



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 20th OCTOBER 2012

COMMENCING AT 9.30 am

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
	1.1 DISCLAIMER READING	2
2	RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE	2
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4	PUBLIC QUESTION TIME	2
5	APPLICATIONS FOR LEAVE OF ABSENCE.....	2
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
	6.1 ORDINARY COUNCIL MEETING HELD SEPTEMBER 15, 2012.....	3
7	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	3
8	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
9	REPORTS OF COMMITTEES AND OFFICERS	4
	9.1 OFFICERS MONTHLY REPORTS	4
	9.1.1 WORKS & SERVICES MANAGER'S REPORT – SEPTEMBER 2012.....	4
	9.1.2 AIRPORT MANAGER'S REPORT – SEPTEMBER 2012	2
	9.1.3 YOUTH CENTRE REPORT –SEPTEMBER 2012	4
	9.1.4 RECREATION REPORT – SEPTEMBER 2012	5
	9.1.5 RANGERS REPORT – SEPTEMBER 2012	6
	9.1.6 STATUS REPORTS	7
	9.2 FINANCE	12
	9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED SEPTEMBER 30, 2012	12
	9.2.2 OUTSTANDING DEBTORS.....	42
	9.2.3 LIST OF ACCOUNTS ENDED SEPTEMBER 2012.....	47
	9.2.4 WRITE OFF OF RATES LOT 250 DARLOT STREET	52
	9.3 ADMINISTRATION.....	54
	9.3.1 LEASE RENEWAL LOT 742 MEEKATHARRA – considered after item 10.1	54
	9.3.2 CLOSURE OF OFFICE DECEMBER 24 TH , 2012	54
	9.3.3 CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO – considered after item 9.3.1	54
	9.5 HEALTH, BUILDING & TOWN PLANNING.....	56
	9.5.1 TOWN PLANNING – PROPOSAL TO DEVELOP 3 SHOPS WITH ACCOMMODATION – LOT 2 MAIN STREET - MEEKATHARRA.....	56
	9.5.2 – MEEKATHARRA AIRPORT UPGRADE considered after 10.1	60
	9.6 WORKS AND SERVICES	64
	9.6.1 ROYALTIES FOR REGIONS – COUNTRY LOCAL GOVERNMENT FUND (CLGF) – FORWARD CAPITAL WORKS PLAN - REVIEW.....	64
	9.6.2 TENDER PLANT HIRE & MINOR WORKS – HOURLY HIRE BASIS	83
	9.6.3 MEEKATHARRA RANGELANDS BIOSECURITY ASSOCIATION (MRBA) – NOMINATION/S	96
	9.6.4 INTEGRATED STRATEGIC PLANNING.....	98
	9.6.5 TENDERS – SUPERVISION OF CONTRACTORS – Considered after 10.1.....	114
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING.....	114
	10.1 OPERATING A MOBILE FOOD AND COFFEE VAN IN MEEKATHARRA.....	114
11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .	120
12	CLOSURE OF MEETING	120

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr TR Hutchinson, declared the meeting open at 9:30am.

1.1 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr TR Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr TR Hutchinson - Shire President
Cr NL Trenfield - Deputy President 9:30 am – 10:07 am
Cr AG Burrows
Cr HJ Nichols
Cr JE Burgemeister

Staff

Roy McClymont - Chief Executive Officer
Krys East - Corporate and Development Services Manager

Apologies

Cr RK Howden

Approved Leave of Absence

Cr PS Clancy

Observers

Brian Williams 9:30 am – 10:10 am

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD SEPTEMBER 15, 2012

Council Resolution:

**Moved: Cr AG Burrows
Seconded: Cr HJ Nichols**

That the minutes from the Ordinary Council Meeting held Saturday September 15, 2012 be confirmed.

CARRIED 5/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Shire President, Cr TR Hutchinson, advised the meeting that the order of business is changed to allow confidential items 9.3.1, 9.3.3, 9.5.2 and 9.6.5 to be moved and considered after all other items have been dealt with.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – SEPTEMBER 2012

Road Maintenance Grading

- This month has been devoted to maintenance of Landor road in Preparation for the Landor Races. This work has included grading the full length of Landor Road. Also from the Shire boundary to Moorarie, large sections have needed re-sheeting and water-binding

Construction Works

- From SLK46700 to SLK52000 final preparation for bitumen sealing is underway. The formation from SLK51 to SLK52 has been completed and gravel carting from SLK46 to SLK52 is complete, we have commenced water-binding this section.
Bitumen sealing of this 6.3kms is programmed for mid to late November
- New formation works on Landor road from the Koonmarra turn off to SLK100 has commenced. Survey drawing and design for the first 10 kilometres is complete.
Our new 623F scraper will work together with our 613C scraper to build the road formation, this should be more efficient than our previous method.

Flood Damage Repairs

- The Northern Goldfields Earthmoving (NGE) construction crew is working on the Pingandy road with about ten days to complete this section.
After Pingandy road NGE will move to a section west of Duffers Flats. Expenditure of approximately \$400,000.00 on this section will complete the 2010 – 2011 flood damage works.
- Water boring contractors have installed eleven new bores on the Peak Hill to Three Rivers, and Mingah to Milgun to Mt Augustus sections of road. Water boring is now underway on the Marymia road.
- MTF Contracting will commence works on the Annean and Norrie roads in one and a half weeks.
- AG Burrows Contracting will commence works on the Murchison Downs road in one week.

Town Maintenance-Monthly Report Finishing 10th October 2012

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- The sweeping of town streets is being done in accordance with Council's directive. At a four to six week interval sweeping along all kerb lines is and has been undertaken to avoid sand/leaves build-up. Rubbish has been removed from vacant town blocks.
- The Public Toilets are and have been cleaned on a daily basis each week day.
- Vacant Shire houses lawns mowed
- Verge Clearing throughout town-site
- Heritage Trail maintenance and weed removal. Boardwalks repaired
- Signage maintenance – Replace and Repair Directional signs as needed
- A grave was prepared.
- Assisted Works and Services Manager with survey work
- Assisted in preparations for the Meeka's Outback Festival
- Boardwalks repaired

Plant report for the period 8th September 2012 to 10th October 2012

P75 Ford 6610 Tractor

Transmission repaired

P396 Bomag Padfoot

Speed switch replaced

Serviced.

P360 Caterpillar 924G loader

Serviced

Hydraulic hoses replaced

P349 Volvo 720 Grader

Blade slide repaired

P101 Fesa Fire Unit

Serviced

P438 Toyota Landcruiser

Serviced

Fusible link on battery repaired

P405 Hino Crew Cab Truck

Hiab motor repaired

P114 Caterpillar D6N Dozer

Serviced

P358 Caterpillar 12H Grader

Serviced

P433 950H Caterpillar Loader
Serviced commenced

P418 Caterpillar CS56 Road Roller
Serviced

P419 Caterpillar 12M Grader
Replaced headlight

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield
Seconded: Cr HJ Nichols

That the Works and Services Manager's report for September 2012 be received.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 1

Shire of Meekatharra											
Major Plant Cost Report		As at: 10/10/12			Percentage of year complete: 28%						
Please Note: Due to potential errors in recording data and timing issues, the information in this report is not guaranteed to be 100% accurate.											
		Date	Hours/Kms	Hours/Kms	Hours/Kms	Repairs/Maint	Fuel Costs	Status/	Last Full Service		Note
		Acquired	Life	YTD	Avg/week	Costs YTD		Condition/Faults	Date	Hrs/Kms	
P108	Cat 12H Grader	Oct-05	10738	354	24.5	26,417	-			Apr 12	
P349	Volvo G720 Grader	Jan-02	10509	122	8.5	3,603	-			29/11/11	
P358	Cat 12H Grader	Mar-03	18059	566	39.2	10,622	2,701			Oct 12	
P419	Cat 12M Grader	Jan-10	3771	450	31.2	6,747	2,389			24/08/12	3,579
P109	Nissan Prime Mover	Oct-05	Meter out	Meter out		4,496	1,875			Apr 12	
P407	Nissan Prime Mover	Jan-09	87554	5512	382.0	1,474	638			Apr 12	
P387	Nissan Prime Mover	Feb-07	152088	8534	591.5	891	878			Apr 12	
P428	Nissan Prime Mover	Feb-11	52913	8158	565.4	3,819	3,821			Apr 12	
P439	Nissan Prime Mover	May-12	12980	12980	899.6	1,027	341				
P114	Cat D6N Dozer	Jun-06	3924	272	18.9	21,120	338			10/04/12	3,394
P433	Cat 950H Loader	Dec-11	1555	598	41.4	2,722	4,930				
P86	Cat 613 Scraper	May-94	1337	248	17.2	7,284	940			1/05/12	778
P338	Side Tipper	May-00				193					
P339	Side Tipper	May-00				836					
P417	Side Tipper	Dec-09				566					
P318	Water Tanker	Dec-97				1,075					
P362	Water Tanker	May-03				640					
P434	Multi Tyre Roller Bomag	Feb-12	771	417	28.9	2,700	1,066				
P396	Bomag Padfoot Vib Roller	Dec-08	Meter out	Meter out		3,477	1,348			Sep 12	935
P418	Vibrator Roller	Jan-10	3045	460	31.9	1,812	1,746			Apr 12	
P405	Hino 9T Crew Cab	Jan-09	111237	13336	924.3	944	1,818			30/09/11	78,465
P408	Hino 2009 Medium Tipper	May-09	40178	4766	330.3	220	287			22/02/12	30,000
P360	Cat 924G Loader (Depot)	Apr-03	2536	-1880	-130.3	1,283	615			13/04/12	4,333
P93	JD 315D Backhoe (Depot)	May-95	4433	6	0.4	-	52				4,054
P102	Traxcavator	Jun-05	2735	25	1.7	2,614	150				

9.1.2 AIRPORT MANAGER’S REPORT – SEPTEMBER 2012

Aircraft Movements and Statistics

Aircraft movements for the month of September showed a small increase compared to the same month last year but figures were slightly down on last month. Avgas sales were up on last month by 2,500ltrs. Jet A1 figures were 58,000ltrs up on numbers for September last year but were down on last month’s numbers by 9,000ltrs, due to less RFDS fuel sold and reduced usage by Network Aviation.

Network aircraft took 6,000ltrs less of Jet A1 than last month after a drop of 17,000ltrs the previous month. F100 Jet landings have averaged 4 flights per week for September.

RFDS aircraft movements numbered 72 for the month (90 last month) and they used 21,700ltrs of Jet A1 – down 7000ltrs on last month.

The figures below reflect the differences between September 2011 and September 2012, and the 2011/ 2012 comparisons for the period from January to September.

The total fuel sold for the first 9 months of this year remains at over 120% up on last year’s figures.

	<u>Sept 2011</u>	<u>Sept 2012</u>	<u>Variance</u>
General Aircraft Landed:	141	151	+7%
RFDS Aircraft Landed:	80	72	-11%
Avgas	24,521 ltrs	21,188 ltrs	-15%
Jet A-1	35,474 ltrs	93,675 ltrs	+164%
RFDS Jet A-1	Mobil	21,700 ltrs	
Total Fuel Sold	59,995 ltrs	136,563 ltrs	+127%
Total Fuel Sold	Jan to Sep 11	Jan to Sep 12	
	568,651 ltrs	1,258,840 ltrs	+121%

Aerodrome Works:

Aerodrome works for the month include:

Clearing grass from Runway 09/27 edges and chipping weeds on Runway 15/33.

Clearing weeds and grass from around both windsocks.

Clearing weeds from GA parking area and around markers.

Clearing weeds and grass from the front of the RFDS hangar and terminal gardens.

Clearing grass and weeds from around trees on the Airport Rd.

General maintenance upkeep of facilities and equipment.

Aerodrome Works Outstanding:

- Clear Runway storm drains and surrounds.
- Patch repairs to cracks on tarmac apron area.

Aerodrome Security:

- No breaches this month.

Aerodrome Safety Management.

No issues this month

Aerodrome Emergency Management Committee.

The next exercise is planned for March/April next year.

Aerodrome Security Committee

The Transport Security Plan (TSP) is due for review and audit.

The next meeting is planned for March/April next year – to be held in conjunction with the AEC exercise.

Russell King
Relief Airport Manager
8th October, 2012.

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr HJ Burrows

That the Airport Manager's report for September 2012 be received.

CARRIED 5/0

9.1.3 YOUTH CENTRE REPORT –SEPTEMBER 2012

September has been an eventful month, with preparation for the Meeka Festival, and Holiday Program for October.

Programming continued throughout the month, and on a weekly basis, we have been continuing Monday & Friday night Youth Centre open nights, the Cooking Program, the Karalundi Program, the After School Program, and the Music Program.

The Meeka Festival was a great success, and young people enjoyed the Friday night entertainment and fireworks, along with the rest of the week-ends activities.

Planning also was done on the Youth Holiday Program, with the first week being run by Youth Officers, and the second week being a joint program with Youth Officers and Subiaco Church of Christ. Subiaco COC will be bringing a team of 11 young people to assist with the program, which will include a BBQ and Sports night, a quiz night, a BBQ at the Granites, and several pool game sessions.

Planning for Term 4 programming will commence over the next few weeks, which at this stage, may include a weekly girls group (Girls Zone), a cycling program, a Junior Lifeguard course, as well as the Cooking Program, the Karalundi Program, Monday and Friday open nights, Friday night pool sessions, and the After School Program to be run at the Youth Centre or the swimming pool (dependant on weather).

Belinda Hicks
Youth Officer
10th October 2012

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr JE Burgemeister

That the Youth Centre report for September 2012 be received.

CARRIED 5/0

9.1.4 RECREATION REPORT – SEPTEMBER 2012

The football season has ended, and a very good season it was thanks to Paul, Shannon, Dylan and Ralph.

Grand final day was a hit with all the parental and community attendance as was The Shane Coaby Cup (which was won by Meeka again).

The Youth Band consisting of Luther King, Bob Binsiar, Brandon Mongoo and Jessie Ginger has finally got a name and it is “The Breakaways”. They are getting better with every little gig they do. I got them to play at my daughters 21st and they were a hit.

They are trying to raise money to buy themselves a drum kit and guitars. They are playing support for Mary G, as well as both Youth Balls. So if you want local music for a party hire the boys (they are good).

Preparations for Meeka Youth Ball are frantically under way because it is only next month (November) not December, as I have said in last report.

The pool is finally open and we have got a nice couple running it. Jay (the manager) is keen to run Junior Life Saving courses for the kids and he has asked me to help organise it. I think this is a good idea because it will give the kids some responsibility towards the pool and themselves and look good on their resume’s.

The Sport & Rec casuals and I are in the process of organising the summer program. A basketball competition for young and old on Wednesday nights and cricket on Sundays. These sports will be done properly with teams and trophies, at the end of season (end of term one next year).

Watch this space for outcomes of the above mentioned.

Elaine King
Sport and Recreation Officer

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AG Burrows

That the Recreation report for September 2012 be received.

CARRIED 5/0

9.1.5 RANGERS REPORT – SEPTEMBER 2012

Details to report

I attended Meekatharra on Monday 3, Tuesday 4 and Wednesday 5 September 2012. Patrols were conducted of the townsite and surrounding areas and license enquiries made. Trapping was conducted around the outskirts of the rubbish tip and around town. Five unregistered dogs were trapped and destroyed. Three feral cats were trapped and destroyed. I also attended the inter-agency meeting.

I also attended Meekatharra on Saturday 22, Sunday 23, Monday 24 and Wednesday September 2012. On this visit patrols were conducted of the townsite and surrounding areas and license enquiries made. Trapping was conducted around the outskirts of the rubbish tip and around town. Six unregistered dogs were trapped and impounded. No owners were located and the dogs were destroyed at a later date. One registered and one unregistered dog were found wandering on the highway and handed in. The dogs were impounded. The dogs were returned to the owner on Tuesday 25 September and the owners were to attend the Shire next morning to pay registration and impound fees.

Peter Smith
Shire Ranger
10th October 2012

Officers Recommendation / Council Resolution:

Moved: Cr Nichols

Seconded: Cr JE Burgemeister

That the Ranger's report for September 2012 be received.

CARRIED 5/0

9.1.6 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	50% Funds Received 16/09/08 Will release funds once approvals have been received for PARs
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
18/12/09	9.3.1	Relocation Main Street Park Displays	CEO	Copy to Rigby & Cameron 22/12/09	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 9

				Works to be undertaken	In progress
20.05.11	9.3.3	Lease K076047 – Meekatharra Lots 589, 590, 591, 598, 599 & 600 – Paddy’s Flat	CEO	Email sent 26.05.11 – Renew Lease Check Status, Request freehold Await response from Landgate	Complete Complete Complete In progress
20.05.11	9.3.5	Management/Structure Review	CEO	Liaise/advise staff Amend/create PD’s & Infopacks Recruit new manager	Complete In progress
20.05.11	9.4.1	Meekatharra Trails Project – Financial Reimbursement Mid West Development Commission	CDAO	Advise MWDC & return funds Invoice to be sent & funds returned Awaiting MWDC Invoice	Complete In progress In progress
18.06.11	9.3.3	Council Policy – Camping allowance amendment	CEO	Email WSM, OO, Payroll 20/6/11 Letter to crew 24/6/11 Policy amended 24/6/11 Distribute amendment	Complete Complete Complete In progress
16.07.11	9.3.1	Annual Leave and Local Government Public Holiday Policy	DCEO	Changes made to Payroll Leave Records Letter sent to outside crew informing of change Policy distributed to Policy Manual Holders	Complete Complete In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
16.07.11	9.6.2	Council Policy – Crossovers	CEO/WSM	Update & Distribute Policy	In progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to October Council meeting required	In progress
15.10.11	9.3.2	Installation of CCTV in Main Street Meekatharra	CEO	Engage Consultant – rang 20/10/11 Emailed again 27/3/12 - Awaiting on consultant to visit Advise local police OIC – email 20/10/11	In progress Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

15.10.11	9.3.4	Lloyd's Shops Main Street Meekatharra	CEO	Council inspection Community Consultation	Complete Not started
17.03.12	9.4.1	Building Maintenance – Meekatharra Youth Centre	CDAO	Further information requested by CEO from Health and Building Supervisor. Storage access door to be installed. Additional fire escape being re- assessed.	In progress
17.03.12	9.4.2	Picture Gardens Maintenance	CDAO	Informed MWDC of Council support for upgrade with a view to seeking funds from them. MWDC advised that they will keep CDAO updated with funding opportunities that arise or that can be accessed. CDAO has begun researching grant opportunities around heritage.	In progress
21.04.12	9.5.2	Building Act 2011 – Authorisations	DCEO/EHO		
21.04.12	10.2	Solar Electricity Installations	CEO	Staff to further research	In progress
19.05.12	10.2	Alcohol problems – Meekatharra	CEO	Invite Dr Tierney to meet with Council. Letter sent to Dr Tierney 23.05.12 CEO & CDAO met with Dr Tierney 24/5/12 at her request . Awaiting response to our letter	Complete
16.06.12	9.4.5	Community Development Committee	CEO	Letter to Yulella 18.06.2012 Awaiting response CEO to meet with Mr Curley	Complete In progress
21.07.12	9.3.1	Leasing of hairdressing salon – Lloyds Building	DCEO	Lease agreement drawn up and sent to Julie Peckham for signing. Await signed contract	Complete In progress
21.07.12	9.6.3	Tenders – supervision of contracts	CEO	Write tender docs, advertise etc	In progress
18.08.12	9.3.1	Advertising Signage at Meekatharra Airport	DCEO	Signed contract sent to Paramount	In progress
18.08.12	9.4.2	Meekatharra Festival Management Committee	CDAO	Festival Committee informed	Complete
18.08.12	9.4.3	Use of Darrigans House	CDAO	Letter written to Mens' group. Lease prepared and signed	Complete Complete
18.08.12	9.4.4	Proposed use for Lot 852 Pre-Primary Centre	CDAO/DCEO	Contacted Landgate Letter sent to Landgate	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 11

18.08.12	9.6.1	Royalties for Regions – Country Local Government Fund (CLGF) 2012-13 Regional Funds	CEO	Murchison CEO advised 22/08/12 Workshop held – all OK Application and Business Case to be prepared.	Complete In progress
18.08.12	9.6.2	Tender/Purchase New Prime Mover	WSM	New prime mover ordered Tender trade when replacement is received	Complete In progress
18.08.12	10.2	Development – Industrial Park R 15815?	CEO	Town Planning Consultant engaged to do initial Report	In progress
15.09.12	9.5.1	Renovations to Lot 208 Hill Street	DCEO	Tender awarded to Murchison Carpentry. Work Commenced 19.09.12	In Progress
15.09.12	9.5.2	Lease Renewal Lot 742 Meekatharra	CEO	Met with Ron Bell 20.09.12 to discuss. Ad Placed 20.09.12 – Ran - 24.09.12	Complete Complete
15.09.12	9.6.1	Tenders – NDRRA – Cyclone Heidi 2 nd Claim	WSM/CEO	Emailed John D Council Resolution All Tenders To Be Advised	Complete In progress
15.09.12	9.6.2	Purchase/Tender Second Hand Scraper	CEO	Council Resolution To WSM	Complete
15.09.12	10.3	Meekatharra Airport Powerhouse Ownership	CEO	Email to Air Services Australia 20.09.12	Complete

Officers Recommendation / Council Resolution:

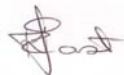

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That the Status reports be received.

CARRIED 5/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED SEPTEMBER 30, 2012
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	12 October 2012
Author:	Krys East Corporate & Development Services Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c);*
and
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

(i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or

(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report

Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

That the financial report for the period ending September 30, 2012 be received.

CARRIED 5/0



**Monthly Financial Statements
for the period ended 30 September 2012.**

TABLE OF CONTENTS

	Page
Income Statement	1
Statement of Financial Activity	2
Notes to and forming part of the monthly report	
1 Significant Accounting Policies	5
2 Cash and cash equivalents	5
3 Statement of Net Current Assets	5
4 Non current assets	5
5 Cash Backed Reserves	7
MANAGEMENT BUDGET - SCHEDULES	
Summary	9
General Purpose Funding	10
Governance	11
Law, Order & Public Safety	12
Health	13
Education and Welfare	14
Housing	16
Community Amenities	16
Recreation & Culture	17
Transport	21
Economic Services	23
Other Property & Services	24

Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 30 September 2012.</i>		Income Statement		
	2012/13	2012/13	2012/13	
	Amd Budget	YTD Budget	30 Sep 2012	
	\$	\$	\$	
OPERATING EXPENDITURE				
Governance	554,986	145,718	116,793	
General Purpose Funding	203,509	38,489	40,829	
Law, Order, & Public Safety	136,303	36,662	32,375	
Health	98,546	28,590	22,196	
Education and Welfare	654,044	150,480	122,774	
Housing	18,501	3,580	-	
Community Amenities	513,049	106,586	86,446	
Recreation and Culture	1,203,479	249,098	195,389	
Transport	3,507,035	855,804	913,550	
Economic Services	381,092	127,147	117,851	
Other Property and Services	427,066	58,848	(222,192)	
OPERATING EXPENDITURE	7,697,610	1,801,002	1,426,011	
OPERATING REVENUE				
Governance	38,900	1,350	204	
General Purpose Funding	5,967,123	4,229,454	4,153,539	
Law, Order, & Public Safety	15,517	2,996	97	
Health	1,900	401	410	
Education and Welfare	63,543	24,968	16,615	
Housing	18,500	4,625	5,737	
Community Amenities	139,100	116,525	84,541	
Recreation and Culture	133,350	5,063	4,050	
Transport	648,627	181,749	172,796	
Economic Services	232,183	45,445	64,525	
Other Property and Services	55,000	4,500	7,194	
OPERATING REVENUE	7,313,743	4,617,076	4,509,709	
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
Law, Order, & Public Safety	8,000	-	-	
Recreation and Culture	100,000	-	-	
Transport	11,625,633	1,935,000	1,933,579	
Total	11,733,633	1,935,000	1,933,579	
PROFIT/(LOSS) on DISPOSAL				
Transport	(11,425)	-	-	
PROFIT/(LOSS) on DISPOSAL	(11,425)	-	-	
NET RESULT	11,338,341	4,751,074	5,017,277	

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 30 September 2012.</i>		Statement of Financial Activity			
		2012/13			
	Note	2012/13 Amd Budget	2012/13 YTD Budget	2012/13 30 Sep 2012	
		\$	\$	\$	
Expenditures					
Governance		(554,986)	(145,718)	(116,793)	20%
General Purpose Funding		(203,509)	(38,489)	(40,829)	(6%)
Law, Order, Public Safety		(136,303)	(36,662)	(32,375)	12%
Health		(98,546)	(28,590)	(22,196)	22%
Education and Welfare		(654,044)	(150,480)	(122,774)	18%
Housing		(18,501)	(3,580)	-	100%
Community Amenities		(513,049)	(106,586)	(86,446)	19%
Recreation and Culture		(1,203,479)	(249,098)	(195,389)	22%
Transport		(3,507,035)	(855,804)	(913,550)	(7%)
Economic Services		(381,092)	(127,147)	(117,851)	7%
Other Property and Services		(427,066)	(58,848)	222,192	478%
Less Depreciation on Assets		2,996,265	749,066	829,519	(11%)
Expenditures	3	(4,701,345)	(1,051,936)	(596,492)	43%
Revenues					
Governance		38,900	1,350	204	
General Purpose Funding		2,225,934	488,265	474,643	(3%)
Law, Order, Public Safety		15,517	2,996	97	
Health		1,900	401	410	
Education and Welfare		63,543	24,968	16,615	(33%)
Housing		18,500	4,625	5,737	24%
Community Amenities		139,100	116,525	84,541	(27%)
Recreation & Culture		133,350	5,063	4,050	(20%)
Transport		648,627	181,749	172,796	(5%)
Economic Services		232,183	45,445	64,525	42%
Other Property and Services		55,000	4,500	7,194	60%
Revenues	1	3,572,554	875,887	830,812	(5%)
Adjustments for Non-Cash items					
Non current liabilities/assets		(5,434)	-	51,543	
Net operating requirements		(1,134,225)	(176,049)	285,863	
CAPITAL Income and outlays()					
Contributions/Grants	2	11,733,633	1,935,000	1,933,579	(0%)
Land & Buildings	4	(1,967,616)	(32,139)	(38,551)	(20%)
Plant & Equipment	4	(1,357,689)	(338,400)	(349,777)	(3%)
Furniture and Equipment	4	(352,602)	(136,021)	(123,313)	9%
Infrastructure	4	(12,175,146)	(1,746,667)	(1,862,719)	(7%)
Proceeds from Disposal of Assets		46,000	-	-	
Transfers to Reserves	5	(1,769,439)	(669,831)	(255,815)	62%
Net capital requirement		(5,842,859)	(988,058)	(696,595)	
ADD Net Current Assets 1st July B/Fwd		3,235,895	3,235,895	3,235,607	(0%)
LESS Net Current Assets Year to Date		-	(5,812,977)	(6,503,772)	
Amount Raised from Rates		3,741,189	3,741,189	3,678,897	(2%)

() bracket represents an outflow of funds. This statements is to be read in conjunction with the accompanying notes.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 30 September 2012. **2012/13**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

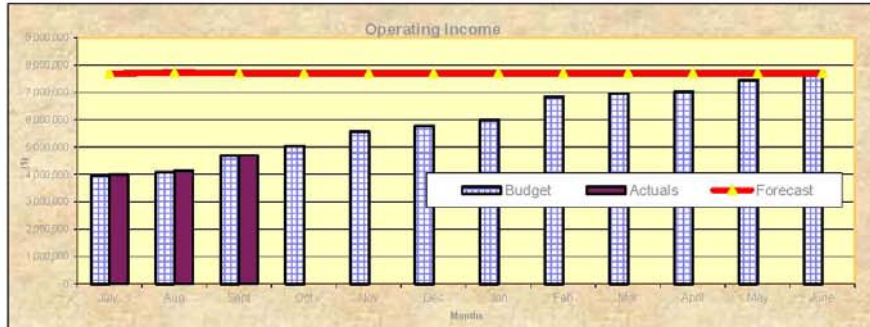
General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 25

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 25.0% versus income to annual budget 61.1%



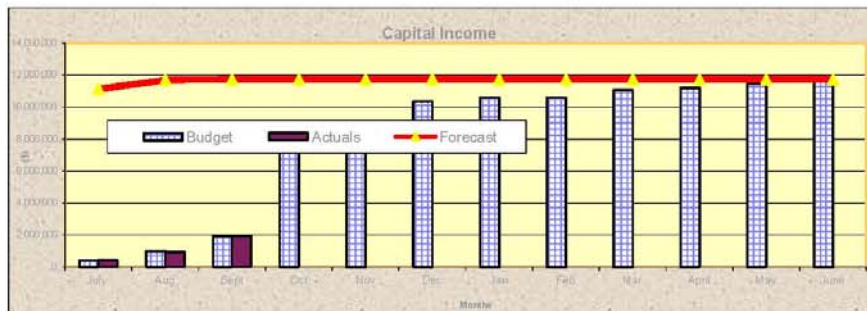
Comments

Amd Budget YTD Budget 30 Sep 2012

- 1 Revenues are within .3% of estimated budget as at 30 Sep 2012. There are no material variations.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 25.0% versus income to annual budget 16.8%



Comments

YTD \$1,933,579 Total Budget \$11,733,633

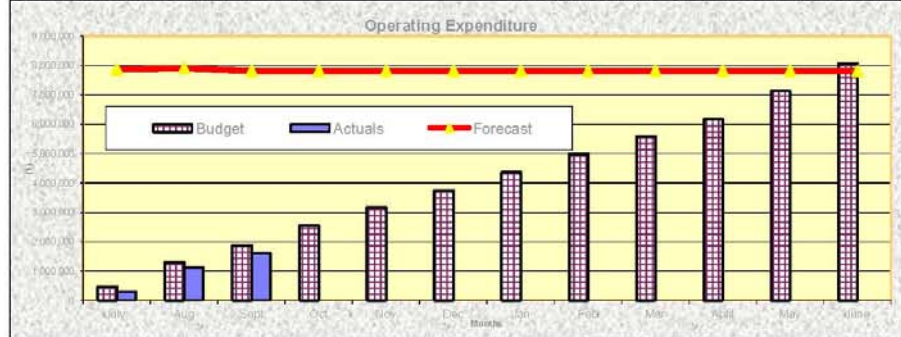
- 2 Revenues are within .1% of estimated budget as at 30 Sep 2012. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 30 September 2012. **2012/13**

OPERATING EXPENSES & CAPITAL OUTLAYS

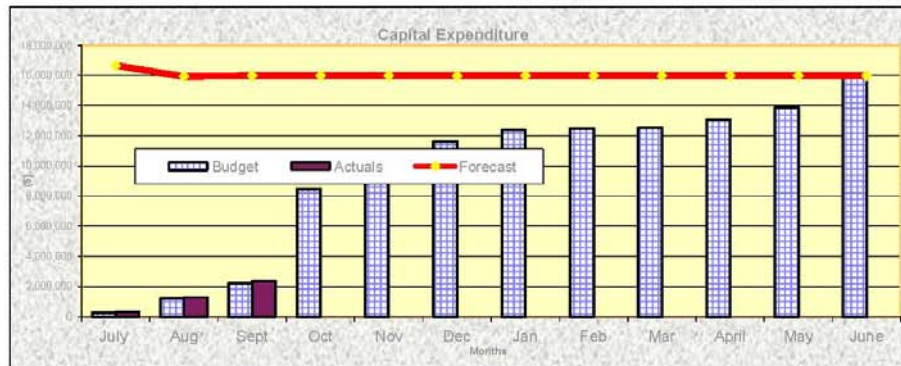
OPERATING EXPENDITURES Year elapsed 25.0% versus outlays to annual budget 20.0%



Comments YTD \$1,426,011 Total Budget \$8,067,610

- 3 Total operating expenses are 13.6% below budget estimates. Excluding the effect of depreciation the expenses are 29.9% below budget estimates as at 30 Sep 2012

CAPITAL OUTLAYS Year elapsed 25.0% versus outlays to annual budget 15.0%



Comments YTD \$2,374,359 Total Budget \$15,853,055

- 4 Total capital expenses are 5.4% above budget estimates as at 30 Sep 2012. There are no material variations.

Shire of Meekatharra

**Monthly Financial Report
Notes to the Financial Statements**

for the period ended 30 September 2012.

2012/13

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2012/13 Amd Budget	2012/13 YTD Budget	2012/13 30 Sep 2012
Cash - Unrestricted	78,600	3,018,444	2,733,540
Cash - Restricted	10,691,796	9,592,188	10,754,064
	<u>10,770,396</u>	<u>12,610,632</u>	<u>13,487,604</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	75,480
Municipal Bank Account	78,000	3,017,844	1,721,824
Bank Term Deposits	-	-	2,512,128
Reserve Accounts Bank	10,691,796	9,592,188	9,178,172
	<u>10,770,396</u>	<u>12,610,632</u>	<u>13,487,604</u>
Cash backed reserves	10,691,796	9,592,188	9,178,172
Grants/Contributions	-	-	1,575,891
	<u>10,691,796</u>	<u>9,592,188</u>	<u>10,754,064</u>

3 STATEMENT OF NET CURRENT ASSETS

	2012/13 Amd Budget	2012/13 YTD Budget	2012/13 30 Sep 2012
CURRENT ASSETS			
Cash & Cash Equivalents	10,770,396	12,610,632	13,487,604
Trade and other receivables	450,000	3,029,997	1,943,173
Inventories	50,000	83,515	259,541
	<u>11,270,396</u>	<u>15,724,144</u>	<u>15,690,318</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	578,600	318,981	8,374
Provisions	100,000	105,434	105,720
	<u>678,600</u>	<u>424,415</u>	<u>114,094</u>
NET CURRENT ASSETS	10,591,796	15,299,729	15,576,224
Less: Cash - Restricted	(10,691,796)	(9,592,188)	(9,178,172)
Current Employee Liabilities	100,000	105,434	105,720
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	(0)	5,812,975	6,503,772

4 NON CURRENT ASSETS

a) Asset acquisitions by class

	2012/13 Amd Budget	2012/13 YTD Budget	2012/13 30 Sep 2012
Land and Buildings			
Administration Building Improvements	21,500	-	-
Re-Roof Office/Administration Building	215,000	-	-
Unisex Toilet and Shower	8,000	-	-
Youth Centre Office	67,000	-	3,742
Staff Housing Upgrades	464,261	5,000	4,645
SPQ Mcleary St "Paddy's Flat"	30,000	19,800	21,012
Cemetery Improvements	81,000	-	-

Shire of Meekatharra	Monthly Financial Report		
<i>for the period ended 30 September 2012.</i>	Notes to the Financial Statements		
	2012/13		
Town Hall - capital improvements	-	-	38
Construct Oval Toilets	100,000	-	-
Upgrade Pool Grounds	116,500	-	-
Rec Centre Floor Coverings	11,355	2,839	-
New Gym	250,000	-	-
War Memorial	4,500	4,500	4,000
Race Course Buildings	10,000	-	-
Mt Gould Police Station - security	20,000	-	-
Stage 1 - Lloyd's Renovations	380,000	-	5,114
Meekatharra CRC building extension	80,000	-	-
Depot Improvements	95,000	-	-
Terminal - Refurbish Toilets	33,500	-	-
<u>Plant and Equipment</u>			
Managers Vehicle	50,000	-	-
Project Officers Vehicle	35,000	-	-
Security Cameras	100,000	-	-
Hall Equipment	17,000	11,220	3,572
Mulcher	10,000	10,000	-
Cornish Lift	35,000	-	-
Pool Plant and equipment	2,000	2,000	1,505
Pool Equipment	43,000	-	-
Sports Complex Equipment	32,000	-	1,005
Play ground Equipment	28,000	-	-
New Pump/fittings - oval	40,000	-	-
Gym equipment upgrade	10,000	1,000	315
Tank, Fence & Fittings	95,000	-	-
Miscellaneous Plant (Small Equipment)	18,000	11,880	12,346
Caravans & Equipment	122,600	24,520	30,716
Utility Various	-	-	3,311
Sweeper modifications	10,000	-	-
Scrapper	250,000	250,000	250,205
Prime Mover	208,189	-	-
Grader	150,000	-	-
Engines & Pumps	145,000	-	-
Airport Fire Fighting System	40,000	-	-
Trailer	142,500	-	4,352
Gen Set (Construction)	40,000	40,000	47,341
Communication Equipment	46,400	-	-
Skid steer loader	80,000	-	-
Plant Purchases - Airport	10,000	-	-
<u>Furniture and Equipment</u>			
Furniture and Equipment	15,000	15,000	9,435
Computer Equipment	46,202	23,101	21,002
Key System	100,000	75,000	78,980
Asset Labelling Recording System	20,000	-	-
Furniture & Equipment	21,400	10,700	5,262
Air conditioner Gym	15,000	-	-
Sports Complex Kitchen airconditioner	5,000	-	3,742
<u>Infrastructure Assets</u>			
Road/Infrastructure Contruction	11,070,443	1,724,667	1,849,603
<u>Infrastructure Assets Other</u>			
Sewerage Lagoon	140,000	-	-
Viewing platform at headframe	30,000	-	-
Luke Pit Water Scheme	80,000	-	-
Parks & Gardens - Capital	13,200	9,000	19
Improve Drainage between Commercial Hotel a	4,000	-	-
Airport Improvements	282,800	13,000	13,096
Meeka North Heritage Drive Trails	90,302	-	-
Meeka South Drive - Heritage	120,016	-	-
Meeka Heritage Drive Trails	54,385	-	-
	15,853,053	2,253,227	2,374,359

Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 30 September 2012.</i>		Notes to the Financial Statements		
2012/13				
5 CASH BACKED RESERVES	2012/13	2012/13	2012/13	
a) Infrastructure & Economic Development Res	Amd Budget	YTD Budget	30 Sep 2012	
Opening Balance	769,078	769,078	769,078	
Amount Set Aside / Transfer to Reserve	43,453	3,189	22,050	
Amount Used / Transfer from Reserve	-	-	-	
	<u>812,531</u>	<u>772,267</u>	<u>791,129</u>	
b) Leave Reserve				
Opening Balance	47,170	47,170	47,170	
Amount Set Aside / Transfer to Reserve	102,665	196	1,352	
Amount Used / Transfer from Reserve	-	-	-	
	<u>149,835</u>	<u>47,366</u>	<u>48,523</u>	
c) Shire Water Reserve				
Opening Balance	150,713	150,713	150,713	
Amount Set Aside / Transfer to Reserve	108,515	625	4,321	
Amount Used / Transfer from Reserve	-	-	-	
	<u>259,228</u>	<u>151,338</u>	<u>155,034</u>	
d) Plant Reserve				
Opening Balance	1,656,725	1,656,725	1,656,725	
Amount Set Aside / Transfer to Reserve	393,605	6,870	47,500	
Amount Used / Transfer from Reserve	-	-	-	
	<u>2,050,330</u>	<u>1,663,595</u>	<u>1,704,225</u>	
e) Building Reserve				
Opening Balance	960,299	960,299	960,298	
Amount Set Aside / Transfer to Reserve	437,090	388,815	27,533	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,397,389</u>	<u>1,347,114</u>	<u>987,831</u>	
f) Transport Reserve				
Opening Balance	530,777	530,777	530,777	
Amount Set Aside / Transfer to Reserve	29,989	2,201	15,218	
Amount Used / Transfer from Reserve	-	-	-	
	<u>560,766</u>	<u>532,978</u>	<u>545,995</u>	
g) Airport Runway Reserve				
Opening Balance	2,224,924	2,224,924	2,224,924	
Amount Set Aside / Transfer to Reserve	125,708	9,226	63,791	
Amount Used / Transfer from Reserve	-	-	-	
	<u>2,350,632</u>	<u>2,234,150</u>	<u>2,288,715</u>	
h) Airport Operating Reserve				
Opening Balance	784,966	784,966	784,966	
Amount Set Aside / Transfer to Reserve	44,351	3,255	22,506	
Amount Used / Transfer from Reserve	-	-	-	
	<u>829,317</u>	<u>788,221</u>	<u>807,472</u>	
i) Reseal & Rejuvenation of Sealed Roads Reserve				
Opening Balance	727,867	727,867	727,867	
Amount Set Aside / Transfer to Reserve	291,124	253,018	20,869	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,018,991</u>	<u>980,885</u>	<u>748,736</u>	
j) Interpretive Centre Reserve				
Opening Balance	904,607	904,607	904,607	
Amount Set Aside / Transfer to Reserve	183,603	3,751	25,936	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,088,210</u>	<u>908,358</u>	<u>930,544</u>	
k) Digital TV Reserve				
Opening Balance	165,231	165,231	165,232	
Amount Set Aside / Transfer to Reserve	9,336	685	4,737	
Amount Used / Transfer from Reserve	-	-	-	
	<u>174,567</u>	<u>165,916</u>	<u>169,969</u>	
Total Cash Backed Reserves	<u>10,691,796</u>	<u>9,592,188</u>	<u>9,178,172</u>	
All of the above reserve accounts are to be supported by money held in financial institutions.				
SUMMARY				
Opening Balance	8,922,357	8,922,357	8,922,357	
Amount Set Aside / Transfer to Reserve	1,769,439	669,831	255,815	
	<u>10,691,796</u>	<u>9,592,188</u>	<u>9,178,172</u>	

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 30 September 2012.



Shire of Meekatharra

for the period ended 30 September 2012.

	2012/13		
	2012/13	2012/13	2012/13
SUMMARY	Amd Budget	YTD Budget	30 Sep 2012
OPERATING EXPENDITURE	\$	\$	\$
Governance	554,986	145,718	116,793
General Purpose Funding	203,509	38,489	40,829
Law, Order, & Public Safety	136,303	36,662	32,375
Health	98,546	28,590	22,196
Education and Welfare	654,044	150,480	122,774
Housing	18,501	3,580	-
Community Amenities	513,049	106,586	86,446
Recreation and Culture	1,203,479	249,098	195,389
Transport	3,507,035	858,804	913,550
Economic Services	381,092	127,147	117,851
Other Property and Services	427,066	58,848	(222,192)
	<u>7,697,610</u>	<u>1,801,002</u>	<u>1,426,011</u>
LOSS ON DISPOSAL			
Transport	11,425	-	-
	<u>11,425</u>	<u>-</u>	<u>-</u>
OPERATING INCOME			
Governance	38,900	1,350	204
General Purpose Funding	5,967,123	4,229,454	4,153,539
Law, Order, & Public Safety	15,517	2,996	97
Health	1,900	401	410
Education and Welfare	63,543	24,968	16,615
Housing	18,500	4,625	5,737
Community Amenities	139,100	116,525	84,541
Recreation and Culture	133,350	5,063	4,050
Transport	648,627	181,749	172,796
Economic Services	232,183	48,445	64,825
Other Property and Services	55,000	4,500	7,194
	<u>7,313,743</u>	<u>4,617,076</u>	<u>4,509,709</u>
Net operating excl capital contributions	(395,292)	2,816,074	3,083,698
Capital Grants/Contributions	11,733,633	1,935,000	1,933,579
Net operating result	<u>11,338,341</u>	<u>4,751,074</u>	<u>5,017,277</u>
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	30 Sep 2012
Law, Order, & Public Safety	8,000	-	-
Recreation and Culture	100,000	-	-
Transport	11,625,633	1,935,000	1,933,579
	<u>11,733,633</u>	<u>1,935,000</u>	<u>1,933,579</u>
PROCEED FROM SALES			
Transport	46,000	-	-
	<u>46,000</u>	<u>-</u>	<u>-</u>
CAPITAL WORKS			
Governance	487,702	98,101	99,982
Law, Order, & Public Safety	108,000	-	-
Education and Welfare	88,400	10,700	9,004
Housing	464,261	5,000	4,645
Community Amenities	251,000	19,800	21,012
Recreation and Culture	1,427,555	40,559	19,310
Transport	12,746,432	2,064,067	2,210,971
Economic Services	279,703	15,000	9,435
	<u>15,853,053</u>	<u>2,253,227</u>	<u>2,374,359</u>
Net funding for capital	(4,073,420)	(318,227)	(440,780)

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

RATE REVENUE		2012/13	2012/13	2012/13
		Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure				
101920	Valuation & Title Search	10,000	1,000	2,603
102330	Rates Written Off	25,000	-	237
103420	Legal Expenses - Rates	7,500	-	-
101120	Administration Allocated	67,772	17,417	22,354
Total Operating Expenditure		<u>110,272</u>	<u>18,417</u>	<u>25,194</u>
Operating Income				
100310	Rates Levied	3,741,189	3,741,189	3,683,876
101310	Back rates	-	-	(4,979)
102210	Rate Instalment Fee	21,800	21,800	18,210
101410	Rate Instalment Interest	10,800	10,800	23,807
101510	Rates Non-Payment Penalty	21,000	3,360	4,463
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		<u>3,797,789</u>	<u>3,777,149</u>	<u>3,725,377</u>
GENERAL PURPOSE GRANTS				
Operating Expenditure				
Operating Income				
101810	General Purpose Grant	1,127,272	281,818	261,877
102110	Local Road Component Grant	473,849	118,462	106,240
Total Operating Income		<u>1,601,121</u>	<u>400,280</u>	<u>368,117</u>
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
105520	Bank Charges	5,000	1,250	733
105550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	73,237	18,822	14,903
Total Operating Expenditure		<u>93,237</u>	<u>20,072</u>	<u>15,635</u>
Operating Income				
103110	Esl Administration Fee	4,000	-	-
102830	Other Minor Income	100	25	285
192230	Interest on Municipal Investments	60,000	15,000	17,711
192240	Interest on Reserve Investments	504,113	37,000	42,050
Total Operating Income		<u>568,213</u>	<u>52,025</u>	<u>60,046</u>
Net Funding Demands		<u>5,763,614</u>	<u>4,190,965</u>	<u>4,112,710</u>

1

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

MEMBERS OF COUNCIL

		2012/13	2012/13	2012/13
		Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure				
102320	President's Allowance	8,000	-	-
112020	Deputy President Allowance	2,000	-	-
103020	Members - Meeting Fees	13,520	3,380	2,580
103120	Members Travelling	4,200	1,050	3,183
102020	Fax & Email Costs	250	63	32
102120	Conference, Training, Uniforms	17,500	4,375	1,218
102420	Refreshments/Receptions	10,000	2,500	2,323
102720	Members Insurance	6,629	6,629	3,829
102820	Members Subscriptions	32,428	16,214	19,522
102920	Members - telephone	5 900	125	-
102220	Election Expenses	1,500	-	-
102520	Donations	20,750	3,020	4,500
112220	Donation - RFDS	68,000	17,000	9,507
102550	Native Title Claims	4,000	-	-
102620	Council Chambers Mtce	2,000	500	-
106220	Audit	12,000	-	-
103220	Depreciation	185	46	42
105620	Admin Alloc-Governance	312,624	80,343	69,772
Total Operating Expenditure		<u>516,086</u>	<u>135,245</u>	<u>116,508</u>

ADMINISTRATION

Operating Expenditure				
106940	Staff Uniform Expenses	4,000	1,000	1,637
103520	Salaries - Admin	626,735	168,736	100,545
103920	Super - Admin	67,502	16,876	12,911
104020	Fringe Benefit Tax	30,000	-	-
104120	Office Operations	5,000	1,250	37
104220	Office Maintenance	19,341	3,868	7,634
104520	Stationery	8,100	2,025	1,745
105020	Telephone	29,260	7,315	3,922
105320	Postage	5,000	1,250	1,519
104320	Advertising	25,500	-	386
105420	Equipment Maintenance & Consumables	38,000	9,500	6,868
107120	Computer Software	22,750	11,375	16,375
105220	Computer Hardware	14,090	-	1,553
106920	Consulting Services	Cfwd 187,000	53,000	53,604
105720	Other	10,000	2,500	556
106020	CEO Vehicle	15,500	3,875	3,249
106030	DCEO Vehicle	8,500	2,125	-
106040	Manager Vehicle Expense	8,500	2,125	-
106050	Project Officer Vehicle Expense	8,500	2,125	-
106620	Accommodation/Travel	20,400	5,100	1,241
104620	Training & Conferences	14,350	3,588	-
106420	Staff Recruitment & Relocation	10,000	-	-
107020	Legal Fees	15,000	3,750	(93)
107220	Depreciation	23,000	5,750	7,786
103820	Insurance	27,189	13,595	15,120
106060	Debt Collection Commission	-	-	285
104920	Housing Allocations	107,391	26,848	34,363
110820	Admin Allocated to Functions	(1,311,708)	(337,103)	(270,958)
Total Operating Expenditure		<u>38,900</u>	<u>10,473</u>	<u>285</u>

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
continued		2012/13	2012/13	2012/13
Operating Income		Amd Budget	YTD Budget	30 Sep 2012
111230	Reimbursements	12,500	1,250	10
111250	Fees and Charges	400	100	194
111530	Insurance - Refunds	26,000	-	-
Total Operating Income		38,900	1,350	204
Capital Expenditure				
113230	Key System	100,000	78,000	78,980
113310	Managers Vehicle	Cfwd 50,000	-	-
113320	Project Officers Vehicle	Cfwd 35,000	-	-
113340	Re-Roof Office/Administration	Cfwd 215,000	-	-
113330	Asset Labelling Recording System	20,000	-	-
112440	Computer Equipment	46,202	23,101	21,002
113280	Administration Building	21,500	-	-
Total Capital Expenditure		487,702	98,101	99,982
Net Funding Demands		(1,003,788)	(242,469)	(216,571)

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
FIRE PREVENTION		2012/13	2012/13	2012/13
Operating Expenditure		Amd Budget	YTD Budget	30 Sep 2012
118720	Bush Fire Control	5,100	-	-
118820	Vehicle Operational Costs	14,500	3,625	3,653
118620	Fire Insurance	3,737	3,737	3,221
115520	Depreciation	970	143	142
115420	Protective Burning	500	-	-
Total Operating Expenditure		24,407	7,505	7,016
Operating Income				
118630	FESA - BFB Grant	2,532	-	-
Total Operating Income		2,532	-	-
Capital Expenditure				
118740	Unisex Toilet and Shower	8,000	-	-
Total Capital Expenditure		8,000	-	-
Capital Income				
118730	FESA Capital Grant	8,000	-	-
Total Capital Income		8,000	-	-
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	1,115	-	(141)
119020	Animal Control Expenses	94,601	13,650	10,880
119230	Dog Control Expenses Other	10,000	2,500	2,520
Total Operating Expenditure		65,716	16,150	13,259
Operating Income				
119730	Fines & Penalties	600	150	-
119630	Charges	-	-	44
119930	Dog Registration	1,000	-	53
Total Operating Income		1,600	150	97

Shire of Meekatharra			
<i>for the period ended 30 September 2012.</i>			
	2012/13		
continued.....	2012/13	2012/13	2012/13
OTHER LAW, ORDER & PUBLIC SAFETY	Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure	\$	\$	\$
Ranger Services			
116250 Insurance	2,480	1,860	1,921
116320 Vehicle Operating Costs	6,000	1,500	618
116010 Administration Allocated	20,769	5,338	4,064
Ranger Services	29,249	8,698	6,603
Other Expenses			
120020 State Emergency Services	6,000	1,500	3,465
120120 Administration	10,931	2,809	2,032
Total Operating Expenditure	46,180	13,007	12,100
Operating Income			
120030 FESA - SES Grant	11,385	2,846	-
Total Operating Income	11,385	2,846	-
Capital Expenditure			
120270 Security Cameras	Cfwd 100,000	-	-
Total Capital Expenditure	100,000	-	-
Net Funding Demands	(220,786)	(33,666)	(32,278)

Shire of Meekatharra			
<i>for the period ended 30 September 2012.</i>			
	2012/13		
INSPECTIONS & ADMINISTRATION	2012/13	2012/13	2012/13
Operating Expenditure	Amd Budget	YTD Budget	30 Sep 2012
122960 Health Consultancy	60,050	15,013	13,538
121320 Insurance	4,949	4,949	3,196
122920 Depreciation	120	30	30
121920 Subscriptions & Journals	200	100	91
121620 Admin Alloc - Secretarial	21,862	5,618	4,064
122980 Other Expenses	2,000	538	-
Total Operating Expenditure	89,181	26,248	20,919
Operating Income			
123000 Health Fees & Licenses	550	138	-
123930 Itinerant vendors Fees	800	200	165
123010 Other Income	250	63	-
Total Operating Income	1,600	401	165
PREVENTATIVE SERVICES - PEST CONTROL			
Operating Expenditure	\$	\$	\$
123720 Mosquito Control	8,415	2,104	438
123820 Depreciation	450	113	438
Total Operating Expenditure	8,865	2,217	876
Operating Income			
123910 Health Fees & Licenses	300	-	-
122830 Other Income	-	-	245
Total Operating Income	300	-	245
PREVENTIVE SERVICES - OTHER			
Operating Expenditure			
124020 Analytical Expenses	500	125	401
Total Operating Expenditure	500	125	401
Net Funding Demands	(96,646)	(28,189)	(21,786)

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
PRE SCHOOL		2012/13	2012/13	2012/13
Operating Expenditure		Amd Budget	YTD Budget	30 Sep 2012
120820	Pre-School Centre Mtce	2,000	500	681
120430	Insurance	326	245	173
124260	Depreciation	6,300	1,575	1,425
120440	Administration Allocated	41,537	10,675	8,806
Total Operating Expenditure		<u>50,163</u>	<u>12,995</u>	<u>11,085</u>
OTHER EDUCATION		\$	\$	\$
Operating Expenditure				
120720	Telecentre Costs	15,000	3,750	2,335
Total Operating Expenditure		<u>15,000</u>	<u>3,750</u>	<u>2,335</u>
DAY CARE CENTRE		\$	\$	\$
Operating Expenditure				
124120	Day Care Centre Maintenance	4,000	1,000	557
Total Operating Expenditure		<u>4,000</u>	<u>1,000</u>	<u>557</u>
COMMUNITY DEVELOPMENT				
Operating Expenditure		\$	\$	\$
124570	Salaries	72,402	18,101	18,116
124580	Superannuation	11,141	2,785	2,769
124640	Staff Replacement & Relocation	5,000	-	-
124650	Training & Conferences	4,500	-	305
124630	Housing	13,424	3,356	3,215
124430	Uniforms	500	125	-
124590	Vehicle Expenses	4,500	1,125	720
124530	Insurance	2,334	1,167	1,507
124660	Telephone	600	150	208
124500	Administration Allocated	74,330	19,102	13,548
124320	Activities	26,900	5,380	3,834
124420	Miscellaneous Grant Expenses	10,000	10,000	-
124520	Depreciation	1,000	250	431
Total Operating Expenditure		<u>226,631</u>	<u>61,541</u>	<u>44,652</u>
Operating Income				
124550	Fundraising	-	-	10,000
124600	Miscellaneous Grants	10,000	10,000	-
124510	Reimbursements	500	-	-
Total Operating Income		<u>10,500</u>	<u>10,000</u>	<u>10,000</u>

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
continued.....		2012/13	2012/13	2012/13
YOUTH CENTRE OPERATIONS		Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	132,020	24,001	25,283
125260	Superannuation	8,799	2,200	2,605
125290	Staff Training, Accommodation & Travel E	6,500	-	-
125340	Staff Replacement and Relocation	3,000	-	-
125150	Uniforms	900	125	-
125280	Housing Allocated	13,424	3,356	2,394
125230	Insurance	5,403	5,403	3,421
125520	Administration Allocated	74,330	19,102	16,257
125220	Depreciation	13,300	3,325	3,520
125120	Youth Centre Building Maintenance	21,429	5,357	2,255
125130	Youth Centre Operational Costs	18,300	4,575	3,266
125210	Vehicle Operational Costs	15,000	3,750	3,437
125350	Activities Expenses Various	26,000	-	1,736
124160	Miscellaneous Grants Activity Expenses	5,000	-	-
125140	Youth Grant- DCP expenses	15,245	-	-
Total Operating Expenditure		<u>358,250</u>	<u>71,194</u>	<u>64,174</u>
Operating Income				
124190	OSCH	12,828	6,414	6,615
124210	DCD Youth Services	34,215	8,554	-
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	1,000	-	-
Total Operating Income		<u>53,043</u>	<u>14,968</u>	<u>6,615</u>
Capital Expenditure				
124470	Youth Centre Office	Cfwd 67,000	-	3,742
124450	Furniture & Equipment	21,400	10,700	5,262
Total Capital Expenditure		<u>88,400</u>	<u>10,700</u>	<u>9,004</u>
Net Funding Demands		<u>(678,901)</u>	<u>(136,212)</u>	<u>(115,164)</u>

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
STAFF HOUSING		2012/13	2012/13	2012/13
		Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure				
125420	Staff Housing Maintenance	130,391	27,000	28,143
126650	Housing Rental Subsidy	25,000	6,250	7,697
126630	Insurance	42,588	21,294	19,184
126620	Depreciation	89,000	22,250	21,003
126820	Allocated to Function Areas	(268,478)	(73,214)	(76,026)
Total Operating Expenditure		<u>18,501</u>	<u>3,580</u>	<u>-</u>
Operating Income				
127130	Housing Rental - Staff	17,000	4,250	5,537
128830	Reimbursements - Other	1,500	375	200
Total Operating Income		<u>18,500</u>	<u>4,625</u>	<u>5,737</u>
Capital Expenditure				
127040	Staff Housing Upgrades	Cfwd 464,261	5,000	4,645
Total Capital Expenditure		<u>464,261</u>	<u>5,000</u>	<u>4,645</u>
Net Funding Demands		<u>(464,262)</u>	<u>(3,955)</u>	<u>1,091</u>

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
SANITATION		2012/13	2012/13	2012/13
- HOUSEHOLD REFUSE		Amd Budget	YTD Budget	30 Sep 2012
		\$	\$	\$
Operating Expenditure				
128320	Refuse Collection	102,268	28,567	23,243
128420	Refuse Site Maintenance	81,134	20,284	23,412
128350	Insurance	2,662	2,662	1,830
129140	New Bins & Equipment	7,500	1,875	1,895
129160	Litter Control/Town Tidying	79,864	7,312	11,931
128220	Administration Allocated	9,838	2,528	2,032
Total Operating Expenditure		<u>283,266</u>	<u>60,228</u>	<u>64,342</u>
Operating Income				
128630	Refuse Collection	110,000	110,000	79,477
129030	Sale of Bins	2,500	625	3,115
129150	Sale of scrap	2,000	500	400
Total Operating Income		<u>114,500</u>	<u>111,125</u>	<u>82,991</u>
SEWERAGE				
Operating Expenditure				
129920	Sewerage Pond Maintenance	32,153	5,833	1,488
129740	Insurance	1,184	1,184	366
130420	Caravan Effluent Disposal Point	1,700	1,700	-
129720	Depreciation	3,100	775	780
129700	Administration Allocated	5,465	1,404	677
Total Operating Expenditure		<u>43,602</u>	<u>10,896</u>	<u>3,311</u>
Operating Income				
129830	Septic Tank Fees	600	150	-
Total Operating Income		<u>600</u>	<u>150</u>	<u>-</u>
Capital Expenditure				
129840	Sewerage Lagoon	140,000	-	-
Total Capital Expenditure		<u>140,000</u>	<u>-</u>	<u>-</u>

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

continued.....	2012/13	2012/13	2012/13
TOWN PLANNING AND REGIONAL DEVELOPMENT			
Operating Expenditure	Amd Budget	YTD Budget	30 Sep 2012
131030 Consultants	Cfwd 35,000	-	-
131120 Insurance	1,184	1,184	366
130820 Town Planning control	-	-	1,818
131000 Administration Allocated	21,862	5,618	4,742
131040 Other	5,000	5,000	-
Total Operating Expenditure	63,046	11,802	6,926
PROTECTION OF THE ENVIRONMENT			
Operating Expenditure			
130340 Waste Oil Facility	3,000	-	-
130320 Tyre Recycling	18,231	4,558	2,591
Total Operating Expenditure	21,231	4,558	2,591
Operating Income			
132430 Waste Oil Facility Rebate	3,000	-	-
Total Operating Income	3,000	-	-
OTHER COMMUNITY AMENITIES			
Operating Expenditure			
132120 Cemetery Operations	23,783	5,946	1,357
131920 Burial plot preparations	31,183	7,788	172
132020 Hearse & Shed Costs	1,500	375	-
132420 Cemetery Plaques	6,000	-	-
132620 Depreciation	4,000	1,000	1,154
132720 Insurance	1,184	1,184	366
132820 Administration Allocated	10,931	2,809	2,710
132520 Public Toilets	20,353	-	2,832
132220 SPQ Mcleary St "Paddy's Flat"	3,000	-	684
Total Operating Expenditure	101,904	19,102	9,275
Operating Income			
132630 Charges - Cemetery Fees	21,000	5,250	1,550
Total Operating Income	21,000	5,250	1,550
Capital Expenditure			
132540 SPQ Mcleary St "Paddy's Flat"	Cfwd 30,000	19,800	21,012
132920 Cemetery Improvements	Cfwd 81,000	-	-
Total Capital Expenditure	111,000	19,800	21,012
Net Funding Demands	(624,949)	(9,861)	(22,916)

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

	2012/13	2012/13	2012/13
PUBLIC HALLS AND CIVIC CENTRES			
Operating Expenditure	Amd Budget	YTD Budget	30 Sep 2012
133620 Town Hall Maintenance	29,921	7,480	6,891
133420 Insurance	20,695	20,695	11,008
133820 Consultant building inspection	7,000	-	-
133720 Depreciation	11,700	2,925	2,907
133550 Administration Allocated	28,420	7,304	6,774
Total Operating Expenditure	97,736	38,404	27,580
Operating Income			
134630 Hall Hire Fees	3,500	875	181
Total Operating Income	3,500	875	181

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

continued.....		2012/13	2012/13	2012/13
PUBLIC HALLS AND CIVIC CENTRES		Amd Budget	YTD Budget	30 Sep 2012
Capital Expenditure				
138340	Hall Equipment	17,000	11,220	3,872
138440	Town Hall - capital improvements	-	-	38
Total Capital Expenditure		<u>17,000</u>	<u>11,220</u>	<u>3,610</u>
SWIMMING POOL				
Operating Expenditure				
138420	Swimming Pool Contract	112,090	-	-
138020	Housing	13,424	3,356	3,558
138620	Insurance	6,903	6,903	4,999
138920	Swimming Pool Maintenance	16,000	-	395
138720	Swimming Pool Water/Sewerage Rates	6,800	-	1,200
138520	Swimming Pool Chemicals/Gas/Freight	18,000	4,500	212
138820	Swimming Pool Electricity	19,570	4,893	6,437
137040	Swimming Pool Other	5,000	-	12
138620	Depreciation	25,000	6,250	6,431
138320	Administration Allocated	32,793	8,428	7,451
Total Operating Expenditure		<u>285,280</u>	<u>34,330</u>	<u>30,694</u>
Operating Income				
138530	Swimming Pool Subsidy	3,000	-	-
138430	Swimming Pool Admission	10,000	-	-
138830	Reimbursements	500	125	40
Total Operating Income		<u>13,500</u>	<u>125</u>	<u>40</u>
Capital Expenditure				
138680	Upgrade Pool Grounds	Cfwd 116,500	-	-
138840	Pool Plant and equipment	2,000	2,000	1,505
137140	Pool Equipment	Cfwd 43,000	-	-
Total Capital Expenditure		<u>161,500</u>	<u>2,000</u>	<u>1,505</u>
RECREATION OFFICER				
Operating Expenditure				
138170	Salaries	108,675	26,419	16,702
138180	Superannuation	12,219	3,055	2,283
138190	Staff Replacement & Relocation	3,000	-	-
138210	Vehicle Operating Costs	6,000	-	331
137020	Housing Allocation	13,424	3,356	2,394
138150	Administration Allocated	72,144	18,541	14,903
138310	Uniforms	500	125	-
137620	Insurance	18,897	18,897	10,018
138220	Staff Training & Travel Expenses	6,000	-	-
138270	Other expenses	5,800	1,450	1,554
138250	Activities	25,000	-	5,806
Total Operating Expenditure		<u>268,659</u>	<u>71,843</u>	<u>53,991</u>
Operating Income				
138230	Reimbursements	-	-	355
138330	Misc Fees and Charges	-	-	446
138730	CSRFF Grant	20,000	-	-
Total Operating Income		<u>20,000</u>	<u>-</u>	<u>801</u>

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

continued.....		2012/13	2012/13	2012/13
OTHER RECREATION AND SPORT		Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure				
138100	Housing Allocation	13,424	3,356	3,860
138120	Reticulation Maintenance	5,000	1,250	-
138020	Picture Gardens	42,000	-	3
137920	Parks, Gardens & Reserves	81,738	14,860	10,163
137420	Scheme Water	2,000	-	571
137320	Sports ground (oval) maintenance	33,812	8,453	7,350
137220	Sports Complex Maintenance	44,368	11,092	4,175
138920	Other Building Maintenance	5,000	1,250	1,475
138720	Gym Building Maintenance	8,878	2,220	580
138260	Gym Operating Costs	1,500	375	10
138280	Community Bus Operating costs	10,000	2,500	2,528
138520	Miscellaneous Costs - Gym	2,000	500	14
138620	Utilities - Gym	3,000	1,500	502
138130	Insurance	4,879	4,879	3,891
138810	Gym Equipment	5,000	-	-
139720	Depreciation	86,000	21,500	21,634
138110	Administration Allocated	17,489	4,495	4,064
Total Operating Expenditure		<u>366,088</u>	<u>78,230</u>	<u>60,821</u>
Operating Income				
139630	Complex Fees	2,000	500	789
139930	Gym Fees	6,500	1,625	2,039
138930	School Oval Contribution	30,000	-	-
138850	Community Bus fees	6,000	1,500	200
137130	Recreation Grants	50,000	-	-
139230	Complex Fees Squash	400	100	-
139430	Complex Fees Tennis	100	-	-
Total Operating Income		<u>95,000</u>	<u>3,725</u>	<u>3,028</u>
Capital Expenditure				
139740	Gym equipment upgrade	10,000	1,000	315
136800	Rec Centre Floor Coverings	11,355	2,839	-
136340	Construct Oval Toilets	Cfwd 100,000	-	-
136540	Air conditioner Gym	Cfwd 15,000	-	-
139440	Luke Pit Water Scheme	Cfwd 80,000	-	-
139040	Play ground Equipment	Cfwd 28,000	-	-
136240	Cornish Lift	Cfwd 35,000	-	-
136370	Viewing platform at headframe	Cfwd 30,000	-	-
138940	Sports Complex Equipment	Cfwd 32,000	-	1,005
139140	New Pump/fittings - oval	Cfwd 40,000	-	-
140160	Race Course Buildings	10,000	-	-
138940	Tank, Fence & Fittings	95,000	-	-
196810	Meekatharra CRC building extension	80,000	-	-
138140	Mulcher	10,000	10,000	-
138950	Sports Complex Kitchen airconditioner	5,000	-	3,742
138840	New Gym	250,000	-	-
140260	Parks & Gardens - Capital	Cfwd 13,200	9,000	19
Total Capital Expenditure		<u>844,555</u>	<u>22,839</u>	<u>5,081</u>
Capital Income				
138630	CSRFF Grant	100,000	-	-
Total Capital Income		<u>100,000</u>	<u>-</u>	<u>-</u>

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
continued.....		2012/13	2012/13	2012/13
TELEVISION AND RADIO BROADCASTING		Amd Budget	YTD Budget	30 Sep 2012
Operating Expenditure				
139860	Administration Allocated	2,186	562	677
140820	Depreciation	1,300	328	38
139880	Insurance	489	489	260
139920	Operating Costs	2,000	500	-
139820	Site Sharing Costs	6,500	1,625	4,246
Total Operating Expenditure		<u>12,475</u>	<u>3,501</u>	<u>5,218</u>
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	2,000	500	166
140620	Lost/damaged/replaced stock	200	50	-
140520	Library operations	4,765	1,191	-
140420	Insurance	489	489	260
140320	Book Purchases	450	113	-
140220	Stationery	100	25	-
140180	Administration Allocated	37,165	9,551	8,129
140720	Depreciation	240	60	68
Total Operating Expenditure		<u>45,409</u>	<u>11,979</u>	<u>8,623</u>
Operating Income				
140530	Library Charges	250	63	-
Total Operating Income		<u>250</u>	<u>63</u>	<u>-</u>
OTHER CULTURE				
Operating Expenditure				
141320	25 Mile Well Maintenance	1,500	375	-
141420	Mt Gould Police Station	12,400	-	-
141520	Museum Maintenance	1,000	250	169
141720	Municipal Inventory Review	Cfwd 15,000	-	-
130720	Heritage Survey	Cfwd 57,000	-	-
141730	Preservation of Historical Images	Cfwd 22,000	-	-
141120	Insurance	815	815	520
140920	War Memorial Research	Cfwd 8,000	-	-
141020	Masonic Lodge Maintenance	1,000	250	180
141920	Lloyd's Building Maintenance	3,000	-	4,170
141930	Lloyds Building Assessment & Planning	20,000	5,000	-
141820	Administration Allocated	13,117	3,371	2,710
141620	Depreciation	3,000	750	712
Total Operating Expenditure		<u>157,832</u>	<u>10,811</u>	<u>8,462</u>
Operating Income				
141530	Masonic Lodge Income	400	100	-
141830	Sale of History Books	700	175	-
Total Operating Income		<u>1,100</u>	<u>275</u>	<u>-</u>
Capital Expenditure				
141810	Mt Gould Police Station - security	Cfwd 20,000	-	-
141910	Stage 1 - Lloyd's Renovations	Cfwd 380,000	-	5,114
139340	War Memorial	4,500	4,500	4,000
Total Capital Expenditure		<u>404,500</u>	<u>4,500</u>	<u>9,114</u>
Net Funding Demands		<u>(2,397,684)</u>	<u>(284,594)</u>	<u>(210,649)</u>

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

MAINTENANCE - ROADS, BRIDGES & DEPOTS		2012/13	2012/13	2012/13
Operating Expenditure		Amd Budget	YTD Budget	30 Sep 2012
149020	Administration Allocated	158,498	40,733	17,612
148800	Depot Maintenance	40,568	20,000	19,620
148720	Upgrade of Roman	15,000	-	-
148400	Lighting of Streets	48,000	12,000	8,934
148500	Street Cleaning Sweeping	73,384	-	4,214
148200	Street Maintenance	52,000	13,000	16,240
149000	Signage of Streets & Roadworks	50,000	-	118
147500	Rural Roads Maintenance - Day Labour	510,000	145,000	152,243
148550	Rehabilitation of Gravel Pits	10,000	-	-
148600	Contract & Consulting Supervision Costs	10,000	-	-
138740	Day/night light on Indoor Cricket Centre	5,000	-	-
148820	Infrastructure Depreciation Expense	1,900,000	475,000	533,899
Total Operating Expenditure		2,872,450	705,733	752,880
Operating Income				
148910	Grant - MRWA Direct	183,125	-	-
148430	Street Lighting - Operating Grant	4,000	4,000	-
Total Operating Income		187,125	4,000	-
CONSTRUCTION - ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction Cfwd	11,070,443	1,724,667	1,849,603
150440	Depot Improvements	95,000	-	-
149940	Improve Drainage between Commercial Hotel	4,000	-	-
Total Capital Expenditure		11,169,443	1,724,667	1,849,603
Capital Income				
146810	Grant - MRWA Flood Damage	20,000	-	-
146210	Grant - Roads to Recovery (R2R)	1,022,192	511,000	511,096
146910	Grant - Roads 2020 (Regional Road Group)	100,000	-	-
146510	Royalties for Regions 2010/11	946,405	424,000	424,846
146010	Natural Disaster grant	9,537,036	1,000,000	997,637
Total Capital Income		11,625,633	1,935,000	1,933,579
Operating Expenditure				
151320	Loss on Sale of Asset	11,425	-	-
Total Operating Expenditure		11,425	-	-
ROAD PLANT PURCHASES				
Capital Expenditure				
150840	Utility Various	-	-	3,311
151240	Prime Mover	206,189	-	-
151340	Grader	150,000	-	-
150340	Caravans & Equipment Cfwd	122,600	24,520	30,716
152640	Trailer	142,500	-	4,352
152840	Gen Set (Construction)	40,000	40,000	47,341
151540	Engines & Pumps	145,000	-	-
150940	Sweeper modifications	10,000	-	-
154040	Scrapper	250,000	250,000	250,205
153340	Skid steer loader	80,000	-	-
153140	Communication Equipment Cfwd	46,400	-	-
150140	Miscellaneous Plant (Small Equipment)	18,000	11,880	12,346
Total Capital Expenditure		1,210,689	326,400	348,272
Capital Income				
151050	Proceeds Sale of Plant	46,000	-	-
Total Capital Income		46,000	-	-

Shire of Meekatharra				
<i>for the period ended 30 September 2012.</i>		2012/13		
continued.....		2012/13	2012/13	2012/13
AIR BP				
Operating Expenditure				
160520	Administration Allocated	8,745	2,247	2,032
160220	Salaries	56,020	-	-
160320	Cost of Fuel Sold	70,000	17,500	43,203
160420	Bank Charges	450	113	-
160720	Other Charges	100	25	-
	Total Operating Expenditure	135,315	19,885	45,235
Operating Income				
151130	Fuel Sales - Cash	80,000	20,000	33,594
151630	BP Monthly Retainer	57,000	14,250	9,122
	Total Operating Income	137,000	34,250	42,716
AERODROME				
Operating Expenditure				
151620	Housing Allocations	13,424	3,356	2,640
150210	Consultancy	18,000	-	-
150220	Utilities & Other Costs	48,000	12,000	6,273
150620	Insurance	13,206	13,206	9,363
150520	Aerodrome Maintenance	37,600	9,400	(2,803)
150900	Security Operating Expenses	1,000	-	-
150720	Depreciation	189,000	47,250	48,942
151420	Administration Allocated	30,607	7,866	5,419
152020	Management contract	148,433	37,108	45,600
	Total Operating Expenditure	499,270	130,186	115,434
AERODROME				
Operating Income				
152030	Airport Landing Charges	234,276	77,311	113,349
150130	Airport Leases	25,312	2,531	2,249
151930	RFDS Refuelling	12,500	3,125	-
150330	Reimbursements	34,384	-	6,958
150530	Reimbursements Telephone	1,500	375	204
150630	Reimbursements Other	400	-	-
Airport Diesel Operations				
153030	Sales	386,130	127,423	195,475
150920	Fuel Issues	(370,000)	(67,266)	(188,154)
	Cost of goods sold	(370,000)	(67,266)	(188,154)
	Profit/(Loss) on fuel operations	16,130	60,157	7,320
	Total Operating Income	324,502	143,499	130,080
Capital Expenditure				
152160	Airport Fire Fighting System	Ctwd 40,000	-	-
152190	Terminal - Refurbish Toilets	33,500	-	-
151040	Airport Improvements	282,800	13,000	13,096
153740	Plant Purchases - Airport	10,000	-	-
	Total Capital Expenditure	366,300	13,000	13,096
	Net Funding Demands	(3,944,632)	(803,122)	(1,018,145)

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

		2012/13	2012/13	2012/13
		Amd Budget	YTD Budget	30 Sep 2012
RURAL SERVICES				
Operating Expenditure				
153020	MRVC Vermin Control	8,800	-	-
153120	Noxious Weeds and Pests	1,000	250	-
157520	Stockyard Maintenance	2,500	625	485
157420	Shop Premises Maintenance	2,500	625	205
157620	Depreciation	19,000	4,750	5,294
Total Operating Expenditure		33,800	6,250	5,984
Operating Income				
157430	Shop Premises Rent	2,600	650	400
157630	Wesfarmers Yard Lease	293	73	-
187750	Bill Board Rental	790	198	283
157730	Reimbursements	1,800	375	339
Total Operating Income		5,183	1,296	1,022
TOURISM AND AREA PROMOTION				
Operating Expenditure				
159250	Administration Allocated	54,655	14,046	11,516
159220	Depreciation	32,000	8,000	8,163
153820	Tourism Promotions	31,800	7,875	4,464
154620	Maps & Souvenirs	5,000	1,250	-
154220	Information Bays	2,000	-	-
159260	Maintenance Trails & Lookouts	33,941	-	2,861
153920	Community Events	Cfwd 113,000	45,200	49,633
154030	Meekatharra Rodeo	35,000	35,000	30,166
154420	Local Newspaper Production	2,600	1,300	211
154720	Town Beautification	5,000	-	-
154120	Quarterly Publication for Council	8,000	2,000	-
Total Operating Expenditure		322,696	114,671	107,013
Operating Income				
153930	Community Events	85,000	28,050	31,094
154920	Meekatharra Rodeo Income	15,000	3,750	-
154330	Local Newspaper Revenue	3,500	875	589
154730	Sale of Maps & Souvenirs	3,500	875	1,193
154430	Meeka Dust Advertising	7,500	2,475	1,587
Total Operating Income		114,500	36,025	34,463
Capital Expenditure				
153940	Meeka Heritage Drive Trails	54,385	-	-
153870	Meeka North Heritage Drive Trails	90,302	-	-
153880	Meeka South Drive - Heritage	120,016	-	-
154340	Furniture and Equipment	15,000	15,000	9,435
Total Capital Expenditure		279,703	15,000	9,435
BUILDING CONTROL				
Operating Expenditure				
156420	MRH S Building Costs	2,000	-	-
157740	Insurance	2,293	2,293	1,467
156520	Demolition costs	5,000	-	-
157720	Administration Allocated	15,303	3,933	3,387
Total Operating Expenditure		24,596	6,226	4,854
Operating Income				
156830	Building Permit Fees	26,500	6,625	28,945
156930	Building Demolition Fees	1,000	249	95
156730	Building-Reimbursement	5,000	1,250	-
Total Operating Income		32,500	8,124	29,040
Operating Income				
157830	Rent - Portion Lot 1017	80,000	-	-
Total Operating Income		80,000	-	-
Net Funding Demands		(428,612)	(96,702)	(62,761)

Shire of Meekatharra			
<i>for the period ended 30 September 2012.</i>		2012/13	
PRIVATE WORKS			
Operating Expenditure		2012/13	2012/13
		Amd Budget	YTD Budget
			2012/13
			30 Sep 2012
159520	Private Works	8,000	2,000
Total Operating Expenditure		8,000	2,000
Operating Income			
159630	Charges - Private Works	8,000	2,000
Total Operating Income		8,000	2,000
PUBLIC WORKS OVERHEAD			
Operating Expenditure			
180120	Supervision - Salaries	183,922	49,517
181320	Superannuation of Workmen	107,696	28,995
180320	Annual Leave, Sick Leave, Public Holidays	49,763	12,441
180720	Relocation & Recruitment Costs	5,000	-
181520	Allowances and Incentives	116,462	29,116
180820	Camping Telephone Costs	15,000	3,750
180920	Travelling and Conference Expenses	15,000	-
181020	Protective Clothing & Equipment	9,000	2,250
182320	Allocation from Housing	80,543	20,136
180220	Engineering - Office and Other Expenses	6,500	1,750
180420	Insurance on Works	57,157	28,579
182720	Occupational Health & Safety	7,000	-
181420	Work Supervisors Vehicle	20,000	5,000
182520	Administration Allocated	67,772	17,417
181820	Less PWO allocated to works	(730,815)	(196,758)
Total Operating Expenditure		10,000	2,193
Operating Income			
181330	Reimbursements - Stores & Telephone	10,000	2,500
Total Operating Income		10,000	2,500
PLANT OPERATION COSTS			
Operating Expenditure		2012/13	2012/13
		Amd Budget	YTD Budget
			2012/13
			30 Sep 2012
183020	Fuel and Oil	326,626	81,657
183320	Parts and Repairs (external)	447,454	111,864
183420	Repairs - Wages	133,615	33,404
183220	Tyres	5,798	-
183620	Consumable Stores	20,000	-
184320	Replacement Tools	2,133	533
183520	Licenses	7,000	1,750
183820	Insurance	44,440	44,440
183920	Cutting Edges	4,170	-
183010	Administration Allocated	27,327	7,023
183720	Radio Maintenance	1,000	250
184020	Less Alloc To Works	(982,563)	(245,641)
Total Operating Expenditure		37,000	35,280
Operating Income			
183030	Diesel Fuel Rebate	37,000	-
Total Operating Income		37,000	-
PLANT DEPRECIATION			
Operating Expenditure			
183120	Depreciation	588,000	147,000
184040	Less Plant Depreciation Allocated	(588,000)	(147,000)
Total Operating Expenditure		-	(7,220)
UNCLASSIFIED			
Operating Expenditure			
104720	Accruals - LSL and AL	(5,434)	-
187740	Minor plant running expenses	75,000	18,750
187760	Solar Power Research	300,000	-
187730	Lease of parking reserve	2,500	625
Total Operating Expenditure		372,066	19,375
SALARIES AND WAGES			
185300	Salaries & Wages	2,325,204	581,301
185400	Salaries & Wages Alloc	(2,325,204)	(581,301)
Total Operating Expenditure		-	-
Net Funding Demands		(372,066)	(54,348)

Shire of Meekatharra

for the period ended 30 September 2012.

2012/13

Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.

Project carried forward to 2012/13 have been identified in the schedules above.

Internal allocations have not been reported as they are offset with the corresponding reduction in expenditures.

Ref	Act	Description	Anl Budget	YTD Budget	30 Sep 2012	
1	101410	Rate Instalment Interest <i>larger number of rate payers opted for instalment than expected.</i>	10,800	10,800	23,807	# 120%
2	128630	Refuse Collection <i>Allocations to be reviewed</i>	110,000	110,000	79,477	# 28%
3	156830	Building Permit Fees <i>Building fees for mining camps</i>	26,800	6,628	28,945	# 337%

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Actions taken under Delegation 5 – Power to Waive or Write off Debts requiring notification to council in September were:

The following amounts were written off:

Assessment	Date surrendered	Owner	Write off amount
A6592	02/02/12	Brimstone resources	40.24
Total			<u>40.24</u>

SHIRE OF MEEKATHARRA



INVESTMENT REGISTER

Total Investments as at 30 September 2012

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2012	Interest Earned to 31/08/2012	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/09/2012
350243	Westpac	6 month TD	31/12/2012	5.05%	8,922,357.43	255,814.99	-	-	-	9,178,172.42
26-7466	Westpac	At Call		Variable	3,344,427.00	17,700.71	8,758.58	750,000.00	(850,000.00)	3,270,886.29
TOTALS					12,266,784.43	273,515.70	8,758.58	750,000.00	(850,000.00)	12,449,058.71

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2012	Interest Earned to 31/08/2012	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/09/2012	
170300	Plant Reserve	18.57%	1,656,724.92	47,500.35	-	-	-	1,704,225.27	
170500	Building Reserve	10.76%	960,298.41	27,532.94	-	-	-	987,831.35	
170200	Water Reserve	1.69%	150,712.98	4,321.13	-	-	-	155,034.11	
170700	Airport Runway Reserve	24.94%	2,224,923.83	63,791.31	-	-	-	2,288,715.14	
170800	Airport Operations Reserve	8.80%	784,965.60	22,505.93	-	-	-	807,471.53	
170600	Transport Reserve	5.95%	530,777.05	15,218.03	-	-	-	545,995.08	
170100	Infrastructure Reserve	8.62%	769,078.39	22,050.43	-	-	-	791,128.82	
170150	Leave Reserve	0.53%	47,170.22	1,352.43	-	-	-	48,522.65	
170250	Reseal & Rejuvenation Reserve	8.16%	727,867.13	20,868.85	-	-	-	748,735.98	
173500	Upgrade to Digital TV Reserve	1.85%	165,231.54	4,737.39	-	-	-	169,968.93	
170450	Interpretive Centre Reserve	10.14%	904,607.36	25,936.21	-	-	-	930,543.57	
SUB TOTAL ON RESERVES			100.00%	8,922,357.43	255,814.99	-	-	9,178,172.42	
6001	Municipal Fund	100.00%	3,344,427.00	17,700.71	8,758.58	750,000.00	(850,000.00)	3,270,886.29	
TOTAL INVESTMENTS BY NATURE				12,266,784.43	273,515.70	8,758.58	750,000.00	(850,000.00)	12,449,058.71

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	11 October 2012
Author:	Svenja Clare Debtors & Creditors
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

That Council receives the outstanding monthly Debtor Trial Balance for September 30, 2012.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Printed on : 02.10.12 at 15:47

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance					Total	
		Credit Limit	As at today		03.08.2012	02.09.2012		02.10.2012
			04.07.2012	Age	GT 60 days	GT 30 days	Current	
			GT 90 days	Of Oldest Invoice (90Days)				
B092	ADRIAN BAUMGARTEN (JNR)		0.00	0	0.00	0.00	689.32	689.32
U001	AEROQUEST AIRBOURNE		0.00	0	0.00	0.00	108.21	108.21
B2	AIR BP AUSTRALIA PTY LTD -		0.00	0	0.00	0.00	897.81	897.81
S097	ALAN SATTLER		0.00	0	0.00	0.00	22.00	22.00
S095	ANITA SEERY		0.00	0	0.00	0.00	14.70	14.70
A017	AUSTRALIAN TAXATION OFFI		0.00	0	0.00	0.00	0.14	0.14
B01	BAYSWATER ROAD PTY LTD		0.00	0	0.00	0.00	184.12	184.12
B016	BELELE STATION		624.00	1982	0.00	0.00	0.00	624.00
A11	BILL ATYEO		0.00	0	0.00	0.00	207.11	207.11
B093	BODYWISE CHIROPRACTIC		0.00	0	0.00	0.00	22.00	22.00
S074	BRENT SMOOTHY		44.00	790	0.00	0.00	66.00	110.00
B02	BRIAN FRANCIS WHITE		0.00	0	0.00	0.00	22.08	22.08
B035	BRISTOW HELICOPTERS PTY LT		0.00	0	0.00	0.00	87.57	87.57
C145	CASAIR PTY LTD		0.00	0	0.00	93.56	275.68	369.24
C027	CENTRAL AIR		0.00	0	0.00	0.00	83.82	83.82
C24	CESSNA EQUITY PTY LTD		0.00	0	0.00	101.40	0.00	101.40
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	156.70	156.70
B022	CLARK BUTSON		68.84	123	0.00	28.43	80.82	178.09
C100	COATES HIRE		132.00	216	0.00	0.00	0.00	132.00
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	115.56	561.36	676.92
C065	CONTRACT AQUATIC SERVICES		0.00	0	0.00	12.04	15.00	27.04
B100	CRAZY'S SPIC AND SPAN		0.00	0	0.00	0.00	38.50	38.50
H007	DEPARTMENT OF HOUSING & WO		0.00	0	0.00	0.00	142.76	142.76
E028	EDGAR EDWARDS		0.00	0	0.00	0.00	10.75	10.75
F046	FRIGTECH SERVICES		0.00	0	0.00	0.00	66.00	66.00
F012	FUGRO SPATIAL SOLUTIONS		0.00	0	0.00	0.00	104.98	104.98
B094	GARY BRADSHAW		0.00	0	0.00	0.00	52.39	52.39
G011	GERALDTON AIR CHARTER		266.40	183	53.86	287.65	93.54	701.45
G066	GIBSON TOWN		0.00	0	0.00	0.00	44.00	44.00
G065	GINGIRANA PTY LTD		0.00	0	491.12	0.00	0.00	491.12
G055	GMK EXPLORATION		0.00	0	0.00	0.00	1713.12	1713.12
G053	GREEN MINING PTY LTD		0.00	0	0.00	0.00	22.00	22.00
G064	GROSVENOR GOLD PTY LTD		0.00	0	0.00	0.00	51.34	51.34
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	37.95	37.95

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012
Page 45

Printed on : 02.10.12 at 15:47

*** SHIRE OF MEEKATHARRA ***



Debtor #	Name	Debtors Trial Balance					Total	
		As at today						
		Credit Limit	04.07.2012	03.08.2012	02.09.2012	02.10.2012		
			GT 90 days	GT 60 days	GT 30 days	Current		
			Age					
			Of					
			Oldest					
			Invoice					
			(90Days)					
H004	HILLVIEW STATION		0.00	0	0.00	0.00	450.20	450.20
R045	IAN ROBERTSON		0.00	0	0.00	32.32	0.00	32.32
I020	INNOVAERO PTY LTD		56.86	99	28.43	56.86	28.43	170.58
E050	J ENDE		0.00	0	0.00	0.00	22.00	22.00
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	7.95	7.95
W041	JAMES WILLIAMS		0.00	0	0.00	22.00	0.00	22.00
D056	JOHN DYER		0.09	146	0.00	0.00	35.80	35.89
K029	KALBARRI SCENIC FLIGHTS PT		0.00	0	28.43	0.00	0.00	28.43
K039	KALGOORLIE BOULDER AERO CL		0.00	0	0.00	0.00	44.00	44.00
L029	LEIMAC BUILDING PTY LTD		0.00	0	0.00	26.91	53.86	80.77
B095	MATTHEW BARRETT- LENNARD		0.00	0	0.00	0.00	22.00	22.00
MC1D	MEEKATHARRA CARAVAN PARK		-1.60	181	0.00	0.00	5992.25	5990.65
M021	MEEKATHARRA COMMUNITY RESO		0.00	0	0.00	0.00	-170.50	-170.50
M2	METEOROLOGY DEPT OF		0.00	0	0.00	0.00	637.58	637.58
H05	MICHAEL HARLEY		0.00	0	0.00	0.00	13.45	13.45
M139	MIDWEST HIRE SERVICE		121.50	216	0.00	0.00	0.00	121.50
M023	MILGUN STATION		1732.80	113	4706.70	0.00	0.00	6439.50
M152	MINNEN HOLDING PTY LTD		0.00	0	0.00	22.00	0.00	22.00
M157	MINOVATION PTY LTD		0.00	0	0.00	0.00	22.00	22.00
T2	ML & GJ TRENFIELD CONTRACT		0.00	0	0.00	0.00	-76.78	-76.78
M028	MT AUGUSTUS STATION		0.00	0	0.00	0.00	3117.00	3117.00
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	1463.30	1463.30
N002	NETWORK AVIATION		0.00	0	0.00	20452.52	19079.30	39531.82
N001	NEWMAN VETERINARY HOSPITAL		0.00	0	0.00	0.00	23.80	23.80
O025	OZSHORE PTY LTD		0.00	0	0.00	0.00	28.45	28.45
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	222.29	222.29
Y1	PAUL YATES		0.00	0	0.00	0.00	25.44	25.44
P076	PERCIVAL, SCOTT		22.00	222	0.00	0.00	0.00	22.00
E1	PHILLIP EARNSHAW		0.00	0	0.00	22.08	0.00	22.08
P080	PILBARA IRON COMPANY (SERV		0.00	0	0.00	0.00	10000.00	10000.00
P084	POLICE AIR WING HANGAR		0.00	0	0.00	0.00	23.20	23.20
B030	PRESTON BOLEY		0.00	0	0.00	0.00	22.00	22.00
M26	REBECCA MARU		291.55	511	0.00	0.00	0.00	291.55
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	11544.94	7144.42	18689.36

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012
Page 46

Printed on : 02.10.12 at 15:47

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance As at today					Total	
		Credit Limit	04.07.2012 GT 90 days	Age	03.08.2012 GT 60 days	02.09.2012 GT 30 days		02.10.2012 Current
				Of Oldest Invoice (90Days)				
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	0.00	66.00	66.00
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	664.20	664.20
O030	SHANE O'NEILL		0.00	0	0.00	22.00	22.00	44.00
S055	SHINE AVIATION SERVICES		0.00	0	0.00	336.00	840.41	1176.41
S007	SKIPPERS AVIATION		0.00	0	0.00	427.34	7720.98	8148.32
S5	SKYWEST AIRLINES PTY LTD		0.00	0	0.00	389.33	0.00	389.33
S078	STAR AVIATION PTY LTD		0.00	0	88.73	315.71	810.89	1215.33
K056	STEPHEN KING		0.00	0	0.00	0.00	25.36	25.36
B070	WATSON-BATES, JOHN		0.00	0	0.00	0.00	10.00	10.00
H074	WILLIAM HENDERSON		0.00	0	0.00	0.00	44.00	44.00
W034	WILLIAMBURY HELICOPTERS		0.00	0	0.00	0.00	44.00	44.00
Y008	YAMATJI MARLPA ABORIGINAL		0.00	0	0.00	0.00	110.00	110.00
Y10	YULELLA CDEP		0.00	0	0.00	0.00	142.76	142.76
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	142.76	142.76
Y015	YUNGA'NYA PEOPLES TRUST		0.00	0	0.00	0.00	1705.00	1705.00
	Totals		3358.44		5397.27	34308.65	66451.57	109515.93

Title/Subject:	LIST OF ACCOUNTS ENDED SEPTEMBER 2012
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	11 October 2012
Author:	Svenja Clare Debtors & Creditors
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$	1,322,424.39
Trust Account	Voucher No's	Amount: \$	34,718.73
Air BP	Voucher No's	Amount: \$	300.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr JE Burgemeister

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 49

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
20th October 2012

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT7229	06/09/2012	DONALD BROCKMAN	REFUND OF SHIRE HOUSING BOND DONALD BROCKMAN	-	-	- 300.00
EFT7230	14/09/2012	AG BURROWS PLANT	PLANT HIRE FOR AUGUST 2012 HIRE OF ROAD TRAIN SANDSTONE ROAD	-2728.00	-	-
EFT7231	14/09/2012	ALLANS MUSIC + BILLY HYDE	APX500 ACOUSTIC/ELECTRICAL STEEL STRING GUITAR & BAG - MUSIC EQUIP FOR	-504.00	-	-
EFT7232	14/09/2012	AMD CHARTERED ACCOUNTANTS	FINANCIAL MANAGEMENT SYSTEM REVIEW	-10573.20	-	-
EFT7233	14/09/2012	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION AND COMMISSIONS FOR AUGUST 2012	-15.39	-	-
EFT7234	14/09/2012	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES SEPT 2012	-4407.15	-	-
EFT7235	14/09/2012	AUSTRALIA POST	POSTAGE FOR AUGUST 2012	-624.14	-	-
EFT7236	14/09/2012	AUSTRALIAN TAXATION REPORTER PTY LTD	12 MONTH SUBSCRIPTION	-495.00	-	-
EFT7237	14/09/2012	CANINE CONTROL	RANGER SERVICES ON 3RD, 4TH & 5TH SEPTEMBER 2012	-2618.00	-	-
EFT7238	14/09/2012	COMMERCIAL HOTEL MEEKATHARRA	ACCOMMODATION & MEALS (COUNCILLORS & FESTIVAL MEMBERS)	-340.00	-	-
EFT7239	14/09/2012	COURIER AUSTRALIA	VARIOUS FREIGHT	-101.35	-	-
EFT7240	14/09/2012	DANIKA CHANDLER	FINANCIAL CONSULTING SERVICES BANK RECS & RATES JULY 2012	-3000.00	-	-
EFT7241	14/09/2012	DEPARTMENT OF CORRECTIVE SERVICES	6 CAT TRAPS, 4 DOG TRAPS BY GREENOUGH REGIONAL PRISON	-1375.00	-	-
EFT7242	14/09/2012	DIRECT FASTENER & INDUSTRIAL SUPPLIES	VARIOUS TOOLS	-3147.10	-	-
EFT7243	14/09/2012	FARMER JACKS	VARIOUS ITEMS	-3182.71	-	-
EFT7244	14/09/2012	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN FOR AUGUST 2012	-25019.14	-	-
EFT7245	14/09/2012	FUJI XEROX AUSTRALIA PTY LTD	NEW PHOTOCOPIER FOR OFFICE & PHOTOCOPYING COSTS	-21369.28	-	-
EFT7246	14/09/2012	GERALDTON FUEL COMPANY	BULK FUEL DELIVERED	-166555.13	-	-
EFT7247	14/09/2012	GERALDTON TROPHY CENTRE	STAFF UNIFORMS	-179.80	-	-
EFT7248	14/09/2012	HARRY ARMSTRONG PTY LTD	MULTILOCK PADLOCK FOR SEACONTAINER AT RACE COURSE + FREIGHT	-230.50	-	-
EFT7249	14/09/2012	INCA MINERALS LTD	Rates refund for assessment A6946 E52/2723 PEAK HILL GOLD FIELD	-2770.84	-	-
EFT7250	14/09/2012	LANDGATE	MINING TENEMENTS, LAND ENQUIRIES	-2380.05	-	-
EFT7251	14/09/2012	LAURITSEN MECHANICAL	VARIOUS MECHANICAL SERVICES	-3483.48	-	-
EFT7252	14/09/2012	LO-GO APPOINTMENTS	ACCOUNTS PAYABLE SHELLEY SMITH	-8329.20	-	-
EFT7253	14/09/2012	LOMAX MEDIA	PRODUCTION OF TV COMMERCIAL FOR MEEKA FESTIVAL	-550.00	-	-
EFT7254	14/09/2012	MARK SMITH PTY LTD	VARIOUS WORKS	-275.66	-	-
EFT7255	14/09/2012	MARKET CREATIONS	PRINT 1000 MEEKA TRAIL GUIDE BROCHURES	-3259.99	-	-
EFT7256	14/09/2012	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-809.55	-	-
EFT7257	14/09/2012	MICROCOM PTY LTD (METRO COUNT)	UPGRADER REGULAR TO PLUS	-1848.00	-	-
EFT7258	14/09/2012	MOMAR AUSTRALIA PTY LTD	VARIOUS CLEANING PRODUCTS	-585.75	-	-
EFT7259	14/09/2012	NEWMAN PROPERTIES (WA) PTY LTD	Rates refund for assessment A353 114 DARLOT STREET MEEKATHARRA 6642	-926.43	-	-
EFT7260	14/09/2012	OFFICEWORKS BUSINESS DIRECT	STATIONERY SUPPLIES FOR OFFICE + DELIVERY, YC FURNITURE & EQUIPMENT	-1423.44	-	-
EFT7261	14/09/2012	ORICA AUSTRALIA P/L	CHLORINE SEPTEMBER 2012	-116.62	-	-
EFT7262	14/09/2012	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	IT WORKS OFFICE COMPUTERS/SERVER	-581.25	-	-
EFT7263	14/09/2012	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT	-478.40	-	-
EFT7265	14/09/2012	SQUIRE SANDERS (AU)	LEGAL FEES GENERAL NATIVE TITLE ADVICE AUGUST 2012	-1933.80	-	-
EFT7266	14/09/2012	ST JOHN AMBULANCE AUSTRALIA, MEEKATHARRA SUB	FIRST AID KIT FOR COMMUNITY DEVELOPMENT EVENTS	-149.50	-	-
EFT7267	14/09/2012	TOLL EXPRESS	VARIOUS FREIGHT	-84.46	-	-
EFT7268	14/09/2012	TRENFIELD B & E	PARKS AND GARDENS 1-15 SEPTEMBER 2012	-4812.50	-	-
EFT7269	14/09/2012	TUSS CONCRETE	DRAINAGE SANDSTONE ROAD	-3069.00	-	-
EFT7270	14/09/2012	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-787.44	-	-
EFT7271	14/09/2012	YULELLA BUILDING AND CONSTRUCTION	RENOVATIONS AT LLOYD'S BUILDING	-4625.00	-	-
EFT7272	24/09/2012	BARRY JOHN KREPIN	INSTALLATION OF HANDSFREE RADIOS	-920.00	-	-
EFT7273	26/09/2012	AFMECO MINING & EXPLORATION PTY LTD	Rates refund for assessment A6902 E51/1397 NANNINE GOLD FIELD	-2054.79	-	-
EFT7274	26/09/2012	ANITA SEERY	CATERING FOR BUSH BREAKFAST AT MEEKA FESTIVAL 2012	-1000.00	-	-
EFT7275	26/09/2012	ANL LIGHTING AUSTRALIA PTY LTD	FLURO LIGHTS FOR OFFICE	-430.06	-	-
EFT7276	26/09/2012	APRA - AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE FEE FOR MEEKA OUTBACK FESTIVAL 2012 (LIVE PERFORMANCES)	-154.00	-	-
EFT7277	26/09/2012	AUSKI INLAND MOTEL	ACCOMMODATION AND MEALS BRAD GAWRONSKI COMPUTER TECH	-352.00	-	-
EFT7278	26/09/2012	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-208.86	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 50

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
20th October 2012

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT7279	26/09/2012	BURROWS A.G.	MEETING ATTENDANCE FEES	-120.00	-	-
EFT7280	26/09/2012	C & B WILLIAMS	CONCRETE FOR FLOODWAYS ON LANDOR ROAD, VARIOUS OTHER WORKS	-4077.70	-	-
EFT7281	26/09/2012	COMFORT INN GERALDTON	ACCOMMODATION AND MEALS FOR JOHN DYER	-226.00	-	-
EFT7282	26/09/2012	COMMERCIAL HOTEL MEEKATHARRA	ALCOHOL FOR FANCY DRESS BALL	-801.75	-	-
EFT7283	26/09/2012	CORPORATE PROFILE PTY LTD	FESTIVAL TSHIRTS	-4689.52	-	-
EFT7284	26/09/2012	COURIER AUSTRALIA	VARIOUS FREIGHT	-131.22	-	-
EFT7285	26/09/2012	DIRECT FASTENER & INDUSTRIAL SUPPLIES	VARIOUS SUPPLIES	-314.93	-	-
EFT7286	26/09/2012	DRILLPOWER	DRILLING WORKS	-26400.00	-	-
EFT7287	26/09/2012	ELITE ELECTRICAL CONTRACTING	SUPPLY AND INSTALL RCD TO SHIRE OFFICE AND OTHER ELECTRICAL WORKS	-2839.65	-	-
EFT7288	26/09/2012	FRIGTECH SERVICES	AIRCONDITIONERS - SUPPLY AND INSTALLATION AT VARIOUS PROPERTIES	-40832.00	-	-
EFT7289	26/09/2012	FUJI XEROX AUSTRALIA PTY LTD	PHASER TONER CARTRIDGE	-171.85	-	-
EFT7290	26/09/2012	G&T FAMILY TRUST - BYRNE CASH ENTERPRISES	DOMESTIC COLLECTION SEPTEMBER 2012	-17044.67	-	-
EFT7291	26/09/2012	GERALDTON TROPHY CENTRE	UNIFORMS FOR OFFICE STAFF	-501.70	-	-
EFT7292	26/09/2012	GO TENNIS INTERNATIONAL	TENNIS COACHING CLINIC 2012	-3270.00	-	-
EFT7293	26/09/2012	HOWDEN R.K.	MEETING ATTENDANCE FEE	-240.00	-	-
EFT7294	26/09/2012	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	-240.00	-	-
EFT7295	26/09/2012	JACKSONS DRAWING SUPPLIES PTY LTD	GRAPH PAPER FOR CONSTRUCTION	-238.41	-	-
EFT7296	26/09/2012	JO-ANNE BURGEMEISTER	MEETING ATTENDANCE FEE	-120.00	-	-
EFT7297	26/09/2012	LAURITSEN MECHANICAL	REPAIRS TO P108 GRADER + TRAVEL TO YARLARWEELOE STN	-1116.50	-	-
EFT7298	26/09/2012	LO-GO APPOINTMENTS	S.SMITH ACCOUNTS PAYABLE, WEEK ENDING 15/09/12	-4442.24	-	-
EFT7299	26/09/2012	MCINTOSH & SON AGRICULTURAL MACHINERY	REPAIRS TO AIRPORT TRACTOR	-4319.93	-	-
EFT7300	26/09/2012	MIDWEST FIRE PROTECTION SERVICES - DELTAZONE NOM PTY	FIRE EXTINGUISHERS CHECK & SUPPLY	-3107.50	-	-
EFT7301	26/09/2012	MIDWEST WINDSCREENS AND WINDOW	REPLACE WINDSCREEN TOYOTA HIACE BUS	-440.00	-	-
EFT7302	26/09/2012	MURCHISON CARPENTRY	NEW ROLLER DOOR & BENCH FOR YC CANTEEN	-1659.09	-	-
EFT7303	26/09/2012	NGE NORTHERN GOLDFIELDS EARTHMOVING	VARIOUS EARTHMOVING WORKS	-525822.00	-	-
EFT7304	26/09/2012	NORTHERN EDGE CONSULTANTS PTY LTD	CONSULTANT YOUTH SERVICE REVIEW	-3960.00	-	-
EFT7305	26/09/2012	OFFICEWORKS BUSINESS DIRECT	STATIONERY SUPPLIES FOR OFFICE + DELIVERY	-167.49	-	-
EFT7306	26/09/2012	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	SETUP INSTALL HP LAPTOP CEO	-232.50	-	-
EFT7308	26/09/2012	RED 11 PTY LTD	REPLACE CEOS PC NOTEBOOK	-2272.20	-	-
EFT7309	26/09/2012	REVISE - WA	DONATION FOR VOLUNTEER TRAVEL TO REMOTE HOMESTEADS	-500.00	-	-
EFT7310	26/09/2012	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT JULY/AUGUST	-1845.25	-	-
EFT7311	26/09/2012	RODEOFEST AUSTRALIA PTY LTD	RODEO BULLS/HORSES AND EQUIPMENT ETC FOR MEEKA FESTIVAL 2012	-31460.00	-	-
EFT7312	26/09/2012	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT	-1853.50	-	-
EFT7313	26/09/2012	SPOTLIGHT STORES P/L	GIFT CARDS FOR MEEKA FESTIVAL ART GALLERY PRIZES	-506.95	-	-
EFT7314	26/09/2012	THE BALLOON GROUP PTY LTD	HELIUM REGULATOR FOR COMMUNITY EVENTS	-90.00	-	-
EFT7315	26/09/2012	TOLL EXPRESS	VARIOUS FREIGHT	-368.62	-	-
EFT7316	26/09/2012	TRENFIELD B & E	PARKS AND GARDENS FOR SEPTEMBER 2012	-4812.50	-	-
EFT7317	26/09/2012	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-120.00	-	-
EFT7318	26/09/2012	TUTT BRYANT EQUIPMENT	VARIOUS PLANT PARTS	-481.40	-	-
EFT7319	26/09/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -	ADVERTISING FOR MEEKA FESTIVAL 2012	-887.48	-	-
EFT7320	26/09/2012	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-4134.56	-	-
EFT7321	26/09/2012	YULELLA VISION	KITCHEN WARE FOR CONSTRUCTION CARAVAN	-205.50	-	-
EFT7322	26/09/2012	JACKSONS DRAWING SUPPLIES PTY LTD	GIFTVOUCHERS FOR FESTIVAL 2012 ART COMPETITION PRIZES	-1499.98	-	-
EFT7323	26/09/2012	LETS PARTY	DECORATIONS FOR OUTBACK BALL	-147.90	-	-
EFT7324	26/09/2012	DA DOO RON RON-DJ ENTERTAIN	DJ SERVICES FOR MEEKA FESTIVAL 2012	-2160.00	-	-
EFT7325	26/09/2012	PLANWEST	INDUSTRIAL ESTATE PRELIMINARY ASSESSMENT	-2000.00	-	-
EFT7326	27/09/2012	TRISTAN MCNICOL	DEPOSIT FOR WORKS ON LLOYD'S BUILDING	-1000.00	-	-
EFT7327	27/09/2012	R&R MACHINERY SALES PTY LTD	PURCHASE 623F SCRAPER	-275000.00	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 51

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
20th October 2012



Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
24473	17/09/2012	CAZALY IRON PTY LTD	Rates refund for assessment A5766 E51/1091 NANNINE GOLD FIELD NANNINE	-113.37	-	-
24474	17/09/2012	CITIC NICKEL AUSTRALIA PTY LTD	Rates refund for assessment A5623 E20/566 PEAK HILL GOLD FIELD	-659.42	-	-
24475	17/09/2012	HORIZON POWER	ELECTRICITY CHARGES 30/06/2012 TO 30/08/2012	-17397.09	-	-
24476	17/09/2012	PETTY CASH	FLOAT FOR OUTBACK BALL	-2200.00	-	-
24477	17/09/2012	SANDFIRE RESOURCES NL	Rates refund for assessment A5694 E52/1715 PEAK HILL GOLD FIELD PEAK HILL	-68.41	-	-
24478	17/09/2012	TELSTRA CORPORATION LIMITED	TELEPHONE ADMINISTRATION	-2877.72	-	-
24479	17/09/2012	XPLOR LIMITED	Rates refund for assessment A4319 M52/567 PEAK HILL GOLD FIELD PEAK HILL	-1100.47	-	-
24480	17/09/2012	NAOMI COOKE	MEEKA DUST ADVERT ISSUE #230 DEC 2011 OVERPAYMENT INV 17044	-4.00	-	-
24481	17/09/2012	SKYFORCE HOLDINGS PTY LTD	REFUND OF LANDING FEE INV 17343 PAID TWICE IN ERROR	-74.26	-	-
24482	26/09/2012	HORIZON POWER	ELECTRICITY CHARGES 30/06/2012 TO 30/08/2012	-2828.61	-	-
24483	26/09/2012	NICHOLS H.J.	MRVC 6-9 ATTENDANCE FEE	-530.00	-	-
24484	26/09/2012	PETER CLANCY	MEETING ATTENDANCE FEE	-120.00	-	-
24485	26/09/2012	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES	-524.47	-	-
24486	26/09/2012	TARGET AUSTRALIA PTY LTD	BEAN BAGS FOR YOUTH CENTRE	-351.40	-	-
24487	26/09/2012	TELSTRA CORPORATION LIMITED	TELEPHONE MOBILE CHARGES FOR YOUTH SERVICES OFFICER - BELINDA AUGUST	-420.95	-	-
24488	26/09/2012	WATER CORPORATION	WATER CHARGES , 14/05/2012 - 5/09/2012	-11725.30	-	-
24489	26/09/2012	WESTNET PTY LTD	CEO IO MAIL RELAY WITH PROTECTION 01/10/2012 - 01/11/2012	-366.18	-	-
DD9977.1	05/09/2012	BP OIL (AIR BP)		-	-11054.80	-
DD9987.1	12/09/2012	BP OIL (AIR BP)		-	-23663.93	-
DD10008.1	25/09/2012	WESTPAC CREDIT CARD		-3099.62	-	-
				<u>- 1,322,424.39</u>	<u>-34,718.73</u>	<u>- 300.00</u>

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	1,322,424.39
AIR BP ACCOUNT -	34,718.73
TRUST ACCOUNT -	300.00
	<u>- 1,357,443.12</u>

TOTALLING \$1,357,443.12 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 20/10/2012 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject:	WRITE OFF OF RATES LOT 250 DARLOT STREET
Agenda/Minute Number:	9.2.4
Applicant:	
File Ref:	A171
Disclosure of Interest:	
Date of Report:	12 October 2012
Author:	Krys East Corporate and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Approval is sought for the write off of rate amounts for properties sold by Council for non-payment of rates.

Attachments:

Nil

Background:

An Enquiry and Advice of Sale request for outstanding rates was received by staff in March 2010. Staff processed this as being for Assessment A353 (Lot 114 Darlot Street) with owner being Government Employee Housing Association. The correct property should have been Assessment A171 (House 114 Darlot Street) which showed Keystart Loans Ltd as being mortgagee in possession. As the respective owners are affiliations of Department of Housing it was an easy mistake for office staff to make. In error the settlement agents were advised that there was a zero amount outstanding.

The actual owner of A171, owner June Riley, was declared bankrupt 4th October 2010. On the 10th November 2010 a note was placed on the rates system stating that Keystart Loans Ltd are mortgagees in possession. Unfortunately no paperwork can be located to verify this and Keystart Loans Ltd have not acknowledged that they were the mortgagee in possession at the time of settlement. When settlement occurred the settlement agent had been misinformed that there was a zero balance (the balance on the incorrect assessment). The true balance on A171 as of the settlement date was \$1874.78. Staff proceeded to change ownership on the wrong property. It was not until the Department of Housing enquired why they were getting rates notices that staff were aware of this error.

Comment:

Given that this error was due to misinformation being provided by staff and more than a year has lapsed since settlement occurred, it is highly unlikely that Council will be able to recover this amount from either the previous owner or the current owner of the property. Also the interest that has accrued since settlement date is required to be written off as the new owner should not be held accountable for this interest.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

Policy Implications:

Nil

Financial Implications:

The 2012/2013 budget has an Allocation of \$25,000 towards the write off of Rates.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation/Committee Resolution:

Moved: Cr JE Burgemeister



Seconded: Cr AG Burrows

That Council approves the write off of the outstanding rates, service charges and ESL plus interest accrued in error for A171 Lot 250 Darlot Street, due to an incorrect amount being advised by shire staff on settlement of this property at May 2011. The relevant amounts are \$1874.78 Rates, Service Charges and ESL and a further amount of \$550.70 for accrued interest. Totalling \$2425.48.

**CARRIED 5/0
BY AN ABSOLUTE MAJORITY**

9.3 ADMINISTRATION

9.3.1 – LEASE RENEWAL LOT 742 MEEKATHARRA, 9.3.3 – CEO annual leave and appointment of acting CEO, 9.5.2 – Meekatharra airport upgrade and 9.6.5 – Tenders – Supervision of contractors considered after 10.1

Title/Subject:	CLOSURE OF OFFICE DECEMBER 24TH, 2012
Agenda/Minute Number:	9.3.2
Applicant:	Nil
File Ref:	
Disclosure of Interest:	Nil
Date of Report:	10 October 2012
Author:	Krys East Corporate and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report requests approval for Council Office to be closed on the 24th December 2012.

Attachments:

Nil

Background:

Policy 3.21 'Christmas New Year Close of Council Offices' states that the Council Offices close for the period between Christmas and New Year. This means that the office will close this year from Tuesday 25th December 2012 to Wednesday 2nd January 2012.

Comment:

Monday 24th December 2012 falls outside of the period as defined by Policy. It is requested that Council endorses the closing of the Shire Office for this day as well to allow staff the time to travel to be with family and friends or simply to prepare for Christmas Day. Given previous history there is generally little requirement from customers to have the office open this close to Christmas Day.

Staff are required to use rostered days off, outstanding Public Holidays in lieu, other time in lieu, annual leave or leave without pay for the days of closure as per policy. Staff will also put in for leave on this additional day, so there will be no extra cost associated with authorizing the additional day's closure.

Consultation:

Roy McClymont – Chief Executive Officer
All Internal Staff

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr JE Burgemeister



That Council authorise the closure of Council Office on the 24th December 2012.

CARRIED 5/0

9.3.3 – CEO annual leave and appointment of acting CEO 9.3.1 – Lease renewal lot 742 Meekatharra, , 9.5.2 – Meekatharra airport upgrade and 9.6.5 – Tenders – Supervision of contractors considered after 10.1

9.4 COMMUNITY DEVELOPMENT

9.5 HEALTH, BUILDING & TOWN PLANNING

Title/Subject:	TOWN PLANNING – PROPOSAL TO DEVELOP 3 SHOPS WITH ACCOMMODATION – LOT 2 MAIN STREET - MEEKATHARRA
Agenda/Minute Number:	9.5.1
Applicant:	Michael and Helen CLANCY
File Ref:	A169
Disclosure of Interest:	Nil
Date of Report:	3 October 2012
Author:	WV Atyeo Principal Environmental Health Officer Building Surveyor Town Planner
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council has received a Planning Application from Michael and Helen CLANCY to develop three (3) shops with accommodation to provide the appropriate shop areas or work areas for small businesses that are frequenting Meekatharra on business. The building to be converted is the premises on Lot 2 Main Street, which were previously the premises of an electrician.

Also indicated is that the allotment be squared off with the boundary by the addition of steel fencing to the front boundary and northern side boundary for security and , and a low wall to the front of the shop filled in with a mesh screen between the top of the low wall and the top of the veranda. Mr Clancy has submitted a layout plan identifying the three shops and the increased fencing on the stated boundaries.

Attachments:

A layout plan of the proposed development for the shops and fencing is attached.

Background:

Mr Clancy approached the Principal Environmental Health Officer/Building Surveyor, Mr Bill Atyeo, with his development and submitted drawings of his proposal to develop the three shops as stated. After much discussion it was pointed out to Mr Clancy that he would be required to submit this proposed development to Council as it included accommodation for the people who might lease the shops.

Mr Clancy stated that in order to provide for the smaller businesses such as plumbers, electricians, and the like, then accommodation along with security was essential. Mr Clancy was informed that

he would need to have fire separated walls between the three areas in order to comply and that fire extinguishers would be required in all areas as determined after consultation with FESA.

Comments:

The layout plan shows the three areas separated by a fire wall complete to the underside of the roof as required.

The land is zoned "Commercial" and is a permitted use under the Town Planning Scheme, but Council determination is required in regard to the provision of accommodation.

The P EHO/BS recommends Council approved the proposed development, with conditions.

Consultation:

Michael and Helen Clancy – Owners and Developers of the Lot

Statutory Environment:

Town Planning Scheme No 3

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Provision of suitable shops for small business which has been lacking from

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister

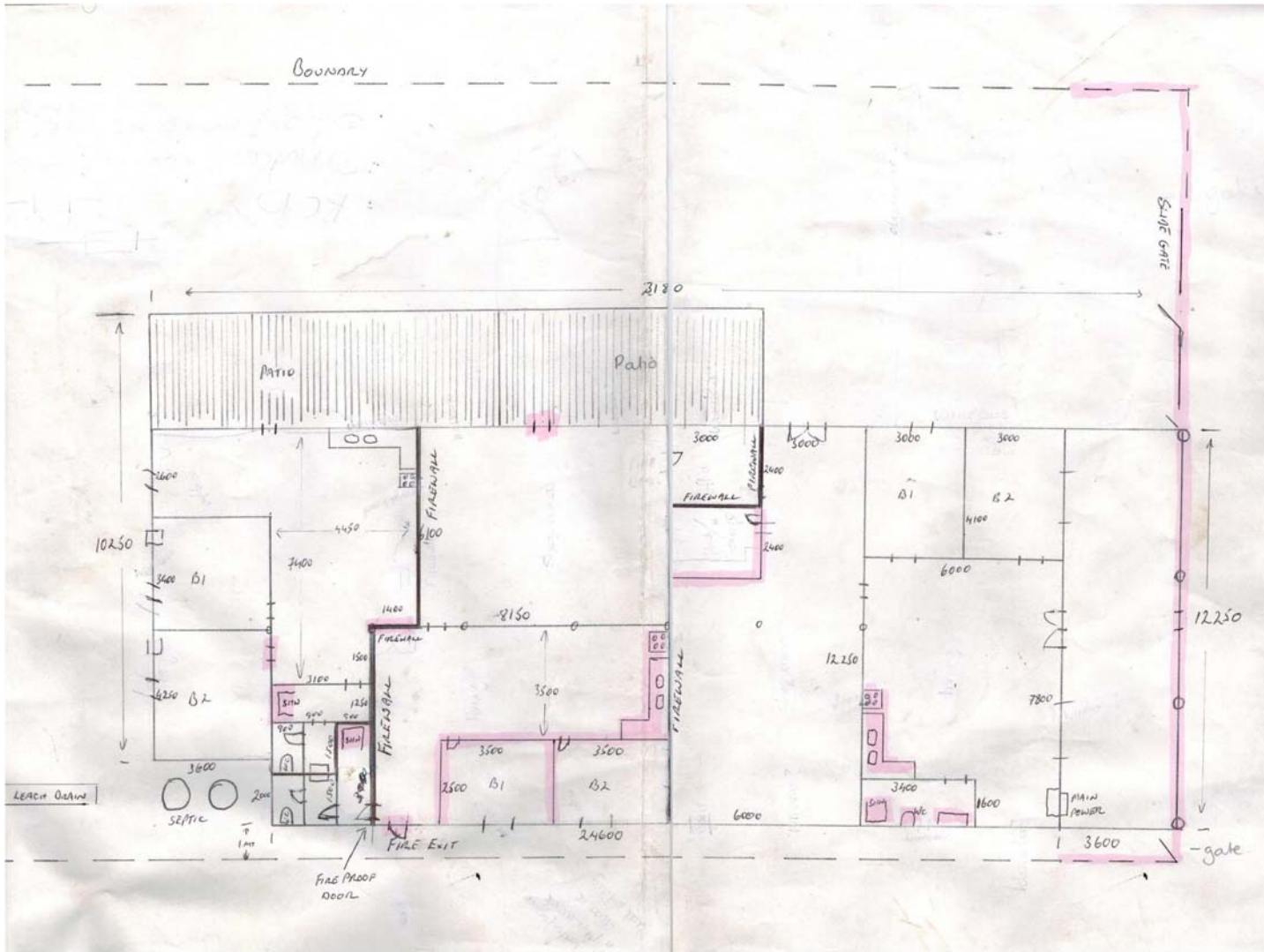
Seconded: Cr NL Trenfield

That Council approve the development of 3 Shop units with accommodation on the premises of Lot 2 Main Street Meekatharra along with the extension of the fencing for security as outlined in the layout plan submitted for approval. This approval includes the following conditions which form part of the approval:

- 1. No polluted drainage shall be discharges beyond the boundaries of the lot from which it emanates or into a watercourse or easement drains.**
- 2. The use hereby permitted shall not be carried on in a way which causes injury to or prejudicially affects the amenity of the locality by reason of the process carried on, the materials, goods and machinery used and stored or by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash dust, waste products, grit or oil, the appearance of the property or otherwise.**
- 3. The use of the premises as applied for shall not be changed or added to without the consent of Council**
- 4. No incinerator is to be provided or used on the site. All refuse shall be regularly removed to Council's tip.**


5. **The applicant shall identify sufficient area inside the lot for the parking of lessee's vehicles and this area will be so constructed as to suppress dust from emanating as a result of its use.**
6. **The owner, the occupier and the manager of the premises shall at all times each make reasonable endeavours to ensure that the premises do not create a nuisance and annoyance to neighbours or otherwise disturb the amenity of the area.**
7. **All relevant fees and required documentation shall be lodged with Council, and all approvals issued in writing by the responsible Officer of Council.**
8. **No dangerous or hazardous goods are permitted to be stored on the Lots unless the leasee has all the required permits from the appropriate authorities, which clearly indicates the approved method of storage in the area identified.**
9. **The disposal of any hazardous wastes generated by the use of the units is to be disposed of in an approved manner, as determined by Council's Principal Environmental Health Officer.**

**CARRIED 5/0
BY AN ABSOLUTE MAJORITY**



LOT 2/43 MAIN ST MEEKATHARRA – MICK AND HELEN CLANCY

**9.5.2 – MEEKATHARRA AIRPORT UPGRADE, 9.3.1 – Lease renewal lot 742
Meekatharra, 9.3.3 – CEO annual leave and appointment of acting CEO, and 9.6.5 –
Tenders – Supervision of contractors considered after 10.1**

Title/Subject:	RENOVATIONS TO MEEKATHARRA WAR MEMORIAL AQUATIC CENTRE ABLUTIONS
Agenda/Minute Number:	9.5.3
Applicant:	
File Ref:	RFT 12/13-05
Disclosure of Interest:	
Date of Report:	12 October 2012
Author:	Krys East Corporate and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Plans for proposed alterations to the female change rooms at Meekatharra War Memorial Aquatic Centre, Meekatharra is presented to Council for approval prior to calling for tenders.

Attachments:

Plans showing proposed modifications to Meekatharra War Memorial Aquatic Centre.

Background:

Council are required under the “Building Act 2011” with reference to the ‘Building Code of Australia’ to comply with access for people with disabilities for a class 9B building. Council have allocated \$50,000 in the 2012 -2013 budget for these renovations.

Comment:

Staff have engaged Bruce Sherwood from Eastman Poletti Sherwood Architects to prepare the initial drawings and tender documents. The plans are now ready to be presented to Council for approval.

Consultation:

Health, Building & Town Planning Committee Members
Mr Bill Atyeo – AEHS Pty Ltd
Mr Bruce Sherwood

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr AG Burrows

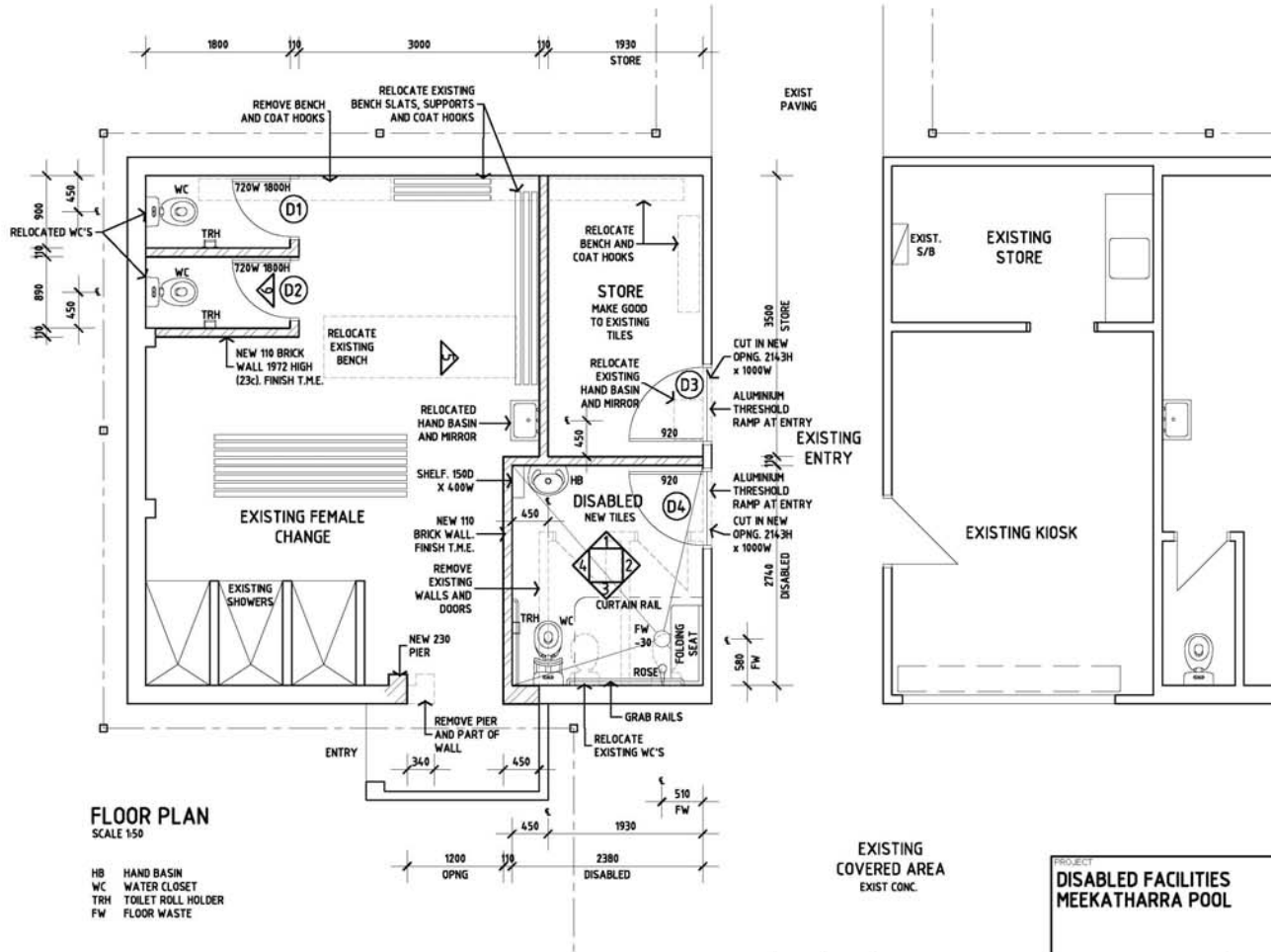
Seconded: Cr NL Trenfield

That Council approves:

- 1. the Disabled Facilities Meekatharra Pool plan as presented**
- 2. the preparation of tender documents and staff to invite tenders for the renovation Meekatharra's War Memorial Aquatic Centre Ablutions with the criteria for deciding the tenders being based on the following:**

Capability/Competence of the Tenderer	20%
Experience of the Tender	20%
<u>Tendered Price</u>	<u>60%</u>
Total	100%

CARRIED 5/0



FLOOR PLAN
 SCALE 1:50

HB HAND BASIN
 WC WATER CLOSET
 TRH TOILET ROLL HOLDER
 FW FLOOR WASTE



EXISTING
 COVERED AREA
 EXIST CONC.

PROJECT
**DISABLED FACILITIES
 MEEKATHARRA POOL**

**EASTMAN
 POLETTI
 SHERWOOD**

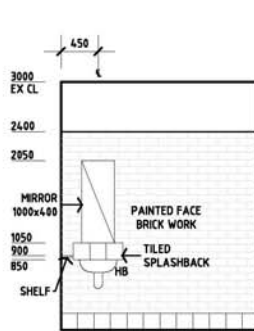


DRAWING FLOOR PLAN		JOB No. 1229
DRAFT TC	ARCHT. BS	DWG No. A01.1
DATE 29/05/12	SCALE 1:50	

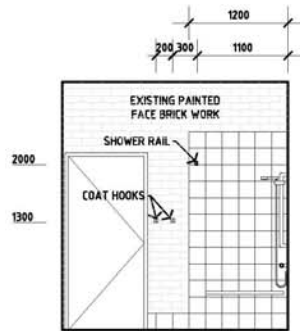
architects

Rev.No.	Date	Revision
	28/08/12	

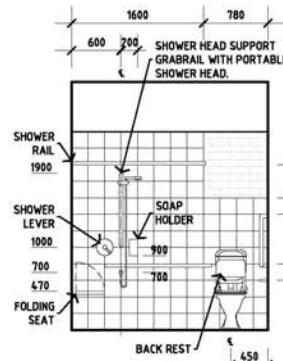
SUITE 1, 11th BAYLY STREET GERALDTON WA 6530 (P.O. BOX 27) TEL. 08 9964 4949 FAX 08 9964 2424



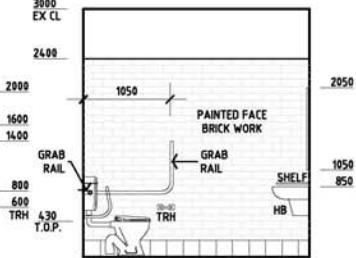
ELEVATION 1
SCALE 150



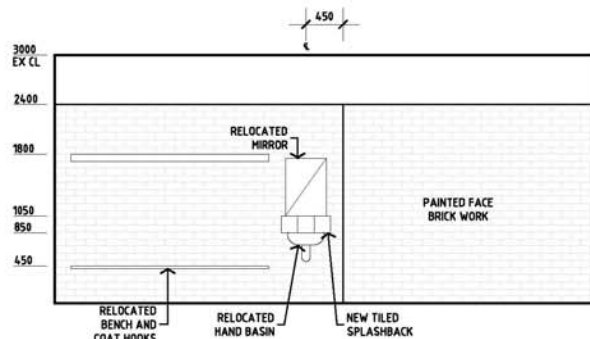
ELEVATION 2
SCALE 150



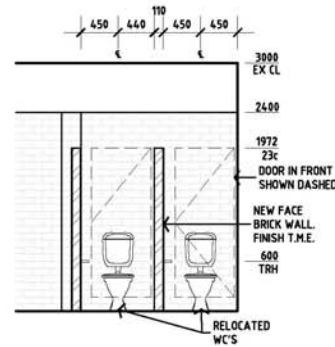
ELEVATION 3
SCALE 150



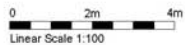
ELEVATION 4
SCALE 150



ELEVATION 5
SCALE 150



ELEVATION 6
SCALE 150



PROJECT
**DISABLED FACILITIES
MEEKATHARRA POOL**

**EASTMAN
POLETTI
SHERWOOD**



DRAWING
ROOM ELEVATIONS

JOB No.
1229

DRAFT: TC ARCH: BS

DWG No.
A01.2

DATE: 29/05/12 SCALE: 1:50



SUITE 1, 7th BAYLY STREET GERALDTON WA 6530 (P.O. BOX 27) TEL: 08 9964 4949 FAX: 08 9964 2424

architects

Rev. No.	Date	Revision
	28/08/12	

EASTMAN POLETTI SHERWOOD PTY LTD ARCHITECTS AND RTM PTM LTD COPYRIGHT

9.6 WORKS AND SERVICES

Title/Subject:	ROYALTIES FOR REGIONS – COUNTRY LOCAL GOVERNMENT FUND (CLGF) – FORWARD CAPITAL WORKS PLAN - REVIEW
Agenda/Minute Number:	9.6.1
Applicant:	Dept Regional Development and Lands (RDL)
File Ref:	ADM 331, ADM 324, ADM 382, ADM 383
Disclosure of Interest:	Nil
Date of Report:	9 October 2012
Author:	Roy McClymont Chief Executive Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary:

Council's adopted its first Forward Capital Works Plan in August 2010 and reviewed it in December 2011. It is now due for review again.

Attachments:

Reviewed Forward Capital Works Plan

Background:

At its August 2010 meeting Council resolved as follows:

That Council approves the Forward Capital Works Plan as attached (and amended) for submission to the Department of Regional Development and Lands and commits to reviewing the Plan each year.

Further, that Council delegates to the CEO the authority to make any necessary amendments and additions to the plan as may be requested by the Department of Regional Development and Lands.

Comment:

As part of this year's Direct Individual CLGF Funding Council "should" review its Forward Capital Works Plan (FCWP) and should notify RDL in writing of any changes as necessary.

Council may wish to further amend the plan.

Staff have amended only the part of the plan that relates to road construction for the 2012/13 and 2013/14 years. Our full integrated planning processes and associated plans are due for completion by June 2013. These plans should supersede the FCWP and so there would seem little point in spending any significant staff time on this review. Hopefully RDL and/or their consultants will also see the logic in this approach.

Consultation:

Nil

Statutory Environment:

The Local Government Act 1995 and Regulations broadly apply.

Country Local Government Fund – Individual Country Local Governments 2012-13 Guidelines

Country Local Government Fund – Regional Groups of Country Local Governments 2012-13 Guidelines

Policy Implications:

Nil

Financial Implications:

Nil cost – the review will be completed in house by staff.

Strategic Implications:

It is a requirement that the Forward Capital Works Plan, Asset Management Plan and Strategic plan all be interlinked and feed into each other.

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

- 1. That Council approves the reviewed Forward Capital Works Plan as attached and that staff “notify RDL in writing of any changes to the projects relating to CLGF activity in the FCWP”.**
- 2. That Council authorises the CEO to make any necessary amendments and additions to the plan as may be requested or required by the Department of Regional Development and Lands or their consultants.**
- 3. That staff prepare a funding application through the Country Local Government Fund - Individual Local Governments 2012-13 program, as required, for sealing a further section of Landor Road and that the CEO and Shire President are authorised to sign off on the application.**

CARRIED 5/0



Forward Capital Works Plan

10 Years

2009/2010 to 2019/2020

Adopted by the Shire of Meekatharra 21 August 2010

Amended 15 October 2010

Reviewed and Amended 16 December 2011

Reviewed and Amended 20 October 2012

Shire of Meekatharra
10 Year Forward Capital Works Plan

The following 10 year Forward Capital Works Plan for the Shire of Meekatharra covers expenditure on Council's infrastructure assets for the next 10 years, commencing in 2009/10.

The plan contains an Overview of capital expenditure on groups of infrastructure including Roads, Buildings, Waste and Other (footpaths, floodways, grids, bores, airport runways / taxiways). Details of each individual project follows, including the background and purpose of the project, a breakdown of funding sources and a breakdown of expenditure on New Assets, Renewal of Assets or Asset Expansion / Upgrade. The definitions are as follows:

Renewal of Assets: Sustains the service at the same level on a like for like basis, eg. road re-seal or a building re-roof.

New Assets: Assets acquired for a new (never before provided) service to the community.

Asset Expansion / Upgrade: Expansion is the extension of an asset at the same level of service as is currently enjoyed by the community but to a new group of users. Upgrade provides a higher level of service than previously offered.

Whole-of-Life Costing information is provided as a separate section in the plan.

Risk Management analysis outlines the likelihood and impact of funding risks for each project resulting in an overall risk rating with details of mitigation strategies and their current status.

Council have approved this plan and have committed to review this plan each year.

Signed on the day of 2010.

Roy McClymont
CHIEF EXECUTIVE OFFICER

Signed on the day of 2010.

Tom Hutchinson
SHIRE PRESIDENT

Shire of Meekatharra
10 Year Forward Capital Works Plan

OVERVIEW

	Actual Budget	Actual Budget	Actual Budget	Actual Budget	Forecast Budget						TOTALS	
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19		2019/20
Capital Works Areas												
Roads	3,703,562	2,752,343	6,949,440	11,070,444	2,961,096	2,640,000	2,375,000	2,490,000	2,340,000	3,120,000	2,470,000	42,871,885
Buildings	1,389,100	853,700	658,000	57,500	126,900	103,200	72,900	41,700	64,400	62,600	79,300	3,509,300
Waste	0	0	60,000	20,000	0	0	0	0	17,000	32,000	0	129,000
Other	891,153	1,013,840	355,000	441,000	167,000	400,000	168,000	211,000	251,000	83,000	93,000	4,073,993
TOTAL	5,983,815	4,619,883	8,022,440	11,588,944	3,254,996	3,143,200	2,615,900	2,742,700	2,672,400	3,297,600	2,642,300	50,584,178
Represented by:												
Renewal (R)	2,061,196	2,439,512	5,983,000	8,982,520	1,068,900	1,368,200	1,680,900	1,447,700	1,337,400	1,357,600	1,237,300	28,964,228
New assets (N)	1,185,153	732,653	50,000	250,000	75,000	205,000	35,000	0	35,000	0	35,000	2,602,806
Asset expansion / upgrade (E)	2,737,466	1,447,718	1,989,440	2,356,424	2,111,096	1,570,000	900,000	1,295,000	1,300,000	1,940,000	1,370,000	19,017,144
TOTAL	5,983,815	4,619,883	8,022,440	11,588,944	3,254,996	3,143,200	2,615,900	2,742,700	2,672,400	3,297,600	2,642,300	50,584,178
GRAND TOTAL	5,983,815	4,619,883	8,022,440	11,588,944	3,254,996	3,143,200	2,615,900	2,742,700	2,672,400	3,297,600	2,642,300	50,584,178
Funding Sources												
Council	3,135,196	2,360,111	2,168,000	-309,814	1,160,446	1,263,200	968,900	1,072,700	1,247,400	1,118,600	980,300	15,165,039
Royalties for Regions CLGF & RGS	1,882,466	941,218	1,093,344	1,036,405	1,293,454	865,000	800,000	600,000	600,000	1,400,000	800,000	11,311,887
Regional Road Group	50,000	269,289	100,000	100,000	100,000	300,000	100,000	300,000	100,000	50,000	100,000	1,569,289
Main Roads Direct Grant	148,000	159,269	150,000	183,125	190,000	175,000	177,000	180,000	185,000	189,000	192,000	1,928,394
Roads to Recovery	511,096	511,096	511,096	1,022,192	511,096	540,000	540,000	540,000	540,000	540,000	570,000	6,336,576
Community Sport & Rec Fac Fund	30,000	30,000	0	0	0	0	0	0	0	0	0	60,000
Regional Airports Develop. Sch.	50,000	171,843	0	0	0	0	30,000	0	0	0	0	251,843
Reserves	0	0	0	0	0	0	0	0	0	0	0	0
FESA Natural Disaster Funding			4,000,000	9,557,036								
Other	177,057	177,057	0	0	0	0	0	50,000	0	0	0	404,114
FUNDING TOTAL	5,983,815	4,619,883	8,022,440	11,588,944	3,254,996	3,143,200	2,615,900	2,742,700	2,672,400	3,297,600	2,642,300	50,584,178
Funding gaps identified	0	0	0	0	0	0	0	0	0	0	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Shire of Meekatharra
10 Year Forward Capital Works Plan

ROADS

Purpose: To continually improve the Shire of Meekatharra's road network. This ongoing project involves renewal of existing roads infrastructure and expenditure on new roads infrastructure.

Capital expenditure has been estimated based on the allowance for recurring expenditure on whole-of-life costs of the assets. Details are included in the Overview.

Background: In accordance with Council's strategic plan, funds provided by Council, Country Local Government Fund and other external grants allow for the extension and upgrade of the Shire's road infrastructure assets.

Description	Actual Budget 2009/10			Actual Expend (unaudited) 2009/10			Actual Budget 2010/11			Actual Budget 2011/12			Actual Budget 2012/13			Forecast Budget 2013/14			
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	
<i>Renewal (R), New(N) or Expansion/Upgrade (E)</i>																			
Landor Road	0		1,952,466			1,132,126	0		941,218			1,604,440	150,000		2,036,424			1,500,000	
Ashburton Downs Road	581,096		0	218,772			715,029		0	2,000,000					150,000			511,096	
Mt Clere Road	300,000		0	506,405			300,000		0	1,420,000				150,000	100,000				
Connaughton Street	0		50,000			0	0		50,000			50,000			300,000				
Sandstone Road	70,000		0	0		0	511,096		0	320,000			150,000						
Berringarra Road	0	0	0	0			100,000		0	100,000			150,000						
Wiluna North Road										1,120,000									
WANDRRA Flood Reinstatement													7,709,020						
Minor road construction	400,000		0	57,423			100,000		0	100,000		235,000	725,000		400,000				
Reseal Town Streets	350,000	0	0	100,000		34,827	35,000		0	0									
TOTALS	1,701,096	0	2,002,466	882,600	0	1,166,953	1,761,125	0	991,218	5,060,000	0	1,889,440	8,684,020	0	2,186,424	950,000	0	2,011,096	
GRAND TOTAL	3,703,562			2,049,553			2,752,343			6,949,440			11,070,444					2,961,096	
Funding Source																			
Council		1,112,000			598,479			871,471		1,095,000			-738,314					866,546	
Country Local Government Fund:																			
Direct Allocation		1,882,466			941,218			593,344		1,093,344			521,579		521,579				
Regional Grouping Allocation								347,874		0			424,826		771,875				
Regional Road Group		50,000			50,000			269,289		100,000			100,000		100,000				
Main Roads Direct Grant		148,000			153,196			159,269		150,000			183,125		190,000				
Roads to Recovery		511,096			306,660			511,096		511,096			1,022,192		511,096				
Reserves		0						0											
FESA Natural Disaster Funding										4,000,000			9,557,036						
Other		0						0											
TOTAL		3,703,562			2,049,553			2,752,343		6,949,440			11,070,444					2,961,096	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012
Page 70

Shire of Meekatharra
10 Year Forward Capital Works Plan

ROADS

Continued...

Description <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Forecast Budget																	
	2014/15			2015/16			2016/17			2017/18			2018/19			2019/20		
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E
Landor Road	450,000		1,440,000	475,000		900,000	450,000		1,240,000	280,000		1,140,000	280,000		1,940,000	80,000		1,370,000
Ashburton Downs Road				740,000									600,000					
Mt Clere Road	400,000									700,000								
Connaughton Street																		
Sandstone Road							400,000									800,000		
Berringarra Road																		
Wiluna North Road																		
WANDRRA Flood Reinstatement																		
Minor road construction	100,000			260,000			400,000			220,000						220,000		
Reseal Town Streets	250,000												300,000					
TOTALS	1,200,000	0	1,440,000	1,475,000	0	900,000	1,250,000	0	1,240,000	1,200,000	0	1,140,000	1,180,000	0	1,940,000	1,100,000	0	1,370,000
GRAND TOTAL	2,640,000			2,375,000			2,490,000			2,340,000			3,120,000			2,470,000		
Funding Source																		
Council	825,000			758,000			870,000			915,000			941,000			808,000		
Country Local Government Fund:																		
Direct Allocation	800,000			800,000			600,000			600,000			700,000			800,000		
Regional Grouping Allocation													700,000					
Regional Road Group	300,000			100,000			300,000			100,000			50,000			100,000		
Main Roads Direct Grant	175,000			177,000			180,000			185,000			189,000			192,000		
Roads to Recovery	540,000			540,000			540,000			540,000			540,000			570,000		
Reserves																		
FESA Natural Disaster Funding																		
Other																		
TOTAL	2,640,000			2,375,000			2,490,000			2,340,000			3,120,000			2,470,000		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Shire of Meekatharra
10 Year Forward Capital Works Plan

BUILDINGS

Purpose: To continually expand on and improve Shire owned buildings. This ongoing project involves expenditure for the renewal of buildings and expenditure on new buildings.

Capital expenditure has been estimated based on the allowance for recurring expenditure on whole-of-life costs of the assets. Details are included in the Overview.

Background: In accordance with Council's strategic plan, funds provided by Council and other external grants allow for the extension and upgrade of Shire owned buildings.

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Actual Budget 2009/10			Actual Expend (unaudited) 2009/10			Actual Budget 2010/11			Actual Budget 2011/12			Forecast Budget 2012/13			Forecast Budget 2013/14			
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	
	Admin Archive Container X 2	0	0	0				0	0	0									
Administration Centre & Library	35,000	0	0	0			0	0	0	180,000					220,000				
Airport Terminal Building	0	0	15,000			0	0	0	0	24,000									
Airport Workshop & Buildings	0	0	0				0	0	17,000										
Cemetery										10,000		20,000							
Community Radio Station	0	0	0				0	0	0										
Depot Main Workshop	0	25,000	0		0		0	0	0									8,000	
Depot Old Railway Stn Goods Shed	0	0	0				0	0	0	95,000									
Depot Old Railway Stn incl Ablutions	0	0	0				0	0	0				5,000						
Depot Plant Shed	0	0	0				0	0	0										
Depot Town Gardeners Shed	0	0	0				0	0	0										
Family Care Centre	0	0	0				0	0	0										
Golf Club Caretakers Residence	0	0	0				0	0	0										
Golf Club Clubhouse	0	0	0				0	0	0										
Hearse Shed	0	0	0				0	0	0										
Indoor Sporting Centre & Gym	0	0	15,000			0	0	0	15,000	15,000									
Kindergarten	0	0	0				0	0	0										
Lloyds Main Street Shop										80,000									
Lookout shelter, signage & decking	0	0	0				0	0	0										
Masonic Lodge	0	0	0				0	0	0										
Mt Gould Police Station	10,000	10,000		0	0		10,000	10,000	0	10,000		10,000							
Museum Shed & Toilet Darrigans Ctge	0	0	0				0	0	0									5,000	
Picture Gardens Buildings	0	0	0				0	0	0				6,000						
Public Toilets - Main St	0	0	0				0	0	0										
Race Club Ablution Blocks x 3	0	0	0				0	0	0									4,500	
Race Club Bar and Covered area	0	0	0				0	0	15,000										
Race Club Generator Shed	0	0	0				0	0	0										
Race Club Horse Shelters & Yrds x 6	0	0	0				0	0	0										
Race Club Horse Stables & Ex Ring	0	0	20,000			18,900	0	0	0										
Race Club Jockey, Stew, Sec Rms	0	0	0				0	0	0										
Race Club Judges Box & Tower	0	0	0				0	0	0										
Race Club Kitchen	0	0	0				0	0	0				7,000						
Race Club Shed & Bookies Ring	0	0	0				0	0	0										
Race Club Stables & Yards x 4	0	0	0				0	0	0										
Race Club Stables Sheds No's. 1 & 2	0	0	0				0	0	0										
Race Club Storage Shed	0	0	0				0	0	0										
Race Club Store Shed	0	0	0				0	0	0										
Race Club Transportable Mtg Rooms	0	0	0				0	0	0										
Red Sand Box Child Care Centre	0	0	0				0	0	0										
Refuse Site Plant Shed	0	0	0				0	0	0										
Rifle Club Clubhouse & Ablutions	0	0	0				0	0	0										
Sec Rifle Clubhouse & Ablutions	0	0	0				0	0	0										

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Actual Budget 2009/10			Actual Expend (unaudited) 2009/10			Actual Budget 2010/11			Actual Budget 2011/12			Forecast Budget						
	R	N	E	R	N	E	R	N	E	R	N	E	2012/13			2013/14			
														R	N	E	R	N	E
Shed/Office/Storeroom SES Building	0	0	0				0	0	0										
Shire Hall	16,000	0	12,000	8,632			6,000	0	0				6,500						
Shop Building and Living Quarters	0	0	8,000			6,775	0	0	10,500									7,900	
Speedway Administration Offices	0	0	0				0	0	0										
Speedway Canteen	0	0	0				0	0	0										
Speedway Club Rooms & Ablutions	0	0	0				0	0	0										
Speedway Store Shed	0	0	0				0	0	0										
Sport Complex Fire Shed & Drill Grnd	0	0	0				0	0	0										
Sport Complex Tennis & Bball Courts	0	0	9,000			0	0	0	6,000				3,600						
Sporting Complex	12,000	230,000	40,000	0	137,000	27,550	12,000	100,000	40,000	32,000		100,000							
Sporting Complex Old Stables	0	0	0				0	0	0										
Sporting Complex Plant Shed	0	0	0				0	0	0										
Sporting Complex Storage Shed	0	0	0				0	0	0										
Sporting Complex Water Tanks x 3	0	0	0				0	0	0										13,000
Swim Pool Changerooms & Kiosk	20,000	0	90,000	0		0	20,000	0	150,000	55,000									6,500
Swim Pool Store Shed & Plant Room	0	0	0				0	0	25,000										
Telecentre & Business Centre	0	0	0				0	0	0										5,300
Transport Shed, Office & Toilet	0	0	0				0	0	0										
TV Retransmission Site	0	0	150,000			0	0	0	0										
Welcome Park gazebo & infrastructure	0	76,000			58,815		0	0	25,000										17,000
Youth Centre and Toilets	20,000		7,000	8,608			8,500	0	11,000	18,500		11,000	7,400						27,000
DWELLINGS							0	0	0										
Dwelling - Lot 220 Darlot St	0	0	0				0	0	0										
Dwelling - Lot 206 Hill St	10,000	0	0	4,583			13,500	0	0	11,000									23,000
Dwelling - Lot 87 Main St	0	0	175,000			5,818	0	15,000	0	18,500									
Single Prsns Qtrs - Lot 213 Darlot St	15,000	0	0	20,547			0	0	0										
Dwelling - Lot 255 Darlot St	0	0	0				50,000	0	50,000										
Dwelling - Lot 303 Darlot St	6,000	0	34,000	0		17,037	6,000	0	17,000	23,000			6,600						
Dwelling - Lot 246 Darlot St	0	0	0				32,500	0	25,000										9,700
Dwelling - Lot 208 Hill St	10,000	0	155,000	3,625		0	41,000	0	25,000										
Dwelling - Sporting Complex Rsve	10,000	0	5,000	0		0	0	0	0	23,000									
Dwelling - Lot 304 Darlot St	0	0	0				20,200	0	0	5,000			8,300		64,000				
Airport Manager's Residence	15,100	0	0	13,033			15,000	0	0	18,000									
Depot Caretakers Residence	0	0	0				0	0	0										
Dwelling - Lot 408 Hill St	0	0	0				0	0	0										
Single Prsns Quarters - Paddy's Flat	0	0	0				0	0	0										
Dwelling - Houses (4) - 16 Regan St	20,000	0	0	0			35,000	0	0	20,000			7,100						
Dwelling - Lot 207 Hill St	0	57,000	0		63,133		0	13,750	0	10,000									
Dwelling - Lot 205 Hill St	0	57,000	0		62,033		0	13,750	0	10,000									
TOTALS	199,100	455,000	735,000	59,028	320,981	76,080	269,700	152,500	431,500	658,000			57,500			76,900			50,000
GRAND TOTAL	1,389,100			456,089			853,700			658,000			57,500			126,900			
Funding Source:																			
Council	1,359,100			456,089			823,700			658,000			57,500			126,900			
Country Local Government Fund	0						0												
Community Sport & Rec Fac Fund	30,000						30,000												
Reserves	0						0												
Other	0						0												
TOTAL	1,389,100			456,089			853,700			658,000			57,500			126,900			

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Shire of Meekatharra
10 Year Forward Capital Works Plan

BUILDINGS Continued

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Forecast Budget																	
	2014/15			2015/16			2016/17			2017/18			2018/19			2019/20		
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E
Admin Archive Container X 2																		
Administration Centre & Library																		
Airport Terminal Building	10,000																	10,000
Airport Workshop & Buildings																		
Cemetery																		
Community Radio Station																		
Depot Main Workshop										6,000								
Depot Old Railway Stn Goods Shed																		
Depot Old Railway Stn incl Ablutions							8,000											
Depot Plant Shed																		
Depot Town Gardeners Shed																		
Family Care Centre																		
Golf Club Caretakers Residence																		
Golf Club Clubhouse												25,000						
Hearse Shed																		
Indoor Sporting Centre & Gym	8,000												12,000					
Kindergarten				9,000														
Lloyds Main Street Shop																		
Lookout shelter, signage & decking																		
Masonic Lodge										8,000								
Mt Gould Police Station				7,000														
Museum Shed & Toilet Darrigans Ctge																		
Picture Gardens Buildings													9,000					
Public Toilets - Main St	4,000									3,000								5,000
Race Club Ablution Blocks x 3																		
Race Club Bar and Covered area																		7,500
Race Club Generator Shed																		
Race Club Horse Shelters & Yrds x 6	9,000																	
Race Club Horse Stables & Ex Ring				4,000														
Race Club Jockey, Stew, Sec Rms							2,500											
Race Club Judges Box & Tower																		
Race Club Kitchen																		
Race Club Shed & Bookies Ring							2,500											
Race Club Stables & Yards x 4										6,500								
Race Club Stables Sheds No's. 1 & 2																		
Race Club Storage Shed																		
Race Club Store Shed																		
Race Club Transportable Mtg Rooms													8,600					
Red Sand Box Child Care Centre				19,000														
Refuse Site Plant Shed																		
Rifle Club Clubhouse & Ablutions										19,000								
Sec Rifle Clubhouse & Ablutions																		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Forecast Budget																	
	2014/15			2015/16			2016/17			2017/18			2018/19			2019/20		
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E
Shed/Office/Storeroom SES Building				9,500														
Shire Hall	7,900						4,400						9,600					
Shop Building and Living Quarters																6,600		
Speedway Administration Offices										6,400								
Speedway Canteen																		
Speedway Club Rooms & Ablutions	11,400																	
Speedway Store Shed																		
Sport Complex Fire Shed & Drill Gmd													6,700					
Sport Complex Tennis & Bball Courts	14,000																	
Sporting Complex	11,000									9,600								
Sporting Complex Old Stables																		
Sporting Complex Plant Shed																		
Sporting Complex Storage Shed																		
Sporting Complex Water Tanks x 3																		
Swim Pool Changerooms & Kiosk										7,600								
Swim Pool Store Shed & Plant Room																		
Telecentre & Business Centre																9,600		
Transport Shed, Office & Toilet																		
TV Retransmission Site																		4,500
Welcome Park gazebo & infrastructure				3,600														6,300
Youth Centre and Toilets							7,400											
DWELLINGS																		
Dwelling - Lot 220 Darlot St																		13,200
Dwelling - Lot 206 Hill St																		
Dwelling - Lot 87 Main St																		
Single Prsns Qtrs - Lot 213 Darlot St																		
Dwelling - Lot 255 Darlot St													8,600					
Dwelling - Lot 303 Darlot St				9,800												9,800		
Dwelling - Lot 246 Darlot St	21,000																	6,800
Dwelling - Lot 208 Hill St				11,000														
Dwelling - Sporting Complex Rsvs							9,700											
Dwelling - Lot 304 Darlot St																		
Airport Manager's Residence										8,700								
Depot Caretakers Residence													8,600					
Dwelling - Lot 408 Hill St																		
Single Prsns Quarters - Paddy's Flat																		
Dwelling - Houses (4) - 16 Regan St	6,900						7,200						8,100					
Dwelling - Lot 207 Hill St																		
Dwelling - Lot 205 Hill St																		
TOTALS	103,200			72,900			41,700			64,400			62,600			79,300		
GRAND TOTAL	103,200			72,900			41,700			64,400			62,600			79,300		
Funding Source:																		
Council	103,200			72,900			41,700			64,400			62,600			79,300		
Country Local Government Fund																		
Community Sport & Rec Fac Fund																		
Reserves																		
Other																		
TOTAL	103,200			72,900			41,700			64,400			62,600			79,300		

Shire of Meekatharra
10 Year Forward Capital Works Plan

WASTE

Purpose: To continually expand on and improve the Shire's waste management systems. This ongoing project involves expenditure for the renewal of disposal systems.

Capital expenditure has been estimated based on the allowance for recurring expenditure on whole-of-life costs of the assets. Details are included in the Overview.

Background: In accordance with Council's strategic plan, funds provided by Council and other external grants allow for the extension and upgrade of the rubbish disposal site and sewerage disposal system.

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Actual Budget 2009/10			Actual Expend 2009/10			Actual Budget 2010/11			Actual Budget 2011/12			Forecast Budget 2012/13			Forecast Budget 2013/14		
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E
Rubbish disposal site	0	0	0				0	0	0									
Sewerage disposal system	0	0	0				0	0	0	60,000					20,000			
TOTALS	0	0	0	0	0	0	0	0	0	60,000			0		20,000	0		0
GRAND TOTAL	0			0			0			60,000			20,000			0		
Funding Source:																		
Council	0						0			60,000			20,000					
Country Local Government Fund	0						0											
Reserves	0						0											
Other	0						0											
TOTAL	0			0			0			60,000			20,000			0		

Shire of Meekatharra
 10 Year Forward Capital Works Plan

WASTE *Continued*

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Forecast Budget																	
	2014/15			2015/16			2016/17			2017/18			2018/19			2019/20		
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E
Rubbish disposal site													32,000					
Sewerage disposal system										17,000								
TOTALS	0			0			0			17,000			32,000			0		
GRAND TOTAL	0			0			0			17,000			32,000			0		
Funding Source:																		
Council										17,000			32,000					
Country Local Government Fund																		
Reserves																		
Other																		
TOTAL	0			0			0			17,000			32,000			0		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Shire of Meekatharra
10 Year Forward Capital Works Plan

OTHER

Purpose: To continually expand on and improve footpaths, floodways, grids, water bores and airport runways and taxiways. This ongoing project involves expenditure for the renewal of existing infrastructure and expenditure on new infrastructure assets.

Capital expenditure has been estimated based on the allowance for recurring expenditure on whole-of-life costs of the assets. Details are included in the Overview.

Background: In accordance with Council's strategic plan, funds provided by Council and other external grants allow for the extension and upgrade of existing infrastructure and for the construction of new infrastructure.

Description: <i>Renewal (R), New(N) or Expansion/Upgrade (E)</i>	Actual Budget 2009/10			Actual Expend (unaudited) 2009/10			Actual Budget 2010/11			Actual Budget 2011/12			Forecast Budget					
	R	N	E	R	N	E	R	N	E	R	N	E	2012/13			2013/14		
													R	N	E	R	N	E
Footpaths	0	150,000	0		134,827		0	0	0						150,000			
Floodways	0	0	0				0	0	0									
Grids	61,000	0	0	0			65,000	0	0	30,000			41,000				42,000	
Water Bores	0	50,000	0		43,207		0	60,000	0		50,000				70,000			75,000
Airport Runways & Taxiways	100,000	0	0	75,390			343,687	0	25,000	25,000	0	0						
Parks & Gardens Water Supply	0	90,000	0	3,390			0	80,000	0	120,000					180,000			
Tourism Infrastructure / Displays	0	340,153	0		0		0	340,153	0	30,000								
Security Systems and Infrastructure	0	100,000	0		0		0	100,000	0		100,000							50,000
TOTALS	161,000	730,153	0	78,780	178,034	0	408,687	580,153	25,000	205,000	50,000	100,000	41,000	250,000	150,000	42,000	75,000	50,000
GRAND TOTAL		891,153			256,814			1,013,840			355,000			441,000				167,000
Funding Source:																		
Council		664,096			210,079			664,940			355,000				351,000			167,000
Royalties for Regions - RGS		0						0						90,000				
Regional Airports Develop. Sch.		50,000			46,735			171,843										
Reserves		0						0										
Other		177,057						177,057			0							
TOTAL		891,153			256,814			1,013,840			355,000			441,000				167,000

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012
Page 78

Shire of Meekatharra
10 Year Forward Capital Works Plan

OTHER *Continued*

Description: <small>Renewal (R), New(N) or Expansion/Upgrade (E)</small>	Forecast Budget																	
	2014/15			2015/16			2016/17			2017/18			2018/19			2019/20		
	R	N	E	R	N	E	R	N	E	R	N	E	R	N	E			
Footpaths			130,000	30,000								160,000						
Floodways							65,000											
Grids	43,000			43,000			44,000			45,000			47,000		49,000			
Water Bores		75,000			35,000						35,000				35,000			
Airport Runways & Taxiways				60,000														
Parks & Gardens Water Supply	13,000								11,000				19,000					
Tourism Infrastructure / Displays		130,000					47,000						17,000		0			
Security Systems and Infrastructure	9,000							55,000							9,000			
TOTALS	65,000	205,000	130,000	133,000	35,000	0	156,000	0	55,000	56,000	35,000	160,000	83,000	0	0	58,000	35,000	0
GRAND TOTAL	400,000			168,000			211,000			251,000			83,000			93,000		
Funding Source:																		
Council	335,000			138,000			161,000			251,000			83,000			93,000		
Royalties for Regions - RGS	65,000																	
Regional Airports Develop. Sch.				30,000														
Reserves																		
Other							50,000											
TOTAL	400,000			168,000			211,000			251,000			83,000			93,000		

Shire of Meekatharra
10 Year Forward Capital Works Plan

WHOLE-OF-LIFE COSTING INFORMATION

The Shire of Meekatharra has commenced this plan in a very strong financial position with no debt and almost \$6 million in cashed backed reserves.

This plan does not include any major capital asset additions that would require a significant injection of funds for maintenance, running costs or any other whole of life cost components. The plan therefore provides for adequate renewal and upgrading of existing assets.

As this plan is reviewed each year, detailed whole-of-life costing information will be included for any new major capital assets that are added to the plan.

The following figures represent Council's starting position at the time of production of this plan (1 July 2009):

	As at 1 July 09	As at 1 July 10
PROPERTY		
Land & Buildings - Cost	5,563,361	5893358
Less Accumulated Depreciation	<u>(1,966,604)</u>	<u>(2,110,373)</u>
	3,596,757	3,782,985

All property assets are carried at cost. Whilst they are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 "Impairment of Assets".

INFRASTRUCTURE

Roads - Cost	34,900,841	37185201
Less Accumulated Depreciation	<u>(18,231,950)</u>	<u>(19,891,459)</u>
	16,668,891	17,293,742
Airport - Cost	3,280,950	3356340
Less Accumulated Depreciation	<u>(2,160,610)</u>	<u>(2,321,165)</u>
	1,120,340	1,035,175
Infrastructure Other - Cost	2,579,851	2667258
Less Accumulated Depreciation	<u>(642,074)</u>	<u>(739,157)</u>
	1,937,777	1,928,101
	<u>19,727,008</u>	<u>20,257,018</u>

Council have adopted a policy of revaluing roads with sufficient regularity to ensure the carrying amount of each road asset is fairly stated at reporting date. This policy accords with AASB.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 20, 2012

Page 80

RESERVES - CASH BACKED	As at 1 July 09	As at 1 July 10
Plant Reserve	1,423,136	1,504,003
Building Reserve	735,770	777,578
Shire Water Reserve	129,463	136,820
Airport Runway (Capital) Reserve	1,911,223	2,019,824
Airport Operating Reserve	674,290	712,605
Transport Reserve	295,636	312,435
Infrastructure & Economic Development Reserve	660,643	698,183
LSL Reserve	40,520	42,822
Reseal and Rejuvenation Reserve		164,383
Digital TV Reserve		150,000
Total Cash Backed Reserves	5,870,681	6,518,653

In 2009 the Council created a Reseal and Rejuvenation of Sealed Roads Reserve based on a commitment to use Royalties for Regions funding to seal important regional link roads.

As at 30/06/11, the Road Reseal / Rejuvenation Reserve will hold approximately \$450,000. These funds put Council in a sound financial position to fund the resealing (renewal) costs of the Shire's developing sealed road assets and well ahead of the planned minimum reserve allocation of \$3,000 per kilometre per year to cover reseals of extensions to the sealed road network. The reseal reserve allocations are based on a 12 year reseal cycle.

All of the cash backed reserve accounts are supported by money held in financial institutions. In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- # Plant Reserve - to be used to fund major plant acquisitions on an ongoing basis.*
- # Building Reserve - to be used for the future building requirements for Council purposes.*
- # Shire Water Reserve - to be used for capital water requirements of parks and gardens administered by the Shire.*
- # Airport Runway Capital Reserve - to be used for future capital construction requirements of the airport runway.*
- # Airport Operating Reserve - to be used for capital improvement for the airport support infrastructure.*
- # Transport Reserve - to be used for the expansion of the road network that cannot be met by operating income.*
- # Infrastructure & Economic Development Reserve - to be used to develop existing town infrastructure of a commercial or non-commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.*
- # Long Service Leave Reserve - to be used for the future pay of staff proceeding on Long Service Leave.*

The reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

Given the high proportion of the Council's rate revenue being generated from mining activity, the 'Council is largely dependent on that revenue to provide essential services to the region. Due to the fluctuating nature of that industry and hence the flow-on effect on the Shire's revenue the Council believes it is vital to maintain sufficient reserves to maintain services and infrastructure during protracted downturns in mining activity.

Shire of Meekatharra
10 Year Forward Capital Works Plan

RISK MANAGEMENT

It is noted that the Shire of Meekatharra has no debt at commencement of this plan and have no intention or requirement to borrow funds during in the 10 year term of this plan.

Project	Risk	Likelihood	Impact	Risk Rating	Impact	Mitigation Strategies	Status
Roads	Council funds - lack of funding	Rare	Moderate	Low	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful budgetting and constant review	Excellent
Roads	Country Local Government Fund - lack of funding	Possible	Moderate	Medium	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful planning and timely reports & acquittals	Excellent
Roads	Regional Road Group - lack of funding	Likely	Minor	Medium	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful planning and timely reports & acquittals	Excellent
Roads	Roads to Recovery - lack of funding	Unlikely	Moderate	Medium	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful planning and timely reports & acquittals	Excellent
Buildings	Council - lack of funding	Rare	Moderate	Low	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful budgetting and constant review	Excellent
Buildings	Community Sport & Rec Fac Fund	Possible	Minor	Medium	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful planning and timely reports & acquittals	Excellent
Other	Council - lack of funding	Rare	Minor	Low	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful budgetting and constant review	Excellent
Other	Regional Airports Dev Scheme - lack of funding	Possible	Moderate	Medium	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful planning and timely reports & acquittals	Excellent
Other	Trails Grant	Possible	Minor	Medium	Project will be deferred, cut back or alternative funding pursued (grants, contributions and/or reserve transfers)	Careful planning and timely reports & acquittals	Excellent

Shire of Meekatharra
10 Year Forward Capital Works Plan



NOTES

Major projects for 2010/11 are listed below in order of priority:

- # Airport Runway - Complete Reseal - \$343,687
- # Final Seal - 12.6 kilometres of Landor Road - \$230,000
- # Prepare and seal further 6 to 7 kilometres of Landor Road - \$711,218
- # Upgrade Swimming Pool Changerooms and Kiosk - \$150,000
- # Rebuild and resheet Ashburton Downs Road - \$715,029
- # Rebuild and resheet Sandstone Road - \$511,096
- # Rebuild and resheet Mt Clere Road - \$300,000

For any queries in relation to this plan, please contact:

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Ph: (08) 9980 0600

Title/Subject:	TENDER PLANT HIRE & MINOR WORKS – HOURLY HIRE BASIS	
Agenda/Minute Number:	9.6.2	
Applicant:		
File Ref:	RFT 12/13 - 4	
Disclosure of Interest:		
Date of Report:	8 October 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may resolve to endorse the Request for Tender for plant hire along similar lines to previous years.

Attachments:

Draft Request for Tender – plant Hire – Hourly Rate – includes selection criteria

Background:

Over the last six years, Council ran this tender and appointed a panel of contractors to be called on when required for various plant hire and works projects.

Comment:

The intention of this Tender is to appoint a panel of preferred contractors that can be called on from time to time to undertake various works.

As the need arises for the hire of specific plant, or for specific works projects, staff will assess the rates provided by the tenderers for the plant required and then endeavour to hire the most suitable contractor with the lowest hourly rate.

As in recent years, the tender will have a term of two years from 1/1/2013 to 31/12/2014.

Two years is considered to be a reasonable term for this type of tender/contract.

Council has approved the basic tender documents (and the Selection Criteria) on three previous occasions.

Consultation:

Works and Services Manager, John Dyer

Statutory Environment:

Local Government Act 1995

Local Government (Functions and General) Regulations 1996 Part 4

The Local Government Act 1995 Section 3.58 (2a) provides that “the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.”

Policy Implications:

Policy 4.2 – Purchasing

Policy 4.3 – Local Purchase Policy

Delegation 02 – Purchase Order Authorisation

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That Council request staff to call tenders for the provision of Plant Hire/Works Projects on an Hourly Hire Basis for a two year period from 1/1/13 to 31/12/14 generally under the terms and conditions listed in the attached Request for Tender documents including the criteria for deciding the tender as detailed.

CARRIED 5/0



REQUEST FOR TENDER

Tender Number 12/13 - 4

Request for Tender (RFT)	Plant Hire/Works Projects – Hourly Hire Basis
Deadline:	4.00 pm Thursday 22 nd November 2012
Address for Delivery:	“Tender – Plant Hire” Shire of Meekatharra Main Street (PO Box 129) MEEKATHARRA WA 6642 <i>[ELECTRONIC MAIL AND FACSIMILE TENDERS WILL NOT BE ACCEPTED]</i>

TABLE OF CONTENTS

1	<u>PRINCIPAL'S REQUEST</u>	<hr/>
1.1	CONTRACT REQUIREMENTS IN BRIEF	
1.2	TENDER DOCUMENTS	
1.3	DEFINITIONS	
1.4	HOW TO PREPARE YOUR TENDER	
1.5	CONTACT PERSONS	
1.6	SELECTION CRITERIA	
1.7	PRICE BASIS	
1.8	THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION	
1.9	CONDITIONS OF TENDERING	
2	<u>SPECIFICATION</u>	<hr/>
2.1	INTRODUCTION	
2.2	BACKGROUND INFORMATION	
2.3	SPECIFIC REQUIREMENTS OF THE CONTRACT	
3	<u>TENDERER'S OFFER</u>	<hr/>
3.1	OFFER FORM	
3.2	TENDERER'S RESPONSE INCLUDING PRICE INFORMATION	

ATTACHMENT: PRICE SCHEDULE

1 PRINCIPAL'S REQUEST

1.1 CONTRACT REQUIREMENTS IN BRIEF

Council is seeking to appoint a panel of Contractors to provide plant hire and minor works on an hourly hire basis.

Panel members may be requested to undertake tasks ranging from short term hire of single machines through to provision of full service road construction/upgrading up to a cost of \$200,000 or more.

Contractors may be used under this tender during the 2 year period commencing 1 January 2013.

1.2 TENDER DOCUMENTS

This Request for Tender is comprised of the following parts:

- (a) Part 1 – Principal's Request (read and keep this part);
- (b) Part 2 – Specification and/or plans/drawings (read and keep this part);
- (c) Part 3 – Tenderer's Offer (complete and return this part);

1.3 DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

Attachments:	The documents you attach as part of your Tender;
Contractor:	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assigns of such person or persons, corporation or corporations;
Deadline:	The deadline for lodgement of your Tender;
Offer:	Your offer to be selected to supply the Requirements;
Principal:	Shire of Meekatharra
Request:	This document;
Requirements:	The goods and/or services requested by the Principal;
Selection Criteria:	The criteria used by the Principal in evaluating your Tender;
Special Conditions:	The additional contractual terms;
Specification:	The statement of Requirements that the Principal requests you to provide if selected;
Tender:	Completed Offer form, response to the Selection Criteria and Attachments;
Tenderer:	Someone who has or intends to submit an Offer to the Principal.

1.4 HOW TO PREPARE YOUR TENDER

- (a) Carefully read all parts of this document.
- (b) Ensure you understand the Requirements.
- (c) Complete and return the Offer (Part 3) in all respects and include all Attachments.
- (d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria.
- (e) Lodge your Tender before the Deadline.

1.5 CONTACT PERSONS

Tenderers should not rely on any information provided by any person(s) other than those listed below:

Name: Roy McClymont
Telephone: 9980 0600
Facsimile: 9981 1505
Email: executive@meekashire.wa.gov.au

1.6 SELECTION CRITERIA

The Contract may be awarded to a panel of Tenderers who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

Tenders will be evaluated based on the information supplied. Tenderers may provide any information that they consider relevant regardless of whether or not that information is specifically requested in these documents.

Once a panel of preferred contractors has been appointed, the Principal will engage individual contractors as and when required based on price, availability and qualitative criteria.

1.7 PRICE BASIS

Tendered prices must exclude Goods and Services Tax (GST). (Do not include GST in any prices quoted).

Fuel Price Adjustments

Contractors who wish to make adjustments to the prices tendered based on future changes to fuel prices should complete the "Average Diesel Consumption Per Hour/Km" column in the Schedule of Rates. The Principal will reference movements in Terminal Gate Prices (Perth) as a basis for negotiating reasonable price variations due to movements in fuel prices. Terminal Gate Prices will be sourced from the Australian Institute of Petroleum. The Principal will also check the contractors claimed fuel consumption rates against industry standards. The Principal reserves the right to negotiate a reasonable price reduction with contractors in the event that fuel prices fall significantly at any time during the term of the contract.

Fixed Price

Prices quoted will be fixed for the 2 year term (until 31 December 2014) other than Fuel Price Adjustments detailed above.

Unless otherwise indicated prices tendered must include all costs associated with the supply, maintenance, cleaning, parts, fuels, oils, etc and all costs associated with the provision of a suitably qualified and experienced operators and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional may not be allowed as a charge for any transaction under any resultant Contract.

1.8 THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION

The following policies may affect this selection:

POLICY: LOCAL PURCHASE POLICY

POLICY NO: 4.3

Copies of this policy are available from the Principal on request.

Council encourages tenderers to inform themselves as to the availability of Local Services and to make use of those services where possible.

1.9 CONDITIONS OF TENDERING

LODGEMENT OF TENDERS AND DELIVERY METHOD

Tenders must be lodged by the Deadline. The Deadline for this Request is 4.00pm (WST) Thursday 22nd November 2012. The Tender is to be:

- (a) placed in a sealed envelope clearly endorsed with the words “**Tender – Plant Hire**”; and
- (b) delivered by hand to the Shire Offices, 81 Main Street, Meekatharra (by the Tenderer or the Tenderer’s private agent) or sent through the mail to the Chief Executive Officer, Shire of Meekatharra, PO Box 129, Meekatharra WA 6642.

Tenders submitted by electronic mail or facsimile **will not** be accepted.

REJECTION OF TENDERS

A Tender will be rejected without consideration of its merits in the event that:

- (a) it is not submitted before the Deadline; or
- (b) it is not submitted at the place specified in the Request; or
- (c) it may be rejected if it fails to comply with any other requirements of the Request.

ACCEPTANCE OF TENDERS

The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

All Tenderers will be given particulars of the successful Tenderer(s) or advising that no Tender was accepted.

TENDERERS TO INFORM THEMSELVES

Tenderers will be deemed to have:

- (a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- (c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer (or chosen Tenderers) and that negotiations are to be carried out in good faith; and
- (e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

CANVASSING OF OFFICIALS

If a Tenderer, whether personally or by an agent, canvasses any of the Principal’s Councillors or Officers with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

TENDER OPENING

Tenders will be opened in the Principal’s offices, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted a Tender by the due Deadline will be read out at the tender opening. No discussions will be entered into between Tenderers and the Principal’s officers present or otherwise, concerning the Tenders submitted.

The Tender opening will be held as soon as possible after the due deadline. Tenderers who would like to attend the opening should contact the Principal prior to the deadline to obtain the time and place of opening.

2 SPECIFICATION

2.1 INTRODUCTION

From time to time, Council requires the services of contractors to supplement Council's own Maintenance and Construction Crews. This work can be both urgent and non-urgent and can range from hiring of a single item of plant for a short period through to undertaking significant construction works over a longer period.

2.2 BACKGROUND INFORMATION

Council intends to use contractors to assist with the completion of road construction and maintenance programs.

2.3 SPECIFIC REQUIREMENTS/CONDITIONS OF THE CONTRACT

- Council is seeking a list of plant and machinery available from suitable contractors at hourly hire rates.
- The intent is to appoint a panel of suitable contractors that can be called upon to undertake various miscellaneous works. Works may range from Council supervised plant hire to larger projects where the contractor may be required to coordinate the works.
- Please note that a contract may be awarded to more than one tenderer. The intention is hire contractors for specific works as required by issue of Purchase Orders.
- This Tender process provides compliance with the provisions of the Local Government Act 1995 and Local Government (Function and General) Regulations 1996.
- No guarantee is given or implied as to the minimum value of work contracted out to the successful tenderer/s in the letting of the contract.
- The Principal has invited tenders for Plant Hire, as and when required, on an hourly basis, over a period of two years commencing from 1 January 2013 and terminating 31 December 2014.
- The Contractor may be required to work in isolated locations.
- The hours of work are to fit in with the Principal's requirements which will be communicated by the Principals representative.
- The hours charged shall be dedicated hours. Unless otherwise arranged no payment will be made for plant that is not operating directly on the task at hand or in stand by mode.
- Some jobs/projects may require that the Contractor is self reliant in regards to their camping and refueling resources.
- The contractor may be requested (if able) to coordinate specific project/s.
- In the case of inclement weather preventing work being carried out, the Principal will not be responsible for down time.
- The Contractor shall have an easily accessible and fully operational satellite telephone or radio communications system, which shall be switched on at all times. The communications system must allow contact with the Principal at all times.
- The Contractor shall also supply and wear the required safety clothing at all times.
- The Contractors plant shall have a fully operational UHF radio for contact with other work site machines.
- The Contractor shall ensure that sufficient supplies of fuel, oil, water, wear parts, and various other miscellaneous items required for remote area operations are carried.
- The Contractor must, at all times, comply fully with the Department of Environmental Protection Guidelines regarding servicing of their plant and disposal of waste lubricants/petroleum products etc.
- All machines and vehicles (including ancillary plant and equipment such as utilities, caravans and trailers) are required to be fully operational, well maintained and licensed if required.
- The Principal will not be charged for or be liable for any down time due to the Contractor undertaking repairs and maintenance to plant.

- The Principal reserves the right to refuse a plant operator access to the site if he has grounds to believe it is in the best interests of the project to do so. He shall not make such a decision until he has discussed the matter with the Contractor.
- Any plant which, in the opinion of the Principal, does not comply with the relevant Worksafe Western Australia Guidelines, State Legislation or the Principal's Specifications and General Conditions, shall be excluded from site.
- All plant and personnel on site will come under the direction of the Principal, who will delegate the on site authority to other persons.
- All interpretations of the specifications shall be at the sole discretion of the Principal.
- The Principal reserves the right to cancel any contract and access other plant if, in his opinion, the Contractor is not endeavouring to operate or maintain his plant in an efficient manner.
- The Contractor may be required to present *daily* work docket to the Principal to be signed on a *daily* basis. The Principal has the authority to exclude plant from working if, unless by other arrangements, the work docket is more than one day in arrears.
- Invoices for payment shall be forwarded to the Principal's office, and payment will be made within 25 days of receipt of an approved invoice providing the contractor permits payments by electronic transfer.

3 TENDERER'S OFFER

PLEASE COMPLETE AND RETURN THE NEXT FOUR PAGES AND ANY ATTACHMENTS

3.1 OFFER FORM

The Chief Executive Officer
Shire of Meekatharra
Main Street
MEEKATHARRA WA 6642

I/We _____
(BLOCK LETTERS)

of _____
(ADDRESS)

ABN/GST Status _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

Mobile/Satellite Phone Nos: _____

E-mail (if any): _____

Name of person/s to contact in relation to this Tender: _____

In response to the Request For Tenders – Plant Hire:

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules and attachments.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the Price Schedule in the prescribed format and submitted with this Tender.

Dated this _____ day of _____ 20__

Signature of authorised signatory of Tenderer: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Address: _____

3.2 TENDERER'S RESPONSE

Where it is necessary to provide additional information please ensure that all documents are clearly marked with the relevant attachment title to assist with their assessment.

(NOTE: All pages within Part 3 are to be completed and returned to the Principal as they form part of your Tender submission).

PRICE INFORMATION

NOTE: All prices are to be listed exclusive of GST (Do not include GST in any prices quoted).

Tenderers **must** complete the attached "Price Schedule". Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

Please provide prices and details of any plant that you have available for this contract. It is not necessary to provide prices for all the types of plant listed. For example if you own and operate a backhoe and no other plant simply provide prices and details of your backhoe only.

Tenderers should also provide full details of any other charges that may be applicable to the contract.

Specifically, any charges that will apply for camping out should be included clearly stating rates per person/per day.

Fuel Price Adjustments

Contractors who wish to make adjustments to the prices tendered based on future changes to fuel prices should complete the "Average Diesel Consumption Per Hour/Km" column in the Schedule of Rates. The Principal will reference movements in Terminal Gate Prices (Perth) as a basis for negotiating reasonable price variations due to movements in fuel prices. Terminal Gate Prices will be sourced from the Australian Institute of Petroleum. The Principal will also check the contractors claimed fuel consumption rates against industry standards. The Principal reserves the right to negotiate reasonable price reductions with contractors in the event that fuel prices fall significantly at any time during the term of the contract.

Fixed Price

Prices quoted will be fixed for the 2 year term (until 31 December 2014) other than Fuel Price Adjustments detailed above.

Unless otherwise indicated prices tendered must include all costs associated with the supply, maintenance, cleaning, parts, fuels, oils, etc and all costs associated with the provision of a suitably qualified and experienced operators and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional may not be allowed as a charge for any transaction under any resultant Contract.

INSURANCE COVERAGE

Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled "Insurance Coverage". A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
Public Liability				
Comprehensive Plant				
Workers Compensation				

EXPERIENCE

Tenderers must, as a minimum, provide brief details of three recent contracts undertaken and contact details of referees for each project.

CAMPING AND FUELING

Supply details of camping and fueling resources available to be used if required.

Additional charge per person/per day (if any) for camping out \$ _____ (excluding GST)

CONFLICTS OF INTEREST

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / No	
If Yes, please state details of any actual or potential conflict of interest and the way in which any conflict will be dealt with: <hr/> <hr/> <hr/>		

Examples of the types of plant that may included in the Price Schedule:

Prime Movers, Water Trucks, Water Carts (Trailers), Superlifts, Side Tippers, Dozers, Graders, Front End Loaders, Excavators, Backhoes, Vibrating Rollers, Rubber Tyred Rollers, Tip Trucks, Bobcats, Other small plant, Utes etc.

Also include rates for combinations that may be available eg. Prime Mover & Semi Trailer (Water Cart, Side Tipper), Prime Mover & Road Train Trailer Combinations, Prime Mover & Low Loader.

Also include any other specific rates that may be offered (eg. Cubic metre rates for Dozers pushing up material).

Title/Subject:	MEEKATHARRA RANGELANDS BIOSECURITY ASSOCIATION (MRBA) – NOMINATION/S
Agenda/Minute Number:	9.6.3
Applicant:	
File Ref:	ADM 224
Disclosure of Interest:	
Date of Report:	16 October 2012
Author:	Roy McClymont Chief Executive Officer <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may nominate person/s to the MRBA Management Committee.

Attachments:

Letter from Ashley Dowden, Chairman MRBA

Background:

Council has in the past nominated local people to the MRBA and similar associations.

Comment:

Liam Johns and Greg Watters are both considered to have good local knowledge of rangeland issues in the Meekatharra District and the capacity to represent the district capably.

The CEO will confirm Liam and Greg's acceptance of their nomination prior to submission.

Consultation:

Ashley Dowden, Greg Watters & Liam Johns

Statutory Environment:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr HJ Nichols

That Council nominates Liam Johns and Greg Watters for election to the Management Committee of the Meekatharra Rangelands Biosecurity Association.

CARRIED 5/0

MEEKATHARRA RANGELANDS BIOSECURITY ASSOCIATION

SHIRE OF MEEKATHARRA
FILE No. <u>ADM 224</u>
DATE REC'D <u>04 OCT 2012</u>
OFFICER <u>CEO</u>
Meeting Date _____

CHAIRMAN

Challa Station

PO Box 239

MT MAGNET WA 6638

P: 9963 5361

ashley.dowden@bigpond.com

28th September 2012

Dear Members

Please find enclosed the nomination form for **Election to Management Committee** of the Meekatharra Rangelands Biosecurity Association.

All ratepayers, under the rules of our constitution, are entitled to nominate members' names, or their own, for election at the AGM on **7th November, 2012**.

The nomination form must be signed by the person making the nomination as well as the nominee, and submitted to the address above by close of business **28th October, 2012**.

The **Appointment of a Proxy** form is also enclosed for those members who are unable to attend the AGM.

All members are welcome to attend both General and AGM's of the Association.

All members are entitled to vote on AGM issues but only elected Committee members may vote on business arising or motions, following the AGM elections.

Four positions become vacant at the AGM. The elected members whose terms' expire are;
Ashley Dowden, Neil Grinham, Liam Johns and Greg Watters.



All positions are honorary.

✓ *mtelere@harbourcat.com.au*
YES

The Minutes of the AGM dated 2nd November, 2011 will be forwarded to all ratepayers prior to the **AGM 7th November 2012**. The meeting will take place in Mt. Magnet.

Regards

Ashley Dowden

Title/Subject:	INTEGRATED STRATEGIC PLANNING	
Agenda/Minute Number:	9.6.4	
Applicant:		
File Ref:	ADM 324	
Disclosure of Interest:		
Date of Report:	16 October 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider and approve the draft Strategic Community Plan for release for public comment.

Attachments:

A copy of the draft Strategic Community Plan 2012 – 2022 was sent to Councillors on 5/10/12

Background:

In January 2012, Council resolved to accept the draft Community Plan and request Council's consultants to develop a fully compliant draft Strategic Community Plan for Council's consideration.

Comment:

Council's consultant, Darren Long advises that the steps from here are as follows:

1. Council considers the plan and amends, as required, and approves the plan for release for public comment (we suggest at least a 4 week public consultation phase).
2. We suggest that the Council consider producing 2 versions of the Plan, a Full version and Abridged version. Please see attached an abridged example of others we have done this way.
3. Council considers any submissions received and then adopts the plan, with or without any changes.
4. Electronic copy of adopted plan can go on website and we can arrange printing of copies of both the full and abridged versions for distribution if required.

The plan has been well prepared and appears to address all the issues and suggestions raised during the consultation phase.

Consultation:

Darren Long, DL Consulting

Statutory Environment:

Local Government Act 1995 section 5.56 and related regulations, standards, guidelines etc

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

The new integrated planning processes and plans will replace Council's existing planning processes and documents

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr JE Burgemeister

That Council approves the draft Community Strategic Plan 2012-2022 for release for public comment for a 6 week public consultation phase closing at 4.00pm, Tuesday 4 December 2012 with public submission to be considered and the plan adopted at the December 2012 ordinary Council meeting.

Further, that two versions of the Plan, a Full version and an Abridged version be created for public consultation purposes.

CARRIED 5/0



STRATEGIC COMMUNITY PLAN

2012 - 2022



CONTENTS

Presidents Message	1
Introduction	2
Our Planning Framework	2
How the Plan was Developed	3
Our Shire Profile	4
Our Vision	5
Our Aim	5
Our Goals	6
Community Priorities against Key Areas	7
Performance Measures	12



President's Message

Insert Shire President Photo here

The Shire of Meekatharra Strategic Community Plan maps out our vision and represents a clear direction for the next ten years.

The Plan will serve as the key strategic planning tool and it contains the primary aims, strategies and priorities to advance the Shire's vision of "A Place of Opportunities, A Place of Prosperity".

My thanks go to the members of the community who played a vital role in providing the input and ideas via workshops, one to one meetings and responding to a questionnaire. Elected member input needs to be recognised, which revealed a close alignment with the community's aspirations.

In implementing this Plan and maintaining its relevance through regular reviews, the objectives of the Strategic Community Plan will be effectively delivered by working in partnership with the community, other Shires, State and Commonwealth Governments, and the private sector.

Shire President



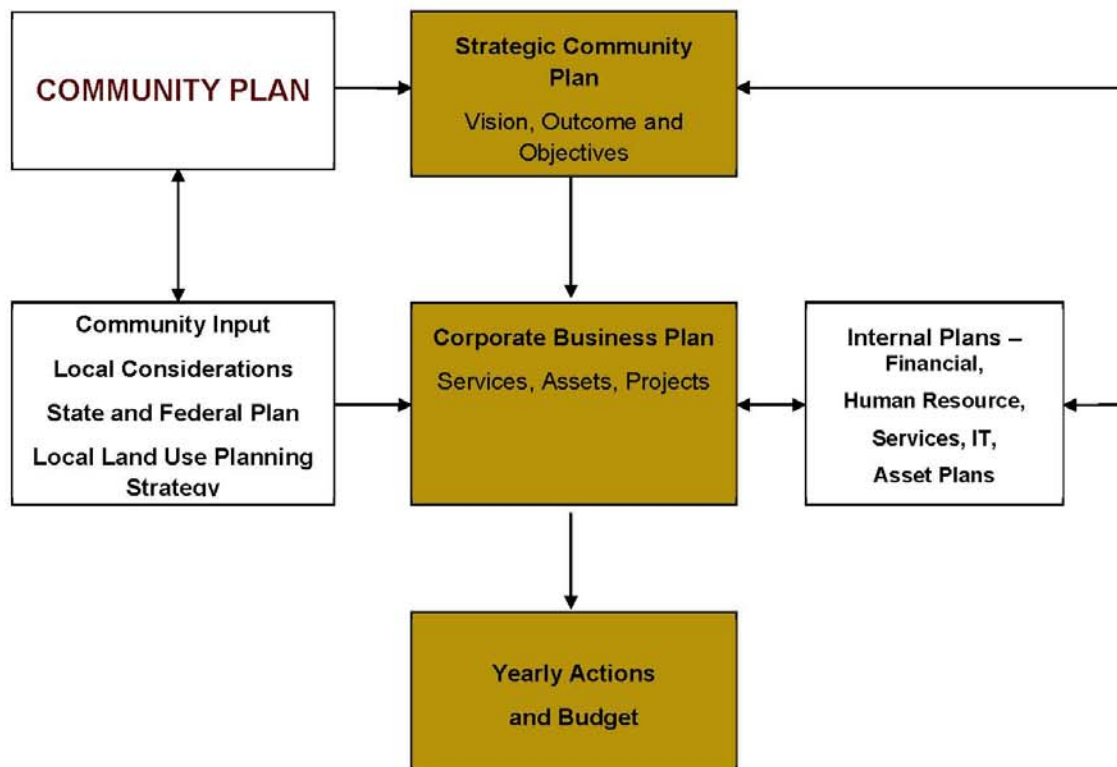
Introduction

Our Strategic Community Plan (SCP) is a Council visionary document for the next 10 years, based on community input and our research (Community Plan) to ensure our future is sustainable. Whilst it is recognized that not all outcomes can be delivered immediately, the plan will guide our decisions over the next 10 years.

The Corporate Business Plan identifies what we will achieve in the shorter term and the steps we will take to reach our long term vision and will enable us and the community to review and monitor our progress towards achieving our aspirations.

Implementing this plan will demand that the Shire not only continues to deliver and represent the community, but recognizes that we can't deliver alone. We will work in partnership with other Shires, State and Federal Governments and the private sector to advocate delivery of our plan.

Our Planning Framework





How the Plan was Developed

The Shire, in partnership with community and stakeholders, has developed a shared strategic vision, goals and outcomes.

In the initial stages of development, research was undertaken across the quadruple bottom line to ensure our community and Council were able to make informed and appropriate priority decisions for our local community. This included a review of the external Commonwealth and State Government plans, and long term demographic changes and impacts, risks and the challenges facing our community, to ensure we are a sustainable and growing community.

Community feedback was critical to understand our identity in building our shared vision, and to provide the opportunity to develop key areas of need, opportunity, and community priorities. Community were given the opportunity to be involved in a number of ways. Community surveys and feed-back were analysed, individual interview opportunities were provided, and a community workshop/forum was held where participants were engaged with, provided comments and feedback.

Community feedback was themed and analysed to produce a Community Plan, which will be continually used to ensure future decisions and priorities are reflective of the local community. The Community Plan was used as the basis to develop our Council Strategic Planning Outcomes and Objectives. Our identity and local visions for the next ten years is underpinned by environmental, social and economic goals, which were developed from community priorities and the research analysis.

In the consideration of priorities articulated within the Plan, community ideas and projects were considered within our resource capacity, both financial and asset.

Our primary aim, "to build a united and cohesive community by improving safety and security, and developing a sense of culture, vibrancy, and energy by strengthening community development", and our goals, have been our focus in choosing our priorities, based on our concerns to sustain our local area, to build and diversify our economic capacity, building local area employment opportunities, service delivery and advocacy, whilst not losing our past identity and history.

Our shared vision, aim and goals will assist Council in future decisions.



Our Shire Profile

Our Area

The Shire covers an area of 100,733 square kilometres. The Shire consists of, three localities being Meekatharra, Peak Hill and Nannine; two aboriginal communities of Yulga Jinna and Buttah Windee; and the aboriginal education centre of Karalundi. Meekatharra contains the majority of the population. Within the Shire there are numerous facilities, including the sporting complex and gymnasium, youth centre, swimming pool, squash court, speedway and a regional airport.

Our Economy

The local economy is based on a mix of mining, retail, manufacturing and construction, and pastoral farming. There is limited retail industry, but a sound commercial base, with local businesses remaining relatively constant. The area has a series of tourist attractions and provides a unique lifestyle choice.

The future economic viability of Meekatharra is optimistic, but significantly dependent upon the mining sector, which is a major risk. This reliance has been considered in the plan.

Our People

The population of 1,377 is gradually increasing (6% increase since 2006), driven mostly by job opportunities in the mining sector and associated industries. The population is diverse in nature; presenting challenges in managing an ageing and a significant indigenous population.

Our Environment

The local environment is valued, supporting quiet, simple and peaceful lifestyle choices. The remoteness, wide open spaces and natural environment needs to be sustained. Viable pastoral farming land is highly valued and needs to be maintained.

Our Key Challenges and Risks

Our Plan needs to manage our identified risks and local issues, which have been identified and considered within our plan. Issues identified and addressed include:

- Economic capacity
- Community safety
- Climate change
- Closure/downgrading of health and education facilities
- Increasing number of people over 65



Our Vision

A Place of Opportunities, A Place of Prosperity

Meekatharra will be a place that is safe, clean and has an active and respectful community.

Meekatharra will be a place that is enterprising and progressive.

Meekatharra will be the regional hub of the Murchison Region.

Meekatharra will be a place that maximises its potential through its historical, tourism and cultural attractions.

Meekatharra will be a place that nurtures its youth and retains its unique health and medical services.

Meekatharra will be a place that builds social cohesion and a sense of pride and ownership.

Our Aim

To build a united and cohesive community by improving safety and security, and developing a sense of culture, vibrancy, and energy by strengthening community development.



Our Goals

Social

- Build community safety and a sense of security.
- Strengthen community interactions and build a united and cohesive community.
- Build and strengthen community, culture, vibrancy and energy.

Environment

- Maintain and preserve the natural environment, enhancing the 'remote' experience of Meekatharra.
- Build the attractiveness of Meekatharra through the delivery of infrastructure and services.

Economic

- Build the economic base through diversification and actively supporting local businesses.



Community Priorities against Key Areas

Social: Building a Sense of Community

Our Vision:

Our place will be a safe community, with a strong sense of security

Our place will have a united and cohesive community.

We will have access to services and facilities that meet our requirements.

Our objectives and priorities are built from our outcomes.

OUTCOMES	OBJECTIVES	PRIORITIES
Sustainable community	Build community participation, interactions and connections.	<ul style="list-style-type: none"> ✦ Implement Emergency Cadets. ✦ Implement a Junior Council. ✦ Increase community participation in sporting clubs.
	Enhance Youth Services	<ul style="list-style-type: none"> ✦ Expand operation of youth services. ✦ Drop in Centre.
	Develop a safe, secure community	<ul style="list-style-type: none"> ✦ Implement security patrols. ✦ Implement CCTV in main street. ✦ Establish Neighbourhood Watch program.
Community needs for services and facilities are met	Ensure access to services and facilities as needs change within the community.	<ul style="list-style-type: none"> ✦ Develop and implement service plans that detail aim of service, level and frequency of service, and partnerships required to deliver services. ✦ Advocate for retention and improvement to health and education services.



Natural Environment: Preserve and Sustain our Natural Environment

Our Vision:

Our environment will be preserved, enhanced and we will retain our 'remote' identity.

We will value our natural resources, managing our use of water and energy.

Our objectives and priorities are built from our outcomes.

OUTCOMES	OBJECTIVES	PRIORITIES
Preserved and enhanced natural environment	Maintain the natural environment.	✦ Develop and maintain parklands.
Sustainable resources	Support sustainable and use of renewable resources.	✦ Develop options to manage use of water and energy. ✦ Investigate options of solar energy potential.



Built Environment: Enhanced Lifestyle Choices

Our Vision:

Our land-use and assets, including local roads, parks, reserves and facilities will meet the future needs of our growing community.

Our town will be enhanced through improved streetscaping and infrastructure.

We will provide commercial and industrial land-use to create employment opportunities.

Our objectives and priorities are built from our outcomes.

OUTCOMES	OBJECTIVES	PRIORITIES
Sustainable Infrastructure	Beautification of community spaces.	<ul style="list-style-type: none"> ✦ Develop and implement landscaping/streetscaping plan. ✦ Examine potential of introducing waste recycling service in town. ✦ Develop active and passive recreation parklands strategy.
	Upgrade and maintain local infrastructure.	<ul style="list-style-type: none"> ✦ Develop and implement asset management plans, including roads, footpaths, and buildings & structures. ✦ Provide facilities to support community needs.
	Facilitate the upgrading and maintaining of State Road Infrastructure	<ul style="list-style-type: none"> ✦ Advocate for the upgrading of the Wiluna-Meekatharra section of the Goldfields Highway to a sealed standard.
Planned development	Create land use capacity for industry	<ul style="list-style-type: none"> ✦ Review land-use planning to ensure commercial and industrial opportunities are maximised.
Housing needs are met	Facilitate affordable and diverse housing options	<ul style="list-style-type: none"> ✦ Review land-use planning to ensure housing and land size choices are available. ✦ Advocate for State to develop residential land for release.



Economic Development: Maximise Business and Employment Opportunities

Our Vision:

Our economy will thrive through diversified business and employment opportunities, taking advantage of our strategic transport position.

We will attract industrial and employment development opportunities and develop skill opportunities for our growing community.

Our objectives and priorities are built from our outcomes.

OUTCOMES	OBJECTIVES	PRIORITIES
Economic Growth	Maximise business development opportunities.	<ul style="list-style-type: none"> ✦ Develop and implement landscaping/streetscaping plan. ✦ Examine potential for horticulture farms and food forests as community based industries. ✦ Encourage new businesses through information incentives and land-use provision. ✦ Advocate for mining companies to construct accommodation facilities adjoining the town.
	Upgrade and maintain local infrastructure.	<ul style="list-style-type: none"> ✦ Develop and implement asset management plans, including roads, footpaths, and buildings & structures. ✦ Provide facilities to support community needs.
Planned development	Create land use capacity for industry	<ul style="list-style-type: none"> ✦ Review land-use planning to ensure commercial and industrial opportunities are maximised. ✦ Partner with Landcorp/Regional Development for the release of additional blocks of land
Housing needs are met	Facilitate affordable and diverse housing options	<ul style="list-style-type: none"> ✦ Review land-use planning to ensure housing and land size choices are available. ✦ Partner with Landcorp/Regional Development for the release of additional blocks of land.
Increased Visitors	Develop Tourism Industry	<ul style="list-style-type: none"> ✦ Examine potential of establishing a Tourist/Museum/Cultural Centre. ✦ Build tourism capability through events, arts, history and cultural experiences.



Governance: Strengthen Local Leadership

Our Vision:

We will ensure our sustainability through our leadership, our regional government partnerships and ensure we make informed resource decisions for the good of our community.

We will engage and listen to our community, advocate on their behalf, be accountable and manage within our governance and legislative framework.

Our objectives and priorities are built from our outcomes.

OUTCOMES	OBJECTIVES	PRIORITIES
Council and Community Leadership	Provide leadership on behalf of the Community.	<ul style="list-style-type: none"> ✦ Lobby and advocate for improved services, infrastructure and access. ✦ Advocate for the regional strengthening of health and education services. ✦ Develop partnerships with stakeholders to enhance community services and infrastructure.
	Foster community participation and collaboration.	<ul style="list-style-type: none"> ✦ Develop a community engagement strategy and provide opportunities for community participation. ✦ Support volunteers and encourage community involvement.
Sustainable Governance	Manage resources effectively.	<ul style="list-style-type: none"> ✦ Develop and maintain strategic financial plan and Asset Management Plans to inform decisions. ✦ Develop and implement service plans that detail aim of service, level and frequency of service, and partnerships required to deliver services. ✦ Ensure governance and legislative requirements are met.
	Develop workforce capability	<ul style="list-style-type: none"> ✦ Develop workforce plan to ensure human resources are available and future skill requirements are identified and developed.



Sustainability Performance Index

Performance of the Shire of Meekatharra will be measured against a sustainability index, based on a balanced scorecard. Whilst four indices of performance are lag indicators to measure and report on, lead indicators have been identified for monitoring and review by the leadership team.

Performance Measures

INDEX	LAG INDICATORS	LEAD INDICATORS
Resource index	Financial: <ul style="list-style-type: none"> ✦ Local Government Financial Performance Measures Actual Results 	Financial: <ul style="list-style-type: none"> ✦ Operating surplus ratio between 0% - 15%. ✦ Current ration greater than 100%. ✦ Rates coverage ratio equal to or greater than 40%. ✦ Debt coverage ratio of at least 200%.
	Assets: <ul style="list-style-type: none"> ✦ Local Government Asset Management Performance Measures Actual Results 	Assets: <ul style="list-style-type: none"> ✦ Asset consumption ration between 50% - 75%. ✦ Asset sustainability ratio between 90% - 110%. ✦ Asset renewal funding ratio between 95% - 105%.
Capability Index	Percentage of Business Excellence Assessment Improvement (Every Two Years)	<ul style="list-style-type: none"> ✦ 5% identified improvements achieved. ✦ 20% of processes reviewed.
Customer index	Customer Perception Survey.	<ul style="list-style-type: none"> ✦ Customer complaints. ✦ Customer requests. ✦ Survey satisfaction levels.
	Partnership Survey	✦ Number of partnership meetings.
	Community Report	✦ Actions against Community Plan.
People Index	Employee Survey	<ul style="list-style-type: none"> ✦ 10% training performance measurement turnover. ✦ Safety – Long Term Injuries (LTI's).

The Strategic Community Plan will be monitored through the Corporate Business Plan reporting framework on a quarterly basis, and reported to the community on an annual basis.

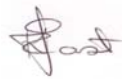

9.6.5 – TENDERS – SUPERVISION OF CONTRACTORS, 9.5.2 – Meekatharra airport upgrade 9.3.1 – lease renewal lot 742 Meekatharra and 9.3.3 – CEO annual leave and appointment of acting CEO considered after 10.1

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr HJ Nichols
Seconded: Cr AG Burrows.

That the urgent new business be discussed.

CARRIED 5/0

Title/Subject:	OPERATING A MOBILE FOOD AND COFFEE VAN IN MEEKATHARRA
Agenda/Minute Number:	10.1
Applicant:	Narelle Collins T/A Cougar Kitchen
File Ref:	ADM 0066
Disclosure of Interest:	Nil
Date of Report:	19 th October 2012
Author:	Krys East Corporate and Development Services Manager
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider a request received from Narelle Collins Trading as Cougar Kitchen to operate a mobile food and coffee van in Meekatharra.

Attachments:

'Mud map' received from Narelle Collins showing possible sites that Cougar Kitchen's may wish to operate from.

Background:

Cougar Kitchen operated during Meekatharra's Outback Festival weekend this year and since then an application has been received, from Narelle, expressing an interest to remain in Meekatharra and to continue operating Cougar Kitchen within the town. Narelle has identified some probable sites that may be suitable for her operations on the attached 'mud map'.

Her proposal shows Cougar Kitchen initially providing coffee, slushys, spiral spuds, baked potatoes, tacos and salads. Other food options such as homemade cakes, sandwiches, rolls, kebabs and pizza's may be on the menu at a later time. The initial trial hours of operation will be from 7 am to 2 or 3 pm Monday to Friday and possibly either Saturday or Sunday. There is also a likelihood of operating a couple of nights a week.

The kitchen is self sufficient with a quiet generator. The only external requirement is for a water source. Bill Atyeo has inspected the food van and found that it complies. The food van will be required to be licensed as a food premises under the Food Act 2008.

Comment:

At present Meekatharra has both the Caravan Park and the Corner Store providing take away foods during the hours that Narelle plans to operate. However, Narelle's planned menu offers a variety of food different to what is currently available at either of these venues. Consideration should still be given to the fact that allowing a mobile food van to operate may impact on the existing businesses by reducing their revenue from sales of food.

Consultation:

Roy McClymont – Chief Executive Officer

Bill Atyeo – Environmental Health Officer/Building Surveyor

Statutory Environment:

Food Act 2008

Policy Implications:

The Annual Budget has an effect on the majority of Councils current policies.

Budget/Financial Implications:

An annual fee for Itinerant Food Vendors trading in public places as per the Schedule of Fees and Charges for 2012/2013

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister

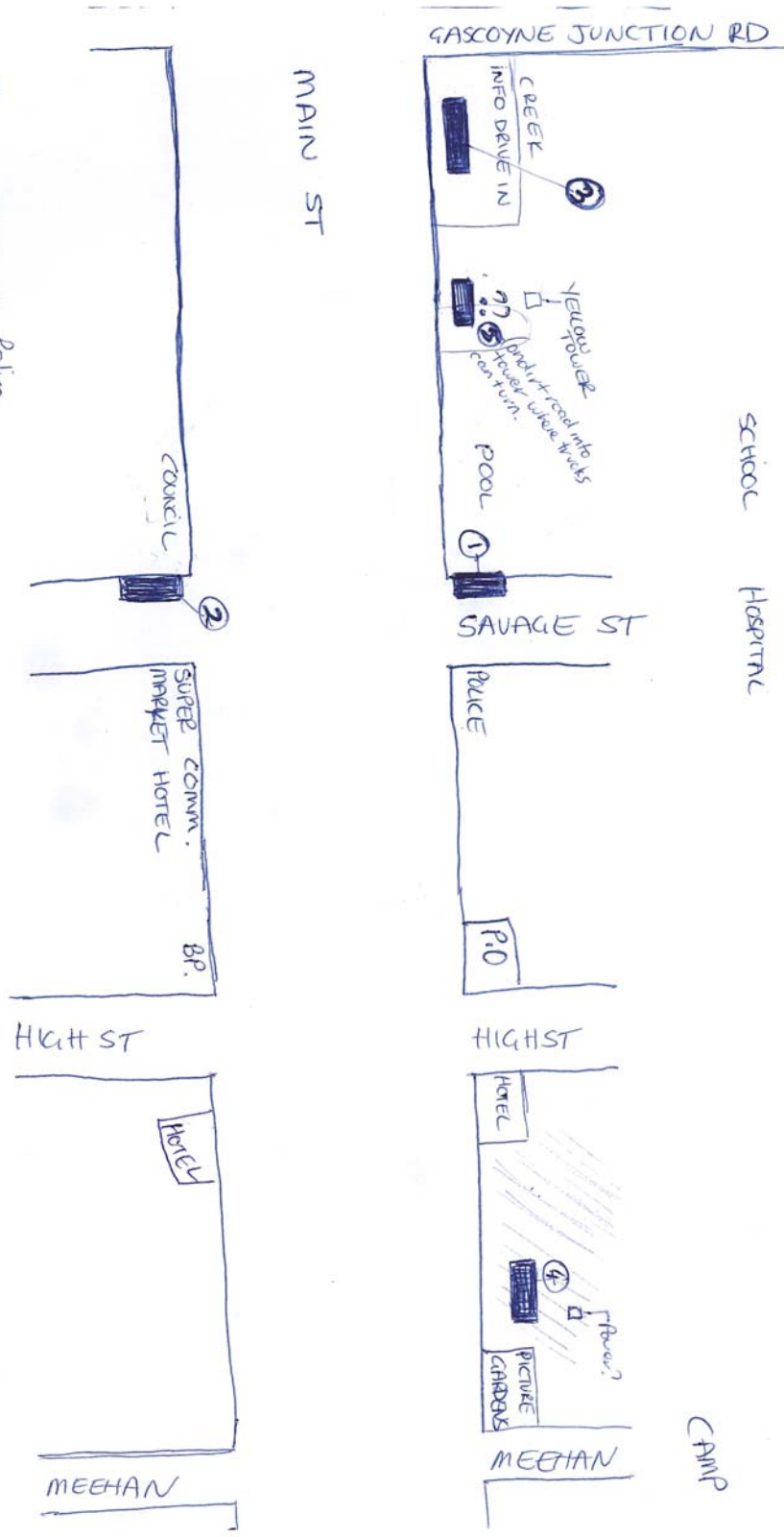
Seconded: Cr HJ Nichols

That Council approves Narelle Collins Trading As Cougar Kitchen to operate a mobile food van in Meekatharra with the following conditions:-

- **That Cougar Kitchen operate within the requirements of the Food Act 2008 and Australian food standards code.**
- **All sullage water is to be retained within the tanks provided on the van and disposed of legally to an agreed disposal system.**
- **There is to be no leakages from the van of any fluids.**
- **The operator is responsible for an adequate supply of all required services such as water and or electricity**

- **All refuse is to be contained within approved receptacles and disposed of after each placement to a legal point of disposal.**
- **The van is to be parked in such a position so that no customer is served who is standing on a roadway.**
- **Customer safety at all times is to be observed and this is the sole responsibility of the operator of the food van.**
- **The final position of the parked van in any area is to be referred to the Police to ensure there are no breaches of the Road Traffic Act or any other relevant legislation.**
- **Council is to be indemnified by the operator of the food van for any possible legal claims against death or injury of any kind by any person utilising the service provided.**
- **Council authorises the operator to park at the sites listed in the submission for approval providing the food van can be set up so that all safety issues are fully addressed and there are no breaches of any relevant traffic control legislation.**
- **When operating after dark the area around the van is to be well lit so that it is clearly visible, without any lights that are being used causing a hazard or nuisance to any person. Lights shall be so positioned so that they do not shine into the eyes of drivers of vehicles using the roads.**
- **Power at proposed site 4 not available to be used by Cougar Kitchen.**

CARRIED 5/0



- ① - Raking Baysopp. Police.
- ② - " " " supermarket.
- ③ INFO - area
- ④ PLUG INTO POWER BEHIND PICTURE TEMPLE
- ⑤ ? ? - IN FRONT OF PIRT TUNNAROUND ON WAY TO YELLOW TOWER.

Cr NL Trenfield left the meeting at 10:07 am

Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr AG Burrows

That the meeting be closed to members of the public to allow Council to discuss items 9.3.1, 9.3.3, 9.5.2 and 9.6.5 which are matters of a confidential nature.



This is in accordance with the Act:

- **Section 5.23 (2)(a) a matter affecting an employee or employees**
- **Section 5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person**
- **Section 5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting**

CARRIED 4/0

CONFIDENTIAL ITEM

(Contractual matter)

Title/Subject:	LEASE RENEWAL LOT 742 MEEKATHARRA	
Agenda/Minute Number:	9.3.1	
Applicant:	RL & MA Bell	
File Ref:	A 5090, R 45037	
Disclosure of Interest:		
Date of Report:	10 October 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>



Summary/Matter for Consideration:

Council may consider renewal of the lease on Lot 742 following public notice of the proposal.

Contents removed as it contains confidential information.

CONFIDENTIAL ITEM

(Matter affecting an employee)

Title/Subject:	CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO	
Agenda/Minute Number:	9.3.3	
Applicant:	CEO	
File Ref:	Personal File	
Disclosure of Interest:		
Date of Report:	10 October 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The CEO seeks Council's approval for leave and the appointment of an Acting CEO during his absence.

Contents removed as it confidential information.



ADJOURNMENT

The Shire President, Cr TR Hutchinson, declared the meeting adjourned for ten minutes at 10:28 am.

10:38 am the meeting reconvened with all those being present before the adjournment returning to the meeting.

CONFIDENTIAL

(Commercial Value)

Title/Subject:	MEEKATHARRA AIRPORT - UPGRADE	
Agenda/Minute Number:	9.5.2	
Applicant:		
File Ref:	ADM 085	
Disclosure of Interest:		
Date of Report:	12 October 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>



Summary/Matter for Consideration:

Council may consider resolving an in principle position concerning the potential upgrade of the airport to accommodate larger jet aircraft of approximately 100 seat capacity.

Contents removed as it confidential information.

CONFIDENTIAL

(Contractual matter)

Title/Subject:	TENDERS – SUPERVISION OF CONTRACTORS	
Agenda/Minute Number:	9.6.5	
Applicant:		
File Ref:	ADM 203, RFT 12/13 - 3	
Disclosure of Interest:	Nil	
Date of Report:	11 October 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to decide tenders for the supervision of contractors including, but not limited to the NDRRA flood damage reinstatement contractors.

Contents removed as it confidential information.

- 11 **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
- 12 **CLOSURE OF MEETING**
The Shire President, Cr TR Hutchinson, declared the meeting closed at 11:45 am.