



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

FRIDAY 20 JUNE 2014

COMMENCED AT 3.00pm

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
1.1	DISCLAIMER READING	2
2	RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE	2
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4	PUBLIC QUESTION TIME	2
5	APPLICATION FOR LEAVE OF ABSENCE	2
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
6.1	ORDINARY COUNCIL MEETING HELD 17 MAY 2014.....	3
6.2	HEALTH BUILDING & TOWN PLANNING MEETING HELD 17 MAY 2014.....	3
7	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	3
8	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
9.	REPORTS OF COMMITTEES AND OFFICERS	4
9.1	OFFICERS MONTHLY REPORTS	4
9.1.1	WORKS & SERVICES MANAGER’S REPORT 4 APRIL-11 JUNE 14.....	4
9.1.2	AIRPORT MANAGER’S REPORT – MAY 2014.....	7
9.1.3	COMMUNITY DEVELOPMENT AND SERVICES MANAGER REPORT	9
9.1.4	YOUTH REPORT – MAY 2014	10
9.1.5	RANGERS REPORT – MAY 2014.....	12
9.1.6	STATUS REPORTS	14
9.2	FINANCE	18
9.2.1	MONTHLY FINANCIAL REPORT PERIOD ENDED 31 MAY 2014	18
9.2.2	OUTSTANDING DEBTORS	49
9.2.3	LIST OF ACCOUNTS ENDED MAY 2014	54
9.3	ADMINISTRATION.....	59
9.3.1	ADOPTION OF 2014/2015 ANNUAL BUDGET	59
9.3.2	DELEGATION REGISTER – ANNUAL REVIEW	109
9.4	COMMUNITY DEVELOPMENT.....	111
9.4.1	LEASE OF PICTURE GARDENS TO P HODDER.....	111
9.4.2	PEAK HILL LOCOMOTIVE	117
9.4.3	LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) ANNUAL REPORTS.....	122
9.5	HEALTH, BUILDING AND TOWN PLANNING	140
9.5.1	DEVELOPMENT OF LOT 748 CONNAUGHTON STREET MEEKATHARRA - TOWN PLANNING.....	140
9.6	WORKS AND SERVICES	145
9.7	CONFIDENTIAL ITEMS	145
9.7.1	MASONIC LODGE TENDER RFT 13/14-3.....	145
9.7.2	EXTRAORDINARY ELECTION	146
9.7.3	CEO PERFORMANCE REVIEW/CONTRACT EXTENSION	147
9.7.4	PADDY’S FLAT CAMP FUTURE USE/DISPOSAL/LAND PURCHASE	148
10.	NEW BUSINESS OF AN URGENT NATURE – INTRODUCEDS BY RESOLUTION OF THE MEETING.....	149
11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN ..	149
12	CLOSURE OF MEETING	149

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr NL Trenfield declared the meeting opened at 3.00pm.

1.1 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Shire President
Cr PS Clancy	Deputy President
Cr RK Howden	
Cr AG Burrows	
Cr HJ Nichols	
Cr AJ Binsiar	
Cr NE Lyon	Arrived 3.01pm

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr PS Clancy
Seconded: Cr HJ Nichols

That Cr RK Howden be granted leave of absence for the July 2014 Ordinary Council Meeting.

CARRIED 6/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 17 MAY 2014

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That the minutes from the Ordinary Council Meeting held Saturday 17 May 2014 be confirmed.

CARRIED 7/0

6.2 HEALTH BUILDING & TOWN PLANNING MEETING HELD 17 MAY 2014

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr AG Burrows

That the minutes from the Health Building & Town Planning Meeting held Saturday 17 May 2014 be confirmed.

CARRIED 7/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Shire President informed council of the recent loss of two employees who passed away unexpectedly.

The Shire President and Chief Executive Officer attended the opening of the new Gascoyne Tourism Centre on 14 June 2014.

Cr Nichols reported on his attendance at the MRVC Meeting.

Cr Binsiar spoke briefly about for the new Bridging the Gap programs.

9. REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT 4 APRIL-11 JUNE 14

Road Maintenance – Grading

The following roads have been maintenance graded.

- Ashburton Downs Road from the Great Northern Highway to Yulga Jinna turnoff.
- Ashburton Downs Road is currently being graded from the Fortnum turnoff to the Shire boundary.

Construction Work

- The Shire construction crew has almost completed reforming and resheeting the last 15km of Sandstone Road
- NGE have completed resheeting of Ashburton Downs Road from SLK65 to 75, this work also included reconstructing several floodways to surveyed marks provided by the Shire
- AG Burrows have completed construction work on Trillbar-Moorarie Road.

Concrete Works

- Concrete work at Kidzone has been completed
- Four more grid sections have been poured and two of the new grids have been installed, one on Annean Road and one on Mt Clere Road at Mt Padbury boundary
- A culvert has been installed to drain a bitumen floodway section on Landor Road at SLK51
- A three box culvert has been installed on Sandstone Road and earthworks to lift this road section will be carried out when machines are available
- Concrete work has been completed at the Goods Shed in the Depot. This work was necessary to stabilise and support the collapsing rear and side walls of the shed
- Moses Contracting/Solid Concrete are currently installing cut off walls and floodway sections on Mt Clere Road

Flood Damage Repairs

- NGE are now working on the new flood damage repair contract and are on Fortnum Road repairs

Town Maintenance-Monthly Report Finishing 12 June 2014

- Town Maintenance crew is currently reduced to 1 person, with occasional help, reducing the amount of town maintenance completed.
- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- Currently the sweeping of town streets is being done in accordance with Council's directive.
- The Public Toilets are and have been cleaned on a daily basis each week day and opened over weekends

- Shire duplex house lawns mowed and tidied up
- Verge clearing throughout town-site
- Labour supplied for work at Kids Zone re playground equipment installation and concrete works

Plant Report

P86 Caterpillar 613C Scraper

Currently at Westrac in Geraldton

P449 Caterpillar 623F Scraper

Rear tyre replaced

Replaced coolant flow sensor

P437 Nissan UD Prime Mover

Serviced

P24 Genset

Replaced Battery

Serviced

P102 Caterpillar Traxcavator

Repaired track plates

Construct and fit airconditioner brackets

P24 Town Compressor

Repaired

P358 Caterpillar 12H Grader

Replaced Batteries

Serviced

P24 Bitumen Hand Sprayer

Repaired pump

P387 Nissan UD Prime Mover

Replaced PTO

P428 Nissan UD Prime Mover

Replaced PTO

Replaced hydraulic tank breather cap

P109 Nissan UD Prime Mover

Replaced PTO

P24 Camp Gensets

Repaired due to camp electrical fault

P396 Bomag Padfoot

Replaced multi rib fan belt
Serviced
Fuel problem resolved

P433 Caterpillar 950h Loader

Serviced

P409 Caterpillar 330B Excavator

Replaced ignition barrel
Serviced

P434 Bomag Multityred Roller

Serviced
Fuel problem resolved
Replaced battery

P100 Tennant Broom

Replaced skirt brush door

P325 Caterpillar CS573C Vib

Replaced vib switch

P441 Drop Deck Trailer

Replaced hydraulic hose

P452 Nissan UD Prime Mover

Repaired maxi brake gauge control switch

P403 Hilux 4x4 Ute

Replaced motor

P421 Ford Ranger Ute

Replaced motor

P464 Caterpillar Skidsteer

Repaired hydraulic hose on bucket grab

P360 Caterpillar 924G Loader

Repaired coolant leak

Officers Recommendation / Council Resolution:

Moved: Cr NE Lyon

Seconded: Cr RK Howden

That the Works and Services Manager's report for May 2014 be received.

CARRIED 7/0

9.1.2 AIRPORT MANAGER'S REPORT – MAY 2014

Aircraft Movements and Statistics

General Aircraft movements for the month May were well down over the same period last year, whereas the RFDS landings have increased.

The figures below reflect the difference between May 2013 and May 2014.

	May 2013	May 2014	Variance
General Aircraft Landed:	148	113	- 23%
RFDS Aircraft Landed	87	107	+23%
Avgas	11,734 ltrs	13,632 ltrs	+16%
Jet A-1	100,470 ltrs	69,925 ltrs	-30%
Total Fuel Sold	112,204 ltrs	83,557 ltrs	-25%

This table represents Year to Date figures for 2013 and 2014.

	YTD 2013	YTD 2014	Variance
General Aircraft Landed:	753	407	- 45%
RFDS Aircraft Landed:	430	537	+25%
Avgas	54,482 ltrs	47,063 ltrs	-14%
Jet A-1	431,183 ltrs	316,779 ltrs	-26%
Total Fuel Sold	485,665 ltrs	363,842 ltrs	-25%

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment.
- Four transformers have been located and dug out by ARO P. Smith, these have been replaced by S& K.
- Slashing and trimming Airside.
- Supervising/monitoring RFDS hanger transfer.

RFDS St Barbara Hanger

Has been moved over next to their other hanger. The water and power has been installed and a separate power feed has been installed at the main meter box so that the RFDS are now not connected to the Airport power back up system (they have their own back up generator). A primer has been laid around the front of the hanger by the shire works team and they will complete the bitumen process later in the year.

Outstanding items:

- Separate phase for apron lighting so that the propeller blade can be seen as rotating. S & K came out and quoted for this job. The quote was \$4110 inc GST and included trenching from the terminal to the apron light pole. *Currently looking at some way to avoid trenching.*
- Investigate the cause of the low insulation resistance reading of the runway edge lighting circuit. *Total of 10 transformers were dug up and replaced, all transformers had leaks and were obviously at the end of their useful life. A diagram with the readings is attached to this report. Another ten transformers have been ordered and will progressively be installed in such a way as to further highlight problem areas.*
- Late on the 20/1/14 it was noticed that the AFRU was giving back a beep to all incoming calls instead of the appropriate message. *The new upgraded AFRU card has been installed and tested ok from the ground, waiting on tests from the air to be performed by RFDS.*
- Water pumps on Generator No. 2 needs replacing. *The water pump installation for the 2nd Generator is in hand with Trenfield Motors, they have the replacement water pump.*

Outstanding budgeted items:

1. Finalise the Fire Service. Hydrants have been installed except for RFDS (waiting on Hanger to be moved). Waiting on electrical upgrade.
2. Additional Accommodation at Airport.
3. Alterations to Airport Apron and parking.

Aerodrome Security:

- No Security breaches this month

Aerodrome Safety Management :

Nothing to report this month.

Paul Smith
Airport Reporting Officer
6th June 2014

Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows
Seconded: Cr NE Lyon

That the Airport Manager's report for May 2014 be received.

CARRIED 7/0

9.1.3 COMMUNITY DEVELOPMENT AND SERVICES MANAGER REPORT

Report to Council - June 2014

Youth Sports and Recreation Officer

Following the resignation of Mr Rose the position was advertised. The successful candidate was Bithun Wijeweera. He is currently filling in for the position but will become full time once a new Customer Services Officer is appointed.

Kid Zone.

The new playground works are almost complete with just the finishing touches to be applied. Internal painting and new kitchen fittings is underway.

Visit by Shitbox Rally

This event was deemed very successful with a great deal of positive comments coming from the organisers and the crews.

The donation of a painting by Mr Andrew Binsiar towards the raffle was greatly appreciated.

Revitalisation Strategy

This has been delayed due to the untimely death of the consultants father, application has been made to extend the project until October 2014

Economic Development Strategy

The final presentation to Council is due to be presented by September 2014

CCTV Decision

There have been a number of expressions of disappointment received regarding the cancellation of this project.

Community Development Officer

The CDO has attended a number of conferences and meetings with the aim of improving knowledge of grant funding and possibilities. As a result there has been positive feedback towards possible sports and recreation grants. These will be followed up and presented to Council in due course.

Swimming Pool Contract

The contract has now been signed by Matt Midwaters.



Geoff Carberry

Officers Recommendation/Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr AJ Binsiar

That the Community Development and Services Manager's Report be received.

CARRIED 7/0

9.1.4 YOUTH REPORT – MAY 2014

Monthly Report to Council for May 2014.

Compiled by Youth Officer: Belinda Hicks

ACTIVITIES CONDUCTED	DAY & TIME	STAFF CASUALS	VOLUNTEERS
1. Girls Dance	Monday 2.30-4pm	1	
2. Youth Centre Drop In	Monday 4-7pm	1	
3. Bike Prep & Ride	Tuesday 2.30-7pm	3 (driver for support vehicle, front and back rider)	
4. Youth Centre Drop In After School	Wednesday 2.30-6pm	1	
5. Girls Group – dance, cooking, art/craft	Thursday 2.30-7pm	1	
6. Youth Centre Drop	Friday 2.30-8pm	1 (2.30-6pm) 3 (6-8pm - supervisor for internal area, supervisor for external area, supervisor for music room)	

Attendance Breakdown per activity

ACTIVITY/NUMBER OF SESSIONS FOR THE MONTH	ATTENDANCE 6-12 Female	ATTENDANCE 6-12 Male	ATTENDANCE 12-18 Female	ATTENDANCE 12-18 Male	NO. OF NEW ATTENDEES (F/M)	MONTHLY TOTAL	AVERAGE ATTENDANCE PER SESSION
Girls Dance	35		28			63	16
Youth Centre Drop In - nights			32	29		61	12
Youth Centre Drop In After School			24	35		59	20
Bike Ride Program & Ride		6	9	20		35	12
Girls Group	33		26			59	15
TOTAL	68	6	119	84		277	75

This reporting period saw an average of 13 young people in attendance at any one session. These numbers would normally reflect the statistics from Kids Zone, however, they will now be collated separately, hence the lower average.

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr NE Lyon

That the Youth Officer's report for May 2014 be received.

CARRIED 7/0

9.1.5 RANGERS REPORT – MAY 2014

I visited Meekatharra on Thursday 8 and Friday 9 May 2014. On arrival, I attended the Shire Office for administration duties including any enquiries and outstanding complaints. A complaint had been received via a phone call regarding an injured dog behind Paddy's Flats on McCleary Street. I attended the location. The dog appeared to have been hit by a vehicle and was in pain and suffering. The dog was euthanised. The owners were unable to be located as there was no identification or collar.

Patrols were conducted of the streets around town looking for suitable locations for cages to be set later in the evening. Cages were set at various locations around town and monitored during the evening. As a result, one dog was impounded. The next morning, the cages were checked and removed. A further three dogs were caught. The owners were identified and spoken to. They didn't want the dogs back and surrendered them for destruction.

I attended the Shire office again to complete administration duties including the impound book and check any further outstanding complaints. I checked the pound and ensured the impounded dog had water and biscuits. The dog was not claimed and was destroyed after the required holding period.

I also attended Meekatharra on Friday 16 and Saturday 17 May, 2014. As I arrived early, I immediately set traps around town and monitored them for a couple of hours. I attended the Shire office for administration duties including any enquiries and outstanding complaints and checked the registration files for compliance.

I attend to administrative requirements for the upcoming Vet program including the venue, booking accommodation and arranging meals.

Patrols were conducted and target areas were identified for setting cages later in the evening. Cages were set at various locations around town and monitored during the evening. The next morning, cages were checked and removed. As a result, four dogs were trapped on the outskirts of town. None had identification in the way of micro chipping, collars or registration tags.

I visited Meekatharra on Friday 23, Saturday 24, Sunday 25 and Monday 26 May 2014. I attend the Shire office to check the registration files and collect any complaints.

Patrols were conducted and possible locations for cages later in the evening were investigated. Cages were set at these locations around town and monitored during the evening. The next morning the cages were checked and removed. Three feral cats were removed. Cages were reset at different locations around town and on the outskirts. Two unregistered, unidentified dogs were trapped and destroyed at a later date. The cages were removed.

Patrols were conducted of the townsite looking for wandering dogs.

On Monday, I attended the Shire Office. There were numerous complaints regarding unregistered dogs at the pensioners' flats. The dogs were running in freshly laid concrete and the contractor was very upset and angry. I attended with the local police and the manager from Homes West. The problem was resolved by ordering the owners to retain their dogs in their homes. Further action needs to be taken from other agencies as this is a constant complaint.

Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr PS Clancy

That the Ranger's report for May 2014 be received.

CARRIED 7/0

9.1.6 STATUS REPORTS**Council Decisions – Status Report**

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress

17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	50% Funds Received 16/09/08 Will release funds once approvals have been received for PARs
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In progress
18/12/09	9.3.1	Relocation Main Street Park Displays	CEO	Copy to Rigby & Cameron 22/12/09 Works to be undertaken	Complete In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to October Council meeting required	In progress
21.04.12	10.2	Solar Electricity Installations	CEO	Staff to further research	In progress
18.5.13	9.6.1	Purchases – Bitumen and Aggregates	CEO	Purchase Orders as required Review delegations & policies	Complete In progress
15.6.13	9.7.3	2012/13-9 Tender – Airport AC Power Remedial Works	A/CDSM	Tenders (4) have been advised that the decision of Council has been postponed due to new information in hand in relations	In progress

					to this project.
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
15.3.14	9.7.2	Redevelopment of Lot 17 Main St – Consultant Quarters	CDSM	New options and estimated costs being investigated. Further report to Council on completion.	In progress Waiting further quotes
12.4.14	9.3.5	Public Toilets – Sports Ground & the Cemetery Meeka	PO	Staff to meet with Shire President to discuss Meeka style facilities. Complete May 2014	Complete
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DOL 17.4.14	In Progress
17.5.14	9.2.4	Material Variance for Financial Reporting Purposes	DCEO	No Further Action	Complete
17.5.14	9.2.5	2014/2015 Draft Management Budget	DCEO	Amendments made	Complete
17.5.14	9.3.1	Council Meeting Dates for 2014/15	DCEO	Advertised 23/26 May14	Complete
17.5.14	9.3.2	2014/2015 Councillor Sitting Fees and President & Deputy President Allowance	DCEO	Changes made to Draft 2014/15 Management Budget and 2014/15 Draft Statutory Budget	Complete
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof	Complete In Progress
17.5.14	9.3.4	2012/2013 Annual Financial Report Review	DCEO	Letter to Dept LG 22/5/14 To be amended in 2013/14 Annual Financial Report	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

Page 17

17.5.14	9.4.1	CCTV For Central Main Street Meekatharra	DCEO/PO	Budget for 2013/14 amended - No further action required	Complete
17.5.14	9.4.2	Town Planning Scheme & Local Planning Scheme Review	CDSM/EHO	Consultant engaged 21/5/14	In Progress
17.5.14	9.7.1	Tender – Environmental Health Services Consultancy	CDSM/CEO	Letter to Talis 23/5/14 Bill Atyeo advised of decision 20/5/14	Complete
17.5.14	9.7.2	Masonic Lodge Roofing Repairs	PO	Tender advertised 14 May 14 closes 4 Jun 14	In progress
17.5.14	9.7.3	Tangadee Road – Legal Status	CEO	Emailed DLA Piper 26/5/14 Advise Main Roads and Tangadee Station	Complete
17.5.14	9.7.4	Flood Damage Road Reinstatement Program – Hire of Civil Construction	CEO	Emailed Greenfield 21/5/14	Complete

Officers Recommendation / Council Resolution:



Moved: Cr AJ Binsiar

Seconded: Cr NE Lyon

That the Status report be received

CARRIED 7/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED 31 MAY 2014
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	7 June 2014
Author:	Krys East Corporate Services Manager/DCEO
	
	Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c);*
and
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*

- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
- (a) *presented to the council –*
- (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
- And*
- (b) *Recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*
- (6) *In this regulation –*
- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
- } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
- [35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That the financial report for the period ending 31 May 2014 be received.

CARRIED 7/0



SHIRE OF MEEKATHARRA

Monthly Financial Statements
for the period ended 31 May 2014.

TABLE OF CONTENTS

	Page
Income Statement	1
Statement of Financial Activity	2
Notes to and forming part of the monthly report	
1 Significant Accounting Policies	5
2 Cash and cash equivalents	5
3 Statement of Net Current Assets	5
4 Non current assets	5
5 Cash Backed Reserves	7
MANAGEMENT BUDGET - SCHEDULES	
Summary	9
General Purpose Funding	10
Governance	11
Law, Order & Public Safety	12
Health	13
Education and Welfare	13
Housing	15
Community Amenities	15
Recreation & Culture	16
Transport	19
Economic Services	21
Other Property & Services	22
Budget Amendments	24
Notes on Variations	26

Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 31 May 2014.</i>		Income Statement	
	2013/14	2013/14	2013/14
	Amd Budget	YTD Budget	31 May 2014
	\$	\$	\$
OPERATING EXPENDITURE			
Governance	684,641	526,012	485,163
General Purpose Funding	192,688	166,145	179,745
Law, Order, & Public Safety	165,028	145,991	109,831
Health	100,523	82,091	73,069
Education and Welfare	704,411	588,958	486,775
Housing	18,500	17,067	176
Community Amenities	547,745	398,843	346,608
Recreation and Culture	1,103,677	930,092	811,263
Transport	4,027,976	3,669,567	3,752,630
Economic Services	512,908	404,635	387,029
Other Property and Services	192,323	32,319	250,007
OPERATING EXPENDITURE	8,250,420	6,961,720	6,882,295
OPERATING REVENUE			
Governance	147,415	144,882	151,175
General Purpose Funding	6,034,236	5,917,905	6,042,001
Law, Order, & Public Safety	11,671	10,318	13,431
Health	1,900	1,833	1,370
Education and Welfare	110,573	110,423	92,091
Housing	18,500	17,067	24,105
Community Amenities	203,651	198,026	181,601
Recreation and Culture	206,350	62,620	69,711
Transport	728,414	679,449	693,581
Economic Services	245,450	206,033	195,034
Other Property and Services	58,000	36,500	29,719
OPERATING REVENUE	7,766,160	7,385,056	7,493,820
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Education and Welfare	40,500	20,250	9,000
Transport	9,033,583	8,127,896	8,136,377
Total	9,074,083	8,148,146	8,145,377
PROFIT/(LOSS) on DISPOSAL			
Transport	19,062	-	-
PROFIT/(LOSS) on DISPOSAL	19,062	-	-
NET RESULT	8,608,885	8,571,482	8,756,901

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 31 May 2014.</i>		Statement of Financial Activity			
		2013/14			
	Note	2013/14 Amd Budget \$	2013/14 YTD Budget \$	2013/14 31 May 2014 \$	
Expenditures					
Governance		(684,641)	(526,012)	(485,163)	8%
General Purpose Funding		(192,688)	(166,145)	(179,745)	(8%)
Law, Order, Public Safety		(165,028)	(145,991)	(109,831)	25%
Health		(100,523)	(82,091)	(73,069)	11%
Education and Welfare		(704,411)	(588,958)	(486,775)	17%
Housing		(18,500)	(17,067)	(176)	99%
Community Amenities		(547,745)	(398,843)	(346,608)	13%
Recreation and Culture		(1,103,677)	(930,092)	(811,263)	13%
Transport		(4,027,976)	(3,669,567)	(3,752,630)	(2%)
Economic Services		(512,908)	(404,635)	(387,029)	4%
Other Property and Services		(192,323)	(32,319)	(250,007)	(674%)
Less Depreciation on Assets		3,298,500	3,023,626	3,132,291	(4%)
Expenditures		<u>(4,951,920)</u>	<u>(3,938,094)</u>	<u>(3,750,004)</u>	5%
Revenues					
Governance		147,415	144,882	151,175	4%
General Purpose Funding		2,155,928	2,039,597	2,077,394	2%
Law, Order, Public Safety		11,671	10,318	13,431	30%
Health		1,900	1,833	1,370	0%
Education and Welfare		110,573	110,423	92,091	(17%)
Housing		18,500	17,067	24,105	41%
Community Amenities		203,651	198,026	181,601	(8%)
Recreation & Culture		206,350	62,620	69,711	11%
Transport		728,414	679,449	693,581	2%
Economic Services		245,450	206,033	195,034	(8%)
Other Property and Services		58,000	36,500	29,719	(19%)
Revenues		<u>3,887,852</u>	<u>3,506,748</u>	<u>3,529,213</u>	1%
Adjustments for Non-Cash items					
Non current liabilities/assets		31,823	78,496	9,861	
Net operating requirements		<u>(1,032,245)</u>	<u>(352,850)</u>	<u>(210,930)</u>	
CAPITAL Income and outlays ()					
Contributions/Grants		9,074,083	8,148,146	8,145,377	(0%)
Land & Buildings	4	(791,050)	(320,350)	(304,644)	5%
Plant & Equipment	4	(975,178)	(423,778)	(335,955)	21%
Furniture and Equipment	4	(108,256)	(81,257)	(55,673)	31%
Infrastructure	4	(9,452,161)	(8,503,458)	(8,309,690)	2%
Proceeds from Disposal of Assets		26,000	-	-	0%
Transfers to Reserves	5	(1,215,088)	(1,061,644)	(358,902)	66%
Transfers from Reserve	5	1,693,632	1,693,632	1,694,216	0%
Net capital requirement		<u>(1,748,018)</u>	<u>(548,709)</u>	<u>474,729</u>	
ADD Net Current Assets 1st July B/Fwd		1,963,223	1,963,223	1,288,322	(34%)
LESS Net Current Assets Year to Date	3	(3,061,268)	(4,939,972)	(5,516,727)	
Amount Raised from Rates		<u>3,878,308</u>	<u>3,878,308</u>	<u>3,964,607</u>	2%

() bracket represents an outflow of funds. This statements is to be read in conjunction with the accompanying notes.

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

General Comments

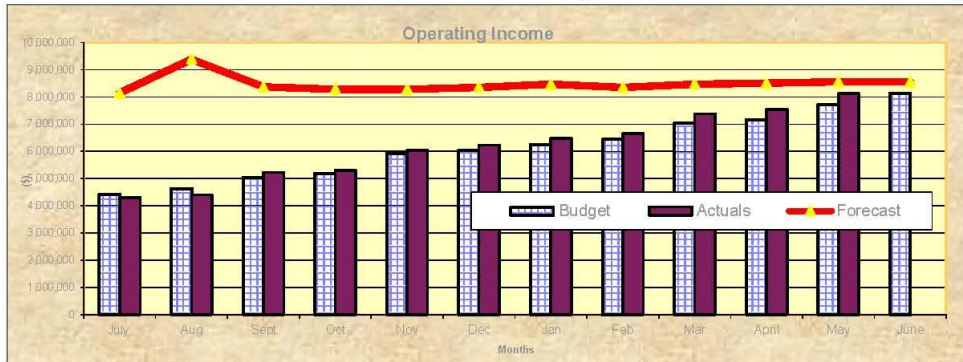
Budget variations (reallocations) are detailed on page 24

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 26

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 91.0% versus income to annual budget 100.0%



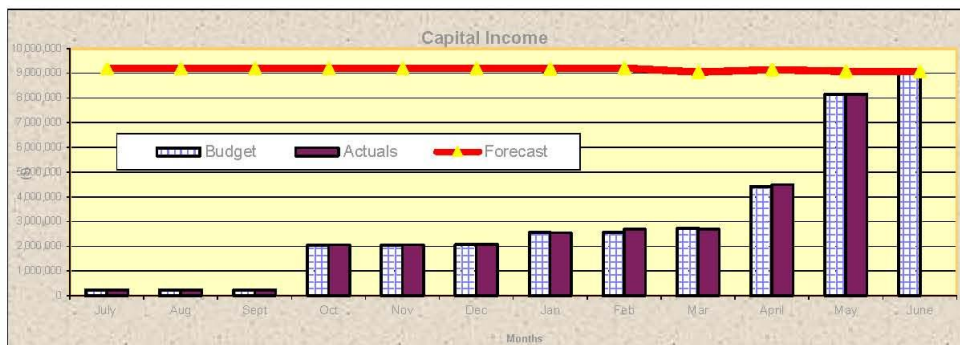
Comments

	Amd Budget	YTD Budget	31 May 2014
Summary	\$7,766,160	\$7,385,056	\$7,493,820

Revenues are within 5.4% of estimated budget as at 31 May 2014. There are 6 operating revenue variations shown on page 26 of this report.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 91.0% versus income to annual budget 89.8%



Comments

	YTD	Total Budget
	\$8,145,377	\$9,074,083

Revenues are within 1.0% of estimated budget as at 31 May 2014. The following material variations are present -

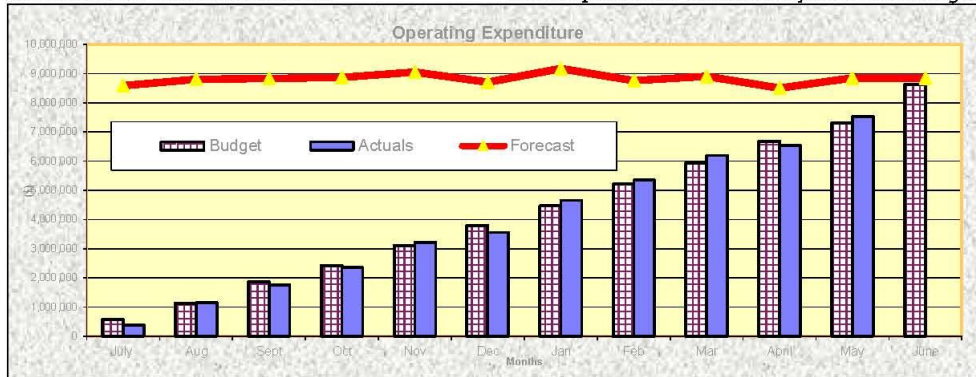
The budget has provisions for \$9.03m in road grants and at this stage only \$8.14m has been received.

Proceeds from asset sales are within budget expectations and there are no material variations.

OPERATING EXPENSES & CAPITAL OUTLAYS

OPERATING EXPENDITURES

Year elapsed 91.% versus outlays to annual budget 87.3%



Comments

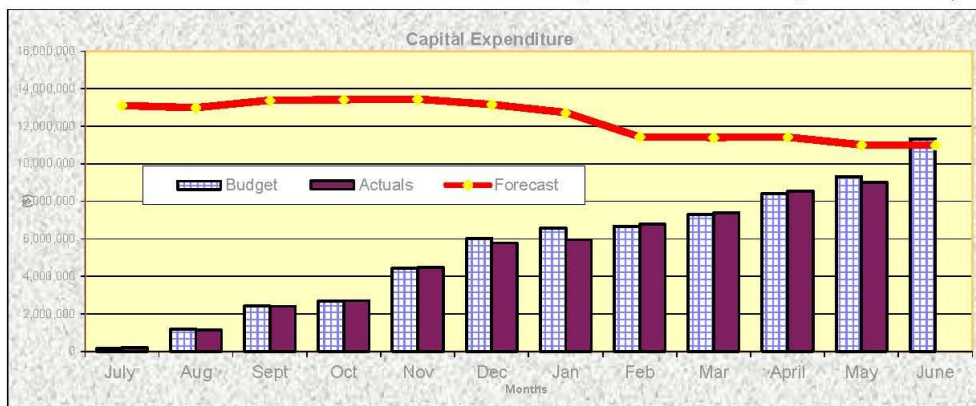
YTD \$6,882,295 Total Budget \$8,620,420

Total operating expenses are 2.9% above budget estimates. Excluding the effect of depreciation the expenses are 2.5% above budget estimates.

There are 13 operating expense variations reported on page 26 of this report.

CAPITAL OUTLAYS

Year elapsed 91.% versus outlays to annual budget 79.5%



Comments

YTD \$9,005,962 Total Budget \$11,326,645

- 4 Total capital expenses are 3.5% below budget estimates as at 31 May 2014. There are no material variations.

Shire of Meekatharra for the period ended 31 May 2014.	Notes to the Financial Statements		
	Amd Budget	YTD Budget	31 May 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The report has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this report.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2013/14 Amd Budget	2013/14 YTD Budget	2013/14 31 May 2014
Cash - Unrestricted	3,105,845	4,627,422	602,460
Cash - Restricted	10,043,379	9,889,935	13,204,073
	<u>13,149,224</u>	<u>14,517,357</u>	<u>13,806,533</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	79,742
Municipal Bank Account	1,815,812	4,626,822	4,009,256
Bank Term Deposits	1,289,433	-	217,535
Reserve Accounts Bank	10,043,379	9,889,935	9,500,000
	<u>13,149,224</u>	<u>14,517,357</u>	<u>13,806,533</u>
Cash backed reserves	10,043,379	9,889,935	9,500,000
Grants/Contributions	-	-	3,704,073
	<u>10,043,379</u>	<u>9,889,935</u>	<u>13,204,073</u>

3 STATEMENT OF NET CURRENT ASSETS

	2013/14 Amd Budget	2013/14 YTD Budget	2013/14 31 May 2014
CURRENT ASSETS			
Cash & Cash Equivalents	13,149,224	14,517,357	13,806,533
Trade and other receivables	340,000	729,783	2,014,679
Inventories	165,423	165,423	211,301
	<u>13,654,647</u>	<u>15,412,563</u>	<u>16,032,513</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	550,000	550,833	1,015,785
Provisions	230,736	230,736	159,597
	<u>780,736</u>	<u>781,569</u>	<u>1,175,382</u>
NET CURRENT ASSETS	12,873,911	14,630,994	14,857,131
Less: Cash - Restricted	(10,043,379)	(9,889,935)	(9,500,000)
Current Employee Liabilities	230,736	198,913	159,597
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>3,061,268</u>	<u>4,939,972</u>	<u>5,516,727</u>

4 NON CURRENT ASSETS

a) Asset acquisitions by class

	2013/14 Amd Budget	2013/14 YTD Budget	2013/14 31 May 2014
Land and Buildings			
Administration Building Improvements	4,000	4,000	1,984
Pound Upgrade	6,000	6,000	-
Lot 852 Kids Zone Building	41,000	-	5,467
Youth Centre Office	59,500	47,600	46,578
Staff Housing Upgrades	320,050	137,000	139,635
Cemetery Improvements	20,000	20,000	15,198
Upgrade Pool Grounds	86,500	43,250	49,259
Rec Centre Floor Coverings	-	-	11,640
Indoor Cricket Centre	35,000	-	-
Airport Additional Accomodation	150,000	-	-

Shire of Meekatharra	Notes to the Financial Statements		
<i>for the period ended 31 May 2014.</i>	Amd Budget	YTD Budget	31 May 2014
Depot Improvements	95,000	47,500	25,844
Terminal - Refurbish Toilets	4,000	4,000	2,733
Lot 17 Main Street - Shop Front	11,000	11,000	11,775
<u>Plant and Equipment</u>			
Vehicle Purchase (CEO)	62,000	62,000	55,184
Lot 852 Kids Zone Equipment	83,307	83,307	66,080
Vehicle - CDO	26,000	-	-
Hall Equipment	11,000	7,260	8,277
Mulcher	21,000	-	-
Cornish Lift	35,000	-	-
Pool Equipment	5,000	5,000	4,900
Power to sporting venues	-	-	1,311
Sports Complex Equipment	16,000	12,000	12,192
New Pump/fittings - oval	30,000	-	4,030
Gym equipment upgrade	22,000	22,000	21,964
Tank, Fence & Fittings	95,000	-	-
Miscellaneous Plant (Small Equipment)	10,000	10,000	4,169
Caravans & Equipment	64,000	32,000	20,123
Sweeper modifications	10,000	-	-
Engines & Pumps	100,000	66,000	30,182
Airport Fire Fighting System	40,000	30,000	28,019
Trailer	30,000	30,000	21,840
Generator Set (Construction)	16,500	16,500	16,389
Communication Equipment	46,400	-	-
Skid steer loader	93,971	93,971	93,971
Plant Purchases - Airport	22,000	-	-
Misc Plant - Council Approved	350,000	-	-
<u>Furniture and Equipment</u>			
Furniture & Equipment	10,000	10,000	3,318
Key System	15,000	7,500	100
Furniture & Equipment	3,000	1,500	-
BBQ for Town hall courtyard area	5,000	3,750	360
Race Course Buildings	18,556	12,247	2,324
Airport Furniture and Equipment	2,700	-	2,237
<u>Infrastructure Assets</u>			
Road/Infrastructure Construction	8,246,758	8,246,758	8,110,314
<u>Infrastructure Assets Other</u>			
Sewerage Lagoon	80,000	-	1,243
Viewing platform at headframe	30,000	-	-
BBQ & Light	5,000	5,000	360
Luke Pit Water Scheme	100,000	66,000	13,983
Pit Water Scheme	50,000	-	-
Parks & Gardens - Capital	13,200	4,200	-
Improve Drainage between Commercial Hotel a	4,000	4,000	5,130
Airport Improvements	347,500	177,500	162,851
Meeka North Heritage Drive Trails	90,302	-	-
Meeka South Drive - Heritage	120,016	-	-
Meeka Heritage Drive Trails	54,385	-	-
Security Cameras	110,000	-	5,000
	11,326,645	9,328,843	9,005,962

Shire of Meekatharra		Notes to the Financial Statements		
<i>for the period ended 31 May 2014.</i>		Amd Budget	YTD Budget	31 May 2014
5 CASH BACKED RESERVES		2013/14	2013/14	2013/14
a) Infrastructure & Economic Development Res	Amd Budget	YTD Budget	31 May 2014	
Opening Balance	822,182	822,182	824,902	
Amount Set Aside / Transfer to Reserve	32,887	20,897	14,062	
Amount Used / Transfer from Reserve	-	-	-	
	<u>855,069</u>	<u>843,079</u>	<u>838,964</u>	
b) Leave Reserve				
Opening Balance	50,427	50,427	150,594	
Amount Set Aside / Transfer to Reserve	2,017	1,282	2,562	
Amount Used / Transfer from Reserve	-	-	-	
	<u>52,444</u>	<u>51,709</u>	<u>153,156</u>	
c) Shire Water Reserve				
Opening Balance	261,119	261,119	261,653	
Amount Set Aside / Transfer to Reserve	10,445	6,637	4,451	
Amount Used / Transfer from Reserve	-	-	-	
	<u>271,564</u>	<u>267,756</u>	<u>266,104</u>	
d) Plant Reserve				
Opening Balance	2,071,119	2,071,119	2,076,979	
Amount Set Aside / Transfer to Reserve	282,845	252,641	35,409	
Amount Used / Transfer from Reserve	(1,516,991)	(1,516,991)	(1,516,991)	
	<u>836,973</u>	<u>806,769</u>	<u>595,396</u>	
e) Building Reserve				
Opening Balance	1,226,606	1,226,606	1,412,835	
Amount Set Aside / Transfer to Reserve	232,771	212,307	201,315	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,459,377</u>	<u>1,438,913</u>	<u>1,614,150</u>	
f) Transport Reserve				
Opening Balance	567,426	567,426	569,304	
Amount Set Aside / Transfer to Reserve	22,697	14,422	9,702	
Amount Used / Transfer from Reserve	-	-	-	
	<u>590,123</u>	<u>581,848</u>	<u>579,005</u>	
g) Airport Runway Reserve				
Opening Balance	2,378,551	2,378,551	2,386,420	
Amount Set Aside / Transfer to Reserve	95,142	60,455	40,677	
Amount Used / Transfer from Reserve	-	-	-	
	<u>2,473,693</u>	<u>2,439,006</u>	<u>2,427,098</u>	
h) Airport Operating Reserve				
Opening Balance	839,165	839,165	841,942	
Amount Set Aside / Transfer to Reserve	33,567	21,329	14,352	
Amount Used / Transfer from Reserve	-	-	-	
	<u>872,732</u>	<u>860,494</u>	<u>856,295</u>	
i) Reseal & Rejuvenation of Sealed Roads Reserve				
Opening Balance	1,028,125	1,028,125	1,030,700	
Amount Set Aside / Transfer to Reserve	458,695	443,702	17,568	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,486,820</u>	<u>1,471,827</u>	<u>1,048,268</u>	
j) Interpretive Centre Reserve				
Opening Balance	1,100,562	1,100,562	1,102,761	
Amount Set Aside / Transfer to Reserve	44,022	27,972	18,804	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,144,584</u>	<u>1,128,534</u>	<u>1,121,565</u>	
k) Digital TV Reserve				
Opening Balance	176,641	176,641	177,225	
Amount Used / Transfer from Reserve	(176,641)	(176,641)	(177,225)	
	<u>-</u>	<u>-</u>	<u>-</u>	
Total Cash Backed Reserves	<u>10,043,379</u>	<u>9,889,935</u>	<u>9,500,000</u>	
All of the above reserve accounts are to be supported by money held in financial institutions.				
SUMMARY				
Opening Balance	10,521,923	10,521,923	10,835,314	
Amount Set Aside / Transfer to Reserve	1,215,088	1,061,644	358,902	
Amount Used / Transfer from Reserve	(1,693,632)	(1,693,632)	(1,694,216)	
	<u>10,043,379</u>	<u>9,889,935</u>	<u>9,500,000</u>	

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 May 2014.



Shire of Meekatharra		Management Budget	
<i>for the period ended 31 May 2014.</i>			
SUMMARY			
	Amnd Budget	YTD Budget	31 May 2014
OPERATING EXPENDITURE			
Governance	684,641	526,012	485,163
General Purpose Funding	192,688	166,145	179,745
Law, Order, & Public Safety	165,028	145,991	109,831
Health	100,523	82,091	73,069
Education and Welfare	704,411	588,958	486,775
Housing	18,500	17,067	176
Community Amenities	547,745	398,843	346,608
Recreation and Culture	1,103,677	930,092	811,263
Transport	4,027,976	3,669,567	3,752,630
Economic Services	512,908	404,635	387,029
Other Property and Services	192,323	32,319	250,007
	<u>8,250,420</u>	<u>6,961,720</u>	<u>6,882,295</u>
OPERATING INCOME			
Governance	147,415	144,882	151,175
General Purpose Funding	6,034,236	5,917,905	6,042,001
Law, Order, & Public Safety	11,671	10,318	13,431
Health	1,900	1,833	1,370
Education and Welfare	110,573	110,423	92,091
Housing	18,500	17,067	24,105
Community Amenities	203,651	198,026	181,601
Recreation and Culture	206,350	62,620	69,711
Transport	728,414	679,449	693,581
Economic Services	245,450	206,033	195,034
Other Property and Services	58,000	36,500	29,719
	<u>7,766,160</u>	<u>7,385,056</u>	<u>7,493,820</u>
PROFIT ON SALE			
Transport	19,062	-	-
	<u>19,062</u>	<u>-</u>	<u>-</u>
Net operating excl capital contributions	(465,198)	423,336	611,525
Capital Grants/Contributions	9,074,083	8,148,146	8,145,377
Net operating result	<u>8,608,885</u>	<u>8,571,482</u>	<u>8,756,901</u>
CAPITAL GRANTS/CONTRIBUTIONS			
Education and Welfare	40,500	20,250	9,000
Transport	9,033,583	8,127,896	8,136,377
	<u>9,074,083</u>	<u>8,148,146</u>	<u>8,145,377</u>
PROCEED FROM SALES			
Transport	26,000	-	-
	<u>26,000</u>	<u>-</u>	<u>-</u>
CAPITAL WORKS			
Governance	91,000	83,500	60,586
Law, Order, & Public Safety	116,000	6,000	5,000
Education and Welfare	212,807	132,407	118,125
Housing	320,050	137,000	139,635
Community Amenities	100,000	20,000	16,440
Recreation and Culture	578,256	180,707	130,601
Transport	9,632,829	8,758,229	8,523,801
Economic Services	275,703	11,000	11,775
	<u>11,326,645</u>	<u>9,328,843</u>	<u>9,005,962</u>
Net funding for capital	(2,226,562)	(1,180,697)	(860,586)

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
Shire of Meekatharra		Management Budget			
NOTES TO DETAILED SCHEDULES					
x Represents budget reallocation in annual budget review.					
Notes on Variations					
Details are included at the end of the schedules.					
<i>Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.</i>					
Project carried forward to 2012/13 have been identified in the schedules.					
GENERAL PURPOSE FUNDING					
RATE REVENUE		2013/14	2013/14	2013/14	
		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
101920	Valuation & Title Search	10,000	9,000	9,121	
102330	Rates Written Off	10,000	10,000	10,766	
103420	Legal Expenses - Rates	7,500	7,500	27,838	1
101120	Administration Allocated	71,290	63,863	62,623	
Total Operating Expenditure		<u>98,790</u>	<u>90,363</u>	<u>110,348</u>	
Operating Income					
100310	Rates Levied	3,878,308	3,878,308	3,947,038	
101310	Back rates	-	-	17,570	2
102210	Rate Instalment Fee	22,000	22,000	12,180	
101410	Rate Instalment Interest	28,000	21,000	16,803	
x 101510	Rates Non-Payment Penalty	80,000	80,000	95,868	
102810	Legal Fees Recovered	3,000	3,000	22,545	3
Total Operating Income		<u>4,011,308</u>	<u>4,004,308</u>	<u>4,112,003</u>	
GENERAL PURPOSE GRANTS		Amd Budget	YTD Budget	31 May 2014	
Operating Income					
101810	General Purpose Grant	1,220,566	1,220,566	1,220,566	
102110	Local Road Component Grant	494,435	494,435	494,435	
Total Operating Income		<u>1,715,001</u>	<u>1,715,001</u>	<u>1,715,001</u>	
OTHER GENERAL PURPOSE FUNDING		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
105520	Bank Charges	5,000	4,583	4,578	
105550	Sundry Debtor Write Offs	5,000	-	-	
102310	Doubtful Debts Expense	10,000	5,000	-	
105530	Administration allocated	73,898	66,199	64,821	
106820	Rounding Adjustment	-	-	(1)	
Total Operating Expenditure		<u>93,898</u>	<u>75,782</u>	<u>69,398</u>	
Operating Income					
103110	Esl Administration Fee	4,000	4,000	4,000	
102830	Other Minor Income	650	596	17,753	4
x 192230	Interest on Municipal Investments	20,000	14,000	11,568	
x 192240	Interest on Reserve Investments	283,277	180,000	181,677	
Total Operating Income		<u>307,927</u>	<u>198,596</u>	<u>214,998</u>	
General Purpose Income - Net funding		<u>5,841,548</u>	<u>5,751,760</u>	<u>5,862,256</u>	

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
GOVERNANCE					
MEMBERS OF COUNCIL		Amrd Budget	YTD Budget	31 May 2014	
Operating Expenditure		\$	\$	\$	
102320	President's Allowance	8,000	8,000	7,739	
112020	Deputy President Allowance	2,000	2,000	2,000	
103020	Members - Meeting Fees	17,640	16,170	11,960	
103120	Members Travelling	4,000	3,667	1,684	
102020	Fax & Email Costs	650	596	318	
102120	Conference, Training, Uniforms	17,500	8,750	1,250	
102420	Refreshments/Receptions	10,500	10,500	12,819	
102720	Members Insurance	6,539	6,539	7,401	
102820	Members Subscriptions	24,594	24,594	27,544	
102920	Members - telephone	500	458	-	
103720	Members Expenses	-	-	371	
102220	Election Expenses	1,500	1,500	4,517	
102520	Donations	23,000	16,000	12,740	
112220	Donation - RFDS	66,000	33,000	38,779	
102550	Native Title Claims	4,000	4,000	3,927	
102620	Council Chambers Mtce	6,000	5,500	238	
106220	Audit	11,000	11,000	14,594	
103220	Depreciation	170	156	413	
105620	Admin Alloc-Governance	358,189	320,871	314,337	
Total Operating Expenditure		<u>561,782</u>	<u>473,301</u>	<u>462,631</u>	
Operating Income					
102230	Election Candidate Nominations	-	-	80	
Capital Expenditure					
102540	Furniture & Equipment	10,000	10,000	3,318	
ADMINISTRATION		Amrd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
103520	Salaries - Admin	693,725	630,596	570,110	
103920	Super - Admin	79,613	72,979	69,566	
104020	Fringe Benefit Tax	30,000	30,000	34,917	
106940	Staff Uniform Expenses	4,000	3,667	2,544	
104120	Office Operations	5,000	4,583	413	
104220	Office Maintenance	32,500	16,250	20,073	
104520	Stationery	7,200	6,600	11,826	
105020	Telephone	30,000	22,500	18,954	
105320	Postage	5,000	4,583	4,007	
104320	Advertising	8,000	8,000	9,677	
105420	Equipment Maintenance & Consumables	22,000	16,500	13,819	
107120	Computer Software	25,033	25,033	23,480	
105220	Computer Hardware	20,000	13,200	4,710	
106920	Consulting Services	Cfwd 259,515	191,000	182,821	
105720	Other	10,000	10,000	843	
106020	CEO Vehicle	15,500	14,208	10,201	
106030	DCEO Vehicle	8,500	7,792	10,704	
106040	Manager Vehicle Expense	8,500	7,792	13,566	
106050	Project Officer Vehicle Expense	8,500	7,792	6,793	
106620	Accommodation/Travel	25,000	18,750	1,933	5
104620	Training & Conferences	15,050	11,288	4,080	
106420	Staff Recruitment & Relocation	10,000	10,000	6,829	
107020	Legal Fees	30,000	15,000	19,705	
107220	Depreciation	30,870	28,298	25,410	
103820	Insurance	26,677	26,677	27,081	
106060	Debt Collection Commission	-	-	2,172	
104920	Housing Allocations	103,700	95,723	147,023	6
110820	Admin Allocated to Functions	(1,391,024)	(1,246,100)	(1,220,727)	
Total Operating Expenditure		<u>122,859</u>	<u>52,711</u>	<u>22,532</u>	

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
Operating Income				
111270	Revitalisation Planning Grant	62,515	62,515	69,435
111230	Reimbursements	12,500	10,000	2,682
111250	Fees and Charges	400	367	241
x 111530	Insurance - Refunds	72,000	72,000	78,737
Total Operating Income		<u>147,415</u>	<u>144,882</u>	<u>151,095</u>
Capital Expenditure				
112240	Vehicle Purchase (CEO)	62,000	62,000	55,184
113230	Key System	15,000	7,500	100
113280	Administration Building	4,000	4,000	1,984
Total Capital Expenditure		<u>81,000</u>	<u>73,500</u>	<u>57,267</u>
Governance - Net funding		(628,226)	(464,630)	(394,574)
LAW, ORDER & PUBLIC SAFETY				
FIRE PREVENTION		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure		\$	\$	\$
115720	Bush Fire Control	15,000	9,900	-
115820	Vehicle Operational Costs	14,500	13,292	5,138
115620	Fire Insurance	3,678	3,678	4,775
115520	Depreciation	570	523	1,252
115420	Protective Burning	500	500	-
Total Operating Expenditure		<u>34,248</u>	<u>27,893</u>	<u>11,165</u>
Operating Income				
115630	FESA - BFB Grant	4,860	4,860	4,860
ANIMAL CONTROL		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
119220	Pound Maintenance	8,500	8,500	984
119020	Animal Control Expenses	55,228	49,705	58,490
119230	Dog Control Expenses Other	10,000	9,167	3,696
Total Operating Expenditure		<u>73,728</u>	<u>67,372</u>	<u>63,170</u>
Operating Income				
119730	Fines & Penalties	600	550	1,568
119930	Dog Registration	1,000	1,000	1,792
Total Operating Income		<u>1,600</u>	<u>1,550</u>	<u>3,360</u>
Capital Expenditure				
119970	Pound Upgrade	6,000	6,000	-
OTHER LAW, ORDER & PUBLIC SAFETY		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
Ranger Services				
116250	Insurance	2,339	2,339	3,275
116320	Vehicle Operating Costs	6,000	5,250	196
120220	Security Cameras Maintenance	8,500	6,800	-
116010	Administration Allocated	21,735	19,471	19,043
Total Operating Expenditure		<u>38,574</u>	<u>33,860</u>	<u>22,514</u>
Other Expenses				
120020	State Emergency Services	15,000	13,750	9,930
120120	Administration	3,478	3,116	3,052
Total Operating Expenditure		<u>57,052</u>	<u>50,726</u>	<u>35,495</u>
Operating Income				
120030	FESA - SES Grant	5,211	3,908	5,211
Total Operating Income		<u>5,211</u>	<u>3,908</u>	<u>5,211</u>
Capital Expenditure				
120270	Security Cameras	Cfwd 110,000	-	5,000
Law, Order & Public Safety - Net funding		(269,357)	(141,673)	(101,399)

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
HEALTH				
INSPECTIONS & ADMINISTRATION		2013/14	2013/14	2013/14
Operating Expenditure		\$	\$	\$
122960	Health Consultancy	60,080	45,060	43,970
121320	Insurance	4,806	4,806	5,795
122920	Depreciation	120	110	-
121920	Subscriptions & Journals	200	200	91
121620	Admin Alloc - Secretarial	22,604	20,249	19,898
122980	Other Expenses	2,000	1,846	-
Total Operating Expenditure		<u>89,810</u>	<u>72,271</u>	<u>69,754</u>
Operating Income				
123000	Health Fees & Licenses	550	504	960
123930	Itinerant vendors Fees	800	800	410
123010	Other Income	250	229	-
Total Operating Income		<u>1,600</u>	<u>1,533</u>	<u>1,370</u>
PREVENTATIVE SERVICES - PEST CONTROL		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
123720	Mosquito Control	8,473	7,767	2,137
123820	Depreciation	1,740	1,595	753
Total Operating Expenditure		<u>10,213</u>	<u>9,362</u>	<u>2,889</u>
Operating Income				
123910	Health Fees & Licenses	300	300	-
PREVENTIVE SERVICES - OTHER		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
124020	Analytical Expenses	500	458	425
Total Operating Expenditure		<u>500</u>	<u>458</u>	<u>425</u>
Health - Net funding		(98,623)	(80,258)	(71,699)
EDUCATION AND WELFARE				
EDUCATION		2013/14	2013/14	2013/14
Operating Expenditure		\$	\$	\$
124120	Day Care Centre Maintenance	4,000	3,667	4,235
120720	Telecentre Costs	8,000	7,333	7,488
120430	Insurance	413	413	841
124260	Depreciation	5,650	5,179	5,188
120440	Administration Allocated	46,947	42,056	41,261
Total Operating Expenditure		<u>65,010</u>	<u>58,648</u>	<u>59,012</u>

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
COMMUNITY DEVELOPMENT		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
124570	Salaries	64,928	59,934	45,578	
124580	Superannuation	6,006	5,506	3,853	
124640	Staff Replacement & Relocation	5,000	-	153	
124650	Training & Conferences	4,500	4,500	745	
124630	Housing	12,963	11,883	13,683	
124430	Uniforms	500	458	441	
124590	Vehicle Expenses	4,500	4,125	2,757	
124530	Insurance	2,325	2,325	2,310	
124660	Telephone	750	688	553	
124560	Fund Raising Activities	500	-	110	
124500	Administration Allocated	116,498	104,361	102,297	
124320	Activities	14,900	7,450	2,582	
124420	Miscellaneous Grant Expenses	10,000	10,000	720	
124520	Depreciation	1,700	1,558	-	
Total Operating Expenditure		<u>245,070</u>	<u>212,788</u>	<u>175,782</u>	
Operating Income					
124600	Miscellaneous Grants	10,000	10,000	-	
124510	Reimbursements	600	450	268	
Total Operating Income		<u>10,600</u>	<u>10,450</u>	<u>268</u>	
Capital Expenditure					
124440	Vehicle - CDO	26,000	-	-	
YOUTH CENTRE OPERATIONS		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
124220	Salaries - Youth Co-ordinator	157,403	103,886	90,428	
125260	Superannuation	9,537	8,743	7,668	
125290	Staff Training, Accommodation & Travel E	6,500	6,500	1,545	
125340	Staff Replacement and Relocation	3,000	3,000	-	
125150	Uniforms	500	458	241	
125280	Housing Allocated	12,963	11,883	7,711	
125230	Insurance	5,285	5,285	6,470	
125520	Administration Allocated	73,029	65,420	64,088	
125220	Depreciation	14,000	12,833	13,375	
125120	Youth Centre Building Maintenance	18,625	17,073	11,073	
125130	Youth Centre Operational Costs	17,300	15,858	12,688	
125210	Vehicle Operational Costs	15,000	13,750	9,833	
125350	Activities Expenses Various	30,000	25,770	16,366	
125160	Lot 852 - Kids Zone Operational Costs	17,625	14,629	5,519	
125170	Lot 852 - Kids Zone Operational Costs	13,564	12,434	4,975	
Total Operating Expenditure		<u>394,331</u>	<u>317,522</u>	<u>251,981</u>	
Operating Income					
124190	OSCH	13,586	13,586	13,414	
124210	DCD Youth Services	75,387	75,387	78,403	
124170	Miscellaneous Grants	10,000	10,000	-	
124110	Reimbursements	1,000	1,000	6	
Total Operating Income		<u>99,973</u>	<u>99,973</u>	<u>91,823</u>	
Capital Expenditure					
124470	Youth Centre Office	Cfwd 59,500	47,600	46,578	
124450	Furniture & Equipment	3,000	1,500	-	
124380	Lot 852 Kids Zone Equipment	83,307	83,307	66,080	7
124390	Lot 852 Kids Zone Building	41,000	-	5,467	
Total Capital Expenditure		<u>186,807</u>	<u>132,407</u>	<u>118,125</u>	
Capital Income					
124140	Youth Grant - Playground	40,500	20,250	9,000	8
Education and Welfare - Net funding		(766,145)	(590,692)	(503,808)	

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
HOUSING					
STAFF HOUSING		2013/14	2013/14	2013/14	
Operating Expenditure		\$	\$	\$	
125420	Staff Housing Maintenance	130,220	130,220	143,459	9
126650	Housing Rental Subsidy	25,000	22,917	21,840	
126630	Insurance	39,931	39,931	43,760	
126620	Depreciation	82,600	75,717	88,615	10
126820	Allocated to Function Areas	(259,251)	(251,718)	(297,498)	11
Total Operating Expenditure		<u>18,500</u>	<u>17,067</u>	<u>176</u>	
Operating Income					
127130	Housing Rental - Staff	17,000	15,692	21,832	
128830	Reimbursements - Other	1,500	1,375	2,273	
Total Operating Income		<u>18,500</u>	<u>17,067</u>	<u>24,105</u>	
Capital Expenditure					
x 127040	Staff Housing Upgrades	Cfwd 320,050	137,000	139,635	
Housing - Net funding		<u>(320,050)</u>	<u>(137,000)</u>	<u>(115,706)</u>	
COMMUNITY AMENITIES					
SANITATION - HOUSEHOLD REFUSE		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure		\$	\$	\$	
128320	Refuse Collection	80,000	73,333	77,437	
128420	Refuse Site Maintenance	75,000	67,500	55,984	
128350	Insurance	2,818	2,818	3,064	
129140	New Bins & Equipment	7,500	6,875	5,682	
129160	Litter Control/Town Tidying	82,463	61,936	53,078	
128220	Administration Allocated	10,433	9,346	9,156	
Total Operating Expenditure		<u>258,214</u>	<u>221,808</u>	<u>204,402</u>	
Operating Income					
128630	Refuse Collection	101,351	101,351	98,057	
129030	Sale of Bins	2,500	2,292	2,180	
129150	Sale of scrap	2,000	1,833	683	
Total Operating Income		<u>105,851</u>	<u>105,476</u>	<u>100,920</u>	
SEWERAGE		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
129920	Sewerage Pond Maintenance	17,214	5,833	8,807	
129740	Insurance	1,389	1,389	613	
130420	Caravan Effluent Disposal Point	1,500	1,500	545	
129720	Depreciation	3,100	2,842	4,431	
129700	Administration Allocated	8,694	7,788	7,691	
Total Operating Expenditure		<u>31,897</u>	<u>19,352</u>	<u>22,086</u>	
Operating Income					
129830	Septic Tank Fees	600	600	226	
Capital Expenditure					
129840	Sewerage Lagoon	80,000	-	1,243	
TOWN PLANNING AND REGIONAL DEVELOPMENT			YTD Budget	31 May 2014	
Operating Expenditure					
131030	Consultants	Cfwd 75,000	-	-	
131120	Insurance	543	543	613	
130820	Town Planning control	3,500	3,208	250	
131000	Administration Allocated	22,604	20,249	19,898	
131040	Other	5,000	5,000	-	
Total Operating Expenditure		<u>106,647</u>	<u>29,000</u>	<u>20,761</u>	
Operating Income					
131230	Fees	200	200	-	
131430	Dept Planning LG Assistance Program	75,000	75,000	67,000	
Total Operating Income		<u>75,200</u>	<u>75,200</u>	<u>67,000</u>	

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
PROTECTION OF THE ENVIRONMENT		Amrd Budget	YTD Budget	31 May 2014
Operating Expenditure				
130340	Waste Oil Facility	1,000	1,000	-
130320	Tyre Recycling	18,062	16,557	6,907
Total Operating Expenditure		<u>19,062</u>	<u>17,557</u>	<u>6,907</u>
Operating Income				
132430	Waste Oil Facility Rebate	1,000	1,000	-
OTHER COMMUNITY AMENITIES		Amrd Budget	YTD Budget	31 May 2014
Operating Expenditure				
132120	Cemetery Operations	33,555	25,166	8,565
131920	Burial plot preparations	30,308	22,731	24,958
132020	Hearse & Shed Costs	1,500	1,375	1,723
132420	Cemetery Plaques	5,000	3,750	-
132620	Depreciation	4,600	4,217	4,973
132720	Insurance	543	543	613
132820	Administration Allocated	13,910	12,461	12,207
132520	Public Toilets	19,509	17,883	18,277
x 132220	SPQ Mcleary St "Paddy's Flat"	23,000	23,000	21,138
Total Operating Expenditure		<u>131,925</u>	<u>111,126</u>	<u>92,453</u>
Operating Income				
132630	Charges - Cemetery Fees	21,000	15,750	13,455
Capital Expenditure				
x 132920	Cemetery Improvements	Cfwd 20,000	20,000	15,198
Community Amenities - Net funding		(444,094)	(220,817)	(181,448)
RECREATION & CULTURE				
PUBLIC HALLS AND CIVIC CENTRES		Amrd Budget	YTD Budget	31 May 2014
Operating Expenditure				
133620	Town Hall Maintenance	29,784	27,302	28,562
133420	Insurance	19,740	19,740	22,887
133820	Consultant building inspection	7,000	7,000	-
133720	Depreciation	11,500	10,542	10,584
133550	Administration Allocated	24,343	21,807	21,363
Total Operating Expenditure		<u>92,367</u>	<u>86,391</u>	<u>83,396</u>
Operating Income				
134630	Hall Hire Fees	3,500	3,208	2,063
Capital Expenditure				
135340	Hall Equipment	11,000	7,260	8,277
134840	BBQ for Town hall courtyard area	5,000	3,750	360
Total Capital Expenditure		<u>16,000</u>	<u>11,010</u>	<u>8,637</u>
SWIMMING POOL		Amrd Budget	YTD Budget	31 May 2014
Operating Expenditure				
135420	Swimming Pool Contract	112,090	96,285	87,989
136020	Housing	12,962	11,882	13,532
135620	Insurance	6,905	6,905	8,455
135920	Swimming Pool Maintenance	5,000	4,500	7,649
135720	Swimming Pool Water/Sewerage Rates	4,000	3,600	6,869
135520	Swimming Pool Chemicals/Gas/Freight	10,000	9,167	13,679
135820	Swimming Pool Electricity	21,500	19,350	17,388
136620	Depreciation	25,500	23,375	23,067
135320	Administration Allocated	31,298	28,037	27,466
Total Operating Expenditure		<u>229,258</u>	<u>203,101</u>	<u>206,095</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	3,000	-
136430	Swimming Pool Admission	10,000	10,000	10,510
136830	Reimbursements	500	458	-
Total Operating Income		<u>13,500</u>	<u>13,458</u>	<u>10,510</u>

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
Capital Expenditure					
136660	Upgrade Pool Grounds	Cfwd	86,500	43,250	49,259
137140	Pool Equipment	Cfwd	5,000	5,000	4,900
Total Capital Expenditure			<u>91,500</u>	<u>48,250</u>	<u>54,159</u>
RECREATION OFFICER		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
136170	Salaries		95,435	79,211	69,365
136180	Superannuation		13,850	11,496	6,184
136190	Staff Replacement & Relocation		3,000	3,000	2,778
136210	Vehicle Operating Costs		6,000	4,980	1,876
137020	Housing Allocation		12,963	11,883	7,711
136150	Administration Allocated		69,551	62,305	61,036
136310	Uniforms		500	458	252
137620	Insurance		18,058	18,058	20,645
136220	Staff Training & Travel Expenses		6,000	4,980	462
136270	Other expenses		2,000	1,833	409
136250	Activities		93,000	46,500	8,965
Total Operating Expenditure			<u>320,358</u>	<u>244,704</u>	<u>179,683</u>
Operating Income					
136230	Reimbursements		500	500	-
136330	Misc Fees and Charges		550	504	523
136030	Dept Sport & Rec - Kidsport		72,000	-	1,000
Total Operating Income			<u>73,050</u>	<u>1,004</u>	<u>1,523</u>
Operating Expenditure					
138100	Housing Allocation		12,963	11,883	11,893
138120	Reticulation Maintenance		5,000	4,583	1,730
138020	Picture Gardens		5,000	4,583	1,518
137920	Parks, Gardens & Reserves		82,103	68,145	55,052
137420	Scheme Water		2,000	1,500	784
137320	Sports ground (oval) maintenance		34,623	31,738	28,807
137220	Sports Complex Maintenance		59,629	54,660	22,237
138920	Other Building Maintenance		5,000	4,583	500
138720	Gym Building Maintenance		8,750	8,021	13,875
138260	Gym Operating Costs		1,500	1,375	784
138250	Community Bus Operating costs		10,000	9,167	6,961
138520	Miscellaneous Costs - Gym		2,000	1,833	624
138620	Utilities - Gym		2,500	2,500	4,153
138130	Insurance		4,962	4,962	5,980
138810	Gym Equipment		5,000	5,000	3,257
138320	Race Course Maintenance		10,000	9,167	8,952
138740	Day/night light on Indoor Cricket Centre		5,000	4,583	-
139720	Depreciation		85,640	78,503	72,937
138110	Administration Allocated		12,171	10,903	10,742
Total Operating Expenditure			<u>353,841</u>	<u>317,689</u>	<u>250,787</u>
Operating Income					
139630	Complex Fees		2,000	1,833	1,374
139930	Gym Fees		6,500	5,958	10,549
138930	School Oval Contribution		30,000	30,000	31,484
138850	Community Bus fees		6,000	5,500	11,924
137130	Recreation Grants		50,000	-	-
139230	Complex Fees Squash		400	367	-
139430	Complex Fees Tennis		100	100	-
138730	CSRFF Grant		20,000	-	-
Total Operating Income			<u>115,000</u>	<u>43,758</u>	<u>55,330</u>

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
OTHER RECREATION AND SPORT		Amd Budget	YTD Budget	31 May 2014	
Capital Expenditure					
	139740 Gym equipment upgrade	22,000	22,000	21,964	
x	136800 Rec Centre Floor Coverings	-	-	11,640	14
	139440 Luke Pit Water Scheme Cfwd	100,000	66,000	13,983	15
	137840 BBQ & Light	5,000	5,000	360	
	136240 Cornish Lift Cfwd	35,000	-	-	
	136370 Viewing platform at headframe Cfwd	30,000	-	-	
	137440 Power to sporting venues	-	-	1,311	
	138940 Sports Complex Equipment Cfwd	16,000	12,000	12,192	
	139140 New Pump/fittings - oval Cfwd	30,000	-	4,030	
	140160 Race Course Buildings	18,556	12,247	2,324	
	139940 Tank, Fence & Fittings	95,000	-	-	
	136140 Mulcher	21,000	-	-	
	139540 Pit Water Scheme	50,000	-	-	
	140360 Indoor Cricket Centre	35,000	-	-	
	140260 Parks & Gardens - Capital Cfwd	13,200	4,200	-	
	Total Capital Expenditure	470,756	121,447	67,805	
TELEVISION AND RADIO BROADCASTING		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
	139860 Administration Allocated	1,739	1,558	1,587	
	140820 Depreciation	140	128	126	
	139880 Insurance	619	619	571	
	139920 Operating Costs	2,000	1,833	2,875	
	139820 Site Sharing Costs	7,300	6,692	3,121	
	Total Operating Expenditure	11,798	10,830	8,280	
LIBRARIES		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
	140120 Book exchange costs	500	458	433	
	140620 Lost/damaged/replaced stock	200	183	54	
	140520 Library operations	4,702	4,310	1,535	
	140420 Insurance	619	619	571	
	140320 Book Purchases	450	413	-	
	140220 Stationery	100	92	-	
	140180 Administration Allocated	33,037	29,595	29,053	
	140720 Depreciation	270	248	-	
	Total Operating Expenditure	39,878	35,918	31,647	
Operating Income					
	140530 Library Charges	200	183	48	
	Total Operating Income	200	183	48	
OTHER CULTURE		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
	141320 25 Mile Well Maintenance	1,500	1,375	-	
x	141420 Mt Gould Police Station	2,000	1,833	-	
	141520 Museum Maintenance	2,000	1,833	282	
	141720 Municipal Inventory Review Cfwd	5,000	5,000	2,745	
	141730 Preservation of Historical Images Cfwd	22,000	-	1,277	
	141120 Insurance	1,032	1,032	1,142	
	141020 Masonic Lodge Maintenance	1,000	917	23,856	16
	141920 Liloyd's Building Maintenance	3,000	2,700	5,529	
x	141930 Lloyds Building Assessment & Planning	-	-	11	
	141820 Administration Allocated	15,649	14,019	13,794	
	141620 Depreciation	3,000	2,750	2,740	
	Total Operating Expenditure	56,181	31,459	51,376	
Operating Income					
	141530 Masonic Lodge Income	400	367	236	
	141830 Sale of History Books	700	642	-	
	Total Operating Income	1,100	1,009	236	
Recreation and Culture - Net funding		(1,475,583)	(1,048,179)	(872,153)	

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
TRANSPORT					
MAINTENANCE - ROADS, BRIDGES & DEPOTS		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure		\$	\$	\$	
149020	Administration Allocated	129,540	116,044	113,650	
148800	Depot Maintenance	44,553	41,500	43,430	
148720	Upgrade of Roman	15,000	-	-	
148400	Lighting of Streets	45,000	41,250	42,675	
148500	Street Cleaning Sweeping	27,370	13,685	7,577	
148200	Street Maintenance	52,000	47,667	65,472	17
149000	Signage of Streets & Roadworks	200,000	160,000	13,170	18
147500	Rural Roads Maintenance - Day Labour	700,000	678,000	689,973	
148550	Rehabilitation of Gravel Pits	5,000	-	-	
148600	Contract & Consulting Supervision Costs	10,000	10,000	-	
148820	Infrastructure Depreciation Expense	2,117,030	1,940,612	2,115,616	
Total Operating Expenditure		3,345,493	3,048,758	3,091,562	
Operating Income					
145910	Grant - MRWA Direct	200,000	200,000	197,481	
148430	Street Lighting - Operating Grant	4,000	4,000	2,733	
Total Operating Income		204,000	204,000	200,214	
CONSTRUCTION - ROADS, BRIDGES & DEPOTS					
Capital Expenditure					
142000	Road Construction Cfwd	8,246,758	8,246,758	8,110,314	19
150440	Depot Improvements	95,000	47,500	25,844	
149940	Improve Drainage between Commercial Hotel	4,000	4,000	5,130	
Total Capital Expenditure		8,345,758	8,298,258	8,141,288	
Capital Income					
146210	Grant - Roads to Recovery (R2R)	511,096	511,096	511,095	
146910	Grant - Roads 2020 (Regional Road Group)	600,000	420,000	420,000	
146510	Royalties for Regions 2010/11	1,293,454	1,293,454	1,293,454	
146010	Natural Disaster grant	6,629,033	5,903,346	5,911,828	
Total Capital Income		9,033,583	8,127,896	8,136,377	
ROAD PLANT PURCHASES		Amd Budget	YTD Budget	31 May 2014	
Operating Income					
151310	Profit on Sale of Asset	19,062	-	-	
Capital Expenditure					
154140	Misc Plant - Council Approved	350,000	-	-	
150340	Caravans & Equipment Cfwd	64,000	32,000	20,123	20
152640	Trailer	30,000	30,000	21,840	
x 152840	Generator Set (Construction)	16,500	16,500	16,389	
151540	Engines & Pumps	100,000	66,000	30,182	21
150940	Sweeper modifications	10,000	-	-	
153340	Skid steer loader	93,971	93,971	93,971	
153140	Communication Equipment Cfwd	46,400	-	-	
150140	Miscellaneous Plant (Small Equipment)	10,000	10,000	4,169	
Total Capital Expenditure		720,871	248,471	186,673	
Capital Income					
151050	Proceeds Sale of Plant	26,000	-	-	
170300U	Transfers from Plant Reserve	1,516,991	1,516,991	1,516,991	
Total Capital Income		1,542,991	1,516,991	1,516,991	

Shire of Meekatharra		Management Budget			
<i>for the period ended 31 May 2014.</i>					
AIR BP		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
160520	Administration Allocated	10,433	9,346	8,545	
160220	Salaries	60,000	54,000	54,455	
160320	Cost of Fuel Sold	70,000	56,000	52,132	
160420	Bank Charges	450	413	-	
160720	Other Charges	100	92	-	
Total Operating Expenditure		<u>140,983</u>	<u>119,851</u>	<u>115,131</u>	
Operating Income					
151130	Fuel Sales - Cash	80,000	64,000	55,704	
151630	BP Monthly Retainer	57,000	52,250	52,250	
Total Operating Income		<u>137,000</u>	<u>116,250</u>	<u>107,954</u>	
AERODROME		Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure					
151620	Housing Allocations	12,963	11,883	8,186	
150210	Consultancy	15,000	11,250	14,443	
150220	Utilities & Other Costs	48,000	36,000	27,843	
150620	Insurance	12,258	12,258	12,688	
150320	Aerodrome Operations (Air)	10,000	9,000	-	
150520	Aerodrome Maintenance	35,000	32,083	44,040	22
150900	Security Operating Expenses	1,000	1,000	209	
150550	Transformer repairs	-	-	71,459	23
150720	Depreciation	194,070	177,898	173,728	
151420	Administration Allocated	34,776	31,153	30,518	
152020	Management contract	178,433	178,433	162,822	
Total Operating Expenditure		<u>541,500</u>	<u>500,958</u>	<u>545,937</u>	
AERODROME		Amd Budget	YTD Budget	31 May 2014	
Operating Income					
152030	Airport Landing Charges	235,000	215,417	199,456	
150130	Airport Leases	100,000	90,000	35,178	24
150330	Reimbursements	34,384	34,384	26,087	
150530	Reimbursements Telephone	1,500	1,375	1,135	
150630	Reimbursements Other	400	400	450	
Airport Diesel Operations					
153030	Sales	<u>386,130</u>	<u>353,953</u>	<u>766,203</u>	
	Cost of goods sold	<u>(370,000)</u>	<u>(336,330)</u>	<u>(643,097)</u>	
	Profit/(Loss) on fuel operations	<u>16,130</u>	<u>17,623</u>	<u>123,106</u>	
Total Operating Income		<u>387,414</u>	<u>359,199</u>	<u>385,413</u>	
Capital Expenditure					
153640	Airport Furniture and Equipment	2,700	-	2,237	
152160	Airport Fire Fighting System	Cfwd 40,000	30,000	28,019	
152190	Terminal - Refurbish Toilets	4,000	4,000	2,733	
x 151040	Airport Improvements	347,500	177,500	162,851	
153450	Airport Additional Accomodation	150,000	-	-	
153740	Plant Purchases - Airport	22,000	-	-	
Total Capital Expenditure		<u>566,200</u>	<u>211,500</u>	<u>195,840</u>	
Transport - Net funding		<u>(2,336,754)</u>	<u>(2,103,460)</u>	<u>(1,929,482)</u>	

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
ECONOMIC SERVICES				
RURAL SERVICES	Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure	\$	\$	\$	
153020 MRVC Vermin Control	18,800	18,800	17,574	
153120 Noxious Weeds and Pests	1,000	917	21	
157520 Stockyard Maintenance	2,500	2,292	2,233	
157420 Shop Premises Maintenance	2,500	2,292	2,918	
157620 Depreciation	21,000	19,250	19,833	
157320 Lot 742 Douglas St	-	-	1,147	
Total Operating Expenditure	45,800	43,551	43,726	
TOURISM AND AREA PROMOTION	Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure				
159250 Administration Allocated	66,073	59,189	57,984	
159220 Depreciation	32,400	29,700	30,628	
153820 Tourism Promotions	15,000	11,250	15,622	
154620 Maps & Souvenirs	5,000	4,583	1,844	
154220 Information Bays	2,000	2,000	-	
159260 Maintenance Trails & Lookouts	74,886	49,425	45,260	
153920 Community Events	130,000	65,000	72,843	
154030 Meekatharra Rodeo	69,100	69,100	63,409	
154420 Local Newspaper Production	800	800	-	
154720 Town Beautification	5,000	5,000	-	
154120 Quarterly Publication for Council	5,000	5,000	-	
Total Operating Expenditure	405,259	301,047	287,591	
Operating Income				
153930 Community Events	45,000	45,000	33,276	25
154920 Meekatharra Rodeo Income	10,000	10,000	5,827	
154330 Local Newspaper Revenue	4,000	3,667	3,429	
154730 Sale of Maps & Souvenirs	3,500	3,208	3,188	
154430 Meeka Dust Advertising	7,500	7,500	9,475	
154130 Community Event grant	35,000	-	-	
153830 Commercial Sponsorships	-	-	28,709	
153910 Fundraising Misc Income	8,000	7,333	1,919	
Total Operating Income	113,000	76,708	85,823	
Capital Expenditure				
153940 Meeka Heritage Drive Trails	54,385	-	-	
153870 Meeka North Heritage Drive Trails	90,302	-	-	
153880 Meeka South Drive - Heritage	120,016	-	-	
Total Capital Expenditure	264,703	-	-	
BUILDING CONTROL	Amd Budget	YTD Budget	31 May 2014	
Operating Expenditure				
156420 MRH S Building Costs	2,000	2,000	-	
157740 Insurance	2,461	2,461	2,454	
156520 Demolition costs	5,000	5,000	-	
157720 Administration Allocated	17,388	15,576	15,259	
Total Operating Expenditure	26,849	25,037	17,713	
Operating Income				
156830 Building Permit Fees	26,500	24,292	4,257	26
156930 Building Demolition Fees	1,000	913	347	
156730 Building-Reimbursement	5,000	4,583	-	
Total Operating Income	32,500	29,788	4,604	

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
Operating Expenditure				
157920	Economic Development Strategy	35,000	35,000	37,999
Operating Income				
157830	Rent - Portion Lot 1017	80,000	80,000	80,000
157330	Lloyd's Building Rent	-	-	4,800
157430	Shop Premises Rent	2,600	2,383	2,400
157630	Wesfarmers Yard Lease	15,000	15,000	15,000
187750	Bill Board Rental	850	779	779
157730	Reimbursements	1,500	1,375	1,629
Total Operating Income		<u>99,950</u>	<u>99,537</u>	<u>104,608</u>
Capital Expenditure				
157760	Lot 17 Main Street - Shop Front	11,000	11,000	11,775
Economic Services - Net funding		(543,161)	(209,602)	(203,769)
OTHER PROPERTY & SERVICES				
Operating Expenditure				
159520	Private Works	\$ 8,000	\$ 7,333	\$ 2,196
Operating Income				
159630	Charges - Private Works	8,000	7,333	2,091
PUBLIC WORKS OVERHEAD		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
180120	Supervision - Salaries	191,660	176,917	171,254
181220	Unallocated Wages	-	-	4,546
181320	Superannuation of Workmen	86,688	65,016	59,593
180320	Annual Leave, Sick Leave, Public Holidays	63,729	58,827	63,924
181720	Long Service Leave	-	-	9,011
180520	Rostered days Off	-	-	(2,171)
180720	Relocation & Recruitment Costs	5,000	-	600
181520	Allowances and Incentives	102,488	102,488	114,663
180820	Camping Telephone Costs	15,000	13,750	15,970
180920	Travelling and Conference Expenses	15,000	9,900	(18)
181020	Protective Clothing & Equipment	9,000	8,250	1,865
182320	Allocation from Housing	77,775	71,792	87,759
180220	Engineering - Office and Other Expenses	10,500	9,692	17,964
180420	Insurance on Works	55,117	55,117	51,893
182720	Occupational Health & Safety	9,500	9,500	3,900
181420	Work Supervisors Vehicle	40,000	36,667	38,091
182520	Administration Allocated	57,380	51,402	50,416
181820	Less PWO allocated to works	(728,837)	(672,773)	(526,629)
Total Operating Expenditure		<u>10,000</u>	<u>(3,455)</u>	<u>162,630</u>
Operating Income				
181330	Reimbursements - Stores & Telephone	10,000	9,167	3,525
PLANT OPERATION COSTS		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
183020	Fuel and Oil	326,626	287,431	304,742
183320	Parts and Repairs (external)	519,652	476,348	432,766
183420	Repairs - Wages	91,295	45,648	48,027
183220	Tyres	100,000	50,000	40,865
183620	Consumable Stores	20,000	10,000	8,241
184320	Replacement Tools	5,000	4,583	4,181
183520	Licenses	7,000	6,417	769
183820	Insurance	40,094	40,094	49,056
183920	Cutting Edges	4,170	-	-
183010	Administration Allocated	44,339	39,720	38,941
183720	Radio Maintenance	1,000	917	-
184020	Less Alloc To Works	(1,094,176)	(1,010,009)	(923,432)
Total Operating Expenditure		<u>65,000</u>	<u>(48,851)</u>	<u>4,155</u>
Operating Income				
183030	Diesel Fuel Rebate	40,000	20,000	22,137

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
PLANT DEPRECIATION		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
183120	Depreciation	662,830	607,594	538,621
184040	Less Plant Depreciation Allocated	(662,830)	(607,594)	(538,621)
UNCLASSIFIED		Amd Budget	YTD Budget	31 May 2014
Operating Expenditure				
104720	Accruals - LSL and AL	31,823	-	-
187740	Minor plant running expenses	75,000	75,000	78,999
187730	Lease of parking reserve	2,500	2,292	2,397
Total Operating Expenditure		<u>109,323</u>	<u>77,292</u>	<u>81,396</u>
Operating Income				
187630	Sale of Scrap	-	-	1,967
SALARIES AND WAGES		Amd Budget	YTD Budget	31 May 2014
185300	Salaries & Wages	2,059,785	1,888,137	1,596,893
185400	Salaries & Wages Alloc	(2,059,785)	(1,888,137)	(1,597,264)
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>(371)</u>
Other Property & Services - Net funding		(134,323)	4,181	(220,288)

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
Budget Amendments				
Acct	Description	2013/14 Budget	2013/14 Adjustment	2013/14 Amended budget
136030	Dept Sport & Rec - Kidsport Program Additional grant	-	(72,000)	(72,000)
136250	Activities Increase in program activity from grants	21,000	72,000	93,000
154130	Dept Of Ag - Community Event Grant Increased sponsorship	-	(35,000)	(35,000)
153910	Fundraising Misc Income Increased financial support	-	(8,000)	(8,000)
153930	Community Events Increase in program activity from sponsorship/revenues grants	(88,000)	43,000	(45,000)
175710	Opening Surplus(Deficit) Increase in carried funds	1,289,433	(1,361,973)	(72,540)
101810	Financial Assist'Ce Grant Advance Payment of \$570,436 received in 12/13	(2,045,336)	824,770	(1,220,566)
102110	Local Road Grant Advance Payment of \$1,074,680 received in 12/13	(1,037,359)	542,924	(494,435)
100310	Crv Rates Lower rates raised due to revals since draft budget	(4,016,146)	137,838	(3,878,308)
120030	Ses Operating Grant Dfes advised lower grant due to lower spending in previous year	(13,130)	7,919	(5,211)
115630	Fesa Operating Grant Dfes advised slightly higher grant due to increased costs in previous year	(4,214)	(646)	(4,860)
124140	Youth Grant - Playground Reduction in grant	(51,618)	11,118	(40,500)
124470	Building Maintenance - Capital Insulation and cladding of rooms at YC \$16000 not carried over from previous year and Staff request an additional \$34,000 so as to clad two additional rooms.	9,500	50,000	59,500
124390	Lot 852 Kids Zone Building - Capital Requested to level area in old store room and carpet	36,000	5,000	41,000
127040	Housing - Capital Improvements Shade cloth to front veranda carried over from previous year and replace decking on front veranda as dangerous	348,050	7,000	355,050
153340	Loader Price was higher than expected.	80,000	13,971	93,971
113310	Managers Vehicle Purchased in 2012/13	50,000	(50,000)	-
102520	Donations Various Omitted from budget as no longer operating	11,000	3,000	14,000
102520	Donations Various Shortfall in adopted budget	11,000	9,000	20,000
142000C	Beringarra-Mt Gould Rd - Construction \$150,000 carried over from 2012/13 plus an extra \$50,000	-	200,000	200,000
159260	Maintenance Trails & Lookouts Repair and Improve board walk	32,886	42,000	74,886
127040	Housing - Capital Improvements Damage caused by tenant	348,050	80,000	428,050
183320	Parts And Repairs (External) CATERPILLAR 613C SCRAPER	494,652	25,000	519,652
124380	Lot 852 Kids Zone Equipment - Capital	53,925	29,382	83,307
111270	Revitalisation Planning Grant	-	(62,515)	(62,515)
106920	Consulting Services	197,000	62,515	259,515
111260	Proceeds Sales Of Vehicle	(35,000)	35,000	-
162510d	Write Back Cost Of Assets Sold	(220,494)	13,556	(206,938)
111240	Profit Sale Of Asset	(21,444)	21,444	-
112260	Realisation Account Admin	35,000	(35,000)	-
113320	Project Officers Vehicle	35,000	(35,000)	-
132920	Cemetery Capital Expenditure	90,000	(30,000)	60,000
160010	Cash - Municipal	43,977	1,516,991	1,560,968
175510	Reserve Fund Bank	11,560,370	(1,516,991)	10,043,379
189600U	Transfers From Reserves	-	(1,516,991)	(1,516,991)
170300U	Plant Reserve	-	1,516,991	1,516,991
			546,303	

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2014.</i>				
		Budget Amendments		
BUDGET REVIEW		Budget	Adjustment	Amended budget
101510	Rates Non-Payment Penalty	(30,000)	(50,000)	(80,000)
192230	Interest on Municipal Investments	(80,000)	60,000	(20,000)
111530	Insurance - Refunds	(26,000)	(46,000)	(72,000)
192240	Interest on Reserve Investments	(420,877)	137,600	(283,277)
138630	CSRFF Grant	(108,125)	108,125	-
127040	Staff Housing Upgrades	348,050	35,000	383,050
132220	SPQ Mcleary St "Paddy's Flat"	3,000	20,000	23,000
152840	Generator Set (Construction)	-	16,500	16,500
138840	New Gym	250,000	(250,000)	-
141930	Lloyds Building Assessment & Planning	25,000	(25,000)	-
127040	Staff Housing Upgrades	348,050	(150,000)	198,050
196810	Meekatharra CRC Building Extension	76,370	(76,370)	-
136800	Rec Centre Floor Coverings	45,000	(45,000)	-
141910	Stage 1 - Lloyd's Renovations	380,000	(380,000)	-
136340	Construct Oval Toilets	100,000	(100,000)	-
132920	Cemetery Improvements	90,000	(40,000)	50,000
113340	Re-Roof Office/Administration Building	215,000	(215,000)	-
151340	Grader	150,000	(150,000)	-
139040	Play ground Equipment	28,000	(28,000)	-
151040	Airport Improvements	622,500	(125,000)	497,500
141420	Mt Gould Police Station	12,400	(10,400)	2,000
141810	Mt Gould Police Station - security	20,000	(20,000)	-
187760	Solar Power Research	300,000	(300,000)	-
130720	Heritage Survey	57,000	(57,000)	-
142000H	Paroo Road - Heidi Damage Claim 2	273,436	(273,436)	-
142000H	Belele Judal Road - Heidi Damage Claim 2	83,782	(83,782)	-
142000H	Youno Downs Road - Heidi Damage Claim 2	47,430	(47,430)	-
142000H	Tangadee Road - Heidi Damage 2012	802,608	(67,927)	734,681
175710	Cash Municipal Investments Maxi Direct	1,289,433	72,540	1,361,973
160010	Cash - Municipal	43,977	2,090,580	2,134,557
			-	

Shire of Meekatharra		Management Budget			
for the period ended 31 May 2014.					
NOTES ON VARIATIONS					
Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.					
Project carried forward from 2011/12 have been identified in the schedules above.					
Internal allocations have not been reported as they are offset with the corresponding reduction in expenditures.					
Ref	Act	Description	Anl Budget	YTD Budget	31 May 2014
1	103420	Rating - Legal Expenses - Rates	7,500	7,500	27,838
		<i>Legal action to recovery outstanding rates - recoverable.</i>			271%
2	101310	Trust - Back rates	-	-	17,570
		<i>Unbudgeted revenue</i>			
3	102810	Rating - Legal Fees Recovered	3,000	3,000	22,545
		<i>see account 10340 - legal expenses</i>			651%
4	102830	General Financing - Other Minor Income	650	596	17,753
		<i>DFES - ESL refund "Option B" \$16,872.41</i>			
5	106620	Administration - Accommodation/Travel	25,000	18,750	1,933 #
		<i>Not required this financial year</i>			90%
6	104920	Administration - Housing Allocations	103,700	95,723	147,023
		<i>Allocations based on actual expenses incurred</i>			54%
7	124380	Youth Centre - Lot 852 Kids Zone Equipme	83,307	83,307	66,080 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			21%
8	124140	Youth Centre - Youth Grant - Playground	40,500	20,250	9,000 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			56%
9	125420	Housing - Staff Housing Maintenance	130,220	130,220	143,459
		<i>Allocations to be reviewed</i>			10%
10	126620	Housing - Depreciation	82,600	75,717	88,615
		<i>Non cash depreciation expense. No effect on budget outcome.</i>			17%
11	126820	Housing - Allocated to Function Areas	(259,251)	(251,718)	(297,498)
		<i>Allocations adjusted according to actual expenses.</i>			18%
12	132120	Other Community Amenities - Cemetery C	33,555	25,166	8,565 #
		<i>Total funds not required in this financial year</i>			66%
13	136250	Recreation Officer - Activities	93,000	46,500	8,965 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			81%
14	136800	Other Recreation And Sport - Rec Centre 1	-	-	11,640
		<i>Allocations to be reviewed</i>			
15	139440	Other Recreation And Sport - Luke Pit Wat	100,000	66,000	13,983 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			79%
16	141020	Other Culture - Masonic Lodge Maintenan	1,000	917	23,856
		<i>Allocations to be reviewed</i>			
17	148200	Mtce Roads,Bridges,Depots - Street Maint	52,000	47,667	65,472 #
					37%
18	149000	Mtce Roads,Bridges,Depots - Signage of S	200,000	160,000	13,170
					92%
19	150440	Mtce Roads,Bridges,Depots - Depot Imprc	95,000	47,500	25,844 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			46%
20	150340	Road Plant Purchases - Caravans & Equipr	64,000	32,000	20,123 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			37%
21	151540	Road Plant Purchases - Engines & Pumps	100,000	66,000	30,182 #
		<i>Cfwd to 2014/15 Budget if not fully expended</i>			54%
22	150520	Aerodromes - Aerodrome Maintenance	35,000	32,083	44,040
		<i>Allocations to be reviewed</i>			37%
23	150550	Aerodromes - Transformer repairs	-	-	71,459
		<i>Insurance provided</i>			
24	150130	Aerodromes - Airport Leases	100,000	90,000	35,178
		<i>Amounts to be collected</i>			61%
25	153930	Tourism And Area Promotion - Community	45,000	45,000	33,276 #
		<i>See commercial sponsorship</i>			26%
26	156830	Building Control - Building Permit Fees	26,500	24,292	4,257
		<i>Reduced activity</i>			82%
27	181820	Public Works Overheads - Less PWO alloc	(728,837)	(672,773)	(526,629)
		<i>Allocations to be reviewed</i>			22%

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 31 May 2014



Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2012	Interest Earned to 30/04/2014	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/05/2014
410314	Westpac	5 month TD	30/11/2013	4.00%	10,835,314.31	181,677.05	-	-	(11,016,991.36)	-
410314	Westpac	18 days TD	18/12/2013	3.40%	-	-	-	11,016,991.36	(11,016,991.36)	-
267466	Westpac	6 month TD	30/06/2014	2.54%	-	-	-	9,500,000.00	-	9,500,000.00
26-7466	Westpac	At Call		Variable	890,157.78	10,385.62	0.05	2,316,991.36	(3,210,300.00)	7,234.81
TOTALS					890,157.78	10,385.62	0.05	22,833,982.72	(14,227,291.36)	9,507,234.81

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2012	Interest Earned to 30/04/2014	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/05/2014	
170300	Plant Reserve	19.49%	2,076,978.59	35,408.86	-	-	(1,516,991.36)	595,396.09	
170500	Building Reserve	13.26%	1,412,834.84	24,090.38	-	177,224.90	-	1,614,150.12	
170200	Water Reserve	2.45%	261,652.51	4,451.09	-	-	-	266,103.60	
170700	Airport Runway Reserve	22.39%	2,386,420.32	40,677.49	-	-	-	2,427,097.81	
170800	Airport Operations Reserve	7.90%	841,942.47	14,352.49	-	-	-	856,294.96	
170600	Transport Reserve	5.34%	569,303.60	9,701.55	-	-	-	579,005.15	
170100	Infrastructure Reserve	7.74%	824,902.08	14,061.80	-	-	-	838,963.88	
170150	Leave Reserve	1.41%	150,594.08	2,561.65	-	-	-	153,155.73	
170250	Reseal & Rejuvenation Reserve	9.67%	1,030,699.49	17,568.17	-	-	-	1,048,267.66	
173500	Upgrade to Digital TV Reserve	0.00%	177,224.90	-	-	-	(177,224.90)	-	
170450	Interpretive Centre Reserve	10.35%	1,102,761.44	18,803.57	-	-	-	1,121,565.01	
SUB TOTAL ON RESERVES			100.00%	10,835,314.32	181,677.05	-	177,224.90	(1,694,216.26)	9,500,000.00
6001	Municipal Fund	100.00%	890,157.78	10,385.62	0.05	2,316,991.36	(3,210,300.00)	7,234.81	
TOTAL INVESTMENTS BY NATURE				11,725,472.10	192,062.67	0.05	2,494,216.26	(4,904,516.26)	9,507,234.81

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions taken under delegated powers that require reporting to Council in May 2014.

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	7 June 2014
Author:	Svenja Clare Debtors & Creditors Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr AG Burrows

That Council receives the outstanding monthly Debtor Trial Balance for 31 May 2014.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

Page 51

Printed on : 06.06.14 at 16:39

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance		01.04.2014	01.05.2014	31.05.2014	Total
		Credit Limit	As at 31.05.2014				
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)					
A041	AD ASTRAL AVIATION	0.00	0	0.00	0.00	2089.72	2089.72
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	197.28	197.28
B092	ADRIAN BAUMGARTEN (JNR)	827.56	324	0.00	0.00	0.00	827.56
A054	AFRAN CIVIL CONSTRUCTIONS	0.00	0	0.00	0.00	277.20	277.20
A108	ALLBEACH NOMINEES	0.00	0	0.00	0.00	0.00	-49.01
A017	AUSTRALIAN TAXATION OFFI	0.00	0	0.00	0.00	0.00	-7.75
B106	BAZDALE INVESTMENTS P/L	0.00	0	0.00	0.00	44.00	44.00
B016	BELELE STATION	624.00	2588	0.00	0.00	0.00	624.00
B102	BEVAN, KIMBERLEY EDMOND	0.00	0	22.00	0.00	0.00	22.00
B107	BOND AUSTRALIAN HELICOPTER	0.00	0	0.00	0.00	432.30	432.30
B2	BP AUSTRALIA PTY LTD	0.00	0	0.00	30207.93	420.09	30628.02
S074	BRENT SMOOTHY	22.00	207	0.00	0.00	0.00	22.00
B5	BROOME AVIATION PTY LTD	0.00	0	0.00	0.00	25.85	25.85
B002	BURROWS AG	0.00	0	0.00	0.00	6968.25	6968.25
B082	BYRNE, MICHAEL LESLIE	22.00	169	0.00	0.00	0.00	22.00
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	356.25	356.25
B022	CLARK BUTSON	0.00	0	0.00	0.00	36.74	36.74
C021	COMPLETE AVIATION SERVICES	0.00	0	0.00	0.00	717.14	717.14
D063	DEPARTMENT OF PLANNING	0.00	0	67000.00	0.00	0.00	67000.00
D054	DORAY MINERALS PTY LTD	0.00	0	0.00	0.00	10000.00	10000.00
D062	DRANSFIELD, LORRI	0.00	0	126.28	0.00	381.49	507.77
E041	ENERGISE CAFE	0.00	0	0.00	0.00	40.40	40.40
F039	FIRST NATIONAL REAL ESTATE	23.10	106	23.10	0.00	46.20	92.40
F046	FRIG TECH SERVICES	0.00	0	0.00	0.00	80.80	80.80
F11	FRONTIER SERVICES	0.00	0	0.00	0.00	217.50	217.50
C129	GEOFF CARBERRY	0.00	0	0.00	0.00	14.90	14.90
G053	GREEN MINING PTY LTD	0.00	0	0.00	0.00	46.20	46.20
H014	HELIBITS PTY LTD (HELIWEST	0.00	0	0.00	0.00	22.00	22.00
I021	ITS ALL SORTED	0.00	0	0.00	0.00	71.80	71.80
J033	JAMES JOSEPH BUCHANAN	0.00	0	0.00	0.00	0.00	-28.80
J018	JANDAKOT FLIGHT CENTRE	0.01	360	0.00	0.00	0.00	0.01
D056	JOHN DYER	0.00	0	0.00	0.00	139.04	139.04
J042	JQ SATELLITE & ANTENNA SER	0.00	0	0.00	0.00	80.80	80.80
J039	JULIE'S BEAUTY	0.00	0	397.90	0.00	960.80	1358.70
K003	KARALUNDI ABORIGINAL EDUCA	0.00	0	0.00	0.00	69.30	69.30

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

Page 52

Printed on : 06.06.14 at 16:39

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance		01.04.2014	01.05.2014	31.05.2014	Total
		Credit Limit	As at 31.05.2014				
		GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)					
K58	KENETIC AVIATION PTY LTD	0.00	0	0.00	0.00	75.00	75.00
K004	KILLARA STATION	0.00	0	0.00	0.00	1465.08	1465.08
K021	KING LEOPOLD AIR	129.26	207	0.00	0.00	24.48	153.74
L039	LOVE, WENDY	0.00	0	15.45	0.00	50.00	65.45
M164	MACA MINING PTY LTD	0.00	0	0.00	0.00	1000.00	1000.00
MC1D	MEEKATHARRA CARAVAN PARK	0.00	0	0.00	0.00	188.60	188.60
M021	MEEKATHARRA COMMUNITY RESO	0.00	0	0.00	0.00	138.60	138.60
M9	MEEKATHARRA DISTRICT HIGH	0.00	0	0.00	0.00	38.50	38.50
M141	MIDWEST SEPTICS	25.00	106	25.00	0.00	25.00	75.00
M036	MINGAH SPRINGS STATION	0.00	0	0.00	0.00	1953.44	1953.44
M161	MISSION AUSTRALIA	3.50	128	0.00	0.00	48.80	52.30
T2	ML & GJ TRENFIELD CONTRACT	0.00	0	0.00	0.00	90.20	90.20
M7D	MULLER ACCOUNTING	0.00	0	0.00	0.00	69.30	69.30
F034	Meekatharra Post Office	0.00	0	0.00	0.00	60.00	60.00
N009	NANTAY PTY LTD - MAROOMBA	0.00	0	0.00	0.00	922.56	922.56
N017	NEATFORD PTY LTD	0.00	0	0.00	0.00	25.86	25.86
N002	NETWORK AVIATION	0.00	0	0.00	0.00	706.80	706.80
N001	NEWMAN VETERINARY HOSPITAL	0.00	0	0.00	0.00	50.00	50.00
N037	NGE - NORTHERN GOLDFIELDS	0.00	0	0.00	0.00	1940.55	1940.55
O033	OLSEN & CO CONTRACTORS	23.10	106	0.00	0.00	23.10	46.20
L011	PAUL LYONS AVIATION PTY LT	0.00	0	73.48	0.00	36.06	109.54
H021	PHILIP HOOPER - COCKLES	0.00	0	0.00	0.00	0.00	-74.25
E21	PILBARA ACCESS PTY LTD (EF	0.00	0	0.00	0.00	0.00	-44.22
E019	PURDUE, EDWARD	0.00	0	0.00	0.00	22.00	22.00
R043	RACHLAN HOLDINGS PTY LTD	22.00	207	0.00	0.00	0.00	22.00
R067	RIO TINTO	0.00	0	0.00	0.00	38.50	38.50
M000	ROY MCCLYMONT	0.00	0	0.00	0.00	210.36	210.36
R005	ROYAL FLYING DOCTOR SERVIC	0.00	0	0.00	1226.20	5958.00	7184.20
R006	ROYAL MAIL HOTEL	0.00	0	69.30	0.00	138.60	207.90
S096	S&K ELECTRICAL CONTRACTING	0.00	0	0.00	0.00	138.60	138.60
S113	S.A. HINES CONTRACTING	0.00	0	0.00	0.00	219.40	219.40
S115	SCHONROCK, JOHN	0.00	0	0.00	0.00	22.00	22.00
S055	SHINE AVIATION SERVICES	0.00	0	0.00	0.00	744.98	744.98
Y005	SHIRE OF YALGOO	1100.00	4687	0.00	0.00	0.00	1100.00
SS5	SINOSTEEL MIDWEST CORPORAT	0.00	0	0.00	0.00	1000.00	1000.00



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

Page 53

Printed on : 06.06.14 at 16:39

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Credit Limit	02.03.2014		01.04.2014	01.05.2014	31.05.2014	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	10188.31	10188.31
S098	SLACK WATER SAFARIS PTY LT		22.00	142	0.00	0.00	0.00	22.00
S049	SMOOTHY HELICOPTERS		0.00	0	0.00	0.00	22.00	22.00
S078	STAR AVIATION PTY LTD		47.63	185	0.00	0.00	47.63	95.26
T056	TEX ONSITE PTY LTD		0.00	0	137.76	0.00	183.68	321.44
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	0.00	-62.70
T059	TIDMAN OPTICAL		0.00	0	25.00	0.00	50.00	75.00
T053	TINY TOTS IMAGES PHOTOGRAP		0.00	0	0.00	0.00	288.75	288.75
W030	WATER CORPORATION		0.00	0	1257.55	0.00	0.00	1257.55
M154	WR MONGOO		0.00	0	0.00	0.00	23.18	23.18
Y1D	YULELLA ABORIGINAL CORPORA		0.00	0	0.00	0.00	0.00	-23.10
Y019	YULELLA STEELWORKS		0.00	0	0.00	0.00	138.60	138.60
Y002	YULELLA VISION		0.00	0	0.00	0.00	46.20	46.20
	Totals --- Credit Balances:	-289.83	2891.16		69172.82	31434.13	52148.77	155357.05

Title/Subject:	LIST OF ACCOUNTS ENDED MAY 2014
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	7 June 2014
Author:	Svenja Clare Debtors & Creditors Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$808,634.97
Trust Account	Voucher No's	Amount:	\$ -
Air BP	Voucher No's	Amount:	\$ <u>1,200.00</u>
		Total	<u>\$809,834.97</u>

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NE Lyon

Seconded: Cr AJ Binsiar

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

Page 56

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
21-Jun-14

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT9322	16/05/2014	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR APRIL 2014	-868.92		
EFT9323	16/05/2014	ANDERSON MUNRO & WYLLIE	INTERIM AUDIT FOR YEAR END 30 JUNE 2013	-7498.80		
EFT9324	16/05/2014	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES 5-9 MAY 2014	-5017.38		
EFT9325	16/05/2014	AUSTRALIA POST	POSTAGE CHARGES FOR APRIL 2014	-338.56		
EFT9326	16/05/2014	AUSTRALIAN TAXATION OFFICE	BAS RETURN APRIL 2014	-88031.95		
EFT9327	16/05/2014	B & E TRENFIELD	PARKS AND GARDENS 1-15 MAY 2014	-5311.91		
EFT9328	16/05/2014	BUNNINGS GROUP LIMITED	VARIOUS PAINTS, PANELS AND SINK FOR KIDZONE	-1979.89		
EFT9329	16/05/2014	CABCHARGE AUSTRALIA LIMITED	APRIL CABCHARGE SERVICE FEE	-6.00		
EFT9330	16/05/2014	CANINE CONTROL	RANGER SERVICES ON 8-9 MAY 2014	-3234.00		
EFT9331	16/05/2014	HILLI'S CARPENTRY & MAINTENANCE (PETER JACKSON - IMPI)	REPLACE SHEET ON ROOF AND SEAL ROOF KIDZONE	-735.90		
EFT9332	16/05/2014	CIVIC LEGAL	ADVICE ON TANGADEE ROAD	-3128.18		
EFT9333	16/05/2014	COATES HIRE	PLANT HIRE PUMP SANDSTONE ROAD	-4876.52		
EFT9334	16/05/2014	COCKBURN CEMENT LTD	CEMENT- SANDSTONE RD	-8951.80		
EFT9335	16/05/2014	CORPORATE WEAR WEST	UNIFORMS WITH EMBROIDERY FOR VARIOUS STAFF MEMBERS	-1222.45		
EFT9336	16/05/2014	COURIER AUSTRALIA	FREIGHT LISWA	-192.64		
EFT9337	16/05/2014	DANIKA CHANDLER	FINANCIAL CONSULTING RATES FOR MAR/APR 2014 TENEMENT SCHEDULE UPDATE	-2079.00		
EFT9338	16/05/2014	DAYS PASTORAL COMPANY	HIRE OF LOADER AND GRADER TO OPEN UP TANGADEE RD AFTER FLOODS WITHIN TANGADEE BOUNDARY	-6490.00		
EFT9339	16/05/2014	FARMER JACKS	LIQUID CHLORINE 6 X 40L DRUMS	-6354.08		
EFT9340	16/05/2014	FORPARK AUSTRALIA	ANVIL TABLE ALUMINIUM FOR SPORTS COMPLEX	-5207.40		
EFT9341	16/05/2014	FRIG TECH SERVICES	REPAIRS TO AIRCONDITIONERS AT GYM	-236.50		
EFT9342	16/05/2014	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING MARCH 14 AP4C6680	-1486.34		
EFT9343	16/05/2014	GERALDTON FUEL	70,000 LTS OF DIESEL DELIVERED TO AIRPORT - \$1.328 EX GST	-105485.15		
EFT9344	16/05/2014	GERALDTON MURCHISON FREIGHT (KL & HS KEYNES)	DELIVERY OF OVERSIZE PALLETS FROM BUNNINGS GERALDTON	-561.00		
EFT9345	16/05/2014	GREAT NORTHERN RURAL SERVICE	DAVEY PUMP BOREMASTER TFC	-650.00		
EFT9346	16/05/2014	GREENFIELD TECHNICAL SERVICES	TECHNICAL SUPPORT FOR VARIOUS ROADS	-2420.00		
EFT9347	16/05/2014	GREENMINING PTY LTD	1.4.14 COLLECT 7 TONNE BULK BAGS CEMENT DELIVER TO SHIRE PO 45748	-3850.00		
EFT9348	16/05/2014	HICKS, BELINDA AND DAVID	CYCLE PARTS - REIMBURSEMENT	-45.00		
EFT9349	16/05/2014	HODDZ CLEANING & GLAZING SERVICES	REPAIR/REPLACEMENT FOR TWO DAMAGED WINDOWS AND ONE SLIDING GLASS DOOR	-1870.00		
EFT9350	16/05/2014	JARRIMBER	BUFFET SET- END PAYMENT	-2920.00		
EFT9351	16/05/2014	JASON SIGNS	ROAD SIGNS	-4488.00		
EFT9352	16/05/2014	KENDLE CONSTRUCTIONS	VARIOUS CONCRETE WORKS	-40289.26		
EFT9353	16/05/2014	LANDGATE	RURAL UV GENERAL REVALUATION 2013/2014	-1563.35		
EFT9354	16/05/2014	MEEKATHARRA COMMUNITY RESOURCE CENTRE	4X 2 WAY HAND HELD FOR NIGHT RIDE PROGRAM	-44.00		
EFT9355	16/05/2014	MEEKATHARRA PREMIX	VARIOUS CONCRETE WORKS	-15576.00		
EFT9356	16/05/2014	MIDWEST FIRE PROTECTION SERVICES - DELTAZONE NOM PTY	SUPPLY AS TAGS, LABOUR, ACCOMMODATION, TRAVEL	-1046.10		
EFT9357	16/05/2014	MURCHISON POWER SERVICES	SUPPLY AND REPLACE GLOBES AND LAMPS AT MEEKA AIRPORT APRON	-509.64		
EFT9358	16/05/2014	OCEAN AIR SOLUTIONS	5 SPLIT SYSTEM AIRCONDITIONING UNITS SUPPLIED & INSTALLED AT 255 DARLOT ST	-13735.00		
EFT9359	16/05/2014	OCLC	AMLIB ANNUAL MAINTENANCE AND DATABASE SUPPORT 14.5.14-13.5.15	-1349.32		
EFT9360	16/05/2014	ORICA AUSTRALIA P/L	CHLORINE SERVICE FEE 1.3.14 TO 31.3.14	-211.42		
EFT9361	16/05/2014	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	COMPUTER SOFTWARE MAINTENANCE	-170.00		
EFT9362	16/05/2014	PETER BAKENDALE CONSULTING ENGINEER	INSPECTION OF MASONIC LODGE STORM DAMAGE + REPORT	-13794.00		
EFT9363	16/05/2014	S&K ELECTRICAL CONTRACTING PTY LTD	ELECTRICAL WORKS AT THE POOL, GYM AND SECOND HAND STORE	-3531.00		
EFT9364	16/05/2014	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT CHARGES	-2727.49		
EFT9365	16/05/2014	SAMANTHA TARLING	REVIEW OF DELEGATION REGISTER AND POLICY MANUAL - PART PAYMENT 1	-4070.00		
EFT9366	16/05/2014	SPORTSPower GERALDTON	RECREATION SPORTING EQUIPMENT	-3233.00		
EFT9367	16/05/2014	THUNDELARRA LIMITED	RATES REFUND FOR ASSESSMENT A6628 E51/1418 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-2324.75		
EFT9368	16/05/2014	TOLL EXPRESS	FREIGHT FROM DRP MANUFACTURING	-17.67		
EFT9369	16/05/2014	TUTT BRYANT EQUIPMENT	FRONT CABIN WINDSCREEN	-593.76		
EFT9370	16/05/2014	WEST AUSTRALIAN NEWSPAPERS LIMITED	GREY NOMADS TRAVEL FEATURE PUBLISHED 6 MAR 2014	-1995.00		
EFT9371	16/05/2014	WEST PERTH GLASS & LEADLIGHTS	SECOND (FINAL) PAYMENT FOR ALUMINIUM FRAME DOORS FOR HALL	-1892.00		
EFT9372	16/05/2014	WESTRAC EQUIPMENT	REPAIRS AND PARTS FOR 613C SCRAPER	-147.27		
EFT9373	16/05/2014	MAL WOOD	MAL WOOD HOUSING BOND RETURN			-400.00
EFT9374	16/05/2014	MORGAN, ADELLE	REFUND OF SHIRE HOUSING BOND ADELLE MORGAN			-400.00
EFT9375	16/05/2014	ROSE, BEVIN	BEVIN ROSE HOUSING BOND RETURN			-400.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
21-Jun-14

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT9376	16/05/2014	AUSTRALIAN SENIOR PUBLICATIONS	ADVERTISING FESTIVAL IN AUSTRALIAN SENIOR PAPER 26/05/2014	-477.62		
EFT9377	20/05/2014	AUSTRALIAN TAXATION OFFICE	PAYMENT TO BALANCE FBT FOR THE 2013/2014 PERIOD	-15140.83		
EFT9378	03/06/2014	ABCO PRODUCTS	10L EQUINOX LOW/UHS 170136	-403.33		
EFT9379	03/06/2014	AG BURROWS PLANT	HIRE OF VARIOUS PLANT EQUIPMENT	-44110.00		
EFT9380	03/06/2014	AIRPORT LIGHTING SPECIALISTS	PRIMARY PLUG AND SOCKET SET .5M	-355.85		
EFT9381	03/06/2014	ANDREW BINSIAR	MEETING FEE FOR 17 MAY OCM MEETING	-210.00		
EFT9382	03/06/2014	AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL SUBSCRIPTION AUSTRALIAN AIRPORTS ASSOcn 1/7/2014 - 30/6/2015	-2255.00		
EFT9383	03/06/2014	AUSTRALIAN WORKERS UNION	PAYROLL DEDUCTIONS	-44.00		
EFT9384	03/06/2014	B & E TRENFIELD	PARKS AND GARDENS 16-30 MAY 2014	-5311.91		
EFT9385	03/06/2014	BAJRAI ENTERPRISES PTY LTD	VAST CODE BOXES & GROUND MOUNTED DISHES	-4969.80		
EFT9386	03/06/2014	BARRY JOHN KREPININ	CAMP ELECTRICS AND TV SETUP	-1280.00		
EFT9387	03/06/2014	BT SUPER FOR LIFE	SUPER ANNUATION CONTRIBUTIONS	-1723.53		
EFT9389	03/06/2014	BURROWS A.G.	MEETING FEES OCM 17.5.14	-210.00		
EFT9390	03/06/2014	CANINE CONTROL	RANGER SERVICES ON 16 & 17 MAY 2014	-3234.00		
EFT9391	03/06/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-1017.13		
EFT9392	03/06/2014	COCKBURN CEMENT LTD	GENERAL PORTLAND BULKER CEMENT	-11627.00		
EFT9393	03/06/2014	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-406.48		
EFT9394	03/06/2014	COMMERCIAL HOTEL MEEKATHARRA	SUPPLY LUNCHESES FOR COUNCILLORS AND STAFF AFTER COUNCIL MEETING SATURDAY 17 MAY 2014	-47.50		
EFT9395	03/06/2014	COURIER AUSTRALIA	FREIGHT CHARGE FOR DELIVERY FROM WESTRAC	-3284.47		
EFT9396	03/06/2014	DEPARTMENT OF FIRE & EMERGENCY SERVICES AUTHORITY	ESL RETURN QUARTER 4 2013/14 MAY 2014	-4756.19		
EFT9397	03/06/2014	DICK SMITH ELECTRONICS	COMMUNITY DEVELOPMENT MOBILE REPLACEMENT	-927.00		
EFT9398	03/06/2014	DRANSFIELD SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-929.35		
EFT9399	03/06/2014	FORPARK AUSTRALIA	SUPPLY & INSTALL PLAYGROUND EQUIPMENT AS PER QUOTE	-45422.30		
EFT9400	03/06/2014	G&T FAMILY TRUST - BYRNE CASH ENTERPRISES	DOMESTIC RUBBISH COLLECTION 1-31 MAY 14	-17011.50		
EFT9401	03/06/2014	GERALDTON 4WD	40000 SERVICE FOR 2012 FORD RANGER UTE AS PER QUOTE 00026109	-420.04		
EFT9402	03/06/2014	GERALDTON MURCHISON FREIGHT (KL & HS KEYNES)	FREIGHT CHARGE FOR DELIVERY FROM WESTRAC GERALDTON	-134.20		
EFT9403	03/06/2014	GERALDTON TOYOTA	LHS HEADLIGHT ASSEMBLY FOR BUS	-710.61		
EFT9404	03/06/2014	GOV OF WA DEPT OF HEALTH	INDUSTRIAL POISONS PERMIT (SWIMMINGPOOL) 1 JUL 2014 - 30 JUN 2017	-210.00		
EFT9405	03/06/2014	GREAT NORTHERN RURAL SERVICE	DOMINEX DUO 20 LITRE ALPHA CYPERMETHRIN CROP CARE FOR OVAL	-264.20		
EFT9406	03/06/2014	HICKS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-505.26		
EFT9407	03/06/2014	HICKS, DAVID	REMOVE GLASS AND ERECT SIGN	-206.25		
EFT9408	03/06/2014	HODDZ CLEANING & GLAZING SERVICES	REPAIR WINDOW AT 87 MAIN STREET	-275.00		
EFT9409	03/06/2014	IP CAMERAS AUSTRALIA	CONSULTANCY DOCUMENTATION OPTION PAPER FOR TECHNICAL SPECIFICATIONS	-5500.00		
EFT9410	03/06/2014	JOKAPHINE SUPER FUND	PAYROLL DEDUCTIONS	-2570.91		
EFT9411	03/06/2014	JR & A HERSEY PTY LTD	EARMUFFS CLASS 4	-366.58		
EFT9412	03/06/2014	LANDGATE	COUNTRY SOUTHERN URBAN UV REVALUATION 2013/2014	-179.00		
EFT9413	03/06/2014	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-38.80		
EFT9414	03/06/2014	LYON, NORMAN	MEETING FEE OCM 17.5.14	-140.00		
EFT9415	03/06/2014	MARK SMITH PTY LTD	PLUMBING REPAIRS AT AIRPORT	-110.00		
EFT9416	03/06/2014	MEEKATHARRA COMMUNITY RESOURCE CENTRE	3 2ND HAND COMPUTERS FOR YOUTH CENTRE	-600.00		
EFT9417	03/06/2014	MEEKATHARRA CORNER STORE	WATER BOTTLES FOR DEPOT	-1081.76		
EFT9418	03/06/2014	ML & GJ TRENFIELD CONTRACTING	AIRPORT MANAGEMENT CONTRACTMAY 2014	-20900.00		
EFT9419	03/06/2014	NGE NORTHERN GOLDFIELDS EARTHMOVING	VARIOUS ROADWORKS MAY 2014	-138865.39		
EFT9420	03/06/2014	ORICA AUSTRALIA P/L	CHLORINE	-204.60		
EFT9421	03/06/2014	P & R CONTRACTORS	INTERNAL PAINTING OF KID ZONE	-2431.00		
EFT9422	03/06/2014	SADLERS-NEXUS LOGISTICS	FREIGHT CHARGE FOR DELIVERY TO MARINOI FABRICATIONS	-1543.87		
EFT9423	03/06/2014	SENIOR SCENE MAGAZINE	ADVERTISING FESTIVAL	-440.00		
EFT9424	03/06/2014	SHORELINE OUTDOOR WORLD	MATERIALS FOR SHED AT FREIGHT YARD 742 DOUGLAS ST (DAMAGED BY FIRE) AS PER QUOTE 6298	-1261.70		
EFT9425	03/06/2014	SPORTS POWER GERALDTON	3 STOP WATCH 3 DIGITAL TIMER 2SCOREBOARD 4 SQUEEZE WHISTLE	-344.40		
EFT9426	03/06/2014	SPORTSPOWER GERALDTON	LIFTING BAR OLYMPIC	-218.00		
EFT9427	03/06/2014	STAPLES AUSTRALIA PTY LIMITED	2X HP Q2612A BLACK LASER TONER CARTRIDGE 2K CODE 86826842	-180.71		
EFT9428	03/06/2014	SUNNY INDUSTRIAL BRUSHWARE	SIDE BROOMS FOR BRUSH TO SUIT TENNANT	-412.50		
EFT9429	03/06/2014	TENNANT AUSTRALIA	FRONT CAB PANE WINDOW FOR SWEEPER	-786.41		
EFT9430	03/06/2014	TRENFIELD, NORMAN	PRESIDENT'S ALLOWANCE PERIOD 16 FEB - 15 MAY 2014	-2350.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY 20 JUNE 2014

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
21-Jun-14

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT9431	03/06/2014	TRISSET BOSS PTY LTD	4000 RATE NOTICES A4	-1496.00		
EFT9432	03/06/2014	TRUCK CENTRE WESTERN AUSTRALIA	PARTS FOR REPAIRS TO NISSAN DUE TO FIRE PLUS AIRFREIGHT	-1308.45		
EFT9433	03/06/2014	URBIS PTY LTD	FINALISATION OF DRAFT ECONOMIC OPPORTUNITY REPORT	-13343.01		
EFT9434	03/06/2014	VIDGUARD SECURITY SYSTEMS	JOB 406212 TECH TO ATTEND SITE AND RECOMMISSION SYSTEM & RECTIFY ALL FAULTS	-905.06		
EFT9435	03/06/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	-15119.15		
EFT9436	03/06/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -	ADVERTISING OF 2 TENDERS AND POSITION VACANT	-1168.51		
EFT9437	03/06/2014	WESTRAC EQUIPMENT	REPAIRS AND PARTS CATERPILLAR PAINTS FOR PLANT	-10358.06		
EFT9438	03/06/2014	BUNNINGS GROUP LIMITED	PLYWOOD MARIENE AA GRADE HARDWOOD	-1193.87		
EFT9439	03/06/2014	TUTT BRYANT EQUIPMENT	BELTS FOR BOMAG MULTITYRE	-372.02		
24918	16/05/2014	ATLAS IRON LIMITED	RATES REFUND FOR ASSESSMENT A6751 E51/1352 PEAK HILL GOLD FIELD PEAK HILL	-4506.28		
24919	16/05/2014	CANCER COUNCIL	DONATION FOR SHITBOX RALLY 2014 TO SUPPORT CANCER COUNCIL	-2000.00		
24920	16/05/2014	DESERT RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A6519 E52/2278 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-1089.10		
24921	16/05/2014	HORIZON POWER	ELECTRICITY CHARGES FOR APRIL 2014	-7537.82		
24922	16/05/2014	PETTY CASH	REFRESHMENTS FOR OFFICE/COUNCILLORS	-364.25		
24923	16/05/2014	TALISMAN A PTY LTD	RATES REFUND FOR ASSESSMENT A6885 E52/2690 PEAK HILL GOLD FIELD MEEKATHARRA 6642	-1981.00		
24924	16/05/2014	TARGET AUSTRALIA PTY LTD	IPD TOUCH 32 GB 5 TH GENERATION FOR YOUTH CENTRE	-1258.00		
24925	16/05/2014	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES APRIL 2014	-8571.78		
24926	16/05/2014	VENTNOR PILBARA PTY LTD	RATES REFUND FOR ASSESSMENT A6360 P52/1278 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-779.59		
24927	16/05/2014	WATER CORPORATION	WATER CHARGES , 1 MAY - 30 JUN 2014	-68.76		
24928	16/05/2014	WESTNET PTY LTD	INTERNET 01/05/14 - 01/06/14 CEO	-219.80		
24929	03/06/2014	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-294.79		
24930	03/06/2014	DELGARE PTY LTD	RATES REFUND FOR ASSESSMENT A6799 E52/2549 NANNINE GOLD FIELD NANNINE	-213.34		
24931	03/06/2014	ENTERPRISE METALS LIMITED	RATES REFUND FOR ASSESSMENT A6583 E51/1303 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-766.18		
24932	03/06/2014	NEWSEARCH PTY LTD	RATES REFUND FOR ASSESSMENT A7324 E52/2982 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-1905.76		
24933	03/06/2014	NICHOLS H.J.	MEETING FEE OCM 17.5.14	-210.00		
24934	03/06/2014	PETER SHANE CLANCY	DEPUTY PRESIDENT'S ALLOWANCE AND MEETING ATTENDANCE	-710.00		
24942	03/06/2014	VETERANS LEGION OF AUSTRALIA	WREATH FOR ANZAC DAY 25.4.14	-100.00		
24943	03/06/2014	WISDOM IN YOUR LIFE	COMMUNITY DEVELOPMENT SEMINAR - AWAY FORWARD	-110.00		<u><u>-\$ 1,200.00</u></u>



THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT	-\$	808,634.97
AIR BP ACCOUNT	\$	-
TRUST ACCOUNT	-\$	1,200.00
		<u><u>-\$ 809,834.97</u></u>

TOTALLING \$809,834.97 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 21/06/2014 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION

Title/Subject:	ADOPTION OF 2014/2015 ANNUAL BUDGET
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 0242
Disclosure of Interest:	Nil
Date of Report:	4 June 2014
Author:	Krys East Corporate Services Manager/ Deputy Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report puts forward the 2014/2015 Statutory Budget for Councils endorsement and acceptance.

Attachments:

2014/2015 Statutory Budget including Schedule of Fees and Charges.
Ministerial letter granting approval for proposed differential rates in the dollar.

Background:

Every year Council is required to adopt a budget for that financial year. At the full Council meeting held on Saturday 19 April 2014, the proposed differential rates were approved by Council and advertised for public comment on 1 May 2014. No submissions were received prior to 22 May 2014, when the public comment period closed. At the OCM in May Council reviewed and balanced the 2014/15 Draft Management Budget.

Comment:

The Statutory Compliant budget has now been prepared and includes the information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. This budget is submitted for adoption.

Subsequent to the April and May 2014 meetings changes have been made to the Schedule of Fees and Charges and to the Management Budget. The additional fees and changes that have been incorporated into the 2014/15 Statutory Compliant budget are:

- Inclusion of a 10% interest charge for outstanding debtors. This has been included as part of Councils Policy Manual but never implemented.
- Included housing rental charges for Atyeo's Environmental Health Services Pty Ltd of \$100 per week and for Contract Aquatic Services at \$70 per week. These amounts are current on the relevant negotiated contracts and are to be reviewed with future budgets.

Amendments to the Management Budget as previously presented to Council are:

- Amended Members fees to reflect rates adopted at May 2014 OCM.
- Removed Capital Expense for Main Street Security Cameras and Lighting (\$110,000) and associated Security Cameras Maintenance (\$8772) as per Councils Resolution for Item 9.4.1 at OCM May 2014.
- Council instructed that the budget for Operating Expenditure for Schedule 8 Youth Services Operations to remain at the 2013/14 budget figure. This has been amended to comply with Council directive.
- Included an expense of \$23,300 to engage consultant to do a new Workforce Plan. This has been fully offset by an expected grant from Department of Local Government and Communities (\$23,000).

Ministerial approval has been received granting the right to impose a differential rate for UV Mining that is more than twice the lowest differential rate imposed for UV Rural.

Consultation:

Roy McClymont – Chief Executive Officer
Megan Shirt – Consultant
All Councilors
All Internal & External Staff

Statutory Environment:

Section 6.2 of the Local Government Act 1995
Part 3 of the Local Government (Financial Management) Regs 1996

Policy Implications:

The Annual Budget has an effect on the majority of Councils current policies.

Budget/Financial Implications:

The 2014/15 Budget is the main document relating to Councils Income and Expenditure for the coming Financial Year.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

At the Meeting

DCEO Krys East advised Council of significant changes to the previously approved reserve transfers with reserve transfers now showing as \$144,355. The CEO suggested that during the budget review in August/September, Council could do a detailed review and consider trimming some budget allocations and increasing reserve transfers – if considered appropriate.

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr AG Burrows

That Council adopts by Absolute Majority the Statutory Annual Budget for the financial year ending 30th June 2015 as presented, which includes:

1. The differential rates in the dollar and minimum rate, being;

GRV	11.8836 cents in the dollar
UV – Rural	3.8433 cents in the dollar
UV – Mining	19.0389 cents in the dollar
Minimum Rates –	
GRV	\$350.00
UV – Rural	\$275.00
UV – Mining	\$275.00

2. The following due dates for payment of rates by instalment;

- i) Due date/first instalment 28 August 2014**
- ii) Second instalment 1 November 2014**
- iii) Third instalment 5 January 2015**
- iv) Fourth instalment 11 March 2015**

3. A charge of \$15.00 per instalment, for payment of rates by instalment to apply to the second, third and fourth instalments;

4. An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalments;

5. An interest rate of 10% to be imposed on all outstanding rates after the 28 August 2014 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment;

6. The Reserve fund budget as shown;

7. Refuse collection charges as shown; and

8. The Schedule of Fees and Charges.

**CARRIED 7/0
BY AN ABSOLUTE MAJORITY**

SHIRE OF MEEKATHARA
BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Comprehensive Income by Program	3
Statement of Cash Flows	4
Rate Setting Statement	5
Notes to and Forming Part of the Budget	6 to 34
Supplementary Information	
Acquisition/Construction Of Assets	35 to 36
Management Schedules	37 to 67

SHIRE OF MEEKATHARA
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2015

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
Revenue				
Rates	8	4,160,518	3,964,607	4,016,146
Operating Grants, Subsidies and Contributions		4,081,688	3,633,767	3,519,396
Fees and Charges	11	644,397	673,829	1,321,631
Service Charges	10	0	0	0
Interest Earnings	2(a)	674,689	331,615	558,877
Other Revenue		622,905	1,139,126	51,618
		<u>10,184,197</u>	<u>9,742,944</u>	<u>9,467,668</u>
Expenses				
Employee Costs		(1,402,731)	(1,475,400)	(1,400,000)
Materials and Contracts		(3,666,994)	(2,635,497)	(3,475,000)
Utility Charges		(194,625)	(246,554)	(260,000)
Depreciation on Non-Current Assets	2(a)	(3,424,010)	(3,393,340)	(3,298,500)
Interest Expenses	2(a)	0	0	0
Insurance Expenses		(269,192)	(285,059)	(260,845)
Other Expenditure		(282,662)	(184,766)	(84,960)
		<u>(9,240,214)</u>	<u>(8,220,615)</u>	<u>(8,779,305)</u>
		943,983	1,522,328	688,363
Non-Operating Grants, Subsidies and Contributions		5,135,250	7,440,248	9,341,708
Profit on Asset Disposals	4	0	0	40,506
Loss on Asset Disposals	4	(262,087)	0	0
NET RESULT		5,817,145	8,962,577	10,070,577
Other Comprehensive Income				
Changes on Revaluation of non-current assets		0	0	0
Total Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>5,817,145</u>	<u>8,962,577</u>	<u>10,070,577</u>

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARA
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2015

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
Revenue (Refer Notes 1,2,8 to 13)				
Governance		0	80	0
General Purpose Funding		8,417,800	6,169,301	7,687,368
Law, Order, Public Safety		12,850	13,639	18,944
Health		4,078	4,610	1,900
Education and Welfare		116,519	101,091	162,191
Housing		25,500	26,919	18,500
Community Amenities		131,847	115,909	203,651
Recreation and Culture		263,200	111,145	134,350
Transport		835,997	2,725,064	876,970
Economic Services		240,950	262,774	245,450
Other Property and Services		135,456	212,410	118,344
		<u>10,184,197</u>	<u>9,742,944</u>	<u>9,467,668</u>
Expenses Excluding Finance Costs (Refer Notes 1,2 & 14)				
Governance		(604,299)	(556,747)	(549,782)
General Purpose Funding		(236,417)	(194,577)	(192,688)
Law, Order, Public Safety		(141,514)	(115,515)	(165,028)
Health		(98,034)	(79,138)	(100,523)
Education and Welfare		(717,271)	(541,866)	(704,411)
Housing		(25,500)	(3,145)	(18,500)
Community Amenities		(557,109)	(377,853)	(527,745)
Recreation & Culture		(1,123,319)	(908,590)	(1,124,077)
Transport		(4,753,668)	(4,788,417)	(4,397,976)
Economic Services		(467,898)	(387,545)	(470,908)
Other Property and Services		(515,187)	(267,223)	(527,667)
		<u>(9,240,215)</u>	<u>(8,220,616)</u>	<u>(8,779,305)</u>
Non-operating Grants,				
Subsidies and Contributions				
Recreation and Culture		128,125	0	108,125
Transport		5,007,125	7,440,248	9,233,583
		<u>5,135,250</u>	<u>7,440,248</u>	<u>9,341,708</u>
Profit/(Loss) On Disposal Of Assets (Refer Note 4)				
Transport		(255,848)	0	19,062
Economic Services		0	0	21,444
Other Property And Services		(6,239)	0	0
		<u>(262,087)</u>	<u>0</u>	<u>40,506</u>
NET RESULT				
		5,817,145	8,962,577	10,070,577
Other Comprehensive Income				
Changes on Revaluation of non-current assets		0	0	0
Total Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>5,817,145</u>	<u>8,962,577</u>	<u>10,070,577</u>

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2015

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
Cash Flows From Operating Activities				
Receipts				
Rates		5,410,518	2,794,055	4,172,396
Operating Grants, Subsidies and Contributions		4,331,688	3,633,767	3,519,396
Fees and Charges		644,397	798,072	1,340,381
Service Charges		0	0	0
Interest Earnings		674,689	331,615	558,877
Goods and Services Tax		950,000	995,945	700,000
Other Revenue		622,905	1,139,126	51,618
		<u>12,634,197</u>	<u>9,692,580</u>	<u>10,342,668</u>
Payments				
Employee Costs		(1,402,731)	(1,475,400)	(1,365,277)
Materials and Contracts		(3,707,808)	(2,635,497)	(3,448,793)
Utility Charges		(194,625)	(246,554)	(264,010)
Interest Expenses		0	0	0
Insurance Expenses		(269,192)	(285,059)	(260,845)
Goods and Services Tax		(1,305,375)	(1,263,086)	(800,000)
Other Expenditure		(282,662)	(184,766)	(84,960)
		<u>(7,162,393)</u>	<u>(6,090,361)</u>	<u>(6,223,885)</u>
Net Cash Provided By Operating Activities	15(b)	<u>5,471,804</u>	<u>3,602,219</u>	<u>4,118,783</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale	3	0	0	0
Payments for Purchase of Property, Plant & Equipment	3	(3,705,095)	(778,616)	(3,083,001)
Payments for Construction of Infrastructure	3	(7,800,714)	(8,931,116)	(9,973,736)
Advances to Community Groups		0	0	0
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		5,315,250	7,260,248	9,406,708
Proceeds from Sale of Plant & Equipment	4	357,000	0	61,000
Proceeds from Advances		0	0	0
Net Cash Used in Investing Activities		<u>(5,833,559)</u>	<u>(2,449,484)</u>	<u>(3,589,029)</u>
Cash Flows from Financing Activities				
Repayment of Debentures	5	0	0	0
Proceeds from Self Supporting Loans		0	0	0
Proceeds from New Debentures	5	0	0	0
Net Cash Provided By (Used In) Financing Activities		0	0	0
Net Increase (Decrease) in Cash Held		(361,755)	1,152,734	529,754
Cash at Beginning of Year		12,819,483	11,666,749	11,075,193
Cash and Cash Equivalents at the End of the Year	15(a)	<u>12,457,728</u>	<u>12,819,483</u>	<u>11,604,947</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARA
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2015

	NOTE	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
Revenues	1,2			
Governance		0	80	0
General Purpose Funding		4,257,282	2,204,694	3,671,222
Law, Order, Public Safety		12,850	13,639	18,944
Health		4,078	4,610	1,900
Education and Welfare		116,519	101,091	162,191
Housing		25,500	26,919	18,500
Community Amenities		131,847	115,909	203,651
Recreation and Culture		391,325	111,145	242,475
Transport		5,843,122	10,165,313	10,129,615
Economic Services		240,950	262,774	266,894
Other Property and Services		135,456	212,409	118,344
		<u>11,158,929</u>	<u>13,218,585</u>	<u>14,833,736</u>
Expenses	1,2			
Governance		(604,299)	(556,747)	(549,782)
General Purpose Funding		(236,417)	(194,577)	(192,688)
Law, Order, Public Safety		(141,514)	(115,515)	(165,028)
Health		(98,034)	(79,138)	(100,523)
Education and Welfare		(717,271)	(541,866)	(704,411)
Housing		(25,500)	(3,145)	(18,500)
Community Amenities		(557,109)	(377,853)	(527,745)
Recreation & Culture		(1,123,319)	(908,590)	(1,124,077)
Transport		(5,009,516)	(4,788,417)	(4,397,976)
Economic Services		(467,898)	(387,545)	(470,908)
Other Property and Services		(521,426)	(267,223)	(527,667)
		<u>(9,502,301)</u>	<u>(8,220,616)</u>	<u>(8,779,305)</u>
Net Operating Result Excluding Rates		1,656,628	4,997,969	6,054,431
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	4	262,087	0	(40,506)
Depreciation on Assets	2(a)	3,424,010	3,393,340	3,298,500
Movement in Non-Current Staff Leave Provisions		0	(23)	31,823
Movement in Non-Current Receivables		0	0	0
Capital Expenditure and Revenue				
Purchase Land Held for Resale	3			0
Purchase Land and Buildings	3	(2,255,080)	(386,286)	(1,791,420)
Purchase Infrastructure Assets - Roads	3	(6,280,291)	(8,687,847)	(8,519,333)
Purchase Infrastructure Assets - Other	3	(1,117,423)	(120,818)	(1,454,403)
Purchase Plant and Equipment	3	(1,624,000)	(269,875)	(1,116,400)
Purchase Furniture and Equipment	3	(45,300)	(122,455)	(175,181)
Infrastructure Assets - Airport		(903,000)	(162,851)	0
Proceeds from Disposal of Assets	4	357,000	0	61,000
Repayment of Debentures	5	0	0	0
Proceeds from New Debentures	5	0	0	0
Self-Supporting Loan Principal Income		0	0	0
Transfers to Reserves (Restricted Assets)	6	(638,245)	(2,595,062)	(1,215,088)
Transfers from Reserves (Restricted Assets)	6	0	1,694,216	176,641
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	3,003,098	1,298,183	673,790
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	0	3,003,098	0
Amount Required to be Raised from General Rate	8	<u>(4,160,518)</u>	<u>(3,964,607)</u>	<u>(4,016,146)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES

(a) **Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

(b) **2013/14 Actual Balances**

Balances shown in this budget as 2013/14 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) **Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) **Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) **Superannuation**

The Council contributes to a number of Superannuation Funds on behalf of employees.

All funds to which the Council contributes are defined contribution plans.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

(h) **Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) **Inventories**

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(j) **Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -
 - (i) that are plant and equipment; and
 - (ii) that are -
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.

Land Under Control

In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Transitional Arrangement

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy detailed in the **Initial Recognition** section as detailed above.

Those assets carried at fair value will be carried in accordance with the **Revaluation** Methodology section as detailed above.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Major depreciation periods used for each class of depreciable asset are:

Buildings	40 years
Plant	5 - 10 years
Furniture and Equipment	3 - 10 years
Roads - Unformed	not depreciated
Roads - Gravel	50 years
Roads - Sealed	20 years
Kerbing & Footpaths	20 years
Drains & Sewer	40 years
Airfield/Runways	20 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Capitalisation Threshold

Property, plant and equipment is capitalised if the valuation adds to the value of the asset and exceeds:

Land	Nil
Buildings	\$5,000
Plant	\$3,000
Furniture and Equipment	\$3,000

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities (Continued)

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) *Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) *Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment of Assets

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Impairment of Assets (Continued)

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2015.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(o) Employee Benefits

Short-Term Employee Benefits

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(q) Provisions

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

(s) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(t) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015**

	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
2. REVENUES AND EXPENSES			
(a) Net Result			
The Net Result includes:			
(i) Charging as Expenses:			
Auditors Remuneration			
Audit Services	14,000	14,594	11,000
Depreciation			
<u>By Program</u>			
Governance	500	447	170
General Purpose Funding	0	0	0
Law, Order, Public Safety	1,400	1,356	570
Health	900	815	1,860
Education & Welfare	20,500	20,110	21,350
Housing	97,000	96,000	82,600
Community Amenities	10,500	10,188	7,700
Recreation and Culture	120,140	118,576	126,050
Transport	2,497,000	2,480,123	2,311,100
Economic Services	55,200	54,691	53,400
Other Property and Services	620,870	611,033	693,700
	<u>3,424,010</u>	<u>3,393,340</u>	<u>3,298,500</u>
<u>By Class</u>			
Land and Buildings	200,267	199,010	199,110
Furniture and Equipment	44,902	34,902	31,100
Plant and Equipment	591,057	586,057	662,830
Infrastructure - Roads	2,295,722	2,282,509	2,117,030
Infrastructure - Other	292,062	290,862	288,430
	<u>3,424,010</u>	<u>3,393,340</u>	<u>3,298,500</u>
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	532,689	283,277	420,877
- Other Funds	80,000	11,568	80,000
Other Interest Revenue (<i>refer note 13</i>)	62,000	36,770	58,000
	<u>674,689</u>	<u>331,615</u>	<u>558,877</u>

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

The Shire of Meekatharra is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

GOVERNANCE

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue. Costs associated with raising of rates, collection of debts and other funding activities within this programme.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control. Operation of Council's Ranger services.

HEALTH

Food quality and pest control, monitoring and control of environmental health. Contract Operation for Health issues within the Community.

EDUCATION AND WELFARE

Provision and maintenance of various premises in support of community services such as the Pre-school, Childrens Day Care and Telecentre. Financial assistance on a needs arise basis for the community's education and welfare. Provision, maintenance and support for the community youth centre.

HOUSING

Maintenance of staff and rental housing

COMMUNITY AMENITIES

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of rest centre and storm water drainage maintenance, operation and maintenance of sewage schemes.

RECREATION AND CULTURE

Maintenance of halls, the aquatic centre recreation centres and various reserves; operation of library, TV and Radio Broadcasting.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

TRANSPORT

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets, traffic lights; depot maintenance and airport maintenance.

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control noxious weeds, vermin control, and building controls.

OTHER PROPERTY & SERVICES

Private works operations and miscellaneous Plant operations, Overheads and Administration costs, initially charged here are reallocated to the relevant function area.

**SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015**

3. ACQUISITION OF ASSETS	2014/15 Budget \$
The following assets are budgeted to be acquired during the year:	
<u>By Program</u>	
Education and Welfare	149,880
Housing	408,000
Community Amenities	50,000
Recreation and Culture	1,575,220
Transport	9,443,291
Economic Services	314,703
Other Property and Services	284,000
	<u><u>12,225,094</u></u>
<u>By Class</u>	
Land Held for Resale	0
Land and Buildings	2,255,080
Infrastructure Assets - Roads	6,280,291
Plant and Equipment	1,624,000
Furniture and Equipment	45,300
Infrastructure Assets - Airport	903,000
Infrastructure Assets - Other	1,117,423
	<u><u>12,225,094</u></u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

Attachment 1: ACQUISITION/CONSTRUCTION OF ASSETS

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	2014/15 BUDGET \$	2014/15 BUDGET \$	2014/15 BUDGET \$
Transport			
P419 - 2009 Cat 12M Grader	256,602	150,000	(106,602)
P109 - Nissan UD Prime Mover	76,453	20,000	(56,453)
P437 - Toyota Landcruiser GXL	43,927	41,000	(2,927)
Other Property and Services			
DCEO Vehicle	41,239	35,000	(6,239)
	619,087	357,000	(262,087)

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	2014/15 BUDGET \$	2014/15 BUDGET \$	2014/15 BUDGET \$
Motor Vehicles and Mobile Plant	619,087	357,000	(262,087)
	619,087	357,000	(262,087)

Summary

	2014/15 BUDGET \$
Profit on Asset Disposals	0
Loss on Asset Disposals	(262,087)
	<u>(262,087)</u>

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire does not have any loan debentures on issue.

(b) New Debentures - 2014/15

The Shire does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Shire has no unspent debenture funds as at 30th June 2014, nor is it expected to have unspent debentures funds as at 30th June 2015.

(d) Overdraft

Council established an overdraft facility during the previous financial year of \$1,000,000 with Westpac Bank to assist with short term liquidity requirements. It is not anticipated that this facility will be required to be utilised in 2014/15.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
6. RESERVES			
(a) Leave Reserve			
Opening Balance	154,588	150,594	50,427
Interest	6,493	3,994	0
Amount Set Aside / Transfer to Reserve	0	0	2,017
Amount Used / Transfer from Reserve	0	0	0
	<u>161,081</u>	<u>154,588</u>	<u>52,444</u>
(b) Plant Reserve			
Opening Balance	2,332,189	2,076,979	2,071,119
Interest	98,923	55,210	82,845
Amount Set Aside / Transfer to Reserve	105,556	1,716,991	200,000
Amount Used / Transfer from Reserve	0	(1,516,991)	0
	<u>2,536,668</u>	<u>2,332,189</u>	<u>2,353,964</u>
(c) Building Reserve			
Opening Balance	1,627,622	1,412,835	1,226,606
Interest	68,360	37,563	56,130
Amount Set Aside / Transfer to Reserve	0	177,225	176,641
Amount Used / Transfer from Reserve	0	0	0
	<u>1,695,983</u>	<u>1,627,622</u>	<u>1,459,377</u>
(d) Shire Water Reserve			
Opening Balance	268,593	261,653	261,119
Interest	11,281	6,940	10,445
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>279,874</u>	<u>268,593</u>	<u>271,564</u>
(e) Airport Runway Reserve			
Opening Balance	2,449,846	2,386,420	2,378,551
Interest	102,894	63,426	95,142
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>2,552,740</u>	<u>2,449,846</u>	<u>2,473,693</u>
(f) Airport Reserve			
Opening Balance	864,321	841,942	839,165
Interest	36,301	22,379	33,567
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>900,623</u>	<u>864,321</u>	<u>872,732</u>
(g) Transport Reserve			
Opening Balance	584,431	569,304	567,426
Interest	24,546	15,127	22,697
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>608,977</u>	<u>584,431</u>	<u>590,123</u>
Total Reserves C/Fwd	<u>8,735,944</u>	<u>8,281,590</u>	<u>8,073,897</u>

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
6. RESERVES (Continued)			
Total Reserves B/Fwd	<u>8,735,944</u>	<u>8,281,590</u>	<u>8,073,897</u>
(h) Infrastructure & Economic Development Reserve			
Opening Balance	846,828	824,902	822,182
Interest	35,567	21,926	32,887
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>882,394</u>	<u>846,828</u>	<u>855,069</u>
(i) Reseal & Rejuvenation Reserve			
Opening Balance	1,475,663	1,030,700	1,028,125
Interest	61,978	27,393	
Amount Set Aside / Transfer to Reserve	38,799	417,570	458,695
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>1,576,440</u>	<u>1,475,663</u>	<u>1,486,820</u>
(j) Upgrade to Digital TV Reserve			
Opening Balance	0	177,225	176,641
Interest	0	0	0
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>(177,225)</u>	<u>(176,641)</u>
	<u>0</u>	<u>0</u>	<u>0</u>
(k) Interpretive Centre Reserve			
Opening Balance	1,132,080	1,102,761	1,100,562
Interest	47,547	29,319	44,022
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>1,179,627</u>	<u>1,132,080</u>	<u>1,144,584</u>
Total Reserves	<u>12,374,406</u>	<u>11,736,161</u>	<u>11,560,370</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

6. RESERVES (Continued)	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
SUMMARY OF RESERVE TRANSFERS			
Transfers to Reserves			
Leave Reserve	6,493	3,994	2,017
Plant Reserve	204,479	1,772,201	282,845
Building Reserve	68,360	214,788	232,771
Shire Water Reserve	11,281	6,940	10,445
Airport Runway Reserve	102,894	63,426	95,142
Airport Reserve	36,301	22,379	33,567
Transport Reserve	24,546	15,127	22,697
Infrastructure & Economic Development	35,567	21,926	32,887
Reseal & Rejuvenation Reserve	100,777	444,963	458,695
Upgrade to Digital TV Reserve	0	0	0
Interpretive Centre Reserve	47,547	29,319	44,022
	<u>638,245</u>	<u>2,595,062</u>	<u>1,215,088</u>
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	0	(1,516,991)	0
Building Reserve	0	0	0
Shire Water Reserve	0	0	0
Airport Runway Reserve	0	0	0
Airport Reserve	0	0	0
Transport Reserve	0	0	0
Infrastructure & Economic Development	0	0	0
Reseal & Rejuvenation Reserve	0	0	0
Upgrade to Digital TV Reserve	0	(177,225)	(176,641)
Interpretive Centre Reserve	0	0	0
	<u>0</u>	<u>(1,694,216)</u>	<u>(176,641)</u>
Total Transfer to/(from) Reserves	<u>638,245</u>	<u>900,847</u>	<u>1,038,447</u>

**SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

6. RESERVES (Continued)

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the acquisitions of major plant on an ongoing basis.

Building Reserve

- to be used for the future building requirements for Council purposes.

Shire Water Reserve

- to be used for capital water requirements of parks and gardens administered by the Shire.

Airport Runway Reserve

- to be used to fund the future construction, requirements of the airport runway.

Airport Reserve

- to be used to fund the capital improvements of the airport infrastructure.

Transport Reserve

- to be used to fund the expansion of the road network that cannot be met by Operating Income.

Infrastructure & Economic Development Reserve

- to be used to develop existing town infrastructure of a commercial or non commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.

Reseal & Rejuvenation Reserve

- to be used to fund reseals and rejuvenation of sealed roads.

Upgrade to Digital TV Reserve

- Was to be used to fund Digital TV in Meekatharra. The cost for the Digital TV changeover was borne by the various TV stations. Reserve no longer required. Reserve cancelled in 2013/14 and existing funds transferred to Plant Reserve

Interpretive Centre Reserve

- To be used to acquire and refurbish the Interpretive Centre.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

	Note	2014/15 Budget \$	2013/14 Actual \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	15(a)	83,322	1,083,322
Cash - Restricted Reserves	15(a)	12,374,406	11,736,161
Receivables		365,149	1,865,149
Inventories		<u>52,687</u>	<u>177,687</u>
		12,875,564	14,862,319
LESS: CURRENT LIABILITIES			
Payables and Provisions		<u>(501,158)</u>	<u>(123,060)</u>
NET CURRENT ASSET POSITION		12,374,406	14,739,259
Less: Cash - Restricted Reserves	15(a)	(12,374,406)	(11,736,161)
Less: Cash - Restricted Municipal		<u>0</u>	<u>0</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u>0</u>	<u>3,003,098</u>

The estimated surplus/(deficiency) c/fwd in the 2013/14 actual column represents the surplus (deficit) brought forward as at 1 July 2014.

The estimated surplus/(deficiency) c/fwd in the 2014/15 budget column represents the surplus (deficit) carried forward as at 30 June 2015.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

8. RATING INFORMATION - 2014/15 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Budgeted Rate Revenue \$	2014/15 Budgeted Interim Rates \$	2014/15 Budgeted Back Rates \$	2014/15 Budgeted Total Revenue \$	2013/14 Actual \$
Differential General Rate/General Rate								
GRV	11,8836	318	2,816,388	334,688	0	0	334,688	325,114
UV - Rural/Pastoral	3,8433	42	6,402,209	246,056	0	0	246,056	239,576
UV - Mining	19,0389	886	18,217,698	3,468,449	0	0	3,468,449	3,267,793
Sub-Totals		1,246	27,436,295	4,049,193	0	0	4,049,193	3,832,482
Minimum Payment								
GRV	350	80	24,355	28,000	0	0	28,000	30,100
UV - Rural/Pastoral	275	5	13,350	1,375	0	0	1,375	1,650
UV - Mining	275	298	211,412	81,950	0	0	81,950	100,375
Sub-Totals		383	249,117	111,325	0	0	111,325	132,125
Discounts (Note 12)							0	0
Total Amount Raised from General Rate							4,160,518	3,964,607
Specified Area Rates (Note 9)							0	0
Total Rates							4,160,518	3,964,607

All land except exempt land in the Shire of Meekatharra is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Ministerial approval has been received to impose differential general rates for the Mining UV category, which are more than twice the lowest rate in the UV category being the Pastoral UV category.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

8(a). RATING INFORMATION - 2014/15 FINANCIAL YEAR
(continued)

OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of Differential Rating.

UV Rural

Consists of properties predominately used for rural use. The purpose of imposing a Pastoral Differential Rate within the Shire of Meekatharra is to offer a concession to Pastoral leases that may have experienced substantial valuation increases.

UV Mining

This category includes any property with a mining, exploration or prospecting tenement lease. This category is rated higher to reflect the higher infrastructure maintenance to Council.

Minimum Rates

The setting of minimum rates within the categories is an important method of ensuring all properties contribute an equitable rate amount.

9. SPECIFIED AREA RATE - 2014/15 FINANCIAL YEAR

The Shire of Meekatharra does not impose a specified area rate as prescribed under the Local Government Act WA.

10. SERVICE CHARGES - 2014/15 FINANCIAL YEAR

The Shire of Meekatharra does not impose a service charge as prescribed under the Local Government Act WA.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

	2014/15 Budget \$	2013/14 Actual \$
11. FEES & CHARGES REVENUE		
Governance	0	0
General Purpose Funding	26,650	33,933
Law, Order, Public Safety	2,350	3,425
Health	3,820	4,610
Education and Welfare	0	0
Housing	0	1,522
Community Amenities	130,817	113,997
Recreation and Culture	40,120	67,961
Transport	313,634	326,494
Economic Services	118,350	119,538
Other Property and Services	8,656	2,350
	<u>644,397</u>	<u>673,829</u>

**12. RATE PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS
- 2014/15 FINANCIAL YEAR**

No discounts are offered for early payment of rates.

13. INTEREST CHARGES AND INSTALMENTS - 2014/15 FINANCIAL YEAR

a) Instalment Options

The Local Government Act 1995 provides ratepayers with the option of paying by instalments.

Payment must be made in full (one single payment) by 28 August 2014 or by a four- instalment plan with due dates being

Instalment 1	28 August 2014
Instalment 2	1 November 2014
Instalment 3	5 January 2015
Fourth and final instalment	11 March 2015

If an election to pay by four instalments is made, charges will apply: An administration charge of \$15.00 per instalment (excluding first instalment) is payable, in addition to administration interest of 5.5% per annum. This is applied on a simple interest basis, calculated on the amount of each instalment for the period between the due date of the first instalment and the due date of each subsequent instalment

To be eligible for the instalment option, any outstanding rates and charges (including penalty interest) must be paid in full with the first instalment. If the outstanding charges are not paid in full with the 1st instalment OR if the first instalment is not received by the due date, the option to pay by four instalments is revoked/withdrawn.

	Interest Rate (%)	Admin. Charge \$	Budgeted Revenue \$
Interest on Instalments Plan	5.5%	N/A	28,000
Charges on Instalment Plan	N/A	15	22,000
			<u>50,000</u>

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

13. INTEREST CHARGES AND INSTALMENTS - 2014/15 FINANCIAL YEAR
(continued)

b) Interest Penalty on Outstanding Rates

Penalty interest of 10% per annum, calculated daily, will be charged on all unpaid rates and the Emergency Services levy, from the date the charges were due until the date the charges are paid in full. This is pursuant to Local Government Act 1995

Where an election to pay by instalment has been made, penalty interest of 10% per annum, calculated daily will be applied from the date the instalment was due until the date the instalment (including accrued penalty interest) is paid in full

If, at the time an instalment falls due (other than the first instalment) and a previous instalment remains unpaid, then the right to pay by instalments is withdrawn/revoked and the outstanding balance of rates and charges becomes due and payable immediately.

	Interest Rate (%)	Admin. Charge \$	Budgeted Revenue \$
Interest on Unpaid Rates	10	N/A	30,000
			30,000

c) Interest Penalty on Outstanding Debtors

Penalty interest of 10% per annum, calculated daily, will be charged on all unpaid debtors from the date the charges were due (67 days after issue) until the date the charges are paid in full. This is pursuant to Local Government Act 1995

	Interest Rate (%)	Admin. Charge \$	Budgeted Revenue \$
Interest on Unpaid Debtors	10	N/A	4,000
			4,000

SHIRE OF MEEKATHARA
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30TH JUNE 2015

14. ELECTED MEMBERS REMUNERATION	2014/15 Budget \$	2013/14 Actual \$
The following fees, expenses and allowances were paid to council members and/or the president.		
Meeting Fees	26,400	11,960
President's Allowance	8,000	7,739
Deputy President's Allowance	2,000	2,000
Travelling Expenses	4,000	1,684
	<u>40,400</u>	<u>23,383</u>

The following fees, expenses and allowances are to be paid to Council members and/or the President.

	2014/15 Budget \$	2013/14 Actual \$
President's Allowance	8,000	8,000
Deputy President's Allowance	2,000	2,000
Meeting Fees - President	300	280
Meeting Fees - Councillor	200	140
Committee Meetings - All	100	70
*Travelling Expenses - per Kilometre	1	1

* The Travel allowance is set at \$1 per km as the harsh conditions experienced on gravel roads warrants a higher rate than determined by the Salaries and Allowances Tribunal which came into effect 1 July 2013. Council is aware of this breach.

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

15. NOTES TO THE STATEMENT OF CASH FLOWS**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2014/15 Budget \$	2013/14 Actual \$	2013/14 Budget \$
Cash - Unrestricted	83,322	1,083,322	44,577
Cash - Restricted	12,374,406	11,736,161	11,560,370
	<u>12,457,728</u>	<u>12,819,483</u>	<u>11,604,947</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	161,081	154,588	52,444
Plant Reserve	2,536,668	2,332,189	2,353,964
Building Reserve	1,695,983	1,627,622	1,459,377
Shire Water Reserve	279,874	268,593	271,564
Airport Runway Reserve	2,552,740	2,449,846	2,473,693
Airport Reserve	900,623	864,321	872,732
Transport Reserve	608,977	584,431	590,123
Infrastructure & Economic Development	882,394	846,828	855,069
Reseal & Rejuvenation Reserve	1,576,440	1,475,663	1,486,820
Upgrade to Digital TV Reserve	0	0	0
Interpretive Centre Reserve	1,179,627	1,132,080	1,144,584
	<u>12,374,406</u>	<u>11,736,161</u>	<u>11,560,370</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	5,817,145	8,962,577	10,070,577
Depreciation	3,424,010	3,393,340	3,298,500
(Profit)/Loss on Sale of Asset	262,087	0	(40,506)
(Increase)/Decrease in Receivables	1,680,000	(1,056,701)	140,000
(Increase)/Decrease in Inventories	(177,687)	(39,860)	35,097
Increase/(Decrease) in Payables	(218,501)	(216,888)	(10,000)
Increase/(Decrease) in Employee Provisions	0	0	31,823
Grants/Contributions for the Development of Assets	(5,315,250)	(7,440,248)	(9,406,708)
Net Cash from Operating Activities	<u>5,471,804</u>	<u>3,602,219</u>	<u>4,118,783</u>

(c) Undrawn Borrowing Facilities**Credit Standby Arrangements**

Bank Overdraft limit	1,000,000	1,000,000	0
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	5,000	5,000	5,000
Credit Card Balance at Balance Date	0	0	0
Total Amount of Credit Unused	<u>1,005,000</u>	<u>1,005,000</u>	<u>5,000</u>

Loan Facilities

Loan Facilities in use at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>
Unused Loan Facilities at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>

SHIRE OF MEEKATHARA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2015

16. TRUST FUNDS

Funds held at balance date over which the municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance	Estimated	Estimated	Estimated
	1-Jul-14	Amounts	Amounts	Balance
	\$	Received	Paid	30-Jun-15
	\$	\$	(\$)	\$
Donations	5,000	0	0	5,000
Unclaimed Monies	27,186	5,000	0	32,186
Library Membership Deposits	2,619	120	0	2,739
Building Industry Training Levy	42	3,000	(3,000)	42
Building Registration Board	0	2,000	(2,000)	0
Housing Bonds	2,600	2,600	(2,200)	3,000
Nomination Deposits	0	0	0	0
Stockyard Caretaking	21	0	0	21
Miscellaneous Deposits	6,699	400	0	7,099
Picture Fund	1,000	0	0	1,000
Sale of Housing	60,577	0	0	60,577
	<u>105,744</u>	<u>13,120</u>	<u>(7,200)</u>	<u>111,664</u>

17. MAJOR LAND TRANSACTIONS

It is not anticipated that any major land transactions undertakings will occur in 2014/2015

18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur in 2014/15.

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra

Schedule of Fees & Charges

2014/2015

Description	Proposed Charge	GST	Proposed Total
RATES			
GENERAL RATES			
Unimproved Value			
Rural			
General Rate - cents per dollar	3.8433	-	3.8433
Minimum Rate per Assessment	275.00	-	275.00
Mining (Differential Rate)			
General Rate - cents per dollar	19.0389	-	19.0389
Minimum Rate per Assessment	275.00	-	275.00
Gross Rental Value			
General			
General Rate - cents per dollar	11.8836	-	11.8836
Minimum Rate per Assessment	350.00	-	350.00
Concessions, Discounts & Waivers			
No Concessions are provided for in the financial year			
Interest			
Days until interest applies from issue date - 35			
Interest on overdue Rates/Rubbish	10%		
Interest on Instalments of Rates/Rubbish	5.5%		
Instalments - 4 Payments			
- Rubbish Charges are to be spread over all instalments			
- Previous years Rates & Rubbish arrears to paid in full on first instalment			
Administration Charge per Instalment	15.00	-	15.00
Adhoc Payment Plan Administration fee	25.00	-	25.00
PAYMENT DUE DATES			
Target date for issue of Rate Notice:- 23-July-2014			
Payment due dates would therefore be:-			
- for payment in full	28-August-2014		
- for payment of first instalment	28-August-2014		
- for payment of second instalment	01-November-2014		
- for payment of third instalment	05-January-2015		
- for payment of fourth instalment	11-March-2015		
RATE ENQUIRIES			
Rate / Account enquiry - Residential	33.00	-	33.00
Rate / Account enquiry - Pastoral/Commercial/Industrial	82.70	-	82.70
Rate Book on Disk	38.64	3.86	42.50
Rate reports (hard copies) per page	0.41	0.04	0.45

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed Charge	GST	Proposed Total
ADMINISTRATION			
GENERAL ADMINISTRATION			
Outstanding Debtors			
Days until interest applies from issue date - 67			
Interest		10%	
Minutes, Local Laws & Electoral Rolls			
Council Minutes & Agendas - Complete	11.03	1.10	12.10
Council Minutes & Agendas - Extracts per double sided page	0.59	0.06	0.65
Council Local Laws - per double sided page	0.59	0.06	0.65
Electoral Roll - per double sided page	0.59	0.06	0.65
Council Budget - Complete	11.03	1.00	12.00
Emailing of the above			NO CHARGE
Tourist Merchandise			
			As Per Sticker Price
Shire of Meekatharra Special Vehicle Registration Plates			
Shire administration fee	-	-	-
Department of Transport fee	252.00	-	252.00
History Book			
Meekatharra Gold Beyond the Rivers	35.09	3.51	38.60
Meekatharra Gold Beyond the Rivers Plus Postage within Aust	50.00	5.00	55.00
Fundraising Pavers			
Purchase of Name Paver (per brick)	31.82	3.18	35.00
Meeka Dust Newsletter			
Advertising (per Issue)			
- full page Black & White	46.59	4.66	51.25
Colour	66.18	6.62	72.80
- half page Black & White	23.86	2.40	26.25
Colour	38.55	3.85	42.40
- quarter page Black & White	14.77	1.48	16.25
Colour	22.05	2.20	24.25
- eight page Black & White	12.46	1.24	13.70
Colour	16.55	1.65	18.20
Sales - each	2.36	0.24	2.60
Annual Subscriptions - 11 issues including postage	35.45	3.55	39.00
Miscellaneous			
Key bond - if not listed elsewhere	55.10	-	55.10
Electronic key bond	100.00	-	100.00
Secretarial / Other Services - per hour			Employee's Hourly Rate + 100% + GST
General Postage of requested materials			At Cost
Hire of portable PA system Per day	136.36	13.64	150.00

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed Charge	GST	Proposed Total
<u>PRINT, PHOTOCOPY & FACSIMILE</u>			
Photocopying			
Per single sided A4 page - Black & White	0.27	0.03	0.30
Per double sided A4 page - Black & White	0.36	0.04	0.40
Per single sided A3 page - Black & White	0.36	0.04	0.40
Per double sided A3 page - Black & White	0.45	0.05	0.50
Per single sided A4 page - Colour	0.59	0.06	0.65
Per double sided A4 page - Colour	0.68	0.07	0.75
Per single sided A3 page - Colour	0.68	0.07	0.75
Per double sided A3 page - Colour	0.77	0.08	0.85
Facsimile			
Facsimile - Sending within Australia - 1st page	2.18	0.22	2.40
Facsimile - Sending within Australia - per subsequent page	1.10	0.10	1.20
Facsimile - Sending International - 1st page	6.64	0.66	7.30
Facsimile - Sending International - per subsequent page	1.10	0.10	1.20
Facsimile - Receiving - per page	1.10	0.10	1.20
Printing			
Per single sided A4 page - Black & White	0.27	0.03	0.30
Per double sided A4 page - Black & White	0.36	0.04	0.40
Per single sided A3 page - Black & White	0.36	0.04	0.40
Per double sided A3 page - Black & White	0.45	0.05	0.50
Per single sided A4 page - Colour	0.59	0.06	0.65
Per double sided A4 page - Colour	0.68	0.07	0.75
Per single sided A3 page - Colour	0.68	0.07	0.75
Per double sided A3 page - Colour	0.77	0.08	0.85
Laminating			
A4 size - per page	2.18	0.22	2.40
A3 size - per page	3.29	0.31	3.60
Binding			
A4 size to 1.5cm thick - inc ring binder, front & back cover	5.54	0.55	6.10
<u>FREEDOM OF INFORMATION</u>			
Application fee	30.00	-	30.00
Accessing Information			
Supervised access to Councils records - per hour	30.00	-	30.00
Photocopying by Staff - in addition to above fees - per hour	30.00	-	30.00
Photocopying by Staff - in addition to above fees - per copy	0.20	-	0.20

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra

Schedule of Fees & Charges

2014/2015

Description	Proposed Charge	GST	Proposed Total
ANIMAL CONTROL			
Animal Trap Hire			
Trap - Bond	22.00	-	22.00
Trap hire - per week	5.73	0.57	6.30
Pound Fees			
Maintenance of Dog or Cat in pound - per day or part thereof	16.55	1.65	18.20
Release of Dog/Cat - during office hours ONLY	76.37	7.64	84.00
Destruction of Dog/Cat		NO CHARGE	
<i>* All dogs must be registered and microchipped prior to release</i>			
Kennel Licensing Fees			
Initial License	181.82	18.18	200.00
Annual Renewal	181.82	18.18	200.00
Dog License Fees - all licenses expire 31 October of the applicable year			
From 1 November 2013 All new registrations will need to be microchipped			
Unsterilised - 1 year	50.00	-	50.00
- 3 years	120.00	-	120.00
- Lifetime	250.00	-	250.00
Sterilised - 1 year	20.00	-	20.00
- 3 years	42.50	-	42.50
- Lifetime	100.00	-	100.00
Concessions Pensioner Rate - 50% of above fees			
Working dog - 25% of above fees			
<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
Cat License Fees - all licenses expire 31 October of the applicable year			
All cats are required to be sterilised and microchipped prior to registration			
- 1 year	20.00	-	20.00
- 3 years	42.50	-	42.50
- Lifetime	100.00	-	100.00
Application for grant or renewal of approval to breed cats per breeding cat (male or female)	100.00	-	100.00
Concessions Pensioner Rate - 50% of above fees			
<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
HEALTH			
Trading Permits - for Commercial Purposes as Defined in Local Law			
Stallholders Permit -Annual	190.91	19.09	210.00
-Daily	28.63	2.86	31.50
Traders Permit -Annual	190.91	19.09	210.00
-Daily	28.63	2.86	31.50
<i>* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions</i>			
Septic Tanks			
Application for the approval of an apparatus by the Executive Director fee with a local government report	38.50	-	38.50
without a local government report under Reg 4A(4)	110.00	-	110.00
Fee for grant of a permit to use an apparatus	113.00	-	113.00
Issuing of a Local Government Report	113.00	-	113.00

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra

Schedule of Fees & Charges

2014/2015

Description	Proposed		
	Charge	GST	Proposed Total
<u>FOOD</u>			
Food Businesses as per the Food Act			
Notification of a Food Business	45.45	4.55	50.00
Application for a Food Business License	127.27	12.73	140.00
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	176.00
Variation conditions or cancellation of regis, of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of the 3 per annum as an enforcement agency/hr	100.00	10.00	110.00
<u>HOUSING</u>			
Council owned Staff housing - per week	50.00	-	50.00
Council owned Staff housing in Single Persons Quarters - per week	80.00	-	80.00
Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd	100.00	-	100.00
Council owned Staff Housing - Contract Aquatic Services	70.00	-	70.00
Council owned Staff Housing Security Bond	400.00	-	400.00
Electronic Key Bond	100.00	-	100.00
<i>*Single Persons Quarters is defined as one bedroom unit with share laundry facilities</i>			
<u>COMMUNITY AMENITIES</u>			
<u>SANITATION & RUBBISH TIP</u>			
Sanitation Charges			
Standard Domestic - 2 pickups per week - Annual fee (1 bin)	207.05	-	207.05
Pensioner Domestic - 2 pickups per week - Annual fee	53.15	-	53.15
Domestic Collection - Per additional bin	51.80	-	51.80
Industrial - 2 pickups per week Annual fee (2 bins per pickup)	323.50	-	323.50
Industrial Collection - Per additional bin	51.80	-	51.80
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)	323.50	-	323.50
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)	566.80	-	566.80
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)	1,075.40	-	1,075.40
Commercial Collection - Per additional bin 2 pickups per week	51.80	-	51.80
Commercial Collection - Per additional bin 3 pickups per week	77.65	-	77.65
Commercial Collection - Per additional bin 6 pickups per week	155.30	-	155.30
*Reeds Mining Camp (approx. 12kms south of town) - 3 pickups per week	566.80	-	566.80
*Reeds Mining Camp - Per Additional Bin	77.65	-	77.65
Sale of 240 litre bin	143.09	14.31	157.40
Car Body Removal Fee	165.37	16.54	181.90
<i>*The collection of rubbish at Reeds Mining is due to a Historical Agreement with the then owner.</i>			
Waste Disposal Site			
Demolition waste disposal fee	165.46	16.55	182.00
Building license waste disposal fee	55.00	-	55.00
plus \$0.25 per \$1,000 over \$20,000			
Disposal of Hazardous - per cubic metre	55.14	5.51	60.65
Effluent Disposal Area Use - annual fee	716.82	71.68	788.50

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra

Schedule of Fees & Charges

2014/2015

Description	Proposed Charge	GST	Proposed Total
PLANNING			
Planning Consent Applications (Development Act)			
Part 1			
1. Determination development application (other than for an extractive industry) where the estimated cost of the development is:-			
(a) not more than \$50,000	139.00	-	-
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of the development. (GST Exempt)		
(c) more than \$500,000 but not more than \$2.5 million	1,600.00 + 0.257% for every \$1 in excess of \$500,000. (GST Exempt)		
(d) more than \$2.5 million but not more than \$5 million	6,740.00 + 0.206% for every \$1 in excess of \$2.5 million. (GST Exempt)		
(e) more than \$5 million but not more than \$21.5 million	11,890.00 + 0.123% for every \$1 in excess of \$5 million. (GST Exempt)		
(f) more than \$21.5 million and, if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph (a), (b), (c), (d), (e) or (f).	32,185	(GST)	-
2. Determination of development application for an extractive industry and, if the development has commenced or been carried out, an additional amount of \$1,392 by way of penalty.	696.00	-	-
3. Provision of a subdivision clearance:-			
(a) not more than 5 lots (per Lot)	69.00	-	-
(b) more than 5 lots but not more than 195 lots (first 5 Lots at \$69.00 plus \$35 per lot after that up to 195 Lots)	35.00	-	-
(c) more than 195 lots	6,959.00	-	-
4. Application for approval of home occupation:-			
(a) initial fee and, if the home occupation has commenced, an additional amount of \$418 by way of penalty.	209.00	-	-
(b) renewal fee and, if their the approval to be renewed has expired, an additional amount of \$138 by way of penalty.	69.00	-	-
5. Application for change of use or for alteration or extension or change of a non-conforming use to which item 1 does not apply and, if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$556 by way of penalty.	278.00	-	-
6. Issue of zoning certificate	69.00	-	69.00
7. Reply to property settlement questionnaire	69.00	6.90	75.90
8. Issue of written planning advice	69.00	6.90	75.90
Part 2 - Maximum Fees			
Scheme Amendments			
Shire Planner	83.00	8.30	91.30
Manager/Senior Planner	63.00	6.30	69.30
Planning Officer	34.70	3.47	38.17
Other Staff e.g. Environmental Health Officer	34.70	3.47	38.17
Secretary/Administrative Clerk	28.40	2.84	31.24
Part 3 - Maximum Fees			
Structure Plans			
Shire Planner	83.00	8.30	91.30
Manager/Senior Planner	63.00	6.30	69.30
Planning Officer	34.70	3.47	38.17
Other Staff e.g. Environmental Health Officer	34.70	3.47	38.17
Secretary/Administrative Clerk	28.40	2.84	31.24

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed	Proposed
	Charge	
	GST	
<u>BUILDING</u>		
Building Permits		
Certified application for a building permit (s. 16(l)) —		
(a) for building work for a Class 1 or Class 10 building or incidental structure		0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$90
(b) for building work for a Class 2 to Class 9 building or incidental structure		0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$90
Uncertified application for a building permit (s. 16(l))		0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$90
Application for a certificate of Design Compliance issued by the Shire of Meekatharra's Building Surveyor		0.2% of the value of the building work, plus GST, with a minimum fee for service of \$90 plus GST.
<u>DEMOLITION</u>		
Application for a demolition permit (s. 16(l)) —		
(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	90.00	
(b) for demolition work in respect of a Class 2 to Class 9 building		\$90 for each storey of the building
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	90.00	
<u>OCCUPANCY PERMITS</u>		
Occupancy Permits		
Application for an occupancy permit for a completed building (s. 46)	90.00	
Application for a temporary occupancy permit for an incomplete building (s. 47)	90.00	
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	90.00	
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	90.00	
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))		\$10 for each strata unit covered by the application, but not less than \$100
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2))		0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$90
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))		0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$90
Application to replace an occupancy permit for an existing building (s. 52(1))	90.00	
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	90.00	
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	90.00	
Other Application		
Application as defined in regulation 31 of the Building (for each building standard in respect of which a declaration is sought)	2,000.00	

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed Charge	GST	Proposed Total
CEMETERY			
Grave preparation & burial fee (to depth of 2.13m)			
- standard burial on a week day	1,488.19	148.82	1,637.00
- standard burial on a weekend or public holiday	1,819.10	181.91	2,001.00
- infant/stillborn burial on a week day	992.27	99.23	1,091.50
- infant/stillborn burial on a weekend or public holiday	1,323.18	132.32	1,455.50
2nd/3rd Internment in Existing Grave			
- Burial on a week day	992.27	99.23	1,091.50
- Burial on a weekend or public holiday	1,212.73	121.27	1,334.00
- Infant/stillborn burial on a week day	496.14	49.61	545.75
- Infant/stillborn burial on a weekend or public holiday	606.37	60.64	667.00
- Burial of Ashes (Council to prepare grave for internment)	110.45	11.05	121.50
- Burial of Ashes (No Council involvement)		NO CHARGE	
Cremated Ashes Plot	190.91	19.09	210.00
Family Tree (Front of Cemetery) - Ashes and Memorials	477.28	47.72	525.00
Exhumation - any grave	744.23	74.42	818.65
Hearse Hire - per day	220.50	22.05	242.55
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)	82.73	8.27	91.00
* Council Employees must erect & remove Shade Tents * Hire of Shade Tents must be associated with a funeral or burial			
RECREATION & COMMUNITY SERVICES			
TOWN HALL			
Community/Sporting Groups & Ratepayers			
<u>Complete Facility</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	300.00	30.00	330.00
- function without alcohol consumed or sold	150.00	15.00	165.00
- Gov't (inc schools) sponsored functions	75.00	7.50	82.50
- community/sporting group functions	37.50	3.75	41.25
- shire sponsored functions		NO CHARGE	
<u>Patio, Kitchen & Toilets Only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	225.00	22.50	247.50
- function without alcohol consumed or sold	112.50	11.25	123.75
- Gov't (inc schools) sponsored functions	56.27	5.63	61.90
- community/sporting group functions	28.14	2.81	30.95
- shire sponsored functions		NO CHARGE	
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	850.00	-	850.00
- function without alcohol consumed or sold	420.00	-	420.00
- key bond	55.00	-	55.00
- electronic key bond	100.00	-	100.00
- swipe card bond	55.00	-	55.00
Commercial or Traders			
Rental - per day or part thereof	275.91	27.59	303.50
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	551.50	-	551.50
- key bond	55.00	-	55.00
- electronic key bond	100.00	-	100.00
- swipe card bond	55.00	-	55.00
* Town Hall cannot be hired by the hour for Commercial hires			

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra

Schedule of Fees & Charges

2014/2015

Description	Proposed		Proposed Total
	Charge	GST	
Additional Charges			
Additional Cleaning After Hire - Per Hour	72.73	7.27	80.00
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		
Equipment Hire			
Deep Fryer	22.09	2.21	24.30
Hot Water Urn	11.00	1.10	12.10
Crockery & Cutlery			
- 100 settings	28.69	2.87	31.55
- 150 settings	43.00	4.30	47.30
- 200 settings	57.27	5.73	63.00
BBQ	81.82	8.18	90.00
Equipment bond - refundable if left clean & undamaged			
- Deep Fryer, Urn & Crockery/Cutlery	55.00	-	55.00
- BBQ	110.00	-	110.00
* Equipment hire is only available in conjunction with Town Hall hire			
* Tables & Chairs included in Town Hall hire fees			
SPORTS COMPLEX			
Community/Sporting Groups & Ratepayers			
<u>Complete Facility - includes Complex building, oval & toilets</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	225.00	22.50	247.50
- function without alcohol consumed or sold	112.50	11.25	123.75
- Gov't (inc schools) sponsored functions	56.27	5.63	61.90
- community/sporting group functions	28.14	2.81	30.95
- shire sponsored functions	NO CHARGE		
<u>Oval & Toilets only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	112.50	11.25	123.75
- function without alcohol consumed or sold	56.27	5.63	61.90
- Gov't (inc schools) sponsored functions	NO CHARGE		
- community/sporting group functions	NO CHARGE		
- shire sponsored functions	NO CHARGE		
<u>Complex Building & Toilets only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	168.77	16.88	185.65
- function without alcohol consumed or sold	84.36	8.44	92.80
- Gov't (inc schools) sponsored functions	42.18	4.22	46.40
- community/sporting group functions	21.09	2.11	23.20
- shire sponsored functions	NO CHARGE		
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	800.00	-	800.00
- function without alcohol consumed or sold	420.00	-	420.00
- key bond	55.00	-	55.00
-electronic key bond	100.00	-	100.00
* Sports Complex cannot be hired by the hour for functions serving alcohol			
* Hourly rate only applicable to hires of less than 5 hours			
Court Hire			
- Basketball (Light fees apply for night use)	NO CHARGE		
- Tennis (Light fees apply for night use)	NO CHARGE		
- Volleyball (Light fees apply for night use)	NO CHARGE		
- Squash - per hour (by Token)	10.91	1.09	12.00
Court Lights - per hour for Tennis & Basketball	12.27	1.23	13.50
Court Hire Key Bond			
Basketball Court	55.00	-	55.00
Tennis Court	55.00	-	55.00
Volleyball Court	55.00	-	55.00
Squash Court Key Bond	110.00	-	110.00
Electronic key bond	100.00	-	100.00

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed Charge	GST	Proposed Total
Commercial or Traders			
Rental of complete facility - per day or part thereof	330.91	33.09	364.00
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	550.00	-	550.00
- Key Bond	55.00	-	55.00
Electronic key bond	100.00	-	100.00
<i>* Sports Complex cannot be hired by the hour for Commercial hires</i>			
Additional Charges - May Be Deducted from Bond			
Additional Cleaning After Hire - per hour	72.73	7.27	80.00
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		
Equipment Hire			
Deep Fryer	22.09	2.21	24.30
Hot Water Urn	11.00	1.10	12.10
Crockery & Cutlery			
- 100 settings	28.69	2.87	31.55
- 150 settings	43.00	4.30	47.30
- 200 settings	57.27	5.73	63.00
Equipment bond - refundable if left clean & undamaged			
- Deep Fryer, Urn & Crockery/Cutlery	55.00	-	55.00
<i>* Equipment hire is only available in conjunction with Sports Complex hire</i>			
<i>* Tables & Chairs included in Sports Complex hire fees</i>			
<i>* Hirer to arrange pickup and return of equipment to/from the Town Hall</i>			
CULTURE AND RECREATION			
Market Stalls			
Entry for Stall Holder	4.55	0.45	5.00
Table Hire	4.55	0.45	5.00
Meekatharra Festival			
T-Shirt sales for Festivals	Between \$30 - \$40 Including GST		
Ball Ticket Sales	Between \$15 - \$30 Including GST		
DVD Sales	Between \$10 - \$20 Including GST		
Showbags	Between \$4 - \$30 Including GST		
General Merchandise	Between \$5 - \$25 Including GST		
Jammin in Meeka			
T-Shirt sales for Jammin in Meeka	Between \$10 - \$40 Including GST		
Ticket Sales			
- Adult	Between \$10 - \$25 Including GST		
- Child (1 - 15 years old)	Between \$5 - \$15 Including GST		
Rodeo			
Ticket Sales			
- Adult	Between \$10 - \$30		
- Child (1 - 15 years old)	Between \$5 - \$10		
Misc Charges for Shire Run Programs			
Fee for Shire Run Camps	Between \$10 - \$50 Including GST		
Ball Ticket Sales	23.86	2.39	26.25
DVD Sales	14.32	1.43	15.75
SWIMMING POOL			
General Admissions			
<u>Season</u>			
- Adult	85.91	8.59	94.50
- Child (1 - 17 years old)	42.91	4.29	47.20
- Family (2 Adults & 3 Children)	187.46	18.75	206.20
<u>Monthly</u>			
- Adult	23.19	2.31	25.50
- Child (1 - 17 years old)	12.28	1.22	13.50
- Family (2 Adults & 3 Children)	42.96	4.30	47.25

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed Charge	GST	Proposed Total
<u>Weekly</u>			
- Adult	7.73	0.77	8.50
- Child (1 - 17 years old)	3.18	0.32	3.50
- Family (2 Adults & 3 Children)	15.45	1.55	17.00
<u>Daily</u>			
- Adult	2.36	0.24	2.60
- Child (1 - 17 years old)	1.18	0.12	1.30
- Family (2 Adults & 3 Children)	5.54	0.55	6.10
School Activities			
- Adult - Spectator	1.10	0.10	1.20
- Student	0.33	0.02	0.35
- Supervising Teachers & Adults		NO CHARGE	
After Hours Admissions			
<u>Season</u>			
- Adult	85.91	8.59	94.50
- Corporate (2 keys - 20 people)	424.55	42.45	467.00
- Corporate (5 keys - 50 people)	849.09	84.91	934.00
<u>Monthly</u>			
- Adult	23.14	2.30	25.45
Key Bond (per key if a corporate membership)	220.00	-	220.00
* Corporate Memberships can be given up to five keys (key bond applicable to each)			
* After Hours Season and Monthly Passes are separate and additional to Normal Opening Hours Passes.			
* Key Bonds will be forfeited if keys are not returned within 2 months of expiry of applicable Access Pass.			
* After Hours Access is restricted to Adults 18 Years and older.			
<u>COMMUNITY BUS HIRE</u>			
Local Community/Sporting Groups & Ratepayers (includes Gov Dept)			
Outside Meekatharra Townsite - per day			
- allowance of 200 km per day	110.27	11.03	121.30
- over allowance each km > 200	0.28	0.03	0.30
Within Meekatharra Townsite - per hour	11.05	1.10	12.15
Commercial or Non Ratepayers - per day			
- allowance of 200 km per day	220.50	22.05	242.55
- over allowance each km > 200	1.10	0.10	1.20
Bond on all bus hires (linked to insurance excess)	551.25	-	551.25
Refuelling of Bus (if required on return)		Cost + 8% per litre	
Cleaning of the Bus (if required on return)		\$30.00 per hour (minimum \$100.00)	
* Local is defined as a group, organisation or person permanently based within the Shire of Meekatharra and / or pays Rates on properties located within the Shire of Meekatharra			
<u>LIBRARY</u>			
Lost & damaged Library books		AT COST	
Bond to Join Library			
Only Non WA Residents who cannot provide a library card from any other WA Library	20.00	-	20.00
<u>GYM MEMBERSHIP</u>			
Individual Gym Memberships			
- monthly	28.08	2.82	30.90
- annually	308.73	30.87	339.60
Corporate Gym Memberships			
- monthly (Groups of up to 20 people - 2 keys supplied)	52.73	5.27	58.00
- annually (Groups of up to 20 people - 2 keys supplied)	525.00	52.50	577.50
- monthly (Groups of up to 50 people - 5 keys supplied)	140.27	14.03	154.30
- annually (Groups of up to 50 people - 5 keys supplied)	1,402.73	140.27	1,543.00

SHIRE OF MEEKATHARRA

2014 -2015
ADOPTED BUDGET

Shire of Meekatharra
Schedule of Fees & Charges
2014/2015

Description	Proposed Charge	GST	Proposed Total
Indoor Cricket / Netball Hire - per game * Does Not Include Gym Equipment Use	12.15	1.20	13.35
Gym key bond			
- Individual & Corporate Gym Memberships	220.50	-	220.50
- Indoor Cricket / Netball Court Hire	55.15	-	55.15
* Corporate Memberships can be given up to five keys (key bond applicable to each) * Key Bonds for Individual and Corporate Memberships will be forfeited if keys are not returned within 2 months of expiry of applicable Membership. * Access is restricted to Adults 18 Years and older.			
TRANSPORT & WORKS			
AIRPORT			
Landing Fees			
Small Aircraft Annual Landing Fee - Ratepayers Only * MTOW up to 1,500 Kg * On Application Only * Annual = July to June	220.50	22.05	242.55
General (RPT are exempt) - per tonne			
- aircraft < 5,700 kg MTOW	14.32	1.43	15.75
- aircraft > 5,700 kg MTOW	18.77	1.88	20.65
Minimum Charge any one landing - \$20.00 plus GST			
RPT flights - per head (in lieu of landing fees)	13.23	1.32	14.55
Call Out Fees			
1800hrs - 2200hrs each	95.46	9.55	105.00
2200hrs - 0600hrs each	95.46	9.55	105.00
Other Fees			
Diesel fuel sales		*Cost plus \$0.04	
ASIC (Australian Security Identification Card)		Cost plus 20%	
CROSSOVERS - AS PER POLICY			
Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$1500
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$1000
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$500
Over width crossover to unkerbed road (sealed or unsealed)			No Subsidy
PLANT HIRE			
Rates - per hour			
Grader	220.50	22.05	242.55
Loader	198.45	19.85	218.30
Bulldozer D6N	220.50	22.05	242.55
Vibrating Roller	198.45	19.85	218.30
Scout Cement Mixer	137.82	13.78	151.60
Tractor	137.82	13.78	151.60
10 - 12 Tonne Truck	137.82	13.78	151.60
5 - 7 Tonne Truck	137.82	13.78	151.60
Prime Mover	165.36	16.54	181.90
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	82.73	8.27	91.00
Tri Axle Low Loader (Plus Applicable Truck Hire)	95.46	9.55	105.00
Road Broom (Plus Applicable Truck Hire)	82.73	8.27	91.00
Scraper 613C	220.50	22.05	242.55
Multi Tyres Roller - 16 Tonne	198.45	19.85	218.30
Backhoe	137.82	13.78	151.60
Mini Excavator	137.82	13.78	151.60
Mini Road Sweeper	110.27	11.03	121.30
* All prices include an operator, dry hire of Shire plant not available * Penalty of \$35.00 per hour for hires outside normal works crew hours * Availability of Plant subject to Works Program * Council may decline any request to perform private works * Council Policy 4.4 - Private Hire of Plant applies			



Government of **Western Australia**
Department of **Local Government and Communities**

Our Ref: MK5-4; E1417078

Mr Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Mr McClymont

DIFFERENTIAL GENERAL RATES 2014/15

I refer to the Shire's application dated 22 May 2014 requesting approval to impose differential general rates that are more than twice the lowest rate in the unimproved value (UV) category.

I advise that, under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, I have approved the Shire's application to impose differential general rates for the Mining UV category, which are more than twice the lowest rate in the UV category being the Pastoral UV category.

Category of Rating	Rate in the dollar 2014/15
UV Pastoral	0.038433
UV Mining	0.190389


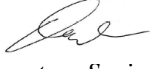
The approval is valid for the 2014/15 financial year.

If you have any questions, please do not hesitate to contact Vicki Gilmore at the Department of Local Government and Communities, on 6552 1625 or by e-mail at vicki.gilmore@dlgc.wa.gov.au.

Yours sincerely

BRAD JOLLY
A/EXECUTIVE DIRECTOR, SECTOR REGULATION AND SUPPORT

10/6/14

Title/Subject:	DELEGATION REGISTER – ANNUAL REVIEW	
Agenda/Minute Number:	9.3.2	
Applicant:		
File Ref:	ADM 154	
Disclosure of Interest:		
Date of Report:	13 June 2014	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council is requested to review and adopt its Delegation Register.

Attachments:

Councillors have a copy of the current Delegation Register in their Shire document file.

Background:

The Local Government Act requires Council to review its delegations at least once each financial year.

Comment:

The delegations and the register appear to be appropriate and reasonably current, however the delegations are due for a major review.

Staff are part way through a major review of the Delegation Register and will present a full report to Council as soon as this review is completed.

Statutory Environment:

Local Government Act Section 5.45 and 5.46.

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols


Seconded: Cr NE Lyon


That the current Shire of Meekatharra delegations and delegation register be adopted without amendment.

**CARRIED 7/0
BYAN ABSOLUTE MAJORITY**

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	LEASE OF PICTURE GARDENS
Agenda/Minute Number:	9.4.1
Applicant:	P Hodder
File Ref:	ADM0264
Disclosure of Interest:	Nil
Date of Report:	3 June 2014
Author:	Geoffrey Carberry Community and Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

This item is to consider a Lease of the Meekatharra Picture Gardens to Pamela Hodder

Attachments:

Draft Lease
Letter from P. Hodder

Background:

The Meekatharra Picture Gardens have been leased or operated by a number of persons. The latest being Mr Darcy Evans. In February 2013 council resolved:

“Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr AG Burrows

That Council agrees to lease lot 332, 42 Main Street, Meekatharra to Mr Andrew Binsiar in accordance with draft lease attached.

CARRIED 5/0”

Due to a number of issues this lease was not enacted by Mr Binsiar.

Comment:

Mrs Hodder has now expressed an interest in running the Picture Gardens. The Shire is in the progress of having the electrical safety of the premises checked and re-establishing flood lighting and sound wiring. Whilst concerns have been raised about the ownership of the equipment staff is now of the opinion the projection and sound equipment were originally replaced and owned by Mr Darcy Evans who then sold it to Mr Andrew Binsiar who has now transferred ownership of the equipment to Mrs Pamela Hodder. It is noted

that the items including the old working projector in the Picture Gardens “Museum” are owned by the Shire and were not at any stage included in any transfer of equipment. Mrs Hodder has shown a genuine interest in bringing the Picture Gardens back into use and believes it to be an asset to the community.

She has advised she has the support of the previous operator with regards to training and assistance towards the operation of the projection equipment. This support has been verbally confirmed by Shire staff. Interest is still being shown by Doray staff in having the Picture Gardens up and running. If the lease was to be approved it would be seen as a way of preserving the history of Meekatharra and not seeing it over a period of time fall into total disrepair.

Consultation:

Mrs P Hodder
Mr D Evans
Mr A Binsiar
Project Officer Lance Croft
EHO Bill Atyeo

Statutory Environment:

*Local Government Act 1995*s.3.1 (1)
9.49A. Execution of documents

- (1) A document is duly executed by a local government if —
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,

each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.

- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

Policy Implications:

Nil

Budget/Financial Implications:

The lease outlines costs and fees to be paid.

Strategic Implications:

Strategic Plan 2012-2022:

Governance –

Voting Requirements

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr AG Burrows

- 1. That Council agrees to lease Lot 332, 42 Main Street, Meekatharra to Mrs Pamela Hodder in accordance with draft lease attached**
- 2. That occupation of the area not occur until all electrical safety works have been completed**
- 3. That Council authorise the CEO to sign the lease on behalf of Council**

**CARRIED 7/0
BY AN ABSOLUTE MAJORITY**

Cr HJ Nichols left the meeting at 3.40pm.

Cr HJ Nichols returned to the meeting at 3.41pm.

ATTENTION : CEO OF MEEKATHARRA SHIRE

RE : Lot 322, 42 Main Street
Meekatharra WA 6642

Plan Number : 222790
Certificate of Title Volume LR3011 Folio 41

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE REC'D	08 MAY 2014
OFFICER.....	CJSM
Meeting Date.....	

7th of May 2014

To Whom It May Concern,

I would like to express my interest in obtaining the lease of MEEKATHARRA PICTURE GARDENS as I would like to invest my time making it available to the people of Meekatharra to view movies and increase moral within the community.

I am a great believer that history should be maintained for all to see and the Picture Gardens being historical to Meekatharra since 1920 should be restored as it is at a loss at this present time and to see it up and running would be a great delight to myself and members of the Meekatharra Community.

I have conducted some research regarding the Picture Gardens and have spoken to Darcy regarding the equipment and how to use and maintain it properly , I also have a supporting letter from Darcy saying he would be more than pleased to teach me the workings of the Movie Equipment and see it returned to it's former glory, I have also been given the original advertising letter heads to advertise movies through the Meeka Dust, as I wish to keep it as original as I can get it .

I have started work tidying the yard and returning seats to there original condition as these have been passed down to me from Andrew Binsair , I also have a gardener that will be in by the 1st of June 2014 to remove all weeds and rubbish from within the picture theatre at my own expense.

I dually understand that insurance for public liability and contents insurance will be up to me to provide as you cover building insurance only I am prepared to get the cover I need to secure the premises and equipment stored within.

I sincerely hope that my expression of interest is heard by yourself and the Council of Meekatharra and is granted in the favour of re-opening the Picture Gardens .

Thankyou for your time regarding this matter , I hope to hear from you soon

Yours Gratefully

Mrs Pamela Hodder
63 Hill Street
Meekatharra WA 6642

0498322548
99801540

**LEASE AGREEMENT
NON EXCLUSIVE USE**

**OUTDOOR PICTURE GARDENS
LOT 332, 42 MAIN STREET, MEEKATHARRA, 6642**

This agreement is made on ___/___/___ between the Shire of Meekatharra (The Shire) of 54 Main Street Meekatharra WA 6642 and Pamela Hodder (The Lessee) of 63 Hill Street Meekatharra WA 6642.

The Shire holds freehold title to Lot 332, 42 Main Street, Meekatharra WA 6642 (the Land) on Deposited Plan 222790.
Certificate of Title Volume LR3011 Folio 41

PREMISES:

This agreement provides for non-exclusive use of the land.
The premises is offered and taken on an "as is" basis.

RENT:

The rent is \$1.00 per year, to be paid in advance. Rent is fixed for the term of this Lease Agreement.

UTILITIES:

The lessee will be responsible for the full cost of all electricity charges applicable to the premises. The Shire will be responsible for all water charges.

TERM:

Twenty three (23) months.

COMMENCEMENT DATE:

1st July 2014

EXPIRY DATE:

31th May 2016.

TERMINATION:

The Lessee may at any time terminate this Lease Agreement by giving the Shire one month notice in writing. The Shire may at any time terminate this Lease Agreement by giving the Lessee two month's notice in writing.

If the premises are not being maintained as set out in the agreement, or if movies cease to be shown for a period longer than 5 months continuous, without discussion with the Shire to vary this clause, the Shire will resume control of the premises and this Lease Agreement will be terminated.

Should this agreement be terminated the Lessee shall leave the premises in a clean and fit state of repair. Upon notice by the Shire any deficiency shall be rectified by the Lessee or failing this at cost to the Lessee by the Shire or its contractor.

PERMITTED USE:

The Lessee shall use the premises for the sole purpose of an outdoor picture theatre and kiosk. The Lessee shall be responsible for the provision of all projection and sound equipment. The Lessee shall be responsible for the provision of all food equipment and to have such qualifications as required under the Food Act 2008

GENERAL MAINTENANCE:

The Lessee is to carry out any minor maintenance and repairs at his/her expense including the toilets, kiosk area, seating facilities, fences, gates, screen etc. The Lessee shall report to the Shire any major maintenance requirements caused through no proven fault of the Lessee and the Shire shall take responsible action to inspect and repair any such reports in a timely manner.

OWNERSHIP OF EQUIPMENT

The Shire owns the premises including but not restricted to all buildings, fencing, seating and projection screen along with all items held as part of the museum. The projectors, associated equipment and the sound system are owned by the Lessee.

CLEANLINESS:

The Lessee shall keep the premises, including the street frontage area in a clean and tidy condition to the reasonable satisfaction of the Shire. This includes ensuring the enclosure is free from litter, glass, rubbish, other debris and generally maintains the premises in a clean and tidy condition.

SUB-LETTING:

The Lessee shall not sub-let any part of the premises.

INSURANCE:

The Shire shall keep the premises insured and the Lessee is responsible for insuring any equipment, food or materials kept on the premises. The Shire will not be responsible for any loss of equipment, food, materials or income what so ever. Upon signing of this agreement the Lessee shall give to the shire proof of Public Liability insurance to the value of ten million dollars (\$10,000,000). This proof will be renewed on an annual basis

PREVAILING LOCAL GOVERNMENT LEGISLATION:

References: Local Government Act 1995 Section 3.58
Local Government (Functions and General) Regulations 1996 Reg.30
Regulation 30 (2) (e) states "A disposition of land is an exempt disposition if it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land."



Signed

Shire Chief Executive Officer

The Lessee

Name of Shire Chief Executive Officer

Name of the Lessee

Title/Subject:	PEAK HILL LOCOMOTIVE
Agenda/Minute Number:	9.4.2
Applicant:	Nil
File Ref:	ADM
Disclosure of Interest:	Nil
Date of Report:	4 June 2014
Author:	Geoffrey Carberry Community and Development Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

This item is presented to Council for their deliberation on the future of the “Peak Hill Locomotive”.

Attachments:

Letter ARPG WA
Locomotive Photographs

Background:

The locomotive was originally used by Peak Hill Gold mine to cart ore. It is highlighted in a number of railway publications with the following being a typical example.

“I came across this loco when I was perusing the W.A. Machinery Dept boiler inspection files in 1968-69. It was built by the Societe Anonyme des Forges, Usines et Fonderies de et a Haine St Pierre, Belgium. The company was abbreviated to Haine St Pierre. It was their builder's number 461 of 1894 and the loco was in use at 1 August 1899 at The Peak Hill Gold Field Ltd, at Peak Hill (near Meekatharra). It was still in use on 4 December 1903 but was out of use by 17 July 1918, owned by Western Machinery Coy. It survived until recent times when it was preserved. I have a photo of the loco with the name "Coolgardie" painted on the tank side above the letters U.M. ore R.Co.Ltd (United Mines Ore Reduction Co). More research is required as to when it ran for this company. The valve gear could be Joy - a sort of "poor man's" Walschaerts common on industrial locos.”

It was built in Belgium and is the only remaining example from this builder in Australia. It was stripped of all non-ferrous materials prior to being relocated to Meekatharra quite a number of years ago. The unit wasn't in prime condition at the time of relocation but at that time was seen to be good enough for a plinth display in the park opposite the Shire office. As indicated in the attached photos, since that time the locomotive has suffered considerable damage and deteriorated due to exposure to the elements.

Comment:

Whilst this locomotive is seen to be a part of the Shires history it has reached a point of condition where it is a danger to park users.

It has been stated that the locomotive is the only example of its type from its manufacturer in Belgium located in Australia and could be seen as a very historical item.

The Shire has received a request from the WA Tourist and Heritage Rail body, ARPG WA to be allowed to store, preserve and then possible restoration of the Haine St Peirrie locomotive for operation on the 2 foot gauge line at Whiteman Park in Perth. This group is seeking the locomotive on behalf of The Western Australian Light Railway Preservation Association which runs the Bennett Brook Railway at Whiteman Park. They have already restored and operate the Wyndham meat works locomotive and an ex Queensland locomotive.

By accepting the offer to store and restore the locomotive it would have the result of removing the hazard to the public at no cost to the Shire and seeing a historic locomotive possibly returned to service or at least restored and preserved from further deterioration.

As part of the agreement to allow the group to access the locomotive it could be a condition that the locomotive is returned to Meekatharra for a number of months each year for display. This could be a future highlight at the proposed pastoralist & mining museum at Darrigan's House during the tourist season. Such precedence has been set when Hotham Valley Railway obtained locomotive PM 706 from the Town of Narrogin on the condition that the locomotive returns to Narrogin as part of a tourist train each year.

A further condition could be "due recognition of the history of the locomotive, Meekatharra and Peak Hill" which could be seen as a promoting tourism to the region.

It would be very hard to make this unit suitable for further display and as such Council would risk possible litigation should someone be injured if left on site.

The same could also apply to the old grader in the park and as such Council may like to make arrangements for its removal to a more controlled environment.

Consultation:

B. Trenfield	Resident/Parks & Gardens Contractor
N Trenfield	Resident/ President Shire of Meekatharra
J Dyer	Manager of Works
L Watson	ARPG WA Inc

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr AG Burrows

That Council:

- 1. Agrees in principal, to loan to the The Western Australian Light Railway Preservation Association the Haine St Peirrie 0-4-0T locomotive previously used at Peak Hill for storage preservation and possible restoration at the Bennett Brook Railway in Whiteman Park**
- 2. Authorises the CEO to enter into negotiations with the Western Australian Light Railway Preservation Association Inc. to formulate an agreement on the conditions for the loan of the locomotive.**
- 3. The agreement is presented to Council for endorsement.**

CARRIED 7/0

Dear Sir,

I am the state chair of WA tourist & heritage rail body, ARPG WA and treasurer of the Australian body ATHA.

I have been asked by Professor John Browning of Brisbane University to ask about a peak hill, two foot gauge locomotive currently in Meekatharra.

I am also workshop manager of the two foot gauge rail operation at the State Planning Commission ran Whiteman Park near Perth.

I have sent two photographs taken last weekend at our Bennett Brook Railway "Äshley" day. The green loco was formerly "Adelaide"

and operated in Queensland on sugar cane trains. The blue loco is Wyndham and formerly operated at Wyndham meatworks jetty.

With the Wyndham shire we put the case that Wyndham would see greater exposure for the town operating in a 5000 hectare Perth

Park than its location in Wyndham. John Browning tells me that the peak hill locomotive is the only example of that builder in Australia.

It was also cut up for non ferrous metal recovery.

We ask that you shire kindly consider making the locomotive available to the Bennett Brook Railway for care and future conservation.

We also can supply letter from two museum curators in in support of our request.

yours sincerely

Lindsay Watson



& Sue Watson

Chairman
Railway Trustee
A member
man

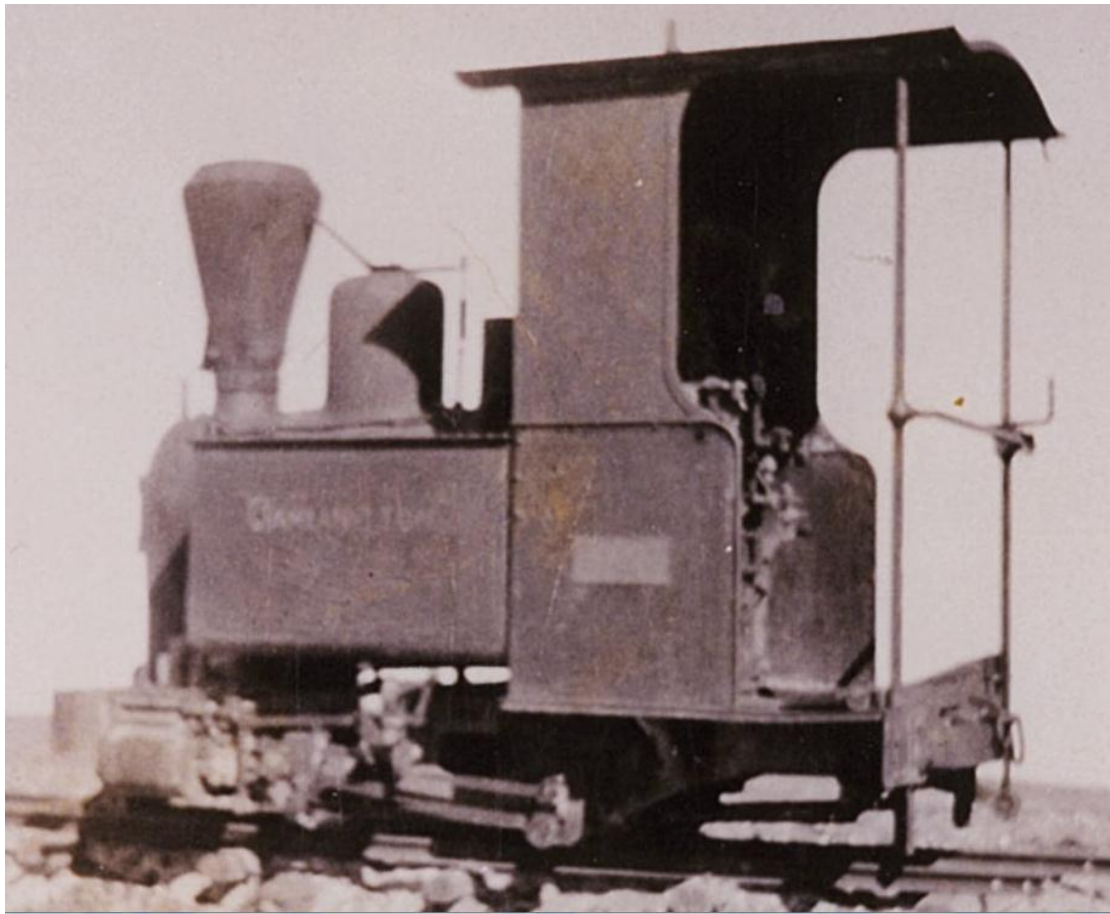
Phone: ()
Fax: ()
Mobile: ()
Email: lindsay.watson@...
Swan View WA 6056

from Lindsay Watson
re haine st peirrie
locomotive at
meekathara

[VIEW SLIDE SHOW](#) [DOWNLOAD ALL](#)

This album has 3 photos and will be available on SkyDrive until 1/09/2014.







Locomotive at Peak Hill prior to relocation



Locomotive in park 2001- condition fair some hazards evident

Title/Subject:	LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) ANNUAL REPORTS
Agenda/Minute Number:	9.4.3
Applicant:	Nil
File Ref:	ADM0179
Disclosure of Interest:	Nil
Date of Report:	4 June 2014
Author:	Geoffrey Carberry Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is to present to Council the required Local Emergency Management Committee annual report and plans for consideration and endorsement prior to their lodgment with the District Emergency Management Committee in accordance with the Emergency Services Act 2005

Attachments:

LEMC Annual report 2013/2014
LEMC Business plan 2014/2015
LEMC Capability Assessment 2014

Background:

It is a requirement under the Emergency Services Act 2005 that the LEMC prepare and submit the attached reports.

Comment:

The reports have been prepared and approved by the LEMC and are presented for endorsement by Council prior to submission to the DEMS/SEMC. They outline the current year's activities and next years planned activities. The Capability Assessment gives a snapshot of the current conformity to the emergency management act and policies.

Consultation:

Sgt S. Martyn LEMC Chair
LEMC members

Statutory Environment:

Emergency Management Act 2005 s 40

40. Annual report of local emergency management committee

(1) After the end of each financial year each local emergency management committee is to prepare and submit to the district emergency management committee for the district an annual report on activities undertaken by it during the financial year.

(2) The annual report is to be prepared within such reasonable time, and in the manner, as is directed in writing by the SEMC.

State Emergency Management Policy 2.6

S 4. **Local Emergency Management Committee (LEMC) Annual Report** – each LEMC is to prepare and submit to the DEMC for the district an annual report on activities undertaken by it during the financial year, pursuant to s. 40 of the Act.

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr NE Lyon

That Council:

- 1. receives and endorses the Meekatharra LEMC Annual report 2013/2014**
- 2. receives and endorses the Meekatharra LEMC Annual business plan 2014/2015**
- 3. receives and notes the Meekatharra LEMC Capacity Assessment report 2014.**

CARRIED 7/0



Local Emergency Management Committee
ANNUAL REPORT 2013 - 2014

Local Emergency Management Committee (LEMC) name: Shire of Meekatharra LEMC

Local Government involved (if more than one):

1. MEETINGS

Number of meetings called:		2		
Number of meetings where a quorum was achieved?		2		
Member	Organisation	Member Attendance	Proxy Attendance	Total attendance
Chair Sgt Steven Martyn	WAPOL		1	1
Deputy Chair Roy McClymont	Shire of Meekatharra	2		2
Executive Officer Samantha Tarling	Shire of Meekatharra	1		1
Executive Officer Geoff Carberry	Shire of Meekatharra	1		1
Gary Hammer	Meekatharra VFRS	1		1
Dennis Shaw JP	Meekatharra SES	1		1
Norman Lyon JP	WACHS	1		1
Keith Shaw	DCPFS	2		2
Maria Barry	DCPFS	2		2
Mal Trenfield	Meekatharra Airport		1	1
Paul Southam	DFES	1		1
Jonelle Tyson	SEMC	1		1
Lloyd Storey	Human Services		1	1
Svenja Clare	Meekatharra SJA		1	1
Richard Riseborough	Sandfire Mine	0		0
Patricia Sperring	Doray Minerals	0		0
Member	Plutonic Mine	0		0
Member	RFDS	0		0

Visitor				
Nil				

2. EXERCISES

Number of exercises that tested the arrangements (e.g. recovery, evacuation, ISG)		1
Date completed	Description of exercise and location	Outcomes / Recommendations
May 2014	Bomb/explosion at aerodrome	Very good desktop exercise that highlighted the lack of potential resources within Meekatharra for a large scale incident of this type. All plans were confirmed as appropriate and up to date

3. LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMAs)

Number of Local Governments covered by LEMA	1
Status of LEMA	<p>YES/NO and date>></p> <p>Under Review _____ Yes _____ ***</p> <p>Endorsed by LEMC/LG ___ 14 Dec 2012 _____</p> <p>Tabled at DEMC _____</p> <p>Tabled at SEMC _____</p> <p>Note: If LEMA was endorsed before 2009, it is due for review.</p>
*** If LEMA is under review please indicate due date and any comments	October 2014
Link to LEMA on Local Government's website	http://www.meekashire.wa.gov.au/Assets/Documents/content/Meeka_LEMA_2012_V02_no_appendix_8.pdf
Status of Recovery Plan	<p>Under Review _____ No _____ ***</p> <p>Endorsed by LEMC/LG ___ 14 Dec 2012 _____</p> <p>Tabled at DEMC _____</p> <p>Tabled at SEMC _____</p>

*** If Recovery Plan is under review please indicate due date and any comments	
Status of ERM process	<<Insert YES/NO and date>> In progress _____ Under review _____ *** Report finalised _____ 14 Dec 2012 _____ Report tabled at LEMC _____ Report tabled at DEMC _____
*** If ERM is under review please indicate due date and any comments	October 2014
Insert website link to risk report and/or risk register and treatment plans	http://www.meekashire.wa.gov.au/Assets/Documents/content/Meeka_LEMA_2012_V02_no_appendix_8.pdf

4. SUBCOMMITTEES / WORKING GROUPS.

Is the LEMC involved in any active subcommittees or working groups? NO

If yes, please complete the table below.

Name	Function	Members	Meeting schedule

5. PROJECTS UNDERTAKEN BY THE MEEKATHARRA LEMC:

[INSERT PROJECT NAME]		
Project	Link to Strategic Goals	Update
Nil		

6. KEY ACHIEVEMENTS

List key achievements for any projects, working groups / subcommittees or any activities during the last 12 months.

- Desktop exercise “Operation Stuka”
- Expansion of LEMC membership to include Doray Minerals.

7. MEETING DATES FOR THE NEXT 12 MONTHS

Quarter	Meeting Date
1 st Quarter	
2 nd Quarter	7 th October 2014 (tbc)
3 rd Quarter	5 th April 2014 (tbc)
4 th Quarter	

Signature Chair

Date

Shire of Meekatharra Local Emergency Management Committee **Business Plan 2014 - 2015**

The State Emergency Management Committee has adopted a Strategic Plan for the period 2012 – 2015, which includes the following strategic objectives and the outcomes sought.

Objective		Outcomes
Strategic Oversight and Coordination	Review emergency management (EM) arrangements so as to ensure improved outcomes	Legislative and policy framework understood and applied correctly
Risk	Develop and coordinate a strategic risk framework	Risk is applied across all hazards Future risks identified
Shared Responsibility	Clarify roles and responsibilities of EM partner organisations Develop community risk management awareness and capacity	Shared responsibility ethos and enhanced community preparedness linked to local initiatives
Preparedness	Assess and advise on preparedness Embrace learning and continual improvement and incorporate into our business	Identify gaps and highlight planned improvements in annual reporting Disseminate expert knowledge on EM

Local Emergency Management Committee Business Plan 2014 - 2015

Objective 1 STRATEGIC OVERSIGHT AND COORDINATION – Review Emergency Management Arrangements to achieve improved outcomes

Item	Outcome	Responsibility / strategies	Action / result
1.1	Review and update Local Emergency Management Arrangements in accordance with SEMP 2.5	Executive Officer	Review of LEMA to be undertaken to ensure compliance with SEMP 2.5 with results be presented to the LEMC for comment and adoption
1.2	Review and update Local Recovery Management Arrangements (LEMA) in accordance with SEMP 2.5	Executive Officer	Review of Recovery plan to be undertaken to ensure compliance with SEMP 2.5 with results be presented to the LEMC for comment and adoption
1.3	Ensure that all relevant information concerning legislation, policies and other EM matters is provided to LEMC members in a timely manner	Executive Officer	Officer to monitor legislation and SEMC for any changes and present these changes to LEMC meetings. CEMO to provide updates or explanations as necessary.

Local Emergency Management Committee Business Plan 2014 - 2015

Objective 2 RISK – Develop and coordinate a strategic risk framework

Item	Outcome	Responsibility / strategies	Action / result
2.1	Undertake Community Emergency Risk Management process and table report at the LEMC and DEMC. Risks to be assessed using the ISO 31000:2009 and National Emergency Risk Assessment Guidelines.	LEMC / Executive Officer	Current risks assessments are valid and up to date change of format to meet ISO 31000.
2.2	Encourage LEMC member organisations to promote community awareness and education of hazards (risks) relevant to the Shire of Meekatharra	LEMC members / Executive Officer	Safety information to be made available and published on the Shires new website. Other members to continue promoting hazard awareness

Local Emergency Management Committee Business Plan 2014 - 2015

Objective 3 SHARED RESPONSIBILITY – (a) Clarify roles and responsibilities of emergency management partner organisations and (b) Develop community risk management awareness and capacity

Item	Outcome	Responsibility / strategies	Action / result
3.1	Provide current, timely and relevant information to the community in regard to identified risk. a) Publicise results of any ERM process undertaken b) Provide information to the community on where to get information to manage the risk.	Executive Officer	Articles to be published in Dust news and placed on Shire web site. Additional information available from Shire office and Community Resource Centre
3.2	Ensure exercises are developed in accordance with SEMP 3.1 that; a) Encourage multi-agency and LEMC member participation b) Assist with understanding and clarification of roles and responsibilities of organisations.	Executive Officer	Develop and carryout multiagency exercise in accordance with SEMP 3.1 with all agencies having a practical role. Encourage participation of all members at all meetings and exercises Advise LEMC members on the structure and requirements of a LEMC and the roles of the members in such a committee.

Local Emergency Management Committee Business Plan 2014 - 2015

Objective 4 PREPAREDNESS – Assess and advise of preparedness

Item	Outcome	Responsibility / strategies	Action / result
4.1	Participate in the preparation of the annual SEMC Emergency Preparedness Report for the Minister for Emergency Services, as required by SEMC	Executive Officer	Annual reports and plans to be submitted by the due timeframe to allow incorporation in the annual SEMC Emergency Preparedness Report for the Minister for Emergency Services
4.2	Exercise local emergency management arrangements in accordance with SEMP 2.5 and SEMP 3.1	LEMC members	Local emergency management arrangements will be exercised in accordance with SEMP 2.5 and SEMP 3.1
4.3	Seek opportunities to access appropriate funding programs for emergency management projects	LEMC	LEMC to assess funding requirements and seek such funding when funding opportunities are available.

Local Emergency Management Committee Business Plan 2014 - 2015

Objective 5 CONTINUOUS IMPROVEMENT – Embrace learning and continual improvement and incorporate into LEMC business.

Item	Outcome	Responsibility / strategies	Action / result
5.1	Ensure accurate records are kept of emergency events and exercises (including debriefs and actions coming from them) for reporting to LEMC, DEMC and other appropriate organisations. (Seasonal briefing template may assist here)	LEMC / Executive Officer	All meetings, exercises and debriefs will be correctly minuted and reported to Council for adoption within one month. All required reports to be prepared and submitted to DEMC/SEMC by due dates.

Local Emergency Management Committee Business Plan 2014 - 2015

GOVERNANCE

Item	Outcome	Responsibility / strategies	Action / result
6.1	Periodically review the membership of the LEMC to ensure that it reflects significant changes in: distribution and composition of the local population; economic and industrial base of the community; landforms and the biophysical environment; community governance and government service delivery arrangements.	LEMC members	Review the membership of the LEMC to ensure coverage and balanced opinions of the community Ensure the LEMC has the knowledge to plan for any event as identified in the risk assessment register.
6.2	Ensure LEMC has an understanding of who represents them on the DEMC. I.e. WALGA Zone representative or other.	LEMC Chair / Executive Officer	Keep the LEMC members informed of who is currently representing the LEMC on the DEMC by providing report from that person.
6.3	Ensure that annual business planning undertaken in accordance with SEMP 2.6	Executive Officer	Annual business plan is developed in accordance with SEMP 2.6
6.4	Ensure that annual report is provided to DEMC and SEMC as required by SEMP 2.6	Executive Officer	All required reports to be prepared and submitted to DEMC/SEMC by due dates.



SEMC Capability Assessment Tool for Local Governments

Capability Area	Questions	Metric	Comment
Legislation, Policy and Governance Structures Emergency Management legislation, governance structures and policies (EM instruments) are current, used, documented and facilitate effective preparedness for large scale emergencies in WA.	1. Do you have internal measures in place to monitor compliance levels with your obligation to the relevant EM instruments?	Yes	
	2. Do you have processes in place to be informed of and communicate with stakeholders of changes to EM instruments and arrangements?	Yes	
	3. Is your Local Government given the opportunity to contribute to relevant EM legislative or policy reviews?	Yes	Reluctant to do so do to time required or lack of time given
	4. Are Local Arrangements under your responsibility current, relevant and appropriate?	Yes	Further review in progress
Risk Assessment and Risk Treatment A consistent and comprehensive Emergency Risk Management (ERM) approach aids in decision making, facilitates appropriate resource allocation, and allows for proactive approach towards emergency management, including greater emphasis toward prevention and preparedness.	1. Relevant to your Local Government's Emergency Management responsibilities, has your agency identified and documented all hazards and vulnerabilities in accordance with SEMP 2.9 Management of Risks including the State Core Objectives?	Yes	Further formatting required
	2. Relevant to your Local Government's Emergency Management responsibilities, have you analysed, evaluated and prioritised its risks in accordance with SEMP 2.9 Management of Risks?	Yes	
	3. Relevant to your Local Government's Emergency Management responsibilities and its identified and prioritised risks, are you applying risk management programs and treatment options in accordance with SEMP 2.9 Management of Risks, by having plans in place and to bring those risks within acceptable/tolerable levels?	No	At this point in time only one risk is identified as LG responsibility. A plan is being developed for that risk. All other risks already have state plans

20 Southport Street West Leederville Western Australia 6007
T: (08) 9482 1700 E: semc.secretariat@semc.wa.gov.au
W: www.sem.wa.gov.au



Capability Area		Questions	Metric	Comment
Resources People – Organisations have appropriate levels of capable, well-trained and supported people who effectively perform their role in large scale emergency management. Finance and Administration – Robust financial and administrative processes and adequate funding arrangements exist to manage large scale emergencies.	Shared Ownership Community Engagement – The community has an understanding of and takes responsibility for hazard related-risks they may be exposed to, strategies to treat those risks, and are engaged with the response and recovery process.	1. Are all EM responsibilities associated with individual roles reflected in the relevant Job Descriptions?	Yes	
		2. Do you have sufficient processes in place to clarify volunteer roles and responsibilities including safe systems of operation?	No	This is mentioned in the LEMA but needs development
		3. What percentage of employees have a current training plan in place to address identified training needs?		No training needs identified at this point in time
		4. What percentage of volunteers have a current training plan in place to address identified training needs?		All current known volunteers are attached to HMA's or Combat agencies, which conduct their own training
		5. Do you have in place a workforce plan to ensure a sufficiently skilled future EM workforce?	No	These are being developed
		6. Do you have processes in place to capture and report on financial expenditure used to manage large scale emergencies?	Yes	
		7. Are your policies and procedures consistent with SEMP 4.2 Funding for Emergencies, OP19 Management of Public Fundraising & Donations, SEMP 4.4 State Recovery Coordination and relevant Westplans, for example, Westplan Recovery Coordination?	No	There is an awareness of the process but this is not currently reflected in the LEMA
		1. Aligned to your responsibilities, do you have in place a public communication awareness strategy on hazards and emergency preparedness?	Yes/No	This is carried out in practice but is not documented
		2. Have you identified vulnerable and transient groups and implemented strategies to engage with them and understand their needs?	Yes	
		3. Do you have effective networks established that can be relied on in case of an emergency?	Yes	

20 Southport Street West Leederville Western Australia 6007
T: (08) 9482 1700 E: semc.secretariat@semc.wa.gov.au
W: www.sem.wa.gov.au



Capability Area	Questions	Metric		Comment
		Catastrophic	No	
Operational Plans and Procedures Training & Exercising of Plans – Plans, processes and procedures are regularly and appropriately exercised to assess and improve capability.	1. Has your Local Government carried out its annual exercise of its arrangements in accordance with SEMP 3.1 Emergency Management Exercise and SEMP 2.6 Emergency Management in Local Government Districts?	Major	Yes	
		Moderate	Yes	
				Yes
Response and Recovery Support Services Evacuation & Public Protection Measures – Directed or voluntary evacuation of people and animals or other public protection measures to protect lives in a large scale emergency.	2. Have you evaluated training and exercising plans in accordance with SEMP 3.1 Emergency Management Exercises, SEMP 4.3 Post Operation Reports and OP-3 Post Operations Report?			
	3. Have all areas needing improvement been addressed?		Yes	Resource register has been updated as part of the post exercise analysis and will be adopted as part of the LEMA next meeting
	1. Do you have current evacuation plans in place that are accessible and consistent with SEMP 4.7 Community Evacuation, Evacuation Guide and/or MOUs to facilitate evacuation processes?		Yes	Yes
Coordinated Recovery Coordinated recovery supports emergency affected communities in the reconstructing and restoration of physical infrastructure, the environment, psycho-social and economic wellbeing	1. Relevant to your Local Government's Emergency Management responsibilities do your plans and arrangements include sufficient restoration and recovery of infrastructure, the economy, the environment and local services after a large scale emergency in accordance with Westplan Recovery Coordination and SEMP 4.4 State Recovery Coordination?		Yes	Currently covered in the LEMA but being reviewed for conformity to SEMP 4.4

20 Southport Street West Leederville Western Australia 6007
T: (08) 9482 1700 E: semc.secretariat@semc.wa.gov.au
W: www.sem.wa.gov.au





Capability Area Coordinated Recovery (cont.)		Questions	Metric	Comment
	2. Are your recovery plans and arrangements based on research on best practices across national and international jurisdictions?		Yes	
	3. Do you have systems and process in place to carry out impact and/or needs assessments on affected communities for the transition from response to recovery after a large scale emergency?		Yes	These need to be further documented
	4. Do your procedures and processes ensure the results of these impact and needs assessments on affected communities are recorded, stored and shared with other agencies and organisation who have a role/responsibility in recovery support and restoration?		No	Only through incident debriefs
	5. Do you have systems and protocols in place to communicate up to date and relevant information to the public and industry on recovery timeframes?		No	Further development required
	6. Have you assessed the effectiveness of your recovery activities in making communities more resilient and whether the needs of the community have been met?		Yes	All previous recovery efforts have been met with a positive community response

Note: SEMC Website address: <http://www.semc.wa.gov.au/Pages/default.aspx>

20 Southport Street West Leederville Western Australia 6007
T: (08) 9482 1700 E: semc.secretariat@semc.wa.gov.au
W: www.semc.wa.gov.au

Local Emergency Management Committee (LEMC) 2014 Emergency Preparedness Report Assessment Tool - PART B

9.5 HEALTH, BUILDING AND TOWN PLANNING

Title/Subject:	DEVELOPMENT OF LOT 748 CONNAUGHTON STREET BY CENTREL PTY LTD – SERVICE STATION
Agenda/Minute Number:	9.5.1
Applicant:	Centrel Pty Ltd
File Ref:	A55
Disclosure of Interest:	Nil
Date of Report:	6 June 2014
Author:	William V Atyeo Principal Environmental Health Officer
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

GHD Pty Ltd has submitted an application on behalf of Centrel Pty Ltd to develop Lot 748 Connaughton Street as a service station in accordance with the plans and documents submitted. Council is required to make a decision.

Attachments

Tabled the document submitted on behalf of BP Australia Pty Ltd with the Planning Application dated May 2014. This document contains the drawings of the proposed facility. Attached is a map showing the proposed development.

Background:

Lot 748 Connaughton Street has been an allotment on the entrance to the town that has drawn great criticism for being an eyesore, with the parking of trucks a major concern in regards to safety for all road users, plus a red dust bowl as trucks move in and out to refuel. The facility for fuel is unmanned and will remain so under the proposed re-development.

Centrel (BP) Pty Ltd has purchased the allotment and has submitted a comprehensive Planning Application through GHD Pty Ltd. The land is zoned Industrial under the Meekatharra Town Planning Scheme No.3 and the proposed use of “service station” is a permitted use under the Scheme.

Given that the current use is as a service station the matters to consider are related to aesthetics and traffic movement, plus environmental considerations and advertising/signs on the property.

Comment:

There is no doubt that the re-development of this lot will, if done as stated in the application document, fully enhance the lot and the entrance to the town of Meekatharra.

The document submitted is extensive and covers all the elements that are of concern and the applicant has communicated with Main Roads on the proposed development.

BP Australia proposes to re-develop the existing site to a much improved unmanned Automotive Diesel Fuel (ADF) refueling facility. This will include three truck refueling lanes and associated infrastructure including as stated in the document:

- Self-bunded fuel tanks with pollution control and barrier protection;
- Fuel dispensers and bowsers;
- SPEK Puraceptor to manage and contain hydrocarbons on the site;
- Outdoor payment terminal (OPT) unit with associated hut;
- BP Main Identifier Display (MID) sign;
- Information Technology and Services (IT&S) infrastructure to enable remote monitoring of the site;
- Lighting and security cameras to enable 24 hr. operation; and
- Other necessary storage facilities, services, and amenities.

All the old facilities will be decommissioned and this decommissioning will include the back filling of all removed underground equipment.

Matters addressed in the application document:

1. Dust and Drainage:
 - The documents show new concrete paving to the trafficable areas of the lot.
 - Drainage will be to the installed SPEL Pureceptor.
 - Traffic management with entry only locations and exit only locations will significantly improve and restrict the movement of trucks over the allotment while accessing the fuel facilities.
2. Aesthetics:
 - Landscaping of the main road frontage will be with rock gardens and low shrubs.
3. Stormwater and environmental management:
 - The site will have a “SPEL Puraceptor” to manage hydrocarbons on the site and this is identified in Appendix E of the document. A bunded area will be provided around the fuel bowsers and self bunded tanks that will direct stormwater to the Puraceptor. The Puraceptor will separate stormwater from hydrocarbons and retain the latter.

The Puraceptor has a 10,000L storage capacity which will retain a potential hydrocarbon spill from a tanker compartment, in accordance with AS 1940 – the storage and handling of flammable and combustible liquids.

Stormwater on sit, once hydrocarbons have been removed, will be directed to swales to facilitate onsite infiltration. All stormwater will be retained and treated onsite.

4. Advertising signage:
 - This is minimal and complies with standards applicable. This is shown on Drawing numbered SK-9363-A008 contained in the application document.

5. Traffic management:

- The drawings in the application document indicate the proposed and preferred movement of traffic over the site. They clearly show that North bound traffic into the facility can only enter through the entry located on Connaughton Street, which means a right hand turn from Main Street into Connaughton Street.

South bound traffic must turn left into Connaughton Street and enter through the designated entry. All traffic exiting the facility must use the designated exit point which is located on the western boundary (Main Street).

This traffic plan has been shown to Main Roads but we have no written comments from them in regards to these matters. However, the proposed traffic management plan for the site would significantly improve access and egress from the site, and I feel presents a much safer and less congested environment for all users of the Great Northern Highway/Main Street.

If members of the Committee felt that congestion of traffic on the corner of Main Street and Connaughton Street might be a hazard for road users, then perhaps the train route could be amended to include Porter Steet to Hill Street to Connaughton Street so that any parking of road trains waiting to access the facility can be on Connaughton and not obstructing users of Main Street?

The only issue I need to further insist upon will be the need to provide toilet facilities for the use of the drivers during the refueling process, and the provision of refuse containers. I realise that toilets that are open all the time are subject to vandalism so there is a need for me to discuss this issue with the developer.

In conclusion I agree with the document in that I feel the proposed use and re-development of the site is consistent with the requirements of the Meekatharra Town Planning Scheme No. 3 and can be approved by Council with conditions.

Consultation:

Geoff Carberry – Community Development Services Manager
Colleen Murphy – GHD Senior Planner

Statutory Environment:

Planning Development Act 2005
Meekatharra Town Planning Scheme No. 3

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

The proposed re-development provides a facility that is aesthetically better than the existing facility, is a much safer design to users of the adjacent roads and will be more environmentally compliant.

Voting Requirements:

Absolute Majority

Committees Recommendation/Council Resolution:

Moved: Cr HJ Nichols

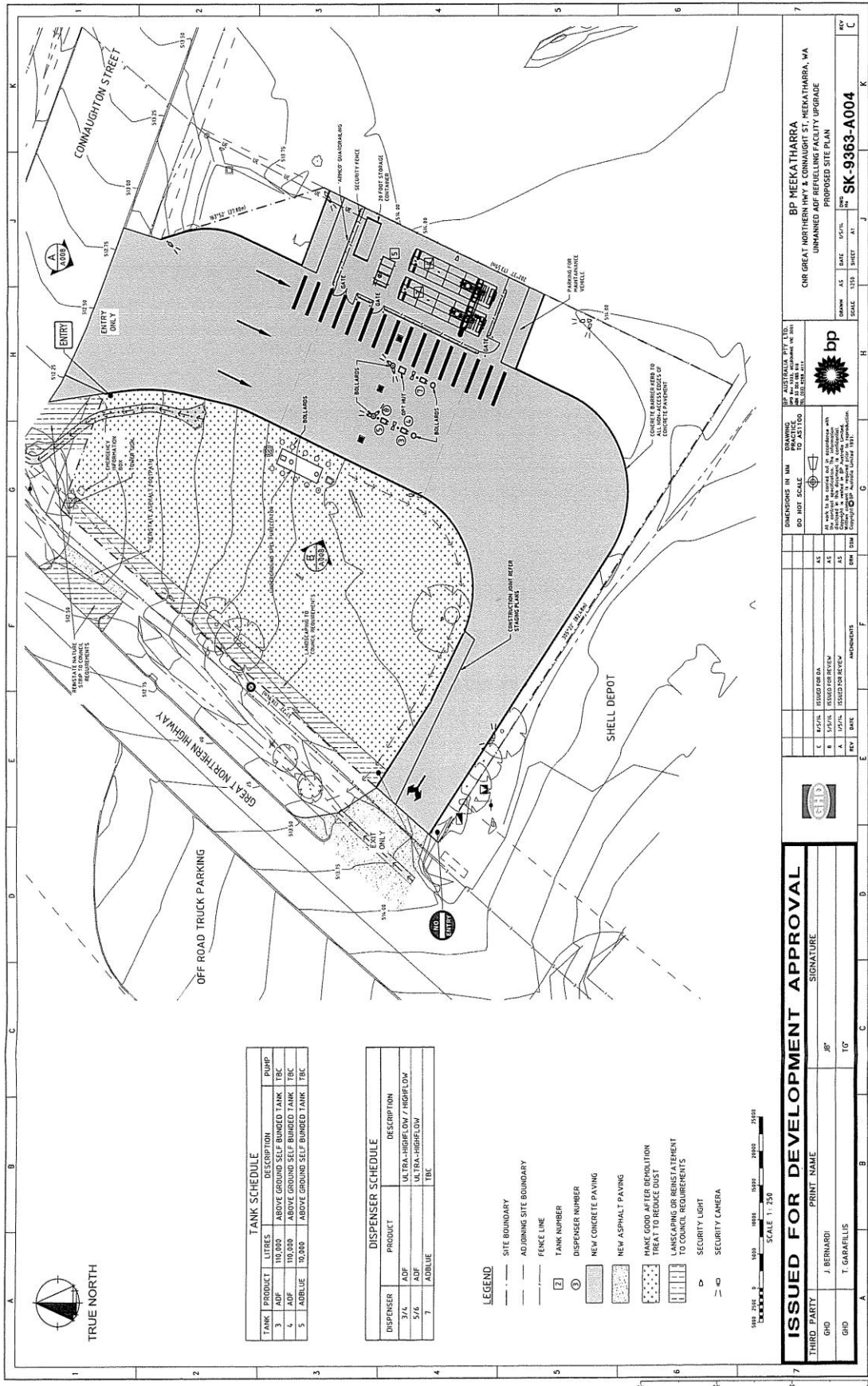
Seconded: Cr AJ Binsiar

That Council approves the application by BP Australia Pty Ltd and submitted on their behalf by GHD Pty Ltd to redevelop Lot 748 Connaughton Street Meekatharra as a Service Station in that an unmanned Automotive Diesel Fuel refuelling facility is constructed on the lot. The re-development is to be in full compliance with the documents submitted with the application.

That this approval is subject to the following conditions which form a part of the approval:

- 1. The developer will provide written approval or comments from Main Roads in regards to their proposed traffic management plan to the Shire. Any adverse comments or required changes to the traffic management plan will be incorporated by making any and all changes as determined in consultation and approval from Council.**
- 2. The developer will be required to discuss the provision of toilet facilities for drivers of the vehicle utilizing the facilities with Council's Environmental Health Officer and to provide these as determined through discussion.**

**CARRIED 7/0
BY AN ABSOLUTE MAJORITY**



TANK SCHEDULE

TANK	PRODUCT	LITRES	DESCRIPTION	PUMP
3	ADF	110,000	ABOVE GROUND SELF BUNGED TANK	TBC
4	ADF	110,000	ABOVE GROUND SELF BUNGED TANK	TBC
5	ADBLUE	10,000	ABOVE GROUND SELF BUNGED TANK	TBC

DISPENSER SCHEDULE

DISPENSER	PRODUCT	DESCRIPTION
3/4	ADF	ULTRA-HIGHFLOW / HIGHFLOW
5/6	ADF	ULTRA-HIGHFLOW
7	ADBLUE	TBC

- LEGEND**
- SITE BOUNDARY
 - - - ADJOINING SITE BOUNDARY
 - FENCE LINE
 - ① TANK NUMBER
 - ② DISPENSER NUMBER
 - NEW CONCRETE PAVING
 - NEW ASPHALT PAVING
 - MAKE GOOD AFTER DEMOLITION
 - TREAT TO REMOVE DUST
 - LANSCHING OR REINSTATEMENT TO COUNCIL REQUIREMENTS
 - SECURITY LIGHT
 - SECURITY CAMERA

1:500 0 500 1000 1500 2000 2500 3000
SCALE 1:250

ISSUED FOR DEVELOPMENT APPROVAL

THIRD PARTY	PRINT NAME	SIGNATURE
GHD	J. BERNARDI	JB
GHD	T. GARFELLIS	TG

GHD

bp

BP AUSTRALIA PTY LTD
 1000 WESTERN AVENUE, WILMINGTON WA 6155
 TEL: 08 9437 5111

DRAWING
 DRAWING NO: 10000000000000000000
 600 DOT SCALE

CONVEYORS IN PLAN
 600 DOT SCALE

DATE 15/06/14
SCALE 1:250
PROJECT SK-9363-A004

BP MEKATHARRA
CHR GREAT NORTHERN HWY & CONNAUGHT ST, MEKATHARRA, WA
UNHANDLED ADF REFUELLING FACILITY UPGRADE
PROPOSED SITE PLAN

OWNER: AS DATE: 15/06/14
 SCALE: 1:250 SHEET: A1 REV: C

9.6 WORKS AND SERVICES

No Report

9.7 CONFIDENTIAL ITEMS

Moved: Cr HJ Nichols



Seconded: Cr NE Lyon

That the meeting be closed to members of the public to allow Council to discuss items 9.7.1, 9.7.2 and 9.7.3 which are matters of a confidential nature

CARRIED 7/0

CONFIDENTIAL

Contains information concerning contractual services



Title/Subject:	MASONIC LODGE TENDER RFT 13/14-3
Agenda/Minute Number:	9.7.1
Applicant:	
File Ref:	A172 / RFT 13/14-3
Disclosure of Interest:	Nil
Date of Report:	6 June 2014
Author:	Lance Croft Project Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

To select a contractor from tender submissions received for re-roofing and associated works at the Meekatharra Masonic Lodge hall (Lot 127 corner Darlot & Savage Streets).

Confidential content not available to the public

CONFIDENTIAL
Matter affecting a Councillor

Title/Subject:	EXTRAORDINARY ELECTION	
Agenda/Minute Number:	9.7.2	
Applicant:		
File Ref:	ADM 153	
Disclosure of Interest:		
Date of Report:	13 June 2014	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Cr Lyon has tendered his resignation from Council dated 11 June 2014 and effective on 18 August 2014.

Confidential content not available to the public

The Chief Executive Officer, Roy McClymont, declared a financial interest in this item and left the meeting at 4.03pm.



**CONFIDENTIAL ITEM
Matter affecting an employee**

Title/Subject:	CEO PERFORMANCE REVIEW/CONTRACT EXTENSION
Agenda/Minute Number:	9.7.3
Applicant:	CEO Performance Review
File Ref:	Personal File
Disclosure of Interest:	CEO Roy McClymont - Financial
Date of Report:	11 June 2014
Author:	N/A
Senior Officer:	Council

Summary/Matter for Consideration:

The CEO Performance Review Panel (Cr's Trenfield, Nichols and Lyon) may provide recommendations concerning the CEO's performance review and the possibility of a further extension of the CEO's contract.

Confidential content not available to the public

Title/Subject:	PADDY'S FLAT CAMP FUTURE USE/DISPOSAL/LAND PURCHASE
Agenda/Minute Number:	9.7.4
Applicant:	
File Ref:	A274
Disclosure of Interest:	Nil
Date of Report:	17 June 2014
Author:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider progressing the purchase of leasehold lots from the Department of Lands.

Confidential content not available to the public

Moved: Cr HJ Nichols

Seconded: Cr NE Lyon

That the meeting be opened to the public.

CARRIED 7/0

- 10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCEDS BY RESOLUTION OF THE MEETING.**

- 11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil

- 12 CLOSURE OF MEETING**
The Shire President, Cr NL Trenfield, declared the meeting closed at 4.40pm.