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1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The Shire President, Cr T R Hutchinson, declared the meeting open at 9.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

Shire President, Cr T R Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr T R Hutchinson	(Shire President)
Cr N L Trenfield	(Deputy Shire President)
Cr J E Burgemeister	
Cr A G Burrows	
Cr A B Downing	

Staff

Roy McClymont	Chief Executive Officer
Cameron Watson	Corporate & Development Services Manager

Apologies

Cr H Nichols

Approved Leave of Absence

Cr R Howden

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

That Councillor J E Burgemeister is granted a leave of absence for October Meeting.

Moved: Cr A B Downing
Seconded: Cr A G Burrows

CARRIED 5/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD AUGUST 16, 2008

Council Resolution:

Moved: Cr J E Burgemeister
Seconded: Cr N L Trenfield

That the minutes from the Ordinary Council Meeting held Saturday, August 16, 2008 be confirmed.

CARRIED 5/0

7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – AUGUST 2008

Construction Projects –Wiluna North / Neds Creek Road

The construction crew will complete the re-sheeting and mixing of Bluestone to complement the powdery gravel over a length of 5.00 kilometres. Coarse limestone sheeting will also be completed on the newly formed sections on the 2 new road alignments through the flat prior to the council meeting on the 20th September 2008. A bore has been put down at the 70.00 s.l.k. mark and is making water with the pump running almost on a continual basis. This has allowed the construction crew the bonus of at least partially waterbinding the materials so that some compaction is achieved whilst the plant is at this location.

Marymia Road – Capital Works Project 2008-09 Council Funded

Construction on Marymia road is complete additional humps have been installed to improve drainage also gravel re-sheeting has been completed over sections of badly washed areas during heavy rains in February 2008 over sections over of 40 kilometres in length, which has been brought up to a reasonable standard. Road materials carted onto the road with the scraper will require some rain to consolidate the running surface which remains loose at this present stage because of the dry conditions.

Ashburton Downs Road – Manganese Mining Contractors PMI - Road Condition Report and preventative maintenance of road

As council is aware Process Minerals Incorporated are currently carting manganese from Peak Hill mine. Sub contractors with Road Trains towing quad trailers and carting low grade manganese over a distance of 65 kilometres on Ashburton Downs to reach Great Northern Highway.

Discussions have been held with PMI Management and council staff in relation to PMI Management supplying a grader to maintain the gravel road, also to supply suitable water trucks to dampen down the road to help stabilize the material on the length of road used which is showing signs of blowing out in isolated areas and becoming very corrugated because of the sheer weight and volumes of truck traffic.

Works Services Manager has had discussions with PMI Management at the mine site in relation to the 60 kilometre / hour speed limit imposed on all trucks contracted to PMI by council. All contractors have been put on notice regarding the speed on Ashburton Downs Road by PMI Management. It had been more noticeable after downloading of the Traffic Data information approximately 2/3rds of the trucks were travelling over the speed limit imposed by council in either direction. Inspections will continue on the road in relation to the speed and condition of the road by council's Works Services Manager.

PMI have set up huge pumps at the Yalga-Jinna bore site, and are watering the full length of the road with 2 x trucks, one being a semi tanker and the other a road train configuration this will allow enough water to be applied to the road over a longer distance to hold the material together and stop the corrugations from continually forming. PMI have also engaged a grader to carry out maintenance on the worst effected areas as and when required.

PMI management have suggested they will be towing 2 x huge scraper tyres behind the contract trucks in and out to level corrugations as required. This will only include the road section from Yalga Jinna turnoff to the PMI mine site entrance. I believe this method is much better than grading continuously which eventually will cause the road to break up even more, the less the base course is disturbed by the grader the better the chance we have of holding the road together during the dry summer months with the heavy vehicles using this section of road.

Town Crew

We currently have 2 x permanent staff members working within the town site and surrounding areas. We also have 3 staff members from Yulella when available completing some part time work to help out when required in the afternoon for 3 hours maximum, at this stage they are engaged cleaning up overgrown streets and vacant blocks within the townsite.

Maintenance Grading

Michael Walley has completed a maintenance grade of Woodlands Road from Ashburton Downs almost to the Ashburton boundary. This will improve the road condition for station owners and contractors to carry stock to and from the properties. Michael will also grade from Mulgul to the manganese mine on the way back to town before starting the maintenance work on Landor Road in readiness for the Landor races in October. The scraper re-sheeting project will commence at Koonmarra Road and continue west covering the sharp rocks, which are exposed causing hazardous driving conditions.

Isuzu Fire Truck – Council permission required

There has been a request from Brian O'Dwyer for council's Isuzu Fire Truck to be in attendance for the duration of the Landor races over the long weekend in October 2008.

Meekatharra Rodeo – Council permission required

Supply 2 x semi water trucks / tankers to be made available by council for the long weekend during the Meekatharra festival to dampen down materials as required.

Plant Report

All plant is operating efficiently and there are no major breakdowns to report. Scheduled services will be carried out when due, and all plant will have minor work carried out as required. Any major problems with plant will be repaired immediately within consultation with council's contract mechanic and Works Services Manager.

Allen Kent
Works & Services Manager

08/09/2008

Officers Recommendation/ Council Resolution:

Moved: Cr A B Downing
Seconded: Cr J E Burgemeister

That the Works & Services Manager's report for August 2008 be received.

CARRIED 5/0

9.1.2 PLANT MECHANIC'S REPORT – AUGUST 2008

Mechanic's Report

Scheduled maintenance services have been completed on plant as listed.

P114 CAT D6N DOZER – D6N Dozer pins and bushes on blade have been removed and cleaned so that grease can get through to protect wear points.

P348 CAT 950 LOADER - carried out full service.

P356 MULTI TYRED ROLLER - carried out full service and carried out repairs to broken engine mounts.

P354 UD NISSAN PRIME MOVER - carried out repairs to power take off drive system & changed out hydraulic pressure control valve.

P358 CAT 12H CONSTRUCTION GRADER – Carried out full 250 hour service.

P349 VOLVO GRADER – Carried out full 500 hour service on.

Allen Kent

Works Services Manager
Shire of Meekatharra

08/09/2008

Officers Recommendation/ Council Resolution:

Moved: Cr A B Downing
Seconded: Cr J E Burgemeister

That the Plant Mechanic's report for August 2008 be received.

CARRIED 5/0

Shire of Meekatharra

Major Plant Cost Report

As at: 3/09/08

Percentage of year complete: 18%

Please Note: Due to potential errors in recording data, the information in this report is not guaranteed to be 100% accurate.

		Date Acquired	Hours/Kms Life	Hours/Kms YTD	Repairs/Maint Costs YTD	Fuel Costs To 31/7/08	Status/ Condition/Faults	Last Full Service Date	Hrs/Kms	Note
P108	Cat 12H Grader	Oct-05	4865	398	1,466	3,149		2008 June	4407	1
P349	Volvo G720 Grader	Jan-02	8867	94	6,313	2,318		25/8/08	8830	
P358	Cat 12H Grader	Mar-03	10715	425	4,703	8,179	\$3750 tyres	24/8/08	10539	
P109	Nissan Prime Mover	Oct-05	84138	6302	6,520	4,228		31/12/07	75506	1
P342	Nissan Prime Mover	Jun-00	237448	9073	1,047	7,449		29/12/07	222438	1
P354	Nissan Prime Mover	Oct-02	149500	5966	5,121	6,464		30/12/07	134430	1
P387	Nissan Prime Mover	Feb-07	44500	5935	1,034	4,979		1/02/08	28145	1
P114	Cat D6N Dozer	Jun-06	1314	82	415	1,253		23/11/07	1124	
P348	Cat 950G Loader	Jan-02	6003	183	814	3,582		24/8/08	5974	
P86	Cat 613 Scraper	May-94	4626	124	11,138	2,636			4145	1
P338	Side Tipper	May-00			391					
P339	Side Tipper	May-00			496					
P318	Water Tanker	Dec-97			1,372					
P362	Water Tanker	May-03			200					
P325	Vibrator Roller	Sep-98	7023	203	348	1,093		1/09/08	6571	
P356	Multi Tyre Roller	Nov-02	3326	277	1,145	3,915		7/02/08	3074	
P373	Hino 9T Crew Cab	Feb-04	153530	6218	1,044	3,757		2008 Aug	132100	

Notes

1. P86, P108, P109, P342, P354 & P387 to be serviced between 15/9/08 - 19/9/08
- 2.
- 3.
- 4.
- 5.

9.1.3 AIRPORT MANAGER'S REPORT – AUGUST 2008

Aircraft Movements and Statistics

As has been mentioned in previous reports and expected for some time, the big crash has finally arrived with a huge decrease in aircraft calling into Meeka for fuel.

The sealing and upgrading of Nifty runway to cater for F100 Fokker jets and the current work being done on Woodi Woodi runway to also cater for jets has taken the requirement of fuel stops in Meekatharra out of Network Aviation's program.

There has also been a reduction in Skippers requirements for fuel as the mine at Fitzroy Crossing has closed down costing us 4 landings and approx 5,000 litres of Jet fuel per week.

Overall, our Jet fuel sales are 50% down on August last year and only about 50% of the average monthly sales that we have been achieving over the last 4 years so it looks as though this will be the norm until other mines open up etc.

This sharp decrease of aircraft over 10,000 kg's landing at Meekatharra will have a huge effect on the landing fee revenue.

	August 2008	August 2007
General Aircraft Landed:	176	196
Avgas Fuel Sold:	28,279 litres	32601 litres
Jet Fuel Sold:	46,366 litres	91014 litres
Total Fuel Sold	74,645 litres	123,705 litres

Aerodrome Works:

Due to the old Airport tractor being out of service for some time, waiting for parts, I have had to postpone the usual slashing and runway sweeping program that occurs at this time of the year.

Other work completed includes:

- General weeding mowing of lawns, garden maintenance.
- General maintenance of facilities and equipment
- Painting of all the marker cones and gables around the light aircraft parking area.

- Tidy up of the workshop compound yard.
- Quarterly runway light service and maintenance was also completed.

Aerodrome Works Outstanding:

- The 09/27 runway shoulders are scheduled for a re-seal. The outer sections of this runway are also stripping due to the age of the bitumen. I believe that an enrichment seal (fog spray) to the affected area would be a very quick and economical solution to this problem and would also liven up the old seal. The centre section of the runway is holding up well with no sign of undue stone loss. The taxiway is badly cracked on the outer sections and requires rectification before resealing can be done.

(A RADS grant of \$100,000 to be matched by \$100,000 of Council funds has been received for this work and currently waiting for Works Supervisor to meet with me to get things underway. I believe we will need to engage a technical consultant to draw up the scope of works and program manage the job)

Annual AirBP Compliance Audit.

The annual audit of AirBP was carried out during August by the Network Operations Manager for WA.

The attached copy shows that the Facility is being Managed to a high standard and AirBp are very happy with the agreement.

Planning is in its final stage for an upgrade of the AirBP facility, which hopefully will be completed before the end of the year.

Changes that will have an impact on the operations will include a self serve bowser for the dispensing of Avgas fuel. This will mean pilots will be fuelling their own piston engine aircraft and will take approx 80 fuellings a month from the airport manager. It will also mean that weekend and after hours fuellings will almost be non-existent as well as a reduction of approx \$10,000 per year in “***call out***” fees collected by the refueller.

CASA Part 99 (New regulations)

You may have recently heard or seen information about the introduction of Drug and Alcohol Management Plans (DAMPs) to the aviation industry. Under the new CASA regulations, each DAMP organization will be required to develop and implement a Drug and Alcohol Management Plan.

In order to help organizations develop these plans, CASA will facilitate a number of educational and training activities in September and October. These activities will

include presentations aimed at both individuals and organizations outlining CASA's approach and stakeholder responsibilities under Part 99 and will include Medical Review Officer (MRO) certification courses.

It is suggested that someone attends or participates in one of these training activities to assist the airport owner (Shire) in developing the DAMP.

A technical workshop will also be held on the subject during the annual Australian Airports Association (AAA) National Convention to be held in Perth during October.

General Summary:

With the down turn in aircraft traffic, I will have more time to concentrate on general airport operations and maintenance as well as the never ending clerical and administrative duties that are required of the position.

Mal Trenfield
Airport Manager

12th September 2008

Officers Recommendation/ Council Resolution:

Moved: Cr N L Trenfield
Seconded: Cr A G Burrows

That the Airport Managers report for August 2008 be received.

CARRIED 5/0

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404



AIR BP AUSTRALIA ASSURANCE AUDIT

LOCATION : Meekatharra
AR: Shire of Meekatharra – Mal Trenfield
DATE : 19/08/2008
AUDITOR: Mark Stephens

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

1. OPERATIONS

		Prompts (what to look for)	Comments	Score 1- 5
Supply	Source	NOM's/AR's understanding of supply	Avgas is supplied ex North Fremantle Terminal and JetA-1 are supplied ex Kewdale. Both terminals are supplied via pipeline from Kwinana.	5
Delivery	Carrier	Is carrier accredited Who manages contract	Yes - Stevemacs for both products and for both BP Volume and Mobile volume RFDS. Cartage contract is managed by L & F - Rick Golding (LM - WA)	5
	Carrier performance	Find out from AR if they are happy with service Can they suggest anything that could be done better?	Service is good, notice of arrival several day before and -2 hours on the day. Works closely with carrier to manage deliveries. All works well.	5
	Dedication/Selectivity	Is this in place, if not when	In place	5

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

Receipt/release	Receipt procedures	Understanding NOM,s training Quality of release certificate QC procedures in storage.	Min 1 hour after delivery, but usually next day for JetA-1 due to 2 tanks. Release note filled out correctly. QC procedure very good	5
	Release procedures (storage)	Settling time Quality of samples	Min 1 hour after delivery, but usually next day for JetA-1 due to 2 tanks. Very good quality sampling	5
Fueller/dispenser	Loading of fueller	QC checks Sampling Release	N/A - no fueller	5
	Fuelling procedures	Fuelling QC and procedures	Fuelling QC is very good - very thorough Fuelling procedure is very methodical	5
Training	NOM's performance	Observe AR Look at training records AR's understanding of tasks	AR's routine is excellent. Very thorough and competent Training records available and current. Very good	5
	AR's performance	Look at staff records Ask staff questions Evaluate understanding	One man operation, with relief. Relief staff signed off by AR. Understanding of tasks is excellent	5

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

Technical Assurance follow up	Compliance	Get NOM to print out latest report of the site to be visited	All actions from previous audit completed.	5
Documentation	Manuals	Check for current issue SIFO, Emergency Man, Admin Man, HSSE Man, 13 elements of HSSE	SIFO Current Admin Guide - 2006 edition Emergency Manual - current All easily accessible HSSE folder available HSSE Commitment signed by previous operator.	5
	Forms	Using correct forms for QC and Admin	All correct forms used and available on request. New site records files completed and up to date.	5
	Records	Quality of all records	Very well kept, daily checks have signature/initial against each day for completion of all tasks.	5

Other OPERATIONS Assurance Notes:

Nil

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

2. HSSE

		Prompts (what to look for)	Comments	Score 1- 5
Policies	Understanding and compliance	Knowledge of all policies Availability of policies PPE, Seatbelts, Mobile phone etc.	Very good understanding of requirements All policies available in HSSE Policies Folder - Operators Commitment and Vision Statement displayed PPE all in place and used when required. Mobile phone policy followed	5
Procedures	Understanding and compliance	Off Airfield deliveries Ask about plane crash procedures	N/A not done Good knowledge, samples taken, quarantine tanks and truck, contact NOM. As per checklist K in the EPG.	5
Emergency preparedness	Understanding and compliance	Contact details in manual Knowledge of Airport emergency plan Who would they contact How would staff manage an emergency	Yes - BP Contacts on wall - Current 06/08 Available and current - very thorough. Good understanding. AR is also Airport Manager 000, Shire CEO, NOM As per Airport Emergency Plan.	5
Management of change	Examples	How was it managed	Discussed AR's role in the upcoming site upgrade - Inductions, participation in JSA and ensure that all personnel are acting safely at all times.	4
	Scenario discussion (only if there are no live examples)	Awareness of what to look for	Ensure nothing is missed	4

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

Risk Assessment	AR understanding	Are there examples of risk at their site How do they evaluate risk (look at detail)	Tank farm issues. Valve positions could cause back strain from stretching over pipework. Hose re-wind on the cabinets are too fast - will be addressed in site upgrade. Perform a JSA type assessment of the activity to identify any risks present.	4
SOC's	Complete SOC with NOM	Observe how the NOM carries out an SOC	Discussed SOC's are a safety discussion - used several examples. Reviewed the change from ASA's to SOC's	4
Near miss reporting	AR's understanding	Has there been any completed for the site, if so read a few Does the AR know what Air BP wants to achieve with the process	None submitted this year Discussion on what the process seeks to achieve, AR understands the objectives of the process and agrees with quality vs. quantity philosophy.	4
Technical Bulletins	AR's management of Tech Bulletins	Has the AR received them (Look) Are they in a file or manual Does he talk to staff about them (ask staff member)	Tech Bulletins are being received and filed electronically and in hard copy. Hard copies filed Relief - also reads and discussed.	5
Environmental operation	Spill equipment on/off site	Condition of equipment Knowledge of how equipment works Knowledge of off site equipment Knowledge of Airport drainage systems	Wheelie bin spill kit available at the apron Good knowledge of use, but no formal training N/A Storm water drain around the airport apron to open drains and offsite to flat area - no treatment system	4

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

Effluent control	Control system	Is there a system, is it up to latest requirements If there is no system there, are there plans of putting one in	Yes, there is a separator, but not to current standards. Discharge containment slab and bund drain, drains to a separator. Yes, site is planned for a site upgrade and an interceptor would be part of this project.	3
	AR's knowledge of system	Does the AR understand how system works	Yes - has an understanding of how the system works.	5
Work permitting System	Cold work checklists	Are they being used Are copies kept on record	Yes Yes - filed in the Contractor Maintenance record folder.	4
	AR's involvement with contractor	Does AR fill out checklists with/for some contractors Do they have discussions prior to work commencing Do they sign of checklist after completion AR's general understanding	Contractor fill out and AR co-signs as site manager Yes - Contractor explains work to be completed prior to work Yes, and explains what has been done. Very good understanding	5

Other HSSE Assurance Notes:

Nil

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

3. ENGINEERING/DESIGN/MAINTENANCE

		Prompts (what to look for)	Comments	Score 1- 5
Facility design	Facility compliance	Review facility for compliance on key standards <ul style="list-style-type: none"> • Air BP design Stds • AS1940 • DG regulations • HSE Assets 	Site requires major upgrade work to comply with all requirements. Specific issues: <ul style="list-style-type: none"> • Cabinet hose rewind • Tank valve access • Pipeline crossover 	3
Vehicle design	Vehicle compliance	<ul style="list-style-type: none"> • Air BP Stds. • Statutory Stds (working from heights, fire regs) • AS2809 	N/A - site does not have any refuelling vehicle	5
	Vehicle age	How old is the vehicles Are they due for replacement Suitable for task (eg Jet vehicle refueling avgas)	N/A - site does not have any refuelling vehicle	5

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

Maintenance	Contractors	Contractor visits (how regular) Talk to AR on contractor performance Records	6 Monthly No problems, very thorough and responsive with most issues. All available and complete	5
	NOM's management of contractors	NOM's feel for what contractors do	Very good	5
	AR's maintenance Procedures	Observe maintenance tasks for both AR and Staff How AR manages contractors on time and supervision Records kept.	All activities observed well performed and understood. In contact with Griffith Engineering regularly. WA Fire Protection arrive regularly Yes in very good order	5
	Vehicle maintenance	Regular mechanical checks as per State requirements Registration pre checks Tyre checks etc.	N/A - site does not have any refuelling vehicles	5

Other Engineering / Maintenance Assurance Notes:

- All Engineering and maintenance items will be addressed during the upcoming site upgrade.

AIR BP AUSTRALIAN ASSURANCE AUDIT DOCUMENT

BM300404

4. SCORE

Category	Possible Score	Actual Score
Operations	70	<u>70</u>
HSSE	70	<u>61</u>
Engineering/design/Maintenance	35	<u>33</u>
Total	175	164 (93.7%)

Scoring Criteria

1. Not Implemented *(Systems/Procedures have not yet been put in place)*
2. Implemented but significant gaps or non-compliances *(Systems/Procedures in place but major gaps or significant AR non compliance)*
3. Implemented with minor gaps or non-compliances *(Systems/Procedures in place but with common/many minor gaps/noncompliance)*
4. Implemented and only minor site based noncompliance *(Systems/Procedures in place with only minor Site based noncompliance)*
5. Fully Implemented / Best Practice *(Systems/Procedures in place and complied with)*

9.1.4 YOUTH CENTRE REPORT – AUGUST 2008

Open hours.

The Youth Centre has been focusing more this month on sporting activities for the whole community. Thus allowing us to try and integrate more family connection time and the ability to function as a sole team. I feel this is slowly getting there, and if nothing else everyone is getting fit.

Indoor cricket.

This venture has come to a close this month, as there are no willing bodies to rock up and play. As people have come to me at the end of this month (literary the last 5 days) asking to re-open cricket, hopefully there will be enough interested people to start up again next month.

Basketball with Karalundi.

Wednesday night basketball has seen only a couple of weeks this month, due to turn over in staff at Karalundi and also rain. This is sill an ongoing sport comp when Karalundi can make it, and when they can't, the youth of meekatharra are still keen to play each other.

Netball

This has proven to be a great success with a mass turn out of the community. It is fantastic to see that adults and children in direct competition with each other, and taking their wins and losses graciously, and that they can also play as a unit when needed.

Anthony Lloyd
12/08/2008

Officers Recommendation/ Council Resolution:

Moved: Cr J E Burgemeister
Seconded: Cr A B Downing

That the Youth Officers report for August 2008 be received.

CARRIED 5/0

9.1.5 RANGER'S REPORT – AUGUST 2008

Ranger Services:

I have attended Meekatharra on three occasions – (3 and 4 August), (15, 16, 17 August) and (25 and 26 August.) In total, 16 dogs have been either seized or trapped and then destroyed.

3 and 4 August -2 seized, 3 caught in traps.

15, 16, 17 August -3 seized, 4 caught in traps

25 and 26 August -4 unregistered dogs trapped and destroyed. Also 1 cat destroyed

The traps are proving effective in helping to catch unregistered dogs.

Peter Smith

15 September 2008

Officers Recommendation/ Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr A B Downing

That the Rangers report for August 2008 be received.

CARRIED 5/0

9.1.6 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies Letter written to Dept Land Information	Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may	Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

Page 25

		CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.		have an interest in old Station Masters house.	
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO/ CDAO/CDSM	Letter sent to Minister (DCD) 27/11/06 CEO to liaise with DCD towards termination of agreement. Agreement apparently terminated 1/12/07.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ Works S'visor	Works being undertaken by Town Crew	will be completed with other Capital works in 2008-09
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies - Lotterywest will not transfer the funds and monies have been returned. Another grant application will be submitted in June. - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are	Unsuccessful Have requested funds be released

				also submitted. - Regional Infrastructure Funding Program: Up Grade to confirmation not yet received be given as several queries are unable to be answered at this stage.	
17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised	CDSM/ CEO	Repeal, Property, Thoroughfares Public Places Trading, Dog, Cemetery & Bush Fire gazetted, advertised, letters sent etc etc Health Laws; make amendments requested by Health Dept, send back for signature, gazette etc etc Standing Orders awaiting changes to model laws.	Complete In progress In progress
16/02/08		Cemetery Plaque	CDSM / AA	Contacted Glen, approve proof of plaque. To be installed by local contractor	Plaque received 24.04.08 In progress
15/03/08	10.1.1	Creation of Works Committee – a formal committee under the Local Government Act 1995. Report to be presented to April 08 Council meeting.	CEO/WSM	CEO to discuss details of this proposal with Works Group members/Councillors to assist with writing a report. Topics: purpose, functional areas to be covered, meeting dates & timing issues, staff reporting procedures, committee membership (Cr's/staff), allocation of administration responsibilities.	On hold
17/05/08	9.6.1	Judal- Mileura rd section Council not undertake any work or maintenance on this road. That the Mt Gould – Berringarra rd be Councils Preferred link Between the shires	CEO/ WSM	Mr Walsh be advised of this decision Staff process the official closure of this section of road	Complete 19.05.08 In process

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

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17/05/08	10.1.2	Development of Leased land on Airport – RFDS Approve the development.	EHSO	Approve Building licence Approval of the Office of Transport Security in regards to the fence.	In Process
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
19/07/08	9.2.5	Investment of Reserve Funds with the Bank of Queensland Investigate using a Financial Adviser.	CDSM	Invest funds Investigate a Financial Adviser	Done 23/7/08 In progress
19/07/08	9.4.1	Entry Statements. Contact the water corp about re-painting the tanks	CDAO	Enquiries to the water corp in regard repainting the welcome sign and clearing under growth. Painting a welcome sign on the south tank.	In Progress
19/07/08	9.6.1	Main Roads – Integrated service arrangements. Receive information and authorise staff to provide the required costing information to Main Roads	WSM/CEO		In Progress
16/08/08	9.3.1	Donation – Meeka school of the air P&C. Council donate \$375 to the S.O.T.A. to assist with the purchase of grad books along with two of “Meeka the gold beyond the rivers”.	CEO	Raise cheque Post cheque and books	Email 18/8/08
16/08/08	9.3.2	Red Sand Box – That Council advise Frontier Services that clause 7.2 of the current agreement covers use of the centre for purposes other than child care and that Frontier Services should continue to operate in accordance with the terms and conditions of the agreement.	CEO	Advise frontier Services of the clause and that they should continue to operate in Accordance of the agreement	Letter 18/8/08
16/08/08	9.3.3	Donation – Dept of Education & Training That Council advise the Department of Education and Training Mid West District Education Office that it will not be contributing to towards the VET Top Student Awards 2008 on this occasion.	CEO	Letter	Letter 18/8/08

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

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16/08/08	9.5.1	Leases – Valuations & General Change airport leases to match the valuations except the RFDS	CEO/ Rates		Complete
16/08/08	9.6.1	Wiluna North Rd – Water Bores to establish two water bores on Wiluna North Road at approx the 65 SLK and 94 SLK at an estimated cost of \$20,000.	WSM/ CEO		Complete
16/08/08	10.1.1	Ashburton Downs Rd – Heavy Haulage Council requires PMI to take certain measure to protect the road.	WSM	PMI are informed of the measures	Letter faxed 18/8/08
16/08/08	10.1.2	Sustainability – “The Journey” – WALGA Final Draft Report Cr Downing and Cr Bergemeister to attend the Forum if circumstances permit.		Councillors to advise the CEO of any issues that they wish to have discussed at the Forum by 8 September 2008 at latest and the CEO is to raise, with WALGA, any other issues he deems necessary.	Complete

The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	In progress
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	Started
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	In progress
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
5	Gravel pit reinstatement	In progress
5	Health - mosquito - create full researched plan	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	In progress
4	Plant maintenance - training of operators and management	On going
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
5	Stock - gravel metal cement sand etc booking out procedures - review	Started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started
5	Tenancies - regular inspections of houses and other properties	In progress
5	Tenancies - write/rewrite all agreements to comply with act and include bonds (amend policy)	In progress
	Trails projects - review and implement Stage 2	In progress

Priority	Tasks/projects to be done	Status
5	Work instructions/procedures - none exist - create	In progress
1	Works construction - prepare water, gravel etc for Construction Program	On-going
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	In progress
	Controlled Waste Regulations 2004 - set up reporting system - comply	Started

Officers Recommendation/ Council Resolution:

Moved: Cr A B Downing

Seconded: Cr N L Trenfield


That the Status reports be received.

CARRIED 5/0

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED AUGUST 31, 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 0171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8 SEPTEMBER 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s.6.4

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) Budget estimates to the end of the month to which the statement relates;*
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) The net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) Such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown –*

- (a) According to nature and type classification,*
- (b) By program; or*
- (c) By business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

- (a) presented to the council –*
 - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

And

- (b) Recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
 - } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A B Downing

That the financial report for the period ending August 31, 2008 be received.

CARRIED 5/0



**Monthly Financial Statements
for the period ended 31 August 2008.**

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Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 31 August 2008.</i>		Income Statement		
	2008/09	2008/09	2008/09	
	Amd Budget	YTD Budget	31 Aug 2008	
	\$	\$	\$	
OPERATING EXPENDITURE				
Governance	341,357	180,548	79,938	
General Purpose Funding	240,792	32,965	35,784	
Law, Order, & Public Safety	114,130	15,610	12,619	
Health	132,320	12,902	7,499	
Education and Welfare	459,999	76,418	50,198	
Housing	21,840	8,751	1,750	
Community Amenities	418,579	72,893	62,066	
Recreation and Culture	790,295	125,179	94,996	
Transport	2,985,081	447,333	410,988	
Economic Services	410,292	58,781	63,950	
Other Property and Services	14,700	34,780	159,717	
OPERATING EXPENDITURE	5,929,385	1,066,160	979,505	
OPERATING REVENUE				
Governance	7,600	17	132	
General Purpose Funding	4,840,174	2,527,134	2,611,588	
Law, Order, & Public Safety	31,400	8,133	5,848	
Health	4,250	708	363	
Education and Welfare	155,052	32,331	24,517	
Housing	23,540	3,923	2,149	
Community Amenities	102,710	96,043	80,795	
Recreation and Culture	44,050	2,925	4,190	
Transport	559,918	223,335	153,239	
Economic Services	172,530	14,555	13,847	
Other Property and Services	31,100	4,917	2,955	
OPERATING REVENUE	5,972,324	2,914,021	2,899,623	
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
Transport	900,502	14,000	13,548	
Economic Services	192,132	-	-	
Total	1,092,634	14,000	13,548	
PROFIT/(LOSS) on DISPOSAL				
Transport	51,000	-	-	
Other Property and Services	11,000	-	-	
PROFIT/(LOSS) on DISPOSAL	62,000	-	-	
NET RESULT	1,197,573	1,861,861	1,933,666	

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 31 August 2008.</i>		Statement of Financial Activity			
		2008/09			
	Note	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008	
Expenditures		\$	\$	\$	
Governance		(341,357)	(180,548)	(79,938)	86%
General Purpose Funding		(240,792)	(32,965)	(35,784)	(9%)
Law, Order, Public Safety		(114,130)	(15,610)	(12,619)	19%
Health		(132,320)	(12,902)	(7,499)	42%
Education and Welfare		(459,999)	(76,418)	(50,198)	34%
Housing		(21,840)	(8,751)	(1,750)	80%
Community Amenities		(418,579)	(72,893)	(62,066)	15%
Recreation and Culture		(790,295)	(125,179)	(94,996)	24%
Transport		(2,985,081)	(447,333)	(410,988)	8%
Economic Services		(410,292)	(58,781)	(63,950)	(9%)
Other Property and Services		(14,700)	(34,780)	(159,717)	(359%)
Less Depreciation on Assets		2,222,065	370,346	412,780	(11%)
Expenditures	3	(3,707,320)	(695,814)	(566,725)	19%
Revenues					
Governance		7,600	17	132	
General Purpose Funding		2,940,804	627,764	661,057	8%
Law, Order, Public Safety		31,400	8,133	5,848	(28%)
Health		4,250	708	363	
Education and Welfare		155,052	32,331	24,517	(24%)
Housing		23,540	3,923	2,149	(45%)
Community Amenities		102,710	96,043	80,795	(16%)
Recreation & Culture		44,050	2,925	4,190	43%
Transport		559,918	223,335	153,239	(31%)
Economic Services		172,530	14,555	13,847	(5%)
Other Property and Services		31,100	4,917	2,955	(40%)
Revenues	1	4,072,954	1,014,651	949,092	(6%)
Net operating requirements		365,634	318,837	382,367	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,092,634	14,000	13,548	(3%)
Land & Buildings	4	(1,423,191)	(96,250)	(97,018)	(1%)
Plant & Equipment	4	(1,169,400)	(17,400)	(13,151)	24%
Furniture and Equipment	4	(149,393)	-	-	0%
Infrastructure	4	(3,352,902)	(258,000)	(258,643)	(0%)
Proceeds from Disposal of Assets		213,000	-	-	0%
Transfers to Reserves	5	(759,357)	(61,999)	(28,106)	55%
Transfers from Reserve	5	889,000	-	-	0%
Net capital requirement		(4,659,609)	(419,649)	(383,370)	
ADD Net Current Assets 1st July B/Fwd		2,394,605	2,394,605	2,204,323	(8%)
LESS Net Current Assets Year to Date		-	(4,193,163)	(4,153,852)	
Amount Raised from Rates		1,899,370	1,899,370	1,950,531	3%

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
 for the period ended 31 August 2008. **2008/09**

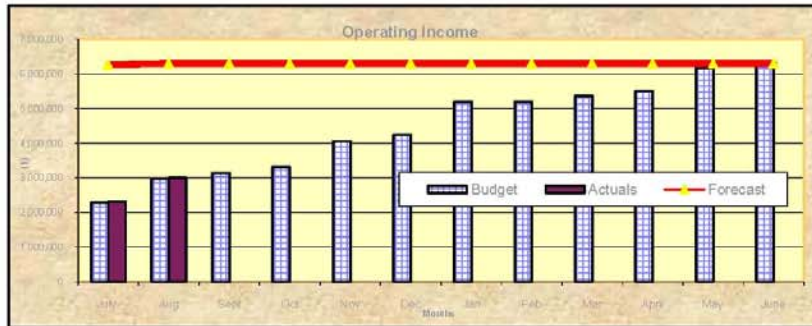
SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 28

REVENUES & CAPITAL INCOME

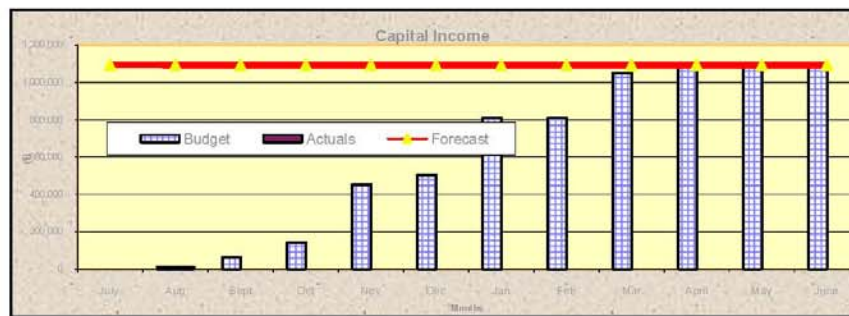
OPERATING INCOME



Comments **YTD Budget** **31 Aug 2008**

- 1 Revenues are within 1.3% of estimated budget as at 31 Aug 2008. There are no material variations.

CAPITAL INCOME/CONTRIBUTIONS



Comments **YTD** **\$13,548** **Total Budget** **\$1,092,634**

- 2 Revenues are within 3.2% of estimated budget as at 31 Aug 2008. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra

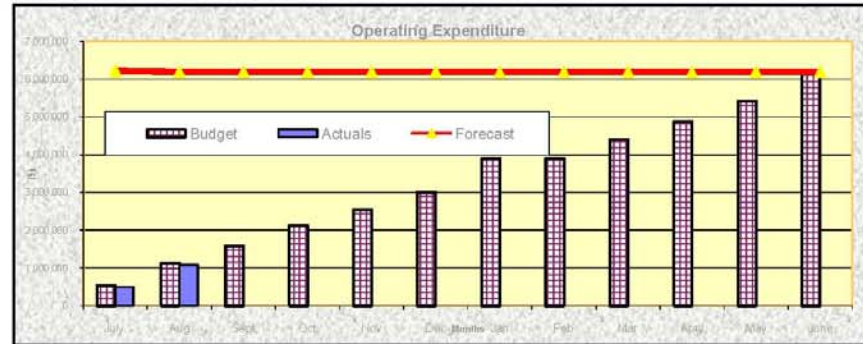
**Monthly Financial Report
Statement of Financial Activity**

for the period ended 31 August 2008.

2008/09

OPERATING EXPENSES & CAPITAL OUTLAYS

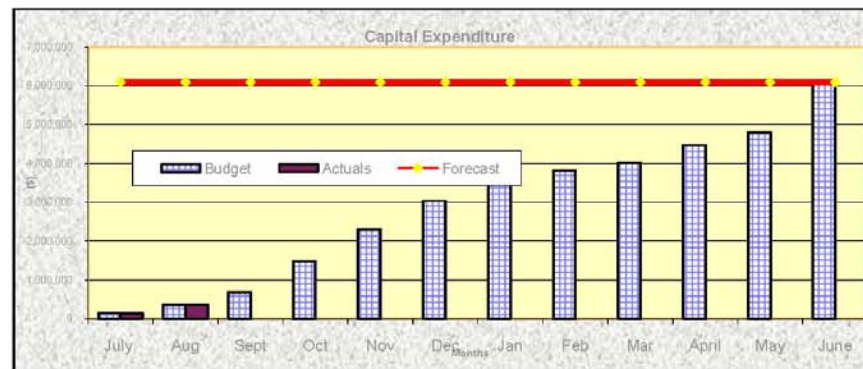
OPERATING EXPENDITURES



Comments YTD \$979,505 Total Budget \$6,214,385

- 3 Total operating expenses are 2.9% below budget estimates.. Excluding the effect of deprecation the expenses are 10.% below budget estimates as at 31 Aug 2008

CAPITAL OUTLAYS



Comments YTD \$368,812 Total Budget \$6,094,886

- 4 Total capital expenses are .8% below budget estimates as at 31 Aug 2008. There are no material variations.

Shortages of resources are delaying the works program.

- 5 Net Reserve transaction are within 54.7% of estimated budget as at 31 Aug 2008.

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 August 2008.</i>	Notes to the Financial Statements
	2008/09

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2008/09	2008/09	2008/09
	Amd Budget	YTD Budget	31 Aug 2008
Cash - Unrestricted	(79,135)	4,142,397	2,530,181
Cash - Restricted	5,872,677	6,064,319	6,065,081
	<u>5,793,542</u>	<u>10,206,716</u>	<u>8,595,262</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	10,703
Municipal Bank Account	(79,735)	4,141,797	277,280
Bank Term Deposits	-	-	2,264,127
Reserve Accounts Bank	5,872,677	6,064,319	6,043,152
	<u>5,793,542</u>	<u>10,206,716</u>	<u>8,595,262</u>
Cash backed reserves	5,872,677	6,064,319	6,043,152
Grants/Contributions	-	-	21,929
	<u>5,872,677</u>	<u>6,064,319</u>	<u>6,065,081</u>

3 STATEMENT OF NET CURRENT ASSETS

	2008/09	2008/09	2008/09
	Amd Budget	YTD Budget	31 Aug 2008
CURRENT ASSETS			
Cash & Cash Equivalents	5,793,542	10,206,716	8,595,262
Trade and other receivables	263,000	223,691	1,870,247
Inventories	121,000	164,558	154,430
	<u>6,177,542</u>	<u>10,594,965</u>	<u>10,619,938</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	295,626	325,618	378,285
Provisions	47,374	50,000	80,388
	<u>343,000</u>	<u>375,618</u>	<u>458,673</u>
NET CURRENT ASSETS	5,834,542	10,219,347	10,161,265
Less: Cash - Restricted	(5,872,677)	(6,064,319)	(6,043,152)
Current Employee Liabilities	38,135	38,135	38,135
Non cash items	-	-	(2,397)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	<u>-</u>	<u>4,193,163</u>	<u>4,153,852</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 August 2008.</i>	Notes to the Financial Statements
	2008/09

4 NON CURRENT ASSETS

a) Asset acquisitions by class	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
<u>Land and Buildings</u>			
Housing - capital improvements	1,038,691	50,000	52,835
Upgrade Pool Changerooms	110,000	27,600	26,130
Construct Oval Toilets	100,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	6,000	-	-
Repair Ceiling Office Passagway	12,000	-	-
Paint External Office Building	40,000	-	-
Race Course Buildings	20,000	-	-
Town Hall - capital improvements	75,000	18,750	18,054
Mt Gould Police Station - security	6,500	-	-
Upgrade of Dog Pound	15,000	-	-
Youth Centre Office Carpets	64,000	-	-
<u>Plant and Equipment</u>			
Vehicle Purchase (CEO)	57,000	-	-
Security cameras for mainstreet	100,000	-	-
Pool - Upgrade Tank to 20,000 litres	14,500	-	-
Cornish Lift	35,000	-	-
Sports Complex Equipment	21,000	10,500	9,178
New Pump/fittings - oval	15,000	-	-
Hall Equipment	600	-	-
Furniture And Equipment	8,243	-	-
Miscellaneous Plant (Small Equipment)	13,800	6,900	3,973
Traffic Counters (2)	7,000	-	-
Toyota L/Cruiser - Works	80,000	-	-
Excavator	95,000	-	-
Crew Cab 9T Truck	205,000	-	-
Vibrating Roller	230,000	-	-
Trailer for caravan & fuel tank	70,000	-	-
Fuel Tanker	15,000	-	-
Truck Prime Mover	180,000	-	-
Pumps + Generators	20,000	-	-
Engines & pumps	25,000	-	-
<u>Furniture and Equipment</u>			
Office Furniture - Administration Office	42,650	-	-
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	10,000	-	-
<u>Infrastructure Assets Roads</u>			
Road Construction			
Town Streets - reseal	2,263,299	258,000	258,643
	350,000	-	-
<u>Infrastructure Assets Other</u>			
Airport Construction	300,000	-	-
Meeka Heritage Drive Trails	279,603	-	-
Entry Statements & Signs	30,000	-	-
Parks & Gardens - Capital	88,000	-	-
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	30,000	-	-
	6,094,886	371,650	368,812

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 August 2008.</i>	Notes to the Financial Statements
	2008/09

5 CASH BACKED RESERVES	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
a) Infrastructure & Economic Development Reserve			
Opening Balance	619,262	619,262	623,802
Amount Set Aside / Transfer to Reserve	44,700	7,450	2,914
Amount Used / Transfer from Reserve	-	-	-
	<u>663,962</u>	<u>626,712</u>	<u>626,516</u>
b) Leave Reserve			
Opening Balance	38,135	38,135	38,248
Amount Set Aside / Transfer to Reserve	3,000	500	179
Amount Used / Transfer from Reserve	-	-	-
	<u>41,135</u>	<u>38,635</u>	<u>38,426</u>
c) Shire Water Reserve			
Opening Balance	121,880	121,880	122,205
Amount Set Aside / Transfer to Reserve	8,700	1,450	571
Amount Used / Transfer from Reserve	-	-	-
	<u>130,580</u>	<u>123,330</u>	<u>122,776</u>
d) Plant Reserve			
Opening Balance	1,527,221	1,527,221	1,531,188
Amount Set Aside / Transfer to Reserve	101,000	16,833	7,155
Amount Used / Transfer from Reserve	(199,000)	-	-
	<u>1,429,221</u>	<u>1,544,054</u>	<u>1,538,342</u>
e) Building Reserve			
Opening Balance	983,952	983,952	980,192
Amount Set Aside / Transfer to Reserve	407,057	3,283	4,580
Amount Used / Transfer from Reserve	(690,000)	-	-
	<u>701,009</u>	<u>987,235</u>	<u>984,772</u>
f) Transport Reserve			
Opening Balance	278,280	278,280	279,061
Amount Set Aside / Transfer to Reserve	20,000	3,333	1,304
Amount Used / Transfer from Reserve	-	-	-
	<u>298,280</u>	<u>281,613</u>	<u>280,365</u>
g) Airport Runway Reserve			
Opening Balance	1,798,916	1,798,916	1,804,066
Amount Set Aside / Transfer to Reserve	129,300	21,550	8,430
Amount Used / Transfer from Reserve	-	-	-
	<u>1,928,216</u>	<u>1,820,466</u>	<u>1,812,495</u>
h) Airport Operating Reserve			
Opening Balance	634,674	634,674	636,485
Amount Set Aside / Transfer to Reserve	45,600	7,600	2,974
Amount Used / Transfer from Reserve	-	-	-
	<u>680,274</u>	<u>642,274</u>	<u>639,459</u>
Total Cash Backed Reserves	<u>5,872,677</u>	<u>6,064,319</u>	<u>6,043,152</u>
All of the above reserve accounts are to be supported by money held in financial institutions.			
SUMMARY			
Opening Balance	6,002,320	6,002,320	6,015,046
Amount Set Aside / Transfer to Reserve	759,357	61,999	28,106
Amount Used / Transfer from Reserve	(889,000)	-	-
	<u>5,872,677</u>	<u>6,064,319</u>	<u>6,043,152</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 August 2008.



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 31 August 2008.</i>	2008/09		
SUMMARY	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
OPERATING EXPENDITURE	\$	\$	\$
Governance	341,357	180,548	79,938
General Purpose Funding	240,792	32,965	35,784
Law, Order, & Public Safety	114,130	15,610	12,619
Health	132,320	12,902	7,499
Education and Welfare	459,999	76,418	50,198
Housing	21,840	8,751	1,750
Community Amenities	418,579	72,893	62,066
Recreation and Culture	790,295	125,179	94,996
Transport	2,985,081	447,333	410,988
Economic Services	410,292	58,781	63,950
Other Property and Services	14,700	34,780	159,717
	<u>5,929,385</u>	<u>1,066,160</u>	<u>979,505</u>
OPERATING INCOME			
Governance	7,600	17	132
General Purpose Funding	4,840,174	2,527,134	2,611,588
Law, Order, & Public Safety	31,400	8,133	5,848
Health	4,250	708	363
Education and Welfare	155,052	32,331	24,517
Housing	23,540	3,923	2,149
Community Amenities	102,710	96,043	80,795
Recreation and Culture	44,050	2,925	4,190
Transport	559,918	223,335	153,239
Economic Services	172,530	14,555	13,847
Other Property and Services	31,100	4,917	2,955
	<u>5,972,324</u>	<u>2,914,021</u>	<u>2,899,623</u>
PROFIT ON SALE			
Governance	11,000	-	-
Transport	51,000	-	-
	<u>62,000</u>	<u>-</u>	<u>-</u>
Net operating excl capital contributions	104,939	1,847,861	1,920,118
Capital Grants/Contributions	1,092,634	14,000	13,548
Net operating result	<u>1,197,573</u>	<u>1,861,861</u>	<u>1,933,666</u>

Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 31 August 2008.</i>	2008/09		

CAPITAL WORKS/ACQUISITIONS	2008/09	2008/09	2008/09
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	31 Aug 2008
Transport	900,502	14,000	13,548
Economic Services	192,132	-	-
	1,092,634	14,000	13,548
 PROCEED FROM SALES			
Governance	27,000	-	-
Transport	186,000	-	-
	213,000	-	-
 CAPITAL WORKS			
Governance	151,650	-	-
Law, Order, & Public Safety	118,000	-	-
Education and Welfare	72,243	-	-
Housing	1,035,691	50,000	52,835
Recreation and Culture	546,600	56,750	53,362
Transport	3,854,099	264,900	262,616
Economic Services	319,603	-	-
	6,094,886	371,650	368,812
 Net funding for capital	(4,789,252)	(357,650)	(355,264)

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget \$	2008/09 YTD Budget \$	2008/09 31 Aug 2008 \$
RATE REVENUE				
Operating Expenditure				
101920	Valuation & Title Search	7,000	1,167	291
102330	Rates Written Off	25,000	-	-
103420	Legal Expenses - Rates	7,500	750	755
101120	Administration Allocated	80,796	13,466	14,822
Total Operating Expenditure		120,296	15,383	15,868
Operating Income				
100310	Rates Levied	1,899,370	1,899,370	1,950,531
101610	Ex Gratia Rates	3,000	-	-
102210	Rate Instalment Fee	3,000	-	270
101410	Rate Instalment Interest	5,500	-	134
101510	Rates Non-Payment Penalty	15,000	-	359
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		1,928,870	1,899,370	1,951,294
GENERAL PURPOSE GRANTS				
Operating Expenditure				
103320	Administration Allocation	11,222	1,870	2,054
Total Operating Expenditure		11,222	1,870	2,054
Operating Income				
101810	General Purpose Grant	1,469,052	367,263	384,226
102110	Local Road Component Grant	849,502	212,376	225,657
Total Operating Income		2,318,554	579,639	609,883
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
108520	Bank Charges	4,500	750	558
108550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	89,774	14,962	17,304
106820	Rounding Adjustment	-	-	0
Total Operating Expenditure		109,274	15,712	17,861
Operating Income				
103110	Esl Administration Fee	4,000	-	-
102830	Other Minor Income	750	125	380
192230	Interest on Municipal Investmen	216,000	20,000	21,926
192240	Interest on Reserve Investments	372,000	28,000	28,106
Total Operating Income		592,750	48,125	50,412
Net Funding Demands		4,599,382	2,494,169	2,575,805

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 31 August 2008.</i>		2008/09		
MEMBERS OF COUNCIL		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Aug 2008
Operating Expenditure		\$	\$	\$
102320	President's Allowance	8,000	8,000	8,000
112020	Deputy President Allowance	2,000	2,000	2,000
103020	Members - Meeting Fees	15,520	2,587	1,590
103120	Members Travelling	6,000	1,000	200
102020	Fax & Email Costs	-	-	32
102120	Conference, Training & Uniform	17,100	2,850	3,198
102420	Refreshments & Receptions	10,500	1,750	1,797
102720	Members Insurance	3,709	3,709	2,351
102820	Members Subscriptions	15,741	15,741	14,162
102920	Members - telephone	500	83	-
102220	Election Expenses	1,500	-	-
102520	Donations	15,950	1,595	875
102550	Native Title Claims	2,500	417	-
102620	Council Chambers Mtce	1,000	167	-
106220	Audit	11,000	-	-
103220	Depreciation	155	26	28
105620	Admin Alloc-Governance	235,655	39,276	44,089
Total Operating Expenditure		346,830	79,201	78,323
Operating Income				
112330	Reimbursements	-	-	8
Total Operating Income		-	-	8
ADMINISTRATION				
Operating Expenditure				
106940	Staff Uniform Expenses	3,000	500	24
103520	Salaries - Admin	414,079	79,631	54,182
103920	Super - Admin	49,773	8,296	6,794
104020	Fringe Benefit Tax	30,000	-	-
104120	Admin Centre Operations	10,000	1,667	47
104220	Admin Centre Maintenance	22,000	3,667	3,888
104520	Stationery	14,000	2,333	1,315
105020	Telephone	15,000	2,500	1,647
105320	Postage	6,000	1,000	783
104320	Advertising	10,000	1,667	1,178
105420	Equipment Maintenance & Cons	15,000	2,500	1,021
107120	Computer Software	22,655	11,328	13,455
105220	Computer Hardware	8,500	1,417	-
106920	Accounting & Consulting	56,200	35,200	40,801
		676,207	151,706	125,134

Continued...

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 31 August 2008.</i>		2008/09		
continued		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Aug 2008
Operating Expenditure				
105720	Other	20,000	-	-
106020	CEO Vehicle	12,000	2,000	1,692
106030	DCEO Vehicle	6,500	1,083	1,055
106620	Accommodation/Travel	20,200	-	394
104620	Training & Conferences	17,900	-	-
106420	Staff Recruitment &Relocation	10,000	-	-
107020	Legal Fees	8,000	-	-
107220	Depreciation	31,000	5,167	6,755
103820	Insurance	23,758	11,879	13,306
104920	Housing Allocations	66,697	11,116	4,944
110820	Admin Allocated to Functions	(897,735)	(81,604)	(151,666)
Total Operating Expenditure		<u>(5,473)</u>	<u>101,347</u>	<u>1,615</u>
Operating Income				
111230	Reimbursements	7,500	-	121
111250	Fees And Charges	100	17	4
111240	Profit Sale Of Asset	11,000	-	-
Total Operating Income		<u>18,600</u>	<u>17</u>	<u>124</u>
Capital Expenditure				
112240	Vehicle Purchase (CEO)	57,000	-	-
113260	Office Furniture	42,650	-	-
113280	Repair Ceiling Office	12,000	-	-
113290	Paint External Office Building	40,000	-	-
Total Capital Expenditure		<u>151,650</u>	<u>-</u>	<u>-</u>
Capital Income				
111260	Proceeds from vehicle trade-	27,000	-	-
Total Capital Income		<u>27,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(447,407)</u>	<u>(180,531)</u>	<u>(79,806)</u>

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Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
FIRE PREVENTION				
115720	Bush Fire Control	4,000	-	-
115820	Vehicle Operational Costs	13,000	2,167	2,334
115620	Fire Insurance	3,145	524	1,281
115520	Depreciation	2,600	433	478
115420	Protective Burning	500	-	-
Total Operating Expenditure		<u>23,245</u>	<u>3,124</u>	<u>4,094</u>
Operating Income				
115630	FESA - BFB Grant	9,500	4,750	5,815
Total Operating Income		<u>9,500</u>	<u>4,750</u>	<u>5,815</u>
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	500	-	-
119020	Animal Control Expenses	34,600	5,767	87
119230	Admin Alloc - Animal	-	-	48
Total Operating Expenditure		<u>35,100</u>	<u>5,767</u>	<u>136</u>
Operating Income				
119730	Fines & Penalties	100	-	-
119830	Impounding Fees	500	83	-
119930	Dog Registration	1,500	-	33
Total Operating Income		<u>2,100</u>	<u>83</u>	<u>33</u>
Capital Expenditure				
119970	Pound Upgrade	15,000	-	-
Total Capital Expenditure		<u>15,000</u>	<u>-</u>	<u>-</u>
OTHER LAW, ORDER & PUBLIC SAFETY				
Operating Expenditure				
Ranger Services				
116520	Uniforms	100	-	-
116250	Insurance	1,964	982	817
116320	Vehicle Operating Costs	4,250	708	1,496
116030	Depreciation	2,950	492	-
116010	Administration Allocated	8,977	1,496	1,643
116420	Miscellaneous	6,000	1,000	3,888
Ranger Services		<u>24,241</u>	<u>4,678</u>	<u>7,844</u>
Other Expenses				
120020	State Emergency Services	19,300	-	135
120120	Administration	2,244	374	411
120160	Safer WA	10,000	1,667	-
Total Operating Expenditure		<u>55,785</u>	<u>6,719</u>	<u>8,390</u>
Operating Income				
120030	FESA - SES Grant	19,300	3,217	-
116430	Reimbursements - Ranger	500	83	-
Total Operating Income		<u>19,800</u>	<u>3,300</u>	<u>-</u>
Capital Expenditure				
120270	Security Cameras	100,000	-	-
Total Capital Expenditure		<u>100,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(197,730)</u>	<u>(7,477)</u>	<u>(6,771)</u>

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
HEALTH INSPECTIONS & ADMINISTRATION				
Operating Expenditure		\$	\$	\$
122960	Health Consultancy	52,250	8,708	3,824
121320	Insurance	4,665	2,333	1,955
122920	Depreciation	120	20	20
121920	Subscriptions & Journals	1,000	-	-
121620	Admin Alloc - Secretarial	7,855	1,309	-
122980	Other Expenses	11,240	-	913
Total Operating Expenditure		77,130	12,370	6,712
Operating Income				
123000	Health Fees & Licenses	-	-	173
123930	Itinerant vendors Fees	-	-	190
123010	Other Income	4,250	708	-
Total Operating Income		4,250	708	363
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure		\$	\$	\$
123720	Mosquito Control	6,996	-	303
123820	Depreciation	450	75	74
Total Operating Expenditure		7,446	75	376
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	83	-
124040	Administration Allocated	2,244	374	411
Total Operating Expenditure		2,744	457	411
OTHER HEALTH				
Operating Expenditure				
112220	Donation - RFDS	45,000	-	-
Total Operating Expenditure		45,000	-	-
Net Funding Demands		(128,070)	(12,194)	(7,136)

Shire of Meekatharra <i>for the period ended 31 August 2008.</i>	Management Budget Education and Welfare		
	2008/09	2008/09	2008/09
	Amnd Budget	YTD Budget	31 Aug 2008
	\$	\$	\$
PRE SCHOOL			
<i>Operating Expenditure</i>			
120920 Pre-School Centre Mtce	2,000	333	-
120430 Insurance	307	307	568
124260 Depreciation	5,700	950	960
120440 Administration Allocated	8,977	1,496	1,672
Total Operating Expenditure	<u>16,984</u>	<u>3,086</u>	<u>3,200</u>
	\$	\$	\$
OTHER EDUCATION			
<i>Operating Expenditure</i>			
120720 Telecentre Costs	10,000	1,667	655
124250 Administration Allocated	-	-	40
Total Operating Expenditure	<u>10,000</u>	<u>1,667</u>	<u>695</u>
	\$	\$	\$
DAY CARE CENTRE			
<i>Operating Expenditure</i>			
124120 Day Care Centre Maintenance	7,000	1,167	882
Total Operating Expenditure	<u>7,000</u>	<u>1,167</u>	<u>882</u>
	\$	\$	\$
DOMESTIC VIOLENCE			
<i>Operating Expenditure</i>			
125400 Insurance	-	-	3,034
125410 Vehicle Expense	-	-	890
125440 Telephone	-	-	197
125530 Administration Allocated	-	-	111
Total Operating Expenditure	<u>-</u>	<u>-</u>	<u>4,233</u>
	\$	\$	\$
COMMUNITY DEVELOPMENT			
<i>Operating Expenditure</i>			
124570 Salaries	66,681	11,114	7,392
124580 Superannuation	5,859	977	858
124640 Staff Replacement & Relocation	10,000	-	-
124650 Training & Conferences	4,500	-	-
124630 Housing	11,116	1,853	224
124590 Vehicle Expenses	4,000	667	629
124530 Insurance	1,826	1,826	1,094
124500 Administration Allocated	29,176	4,863	5,357
124320 Activities	13,000	2,167	1,262
124420 Miscellaneous Grant Expenses	10,000	1,667	748
124520 Depreciation	570	95	104
Total Operating Expenditure	<u>156,728</u>	<u>25,229</u>	<u>17,668</u>
	\$	\$	\$
<i>Operating Income</i>			
124600 Miscellaneous Grants	10,000	-	-
124510 Reimbursements	500	-	38
124680 Misc Fees & Charges	200	33	-
Total Operating Income	<u>10,700</u>	<u>33</u>	<u>38</u>
	\$	\$	\$

Continued...

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 August 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Aug 2008
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	73,544	12,257	6,134
125260	Superannuation	8,947	1,491	915
125290	Staff Training, Accommodation &	4,800	-	-
125340	Staff Replacement and Relocatio	2,000	-	-
125280	Housing Allocated	11,116	1,853	-
125230	Insurance	1,826	1,826	1,094
125520	Administration Allocated	20,199	3,367	3,303
125220	Depreciation	10,500	1,750	2,000
125120	Youth Centre Building Maintena	15,000	2,500	3,431
125130	Youth Centre Operational Costs	18,000	3,000	1,764
125370	Iris Curley Fund Expenses	19,372	3,229	-
125350	Activities Expenses Various	11,750	1,958	133
124160	Miscellaneous Grants Activity E	5,000	833	4,576
Total Operating Expenditure		<u>202,054</u>	<u>34,064</u>	<u>23,350</u>
Operating Income				
124180	YAS	11,522	5,761	5,608
124190	OSCH	12,548	2,008	2,473
124210	DCD Youth Services	64,782	16,196	15,959
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	500	-	42
Total Operating Income		<u>94,352</u>	<u>23,965</u>	<u>24,083</u>
Capital Expenditure				
124470	Youth Centre Office	64,000	-	-
Total Capital Expenditure		<u>64,000</u>	<u>-</u>	<u>-</u>
YOUTH AFTER DARK				
Operating Expenditure				
121030	Salaries And Wages	45,500	7,583	-
121040	Superannuation	4,500	750	-
121050	Administration Allocated	6,733	1,122	-
121060	Depreciation	500	83	-
121070	Operational Expenses	10,000	1,667	170
Total Operating Expenditure		<u>67,233</u>	<u>11,205</u>	<u>170</u>
Operating Income				
121100	Grants Income	50,000	8,333	396
Total Operating Income		<u>50,000</u>	<u>8,333</u>	<u>396</u>
Capital Expenditure				
121150	Furniture And Equipment	8,243	-	-
Total Capital Expenditure		<u>8,243</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(377,190)</u>	<u>(44,087)</u>	<u>(25,681)</u>

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget \$	2008/09 YTD Budget \$	2008/09 31 Aug 2008 \$
STAFF HOUSING				
Operating Expenditure				
125420	Staff Housing Maintenance	147,420	1,500	1,573
125620	Lot 303 - CEO	230	230	224
126220	Lot 304	230	230	224
126420	Lot 208 Hill	230	230	224
125720	Lot 206 -Hill	230	230	224
125820	Lot 220 - Works Supervisor	750	750	741
125920	Lot 246 - Transport	230	230	224
126020	Lot 213 - Transport - SPQ	210	210	203
126120	Lot 87 - Transport	230	230	224
126320	Lot 255 - Transport	230	230	229
126920	Lot 408 - Transport	230	230	224
127020	Lot 17 Staff (Heatwave)	1,350	1,350	1,345
127220	1/16 Regan Street	1,070	1,070	1,068
126520	Sports Complex Residence	180	180	177
126640	Remote Alarm Monitoring	7,500	1,250	1,620
126650	Housing Rental Subsidy	24,960	4,160	2,720
127620	Lot 207 Hill	180	180	177
126630	Insurance	22,586	11,293	6,906
126620	Depreciation	25,000	4,167	5,755
126820	Allocated to Function Areas	(211,206)	(19,199)	(22,330)
Total Operating Expenditure		<u>21,840</u>	<u>8,751</u>	<u>1,750</u>
Operating Income				
127130	Housing Rental - Staff	21,840	3,640	2,149
128830	Reimbursements - Other	1,700	283	-
Total Operating Income		<u>23,540</u>	<u>3,923</u>	<u>2,149</u>
Capital Expenditure				
127040	Staff Housing Upgrades	1,035,691	50,000	52,835
Total Capital Expenditure		<u>1,035,691</u>	<u>50,000</u>	<u>52,835</u>
Capital Income				
170500U	Building Reserve	690,000	-	-
Total Capital Income		<u>690,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(343,991)</u>	<u>(54,828)</u>	<u>(52,436)</u>

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget \$	2008/09 YTD Budget \$	2008/09 31 Aug 2008 \$
SANITATION - HOUSEHOLD REFUSE				
<i>Operating Expenditure</i>				
128320	Refuse Collection	84,150	14,025	25,245
128420	Refuse Site Maintenance	78,575	13,096	6,551
128350	Insurance	2,509	2,509	2,072
129140	New Bins & Equipment	1,500	250	304
129160	Litter Control/Town Tidying	52,075	8,679	6,635
128220	Administration Allocated	11,222	1,870	2,054
Total Operating Expenditure		230,031	40,429	42,861
<i>Operating Income</i>				
128630	Refuse Collection	94,710	94,710	80,795
129150	Sale of scrap	3,000	500	-
Total Operating Income		97,710	95,210	80,795
SEWERAGE				
<i>Operating Expenditure</i>				
129920	Sewerage Pond Maintenance	15,000	2,500	756
129740	Insurance	1,116	1,116	1,551
129720	Depreciation	3,000	500	526
129700	Administration Allocated	4,489	748	822
Total Operating Expenditure		23,605	4,864	3,654
TOWN PLANNING AND REGIONAL DEVELOPMENT				
<i>Operating Expenditure</i>				
131010	Scheme Amendments	1,000	-	-
131030	Consultants	1,000	-	-
131120	Insurance	1,116	1,116	1,551
131000	Administration Allocated	5,611	935	1,035
Total Operating Expenditure		8,727	2,051	2,586
PROTECTION OF THE ENVIRONMENT				
<i>Operating Expenditure</i>				
130340	Waste Oil Facility	500	-	-
130320	Tyre Recycling	6,000	1,000	795
Total Operating Expenditure		6,500	1,000	795
OTHER COMMUNITY AMENITIES				
<i>Operating Expenditure</i>				
132120	Cemetery Operations	76,000	12,667	4,926
131920	Burial plot preparations	30,000	5,000	-
132020	Hearse & Shed Costs	1,000	167	41
132420	Cemetery Plaques	8,000	-	-
132620	Depreciation	5,000	833	276
132720	Insurance	1,116	1,116	1,551
132820	Administration Allocated	10,100	1,683	1,857
132520	Public Toilets	15,000	2,500	1,470
132220	SPQ Mcleary St "Paddy's Flat"	3,500	583	2,050
Total Operating Expenditure		149,716	24,549	12,170
<i>Operating Income</i>				
132630	Charges - Cemetery Fees	5,000	833	-
Total Operating Income		5,000	833	-
Net Funding Demands		(315,869)	23,150	18,729

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	25,000	4,167	4,180
133420	Insurance	12,783	12,783	5,151
133820	Consultant building inspection	25,000	-	-
133720	Depreciation	12,000	2,000	1,688
133950	Administration Allocated	15,710	2,618	2,876
Total Operating Expenditure		<u>90,493</u>	<u>21,568</u>	<u>13,895</u>
Operating Income				
134630	Hall Hire Fees	2,500	417	530
Total Operating Income		<u>2,500</u>	<u>417</u>	<u>530</u>
Capital Expenditure				
135340	Hall Equipment	600	-	-
135440	Town Hall - capital improvemen	75,000	18,750	18,054
Total Capital Expenditure		<u>75,600</u>	<u>18,750</u>	<u>18,054</u>
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	70,500	-	-
136020	Housing	11,116	1,853	-
135620	Insurance	6,506	6,506	3,562
135920	Swimming Pool Maintenance	19,000	3,167	3,346
135720	Swimming Pool Water/Sewerag	1,000	167	-
135820	Swimming Pool Chemicals/Gas,	8,000	1,333	495
135820	Swimming Pool Electricity	10,000	-	-
137040	Swimming Pool Other	5,000	833	360
136620	Depreciation	14,500	2,417	2,631
135320	Administration Allocated	6,733	1,122	1,232
Total Operating Expenditure		<u>152,355</u>	<u>17,398</u>	<u>11,626</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	-	-
136430	Swimming Pool Admission	8,000	-	45
136830	Reimbursements	1,000	167	-
Total Operating Income		<u>12,000</u>	<u>167</u>	<u>45</u>
Capital Expenditure				
136670	Upgrade Pool Change rooms	110,000	27,500	26,130
137140	Pool Equipment	14,500	-	-
Total Capital Expenditure		<u>124,500</u>	<u>27,500</u>	<u>26,130</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2008.</i>		2008/09		
continued.....		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	71,962	13,839	3,084
136180	Superannuation	6,334	1,056	478
136190	Staff Replacement & Relocation	2,000	-	-
136210	Vehicle Operating Costs	8,000	1,333	890
137020	Housing Allocation	11,116	1,853	-
136150	Administration Allocated	26,932	4,489	4,946
137620	Insurance	4,599	-	7,735
136220	Staff Training & Travel Expense	7,000	1,167	-
136250	Activities	24,100	-	240
136200	Misc Grant Activities	5,000	833	-
Total Operating Expenditure		<u>167,043</u>	<u>24,570</u>	<u>17,372</u>
Operating Income				
136230	Reimbursements	500	-	-
136260	Miscellaneous Grants	5,000	833	-
Total Operating Income		<u>5,500</u>	<u>833</u>	<u>-</u>
OTHER RECREATION AND SPORT				
Operating Expenditure				
138100	Housing Allocation	11,116	1,853	177
138120	Reticulation Maintenance	5,000	833	-
138020	Picture Gardens	500	83	-
137920	Parks, Gardens & Reserves	54,000	9,000	10,244
137420	Scheme Water	5,000	-	177
137320	Sports ground (oval) maintenanc	32,000	5,333	5,235
137220	Sports Complex Maintenance	28,500	4,750	1,475
138920	Other Building Maintenance	7,000	1,167	-
138720	Gym Building Maintenance	6,500	1,083	72
138260	Gym Operating Costs	1,000	167	194
138250	Community Bus Operating costs	15,000	2,500	1,640
138620	Utilities - Gym	1,000	500	493
138130	Insurance	4,599	4,599	-
138810	Gym Equipment	2,000	-	-
139720	Depreciation	60,000	10,000	11,822
138110	Administration Allocated	17,955	2,993	3,303
Total Operating Expenditure		<u>251,170</u>	<u>44,861</u>	<u>34,832</u>
Operating Income				
139630	Complex Fees	2,500	417	1,010
139930	Gym Fees	4,500	750	1,682
138930	School Oval Contribution	15,000	-	-
138850	Community Bus fees	1,500	250	900
Total Operating Income		<u>23,500</u>	<u>1,417</u>	<u>3,592</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 August 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
		Amrd Budget	YTD Budget	31 Aug 2008
OTHER RECREATION AND SPORT				
<i>Capital Expenditure</i>				
136340	Construct Oval Toilets	100,000	-	-
136350	Practice wall for tennis courts	3,000	-	-
136540	Air conditioner Gym	10,000	-	-
137840	BBQ & Light	12,000	-	-
136240	Cornish Lift	35,000	-	-
136370	Viewing platform at headframe	30,000	-	-
136380	Replace pine rails around oval	6,000	-	-
138940	Sports Complex Equipment	21,000	10,500	9,178
139140	New Pump/fittings - oval	15,000	-	-
140160	Race Course Buildings	20,000	-	-
14aaa0	Parks & Gardens - Capital	88,000	-	-
Total Capital Expenditure		340,000	10,500	9,178
TELEVISION AND RADIO BROADCASTING				
<i>Operating Expenditure</i>				
139860	Administration Allocated	2,244	374	411
140820	Depreciation	1,220	203	221
139880	Insurance	461	461	852
139920	Operating Costs	1,500	250	-
139820	Site Sharing Costs	6,000	1,000	3,925
Total Operating Expenditure		11,425	2,288	5,409
LIBRARIES				
<i>Operating Expenditure</i>				
140120	Book exchange costs	1,000	167	-
140620	Lost/damaged/replaced stock	7,000	1,167	-
140520	Library operations	6,200	1,033	-
140420	Insurance	461	461	852
140320	Book Purchases	1,000	167	32
140180	Administration Allocated	36,358	6,060	6,672
140720	Depreciation	700	117	119
Total Operating Expenditure		52,719	9,172	7,674
<i>Operating Income</i>				
140530	Library Charges	200	33	(48)
Total Operating Income		200	33	(48)
OTHER CULTURE				
<i>Operating Expenditure</i>				
141320	25 Mile Well Maintenance	6,000	1,000	-
141420	Mt Gould Police Station	6,000	1,000	-
141520	Museum Maintenance	1,000	167	177
141720	Municipal Inventory Review	15,000	-	-
141730	Preservation of Historical Image	22,000	-	-
141120	Insurance	768	768	1,420
141820	Administration Allocated	11,222	1,870	2,069
141620	Depreciation	3,100	517	521
Total Operating Expenditure		65,090	5,322	4,187
<i>Operating Income</i>				
141530	Masonic Lodge Income	350	58	71
Total Operating Income		350	58	71
<i>Capital Expenditure</i>				
141810	Mt Gould Police Station - securit	6,500	-	-
Total Capital Expenditure		6,500	-	-
Net Funding Demands		(1,292,845)	(179,004)	(144,168)

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	78,552	13,092	15,644
148800	Depot Maintenance	100,000	-	2,888
148720	Upgrade of Roman	15,000	2,500	-
148400	Lighting of Streets	25,000	4,167	4,001
148900	Street Cleaning Sweeping	95,000	10,577	715
148200	Street Maintenance	55,325	-	3,673
149000	Signage of Streets & Roadworks	45,000	-	-
147500	Rural Roads Maintenance - Day Lab	540,000	103,846	46,236
148950	Rehabilitation of Gravel Pits	55,325	-	-
148600	Contract & Consulting Supervision	10,000	-	1,500
148820	Infrastructure Depreciation Expense	1,450,000	241,667	260,953
Total Operating Expenditure		2,429,202	375,849	335,610
Operating Income				
145910	Grant - MRWA Direct	146,418	146,418	146,418
148230	Reimbursements	-	-	73
Total Operating Income		146,418	146,418	146,491
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	2,263,299	258,000	258,643
	Town Streets - reseal	350,000	-	-
Total Capital Expenditure		2,613,299	258,000	258,643
Capital Income				
146210	Grant - Roads to Recovery (R2R)	519,824	14,000	13,548
146410	Black Spot - Main Street	180,678	-	-
146910	Grant - Roads 2020 (Regional Road)	200,000	-	-
Total Capital Income		900,502	14,000	13,548
Operating Income				
181310	Profit on Sale of Asset	51,000	-	-
Total Operating Income		51,000	-	-
ROAD PLANT PURCHASES				
Capital Expenditure				
181440	Toyota L/Cruiser - Works	80,000	-	-
182440	Prime Mover	180,000	-	-
182840	Gen Set (Construction)	25,000	-	-
181540	Pumps	20,000	-	-
182100	Trailer for Caravan & Fuel Tank	70,000	-	-
180240	Crew Cab 9T Truck	205,000	-	-
182540	Fuel Tanker	15,000	-	-
183240	Traffic Counters	7,000	-	-
182ab0	Vibrating Roller	230,000	-	-
182aa0	Excavator	95,000	-	-
180140	Miscellaneous Plant (Small Equipme	13,800	6,900	3,973
Total Capital Expenditure		940,800	6,900	3,973
Capital Income				
181050	Proceeds Sale of Plant	186,000	-	-
170300U	Transfers from Plant Reserve	199,000	-	-
Total Capital Income		385,000	-	-

Continued...

Shire of Meekatharra	Management Budget Transport		
<i>for the period ended 31 August 2008.</i>	2008/09		
continued.....	2008/09	2008/09	2008/09
	Amd Budget	YTD Budget	31 Aug 2008
AIR BP			
Operating Expenditure			
160520 Administration Allocated	8,977	1,496	1,643
160320 Cost of Fuel Sold	65,000	13,000	10,208
160420 Bank Charges	450	75	-
160720 Other Charges	100	17	-
Total Operating Expenditure	<u>74,527</u>	<u>14,588</u>	<u>11,852</u>
Operating Income			
181130 Fuel Sales - Cash	71,800	11,917	12,095
181330 Fuel Sales - Commission	-	-	1,192
181630 BP Monthly Retainer	57,000	9,500	9,500
Total Operating Income	<u>128,500</u>	<u>21,417</u>	<u>22,787</u>
AERODROME			
Operating Expenditure			
181620 Housing Allocations	11,116	1,853	-
180210 Consultancy	24,000	-	-
180220 Utilities & Other Costs	-	-	8,318
180620 Insurance	10,952	10,952	8,511
180320 Aerodrome Operations (Air)	-	-	103
180520 Aerodrome Maintenance	93,000	-	1,737
180900 Security Operating Expenses	5,000	833	-
180720 Depreciation	160,000	26,667	29,457
181420 Administration Allocated	6,284	1,047	1,150
182020 Management contract	171,000	15,544	14,250
Total Operating Expenditure	<u>481,352</u>	<u>56,896</u>	<u>63,527</u>
AERODROME			
Operating Income			
182030 Airport Landing Charges	190,000	31,667	32,457
180130 Airport Leases	24,000	12,000	5,559
181930 RFDS Refuelling	10,000	1,667	850
180330 Reimbursements	20,000	3,333	1,313
180530 Reimbursements Telephone	1,000	167	194
Airport Diesel Operations			
183030 Sales	350,000	58,333	49,393
180920 Issues	(310,000)	(51,667)	(105,805)
Cost of goods sold	<u>(310,000)</u>	<u>(51,667)</u>	<u>(105,805)</u>
Profit/(Loss) on operations	40,000	6,666	(56,413)
Total Operating Income	<u>285,000</u>	<u>55,500</u>	<u>(16,039)</u>
Capital Expenditure			
181040 Airport Construction	300,000	-	-
Total Capital Expenditure	<u>300,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands	<u>(4,942,760)</u>	<u>(474,898)</u>	<u>(506,817)</u>

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
RURAL SERVICES				
Operating Expenditure				
183020	MRVC Vermin Control	6,500	-	-
183120	Noxious Weeds and Pests	3,000	500	-
187520	Stockyard Maintenance	2,000	333	948
187420	Shop Premises Maintenance	2,500	417	-
187620	Depreciation	19,000	3,167	2,070
Total Operating Expenditure		33,000	4,417	3,018
Operating Income				
187430	Shop Premises Rent	2,600	433	400
187630	Wesfarmers Yard Lease	540	90	-
187750	Bill Board Rental	790	132	125
187730	Reimbursements	600	100	73
Total Operating Income		4,530	755	598
TOURISM AND AREA PROMOTION				
Operating Expenditure				
189250	Administration Allocated	46,009	7,668	10,216
189220	Depreciation	29,000	4,833	5,353
183820	Tourism Promotions	25,000	4,167	880
184620	Maps & Souvenirs	10,000	-	50
184220	Information Bays	4,000	667	-
189260	Maintenance Trails & Lookouts	25,000	4,808	1,000
183920	Centenary Celebrations	88,000	29,040	35,690
184030	Meekatharra Rodeo	40,000	-	4,745
184420	Local Newspaper Production	5,000	833	844
184720	Town Beautification	10,000	-	-
Total Operating Expenditure		282,009	52,016	58,777
Operating Income				
183930	Centenary Income	80,000	12,800	12,421
184920	Meekatharra Rodeo Income	1,000	-	-
184330	Local Newspaper Revenue	1,500	250	164
184730	Sale of Maps & Souvenirs	2,000	333	531
184830	Reimbursements	-	-	62
184430	Meeka Dust Advertising	1,500	250	1
Total Operating Income		86,000	13,633	13,179

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
TOURISM AND AREA PROMOTION ...continued				
Capital Expenditure				
183940	Meeka Heritage Drive Trails	279,603	-	-
183970	Collection of Mining Relics	10,000	-	-
184240	Entry Statements & Signs	30,000	-	-
Total Capital Expenditure		<u>319,603</u>	<u>-</u>	<u>-</u>
Capital Income				
183810	Trails Grant	192,132	-	-
Total Capital Income		<u>192,132</u>	<u>-</u>	<u>-</u>
BUILDING CONTROL				
Operating Expenditure				
186420	MRH S Building Costs	2,000	-	-
187740	Insurance	2,161	2,161	1,941
186920	Demolition costs	90,000	-	-
187720	Administration Allocated	1,122	187	214
Total Operating Expenditure		<u>95,283</u>	<u>2,348</u>	<u>2,155</u>
Operating Income				
186830	Building Permit Fees	1,000	167	70
186930	Building Demolition Fees	81,000	-	-
Total Operating Income		<u>82,000</u>	<u>167</u>	<u>70</u>
Net Funding Demands		<u>(365,233)</u>	<u>(44,226)</u>	<u>(50,103)</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 August 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Aug 2008
PRIVATE WORKS				
<i>Operating Expenditure</i>				
189820	Private Works	1,000	-	132
Total Operating Expenditure		<u>1,000</u>	<u>-</u>	<u>132</u>
<i>Operating Income</i>				
189630	Charges - Private Works	1,600	-	137
Total Operating Income		<u>1,600</u>	<u>-</u>	<u>137</u>
PUBLIC WORKS OVERHEAD				
<i>Operating Expenditure</i>				
180120	Supervision - Salaries	171,162	32,916	25,747
181320	Superannuation of Workmen	66,624	12,812	8,653
180320	Annual Leave, Sick Leave, Publi	49,424	9,505	3,263
180520	Rostered days Off	-	-	1,438
180720	Relocation & Recruitment Costs	25,000	-	-
181520	Allowances and Incentives	40,191	8,842	14,730
180620	Camping Requirements	12,000	2,000	18
180820	Camping Telephone Costs	9,000	1,500	2,748
180920	Travelling and Conference Expe	29,500	-	21
181020	Protective Clothing & Equipmer	6,000	1,000	-
182320	Allocation from Housing	77,813	12,969	4,325
180220	Engineering - Office and Other	8,000	1,538	-
180420	Insurance on Works	50,396	25,198	20,474
182720	Occupational Health & Safety	7,000	-	-
181420	Work Supervisors Vehicle	25,000	4,167	3,022
182520	Administration Allocated	71,819	11,970	13,179
181820	Less PWO allocated to works	(635,229)	(105,872)	(48,567)
Total Operating Expenditure		<u>13,700</u>	<u>18,545</u>	<u>49,050</u>
<i>Operating Income</i>				
181330	Reimbursements - Stores & Tele	10,000	1,667	137
Total Operating Income		<u>10,000</u>	<u>1,667</u>	<u>137</u>
PLANT OPERATION COSTS				
<i>Operating Expenditure</i>				
183020	Fuel and Oil	300,000	54,540	87,097
183320	Parts and Repairs (external)	315,000	52,500	39,479
183420	Repairs - Wages	24,000	4,000	9,133
183220	Tyres	80,000	13,333	3,750
183620	Consumable Stores	40,000	8,000	6,221
184320	Replacement Tools	10,000	1,667	268
183520	Licenses	12,000	2,000	516
183820	Insurance	41,417	41,417	39,529
183230	Mechanics Vehicle	12,000	2,000	3,949
183920	Cutting Edges	10,000	-	-
183010	Administration Allocated	32,543	5,424	5,966
184020	Less Alloc To Works	(876,960)	(168,646)	(134,975)
Total Operating Expenditure		<u>-</u>	<u>16,235</u>	<u>60,933</u>
<i>Operating Income</i>				
183030	Diesel Fuel Rebate	18,000	3,000	1,861
Total Operating Income		<u>18,000</u>	<u>3,000</u>	<u>1,861</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 March 2007.</i>		2006-07		
continued.....		2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION				
Operating Expenditure				
183120	Depreciation	385,000	64,167	80,969
184040	Less Plant Depreciation Allocate	(385,000)	(64,167)	(31,367)
Total Operating Expenditure		-	-	49,602
Operating Income				
187630	Sale Of Scrap	1,500	250	820
Total Operating Income		1,500	250	820
SALARIES AND WAGES				
185300	Salaries & Wages	1,631,772	271,963	190,587
185400	Salaries & Wages Alloc	(1,631,772)	(271,963)	(190,587)
Total Operating Expenditure		-	-	-
Net Funding Demands		16,400	(29,863)	(156,762)

Shire of Meekatharra		Management Budget Notes on Variations			
<i>for the period ended 31 August 2008.</i>		2008/09			
Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.					
Ref	Act	Description	Anl Budget	YTD Budget	31 Aug 2008
1	110820	Admin Allocated to Functions	(897,735)	(81,604)	\$ (151,666)
		<i>Allocations to be reviewed</i>			86%
2	136170	Salaries	71,962	13,839	\$ 3,084
		<i>Staff shortages. Officer has now been appointed.</i>			78%
3	147500	Rural Roads Maintenance - Day	540,000	103,846	\$ 46,236
		<i>Staff shortage - unable to complete.</i>			55%

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions taken under delegated powers that require reporting to Council in August 2008.

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 31st August 2008

Account	Institution	Account Type	Interest Rate	Opening Balance 1/07/2008	Interest Earned to 3/07/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/08/2008
946020606	Home Building Society	At Call	Variable	6,015,045.84	28,105.92	-	-	(6,043,151.76)	-
25057588	Bank of Queensland	90 Day TD	8.15%	-	-	-	1,000,000.00	-	1,000,000.00
25057589	Bank of Queensland	180 Day TD	8.50%	-	-	-	5,043,151.76	-	5,043,151.76
26-7466	Westpac Bank	At Call	Variable	2,442,655.87	12,250.06	9,221.45	800,000.00	(1,000,000.00)	2,264,127.38
TOTALS				8,457,701.71	40,355.98	9,221.45	6,843,151.76	(7,043,151.76)	8,307,279.14

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2008	Interest Earned to 3/07/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/08/2008
170300	Plant Reserve	25.46%	1,531,187.87	7,154.63	-	-	-	1,538,342.50
170500	Building Reserve	16.30%	980,191.95	4,580.05	-	-	-	984,772.00
170200	Water Reserve	2.03%	122,204.70	571.01	-	-	-	122,775.71
170700	Airport Runway Reserve	29.99%	1,804,065.78	8,429.68	-	-	-	1,812,495.46
170800	Airport Operations Reserve	10.58%	636,484.51	2,974.04	-	-	-	639,458.55
170600	Transport Reserve	4.64%	279,060.88	1,303.94	-	-	-	280,364.82
170100	Infrastructure Reserve	10.37%	623,602.48	2,913.85	-	-	-	626,516.33
170150	Leave Reserve	0.64%	38,247.67	178.72	-	-	-	38,426.39
SUB TOTAL ON RESERVES		100.00%	6,015,045.84	28,105.92	-	-	-	6,043,151.76
6001	Municipal Fund	100.00%	2,442,655.87	12,250.06	9,221.45	800,000.00	(1,000,000.00)	2,264,127.38
TOTAL INVESTMENTS BY NATURE			8,457,701.71	40,355.98	9,221.45	800,000.00	(1,000,000.00)	8,307,279.14

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7 AUGUST 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr A G Burrows

That Council receives the outstanding monthly Debtor Trial Balance for August 31, 2008.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.08.2008				
Debtor #	Name	02.06.2008 > 90 days	02.07.2008 > 60 days	01.08.2008 > 30 days	31.08.2008 Current	Total
A041	AD ASTRAL AVIATION	0.00	0.00	0.00	124.25	124.25
B043	ADRIAN BAUMGARTEN	0.00	0.00	0.00	119.20	119.20
A345	AERODROME MANAGEMENT SERVICES	0.00	0.00	0.00	35.20	35.20
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	0.00	54.70	54.70
B2	AIR BP AUSTRALIA PTY LTD - ATTN: ANN SHA	0.00	0.00	0.00	389.00	389.00
A029	AIR PHOENIX INTERNATIONAL	0.00	246.42	250.45	83.80	580.67
A074	AIRLINES OF TASMANIA PTY LTD	0.00	0.00	46.70	0.00	46.70
C7	AIRSERVICES AUSTRALIA	1412.05	0.00	0.00	1829.90	3241.95
A061	ALCHIN MEGAN	0.00	0.00	0.00	40.74	40.74
L1	ANTHONY LLOYD	0.00	0.00	0.00	-87.37	-87.37
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
A017	AUSTRALIAN TAXATION OFFI	0.00	-1.49	0.00	21656.96	21655.47
A039	AUSWEST AIRLINES	0.00	0.00	0.00	41.90	41.90
B8	BALI AIR CHARTER	8.00	0.00	0.00	0.00	8.00
B070	BATES, JOHN WATSON	0.00	0.00	0.00	9.90	9.90
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B035	BRISTOW HELICOPTERS PTY LTD	0.00	0.00	104.06	204.75	308.81
B038	BROOME AIR SERVICES PTY LTD	59.26	0.00	20.86	22.75	102.87
W036	CAMERON WATSON	2583.22	0.00	0.00	8.50	2591.72
C081	CARMICHAEL,ANDREW	0.00	0.00	0.00	17.65	17.65
C019	CASAIR PTY LTD	0.00	137.22	16.50	224.55	378.27
C076	CENTACARE FAMILY SERVICES	0.00	0.00	0.00	74.25	74.25
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	0.00	32.30	32.30
L09	CHRIS LANE	173.10	0.00	17.05	0.00	190.15
C028	CHRISHINE NOMINEES	0.00	0.00	191.35	559.90	751.25
S030	CHRISTIAN SIEMER	0.00	0.00	0.00	16.50	16.50
B022	CLARK BUTSON	0.00	0.00	0.00	55.10	55.10
T019	CLARKE TERENCE	-83.00	0.00	0.00	0.00	-83.00
C021	COMPLETE AVIATION SERVICES	0.00	0.00	215.02	263.40	478.42
C15	COURIER AUSTRALIA	-46.50	0.00	0.00	0.00	-46.50
C057	CRAWFORD PASTORAL CO	0.00	0.00	0.00	45.50	45.50
J031	CROSSLANDS RESOURCES	0.00	0.00	0.00	24.75	24.75
C055	CURTIS AVIATION	0.00	0.00	0.00	22.30	22.30
D1	DEPT OF EDUCATION & TRAINING	0.00	0.00	6393.24	0.00	6393.24
D023	DIAMOND MANAGEMENT PTY LTD	0.00	0.00	0.00	16.50	16.50
D038	DOMESTIC VOILENCE - MEEKATHARRA	0.00	0.00	0.00	220.00	220.00
E013	EDSAL PTY LTD	-62.55	0.00	0.00	0.00	-62.55
K1	ELAINE KING	301.50	104.65	20.60	0.00	426.75
E009	ESPERANCE AIR CHARTER	0.00	0.00	0.00	62.20	62.20

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.08.2008				
Debtor #	Name	02.06.2008 > 90 days	02.07.2008 > 60 days	01.08.2008 > 30 days	31.08.2008 Current	Total
F013	FLIGHT CLUB PTY LTD	0.00	0.00	0.00	33.00	33.00
F1	FOSSILS ENTERPRISES PTY LTD	0.00	0.00	0.00	1860.53	1860.53
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	133.57	167.45	301.02
F012	FUGRO SPATIAL SOLUTIONS	0.00	0.00	0.00	242.85	242.85
M093	GEOFFREY MCGLASSON	0.00	0.00	0.00	45.70	45.70
G011	GERALDTON AIR CHARTER	0.00	0.00	527.88	548.72	1076.60
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	73.90	73.90
G046	GRAHAM GREENAWAY	0.00	0.00	0.00	99.00	99.00
H014	HELIBITS PTY LTD	0.00	0.00	0.00	88.00	88.00
H055	HITESH HANS	0.00	0.00	0.00	77.95	77.95
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	0.00	79.30	79.30
J010	JAYROW HELICOPTERS	0.00	0.00	0.00	16.50	16.50
J060	JINGLE HOLDINGS	0.00	0.00	446.60	184.80	631.40
J1	JUDAL PASTORAL COMPANY	0.00	0.00	0.00	0.10	0.10
P055	JULIE PEAKHAM	194.72	0.00	0.00	0.00	194.72
K023	K & G AVIATION PTY LTD	-47.39	0.00	0.00	0.00	-47.39
D15	K. DERSCHOW & S. GILBERT	-55.00	0.00	0.00	0.00	-55.00
K004	KILLARA STATION	0.00	0.00	0.00	865.60	865.60
K021	KING LEOPOLD AIR	0.00	0.00	0.00	21.55	21.55
K099	KITTYHAWK HOLDINGS	21.18	0.00	0.00	0.00	21.18
S004	MARK SMITH PTY LTD	100.00	0.00	0.00	0.00	100.00
M116	MARY G ENTERPRISES	0.00	0.00	0.00	68.45	68.45
S15	MAUREN STACK	155.50	0.00	0.00	0.00	155.50
M9	MEEKATHARRA DISTRICT HIGH SCHOOL	0.00	0.00	0.00	55.00	55.00
M004	MEEKATHARRA SCHOOL OF THE AIR	0.00	0.00	0.00	660.00	660.00
M112	MID WEST GASCOZYNE AREA CONSULTATIVE COM	0.00	0.00	0.00	55.00	55.00
M023	MILGUN STATION	0.00	0.00	0.00	1969.00	1969.00
M101	MILLCREST PTY LTD	0.00	0.00	0.00	21.55	21.55
M060	MINOVATION	0.00	0.00	0.00	49.50	49.50
M035	MISSION AUSTRALIA	500.00	0.00	0.00	0.00	500.00
T2	ML & GJ TRENFIELD CONTRACTING	0.00	0.00	0.00	148.68	148.68
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	1258.18	1258.18
T022	MR ARTHUR TAYLOR	0.00	0.00	0.00	16.50	16.50
F006	MR JACOB FLENTRI	41.66	20.85	0.00	0.00	62.51
N009	NANTAY PTY LTD - MAROOMBA	0.00	0.00	283.85	74.95	358.80
N002	NETWORK AVIATION	0.00	0.00	3052.58	6287.75	9340.33
U003	NEVILLE ULPH	0.00	0.00	94.40	21.95	116.35
N020	NORTHAM AIR SERVICES	0.00	0.00	0.00	18.55	18.55
H033	NYSSA HENDERSON	0.00	0.00	0.00	25.90	25.90

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.08.2008				
Debtor #	Name	02.06.2008 > 90 days	02.07.2008 > 60 days	01.08.2008 > 30 days	31.08.2008 Current	Total
P028	PANORAMA ELECTRONICS PTY LTD	-18.63	0.00	0.00	0.00	-18.63
P006	PAROO STATION	0.00	0.00	0.00	228.75	228.75
P079	PAUL DARLEY	0.00	12.62	0.00	0.00	12.62
L011	PAUL LYONS	0.00	0.00	0.00	231.50	231.50
P061	PEPPI NOMINEES PTY LTD	75.18	0.00	0.00	0.00	75.18
C078	PETER COLLINS	20.86	41.72	0.00	0.00	62.58
P048	PETER, SWANSON	0.00	0.00	0.00	16.50	16.50
H021	PHILIP HOOPER - COCKLES	-18.66	0.00	0.00	0.00	-18.66
P021	POLAR AVIATION	15.37	0.00	0.00	0.00	15.37
P057	POWER PLANT AUTOMATION	0.00	0.00	0.00	16.50	16.50
R034	RFDS WESTERN OPERATIONS	0.00	0.00	0.00	220.00	220.00
L003	RICHIE BRENNAN - LANDOR STN	0.00	0.00	793.60	0.00	793.60
S060	ROBERT SLATER	0.00	0.00	0.00	16.75	16.75
R033	ROBERTSON, MICHAEL	0.00	0.00	0.00	16.50	16.50
R009	ROYAL AERO CLUB OF WA	0.00	0.00	48.54	0.00	48.54
R013	ROYAL ANTEDILUVIAN ORDER OF	0.00	0.00	0.00	130.00	130.00
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	784.55	7125.99	7910.54
B004	S. BAJRAI	200.00	0.00	0.00	0.00	200.00
S068	SECONDHAND SHOP	0.00	0.00	0.00	80.45	80.45
S079	SHAW, GREFORY	0.00	0.00	0.00	17.35	17.35
S051	SHINE AIR PTY LTD	0.00	0.00	-19.15	71.85	52.70
S007	SKIPPERS AVIATION	0.00	7738.43	7896.24	10462.90	26097.57
S078	STAR AVIATION PTY LTD	0.00	0.00	153.68	601.65	755.33
K045	STEVE KELLY	152.44	0.00	0.00	0.00	152.44
T031	TEX INVESTMENTS PTY LTD	0.00	0.00	0.00	21.55	21.55
C035	THE AEROPLANE COMPANY	0.00	41.70	0.00	0.00	41.70
T038	TRANFIELD SERVICES	0.00	0.00	3331.02	0.00	3331.02
T018	TRENFIELD MAL	0.00	0.00	0.00	64.95	64.95
T007	TROPIC AIR SERVICES	0.00	184.41	77.80	181.40	443.61
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0.00	0.00	194.50	194.50
V015	VALERIVER PTY LTD	0.00	0.00	0.00	21.55	21.55
V004	VEE-H AVIATION	0.00	432.48	0.00	0.00	432.48
W100	WARD JOHN	-15.37	0.00	0.00	0.00	-15.37
A071	WAYNE AUSTIN	25.08	0.00	0.00	0.00	25.08
M104	WAYNE MOORE	119.35	0.00	0.00	0.00	119.35
R3	William E. Riley	228.91	0.00	0.00	0.00	228.91
Y001	YAMATJI LAND & SEA COUNCIL	0.00	0.00	0.00	363.00	363.00
Y004	YARLARWELOR STATION	0.00	0.00	0.00	3162.40	3162.40
Y014	YORGUM ABORIGINAL CORPORATION	0.00	0.00	0.00	110.00	110.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008


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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.08.2008				
Debtor #	Name	02.06.2008	02.07.2008	01.08.2008	31.08.2008	Total
		> 90 days	> 60 days	> 30 days	Current	
Totals		6630.60	8959.01	24880.99	64661.03	105131.63

9.2.3 LIST OF ACCOUNTS PERIOD ENDED JULY 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8 SEPTEMBER 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$	359127.75
Trust Account	Voucher No's	Amount: \$	560.00
Air BP	Voucher No's VARIOUS	Amount: \$.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A B Downing

Seconded: Cr J E Burgemeister

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 20th September 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT2342	07/08/2008	WA LOCAL GOVT. SUPERANNUATION PLAN PTY	SUPERANNUATION CONTRIBUTIONS	- 12,399.08	-	-
EFT2343	07/08/2008	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 357.55	-	-
EFT2344	07/08/2008	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED TO MEEKA AIRPORT	- 93,264.98	-	-
EFT2345	07/08/2008	NAOMI PIGRAM	WORKSHOPS & PERFORMANCE FOR BATTLE OF THE BANDS	- 6,780.00	-	-
EFT2346	14/08/2008	AV TRUCKS	1 HYDRAULIC PUMP, 1 FILLER PLUG	- 939.30	-	-
EFT2347	14/08/2008	AUSTRALIA POST	POSTAGE FOR MONTH OF JULY	- 861.01	-	-
EFT2348	14/08/2008	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE JULY 08	- 9.96	-	-
EFT2349	14/08/2008	BOC GASES	CYLINDER RENT OXY & ACETYLENE	- 93.03	-	-
EFT2350	14/08/2008	COURIER AUSTRALIA	FREIGHT	- 649.96	-	-
EFT2351	14/08/2008	COATES HIRE	HIRE OF PORTABLE TOILET FOR YOUTH CENTRE	- 224.60	-	-
EFT2352	14/08/2008	COMMERCIAL HOTEL MEEKATHARRA	DRINKS SUPPLIED FOR FANCY DRESS BALL	- 976.70	-	-
EFT2353	14/08/2008	CYNDAN	REFUSAL GRAFFITI REMOVER	- 985.88	-	-
EFT2354	14/08/2008	CHAMPION BAY TROPHIES	ENGRAVING PLASTIC PLATE POST/PACK	- 16.50	-	-
EFT2355	14/08/2008	CONTRACT AQUATIC SERVICES	RESURFACE OF SWIMMING POOL BASIN	- 32,043.00	-	-
EFT2356	14/08/2008	EP DRAFFIN MANUFACTURING PTY LTD	DIA PIPE CLAMP ATY - 24 & FRIEGHT	- 303.60	-	-
EFT2357	14/08/2008	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING FOR JULY 08	- 1,123.11	-	-
EFT2358	14/08/2008	FARMER JACKS	GROCERIES FOR YOUTH FAMILY CAMP	- 1,508.52	-	-
EFT2359	14/08/2008	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED	- 31,095.38	-	-
EFT2360	14/08/2008	GREENFIELD TECHNICAL SERVICES	PREPARE & SUBMIT REPORT TO MAINROADS FOR STATE FUNDING	- 1,650.00	-	-
EFT2361	14/08/2008	HITESH HANS	REIMBURSEMENT OF TAXI FAIR FOR HITESH'S PERTH TRIP	- 55.90	-	-
EFT2362	14/08/2008	HOPPY'S PARTS R U	12MM SILVER ROPE	- 271.51	-	-
EFT2363	14/08/2008	TOLL IPEC PTY LTD	FREIGHT FROM ENZED, WESTRAC, ABCO	- 148.02	-	-
EFT2364	14/08/2008	KILLARA STATION CO.	ERECTION OF SIGNS & GUIDE POSTS ON ASHBURTON RD	- 5,995.00	-	-
EFT2365	14/08/2008	KANDOO CONSTRUCTIONS	PROGRESS PAYMENT	- 39,600.00	-	-
EFT2366	14/08/2008	LACY CONTRACTING SERVICES	DRILL & BLAST	- 4,677.20	-	-
EFT2367	14/08/2008	LANDGATE	MINING TENEMENTS, DATED 18/06/08 TO 02/07/08	- 132.00	-	-
EFT2368	14/08/2008	MUNICIPAL PROPERTY SCHEME	INDUSTRIAL SPECIAL RISK 2008-09	- 14,832.62	-	-
EFT2369	14/08/2008	MEEKATHARRA CORNER STORE	2 * 45 KG LPG	- 1,486.90	-	-
EFT2370	14/08/2008	LGIS INSURANCE BROKING	INSURANCE 2008/09 CORRECTING BUSHFIRE PREMIUM	- 363.01	-	-
EFT2371	14/08/2008	MARKET CREATIONS	10000 BROCHURES	- 4,323.00	-	-
EFT2372	14/08/2008	MOMAR AUSTRALIA PTY LTD	CLEANING PRODUCTS	- 6,616.01	-	-
EFT2373	14/08/2008	BROADCAST AUSTRALIA PTY LTD	POWER RECOVERY FOR THE PERIOD OF 23/04 TO 26/06/08	- 257.75	-	-
EFT2374	14/08/2008	ORICA AUSTRALIA P/L	SERVICE FEE FOR 1 * 70 KG CYLINDER FOR JULY 08	- 38.87	-	-
EFT2375	14/08/2008	PINK FROSTING	DECORATION FOR FESTIVAL BALL	- 208.35	-	-
EFT2376	14/08/2008	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT REPORTS FOR JUNE 08	- 522.50	-	-
EFT2377	14/08/2008	RNR CONTRACTING PTY LTD	SUPPLY CRS EMULSION 1X1000 BULKI BOX @ \$810	- 891.00	-	-
EFT2378	14/08/2008	TRENFIELD MOTORS	PLANT REPAIRS	- 66.00	-	-
EFT2379	14/08/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	- 5,258.90	-	-
EFT2380	14/08/2008	ML & GJ TRENFIELD CONTRACTING	MANAGEMENT OF MEEKATHARRA AIRPORT FOR MONTH OF JULY	- 15,675.00	-	-
EFT2381	14/08/2008	TRENK CONTRACTING PTY LTD	GRAVEL PUSHING FOR THE MONTH OF JULY 08	- 40,115.35	-	-
EFT2382	14/08/2008	TOLL WEST	FRIEGHT FROM & TO AV TRUCKS	- 4,236.99	-	-
EFT2383	14/08/2008	WESTRAC EQUIPMENT	NEW SEAT & SUSPENTION	- 2,857.48	-	-
EFT2384	14/08/2008	YULELLA ABORIGINAL CORPORATION	LABOUR HIRE FOR JULY 2008	- 7,286.40	-	-
EFT2385	14/08/2008	YULELLA VISION	HOTPOINT RADIANT HEATER PS-309	- 136.00	-	-
23118	07/08/2008	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 32.80	-	-
23119	07/08/2008	STATE EMERGENCY SERVICE MEEKATHARRA	AUSKI MOTEL ,LINE ITEM - 7	- 1,326.04	-	-
23120	07/08/2008	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 304.10	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY SEPTEMBER 20, 2008

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 20th September 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
23121	07/08/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	- 857.19	-	-
23122	14/08/2008	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	- 767.87	-	-
23124	14/08/2008	CHADSON ENGINEERING PTY LTD	HOSE 50*20M	- 396.00	-	-
23125	14/08/2008	DEPARTMENT OF PLANNING AND	THIRD PARTY INSURANCE TILL 09/09/09	- 260.90	-	-
23126	14/08/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	- 253.21	-	-
23127	14/08/2008	HORIZON POWER	ELECTRICITY CHARGES 24 MAY TO 24 JULY 08	- 6,112.65	-	-
23128	14/08/2008	LIME FLOWERS	FLOWERS TO FREMANTLE HOSPITAL FOR TOM HUTCHINSON	- 98.00	-	-
23129	14/08/2008	MT VERNON PASTORAL CO.	HIRE OF WET MOTOR GRADER	- 3,085.50	-	-
23130	14/08/2008	TELSTRA CORPORATION LIMITED	TELEPHONE USAGE TILL 18 JULY 08	- 2,660.38	-	-
23131	14/08/2008	VODAFONE PTY LTD	VODAFONE CHARGES FOR JULY 08	- 10.02	-	-
23132	21/08/2008	AUSTRALIAN TAXATION OFFICE	JULY 08 BAS	- 815.27	-	-
23133	21/08/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	- 439.35	-	-
23134	21/08/2008	PETTY CASH	PETTY CASH RECOUP	- 374.55	-	-
100802	05/08/2008	SHIRE OF MEEKATHARRA - TRUST	REFUND NOMINATION DEPOSITS	-	-	- 560.00
				<u>- 359,127.75</u>	<u>-</u>	<u>- 560.00</u>

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	359,127.75
AIR BP ACCOUNT	-
TRUST ACCOUNT -	560.00
	<u>- 359,687.75</u>


TOTALLING \$359,687.75 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 20TH SEPTEMBER 2008 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION

9.3.1 DONATIONS

LOCATION:
APPLICANT: VARIOUS
FILE REF: ADM 0063
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 9 SEPTEMBER 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Council has received requests for donations.

Attachments:

Letter and email from Isolated Children's Parents Association
Letter from Princess Margaret Hospital 3/9/08
Letter from Small Business Centre Mid West 26/8/08

Background:

Comment:

Council seems to be receiving an increased number of requests for donations.

Staff will now include all such requests in a single agenda item for Council consideration. In the interests of efficiency, minimal specific comments will be made. Should Councillors require any specific information concerning any of these requests, please contact the author, allowing enough time for any research to be undertaken prior to the Council meeting.

ICPA costs for Complex building, oval and toilets \$27.50 Inc per day (\$165.00 for 6 days)

Consultation:

CDAO Megan Alchin

Statutory Environment:

Policy Implications:

Council Policy 2.9 Donations
Delegation 6a – Donations Monetary

Financial Implications:

General Ledger Account 0252 Donations - Various
Budget allocation for Other Donations \$4,000 Expenditure to date \$375

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr J E Burgemeister
Seconded: Cr A B Downing

That Council:

1. Advise the Isolated Children's Parents Association, Meekatharra Air Branch that:

- it grants permission for the use of the oval complex building for camping during the November 2008 camp,
- it grants hire of council facilities at "community/sporting group functions" rates and the swimming pool at the "School Activities" rates,
- Council will donate an amount of \$400 towards the running of the November 2008 camp,
- if required, the ICPA is permitted to use the Youth Centre and related equipment providing such use is compatible with existing programs and,
- it should note that existing programs that use outside facilities at the recreation centre will continue whilst endeavouring to minimize any inconvenience to the ICPA campers. ICPA children are welcome to join in programs where appropriate.

2. Advise the Princes Margaret Foundation that it will not be contributing towards a portable ultrasound on this occasion.

3. Advise the Small Business Centre Mid West that it will not be contributing to their cause on this occasion.

CARRIED 5/0

Roy McClymont

From: Tracie Blair [Tracie.Blair@portal.det.wa.edu.au]
Sent: Monday, 8 September 2008 11:47 PM
To: executive@meekashire.wa.gov.au
Cc: dceo@meekashire.wa.gov.au



Meekatharra Air
Branch letter....

Hi Roy and Cameron

After speaking to you both on the phone recently, I am not quite sure to who this needs to be addressed, so I have sent it to both of you. Meg has been very helpful with all my enquiries, as have you both, but I fear time is against me. I would like to apply to the Shire to waive some of the charges for our upcoming camp, but I understand this request has to be in by the 12th of September so unfortunately I must send it by email.

The attached letter explains what we are trying to do and I hope gives most of the information you require. I will fax through the forms tomorrow to book the complex so hopefully that will fill in any gaps I have left.

At this stage we have 39 children interested in attending and the swimming instructors who are coming from Geraldton are keen to give lessons to other groups in their 'free time,' we anticipate having swimming lessons for about two hours per day. They have mentioned that they could bring between two and four instructors, depending on our numbers I think, and they are keen to keep this happening for the long term.

I am travelling down to Milgun tomorrow for three weeks while mustering is on up here so I will be unable to answer any emails as the school email is not yet connected. If you have any queries please ring me on 9981 2935 otherwise I look forward to hearing from you when I return. thanks for your help Tracie No virus found in this incoming message. Checked by AVG.

Version: 7.5.524 / Virus Database: 270.6.18/1658 - Release Date: 7/09/2008 3:30 PM

Isolated Children's Parents Association
MEEKATHARRA AIR BRANCH

Prairie Downs Station
Newman WA 6753
Ph: 08 9175 7016

Mr Roy McClymont CEO
Meekatharra Shire
PO Box 129
Meekatharra WA 6642

Dear Roy

The Meekatharra Air Branch of the Isolated Childrens' Parents' Association would like to acknowledge again the generous donation that Meekatharra Shire Council made in 2007, towards the running of our State Conference. It is wonderful to know that our shire understands how vital it is that our rural and remote students have equity of access in all educational areas.

For this reason the Meekatharra Air Branch ICPA is planning to hold a five day camp in November 2008 for children in the area covered by our branch. This ranges over a large area but generally encompasses those children enrolled with Meekatharra School of the Air.

The camp would be to enable students' access to cultural and physical activities that they often miss out on living in isolation. This would include activities such as music, swimming lessons, art and craft and dance. Already we have a music teacher and swimming instructors keen to attend.

The venue has finally been decided with the aim is to find a central location to suit as many people as possible. We would like to camp at the recreation centre in Meekatharra, with everyone camping in swags. The aim is to keep costs to a minimum but we have tentatively booked two units at Paddy's flats for our parents who have very young children or who have other special needs requiring a bed.

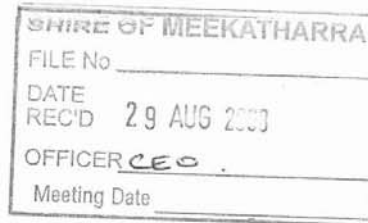
Our branch is seeking financial support to make the camp possible for as many of our families as is possible to accommodate and would be used in areas such as the purchase of food, materials for activities, pool entry fees and possibly some fuel subsidy for families who just feel they can't afford to travel to the camp.

As more families leave the pastoral regions students are becoming more and more isolated from their peers and spiralling costs of fuel, drought conditions and low commodity prices mean some families struggle to take their children to any social/educational function.

We feel this camp will not only be valuable for the students but also for the parents who are generally the ones delivering the education to their children amongst their myriad of other jobs they are required to do in running a pastoral property.

Meekatharra Air Branch of ICPA would be very grateful if the Meekatharra Shire Council could help us achieve the goal of this very worthwhile camp for our local children, perhaps by waiving the costs to hire the recreation centre or by allowing us to enter the pool at the school rate.

Yours sincerely
Tracie Blair
President



26th August 2008

Dear Roy

It was good to talk to you today, and as discussed we believe there are more than several good reasons for the Shire of Meekatharra to work more co-operatively and closely with us than at any time past.

The Mid West is on the move and as with all major shifts in economic development and projects there are always winners and losers. We want to ensure that the winners in your region and shire achieve maximum benefit and advantage from the coming resource and infrastructure boom that is on the way, and that losers can also be winners when they have access to good information and support.

The Small Business Centre Mid West is focussed on providing high quality information and services that will facilitate and encourage small business operators into your shire and the region.

More business' operating successfully in your immediate sphere of influence is good business for the Shire and the Small Business Centre Mid West is a tremendous resource that is available free of charge to new and existing business start ups.(and for the shire as well)

We also have a charter to help existing business expand, diversify or consolidate activities in pursuit of higher and sustainable profits and employment opportunities for local people.

We have direct access to the Australian Tax Office to answer questions and queries about tax obligations, licensing; strategic planning, banking; budgeting, cash flow; human resource management, and a library of the latest manuals and business publications for sale in Australia.

Our information and facilitation services are almost limitless and all of it is free for people who want to start their own business in your shire and the region.

We will refer clients to the shire to ensure they understand and comply with local government by-laws and regulations with respect to building, health environment and other requirements of the Shire.

It is for this reason we are suggesting that we engage in a much closer working relationship with you and the shire that will yield benefits and advantages that in the past may not have been fully recognised or realised.

So we respectfully suggest you consider making a modest contribution to the Small Business Centre Mid West in the budget year ahead in the sum of between \$1,500 and \$2,000.

PO Box 57 Geraldton WA 6531
Margaret House, Bill Sewell Complex
Chapman Road/Bayly Street
Geraldton WA 6530
Ph: 089921 4741 Fax: 089921 3842
Email: office@sbcmw.com.au

We want to offer you and the Shire direct links to SBCMWW information and consultation services and all other facilities via a permanent display and brochure dispenser at your Shire offices as well as a direct phone and e-mail link to us here in Geraldton.

We guarantee everyone referred to us by shire officials will receive priority and the best service possible utilising the vast resources we have at our disposal.

We look forward to a long and very professional association and hope you, like us, want to encourage small business into your shire and region for the benefit of all residents.

Such a contribution will also allow the SBCMWW to more regularly visit your shire offices, hold consultation meetings with local business people and personally explain the many free benefits the Centre has to offer them.

I have enclosed a recent submission from the SBCMWW that more fully explains the very many services and facilities and the work we do here.

I very much look forward to meeting with you soon.



Best regards
Malcolm Smith
Manager
Small Business Centre Mid West
Date here.



PRINCESS MARGARET HOSPITAL
foundation

3rd September 2008



Mr Roy McClymont
P O Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA
FILE No _____
053
REC'D 05 SEP 2008
OFFICER CEO
Meeting Date _____

*Claremont,
Did you talk to Stella?
- Yes - no guarantee*

Dear Mr McClymont

Thank you for taking the time to talk to Stella and for agreeing to assist the Kids at Princess Margaret Hospital.

Currently we are trying to raise up to \$70,000 to purchase a portable *UltraSound* for our Emergency Department to help with the timely and accurate assessment of our young patients.

A portable ultrasound can be used by Emergency Staff without the use of a dedicated operator. It will help with the detection of foreign bodies; assist with identifying dislocations and locating nerves for direct injection to manage extreme pain.

Mr McClymont your kind donation of \$100.00 will greatly assist us in achieving our goal.

Thank you again for your support and *please* use the enclosed reply paid envelope today to post back your donation, with the tear off slip.

Kind regards

Vern Reid
CEO, PMH Foundation

Printing sponsored by **we print it**

Thank you for helping the kids at PMH!

You can make your payment by:



Phoning (08) 6311 0833



Mailing this completed form to:
PMH Foundation GPO Box 2801, PERTH WA 6001

Mr Roy McClymont
P O Box 129
MEEKATHARRA WA 6642
REF: (08) 9981-1002-ULTS

Please find enclosed my pledge of \$ _____ for the kids at PMH.

Please debit my VISA MasterCard Discover American Express

Card Number

Card Holder's Name Exp. Date

Signature Phone ()

OR I enclose my cheque/money order (payable to PMH Foundation) *No staples please!*

I would like to make an ongoing credit card donation of \$ _____

every: Month 3 Months 6 Months 12 Months

Please email me about upcoming events to: _____

Donations over \$2 are tax deductible and a receipt will be issued. **Please send your donation today!**
I would prefer not to receive any further information from PMH Foundation

Please check or complete your contact details above.

PHONE (08) 6311 0833

EMAIL stitches@pmhfoundation.com

ABN 83 652 510 424

www.pmhfoundation.com

9.3.2 APPOINTMENT OF ADDITIONAL AUDITOR

LOCATION	NIL
APPLICANT	DAVID TOMASI – UHY HAINES NORTON
FILE REFERENCE	ADM0090
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	11 TH SEPTEMBER
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council appoint an additional auditor to allow for greater flexibility with the requirements of the Local Government Act.

Attachments:

Correspondence from Councils current auditor, David Tomasi of UHY Haines Norton.

Background:

The local Government Act requires that Councils financial situation be audited by an auditor appointed by the Local Government. Council is to appoint a person and not a company to the position of auditor and that person must either be a registered company auditor or an approved auditor.

Comment:

Council's currently appointed auditor is Mr David Tomasi of UHY Haines Norton with Mr Richard Swarbreck of the same company appointed as an alternate in the event of unforeseen circumstances. Both Mr Tomasi and Mr Swarbreck are registered company auditors.

Mr Tomasi has requested that Mr Greg Godwin be appointed as a third auditor to allow for greater flexibility and to conform to UHY Haines Norton's internal corporate structure, where Mr Godwin has been appointed as Audit and Engagement Partner.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, section 7.3

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation / Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr A B Downing

That Council appoints Mr Greg R Godwin, registered company auditor number 310219, as an auditor for the Shire of Meekatharra

CARRIED BY ABSOLUTE MAJORITY 5/0



15 August 2008

Mr R W McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642



Dear Roy

**APPOINTED AUDITOR
SHIRE OF MEEKATHARRA**

As you are aware the drafting of the Local Government Act means individuals are appointed as the Shire's auditor and are required to sign off the independent audit report on the annual financial report in their own right.

Currently, the Shire's appointed auditors' are as follows:

<u>Engagement Partner</u>	<u>Registered Company Auditor Number</u>
Mr D J Tomasi	15724
<u>Alternate (in the event of unforeseen circumstances)</u>	
Mr R B Swarbreck	14170

To provide greater flexibility and to conform with the advancement of Greg Godwin to audit and engagement partner status as at 1 July 2007, we would ask you have Council resolve (by absolute majority) to add Greg as an auditor of the Shire.

Greg's details are as follows:

	<u>Registered Company Auditor Number</u>
Mr G R Godwin	310219

It would be appreciated if you could provide us with a copy of the minute once the resolution has been passed.

Should you have any queries or would like to discuss this matter further, please contact me.

Kind regards


DAVID TOMASI
PARTNER

s:\david\local govt\meekatharra\2008\corr\15 08 08 appointment as auditor - g godwin.doc

9.3.3 ACQUISITION OF CORPORATE CREDIT CARD

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM0093
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	12 TH SEPTEMBER 2008
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report recommends Council acquire a corporate credit card for use at the discretion of the CEO.

Attachments:

Nil

Background:

A corporate credit card would be utilised by the CEO in instances where Council doesn't currently have an account with a supplier or in other instances when the CEO is required to access funds on the spot. It is anticipated that these instances would be infrequent.

The CEO's current employment contract allows for the issuing of a corporate credit card in his name.

Comment:

In the past, employees have utilised either their own funds or credit facilities when there is a need to acquire goods and/or services that cannot be purchased on a corporate account. While the employee is ultimately reimbursed for these expenses, use of a corporate credit card would negate this requirement.

The corporate credit card would only be used at the discretion of the CEO for purchases such as accommodation for employees while on Council sponsored travel and the purchase of items from suppliers who Council does not hold a credit account.

The minimum credit offered by Councils bank is \$1,000. However, an amount of \$5,000 would allow greater flexibility. It is anticipated that a direct debit services from the Municipal fund will be utilised to clear any outstanding balance on a monthly basis.

Consultation:

Nick Short – Business Banking Manager Westpac Bank
Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996, reg 5 requires the CEO to establish systems and procedures for the proper accounting of Municipal funds and to ensure proper authorisation for the incurring of liabilities and the making of payments;

Policy Implications:

Nil

Financial Implications:

Credit facilities may be utilised to incur expenses included in a budget of a financial year.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows


That Council acquires a corporate credit card for use at the discretion of the CEO with a credit balance not to exceed \$5,000.00

CARRIED 5/0

9.4 COMMUNITY DEVELOPMENT

9.4.1 MEEKATHARRA POOL – GOOD BEHAVIOUR VOUCHERS

LOCATION: MEEKATHARRA
APPLICATION:
FILE REF: ADM 063
DISCLOSURE OF INTEREST:
DATE OF REPORT: 12 SEPTEMBER 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: 
ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Council may wish to consider providing day passes to the pool for good behaviour.

Attachments:

Copy of Day Pass used last year.

Background:

At its November 07 meeting, Council discussed a request from the Interagency Committee for free entry to the pool for town youth. At that meeting Council resolved:

That Council:

1. ***Provide the following incentives for good behaviour of school aged children (up to 16 years old) in Meekatharra:***

200 daily passes to the Meekatharra Pool be created to be given to young people as a reward for any good behaviour. Keeping our town tidy is to be a focus of these rewards. Passes to be offered to the Meekatharra School, Police, Council Ranger and Youth Centre Staff to be given out for any good behaviour (eg. 10 minutes cleaning up litter). Passes to be valid for this season only (to 1 May 2008).

2. ***Reply to the Meekatharra Interagency and Crime Prevention Committee advising of the above resolution and the reasons behind it.***
3. ***Review the success of this initiative at the end of this summer season with a view to repeating and improving the reward system in the 2008/09 pool season.***

Comment:

135 passes (of two hundred printed) were issued last year.

Measuring the success of this type of minor reward system is very difficult. If just one or two young people learn not to litter it has probably been money very well spent.

The fact that passes were issued and used demonstrates that there is some value attached to the passes.

A daily child pass costs \$1.09 exc GST so 200 passes potentially cost Council a maximum of \$218.00.

Last year the passes were given out for good behaviour and in an effort to reduce littering around town, cleaning up litter was targeted as “good behaviour” worthy of reward.

These passes were given to the School and Youth Centre to be given out for good behaviour.

All passes were securely printed to avoid copying and misuse.

Council’s budget for pool fee income this year is \$8,000.

Consultation:

Statutory Environment:

Policy Implications:

Financial Implications:

Potential for a reduction in pool admittance income.

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A B Downing
Seconded: Cr J E Burgemeister

That Council:

1. Provide the following incentives for good behaviour of school aged children (up to 16 years old) in Meekatharra:

250 daily passes to the Meekatharra Pool be created to be given to young people as a reward for any good behaviour. Keeping our town tidy is to be the major focus of these rewards. Passes are to be offered to the Meekatharra School and Youth Centre to be given out for any good behaviour relating to keeping our town tidy (eg. 10 minutes cleaning up litter) or correctly placing litter in a bin. Passes to be valid for this season only (to 1 May 2009).

2. Review this initiative at the end of this summer season with a view to repeating and improving the reward system in the 2009/10 pool season.

CARRIED 4/1

CR N L TRENFIELD RECORDED A NO VOTE



9.5 HEALTH, BUILDING & TOWN PLANNING

Nil

9.6 WORKS & SERVICES

Nil

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

10.1 THAT MATTERS CONCERNING THE USE OF COUNCIL PLANT BE INTRODUCED AS NEW BUSINESS OF AN URGENT NATURE

Moved: Cr N L Trenfield
Seconded: Cr J E Burgemeister

CARRIED 5/0

10.1.1 USE OF THE BUSH FIRE TRUCK & COUNCIL WATER TANKERS

Moved: Cr J E Burgemeister
Seconded: Cr A B Downing

That Council agrees to the use of the Bush Fire Truck at the Landor Races, the truck is to be in the care and control of Mr Brian O'Dwyer.

That Council agrees to the use of two water carts and prime movers at the forthcoming Meeka races and rodeo weekend – to be driven by suitably qualified and experienced volunteer operators.

CARRIED 5/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr T R Hutchinson, declared the meeting closed at 10:57 am