan; in relation to additional employees and the necessary skillsets and experience required. The most critical risk to the Shire is losing trained professional staff and managers. Currently the workforce is stable due to recent robust attraction and recruiting processes in the Administration area.

There are no new significant workforce competencies required over the four year period of the Workforce Plan. The most significant workforce resourcing issues are historical and continue to be attracting and retaining skilled and competent personnel to a remote, rural location of WA. The following table details the projected staff number over the next five years-

DESCRIPTION	CURRENT WORKFORCE LEVELS FTE'S	FORECAST STAFF NUMBERS		
		1 YEAR FTE	3 YEAR FTE	5 YEAR FTE
Total No. of Employees	26	28	28	28
- Internal Workforce	14	16	16	16
- External Workforce	12	12	12	12
- Males	18	19	19	19
- Females	8	9	9	9
Terminations/Resignations				
- Percentage	34%	30%	30%	30%
- Numbers	9	8	8	8
Retirements				
- Percentage	0%	3%	7%	0%
- Numbers	0	1	2	0

Council accepts that due to its location, skills shortage will exist from time to time and managing those with short term outsourcing is an accepted and embraced practice required to deliver the services to the community at the level of service expected by the community.

1.5.4 Other Plans

The Shire will produce a range of other plans that will inform the Corporate Business Plan of costs relating to specific activities or projects. These plans include:

- ⇒ Feasibility studies – prepared to investigate the feasibility of whether a project or activity is viable, identify what potential funding streams may be available, and whether the project or activity should proceed;
- ⇒ Business Plans – prepared to provide a detailed financial and operational analysis of a project or activity and place more rigour around the estimated costs of a project or activity;
- ⇒ Business Case Plans – prepared to mount a case for grant funding for a specific project or activity;
- ⇒ Service Plans – prepared to measure the level of service provided and the costs associated with sustaining that level of service.

2.0 SHIRE OF MEEKATHARRA LOCAL GOVERNMENT DISTRICT

The Shire of Meekatharra is located 764 kilometres north east of Perth, and 535 kilometres east and north of the regional centre of Geraldton.

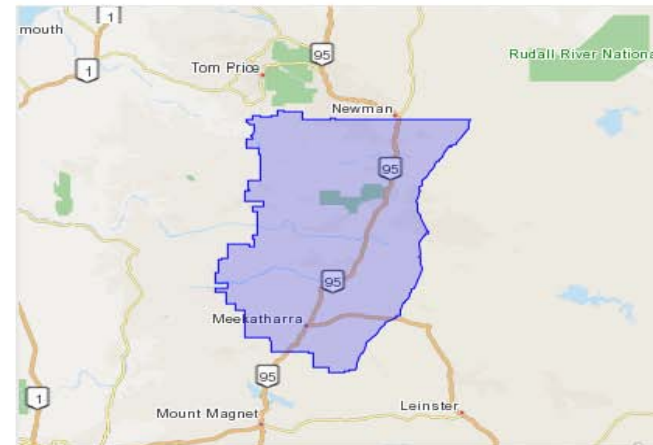
The Shire covers an area of 100,733 square kilometres. The Shire consists of, three localities being Meekatharra, Peak Hill and Nannine; two aboriginal communities of Yulga Jinna and Buttah Windee; and the aboriginal education centre of Karalundi. Meekatharra contains the majority of the population.

The Shire of Meekatharra adjoins the local governments of East Pilbara and Ashburton to the north, Wiluna to the east, Upper Gascoyne and Murchison to the west, and Cue and Sandstone to the South.

The local economy is based on a mix of mining, retail, manufacturing and construction, and pastoral farming. There is limited retail industry, but a sound commercial base, with local businesses remaining relatively constant. The area has a series of tourist attractions and provides a unique lifestyle choice.

The population over the next 10 years is estimated to decrease by 330 persons utilising Band E forecasts, (an estimated decrease of 25.3% over the period), or an average annual decrease of 2.53%. Over the same period it is estimated the number of persons over the age of 65 will increase from 82¹ to 95². However, these figures cannot be just taken in isolation, as the growth and decline of the Shire of Meekatharra population is highly contingent on the mining sector, particularly the world market price for metals (gold and iron ore). Current economic

conditions have seen reasonably high levels of investment in the mining sector, which has resulted in an increase in population since the 2011 Census was conducted.



¹ Australian Bureau of Statistics, 2011 Census, accessed 7 June 2013.

² WA Planning Commission, WA Tomorrow 2012 Report.

3.0 MAKING IT HAPPEN

The Shire of Meekatharra is governed by the requirements of the Local Government Act (1995) associated Local Government Act Regulations, other written law, and is responsible for providing good government for the people of its district.

Local governments fulfil a range of roles in providing good government to the people of its district, from service provider, regulator and educator, to facilitator, advocator and leader. The Shire has a responsibility to formulate and pursue the community's vision, provide civic leadership, deliver essential services and articulate community ideas and views about significant issues to other levels of government.

There are services all local governments must provide, and some which local governments can choose to make available. In addition there are a range of services provided by Commonwealth and State Government agencies, such as hospitals and education. The Shires roles extend beyond just direct service provision, to one of advocating for a fair allocation of resources (monetary and services) from both Commonwealth and State Governments, to being a leader and leading the community of Meekatharra towards a more sustainable local government in the future.

The Shires 4 year Corporate Business Plan aligns with its Strategic Community Plan through the Strategic Focus Areas of:

- ⇒ Social
- ⇒ Natural Environment
- ⇒ Built Environment
- ⇒ Economic Development
- ⇒ Governance

Outcomes and objectives have been identified under each Focus Area, which originated from extensive community consultation and the development of Councils vision.

Underpinning each Objective are Priorities, which are broad strategies the Council will undertake to achieve the community aspirations and vision within the Strategic Community Plan.

To activate the Priorities, clearly defined actions have been developed and key projects have been identified detailing the specific activities the Council will aim to deliver over the next 4 years to work towards achieving the objectives of the Strategic Community Plan.



4.0 MONITORING PROGRESS

The Shire will monitor its progress towards the community's aspirations expressed in the Strategic Community Plan by conducting a desktop review once every two years and a detailed review once every four years. This will ensure that our objectives and outcomes are attuned to what the community wants.

4.1 CORPORATE BUSINESS PLAN

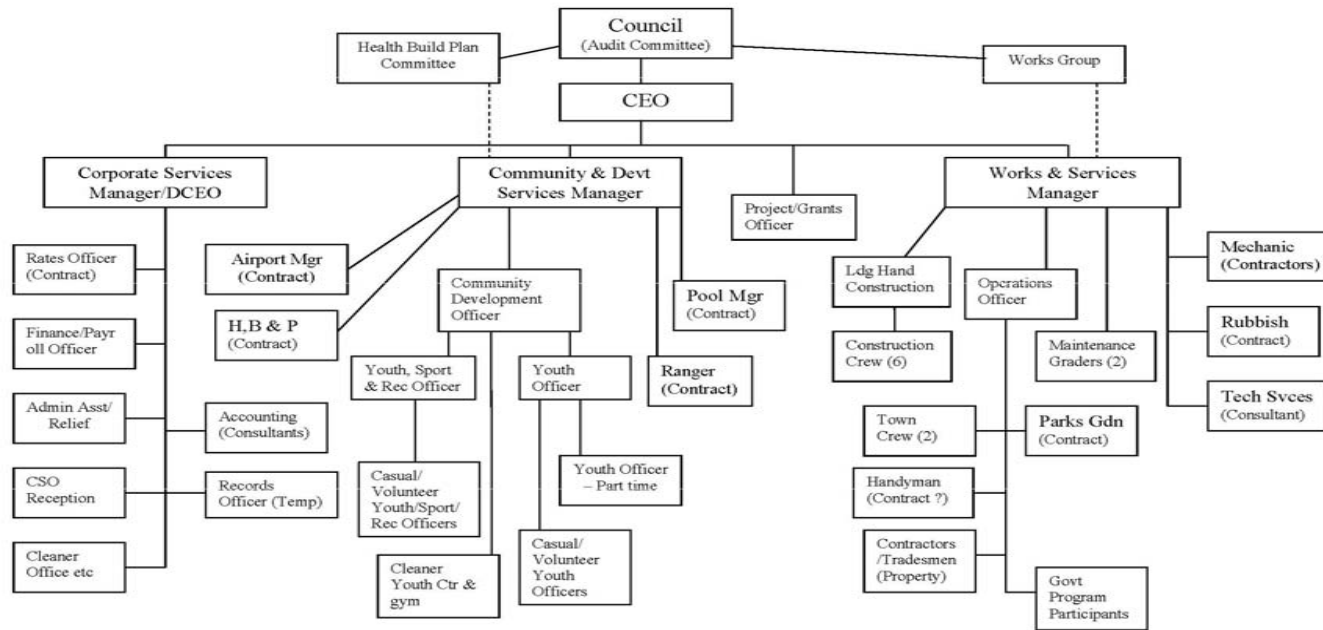
The Corporate Business Plan will be monitored via quarterly and annual performance and financial reports to Council. These reports will provide details of our operational performance, and our progress towards our vision and community aspirations.

4.2 SUSTAINABILITY PERFORMANCE INDEX

The Shire has also established a Sustainability Performance Index that will measure progress across the aspects of Resource, Capability, Customer and People. The Sustainability Performance Index will be reported on annually, adding an extra dimension to the monitoring and reporting under the Integrated Planning and Reporting Framework.

5.0 ORGANISATIONAL STRUCTURE

Shire of Meekatharra – Organisational Chart
Adopted June 2013



6.0 CORPORATE GOVERNANCE

Corporate governance refers to the processes by which organisations are directed, controlled and held accountable. It encompasses authority, accountability, stewardship, leadership, direction and control exercised by the organisation.

In a local government context, corporate governance is the formalised framework established by the Council that provides clear and consistent decision making processes and delegation instruments across the organisation which best meet the strategic and operational needs of the Council.

The Shire of Meekatharra's strategic direction, policies and major corporate decisions are determined by the elected Council. Day to day operations are largely delegated to the Chief Executive Officer, as provided for in Council's resolutions and/or delegations register, and in accordance with relevant legislation.

6.1 EXTERNAL AUDIT

The Shire of Meekatharra has appointed Anderson Munro Wyllie as their external auditor. The External Auditor provides independent audit opinions on both the general and special purpose financial reports of Council, audits statutory returns relating to a number of Council activities (including the Roads to Recovery grant funding, reports to the Council and the Minister of the conduct of the audit, issues a management letter detailing any matters that arise during the course of the audit and provides any supplementary reports where required by the Department of Local Government. The External Auditor also contributes to Council's Audit Committee meetings.

6.2 AUDIT COMMITTEE

The Audit Committee has a pivotal role in the Council's governance framework. The key objectives of the committee are to assist the Council in meeting their obligations relating to:

1. Accounting policies;
2. Financial reporting practices;
3. Providing a forum for communication between the Council, senior management and the external auditor.

6.3 ACCOUNTABILITY AND TRANSPARENCY

The Shire of Meekatharra takes seriously its responsibility to be open and accountable to its community. The Shire receives requests made in accordance with the Freedom of Information Act and administers privacy policies and functions to ensure that the Council fully complies with the spirit of the legislation as well as our legal requirements. At the same time we respect people's privacy by not releasing personal details where inappropriate.

7.0 STRATEGIC VISION AND FOCUS AREAS

7.1 VISION

In preparing the Shire of Meekatharra's Strategic Community Plan, the community and Council developed a vision for the future that can be expressed as follows:

A Place of Opportunities, A Place of Prosperity

To assist articulate this Vision, the community described the Shire in the future as:

- ⇒ a place that is safe, clean and has an active and respectful community.
- ⇒ a place that is enterprising and progressive.
- ⇒ the regional hub of the Murchison Region.
- ⇒ a place that maximises its potential through its historical, tourism and cultural attractions.
- ⇒ a place that nurtures its youth and invests in their future.
- ⇒ a place that retains its unique health and medical services.
- ⇒ a place that builds social cohesion and a sense of pride and ownership.

7.2 STRATEGIC FOCUS AREA 1 - SOCIAL

Vision: Building a Sense of Community

Building a sense of community is central to the Shire of Meekatharra’s future. The Shire will focus its resources on developing community participation and interactions, and creating a safe and secure environment to ensure a sustainable community in the future.

Shire Goals

- ⇒ Build community safety and a sense of security.
- ⇒ Strengthen community interactions and build a united and cohesive community.
- ⇒ Build and strengthen community, culture, vibrancy and energy.

Objective 1.1

Build community participation, interactions and connections.

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Investigate level of interest and capacity for the establishment of Emergency Cadets.	1.1.1	Undertake/request research on Emergency Services Capacity and interest and level of community interest in establishing Emergency Cadets. Advise relevant services of outcomes	Section 8.5.1 – Operations - Community Development	\$0	\$0	\$0	\$1,500	\$0
Investigate interest and feasibility for the establishment of a Junior Council.	1.1.2	Evaluate Shires capacity to facilitate a Junior Council. If feasible; Undertake research on level of community interest in establishing a Junior Council.	Section 8.5.1 – Operations - Community Development	\$0	\$0	\$0	\$1,500	\$0

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Encourage and support community participation in sporting clubs, events and community activities. Encourage and support community to initiate and self manage new sporting and community activities.	1.1.3	Consider annual budget requests for support from local clubs and groups.	Section 8.5.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0
	1.1.4	Continue to run and support, programs and events through existing structures (Community, Youth, Sport and Rec).	Section 8.5.1 – Operations Community Development	\$budget	\$budget	\$budget	\$budget	\$budget

Objective 1.2

Enhance Youth Services.

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop and implement Youth Services Strategy.	1.2.1	Prepare a Youth Services Strategy. Include possibility of a Youth Drop In Centre in the planning process.	Section 8.11.1 – Operations Administration	\$0	\$10,000	\$0	\$0	\$0
	1.2.2	Implement Youth Services Strategy.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
Expand operation of youth services to meet community needs.	1.2.3	Collect data on use of youth services and undertake projections on future use and align with Youth Strategy. Engage with community during Youth Services Strategy process.	Section 8.5.1 – Operations Youth	\$0	\$3,000	\$0	\$0	\$0

Objective 1.3

Develop a safe, secure community.

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Implement CCTV in Main Street and investigate extending the provision of CCTV service to other strategic locations.	1.3.1	Engage a suitable and experienced consultant to assist Shire staff – level of assistance to be determined. Call tenders and install CCTV network in Main Street.	Section 8.3.2 – Capital Projects & Programs – Other Law, Order & Public Safety	\$110,000	\$0	\$0	\$0	\$0
	1.3.2	Investigate feasibility of extension of CCTV network to other strategic locations based on statistical evidence and Police recommendations.	Section 8.11.1 – Operations Administration	\$0	\$0	\$5,000	\$0	\$0
	1.3.3	Implement outcomes of feasibility study on Strategic Locations for expansion of CCTV network.	Section 8.3.2 – Capital Projects & Programs – Other Law, Order & Public Safety	\$0	\$0	\$0	\$45,000	\$45,000
Investigate feasibility of implementing security patrols.	1.3.4	Prepare feasibility study on implementing security patrols.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$15,000
	1.3.5	Consider creation of a community safety and security master/strategic plan.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
Review existing street lighting to ensure adequacy and service.	1.3.6	Undertake street lighting audit and liaise with Horizon Power for installation of new lights at identified risk locations.	Section 8.9.1 – Operations Transport	\$0	\$0	\$0	\$5,000	\$0

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
	1.3.7	Investigate and seek funding to assist with the installation of street lights as identified in audit.	Section 8.9.1 – Capital Projects & Programs Transport	\$0	\$0	\$0	\$0	\$0

Objective 1.4

Ensure access to services and facilities as needs change within the community.

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop and implement services plans detailing aim of service, level and frequency of service and partnerships required to deliver services.	1.4.1	Prepare service plans for key services detailing aim of service, level and frequency of service and partnerships required to deliver services.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
Advocate for retention and improvement to health and education services.	1.4.2	Lobby for reinstatement of services when they are likely to be reduced.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
	1.4.3	Identify gaps in services and lobby for improved health & education services via letters and submissions to State and Commonwealth Government and at meetings with relevant departmental agencies and Ministers/Shadow Ministers.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
Advocate widely for the upgrade/replacement of the Meekatharra Hospital.	1.4.4	Develop advocate & lobby strategy for the upgrade/replacement of Meekatharra Hospital.	Section 8.11.1 – Operations Administration	\$0	\$5,000	\$0	\$0	\$0
	1.4.5	Implement lobby strategy for Meekatharra Hospital upgrade/replacement.	Section 8.11.1 – Operations Administration	\$0	\$0	\$5,000	\$2,000	\$2,000

7.2 STRATEGIC FOCUS AREA 2 – NATURAL ENVIRONMENT

Vision: Preserve and Sustain our Natural Environment

Preserving and sustaining our natural environment is a key aspect to the Shire of Meekatharra’s future. The Shire will focus on developing and maintaining attractive parklands, developing options to manage the use of water and energy consumption, and explore options to reduce, reuse and recycle waste to ensure our natural environment is preserved for the future.

Shire Goals

⇒ Maintain and preserve the natural environment, enhancing the “remote” experience of Meekatharra.

Objective 2.1

Maintain the natural environment

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop and maintain parklands.	2.1.1	Continue to maintain parklands through appropriate budget allocations.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	2.1.2	Prepare Parklands Strategy (active & passive) highlighting key parks for landscaping design.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$5,000	\$0
	2.1.3	Implement Parklands Strategy and landscaping priority projects.	Section 8.8.1 – Operations – Recreation & Culture	\$0	\$0	\$0	\$0	\$0
Encourage and support environmentally sustainable programs in the community	2.1.4	Consider requests for assistance from community groups for community driven and managed projects.		\$0	\$0	\$0	\$0	\$0

Objective 2.2

Support sustainable, and use of renewable, resources

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop options to manage use of water and energy.	2.2.1	Undertake water efficiency audit on Council operational areas that are major water consumers and identify practical water efficiency measures for implementation.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$10,000
	2.2.2	Identify priority order of water efficiency measures for implementation and cost for inclusion in LTFP and CBP.		\$0	\$0	\$0	\$0	\$0
	2.2.3	Undertake energy efficiency audit on Council operational areas that are major electricity consumers and identify practical energy efficiency measures for implementation.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$10,000
	2.2.4	Identify priority order of energy efficiency measures for implementation and cost for inclusion in LTFP and CBP.		\$0	\$0	\$0	\$0	\$0
Investigate options of solar energy potential.	2.2.5	Prepare feasibility study on solar power options for the Shire of Meekatharra.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$9,000

Objective 2.3

Effective Environmental Health Management.

Continue to explore options to reduce, reuse and recycle waste sustainably.	2.3.1	Prepare Waste Management Strategy including cost/benefit analysis of financial and environmental impacts and review of existing plans, waste audits etc.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$15,000	\$0
	2.3.2	Keep up to date with new developments and trends in waste management and recycling.	Section 8.x.1 – Operations -	\$0	\$0	\$0	\$0	\$0

7.3 STRATEGIC FOCUS AREA 3 – BUILT ENVIRONMENT

Vision: Enhanced Lifestyle Choices

Enhancing the lifestyle choices for our residents is focal point in securing the Shire of Meekatharra’s future. The Shire will concentrate on the beautification of community spaces, upgrading and maintaining local infrastructure, facilitate the upgrading of State road infrastructure, creating land use capacity for industry, and facilitating affordable and diverse housing options so we can meet the needs of our community in the future.

Shire Goals

⇒ Build the attractiveness of Meekatharra through the delivery of infrastructure and services.

Objective 3.1

Beautification of community spaces

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop and implement landscaping/street scaping plan in Main Street area and at strategic locations.	3.1.1	Develop a Landscaping/Street scaping Strategy for the Main Street and identified locations/streets/areas, with a specific themed approach for the Main Street.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$30,000
	3.1.2	Implement Street scaping Strategy for Main Street.	Section 8.9.1 – Capital Projects & Programs - Transport	\$0	\$0	\$0	\$0	\$0
	3.1.3	Cost the Landscaping/Street scaping Strategy and develop works priority listing for inclusion in LTFP and CBP.	Section 8.9.1 – Capital Projects & Programs - Transport	\$0	\$0	\$0	\$0	\$0

PRIORITY	ACTION	LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Examine potential and feasibility of introducing waste recycling in town.	3.1.4 See 2.3.1 Prepare feasibility study on waste recycling service in town including service delivery options and potential markets for sale of recyclable items and assessment of environmental impact (cost/benefit to environment).	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
Develop active and passive recreation parklands strategy.	3.1.5 See 2.1.2	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0

Objective 3.2

Upgrade and maintain local infrastructure

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop a Facilities Use Strategy.	3.2.1	Undertake audit of use of existing facilities and prepare a Facilities Use Strategy based on data collected.	Section 8.5.1 – Operations Community Development	\$0	\$50,000	\$0	\$0	\$0
Provide facilities to support community driven programs and activities.	3.2.2	Continue to hire facilities as resolved each year (budget). Consider requests for alternative/new use of existing facilities and/or creation of new facilities on merit with an emphasis on feasibility, cost/benefit analysis and sustainability.		\$0	\$0	\$0	\$0	\$0
Develop and implement asset management plans for Roads, Buildings & Structures, and Footpaths.	3.2.3	Update existing Road asset management plan by undertaking collection of road inventory and condition data collection.	Section 8.9.1 – Operations - Transport	\$15,000	\$65,000	\$0	\$0	\$0
	3.2.4	Update existing Building & Structures Asset Management Plan by undertaking collection of more specific data relating to component works required for financial modelling purposes.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$5,000	\$5,000	\$0

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop and implement asset management plans for Roads, Buildings & Structures, and Footpaths.	3.2.5	Collect footpath inventory and condition data for footpath network and prepare asset management plan.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$5,000	\$0
Continue to upgrade and seal Landor-Meekatharra Road and advocate for the sealing of the Wiluna - Meekatharra-Carnarvon regional link	3.2.6	Prepare Business Plan for whole of life construction program for the Landor-Meekatharra Road Meekatharra Shire section with analysis of potential funding options.	Section 8.11.1 – Operations – Administration	\$0	\$20,000	\$0	\$0	\$0
	3.2.7	Develop an advocacy & lobbying strategy for the sealing of the Wiluna-Meekatharra-Carnarvon Regional Link.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
Maintain the Meekatharra Airport to ensure ongoing capability for Regular Passenger Transport Services.	3.2.8	Maintain the Airport to a high standard and respond positively and promptly to all requests and demands by governing authorities.	Section 8.11.1 – Operations – Administration	\$budget	\$budget	\$budget	\$budget	\$budget
	3.2.9	Consider development of an Airport Master Plan/Business Unit Plan for the Meekatharra Airport that details operating and capital expenses (including asset renewals), and sources of revenue/funding options.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Advocate widely for the upgrade/replacement of the Meekatharra Hospital.	3.2.10	Develop advocate & lobby strategy for the upgrade/replacement of Meekatharra Hospital.						
	3.2.11	Implement lobby strategy for upgrade/replacement of the Meekatharra Hospital.						

Objective 3.3

Facilitate the Upgrading and maintaining of State Road Infrastructure.

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Advocate for the upgrading of the Wiluna-Meekatharra section of the Goldfields Highway to a sealed standard.	3.3.1	Develop an advocacy and lobby strategy for the sealing of the Goldfields Highway.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	3.3.2	Implement lobby strategy for the sealing of the Goldfields Highway.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0

Objective 3.4

Create land use capacity for Industry

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Review Town Planning Scheme and Local Planning Strategy to ensure commercial and industrial opportunities are maximised.	3.4.1	Seek funding to assist and prepare reviews of Local Planning Strategy and town Planning Scheme and ensure there is adequate zoning provision for commercial and industrial land.	Section 8.7.1 – Operations – Town Planning & Development	\$40,000	\$50,000	\$0	\$0	\$0
	3.4.2	Develop a relationship with Landcorp and seek their assistance in preparing a business case for the release of commercial and industrial land.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0

Objective 3.5

Facilitate affordable and diverse housing options

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Review Town Planning Scheme and Local Planning Strategy to ensure housing and land choices are available.	3.5.1	See 3.4.1	Section 8.7.1 – Operations – Town Planning & Development	\$0	\$0	\$0	\$0	\$0
Advocate for State to ensure appropriate levels of residential land are available.	3.5.2	Develop a relationship with Landcorp and seek their assistance in preparing a business case for the release of residential land.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0

7.4 STRATEGIC FOCUS AREA 4 – ECONOMIC DEVELOPMENT

Vision: Maximise Business and Employment Opportunities

Ensuring our local economy is as strong as possible is pivotal to securing the Shire of Meekatharra's future. The Shire will concentrate on maximising business development opportunities, upgrading and maintaining local infrastructure, creating land use capacity for industry, facilitating affordable and diverse housing options, and developing the tourism industry so we have a bright economic future.

Shire Goals

- ⇒ Build the economic base through diversification and actively supporting local businesses.
- ⇒ Effective management and planning of transport infrastructure.

Objective 4.1

Maximise Business Development Opportunities

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Research potential for horticultural farms and food forests as community based industries.	4.1.1	Prepare feasibility study on potential to establish horticultural farms in the district.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
	4.1.2	Prepare feasibility study on potential to establish food forests as community based industries in the district.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
Encourage new businesses through information, incentives and land use provision.	4.1.3	Develop incentive strategies for Council's consideration.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
	4.1.4	Prepare information packs on land, services and facilities available in Meekatharra.	Section 8.5.1 – Community Development	\$0	\$1,000			

PRIORITY	ACTION	LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Advocate for mining companies to construct accommodation facilities adjoining the town.	4.1.5 Undertake discussions and negotiations with mining companies when their mining operations are close enough to town to make a town accommodation camp feasible.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
Advocate for passenger transport services to be maintained at adequate levels.	4.1.6 Monitor passenger bus and flight services into and out of Meekatharra. Lobby passenger service companies when service reductions are being proposed.		\$0	\$0	\$0	\$0	\$0
	4.1.7 Continue to actively participate in the Department of Transport Aviation Community Consultation Group meetings.		\$0	\$0	\$0	\$0	\$0
	4.1.8 Consider development of a Council Position Statement/Policy on air passenger services to Meekatharra.		\$0	\$500	\$0	\$0	\$0

Objective 4.2

Upgrade and maintain local infrastructure

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Provide facilities to support community driven programs and activities.	4.2.1	See Action 3.2.2	Section 8.x.1 – Operations –	\$0	\$0	\$0	\$0	\$0
Develop and implement asset management plans for Roads, Buildings & Structures, and Footpaths.	4.2.2	Update existing Road asset management plan by undertaking collection of road inventory and condition data collection – upon completion of current flood damage reinstatement program.	See Action 3.2.3					
	4.2.3	Update existing Building & Structures Asset Management Plan by undertaking collection of more specific data relating to component works required for financial modelling purposes.	See Action 3.2.4					
	4.2.4	Collect footpath inventory and condition data for footpath network and prepare asset management plan.	See Action 3.2.5					

Objective 4.3

Create land use capacity for industry.

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Review Town Planning Scheme and Local Planning Strategy to ensure commercial and industrial opportunities are maximised.	4.3.1	Prepare reviews of Local Planning Strategy and town Planning Scheme and ensure there is adequate zoning provision for commercial and industrial land.						See Action 3.4.1
	4.3.2	Develop a relationship with Landcorp and seek their assistance in preparing a business case for the release of commercial and industrial land.						See Action 3.4.2
Partner with Landcorp/Regional Development for the release of additional blocks of land.	4.3.3	Develop a relationship with Landcorp and seek their assistance in preparing a business case for the release of commercial industrial and residential land.						See Action 3.4.2

Objective 4.4

Facilitate Affordable and Diverse Housing Options

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Review Town Planning Scheme and Local Planning Strategy to ensure commercial and industrial opportunities are maximised.	4.4.1	Prepare reviews of Local Planning Strategy and town Planning Scheme and ensure there is adequate zoning provision for a range of housing and land choices are available.						See Action 3.5.1
	4.4.2	Develop a relationship with Landcorp and seek their assistance in preparing a business case for the release of commercial and industrial land.						See Action 3.5.2
Advocate for State to ensure adequate levels of residential land are available.	4.4.3	Develop a relationship with Landcorp and seek their assistance in preparing a business case for the release of residential land.						See Action 3.5.2

Objective 4.5

Develop Tourism Industry

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Examine potential and feasibility of establishing a tourist/museum/cultural centre.	4.5.1	Prepare feasibility study on potential to develop a tourist centre that examines operating models, operating locations and funding mechanisms.	Section 8.7.1 – Operations – Town Planning & Development	\$0	\$0	\$0	\$0	\$0
Build tourism capability through events, arts, history and cultural experiences.	4.5.2	Encourage regional stakeholders to explore the potential of establishing a series of cultural events across the region.	Section 8.11.1 – Operations Administration	\$0	\$0	\$0	\$0	\$0
	4.5.3	Develop and build upon the series of localised art and cultural events, focusing on capitalising on the areas local comparative advantages.	Section 8.7.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0
Encourage and support local businesses to meet recognised customer service standards.	4.5.4	Promote and subsidise customer service training programs to local businesses.	Section 8.7.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0

7.5 STRATEGIC FOCUS AREA 5 – GOVERNANCE

Vision: Strengthen Local Leadership

Strong local leadership that is transparent and accountable is essential to securing the Shire of Meekatharra’s future. The Shire will place emphasis on providing leadership on behalf of the community, fostering community participation and collaboration, managing its resources effectively, developing its workforce capability, and developing a culture of continuous improvement so we lead our community into the future.

Shire Goals

- ⇒ Strong leadership, governance and planning that makes the best use of our physical, financial and human resources.
- ⇒ Financially sustainable and progressive.

Objective 5.1

Provide Leadership on behalf of the Community

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Lobby and advocate for improved services, infrastructure and access.	5.1.1	At Council level; Respond to wider community needs and the prevailing political climate in lobbying for improved services, infrastructure and access.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
Advocate for the regional strengthening of health and education services.	5.1.2	Lobby for retention and improvement to health & education services when opportunities arise and climate is right.	See Action 1.4.2					
Develop partnerships with stakeholders to enhance community services and infrastructure.	5.1.3	Attend meetings with State Government and Federal agencies to discuss local issues of importance.	Section 8.7.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0

Objective 5.2

Foster Community Participation and Collaboration

PRIORITY	ACTION	LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop a community engagement policy and strategy and provide opportunities for community participation.	5.2.1 Prepare community engagement policy that details the level of engagement that will be undertaken with the community on all matters.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$5,000	\$0
	5.2.2 Prepare community engagement procedure manual on how staff are to undertake community engagement.	Section 8.7.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0
Support Volunteers and encourage community involvement.	5.2.3 Host annual Thank a Volunteer event and promote widely.	Section 8.7.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0
	5.2.4 Consider funding assistance to local volunteer groups during annual budget deliberations.	Section 8.7.1 – Operations Community Development	\$0	\$0	\$0	\$0	\$0

Objective 5.3

Manage Resources Effectively

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop and maintain Long Term Financial Plan and asset management plans to inform decisions.	5.3.1	Undertake annual review of Long Term Financial Plan and review actual performance against that forecast.	Section 8.11.1 – Operations – Administration	\$0	\$5,000	\$5,000	\$5,000	\$5,000
	5.3.2	Update existing Road asset management plan by undertaking collection of road inventory and condition data collection.	See Action 3.2.3					
	5.3.3	Update existing Building & Structures Asset Management Plan by undertaking collection of more specific data relating to component works required for financial modelling purposes.	See Action 3.2.4					
	5.3.4	Collect footpath inventory and condition data for footpath network and prepare asset management plan.	See Action 3.2.5					
Develop and implement service plans that detail aim of service, level and frequency of service, and partnerships required to deliver services.	5.3.5	Prepare service plans for key services detailing aim of service, level and frequency of service and partnerships required to deliver services.	See Action 1.4.1					

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Ensure governance and legislative requirements are met.	5.3.6	Develop and implement Annual Compliance Checklist.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	5.3.7	Complete Annual Compliance Audit.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	5.3.8	Complete reviews of local laws.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	5.3.9	Complete annual review of delegations and policies.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	5.3.10	Undertake desktop review of Strategic Community Plan.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0

Objective 5.4

Develop Workforce Capability

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Develop workforce plan to ensure human resources are available and future skill requirements are identified and developed.	5.4.1	Review workforce plan to ensure that it meets statutory requirements and human resources are available and future skill requirements are identified and developed.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$5,000	\$0	\$0

Objective 5.5

Culture of continual improvement and innovation

PRIORITY	ACTION		LTFP LINKAGE	2013/14	2014/15	2015/16	2016/17	2017/18
Ensure effective systems are in place to monitor and improve performance	5.5.1	Implement annual customer perception survey to measure customer satisfaction levels of services delivered.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	5.5.2	Consider implementation of a Business Excellence Framework.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0
	5.5.3	Implement community report that measures and reports on actions against outcomes in Community Plan.	Section 8.11.1 – Operations – Administration	\$0	\$0	\$0	\$0	\$0

8.0 SERVICES AND FINANCIAL COSTINGS

Local governments in Western Australia deliver a range and variety of services, and the case is no different for the Shire of Meekatharra. The services provided by the Council are mostly driven by the community's needs and demographics, with the exception of those required by law.

This section analyses the current services provided to the community in terms of the type, level, and associated costs. The analysis is reported at a functional level and not on an individual service basis and details major projects and programs, which link back to key focus areas and objectives.

8.1 General Purpose Funding

This area details the services relating to the rating function, general purpose grants received by the Council and interest earnings from deposits and investments, including reserve accounts.

8.1.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Rates	(98,860)	(107,420)	(110,572)	(113,834)	(117,089)
Other General Purpose Funding	(93,863)	(102,145)	(104,809)	(107,568)	(110,300)
Sub-Total	(192,723)	(209,565)	(215,382)	(221,402)	(227,389)
Revenue					
Rates	4,099,146	4,247,743	4,401,839	4,561,636	4,727,345
Other General Purpose Funding	3,764,331	4,077,856	4,416,340	4,736,293	4,899,281
Sub-Total	7,863,477	8,325,600	8,818,179	9,297,929	9,626,626
NET TOTAL	7,670,754	8,116,035	8,602,797	9,076,527	9,399,237

8.1.2 Capital Projects and Programs

There are no capital projects and programs for this Function.

8.2 Governance

This area details the services relating to the administration and operation of facilities and services to members of Council, including Council Chamber expenses; it also includes expenses and revenues relating to research and preparation of policy documents and local laws, assisting elected members and residents on matters not related to specific services.

8.2.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Members of Council	(549,782)	(589,317)	(610,968)	(625,233)	(647,532)
Other Governance	(0)	(0)	(0)	(0)	(0)
Sub-Total	(549,782)	(589,317)	(610,968)	(625,233)	(647,532)
Revenue					
Members of Council	0	0	0	0	0
Other Governance	0	0	0	0	0
Sub-Total	0	0	0	0	0
NET TOTAL	(549,782)	(589,317)	(610,968)	(625,233)	(647,532)

8.2.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Boardroom furniture & equipment	(10,000)	(0)	(0)	(0)	(0)
NET TOTAL	(10,000)	(0)	(0)	(0)	(0)

8.3 Law, Order and Public Safety

This area details the services relating to administration and operations of fire prevention services; administration, enforcement and operations relating to control of animals; and administration, promotion, support and operation of services relating to public order and safety.

8.3.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Fire Prevention	(34,248)	(35,404)	(36,602)	(37,843)	(39,120)
Animal Control	(103,767)	(102,192)	(105,517)	(108,953)	(112,466)
Other Law, Order & Public Safety	(26,978)	(28,119)	(29,021)	(29,952)	(30,907)
Sub-Total	(164,993)	(165,716)	(171,140)	(176,748)	(182,493)
Revenue					
Fire Prevention	4,214	4,214	4,214	4,214	4,214
Animal Control	1,600	1,600	1,600	1,600	1,600
Other Law, Order & Public Safety	13,130	13,524	13,930	14,348	14,778
Sub-Total	18,944	19,338	19,744	20,162	20,592
NET TOTAL	(146,049)	(146,378)	(151,396)	(156,587)	(161,901)

8.3.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Modifications to Animal Pound	(6,000)	(0)	(0)	(0)	(0)
SES Building Renewals	(0)	(0)	(9,500)	(0)	(0)
Main Street CCTV Project	(110,000)	(0)	(0)	(0)	(0)
Security System Renewals	(0)	(9,000)	(0)	(0)	(0)
CCTV System Upgrades/Expansion	(0)	(0)	(0)	(55,000)	(0)
NET TOTAL	(116,000)	(9,000)	(9,500)	(55,000)	(0)

8.4 Health

This area details the services relating to administration and operation of pre-school dental clinics and infant health centres; administration, implementation and operation of immunisation and inoculation programs; administration, inspection and operation of programs concerned with the general health of the community such as the inspection of eating houses, lodging and boarding houses, itinerant food vendors and stall holders; administration and operation of pest and vermin eradication programs; operation of other preventative health services including fluoride tablets, analytical fees and school health programs; and administration and operation of medical and dental clinics including contributions for medical services, doctors, nurses, RFDS, ambulance services and hospitals.

8.4.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Health Administration & Inspection	(89,880)	(94,661)	(97,794)	(101,036)	(104,349)
Preventative Services - Other	(500)	(500)	(500)	(500)	(500)
Pest Control	(10,213)	(10,571)	(10,942)	(11,334)	(11,694)
Sub-Total	(100,593)	(105,732)	(109,236)	(112,869)	(116,543)
Revenue					
Health Administration & Inspection	1,600	1,608	1,615	1,623	1,631
Preventative Services - Other	300	300	300	300	300
Pest Control	0	0	0	0	0
Sub-Total	1,900	1,908	1,915	1,923	1,931
NET TOTAL	(98,693)	(103,825)	(107,321)	(110,946)	(114,612)

8.4.2 Capital Projects and Programs

There are no capital projects or programs for this Function.

8.5 Education & Welfare

This area details the services relating to providing and maintaining pre-school centres; outlays on other educational and institutions, such as school bus services, student hostels, awards and prizes, scholarships and tele-centres; administration, inspection, support and operation of programs and facilities to serve dependent parents and young children, such as child care centres, crèches and play centres; administration and operation of welfare services such as senior citizen centres and home help; administration, support and operation of other welfare services including refuge centres, drop in centres for youth and services for migrants.

8.5.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Education	(64,941)	(70,877)	(73,273)	(75,780)	(78,215)
Welfare - Youth	(394,331)	(413,094)	(426,659)	(440,768)	(454,669)
Community Development	(245,001)	(261,911)	(270,095)	(278,585)	(286,928)
Sub-Total	(704,272)	(745,882)	(770,027)	(795,134)	(819,812)
Revenue					
Education	0	0	0	0	0
Welfare - Youth	151,591	99,973	99,973	99,973	99,973
Community Development	0	0	0	0	0
Sub-Total	162,191	110,573	110,573	110,573	110,573
NET TOTAL	(542,081)	(635,309)	(659,454)	(684,561)	(709,239)

8.5.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Youth Services furniture & equipment	(3,000)	(0)	(0)	(0)	(0)
Kidz Zone Equipment	(53,925)	(0)	(0)	(0)	(0)
Youth Centre Building Upgrades	(6,000)	(0)	(0)	(0)	(0)
Youth Centre Building Renewals	(0)	(0)	(0)	(7,400)	(0)
Kidz Zone Building Upgrades	(36,000)	(0)	(0)	(0)	(0)
Extensions to Telecentre	(76,370)	(0)	(0)	(0)	(0)
Red Sandbox Childcare Centre Renewals	(0)	(0)	(19,000)	(0)	(0)
Kindergarten Building Renewals	(0)	(0)	(9,000)	(0)	(0)
Community Develop Officer Vehicle	(26,000)	(0)	(0)	(0)	(30,000)

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Youth Centre Bus Replacement	(0)	(0)	(0)	(52,000)	(0)
Community Bus Replacement	(0)	(120,000)	(0)	(0)	(0)
NET TOTAL	(201,295)	(120,000)	(28,000)	(59,400)	(30,000)

8.6 Housing

This area details the services relating to administration and operation of residential housing for Council staff; administration, provision and operation of other housing programs such as aged persons accommodation, unemployed youth, GROH housing and aboriginal housing schemes.

8.6.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Council Staff Housing	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)
Other Housing	(0)	(0)	(0)	(0)	(0)
Sub-Total	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)
Revenue					
Council Staff Housing	0	0	0	0	0
Other Housing	18,500	18,500	18,500	18,500	18,500
Sub-Total	18,500	18,500	18,500	18,500	18,500
NET TOTAL	(0)	(0)	(0)	(0)	(0)

8.6.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Lot 303 Darlot St Housing Upgrades	(3,400)	(0)	(9,800)	(0)	(0)
Lot 206 Hill St Housing Upgrades	(18,000)	(0)	(0)	(0)	(0)
Lot 246 Darlot St Housing Upgrades	(0)	(21,000)	(0)	(0)	(0)
Lot 87 Main St Housing Upgrades	(50,000)	(0)	(0)	(0)	(0)
Lot 408 Hill St Housing Upgrades	(19,000)	(0)	(0)	(0)	(8,600)
Lot 208 Hill ST Housing Upgrades	(0)	(0)	(11,000)	(0)	(0)
Sports Complex Residence Housing Upgrades	(0)	(0)	(0)	(9,700)	(0)
Lot 304 Darlot St Housing Upgrades	(12,000)	(0)	(0)	(0)	(0)
Airport Residence Housing Upgrades	(15,000)	(0)	(0)	(0)	(8,700)
Unit 1/16 Regan St Housing Upgrades	(25,650)	(0)	(0)	(0)	(0)
Unit 2/16 Regan St Housing Upgrades	(20,000)	(6,900)	(0)	(0)	(0)
Unit 3/16 Regan St Housing Upgrades	(15,000)	(0)	(0)	(7,200)	(0)
Unit 4/16 Regan St Housing Upgrades	(20,000)	(0)	(0)	(0)	(0)

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Lot 17 Main St Housing Upgrades	(150,000)	(0)	(0)	(0)	(0)
NET TOTAL	(348,050)	(27,900)	(20,800)	(16,900)	(17,300)

8.7 Community Amenities

This area details the services relating to administration and operation of general refuse collection and disposal services including the collection of general, recyclable and green waste, transfer stations and refuse sites; operation of facilities for the collection, treatment and disposal of sewerage; administration, inspection and operation of urban storm water drainage systems; administration, inspection and operation of flood mitigation works, beach and river bank restoration, removal of dead animals and abandoned vehicles; administration, inspection and operation of town planning and regional development services including planning control, preparation of planning schemes and rezonings; provision, supervision and operation of community amenities including public conveniences, cemeteries, bus shelters and street furniture.

8.7.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Sanitation – Household Refuse	(258,214)	(267,313)	(275,872)	(284,706)	(293,642)
Sewerage	(30,327)	(32,045)	(33,132)	(34,272)	(35,390)
Town Planning & Regional Development	(106,578)	(111,793)	(115,382)	(119,088)	(122,877)
Other Community Amenities	(132,488)	(137,954)	(142,494)	(147,208)	(151,954)
Sub-Total	(527,607)	(549,105)	(566,880)	(585,273)	(603,863)
Revenue					
Sanitation – Household Refuse	105,851	108,892	112,023	115,249	118,571
Sewerage	600	600	600	600	600
Town Planning & Regional Development	75,200	200	200	200	200
Other Community Amenities	22,000	22,660	23,340	24,040	24,761
Sub-Total	203,651	132,352	136,163	140,089	144,133
NET TOTAL	(323,956)	(416,754)	(430,717)	(445,184)	(459,730)

8.7.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Cemetery Upgrades	(90,000)	(0)	(0)	(0)	(0)
Public Toilet Buildings Renewals	(0)	(4,000)	(0)	(0)	(3,000)
Hearse Shed Renewal	(0)	(0)	(25,000)	(0)	(0)
Sewer Upgrades	(80,000)	(0)	(0)	(0)	(17,000)
NET TOTAL	(170,000)	(4,000)	(25,000)	(0)	(20,000)

8.8 Recreation & Culture

This area details the services relating to the administration, provision and operation of public halls, function rooms, civic centres; administration, provision and coordination of recreation activities; administration and operation of public swimming pools and other recreational swimming areas; administration, provision and maintenance of other recreational facilities and services including indoor and outdoor sporting complexes and facilities; administration, provision and operation of local libraries including books, tapes and audio-visual aids; administration, support, provision and operation of facilities to receive and rebroadcast radio and television signals; administration provision and operation of cultural activities including theatres, concerts, stage productions, art and craft centres and galleries, festivals and exhibitions.

8.8.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Public Halls & Civic Centres	(92,367)	(97,481)	(100,827)	(104,342)	(107,768)
Recreation Officer	(248,357)	(262,318)	(271,210)	(280,435)	(289,569)
Swimming Areas	(229,255)	(240,085)	(248,806)	(257,988)	(267,269)
Libraries	(39,088)	(43,728)	(45,149)	(46,620)	(48,083)
TV & Radio Rebroadcasting	(11,867)	(12,394)	(12,795)	(13,208)	(13,631)
Other Culture	(148,651)	(95,897)	(99,029)	(102,279)	(105,566)
Other Sport & Recreation	(353,911)	(352,274)	(365,297)	(379,213)	(392,296)
Sub-Total	(1,124,216)	(1,104,178)	(1,143,112)	(1,184,085)	(1,224,182)
Revenue					
Public Halls & Civic Centres	3,500	3,500	3,500	3,500	3,500
Recreation Officer	1,050	1,050	1,050	1,050	1,050
Swimming Areas	13,500	13,800	14,109	14,427	14,755
Libraries	200	200	200	200	200
TV & Radio Rebroadcasting	0	0	0	0	0
Other Culture	1,100	1,100	1,100	1,100	1,100
Other Sport & Recreation	228,125	116,350	117,741	119,173	120,648
Sub-Total	247,475	136,000	137,700	139,450	141,253
NET TOTAL	(876,741)	(968,178)	(1,005,412)	(1,044,635)	(1,082,929)

8.8.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
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FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Town Hall – Replace Glass Doors	(5,000)	(0)	(0)	(0)	(0)
Town Hall – Replace Stove	(6,000)	(0)	(0)	(0)	(0)
Town Hall – Shade Structure for Barbecue	(5,000)	(0)	(0)	(0)	(0)
Recreation Centre BBQ & Light	(5,000)	(0)	(0)	(0)	(0)
Sports Complex Equipment	(16,000)	(0)	(0)	(0)	(0)
Pool Park Playground Equipment	(28,000)	(0)	(0)	(0)	(0)
Gymnasium Equipment	(22,000)	(0)	(0)	(0)	(0)
Meekatharra Racecourse Upgrades	(18,556)	(0)	(0)	(0)	(0)
Town Hall Renewals	(0)	(7,900)	(0)	(4,400)	(0)
Masonic Lodge Renewals	(0)	(0)	(0)	(0)	(8,000)
Recreation Centre – Replace Vinyl in kitchen	(5,000)	(0)	(0)	(0)	(0)
Recreation Centre – Gas stove & rangehood	(5,000)	(0)	(0)	(0)	(0)
Recreation Centre – Kitchen shutters	(3,000)	(0)	(0)	(0)	(0)
Recreation Centre – Upgrade kitchen	(12,000)	(0)	(0)	(0)	(0)
Recreation Centre – Paint Exterior	(10,000)	(0)	(0)	(0)	(0)
Recreation Centre – Disabled toilet	(5,000)	(0)	(0)	(0)	(0)
Recreation Centre – Flywire & solid doors	(5,000)	(0)	(0)	(0)	(0)
Recreation Centre - Renewals	(0)	(8,000)	(0)	(0)	(0)
Sports Oval Toilets	(100,000)	(0)	(0)	(0)	(0)
Sports Complex Tennis/Basketball Courts	(0)	(44,000)	(0)	(0)	(0)
Sports Complex Basketball Backboards	(0)	(0)	(0)	(20,000)	(0)
Sports Complex Basketball Court Lighting	(0)	(0)	(0)	(110,000)	(0)
Sports Complex Renewals	(0)	(11,000)	(0)	(0)	(9,600)
Swimming Pool Upgrades	(86,500)	(0)	(0)	(12,000)	(7,600)
Lloyds Shop Renewals	(380,000)	(500,000)	(700,000)	(0)	(0)
Mt Gould Police Station Renewals	(0)	(0)	(7,000)	(0)	(0)
Picture Gardens Replace Projector Screen	(0)	(0)	(0)	(30,000)	(0)
Picture Gardens Replace Concrete Hardstand	(0)	(0)	(0)	(30,000)	(0)
Race Club Horse Shelters Renewals	(0)	(9,000)	(0)	(0)	(0)
Race Club Horse Stables Renewals	(0)	(0)	(4,000)	(0)	(0)
Race Club Shed & Bookie Ring Renewals	(0)	(0)	(0)	(2,500)	(0)
Race Club Jockey, Stewards Renewals	(0)	(0)	(0)	(2,500)	(0)
Race Club Stables & Yards Renewals	(0)	(0)	(0)	(0)	(6,500)

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Rifle Clubhouse & Ablutions Upgrades	(0)	(0)	(0)	(19,000)	(0)
Welcome Park Gazebo Renewals	(0)	(0)	(3,600)	(0)	(0)
Construct New Gymnasium	(250,000)	(0)	(0)	(0)	(0)
Indoor Cricket Centre Replace Flooring	(35,000)	(0)	(0)	(0)	(0)
Golf Clubhouse Upgrades	(0)	(0)	(0)	(0)	(25,000)
Swimming Pool Replace Chlorine Gas System	(5,000)	(0)	(0)	(0)	(0)
Purchase Rotary Hoe	(6,000)	(0)	(0)	(0)	(0)
Purchase Tandem Trailer for Genset	(5,000)	(0)	(0)	(0)	(0)
Purchase Mulcher	(10,000)	(0)	(0)	(0)	(0)
Mt Gould Police Station – Render & water tank	(10,000)	(0)	(0)	(0)	(0)
Mt Gould Police Station – Unisex Toilet	(10,000)	(0)	(0)	(0)	(0)
Purchase Cornish Lift	(35,000)	(0)	(0)	(0)	(0)
Construct new headframe for Viewing Platform	(30,000)	(0)	(0)	(0)	(0)
Sports Oval – Pump and fittings	(30,000)	(0)	(0)	(0)	(0)
Sports Oval – Tank, fencing & fittings	(95,000)	(0)	(0)	(0)	(0)
Parks Water Supply infrastructure Renewal	(0)	(13,000)	(0)	(0)	(11,000)
Lukes Pit Water – Electrical connection	(50,000)	(0)	(0)	(0)	(0)
Lukes Pit Water - Bore hole, casing & equipment	(50,000)	(0)	(0)	(0)	(0)
Grants Pit Water – Electrical connection	(60,000)	(0)	(0)	(0)	(0)
Grants Pit Water – Bore hole, casing & equipment	(50,000)	(0)	(0)	(0)	(0)
Parks – Chemical shower & eyewash	(5,000)	(0)	(0)	(0)	(0)
Parks – Solar light at complex entry	(8,200)	(0)	(0)	(0)	(0)
NET TOTAL	(1,461,256)	(592,900)	(714,600)	(230,400)	(67,700)

8.9 Transport

This area details the services relating to the administration, regulation, provision, operation and maintenance of streets, roads, bridges under the control of the Council including drainage, kerbing, road verges, median strips, footpaths, road signs, crossovers, street trees, street lighting and street cleaning; administration, provision and operation of airports, runways, terminals and other aerodrome related facilities; administration, provision and sale of aviation fuel; provision of licensing services including vehicle registration and examination;

8.9.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Streets, Roads, Bridges, Depots	(3,345,458)	(3,589,708)	(3,744,980)	(3,926,019)	(4,063,139)
Aerodromes	(911,501)	(947,899)	(982,834)	(1,019,971)	(1,055,938)
Sale of Aviation Fuel	(140,983)	(146,312)	(150,982)	(155,802)	(160,760)
Traffic Control	(0)	(0)	(0)	(0)	(0)
Sub-Total	(4,397,972)	(4,683,920)	(4,878,795)	(5,101,793)	(5,279,837)
Revenue					
Streets, Roads, Bridges, Depots	9,256,645	1,575,829	1,373,229	1,577,329	847,400
Aerodromes	757,414	780,854	805,019	829,938	855,625
Sale of Aviation Fuel	137,000	139,559	142,201	144,928	147,742
Traffic Control	0	0	0	0	0
Sub-Total	10,151,059	2,496,242	2,320,450	2,552,192	1,850,767
NET TOTAL	5,753,117	(2,187,678)	(2,558,345)	(2,549,600)	(3,429,071)

8.9.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Aerodromes Furniture	(2,700)	(0)	(0)	(0)	(0)
Railway Goods Shed Renewals	(95,000)	(0)	(0)	(0)	(0)
Old Railway Station – replace old goods building	(0)	(0)	(0)	(500,000)	(0)
Old Railway Station Renewals	(0)	(0)	(0)	(8,000)	(0)
Aerodrome Terminal – Replace carpet with Vinyl	(4,000)	(0)	(0)	(0)	(0)
Depot Workshop – Replace concrete wash-down bay	(0)	(0)	(4,000)	(0)	(0)
Depot Workshop Renewals	(0)	(0)	(0)	(0)	(6,000)
Miscellaneous Plant Purchases	(10,000)	(0)	(0)	(0)	(0)

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Maintenance Caravan Modifications	(30,000)	(0)	(0)	(0)	(0)
Additional Camp Accommodation	(30,000)	(0)	(0)	(0)	(0)
New Airconditioners for caravans	(4,000)	(0)	(0)	(0)	(0)
Aerodrome Sweeper	(10,000)	(0)	(0)	(0)	(0)
Purchase New Prime Mover Truck	(0)	(210,000)	(0)	(0)	(0)
Purchase New Tip Truck	(0)	(0)	(0)	(215,000)	(0)
Purchase New Dual Cab Truck	(0)	(135,000)	(0)	(0)	(0)
Purchase New Medium Tip Truck	(0)	(85,000)	(0)	(0)	(0)
Purchase New Loader	(0)	(0)	(0)	(350,000)	(0)
Grader - New engine and transmission rebuild	(150,000)	(0)	(0)	(0)	(0)
Purchase New Grader	(0)	(0)	(380,000)	(0)	(0)
Satellite Asset Tracking & fault analysis equipment	(46,400)	(0)	(0)	(0)	(0)
Padfoot Vibrating Roller	(0)	(0)	(0)	(0)	(190,000)
Miscellaneous Heavy Plant Purchases	(350,000)	(0)	(0)	(0)	(0)
Layflat Hosing & Genset	(100,000)	(0)	(0)	(0)	(0)
Small Trailers for Gensets	(30,000)	(0)	(0)	(0)	(0)
Skid Steer Loader	(80,000)	(0)	(0)	(0)	(0)
Purchase Road Sweeper	(0)	(0)	(90,000)	(0)	(0)
Purchase Trailer Mounted Generator	(0)	(0)	(0)	(25,000)	(0)
Purchase New Works Manager Vehicle	(0)	(64,000)	(0)	(65,000)	(0)
Purchase New Leading Hand Vehicle	(0)	(0)	(38,000)	(0)	(0)
Purchase Operations Officer Vehicle	(0)	(0)	(25,000)	(0)	(0)
Purchase Construction Utility	(0)	(0)	(25,000)	(0)	(0)
Aerodrome Slasher Tractor Attachment	(22,000)	(0)	(0)	(0)	(0)
Aerodrome Fire Fighting System	(40,000)	(0)	(0)	(0)	(0)
Roads to Recovery Project – Landor Rd	(0)	(540,000)	(0)	(540,000)	(540,000)
Roads to Recovery Project – Sandstone Rd	(600,000)	(0)	(0)	(0)	(0)
Roads to Recovery Project – Ashburton Downs Rd	(0)	(0)	(540,000)	(0)	(0)
Roads to Recovery Project – Mt Clere Rd	(0)	(400,000)	(0)	(0)	(0)
Regional Road Group Project – Landor Rd	(452,650)	(450,000)	(300,000)	(450,000)	(150,000)
Regional Road Group Project – Ashburton Downs Rd	(452,650)	(0)	(0)	(0)	(0)
CLGF Regional Funding Project – Landor Rd	(978,421)	(0)	(0)	(0)	(0)
CLGF Individual Funding Project – Landor Rd	(521,579)	(800,000)	(800,000)	(600,000)	(600,000)

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Natural Disaster Funding Projects – Moorarie-Trillbar Rd	(150,000)	(0)	(0)	(0)	(0)
Natural Disaster Funding Projects – Mingah Springs Rd	(250,000)	(0)	(0)	(0)	(0)
Natural Disaster Funding Projects – Opening Up Costs	(3,759,033)	(0)	(0)	(0)	(0)
Mt Clere Rd Gravel Sheeting	(0)	(0)	(0)	(0)	(700,000)
Landor Rd Gravel Sheeting	(150,000)	(100,000)	(275,000)	(100,000)	(130,000)
Ashburton Downs Rd Gravel Sheeting	(0)	(0)	(200,000)	(0)	(0)
Sandstone Rd Gravel Sheeting	(0)	(0)	(0)	(400,000)	(0)
Connaughton Street	(50,000)	(0)	(0)	(0)	(0)
Oliver Street	(15,000)	(0)	(0)	(0)	(0)
Sherwood Station Rd	(15,000)	(0)	(0)	(0)	(0)
Yoothapina Rd	(15,000)	(0)	(0)	(0)	(0)
Rubbish Tip Rd	(40,000)	(0)	(0)	(0)	(0)
Grids Construction	(180,000)	(43,000)	(43,000)	(44,000)	(45,000)
Water Bores	(200,000)	(75,000)	(35,000)	(0)	(35,000)
Miscellaneous Road Construction	(300,000)	(550,000)	(1,050,000)	(1,365,000)	(629,000)
Minor Road Construction	(0)	(100,000)	(260,000)	(400,000)	(220,000)
Town Streets Reseal	(0)	(250,000)	(0)	(0)	(0)
Cut off Walls	(350,000)	(0)	(0)	(0)	(0)
Footpath Upgrades	(0)	(130,000)	(0)	(0)	(160,000)
Footpath Renewals	(0)	(0)	(30,000)	(0)	(0)
Aerodrome – RFDS Access Road	(120,000)	(0)	(0)	(0)	(0)
Aerodrome – Power Upgrade	(125,000)	(0)	(0)	(0)	(0)
Aerodrome – RFDS Water Submeter	(2,500)	(0)	(0)	(0)	(0)
Aerodrome – Patch & Reseal Car Park	(22,000)	(0)	(0)	(0)	(0)
Aerodrome – Additional Accommodation	(150,000)	(0)	(0)	(0)	(0)
Aerodrome – Alterations to Apron & Parking Area	(183,000)	(0)	(0)	(0)	(0)
Aerodrome – Runway renewal	(0)	(0)	(60,000)	(0)	(0)
Aerodrome – Trim bitumen on runway 15/33	(20,000)	(0)	(0)	(0)	(0)
Drainage works between Commercial Hotel-Farmer Jacks	(4,000)	(0)	(0)	(0)	(0)
NET TOTAL	(10,109,933)	(3,932,000)	(4,155,000)	(5,062,000)	(3,405,000)

8.10 Economic Services

The area details the services relating to the development, promotion, support, research and operation of tourism and area promotion activities, including tourist bureaus, information offices, information bays, scenic lookouts, caravan parks and camping areas; administration, inspection and operations concerned with application of the building standards; provision, supervision and operation of other economic services including public weighbridges, quarries, gravel pits, and community bus services.

8.10.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Tourism and Area Promotion	(363,260)	(380,765)	(393,584)	(406,991)	(420,234)
Building Control	(26,849)	(29,101)	(30,041)	(31,013)	(31,988)
Other Economic Services	(80,800)	(47,646)	(49,562)	(51,648)	(53,503)
Sub-Total	(470,909)	(457,512)	(473,186)	(489,561)	(505,725)
Revenue					
Tourism and Area Promotion	113,000	113,000	113,000	113,000	113,000
Building Control	32,500	33,295	34,114	34,957	35,826
Other Economic Services	99,950	100,426	100,915	101,420	101,939
Sub-Total	245,450	246,721	248,029	249,377	250,765
NET TOTAL	(225,459)	(210,791)	(225,157)	(240,274)	(254,960)

8.10.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Lot 17 Main St – Paint & Repairs to Second Hand Shop	(11,000)	(0)	(0)	(0)	(0)
Develop Industrial Park	(0)	(0)	(0)	(0)	(1,300,000)
Meeka North Heritage Drive Upgrade	(90,302)	(0)	(0)	(0)	(0)
Meeka South Heritage Drive Upgrade	(120,016)	(0)	(0)	(0)	(0)
Meeka Town Heritage Drive Upgrade	(54,385)	(0)	(0)	(0)	(0)
Meeka Lookout Shelter Renewal	(0)	(0)	(30,000)	(0)	(0)
Construct New Tourism Displays	(0)	(130,000)	(0)	(0)	(0)
Tourism Infrastructure Renewals	(0)	(0)	(0)	(47,000)	(0)
NET TOTAL	(275,703)	(130,000)	(30,000)	(47,000)	(1,300,000)

8.11 Other Property and Services

This area details the services relating to the administration, inspection and operation of work carried out on property not under the care control and management of the Council including road work on private property and fees for service; the maintenance and allocation of general administration overheads; the maintenance and allocation of public works overheads relating to the outside works crew; the maintenance and allocation of expenditure relating to the Councils plant fleet including fuel, tyres, repairs, insurance and registration; administration and allocation of salaries and wages to the various functions and activities performed by Council staff; all other outlays not elsewhere assigned including sale of miscellaneous land, assistance to victims of flood, drought and bushfires, apprenticeships and training programs.

8.11.1 Operations

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Expenses					
Private Works	(8,000)	(8,256)	(8,520)	(8,793)	(9,074)
Public Works Overheads	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Administration Overheads	(60,344)	(38,900)	(38,900)	(38,900)	(38,900)
Plant Operation Costs	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Salaries & Wages	0	0	0	0	0
Unclassified	(409,323)	(389,580)	(402,047)	(414,912)	(428,189)
Sub-Total	(527,667)	(486,736)	(499,467)	(512,605)	(526,163)
Revenue					
Private Works	8,000	8,256	8,520	8,793	9,074
Public Works Overheads	10,000	10,000	10,000	10,000	10,000
Administration Overheads	60,344	38,900	38,900	38,900	38,900
Plant Operation Costs	40,000	40,000	40,000	40,000	40,000
Salaries & Wages	0	0	0	0	0
Unclassified	0	0	0	0	0
Sub-Total	118,344	97,156	97,420	97,693	97,974
NET TOTAL	(409,323)	(389,580)	(402,047)	(414,912)	(428,189)

8.11.2 Capital Projects and Programs

FUNCTION/SERVICE	2013/14	2014/15	2015/16	2016/17	2017/18
Administration - New Desktop Computers	(0)	(6,000)	(6,000)	(6,000)	(6,000)
Administration - New Server	(0)	(0)	(0)	(20,000)	(0)
Administration - New Printer	(0)	(0)	(0)	(22,000)	(0)
Administration – New Furniture	(0)	(6,000)	(6,000)	(6,000)	(6,000)
Administration Centre – Waterless Urinals	(1,500)	(0)	(0)	(0)	(0)
Administration Centre – New Flagpole	(2,500)	(0)	(0)	(0)	(0)
Administration Centre – Reroof	(215,000)	(0)	(0)	(0)	(0)
Miscellaneous Building Renewals	(0)	(100,000)	(150,000)	(150,000)	(200,000)
Purchase New Manager Vehicle	(50,000)	(52,000)	(0)	(0)	(53,000)
Purchase New CEO Vehicle	(62,000)	(0)	(0)	(63,000)	(0)
Purchase Master Key System	(15,000)	(0)	(0)	(0)	(0)
Purchase New Community Development Services Vehicle	(0)	(0)	(52,000)	(0)	(0)
Purchase New Project Officer Vehicle	(35,000)	(0)	(0)	(36,000)	(0)
NET TOTAL	(381,000)	(164,000)	(214,000)	(303,000)	(265,000)

APPENDIX 1
STATEMENT OF COMPREHENSIVE INCOME
BY FUNCTION

	PROPOSED ESTIMATES LONG TERM FINANCIAL PLAN										
	CORPORATE BUSINESS PLAN					2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	2013-14	2014-15	2015-16	2016-17	2017-18						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
EXPENSES											
General Purpose Funding	(192,723)	(209,565)	(215,382)	(221,402)	(227,389)	(233,600)	(239,991)	(246,537)	(253,177)	(260,174)	(158,848)
Governance	(549,782)	(589,317)	(610,968)	(625,233)	(647,532)	(662,501)	(686,041)	(702,088)	(726,493)	(743,923)	(239,665)
Law, Order, Public Safety	(164,993)	(165,716)	(171,140)	(176,748)	(182,493)	(188,440)	(194,578)	(200,903)	(207,398)	(214,160)	(221,149)
Health	(100,593)	(105,732)	(109,236)	(112,869)	(116,543)	(120,365)	(124,304)	(128,341)	(132,430)	(136,765)	(141,250)
Education and Welfare	(704,272)	(745,882)	(770,027)	(795,134)	(819,812)	(845,664)	(872,204)	(899,102)	(925,661)	(954,687)	(966,511)
Housing	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)
Community Amenities	(527,607)	(549,105)	(566,880)	(585,273)	(603,863)	(623,147)	(643,014)	(663,393)	(684,119)	(705,924)	(728,453)
Recreation and Culture	(1,124,216)	(1,104,178)	(1,143,112)	(1,184,085)	(1,224,182)	(1,267,238)	(1,311,207)	(1,354,686)	(1,394,760)	(1,442,852)	(1,438,309)
Transport	(4,397,942)	(4,683,920)	(4,878,795)	(5,101,793)	(5,279,837)	(5,500,346)	(5,729,012)	(5,913,581)	(6,035,250)	(6,278,640)	(6,499,104)
Economic Services	(470,909)	(457,512)	(473,186)	(489,651)	(505,725)	(522,935)	(540,487)	(557,835)	(573,847)	(592,948)	(612,811)
Other Property and Services	(527,667)	(486,736)	(499,467)	(512,605)	(526,163)	(540,156)	(554,596)	(569,498)	(584,877)	(600,749)	(617,128)
	(8,779,203)	(9,116,163)	(9,456,692)	(9,823,294)	(10,152,040)	(10,522,891)	(10,913,935)	(11,254,465)	(11,536,513)	(11,949,320)	(11,641,728)
REVENUE											
General Purpose Funding	7,863,477	8,325,600	8,818,179	9,297,929	9,626,626	9,963,945	10,313,248	10,668,965	11,028,903	11,419,978	11,812,182
Law, Order, Public Safety	18,944	19,338	19,744	20,162	20,592	21,035	21,492	21,962	22,447	22,946	23,460
Health	1,900	1,908	1,915	1,923	1,931	1,940	1,949	1,957	1,967	1,976	1,986
Education and Welfare	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573
Housing	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500
Community Amenities	203,651	132,352	136,163	140,089	144,133	148,298	152,588	157,006	161,557	166,245	171,073
Recreation and Culture	134,350	136,000	137,700	139,450	141,253	143,110	145,023	146,993	149,022	151,113	153,265
Transport	1,098,414	1,124,413	1,151,221	1,178,863	1,207,367	1,236,758	1,267,065	1,298,316	1,330,541	1,363,770	1,398,034
Economic Services	245,450	246,721	248,029	249,377	250,765	252,195	253,668	255,185	256,748	258,357	260,015
Other Property & Services	96,900	97,156	97,420	97,693	97,974	98,265	98,564	98,874	99,193	99,522	99,862
	9,792,159	10,212,560	10,739,443	11,254,558	11,619,715	11,994,619	12,382,669	12,778,332	13,179,450	13,612,979	14,048,950
<i>Increase/(Decrease)</i>	1,012,956	1,096,397	1,282,751	1,431,265	1,467,674	1,471,728	1,468,735	1,523,867	1,642,937	1,663,659	2,407,221
NON-OPERATING REVENUE											
Education & Welfare	51,618	0	0	0	0	0	0	0	0	0	0
Recreation and Culture	108,125	0	0	0	0	0	0	0	0	0	0
Transport	9,033,583	1,361,579	1,161,579	1,361,579	640,000	1,290,000	670,000	670,000	670,000	670,000	670,000
<i>Total Non-Operating Revenue</i>	9,193,326	1,361,579	1,161,579	1,361,579	640,000	1,290,000	670,000	670,000	670,000	670,000	670,000
Profit/(Loss) on Sale of Assets											
Recreation & Culture	5,000	0	0	0	0	0	0	0	0	0	0
Transport	19,062	10,250	7,650	11,750	3,400	10,100	13,750	5,000	12,450	8,400	11,000
Administration (OPS)	21,444	0	0	0	0	0	0	0	0	0	0

	PROPOSED ESTIMATES										
<i>Total Profit/(Loss)</i>	45,506	10,250	7,650	11,750	3,400	10,100	13,750	5,000	12,450	8,400	11,000
NET RESULT	10,251,788	2,468,226	2,451,980	2,804,594	2,111,074	2,771,828	2,152,485	2,198,867	2,325,387	2,342,059	3,088,221
TOTAL COMPREHENSIVE INCOME	10,251,788	2,468,226	2,451,980	2,804,594	2,111,074	2,771,828	2,152,485	2,198,867	2,325,387	2,342,059	3,088,221

APPENDIX 2
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE

	PROPOSED ESTIMATES LONG TERM FINANCIAL PLAN										
	CORPORATE BUSINESS PLAN					2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	2013-14	2014-15	2015-16	2016-17	2017-18						
EXPENSES											
Employee Costs	(1,188,931)	(1,187,023)	(1,222,444)	(1,258,691)	(1,294,164)	(1,330,022)	(1,367,164)	(1,406,224)	(1,448,465)	(1,489,209)	(739,750)
Materials & Contracts	(3,148,307)	(3,287,360)	(3,379,279)	(3,480,374)	(3,574,318)	(3,674,109)	(3,789,098)	(3,897,298)	(4,041,824)	(4,169,361)	(4,345,044)
Utilities	(236,250)	(246,136)	(256,454)	(267,224)	(279,813)	(293,044)	(306,952)	(321,574)	(336,948)	(353,117)	(370,122)
Depreciation on Non-Current Assets	(3,298,500)	(3,463,820)	(3,636,038)	(3,831,005)	(3,985,332)	(4,181,960)	(4,372,664)	(4,524,022)	(4,567,617)	(4,766,608)	(4,981,328)
Interest Expense	0	0	0	0	0	0	0	0	0	0	0
Insurances	(259,152)	(267,757)	(276,654)	(285,851)	(295,360)	(305,192)	(315,357)	(325,867)	(336,734)	(347,972)	(359,591)
Other Expenditure	(648,062)	(664,068)	(685,824)	(700,148)	(723,054)	(738,565)	(762,701)	(779,480)	(804,924)	(823,055)	(845,893)
	(8,779,203)	(9,116,163)	(9,456,692)	(9,823,294)	(10,152,040)	(10,522,891)	(10,913,935)	(11,254,465)	(11,536,513)	(11,949,320)	(11,641,728)
REVENUE											
Rates	4,016,146	4,164,743	4,318,839	4,478,636	4,644,345	4,816,186	4,994,385	5,179,177	5,370,807	5,569,527	5,775,599
Operating Grants and Subsidies	3,662,121	3,929,654	4,223,133	4,504,276	4,627,699	4,754,824	4,885,764	5,020,631	5,159,544	5,302,625	5,449,998
Contributions, Reimbursements and Donations	197,884	124,816	126,805	128,854	130,965	133,139	135,378	137,684	140,060	142,507	145,027
Fees and Charges	1,222,731	1,253,646	1,285,517	1,318,375	1,352,252	1,387,178	1,423,186	1,460,310	1,498,585	1,538,045	1,578,729
Interest Earnings	558,877	605,263	650,674	689,901	729,897	768,693	809,314	845,842	875,721	925,495	964,767
Other Revenue	134,400	134,438	134,476	134,516	134,557	134,599	134,643	134,687	134,733	134,781	134,830
	9,792,159	10,212,560	10,739,443	11,254,558	11,619,715	11,994,619	12,382,669	12,778,332	13,179,450	13,612,979	14,048,950
<i>Increase/(Decrease)</i>	1,012,956	1,096,397	1,282,751	1,431,265	1,467,674	1,471,728	1,468,735	1,523,867	1,642,937	1,663,659	2,407,221
NON-OPERATING REVENUE											
Non-Operating Grants, Subsidies and Contributions	9,193,326	1,361,579	1,161,579	1,361,579	640,000	1,290,000	670,000	670,000	670,000	670,000	670,000
Profit on Asset Disposals	45,506	10,250	7,650	11,750	3,400	10,100	13,750	5,000	12,450	8,400	11,000
	9,238,832	1,371,829	1,169,229	1,373,329	643,400	1,300,100	683,750	675,000	682,450	678,400	681,000
Net Result	10,251,788	2,468,226	2,451,980	2,804,594	2,111,074	2,771,828	2,152,485	2,198,867	2,325,387	2,342,059	3,088,221
Other Comprehensive Income											
Changes on revaluation of non-current assets	0	0	0	0	0	0	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	10,251,788	2,468,226	2,451,980	2,804,594	2,111,074	2,771,828	2,152,485	2,198,867	2,325,387	2,342,059	3,088,221

APPENDIX 3
STATEMENT OF FINANCIAL POSITION

	PROPOSED ESTIMATES LONG TERM FINANCIAL PLAN										
	CORPORATE BUSINESS PLAN					2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	2013-14	2014-15	2015-16	2016-17	2017-18						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Current Assets											
Cash and cash equivalents	10,987,169	12,134,165	13,170,633	14,225,782	15,281,788	16,421,876	17,498,474	18,425,963	19,885,678	21,094,020	22,846,053
Trade and other receivables	818,041	818,041	818,041	818,041	818,041	818,041	818,041	818,041	818,041	818,041	818,041
Inventories	132,132	132,132	132,132	132,132	132,132	132,132	132,132	132,132	132,132	132,132	132,132
Total current assets	11,937,342	13,084,338	14,120,806	15,175,955	16,231,961	17,372,049	18,448,647	19,376,136	20,835,851	22,044,193	23,796,226
Non-Current Assets											
Property, plant and equipment	12,206,388	12,455,879	12,887,448	13,407,400	14,104,634	14,814,293	15,476,098	16,832,261	16,710,172	16,762,315	16,822,443
Infrastructure	40,832,534	41,904,273	42,888,216	44,117,709	44,475,543	45,397,624	45,811,704	45,726,920	46,714,682	47,796,255	49,072,315
Total non-current assets	53,038,922	54,360,152	55,775,664	57,525,109	58,580,177	60,211,917	61,287,803	62,559,181	63,424,854	64,558,570	65,894,758
TOTAL ASSETS	64,976,264	67,444,490	69,896,470	72,701,064	74,812,138	77,583,966	79,736,450	81,935,317	84,260,704	86,602,763	89,690,984
Current Liabilities											
Trade and other payables	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898	1,353,898
Provisions	125,381	125,381	125,381	125,381	125,381	125,381	125,381	125,381	125,381	125,381	125,381
Total current liabilities	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279	1,479,279
Non-Current Liabilities											
Provisions	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631
Total non-current liabilities	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631	46,631
TOTAL LIABILITIES	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910	1,525,910
NET ASSETS	63,450,354	65,918,580	68,370,560	71,175,154	73,286,228	76,058,056	78,210,540	80,409,407	82,734,794	85,076,853	88,165,074
Equity											
Retained surplus	48,899,924	50,232,887	51,704,193	53,508,886	54,650,064	56,406,359	57,645,644	59,097,527	60,178,577	61,538,827	63,078,037
Asset revaluation reserve	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849	2,868,849
Other reserves	11,681,581	12,816,844	13,797,518	14,797,419	15,767,315	16,782,848	17,696,047	18,443,031	19,687,368	20,669,177	22,218,188
TOTAL EQUITY	63,450,354	65,918,580	68,370,560	71,175,154	73,286,228	76,058,056	78,210,540	80,409,407	82,734,794	85,076,853	88,165,074

APPENDIX 4
STATEMENT OF CASH FLOWS

	PROPOSED ESTIMATES LONG TERM FINANCIAL PLAN										
	CORPORATE BUSINESS PLAN					2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	2013-14	2014-15	2015-16	2016-17	2017-18						
Cash Flows from operating activities											
EXPENDITURE											
Employee Costs	(1,188,931)	(1,187,023)	(1,222,444)	(1,258,691)	(1,294,164)	(1,330,022)	(1,367,164)	(1,406,224)	(1,448,465)	(1,489,209)	(739,750)
Materials & Contracts	(3,148,307)	(3,287,360)	(3,379,279)	(3,480,374)	(3,574,318)	(3,674,109)	(3,789,098)	(3,897,298)	(4,041,824)	(4,169,361)	(4,345,044)
Utilities	(236,250)	(246,136)	(256,454)	(267,224)	(279,813)	(293,044)	(306,952)	(321,574)	(336,948)	(353,117)	(370,122)
Interest Expenses	0	0	0	0	0	0	0	0	0	0	0
Insurance	(259,152)	(267,757)	(276,654)	(285,851)	(295,360)	(305,192)	(315,357)	(325,867)	(336,734)	(347,972)	(359,591)
Goods and Services Tax	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)
Other	(648,062)	(664,068)	(685,824)	(700,148)	(723,054)	(738,565)	(762,701)	(779,480)	(804,924)	(823,055)	(845,893)
	(6,280,703)	(6,452,343)	(6,620,654)	(6,792,289)	(6,966,709)	(7,140,931)	(7,341,271)	(7,530,443)	(7,768,896)	(7,982,713)	(7,460,401)
REVENUE											
Rates	4,016,146	4,164,743	4,318,839	4,478,636	4,644,345	4,816,186	4,994,385	5,179,177	5,370,807	5,569,527	5,775,599
Operating Grants & Subsidies	3,662,121	3,929,654	4,223,133	4,504,276	4,627,699	4,754,824	4,885,764	5,020,631	5,159,544	5,302,625	5,449,998
Contributions and Donations & Reimbursements	197,884	124,816	126,805	128,854	130,965	133,139	135,378	137,684	140,060	142,507	145,027
Fees and Charges	1,222,731	1,253,646	1,285,517	1,318,375	1,352,252	1,387,178	1,423,186	1,460,310	1,498,585	1,538,045	1,578,729
Goods and Services Tax	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Interest Received	558,877	605,263	650,674	689,901	729,897	768,693	809,314	845,842	875,721	925,495	964,767
Other	134,400	134,438	134,476	134,516	134,557	134,599	134,643	134,687	134,733	134,781	134,830
	10,592,159	11,012,560	11,539,443	12,054,558	12,419,715	12,794,619	13,182,669	13,578,332	13,979,450	14,412,979	14,848,950
Net Cash flows from Operating Activities	4,311,456	4,560,217	4,918,790	5,262,270	5,453,006	5,653,688	5,841,399	6,047,889	6,210,554	6,430,266	7,388,549
Cash flows from investing activities											
Payments											
Purchase Land and Buildings	(1,791,420)	(711,800)	(951,900)	(912,700)	(1,583,000)	(1,294,600)	(1,187,800)	(2,405,000)	(385,000)	(1,000,000)	(1,030,000)
Purchase Infrast. Assets- Roads	(8,519,333)	(3,308,000)	(3,503,000)	(3,899,000)	(3,049,000)	(3,896,000)	(3,533,000)	(3,128,400)	(3,879,840)	(4,304,924)	(4,772,516)
Purchase Infrast. Assets- Footpaths	0	(130,000)	(30,000)	0	(160,000)	0	0	0	0	0	0
Purchase Infrast. Assets - Recreational Facilities	(433,200)	(13,000)	0	0	(11,000)	(19,000)	0	0	(154,000)	0	0
Purchase Infrast. Assets - Airfields	(622,500)	0	(60,000)	0	0	0	0	0	0	0	0
Purchase Infrast. Assets - Other	(458,703)	(139,000)	(30,000)	(102,000)	(17,000)	(17,000)	(9,000)	0	(145,000)	(114,000)	0
Purchase Plant and Equipment	(1,116,400)	(666,000)	(610,000)	(836,000)	(273,000)	(767,000)	(968,000)	(345,000)	(1,052,000)	(629,000)	(712,000)
Purchase Furniture and Equipment	(175,181)	(12,000)	(12,000)	(54,000)	(12,000)	(12,000)	(12,000)	(12,000)	(54,000)	(12,000)	(12,000)
Receipts											
Proceeds from Sale of Assets	66,000	205,000	153,000	235,000	68,000	202,000	275,000	100,000	249,000	168,000	220,000
Contributions towards the Dev. of Assets	9,193,326	1,361,579	1,161,579	1,361,579	640,000	1,290,000	670,000	670,000	670,000	670,000	670,000

	PROPOSED ESTIMATES										
Net cash flows from investing activities	(3,857,411)	(3,413,221)	(3,882,321)	(4,207,121)	(4,397,000)	(4,513,600)	(4,764,800)	(5,120,400)	(4,750,840)	(5,221,924)	(5,636,516)
Cash flows from financing activities											
Net cash flows from financing activities	0	0	0	0	0	0	0	0	0	0	0
Net (decrease)/increase in cash held	454,045	1,146,996	1,036,469	1,055,149	1,056,006	1,140,088	1,076,599	927,489	1,459,714	1,208,342	1,752,033
Cash at the Beginning of Reporting Period	10,533,124	10,987,169	12,134,165	13,170,633	14,225,782	15,281,788	16,421,876	17,498,474	18,425,963	19,885,678	21,094,020
Cash at the End of Reporting Period	10,987,169	12,134,165	13,170,633	14,225,782	15,281,788	16,421,876	17,498,474	18,425,963	19,885,678	21,094,020	22,846,053

APPENDIX 5
RATE SETTING STATEMENT

	PROPOSED ESTIMATES										
	LONG TERM FINANCIAL PLAN										
	CORPORATE BUSINESS PLAN										
	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
OPERATING REVENUE											
General Purpose Funding	3,847,331	4,160,856	4,499,340	4,819,293	4,982,281	5,147,759	5,318,863	5,489,788	5,658,096	5,850,451	6,036,583
Governance	0	0	0	0	0	0	0	0	0	0	0
Law, Order Public Safety	18,944	19,338	19,744	20,162	20,592	21,035	21,492	21,962	22,447	22,946	23,460
Health	1,900	1,908	1,915	1,923	1,931	1,940	1,949	1,957	1,967	1,976	1,986
Education and Welfare	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573	110,573
Housing	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500	18,500
Community Amenities	203,651	132,352	136,163	140,089	144,133	148,298	152,588	157,006	161,557	166,245	171,073
Recreation and Culture	139,350	136,000	137,700	139,450	141,253	143,110	145,023	146,993	149,022	151,113	153,265
Transport	1,117,476	1,134,663	1,158,871	1,190,613	1,210,767	1,246,858	1,280,815	1,303,316	1,342,991	1,372,170	1,409,034
Economic Services	245,450	246,721	248,029	249,377	250,765	252,195	253,668	255,185	256,748	258,357	260,015
Other Property and Services	118,344	97,156	97,420	97,693	97,974	98,265	98,564	98,874	99,193	99,522	99,862
	5,821,519	6,058,066	6,428,255	6,787,672	6,978,769	7,188,533	7,402,034	7,604,155	7,821,093	8,051,852	8,284,350
LESS OPERATING EXPENDITURE											
General Purpose Funding	(192,723)	(209,565)	(215,382)	(221,402)	(227,389)	(233,600)	(239,991)	(246,537)	(253,177)	(260,174)	(158,848)
Governance	(549,782)	(589,317)	(610,968)	(625,233)	(647,532)	(662,501)	(686,041)	(702,088)	(726,493)	(743,923)	(239,665)
Law, Order, Public Safety	(164,993)	(165,716)	(171,140)	(176,748)	(182,493)	(188,440)	(194,578)	(200,903)	(207,398)	(214,160)	(221,149)
Health	(100,593)	(105,732)	(109,236)	(112,869)	(116,543)	(120,365)	(124,304)	(128,341)	(132,430)	(136,765)	(141,250)
Education and Welfare	(704,272)	(745,882)	(770,027)	(795,134)	(819,812)	(845,664)	(872,204)	(899,102)	(925,661)	(954,687)	(966,511)
Housing	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)
Community Amenities	(527,607)	(549,105)	(566,880)	(585,273)	(603,863)	(623,147)	(643,014)	(663,393)	(684,119)	(705,924)	(728,453)
Recreation and Culture	(1,124,216)	(1,104,178)	(1,143,112)	(1,184,085)	(1,224,182)	(1,267,238)	(1,311,207)	(1,354,686)	(1,394,760)	(1,442,852)	(1,438,309)
Transport	(4,397,942)	(4,683,920)	(4,878,795)	(5,101,793)	(5,279,837)	(5,500,346)	(5,729,012)	(5,913,581)	(6,035,250)	(6,278,640)	(6,499,104)
Economic Services	(470,909)	(457,512)	(473,186)	(489,651)	(505,725)	(522,935)	(540,487)	(557,835)	(573,847)	(592,948)	(612,811)
Other Property & Services	(527,667)	(486,736)	(499,467)	(512,605)	(526,163)	(540,156)	(554,596)	(569,498)	(584,877)	(600,749)	(617,128)
	(8,779,203)	(9,116,163)	(9,456,692)	(9,823,294)	(10,152,040)	(10,522,891)	(10,913,935)	(11,254,465)	(11,536,513)	(11,949,320)	(11,641,728)
<i>Increase(Decrease)</i>	(2,957,684)	(3,058,097)	(3,028,438)	(3,035,621)	(3,173,271)	(3,334,359)	(3,511,901)	(3,650,311)	(3,715,420)	(3,897,468)	(3,357,378)
ADD											
Self Supporting Loans Principal Payment Rec'd	0	0	0	0	0	0	0	0	0	0	0
Movement in Employee Benefits	31,823	0	0	0	0	0	0	0	0	0	0
(Profit)/ Loss on the disposal of assets	(45,506)	(10,250)	(7,650)	(11,750)	(3,400)	(10,100)	(13,750)	(5,000)	(12,450)	(8,400)	(11,000)
Depreciation Written Back	3,298,500	3,463,820	3,636,038	3,831,005	3,985,332	4,181,960	4,372,664	4,524,022	4,567,617	4,766,608	4,981,328
<i>Sub Total</i>	3,284,817	3,453,570	3,628,388	3,819,255	3,981,932	4,171,860	4,358,914	4,519,022	4,555,167	4,758,208	4,970,328
LESS CAPITAL PROGRAMME											

	PROPOSED ESTIMATES										
Purchase Tools	0	0	0	0	0	0	0	0	0	0	0
Purchase Land & Buildings	(1,791,420)	(711,800)	(951,900)	(912,700)	(1,583,000)	(1,294,600)	(1,187,800)	(2,405,000)	(385,000)	(1,000,000)	(1,030,000)
Infrastructure Assets - Roads	(8,519,333)	(3,308,000)	(3,503,000)	(3,899,000)	(3,049,000)	(3,896,000)	(3,533,000)	(3,128,400)	(3,879,840)	(4,304,924)	(4,772,516)
Infrastructure Assets - Footpaths	0	(130,000)	(30,000)	0	(160,000)	0	0	0	0	0	0
Infrastructure Assets - Recreation Facilities	(433,200)	(13,000)	0	0	(11,000)	(19,000)	0	0	(154,000)	0	0
Infrastructure Assets - Airfield	(622,500)	0	(60,000)	0	0	0	0	0	0	0	0
Infrastructure Assets - Other	(458,703)	(139,000)	(30,000)	(102,000)	(17,000)	(17,000)	(9,000)	0	(145,000)	(114,000)	0
Purchase Plant and Equipment	(1,116,400)	(666,000)	(610,000)	(836,000)	(273,000)	(767,000)	(968,000)	(345,000)	(1,052,000)	(629,000)	(712,000)
Purchase Furniture and Equipment	(175,181)	(12,000)	(12,000)	(54,000)	(12,000)	(12,000)	(12,000)	(12,000)	(54,000)	(12,000)	(12,000)
Proceeds from Sale of Assets	66,000	205,000	153,000	235,000	68,000	202,000	275,000	100,000	249,000	168,000	220,000
Contributions for the Development of Assets	9,193,326	1,361,579	1,161,579	1,361,579	640,000	1,290,000	670,000	670,000	670,000	670,000	670,000
Repayment of Debt - Loan Principal	0	0	0	0	0	0	0	0	0	0	0
Transfer to Reserves	(1,336,299)	(1,135,263)	(1,080,674)	(999,901)	(969,897)	(1,015,533)	(1,013,199)	(1,106,984)	(1,444,337)	(1,501,809)	(1,549,011)
<i>Sub Total</i>	(5,193,710)	(4,548,484)	(4,962,995)	(5,207,022)	(5,366,897)	(5,529,133)	(5,777,999)	(6,227,384)	(6,195,177)	(6,723,733)	(7,185,527)
LESS FUNDING FROM											
Loans	0	0	0	0	0	0	0	0	0	0	0
Reserves	176,641	0	100,000	0	0	0	100,000	360,000	200,000	520,000	0
Opening Surplus/(Deficit)	673,790	0	0	0	0	0	0	0	0	0	0
Closing (Surplus)/Deficit	(0)	(11,732)	(55,795)	(55,248)	(86,109)	(124,555)	(163,399)	(180,505)	(215,377)	(226,533)	(203,022)
TO BE MADE UP FROM RATES	(4,016,146)	(4,164,743)	(4,318,839)	(4,478,636)	(4,644,345)	(4,816,186)	(4,994,385)	(5,179,177)	(5,370,807)	(5,569,527)	(5,775,599)

SHIRE OF MEEKATHARRA



ROADS


Asset Management Plan

Insert photo of relevant asset

Version 1.0

July 2013



Document Control		Asset Management for Small, Rural or Remote Communities			
					
SHIRE OF MEEKATHARRA ROADS ASSET MANAGEMENT PLAN					
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DRAFT

Asset Management for Small, Rural or Remote Communities Practice Note

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TABLE OF CONTENTS

1. EXECUTIVE SUMMARY	iii
2. INTRODUCTION	1
2.1 Background	1
2.2 Goals and Objectives of Asset Management	2
2.3 Plan Framework	2
2.4 Core and Advanced Asset Management	3
2.5 Community Consultation	3
3. LEVELS OF SERVICE	4
3.1 Customer Research and Expectations	4
3.2 Legislative Requirements	4
3.3 Current Levels of Service	5
3.4 Desired Levels of Service	7
4. FUTURE DEMAND	8
4.1 Demand Forecast	8
4.2 Changes in Technology	8
4.3 Demand Management Plan	9
4.4 New Assets from Growth	9
5. LIFECYCLE MANAGEMENT PLAN	10
5.1 Background Data	10
5.2 Risk Management Plan	13
5.3 Routine Maintenance Plan	14
5.4 Renewal/Replacement Plan	16
5.5 Creation/Acquisition/Upgrade Plan	17
5.6 Disposal Plan	18
6. FINANCIAL SUMMARY	19
6.1 Financial Statements and Projections	19
6.2 Funding Strategy	22
6.3 Valuation Forecasts	22
6.4 Key Assumptions made in Financial Forecasts	24
7. ASSET MANAGEMENT PRACTICES	25
7.1 Accounting/Financial Systems	25
7.2 Asset Management Systems	25
7.3 Information Flow Requirements and Processes	26
7.4 Standards and Guidelines	26
8. PLAN IMPROVEMENT AND MONITORING	27
8.1 Performance Measures	27
8.2 Improvement Plan	27
8.3 Monitoring and Review Procedures	27
REFERENCES	28
APPENDICES	29
Appendix A Maintenance Response Levels of Service	30
Appendix B Projected 10 year Capital Renewal Works Program	31
Appendix C Planned Upgrade/Exp/New 10 year Capital Works Program	38
Appendix D Abbreviations	39
Appendix E Glossary	40

- ii -

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1. EXECUTIVE SUMMARY

Context

Meekatharra's establishment was mainly due to the gold rush era of 1894 when new settlement was made with gold discovery. It was initially abandoned and then later resettled in 1896. Reticulated water from bores was brought to the town in 1902 and the town was gazetted in 1903. The first state school opened in 1904 with 18 students. The police station opened in 1905 and the Royal Mail Hotel was constructed in 1910. The railway from Nannine arrived in 1910 and Meekatharra became the railhead for transporting stock that come down the Canning Stock Route from the Kimberley's. By 1911 the town had a population of 2,404 and by 1914 it was the largest town in the Murchison. In 1940 Meekatharra began to enter a period of decline when some of the larger mines started to close.

Today Meekatharra town is home to approximately 1400 residents. It is the major supply centre for the pastoral and mining area. Mining is still an active industry and one of the main employers within the Shire district.

The objective of this Roads Asset Management Plan is to outline all the tasks and resources required to manage and maintain Council's roads asset portfolio to an agreed standard. This Asset Management Plan provides a detailed overview of the ongoing management of the Road assets.

This plan acts as a tool to support the ability of Council to deliver well targeted, responsive and value for money maintenance and operational services for customers and the community as a whole.

The Road Service

The Road network comprises:

- Sealed roads – 69.48 kms
- Paved roads - 2,487.76 kms
- Formed roads - 0 kms
- Kerbing 27.35 kms

These infrastructure assets have a replacement value of \$208,849,182.

Qualification

The Shire of Meekatharra opted not to conduct a road network inventory and condition data collection prior to the calculation of asset values and the preparation of this Asset Management Plan due to wide-spread flood damage to the road network. Talis Consultants have qualified the asset valuation report on the basis the values have been calculated on the current

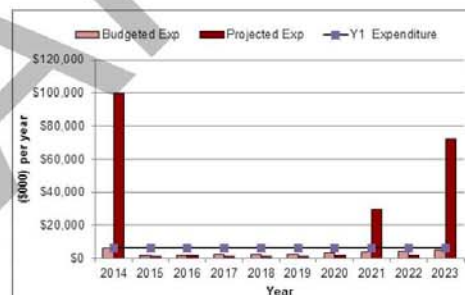
inventory and condition data within the RoMan II database, which may not be reflective of the current position of the road network. Therefore the values and financial modelling in this Plan are based on the existing road inventory and condition data contained within the Shire's RoMan II database.

The Shire of Meekatharra will undertake a full road inventory and condition inspection once all the flood damage repairs have been completed.

What does it Cost?

The projected cost to provide the services covered by this Asset Management Plan includes operations, maintenance, renewal and upgrade of existing assets over the 10 year planning period is \$210,798,000 or \$21,080,000 per year.

Council's estimated available funding for this period is \$33,958,000 or \$3,396,000 per year. This is a funding shortfall of **(\$17,684,000)** per year, or 16% of the cost to provide the service. Projected and budgeted expenditure are shown in the graph below.



Based on current data modelling, Councils' present funding levels are insufficient to continue to provide existing services at current levels in the medium term.

What we will do

Council plans to provide Road services for the following:

- Operation, maintenance, renewal and upgrade of Roads and Bridges assets to meet service levels set by council in annual budgets.
- Major renewals to roads classified as Regionally Significant Local Roads within the 10 year planning period.

What we cannot do

Council does not have enough funding to provide all services at the desired service levels or provide new services. Works and services that cannot be provided under present funding levels are:

- A significant proportion of the projected gravel sheeting renewal works that have been identified in the RoMan 10 Year Forward Works Program.

Managing the Risks

There are risks associated with providing the service and not being able to complete all identified activities and projects. We have identified major risks as:

- Poor condition of asset causes vehicle damage;
- Poor condition of asset causes injury;
- Flooding causing damage to asset;
- Damage to asset caused by natural disaster.

We will endeavour to manage these risks within available funding by:

- Establish routine inspection regimes;
- Evaluate appropriate designs for flood prone areas;
- Monitor weather forecasting and general preparedness.

The Next Steps

The actions resulting from this asset management plan are:

- Assess first years costs against actual.
- Prepare ranking system for renewals.
- Review maintenance practices and align with service level requirements.
- Review latest road building technologies and practices and train staff in contemporary techniques.
- Ongoing rolling program of data collection.
- Community consultation on service level provision.

Questions you may have

What is this plan about?

This asset management plan covers the infrastructure assets that serve the Shire of Meekatharra Community's Roads and Bridges, and Footpaths needs. These assets include sealed roads, unsealed roads, bridges and footpaths throughout the Council area that enable people to have access to a safe and suitable Road network.

What is an Asset Management Plan?

Asset management planning is a comprehensive process to ensure delivery of services from infrastructure is provided in a financially sustainable manner.

An asset management plan details information about infrastructure assets including actions required to provide an agreed level of service in the most cost effective manner. The Plan defines the services to be

provided, how the services are provided and what funds are required to provide the services.

Why is there a funding shortfall?

Most of the Council's roads and bridges network was constructed from government grants often provided and accepted without consideration of ongoing operations, maintenance and replacement needs.

Many of these assets are approaching the later years of their life and require replacement, services from the assets are decreasing and maintenance costs are increasing.

Councils' present funding levels are insufficient to continue to provide existing services at current levels in the medium term.

What options do we have?

Resolving the funding shortfall involves several steps:

1. Improving asset knowledge so that data accurately records the asset inventory, how assets are performing and when assets are not able to provide the required service levels,
2. Improving our efficiency in operating, maintaining, replacing existing and constructing new assets to optimise life cycle costs,
3. Identifying and managing risks associated with providing services from infrastructure,
4. Making tradeoffs between service levels and costs to ensure that the community receives the best return from infrastructure,
5. Consulting with the community to ensure that Road services and costs meet community needs and are affordable,
6. Developing partnerships with other bodies, where available to provide services;
7. Seeking additional funding from governments and other bodies to better reflect a 'whole of government' funding approach to infrastructure services.

What happens if we don't manage the shortfall?

It is likely that council will have to reduce service levels in some areas, unless new sources of revenue are found. For Road, the service level reduction may include reverting a sealed road back to gravel, or reducing the number of times a road is graded per year.

What can we do?

Council can develop options and priorities for future Road services with costs of providing the services, consult with the community to plan future services to match the community services needs with ability to pay for services and maximise benefit to the community for costs to the community.

- 1 -

2. INTRODUCTION

2.1 Background

This asset management plan is to demonstrate responsive management of assets (and services provided from assets), compliance with regulatory requirements, and to communicate funding needed to provide the required levels of service.

The asset management plan is to be read with Council's Asset Management Policy, Asset Management Strategy and the following associated planning documents:

- Strategic Community Plan
- Forward Capital Works Plan
- Long Term Financial Plan
- Annual Budget
- Risk Management Policy
- Department of Local Government Asset Management Framework and Guidelines

The infrastructure assets covered by this asset management plan are shown in Table 2.1.

Table 2.1: Assets covered by this Plan

Asset Category	Dimension	Replacement Value	Written Down Value
Roads	Seal: 69.48 kms	\$4,012,814	\$1,191,866
	Pavement: 2,487.76 kms	\$187,136,389	\$63,838,205
		\$17,043,579	\$17,043,579
		\$0	\$0
Sub-Total Roads	2,557.24 kms	\$208,192,782	\$82,073,650
Kerbing	Concrete: 27.35 kms	\$656,400	\$14,918
TOTAL		\$208,849,182	\$82,088,568

Note: The formation value is not depreciable, therefore does not form part of the Depreciable Value when undertaking the financial modelling.

Key stakeholders in the preparation and implementation of this Road Asset Management Plan can be divided into internal and external stakeholders.

Internal stakeholders include:

The Shire of Meekatharra Council

Chief Executive

Operations Team

Custodian of the assets, community representation and administration

Council representation and administration, Identification and definition of level of service requirements

Design parameters, standards, operation and administration

External stakeholders include:

Shire of Meekatharra Community

Visitors to the Shire of Meekatharra

Local Government Insurance Services

Fire and Emergency Services Authority

Asset users, service level expectations

Asset users

Minimisation of risk

Road Rescue and Emergency Services

- 2 -

2.2 Goals and Objectives of Asset Management

The Council exists to provide services to its community. Some of these services are provided by infrastructure assets. Council has acquired infrastructure assets by contract, construction by council staff and by donation of assets constructed by developers and others to meet increased levels of service.

Council's goal in managing infrastructure assets is to meet the required level of service in the most cost effective manner for present and future consumers. The key elements of infrastructure asset management are:

- Taking a life cycle approach,
- Developing cost-effective management strategies for the long term,
- Providing a defined level of service and monitoring performance,
- Understanding and meeting the demands of growth through demand management and infrastructure investment,
- Managing risks associated with asset failures,
- Sustainable use of physical resources,
- Continuous improvement in asset management practices.¹

The goal of this asset management plan is to:

- Document the services/service levels to be provided and the costs of providing the service,
- Communicate the consequences for service levels and risk, where desired funding is not available, and
- Provide information to assist decision makers in trading off service levels, costs and risks to provide services in a financially sustainable manner.

This asset management plan is prepared under the direction of Council's vision, mission, goals and objectives.

Council's vision is:

"A Place of Opportunities, A Place of Prosperity".

Council's mission is:

"To build a united and cohesive community by improving safety and security, and developing a sense of culture, vibrancy, and energy by strengthening community development".

Relevant goals and objectives and how these are addressed in this asset management plan are shown in Table 2.2.

Table 2.2: Organisation Goals and how these are addressed in this Plan

Goal	Objective	How Goal and Objectives are addressed in AMP
Provision of a high standard of transport infrastructure for the community at an acceptable standard of presentation, useability and safety.	<ul style="list-style-type: none"> ▪ To provide, maintain and replace transport infrastructure as necessary. 	<ul style="list-style-type: none"> ▪ Maintenance, capital renewal and capital upgrade requirements are identified and implemented. ▪ To ensure that all unsealed rural roads throughout the shire receive maintenance attention on a regular cyclical basis.

2.3 Plan Framework

Key elements of the plan are

- Levels of service – specifies the services and levels of service to be provided by council.
- Future demand – how this will impact on future service delivery and how this is to be met.
- Life cycle management – how the organisation will manage its existing and future assets to provide the required services

¹ IPWEA, 2006, //MM Sec 1.1.3, p 1.3.

- 3 -

- Financial summary – what funds are required to provide the required services.
- Asset management practices
- Monitoring – how the plan will be monitored to ensure it is meeting the organisation’s objectives.
- Asset management improvement plan

2.4 Core and Advanced Asset Management

This asset management plan is prepared as a first cut ‘core’ asset management plan in accordance with the International Infrastructure Management Manual² and the Asset Management Framework and Guidelines³. It is prepared to meet minimum legislative and organisational requirements for sustainable service delivery and long term financial planning and reporting. Core asset management is a ‘top down’ approach where analysis is applied at the ‘system’ or ‘network’ level.

2.5 Community Consultation

The Asset Management Framework and Guidelines require local governments to consult with the community on their service requirements, expectations and satisfaction levels as part of the community’s ongoing engagement in relation to asset management.

The local government is required to report annually on its asset management; with the community providing feedback on the local government’s asset management performance.

This ‘core’ asset management plan is prepared to facilitate community consultation initially through feedback on public display of draft asset management plans prior to adoption by Council. Future revisions of the asset management plan will incorporate community consultation on existing and future service needs, service levels and costs of providing the service.

This will assist Council and the community in matching the level of service needed by the community, service risks and consequences with the community’s ability to pay for the service.

² IPWEA, 2006.

³ Department of Local Government (WA), 2011.

- 4 -

3. LEVELS OF SERVICE

3.1 Customer Research and Expectations

Council has not carried out any research on customer expectations. This will be investigated for future updates of the asset management plan.

3.2 Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in Table 3.2.

Table 3.2: Legislative Requirements

Legislation	Requirement
Aboriginal Heritage Act 1972	Preservation of the community places and objects used by traditional owners.
Aboriginal Heritage Regulations 1974	Preservation of the community places and objects used by traditional owners.
Disability Services Act 1993	An Act for the establishment of the Disability Services Commission and the Ministerial Advisory Council on Disability, for the progress of principles applicable to people with disabilities, for the funding and provision of services to such people that meet certain objectives, for the resolution of complaints by such people and for related purposes.
Disability Services Regulations 2004	Current amendments to Disability Services Act (1993)
Environmental Protection Act 1986 and associated regulations	To provide for an Environmental Protection Authority, for the prevention, control and abatement of environmental pollution, conservation, preservation, protection, enhancement and management of the environment.
Environmental Protection and Biodiversity Act 1999 (Cwth)	To provide for the prevention, control and abatement of environmental pollution, conservation, preservation, protection, enhancement and management of the environment.
Land Administration Act 1997	To make provision for the management and reservation of Crown Land.
Local Government Act 1995	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by asset management plans for sustainable service delivery.
Local Government (Financial Assistance) Act 1995	Sets out the allocation of how financial assistance for local government by means of grants will be provided to the States, Capital Territory and the Northern Territory.
Local Government (Miscellaneous Provisions) Act 1960	To provide for the good rule, government, convenience, comfort and safety of persons in local government districts.
Main Roads Act 1930	To provide for the construction, maintenance and supervision of highways, main and secondary roads, and other roads, the control of access to roads and for other relative purposes.
Native Title Act 1999	Sets out the requirement for the protection and recognition of native title, which local governments must take into consideration where there is the involvement of Crown Land that is subject to a native title claim.
Occupational Health and Safety Act 1984 and associated regulations	Administered in part by local governments to promote and improve standards for occupational health, safety and welfare and to coordinate administration of the laws relating to occupational safety and health for incidental and other purposes.
Planning and Development Act 2005	To provide a system for land use planning and development in the State of WA.

Legislation	Requirement
Road Traffic Act 1974	To provide for the regulation of road traffic
Roads to Recovery Act 2000	Sets out the provisions on how the Australian Government will provide funding to supplement expenditure on roads, including to local governments.

3.3 Current Levels of Service

Council has defined service levels in two terms.

Community Levels of Service relate to the service outcomes that the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the asset management plan are:

Quality	How good is the service?
Function	Does it meet users' needs?
Safety	Is the service safe?

Technical Levels of Service - Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that the council undertakes to best achieve the desired community outcomes.

Technical service measures are linked to annual budgets covering:

- Operations – the regular activities to provide services such as cleansing frequency, mowing frequency, etc.
- Maintenance – the activities necessary to retain an assets as near as practicable to its original condition (e.g. road patching, unsealed road grading, building and structure repairs),
- Renewal – the activities that return the service capability of an asset up to that which it had originally (e.g. frequency and cost of road resurfacing and pavement reconstruction, pipeline replacement and building component replacement),
- Upgrade – the activities to provide a higher level of service (e.g. widening a road, sealing an unsealed road, replacing a pipeline with a larger size) or a new service that did not exist previously (e.g. a new library).

Council's current service levels are detailed in the Tables below.

Table 3.3A: Current Service Levels – Sealed Roads

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service (2013)
COMMUNITY LEVELS OF SERVICE				
Quality	Provide a smooth ride	Customer service requests	To be determined	Not currently measured.
Function	Ensure that the road meets the user requirements for travel time and availability	Customer service requests	To be determined	Not currently measured.
Safety	Provide safe suitable roads, free from hazards	<ul style="list-style-type: none"> ▪ Customer reported accidents. ▪ Customer requests for curve realignments and safety signage. 	To be determined	Not currently measured.

- 6 -

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service (2013)
TECHNICAL LEVELS OF SERVICE				
Operations	Urban sealed roads are clean	Street sweeping frequency	3 times per annum	Not currently measured.
Maintenance	Road network is suitable for purpose.	<ul style="list-style-type: none"> ▪ Average maintenance cost per km of road. ▪ Pothole patching frequency 	<ul style="list-style-type: none"> ▪ Less than 10% variation between actual and 4 Year average maintenance cost. ▪ Potholes do not exceed 150mm in diameter 	Not currently measured.
		<ul style="list-style-type: none"> ▪ Cost effectiveness 	<ul style="list-style-type: none"> ▪ \$3,000/km 	Not currently measured
		<ul style="list-style-type: none"> ▪ Budget 	<ul style="list-style-type: none"> ▪ \$119,800 	<ul style="list-style-type: none"> ▪ \$89,228
Renewal	Ensure roads are replaced/renewed so that roads continue to be fit for purpose	<ul style="list-style-type: none"> ▪ No of renewals identified in Renewal Plan (reseals) completed per year. ▪ Useful life of Infrastructure Assets 	<ul style="list-style-type: none"> ▪ 70% of renewals identified in first generation Renewal Plan completed per annum. ▪ Sealed surfaces 20 years. 	<ul style="list-style-type: none"> ▪ Not currently measured. ▪ Sealed surfaces 30-35 years.
		<ul style="list-style-type: none"> ▪ Condition of sealed pavements 	<ul style="list-style-type: none"> ▪ Less than 5% of roads with a condition rating of 4 or 5. 	2.3% of Roads with a condition rating of 4 or 5.
Upgrade/New	Ensure roads are upgraded to meet current standards and modern needs	No of upgrades identified in Upgrade Plan completed per annum.	80% of upgrades identified in first generation Upgrade Plan completed per annum.	Not currently measured.

Table 3.3B: Current Service Levels – Unsealed Roads

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
COMMUNITY LEVELS OF SERVICE				
Quality	<ul style="list-style-type: none"> ▪ Provide a smooth ride. ▪ Road does not have excessive loose material or dust. 	Customer service requests	To be determined	Not currently measured.
Function	Ensure that the road meets the user requirements for travel time and availability	<ul style="list-style-type: none"> ▪ Customer service requests relating to travel time & availability 	To be determined	Not currently measured.
Safety	Provide safe suitable roads, free from hazards	<ul style="list-style-type: none"> ▪ Customer reported accidents. ▪ Customer requests for curve realignments and 	<ul style="list-style-type: none"> ▪ To be determined 	Not currently measured.

- 7 -

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
		safety signage.		
TECHNICAL LEVELS OF SERVICE				
Operations				
Maintenance	<ul style="list-style-type: none"> ▪ Maintain Road network in an efficient and cost effective manner. ▪ Conduct routine maintenance grading as per service level standards 	<ul style="list-style-type: none"> ▪ Average maintenance cost per km of road. ▪ No of times each road is graded, according to Hierarchy. 	<ul style="list-style-type: none"> ▪ Less than 10% variation between actual and 4 Year average maintenance cost. ▪ Grading – <ul style="list-style-type: none"> ○ Regional – 4/yr ○ Local – 2/yr ○ Bus routes – 2/yr ○ Access roads – 1/yr 	Not currently measured.
		▪ Budget	▪ \$1,078,200	\$803,053
Renewal	<ul style="list-style-type: none"> ▪ Ensure roads are replaced/renewed so that road continues to be fit for purpose 	<ul style="list-style-type: none"> ▪ No of renewals identified in Renewal Plan (resheets) completed per year. 	<ul style="list-style-type: none"> ▪ 70% of renewals identified in first generation Renewal Plan completed per annum. 	Not currently measured.
Upgrade/New	<ul style="list-style-type: none"> ▪ Ensure roads are upgraded to meet current standards and modern needs 	<ul style="list-style-type: none"> ▪ No of upgrades identified in Upgrade Plan completed per annum. 	<ul style="list-style-type: none"> ▪ 80% of upgrades identified in first generation Upgrade Plan completed per annum. 	Not currently measured.

3.4 Desired Levels of Service

At present, indications of desired levels of service are obtained from various sources including residents' feedback to Councillors and staff, service requests and correspondence. Council has yet to quantify desired levels of service. This will be done in future revisions of this asset management plan.

4. FUTURE DEMAND

4.1 Demand Forecast

Factors affecting demand include population change, changes in demographics, seasonal factors, vehicle ownership, consumer preferences and expectations, economic factors, agricultural practices, environmental awareness, etc.

Demand factor trends and impacts on service delivery are summarised in Table 4.1.

Table 4.1: Demand Factors, Projections and Impact on Services

Demand factor	Present position	Projection	Impact on services
Population	<ul style="list-style-type: none"> The population as at 30 June 2011 was 1,377⁴. 	<ul style="list-style-type: none"> 695 by 2026⁵ (Band C). 	<ul style="list-style-type: none"> Increased demand on community and facilities.
Demographics	<ul style="list-style-type: none"> 16.27% in 5 to 19 age group 28.9% in 20 to 34 age group 5.95% over 65's 	<ul style="list-style-type: none"> 18% in 5 to 19 age group by 2026. 26% in 20 to 34 age group. 12.9% over 65's 	<ul style="list-style-type: none"> Nil.
Climate change		<ul style="list-style-type: none"> Flooding and storm frequency increasing. 	<ul style="list-style-type: none"> Emergency Services Infrastructure damage creating higher frequency of loss of service. Fuel costs increasing.
Material sources	<ul style="list-style-type: none"> Gravel pavement used for roads Water supplies getting difficult to source. 	<ul style="list-style-type: none"> Gravel supplies becoming scarce in the local area. Limited water supplies to water bind roads. 	<ul style="list-style-type: none"> Greater lead transport costs for importing gravel construction materials. Greater lead transport costs getting water to site, or develop strategic water sites around the Shire.

4.2 Changes in Technology

Technology changes are forecast to affect the delivery of services covered by this plan in the following areas.

Table 4.2: Changes in Technology and Forecast effect on Service Delivery

Technology Change	Effect on Service Delivery
Larger Heavy Vehicles	Wider roads with sealed shoulders
Pavement Recycling Methods	Less reliance on virgin material – resulting in less haulage of material and disposal. Potential for greater efficiencies and lower road rehabilitation and renewal costs.
Pavement preservation techniques	Longer lasting gravel paved roads due to use of stabilisation additives.

The Shire of Meekatharra will monitor and investigate advances in technology, and introduce them as appropriate.

⁴ Source: ABS 2011 Census.

⁵ Source: "WA Tomorrow Report", 2012 - WA Planning Commission

4.3 Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management.

Opportunities identified to date for demand management are shown in Table 4.3. Further opportunities will be developed in future revisions of this asset management plan.

Table 4.3: Demand Management Plan Summary

Service Activity	Demand Management Plan
Regional Distributors	Upgrade and renewal of regional roads that will be impacted by increased heavy traffic volumes from increased agricultural activity and transporting product to port.
Local Distributors	Upgrade and renewal of local roads that experience increased heavy traffic volumes.

4.4 New Assets for Growth

The new assets required to meet growth will be acquired free of cost from land developments and constructed/acquired by Council. The new contributed and constructed asset values are summarised in Figure 1.

Figure 1: New Assets for Growth



Acquiring these new assets will commit council to fund ongoing operations and maintenance costs for the period that the service provided from the assets is required. These future costs are identified and considered in developing forecasts of future operations and maintenance costs.

- 10 -

5. LIFECYCLE MANAGEMENT PLAN

The lifecycle management plan details how Council plans to manage and operate the assets at the agreed levels of service (defined in Section 3) while optimising life cycle costs.

5.1 Background Data

5.1.1 Physical parameters

The assets covered by this asset management plan are shown in Table 5.1.1.

Table 5.1.1: Description of Assets

Asset category	Length (kms)	Dimension
Roads – Sealed	69.48	N/A
Roads – Paved	2,487.76	N/A
Roads – Formed	0.00	N/A
Sub-Total	2,557.24	N/A
Kerbing	27.35	27,350 lm

5.1.2 Asset condition

Condition is measured using a 1 – 5 rating system⁶ as detailed in Table 5.1.3.

Table 5.1.3: IIMM Description of Condition

Condition Rating	Description
1	Good condition: Only planned maintenance required.
2	Fair-Plus condition: Minor defects only, minor maintenance required plus planned maintenance (5%).
3	Fair condition: Significant maintenance required to return to acceptable level of service (10-20%).
4	Fair-Minus condition: Significant renewal/upgrade required (20-50%).
5	Poor condition: Asset unserviceable, over 50% of asset requires replacement.

The condition profile of assets included within this AM Plan is shown in Figure 3.

Figure 3: Asset Group Average Condition Profile

Data not available

⁶ IIMM 2006, Appendix B, p B:1-3 ('cyclic' modified to 'planned', 'average' changed to 'fair')

- 11 -

5.1.3 Asset capacity and performance

Council's services are generally provided to meet design standards where these are available.

Locations where deficiencies in service performance are known are detailed in Table 5.1.2.

Table 5.1.2: Known Service Performance Deficiencies

Location	SLK From	SLK To	Service Deficiency

5.1.4 Asset valuations

The value of assets recorded in the asset register as at 2012 covered by this asset management plan is shown below. Assets were last revalued at June 2012.

Current Replacement Cost	\$208,849,182
Depreciable Amount	\$65,044,989
Depreciated Replacement Cost	\$82,088,568
Annual Depreciation Expense	\$8,120,229

Council's sustainability reporting reports the rate of annual asset consumption and compares this to asset renewal and asset upgrade and expansion.

Asset Consumption (Depreciation/Depreciable Amount)	12.5%
Asset renewal (Capital renewal exp/Depreciable amount)	8.6%
Annual Upgrade/New (Capital upgrade exp/Depreciable amount)	4.5%
Annual Upgrade/New (including contributed assets)	4.5%

Council is currently renewing assets at 68.8% of the rate they are being consumed and increasing its asset stock by 4.5% each year.

To provide services in a financially sustainable manner, Council will need to ensure that it is renewing assets at the rate they are being consumed over the medium-long term and funding the life cycle costs for all new assets and services in its long term financial plan.

5.1.5 Asset hierarchy

An asset hierarchy provides a framework for structuring data in an information system to assist in collection of data, reporting information and making decisions. The hierarchy includes the asset class and component used for asset planning and financial reporting and service level hierarchy used for service planning and delivery.

Council's Road Asset Hierarchy, based on the Main Roads WA Road Hierarchy for WA, is shown in Table 5.1.5.

Table 5.1.5: Road Asset Hierarchy

Asset Category	Service Hierarchy	Function	Service Level Objective
Rural Roads	Regional Distributor Road (RD)	Predominant purpose is the linking of significant destinations and designed for efficient movement of people and goods between and within regions. Regional distributors have a high degree of connectivity, connecting to primary and other distributor roads.	2 lanes constructed to a pavement width of 10m, with a bitumen seal width of 7m and a left and right shoulder width of 1.5m. Design characteristics support an Average Annual Daily Traffic volume greater than 100 vehicles per day (vpd). Heavy vehicles permitted on road. Intersection treatments are controlled with measures such as signs and line marking. Road marked with centrelines, speed signs and guide signs.
	Local Distributor Road (LD)	Predominant purpose is the movement of traffic within local areas and connecting to high order Distributor Roads. Local Distributors have a medium degree of connectivity, connecting to Distributors and Access Roads.	Road constructed to a pavement width of 8m, and a left and right shoulder width of 1.0m. Design characteristics support an Average Annual Daily Traffic volume of up to 100 vpd. Heavy vehicle's permitted, but only to service properties and subject to designated as a permitted heavy vehicle route. Intersection treatments are controlled with minor local area traffic management such as signing. Road marked with speed and guide signs only.
	Paved Access Road (PA)	Predominant purpose is provision of vehicle access to abutting properties. Paved Access Roads have a low degree of connectivity, provided mainly for property access.	Road constructed to a pavement width of 7m, with a left and right shoulder width of 1.0m. Design characteristics support a maximum Average Annual Daily Traffic volume of up to 75 vpd. Heavy vehicles only permitted access to service local properties if road is designated as a permitted heavy vehicle route. Intersection treatments are self controlling. Road marked with guide signs only.
	Formed Access Road (FA)	Predominant purpose is provision of vehicle access to abutting properties. Paved Access Roads have a low degree of connectivity, provided mainly for property access.	Road formed to a width of 6m, with a left and right shoulder width of 1.0m. Design characteristics support a maximum Average Annual Daily Traffic volume of up to 50 vpd. Heavy vehicles only permitted access to service local properties if road is designated as a permitted heavy vehicle route. Intersection treatments are self controlling. Road marked with guide signs only.

Asset Category	Service Hierarchy	Function	Service Level Objective
Urban Roads	District Distributor Road A (DA)	Predominant purpose is the high capacity movement of traffic between industrial, commercial and residential areas. District Distributor A roads have a high degree of connectivity, connecting to Primary and/or other Distributor Roads.	2 to 4 lane road constructed and sealed. Design characteristics support an Average Annual Daily Traffic volume greater than 8,000 vehicles per day (vpd). Heavy vehicles permitted on road. Intersection treatments are controlled with appropriate measures such as traffic signals. Pedestrian access controlled with positive measures (pedestrian signals) for safety. Road marked with centrelines, speed signs and guide signs. Speed 60-80km/hr.
	District Distributor Road B (DB)	Predominant purpose is the reduced capacity but high movement of traffic between industrial, commercial and residential areas. District Distributor B roads have a high degree of connectivity, connecting to Primary and/or other Distributor Roads.	2 lane road constructed and sealed. Design characteristics support an Average Annual Daily Traffic volume greater than 6,000 vehicles per day (vpd). Heavy vehicles permitted on road. Intersection treatments are controlled with appropriate Local Area Traffic Management. Pedestrian access controlled with appropriate measures (medians, island refuges) for safety. Road marked with centrelines, speed signs and guide signs. Speed 60-70km/hr.
	Local Distributor Road (LD)	Predominant purpose is the movement of traffic within local areas and connecting to high order Distributor Roads. Local Distributors have a medium degree of connectivity, connecting to Distributors and Access Roads.	Road constructed to a pavement width of 8m. Design characteristics support an Average Annual Daily Traffic volume of up to 6,000 vpd. Heavy vehicle's permitted, but only to service properties and subject to designated as a permitted heavy vehicle route. Intersection treatments are controlled with minor local area traffic management such as signing. Road marked with speed and guide signs only. Speed 50-60 km/hr.
	Paved Access Road (PA)	Predominant purpose is provision of vehicle access to abutting properties. Paved Access Roads have a low degree of connectivity, provided mainly for property access.	Road constructed to a width of 8m. Design characteristics support a maximum Average Annual Daily Traffic volume of up to 3,000 vpd. Heavy vehicles only permitted access to service local properties if road is designated as a permitted heavy vehicle route. Intersection treatments are self controlling. Speed 50-60 km/hr.

5.2 Risk Management Plan

An assessment of risks⁷ associated with service delivery from infrastructure assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock' to the organisation. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

Critical risks, being those assessed as 'Very High' - requiring immediate corrective action and 'High' - requiring prioritised corrective action identified in the Infrastructure Risk Management Plan are summarised in Table 5.2.

⁷ Shire of Meekatharra Infrastructure Risk Management Plan

Table 5.2: Critical Risks and Treatment Plans

Service or Asset at Risk	What can Happen	Risk Rating (VH, H)	Risk Treatment Plan	Associated Costs
Road and/or Bridge	Poor condition of road and/or bridge causes damage to vehicle.	M	Establish routine inspection regime and customer request management system for capturing and analysis of reported problems and incidents.	To be investigated
Road and/or Bridge	Poor condition of asset causes injury	H	Establish routine inspection regime and customer request management system for capturing and analysis of reported problems and incidents.	To be investigated
Road	Poor road surface causing dust/noise complaints	M	Establish routine inspection regime and customer request management system for capturing and analysis of reported problems and incidents.	To be investigated
Road	Damage/injury caused by utility provider assets or work	M-H	Formalise process for recording defects and develop standard process for notification to utility provider.	To be investigated
Road	Loose material on surface, loose material on shoulders causing damage or injury	H	<ul style="list-style-type: none"> ▪ Monitor sediment deposits from rainfall events. ▪ Monitor degradation of gravel road surface during summer periods. 	To be investigated
Road and/or Bridge	Flooding causing damage to road and/or bridge	H	Evaluate appropriate designs for flood prone areas.	To be investigated
Road and/or Bridge	Damage caused by natural disaster	M	Monitor weather forecasting and general preparedness	To be investigated
Road	Road pavement irregularities causing complaints	M	Formalise level of service standards in consultation with community.	To be investigated

5.3 Routine Maintenance Plan

Routine maintenance is the regular on-going work that is necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again.

5.3.1 Maintenance plan

Maintenance includes reactive, planned and specific maintenance work activities. Reactive maintenance is unplanned repair work carried out in response to service requests and management/supervisory directions.

Planned maintenance is repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Specific maintenance is replacement of higher value components/sub-components of assets that is undertaken on a regular cycle including culverts and pipes, etc. This work may generally falls below the capital/maintenance threshold but may require a specific budget allocation.

Actual past maintenance expenditure is shown in Table 5.3.1.

Table 5.3.1: Maintenance Expenditure Trends

Year	Maintenance Expenditure
2010/2011	\$N/A
2011/2012	\$N/A
2012/2013	\$892,281

Current maintenance expenditure levels are based on historical data to meet the basic level of service, and are considered to be inadequate to meet required service levels. Future revision of this asset management plan will include linking required maintenance expenditures with required service levels.

Assessment and prioritisation of reactive maintenance is undertaken by operational staff using experience and judgement.

5.3.2 Standards and specifications

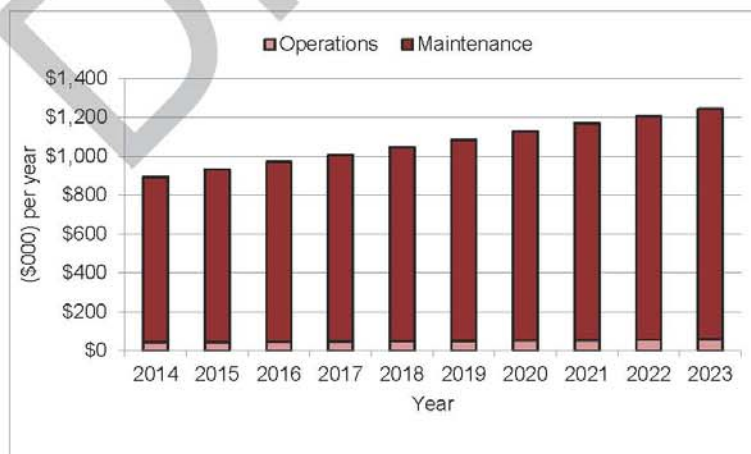
Maintenance work is carried out in accordance with the following Standards and Specifications.

- Internal practices
- Accepted Industry Standards
- IPWEA standards.

5.3.3 Summary of future operations and maintenance expenditures

Future operations and maintenance expenditure is forecast to trend in line with the value of the asset stock as shown in Figure 4. Note that all costs are shown in 2013 dollar values.

Figure 4: Projected Operations and Maintenance Expenditure



Deferred maintenance, i.e. works that are identified for maintenance and unable to be funded are to be included in the risk assessment process in the infrastructure risk management plan. Maintenance is funded from the operating budget and grants where available. This is further discussed in Section 6.2.

5.4 Renewal/Replacement Plan

Renewal expenditure is major work that does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure.

5.4.1 Renewal plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average *network renewals* plus *defect repairs* in the *Renewal Plan* and *Defect Repair Plan* worksheets on the 'Expenditure template'.

Method 2 was used for this asset management plan.

The ranking criteria used to determine priority of identified renewal proposals is detailed in Table 5.4.1.

Table 5.4.1: Renewal Priority Ranking Criteria

Criteria	Weighting
Regional Distributor Roads (Rural)	No current weighting or ranking
Local Distributor Roads (Rural)	No current weighting or ranking
Local Distributor Roads (Urban)	No current weighting or ranking
Access Roads (Rural)	No current weighting or ranking
Access Roads (Urban)	No current weighting or ranking
Total	%

Renewal will be undertaken using 'low-cost' renewal methods where practical. The aim of 'low-cost' renewals is to restore the service potential or future economic benefits of the asset by renewing the assets at a cost less than replacement cost.

Examples of low cost renewal include will be included in future updates of this Plan.

5.4.2 Renewal standards

Renewal work is carried out in accordance with the following Standards and Specifications.

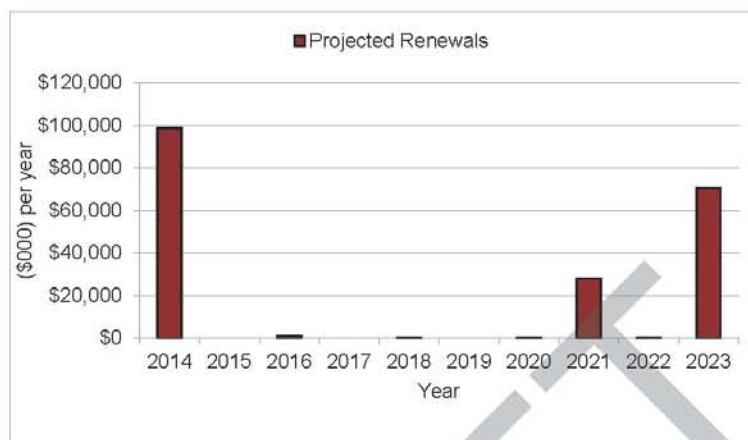
- Sealed Local Roads Manual, ARRB July 2005
- Unsealed Roads Manual, ARRB April 2009
- Occupational Health and Safety Standards
- Australian Asphalt Pavement Association Standards
- Acceptable Industry Standards

5.4.3 Summary of projected renewal expenditure

Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 5. Note that all costs are shown in 2013 dollar values.

The projected capital renewal program is shown in Appendix B.

Figure 5: Projected Capital Renewal Expenditure



Deferred renewal, i.e. those assets identified for renewal and not scheduled for renewal in capital works programs are to be included in the risk assessment process in the risk management plan.

Renewals are to be funded from capital works programs and grants where available. This is further discussed in Section 6.2.

5.5 Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works, which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs. Assets may also be acquired at no cost to the Council from land development. These assets from growth are considered in Section 4.4.

5.5.1 Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes. The priority ranking criteria is detailed in Table 5.5.1.

Table 5.5.1: Upgrade/New Assets Priority Ranking Criteria

Criteria	Weighting
	No current weighting or ranking
	No current weighting or ranking
	No current weighting or ranking
	No current weighting or ranking
	No current weighting or ranking
	No current weighting or ranking
Total	%

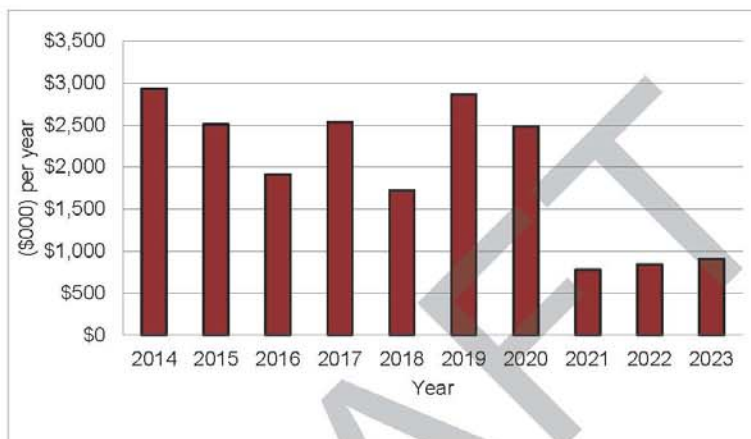
5.5.2 Standards and specifications

Standards and specifications for new assets and for upgrade/expansion of existing assets are the same as those for renewal shown in Section 5.4.2.

5.5.3 Summary of projected upgrade/new assets expenditure

Projected upgrade/new asset expenditures are summarised in Figure 6. The projected upgrade/new capital works program is shown in Appendix C. All costs are shown in current 2013 dollar values.

Figure 6: Projected Capital Upgrade/New Asset Expenditure



New assets and services are to be funded from capital works program and grants where available. This is further discussed in Section 6.2.

5.6 Disposal Plan

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets identified for possible decommissioning and disposal are shown in Table 5.6, together with estimated annual savings from not having to fund operations and maintenance of the assets. These assets will be further reinvestigated to determine the required levels of service and see what options are available for alternate service delivery, if any.

Where cashflow projections from asset disposals are not available, these will be developed in future revisions of this asset management plan.

Table 5.6: Assets identified for Disposal

Asset	Reason for Disposal	Timing	Net Disposal Expenditure (Expend +ve, Revenue -ve)	Operations & Maintenance Annual Savings
Nil.	Nil.	Nil.	Nil.	Nil

6. FINANCIAL SUMMARY

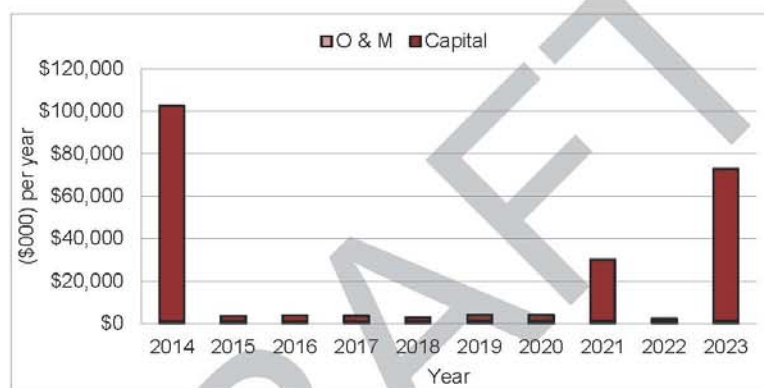
This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

6.1 Financial Statements and Projections

The financial projections are shown in Figure 7 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Note that all costs are shown in 2013 dollar values.

Figure 7: Projected Operating and Capital Expenditure and Budget



6.1.1 Financial sustainability in service delivery

There are three key indicators for financial sustainability that have been considered in the analysis of the services provided by this asset category, these being long term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense). The life cycle cost for the services covered in this asset management plan is \$9,012,000 per year (operations and maintenance expenditure plus depreciation expense in year 1).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals. The life cycle expenditure at the start of the plan is \$6,476,000 (operations and maintenance expenditure plus budgeted capital renewal expenditure in year 1).

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap.

The long term life cycle gap for services covered by this asset management plan is **(\$2,536,000)** per year (-ve = gap, +ve = surplus).

Life cycle expenditure is 60% of life cycle costs giving a life cycle sustainability index of 0.72.

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the asset management plans and long term financial plan.

Medium term – 10 year financial planning period

This asset management plan identifies the projected operations, maintenance and capital renewal expenditures required to provide an agreed level of service to the community over a 10 year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

These projected expenditures may be compared to budgeted expenditures in the 10 year period to identify any funding shortfall. In a core asset management plan, a gap is generally due to increasing asset renewals for ageing assets.

The projected operations, maintenance and capital renewal expenditure required over the 10 year planning period is \$20,949,000 per year.

Estimated (budget) operations, maintenance and capital renewal funding is \$3,396,000 per year giving a 10 year funding shortfall of (\$17,553,000) per year and a 10 year sustainability indicator of 0.16. This indicates that Council has 16% of the projected expenditures needed to provide the services documented in the asset management plan.

Medium Term – 5 year financial planning period

The projected operations, maintenance and capital renewal expenditure required over the first 5 years of the planning period is \$20,885,000 per year.

Estimated (budget) operations, maintenance and capital renewal funding is \$2,973,000 per year giving a 5 year funding shortfall of (\$17,913,000). This is 14% of projected expenditures giving a 5 year sustainability indicator of 0.14.

Financial Sustainability Indicators

Figure 7A shows the financial sustainability indicators over the 10 year planning period and for the long term life cycle.

Figure 7A: Financial Sustainability Indicators



Providing services from infrastructure in a sustainable manner requires the matching and managing of service levels, risks, projected expenditures and funding to achieve a financial sustainability indicator of 1.0 for the first years of the asset management plan and ideally over the 10 year life of the AM Plan.

Figure 8 shows the projected asset renewals in the 10 year planning period from Appendix B. The projected asset renewals are compared to budgeted renewal expenditure in the capital works program and capital renewal expenditure in year 1 of the planning period in Figure 8.

Figure 8: Projected and Budgeted Renewal Expenditure

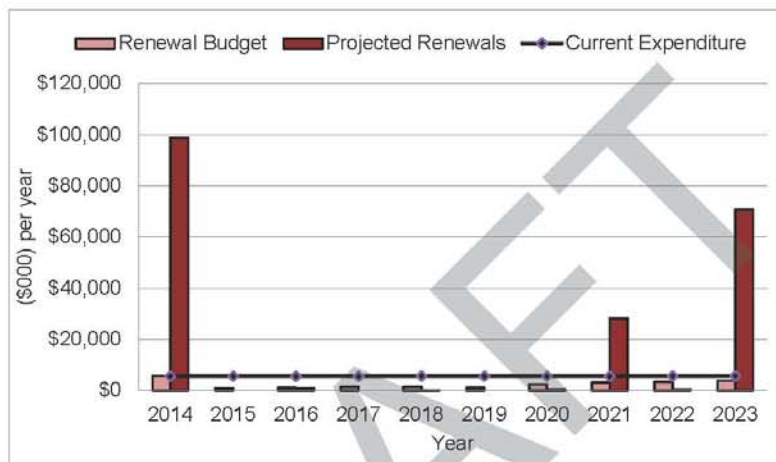


Table 6.1.1 shows the shortfall between projected and budgeted renewals

Table 6.1.1: Projected and Budgeted Renewals and Expenditure Shortfall

Year	Projected Renewals (\$000)	Planned Renewal (Budget) (\$000)	Renewal Funding Shortfall (\$000) (-ve Gap, +ve Surplus)	Cumulative Shortfall (\$000) (-ve Gap, +ve Surplus)
2013	\$98,713	\$5,584	-\$93,129	-\$93,129
2014	\$0	\$800	\$800	-\$92,329
2015	\$868	\$1,050	\$182	-\$92,147
2016	\$0	\$1,365	\$1,365	-\$90,782
2017	\$1	\$1,329	\$1,328	-\$89,454
2018	\$0	\$1,029	\$1,029	-\$88,425
2019	\$313	\$2,351	\$2,038	-\$86,387
2020	\$28,083	\$3,040	-\$25,043	-\$111,430
2021	\$190	\$3,396	\$3,206	-\$108,224
2022	\$70,650	\$3,788	-\$66,862	-\$175,086

Note: A negative shortfall indicates a funding gap, a positive shortfall indicates a surplus for that year.

Providing services in a sustainable manner will require matching of projected asset renewals to meet agreed service levels with planned capital works programs and available revenue.

- 22 -

A gap between projected asset renewals, planned asset renewals and funding indicates that further work is required to manage required service levels and funding to eliminate any funding gap.

We will manage the 'gap' by developing this asset management plan to provide guidance on future service levels and resources required to provide these services, and review future services, service levels and costs with the community.

6.1.2 Expenditure projections for long term financial plan

Table 6.1.2 shows the projected expenditures for the 10 year long term financial plan.

Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).

Table 6.1.2: Expenditure Projections for Long Term Financial Plan (\$000)

Year	Operations (\$000)	Maintenance (\$000)	Projected Capital Renewal (\$000)	Capital Upgrade/ New (\$000)	Disposals (\$000)
2013	\$42	\$850	\$98,713	\$2,935	\$0
2014	\$44	\$887	\$0	\$2,508	\$0
2015	\$46	\$924	\$868	\$1,913	\$0
2016	\$47	\$959	\$0	\$2,534	\$0
2017	\$49	\$997	\$1	\$1,720	\$0
2018	\$51	\$1,033	\$0	\$2,867	\$0
2019	\$53	\$1,074	\$313	\$2,484	\$0
2020	\$55	\$1,114	\$28,083	\$777	\$0
2021	\$57	\$1,149	\$190	\$839	\$0
2022	\$59	\$1,185	\$70,650	\$909	\$0

Note: All projected expenditures are in 2013 values

6.2 Funding Strategy

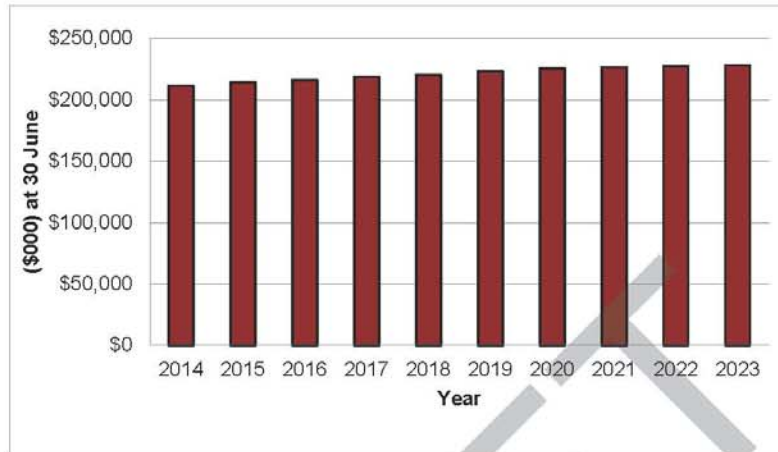
Projected expenditure identified in Section 6.1 is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10 year long term financial plan.

6.3 Valuation Forecasts

Asset values are forecast to increase as additional assets are added to the asset stock from construction and acquisition by Council and from assets constructed by land developers and others and donated to Council. Figure 9 shows the projected replacement cost asset values over the planning period in 2013 dollar values.

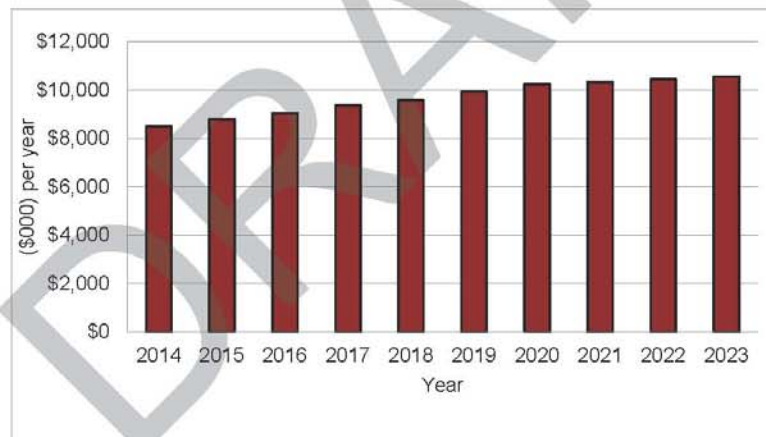
- 23 -

Figure 9: Projected Asset Values



Depreciation expense values are forecast in line with asset values as shown in Figure 10.

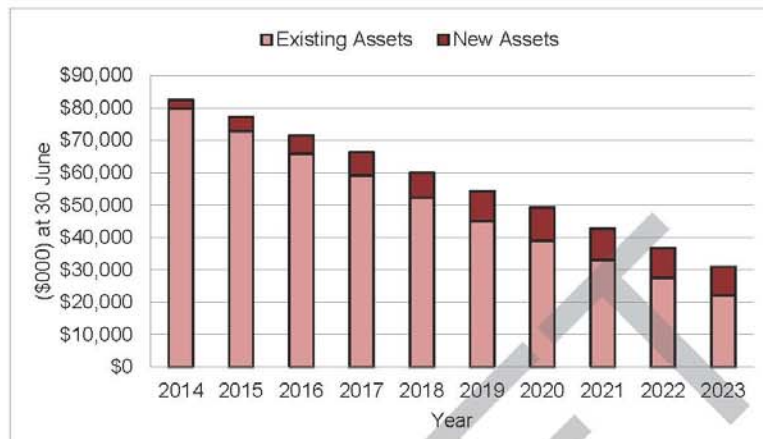
Figure 10: Projected Depreciation Expense



The depreciated replacement cost (current replacement cost less accumulated depreciation) will vary over the forecast period depending on the rates of addition of new assets, disposal of old assets and consumption and renewal of existing assets. Forecast of the assets' depreciated replacement cost is shown in Figure 11. The effect of contributed and new assets on the depreciated replacement cost is shown in the light colour bar.

- 24 -

Figure 11: Projected Depreciated Replacement Cost



6.4 Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this asset management plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this asset management plan are:

- Roads and Bridges assets will remain in Council's care, control and management throughout the planning period.
- Maintenance costs are largely based on historical expenditure and it is assumed there will be no significant increases in service requirements.
- Valuation information as at 30 June 2012 prepared by Talis Consultants on 30 June 2013 has determined the asset values. Talis Consultants have qualified the asset valuation report on the basis the values have been calculated on the current inventory and condition data within the RoMan II database, which may not be reflective of the current position of the road network. The Shire of Meekatharra opted not to conduct a full road inventory and condition data collection update prior to the calculation of the asset values due to wide-spread flood damage to the road network. The Shire intends to undertake a road network inventory and condition data collection once the repairs to the road network have been completed.

7. ASSET MANAGEMENT PRACTICES

7.1 Accounting/Financial Systems

7.1.1 Accounting and financial systems

The Shire of Meekatharra uses the SynergySoft financial software for its financial management system and for asset accounting purposes.

7.1.2 Accountabilities for financial systems

Accountabilities and responsibilities are divided between the Chief Executive Officer, Corporate Services Manager/Deputy Chief Executive Officer, Senior Finance Officer and Administration Officer.

7.1.3 Accounting standards and regulations

As well as complying with Australian Accounting Standards, the Shire must comply with the Western Australia Local Government Act 1995 and the Local Government (Finance) Regulations 1996. Accounting Standard AASB116 – “Property, Plant and Equipment” is the significant regulatory requirement relevant to accounting for assets.

7.1.4 Capital/maintenance threshold

The Shire, as a general rule, applies a Capital Threshold limit of \$1,000 for expenditure that is expensed in the current year. Expenditure over \$1,000 on an asset is classed as capital expenditure and capitalised against the asset.

7.1.5 Required changes to accounting financial systems arising from this AM Plan

The general ledger in SynergySoft may require recoding to allow Council to differentiate between operational costs, maintenance costs, upgrades, refurbishment and renewal costs. Further research is required to ascertain if this recoding is necessary.

7.2 Asset Management Systems

7.2.1 Asset management system

The Asset Management system is the RoMan database and current operating procedures.

7.2.2 Asset registers

The Shire maintains a detailed Asset Register for this asset class on the RoMan II database and a summarised version on the SynergySoft Asset Register.

7.2.3 Linkage from asset management to financial system

The linkage from the financial system to the asset register is fully integrated. Officers input asset expenditure data into the financial system, which is posted to a capital account. The flag on the general ledger account recognises that the expenditure is of a capital nature and opens the Asset Register Module prompting the operator to enter the relevant details about the asset expenditure (whether a new asset, or expenditure on an existing asset).

7.2.4 Accountabilities for asset management system and data

Accountabilities and responsibilities are divided between the Chief Executive Officer, Corporate Services Manager/Deputy Chief Executive Officer, Senior Finance Officer, Payroll Officer and the Manager of Works. The Manager of Works provides information on the relevant assets and allocates costs associated with payroll and Purchasing systems. The Corporate Services Manager/Deputy Chief Executive Officer, Senior Finance Officer and Payroll Officer create the records within the Asset Register and post expenditure direct to the Asset Register.

- 26 -

7.2.5 Required changes to asset management system arising from this AM Plan

No changes have been identified to the asset management system, but subsequent revisions of this Roads Asset Management Plan may identify further improvements to the existing system.

7.3 Information Flow Requirements and Processes

The key information flows *into* this asset management plan are:

- Council strategic and operational plans,
- Service requests from the community,
- Network asset information,
- The unit rates for categories of work/materials,
- Current levels of service, expenditures, service deficiencies and service risks,
- Projections of various factors affecting future demand for services and new assets acquired by Council,
- Future capital works programs,
- Financial asset values.

The key information flows *from* this asset management plan are:

- The projected Works Program and trends,
- The resulting budget and long term financial plan expenditure projections.
- Financial sustainability indicators.

These will impact the Long Term Financial Plan, Corporate Business Plan, Annual Budget and Departmental Business Plans and Budgets.

7.4 Standards and Guidelines

Standards, guidelines and policy documents referenced in this asset management plan are:

- Shire of Meekatharra Asset Capitalisation Threshold Policy
- Shire of Meekatharra Asset Management Policy
- Shire of Meekatharra Asset Management Strategy
- Australian Standards
- Australian Road Research Board Sealed and Unsealed Roads Management Manuals

8. PLAN IMPROVEMENT AND MONITORING

8.1 Performance Measures

The effectiveness of the asset management plan can be measured in the following ways:

- The degree to which the required cashflows identified in this asset management plan are incorporated into the organisation's long term financial plan and Community/Strategic Planning processes and documents,
- The degree to which 1-5 year detailed works programs, budgets, business plans and organisational structures take into account the 'global' works program trends provided by the asset management plan;

8.2 Improvement Plan

The asset management improvement plan generated from this asset management plan is shown in Table 8.2.

Table 8.2: Improvement Plan

Task No	Task	Responsibility	Resources Required	Timeline
1	Conduct detailed inspection of all Road assets identified on the Forward Works Program to determine priority renewal requirements.	Works Manager	Internal	June 2014
2	Assess the first year of the Plan against actual costs	Works Manager	Internal	June 2014
3	Prepare and prioritise a long term plan and ranking systems for renewal & upgrade/new expenditure	CEO/Works Manager	Internal	June 2015
4	Review of road maintenance practices to ensure alignment with service level requirements.	CEO/Works Manager	Internal	Annually
5	Ongoing rolling program of data collection (every 3 years).	Works Manager	External Contractor	Every 3 Yrs
6	Review service levels and commence internal and Elected Member consultation on service level provision	CEO/Works Manager	Internal	June 2016
7	Community consultation on service level provision	CEO	TBA	June 2016

8.3 Monitoring and Review Procedures

This asset management plan will be reviewed during annual budget preparation and amended to recognise any material changes in service levels and/or resources available to provide those services as a result of the budget decision process.

The Plan has a life of 3 years and a major revision is to be done within six months of its expiry.

- 28 -

REFERENCES

Shire of Meekatharra Strategic Community Plan

Shire of Meekatharra 2012/13 Annual Budget

Shire of Meekatharra Forward Capital Works Plan 2010/11 – 2014/15

Shire of Meekatharra Long Term Financial Plan 2013/14 – 2023/24

Shire of Meekatharra RAMM 10 Year Forward Works Program, prepared by Talis Consultants in June 2013

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- 29 -

APPENDICES

- Appendix A Maintenance Response Levels of Service
- Appendix B Projected 10 year Capital Renewal Works Program
- Appendix C Planned Upgrade/Exp/New 10 year Capital Works Program A
- Appendix D Abbreviations
- Appendix E Glossary

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Appendix A Maintenance Response Levels of Service

ROUTINE MAINTENANCE ITEMS	INTERVENTION LEVELS	RESPONSE TIME BY CLASS				
		Regional	Distributor	Access	Local	Formed
1.0 - UNSEALED ROADS & SHOULDERS						
1.1 Pothole Maintenance	Any pothole with depth > 300mm	2 Weeks	4 Weeks	12 Weeks	16 Weeks	20 Weeks
1.2 Repair of general pavement defects	Scouring or corrugations > 100mm depth and length < 20m	6 Weeks	10 Weeks	12 Weeks	12 Weeks	N/A
1.3 Management of loose material	Loose material > 100mm depth at any location on the pavement and < 20m ²	2 Weeks	4 Weeks	4 Weeks	4 Weeks	N/A
1.4 Maintenance of shoulders and verges	Any scouring, corrugations or potholing with depth > 100mm	2 Weeks	2 Weeks	4 Weeks	4 Weeks	N/A
2.0 - SEALED ROADS						
2.1 Pothole Maintenance	Any pothole with depth > 75mm	2 Weeks	4 Weeks	8 Weeks	12 Weeks	N/A
	Any pothole with depth > 40mm and dimension of 350mm	2 Weeks	4 Weeks	8 Weeks	12 Weeks	N/A
2.2 Seal Texture Maintenance	Crocodile cracking > 10m ²	8 Weeks	8 Weeks	16 Weeks	16 Weeks	N/A
	Longitudinal cracking > 20m ²	16 Weeks	16 Weeks	32 Weeks	52 Weeks	N/A
	Flushing > 5m ²	16 Weeks	16 Weeks	32 Weeks	52 Weeks	N/A
	Stripping > 5m ²	16 Weeks	16 Weeks	32 Weeks	52 Weeks	N/A
2.3 Edge Break Maintenance	Edge break > 250mm from nominal seal edge	1 Week	1 Week	2 Weeks	4 Weeks	N/A
2.4 Edge Drop Off Maintenance	Edge drop with depth > 100mm and > 20m length	1 Week	1 Week	2 Weeks	4 Weeks	N/A
3.0 - DRAINAGE						
3.1 Table drain and open drain maintenance	Isolated blockages (> 10 lm and/or > 2m ³)	4 Weeks	8 Weeks	12 Weeks	16 Weeks	24 Weeks
3.2 Kerb and gutter maintenance	> 50% of cross sectional area blocked	8 weeks	8 Weeks	16 Weeks	16 Weeks	N/A
	Isolated blockages (< 5 lm and/or > 30% cross sectional area)	16 Weeks	16 Weeks	24 Weeks	24 Weeks	N/A
4.0 - ROADSIDE, VERGE & SAFETY						
4.1 Guideposts Replacement	Identify & replace all missing or damaged guideposts	4 Weeks	8 Weeks	12 Weeks	16 Weeks	N/A
4.2 Delineator Replacement	For all traffic devices that have delineators, replace any missing or damaged delineators	4 Weeks	8 Weeks	12 Weeks	16 Weeks	N/A
4.3 Sign Straightening	Intervention require when sign is: (a) leaning from vertical and/or rotated from correct position > 45°. (b) vertically displaced by > 0.5m.	4 Weeks	4 Weeks	6 Weeks	8 Weeks	N/A
4.4 Management of sight distance to signs	Vegetation that impedes sight distance to signs from distance of 200m from approaching vehicle	4 Weeks	6 Weeks	8 Weeks	12 Weeks	N/A

Appendix B Projected 10 year Capital Renewal Works Program

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	0.00	18.94	2014	\$772,752
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	18.97	23.65	2014	\$224,640
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	23.67	31.51	2014	\$376,320
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	31.53	36.22	2014	\$225,120
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	36.24	51.36	2014	\$725,760
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	51.39	108.84	2014	\$2,757,600
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	108.89	147.00	2014	\$1,829,280
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	147.05	162.95	2014	\$1,670,928
2	PEAK HILL - THREE RIVERS ROAD	UNSL_Resheet	0.00	116.60	2014	\$4,577,658
4	BULLOO DOWNS ROAD	UNSL_Resheet	0.00	22.48	2014	\$809,280
5	WILUNA NORTH ROAD	UNSL_Resheet	0.00	98.68	2014	\$4,289,304
6	DOOLGUNNA ROAD	UNSL_Resheet	0.00	6.10	2014	\$163,560
7	PAROO ROAD	UNSL_Resheet	0.00	28.26	2014	\$754,554
8	KILLARA ROAD	UNSL_Resheet	0.00	17.24	2014	\$703,392
9	MOOLOOGOO ROAD	UNSL_Resheet	0.00	43.40	2014	\$1,742,790
13	NARRACOOKA ROAD	UNSL_Resheet	0.00	1.93	2014	\$70,170
16	ILGARARIE ROAD	UNSL_Resheet	0.00	17.00	2014	\$561,000
18	WEELARRANA WEST ROAD	UNSL_Resheet	0.00	30.54	2014	\$1,394,160
19	SYLVANIA ROAD	UNSL_Resheet	0.00	30.91	2014	\$1,380,300
20	TUREE CREEK ROAD	UNSL_Resheet	0.00	128.66	2014	\$4,697,100
22	YOUNO DOWNS ROAD	UNSL_Resheet	0.00	65.34	2014	\$3,668,640
24	TRILLBAR ROAD	UNSL_Resheet	0.00	26.88	2014	\$964,440
25	COGLA DOWNS ROAD	UNSL_Resheet	0.00	14.36	2014	\$689,280
26	MILGUN YARLARWEELOR	UNSL_Resheet	0.00	48.94	2014	\$1,761,840
28	WOODLANDS - MT AUGUSTUS	UNSL_Resheet	0.00	72.62	2014	\$3,460,512
28	WOODLANDS - MT AUGUSTUS	UNSL_Resheet	72.67	99.46	2014	\$1,253,952
30	MURCHISON DOWNS ROAD	UNSL_Resheet	3.82	55.12	2014	\$2,382,372
31	MUNARRA STN.	UNSL_Resheet	0.00	4.50	2014	\$145,704
32	GABANINTHA - NANNINE ROAD	UNSL_Resheet	0.00	30.90	2014	\$1,155,690
33	MARYMIA ROAD	UNSL_Resheet	0.00	30.88	2014	\$1,572,480
33	MARYMIA ROAD	UNSL_Resheet	55.00	64.87	2014	\$384,930
34	ANNEAN ROAD	UNSL_Resheet	0.00	15.16	2014	\$527,568
35	NORIE ROAD	UNSL_Resheet	0.00	4.09	2014	\$152,148
39	BUTTAH ROAD	UNSL_Resheet	0.00	17.41	2014	\$804,960
41	MINGAH SPRINGS ROAD	UNSL_Resheet	0.00	68.06	2014	\$2,747,064
53	SHORT STREET	UNSL_Resheet	0.14	0.18	2014	\$1,824
58	MCDONNELL STREET	UNSL_Resheet	0.00	0.06	2014	\$2,988
63	TANGADEE ROAD	UNSL_Resheet	0.00	138.33	2014	\$4,481,892
64	MOUNT GOULD ROAD	UNSL_Resheet	0.00	3.70	2014	\$146,604
65	JIGALONG COMMUNITY ROAD	UNSL_Resheet	0.00	137.60	2014	\$4,756,800
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	17.57	19.89	2014	\$90,480
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	20.18	21.83	2014	\$77,070

- 32 -

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	22.37	114.15	2014	\$4,273,632
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	114.24	124.96	2014	\$353,760
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	125.03	179.52	2014	\$2,177,850
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	0.00	228.93	2014	\$9,290,682
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	229.00	291.23	2014	\$1,674,810
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	291.30	294.39	2014	\$83,430
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	294.44	324.40	2014	\$878,712
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	324.44	353.46	2014	\$870,600
68	MEEKATHARRA - SANDSTONE ROAD	UNSL_Resheet	0.00	100.72	2014	\$4,023,168
69	PINGANDY ROAD	UNSL_Resheet	0.00	18.56	2014	\$645,888
75	SHERWOOD STN	UNSL_Resheet	0.00	2.61	2014	\$125,280
76	YOTHAPINA STATION ROAD	UNSL_Resheet	0.00	4.70	2014	\$217,950
77	BERINGARRA - MT GOULD ROAD	UNSL_Resheet	0.00	16.50	2014	\$683,100
78	BELELE-JUDAL ROAD	UNSL_Resheet	0.00	47.82	2014	\$2,153,676
79	MOORARIE - TRILLBAR ROAD	UNSL_Resheet	0.00	49.43	2014	\$1,429,164
80	HILLVIEW - MURCHISON DOWNS ROAD	UNSL_Resheet	0.00	20.64	2014	\$817,344
85	DEVERELL - MULGUL ACCESS ROAD	UNSL_Resheet	0.00	2.80	2014	\$105,840
92	DIAMOND WELL ROAD	UNSL_Resheet	0.00	34.58	2014	\$1,161,888
95	NEDS CREEK ROAD	UNSL_Resheet	0.00	7.10	2014	\$291,150
96	CEMETERY ROAD	UNSL_Resheet	0.00	0.96	2014	\$50,112
97	GOLF CLUB ROAD	UNSL_Resheet	0.00	1.33	2014	\$63,840
98	RACE CLUB ROAD	UNSL_Resheet	0.00	0.52	2014	\$26,832
99	STOCKYARD ACCESS ROAD	UNSL_Resheet	0.00	2.09	2014	\$97,812
100	YARRABUBBA ACCESS ROAD	UNSL_Resheet	0.00	3.18	2014	\$122,112
101	HILLVIEW EASTERN ACCESS ROAD	UNSL_Resheet	0.00	0.83	2014	\$14,940
102	POLELLE ACCESS ROAD	UNSL_Resheet	0.00	1.13	2014	\$20,340
103	YARLARWEELOR ACCESS ROAD	UNSL_Resheet	0.00	2.11	2014	\$73,428
105	MOORARIE ACCESS ROAD	UNSL_Resheet	0.00	0.32	2014	\$6,720
106	BELELE-JUDAL KOONMARRA ACCESS LINK ROAD	UNSL_Resheet	0.00	1.68	2014	\$84,672
107	KOONMARRA ACCESS ROAD	UNSL_Resheet	0.00	16.17	2014	\$812,556
108	MT VERNON ACCESS ROAD	UNSL_Resheet	0.00	0.77	2014	\$20,790
109	PRARIE DOWNS ACCESS ROAD	UNSL_Resheet	0.00	1.28	2014	\$34,560
110	KUMARINA ACCESS ROAD	UNSL_Resheet	0.00	0.95	2014	\$30,210
111	CASHMANS ACCESS ROAD	UNSL_Resheet	0.00	11.94	2014	\$418,860
112	NEDS CREEK EASTERN	UNSL_Resheet	0.00	4.19	2014	\$153,354
113	SHERWOOD ROAD (GREENWOOD) PEAKHILL - HORSESHOE LIGHTS ROAD	UNSL_Resheet	0.00	1.25	2014	\$63,750
114	ROAD	UNSL_Resheet	0.00	20.57	2014	\$977,880
115	PEAKHILL ACCESS ROAD	UNSL_Resheet	0.00	3.14	2014	\$150,720

- 33 -

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
116	MULGUL - MEEKATHARRA ACCESS ROAD	UNSL_Resheet	0.00	3.49	2014	\$125,580
117	MULGUL - WOODLANDS ACCESS ROAD	UNSL_Resheet	0.00	2.53	2014	\$112,332
119	YULGAJINNA COMMUNITY ACCESS	UNSL_Resheet	0.00	5.19	2014	\$176,880
120	FORTNUM GOLD ACCESS	UNSL_Resheet	0.00	20.15	2014	\$906,750
121	BRYAH HOMESTEAD ACCESS	UNSL_Resheet	0.00	0.71	2014	\$21,300
122	THREE RIVERS HOMESTEAD ACCESS MURCHISON DOWNS - WILUNA BYPASS	UNSL_Resheet	0.00	0.46	2014	\$13,248
123		UNSL_Resheet	0.00	1.71	2014	\$51,300
124	SPEEDWAY ACCESS	UNSL_Resheet	0.00	0.23	2014	\$12,420
127	LUKES LKT ACCESS	UNSL_Resheet	0.00	0.45	2014	\$14,850
128	RUBBISH TIP ROAD	UNSL_Resheet	0.04	1.63	2014	\$71,550
129	RIFLE CLUB ROAD	UNSL_Resheet	0.00	0.22	2014	\$9,504
130	BUTTAH WINDI COMM ACCESS	UNSL_Resheet	0.00	0.56	2014	\$15,120
131	PEACE GORGE ROAD	UNSL_Resheet	0.00	1.92	2014	\$92,160
132	YOOTHAPINA WOOLSHED ROAD	UNSL_Resheet	0.00	13.45	2014	\$435,780
133	LANEWAY A ALTERNATE HEAVY HAULAGE ROAD	UNSL_Resheet	0.05	0.17	2014	\$4,680
135		UNSL_Resheet	0.00	4.50	2014	\$243,000
136	JUDAL-MILEURA ROAD	UNSL_Resheet	0.00	23.10	2014	\$970,200
						\$98,712,972

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
33	MARYMIA ROAD	UNSL_Resheet	30.88	55.00	2016	\$868,320
						\$868,320

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
66	LANDOR - MEEKATHARRA ROAD	Resurf_CS	0.00	0.02	2018	\$1,104
						\$1,104

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
47	MEEHAN STREET	Rehab_CS	0.00	0.14	2020	\$30,500
48	HILL STREET	Rehab_CS	0.72	0.90	2020	\$48,600
49	DARLOT STREET	Rehab_CS	0.91	1.03	2020	\$22,800
59	MCCLEARY STREET	Rehab_CS	0.00	0.86	2020	\$211,225
						\$313,125

- 34 -

Appendix B Projected 10 Year Capital Renewal Works Program (continued)

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
5	WILUNA NORTH ROAD	UNSL_Resheet	0.00	98.68	2021	\$4,289,304
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	17.57	19.89	2021	\$90,480
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	20.18	21.83	2021	\$77,070
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	22.37	114.15	2021	\$4,273,632
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	114.24	124.96	2021	\$353,760
66	LANDOR - MEEKATHARRA ROAD	UNSL_Resheet	125.03	179.52	2021	\$2,177,850
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	0.00	160.48	2021	\$7,277,688
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	160.53	207.52	2021	\$1,437,894
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	207.63	228.93	2021	\$575,100
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	229.00	240.00	2021	\$297,000
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	240.20	291.23	2021	\$1,377,810
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	291.30	294.39	2021	\$83,430
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	294.44	324.40	2021	\$878,712
67	ASHBURTON DWNS - MEEKATHARRA ROAD	UNSL_Resheet	324.44	353.46	2021	\$870,600
68	MEEKATHARRA - SANDSTONE ROAD	UNSL_Resheet	0.00	100.72	2021	\$4,023,168
						\$28,083,498

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
30	MURCHISON DOWNS ROAD	Crack_Seal	0.00	3.82	2022	\$10,757
43	HIGH STREET	Crack_Seal	0.00	0.26	2022	\$2,003
43	HIGH STREET	Resurf_CS	0.26	0.81	2022	\$52,672
44	SAVAGE STREET	Crack_Seal	0.00	0.11	2022	\$376
44	SAVAGE STREET	Crack_Seal	0.20	0.99	2022	\$4,891
45	PORTER STREET	Crack_Seal	0.00	0.44	2022	\$3,172
46	ROBERTS STREET	Crack_Seal	0.00	0.49	2022	\$3,660
47	MEEHAN STREET	Crack_Seal	0.14	0.20	2022	\$310
48	HILL STREET	Crack_Seal	0.00	0.72	2022	\$6,992
48	HILL STREET	Crack_Seal	0.90	1.28	2022	\$1,956
49	DARLOT STREET	Crack_Seal	0.00	0.91	2022	\$8,878
50	OLIVER STREET	Crack_Seal	0.02	0.96	2022	\$3,643
51	RAILWAY STREET	Crack_Seal	0.00	0.82	2022	\$4,146
52	QUEEN ROAD	Crack_Seal	0.00	0.31	2022	\$1,338
52	QUEEN ROAD	Crack_Seal	0.32	0.96	2022	\$2,459
53	SHORT STREET	Crack_Seal	0.00	0.14	2022	\$619
54	DOUGLAS STREET	Crack_Seal	0.00	0.33	2022	\$1,645

- 35 -

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
55	CADDY PLACE	Crack_Seal	0.00	0.08	2022	\$266
57	CONNAUGHTON STREET	Crack_Seal	0.03	0.57	2022	\$3,855
57	CONNAUGHTON STREET	Crack_Seal	0.60	0.82	2022	\$920
60	DONOVAN STREET	Crack_Seal	0.05	0.35	2022	\$1,052
61	TRENFIELD CLOSE	Crack_Seal	0.00	0.03	2022	\$256
66	LANDOR - MEEKATHARRA ROAD	Crack_Seal	0.08	4.21	2022	\$13,259
66	LANDOR - MEEKATHARRA ROAD	Crack_Seal	4.23	17.57	2022	\$43,082
66	LANDOR - MEEKATHARRA ROAD	Crack_Seal	19.89	20.18	2022	\$936
66	LANDOR - MEEKATHARRA ROAD	Crack_Seal	21.83	22.37	2022	\$1,744
72	CONSOLS ROAD	Crack_Seal	0.00	0.56	2022	\$1,833
73	REGAN STREET	Crack_Seal	0.11	0.18	2022	\$236
86	MARMONT STREET	Crack_Seal	0.00	0.37	2022	\$3,070
87	STODDART STREET	Crack_Seal	0.00	0.30	2022	\$998
88	GWALIA STREET	Crack_Seal	0.00	0.25	2022	\$708
89	EAMER STREET	Crack_Seal	0.00	0.12	2022	\$324
90	SPENCER STREET	Crack_Seal	0.00	0.18	2022	\$607
91	HIGH STREET WEST	Crack_Seal	0.00	0.43	2022	\$2,174
93	SAVAGE SPUR ROAD	Crack_Seal	0.00	0.10	2022	\$297
118	MAIN STREET SERVICE ROAD	Crack_Seal	0.00	0.18	2022	\$502
125	AIRPORT ACCESS ROAD	Crack_Seal	0.00	1.31	2022	\$3,121
126	SPORTS CLUB ACCESS ROAD	Crack_Seal	0.00	0.08	2022	\$424
128	RUBBISH TIP ROAD	Crack_Seal	0.00	0.04	2022	\$142
						\$189,320

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	0.00	18.94	2023	\$772,752
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	18.97	23.65	2023	\$224,640
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	23.67	31.51	2023	\$376,320
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	31.53	36.22	2023	\$225,120
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	36.24	51.36	2023	\$725,760
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	51.39	108.84	2023	\$2,757,600
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	108.89	147.00	2023	\$1,829,280
1	MEEKATHARRA - MT CLERE ROAD	UNSL_Resheet	147.05	181.27	2023	\$1,670,928
2	PEAK HILL - THREE RIVERS ROAD	UNSL_Resheet	0.00	116.60	2023	\$4,577,658
4	BULLOO DOWNS ROAD	UNSL_Resheet	0.00	22.48	2023	\$809,280
6	DOOLGUNNA ROAD	UNSL_Resheet	0.00	6.10	2023	\$163,560
7	PAROO ROAD	UNSL_Resheet	0.00	28.26	2023	\$754,554
8	KILLARA ROAD	UNSL_Resheet	0.00	17.24	2023	\$703,392
9	MOOLOGOOL ROAD	UNSL_Resheet	0.00	43.40	2023	\$1,742,790
13	NARRACOOTA ROAD	UNSL_Resheet	0.00	1.93	2023	\$70,170
16	ILGARARIE ROAD	UNSL_Resheet	0.00	17.00	2023	\$561,000
18	WEELARRANA WEST ROAD	UNSL_Resheet	0.00	30.54	2023	\$1,394,160

- 36 -

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
19	SYLVANIA ROAD	UNSL_Resheet	0.00	30.91	2023	\$1,380,300
20	TUREE CREEK ROAD	UNSL_Resheet	0.00	128.66	2023	\$4,697,100
22	YOUNO DOWNS ROAD	UNSL_Resheet	0.00	65.34	2023	\$3,668,640
24	TRILLBAR ROAD	UNSL_Resheet	0.00	26.88	2023	\$964,440
25	COGLA DOWNS ROAD	UNSL_Resheet	0.00	14.36	2023	\$689,280
26	MILGUN YARLARWHEELOR	UNSL_Resheet	0.00	48.94	2023	\$1,761,840
28	WOODLANDS - MT AUGUSTUS	UNSL_Resheet	0.00	72.62	2023	\$3,460,512
28	WOODLANDS - MT AUGUSTUS	UNSL_Resheet	72.67	99.46	2023	\$1,253,952
30	MURCHISON DOWNS ROAD	UNSL_Resheet	3.82	55.12	2023	\$2,382,372
31	MUNARRA STN.	UNSL_Resheet	0.00	4.50	2023	\$145,704
32	GABANINTHA - NANNINE ROAD	UNSL_Resheet	0.00	30.90	2023	\$1,155,690
33	MARYMIA ROAD	UNSL_Resheet	0.00	30.88	2023	\$1,572,480
33	MARYMIA ROAD	UNSL_Resheet	55.00	64.87	2023	\$384,930
34	ANNEAN ROAD	UNSL_Resheet	0.00	15.16	2023	\$527,568
35	NORIE ROAD	UNSL_Resheet	0.00	4.09	2023	\$152,148
39	BUTTAH ROAD	UNSL_Resheet	0.00	17.41	2023	\$804,960
41	MINGAH SPRINGS ROAD	UNSL_Resheet	0.00	68.06	2023	\$2,747,064
53	SHORT STREET	UNSL_Resheet	0.14	0.18	2023	\$1,824
58	MCDONNELL STREET	UNSL_Resheet	0.00	0.06	2023	\$2,988
63	TANGADEE ROAD	UNSL_Resheet	0.00	138.33	2023	\$4,481,892
64	MOUNT GOULD ROAD	UNSL_Resheet	0.00	3.70	2023	\$146,604
65	JIGALONG COMMUNITY ROAD	UNSL_Resheet	0.00	137.60	2023	\$4,756,800
69	PINGANDY ROAD	UNSL_Resheet	0.00	18.56	2023	\$645,888
73	REGAN STREET	Rehab_CS	0.00	0.11	2023	\$20,625
75	SHERWOOD STN	UNSL_Resheet	0.00	2.61	2023	\$125,280
76	YOTHAPINA STATION ROAD	UNSL_Resheet	0.00	4.70	2023	\$217,950
77	BERINGARRA - MT GOULD ROAD	UNSL_Resheet	0.00	16.50	2023	\$683,100
78	BELELE-JUDAL ROAD	UNSL_Resheet	0.00	47.82	2023	\$2,153,676
79	MOORARIE - TRILLBAR ROAD HILLVIEW - MURCHISON DOWNS ROAD	UNSL_Resheet	0.00	49.43	2023	\$1,429,164
80	ROAD	UNSL_Resheet	0.00	20.64	2023	\$817,344
85	DEVERELL - MULGUL ACCESS ROAD	UNSL_Resheet	0.00	2.80	2023	\$105,840
92	DIAMOND WELL ROAD	UNSL_Resheet	0.00	34.58	2023	\$1,161,888
95	NEDS CREEK ROAD	UNSL_Resheet	0.00	7.10	2023	\$291,150
96	CEMETERY ROAD	UNSL_Resheet	0.00	0.96	2023	\$50,112
97	GOLF CLUB ROAD	UNSL_Resheet	0.00	1.33	2023	\$63,840
98	RACE CLUB ROAD	UNSL_Resheet	0.00	0.52	2023	\$26,832
99	STOCKYARD ACCESS ROAD	UNSL_Resheet	0.00	2.09	2023	\$97,812
100	YARRABUBBA ACCESS ROAD	UNSL_Resheet	0.00	3.18	2023	\$122,112
101	HILLVIEW EASTERN ACCESS ROAD	UNSL_Resheet	0.00	0.83	2023	\$14,940
102	POELLE ACCESS ROAD	UNSL_Resheet	0.00	1.13	2023	\$20,340
103	YARLARWHEELOR ACCESS ROAD	UNSL_Resheet	0.00	2.11	2023	\$73,428
105	MOORARIE ACCESS ROAD BELELE-JUDAL KOONMARRA ACCESS LINK ROAD	UNSL_Resheet	0.00	0.32	2023	\$6,720
106	ACCESS LINK ROAD	UNSL_Resheet	0.00	1.68	2023	\$84,672

- 37 -

Asset ID	Asset Name	Works Description	From SLK	To SLK	Renewal Year	Renewal Cost
107	KOONMARRA ACCESS ROAD	UNSL_Resheet	0.00	16.17	2023	\$812,556
108	MT VERNON ACCESS ROAD	UNSL_Resheet	0.00	0.77	2023	\$20,790
109	PRARIE DOWNS ACCESS ROAD	UNSL_Resheet	0.00	1.28	2023	\$34,560
110	KUMARINA ACCESS ROAD	UNSL_Resheet	0.00	0.95	2023	\$30,210
111	CASHMANS ACCESS ROAD	UNSL_Resheet	0.00	11.94	2023	\$418,860
112	NEDS CREEK EASTERN	UNSL_Resheet	0.00	4.19	2023	\$153,354
113	SHERWOOD ROAD (GREENWOOD)	UNSL_Resheet	0.00	1.25	2023	\$63,750
114	PEAKHILL - HORSESHOE LIGHTS ROAD	UNSL_Resheet	0.00	20.57	2023	\$977,880
115	PEAKHILL ACCESS ROAD	UNSL_Resheet	0.00	3.14	2023	\$150,720
116	MULGUL - MEEKATHARRA ACCESS ROAD	UNSL_Resheet	0.00	3.49	2023	\$125,580
117	MULGUL - WOODLANDS ACCESS ROAD	UNSL_Resheet	0.00	2.53	2023	\$112,332
119	YULGAJINNA COMMUNITY ACCESS	UNSL_Resheet	0.00	5.19	2023	\$176,880
120	FORTNUM GOLD ACCESS	UNSL_Resheet	0.00	20.15	2023	\$906,750
121	BRYAH HOMESTEAD ACCESS	UNSL_Resheet	0.00	0.71	2023	\$21,300
122	THREE RIVERS HOMESTEAD ACCESS	UNSL_Resheet	0.00	0.46	2023	\$13,248
123	MURCHISON DOWNS - WILUNA BYPASS	UNSL_Resheet	0.00	1.71	2023	\$51,300
124	SPEEDWAY ACCESS	UNSL_Resheet	0.00	0.23	2023	\$12,420
127	LUKES LKT ACCESS	UNSL_Resheet	0.00	0.45	2023	\$14,850
128	RUBBISH TIP ROAD	UNSL_Resheet	0.04	1.63	2023	\$71,550
129	RIFLE CLUB ROAD	UNSL_Resheet	0.00	0.22	2023	\$9,504
130	BUTTAH WINDI COMM ACCESS	UNSL_Resheet	0.00	0.56	2023	\$15,120
131	PEACE GORGE ROAD	UNSL_Resheet	0.00	1.92	2023	\$92,160
132	YOTHAPINA WOOLSHED ROAD	UNSL_Resheet	0.00	13.45	2023	\$435,780
133	LANEWAY A	UNSL_Resheet	0.05	0.17	2023	\$4,680
135	ALTERNATE HEAVY HAULAGE ROAD	UNSL_Resheet	0.00	4.50	2023	\$243,000
136	JUDAL-MILEURA ROAD	UNSL_Resheet	0.00	23.10	2023	\$970,200
						\$70,650,099

- 38 -

Appendix C Planned Upgrade/Exp/New 10 year Capital Works Program

Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2014	\$2,935,000
						\$2,935,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2015	\$2,508,000
						\$2,508,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2016	\$1,913,000
						\$1,913,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2017	\$2,534,000
						\$2,534,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2018	\$1,720,000
						\$1,720,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2019	\$2,867,000
						\$2,867,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2020	\$2,484,000
						\$2,484,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2021	\$777,000
						\$777,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2022	\$839,000
						\$839,000
Asset ID	Asset Name	Works Description	From SLK	To SLK	Upgrade Year	Renewal Cost
	Forecast Expenditure Amount	No projects detailed			2023	\$909,000
						\$909,000

Appendix D Abbreviations

AAAC	Average annual asset consumption
AMP	Asset management plan
ARI	Average recurrence interval
BOD	Biochemical (biological) oxygen demand
CRC	Current replacement cost
CWMS	Community wastewater management systems
DA	Depreciable amount
EF	Earthworks/formation
IRMP	Infrastructure risk management plan
LCC	Life Cycle cost
LCE	Life cycle expenditure
MMS	Maintenance management system
PCI	Pavement condition index
RV	Residual value
SS	Suspended solids
vph	Vehicles per hour

Appendix E Glossary

Annual service cost (ASC)

- 1) Reporting actual cost
The annual (accrual) cost of providing a service including operations, maintenance, depreciation, finance/opportunity and disposal costs less revenue.
- 2) For investment analysis and budgeting
An estimate of the cost that would be tendered, per annum, if tenders were called for the supply of a service to a performance specification for a fixed term. The Annual Service Cost includes operations, maintenance, depreciation, finance/opportunity and disposal costs, less revenue.

Asset

A resource controlled by an entity as a result of past events and from which future economic benefits are expected to flow to the entity. Infrastructure assets are a sub-class of property, plant and equipment, which are non-current assets with a life greater than 12 months and enable services to be provided.

Asset class

A group of assets having a similar nature or function in the operations of an entity, and which, for purposes of disclosure, is shown as a single item without supplementary disclosure.

Asset condition assessment

The process of continuous or periodic inspection, assessment, measurement and interpretation of the resultant data to indicate the condition of a specific asset so as to determine the need for some preventative or remedial action.

Asset management (AM)

The combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner.

Average annual asset consumption (AAAC)*

The amount of an organisation's asset base consumed during a reporting period (generally a year). This may be calculated by dividing the depreciable amount by the useful life (or total future economic benefits/service potential) and totalled for each and every asset OR by dividing the carrying amount (depreciated replacement cost) by the remaining useful life (or remaining future economic benefits/service potential) and totalled for each and every asset in an asset category or class.

Borrowings

A borrowing or loan is a contractual obligation of the borrowing entity to deliver cash or another financial asset to the lending entity over a specified period of time or at a specified point in time, to cover both the initial capital provided and the cost of the interest incurred for providing this capital. A borrowing or loan provides the means for the borrowing entity to finance outlays (typically physical assets) when it has insufficient funds of its own to do so, and for the lending entity to make a financial return, normally in the form of interest revenue, on the funding provided.

Capital expenditure

Relatively large (material) expenditure, which has benefits, expected to last for more than 12 months. Capital expenditure includes renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and/or upgrade expenditures, the total project cost needs to be allocated accordingly.

Capital expenditure - expansion

Expenditure that extends the capacity of an existing asset to provide benefits, at the same standard as is currently enjoyed by existing beneficiaries, to a new group of users. It is discretionary expenditure, which increases future operations and maintenance costs, because it increases the organisation's asset base, but may be associated with additional revenue from the new user group, e.g. extending a drainage or road network, the provision of an oval or park in a new suburb for new residents.

Capital expenditure - new

Expenditure which creates a new asset providing a new service/output that did not exist beforehand. As it increases service potential it may impact revenue and will increase future operations and maintenance expenditure.

Capital expenditure - renewal

Expenditure on an existing asset or on replacing an existing asset, which returns the service capability of the asset up to that which it had originally. It is periodically required expenditure, relatively large (material) in value compared with the value of the components or sub-components of the asset being renewed. As it reinstates existing service potential, it generally has no impact on revenue, but may reduce future operations and maintenance expenditure if completed at the optimum time, e.g. resurfacing or resheeting a material part of a road network, replacing a material section of a drainage network with pipes of the same capacity, resurfacing an oval.

- 41 -

Capital expenditure - upgrade

Expenditure, which enhances an existing asset to provide a higher level of service or expenditure that will increase the life of the asset beyond that which it had originally. Upgrade expenditure is discretionary and often does not result in additional revenue unless direct user charges apply. It will increase operations and maintenance expenditure in the future because of the increase in the organisation's asset base, e.g. widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility.

Capital funding

Funding to pay for capital expenditure.

Capital grants

Monies received generally tied to the specific projects for which they are granted, which are often upgrade and/or expansion or new investment proposals.

Capital investment expenditure

See capital expenditure definition

Capitalisation threshold

The value of expenditure on non-current assets above which the expenditure is recognised as capital expenditure and below which the expenditure is charged as an expense in the year of acquisition.

Carrying amount

The amount at which an asset is recognised after deducting any accumulated depreciation / amortisation and accumulated impairment losses thereon.

Class of assets

See asset class definition

Component

Specific parts of an asset having independent physical or functional identity and having specific attributes such as different life expectancy, maintenance regimes, risk or criticality.

Cost of an asset

The amount of cash or cash equivalents paid or the fair value of the consideration given to acquire an asset at the time of its acquisition or construction, including any costs necessary to place the asset into service. This includes one-off design and project management costs.

Current replacement cost (CRC)

The cost the entity would incur to acquire the asset on the reporting date. The cost is measured by reference to the lowest cost at which the gross future economic benefits could be obtained in the normal course of business or the minimum it would cost, to replace the existing asset with a technologically modern equivalent new asset (not a second hand one) with the same economic benefits (gross service potential) allowing for any differences in the quantity and quality of output and in operating costs.

Depreciable amount

The cost of an asset, or other amount substituted for its cost, less its residual value.

Depreciated replacement cost (DRC)

The current replacement cost (CRC) of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Depreciation / amortisation

The systematic allocation of the depreciable amount (service potential) of an asset over its useful life.

Economic life

See useful life definition.

Expenditure

The spending of money on goods and services. Expenditure includes recurrent and capital.

Fair value

The amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties, in an arms length transaction.

Funding gap

A funding gap exists whenever an entity has insufficient capacity to fund asset renewal and other expenditure necessary to be able to appropriately maintain the range and level of services its existing asset stock was originally designed and intended to deliver. The service capability of the existing asset stock should be determined assuming no additional operating revenue, productivity improvements, or net financial liabilities above levels currently planned or projected. A current funding gap means service levels have already or are currently falling. A projected funding gap if not addressed will result in a future diminution of existing service levels.

- 42 -

Heritage asset

An asset with historic, artistic, scientific, technological, geographical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture and this purpose is central to the objectives of the entity holding it.

Impairment Loss

The amount by which the carrying amount of an asset exceeds its recoverable amount.

Infrastructure assets

Physical assets that contribute to meeting the needs of organisations or the need for access to major economic and social facilities and services, e.g. roads, drainage, footpaths and cycleways. These are typically large, interconnected networks or portfolios of composite assets. The components of these assets may be separately maintained, renewed or replaced individually so that the required level and standard of service from the network of assets is continuously sustained. Generally the components and hence the assets have long lives. They are fixed in place and are often have no separate market value.

Investment property

Property held to earn rentals or for capital appreciation or both, rather than for:

- (a) use in the production or supply of goods or services or for administrative purposes; or
- (b) sale in the ordinary course of business.

Key performance indicator

A qualitative or quantitative measure of a service or activity used to compare actual performance against a standard or other target. Performance indicators commonly relate to statutory limits, safety, responsiveness, cost, comfort, asset performance, reliability, efficiency, environmental protection and customer satisfaction.

Level of service

The defined service quality for a particular service/activity against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental impact, acceptability and cost.

Life Cycle Cost

1. **Total LCC** The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, rehabilitation and disposal costs.
2. **Average LCC** The life cycle cost (LCC) is average cost to provide the service over the longest asset life cycle. It comprises annual operations, maintenance and asset consumption expense, represented by depreciation expense. The Life Cycle Cost does not indicate the funds required to provide the service in a particular year.

Life Cycle Expenditure

The Life Cycle Expenditure (LCE) is the actual or planned annual operations, maintenance and capital renewal expenditure incurred in providing the service in a particular year. Life Cycle Expenditure may be compared to average Life Cycle Cost to give an initial indicator of life cycle sustainability.

Loans / borrowings

See borrowings.

Maintenance

All actions necessary for retaining an asset as near as practicable to its original condition, including regular ongoing day-to-day work necessary to keep assets operating, e.g. road patching but excluding rehabilitation or renewal. It is operating expenditure required to ensure that the asset reaches its expected useful life.

Planned maintenance

Repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown criteria/experience, prioritising scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Reactive maintenance

Unplanned repair work that is carried out in response to service requests and management/supervisory directions.

Significant maintenance

Maintenance work to repair components or replace sub-components that needs to be identified as a specific maintenance item in the maintenance budget.

Unplanned maintenance

Corrective work required in the short-term to restore an asset to working condition so it can continue to deliver the required service or to maintain its level of security and integrity.

- 43 -

Maintenance and renewal gap

Difference between estimated budgets and projected required expenditures for maintenance and renewal of assets to achieve/maintain specified service levels, totalled over a defined time (e.g. 5, 10 and 15 years).

Maintenance and renewal sustainability index

Ratio of estimated budget to projected expenditure for maintenance and renewal of assets over a defined time (e.g. 5, 10 and 15 years).

Maintenance expenditure

Recurrent expenditure, which is periodically or regularly required as part of the anticipated schedule of works required to ensure that the asset achieves its useful life and provides the required level of service. It is expenditure, which was anticipated in determining the asset's useful life.

Materiality

The notion of materiality guides the margin of error acceptable, the degree of precision required and the extent of the disclosure required when preparing general purpose financial reports. Information is material if its omission, misstatement or non-disclosure has the potential, individually or collectively, to influence the economic decisions of users taken on the basis of the financial report or affect the discharge of accountability by the management or governing body of the entity.

Modern equivalent asset

Assets that replicate what is in existence with the most cost-effective asset performing the same level of service. It is the most cost efficient, currently available asset, which will provide the same stream of services as the existing asset is capable of producing. It allows for technology changes and, improvements and efficiencies in production and installation techniques

Net present value (NPV)

The value to the organisation of the cash flows associated with an asset, liability, activity or event calculated using a discount rate to reflect the time value of money. It is the net amount of discounted total cash inflows after deducting the value of the discounted total cash outflows arising from e.g. the continued use and subsequent disposal of the asset after deducting the value of the discounted total cash outflows.

Non-revenue generating investments

Investments for the provision of goods and services to sustain or improve services to the community that are not expected to generate any savings or revenue to the Council, e.g. parks and playgrounds, footpaths, roads and bridges, libraries, etc.

Operations expenditure

Recurrent expenditure, which is continuously required to provide a service. In common use the term typically includes, e.g. power, fuel, staff, plant equipment, on-costs and overheads but excludes maintenance and depreciation. Maintenance and depreciation is on the other hand included in operating expenses.

Operating expense

The gross outflow of economic benefits, being cash and non cash items, during the period arising in the course of ordinary activities of an entity when those outflows result in decreases in equity, other than decreases relating to distributions to equity participants.

Pavement management system

A systematic process for measuring and predicting the condition of road pavements and wearing surfaces over time and recommending corrective actions.

PMS Score

A measure of condition of a road segment determined from a Pavement Management System.

Rate of annual asset consumption

A measure of average annual consumption of assets (AAAC) expressed as a percentage of the depreciable amount (AAAC/DA). Depreciation may be used for AAAC.

Rate of annual asset renewal

A measure of the rate at which assets are being renewed per annum expressed as a percentage of depreciable amount (capital renewal expenditure/DA).

Rate of annual asset upgrade

A measure of the rate at which assets are being upgraded and expanded per annum expressed as a percentage of depreciable amount (capital upgrade/expansion expenditure/DA).

Recoverable amount

The higher of an asset's fair value, less costs to sell and its value in use.

Recurrent expenditure

Relatively small (immaterial) expenditure or that which has benefits expected to last less than 12 months. Recurrent expenditure includes operations and maintenance expenditure.

- 44 -

Recurrent funding

Funding to pay for recurrent expenditure.

Rehabilitation

See capital renewal expenditure definition above.

Remaining useful life

The time remaining until an asset ceases to provide the required service level or economic usefulness. Age plus remaining useful life is useful life.

Renewal

See capital renewal expenditure definition above.

Residual value

The estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Revenue generating investments

Investments for the provision of goods and services to sustain or improve services to the community that are expected to generate some savings or revenue to offset operating costs, e.g. public halls and theatres, childcare centres, sporting and recreation facilities, tourist information centres, etc.

Risk management

The application of a formal process to the range of possible values relating to key factors associated with a risk in order to determine the resultant ranges of outcomes and their probability of occurrence.

Section or segment

A self-contained part or piece of an infrastructure asset.

Service potential

The total future service capacity of an asset. It is normally determined by reference to the operating capacity and economic life of an asset. A measure of service potential is used in the not-for-profit sector/public sector to value assets, particularly those not producing a cash flow.

Service potential remaining

A measure of the future economic benefits remaining in assets. It may be expressed in dollar values (Fair Value) or as a percentage of total anticipated future economic benefits. It is also a measure of the percentage of the asset's potential to provide services that is still available for use in providing services (Depreciated Replacement Cost/Depreciable Amount).

Strategic Longer-Term Plan

A plan covering the term of office of councillors (4 years minimum) reflecting the needs of the community for the foreseeable future. It brings together the detailed requirements in the council's longer-term plans such as the asset management plan and the long-term financial plan. The plan is prepared in consultation with the community and details where the council is at that point in time, where it wants to go, how it is going to get there, mechanisms for monitoring the achievement of the outcomes and how the plan will be resourced.

Specific Maintenance

Replacement of higher value components/sub-components of assets that is undertaken on a regular cycle including repainting, building roof replacement, cycle, replacement of air conditioning equipment, etc. This work generally falls below the capital/maintenance threshold and needs to be identified in a specific maintenance budget allocation.

Sub-component

Smaller individual parts that make up a component part.

Useful life

Either:

- (a) the period over which an asset is expected to be available for use by an entity, or
- (b) the number of production or similar units expected to be obtained from the asset by the entity.

It is estimated or expected time between placing the asset into service and removing it from service, or the estimated period of time over which the future economic benefits embodied in a depreciable asset, are expected to be consumed by the council.

Value in Use

The present value of future cash flows expected to be derived from an asset or cash generating unit. It is deemed to be depreciated replacement cost (DRC) for those assets whose future economic benefits are not primarily dependent on the asset's ability to generate net cash inflows, where the entity would, if deprived of the asset, replace its remaining future economic benefits.

Source: IPWEA, 2009, Glossary

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	FACILITIES USE PLAN
Agenda/Minute Number:	9.4.1
Applicant:	Nil
File Ref:	ADM324
Disclosure of Interest:	Nil
Date of Report:	15 October 2013
Author:	Samantha Tarling Acting Community Development and Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

This report requires council's consideration of choosing an option in how best to undertake the Facilities Use Plan as outlined in the Corporate Business Plan and what facilities to include in the Plan.

Attachments:

October 2011 OCM – Officer's Report – Lloyd's Shops Main Street Meekatharra
May 2013 OCM – Officer's Report - 'EOI Lease of Lloyd's Building'
August 2013 OCM – Officer's Report – Information Update on Lloyd's Building
CCS Strategic - Proposal – Facilities Use Plan - \$62,515

Background:

At the October 2011 OCM council resolved:

That Council commences the following actions concerning buildings and space relating to the old Lloyds Outback Centre, Council Chamber and Offices, the Community Resource Centre (Telecentre) and the old Power Station property:

- 1. Council inspection of Lloyds shops.*
- 2. Clean up Lloyds' floor space, tidy equipment and fittings.*
- 3. Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre*
- 4. Decide (Council) possible future use of buildings and review planned process*
- 5. Undertake feasibility study on various options (including museum/interpretive centre)?*
- 6. Further community consultation?*
- 7. Decide (Council) on final use of buildings and space?*
- 8. Full assessment of Lloyd's building including structural, electrical, plumbing, safety and minor repairs/maintenance required?*

9. *Engage an architect to draft layout options for allocation of building space?*
10. *Council decide which option to take?*
11. *Undertake re-design and renovation processes?*
12. *Move required facilities to new locations and create required new facilities?*

At the May 2013 OCM a report was presented to council outlining an Expression of Interest from Yulella Inc. in floor space in the Lloyd's Building, to establish a Commercial Art Gallery, Artist Workroom and a commercial Café.

Council resolved the following:

That council:

1. *Receive this report for information only and consider the matter fully after the Integrated Strategic Plan and Informing Strategies have been adopted at the June 2013 OCM.*
2. *CEO write to Yulella thanking them for their Expression of Interest and advise that the matter will be given due consideration when council undertakes a Facilities Use Report of council buildings and undertake a feasibility study on various options for the Lloyd's building, a strategy outlined in the draft 2013 – 2023 Strategic Community Plan.*

At the August 2013 OCM a report titled 'Information Update on Lloyd's Building' was presented and Council resolved:

That council receive this report and acknowledge the process for deciding the future of the Lloyds Buildings as described above under "The process as it stands:"

The process as it stands:

Whether or not to create a Facilities Use Strategy will be considered by council when the Corporate Business Plan 2012-2022 is adopted. A Facilities Use Strategy will look at all Council facilities (including Lloyds) and examine their best use etc.

Once the Strategy is adopted the projects identified within, including Lloyds, will be scheduled and undertaken. This will include further detailed planning and design. Once planning and design details are resolved, the actual renovation process can begin (call tenders etc etc). It is estimated that it will take at least 2 years before actual renovation works will commence.

In August 2013 the Shire received an email from the Managers of Meekatharra CRC advising the below-mentioned:

Extract:

'Please accept this email as a formal request/application to relocate the Meekatharra Community Resource Centre (including the Westpac Instore) from the current location (being 55 Main Street, Meekatharra) to the vacant Lloyds Building.

We would like to organise a time convenient with yourself (& any other necessary council officers) onsite to discuss the CRC's floor space requirements, availability and what best suits both parties, along with discussions on time frame and what is required.

We look forward to hearing from you and hope that this email serves as our formal application to get the process rolling.'

Many Thanks

*Melissa Butler-Henderson/Eveanne Trenfield
Managers
Meekatharra Community Resource Centre*

Comment:

Council has a number of options in undertaking a Facilities Use Plan. Being across the CCS Strategic proposal attached, will give council an understanding of the scope of works to be undertaken to complete this Plan.

Option 1 - Comprehensive Facilities Use Plan

The A/CDSM has gathered quotes to undertake a Comprehensive Facilities Use Plan. The scope of works was discussed with two preferred suppliers and both quoted approximately \$65,000. One quote was written and one verbal. The written quotation shown in the attachment titled – 'CCS Strategic – Proposal – Facilities Use Plan', as mentioned, outlines the scope of works and what the Shire would expect for \$62,515. This includes a Quantity Surveyor's report and costings.

This proposal is comprehensive and achieves other priorities in the Strategic Community Plan that would otherwise be an individual cost if carried out in isolation. The items found in the Draft Corporate Business Plan (shown under another report in the Agenda submitted by the CEO) include Youth Strategy and Parkland Strategy.

Time Frame - Commence 28 October 2013, Finish 26 May 2014 – (see pages 14/15 of CCS Strategic proposal).

Cost - \$62,515

Engaging a consultant who has the expertise and contacts to undertake the specialist work proposed, i.e. quantity surveyor, (providing accurate costing for building renovations etc.) is beneficial to this proposal due to staff not having to search and find this expertise if required and up-skill themselves to undertake the comprehensive plan, if required.

The calendar of works for staff for the next 2 years is full and if this project was undertaken by a consultant it could be achieved in a timely manner without too much disruption to the existing schedule of works for shire staff.

No in-house staff time would be consumed by this proposal except the project manager.

Option 2 - Selective Buildings Facilities Use Plan

A Selective Building Facilities Use Plan proposal is proposed to take in only Lloyds, CRC, Shire building and the Gym.

The four selected buildings have been chosen because Lloyd's has genuine interest from stakeholders in developing as soon as possible, the Shire Offices because of the need for

more office space, the CRC due to the desire to have bigger premises to deliver a service that provides for meeting rooms and greater support in the future to the community where space is not an inhibitor and the gym because council has a grant that needs to be used for the installation of a gym. The location of the gym is not clear cut to officers given users have indicated some would like it relatively close to the main street, some don't mind it going next to the squash court but others do because of the perceived security issues.

The cost of this Plan is \$55,495.00.

This quote was supplied by CCS Strategic also, to show a comparison. The proposal (as attached) on the Comprehensive Facilities Use Plan consists mostly of fixed costs, hence, the variable costs and reduction of approx. \$7,000 for the Selective Building Facilities Use Plan is minimal.

Time Frame - Commence 28 October 2013, Finish 26 May 2014 – (see pages 14/15 of CCS Strategic proposal).

Engaging a consultant who has the expertise and contacts to undertake the specialist work proposed, i.e. quantity surveyor, (providing accurate costing for building renovations etc.) is beneficial to this proposal due to staff not having to search and find this expertise if required and up-skill themselves to undertake the comprehensive plan, if required.

The calendar of works for staff for the next 2 years is full and if this project was undertaken by a consultant it could be achieved in a timely manner without too much disruption to the existing schedule of works for shire staff.

No in-house staff time would be consumed by this proposal except the project managing.

Option 3 - Comprehensive Facilities Use Plan conducted in-house

Costs have not been determined at this time. If council chooses this option, staff costs can be calculated. The hourly rate charged would be dependent on the officer charged with this project and whether they had the expertise currently to undertake the project in an effective and efficient manner, given that a project manager has not been employed at this time, to be able to access the details on this officer's skill set and they are the obvious officer to undertake the project.

The calendar of works for staff for the next 2 years is full and if this project was undertaken in-house, other priorities would need to be reconsidered by council.

Option 4 - Selective Buildings Facilities Use Plan conducted in-house

Costs have not been determined at this time. If council chooses this option, staff costs can be calculated. The hourly rate charged would be dependent on the officer charged with this project and whether they had the expertise currently to undertake the project in an effective and efficient manner, given that a project manager has not been employed at this time, to be able to access the details on this officer's skill set and they are the obvious officer to undertake the project.

The calendar of works for staff for the next 2 years is full and if this project was undertaken in-house, other priorities would need to be reconsidered by council.

Consultation:

CEO

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

The current 'Other Consultants' budget of \$50,000 has been spent to \$59,803 at the time of this report being written. The GL0692 – 'Consulting Fees' which 'Other Consultants' is a budget line item of and has many other specific consultant fees assigned to it, i.e. Integrated Planning, annual Report Production etc. has a budget of \$197,000 allocated and \$109,548 has been expended. The remainder of the budget is expected to be expended as per allocation. Therefore, if council chooses an option that uses the consultant's services for the Plan, a budget allocation will need to be made to that cost.

Strategic Implications:

Strategic Plan 2012-2022:

Built Environment – Provide facilities to support community driven programs and activities;
Develop a Facilities Use Strategy.

Economic Development – Provide facilities to support community driven programs and activities; Examine potential and feasibility of establishing a tourist/museum/cultural centre;
Build tourism capability through events, arts, history and cultural experiences.

Governance – Develop partnerships with stakeholders to enhance community services and infrastructure.

Voting Requirements

Absolute Majority

Officers Recommendation:

That Council:

- 1. Request the CEO to engage a consultant to undertake a Selected Building Feasibility Use Plan focusing on Lloyds, CRC, Shire Building and the Gym only, to meet the budget and timeframe outlined in option 2 above;**
- 2. Authorises the over-expenditure of GL0692 - Consulting Fees by \$55,495 to undertake the Selected Building Feasibility Use Plan focusing on Lloyds, CRC, Shire Building and the Gym only; and**
- 3. Authorise the CEO to make decisions that may see minor variations in the scope of work details, eg. timeframe if they arise.**

Council Resolution:

Moved: Cr NL Trenfield



Seconded: Cr RK Howden

That Council invite Mr Mark Casserly to visit Meekatharra to look at the Shire facilities, meet with Councillors and staff, review the scope of works, buildings/facilities to include in the process and to provide a new quote for the project.

CARRIED 4/0

Reason for Resolution Differing from Officers Recommendation:

Council considered it would be beneficial to have Mr Casserly visit Meekatharra first to see our facilities and then meet with Councillors and staff to discuss the best way forward.

Title/Subject:	LLOYD'S SHOPS MAIN STREET MEEKATHARRA	
Agenda/Minute Number:	9.3.4	
Applicant:	Nil	
File Ref:	A 165	
Disclosure of Interest:	Nil	
Date of Report:	11 October 2011	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may wish to discuss the next steps/short term actions in relation to Lloyd's shops.

Attachments:

Nil

Background:

In December 2010, Council resolved to purchase the Main Street shops previously known as Lloyd's Outback Centre.

Council now holds freehold title to the properties.

Comment:

Staff seeks guidance from Council concerning short term actions to be taken on these properties and others that may be affected by the potential uses of the Lloyds property.

The community responses from recent consultation processes indicate a desire for Council to enhance consultation and communication with the community. The responses also favour continuing economic development and visitor facilities including at least one response suggesting development of the Old Power Station into museum/arts centre/tourist info/café/toilets.

The development of a museum/interpretive centre should be very carefully considered. Would such a facility be developed with a distinct "point of difference" or would it be created using existing photos/displays/relics etc making it similar to other such facilities around WA? Is Council prepared to carry an operating deficit?

Possible course of actions:

- Full assessment of building including structural, electrical, plumbing, safety and minor repairs/maintenance required?
- Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre?
- Decide (Council) possible future use of buildings?
- Undertake feasibility study on various options (including museum/interpretive centre)?
- Further community consultation?
- Decide (Council) on final use of buildings and space?

- Engage an architect to draft layout options for allocation of building space?
- Undertake re-design and renovation processes?
- Move required facilities to new locations and create required new facilities?

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

2011/12 Budget:

4193 Lloyds Building Assessment & Planning -	\$20,000
4191 Stage 1 – Lloyds Renovations -	\$80,000

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council commences the following actions concerning buildings and space relating to the old Lloyds Outback Centre, Council Chamber and Offices, the Community Resource Centre (Telecentre) and the old Power Station property:

1. Full assessment of building including structural, electrical, plumbing, safety and minor repairs/maintenance required?
2. Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre?
3. Decide (Council) possible future use of buildings?
4. Undertake feasibility study on various options (including museum/interpretive centre)?
5. Further community consultation?
6. Decide (Council) on final use of buildings and space?
7. Engage an architect to draft layout options for allocation of building space?
8. Undertake re-design and renovation processes?
9. Move required facilities to new locations and create required new facilities?

Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr NL Trenfield

That Council commences the following actions concerning buildings and space relating to the old Lloyds Outback Centre, Council Chamber and Offices, the Community Resource Centre (Telecentre) and the old Power Station property:

1. Council inspection of Lloyds shops.
2. Clean up Lloyds' floor space, tidy equipment and fittings.
3. Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre
4. Decide (Council) possible future use of buildings and review this process
5. Undertake feasibility study on various options (including museum/interpretive centre)?
6. Further community consultation?
7. Decide (Council) on final use of buildings and space?
8. Full assessment of Lloyd's building including structural, electrical, plumbing, safety and minor repairs/maintenance required?
9. Engage an architect to draft layout options for allocation of building space?
10. Council decide which option to take?
11. Undertake re-design and renovation processes?
12. Move required facilities to new locations and create required new facilities?

CARRIED 4/0

Reason for Council Resolution differing from Officers Recommendation:

Council considered that community consultation was important and a high priority and that they (Council) should inspect the (Lloyds) buildings and have them cleaned up before undertaking any community consultation. The process as listed above should be reviewed when Council next formally discusses the matter – at item 4. above.

Title/Subject:	EOI LEASE OF LLOYD'S BUILDING
Agenda/Minute Number:	9.4.2
Applicant:	Yulella Corporation
File Ref:	A165
Disclosure of Interest:	Nil
Date of Report:	13 May 2013
Author:	Samantha Tarling Acting Community Development and Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

This report is to inform council of an expression of interest from Yulella Corporation in leasing a portion of the Lloyd's Building to establish a Commercial Art Gallery, Artist Workroom and a commercial Café.

Attachments:

Tourism Policy

Background:

At the October 2011 OCM council resolved:

"That Council commences the following actions concerning buildings and space relating to the old Lloyds Outback Centre, Council Chamber and Offices, the Community Resource Centre (Telecentre) and the old Power Station property:

- 1. Council inspection of Lloyds shops.*
- 2. Clean up Lloyds' floor space, tidy equipment and fittings.*
- 3. Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre*
- 4. Decide (Council) possible future use of buildings and review planned process*
- 5. Undertake feasibility study on various options (including museum/interpretive centre)?*
- 6. Further community consultation?*
- 7. Decide (Council) on final use of buildings and space?*
- 8. Full assessment of Lloyd's building including structural, electrical, plumbing, safety and minor repairs/maintenance required?*
- 9. Engage an architect to draft layout options for allocation of building space?*
- 10. Council decides which option to take?*
- 11. Undertake re-design and renovation processes?*
- 12. Move required facilities to new locations and create required new facilities?*

CARRIED 4/0"

Comment:

Yulella Coordinator Bevan Rose contacted A/CDSM to discuss the possibility of leasing a portion of the Lloyds's building and if it was possible to have a site inspection with members of his Board and staff to progress the discussion if the space was suitable.

At the onsite meeting on Tuesday 23 April 2013 the group was shown through the building and advised of the resolution council had made as outlined above and until the Strategic Community Plan was adopted at the June 2013 OCM, council would not progress this matter due to making a strategic decision for the short, medium and long term use of the building. This was understood and the group supported council's vision and wanted to contribute by further enhancing the main business centre with this proposal that they see as a key outcome in achieving the principles outlined in the Tourism Policy.

If council sees this EOI as a possibility, Yulella have offered to use CDEP participants to clean up the building to a point where, Yulella can commence planning the layout of the proposed use of space and carry out a feasibility study. After carrying out the feasibility study, this will show Yulella if they are in a position to undertake this project. They will thereafter bring the findings and Board endorsed Project Plan back to council to commence discussions in the hope that council will support the project and enter into a lease with Yulella. The vision is – stage 1, establish an Artist Workroom (big enough for tourists to interact with the artists), Stage 2 establish a commercial Art Gallery, and Stage 3, establish a Café where morning, afternoon teas and light lunches will be served. It is envisaged an al fresco area be set up for patrons and visitors. Yulella understand this is not an overnight process and the statutory processes to be finalized before the project could go ahead were clearly understood by the Yulella Chairman and Coordinator.

In relation to council's resolution above, a clean-up of the area has been completed, however, it is dusty again and the equipment and fittings from the previous shop owner still remain and need to be cleared out to have a clear view of the space and utilities present. Community engagement was carried out as part of the Strategic Community Plan process in November 2012. A question was part of the community survey in relation to what do the community want to see Lloyd's, CRC, Shire Offices and the Old Power Station used for. The feedback in regards to Lloyds was resoundingly, that the community would like to have a Café and a Business Incubator Hub to bring more opportunity to the town.

The Shire has recently made a funding application to T-Qual and in that submission we speak of the regional tourism strategic plan to be developed identifying shire specific priorities and region wide improvements to the 5A's of tourism (attractions, access, accommodation, amenities, awareness). If this project was to meet its full potential it would get full support within this regional strategic plan.

At present there are established Aboriginal Art Galleries at Mt Magnet and Wiluna. The anecdotal evidence suggests that this is a commercial enterprise that will attract funding from outside sources and contributes greatly to the social and economic development of the community.

Consultation:

Nil

Statutory Environment:

*Disposing of Property (including leasing) – section 3.58 Local Government Act 1995
Town Planning Scheme 2*

Policy Implications:

11.1 Tourism Policy

Budget/Financial Implications:

Council currently has a \$380,000 budget to complete stage 1 refurbishment.

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:


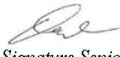
Moved: Cr NL Trenfield

Seconded: Cr PS Clancy

That council receive this report for information only; and request the CEO write to Yulella thanking them for their Expression of Interest. The CEO to advise that the matter will be given due consideration when council undertakes a Facilities Use Report of council buildings and a feasibility study on various options for the Lloyd's building, a strategy outlined in the draft 2013 – 2023 Strategic Community Plan.

CARRIED 6/0

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	INFORMATION UPDATE ON LLOYD'S BUILDING
Agenda/Minute Number:	9.4.1
Applicant:	Nil
File Ref:	A165
Disclosure of Interest:	Nil
Date of Report:	12 August 2013
Author:	Samantha Tarling Acting Community Development and Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

This report is an information update on the Lloyd's Building. No decision of council is required at this time.

Supporting Information:

Resicert Building Inspection Report – provided to Councillors 20/7/13

Zantronics Electrical Report – provided to Councillors 20/7/13

Background:

At the October 2011 OCM council resolved:

That Council commences the following actions concerning buildings and space relating to the old Lloyds Outback Centre, Council Chamber and Offices, the Community Resource Centre (Telecentre) and the old Power Station property:

1. Council inspection of Lloyds shops.
2. Clean up Lloyds' floor space, tidy equipment and fittings.
3. Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre
4. Decide (Council) possible future use of buildings and review planned process
5. Undertake feasibility study on various options (including museum/interpretive centre)?
6. Further community consultation?
7. Decide (Council) on final use of buildings and space?
8. Full assessment of Lloyd's building including structural, electrical, plumbing, safety and minor repairs/maintenance required?
9. Engage an architect to draft layout options for allocation of building space?
10. Council decide which option to take?
11. Undertake re-design and renovation processes?
12. Move required facilities to new locations and create required new facilities?

Consultation:

CEO Roy McClymont

Statutory Environment:

*Plan for the Future – section 5.56(1) Local Government Act 1995
Town Planning Scheme 2*

Policy Implications:

Nil

Budget/Financial Implications:

Council currently has a \$380,000 budget to complete stage 1 refurbishment.

Strategic Implications:

Strategic Community Plan 2012-2022, Social

- Community needs for services and facilities are met

Strategic Community Plan 2012-2022, Built Environment

- Sustainable Infrastructure, Upgrade and maintain local infrastructure.
- Planned Development

Strategic Community Plan 2012-2022, Economic Development

- Economic Growth, Maximise business and development opportunities
- Upgrade and maintain local infrastructure
- Planned Development
- Increased Visitors, develop tourism industry

Strategic Community Plan 2012-2022, Governance

- Council and Community Leadership, Provide leadership on behalf of the community
- Sustainable Governance, Manage resources effectively

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That council receive this report and acknowledge the process for deciding the future of the Lloyds Buildings as described above under “The process as it stands:”

CARRIED 4/0

	Council Decision	Status	Comments
1.	Council inspection of Lloyds shops.	Completed	
2.	Clean up Lloyds' floor space, tidy equipment and fittings.	Initial clean-up completed	The area was cleaned however, a decision has to be made about the use of the plant and equipment in the building. Once the plant and equipment is removed, the building needs to be cleaned again.
3.	Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre	Completed	The community was consulted at the same time as the consultation for the Strategic Community Plan was undertaken in Nov/Dec 2012. Results are available upon request of council.
4.	Decide (Council) possible future use of buildings and review planned process	Yet to be commenced	Options - Facilities Use Strategy as outlined in the Strategic Community Plan 2012 – 2022 be undertaken and the future of the Lloyd's building be decided when that is finalised or alternatively commence the planning for the development of Lloyd's before the Strategy is undertaken due to the community and shire staff being clear on the preferred use of this building that will result in sustainable

			infrastructure meeting the community's needs.
5.	Undertake feasibility study on various options (including museum/interpretive centre)?	Not commenced	
6.	Further community consultation?	Completed	Comprehensive community consultation was undertaken in Nov/Dec 2012.
7.	Decide (Council) on final use of buildings and space?		Options - Facilities Use Strategy as outlined in the Strategic Community Plan 2012 – 2022 be undertaken and the future of the Lloyd's building be decided after that or alternatively commence the planning for the development of Lloyd's before the Strategy is undertaken due to the community and shire staff being clear on the preferred use of this building that will result in sustainable infrastructure meeting the community's needs.
8.	Full assessment of Lloyd's building including structural, electrical, plumbing, safety and minor repairs/maintenance required?	Complete	Resicert undertook this works. See attached report.
9.	Engage an architect to draft layout options for allocation of building space?		To be engaged when the use of the building is decided by council.
10.	Council decide which option to take?		The Facilities Use

			Strategy will be prioritized by council in the Corporate Business Plan 2012-2022 (yet to be adopted). The project will be scheduled, undertaken and thereafter a report will be presented to council to make the final decision or alternatively council can resolve the future of the building when it requests the CEO to submit a report due to the community and shire staff being clear on the preferred use of this building that will result in sustainable infrastructure meeting the community's needs.
11.	Undertake re-design and renovation processes?		
12.	Move required facilities to new locations and create required new facilities?		

Summary:

The process as it stands:

Whether or not to create a Facilities Use Strategy will be considered by council when the Corporate Business Plan 2012-2022 is adopted. A Facilities Use Strategy will look at all Council facilities (including Lloyds) and examine their best use etc.

Once the Strategy is adopted the projects identified within, including Lloyds, will be scheduled and undertaken. This will include further detailed planning and design. Once planning and design details are resolved, the actual renovation process can begin (call tenders etc etc). It is estimated that it will take at least 2 years before actual renovation works will commence.

Consultation:

CEO Roy McClymont

Statutory Environment:

*Plan for the Future – section 5.56(1) Local Government Act 1995
Town Planning Scheme 2*

Policy Implications:

Nil

Budget/Financial Implications:

Council currently has a \$380,000 budget to complete stage 1 refurbishment.

Strategic Implications:

Strategic Community Plan 2012-2022, Social

- Community needs for services and facilities are met

Strategic Community Plan 2012-2022, Built Environment

- Sustainable Infrastructure, Upgrade and maintain local infrastructure.
- Planned Development

Strategic Community Plan 2012-2022, Economic Development

- Economic Growth, Maximise business and development opportunities
- Upgrade and maintain local infrastructure
- Planned Development
- Increased Visitors, develop tourism industry

Strategic Community Plan 2012-2022, Governance

- Council and Community Leadership, Provide leadership on behalf of the community
- Sustainable Governance, Manage resources effectively

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That council receive this report and acknowledge the process for deciding the future of the Lloyds Buildings as described above under “The process as it stands:”

CARRIED 4/0



ccs strategic



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Our Services

- Community Planning
- Developer Contribution Plans
- Stakeholder Engagement
- Meeting Facilitation
- Strategic & Business Planning
- Business Cases
- Needs Analyses
- Feasibility Studies
- Organisational Reviews
- Staff Training
- Team Development
- Mentoring
- Coaching
- Site Master Planning
- Project Management

CCS Strategic is an 'Assistancy' (assist + consult) helping clients to make the best decisions by applying our knowledge and experience, and furnishing the right tools and information.

We specialise in strategic planning and management advice with a focus on community planning and facility development.

Our services span the spectrum from concept to delivery. Needs analysis, feasibility study, business case development and grant applications lead to project management inclusive of tender preparation and evaluation and contract superintending.

Our competitive advantage is underpinned by outstanding skills in stakeholder engagement and a dedication to client satisfaction.



Complete Community Solutions



Community Planning



The Pilbara Plan

The Pilbara Plan was commissioned by the Federal Government's Area Consultative Committee to provide a concise statement of the regional infrastructure shortfalls existing within the Pilbara and a costed strategy and implementation plan to bring the Pilbara communities to a baseline service level.

The Plan not only addresses major infrastructure issues such as transport (road, rail and port), utilities (power, water and communications) but also focuses on the social, cultural, educational and health needs of the local residents. Sport and recreation facilities feature in the Plan but the crux of the strategy hinges on the release of land and the development of affordable housing, particularly for essential workers outside of the mining industry.

Rockingham Community

Community and Services Plan for the Shire of Serpentine Jarrahdale

Serpentine Jarrahdale Shire's population will quadruple over the next 20 years so CCS and Geografia were engaged to develop a detailed plan for community facilities and services to cater for the emerging community. The plan identifies the full scope of facilities and services to be provided by state government, commercial sector, private developers and local government. Key to the establishment of the plan was an extensive consultation campaign with the community in all six localities throughout the Shire, developing and documenting community values, needs and aspirations.

These were translated into a staged



Development Plan

The City of Rockingham was experiencing rapid growth and the population was projected to increase from 90,000 in 2006 to 130,000 by 2020. CCS, in association with Geografia, was commissioned to prepare a community development plan for the City of Rockingham to cater for that growth over the next 20 years.

This plan is to be a guide to organisational activities, culture and decision making processes as the City prepares to build places, connect people, enhance cultural activity and respond to change. The key focus areas of the plan are: personal development and wellbeing; infrastructure development; community participation; place activation; and relationship building and connections.

Karratha 2020 Vision and Community Plan



K2020 was prepared by CCS Strategic Management, in association with Geografia, as a vision for the future of Karratha evolving as a regional service centre.

The study was supported by the Shire of Roebourne, the Pilbara Development Commission, Woodside, Rio Tinto and the local community.

The K2020 Plan outlines a strategy for the transformation of Karratha from a port/mining town to a regional resource centre.

It identifies major projects including the provision of affordable housing throughout the community, a revitalization of the town centre and the establishment of a leisure and learning hub offering first class education, sport and recreation facilities.

implementation plan, linked to population growth in line with agreed developmental themes for each locality.

The plan was supported by



a detailed cost model which allows the plan to be kept current throughout the implementation phase and an up-datable database of their facilities and landholdings.



Site Master Planning



Peel Region Sport and Recreation Strategic Plan

In 2001 CCS prepared the regional plan for the development of sport and recreation facilities throughout the 5 local government areas in the region. This plan took into account local, district and regional facility needs and proposed a hierarchical strategy for the development of these facilities. The principal recommendation, for the establishment of a major regional sport and recreation facility in the Shire of Murray, is now being considered at state planning level and as part of the state sporting facilities plan by DSR.

Roebourne Youth Precinct

CCS worked with Arbor Vitae to develop a master plan for the creation of the Roebourne Youth Precinct, connecting the community, sporting and education facilities.

The underlying strategy was to co-locate youth facilities near the existing community hall, rationalise the playing fields within the township (by upgrading the school oval and removing the town oval) and constructing a covered multi-purpose hard court venue.



Sports Precinct Sir Stewart Bovell Park, Busselton

CCS was engaged to prepare a Leisure Plan for the whole Shire of Busselton that addressed land acquisition, development for sport and recreation purposes and development of infrastructure and facilities. As part of the Busselton Leisure Plan, CCS prepared site master plans for each of the major active sporting fields.

This plan for Bovell Park, the Shire's principal sports ground, shows options for future expansion, to accommodate the projected tripling of the population in the next 25 years.

Master Plan for No. 2 Plain Street, East Perth

The City of Perth commissioned CCS to look at redevelopment of the prime site currently occupied by the Perth and Tattersalls Bowling Club and a City of Perth Parking Station.

Options for redevelopment include co-location of the bowling facilities with the nearby senior citizens centre, introduction of facilities and services for early childhood services and the development of a broad range of sporting and fitness facilities for local residents.





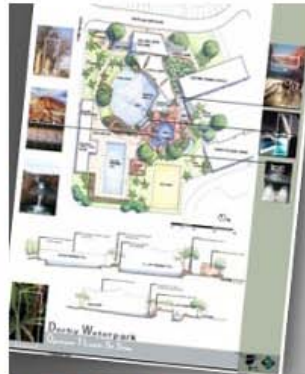
Facility Development Planning



Katanning Aquatic Centre

In 2003 and 2004 CCS worked with the Shire of Katanning to investigate future options for the provision of an aquatic centre in Katanning. The initial study investigated redevelopment options of the existing outdoor centre and compared opportunities and costs against the option of developing a new indoor heated facility in conjunction with the indoor recreation centre.

The second phase of the study looked at refurbishment requirements and operating costs for a refurbished outdoor facility including project management of the refurbishment program.

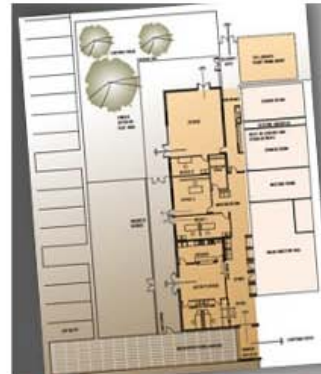


Derby Water Park

The Shire of Derby West Kimberley was faced with the decision of whether to renovate or relocate their aquatic centre, which was originally hand dug by the community.

CCS was commissioned to determine the most appropriate long term solution for the community and recommended the renovation and enhancement of the existing facility within the town centre.

The proposed design featured leisure water and a 'bombie' pool in addition to the lap lanes of the existing facility.



Kimberley Kununurra Community Centre

CCS was engaged to determine the most appropriate location and design for a community centre.

A number of locations were investigated and the final recommendation was to extend the existing leisure centre, taking advantage of the prime location, existing parking and synergies between the two venues.

The extension features community group offices, meeting and function facilities, crèche and playgroup accommodation and a child health clinic.

Goldfields Oasis—City of Kalgoorlie-Boulder

This was established in 1997 and was, at the time, the state's largest and most comprehensive regional recreation complex.

The complex comprises an indoor 50m aquatic centre with leisure pool, 3 court indoor sports stadium, fitness centre, function room, and external hard courts and playing fields. Mark served as project director and construction superintendent for this development.



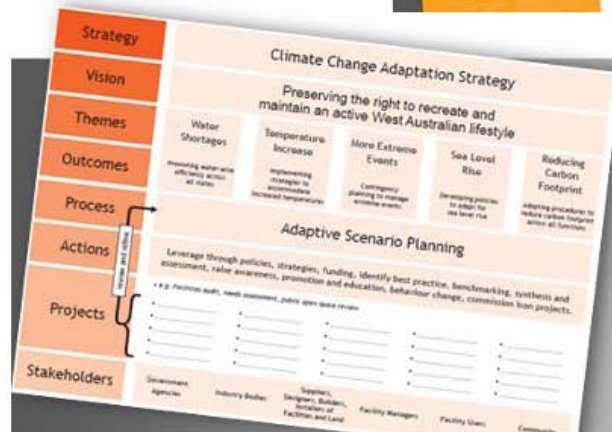


Planning Tools and Models

DSR Climate Change Strategy

In 2007 CCS, in association with ASE (environmental consultants), prepared this report which identified the key Climate Change factors likely to impact on sport and recreation participation and facilities.

The major outcome was an adaptation strategy across five themes: encouraging the development of projects, processes and actions using an adaptive scenario planning framework capable of being applied at all levels.



This strategy has now been implemented by numerous state sporting associations and has been adopted nationally through the Standing Commission on Recreation and Sport (SCORS) as a Climate Change management tool.



Sport and Recreation Facilities Decision Making Guide

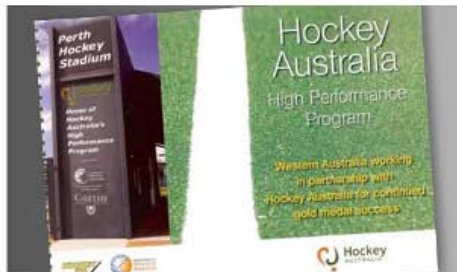
In 2005, CCS, in association with Geografia, was commissioned by the Department of Sport and Recreation to prepare a facilities decision making model.

This model provides a step by step guide to determine need and the appropriate solution to satisfying that need, be it to build, renovate, extend or replace an existing facility.

It also includes a comprehensive assessment tool to allow comparison between alternative solutions, known as the Sustainability Matrix. The Guide has now been used successfully in many projects.



Business Cases and Bids



DSR Hockey

In 2008 CCS was engaged to prepare a bid to retain Hockey Australia's High Performance Program in Perth.

Up against the other states, this bid was successful and the High Performance Program will remain in Perth until the completion of Australia's campaign for the 2024 Olympic Games.

CCS also prepared the state Sporting Facilities Plan for Hockey WA and the Department of Sport and Recreation in 2008.

Southern Cross Recreation Precinct Shire of Yilgarn

Following the announcement of the economic stimulus package by the Federal Government in 2009, the Shire of Yilgarn sought to apply for funds under the RLCIP scheme.

CCS was engaged to prepare the business case and grant application for the rationalisation and co-location of sporting facilities in Southern Cross.



Rottne Channel Swim Future Development Study

In 2007 CCS was commissioned to investigate strategies to accommodate the increasing demand for places in the Rottne Channel Swim, the world's largest open water swimming event. Strategies included new competitor categories; registering the event as part of the international marathon swimming calendar; adding alternative swim routes; including the channel swim as part of a broader beach festival; and running the swim across two days. A comprehensive financial model to assess the impact and opportunity afforded by each of these strategies was provided to the Association.

Review of the Commercial and Management Operations of Badminton WA

The Department of Sport and Recreation engaged CCS to conduct a detailed analysis of the Badminton Association, including its governance, financial, competitions and facility management operations.

The review recommended a comprehensive restructure of management operations of the Association and the divesting of facility management responsibilities to allow the Association to focus on its core business of developing the sport.





Engagement and Facilitation



City of Mandurah Foreshore Focus 2020

CCS was commissioned to manage the stakeholder engagement process that would guide the preparation of the concept plan for the future of Mandurah's foreshore areas.

Through the establishment of a community reference group CCS provided guidance and advice to the architects, planners and other technical consultants. This highly acclaimed process provided input and understanding to both the community and the consulting team.

Role and Function Review Workshop for Nulsen Haven

CCS worked with the Nulsen Haven management team to redefine the role and function of the pivotal house coordinator position within the organisation. This position had lost its efficacy and was limiting the further development of the association and the services it delivered. The two day workshop program involved all management and house coordinator staff in a collective review, analysis and redesign process.

Forest Products Commission Strategy Development Workshop

The FPC engaged CCS to facilitate discussions on the introduction of a new strategic direction for the organisation. Following a one day workshop, CCS was subsequently engaged to work with the senior management team to implement selected elements of the performance enhancement program identified within the strategy.



Disability Services Commission Rebranding Workshop

The accommodation services division of the DSC sought to redefine and rebrand its role in the industry. A strategic planning workshop was facilitated by CCS to address business rationalisation and new opportunities whilst maintaining the Commission's role as carer of last resort.



Office of Road Safety Team Development Workshop

This two day workshop was largely a team building and strategy setting session for the group, revisiting purpose and core values, as well as developing an understanding of effective team behaviours.

City of Perth Environmental Health Officers Workshop

CCS facilitated a review of the roles and functions of the City's environmental health officers, seeking to address causes for public complaint and to improve service delivery. The process involved a detailed review of current practices and a networking session with selected high profile, high performing EHOs from other local authorities.



About CCS Strategic



The Principal

Mark Antony Casserly

BPE, DIP TEACH, GRAD DIP BUS, AIMM, MPLA

CCS was established in 1994 and is headed by Mark Casserly, who has over 30 years experience in community planning. Mark specialises in stakeholder engagement, cultural and leisure facility planning and strategic planning. He has delivered more than 250 needs analyses, feasibility studies, business cases, facility and precinct master plans, and whole of community plans. More recently, he has been engaged by numerous clients in the preparation of developer contribution plans related to State Planning Policy 3.6.

Mark currently serves as President of PLA (WA) and sits on the National Board. He is appointed to the Northern and Remote Country Health Service Governing Council and is an active member of the Australian Institute of Management.

Our Clients

Local Governments

- Beverley
- Boddington
- Brookton
- Busselton
- Capel
- Carnarvon
- Claremont
- Cockburn
- Coolgardie
- Derby West Kimberley
- East Fremantle
- East Pilbara
- Exmouth
- Gosnells
- Halls Creek
- Joondalup
- Kalamunda
- Kalgoorlie-Boulder
- Katanning
- Mandurah
- Manjimup
- Morawa
- Murray
- Nedlands
- Northam
- Northampton
- Perth
- Port Hedland
- Rockingham

- Roebourne
- Serpentine-Jarrahdale
- South Perth
- Swan
- Toodyay
- Victoria Park
- Wanneroo
- West Arthur
- Wyndham East Kimberley
- Yilgarn

Federal Agencies

- Pilbara Area Consultative Committee
- Regional Development Australia Pilbara

State Agencies

- Landcorp
- Department of Housing and Works
- Department of Sport and Recreation
- Disability Services Commission
- Forest Products Commission
- Department of Premier and Cabinet
- Department of Regional Development and Lands
- Office of Road Safety

Regional Agencies

- Pilbara Development Commission
- Pilbara Regional Council
- Peel Regional Council
- Peel Development Commission
- Armadale Redevelopment Authority
- South Metropolitan Area Health Service

Not for Profit Agencies

- Valued Independent People Inc
- YMCA
- Hocart Lodge
- McFarlane House
- Red Cross Australia
- FolkWorld Inc.

- Geografia
- Peter Burow and Associates
- Hockey WA
- LWP Property Group
- Maitland Consulting
- Corporate Admin Services Pty Ltd
- Nulsen Haven
- Parks and Leisure Australia
- Plas-Tech
- Peel Marketing Alliance
- PRM Property Group
- Rottnest Channel Swim
- Satterley Property Group
- Taylor Burrell Barnett
- Rio Tinto
- TPG (The Planning Group)
- Gresley Abas Architects
- NS Projects
- Stockland

Contact Us:

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18 Woodville Street
North Perth WA 6006

Private Sector



Previous Projects

Whole of Community Planning

- Banjup Estate Community Plan 2012 - Stockland
- The Pilbara Plan Review 2012 - Regional Development Australia Pilbara
- Pilbara Investment Prospectus - Regional Development Australia Pilbara
- The Pilbara Plan 2008 - Pilbara Area Consultative Committee
- Strategic Community Plan 2012 - Shire of Capel
- Community Facilities and Services Plan 2012 – Shire of Capel
- Active Open Space Strategy for Port Hedland - Town of Port Hedland
- Karratha City of the North, Strategy and Peer Review 2011 - Landcorp / Shire of Roebourne
- Karratha 2020 Community Plan - Shire of Roebourne
- Community facilities plan for the future City of Alkimos Eglinton - Landcorp, Peet and Eglinton Estates
- Community Facilities and Services Plan - Serpentine Jarrahdale Shire
- Community Infrastructure Requirements for the Provence subdivision in Busselton - Satterley Property Group

Precinct and Site Planning

- Sporting and Community Hub Master Plans (4 precincts) - City of Armadale
- Master Plan for Churchill Park - City of Busselton
- Redevelopment of Karratha City Centre - LandCorp
- Master Plan for Development of Lions Park in Newman - Shire of East Pilbara
- Master Plan for the Capricorn Sporting Precinct in Newman - Shire of East Pilbara
- Master Plan for the Bulgarra Sporting Precinct in Karratha - Shire of Roebourne
- Foreshore Focus 2020 for the redevelopment of the Mandurah CBD Foreshore - City of Mandurah
- Site Master Planning and Funding Application for Leisure Facilities - Shire of Carnarvon
- Roebourne Youth Precinct Master Planning Study - Pilbara Development Commission
- Master Planning for the Redevelopment of Wanneroo Showground - City of Wanneroo
- Community Facilities Master Plan for the Ballajura Community - City of Swan
- Strategic review of the Master Plan for Mills Park recreation precinct - City of Gosnells
- Trails Master Plan for the Shire of Derby/West Kimberley
- Regional Sport and Recreation Centre - Peel Development Commission
- South Yunderup Master Planning Study - Shire of Murray
- Peer Review of City of Armadale's Active Sporting Reserves Needs Analysis and Feasibility Study Reports - Armadale Redevelopment Authority
- Baldvis Town Centre and District Community Facilities Pan - City of Rockingham

Management Plans

- Management Plan for the Town of Port Hedland Multi-Purpose Recreation Complex
- Management Plan for Champion Lakes Regatta Centre—Armadale Redevelopment Authority
- Review of the commercial and management operations of the Badminton Association of WA - Department of Sport and Recreation
- Management Plan for the Recreation and Aquatic Centre - Shire of Halls Creek
- Operations and Management Review of Leisure Centres - City of Joondalup
- Facility management outsourcing and market testing study - City of Joondalup
- Management Performance Review South Lake Leisure Centre - City of Cockburn
- Mandurah Bowling Club Strategic and Business Plan



Previous Projects Continued

Feasibility Studies

- Feasibility study into the redevelopment of the South Hedland Bowling Club and Tennis Club - Town of Port Hedland
- Feasibility study into the redevelopment options for Lake Claremont Golf Course - Town of Claremont
- Needs analysis and feasibility study into the establishment of a learning and information centre at Vasse Newtown - Shire of Busselton
- Feasibility study into the establishment of a Community and Recreation Centre in East Perth - City of Perth
- Aquatic Facilities Needs and Feasibility Study - Shire of Kalamunda
- Feasibility study into the redevelopment of Aquamotion - City of Wanneroo
- Midland Arts and Cultural Infrastructure Feasibility Plan - City of Swan
- Facilities Feasibility study into redevelopment options for Northampton Country Club
- Feasibility study, demand analysis and environmental assessment for the establishment of a regional sport and recreation complex in the Peel region
- Feasibility study into the establishment of Shenton Recreation Park - University of Western Australia and Education Department
- Feasibility Study and Environmental Assessment related to the establishment of a Multipurpose Sporting Venue - Town of Victoria Park
- Aquatic Centre Redevelopment Feasibility Study - Shire of Katanning
- Feasibility study into the redevelopment of Northampton Country Club
- Needs analysis and feasibility study into the future accommodation requirements of the Wanneroo Basketball Association - City of Joondalup
- Feasibility study and capital and operational cost estimates for an aquatic centre in Pinjarra - Shire of Murray
- Feasibility into the establishment of a social enterprise for the Red Cross Night Café Youth Service - Australian Red Cross, Queensland
- Feasibility study for the establishment of an Environmental Education Centre in Mandurah - City of Mandurah
- Aquatic Facilities Feasibility and Redevelopment Study - Shire of Derby/West Kimberley
- Strategic Plan for the Development of Soccer Facilities - City of Mandurah

Business Cases

- Business case investigation into the cost and benefits of retaining the AIS High Performance Hockey Program in Perth and subsequent preparation of the bid document to Hockey Australia - Department of Sport and Recreation
- Business case assessment for the future growth and development of the Rottneet Channel Swim - Rottneet Channel Swim Association
- Review of WACA Ground Redevelopment Proposal - Ministry of Sport and Recreation
- Business case for the establishment of a Business Park and Incubator in Karratha - Small Business Centre West Pilbara
- Business case for the allocation of Royalties for Regions funds to enhance education outcomes in the Pilbara - Pilbara Development Commission
- Business case for the establishment of a Small Business incubator in Newman - Pilbara Development Commission
- West Pilbara Business Support Study for the establishment of Karratha Business Park and similar facilities in Tom Price and Onslow - Small Business Centre West Pilbara
- Roebourne Community Aquatic Centre Funding Prospectus - Shire of Roebourne
- Business Case and Funding Application for the Relocation of the Northampton Bowling Club - Shire of Northampton



Previous Projects Continued

Strategic and Business Planning

- Functional Review and Role Re-Engineering Workshop - Nulsen Haven Association
- Organisational Restructuring workshop and subsequent executive team coaching - Forest Products Commission
- Organisational Review focusing on public sector improvement strategies - Department of Premier and Cabinet, Public Sector Management Division
- Recreation Services Business Plan Development - City of Mandurah
- Community Wellness Services Review - City of Swan
- Structural Reform and Resource Sharing Project - Peel Regional Local Authorities
- Strategic Facilities Plan - Hockey WA
- Community Development Plan - City of Rockingham
- Ellenbrook Health and Lifestyle Facilities Strategy - City of Swan
- Strategic Business and Financial Plan Preparation - McFarlane House Learning Centre
- Business Plan for the Redevelopment of Community Facilities - City of Joondalup
- Strategic Plan Review - Forest Heritage Centre Dwellingup
- Strategic Planning workshop for Billy Dower co-located Youth Services - City of Mandurah
- Strategic and Business Plan Development - St John of God Foundation
- Community Development Directorate Strategic and Business Plans - City of Mandurah
- Community Services Business Plan Development - City of Mandurah
- Community Safety Plan for the City of Mandurah
- Community Event Planning and Review - City of Mandurah
- City Facilities Management Contract - City of Gosnells
- Coaching and mentoring to staff at Billy Dower Youth Centre - City of Mandurah
- Coaching and mentoring to staff at Mandurah Community Museum - City of Mandurah

Staff Training and Development

- Team development workshop for the South Metropolitan Area Health Service
- Executive Management Group team building/conflict resolution program - City of Mandurah
- Customer Service Training for City of Perth Environmental Health Officers
- Customer Service Training and Staff Development Program - City of Cockburn
- Coaching and mentoring services- City of Mandurah
- Customer Services Training - City of Perth
- Team building workshops - Forest Products Commission, City of South Perth, Valued Independent People Inc., Nulsen Haven Association, Office of Road Safety
- Community Planning Staff Recruitment Assistance - City of Swan
- Mission Vision Values Planning Workshop - Department of Premier and Cabinet
- Mission Vision Values Planning Workshop - Office of Road Safety



Previous Projects Continued

Workshop and Community Meeting Facilitation



- FolkWorld Inc Fairbridge Festival Strategic Planning Weekend
- Claremont North East Precinct Development - LandCorp
- Wembley Golf Course Redevelopment Project Facilitation - Gresley Abas Architects
- Visioning for Inland Towns: Paraburdoo and Dampier - Rio Tinto
- Karratha: City of the North Workshop - Landcorp
- Strategic Planning Workshop - Town of Port Hedland
- Wickham Community Consultation Program - Rio Tinto
- Strategic planning workshop - Hockey WA Board
- Strategic planning and rebranding workshop - Accommodation Services Division of the Disability Services Commission
- Shire of Busselton Councilors' Team Development Workshop
- Byford main precinct community consultation program for structure plan preparation for LWP Property Group
- Strategic planning workshop for the Peel Marketing Alliance
- Community workshop related to the redevelopment of Milgar Street Reserve as a disabled persons play ground, BMX track and active open space reserve
- Community meetings for the public release of the Halls Head Island traffic management plan
- Parks and Leisure Australia: position paper and hot topic professional development workshops

Municipal Leisure Plans

- Regional Recreation Plan - Peel Regional Local Authorities
- Sport and Recreation Facilities Strategic Plan - Shire of Murray
- Sport and Recreation Facilities Strategic Plan - Shire of Manjimup
- Strategic Leisure Plan Development - City of Mandurah
- Leisure Services Strategic Plan - Shire of Busselton
- Sport and Recreation Strategic Plan - Shire of Brookton
- Leisure Plan Review - City of Gosnells
- Leisure Plan Review for the Shire of DerbyWest Kimberley
- Leisure Plan - Shire of Toodyay

Project Management

- Construction of netball courts Newman - Shire of East Pilbara
- Installation of sports field lighting in Newman - Shire of East Pilbara
- Design and construction of Goldfields Oasis Leisure Complex - City of Kalgoorlie-Boulder

Title/Subject:	RECYCLING DEPOT IN MEEKATHARRA
Agenda/Minute Number:	9.4.2
Applicant:	Meeka Goes Green
File Ref:	ADM194
Disclosure of Interest:	Nil
Date of Report:	15 October 2013
Author:	Samantha Tarling Acting Community Development and Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

'Meeka Goes Green' is requesting council consider supporting the proposal to establish a recycling depot on Shire land and contribute to the running costs of the operation.

Attachments:

Submission from Meeka Goes Green – Recycling Depot

Background:

Meeka Goes Green has approached the Shire requesting council to consider the attached submission.

Comment:

The following is an extract from the Meeka Goes Green submission showing their request for a donation to assist the group with utilities and insurances; and preferred sites for council's consideration for a packing and baling depot.

The Waste Authority has recently granted "Meeka Goes Green" \$18,000 funding which can be used to purchase recycling bins, crushers and balers, a trailer, a shed and other necessary equipment. I have attached a copy of the letter from the Waste Authority showing this commitment.

It is fairly easy to get grants to cover the cost of the initial set-up and one-off purchases such as crushers or bins. However grants often don't provide for the ongoing costs of public liability, utilities or the minor repairs and insurance of equipment. I anticipate the annual cost of utilities and equipment insurance to be approx. \$3000 to \$5000. These costs are relatively small compared to other Council expenses especially when considering there won't be any transport costs to Perth, the bulk purchases will be covered by grants, a quarter of the revenue will flow back into the project and the increased longevity of the rubbish tip may be of financial benefit to Council. This project would be of great value to the Community at little cost.

We now require a location to set up abovementioned equipment and to collect, sort, crush and bale materials to get them ready for transport.

There are a few options such as the shed next to Darrigan's house, the Shire yard behind the offices/CRC, or the Shire depot. I have attached a simple table listing the pros and cons of these locations. Council may also wish to suggest a different location.

By providing a location and covering the small ongoing costs Council would be of great assistance.

Site for Recycling Depot

The locations presented by the applicant at the shire depot are not considered suitable in officers' opinion, to the shire operation due to a number of factors, generally already known to councillors. Darrigan's House location could be seen as a negative or positive site due to passing traffic. The positive is recognising the commitment of the shire and town to be environmentally proactive by recycling and it is a key result area in the Strategic Community Plan, therefore, officers will recommend this location for council's consideration. Available sheds in town, suitable for this operation are very rare at the present time. Meeka Goes Green is actively looking at other options available to them through other avenues other than the shire.

If council supports the use of shire property, section 3.58 of the LGA – Disposing of Property is enacted. Officer's propose a 12 or 23 month period lease of the shed only, at Darrigan's House without exclusive use be given council's consideration. Given they are under two year periods, there is an exemption in the Local Government Regulations that allows for council not to have to go through the statutory procedure of disposing property, if the lease is for a period less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the property.

If council supports the use of the above-mentioned, council can opt to have a simple non-exclusive lease (similar to the one between the shire and Meekatharra Men's Group) at a peppercorn lease fee of \$1 per annum or any other fee considered suitable; and outline the terms and conditions.

The terms and conditions for consideration are, however, they can be amended to read as council sees fit:

RENT

\$1 per annum

UTILITIES

Utilities are paid for in full by Meeka Goes Green.

TERMINATION

The Tenant may at any time terminate this agreement by giving the Shire one month notice in writing. The Shire may at any time terminate this agreement by giving the Tenant one month notice in writing.

PERMITTED USE

The Tenant shall use the premises for the sole purpose of being a recycling collection point and Recycling Depot.

MAINTENANCE

The tenant shall carry out any minor maintenance and repairs at their own expense. The tenant shall report to the Shire any major maintenance requirements and the Shire shall take reasonable action to inspect and repair any such reports.

CLEANLINESS

The Tenant shall keep the Premises, including the street frontage area, in a clean and tidy condition to the reasonable satisfaction of the Shire.

SUBLETTING

The Tenant shall not sub-let any part of the Premise.

ANNUAL REVIEW

This lease is to commence on 1 January 2014 and terminate on 31 December 2014 or
This lease is to commence on 1 January 2014 and terminate on 30 November 2015.

Donation

Policy 2.9 Donations, point 3 states – council will consider requests for donations from local and regional bodies and all such requests will be considered on merits.

Meeka Goes Green has not commenced purchasing plant and equipment or incurring utility costs at this time, therefore, it is recommended that council consider supporting the project by authorising the CEO to use the \$1500 in the budget under Schedule 4 - Members of Council, Donation Various (GL 0252) when these costs are incurred in the 2013/14 financial year. The donation of \$1500 is activated and conditional on receipts being received to the value of \$1500 for utilities and insurance and other reasonable operational costs (that grants can't be accessed for) as determined by the CEO. The remaining amount, up to \$5000, be submitted and considered through the 2014/15 budget process.

The 'Recycling in Meeka Project' has a committed passionate group of individuals who are serious about getting this project initiated and the A/CDSM has attended their committee meetings and they are developing sound governance and have experienced office bearers who will be accountable to funds that they receive. The project officer has visited Dowerin Shire to view their arrangement and has provided photos and details of that operation in the attached submission. She has also built a relationship with the Works Manager at Dowerin, who is the project officer of the community project there and he has agreed to mentor and support her through this process along with other experienced personnel connected to the recycling industry.

Consultation:

CEO

Community engagement surveys carried out in December 2012 through the Strategic Community Plan process showed that the community valued recycling and would welcome and support it in the town.

Statutory Environment:

Local Government Act 1995 Section 3.58 – Disposing of Property

Local Government (Functions and General) Regulations 1996 Regulation 30

Policy Implications:

Policy 2.9 - Donations

Budget/Financial Implications:

GL0252 Account – 'Donations Various' has a budget of \$23,000.

This account has a budget line item within it called 'Other Donations' and this has a budget of \$10,000. \$8010 has been paid from 'Donations Various' budget and \$10 from 'Other Donations' at the time of this report being written. No budget implication.

Strategic Implications:

Strategic Plan 2012-2022:

KRA - Natural Environment, Support sustainable and use of renewable resources, Examine potential and feasibility of introducing waste recycling in town.

Voting Requirements

Simple Majority

Officers Recommended Options:

Option 1

That Council:

- 1. Donate \$1500 to Meeka Goes Green – Recycling Project conditional on receipts being received to the value of \$1500 for utilities and insurance and other reasonable operational costs (that grants can't be accessed for) as determined by the CEO in the 2013/14 period;**
- 2. Authorise the CEO to use \$1500 from the 2013/14 budget under Schedule 4 - Members of Council, Donation Various (GL 0252) when these costs are incurred in the 2013/14 financial year;**
- 3. Give budget consideration through the 2014/15 budget process, to an amount up to \$5000, upon receiving solid researched figures from Meeka Goes Green to validate the proposed budget figure;**
- 4. Approve the use of the shed at Darrigan's House as the Recycling Depot on a 12 month lease. After the 12 months, commencing 1 January 2014, a report to come back to council to resolve the extension of the use;**
- 5. Request the CEO draw up a peppercorn non-exclusive use lease for 12 months commencing 1 January 2014 and concluding on 31 December 2014 and a provision for review at the end of the period, for an extension of the lease;**
- 6. Request the CEO to draw the lease up to include the following terms and conditions:**

RENT

\$1 per annum

UTILITIES

Utilities are paid for in full by Meeka Goes Green.

TERMINATION

The Tenant may at any time terminate this agreement by giving the Shire one month notice in writing. The Shire may at any time terminate this agreement by giving the Tenant one month notice in writing.

PERMITTED USE

The Tenant shall use the premises for the sole purpose of being a recycling collection point and Recycling Depot.

MAINTENANCE

The tenant shall carry out any minor maintenance and repairs at their own expense. The tenant shall report to the Shire any major maintenance requirements and the Shire shall take reasonable action to inspect and repair any such reports.

CLEANLINESS

The Tenant shall keep the Premises, including the street frontage area, in a clean and tidy condition to the reasonable satisfaction of the Shire.

SUBLETTING

The Tenant shall not sub-let any part of the Premises.

IMPROVEMENTS

Any major improvements must have written consent from the shire prior to being undertaken.

7. Authorise the CEO to determine any minor variations to the lease as required.

OR

Option 2

That Council:

1. Donate \$1500 to Meeka Goes Green – Recycling Project conditional on receipts being received to the value of \$1500 for utilities and insurance and other reasonable operational costs (that grants can't be accessed for) as determined by the CEO in the 2013/14 period;
2. Authorize the CEO to use \$1500 from the 2013/14 budget under Schedule 4 - Members of Council, Donation Various (GL 0252) when these costs are incurred in the 2013/14 financial year;
3. Give budget consideration through the 2014/15 budget process, to an amount up to \$5000, upon receiving solid researched figures from Meeka Goes Green to validate the proposed budget figure;
4. Approve the use of the shed at Darrigan's House as the Recycling Depot for a period of 23 months, commencing 1 January 2014;
5. Request the CEO draw up a peppercorn non-exclusive use lease for 23 months commencing 1 January 2014 – 30 November 2015;
6. Request the CEO to draw the lease up to include the following terms and conditions:

RENT

\$1 per annum

UTILITIES

Utilities are paid for in full by Meeka Goes Green.

TERMINATION

The Tenant may at any time terminate this agreement by giving the Shire one month notice in writing. The Shire may at any time terminate this agreement by giving the Tenant one month notice in writing.

PERMITTED USE

The Tenant shall use the premises for the sole purpose of being a recycling collection point and Recycling Depot.

MAINTENANCE

The tenant shall carry out any minor maintenance and repairs at their own expense. The tenant shall report to the Shire any major maintenance requirements and the Shire shall take reasonable action to inspect and repair any such reports.

CLEANLINESS

The Tenant shall keep the Premises, including the street frontage area, in a clean and tidy condition to the reasonable satisfaction of the Shire.

SUBLETTING

The Tenant shall not sub-let any part of the Premises.

IMPROVEMENTS

Any major improvements must have written consent from the shire prior to being undertaken.

7. Authorise the CEO to determine any minor variations to the lease as required.

OR

Option 3

That Council:

1. Donate \$1500 to Meeka Goes Green – Recycling Project conditional on receipts being received to the value of \$1500 for utilities and insurance and other reasonable operational costs (that grants can't be accessed for) as determined by the CEO in the 2013/14 period.
2. Authorize the CEO to use \$1500 from the 2013/14 budget under Schedule 4 - Members of Council, Donation Various (GL 0252) when these costs are incurred in the 2013/14 financial year.
3. Give budget consideration through the 2014/15 budget process, to an amount up to \$5000, upon receiving solid researched figures from Meeka Goes Green to validate the proposed budget figure;
4. Not approve the use of any shire property to be leased as a recycling depot; and
5. Request the CEO write to Meeka Goes Green explaining, at this time council is not in a position to offer any suitable property to rent as a recycling depot as requested and congratulate the committee on its initiative.

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That Council:

- 1. Donate \$1500 to Meeka Goes Green – Recycling Project conditional on receipts being received to the value of \$1500 for utilities and insurance and other reasonable operational costs (that grants can't be accessed for) as determined by the CEO in the 2013/14 period;**
- 2. Authorise the CEO to use \$1500 from the 2013/14 budget under Schedule 4 - Members of Council, Donation Various (GL 0252) when these costs are incurred in the 2013/14 financial year;**
- 3. Give budget consideration through the 2014/15 budget process, to an amount up to \$5000, upon receiving solid researched figures from Meeka Goes Green to validate the proposed budget figure;**
- 4. Commends Meeka Goes Green for initiating this recycling project however Council has no immediately suitable facilities to house the project but will further assist Meeka Goes Green in their efforts to find a suitable location for the recycling project.**

CARRIED 4/0

Reason for Resolution Differing from Officers Recommendation:

Council deem that the Darrigans House shed would not be a suitable location for Meeka Goes Green-Recycling Project. If a suitable Shire owned property can be found Council will consider the Meeka Goes Green-Recycling Project using these facilities.

29th September 2013



Samantha Tarling
Community Development Services Manager
Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Sam

As you may be aware "Meeka Goes Green" is a community initiative that aims to establish, promote and facilitate environmentally sustainable projects in Meekatharra.

One of these projects aims is to reduce landfill and establish recycling.

We have already managed to organise free transport and recycling of all Farmer Jack's cardboard bales which, as a result of this achievement, haven't been dumped at our landfill since June 2013.

Transport at no cost is available through Ruggie's Recycling who have engaged Sadleirs Nexus to take the materials back to Perth on their backload after delivering stock to Farmer Jacks. The revenue of the sale of recyclables is donated to Princess Margaret Hospital and the Royal Flying Doctor Service which is a vital service to Meekatharra. Ruggie's Recycling have allowed 25% of the revenue to flow back into the Meekatharra community for the recycling program.

The materials get dropped off at Amcor, a major recycling company with drop off points in Perth. Annette Debenham from Amcor has already sent us a lot of useful information in regards to recyclable materials. Annette has also offered to fly to Meekatharra to support us with this project provided the flight costs are taken care of.

We would like to expand this recycling project so that other local businesses, residents and tourists have the opportunity to recycle materials such as cardboard, plastics, aluminium and glass.

I have previously contacted local hotels and found they are interested in recycling their cardboard, glass and aluminium cans. I am positive that other businesses and residents in town would feel the same. I have attached a copy of the response from the Royal Mail which shows great interest.

Whilst a designated recycling bin for each property like in Perth may not be an option due to possible lack of interest of some of Meekatharra's residents I believe that a drop-off location would be welcomed by those people and businesses that have an interest in recycling.

Events such as the Meekatharra Outback Festival also provide a superb opportunity to easily collect many cans and glass bottles. The Shire of Dowerin for example has got a recycling trailer with a number of recycling bins which simply get taken to the local events in Dowerin. Clearly marked bins make it easy for people to 'do the right thing' and separate recyclable materials from general waste.

The establishment of these facilities and ongoing recycling in a town like Meekatharra might set a good example and encourage other rural towns to do the same. Through state-wide programs such as Tidy Towns this project would also promote Meekatharra in a positive way across various media.

A recycling depot will help reduce landfill and as a result lengthen the life of the rubbish tip. It also might reduce litter on the streets such as broken glass, plastic bags and aluminium cans and it can be used for educational purposes. Especially locally managed container deposit schemes similar to the Port Hedland "Cash for Trash" project could make a great difference in the residents' understanding of

the value of materials and may help prevent general littering behaviour. An annual "Clean up Meeka Day" is and has been held for the last few years anyway and would tie in very well with a recycling depot and the continuing education of residents, especially of the youth and children.

Council may wish to help establish a recycling depot in Meekatharra because it would not only benefit the town in those ways mentioned above but also help fulfil Council's Strategic Community Plan which includes striving for better environmental sustainability.

The Waste Authority has recently granted "Meeka Goes Green" \$18,000 funding which can be used to purchase recycling bins, crushers and balers, a trailer, a shed and other necessary equipment. I have attached a copy of the letter from the Waste Authority showing this commitment.

It is fairly easy to get grants to cover the cost of the initial set-up and one-off purchases such as crushers or bins. However grants often don't provide for the ongoing costs of public liability, utilities or the minor repairs and insurance of equipment. I anticipate the annual cost of utilities and equipment insurance to be approx. \$3000 to \$5000. These costs are relatively small compared to other Council expenses especially when considering there won't be any transport costs to Perth, the bulk purchases will be covered by grants, a quarter of the revenue will flow back into the project and the increased longevity of the rubbish tip may be of financial benefit to Council. This project would be of great value to the Community at little cost.

We now require a location to set up abovementioned equipment and to collect, sort, crush and bale materials to get them ready for transport.

There are a few options such as the shed next to Darrigan's house, the Shire yard behind the offices/CRC, or the Shire depot. I have attached a simple table listing the pros and cons of these locations. Council may also wish to suggest a different location.

By providing a location and covering the small ongoing costs Council would be of great assistance.

Other towns in regional Western Australia have already established their own recycling facilities. I have visited the Dowerin Recycling shed which is located on Council property. It is community run with Council's support. The set-up is quite simple and includes an open drop-off point, a shed where materials are sorted, crushed and baled, and another shed where the bales and materials are stored awaiting transport. Steve Geerdink, Works Manager of the Shire of Dowerin, is involved in Dowerin's recycling set-up and has offered to help and guide us through this set-up process. We have also received feedback from other Councils, Community Resource Centres and individuals who have set up recycling in other remote locations. Many are willing to provide support and send us photos, project evaluation reports, agenda items and general information that can be of assistance. I have attached copies of emails and reports from the Shire of East Pilbara, the Cash for Trash program in Port Hedland and various supporting material from Adrian Price who is a former Tidy Towns State Judge and was involved in successfully setting up the recycling depot in Dowerin. Please see attached photos of Dowerin's set up and also a couple of photos from Paraburdoo's recycling drop off point.

Based on discussions with residents there is clear interest in developing projects leading to environmentally sustainable living and I believe with my passion, the support of the community and of the Shire of Meekatharra, we can implement this project for the betterment of our town.

Regards



Svenja Clare

Meekatharra CRC

From: Meekatharra CRC [meekatel_2@westnet.com.au]
Sent: Wednesday, 19 October 2011 10:59 AM
To: meekatharra@crc.net.au
Subject: FW: Recycling
Attachments: image001.png; image002.png

ROYAL MAIL

From: Royal Mail Hotel [mailto:royalmail@benet.net.au]
Sent: Monday, 17 October 2011 4:44 PM
To: Meekatharra CRC
Subject: Re: Recycling

Hi Sabrina,

This sounds like a great idea and we would definitely be willing to give it a go. We do have a very large amount of aluminium cans and glass bottle wastage though so we would probably need two bins and collection would most likely have to be daily. We also have a large wastage of cardboard as well and I'd guess there would be a lot of cardboard wastage throughout the town so this may be something to look at too.

Good luck! And please let me know if there's anything else we can do.

Cheers

Charlotte

----- Original Message -----

From: "Meekatharra CRC" <meekatel_2@westnet.com.au>
To: "Royal Mail Hotel" <royalmail@benet.net.au>
Sent: Friday, 14 October, 2011 3:45:12 PM GMT +08:00 Perth
Subject: Recycling

Hi Charlotte

I am 'trying' to start a recycling program in town and i am looking into providing some extra bins for the businesses in town. If we provided an extra bin would you help us by throwing glass in one and aluminium cans in another? I'm still looking around at what our options are in Meekatharra but if the recyclables get sorted before they're collected it would be much easier and more cost effective. Do you think the Royal mail will be willing to help Meekatharra recycle? Also, if you could let me know what other waste you produce we may be able to find alternative uses or even look into getting a range of different bins.

As I said i'm still at the beginning of getting a program started so If you have any ideas please let me know.

Thanks

Sabrina





Waste Authority

Towards
ZEROWASTE
www.zerowastewa.com.au

02/05

Participants: 182
Children Participants: 121
Glass Bottles: **35,035 (final collection target 25,000)**
Bags Aluminium Cans: 533.8
Bags Street Litter: 222.5

Following 8 weeks of the Cash For Trash Pilot total statistics are:

Participants: 991
Children Participants: 496
% Children Participation: 50.1%
Glass Bottles: **106,713 (well and truly exceeded all set targets)**
Bags Aluminium Cans: 2,235.3
Bags Street Litter: 784.5

Was your project successful in the way you expected? If not, why not?

Yes it exceeded our expectations. An initial target of 20,000 bottles was set. However this was smashed by the second collection event. The target was then set to 60,000 and then finally the target was 25,000 in the final collection effort. This was also beaten with 106,713 glass bottles collected after 2nd May 2009 collection effort (at the conclusion of the Pilot Program).

What lessons were learned through the project?

Involvement That Lead To Success Of Pilot

- Collaborative approach
- 11 sponsors involved (Council, State Govt, WA Waste Authority, Industry, Waste Industry & Business)
- Secured sponsorship for 10c per glass bottle and Town of Port Hedland followed with \$6 per bag cans & \$5 per bag litter
- First time initiative within the Town of Port Hedland
- Launched on Clean Up Australia Day – linkage with national focus/campaign
- Restaurants, cafes, hotels, bars and wet mess exempted from Pilot & continuing Program





Waste Authority

Towards
ZERO WASTE
www.zerowastewa.com.au

Final Project Evaluation Report Cash For Trash Pilot Program - C11725

A brief overview of your organisation

Care For Hedland Environmental Association has assisted dramatically in raising the awareness and profile of the natural environment and threatening processes within Hedland and Pilbara areas, in a constructive and pro-active manner. This is particularly true in the case of the recent work associated with the volunteer turtle monitoring program, anti littering initiatives such as Cash For Trash, regular street & beach cleanups, reef interpretative walks and river weeding exercises. Through a pro-active approach to the dispersal of information out into the wider public (using various local media and forms) the Care For Hedland Environmental Association has established itself as a local spokes group for the environment and environmental matters related to Hedland and the Pilbara.

A description of the project and its outcomes (please include breakdowns of data if relevant)

Cash For Trash is an initiative of the Care For Hedland Environmental Association and is proudly supported by the Town of Port Hedland, BHP Billiton Iron Ore, South Hedland New Living Program, North West Telegraph, Spirit Radio, CMA Recycling, Transpacific Cleanaway, Pilbara Logistics, WA Waste Authority and McDonalds is a Western Australian first; 10c per whole glass bottle, \$6 per bag of aluminium cans and \$5 per bag of street litter paid directly to residents and community groups.

The Cash For Trash Pilot utilised fortnightly collections and the Pilot took place for two months, commencing on Clean Up Australia Day (Sunday 1st March 2009) and concluding Saturday 2nd May 2009. An initial target of 20,000 bottles was set. However this was smashed by the second collection event. The target was then set to 60,000 and then finally the target was 25,000 in the final collection effort. This was also beaten with 106,713 glass bottles collected after 2nd May 2009 collection effort.





COMMUNITY GRANTS SCHEME (CGS)
Waste Avoidance and Resource Recovery Account (WARRA)

IMPORTANT INFORMATION ABOUT YOUR COMMUNITY WASTE GRANT

Contract number:	49
Organisation:	Meekatharra Community Resource Centre
Project Title:	Meeka Goes Green
Amount received from WARRA:	\$ 18,000 plus GST

This information pack should be retained with your copy of the contract as it contains information that outlines important reporting and payment requirements for your Waste Avoidance and Resource Recovery Account (WARRA) Community Waste Grant.

This Information package contains:

- Two copies of your project's WARRA grant contract.
- Grant payment & reporting requirements
- Funding acknowledgement guidelines
- Evaluation information – Final Project Report
- Grant Acquittal checklist
- A suggested Statement of Income & Expenditure template

NB: Please email the Grants Officer if you wish to receive a copy of your information pack electronically

In any correspondence regarding your project it is important that you quote your contract number.

It is important to keep the Grants Officer advised of any changes to project contact details, and respond promptly to any enquiries or requests made by DER. Failure to do so may result in delays with grant payments, or possibly even termination of your contract and funding for non compliance.

Your grant **does not include GST** therefore each claim must include a GST component separate from the grant amount. Grant recipients in breach of contract conditions may find they have contravened the *Waste Avoidance and Resource Recovery Act 2007 (WA)*.

Location	Cons	Pros
Shed next to Darrigan's House	Vandalism (manageable through mobile CCTV and/or high visibility from Main St)	On Main St/Highway = high traffic and good visibility = good promotion for town
	No existing fork lift	En route to the Rubbish Tip
		Existing shed with enough space to store materials
55 Main St (Sea Container Yard behind CRC/Shire Offices/Hall)	Drop off point would be in back lane which might encourage vandalism	Good accessibility for truck pick ups
	No existing shed	Could establish drop off point next to Caravan Dump Point (even through the fence like in Paraburdoo – see photos)
	No existing fork lift	Yard has enough space
Shire Depot Yard	Need to consider insurance if volunteers involved in sorting/baling process	Truck parks at Farmer Jacks anyway which is close by and easily accessible
		Could establish drop off point on verge and then sort/store/bale in the yard (see Dowerin Recycling photos)
		Existing sheds
		Forklift available
		Manpower available
		Secure area with existing fence

Hi Sabrina

The Shire of East Pilbara in Newman currently has recycling. We have a fortnightly domestic recycling service. The items we collect are cardboard, glass, and aluminium cans only. This is taken to the Newman Landfill where it is hand sorted and what can be recycled is sent to Perth when available. This is managed by the contractor at the Landfill

The Shire is currently in the process of purchasing a Materials Recycling facility which will enable us to recycle more products, and larger quantities. The process will be once products are baled, we will transport to Amcor in Perth. This will be managed by the Landfill contractor under a new contract.



I hope this is of assistance.

Regards

Racquel Langoulant

Amcor : 9256 6100



Title/Subject:	DONATION REQUEST – KAD INC
Agenda/Minute Number:	9.4.3
Applicant:	KAD Inc
File Ref:	ADM325
Disclosure of Interest:	Nil
Date of Report:	15 October 2013
Author:	Samantha Tarling Acting Community Development and Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

KAD Inc. has asked council to consider a request for a donation of \$3000 for a contribution to food costs of the service.

Attachments:

Submission from KAD Inc. requesting donation of \$3000 received 9 October 2013
Relevant correspondence received and sent to KAD Inc. September 2007 - October 2009
Additional supporting material will be tabled at the meeting.

Background:

At the October 2009 OCM Council resolved the following:

That Council:

- 1. no longer provide any Council representative to the Kids After Dark Inc management committee on the following grounds:
This action is taken because the secrecy clauses of the groups' constitution preclude a Council representative from reporting on the groups activities to their supervisor or to Council. Accountability and transparent reporting is a standard Local Government practice and is fundamental to every shire employment contract. The secrecy clauses in the Constitution effectively deny a Council employee or Councillor their obligation and right to report on the activities, progress and issues of the group.*
- 2. not provide any further funding (including this years remaining donation) to Kids after Dark Inc on the following grounds:
This action is taken because the secrecy clauses of the groups' constitution preclude the group from providing to council any information about the groups' financial records. Council manages its affairs and funds on behalf of the residents and ratepayers of the Shire and is therefore unable to*

provide funding to any group that is unable to report to Council on its revenues and expenses.

- 3. write to Kids after Dark Inc advising of the above decisions along with a summary of the clauses of concern, and the reasons for concern, in the groups constitution, suggesting that the group may wish to consider reviewing these clauses. Compliance with some of the clauses may even make it difficult for the group to attract funding from some funding sources. A copy of the letter, if possible, is to be sent to every member of Kids after Dark Inc.*

Comment:

Since the abovementioned council resolution was made and a letter (copy attached) was sent to the KAD Inc. committee advising of the resolution, it is not known to the CEO if the constitution has been changed due to no response correspondence being received at the Shire, at the time this report was written.

The attachment titled ‘Correspondence received and sent to KAD Inc. between 17 September 2007 - 23 October 2009’ will show council, the history of the October 2009 OCM Council resolution and the relevance to this current request.

Consultation:

CEO

Statutory Environment:

Nil

Policy Implications:

Policy 2.9 - Donations

Budget/Financial Implications:

GL0252 Account – ‘Donations Various’ has a budget of \$23,000.

This account has a budget line item within it called ‘Other Donations’ and this has a budget of \$10,000. \$8010 has been paid from ‘Donations Various’ budget and \$10 from ‘Other Donations’ at the time of this report being written. No budget implications.

Strategic Implications:

Strategic Plan 2012-2022:

KRA – Governance – Develop partnerships with stakeholders to enhance community services and infrastructure.

Voting Requirements

Simple Majority

Officers Recommendation:

For Council consideration.

Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr RK Howden

That Council not make a donation to Kids After Dark Inc in this instance.

CARRIED 4/0



From: kadinc@bigpond.com [mailto:kadinc@bigpond.com]
Sent: Wednesday, 9 October 2013 2:25 PM
To: Meeka Customer Service Officer
Cc: ruebenmrobinson@gmail.com
Subject: KAD INC REQUEST FOR DONATION

Hi Roy

I have enclosed our letter of request for a donation from the Shire.

I have also enclosed our Magazine to support this request for assistance.

The funding application that I put up for the Doray funding, is quite comprehensive with copies of our Insurance, Agreements etc, you may wish to refer back to this document as support for our request.

Kind Regards
KAD INC
Debranne Geeves
0457133932

KAD INC



PO BOX 222, MEEKATHARRA WA 6642 - 0457133932

ABN: 62536746517 CHARITY: 62536746517

Shire Councillors

Meekatharra Shire Council via email

Dear Sirs

LETTER OF REQUEST FOR A DONATION TO KIDS AFTER DARK

We write to request a donation from the Shire Council to assist KAD INC with our food costs for the Safe House for our kids.

Our Organizations Insurance costs have risen quite significantly, notwithstanding that we have never made a claim. This additional cost has burdened us and reduced our budget costs for food.

We would be most grateful if the Shire could make a donation of \$3,000.00 towards our food costs for our disadvantaged kids in Meekatharra.

We enclose our Magazine and refer you to our previous and very comprehensive funding application that we lodged last month with the Shire, for Doray funding, for which we were unsuccessful.

Please do not hesitate to contact me if you require anything further.

Kind Regards

For and on behalf of

Kids After Dark Incorporated and Registered Charity

Debranne Geeves



KIDS AFTER DARK PROGRAM

KIDS AFTER DARK PROGRAM WAS ESTABLISHED IN 2007 IN ORDER TO KEEP THE CHILDREN OF MEEKATHARRA OFF THE STREETS AFTER DARK KAD WAS ESTABLISHED AFTER 12 MONTHS CONSULTATION WITH THE MEEKATHARRA COMMUNITY. WE HELD PUBLIC FORUMS AND HAD BILLY TEA ON CONSULS ROAD.

WE CAME TOGETHER AS A COMMUNITY TO ADDRESS THE KIDS ON THE STREETS AFTER DARK AND KAD WAS BORN, THROUGH HARD WORK, CONSULTATION AND RESPECT FROM OUR COMMUNITY.

KAD INC WAS INCORPORATED IN JUNE 2009 AND THE SAFE HOUSE WAS ESTABLISHED THE SAME YEAR. KAD INC HAS ALWAYS GIVEN OUR KIDS OWNERSHIP OF THE PROGRAM AND THE SAFE HOUSE.

THE KIDS ESTABLISHED A VEGIE GARDEN AT THE SAFE HOUSE AND IT HAS NEVER BEEN BROKEN INTO OR VANDALISED FOR ALL OF THE TIME THAT WE HAVE BEEN OPERATING, AS THE KIDS SEE IT AS THEIR SAFE PLACE IN MEEKATHARRA.

Designed and Developed by:



WA CONSULTANCY
Strength in Quality and Service

MAJOR SPONSOR

Rio Tinto

KAD Incorporated would like to thank Rio Tinto for their support in providing a safe environment for the Kids of Meekatharra

Rio Tinto



WA CONSULTANCY
Strength in Quality and Service

ACKNOWLEDGEMENTS

With Appreciated Support

General

It is important to acknowledge our sponsors both in-kind and financially and in this would like to express our gratitude to the below sponsors

Warning This magazine may contain names and images of deceased Aboriginal People

© Copyright all rights reserved Kids After Dark Incorporated 2012

Rio Tinto—Major Sponsor

Not only have Rio Tinto supported KAD Inc financially to make a difference to our kids, but have worked with our community for great outcomes for employment at their Hope Downs Mine. Chris Dawe, John, Simon and the Rio Tinto staff have always shown respect, understanding and passion for improving the lives of Aboriginal people in our community. They have stuck by us for many years and have never wavered.

Clayton Utz Lawyers—Perth

This law firm has been acting and advising KAD since 2007 as our pro-bono lawyers. They worked with KAD to establish our constitution and legal profile. They have supported and provided KAD Inc with legal advice and direction many times over the past five years and we are and will be eternally grateful to them, as we could not have afforded to pay for the legal advice we have received from Clayton Utz. Thank you, especially Brett Cohen and his team.

Steve Byers - Abbotts business consultants Perth

Steve was a partner and headed up the aboriginal section of this firm and had offices in Port Headland to support Aboriginal people. Steve had a long association with Debranne (KAD committee member) with other Aboriginal community organisations over many years. Steve set up our business profile for KAD Inc and his support and advice was endless, thank you Steve.

WA Consultancy

A wholly owned and run aboriginal consultancy firm in Perth.

Wayne Abdullah the principle of that firm has supported, mentored, sponsored our organisation, the safe house and our kids of Meekatharra since inception in 2007. Wayne and his team have always been there for KAD and provided advice, support and sponsored individual kids for specific support for that child's well being. We are so grateful for this firm's support of KAD Inc.

RioTinto



ABOUT KAD

Community established owned and operated

*“Through the fire and
still continuing.”*

Beginning

Kids After Dark was established after 12 months consultation with the Meekatharra community. We held public forums and had billy tea on consuls road.

We came together as a community to address the kids on the streets after dark and KAD was born, through hard work, consultation and respect from our community.

KAD inc was incorporated in June 2009 and the safe house was established the same year. KAD inc has always given our kids ownership of the program and the safe house.

The kids established a vegie garden at the sage house and it has never been broken into or vandalised for all of the time that we have been operating, as the kids see it as their safe place in Meekatharra.

Our Vision

To act in the best interest of the Kids on the streets to be safe. Work with community to identify local solutions to local issues around kids safety that will enable them to be safe in mind, body and spirit.

Our Mission

To provide a safe environment for kids after dark via the KAD safe house, provide counseling , education and ongoing support for the kids and families in a cultural way.

To lead the way in reducing kids on the streets after dark. To work with all agencies for the best outcomes for kids.

Its about Us

Never lose focus as to why we are here



IN RECOGNITION

Always Grateful

“Build from solid foundations.”

Mavis Curley

Our dear beloved and respected aboriginal ,chairperson for many years - Mavis Curley, (deceased) who said at a Government meeting one time, when it was put to her that the Government did not want to take KAD over, she responded “we wont let you! We are a strong committee who will succeed with or without you, for our kids” we miss you Marja.

Senior Sgt Peter Pope

OIC of Meekatharra police for 5 years and chairperson and initial founder of the steering committee of KAD. We could not have progressed with out you peter.



Corissa Boddington and Terry Simpson

Our initial coordinators that where with us for two years. These young aboriginal woman, were an asset to KAD and the growth of our organization. Corissa was supported through KAD for her ongoing education in successfully attending and graduating the twelve month course through challenger TAFE - Perth, of one sky, one path way for young aboriginal leaders of their community. Corissa did all of this whilst brining up beautiful identical twin girls, who at the time were toddlers. Corissa and terry were the young aboriginal youth that built and contributed to our foundations for KAD Inc.

Sue Van Uden

Health professional for the Murchison and matron of Meekatharra hospital, KAD inc committee member and organised the sponsor for health department to provide the property of 79 Darlot st the “safe house” which is owned by the health dept WA. You are sadly missed Sue.



EASTER AT KAD

Kids enjoy a magical Easter in Meekatharra

*“Easter egg hunt
in the bush.”*

Easter Arrives

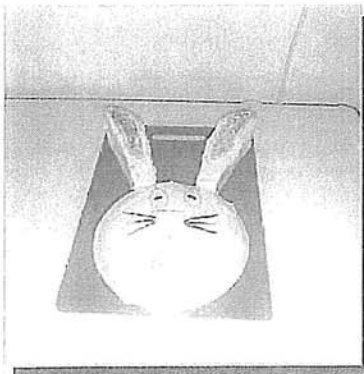
Enjoying the festive season



Community Festivities

KAD Inc each year provide Easter and Christmas for our kids at the safe house. This year at the safe house for Easter, we had Easter egg hunts, pass the parcel (egg), games, paint facing and a big feed. Kids of all ages attend and it is wonderful to see the big kids helping the little kids.

Our marja, now passed, Mavis Curley's granddaughter, Timika king, was in charge and baked the wonderful bunny cake that the kids loved. The kids helped and were very proud of their cake, whilst eating it covered in icing.



As the community is solely reliant on Centrelink payments, money is very scarce and without KAD Inc, and our sponsors, our kids would not be exposed to the joys of Easter and Christmas. This would not be possible without the financial backing of Rio Tinto.

To witness and be part of, the smiles, giggles and excitement of the kids is a life time experience that could never be gained any where else in the world.

COMMUNITY FEEDBACK

Testimonials

"I would hate to think what would happen to these kids without KAD Inc."

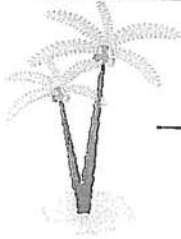


Thomas Cameron - Amangu Aboriginal Elder

My observation and involvement with KAD (Whilst working and living in Meekatharra) including hard working KAD staff in Meekatharra have directed and supported our younger generation into a positive direction

KAD must continue to thrive and grow for the survival and future of our young generation (many are my families). Meekatharra does have its isolation being remote which is similar to were my wife, children and I have been based (Burringurrah Community) for 12 months. In remote region of the Gascoyne. for Meekatharra to have a wonderful positive service (KAD) to develop a positive structure whilst exposing and teaching our young people that "yes" we have hope, eg: we have opportunities in life, we can maintain jobs, we can be happy, we can benefit through education, we can be positive role models (particular our Aboriginal younger generation of today)

Keep up your good work KAD Staff.



Julie Peckham - KAD Inc. Coordinator

I have been involved with KAD for some years and have lived in the Meekatharra area all of my life, I have been really happy to be a part of KAD and see all the positive things and the kids thriving.

The Kids KAD Band has been a huge winner and has bought the families back with the kids. It has been a great struggle for KAD and the Safe House to survive. I would hate to think what would happen to these kids without KAD INC



Department for Child Protection - Daniel Houston

I have had the privilege of playing music with the kids on Saturday mornings at the Kids after Dark Shed. . Through Kids after Dark funding, a full band kit was purchased for the Kids to practice and perform. The local boys have incredible natural rhythm and talent which has lead to the composition of original songs. The Kids after Dark band has played on the Main street of Meekatharra during the festival, played two songs live on Radio Mama, and performed at the local hotel to an appreciative audience.

This music program has been a positive way of reaching hard to engage children. The boys have developed their self esteem, confidence and enjoy the much needed weekend activity. This unique program allows the group to discuss and address contextual issues including solvent abuse, domestic violence, Drug and alcohol and school attendance. Music is the vehicle to re-engage our disillusioned youth

In a town with very few effective service providers the Kids after Dark Organisation provides an option for kids most marginalised in our town. I am very supportive of the organisation and look forward to bigger and better things into the future.

Good Work KAD!

*"Let the music flow
and the drums
begin"*

KAD BAND

Alternative Education Support

Overview

Once criticized for buying our band equipment from our limited funds, as "the school has band equipment" "the youth centre has band equipment" our response is : we deal with the kids at risk, those kids in the community, that have fallen through the cracks of a normal environment, they don't go to school, they don't go to the youth centre because they have not been to school, through no fault of there own due to homelessness, drinking and domestic violence at home, this is our kids reality.

Desert Feet Tour

KAD Inc started the KAD school of rock earlier this year, in a very short time, the kids have appeared in public at the September Meekatharra street festival as well as the Mary G desert feet tour in October this year.

KAD Inc has had the support and expertise as well as their personal time donated every Saturday from; Scott an experienced musician and a RFDS pilot, who bought the drums, back to Meekatharra from Perth on the RFDS plane, Dan from DCP and rowan from the Meeka school. KAD Inc provides a feed and cordial each Saturday and we average between 15 - 30 people, kids from 5 years old to young teenagers and adults that are supporting the kids. The consistency has allowed these kids who otherwise have no consistency, to know that the KAD school of rock is on every Saturday, just for them. Our journey July 2012:-



KAD BAND

Kids after dark "school of rock"

Where: Safe House

When: Every Saturday

What time: 11 am to 3pm

Bbq provided - all welcome especially our kids

Scott from RFDS and Dan from DCP and Rowan from the Meeka school will be there to help you rock .

KAD Inc has a full band equipment, amps and microphones.

See you on Saturday





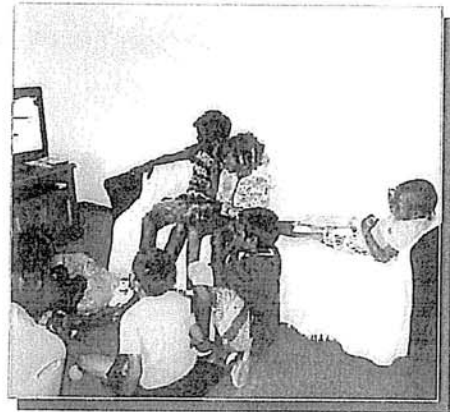
KAD SAFE HOUSE

Chillin at the Safe House

Watching Sponge Bob Square Pants

Our Kids are Kids at the Safe House they watch cartoons and Listen to music, without worries, abuse or expectations. These kids love to sit down in the cool and watch their favorite Kids show.

Our kids also participate in learning and educational activities As well as healthy activities, they have a veggie garden and love to Cook. They pick the veggies and make an amazing feed for every one.



KAD Car

Kids scoping out the new KAD car,

We had little funding for a flash car, but the kids love our old reliable Ute.

They painted the Ute themselves with their hand

“Safety for children is our priority.”



Young Fellas having fun

The smiles and larking around in the Safe House is our kids joy and their smiles fill our hearts.

Youth are able to relax in comfortable surroundings and feel like somebody does care

MANAGEMENT

Testimonials



**Rueben Robinson—
Chairperson**

I have been on the KAD in committee since 2009, for the past two years I have been elected as the chairperson. I am an aboriginal man, 25 years old. I am currently studying nursing as my chosen profession. It has been a privilege and an extremely self esteem and educational experience firstly as a committee member and then chairperson of KAD Inc. I have not only witnessed but being involved have participated in the governance of the organization. I have also worked and have been closely involved in the care and commitment for our kids at risk through the KAD Inc safe house and our policies, procedures and protocols that work for our kids and their families. I am very proud of the achievements of KAD Inc and the difference we have made in kids lives for the future.

Debranne Geeves—Committee Member and CEO

Debranne Geeves is a founding member of the original steering Committee and was very active in bringing our Community together to address the kids on the streets after dark in Meekatharra. Debranne and our beloved Maja would not give up on our kids and our community and worked tirelessly with Government Departments and Community to get the support that we needed.

Debranne gave all of her time to this project whilst holding the position of The Centrelink Manager in Meekatharra. Debranne worked with the Committee To put our Vision and Mission statements together as well as working to establish The Organisations Policies and procedures and strategic plan.

Debranne left her position as the Centrelink Manager after 5 years and took on the role of the CEO of KAD Inc. We proceeded to Incorporation and established the Organization As a leader in community group sustainability and respect. KAD Inc has gone from Strength to strength and continues to grow after six years of hard work.



Nelly Mongoo—Committee Member

I have worked all of my life and feel sad to see our kids today with no culture and no respect.

The parents not caring about the kids. I have been with KAD Inc from the beginning and I teach the kids culture and respect, cause they listen when I talk.

The Safe House is for our kids and is the best place for them to get a feed, a wash and a warm bed. We try hard for our kids in Meekatharra and my grannies have stayed in the safe house.

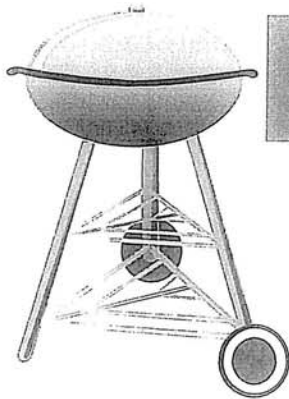
Evelyn Fraser—Committee Member

Evelyn Fraser is a long standing Committee member of KAD Inc, she give up her time to work with and support the KAD Inc Management Committee. Evelyn holds the position of Senior Job Services Advisor for Mission Australia and is passionate about our kids future.



Publication Date

KAD SAFE HOUSE



BBQ at the Safe House

Cooking a feed

Our kids love to do a cook up.

KAD Inc holds family BBQs where the families come together with the kids and have a feed play music and play footy.

All events are alcohol free



Coming Together

Allowing our kids a safe environment and food for energy to keep the smiles glowing

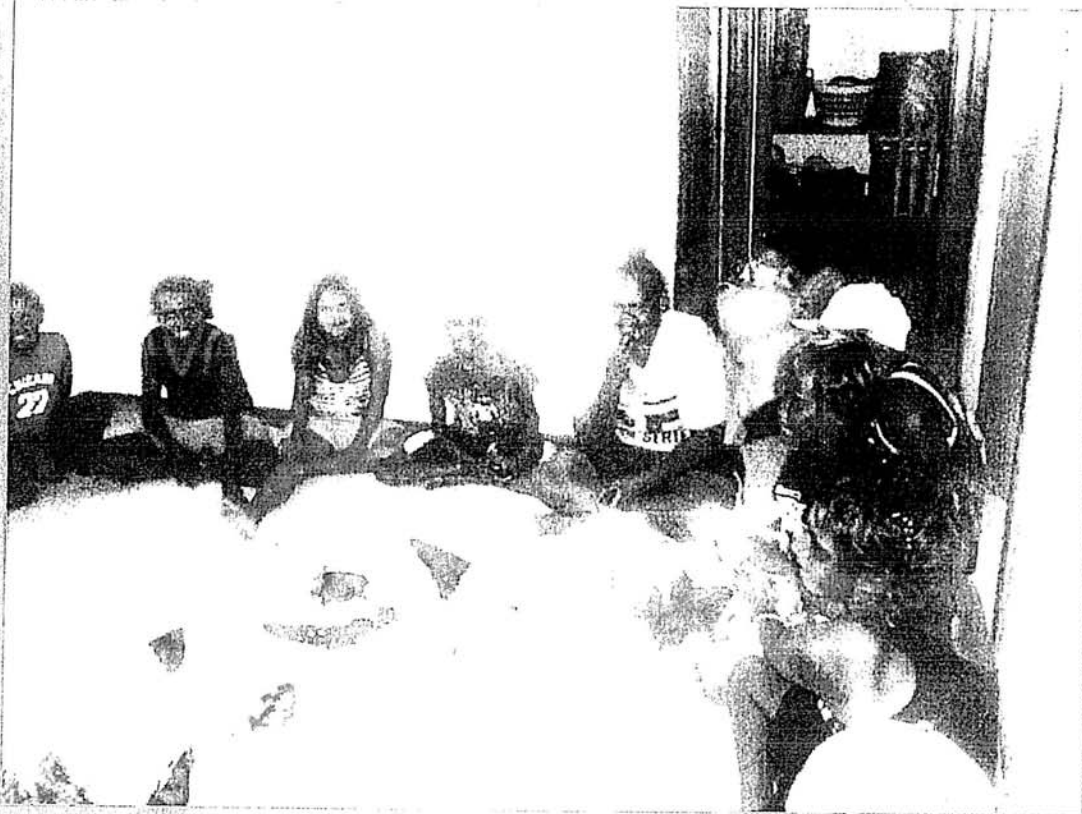


Who are we?

We are a community organisation that was formed out of community consultation and concern for the kids on the streets after dark. We have been operating for 5 years and our focus are the kids.

The safe house does not believe in punishing youth for truancy in a social and economic situation that is beyond the control of a youth

We focus on building hope in the minds of young aspiring kids and to let them know that things can get better with a bit of support



KIDS AFTER DARK

79 Darlot Street
Meekatharra WA 6642

Telephone 0457 138 932
Email: kadinc@bigpond.com

Postal Address
PO Box 222
Meekatharra WA 6642

TO GIVE OUR KIDS TRUST AND KEEP OUR
KIDS SAFE



Our Ref: ADM 325

23 October 2009

Debranne Geeves
Kids After Dark Committee
PO Box 222
MEEKATHARRA WA 6642

Dear Debranne

At its meeting of 17/10/09, Council discussed matters relating to the Kids After Dark (KAD) Association Inc.

Council resolved that it will no longer provide any Council representative to the Kids After Dark Inc management committee on the following grounds:

This action is taken because the secrecy clauses of the groups' constitution preclude a Council representative from reporting on the groups activities to their supervisor or to Council.

Accountability and transparent reporting is a standard Local Government practice and is fundamental to every shire employment contract. The secrecy clauses in the Constitution effectively deny a Council employee or Councillor their obligation and right to report on the activities, progress and issues of the group.

Council also resolved not to provide any further funding (including this years remaining donation) to Kids after Dark Inc on the following grounds:

This action is taken because the secrecy clauses of the groups' constitution preclude the group from providing to council any information about the groups' financial records. Council manages its affairs and funds on behalf of the residents and ratepayers of the Shire and is therefore unable to provide funding to any group that is unable to report to Council on its revenues and expenses.

If you require any further information please do not hesitate to contact me. Should you, or any KAD member wish to discuss any matter with Council please let me know and I will make the necessary arrangements.

Yours sincerely


Cameron Watson
Acting Chief Executive Officer

cc.
Peter Pope – Chairman, Meekatharra Interagency Group
Mavis Curley
Sue Van Uden
Jenny Jannings
Trevor Wingo
Elaine King
Steven Besan
Cameron Watson
Jarreth Van Wees
Petina Gilla

Wanda Flanagan
Helen Gould
Noeleen Gilla
Janine Binsa
Nellie Mongoo
Anton Rossouw – DCP, Geraldton
Ron Bradfield – CEO, Yulella Aboriginal Corporation
Keith Bone – Manager, Yulella Aboriginal Corporation
Brendan Rodgers – DCP, Geraldton

Roy McClymont

From: Roy McClymont [executive@meekashire.wa.gov.au]
Sent: Thursday, 1 October 2009 8:58 AM
To: 'debranne.geeves@centrelink.gov.au'
Cc: . Stella Johnson (cdo@meekashire.wa.gov.au)
Subject: RE: KIDS AFTER DAR INC [SEC=UNCLASSIFIED]
Hi Debranne

This is very simple request for a copy of documents that should be freely available to any member of the public who may request them.

I am somewhat surprised that you feel the need to refer this simple request to a lawyer.

I made this request on behalf of the Shire of Meekatharra (a Council resolution) – an organisation that has been very supportive of the KAD project since its early inception. The Shire has been a major donor to KAD both in cash and kind. Surely a copy of the Constitution and a Membership Application Form isn't asking too much.

Your response to our requests raises some concerns which leads me to some further questions;

I have attached a copy of our letter of 23/7/09. Was a copy of this letter provided to each committee member prior to discussing the letter?

May I have a copy of the advice from Clayton Utz that you refer to in your email of 22/9/09?

Was a copy of our letter provided to Clayton Utz?

And I ask again; please provide me with a copy of the KAD constitution and membership application form.

In relation to the handover;

Unfortunately Cameron is on leave, however given the financial situation as I read it this shouldn't cause any problems.

Our fortnightly payroll will be finalised today – after this we will know KAD's expenditure to date this financial year.

I looked through the KAD accounts early in the week and they showed a total expenditure of \$6081.46 – mostly wages and superannuation.

No income is showing for KAD so far this financial year. So the KAD account shows a deficit of \$6081.46.

As I have previously advised Council budgeted for a donation of \$10,000 this year to KAD.

Your advice as to how KAD would like to effect the handover will be appreciated.

However, I would now like to see your constitution and allow Council to discuss the KAD donation before any funds are transferred.

Please let me know if this will cause KAD any short term financial problems and I will do my best to assist during the transition.

Regards

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9981 1002 Fax: (08) 9981 1505

-----Original Message-----

From: debranne.geeves@centrelink.gov.au [mailto:debranne.geeves@centrelink.gov.au]
Sent: Wednesday, 30 September 2009 12:37 PM
To: Roy McClymont
Subject: RE: KIDS AFTER DAR INC [SEC=UNCLASSIFIED]

12/10/2009

Dear Roy,

I will refer this to Committee and our Lawyers for advice, could you please advise me, what is the purpose behind your requests please.

As I have advised you the hand over is being effected today with the KAD Accountants and Cameron of the Shire.

Could you also please confirm to me so that I may pass it on accordingly, is the Council still providing the reduced funding of \$10,000.00 this year and if so, it is dependant upon anything.

Regards

Debranne Geeves
Chairperson
KAD
W: 08 99801479
M: 0427085324
F: 08 99801406

From: "Roy McClymont" <executive@meekashire.wa.gov.au>
To: <debranne.geeves@centrelink.gov.au>
Date: 30/09/2009 10:40 AM
Subject: RE: KIDS AFTER DAR INC [SEC=UNCLASSIFIED]

Hi Debranne

Thanks for your notification concerning the KAD minutes. I will pass this information on to Council at its next meeting.

In our letter (23/7/09) we also requested a copy of the KAD Constitution and membership application form.

May I have a copy of these documents please.

Kind regards

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9981 1002 Fax: (08) 9981 1505

From: debranne.geeves@centrelink.gov.au [<mailto:debranne.geeves@centrelink.gov.au>]
Sent: Tuesday, 22 September 2009 10:58 AM
To: ceo@meekashire.wa.gov.au
Cc: Stella Johnson
Subject: KIDS AFTER DAR INC [SEC=UNCLASSIFIED]

Dear Roy

I refer to your correspondence in which you requested copies of the KAD Minutes. A committee meeting was

12/10/2009

held on 16th September 2009 and upon the Advice of our Lawyers Clayton Utz, we are not at liberty to provide you with the KAD Minutes. As an incorporated body we must comply with our Constitution. Under that Constitution we are not permitted to supply minutes to any-one outside of the KAD committee. I am sure that you can appreciate that we are only complying with our legal requirements as an Incorporated body.

To that end, we would like to take this opportunity of extending our gratitude to yourself, staff and Councillors for supporting us and we are now ready to effect a hand over on the 30th September 2009. I will contact Cameron and Stella prior to that date to set up the hand over.

Stella has our Accountants details for transfer of funds to their trust account.

Once again thank you.

Kind Regards

For and on Behalf of the KAD Committee

Debranne Geeves
Chairperson
KAD INC
W: 08 99801479
M: 0427085324
F: 08 99801406

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No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 8.5.409 / Virus Database: 270.13.110/2385 - Release Date: 09/21/09 17:55:00

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Our Ref: ADM 325

Debranne Geeves
Kids After Dark Committee
PO Box 222
MEEKATHARRA WA 6642

Dear Debranne

Council discussed the progress of the Kids After Dark Committee at its meeting held 18 July 2009.

Council is keen to be informed and up to date with the progress and issues facing the committee.

I will therefore be grateful if you could arrange for a copy of the minutes of each meeting to be provided to me. I will then forward a copy to each of our Shire Councillors.

Could I also be provided with a copy of the constitution and membership application form, a copy of which will also be provided to our Councillors.

Please do not hesitate to contact me, should you require any further information.

Yours sincerely

Roy McClymont
Chief Executive Officer

cc. Stella Johnson, Community Development Officer



Your Ref:
Our Ref: ADM0145
Enquiries: Megan Alchin

28 March 2008

Anton Rossouw
Youth After Dark Workgroup
C/- PO Box 21
MBEKATHARRA WA 6642

Dear Anton,

At the Council meeting held on Saturday 15th March 2008, an agenda item was presented regarding your request to use the Meekatharra Youth Centre as a venue for the Youth After Dark Safe House project.

Council approved this request to use the Youth Centre as a facility in which to run a trial 'safe house' service from 10pm to 8am, Friday to Sunday.

We look forward to hearing the results of this trial service and please don't hesitate to contact Megan Alchin on (08) 9981 1002 or at megan.alchin@meekashire.wa.gov.au if you have any queries regarding to this matter.

Yours sincerely

Roy McClymont
Chief Executive Officer



Our Ref: Y/10

17 September 2007

Children After Dark Workgroup
Per: Megan Alchin
Shire of Meekatharra
Community Development Officer

Dear Workgroup Members

Children after Dark Issues

I refer to a letter from Mr Ron Bradfield of Yulella Aboriginal Corporation (11/9/07) on behalf of the Children after Dark Workgroup.

At its meeting of 15 September 2007 Council resolved:

That Council authorise the CEO to:

1. expend the \$25,000 budget allocation for Youth After Dark activities/projects on outlays that will progress the three priorities identified above and/or incorporation of a youth focused community group.
2. sign grant applications prepared by the Children after Dark Work group, if necessary.
3. receive grant funds, donations and any other income raised by the Children After Dark Workgroup and hold and expend these funds on behalf of and as authorized by the workgroup (until an incorporated body is formed).
4. request the Children After Dark Workgroup to appoint two or more of its members to be authorized signatories to request and authorize payments on behalf of the group through the CEO (a minimum of two members to sign off on invoices, receipts, requests etc)

Purchase Orders will need to be raised for any expenditure and no expenditure will be allowed without the Council Chief Executive Officer's prior authorisation.

All requests for expenditure should be in writing and signed by two of the Workgroups authorised people (as requested above). Invoices then received will need to be authorised for payment by the same two people who made the original request. Tax invoices are required for all expenditure.

The Workgroup will be responsible for the administration of any funding obtained, including, but not limited to, the accurate acquittal of grants.

On behalf of Council I congratulate the Workgroup on a very successful community consultation process and wish the Workgroup every success in its endeavours to progress the three priorities identified through the community consultation process.

If any group members have any questions or require further information please do not hesitate to contact either Megan Alchin or myself (Roy McClymont).



Yours faithfully



Roy McClymont
Chief Executive Officer

cc. Mr Ron Bradfield, Yulella Aboriginal Corporation, PO Box 107, Meekatharra.

9.5 HEALTH, BUILDING AND TOWN PLANNING

Title/Subject:	APPLICATION TO RELEASE LAND – PORTION LOTS 752 AND 753, CLOSED ROAD AND A SMALL PORTION OF RESERVE 35295
Agenda/Minute Number:	9.5.1
Applicant:	Department of Regional Development and Lands
File Ref:	
Disclosure of Interest:	Nil
Date of Report:	13 October 2013
Author:	WV Atyeo Principal Environmental Health Officer Building Surveyor Town Planner
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The Department of Regional Development and Lands has asked for the Shire's comments on the demand for Light Industrial land in Meekatharra and whether the Light Industrial Zoning could be extended to include the subject portion of land as indicated in the attached aerial view of the land.

The subject land is portions of lots 752 and 753, the adjacent closed road and a small portion of reserve 35295.

Council needs to consider the requests and to make comment to the Department on the release of these Lots of land, which would also require an amendment to the Meekatharra Town Planning Scheme from "recreational" to "light industrial".

Attachments:

Map from the Department of Development and lands showing the Lots that are referred to in this report.

Background:

In March I reported to Council in regards to land that was the subject of an application for land release in the same vicinity as the current one before the Committee. Those parcels of land were deemed to be unavailable for release by the Department of Lands following Council's subsequent letter to them.

The Department has followed up on this matter and has now identified a parcel of land which they feel may be suitable for release. An aerial map image of the now subject land (attached) with the subject portion hatched (diagonal lines) has been put forward for discussion and our comments.

The land in question is UCL, portion of UCL Lots 752 and 753, closed road and a small portion of Reserve 35295.

Currently the land is zoned Recreational and any changes in use would require a Town Planning amendment. Given that we are currently looking at initialising a new Town Planning Scheme for the Shire, would Council incorporate this change of zoning or do they wish to preserve the current land as it is, which serves as a substantial buffer zone between Residential zoned land and Industrial zoned land currently occupied by conforming uses.

Further to this, would the use of the proposed land as industrial and the make-up of the proposed new Lot adversely affect any existing drainage of the areas served by the current system.

Comments:

I feel that Council should object strongly to the release of portions of lots 752 and 753, the adjacent closed road and a small portion of reserve 35295 based on the following:

- The subject land acts as a very effective and efficient buffer zone between residential land and industrial land.
- Parts of the subject land are still required for drainage of the whole of the area.
- The release of such land would go against the objectives of the town planning scheme as “The intent of the Scheme is to direct and control development in the Scheme Area in such a way as shall promote and safeguard health, safety, convenience and economic and general welfare of its inhabitants and the amenities of the area.”
- Furthermore, the release of land in this area may well jeopardise future plans of the Shire to create a more suitable area for Industry to operate in which will not adversely affect the health and well-being of the community.

I would therefore recommend that this release of land not be supported by Council

Consultation:

Health, Building and Town Planning Committee.

Statutory Environment:

Town Planning Scheme No 3

Policy Implications:

Nil

Budget/Financial Implications:

Unknown but if the land was released there would need to be monies expended to secure the drainage of the area that may well be affected by any development on the Lots stated.

Strategic Implications:

If released then there would need to be a new drainage system designed for that area.

Voting Requirements:

Simple Majority

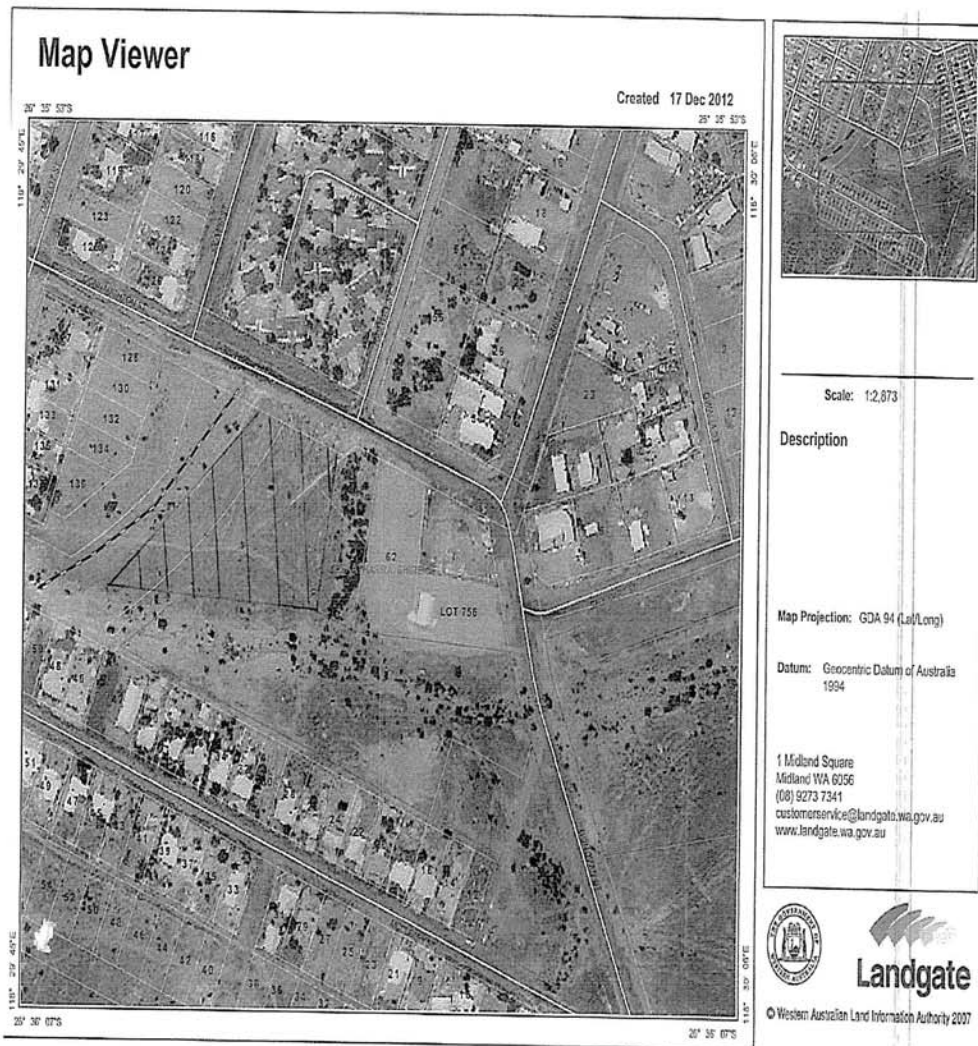
Officers Recommendation / Committee Resolution:

Moved: Cr NL Trenfield
Seconded: Cr HJ Nichols

That Council advise the Department of Development and Lands that Council objects to the release of portions of lots 752 and 753, closed road and a small portion of reserve 35295 and would furthermore not support any amendment to rezone the land to light industrial for the following reasons:

- **The subject land acts as a very effective and efficient buffer zone between residential land and industrial land.**
- **Parts of the subject land are still required for drainage of the whole of the area.**
- **The release of such land would go against the objectives of the town planning scheme as “The intent of the Scheme is to direct and control development in the Scheme Area in such a way as shall promote and safeguard health, safety, convenience and economic and general welfare of its inhabitants and the amenities of the area.”**
- **Furthermore, the release of land in this area may well jeopardise future plans of the Shire to create a more suitable area for Industry to operate in which will not adversely affect the health and well-being of the community.**

CARRIED 4/0



9.6 WORKS AND SERVICES

No agenda items.

9.7 CONFIDENTIAL ITEMS

Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr RK Howden

That the meeting be closed to members of the public to allow Council to discuss Items 7.1 and 7.2 which are matters of a confidential nature.



This is in accordance with the Act:

Section 5.23 (2) a - a matter affecting an employee.

The Chief Executive Officer Mr Roy McClymont left the meeting at 11.55am.

CONFIDENTIAL ITEM

S 5.23 (2) (a) a matter affecting an employee



Title/Subject:	CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO	
Agenda/Minute Number:	9.7.1	
Applicant:	CEO	
File Ref:	Personal File	
Disclosure of Interest:	DCEO Krys East - Financial	
Date of Report:	8 October 2013	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council has approved leave for the CEO in February 2014 and may now consider the appointment of an Acting CEO during his absence.

Confidential content not available to the public

CONFIDENTIAL ITEM
S 5.23 (2) (a) a matter affecting an employee

Title/Subject:	CEO CONTRACT AMENDMENT	
Agenda/Minute Number:	9.7.2	
Applicant:		
File Ref:	Personal File	
Disclosure of Interest:	CEO Roy McClymont	
Date of Report:	14 October 2013	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The CEO requests Council to consider an amendment to his contract with Council.

Confidential content not available to the public

Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr NL Trenfield

That the meeting be opened to the public at 12.09pm

The Chief Executive Officer Mr Roy McClymont returned to the meeting at 12.09pm

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr TR Hutchinson, declared the meeting closed at 12.10pm.