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AGENDA

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The President Cr. T.R.Hutchinson declared the meeting open at 10.15am.

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days if this Meeting."

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:

Members

Councillor T.R. Hutchinson

(President)

Councillor B.A. O'Dwyer

(Deputy President)

Councillor N.L. Trenfield

Councillor M.D.E Bain

Councillor A.E.Smith

Staff

Mr L.P. Strugnell

(Chief Executive Officer)

Ms N. Hope

(Deputy Chief Executive Officer)

Apologies

Councillor A.G.Burrows

Approved Leave of Absence

Councillor S.R.Bajrai

Councillor R.K.Howden

Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil

4. PUBLIC QUESTION TIME:

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:

6.1 ORDINARY MEETING HELD 22ND APRIL 2006.

Council Resolution:

Moved: Cr. N.L.Trenfield

Seconded: Cr. M.D.E.Bain

That the minutes from the Ordinary Meeting of Council held Saturday, 22nd April 2006 be confirmed.

CARRIED 5/0

7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:

President Cr. T.R Hutchinson advised Council that both himself and L.P.Strugnell (CEO) had attended the Cue Zone meeting on the 12th May 2006.

President Cr. T.R.Hutchinson mentioned that the May meeting would be L.P.Strugnell's last Council meeting as Chief Executive Officer and thanked him for his huge effort and that it was very much appreciated by all.

9. REPORTS OF COMMITTEES AND OFFICERS:

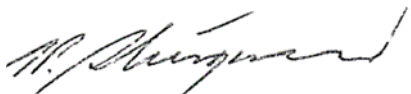
9.1 FINANCE

9.1.1 LIST OF ACCOUNTS PERIOD ENDED 30th APRIL 2006

LOCATION: N/A
APPLICANT: NATALIE HOPE
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 9TH MAY 2006
AUTHOR: NATALIE HOPE
DEPUTY CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Accounts are to be presented to Council for payments.

Background:

List of Accounts

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the Municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing –*
 - (a) *for each account which requires council authorisation in that month –*
 - (i) *the payees' name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub-regulation (1) or (2) is to be –*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and recorded in the minutes of that meeting.*

Comment:

Each month the accounts are present to Council for payment;

Municipal	Voucher No's EFT 101-119	
	21915-21972	Amount: \$ 299,059.94
Trust Account	Voucher No's 100786	Amount: \$ 200.00
Air BP	Voucher No's VARIOUS	Amount: \$ 3,144.26

Consultation:

L.P. Strugnell – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision

Moved: Cr. N.L.Trenfield

Seconded: Cr. A.E.Smith

That the accounts as detailed be paid.

CARRIED 5/0

SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 20th May 2006

Chq No.	Invoice Description	Municipal	AIR BP	TRUST
EFT101	CHALLENGE BANK	BANK CHARGES - AIR BP	-34.00	
EFT102	CHALLENGE BANK	BANK CHARGES - MARCH 06	-297.80	
EFT103	K E ANDERSON	FINANCIAL CONSULTING	-3200.00	
EFT104	LESLEY KING	TOILET BLOCK PAINTING	-1207.50	
EFT105	CHALLENGE BANK	WAGES FORTNIGHT ENDING 05.04.06	-32189.71	
EFT106	G&T FAMILY TRUST	RUBBISH COLLECTION CONTRACT	-4498.70	
EFT107	BENET INTERNET SERVICES	VARIOUS IT MAINTENANCE & REPAIRS	-984.00	
EFT108	CARRINGTON'S TRAFFIC SERVICES	TRAFFIC CONTROL TOWN STREET WORKS	-6079.81	
EFT109	ESANDA FLEET PARTNERS	DOMESTIC VIOLENCE VEHICLE	-493.34	
EFT110	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-200.00	
EFT111	MARK SMITH PTY LTD	VARIOUS MAINTENANCE & REPAIRS	-3374.95	
EFT112	VIDGUARD SECURITY SYSTEMS	MONITORING SERVICE	-1485.00	
EFT113	VDM PROJECTS	MECKA CANYON TRAIL BRIDGE	-5456.00	
EFT114	CHALLENGE BANK	WAGES FORTNIGHT ENDING 19/04/06	-31825.49	
EFT115	G&T FAMILY TRUST	RUBBISH COLLECTION CONTRACT	-4498.70	
EFT116	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-613.63	
EFT117	OFFICEWORKS BUSINESS DIRECT	STATIONERY	-646.31	
EFT118	CHALLENGE BANK	WAGES FINAL PAYOUT S.JACOBS	-3809.29	
EFT119	PETTY CASH	PETTY CASH RECOUP	-800.00	
21641	DEPT FOR PLANNING AND INFRASTRUCTURE	LICENSE FEE FOR 6 MONTHS	-276.94	
21915	AUSTRALIAN TAXATION OFFICE	GST PAYMENT BAS MARCH	-29478.23	
21916	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3875.20	
21917	STATE EMERGENCY SERVICE MEEKATHARRA	VARIOUS REIMBURSEMENTS FROM FESA	-6136.73	
21918	AIRSERVICES AUSTRALIA	ELECTRICITY	-74.98	
21919	AV TRUCKS	MIRROR	-111.88	
21920	AUSKI INLAND MOTEL	ACCOMMODATION AND MEALS N.PAL	-158.90	
21921	AUSTRALIA POST	POSTAGE	-151.75	
21922	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE	-84.81	
21923	ALCHIN, MEGAN	REIMBURSEMENTS	-78.42	
21924	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-201.46	
21925	BUNNINGS BUILDING SUPPLIES	CONCRETE MIX	-910.32	
21926	COURIER AUSTRALIA	FREIGHT	-39.68	
21927	COATES HIRE	PLANT HIRE	-340.63	
21928	CSR EMOLEUM ROAD SERVICES	TWON FOOTPATHS	-35420.00	
21929	CJD EQUIPMENT PTY LTD	OIL FILTER	-230.34	
21930	CENTURION TRANSPORT CO PTY LTD	FREIGHT	-167.62	
21931	DEPARTMENT OF CULTURE AND THE ARTS	LOCAL GOVERNMENT REGS	-50.00	

SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 20th May 2006

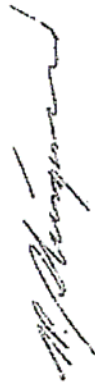
Chq No.	Invoice Description	Municipal	MUNICIPAL	AIR BP	TRUST
21932	VJ & MA ELLIOT	GARDENING DOMESTIC VIOLENCE HOUSE	-110.00		
21933	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-887.46		
21934	FARMER JACKS	GROCERIES FOR FOOTBALL CAMP	-351.27		
21935	GERALDTON FUEL COMPANY	FUEL	-2155.49		
21936	GOLDFIELD CAMP SCHOOL	STUDENT MEALS AND ACCOM	-1035.00		
21937	TOLL IPEC PTY LTD	FREIGHT	-168.14		
21938	INFOVISION TECHNOLOGY PTY LTD	SOFTWARE	-1147.00		
21939	JR & A HERSEY PTY LTD	WORK UNIFORMS	-162.25		
21940	JIM KIDD SPORTS	SPORTS EQUIP	-1215.75		
21941	KALGOORLIE LAUNDRY & DRY CLEANERS	LAUNDRY FROM YOUTH FOOTBALL	-83.60		
21942	LACY CONTRACTING SERVICES	EXCAVATOR AND ROCK BREAKER	-719.40		
21943	MEEKATHARRA CARAVAN PARK	VARIOUS	-946.67		
21944	MEEKATHARRA CORNER STORE	VARIOUS	-1323.17		
21945	MACDONALD JOHNSTON ENGINEERING CO PTY LTD	240L TR HINGE PIN RUBBISH BIN	-73.70		
21946	MARKET CREATIONS	VARIOUS	-3267.00		
21947	MENZIES ROADHOUSE PTY LTD	DIESEL BUS - FOOTBALL TRIP	-35.13		
21948	MURCHISON DOWNS PASTORAL CO	CLEAN AND REPAIR 6 GRIDS	-3300.00		
21949	MURCHISON HARDWARE	VARIOUS	-50.60		
21950	NOVUS WINDSCREEN REPAIRS	NOTICE BOARD REPAIRS	-473.07		
21951	ORICA AUSTRALIA P/L	SWIMMING POOL CHLORINE	-540.19		
21952	PETTY CASH	PETTY CASH RECOUP	-375.80		
21953	RIPPER SIGNS	WORKSHOP SIGN	-407.00		
21954	SEAFLIGHT NOMINEES PTY LTD	DIESEL BUS - FOOTBALL TRIP	-45.27		
21955	MEEKATHARRA TELECENTRE	COLOUR PRINTING - FOOTBALL	-171.00		
21956	DEPT LAND INFORMATION - VALUATION SERVICES	VALUATION EXPENSES	-466.30		
21957	WESTERN POWER	ELECTRICITY CONSUMPTION	-4768.25		
21958	TOLL WEST	FREIGHT	-10.16		
21959	WEL-QUIP MULTIPAC BITELLI	VARIOUS PARTS	-1805.93		
21960	WESTNET PTY LTD	INTERNET	-337.15		
21961	WINTERSUN HOTEL-MOTEL GERALDTON	ACCOMMODATION	-76.00		
21962	THE MANDURAH POST TRUST	DIESEL FUEL MANAGEMENT SCHEME	-433.33		
21963	YULELLA BUILDING AND CONSTRUCTION	SCORING TABLES FOR BASKETBALL COURTS	-2057.00		
21964	YULELLA ABORIGINAL CORPORATION	SWAG SES UNIT - FESA GRANT	-1800.00		
21965	YULELLA MECHANICAL	VARIOUS MAINTENANCE & REPAIRS	-2675.00		
21966	TELSTRA CORPORATION LIMITED	TELEPHONE	-39.53		
21967	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-59327.53		
21968	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-99.00		
21969	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-997.94		

SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 20th May 2006

Chq No.	Invoice Description	Municipal	MUNICIPAL	AIR BP	TRUST
21970	GOLDFIELDS MEDICAL FUND	PAYROLL DEDUCTIONS	-59.36		
21971	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFIT TAX MAY 06	-21706.18		
21972	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3875.20		
140406	BP AUSTRALIA LIMITED	COST OF FUEL SOLD		-463.56	
310306	BP AUSTRALIA LIMITED	COST OF FUEL SOLD		-2680.70	
100786	SHIRE OF MEEKATHARRA - TRUST	REFUND OF KEY DEPOSIT			-200.00
			<u>-\$ 299,059.94</u>	<u>-3144.26</u>	<u>-200.00</u>
		MUNICIPAL ACCOUNT	-\$ 299,059.94		
		AIR BP ACCOUNT	-\$ 3,144.26		
		TRUST ACCOUNT	-\$ 200.00		
			<u>-\$ 302,404.20</u>		

TOTALLING \$ 302,404.20 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 20TH MAY 2006 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND AMOUNTS ARE DUE FOR PAYMENT.



.....
L.P. STRUGNELLI
CHIEF EXECUTIVE OFFICER

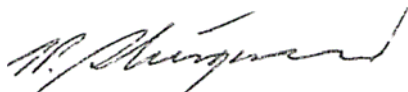
9.1.2 MONTHLY FINANCIAL REPORT PERIOD ENDED 30TH APRIL 2006

LOCATION: N/A
APPLICANT: NATALIE HOPE
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 9TH MAY 2006
AUTHOR: NATALIE HOPE
DEPUTY CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


L.P.STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification;*
- (b) by program; or*
- (c) by business unit.*
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) presented to the council —*

-
- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
(b) recorded in the minutes of the meeting at which it is presented.
(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
(6) In this regulation —
}committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;
}restricted assets~ has the same meaning as in AAS 27.
[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]
[35. Repealed in Gazette 31 Mar 2005 p. 1050.

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

L.P. Strugnell – Chief Executive Officer

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple majority

Officer Recommendation/Council Decision

Moved: Cr. B.A.O'Dwyer

Seconded: Cr. N.L.Trenfield

That the financial report for the period ending 30TH APRIL 2006 be received.

CARRIED 5/0



SHIRE OF MEEKATHARRA FINANCIAL POSITION

30-April-2006

STATEMENT OF CASH POSITION

Cash on Hand

Cash Funds

Municipal Cash on Hand	600.00
Municipal Account - General	1,700,648.38
Municipal Account - Air BP	5,332.23
Investments - Municipal	-
Investments - Reserve Funds	4,465,513.18

Total Cash Funds

\$	6,172,093.79
----	--------------

THIS IS REPRESENTED BY ;

Cash Reserves

Alternate Water Supply	105,115.85
Plant Replacement	1,212,090.01
Transport	240,030.28
Infrastructure & Economic Development	536,385.42
Buildings	236,162.57
Long Service	32,173.48
Aerodrome - Capital	1,556,090.34
Aerodrome - Operating	547,465.23

Total Reserve Funds

\$	4,465,513.18
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Available Funds

1,706,580.61

TOTAL FUNDS

\$	6,172,093.79
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30-April-2006

FINANCIAL ACTIVITY - FUNDS AVAILABLE

	2005/2006 Annual Budget \$	2005/2006 YTD Budget \$	2005/2006 YTD Actual \$	Variances Budget to Actual Y-T-D %
OPERATING REVENUES				
Governance	-	-	-	
General Purpose Funding	3,618,285	3,220,111	3,139,030	(2.52%)
Law, Order, Public Safety	53,401	41,627	28,243	(32.15%)
Health	116,339	88,527	41,028	(53.66%)
Education and Welfare	236,097	177,477	244,626	37.84%
Housing	8,820	7,341	6,017	(18.03%)
Community Amenities	82,466	81,975	82,804	1.01%
Recreation and Culture	195,537	179,833	148,896	(17.20%)
Transport	1,272,811	1,005,215	1,131,603	12.57%
Economic Services	27,730	23,823	51,635	116.75%
Other Property and Services	37,306	34,420	32,207	(6.43%)
	5,648,792	4,860,349	4,906,089	0.94%
OPERATING EXPENSES				
Governance	(252,512)	(213,378)	(207,138)	(2.92%)
General Purpose Funding	(148,674)	(128,033)	(167,738)	31.01%
Law, Order, Public Safety	(195,950)	(156,786)	(92,465)	(41.02%)
Health	(172,462)	(139,550)	(89,658)	(35.75%)
Education and Welfare	(496,232)	(427,003)	(331,961)	(22.26%)
Housing	(8,819)	(6,386)	-	(100.00%)
Community Amenities	(206,935)	(173,136)	(186,866)	7.93%
Recreation & Culture	(583,056)	(487,686)	(481,841)	(1.20%)
Transport	(1,704,068)	(1,357,266)	(1,591,916)	17.29%
Economic Services	(213,682)	(181,269)	(173,121)	(4.50%)
Other Property and Services	(426,627)	(362,229)	(270,519)	(25.32%)
	(4,409,018)	(3,632,722)	(3,593,224)	(1.09%)
Net Operating Profit/(Loss)	1,239,774	1,227,627	1,312,865	
Adjustments for				
Add Non-Cash Expenditure and Income				
Profit/Loss on Asset Disposals	(95,000)	(77,500)	(51,833)	(33.12%)
Depreciation on Assets	1,363,833	1,060,243	1,389,820	31.09%
Accruals - Long Service, Annual & RDO L	40,000	40,000	(12,395)	
Less Capital Expenditure				
Purchase Land and Buildings	(336,403)	(336,403)	(80,430)	(76.09%)
Purchase Infrastructure Assets - Roads	(3,210,891)	(3,210,891)	(1,601,856)	(50.11%)
Purchase Plant and Equipment	(1,310,017)	(1,310,017)	(792,873)	(39.48%)
Purchase Furniture and Equipment	(53,789)	(53,789)	(20,952)	(61.05%)
Transfers to Reserves (Restricted Assets)	(103,983)	(77,988)	(225,924)	189.69%
Repayment of Loan Principal	-	-	-	
Funding Required	(2,466,476)	(2,738,718)	(83,577)	(96.95%)
Funded From or Represented By				
Proceeds on Disposal of Assets	563,000	449,250	252,677	(43.76%)
Proceeds from Borrowings				
Transfers from Reserves (Restricted Assets)	402,676	402,676	-	(100.00%)
ADD Opening FundsNet CurrentAssets Jul	1,478,908	1,478,908	1,575,937	6.56%
LESS Net Current Assets Year To Date	(21,892)	(407,884)	1,745,037	(527.83%)
Sub Total Funds Available	2,422,692	1,922,950	3,573,652	85.84%

30-April-2006

NET CURRENT ASSETS**Composition of Estimated Net Current Asset Position**

	30-June-2006 Budget	01-July-2005 Brought Fwd \$	2005/2006 YTD \$
CURRENT ASSETS			
Cash - Unrestricted	250,000	1,583,187	1,706,581
Cash - Restricted	3,910,896	4,224,416	4,465,513
Receivables	170,000	329,660	119,555
Inventories	70,000	62,927	94,624
	4,400,896	6,200,191	6,386,272
LESS: CURRENT LIABILITIES			
Creditors Payable	(300,000)	(281,656)	(82,000)
Rates in Advance	(60,000)	(74,887)	(65,046)
Debentures			-
Accrued Expenditure	(12,000)	-	-
Emergency Services Levy		-	(554)
Employee Provisions		(28,122)	(28,122)
	(372,000)	(384,665)	(175,722)
NET CURRENT ASSET POSITION	4,028,896	5,815,526	6,210,550
Less Unspent Loans			
Less: Cash - Restricted	(4,028,896)	(4,239,589)	(4,465,513)
NET CURRENT ASSET POSITION (Surplus carried Forward)	-	1,575,937	1,745,037

VARIANCE REPORT**Revenue**

Law Order & Public Safety - Hype Program Grant Income not received for current year
 Health - MRHS Scheme Closed finalisation required
 Swimming Pool - Grant of \$21,166 not received

Expenses

Law Order & Public Safety - Hype Program expenditure on hold
 Health- MRHS Scheme Closed finalisation required
 Domestic Violence - Budget \$188,600 spent \$94,033
 Housing Mtce Budget \$159,000 spent \$126,600
 Public Toilet Maintenance - Budgeted \$ 10,500 spent \$9,200. Painting of \$ 4,400 not budgeted for.
 Swimming Pool - Budgeted upgrade of \$64,000 for paving not commenced.
 Swimming Pool - Unbudgeted repairs of \$32,000 expended to fix leaks in pool
 Town Street Mtce Budget \$20,000 spent \$31,000
 Workshop Operation Parts, Wages and Stores Budget \$273,000 spent \$328,000.
 \$85,000 spent on Cue Mechanical.
 Fuel and Oil Budgeted \$ 220,000 spent \$ 227,000 - unbudgeted price increases.

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT
30-April-2006

SP	Sub-Programme	Description	COA	Job	Description	Annual Budget	YTD Actual	Variance (%)
56	Unclassified							
			1224		Geo Vehicle	\$40,000.00	\$40,322.75	0.81%
			1234		Archive Shelving	\$3,000.00	\$0.00	-100.00%
			1244		Computer Equipment	\$20,000.00	\$11,715.00	-41.43%
			1245		Disabled Access To Office	\$5,000.00	\$0.00	-100.00%
			1324		Furniture & Equipment	\$8,000.00	\$0.00	-100.00%
			1355		Dceo Vehicle	\$15,000.00	\$0.00	-100.00%
11	Ranger Services		1694		Vehicle Purchase - Ranger	\$41,000.00	\$37,505.51	-8.52%
08	Other Law Order Public Safety		2026		Airconditioning - Law Order - Capital	\$4,300.00	\$3,727.27	-13.32%
14			2344		Motor Vehicles - Mrhs	\$45,000.00	\$0.00	-100.00%
17	Health Admin & Inspection		2374		Mosquito Fogger	\$7,000.00	\$4,345.19	-37.93%
22	Youth Centre		2446		Community Bus Purchase	\$89,017.00	\$89,235.08	0.24%
10	Other Education		2533		Domestic Violence Cwa House Exp	\$25,000.00	\$25,000.00	0.00%
			2546		DVC Security Alarms & Screens	\$3,883.00	\$9,742.82	150.91%
			2547		DVC Fencing	\$11,520.00	\$8,626.61	-25.12%
			2548		DVC Furniture	\$1,457.00	\$1,526.14	4.75%
			2549		DVC White Goods	\$2,362.00	\$2,432.86	3.00%
			2550		DVC Office IT Equipment	\$3,670.00	\$1,550.91	-57.74%
	Housing		2715		New Staff Housing	\$100,000.00	\$0.00	-100.00%
31	Other Community Amenities		3254		Sq Mcleary St Paddys Falt	\$10,000.00	\$5,795.28	-42.05%
32	Public Halls,Civic Centres		3483		Resand & Treat Floor (Town Hall)	\$0.00	\$0.00	-100.00%
34	Other Recreation And Sport		3624		Cornish Lift	\$6,000.00	\$0.00	-100.00%
41	Recreation Officer		3630		Bike Trail	\$30,000.00	\$0.00	-100.00%
34	Other Recreation And Sport		3634		Oval Toilets	\$50,000.00	\$0.00	-100.00%
			3654		Airconditioner - Gym	\$6,000.00	\$0.00	-100.00%
			3664		Oval Lights - Cap Exp	\$30,000.00	\$0.00	-100.00%
33	Swimming Areas And Beaches		3666		Pool Upgrade - Capital	\$64,000.00	\$30,798.46	-51.88%
34	Other Recreation And Sport		3680		Rec Centre Floor Coverings	\$7,000.00	\$0.00	-100.00%
			3784		Rec Centre Light & Bbq	\$5,000.00	\$0.00	-100.00%
			3904		Playground Equipment	\$21,600.00	\$17,432.00	-19.30%
			3924		Main Street Reticulation	\$31,000.00	\$34,941.99	12.72%
			3944		Lukes Pit Water Scheme	\$50,000.00	\$64,101.60	28.20%
			4015		Lions Park	\$10,000.00	\$450.80	-95.49%
38	Const. Roads,Bridges,Depots		4200		Road Construction Various	\$50,000.00	\$9,706.45	-80.59%
			1257		Signs Various	\$200,000.00	\$4,841.00	-97.58%
			4200		Blackspot Funding - Main Street	\$150,000.00	\$124,587.18	-16.94%
			4200		Town Streets Construction	\$20,000.00	\$0.00	-100.00%
			4200		Grids Construction	\$20,000.00	\$17,217.70	-13.91%
			1268		Water Bores			

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT
30-April-2006

SP Sub-Programme	Description	COA	Job	Description	Annual Budget	YTD Actual	Variance (%)
4200		4200	C0	Road Construction Budget	\$0.00	\$0.00	
4200		4200	C30	Murchison Downs Rd	\$0.00	\$67.70	
4200		4200	C66	Landor Rd - Construction	\$523,123.00	\$579,711.39	10.82%
4200		4200	C1	Mt Clere Rd - Construction	\$246,123.00	\$240,238.66	-2.39%
4200		4200	C68	Sandstone Rd - Construction	\$246,123.00	\$189,887.61	-22.85%
4200		4200	C78	Koonmarra - Mt Hale Construction	\$23,000.00	\$0.00	-100.00%
4200		4200	C67	Ashburton Downs - Mt Vernon Const.	\$69,000.00	\$184.33	-99.73%
4200		4200	C28	Woodlands Rd - Construction	\$69,000.00	\$0.00	-100.00%
4200		4200	C27	Deverell - Mulgul Rd - Construction	\$69,000.00	\$0.00	-100.00%
4200		4200	C8	Killara Rd - Construction	\$23,000.00	\$0.00	-100.00%
4200		4200	C9	Mooloogool Rd - Construction	\$23,000.00	\$0.00	-100.00%
4200		4200	C80	Hillview Rd - Construction	\$23,000.00	\$0.00	-100.00%
4201		4201	C86	Marmont St - Construction	\$0.00	\$0.00	
4200		4200	C100	Rubbish Tip Road	\$90,000.00	\$22,711.95	-74.76%
4200		4200	C101	Cemetery Road	\$41,000.00	\$2,996.59	-92.69%
5004		5004		Overseer'S Utility	\$40,000.00	\$40,556.85	1.39%
5014		5014		Misc Plant (Small Equipment)	\$10,000.00	\$3,564.79	-64.35%
5034		5034		Caravans & Equipment	\$20,000.00	\$11,604.19	-41.98%
5054		5054		Graders	\$320,000.00	\$337,543.68	5.48%
5084		5084		Various Utilities	\$35,000.00	\$28,470.66	-18.66%
5094		5094		Sweeper	\$7,000.00	\$0.00	-100.00%
5124		5124		Truck	\$180,000.00	\$167,797.29	-6.78%
5154		5154		Engines & Pumps	\$7,000.00	\$10,999.60	57.14%
5214		5214		Airport Fencing	\$64,000.00	\$54,567.25	-14.74%
5264		5264		Trailer	\$7,000.00	\$0.00	-100.00%
5284		5284		Generator	\$20,000.00	\$14,432.00	-27.84%
5304		5304		Bull Dozer	\$400,000.00	\$0.00	-100.00%
5324		5324		Traffic Counters	\$6,000.00	\$6,495.06	8.25%
5375		5375		Rads - Cones & Pak	\$15,000.00	\$0.00	-100.00%
5390		5390		MRDT Stage 2	\$496,122.00	\$63,010.53	-87.30%
5394		5394		Heritage Trails	\$433,000.00	\$129,068.25	-70.19%
5395		5395		Tourist Rest Area (Capital)	\$20,000.00	\$12,071.42	-39.64%
5396		5396		Interpretive Centre	\$50,000.00	\$466.52	-99.07%
5397		5397		Mining Relics	\$20,000.00	\$3,967.31	-80.16%
5398		5398		Airport Road Trees	\$14,800.00	\$23,121.37	56.23%
5424		5424		Entry Statement & Signs	\$75,000.00	\$6,972.85	-90.70%
					\$4,911,100.00	\$2,496,110.45	

Shire of Meekatharra

Road Summary

COA	Description	Annual Budget				
		MRD Direct Grant	Roads to Recovery	Black Spot	Regional Road Group	Council Funding
	Const. Roads,Bridges,Depots					
4591	Mrd - Direct Grant	\$140,479.00				\$140,479.00
4621	Roads To Recovery		\$438,369.00			\$438,369.00
4641	Black Spot			\$31,780.00		\$31,780.00
4691	Mrd Road Project Grant				\$133,333.00	\$133,333.00
		\$140,479.00				\$743,961.00
1257	Signs Various	\$5,000.00				\$5,000.00
1258	Blackspot Funding - Main Street					\$200,000.00
1261	Town Streets Construction	\$125,479.00		\$31,780.00		\$150,000.00
1266	Grids Construction					\$50,000.00
1268	Water Bores					\$20,000.00
C1	Mt Clere Road - Construction		\$146,123.00			\$246,123.00
C100	Rubbish Tip Rd - Construction					\$90,000.00
C101	Cemetery Rd - Construction					\$41,000.00
C27	Deverell-Mulgul Road - Construction					\$69,000.00
C28	Woodlands Road Construction					\$69,000.00
C66	Londor Rd - Construction		\$146,123.00		\$133,333.00	\$523,123.00
C67	Ashburton Downs-Meekatharra Road - Const					\$69,000.00
C68	Sandstone Rd - Construction					\$246,123.00
C78	Koonmarra-Mt Hale-Mileura Rd - Const		\$146,123.00			\$23,000.00
C8	Killara Road - Construction					\$23,000.00
C80	Hillview-Murchison Downs Rd - Construct					\$23,000.00
C9	Mooloogool Road - Construction					\$23,000.00
		\$140,479.00	\$438,369.00	\$31,780.00	\$133,333.00	\$1,171,408.00
						\$1,915,369.00

Roads

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Shire of Meekatharra

Road Summary

COA	Description	Year To Date Actual					
		MRD Direct Grant	Roads to Recovery	Black Spot	Regional Road Group	Council Funding	Total
	Const. Roads,Bridges,Depots						
4591	Mrd - Direct Grant	\$140,479.00					
4621	Roads To Recovery		\$438,369.00				
4641	Black Spot			\$0.00			
4691	Mrd Road Project Grant				\$133,342.09		
		\$140,479.00	\$438,369.00	\$0.00	\$133,342.09		\$0.00
1257	Signs Various	\$5,000.00				\$4,706.45	\$9,706.45
1258	Blackspot Funding - Main Street					\$4,841.00	\$4,841.00
1261	Town Streets Construction	\$125,479.00				\$891.82	\$124,587.18
1266	Grids Construction					\$0.00	\$0.00
1268	Water Bores					\$0.00	\$0.00
C1	Mt Clere Road - Construction		\$146,123.00			\$16,217.70	\$17,217.70
C100	Rubbish Tip Rd - Construction					\$94,115.66	\$240,238.66
C101	Cemetery Rd - Construction					\$22,711.95	\$22,711.95
C27	Deverell-Mulgul Road - Construction					\$2,996.59	\$2,996.59
C28	Woodlands Road Construction					\$0.00	\$0.00
C66	Landor Rd - Construction					\$0.00	\$0.00
C67	Ashburton Downs-Meekatharra Road - Const		\$146,123.00		\$133,333.00	\$300,255.39	\$579,711.39
C68	Sandstone Rd - Construction					\$184.33	\$184.33
C78	Koonmarra-Mt Hale-Mileura Rd - Const		\$146,123.00			\$43,764.61	\$189,887.61
C8	Killara Road - Construction					\$0.00	\$0.00
C80	Hillview-Murchison Downs Rd - Construct					\$0.00	\$0.00
C9	Mooloogool Road - Construction					\$0.00	\$0.00
		\$131,479.00	\$438,369.00	\$0.00	\$133,333.00	\$488,901.86	\$1,192,082.86

Roads

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SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Prog Description	SP Description	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
03	General Purpose 01	Rate Revenue	0031	Rates	\$1,215,903.00		\$1,215,901.00		\$1,273,978.26		4.78%
			0111	Rates Adjustments	\$0.00		\$0.00		\$0.00		
			0161	Ex Gratia Rates	\$2,000.00		\$2,000.00		\$2,848.61		42.43%
			0141	Interest On Instalments	\$3,500.00		\$3,500.00		\$2,950.22		-15.71%
			0151	Interest On Overdue Rates	\$5,000.00		\$5,000.00		\$7,480.08		49.60%
			0221	Instalment Surcharge	\$2,000.00		\$2,000.00		\$1,680.00		-16.00%
			0281	Legal Fees Recovered	\$1,000.00		\$1,000.00		\$2,394.00		139.40%
			0112	Administration Allocated		\$48,437.00		\$40,360.00		\$45,576.20	-5.91%
			0192	Valuation & Title Search		\$6,000.00		\$4,992.00		\$3,290.40	-45.16%
			0233	Rates Written Off		\$10,000.00		\$10,000.00		\$14,962.88	49.63%
			0342	Legal Expenses - Rates		\$5,000.00		\$5,000.00		\$2,667.43	-46.65%
					\$1,229,403.00	\$69,437.00	\$1,229,401.00	\$60,352.00	\$1,291,331.17	\$66,496.91	
03	General Purpose 02	Other	0193	G Commission Expense		\$3,000.00		\$2,500.00		\$890.00	-70.33%
			0332	Administration		\$6,727.00		\$5,600.00		\$6,641.80	-1.27%
			0181	Financial Assist/Ce Grant	\$1,248,212.00		\$1,040,170.00		\$934,838.99		-25.11%
			0211	Local Roads Grant	\$816,670.00		\$680,550.00		\$611,598.60		-25.11%
					\$2,064,882.00	\$9,727.00	\$1,720,720.00	\$8,100.00	\$1,546,438.59	\$7,531.80	
03	General Purpose 03	Financing	0552	Bank Charges		\$3,000.00		\$2,491.00		\$3,988.18	32.94%
			0682	Roundings		\$0.00		\$0.00		\$0.07	
			0553	Administration Allocated		\$56,510.00		\$47,090.00		\$54,147.59	-4.18%
			0231	Provision for Doubtful Debts		\$10,000.00		\$10,000.00		\$0.00	-100.00%
			0555	Sundry Debtor Write Offs		\$0.00		\$0.00		\$35,573.43	
			0283	Other Minor Income	\$0.00		\$0.00		\$8.64		
			0311	ESL Administration Fee	\$4,000.00		\$3,330.00		\$4,000.00		0.00%
			9224	Interest on Reserves	\$235,000.00		\$195,830.00		\$208,152.68		-11.42%
			9223	Interest On Municipal	\$85,000.00		\$70,830.00		\$89,098.83		4.82%
					\$324,000.00	\$69,510.00	\$269,990.00	\$59,581.00	\$301,260.15	\$93,709.27	
					\$3,618,285.00	\$148,674.00	\$3,220,111.00	\$128,033.00	\$3,139,029.91	\$167,737.98	
03 Total				Total General Purpose Funding							
04	Governance	04	Members Of Count	0202	Fax & Email Costs		\$2,700.00		\$335.43		-87.58%
				0212	Conference Expenses		\$6,000.00		\$4,618.13		-23.03%
				0222	Election Expenses		\$0.00		\$0.00		
				0232	Presidents Allowances		\$8,000.00		\$8,000.00		0.00%
				0242	Refreshments/Receptions		\$10,000.00		\$10,412.03		4.12%
				1232	Refreshments/Receptions		\$0.00		\$0.00		
				0251	Ex Gratia Payments		\$0.00		\$0.00		
				0252	Donations Various		\$2,000.00		\$986.00		-50.70%
				0262	Council Chambers Mtce		\$1,500.00		\$41.00		-97.27%
				0272	Members Insurance		\$2,189.64		\$2,781.68		27.04%
				0282	Members Subscriptions		\$12,000.00		\$10,747.14		-10.44%

Schedules

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SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)	
05	Law, Order, Publi 06	Fire Prevention	0292	Members - Phone Allowance		\$0.00		\$0.00	\$0.00		
			0302	Members - Meeting Fees		\$14,400.00		\$11,993.00		\$10,920.00	-24.17%
			0312	Members Travelling		\$10,000.00		\$8,332.00		\$5,655.74	-43.44%
			0322	Depreciation - Members		\$1,485.00		\$1,231.00		\$257.13	-82.68%
			0562	Administration		\$137,237.66		\$114,367.00		\$125,075.78	-8.86%
			0622	Audit Fees		\$11,000.00		\$11,000.00		\$3,640.00	-66.91%
			0255	Native Title		\$2,000.00		\$2,000.00		\$0.00	-100.00%
			1202	Deputy Pres. Allowance		\$2,000.00		\$2,000.00		\$2,000.00	0.00%
			1222	Donations - Rfids Airport		\$30,000.00		\$22,500.00		\$21,667.46	-27.78%
			1233	Members Reimbursements	\$0.00		\$0.00		\$0.00		
Total Governance				\$0.00	\$252,512.30	\$0.00	\$213,378.00	\$0.00	\$207,137.52		
				\$0.00	\$252,512.30	\$0.00	\$213,378.00	\$0.00	\$207,137.52		
05	Law, Order, Publi 06	Fire Prevention	1542	Protective Burning		\$831.00		\$670.00		\$0.00	-100.00%
			1552	Depreciation Fire Prevention		\$900.00		\$741.00		\$2,181.52	142.39%
			1562	Fire Insurance		\$2,469.00		\$2,051.00		\$3,392.74	37.41%
			1572	Bush Fire Control		\$9,977.00		\$8,284.00		\$3,000.00	-69.93%
			1582	Vehicle Operational Costs		\$500.00		\$410.00		\$11,243.20	2148.64%
			1592	Loss of Sale of Asset		\$0.00		\$0.00		\$0.00	
			1565	FESA Capital Grant	\$0.00		\$0.00		\$0.00		
			1553	Proceeds Sale of Asset	\$0.00		\$0.00		\$3,000.00		
			1556	Profit on Sale of Asset	\$0.00		\$0.00		\$0.00		
			1558	Realisation Account	\$0.00		\$0.00		\$0.00		
05	Law, Order, Publi 07	Animal Control	1543	Reimbursements	\$0.00		\$0.00		\$0.00		0.00%
			1561	Fines & Penalties	\$0.00		\$0.00		\$0.00		
			1563	Fesa Operating Grant	\$4,600.00		\$3,831.00		\$4,600.00		
					\$4,600.00	\$14,677.00	\$3,831.00	\$12,156.00	\$7,515.76	\$19,817.46	
			1902	Control Expenses		\$10,391.00		\$8,633.00		\$7,915.69	-23.82%
			1922	Pound Maintenance		\$531.00		\$420.00		\$108.43	-79.58%
			1973	Fines And Penalties	\$100.00		\$80.00		\$40.00		
			1983	Impounding Fees	\$0.00		\$0.00		\$0.00		
			1993	Dog Registration	\$1,500.00		\$1,241.00		\$1,382.00		
					\$1,600.00	\$10,922.00	\$1,321.00	\$9,053.00	\$1,422.00	\$8,024.12	
05	Law, Order, Publi 11	Ranger Services	1602	Salaries - Ranger		\$60,814.00		\$50,672.00		\$27,644.04	-54.54%
			1612	Superannuation - Ranger		\$4,950.00		\$4,121.00		\$2,702.72	-45.40%
			1601	Administration		\$5,382.00		\$4,481.00		\$4,600.89	-14.51%
			1622	Housing - Ranger		\$8,060.00		\$6,712.00		\$6,385.40	-20.78%
			1632	Vehicle Costs - Ranger		\$6,000.00		\$4,500.00		\$1,498.39	-75.03%
			1642	Miscellaneous Costs - Ranger		\$7,000.00		\$5,250.00		\$3,193.93	-54.37%

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Schedules

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	SP	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
05	Law, Order, Publ	08	Other Law Order Public Safety								
			1603	Depreciation	\$0.00	\$1,000.00		\$750.00		\$0.00	-100.00%
			1652	Uniforms - Ranger		\$1,000.00		\$1,000.00		\$0.00	-100.00%
			1625	Insurance - Ranger		\$1,469.00		\$1,469.00		\$1,029.10	-29.95%
			1640	Profit of Sale of Asset	\$0.00		\$0.00		\$0.00		
			1641	Realisation Account	\$0.00		\$0.00		\$0.00		
			1645	Proceed Sale of Asset	\$0.00		\$0.00		\$0.00		
			1643	Reimbursements	\$0.00		\$0.00		\$153.76		
					\$0.00	\$95,675.00	\$0.00	\$78,955.00	\$153.76	\$47,054.47	
			1992	Hype Program Expenses		\$49,000.00		\$36,750.00		\$366.36	-99.25%
			2002	State Emergency Services		\$6,331.00		\$5,252.00		\$14,257.69	125.20%
			2012	Administration		\$1,345.00		\$1,120.00		\$1,751.29	30.21%
			2014	Patrol Expenses		\$0.00		\$0.00		\$0.00	
			2016	Safer Wa Expenses		\$16,000.00		\$12,000.00		\$1,193.42	-92.54%
			2032	St John Ambulance		\$2,000.00		\$1,500.00		\$0.00	-100.00%
			2003	Ses Operating Grant	\$18,901.00		\$14,175.00		\$14,601.00		
			2013	Community Safety & Crime Part	\$0.00		\$0.00		\$1,200.00		
			2023	Hype Program Grant	\$24,000.00		\$18,000.00		\$0.00		-100.00%
			2025	FESA Contribution to Equip	\$4,300.00		\$4,300.00		\$3,350.00		-22.09%
			2004	Ses Financial Assistance	\$0.00		\$0.00		\$0.00		
					\$47,201.00	\$74,676.00	\$36,475.00	\$56,622.00	\$19,151.00	\$17,568.76	
					\$53,401.00	\$195,950.00	\$41,627.00	\$156,786.00	\$28,242.52	\$92,464.81	
05	Health	07	14	Murchison Region							
			2092	Salaries		\$50,000.00		\$41,660.00		\$27,272.05	-45.46%
			2102	L.S.L. To Reserve Account		\$0.00		\$0.00		\$0.00	
			2112	Ab Health Expenses - Grant		\$0.00		\$0.00		\$6,188.75	
			2122	Stationery		\$0.00		\$0.00		\$0.00	
			2132	Insurance		\$4,500.00		\$3,741.00		\$4,272.46	-5.06%
			2142	Conferences		\$8,500.00		\$7,081.00		\$77.78	-99.08%
			2143	Consultant - Scheme		\$3,000.00		\$2,491.00		\$0.00	-100.00%
			2152	Telephone		\$3,200.00		\$2,661.00		\$751.88	-76.50%
			2162	Secretarial		\$4,709.00		\$3,921.00		\$2,237.21	-52.49%
			2172	Sundry Expenses		\$500.00		\$410.00		\$0.00	-100.00%
			2182	Vehicle Running Expenses		\$8,000.00		\$6,662.00		\$8,314.43	3.93%
			2192	Subscriptions & Journals		\$2,000.00		\$1,661.00		\$1,194.50	-40.28%
			2392	Legal Expense		\$0.00		\$0.00		\$0.00	
			2202	Housing Power And Gas		\$3,605.00		\$3,001.00		\$426.04	-88.18%
			2212	Housing Rent		\$5,200.00		\$4,331.00		\$6,019.98	-3.46%
			2222	Accommodation & Meals		\$5,500.00		\$4,581.00		\$1,646.62	-70.06%
			2242	Industry Superannuation		\$7,042.00		\$5,862.00		\$2,351.18	-66.61%
			2252	Recruitment & Relocation Expenses		\$5,000.00		\$4,160.00		\$1,948.83	-61.02%

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	SP	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
07	Health										
			2272	Accrued Annual Leave		\$3,482.00		\$2,900.00		\$0.00	-100.00%
			2281	EHO Professional Services	\$800.00		\$600.00		\$0.00		-100.00%
			2365	Proceeds on sale of Asset	\$48,000.00		\$48,000.00		\$0.00		-100.00%
			2346	Asset Realisation Account	\$0.00		\$0.00		\$0.00		
			2273	Shires' Contributions	\$80,439.00		\$60,327.00		\$22,816.13		-71.64%
			2282	Aboriginal health Grant	\$0.00		\$0.00		\$0.00		
			2283	Aboriginal health Grant	\$30,000.00		\$22,500.00		\$18,211.50		-39.30%
					\$159,239.00	\$114,238.00	\$131,427.00	\$95,123.00	\$41,027.63	\$61,701.71	
07	Health	14	Health Admin & Inspection								
			2292	Depreciation		\$10,000.00		\$7,500.00		\$2,139.56	-78.60%
			2342	Loss On Disposal Mrhs Assets		\$0.00		\$0.00		\$0.00	
			2294	MRHS Scheme Charges		\$20,657.00		\$15,492.00		\$5,859.18	-71.64%
			2296	Consultants - Health		\$20,000.00		\$15,000.00		\$10,771.64	-46.14%
			2298	Other Expenses		\$0.00		\$0.00		\$66.07	
			2300	Health Fees & Licenses	\$100.00		\$100.00		\$0.00		-100.00%
			2301	Other Income	\$0.00		\$0.00		\$0.00		
			2303	Profit on Sale of Asset	\$5,000.00		\$5,000.00		\$0.00		-100.00%
			2305	Realisation Account	\$48,000.00		\$48,000.00		\$0.00		-100.00%
					\$42,900.00	\$50,657.00	\$42,900.00	\$37,992.00	\$0.00	\$18,836.45	
07	Health	15	Preventive Sves - f								
			2372	Mosquito & Pest Control		\$5,002.00		\$4,150.00		\$7,495.91	49.86%
			2380	Other Pest Control		\$0.00		\$0.00		\$0.00	
			2382	Depreciation - Pest Cont		\$220.00		\$165.00		\$177.06	-19.52%
					\$0.00	\$5,222.00	\$0.00	\$4,315.00	\$0.00	\$7,672.97	
07	Health	15 Total									
			2404	Admin Allocated		\$1,345.00		\$1,120.00		\$1,150.29	-14.48%
			2406	School Health promotion		\$500.00		\$500.00		\$0.00	-100.00%
			2402	Analytical Expenses		\$500.00		\$500.00		\$296.95	-40.61%
					\$0.00	\$2,345.00	\$0.00	\$2,120.00	\$0.00	\$1,447.24	
			16 Total								
			Total Health		\$116,339.00	\$172,462.00	\$68,527.00	\$139,550.00	\$41,027.63	\$89,658.37	
07 Total											
08	Education & Well 18	Domestic Violence	2530	DVC Unallocated		\$89,143.00		\$74,288.00		\$2,185.13	-97.55%
			2536	DVC Salaries		\$35,150.00		\$35,150.00		\$27,983.22	-20.39%
			2538	DVC Superannuation		\$3,200.00		\$3,200.00		\$3,006.36	-6.05%
			2539	DVC Housing		\$4,560.00		\$4,560.00		\$3,637.60	-20.23%
			2540	DVC Insurance		\$500.00		\$500.00		\$185.89	-62.82%
			2541	DVC Vehicle Expenses		\$8,000.00		\$8,000.00		\$2,430.21	-69.62%
			2543	DVC Stationery		\$500.00		\$500.00		\$696.40	39.28%
			2544	DVC Telephone		\$4,500.00		\$4,500.00		\$3,180.37	-29.33%
			2551	DVC Misc Grants Expenditure		\$0.00		\$0.00		\$535.87	
			2553	DVC Admin Allocated		\$4,026.00		\$4,026.00		\$1,811.64	-55.00%

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	SP	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
08	Education & Well 19	Education	2554	DVC Depreciation		\$1,000.00		\$830.00		\$0.00	-100.00%
			2555	DVC Training		\$4,167.00		\$4,167.00		\$895.35	-78.51%
			2557	DVC Audit Charges		\$500.00		\$500.00		\$0.00	-100.00%
			2558	DVC Consumables (Food, Cleaning)		\$1,000.00		\$1,000.00		\$426.74	-57.33%
			2559	DVC Utilities		\$2,000.00		\$2,000.00		\$92.23	-95.39%
			2561	DVC Recruitment		\$3,260.00		\$3,260.00		\$3,259.18	-0.03%
			2563	DVC Building Maintenance		\$2,094.00		\$2,094.00		\$158.42	-92.43%
			2566	DVC - Misc Grants Income	\$0.00		\$0.00		\$736.36		
			2545	Reimbursements	\$0.00		\$0.00		\$2,273.41		
			2531	Dcd - Family & Domestic Violence	\$128,625.00		\$96,468.00		\$128,625.00		0.00%
					\$128,625.00	\$163,600.00	\$96,468.00	\$148,575.00	\$131,634.77	\$50,484.61	
			18 Total								
08	Education & Well 19	Education	2042	Pre-School Donation		\$200.00		\$200.00		\$0.00	-100.00%
			2043	Insurance		\$0.00		\$0.00		\$0.00	
			2052	Pre-School Centre Mice		\$1,665.00		\$1,380.00		\$218.44	-86.88%
			2044	Administration Allocated		\$5,382.00		\$4,035.00		\$4,600.89	-14.51%
			2425	Administration Allocated		\$2,691.00		\$2,240.00		\$2,300.51	-14.51%
			2426	Depreciation		\$500.00		\$375.00		\$4,890.99	878.20%
			2412	Day Care Centre Maint		\$11,720.00		\$9,742.00		\$6,931.23	-40.86%
			2072	Telecentre Costs		\$6,294.00		\$6,294.00		\$2,197.32	-65.09%
			2033	Telecentre Office Rental	\$100.00		\$75.00		\$0.00		
			2073	Lease Pre-School Centre	\$200.00		\$150.00		\$0.00		
			2083	Pre-School Water Reimb.	\$0.00		\$0.00		\$0.00		
					\$300.00	\$28,452.00	\$225.00	\$24,266.00	\$0.00	\$21,139.38	-100.00%
08	Education & Well 19	Education	2432	Cdo Activity Expenditure		\$12,000.00		\$9,993.00		\$7,804.53	-34.96%
			2442	Cdo Misc Grants Expenditure		\$10,000.00		\$8,332.00		\$4,220.61	-57.79%
			2434	Cdo Misc Grants Expenditure		\$0.00		\$0.00		\$4,838.05	
			2450	Administration Allocated		\$17,491.07		\$14,573.00		\$14,999.49	-14.24%
			2452	Depreciation		\$2,835.00		\$2,124.00		\$723.96	-74.46%
			2453	Insurance		\$1,241.40		\$1,241.00		\$1,029.10	-17.10%
			2457	Cdo - Salary		\$60,000.00		\$49,993.00		\$51,986.77	-13.36%
			2458	Cdo Superannuation		\$5,400.00		\$4,491.00		\$4,923.86	-8.82%
			2459	Vehicle Expenses		\$6,000.00		\$4,992.00		\$2,536.24	-57.73%
			2463	Housing CDO		\$0.00		\$0.00		\$7,352.66	
			2464	Staff replacement & Relocation		\$2,000.00		\$2,000.00		\$2,568.80	28.44%
			2465	Training & Conferences		\$2,500.00		\$2,080.00		\$419.04	-83.24%
			2467	Consultants - CDO		\$10,000.00		\$10,000.00		\$7,538.18	-24.62%
Schedules			2431	Cdo Committe Grant Income	\$8,772.00		\$6,579.00		\$0.00		
			2433	Cdo Vehicle Lease Income	\$6,323.00		\$4,740.00		\$0.00		
			2460	Cdo - Misc Grants Income	\$10,000.00		\$7,500.00		\$13,600.15		
			2455	CDO Fundraising	\$0.00		\$0.00		\$2,499.91		
			2468	CDO Misc Fees & Charges	\$0.00		\$0.00		\$1,893.39		

SCHEDULES
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Schedules

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	SP	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
09	Housing	23	Housing								
				2702 Staff Quarters - Lot 17	\$0.00	\$2,350.00		\$1,761.00	\$0.00	\$5,606.40	138.57%
				2712 Airport Manager Residence	\$0.00	\$2,350.00		\$1,761.00	\$0.00	\$1,576.81	-32.90%
				2722 1/16 Regan Street	\$2,080.00	\$2,350.00	\$1,731.00	\$1,761.00	\$1,680.00	\$1,576.81	-32.90%
				2732 2/16 Regan Street	\$2,080.00	\$2,350.00	\$1,730.00	\$1,761.00	\$960.00	\$3,049.64	29.77%
				2742 3/16 Regan Street	\$0.00	\$2,350.00	\$0.00	\$1,761.00	\$0.00	\$4,866.12	107.07%
				2752 4/16 Regan Street	\$2,080.00	\$2,350.00	\$1,730.00	\$1,761.00	\$1,617.15	\$6,087.40	159.04%
				2663 Insurance	\$500.00	\$2,350.00	\$1,730.00	\$1,761.00	\$1,760.00	\$4,818.52	105.04%
				2664 Remote Alarm Monitoring	\$0.00	\$13,230.36	\$0.00	\$13,230.00	\$0.00	\$20,575.74	55.52%
				2665 Housing Rental Subsidy	\$0.00	\$7,000.00	\$0.00	\$5,830.00	\$0.00	\$1,485.00	-78.79%
				2693 Lot 206 - Elho	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2713 Lot 246 - Admin.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2733 Rent Lot 87	\$2,080.00	\$2,080.00	\$1,731.00	\$1,730.00	\$1,680.00	\$0.00	-19.23%
				2753 Rent Lot 255 - Admin	\$2,080.00	\$2,080.00	\$1,730.00	\$1,730.00	\$960.00	\$0.00	-53.85%
				2793 Rent Lot 408 Hill Street	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2813 Rent 2/16 Regan St	\$2,080.00	\$2,080.00	\$1,730.00	\$1,730.00	\$1,617.15	\$0.00	-22.25%
				2833 Rent 4/16 Regan Street	\$2,080.00	\$2,080.00	\$1,730.00	\$1,730.00	\$1,760.00	\$0.00	-15.38%
				2883 Other Reimbursements	\$500.00	\$500.00	\$420.00	\$420.00	\$0.00	\$0.00	-100.00%
				2923 Staff Rent Lot 17 Main St	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Total Housing	\$8,820.00	\$8,819.36	\$7,341.00	\$6,386.00	\$6,017.15	\$0.00	
09	Total										
10	Community Amer 25	Sanitation-Househ	2822	Administration	\$6,727.00	\$6,727.00		\$5,601.00	\$5,751.68	\$5,751.68	-14.50%
10	Community Amer 25	Sanitation-Househ	2832	Domestic Collection	\$94,525.00	\$94,525.00		\$78,769.00	\$66,245.27	\$66,245.27	-29.92%
			2835	Insurance	\$1,663.00	\$1,663.00		\$1,663.00	\$1,481.82	\$1,481.82	-10.89%
			2842	Refuse Site Maintenance	\$22,000.00	\$22,000.00		\$18,306.00	\$49,146.47	\$49,146.47	123.39%
			2914	New Bins And Equipment	\$1,500.00	\$1,500.00		\$1,500.00	\$1,025.73	\$1,025.73	-31.62%
			2916	Litter Control	\$3,318.00	\$3,318.00		\$2,761.00	\$0.00	\$0.00	-100.00%
10	Community Amer 25	Sanitation-Househ	2863	Refuse Removal Charges	\$79,366.00	\$79,366.00	\$79,385.00	\$79,385.00	\$79,383.69	\$0.00	-0.02%
			2903	Levy On Bins & Equipment	\$1,000.00	\$1,000.00	\$830.00	\$830.00	\$480.00	\$0.00	-52.00%
			25 Total		\$80,366.00	\$129,733.00	\$80,195.00	\$108,600.00	\$79,863.69	\$123,650.97	
10	Community Amer 27	Sewerage	2970	Administration	\$2,691.00	\$2,691.00		\$2,240.00	\$2,300.51	\$2,300.51	-14.51%
			2972	Depreciation - Sewerage	\$3,096.00	\$3,096.00		\$2,571.00	\$2,578.36	\$2,578.36	-16.72%
			2974	Insurance	\$477.00	\$477.00		\$477.00	\$296.36	\$296.36	-37.87%
10	Community Amer 27	Sewerage	2992	Pond Maintenance	\$14,858.00	\$14,858.00		\$12,370.00	\$3,915.88	\$3,915.88	-73.64%
			2983	Septic Tank Fees	\$200.00	\$200.00	\$200.00	\$200.00	\$272.00	\$0.00	36.00%
10	Community Amer 30	Town Planning & R	3100	Administration	\$21,122.00	\$21,122.00	\$200.00	\$17,658.00	\$272.00	\$9,091.11	-13.84%
			3101	Scheme Amendments	\$3,364.00	\$3,364.00		\$2,800.00	\$2,898.54	\$2,898.54	-13.84%
			3103	Consultants - Town Planning	\$1,000.00	\$1,000.00		\$830.00	\$0.00	\$0.00	-100.00%
			3112	Insurance	\$1,000.00	\$1,000.00		\$830.00	\$0.00	\$0.00	-100.00%
10	Community Amer 30	Town Planning & R	3123	Charges	\$477.00	\$477.00		\$390.00	\$296.36	\$296.36	-37.87%
			30 Total		\$100.00	\$5,841.00	\$80.00	\$4,850.00	\$0.00	\$3,194.90	-100.00%

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Schedules

SCHEDULES
30-April-2006

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SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)	
11	Recreation And C 35 T.V. & Radio Re-Br	3722	Sports Complex Maintenance		\$19,991.00		\$16,644.00		\$18,261.22	-8.65%	
		3732	Oval Maintenance		\$23,673.00		\$19,725.00		\$19,781.09	-16.44%	
		3742	Scheme Water		\$10,000.00		\$8,332.00		\$20,502.44	105.02%	
		3810	Housing Costs		\$9,040.88		\$7,532.00		\$9,351.51	3.44%	
		3811	Administration		\$10,764.00		\$8,962.00		\$9,247.83	-14.09%	
		3813	Insurance		\$3,441.00		\$3,441.00		\$0.00	-100.00%	
		3792	Parks & Gardens		\$54,673.00		\$45,542.00		\$59,249.58	8.37%	
		3802	Picture Gardens		\$331.00		\$260.00		\$42.47	-87.17%	
		3812	Reticulation Maintenance		\$5,165.00		\$4,291.00		\$62.76	-98.78%	
		3826	Gym Operating Costs		\$0.00		\$0.00		\$506.79		
		3852	Miscellaneous Costs - Gym		\$0.00		\$0.00		\$45.45		
		3862	Utilities - Gym		\$0.00		\$0.00		\$456.73		
		3872	Building Mtce - Gym		\$4,000.00		\$3,331.00		\$1,030.48	-74.24%	
		3892	Building Maintenance		\$4,418.00		\$3,662.00		\$1,270.04	-71.25%	
		3972	Depreciation - Rec Sport		\$55,635.00		\$41,724.00		\$50,210.94	-9.75%	
		3825	Community Bus Expenditure		\$1,000.00		\$830.00		\$0.00	-100.00%	
		3885	Community Bus Fees Income						\$2,953.63		
		3883	Community Bus Grant			\$1,000.00		\$830.00		\$73,726.00	
		3713	Recreation Grants			\$0.00		\$0.00		\$0.00	0.00%
		3893	Oval Contrib From School			\$12,000.00		\$9,993.00		\$9,908.96	
		3923	Complex Fees Netball			\$0.00		\$0.00		\$0.00	
		3943	Complex Fees Tennis			\$0.00		\$0.00		\$117.49	
		3963	Complex Fees Complex Hire			\$2,000.00		\$1,661.00		\$1,126.40	
		3993	Complex Fees Indoor Crick			\$3,000.00		\$2,491.00		\$3,962.93	
		9241	Interest Water Supply			\$0.00		\$0.00		\$0.00	
34 Total				\$91,726.00	\$202,131.88	\$88,701.00	\$164,276.00	\$91,795.41	\$190,019.33		
11	Recreation And C 35 T.V. & Radio Re-Br	3982	Sharing Costs		\$6,000.00		\$4,500.00		\$5,080.75	-15.32%	
		3986	Administration		\$1,345.47		\$1,120.00		\$1,150.29	-14.51%	
		3988	Insurance		\$108.36		\$108.00		\$0.00	-100.00%	
		3992	Maintenance Costs		\$1,000.00		\$830.00		\$210.00	-79.00%	
		4082	Depreciation - Tv B'Cast		\$1,188.00		\$891.00		\$1,076.07	-9.42%	
				\$0.00	\$9,641.83	\$0.00	\$7,449.00	\$0.00	\$7,517.11		
		4002	Salaries		\$0.00		\$0.00		\$0.00		
		4018	Administration		\$21,796.57		\$18,164.00		\$18,679.68	-14.30%	
		4012	Freight		\$500.00		\$410.00		\$429.44	-14.11%	
		4022	Stationery		\$0.00		\$0.00		\$0.00		
11	Recreation And C 36 Libraries	4042	Insurances		\$108.36		\$108.00		\$0.00	-100.00%	
		4052	Library Computer Mtce		\$1,300.00		\$1,080.00		\$1,232.74	-5.17%	
		4062	Lost Books		\$100.00		\$80.00		\$57.00	-43.00%	
		4072	Depreciation - Library		\$751.00		\$561.00		\$625.58	-16.70%	
		4053	Lost & Damaged Books						\$0.00	-100.00%	
35 Total				\$25.00	\$24,555.93	\$25.00	\$20,403.00	\$0.00	\$21,024.44		
Recreation And C 36 Libraries				\$25.00	\$24,555.93	\$25.00	\$20,403.00	\$0.00	\$21,024.44		
Schedules											

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	SP Description	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
11	Recreation And C 37	Other Culture	36 Total								
			3072	Heritage Survey		\$20,000.00				\$20,000.00	
			4132	25 Mile Well Mice		\$797.00				\$642.00	
			4142	Mt. Gould Police Stn.		\$5,421.00				\$4,501.00	
			4152	Museum Maintenance		\$1,331.00				\$1,090.00	
			4162	Depreciation - Culture		\$3,164.00				\$2,373.00	
			4172	Municipal Inventory Review		\$15,000.00				\$15,000.00	
			4182	Administration		\$6,727.34				\$5,601.00	
			4112	Insurance		\$180.60				\$180.00	
			4153	Masonic Lodge Income							
11	Recreation And C 37	Other Culture			\$520.00		\$430.00		\$196.36		
					\$520.00	\$52,620.94	\$430.00	\$49,387.00	\$196.36	\$13,152.54	-62.24%
11	Recreation And C 37	Recreation Officer									
			3616	Depreciation - Recreation		\$3,370.00				\$286.21	
			3620	Recreation Grants Expenditure		\$3,000.00				\$6,998.02	
			3612	Recreation Officer		\$0.00				\$0.00	
			3625	Activities		\$7,336.00				\$5,396.27	
			3615	Administration		\$16,145.61				\$13,870.49	
			3617	Salaries Rec Officer		\$47,676.00				\$36,790.18	
			3618	Superannuation		\$4,290.84				\$3,516.65	
			3619	Staff Replacement & Relocation		\$2,000.00				\$0.00	
			3702	Housing Costs		\$9,040.88				\$8,251.14	
			3621	Vehicle Operating Costs		\$6,000.00				\$11,138.55	
			3762	Insurance		\$8,184.00				\$8,743.64	
			3613	Recreation Grant							
			3623	Reimbursements							
			3626	Misc Grants							
			3628	CSRRF Bike Trails							
			3629	Youth Spaces Bike Trails							
					\$46,000.00		\$34,500.00		\$23,000.00		
					\$0.00		\$0.00		\$1,432.08		
					\$3,000.00		\$2,250.00		\$8,525.36		
					\$10,000.00		\$10,000.00		\$0.00		
					\$69,000.00	\$107,043.33	\$56,760.00	\$90,250.00	\$10,000.00	\$94,991.15	
					\$195,537.00	\$583,055.70	\$179,833.00	\$487,686.00	\$148,896.13	\$481,841.42	
11 Total											
12	Transport	Const. Roads, Bridges	4591	Mrd - Direct Grant	\$140,479.00		\$105,357.00		\$140,479.00		
			4621	Roads To Recovery	\$438,369.00		\$328,776.00		\$438,369.00		
			4641	Black Spot	\$31,780.00		\$23,835.00		\$0.00		
			4691	Mrd Road Project Grant	\$133,333.00		\$99,999.00		\$133,342.09		
					\$743,961.00	\$0.00	\$557,967.00	\$0.00	\$712,190.09	\$0.00	
12	Transport	Mice Roads, Bridges	4750	Road Maintenance Various		\$357,751.15				\$298,132.00	
			4820	Street Maintenance		\$20,085.00				\$16,715.00	
			4840	Street Lighting		\$25,000.00				\$20,825.00	

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	SP	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
12	Transport	39	Mtce Roads,Bridge	4850 Street Cleaning		\$34,910.00		\$29,077.00		\$25,030.47	-28.30%
				4880 Depot Maintenance		\$47,636.00		\$39,689.00		\$21,828.06	-54.18%
				4900 Traffic Signs & Control		\$10,014.00		\$8,323.00		\$2,931.87	-70.72%
				4872 Upgrade Roman Data		\$0.00		\$0.00		\$0.00	
				4882 Depreciation - Roads		\$600,000.00		\$450,000.00		\$705,958.19	17.66%
				4902 Administration		\$51,127.76		\$42,601.00		\$47,007.90	-8.06%
				4823 Reimbursements - Trans	\$0.00	\$0.00		\$0.00	\$1,607.44		
				4843 Street Lighting Subsidy	\$3,000.00	\$3,000.00	\$3,000.00	\$905,362.00	\$0.00	\$1,107,776.77	-100.00%
12	Transport	39	Total								
12	Transport	40	Road Plant Purcha	5132 Loss On Disposal - Road Plant		\$0.00		\$0.00		\$4,963.35	-51.71%
				5105 Proceeds Of Plant Disposals	\$455,000.00	\$0.00	\$341,250.00	\$0.00	\$219,727.27		
				5121 Proceeds on Misc Items	\$0.00	\$0.00	\$0.00	\$0.00	\$6,636.36		
				5131 Profit On Disposal - Road Plant	\$70,000.00	\$0.00	\$52,500.00	\$0.00	\$58,451.73		
				5136 Asset Realisation - Road Plant	\$455,000.00	\$0.00	\$341,250.00	\$0.00	\$219,727.27		
					\$70,000.00	\$0.00	\$52,500.00	\$0.00	\$65,088.09		
12	Transport	42	Aerodromes	5002 Salaries		\$43,400.00		\$36,159.00		\$52,460.78	20.88%
				5006 Salaries - Security Airport		\$0.00		\$0.00		\$0.00	
				5012 Superannuation		\$9,147.00		\$7,621.00		\$7,857.41	-14.10%
				5090 Security Operating Expenses		\$0.00		\$0.00		\$771.18	
				5142 Administration		\$3,767.00		\$3,131.00		\$3,220.64	-14.50%
				5022 Utilities		\$35,000.00		\$29,160.00		\$31,276.82	-10.64%
				5032 Runway Maintenance		\$7,365.00		\$6,122.00		\$928.81	-87.39%
				5052 Airport Maintenance - Other		\$27,165.00		\$22,640.00		\$21,259.32	-21.74%
				5062 Insurance		\$10,085.44		\$10,085.00		\$9,345.02	-7.34%
				5072 Depreciation Airport		\$172,092.00		\$129,069.00		\$137,472.54	-20.12%
				5082 Long Service Leave		\$0.00		\$0.00		\$0.00	
				5122 Accrued Annual Leave		\$0.00		\$0.00		\$0.00	
				5162 Housing Costs		\$9,041.00		\$7,532.00		\$3,735.47	-58.68%
				6082 Relocation Expenses - Airport		\$0.00		\$0.00		\$0.00	
				5013 Airport Leases	\$23,250.00	\$0.00	\$19,374.00	\$0.00	\$14,466.85		
				5033 Reimbursements Electricit	\$18,000.00	\$0.00	\$14,994.00	\$0.00	\$1,905.12		
				5053 Reimbursements Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$411.05		
				5183 RADS Grant	\$7,300.00	\$0.00	\$7,300.00	\$0.00	\$0.00		
				5103 RAFFP grat	\$64,000.00	\$0.00	\$64,000.00	\$0.00	\$0.00		
				5093 Airport Leases Gst-F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
				5193 Rfids Airport Service	\$10,000.00	\$0.00	\$8,332.00	\$0.00	\$7,650.00		
				5203 Landing Fees	\$92,000.00	\$0.00	\$76,668.00	\$0.00	\$99,680.77		
				5333 Security - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$681.82		
42	Total				\$214,550.00	\$317,062.44	\$190,668.00	\$251,519.00	\$124,795.61	\$268,327.99	
Schedules			Diesel Sales	5042 Fuel Commissions		\$0.00		\$0.00		\$0.00	

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
		5091	Airport Diesel Wages		\$7,000.00		\$5,830.00		\$0.00	-100.00%
		5092	Retail Diesel COGS (Issues)		\$140,000.00		\$116,668.00		\$138,655.60	-0.96%
		5303	Retail Diesel Sales (Receipts)	\$150,000.00		\$125,000.00		\$140,319.65		-6.45%
	42 Total			\$150,000.00	\$147,000.00	\$125,000.00	\$122,498.00	\$140,319.65	\$138,655.60	
12	Transport	6002	Call Out Wages		\$10,000.00		\$8,332.00		\$9,175.04	-8.25%
	43	6012	Fuel Sales - Wages		\$10,000.00		\$8,332.00		\$3,590.00	-64.10%
		6022	Salaries		\$19,600.00		\$16,333.00		\$15,086.65	-23.03%
		6032	Cost Of Fuel Sold		\$48,000.00		\$39,999.00		\$39,380.60	-17.96%
		6042	Bank Charges - Bp A/C		\$0.00		\$0.00		\$359.60	
		6052	Debt Collection - Airport		\$5,382.00		\$4,481.00		\$4,600.89	-14.51%
		6072	Other Expenses - Air Bp		\$500.00		\$410.00		\$0.00	-100.00%
12	Transport	5113	Fuel Sales - Cash	\$49,000.00		\$40,830.00		\$41,307.02		-15.70%
	43	5123	Call Out Fees	\$10,000.00		\$8,330.00		\$8,527.54		-14.72%
		5133	Fuel Sales Commission	\$23,000.00		\$19,170.00		\$29,236.75		27.12%
		5163	Monthly Retainer - Bp	\$9,300.00		\$7,760.00		\$8,531.25		-8.27%
	43 Total			\$91,300.00	\$93,482.00	\$76,080.00	\$77,887.00	\$87,602.56	\$72,192.78	
12 Total	Total Transport			\$1,272,811.00	\$1,704,068.35	\$1,005,215.00	\$1,357,266.00	\$1,131,603.44	\$1,591,916.49	
13	Economic Service	5925	Administration		\$26,237.00		\$21,856.00		\$22,498.39	-14.25%
13	Economic Service	5382	Tourism Promotion		\$16,000.00		\$13,333.00		\$14,520.19	-9.25%
	45	5392	Centenary Celebrations		\$30,000.00		\$30,000.00		\$44,753.71	49.18%
		5400	Interpretive Centre Consultancy		\$30,000.00		\$24,996.00		\$824.64	-97.25%
		5422	Information Bay		\$4,747.00		\$3,941.00		\$2,002.95	-57.81%
		5442	Meeka Dust Salaries		\$10,200.00		\$8,492.00		\$3,715.72	-63.57%
		5452	Meeka Dust Expenses Other		\$0.00		\$0.00		\$610.00	
		5462	Maps And Souvenirs		\$18,500.00		\$15,414.00		\$10,416.55	-43.69%
		5472	Town Beautification		\$10,043.00		\$8,351.00		\$17,822.50	77.46%
		5482	Economic & Community Develop		\$0.00		\$0.00		\$0.00	
		5926	Maintenance Trails & Lookouts		\$12,708.00		\$10,583.00		\$10,051.85	-20.90%
		5922	Depreciation - Trails		\$23,000.00		\$17,250.00		\$16,595.65	-27.85%
13	Economic Service	5391	Centenary Contributions	\$0.00			\$0.00		\$0.00	
	45	5381	Trails Grant	\$0.00		\$0.00			\$0.00	
		5393	Centenary Income	\$10,000.00		\$10,000.00		\$1,480.00		248.39%
		5433	Meekatharra Dust Sales	\$5,000.00		\$4,161.00		\$34,839.09		-78.48%
		5483	Reimbursements	\$0.00		\$0.00		\$1,076.14		
		5443	Meeka Dust Advertising	\$0.00		\$0.00		\$425.82		
		5473	Maps And Souvenir Sales	\$1,500.00		\$1,241.00		\$2,506.00		
	45 Total			\$16,500.00	\$181,435.00	\$15,402.00	\$154,216.00	\$42,128.72	\$143,812.15	20.11%

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Prog Description	Programme Description	SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
13	Economic Services	46	Building Control	5642 Building Inspection Costs		\$5,164.13		\$4,301.00		\$1,464.80	-71.64%
				5772 Administration		\$672.73		\$560.00		\$1,571.93	133.66%
13	Economic Services	46	Building Control	5774 Insurance		\$1,366.00		\$1,366.00		\$1,185.46	-13.22%
				5683 Charges-Building Permits	\$0.00	\$0.00		\$0.00	\$190.00		
				5693 Demolition Fees	\$0.00	\$0.00		\$0.00	\$150.00		
				46 Total	\$0.00	\$7,202.86	\$0.00	\$6,227.00	\$340.00	\$4,222.19	
13	Economic Services	49	Other Economic Services	5742 Shop Premises (Heatwave)		\$4,320.00		\$3,591.00		\$1,291.71	-70.10%
				5752 Stockyards Maintenance		\$1,165.00		\$960.00		\$1,040.82	-10.66%
				5762 Depreciation - Economic		\$0.00		\$0.00		\$16,075.01	
				5302 MRVC Vermin Control		\$6,400.00		\$5,331.00		\$6,323.31	-1.20%
				5312 Weed Control		\$3,159.00		\$2,612.00		\$355.69	-88.74%
				5754 Assist Community Groups & Organisations		\$10,000.00		\$8,332.00		\$0.00	-100.00%
				5765 Award To Best Business		\$0.00		\$0.00		\$0.00	
13	Economic Services	49	Other Economic Services	5743 Rent - Ex Bank	\$8,320.00		\$6,240.00		\$5,874.30		-29.40%
				5763 Rent - Lot 742 Douglas St	\$510.00		\$381.00		\$439.02		-13.92%
				5773 Reimbursements	\$2,400.00		\$1,800.00		\$2,228.25		-7.16%
				8775 Billboard Lease Rental	\$0.00	\$0.00	\$0.00		\$625.00		
				49 Total	\$11,230.00	\$25,044.00	\$8,421.00	\$20,826.00	\$9,166.57	\$25,086.54	
				Total Economic Services	\$27,730.00	\$213,681.86	\$23,823.00	\$181,269.00	\$51,635.29	\$173,120.88	
13 Total											
14	Other Property Assets	50	Private Works	5952 Various Private Works	\$2,000.00	\$1,627.00	\$1,670.00	\$1,627.00	\$0.00	\$133.41	-91.80%
14				5963 Income From Private Works	\$2,000.00	\$1,627.00	\$1,670.00	\$1,627.00	\$0.00	\$133.41	-100.00%
				50 Total							
14	Other Property Assets	51	Administration	0352 Salaries - Administration		\$261,857.72		\$218,222.00		\$235,528.83	-10.05%
				0362 Long Service Leave		\$0.00		\$0.00		\$0.00	
				0382 Admin. Insurance		\$14,839.02		\$12,363.00		\$15,944.78	7.45%
				0392 Industry Superannuation		\$34,090.73		\$28,407.00		\$38,421.39	12.70%
				0402 Fringe Benefit Tax		\$0.00		\$0.00		\$21,706.18	
				0422 Office Operations		\$10,000.00		\$8,331.00		\$6,573.85	-34.26%
				0412 Office Maintenance		\$15,000.00		\$12,500.00		\$2,796.15	-81.36%
				0432 Advertising		\$5,000.00		\$4,161.00		\$5,207.14	4.14%
				0452 Printing And Stationery		\$9,000.00		\$7,492.00		\$9,364.36	4.05%
				0462 Staff Training		\$20,000.00		\$16,664.00		\$13,614.90	-31.93%
				0694 Staff Uniforms		\$3,000.00		\$2,250.00		\$2,025.00	-32.50%
				0492 Housing Costs		\$40,684.00		\$33,898.00		\$41,304.92	1.53%
				0502 Telephone		\$12,000.00		\$9,993.00		\$11,300.71	-5.83%
				0522 Computer hardware		\$2,000.00		\$1,661.00		\$0.00	-100.00%
				0532 Postage		\$4,000.00		\$3,331.00		\$4,812.89	20.32%
				0533 Rental Private Accommodation		\$0.00		\$0.00		\$666.50	

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Schedules

SCHEDULES
30-April-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)		
14		0542	Office Equip Maintenance		\$4,000.00		\$3,331.00		\$4,922.95	23.07%		
		0572	General Office Expenses		\$1,000.00		\$830.00		\$453.64	-54.64%		
		0602	Vehicle Expenses		\$6,000.00		\$4,992.00		\$4,812.53	-19.79%		
		0603	Vehicle ExpensesDCEO		\$6,000.00		\$4,992.00		\$10,749.31	79.16%		
		0642	Staff Recruitment & Relocation		\$2,000.00		\$1,661.00		\$14,362.98	618.15%		
		0662	Accommodation/Travelling		\$0.00		\$0.00		\$628.36			
		693	Housing Private Rental		\$4,500.00		\$3,741.00		\$0.00	-100.00%		
		0692	Consulting Fees		\$40,000.00		\$33,328.00		\$40,946.69	2.37%		
		0702	Legal Expenses		\$1,000.00		\$830.00		\$2,350.98	135.10%		
		0712	Computer Software		\$5,000.00		\$4,161.00		\$1,150.80	-76.98%		
		0722	Depreciation - Administ		\$35,870.00		\$29,887.00		\$20,766.86	-42.11%		
		1062	Costs Allocated To Mrhs		\$0.00		\$0.00		\$0.00			
		1082	Costs Allocated To Prog.		\$536,841.00		\$1,090.00		\$497,816.10	-7.27%		
		1123	Reimbursements Admin		\$1,306.00		\$3,330.00		\$8,351.84	539.50%		
1153	Insurance Refunds		\$5,306.00		\$4,420.00		\$3,480.20	-13.00%				
14	Other Property Ai 52 Public Works Over	8002	S/C Salary 30%		\$0.00		\$0.00		\$0.00			
		8012	Overseers Wages		\$70,000.00		\$58,334.00		\$71,416.59	2.02%		
		8122	Unallocated Wages		\$0.00		\$0.00		\$316.78			
		8022	Engineering Office Expenses		\$1,000.00		\$1,000.00		\$0.00	-100.00%		
		8032	Sick & Holiday Pay		\$32,128.71		\$43,440.00		\$42,444.14	-18.58%		
		8042	Insurance - Workers Comp		\$33,549.72		\$27,956.00		\$38,893.70	15.93%		
		8052	Rostered Days Off		\$0.00		\$0.00		\$3,710.35			
		8062	Camping Requirements		\$10,000.00		\$8,332.00		\$508.77	-94.91%		
		8072	Relocation Expenses		\$0.00		\$0.00		\$0.00			
		8082	Telephone Expenses		\$5,000.00		\$4,161.00		\$6,879.24	37.58%		
		8092	Travel,Conf. & Training		\$5,331.00		\$4,441.00		\$1,119.54	-79.00%		
		8102	Protective Clothing		\$5,000.00		\$4,161.00		\$3,729.64	-25.41%		
		8132	Industry Superannuation		\$62,257.17		\$43,541.00		\$42,456.45	-18.75%		
		8142	Light Vehicles Oprtn Cost		\$10,000.00		\$8,332.00		\$33,708.12	237.08%		
14	Other Property Ai 52 Public Works Over	8152	Allowances		\$47,454.00		\$39,540.00		\$57,711.88	21.62%		
		8172	Long Service Leave		\$0.00		\$0.00		\$0.00			
		8182	Alloc.To Works & Services		\$397,528.00		\$331,270.00		\$387,302.74	-2.57%		
		8192	Accrued Annual Leave		\$0.00		\$0.00		\$0.00			
		8212	Workers Compensation		\$0.00		\$0.00		\$5,014.02			
		8232	Housing Costs		\$55,752.10		\$46,461.00		\$39,843.93	-28.53%		
		8252	Administration		\$43,054.95		\$35,878.00		\$52,176.63	21.19%		
		8272	Occ Health & Safety		\$7,000.00		\$5,831.00		\$0.00	-100.00%		
		8123	Reimbursements Workers Comi		\$0.00		\$0.00		\$4,449.06			
		8133	Reimbursements Inc Gst		\$0.00		\$0.00		\$574.84			
					\$0.00	\$0.35	\$0.00	\$138.00	\$5,023.90			
			52 Total						\$4,572.78			
		14	Other Property Ai 53 Schedules				\$220,000.00		\$183,334.00		\$229,725.05	4.42%

SHIRE OF MEEKATHARRA

SCHEDULES
30-April-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
14	Other Property A	53	Plant Operation Co							
		8312	Depreciation - Plant		\$385,000.00		\$320,837.00		\$368,744.23	-4.22%
		8322	Tyres And Tubes		\$80,000.00		\$66,666.00		\$37,385.48	-53.27%
		8323	Mechanics Vehicle		\$0.00		\$0.00		\$2,627.80	
		8332	Parts And Repairs		\$120,000.00		\$100,004.00		\$229,750.16	91.46%
		8342	Repair Wages-Internal		\$143,028.69		\$119,189.00		\$111,103.86	-22.32%
		8352	Licences		\$7,000.00		\$5,831.00		\$6,698.45	-4.31%
		8362	Consumable Stores		\$10,000.00		\$8,332.00		\$17,238.91	72.39%
		8382	Plant Insurance		\$27,880.47		\$23,226.00		\$28,807.78	3.33%
		8392	Cutting Edges		\$10,000.00		\$8,332.00		\$12,111.98	21.12%
		8301	Administration		\$19,509.00		\$16,254.00		\$18,704.04	-4.13%
		8402	Alloc. To Works & Services		\$642,418.00		\$535,350.00		\$820,002.57	27.64%
		8432	Replacement Tools		\$5,000.00		\$4,161.00		\$7,963.87	59.28%
		8442	Gst Free Consumables		\$0.00		\$0.00		\$0.00	53.51%
		8303	Diesel Fuel Rebate	\$10,000.00		\$8,330.00		\$15,351.25		
		8413	Insurance Recoup/Rebate	\$0.00		\$0.00		\$0.00		
				\$10,000.00	\$385,000.16	\$8,330.00	\$320,816.00	\$15,351.25	\$250,859.04	
53 Total										
14	Other Property A	55	Salaries And Wage							
		8530	Gross Salaries & Wages		\$1,466,800.00		\$1,222,374.00		\$1,178,662.16	-19.64%
		8540	Salaries/Wages Allocated		\$1,466,800.00		\$1,222,374.00		\$1,180,876.25	-19.49%
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,214.09	
55 Total										
		0472	Accrued Annual Leave		\$40,000.00		\$40,000.00		\$0.00	-100.00%
		1212	Loss on Admin Assets		\$0.00		\$0.00		\$4,571.58	
		1226	Asset Realisation - Admin		\$60,000.00		\$60,000.00		\$29,950.00	-50.08%
		1325	Proceeds On Disposal Of Asset		\$60,000.00		\$60,000.00		\$29,950.00	-50.08%
		1225	Profit on Sale of Asset		\$20,000.00		\$20,000.00		\$0.00	-100.00%
				\$20,000.00	\$40,000.00	\$20,000.00	\$40,000.00	\$0.00	\$4,571.58	
56 Total										
14 Total										
				\$37,306.00	\$426,627.28	\$34,420.00	\$362,229.00	\$32,207.19	\$270,519.32	
Grand Total				\$5,648,792.00	\$4,409,018.18	\$4,860,349.00	\$3,632,722.00	\$4,906,088.84	\$3,593,223.99	

SHIRE OF MEEKATHARRA
EQUITY STATEMENT
30-April-2006

Type	Type Description	Cat	Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual
1	Asset	111	Cash At Bank/On Hand	6001	Cash - Municipal	\$690,209.92	\$1,010,438.46	\$1,700,648.38
				6003	Cash - Air Bp	\$5,798.81	\$466.58	\$5,332.23
				7521	Cash On Hand	\$600.00	\$0.00	\$600.00
				7571	Cash Municipal Investments	\$886,578.65	\$886,578.65	\$0.00
1	Asset	111 Total			Reserve Fund Bank	\$1,583,187.38	\$123,393.23	\$1,706,580.61
		113	Reserve Accounts	7551		\$4,224,416.21	\$241,096.97	\$4,465,513.18
1	Asset	113 Total				\$4,224,416.21	\$241,096.97	\$4,465,513.18
		30/09/2005	Sundry Debtors	6021	S/Debtors-Miscellaneous	\$253,667.08	\$229,664.41	\$24,002.67
				6051	S/Debtors-Rubbish Charges	\$7,945.62	\$6,867.06	\$14,812.68
				6220	Bond - Staff Housing	\$480.00	\$0.00	\$480.00
				7421	Gst Credits Acct	\$0.00	\$0.00	\$0.00
				7441	S/Debtors-Rates Pensioner	\$0.00	\$0.00	\$0.00
				7461	S/Debtors-Rates	\$92,650.77	\$29,142.24	\$121,793.01
				7481	Provision For Ddtful Debt	\$43,441.17	\$0.00	\$43,441.17
1	Asset	114 Total			Accrued Income	\$311,302.30	\$191,747.60	\$119,554.70
		115	Accrued Income	7501		\$18,357.57	\$18,357.57	\$0.00
1	Asset	115 Total			Stock - Construction Fuel	\$18,357.57	\$18,357.57	\$0.00
		119	Stock On Hand	7491		\$9,477.50	\$37,820.29	\$47,297.79
				7691	Stock - Airport Fuel	\$53,449.97	\$6,123.84	\$47,326.13
0	Liability	119 Total			Sundry Creditors	\$62,927.47	\$31,696.45	\$94,623.92
		122			S/Creditors Control Acct	\$281,656.25	\$199,656.02	\$82,000.23
					Payroll Creditors	\$0.00	\$0.28	\$0.28
					Gst Collected - Liability	\$0.00	\$0.00	\$0.00
					S/Debtors-Rates Excess	\$0.00	\$0.00	\$0.00
0	Liability	122 Total			Loan Liability (Current)	\$74,886.54	\$9,840.28	\$65,046.26
		123	Loans	6180		\$356,542.79	\$209,496.58	\$147,046.21
0	Liability	123 Total			Accrued Expenditure	\$10,648.34	\$10,648.34	\$0.00
		125	Accrued Expenditure	7640		\$0.00	\$0.00	\$0.00
0	Liability	125 Total			Provision Leave	\$0.00	\$0.00	\$0.00
		126	Provision Leave	6160	Long Service Leave Liab	\$0.00	\$0.00	\$0.00
				6170	Provision For Leave	\$28,121.77	\$0.00	\$28,121.77
		126 Total				\$28,121.77	\$0.00	\$28,121.77

Equity

EQUITY STATEMENT
30-April-2006

Equity

EQUITY STATEMENT
30-April-2006

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SHIRE OF MEEKATHARRA

EQUITY STATEMENT
30-April-2006

Type	Type Description	Cat	Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual
1	Asset	133	Investment Geha Housing	6221	Geha Self Supporting Loan	\$10,648.34	\$10,648.34	\$0.00
				6222	Geha Self Supporting Loan	\$0.00	\$0.00	\$0.00
0	Liability	133 Total				\$10,648.34	\$10,648.34	\$0.00
1	Asset	134	Emergency Services Levy	6110	Esl Control	\$2,754.47	\$2,834.26	\$5,588.73
				7431	Esl Levied	\$2,754.47	\$2,280.05	\$5,034.52
0	Liability	134 Total				\$0.00	\$554.21	\$554.21
				6310	Loan Liability(Non Curr)	\$0.00	\$0.00	\$0.00
3	Operating Income	161	Loans	9254	Loan Redemption-Principal	\$0.00	\$0.00	\$0.00
				9255	G.E.H.A. Principal	\$0.00	\$0.00	\$0.00
0	Liability	161 Total				\$0.00	\$0.00	\$0.00
				6330	Long Service Leave Liab.	\$34,876.49	\$0.00	\$34,876.49
				6320	Annual Leave Liability	\$50,095.44	\$0.00	\$50,095.44
1	Asset	162	Items Held In Trust	6171	Trust Fund Bank	\$84,971.93	\$0.00	\$84,971.93
0	Liability	163		6300	Trust Fund	\$21,200.51	\$63.50	\$21,137.01
1	Asset			9421	Library Deposits (R)	\$21,200.51	\$0.00	\$21,200.51
				9420	Library Deposits P)	\$0.00	\$256.50	\$256.50
0	Liability			9430	Nomination Deposits (P)	\$0.00	\$32.00	\$32.00
1	Asset			9431	Nomination Deposits (R)	\$0.00	\$0.00	\$0.00
				9610	Unclaimed Monies	\$0.00	\$0.00	\$0.00
0	Liability			9480	Misc. Deposits (P)	\$0.00	\$80.00	\$80.00
1	Asset			9481	Misc. Deposits (R)	\$0.00	\$2,636.80	\$2,636.80
						\$0.00	\$2,428.80	\$2,428.80
9	Equity	163 Total				\$0.00	\$0.00	\$0.00
				6371	Accumulated Surplus	\$20,436,116.34	\$241,096.97	\$20,195,019.37
				6771	Asset Revaluation Reserve	\$2,868,849.50	\$0.00	\$2,868,849.50
				7010	Infrastructure & Economic Development Reserve	\$222,003.33	\$314,382.09	\$536,385.42
				7015	LSL Reserve Account	\$0.00	\$32,173.48	\$32,173.48
				7020	Shire Water Reserve	\$100,542.22	\$4,573.63	\$105,115.85
				7030	Plant Reserve	\$1,159,351.10	\$52,738.91	\$1,212,090.01
				7040	Information Technology Re	\$288,368.31	\$288,368.31	\$0.00
				7050	Building Reserve	\$222,954.20	\$13,208.37	\$236,162.57
				7060	Transport Reserve	\$229,586.84	\$10,443.44	\$240,030.28
				7070	Airport Runway Reserve	\$1,490,461.70	\$65,628.64	\$1,556,090.34
				7080	Airport Operating Reserve	\$523,645.50	\$23,819.73	\$547,465.23
				7090	Insurance Reserve	\$2,676.19	\$2,676.19	\$0.00
						\$27,544,555.23	\$15,173.18	\$27,529,382.05
						\$0.00	\$1,312,864.85	\$1,312,864.85
		191 Total						
		Grand Total						
					Total Equity			\$28,842,246.90

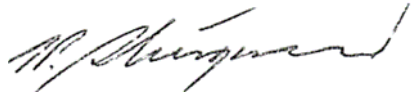
Equity

9.1.3 ANNUAL INSURANCE SCHEDULES

LOCATION: I/15/3
APPLICANT: NATALIE HOPE
FILE REF: D/15
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 9TH MAY 2006
AUTHOR: NATALIE HOPE
DEPUTY CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Each year the Shire of Meekatharra is required to review its Insurance Schedules

Background:

Each year the Shire of Meekatharra has to review its Insurance Schedules to ensure that everything is covered with the appropriate cover amounts. This process has normally been performed without Council's comments.

This year the schedules are attached for your information and for you input/ feedback into the replacement values on land, buildings and vehicles.

The due date for the Insurance Schedule is the 15th May 2006, with Council meeting being held on the 20th May 2006 the Municipal Insurance Brokers have been informed there will be a slight delay in returning the schedules.

Comment:

The attached Schedules need to be address as soon as possible as the deadline for their return is/was the 15th May 2006.

If Council could please study the attached Schedules and address any areas of concern at the May meeting.

Consultation:

L.P.Strugnell – Chief Executive Officer
Mr. Brian Eckhart – Account Manager MIBS

Statutory Environment:

Nil

Policy Implications:

Nil.

Financial Implications:

Incorrect replacement values would be an issue.

Strategic Implications:

Voting Requirements:

Absolute Majority.

Officer Recommendation/Council Decision:

Moved: Cr. B.A.O'Dwyer

Seconded: Cr. M.D.E.Bain

That the attached Schedules with the necessary alterations be forwarded onto Council's Municipal Insurance Brokers.

CARRIED 5/0

SHIRE OF MEEKATHARRA
PROPERTY REGISTER 2006 - 2007

Council
Invoiced
Separately

MPS REF	ITEM	PROPERTY INSURED	LOCATION	CONSTRUCTION		Date Added	Date Deleted	BUILDING 05-06	CONTENTS	OTHER	TOTAL	PREMIUM
				WALLS	ROOF							
11	Administration Centre & Library		Savage Street	Brick	Metal			2,205,000	250,000	0	2,455,000	\$ -
22	Shire Hall		Savage Street	Brick	Metal			1,102,500	10,000		1,112,500	\$ -
33	1950 Library Books @ \$23.34 p.v.							0	45,513	0	45,513	\$ -
44	Sparring Complex		Lot 817 Reserve 36263	Brick	Iron			1,300,000	93,788	0	1,393,788	\$ -
54a	Complex Plant Shed		Lot 817 Reserve 36263					20,000		0	20,000	\$ -
64b	Complex Storage Shed							20,000	5,250	0	25,250	\$ -
75	Youth Centre and Toilets		Darlot Street	Iron	Iron			330,750	75,000	0	405,750	\$ -
86	Indoor Sporting Centre		High Street	Iron	Iron			220,500	40,000	0	260,500	\$ -
97	Depot/Workshop		Oliver Street	Iron	Iron			121,275	80,000	0	201,275	\$ -
107a	Depot Plant Shed		Oliver Street					33,075	0	0	33,075	\$ -
118	Swimming Pool Changeovers							330,750		0	330,750	\$ -
129	Pool Kiosk & Plant Room		Main Street					220,500	5,000	0	225,500	\$ -
1310	Swimming Pool Bowls		Main Street					0	0	250,000	250,000	\$ -
1411	Speedway Club House		Kyarra 61	Brick	Iron			110,250	0	0	110,250	\$ -
1512	Family Care Centre		Lot 71 Darlot St	Fibro	Iron			220,500	0	0	220,500	\$ -
1613	Golf Clubhouse		Reserve 23195	Fibro/iron	Iron			154,350	9,240	0	163,590	\$ -
1714	Rifle Club - Clubhouse		Reserve 10358	Iron	Iron			88,200	0	0	88,200	\$ -
1815	Race Club		Wiluna Road					0	0	0	-	\$ -
19	ii) Bar and Covered area			Timber	Iron			55,125	0	0	55,125	\$ -
20	iii) Members Room			Iron	Iron			55,125	0	0	55,125	\$ -
21	iv) Stables			Iron	Iron			55,125	0	0	55,125	\$ -
2216	Museum Shed & Toilet Darrigans Cottage		Lot 388 Main St	Iron	Iron			110,250	0	0	110,250	\$ -
2317	Airport Workshop & Buildings		Airport	Iron	Iron			200,000	31,500	0	231,500	\$ -
2418	Airport Terminal Building		Airport	Fibro	Iron			500,000	0	0	500,000	\$ -
2519	Airport Runway Lighting		Airport						0	80,000	80,000	\$ -
2620	Shed/Office/Storeroom SES Building		Lot 27, Hill Street	fibro-clad	steel			88,200	20,000	0	108,200	\$ -
2721	Radio Station		Lot 27, Hill Street	fibro-clad	steel			33,075	0	0	33,075	\$ -
2822	Picture Gardens Buildings		Lot 332-3 Main St	Iron	Iron			55,125	0	0	55,125	\$ -
2923	Transport Shed, Office & Toilet		Lot 742 Douglas	Iron	Iron			77,175	0	0	77,175	\$ -
3024	Fire Brigade Shed		Reserve 36263	Iron	Iron			12,679	0	0	12,679	\$ -
3125	Hearse Shed		Lot 51 Main St	Fibroclad	Iron			33,075	0	0	33,075	\$ -
3226	Business Centre (Telecentre)		Lot 56 Main St	Fibroclad	Iron			176,400	10,000	0	186,400	\$ -
3327	Secured Container		Lot 56 Main St	Steel	Steel			7,718	0	0	7,718	\$ -
3428	Shed		Airport	Colourbond	Colourbond			10,000	0	0	10,000	\$ -
3529	Public Toilets		Main Street	Brick	Colourbond			150,000	0	0	150,000	\$ -
3630	Masonic Lodge		Darlot Street	Iron	Iron			110,250	0	0	110,250	\$ -
3731	Shop Building and Living Quarters		17 Main st	Fibro	Iron			441,000	0	0	441,000	\$ -
3832	2 x Water Tanks		Sporting Complex					0	0	29500	29,500	\$ -
3933	Kindergarten		852 Darlot Street	Brick	Iron			220,500	0	0	220,500	\$ -
4034	Old Railway Station Building		Oliver Street					300,000	35000		335,000	\$ -
4135	Lookout shelter, signage and timber decking			Steel	Colorbond					50000	50,000	\$ -
42												\$ -
43												\$ -
44		DWELLINGS										\$ -
451	Dwelling		Lot 220 Darlot St	Asb	Iron			220,500	0	0	220,500	\$ -
462	Dwelling		Lot 206 Hill St	Wood/Asb	Iron			220,500	0	0	220,500	\$ -
4733	Dwelling		Lot 87 Main St	Wood/Asb	Iron			220,500	0	0	220,500	\$ -
4844	Single Quarters		Lot 213 Darlot St	Iron	Iron			220,500	0	0	220,500	\$ -
4945	Dwelling		Lot 255 Darlot St	Asb	Iron			220,500	0	0	220,500	\$ -

SHIRE OF MEEKATHARRA PROPERTY REGISTER 2006 - 2007											
MPS REF	ITEM	PROPERTY INSURED	LOCATION	CONSTRUCTION WALLS ROOF	Date Added	Date Deleted	BUILDING 05-06	CONTENTS	OTHER	TOTAL	PREMIUM
50	6	Dwelling	Lot 303 Darlot St	Iron Iron			275,625	0	0	275,625	\$ -
51	7	Dwelling	Lot 246 Darlot St	Asb Iron			220,500	0	0	220,500	\$ -
52	8	Dwelling	Lot 208 Hill St	Wood/Asb Iron			220,500	0	0	220,500	\$ -
53	9	Dwelling	Sporting Complex Reserve	Asb Iron			220,500	0	0	220,500	\$ -
54	10	Dwelling	Lot 304 Darlot St	Fibro Tile			220,500	0	0	220,500	\$ -
55	11	Airport Manager's Residence	Airport	Fibro Iron			220,500	0	0	220,500	\$ -
56	12	Depot Caretakers Residence	Oliver Street	Fibro Iron			55,125	0	0	55,125	\$ -
57	13	Dwelling	Lot 408 Hill Street	Fibro Zinc			220,500	0	0	220,500	\$ -
58	14	Single Persons Quarters	870 McCleary St				1,653,750	40,000	0	1,693,750	\$ -
59	15	Dwelling - Houses (4)	16 Regan St				840,000	0	0	840,000	\$ -
60	16	Domestic Violence House	Lot 5 High Street				150,000	20,000	0	170,000	\$ -
61		Other									
62		Fencing	Airport								
							0			\$ -	\$ -
							0			\$ -	\$ -
							14,568,471	770,291	409,500	15,748,262	\$ -
		SECTION 1 ASSET VALUES									
		INSURANCE PROVISIONS									
		A Architects, Engineers, etc Fees (7.5% Buildings only)								1,092,635	\$ -
		B Removal of Debris (2.5% Buildings only)								364,212	\$ -
		C Extra Cost of Reinstatement (1% Buildings only)								145,685	\$ -
		D Fire Extinguishing Expenses (1% Buildings only)								145,685	\$ -
		E Miscellaneous Structures and Equipment (2% of TAV)								314,965	\$ -
		SECTION 2 - NOT REQUIRED AS PER COUNCIL									
		TOTAL SUM INSURED								17,811,444	\$ -
		PREMIUM CALCULATION RATE									

Council
Invoiced
Separately

PREMIUM CALCULATION RATE

Additions to Council Multi Risk Items

Description	Sum Insured	Serial Number
Fuji Digital Camera	\$ 1,000.00	
Fuji Digital Camera - Health	\$ 1,000.00	
QualCom Satellite Phone	\$ 1,800.00	
QualCom Satellite Phone - SES	\$ 1,800.00	CKABP0049
Sony Handycam	\$ 1,500.00	
Sony Handycam - SES	\$ 1,500.00	413947
GPS Map 76 - SES	\$ 600.00	80610804

SHIRE OF MEEKATHARRA VEHICLE AND PLANT SCHEDULE 2006 - 2007											Invoiced separately to Council
ITEM	COUNCIL REF	DESCRIPTION & MAKE OF VEHICLE	Flammable Liquids = * Accessories installed = +	Elec. Accessories installed = +	REGO NUMBER	INSURANCE CODE	Date Added	Date Deleted	SUM INSURED	PREMIUM	
	8	Massey Ferguson Tractor			6JN 306	P			5,000 \$	-	
	23	Falcon Hearse			MK 00	LV			2,000 \$	-	
	36	URSUS 2812 Tractor			Unlic	P			18,000 \$	-	
	39	Howard Porter Four Wheel Trailer				P			4,000 \$	-	
	40	Howard Porter Four Wheel Trailer				P			4,000 \$	-	
	41	Four Wheel Caravan Air Cond - Arrow			MK 2133	P			4,000 \$	-	
	48	Construction Fuel Trailer			MK 1207	LP			10,000 \$	-	
	55	Ropa Caravan			MK 4105	P			60,000 \$	-	
	56	Fuel Trailer			7TU 989	P			20,000 \$	-	
	58	Single Axle Dolly			7TU989	P			\$	-	
	60	Abulion Caravan			6UY 592	P			2,000 \$	-	
	67	Atlas Copco XASS Air Compressor			MK 4071				30,000 \$	-	
	75	Ford 6110 Tractor			Unlic	LP			20,000 \$	-	
+	86	Caterpillar 613C Scraper			MK 3307	P			20,000 \$	-	
	88	Accommodation Caravan			8SN 812	P			200,000 \$	-	
	89	Accommodation Caravan			MK 4075	P			5,600 \$	-	
	90	Fuel Trailer			MK 4073	P			4,500 \$	-	
	93	John Deere 315D Backhoe			MK4068	P			9,000 \$	-	
	303	Arrow Kerbing Machine			MK 422	P			40,000 \$	-	
	309	RoadSweeper				P			20,000 \$	-	
	310	Toyota 2WD Utility							5,000 \$	-	
+	310	Toyota 2WD Utility			9LF 681	LV			10,000 \$	-	
+	315	Caterpillar 910 Loader			MK 6124	P			30,000 \$	-	
	316	Roadwest Low Loader			1TAB 319	P			40,000 \$	-	
	318	Water Tanker (Trailer)			MK 4066	P			15,000 \$	-	
+	320	International Acco Truck 2350G/250				P			80,000 \$	-	
+	325	Vibratory Compactor CS573C			GN 24524	P			100,000 \$	-	
	332	15KVA Trailer Mounted Generator			1AHA 410	P		19/10/2005	30,000 \$	-	
	334	Hilux Traytop Utility			1TBO 188	P			10,000 \$	-	
	338	Slide Tipping Trailer			1APN 811	LV			45,000 \$	-	
	339	Side Tipping Trailer			1TC 305	P			45,000 \$	-	
	340	Construction Caravan			1TEG458	P			\$	-	
+	341	UD Nissan Truck			1ARL 182	P			100,000 \$	-	
+	342	UD Nissan Truck			1ARL 334	P			100,000 \$	-	
	8062	Contents of any one Caravan				LP			5,000 \$	-	
+	0503	Toyota PC - SES Vehicle				LV			30,000 \$	-	
	24	3 Lister Gensets				LP			25,000 \$	-	
	0701	Blackhawk Fogger			Unlic	LP			2,000 \$	-	
	3992	GWN TV Receiver & Broadcaster				LP			15,000 \$	-	
	3992	SBS Transmitter/Receiver				LP			6,500 \$	-	
	24	Howard Rollamower (Tractor Mounted)				LP			2,000 \$	-	
	24	Lincoln Welder				LP			3,848 \$	-	
	24	Pizey Rock Drill (Tractor Mounted)				LP			100,000 \$	-	
	24	Two Lowara DE17 3kw Pumps				LP			250,000 \$	-	
	343	Scout 3500 Batchling Plant				LP			2,000 \$	-	
+	345	Liebherr Dozer				P			39,000 \$	-	
+	348	950G Caterpillar Loader				P			250,000 \$	-	
+	349	Volvo G720 Grader			1BAT 979	P			270,000 \$	-	
	350	Accommodation Caravan			MK3551	P			250,000 \$	-	
+	352	Toyota Utility			8UJ262	P			10,000 \$	-	
	353	Delhatcher			1BEW295	LV		11/03/2005	39,000 \$	-	
+	354	2002 UD Nissan Prime Mover				LP			3,000 \$	-	
+	355	2002 Hino Ranger Truck			1BGK295	P			158,000 \$	-	
+	356	Multipac Multi Tyred Roller			1BG1834	LV			52,500 \$	-	
						P			122,500 \$	-	

Schcalc06 (2)\Vehicle & Plant
8/05/2006

ITEM	COUNCIL REF	DESCRIPTION & MAKE OF VEHICLE	Flammable Liquids = * Accessories installed = +	Elec.	REGO NUMBER	INSURANCE CODE	Date Added	Date Deleted	SUM INSURED	PREMIUM	Invoice
+	357	Accommodation Caravan				P			94,300 \$	-	
+	358	2002 12H Caterpillar Grader				P			306,455 \$	-	
+	360	2002 Caterpillar 924G Loader				P			206,400 \$	-	
+	361	Toyota Utility			1BIC246	LV		28/04/05	39,000 \$	-	
	362	Water Tanker			1TEG326	P			34,000 \$	-	
	364	Single Axle Dolly				P			15,000 \$	-	
	365	Abution Caravan				P			10,000 \$	-	
	366	Toyola Echo			1BKB936	LV			12,000 \$	-	
	367	Drinking Water Trailer			1TEL478	P			5,000 \$	-	
	368	Toyola Landcruiser Wagon			1BLM882	LV			39,000 \$	-	
	369	16.5KVA Genset				LP			15,000 \$	-	
	370	Kubota Tractor Spray Unit			1BLY497	P			23,000 \$	-	
	371	Toyola Hilux Utility 4.2 Workmate			1BLM826	LV			17,000 \$	-	
+	373	Hino 9T Pro Ranger Crew Cab			1BPT790	P			109,000 \$	-	
+	500	Fire Truck				P		31/09/2005	50,000 \$	-	
	375	Toyola Prado			MK004	LV			40,000 \$	-	
	376	Toyola Tipping ute			1BT1225	LV			23,350 \$	-	
	377	Toyola Landcruiser Wagon - Health			1BUB401	LV			41,250 \$	-	
	379	Toyola 4 x 2 ute - Ranger			1BWE406	LV			13,140 \$	-	
	380	Toyola Landcruiser Ute - Mechanic			1BWR528	LV			39,970 \$	-	
	381	Toyola Landcruiser Tray Top - W/Supervisor			MK3670	LV			41,140 \$	-	
	382	Tandem axle dolly			6TJ321	P			10,000 \$	-	
	106 TBA	Toyola 21 seater bus			TBA	bus?			100,000 \$	-	
	102 TBA	Traxcavalor			TBA	P			110,000 \$	-	
		2005 Toyota Coaster Bus (includes Qualcomm Sat Phone, and 40 channel UHF radios)			MK 3645				98,159 \$	-	
	100	2005 Roadsweeper			1GSAJ071				58,489 \$	-	
	333	2005 Holden Rodeo Tray Top		MK3673	1GSAJ071				31,022 \$	-	
	108	2005 Grader			1AJT948				334,800 \$	-	
		Miscellaneous Equipment & Attachments							10,000 \$	-	
		Bushfire/Brigade Vehicles							300,000 \$	-	
	+	11572									
		TOTAL SUM INSURED							4,690,853 \$	-	

Premium Calculation Rate


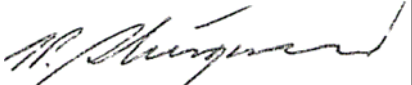
Maximum Value of Vehicles at any one location, at anyone time	\$3,000,000
Ensure each vehicle is noted as follows (if applicable):-	
1. Vehicles usually or exclusively used for carrying flammable liquids should be marked with *	
2. Vehicles with mobile telephone, two way radio, facsimile or similar equipment fitted should be marked with +	
3. If the registered owner is not the 'named insured' in your policy, provide details.	

Additions to Council Vehicle Insurance

Council Ref	Description & Make of Vehicle	Rego Number	Sum Insured
109	UD Nissan Prime Mover	1CBX525	\$ 167,610.00
110	Coromal Caravan W/Supervisor	7WN589	\$ 10,000.00
376	Toyota Camry Altise	1BRZ079	\$ 24,340.00
384	Toyota Prado 2005 GX	MK004	\$ 40,323.00
385	Holden Rodeo Ute - Ranger	MK3685	\$ 37,506.00
386	Toyota Landcruiser Tray Top W/Supervisor	MK3670	\$ 40,556.00

9.1.4 OUTSTANDING DEBTORS

LOCATION: N/A
APPLICANT: NIL
FILE REF: D/15
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 16TH MAY 2006
AUTHOR: NATALIE HOPE
DEPUTY CEO

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER: 

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.
The following applies to all outstanding debtors -
>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.
>60 day – All outstanding debtors with 60 days ore more are sent a reminder letter.
>30 day – All outstanding debtors with 30 day or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

L.P.Strugnell – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple

Officer Recommendation/Council Decision

Moved: Cr. N.L.Trenfield

Seconded: Cr. A.E.Smith

That Council receive the outstanding monthly Debtor Trail Balance for 30th April 2006.

CARRIED 5/0

Councillor A.E.Smith left the meeting at 11.15am.

11.15am Due to lack of a quorum meeting adjourned.

Councillor A.E.Smith returned to the meeting at 11.18am.

11.18am Meeting resumed.

SHIRE OF MEEKATHARRA

Printed on : 09.05.06 at 14:32

Debtors Trial Balance		As at 31.05.2006					Total	
Debtor #	Name	02.03.2006 > 90 days	01.04.2006 > 60 days	01.05.2006 > 30 days	31.05.2006 Current			
A038	ACESTAR HOLDINGS PTY LTD	0.00	0.00	36.08	0.00		36.08	
A041	AD ASTRAL AVIATION	0.00	0.00	309.04	198.78		507.82	
B043	ADRIAN BAUNGARTEN	0.00	-0.01	0.00	224.69		224.68	
B2	AIR BE	0.00	0.00	0.00	112.11		112.11	
C7	AIRSERVICES AUSTRALIA	0.00	0.00	0.00	1687.66		1687.66	
A062	AMMA	0.00	0.00	0.00	46.20		46.20	
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	0.00	-80.85	0.00	0.00		-80.85	
B5	BROOME AVIATION PTY LTD	0.00	44.00	0.00	0.00		44.00	
B022	CLARK BUTSON	0.00	15.16	15.16	0.00		30.32	
T019	CLARKE TERRANCE	0.00	0.00	0.00	0.00		0.00	
C064	COMELL REBECCA	82.60	187.51	55.17	33.61		33.61	
D011	D & L ELECTRICS	0.00	0.00	23.54	75.40		400.68	
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	0.00	0.00		23.54	
C054	E CROCKENBERG	40.14	0.00	0.00	0.00		132.00	
E016	EUREKA OPERATIONS PTY LTD T/AS COLES EXP	52.80	0.00	0.00	0.00		40.14	
F024	FIRE & EMERGENCY SERVICES AUTHORITY OF W	0.00	0.00	0.00	0.00		52.80	
F012	FUGRO SPATIAL SOLUTIONS	0.00	0.00	0.00	525.67		525.67	
G010	GERALDTON FUEL COMPANY	0.00	0.00	0.00	27.99		27.99	
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	901.80		901.80	
H043	HEATWAVE CLOTHING	829.73	61.44	44.00	0.00		44.00	
G032	HELEN GOULD	0.00	0.00	0.00	0.00		891.17	
H037	HELI-SERV PTY LTD	0.00	0.00	0.00	52.11		52.11	
H014	HELIBITS PTY LTD	0.00	0.00	0.00	12.78		12.78	
S047	IVAN SALISBURY	0.00	51.12	0.00	0.00		51.12	
J060	JINGLE HOLDINGS	0.02	0.00	10.80	0.00		10.80	
33	JOHN LEWIS	157.28	123.13	0.00	0.00		123.13	
J1	JUDAL PASTORAL COMPANY	0.00	0.00	0.00	0.00		0.00	
K011	KARRATHA FLYING SERVICES	0.00	0.00	10.59	321.20		157.28	
T027	KENNETH TREVILLIEN	0.00	0.00	0.00	27.94		331.79	
K004	KILLARA STATION	0.00	0.00	65.55	0.00		27.94	
L023	LEONORA AIR SERVICE	0.00	0.00	0.00	1223.92		65.55	
N046	MACRELLA INVESTMENTS	9.17	0.00	0.00	19.36		1223.92	
N4	MAIN ROADS WA	15.17	15.17	0.00	0.00		27.53	
M004	MEERATHARRA BLUE LIGHT DISCO COMMITTEE	0.00	0.00	1496.32	0.00		30.34	
N03D	MEERATHARRA CORNER STORE	0.00	0.00	203.85	78.99		1496.32	
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	-71.10	0.00	0.00		282.84	
F006	MR JACOB FLENTRI	0.00	0.00	0.00	1239.07		-71.10	
B019	MR STUART BURNS	30.33	15.17	0.00	0.00		1239.07	
		0.00	25.94	0.00	0.00		45.50	
							25.94	

SHIRE OF MEEKATHARRA

Printed on : 09.05.06 at 14:32

Debtors Trial Balance
As at 31.05.2006

Debtor #	Name	02.03.2006 > 90 days	01.04.2006 > 60 days	01.05.2006 > 30 days	31.05.2006 Current	Total
C029	MR THOMAS CULLITY	0.00	0.00	0.00	25.94	25.94
N009	NANTAY PTY LTD - MAROOMBA	0.00	0.00	0.00	12.77	12.77
N006	NATIONAL JET SYSTEMS GROUP	415.22	0.00	0.00	0.00	415.22
N002	NETWORK AVIATION	0.00	4917.67	2204.10	1688.16	8809.93
N027	New Zealand Aerial Mapping	26.40	0.00	0.00	0.00	26.40
O013	OFFICE OF TRANSPORT AND SECURITY	0.00	750.00	0.00	0.00	750.00
L011	PAUL LYONS	-13.57	0.00	43.10	21.16	64.26
H021	PHILIP HOOPER - COCKLES	0.00	0.00	0.00	0.00	-13.57
R001	RNR CONTRACTING PTY LTD	0.00	1063.61	0.00	0.00	1063.61
R026	ROBERTSON INVESTMENTS (VIC) PTY LTD	-15.17	0.00	0.00	0.00	-15.17
R012	ROMAN CATHOLIC BISHOP OF BROOME	0.00	0.00	0.00	15.16	15.16
R009	ROYAL AERO CLUB OF WA	0.00	0.00	0.00	11.57	11.57
R013	ROYAL ANTEDILOVIAN ORDER OF	0.00	0.00	0.00	130.00	130.00
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	133.20	3122.16	3255.36
R053	RUBY MIA	0.00	261.12	704.00	704.00	1669.12
R027	RUBY'S MIA	68.20	0.00	0.00	0.00	68.20
S045	SIDEWINDER INVESTMENTS	0.00	26.40	0.00	0.00	26.40
S007	SKIPPERS AVIATION	0.00	144.83	536.25	1284.89	1965.97
S032	SKIPPERS TRANSPORT	0.00	45.10	0.00	0.00	45.10
S046	STATE OF WESTERN AUSTRALIA	0.00	0.00	0.00	51.88	51.88
J017	STEVEN JACOBS	0.00	0.00	-50.00	0.00	-50.00
H040	TA HARTMAN	627.16	26.94	0.00	0.00	654.10
T017	TEXRIO PTY LTD	0.00	0.00	15.17	182.85	198.02
B047	THE BRICKHOUSE CO	0.00	0.00	18.36	0.00	18.36
T010	TRANSWAY HOLDINGS	0.00	43.10	65.55	0.00	108.65
T018	TRENFELD MAL	0.00	0.00	1.81	14.25	16.06
T007	TROPIC AIR SERVICES	0.00	0.00	0.00	25.94	25.94
U001	UNIVERSAL TRACKING SYSTEMS	0.00	43.34	44.00	0.00	87.34
Y008	YAMATJI BARNIA BABA MAAJA ABORIGINAL CORP	0.00	0.00	92.40	0.00	92.40
Y011	YOOTHPINA STATION	0.00	0.00	0.00	901.80	901.80
D015	YVES DELNATTE	0.00	0.00	43.90	0.00	43.90
	Totals	2325.48	7708.79	6121.94	15132.81	31289.02

✓ statements sent to all 30 day Debtors.



Reminder letters sent to all 60 day outstanding Debtors.

✓ Debt collection letters sent to all 90 Outstanding Debtors.

9.2 WORKS AND PLANT

9.2.1 EVALUATION OF ROAD WORK METHODS

LOCATION

APPLICANT

FILE REFERENCE

R/40/5

DISCLOSURE OF INTEREST

NIL

DATE OF REPORT

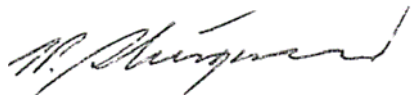
14TH MAY 2006

AUTHOR

L. P. STRUGNELL

CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR

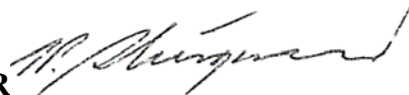


SENIOR OFFICER

L. P. STRUGNELL

CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

The method of carrying out major road work projects needs to be considered in terms of efficiency, capacity of plant, skilled labour and productivity level and contract versus council resources.

Background:

The significant grants expected for flood damage this year coupled with the normal road funding grants would be beyond the capacity of the council road crew to complete in 2006/2007.

There would be an opportunity for Council to compare the use of contractors on major works compared to council's own resources.

There are a number of issues that need to be addressed to increase efficiency in Council's own operations. Some of these are addressed in Comments.

Comment:

It is difficult to follow some budget items for road works as the budget allocation is not supported by documentation scheduling the actual works to be carried out.

It appears that Council funds are allocated without the benefit of road inspections and subsequent costings.

The Road Working Group should be carrying out inspections and determining where the funds are to be allocated.

The staff would then cost the proposed works and include them in the draft budget. Once the budget is considered and a budget adopted, staff can then carry out the works without having to refer to the council throughout the year.

This step alone would contribute to efficiency and ensure that records of road works are maintained.

Training of the road construction crew in the operation and maintenance of machines is essential in view of the high cost of plant repairs. External performance appraisal of operators should be carried out to ensure that maximum value is being obtained on road expenditure.

Evaluation of overtime costs – is it value for money or is it inducement to retain staff.

If major works are to be undertaken by contract, a reputable firm or person should be engaged to prepare the necessary documentation and prepare tenders documents and supervise the works. Major works would include sealing of streets and roads, parking areas, airport sealing, formation, gravel sheeting, major creek crossings and so on where significant expenditure is required. Council's crew could be engaged in the smaller type construct works – for example, expenditure from Council's own funds, road and street maintenance, grid maintenance, gravel pit restoration to name a few.

If Council were to consider using contractors to evaluate the efficiency of it's own crew, it is envisaged that the process would follow the following steps.

- Prior to budget deliberations, Council carries out inspection of roads and determines what works are to be carried out.
- Council makes decision at budget deliberations to do certain works by contract.
- Council engages consultant to prepare the necessary documentation, tender and contract documents and supervise the works.
- At conclusion of works, carry out evaluation of costs against work by our own crew.
 - E.g. Cost of formation per kilometre
 - Cost of gravel sheeting per kilometre

Once the evaluation has taken place, Council can then make an informed decision on how they will carry out future major works.

Consultation:

President – Cr T. R. Hutchinson

Statutory Environment:

Nil

Policy Implications:

Nil at this stage.

Financial Implications:

Would be accounted for in budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation

Moved: Cr.

Seconded: Cr.

That Council:-

1. undertake major Flood Damage road restoration by contract.
2. evaluates the cost of works compared to similar projects carried out by council resources.
3. at the conclusion of the evaluation, determine how future works will be carried out.

Council Decision

Moved: Cr.B.A. O'Dwyer

Seconded: Cr. A.E.Smith

That Council:-

- 1. undertake major Flood Damage on the road system with assistance from Contractors where needed.**
- 2. evaluates the cost of works compared to similar projects carried out by council resources.**
- 3. at the conclusion of the evaluation, determine how future works will be carried out.**

CARRIED 5/0

Reason for change of recommendation due to section 1. the clarification of the use of Contractors.

**Councillor A.E.Smith left the meeting 11.55am.
11.55am Due to lack of a quorum meeting adjourned.**

**Coucillor A.E.Smith returned to the meeting 11.59am
11.59am Meeting resumed.**

Council Resolution:

Moved: Cr. A.E.Smith

Seconded: Cr. M.D.E.Bain

That the Council meeting break for lunch 12.00 noon.

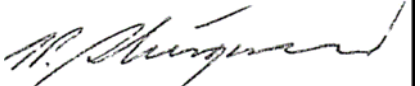
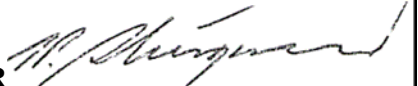
CARRIED 5/0

President Councillor T.R.Hutchinson declared the meeting adjourned for lunch at 12.00 noon.

President Councillor T.R.Hutchinson declared the meeting open at 12.45 pm.

9.2.2

ROAD SIGNAGE – ASHBURTON DOWNS ROAD

LOCATION	ASHBURTON DOWNS ROAD
APPLICANT	MAIN ROADS – WESTERN AUSTRALIA
FILE REFERENCE	M/30/1
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	15 TH MAY 2006
AUTHOR	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER
SIGNATURE OF AUTHOR	
SENIOR OFFICER	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER	

Summary:

Removal of sign at the intersection of Great Northern Highway and Ashburton Downs Road.

Background:

The Regional Manager, Mid West Region of Main Roads writes: -

“A recent safety audit conducted by Main Roads Traffic Section, Perth, has identified that the attached Intersection Directional Sign, situated at the intersection of Great Northern Highway and Ashburton Downs Road, does not comply with Main Roads standards and is required to be removed. The current sign exceeds the maximum of 5 lines of legend, and is unreadable to drivers travelling at 110km/hr.

As the intersection can only have a maximum of five lines of Legend, Main Roads will erect the Road Name Tag (Ashburton Downs Rd), a newly requested sign from Fortnum Gold Mine and three other tags that the Shire of Meekatharra deem necessary or significance on this road. Main Roads suggests that the Shire then install a Reassurance Sign on the side road for the remaining locations.

Main Roads would be please if the Shire of Meekatharra could advise of their preferred option and remove the current Intersection Directional Sign as soon as possible.

If you require any assistance or further information please contact Nicole Coaker on (08) 9956 1209. In reply please quote file reference number 05/12088.”

Comment:

The request is self explanatory and Council is required to provide three other road name tags. The tags are best if they indicate the common usage name of the road and significant junctions. For these reasons, consideration should be given to naming the other three tags:

Mt Augustus
Mulgul
Peak Hill

A Reassurance Sign should then be erected on the side road bearing the names.

Bryah	Mulgul
Milgun	Narracoota
Mingah Springs	Pingandy
Mininer	Tangadee
Mt Vernon	Woodlands

Consultation:

MRA

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Account No. 4900 2005/06 Budget

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation

Moved: Cr.

Seconded: Cr.

1. That Council advise Main Roads Western Australia that the three tag names for the Ashburton Downs Road – Great Northern Highway intersection be:

Mt Augustus
Mulgul
Peak Hill

2. A Reassurance Sign be erected on the side road bearing the following names.

Bryah	Mulgul
Milgun	Narracoota
Mingah Springs	Pingandy
Mininer	Tangadee
Mt Vernon	Woodlands

Council Decision

Moved: Cr. B.A.O'Dwyer

Seconded: Cr. M.D.E.Bain

1. The Council advise Main Roads Western Australia that the three tag names for the Ashburton Downs Road – Great Northern Highway intersection be:

Mt Augustus
Mulgul
Peak Hill

2. A Reassurance Sign be erected on the side road bearing the following names:

Bryah	Mulgul
Milgun	Narracoota
Mingah Springs	Pingandy
Mininer	Tangadee
Mt Vernon	Woodlands
Yulga Jinna	

Reason for Council decision varies from recommendation due to the inclusion of the name Yulga Jinna in point 2.

9.2.3 MEEKATHARRA RUBBISH REMOVAL CONTRACT

LOCATION

APPLICANT

G. BRYNE

FILE REFERENCE

R/50

DISCLOSURE OF INTEREST

NIL

DATE OF REPORT

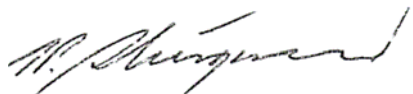
15TH MAY 2006

AUTHOR

L. P. STRUGNELL

CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR

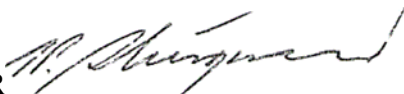


SENIOR OFFICER

L.P. STRUGNELL

CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Due to the advice that Mr. G.R. Byrne has formally given notice of his intention to terminate the Rubbish Removal Contract as from the 1st July 2006, it will be necessary to call tenders for the service.

Background:

The agreement for the Rubbish Removal Contract came into force on the 3rd December 2001 for the period up to the 30th November 2006.

Clause 5(h) of the current agreement states:-

"The Contractor may terminate this agreement at any time, without penalty, by giving the Shire no less than two calendar months notice in writing."

Comment:

There are a number of clauses in the current contract that need reviewing and other issues that should be in the agreement.

Clause 1(a) The term "Meekatharra" needs to be defined. Does Meekatharra mean the town site only, the Shire or an area within a certain radius of Meekatharra?

Clause 1(d) Should Sundays be included?

Clause 1(e) Does Council wish to nominate the days?

Clause 4 Review clauses (a) and (b)

Clause 5(a) Review figures

Clause 5(b) Review figures

Clause 5(h) Two months is insufficient time to call and select another contractor. Should increase to four (4) months.

Clause 5(i) There is no provision for sub contracting.

Clause 5(l) Determine the period of the agreement.

Under separate cover is the existing Agreement and a revised agreement. Due to the short notice – two months – of termination, it will be difficult to have the revised agreement reviewed by a legal person.

No provision has been made to address the disposal of asbestos or hospital waste. This could be included if Council agreed.

Consultation:

Mr. W. Atyeo – Environmental Health Officer
Various Councils
Mr. G. Byrne

Statutory Environment:

Section 3.57 of Local Government Act 1995
Part 4 Local Government (Functions and General) Regulations 1996

Policy Implications:

Policy Manual 2.7

Financial Implications:

Provision in 2005/2006 Budget for Rubbish Removal

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation

That Council:-

1. call tenders for the removal and disposal of domestic and commercial rubbish as defined in the Draft Agreement.
2. call a Special Meeting immediately after the closure of tenders to select a contractor to provide the service.
3. express appreciation to Mr. Byrne for the manner in which he conducted the service since December 2001.

Council Decision

Moved: Cr. N.L.Trenfield

Seconded: Cr. A.E.Smith

1. the issue of calling tenders wait until Council seek legal opinion on clause 5 (i) of the existing contract dated the 3rd December 2001 with Gregory Robert Byrne.
2. a special meeting be called 10.00 am Wednesday the 8th June 2006.
3. express appreciation to Mr. Byrne for the manner in which he conducted the service since December 2001.

CARRIED 5/0

Reason for Council decision varies from recommendation – due to Council seeking legal advice.

**Councillor A.E.Smith and M.D.E.Bain left the meeting 2.20pm
2.20pm Due to lack of a quorum meeting adjourned.**

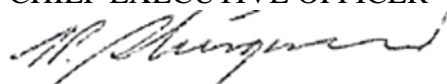
**Councillor A.E.Smith returned to the meeting 2.22pm
Councillor M.D.E.Bain returned to the meeting 2.25pm
2.25pm Meeting resumed.**

9.3 ADMINISTRATION

9.3.1 IMPLEMENTATION OF STATE RECORDS OFFICE RECORD KEEPING PLAN REQUIREMENTS

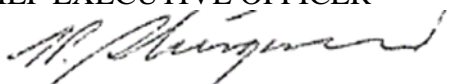
LOCATION	RECORDS MANAGEMENT
APPLICANT	MR KIM BOULTON
FILE REFERENCE	R/5
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	13 TH MAY 2006
AUTHOR	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



L. P. STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

The State Records Commission advised on the 27th February 2006 that documentation required by the 31st December 2005 had not been received and requested that the necessary documents be submitted by the 30th March 2006.

An extension of time was sought and approved to the 30th September 2006 to provide the documentation and obtain the services of someone capable of producing it.

Background:

The State Records Act came into force in 2000.

This required Council to produce a Recordkeeping Plan and various other documents.

The Recordkeeping Plan was produced and approved by the State Records Commission on the 7th October 2004 for a period of three years.

On the 27th February 2006, the Commission advised that the other documentation had not been received by the 31st December 2005 as required.

“The Plan for the Shire demonstrated progress towards compliance with the minimum requirements of SRC Standard 2: Recordkeeping Plans, outlining commitments for certain documentation to meet those requirement. The documents to be received by 31 December 2005 were as follows.

Under SRC Standard 2

Principle Two:

- *Evidence that policies and procedures for:*
 - *Website management;*
 - *Systems management; and*
 - *Migration strategy have been fully developed, authorized by the CEO and implemented for compliance by all staff.*

Principle Four:

- *Evidence that a Vital Records Program has been implemented; and*

- *Confirmation that a Disaster Recovery Plan for the Shire has been developed including quick response strategies to prevent the loss of information should a disaster occur.*

Principle Six:

- *Evidence that a training program for all staff including details of their recordkeeping responsibilities has been undertaken;*
- *Evidence that the induction program includes details of recordkeeping responsibilities for all new staff;*
- *Evidence that Performance Indicators to measure the efficiency and effectiveness of the Shire's recordkeeping activities have been developed and implemented; and*
- *An extract from the Shire's annual report to demonstrate compliance with the State Records Act 2000 have been included in the report.*

I would also like to remind you that statements regarding compliance with SRC Standard 2, Principle Six must be included in all future annual report for the Shire."

It is obvious to the author that it is not possible to produce this report in house with the limited staff available and more particularly with the lack of expertise on this subject.

Contact with Mr. Kim Boulton has been made to see if assistance could be provided. Mr Boulton has been engaged by the Cue Shire Council to complete its recordkeeping requirements.

Comment:

Following discussions with Mr. Boulton, he has forwarded a proposal to complete the implementation of the State Records Office recordkeeping plan requirements.

A copy is attached at the end of this item.

There is no specific budget item for this function. Funding could be provided from Account Number 3072 – Heritage Survey.

There does not appear to be any Formal Policies, Procedures and Practices relating to recordkeeping. Records are stored in various locations in Council buildings, most not fire or vermin proof and not in appropriate containers or shelving. Allowance should be made for record storage in the 2006/2007 budget.

Consultation:

Chief Executive Officer L. Vicary – Cue Shire Council

State Records Office – Jill James

Mr. K. Boulton

Statutory Environment:

State Records Act 2002

Policy Implications:

Nil

Financial Implications:

Funded from Account number 3072

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Decision:

Moved: Cr A.E.Smith

Seconded: Cr B.A.O'Dwyer

- The the services of Mr. K. Boulton be obtained to complete the implementation of the State Records Office Record Keeping Plan requirements and review the current Record Keeping Policies, Procedures and Practices in accordance with his Proposal (copy attached to this item) at a consultant cost of \$6840.
- Council to provide airfares and accommodation as required.
- The changes for the service be allocation to Account Number 3072 – Heritage Survey.

CARRIED 5/0

Shire of Meekatharra

Proposal to Complete Implementation of SRO Record Keeping Plan Requirements And Review of Current Record Keeping Policies Procedures and Practices

12th May 2006

**Prepared by Kim Boulton
Records Archives and Historical Management**

Executive Summary

I have pleasure in responding to your request for quotation for the Proposal to Complete Implementation of SRO Record Keeping Plan Requirements as per SRO Letter 27th February 2006 and Review of Current Record Keeping Policies, Procedures and Practices.

I propose a consultancy that includes:

- Specialist skills with extensive and relevant experience in contracts of this nature, as well as first hand experience of Local and State Government records management processes and requirements and the State Records Act and Standards;
- Competitive prices to ensure the Council has the best value for money consultancy;
- Placing emphasis on project management, reporting and performance measures that ensure all deliverables are provided in a timely manner;
- Providing access to value added services to supplement and complement the consultancy;
- Ensuring a well managed, consultative and collaborative approach that ensures a “no surprise service; and
- Approaching the assignment with the objective of fully satisfying the needs of the client

This proposal outlines my solution that will optimise value to the Shire of Meekatharra by providing a service that is aligned to meet the Shire of Meekatharra’s needs and provide an overall best practice solution.

Given my extensive experience in records within WA Local and State Government Sector’s I believe that I offer a superior value for money solution to your needs.

Background & Objectives

The Shire of Meekatharra requires the development of Policies and Procedures under Principle Two (SRC Standard 2), under Principle Four evidence of a Vital Records Plan and confirmation a Disaster Management Plan has been developed, Under Principle Six Evidence of a training program for all staff, as well as evidence of recordkeeping within the shires induction program also evidence that performance indicators to measure efficiency and effectiveness of shire's recordkeeping activities to meet the requirements of the State Records Office (SRO) compliance requirements as part of the Record keeping Plan (State Records Act 2000) and a review of the Record keeping Policies, Procedures & Practices to provide a record keeping service to assist the Shire of Meekatharra to meet its statutory requirements and future business needs.

Scope

The Shire provides a variety of distinct functions and services. The scope of this contract covers all areas of the Shires operations. It will involve initially an onsite review (approximately five days on site) of council's current records management systems, procedures and practices. (This quote is provided on the understanding that council will meet accommodation and transport cost (fly in fly out). Then the rest of the project including the review report, policies, procedures, vital records program, and disaster management plan will be completed offsite, with the assistance of a designated contact within the shire offices. The training and induction programs will be developed once the initial review has been completed

Project Details

Policies and Procedures

Production of policies and procedures for;

- Website Management
- Systems Management
- Development of Migration Strategy

Vital Records Project

This project involves identifying the records (all mediums including paper, electronic, etc.) that are essential for the continued operation of the council and which enable us to protect the assets and interest of the council and its stakeholders in the event of a major catastrophic event. E.g. Fire, flood, major computer crash, etc. Examples of the vital Records for the Council could include:

Internal policy Documents

Research Data and Contracts

Legal documents, deeds, contracts, agreements

Insurance policies and schedules

Inventory control records

The Vital Record Plan is required under Principle 4.6 of the State Records Act; it is interconnected with the Disaster management Plan (also principle 4.6).

Disaster Management Plan

The disaster plan will provide a step-by-step procedure that are to be taken in the event of a disaster to minimize loss and disruption of services, and that need to be understood and practiced by staff. It will describe the procedures for the four phases of disaster management: prevention, preparedness, response and recovery, outlining every aspect and including all information necessary for their implementation. The Disaster Management Plan is required under Principle 4.6 of the State Records Act; it is interconnected with the Vital Records Plan (also principle 4.6).

Training and Induction Programs

To be progressed after initial review is undertaken.

Review of Record keeping, Policies, Procedures and Practices

To assist in assessing current Policies, Procedures and Practices and to provide a recommendation on what changes are required to provide the Shire of Meekatharra with a compliant, best practice system to meet Council's current and future needs.

Fee

My fee for the provision of the required services for the Shire of Meekatharra, based on a total of 180 hours contracting time (Review of contract progress after 100 hours), is set out below:

Description	Hours	Hourly Rate	Total \$	
			Excluding GST	Excluding GST
Recordkeeping Plan	180	\$38		\$6840
Compliance and Review Project				

Reports will be issued on a weekly basis covering each area quoted upon, progress accounts will be issued on this basis, and payment will be due within 14 days, council will only be charged for time taken, all accounts clearly itemised.

Business Information

Kim Boulton (ABN 44 994 384 238)

166 Vincent Street

Beverley 6304

0408 221 246

Email: kimberleyboulton@yahoo.com.au

9.3.2 2 YEAR REVIEW OF THE STATE ROAD FUNDS TO LOCAL GOVERNMENT AGREEMENT

LOCATION

APPLICANT

WA LOCAL GOVERNMENT ASSOCIATION

FILE REFERENCE

R/40/1

DISCLOSURE OF INTEREST

NIL

DATE OF REPORT

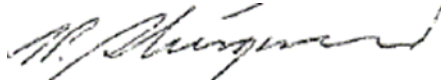
14TH MAY 2006

AUTHOR

L. P. STRUGNELL

CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR

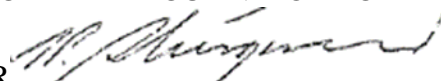


SENIOR OFFICER

L. P. STRUGNELL

CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

The Executive Manager Transport and Roads from WALGA sent the Infopage (attached to this item) seeking input from Councils on the current formula, options for a new formula and the need for continued funding for special category roads.

Background:

The attachment from WALGA sets out the current agreement.

In the current State Road Funds to Local Government Agreement there are two issues that have been identified in the Agreement as requiring review after 2 years – the distribution methodology for the rural Road Project Grants and the funding for special category roads, ie timber, aglime and grain roads. A small Working Group has been convened by the State Road Funds to Local Government Advisory Committee (SRFLGAC) comprising Main Roads and WALGA representatives to undertake research and develop recommendations for consideration by the SRFLGAC at its August 2006 meeting.

At the initial meeting of the Working Group it was agreed that input was needed from Councils on the current formula, options for a new formula and the need for continued funding for special category roads. Given that the SRFLGAC needs to make a recommendation to the Minister for Planning and Infrastructure towards the end of 2006 to ensure that Regional Road Groups are aware of their 2007/08 allocations as soon as possible, the consultation is being undertaken with individual Councils rather than Regional Road Groups.

The Association is co-ordinating the input for this review and is predominately seeking feedback on the following issues.

1. Rural Road Project Grants – Distribution Methodology

The current Agreement states:

"The methodology for allocating funds to Rural Regional Road Groups for road projects is to be based on 75% Asset Preservation Model (APM) and 25% population factor. A minimum allocation of \$1m (for 2005/06 and 2006/07) is to be granted to each Rural Regional Road Group. This distribution methodology is subject to review after 2 years."

In confirming this distribution methodology following a Forum held in April 2005 with Local Government and Main Roads representatives, the Minister indicated that if the review does not produce an acceptable revised model then the two-way formula is to continue to apply but be based on 70% APM and 30% population. The \$1m minimum allocation is also subject to review.

2. Funding for Special Category Roads (ie timber, aglime and grain roads)

The current Agreement states:

"In 2006/07 \$2m from the Rural Regional Road Group allocation will be set aside to fund roads servicing the timber industry (TIRES), aglime routes and for grain logistics. This funding allocation is to be reviewed as part of the overall review of the distribution methodology for allocating Road Project Grant funding to Rural Regional Road Groups."

The following background information is provided to assist Councils in responding on these issues:

Project Eligibility for Road Project Grant Funding

Road Project Grants may be used for road related works that the Regional Road Group wishes to undertake, provided it is assessed and prioritised against other road projects in the region and approval is given by the State Road Funds to Local Government Advisory Committee.

Road strategies should be used as a basis for identifying and prioritising enhancement, improvement or expansion projects on the local road network. The Roads 2020 strategy document (or its replacement) should be used to determine road projects eligibility for funding. The roads that make up the network are generally those designated as Regional Distributors in the Functional Road Hierarchy or Local Distributors or Access Roads of regional significance. Preservation works (ie periodic maintenance) may be considered for Road Project Grant funding.

Rural Road Project Grants – Distribution Methodology

While the agreed methodology of 75% Asset Preservation Model / 25% population factor was as the adopted distribution methodology following the Forum in April 2005, various other components for inclusion in a formula were considered including:

- Population & Population Growth
- Road Length
- Environment
- Road Use
- Isolation
- Urbanisation
- Unit Costs
- Gross Regional Product & Growth in Gross Regional Product.

Funding for Special Category Roads

Recently the Minister for Planning and Infrastructure attained a special allocation of \$2m for timber industry, aglime routes and grain logistics roads for 2005/06. In 2006/07 the \$2m allocation is to be taken off the top of the rural Road Project Grant allocation. Feedback is sought on whether the allocation should continue to be made for these special category roads and if so, on what basis.

To facilitate feedback on these issues, it would be appreciated if you could complete the attached faxback form and return it to the Association by Friday, 16 June 2006.

Comment:

The association requires feedback on the following questions.

Question 1 – Does Council see merit in retaining the current distribution methodology, 75% Asset Preservation Model (APM) and 25% Population for rural Road Project Grants?

Question 2 – What other options does Council consider could be utilised as a distribution methodology for rural Road Project Grants, ie 70% APM/30% Population; inclusion of other factors such as gross regional product?

Question 3 – What data is available from Council or alternative sources (ie ABS, Grants Commission) to support other factors identified your response to Question 2 (only if these are different to the current factors, ie APM and population)?

Question 4 – Does Council consider there is a need to continue the \$1m minimum allocation for rural Regional Road Groups that fall below this level of funding under the current distribution methodology? If not, are there alternatives to supporting these regions?

Question 5 – Does Council consider there is a need to continue providing specific purpose funding of \$2m for special category roads (ie timber, aglime and grain) and if so, on what basis should the funding be made (ie off the top or rural Road Project Grant pool, etc)?

Question 6 – Are there any further comments you would like to provide on these issues?

Consultation with Councillor O'Dwyer indicates that reducing the 75% Asset Preservation Model and increasing the 25% population base would work against this Council due to the low and possibly further declining population.

It is also felt that the \$1m Minimum Allocation for rural Regional Road Groups should be maintained.

Consultation:

President – Cr D. A. O'Dwyer

Statutory Environment:

State Road Funds to Local Government Agreement

Policy Implications:

Nil.

Financial Implications:

Nil

Voting Requirements:

Simple Majority.

Officers Recommendation / Council Decision:

Moved: Cr. N.L.Trenfield

Seconded: Cr. B.A.O'Dwyer

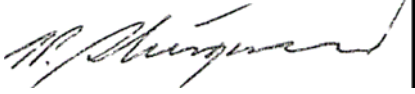
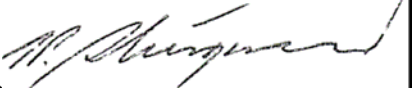
That Council advise the Western Australian Local Government Association that:-

1. the current distribution methodology be retained. 75% of the Asset Preservation Model is best option for Meekatharra.
2. the Council supports the Minimum Funding allocation. Specific Purpose Funding for special category roads does not concern this Council at present, however Council considers the Specific Purpose Funding should not come off the top of the Rural Road Project Grant Pool.

CARRIED 5/0

9.4 TOWN PLANNING

9.4.1 PROPOSED FREEHOLD OF LOT 428 RAILWAY STREET, MEEKATHARRA

LOCATION	LOTS 428 RAILWAY ST, MEEKATHARRA
APPLICANT	DEPARTMENT OF PLANNING AND INFRASTRUCTURE.
FILE REFERENCE	LOT 428.
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	12 TH MAY 2006
AUTHOR	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER
SIGNATURE OF AUTHOR	
SENIOR OFFICER	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER	

Summary:

The Department of Planning and Infrastructure wrote seeking confirmation that there are no objections to the proposed freehold of Meekatharra Lot 428.

Background:

Meekatharra Lot 428 has been leased by the Department for Planning and Infrastructure for the purpose of “Light Industry” for a term of 21 years from September 2002. The lessee has now requested the lease to be converted to freehold.

Council’s comments on freeholding this property and making it available for sale to the current lessee are sought.

Comment:

There does not appear to be any valid reason why freeholding of Lot 428 should not be supported.

The lot is zoned Industrial in Council’s Town Planning Scheme and provided the land is to be used for that purpose only the proposal could be supported.

The process to commence closing the laneway adjoining lots 425, 426, 427 and 428 has been advertised and if closed the portion of the laneway adjoining lot 428 should also be freeholded and preferably combined in the one title with lot 428.

Consultation:

Horace Graham – Manager – Pilbara Land Asset Management Services.

Statutory Environment:

Town Planning Scheme

Policy Implications:

Nil

Financial Implications:

Revised valuation for rating purposes.

Strategic Implications:

Nil.

Voting Requirements:

Simple Majority.

Officer Recommendation / Council Decision:

Moved: Cr. A.E.Smith

Seconded: Cr. B.A.O'Dwyer

That Council supports the proposal to freehold Lot 428 Railway Street, Meekatharra and offer it for sale to the current lessee.

Should the laneway between lots 428 and 429, and between lot 428 and R 45037 (742) be officially closed, Council would have no objection to the land being included in lot 428 and freeholded.

Simple Majority Required.
CARRIED 5/0



Department for Planning and Infrastructure
Government of Western Australia
Land Asset Management Services

Your ref: Lot 428
Our ref: 2743/1916v2 Job No 053707
Enquiries: Horace Graham Ph: (08) 9347 5035
Fax: (08) 9347 5001
Email: horace.graham@dpi.wa.gov.au

Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	_____
DATE REC'D	23 JAN 2006
OFFICER	CEO
Meeting Date	_____

Dear Sir/Madam

Proposed Sale of Meekatharra Lot 428 and Road Closure

Thank you for your letter dated 21 November 2005.

Meekatharra Lot 428 has been leased for the purpose of "Light Industry" for a term of 21 years from September 2002. The lessee has now requested to freehold the property.

To enable further action to proceed, could you please forward your comments and confirm if there are any objections in the land (Meekatharra Lot 428) being made available for sale to the current lessee?

For your assistance and information, I am enclosing a map showing Meekatharra Lot 428 and the surrounding land.

Please contact this office quoting the above reference and job number, should you require further information or if you wish to discuss this matter.

Yours faithfully


HORACE GRAHAM
for **MANAGER - PILBARA**
LAND ASSET MANAGEMENT SERVICES

20 January 2006

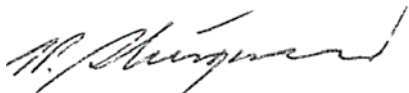
(Encl.)

9.4.2 TELECENTRE RENOVATIONS

FILE REF: T/17
DISCLOSURE OF INTEREST: SECRETARY OF MANAGEMENT COMMITTEE
DATE OF REPORT: 03rd MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER
SIGNATURE OF AUTHOR:

SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A letter has been received from the Telecentre Management Committee president requesting to make alterations to the interior of the Telecentre. This letter of request is shown as Attachment 1 to this item.

Background:

The Shire of Meekatharra constructed the building where the Telecentre is located in 1998 for the sole purpose of a Telecentre. A letter from the Chief Executive Officer dated 29th June 2004 states:

'Whilst there is no formal agreement between the Meekatharra Telecentre and the Shire of Meekatharra, The Telecentre Committee has exclusive use of the premises and shall be operated by them until such time as the Telecentre ceases to function'.

Comment:

The Telecentre management committee in conjunction with Telecentre employees has devised a plan to make changes to the Telecentre in order to better utilise space and facilities. These changes include the installation of power outlets and data points that are secured to the floor in the main room of the Telecentre, through the use of cable skirting. All costs incurred will be covered by the Telecentre.

In the year 2001, a letter was received from the Telecentre Coordinator requesting to install Cable Skirting around the interior of the building. A letter of reply from the Chief Executive Officer in July 2001 states:

'We are pleased to advise that the Shire would have no objection to that addition to the building but it would be insistent upon the skirting being located only at the foot of the walls, adjacent to the flooring'.

Proposed improvements to the building do however request that skirting be used along the floor of the Telecentre.

Consultation:

L.P. Strugnell

Chief Executive Officer

Statutory Environment:

NIL

Policy Implications:

NIL

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: B.A.O'Dwyer

Seconded: N.L.Trenfield

That Council grant permission for the Meekatharra Telecentre to install power outlets and data points, that are secured to the floor in the main room of the Telecentre, at no cost to Council. The installation to be carried out by qualified tradesmen.

CARRIED 5/0



ABN: 45 994 511 780

Meekatharra Telecentre Inc
Post Office Box 83
Meekatharra WA 6642
Telephone: 08 99801811
Facsimile: 08 99801811
E-mail: meekatel@benet.net.au

11th May 2006

Shire President,
Cr Tom Hutchison
Meekatharra Shire Council,
MEEKATHARRA WA 6642

Dear Tom,

PROPOSED ALTERATIONS TO INTERIOR OF THE TELECENTRE

The Committee of the Telecentre would like approval to install power outlets and data points that are secured to the floor in the main room of the Telecentre in order to provide greater functionality for the existing equipment and more scope for computer based training.

A Floor Plan of the Telecentre is enclosed with proposed changes to the location of the computers and other equipment.

At present all of the computers and equipment are positioned around the walls with a large space in the middle of the room. We propose to alter this so that the current six networked computers are positioned into the middle of the room, back to back, with their power outlets and data points secured to the floor. This will allow photocopiers, printers, laminators, et cetera to be more accessible and enable us to better utilise the existing space for videoconferencing.

We have received a quote for the alterations being \$900.00 (plus GST) and we anticipate funding this ourselves or from other grants.

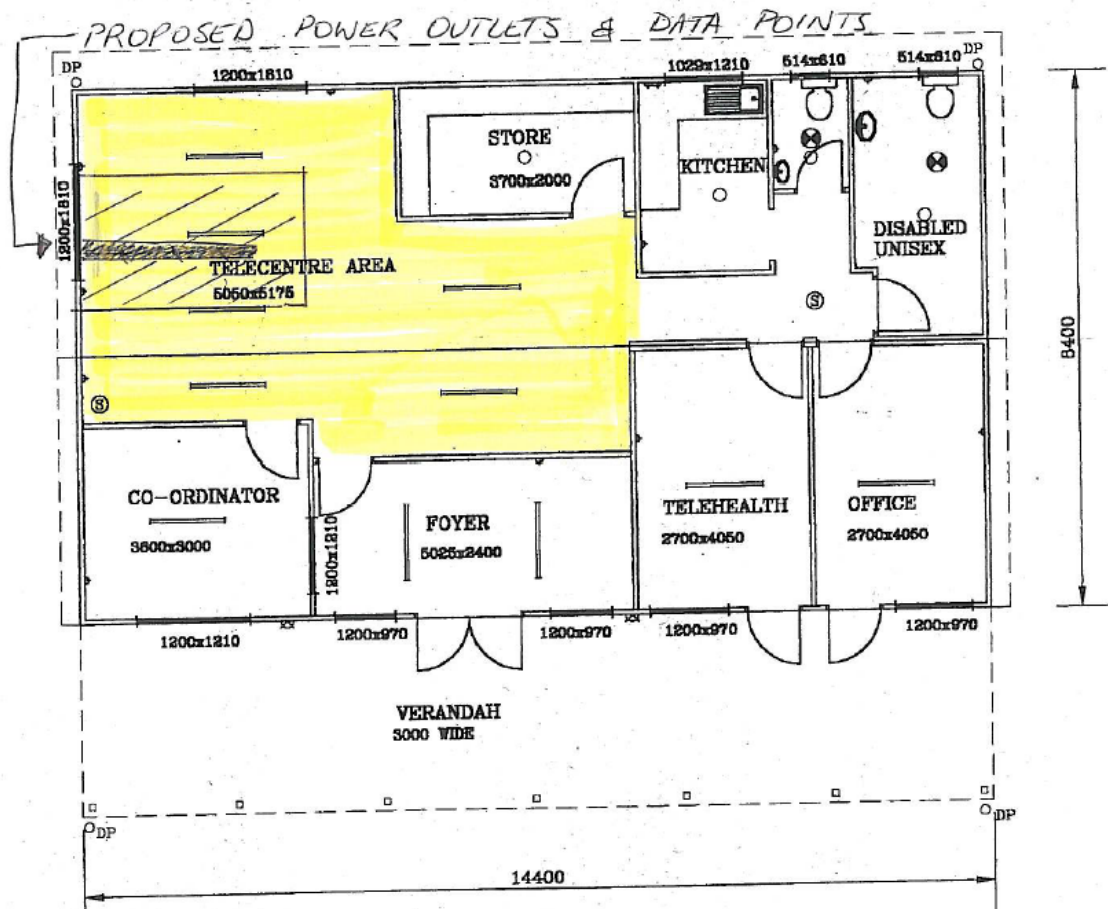
I trust you will favourably consider this proposal and if you have any questions or concerns I would be very pleased to address yourself and the Council.

Yours faithfully,



John Boundy
Chairman

Meekatharra Telecentre Inc.



FLOOR PLAN
SCALE 1:100
DRAWN: DMA
DATE : 17/3/88
QUOTE No.: 4021
all plans copyright Durabuilt Homes

PROPOSED TELECENTRE FOR
SHIRE OF MEEKATHARRA
MEEKATHARRA

9.5 HEALTH

9.5.1 MINUTES FROM THE HEALTH BUILDING AND PLANNING COMMITTEE MEETING

The CEO opened the Committee meeting at 4.00pm.

Record of Attendance:

Members

Cr. S.R.Bajrai
Cr. A.G.Burrows
Cr. A.E.Smith
Cr. N.L.Trenfield

Election of Presiding Members.

The CEO advised that the first duty was to elect Presiding Members in accordance with section 5.12 of the Local Government Act.

The CEO called for nominations for the position of Chairperson.

One nomination only was received and Councillor N.L.Trenfield was declared elected.

Councillor N.L.Trenfield called for nominations for the position of Deputy Chairperson.

One nomination only was received and Councillor A.E.Smith was declared elected.

Chairperson Cr. N.L.Trenfield advised that the first task was to carry out any urgent inspection of the residence on Lot 304 Darlot Street.

- 4.10pm to 4.47pm Inspection of Lot 304.

Recommended meeting at 4.47pm

Recommendation to Council:

Moved: Cr A.G.Burrows

Seconded: S.R.Bajari

- 1. That tenders calling for the removal of the residence situated on Lot 304 Darlot Street be advertised.**
- 2. Check with GEHA if the duplex situated on Lot 305 Darlot Street is for sale.**
- 3. Contact D.V.Cowled to ascertain if Lot 750 Darlot Street could be obtained by Council.**

CARRIED 4/0

Chairperson declared the meeting closed at 5.10pm.

COUNCIL DECISION

Moved: Cr N.L.Trenfield

Seconded: Cr B.A.O'Dwyer

That the minutes of the Health, Building and Planning Committee be confirmed and the recommendation be adopted.

CARRIED 5/0

9.6 BUILDING

9.7 RANGER SERVICES

9.8 DEVELOPMENT SERVICE

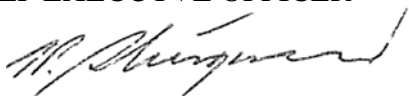
9.8.1 MEEKATHARRA FAMILY AND DOMESTIC VIOLENCE SERVICE

FILE REF: D/9
DISCLOSURE OF INTEREST: I AM CO-CONVENER AND PRESIDENT OF
MANAGEMENT COMMITTEE
DATE OF REPORT: 15TH MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A letter has been received from the Department for Community Development (DCD) in regards to a variation to the Service Agreement for the Meekatharra Family and Domestic Violence Service. This letter is shown as Attachment 1 to this item.

Background:

The Shire of Meekatharra is the auspice body for the fully funded Family and Domestic Violence Service. The Shire is currently responsible for fulfilling the financial reporting requirements which include a statement of receipts and payments for each purchased service, at six months ended 31 December – due 31 March, and 12 months ended 30 June – due 31 October.

Aside from administering funds received from DCD, the Shire does not have any influence over the day-to-day running of the Meekatharra Family and Domestic Violence Service.

Comment:

The letter received from DCD outlines two amendments to the Service Agreement schedule. The firm amendment is in regards to the financial accountability requirements of the agreement, and states:

‘This amendment provides scope for the Department for Community Development to exempt the six (6) monthly financial reporting requirements for a particular funded service through formal written notice’.

Although it is not guaranteed that the Shire of Meekatharra will be exempt from the six monthly reporting requirements, it is beneficial for the Shire if this exemption is received due to the time consuming nature of reporting.

The second amendment to the Service Agreement is in regards to the requirement to establish procedures for dealing with complaints in relation to the funded service, and states:

*'This amendment to the schedule has arisen as a result of the requirement under Section 21(d) of the **Children and Community Services Act, 2004** to establish procedures to deal with client grievances and/or complaints'.*

The Meekatharra Family and Domestic Violence Service have already created procedures for dealing with grievances. This is however not sufficient to meet Service Agreement requirements and a new one will need to be compiled. A copy of the grievance file is shown as Attachment 2 to this item.

Consultation:

L.P. Strugnell
Chief Executive Officer

Statutory Environment:

*Service Agreement for the Meekatharra Family and Domestic Violence Service
Children and Community Services Act, 2004*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr.B.A.O'Dwyer

Seconded: Cr. N.L.Trenfield

That the Shire of Meekatharra accepts the variation to the Department for Community Development service agreement for the Meekatharra Family and Domestic Violence Service comprising the following amendments:

- Schedule 3, clause 3 – the requirement to establish procedures for dealing with complains in relation to the funded service
- Schedule 5, financial accountability requirements table – the capacity for the department for community development to exempt the six (6) monthly financial reporting requirements for a particular funded service through formal written notice.

CARRIED 5/0



Department for Community Development
Government of Western Australia

Your Ref:
Our Ref:
Enquiries:

Mr Tom Hartman
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642



Dear Mr Hartman

I am writing to offer Shire of Meekatharra a variation to the Service Agreement with the Department for Community Development for the Meekatharra Family and Domestic Violence Service. The variation enables where appropriate, further streamlining of financial reporting requirements. In addition the variation provides for clear complaints procedures to be established and for these to be made available to people using the services. Such procedures should also help services to further improve and provide community confidence in the services provided.

The variation comprises the following two amendments to the Service Agreement schedules:

Amendment One

Schedule 5, Financial Accountability Requirements Table – This amendment provides scope for the Department for Community Development to exempt the six (6) monthly financial reporting requirements for a particular funded service through formal written notice (refer attached amended Schedule 5, Financial Accountability Requirements Table).

This amendment to the schedule reflects the successful discussion between the Department and the across Government agency group, which includes the Western Australian Council of Social Service, to reduce, where appropriate, unnecessary or excessively burdensome financial reporting requirements on not-for-profit organisations. The requirement to submit six (6) monthly Progress Reports and Data Summary Sheets remains.

This amendment will assist in streamlining reporting requirements for funded services.

Amendment Two

Schedule 3, clause 3 – the requirement to establish procedures for dealing with complaints in relation to the funded service. The need for this amendment to the schedule has arisen as a result of the requirement under Section 21(d) of the *Children and Community Services Act, 2004* to establish procedures to deal with client grievances and/or complaints. The amended schedule reflects good practice and is based on the Australian Standard on Complaints handling (refer attached amended Schedule 3).

The Department recognises that many services already have grievance/complaints processes in place. In addition the requirement to have such policies and procedures is already contained within service standards for all SAAP funded services, Placement services and Child Sexual Abuse Treatment services. However, if your agency needs to review or develop these procedures the attached information package provides some examples of grievance processes and advises where to go for further information.

The Department wishes to support agencies to phase in this requirement over the next 12 months. Training will be available through the Department's Community Skills Training Centre – Learning and Development unit. Complaints handling is a feature of the governance, management committee and case management related training of this unit. You can also seek advice and support from your Community Development and Funding Officer, Children's Services Officer or Contract Manager.

Please complete the attached acceptance form and forward it to the A/Director, Non-Government Policy and Funding, Department for Community Development, 189 Royal Street, EAST PERTH WA 6004. The attached revised schedules should then be inserted within your Service Agreement document.

Please contact your Community Development and Funding Officer, Children's Services Officer or your designated contract manager if you have any queries.

Yours sincerely



**Pauline Bagdonavicius
EXECUTIVE DIRECTOR
PROGRAM AND SECTOR DEVELOPMENT**

26 April 2006

Enc

Meekatharra Family & Domestic Violence Service

STAFF COMPLAINTS

- Staff has the right to disagree with the Manager's decision concerning any aspect of their employment or the operation of the centre.
- Complaints are to be brought to the attention of the Manager immediately if appropriate or alternatively
- To be discussed during supervision.
- If the matter is unable to be resolved, the matter is to be referred to the Management Committee, in writing.

Grievance file

Complaints are to be taken seriously, investigated and action taken when necessary.

Record complaint with all relevant details on complaint form

1 Copy attached to client's file

1 Copy to complaints file where all follow up action is recorded

If complaint is against a staff member, a copy is to be attached to staff record

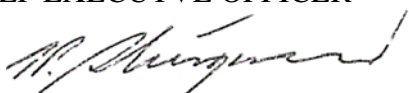
9.8.2 MEEKATHARRA YOUTH SERVICE

FILE REF: D/9
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 15TH MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A letter has been received from the Department for Community Development (DCD) in regards to a variation to the Service Agreement for the Meekatharra Youth Service. This letter is shown as Attachment 1 to this item.

Background:

The Meekatharra Youth Service consists of the running of the Youth Centre. The Youth Centre was originally run by a management committee and employed two youth coordinators, a bookkeeper, a cleaner, and a junior supervisor. This service was funded by the Department of Family and Children's Services.

In 2003, the management committee dissolved and the Shire took over the running of the Youth Centre by the appointment of a Community Services Officer and a Youth and Recreation Officer.

Comment:

The letter received from DCD outlines two amendments to the Service Agreement schedule. The firm amendment is in regards to the financial accountability requirements of the agreement, and states:

'This amendment provides scope for the Department for Community Development to exempt the six (6) monthly financial reporting requirements for a particular funded service through formal written notice'.

Although it is not guaranteed that the Shire of Meekatharra will be exempt from the six monthly reporting requirements, it is beneficial for the Shire if this exemption is received due to the time consuming nature of reporting.

The second amendment to the Service Agreement is in regards to the requirement to establish procedures for dealing with complaints in relation to the funded service, and states:

*'This amendment to the schedule has arisen as a result of the requirement under Section 21(d) of the **Children and Community Services Act, 2004** to establish procedures to deal with client grievances and/or complaints'.*

The Meekatharra Youth Service had a client complaints procedure when run by the management committee. This procedure is shown at Attachment 2 to this item. Although the changes in staff and the structure of running the Youth Centre have caused need for amendments to be made to this document for it to be inline with the quality standards outlined in the letter from DCD, it is considered to be a suitable template.

Consultation:

L.P. Strugnell
Chief Executive Officer

Statutory Environment:

*Service Agreement for the Meekatharra Youth Service
Children and Community Services Act, 2004*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr. B.A.O'Dwyer

Seconded: Cr N.L.Trenfield

That the Shire of Meekatharra accepts the variation to the Department for Community Development service agreement for the Meekatharra Youth Service comprising the following amendments:

- **Schedule 3, clause 3 – the requirement to establish procedures for dealing with complains in relation to the funded service**
- **Schedule 5, financial accountability requirements table – the capacity for the department for community development to exempt the six (6) monthly financial reporting requirements for a particular funded service through formal written notice.**

CARRIED 5/0



Department for Community Development
Government of Western Australia

Your Ref:
Our Ref:
Enquiries:

Mr Tom Hartman
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Mr Hartman

I am writing to offer Shire of Meekatharra a variation to the Service Agreement with the Department for Community Development for the Meekatharra Youth Service. The variation enables where appropriate, further streamlining of financial reporting requirements. In addition the variation provides for clear complaints procedures to be established and for these to be made available to people using the services. Such procedures should also help services to further improve and provide community confidence in the services provided.

The variation comprises the following two amendments to the Service Agreement schedules:

Amendment One

Schedule 5, Financial Accountability Requirements Table – This amendment provides scope for the Department for Community Development to exempt the six (6) monthly financial reporting requirements for a particular funded service through formal written notice (refer attached amended Schedule 5, Financial Accountability Requirements Table).

This amendment to the schedule reflects the successful discussion between the Department and the across Government agency group, which includes the Western Australian Council of Social Service, to reduce, where appropriate, unnecessary or excessively burdensome financial reporting requirements on not-for-profit organisations. The requirement to submit six (6) monthly Progress Reports and Data Summary Sheets remains.

This amendment will assist in streamlining reporting requirements for funded services.

Amendment Two

Schedule 3, clause 3 – the requirement to establish procedures for dealing with complaints in relation to the funded service. The need for this amendment to the schedule has arisen as a result of the requirement under Section 21(d) of the *Children and Community Services Act, 2004* to establish procedures to deal with client grievances and/or complaints. The amended schedule reflects good practice and is based on the Australian Standard on Complaints handling (refer attached amended Schedule 3).

The Department recognises that many services already have grievance/complaints processes in place. In addition the requirement to have such policies and procedures is already contained within service standards for all SAAP funded services, Placement services and Child Sexual Abuse Treatment services. However, if your agency needs to review or develop these procedures the attached information package provides some examples of grievance processes and advises where to go for further information.

The Department wishes to support agencies to phase in this requirement over the next 12 months. Training will be available through the Department's Community Skills Training Centre – Learning and Development unit. Complaints handling is a feature of the governance, management committee and case management related training of this unit. You can also seek advice and support from your Community Development and Funding Officer, Children's Services Officer or Contract Manager.

Please complete the attached acceptance form and forward it to the A/Director, Non-Government Policy and Funding, Department for Community Development, 189 Royal Street, EAST PERTH WA 6004. The attached revised schedules should then be inserted within your Service Agreement document.

Please contact your Community Development and Funding Officer, Children's Services Officer or your designated contract manager if you have any queries.

Yours sincerely



**Pauline Bagdonavicius
EXECUTIVE DIRECTOR
PROGRAM AND SECTOR DEVELOPMENT**

26 April 2006

Client Complaints

Meekatharra Youth and Social Centre welcomes information and feedback from clients which will enable it to improve the quality of our services.

All clients should be made aware of their right to complain, and should fully understand the complaints procedure and the use and availability of advocates.

Clients have a right to complain about the service they are receiving without fear of retribution and can expect complaints to be dealt with fairly and promptly.

The Coordinator should take steps to ensure that clients feel comfortable to continue accessing the service after making a complaint.

Information on the complaints procedure of Meekatharra Youth and Social Centre is to be included in the Client's Handbook and presented to and explained to clients at the time of assessment.

The client has the right to use an advocate of their choice to negotiate on their behalf with the staff and/or management of Meekatharra Youth and Social Centre. This may be a family member or friend.

All complaints are to be recorded on the Complaints Record Form which is to be completed by the Coordinator. A copy of the Complaints Form is included below.

Person/s affected by the complaint should be fully informed of all facts and given the opportunity to put their case.

Complaints Procedure

1. Clients are encouraged to raise their complaint with the staff member concerned in the first instance.
2. If the client is not satisfied with the outcome, or not happy to discuss the issue with the staff member concerned, they should contact the Coordinator, or use an advocate to negotiate on their behalf.
3. If the issue is still not satisfactorily resolved, the client should raise the issue with a member of the Management Committee.

4. If after approaching the above people, the issue is still not resolved, the client can complain to Department for Community Development Family and Childrens Services.
5. The client should be informed of the outcome of their complaint and asked for their feedback on the complaints procedure.

Confidentiality of Complaints

As far as possible, the fact that a client has lodged a complaint and the details of that complaint should be kept confidential amongst staff directly concerned with its resolution. The client's permission should be obtained prior to any information being given to other parties which it may be desirable to involve in order to satisfactorily resolve the complaint.

MEEKATHARRA YOUTH AND SOCIAL CENTRE COMPLAINTS RECORD FORM *(To be completed by the Coordinator)*

DATE OF COMPLAINT:

COMPLAINT RECEIVED BY:

COMPLAINT MADE VIA

- ☐ TELEPHONE
- ☐ LETTER (attached)
- ☐ IN PERSON
- ☐ OTHER

SUBJECT OF COMPLAINT:
.....

Details of the complaint should be written on the next page. If there is insufficient space, attach extra sheets.

INFORMATION TO BE GIVEN TO THE COMPLAINANT:

1. Reassure complainant that all complaints are treated confidentially and that they will suffer no loss of service because they have made a complaint.
2. Explain the complaints procedure.
3. Remind the complainant that they have the right to use an advocate of their choice and refer them to appropriate client advocacy services.
4. Thank the complainant for their complaint and explain that complaints are valuable in helping to maintain and improve the service.

Complaints Record Form
Page 2 of 4

NAME OF COMPLAINANT:

ADDRESS:
.....

PHONE NUMBER:

DETAIL OF COMPLAINT:

.....
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.....
.....

COMMENTS:

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ACTION TO BE TAKEN:

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.....
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Complaints Record Form
Page 3 of 4

OUTCOME:

.....

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FOLLOW-UP:

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Signed:

(Coordinator) (Date)

CLIENT'S DETAILS:
(If different from complainant)

NAME:

ADDRESS:

.....

PHONE NUMBER:

CARER'S DETAILS

NAME:.....

ADDRESS:.....

.....

PHONE NUMBER:

RELATIONSHIP
TO COMPLAINANT:.....

ADVOCATE'S DETAILS:

NAME:.....

ADDRESS:.....

.....

PHONE NUMBER:

ADVOCATE'S RELATIONSHIP
TO COMPLAINANT:.....

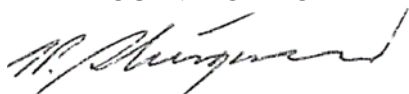
9.8.3 CROC FESTIVAL OVAL USAGE

FILE REF: CDO F/1/1
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 12TH MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: L.P. STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

**Summary:**

Event Manager for the Croc Festival, Sharona Torrens, has requested permission to use the oval and facilities throughout the duration of the Croc Festival. Sharona is also requesting that Council allow Croc Festival to contract Telstra to install five telephone lines at the sports complex, at no cost to the Shire. This letter of request is shown as Attachment 1 to this item.

Background:

At the Council Meeting on 18th February 2006, an agenda item was put forward by the then Chief Executive Officer, recommending Meekatharra as a suitable location for the Croc Festival and requesting Council's support both financially and through in-kind contributions. The recommendation that was carried by Council is as follows:

'That council give favourable consideration in the 2006/07 budget for \$15,000 plus in-kind support towards the croc festival being held in Meekatharra in August 2006.'

The Croc Festival will run from 22 – 24 August 2006, and the complex and oval facilities will be required from 20 – 25 August 2006.

Comment:

According to the 'Funding commitment sought from the Shire of Meekatharra for the 2006 Croc Festival' document which is shown as Attachment 3 to this item, the outlined in kind support requirements begins with the festival site, which for Meekatharra is the town oval including the complex, tennis and basketball courts, and floodlighting.

The next requirement is the production office that has three phone lines available that are suitable for telephone, fax, and e-mail usage. Since the complex does not currently have any phone lines installed, Croc Festival wish to install five lines before 7th August. Telstra will be contracted to install the telephone lines and all costs incurred will be covered by the Croc Festival.

Consultation:

L.P. Strugnell
Chief Executive Officer

Statutory Environment:

NIL

Policy Implications:

NIL

Financial Implications:

Loss of Complex and Oval fees revenue.

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/ Council Decision:

Moved: Cr. N.L.Trenfield

Seconded: Cr. M.D.E.Bain

That Council:-

1. approves the use by the Croc Festival of the oval and accompanying facilities for the period 20th to 25th August 2006.
2. waives the cost for use of the town oval, clubroom and facilities (tennis and basketball courts etc) for use throughout the duration of the Croc Festival event, from 20th to 25th August 2006.
3. gives permission for Croc Festival to organise and pay for the installation of five telephone lines at the sports complex for usage during the croc festival. Telstra to liaise with the Chief Executive Officer of the use and the installation details.

CARRIED 5/0



11 May, 2006

Meekatharra Shire Council
Main Street
Meekatharra 6642

To Whom It May Concern,

I am writing to request the use of the Meekatharra town oval and accompanying facilities on Gascoyne Junction Road for the *Respect Yourself, Respect your Culture 2006 Croc Festival®* to be held from 22 to 25 August, 2006.

The Croc Festival® is a series of educational festivals which engage young Indigenous and non-Indigenous Australians from rural and remote communities in activities which centre on health issues, career opportunities, education, sports, the environment and visual and performing arts, whilst focusing on reconciliation. The Croc Festival® is produced by Indigenous Festivals of Australia, a not for profit organisation. As the popularity of the Croc Festival® continues to grow it is anticipated that approximately 700 students will attend the Meekatharra Festival.

We are seeking permission to use the town oval for the main activity site where the marquees will be erected and also for the Community Concerts being held on the nights of Wednesday 23 August and Thursday 24 August. We are also requesting use of the clubhouse for our Production Office as well as use of the tennis and basketball courts adjoining the clubroom throughout the duration of the festival. The oval and clubroom and other facilities will be required from **Sunday 20 August through to Friday 25 August.**

As part of our production needs, we will need to have five telephone lines installed, costs incurred to be covered by Croc Festival®. Telstra (or a Telstra contractor) will install the lines before 7 August. Telstra can either liaise with Croc Festival® or with Meekatharra Council directly in relation to the telephone line installation.

Could you please confirm in writing, via the attached form, if the oval, clubroom and facilities are available to Croc Festival® during this time. Thank you for your assistance.

Regards,

Sharona Torrens
Event Manager

Indigenous Festivals of Australia Ltd ABN 580 854 279 34

Croc Festival® - part of the Global Rock Challenge

Top Floor, 4 McCabe Place, Willoughby, NSW 2068

P: +61 2 9417 4122 / **C:** Cost of a local call: 1300 725 287 / **F:** +61 2 9417 8610

E: crocfestival@rockchallenge.com.au / **W:** www.crocfestival.org.au

Board Members: The Hon. John Slattery AO QC KCSG (Chairman); Richard Lord MBA M Ed Grad Dip Spec Ed (Director);

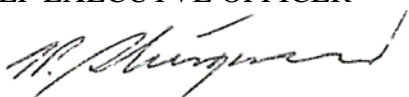
9.8.4 LOTTERYWEST RECORDING THE RANGELANDS GRANT

FILE REF: G/25/8
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 3rd MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: L.P. STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A Lotterywest grant for \$14,300 has been prepared to complete the project 'Recording the Rangelands', to collect, collate and display the stories of European settlement and the early years in the inland Murchison and Gascoyne.

Background:

When Tom Hartman, the previous Chief Executive Officer left the Shire of Meekatharra in 2006, he gave me a Lotterywest grant application that he had been working on with Jennifer Ford (Archivist).

Comment:

The attached grant application (see Attachment 1) has been completed by Jennifer Ford for the 'Recording the Rangeland Project'. The overall aim of the project as stated in the application is:

'To gather together and preserve the historic images, documents and stories that relate to European settlement in the inland Murchison and Gascoyne, and to develop an accessible and enjoyable means of making this significant heritage available to the public'.

From discussions with the Deputy Chief Executive Officer, the original idea behind this project was to display the completed product within the Shire Library/Museum until the time that the interpretive centre is completed, and then display these images, documents and stories as a feature of the centre.

The budget for this project is \$22,040. \$14,300 of this total amount will be applied for through Lotterywest, and \$7,740 is stated to be the Shire contribution.

Consultation:

L.P. Strugnell
Chief Executive Officer

Statutory Environment:

NIL

Policy Implications:

NIL

Financial Implications:

Possibility of grant income.

Budget provision for 2006/2007.

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/ Council Decision:

Moved: Cr. N.L.Trenfield

Seconded: Cr. B.A.O'Dwyer

The Council:-

1. apply for a Lotterywest grant for \$14,300 to preserve the historic images, documents and stories that relate to European settlement in the inland Murchison and Gascoyne.
2. give favourable consideration in the 2006/2007 budget for a contribution of \$7,740 towards the cost of the project

CARRIED 5/0



PROJECT BACKGROUND

**Name of Applicant
Organisation**

Shire of Meekatharra

Name of Project

Recording the Rangelands: Collecting, collating and displaying the stories of European settlement and the early years in the inland Murchison and Gascoyne

Address/Location of Project

Shire of Meekatharra, Main Street, Meekatharra, WA.
6642

The questions under the headings are provided as prompts for what we would like you to cover. Feel free to provide other information if you think it helps explain your project.

1. What is the overall aim of the project?

To gather together and preserve the historic images, documents and stories that relate to European settlement in the inland Murchison and Gascoyne, and to develop an accessible and enjoyable means of making this significant heritage available to the public.

2. Provide a brief explanation of the background to the project. How did it arise?
Mention any research or consultation you have carried out.

During the research for the Shire of Meekatharra's 100th anniversary a diverse collection of historical photographs, papers and records was gathered. A preliminary survey showed that a large proportion of the collection is made up of photographs. This collection is currently located in boxes, old albums and filing cabinet drawers and is in no particular order. Some copies and some original photographs and documents are framed and on display. This collection has significance to the region and in its current locations is difficult to access and the storage conditions are not suitable to long term conservation. The collection has been used (with difficulty) to research information for the Meekatharra Rangelands Discovery Trail and will continue to be used for further Trails and other similar historical research. Due to economic changes Meekatharra has a declining population. People tend to move out of Meekatharra on retirement and often send unsolicited historical material to the Shire. Therefore the collection is still growing and measures put in place now will see that the collection is added to in an efficient and timely manner.



3. Explain who or what the project is targeting. Who will benefit, what are their needs? How have you established that this proposal is the most appropriate response to those needs?

The project is targeting the local community and visitors to the region. The needs of researchers developing Trails and displays will be made much easier and more efficient. The short term visitor will have access to succinct information of a memorable nature. The Shire is making a concerted effort to provide more interest in the area so that visitors stay longer. Local persons will be able to feel an ownership of the region and if desired can further research the significance of the region. Teachers at the Meekatharra District School will be able to use the information in fulfilling the Curriculum obligations to their students who will gain a knowledge and understanding of their home. The region is of historical importance to the State of Western Australia. Without organising, documenting and having good intellectual control of this collection these needs cannot be met. As the collection already exists arranging and describing it is seen as the most appropriate response.

4. Who are the relevant stakeholders for the project? How did you identify them? How have they been involved in the development of the project? How will you work with and involve the community and stakeholders in the project's implementation?

The stakeholders are Shire of Meekatharra; Return to Meekatharra Society; Meekatharra District School and local residents. Local and Regional newspapers (The Golden Prospect; Geraldton Guardian; Mid West Times), local and regional radio (Meeka FM community station; ABC Regional radio) and other media will be used in Stage 1 to assist in identifying the source/ownership and copyright holders of the records held. Members of community groups who were involved with the Centenary celebrations will be consulted. A public meeting will be held to seek involvement of members of the current Meekatharra and outlying communities. Stages 1 & 2 will assist in setting the scene for Stage 3 of the project which will involve interpretation of information and oral histories of senior and/or significant community members.

PROJECT DETAILS

5. Provide specific statements of what the project intends to achieve. What will have changed by the end of the project and what will the lasting benefits be?

The Project will provide an organised, accessible collection of material that records the stories of European settlement in the Meekatharra region and the pastoral and mining industry in the inland Murchison and Gascoyne. The collection, administered by the Shire of Meekatharra will then be able to be accessed by the general public, historians, school teachers and students for research.



6. What are the principal steps or activities required to make this project happen? You may like to provide this information in a project plan with the proposed timeframe for the project including the key stages and tasks to be completed.

The project will have three stages. At this time funding is sought for Stage 1 which will be conducted over a period of 6 months. [See attached timeframe for Stage 1.]

Stage 1.

Gather together and sort all material currently held by the Shire;
Research storage, documentation, display systems and digitisation systems in use elsewhere and decide on the best solutions for this collection;
Identify all images/material that are currently without caption or label;
Store all hard copies (originals and copies) in long-life storage containers in the best possible environment for their long term conservation;
Document all material in a logical, accessible way;
Digitise all photographs and documents for reference purposes;
Prepare a list of possible people to be interviewed for oral histories of their experience in the region.
Develop guidelines and procedures for continuing arrangement and description of further donations.

Stage 2.

Collect additional historic images and documents relating to the region. Use newspaper, radio and other media to source material currently held by private individuals. Continue liaising with the Return to Meekatharra Society. Obtain copies of material held in the collections of the Battye Library of West Australian History, the Royal West Australian Historical Society, the State Records Office of Western Australia, the National Archives of Australia and other such institutions;
Add this additional material to the collection and database established in Stage 1.
Begin the oral histories of people identified in Stage 1.

Stage 3

Develop options for public access to collected/displayed material - dependent on progress towards establishing the Rangelands Discovery Centre [See attached];
Continue recording oral histories from those people selected in Stage 1;
Prepare and install the "Recording the Rangelands" public display, incorporating:
a selection of large-scale framed/mounted images and documents, with explanatory interpretive signage;
limited physical artefacts to give further interpretation to the display;
information about other sources or other means of further exploring the heritage of the rangelands.

7. Who will be involved in delivering the project and what expertise do they have? Where your project involves the employment of staff or use of volunteers outline relevant selection, training and supervision issues.



An Archivist with over 30 years experience in libraries and archives.
Local Studies Librarian (Geraldton)
The data entry phase of the documentation stage will require training of and supervision of paid Data Processing Officers.
Local volunteers for identifying material (particularly photographs).

8. Describe the management arrangements that will be put in place to govern the project and briefly describe the accountabilities of each party. If there is a steering or reference group who is involved?

The Shire of Meekatharra to contract an Archivist to carry out the project in an ethical manner in accordance with sound archival practices to professional archival standards.
The Shire of Meekatharra to undertake the acquittal process.

9. Outline what will happen to the project after the grant ends? Will it continue beyond the grant? If so, how? Will it end when the grant ends? If so, please factor this stage into the project plan (Q 6.).

Once Stage 1 is completed Stage 2 will be implemented, then Stage 3.
During Stage 2. additional historic images and documents relating to the region will be collected. Newspaper, radio and other media will be used to source material currently held by private individuals. Continue liaising with the Return to Meekatharra Society. Copies of material held in the collections of the Battye Library of West Australian History, the Royal West Australian Historical Society, the State Records Office of Western Australia, the National Archives of Australia and other such institutions will be identified and copies made; this additional material will be added to the collection and database established in Stage 1.

The oral histories of people identified in Stage 1 will commence.

Stage 3

Options for public access to collected/displayed material will be developed - dependent on progress towards establishing the Rangelands Discovery Centre [See attached];
Recording of oral histories from those people selected in Stage 1 will continue;
The "Recording the Rangelands" public display, incorporating:
a selection of large-scale framed/mounted images and documents, with explanatory interpretive signage;
limited physical artefacts to give further interpretation to the display;
information about other sources or other means of further exploring the heritage of the rangelands;
will be prepared and installed.

The guidelines and procedures developed in Stage 1 will ensure ongoing maintenance of



the collection and also ensure that any additions to the collection are arranged and described in a consistent manner and will be accessible to researchers and the general public.

RECORDING THE RANGELANDS DRAFT BUDGET

GENERAL PROJECT BUDGET - SHIRE CONTRIBUTION

	RATE		COSTS	TOTAL
Travel (airfares)*			\$2,000	\$2,000
Accommodation (days)**	25	110		\$2,750
Meals (days)**	25	70		\$1,750
Sundries (telephone calls, taxi fares etc)			\$200	\$200
Develop policies, guidelines and procedures	16	65		\$1,040
TOTAL				\$7,740

* Cost of 2 return airfares

\$1000 approx cost of full fare

Discount if booked 4 weeks in advance

**Costs as at Jan 2006

GENERAL PROJECT - GRANT APPLICATION

TASKS

HRS RATE* COSTS TOTAL

Stage 1

Research storage	8	65		\$520
Discuss storage	4	65		\$260
Research documentation system	20	65		\$1,300
Discuss documentation system	4	65		\$260
Gather all material	4	65		\$260
Sort material	20	65		\$1,300
Identification of material	20	65		\$1,300
Identification of source	20	65		\$1,300
Archival products**			\$1,000	\$1,000
Process - clean, package, document	20	65		\$1,300
Store	10	65		\$650
Hard drive - 200 gigabyte external			\$300	\$300
Data entry training	10	65		\$650
Data entry	25	65		\$1,625
Digital image training	10	65		\$650
Digital imaging	25	65		\$1,625
TOTAL	200			\$14,300

* Hourly rate - \$65/hour for professional archivist.

Where amount funded is for less professional work (eg data entry, digital imaging) then more than one person would be employed at a lesser rate pro rata for the amount given.

** Archival products - Royal Western Australian Historical Society and Albox prices



11. Non-Cash Contributions: Describe the non-cash contributions and their source.
Please do not assign a monetary value.

The Shire of Meekatharra will provide working space for sorting the collection, a computer for use by the contract Archivist and consumables (eg stationery).
Local volunteers will give their time to assist in identifying photographs and other material.

PROJECT EVALUATION

12. Checking the progress and evaluating the project.

Lotterywest recognises the importance of evaluation and encourages applicants to develop an evaluation proposal appropriate to the project. For example, if your project is small we do not expect a major evaluation. Please contact a member of the Lotterywest grants team for further information.

Outline what approach you will take to monitor the progress of your project and evaluate and document what is achieved, and what you have learnt. This may include external input throughout the life of the project. We also encourage you to share your learning with your community and others who may be interested. Make sure your project budget factors in necessary costs to undertake effective evaluation.

Evaluation: At the end of the project the majority of photographs and other material will be organised and information entered into a database for access by the community, researchers and visitors to the region.

Guidelines and procedures for continuing arrangement and description of further donations will be in place.

A measure of the success of the project will be the number of items (individual photographs, letters, etc) processed (arranged, described, stored).

The contract Archivist will produce progress reports and a final report on the project.

MEEKATHARRA RECORDING THE RANGELANDS PROJECT STAGE 1 TIMEFRAME

Project to take five (5) weeks spread over two (2) visits by the Archivist to Meekatharra, preferably in autumn or winter. Time to be spent in Perth at beginning of Project to research storage and documentation systems. Project to be completed within six (6) months of commencement.

Day 1-4

Research storage and documentation systems.
Discuss and decide on system.

Day 5

Gather material together and commence sorting.

Day 6-7

Continue sorting

Day 8

Continue sorting.
Meet with community volunteers to assist in identifying photographs.
[arranged ahead by Shire of Meekatharra]

Day 9-13

Continue identifying photograph. Include 2 days with volunteers
Begin processing (clean, package and store) material

Day 14-20

Progress report to Shire.
Continue identifying photographs.
Continue processing.
Commence documenting material

Day 21-24

Continue documenting material.
Scan photographs.

Day 25

Finalise Project.
Report to Shire.

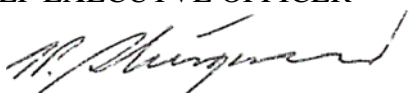
9.8.5 MEEKATHARRA RODEO

FILE REF: R/40/28
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 10TH MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Registrations are due for committees wishing to affiliate with the Australian Bushmen's & Campdraft Rodeo Association (ABCRA). If the Shire wants to become affiliated for the 2006 Meekatharra Rodeo, they will need to register before the 27th of May when the AGM is held.

Background:

In 2005, Bobbi Jo Blake, event coordinator, organised a rodeo in conjunction with the Return to Meekatharra Festival. The event was considered a success and it was indicated that there was a desire to hold another rodeo during the 2006 Festival. A meeting has not yet been called for the 2006 festival and therefore it is unknown who the committee members will be.

Comment:

Contact was made with Pat McNamara who is a representative of the Australian Bushmen's & Campdraft Rodeo Association (ABCRA). Pat explained that the festival committee can become affiliated with the ABCRA for an annual fee \$66 (or \$110 if ABCRA insurance is not required) and then organise the rodeo through the Association. An advantage of becoming affiliated with ABCRA is that the Meekatharra Rodeo will then be recognised by ABCRA and therefore competitors will earn points at the rodeo that will contribute towards the Australia wide competition, and therefore will potentially attract more competitors.

If the Shire does not want to use their own insurance, a part payment of \$300 will cover the organising committee at all non stock events such as meetings and working bees. An additional \$550 is paid to cover insurance for the day of the rodeo. The fees of \$66 and \$300 need to be paid when affiliation forms are submitted, and the \$550 will need to be paid one month prior to the event.

Council budgeted \$30,000 for the festival in the 2005/2006 budget. To date, \$44,753 has been spent from this account, however reimbursements of \$34,839 have been made. Therefore there is still money available in the 2005/2006 budget that has been allocated for the Meekatharra Festival and could be used to cover these fees that occur before the new financial year.

ABCRA's AGM is on the 27th May and if the committee does become affiliated, it is recommended that one or two committee members attend the meeting as many key personnel

will be there who will be involved with the Meekatharra Rodeo. This will allow time to ask questions about organising an event since it is expected that the festival committee members will not have any experience organising a rodeo. On the same day as the AGM is also a seminar about creating risk management plans for the rodeo. ABCRA requires a risk management plan to be submitted prior to the event by an accredited individual. Attendees to the seminar will become accredited and therefore the committee will not need to hire an accredited person to come to Meekatharra to create the rodeo risk management plans.

Consultation:

L.P. Strugnell
Chief Executive Officer

Statutory Environment:

NIL

Policy Implications:

NIL

Financial Implications:

Fees of \$366 to be paid from Account No 5392
Budget provision for 2006/2007 for remaining fees of \$550
Budget provision for 2006/2007 to stage the Meekatharra Rodeo

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr. M.D.E.Bain

Seconded: Cr. A.E.Smith

That Council:-

1. agrees to organise and fund a rodeo to be held in conjunction with the 2006 Meekatharra Festival
2. become affiliated with the Australian Bushmen's Campdraft and Rodeo Association (ABCRA) for the rodeo
3. send a committee member involved with organising the rodeo to Perth to attend ABCRA's Annual General Meeting and Risk Management Seminar in order to become accredited and therefore prepare the risk management plans for the Meekatharra Rodeo.

CARRIED 5/0

PO Box 964
Tamworth
NSW 2340
Ph/ 02 6766 5863



Dear ABCRA Committee,

It's that time of the year again. Time to submit your date for the new (financial) year. Enclosed is information on

- Affiliation Fees
- Insurance Fees
- Important New Information
- Date Application
- Survey for Insurance Purposes

All dates are to be submitted for approval at the AGM being held on the 22nd of June, 2005, at Tamworth Services Club, registration 9.30am for 10am start. Lunch is provided free of charge and all committees are encouraged to attend.

Date Application Form – Due 1st May 2005. Please complete and forward a copy to your zone (with Zone Affiliation payment) and a copy to Head Office. *Do not fax* your copy to Head Office, but forward by post *with your affiliation fee* (and Basic Rate Insurance if you use ABCRA insurance)

Survey for Insurance Purposes – On the back of your Date Application is a survey. Please take a few minutes to complete this survey. To ensure the ABCRA covers all aspects of our sport and does not underinsure the committees, we require feedback on your activities.

Affiliation fee – Due 1st of May 2005 (non-refundable)

- If you use the ABCRA Insurance, your affiliation fee is \$66.
- If you have your own insurance, your affiliation fee is \$110.

Affiliation fee is payable once per year. This is your membership with the ABCRA and includes your magazine subscription. To ensure you receive your full years subscription of the magazine, this is due by the 1st of May, 2005. Send with your date application form.

Insurance Basic Rate – Due 1st May 2005. (non-refundable)

For users of ABCRA insurance only.

This insurance payment is payable only once per year. This insurance portion covers your committee for Public Liability Insurance (\$10 million), Voluntary Workers Policy and Workers Compensation. This insurance portion is a part payment and is used for all your non-stock events, for example, meetings and working bees. This does not cover you for Training Days. Basic Rate = \$300.00 no matter what type of events your committee runs. Send with your date application form.

Insurance Day fees – Due one month prior to your event. (refundable).

For users of ABCRA insurance only.

Includes Public Liability insurance of \$10million, Voluntary Workers and Workers Compensation. The day fee is payable for each and every event you hold. This is on top of your affiliation fee and Insurance Basic Rate. See table below for applicable day fee.

Type of Event	Day Fees -Day One	Day Two (consecutive)
Campdraft	\$88	\$88
Rodeo	\$550	\$280
Training day – Campdraft	\$150	\$80
Training day – Rodeo	\$250	\$250
Sporting / Gymkhana	\$250	\$250

NB – our insurance company has given blanket approval for our insurance policy to cover sporting & hacking events, however, they must be held in conjunction with a Campdraft or Rodeo and are for junior competitors only. Day fees are payable for each and every type of event you run. Activities outside of the above must be approved by Head Office. Please don't assume any coverage for events not covered in the ABCRA rule book.

A Tax Invoice / receipt will be forwarded to the secretary upon receipt of any payments. Zone affiliation is to be forwarded directly to your zone.

Important New Information

Changes that effect ABCRA committees from the March 2005 Board Meeting

Maximum Committee Administration levy –

For Campdraft events, the Admin levy was \$1.10 per nomination. This now has a cap, the maximum payable amount is \$330, so if your event has more than 300 nominations, you will not pay any more than \$330. For example – your event has 700 nominations, you would normally pay $1.10 \times 700 = \$770$, now the maximum you pay is \$330, saving your committee \$440 in administration levy.

For Rodeo events, the Admin levy was \$2.75 per nomination. This now has a cap, the maximum payable amount is \$440, so if your event has more than 160 nominations, you will not pay any more than \$440. For example – your event has 320 nominations, you would normally pay $2.75 \times 320 = \$880$, now the maximum you pay is \$440, saving your committee \$440 in administration levy.

Competitor Public Liability Levy Discontinued –

Entry fees will no longer have the Competitor Public Liability Levy built in. This levy was introduced as a 'Safety Net' should the public Liability Insurance premium increase significantly. To reduce the burden on committees, it was felt the competitor should help contribute to this insurance. The ABCRA is involved with a 5 year plan with Affinity, with the expectation that insurance should remain level or even reduce. This will make the Competitor Public Liability levy void. The committee's built this levy into the entry fees and collected this on behalf of the ABCRA, so entry fees should be reduced by this levy ie) \$1 per campdraft nomination and \$2 per senior rodeo and \$1 per junior rodeo nomination.

Membership payments –

Payments for membership will only be taken by Head Office. Committees are no longer to take membership payments at events. As a result of capping the administration levy, head office must reduce the double up of paper work involved with incomplete membership forms. All competitors must be financial members of the ABCRA or pay a day permit. A non member, who was not aware that they had to pay to Head Office, can claim a credit of *one day permit only*, off the membership – this is done through Head Office only and conditions do apply.

Risk Management Audits –

Starting 1st May 2005, your committee must conduct an audit of their event and forward a copy of this audit to Head Office at least 2 weeks prior to your event. It is a requirement of our insurance company to conduct these audits as they do benefit you. If you have any problems completing the audit paperwork, then phone Head Office immediately. Any committee experiencing major problems can receive assistance through Head Office or Affinity. Affinity has a representative who can come to your grounds to help with major insurance / setup issues.

Zone Contact Details**Border Zone**

Margaret McCormack
'Redlands' Warialda Road
Inverell
NSW 2360
Ph/ (02) 6723 2965

Hunter Zone

Leanne Shorten
Ellerston Station
Via Scone
NSW 2337
Ph/ (02) 6540 7119

Northern Zone

Sue Hourigan
Branga Plains
Walcha
NSW 2354
Ph/ (02) 6777 6414

Central West Zone

Tracy Lee
Biraganbil
Gulgong
NSW 2852
Ph/ (02) 6374 1932
0427 741 932

Mid North Coast Zone

Loretta Tyne
'Homewood'
Willawarrin
NSW 2440
Ph/ (02) 6567 1234
0409 849 201

South West QLD Zone

Kerry Ferguson
PO Box 4
Thargomindah
QLD 4492
Ph/ (07) 4655 3254

Eastern Zone

Fiona Lawrence
801 Maitlandvale Road
Rosebrook
NSW 2320
Ph/ (02) 4930 0921
Fax/ (02) 4930 0946

North Qld Zone

Debbie Naughton
PO Box 1770
Charters Towers
QLD 4820
Ph/ (07) 4787 4895

Southern Zone

Michelle O'Neill
Keno
Cooma
NSW 2630
Ph/ (02) 6452 4521
Fax/ (02) 6452 1536

Far North Coast Zone

Karen McLennan
'Orana Park'
319 Braunstone Road
Braunstone Via South Grafton
NSW 2460
Ph/ (02) 6649 3265

North West Zone

Jemille Houlahan
Garah Station
Garah
NSW 2405
Ph/ (02) 6754 3308

Western Australia Zone

Sarah Hancock
PO Box 626
Northam
WA 6401
Ph/ 0409 995 765

9.8.6**COMMUNITY DEVELOPMENT OFFICER'S REPORT – MAY 2006**

The month of April began with a trip to Perth with as a co-supervisor with Rebecca for Youth Week. Although the girls enjoyed the trip and had fun at the activities, it is considered that camps with a specific purpose (eg. Leadership or confidence building) are more beneficial as the camp can be planned around a set of objectives, rather than with this particular camp which focused on the celebration of Youth Week.

A school holiday program had been organised for the youth from the 19th to the 28th of April. The program started well with between 20 and 50 youth attending organised events. However, by the end of the first week the attendance rates were dropping and we ended-up only opening for the regular 2 to 4 hours a day. It is assumed that there are several reasons behind this – that many of the youth travel during school holidays, and that they prefer to 'hang-out' with their friends during this time instead of being at the Youth Centre. It was therefore decided that in the future the Youth Centre should only be open during normal hours during school holidays, but an evening meal should be available for the youth as this was very popular and appreciated by the youth.

During this holiday day, Lesley King (artist) came from Perth to hold workshops to paint the toilet block at the Youth Centre. The same problem occurred with the lack of attendance, but a handful of youth really enjoyed themselves and kept coming back each day to think of new ideas and to help with the painting. The end result looks great and I have received a lot of positive feedback from both youth and other community members.

The Youth Ball also occurred during the holidays. The attendance was once again low compared to previous years, but everyone dressed-up beautifully and enjoyed dancing and even a game of limbo. A few mothers and other volunteers provided dinner for all attendees.

After Steve's farewell on the 27th April, it became apparent that there were not enough community members who were involved enough with the Youth League football team to ensure training and weekend games continued. The game on May 7th was supposed to be in Mt Magnet, but because there had not been any training for a month (due to holidays), the boys had either forgotten or were not interested in playing and therefore the team did not go. Since then, a meeting was called with parents and other community members, and a roster has been made for the men to take in turns coaching and taking the team to the games when in Mt Magnet, Wiluna, or Karalundi. There has only been one training session since this meeting but already the whole team is back together and once again interested in the game. It is good to see that the community is coming together to support the youth, and I will regularly report on its progress.

Council Decision:**Moved: Cr. B.A.O'Dwyer****Seconded: Cr. A.E.Smith****That the Community Development Officer's report be received.****CARRIED 5/0**

9.8.7 YOUTH AND RECREATION COORDINATOR'S REPORT – MAY 2006

This month started with the Girls Camp to Perth, this was funded by National Youth Week. The camp enabled 15 girls to attend a Youth Week Event and also gave them ideas on how to run their own event in Meekatharra next year.

The boys also went on a Football camp to Perth at the same time; the boys were invited to play the curtain riser game at the Fremantle Football oval. This was an amazing experience for the boys as it gave them confidence in their football skills and also gave a boost to their self esteem and self worth, being able to not only play on an AFL oval but also meeting their idols. The girls were also invited to the curtain riser game and barracked whole heartedly for their brothers, cousins and friends. Overall the camp was an excellent experience for both the boys and girls and the Dockers were very impressed with the quality of our teams and supporters.

The School Holiday Program kicked off with an Aqua Disco at the Meekatharra Swimming Pool. We had around 30 young people attend this event, the local Blue Light Disco equipment was used and the tunes cranked until late in the evening. The young people enjoyed a sausage sizzle and cool drinks whilst they danced the night away. The Youth Centre was open every day from 12.00 until 9.00pm and a variety of activities were run to entertain young people frequenting the youth centre.

The youth ball was held on Saturday the 22nd of April. The young people looked outstanding. A lot of time was spent decorating the hall and making diner for the young people. The Blue Light Disco equipment was again used and Justin Penny was the DJ for the night.

The second week of the school holidays saw Leslie the artist, doing graffiti art workshops for the young people at the Youth Centre. The toilet block at the Youth Centre is now covered in some amazing art and designs by the young people of Meekatharra. If you get time please come and have a look at the art work.

Council Decision:

Moved: Cr. M.D.E.Bain

Seconded: Cr. B.A.O'Dwyer

That the Youth and Recreation Coordinator's report be received.

CARRIED 5/0

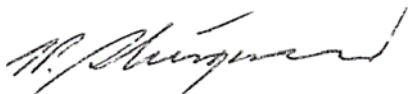
9.8.8 PROFESSIONAL PHOTOGRAPHER IN RESIDENCE

FILE REF: G/25/7
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 10th MAY 2006
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: L.P.STRUGNELL
CHIEF EXECUTVE OFFICER

SIGNATURE OF SENIOR OFFICER:

**Summary:**

Country Arts WA has offered the Shire of Meekatharra the opportunity for a professional photographer to come to Meekatharra for four weeks to work with the community by holding workshops and giving community members' disposable cameras to take pictures inline with the theme 'The Human Family'.

Background:

A letter was sent to the previous Chief Executive Officer on 18th November 2005, requesting applications for the 'Opportunity for a professional photographer in residence in your Shire'. Country Arts WA were offering to fund a professional photographer to go to one town in each of the Great Southern, Goldfields, Pilbara and the Mid West, for four weeks. This letter is shown as Attachment 1 to this item. The letter explained that if selected, the benefits received would include:

- *Professional photographer and Project Coordinator in residence for approximately four weeks;*
- *Access to images taken by the photographer for promotional use for up to three years by negotiation with the photographer;*
- *Four weeks of intensive workshops with local community groups including seniors, school groups, service organizations, Shire staff and local businesses;*
- *Increase visual literacy in Perth International Arts Festival digital exhibition of images from your town at the Perth International Arts Festival Village at the Perth Concert Hall in 2007;*
- *A local community slide show that brings the town together to see how locals see themselves and their town. This has the potential to be extended into a larger event, possibly a community barbecue/picnic with a free concert by professional performers;*
- *Copies of the slide show on CD Rom for use at public displays, community meetings and other public gathers; and*
- *A community that has come together to celebrate the place where you live. Along with projects like this one a stronger sense of community cohesion is often an outcome.*

For each residency, the Commonwealth Government's Regional Arts Fund and the State Government's WARIS program, are contributing \$25,000 in funds. Therefore the program does not require any cash contribution from the Shire hosting the photographer. Assistance is however requested in-kind for the following:

- *Accommodation of the professional photographer and Project Coordinator for between 30-45 days – this can be in a local house, sponsored by a local business or in any other form;*
- *Local transport assistance – almost any vehicle will do – just a way to get the photographer from workshop to workshop and out and about to take photos of the district. Access to a bus to aid in group field trips may also be a valuable option;*
- *Use of council facilities to hold workshops at different times of the day (local hall or meeting rooms) plus occasional office facilities as home base for the photographer and Project Coordinator;*
- *Support from a suitable Shire staff member to assist with knowledge of and access to community networks to ensure the best impact of the residency. This person will also act as a short term liaison between the photographer, Project Coordinator and the Shire to ensure access to local workshop venues and other residency opportunities;*
- *A demonstrated willingness to assist in a community barbecue and slide show, this will happen following the residency and may be supported by Lotterywest funds to cover the costs of the free community concert.*

Comment:

If the Shire of Meekatharra does accept this offer, a suitable time must be chosen for the photographer to come to Meekatharra. It has been advised that the residency can link with a local festival or other event, and therefore it is suggested that the residency should occur the month before the festival so that the slide show can be a feature of the Friday night celebrations at the Meekatharra Festival.

Country Arts WA requests that an in-kind contribution be made towards this project. As this is the first time that this project has been implemented, assumptions have been made in regards to level of contributed that would be required of Council.

Accommodation could be provided by the Shire at Lot 208 Hill Street. If this accommodation is not available, it is estimated that accommodation would cost \$100 per night for 30 to 45 nights. If this is the case, the accommodation owners could be approached for a sponsorship discount.

For a vehicle, the Shire's bus could be used for field trips. Another vehicle for use around the town site will be needed. If a Shire vehicle is not available, an alternative will need to be investigated. Fuel with the vehicle will also need to be provided.

The photographer will need use of Shire facilities such as the Hall and Complex to hold workshops. It is unsure to what degree these facilities will be used. Office space is also required for occasional use. A telephone would be needed to make local calls to organise workshops and liaise with community members. The photographer will have a laptop and may require internet usage on occasion. The photocopier and fax may also need to be used. Temporary storage space may also be required.

The amount of support required from a Shire staff member is estimated to average one hour per day. Required support at the beginning of the residency is assumed to be greater at the beginning compared to the end of the residency.

If the final slideshow is integrated with the Meekatharra Festival, a minimal amount of additional preparation will be required. A community barbeque/show will not be required due to festival activities and entertainment.

It is considered that this is a great opportunity for the community of Meekatharra to learn about photography and for the town to be captured on film by community members.

Consultation:

L.P. Strugnell
Chief Executive Officer

Statutory Environment:

NIL

Policy Implications:

NIL

Financial Implications:

Housing
Motor vehicle and bus including fuel from Account No 2459
Loss of Hall and Complex hire fees
Office Space
Support from Community Development Officer

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation:

That Council:-

- accept the offer from Country Arts WA of a photographer in residence for four weeks
- provide in-kind and financial assistance as requested by Country Arts WA including housing, motor vehicle and bus including fuel from Account No 2459, free use of Hall and Complex hire, office space, and support from Community Development Officer
- request that the photographer reside in Meekatharra for the four to five weeks leading up to the Meekatharra Festival which is 29th September to 2nd October 2006, and display the final slideshow during the Meekatharra Festival

Council Decision:

Moved: Cr. M.D.E.Bain

Seconded: Cr. N.L.Trenfield

That Council:-

Decline to accept the offer from Country Arts WA of a photographer in residence for four weeks due to no obvious benefit to the Shire of Meekatharra and cost deemed to be excessive for the perceived benefits .

CARRIED 5/0

**Reason for Council decision varies from the Officers recommendation –
Council believe the costs are excessive for the perceived benefits.**

Mr Tom Hartman
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

18th November 2005



Opportunity for a professional photographer in residence in your Shire

Dear Tom,

Country Arts WA is the state's peak regional arts organisation in Western Australia. In addition to delivering funding, advice and support programs in all artforms for both the State and Commonwealth Governments, the organisation occasionally undertakes larger scale projects.

In 2006 we plan to create four partnerships, one each in the Great Southern, Goldfields, Pilbara and the Mid West. These regions have been selected as the first three are the regions in which the Perth International Arts Festival will be delivering programs and Country Arts WA's focus region – the Mid West.

The first part of the residency is to seek expressions of interest from regional communities wishing to host a professional photographer for up to four weeks. Country Arts WA has sourced funds to cover costs related to the residency and to provide an experienced arts worker as Project Coordinator and we are now seeking input from local government as a partner in these residencies. The attached sheet outlines the objectives of the photographic residencies.

If your Shire is one of the four selected from across the state the benefits you will receive include:

- Professional photographer and Project Coordinator in residence for approximately four weeks;
- Access to images taken by the photographer for promotional use for up to three years by negotiation with the photographer;
- Four weeks of intensive workshops with local community groups including seniors, school groups, service organisations, Shire staff and local businesses;
- Increased visual literacy in your town and a stronger local sense of place – why I want to live here;
- Inclusion in a Perth International Arts Festival digital exhibition of images from your town at the Perth International Arts Festival Village at the Perth Concert Hall in 2007;
- A local community slide show that brings the town together to see how locals see themselves and their town. This has the potential to be extended into a larger event, possibly a community barbecue/picnic with a free concert by professional performers;
- Copies of the slide show on CD Rom for use at public displays, community meetings and other public gatherings; and
- A community that has come together to celebrate the place where you live. Along with projects like this one a stronger sense of community cohesion is often an outcome.

Each residency is already supported by \$25,000 in funds that we have secured from the Commonwealth Government's Regional Arts Fund and the State Government's WARIS program.

To ensure the success of each residency we are seeking assistance from local communities for the following elements. These form the basis for the selection criteria to assist the identification of the successful Shires.

- Accommodation of the professional photographer and Project Coordinator for between 30 - 45 days – this can be in a local house, sponsored by a local business or in any other form;
- Local transport assistance – almost any vehicle will do – just a way to get the photographer from workshop to workshop and out and about to take photos of the district. Access to a bus to aid in group field trips may also be a valuable option;
- Use of council facilities to hold workshops at different times of the day (local hall or meeting rooms) plus occasional office facilities as home base for the photographer and Project Coordinator;
- Support from a suitable Shire staff member to assist with knowledge of and access to community networks to ensure the best impact of the residency. This person will also act as a short term liaison between the photographer, Project Coordinator and the Shire to ensure access to local workshop venues and other residency opportunities;
- A demonstrated willingness to assist in a community barbecue and slide show, this will happen following the residency and may be supported by Lotterywest funds to cover the costs of the free community concert.

Country Arts WA will contract with the photographer on the basis of a short term contract for work with key elements of the residency including:

- Expectations of working hours,
- National Police Clearance Certificate and Working with Children Check requirements;
- Insurance and professional indemnity;
- Access to images taken by the photographer for Shire use and any appropriate remuneration as negotiated over a set period of time;
- Provision of workshops with local residents of all ages,
- Close liaison with each residency partner through out the residency;
- Copyright of images and;
- Use of professional equipment for the duration of the residency and the community slide show.

Submissions from Local Government including letters of support from local community groups, schools, businesses and other networks, degree of support for the key elements (above) should be received by Country Arts WA no later than Friday, 17th February 2006.

If you have any questions regarding this rare opportunity to participate in an arts project that will have strong local impact and provide profile within the Perth International Arts Festival please don't hesitate to contact me.

Yours sincerely



Andy Farrant
General Manager

Country Arts WA has secured support for the cost of the residencies including photographer fees, meal expenses, disposable camera, film processing and transport to the regional town.

The action line for a residency could follow the following steps:

1. Four towns selected – one in each region; the Pilbara, Great Southern, Goldfields and Mid West based on degree of interest, commitment and assistance available.
2. Four professional photographers selected based on community work and photographic skills.
3. Timing of residencies agreed with local Shires and partners – this could link with a local festival or other event.
4. Preliminary visit and scoping takes place by Country Arts WA staff working with local Shires and partners.
5. Workshop and office space identified and arrangement agreed between Shires and partners.
6. Participating community groups contacted by nominated Shire staff members, commitment gained and work on process of residency agreed with the local Shire and partners.
7. Residency begins – during the residency, in addition to running workshops, each photographer will be briefed to take images of the local features, places, events and moments.
8. During the residency 200 disposable cameras will be distributed to local people, register of photographs will be kept, and in many instances cameras shared.
9. At the end of the residency the cameras will be collected, the films processed and converted to digital images. These will be turned into a slide show.
10. The timing of the digital slideshow and any additional community celebrations will be negotiated with regional partner.
11. Digital slideshow and community celebration planned and executed.
12. Digital slide show prepared for Perth International Arts Festival by professional photographer.
13. Festival digital slide show takes place over the duration of the 2007 Festival at the Perth Concert Hall.

BENEFITS FOR THE HOST COMMUNITY

- Access to a professional photographer to build visual language skills;
- Focus by community members on what are the features of my home town and why I choose to live here;
- Increased sense of place for local residents
- An arts project that can be accessed by people of all ages and cultural backgrounds;
- A free public event that celebrates the unique local features, lifestyle and people;
- The opportunity to create greater community cohesion;
- Access to local images that are taken by a professional photographer for promotion and community use;

OBLIGATIONS OF THE HOST COMMUNITY

- Accommodation of the professional photographer and Project Coordinator for between 30 - 45 days – this can be in a local house, sponsored by a local business or in any other form;
- Local transport assistance – almost any vehicle will do – just a way to get the photographer from workshop to workshop and out and about to take photos of the district. Access to a bus to aid in group field trips may also be a valuable option;
- Use of council facilities to hold workshops at different times of the day (local hall or meeting rooms) plus occasional office facilities as home base for the photographer and Project Coordinator;
- Support from a suitable Shire staff member to assist with knowledge of and access to community networks to ensure the best impact of the residency. This person will also act as a short term liaison between the photographer, Project Coordinator and the Shire to ensure access to local workshop venues and other residency opportunities;
- A demonstrated willingness to assist in a community barbecue and slide show, this will happen following the residency and may be supported by Lotterywest funds to cover the costs of the free community concert.

Blink – images from country WA



OBJECTIVE:

- To increase community sense of place and visual literacy of four regional centres by photographing events, places and people who are important to community members. Using disposable cameras and workshops a professional photographer and Project Coordinator will remain in residence in the community for at least four weeks.

OUTCOMES:

- A collection of images taken by the community that reflect a 'snapshot in time' of that community. This will be shown as a digital slide show to the whole community at a free community picnic. The public showing is a powerful way of reflecting community pride and common values.
- Opportunities through the workshop for reflection on 'sense of place' the part of life that keeps me living where I live. The events, people and places that are of value to the participant.
- A collection of images of the town and its districts taken by the visiting photographer that can be used for Council/Community promotion for up to three years, subject to negotiation.
- A showcase of the four communities as part of the Perth International Arts Festival Village at the Perth Concert Hall in 2007.

The final four Shires selected will enter into a Memorandum of Understanding with Country Arts WA as project managers. This document will set out the basis of the partnership including:

- The agreed timing of the residency;
- Key expectations for roles and responsibilities of each partner;
- An outline of the role of the professional photographer and the Project Coordinator;
- Establishment of ground for negotiations for access to images taken by both the community and the photographer during the residency; and
- Identification of cash and in-kind support for the project provided by each partner.

BACKGROUND

Blink is a series of four residencies by professional photographers in four centres in regional WA. The key focus of the residencies is to increase visual literacy – people can learn a new language like French or Indonesian, and in a similar way people can also improve their visual literacy skills and develop their 'ways of seeing'. At the heart of improved visual literacy is 'how we see things'. There are many professions including advertising, television, design, architecture and photography that use the language of visual literacy to a very high degree.

Through each residency, the photographer will work with local community groups, schools, service clubs, the staff of local businesses, the Shire and other groups to get them to document their community, the places they value, the people and events that make up their community and reinforce why they live in their regional community. What are the elements that make it their chosen home? The workshop process by the photographer will provoke thinking about local identity and to pass on some skills in visual literacy – how images can communicate key messages.

Each residency will be at least four weeks in duration. Country Arts WA will conduct preliminary visits to each host town and will, with assistance from Local Government, make contact with community groups, schools, businesses and other local networks. Country Arts WA will also explore with each host Shire the opportunity of turning the images gathered by local people into a local outdoor slide show and free community concert. In that way the images will have a bigger impact on community energy and identity.

10.1 COUNCILLOR INFORMATION BULLETIN**10.1.1 WORKS SUPERVISOR'S REPORT – MAY 2006****Construction: Town Streets.**

This project has now had the kerbing phase completed and back filling is in progress. To reduce the availability of vandal ammunition (stones), I have introduced a more 'loamy' type of material for this purpose, which I hope will be successful. The signing for the traffic 'calming' will be ordered after consultation with the 'Works Group' to finalise their composition and placing.

Deverell Creek:

The construction crew have moved on up to this location, and work is well under way to improve the 'boggy' sections which have been a problem for many years. There are many problem sections in this area and the plan is to remove the sub-standard material and replace it with a limestone/ calcrete type of material to improve the traffic ability in wet weather.

Woodlands/ Mt. Augustus:

There are some real problems that require addressing in the areas just South of the Woodlands Homestead, where the road has been all but washed away. This project is planned to follow the one at Deverell Creek, using the same campsite for both.

Youno Downs Road:

Construction is under way on this road with Council commissioning a contractor to carry out most of the work. This includes gravel carting, grading and extra drainage levees to alleviate the problem of the road becoming a 'river' after heavy rain. Council's scraper is also being utilised with the contractor's crew for this purpose.

Maintenance: Grading:

Council's 'lone' maintenance grader has been busy doing an 'opening up' maintenance grade all the way to the Meekatharra/ Ashburton boundary, this has also included the section on the Pingandy Road. This work is to be part funded via a flood damage submission to MRWA. Also receiving attention have been the Tangadee Road and the Northern end of the Woodlands to Mt. Augustus boundary section. The grader will then continue South on the Ashburton Downs Road with a full grade to bring this road up to a reasonable standard of trafficability, this particular work will also be partly funded by MRWA as part of the 'opening up' procedure for this road. Requests have been made by station owners in various areas for a maintenance grade to enable their cattle movements to take place, Council can rest assured that we are doing the best to please all concerned. All roads within the Shire have been opened up to all traffic with the accent on caution.

Meeka Rangelands Trail:

A considerable amount of work and effort have been put into the re-instatement of this trail after flooding caused extensive damage to all of the low lying areas. Graffiti has been removed, timber walkways repaired and in some areas the gravel walkway has had to be re-constructed.

10.1.2 AIRPORT MANAGERS REPORT – MAY 2006***Aircraft movement and statistics:***

The month of April quietened down some what from previous months however was still slightly up on April of the previous year. Aircraft movements for the month were 10% up on the same month of the previous year with fuel sales 17% up. There has been some major re-scheduling of Network Aviation's flights to Nifty Coppermine, (our biggest customer) and these are having adverse effects on our figures.

The following table is provided on aircraft movements for the month of *April 2006* with comparisons with *April 2005*.

	2006	2005	Variation
General Aircraft Landed:	142	129	+ 11%
Passengers on Board:	2347	1711	+ 37%
Avgas Fuel Sold:	12,202 litres	16,458 litres	-25%
Jet Fuel Sold:	70,237 litres	53,777 litres	+ 30%
Total Fuel Sold	82,439 litres	70,235 litres	+ 17%
R.F.D.S.Aircraft Landed:	61	71	-14%

Aerodrome Works:

There were no aerodrome works other than the day to day routine stuff carried out during the month of April. I was absent and Neville was left to look after the airport.

Aerodrome Works Outstanding:

The draft architectural drawings for the terminal building refurbishment have been completed and were emailed to Tom mid February. I am still waiting on advice from council as to how far they wish to go with this project.

AWIS. The Automatic Weather Information System has been installed and is up and running now on frequency 120.45. Some difficulties were experienced with the radio link between the Met office and the equipment installed at the airport so the equipment has been temporarily located at the Met office until such time as the problem can be sorted out. Bureau of Met technicians are working on this and they hope to have a solution within a month.

PAL. Revised quotes on The Pilot Activated Lighting system (PAL) have been received and a purchase order for this unit has been lodged. Hopefully it will be installed within the next few months. *(No change or update on this item as yet.)*

Aerodrome Security:

An auditor from the Department of Transport and Regional Services, Security branch will be in Meekatharra on Thursday 25th May to undertake the first audit of our TSP (Transport Security Program) to ensure we have complied with our risk assessment work and also our program in general. The auditor also wishes to speak with our Airport Security Committee on this day so I will arrange for a meeting to be held in the Council meeting room with all involved.

General Information: A review of fuel selling prices over the last 2 years shows the following results:

Fuel Type	Price April 2004 cpl	Price April 2005 cpl	Price April 2006 cpl	% increase 2004 to 2006
Avgas	\$1.048	\$1.299	\$1.473	41%
Jet A1	\$0.934	\$1.270	\$1.444	55%
Diesel	\$0.917	\$1.178	\$1.371	49%

Fire Fighting Exercise – Follow Up

As a follow up to the poor water pressure, I mentioned it to the WA Regional Network Manager of AirBP and asked the question as to who's responsibility it was to provide a service to the fuel farm.

His response was that AirBP and most other fuel companies with bulk storage facilities have a "Burn Down" policy, stating that it is better to let the fuel farm go up in smoke than to provide the services etc to attempt to extinguish it.

That satisfies us to some extent however it still is in the council's interest to provide some form of protection to council's assets, namely the residence, terminal and other facilities on the airport . This item needs urgent consideration.

I have left the report on the exercise below for your further information.

"During February, I arranged for the local fire brigade to conduct a drill at the airport. The main theme was to test the water supply that we have here and identify what sort of pressure etc that we could expect through their hoses should they be called to an incident.

Unfortunately the results were appalling. We have two hydrants currently in operation on the whole airport site. One is situated just outside the AirBP fuel farm and adjacent to the residence while the other is situated airside on the apron. Both hydrants are fed direct from the main but obviously at a greatly reduced pressure.

The hydrant on the apron was able to provide sufficient water volume to service 1 x 30mm hose at a reasonable pressure, barely enough to run fire fighting foam while the hydrant near the fuel farm did not have enough water volume to even run through the fire truck's pump.

Back in the days of DCA, the airport buildings and aprons were serviced by a reticulated fire fighting system boosted by a petrol driven motor and pressure pump with a concrete water storage tank connected to the water main. This system has long been decommissioned however the pipe work and hydrants are still in situ. We have certainly gone backwards over the years and should we be confronted with a fire in the fuel farm, aircraft on the apron or in any of the airport buildings, we are not equipped to handle the situation.

Urgent works are required to bring a system back on line, perhaps by utilizing the existing pipework and hydrants and replacing the old petrol driven pump with an electric pump and new water storage tank. Some initial testing will need to be done as to the most efficient way to overcome the problem.

The RFDS hangar and Mobil fuel facility near the RFDS apron are not serviced by any fire fighting facilities apart from a few fire extinguishers.

Skippers Landing Fees

A few months ago, a meeting was held with Skippers Aviation bosses regarding charging landing fees for the RPT aircraft. I have not heard of any decisions as yet regarding this issue.

General Summary:

As mentioned earlier, I was away for most of April on leave and Neville was left in charge. Neville showed that he is capable of looking after the fueling facilities and also providing our aviation clients with a reasonable service however, unfortunately did not excel in gardening, cleaning or other ground work which makes the job complete. I am now three weeks behind with slashing, clearing weeds and general ground work.

It would appear that whoever we get to take over the position in my absence only mainly concentrate on the refueling aspect and do little else. Maybe it's the title of A/g Airport Manager that makes them feel that they are above the level of cleaning and gardening. In future we should make arrangements for refueling only and pay them accordingly.

Council Decision:

Moved: Cr. B.A.O'Dwyer

Seconded: Cr. N.L.Trenfield

That the Works Supervisors report and Airport Manager's report be received.

CARRIED 5/0

10.1.3 CHIEF EXECUTIVE OFFICER'S REPORT

Mr Roy McClymont will take up his position as Chief Executive Officer on Monday 29th May 2006. Elected members should make every endeavour to make contact with him and welcome him to this rather challenging position.

As with all Chief Executive positions it takes a while to come to grips with a new set of policies, delegations, local laws, unwritten local practises and so on and Roy will need a period to settle in without being loaded up with many non urgent matters.

Budget Items

To date there has not been much feedback on items for inclusion in the draft budget. If any member has any items or ideas, please submit in writing ASAP so they can be costed and included.

Inspections for road works, buildings and general town inspections should take place as soon as possible after the incoming Chief Executive Officer arrives.

Yeelirrie Road

On the 2nd May 2006, a memo was sent to all Councillors seeking permission to transfer \$30,000 from the Cemetery Road to the Yeelirrie Road, the transfer of funds to be endorsed at the May meeting.

An inspection by the Working Group clearly indicated that this level of funding would not be sufficient to reinstate the road to a safe and trafficable condition. Authority is sought for the following fund transfers to the Yeelirrie Road from the following:

Cemetery Road	\$38,000
Mooloogool Road	\$23,000
Grids & Floodways	\$9,000

Total	<u>\$70,000</u>
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These transfers will require a formal motion.

Policy and Delegation Manual

A workshop on the above was held on the 6th May 2006 to commence reviewing the Policy Manual. A number of issues were identified to be included and existing policies amended.

Time prevented any review of the Delegation Manual.

Item 5.41 of the Minute Book dated the 22nd April 2006 indicated the review was to be presented to the Council meeting of the 20th May 2006 for adoption.

This has not been possible as several more workshops will be required to complete the reviews for both delegation and policies to ensure that elected members have input.

Policy is the responsibility of elected members hence they need to be sure that the individual policies reflect the views of the majority of councillors.

Last Meeting

This will be the last meeting I attend as Chief Executive Officer and I would take this opportunity to express my thanks to Natalie and the other administration officers who perform their duties under rather adverse conditions.

Administration and particularly Finance staff are the people who keep the whole organisation afloat. They are the group who should always have the benefit of training, attend seminars and in general, always be up to date with all relevant Acts, Regulations, Directions and Guidelines. This is not the current case.

The incoming Chief Executive Officer, with a financial background will make a number of changes in the office no doubt and put the necessary systems and procedures in place to increase office efficiency. Additional office staff will be an issue.

Council Decision:

Moved: Cr N.L.Trenfield

Seconded: Cr. B.A.O'Dwyer

That the Chief Executive Officer's report be received and the following funds be transferred to the Yeelirrie Road

from Cemetery Rd	\$ 38,000
Mooloogool Rd	\$ 23,000
Grids & Floodways	<u>\$ 9,000</u>
	<u>\$ 70,000</u>

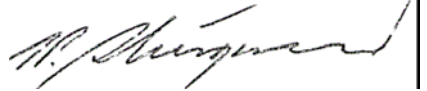
CARRIED 5/0

11. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY DECISION OF THE PRESIDENT

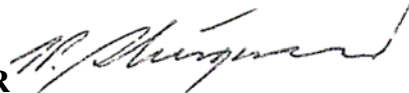
11.1.1 MERCATOR GOLD APPLICATION FOR GROUND DISTURBING APPROVAL

LOCATION	MINING LEASES
APPLICANT	ANDERSONS TENEMENT MANAGEMENT
FILE REFERENCE	M/25/10
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	17 TH MAY 2006
AUTHOR	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


L. P. STRUGNELL
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

Anderson's Tenement Management on behalf of Mercator Gold Australia Pty Ltd (MCR) advise that they have lodged an Application for Ground Disturbing Approval M51/28 and 190.

Background:

An application has been lodged with the Department of Industry and Resources (Environmental Division) for ground disturbance approval – exploration under the Mining Act 1978. The Mining Leases identified as M51/28 and M51/190 – Mystery to Gibraltar are partly over Crown Reserves 9469 and 1172 which are vested in the Shire of Meekatharra.

Comment:

Copies of the two applications and maps are attached to this item. The applications indicate that the tracks and Drill Parks have previously been cleared and there will be minimum disturbance. There does not appear to be any reason for objection to the application.

Consultation:

President Cr. T.R. Hutchinson

Statutory Environment:

Mining Act 1978

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Decision:

Moved: Cr.N.L.Trenfield

Seconded: Cr.B.A.O'Dwyer

That Council has no objections to Mercator Gold Australia Pty Ltd application for Ground Disturbing Approval associated with exploration drilling on Mining Leases M51/28 and M51/190 situated in the Mystery to Gibraltar area.

CARRIED 5/0



Department of
Industry and Resources

ENVIRONMENT DIVISION
(GDAA FORM)

Office use only: EMP N°.....

GROUND DISTURBING APPROVAL APPLICATION - EXPLORATION
(MINING ACT 1978)

Name: Mercator Gold Australia Pty Ltd	Contact:
Address: PO Box 1256 Canning Bridge WA 6153	
Email: neal@mercatorgold.com.au	Tel: 08 9316 9400
Mob:	Fax: 08 9316 9455

- 1a. Are you the Registered Tenement Holder? (Check Mineral Titles Online database on www.doir.wa.gov.au)
☒ Yes As a result of the recent Meekatharra Sale Agreement MCR has acquired all SBLs Meekatharra assests

☐ No (If No, state registered tenement holders name)

- 1b. IF NOT, Please provide evidence of an Agreement for Access / Consent from all the Tenement Holder. Agreement / Consent Supplied:

☐ Yes (Copy Attached)

☐ No (Copy previously provided on _____ (date).
PLEASE NOTE: Approval of the GDAA will not be issued until all registered holder consent received.

2. Proposed Activities:

Tenement Number (Up to 4 can be listed)	M51/0028	M51/0028	M51/0190	M51/0190
Type of Drilling Rig (Eg. RAB, RC, Diamond, Aircore)	RC	Diamond	RC	Diamond
Mineral(s) Being Explored For	Gold	Gold	Gold	Gold
Drilling Company (If known)	Drillcorp Western Deephole			
Number of Drill Holes	19	3	15	2
Is this Infill or resource drilling ?	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
If yes, how far apart are drill holes ?	<input type="checkbox"/> No 20 to 40m	<input type="checkbox"/> No 20 to 40m	<input type="checkbox"/> No 20 to 40m	<input type="checkbox"/> No 20 to 40m
Length of Line / Track Clearing (Kilometres x Width..... Metres)	Area already cleared	Area already cleared	Area already cleared	Area already cleared
Is drilling occurring on hillsides?	No	No	No	No
Number of Sumps of Size (Metres) (Length x Width x Depth.....)	19	3	15	2
Number of Drill Pads of Size (Metres) (Length 8m x Width 4m)	Area already cleared	Area already cleared	Area already cleared	Area already cleared
Number of Costeans of Size (Length x Width x Depth.....)	Not applicable	Not applicable	Not applicable	Not applicable
Total Area Disturbed (Hectares)	<0.1	<0.1	<0.1	<0.1
Total Tonnage Disturbed ** (Tonnes)	615	97	486	65
Total Bulk Sample ** (Tonnes)	Not applicable	Not applicable	Not applicable	Not applicable
Previous disturbance on tenement (Ha) If Known	Extensive Mining	Extensive Mining	Extensive Mining	Extensive Mining

****Any disturbance exceeding 500 tonnes on a Prospecting Licence (Section 48(c) Regulation 14 Mining Act) and 1,000 tonnes on an Exploration Licence (Section 66(c) Regulation 20 Mining Act) requires written Ministerial approval and more information will be requested.****

2. Proposed Activities (continued):

Tenement Number (Up to 4 can be listed)	M51/00325	M51/00325		
Type of Drilling Rig (Eg. RAB, RC, Diamond, Aircore)	RC	Diamond		
Mineral(s) Being Explored For	Gold	Gold		
Drilling Company (if known)				
Number of Drill Holes	13	1		
Is this infill or resource drilling ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, how far apart are drill holes ?	20 to 40m	20 to 40m		
Length of Line / Track Clearing (Kilometres x Width Metres)	Area already cleared	Area already cleared		
Is drilling occurring on hillsides?	No	No		
Number of Sumps of Size (Metres) (Length ..6..... x Width3..... x Depth...1.....)	13	1		
Number of Drill Pads of Size (Metres) (Length 8m x Width 4m)	Area already cleared	Area already cleared		
Number of Costeans of Size (Length x Width x Depth)	Not applicable	Not applicable		
Total Area Disturbed (Hectares)	<0.1	<0.1		
Total Tonnage Disturbed ** (Tonnes)	421	32		
Total Bulk Sample ** (Tonnes)	Not applicable	Not applicable		
Previous disturbance on tenement (Ha) if Known	Extensive Mining	Extensive Mining		

****Any disturbance exceeding 500 tonnes on a Prospecting Licence (Section 48(c) Regulation 14 Mining Act) and 1,000 tonnes on an Exploration Licence (Section 66(c) Regulation 20 Mining Act) requires written Ministerial approval and more information will be requested.****

☒ Disturbance tonnage does not exceed limit for tenement type.

OR

☐ Disturbance tonnage exceeds limit for tenement. Please contact your Regional Environmental Officer.

3.

Proposed Commencement Date:	01/08/2006	Proposed Completion Date:	01/03/2006
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4. Existing Tenure – Is The Proposal On: (Use *Tengraph* on www.doir.wa.gov.au)

- ☐ Private Land
☐ Vacant Crown Land
☐ CALM Managed Land – CALM consent attached - PLEASE NOTE: Your GDAA will not be approved until CALM consent is received

<input checked="" type="checkbox"/> Pastoral Lease - Pastoralist notified	When: April 2006	How: Letter
<input type="checkbox"/> Other	Eg. Reserves:	

5. Aboriginal Heritage Management:

☒ I have completed a query of the Register of Aboriginal Sites at http://www.dia.wa.gov.au/Heritage/heritage_Sites_Register.aspx for the area subject to this application. The report print out is attached as part of this application.

Does your proposal partly or wholly intersect the boundary of a registered site?

☒ Yes ☐ N
O

If yes - DOIR will send notification of this proposal to the Department of Indigenous Affairs (DIA). You are advised to consult DIA to ensure that your activities will not breach the *Aboriginal Heritage Act 1972* or the *Environmental Protection Act 1986*. Further referrals may be required under these Acts.
 Note: To facilitate advice DIA will require accurate coordinates of the location of proposed activities. (GDA94, handheld GPS is acceptable).

Has there been an Aboriginal heritage survey report for the area of your activities?

☒ Yes ☐ N
O

6. Environmental Management:

Describe Existing Environment and Vegetation
 (Eg. Mulga shrubland, eucalypt / saltbush, etc.)

Sparse mulgra scrub

Describe Landform

(Eg. flat alluvial plain, greenstone, range, creeklines, hillsides etc.)

Flat alluvial plain, greenstone terrain, low rises

Describe Environmental Management and Methods of Minimising Disturbance
 (Eg. raised blade, use of existing tracks, etc.)

Existing exploration tracks and causeways will be used. Drill pads will be located so as not to disturb existing Vegetation.

Describe Rehabilitation Practices and Timing

(Eg. immediate capping and secure plugging all holes below ground level within 6 months, ripping compacted areas on the contour, backfilling sumps, blocking access, removing all rubbish, removing samples bags, rehabilitation of drill sample piles, etc.)

Drill holes to be capped immediately after drilling has been completed. The following is to be completed within six months of completing drilling: Drill holes to be cut off below surface, plugged, and backfilled with a raised mound to ensure water sheds away from the drill hole; All rubbish and sample bags will be removed from the drill site; and All other disturbances to the surface of the land made as a result of exploration, including drill pads, sumps, grid lines and access tracks, being backfilled and rehabilitated to the satisfaction of the District Mining Engineer.

7. Maps

☐ I have attached A4 or A3 scaled plans of the proposed area.

The plans clearly show the location of all of the following (where applicable)-

- ☐ Proposed activities and disturbance
- ☐ Line clearing
- ☐ Major landforms
- ☐ Existing tracks
- ☐ Tenement boundaries
- ☐ Track / route onto tenement

8. Please note the following:

- ☐ Every category available is to be marked (with a tick) where a category is 'Not Applicable' mark N/A.
- ☐ Please allow sufficient time for this proposal to be assessed – If all required information is not supplied then assessment time frames will increase.
- ☐ If this proposal is within an Environmentally Sensitive Area or outside the scope of Schedule 1 Exemptions as defined by the Department of Environment then a clearing permit will be required. - PLEASE ALLOW 12 WEEKS FOR PROCESSING. The Environmental Officer can be contacted for further detail.
- ☐ All tenement holders will be notified of the approval.
- ☐ This form is not to be modified.

PLEASE READ

- ☐ I am aware of the tenement conditions for the previously mentioned tenements and will ensure all operations are carried out in compliance with these conditions and with minimum disturbance to the environment. * Please note additional consents may be required.

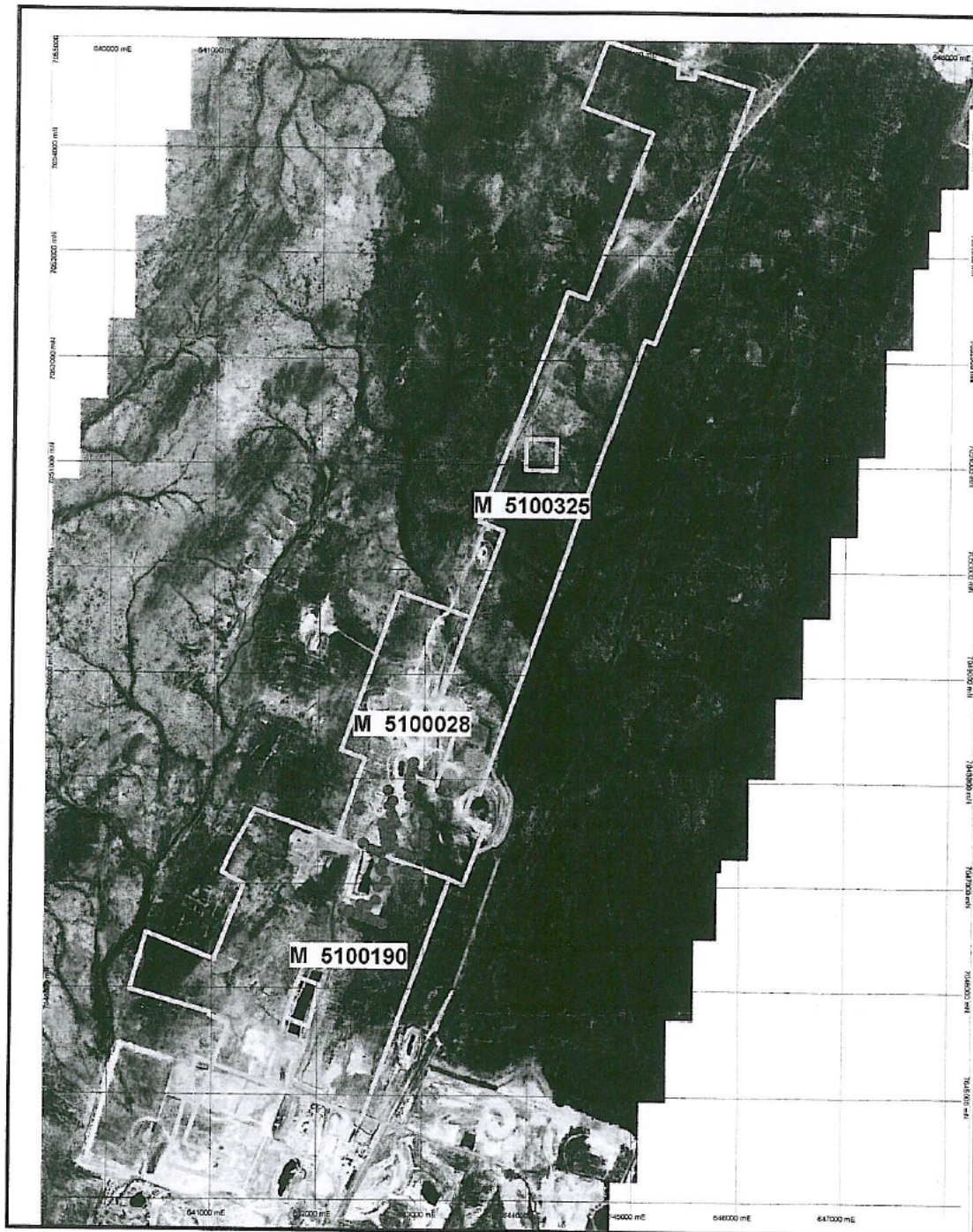
(Tenement conditions may be viewed on Mineral Titles Online database at www.doir.wa.gov.au)

- ☐ All statements made and information given in this certified application are true and correct.

NAME:	Brett Anderson	POSITION:	Tenement Manager
SIGNATURE:		DATE:	

Please send your application to "The Environmental Inspector" at the address below.

PERTH INSPECTORATE DOIR – Environment Division 100 PLAIN STREET EAST PERTH WA 6004 TEL: (08) 9222 3333	KALGOORLIE INSPECTORATE DOIR – Environment Division PO BOX 10078 KALGOORLIE WA 6430 TEL: (08) 9021 9405
MINERAL FIELDS: 01, 04, 08, 09, 12, 20, 21, 45, 46, 47, 51, 52, 57, 58, 59, 66, 70, 74, 77, 80	MINERAL FIELDS: 15, 16, 24, 25, 26, 27, 28, 29, 30, 31, 36, 37, 38, 39, 40, 53, 63, 69

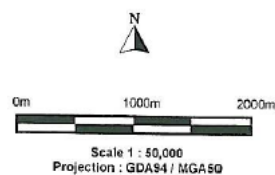



Location

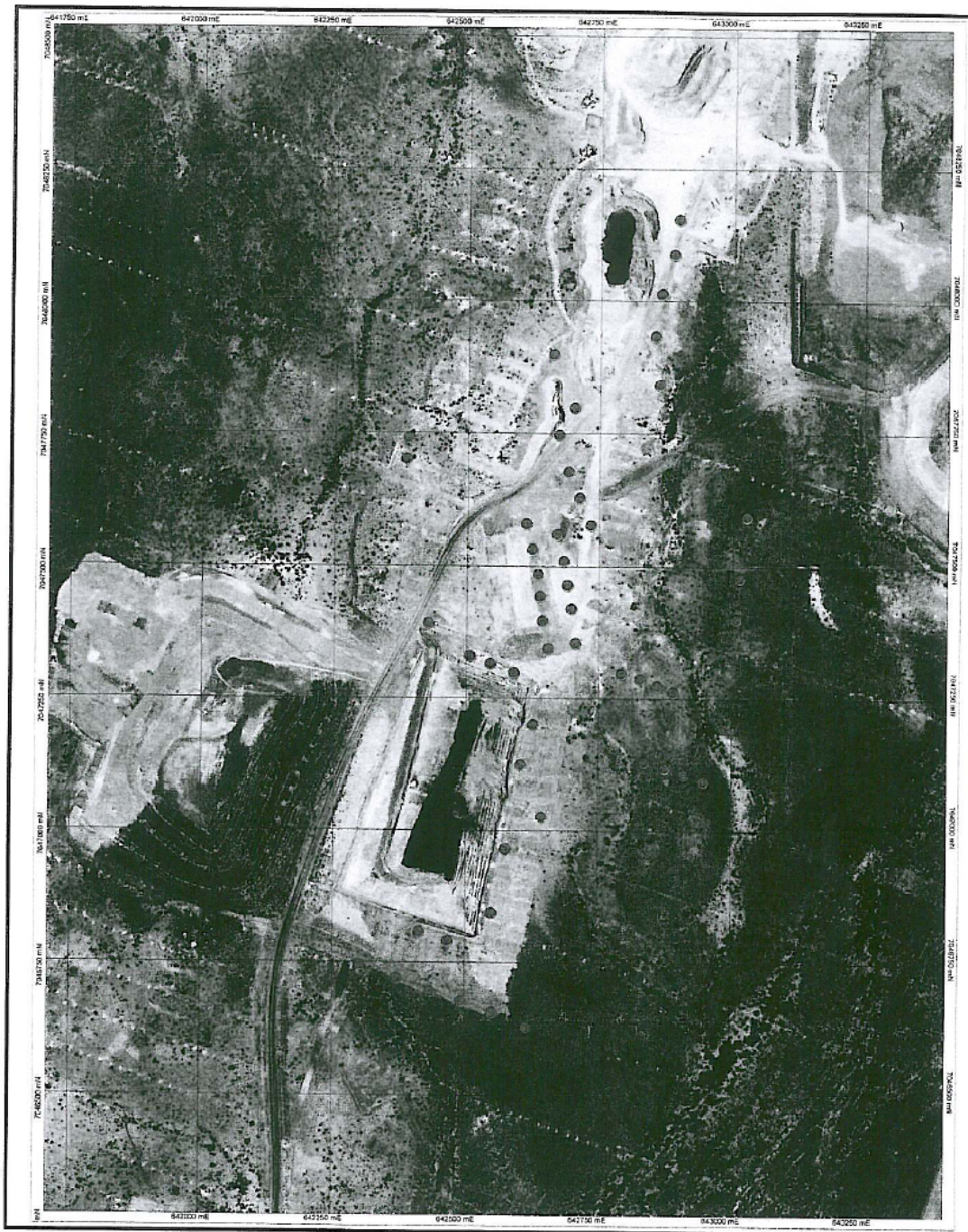


Map Sheet Index - 250K

DELELE	GLENGARRY
CUE	SANDSTONE



 MERCATOR GOLD AUSTRALIA PTY LTD	
Mystery to Gibraltar Proposed Drilling	
Author : N.Culpan	Location : Meekatharra WA
Date : 28th March 2006	Plan : gib2mys_plan_060328

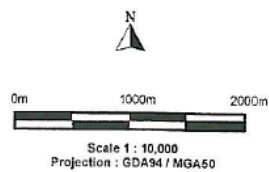



Location



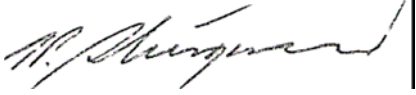
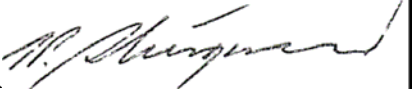
Map Sheet Index - 250K

BELLE	GLENGARRY
CUE	SANDSTONE



 MERCATOR GOLD AUSTRALIA PTY LTD	
Mystery to Gibraltar Proposed Drilling (close up)	
Author : N.Culpan	Location : Meekatharra WA
Date : 28th March 2006	Plan : gib2mys_plan_060328_2

11.1.2 BLACKSPOT PROGRAM – MAIN STREET – MEEKATHARRA

LOCATION	MAIN STREET, MEEKATHARRA
APPLICANT	
FILE REFERENCE	M/30/21
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	18 TH MAY 2006
AUTHOR	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER
SIGNATURE OF AUTHOR	
SENIOR OFFICER	L. P. STRUGNELL CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER	

Summary:

There is a need to review the current proposal to carry out road works in Main Street to improve the accident potential and safety performance.

Background:

In 2003, a Road Safety Audit Report was produced on the accident potential and safety performance of the Great Northern Highway through Meekatharra in the section from North of High Street to South of Connaughton Street.

As a result of this Audit, a Blackspot Program funding submission was submitted to Main Road WA on the 27th August 2003 to fund the Main Street requirements.

A further submission was lodged on the 31st August 2004 to cover Connaughton, Marmont and Campbell Streets.

On the 14th April 2005, Council wrote to the MRDWA:-

“Re: 2004/05 Blackspot Project

Please find attached our invoice for the above project.

The project has commenced with the engagement of Planning Enterprises to develop a concept plan for Main Street. This plan has been forwarded to Greenfield Technical Services to review the proposal in relation to the Safety Audit recommendations and to work up a detailed design for Main Roads WA approval.

It is proposed that when Main Roads WA approval is obtained work will commence on the project.

At a recent site meeting in Meekatharra with Matt Barns, from Greenfield, it was discussed that a street lighting concept be investigated to allow costings to be obtained for further Blackspot funding applications to be submitted in the next round of funding in 2006/07.

I trust the above information is satisfactory and if you have any queries please call.”

The intention at that stage was to submit an application in 2006/2007 for street lighting under the Blackspot program.

Comment:

In July 2005, a meeting was arranged in Meekatharra with Main Roads WA to discuss the future of the project. Details of what transpired have not been located. Recent inquiries with Greenfield Technical Services have resulted in two reports shown as Attachments 2 and 3.

Discussions between the Chief Executive Officer and Greenfield Technical Services resulted in steps to obtain the approval of MRWA for the works to commence. It was obvious that more funding would be required for the street lights to proceed and for the Council to contribute more than one-third of the Main Street costs.

On the 17th May 2006, Greenfield Technical Services advised as follows:-

Peter,
Matt and I met with MRWA Regional Manager Tim Glenister and Kim Edmeades this morning to brief them on latest position re Meekatharra Town Streets Black Spot, all in advance of your meeting with them next Mon.

The briefing proved useful on a number of fronts;
- to review the original intentions and to clarify how the project had evolved to it's present format
- to review MRWA's requirements vis work undertaken by Shire and acceptance of finished work by MRWA
- to review options for work to be undertaken by others
- to review options for additional funding

We are agreed to ignore the matter of street lighting (even though it is mentioned in your funding submission) - this will be treated as a separate future BS, to be submitted Aug 06 for construction in 07-08.

We estimate that the works as detailed will cost in the approx \$ 130-150,000. (cost variation depends on ability to co-ordinate all required subcontractors).
We explained that Shire funding is limited to \$ 52,966 (grant) + \$ 26,483 (shire), total \$ 79,449. Costs to date for survey, design, re-design, etc total \$ 16,620.
So the balance available to construct the \$ 130-150K project is approx \$ 62,000.

We made the case that MRWA requirements for construction on GNH, and the Shire's limited experience in this type of work pointed towards the work being done by MRWA - it is after all the MRWA highway. This case was rejected. "It's a shire initiative, if the shire don't want to do it, just hand back the remaining money"
Given that we are all aware of a black spot, this is a poor option.

We asked for additional funding - to satisfy the design and project requirements of MRWA, but we were told no additional funds available, anywhere!
If Shire wants to proceed with the proposals, the work will have to be staged according to funds available. Matt will now review the scope of works to isolate the best return for \$ 62,000. I expect that it will boil down to either (i) GNH widening plus linemarking (but no median work) or (ii) Connaughton St work plus 80% of GNH linemarking

At this stage, the options appear to be;
Proceed with 50% of the work - if the 50% identified makes sense. Apply for BS funding to complete Stage 2 in 07-08.
Return the balance of current funding and apply for 100% funding to complete all works in one hit in 07-08.

Lastly, my concerns regarding the Shire undertaking the work relate to the Shire's experience in this type of work and the plant readily available in Meekatharra to undertake minor pavement works. I think it would be beneficial if your Works Supervisor attended the meeting next week so that we can establish the degree of confidence which MRWA can expect, and also work through the actual details with him for implementation by him. If he is not available to attend, can he please ring me so that I can work out the information required before the meeting.

Discussions with the Works Supervisor indicate that he believes the Council does not have the expertise to prepare a detailed schedule of works, estimate costs and complete this scope of works. His view is fully supported by the Chief Executive Officer.

The 2005/2006 Budget indicates that \$200,000 was allocated for Blackspot expenditure with grant funding of \$52,966.

It is presumed that this allocation of \$200,000 was to cover the Main Street, street lighting and Connaughton to Campbell Street. Indications are that to complete the Main Street without street lighting will be in the vicinity of \$130 - \$150,000.

Council must now decide if they wish to proceed with the works or relinquish the balance of the grant. If they wish to carry out some of the works, are they prepared to utilise the balance of the budget allocation to do the Main Street works minus the street lighting?

If the latter is the case, the Chief Executive Officer and the Works Supervisor can present a case to the Main Roads WA that it should take over the works and Council would be prepared to fund up to a figure. E.g. \$147,034 provided a further \$52,966 came from MRWA.

Consultation:

Greenfield Technical Services
Cr. T.R. Hutchinson and Cr. N.L. Trenfield
Works Supervisor T. Clarke

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Allocation in 2005/2006 Budget.
Possible allocation in 2006/2007.

Strategic Implications:

Council's endeavour to create a safe environment for the public.

Voting Requirements:

Simple Majority

Officer Recommendation / Council Decision:

Moved: Cr. N.L.Trenfield

Seconded: Cr. B.A.O'Dwyer

That Council:-

1. proceed with the Blackspot Program in accordance with Greenfield Technical Services' drawings MEK-MAI-001 to 006 inclusive.
2. not proceed with street lighting in 2005/2006.
3. submit an application for a street light grant during the next round of Blackspot funding.
4. contribute up to \$147,034 to the cost of the works outlined in the drawings MEK-MAI-001 to 006 inclusive if MRWA agree to carry out the works and to contribute \$52,966.
5. authorize the Chief Executive Officer and the Works Supervisor to negotiate with MRWA on this project in accordance with above.

CARRIED 5/0

ATTACHMENT 1.

EXECUTIVE SUMMARY

LOCATION GREAT NORTHERN HIGHWAY – MEEKATHARRA TOWNSITE

SITE DESCRIPTION

Great Northern Highway is the primary north south access to the Pilbara and Kimberly. Meekatharra is situated some 765 kilometres north east of Perth. Historically the roads in such towns have tended to very wide causing problems for pedestrians and trajectory guidance for vehicles.

This review is for the section of road from north of High Street to south of Connaughton Street.

ORIENTATION

For the purpose of this report Great Northern Highway is considered to have a north south orientation

LAND USE

The land use in the area is commercial

DATE OF INSPECTION – June 2003

EXAMINING OFFICERS –

Tom Hartman [Shire of Meekatharra], Mel O'Brien [Roadwise], Kim Edmeades [Main Roads], Marcel Kasteel [Greenfields], Peter Moses [Consultant]

LOCAL AUTHORITY – Shire of Meekatharra

ROADS UNDER MRWA CONTROL INVOLVED – Great Northern Highway

DISCUSSION

The purpose of the road safety audit is to enhance the general level of safety for both vehicular and pedestrian traffic.

At the night time inspection it was found that there was generally satisfactory street lighting although some lanterns were out.

As improvements occur the upgrading of the street lighting south of Savage Street is commended for consideration

Consider the provision of rumble strips on both Great Northern approaches to Meekatharra

Several improvements were considered to enhance safety. They include:-

1. The extension of the median island south of Savage Street to enhance driver trajectory and pedestrian safety
2. The provision of pedestrian protrusions or nibs to reduce the potential of pedestrian crashes and side swipe crashes involving parked vehicles

Install an "I" sign at the information bay

Replace Children sign for southbound traffic north of Roberts Street

Upgrade guide chevron sign at Roberts Street

Review the industrial stack sign at Connaughton Street which is non standard due to the number of lines of legend

Install guide posts adjacent to the truck bay at the southern end of the CBD

Pavement Markings

Reinstate double line approach to the dual carriageway and complement it with amber RRPM's north of High Street

Install edge and continuity lines as necessary to separate through traffic from parking areas

On the provision of a nib on the south side of High Street relocate the Stop line further into the intersection

Install double line approach in Savage Street, Roberts Street

Extend the edge line past the truck bay for northbound Great Northern Highway

Replace the mono directional retro reflective raised pavement markers on the truck bay interface.

Complement double barrier lines in Great Northern Highway with amber RRPM's

Consider painting 50 km/h limits on the pavement at the zone change in Meekatharra

Highlight the pedestrian crossing point with white paint

Consider the provision of rumble strips on both Great Northern approaches to Meekatharra

Vegetation

Consider planting trees on the western side of Great Northern Highway on the interface between the truck bay and northbound carriageway

Other

Review the overhanging of trucks onto Great Northern Highway refuelling at the BP service station

3. The installation of traffic islands on side roads and duplication of regulatory signs which reduces incidence of right angled crashes

4. Continuity lines which enhances driver trajectory

5. Proceeding stop and holding lines at side junctions which reduces the time taken to effect turns

From these some of the following recommendations are made.

RECOMMENDATIONS

Construction

Widen the central median to at least 2 metres to allow pedestrians with prams to stand at right angles to the through traffic

Extend the dual carriageway southwards from its termination south of Savage Street to south of Roberts Street.

Provide ramps and handrails at strategic crossing points.

Relocate gaps in the island and line up facilities as necessary to optimise the pedestrian crossing locations

Install a pedestrian facility for those crossing Great Northern Highway at the swimming pool.

Install islands in side streets as necessary including extending existing median islands

Consider installing a nib on the south side of High Street, in Great Northern Highway between High Street and Savage Street

Review rock emplacement on the eastern side between Roberts Street and Porter Street

Upgrade the safety for pedestrians at the culvert crossings north of Connaughton Street

Review access from the Shell Service Station to the truck parking bay on the western side of the road

Maintenance

Repair Telstra pit at Savage Street south eastern quadrant

Repair driveway and footpath south of Porter Street

Geometry

Review the left turn radii at Connaughton Street

Street Lighting

Consider upgrading of street lighting south of Savage Street in conjunction with the extension of the dual carriageway.

Maintain street lighting as necessary.

Right of Way

Consider installing Give Way sign control in Connaughton Street together with holding line and double line approach

Signs

In conjunction with the provision of traffic islands in side streets install a median based regulatory sign

*ATTACHMENT 2.***FAX FORM****Greenfield Technical Services**

Phone (08) 9921 5547 Fax (08) 9965 4116

FAX TO : Shire of Meekatharra**ATTN :** Peter Strugnell**FAX NO.** 9981 1505**Page No.** 1 of 2**FROM :** MATT BARNES**DATE :** 2 May, 2006**REF :** Main St Blackspot

Peter,

Please find attached the MRWA approved plans for the Main St Black Spot project.
As discussed the main items of work involve:

- Removal of existing kerbing and paving at High St and Savage St intersections including construction of new road pavement in the removed areas.
- Remove existing median kerbing.
- Lay new median kerbing.
- Construct pedestrian crossing nibs and pram ramps including grabrails.
- Widen Connaughton St intersection including relocation of side entry pit and extension of existing box culverts.
- Remove existing linemarking and install new linemarking.

As these works are on the Great Northern Highway, they will generally fall under the umbrella of the Main Roads Term Network Contract. As such, construction will need to completely satisfy MRWA standards, specifically;

1. Specifications for material quality for concrete, pavement gravel, bitumen seal and/or asphalt and linemarking paint.
2. Conformance criteria and testing requirements for all construction works.
3. Resources required to achieve the conformance criteria.
4. Responsibility for any ongoing defects.
5. Traffic management will be required for all these works. It is likely that, as a minimum, the works in the centre median will require Stop/Slow flagmen. Consideration will also need to be given to provision for wide load traffic, local traffic and pedestrians (particularly outside of normal work hours).

The extra costs, resources and risks associated with the above 5 points are very significant when compared to a routine project on a local shire road.

Unless the Shire is experienced in working for Main Roads, and particularly urban works requiring specialist skills, I recommend the Shire request MRWA to undertake the work through its Term Network Contractor.

If you wish, we can canvas this approach with Main Roads in Geraldton.

If you prefer to undertake the work directly, please advise and we will prepare a detailed schedule of works, program to complete and expected costs.

FAX FORM**Greenfield Technical Services**

Phone (08) 9921 5547 Fax (08) 9965 4116

If you have any queries in regards to the abovementioned, please do not hesitate to contact myself.

Regards,

Matt Barnes

*ATTACHMENT 3.***FAX FORM****Greenfield Technical Services**

Phone (08) 9921 5547 Fax (08) 9965 4116

FAX TO : Shire of Meekatharra**ATTN :** Peter Strugnell**FAX NO.** 9981 1505**Page No.** 1 of 1**FROM :** MATT BARNS**DATE :** 2 May, 2006**REF :** Street Lighting for Main St

Peter,

SHIRE OF MEKATHARRA	
FILE No	
DATE	
REC'D	08 MAY 2006
OFFICER	
Meeting Date	

We had been previously requested by the Shire to investigate the costs and resources required to upgrade the street lighting in the Main St. As we understand this was to form part of the town streetscape plan.

At the site meeting 14/10/05 a proposed street lighting layout was generally agreed by council. This proposal is outlined below:

- Upgrade the street lighting from Meehan St to Porter St to provide single outreaches on both sides on the Main St. Generally the lamps will be attached to the existing power poles with additional poles installed as required.
- Upgrade the street lighting from Porter St to Shell Roadhouse to provide single outreaches on one side of the road only. It is likely that the lights will need to be installed on new poles on the west side of the road as the existing poles on the east side are too far back from the kerb (at least 10m) to provide sufficient lighting.

Please find attached budget estimate from Horizon Power (formerly Western Power) based on the above proposal.

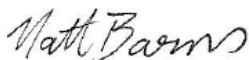
Kim Edmeades from MRWA has advised that the upgrade of street lighting was a component of the Main St Blackspot submission for 2004/05. Based on the budget estimate from Horizon Power being significantly greater than the Blackspot budget, Kim has advised that a formal change in scope is required.

If the shire would like to progress the upgrade of the street lighting further, Kim has suggested a separate Blackspot submission for 2007/08.

Please confirm if the shire plan to apply for Blackspot funding for this project.

If you have any queries in regards to the abovementioned, please do not hesitate to contact myself.

Regards,

**Matt Barns**

power to you

Your Ref: Roadway Lighting for Main St, Meekatharra
Our Ref: Roadway Lighting for Main St, Meekatharra
Enquiries: Les Bardoe
Telephone: 94413464

510 Abernethy Road
Kewdale, Western Australia 6105
PO Box 79, Cloverdale WA 6985

Telephone (08) 9441 3400
Facsimile (08) 9441 3409
www.horizonpower.com.au

HORIZON
POWER

20/04/2006

Matt Burns
Greenfield Technical Services
7 Hermitage St
Geraldton WA 6530

ROADWAY LIGHTING, MEEKATHARRA

Dear Matt,

I have finally put together a design based on your drawings and have completed a price for budgeting purposes. I have priced the lighting in to two stages in case the Meekatharra Shire wants to complete it in two stages. I have also included a price to complete the work in one lot. I have included design drawings for you to look at with explanations of work required. The price includes trenching for all cable work and a road crossing at the Meekatharra / Landor Rd as well as installing the St Lights requested. The price does not include reinstatement of concrete footpaths at the swimming pool location where trenching is required.

As the existing road overhead road crossings are planned to be done there is no cost to provide ducting here, as Horizon Power will absorb this cost in the works to be done. The work is designed to connect to existing st light circuits where possible or direct to the overhead low voltage network

STAGE ONE, FROM HIGH ST TO PORTER ST \$87,186.00

STAGE TWO, FROM PORTER ST TO CONNAUGHTON ST \$108,928.00

COMBINED STAGES, This cost is less due to a lower mobilisation cost \$184,245.00

If you require any further information please call me to discuss.

Regards

Les Bardoe
District Networks Officer
Horizon Power

- 12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 13. CLOSURE OF MEETING:
PRESIDENT CR. T.R.HUTCHINSON THANKED THOSE PRESENT FOR THEIR
ATTENDANCE DECLARED THE MEETING CLOSED AT 3.45PM.**