



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 21 MARCH 2015

COMMENCED AT 9.30 AM

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting opened at 09:30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield - Shire President

Cr AG Burrows

Cr HJ Nichols

Cr RK Howden

Cr AJ Binsiar

Cr DK Hodder

Staff

Krys East – Acting Chief Executive Officer

Svenja Clare – Acting Corporate Services Manager/DCEO

Geoff Carberry – Community Development & Services Manager

Apologies

Nil

Approved Leave of Absence

Cr PS Clancy – Deputy Shire President

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr Nichols

Seconded: Cr Binsiar

That Cr RK Howden be granted leave of absence for the April 2015 Ordinary Council Meeting.

CARRIED 6/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 21 FEBRUARY 2015

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr DK Hodder

That the minutes from the Ordinary Council Meeting held Saturday 21 February 2015 be confirmed.

CARRIED 6/0

6.2 HEALTH BUILDING & TOWN PLANNING MEETING HELD 21 FEBRUARY 2015

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AG Burrows

That the minutes from the Health Building & Town Planning Meeting held Saturday 21 February 2015 be received.

CARRIED 6/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr HJ Nichols attended the Murchison Regional Road Group Submeeting and MRVC meeting.

Council were advised that the Minister for Racing and Gaming and the Director of Liquor Licensing will be holding a closed meeting in Meekatharra with Council representatives and police on the 31 March 2015 to discuss liquor restrictions.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2015

Road Maintenance – Grading

Due to rain events over the past month the shire has been unable to carry out any maintenance grading. Much of the Shire's road system has flood damage to varying degrees. As river levels drop and our road system dries out we will carry out opening up grader work where needed.

We have just now been advised by MRD Geraldton, that the rain event 28th February to 8th March has been activated as flood damage, so now we will organise with our consultants and the MRD, inspections of the entire Shire road system.

Construction Work

- The shire construction crew continue working on Landor Road (A66) 42 SLK to 46 SLK. Formation work is complete and gravel base course is in place.
- Work on A66 was closed off with bad weather for one week; during this period we carried out town clean up along Queen Road and continued to reorganise the depot.

Flood Damage Repairs

- MTF are now working on the Turee Creek Road; there have been some rain delays on this work.

Concrete and Drainage Work

- We have poured two new concrete grid sections.

Plant Purchases

- We have purchased a second hand 30 000 litre water tanker; Ex Baileys 2012 Model. This purchase was through Smith Broughton.
- We have also purchased a new 6 inches Sykes transfer pump and we are building a trailer to carry this pump.

Town Maintenance - Monthly Report Finishing 13th March 2015

- Town Maintenance crew is currently reduced to 1 person, reducing the amount of town maintenance completed.
- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- The Public Toilets were opened over weekends, public holidays
- Sweeping of Main St was done in accordance with Council's directive subject to rain. Cannot be swept when wet.
- Heritage Trail maintenance and Boardwalks repaired and pruning of bushes undertaken
- Assistance for work on Gt Northern Hwy and Connaughton St intersection has been provided
- Weed spraying after the rain is being carried out

- Mowing has taken place around town
- Storm damage cleaned up

Plant Report

P24 100mm Transfer Pump

Serviced and repaired

P362 Water Tanker

Replaced hydraulic hose

P409 Caterpillar 330B Excavator

Replaced hydraulic hose

Replaced starter motor

P433 Caterpillar 950H Loader

Checked leaking hydraulic hose

P439 Nissan UD Truck

Repaired cab tilt lift

P23 Ford Hearse

Replaced battery

Replaced coil

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That the Works and Services Manager's report for February 2015 be received.

CARRIED 6/0

9.1.2 AIRPORT MANAGER'S REPORT – FEBRUARY 2015***Aircraft Movements and Statistics***

General aircraft movements for the month of February 2015 were up slightly on February numbers last year but down by 11 landings on last month's figures. RFDS landings were down 6% on last year's February figure and also down 15 landings on last month.

Avgas sales for the month were down 32% on last February but only down 700 ltrs on last month's figures. Jet A1 sales were up 10% compared to 12 months ago but down 14,000 ltrs on last month. Overall, fuel sales are up 15% compared to the same time last year.

The figures below reflect the difference between February 2014 and February 2015.

	Feb 2014	Feb 2015	Variance
General Aircraft Landed:	90	96	+6%
RFDS Landed	86	77	-11%
Avgas	8,085 ltrs	5,838 ltrs	-32%
Jet A1	59,088 ltrs	65,388 ltrs	+10%
Total Fuel Sold	67,173 ltrs	71,226 ltrs	+6%

This table represents Year to date figures for 2014 and 2015.

	YTD 2014	YTD 2015	Variance
General Aircraft Landed:	191	203	+6%
RFDS Landed	178	169	-5 %
Avgas	13,987 ltrs	12,367 ltrs	-12 %
Jet A-1	120,922 ltrs	144,863 ltrs	+18 %
Total Fuel Sold	134,909 ltrs	157,230 ltrs	+15 %

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Slashing of runway strips and surrounds.
- Clearing weeds / grass from around Rwy 09 and 27 threshold markers

Outstanding items:

- Change out the Apron lights completely and replace the existing Mercury Vapour lights with High Pressure Sodium as well as run separate phases up the pole. An extension of the pole may be required to ensure that CASA requirements for apron lighting are met. New lights have been ordered for existing pole as one current lamp has blown twice during the month. Cable source to pole and existing lamps identified by Elite Electrical during upgrade works.
- Investigate the cause of the low insulation resistance reading of the runway edge lighting circuit. *Works in progress. New transformer order from ALS received in late Feb.*

Outstanding budgeted items:

1. Finalise the Fire Service. *Hydrants have been installed except for RFDS. No further work can progress on this until such time as we have definitive drawings from RFDS as to where their proposed patient transfer bay will be situated, as currently it appears as though the entrance will be right where the hydrant piping is situated.*
2. Alterations to Airport Apron and parking. *Works delayed – expected to be completed by end of current financial year.*
3. Electrical Upgrade. *Elite Electrical commenced work in January 2015. The majority of the upgrade was completed during February with completion expected by mid-March. Additional work was required on terminal cabling to ensure compliance.*
4. Refurbishment of terminal toilets. *Delayed – refurbished now expected to commence in mid-March.*

Aerodrome Security:

- No breaches this month.

Safety Management System:

Next meeting due in April 2015.

Aerodrome Emergency Exercise:

Date planned for exercise is the weekend of 11-12th April 2015. Final date still to be finalised. Scenario and plan has been written and submitted. Awaiting response from RFDS as to the extent of their participation.

Next meeting of Aerodrome Emergency Committee to be held after the exercise is completed.

Unsealed Runway 15/33:

Storms and heavy rain at the start and end of the month twice forced the closure of Runway 15/33 due to a soft and wet surface. Notams were issued and markers were in place during the relevant closure periods.

Russell King
Meekatharra Airport
06 March 2015

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden
Seconded: Cr HJ Nichols

That the Airport Manager's report for February 2015 be received.

CARRIED 6/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – FEBRUARY 2015**YOUTH CENTRE**

Activity	Female		Male		Activity Monthly Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Girls Dance	13	24			37	3	12
Youth Centre Drop in - Nights	11	33	7	22	73	4	18
Mixed Dance	10	15	12	5	42	3	14
Drop In/Bike Prep & Ride	2	12	13	9	36	3	12
Girls Group	10	27			37	3	12

KIDS ZONE

Averages	Monday		Tuesday		Wednesday		Thursday		Friday	
Gender	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male
Age Group	6-12		6-12		6-12		6-12		6-12	
Kidszone	7	7			7	8			7	11
Total Monthly Attendance per day	28				29				34	

YOUTH SPORTS & RECREATION

Activity	Female		Male		Activity Monthly Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Pool 3pm -5pm	10	2	18	5	35	4	9
Basketball	17	38	21	58	134	9	15
Boys Group			32	11	43	4	11

Several sessions had to be cancelled due to adverse weather.

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr AJ Binsiar

That the Youth Sport and Recreation Services Officers reports for February 2015 be received.

CARRIED 6/0

9.1.4 RANGER'S REPORT – FEBRUARY 2015

I visited Meekatharra on Friday 6, Saturday 7 and Sunday 8 February, 2015. On arrival in town I visited the Shire office to attend to administrative tasks including checking registration files for compliance and any complaints. Two complaints had been received.

Patrols were conducted throughout the town. Trapping cages were set in various locations throughout town and monitored during the night and early morning. When the cages were checked the following morning, three unregistered dogs had been caught. The three dogs were impounded. The owner of the dogs was identified but no longer wanted the dogs so surrendered them for destruction. The destruction of the three dogs was carried out forthwith.

Patrols were conducted of the rubbish tip due to the sighting of three dogs wandering at the rubbish tip. No dogs were sighted on this occasion.

Trapping cages were set again at various locations and monitored the following night but when the cages were checked and removed, no dogs had been caught.

Patrols were conducted of the Meekatharra Race Course and surrounding areas where there had been complaints of town dogs wandering in this area. No dogs were sighted whilst patrols were conducted but I did receive a verbal complaint reiterating that dogs had been seen in this area.

I also attended Meekatharra on Wednesday 11 and Thursday 12 February, 2015 following a phone call from Meekatharra Police requesting my attendance regarding a serious dog attack. Police were advised that I need authorisation from the A/CEO for an additional visit. I contacted the A/CEO, Krys East who approved an additional visit.

I attended at the complainant's residence, and had a brief discussion with him. The complainant then positively identified the two dogs that had attacked him. With the owner's consent and assistance, the two dogs were handed in for destruction. This was carried out immediately.

It has been alleged that the complainant's dog had also been involved in a dog attack. This attack had been reported via a formal written complaint. The owner was aware that this attack did occur and surrendered his dog for destruction. We attended and with the owners assistance the dog was removed.

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr AJ Binsiar

That the Ranger's report for February 2015 be received.

CARRIED 6/0

9.1.5 COMMUNITY DEVELOPMENT SERVICES REPORT – FEBRUARY 2015

Youth Services

A service provision document has been compiled which highlights the activities conducted by the Youth Services area. This will be brought to the next meeting of Council for endorsement.

Swimming Pool

A break in occurred on 24 February with extensive damage occurring to the security screen near the entrance. Paint was used to cover a camera dome along with a toilet bowl, walls and furniture. The roller door on the plant shed was also damaged and may require replacement.

Kidszone

All building works have been completed with the exception of some final storm water drainage. Installation of new floor coverings and painting will now commence.

Airport Electrical Upgrade

This work has progressed well with only two issues requiring unplanned attention. On the first occasion the contractor damaged a hydrant line even though he had been fully instructed on its location. The contractor will cover the cost of repairs. The second discovery required a complete rewire of the Terminal building not only was it discovered that “Neutrals” had been split and crossed in joints in the ceiling above the switchboard but a metal conduit had been run over the trusses and the roof sheets screwed over the top resulting in a dangerous sandwich. The additional cost for this work is expected to be between \$5000 and \$7000. Most works have been completed with only minor works to be completed on the contractor's return after a break off site.

Revitalisation Plan – Seating

The seating has arrived and will be installed as soon as manpower becomes available.

Animal Control

The new signage has arrived and will be installed as soon as underground services have been identified (dial before you dig). The Ranger has again been instructed to take a hard line approach to wandering dogs.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That the Community Development Services Manager's report for February 2015 be received.

CARRIED 6/0

9.1.6 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for	CDAO	Letters written to funding bodies Regional Development Scheme: agreed to transfer funds on the	50% Funds Received

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		the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.		condition that other funding is secured and any changes to budget are also submitted. Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	16/09/08 Will release funds once approvals have been received for PARs
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to October Council meeting required	In progress
21.04.12	10.2	Solar Electricity Installations	CEO	Staff to further research	In progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
15.3.14	9.7.2	Redevelopment of Lot 17 Main St – Consultant Quarters	CDSM	New options and estimated costs being investigated. Further report to Council on completion.	In progress Waiting further quotes
12.4.14	9.3.5	Public Toilets – Sports Ground & the Cemetery Meeka	PO	Staff to meet with Shire President to discuss Meeka style facilities. Write species, draw plans, call quotes etc, build toilets	In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress

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19.7.14	10.2	Liquor restrictions – Police commissioner’s comments	CEO	Meet with Minister & Commissioner Rang Minister’s Office 21/7/14 Emails sent requesting meeting	In Progress
16.8.14	9.5.1	Airport Apron & Taxiway Improvements	CDSM	Plan approved by Council. Works to be undertaken early 2015	Complete In progress
20.9.14	9.2.4	Grant Application- Oval Lights	CDSM	Application prepared and lodged – 22/09/14	In Progress
20.9.14	9.5.1	Non Compliance Health Notice	CDSM/EHO	Letter sent – 25.9.14 Letter returned Demolition to take place	In Progress
20.9.14	9.7.3	Paddy’s Flat Camp Disposal	CEO	Contacted Veterans Legion President – Mr Chris Atkin 25/9/14. Vets are considering	In progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
19.12.14	9.3.1	Policy – Staff Allowances Review	DCEO	Payroll advised of changes. Amended policies and updates policy manual.	Complete
19.12.14	9.3.2	2013/2014 Annual Report	DCEO	Advertised as per requirements and annual report sent to DLG.	Complete
19.12.14	9.3.3	Request for Waiver of Fees	DCEO	Email sent to Debtor and Debtor amount will be amended on receipt of December figures.	Complete
19.12.14	9.3.4	Review of Policy Allowances Amounts	DCEO	As per 9.3.1	Complete
19.12.14	9.3.5	Donation Request – M&J Mongoo	CDSM	Emailed finance to make donation 2 x \$500 23/12.2014	Complete
19.12.14	9.3.6	Regional Tourism Strategy 2015-2019 Memorandum of Understanding	CDSM	22/12/2014 MOU signed and projects commenced	Complete
19.12.14	9.3.7	Pool Opening Hours	CDSM	22/12/2014 changed	Complete
19.12.14	9.3.8	Economic Development Strategy	CDSM	23/12/2014 Final report submitted – Recommendations in progress	Complete
9.12.14	9.3.9	Airport Asset Management Plan	CDSM	22/12/2014 completed.	Complete

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19.12.14	9.3.10	Local Emergency Management Committee Chairperson Appointment	CDSM	22/12/2014 SEMC advised – Completed.	Complete
19.12.14	9.3.11	Review of Risk Management, Internal Control and Legislative Compliance	DCEO	No further action required	Complete
19.12.14	9.4.1	Community Development Budget Request 2015/16	CDSM	22/12/2014 – in progress.	Complete
19.12.14	9.7.1	<u>CONFIDENTIAL ITEMS</u> Tender Airport AC Power Upgrade	CDSM	23/12/2014 – tender complete Work in progress.	Complete
19.12.14	9.7.2	<u>CONFIDENTIAL ITEMS</u> Tender Plant Hire & Minor Works – Hourly Hire Basis	CEO	Letters to tenderers 23/12/14 Copy sheet and tenders to WSM 23/12/14	Complete
17.01.15	9.2.4	Budget Amendment – Road Construction	DCEO	Budget amended in Synergy	Complete
17.01.15	9.5.1	Dog Exercise & Dog Prohibited Areas	CDSM	No Further Action required	Complete
17.01.15	9.7.1	Demolition - Lot 647, 648 Queen Road	CDSM	Prepared - awaiting service Notice served 7 th Feb 2015. Owner contacted CDSM and advised that they would like to undertake the demolition over the Easter long weekend.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database	In Progress
21.02.15	9.3.2	Donation Request – School Nature Playground	CDSM	Letter sent 19/01/2015	Complete
21.02.15	9.3.3	Mining Tenement Application	CEO	Letter hand delivered to Mining Registrar 23/02/2015, copy sent to applicant	Complete
21.02.15	9.3.4	Plant Purchases	CEO	Works Manager notified of Council Resolution 23/02/2015. Water Tanker has subsequently been purchased	Complete

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21.02.15	9.3.5	Ministerial Approval for Road Dedication	CEO	Letters sent to Department of Mines and Petroleum and Horizon Power. Horizon Power have advised that they have no objections. Still waiting on response from Dept of Mines and Petroleum.	In Progress
21.02.15	9.3.6	Request for Rates and Penalty Interest Write Off	DCEO	Contacted ratepayer to arrange payment plan 23/02/2015	Complete
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
21.02.15	9.3.8	Public Toilets – Cemetery, Meekatharra	PO	Requested quotes for materials and start date	In Progress
21.02.15	9.7.1	Non Compliance Health Notice Lot 645 Queen Road, Meekatharra	CDSM	Advertised for quotes 26/02/2015	In Progress
21.02.15	9.7.2	Paddy's Flat Lease	CEO	Contacted Veterans Legion President – Mr Chris Atkin 25/02/15.. Vets are considering	In Progress
21.02.15	9.7.3	Redevelopment of Lot 17 Main St – Consultants Quarters	PO	Request for Quote sent out 23/02/2015 with closing date of 13/03/2015	In Progress
21.02.15	9.7.4	Leased Portion of Lot 1017 – Direct Agreement	CEO	Agreement signed and sent to Doray	Complete
21.02.15	10.1.1	Annual Council Road Inspection 2015	CEO	No date set as yet due to recent rains	In Progress

Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr AJ Binsiar

That the Status report be received.

CARRIED 6/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED 28 FEBRUARY 2015
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	13 March 2015
Author:	Svenja Clare Acting Corporate Services Manager/DCEO



Signature of Author

Senior Officer:	Krys East Acting Chief Executive Officer
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Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr DK Hodder

That the financial report for the period ending 28 February 2015 be received.

CARRIED 6/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 28 February 2015
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 28 February 2015 of \$7,095,789.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2015

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	\$ 4,160,518	4,263,509	4,238,508	4,404,060	165,552	3.91%	
Operating Grants, Subsidies and Contributions	7 4,081,688	4,087,299	3,070,704	3,283,274	212,570	6.92%	▲
Fees and Charges	644,397	715,797	545,628	953,773	408,145	74.80%	▲
Interest Earnings	674,689	674,689	354,317	294,387	(59,930)	(16.91%)	▼
Other Revenue	622,905	622,905	415,295	112,430	(302,865)	(72.93%)	▼
Total Operating Revenue	10,184,196	10,364,198	8,624,452	9,047,925	423,473		
Operating Expense							
Employee Costs	(1,402,731)	(1,406,731)	(940,344)	(952,183)	11,839	1.26%	
Materials and Contracts	(3,666,994)	(3,384,351)	(2,352,185)	(2,098,082)	(254,104)	(10.80%)	▼
Utility Charges	(194,625)	(194,625)	(129,601)	(188,988)	59,387	45.82%	▲
Depreciation on Non-Current Assets	(3,424,010)	(3,424,010)	(2,282,381)	(2,484,126)	201,745	8.84%	
Insurance Expenses	(269,192)	(269,192)	(268,706)	(260,134)	(8,572)	(3.19%)	
Other Expenditure	(282,662)	(282,662)	(194,448)	(71,602)	(122,846)	(63.18%)	▼
Loss on Disposal of Assets	9 (262,087)	(262,087)	(262,087)	(66,150)	(195,937)	74.76%	
Total Operating Expenditure	(9,502,301)	(9,223,658)	(6,429,752)	(6,121,264)	(308,488)		
Funding Balance Adjustments							
Add back Depreciation	3,424,010	3,424,010	2,282,381	2,484,126	201,745	8.84%	
Adjust (Profit)/Loss on Asset Disposal	9 262,087	262,087	66,150	66,150	0	0.00%	
Net Cash from Operations	4,367,992	4,826,638	4,543,231	5,476,937	933,706		
Capital Revenues							
Grants, Subsidies and Contributions	7 5,135,250	5,052,378	3,282,231	2,794,622	(487,610)	(14.86%)	▼
Proceeds from Disposal of Assets	9 357,000	357,000	212,727	212,727	0	0.00%	
Total Capital Revenues	5,492,250	5,409,378	3,494,958	3,007,349	(487,610)		
Capital Expenses							
Land and Buildings	8 (2,255,080)	(1,853,458)	(1,473,458)	(364,790)	(1,108,668)	(75.24%)	▼
Furniture and Equipment	8 (45,300)	(49,300)	(49,300)	(15,403)	(33,897)	(68.76%)	▼
Plant and Equipment	8 (1,624,000)	(1,649,000)	(1,649,000)	(128,952)	(1,520,048)	(92.18%)	▼
Infrastructure - Roads	8 (6,280,291)	(6,637,292)	(4,457,091)	(3,906,424)	(550,667)	(12.35%)	▼
Infrastructure - Airports	8 (903,000)	(403,000)	(403,000)	(54,440)	(348,560)	(86.49%)	▼
Infrastructure - Other	8 (1,117,423)	(1,075,902)	(1,075,902)	(41,502)	(1,034,400)	(96.14%)	▼
Total Capital Expenditure	(12,225,094)	(11,667,952)	(9,107,751)	(4,511,512)	(4,596,240)		
Net Cash from Capital Activities	(6,732,844)	(6,258,574)	(5,612,793)	(1,504,163)	4,108,630		
Financing							
Transfer from Reserves	6 0	0	0	0	0		
Transfer to Reserves	6 (638,245)	(2,355,236)	(530,292)	(530,292)	0	0.00%	
Net Cash from Financing Activities	(638,245)	(2,355,236)	(530,292)	(530,292)	0		
Net Operations, Capital and Financing	(3,003,098)	(3,787,173)	(1,599,854)	3,442,482	5,042,336		
Opening Funding Surplus(Deficit)	2 3,003,098	3,633,499	3,633,499	3,653,307	19,808	0.55%	
Closing Funding Surplus(Deficit)	2 0	(153,675)	2,033,645	7,095,789	5,062,144		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28 February 2015

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	0	0	240	240		
General Purpose Funding - Rates	4,263,509	4,238,508	4,404,060	165,552	3.91%	
General Purpose Funding - Other	4,236,344	3,022,166	2,973,395	(48,771)	(1.61%)	
Law, Order and Public Safety	12,850	7,393	8,596	1,203	16.27%	
Health	4,078	3,174	236	(2,938)	(92.56%)	
Education and Welfare	113,065	60,121	129,836	69,715	115.96%	▲
Housing	25,500	16,990	19,840	2,850	16.78%	
Community Amenities	131,847	122,844	116,386	(6,458)	(5.26%)	
Recreation and Culture	421,325	385,058	189,150	(195,908)	(50.88%)	▼
Transport	5,803,251	3,741,353	3,422,220	(319,133)	(8.53%)	
Economic Services	240,950	192,247	147,933	(44,314)	(23.05%)	▼
Other Property and Services	163,856	116,829	430,655	313,826	268.62%	▲
Total Operating Revenue	15,416,575	11,906,683	11,842,546	(64,137)		
Operating Expense						
Governance	(604,299)	(450,220)	(372,613)	(77,607)	(17.24%)	▼
General Purpose Funding	(236,417)	(130,909)	(108,420)	(22,489)	(17.18%)	▼
Law, Order and Public Safety	(141,514)	(96,542)	(81,990)	(14,552)	(15.07%)	▼
Health	(98,034)	(67,214)	(50,402)	(16,812)	(25.01%)	▼
Education and Welfare	(717,271)	(483,026)	(387,701)	(95,325)	(19.73%)	▼
Housing	(25,500)	(30,584)	0	(30,584)	(100.00%)	▼
Community Amenities	(557,109)	(377,730)	(291,805)	(85,925)	(22.75%)	▼
Recreation and Culture	(1,122,499)	(804,127)	(630,087)	(174,040)	(21.64%)	▼
Transport	(5,023,916)	(3,461,835)	(3,214,056)	(247,779)	(7.16%)	
Economic Services	(467,898)	(335,987)	(296,369)	(39,618)	(11.79%)	▼
Other Property and Services	(229,202)	(191,578)	(687,820)	496,242	259.03%	▲
Total Operating Expenditure	(9,223,658)	(6,429,752)	(6,121,263)	(308,488)		
Funding Balance Adjustments						
Add back Depreciation	3,424,010	2,282,381	2,484,126	201,745	8.84%	
Adjust (Profit)/Loss on Asset Disposal	262,087	66,150	66,150	0	0.00%	
Adjust Provisions and Accruals	0	0	0	0		
Net Cash from Operations	9,879,014	7,825,462	8,271,558	446,096		
Capital Revenues						
Proceeds from Disposal of Assets	357,000	212,727	212,727	0	0.00%	
Total Capital Revenues	357,000	212,727	212,727	0		
Capital Expenses						
Land and Buildings	(1,853,458)	(1,473,458)	(364,790)	(1,108,668)	(75.24%)	▼
Furniture and Equipment	(49,300)	(49,300)	(15,403)	(33,897)	(68.76%)	▼
Plant and Equipment	(1,649,000)	(1,649,000)	(128,952)	(1,520,048)	(92.18%)	▼
Infrastructure - Roads	(6,637,292)	(4,457,091)	(3,906,424)	(550,667)	(12.35%)	▼
Infrastructure - Airports	(403,000)	(403,000)	(54,440)	(348,560)	0.00%	
Infrastructure - Other	(1,075,902)	(1,075,902)	(41,502)	(1,034,400)	(96.14%)	▼
Total Capital Expenditure	(11,667,952)	(9,107,751)	(4,511,512)	(4,596,240)		
Net Cash from Capital Activities	(11,310,952)	(8,895,024)	(4,298,784)	(4,596,240)		
Transfer from Reserves	0	0	0	0		
Transfer to Reserves	(2,355,236)	(530,292)	(530,292)	0	0.00%	
Net Cash from Financing Activities	(2,355,236)	(530,292)	(530,292)	0		
Net Operations, Capital and Financing	(3,787,174)	(1,599,855)	3,442,482	5,042,336		
Opening Funding Surplus(Deficit)	3,633,499	3,633,499	3,653,307	19,808	0.55%	
Closing Funding Surplus(Deficit)	(153,675)	2,033,645	7,095,789	5,062,144		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold
Refer to Note 1 for an explanation of the reasons for the variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 28 February 2015**

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	0	0	0	0
General Purpose Funding - Rates	4,160,518	102,991	4,263,509	4,263,509
General Purpose Funding - Other	4,257,281	(20,937)	4,236,344	2,997,165
Law, Order and Public Safety	12,850	0	12,850	7,393
Health	4,078	0	4,078	3,174
Education and Welfare	116,519	(3,454)	113,065	60,121
Housing	25,500	0	25,500	16,990
Community Amenities	131,847	0	131,847	122,844
Recreation and Culture	391,325	30,000	421,325	385,058
Transport	5,843,122	(39,871)	5,803,251	3,741,353
Economic Services	240,950	0	240,950	192,247
Other Property and Services	135,456	28,400	163,856	116,829
Total Operating Revenue	15,319,446	97,129	15,416,575	11,906,683
Operating Expense				
Governance	(604,299)	0	(604,299)	(450,220)
General Purpose Funding	(236,417)	0	(236,417)	(130,909)
Law, Order and Public Safety	(141,514)	0	(141,514)	(96,542)
Health	(98,034)	0	(98,034)	(67,214)
Education and Welfare	(717,271)	0	(717,271)	(483,026)
Housing	(25,500)	0	(25,500)	(30,584)
Community Amenities	(557,109)	0	(557,109)	(377,730)
Recreation and Culture	(1,123,319)	820	(1,122,499)	(804,127)
Transport	(5,009,516)	(14,400)	(5,023,916)	(3,461,835)
Economic Services	(467,898)	0	(467,898)	(335,987)
Other Property and Services	(521,426)	292,224	(229,202)	(191,578)
Total Operating Expenditure	(9,502,302)	278,644	(9,223,658)	(6,429,752)
Funding Balance Adjustments				
Add back Depreciation	3,424,010	0	3,424,010	2,282,381
Adjust (Profit)/Loss on Asset Disposal	262,087	0	262,087	66,150
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	9,503,241	375,773	9,879,014	7,825,462
Capital Revenues				
Proceeds from Disposal of Assets	357,000	0	357,000	212,727
Total Capital Revenues	357,000	0	357,000	212,727
Capital Expenses				
Land and Buildings	(2,255,080)	401,622	(1,853,458)	(1,473,458)
Furniture and Equipment	(45,300)	(4,000)	(49,300)	(49,300)
Plant and Equipment	(1,624,000)	(25,000)	(1,649,000)	(1,649,000)
Infrastructure - Roads	(6,280,291)	(357,001)	(6,637,292)	(4,457,091)
Infrastructure - Airports	(903,000)	500,000	(403,000)	(403,000)
Infrastructure - Other	(1,117,423)	41,521	(1,075,902)	(1,075,902)
Total Capital Expenditure	(12,225,094)	557,142	(11,667,952)	(9,107,751)
Net Cash from Capital Activities	(11,868,094)	557,142	(11,310,952)	(8,895,024)
Financing				
Transfer to Reserves	(638,245)	(1,716,991)	(2,355,236)	(530,292)
Net Cash from Financing Activities	(638,245)	(1,716,991)	(2,355,236)	(530,292)
Net Operations, Capital and Financing	(3,003,098)	(784,076)	(3,787,174)	(1,599,855)
Opening Funding Surplus(Deficit)	3,003,098	630,401	3,633,499	3,633,499
Closing Funding Surplus(Deficit)	(0)	(153,675)	(153,675)	2,033,645

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2015

Note 1: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Education and Welfare	69,715	115.96%	▲	Permanent	Lottery West Youth Centre grant has been received for a Kid Zone playground, that was not budgeted. Additional grant has been received from Dept Education for floor coverings and additional educational resources. This matter will be addressed at Budget Review.
Recreation and Culture	(195,908)	(50.88%)	▼	Timing	Grant for Gym (\$108,125) not claimed yet - timing \$50K Recreation Grant not received and Lotterywest grant \$20K not likely to be claimed this year
Economic Services	(44,314)	(23.05%)	▼	Permanent	Jammin in Meeka income though budgeted will not happen this financial year
Other Property and Services	313,826	268.62%	▲	Permanent	Private works income higher than anticipated, offset by higher expense.
Governance	(77,607)	(17.24%)	▼	Timing	Councillor Conference expenses are lower than Budget YTD - there is likely to be a saving in this area that will be addressed at Budget Review. RFDS reimbursements are yet to be made.
General Purpose Funding	(22,489)	(17.18%)	▼	Permanent	Valuation and Title Searches are less than YTD Budget. It is anticipated that as the year progresses there may be some savings in these areas.
Law, Order and Public Safety	(14,552)	(15.07%)	▼	Timing	Bush Fire Control funds budgeted have not been required to date.
Education and Welfare	(95,325)	(19.73%)	▼	Timing	Youth Co-ordinator Salaries are lower than YTD budget. These will increase with future planned activities.
Housing	(30,584)	(100.00%)	▼	Timing	Staff Housing Maintenance is lower than year to date budget. It is anticipated that this will increase over the year
Community Amenities	(85,925)	(22.75%)	▼	Timing	Review of Town Planning Scheme 3 and Local Planning Strategy not completed yet
Recreation and Culture	(174,040)	(21.64%)	▼	Timing	Parks and Gardens expenditure less than anticipated. Recreation Officer salary lower than YTD budget however these will increase with future planned activities. Various projects such as the Report on Town Heritage Buildings, Preservation of Historical Images and Assessment of Lloyd's Building have not been started or won't be finished this financial year.
Other Property and Services	496,242	259.03%	▲	Timing	Consultants were engaged earlier in the year than anticipated. Parts and Repairs higher than anticipated due to insurance claim for vandalism to multiple plant. Private works expense higher than anticipated.
Grants, Subsidies and Contributions	(487,610)	(14.86%)	▼	Timing	Various Roads Grants have been budgeted to be part received in September. They will be received in future months
Land and Buildings	(1,108,668)	(75.24%)	▼	Timing	Refer to Note 8a for details.
Furniture and Equipment	(33,897)	(68.76%)	▼	Permanent	Refer to Note 8a for details.
Plant and Equipment	(1,520,048)	(92.18%)	▼	Timing	Refer to Note 8a for details.
Infrastructure - Roads	(550,667)	(12.35%)	▼	Timing	Refer to Note 8a & b for details.
Infrastructure - Other	(1,034,400)	(96.14%)	▼	Timing	Refer to Note 8a for details.

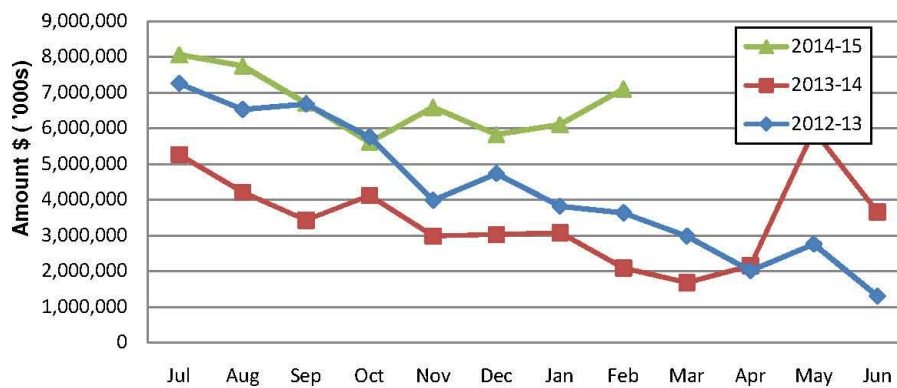
SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
Note	YTD 28 Feb 2015	Previous Month	YTD 28 Feb 2014	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	4	5,983,683	5,017,360	(94,871)
Cash Restricted	4	10,835,468	10,835,468	9,500,000
Receivables - Rates and Rubbish	6	985,367	1,011,945	1,911,541
Receivables -Other	6	124,451	128,714	137,810
Interest / ATO Receivable/Trust		0	0	0
Inventories		90,033	102,122	252,819
		18,019,003	17,095,608	11,707,300
Less: Current Liabilities				
Payables		(87,746)	(161,865)	(126,175)
Provisions		(147,454)	(147,454)	(159,597)
		(235,200)	(309,319)	(285,772)
Less: Cash Reserves	7	(10,835,468)	(10,835,468)	(9,500,000)
Plus Provisions		147,454	147,454	159,597
Net Current Funding Position		7,095,789	6,098,275	2,081,125

Comments - Net Current Funding Position

Note 3 - Liquidity Over the Year



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	(85,010)			(85,010)	Westpac	At Call
Trust Bank Account	Variable			89,072	89,072	Westpac	At Call
Air BP	Variable	78,469			78,469	Westpac	At Call
Maxi Account	Variable	5,995,412			5,995,412	Westpac	At Call
(b) Term Deposits							
* 46-8372	3.43%		975,885		975,885	Westpac	30-Mar-15
* 45-6873	3.43%		9,859,583		9,859,583	Westpac	30-Mar-15
Total		5,988,871	10,835,468	89,072	16,913,411		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements
Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

* See Reserves Note 6 for Detail

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 MARCH 2015

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

e 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
	Budget 14/15 Adoption		Opening Surplus(Deficit)						(0)
			Opening Surplus(Deficit)	3,003,098	3,633,499		630,401	0	630,401
0031	GRV Rates	20/09/2014	Operating Revenue	4,160,518	4,188,509		27,991	0	658,392
0121	Interim Rates	20/09/2014	Operating Revenue	0	75,000		75,000	0	733,392
0181	Financial Assistance Grant	20/09/2014	Operating Revenue	2,470,907	2,394,574		0	76,333	657,059
0211	Local Road Grant	20/09/2014	Operating Revenue	1,055,036	1,110,432		55,396	0	712,455
5163	Monthly Retainer - BP	20/09/2014	Operating Revenue	57,000	100,000		43,000	0	755,455
4601	FESA - Natural Disaster	20/09/2014	Operating Revenue	3,080,792	3,397,921		317,129	0	1,072,584
5963	Income from Private Works	20/09/2014	Operating Revenue	8,256	36,656		28,400	0	1,100,984
2419	Youth Grant - OSHC Program	20/09/2014	Operating Revenue	17,270	13,816		0	3,454	1,097,530
5183	RADS/RAFP/RAAP Grant Income	20/09/2014	Operating Revenue	400,000	0		0	400,000	697,530
3653	Government Grant	20/09/2014	Operating Revenue	0	30,000		30,000	0	727,530
5212	Airport Diesel Facility Expense	20/09/2014	Operating Expenses	0	400		0	400	727,130
8352	Licences	20/09/2014	Operating Expenses	7,224	15,000		0	7,776	719,354
4016	Meekatharra Race Course Improvements	20/09/2014	Operating Expenses	10,000	16,000		0	6,000	713,354
3732	Oval Maintenance	20/09/2014	Operating Expenses	41,537	47,037		0	5,500	707,854
2439	Lot 852 Kids Zone Building - Capital	20/09/2014	Capital Expenses	35,000	69,500		0	34,500	673,354
3292	Cemetery Improvements	20/09/2014	Operating Expenses	50,000	55,000		0	5,000	668,354
4880	Depot Maintenance	20/09/2014	Operating Expenses	52,863	56,863		0	4,000	664,354
1997	Infrastructure/Buildings (Cat and Dog Compound)	20/09/2014	Operating Expenses	0	6,000		0	6,000	658,354
5044	Depot Capital Upgrade	20/09/2014	Capital Expenses	325,000	340,000		0	15,000	643,354
5052	Airport Maintenance - Other	20/09/2014	Operating Expenses	35,000	45,000		0	10,000	633,354
1216	Airport Power and Water Upgrade	20/09/2014	Capital Expenses	500,000	0		500,000	0	1,133,354
2447	YC Building - Capital	20/09/2014	Capital Expenses	6,710	8,958		0	2,248	1,131,106
3714	Pool Equipment	20/09/2014	Capital Expenses	12,500	8,500		4,000	0	1,135,106
3592	Pool Maintenance	20/09/2014	Operating Expenses	7,000	11,000		0	4,000	1,131,106
3714	Pool Equipment	20/09/2014	Capital Expenses	8,500	16,500		0	8,000	1,123,106
3666	Pool Upgrade - Capital	20/09/2014	Capital Expenses	0	20,000		0	20,000	1,103,106
3666	Pool Upgrade - Capital	20/09/2014	Capital Expenses	20,000	22,000		0	2,000	1,101,106
5034	Caravans & Equipment	20/09/2014	Capital Expenses	64,000	89,000		0	25,000	1,076,106
C66	Landor Road - Enrichment Seal	20/09/2014	Capital Expenses	100,000	0		100,000	0	1,176,106
C66	Landor Road - Reseal sections and Rework Floodways	20/09/2014	Capital Expenses	0	237,000		0	237,000	939,106
3832	Race Course Maintenance	20/09/2014	Operating Expenses	20,320	0		20,320	0	959,426
5378	Meeka Bicycle Trail	20/09/2014	Capital Expenses	50,000	0		50,000	0	1,009,426
4191	Stage 1 - Lloyds Renovations	20/09/2014	Capital Expenses	380,000	80,000		300,000	0	1,309,426
3884	New Gym	20/09/2014	Capital Expenses	250,000	300,000		0	50,000	1,259,426
9681	Telecentre Extensions	20/09/2014	Capital Expenses	76,370	0		76,370	0	1,335,796
5345	Additional Accommodation at Airport	20/09/2014	Capital Expenses	150,000	0		150,000	0	1,485,796
8776	Solar Power	20/09/2014	Capital Expenses	300,000	0		300,000	0	1,785,796
8960	Transfers to Reserves	20/09/2014	Capital Expenses	638,245	2,355,236		0	1,716,991	68,805
3664	Oval Lights	20/09/2014	Capital Expenses	109,720	112,199		0	2,479	66,325
1267	Roads Construction	17/01/2015	Capital Expenses	500,000	720,000		0	220,000	(153,676)
						0	2,708,007	2,861,681	

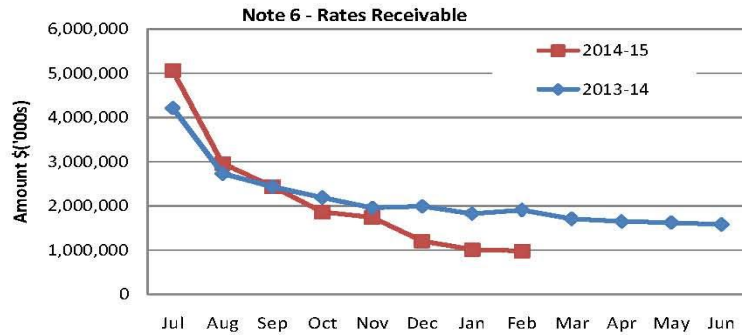
Comments/Notes - Budget Amendments

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2015

Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

	YTD 28 Feb 2015	30 June 2014
Opening Arrears Previous Years	\$ 1,585,178	\$ 1,585,178
Levied this year	4,507,726	
Less Collections to date	(5,107,537)	
Equals Current Outstanding	985,367	1,585,178
Net Rates and Rubbish Collectable	985,367	1,585,178
% Collected	83.83%	



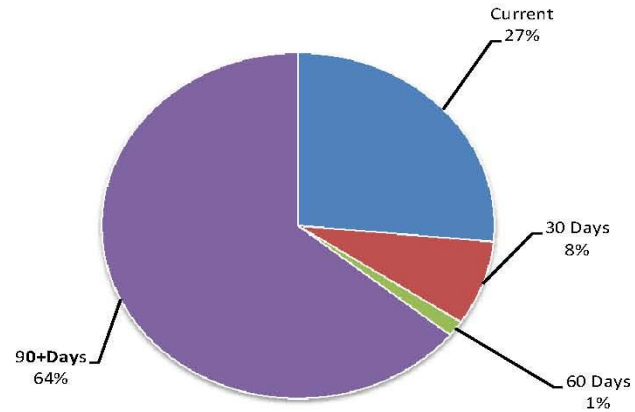
Comments/Notes - Receivables Rates

Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - Sundry Debtors	\$ 36,832	\$ 11,045	\$ 2,060	\$ 89,122
Total Sundry Debtors				139,059

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2015

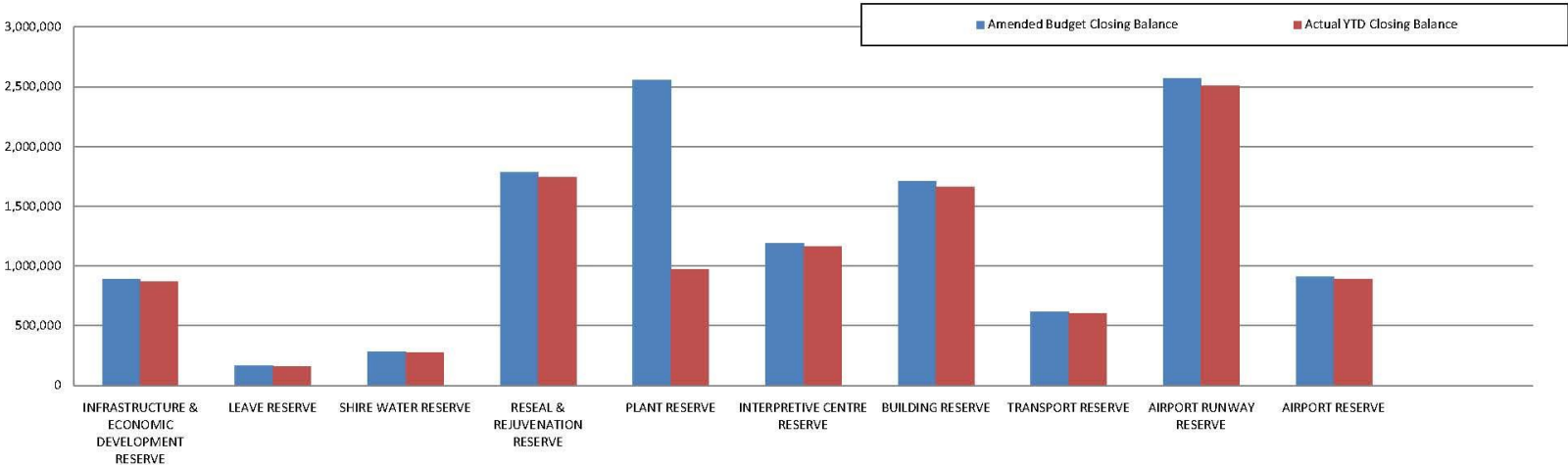
Note 6: Cash Backed Reserve

2014-15										
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	853,485	35,567	14,392	0	0	0	0		889,052	867,876
LEAVE RESERVE	155,801	6,493	2,622	0	0	0	0		162,294	158,423
SHIRE WATER RESERVE	270,700	11,281	4,555	0	0	0	0		281,981	275,255
RESEAL & REJUVENATION RESERVE	1,483,979	61,978	17,980	238,799	238,799	0	0		1,784,756	1,740,758
PLANT RESERVE	831,960	98,923	36,239	1,622,547	105,556	0	0		2,553,430	973,756
INTERPRETIVE CENTRE RESERVE	1,140,982	47,547	19,244	0	0	0	0		1,188,529	1,160,227
BUILDING RESERVE	1,639,027	68,360	24,655	0	0	0	0		1,707,387	1,663,682
TRANSPORT RESERVE	589,023	24,546	9,929	0	0	0	0		613,569	598,952
AIRPORT RUNWAY RESERVE	2,469,103	102,894	41,631	0	0	0	0		2,571,997	2,510,734
AIRPORT RESERVE	871,116	36,301	14,689	0	0	0	0		907,417	885,805
	10,305,175	493,890	185,937	1,861,346	344,355	0	0		12,660,411	10,835,468

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 6: Cash Backed Reserve cont'd

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comment
Buildings							
Law, Order and Public Safety							
INFRASTRUCTURE/BUILDINGS (CAT & DOG COMPOUNDS)	1,997	0	6,000	6,000	12,092	6,092	Cost of Works Higher than anticipated
Law, Order & Public Safety Total		0	6,000	6,000	12,092	6,092	
Education and Welfare							
YC BUILDING - CAPITAL	2447	6,710	8,958	8,958	0	(8,958)	
LOT 852 KIDS ZONE BUILDING - CAPITAL	2439	35,000	69,500	69,500	8,653	(60,847)	
TELECENTRE EXTENSIONS	9681	76,370	0	0	0	0	
Education and Welfare Total		118,080	78,458	78,458	8,653	(69,805)	
Housing							
HOUSING - CAPITAL IMPROVEMENTS	2704	408,000	408,000	408,000	25,624	(382,376)	
Housing Total		408,000	408,000	408,000	25,624	(382,376)	
Community Amenities							
CEMETERY CAPITAL EXPENDITURE	3292	50,000	55,000	55,000	0	(55,000)	
Community Amenities Total		50,000	55,000	55,000	0	(55,000)	
Recreation And Culture							
STAGE 1 - LLOYD'S RENOVATIONS	4191	380,000	80,000	0	0	0	Insurance work expenditure higher than expected. Offset by higher insurance claim
MASONIC LODGE - CAPITAL	4171	115,000	105,000	105,000	114,677	9,677	
OVAL TOILETS	3634	100,000	100,000	100,000	0	(100,000)	Timing. Works to still be completed in this financial year
POOL UPGRADE - CAPITAL	3666	0	22,000	22,000	0	(22,000)	Timing. Works to still be completed in this financial year
REC CENTRE BUILDINGS	3680	64,000	64,000	64,000	0	(64,000)	Timing. Works to still be completed in this financial year
NEW GYM BUILDING	3884	250,000	300,000	0	44,575	44,575	
INDOOR CRICKET CENTRE	4036	35,000	35,000	35,000	30,899	(4,101)	
Recreation And Culture Total		944,000	706,000	326,000	190,151	(135,849)	
Transport							
DEPOT CAPITAL IMPROVEMENTS	5044	325,000	340,000	340,000	116,178	(223,822)	Timing. Works to still be completed in this financial year
AIRPORT ADDITIONAL ACCOMODATION	5345	150,000	0	0	0	0	
TERMINAL - CAPITAL WORKS	5219	30,000	30,000	30,000	1,983	(28,017)	Timing. Works to still be completed in this financial year
Transport Total		505,000	370,000	370,000	118,162	(251,838)	
Other Property and Services							
RE-ROOF OFFICE/ADMINISTRATION BUILDING	1334	215,000	215,000	215,000	6,649	(208,351)	Timing. Works to still be completed in this financial year
KEY SYSTEM	1323	15,000	15,000	15,000	3,459	(11,541)	
Transport Total		230,000	230,000	230,000	10,108	(219,892)	
Buildings Total		2,255,080	1,853,458	1,473,458	364,790	(1,108,668)	

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2015

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comment
Furniture & Office Equip.							
Education and Welfare							
YC - FURNITURE & EQUIPMENT	2445	1,800	1,800	1,800	263	(1,538)	Carry Over from 13/14 to be addressed at Budget Review. Funding has been received from LotteryWest for this item
LOT 852 KIDS ZONE EQUIPMENT - CAPITAL	2438	0	0	0	12,141	12,141	
Education and Welfare Total		1,800	1,800	1,800	12,403	10,603	
Recreation And Culture							
HALL EQUIPMENT	3534	11,000	11,000	11,000	0	(11,000)	Timing - Purchase to be transacted later in the year
POOL EQUIPMENT	3714	12,500	16,500	16,500	3,000	(13,500)	Equipment will be purchased as the summer season progresses
GYM EQUIPMENT UPGRADES	3974	20,000	20,000	20,000	0	(20,000)	Timing - Purchase to be transacted later in the year
Recreation And Culture Total		43,500	47,500	47,500	3,000	(44,500)	
Furniture & Office Equip. Total		45,300	49,300	49,300	15,403	(33,897)	
Plant , Equip. & Vehicles							
Education and Welfare							
CDO VEHICLE PURCHASE	2444	30,000	30,000	30,000	27,494	(2,506)	
Education and Welfare Total		30,000	30,000	30,000	27,494	(2,506)	
Recreation and Culture							
PLANT PURCHASE	3614	35,000	35,000	35,000	0	(35,000)	Timing - Purchase to be transacted later in the year
Recreation and Culture Total		35,000	35,000	35,000	0	(35,000)	
Transport							
MISC PLANT (SMALL EQUIPMENT)	5014	15,000	15,000	15,000	13,608	(1,392)	
CARAVANS & EQUIPMENT	5034	64,000	89,000	89,000	8,857	(80,143)	Timing - Purchase to be transacted later in the year
SWEEPER	5094	10,000	10,000	10,000	0	(10,000)	Timing - Purchase to be transacted later in the year
TRUCK	5124	400,000	400,000	400,000	0	(400,000)	Timing - Purchase to be transacted later in the year
GRADERS	5134	400,000	400,000	400,000	0	(400,000)	Timing - Purchase to be transacted later in the year
WORKS MANAGER VEHICLE	5144	71,000	71,000	71,000	0	(71,000)	Timing - Purchase to be transacted later in the year
ENGINES & PUMPS	5154	50,000	50,000	50,000	5,862	(44,138)	Timing - Purchase to be transacted later in the year
TRAILER	5264	30,000	30,000	30,000	0	(30,000)	Timing - Purchase to be transacted later in the year
GENERATOR	5284	55,000	55,000	55,000	0	(55,000)	Timing - Purchase to be transacted later in the year
MISC PLANT - PURCHASED UNDER COUNCIL APPROVAL	5414	350,000	350,000	350,000	0	(350,000)	Timing - Purchase to be transacted later in the year
MOWER	5454	20,000	20,000	20,000	21,725	1,725	Timing - Purchase to be transacted later in the year
AIRPORT FIRE FIGHTING SYSTEM	5216	40,000	40,000	40,000	0	(40,000)	Timing - Purchase to be transacted later in the year
Transport Total		1,505,000	1,530,000	1,530,000	50,053	(1,479,947)	
Other Property and Services							
DCEO VEHICLE	1355	54,000	54,000	54,000	51,405	(2,595)	
Transport Total		54,000	54,000	54,000	51,405	(2,595)	
Plant , Equip. & Vehicles Total		1,624,000	1,649,000	1,649,000	128,952	(1,520,048)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comment
Roads Infrastructure							
Transport							
ROAD CONSTRUCTION VARIOUS	4200	6,280,291	6,637,292	4,457,091	3,906,424	(550,667)	See Note 8b for detail - Timing Projects to be completed by year end
Transport Total		6,280,291	6,637,292	4,457,091	3,906,424	(550,667)	
Roads Infrastructure Total		6,280,291	6,637,292	4,457,091	3,906,424	(550,667)	
Airport Infrastructure							
Transport							
AIRPORT CONSTRUCTION	5104	903,000	403,000	403,000	54,440	(348,560)	Timing - Project to be commenced later in the year
Transport Total		903,000	403,000	403,000	54,440	(348,560)	
Airport Infrastructure Total		903,000	403,000	403,000	54,440	(348,560)	
Other Infrastructure							
Recreation and Culture							
MT GOULD POLICE STATION - CAPITAL	4181	10,000	10,000	10,000	0	(10,000)	Timing - Project to be commenced later in the year
CORNISH LIFT	3624	35,000	35,000	35,000	0	(35,000)	Timing - Project to be commenced later in the year
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	30,000	30,000	0	(30,000)	Timing - Project to be commenced later in the year
OVAL LIGHTS - CAP EXP	3664	109,720	112,199	112,199	0	(112,199)	Timing - Project to be commenced later in the year
PLAYGROUND EQUIPMENT	3904	28,000	28,000	28,000	0	(28,000)	Timing - Project to be commenced later in the year
NEW PUMP & FITTINGS	3914	20,000	20,000	20,000	0	(20,000)	Timing - Project to be commenced later in the year
TANK, FENCE & FITTINGS	3994	100,000	100,000	100,000	22,901	(77,099)	Timing - Project to be commenced later in the year
LUKES PIT WATER SCHEME	3944	50,000	50,000	50,000	493	(49,507)	Timing - Purchase to be transacted later in the year
GRANT'S PIT WATER SCHEME	3954	110,000	110,000	110,000	0	(110,000)	Timing - Project to be commenced later in the year
MEEKATHARRA RACE COURSE IMPROVEMENTS	4016	10,000	16,000	16,000	8,666	(7,334)	Expenditure on Capital Improvements at Race Course for Rodeo not as high as anticipated
BASKETBALL COURT	4046	50,000	50,000	50,000	0	(50,000)	Timing - Project to be commenced later in the year
Recreation and Culture Total		552,720	561,199	561,199	32,060	(529,139)	
Transport							
MAINSTREET SCAPING	4984	250,000	250,000	250,000	9,442	(240,558)	Timing - Project to be commenced later in the year
Transport Total		250,000	250,000	250,000	9,442	(240,558)	
Economic Services							
MEEKA BICYCLE TRAIL	5378	50,000	0	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	90,302	90,302	0	(90,302)	Timing - Project to be commenced later in the year
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	120,016	120,016	0	(120,016)	Timing - Project to be commenced later in the year
MEEKA TOWN DRIVE - HERITAGE	5394	54,385	54,385	54,385	0	(54,385)	Timing - Project to be commenced later in the year
Economic Services Total		314,703	264,703	264,703	0	(264,703)	
Other Infrastructure Total		1,117,423	1,075,902	1,075,902	41,502	(1,034,400)	
Capital Expenditure Total		12,225,094	11,667,952	9,107,751	4,511,512	(4,596,240)	

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2015

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	YTD Actual	Variance (Under)/Over
Footpath Construction	1263	0	0	112	112
Grids Construction	1266	200,000	200,000	78,685	(121,315)
Road Construction Misc	1267	500,000	720,000	0	(500,000)
Water Bores	1268	250,000	250,000	21,938	(228,062)
Drainage General	1269	350,000	131,655	0	(350,000)
Landor Rd - Roads 2 Recovery Funded	A66	600,000	600,000	153,370	(446,630)
Mt Clere Rd - Construction	C1	0	176,512	188,012	188,012
Murchison Rd - Cemetery	C137	150,000	150,000	1,951	(148,049)
Mingah - Mulgul Rd - Council Funding	C2	0	0	16,067	16,067
Youno Downs Rd - Construction	C22	0	0	54,287	54,287
Mingah Springs Rd - Construction	C41	0	41,834	41,834	41,834
Wiluna North Rd - Construction	C5	0	0	522	522
Connaughton Street - Construction	C57	50,000	50,000	32,021	(17,979)
Tangadee Rd - Construction	C63	0	0	151,786	151,786
Landor Rd - Council Funding	C66	100,000	237,000	240,217	140,217
Ashburton Downs-Meekatharra Rd - Construction	C67	0	0	31,338	31,338
Meekatharra Mt Clere Road - Agrn 606	L1	0	0	36,257	36,257
Peak Hill - Horse Shoe Lights Road - Agrn 606	L114	2,740,791	2,740,791	3,610	(2,737,181)
Wheelarrana West Road - Agrn 606	L18	0	0	27,862	27,862
Peak Hill - Three Rivers Road - Agrn 606	L2	0	0	60,517	60,517
Youno Downs Road - Agrn 606	L22	0	0	56,828	56,828
Trillbar Road - Agrn 606	L24	0	0	13,391	13,391
Milgun Yarlarweelor Road - Agrn 606	L26	0	0	1,805	1,805
Woodlands Mt Augustus Road - Agrn 606	L28	0	0	124,382	124,382
Mingah Springs Road - Agrn 606	L41	0	0	174,135	174,135
Neds Creek - Wiluna North Road - Agrn 606	L5	120,000	120,000	0	(120,000)
Tangadee Road - Agrn 606	L63	0	0	690,487	690,487
Jigalong Community Road - Agrn 606	L65	0	0	22,860	22,860
Landor Meekatharra Road - Agrn 606	L66	0	0	100,780	100,780
Ashburton Downs Meekatharra Road - Agrn 606	L67	0	0	366,234	366,234
Pingandy Road - Agrn 606	L69	0	0	29,065	29,065
Ashburton Downs Rd - Regional Road Group Funding \$300,000	RA67	452,500	452,500	329,043	(123,457)
Ashburton Downs Rd - Regional Road Group Funding \$211,333	RB67	317,000	317,000	307,361	(9,639)
Landor Rd - Regional Road Group Funding	RR66	450,000	450,000	549,669	99,669
Roads Infrastructure Total		6,280,291	6,637,292	3,906,424	(2,373,867)

**SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015**

Note 9: CAPITAL DISPOSALS


Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD				Comments
Net Book Value	Proceeds	Profit (Loss)		Cost	Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$						
			Plant and Equipment					
11,983	11,000	(983)	P402 Toyota Hilux 2008					Vehicle Not Yet Traded
98,938	50,000	(48,938)	P405 WA Hino Dual Cab Truck - 2009					Vehicle Not Yet Traded
89,945	50,000	(39,945)	P349 - Volvo G720 Grader					Vehicle Not Yet Traded
256,602	150,000	(106,602)	P419 - 2009 Cat 12M Grader	280,000	240,263	180,000	(60,263)	
76,453	20,000	(56,453)	P109 - Nissan UD Prime Mover					Vehicle Not Yet Traded
43,927	41,000	(2,927)	P437 - Toyota Landcruiser GXL					Vehicle Not Yet Traded
41,239	35,000	(6,239)	P444 - DCEO Vehicle	45,000	38,614	32,727	(5,886)	
619,087	357,000	(262,087)		325,000	278,877	212,727	(66,150)	


Comments

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions taken under delegated powers that require reporting to Council in February 2015.

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	13 March 2015
Author:	Rachel Quinn Acting Finance Officer
Senior Officer:	Krys East Acting Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Krys East – Acting Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr AG Burrows

That Council receives the outstanding monthly Debtor Trial Balance for 28 February 2015.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 MARCH 2015

Printed on : 03.03.15 at 08:10

*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	03.12.2014		02.01.2015	01.02.2015	03.03.2015	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
A041	AD ASTRAL AVIATION		0.00	0	0.00	3770.32	3444.74	7215.06
A113	AEROSPACE OPERATIONS AUSTR		44.00	160	0.37	0.37	0.00	44.74
A054	AFRAN CIVIL CONSTRUCTIONS		42.40	91	0.00	0.00	72.80	115.20
A029	AIR PHOENIX INTERNATIONAL		0.00	0	0.00	100.02	0.00	100.02
A017	AUSTRALIAN TAXATION OFFI		0.00	0	0.00	0.00	0.00	-9.54
A102	AVIATION PARTNERS PTY LTD		70.88	118	0.00	0.00	0.00	70.88
B102	BEVAN, KIMBERLEY EDMOND		0.00	0	0.00	0.00	22.00	22.00
B2	BP AUSTRALIA PTY LTD		0.01	165	0.00	0.00	0.00	0.01
B035	BRISTOW HELICOPTERS PTY LT		498.05	172	4.22	4.22	248.21	754.70
B038	BROOME AIR SERVICES PTY LT		60.01	146	0.00	0.79	22.00	82.80
B5	BROOME AVIATION PTY LTD		57.16	90	0.00	0.00	0.00	57.16
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	74.81	74.81
C852	CHINA SOUTHERN WA FLYING C		448.86	152	0.00	6.64	0.00	455.50
C022	COLE FAMILY TRUST		38.16	90	0.00	0.00	0.00	38.16
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	127.87	255.74	383.61
D017	DALE PARK PTY LTD		0.00	0	0.00	44.00	0.00	44.00
40	DEPARTMENT OF FIRE & EMER		0.00	0	0.00	0.00	0.00	-323.50
D073	DEPARTMENT OF LANDS (DOL)		0.00	0	0.00	0.00	9681.82	9681.82
F046	FRIG TECH SERVICES		0.00	0	0.00	0.00	42.40	42.40
G011	GERALDTON AIR CHARTER		150.03	152	0.32	0.67	0.00	151.02
G053	GREEN MINING PTY LTD		49.43	123	0.00	24.31	24.25	97.99
H077	HANDEL AVIATION PTY LTD		54.28	90	0.00	0.00	0.00	54.28
H081	HELI SURVEY PTY LTD		0.00	0	0.00	22.00	0.00	22.00
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	35.44	35.44
H150	HELICOPTER LOGISTICS PTY L		0.00	0	33.08	0.00	0.00	33.08
H079	HOLLY'S CLEAN 'N GREEN		0.00	0	0.00	0.00	42.40	42.40
J018	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	0.00	0.00	-38.16
J039	JULIE'S BEAUTY		0.00	0	312.83	165.00	0.00	477.83
L035	LGIS PROPERTY SCHEME		0.00	0	0.00	0.00	7040.00	7040.00
M01D	MEEKATHARRA CARAVAN PARK		124.80	91	0.00	163.80	124.80	413.40
R052	MEEKATHARRA RACE CLUB		71211.00	126	0.00	546.28	0.00	71757.28
M2	METEOROLOGY DEPT OF		0.00	0	304.33	0.00	0.00	304.33
M161	MISSION AUSTRALIA		0.00	0	193.05	0.00	145.60	338.65
M111	MURCHISON REGION ABORIGINA		0.00	0	0.00	0.00	157.40	157.40



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*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Credit Limit	03.12.2014		02.01.2015	01.02.2015	03.03.2015	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	178.86	178.86
N002	NETWORK AVIATION		0.00	0	0.00	889.81	3559.24	4449.05
N001	NEWMAN VETERINARY HOSPITAL		0.00	0	0.00	0.00	52.50	52.50
N028	NORGATE NOMINEES PTY LTD		0.00	0	0.00	0.00	22.00	22.00
P085	P&R CONTRACTORS		48.50	106	0.00	24.25	24.25	97.00
H021	PHILIP HOOPER - COCKLES		0.00	0	0.00	0.00	0.00	-52.25
Q008	QUINN, RACHEL		0.00	0	0.00	0.00	473.18	473.18
R037	RAAF PEARCE BULLSBROOK		85.36	90	0.00	0.00	0.00	85.36
L003	RICHIE BRENNAN - LANDOR ST		1.90	93	0.00	0.00	0.00	1.90
B028	RL & MA BELL		16500.00	104	0.00	0.00	0.00	16500.00
R005	ROYAL FLYING DOCTOR SERVIC		61.93	90	0.00	0.00	6833.99	6895.92
R006	ROYAL MAIL HOTEL		0.00	0	0.00	0.00	0.00	-69.30
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	72.75	72.80	145.55
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	0.00	-440.00
H080	SELINA JANE HILDITCH		22.07	172	0.19	0.19	0.00	22.45
S055	SHINE AVIATION SERVICES		0.00	0	0.00	77.28	1110.88	1188.16
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	2571.91	2571.91
S078	STAR AVIATION PTY LTD		306.47	116	0.00	0.00	89.30	395.77
T056	TEX ONSITE PTY LTD		0.00	0	0.00	0.00	96.42	96.42
T061	THALANYJI ABORIGINAL CORPO		0.00	0	412.40	0.00	0.00	412.40
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	0.00	-62.70
T040	THOMSON AVIATION PTY LTD		0.00	0	0.00	27.14	0.00	27.14
F002	TONY FRANCO		0.00	0	0.00	26.25	26.25	52.50
V024	VETERANS LEGION OF MEEKATH		0.00	0	0.00	5500.00	0.00	5500.00
W6	W.A. AEROMEDICAL PTY LTD		0.00	0	0.00	0.00	0.00	-21.80
Y018	YULELLA INCORPORATED		50.45	180	4.91	4.96	0.00	60.32
Y002	YULELLA VISION		0.00	0	0.00	0.00	23.41	23.41
Totals --- Credit Balances:		-1017.25	89925.75		1265.70	11598.92	36569.40	138342.52

Title/Subject:	LIST OF ACCOUNTS ENDED FEBRUARY 2015
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	13 March 2015
Author:	Rachel Quinn Acting Finance Officer
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,413,789.60
Trust Account	Voucher No's	Amount:	\$ 252.00
Air BP	Voucher No's	Amount:	\$
	Total		<u>\$ 1,414,041.60</u>

Consultation:

Krys East – Acting Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: CR AG Burrows

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 6/0

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the
21-Mar-15

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT10351	08/02/2015	BYRNE CASH ENTERPRISES (G&T FAMILY TRUST)	RUBBISH COLLECTION CONTRACT FEB 15	-17011.50		
EFT10352	13/02/2015	AUSTRALIA POST	POSTAGE CHARGES FEB 15	-205.76		
EFT10354	13/02/2015	B & E TRENFIELD	PARKS AND GARDENS 01/02/15 TO 15/02/15	-5311.91		
EFT10355	13/02/2015	BLOWEY'S FABRICATION & WELDING	FABRICATE X3 COMPLETE STEEL GRID SECTIONS & REPAIRS TO CAT DOZER	-10752.50		
EFT10356	13/02/2015	BLUESCOPE DISTRIBUTION - (METALCORP)	X3 3660X1220 MESH SHEET FOR MECHANICS PIT	-2376.00		
EFT10357	13/02/2015	BUNNINGS GROUP LIMITED	X6 STRUCTURAL PLYWOOD SHEETS (2.4 X 1.2)	-279.30		
EFT10358	13/02/2015	BUNTING GROUP PTY LTD	20% DEPOSIT FOR WORKS ON NEW GYM AS PER AGREEMENT SIGNED 24/12/14	-45650.00		
EFT10359	13/02/2015	CABCHARGE AUSTRALIA LIMITED	MONTHLY SERVICE FEE FEB 5	-6.00		
EFT10360	13/02/2015	COATES HIRE	HIRE OF VARIOUS PLANT AND EQUIPMENT	-4509.65		
EFT10361	13/02/2015	COCKBURN CEMENT LTD	GENERAL PORTLAND BULKER CEMENT FOR VARIOUS WORKS & CONSTRUCTION	-7911.20		
EFT10362	13/02/2015	CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE FEBRUARY 2015	-16333.11		
EFT10363	13/02/2015	COURIER AUSTRALIA	VARIOUS FREIGHT CHARGES	-410.45		
EFT10364	13/02/2015	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	REPAIR AND REPLACEMENT SPOT LIGHT ON 2012 NISSAN PRIME MOVER	-96.48		
EFT10365	13/02/2015	DARREN LONG CONSULTING	REVIEW & UPDATE INTEGRATED PLANNING TASKS INC. ROAD ASSET MANAGEMENT PLAN, LONG-TERM FINANCIAL PLAN, CORPORATE BUSINESS PLAN.	-10780.00		
EFT10366	13/02/2015	E & MJ ROSHER PTY LTD	PURCHASE OF NEW KABOTA ZD331LP-72 ZERO TURN MOWER WITH SIDE DISCHARGE PRO DECK & REGISTRATION	-23103.70		
EFT10367	13/02/2015	ELITE ELECTRICAL CONTRACTING	AIRPORT AC POWER UPGRADE RTF14/15-4	-59884.00		
EFT10368	13/02/2015	ELROSS CARAVANS	CORMORANT A/C UNIT	-1400.00		
EFT10369	13/02/2015	EP DRAFFIN MANUFACTURING PTY LTD	PERORATED W/BACK 4 ARMREST & STEEL SLATTED SEAT- MAINSTREET SCRAPER	-4050.20		
EFT10370	13/02/2015	EVOLUTION TRAFFIC CONTROL PTY LTD	SUPPLY OF TRAFFIC MANAGEMENT SERVICES AT GNH 21-25/01/15	-14210.05		
EFT10371	13/02/2015	FARMER JACKS	VARIOUS PURCHASES	-2647.42		
EFT10372	13/02/2015	FRIG TECH SERVICES	SUPPLY AND INSTALL 3 X 12KW AIRCON UNITS AT SHIRE OFFICE, X1 AIR CON CDO OFFICE & SUPPLY AND INSTALL SPLIT SYSTEM AT 17 MAIN STREET	-33915.46		
EFT10373	13/02/2015	FUJI XEROX AUSTRALIA PTY LTD	X1 PALLET OF A4 PERFORMER CARBON NEUTRAL 80GSM PAPER & PRINTING CHARGES FEB 15	-5094.82		
EFT10374	13/02/2015	GERALDTON FUEL	FUEL CARD PURCHASES FEB 15 - CEO, DCEO, CDSM, CDO, WSM, OPS, YOUTH	-1520.97		
EFT10375	13/02/2015	GRANTS EMPIRE	WRITE & SUBMIT FUNDING APPLICATIONS FOR MEEKA FESTIVAL 50% PART PAYMENT & DSR	-440.00		
EFT10376	13/02/2015	GREENMINING PTY LTD	SUPPLY AND FREIGHT FOR A BULKA BAG OF POTTING MIX DELIVERED TO SPORTS COMPLEX	-330.00		
EFT10377	13/02/2015	HOWDEN CONTRACTING AND TRANSPORT	OPERATION OF VARIOUS PLANT, GENERAL LABOUR SERVICES, VARIOUS REPAIR WORKS	-7012.50		
EFT10378	13/02/2015	JASON SIGNMAKERS	VARIOUS SIGNAGE MARKERS & 'LOOK, LOCK, LEAVE' SIGNS	-1689.60		
EFT10379	13/02/2015	KENDLE HOLDINGS PTY LTD	SUPPLY LABOUR AND EQUIPMENT FOR VARIOUS CONSTRUCTION WORKS	-39600.94		
EFT10380	13/02/2015	LANDGATE	MINING TENEMENT SCHEDULE M2015/1 & SCHEDULE G2015/1	-763.15		
EFT10381	13/02/2015	LAURITSEN MECHANICAL	VARIOUS REPAIRS TO PLANT HIRE & EQUIPMENT (LABOUR, PARTS & EQUIPMENT)	-5740.19		
EFT10382	13/02/2015	MARK SMITH PTY LTD	UNBLOCK DRAIN AT 408 HILL STREET & FIX FLUSH LEAK AT GYM	-220.00		
EFT10383	13/02/2015	MEEKATHARRA PREMIX	BATCH AND DELIVER CONCRETE & STABILIZED GRAVEL FOR VARIOUS CONSTRUCTION WORKS	-21648.00		
EFT10384	13/02/2015	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MAINTENANCE ON BACK-UP SYSTEM - HYPERV SERVER BACKUP	-212.50		
EFT10385	13/02/2015	PETER SHANE CLANCY	DEPUTY PRESIDENTS ALLOWANCE NOV-JAN 15	-500.00		
EFT10386	13/02/2015	S&K ELECTRICAL CONTRACTING PTY LTD	REPAIRS TO CEILING FAN IN BATHROOM AT 1/16 REGAN STREET & INVESTIGATE POWER POINT FOR WATER COOLER POOL	-284.90		
EFT10387	13/02/2015	S.A. HINES CONTRACTING	HIRE OF DITCH WITCH TO CLEAN CULVERTS & SIDE ENTRY PITS	-8538.75		
EFT10388	13/02/2015	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT CHARGES	-1557.20		
EFT10389	13/02/2015	SPORTSPOWER GERALDTON	CABLE FOR LEG PRESS GYM	-100.00		
EFT10390	13/02/2015	STAPLES AUSTRALIA PTY LIMITED	VARIOUS OFFICE STATIONERY & PRINTING EQUIPMENT	-692.14		
EFT10391	13/02/2015	STATEWIDE STEEL PTY LTD	VARIOUS GRID CONSTRUCTION MATERIALS INC. TIE WIRES, BAR CHAIRS, COIL	-1049.40		
EFT10392	13/02/2015	SUNNY SIGN COMPANY PTY LTD	NEW SIGNAGE (NO SMOKING)	-85.25		
EFT10393	13/02/2015	SUPERSEALING PTY LTD	VARIOUS CRACK SEALING WORKS, MOBE & DEMOBE, MATERIAL, LABOUR AND EQUIPMENT	-25023.24		
EFT10394	13/02/2015	TOTALLY WORKWEAR GERALDTON	UNIFORM FOR S.ALFORD (X4 OASIS BLOUSES-VARIOUS COLOURS)	-195.10		
EFT10395	13/02/2015	TRENFIELD, NORMAN	PRESIDENTS ALLOWANCE FROM NOV-JAN 15	-2000.00		
EFT10396	13/02/2015	TRUCK CENTRE WESTERN AUSTRALIA	LOCK DOWN SYSTEMS	-691.90		
EFT10397	13/02/2015	WELLINGTON ELECTRICAL	ALTERATIONS AND INTERCONNECT AIRCONDITIONING WIRING AT SHIRE OFFICE, SUPPLY & REPLACE FAN AT GYM	-3058.00		
EFT10398	13/02/2015	WESTRAC EQUIPMENT	COMPLETE SET OF PLANT DESCRIPTION AND SAFETY STICKERS & VARIOUS REPAIRS AND PARTS	-784.71		
EFT10399	13/02/2015	G.C. SALES (W.A.)	REPLACEMENT AXLES, WHEELS AND PINS FOR 240L WHEELIE BINS	-341.00		
EFT10400	13/02/2015	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES JAN 15	-5384.50		
EFT10401	16/02/2015	NGE NORTHERN GOLDFIELDS EARTHMOVING	CONTRACTOR WORKS - ASHBURTON DOWNS ROAD	-266954.60		

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Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT10402	16/02/2015	AUSTRALIAN TAXATION OFFICE	JAN 15 BAS	-70805.23		
EFT10403	27/02/2015	AG BURROWS PLANT	HIRE OF VOLVO FH12 - SEMI WATER CART 16/01/15 TO 29/01/15	-15730.00		
EFT10404	27/02/2015	AIRPORT LIGHTING SPECIALISTS	ISOLATING TRANSFORMERS, PRIMARY PLUG/SOCKET LEAD, HEAT SHRINK JOINT KIT, JOINERS + FREIGHT	-5542.90		
EFT10405	27/02/2015	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION COST OF RATES FOR FEB 15	-121.00		
EFT10406	27/02/2015	AMPS PRODUCTS (ARCHITECTURAL MATERIALS &	VARIOUS SEATING FOR MAINSTREET SCAPING	-6336.00		
EFT10407	27/02/2015	ANDREW BINSIAR	MEETING FEES COUNCIL & HBTP MEETING FEB 2015	-300.00		
EFT10408	27/02/2015	BELINE SERVICES	ROCK SAW HIRE - CUT TRENCHES, ASHBURTON DOWNS ROAD, MOBE & DEMOBE	-9709.16		
EFT10409	27/02/2015	BLUESCOPE DISTRIBUTION - (METALCORP)	VARIOUS STEEL FOR GRIDS & ALUMINIUM CHEQUERED PLATES	-1507.27		
EFT10410	27/02/2015	BURROWS A.G.	MEETING ATTENDANCE FEES COUNCIL AND HBTP MEETING FEB 2015	-300.00		
EFT10411	27/02/2015	BYRNE CASH ENTERPRISES (G&T FAMILY TRUST)	RUBBISH CONTRACT FEB 2015 & TREE LOPPING	-17561.50		
EFT10412	27/02/2015	CANINE CONTROL	RANGER SERVICES ON 11-12/02/15 (INVESTIGATE ALLEDGED SERIOUS DOG ATTACK) & VISIT 6/8/02/15	-7161.00		
EFT10413	27/02/2015	COLAS WEST AUSTRALIA PTY LTD (RNR)	VARIOUS WORKS - SUPPLY AND SPRAY POLYSEAL	-45423.79		
EFT10414	27/02/2015	COMMERCIAL HOTEL MEEKATHARRA	ACCOMMODATION & MEALS FOR PLANNING CONSULTANT PAUL BASHILL & COUNCIL LUNCHESES	-616.50		
EFT10415	27/02/2015	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	REPLACEMENT RADIO	-247.50		
EFT10416	27/02/2015	FRED HOPKINS WA	REPLACEMENT OIL PRESSURE SENSOR	-96.98		
EFT10417	27/02/2015	GERALDTON MURCHISON FREIGHT (KL & HS KEYNES)	VARIOUS FREIGHT CHARGES	-275.00		
EFT10418	27/02/2015	HERITAGE WATER TANKS	SUPPLY AND INSTALL 375,000 LT WATER TANK AT THE RECREATION PRECINCT	-25088.54		
EFT10419	27/02/2015	HOLCIM (AUSTRALIA) PTY LTD	VARIOUS SEALING AGGREGATE	-39926.89		
EFT10420	27/02/2015	HOWDEN R.K.	MEETING ATTENDANCE FEE FEB 2015 COUNCIL MEETING	-330.00		
EFT10421	27/02/2015	JR & A HERSEY PTY LTD	HOBART BLACK CAPS X10 (PROTECTIVE CLOTHING)	-185.90		
EFT10422	27/02/2015	LAURITSEN MECHANICAL	REMOVAL OF DRIVE MOTOR, CHANGE ELEVATOR MOTOR, CHECK OPERATION AND ADJUST PUMP PRESSURES	-1881.00		
EFT10423	27/02/2015	MARK SMITH PTY LTD	REPLACE VANITY UNIT IN BATHROOM AT UNIT 2 / 213 DARLOT STREET (SPQ) & REPAIRS TO LEAKING DRAIN 2/16 REGAN ST	-1678.60		
EFT10424	27/02/2015	MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC)	SUPPLY CLOCK FOR GYM	-10.00		
EFT10425	27/02/2015	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-200.88		
EFT10426	27/02/2015	ML & GJ TRENFIELD CONTRACTING	AIRPORT MANAGEMENT SERVICES FEB 15	-20900.00		
EFT10427	27/02/2015	MOSES, JACQUELINE ANDREA	REFUND OF UNUSED GYM MEMBERSHIP KEY # 60 AS PER DCEO'S AUTHORISATION	-123.60		
EFT10428	27/02/2015	MPT CIVIL AND CONSTRUCTION PTY LTD	SHADE STRUCTURE AT POOL - REPAIR AND STRENGTHEN AFTER WIND DAMAGE	-4876.96		
EFT10429	27/02/2015	MTF SERVICES	GRADER HIRE & CAMPING ALLOWANCE	-29337.00		
EFT10430	27/02/2015	NGE NORTHERN GOLDFIELDS EARTHMOVING	CONTRACTOR WORKS - ASHBURTON DOWNS ROAD	-321624.05		
EFT10431	27/02/2015	NICHOLS H.J.	MEETING ATTENDANCE FEE COUNCIL & HBTP MEETING FEB 2015 & CORRECTION OF DOUBLE PAYMENT	-90.00		
EFT10432	27/02/2015	NORTHAMPTON GRADER HIRE	GRADER HIRE & CAMPING ALLOWANCE	-18796.25		
EFT10433	27/02/2015	PARTY SOURCE (HIRE KING)	GLOW PARTY SUPPLIES	-208.00		
EFT10434	27/02/2015	PLANWEST	STAGE 2 OF PREPARATION OF LPS4 & LOCAL PLANNING STRATEGY	-15675.00		
EFT10435	27/02/2015	S&K ELECTRICAL CONTRACTING PTY LTD	AIRPORT MAINTENANCE - LIGHT FAILURE & INVESTIGATE PUMP FAILURE AT POOL	-840.95		
EFT10436	27/02/2015	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT CHARGES	-4984.74		
EFT10437	27/02/2015	SPORTS POWER GERALDTON	3 X BASKETBALL HOOPS	-180.00		
EFT10438	27/02/2015	SUNNY INDUSTRIAL BRUSHWARE	NEW TENNANT MAIN BROOM X2	-770.00		
EFT10439	27/02/2015	SUNNY SIGN COMPANY PTY LTD	DOG CONTROL SIGNS FOR TOWN & SIGNAGE FOR YOUTH WORKER VEHICLES	-282.70		
EFT10440	27/02/2015	TENNANT AUSTRALIA PTY LTD	REPLACEMENT STRAP, SCREEN, CLAMP, SCREWS, MUFFLES, TUBE	-1509.55		
EFT10441	27/02/2015	TRENFIELD, NORMAN	MEMBERS MEETING FEES FEB 2015 COUNCIL AND HBTP MEETING	-400.00		
EFT10442	27/02/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT	EXTRAORDINARY ELECTION RESULTS & ANNUAL MEETING OF ELECTORS ADVERTISING	-448.46		
EFT10443	27/02/2015	WESTRAC EQUIPMENT	VARIOUS REPAIRS AND PARTS	-2275.59		
25102	05/02/2015	PETTY CASH	VARIOUS OFFICE REFRESHMENTS	-377.90		
25103	13/02/2015	HORIZON POWER	ELECTRICITY CHARGES 24/12/14 TO 31/01/15	-7804.12		
25105	13/02/2015	WATER CORPORATION	WATER & SERVICE CHARGES 09/12/14 TO 10/02/15	-5021.58		
25106	13/02/2015	WESTNET PTY LTD	MONTHLY INTERNET CHARGE FEB 15	-219.80		
25107	27/02/2015	DAVID KENNETH HODDER	MEETING FEE COUNCIL MEETING FEB 2015	-200.00		
25108	27/02/2015	HORIZON POWER	ELECTRICITY CHARGES 13/12/14 TO 14/02/15	-33239.59		
25109	27/02/2015	JAYLON INDUSTRIES PTY LTD	POLY BLACK 200UM, V STABILISED, 12M X 50M	-970.20		
25110	27/02/2015	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE USAGE FEB 2015	-520.00		

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the
21-Mar-15

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
25111	27/02/2015	TELSTRA CORPORATION LIMITED	MOBILE PHONE CHARGES FEB 15 - CEO, DCEO, CDSM, CDO, YSRO, YO, WSM, OPS	-447.57		
25112	27/02/2015	WATER CORPORATION	WATER & SERVICE CHARGES 09/12/14 TO 10/02/15	-9786.45		
25113	27/02/2015	WESTNET PTY LTD	INTERNET CHARGES 01/03/15 TO 01/04/15	-309.80		
100863	13/02/2015	DEPARTMENT OF TRANSPORT	NUMBER PLATE 37 MK (MURRAY KIRKHAM) FORWARDED TO DEPT OF TRANSPORT			-252.00
DD10998.1	11/02/2015	WA SUPER	Payroll deductions	-5451.38		
DD10998.2	11/02/2015	BT SUPER FOR LIFE	Superannuation contributions	-858.01		
DD10998.3	11/02/2015	NORTH PERSONAL SUPERANNUATION	Superannuation contributions	-446.68		
DD10998.4	11/02/2015	JOKAPHINE SUPER FUND	Payroll deductions	-1332.01		
DD10998.5	11/02/2015	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-383.27		
DD10998.6	11/02/2015	HICKS SUPERANNUATION FUND	Superannuation contributions	-230.40		
DD10998.7	11/02/2015	TAL LIFE LIMITED	Superannuation contributions	-152.89		
DD11016.1	25/02/2015	WA SUPER	Payroll deductions	-5847.00		
DD11016.2	25/02/2015	JOKAPHINE SUPER FUND	Superannuation contributions	-1332.01		
DD11016.3	25/02/2015	BT SUPER FOR LIFE	Superannuation contributions	-858.01		
DD11016.4	25/02/2015	NORTH PERSONAL SUPERANNUATION	Superannuation contributions	-481.87		
DD11016.5	25/02/2015	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-383.27		
DD11016.6	25/02/2015	HICKS SUPERANNUATION FUND	Superannuation contributions	-230.40		
DD11016.7	25/02/2015	TAL LIFE LIMITED	Superannuation contributions	-139.62		
DD11016.8	25/02/2015	HOSTPLUS	Superannuation contributions	-49.23		
				MUNICIPAL ACCOUNT	-\$ 1,413,789.60	
				AIR BP ACCOUNT	\$ -	
				TRUST ACCOUNT	-\$ 252.00	
					<u>-\$ 1,414,041.60</u>	

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:


TOTALLING \$1,414,041.60 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 16/08/2014 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject: DONATION - MEEKATHARRA GYMKHANA CLUB
Agenda/Minute Number: 9.2.4
Applicant: Meekatharra Gymkhana Club
File Ref: Nil
Disclosure of Interest: Nil
Date of Report: 9 March 2015
Author: Geoff Carberry
Community & Development Services Manager


Signature of Author

Senior Officer: Krys East
Acting Chief Executive Officer


Signature Senior Officer

Summary/Matter for Consideration:

Council may wish to consider a donation to the Meekatharra Gymkhana Club for their 2015 Gymkhana.

Attachments:

Letter - Meekatharra Gymkhana Club requesting a donation for their 2015 event.

Background:

A search of the Shires records indicate that the last time a donation was made to this organisation was in 2003 at which time \$500 was donated.

Council has previously made donations to other clubs. In 2011 \$2000 was donated to the Meekatharra Rifle Club and the Meekatharra Racing Club receives on going annual assistance. It would appear that the Meekatharra Golf Club has not received any major Council support. Council also agreed to support the "basketball association" in 2014 even though the funds were not taken up.

Comment:

No amount is mentioned in the donation request however the event has been advertised to include a \$2000 Barrel race.

Club contacts are presently unavailable to find out any further details or if other sponsors have been approached.

The advertisement for the event in the current edition of the Dust does not recognise any sponsors.

It is noted that the requesting body is not incorporated

Consultation:

Krys East – Acting Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

2.9 Donations

Budget/Financial Implications:

In the 2014/2015 budget Council has a budget amount of \$11,000 for “*other donations*”
To date \$1000 of these funds have been allocated which assisted Mickaela.Mongoo and Janine
Mongoo in attending the 2015 Ipswich City Council National Rodeo Finals.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council approves a donation of _____ dollars (\$ _____) to the Meekatharra
Gymkhana Club for their 2015 event.

Council Resolution:

Moved: Cr RK Howden

Seconded: Cr AG Burrows

That Council approves a donation of five hundred dollars (\$500) to the Meekatharra
Gymkhana Club for their 2015 event.

CARRIED 6/0

**MEEKATHARRA GYMKHANA CLUB
P.O. BOX 131
MEEKATHARRA 6642**

Dear, *President - Norm Hamfield*

The Meekatharra Gymkhana Club will be holding their Annual Gymkhana on Saturday 11th of April 2015.



The club is very appreciative of the financial support that it has received over the years. Which enable us to meet our commitments adequately.

We once again seek your generous support of a donation, so that we may continue to encourage good horsemanship and promote sportsmanship through out the district.

Yours Sincerely

Liz Coumbe

**Liz coumbe
Secretary
Meekatharra Gymkhana Club
ph. 08 99 819 400**

Title/Subject:	2014/2015 BUDGET REVIEW
Agenda/Minute Number:	9.2.5
Applicant:	Nil
File Ref:	ADM 0241
Disclosure of Interest:	Nil
Date of Report:	13 February 2014
Author:	Svenja Clare Acting Corporate Services Manager/DCEO
	
	<i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report presents to Council a list of recommended budget amendments identified during a review process.

Attachments:

2014/2015 Budget Review

Background:

The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, came into effect 31st March 2005 and requires that local governments conduct at least one review between 1 January and 31 March in each financial year.

The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending. A review of the adopted budget was held in September 2014 after the completion of the 2013/14 financial report figures as staff had identified some necessary amendments to these initial financial estimates. This budget review addresses the mandatory requirement.

Comment:

The requested amendments are as follows:

Adjustment to 2013/14 surplus

- The actual anticipated surplus for 2013/2014 was expected to be \$3,003,098. The actual was \$3,653,307 a difference of \$650,209. \$3,633,499 was already factored into the September Budget Review based on Annual Report figures prior to audit.

Permanent Differences

- A company that has a large number of tenements in the shire and owes approx. half of all outstanding rates is behind on the payment of their instalments. Additionally the interim rates raised in the first half of the year are well above expectations. This can drop off again

in the remaining year however unpaid interim rates accrue interest which contributes to an increase of additional revenue of \$35,000 from interest on overdue rates.

- The \$10,000 lease income for Paddy's Flat was not included in the budget.
- The 12M Grader was sold for \$30,000 more than anticipated.
- An unexpected grant was received from the Department of Education for floor coverings and additional educational resources for Kidzone. This resulted in an increased income of \$10,000. This is offset by an equal increase in expenditure.
- An additional grant for \$30,000 for the playground was received from Lotterywest. This grant was not budgeted for and was used to offset the cost of the playground equipment purchased in the previous financial year.
- Legal fees recovered were not as high as expected and should be adjusted from \$30,000 to \$15,000, a reduction of \$15,000. This is offset with legal expenses being reduced by \$15,960.
- Trust funds that were more than 10 years old were retained as per Council's resolution dated 19 July 2014 resulting in an additional income of \$17,350. This is the first time this task had been undertaken and if done on a regular basis it is unlikely that such a large amount will need to be retained by Council in future years.
- Interest on Reserves was lower than expected as the decision was made to delay transfer of budgeted \$1,516,991.36 to retain cash for flood damage works. This, combined with interest rates being continually lower than anticipated, reduced the interest on reserves by \$172,689.
- Interest on Municipal Investments is reduced by approx. \$25,000 as the cash held in the bank was lower than expected due to flood damage works and the delay in recouping the cost.
- Unexpected funds are to be received from Main Roads' Road Project Grant due to a grant allocation surplus resulting in an additional \$204,617. This will be offset with expenses for Landor Road works being \$306,926 higher (2/3 Main Roads grants and 1/3 Shire funds).
- Insurance claim income is \$30,000 higher than budgeted because the Masonic Lodge insurance claim was anticipated to be around \$90,000 but ended up being \$120,000. At the time of drafting the budget it was difficult to accurately gauge the cost of the repairs.
- Sale of Diesel income is reduced by \$158,488 which is most likely linked to the down turn in mining. This is offset by the Retail Diesel Cost of Goods Sold being reduced by \$161,840.
- Income from Private works is up by \$421,744 due to a number of unexpected private works, such as the Racecourse, Main Roads Grids and Fencing, Main Roads works on Connaughton Street and the BP Depot works. Therefore the expenditure on Private works is also higher, increased by \$131,744.

- The budget for Demolition Costs needs to be increased by \$14,840 due to the costs of demolishing a house on Queen Road. The owner or responsible person cannot be found therefore the costs remain with Council at this stage. This expense will be passed onto the owner when found.
- Conference Expenses can be reduced by \$12,500 as Council has spent less than anticipated on Councillor Conference attendance and training.
- Youth Coordinator Salaries can be brought down to \$112,000 as Council did not have a part-time Youth Officer and casual youth officers were engaged for less hours than anticipated this year.
- Recreation Officer Salaries are reduced to \$64,000 due to a lower number of recreation officer casuals performing low hours than budgeted for.
- Administration Salaries are reduced by \$115,178 mainly because the Project Officer position was filled by a contractor, not an employee.
- The cost of Litter Control and Cemetery Maintenance is reduced by \$35,320 and \$24,818 respectively due to reduced payroll allocations as our Town Crew consisted of only one person as opposed to two persons previous financial year.
- Pool Maintenance costs were \$18,000 higher than anticipated mainly due to unexpected electrical problems that needed major repairs.
- Airport maintenance will be increased by approx. \$20,000 for the replacement of apron tower light fittings. Body and seals on current lights have failed due to age allowing water ingress causing globes to fail. The new lights meet requirements of lighting design and can be transferred to higher pole during next year's planned upgrade under RADS funding if approved. With Coates Hire closing down it will be more difficult to get Elevated Work Platforms (EWPs) to change globes.
- The budget for proposed 'Jammin' in Meeka' needs to be adjusted from \$40,000 to zero as the event won't be held this financial year.
- The expense for a water tank for the Sports Complex was budgeted at \$100,000. The complete cost was only \$25,000 resulting in a saving of \$75,000.
- The replacement of fencing and gates around all four units of 16 Regan Street are likely to cost only \$5,000 instead of \$15,000 per unit. At this stage staff intend to replace fence panels only as required and then re-paint the fence to give it a uniform look. This takes into account that parts of the fence are brand new following replacement from storm damage within the last few months. The \$10,000 savings per unit can offset the increased cost of kitchen cupboards and bathroom vanities as per the next dot point below.
- The replacement of kitchen cupboards and bathroom vanities at all four units of 16 Regan Street were budgeted for \$15,000 each. Staff request an increase to \$25,000 per unit to ensure the finished product is of a high standard with long lasting quality materials, utilising local tradesmen. The extra funds would also be used to replace floor coverings, move

extraction fans and paint the walls at the same time in order to achieve a well-functioning kitchen that is uniform and pleasing to the eye.

- A laptop was required to enable the Community Development Officer to work remotely from the Youth Centre for increased inclusion and management of projects. This needs an increase of the budget of \$2,500. This covers the cost of the large-screen laptop as well as all costs relating to connecting it to the existing server and network.
- The budget for the Public Toilets at the Cemetery was increased by \$20,000 as per Council's resolution at the February 2015 Ordinary Council Meeting.

Timing Differences

- The Kidzone Equipment Capital budget needs to be raised by \$12,141 as the playground works were expected to be completed in the 2013/14 financial year however further work was required to be undertaken this year.
- \$57,000 budgeted for the Report on Town Heritage Buildings for Future Renovations is unlikely to be completed this financial year.

Furthermore staff, with assistance of Financial Consultant Megan Shirt, have investigated and corrected income and expenditure code allocations. These corrections do not have any effect on the overall budget however they do alter the budget on Nature and Type. Affected accounts are GLs 4591 (Main Roads Direct Grant), 2422 (Youth Coordinator Salaries), 5303 (Retail Diesel Sale Receipts) and 5302 (MRVC Vermin Control) and a number of other accounts with smaller values that only have an insignificant impact on the reports. The overall achievement is that approx. \$40,000 expenditure has been moved from "Other Expenditure" to "Materials and Contracts" and approx. \$140,000 income has been moved from "Other Revenue" to "Fees and Charges".

The overall budget impact of all these changes being adopted as presented by Council is that there will be a surplus of \$279,955. Staff suggest that Council consider a transfer to the Reseal and Rejuvenation Reserve to provide a balanced budget.

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Acting Chief Executive Officer
Megan Shirt – Financial Consultant

Statutory Environment:

Local Government (Financial Management) Regulations 1996, Reg 33A requires:

- “(1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review;*
and

- (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- *Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”*

Policy Implications:

Nil

Budget/Financial Implications:

Budget amendments form part of the Officer Recommendation.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr RK Howden

That Council adopts the following budget amendments as shown in the following table which include:

- 1. Reducing the following Income Accounts:**
 - **Legal Fees Recovered by \$15,000 (not as high as expected)**
 - **Interest on Reserves by \$172,689 (funds not transferred back into plant reserve as early as anticipated for better cash flow, and lower interest rates)**
 - **Interest on Municipal Investments by \$25,000 (lower interest rates and less cash in bank due to flood damage costs and delayed recouping)**
 - **Retail Diesel Sales Receipts by \$158,488 (lower due to downturn in mining)**
 - **Jammin' in Meeka Income by \$40,000 (event won't be held 2014/15)**

- 2. Increasing these Income Accounts:**
 - **Paddy's Flat Lease by \$10,000 (lease figure was not included in budget)**
 - **Proceeds on Sale of Assets for 12M Grader by \$30,000 (sold for more than anticipated)**
 - **Youth Grant OSHC Program by \$10,000 (additional grant for floor and resources)**
 - **Interest on Overdue Rates by \$35,000 (one major ratepayer late with payments and interim rates higher than usual)**

- **Other Income by \$17,350 (retained Trust funds)**
 - **Youth Centre Grant Lotterywest by \$30,000 (unexpected grant for playground)**
 - **MRD Road Project Grant by \$204,617 (unexpected funds due to grant allocation surplus)**
 - **Insurance Claims by \$30,000 (Masonic Lodge claim higher than anticipated)**
 - **Income from Private Works by \$421,744 (unexpected Race Course and MRD private works)**
- 3. New expense allocations as follows:**
- **Lot 852 Kidzone Equipment Capital by \$12,141 (playground expected to be completed in 2013/14, works carried over into this financial year)**
 - **CDO Computer Purchase - \$2,500 (laptop for working remotely)**
 - **Transfer to Reseal and Rejuvenation Reserve - \$279,955 in order to produce a balanced budget.**
- 4. Other expenditure changes:**
- **A carry-over of \$57,000 into the next financial year for the Report on Town Heritage Building for Future Renovations**
 - **A reduction of \$10,000 per unit for fencing replacement at all four units at 16 Regan Street**
 - **A reduction of \$115,178 in Administration Salaries**
 - **A reduction of \$12,500 in Councillor Conference Expenses**
 - **A reduction of \$15,960 in Legal Expenses**
 - **A reduction of \$161,840 in Retail Diesel Cost of Goods Sold**
 - **A reduction of \$24,818 in Cemetery Maintenance**
 - **A reduction of \$26,915 in Recreation Officer Salaries**
 - **A reduction of \$35,320 in Litter Control**
 - **A reduction of \$49,907 in Youth Coordinator Salaries**
 - **A reduction of \$75,000 in Tank, Fence & Fittings**
 - **An increase of \$10,000 for floor coverings and educational resources for Kidzone**
 - **An increase of \$10,000 per unit for Kitchen and Vanity at all four units at 16 Regan Street**
 - **An increase of \$131,744 due to unexpected private works for the Race Club and Main Roads**
 - **An increase of \$14,840 for Demolition Costs of 647, 648 Queen Road**
 - **An increase of \$18,000 in Pool Maintenance to cover the unexpected electrical problems**
 - **An increase of \$20,000 for the Construction of Public Toilets at the Cemetery**
 - **An increase of \$20,000 in Airport Maintenance for required replacement of Apron Tower Light Fittings**
 - **An increase of \$306,926 in Landor Road works to expend the grant allocation surplus funds**

**CARRIED 6/0
BY AN ABSOLUTE MAJORITY**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 MARCH 2015

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015



ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget 14/15 Adoption plus previously adopted Budget Amendments					\$	\$	\$	\$
			Amended Budget Surplus	3,633,499	3,653,307		19,808		(153,674) (133,866)
Operating Revenue									
3223	Paddy's Flat McCleary Street - Lease		Operating Revenue	0	10,000		10,000	0	(123,866)
5105	Proceeds on Sale of Asset - P419 12M Grader		Operating Revenue	(150,000)	(180,000)	0	0	30,000	(153,866)
5136	Realisation of Assets - P419 12M Grader		Operating Revenue	150,000	180,000		30,000	0	(123,866)
2419	Youth Grant - OSHC Program		Operating Revenue	13,816	23,816		10,000	0	(113,866)
0151	Interest On Overdue Rates		Operating Revenue	30,000	65,000		35,000	0	(78,866)
0281	Legal Fees Recovered		Operating Revenue	30,000	15,000	0	0	15,000	(93,866)
0283	Other Income		Operating Revenue	650	18,000		17,350	0	(76,516)
9224	Interest On Reserves		Operating Revenue	532,689	360,000	0	0	172,689	(249,205)
9223	Interest On Municipal Investments		Operating Revenue	80,000	55,000	0	0	25,000	(274,205)
2423	Youth Centre Grant - Lotterywest		Operating Revenue	0	30,000		30,000	0	(244,205)
4691	MRD Road Project Grant		Operating Revenue	811,333	1,015,950		204,617	0	(39,588)
4113	Insurance Claims		Operating Revenue	90,000	120,000		30,000	0	(9,588)
5303	Retail Diesel Sales Receipts		Operating Revenue	398,488	240,000	0	0	158,488	(168,076)
5413	Jammin' in Meeka Income		Operating Revenue	40,000	0	0	0	40,000	(208,076)
5963	Income from Private Works		Operating Revenue	8,256	430,000		421,744	0	213,668
Operating Expenditure									
5132	Loss on Sale of Asset - P419 12M Grader		Operating Expenses	106,602	76,602		30,000	0	243,668
5652	Demolition Costs - Lot 647, 648 Queen Road		Operating Expenses	5,160	20,000		0	14,840	228,828
2439	Lot 852 Kidzone Building - Capital		Capital Expenses	69,500	79,500		0	10,000	218,828
2438	Lot 852 Kidzone Equipment - Capital		Capital Expenses	0	12,141		0	12,141	206,687
0212	Conference Expenses		Operating Expenses	17,500	5,000		12,500	0	219,187
2422	Youth Co-Ordinators - Salaries		Operating Expenses	159,907	112,000		47,907	0	267,094
2916	Litter Control		Operating Expenses	86,320	51,000		35,320	0	302,414
3213	Cemetery Maintenance		Operating Expenses	34,818	10,000		24,818	0	327,232
3592	Pool Maintenance		Operating Expenses	7,000	25,000		0	18,000	309,232
4103	Report On Town Heritage Buildings For Future Renovations		Operating Expenses	57,000	0		57,000	0	366,232
RR66	Landor Road - Regional Road Group Funding		Capital Expenses	450,000	756,926		0	306,926	59,306
3617	Salaries - Recreation Officer		Operating Expenses	90,915	64,000		26,915	0	86,221
5092	Retail Diesel Cogs (Issues)		Operating Expenses	381,840	220,000		161,840	0	248,061
5952	Various Private Works		Operating Expenses	8,256	140,000		0	131,744	116,317
0352	Salaries - Administration		Operating Expenses	715,178	600,000		115,178	0	231,495
0342	Legal Expenses - Rates		Operating Expenses	30,000	14,040		15,960	0	247,455
5052	Airport Maintenance		Operating Expenses	45,000	65,000		0	20,000	227,455
3994	Tank, Fence & Fittings		Capital Expenses	100,000	25,000		75,000	0	302,455
0935	1/16 Regan St - Capital Improvements		Capital Expenses	15,000	25,000		0	10,000	292,455
0936	2/16 Regan St - Capital Improvements		Capital Expenses	15,000	25,000		0	10,000	282,455
0937	3/16 Regan St - Capital Improvements		Capital Expenses	15,000	25,000		0	10,000	272,455
0938	4/16 Regan St - Capital Improvements		Capital Expenses	15,000	25,000		0	10,000	262,455
0935	1/16 Regan St - Capital Improvements		Capital Expenses	15,000	5,000		10,000	0	272,455
0936	2/16 Regan St - Capital Improvements		Capital Expenses	15,000	5,000		10,000	0	282,455
0937	3/16 Regan St - Capital Improvements		Capital Expenses	15,000	5,000		10,000	0	292,455
0938	4/16 Regan St - Capital Improvements		Capital Expenses	15,000	5,000		10,000	0	302,455
2454	CDO Computer Purchase		Operating Expenses	0	2,500		0	2,500	299,955
3292	Cemetery Toilets		Capital Expenses	10,000	30,000		0	20,000	279,955
7025	Transfer to Reseal & Rejuvenation Reserve		Capital Expenses	0	279,955		0	279,955	(0)
						0	1,450,957	1,297,283	

SHIRE OF MEEKATHARRA
STATEMENT OF ADOPTED BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 28 February 2015

	Adopted Budget	Previously Adopted Budget Amendments	Proposed Budget Amendments	Amended Annual Budget
	\$	\$		\$
Operating Revenues				
Governance	0			0
General Purpose Funding - Rates	4,160,518	102,991	35,000	4,298,509
General Purpose Funding - Other	4,257,281	(20,937)	(195,339)	4,041,005
Law, Order and Public Safety	12,850			12,850
Health	4,078			4,078
Education and Welfare	116,519	(3,454)	40,000	153,065
Housing	25,500			25,500
Community Amenities	131,847		10,000	141,847
Recreation and Culture	391,325	30,000	30,000	451,325
Transport	5,843,122	(39,871)	46,129	5,849,380
Economic Services	240,950		(40,000)	200,950
Other Property and Services	135,456	28,400	421,744	585,600
Total Operating Revenue	15,319,446	97,129	347,534	15,764,108
Operating Expense				
Governance	(604,299)		12,500	(591,799)
General Purpose Funding	(236,417)		15,960	(220,457)
Law, Order and Public Safety	(141,514)			(141,514)
Health	(98,034)			(98,034)
Education and Welfare	(717,271)		45,407	(671,864)
Housing	(25,500)			(25,500)
Community Amenities	(557,109)		60,138	(496,971)
Recreation and Culture	(1,123,319)	820	65,915	(1,056,584)
Transport	(5,009,516)	(14,400)	171,840	(4,852,076)
Economic Services	(467,898)		(14,840)	(482,738)
Other Property and Services	(521,426)	292,224	(16,566)	(245,768)
Total Operating Expenditure	(9,502,302)	278,644	340,354	(8,883,304)
Funding Balance Adjustments				
Add back Depreciation	3,424,010			3,424,010
Adjust (Profit)/Loss on Asset Disposal	262,087			262,087
Adjust Provisions and Accruals	0			0
Net Cash from Operations	9,503,241	375,773	687,888	10,566,902
Capital Revenues				
Proceeds from Disposal of Assets	357,000			357,000
Total Capital Revenues	357,000	0	0	357,000
Capital Expenses				
Land Held for Resale	0			0
Land and Buildings	(2,255,080)	401,622	32,859	(1,853,458)
Furniture and Equipment	(45,300)	(4,000)		(49,300)
Plant and Equipment	(1,624,000)	(25,000)		(1,649,000)
Infrastructure - Roads	(6,280,291)	(357,000)	(306,926)	(6,637,291)
Infrastructure - Airports	(903,000)	500,000		(403,000)
Infrastructure - Other	(1,117,423)	41,521		(1,075,902)
Total Capital Expenditure	(12,225,094)	557,143	(274,067)	(11,667,951)
Net Cash from Capital Activities	(11,868,094)	557,143	(274,067)	(11,310,951)
Financing				
Proceeds from New Debentures	0			0
Proceeds from Advances	0			0
Self-Supporting Loan Principal	0			0
Transfer from Reserves	0			0
Purchase of Investments	0			0
Advances to Community Groups	0			0
Repayment of Debentures	0			0
Transfer to Reserves	(638,245)	(1,716,991)	(279,955)	(2,355,236)
Net Cash from Financing Activities	(638,245)	(1,716,991)	(279,955)	(2,355,236)
Net Operations, Capital and Financing	(3,003,098)	(784,075)	133,866	(3,099,285)
Opening Funding Surplus(Deficit)	3,003,098	630,401	(133,866)	3,633,499
Closing Funding Surplus(Deficit)	(0)	(153,674)	(0)	534,214

9.3 ADMINISTRATION

Title/Subject:	LOGO – YOUTH SERVICES
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	Nil
Disclosure of Interest:	Nil
Date of Report:	9 March 2015
Author:	Geoffrey Carberry Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is for Council to consider the adoption of a Youth Services logo.

Attachments

Logo Drawing

Background:

During 2014 as part of the youth program a youth consultation group was formed. The group has been set up as a type of advisory committee that can express the wishes of the youth of the community to Youth Services staff, making recommendations on programs and other needs. One of the recommendations made by this was to have a united face to the Youth Services by having a distinctive logo.

Comment:

In consultation with the Youth Advisory Remote Network (YARN) group the attached logo was agreed upon. It combines all services provided under the Youth Services portfolio. The logo uses the current colour scheme of the Shire and compliments the Shire logo which forms part of the overall image.

It is not uncommon for individual business areas to have a branding logo whilst still maintaining the parent logo.

This branding will assist in showing the community how active the Shire Youth Services really are. Currently there is a perception by some in the community and other agencies that Youth Services are not doing enough.

This logo, which will be used on vehicles, publications and at events, will further promote the Shire efforts.

The adoption of this logo could be seen an important first step in encouraging a recommendation by the YARN group it represents Communities, Creativity and Communication.

Consultation:

David Macdonald – Community Development Officer
Krys East Acting Chief Executive Officer
Youth Advisory Remote Network Group

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

The signage can be purchased within the current Youth Services budget.

Strategic Implications:

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr AJ Binsiar

That Council adopts the Shire of Meekatharra Youth Services logo to further promote the Shires youth programs and services.



CARRIED 6/0



Meekatharra Youth Services

Youth Centre | Sport & Recreation | Kidzone



Title/Subject:	COMPLIANCE AUDIT RETURN 2014
Agenda/Minute Number:	9.3.2
Applicant:	Nil
File Ref:	ADM 206
Disclosure of Interest:	Nil
Date of Report:	4 March 2015
Author:	Krys East Acting Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council is required to annually complete a Compliance Audit Return and submit it to the Local Government Department.

Attachments:

Meekatharra's Compliance Audit Return 2014

Background:

In 2011 Regulation 14 of the Local Government (Audit) Regulations 1996 was amended by the insertion of subregulation (3A) to require the Audit Committee to review the Compliance Audit return prior to its submission to Council.

This year the return again consists of the same 78 questions as last year. Prior to 2011 returns averaged about 300 questions. Last year the return was completed by the CEO with assistance from the Deputy CEO. The previous five returns were completed by independent consultants. This was a prudent practice because it gave Council an independent opinion of their compliance.

However, last year with less than 80 questions to research and answer, staff considered that the engagement of a consultant was not practical. One consultant has advised that he has undertaken two Compliance Audit Returns during that year with each taking just 5 hours to complete. Clearly the cost of airfares and travel is not warranted for potentially up to 5 hours work for a consultant.

In January 2013 Acting CEO, Murray Brown compiled the 2012 return and could also be considered to be independent.

Comment:

In terms of compliance requirements, this audit covers a very small sample of the legislation that imposes tasks/responsibilities on Local Government. The last count from a reliable source suggested that there are over 114 separate pieces of legislation that involve Local Government. Our compliance is assessed at 100%.

Consultation:

Nil

Statutory Environment:

Regulation 14 of the Local Government (Audit) Regulations 1996

“14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —*
 - (a) presented to the council at a meeting of the council; and*
 - (b) adopted by the council; and*
 - (c) recorded in the minutes of the meeting at which it is adopted.”*

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr HJ Nichols

That Council adopt the Compliance Audit Return for 2014 as presented.

CARRIED 6/0

Meekatharra - Compliance Audit Return 2014

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	N/A		Krys East
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A		Krys East
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A		Krys East
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	N/A		Krys East
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Krys East

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations made to committees	Krys East
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Krys East
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Krys East
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Krys East
5	s5.18	Has Council reviewed delegations to its committees in the 2013/2014 financial year.	N/A		Krys East
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Krys East
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Krys East
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Krys East
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Krys East
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A	No decisions were made to revoke or amend any delegation	Krys East
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Krys East
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2013/2014 financial year.	Yes		Krys East
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Krys East

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Krys East
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Krys East
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Krys East
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Krys East
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Krys East
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	Yes		Krys East
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes		Krys East
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Krys East
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Krys East
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Krys East
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Krys East
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a	Yes		Krys East

		period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.		
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes	Krys East
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes	Krys East
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes	Krys East
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes	Krys East

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Krys East
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Krys East

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Krys East

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Krys East
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	No powers delegated	Krys East
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Krys East
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Krys East
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Krys East
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	Yes		Krys East
7	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	Yes		Krys East
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A	No matters determined that required action	Krys East
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Krys East
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local	N/A		Krys East

		government whichever was the latest in time.		
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	Krys East
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	Krys East
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	Krys East
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Krys East
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	Krys East

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	No vacancy	Krys East
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes	Community Development and Services Manager vacancy	Krys East
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Krys East
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Krys East
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Krys East

Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is complaints officer	Krys East	
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Krys East	
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Krys East	
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Krys East	
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Krys East	
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Krys East	



Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Krys East
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Krys East
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Krys East
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Krys East
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Krys East
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A	No tenders received outside the place or time specified	Krys East
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Krys East
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Krys East
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Krys East
10	F&G Reg 21 & 22	Did the local governments' advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Krys East

11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	No expressions of interest sought	Krys East
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Krys East
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Krys East
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Krys East
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Krys East

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Meekatharra

Signed CEO, Meekatharra

Title/Subject:	ROAD CLOSURE – PART GREAT NORTHERN HIGHWAY
Agenda/Minute Number:	9.3.3
Applicant:	Doray Minerals – Hills Thompson & Delfos (Surveyors)
File Ref:	ADM 0288
Disclosure of Interest:	Nil
Date of Report:	12 March 2015
Author:	Geoffrey Carberry Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The advertising period has concluded for the closure of a portion of the Great Northern Highway reserve abutting the Andy Well Goldmine. This report recommends support of the closure and that it be forwarded to the Minister for Lands for final approval.

Attachments

A location plan and sketch that will eventually form the basis of a Deposited Plan.

Background:

The subject portion of the road reserve is 5.83ha in area and is adjacent to the existing Andy Well Goldmine approximately 40kms north of Meekatharra. This portion of the road reserve is required for the expansion of the pit for their mining program.

The Shire of Meekatharra is the only Authority under existing legislation that has the powers to close a portion of road reserve – even in cases where the road is not a Shire road.

In order for this process to be finalised the Department of Land Information requires the road closure to proceed through the formal closure process which involves the Shire of Meekatharra formalising a resolution to close that portion as hatched on the attachment.

Comment:

The closure was publicly advertised in accordance with the provisions of the Land Administration Act 1997.

The advertising period was for 35 days (commencing on 23rd January, 2015 and concluding on 3rd March, 2015) and involved the following:

1. The closure was referred to the adjacent land owners
2. A Mining Proposal has been submitted to the Department of Minerals and Petroleum and is approved.
3. A notice appeared in the West Australian on 23 January, 2015

4. The closure was publicly displayed at the Shire Office
5. The closure was referred to the following:
 - Department of Environment & Conservation
 - Department of Indigenous Affairs
 - Department of Minerals & Petroleum
 - Department of Water
 - Main Roads WA

The proposal will still allow for the constructed road re-alignment to be contained within the road reserve and the portion of the road reserve to be closed to enable the pit expansion.

No submissions were received at the Shire office as a result of the advertising.

Consultation:

Public advertisement seeking submissions

Statutory Environment:

Section 58 of the Land Administration Act 1997 provides for the closure of public roads.

“58. *Closing roads*

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
 - (a) *by order grant the request; or*
 - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
 - (c) *refuse the request.*
- (5) *If the Minister grants a request under subsection (4) —*
 - (a) *the road concerned is closed on and from the day on which the relevant order is registered; and*
 - (b) *any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) *When a road is closed under this section, the land comprising the former road —*
 - (a) *becomes unallocated Crown land; or*
 - (b) *if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.”*

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Ongoing and extending the operations of an existing Mine in the region.

Voting Requirements:

Simple Majority

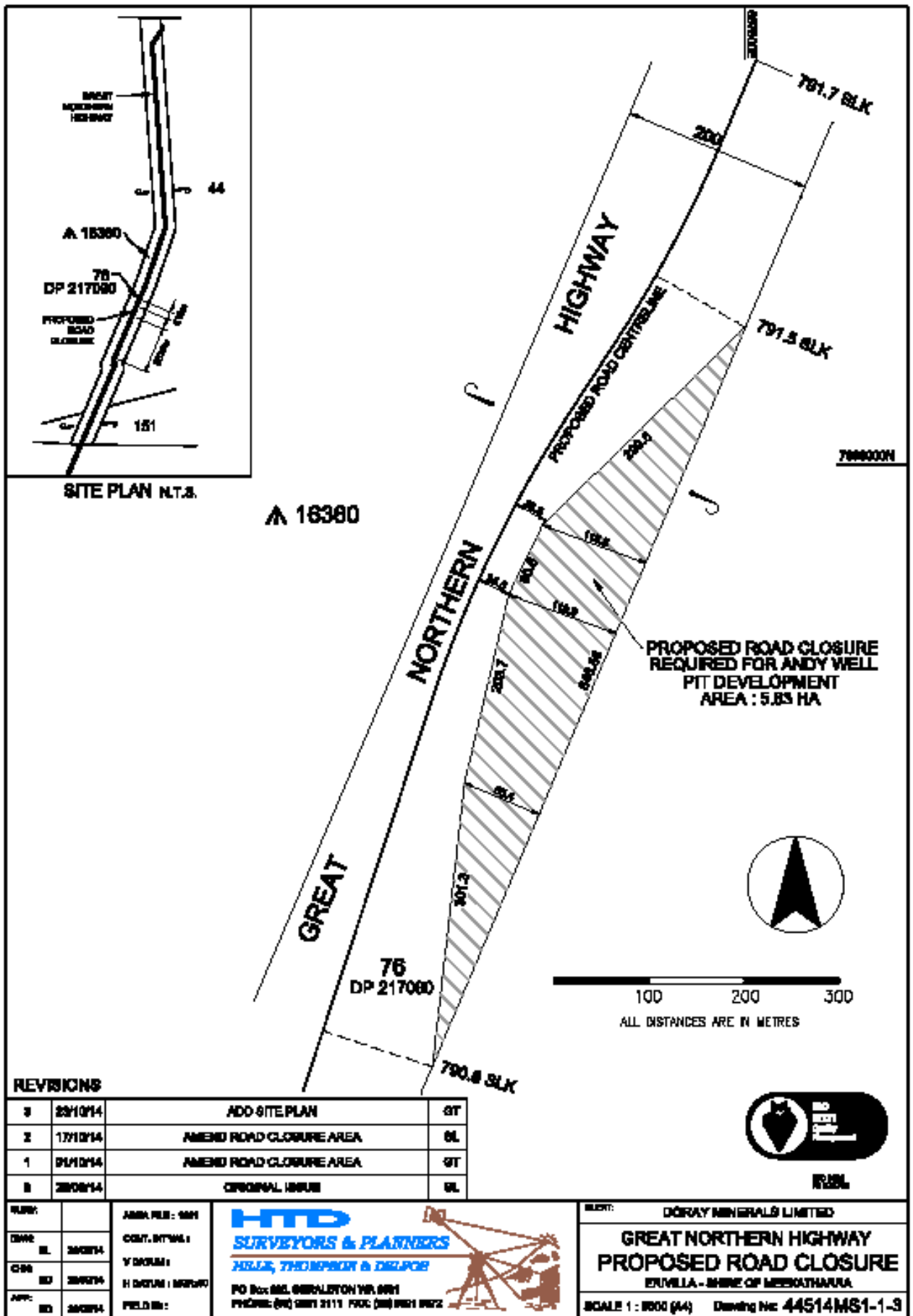
Officers Recommendation / Council Resolution:



Moved: Cr AG Burrows

Seconded: Cr HJ Nichols

That Council by Simple Majority, pursuant to Section 58 of the Land Administration Act 1997, resolves to request the Minister for Lands to approve the closure, of a portion of the existing Great Northern Highway as depicted on the attachment.

CARRIED 6/0



Title/Subject:	REQUEST FOR DONATION – ISOLATED CHILDREN’S PARENTS ASSOCIATION
Agenda/Minute Number:	9.3.4
Applicant:	Lucy Brownlie
File Ref:	ADM 063
Disclosure of Interest:	Nil
Date of Report:	16 March 2015
Author:	Svenja Clare Acting Deputy Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report recommends that Council donate an amount of \$500.00 to the Isolated Children’s Parents Association (ICPA) for the printing and publishing of a book celebrating the first 40 years of the organisation.

Attachments:

Letter from ICPA dated February 2015

Background:

Correspondence has been received from Mrs. Lucy Brownlie, co-author of the book “People Like Us”, on behalf of the ICPA requesting a \$500 donation towards the printing and publishing of a book celebrating the first 40 years of the organisation.

Comment:

The Isolated Children’s Parents Association is primarily a lobby group that highlights the needs and difficulties that parent of children in remote areas face when it comes to education.

ICPA WA started in Meekatharra in 1971 and over the next decade branches were formed in many other remote towns. As the portfolios expanded ICPA spread into the Wheatbelt and farming communities south of Perth to become a state wide organisation, with an active membership of 250 families.

A book celebrating the first 40 years of this group has been written and is due for publishing and release this March.

Council has previously donated similar amounts to the ICPA to support their costs of conferences, merchandise, books and camps.

Consultation:

Lucy Brownlie – Co-Author of the book, ICPA

Statutory Environment:

Nil

Policy Implications:

Policy 2.9 - Donations

Budget / Financial Implications:

Council has a budget of \$11,000 for “Other Donations”

So far Council have made following donations:

\$37.41 to Angel Flight for Landing Fees

\$1,000 to Mickaela and Janine Mongoo for Rodeo

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr AJ Binsiar

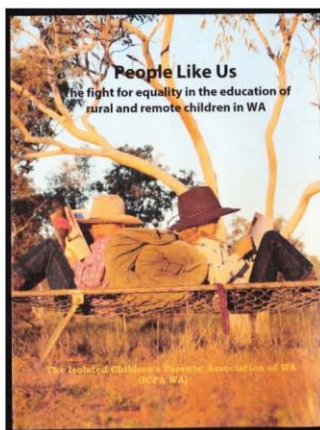
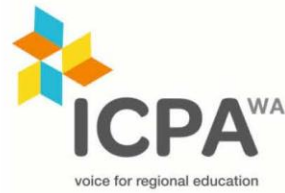
That Council donate an amount of \$500.00 to the Isolated Children’s Parents Association to assist with costs associated with printing and publishing a book.

CARRIED 6/0

The Isolated Children's Parents' Association has been lobbying for equality of education for children outside urban areas in terms of funding and access for over 40 years.

Their work has resulted in many programmes including funding for travel to and from boarding schools and hostels, the State living away from home allowance, programmes to encourage teachers to the country and the introduction of Support Teachers Learning staff to address student learning difficulties.

Persistent lobbying from this active and dedicated group of parents keeps issues relating to rural and remote education on the government's agenda.



ICPA WA started in Meekatharra in 1971 and over the next decade branches were formed in Carnarvon, Kalgoorlie, Port Hedland, Mt Magnet, the Kimberley and all points between. As the portfolios expanded ICPA spread into the Wheatbelt and farming communities south of Perth to become a state wide organisation, with an active membership of 250 families.

A book celebrating the first 40 years of this dynamic group has been written and is due for publishing and release in March. This full colour book tracks both the political and educational journey and the more personal stories and adventures of the people involved.

The ICPA is a non-profit organisation run solely by volunteers, relying on membership fees and public support to maintain its core business. In order to save precious funds raised to support the lobbying programme, we are looking for sponsorship to publish this book.



Of a total cost of just under \$6000 we are asking for a donation of \$500 from your Shire. Your support would be acknowledged at ICPA WA's State Conference in March this year, and in publicity announcements regarding the launch and marketing of the book. A copy of the book would be provided for your library or archives.

Lucy Brownlie

Co-Author of "People Like Us"

On behalf of ICPA WA.

February 2015.

Title/Subject:	GOLDFIELDS HIGHWAY – LAND RATIONALISATION AND DEDICATION FOR ROAD
Agenda/Minute Number:	9.3.5
Applicant:	Fugro Geospatial on behalf of Main Roads
File Ref:	ADM 0285
Disclosure of Interest:	Nil
Date of Report:	3 March 2015
Author:	Krys East Acting Chief Executive Officer
	
	<i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Fugro Geospatial on behalf of Main Roads Western Australia seeks Councils agreement to have land dedicated for a road on the Goldfields Highway.

Attachments:

Deposited Plans depicting the proposed boundaries for the road reserve and road widening's.

Background:

Fugro Geospatial act on behalf of Main Roads Western Australia in relation to the rationalization and dedication of the land within the proposed road reserve and road widening's.

The surveyed road boundaries generally encompass the existing road infrastructure and consider fence lines where they exist.

Comment:

Goldfields Highway is a constructed road and the attached deposited plans define the existing road reserve, by survey, as well as creating road widening's and a deviation near Meekatharra.

The deviation and widening's of the road reserve also result in a requirement for an excision from Crown Reserves 9469, 15815 and 22610. These reserves are all vested in the Shire of Meekatharra for the purposes of Common, parks and recreation and racecourse.

Of possible concern could be the proximity of the proposed road reserve to the existing race course. On advice received from the Racing and Wagering Western Australia (RWW) OHS Advisor and Deputy Chief Steward (Thoroughbred) have advised that "as long as the road reserve is fenced off with 1.8m high chain-link mesh etc then don't necessarily have a problem with this proposed change. No different to the close proximity of the public road next to the Port Hedland track, Bunbury is another example where the public roadway comes very close to the track but is fenced off appropriately."

As part of the statutory requirements to have land dedicated for a road various agencies are required to be contacted to receive agreement.

According to Fugro Geospatial the project is just a formalisation of what is the existing situation on the ground. Fugro Geospatial also state that the

“rationalization and dedication of the road reserve by Main Roads will be in accordance with the following:-

- *existing fencing not on the proposed boundaries may remain within the road reserve corridor although future fencing should be relocated to the new boundaries if practical.*
- *road dedication formalities should have no affect on the normal day to day activities on the land.*
- *subject to the receipt of Local Authority resolutions and at the completion of formal action, the Hon Minister for Lands will proceed to acquire and dedicate the subject land as road reserve and amend adjacent properties accordingly.*
- *in parallel to this action, where necessary, roads that are no longer required will be closed and the land contained within them included in the adjacent properties.”*

Fugro Geospatial has been contacted regarding the last dot point, to clarify if any of the roads that are applicable are within the Shire of Meekatharra. They advised that this is just a standard in their letter and is not relevant to this project.

Consultation:

Rob Rhodes – Project Manager Fugro Geospatial

Statutory Environment:

Land Administration Act 1997 Section 56

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

Council at its meeting of March 2015 concur to the taking of the land, being:

Lot 317, the subject of Deposited Plan 402607

Lots 303, 309-311 & 313-315, the subject of Deposited Plan 402609

Lot 307, the subject of Deposited Plan 402610

Lot 305, the subject of Deposited Plan 402614

Lots 322-327, the subject of Deposited Plan 402616

Lot 337, the Subject of Deposited Plan 402617

contained within the Shire of Meekatharra, and to its dedication as road under Section 56 of the Land Administration Act 1997.

Furthermore Council consent to the excision of the following lots as contained on Deposited Plans 402607 and 402609 and authorise the CEO to sign Statutory Declarations stating that there are no interests such as leases, mortgages or caveats, over Reserves 9469, 15815 and 22610.

- Lot 317 comprising 6.5669 hectares from Class C Crown Reserve 15815 vested in the Shire of Meekatharra for the purpose of parks and recreation.
- Lot 303 comprising 5.9802 hectares from Class C Crown Reserve 15815 vested in the Shire of Meekatharra for the purpose of parks and recreation.
- Lot 309 comprising 1.4556 hectares from Class C Crown Reserve 15815 vested in the Shire of Meekatharra for the purpose of parks and recreation.
- Lot 310 comprising 6.4773 hectares from Class C Crown Reserve 9469 vested in the Shire of Meekatharra for the purpose of Common.
- Lot 311 comprising 6.4735 hectares from Class C Crown Reserve 9469 vested in the Shire of Meekatharra for the purpose of Common.
- Lot 314 comprising 14.2716 hectares from Class C Crown Reserve 9469 vested in the Shire of Meekatharra for the purpose of Common.
- Lot 315 comprising 4.7824 hectares from Class C Crown Reserve 9469 vested in the Shire of Meekatharra for the purpose of Common.
- Lot 313 comprising 12.9997 hectares from Class C Crown Reserve 22610 vested in the Shire of Meekatharra for the purpose of racecourse.

Council Resolution:

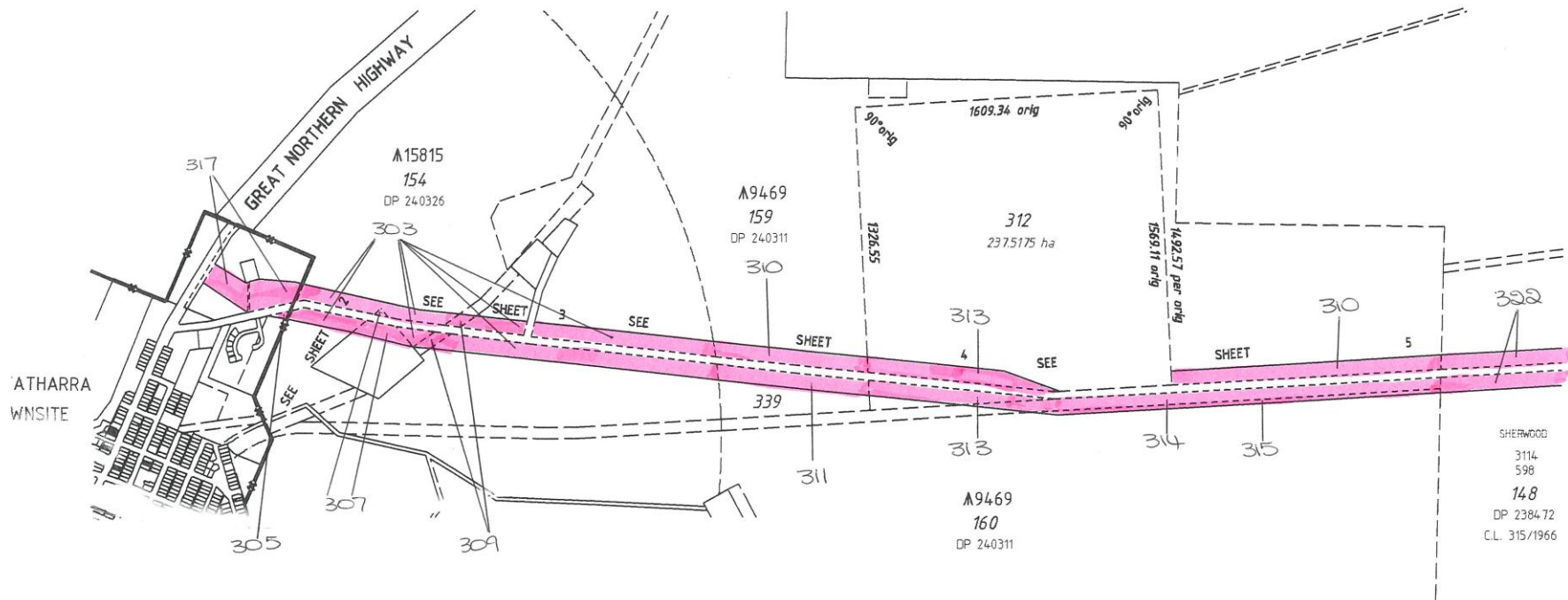
Moved: Cr RK Howden
Seconded: Cr AG Burrows

That the item lay on the table until more information can be obtained.

CARRIED 6/0

Reason for Resolution Differing from Recommendation:

Council wish to clarify some of the boundaries and want to ensure underlying water reserves have been considered.



Dimensions at intersections with existing boundaries have been derived from the Spatial Cadastral Database.

Boundaries completely unmarked but related to SSM's

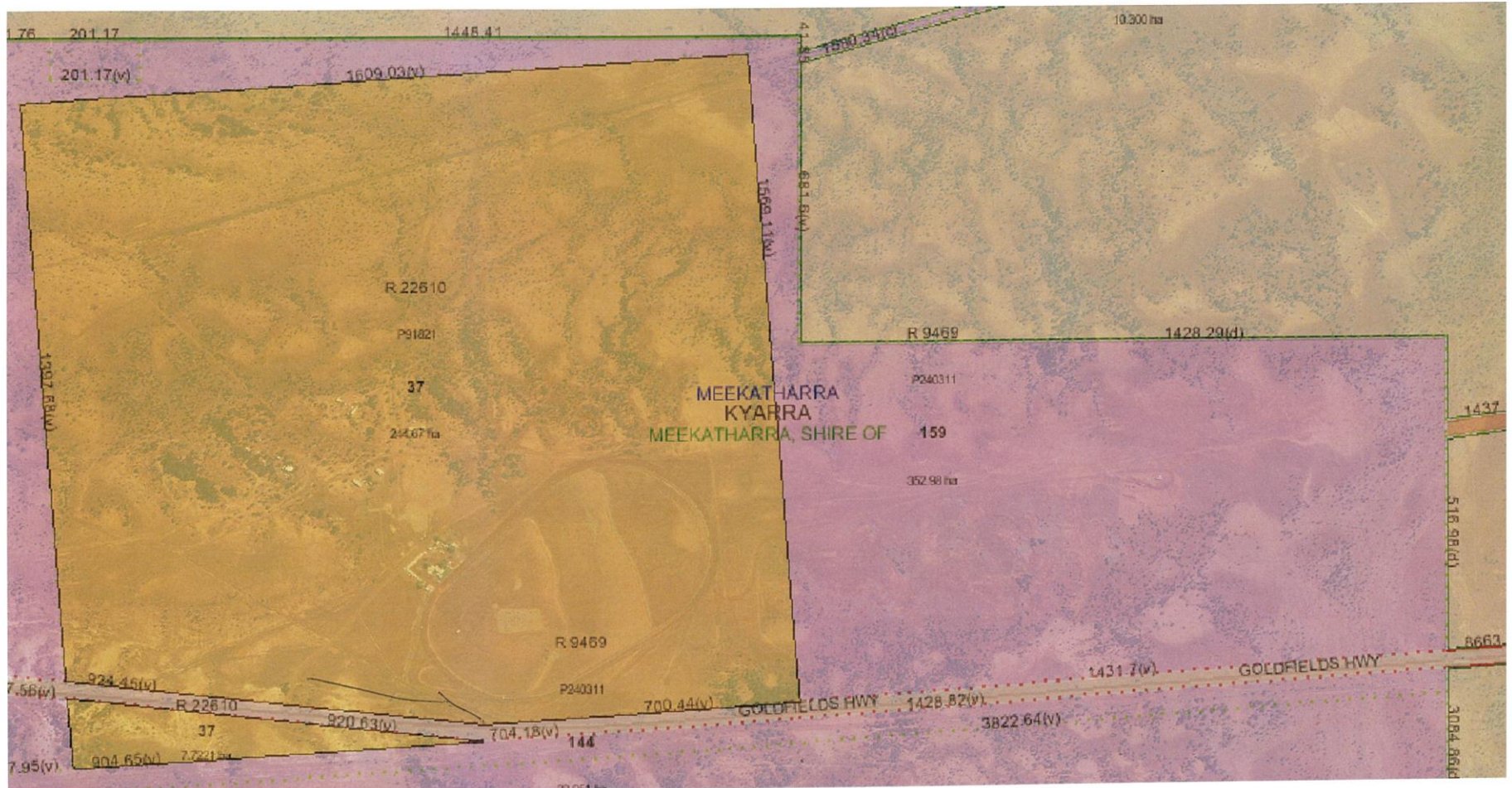
Reg. 26A (2) - Limited marking survey in accordance with the "Survey Practice Guidelines for Surveys of Roads Through Open Country" (Approval ID S3-14 dated 29 May 2014; Landgate file 00056-2014/03).

The residue land comprised in Lot 154 on DP240326 CLR 3128/624, Lot 159 & 160 on DP240311 (part Res 9469) CLR 3144/145 & CLR 3144/146, is not shown on this plan pursuant to an exemption granted under Regulation 5(6) of the Transfer of Land (Surveys) Regulations 1995. Approval ID 5-2014 dated 29 May 2014; Landgate file 02401-2010/02).



NEIL BARTLETT

I hereby certify that the control traverse, radiations and boundary dimensions shown on this Plan were calculated by me or under my personal supervision from measurements made by me or under my personal supervision and recorded on a digital data recorder and that the survey complies with the guidelines pertaining to surveys under Regulation 26A of the Licensed Surveyors (General Surveying Practice) Regulations 1961.

Neil Bartlett 12/08/2014
 Licensed Surveyor Date



9.4 COMMUNITY DEVELOPMENT

Title/Subject:	CAR BODY REMOVAL PROGRAM
Agenda/Minute Number:	9.4.1
Applicant:	Nil
File Ref:	ADM 0355
Disclosure of Interest:	Nil
Date of Report:	12 March 2015
Author:	Geoffrey Carberry Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is for Council to consider conducting a car body removal program in an effort to clean up Meekatharra.

Attachments

Nil

Background:

During discussions of the Environment, Health, Buildings & Town Planning committee the issue of rubbish on vacant blocks and the number of car bodies has been raised on several occasions. Meetings with the Department of Housing Regional Manager Ted Duke have brought a positive response with a harder line being taken with tenants with dumping rubbish over fences. The issue of car bodies was also raised, both on public land (the Common) and on housing properties. Department of Housing has advised they will be enforcing their no unregistered vehicle policy.

It should be noted not all rubbish has originated from housing tenants.

Comment:

Currently there are a number of car bodies strewn around the Common and on vacant land creating a very poor impression of Meekatharra. It is suspected that with the crack down by the Department of Housing further car bodies will be transferred from properties and left on public land or vacant land. These car bodies will then be an issue for the Shire to deal with considering there has been previous difficulties and disputes regarding ownership of vehicles located on the Common or vacant land.

It has been suggested that a once only car pick up, similar to those held in other Shires, be conducted. As any fee would only encourage the transferring of the problem to the Common and in turn, cause more work for the Shire all fees would need to be waived for the period of the program.

It is proposed that all recovered vehicles be placed in a designated area at the waste site so as to encourage people not to strip vehicles on public land.

Department of Housing has offered to have tenants sign a form to allow the Shire to remove any vehicles. This action should reduce the occurrence of vehicles being taken onto the Common. Non Department of Housing residents would be encouraged to request the Shire to remove any vehicles for free during the period of the program.

It is suggested a three (3) month period be advertised.

Consultation:

Krys East – Acting Chief Executive Officer
Ted Duke - Department of Housing
Don White - Yulella Aboriginal Corporation

Statutory Environment:

Local Government Act 1995s.3.1 (1)

The general function of the local government is to provide for the good government of persons in its district.

Policy Implications:

Nil

Budget/Financial Implications:

2014 2015 Budget Provisions

Strategic Implications:

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

Voting Requirements:

Absolute Majority for the budget amendment only

Officers Recommendation/Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That Council:

- 1) conduct a car body clean-up program and advertise a three month waiver on all fees, all recovered cars to be placed at the Meekatharra waste site.
- 2) amend the adopted budget to add \$5000 to G/L 5472 Town Beautification to fund the program.

**CARRIED 6/0
BY AN ABSOLUTE MAJORITY**

9.5 HEALTH, BUILDING AND TOWN PLANNING

No items

9.6 WORKS AND SERVICES

No items

9.7 CONFIDENTIAL ITEMS

No items

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield declared the meeting closed at 11.00am.