

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The President Cr T R Hutchinson declared the meeting open 9.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written conformation of council's decision, which will be provided within fourteen (14) days of this Meeting

The President Cr T R Hutchinson read allowed the disclaimer

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr T R Hutchinson	(President)
Cr B A O'Dwyer	(Vice President)
Cr A G Burrows	
Cr H Nichols	
Cr R K Howden	
Cr N L Trenfield	

Staff

Roy McClymont	(CEO)
Cameron Watson	(DCEO)
Megan Alchin (9.40 – 12.40)	(CDO)

Apologies

Cr S R Bajrai

Approved Leave of Absence

Cr M D E Bain

Observers

NIL

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

5. APPLICATIONS FOR LEAVE OF ABSENCE

That Cr Nichols be allowed a leave of absence for the August 2007 Ordinary Council Meeting.

Moved: Cr R K Howden

Seconded: Cr B A O'Dwyer

CARRIED 6/0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD JUNE 16, 2007

Council Resolution:

That the minutes from the Ordinary Council Meeting held Saturday, June 16, 2007 be confirmed.

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED 6/0

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING
MINUTES HELD JUNE 6, 2007**

Council Resolution:

That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, June 6, 2007 be received.

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

CARRIED 6/0

6.3 MEEKATHARRA FESTIVAL MANAGEMENT COMMITTEE MEETING HELD JUNE 4, 2007

Council Resolution:

That the minutes from the Meekatharra Festival Management Committee Meeting held Monday, June 4, 2007 be received.

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED 6/0

7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

NIL

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Shire President, Cr T R Hutchinson, provided a report on the progress of the rodeo.

9. REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 COMMUNITY DEVELOPMENT OFFICER'S REPORT – JUNE 2007

The month of June has predominantly consisted of report writing for the various funding bodies that have provided grants throughout the financial year. It is for this reason that the CDO report for this month is relatively short. All three of the Youth Centre grants have been extended to the 2007/2008 financial year which will provide an income of approximately \$90,000.

Fancy Dress Ball

The Fancy Dress Ball was held on Saturday 30th June as a fundraiser for the Meekatharra Festival. The event was considered a success and although the exact amount of money raised has not yet been determined, it was a great night that was well attended.

Youth Centre – by Anthony Lloyd

This month has been a breeze. Not much change in the activities that have been held. We have been busy 'rebuilding' the damages that were done from the break-in a couple of months ago.

We are finally starting to get on track with the employment issues that were at hand. Now we have a very keen and eager cleaner, who is rapidly getting this place sorted out. Also adding to his duties, he has taken over the role of youth worker which he thoroughly enjoys. (It is comforting to know that I have relief when it is necessary.)

The Department of Families, Community Services and Indigenous Affairs gave the Youth Centre a one-off grant of \$4,000 to spend on equipment before the end of the financial year. With this money we received all new 'tables o' fun' (including a new pool table, air-hockey table and soccer table). This is quite a pleasure for the kids as some of them have been helping assemble the tables and receiving, in their own right, some new life skills.

This brings me to 'OWNERSHIP'.

The youths of Meekatharra have been busy starting to learn that this is 'their place' and in such need to respect it. This has been quite an extensive (and mind draining) program. They have slowly started to learn respect for each other and this has been done by getting the kids to cook and serve for one another. It has been a very new experience for them and they seem to really enjoy it.

The footy and netball programs are still up and running. I am slowly getting community help with these sports, and in time, I feel that everyone will pull together in the end. The police will start their interaction mid July and help out with these programs.

Megan Alchin
Community Development Officer

Officers Recommendation/ Council Resolution:

Moved: Cr H Nichols

Seconded: Cr N L Trenfield

CARRIED 6/0

That the Community Development Officer's report for June 2007 be received

9.1.2 PLANT MECHANIC'S REPORT – JUNE 2007

P108 – CAT Grader:

The left hand tyre on this machine has been badly scarred by the blade on at least four occasions. There seems to be a problem with the trailer wiring socket as every time it comes in the socket needs replacing.

P357 – Maintenance Caravan:

There seems to be a problem with the wiring socket on this vehicle also, as every time it comes in the socket or wiring need repairs or replacing. This vehicle has now been fitted with LED lights. The fuel transfer pump has also been changed to replace U/S pump. We never have any problems with the fuel transfer pumps on the other trailers only this one for some unknown reason. It's been a while since it has seen grease.

P86 – CAT Scraper:

I have changed the fuel sensor solenoid and start stop solenoid on this machine and have found that the fuel transfer pump is now weak due to being run out of fuel regularly, plus when the machine was overheated. It will be OK as long as it is not run out of fuel again.

P332 – 15 KVA Generator:

Due to the oil sensor failure the shut down sensor failed when the machine ran out of oil and now the engine is seized. I believe Doug has this in hand.

P387 Nissan Prime Mover:

This truck has just had its first service with no problems at all and is being kept in good condition.

P109 – Nissan Prime Mover:

This truck is in good condition, but sees very little grease, if any, in between services.

All other plant is OK and services are up to date.

Foot Note:

It would probably be a good idea to have trucks and machines fuelled every night or morning whether needed or not.

Geoff Osborn
Contract Plant Mechanic

Officers Recommendation/ Council Resolution:

Moved: Cr A G BUrrows
Seconded: Cr N L Trenfield

CARRIED 6/0

That the Contract Plant Mechanic's report for June 2007 be received

9.1.3 AIRPORT MANAGER'S REPORT – JUNE 2007***Aircraft movement and statistics:***

Reasonable landings and fuelling was achieved during June 2007. Towards the latter part of the month and due mainly to storms etc in Perth, we saw a rather steep increase in aircraft landing on their way back to Perth.

It seems now that there is no real regular landings but more as required stuff depending on whether conditions and other circumstances.

The following table is provided on aircraft movements and fuel sales for the month of **June 2007** with comparisons with **June 2005 and 2006**. The variation is shown between 2005 and 2007

	2007	2006	2005	Variation
General Aircraft Landed:	136	179	173	-21%
Avgas Fuel Sold:	18809	19395	25121	-25%
Jet Fuel Sold:	72332	75993	80472	-10%
Total Fuel Sold	91141	95388	105593	-14%

The following table shows comparison of the year to date of 2007 against the same periods of 2006 and 2005.

	2007	2006	2005	Variation
General Aircraft Landed:	876	1017	831	+5%
Total Fuel sold:	481406	560187	480246	+.2%

Aerodrome Works:

Works carried out airside during the month of June were as follows:

- Weeds and grass chipped from around IWI and signal circle
- Weeds and grass chipped from around St Barbara Hangar
- Weeds and grass chipped from in front of terminal along fence line
- Other general gardening around terminal gardens etc.
- Kerbing was laid in front of the terminal building and has been painted

Budget Items***(Upgrade of toilet block)***

Work finally commenced on the tiling of the floors in the female toilet block. This has been completed with some tidying up needed and programmed for weekend of 13th and 14th July. The tiles in the male toilet will also be laid during that weekend.

Upgrade of Airconditioner in Terminal

The airconditioner has been installed. As yet it has not been handed over as a commissioned unit. The waste pipe has not been installed and the stand has not been painted so it lingers on.

Aerodrome Security.

Under the regulations, we must have an annual audit done on the compliance of our Transport Security Plan. The CEO is negotiating with a consultant on this issue. ***(No solution to this at the time of writing). We are now well overdue for our audit on this program.***

Our six monthly meeting of the Airport Security Committee is scheduled for 12th July.

ASIC(Aviation Security Identification Card) Program

The Federal Government has made major changes to the background checking etc of applicants of ASIC's. They have formed a new agency called AUSCHECK who have virtually taken over from ASIO and the Federal Police in managing the Aviation and Maritime Security card systems and background checks.

It is necessary for us (Meekatharra Airport) to make major variations to our ASIC program and have the DRAFT version into DOTARS by the end of July. This is a project that I'm currently working on at the time of writing this report, however early indications are that I may need assistance from a consultant or similar who is well versed in this type of work.

General Summary:

I am taking extended annual leave from 25th of July and will be replaced by Mr Reith McLeod. Reith is ex airport manager of Broome airport and holds all the current certificates for Airport Management, Reporting Officer and Safety Officer as well as a current ASIC Card. He will be updated on aviation fuel management and fuelling procedures prior to me departing on leave.

I feel confident that the Airport will be well managed during my absence and that Reith will be competent in all aspects of the job.

I am scheduled to resume back on 3rd September, should there still be a requirement for my services.

Mal Trenfield
Airport Manager

Officers Recommendation/ Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr R K Howden

CARRIED 6/0

That the Airport Manager's report for June 2007 be received

9.1.4 RANGER/SECURITY OFFICER'S REPORT – JUNE 2007

Ranger Services:

This month has been a quite one. So far I have picked up eight dogs. I have issued one infringement notice and one written warning. Seven of these dogs have been destroyed and one handed back to it's owner with a fine.

Dogs are still a big problem, especially around the main street. I will continue to work with people and try to get more unwanted dogs handed in.

Some dogs have been reported missing and two dogs have been found dead. We are not sure if they had taken a bait or died of other causes.

Security:

Since the big break-in at the depot things have been reasonably quite. I will keep patrolling the creek area as kids are still lighting fires. A palm tree was burnt recently. I will also continue to patrol council properties.

Litter:

There seems to be more litter thrown around the town than on the outskirts. Hopefully I will soon be able to catch someone in the act and can issue an infringement notice. Once this happens I hope it will deter people a bit.

**Steve Kelly
Ranger Services**

Officers Recommendation/ Council Resolution:

Moved: Cr B A O'Dwyer
Seconded: Cr R K Howden

CARRIED 6/0

That the Ranger's report for June 2007 be received

9.1.6 STATUS REPORTS**Council Decisions – Status Report**

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies Letter written to Dept Land Information	Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete In progress
15/07/06	10.1.1	Septic Tanks and Leach Drains Inspection That Council request undergraduate student/group to research mosquito problem and produce report to reduce mosquito numbers. Or, Council provide \$20000 in 2006/07 budget for a consultant to	CEO/ EHO	On hold at this stage until decision made. Undergraduate not available.	In progress

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inspect and follow up all premises for mosquito breeding abatement.				
15/07/06	10.1.1	Housing and Property Reports That Council provide \$100,000 in 06/07 budget for maintenance of Council dwellings. Make budget of \$6,500 to hire consultant to inspect all Council buildings and prepare 10 year maintenance program. Budget \$6,000 for all urgent repairs to units behind bank and \$12,000 to enhance buildings and area to acceptable standard	CEO	Budget adopted/Quotes requested for 10 year maintenance plan. In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house. Complete In progress
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO	Letter sent to Minister (DCD) 27/11/06 Complete CEO to liaise with DCD towards termination of agreement In progress
15/12/06	9.3.1	Property Valuation Project Council arrange to take up the opportunity as it is not only a major saving in respect of valuation costs but it also gives Council assurance that all property assets will carry the most up to date sums insured.	DCEO	Email to LGIS 20/12/06
15/12/06	9.3.2	Bush Fire Insurance Staff summarise info and send a circular to all Station Owners/Occupiers advising of their responsibilities and the cover provided under Council's insurance policy. Staff request clear written confirmation from insurer that our current structure will allow for the successful claims and clarify the necessary operational processes that are required in order for a claim to be	CEO	

successful.					
15/12/06	9.5.1	<p>Lease of Lot 742 Res 45037</p> <p>Council renew lease of Lot 742 Reserve 45037, Douglas St to RL & MA Bell for a further 5 years on the same terms and conditions as the previous leases and subject to the prior approval of the Minister for Land Information.</p> <p>Council collects rent arrears not previously billed in accordance with clause 4.1 of lease document for the period of the previous lease and that staff make arrangements to ensure that an invoice is issued for annual rent in accordance with the lease.</p> <p>Council advise RL & MA Bell in writing of this decision enclosing a copy of the original agreement.</p>	CEO/ DCEO	<p>Letter with new lease documents sent to Mr Bell 22/12/06</p> <p>Signed copy of lease returned by Mr Bell 11/01/07 Sent to Dep Planning Amendment required Dep Planning - done</p> <p>Amount calculated, invoice to be issued</p>	<p>Complete</p> <p>In progress</p> <p>Complete</p>
15/12/06	9.5.3	<p>Lease of Reserves 40845 & 40847</p> <p>Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.</p>	CEO		
15/12/06	9.5.4	<p>Tender – Main Street Blackspot Improvements</p> <p>Decline to accept any of the tenders received and advise tenderers of this decision.</p> <p>Restrict the Blackspot improvements to the installation of a suitable pedestrian Island outside the swimming pool and on High Street outside the Corner Store and any other works that are considered effective and beneficial by the Works Group.</p> <p>Acknowledge that there may be a reduction in the Blackspot Grant and contact Main Roads to clarify this and any other issues that may arise as a result of this decision.</p> <p>Consider the Connaughton St/Great Northern Highway T Junction works during next years budget deliberations</p>	CEO	<p>Tenderers advised by Greenfields</p> <p>Revised design to Council 19/5/07</p> <p>Main roads advised 12/01/07</p> <p>Quote received from Horizon Power</p>	<p>Complete</p> <p>Complete</p>
15/12/06	10.1.1	<p>Meeka Heritage & Canyon Trail Project</p> <p>1. Seek clarification from Mercator Gold Australia Pty Ltd to define exactly what is meant by the term 'directed' in relation to the sentence <i>"that being said Mercator Gold Australia Pty Ltd"</i></p>	CDO	<p>Letters sent to Mercator Gold, Dept Planning and Infrastructure & LG Insurance Scheme 22/12/06</p>	<p>In progress</p>

"without prejudice" waives the right of veto in allowing entry to the mining tenements by parties visiting the Meekatharra district and directed by the Meekatharra Shire to travel along the Heritage Trails"

2. Produce detailed plans of the proposed Drive Trails clearly defining the routes with GPS readings at all strategic points.
3. Obtain written approval from pastoral lessees, mining tenement holders and any other interested parties for the proposed trail routes.
4. Negotiate the State Land on the possibility and process of having the proposed drive trails declared Public Access Routes.
5. Approach the State Land Services seeking advice on the process of having Water Reserve 8601 vested in the Meekatharra Shire Council.
6. Commence discussions with Mercator Gold Australia Pty Ltd on a staged and structured project to re-establish the Norrie Homestead and other infrastructure contained in Water Reserve 8601.
7. Establish what funding sources are available to undertake the restoration works at Norrie.
8. Inform Council's insurer of the Drive Trail proposals to obtain details of any effect it may have on Council's public liability exposure and that Council takes the necessary action to complete the Town Walk Trail and the Three Drive Trails by the end of April 2007

In
progress

Insurers Rep visited and is aware of
project

20/1/07	9.6.2	<p>Reinstatement of Footpath Paving</p> <p>The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. This could cause an accident and or injury, for which the council would be liable. There are ample funds in Account #4820 to carry out reinstatement. The works could be done by our own staff or could be subcontracted out.</p>	CEO/ Works S'visor	Works being undertaken by Town Crew	In Progress
17/2/07	9.3.2	<p>Meekatharra Airport – Operation Review</p> <p>The current Airport Manager has indicated his intention to resign with the aim of finishing about June 2007, although he is flexible. As the current method of operation places enormous demands on the Airport Manager and cannot continue, Council should take this opportunity to discuss the options for managing and operating the airport.</p>	CEO	Tender and contract documents are with Council's lawyers	In progress

Options:

1. (a) Council call for Tenders to engage a suitable contractor, subject to both Air BP and Mobil fuel agreeing to engage the same contractor.
- (b) Authorise CEO , in consultation with the Shire President, Airport Manager & Council's Lawyers to draft tender documents and a contract and call for Tenders.
- (c) Authorise the CEO to liaise with Mobil and Air BP concerning the letting of their contracts to the successful tenderer.

17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDO	Letters written to funding bodies - Lotterywest will not transfer the funds and monies have been returned. Another grant application will be submitted in June. - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. - Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	In progress
17/2/07	10.3	Plan for the Future Local Governments are required to 'Plan for the Future of the district'.	CEO/ DCEO	Staff to draw up a 'Plan for the Future' with reference to the public questionnaire results.	Started
17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional	DCEO	To be gazetted	In progress

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Development, Council resolved to 'let the matter lay' until these changes were finalised					
17/3/07	9.5.1	Regeneration of areas of the Meekatharra landfill site City and Regional Waste Management Services has made an offer to bring all plant and equipment required to Meekatharra to regenerate the tipping area. This is in line with the Government 'push' towards Zero Waste 2020 policy.	DCEO/ EHO	City & regional waste booked	In progress
17/3/07	9.5.2	Purchase of Lot 205 Hill Street Meekatharra The Shire of Meekatharra is to enter into negotiations to purchase the abovementioned property.	CEO/ DCEO	Negotiations complete, contract signed	In progress
17/3/07	10.1.1	Budget Items Policy Override Due to time constraints it may be difficult to comply with Councils purchasing policy for some remaining budget items.	CEO/ DCEO	High priority items being progressed	In progress
21/4/07	9.6.2	Floodways – Ashburton Downs Road Draft tender documents have been prepared and submitted by Greenfields Technical Services. Council agrees to accept the tender and contract subject to some minor amendments.	CEO	Tenders called – close 24/5/07 Site visit to be arranged	Actioned 5/5/07
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating, roof over change rooms, install 2 nd hand diving board and general maintenance during winter closure.	CEO	Email Cameron to allow in Budget Order dive board Contact Matt – CAS	Actioned 21/5/07 Actioned 21/5/07 Msg left 22/5/07
19/5/07	9.2.5	Grants Commission Hearing Presentation Request Council authorise Ray Hadlow to prepare this report for Council	DCEO		
19/5/07	9.2.6	Meekatharra Festival Financial Matters Request that Council allocate funds for the above and also The Battle of the Bands and Fancy Dress Ball, which are fundraisers for the Festival.	CDO		
19/5/07	9.2.7	Request for Write Off of invoiced amount – Meekatharra Police	DCEO	Council resolved to let this item 'pay on	

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		Meekatharra Police have requested an invoice for a green 'wheelie bin' be written off as they claim the damage was not caused by them.		the table' til June '07 Council meeting so that more research can be done	
19/5/07	9.3.1	Amendment to Policy 5.7 – Council Crossovers	DCEO		
19/5/07	9.4.1	Meekatharra Festival Delegations Council is requested to delegate to the Meekatharra Festival Planning Committee, the necessary authority to manage and control the organisation of the Meekatharra Festival and associated events.	CDO		Actioned 28/6/07
19/5/07	9.4.3	Donation Request Country Medical Foundation The above foundation has requested financial support on an annual basis	CEO	Write to CMF	Actioned 24/5/07
19/5/07	9.4.4	Education in Meekatharra Cr Trenfield requested Council discuss Education in Meekatharra, as a result of discussion it was agreed 2 letters would be written.	CEO	Letter to Hon Julie Bishop MP Letter to Barry Haase MP	Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.4.5	Justice System in Meekatharra Cr Trenfield requested the matter of justice, or the perceived lack of it, in Meekatharra be discussed by Council. As a result of discussion it was decided Council would invite the local Magistrate, Sue Richards, to meet with Council representatives to discuss this matter & write to the Attorney General advising him of Council's disappointment at the justice system in Meekatharra.	CEO	Invitation to Sue Richards Letter to Attorney General	Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.6.1	Road Name Change – Mt Hale Road The Geographic Names Committee requested council consider changing the above road name	CEO	Letter to GNC	Actioned 24/5/07
19/5/07	9.6.2	Goldfields Highway Meekatharra-Wiluna Section Council discussed the possibility of the above highway being bitumenised and resolved to write to the Minister for Planning and Infrastructure requesting a program and timeline for this project. Write to the Shire of Wiluna requesting they write to the Minister for Planning and Infrastructure also. A letter is to be written to Barry Haase MP seeking his support for the road upgrade.	CEO	Write letter to Dept Plan & Infrastructure Write to Shire of Wiluna Write to Barry Haase MP	Actioned 30/5/07 Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.6.3	Road Inspection	CEO	Bus booked and road trip completed	Actioned

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A timeline has been set for the annual road inspection to be conducted by Councillors					8 – 10 June '07
19/5/07	10.1.1	Firearm Dealers Licence Council has received the above request from Peter Clancy, Director, Farmer Jacks Meekatharra. Council has no objection to this as long as they comply with all relevant legislation and conditions imposed by the Commissioner for Police.	CEO	Write letter to Farmer Jacks	Actioned 21/5/07
19/5/07	10.1.2	Blackspot Project – Main Street Meekatharra A revised and scaled down plan for pedestrian improvements has been prepared by Greenfields Technical Services which complies with the state Disability Access and Inclusion Plan. This new submission will be adopted once a few changes have been implemented.	CEO	Email to Matt @ Greenfields requesting changes	Actioned 22/5/07
19/5/07	10.1.3	Rules of Conduct Regulations 2007 A Draft of the above has been received from the Minister for Local Govt, with a request for comment by mid June 2007. Council feel the document is not very clearly defined and as such a letter should be written to them asking they do this. Council also feel this should be discussed at the next Murchison Zone Strategy Group meeting.	CEO	Email to Murchison Zone Strategy Group Secretary Email to WALGA Letter to Department of Local Govt Regional Development	Actioned 21/5/07 Actioned 23/5/07 Actioned 24/5/07
16/6/07	9.2.4	Residential Tenancy Agreement Lot 207 Hill Street Meekatharra Council agreed Mr Eric Aarnio pay \$100.00 per month for the abovementioned property. A Residential Tenancy Agreement is to be drawn up and signed by both parties to this effect.	DCEO	Letter to Mr Aarnio to arrange a suitable time for a Residential Tenancy Agreement to be signed by both parties.	Actioned 20/6/07
16/6/07	9.2.5	Request by Meekatharra Police for write off of invoice for garbage bin This item was 'laid on the table' from May 2007 meeting so as more information could be sourced. After this was done Council decided to reject the request.	DCEO	Letter to Senior Sergeant Peter Pope, Officer in Charge of Meekatharra Police Station advising request has been rejected.	Actioned 20/6/07
16/6/07	9.2.6	Renewal of Lease – Meekatharra aerodrome equipment room Council has been requested to renew current lease agreement for part of building 128 at the Meekatharra Aerodrome to Airservices Australia for a further 5 years.	DCEO		
16/6/07	9.3.2	Resignation Cr A Smith – Election Arrangements Council has written to DLGRD requesting they to whatever action	CEO	Letter to LGAE	Actioned 18/6/07

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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		necessary to avoid the Shire of Meekatharra holding an election in October 2007 for an office of Council for a two year term.		Emailed DLGRD	Actioned 18/6/07
16/6/07	9.4.1	Donation – Stormco A request has been received from Stormco for a donation of \$500 to assist them run a holiday program in July 2007 school holidays.	CDO		
16/6/07	9.5.1	Non-compliance with Health Notice The owner of Lots 419 & 1003 Railway Street Meekatharra Mr Boksmati has previously been issued notice to clean up the before mentioned properties under the Health Act.1911 As Mr Boksmati has breached the act by not complying Council will now move to have the work completed and all associated costs will be charged to Mr Boksmati.	DCEO/ EHO		
16/6/07	9.5.2	Non compliance with Health Notice The occupier of Lot 620, Mr Roderick Kelly, has previously been issued with a notice that the property was unfit for human habitation. Mr Kelly has since vacated the property and no action has been taken to remedy the problem. There is some confusion about the actual ownership of the property. Council will now call for tenders for the demolition and clean up of the property and yard under the terms of the notice. Once ownership is determined monies are to be recouped from the owner.	DCEO/ EHO		
16/6/07	9.5.3	Non compliance with Health Notice Lots 209 & 210 Darlot Street Meekatharra have both had demolition / unfit for human habitation notices issued on them but the notices were returned unopened. A company search was conducted under the name which the Shire records showed as owners of the property and found the company was no longer registered. Council must now advertise for the properties to be demolished or removed.	DCEO/ EHO		
16/6/07	9.5.4	Zero Waste Plan The State Government is pushing for Zero Waste Plans to be drawn up by all local governments and have requested comments on same.	DCEO/ EHO		
16/6/07	9.6.1	Floodways – Ashburton Downs Road – Tenders Three tenders have been received for the above works. Moses Contracting has been awarded the contract with Greenfield Technical Services engaged to supervise the works	CEO	Msg to Michael Keane Emailed Michael Keane Msg Moses Contracting Letters to tenderers	18/6/07 18/6/07 18/6/07 19/6/07

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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16/6/07	10	New business introduced under resolution of the meeting – Removal of War Memorial from Shire Offices on the corner of Savage and Main Street, Meekatharra to Veterans Legion Australia at Paddy's Flat, Meekatharra.	CEO
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Priority	Tasks/projects to be done	Status
5	Airport security - engage Geraldton Security Agent to take on emergency security	In progress
1	Airport - create Tender and contract documents - call tenders	Complete
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	
5	Committees Review efficiency of current committee structure	Not started
1	Delegations register - review annually - after Policy Manual completed	In progress
5	Disability service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	In progress
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
	Employee contracts/agreements review and check conditions being followed	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	Not started
5	Fuel sales - review legal and moral issues	Complete
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	Started
2	Fees & charges full review of fees and charges schedule inc Cemeteries	In progress
1	Grant acquittals and reports - road funding, trails etc etc	On-going
5	Gravel pit reinstatement	In progress
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
5	Insurance Claims Procedure review, create check lists etc	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	In progress
	Leases/contracts review all and create action list	Not started
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Not started
1	Oval lights install plus check and improve power to oval if required	In progress
1	Performance reviews - review/create procedures and performance indicators - conduct performance reviews - Krys,Terry, Megan	Complete
1	Plan for the future - a strategic plan	Complete

Priority	Tasks/projects to be done	Status
4	Plant maintenance - training of operators and management	In progress
5	Property addressing - clear numbers on houses - research & do agenda item	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Purchasing procedures review, create and implement improved procedures	Started
5	Records Act - implement records management review	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Not started
5	Stock (filters,oils,parts,cement etc) - set procedures and levels	Started
5	Tenancies - compliance with Tenancies act - check, improve	In progress
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Not started
5	Tenancies - regular inspections of houses and other properties	Not started
5	Tenancies - write rewrite all agreements to comply with act and include bonds	Started
	Trails projects - review and implement Stage 2	In progress
5	Training - skills, knowledge, qualifications of employees create training program	In progress
5	Work instructions/procedures - none exist - create	Started
1	Workers Comp Claims Procedure	Not started
1	Works construction - prepare water, gravel etc for Construction Program	On-going
	Works construction Schedule, cost and program works 07/08	In progress
5	Works crew numbers and efficient requirements - review and create procedures	In progress
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	Started
5	Emergency Management Act 2005 - compliance - committee, plans etc	In progress
	Contaminated Sites Legislation - report by 1 May 2007	In progress
	Controlled Waste Regulations 2004 - set up reporting system	Started
	Works & Services Manager - recruit	Complete
	Admin/relief officer - finalise position description and recruit	In progress
	Office drive data crash - recover data or recreate documents & data	In progress
	Log books ensure FBT compliance	In progress

	Completed/Finalised Tasks	Status
	Airport apply for Security Agents License for Airport	Delete
	Airport managers relief - sort out and schedule	Complete
	Airport reporting officers qualification - 3 day course - CEO, CSO, CDO	Complete
	Airport Security Training - 6 day course - Admin Staff? Advertise for Locals??	Delete
	Appointment of Bush Fire Control Officers + CBFCO & DCBFCO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	Airport emergency drill - facilitate agencies to conduct drill	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	Rubbish Contract - call tenders - tender specis, contract etc	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	Housing - inspect and arrange higher cost maintenance items of houses	Complete
1	Policy manual - review	Complete
1	Ranger/security officer - recruit	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosure Act 2003 - implement the legislation	Complete
1	Review Administration and Management Structure	Complete
1	Works construction Schedule, cost and program works 06/07	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilities - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete
1	Housing - arrange basic repairs of houses as per tenants reports	Complete
1	Housing - urgent - set up facilities for consultants/contractors	Complete
1	Plant Replacement Program - review and update	Complete

BUDGET ITEMS - Action & Status Report

Priority	Description of Work	Budget \$	Status
5	Security Cameras - Mainstreet	30,000	
1	Security Cameras - Depot	50,000	Complete
5	Refrigerator Council Chambers	2,000	
5	Heatwave Airconditioner (replace)	4,000	
1	Air Conditioner (replace) Airport Terminal	3,700	Started
1	Airconditioner Gym	5,000	Started
	Barbeque & Lights Oval Park	5,000	Quotes rec'd
1	Barbeque Town Hall	8,500	Complete
5	Cornish Lift	6,000	
5	Staff Housing Construct/renovate	301,345	
2	Paddy's Flat Power Upgrade	4,205	Complete
1	Oval Lights	140,000	In progress
1	Sand & Treat Floor - Town Hall	10,000	Complete
5	Upgrade Pool Change-rooms	50,000	
5	Upgrade Pool Grounds	35,000	
5	Construct Toilets Oval	50,000	
1	Pine Rails Replace around Oval	8,000	Started
1	Water Tank Oval (labour only)	50,000	In progress
5	Practice Wall Tennis	3,000	
1	Repair Ceiling Office	2,000	Complete
5	Paint External Office Building	6,000	Defer
	Paint Internal & External Airport Terminal	10,000	Complete
1	Refurbish Toilets Airport	10,000	In progress
5	Entry Statements & Signs	60,000	
5	Viewing Platform Headframe	7,000	
	Tourist Rest Area's	8,000	In progress
5	Wash Down Bay- Rubbish Tip	10,000	
	Bike Trails BMX	5,000	Complete
3	Office Furniture & CEO	10,000	Complete
3	Office Furniture - Old Railway Stn	12,500	Complete
3	Shelving Archives @ Depot	8,000	Started
5	Collection Mining Relics	10,000	
3	Upgrade IT Equipment Office	25,900	In progress
5	Telephone/ Data Cable Chambers	500	Complete
	MRDT Stage 2	28,500	In progress
	Meeka Heritage Trails	280,000	In progress
	Town Heritage Walk	29,704	Complete
	Replace Vehicle CEO	40,000	Defer
	Replace Vehicle DCEO	30,000	Complete
	Replace Vehicle Works Supervisor	40,000	Defer
	Vehicle New Restructure	40,000	Defer
	Replace Prime Mover (P341)	170,000	Complete
1	Oval Line Marking Machine	750	Started
5	T A Dolly	10,000	
	Traffic Counters (2)	6,000	Complete
3	Pedestrian Roller	14,000	
3	Rubber Tyred Roller (second Hand)	50,000	Complete
3	Road Sweeper Towable (second hand)	25,000	
5	Maintenance Caravan	65,000	
3	Trailer for Caravan & Fuel Tank	20,000	
3	Bobcat (new)	40,000	

Priority	Description of Work	Budget \$	Status
	Lawn Mower Airport (Self Propelled.Real)	1,500	Complete
	RADS Cones & Pilot Activated Lighting	5,000	Complete
1	Fire Fighting Unit Trailer Airport	5,500	Complete
1	Fire Fighting System Airport	25,000	In progress
1	Youth Centre Build Mtncce	15,523	In progress
2	Municipal Inventory Review	15,000	In progress
5	Heritage Survey	20,000	
5	Preservation of Historical Images	22,040	
5	Interperative Centre Consultant Concepts etc	30,000	
3	House Lot 208 Hill Street Consultants	10,000	Complete
3	House Lot 206 Hill Street Megan	10,000	Started
3	House Lot 246 Adrian	10,000	Complete
3	House Lot 87 Bevan	15,000	Complete
3	Lot 17 Old Bank Units	42,000	complete
3	1/16 Regan Street	10,000	Complete
3	2/16 Regan Street	10,000	Complete
3	3/16 Regan Street	13,000	Complete
3	4/16 Regan Street	35,000	Complete
3	Airport Residence	10,000	Complete
3	Sports complex residence	10,000	Complete
5	Town cleanups	40,000	
2	Cemetery Plaques	3,000	In progress
5	Hearse & Shed Costs Paint shed	5,000	
1	Town Hall repair roof leaks aircons coolroom	6,000	Started
3	Consultant building inspection + 10 year maint prog	6,500	Quotes called
	25 Mile Well Maintenance	3,000	
	Town Streets	160,000	Complete
	Airport Lighting Technical Report	8,000	Complete
	Airport Digital Site Drawing	5,000	Complete
1	Maintenance Trails and Lookouts	18,000	In progress

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 30, 2007

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 16th JULY 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*

- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity may be shown –

- (a) according to nature and type classification,*
- (b) by program; or*
- (c) by business unit.*

(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

}committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

}restricted assets~ has the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35*

Policy Implications:

NIL

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr N L Trenfield

CARRIED 6/0

That the financial report for the period ending June 30, 2007 be received.



**Monthly Financial Statements
for the period ended 30 June 2007.**

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Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 30 June 2007.</i>		Income Statement	
	2006/07		
	Amd Budget	YTD Budget	2006/07 30 Jun 2007
	\$	\$	\$
OPERATING EXPENDITURE			
Governance	362,066	362,066	357,675
General Purpose Funding	209,792	209,792	182,114
Law, Order, & Public Safety	224,133	224,133	123,343
Health	107,438	107,438	53,304
Education and Welfare	540,366	540,366	381,585
Housing	8,820	8,820	46,392
Community Amenities	287,824	287,824	221,459
Recreation and Culture	759,873	759,873	600,288
Transport	2,032,445	2,032,445	2,573,132
Economic Services	282,610	282,610	188,337
Other Property and Services	-	-	217,288
OPERATING EXPENDITURE	4,815,367	4,815,367	4,944,918
OPERATING REVENUE			
Governance	-	-	4,497
General Purpose Funding	3,931,643	3,931,643	4,026,965
Law, Order, & Public Safety	15,895	15,895	24,008
Health	100	100	383
Education and Welfare	237,377	237,377	243,313
Housing	8,820	8,820	6,803
Community Amenities	85,300	85,300	88,414
Recreation and Culture	37,545	37,545	37,453
Transport	499,400	499,400	518,547
Economic Services	46,110	46,110	49,350
Other Property and Services	12,000	12,000	24,596
OPERATING REVENUE	4,874,190	4,874,190	5,024,329
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Recreation and Culture	55,158	55,158	31,775
Transport	1,606,018	1,606,018	1,001,931
Economic Services	192,132	192,132	-
Total	1,853,308	1,853,308	1,033,706
PROFIT/(LOSS) on DISPOSAL			
Governance	-	-	16,030
Transport	26,000	26,000	17,601
Economic Services	-	-	(78,300)
PROFIT/(LOSS) on DISPOSAL	26,000	26,000	(44,669)
NET RESULT	1,938,131	1,938,131	1,068,448

Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 30 June 2007.</i>		Balance Sheet	
	2006/07		
	2006/07	2006/07	2006/07
	Amd Budget	YTD Budget	30 Jun 2007
	\$	\$	\$
CURRENT ASSETS			
Cash & Cash Equivalents	5,545,632	5,545,631	7,003,165
Trade and other receivables	125,000	125,000	281,653
Inventory	60,000	60,000	140,082
TOTAL CURRENT ASSETS	5,730,632	5,730,631	7,424,900
NON-CURRENT ASSETS			
Property, plant, equipment and infrastructure			
Land & Building	4,533,706	4,533,706	4,140,955
LESS Accumulated Depreciation	(1,728,623)	(1,728,623)	(1,729,916)
Plant & Equipment	5,728,728	5,728,728	5,399,395
LESS Accumulated Depreciation	(2,566,795)	(2,566,795)	(2,546,629)
Furniture and Equipment	366,270	366,270	327,920
LESS Accumulated Depreciation	(218,166)	(218,166)	(221,908)
Road Infrastructure	30,523,802	30,523,802	29,831,811
LESS Accumulated Depreciation	(14,701,923)	(14,701,923)	(15,363,869)
Parks & Ovals infrastructure	3,250,125	3,250,125	3,250,125
LESS Accumulated Depreciation	(1,856,187)	(1,856,187)	(1,842,429)
Other Infrastructure	2,989,059	2,989,059	2,397,140
LESS Accumulated Depreciation	(486,577)	(486,576)	(500,775)
TOTAL NON-CURRENT ASSETS	25,833,419	25,833,420	23,141,819
TOTAL ASSETS	31,564,051	31,564,051	30,566,719
CURRENT LIABILITIES			
Trade and other payables	390,000	390,000	302,351
Provisions	50,000	50,000	69,030
TOTAL CURRENT LIABILITIES	440,000	440,000	371,381
NON-CURRENT LIABILITIES			
Provisions	82,732	82,732	23,702
TOTAL NON-CURRENT LIABILITIES	82,732	82,732	23,702
TOTAL LIABILITIES	522,732	522,732	395,083
NET ASSETS	31,041,319	31,041,319	30,171,636
EQUITY			
Retained Surplus	23,270,206	23,270,206	22,485,598
Reserves - Cash Backed	4,902,263	4,902,263	4,817,188
Reserves - Asset Revaluation	2,868,850	2,868,850	2,868,850
TOTAL EQUITY	31,041,319	31,041,319	30,171,636

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 30 June 2007.</i>		Statement of Financial Activity			
		2006/07			
	Note	2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 30 Jun 2007 \$	
Expenditures					
Governance		(362,066)	(362,066)	(357,675)	1%
General Purpose Funding		(209,792)	(209,792)	(182,114)	13%
Law, Order, Public Safety		(224,133)	(224,133)	(123,343)	45%
Health		(107,438)	(107,438)	(53,304)	50%
Education and Welfare		(540,366)	(540,366)	(381,585)	29%
Housing		(8,820)	(8,820)	(46,392)	(426%)
Community Amenities		(287,824)	(287,824)	(221,459)	23%
Recreation and Culture		(759,873)	(759,873)	(600,288)	21%
Transport		(2,032,445)	(2,032,445)	(2,573,132)	(27%)
Economic Services		(282,610)	(282,610)	(188,337)	33%
Other Property and Services		-	-	(217,288)	#####
Less Depreciation on Assets		1,673,853	1,673,853	2,343,842	(40%)
Expenditures	3	(3,141,514)	(3,141,514)	(2,601,076)	17%
Revenues					
Governance		-	-	4,497	
General Purpose Funding		2,568,668	2,568,668	2,578,080	0%
Law, Order, Public Safety		15,895	15,895	24,008	51%
Health		100	100	383	
Education and Welfare		237,377	237,377	243,313	3%
Housing		8,820	8,820	6,803	(23%)
Community Amenities		85,300	85,300	88,414	4%
Recreation & Culture		37,545	37,545	37,453	(0%)
Transport		499,400	499,400	518,547	4%
Economic Services		46,110	46,110	49,350	7%
Other Property and Services		12,000	12,000	24,596	105%
Revenues	1	3,511,215	3,511,215	3,575,443	2%
Adjustments for Non-Cash items					
Net operating requirements		369,701	369,701	974,368	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,853,308	1,853,308	1,033,706	(44%)
Land & Buildings	4	(503,042)	(503,042)	(110,291)	78%
Plant & Equipment	4	(774,650)	(774,650)	(379,286)	51%
Furniture and Equipment	4	(64,200)	(64,200)	(25,850)	60%
Infrastructure	4	(3,157,009)	(3,157,009)	(1,952,803)	38%
Proceeds from Disposal of Assets		167,000	167,000	87,273	48%
Transfers to Reserves	5	(370,000)	(370,000)	(284,925)	23%
Net capital requirement		(2,848,593)	(2,848,593)	(1,632,178)	
ADD Net Current Assets 1st July B/Fwd		1,075,917	1,075,917	1,075,916	(0%)
LESS Net Current Assets Year to Date		40,000	40,000	(1,866,992)	
Amount Raised from Rates		1,362,975	1,362,975	1,448,886	6%

Shire of Meekatharra

for the period ended 30 June 2007.

2006/07

**Monthly Financial Report
Statement of Financial Activity**

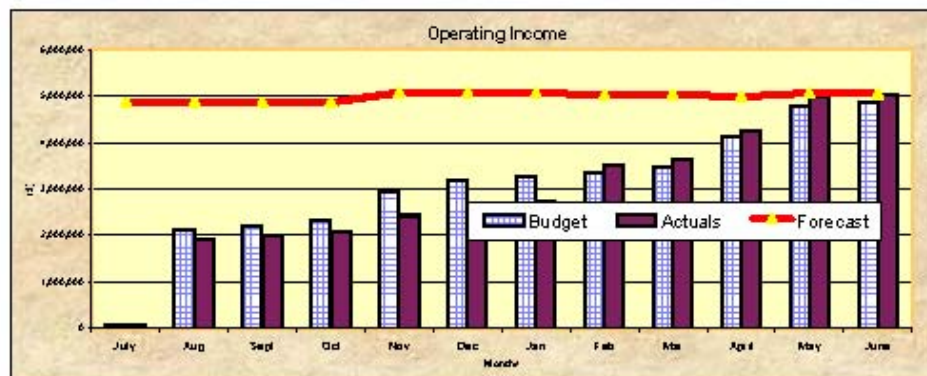
SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from budget estimate of month revenues are expected. No material variations evident.

The following bank reconciliations (Municipal Bank Account, Reserve Accounts) have not been completed at the time of preparing this report.

**REVENUES & CAPITAL INCOME
OPERATING INCOME**

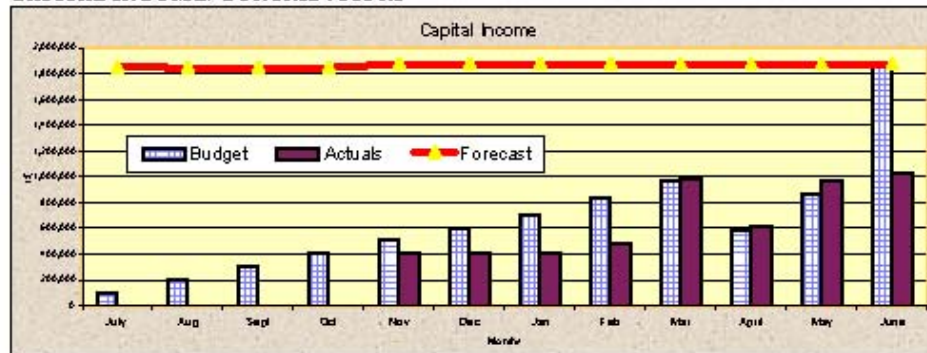


Comments

And Budget YTD Budget 30 Jun 2007

- Revenues are within 3.1% of estimated budget as at 30 Jun 2007. The following material variations are present -
Variations are detailed in the notes to the schedules.

CAPITAL INCOME/CONTRIBUTIONS



Comments

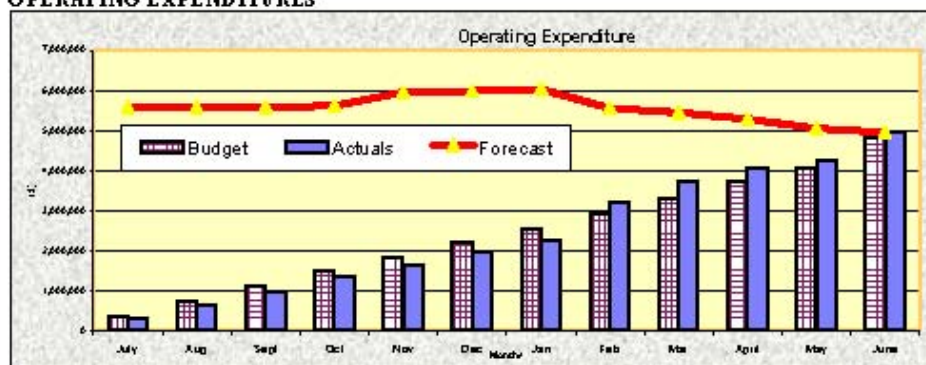
YTD \$1,033,706 Total Budget \$1,853,308

- Revenues are within 44.2% of estimated budget as at 30 Jun 2007. There are no material variations.

The following material variations for the proceeds of asset sales are present -
Trade-in Truck P341 was less than \$20,000 compared to budget estimates.

Shire of Meekatharra **Monthly Financial Report**
for the period ended 30 June 2007. **2006/07**
Statement of Financial Activity
OPERATING EXPENSES & CAPITAL OUTLAYS

OPERATING EXPENDITURES



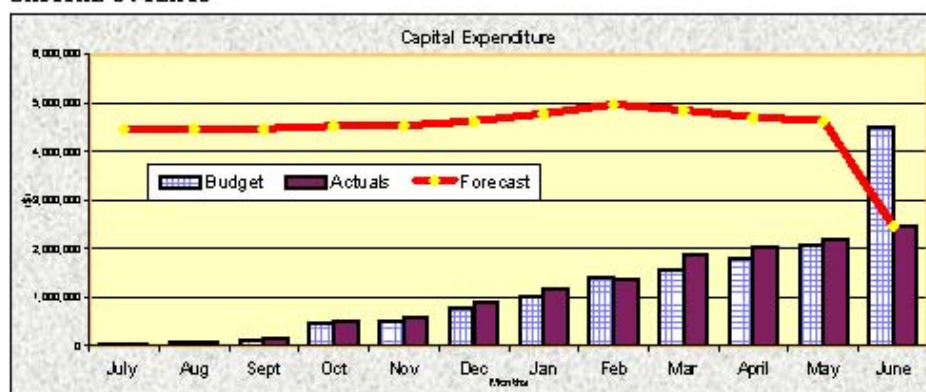
Comments

YTD \$5,023,218

Total Budget \$4,815,367

- 3 Total operating expenses are 2.7% above budget estimates.. Excluding the effect of deprecation the expenses are 17.2% below budget estimates as at 30 Jun 2007

CAPITAL OUTLAYS



Comments

YTD \$2,468,230

Total Budget \$4,498,901

- 4 Total capital expenses are 45.1% below budget estimates as at 30 Jun 2007. The following material variations are present -
Road construction/maintenance program advised in March 2007..
- 5 Net Reserve transaction are within 23.% of estimated budget as at 30 Jun 2007.

Shire of Meekatharra

for the period ended 30 June 2007.

**Monthly Financial Report
Notes to the Financial Statements**

2006-07

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

2 GRANTS/CONTRIBUTIONS

a) Operating

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
Grants Commission Grants	U 2,175,663	2,175,663	2,181,303
FESA - Operating Grant	3,751	3,751	6,827
FESA - SES Grant	10,544	10,544	11,262
Dept Justice - Community Safety & Crime	-	-	1,200
School Holidays	1,000	1,000	-
Youth Centre - Miscellaneous Grants	5,000	5,000	4,000
YAS - Youth Centre Operations	11,000	11,000	11,084
OSCH - Youth Centre Operations	10,367	10,367	7,451
Indigineous Youth Scholarship	10,000	10,000	10,000
DCD Youth Services	54,710	54,710	85,233
Community Development	10,000	10,000	2,727
Domestic Violence Grant	130,000	130,000	115,347
Miscellaneous Grants	3,000	3,000	1,000
Swimming Pool Subsidy	U 3,000	3,000	3,000
Grant - MRWA Direct	U 140,000	140,000	144,958
Street Lighting - Operating Grant	U 3,000	3,000	-
U = untied grants	2,571,035	2,571,035	2,585,392

b) Capital contributions

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
CSRFF Grant	-	-	23,283
CSRFF Bike Trails	8,492	8,492	8,492
Oval Lighting	46,666	46,666	-
Grant - MRWA Flood Damage	1,009,175	1,009,175	782,725
Grant - Roads to Recovery (R2R)	438,369	438,369	100,000
Black Spot - Main Street	30,678	30,678	(1,290)
Grant - Regional Road Group	120,496	120,496	120,496
RADS Grant	7,300	7,300	-
Trails Grant	192,132	192,132	-
	1,853,308	1,853,308	1,033,706

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 30 June 2007.</i>	Notes to the Financial Statements
	2006-07

3 DISPOSAL OF ASSETS

a) Disposal of assets by class

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
Plant & Equipment	26,000	26,000	33,631
Other Infrastructure	-	-	(78,300)
	<u>26,000</u>	<u>26,000</u>	<u>(44,669)</u>

4 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
Cash - Unrestricted	205,000	204,999	1,612,476
Cash - Restricted	<u>5,340,632</u>	<u>5,340,632</u>	<u>5,390,689</u>
	<u>5,545,632</u>	<u>5,545,631</u>	<u>7,003,165</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	5,425
Municipal Bank Account	642,769	642,768	45,694
Bank Term Deposits	-	-	2,134,858
Reserve Accounts Bank	<u>4,902,263</u>	<u>4,902,263</u>	<u>4,817,188</u>
	<u>5,545,632</u>	<u>5,545,631</u>	<u>7,003,165</u>

b) Restricted assets

Cash backed reserves	4,902,263	4,902,263	4,817,188
Grants/Contributions	<u>438,369</u>	<u>438,369</u>	<u>573,501</u>
	<u>5,340,632</u>	<u>5,340,632</u>	<u>5,390,689</u>
Municipal Fund	100,000	100,000	111,706
Cash backed reserves	270,000	270,000	259,211
Interest on rate instalments	3,000	3,000	4,220
Interest on rate arrears	<u>7,000</u>	<u>7,000</u>	<u>15,017</u>
	<u>380,000</u>	<u>380,000</u>	<u>390,153</u>

5 STATEMENT OF NET CURRENT ASSETS

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
CURRENT ASSETS			
Cash & Cash Equivalents	5,545,632	5,545,631	7,003,165
Trade and other receivables	125,000	125,000	281,653
Inventories	<u>60,000</u>	<u>60,000</u>	<u>140,082</u>
	<u>5,730,632</u>	<u>5,730,631</u>	<u>7,424,900</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	390,000	390,000	302,351
Provisions	<u>50,000</u>	<u>50,000</u>	<u>69,030</u>
	<u>440,000</u>	<u>440,000</u>	<u>371,381</u>
NET CURRENT ASSETS	<u>5,290,632</u>	<u>5,290,631</u>	<u>7,053,519</u>
Less: Cash - Restricted	(4,902,263)	(4,902,263)	(4,817,188)
Current Employee Liabilities	50,000	50,000	69,030
Restricted Assets	<u>(438,369)</u>	<u>(438,369)</u>	<u>(438,369)</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	<u>(40,000)</u>	<u>(40,001)</u>	<u>1,866,992</u>

Shire of Meekatharra

for the period ended 30 June 2007.

**Monthly Financial Report
Notes to the Financial Statements**

2006-07

6 NON CURRENT ASSETS

a) Asset acquisitions by class

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
<u>Land and Buildings</u>			
New Staff Housing	301,345	301,345	25,785
Paddys Flat Power Upgrade	4,205	4,205	2,494
Town Hall - Sand and Treat Floor	10,000	10,000	9,091
Bike Trails	13,492	13,492	11,726
Upgrade Pool Changerooms	50,000	50,000	-
Upgrade Pool Grounds	35,000	35,000	35,795
Construct Oval Toilets	50,000	50,000	-
Tennis practice wall	3,000	3,000	-
Replace pine rails around oval	8,000	8,000	-
Airport Terminal - Paint	10,000	10,000	19,200
Airport Toilets - Refurbish	10,000	10,000	2,616
Repair Ceiling Office Passageway	2,000	2,000	-
Paint External Office Building	6,000	6,000	-
Security Alarms and Screens	-	-	3,584
<u>Plant and Equipment</u>			
I T Equipment	25,900	25,900	25,925
Vehicle Purchase (CEO)	40,000	40,000	-
Vehicle (DCEO) (Sedan)	30,000	30,000	29,702
Security cameras for mainstreet	30,000	30,000	-
Oval Line Marking Machine	750	750	-
Cornish Lift	6,000	6,000	-
<u>Transport</u>			
Tandem Dolly/Trailer	10,000	10,000	-
Miscellaneous Plant (Small Equipment)	20,000	20,000	8,341
Traffic Counters (2)	6,000	6,000	6,704
Security cameras (approx 5) for depot	50,000	50,000	35,861
Vehicle - (Allow in restructure)	40,000	40,000	-
Vehicle - (Works Supervisor)	40,000	40,000	-
Pedestrian Roller	14,000	14,000	-
Rubber Tyred Roller (2nd Hand)	50,000	50,000	37,012
Towable road sweeper (2nd hand)	25,000	25,000	-
Maintenance Caravan	65,000	65,000	-
Trailer for caravan & fuel tank	20,000	20,000	-
New Bobcat	40,000	40,000	-
Truck Prime Mover (P341)	170,000	170,000	171,380
Purchase 2 rubbish trucks	45,000	45,000	45,000
Pumps + Generators	10,000	10,000	9,827
Airport Lawn Mower (Self Prop. Real)	1,500	1,500	1,401
RADS Cones & Pilot Activated Lighting	5,000	5,000	2,172
Aerodrome fire fighting Unit (Trailer)	5,500	5,500	5,962
Airport Fire Fighting System	25,000	25,000	-
<u>Furniture and Equipment</u>			
<u>Governance</u>			
Council Chambers Fridge	2,000	2,000	-
Telephone and data cable for chambers	500	500	455
Office Furniture restructure and CEO office	10,000	10,000	7,466
Office Furniture - Railway Station	12,500	12,500	8,688

Shire of Meekatharra*for the period ended 30 June 2007.***Monthly Financial Report
Notes to the Financial Statements****2006-07****Other**

Office IT Equipment	-	-	1,587
Collection of Mining Relics	10,000	10,000	-
"Heatwave" Replace Airconditioners	4,000	4,000	-
Airconditioner Gym	5,000	5,000	-
BBQ for Town hall outdoor area	8,500	8,500	1,670
Airport Terminal Replace Aircon	3,700	3,700	4,000
Shelving Archives @ Depot	8,000	8,000	1,983

Infrastructure Assets Roads**Road Construction**

Mt Clere Road	253,748	253,748	66,962
Neds Creek Road	-	-	140
Milgun-Yarlarweelor Road - Construction	-	-	11,996
Woodlands Road Construction	42,000	42,000	706
Yagahong-Nannine Road - Construction	-	-	61,155
Three Rivers Woolshed Rd - Construction	31,500	31,500	-
Hill Street - Construction	31,500	31,500	-
Donovan Street - Construction	-	-	479
Landor Road	326,867	326,867	195,436
Ashburton Downs-Meekatharra Road - Const	-	-	6
Sandstone Rd - Construction	146,123	146,123	1,681
Regan Street - Construction	-	-	2,008
Koonmarra-Mt Hale-Mileura Rd - Const	23,000	23,000	56,081
Connaughton Street - Construction	-	-	163

Flood Damage

Mt Clere Road	348,783	348,783	468,326
Landor Road	588,050	588,050	840,493
Ashburton Downs	408,734	408,734	113,564

Black Spot

Main Street	150,000	150,000	2,550
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Other

Town Streets Construction	128,500	128,500	22,080
Signs Various	-	-	2,488
Grids Construction	50,000	50,000	500
Water Bores	10,000	10,000	-

Infrastructure Assets Other

MRDT Stage 2	28,500	28,500	-
Meeka Heritage Drive Trails	280,000	280,000	2,306
Town Heritage Walk	29,704	29,704	33,363
Entry Statements & Signs	60,000	60,000	-
Tourist rest Area	8,000	8,000	5,477
Oval lights	140,000	140,000	64,034
Water Tank - Oval	50,000	50,000	810
BBQ & Light Oval Park	5,000	5,000	-
Viewing platform at headframe (view mosaic	7,000	7,000	-
Wash Down bay - Rubbish Tip	10,000	10,000	-

4,498,901	4,498,901	2,468,230
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Summary

Land & Buildings	503,042	503,042	110,291
Plant & Equipment	774,650	774,650	379,286
Furniture and Equipment	64,200	64,200	25,850
Roads Infrastructure	2,538,805	2,538,805	1,846,813
Other Infrastructure	618,204	618,204	105,990
	<u>4,498,901</u>	<u>4,498,901</u>	<u>2,468,230</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 30 June 2007.</i>	Notes to the Financial Statements
	2006-07

7 CASH BACKED RESERVES	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
a) Infrastructure & Economic Development Reserve			
Opening Balance	544,437	544,437	544,437
Amount Set Aside / Transfer to Reserve	28,830	28,830	34,223
Amount Used / Transfer from Reserve	-	-	-
	<u>573,267</u>	<u>573,267</u>	<u>578,661</u>
b) Leave Reserve			
Opening Balance	36,771	36,771	36,771
Amount Set Aside / Transfer to Reserve	31,835	31,835	2,257
Amount Used / Transfer from Reserve	-	-	-
	<u>68,606</u>	<u>68,606</u>	<u>39,028</u>
c) Shire Water Reserve			
Opening Balance	106,691	106,691	106,691
Amount Set Aside / Transfer to Reserve	5,650	5,650	6,691
Amount Used / Transfer from Reserve	-	-	-
	<u>112,341</u>	<u>112,341</u>	<u>113,382</u>
d) Plant Reserve			
Opening Balance	1,230,295	1,230,295	1,230,294
Amount Set Aside / Transfer to Reserve	65,145	65,145	77,360
Amount Used / Transfer from Reserve	-	-	-
	<u>1,295,440</u>	<u>1,295,440</u>	<u>1,307,655</u>
e) Building Reserve			
Opening Balance	239,707	239,707	239,707
Amount Set Aside / Transfer to Reserve	112,693	112,693	15,071
Amount Used / Transfer from Reserve	-	-	-
	<u>352,400</u>	<u>352,400</u>	<u>254,778</u>
f) Transport Reserve			
Opening Balance	243,635	243,635	243,635
Amount Set Aside / Transfer to Reserve	12,900	12,900	15,322
Amount Used / Transfer from Reserve	-	-	-
	<u>256,535</u>	<u>256,535</u>	<u>258,957</u>
g) Airport Runway Reserve			
Opening Balance	1,575,043	1,575,043	1,575,043
Amount Set Aside / Transfer to Reserve	83,522	83,522	99,067
Amount Used / Transfer from Reserve	-	-	-
	<u>1,658,565</u>	<u>1,658,565</u>	<u>1,674,111</u>
h) Airport Operating Reserve			
Opening Balance	555,684	555,684	555,684
Amount Set Aside / Transfer to Reserve	29,425	29,425	34,933
Amount Used / Transfer from Reserve	-	-	-
	<u>585,109</u>	<u>585,109</u>	<u>590,617</u>
Total Cash Backed Reserves	<u>4,902,263</u>	<u>4,902,263</u>	<u>4,817,188</u>
All of the above reserve accounts are to be supported by money held in financial institutions.			
SUMMARY			
Opening Balance	4,532,263	4,532,263	4,532,263
Amount Set Aside / Transfer to Reserve	370,000	370,000	284,925
	<u>4,902,263</u>	<u>4,902,263</u>	<u>4,817,188</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 30 June 2007.



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 30 June 2007.</i>	2006-07		
SUMMARY	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
OPERATING EXPENDITURE	\$	\$	\$
Governance	362,066	362,066	357,675
General Purpose Funding	209,792	209,792	182,114
Law, Order, & Public Safety	224,133	224,133	123,343
Health	107,438	107,438	53,304
Education and Welfare	540,366	540,366	381,585
Housing	8,820	8,820	46,392
Community Amenities	287,824	287,824	221,459
Recreation and Culture	759,873	759,873	600,288
Transport	2,032,445	2,032,445	2,573,132
Economic Services	282,610	282,610	188,337
Other Property and Services	-	-	217,288
	<u>4,815,367</u>	<u>4,815,367</u>	<u>4,944,918</u>
LOSS ON DISPOSAL			
Governance	4,000	4,000	-
Transport	4,000	4,000	-
Economic Services	-	-	78,300
	<u>8,000</u>	<u>8,000</u>	<u>78,300</u>
OPERATING INCOME			
Governance	-	-	4,497
General Purpose Funding	3,931,643	3,931,643	4,026,965
Law, Order, & Public Safety	15,895	15,895	24,008
Health	100	100	383
Education and Welfare	237,377	237,377	243,313
Housing	8,820	8,820	6,803
Community Amenities	85,300	85,300	88,414
Recreation and Culture	37,545	37,545	37,453
Transport	499,400	499,400	518,547
Economic Services	46,110	46,110	49,350
Other Property and Services	12,000	12,000	24,596
	<u>4,874,190</u>	<u>4,874,190</u>	<u>5,024,329</u>
PROFIT ON SALE			
Governance	4,000	4,000	16,030
Transport	30,000	30,000	17,601
	<u>34,000</u>	<u>34,000</u>	<u>33,631</u>
Net operating excl capital contributions	<u>84,823</u>	<u>84,823</u>	<u>34,742</u>
Capital Grants/Contributions	1,853,308	1,853,308	1,033,706
Net operating result	<u>1,938,131</u>	<u>1,938,131</u>	<u>1,068,447</u>

Shire of Meekatharra		Management Budget	
<i>for the period ended 30 June 2007.</i>		SUMMARY	
	2006-07	2006-07	2006-07
CAPITAL WORKS/ACQUISITION:			
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	30 Jun 2007
Recreation and Culture	55,158	55,158	31,775
Transport	1,606,018	1,606,018	1,001,931
Economic Services	192,132	192,132	-
	<u>1,853,308</u>	<u>1,853,308</u>	<u>1,033,706</u>
PROCEED FROM SALES			
Governance	52,000	52,000	27,273
Transport	115,000	115,000	60,000
	<u>167,000</u>	<u>167,000</u>	<u>87,273</u>
CAPITAL WORKS			
Governance	136,900	136,900	74,219
Law, Order, & Public Safety	30,000	30,000	-
Education and Welfare	-	-	5,171
Housing	301,345	301,345	25,785
Community Amenities	14,205	14,205	2,494
Recreation and Culture	391,742	391,742	123,126
Transport	3,204,505	3,204,505	2,196,289
Economic Services	420,204	420,204	41,146
	<u>4,498,901</u>	<u>4,498,901</u>	<u>2,468,230</u>
Net funding for capital	(2,478,593)	(2,478,593)	(1,347,252)

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 30 Jun 2007 \$
RATE REVENUE				
<i>Operating Expenditure</i>				
101920	Valuation & Title Search	5,000	5,000	4,972
102330	Rates Written Off	25,000	25,000	3,712
103420	Legal Expenses - Rates	5,000	5,000	12,432
101120	Administration Allocated	70,130	70,130	68,033
Total Operating Expenditure		<u>105,130</u>	<u>105,130</u>	<u>89,149</u>
<i>Operating Income</i>				
100310	Rates Levied	1,360,975	1,360,975	1,446,951
101610	Ex Gratia Rates	3,000	3,000	-
102210	Rate Instalment Fee	2,000	2,000	1,935
101410	Rate Instalment Interest	3,000	3,000	4,220
101510	Rates Non-Payment Penalty	7,000	7,000	15,017
102810	Legal Fees Recovered	1,000	1,000	2,616
Total Operating Income		<u>1,376,975</u>	<u>1,376,975</u>	<u>1,470,739</u>
GENERAL PURPOSE GRANTS				
<i>Operating Expenditure</i>				
101930	Grants Expenses &	3,000	3,000	-
103320	Administration Allocation	9,740	9,740	9,428
Total Operating Expenditure		<u>12,740</u>	<u>12,740</u>	<u>9,428</u>
<i>Operating Income</i>				
101810	General Purpose Grant	1,337,709	1,337,709	1,339,274
102110	Local Road Component Grant	837,954	837,954	842,029
Total Operating Income		<u>2,175,663</u>	<u>2,175,663</u>	<u>2,181,303</u>
OTHER GENERAL PURPOSE FUNDING				
<i>Operating Expenditure</i>				
105520	Bank Charges	3,000	3,000	4,077
105550	Sundry Debtor Write Offs	1,000	1,000	40
102310	Doubtful Debts Expense	10,000	10,000	-
105830	Administration allocated	77,922	77,922	79,420
106820	Rounding Adjustment	-	-	(0)
Total Operating Expenditure		<u>91,922</u>	<u>91,922</u>	<u>83,537</u>
<i>Operating Income</i>				
103110	Esl Administration Fee	4,000	4,000	4,000
102840	Commissions	4,000	4,000	-
102830	Other Minor Income	1,005	1,005	7
192230	Interest on Municipal Investmen	100,000	100,000	111,706
192240	Interest on Reserve Investments	270,000	270,000	259,211
Total Operating Income		<u>379,005</u>	<u>379,005</u>	<u>374,923</u>
Net Funding Demands		<u>3,721,851</u>	<u>3,721,851</u>	<u>3,844,852</u>

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 30 Jun 2007 \$
MEMBERS OF COUNCIL				
<i>Operating Expenditure</i>				
102320	President's Allowance	8,000	8,000	8,000
112020	Deputy President Allowance	2,000	2,000	2,000
103020	Members - Meeting Fees	14,400	14,400	11,119
103120	Members Travelling	10,000	10,000	4,889
102020	Fax & Email Costs	2,000	2,000	417
102120	Conference, Training & Uniform	6,000	6,000	4,675
102420	Refreshments & Receptions	13,000	13,000	7,948
102720	Members Insurance	2,280	2,280	2,198
102820	Members Subscriptions	12,000	12,000	11,646
102220	Election Expenses	5,000	5,000	148
102820	Donations	2,000	2,000	1,260
112220	Donations - Rfds Airport	32,000	32,000	42,933
102550	Native Title Claims	1,000	1,000	1,261
102620	Council Chambers Mtce	1,200	1,200	42
106220	Audit	11,000	11,000	9,475
103220	Depreciation	1,485	1,485	58
105620	Admin Alloc-Governance	198,702	198,702	192,780
Total Operating Expenditure		<u>322,067</u>	<u>322,067</u>	<u>300,839</u>
<i>Operating Income</i>				
<i>Capital Expenditure</i>				
112300	Council Chambers Fridge	2,000	2,000	-
Total Capital Expenditure		<u>2,000</u>	<u>2,000</u>	<u>-</u>
ADMINISTRATION				
<i>Operating Expenditure</i>				
106940	Staff Uniform Expenses	3,000	3,000	2,219
103520	Salaries - Admin	415,707	415,707	301,816
103920	Super - Admin	43,747	43,747	33,235
104720	Accruals - LSL and AL	40,000	40,000	-
104020	Fringe Benefit Tax	20,000	20,000	96,935
104120	Admin Centre Operations	10,000	10,000	870
104220	Admin Centre Maintenance	11,574	11,574	18,073
104520	Stationery	12,000	12,000	9,919
105020	Telephone	15,000	15,000	13,920
105320	Postage	6,000	6,000	4,837
104320	Advertising	6,000	6,000	6,546
105420	Equipment Maintenance & Cons	8,000	8,000	7,795
107120	Computer Software	17,000	17,000	12,999
105220	Computer Hardware	2,000	2,000	1,540
106920	Accounting & Consulting	50,000	50,000	115,549
		<u>660,028</u>	<u>660,028</u>	<u>626,254</u>

Continued...

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 30 June 2007.</i>		2006-07		
continued		2006/07	2006/07	2006/07
		Amd Budget	YTD Budget	30 Jun 2007
Operating Expenditure				
105720	Other	1,000	1,000	30,640
106020	CEO Vehicle	6,000	6,000	11,248
106030	DCEO Vehicle	6,000	6,000	-
104620	Training & Conferences	20,000	20,000	7,985
106420	Staff Recruitment & Relocation	10,000	10,000	9,342
107020	Legal Fees	1,000	1,000	2,850
107220	Depreciation	35,870	35,870	29,355
103820	Insurance	16,486	16,486	17,190
104920	Housing Allocations	56,993	56,993	32,220
112120	Loss on Sale of Admin Assets	4,000	4,000	-
110820	Admin Allocated to Functions	(773,378)	(773,378)	(710,250)
Total Operating Expenditure		43,999	43,999	56,836
Operating Income				
111230	Reimbursements	-	-	4,497
111240	Profit Sale Of Asset	4,000	4,000	16,030
Total Operating Income		4,000	4,000	20,527
Capital Expenditure				
112240	Vehicle Purchase (CEO)	40,000	40,000	-
113550	Vehicle Purchase (DCEO)	30,000	30,000	29,702
112440	I T Equipment	25,900	25,900	25,925
113240	Office Equipment	500	500	455
113260	Office Furniture	10,000	10,000	7,466
113270	Office Furniture - Railway	12,500	12,500	8,688
113280	Repair Ceiling Office	2,000	2,000	-
113290	Paint External Office Building	6,000	6,000	-
112340	Shelving - Archives -	8,000	8,000	1,983
Total Capital Expenditure		134,900	134,900	74,219
Capital Income				
113250	Proceeds from vehicle trade-	52,000	52,000	27,273
Total Capital Income		52,000	52,000	27,273
Net Funding Demands		(446,966)	(446,966)	(384,095)

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		Law, Order & Public Safety		
		2006-07	2006-07	2006-07
		Amd Budget	YTD Budget	30 Jun 2007
		\$	\$	\$
FIRE PREVENTION				
115720	Bush Fire Control	5,000	5,000	6,372
115820	Vehicle Operational Costs	500	500	17,116
115620	Fire Insurance	2,616	2,616	2,007
115620	Depreciation	900	900	2,814
115420	Protective Burning	500	500	-
Total Operating Expenditure		9,516	9,516	28,310
Operating Income				
115630	FESA - BFB Grant	3,751	3,751	6,827
Total Operating Income		3,751	3,751	6,827
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	200	200	152
119020	Animal Control Expenses	10,000	10,000	11,801
Total Operating Expenditure		10,200	10,200	11,953
Operating Income				
119730	Fines & Penalties	100	100	25
119830	Impounding Fees	-	-	45
119930	Dog Registration	1,500	1,500	1,762
Total Operating Income		1,600	1,600	1,832
OTHER LAW, ORDER & PUBLIC SAFETY				
Operating Expenditure				
Ranger Services				
116020	Salaries	135,680	135,680	29,380
116120	Superannuation	5,656	5,656	2,506
116320	Uniforms	1,000	1,000	727
116220	Housing	-	-	152
116250	Insurance	1,616	1,616	1,196
116320	Vehicle Operating Costs	6,000	6,000	8,095
116030	Depreciation	1,000	1,000	-
116010	Administration Allocated	7,792	7,792	7,544
116420	Miscellaneous	7,000	7,000	9,338
Ranger Services		165,744	165,744	58,938
Other Expenses				
120020	State Emergency Services	18,726	18,726	21,601
120120	Administration	1,947	1,947	1,886
120160	Safer WA	16,000	16,000	656
120320	St John Ambulance	2,000	2,000	-
Total Operating Expenditure		204,417	204,417	83,080
Operating Income				
120030	FESA - SES Grant	10,544	10,544	11,262
120130	Community Safety & Crime	-	-	1,200
116430	Reimbursements - Ranger	-	-	2,888
Total Operating Income		10,544	10,544	15,349
Capital Expenditure				
120270	Security Cameras	30,000	30,000	-
Total Capital Expenditure		30,000	30,000	-
Net Funding Demands		(238,238)	(238,238)	(99,335)

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		2006-07		Health
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
HEALTH INSPECTIONS & ADMINISTRATION				
Operating Expenditure		\$	\$	\$
122960 Health Consultancy		50,000	50,000	28,763
121320 Insurance		4,952	4,952	4,639
122920 Depreciation		10,000	10,000	119
121920 Subscriptions & Journals		-	-	790
121620 Admin Alloc - Secretarial		6,818	6,818	214
122980 Other Expenses		5,000	5,000	11,529
Total Operating Expenditure		<u>76,770</u>	<u>76,770</u>	<u>46,054</u>
Operating Income				
123000 Health Fees & Licenses		100	100	383
Total Operating Income		<u>100</u>	<u>100</u>	<u>383</u>
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure		\$	\$	\$
123720 Mosquito Control		28,000	28,000	4,604
123820 Depreciation		220	220	434
Total Operating Expenditure		<u>28,220</u>	<u>28,220</u>	<u>5,038</u>
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020 Analytical Expenses		500	500	326
124040 Administration Allocated		1,948	1,948	1,886
Total Operating Expenditure		<u>2,448</u>	<u>2,448</u>	<u>2,211</u>
Net Funding Demands		<u>(107,338)</u>	<u>(107,338)</u>	<u>(52,921)</u>

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 30 Jun 2007 \$
PRE SCHOOL				
<i>Operating Expenditure</i>				
120420	Pre School Contribution	200	200	-
120520	Pre-School Centre Mtce	1,500	1,500	1,910
120430	Insurance	80	80	101
124260	Depreciation	500	500	6,157
120440	Administration Allocated	7,791	7,791	7,542
Total Operating Expenditure		10,071	10,071	15,710
<i>Operating Income</i>				
120330	Rental	100	100	-
Total Operating Income		100	100	-
OTHER EDUCATION				
<i>Operating Expenditure</i>				
120720	Telecentre Costs	6,294	6,294	6,302
124250	Administration Allocated	-	-	3,771
Total Operating Expenditure		6,294	6,294	10,073
<i>Operating Income</i>				
120730	Telecentre Reimbursement	200	200	-
Total Operating Income		200	200	-
DAY CARE CENTRE				
<i>Operating Expenditure</i>				
124120	Day Care Centre Maintenance	9,000	9,000	6,046
Total Operating Expenditure		9,000	9,000	6,046
DOMESTIC VIOLENCE				
<i>Operating Expenditure</i>				
125360	Salaries	47,130	47,130	63,306
125380	Superannuation	4,242	4,242	5,609
125390	Housing Expenses	7,320	7,320	6,592
125550	Training	5,000	5,000	3,374
125410	Vehicle Expense	8,040	8,040	7,716
125430	Stationery	1,440	1,440	675
125440	Telephone	2,000	2,000	2,543
125590	Utilities	1,000	1,000	688
125630	Building Maintenance	5,000	5,000	7,995
125570	Audit Fees	500	500	300
125600	Projects	3,000	3,000	1,500
125580	Consumables (Food, Cleaning)	4,680	4,680	2,109
125640	Resources	7,000	7,000	4,483
125300	Unallocated Expenditure	88,223	88,223	-
125510	Misc Grants Expenditure	-	-	3,728
125530	Administration Allocated	5,844	5,844	6,423
125540	Depreciation	1,020	1,020	1,735
Total Operating Expenditure		191,439	191,439	118,775
<i>Operating Income</i>				
125310	Domestic Violence Grant	130,000	130,000	115,347
125450	Reimbursements	-	-	4,880
Total Operating Income		130,000	130,000	120,227
<i>Capital Expenditure</i>				
125460	Security Alarms and Screens	-	-	3,584
125500	Office IT Equipment	-	-	1,587
Total Capital Expenditure		-	-	5,171

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Shire of Meekatharra		Management Budget Education and Welfare			
for the period ended 30 June 2007.		2006-07			
continued.....		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007	
COMMUNITY DEVELOPMENT					
Operating Expenditure					
124870	Salaries	56,650	56,650	56,171	
124880	Superannuation	7,931	7,931	5,054	
124640	Staff Replacement & Relocation	3,000	3,000	-	
124650	Training & Conferences	2,000	2,000	103	
124630	Housing	16,284	16,284	11,219	
124890	Vehicle Expenses	4,000	4,000	4,049	
124530	Insurance	1,320	1,320	1,287	
124500	Administration Allocated	25,325	25,325	24,588	
124320	Activities	12,000	12,000	9,140	
124420	Miscellaneous Grant Expenses	10,000	10,000	1,897	
124600r	Refund unspent grant	-	-	2,126	
124520	Depreciation	2,835	2,835	611	
Total Operating Expenditure		<u>141,345</u>	<u>141,345</u>	<u>116,246</u>	
Operating Income					
124600	Miscellaneous Grants	10,000	10,000	2,727	
124510	Reimbursements	3,000	3,000	545	
124680	Misc Fees & Charges	2,000	2,000	2,001	
Total Operating Income		<u>15,000</u>	<u>15,000</u>	<u>5,274</u>	
YOUTH CENTRE OPERATIONS					
Operating Expenditure					
124220	Salaries - Youth Co-ordinator	62,580	62,580	17,925	16
125240	Salaries - Scholarship	21,464	21,464	4,730	17
125260	Superannuation	7,493	7,493	1,602	
125290	Staff Training, Accommodation &	500	500	300	
125340	Staff Replacement and Relocatio	2,000	2,000	-	
124820	Housing Costs	-	-	215	
125280	Housing Allocated	16,284	16,284	34,140	18
125230	Insurance	1,320	1,320	1,287	
125820	Administration Allocated	17,532	17,532	15,161	
125220	Depreciation	16,743	16,743	11,090	
125120	Youth Centre Building Maintena	15,523	15,523	14,296	
125130	Youth Centre Operational Costs	2,000	2,000	5,993	
125370	Iris Curley Fund Expenses	8,778	8,778	406	
125350	Activities Expenses Various	5,000	5,000	2,742	
124160	Miscellaneous Grants Activity E:	5,000	5,000	4,848	
Total Operating Expenditure		<u>182,217</u>	<u>182,217</u>	<u>114,736</u>	
Operating Income					
124180	YAS	11,000	11,000	11,084	
124190	OSCH	10,367	10,367	7,451	
124210	DCD Youth Services	54,710	54,710	85,233	19
124200	Indigenous Youth Scholarship	10,000	10,000	10,000	
124150	School Holidays	1,000	1,000	-	
124170	Miscellaneous Grants	5,000	5,000	4,000	
124110	Reimbursements	-	-	45	
Total Operating Income		<u>92,077</u>	<u>92,077</u>	<u>117,813</u>	
Net Funding Demands		<u>(302,989)</u>	<u>(302,989)</u>	<u>(143,443)</u>	

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 30 Jun 2007 \$
STAFF HOUSING				
Operating Expenditure				
125620	Lot 303 - CEO	7,350	7,350	7,900
126220	Lot 304	2,350	2,350	2,688
126420	Lot 208 Hill	12,350	12,350	13,719
125720	Lot 206 -Hill	12,350	12,350	16,947
125820	Lot 220 - Works Supervisor	7,350	7,350	5,106
125920	Lot 246 - Transport	12,350	12,350	18,411
126020	Lot 213 - Transport - SPQ	7,350	7,350	8,472
126120	Lot 87 - Transport	17,350	17,350	8,586
126320	Lot 255 - Transport	7,350	7,350	3,067
126920	Lot 408 - Transport	7,350	7,350	3,085
127020	Lot 17 Staff (Heatwave)	44,350	44,350	39,217
127220	1/16 Regan Street	12,350	12,350	6,881
127320	2/16 Regan Street	12,350	12,350	12,114
127420	3/16 Regan Street	15,350	15,350	16,047
127520	4/16 Regan Street	37,350	37,350	34,511
127120	Airport Residence	12,350	12,350	8,902
126820	Sports Complex Residence	12,350	12,350	10,389
126640	Remote Alarm Monitoring	7,000	7,000	7,380
126650	Housing Rental Subsidy	-	-	4,163
127620	Lot 207 Hill	-	-	2,455
126630	Insurance	13,238	13,238	12,012
126620	Depreciation	20,025	20,025	28,220
126820	Allocated to Function Areas	(271,393)	(271,393)	(223,879)
Total Operating Expenditure		8,820	8,820	46,392
Operating Income				
126830	Housing Rental	8,320	8,320	-
127330	Rent Lot 87	-	-	1,952
127630	Rent Lot 255 - Admin	-	-	2,160
128130	Rent 2/16 Regan St	-	-	560
127730	Rent Lot 304 Darlot	-	-	1,440
127630	Rent Lot 208 - Pool Manager	-	-	600
128830	Reimbursements - Other	500	500	91
Total Operating Income		8,820	8,820	6,803
Capital Expenditure				
127150	New Staff Housing	301,345	301,345	25,785
Total Capital Expenditure		301,345	301,345	25,785
Net Funding Demands		(301,345)	(301,345)	(65,375)

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Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 30 Jun 2007 \$
SANITATION - HOUSEHOLD REFUSE				
<i>Operating Expenditure</i>				
128320	Refuse Collection	110,000	110,000	88,734
128420	Refuse Site Maintenance	34,184	34,184	47,019
128350	Insurance	1,800	1,800	1,808
129140	New Bins & Equipment	1,500	1,500	3,073
129160	Litter Control/Town Tidying	41,000	41,000	1,855
128220	Administration Allocated	9,740	9,740	9,428
Total Operating Expenditure		<u>198,224</u>	<u>198,224</u>	<u>151,916</u>
<i>Operating Income</i>				
128630	Refuse Collection	82,000	82,000	82,565
129030	Sale of Bins	1,000	1,000	2,855
Total Operating Income		<u>83,000</u>	<u>83,000</u>	<u>85,420</u>
<i>Capital Expenditure</i>				
129850	Wash Down Bay Rubbish Tip	10,000	10,000	-
Total Capital Expenditure		<u>10,000</u>	<u>10,000</u>	<u>-</u>
SEWERAGE				
<i>Operating Expenditure</i>				
129920	Sewerage Pond Maintenance	19,528	19,528	4,926
129740	Insurance	520	520	563
129720	Depreciation	3,096	3,096	3,096
129700	Administration Allocated	3,896	3,896	3,771
Total Operating Expenditure		<u>27,040</u>	<u>27,040</u>	<u>12,355</u>
<i>Operating Income</i>				
129830	Septic Tank Fees	200	200	736
Total Operating Income		<u>200</u>	<u>200</u>	<u>736</u>
TOWN PLANNING AND REGIONAL DEVELOPMENT				
<i>Operating Expenditure</i>				
131010	Scheme Amendments	1,000	1,000	-
131030	Consultants	1,000	1,000	-
131120	Insurance	520	520	563
131000	Administration Allocated	4,870	4,870	4,752
Total Operating Expenditure		<u>7,390</u>	<u>7,390</u>	<u>5,314</u>
<i>Operating Income</i>				
131230	Fees	100	100	-
Total Operating Income		<u>100</u>	<u>100</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 30 June 2007.</i>		2006-07		
continued.....		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
PROTECTION OF THE ENVIRONMENT				
<i>Operating Expenditure</i>				
130340	Waste Oil Facility	500	500	43
130320	Tyre Recycling	1,800	1,800	6,000
Total Operating Expenditure		<u>2,300</u>	<u>2,300</u>	<u>6,043</u>
OTHER COMMUNITY AMENITIES				
<i>Operating Expenditure</i>				
132120	Cemetery Operations	9,882	9,882	8,950
131920	Burial plot preparations	11,578	11,578	11,404
132020	Hearse & Shed Costs	5,000	5,000	389
132420	Cemetery Plaques	3,000	3,000	19
132620	Depreciation	1,624	1,624	4,522
132720	Insurance	520	520	563
132820	Administration Allocated	8,766	8,766	8,531
132520	Public Toilets	10,000	10,000	8,670
132220	SPQ Mcleary St "Paddy's Flat"	2,500	2,500	2,783
Total Operating Expenditure		<u>52,870</u>	<u>52,870</u>	<u>45,830</u>
<i>Operating Income</i>				
132630	Charges - Cemetery Fees	2,000	2,000	2,258
Total Operating Income		<u>2,000</u>	<u>2,000</u>	<u>2,258</u>
<i>Capital Expenditure</i>				
132540	SPQ Mcleary St "Paddy's Flat"	4,205	4,205	2,494
Total Capital Expenditure		<u>4,205</u>	<u>4,205</u>	<u>2,494</u>
Net Funding Demands		<u>(216,729)</u>	<u>(216,729)</u>	<u>(135,540)</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	32,660	32,660	18,807
133420	Insurance	8,440	8,440	7,926
13342C	Consultant building inspection	6,500	6,500	-
133720	Depreciation	11,931	11,931	11,799
133550	Administration Allocated	13,636	13,636	13,199
Total Operating Expenditure		<u>73,167</u>	<u>73,167</u>	<u>51,730</u>
Operating Income				
134630	Hall Hire Fees	2,000	2,000	2,425
Total Operating Income		<u>2,000</u>	<u>2,000</u>	<u>2,425</u>
Capital Expenditure				
134830	Re-sand & Treat Floor (Town Ha	10,000	10,000	9,091
134840	BBQ for Town hall courtyard are	8,500	8,500	1,670
Total Capital Expenditure		<u>18,500</u>	<u>18,500</u>	<u>10,761</u>
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	62,000	62,000	64,914
136020	Housing	16,284	16,284	11,731
135620	Insurance	5,160	5,160	5,294
135920	Swimming Pool Maintenance	10,500	10,500	9,228
135720	Swimming Pool Water/Sewerag	5,000	5,000	4,013
135520	Swimming Pool Chemicals/Gas,	8,000	8,000	5,493
135820	Swimming Pool Electricity	9,000	9,000	9,566
137040	Swimming Pool Other	5,000	5,000	359
136620	Depreciation	12,404	12,404	15,039
135320	Administration Allocated	5,844	5,844	5,677
Total Operating Expenditure		<u>139,192</u>	<u>139,192</u>	<u>131,313</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	3,000	3,000
136430	Swimming Pool Admission	8,000	8,000	7,979
Total Operating Income		<u>11,000</u>	<u>11,000</u>	<u>10,979</u>
Capital Expenditure				
136670	Upgrade Pool Change rooms	50,000	50,000	-
136660	Upgrade Pool Grounds	35,000	35,000	35,795
Total Capital Expenditure		<u>85,000</u>	<u>85,000</u>	<u>35,795</u>
Capital Income				
136630	CSRFF Grant	-	-	23,283
Total Capital Income		<u>-</u>	<u>-</u>	<u>23,283</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 June 2007.</i>		2006-07		
continued.....		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	49,106	49,106	22,271
136180	Superannuation	4,420	4,420	2,045
136190	Staff Replacement & Relocation	2,000	2,000	-
136210	Vehicle Operating Costs	13,000	13,000	13,889
137020	Housing Allocation	16,284	16,284	15,567
136180	Administration Allocated	23,377	23,377	22,730
136160	Depreciation	3,370	3,370	-
136250	Activities	14,000	14,000	5,097
136200	Misc Grant Activities	4,895	4,895	2,484
Total Operating Expenditure		130,452	130,452	84,081
Operating Income				
136230	Reimbursements	-	-	203
136260	Miscellaneous Grants	3,000	3,000	1,000
Total Operating Income		3,000	3,000	1,203
Capital Expenditure				
136300	Bike Trail	13,492	13,492	11,726
Total Capital Expenditure		13,492	13,492	11,726
Capital Income				
136280	CSRF Bike Trails	8,492	8,492	8,492
Total Capital Income		8,492	8,492	8,492
OTHER RECREATION AND SPORT				
Operating Expenditure				
138100	Housing Allocation	16,284	16,284	9,720
138120	Reticulation Maintenance	5,000	5,000	431
138020	Picture Gardens	500	500	311
137920	Parks, Gardens & Reserves	107,188	107,188	102,045
137420	Scheme Water	10,000	10,000	3,401
137320	Sports ground (oval) maintenanc	25,000	25,000	30,664
137220	Sports Complex Maintenance	24,660	24,660	17,761
138920	Other Building Maintenance	2,000	2,000	1,942
138720	Gym Building Maintenance	5,523	5,523	1,127
138260	Gym Operating Costs	1,000	1,000	663
138250	Community Bus Operating costs	15,000	15,000	11,922
138520	Miscellaneous Costs - Gym	-	-	220
138620	Utilities - Gym	-	-	695
137620	Insurance	12,159	12,159	11,601
139720	Depreciation	55,635	55,635	62,648
138110	Administration Allocated	15,584	15,584	15,160
Total Operating Expenditure		295,533	295,533	270,312
Operating Income				
139630	Complex Fees	2,000	2,000	1,590
139930	Gym Fees	4,000	4,000	2,662
138930	School Oval Contribution	12,000	12,000	14,710
138850	Community Bus fees	3,000	3,000	3,207
139430	Complex Fees Tennis	-	-	139
Total Operating Income		21,000	21,000	22,308

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 30 June 2007.</i>		2006-07		
continued.....		2006/07	2006/07	2006/07
OTHER RECREATION AND SPORT		Amd Budget	YTD Budget	30 Jun 2007
Capital Expenditure				
136340	Construct Oval Toilets	50,000	50,000	-
136350	Practice wall for tennis courts	3,000	3,000	-
136540	Air conditioner Gym	5,000	5,000	-
136360	Oval Line Marking Machine	750	750	-
137840	BBQ & Light	5,000	5,000	-
136240	Cornish Lift	6,000	6,000	-
136370	Viewing platform at headframe	7,000	7,000	-
136380	Replace pine rails around oval	8,000	8,000	-
136640	Oval lights	140,000	140,000	64,034
136390	Water Tank - Oval	50,000	50,000	810
Total Capital Expenditure		<u>274,750</u>	<u>274,750</u>	<u>64,844</u>
Capital Income				
138860	Oval Lighting	46,666	46,666	-
Total Capital Income		<u>46,666</u>	<u>46,666</u>	<u>-</u>
TELEVISION AND RADIO BROADCASTING				
Operating Expenditure				
139860	Administration Allocated	1,948	1,948	1,886
140820	Depreciation	1,188	1,188	1,304
139880	Insurance	120	120	151
139920	Operating Costs	1,000	1,000	-
139820	Site Sharing Costs	6,000	6,000	5,413
Total Operating Expenditure		<u>10,256</u>	<u>10,256</u>	<u>8,754</u>
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	500	500	718
140620	Lost/damaged/replaced stock	100	100	365
140520	Library operations	3,000	3,000	2,441
140420	Insurance	120	120	151
140180	Administration Allocated	31,558	31,558	30,622
140720	Depreciation	751	751	751
Total Operating Expenditure		<u>36,029</u>	<u>36,029</u>	<u>35,048</u>
Operating Income				
140530	Library Charges	25	25	184
Total Operating Income		<u>25</u>	<u>25</u>	<u>184</u>
OTHER CULTURE				
Operating Expenditure				
141120	Insurance	200	200	252
141320	25 Mile Well Maintenance	3,000	3,000	287
141420	Mt Gould Police Station	1,100	1,100	880
141520	Museum Maintenance	1,000	1,000	152
141720	Municipal Inventory Review	15,000	15,000	-
130720	Heritage Survey	20,000	20,000	4,988
141730	Preservation of Historical Image	22,040	22,040	-
141820	Administration Allocated	9,740	9,740	9,428
141620	Depreciation	3,164	3,164	3,064
Total Operating Expenditure		<u>75,244</u>	<u>75,244</u>	<u>19,050</u>
Operating Income				
141630	Masonic Lodge Income	520	520	355
Total Operating Income		<u>520</u>	<u>520</u>	<u>355</u>
Net Funding Demands		<u>(1,058,912)</u>	<u>(1,058,912)</u>	<u>(654,187)</u>

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	68,181	68,181	72,153
148800	Depot Maintenance	29,000	29,000	33,685
148400	Lighting of Streets	25,000	25,000	24,386
148800	Street Cleaning Sweeping	48,286	48,286	19,714
148200	Street Maintenance	53,714	53,714	48,815
149000	Signage of Streets & Roadworks	27,000	27,000	24,958
147500	Rural Roads Maintenance - Day Lab	428,304	428,304	393,087
147800	Rehabilitation of Gravel Pits	55,000	55,000	-
148820	Infrastructure Depreciation Expens	850,000	850,000	1,494,981
Total Operating Expenditure		1,584,485	1,584,485	2,111,778
Operating Income				
145910	Grant - MRWA Direct	140,000	140,000	144,958
148230	Reimbursements	-	-	1,360
148430	Street Lighting - Operating Grant	3,000	3,000	-
Total Operating Income		143,000	143,000	146,318
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	-	-	-
	Mt Clere Road	253,748	253,748	66,962
	Neds Creek Road	-	-	140
	Milgun-Yarlwarweelor Road	-	-	11,996
	Woodlands Road	42,000	42,000	706
	Yagahong-Nannine Road	-	-	61,155
	Three Rivers Woolshed Rd	31,500	31,500	-
	Hill Street	31,500	31,500	-
	Donovan Street	-	-	479
	Landor Road	326,867	326,867	195,436
	Ashburton Downs-Meekatharra Roa	-	-	6
	Sandstone Rd	146,123	146,123	1,681
	Regan Street	-	-	2,008
	Koonmarra-Mt Hale-Mileura Rd	23,000	23,000	56,081
	Connaughton Street - Construction	-	-	163
	Flood Damage	-	-	-
	Mt Clere Road	348,783	348,783	468,326
	Landor Road	588,050	588,050	840,493
	Ashburton Downs	408,734	408,734	113,564
	Black Spot	-	-	-
	Main Street	150,000	150,000	2,550
	Other	-	-	-
	Town Streets Construction	128,500	128,500	22,080
	Grids Construction	50,000	50,000	500
	Water Bores	10,000	10,000	-
	Signs Various	-	-	2,488
Total Capital Expenditure		2,538,805	2,538,805	1,846,813
Capital Income				
146810	Grant - MRWA Flood Damage	1,009,175	1,009,175	782,725
146210	Grant - Roads to Recovery (R2R)	438,369	438,369	100,000
146410	Black Spot - Main Street	30,678	30,678	(1,290)
146910	Grant - Roads 2020 (Regional Road	120,496	120,496	120,496
Total Capital Income		1,598,718	1,598,718	1,001,931

Continued...

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		2006-07		
continued.....		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
AERODROME				
Operating Expenditure				
150020	Salaries	50,100	50,100	68,817
150120	Superannuation	10,094	10,094	9,913
150600	Training and Conferences	-	-	3,089
151620	Housing Allocations	16,284	16,284	8,902
150210	Consultancy	13,000	13,000	18,168
150220	Utilities & Other Costs	35,000	35,000	50,323
150620	Insurance	10,223	10,223	10,125
150320	Aerodrome Operations (Air)	9,500	9,500	6,053
150520	Aerodrome Maintenance	27,000	27,000	28,756
150900	Security Operating Expenses	-	-	371
150720	Depreciation	172,092	172,092	165,461
151420	Administration Allocated	5,455	5,455	5,280
Total Operating Expenditure		<u>348,748</u>	<u>348,748</u>	<u>375,256</u>
Operating Income				
152030	Airport Landing Charges	170,000	170,000	176,137
150030	Other Landing Charges	-	-	6,682
150130	Airport Leases	24,400	24,400	19,725
151930	RFDS Refuelling	10,000	10,000	9,350
150330	Reimbursements	18,000	18,000	24,496
150530	Reimbursements Telephone	-	-	558
Airport Diesel Operations				
153030	Sales	185,000	185,000	237,153
150910	Less Wages	(10,000)	(10,000)	(8,411)
150920	Issues	(170,000)	(170,000)	(222,229)
	Cost of goods sold	(180,000)	(180,000)	(230,640)
	Profit/(Loss) on operations	5,000	5,000	6,513
Total Operating Income		<u>227,400</u>	<u>227,400</u>	<u>243,461</u>
Capital Expenditure				
153770	Airport Lawnmower	1,500	1,500	1,401
153750	Rads _ Cones and PAL	5,000	5,000	2,172
152150	Airport Fire Fighting Unit (Trailer)	5,500	5,500	5,962
152160	Airport Fire Fighting System	25,000	25,000	-
152170	Terminal Internal & External Paint	10,000	10,000	19,200
152180	Terminal - Replace Aircon	3,700	3,700	4,000
152190	Terminal - Refurbish Toilets	10,000	10,000	2,616
Total Capital Expenditure		<u>60,700</u>	<u>60,700</u>	<u>35,350</u>
Capital Income				
151830	RADS Grant	7,300	7,300	-
Total Capital Income		<u>7,300</u>	<u>7,300</u>	<u>-</u>
Net Funding Demands		<u>(2,990,532)</u>	<u>(2,990,532)</u>	<u>(3,171,342)</u>

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
RURAL SERVICES				
Operating Expenditure				
153020	MRVC Vermin Control	6,400	6,400	6,514
153120	Noxious Weeds and Pests	3,000	3,000	-
157520	Stockyard Maintenance	2,000	2,000	1,584
157420	Shop Premises Maintenance	4,320	4,320	1,023
157540	Assistance to Community Group	5,000	5,000	-
157620	Depreciation - Economic	-	-	19,571
Total Operating Expenditure		20,720	20,720	28,692
Operating Income				
157430	Shop Premises Rent	-	-	1,920
157630	Wesfarmers Yard Lease	510	510	2,732
157750	Bill Board Rental	700	700	750
157730	Reimbursements	2,400	2,400	1,275
Total Operating Income		3,610	3,610	6,677
Capital Expenditure				
153940a	"Heatwave" Replace Aircon	4,000	4,000	-
Total Capital Expenditure		4,000	4,000	-
TOURISM AND AREA PROMOTION				
Operating Expenditure				
159250	Administration Allocated	39,936	39,936	36,882
159220	Depreciation	23,000	23,000	29,348
153820	Tourism Promotions	16,000	16,000	11,097
154620	Maps & Souvenirs	18,500	18,500	2,298
154220	Information Bays	4,000	4,000	-
159260	Maintenance Trails & Lookouts	18,000	18,000	3,671
154000	Interpretive Centre Consultancy	30,000	30,000	-
153920	October Festival	30,000	30,000	37,144
154010	Croc Festival	30,000	30,000	32,426
154030	Meekatharra Rodeo	15,000	15,000	-
154420	Local Newspaper Production	5,000	5,000	3,719
154720	Town Beautification	10,000	10,000	582
154230	Loss on sale of assets	-	-	78,300
Total Operating Expenditure		239,436	239,436	235,466
Operating Income				
153930	October Festival Income	10,000	10,000	20,039
154920	Meekatharra Rodeo Income	10,000	10,000	-
154930	Croc Festival Grant Income	15,000	15,000	17,426
154330	Local Newspaper Revenue	4,000	4,000	615
154730	Sale of Maps & Souvenirs	1,500	1,500	1,887
154430	Meeka Dust Advertising	-	-	110
Total Operating Income		40,500	40,500	40,078

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
TOURISM AND AREA PROMOTION ...continued				
Capital Expenditure				
153900	MRDT Stage 2	28,500	28,500	- 58
153940	Meeka Heritage Drive Trails	280,000	280,000	2,306 59
153890	Town Heritage Walk	29,704	29,704	33,363
153970	Collection of Mining Relics	10,000	10,000	-
154240	Entry Statements & Signs	60,000	60,000	- 60
153950	Tourist rest Area	8,000	8,000	5,477
Total Capital Expenditure		416,204	416,204	41,146
Capital Income				
153810	Trails Grant	192,132	192,132	-
Total Capital Income		192,132	192,132	-
BUILDING CONTROL				
Operating Expenditure				
156420	MRH S Building Costs	20,000	20,000	-
157740	Insurance	1,480	1,480	1,497
157720	Administration Allocated	974	974	982
Total Operating Expenditure		22,454	22,454	2,479
Operating Income				
156830	Building Permit Fees	1,000	1,000	1,508
156930	Building Demolition Fees	1,000	1,000	1,050
Total Operating Income		2,000	2,000	2,558
Operating Income				
157630	Other Reimbursements	-	-	37
Total Operating Income		-	-	37
Net Funding Demands		(464,572)	(464,572)	(258,433)

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 30 June 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 30 Jun 2007
PRIVATE WORKS				
<i>Operating Expenditure</i>				
159520	Private Works	-	-	798
Total Operating Expenditure		-	-	798
<i>Operating Income</i>				
159630	Charges - Private Works	-	-	1,198
Total Operating Income		-	-	1,198
PUBLIC WORKS OVERHEAD				
<i>Operating Expenditure</i>				
180120	Supervision - Salaries	152,100	152,100	76,267
181220	Unallocated Wages	-	-	12,210
181320	Superannuation of Workmen	64,666	64,666	47,370
180320	Annual Leave, Sick Leave, Publi	98,811	98,811	59,386
180520	Rostered days Off	-	-	(898)
180720	Relocation & Recruitment Costs	3,000	3,000	6,372
181520	Allowances and Incentives	83,669	83,669	85,007
185620	LSL Contribution to other Shires	-	-	3,590
180620	Camping Requirements	5,000	5,000	694
180820	Camping Telephone Costs	6,000	6,000	13,027
180920	Travelling and Conference Expe	5,000	5,000	1,080
181020	Protective Clothing & Equipmer	5,000	5,000	5,794
182320	Allocation from Housing	100,415	100,415	64,590
180220	Engineering - Office and Other I	1,000	1,000	1,319
180420	Insurance on Works	37,760	37,760	45,394
182720	Occupational Health & Safety	7,000	7,000	3,305
181420	Work Supervisors Vehicle	20,400	20,400	20,085
182520	Administration Allocated	62,338	62,338	60,494
181820	Less PWO allocated to works	(652,159)	(652,159)	(438,396)
Total Operating Expenditure		-	-	66,689
<i>Operating Income</i>				
181330	Reimbursements - Stores & Tele	-	-	5,686
Total Operating Income		-	-	5,686
PLANT OPERATION COSTS				
<i>Operating Expenditure</i>				
183020	Fuel and Oil	300,000	300,000	267,617
183320	Parts and Repairs (external)	180,000	180,000	296,633
183420	Repairs - Wages	158,638	158,638	158,805
183220	Tyres	80,000	80,000	70,069
183620	Consumable Stores	10,000	10,000	29,269
184320	Replacement Tools	5,000	5,000	11,794
183520	Licenses	7,000	7,000	14,736
183820	Insurance	34,935	34,935	40,499
183230	Mechanics Vehicle	18,000	18,000	8,188
183920	Cutting Edges	10,000	10,000	8,181
183010	Administration Allocated	28,247	28,247	27,386
184020	Less Alloc To Works	(831,820)	(831,820)	(966,112)
Total Operating Expenditure		-	-	(32,935)
<i>Operating Income</i>				
183030	Diesel Fuel Rebate	12,000	12,000	5,661
Total Operating Income		12,000	12,000	5,661

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 March 2007.</i>		2006-07		
continued.....		2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION				
<i>Operating Expenditure</i>				
183120	Depreciation	445,000	445,000	451,664
184040	Less Plant Depreciation Allocate	(445,000)	(445,000)	(255,344)
Total Operating Expenditure		-	-	196,319
<i>Operating Income</i>				
187630	Sale Of Scrap	-	-	12,050
Total Operating Income		-	-	12,050
SALARIES AND WAGES				
185300	Salaries & Wages	1,835,570	1,835,570	1,381,798
185400	Salaries & Wages Alloc	(1,835,570)	(1,835,570)	(1,395,381)
Total Operating Expenditure		-	-	(13,583)
Net Funding Demands		12,000	12,000	(192,692)

Shire of Meekatharra	Management Budget
<i>for the period ended 30 June 2007.</i>	Notes on Variations
	2006-07

Variations for revenues and expenses that are greater than \$10,000 and 20.0% when compared to the budget year to date estimates. New notes raised this month are identified with a #.

Ref	Act	Description	Anl Budget	YTD Budget	30 Jun 2007
1	103620	Salaries - Admin	415,707	415,707	\$ 301,816
		<i>Staff shortages; offset by increase in consulting services.</i>			27%
2	103920	Super - Admin	43,747	43,747	\$ 33,235
		<i>Staff shortages; offset by increase in consulting services.</i>			24%
3	104720	Accruals - LSL and AL	40,000	40,000	\$ -
		<i>Year end adjustments to be made.</i>			100%
4	104020	Fringe Benefit Tax	20,000	20,000	\$ 96,935
		<i>Back tax for previous periods</i>			385%
5	106920	Accounting & Consulting Servic	50,000	50,000	115,549
		<i>Contract/consulting services used with savings offset in salaries.</i>			131%
6	105720	Other	1,000	1,000	30,640
		<i>Interest on FBT late lodgement.</i>			
7	104920	Housing Allocations	56,993	56,993	32,220
		<i>Lower housing maintenance cost to date.</i>			43%
8	111240	Profit Sale Of Asset	4,000	4,000	16,030
		<i>Higher trade-in on old vehicle - see account 113250</i>			301%
9	112240	Vehicle Purchase (CEO)	40,000	40,000	-
		<i>Deferred to 2007/08</i>			100%
10	115820	Vehicle Operational Costs	500	500	17,116
		<i>Higher operational costs - not budgeted.</i>			
11	116020	Salaries	135,680	135,680	29,380
		<i>Staff shortages.</i>			78%
12	120270	Security Cameras	30,000	30,000	-
		<i>Deferred to 2007/08</i>			100%
13	122960	Health Consultancy	50,000	50,000	28,763
		<i>Savings will be achieved for this year.</i>			42%
14	123720	Mosquito Control	28,000	28,000	4,604
		<i>Low demand - Savings will be achieved for this year.</i>			84%
15	125300	Unallocated Expenditure	88,223	88,223	-
		<i>Deferred to 2007/08</i>			100%
16	124220	Salaries - Youth Co-ordinator	62,580	62,580	17,925
		<i>Position now filled</i>			71%
17	125240	Salaries - Scholarship	21,464	21,464	4,730
		<i>Vacant</i>			78%
18	125280	Housing Allocated	16,284	16,284	34,140
		<i>Account to be reviewed for allocations.</i>			110%
19	124210	DCD Youth Services	54,710	54,710	85,233
		<i>Additional grants for youth program.</i>			56%
20	127150	New Staff Housing	301,345	301,345	25,785
		<i>Deferred to 2007/08</i>			91%
21	129160	Litter Control/Town Tidying	41,000	41,000	1,855
		<i>Undertaken by contractor</i>			95%
22	129920	Sewerage Pond Maintenance	19,528	19,528	4,926
		<i>Low maintenance requirements.</i>			75%
23	133620	Town Hall Maintenance	32,660	32,660	18,807
		<i>Low maintenance requirements.</i>			42%
24	136670	Upgrade Pool Change rooms	50,000	50,000	-
		<i>Deferred to 2007/08</i>			100%
25	136630	CSRFF Grant	-	-	23,283
		<i>Swimming Pool upgrade grant.</i>			
26	136170	Salaries	49,106	49,106	22,271
		<i>Staff shortages.</i>			55%
27	136340	Construct Oval Toilets	50,000	50,000	-
		<i>Deferred to 2007/08</i>			100%

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		2006-07	Notes on Variations	
28	136640 Oval lights <i>Deferred to 2007/08</i>	140,000	140,000	64,034 54%
29	136390 Water Tank - Oval <i>Deferred to 2007/08</i>	50,000	50,000	810 98%
30	148600 Street Cleaning Sweeping <i>Staff shortage - unable to complete.</i>	48,286	48,286	19,714 59%
31	147500 Rehabilitation of Gravel Pits <i>Deferred to 2007/08</i>	55,000	55,000	- 100%
32	148820 Infrastructure Depreciation Exp <i>Non cash depreciation expense. No effect on budget outcome.</i>	850,000	850,000	1,494,981 76%
33	142000C Mt Clere Road <i>See separate report on works program.</i>	253,748	253,748	66,962 74%
34	142000C Woodlands Road <i>See separate report on works program.</i>	42,000	42,000	706 98%
35	142000C Three Rivers Woolshed Rd <i>See separate report on works program.</i>	31,500	31,500	- 100%
36	142000C Hill Street <i>See separate report on works program.</i>	31,500	31,500	- 100%
37	142000C Landor Road <i>See separate report on works program.</i>	326,867	326,867	195,436 40%
38	142000C Sandstone Rd <i>See separate report on works program.</i>	146,123	146,123	1,681 99%
39	142000F1 Mt Clere Road <i>See separate report on works program.</i>	348,783	348,783	468,326 34%
40	142000F6 Landor Road <i>See separate report on works program.</i>	588,050	588,050	840,493 43%
41	14200012 Main Street <i>See separate report on works program.</i>	150,000	150,000	2,550 98%
42	14200012 Grids Construction <i>See separate report on works program.</i>	50,000	50,000	500 99%
43	150140 Miscellaneous Plant (Small Equi <i>Deferred to 2007/08</i>	20,000	20,000	8,341 58%
44	152050 Vehicle for restructure <i>Deferred to 2007/08</i>	40,000	40,000	- 100%
45	150040 Vehicle - Supervisor <i>Deferred to 2007/08</i>	40,000	40,000	- 100%
46	152070 Towable Road Sweeper (2nd ha <i>Deferred to 2007/08</i>	25,000	25,000	- 100%
47	150340 Maintenance Caravan <i>Deferred to 2007/08</i>	65,000	65,000	- 100%
48	152080 Pedestrian Roller <i>Deferred to 2007/08</i>	14,000	14,000	- 100%
49	152100 Trailer for Caravan & Fuel Tank <i>Deferred to 2007/08</i>	20,000	20,000	- 100%
50	152110 Bobcat <i>Deferred to 2007/08</i>	40,000	40,000	- 100%
51	180020 Salaries <i>Higher level of activity</i>	50,100	50,100	68,817 37%
52	180220 Utilities & Other Costs <i>Higher level of activity</i>	35,000	35,000	50,323 44%

Shire of Meekatharra		Management Budget		
<i>for the period ended 30 June 2007.</i>		2006-07	Notes on Variations	
53	153030 Sales	185,000	185,000	237,153
	<i>Higher turnover than budget estimates</i>			28%
54	152160 Airport Fire Fighting System	25,000	25,000	-
	<i>Deferred to 2007/08</i>			100%
55	157620 Depreciation - Economic	-	-	19,571
	<i>Non cash depreciation expense. No effect on budget outcome.</i>			
56	154620 Maps & Souvenirs	18,500	18,500	2,298
	<i>Stock to be acquired before year end.</i>			88%
57	154230 Loss on sale of assets	-	-	78,300
	<i>Write off for heritage trial asset.</i>			
58	183900 MRDT Stage 2	28,500	28,500	-
	<i>Deferred to 2007/08</i>			100%
59	183940 Meeka Heritage Drive Trails	280,000	280,000	2,306
	<i>Deferred to 2007/08</i>			99%
60	154240 Entry Statements & Signs	60,000	60,000	-
	<i>Deferred to 2007/08</i>			100%
61	180120 Supervision - Salaries	152,100	152,100	76,267
	<i>Staff shortages.</i>			50%
62	181220 Unallocated Wages	-	-	12,210
	<i>To be cleared.</i>			
63	181320 Superannuation of Workmen	64,666	64,666	47,370
	<i>Staff shortages.</i>			27%
64	180320 Annual Leave, Sick Leave, Publi	98,811	98,811	59,386
	<i>Staff shortages, provision accounts to be adjusted as at 30 June.</i>			40%
65	182320 Allocation from Housing	100,415	100,415	64,590
	<i>Lower housing maintenance expenses to date.</i>			36%
66	183320 Parts and Repairs (external)	180,000	180,000	296,633
	<i>Operational problems with plant usage.</i>			65%
67	183620 Consumable Stores	10,000	10,000	29,269
	<i>Operational problems with plant usage.</i>			193%

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 30th June 2007

Account	Institution	Interest Rate	Opening Balance 1/07/2006	Interest Earnt to 31/05/2007	Interest Earnt This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/06/2007
946020606	Home Building Society	Variable	4,532,262.81	259,211.07	25,750.57	-	-	4,817,224.45
26-7466	Westpac Bank	Variable	1,507,052.83	94,493.09	9,066.09	3,150,000.00	(2,625,754.10)	2,134,857.91
TOTALS			6,039,315.64	353,704.16	34,816.66	3,150,000.00	(2,625,754.10)	6,952,082.36

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2006	Interest Earnt to 31/05/2007	Interest Earnt This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/06/2007
170300	Plant Reserve	27.15%	1,230,294.45	70,363.51	6,990.06	-	-	1,307,648.02
170500	Building Reserve	5.29%	239,706.90	13,709.42	1,361.92	-	-	254,778.24
170200	Water Reserve	2.35%	106,691.07	6,101.92	606.18	-	-	113,399.17
170700	Airport Runway Reserve	34.75%	1,575,043.45	90,080.54	8,948.79	-	-	1,674,072.78
170800	Airport Operations Reserve	12.26%	555,684.15	31,780.92	3,157.18	-	-	590,622.25
170600	Transport Reserve	5.38%	243,634.69	13,934.06	1,384.24	-	-	258,952.99
170100	Infrastructure Reserve	12.01%	544,437.46	31,137.69	3,093.28	-	-	578,668.44
170150	Leave Reserve	0.81%	36,770.64	2,103.00	208.92	-	-	39,082.56
SUB TOTAL ON RESERVES			4,532,262.81	259,211.07	25,750.57	-	-	4,817,224.45
Municipal Fund			100.00%	1,507,052.83	94,493.09	9,066.09	3,150,000.00 (2,625,754.10)	2,134,857.91
TOTAL INVESTMENTS BY NATURE			6,039,315.64	353,704.16	34,816.66	3,150,000.00	(2,625,754.10)	6,952,082.36

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: D/15
DISCLOSURE OF INTEREST: NI
DATE OF REPORT: 16th JULY 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

NIL

Policy Implications:

NIL

Financial Implications:

Loss of revenue

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr B A O'Dwyer

CARRIED 6/0

That Council receives the outstanding monthly Debtor Trial Balance for June 30, 2007.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.06.2007				
Debtor #	Name	01.04.2007 > 90 days	01.05.2007 > 60 days	31.05.2007 > 30 days	30.06.2007 Current	Total
A041	AD ASTRAL AVIATION	0.00	0.00	0.00	130.97	130.97
A078	AERIAL AGRICULTURE	0.00	0.00	0.00	20.19	20.19
A345	AERODROME MANAGEMENT SERVICES	0.00	0.00	0.00	29.31	29.31
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	0.00	273.48	273.48
B2	AIR BP	0.00	0.00	0.00	399.03	399.03
A029	AIR PHOENIX INTERNATIONAL	0.00	0.00	67.36	64.86	132.22
A074	AIRLINES OF TASMANIA PTY LTD	0.00	0.00	0.00	127.82	127.82
C7	AIRSERVICES AUSTRALIA	0.00	0.00	0.00	1213.70	1213.70
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
B016	BELELE STATION	0.00	624.00	0.00	0.00	624.00
B035	BRISTOW HELICOPTERS PTY LTD	0.00	0.00	0.00	52.38	52.38
B5	BROOME AVIATION PTY LTD	0.00	0.00	0.00	44.00	44.00
W036	CAMERON WATSON	0.00	0.00	0.02	0.00	0.02
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	0.00	271.58	271.58
C028	CHRISHINE NOMINEES	0.00	0.00	0.00	32.43	32.43
T019	CLARKE TERENCE	0.00	38.14	0.00	0.00	38.14
C021	COMPLETE AVIATION SERVICES	0.00	0.00	0.00	187.11	187.11
D011	D & L ELECTRICS	0.00	0.00	29.44	0.00	29.44
M090	DARREN MOORE	20.75	0.00	0.00	0.00	20.75
J027	DAVID JOICE	0.00	0.00	0.00	11.00	11.00
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	0.00	285.52	285.52
D030	DIRECT AIR CHARTER	0.00	0.00	49.15	0.00	49.15
H4	DOROTHY HILL	0.00	0.00	0.00	51.30	51.30
K033	DR CARY KAILIS	-53.88	0.00	0.00	0.00	-53.88
E013	EDSAL PTY LTD	-36.26	0.00	0.00	0.00	-36.26
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	0.00	36.93	36.93
O009	GEOFF OSBORN	0.00	0.00	2.25	0.00	2.25
G011	GERALDTON AIR CHARTER	0.00	0.00	0.00	18.96	18.96
G1	GERALDTON GUARDIAN	0.00	0.00	0.00	6.60	6.60
G039	GLENEAGLE GOLD LIMITED	0.00	0.00	440.00	0.00	440.00
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	-54.86	219.44	164.58
B3	GREGORY BALL	0.00	13.22	0.00	0.00	13.22
S038	GREGORY DENNIS STONEY	44.39	0.00	0.00	0.00	44.39
H014	HELIBITS PTY LTD	0.00	24.75	0.00	0.00	24.75
H011	HELIFLITE	0.00	0.00	0.00	12.47	12.47
J023	J N ENGINEERING	25.70	0.00	0.00	0.00	25.70
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	0.00	115.00	115.00
J010	JAYROW HELICOPTERS	0.00	21.45	0.00	99.65	121.10
J060	JINGLE HOLDINGS	0.00	0.00	483.46	911.67	1395.13

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.06.2007				
Debtor #	Name	01.04.2007 > 90 days	01.05.2007 > 60 days	31.05.2007 > 30 days	30.06.2007 Current	Total
P055	JULIE PEAKHAM	234.72	0.00	0.00	0.00	234.72
S054	KERRY SALMON	0.00	0.00	0.00	91.43	91.43
K004	KILLARA STATION	0.00	0.00	0.00	67.72	67.72
L018	LANGTREE COPPIN	0.00	0.00	11.00	0.00	11.00
L023	LEONORA AIR SERVICE	80.72	0.00	0.00	0.00	80.72
J026	LS & JA JOYCE	0.00	0.00	0.00	44.00	44.00
M097	MAGNATE PTY LTD	0.00	0.00	0.00	35.90	35.90
M4	MAIN ROADS WA	0.00	0.00	0.00	79527.36	79527.36
W015	MARK WERRETT	0.00	0.00	0.00	20.45	20.45
MC1D	MEEKATHARRA CARAVAN PARK	-52.50	0.00	0.00	0.00	-52.50
M9	MEEKATHARRA DISTRICT HIGH SCHOOL	4071.40	12109.36	0.00	138.60	16319.36
M011	MEEKATHARRA POLICE DEPT	142.76	0.00	0.00	0.00	142.76
M052	MOBIL OIL AUSTRALIA PTY LTD	1251.84	0.00	0.00	1251.84	2503.68
T022	MR ARTHUR TAYLOR	0.00	0.00	0.00	34.41	34.41
B042	MR BENJAMIN JAMES DON DALWOOD	0.00	0.00	0.00	26.94	26.94
M088	MURCHISON GRADE CONTROL	0.00	0.00	0.00	14.96	14.96
N006	NATIONAL JET SYSTEMS GROUP	0.00	0.00	0.00	172.15	172.15
N002	NETWORK AVIATION	0.00	502.04	2110.46	6836.50	9449.00
G045	NORMAN GILCHRIST	0.00	0.00	0.00	11.00	11.00
O015	ORD AIR	0.00	0.00	0.00	53.88	53.88
P028	PANORAMA ELECTRONICS PTY LTD	0.00	0.00	0.00	14.47	14.47
L011	PAUL LYONS	0.00	0.00	0.00	26.04	26.04
O005	PAUL O'CONNOR	0.00	11.00	0.00	0.00	11.00
P034	PAUL PETTET	0.00	0.00	12.72	0.00	12.72
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57
P039	PILBARA EARTHMOVING & CONTRACTING	0.00	0.00	0.00	23.94	23.94
P021	POLAR AVIATION	0.00	0.00	17.95	115.99	133.94
P053	POPULATION HEALTH DIRECTORATE	0.00	0.00	46.20	0.00	46.20
Q004	PRESTON QUARTERMAINE	168.45	0.00	0.00	0.00	168.45
R032	ROTOR COMPONENTS	0.00	0.00	44.00	0.00	44.00
R009	ROYAL AERO CLUB OF WA	-14.48	0.00	0.00	65.04	50.56
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	2479.83	2479.83
R006	ROYAL MAIL HOTEL	878.33	0.00	0.00	0.00	878.33
R053	RUBY MIA	7427.27	843.00	82.00	0.00	8352.27
S051	SHINE AIR	-38.10	0.00	0.00	0.00	-38.10
S055	SHINE AVIATION SERVICES	0.00	0.00	0.00	180.11	180.11
S007	SKIPPERS AVIATION	0.00	1204.89	3279.67	7569.36	12053.92
S062	SNOWY WILDERNESS PTY LTD	0.00	0.00	0.00	32.43	32.43
K045	STEVE KELLY	0.00	0.00	110.92	0.00	110.92

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.06.2007				
Debtor #	Name	01.04.2007 > 90 days	01.05.2007 > 60 days	31.05.2007 > 30 days	30.06.2007 Current	Total
A080	STIRLING FINANCE CO PTY LTD	0.00	0.00	0.00	24.75	24.75
T017	TEXRIO PTY LTD	0.00	54.86	0.00	0.00	54.86
C035	THE AEROPLANE COMPANY	0.00	0.00	0.00	26.44	26.44
T010	TRANSWAY HOLDINGS	44.00	103.98	0.00	61.87	209.85
T014	TRENFIELD EVEANNE	0.00	0.00	0.00	182.60	182.60
T007	TROPIC AIR SERVICES	0.00	0.00	0.00	64.86	64.86
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0.00	0.00	27.09	27.09
V004	VEE-H AVIATION	0.00	0.00	0.00	49.15	49.15
A082	WA DEPARTMENT OF AGRICULTURE	0.00	0.00	0.00	1319.20	1319.20
R3	William E. Riley	0.00	0.00	800.00	0.00	800.00
D015	YVES DELNATTE	0.00	0.00	0.00	27.43	27.43
Totals		14147.86	15550.69	7531.74	105233.14	142463.43

9.2.3 LIST OF ACCOUNTS PERIOD ENDED JUNE 30, 2007

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 16TH JULY 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be –

(a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$388,637.25
Trust Account	Voucher No's	Amount: \$ 0.00
Air BP	Voucher No's VARIOUS	Amount: \$ 0.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

NIL

Financial Implications:

Accounts to be paid.

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

That the accounts as detailed for June 2007 be paid

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council receive the attached list of creditor accounts paid under delegated power.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 21st July 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT1122	01/06/2007	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-957.51		
EFT1123	01/06/2007	SKYWEST AIRLINES	AIRFARE FOR MS CHRISSY RYAN	-161.04		
EFT1124	14/06/2007	ABCO PRODUCTS	SANITARY BINS	-606.53		
EFT1125	14/06/2007	AUSTRALIA POST	POSTAGE	-431.50		
EFT1126	14/06/2007	AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL MEMBERSHIP SUBSCRIPTION	-1,815.00		
EFT1127	14/06/2007	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY	ADVERTISING WORKS & SERVICES MANAGER	-913.00		
EFT1128	14/06/2007	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE	-10.05		
EFT1129	14/06/2007	BENET INTERNET SERVICES	COMPUTER EQUIPMENT	-7,313.10		
EFT1130	14/06/2007	BURROWS A.G.	MEETING ATTENDANCE FEES	-120.00		
EFT1131	14/06/2007	Conplant	PARTS	-269.94		
EFT1132	14/06/2007	COATES HIRE	PLANT HIRE	-277.18		
EFT1133	14/06/2007	CROMMELINS MACHINERY	REPAIRS	-969.52		
EFT1134	14/06/2007	CUTTING EDGES PTY LTD	GRADER BLADES	-1,562.00		
EFT1135	14/06/2007	COVENTRYS	FUEL PUMP	-162.02		
EFT1136	14/06/2007	CHAMPION BAY TROPHIES	ENGRAVED PLATE - JOHN BOUNDY	-16.50		
EFT1137	14/06/2007	Department of Health	PERMIT RENEWAL TP PURCHASE CHLORINE GAS	-175.00		
EFT1138	14/06/2007	DALTON MINING & MAINTENANCE	REPAIRS	-418.00		
EFT1139	14/06/2007	L.P.DOWNING PLANT REPAIRS & MAINTENANCE	REPAIRS TO DOORS & LOCKS	-570.50		
EFT1140	14/06/2007	FARMER JACKS	GROCERIES	-1,229.49		
EFT1141	14/06/2007	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	PHOTOCOPYING	-213.89		
EFT1142	14/06/2007	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	-75.60		
EFT1143	14/06/2007	GERALDTON FUEL COMPANY	FUEL	-2,086.79		
EFT1144	14/06/2007	HOLYOAKE	DRUMBEAT REGISTRATION FOR A LLOYD	-330.00		
EFT1145	14/06/2007	UHY HAINES NORTON CHARTERED ACCOUNTANTS	AUDIT FEES	-3,987.50		
EFT1146	14/06/2007	HYDRAMET PTY LTD	SERVICE & REPAIRS TO VACUUM REGULATOR	-920.86		
EFT1147	14/06/2007	WA HINO SALES & SERVICE	PARTS	-1,130.54		
EFT1148	14/06/2007	HOPPY'S PARTS R U	PARTS	-3,225.45		
EFT1149	14/06/2007	TOLL IPEC PTY LTD	FREIGHT	-905.77		
EFT1150	14/06/2007	JR & A HERSEY PTY LTD	PARTS	-3,262.60		
EFT1151	14/06/2007	JASON SIGNMAKERS	ROAD TRAIN ROUTE SIGNS	-5,410.02		
EFT1152	14/06/2007	LO-GO APPOINTMENTS	RECRUITMENT COSTS MANAGER WORKS & SERVICES	-1,463.00		
EFT1153	14/06/2007	LONGMUIR R.J.	4 X TRAILERS TYRES	-2,640.00		
EFT1154	14/06/2007	MEEKATHARRA CORNER STORE	GAS BOTTLE	-721.48		
EFT1155	14/06/2007	MEDICAL SALES & SERVICE pTY ITD	SERVICE OXYGEN RESCUE UNIT	-220.77		
EFT1156	14/06/2007	MIDWEST TOYOTA	PARTS	-161.61		
EFT1157	14/06/2007	MARKET CREATIONS	PR CONSULTANCY MAY 07	-572.00		
EFT1158	14/06/2007	MLB ELECTRICAL & REFRIGERATION	REPAIRS TO TOILET BLOCK LIGHTING	-2,059.29		
EFT1159	14/06/2007	MOBILE MASTERS	UHF 40CH MOBILE	-330.00		
EFT1160	14/06/2007	MEEKA MEATS	SAUSAGES	-213.82		
EFT1161	14/06/2007	MT MAGNET WASTE DISPOSAL	TOWN RUBBISH COLLECTION	-11,000.00		
EFT1162	14/06/2007	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES	-598.39		
EFT1163	14/06/2007	PRIME CORPORATE PSYCHOLOGY SERVICES	HELEN GOULD - REGISTRATION FOR HARVEY RATNER SEMINAR	-220.00		
EFT1164	14/06/2007	PEST A KILL WA	MICE BAIT	-209.00		
EFT1165	14/06/2007	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT	-1,113.75		
EFT1166	14/06/2007	READYMIX HOLDINGS PTY LTD	SEALING AGGREGATE	-34,564.81		
EFT1167	14/06/2007	DONALD B REID PTY LTD	PROFESSIONAL SUPERVISION H. GOULD	-68.00		
EFT1168	14/06/2007	STATE LAW PUBLISHER	GOVT GAZETTE ADVERTISING	-771.32		
EFT1169	14/06/2007	SPECTRUM DISTRIBUTORS	CHEMICALS	-67.52		
EFT1170	14/06/2007	MARK SMITH PTY LTD	REPAIR WATER LEAK	-474.54		
EFT1171	14/06/2007	SUNNY BRUSHWARE SUPPLIES PTY LTD	ROADBROOM REFILLS	-858.00		
EFT1172	14/06/2007	TRENFELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 21st July 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT1173	14/06/2007	VIDGUARD SECURITY SYSTEMS	MONITORING SERVICE 1ST JUL TO 30TH SEPT 07	-1,584.00		
EFT1174	14/06/2007	TOLL WEST	FREIGHT	-462.89		
EFT1175	14/06/2007	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-2,853.20		
EFT1176	14/06/2007	WA LOCAL GOVERNMENT ASSOCIATION	REMUNERATION SURVEY	-250.00		
EFT1177	14/06/2007	WEL-QUIP	MULTI TYRED ROLLER	-38,500.00		
EFT1178	29/06/2007	ONE STOP ENTERTAINMENT	DVD'S	-103.97		
EFT1179	29/06/2007	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-638.34		
EFT1180	29/06/2007	AV TRUCKS	PARTS	-2,243.31		
EFT1181	29/06/2007	AG BURROWS PLANT	SUPPLY & DELIVER GRAVEL FOR TANK	-1,730.30		
EFT1182	29/06/2007	APPRENTICE & TRAINEESHIP CO	TRAINEESHIP - KHALIN GINGER	-4,150.63		
EFT1183	29/06/2007	ALCHIN, MEGAN	RE-IMBURSE EXPENSES GERALDTON TRIP	-102.90		
EFT1184	29/06/2007	SR BAJRAI	MEETING ATTENDANCE FEE	-120.00		
EFT1185	29/06/2007	BURROWS A.G.	MEETING ATTENDANCE FEES	-120.00		
EFT1186	29/06/2007	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-295.28		
EFT1187	29/06/2007	TRISSET BOSS PTY LTD	TAX INVOICES	-451.00		
EFT1188	29/06/2007	BUNNINGS GROUP LIMITED	RAPID SET CONCRETE	-613.56		
EFT1189	29/06/2007	COURIER AUSTRALIA	FREIGHT	-165.00		
EFT1191	29/06/2007	COMMERCIAL HOTEL MEEKATHARRA	COUNCIL LUNCH 16/06/07	-150.00		
EFT1192	29/06/2007	DE NEEFE SIGNS PTY LTD	GUIDE POSTS	-1,452.00		
EFT1193	29/06/2007	DAY PASTORAL COMPANY	TRANSPORT BEVAN DRAGE TO KUMARINA	-330.00		
EFT1194	29/06/2007	FOSSIL'S ENTERPRISES PTY LTD	PLANT REPAIRS & TRAVEL COSTS	-6,361.30		
EFT1195	29/06/2007	COMFORT INN GERALDTON	ACCOMMODATION N. TRENFIELD	-274.40		
EFT1196	29/06/2007	GLOBALSTAR AUSTRALIA PTY LTD	SATELLITE PHONES	-492.82		
EFT1197	29/06/2007	THE GREENE ROOM	EXERCISE WORKSHOP EXPENSES	-1,410.00		
EFT1198	29/06/2007	HOPPY'S PARTS R U	LAMPS	-4,999.36		
EFT1199	29/06/2007	TOLL IPEC PTY LTD	FREIGHT	-275.01		
EFT1200	29/06/2007	DEPT OF LOCAL GOVERNMENT & REGIONAL	PAMPHLETS	-105.00		
EFT1201	29/06/2007	ANTHONY LLOYD	FUEL FOR FOOTBALL TRIP	-210.68		
EFT1202	29/06/2007	LETS PARTY	DECORATIONS FOR FANCY DRESS PARTY	-182.95		
EFT1203	29/06/2007	LANDGATE	MINING TENEMENTS	-277.90		
EFT1204	29/06/2007	MURCHISON MAIL & FREIGHT SERVICES	FREIGHT	-378.40		
EFT1205	29/06/2007	NEXUS FREIGHT	FREIGHT	-2,270.21		
EFT1206	29/06/2007	NGALA	SLEEP & PLAY DVD'S	-273.00		
EFT1207	29/06/2007	ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION	-12,425.82		
EFT1208	29/06/2007	RYLAN PTY LTD	KERBING AS QUOTED	-12,870.00		
EFT1209	29/06/2007	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1210	29/06/2007	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING HEALTH ACT NOTICES LOT 209 & 210 DARLOT ST	-9,379.12		
EFT1211	29/06/2007	WESTNET PTY LTD	INTERNET	-519.40		
EFT1212	29/06/2007	YULELLA BUILDING AND CONSTRUCTION	BUILDING MAINTENANCE	-4,995.01		
22659	06/06/2007	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-16,528.15		
22660	06/06/2007	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-34.40		
22661	06/06/2007	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-322.04		
22662	06/06/2007	SKILLPATH SEMINARS	WORKSHOP - TERRY CLARKE	-695.00		
22663	06/06/2007	TELSTRA CORPORATION LIMITED	TELEPHONE	-2,951.92		
22664	14/06/2007	AUSKI INLAND MOTEL	ACCOMMODATION AND MEALS - M & D GREENE	-433.50		
22665	14/06/2007	ADVENT PARK	ACCOMMODATION FOR FOOTBALL TRIP	-555.00		
22666	14/06/2007	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	-7.76		
22667	14/06/2007	HORIZON POWER	ELECTRICITY CHARGES 24 APR TO 24 MAY 07	-3,994.05		
22668	14/06/2007	TRENFIELD MOTORS	TYRES & TUBES	-2,756.60		
22669	14/06/2007	TRENFIELD MOTORS (AIR)	AIRFARE - BILL ATYEO	-1,898.00		
22670	14/06/2007	VODAFONE PTY LTD	VODAFONE CHARGES	-10.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JULY 21 2007

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 21st July 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
22671	14/06/2007	WATER CORPORATION	USAGE JAN TO MAY 07	-21,880.80		
22672	20/06/2007	AUSTRALIAN TAXATION OFFICE	MAY 2007 BAS	-62,825.00		
22673	20/06/2007	STATE EMERGENCY SERVICE MEEKATHARRA	TRENFIELD MOTORS -LINE ITEM 7	-1,569.32		
22674	20/06/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-503.11		
22675	20/06/2007	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	-240.00		
22676	20/06/2007	MT VERNON PASTORAL CO.	MAINTENANCE GRADING	-990.00		
22677	20/06/2007	NICHOLS H.J.	MEETING ATTENDANCE FEE	-120.00		
22678	20/06/2007	ODWYER B.A.	TRAVEL COSTS	-385.60		
22679	20/06/2007	RIPPER ENGINES	LICENCE INSPECTION FEE	-117.40		
22680	20/06/2007	TELSTRA CORPORATION LIMITED	TELEPHONE	-344.67		
22681	20/06/2007	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-120.00		
22682	20/06/2007	PETTY CASH	PETTY CASH RECOUP	-391.45		
22683	29/06/2007	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-26,776.66		
22684	29/06/2007	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-17.20		
22685	29/06/2007	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-429.74		
22686	29/06/2007	STATE EMERGENCY SERVICE MEEKATHARRA	FARMER JACKS - LINE ITEM 5	-338.64		
22687	29/06/2007	AUSKI INLAND MOTEL	ACCOMMODATION AND MEALS	-303.90		
22688	29/06/2007	BUDGET	BUDGET HIRE CAR	-407.88		
22689	29/06/2007	TRENFIELD MOTORS	PLANT REPAIRS	-14,126.80		
22690	29/06/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	LICENSE FEE TO 30.06.08	-6,682.30		
22691	29/06/2007	WATER CORPORATION	USAGE JAN TO MAY 07	-28.60		
				<u>- 388,637.25</u>	<u>-</u>	<u>-</u>

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	388,637.25
AIR BP ACCOUNT	-
TRUST ACCOUNT	-
	<u>- 388,637.25</u>

TOTALLING \$388,637.25 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 21ST JULY 2007 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Cr B A O'Dwyer left the meeting at 11.13am
Cameron Watson left the meeting at 11.14am
Cr B A O'Dwyer returned to the meeting at 11.15am
Cameron Watson returned to the meeting at 11.19am
Cr H Nichols left the meeting at 11.56am
Cr H Nichols returned to the meeting at 11.59am

9.2.4 2007 / 2008 DRAFT BUDGET

LOCATION:	NIL
APPLICATION:	NIL
FILE REF:	B/25
DISCLOSURE OF INTEREST:	NIL
DATE OF REPORT:	16 TH JULY 2007
AUTHOR:	CAMERON WATSON DEPUTY CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

This report presents the 2007/08 Draft Budget to Council for its consideration.

Attachments:

2007/08 Draft Management Budget

Background:

Every year Council is required to adopt a budget for that financial year.

Comment:

The attached budget is the Management Budget for the financial year 2007/2008 and once accepted will lead to the production of the Statutory Budget for the same period.

Consultation:

Roy McClymont – Chief Executive Officer
All Councilors
All Internal & External Staff

Statutory Environment:

Division 6 of the Local Government Act 1995 and associated Regulations requires a Local Government to prepare and adopt a budget for its Municipal Fund.

Policy Implications:

NIL

Financial Implications:

The Annual Budget details all income and expenditure for the forth coming financial year.

Strategic Implications:

NIL

Voting Requirements:

Absolute Majority

Officers Recommendation/Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED BY ABSOLUTE MAJORITY 6/0

That Council receive the 2007/08 Draft Management Budget as attached and make any additions, deletions or modifications as it sees fit.



SHIRE OF MEEKATHARRA

Draft Management Budget

2007/2008

Revenues

	Operating	Capital	Total
General Purpose Funding	(4,075,327)	-	(4,075,327)
Governance	(100)	-	(100)
Law, Order & Public Safety	(33,950)	-	(33,950)
Health	(820)	-	(820)
Education & Welfare	(247,042)	-	(247,042)
Housing	(10,020)	-	(10,020)
Community Amenities	(93,360)	-	(93,360)
Recreation & Culture	(61,516)	-	(61,516)
Transport	(2,595,518)	-	(2,595,518)
Economic Services	(233,682)	-	(233,682)
Other Property & Services	(52,000)	-	(52,000)
	(7,403,335)	-	(7,403,335)

Expenses

	Operating	Capital	Total
General Purpose Funding	232,582	-	232,582
Governance	353,657	-	353,657
Law, Order & Public Safety	178,017	74,500	252,517
Health	93,423	12,000	105,423
Education & Welfare	714,806	34,000	748,806
Housing	8,320	305,000	313,320
Community Amenities	372,887	10,000	382,887
Recreation & Culture	727,718	479,516	1,207,234
Transport	3,091,415	3,976,876	7,068,291
Economic Services	257,918	364,768	622,686
Other Property & Services	1,000	1,000,000	1,001,000
	6,031,744	6,256,660	12,288,404

		4,885,069
LESS	(Profit)/Loss on Sale	(103,000)
LESS	Depreciation	2,356,298
LESS	Carry Forwards	1,113,845
		1,311,926
ADD	Estimated (Surplus)/Deficit	(1,092,398)
		219,528

3. GENERAL PURPOSE FUNDING

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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RATES

Operating Expenditure

0112	ADMINISTRATION ALLOCATED	74,481	68,033	70,130
0192	VALUATION & TITLE SEARCH	5,000	4,972	5,000
0233	RATES WRITTEN OFF	25,000	3,712	25,000
0342	LEGAL EXPENSES - RATES	10,000	12,432	5,000
		<u>114,481</u>	<u>89,149</u>	<u>105,130</u>

Operating Income

0031	GRV RATES 2006/07 Rate Budget plus 3%	(1,401,804)	(1,446,951)	(1,360,975)
0141	INTEREST ON INSTALMENTS	(4,500)	(4,220)	(3,000)
0151	INTEREST ON OVERDUE RATES	(15,000)	(15,017)	(7,000)
0161	EX GRATIA RATES	(3,000)	-	(3,000)
0221	INSTALMENT SURCHARGE	(2,000)	(1,935)	(2,000)
0281	LEGAL FEES RECOVERED	(3,000)	(2,616)	(1,000)
		<u>(1,429,304)</u>	<u>(1,470,739)</u>	<u>(1,376,975)</u>
		<u>(1,314,823)</u>	<u>(1,381,590)</u>	<u>(1,271,845)</u>

GENERAL PURPOSE GRANTS

Operating Expenditure

0193	G.COMM SUBMISSION EXPENSE Ray Hadlow - Grants Commission Hearing Repres Misc Costs	8,000 1,500	9,500	-	3,000
0332	ADMINISTRATION ALLOCATION		10,345	9,428	9,740
			<u>19,845</u>	<u>9,428</u>	<u>12,740</u>

Operating Income

0181	FINANCIAL ASSIST'CE GRANT	(1,426,264)	(1,339,274)	(1,337,709)
0211	LOCAL ROAD GRANT	(824,759)	(842,029)	(837,954)
		<u>(2,251,023)</u>	<u>(2,181,303)</u>	<u>(2,175,663)</u>
		<u>(2,231,178)</u>	<u>(2,171,875)</u>	<u>(2,162,923)</u>

GENERAL FINANCING

Operating Expenditure

0231	DOUBTFUL DEBT PROVISION	10,000	-	10,000
0552	BANK CHARGES	4,500	4,077	3,000
0553	ADMINISTRATION ALLOCATED	82,757	79,420	77,922
0555	SUNDRY DEBTOR WRITE OFFS	1,000	40	1,000
0682	ROUNDING ADJUSTMENT	-	-	-
		<u>98,257</u>	<u>83,537</u>	<u>91,922</u>

Operating Income

0283	OTHER INCOME	(1,000)	(7)	(1,005)
0284	COMMISSIONS	-	-	(4,000)
0311	ESL ADMINISTRATION FEE	(4,000)	(4,000)	(4,000)
9223	INTEREST ON MUNICIPAL INVESTMENTS	(80,000)	(111,706)	(100,000)
9224	INTEREST ON RESERVES	(310,000)	(284,962)	(270,000)
		<u>(395,000)</u>	<u>(400,675)</u>	<u>(379,005)</u>

3. GENERAL PURPOSE FUNDING

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
		(296,743)	(317,138)	(287,083)

4. GOVERNANCE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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MEMBERS OF COUNCIL

Operating Expenditure

0202	FAX & EMAIL COSTS		2,000	417	2,000
0212	CONFERENCE EXPENSES		6,550	4,675	6,000
	Local Government Week - 1 Councillor	3,550			
	General Conferences	3,000			
0222	ELECTION EXPENSES		12,000	148	5,000
0232	PRESIDENTS ALLOWANCES		8,000	8,000	8,000
0242	REFRESHMENTS/RECEPTIONS		10,000	7,948	13,000
0252	DONATIONS VARIOUS		8,250	1,250	2,000
	Stormco - School Holiday Camps	500			
	Mid West Group of Affiliated Agricultural Societies	500			
	Country Medical Foundation	2,500			
	Meeka FM	750			
	Other Donations	4,000			
0255	NATIVE TITLE CLAIMS		2,000	1,261	1,000
0262	COUNCIL CHAMBERS MTCE		1,000	42	1,200
0272	MEMBERS INSURANCE		2,702	2,198	2,280
0282	MEMBERS SUBSCRIPTIONS		14,005	11,646	12,000
	WALGA Annual Subscriptions	10,785			
	Murchison Zone of WALGA	1,800			
	Monthly Newspapers	420			
	Other Subscriptions	1,000			
0292	MEMBERS - PHONE ALLOWANCE		500	-	-
0302	MEMBERS - MEETING FEES		11,520	11,119	14,400
	6 x Councillors @ \$120.00 per meeting	8,640			
	1 x President @ \$240.00 per meeting	2,880			
0312	MEMBERS TRAVELLING		6,000	4,889	10,000
0322	DEPRECIATION - MEMBERS		100	58	1,485
0562	ADMINISTRATION ALLOCATION		211,030	192,780	198,702
0622	AUDIT FEES		11,000	9,475	11,000
1202	DEPUTY PRES. ALLOWANCE		2,000	2,000	2,000
1222	DONATIONS - RFDS AIRPORT		45,000	42,933	32,000
			353,657	300,839	322,067

Operating Income

1233	REIMBURSEMENTS	(100)	-	-
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Capital Expenditure

0254	FURNITURE AND EQUIPMENT		3,500	-	-
	Council Chambers Fridge	2,000			
	Dishwasher Inc Installation	1,500			
			357,057	300,839	322,067

5. LAW, ORDER & PUBLIC SAFETY

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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FIRE PREVENTION**Operating Expenditure**

1542	PROTECTIVE BURNING	500	-	500
1552	DEPRECIATION FIRE PREVENTION	3,000	2,814	900
1562	FIRE INSURANCE	2,788	2,007	2,616
1572	BUSH FIRE CONTROL	4,068	6,372	5,000
1582	VEHICLE OPERATIONAL COSTS	1,149	17,116	500
1592	LOSS ON SALE OF VEHICLE - FIRE	-	-	-
		11,505	28,309	9,516

Operating Income

1563	FESA OPERATING GRANT	(9,500)	(6,827)	(3,751)
	Line Item 2 - Maintenance Plant & Equipment	1,394		
	Line Item 3 - Maintenance of Vehicles	1,149		
	Line Item 5 - Clothing & Accessories	558		
	Line Item 7 - Other Goods & Services	2,116		
	Line Item 8 - Insurances	4,283		
		2,005	21,482	5,765

ANIMAL CONTROL**Operating Expenditure**

1902	CONTROL EXPENSES	2,770	11,801	10,000
	Dog Food	520		
	Uniforms and Safety Gear	750		
	Equipment & Traps	1,500		
1922	POUND MAINTENANCE	500	152	200
1923	DOG CONTROL EXPENSES OTHER	2,000	-	-
	Training & Conferences	2,000		
		5,270	11,953	10,200

Operating Income

1963	CHARGES	(150)	-	-
1973	FINES AND PENALTIES	(1,000)	(25)	(100)
1983	IMPOUNDING FEES	(500)	(45)	-
1993	DOG REGISTRATION	(2,000)	(1,762)	(1,500)
		(3,650)	(1,832)	(1,600)

Capital Expenditure

????	Upgrade of Dog Pound	8,500	-	-
	Concrete Sluce Rear of Pound and Septic System	6,000		
	Extend Water Tap to Pound	2,500		
		10,120	10,121	8,600

OTHER LAW, ORDER & PUBLIC SAFETY**Operating Expenditure**

2002	STATE EMERGENCY SERVICES	19,300	21,601	18,726
2012	ADMINISTRATION ALLOCATION	2,069	1,886	1,948
2016	SAFER WA EXPENSES	16,000	656	16,000
2032	ST JOHN AMBULANCE	2,000	-	2,000
		39,369	24,143	38,674

5. LAW, ORDER & PUBLIC SAFETY

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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Operating Income

2003	SES OPERATING GRANT	(19,300)	(11,262)	(10,544)
	Line Item 1 - Purchase Plant & Equipment < \$1,000	1,635		
	Line Item 2 - Maintenance Plant & Equipment	1,090		
	Line Item 3 - Maintenance Vehicles	2,272		
	Line Item 4 - Maintenance Land & Buildings	1,363		
	Line Item 6 - Utilities, Rates & Taxes	2,635		
	Line Item 7 - Other Goods & Services	7,450		
	Line Item 8 - Insurances	455		
	Line Item 9 - Plant & Equipment >= \$1,000 to \$3,000	2,400		
2013	COMMUNITY SAFETY & CRIME PARTNERSHIP	-	(1,200)	-
		(19,300)	(12,462)	(10,544)

Capital Expenditure

2027	MAIN STREET SECURITY CAMERA'S, LIGHTING, FLAGPOLE	60,000	-	30,000
		80,069	11,681	58,130

RANGER SERVICES**Operating Expenditure**

1601	ADMINISTRATION ALLOCATED (RANGER SERVICES)	8,276	7,544	7,792
1602	SALARIES - RANGER	75,496	29,380	135,680
1603	DEPRECIATION - RANGER	-	-	1,000
1612	SUPERANNUATION - RANGER	6,345	2,506	5,656
1622	HOUSING - RANGER	12,394	152	-
1625	INSURANCE (RANGER SERVICES)	1,663	1,196	1,616
1632	VEHICLE COSTS - RANGER	8,500	8,095	6,000
1642	MISCELLANEOUS COSTS - RANGER	8,200	9,338	7,000
	Networking of Office & Connection to Security	6,700		
	Other Misc Costs	1,500		
1652	UNIFORMS - RANGER	1,000	727	1,000
1662	LOSS ON SALE OF ASSETS - RANGER	-	-	-
		121,873	58,938	165,744

Operating Income

1640	PROFIT ON SALE OF ASSETS	-	-	-
1641	REALISATION ACCOUNT - RANGER	-	-	-
1643	REIMBURSEMENTS - RANGER	(1,500)	(2,888)	-
	Ranger Hire Out Fees	1,500		
1645	PROCEEDS SALE OF VEHICLE - RANGER	-	-	-
		(1,500)	(2,888)	-

Capital Expenditure

????	INSTALL SPLIT SYSTEM AIRCONDITIONERS	6,000	-	-
		126,373	56,050	165,744

7. HEALTH

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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HEALTH ADMINISTRATION & INSPECTIONS

Operating Expenditure

2132	INSURANCE	4,443	4,639	4,952
2162	ADMINSTRATIION ALLOCATED - SECRETARIAL	7,241	214	6,818
2192	SUBSCRIPTIONS & JOURNALS	1,000	790	-
2292	DEPRECIATION HEALTH	120	119	10,000
2296	COUNSULTANTS - HEALTH ADMIN & INSPECT	55,000	28,763	50,000
	AEHS Pty Ltd Consultants	39,000		
	Other Cunsultants Costs	16,000		
2298	OTHER EXPENSES - HEALTH ADMIN & INSP	11,600	11,529	5,000
	Consultants Airfares	6,600		
	Advertising - Health	5,000		
		79,404	46,054	76,770

Operating Income

2300	HEALTH FEES & LICENSES	(400)	(383)	(100)
		79,004	45,671	76,670

PREVENTATIVE SERVICES - OTHER

Operating Expenditure

2402	ANALYTICAL EXPENSES	500	326	500
2404	ADMINSTRATION ALLOCATED	2,069	1,886	1,948
		2,569	2,212	2,448

Operating Income

2391	HEALTH ADMINISTRATION & INSPECTIONS	(100)	-	-
		2,469	2,212	2,448

PEST CONTROL

Operating Expenditure

2372	MOSQUITO & PEST CONTROL	10,000	4,604	28,000
	Chemicals	5,000		
	Operator Costs	5,000		
2380	OTHER PEST CONTROL	1,000	-	-
2382	DEPRECIATION - PEST CONT	450	434	220
		11,450	5,038	28,220

Operating Income

2393	ITINERANT VENDORS LICS.	(320)	-	-
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Capital Expenditure

2374	MOSQUITO FOGGER	12,000	-	7,000
		23,130	5,038	35,220

8. EDUCATION & WELFARE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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EDUCATION

Operating Expenditure

2042	PRE-SCHOOL CONTRIBUTION	200	-	200
2043	INSURANCE - EDUCATION	292	101	80
2044	ADMINISTRATION ALLOCATED	8,276	7,542	7,792
2052	PRE-SCHOOL CENTRE MTCE	2,000	1,910	1,500
2072	TELECENTRE COSTS	6,300	6,302	6,295
2412	DAY CARE CENTRE MAINT	7,000	6,046	9,000
2425	ADMINISTRATION ALLOCATED	-	3,771	-
2426	DEPRECIATION EDUCATION	6,200	6,157	500
		30,268	31,829	25,367

Operating Income

2033	TELECENTRE OFFICE RENTAL	(100)	-	(100)
2073	LEASE PRE-SCHOOL CENTRE	(200)	-	(200)
		(300)	-	(300)
		29,968	31,829	25,067

CARE OF FAMILIES & CHILDREN

Operating Expenditure

2530	DOMESTIC VIOLENCE OPERATING COSTS - CARRY FORWARD	160,886	-	88,223
2536	DOMESTIC VIOLENCE - SALARIES	73,735	63,306	47,130
2538	DOMESTIC VIOLENCE - SUPERANNUATION	6,565	5,609	4,242
2539	DOMESTIC VIOLENCE - HOUSING COSTS	7,320	6,592	7,320
2540	DOMESTIC VIOLENCE - INSURANCE	6,346	-	-
2541	DOMESTIC VIOLENCE - VEHICLE OPERATING EXPENSES	8,000	7,716	8,040
2543	DOMESTIC VIOLENCE - STATIONERY	1,500	675	1,440
2544	DOMESTIC VIOLENCE - TELEPHONE EXPENSES	2,500	2,543	2,000
2551	DOMESTIC VIOLENCE MISC GRANTS EXPENDITURE	11,000	3,728	-
	C/F of Camps Grant - income received 06/07	11,000		
2553	DOMESTIC VIOLENCE - ADMIN ALLOCATED	6,207	6,423	5,844
2554	DOMESTIC VIOLENCE - DEPRECIATION	1,800	1,735	1,020
2555	DVC - TRAINING	7,000	3,374	5,000
2557	DVC - AUDIT CHARGES	500	300	500
2558	DVC - CONSUMABLES	5,000	2,109	4,680
2559	DVC - UTILITIES	1,000	688	1,000
2560	DOMESTIC VIOLENCE PROJECTS	8,000	1,500	3,000
2561	DVC - RECRUITMENT	-	-	-
2563	DVC - BUILDING MAINTENANCE	5,000	7,995	5,000
2564	DOMESTIC VIOLENCE - RESOURCES	6,000	4,483	7,000
	Minor Furniture	1,000		
	Other Resources	5,000		
		318,359	118,776	191,439

Operating Income

2531	DCD - FAMILY & DOMESTIC VIOLENCE PROGRAM	(138,211)	(100,347)	(130,000)
2545	DOMESTIC VIOLENCE - REIMBURSEMENTS	(5,000)	(4,880)	-
2556	DV MISC GRANTS INCOME	-	(15,000)	-
		(143,211)	(120,227)	(130,000)

Capital Expenditure

2533	DOMESTIC VIOLENCE CWA HOUSE EXP	5,000	-	-
	Replace Carpets	5,000		
2550	DOMESTIC VIOLENCE - OFFICE IT EQUIPMENT	3,500	1,587	-
	Data Projector & Screen	3,500		
		8,500	1,587	-
		183,648	136	61,439

8. EDUCATION & WELFARE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
COMMUNITY DEVELOPMENT				
Operating Expenditure				
2432	CDO ACTIVITY EXPENDITURE	12,000	9,140	12,000
2442	CDO MISCELLANEOUS GRANTS EXPENSE	10,000	1,897	10,000
2450	ADMINISTRATION ALLOCATED	26,896	24,588	25,325
2452	DEPRECIATION - COMM DEVELOPMENT	1,000	611	2,835
2453	INSURANCE (COMMUNITY DEVL)	1,532	1,287	1,320
2457	SALARIES - COMMUNITY DEVELOPMENT	58,722	56,171	56,650
2458	SUPERANNUATION - CDO	8,221	5,054	7,931
2459	VEHICLE EXPENSES - CDO	4,000	4,049	4,000
2463	HOUSING - CDO	12,394	11,219	16,284
2464	STAFF REPLACEMENT & RELOCATION	3,000	-	3,000
2465	TRAINING & CONFERENCES	4,500	(6)	2,000
	Training Expenses	2,000		
	Travel & Accommodation	2,500		
2466	TELEPHONE - CDO	-	-	-
2467	CONSULTANTS - CDO	25,000	-	-
	Contribution Youth After Dark Grant Consultant	25,000		
		167,264	114,010	141,345
Operating Income				
2451	CDO REIMBURSEMENTS	(3,000)	(436)	(3,000)
2460	CDO - MISC GRANTS INCOME	(10,000)	(602)	(10,000)
	Routine Small Grants	10,000		
2468	MISC FEES AND CHARGES (CDO)	-	(2,001)	(2,000)
		(13,000)	(3,039)	(15,000)
		154,264	110,971	126,345
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
2416	YOUTH GRANTS OTHER EXPENDITURE	5,000	4,848	5,000
2422	YOUTH CO-ORDINATORS - SALARIES	70,393	17,925	62,580
2456	CDO - FUNDRAISING & ACTIVITY EXPENDITURE	-	-	-
2482	REIMBURSEMENTS - YOUTH	300	215	-
2512	YOUTH CENTRE MAINTENANCE	12,000	14,296	15,523
2513	YOUTH CENTRE OPERATIONAL COSTS	13,350	5,993	2,000
	First Aid Kit	400		
	Clocks	150		
	Water Cooler	2,000		
	Digital Camera	550		
	CD Player	250		
	Other Operational Costs	10,000		
2522	DEPRECIATION - YOUTH	13,000	11,090	16,743
2523	INSURANCE (YOUTH CENTRE)	1,532	1,287	1,320
2524	SALARIES - YOUNG INDIGENOUS SCHOLARSHIP	5,359	4,730	21,464
2526	SUPERANNUATION - YOUTH CENTRE	9,094	1,602	7,493
2528	HOUSING ALLOCATED - YOUTH	12,394	34,140	16,284
2529	STAFF TRAINING, ACCOMODATION & TRAVEL EXPENSES	4,500	300	500
	Training	2,000		
	Travel & Accommodation	2,500		
2534	STAFF REPLACEMENT & RELOCATION	2,000	-	2,000
2535	ACTIVITIES EXPENSES VARIOUS - YOUTH	7,000	2,742	5,000
2537	IRIS CURLEY FUND EXPENSES	24,372	406	8,778
2552	ADMINISTRATION	18,620	15,161	17,532
		198,914	114,735	182,217
Operating Income				
2411	YOUTH - CONTRIBUTIONS & REIMBURSEMENTS	(100)	(45)	-
2415	SCHOOL HOLIDAYS - YOUTH CENTRE	(1,000)	-	(1,000)
2417	MISC YOUTH - GRANTS OTHER	(5,000)	(4,000)	(5,000)
2418	YOUTHLINX GRANT	(11,154)	(11,084)	(11,000)
2419	YOUTH GRANT - OSHC PROGRAM	(10,123)	(7,451)	(10,367)

8. EDUCATION & WELFARE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
2420	INDIGENOUS YOUTH SCHOLARSHIP	-	(10,000)	(10,000)
2421	YOUTH SERVICES GRANT - DCD-WA	(60,154)	(85,233)	(54,710)
?????	PROFIT ON SALE OF ADMIN ASSET	(3,000)	-	-
?????	PROCEEDS SALES OF VEHICLE	(6,000)	-	-
?????	ASSET REALISATION - ADMIN	6,000	-	-
		(90,531)	(117,813)	(92,077)

Capital Expenditure

2444	CDO VEHICLE PURCHASE	15,000	-	-
?????	BUILDING MAINTENANCE - CAPITAL	6,500	-	-
	Replace Youth Centre Office Carpets	6,500	-	-
?????	FURNITURE & EQUIPMENT	4,000	-	-
	Floor Scrubber	4,000	-	-
		25,500	-	-
		133,883	(3,078)	90,140

9. HOUSING

GL Code	Job Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
STAFF HOUSING				
Operating Expenditure				
2562	0901 LOT 303 - CHIEF EXECUTIVE			
	Utilities	3,000		
	General Maintenance	6,000		
2572	0902 LOT 206 - COMMUNITY DEVL OFFICER			
	TV Antenna	650		
	Utilities	2,500		
	General Maintenance	6,000		
2582	0903 LOT 220 - WORKS OVERSEER			
	Utilities	2,500		
	General Maintenance	6,000		
2592	0904 LOT 246 - TRANSPORT			
	Utilities	2,500		
	General Maintenance	6,000		
2602	0905 LOT 213 - SING PERS QTRS			
	Utilities	2,500		
2612	0906 LOT 87 - TRANSPORT			
	Utilities	2,500		
	General Maintenance	10,000		
2622	0907 LOT 304 - WORKS & SERVICES MANAGER			
	Utilities	2,500		
	General Maintenance	6,000		
2632	0908 LOT 255 - TRANSPORT			
	Utilities	2,500		
	General Maintenance	6,000		
2642	0909 LOT 208 - ADMINISTRATION			
	Utilities	2,500		
	General Maintenance	6,000		
2652	0910 SPORTS COMPLEX RESIDENCE			
	Hose Reel	1,000		
	Utilities	2,500		
	General Maintenance	4,000		
2692	0913 LOT 408 - TRANSPORT			
	Utilities	2,500		
	General Maintenance	6,000		
2702	0915 CONSULTANTS QUARTERS - LOT 17			
	Utilities	2,500		
	General Maintenance	6,000		
2712	0916 AIRPORT MANAGER RESIDENCE			
	Utilities	2,500		
	General Maintenance	6,000		
2722	0911 1/16 REGAN STREET			
	TV Antenna	650		
	Utilities	2,500		
	General Maintenance	6,000		
2732	0912 2/16 REGAN STREET			
	TV Antenna	650		
	Utilities	2,500		
	General Maintenance	6,000		
2742	0918 3/16 REGAN STREET			
	TV Antenna	650		
	Utilities	2,500		
	General Maintenance	6,000		
2752	0917 4/16 REGAN STREET			
	Utilities	3,000		
	General Maintenance	6,000		
2762	0920 LOT 207 HILL			
		3,000	2,455	-
2772	0919 LOT 205 HILL			
		1,000	-	-
2662	DEPRECIATION - HOUSING	28,200	28,220	20,025
2663	INSURANCE (HOUSING)	11,759	12,012	13,238
2664	REMOTE ALARM MONITORING	7,500	7,380	7,000
2665	HOUSING RENTAL SUBSIDY	24,960	4,163	-
2682	LESS ALLOCATION TO PROG.	(210,699)	(223,879)	(271,393)
		8,320	46,393	8,820

9. HOUSING

GL Code	Job Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
Operating Income				
2713	HOUSING RENTAL SUBSIDY	(8,320)	(6,803)	(8,320)
2883	OTHER REIMBURSEMENTS	(1,700)	(91)	(500)
	Rent - Lot 207 Hill Street	1,200		
	Other Reimbursements	500		
		(10,020)	(6,894)	(8,820)
Capital Expenditure				
2704	HOUSING - CAPITAL IMPROVEMENTS	305,000	-	-
	<u>SPORTS COMPLEX HOUSE</u>			
	Retic Lawns & Gardens - pump & Electrics	5,000		
	Replace Leach Drain & Tank	10,000		
	Solar Hot Water System	4,500		
	Earth Leakage Breaker Upgrade	5,000		
	<u>LOT 303 - CEO</u>			
	Kitchen Refit	25,000		
	Bathroom Renovation	10,000		
	<u>LOT 246 - TRANSPORT</u>			
	Covered Car Parking	5,000		
	<u>LOT 255 - TRANSPORT</u>			
	Replace old asbestos fencing	12,500		
	<u>1/16 REGAN STREET</u>			
	Paint inside walls & ceiling	6,000		
	Floor Coverings	5,000		
	Upgrade Airconditioning	10,000		
	<u>2/16 REGAN STREET</u>			
	Upgrade Airconditioning	10,000		
	<u>3/16 REGAN STREET</u>			
	Upgrade Airconditioning	10,000		
	<u>AIRPORT MANAGERS RESIDENCE</u>			
	Construct Patio Verandah	10,000		
	Floor coverings	3,000		
	<u>SINGLE MANS QUARTERS</u>			
	Reconfigure & Upgrade - Including Furnishings	160,000		
	<u>LOT 220 - WORK OVERSEER</u>			
	Floor Coverings	7,000		
	<u>LOT 408 - WORKS MANAGER</u>			
	Floor Coverings	7,000		
		305,000	-	-
		303,300	39,499	-
2862 - Allocations to other Functions				
5	29% Allocated to Admin	61,970		
6	35% Allocated to Works	74,364		
0	0% Allocated to Health	-		
0	0% Allocated to Recreation	-		
1	6% Allocated to Other Recreation	12,394		
1	6% Allocated to Youth	12,394		
0	0% Allocated to Domestic Violence	-		
1	6% Allocated to Community Development	12,394		
1	6% Allocated to Swimming Pool	12,394		
1	6% Allocated to Airport	12,394		
1	6% Allocated to Ranger	12,394		
17	100%	210,699		

10. COMMUNITY AMENITIES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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SANITATION SERVICES**Operating Expenditure**

2822	ADMINISTRATION ALLOCATED - SANITATION	10,345	9,428	9,740
2823	DEPRECIATION - SANITATION	-	-	-
2832	DOMESTIC COLLECTION	137,148	88,734	110,000
2835	INSURANCE (SANITATION SERVICES)	2,390	1,808	1,800
2842	REFUSE SITE MAINTENANCE	81,500	47,019	34,184
	City & Regional Waste Recycling	17,000		
	New Signage	5,000		
	Additional Fencing	4,500		
	Construction of Second Sewerage Pond	5,000		
	General Maintenance	50,000		
2914	NEW BINS AND EQUIPMENT	3,000	3,073	1,500
2916	LITTER CONTROL	10,000	1,855	41,000
????	PLASTIC BAG BAN - Council Contribution approx ~ 5000 cloth bags	5,000		
		249,382	151,917	198,224

Operating Income

2863	REFUSE REMOVAL CHARGES	(84,460)	(82,565)	(82,000)
	2006/07 Rubbish Charges Budget plus 3%	84,460		
2903	LEVY ON BINS & EQUIPMENT	(3,000)	(2,855)	(1,000)
		(87,460)	(85,420)	(83,000)
		161,922	66,497	115,224

SEWERAGE**Operating Expenditure**

2970	ADMINISTRATION ALLOCATED	4,138	3,771	3,896
2972	DEPRECIATION - SEWERAGE	3,096	3,096	3,096
2974	INSURANCE (SEWAGE GENERAL)	1,063	563	520
2982	SEPTIC TANK APPLICATIONS	-	-	-
2992	POND MAINTENANCE	15,000	4,926	19,527
	Sewer Line Upgrade	10,000		
	Bank & Fence Maintenance	5,000		
		23,297	12,356	27,039

Operating Income

2983	SEPTIC TANK FEES	(800)	(736)	(200)
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Capital Expenditure

2985	WASH DOWN BAY - RUBBISH TIP	10,000	-	10,000
		32,497	11,620	36,839

TOWN PLANNING & REGIONAL DEVELOPMENT**Operating Expenditure**

3082	TOWN PLAN. CONTROL EXPS.	-	-	-
3100	ADMINISTRATION ALLOCATED	5,172	4,752	4,870
3101	SCHEME AMENDMENTS - TOWN PLANNING	1,000	-	1,000
3103	CONSULTANTS - TOWN PLANNING	1,000	-	1,000
3104	OTHER - TOWN PLANNING	-	-	-

10. COMMUNITY AMENITIES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
3112	INSURANCE (TOWN PLANNING)	1,063	563	520
3124	REIMBURSEMENTS - TOWN PLANNING REGIONAL DEVELOP	-	-	-
		8,235	5,315	7,390

Operating Income

3123	FEES & CHARGES	(100)	-	(100)
		8,135	5,315	7,290

OTHER COMMUNITY AMENITIES

Operating Expenditure

3032	TYRE RECYCLING	6,000	6,000	1,800
3034	WASTE OIL FACILITY	500	43	500
3192	GRAVE DIGGING	30,000	11,404	11,578
	General grave digging	10,000		
	Blast and prepare approx 20 plots	20,000		
3202	HEARSE & SHED COSTS	5,000	389	5,000
3212	CEMETERY MAINTENANCE	21,000	8,950	9,882
	Shed at Cemetery	6,000		
	Bore at Cemetery	10,000		
	Other Maintenance	5,000		
3222	SPQ MCCLEARY ST MTCE	3,000	2,783	2,500
3242	CEMETERY PLAQUES	1,500	19	3,000
3252	PUBLIC TOILETS MTCE	10,000	8,670	10,000
3262	DEPRECIATION - COMM AMEN	4,600	4,522	1,624
3272	INSURANCE (OTHER COMM AMMENTIES)	1,063	563	520
3282	ADMINISTRATION	9,310	8,531	8,767
		91,973	51,874	55,171

Operating Income

3263	BURIAL CHARGES	(5,000)	(2,258)	(2,000)
		86,973	49,616	53,171

11. RECREATION AND CULTURE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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PUBLIC HALLS & CIVIC CENTRES**Operating Expenditure**

3342	INSURANCE (PUBLIC HALLS & CIVIC CENTRES)	8,439	7,926	8,439
3355	ADMINISTRATION ALLOCATED - PUBLIC HALL & CIVIC CENTRES	14,482	13,199	13,639
3362	TOWN HALL MAINTENANCE & CLEANING	24,850	18,807	32,660
	Fan for Cutlery Room	150		
	Microwave Oven	400		
	Table Trolley	500		
	Repair/replace PA system	3,000		
	Chair Trolley	800		
	General Maintenance Including Cleaning	20,000		
3372	DEPRECIATION - HALLS	12,000	11,799	11,931
3382	CONSULTANT BUILDING INSPECTION	15,420	-	6,500
		75,192	51,731	73,169

Operating Income

3463	SHIRE HALL FEES	(2,500)	(2,425)	(2,000)
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Capital Expenditure

????	TOWN HALL MAINTENANCE - CAPITAL	42,000	-	-
	Repaint Inside and Out	25,000		
	Replace Toilet Dividers - Male & Female	10,000		
	BBQ for Town Hall courtyard area	7,000		
		42,000	-	-

SWIMMING AREAS & BEACHES**Operating Expenditure**

3532	ADMINISTRATION ALLOCATED	6,207	5,677	5,842
3542	SALARIES CONTRACT	67,500	64,914	62,000
3552	CHEMICALS	8,000	5,493	8,000
3562	INSURANCE	6,196	5,294	5,160
3572	WATER	5,000	4,013	5,000
3582	ELECTRICITY	10,000	9,566	9,000
3592	POOL MAINTENANCE	12,000	9,228	10,500
	Off Season Site Inspections	2,000		
	Other General Maintenance	10,000		
3602	HOUSING COSTS	12,394	11,731	16,284
3662	DEPRECIATION - POOL	15,500	15,039	12,404
3704	POOL EQUIPMENT	5,000	359	5,000
		147,797	131,314	139,190

Operating Income

3643	CHARGES - POOL ADMISSION	(8,000)	(7,979)	(8,000)
3653	GOVERNMENT GRANTS	(3,000)	(3,000)	(3,000)
3663	CSRFF GRANT	-	(23,283)	-
		(11,000)	(34,262)	(11,000)

Capital Expenditure

3666	POOL UPGRADE - CAPITAL	-	35,795	35,000
3667	POOL UPGRADE - CHANGE ROOMS	60,000	-	50,000
	Install Roof over Changerooms	10,000		
	Upgrade Changerooms	50,000		
3684	CHLORINE EQUIPMENT	-	-	-
3694	POOL	24,000	-	-

11. RECREATION AND CULTURE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
	Install Diving Board	4,000		
	Recoat Main Pool Surface	20,000		
3714	POOL EQUIPMENT	5,000	-	-
	Upgrade Tank to 20,000 litres	5,000		
		89,000	35,795	85,000
		225,797	132,847	213,190

RECREATION OFFICER

Operating Expenditure

3615	ADMINISTRATION ALLOCATED	24,827	22,730	23,377
3616	DEPRECIATION - RECREATION OFFICER	-	-	3,370
3617	SALARIES - RECREATION OFFICER	70,388	22,271	49,106
3618	SUPERANNUATION - REC OFFICER	6,335	2,045	4,420
3619	STAFF REPLACEMENT & RELOCATION	2,000	-	2,000
3620	RECREATION GRANTS EXPENDITURE	3,603	2,484	4,895
3621	VEHICLE OPERATING COSTS	13,000	13,889	13,000
3625	ACTIVITIES - RECREATION OFFICER	14,000	5,097	14,000
3702	HOUSING COSTS	-	15,567	16,284
3762	INSURANCE	7,952	11,601	8,439
		142,104	95,684	138,891

Operating Income

3623	REIMBURSEMENTS REC OFFICER	(500)	(203)	-
3626	MISCELLANEOUS GRANTS - REC OFF	(15,000)	(1,000)	(3,000)
3628	CSRF BIKE TRAILS	-	(8,492)	-
		(15,500)	(9,695)	(3,000)

Capital Expenditure

3630	BIKE TRAIL	-	11,726	5,000
		126,604	97,715	140,891

OTHER RECREATION & SPORT

Operating Expenditure

SPORTS COMPLEX

3722	SPORTS COMPLEX MAINTENANC	28,500	17,761	24,660
	Gas Stove	2,000		
	Hose Reel	1,500		
	Flywire Doors	1,000		
	General Maintenance	24,000		
3732	OVAL MAINTENANCE	32,000	30,664	25,000
3742	SCHEME WATER	5,000	3,401	10,000
		65,500	51,826	59,660

GYM

3826	GYM OPERATING COSTS	1,000	663	1,000
3862	UTILITIES - GYM	1,000	695	-
3872	BUILDING MTCE - GYM	6,500	1,127	5,523
3881	GYM EQUIPMENT INSTALLATION	400	-	-
	Treadmill	400		
		8,900	2,485	6,523

OTHER

3792	PARKS & GARDENS	200,404	102,045	107,188
	Parks & Gardens Contractor	110,404		
	Other Supplies	20,000		

11. RECREATION AND CULTURE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
	Peace Gorge - Picnic Tables & Fire Rounds	10,000		
	Welcome Park - Fencing	30,000		
	Welcome Park - Landscaping (Inc Dump Point)	25,000		
	Move War Memorial to Paddys Flat	5,000		
3802	PICTURE GARDENS	500	311	500
3810	HOUSING ALLOCATION - OTHER REC	12,394	9,720	16,284
3811	ADMIN ALLOCATD	16,551	15,160	15,584
3812	RETICULATION MAINTENANCE	5,000	431	5,000
3813	INSURANCE	4,380	-	3,720
3825	COMMUNITY BUS EXPENDITURE	15,000	11,922	15,000
3892	BUILDING MAINTENANCE	6,000	1,942	2,000
	Replace Side Door at Masonic Hall	4,000		
	General Maintenance	2,000		
3972	DEPRECIATION - SPORT,PARKS GYM	63,000	62,648	55,635
		323,229	204,179	220,911
		397,629	258,490	287,094

Operating Income

3885	COMMUNITY BUS FEES - INCOME	(3,500)	(3,207)	(3,000)
3886	GRANT - OVAL LIGHTING	(11,666)	-	(46,666)
3893	OVAL CONTRIB FROM SCHOOL	(12,000)	(14,710)	(12,000)
3923	COMPLEX FEES NETBALL	-	-	-
3933	COMPLEX FEES FOOTBALL	-	-	-
3943	COMPLEX FEES TENNIS	(150)	(139)	-
3953	COMPLEX FEES BASKETBALL	-	-	-
3963	COMPLEX FEES COMPLEX HIRE	(2,000)	(1,590)	(2,000)
3993	GYM ATTENDANCE FEES	(3,000)	(2,662)	(4,000)
		(32,316)	(22,308)	(67,666)

Capital Expenditure

3624	CORNISH LIFT	6,000	-	6,000
3634	OVAL TOILETS	50,000	-	50,000
3635	PRACTICE WALL FOR TENNIS COURTS	3,000	-	3,000
3636	OVAL LINE MARKING MACHINE	750	-	750
3637	VIEWING PLATFORM FOR HEADFRAME	7,000	-	7,000
3638	PINE RAILS AROUND OVAL	8,000	-	8,000
3639	OVAL WATER TANKS	85,000	810	50,000
3654	AIRCONDITIONER - GYM	5,000	-	5,000
3664	OVAL LIGHTS - CAP EXP	75,966	64,034	140,000
3784	REC CENTRE LIGHT & BBQ	12,000	-	5,000
3882	GYM EQUIPMENT	4,300	-	-
	X Trainer	4,300		
3894	SPORTS COMPLEX EQUIP	15,000	-	-
	Retic Lawns	5,000		
	Upgrade Kitchen Cupboards and Bench	10,000		
3914	NEW PUMP & FITTINGS- OVAL	30,000	-	-
	Submersible Pump	12,000		
	Meter Box Upgrade	10,000		
	Rotary Hoe - 3 point linkage	8,000		
????	RACE COURSE BUILDINGS	40,000	-	-
	Building Maintenance	25,000		
	Solar Pump	15,000		
		342,016	64,844	274,750
		707,329	323,334	494,178

T.V & RADIO RE-BROADCASTING**Operating Expenditure**

0708 Budget

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11. Rec & Culture

11. RECREATION AND CULTURE

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
3982	SHARING COSTS	6,000	5,413	6,000
3986	ADMINISTRATION ALLOCATED	2,069	1,886	1,948
3988	INSURANCE TV & RADIO	439	151	120
3992	MAINTENANCE COSTS	1,000	-	1,000
4082	DEPRECIATION - TV B'CAST	1,310	1,304	1,188
		10,818	8,754	10,256
		10,818	8,754	10,256

LIBRARIES**Operating Expenditure**

4012	FREIGHT	1,000	718	500
4018	ADMINISTRATION ALLOCATED - LIBRARIES	33,516	30,622	31,558
4032	BOOK PURCHASES	-	-	-
4042	INSURANCES	439	151	120
4052	LIBRARY OPERATIONS	5,000	2,441	3,000
	Security Camera's	2,000		
	Other Operation Costs	3,000		
4062	LOST BOOKS	400	365	100
4072	DEPRECIATION - LIBRARY	751	751	751
		41,106	35,048	36,029

Operating Income

4053	LOST & DAMAGED BOOKS	(200)	(184)	(25)
		40,906	34,864	36,004

OTHER CULTURE**Operating Expenditure**

3072	HERITAGE SURVEY	-	4,988	20,000
4112	INSURANCE - OTHER CULTURE	731	252	200
4132	25 MILE WELL MTCE	1,500	287	3,000
4142	MT. GOULD POLICE STN.	1,500	880	1,100
4152	MUSEUM MAINTENANCE	1,000	152	1,000
4162	DEPRECIATION - CULTURE	3,100	3,064	3,164
4172	MUNICIPAL INVENTORY REVIEW	15,000	-	15,000
4173	PRESERVATION OF HISTORICAL IMAGES	22,000	-	22,040
4182	ADMINISTRATION	10,345	9,428	9,740
		55,176	19,051	75,244

Capital Expenditure

????	MT GOULD POLICE STATION	6,500	-	-
	Security Mesh	6,500		
		61,676	19,051	75,244

12. TRANSPORT

GL Code	Job Description /	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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CONSTRUCTION STREETS & ROADS**Capital Expenditure**

4200	ROAD CONSTRUCTION VARIOUS		2,371,311.00	1,846,813	2,570,305
C1	Mt Clare - Roads 2 Recoveries Funding	388,000			
C5	Neds Creek Road - Council Funding	59,670			
C22	Youno Downs Road - Council Funding	56,190			
C27	Deverell Mulgul Road - Council Funding	94,985			
C30	Murchison Downs Road - Council Funding	63,170			
C41	Mingah Springs Road - Council Funding	48,250			
C42	Three Rivers Woolshed Rd - Council Funding	18,640			
C77	Beringarra - Mt Gould Rd - Council Funding	32,100			
C66	Landor Road - Roads 2 Recoveries Funding	340,000			
C66	Landor Road - MRD Funds	194,333			
C66	Landor Road - Council Funding	97,167			
C68	Sandstone Rd - Roads 2 Recoveries Funding	194,000			
C68	Sandstone Rd - Council Funding	150,000			
F67	Ashburton Downs Crossings - Council & Flood	337,546			
C67	Ashburton Downs Rd - Council Funding	237,260			
1268	Water Bores	10,000			
1266	Grids & Floodways	50,000			
????	MAIN STREET LIGHTING - BLACK SPOT		225,000.00		
4530	RESEAL TOWN STS		98,065.00	-	-
	Mehan St	8,415			
	Hill St	46,750			
	Donovan St	42,900			
????	TOWN STREETS UPGRADING/RESEALING		80,000.00		
????	CONNAUGHTON/GNH - CORNER MODIFICATIONS		90,000.00		
			2,864,376.00	1,846,813	2,570,305

Operating Income

4591	MRD - DIRECT GRANT	(149,315.00)	(144,958)	(140,000)
4681	MRWA - FLOOD DAMAGE INCOME	(403,292.00)	(782,725)	(1,009,175)
4621	R2R GRANT	(822,000.00)	(100,000)	(438,369)
4641	BLACK SPOT GRANT	(180,678.00)	-	(30,678)
	Main Street Pedestrian Improvements - C/F	30,678		
	Main Street Lighting	150,000		
4691	MRD ROAD PROJECT GRANT	(194,333.00)	(120,496)	(120,496)
		(1,749,618.00)	(1,148,179)	(1,738,718)
		1,114,758.00	698,634	831,587

MAINTENANCE STREETS & ROADS**Operating Expenditure**

4750	ROAD MAINTENANCE VARIOUS	440,840.00	393,087	428,304
4820	STREET MAINTENANCE	55,325.00	48,815	53,714
4840	STREET LIGHTING	25,000.00	24,386	25,000
4850	STREET CLEANING	55,000.00	19,714	48,286
4855	GRAVEL PIT REHABILITATION	55,325.00	-	55,000
4860	CONTRACT & CONSULTING SUPERVISION COSTS	10,000.00	-	-
	General Consulting	10,000		
4872	UPGRADE ROMAN DATA	-	-	-
4880	DEPOT MAINTENANCE	46,900.00	33,685	29,000
	Additional Security Camera	4,300		
	Security alarms depot shed	2,500		
	Line Depot Shed with Weld Mesh (Security)	12,000		
	Install Split System Aircon - Supervisors Office	2,100		
	Bunding in Oil Shed	6,000		
	General Maintenance	20,000		
4882	DEPRECIATION - ROADS	1,495,000.00	1,494,981	850,000
4900	TRAFFIC SIGNS & CONTROL	35,000.00	24,958	27,000
4902	ADMINISTRATION	72,412.18	72,153	68,182
		2,290,802.18	2,111,779	1,584,486
		2,290,802.18	2,111,779	1,584,486

12. TRANSPORT

GL Code	Job Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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ROAD PLANT PURCHASES**Operating Income**

5131	PROFIT ON DISPOSAL - ROAD PLANT	(100,000.00)	(17,601)	(30,000)
5105	PROCEEDS OF PLANT DISPOSALS	(180,000.00)	(60,000)	(115,000)
5136	ASSET REALISATION - ROAD PLANT	180,000.00	60,000	115,000
5121	PROCEEDS ON SALE OF MISC ITEMS	-	-	-
		(100,000.00)	(17,601)	(30,000)

Capital Expenditure

5014	MISC PLANT (SMALL EQUIPMENT)	30,000.00	8,341	20,000
5205	VEHICLE - RESTRUCTURE	52,000.00	-	40,000
5004	OVERSEER'S UTILITY	-	-	40,000
5124	TRUCK	180,000.00	171,380	170,000
5154	ENGINES & PUMPS	12,000.00	-	-
	4" Diesel Water Pump	12,000		
5054	GRADERS	320,000.00	-	-
5206	RUBBER TYRED ROLLER (2ND HAND)	-	37,012	50,000
5207	TOWABLE ROAD SWEEPER (2ND HAND)	25,000.00	-	25,000
5034	CARAVANS & EQUIPMENT	140,000.00	-	65,000
5208	PEDESTRIAN ROLLER	-	-	14,000
5324	TRAFFIC COUNTERS	-	6,704	6,000
5284	TRAILER	-	-	10,000
5284	GENERATOR	16,000.00	9,827	10,000
	16.5 Kva Generator - Camp	16,000		
5184	RUBBISH TRUCKS	-	45,000	45,000
5209	SECURITY CAMERAS - DEPOT	-	35,861	50,000
5210	TRAILER FOR CARAVAN / FUEL TANK	-	-	20,000
5211	BOBCAT	-	-	40,000
?????	WATER TANKER - SEMI	50,000.00	-	-
?????	TRACTOR	75,000.00	-	-
		900,000.00	314,125	605,000
		800,000.00	296,524	575,000

AIR BP**Operating Expenditure**

6052	ADMIN ALLOCATED (AIR BP)	8,275.68	7,542	7,792
6022	SALARIES	-	11,907	12,000
6002	CALL OUT WAGES	-	15,208	10,920
6012	WAGES - RELIEF AIRPORT	-	2,657	8,000
6032	COST OF FUEL SOLD	55,000.00	48,347	60,000
6042	BANK CHARGES - BP A/C	450.00	438	400
6072	OTHER EXPENSES - AIR BP	2,100.00	-	100
	Replace Computer	2,000		
	Other Expenses	100		
		65,825.68	86,099	99,212

Operating Income

5113	FUEL SALES - CASH AIR BP	(62,000.00)	(55,724)	(62,000)
5133	FUEL SALES COMMISSION	-	(1,634)	-
5123	CALL OUT FEES	-	(14,411)	(10,000)
5163	MONTHLY RETAINER - BP	(57,000.00)	(57,000)	(57,000)
		(119,000.00)	(128,769)	(129,000)
		(53,174.32)	(42,670)	(29,788)

AERODROMES**Operating Expenditure**

5002	SALARIES	-	68,817	50,100
5012	SUPERANNUATION	-	9,913	10,094
5021	AERODROME CONSULTANTS	11,000.00	18,168	13,000
	Audit & Review	6,600		
	Other Consultants	4,400		
5022	AIRPORT UTILITIES & OTHER COSTS	50,000.00	50,323	35,000
5032	RUNWAY MAINTENANCE	40,500.00	6,053	9,500
	Illuminated Wind Indicator	1,000		
	Line Marking Paint	5,000		

12. TRANSPORT

GL Code	Job Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
	General Maintenance	9,500		
	Re seal & re mark taxiway	20,000		
	Gravel runway improvements - CASA report	5,000		
5052	AIRPORT MAINTENANCE - OTHER	52,500.00	28,756	27,000
	Relocate Shed to House Fire Cart	5,000		
	Recommission Fire Fighting System	25,000		
	Gardening Materials for Terminal & Carpark	1,000		
	Replace Fence from Along Side Terminal	1,500		
	General Maintenance	20,000		
5060	AIRPORT TRAINING AND CONFERENCES	3,000.00	3,089	-
5062	INSURANCE	9,600.54	10,125	10,223
5072	DEPRECIATION AIRPORT	170,000.00	165,461	172,092
5090	SECURITY OPERATING EXPENSES	-	371	-
5091	AIRPORT DIESEL WAGES	-	8,411	10,000
5092	RETAIL DIESEL COGS (ISSUES)	210,000.00	222,229	170,000
5142	ADMIN ALLOC (AIR)	5,792.97	5,280	5,455
5162	HOUSING COSTS	12,394.04	8,902	16,284
????	AERODROME MANAGEMENT CONTRACT	170,000.00	-	-
		734,787.55	605,898	528,748
Operating Income				
5003	LANDING CHARGES	(6,000.00)	(6,682)	-
5013	AIRPORT LEASES	(24,000.00)	(19,725)	(24,400)
5033	REIMBURSEMENTS ELECTRICIT	(24,000.00)	(24,496)	(18,000)
5053	REIMBURSEMENTS TELEPHONE	(600.00)	(558)	-
5183	RADS GRANT INCOME	(7,300.00)	-	(7,300)
5193	RDFS AIRPORT SERVICE	(10,000.00)	(9,350)	(10,000)
5203	LANDING FEES	(175,000.00)	(176,137)	(170,000)
????	TRANSFERS FROM RESERVES	(150,000.00)	-	-
5303	RETAIL DIESEL SALES RECEIPTS	(230,000.00)	(237,153)	(185,000)
		(626,900.00)	(474,101)	(414,700)
Capital Expenditure				
5214	AIRPORT FENCING	17,000.00	-	-
	Repair/Replace Workshop Fence	17,000		
5216	AIRPORT FIRE FIGHTING SYSTEM	25,000.00	-	25,000
????	RUNWAY MAINTENANCE	150,000.00		
	Re-spray Main Runway Shoulders	100,000		
	Re-seal and Remark Taxiway	50,000		
	Remove bitumen from gravel runway & make good			
????	PLANT & EQUIPMENT	14,000.00	-	-
	Line Marking Machine	14,000		
5219	TERMINAL - REFURBISH TIOLETS	6,500.00	2,616	10,000
		212,500.00	2,616	35,000
		320,387.55	134,413	149,048

13. ECONOMIC SERVICES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
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TOURISM & AREA PROMOTION

Operating Expenditure

5382	TOURISM PROMOTION	16,000	11,097	16,000
5392	CENTENARY CELEBRATIONS	51,400	37,144	30,000
	Meeka Festival	40,000		
	Fancy Dress Ball	3,500		
	Battle of the Bands	7,900		
5400	INTERPRETIVE CENTRE CONSULTANCY	-	-	30,000
5401	CROC FESTIVAL OPERATING EXPENDITURE	-	32,426	30,000
5403	MEEKATHARRA RODEO	-	-	15,000
5422	INFORMATION BAY	4,000	-	4,000
5442	MEEKA DUST SALARIES	5,000	3,719	5,000
5462	MAPS AND SOUVENIRS	10,000	2,298	18,500
5472	TOWN BEAUTIFICATION	10,000	582	10,000
5922	DEPRECIATION - TRAILS	29,500	29,348	23,000
5925	ADMIN ALLOCATED (TOURISM)	42,413	36,882	39,935
5926	MAINTENANCE TRAILS & LOOKOUTS	20,000	3,671	18,000
		188,313	157,167	239,435

Operating Income

5381	TRAILS GRANT	(192,132)	-	(192,132)
5393	CENTENARY INCOME	(30,200)	(20,039)	(10,000)
	Meeka Festival	20,000		
	Fancy Dress Ball	3,000		
	Battle of the Bands	7,200		
5433	MEEKATHARRA DUST SALES	(2,000)	615	(4,000)
5443	MEEKA DUST ADVERTISING	(100)	110	-
5473	MAPS AND SOUVENIR SALES	(2,000)	1,887	(1,500)
		(226,432)	(22,651)	(207,632)

Capital Expenditure

5387	MEEKA NORTH DRIVE - HERITAGE	104,752	-	104,752
5388	MEEKA SOUTH DRIVE - HERITAGE	120,016	-	120,016
5389	MEEKA TOWN WALK - HERITAGE	-	33,363	39,704
5394	MEEKA TOWN DRIVE - HERITAGE	70,000	2,306	73,732
5395	TOURIST REST AREA (CAPITAL)	-	5,477	8,000
5397	MINING RELICS	10,000	-	10,000
5424	ENTRY STATEMENT & SIGNS	60,000	-	60,000
		364,768	41,146	416,204
		326,649	175,662	448,007

BUILDING CONTROL

Operating Expenditure

5642	BUILDING INSPECTION COSTS	20,000	-	20,000
5652	DEMOLITION COSTS	10,000	-	-
5772	ADMINISTRATION	1,034	982	974
		31,034	982	20,974

Operating Income

5683	CHARGES-BUILDING PERMITS	(1,500)	(1,508)	(1,000)
5693	DEMOLITION FEES	(1,000)	(1,050)	(1,000)
		(2,500)	(2,558)	(2,000)

13. ECONOMIC SERVICES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
		28,534	(1,576)	18,974

OTHER ECONOMIC SERVICES

Operating Expenditure

5302	M.R.V.C. VERMIN CONTROL	6,500	6,514	6,400
5312	WEED CONTROL	3,000	-	3,000
5742	SHOP PREMISES (HEATWAVE)	2,500	1,023	4,320
5752	STOCKYARDS MAINTENANCE	2,000	1,584	2,000
5754	COMMUNITY GROUPS	5,000	-	5,000
5762	DEPRECIATION - ECONOMIC	19,571	19,571	-
		38,571	28,692	20,720

Operating Income

5743	RENT - EX BANK	-	(1,920)	-
5763	RENT - LOT 742 DOUGLAS ST	(2,500)	(2,732)	(510)
5773	REIMBURSEMENTS	(1,500)	(1,275)	(2,400)
8775	BILLBOARD LEASE - SES BUILDING	(750)	(750)	(700)
		(4,750)	(6,677)	(3,610)
		33,821	22,015	17,110

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
ADMINISTRATION				
Operating Expenditure				
0352	SALARIES - ADMINISTRATION	393,779	301,816	415,708
0382	ADMIN. INSURANCE	21,589	17,190	16,486
0392	INDUSTRY SUPERANNUATION	47,693	33,235	43,747
0402	FRINGE BENEFITS TAX	32,000	96,935	20,000
0412	OFFICE OPERATIONS	10,000	870	10,000
0422	OFFICE MAINTENANCE	18,000	18,073	11,574
0432	ADVERTISING	7,500	6,546	6,000
0452	PRINTING AND STATIONERY	12,000	9,919	12,000
0462	STAFF TRAINING	10,570	7,985	20,000
	K Salmon - ITV Training (Financials - Essentials)	660		
	K Salmon - WALGA Training (Intro to LG Finance)	300		
	K East - ITV Training (Payroll Workshop)	660		
	K East - ITV Training (Rates & Property)	700		
	K East - WALGA Training (Rates Clerical)	300		
	K East - WALGA Training (Rates Advanced)	300		
	C Watson - LGMA Finance Managers Conference	850		
	R McClymont - LGMA Conference	800		
	Other Training	6,000		
0492	HOUSING COSTS	61,970	32,220	56,993
0502	TELEPHONE	15,000	13,920	15,000
0522	COMPUTER MAINTENANCE	3,000	1,540	2,000
0532	POSTAGE	6,000	4,837	6,000
0542	OFFICE EQUIP MAINTENANCE	15,000	7,795	8,000
	Upgrade to Optical Fibre to Sea Container	7,000		
	General Equip Maintenance	8,000		
0572	GENERAL OFFICE EXPENSES	20,000	30,640	1,000
	Salary Sacrifice Laptop - N Ulph	7,000		
	Salary Sacrifice Laptop - C Watson	7,000		
	General Expenses Including Freight Costs	6,000		
0602	CEO VEHICLE EXPENSES	6,000	11,248	6,000
0603	DCEO VEHICLE EXPENSES	6,000	-	6,000
0642	STAFF RECRUITMENT & RELOCATION	10,000	9,342	10,000
0682	ACCOMMODATION/TRAVELLING	16,200	-	-
	K Salmon - ITV Training (Financials - Essentials)	1,150		
	K Salmon - WALGA Training (Intro to LG Finance)	1,150		
	K East - ITV Training (Payroll Workshop)	1,150		
	K East - ITV Training (Rates & Property)	1,150		
	K East - WALGA Training (Rates Clerical)	1,150		
	K East - WALGA Training (Rates Advanced)	1,150		
	C Watson - LGMA Finance Managers Conference	1,150		
	R McClymont - LGMA Conference	1,150		
	Other Accommodation & Travel	7,000		
0692	CONSULTING FEES	50,000	115,549	50,000
0693	RENTAL - PRIVATE ACCOMODATION	-	-	-
0694	STAFF UNIFORMS	3,000	2,219	3,000
0702	LEGAL EXPENSES	1,000	2,850	1,000
0712	COMPUTER SOFTWARE	16,610	12,999	17,000
	ITVision Annual License Fee	12,460		
	ITVision User Group Annual Fee	450		
	LLC Gateway Fees	700		
	Other Software	3,000		
1324	FURNITURE & EQUIPMENT	5,450	455	500
	Paper Folding Machine	1,500		
	7 x Office Chairs @ \$350 ea	2,450		
	Minor Furniture & Equipment	1,500		
0722	DEPRECIATION - ADMINIST	33,000	29,355	35,870
1082	COSTS ALLOCATED TO PROG.	(821,361)	(710,250)	(773,378)
		-	57,288	500
Operating Income				
1123	REIMBURSEMENTS - ADMIN	(11,500)	(4,497)	-
	N Ulph - Salary Sacrifice for Laptop Over 2 Years	3,500		
	C Watson - Salary Sacrifice for Laptop Over 2 Years	3,500		
	Other Reimbursements	4,500		
1124	PROFIT ON SALE OF ADMIN ASSET	(4,000)	(16,030)	(4,000)

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
1126	PROCEEDS SALES OF VEHICLE Changeover of CEO Vehicle	30,000	(30,000) (27,273)	-
1226	ASSET REALISATION - ADMIN		30,000 27,273	52,000
			(15,500) (20,527)	48,000

Capital Expenditure

1224	CEO VEHICLE	52,000	-	40,000
1355	DCEO VEHICLE	-	1,215	30,000
1326	OFFICE FURNITURE Manager Works & Services Office Compactus & Vertiplan Electronic Whiteboard	13,511 5,000 5,511 3,000	7,466	10,000
1327	OFFICE FURNITURE RAILWAY STATION	-	8,688	12,500
1328	REPAIR OFFICE PASSAGEWAY	10,000	-	2,000
1329	PAINT EXTERNAL OFFICE BUILDING	30,000	-	6,000
1234	ARCHIVE SHELVING	-	1,983	8,000
1244	COMPUTER EQUIPMENT Photocopier & Network Printer	25,000 25,000	25,925	25,900
		130,511	45,277	134,400
		115,011	82,038	182,900

PUBLIC WORKS OVERHEADS

Operating Expenditure

8012	OVERSEERS WAGES	152,733	76,267	152,100
8022	ENGINEERING OFFICE & OTHER EXP Works Manager 3 Month Contract Period Other Expenses	42,000 2,000	1,319	1,000
8032	SICK & HOLIDAY PAY	84,345	59,386	98,811
8042	INSURANCE - WORKERS COMP	46,826	45,394	37,760
8052	ROSTERED DAYS OFF	-	(898)	-
8062	CAMPING REQUIREMENTS	11,000	694	5,000
8072	RECRUITMENT & RELOCATION EXPENSES	10,000	6,372	3,000
8082	TELEPHONE EXPENSES	9,000	13,027	6,000
8092	TRAVEL, CONF. & TRAINING	5,000	1,080	5,000
8102	PROTECTIVE CLOTHING	6,000	5,794	5,000
8112	LONG SERVICE LEAVE B Drage - Pro Rata After 7 Years	6,900	-	-
8122	UNALLOCATED WAGES	-	12,210	-
8132	INDUSTRY SUPERANNUATION	74,359	47,370	64,666
8142	WORKS MANAGER & SUPERVISORS VEHICLE	25,000	20,085	20,400
8152	ALLOWANCES	59,724	85,007	83,669
8182	ALLOC.TO WORKS & SERVICES	(682,457)	(438,396)	(652,160)
8212	WORKERS COMPENSATION EXPENDITURE	-	-	-
8232	HOUSING COSTS	74,364	64,590	100,415
8252	ADMINISTRATION ALLOCATION	66,205	60,494	62,338
8272	OCC HEALTH & SAFETY	7,000	3,305	7,000
		0	63,100	(1)

Operating Income

8113	TRANSFERS FROM LSL RESERVE B Drage - Pro Rata After 7 Years	4,000	(4,000)	-
8123	REIMBURSEMENTS WORKERS COMP.	-	-	-
8133	REIMBURSEMENTS B Drage - LSL Contribution from Wiluna Other Reimbursements	2,900 5,000	(7,900) (5,686)	-
8763	SALE OF SCRAP		(5,000) (12,050)	-
			(16,900) (17,736)	-
			(16,900)	45,364 (1)

PLANT OPERATING COSTS

Operating Expenditure

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use	Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
8301	ADMIN ALLOC (PLANT)	29,999	27,386	28,247
8302	FUEL & OIL	300,000	267,617	300,000
8322	TYRES AND TUBES	80,000	70,069	80,000
8323	MECHANICS VEHICLE	12,000	8,188	18,000
8332	PARTS AND REPAIRS	265,000	296,633	180,000
	Parts & Repairs - General	200,000		
	Contract Mechanic	65,000		
8342	REPAIR WAGES-INTERNAL	20,000	158,805	158,638
8352	LICENCES	15,000	14,736	7,000
8362	CONSUMABLE STORES	25,000	29,269	10,000
8382	PLANT INSURANCE	39,445	40,499	34,935
8392	CUTTING EDGES	10,000	8,181	10,000
8402	ALLOC.TO WORKS & SERVICES	(806,444)	(966,112)	(831,820)
8432	REPLACEMENT TOOLS	10,000	11,794	5,000
		-	(32,935)	-

Operating Income

8303	DIESEL FUEL REBATE	(18,000)	(5,661)	(12,000)
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PRIVATE WORKS

Operating Expenditure

5952	VARIOUS PRIVATE WORKS	1,000	798	-
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Operating Income

5963	INCOME FROM PRIVATE WORKS	(1,600)	(1,198)	-
		(600)	(400)	-

SALARIES AND WAGES

Operating Expenditure

8530	GROSS SALARIES & WAGES	1,850,593	1,381,798	1,835,570
8540	SALARIES/WAGES ALLOCATED	(1,850,593)	(1,395,381)	(1,835,570)
8562	LSL CONTRIBUTION TO OTHER SHIRES	-	3,590	-
		-	(9,993)	-

Operating Income

8553	REIMBURSEMENTS	-	-	-
8563	WORKERS COMPENSATION INCOME	-	-	-
		-	-	-
		-	(9,993)	-

PLANT DEPRECIATION COSTS

Operating Expenditure

8312	DEPRECIATION - PLANT	452,000	451,664	445,000
8404	ALLOC.TO WORKS & SERVICES	(452,000)	(255,344)	(445,000)
		-	196,320	-
		-	196,320	-

UNCLASSIFIED

Capital Expenditure

8960	TRANSFERS TO RESERVES	1,310,000	284,962	370,000
	Plant Reserve	78,000		
	Interest	78,000		
	Building Reserve	1,069,600		
	Interest	69,600		
	Staff Housing	700,000		
	Interpretive Centre	300,000		

14. OTHER PROPERTY & SERVICES

GL Code	Description / Use		Budget (Income) / Expenditure 2007/08	Actual (Income) / Expenditure 2006/07	Budget (Income) / Expenditure 2006/07
	Water Reserve		7,000		
	Interest	7,000			
	Airport Runway Reserve		99,000		
	Interest	99,000			
	Airport Operations Reserve		35,000		
	Interest	35,000			
	Transport Reserve		15,500		
	Interest	15,500			
	Infrastructure Reserve		3,500		
	Interest	3,500			
	Leave Reserve		2,400		
	Interest	2,400			
			1,310,000	284,962	370,000


Capital Income

8961	TRANSFERS FROM RESERVES		(154,000)
	Plant Reserve		
	Building Reserve		
	Water Reserve		
	Airport Runway Reserve	150,000	
	Airport Operations Reserve		
	Transport Reserve		
	Infrastructure Reserve		
	Leave Reserve	4,000	

9.3 ADMINISTRATION

9.3.1 DISABILITY ACCESS AND INCLUSION PLAN

LOCATION: N/A
APPLICATION: MEGAN ALCHIN
FILE REF: D/22
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 24 January 2008
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT
OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A Disability Access and Inclusion Plan has been developed for the Shire of Meekatharra in accordance with the Western Australian Disability Services Act 1993, and requires adoption by Council.

Attachment:

Shire of Meekatharra Disability Access and Inclusion Plan.

Background:

The Western Australian Disability Services Act 1993, (as amended in 2004) requires Local and State Government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that will further both the principles and the objectives of the Act.

To comply with the amended Act, a Local Government is required to:

- Lodge its current plan (which can be its Disability Service Plan) by 31 July 2006;
- Develop a DAIP which:
 - Furthers the principles and objectives of the Act; and
 - Meets the six Standards in Schedule 2 of the Disability Services Regulations 2004;
- Lodge the finalised plan with the Disability Services Commission by 31 July 2007;
- Take all practicable measures to ensure that the plan is implemented by the Local Government, its officers, employees, and relevant agents and contractors;
- Review its plan at least every five years;
- Undertake public consultation, as specified in the regulations, when preparing, reviewing or amending its plan;
- Lodge review reports, amended plans or new plans with the Disability Services Commission;

- Report to the Commission by 31 July each year about:
 - Progress made by the Local Government in achieving the desired outcomes in Schedule 3 of the regulations;
 - Progress made by any agents and contractors of the Local Government in achieving the desired outcomes in Schedule 3 of the regulations; and
 - The strategies used by the Local Government to inform its agents and contractors about its plan; and
- Report in its Annual Report about the implementation of its plan.

Comment:

A draft Disability Access and Inclusion Plan has been prepared in accordance with the requirements outlined in the Disability Services Act 1993, and is shown as Attachment 1 to this item.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Disability Services Act 1993

Policy Implications:

NIL

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr A G Burrows

CARRIED 6/0

That Council adopt the draft Disability Access and Inclusion Plan for the Shire of Meekatharra and submit it to the Disability Services Commission by 31 July 2007 in accordance with the Western Australian Disability Services Act 1993.



Shire of Meekatharra

DISABILITY ACCESS & INCLUSION PLAN



2007 – 2011

Shire of Meekatharra – Disability Access and Inclusion Plan

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Shire of Meekatharra – Disability Access and Inclusion Plan

1.0 REQUIREMENTS IN REGARDS TO DISABILITY ACCESS AND INCLUSION PLANS

The embodying legislation is the *Western Australian Disability Services Act 1993*.

This Act (as amended in 2004), requires local authorities to develop and implement a *Disability Access and Inclusion Plan* (DAIP), that will further both the principles and the objectives of the Act.

To comply with the Act (as amended), a local government is required to:

- lodge its current plan by 31st July 2006;
- develop a DAIP which:
 - furthers the principles and objectives of the Act; and
 - meets the six standards in Schedule 2 of the Disability Services Regulations 2004;
- lodge the finalised plan with the Disability Services Commission by 31st July 2007;
- take all practicable measures to ensure the plan is implemented by the local government, its officers, employees and relevant agents and contractors;
- renew its plan at least every five years;
- undertake public consultation, as specified in the regulations, when preparing, reviewing or amending its plan;
- lodge review reports, amended plans or new plans with the Disability Services Commission;
- report to the Commission by 31st July each year about:
 - progress made by the local government in achieving the desired outcomes in schedule 3 of the regulations;
 - progress made by any agents and contractors of the local government in achieving the desired outcomes in Schedule 3 of the regulations; and
 - the strategies used by the local government to inform its agents and contractors about its plan; and
- report in its Annual Report about the implementation of its plan.

Shire of Meekatharra – Disability Access and Inclusion Plan

2.0 BACKGROUND

2.1 Shire of Meekatharra

The Shire of Meekatharra has an area of 99,973 square kilometres and is situated 764 kilometres north east from Perth. The population according to the Australian Bureau of Statistics 2004, is 1,529.

Situated on the Great Northern Highway in the Murchison-East Gascoyne region of the State, it is the centre of a mining and sheep and cattle district. Travellers passing through the area will be interested by the many old worked out gold mines and the relics of old machinery that go with them. The name, Meekatharra seems to have originated from an Aboriginal name for a water source which was located to the south west of the town.

Today's Meekatharra provides a geographically convenient centre for the numerous pastoral stations, established mines and mineral exploration groups to obtain their stores, fuel, parts, postal services and other necessities of life.

The town also provides excellent health and educational facilities along with social and recreational opportunities for those many people living and working in the extensive surrounding countryside. It is the base for the Royal Flying Doctor Service.

The climate is hot in summer and mild in the winter months. Temperatures extend into the 40's and the annual rainfall is approximately 200 millimetres. The landscape is mainly flat with occasional hills and in some areas stony ranges. The vegetation consists of mainly mulga trees with gum trees near the creeks and saltbush surrounding the usually dry lakes.

2.2 Functions, Facilities and Services (Both In-House and Contracted) Provided by the Shire of Meekatharra

The Shire of Meekatharra is responsible for a range of functions, facilities and services including:

Services to property: construction and maintenance of Local Government-owned buildings; construction and maintenance of roads, footpaths and cycle facilities; land drainage and development; waste collection and disposal; litter control and street cleaning; planting and caring for street trees; numbering of buildings and lots; street lighting; and bush fire control.

Services to the community: provision and maintenance of playing areas, parks, gardens, reserves and facilities for sporting and community groups; management of public swimming pool; public library and information services; citizenship ceremonies; youth services and community events; and provision of a monthly community newsletter.

Regulatory services: planning of road systems, sub-divisions and town planning schemes; building approvals for construction, additions or alterations to buildings; environmental health services and ranger services, including dog control; and parking control.

Shire of Meekatharra – Disability Access and Inclusion Plan

General administration: the provision of general information to the public and the lodging of complaints and payment of fees including rates and dog licences.

Processes of government: ordinary and special Local Government and committee meetings; Council meetings and election of Council Members; ward meetings and community consultations.

2.3 People with Disabilities in the Shire of Meekatharra

Although the population within the Shire of Meekatharra has had periods of growth and periods of decline, from 2000 to 2004, the population has remained stable.

According to the Australian Bureau of Statistics Survey of Disability, Ageing and carers (2003), 20.6% of Australians identify themselves as having some form of disability. Based on the population estimate and these findings, it is estimated that there are around 315 people with disabilities living within the Shire's Boundaries.

Although the Shire's population is considered quite small, a large number of tourists travelling on the Great Northern Highway have access to the town's facilities and services. It is therefore crucial that visitors are also considered when making provisions for people with disabilities.

Shire of Meekatharra – Disability Access and Inclusion Plan

3.0 ACCESS AND INCLUSION POLICY STATEMENT

The Shire of Meekatharra is committed to ensuring that the community is an accessible and inclusive community for people with disabilities, their families and carers.

The Shire of Meekatharra interprets an accessible and inclusive community as one in which all council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disabilities, providing them with the same opportunities, rights and responsibilities enjoyed by other people in the community.

The Shire of Meekatharra recognises that people with disabilities are valued members of the community who make a variety of contributions to local social, economic and cultural life. The Shire believes that a community that recognises its diversity and supports the participation and inclusion of all its members makes for a richer community life.

The Shire of Meekatharra believes that people with disabilities, their families and carers who live in country areas should be supported, as far as practicable, to remain in the community of their choice.

The Shire of Meekatharra is committed to consulting with people with disabilities, their families and carers and where required, disability organisations to ensure that barriers to access and inclusion are addressed appropriately.

The Shire of Meekatharra is committed to ensuring that its agents and contractors work towards the desired outcomes of the DAIP.

The Shire of Meekatharra is committed to working in partnership with local community groups and businesses to facilitate the inclusion of people with disabilities through improved access to facilities and services in the community.

The Shire of Meekatharra is committed to achieving the six desired outcomes of its DAIP:

1. People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the relevant public authority.
2. People with disabilities have the same opportunities as others to access buildings and other facilities operated by the relevant public body.
3. Those people with disabilities receive information from the relevant public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disabilities receive the same level and quality of service from the staff of the relevant public authority.
5. People with disabilities have the same opportunities as other people to make complaints to the relevant public authority.
6. People with disabilities have the same opportunities as other people to participate in any public consultation by the relevant public authority.

Shire of Meekatharra – Disability Access and Inclusion Plan

4.0 DEVELOPMENT OF THE DISABILITY ACCESS AND INCLUSION PLAN

4.1 Responsibility for the Planning Process

The planning process was predominantly conducted by the Community Development Officer of the Shire of Meekatharra on behalf of the Meekatharra Shire Council. A committee of Councillors and community members was formed and was aided by an Environmental Health Officer, to oversee the development, implementation, review and evaluation of the plan. The final plan is endorsed by the Shire of Meekatharra and it is the responsibility of all officers to implement the relevant actions.

4.2 Community Consultation Process

The Shire of Meekatharra was able to update their Disability Service Plan to meet the requirements of creating a Disability Access and Inclusion Plan, due to a process of community consultation which included:

- Information about Disability Access and Inclusion Plans and a call for submissions was featured on the Shire's website and displayed in the Shire and on the Shire's community notice board for a period of 30 days.
- A questionnaire was made available at the Library, Meekatharra Telecentre, Community Health and Meekatharra Hospital reception area, to ask residents to identify any problems they had using services, accessing information, contributing to decision-making processes, making complaints, physically accessing Council facilities, and generally getting around and being included in the community. Unfortunately, no completed questionnaires were returned to the Shire.
- Specific members of the community were approached to join the planning committee to ensure that those with 'first hand experience' were involved in the planning process.

4.3 Community Consultation Outcomes

The review and consultation found that there was a low level of awareness about the Shire's current Disability Service Plan. Although a new plan is required by the Shire to stay in touch with the current needs of community members, there are still aspects of the previous plan that remain relevant and can be transferred over to the new plan. The new plan should also reflect legislative and regulatory changes such as striving for inclusion and access beyond the minimum compliance of the standards.

The consultation also identified a variety of remaining barriers to access and inclusion, to be addressed in the DAIP Action Plan.

Shire of Meekatharra – Disability Access and Inclusion Plan

Access Barriers

The access barriers identified in the consultation process were:

- Shire policy to guide and inform access and inclusion activities may not reflect contemporary values and practice.
- Processes of the Shire may not be as accessible as possible.
- Events may not always be held in a manner and location that best facilitates the participation of people with disabilities.
- Elements of the Shire's website require improvement to best meet the needs of people with disabilities.
- Staff may be uninformed or lacking in confidence to adequately provide the same level of service to people with disabilities.
- People with disabilities may not be aware of consultation opportunities with the Shire.

These barriers informed the development of strategies in the DAIP. The barriers have been prioritised in order of importance, which assists in setting timeframes for the completion of strategies to overcome those access barriers.

4.4 Responsibility for Implementing the DAIP

It is a requirement of the Disability Services Act that a public authority must take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Implementation of the DAIP is the responsibility of all areas of the Shire. Some actions in the Implementation Plan will apply to all areas of the Shire while others will apply to a specific area. The Implementation Plan sets out who is responsible for each action.

4.5 Communicating the Plan to Staff and People with Disabilities

The following methods of communication were used to advise staff and people with disabilities of the new DAIP:

- A copy of the Meekatharra Disability Access and Inclusion Plan is available on request at the Shire Office in various forms including hard copy (regular and large print), audio format on cassette or CD, by email, and on the Shire's website.
- Promotion of the adopted DAIP was advertised in the Shires monthly newsletter, on the community notice board, and at other various locations around the town.
- A copy of the DAIP was given to all contractors employed by the Shire of Meekatharra and all staff was made aware of its existence and availability.
- As plans are amended, notification will be given using the same methods used previously.

4.6 Review and Evaluation Mechanisms

Shire of Meekatharra – Disability Access and Inclusion Plan

The Disability Services Act sets out the minimum review requirements for public authorities in relation to DAIPs. The Shire's DAIP will be reviewed at least every five years, in accordance with the Act. The DAIP Implementation Plan may be amended on a more regular basis to reflect progress and any access and inclusion issues which may arise. Whenever the DAIP is amended, a copy of the amended plan will be lodged with the Disability Services Commission.

The Community Development Officer will monitor progress towards achieving the stated outcomes in the DAIP. The Council and the CEO will assess the implementation of the Plan on an annual basis to coincide with the production of the Shire's Annual Report and information on outcomes will therefore be included in the Annual Report. Public notice will be given informing that the DAIP will be reviewed and evaluated and an invitation extended to the community to offer advice, opinion or comment on the plan.

4.7 Reporting on the DAIP

The Disability Services Act sets out the minimum reporting requirements for public authorities in relation to DAIPs.

The Shire of Meekatharra will report on the implementation of its DAIP through its Annual Report and the prescribed progress report template to the Disability Services Commission by 31 July each year, outlining:

- Progress towards the desired outcomes of its DAIP;
- Progress of its agents and contractors towards meeting the six desired outcomes; and
- The strategies used to inform its agents and contractors of its DAIP

Shire of Meekatharra – Disability Access and Inclusion Plan

4.0 STRATEGIES TO IMPROVE ACCESS AND INCLUSION

As a result of the consultation process the following overarching strategies will guide tasks, reflected in the Implementation Plan, that the Shire of Meekatharra will undertake from 2007 – 2011 to improve access to its services, buildings and information. The six desired outcomes provide a framework for improving access and inclusion for people with disabilities in the Shire of Meekatharra.

Outcome 1: People with disabilities have the same opportunities as other people to access the services of, and any events organised by, a public authority.

Strategy	Timeline
Establish a Disability Access Committee to guide the implementation of DAIP activities	February 2007
Ensure that the community has an opportunity to provide feedback on current levels of access	March 2007
Include an Access and Inclusion policy when the Shire's Policy Manual is updated, to ensure it supports equitable access to services by people with disabilities throughout the various functions of the Shire	July 2008
Ensure that events are organised so that they are accessible to people with disabilities	June 2008
Ensure that Shire staff and contractors are aware of the relevant requirements of the Disability Services Act	June 2008

Outcome 2: People with disabilities will have the same opportunities as other people to access the buildings and other facilities of the public authority.

Strategy	Timeline
Ensure that all buildings and facilities are physically accessible to people with disabilities	June 2011
Ensure that all new or redevelopment works provide access to people with disabilities, where practicable	June 2007
Ensure that all premises and other infrastructure related to transport facilities are accessible	June 2008
Ensure that parks and reserves are accessible	June 2008
Ensure that public toilets meet the associated accessibility standards	June 2008

Shire of Meekatharra – Disability Access and Inclusion Plan

Outcome 3: People with disabilities receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Timeline
Ensure that Shire information is available in various formats, and that all new documentation and publications are designed with access requirements in mind.	June 2008
Improve community awareness that Shire information is available in alternative formats upon request	June 2008
Provide documentation regarding services, facilities and customer feedback in an appropriate format using clear and concise language	June 2008

Outcome 4: People with disabilities receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

Strategy	Timeline
Improve staff awareness of disability and access issues and improve skills to provide a good service to people with disabilities	June 2008
Improve the awareness of new employees and new Councillors about disability and access issues	June 2008

Outcome 5: People with disabilities have the same opportunities as other people to make complaints to a public authority.

Strategy	Timeline
Ensure that current grievance mechanisms are accessible for people with disabilities	June 2007
Improve staff knowledge so they can facilitate the receipt of complaints from people with a disability	June 2008
Ensure that grievance mechanism processes and outcome satisfaction survey forms are available in formats to meet the needs of people with disabilities	December 2008

Outcome 6: People with disabilities have the same opportunities as other people to participate in any public consultation by a public authority.

Strategy	Timeline
Commit to ongoing monitoring of the DAIP to ensure implementation and satisfactory outcomes	February 2007
Improve access for people with disabilities to the established consultative process of the Shire	June 2008
Seek a broad range of views on disability and access issues from the local community	June 2008

Shire of Meekatharra – Disability Access and Inclusion Plan

APPENDIX 1

Progress since 1995 under the Disability Service Plan

1. Existing functions, facilities and services are adapted to meet the needs of people with disabilities.
 - The Shire's library has been greatly improved to cater for the needs of people with disabilities. A section has been allocated to talking books, a range of large print books have been made available, and a request system is available and widely used to order material in the desired format. Library signage has also been improved.
2. Access to buildings and facilities has been improved.
 - Access to the Shire Office has been improved through installation of a ramp and the defining of front steps with a strip of colour.
 - Council chambers have double doors to allow for disabled access.
 - Library doors are permanently open to avoid difficulty with opening the heavy doors.
 - Disabled toilets are now available for public use.
 - Footpaths have been upgraded in the main street.
3. Information about functions, facilities and services is provided in formats which meet the communication needs of people with disabilities.
 - Information was made available in alternative formats upon request
4. Staff awareness of the needs of people with disabilities and skills in delivering services is improved.
 - Key staff were provided with disability awareness training.
5. Opportunities are provided for people with disabilities to participate in public consultations, grievance mechanisms and decision making processes.
 - Information about planning processes, electoral processes, council meetings and complaints procedures was provided in clear and concise language and made available in alternative formats upon request.
 - Municipal election voting was held in accessible buildings

Cr N L Trenfield declared a financial interest in Item 9.5.1 due to submission of a quote.

Cr N L Trenfield left the meeting at 12.10pm

9.5 HEALTH, BUILDING & TOWN PLANNING

9.5.1 REMOVAL/DEMOLITION LOTS 209 AND 210 DARLOT STREET

- QUOTES

LOCATION	LOTS 209 & 210 DARLOT ST
APPLICANT	VARIOUS
FILE REFERENCE	LOTS 209 & 210
DISCLOSURE OF INTEREST	NIL.
DATE OF REPORT	10 TH JULY 2007
SIGNATURE OF AUTHOR	WILLIAM V ATYEO PRINCIPAL EHO BUILDING SURVEYOR



SIGNATURE OF SENIOR OFFICER

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER



Summary:

The Shire has received 4 quotes from interested persons for the removal/demolition of the dwellings and associated buildings on Lots 209 and 210 Darlot Street.

The Committee will be recommending to Council to accept the following quotes:

1. D R Comyn and R Van Es quote of \$9,500.00 for the duplex on Lot 210 Darlot Street; and
2. Paul and Debbie Garrett quote of \$10,000.00 for the single dwelling on Lot 209 Darlot Street.

Background:

Following a report to Council on the 16th June 2007 the Shire Council decided that:

1. *The "Owner" of Lots 209 and 210 Darlot Street, Meekatharra is in breach the Health Act 1911 by failing to comply with the Notices served on the "Owner" in February 2007.*
2. *Pursuant to Section 140.(1) of the Health Act 1911 Council will now cause the terms of the notice to be carried out and recover all expenses from the owner of the property.*

3. *Council authorise the Chief Executive Officer to call for expressions of interest for the demolition/removal of the dwellings and other buildings located on Lots 209 and 210 Darlot Street Meekatharra, and for the immediate clean-up of the Lots following the demolition/removal of all the buildings, including the removal of all in-ground infrastructures.*

Advertisements were placed in the Western Australian, and on notice boards/places within the Shire calling for quotes from interested people or Companies. The Shire received the four (4) quotes as stated above, and were processed by Bill Atyeo and Cameron Watson.

Comment:

The four quotes received by the Shire are as follows:

1. D R Comyn and R Van Es:
 - Lot 210 (Duplex) \$9,500.00 to the Shire.
 - Lot 209 (Single Dwelling) \$5,500.00 to the Shire.
 - Both Lots 209 and 210 \$15,000.00 to the Shire.
2. Paul and Debbie Garrett:
 - Lot 209 (Single Dwelling) \$10,000.00 to the Shire.
3. J Mann
 - Lots 209 and 210 (Both Buildings) \$1,000.00 to Shire.
4. Trenfield Motors:
 - Lot 209 (Single Dwelling) \$2,000.00 to the Shire.
 - Lot 210 (Duplex) \$2,000.00 to the Shire.

I have spoken with two of the people who submitted quotes, and both have asked for a 3 month time limit to complete the works once final acceptances of their quotes have been notified in writing.

The removal of the structures, including above and below ground infrastructure, will be actioned, and the cleanup of the blocks are to be undertaken by the successful people at their own cost.

Demolition Licenses will be issued by the Shire, plus tipping fees, will be levied against the property owners.

Consultation:

Cameron Watson – DCEO Shire of Meekatharra.

Renee Van Es – Partner to one of the quotes submitted.

Paul Garrett – Partner to one of the quotes submitted.

Statutory Environment:

Health Act 1911 as amended from time to time

Policy Implications:

NIL

Financial Implications:

The total costs recoverable by the Shire (including GST) are \$10,198.12 with any surplus to be placed in trust for the required time.

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Committee Recommendation / Council Decision:

Moved: Cr H Nichols

Seconded: Cr B A O'Dwyer

CARRIED 5/0

The Committee recommends that Council determines that:

1. The quote submitted by Daniel R Comyn and Renee Van Es for \$9,500.00 in favour of the Shire for the removal of the buildings (Duplex) on Lot 210 Darlot Street and the clean-up of the Lot in accordance with the advertisement be accepted.
2. The quote submitted by Paul and Debbie Garrett for \$10,000.00 in favour of the Shire for the removal of the buildings (Single Dwelling) on Lot 209 Darlot Street and the clean-up of the Lot in accordance with the advertisement be accepted.

Cr N L Trenfield returned to the meeting at 12.15pm

9.5.2 COMMUNITY LAYOUT PLANS**LOCATION**

BUTTAH WINDEE, YULGA
JINNA, KARALUNDI
COMMUNITIES

APPLICANT

PLEXUS TOWN PLANNING

FILE REFERENCE

BUTTAH WINDEE, YULGA
JINNA, KARALUNDI

DISCLOSURE OF INTEREST

NIL.

DATE OF REPORT

6TH JUNE 2007

AUTHOR

WILLIAM V ATYEO
PRINCIPAL EHO
BUILDING SURVEYOR

**SIGNATURE OF AUTHOR****SENIOR OFFICER**

ROY McClymont
CHIEF EXECUTIVE OFFICER

**Summary:**

Council is requested to endorse as stand alone policies the Community Layout Plans of the Yulga Jinna, Karalundi and Buttah Windee Communities. All of these layout plans have been signed off by each of the Communities stated here.

Background:

There has been a concerted effort on behalf of the Western Australian Planning Commission (WAPC) over many years to develop Aboriginal Communities along the same lines and structures as any major development in any town within Western Australia. This means that they too are required to plan their communities and have those plans approved and sanctioned by the WAPC, and where possible, place their plans before the local governments and have them adopted under the relevant Town Planning Scheme.

Plexus Town Planning have compiled Community Layout Plans for the three Communities within the Shire of Meekatharra. These have been initiated by the Western Australian Planning Commission,

The three Communities have gone through the processes and now they are submitted to the Shire to be signed off on.

Comment:

Copies of the three Community Plans are attached for the information of the Committee and the Council to decide whether or not to sign off on them, thus making them stand alone Policies of Council.

What this means that if a proposed development or building is presented to Council for Building Approval, then they are first checked against the Community Layout Plans (CLP) to see if they conform with them, just like we do in regard to the Meekatharra Town Planning Scheme.

If the proposed development does not conform, then the matter is referred back to the relevant Community for assessment. The Shire has no legislative jurisdiction over the applications as such, and there is no responsibility to act, other than to refer non-compliant proposed development to the Community.

Sections 4.7 of the Schemes (4.6 for Buttah Windee) recognises that the Communities fall outside our Town Planning Scheme, and provides for the Shire to adopt the plans as stand alone policies:

“The Shire’s Town Planning Scheme No. 3 is a townsite scheme only covering Meekatharra. The land within (here insert name of Community) is not zoned and the Shire does not have an Interim Town Planning Order covering the area. As such no Development approval can be granted over this land and only Building and Health approvals can be issued.

While the CLP will not have the standing of a Town Planning Scheme the Shire may adopt the CLP as it would any non planning relating document or policy.”

I can see no impediment to the Shire endorsing the three Community Layout Plans as submitted. All it would require when a proposed development is lodged with the Shire is for the responsible officer to check the development against the Plans. If it contra to the Plans then the Community is informed, and the Community handles the matter from there, not the Shire. Building Licenses can be processed as usual if this is applied for.

The concerns raised are valid to a point in that it will take a little time to compare the developments against the Plans, but this is minimal, and the Shire has no other responsibility or authority, other than what has been stated.

Consultation:

WA Planning Commission

John Meggitt – Plexus Town Planning

Paul Bashall – Planwest (consultant)

Statutory Environment:

NIL

Policy Implications:

Unless Council adopts the plans as stand alone policies, then NIL.

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Committee Recommendation :

Moved: Cr N L Trenfield

Seconded: Cr H Nichols

CARRIED 6/0

The Committee recommends that Council determines:

To endorse the Community Layout Plans submitted by the Communities of Karalundi, Yulga Jinna, and Buttah Windee, and that the President and the Chief Executive Officer be authorised to sign on behalf of the Shire of Meekatharra.

Council Decision:

That Council acknowledge receipt of the community layout plans and make no further comments.

Cr N L Trenfield declared an impartiality interest in this item and left the meeting at 12.21pm.

9.6 WORKS AND PLANT

9.6.1 MEEKATHARRA AERODROME OPERATIONS AND MANAGEMENT SERVICES TENDER

FILE REF: A/20
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 12TH July 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:



ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Council has resolved to operate the Meekatharra Aerodrome under contract.

Attachments:

Cost analysis of Airport Operations showing estimates of various options including the only tender submission of \$171,000.

Aerodrome Operations and Management Services Tender Documents –
Tender 06/07 - 04

Contract for the provision of Aerodrome Operation and Management Services
– Tender 06/07 - 04

Background:

At its February 2007 meeting Council resolved as follows;

That Council

1. Call tenders to engage a suitable contractor to operate the airport, subject to both Mobil and Air BP fuel companies agreeing to engage the same contractor. The contract conditions are to include all the day to day operations at the airport including security providing such conditions are legally acceptable.

2. Authorise the CEO in consultation with the Shire President, Airport Manager and Council's Lawyers to draft tender documents and a contract and call tenders for Airport Management.

3. Authorise the CEO to liaise with Mobil and Air BP concerning the letting of their contracts to the successful tenderer.

Comment:

The price basis for the contract is a fixed price tender.

Tenderers were given an option of two to five years for the contract term. The contract also provides for an Option Term of two to five years to be agreed by the parties in writing.

The tender was advertised in the West Australian 16/6/07. Tenders closed 4.00 pm Wednesday 11/7/07.

Three requests for tender documents were received. One tender only was submitted from ML & GJ Trenfield Contracting offering a lump sum price of \$171,000 (exc GST) per annum.

The tender submitted from ML & GJ Trenfield Contracting is as follows:

	Per Annum
a. Air BP and Mobil Contract Services	
Provision allowance	\$50,000
b. Landing Fees allowance for collecting information	\$6,000
c. Tender Price for Services	\$115,000
Total Lump Sum Price Per Annum (exc GST)	\$171,000

The monthly lump sum contract price is therefore \$14,250 per calendar month (exc GST).

In addition to the above tendered price, the contractor will collect and retain call out fees. These fees have averaged \$13,000 per annum over the last three financial years. Council will still set callout fees each year during its review of fees and charges.

The contractor may also negotiate an arrangement direct with Airservices Australia for minor works and assistance. Airservices Australia estimate that this could be worth about \$2,500 to \$5,000 per annum.

Tender evaluation criteria:

Contract Price 70%

Experience in the delivery of services – 20%

Experience in the delivery of airport re-fueling and maintenance services – 10%

Mr Mal Trenfield of ML & GJ Trenfield Contracting has been the Airport Manager (as an employee) of the Meekatharra Airport for some 3 years and in terms of the experience criteria he rates 100%.

The tender submitted by ML & GJ Trenfield Contracting is compliant in terms of the contractual requirements and provision of requested information.

Fuel Contracts

Following discussions with the fuel companies, it was decided that the best and most expedient option was for Council to continue to hold the fuel contracts and for the Aerodrome Contractor to provide the services on behalf of Council. Both fuel contracts allow for this arrangement.

These contracts are currently worth \$67,000 to Council. The Tender Form provided a set allowance of \$50,000 for the provision of the fuel contracts. This leaves Council a “buffer” of \$17,000 should the fuel contracts be reduced in value at any time over the term of the contract.

In addition, staff have negotiated with BP Air and it is probable that the value of this contract will be increased by a further \$5,000 per annum.

Landing Fees

It was agreed that some sort of incentive should be provided to the contractor for the collection of information that allows Council to charge landing fees. Options including a percentage payment of landing fees, a set fee or no incentive at all were all considered. The option adopted was to provide a set allowance of \$6,000 per annum for collecting this information. This allowance was included in the Tender Form.

Security

Security screening arrangements (being the licenced security agent and providing security screening officers in the event of an alert) were excluded from the contract. This was due to the highly variable and unknown nature of security requirements and the difficulty for a tenderer to estimate a price for this service.

However this matter has been discussed with ML & GJ Trenfield Contracting (the only tenderer) and they are willing to obtain the security agents license providing the Shire remains responsible for employing security officers in the event of an alert. The only cost to Council under this arrangement will be the cost of the license and the costs involved in organising security officers in the event of an alert.

Staff have also been negotiating with Geraldton based companies for the provision of security services, if required, at the Airport.

The attached cost analysis is simply a repeat of information previously provided to Council with the addition of a cost estimate under the current tender scenario.

The “bottom line” of this analysis is the most important information to consider. This information is therefore summarised below;

Period/scenario	Total deficit
Actual 05/06	\$65,751
Budget 06/07	\$84,260
Appoint assistant Airport Manager	\$149,792
Under contract with contractor taking over both fuel contracts contract amount \$100,000	\$159,031
Under contract with contractor taking over both fuel contracts contract amount \$150,000	\$209,031
Council relinquishes fuel contracts and employs manager 40 hrs/week	\$151,348
Under tender \$171,000 offered by ML & GJ Trenfield Contracting Council maintains both fuel contracts	\$163,076

Council received detailed information on the “pro’s and con’s” of the various options at the February 2007 meeting. The basic three options that now remain for consideration are;

- **Employ an Assistant Airport Manager**
Note; the above costings for this option provide for a person for approx 20 hours per week so Council would most likely need to find other work to bring this position up to full time capacity. In the current employment market, council should be very mindful of employing more people (if it can be avoided). Recruiting and retaining people in Meekatharra is currently very difficult.

The “bottom line” estimated deficit per annum for this option is \$149,792 per annum initially. This option would most likely increase annually with pay rate reviews.

- **Relinquish the fuel contracts and employ an Airport Manager**
on a 38 to 40 hour per week roster. Qualified reporting officers would need to be rostered to be on call on weekends. Council’s February 2007 review of the Airport operations was prompted by the current Airport Managers advanced verbal advice that he intended to resign within about 6 months. Nothing has changed here and should Council go with this option, we would need to endeavour to recruit an Airport Manager. Council would also need to give Air BP and Mobil notice of termination of their contracts. The Air BP contract requires 90 days notice of termination.

The “bottom line” estimated deficit per annum for this option is \$151,348 per annum initially. This option would most likely increase annually with salary reviews.

- Accept the tender from ML & GJ Trenfield Contracting for a three year term with a further optional term of 2 to 3 years. The contract price is fixed for the three years of the contract.
This option is \$12,000 to \$13,000 more than the other two options, however the price is fixed for three years and it will cost Council nothing in terms of recruitment and retention costs. The cost of recruiting staff at the Airport will easily exceed \$13,000 over a three year term. For example advertising costs alone for the Works and Services Managers Position were over \$4,200. The other distinct benefit of this option is that it will be relatively hassle free, requiring a minimal amount of administration staff and CEO’s time during the three year term. Under the contract, the collection of call out fees is the contractors’ responsibility which will also reduce administration time.

The “bottom line” estimated deficit per annum for this option is \$163,076 per annum initially. This option provides a fixed price contract for the three year term of the contract.

Airport Utility and Gardening Equipment

Under the terms of the contract, the Contractor is required to provide a suitable utility and basic gardening equipment. Council currently owns a fully equipped Holden Rodeo 2005 utility, self propelled mower, grass edger and line trimmer. The Tender documents state that Council is willing to negotiate the sale of any or all of these items with the successful tenderer at a reasonable price.

ML & GJ Trenfield Contracting have indicated that they may be interested in purchasing this equipment.

Stocktake and Inventory

Regardless of which option Council takes, now is an opportune time to do a stock take and inventory of all Council assets at the Airport. An inventory of Council assets kept at the Airport should be included as an Appendice to the contract.

Insurance

Staff have discussed airport insurance under a contract arrangement with Council’s insurer. It may be necessary to amend the contract to improve the insurance clauses. Clearly both Council and a potential contractor would need to be properly covered whilst avoiding any unnecessary duplication of insurance cover. This will be achieved at nil cost to Council.

Airport Operating Costs Generally

Clearly, no matter which option Council decides on, the operating cost of the Airport is becoming a considerable burden on Council funds.

If we take into account Council's donation to the Royal Flying Doctor Service (Council currently donates the RFDS landing fees back to them), which last year (06/07) was \$43,000, the Airport will run at an operating loss of over \$200,000 per annum (includes depreciation of approx \$172,000).

Council should take this into account when reviewing its annual fees and charges for the airport during budget deliberations this year.

Consultation:

Cr Hutchinson

Martin Tuohy, Partner, Civic Legal

Airport Manager, Mal Trenfield

Note: Following Council's decision to tender for the Aerodrome Operation and Management, Mal Trenfield indicated that he may tender for the contract. Mr Trenfield's involvement in the process was therefore restricted to providing only necessary advice on airport operations to allow the contract to be accurately drafted. The CEO also sought advice from Council's lawyer concerning the conduct of tender process and Mr Trenfield played no part what so ever in the tender process.

Statutory Environment:

Local Government Act 1995 and Regulations

Policy Implications:

NIL

Financial Implications:

As detailed

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr B A O'Dwyer

Seconded: Cr A G Burrows

CARRIED 5/0

That Council;

- 1. accept the tender from ML & GJ Trenfield Contracting in accordance with the attached Tender and Contract documents for a lump sum price of \$171,000 (excluding GST) per annum and for an initial term of three years.**

2. **authorise the contract to commence at a date to be agreed between the CEO and ML & GJ Trenfield Contracting but most likely 1st October 2007.**
3. **authorise the CEO to negotiate the sale of the Holden Rodeo 2005 utility MK 3673 (excluding airport specific equipment), self propelled mower, grass edger and line trimmer to ML & GJ Trenfield Contracting including term payments if requested.**
4. **carry out a stock take and compile an inventory of assets held or kept at the Airport and include the inventory as an appendix to the contract.**
5. **authorise the CEO, in consultation with ML & GJ Trenfield Contracting and council's insurer, to amend the insurance and related clauses in the contract as required and agreed.**
6. **authorise the CEO, with agreement from ML & GJ Trenfield Contracting, to make any necessary minor amendments to the contract that may be required or requested prior to commencement of the contract.**
7. **authorise affixing of the Council seal to the final contract documents.**

Cr N L Trenfield returned to the meeting at 12.24pm

Meekatharra Aerodrome

Cost estimates for various scenarios including the only tender submission of \$171,000.

July 2007

	Actual 2005/2006	Budget 2006/2007	Estimate With Asst Manager	Estimate Contract (100,000)	Estimate Contract (150,000)	Estimate Relinquish Fuel Contracts	Estimate Under Tender \$171,000
Air BP							
Operating Expenditure							
Administration Allocated	6,486	7,792	10,000	-	-	-	5,000
Salaries	18,525	12,000	25,000	-	-	-	-
Wages Call Outs	11,852	10,920	11,000	-	-	-	-
Wages - Relief	3,590	8,000	4,000	-	-	-	-
Cost of Fuel Sold	56,193	60,000	60,000	-	-	-	60,000
Bank Charges	422	400	400	-	-	-	400
Other charges		100	100	-	-	-	100
	<u>97,068</u>	<u>99,212</u>	<u>110,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>65,500</u>
Operating Income							
Fuel Sales - Cash	57,713	62,000	62,000	-	-	-	62,000
Call Out Fees	11,247	10,000	10,000	-	-	-	-
BP Monthly Retainer	10,081	57,000	57,000	-	-	-	57,000
Fuel Sales Commission	35,053			-	-	-	-
	<u>114,094</u>	<u>129,000</u>	<u>129,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>119,000</u>
Air BP net surplus/(deficit)	<u>17,026</u>	<u>29,788</u>	<u>18,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>53,500</u>
Aerodrome							
Operating Expenditure							
Administration Allocated	4,540	5,455	8,000	5,455	5,455	5,455	4,000
Depreciation	164,915	172,092	172,092	172,092	172,092	172,092	172,092
Insurance	9,345	10,223	12,000	8,000	8,000	10,223	6,000
Salaries	61,294	50,100	80,000	-	-	60,000	-
On-call allowance (est)						10,000	-
Superannuation	9,720	10,094	15,000	-	-	10,094	-
Housing Allocations	4,095	16,284	24,000	16,284	16,284	16,284	16,284
Consultancy		13,000	13,000	13,000	13,000	13,000	13,000
Utilities & Other Costs	38,986	35,000	35,000	35,000	35,000	35,000	35,000
Runway Maintenance	945	9,500	9,500	9,500	9,500	9,500	9,500
Terminal Maintenance	27,802	27,000	27,000	27,000	27,000	27,000	27,000
Airport Diesel Wages	6,685	10,000	10,000	-	-	10,000	-
Airport Diesel Issues	185,938	170,000	170,000	170,000	170,000	170,000	170,000
Security Expenses	936						
Contract Estimated Cost				100,000	150,000	-	171,000
	<u>515,201</u>	<u>528,748</u>	<u>575,592</u>	<u>556,331</u>	<u>606,331</u>	<u>548,648</u>	<u>623,876</u>
Operating Income							
Airport Landing Charges	125,155	170,000	160,000	160,000	160,000	160,000	160,000
Airport Leases	19,099	24,400	20,000	20,000	20,000	20,000	20,000
Reimbursements (Electricity)	30,822	18,000	25,000	25,000	25,000	25,000	25,000
RFDS Refueling (Mobil)	10,200	10,000	10,000	-	-	-	10,000
Airport Diesel Sales	190,941	185,000	185,000	185,000	185,000	185,000	185,000
RADS/RAFP Grants	56,207	7,300	7,300	7,300	7,300	7,300	7,300
	<u>432,424</u>	<u>414,700</u>	<u>407,300</u>	<u>397,300</u>	<u>397,300</u>	<u>397,300</u>	<u>407,300</u>
Aerodromes surplus/(deficit)	<u>(82,777)</u>	<u>(114,048)</u>	<u>(168,292)</u>	<u>(159,031)</u>	<u>(209,031)</u>	<u>(151,348)</u>	<u>(216,576)</u>
Total surplus/(deficit)	<u>(65,751)</u>	<u>(84,260)</u>	<u>(149,792)</u>	<u>(159,031)</u>	<u>(209,031)</u>	<u>(151,348)</u>	<u>(163,076)</u>

FINAL 20/6/07

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

THE SHIRE OF MEEKATHARRA
AERODROME OPERATIONS AND MANAGEMENT
SERVICES TENDER DOCUMENTS

Tender 06/07 – 04

Conditions of Tender
for the Provision of Aerodrome Operations and
Management Services, Meekatharra Aerodrome,
Meekatharra,
Western Australia

**TENDERS CLOSE AT 4.00PM WESTERN STANDARD
TIME ON WEDNESDAY 11TH July 2007 AT THE
OFFICES OF THE SHIRE OF MEEKATHARRA, MAIN
STREET, MEEKATHARRA,
WESTERN AUSTRALIA**

**Conditions of Tender
for the
Provision of Aerodrome Operations and Management Services,
Meekatharra Aerodrome, Meekatharra,
Western Australia
Tender 06/07 - 04**

1 Invitation to Tender

- (a) Tenders are invited by the Shire for suitably trained, qualified and experienced contractors for the provision of the Services at the Aerodrome for the term stated in the Contract.
- (b) Tenders must be submitted in the form prescribed in these Conditions of Tender by the Closing Date.
- (c) In these Conditions, the Conditions of Tender, the Tender Form and the Services have the meaning given to those terms in clause 2 of these Conditions of Tender.

2 Definitions

In these Conditions of Tender, unless the context otherwise requires:

Acceptance Date means on or before 5.00pm Western Standard Time on Thursday 2nd August 2007 or such later date as the Shire may notify the Tenderer from time to time;

Aerodrome means the Meekatharra Aerodrome;

Annexure means an annexure to these Conditions of Tender;

Business Day means a day other than a Saturday, Sunday or public holiday in Western Australia;

Chief Executive Officer means the Chief Executive Officer of the Shire;

Claim means any claim, demand or cause of action whether based in contract, tort or statute or otherwise arising, including any claim arising under or in respect of this document;

Closing Date means 4.00pm Western Standard Time on Wednesday 11th of July 2007;

Conditions of Tender means these conditions of tender;

Contract means a contract for the provision of the Services substantially in the form annexed as Annexure A;

Contractor means the successful Tender appointed as the contractor under the Contract;

Contract Price means the price for the provision to the Shire of the Services as described in the Contract;

Freedom of Information Act means the *Freedom of Information Act* (WA) 1992;

Invitation to Tender means the invitation in clause 1 of these Conditions of Tender;

Loss means any loss, cost, expense, payment obligation or liability sustained or incurred by any person including consequential or economic loss and loss of profit;

Services mean the services to be performed under the Contract;

Shire means the Shire of Meekatharra of Main Street, Meekatharra, Western Australia;

Tender means a tender for the provision of the Services on and subject to the terms of the Tender Documents;

Tender Documents means:

- (a) the Invitation to Tender;
- (b) these Conditions of Tender, including:
 - (i) Schedule 1, Additional Criteria 1 and Additional Criteria 2;
 - (ii) the Tender Form included as Schedule 2;
- (c) the Contract;

Tenderer means any person submitting a Tender and where the context permits the Tenderer selected by the Shire as the successful Tenderer with whom the Shire may enter into the Contract;

Tenderer's Address means the address provided by the Tenderer in the Tender Form;

Tender Form means the tender form comprising part of the Tender Documents; and

Tenderer's Obligations means the successful Tenderer's obligations as contractor under the Contract.

3 Tenderers to inform themselves

- (a) By lodging a Tender the Tenderer will be deemed to have:
 - (i) carefully examined and to have acquired actual knowledge of the Tender Documents and any other information the Shire may provide to the Tenderer for the purpose of tendering;

- (ii) examined all information relevant to the risks, contingencies and other circumstances having an effect of the Tenderer's Tender and which is or was obtainable by making reasonable enquiries; and
 - (iii) satisfied itself as to the correctness and sufficiency of the Tender for the provision of the Services and the rates, price and cost of complying with the Tenderer's Obligations and of all matters and things necessary for the due and proper performance of the Services.
- (b) Any failure by the successful Tenderer to do all or any of the things the Tenderer is deemed to have done in paragraph (a) will not relieve the successful Tenderer from its obligation to carry out and perform the Tenderer's Obligations.
-

4 Manner of Tender

The Tenderer must:

- (a) complete one (1) copy of the Tender Documents by inserting the following information in the appropriate places in the Tender Form:
 - (i) the full name (including ACN, ABN if a company), address and tax file number of the Tenderer;
 - (ii) the Contract Price;
 - (iii) the preferred contract term
- (b) execute a completed copy of the Tender Form; and
- (c) attach a brief statement, addressing the criteria listed in Schedule 1 (additional criteria 1 and additional criteria 2); and
- (d) before the Closing Date deliver to the Shire's offices at Main Street, Meekatharra, Western Australia in a sealed envelope or send by facsimile or send by e-mail, one (1) executed copy of the Tender Documents (which must include one (1) copy of the Tender Form) marked:

**"Strictly Confidential
Tender for the Provision of Aerodrome Operations and Management
Services, Meekatharra Aerodrome
Tender 06/07 - 04"**

- (e) Tenders which are hand delivered, posted, sent by facsimile or sent by e-mail to the Shire will be put in the tender box when received. The Shire will not guarantee confidentiality of faxed or e-mailed documents. Responsibility for the successful, timely and confidential lodgement of a tender rests with the Tenderer alone.
- (f) Submission method details:
In person: hand deliver to the Shire Office, Main Street, Meekatharra WA

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

By post: Shire of Meekatharra, PO Box 129, Meekatharra WA 6642
By facsimile transmission: 08 9981 1505
By email: executive@meekashire.wa.gov.au

- (g) No Tender orally conveyed will be accepted.

5 Tender Documents

- (a) Tenders will only be accepted if submitted on the Tender Form.
- (b) Lump sum Tenders must show a total price in the schedule.
- (c) A submitted Tender will not be considered complete unless comprised of all of the Tender Documents issued for the Tender.
- (d) All documents compiled by the Tenderer must be signed by the Tenderer.

6 Period for acceptance

Each Tenderer's Tender must remain open until the Acceptance Date and is irrevocable before that time.

7 Acceptance of Tender

- (a) The Tender may only be accepted by the Shire executing the Tender Form after the Closing Date and on or before the Acceptance Date.
- (b) The Shire will notify the successful Tenderer by delivering or posting to the Tenderer to the Tenderer's Address a notice in writing of the acceptance of the Tender by the Shire together with one (1) copy of the Tender Documents submitted by the Tenderer as part of its Tender, executed by the Shire.
- (c) The Contract Date will be the date on which the Tender Form submitted by the Tenderer is executed by the Shire.
- (d) All Tenderer's may attend or be represented at the opening of the Tenders. All Tenders will be opened at the Shire's offices immediately following the Closing Date.
- (e) No discussion will be entered into between Tenderers and Shire officers concerning the Tenders submitted.

8 No obligation to accept

The Shire is not:

- (a) obliged to accept the lowest or any Tender; or
- (b) precluded from accepting a Tender which is not in strict conformity with the

Tender Documents.

9 Unsuccessful Tenders

The Shire will notify each unsuccessful Tenderer within ten (10) Business Days after the Acceptance Date.

10 General conditions of tender

- (a) The Shire may in its absolute discretion, reject an incomplete and improperly prepared Tender, but prior to rejection the Shire may, in its absolute discretion, advise the Tenderer of the reasons for the ineligibility of the Tender and give the Tenderer the opportunity of correcting or clarifying the Tender before the final consideration of all Tenders.
 - (b) The Shire reserves the right to negotiate with any Tenderer after the Closing Date.
 - (c) The Shire may withdraw tender 06/07 – 04 from the tender process at any time and on the withdrawal all Tenders will be treated as unsuccessful and no party will have any right or Claim against the Shire for any Loss arising from or in connection with tender 06/07 – 04, its withdrawal and or their Tender.
 - (d) The Shire will be under no obligation to disclose to any Tenderer the details of any Tender or the accepted Tender.
 - (e) Prior to the Closing Date the Tenderer must direct all enquiries regarding the Tender and or the Tender Documents to the Chief Executive Officer at the Shire.
 - (f) Any written enquiry by a Tenderer and the reply to that Tenderer may be disclosed to all other Tenderers prior to the Closing Date.
 - (g) The Shire reserves the right, in its absolute discretion, to extend the Acceptance Date by written notice to the Tenderer.
 - (h) Tenders received after the Closing Date will not be accepted.
-

11 Non-conforming Tenders

At the Shire's discretion, incomplete or improperly prepared Tenders may constitute grounds for rejection of a Tender. However, the Tenderer may be requested to clarify its Tender in any respect before final consideration provided that no variation to the Contract Price is offered.

12 Goods and Services Tax

- (a) GST is applicable to this tender. **All prices quoted in a Tender must be GST inclusive.**

- (b) By submitting a Tender, Tenderers agree to register with the Australian Taxation Office to receive an Australian Business Number (ABN). The successful Tenderer must quote its ABN on all invoices issued as a result of the Contract, to allow the Shire to claim input tax credits should it be entitled to do so.

13 Submission of Tender

In the submission of a Tender the Tenderer must provide:

- (a) A completed Form of Tender signed by an authorised officer of Tenderer if the Tenderer is a company; and
- (b) A completed and signed Statement of Tenderer's Experience.

14 Canvassing of Councilors and Council Staff

Any Tenderer canvassing (seeking to influence) Councilors and Shire staff with respect to the preparation, lodgement, evaluation and consideration of a Tender will have that Tender disqualified and rejected.

15 Confidentially - Freedom of Information Act (WA) 1992

The Tenderer expressly acknowledges and accepts by lodging a Tender that the provisions of the Freedom of Information Act may preclude the Shire from protecting any implied confidentiality associated with Tender documents.

16 Tender Evaluation

- (a) Each Tenderer and its Tender will be assessed on the following evaluation criteria and the additional tender evaluation criteria described in Schedule 1 and each criteria will be given the following weights:
 - (i) Contract Price – 70%;
 - (ii) Experience in the delivery of the Services (Schedule 1 Additional Criteria 1) – 20%; and
 - (iii) Experience in the delivery of Aerodrome re-fuelling and maintenance services (Schedule 1 Additional Criteria 2) – 10%.
- (b) Local Price Preference - Tender 06/07 -04 is subject to Council Policy No. 4.3 – Local Purchase Policy. The details of that policy are as follows. After having due regard to the quality of the product, availability of, after sales service, supply date, freight costs, degree of urgency and any other factors that could be included in the phrase "all things being equal", all goods and services are to be purchased locally provided:

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

- (i) The local supplier's price is no more than 10% higher than the cheapest external quote.
- (ii) Purchase of goods and services that are subject to the Local Government (Functions and General) Regulations 1996 are to be dealt with accordingly, but also giving preference of 10% variation to local contractors.
- (iii) The purchase of all goods and services is left to the Chief Executive Officer's judgement having regard to Council's desire to, where possible, purchase goods and services from local suppliers.
- (iv) A local supplier of goods or services is considered to be one residing in or actively carrying on business within the Shire.
- (v) Tender specifications are to contain a clause similar to "Council encourages tenderers to inform themselves as to the availability of Local Services and to make use of those services where possible.
- (c) The Chief Executive Officer will use the evaluation criteria and additional evaluation criteria to assist in determining the ability of the Tenderer to provide the required level of service.
- (d) Despite any other requirements of the Tender Documents, Tenderers may be contacted during tender evaluation to provide further information. This information must be made available by such time as the Chief Executive Officer may reasonably specify.
- (e) If the Tenderer fails to submit any of the required information by the specified time, the Shire may treat the Tender as non-confirming.
- (f) During the Tender evaluations, the Chief Executive Officer may require any Tenderer to attend an interview. Any Tenderer who either fails or refuses to attend the interview may have their Tender rejected.

17 Shire not submitting a Tender

The Shire will not be submitting a Tender for the Services.

18 Tender variation

- (a) If the Shire considers it necessary or desirable to make any variation with respect to the Contract, the Services, the work or goods the subject of the Tender or any other matter relating to the Tender Documents, the Shire may incorporate the variation into the Contract with the successful Tenderer (if the Tenderer is in agreement) without the requirement to call for new tenders.
- (b) If the successful Tenderer is unable or unwilling to enter into the varied Contract, the Shire may enter into the varied Contract with the person who, in the Shire's opinion, submitted the next most advantageous Tender.

SCHEDULE 1

ADDITIONAL CRITERIA 1

AERODROME OPERATION, MANAGEMENT, SAFETY AND REPORTING SERVICES

- In addressing this criteria, Tenderers should make reference, but not be limited, to the following specific matters. Tenderers should be brief in their explanation providing one or two sentences under each criteria heading. The information should address the skills and experience of the prime person under the Contract.
- Essential:
 - Previous experience in the operations and management of an aerodrome or demonstrate that skills and knowledge can be acquired through appropriate training.
 - Attention to detail and accuracy to ensure the safe operation of the Aerodrome at all times.
 - Sound knowledge and experience in the use of personal computers.
 - Ability to pass federal, ASIO and State Police clearances.
 - Prepared and able to work between 0600 hrs and 1800 hrs and attend to after hours and weekend call outs.
 - Well developed literacy and numeracy skills.
 - Sound communication and customer service skills.
 - Sound knowledge of occupational health and safety principles.
 - Ability to solve operational problems.
 - Hold a current C class driver's licence.
- Desirable:
 - Current Senior First Aid Certificate.
 - Current certificate in Aerodrome Reporting Officer and Works Safety Officer course.
 - Previous experience and knowledge in the aviation industry.
 - Hold a current HR Driver's Licence.
 - Radio Operators Proficiency Certificate.
 - Competent in the use of Firearms.
 - Working knowledge of Civil Aviation Regulation Part 139 and the CASA Manual of

Standards Part 139.

- Knowledge/experience in the conduct of Aerodrome Emergency Exercises.

ADDITIONAL CRITERIA 2

AERODROME MAINTENANCE AND RE-FUELING SERVICES

In addressing this criteria, Tenderers should address, but not be limited to, the following specific maintenance and re-fueling requirements:

- Essential:
 - Prepared and able to perform physical duties as required.
 - Demonstrate general working knowledge of/or ability to undertake basic aerodrome, gardening and building maintenance.
 - Demonstrated ability to work alone, be a self starter and work to rules and regulations.
- Desirable:
 - Experience/ability to operate a small tractor with PTO attachments to carry out airside slashing, sweeping and rolling;
 - Experience/ability to undertake painting and line marking;
 - Experience/ability to undertake minor pavement repairs;
 - Experience/ability in gardening and grounds maintenance;
 - Experience/ability to undertake low voltage light maintenance.
 - Experience/ability to undertake Air BP and Mobil Fuel contracts in accordance with the provisions of these contracts.

IMPORTANT INFORMATION

Re-fueling services are currently contracted to the Shire by Air BP and Mobil Oil. The contractor will be required to fulfil the Shire's obligations under these contracts. Copies of the relevant parts of these contracts will be supplied to prospective Tenderers on request.

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

SCHEDULE 2

Tender 06/07 – 04

Provision of Aerodrome Operations and Management Services, Meekatharra Aerodrome, Meekatharra, Western Australia

TENDER FORM

The Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

I/We: (Name of person, firm or company tendering)

Of:

Address: _____

(Insert ACN or ABN): _____

HEREBY:

submits a Lump Sum Contract Price Tender of \$..... per calendar month, excluding GST, for the delivery of the Services for the Provision of Aerodrome Operations and Management Services, Meekatharra Aerodrome, Meekatharra, Western Australia (Tender No: 06/07 - 04) in accordance with the Tender Documents and acknowledge and accept that this is a fixed monthly price, which is not subject to variation for the initial term of the Contract.

TOTAL ANNUAL LUMP SUM CONTRACT PRICE TENDERED

	Per Annum
a. Air BP and Mobil Contract Services Provision allowance	\$50,000.00
b. Landing fees allowance for collecting information	\$6,000.00
c. Tender Price for Services [Please insert annual amount]	\$
TOTAL LUMP SUM PRICE PER ANNUM (total of a, b & c above)	\$

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

TENDERERS PREFERRED TERM

Please nominate your preferred contract term between 2 and 5 years and to which the Total Lump Sum Price tendered applies. The Shire reserves the right to negotiate the contract term with the successful tenderer.

Preferred Term: _____ years.

FURTHER CONSIDERATIONS TO TAKE INTO ACCOUNT WHEN CALCULATING YOUR LUMP SUM PRICE:

CALL-OUT FEES

The Principal reviews and sets call out fees annually. Currently call out fees are charged at \$40.00 per callout for fuel call-outs outside normal hours (0600hrs to 1800hrs Monday to Friday) and \$60.00 for call-outs between 2400hrs and 0600 hours on any day. It is proposed that the contractor will collect and keep these fees as part of the contract, issuing tax invoices and receipts as required. Fees collected in recent years have been 04/05 \$13,910; 05/06 \$11,247; 06/07 \$11,870 (to 30 March 07).

AIR SERVICES AUSTRALIA

There currently exists an informal arrangement with Airservices Australia to provide on site assistance and minor works such as cleaning their facilities. Airservices Australia has indicated a willingness to formalise this arrangement with the successful Tenderer. Airservices Australia estimates a contract value of about \$2,500 to \$5,000. The successful Tenderer may negotiate a contract direct with Airservices Australia.

UTILITY and GARDENING EQUIPMENT

The Shire owns a suitably equipped utility, Holden Rodeo 2005 model, self propelled mower, grass edger and line trimmer. The Shire is willing to negotiate the sale of any or all of these items with the successful tenderer at a reasonable price.

Dated _____ Day of _____ 2007

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

For use with no common seal

EXECUTED for and on behalf of)
 PTY LTD)
ACN)
by authority of its Directors in)
accordance with section 127 of the)
Corporations Act 2001 (Cth))

Director – Print Name

Director/Secretary – Print Name

EXECUTED for and on behalf of)
 PTY LTD)
ACN)
by authority of)
its Sole Director)
and Sole Secretary)
in accordance with section 127 of the)
Corporations Act 2001 (Cth))

Sole Director and Sole Secretary
Print Name

Individual

EXECUTED by the said)
))
in the presence of:)

Witness Signature:

Witness Name:

Witness Address:

Witness Occupation:

SHIRE OF MEEKATHARRA

TENDER 06/07 - 04

EXECUTED by the said)
)
in the presence of:)

Witness Signature:

Witness Name:

Witness Address:

Witness Occupation:

EXECUTED by the said)
*)
in the presence of:)

Witness Signature:

Witness Name:

Witness Address:

Witness Occupation:

|

ANNEXURE A

**CONTRACT FOR THE PROVISION OF AERODROME OPERATION
AND MANAGEMENT SERVICES
TENDER 06/07 - 04**

SHIRE OF MEEKATHARRA

FINAL 20/6/07

AERODROME CONTRACT

THE SHIRE OF MEEKATHARRA

AND

[Insert Contractor's Name and ACN if applicable]

**CONTRACT FOR THE PROVISION OF
AERODROME OPERATION AND MANAGEMENT SERVICES
TENDER 06/07 - 04**

THIS CONTRACT is made the2007.

BETWEEN:

THE MUNICIPALITY OF THE SHIRE OF MEEKATHARRA of Main Street,
Meekatharra, Western Australia ("Shire");

AND:

[Insert Contractor's Name and ACN if applicable] of **[Insert Address]**
("Contractor")

RECITALS

- (A) The Shire is a municipality constituted pursuant to the provisions of the Local Government Act and invited tenders for the provision of the Services in accordance with the tender documents and this Contract.
- (B) The Contractor submitted to a tender to the Shire and the Contractor's tender was accepted by Shire.

OPERATIVE PART

1. DEFINITIONS & INTERPRETATION

(a) **Definitions**

In this Contract the following words have the following meanings unless the context otherwise requires:

Aerodrome means the Meekatharra Aerodrome

Aerodrome Residence means the residential dwelling made available at the Aerodrome by the Shire;

Annexure means and annexure to this Contract;

Shire means the Shire of Meekatharra and its duly authorised representatives;

Claim includes any allegation, debt, cause of action, Liability, claim, proceeding, suit or demand of any nature howsoever arising and whether present or future, fixed or unascertained, actual or contingent, whether at law, in equity, under statute or otherwise;

Contract means the contract evidenced by this document;

Contractor means the person or persons whose tender has been accepted by the Shire and includes the Contractor's personal representatives successors and permitted assigns;

Contractor's Obligations means the obligations of the Contractor

described in this Contract or otherwise implied by Law;

Corporations Act means the *Corporations Act* 2001 (Cth);

Government Agency means:

- (a) a government or government department or other body;
- (b) a governmental, semi-governmental or judicial person; or
- (c) a person (whether autonomous or not) who is charged with the administration of a Law;

GST means the goods and services tax payable under the GST Act;

GST Act means *A New Tax System (Goods and Services Tax) Act* 1999 (Cth);

Law includes:

- (a) any law, regulation, authorization, ruling, judgment, order or decree of any Government Agency;
- (b) any statute, regulation, proclamation, ordinance or by-law,

in Australia.

Liability includes all liabilities (whether actual, contingent or prospective), losses, damages, costs and expenses of whatsoever nature or description irrespective of when the acts or events or things giving rise to the liability occurred;

Loss includes any damage, loss, cost, Claim, Liability or expense (including legal costs and expenses);

Option Term means a period from two (2) to five (5) years (to be agreed by the Parties in writing) from the expiry date of the Term;

Party means a party to this Contract and **Parties** has a corresponding meaning;

Safety and Work Practice Requirements means the safety and work practice requirements annexed as Annexure B as may be amended, supplemented or modified from time to time by notice from the Shire to the Contract;

Services means the services described in Annexure A;

Services Fee means the amount so specified in the Schedule; and

Term means a period of **[two (2) to five (5) years] [Tenderer to Confirm]** on and from the Commencement Date unless terminated earlier in accordance with this Contract.

(b) **Interpretation**

In this Contract:

- (i) a reference to a person includes that person's executors, administrators, successors and assigns;
- (ii) a covenant, agreement, representation or warranty in favour of 2 or more persons is for the benefit of them jointly and severally;
- (iii) an agreement, representation or warranty given or made by 2 or more persons shall bind them jointly and severally;
- (iv) a clause, is to a clause of this Contract;
- (v) a monetary amount is a reference to Australian currency;
- (vi) words importing the singular only also include the plural and vice versa where the context requires;
- (vii) the word person includes bodies corporate or incorporate; and
- (viii) a reference to a Party to this Contract, includes, where the context allows, an authorised agent or representative of the Party,

unless otherwise specified.

2. APPOINTMENT & RESIDENCE

- (a) On and from the Commencement Date, the Shire appoints the Contractor and the Contractor accepts appointment to provide the Services on the terms and conditions of this Contract.
- (b) The Contractor and its employees will be entitled to non-exclusive access to and from the Aerodrome for the purposes of providing the Services.
- (c) The Contractor may, free of licence fee or rent, occupy and use under license from the Shire the Aerodrome Residence for the Term on the following and any other terms reasonably required by the Shire:
 - (i) the Contractor:
 - (A) will on request from the Shire, execute such documentation the Shire may require to document the Aerodrome Residence arrangements described in this clause;
 - (B) must keep the interior and exterior and curtilage of the Aerodrome Residence in a good and tenable repair order and condition and neat and tidy; and
 - (C) must pay all use and service charges with respect to gas and telephone services at the Aerodrome Residence;

- (ii) the Shire will:
 - (A) carry out any structural repair or maintenance required to the Aerodrome Residence, unless the need for the repair or maintenance was not caused by a default by the Contractor or its employees, agents or sub-contractors in which case it is the Contractor's obligation to effect that repair and maintenance;
 - (B) maintain the Aerodrome Residence and meet the costs of water rates, municipal rates, water consumption and electricity.

3. SERVICES FEE

- (a) In consideration of the Contractor providing the Services on the terms and conditions of this Contract, the Shire agrees during the Term to pay the Contractor the Services Fee.
- (b) The Shire will pay the Contractor the Services Fee on a monthly basis in arrears commencing one calendar month after the Commencement Date and after the Contractor has submitted to the Shire a monthly invoice in form and substance acceptable to the Shire. Payments of the Services Fee will be made by direct credit into the bank account nominated by the Contractor within **[30]** days of receipt by the Shire of the invoice for the preceding month.
- (c) The Contractor confirms and agrees that no goodwill is generated by the Contractor's performance of the Services or by entering into this Contract, for which the Contractor will be entitled to be compensated when this Contract is terminated or ends.

4. PROVISION OF SERVICES

During the Term the Contractor:

- (a) must:
 - (i) provide the Services in a good, commercially prudent and professional manner and in accordance with a high level of methodology, practices, diligence and care as would ordinarily be expected of a contractor providing services similar to the Services;
 - (ii) ensure that the Contractor is available to carry out the Services and to respond promptly and effectively for the provision of the Services on the terms and conditions set out in this Contract;
 - (iii) provide any additional services which the Shire may reasonably require by notice to the Contractor from time to time;
 - (iv) in the provision of the Services, conform to, observe and comply with all resolutions, regulations and directions which may be made or given by the Shire to the Contractor from time to time; and
 - (v) devote such of the Contractor's time and attention to the provision

of the Services as the Shire considers necessary for the Contract to comply with its obligations under this Contract; and

- (b) must not, and the Contractor must procure that each of the Contractor's other employees, agents and officers do not, except with the prior written consent of the Shire:
 - (i) at any time place themselves in a position where their own interests may conflict with those of the Shire;
 - (ii) engage or be interested in any other trade, business or occupation if that trade, business or occupation conflicts with the Services;
 - (iii) accept any payment or other benefit for any services provided to any other person which are of a similar nature to the Services;
 - (iv) accept any payment or other benefit in money or in kind from any person as an inducement or reward for any act of forbearance or in connection with any matter or business transaction by or on behalf of the Shire.

5. CONTRACTOR'S COVENANTS

5.1 Performance of Services

The Contractor covenants to the Shire to:

- (a) perform the Services in a conscientious, honest, expeditious, proper and workman-like manner and comply with all reasonable requests and directions of the Shire about the provision of the Services;
- (b) when performing the Services display courtesy and respect to the customers of the Aerodrome and other persons visiting and or working at the Aerodrome;
- (c) cause any employee to join and retain membership of the appropriate trade union if required by law in order to carry out the Services;
- (d) be responsible for and indemnify the Shire against liability for, and Claim or Loss to persons or property caused or contributed to by the Contractor or its employees or agents and to make good at the Contractor's expense the amount of all Claims and Loss which may be paid, suffered or incurred by the Shire and the Shire may deduct any amount owing by the Contractor to the Shire from any monies due or becoming due to the Contractor if not so made good by the Contractor;
- (e) have the competency and necessary skills to provide the Services;
- (f) comply with and observe and must make certain that the Contractor's employees, agents and sub-contractors at all times comply with the Shire's Safety and Work Practice Requirements;

- (g) engage as employees to perform the Services only persons who will not:
 - (i) perform the Services while under the influence of alcohol or other drugs or illegal substances;
 - (ii) act dishonestly when performing the Services;
 - (iii) falsify documents relating to the business of the Contractor;
 - (iv) act fraudulently or negligently in carrying out any of the Services; or
 - (v) follow a course of behaviour which is objectionable or unprofessional to either the Shire or any of the Shire's customers or other persons at the Aerodrome.

5.2 Maintenance of Vehicles

The Contract further covenants to the Shire to:

- (a) maintain the Contractor's vehicles in a good, registered, roadworthy and clean condition;
- (b) provide a tarpaulin to keep loads carried by the vehicle properly covered and secure;
- (d) pay all and any applicable licence fees and road taxes levied on or for the vehicles and meet all running costs for the vehicles; and
- (e) on request by the Shire, make the Contractor's vehicles available to the Shire at any time to inspect the state of repair and condition of the vehicles;

6. COMPLY WITH LAWS

The Contractor must and must ensure that the Contractor's Kep Personnel and other employees observe and comply with all Laws so far as the same may affect or apply to the Aerodrome, the Contractor and the provision of and carrying out of the Services.

7. INSURANCE

The Contractor must during the Term:

- (a) effect and maintain at its own cost and expense all insurance required to be effected by Law including, but not limited to arranging the following insurances and all necessary insurance for its employees under the provisions of any relevant workers' compensation legislation and, if required by the Shire produce evidence of such insurance from time to time:
 - (i) comprehensive insurance policy for each of the Contractor's

vehicles including the equipment which includes third party liability for not less than 5 million dollars in respect of any one claim;

- (ii) a cover for:
 - (B) public liability for an amount of not less than 20 million dollars in respect of any one claim including legal liability for death of or bodily injury to any person; and
 - (C) personal accident insurance for liability for damage to or loss or destruction of property including real and personal property,

where the injury, death, loss or damage arises out of or is caused or contributed to by the Contractor or any of its employees, agents or sub-contractors,

and must provide the Shire with a copy of all insurance policies, receipts for payments and certificates of currency with respect to each of the policies of insurance which the Contractor is obliged to effect under this Contract.

8. CONTRACTOR'S GENERAL OBLIGATIONS

8.1 Reporting

The Contractor must during the Term:

- (a) notify the Shire immediately of any change of address or telephone number for the Contractor; and
- (b) report any accidents at the Aerodrome to the Shire immediately they occur or as soon thereafter as is reasonably possible and complete any accident report forms on completion of the Services on the same day, or as soon thereafter as is reasonably possible.

8.2 Work Clothing

The Contractor and its employees must:

- (a) use any work or other safety clothing and equipment provided by Air BP and the Shire and as otherwise required by Law while engaged in providing the Services; and
- (b) on termination of this Contract, immediately return all work and other safety clothing and equipment provided by the Shire and Air BP to the Shire.

8.3 Vehicles and Equipment

The Contractor must provide and maintain at the Contractor's sole cost and expense:

- (a) a suitable utility motor vehicle (which the Contractor must fuel) to carry out the Services. The Contractor's motor vehicle must be

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

fitted with operative flashing amber lights and two-way ground to air radio which will be supplied, fitted and maintained by the Shire provided that it is the Contractor's obligation to:

- (i) use the Shire equipment correctly at all times; and
 - (ii) immediately notify the Shire if any of the Shire equipment is in need of repair, maintenance or replacement.
- (b) appropriate lawnmower and edging / brushcutter equipment (which the Contractor must fuel) to carry out the Services;
- (c) suitable levels of basic cleaning supplies and consumables required to carry out the Services. This includes but is not limited to toilet paper and cleaning materials such as chemicals, brushes and cloths provided that the Shire will at the Commencement Date, provide sufficient stock of these items to last at least one month into the Term;
- (d) basic hand and power tools necessary for day to day maintenance of the Aerodrome buildings and infrastructure; and
- (e) all other plant and equipment, which the Shire considers reasonably necessary for the Contractor to carry out of the Services.

8.4 Communication with Contractor

- (a) The Contractor must provide and maintain at the Contractor's sole cost and expense a mobile phone for the purpose of communicating with Aerodrome customers and the Shire and to ensure that the Contractor is able to be contacted 24 hours a day 7 days a week.
- (b) The Shire will provide land line telephones in the office and Aerodrome Residence and an ADSL line required for the internet use and Air BP data base. The Contractor must reimburse the Shire for all telephone calls and line rental costs on these facilities.
- (c) The Shire will provide the Contractor with a suitable computer, printer, fax machine and basic office furniture for use in providing the Services. The Contractor must provide all consumables and supplies required for the office including manufacturer recommended replacement cartridges for the printer and fax machine. All existing stock will be handed over to the Contractor at the Commencement Date.

8.5 Qualifications and Training

The Contractor and applicable employees must during the Term acquire, hold and maintain:

- (a) Aerodrome Reporting Officer & Works Safety Officer qualifications;

- (b) a current aircraft radio operators proficiency certificate;
- (c) Aviation re fueling competency (training provided by Air BP);
and
- (d) senior first aid certificate.

All training and licensing will be at the Contractor's sole cost and expense.

8.6 Monthly Report to Shire

The Contractor must on a monthly basis, submit a status report to the Shire. The status report should:

- (a) be brief and in bullet point format;
- (b) identify outstanding maintenance issues;
- (c) identify any major maintenance projects;
- (d) identify any issues that may impact on the operation of the Aerodrome; and
- (e) generally aim to keep the Shire informed with respect to the Aerodrome and the Services.

8.7 Public Liaison and Contact

The Contractor's mobile telephone phone number must be made available to the general public as the first point of contact for the Aerodrome. The Contractor is required to liaise with public, tenants and service providers at the Aerodrome and refer any unresolved issues to the Shire.

9. TERMINATION

- (a) This Contract will immediately terminate on the occurrence of a Termination Event.
- (b) A Termination Event occurs if the Shire gives notice in writing to the Contractor that in the absolute discretion of the Shire any of the following events have occurred:
 - (i) the Contractor is in breach of any of the Contractor's Obligations for seven (7) days after notice of such breach has been given to the Contractor;
 - (ii) the Contractor, if a natural person (or its principal employee if a corporation) becomes incapacitated by illness or injury and is prevented from performing the Services for a period of one month;
 - (iii) the Contractor, if a natural person (or its principal employee if a

- corporation) is charged with any criminal offence which the Shire in its absolute discretion considers would bring the Shire into disrepute, excluding the bankruptcy of the Contractor if a natural person (or its principal employee if a corporation);
- (iv) the Contractor, if a natural person (or its principal employee if a corporation) is of unsound mind, or becomes a person whose person or estate is liable to be dealt with under any legislation relating to mental health;
 - (v) an application is made, a resolution is passed or a meeting is convened for the purpose of considering a resolution for the Contractor to be wound up unless the winding up is for the purpose of reconstruction or amalgamation;
 - (vi) an application is made or notice given or other procedure commenced for the dissolution or cancellation of the registration of the Contractor under the Corporations Act or any similar process.
- (d) The Parties may at any time terminate the contract created by this Contract:
- (i) with respect to the Shire – by giving the Contractor not less than four (4) months' prior written notice of that fact; or
 - (ii) with respect to the Contractor – by giving the Shire not less than four (4) months' prior written notice of that fact; or
 - (ii) as mutually agreed between the Parties.
- (e) On termination of the contract created by this Contract, the Contractor must return all the property of the Shire and Air BP which the Contractor and or its employees have in their possession. The Shire may, in its absolute discretion, pay an amount (which the Shire considers reasonable) to the Contractor as compensation in lieu of the Contractor providing the Services for the balance of the then current Term.

10. OPTION TERM

- (a) If and only if approximately six (6) months before the date of expiry of the Term, the Shire gives notice to the Contractor that the Shire would be willing to renew the Contract for the Option Term, the Contractor will be entitled to renew this Contract for the Option Term
- (b) If the Contractor wishes to accept a renewal of the Contract for the Option Term the Contractor must give notice accordingly to the Shire within 10 Business Days of receipt by the Contractor of the option notice given by the Shire.
- (c) If the Contractor gives the Shire notice in accordance with paragraph (b), the Shire will renew the Contract for the Option Term on the same terms and conditions of this Contract except as varied by agreement between the Parties.

11. CONFIDENTIALITY

The Contractor may not, without the consent of the Shire at any time during the Term divulge or communicate to any person any information which may come into the Contractor's knowledge in the course of carrying out the Services concerning the operations, dealings, transactions, financial arrangements or affairs of the Shire or the Shire's business.

12. RIGHT OF SET-OFF

The Contractor acknowledges and agrees that the Shire has a right of set-off against any money payable by the Shire to the Contractor in respect of all moneys the Contractor is liable to pay under this Contract.

13. INDEMNITY

The Contractor must indemnify and keep indemnified the Shire against all claims, demands, losses, damages, costs and expenses for which the Shire becomes liable whether in respect of loss or damage of any nature or kind whatsoever or otherwise, and however or whenever sustained, which is caused or contributed to by or resulting from any act or omission of the Contractor or any of its employees or agents, whether such act or omission constitutes a breach of the Contractor's Covenants or not.

14. NO ASSIGNMENT

The Contractor may not assign the benefit or burden of this Contract without the prior written consent of the Shire, which may be given or withheld in the Shire's absolute discretion.

15. INDEPENDENT CONTRACTOR

- (a) The parties acknowledge and agree that the Contractor is appointed solely as an independent contractor and the Contractor will at all times be responsible in all respects for the Contractor's employees employment and for any other employees engaged by the Contractor and for all wages, workers' compensation insurance, superannuation, fringe benefits tax and other benefits and imposts payable in respect of those employees.
- (b) Nothing in this Contract constitutes a relationship between the parties as partners, quasi-partners or members of an association, or any other relationship in which a Party may be liable generally for the debts, act or omissions of another Party.

16. GOODS AND SERVICES TAX

- (a) If the Services Fee includes a goods and services tax within the meaning of the GST Act, the Contractor must be registered under the GST Act and must and provide the Shire with its Australian Business Number.
- (b) If any of the invoices submitted by the Contractor under clause 3 include a goods and services tax within the meaning of the GST Act, the invoice must be a tax invoice as defined in section 195-1 of that Act.

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

- (c) The Shire will not be required to pay the Services Fee in accordance with clause 3 unless the Contractor first complies with its obligations under this clause.

17. NOTICE

A notice, demand or consent given or made to any person under this Contract:

- (a) must be in writing;
- (b) may be served by:
 - (i) delivering it to that person personally;
 - (ii) addressing it to that person and leaving it or posting it to:
 - (A) the address of that person appearing in this Contract;
 - (B) that person usual or last known place of residence;
 - (C) that person's usual or last known place of business;
 - (D) where that person is a corporation, its registered office or principal place of business; or
 - (E) any other address nominated by that person by notice to the person giving the notice;
 - (iii) sending a facsimile copy of the notice to the facsimile copier number nominated by that person by notice to the person giving the notice; and
- (c) will be deemed to be given or made:
 - (i) in the case of personal delivery, when delivered;
 - (ii) in the case of service by leaving the notice at an address specified in paragraph (b), when left at that address unless the time of leaving a notice in the place in which it is left is not on a business day or is after 5 p.m. in the afternoon on a business day, when it will be deemed to be given or made on the next following business day in that place;
 - (iii) in the case of service by post, on the second business day following the date of posting; and
 - (iv) in the case of facsimile when dispatched, unless the time of dispatch in the place to which it is sent is not a Business Day or is after 5 p.m. in the afternoon on a Business Day, when it will be deemed to be given or made on the next following Business Day in that place; and
- (d) may be signed:

- (i) if given by an individual, by the person giving the notice;
- (ii) if given by a corporation, by a director, secretary or Contractor of that corporation; or
- (iii) by a solicitor or other agent of the person giving the notice.

18. DISPUTES

The Parties agree that they will seek to resolve any disputes which might arise between them in accordance with the following principles:

- (a) Unless a Party has complied with clauses 18(a) to 18(e) of this clause, that Party may not commence court proceedings or arbitration relating to any dispute arising from this Contract except where that Party seeks urgent interlocutory relief in which case that Party need not comply with this clause before seeking such relief. Where a Party fails to comply with clauses 18(a) to 18(e) the other Party need not comply with this clause before referring the dispute to arbitration or commencing court proceedings relating to that dispute.
- (b) Any Party claiming that a dispute has arisen under this Contract will give written notice to the other Party designating as its representative in negotiations relating to the dispute a person with authority to settle the dispute, and the other Party will promptly give notice in writing to the other Party designating as its representative in negotiations relating to the dispute a person with similar authority.
- (c) The designated persons will, within ten (10) days of the last designation required by clause 18(b), following whatever investigations each deems appropriate, seek to resolve the dispute.
- (d) If the dispute is not resolved within the following ten (10) days (or within such further period as the representatives may agree is appropriate) the Parties will within a further ten (10) days (or within such further period as the representative may agree is appropriate) seek to agree on a process for resolving the whole or part of the dispute through means other than litigation or arbitration, such as further negotiations, mediation, conciliation, independent expert determination or mini-trial and on:
 - (i) the procedure and timetable for any exchange of documents and other information relating to the dispute;
 - (ii) procedural rules and a timetable for the conduct of the selected mode of proceeding;
 - (iii) a procedure for selection and compensation of any neutral person who may be employed by the parties in dispute; and
 - (iv) whether the Parties should seek the assistance of a dispute resolution organization.
- (e) The Parties acknowledge that the purpose of any exchange of information or documents or the making of any offer of settlement pursuant to this clause is to attempt to settle the dispute between the Parties. Neither

Party may use any information or documents obtained through the dispute resolution process established by this clause for any purpose other than in an attempt to settle a dispute between the Parties.

- (f) After the expiration of the time established by or agreed under clause 18(d) for agreement on a dispute resolution process, a Party which has complied with the provisions of clauses 18(a) to 19(e) may in writing terminate the dispute resolution process provided for in those clauses and may then refer the dispute to arbitration or commence court proceedings relating to the dispute.

19. PROPER LAW

This Contract is governed by, and to be interpreted in accordance with, the laws of Western Australia and where applicable the laws of the Commonwealth of Australia.

20. SEVERANCE

If any part of this Contract is, or becomes void or unenforceable, that part is or will be, severed from this Contract to the intent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance.

21. WAIVERS

- (a) Failure to exercise or delay in exercising any right, power or privilege in this Contract by a Party does not operate as a waiver of that right, power or privilege.
- (b) A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege, or the exercise of any other right, power or privilege.

22. EFFECTIVE EXECUTION

This Contract is binding on each Party who executes it despite the failure of any other person named as a Party to execute it, and the avoidance or unenforceability of any part of this Contract.

23. FURTHER ASSURANCES

Each Party must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions and purpose of this Agreement.

24. TIME OF THE ESSENCE

Time shall be of the essence in this Agreement and no extension or variation of time granted by any Party will operate as a waiver of this provision.

25. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties and contains all of the representations, warranties, covenants and agreements of the parties in relation to the subject matter of this Agreement.

SHIRE OF MEEKATHARRA

AERODROME

TRACT

SCHEDULE

1. Commencement Date:

The *[insert date]* of *[insert month]* 2007.

2. Services Fee:

\$ *[insert amount per calendar month]* *[plus/inclusive of GST]*

ANNEXURE A

SERVICES

1. Reporting, Safety and Compliance

- The Contractor must carry out all tasks associated with conduct of the Meekatharra Aerodrome in accordance with the Civil Aviation Safety Regulation Manual of Standards Part 139 and the Meekatharra Aerodrome Manual.
- The Contractor will ensure that at all times; the Meekatharra Aerodrome operates in accordance with the Meekatharra Aerodrome Manual.
- The Contractor shall ensure that a fully qualified and experienced Aerodrome Reporting Officer is available to attend the Aerodrome at all times.
- The Contractor will undertake all the requirements and operations required in the Meekatharra Aerodrome Manual including but not limited to Daily Serviceability Inspections and the Safety Management System.
- The Contractor will be responsible for the maintenance and updating of the Meekatharra Aerodrome Manual and the Transport Security Program. The Shire will provide all necessary administrative and secretarial assistance in the execution of this requirement.
- The Contractor will perform all reporting, inspection, emergency response and hazard management functions identified in the Meekatharra Aerodrome Manual.
- The Contractor will initiate, contribute to and participate in annual emergency exercises.
- The Contractor will be available to attend Aerodrome Emergency Committee Meetings as required.
- The Contractor will be available to attend Shire meetings as required.
- The Contractor will be available to undertake annual inspections and audits by the Civil Aviation Safety Authority and Dept of Transport and Regional Services (DOTARS).
- The contractor will maintain the security of the Aerodrome on a day to day basis in accordance with the Transport Security Plan and the Aviation Transport Security Act 2004 and Regulations. Should security screening be required at any time at the Aerodrome, the Shire will make arrangements for this and provide security officers to perform screening. The Contractor will assist and cooperate with security screening arrangements.

- The Contractor will manage & maintain the Aerodromes Aviation Security Identification Cards (ASIC) system.
- The Contractor will maintain and manage the Aerodromes Safety Management System.
- The Contractor will keep a record of aircraft landings in the required form and report this information to the Shire on a monthly basis, immediately after the close of each month.
- The Contractor will keep a record of all call-outs in the required form and report this information to the Shire on a monthly basis, immediately after the close of each month. The Contractor will be responsible for collecting, invoicing and debt collection procedures for call out fees. All call out fees collected will be kept by the Contractor. The Shire will review and set and call-out fees annually and the Contractor shall only charge call-out fees as set by the Shire in the annual Schedule of Fees and Charges.

2. Airside Maintenance

- The Contractor shall maintain all airside vegetation so as to ensure compliance and the integrity of the operations of the Aerodrome.
- All grasses and weeds adjacent to runways and along runway strips are to be mowed on a regular basis so as to ensure runway safety and the general amenity of the Aerodrome. Grass growth is to be mowed so as to comply with Civil Aviation Safety Authority (CASA) standards.
- Blackened areas surrounding wind direction indicators shall be maintained free of vegetation.
- During the summer months and hotter periods when temperatures rise above 38° Celsius the Aerodrome apron and runways shall be rolled frequently and regularly. The Shire will provide a suitable motorized roller for this purpose.
- Airside line markings and markers shall be maintained to a highly visible condition on an ongoing basis. The Shire will undertake any major line re-marking as and when required.
- The Contractor shall undertake minor maintenance on Aerodrome lighting. Minor maintenance will include cleaning, clearing vegetation, alignments, globe and lens replacement. A licensed electrician will undertake all other works as required by law.
- The gravel runway and runway strips will be dragged and rolled as required to ensure a smooth even surface is maintained.

3. Grounds and General Maintenance

3.1 Carparks

- The Contractor will be responsible for the day to day maintenance

and general cleanliness of the carparks and surrounds. The Shire will supply a small motorised road sweeper for car park sweeping.

- Responsibilities will include:
 - removal of litter and debris;
 - sweep as required;
 - weed control;
 - removal of fallen leaves and branches; and
 - minor maintenance to bitumen, line marking & lighting.
- The Shire will supply all materials required and retain responsibility for any major line marking, bitumen repairs and car park lighting repairs.

3.2 Lawns, Garden Areas and Trees

- The Contractor will be responsible for the supply of all labour, plant and equipment for the mowing maintenance of the lawn areas within the Aerodrome grounds. The Contractor will be responsible for the maintenance of all garden areas, lawns and trees including the Aerodrome approach road.

- **Mowing**

Mowing, edging and brushcutting is to be done as required but a minimum of once per week during summer months.

- **Fertilising**

Lawns are to be fertilised as required to maintain a green healthy appearance.

- **Weed Control**

The Contractor is required to control broadleaf and undesirable weeds in the lawn areas, public areas Aerodrome grounds and access roads. The Shire will make available for use by the contractor spray equipment and chemicals required for weed control.

- **Irrigation**

- The Contractor will operate and maintain the bore pumps and watering systems at the Aerodrome including minor day to day maintenance. All parts and materials required will be provided by the Shire.
- It is the responsibility of the Contractor to set and maintain water applications to the lawn areas, trees and gardens so as to maintain a healthy growth without overuse of water.

3.3 Trees and Shrubs

The Contractor will be responsible for minor underpruning of shrubs and trees for the removal of pedestrian or vehicular obstructions. The Shire will retain responsibility for all other tree pruning on an as needs basis.

3.4 Fencing

- The Contractor will be required to maintain the standard of the perimeter fencing and airside security fencing in accordance with CASA 139 and Shire requirements.
- Material costs will be met by the Shire. The Shire will be responsible for major replacement and repairs of fencing.

3.5 Buildings

- The Contractor will be required to maintain the general tidiness of all buildings and their surrounds.
- This will include weed control and debris removal around the buildings as well as external cleanliness of the building proper such as cobweb and wasp nest removal.
- The Contractor will maintain and clean at least daily or as otherwise required, the Terminal Building and its associated toilets, parking areas and surrounds.
- Painting or glass repairs will be the responsibility of the Shire.
- Paving or pedestrian access paths are to be swept on a daily basis and washed on a monthly basis with particular reference to the terminal building.

3.6 Pest Control

The Contractor is responsible for the control of minor pests including but not limited to rodents and ants within and around all buildings. The cost and supply of material will be met by the Shire.

The contractor is responsible for the reasonable control of animals that may be a threat to the safety of aircraft using the aerodrome. The contractor will take all reasonable measures to control animals including but not limited to kangaroos, goats, emus, rabbits, dogs and birds.

The Shire will provide suitable equipment, materials and consumables to facilitate animal control including licenced guns and ammunition.

3.7 Weed Control

- The Contractor is required to control general weed growth outside the lawn areas. Control will be made by either mechanical means, ie. brushcutter or chemical control.

- Chemical control is restricted to the use of Glyphosate herbicide and any such use is to be constrained and not used for broad acre control without approval of a the Shire.
- The cost and supply of chemicals will be met by the Shire.

3.8 Residences

- The Contractor is responsible for the maintenance of the grounds of the Aerodrome residence.
- Lawns and general areas are to be mowed and brushcut once per fortnight or as otherwise required so as to maintain a high standard of appearance.
- General garden maintenance will be required on a monthly basis.

3.9 Minor Plant Maintenance

- The Contractor is responsible for minor plant maintenance on all Aerodrome equipment including items owned and supplied by the Shire ie. blade replacement, greasing, oil checks and changes.
- More significant maintenance will be referred to the Shire to be undertaken by local contractors.

3.10 Refuse Removal

- The contractor is responsible to place rubbish bins for the weekly rubbish pick up service and maintain the bins in a clean and odour free state.
- The Contractor is responsible for the removal of excess garden debris and for the disposal of this material at the landfill site. There are no fees applicable for refuse disposal.

3.11 General

The contractor will regularly check and repair as necessary all fences, roadways, signs, guideposts and gates. The Shire will provide materials for repairs. The Shire will undertake any major repairs and/or provide assistance as required to complete more complex repair jobs.

4. Fuel Facilities Operation and Other Responsibilities

4.1 Distribution and Maintenance of Aerodrome Fuel Facilities

- The Contractor will be responsible for refuelling of aircraft, maintenance of fueling equipment and facilities, fuel records, returns and fuel stocks in accordance with Air BP and Mobil contracts and requirements from time to time. The Contractor will be available for all fuel issues (diesel and aviation fuels) during the hours of 0600 and 1800 Monday to Friday and available outside these hours, including weekends and public holidays for aircraft fuel callouts. An extract of

the Air BP and Mobil contracts is available on request to prospective tenderers.

- The Contractor will be responsible for operating the Principals' Bulk Diesel Fuel facility including but not limited to; monitoring and maintaining sufficient levels of diesel fuel, sales to the public, issues to approved Shire representatives, keeping accurate records, receiving payments, issuing tax invoices and receipts and monthly balances and fuel returns.

4.2 Airservices Australia Lease

- The Shire leases a room (area of 66.25 sqm) to Airservices Australia and is required to provide minor infrequent services in relation to the lease.
- The Contractor will be responsible for undertaking services as required in accordance with the lease document.

4.3 Other Tasks

Complete monthly reports, meter readings and returns as required and submit this information to the Shire immediately after the close of each month.

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

ANNEXURE B

**SHIRE OF MEEKATHARRA
SAFETY, HEALTH AND ENVIRONMENTAL POLICY
POLICY 7.4**

THIS DOCUMENT IS AVAILABLE ON REQUEST FROM THE SHIRE

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

ANNEXURE C
MEEKATHARRA AERODROME MANUAL

**THIS DOCUMENT IS AVAILABLE ELECTRONICALLY ON REQUEST FROM THE
SHIRE**

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

Executed as an agreement

The Common Seal of the)
SHIRE OF MEEKATHARRA)
was hereunto affixed by a)
resolution of the Shire in the)
presence of -)

.....Chief Executive Officer (Signature)

.....Chief Executive Officer (Name)

.....Shire President (Signature)

.....Shire President (Name)

EXECUTED for and on behalf of)
PTY LTD)
(ACN))
by authority of its Directors in)
accordance with section 127 of the)
Corporations Act 2001 (Cth))

Director – Print Name

Director/Secretary – Print Name

EXECUTED for and on behalf of)
PTY LTD)
(ACN by authority of)
its Sole Director and Sole Secretary)
in accordance with section 127 of the)
Corporations Act 2001 (Cth))

Sole Director and Sole Secretary
Print Name

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

For use with common seal

THE COMMON SEAL of)
PTY LTD)
(ACN *))
was hereunto affixed by authority)
of its Sole Director and Sole Secretary in)
accordance with its Constitution in)
the presence of:)

Sole Director and Sole Secretary

THE COMMON SEAL of)
)
)
was hereunto affixed in accordance)
with its Constitution in the presence of:)

Director

Director/Secretary

Individual

EXECUTED by the said)
)
in the presence of:)

Witness Signature:

Witness Name:

Witness Address:

Witness Occupation:

SHIRE OF MEEKATHARRA

AERODROME CONTRACT

EXECUTED by the said)
)
in the presence of:)

Witness Signature:

Witness Name:

Witness Address:

Witness Occupation:

Execution by an attorney

EXECUTED by the said)
**client name*)
by their attorney)
**insert attorney's name*)
in the presence of:)

Witness:

Address:

Occupation:

THE COMMON SEAL of)
the SHIRE OF MEEKATHARRA)
was hereunto affixed by resolution of the)
Council in the presence of:)

Chief Executive Officer (Signature)

Shire President (Signature)

Shire President (Name)

9.6.2 SUPPLY OF VEHICLE FOR THE MANAGER OF WORKS AND SERVICES

FILE REF:

DISCLOSURE OF INTEREST: NIL

DATE OF REPORT: JULY 5, 2007

AUTHOR: DOUG DAVEY
WORKS & SERVICES MANAGER

SIGNATURE OF AUTHOR:



SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

- a) This report requests Council to consider quotations for the supply of 1 x 4 wheel drive station wagon.
- b) For Council's authorization for unbudgeted expenditure should the request be approved.

Attachments:

Quotations from the following dealers:

Southside Mitsubishi

- Mitsubishi Pajero GLX \$50,693.90
- Mitsubishi Pajero VRX \$55,056.50

New Town Toyota

- Toyota Prado GX \$48,871.94
- Toyota Prado GXL \$56,104.02

Total Nissan

- Nissan Patrol ST \$49,550.60

Young Motors

- Mitsubishi Pajero GLX \$51,247.00
- Mitsubishi Pajero VRX \$55,588.00

Background:

A written quotation was requested from dealers and a vehicle specification was provided in accordance with Council policy.

Comment:

It is necessary for Council to provide a vehicle for the Manager of Works and Services to carry out his duties in a professional manner.

Consultation:

Doug Davey Manager Works and Services and dealers.

Statutory Environment:

Local Government Act 1995, Section 6.8 (I) (b) provides for Council to expend money prior to adopting its annual budget.

Policy Implications:

NIL

Financial Implications:

In the 2006/2007 budget there was an allocation of \$40,000 for the supply of a supervisors vehicle there would be a need for an additional \$10,693.90 of funding.

SELECTION CRITERIA

DEALER	SPECIFICATION 10%	WARRANTY 20%	DELIVER Y 40%	PRICE 30%	100%
Southside Mitsubishi	10	20	40	25	95%
Southside Mitsubishi	10	20	40	20	90%
New Town Toyota	10	15	20	30	75%
New Town Toyota	10	15	20	20	65%
Total Nissan	10	15	40	30	95%

VEHICLE SPECIFICATIONS:

1. Supply 1 x 4 wheel drive automatic diesel wagon
2. Engine 3.0L – 3.5L range
3. Engine Turbo diesel
4. Supply of options:
 - a. Air conditioner
 - b. Bull bar
 - c. Tow bar & wiring
 - d. Window tint
 - e. Cruise control
 - f. Extra spare wheel

Selection of Vehicle:

Selection of vehicle will be based on vehicle specification, warranty, delivery and price.

The following assessment table will be utilized:

Specification	10%
Warranty	20%
Delivery	40%
Price	30%

Strategic Implications:

NIL

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Decision:

Moved: Cr B A O'Dwyer

Seconded: Cr A G Burrows

CARRIED 6/0

After the selection evaluation was carried out the Mitsubishi Pajero GLX and the Nissan Patrol ST were evaluated as 95%. The Mitsubishi Pajero GLX finish was superior to the Nissan Patrol ST. Therefore the recommendation is for Council to consider purchasing 1 x Mitsubishi Pajero GLX for the cost of \$50,693.90 from Southside Mitsubishi.

**10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY
RESOLUTION OF THE MEETING**

That the late items be introduced as new business of an urgent nature.

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

CARRIED 6/0

10.1.1 ELECTION 2007 – METHOD OF CASTING VOTES

FILE REF: E/10

DISCLOSURE OF INTEREST: NIL

DATE OF REPORT: 29TH June 2007

AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF AUTHOR:

SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Council is required to decide whether to conduct this year's election as a postal election.

Comment:

The Local Government Act 1995 requires that a postal election must be conducted by the Electoral Commissioner.

No quote has been obtained for this service from the Electoral Commissioner however given the number of electors involved (est. 675) and the fact that the no election was required at the last two Council elections it would seem to be an unnecessary expense for this Council to entertain.

Consultation:

Cameron Watson, Deputy CEO

Statutory Environment:

Section 4.61 of the Local Government Act 1995 states (in part)

(2) The local government may decide* to conduct the election as a postal election.

** Absolute majority required.*

(3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government

and the declaration is in respect of an additional election for the same local government.

(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

Policy Implications:

NIL

Financial Implications:

Potential cost to engage the Electoral Commissioner to conduct Postal Election.

Strategic Implications:

NIL

Voting Requirements:

Absolute Majority (for a decision to conduct a postal election)

Officer Recommendation/Council Decision:

Moved: Cr H Nichols

Seconded: Cr N L Trenfield

CARRIED 6/0

That the 2007 election be conducted as a “voting in person election”.

10.1.2 POLICY MANUAL AND DELEGATION REGISTER UPDATE

FILE REF: P/22 & D/16
DISCLOSURE OF INTEREST:
DATE OF REPORT: 19TH July 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

The Policy Manual and Delegation Register need to be updated to take into account the position of Works and Services Manager.

Comment:

The recommended amendments are self explanatory. Staff will provide any further information as required at the meeting.

Statutory Environment:

Local Government Act 1995 and Regulations

Policy Implications:

Amending Policy Manual and Delegation Register

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr B A O'Dwyer

Seconded: Cr N L Trenfield

CARRIED 6/0

That the Policy Manual and Delegation Register be amended as follows:

Policy 3.15 – Satellite Phone Usage

Amend last sentence to read; “Satellite phones held by the Chief Executive Officer, Works and Services Manager, Works Supervisor, Environmental Health Officers, Mechanic and other salaried officers are provided for work use only and no personal calls are permitted.”

Policy 5.1 – Motor Vehicle Usage

Staff use of Light Fleet Vehicles

The current wording states that Level 2 applies to the Deputy CEO only. Amend Level 2 second line to read; “Currently applies to Corporate and Development Services Manager (formerly Deputy CEO) and Works and Services Manager positions only.”

Delegation 01 – Purchase Order Authorisation

Add the Works and Services Manager to the officers authorised by the CEO to sign Purchase Orders.

10.1.3 FINANCIAL AND IMPARTIALITY INTERESTS

FILE REF: M/15/1
DISCLOSURE OF INTEREST:
DATE OF REPORT: 19TH July 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

The following information is provided as a summary of the implications of Financial and Impartiality Interest legislation.

The Financial Interests Handbook and the Local Government Operational Guideline “Disclosure of Interests Affecting Impartiality” are very good publications that are easy to read and provide good examples. These publications have been provided to Councillors and are highly recommended.

Attachments:

The Financial Interests Handbook and the Local Government Operational Guideline “Disclosure of Interests Affecting Impartiality” were distributed with the agendas for this meeting.

Background:

NIL

Comment:

Both Financial and Impartiality Interests apply if you are a member of council or a committee of council.

The general rule followed by many local government councillors is “if in doubt – declare the interest”.

Financial Interests

In most situations in Meekatharra, if you have a financial interest you should simply disclose the nature of the interest and leave the room. Eg You would say (or write) “I have a financial interest in this matter. I am a partner in one of the businesses that has tendered”. Then you would leave the room.

The decision on whether to disclose a financial interest in is yours and yours alone. Nobody can direct you to disclose or disclose for you. It is not a matter

for the Council to debate or discuss as to whether or not you have a financial interest in a matter.

The Act provides that;

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government in particular way, result in a financial gain, loss, benefit or detriment for the person.

You will be treated as having a financial interest in a matter if you or a person with whom you are closely associated has a financial interest in the matter.

“Closely Associated” persons can be summarised as follows

A business partner

Your employer

A trust of which you are a trustee

A body corporate of which you are a Share holder or officer

Spouses, de-facto spouses, and children (if they are living with you).

There must be a reasonable expectation. Financial interests should not be disclosed purely on speculation of what might happen. The financial consequences must exist at the time the matter is dealt with.

For example you own a contracting business that might be engaged by Council if a decision is made to do a certain project being discussed by council. In most circumstances you would not declare an interest because at the time it has not been established that you would be engaged to do any work.

If you have a financial interest in a matter for discussion, you must disclose **the nature of that interest** either:

- In a written notice given to the CEO before the meeting; or
- At the meeting itself, immediately before the matter is discussed

If you disclose an interest you should stand up and leave the room immediately before the matter in which you have an interest is discussed. In brief, having disclosed an interest you must leave the room. This is not something for discussion or debate.

Members may allow you to be present

After disclosing the nature of your financial in a matter, you may, without further disclosure, request the remaining members present to allow you to be present during any discussion or decision-making procedure on the matter.

If you make such a request you must leave the room while the request is put to the meeting and the members decide whether to allow you to stay. If allowed by the members to be present, you may return, however you are not permitted to participate in any way (you can not speak or vote on the matter).

In some circumstances the members present may allow you to participate (speak and vote). Please see page 19 of the Financial Interest Handbook for more information.

Impartiality Interests

Unlike financial interests there is no requirement for a member to leave the room after disclosing an impartiality interest. The member stays and participates in discussion and votes on the matter at hand.

In most situations in Meekatharra, if you have an impartiality interest you should simply disclose the nature of the interest. You stay in the meeting and behave as if no interest existed. Eg. You would say (or write) "I disclose that one of the tenderers is my brother. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly". Then you participate in discussion and vote on the matter.

The types of matters where disclosure is warranted is where a member or employee has an association with a person or organization that has a matter being discussed at a council or committee meeting (and where the financial interest provisions do not apply).

A disclosure may well be warranted if the association or relationship is that of the members spouse or de-facto spouse, brother, sister, parents and spouses parents, children, employer, business partner, friend or adversary.

Consultation:

Bill Atkinson, CEO Sandstone Shire

Statutory Environment:

Local Government Act 1995 Sections 5.65 to 5.71

Local government (Administration) Regulation 34C

Meekatharra Code of Conduct Feb 2006

Policy Implications:

NIL

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr A G Burrows

Seconded: Cr B A O'Dwyer

CARRIED 6/0

That Council receive and note the information in this report and Councillors refer to the Financial Interests Handbook and the Local Government Operational Guideline "Disclosure of Interests Affecting Impartiality" publications for further, more detailed information on financial and impartiality interests.

Council Resolution:

That Council go behind closed doors for Item 10.1.4 – Town Works Crew Resignation

Moved: Cr H Nichols

Seconded: Cr A G Burrows

CARRIED 6/0

CONFIDENTIAL ITEM

10.1.4 TOWN WORKS CREW - RESIGNATION

FILE REF: S/25/13

DISCLOSURE OF INTEREST:

DATE OF REPORT: 20TH July 2007

AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

The Town Crew Leading Hand, Mr Cecil Lane has tendered his resignation (2 weeks notice from 19/7/07). Mr Lane commenced with Council 10/5/05 giving some 27 months of service.

Attachments:

NIL

Consultation:

Mr Doug Davey, Acting Works and Services Manager

Statutory Environment:

Industrial relations laws and relevant awards.

Policy Implications:

Relevant Council Policies

Financial Implications:

Potential change to operating costs.

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED 6/0

This is a confidential item, resolution with held until fully actioned.

Council Resolution:

That Council come out from behind closed doors.

Moved: Cr H Nichols

Seconded: Cr B A O'Dwyer

CARRIED 6/0

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN
NIL**

12. CLOSURE OF MEETING

The President Cr T R Hutchinson declared the meeting closed at 12.40pm.