



SHIRE
of
MEEKATHARRA

MINUTES
of
COUNCIL MEETING
held
AT THE COUNCIL CHAMBERS, MEEKATHARRA
on
SATURDAY 21 JULY 2018
COMMENCED AT 9:30AM

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting opened at 9:30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Shire President
Cr MR Hall	
Cr AJ Binsiar	
Cr PW Curley	
Cr HJ Nichols	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Geoff Carberry	Community & Development Services Manager

Apologies

Nil

Approved Leave of Absence

Cr DK Hodder	
Cr PS Clancy	Deputy Shire President

Observers

Monique Wybenga	Arrived 9:32am
------------------------	-----------------------

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved:	Cr HJ Nichols
Seconded:	Cr MR Hall

That Cr AJ Binsiar be granted Leave of Absence for the 18 August 2018 Ordinary Council Meeting.

CARRIED 5/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 23 JUNE 2018

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That the minutes from the Ordinary Council Meeting held Friday 23 June 2018 be confirmed.

CARRIED 5/0

**6.2 HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD
23 JUNE 2018**

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr MR Hall

That the Minutes from Health Building Town Planning Meeting held Saturday 23 June 2018 be received.

CARRIED 5/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

Monique Wybenga arrived at 9:32am.

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Midwest Development Commission held a workshop for Geopark Tourism in Meekatharra Council Chambers, Cr HJ Nichols attended – 26 June 2018.**
- **Works and Services Manager Doug Davey is on an extended 6 months leave for health reasons commencing on the 29th June 2018.**
- **Acting Works and Services Manager Peter Cox commenced 10 July 2018.**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT - JUNE 2018

Construction Work

- Maintenance grading within various sections on the Mt Clere Road with gravel sheeting to repair sections.
- Maintenance works on Landor - Meekatharra Road and Buttah Windi Community Access road.
- Construction works on Munarra Road now complete.
- Peace Gorge Road construction works completed.
- Maintenance works on Refuse site completed.
- Used tyres taken to Cashman's.

Road Maintenance and Grading

- Maintenance grading completed on Murchison Downs Road

Flood Damage

- MTF works on Sylvania Road is now completed.
- MTF are doing reinstatement works on Weelarrana Road, Jigalong Community Access Road and Peak Hill – Three Rivers Road.
- NGE are doing reinstatement works on the Ashburton Downs Road.

Town Maintenance

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Heritage Trail maintenance.
- Sweeping of Main St was done in accordance with Council's directive.
- Cleaning drains around town.
- Cleared sewerage ponds at tip.
- Rubbish removed from Lookout and Peace Gorge.
- Spraying weeds on verges and laneways and clearing weeds.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, BMX Track and Youth Centre.
- Vacant Shire housing mowed.
- Street/road signs replaced and erected.
- Regular maintenances to plant used by town crew.
- Guide posts and signs erected on Munarra Rd.
- Repair potholes.
- Prepared grave.

Plant Report

P434 2012 BOMAG BW25RH MULTI TYRE ROLLER

Replaced air conditioner fans

Replaced door hinge

Replaced exhaust pipe

P464 2013 272DAC SKID STEER LOADER

Replaced hydraulic hose
Replaced female hydraulic coupling

P484 2006 140H CATERPILLAR GRADER

Serviced

P428 2010 UD NISSAN TRUCK - GW 470 - 465 HP

Repaired ring feeder
Replace PTO
Repaired electrical faults

P505 2017 ISUZU D-MAX SPACE CAB 3.0L TURBO DIESEL

Serviced

P476 2012 BAILEY TRI AXLE WATER TANKER TRAILER

Replaced broken spring
Repair water pump

P439 2012 NISSAN PRIME MOVER

Replaced missing RHS tail light and replace rusted metal

P466 2013 CUSTOM BUILT 2 AXLE TRAILER with 6" PUMP

Serviced

P478 2015 NOLIST BOXTOP TRAILER with 6" PUMP

Serviced

P458 BULK FUEL TRAILER

Replaced 12v battery for compressor mounted on fuel trailer

P407 2008 NISSAN PRIME MOVER

Replaced tail light and replace rusted metal

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr MR Hall

That the Works and Services Manager's report for June 2018 be received.

CARRIED 5/0

9.1.2 AIRPORT MANAGER'S REPORT – JUNE 2018***Aircraft Movements and Statistics***

General aircraft movements for the month of June 2018 increased by approx. 38% compared with June 2017. General aircraft movements increased across all general aviation types being personal owners to helicopter transit movements from the North West & return as well as mining geological survey aircraft. RFDS landings were continued the upward trend with an increase of 29% compared with June 2017 landings.

Avgas sales for the month increased by approx. 105% compared to June 2017 and correlate with the increase in general aviation aircraft movements as noted above.. Jet A1 sales for the month increased by 12.5% compared to June 2017.

With strong Avgas sales during June and a slight increase for JetA1, overall fuel figures are now slightly below June 2017 totals by 1.7%. General aviation numbers are 10% less compared with to date figures for 2017. Jet A-1 sales see RFDS continuing to be the largest customer with the majority of Skippers Aviation RPT flights taking fuel.

The figures below reflect the differences between June 2017 and June 2018 and also the YTD differences between 2017 and 2018.

Westgold were due to commence a regular charter flight to Meekatharra on Mondays from 18th June and reducing their flights on Tuesdays from 2 flights to 1. Westgold have now amended their flights schedules and will no longer be flying into Meekatharra on Mondays and will instead retain the 2 Tuesday flights. Regular flights have commenced into Cue aerodrome with Maroomba on 19 seater aircraft. There has been a number of occasions where these flights have diverted via Meekatharra due to weather for fuel assisting in increased fuel sales. Westgold has delayed proposed flights into Fortnum minesite until September 2018 due to aerodrome works required.

	June 2017	June 2018	Variance
General Aircraft Landed:	65	90	38%
RFDS Landed	78	99	29%
Avgas	5336	10927	105%
Jet A1	52826	59482	12.5%
Total Fuel Sold	58162	70409	21%

	YTD 2017	YTD 2018	Variance
General Aircraft Landed:	490	441	-10%
RFDS Landed	501	561	+12%
Avgas	50706	43507	-14%
Jet A1	310403	311527	0.4%
Total Fuel Sold	361109	355034	-1.7%

Aerodrome Works:

Aerodrome works for the month include:

- World Fuel Services (WFS) commenced full decommissioning, removal and remediation works on the WFS RFDS fuel facility on Sunday 17th June with works completed Saturday 23rd June. The majority of works was completed as per project schedule, however due to transport logistical confusion with incorrect trucks/floats provided delayed the completion of the project by 3 days. Minimal impact on RFDS occurred due to prior planning and arrangements put in place.
- Airport terminal verandah upgrade works were completed 12th June with all airport terminal upgrade works now completed. A minor issue with the contractor experienced with oil spill and cleanup works in the airport carpark required.
- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Regular clearing and spraying of weeds and long grass from various Airport areas continues.
- Annual Aerodrome Technical Inspection was carried out on 20th June by Aerodrome Management Services with a good comparative report to previous years.

Aerodrome Security:

Nil reported.

Safety Management System:

Nil SMS issues raised during June 2018.

Budget items still to be commenced:

Nil

Airport Emergency:

There were no aerodrome emergencies reported during June 2018.

Bird/Animal Activity:

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk, with no reported activity within the flight operations areas. Ongoing monitoring is conducted daily to further reduce the risk.

Mike Cuthbertson

Airport Manager

01/07/2018

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr MR Hall

That the Airport Manager's report for June 2018 be received.

CARRIED 5/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – JUNE 2018

YOUTH SERVICE

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	23	11	125	29	188	19	10
Youth Centre Drop in - Nights	15	15	84	40	154	11	14
Girls Group	0	0	12	2	14	4	4
Boys Group	0	0	13	14	27	4	7
Bike Prep & Ride	6	2	34	7	49	4	12
Kidzone	40	0	36	0	76	13	6

Numbers have dropped off at the youth centre due to the holiday period with a number of families leaving town prior to the end of the school term.

Combined Activities

Ellenbrook Christian College @ YC	10	3	14	2	29	1	29
Matt Bill visit @ YC	3	3	17	5	28	1	28

These activities were conducted over the school holiday period.

Sport & Recreation

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Basketball	13	11	37	15	76	3	25
Netball	26	16	11	2	55	3	18
T Ball	2	1	1	0	4	1	4
Girls Dance	13	12	0	0	25	3	8
Indoor Cricket	3	2	16	3	24	2	12
Capture the Flag	1	0	10	3	14	1	14
Footy	19	14	55	12	100	3	33
Dodgeball	1	1	17	2	21	3	7

Sport and Rec numbers continue to improve. The trip to Perth has seen a surge in numbers attending Football. Netball and Basketball remain well attended.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr AJ Binsiar

That the Youth Sport and Recreation Services Officer's report for June 2018 be received.

CARRIED 5/0

9.1.4 RANGER'S REPORT – JUNE 2018

I visited Meekatharra on Friday 15, Saturday 16, Sunday 17 and Monday 18 June 2018. No new written or verbal complaints had been received since my last visit.

Patrols were conducted of the Cemetery, Race Course, Airport, Peace Gorge, Rubbish Tip, Kumarina and to the northern boundary including Capricorn Roadhouse where several concerns regarding stray animals had been raised.

Trapping cages were set in various locations around town and monitored throughout the evenings. Two feral cats were caught. Cages were reset and left overnight. The cages were checked each morning and removed. No further animals were caught.

A complaint was received from local police who had been notified of an attack by a dog. The victim had received minor injuries. The owner of the dog wanted to surrender the animal. I attended at the owners address a short time later but the owner and the dog weren't there. I re attended at the dog owners house several times but there was no sign of the dog nor the owner.

I re attended at the dog owners' residence on Sunday. Whilst there, the owner arrived in a motor vehicle. He stated that he had the dog locked up in someone else's yard. I followed him to an address in Hill Street where he surrendered the dog and completed the appropriate paperwork. The dog was removed without further incident.

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley
Seconded: Cr AJ Binsiar

That the Ranger's Report for June 2018 be received.

CARRIED 5/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
15.07.06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In Progress
15.07.06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to	CEO/ CONS/ CDAO	Letter sent to Dept	Complete

		close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE	In Progress In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan updated. Check and present to Council	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to	In Progress

Council

19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required. Awaiting response.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	DCEO	Council lawyers prepared draft lease. First draft rec’d To be checked and provided to lessee for perusal.	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation complete. Architect to incorporate committee’s changes Design & tender docs to be provided from architect Design received To be presented to Committee for consideration Architect preparing final plans	Complete Complete Complete Complete Complete In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
19.08.17	9.7.3	Panel Tender Electrical Works – Material and Hourly Rate	PO/CEO	See 18.11.17 9.6.1 Tender requirements to be clarified.	In Progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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18.11.17	9.6.1	Panel Tender Mechanical Works Hourly Rate & Supply Parts	CEO	Staff to seek further clarification on tender requirements	In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18 Letter to Minister & MRVC 5/6/18	Complete Complete Complete Complete
20.01.18	9.3.4	Murchison Geotourism Proposal	CDO/CEO	Midwest Development Commission emailed 30.01.18 In planning stage	Complete In Progress
17.02.18	9.5.1	Transfer of Patio from Lot 304 to Lot 204	PO	Project Manager advised & will project manage patio relocation	In Progress
20.04.18	9.7.1	Assignment of Airport Management Contract	CDSM	Applicant advised 23.04.18 Awaiting advise of assignment	Complete In Progress
19.05.18	9.7.1	RFT 17/18-03 design and construct small wheel facility	CDSM	Successful & unsuccessful tenderers advised ~21/5/18 Resolve exact site – Crs/HBTP committee?	Complete In progress
23.06.18	9.3.1	Adoption of 2018/19 Annual Budget	DCEO	Submitted to Department 25.06.18 & to website	Complete
23.06.18	9.3.2	Delegation Register – Annual Review	DCEO	Item placed in CEO's Delegation Register	Complete
23.06.18	9.4.1	Miscellaneous Licence 52/191 – Aragon Resources Pty Ltd	CDSM	Letter sent 28.06.18	Complete
23.06.18	9.4.2	Miscellaneous Licence 52/193 – Kalium Lakes Potash Pty Ltd	CDSM	Letter sent 28.06.18	Complete
23.06.18	9.4.3	Miscellaneous Licence 52/192 – Greenmount Resources Pty Ltd	CDSM	Letter sent 28.06.18	Complete
23.06.18	9.4.4	Miscellaneous Licence 52/194 – Abra Mining Pty Ltd	CEO	Letter Emailed to McMahon's & Department of Mines 25.06.18	Complete


23.06.18	9.4.5	Donation for NAIDOC 2018 Events	CDSM	Emailed Committee 25.06.18 Letter to Committee 27.06.18	Complete
23.06.18	9.6.1	Restricted Access Vehicle Network Amendment Request – High Street	CEO	Email to Main Roads HVS 25.06.18	Complete
23.06.18	9.7.1	CEO Contract Review	DCEO	Changes made to Payroll. Letter advising of changes given to CEO	Complete

Officers Recommendation / Council Resolution:**Moved: Cr HJ Nichols****Seconded: Cr MR Hall****That the Status report be received.****CARRIED 5/0**

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 2018
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	13 July 2018
Disclosure of Interest:	Nil
Author:	Krys East Deputy Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*

-
- (b) *by program; or*
 - (c) *by business unit.*
 - (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
 - (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr PW Curley

That the financial report for the period ending 30 June 2018 be received.

CARRIED 5/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 June 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

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Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 30 June 2018 of \$5,765,693.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2018

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		3,935,465	3,955,172	3,955,172	4,041,087	85,915	2.17%
Operating Grants, Subsidies and Contributions	7	2,422,570	2,160,816	2,160,816	3,989,499	1,828,683	84.63%
Fees and Charges		1,364,294	1,354,110	1,354,110	1,413,380	59,270	4.38%
Service Charges		0	0	0	0	0	
Interest Earnings		597,797	619,797	619,797	565,599	(54,199)	(8.74%)
Other Revenue		1,278,718	1,468,918	1,468,918	484,666	(984,252)	(67.01%)
Profit on Disposal of Assets	9	5,992	5,992	5,992	3,854	(2,138)	(35.68%)
Total Operating Revenue		9,604,835	9,564,804	9,564,804	10,498,083	933,279	
Operating Expense							
Employee Costs		(1,636,283)	(1,617,039)	(1,617,039)	(1,368,787)	(248,251)	(15.35%)
Materials and Contracts		(3,362,004)	(3,499,641)	(3,499,641)	(1,944,384)	(1,555,257)	(44.44%)
Utility Charges		(283,040)	(285,596)	(285,596)	(309,474)	(23,878)	8.36%
Depreciation on Non-Current Assets		(5,671,846)	(6,135,876)	(6,135,876)	(6,246,801)	(110,925)	1.81%
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(213,754)	(213,754)	(213,754)	(209,646)	(4,108)	(1.92%)
Other Expenditure		(326,113)	(467,211)	(467,211)	(445,567)	(21,644)	(4.63%)
Loss on Disposal of Assets	9	(59,789)	(37,364)	(37,364)	(33,370)	(3,994)	10.69%
Total Operating Expenditure		(11,552,829)	(12,256,480)	(12,256,480)	(10,558,029)	(1,698,452)	
Funding Balance Adjustments							
Add back Depreciation		5,671,846	6,135,876	6,135,876	6,246,801	110,925	1.81%
Adjust (Profit)/Loss on Asset Disposal	9	53,798	31,373	31,373	29,517	(1,856)	(5.92%)
Adjust Accruals/Rounding			(4,000)	(4,000)		4,000	(100.00%)
Net Cash from Operations		3,777,650	3,471,572	3,471,572	6,216,372	2,744,800	
Capital Revenues							
Grants, Subsidies and Contributions	7	8,283,453	8,346,662	8,346,662	5,071,585	(3,275,077)	(39.24%)
Proceeds from Disposal of Assets	9	237,800	257,800	257,800	243,182	(14,618)	(5.67%)
Total Capital Revenues		8,521,253	8,604,462	8,604,462	5,314,767	(3,206,495)	
Capital Expenses							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(2,106,075)	(2,372,576)	(2,372,576)	(755,767)	(1,616,809)	(68.15%)
Furniture and Equipment	8	(43,600)	(38,600)	(38,600)	(14,708)	(23,892)	(61.90%)
Plant and Equipment	8	(745,000)	(775,905)	(775,905)	(608,294)	(167,611)	(21.60%)
Infrastructure - Roads	8	(11,827,506)	(12,004,148)	(12,004,148)	(8,715,441)	(3,288,707)	(27.40%)
Infrastructure - Footpaths	8	(160,000)	0	0	0	0	
Infrastructure - Airports	8	(26,000)	(77,000)	(77,000)	(29,783)	(47,217)	(61.32%)
Infrastructure - Other	8	(1,734,798)	(1,762,341)	(1,762,341)	(98,253)	(1,664,088)	(94.42%)
Total Capital Expenditure		(16,642,979)	(17,030,570)	(17,030,570)	(10,222,247)	(6,808,324)	
Net Cash from Capital Activities		(8,121,726)	(8,426,108)	(8,426,108)	(4,907,479)	3,518,629	
Financing							
Transfer to Reserves	6	(3,403,699)	(3,603,699)	(3,603,699)	(3,586,789)	16,910	(0.47%)
Transfer from Reserves	6	1,394,681	1,671,452	1,671,452	1,516,771	154,681	9.25%
Net Cash from Financing Activities		(2,009,018)	(1,932,247)	(1,932,247)	(2,070,018)	171,591	
Net Operations, Capital and Financing		(6,353,095)	(6,886,783)	(6,886,783)	(761,126)	6,435,020	
Opening Funding Surplus(Deficit)	2	6,353,095	6,526,819	6,526,819	6,526,819	0	0.00%
Closing Funding Surplus(Deficit)	2	0	(359,965)	(359,965)	5,765,693	6,435,020	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018
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SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		160	160	0	(160)	(100.00%)	
General Purpose Funding - Rates		3,955,172	3,955,172	4,041,087	85,915	2.17%	
General Purpose Funding - Other		2,293,775	2,293,775	4,145,496	1,851,721	80.73%	▲
Law, Order and Public Safety		15,722	15,722	18,865	3,143	19.99%	
Health		5,935	5,935	6,086	151	2.55%	
Education and Welfare		140,338	140,338	118,575	(21,763)	(15.51%)	▼
Housing		25,500	25,500	27,716	2,216	8.69%	
Community Amenities		126,758	126,758	121,251	(5,507)	(4.34%)	
Recreation and Culture		355,724	355,724	94,933	(260,791)	(73.31%)	▼
Transport		9,497,769	9,497,769	6,525,400	(2,972,369)	(31.30%)	▼
Economic Services		198,283	198,283	152,216	(46,067)	(23.23%)	▼
Other Property and Services		1,296,330	1,296,330	318,043	(978,287)	(75.47%)	▼
Total Operating Revenue		17,911,466	17,911,466	15,569,668	(2,341,798)		
Operating Expense							
Governance		(571,441)	(571,441)	(536,878)	(34,563)	(6.05%)	
General Purpose Funding		(216,309)	(216,309)	(212,415)	(3,894)	(1.80%)	
Law, Order and Public Safety		(178,526)	(178,526)	(171,190)	(7,336)	(4.11%)	
Health		(80,500)	(80,500)	(88,549)	8,049	10.00%	
Education and Welfare		(606,791)	(606,791)	(522,364)	(84,427)	(13.91%)	▼
Housing		(34,500)	(34,500)	(29,717)	(4,784)	(13.87%)	
Community Amenities		(687,163)	(687,163)	(522,793)	(164,370)	(23.92%)	▼
Recreation and Culture		(1,575,950)	(1,575,950)	(1,431,341)	(144,609)	(9.18%)	
Transport		(6,272,693)	(6,272,693)	(5,974,854)	(297,839)	(4.75%)	
Economic Services		(596,799)	(596,799)	(480,150)	(116,649)	(19.55%)	▼
Other Property and Services		(1,435,809)	(1,435,809)	(587,778)	(848,030)	(59.06%)	▼
Total Operating Expenditure		(12,256,480)	(12,256,480)	(10,558,029)	(1,698,452)		
Funding Balance Adjustments							
Add back Depreciation		6,135,876	6,135,876	6,246,801	110,925	1.81%	
Adjust (Profit)/Loss on Asset Disposal	9	31,373	31,373	29,517	(1,856)	(5.92%)	
Adjust Accruals/Rounding	-	4,000	(4,000)	0	4,000	(100.00%)	
Net Cash from Operations		11,818,235	11,818,234	11,287,957	(530,277)		
Capital Revenues							
Proceeds from Disposal of Assets	9	257,800	257,800	243,182	(14,618)	(5.67%)	
Total Capital Revenues		257,800	257,800	243,182	(14,618)		
Capital Expenses							
Land and Buildings	8	(2,372,576)	(2,372,576)	(755,767)	(1,616,809)	(68.15%)	▼
Furniture and Equipment	8	(38,600)	(38,600)	(14,708)	(23,892)	(61.90%)	▼
Plant and Equipment	8	(775,905)	(775,905)	(608,294)	(167,611)	(21.60%)	▼
Infrastructure - Roads	8	(12,004,148)	(12,004,148)	(8,715,441)	(3,288,707)	(27.40%)	▼
Infrastructure - Footpaths		0	0	0	0		
Infrastructure - Airports	8	(77,000)	(77,000)	(29,783)	(47,217)	(61.32%)	▼
Infrastructure - Other	8	(1,762,341)	(1,762,341)	(98,253)	(1,664,088)	(94.42%)	▼
Total Capital Expenditure		(17,030,570)	(17,030,570)	(10,222,247)	(6,808,324)		
Net Cash from Capital Activities		(16,772,770)	(16,772,770)	(9,979,064)	(6,793,706)		
Transfer to Reserves	6	(3,603,699)	(3,603,699)	(3,586,789)	16,910	(0.47%)	
Transfer from Reserves	6	1,671,452	1,671,452	1,516,771	154,681	9.25%	
Net Cash from Financing Activities		(1,932,247)	(1,932,247)	(2,070,018)	171,591		
Net Operations, Capital and Financing		(6,886,783)	(6,886,783)	(761,126)	6,435,020		
Opening Funding Surplus(Deficit)	2	6,526,819	6,526,819	6,526,819	0	0.00%	
Closing Funding Surplus(Deficit)	2	(359,965)	(359,965)	5,765,693	6,435,020		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 June 2018

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	160	0	160	160
General Purpose Funding - Rates	3,935,465	19,707	3,955,172	3,955,172
General Purpose Funding - Other	2,517,176	(223,401)	2,293,775	2,293,775
Law, Order and Public Safety	15,722	0	15,722	15,722
Health	5,935	0	5,935	5,935
Education and Welfare	144,903	(4,565)	140,338	140,338
Housing	25,500	0	25,500	25,500
Community Amenities	136,942	(10,184)	126,758	126,758
Recreation and Culture	389,474	(33,750)	355,724	355,724
Transport	9,408,598	89,171	9,497,769	9,497,769
Economic Services	198,283	0	198,283	198,283
Other Property and Services	1,110,130	186,200	1,296,330	1,296,330
Total Operating Revenue	17,888,288	23,178	17,911,466	17,911,466
Operating Expense				
Governance	(571,441)	0	(571,441)	(571,441)
General Purpose Funding	(196,309)	(20,000)	(216,309)	(216,309)
Law, Order and Public Safety	(178,526)	0	(178,526)	(178,526)
Health	(80,500)	0	(80,500)	(80,500)
Education and Welfare	(660,001)	53,210	(606,791)	(606,791)
Housing	(25,500)	(9,000)	(34,500)	(34,500)
Community Amenities	(675,163)	(12,000)	(687,163)	(687,163)
Recreation and Culture	(1,495,750)	(80,200)	(1,575,950)	(1,575,950)
Transport	(5,939,154)	(333,539)	(6,272,693)	(6,272,693)
Economic Services	(526,923)	(69,876)	(596,799)	(596,799)
Other Property and Services	(1,203,563)	(232,245)	(1,435,809)	(1,435,809)
Total Operating Expenditure	(11,552,829)	(703,651)	(12,256,480)	(12,256,480)
Funding Balance Adjustments				
Add back Depreciation	5,671,846	464,030	6,135,876	6,135,876
Adjust (Profit)/Loss on Asset Disposal	53,798	(22,425)	31,373	31,373
Adjust Provisions and Accruals	0	(4,000)	(4,000)	(4,000)
Net Cash from Operations	12,061,102	(242,868)	11,818,235	11,818,234
Capital Revenues				
Proceeds from Disposal of Assets	237,800	20,000	257,800	257,800
Total Capital Revenues	237,800	20,000	257,800	257,800
Capital Expenses				
Land and Buildings	(2,106,075)	(266,501)	(2,372,576)	(2,372,576)
Furniture and Equipment	(43,600)	5,000	(38,600)	(38,600)
Plant and Equipment	(745,000)	(30,905)	(775,905)	(775,905)
Infrastructure - Roads	(11,827,506)	(176,642)	(12,004,148)	(12,004,148)
Infrastructure - Footpaths	(160,000)	160,000	0	0
Infrastructure - Airports	(26,000)	(51,000)	(77,000)	(77,000)
Infrastructure - Other	(1,734,798)	(27,543)	(1,762,341)	(1,762,341)
Total Capital Expenditure	(16,642,979)	(387,591)	(17,030,570)	(17,030,570)
Net Cash from Capital Activities	(16,405,179)	(367,591)	(16,772,770)	(16,772,770)
Financing				
Transfer to Reserves	(3,403,699)	(200,000)	(3,603,699)	(3,603,699)
Transfer from Reserves	1,394,681	276,771	1,671,452	1,671,452
Net Cash from Financing Activities	(2,009,018)	76,771	(1,932,247)	(1,932,247)
Net Operations, Capital and Financing	(6,353,095)	(533,688)	(6,886,783)	(6,886,783)
Opening Funding Surplus(Deficit)	6,353,095	173,724	6,526,819	6,526,819
Closing Funding Surplus(Deficit)	0	(359,965)	(359,965)	(359,965)

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 30 June 2018

Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(160)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	85,915	2.17%			Under variance reporting threshold
General Purpose Funding - Other	1,851,721	80.73%	▲	Timing	The First two instalments of the Financial Assistance Grants for FY19 were received in late June.
Law, Order and Public Safety	3,143	19.99%			Under variance reporting threshold
Health	151	2.55%			Under variance reporting threshold
Education and Welfare	(21,763)	(15.51%)	▼	Permanent	Budgeted Youth Grants \$10K and CDO income \$10 were not received.
Housing	2,216	8.69%			Under variance reporting threshold
Community Amenities	(5,507)	(4.34%)			Under variance reporting threshold
Recreation and Culture	(260,791)	(73.31%)	▼	Permanent	Budgeted Grants of \$272K were not received. This would be offset by lower expenditure.
Transport	(2,972,369)	(31.30%)	▼	Timing	Wandarra Income is \$3.075M lower than budget. Unfinished projects will continue into FY19, with offsetting revenue and expenditure.
Economic Services	(46,067)	(23.23%)	▼	Permanent	Tourism income was \$18K lower than budget and Building control income was \$20K lower than budget.
Other Property and Services	(978,287)	(75.47%)	▼	Permanent	Income for private works is \$1.004M lower than budget. This was due to a budget allowance in case the Shire undertook sealing works of Goldfields Hwy between Meekatharra and Wiluna for Main Roads. This did not eventuate. It is also offset with a reduction in expenditure.
Operating Expense					
Governance	(34,563)	(6.05%)			Under variance reporting threshold
General Purpose Funding	(3,894)	(1.80%)			Under variance reporting threshold
Law, Order and Public Safety	(7,336)	(4.11%)			Under variance reporting threshold
Health	8,049	10.00%			Under variance reporting threshold
Education and Welfare	(84,427)	(13.91%)	▼	Permanent	Youth Centre expenditure was \$63K lower than budgeted. This was due to lower activities than anticipated.
Housing	(4,784)	(13.87%)			Under variance reporting threshold
Community Amenities	(164,370)	(23.92%)	▼	Permanent	Sanitation Services are \$23K lower, Cemetery costs are \$56K lower, and Town Planning expenditure is \$87K lower than budget.
Recreation and Culture	(144,609)	(9.18%)			Under variance reporting threshold
Transport	(297,839)	(4.75%)			Under variance reporting threshold
Economic Services	(116,649)	(19.55%)	▼	Permanent	Tourism and Area promotion is \$85K lower than budgeted, this is due to reduction in maintenance on Walk Trail due to replacing pine boardwalks with more hardier jarrah. Building Control is \$27K lower, with no demolition costs being incurred during the year.
Other Property and Services	(848,030)	(59.06%)	▼	Permanent	Private Works Expenditure if \$1.006M lower than Budget. This is offset by lower income. Plant Operations Overhead Costs are under-recovered. These costs will be reallocated with End of Year processes.
Funding Balance Adjustments					
Add back Depreciation	110,925	1.81%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	(1,856)	(5.92%)			Refer to Note 9 Disposals for detail.
Capital Revenues					
Grants, Subsidies and Contributions	(3,275,077)	(39.24%)	▼		This variance relates to Wandarra Income as referred to in Transport revenues above.
Proceeds from Disposal of Assets	(14,618)	(5.67%)			Under variance reporting threshold
Capital Expenses					
Land and Buildings	(1,616,809)	(68.15%)	▼		Refer to Note 8A for project details
Furniture and Equipment	(23,892)	(61.90%)	▼		Refer to Note 8A for project details
Plant and Equipment	(167,611)	(21.60%)	▼		Refer to Note 8A for project details
Infrastructure - Roads	(3,288,707)	(27.40%)	▼		Refer to Note 8A for project details
Infrastructure - Airports	(47,217)	(61.32%)	▼		Refer to Note 8A for project details
Infrastructure - Other	(1,664,088)	(94.42%)	▼		Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	0	0.00%			Under variance reporting threshold.

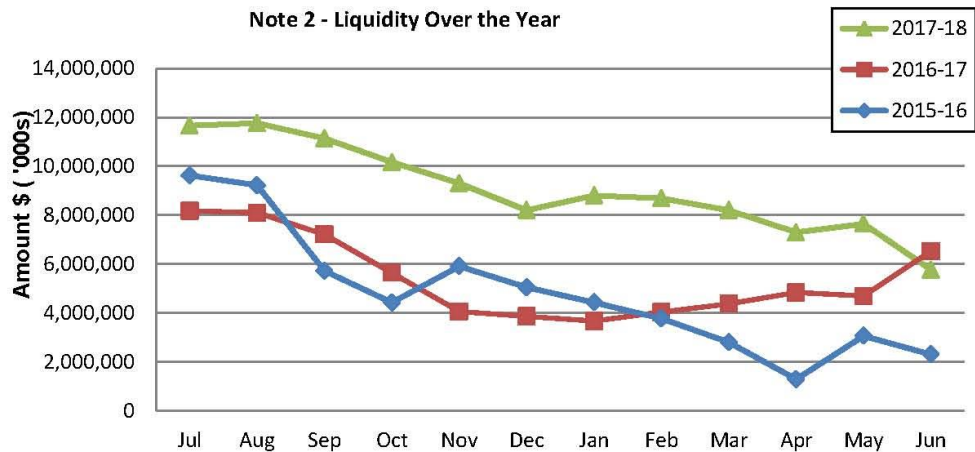
SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
Note	YTD 30 Jun 2018	Previous Month	YTD 30 Jun 2017
	\$	\$	\$
Current Assets			
Cash Unrestricted	3,635,804	5,552,704	5,011,626
Cash Restricted	19,631,600	16,524,653	17,561,582
Receivables - Rates and Rubbish	1,023,535	1,047,594	921,486
Receivables -Other	986,135	974,405	779,272
Interest / ATO Receivable/Trust	124,051	83,813	90,464
Inventories	101,596	89,902	130,438
	25,502,720	24,273,070	24,494,868
Less: Current Liabilities			
Payables	(105,428)	(107,300)	(406,468)
Provisions	(339,540)	(339,540)	(339,540)
	(444,967)	(446,839)	(746,007)
Less: Cash Reserves	(19,631,600)	(16,524,653)	(17,561,582)
Plus Provisions	339,540	339,540	339,540
Net Current Funding Position	5,765,693	7,641,118	6,526,818

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds.
The balance of these funds are still invested with WATC.

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	155,900			155,900	Westpac	At Call
Trust Bank Account	Variable			91,791	91,791	Westpac	At Call
Air BP	Variable	65,946			65,946	Westpac	At Call
Maxi Account	Variable	3,443,975			3,443,975	Westpac	At Call
(b) Term Deposits							
* 74-758-0859	2.80%		19,478,368		19,478,368	NAB	31-Oct-18
# OCDF	1.45%		153,232		153,232	WATC	At Call
Total		3,665,821	19,631,600	91,791	23,389,212		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

The Shire received \$3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 4: BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		24/06/2017	Original Budget Surplus			\$	\$	\$	\$
			Audited Budget Surplus	6,353,095	6,526,819		173,724	0	173,724
Revenue									
2419	Youth Grant - O.S.H.C. Program	16/09/2017 Item 9.2.5	Operating Revenue	38,732	31,167		0	(7,565)	166,159
3608	Dept Sport & Recreation - Kidsport Program Grant	16/09/2017 Item 9.2.5	Operating Revenue	20,000	0		0	(20,000)	146,159
4591	Mainroads Direct Grant	16/09/2017 Item 9.2.5	Operating Revenue	260,586	285,548		24,962	0	171,121
5137	Rebate on Vehicle Purchases	16/09/2017 Item 9.2.5	Operating Revenue	0	1,000		1,000	0	172,121
8313	Misc Income - Vehicle Licences Refunded by DoT	16/09/2017 Item 9.2.5	Operating Revenue	0	111,700		111,700	0	283,821
8309	Diesel Fuel Rebate	16/09/2017 Item 9.2.5	Operating Revenue	40,000	104,500		64,500	0	348,321
0181	Financial Assistance Grant	16/09/2017 Item 9.2.5	Operating Revenue	1,247,642	1,103,907		0	(143,735)	204,586
0211	Local Road Grant	16/09/2017 Item 9.2.5	Operating Revenue	653,887	552,221		0	(101,666)	102,920
4601	Natural Disaster (Flood Damage) Grant	16/09/2017 Item 9.2.5	Operating Revenue	6,784,125	6,847,334		63,209	0	166,129
0031	Rates Raised	16/09/2017 Item 9.2.5	Operating Revenue	3,930,465	3,922,172		0	(8,293)	157,835
2073	Lease of Red Sand Box	17/03/2018 Item 9.3.3	Operating Revenue	0	1,000		1,000	0	158,835
2063	Reimbursement of Red Sand Box Utilities	17/03/2018 Item 9.3.3	Operating Revenue	0	2,000		2,000	0	160,835
0131	Back Rates Raised	17/03/2018 Item 9.3.3	Operating Revenue	4,000	32,000		28,000	0	188,835
4163	Mt Gould Police Station Restoration Grant	17/03/2018 Item 9.3.3	Operating Revenue	42,500	28,750		0	(13,750)	175,085
0151	Interest on Overdue Rates	17/03/2018 Item 9.3.3	Operating Revenue	95,000	117,000		22,000	0	197,085
2863	Refuse Removal Charges	17/03/2018 Item 9.3.3	Operating Revenue	101,742	91,558		0	(10,184)	186,901
8313	Misc Income - Plant Hire	17/03/2018 Item 9.3.3	Operating Revenue	111,700	121,700		10,000	0	196,901
Operating Expenditure									
0961	Lot 294 Hill St - Maintenance (new house)	16/09/2017 Item 9.2.5	Operating Expenses	0	9,000		0	(9,000)	187,901
4820	Street Maintenance	16/09/2017 Item 9.2.5	Operating Expenses	66,180	71,680		0	(5,500)	182,401
0712	Computer Software	16/09/2017 Item 9.2.5	Operating Expenses	24,066	44,317		0	(20,251)	162,150
	Consulting - (Additional: Economic Impact Assessment/Business Case Landor Rd)	16/09/2017 Item 9.2.5	Operating Expenses	100,572	120,572		0	(20,000)	142,150
4692	Refund of Grant Monies	16/09/2017 Item 9.2.5	Operating Expenses	0	121,098		0	(121,098)	21,052
0555	Sundry Debtor Write Off	20/01/2018 Item 9.2.5	Operating Expenses	5,000	25,000		0	(20,000)	1,052
5132	Loss on Sale of Asset	16/09/2017 Item 9.2.5	Non Cash Item	0	3,320	3,320	0	(3,320)	1,052
2457	Salaries - Community Development	17/03/2018 Item 9.3.3	Operating Expenses	64,060	51,000		13,060	0	14,112
2422	Salaries - Youth Coordinators	17/03/2018 Item 9.3.3	Operating Expenses	173,281	110,000		63,281	0	77,393
8012	Overseers Wages	17/03/2018 Item 9.3.3	Operating Expenses	212,916	295,000		0	(22,084)	55,309
3212	Cemetery Maintenance	17/03/2018 Item 9.3.3	Operating Expenses	40,444	52,444		0	(12,000)	43,309
4872	Update Roman Data	17/03/2018 Item 9.3.3	Operating Expenses	5,000	42,000		0	(37,000)	6,309
2512	Youth Centre Maintenance	17/03/2018 Item 9.3.3	Operating Expenses	33,999	25,000		8,999	0	15,308
5926	Maintenance Trails & Lookout	17/03/2018 Item 9.3.3	Operating Expenses	97,124	40,000		57,124	0	72,432
M1	Mt Clere Road Maintenance	17/03/2018 Item 9.3.3	Operating Expenses	0	110,000		0	(110,000)	(37,568)
5132	Loss on Sale of Asset - P408 2009 Hino Tipper	17/03/2018 Item 9.3.3	Non Cash Item	0	1,421	1,421	0	(1,421)	(37,568)
0732	Loss on Sale of Admin Asset - Lot 255 Darlot St	17/03/2018 Item 9.3.3	Non Cash Item	27,166	0	(27,166)	27,166	0	(37,568)
2426	Depreciation - Education	17/03/2018 Item 9.3.3	Non Cash Item	15,500	32,100	16,600	0	(16,600)	(37,568)
2522	Depreciation - Youth	17/03/2018 Item 9.3.3	Non Cash Item	40,270	55,800	15,530	0	(15,530)	(37,568)
2662	Depreciation - Housing	17/03/2018 Item 9.3.3	Non Cash Item	53,500	183,000	129,500	0	(129,500)	(37,568)
3972	Depreciation - Sports, Parks, Gym	17/03/2018 Item 9.3.3	Non Cash Item	212,300	292,500	80,200	0	(80,200)	(37,568)
5072	Depreciation - Airport	17/03/2018 Item 9.3.3	Non Cash Item	255,300	310,500	55,200	0	(55,200)	(37,568)
5922	Depreciation - Trails	17/03/2018 Item 9.3.3	Non Cash Item	10,500	67,500	57,000	0	(57,000)	(37,568)
5762	Depreciation - Economic	17/03/2018 Item 9.3.3	Non Cash Item	10,500	80,500	70,000	0	(70,000)	(37,568)
0722	Depreciation - Administration	17/03/2018 Item 9.3.3	Non Cash Item	40,000	81,000	40,000	0	(40,000)	(37,568)
0492	Housing - Allocated to Administration	17/03/2018 Item 9.3.3	Non Cash Item	117,918	201,418	83,500	0	(83,500)	(37,568)
8232	Housing - Allocated to Works	17/03/2018 Item 9.3.3	Non Cash Item	104,816	150,816	46,000	0	(46,000)	(37,568)
2682	Housing - Less Allocation to Program	17/03/2018 Item 9.3.3	Non Cash Item	(301,345)	(481,345)	(129,500)	129,500	0	(37,568)
0952	Salaries - Administration	17/03/2018 Item 9.3.5	Operating Expenses	757,819	783,003			(25,184)	(62,752)
0992	Industry Superannuation	17/03/2018 Item 9.3.5	Operating Expenses	93,203	95,595			(2,392)	(65,144)

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 June 2018

Note 4: BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Capital Expenditure									
2715	New Staff Housing - Lot 294 Hill St	22/07/2017 Item 9.7.1	Capital Expenses	0	251,771		0	(251,771)	(316,915)
0980	Lot 927 McCleary St - (Additional: Replace Lights with LEDs)	16/09/2017 Item 9.2.5	Capital Expenses	54,500	57,000		0	(2,500)	(319,415)
0981	Lot 294 Hill St - CCTV and install alarm	16/09/2017 Item 9.2.5	Capital Expenses	0	3,815		0	(3,815)	(323,230)
3544	Shire Hall	16/09/2017 Item 9.2.5	Capital Expenses	147,250	152,250		0	(5,000)	(328,230)
DC5	Washdown Bay - Petrol and Oil Separator	16/09/2017 Item 9.2.5	Capital Expenses	12,000	26,000		0	(14,000)	(342,230)
DC10	Depot Office - Paint Internal and External	16/09/2017 Item 9.2.5	Capital Expenses	15,000	10,000		5,000	0	(337,230)
DC12	Works Manager Office Upgrade	16/09/2017 Item 9.2.5	Capital Expenses	0	5,000		0	(5,000)	(342,230)
5144	Works Manager Vehicle Upgrade (Offset by trade in P487)	16/09/2017 Item 9.2.5	Capital Expenses	0	45,000		0	(45,000)	(387,230)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal	16/09/2017 Item 9.2.5	Capital Expenses	0	35,688		0	(35,688)	(422,918)
A66	Landor Rd - R2R Funded - various reseals (25.5km total)	16/09/2017 Item 9.2.5	Capital Expenses	400,000	786,219		0	(386,219)	(809,137)
A30	Murchison Downs Rd - R2R Funded - reseal	16/09/2017 Item 9.2.5	Capital Expenses	200,000	101,602		98,398	0	(710,739)
1261	Various Town Streets - R2R Funded - reseals and imprvmnts	16/09/2017 Item 9.2.5	Capital Expenses	350,000	163,179		186,821	0	(523,918)
1215	Airport Apron & Parking Area - Bitumen works	16/09/2017 Item 9.2.5	Capital Expenses	0	20,000		0	(20,000)	(543,918)
5114	Airport Tractor Mower-Sprayer Unit	16/09/2017 Item 9.2.5	Capital Expenses	42,000	65,000		0	(23,000)	(566,918)
263	Tangadee Road AGRN743 Flood Damage Works	16/09/2017 Item 9.2.5	Capital Expenses	56,674	119,883		0	(63,209)	(630,127)
1324	Admin Office Equipment - Shredder	16/09/2017 Item 9.2.5	Capital Expenses	19,500	6,500		13,000	0	(617,127)
9681	Community Resource Centre - Building	17/03/2018 Item 9.3.3	Capital Expenses	6,400	12,000		0	(5,600)	(622,727)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal	17/03/2018 Item 9.3.3	Capital Expenses	35,688	12,434		23,254	0	(589,473)
8960/7015	Transfer to Reserves - Leave Reserve	17/03/2018 Item 9.3.3	Capital Expenses	0	200,000		0	(200,000)	(799,473)
0930	Sports Complex Residence - Capital Improvements 16/17	17/03/2018 Item 9.3.3	Capital Expenses	9,450	13,733		0	(4,283)	(803,756)
0979	Lot 204 Hill St - Capital Improvements from 16/17	17/03/2018 Item 9.3.3	Capital Expenses	54,450	55,690		0	(1,240)	(904,996)
1328	Shire Office - Capital Improvements from 16/17	17/03/2018 Item 9.3.3	Capital Expenses	152,200	153,800		0	(1,600)	(906,596)
SR02	Fence for tank south of Roadhouse	17/03/2018 Item 9.3.3	Capital Expenses	0	11,500		0	(11,500)	(918,096)
4181	Mt Gould Police Station Restoration	17/03/2018 Item 9.3.3	Capital Expenses	112,500	61,500		51,000	0	(767,096)
5124	Road Plant Purchases - Truck / Tipper	17/03/2018 Item 9.3.3	Capital Expenses	100,000	75,887		24,113	0	(742,983)
2437	Youth Centre Building Upgrade	17/03/2018 Item 9.3.3	Capital Expenses	44,500	53,000		0	(8,500)	(751,483)
0925	Lot 213 Darlot St - Capital Improvements	17/03/2018 Item 9.3.3	Capital Expenses	24,200	16,000		8,200	0	(743,283)
0931	Lot 304 Darlot St - Capital Improvements	17/03/2018 Item 9.3.3	Capital Expenses	20,000	0		20,000	0	(723,283)
3744	Power to Sports Complex	17/03/2018 Item 9.3.3	Capital Expenses	0	14,043		0	(14,043)	(737,326)
AC2	Admin Building - Retile two entrances	17/03/2018 Item 9.3.3	Capital Expenses	3,000	8,000		0	(5,000)	(742,326)
DC8	Depot Capital Improvements - Security Cameras	17/03/2018 Item 9.3.3	Capital Expenses	12,000	0		12,000	0	(730,326)
0254	Council Chambers Table	17/03/2018 Item 9.3.3	Capital Expenses	8,000	16,000		0	(8,000)	(738,326)
1215	Airport Apron & Parking Area	17/03/2018 Item 9.3.3	Capital Expenses	20,000	26,000		0	(6,000)	(744,326)
5114	Airport Tractor Mower-Sprayer Unit	17/03/2018 Item 9.3.3	Capital Expenses	65,000	52,018		12,982	0	(731,344)
2439	Kidzone Building Improvements	17/03/2018 Item 9.3.3	Capital Expenses	15,000	5,892		9,108	0	(722,236)
DC9	Depot Capital Improvements - Railway Goods Shed	17/03/2018 Item 9.3.3	Capital Expenses	13,000	25,000		0	(12,000)	(734,236)
1268	Water Bores	17/03/2018 Item 9.3.3	Capital Expenses	150,000	100,000		50,000	0	(684,236)
5219	Airport Terminal	17/03/2018 Item 9.3.3	Capital Expenses	27,000	80,500		0	(53,500)	(737,736)
CI18	Main Street Service Road - Construction	17/03/2018 Item 9.3.3	Capital Expenses	300,000	190,000		110,000	0	(627,736)
C1	Mt Clere Road Construction	17/03/2018 Item 9.3.3	Capital Expenses	0	160,000		0	(160,000)	(787,736)
5046	Footpaths - new and renewal	17/03/2018 Item 9.3.3	Capital Expenses	160,000	0		160,000	0	(627,736)
1215	Airport Apron and Parking	17/03/2018 Item 9.4.2	Capital Expenses	0	25,000		0	(25,000)	(652,736)
Capital Revenue									
8961/7050	Transfer from Reserves - Building Reserve	22/07/2017 Item 9.7.1	Capital Revenue	0	251,771		251,771	0	(400,965)
3733	Proceeds on Sale of Assets - Sport & Rec	16/09/2017 Item 9.2.5	Capital Revenue	4,000	0		0	(4,000)	(404,965)
5105	Proceeds on Sale of Assets	16/09/2017 Item 9.2.5	Capital Revenue	60,000	102,727		42,727	0	(362,238)
5105	Proceeds on Sale of Assets - add: P408 2009 Hino Tipper	17/03/2018 Item 9.3.3	Capital Revenue	102,727	130,000		27,273	0	(334,965)
1126	Proceeds on Sale of Assets - Administration - Lot 255 Darlot St Correction should have been entered as a decrease in available cash but presented as an increase	17/03/2018 Item 9.3.3 correction	Capital Revenue	50,000 50,000	0 0		50,000 0	0 (100,000)	(284,965) (384,965)
8961/7080	Transfer from Reserves -Airport Reserve	22/07/2017 Item 9.7.1	Capital Revenue	0	25,000		25,000	0	(359,965)
						441,605	1,981,872	(2,783,442)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

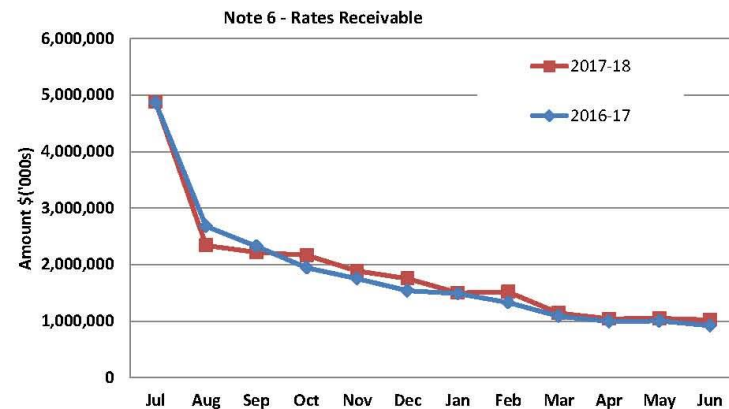
Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates and Rubbish Collectable
% Collected

YTD 30 Jun 2018	30 June 2017
\$ 921,486	\$ 921,486
3,886,912	
(3,784,863)	
1,023,535	921,486
1,023,535	921,486
78.71%	



Receivables - General

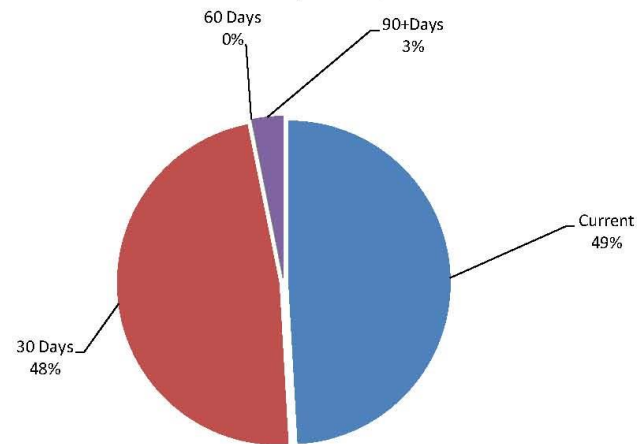
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$ 535,319	\$ 520,905	\$ 166	\$ 34,072
			1,090,462

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Rates were levied on 20 July 2017
Full Payment or Instalment 1 due 26 August 2017
Instalment 2 due 30 October 2017
Instalment 3 due 3 January 2018
Instalment 4 due 9 March 2018

Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 6: Cash Backed Reserves

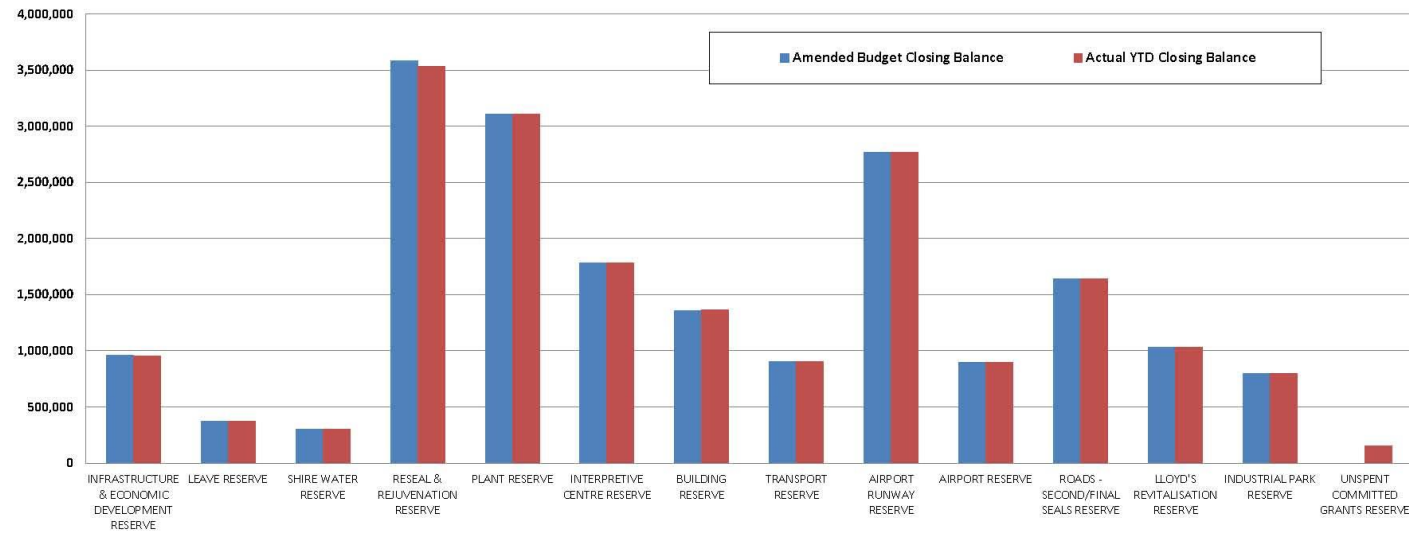
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	933,728	24,464	23,978	0	0	0	0	958,192	957,706
LEAVE RESERVE	170,430	4,465	4,377	200,000	200,000	0	0	374,895	374,807
SHIRE WATER RESERVE	296,120	7,758	7,604	0	0	0	0	303,878	303,724
RESEAL & REJUVENATION RESERVE	3,042,005	79,701	64,573	460,000	430,000	0	0	3,581,706	3,536,578
PLANT RESERVE	3,032,837	79,460	77,716	0	0	0	0	3,112,297	3,110,553
INTERPRETIVE CENTRE RESERVE	1,248,253	32,704	32,055	500,000	500,000	0	0	1,780,957	1,780,308
BUILDING RESERVE	1,571,902	41,184	45,969	0	0	(251,771)	(251,771)	1,361,315	1,366,100
TRANSPORT RESERVE	644,380	16,883	16,548	243,902	243,902	0	0	905,165	904,830
AIRPORT RUNWAY RESERVE	2,701,200	70,771	69,366	0	0	0	0	2,771,971	2,770,566
AIRPORT RESERVE	898,004	23,528	24,473	0	0	(25,000)	(25,000)	896,532	897,477
ROADS - SECOND/FINAL SEALS RESERVE	1,114,081	29,189	28,338	500,000	500,000	0	0	1,643,270	1,642,419
LLOYD'S REVITALISATION RESERVE	520,073	13,626	13,228	500,000	500,000	0	0	1,033,699	1,033,302
INDUSTRIAL PARK RESERVE	0	0	0	800,000	800,000	0	0	800,000	800,000
UNSPENT COMMITTED GRANTS RESERVE	1,388,569	6,064	4,663	0	0	(1,394,681)	(1,240,000)	0	153,232
	17,561,582	429,797	412,887	3,203,902	3,173,902	(1,671,452)	(1,516,771)	19,523,877	19,631,600

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018
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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note7: GRANTS

Program/Details GL	TYPE		2017-18 Original Budget	Variations Additions (Deletions)	2017-18 Amended Budget	Operating	Non- Operating	Recoup Status	
								Received	Balance
			\$	\$		\$	\$	\$	\$
General Purpose Funding									
0181	Operating Grant	Financial Assistance Grant	1,247,642	(143,735)	1,103,907	1,103,907	0	2,337,791	(1,233,884)
0211	Operating Grant	Local Road Grant	653,887	(101,666)	552,221	552,221	0	1,224,760	(672,539)
Law, Order, Public Safety									
1563	Operating Grant	D.F.E.S. Operating Grant	7,890	0	7,890	7,890	0	11,753	(3,863)
2003	Operating Grant	S.E.S. Operating Grant	3,832	0	3,832	3,832	0	4,237	(405)
Education & Welfare									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	38,732	(7,565)	31,167	31,167	0	31,167	(0)
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	84,571	0	84,571	84,571	0	84,013	558
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
Community Amenities									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
Recreation And Culture									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	20,000	(20,000)	0	0	0	0	0
3623	Operating Grant	Reimbursements Rec Officer	500		500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000		10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500		500	500	0	31	469
3713	Operating Grant	Recreation Grants	20,000		20,000	20,000	0	0	20,000
4163	Operating Grant	Misc Grants	42,500		42,500	42,500	0	0	42,500
3873	Non-Operating	Lotterywest Grant	200,000		200,000	0	200,000	0	200,000
Transport									
4591	Operating Grant	Mrd - Direct Grant	260,586	24,962	285,548	285,548	0	285,548	0
4651	Operating Grant	Royalties For Regions Grant - Direct	0	0	0	0	0	0	0
4843	Operating Grant	Street - Lighting - Operating Grant	4,930	0	4,930	4,930	0	4,933	(3)
4601	Non-Operating	Wandrra - Natural Disaster	6,784,125	63,209	6,847,334	0	6,847,334	3,772,257	3,075,077
4621	Non-Operating	R2R Grant	1,050,995	0	1,050,995	0	1,050,995	1,050,995	0
4691	Non-Operating	Mrd Road Project Grant	248,333	0	248,333	0	248,333	248,333	0
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	0	0	0	0	0	0
Economic Services									
5381	Operating Grant	Trails Grant	0	0	0	0		0	0
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000		0	6,000
TOTALS			10,706,023	(184,795)	10,521,228	2,174,566	8,346,662	9,055,817	1,465,411
Operating Grant			2,422,570		2,174,566			3,984,232	(1,809,666)
Non-Operating			8,283,453		8,346,662			5,071,585	3,275,077
			10,706,023		10,521,228			9,055,817	1,465,411

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 June 2018							
Note 8a: CAPITAL EXPENDITURE							
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Buildings							
KEY SYSTEM	1323	40,000	0	40,000	40,000	15,830	(24,170)
ADMIN BUILDING IMPROVEMENTS	1328	152,200	6,600	158,800	158,800	76,756	(82,044)
YOUTH CENTRE BUILDING - UPGRADE	2437	44,500	8,500	53,000	53,000	32,927	(20,073)
LOT 852 KIDS ZONE BUILDING - RENEWAL & NEW	2439	15,000	-9,108	5,892	5,892	5,892	0
YOUTH CENTRE BUILDING - RENEWAL	2447	10,000	0	10,000	10,000	10,277	277
HOUSING - CAPITAL IMPROVEMENTS	2704	483,975	-16,362	467,613	467,613	206,878	(260,735)
NEW STAFF HOUSING	2715	0	251,771	251,771	251,771	251,782	11
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	6,000	0	6,000	6,000	0	(6,000)
TOWN HALL - BUILDING	3544	147,250	5,000	152,250	152,250	74,558	(77,692)
SPORTS COMPLEX BUILDINGS	3680	18,000	0	18,000	18,000	3,250	(14,750)
GYM BUILDING	3884	0	0	0	0	538	538
GOLF CLUB HOUSE	3962	41,000	0	41,000	41,000	1,286	(39,714)
MEEKATHARRA BUILDING - UPGRADES - CAPITAL	3987	9,750	0	9,750	9,750	4,409	(5,341)
MEEKATHARRA RACE COURSE IMPROVEMENTS	4016	12,500	0	12,500	12,500	7,500	(5,000)
SPORTS COMPLEX - SHEDS & STORAGE	4019	10,000	0	10,000	10,000	10,000	0
INDOOR CRICKET CENTRE	4036	30,000	0	30,000	30,000	18,145	(11,855)
MASONIC LODGE - CAPITAL	4171	4,000	0	4,000	4,000	3,800	(200)
MT GOULD POLICE STATION - CAPITAL	4181	112,500	-51,000	61,500	61,500	0	(61,500)
STAGE 1 - LLOYDS RENOVATIONS	4191	800,000	0	800,000	800,000	0	(800,000)
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	136,000	12,000	148,000	148,000	14,420	(133,580)
AIRPORT - TERMINAL	5219	27,000	53,500	80,500	80,500	9,587	(70,913)
COMMUNITY RESOURCE CENTRE - BUILDING	9681	6,400	5,600	12,000	12,000	7,933	(4,067)
Buildings Total		2,106,075	266,501	2,372,576	2,372,576	755,767	(1,616,809)
Furniture & Office Equip.							
FURNITURE AND EQUIPMENT	0254	15,000	8,000	23,000	23,000	5,015	(17,985)
ADMIN OFFICE EQUIPMENT	1324	19,500	-13,000	6,500	6,500	5,875	(625)
YOUTH CENTRE - FURNITURE & EQUIPMENT - UPGRADE	2445	0	0	0	0	1,318	1,318
TOWN HALL - EQUIPMENT	3534	1,600	0	1,600	1,600	0	(1,600)
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	7,500	2,500	(5,000)
Furniture & Office Equip. Total		43,600	-5,000	38,600	38,600	14,708	(28,892)
Plant, Equip. & Vehicles							
CEO VEHICLE	1224	65,000	0	65,000	65,000	57,548	(7,452)
CDSM VEHICLE	1331	53,000	0	53,000	53,000	51,990	(1,010)
PROJECT OFFICERS VEHICLE	1332	53,000	0	53,000	53,000	48,356	(4,644)
DCEO VEHICLE	1355	53,000	0	53,000	53,000	54,408	1,408
C.D.O. VEHICLE PURCHASE	2444	30,000	0	30,000	30,000	29,483	(517)
MISC PLANT (SMALL EQUIPMENT)	5014	42,500	0	42,500	42,500	7,117	(35,383)
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	78,000	0	(78,000)
TRACTOR MOWER - SPRAYER UNIT	5114	42,000	10,018	52,018	52,018	54,336	2,318
TRUCK	5124	100,000	-24,113	75,887	75,887	75,887	0
WORKS MANAGER VEHICLE	5144	0	45,000	45,000	45,000	44,904	(96)
ENGINES & PUMPS	5154	20,000	0	20,000	20,000	5,974	(14,026)
TRAILER	5264	5,000	0	5,000	5,000	0	(5,000)
EXCAVATOR	5331	10,000	0	10,000	10,000	9,890	(110)
VIBRATING ROLLER	5332	190,000	0	190,000	190,000	165,500	(24,500)
PLANT	5434	3,500	0	3,500	3,500	2,900	(600)
Plant, Equip. & Vehicles Total		745,000	30,905	775,905	775,905	608,294	(167,611)

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 June 2018							
Note 8a: CAPITAL EXPENDITURE							
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Roads Infrastructure							
ROAD CONSTRUCTION VARIOUS	4200	11,827,506	176,642	12,004,148	12,004,148	8,715,441	(3,288,707)
Roads Infrastructure Total		11,827,506	176,642	12,004,148	12,004,148	8,715,441	(3,288,707)
Footpath Infrastructure							
FOOTPATHS - NEW AND RENEWAL	5046	160,000	-160,000	0	0	0	0
Footpath Infrastructure Total		160,000	-160,000	0	0	0	0
Airport Infrastructure							
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	51,000	77,000	77,000	29,783	(47,217)
Airport Infrastructure Total		26,000	51,000	77,000	77,000	29,783	(47,217)
FENCE - SES/MEEKA FM YARD	2029	6,200	0	6,200	6,200	7,671	1,471
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	11,500	0	11,500	11,500	0	(11,500)
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	17,000	0	(17,000)
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	500,000	0	(500,000)
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	30,000	0	(30,000)
NANNINE CEMETERY	3285	28,000	0	28,000	28,000	0	(28,000)
CORNISH LIFT	3624	35,000	0	35,000	35,000	0	(35,000)
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	0	36,000	36,000	0	(36,000)
OVAL LIGHTS	3664	3,500	0	3,500	3,500	3,899	399
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	73,000	0	73,000	73,000	0	(73,000)
POWER TO SPORTS COMPLEX	3744	0	14,043	14,043	14,043	14,043	0
NEW PUMP & FITTINGS	3914	19,895	0	19,895	19,895	6,538	(13,357)
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	50,000	0	(50,000)
TANK, FENCE & FITTINGS	3994	26,000	11,500	37,500	37,500	34,034	(3,466)
LIONS PARK	4015	400,000	0	400,000	400,000	0	(400,000)
BASKETBALL AND TENNIS COURTS	4046	12,000	0	12,000	12,000	9,276	(2,724)
MAIN STREET SCAPING	4984	32,000	0	32,000	32,000	0	(32,000)
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	109,000	2,000	111,000	111,000	21,415	(89,585)
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	90,302	0	(90,302)
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	120,016	0	(120,016)
MEEKA TOWN WALK - HERITAGE	5389	24,500	0	24,500	24,500	1,376	(23,124)
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	10,000	0	(10,000)
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	70,885	0	(70,885)
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	30,000	0	30,000	30,000	0	(30,000)
Other Infrastructure Total		1,734,798	27,543	1,762,341	1,762,341	98,253	(1,664,088)
Capital Expenditure Total		16,642,979	387,591	17,030,570	17,030,570	10,222,247	(6,808,324)

See Note 8b for detail

Waiting on invoices to be received and processed into FY17/18

Costs transferred to Buildings.

Carried over to 2018/19

Carried over to 2018/19

Carried over to 2018/19

Carried over to 2018/19

Carried over to 2018/19

Waiting on invoices to be received and processed into FY17/18

Carried over to 2018/19

Carried over to 2018/19

Underspent this year

Carried over to 2018/19

Underspent this year

Carried over to 2018/19

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Carried over to 2018/19

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 June 2018

Note 9b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	350,000	163,179	163,179	0	(163,179)
Grids Construction	1266	200,000	200,000	200,000	73,724	(126,276)
Road Construction Misc	1267	600,000	364,000	364,000	0	(364,000)
Water Bores	1268	150,000	100,000	100,000	6,642	(93,358)
Cut Off Walls And Drainage General	1269	350,000	171,499	171,499	0	(171,499)
Council Funded - Natural Disaster Trigger Amount	1277	143,200	0	0	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	200,000	101,602	101,602	102,215	613
High Street - Roads To Recovery Funded	A43	0	0	0	43,820	43,820
Savage St - Roads To Recovery Funded	A44	0	0	0	69,831	69,831
Porter Street - Roads To Recovery Funded	A45	0	0	0	47,220	47,220
Roberts Street - Roads To Recovery Funded	A46	0	0	0	53,510	53,510
Landor Rd - Roads To Recovery Funded	A66	400,000	786,219	786,219	788,075	1,856
Landor Road - Roads To Recovery Funded	AA66	0	12,434	12,434	12,917	483
Mt Clere Rd - Construction	C1	0	160,000	160,000	137,138	(22,862)
Main Street Service Rd - Construction	C18	300,000	190,000	190,000	146,684	(43,316)
Weelarrana West Rd - Construction	C18	0	0	0	39,025	39,025
Sylvania Rd - Construction	C19	100,000	100,000	100,000	6,440	(93,560)
Munarra Rd - Construction	C31	150,000	150,000	150,000	81,143	(68,857)
Gabarintha - Nannine Rd - Construction	C32	0	76,500	76,500	76,467	(34)
Wiluna North Rd - Construction	C5	0	0	0	98,800	98,800
Jigalong Community Rd - Construction	C65	0	0	0	16,330	16,330
Landor Rd - Council Funding	C66	0	0	0	147,486	147,486
Ashburton Downs-Meekatharra Rd - Construction	C67	0	162,000	162,000	182,867	20,867
Sandstone Rd - Construction	C68	0	121,500	121,500	99,141	(22,359)
Killara Rd - Construction	C8	0	54,500	54,500	16,616	(37,884)
Agm: 661 (Feb/March 2015) General Expense	D00	6,784,125	0	0	0	0
Agm: 781 (Jan 2018) General Expense	FDA00	0	0	0	14,675	14,675
Wiluna North Road Wandraa Flood Damage (Agm 781)	FDA5	0	0	0	84,635	84,635
Agm: 781 (Jan 2018) Landor Road	FDA66	0	0	0	207,315	207,315
Landor Rd - Regional Road Group Funding	RR66	372,500	372,500	372,500	403,244	30,744
Landor Road - Business Case-R4R Funding, R2R And Council Funded	YY66	1,727,681	1,727,681	1,727,681	1,742,226	14,545
Agm: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	1,664	1,664
Agm: 743 (Jan/Feb 2017) Meekatharra - Mount Clere Road	Z1	0	141,188	141,188	0	(141,188)
Agm: 743 (Jan/Feb 2017) Cashmans Access Road	Z111	0	189,317	189,317	180,509	(8,808)
Agm: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	188,313	188,313	25,735	(162,578)
Agm: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	68,432	68,432	0	(68,432)
Agm: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	83,821	83,821	8,590	(75,231)
Agm: 743 (Jan/Feb 2017) Sylvania Road	Z19	0	111,019	111,019	0	(111,019)
Agm: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	240,312	240,312	0	(240,312)
Agm: 743 (Jan/Feb 2017) Youno Downs Road	Z22	0	341,384	341,384	331,114	(10,270)
Agm: 743 (Jan/Feb 2017) Milgun - Yarlalweelor Road	Z26	0	190,927	190,927	174,900	(16,027)
Agm: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	209,632	209,632	171,560	(38,072)
Agm: 743 (Jan/Feb 2017) Murchison Downs Road	Z30	0	155,863	155,863	138,646	(17,217)
Agm: 743 (Jan/Feb 2017) Munarra Station Road	Z31	0	19,743	19,743	18,160	(1,583)
Agm: 743 (Jan/Feb 2017) Gabarintha - Nannine Road	Z32	0	56,596	56,596	53,945	(2,651)
Agm: 743 (Jan/Feb 2017) Marymia Road	Z33	0	59,212	59,212	17,145	(42,067)
Agm: 743 (Jan/Feb 2017) Annean Road	Z34	0	130,328	130,328	125,626	(4,703)
Agm: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	404,351	404,351	100,640	(303,711)
Agm: 743 (Jan/Feb 2017) Wiluna North Road	Z5	0	317,159	317,159	305,460	(11,699)
Agm: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	119,883	119,883	0	(119,883)
Agm: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	338,224	338,224	35,515	(302,709)
Agm: 743 (Jan/Feb 2017) Landor - Meekatharra Road	Z66	0	258,638	258,638	251,574	(7,064)
Agm: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	2,561,051	2,561,051	1,638,829	(922,222)
Agm: 743 (Jan/Feb 2017) Meekatharra - Sandstone Road	Z68	0	27,216	27,216	20,168	(7,048)
Agm: 743 (Jan/Feb 2017) Pingandy Road	Z69	0	226,998	226,998	0	(226,998)
Agm: 743 (Jan/Feb 2017) Paroo Road	Z7	0	56,601	56,601	0	(56,601)
Agm: 743 (Jan/Feb 2017) Beringarra - Mount Gould Road	Z77	0	11,816	11,816	12,539	723
Agm: 743 (Jan/Feb 2017) Moorarie - Trillbar Road	Z79	0	270,494	270,494	250,926	(19,568)
Agm: 743 (Jan/Feb 2017) Killara Road	Z8	0	142,675	142,675	154,014	11,339
Agm: 743 (Jan/Feb 2017) Horseshoe Lights Access Road	Z83	0	69,342	69,342	0	(69,342)
Roads Infrastructure Total		11,827,506	12,004,148	12,004,148	8,715,441	(3,288,707)
Comments						

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Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Amended Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			
Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$				Other Sport & Rec				
3,446	4,000	554	3,446	4,000	554	P385 - Holden Rodeo 2005 - YSRO {MK3685	2,350	5,909	3,559	
						Transport				
83,334	60,000	(23,334)	83,334	60,000	(23,334)	P396 - Bomag 16.60 Tonne Padfoot Vibratory Roller	74,244	55,000	(19,244)	
						Other Properties and Services				
77,166	50,000	(27,166)	0	0	0	Lot 255 Darlot Street				
0	0	0	46,047	42,727	(3,320)	P487 - 2014 Landcruiser (Works)	45,520	42,727	(2,793)	
0	0	0	28,695	27,273	(1,422)	P408 - Hino Tipper	28,695	27,273	(1,422)	
36,823	37,100	277	36,822	37,100	278	P470 - 2013 Prado GXL (MK004)	33,958	31,818	(2,140)	
19,289	10,000	(9,289)	19,289	10,000	(9,289)	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)	18,796	19,091	295	
37,292	39,700	2,408	37,292	39,700	2,408	P474 - 2014 Ford Ranger Wildtrak (1EPP427)	37,555	35,000	(2,555)	
34,248	37,000	2,752	34,248	37,000	2,752	P459 - 2013 Toyota Prado GX (1EGN 476)	31,581	26,364	(5,217)	
291,598	237,800	(53,798)	289,173	257,800	(31,373)		272,700	243,182	(29,517)	
Comments										

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There is one action taken under delegated powers that require reporting to Council in June 2018.

Debtor/Rates	Debtor/Assess	Name	Amount	Invoice/ Property	Charge Type	Reason for Write Off
Debtor	C029	THOMAS CULLITY	\$23.10	22785	Landing Fees	No response to statements, phone calls, letter. Not worth going to debt collection.

Purchase Orders

There are no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	13 July 2018
Author:	Svenja Clare Finance Officer

*Signature of Author*

Senior Officer:	Roy McClymont Chief Executive Officer
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*Signature Senior Officer***Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall
Seconded: Cr HJ Nichols

That Council receives the outstanding monthly Debtor Trial Balance for June 2018.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance As at 30.06.2018						Total
Debtor #	Name	Credit Limit	01.04.2018		01.05.2018	31.05.2018	30.06.2018	
			GT 90 days		GT 60 days	GT 30 days	Current	
			Age					
			Of Oldest Invoice (90Days)					
A041	AD ASTRAL AVIATION SERVICE		26641.25	864	165.64	0.00	0.00	26806.89
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	176.03	176.03
A049	AIR AUSTRALIA INTERNATIONAL		0.00	0	0.00	0.00	51.18	51.18
A132	AIRBORNE RESEARCH SOUTH AU		0.00	0	0.00	0.00	22.00	22.00
A093	AUS WEST AIRLINES PTY LTD		0.00	0	0.00	0.00	22.08	22.08
A127	AUSTRALIAN TAX COLLEGE (AT		495.00	565	0.00	0.00	0.00	495.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-9.28
B123	BABCOCK OFFSHORE SERVICES		0.00	0	0.00	0.00	149.60	149.60
A11	BILL ATYEO		0.00	0	0.00	0.00	0.00	-5200.00
B064	BROWN, CLINTON		0.00	0	0.00	0.00	22.00	22.00
F014	CGG AVIATION (AUSTRALIA) P		0.00	0	0.00	0.00	139.22	139.22
C113	COBHAM AVIATION		0.00	0	0.00	0.00	112866.15	112866.15
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	0.00	280.68	280.68
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	22.00	22.00
D086	DEBA INTERNATIONAL PTY LTD		0.00	0	0.00	0.00	22.00	22.00
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	160.10	160.10
E035	EUREKA OPERATIONS PTY LTD		0.00	0	0.00	0.00	176.00	176.00
F033	FARMER JACKS		0.00	0	0.00	0.00	185.60	185.60
F026	FLINDERS ESTATE		0.00	0	0.00	0.00	46.40	46.40
F046	FRIG TECH SERVICES		0.00	0	0.00	43.10	43.10	86.20
C128	GEOFFREY CARBERRY		0.00	0	0.00	0.00	56.71	56.71
G011	GERALDTON AIR CHARTER		0.00	0	0.00	0.00	26.93	26.93
G053	GREEN MINING PTY LTD		123.25	626	0.00	0.00	0.00	123.25
G077	GREY MARE TRANSPORT		0.00	0	0.00	574.22	0.00	574.22
G075	GROWTH CHURCH		1908.49	424	0.00	0.00	0.00	1908.49
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	132.05	132.05
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	30.26	30.26
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	0.00	22.00	22.00
K043	KADISEN KING		137.90	215	0.00	0.00	0.00	137.90
K058	KUMARINA ROADHOUSE/ TAVERN		0.00	0	0.00	0.00	176.00	176.00
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	455.12	455.12
L0211	LW'S HOLDINGS		0.00	0	0.00	0.00	22.00	22.00
M4	MAIN ROADS		0.00	0	0.00	518771.00	289178.65	807949.65
S134	MARK STURGEON		0.00	0	0.00	0.00	407.99	407.99
M27	MEEKATHARRA HOTEL		0.00	0	0.00	0.00	50.00	50.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance					
		As at 30.06.2018					
Debtor #	Name	Credit Limit	01.04.2018	01.05.2018	31.05.2018	30.06.2018	Total
			GT 90 days	GT 60 days	GT 30 days	Current	
			Age				
			Of				
			Oldest				
			Invoice				
			(90Days)				
M114	MICHAEL WALLEY		151.71	254	0.00	0.00	151.71
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	-250.95
M157	MINOVATION PTY LTD		0.00	0	0.00	44.88	44.88
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	24.65	24.65
M124	MURCHISON DOWNS PASTORAL C		0.00	0	0.00	2012.24	2012.24
K102	NEAL KENT		0.00	0	0.00	22.00	22.00
P006	PAROO STATION		0.00	0	0.00	0.00	-0.10
P101	PILBARA ROTOR MUSTER PTY L		0.00	0	0.00	22.00	22.00
P058	POLICE AIR WING SUPPORT UN		0.00	0	0.00	78.21	78.21
R097	RAGLAN DRILLING PTY LTD		0.00	0	0.00	53.86	53.86
R096	RIVET MINING SERVICES		4462.92	106	0.00	0.00	4462.92
M000	ROY MCCLYMONT		0.00	0	0.00	65.20	65.20
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.09	42.12	42.21
R006	ROYAL MAIL HOTEL		0.00	0	0.00	74.05	74.05
S096	S&K ELECTRICAL CONTRACTING		74.05	575	0.00	74.05	222.15
S23	SANDFIRE RESOURCES NL		0.00	0	0.00	70.14	70.14
S068	SECONDHAND SHOP		55.00	120	0.00	14.69	69.69
S055	SHINE AVIATION SERVICES		0.00	0	0.00	1387.42	1387.42
W045	SIMON WILDING		0.00	0	0.00	0.00	-50.10
S007	SKIPPERS AVIATION		0.00	0	0.00	4824.80	8894.80
S078	STAR AVIATION PTY LTD		0.00	0	0.00	93.56	93.56
T040	THOMSON AVIATION PTY LTD		0.00	0	0.00	112.04	112.04
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	-25.25
U009	UTS GEOPHYSICS		0.00	0	0.00	37.13	37.13
W030	WATER CORPORATION		0.00	0	0.00	1432.95	1432.95
W110	WESLEY WARD		0.00	0	0.00	105.50	105.50
W062	WEST COAST AIR SERVICES PT		0.00	0	0.00	59.88	59.88
B136	WILD DOG HELICOPTERS		22.00	120	0.00	0.00	22.00
W064	WORLD FUEL SERVICES AUSTRA		0.00	0	0.00	850.16	850.16
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	43.10	86.20
Y018	YULELLA INCORPORATED		0.00	0	0.00	171.80	171.80
Totals --- Credit Balances:		-5535.68	34071.57		165.73	525890.72	414343.03
							968935.37

Title/Subject: LIST OF ACCOUNTS ENDED 30 JUNE 2018
Agenda/Minute Number: 9.2.3
Applicant: Nil
File Ref: ADM 171
Disclosure of Interest: Nil
Date of Report: 9 July 2018
Author: Svenja Clare
 Finance Officer


 Signature of Author

Senior Officer: Roy McClymont
 Chief Executive Officer


 Signature Senior Officer

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,500.770.17
Trust Account	Voucher No's	Amount:	\$ -
Air BP	Voucher No's	Amount:	\$ 3,075.00
	Total	\$	1,503,846.17

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr AJ Binsiar

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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			MUNI	AIR BP	TRUST
EFT14757	15/06/2018 ABCO PRODUCTS	PAPER TOWEL & 3X DISPENSERS FOR TOWN HALL TOILETS	-788.37		
EFT14758	15/06/2018 AIRPORT LIGHTING SPECIALISTS	6 X RED WORKSTAR LIGHTS FOR AIRPORT BAY 2 WORKS	-4064.50		
EFT14759	15/06/2018 AMD AUDIT & ASSURANCE PTY LTD	ONSITE INTERIM AUDIT FOR THE YEAR ENDED 30/06/2018	-7741.53		
EFT14760	15/06/2018 ANDREW BINSIAR	SPECIAL MEETING FEE (30.05.2018)	-200.00		
EFT14761	15/06/2018 AUSTRALIA POST	SHIRE OFFICE & LIBRARY POSTAGE FOR MAY 2018	-567.07		
EFT14762	15/06/2018 BAILEY EMILY	REIMBURSEMENT TO CDO FOR FUEL & FOOD TO ATTEND TRAINING COURSE IN PERTH	-116.05		
EFT14763	15/06/2018 BEYOND IQ PTY LTD	STRESS, COMMUNICATION & CONFLICT RESOLUTION TRAINING FOR OFFICE STAFF	-7104.80		
EFT14764	15/06/2018 BITUTEK PTY LTD	FLOOD DAMAGE REINSTATEMENT WORKS (AGRN 781) ON LANDOR-MEEKATHARRA ROAD	-90945.95		
EFT14765	15/06/2018 BOC GASES	CYLINDER RENT OXY & ACETYLENE FOR MARCH & MAY 2018	-96.14		
EFT14766	15/06/2018 BUNNINGS GROUP LIMITED	SUPPLY CITRUS TREES FOR LOT 927 MCCLEARY ST	-108.55		
EFT14767	15/06/2018 CANINE CONTROL	RANGER SERVICES FROM 11/05/2018 TILL 14/05/2018	-3442.44		
EFT14768	15/06/2018 COMMERCIAL HOTEL	DINNER FOR COUNCILLORS AFTER SPECIAL MEETING ON 30/05/2018	-133.50		
EFT14769	15/06/2018 COURIER AUSTRALIA	FREIGHT FOR PARTS FOR PLANT REPAIRS	-23.16		
EFT14770	15/06/2018 DAVID KENNETH HODDER	SPECIAL MEETING FEE (30.05.2018)	-200.00		
EFT14771	15/06/2018 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FOR FORTNIGHT ENDING 13/06/2018	-648.64		
EFT14772	15/06/2018 FARMER JACKS	1 X OVEN FOR MEEKA GOLF CLUBHOUSE; CONSUMABLES FOR SHIRE OFFICE KITCHEN & REFRESHMENTS FOR COUNCIL MEETING; VARIOUS ITEMS & CONSUMABLES FOR YOUTH ACTIVITIES; VARIOUS ITEMS FOR SHIRE PROPERTY MAINTENANCE & 2X CLOTHES LINES FOR LOT 208 HILL ST	-2678.35		
EFT14773	15/06/2018 FRIG TECH SERVICES	SERVICE & REGAS 2X AIRPORT TERMINAL AIR CONS	-858.00		
EFT14774	15/06/2018 HOLLY'S CLEAN 'N GREEN TRUST	CLEANING SHIRE OFFICE, GYM, YC, DEPOT, PUBLIC TOILETS & CONSULTANT QUARTERS FROM 28/05/2018 TILL 10/06/2018	-3135.00		
EFT14775	15/06/2018 IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR MAY 2018	-126.85		
EFT14776	15/06/2018 JASON SIGNMAKERS	NUMEROUS SIGNS, MARKERS & ORANGE CONES	-3783.12		
EFT14777	15/06/2018 KLEENHEAT GAS	GAS CYLINDER RENTAL AT VARIOUS SHIRE PROPERTIES	-910.80		
EFT14778	15/06/2018 KOTT GUNNING LAWYERS	PREPARE A DRAFT DOCUMENT FOR THE WITHDRAWAL OF THE SHIRE OF MEEKATHARRA FROM MRVC WITH PROVISION FOR A THREE YEAR CONTINUING CONTRIBUTION	-10890.00		
EFT14779	15/06/2018 LANDGATE	SCHEDULES M2018/4 & M2018/5 & 22X LAND ENQUIRIES	-387.20		
EFT14780	15/06/2018 MARK SMITH PTY LTD	EMPTY CARAVAN EFFLUENT DISPOSAL POINT IN JAN 2018 & JUNE 2018; PLUMBING REPAIRS AT VARIOUS SHIRE PROPERTIES & REPLACE GAS STOVE, REPAIRS TO GAS HOT WATER SYSTEM AT LOT 255 DARLOT ST	-4713.45		
EFT14781	15/06/2018 MARKETFORCE PTY LTD	ADVERTISEMENTS FOR RATES, A FUNERAL NOTICE FOR ROY MCCLYMONT'S MOTHER & SCHEDULE OF OCM MEETING DATES IN THE WEST AUSTRALIAN NEWSPAPER	-700.60		
EFT14782	15/06/2018 MATTHEW HALL	SPECIAL MEETING FEE (30.05.2018) & TRAVEL REIMBURSEMENT - 430KM AT \$0.9901/KM	-625.74		
EFT14783	15/06/2018 MCCLYMONT, ROY	REIMBURSEMENT FOR CEO ROY MCCLYMONT FOR ACCOMMODATION & MEALS FOR HIMSELF & CR TRENFIELD TO ATTEND THE REGIONAL ROAD GROUP MEETING IN GERALDTON	-460.00		
EFT14784	15/06/2018 MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC)	CRC TEMPING SERVICE TO COVER FRONT COUNTER WHILE OFFICE STAFF IN TRAINING	-1202.50		
EFT14785	15/06/2018 MEEKATHARRA CORNER STORE	15X 15L NEVERFAIL WATER FOR SHIRE OFFICE; PETROL FOR TOWN CREW USE & YOUTH STAFF & BUS	-607.42		
EFT14786	15/06/2018 MOORE STEPHENS (UHY)	WALGA TAX / PAYG WORKSHOP FOR FINANCE OFFICER SVENJA CLARE	-660.00		
EFT14787	15/06/2018 MTF SERVICES	FLOOD DAMAGE WORKS (AGRN 781) ON WILUNA NORTH RD & INSTALLATION OF SIGN POSTS ALONG YOUNG DOWNS RD & WILUNA NORTH RD	-211942.50		
EFT14788	15/06/2018 MURCHISON FABRICATION PTY LTD	WELD PROVIDED LOCK TO LIQUID WASTE POND GATES	-121.00		
EFT14789	15/06/2018 NGE NORTHERN GOLDFIELDS EARTHMOVING	FLOOD DAMAGE WORKS (AGRN 783) ON ASHBURTON DOWNS RD & CONSTRUCTION OF ROCK PROTECTION ALONG ASHBURTON DOWNS RD	-326738.50		
EFT14790	15/06/2018 NICHOLS H.J.	SPECIAL MEETING FEE (30.05.2018)	-200.00		
EFT14791	15/06/2018 NICK WREN	MAINTENANCE AT SHIRE HALL & TOILET BLOCK AT INDOOR CRICKET CENTRE	-121.50		
EFT14792	15/06/2018 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADING OF SANDSTONE & MURCHISON / YARRABUBBA ROADS	-33880.00		
EFT14793	15/06/2018 OCEAN CENTRE HOTEL	ACCOMMODATION & MEALS FOR TWO NIGHTS FOR CEO ROY MCCLYMONT TO ATTEND A WORKSHOP ON NATIVE TITLE AND ABORIGINAL HERITAGE ACT	-626.00		
EFT14794	15/06/2018 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	FIX COMPUTER WITH PRINTING ISSUES, MOVE DATA AROUND FOR DRIVE RESTRUCTURE, MAKE A COPY OF SYNERGY FOR RATES MODELLING FOR KRYS & MONTHLY FEE FOR DAILY MONITORING FOR MAY 2018	-212.50		

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			MUNI	AIR BP	TRUST
EFT14795	15/06/2018 PEST A KILL WA	SPRAY FOR PEST INTERNAL & EXTERNAL AT LOT 255 DARLOT ST	-198.00		
EFT14796	15/06/2018 PETER SHANE CLANCY	DEPUTY PRESIDENT ALLOWANCE FROM 16.02.2018 TILL 15.05.2018 & SPECIAL MEETING FEE (30.05.2018)	-700.00		
EFT14797	15/06/2018 PHILLIP WAYNE CURLEY	SPECIAL MEETING FEE (30.05.2018)	-200.00		
EFT14798	15/06/2018 RANGELAND SERVICES PTY LTD	SUPPLY AND INSTALL FENCE AROUND TANK SOUTH OF TOWN	-8151.00		
EFT14799	15/06/2018 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL PURCHASES FOR SHIRE STAFF VEHICLES FOR MAY 2018 & BULK PURCHASES FOR SMALL YELLOW TANKER & SEMI TRAILER TANKER	-30931.65		
EFT14800	15/06/2018 ROGER TOY	PAINTING TO BRICKWORK OUTSIDE TOILET AT SHIRE HALL	-1705.00		
EFT14801	15/06/2018 S&K ELECTRICAL CONTRACTING PTY LTD	VARIOUS ELECTRICAL REPAIRS TO LOT 294 HILL ST, SHIRE OFFICE & LOT 204 HILL ST	-1459.26		
EFT14802	15/06/2018 SOLID CONCRETE SERVICES AND CONSTRUCTION PTY LTD	REMOVE TREE, INSTALL BOLLARDS, TROLLEY RACK, PAVING, RUBBISH BINS & ADDITIONAL DRAINAGE ALONG MAIN STREET & CARTAGE OF AGGREGATE TO LANDOR ROAD	-6402.00		
EFT14803	15/06/2018 ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	FIRST AID COURSES FOR PHILIPPA VILE (YSRO) & ANDREW BINSIAR (YO)	-340.00		
EFT14804	15/06/2018 STATE EMERGENCY SERVICE MEEKATHARRA (SES)	SES ELECTRICITY, PHONE, INSURANCE & MAINTENANCE CONSUMABLES	-766.58		
EFT14805	15/06/2018 SUNNY SIGN PTY LTD	SUPPLY SIGNAGE FOR NANNINE CEMETERY ENTRANCE & FEMALE / MALE TOILET SIGNS FOR INDOOR CRICKET CENTRE	-97.15		
EFT14806	15/06/2018 TOLL EXPRESS	FREIGHT FROM VARIOUS SUPPLIERS	-774.32		
EFT14807	15/06/2018 TOTALLY WORKWEAR - BELMONT (TWW)	OFFICE STAFF UNIFORMS	-572.77		
EFT14808	15/06/2018 TRENFIELD MOTORS	PROVIDE SUPERVISION TO CONTRACTORS UNDERTAKING FLOOD DAMAGE REINSTATEMENT WORKS (AGRN 743) ON MOORARIE / TRILLBAR, GABANINTHA / NANNINE, MUNARRA STATION, LANDOR, BERINGARRA, TANGADEE & CASHMANS ACCESS ROADS	-45739.26		
EFT14809	15/06/2018 TRENFIELD, NORMAN	PRESIDENT ALLOWANCE FROM 16.02.2018 TILL 15.05.2018 & SPECIAL MEETING FEE (30.05.2018)	-2300.00		
EFT14810	15/06/2018 TUTT BRYANT EQUIPMENT	PLANT CONSUMABLES (EXHAUST SILENCER, NUTS, GASKETS, BOLTS)	-1560.50		
EFT14811	15/06/2018 WESTRAC EQUIPMENT	BUCKET TEETH & RETAINERS FOR EXCAVATOR	-4030.44		
EFT14812	15/06/2018 YOUNG MOTORS	SUPPLY AND FIT WINDSCREEN TO WSM UTE	-585.00		
EFT14813	15/06/2018 YULELLA BUILDING AND CONSTRUCTION	REROOF LOT 408 HILL STREET; REPAIR LEAKING ROOF AT LOT 255 DARLOT ST; LINE MARKING PARKING & DISABLED BAYS; TOILET & KITCHEN REPAIRS AT AIRPORT; AIR CON & ROOF REPAIRS AT LOT 204 HILL ST; VARIOUS REPAIRS AT INDOOR CRICKET CENTRE, PUBLIC TOILETS, LOT 101 HILL ST & REGAN ST UNITS.	-32662.55		
EFT14814	29/06/2018 AIT SPECIALISTS PTY LTD	FUEL TAX CREDITS FOR THE PERIOD 01.01.2018 TILL 31.05.2018	-992.53		
EFT14815	29/06/2018 ALL DECOR	SUPPLY & INSTALL FLOORING AT INDOOR CRICKET CENTRE & SHIRE HALL FOYER & KITCHEN.	-20784.00		
EFT14816	29/06/2018 AMPAC DEBT RECOVERY (WA) PTY LTD	RATE RECOVERY COSTS FOR JUNE 2018	-7.7		
EFT14817	29/06/2018 ANDREW BINSIAR	OCM & HBTP MEETING FEES (JUNE 2018)	-300.00		
EFT14818	29/06/2018 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES ON 10/5 & 11/5, 28/5 TILL 1/6 & 06/06 & 11/06	-6032.16		
EFT14819	29/06/2018 AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM)	MANAGER TRAINING COURSE FOR CDO	-1573.00		
EFT14820	29/06/2018 B & E TRENFIELD	PARKS & GARDENS CONTRACT FOR JUNE 2018	-12464.14		
EFT14821	29/06/2018 BILLABONG GOLD PTY LTD	RATES REFUND FOR ASSESSMENT A6284 P52/1196 PEAK HILL GOLD FIELD	-88.90		
EFT14822	29/06/2018 BUNNINGS GROUP LIMITED	SUPPLY 4 X RECTANGULAR DOLLYS FOR SHIRE OFFICE PLANTS	-121.60		
EFT14823	29/06/2018 CABCHARGE AUSTRALIA LIMITED	ACCOUNT KEEPING FEE FOR JUNE 2018	-6.00		
EFT14824	29/06/2018 CANINE CONTROL	RANGER SERVICES FROM 29TH MAY TILL 31 MAY 2018 & 16TH TILL 18TH OF JUNE 2018	-6884.88		
EFT14825	29/06/2018 CATWEST ROAD SERVICES	FLOOD DAMAGE WORKS (AGRN 781) ON LANDOR MEEKATHARRA ROAD	-104810.20		
EFT14826	29/06/2018 COLAS WEST AUSTRALIA PTY LTD (RNR)	1000 LITRES OF EMULSION FOR ROAD MAINTENANCE	-2596.00		
EFT14827	29/06/2018 COMMERCIAL HOTEL	LUNCHEES FOR AFTER COUNCIL MEETING ON SATURDAY 23 JUNE 2018	-145.00		
EFT14828	29/06/2018 COURIER AUSTRALIA	VARIOUS FREIGHT FROM SUPPLIERS	-55.04		
EFT14829	29/06/2018 DARREN LONG CONSULTING	EXTEND THE LONG TERM FINANCIAL PLAN BY 5 YEARS TO 15 YEAR PLAN & REVISE & UPDATE CORPORATE BUSINESS PLAN	-15015.00		
EFT14830	29/06/2018 DAVID KENNETH HODDER	OCM & HBTP MEETING FEES (JUNE 2018)	-300.00		
EFT14831	29/06/2018 DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	LICENCE RENEWAL FOR REFUSE SITE FOR 2018/2019	-974.40		
EFT14832	29/06/2018 DINGO DESIGN	PREPARE COUNCIL NEWS FOR THE JUNE 2018 DUST (2 PAGES)	-350.00		
EFT14833	29/06/2018 DM BREAKER EQUIPMENT	PINS TO SUIT RIPPER IN 2014 HYDRAULIC EXCAVATOR	-106.92		

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Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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			MUNI	AIR BP	TRUST
EFT14834	29/06/2018 EASFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FOR FORTNIGHT ENDING 27/06/2018	-648.64		
EFT14835	29/06/2018 ENERGISE CAFE	MEALS FOR TRAINER ALLAN ADAMS (STRESS, COMMUNICATION & CONFLICT RESOLUTION TRAINING)	-53.00		
EFT14836	29/06/2018 ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)	SUPPLY & REPLACE HYDRAULIC HOSE ON 2013 272DAC SKID STEER LOADER BUCKET	-378.93		
EFT14837	29/06/2018 GREAT NORTHERN RURAL SERVICE (CRT)	VARIOUS MACHINERY PARTS	-849.09		
EFT14838	29/06/2018 GREAT SOUTHERN FUEL SUPPLIERS	SUPPLY AND DELIVER 50,000LTS OF DIESEL TO AIRPORT	-67793.00		
EFT14839	29/06/2018 GREENFIELD TECHNICAL SERVICES	COMPLETE PHYSICAL INSPECTION OF SHIRES ROAD NETWORK, UPDATE RAMM DATABASE, PRODUCE ASSET VALUATION & FAIR VALUE REPORT	-4516.60		
EFT14840	29/06/2018 HOLLY'S CLEAN 'N GREEN TRUST	CLEANING OF CONSULTANT QUARTERS, SHIRE OFFICE, GYM, DEPOT, YC, PUBLIC TOILETS, INDOOR CRICKET CENTRE & KIDZONE FROM 11/06/2018 TILL 25/06/2018	-3382.50		
EFT14841	29/06/2018 INDEPENDENCE GROUP NL	RATES REFUND FOR ASSESSMENTS A6288 & A6287 PEAK HILL GOLD FIELD	-342.49		
EFT14842	29/06/2018 IT VISION AUSTRALIA PTY LTD	SYNERGY SOFTWARE ANNUAL LICENCE FOR 2018/2019 & SYNERGY UPDATE IN PREPARATION FOR SINGLE TOUCH PAYROLL	-25801.25		
EFT14843	29/06/2018 LEADERPRESS	4X REAMS OF BLANK RATE NOTICES	-379.50		
EFT14844	29/06/2018 MATTHEW HALL	OCM MEETING FEE & TRAVEL REIMBURSEMENT (JUNE 2018) - 430KMS @ \$0.9901/KM	-625.75		
EFT14845	29/06/2018 MCCLYMONT, ROY	REIMBURSEMENT FOR INTERNET SERVICE PROVIDER FEES PAID DURING JULY 2016 TO JUNE 2018 AS PER CONTRACT	-1438.80		
EFT14846	29/06/2018 MEEKATHARRA VOLUNTEER FIRE BRIGADE	DONATION TO MEEKATHARRA VOLUNTEER FIRE & RESCUE TO COVER COSTS TO PROVIDE POWER TO REAR SHED FOR USE BY BFB LIGHT TANKER	-1458.00		
EFT14847	29/06/2018 MIDWEST TURF SUPPLIES	SUPPLY 22M2 ROLL ON KIKUYU TURF	-181.50		
EFT14848	29/06/2018 MTF SERVICES	FLOOD DAMAGE WORKS ON WILUNA NORTH ROAD (AGRN 743)	-110248.60		
EFT14849	29/06/2018 MULLERMIND CREATIVE	VIDEOGRAPHER & PHOTOGRAPHY FOR 2018 MEEKA OUTBACK FESTIVAL	-4386.00		
EFT14850	29/06/2018 MURCHISON CARPENTRY	EXTEND VERANDA EAST SIDE OF LOT 927 MCCLEARY ST	-5610.00		
EFT14851	29/06/2018 MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT FOR JUNE 2018	-20177.98		
EFT14852	29/06/2018 NAVSDRON PTY LTD (MEGAN SHIRT)	PREPARE MONTHLY FINANCIAL REPORTS FOR DECEMBER 2017 & JAN -APRIL 2018	-4400.00		
EFT14853	29/06/2018 NICHOLS H.J.	OCM & HBTP MEETING FEES (JUNE 2018)	-300.00		
EFT14854	29/06/2018 NICK WREN	REPAIRS AT CONSULTANT QUARTERS & LAYING NAME PAVERS	-196.00		
EFT14855	29/06/2018 PAINT INDUSTRIES PTY LTD	1 X 20LT DRUM YELLOW PAINT FOR RUNWAY MARKING	-198.17		
EFT14856	29/06/2018 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	SYNERGY SOFTWARE UPDATES & BACKUPS & RESOLVE LIBRARY SOFTWARE ISSUES	-510.00		
EFT14857	29/06/2018 PETER SHANE CLANCY	OCM & HBTP MEETING FEES (JUNE 2018)	-300.00		
EFT14858	29/06/2018 PHILLIP WAYNE CURLEY	OCM MEETING FEE (JUNE 2018)	-200.00		
EFT14859	29/06/2018 RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT & MAINTENANCE FEE FOR 2018/2019	-7457.22		
EFT14860	29/06/2018 ROGER TOY	CLEAN AND REPAINT ROOF TILES AT REGAN ST UNITS & PAINT SHIRE OFFICE TOILETS	-7315.00		
EFT14861	29/06/2018 ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION FOR APRIL & MAY 2018	-15686.79		
EFT14862	29/06/2018 S&K ELECTRICAL CONTRACTING PTY LTD	REMOVE AND MAKE SAFE POWER POINTS IN HALL FOR RENOS AND REFIT	-1240.92		
EFT14863	29/06/2018 SHIRE OF MEEKATHARRA	YULELLA WOMEN ON THE MOVE GYM BOND FORFEITS (CARDS NOT RETURNED)	-240.00		
EFT14864	29/06/2018 SKIPPERS AVIATION PTY LTD	RETURN FLIGHT FOR VALUER SEAN HARVEY (GRIFFIN VALUATION ADVISORY) & ONE-WAY FLIGHT FOR FINANCE OFFICER SVENJA CLARE TO ATTEND TRAINING IN PERTH	-942.00		
EFT14865	29/06/2018 SPORTSPOWER GERALDTON	6 X UMPIRE WHISTLES FOR YOUTH SPORT ACTIVITIES	-59.70		
EFT14866	29/06/2018 TOLL EXPRESS	VARIOUS FREIGHT FROM SUPPLIERS	-293.94		
EFT14867	29/06/2018 TRUCK CENTRE WESTERN AUSTRALIA	INDICATOR FLASHER UNIT FOR 2010 UD NISSAN TRUCK	-430.56		
EFT14868	29/06/2018 TUTT BRYANT EQUIPMENT	PARTS FOR MULTI TYRE ROLLER	-982.59		
EFT14869	29/06/2018 UI HOME IMPROVEMENTS	RENOVATIONS FOR THE MALE, FEMALE TOILETS & CLEANER STORAGE CABINET IN SHIRE OFFICE, SHIRE HALL KITCHEN & TOILET & VARIOUS SHIRE OFFICE STORAGE	-89558.77		
EFT14870	29/06/2018 WALTER WHIP & THE FLAMES	DEPOSIT FOR PERFORMER FEES FOR 2018 MEEKA OUTBACK FESTIVAL	-975.00		
EFT14871	29/06/2018 WESTERN INDEPENDENT FOODS	FREIGHT FOR SIDETIPPER PARTS FROM GERALDTON	-30.80		
EFT14872	29/06/2018 WESTRAC EQUIPMENT	VARIOUS FILTER TYPES FOR DEPOT MACHINERY	-277.35		
EFT14873	29/06/2018 WINC AUSTRALIA PTY LTD (STAPLES)	2X HAND TOWEL DISPENSERS FOR SHIRE OFFICE TOILETS & NO SMOKING SIGNS	-331.84		
25606	15/06/2018 BHP BILLITON MINERALS PTY LTD	RATES REFUND FOR A7227 E52/2667 PEAK HILL GOLD FIELD	-2055.19		
25607	15/06/2018 BHP DIRECT REDUCED IRON P/L	RATES REFUND FOR A35 SYLVANIA PASTORAL ROAD	-1206.70		
25608	15/06/2018 DEPARTMENT OF TRANSPORT	LICENCE RENEWAL OF SHIRE VEHICLES & MACHINERY TILL 30/06/2019	-18030.25		
25609	15/06/2018 HORIZON POWER	ELECTRICITY CHARGES FROM 01/05/18 TILL 31/05/18 AT VARIOUS SHIRE PROPERTIES	-7303.32		
25610	15/06/2018 TELSTRA CORPORATION LIMITED	MOBILE TELEPHONE CHARGES FOR MAY 2018	-228.63		
25611	15/06/2018 WATER CORPORATION	WATER CHARGES AT VARIOUS SHIRE PROPERTIES FROM 11.04.2018 TILL 06.06.2018	-7235.05		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
21-Jul-18

			MUNI	AIR BP	TRUST
EFT14871	29/06/2018 WESTERN INDEPENDENT FOODS	FREIGHT FOR SIDETIPPER PARTS FROM GERALDTON	-30.80		
EFT14872	29/06/2018 WESTRAC EQUIPMENT	VARIOUS FILTER TYPES FOR DEPOT MACHINERY	-277.35		
EFT14873	29/06/2018 WINC AUSTRALIA PTY LTD (STAPLES)	2X HAND TOWEL DISPENSERS FOR SHIRE OFFICE TOILETS & NO SMOKING SIGNS	-331.84		
25606	15/06/2018 BHP BILLITON MINERALS PTY LTD	RATES REFUND FOR A7227 E52/2667 PEAK HILL GOLD FIELD	-2055.19		
25607	15/06/2018 BHP DIRECT REDUCED IRON P/L	RATES REFUND FOR A35 SYLVANIA PASTORAL ROAD	-1206.70		
25608	15/06/2018 DEPARTMENT OF TRANSPORT	LICENCE RENEWAL OF SHIRE VEHICLES & MACHINERY TILL 30/06/2019	-18030.25		
25609	15/06/2018 HORIZON POWER	ELECTRICITY CHARGES FROM 01/05/18 TILL 31/05/18 AT VARIOUS SHIRE PROPERTIES	-7303.32		
25610	15/06/2018 TELSTRA CORPORATION LIMITED	MOBILE TELEPHONE CHARGES FOR MAY 2018	-228.63		
25611	15/06/2018 WATER CORPORATION	WATER CHARGES AT VARIOUS SHIRE PROPERTIES FROM 11.04.2018 TILL 06.06.2018	-7235.05		
25612	29/06/2018 HORIZON POWER	ELECTRICITY CHARGES FROM 17.04.18 TILL 15.06.18 AT VARIOUS SHIRE PROPERTIES	-15383.31		
25613	29/06/2018 LAA CONSULTANCY SERVICES	CONSULTANCY SERVICES FOR STATUTORY REQUIREMENTS FOR CLOSURE OF PORTION OF PUBLIC ROAD	-240.00		
25614	29/06/2018 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE USAGE FOR MAY / JUNE 2018	-608.40		
25615	29/06/2018 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES MAY 2018	-3344.31		
25616	29/06/2018 WATER CORPORATION	WATER CHARGES AT VARIOUS SHIRE PROPERTIES FROM 11.04.2018 TILL 06.06.2018	-6343.93		
DD12525.1	13/06/2018 WA SUPER	PAYROLL DEDUCTIONS	-5758.72		
DD12525.2	13/06/2018 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-511.29		
DD12525.3	13/06/2018 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-439.06		
DD12525.4	13/06/2018 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1216.83		
DD12525.5	13/06/2018 AUSTRALIAN EXECUTOR TRUSTEES	SUPERANNUATION CONTRIBUTIONS	-401.92		
DD12525.6	13/06/2018 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-90.84		
DD12525.7	13/06/2018 CLUB PLUS SUPERANNUATION SCHEME	SUPERANNUATION CONTRIBUTIONS	-204.33		
DD12532.1	19/06/2018 WESTPAC CREDIT CARD	RURAL HEALTH WEST 2018/2019 MEMBERSHIP	-100.00		
DD12532.1	19/06/2018 WESTPAC CREDIT CARD	BURSWOOD CAR RENTAL FOR CR TRENFIELD WHILE ATTENDING WALGA CONVENTION IN PERTH	-176.55		
DD12533.1	19/06/2018 WESTPAC CREDIT CARD	NORTHAM FLORIST - SYMPATHY FLOWERS FOR ROY MCCLYMONT FOR MOTHER PASSING	-99.95		
DD12533.1	19/06/2018 WESTPAC CREDIT CARD	MAIN ROADS OVERSIZE PERMITS FOR P109 & P407	-100.00		
DD12533.1	19/06/2018 WESTPAC CREDIT CARD	ANNUAL CREDIT CARD FEE	-75.00		
DD12533.1	19/06/2018 WESTPAC CREDIT CARD	REGISTRATION FOR 'THE BUSINESS OF GEOTOURISM & GEOPARKS' WORKSHOP	-150.00		
DD12536.1	21/06/2018 BP OIL (AIR BP)	MAY 2018 AVGAS PURCHASES (DUE 21/06/2018)		-3075.00	
DD12542.1	27/06/2018 WVA SUPER	PAYROLL DEDUCTIONS	-12075.34		
DD12542.2	27/06/2018 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-503.95		
DD12542.3	27/06/2018 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-395.15		
DD12542.4	27/06/2018 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1002.70		
DD12542.5	27/06/2018 AUSTRALIAN EXECUTOR TRUSTEES	SUPERANNUATION CONTRIBUTIONS	-401.92		
DD12542.6	27/06/2018 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-46.33		
DD12542.7	27/06/2018 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-163.62		
DD12542.8	27/06/2018 CLUB PLUS SUPERANNUATION SCHEME	SUPERANNUATION CONTRIBUTIONS	-134.62		
TOTALLING \$1,503,845.17 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 21/07/2018			- \$ 1,500,770.17	- \$ 3,075.00	\$ -

AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject:	RETENTION OF TRUST FUNDS
Agenda/Minute Number:	9.2.4
Applicant:	Nil
File Ref:	ADM 0135
Disclosure of Interest:	Nil
Date of Report:	5 July 2018
Author:	Krys East Deputy Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

Council to authorise transfer of \$80 from Trust Bank Account to Municipal Bank Account for monies held for more than 10 years.

Attachments:

List showing unclaimed amounts held in Trust for 10 plus years.

Background:

As per the Local Government Act 1995, Council maintain a Trust Account for monies held in trust.

Comment:

Section 6.9 (4) of the Local Government Act 1995 states:

“Where money has been held in the trust fund for 10 years it may be transferred by the local government to the municipal fund but the local government is required to repay the money, together with any interest earned from its investment, from that fund to a person claiming and establishing a right to the repayment.”

Council can choose to leave this money in the trust accounts indefinitely or alternatively transfer these funds to Council’s Municipal Account. Given that these amounts have been in trust for 10 plus years now it is unlikely that claimants will come forward and three payments for Library Deposits are unidentifiable. Overall \$96 of trust funds for Library Deposits have been held for 10 plus years with one payment of \$16 being for a lady still in town so is still refundable. There are no other funds in Trust over 10 years old.

Consultation:

Roy McClymont - Shire of Meekatharra Chief Executive Officer

Statutory Environment:

Local Government Act 1995 – Section 6.9

“6.9. Trust fund

(1) A local government is to hold in the trust fund all money or the value of assets —

-
- (a) *that are required by this Act or any other written law to be credited to that fund; and*
- (b) *held by the local government in trust.*
- (2) *Money or other property held in the trust fund is to be applied for the purposes of, and in accordance with, the trusts affecting it.*
- (3) *Where money or other property is held in the trust fund, the local government is to —*
- (a) *in the case of money, pay it to the person entitled to it together with, if the money has been invested, any interest earned from that investment;*
- (b) *in the case of property, deliver it to the person entitled to it.*
- (4) *Where money has been held in the trust fund for 10 years it may be transferred by the local government to the municipal fund but the local government is required to repay the money, together with any interest earned from its investment, from that fund to a person claiming and establishing a right to the repayment.”*

Policy Implications:

Nil

Budget/Financial Implications:

Unbudgeted income from Trust transfers

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation/Council Resolution:**Moved:** Cr HJ Nichols**Seconded:** Cr AJ Binsiar



That Council authorise staff to transfer \$80 from Trust Account to Municipal Account. The \$80 is comprised of:

Library Deposits (T2)

28/02/2007	\$16.00	ERICA ECCLETON
28/02/2007	\$16.00	UNKNOWN LIBRARY DEPOSIT
14/03/2007	\$16.00	SCOTTY HAYES
30/06/2008	\$32.00	2 X UNKNOWN LIBRARY DEPOSITS
Total	\$80.00	

CARRIED 5/0
BY AN ABSOLUTE MAJORITY

9.3 ADMINISTRATION

Title/Subject:	FREEDOM OF INFORMATION STATEMENT	
Agenda/Minute Number:	9.3.1	
Applicant:	Nil	
File Ref:	ADM 0175	
Disclosure of Interest:	Nil	
Date of Report:	3 July 2018	
Author:	Krys East Deputy Chief Executive Officer	
		 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Under the Freedom of Information Act 1992 Council is expected to review its Freedom of Information Statement at intervals of not more than 12 months. A reviewed statement is attached for Council to approve.

Attachments:

Shire of Meekatharra Freedom of Information Statement reviewed July 2018

Background:

The Freedom of Information Act 1992 is an act which provides for public access to documents, and enables the public to ensure that personal information in documents is accurate, complete, up to date and not misleading, and for related purposes. The Corporate Services Manager/Deputy Chief Executive Officer is the Freedom of Information Officer for the Shire of Meekatharra.

The Freedom of Information Act 1992 requires the Shire of Meekatharra to publish and information statement that outlines the following:

- a statement of the structure and functions of the agency;
- a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;
- a description of the kinds of documents that are usually held by the agency
- a description of the agency's arrangements for giving members of the public access to documents mentioned.
- a description of the agency's procedures for giving members of the public access to the documents of the agency including
 - (i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and
 - (ii) the address or addresses at which access applications can be lodged

- a description of the agency's procedures for amending personal information in the documents of the agency 3 including —
- (i) the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and
- (ii) the address or addresses at which applications for amendment of personal information can be lodged.

The Shire of Meekatharra Freedom of Information Statement is required to be updated at intervals of not less than twelve months.

Comment:

Staff have reviewed and updated the information to ensure it is current. The changes made are:

- updating Councillors names and term expiration date;
- updating the Shire organisational chart;
- update Committees/Delegates list; and
- amend wording on the "Application for Access to Documents" form from;
"In certain cases a reduction in fees and charges may apply - see section on fees and charges on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction."
To
*"In certain cases Charges may be waived or reduced if the applicant is impecunious. Evidence to substantiate this claim **must** be provided."*

The Freedom of Information document is attached for Council to receive.

Consultation:

Nil

Statutory Environment:

Freedom of Information Act 1992

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr MR Hall

Council receives the reviewed Freedom of Information Statement for the Shire of Meekatharra and authorise a copy be provided to the Commissioner as required under Section 97 of the Freedom of Information Act 1992.

CARRIED 5/0



INFORMATION STATEMENT

FREEDOM OF
INFORMATION ACT 1992

Revised July 2018



INDEX

- 1.0 Overview of Council
- 2.0 Legislation Administered
- 3.0 Council and Shire Structure
 - 3.1 Shire Structure
 - 3.2 Committees/Delegates
- 4.0 Decision Making Functions
- 5.0 Public Participation in the Formulation of Policy and
Performance of Shire Functions
- 6.0 Documents for Inspection
 - 6.1 Other Information Requests
- 7.0 Amendment of Council Records

1.0 OVERVIEW OF COUNCIL

The Meekatharra Shire is situated in the Murchison region of the State.

The Council consists of seven (7) Councillors. The President is elected by the Councillors.

Position	Name	Term Expires
President	N L (Norm) Trenfield	2019
Deputy President	P S (Peter) Clancy	2021
Councillor	H J (Harvey) Nichols	2019
Councillor	A J (Andrew) Binsiar	2019
Councillor	D K (David) Hodder	2021
Councillor	P W (Phillip) Curley	2019
Councillor	M R (Matthew) Hall	2021

Council meetings are held on the third Saturday of each month in the Meekatharra Shire Council Chambers. Council is committed to improve the quality of lifestyle and is cognisant to the community's needs.

2.0 LEGISLATION ADMINISTERED

Including, yet not limited to:

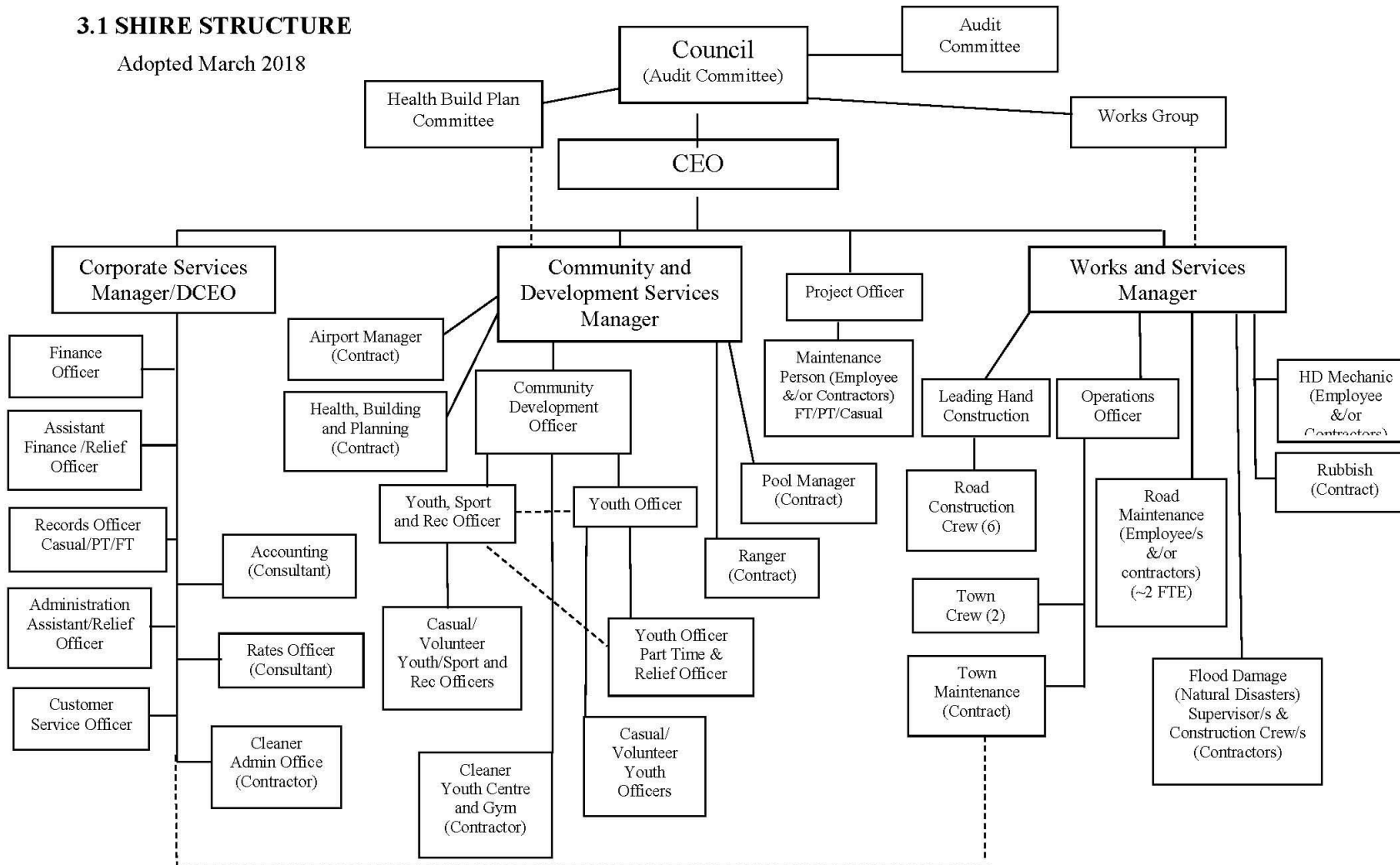
Freedom of Information Act 1992
Local Government Act 1995
Dog Act 1976
Planning and Development Act 2005
Local Government (Miscellaneous Provisions) Act 1960
Bushfires Act 1954
Health Act 1911
and all other legislation relevant to Local Government functions

Shire of Meekatharra Local Laws, as gazetted.

3.0 COUNCIL AND SHIRE STRUCTURE

3.1 SHIRE STRUCTURE

Adopted March 2018



The CEO is to assess the best use of Human Resources to assist the various departments in times of excess workloads (such as flood damage claims) or periods of leave. This can be through temporary reallocation of administration/finance staff or via the engagement of external personnel.

3.2 COMMITTEES/DELEGATES

Shire President	Cr Norm Trenfield
Deputy Shire President	Cr Peter Clancy
Audit Committee	Full Council
Health, Building & Town Planning Committee	Cr Norm Trenfield - Chairperson Cr Peter Clancy - Deputy Chairperson Cr David Hodder Cr Harvey Nichols Cr Andrew Binsiar
Works Group	Cr Norm Trenfield Cr Harvey Nichols Cr Peter Clancy Cr Andrew Binsiar Cr David Hodder
Recruitment/Selection Panel for Corporate & Development Services Manager & Works and Services Manager	Cr Norm Trenfield Cr Harvey Nichols Cr Peter Clancy
CEO Performance Review Panel	Cr Norm Trenfield Cr Harvey Nichols
Murchison Zone of the WA Local Government Association	Roy McClymont (CEO) Cr Norm Trenfield Cr Peter Clancy (as proxy)
Murchison Regional Vermin Council	Cr Harvey Nichols Vacant
Regional Road Sub Group	Cr Norm Trenfield Roy McClymont (CEO) or his delegate
Meekatharra/Mt Magnet Aviation Community Consultation Group	Cr Norm Trenfield Cr Peter Clancy (as proxy) Roy McClymont (CEO) CDSM
Meekatharra Festival Management Committee	Cr Norm Trenfield Community Development Officer
Local Emergency Management Committee	Roy McClymont (CEO) Meekatharra Airport Manager CDSM
Bush Fire Control Officers Chief Bush Fire Control Officer (CBFCO) Deputy Chief Bush Fire Control Officer (DCBFCO) Bush Fire Control Officer (CBFCO)	Roy McClymont (CEO) Cr Norm Trenfield Geoff Carberry (CDSM)
Meekatharra Liquor Accord Group	Roy McClymont (CEO) Cr Andrew Binsiar
Doray Meekatharra Community Development Trust	Shire President Norm Trenfield

Meekatharra Human Services Agency Group	Roy McClymont (CEO)
	Cr Peter Clancy
Chairman Local Recovery Coordinating Committee	Shire President Norm Trenfield Shire Deputy President Peter Clancy (Proxy)
Local Recovery Coordinator	Roy McClymont (Shire CEO)
Development Assessment Panel for the Shire of Meekatharra	Cr Peter Clancy Cr Harvey Nichols Cr Norm Trenfield (as proxy)

4.0 DECISION MAKING FUNCTIONS

The Chief Executive Officer and other Officers have delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in Council's Policy Manual.

Local Laws and Policies applying to the Shire of Meekatharra's district only, are made by Council under the Local Government Act 1995.

Council may provide that contravention of a provision of the local law is an offense, and may provide for penalties to be imposed.

5.0 PUBLIC PARTICIPATION IN THE FORMULATION OF POLICY AND PERFORMANCE OF SHIRE FUNCTIONS

Members of the public have a number of opportunities to put forward their views on issues before the Council.

These are:

- a) Question time for the public at each ordinary meeting of Council; and such other meetings of Council or Committees as prescribed.
- b) Written request presented to Council
- c) Through an Elected Member

6.0 DOCUMENTS FOR INSPECTION

The following documents are available for public inspection at the Council Office during office hours, free of charge, subject to limitations any of the following in relation to council in the form in which it is normally held.

Council Agenda
Confirmed Minutes of Council, committee and electors meetings
Policy Manual
Council Annual Budget
Council Annual Financial Statements
Council By-Laws
Building Application Register
Rate Book
Consolidated Roll
Owner & Occupier Roll
Long Term Financial Plan
Register of Financial Interest
Schedule of Fees and Charges
Any written law that Council has the duty or power to enforce
Rates record
Corporate Business Plan
Strategic Community Plan
Municipal Inventory
Freedom of Information Statement

Members of the public may purchase copies of these documents for the amount in the Schedule of Fees and Charges in the annual Shire Budget.

6.1 Other Information Requests

Requests for other information not shown will be considered in accordance with the Freedom of Information (WA) Act 1992.

It is the aim of the Shire of Meekatharra to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the Freedom of Information process.

If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the Shire of Meekatharra and to enable the public to ensure that personal information in documents is accurate, complete and up to date and not misleading.

Freedom of Information Applications

Access applications have to –

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the Shire of Meekatharra's administration office with any fee payable.

The applicant may choose to complete and lodge a Shire approved form.

Applications and enquiries should be addressed to the Freedom of Information Officer or by telephone to:

The Freedom of Information Officer

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Phone: 08 9980 0600

Applications will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

Freedom of Information Charges

There are no fees and charges associated with Freedom of Information applications for personal information about the applicant. Fees and charges only apply for non-personal information.

1. Type of Fee

- Personal information about the applicant..... No Fee
- Application Fee (for non-personal information)..... \$30.00

2. Type of Charge

- Supervised access to Council's records – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per copy..... \$ 0.20
- Delivery, packaging and postage..... At cost

3. Deposits

- Advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee25%
- Further advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.....75%

Access arrangements

Access to documents can be granted by way of inspection or a copy of a document.

Notice of Decision

As soon as possible but in any case with 45 days the applicant will be provided with a notice of decision which will include details such as

- the date the decision was made
- the name and the designation of the officer who made the decision
- if the document is an exempt document the reasons for the classifying the matter exempt; or the fact that access is given to an edited document
- information on the right to review and the procedures to be followed to exercise those rights.

Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the Shire of Meekatharra. Application should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an **external review**, and details would be advised to applicants when the internal review decision is issued.

7.0 AMENDMENT OF COUNCIL RECORDS

Access to Council documents may be gained by a member of the Public to seek amendments concerning their personal affairs by making a request under the Freedom of Information Act (WA) 1992.

SHIRE OF MEEKATHARRA APPLICATION FOR ACCESS TO DOCUMENTS

(under Freedom of Information Act 1992, S.12)

DETAILS OF APPLICANT

Surname:

Given Names:

Australian Postal Address:

Post Code: Telephone No.(s).....

If application is on behalf of an organisation

Name of Organisation/Business

.....

DETAILS OF REQUEST

(Please tick)

Personal
documents☐Non-Personal
documents☐

I am applying for access to document(s) concerning

FORM OF ACCESS

I wish to inspect the document(s)

Yes

☐

No

☐

I require a copy of the document(s)

Yes

☐

No

☐

I require access in another form

Yes

☐

No

☐

(Specify)

FEES AND CHARGES

Attached is a cheque/cash to the amount of \$ to cover the application fee. I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charges if appropriate.

*In certain cases Charges may be waived or reduced if the applicant is impecunious. Evidence to substantiate this claim **must** be provided.*

I am requesting a reduction in fees and charges

Yes

☐

No

☐

APPLICANTS SIGNATURE Date...../...../.....

(Office Use Only)

FOI Reference Number

Received on:/...../.....

Deadline for Response:/...../.....

Acknowledgement sent on/...../.....

Proof of Identity (if applicable) Type Sighted

Title/Subject:	CHANGES TO POLICY MANUAL
Agenda/Minute Number:	9.3.2
Applicant:	Nil
File Ref:	ADM 239
Disclosure of Interest:	Nil
Date of Report:	5 July 2018
Author:	Krys East Deputy Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

Council to consider a review of policies:

- 4.9 Capitalisation Policies;
- 4.2 Purchasing;

Adoption of new Policy:

- 2.18 Risk Management Policy;

Revoke Policies:

- 1.14 Public Relations – Greetings Ceremonies;
- 9.2 Swimming Pool – After Hours Use Of;

to ensure compliance with legislative and organisational requirements.

Attachments:

Amended policy – 4.9 Capitalisation Policies

Extract from Current policy – Policy 4.2 Purchasing with highlighted areas showing conflicting information requiring amendment.

Current Policy – 1.14 Public Relations – Greetings Ceremonies

Current Policy - 9.2 Swimming Pool – After Hours Use Of

New Policy - 2.18 Risk Management Policy

Background:

A policy is a guiding principle used to set direction for the Shire of Meekatharra. Policies guide decision making and require adoption by Council.

Policies are required to be reviewed from time to time to ensure that they remain relevant and effective.

The policies and changes recommended to Council are to ensure Council directives are clear and accurately meet organisational requirements and reflect circumstances.

Comment:**Amended Policies*****Policy 4.9 Capitalisation Policies***

This policy states that *“Property, plant and equipment is to be capitalized if the threshold values exceed:*

<i>Building</i>	<i>\$5,000</i>
<i>Land (all land to be capitalized)</i>	<i>\$0</i>
<i>Plant and Equipment</i>	<i>\$3,000</i>
<i>Furniture and Equipment</i>	<i>\$3,000</i>
<i>Infrastructure (all infrastructure to be capitalized)</i>	<i>\$0</i>

However from 1 July 2018 Local Government (Financial Management) Regulations 1996 17A (5) came into effect. This Regulation states: *“An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000”*. Therefore the four bottom listed categories need to have the threshold increased to \$5,000.

The CEO is required to take all reasonable steps to prevent the theft or loss of non-consumable assets that are susceptible to theft or loss due to their portable nature and attractiveness for personal use or resale. It is planned to create a register of such items and staff are already progressing towards this.

Policy 4.2 Purchasing

Staff have noticed a conflict within this policy in regards to the requirement for the number of quotes for purchases that are “Over \$50,000 and up to \$150,000”. In section 1.6 within the table it is stated: “Obtain at least three (3) written quotations” whereas subsection 1.6.3 states “It is required to obtain at least two written quotes” for the same value purchases.

For consistency it is suggested the wording be change so that both read “three (3) written”.

Revoked Policies***Policy 1.14 Public Relations – Greetings Ceremonies***

At the OCM held in March 2018 Council adopted Policy - 2.17 Condolence, Congratulations and Other Recognition which was developed to help Council recognise, commiserate, celebrate or respond to significant personal events in the lives of employee, Councillor, both current and former, whilst recognising the limitations on resources.

Policy 1.14 appears to be for similar purpose but not as concise. It is suggested that Policy 1.14 is revoked.

Policy 9.2 Swimming Pool – After Hours Use Of

At the OCM held in September 2015 Council resolved:

“That Council ceases to offer ‘After Hours’ access to the Meekatharra Swimming Pool due to the Meekatharra Swimming Pool not meeting the required standards for non-supervised Group 3 activities.”

Unfortunately at the time it was not resolved to revoke the corresponding Policy.

New Policies***Policy - 2.18 Risk Management Policy***

The draft Policy has been prepared to clearly outline risk management principles, systems and processes and to ensure consistent, efficient and effective assessment of risk in all planning, decision making and operational processes.

Council Auditors have requested that they be shown the Shire of Meekatharra's "Risk Management" Policy. A policy has been drafted and includes the Risk Management Framework.

Consultation:

Roy McClymont

Statutory Environment:

Nil

Policy Implications:

The new policy may be enabled if adopted.

Amendments to the two existing policies if enabled will impact based on the historical application of these policies.

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That Council:

1. adopts the following policies as presented:
 - 4.9 Capitalisation Policies (amended)
 - 4.2 Purchasing (amended)
 - 2.18 Risk Management Policy (new)
2. revoke Policies:
 - 1.14 Public Relations – Greetings Ceremonies
 - 9.2 Swimming Pool – After Hours Use Of

CARRIED 5/0

POLICY:	CAPITALISATION POLICIES
POLICY NO:	4.9
SECTION:	FINANCE
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	DECEMBER 2011

Property, plant and equipment is to be capitalised if the threshold values exceed:

Building	\$5,000
Land	\$5,000
Plant and Equipment	\$5,000
Furniture and Equipment	\$5,000
Infrastructure	\$5,000

Note:-

For stocktaking purposes all items of a minor nature should be recorded in a suitable form.

Adopted:	20 January 2007	Effective:	1 December 2009
Reviewed:	21 November 2009		

Extract from Policy 4.2 Purchasing

1.6 Purchasing Thresholds

Over \$50,000 and up to \$150,000	<p>Obtain at least three (3) written quotations from suppliers by formal invitation under a Request for Quotation, containing price and detailed specification of goods and services required. The procurement decision is to be based on pre-determined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy.</p> <p>Quotations within this threshold may be obtained from:</p> <ul style="list-style-type: none"> • an existing panel of pre-qualified suppliers administered by the Shire; or • a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; or • from the open market. <p>Requests for quotation from suppliers pre-qualified on the WALGA Preferred Supply Program or State Government CUA are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.</p>
--	---

Conflicts with

1.6.3 Over \$50,000 and up to \$150,000

It is required to obtain at least two written quotes (commonly a sufficient number of quotes would be sought according to the type and nature of purchase).

POLICY: PUBLIC RELATIONS - GREETINGS CEREMONIES

POLICY NO: 1.14

SECTION: COUNCIL / MEMBERS

COUNCIL MEETING HELD: 21 NOVEMBER 2009

DATE TO BE REVIEWED: DECEMBER 2011

It is the Council's Policy to send flowers, cards or small gifts and insert suitable notices in the local paper to recognise personal events in the lives of staff members, Councillors, past Councillors, prominent and long-term citizens of the Shire of Meekatharra.

Those persons to be recognised for well wishes will be at the discretion of the Chief Executive Officer in confirmation with Councillors and staff, but due regard is to be given to such things as length of service, service to the community and community attributes.

Adopted: 21 May 2005
Reviewed: 21 November 2009 **Effective:** 1 December 2009

POLICY:	SWIMMING POOL - AFTER HOURS - USE OF
POLICY NO:	9.2 (PREVIOUSLY POLICY 2.26 AMENDED)
SECTION:	RECREATION
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	DECEMBER 2011

EARLY MORNING & LATE AFTERNOON SWIMMING CONDITIONS OF USE BY KEY HOLDERS

1. Entry to the pool by use of a key is only permitted between the hours of 5.00am to 8.00am and 6.00pm to 7.00pm daily during the pool season.
2. Early morning and late afternoon swimming is only permitted when at least two (2) persons are present at the pool.
3. Only persons 16 years of age or over will be authorised by Council to have access to the Meekatharra Swimming Pool during the above times.
4. The key holder shall be responsible for the key and shall not permit other person's access to the pool and in particular children under the age of 16 years are not permitted to accompany the key holder, whether swimming or not. Keys are not transferable and are not to be lent.
5. If the water quality is not to the required standard, swimming will not be permitted and the swimmer shall comply with any notice at the entrance to the pool or to any direction given by Council staff that the pool is not to be used. Notwithstanding this, should Council be unaware that the water quality is not to the required standard and a notice has not been displayed advising of the closure of the pool, the swimmers use the pool at their own risk.
6. The gate to the pool shall remain locked at all times. The swimmer is to ensure that they lock the gate immediately after entering the grounds and on leaving.
7. The key holder is permitted only to the entry, concourse, pool and change rooms. All other areas are strictly out of bounds.
8. Failure to comply with any of these conditions will result in the cancellation of this permit.
9. The Council accepts no liability for any death or injury to any person or any loss of or damage to property of any person arising directly or indirectly out of use or access to the pool or pool area at any time.

(continued next page)

10. The key holder named below hereby indemnifies and agrees to indemnify and keep indemnified the Council, its officers, agents and employees in respect of any liability whatsoever in respect of any death of or injury to any person or any loss of or damage to any property of any person arising directly or indirectly out of use of or access to the pool or the pool area by the key holder or any person obtaining access to the pool or the pool area with the key holders key or any duplicate key copies from such key.
11. Payment of the \$200.00 deposit is refundable when the key is returned. The deposit will be forfeited if the key is not returned within 14 days of the end of the pool season.
12. Key holders are required to pay a fee for either a monthly or season pass, in addition to the normal weekly, monthly or season pass. Fees are set annually within Council's budget.

Key Holder Signature_____

Full Name (Print) _____

Adopted: 21 May 2005
Reviewed and Amended: 21 November 2009 Effective: 1 December 2009

POLICY:	RISK MANAGEMENT POLICY
POLICY NO:	2.18
SECTION:	ADMINISTRATION
COUNCIL MEETING HELD:	21 JULY 2018
DATE TO BE REVIEWED:	JUNE 2019

Intent

The Shire of Meekatharra is committed to organisation-wide risk management principles, systems and processes that ensure consistent, efficient and effective assessment of risk in all planning, decision making and operational processes.

Definition of “Risk”:

AS/NZS ISO 31000:2009 defines risk as “*the effect of uncertainty on objectives.*”

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative, or a deviation from the expected. An objective may be financial, related to health and safety, or defined in other terms.

Definition of Risk Management:

The application of coordinated activities to direct and control an organisation with regard to risk.

Principles – Framework – Process

The Shire of Meekatharra considers risk management to be an essential management function in its operations. It recognises that the risk management responsibility for managing specific risks lies with the person who has the responsibility for the function, service or activity that gives rise to that risk.

Council is committed to the principles, framework and process of managing risk as outlined in *AS/NZS ISO 31000:2009*.

The Shire of Meekatharra will manage risks continuously using a process involving the identification, analysis, evaluation, treatment, monitoring and review of risks. It will be applied to decision making through all levels of the organisation in relation to planning or executing any function, service or activity.

In particular it will be applied to:

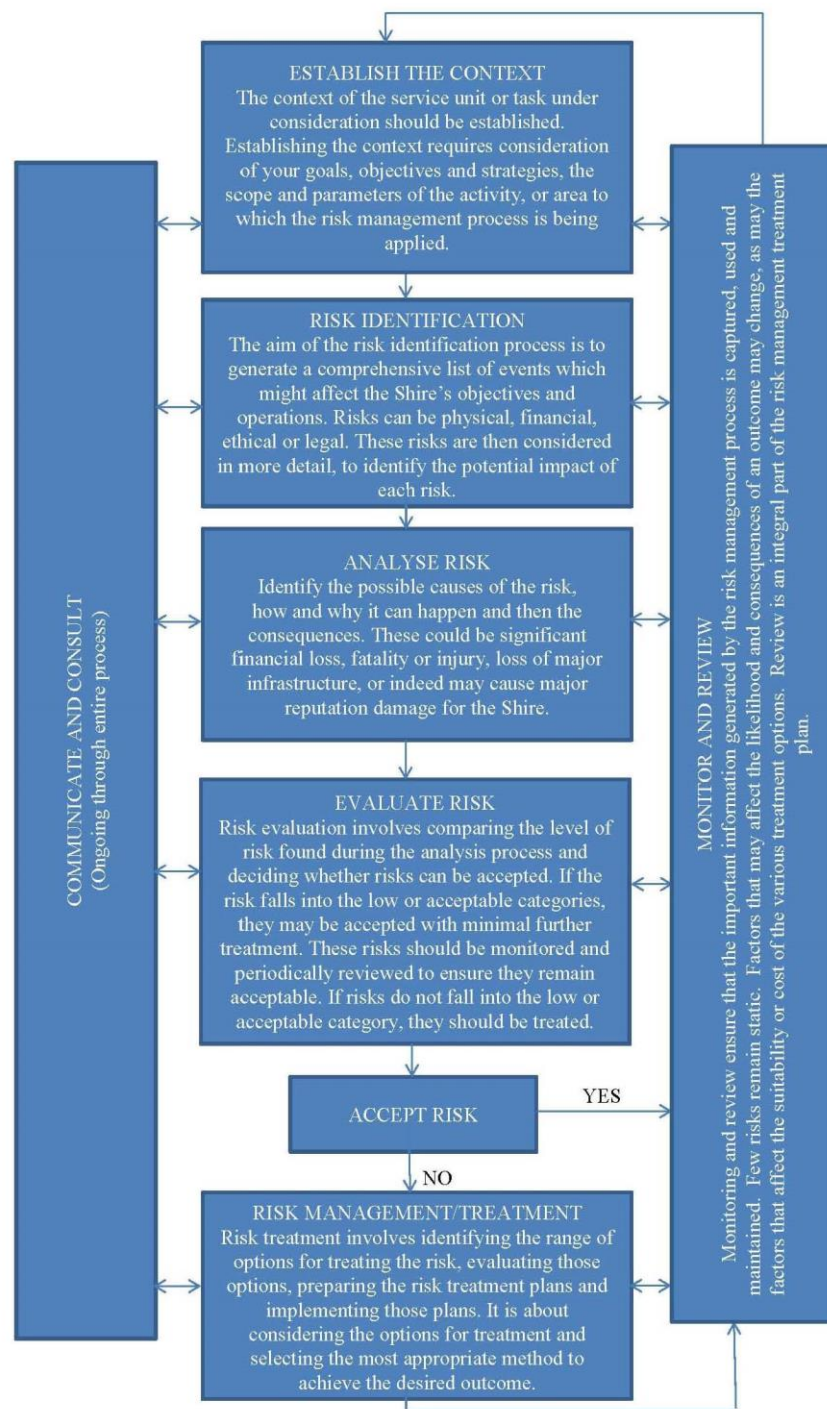
- Strategic planning
- Expenditure of large amounts of money
- New strategies and procedures
- Management of projects, tenders and proposals
- Introducing significant change, and
- The management of sensitive issues.

Risk Management Objectives

- The achievement of organisational goals and objectives
- The ongoing health and safety of all employees at the workplace
- Ensuring public safety within the Council's jurisdiction is not compromised
- Limited loss or damage to property and other assets
- Limited interruption to business continuity
- Positive public perception of Council and the Shire of Meekatharra
- Application of equal opportunity principles in the workforce and the community.

Responsibilities

- Executives, managers and supervisors have the responsibility and accountability for ensuring that all staff manage the risks within their own work areas. Risks should be anticipated and reasonable protective measures taken.
- All managers will encourage openness and honesty in the reporting and escalation of risks.
- All staff will be encouraged to alert management to the risks that exist within their area, without fear of recrimination.
- All staff will adopt the principles of risk management and comply with all policies, procedures and practices relating to risk management.
- All staff and employees will, as required, conduct risk assessments during the performance of their daily duties.
- The level of sophistication of the risk assessment will be commensurate with the scope of the task and associated level of risk identified.
- Failure by staff to observe reasonable directions from supervisors regarding the management of risks and/or failure of staff to take reasonable care in identifying and treating risks in the workplace may result in disciplinary action.
- It is the responsibility of every department to observe and implement this policy in accordance with procedures and initiatives that are developed by management.
- Council is committed to the concept and resourcing of risk management.


Risk Management Framework


Adopted: 23 JULY 2018

Effective: 24 JULY 2018

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	EXPLORATION DRILLING OF RESERVE 15815
Agenda/Minute Number:	9.4.1
Applicant:	Big Bell Gold Operations
File Ref:	R 15815
Disclosure of Interest:	Nil
Date of Report:	5 July 2018
Author:	Geoffrey Carberry Community and Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

This item is to seek Councils ongoing approval for the applicant to carry out exploration drilling on mining tenements within Reserve 15815 (Town Common)

Attachments:

Application including map

Background:

Permission has previously been given to carryout drilling operations on the same tenements to

- | | | |
|---------------------------|------------|---------|
| • Mercator Gold Australia | 14/03/2008 | 2 years |
| • Reed Resources Ltd | 29/04/2011 | 2 years |

Permission to drill on all tenements held within R15815 was again endorsed at the September 2014 Ordinary Meeting of Council

“That Council:

Endorses the staff decision to provide approval to Big Bell Gold Operations Pty Ltd to carry out drilling on Reserve 15815 in accordance with the attached letter”.

Comment:

The current request is to provide permission to allow exploration on tenement 51/485 for which the Department of Mines, Industry, Regulation and Safety seeks comment from the Shire in accordance with sections 23 to 26 of the Mining Act 1978.

As permission to carry out exploration on the other tenements held within R 15815, being 51/211, 51/256, 51/286, 51/386, 51/437, 51/438, 51/439, 51/440 and 51/1746, is about to expire(30 September 2018) it would be prudent for Council to include all tenements in their response.

It is proposed that the approval, should Council support it, also be “until revoked in writing” this would alleviate the constant need to continually renew the approval but allow Council the option of withdrawing the approval should the need arise.

Consultation:

R McClymont – CEO

Statutory Environment:

Sections 23 to 26 Mining Act 1978

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation:

That Council agrees to provide approval to Big Bell Gold Operations Pty Ltd, until revoked in writing by the Shire of Meekatharra, to carry out drilling on all tenements held on Reserve 15815 in accordance with the following conditions.

- That all reasonable endeavor is made to minimize noise and dust from affecting any residents of the Meekatharra town site and surrounds.
- All equipment and refuse is removed from the sites upon completion of operations.
- Any bores used or disturbed during the operations being recapped and returned to their current state upon completion of operations
- Operations do not interrupt or have a detrimental effect of Shire assets or infrastructure.

Council Resolution:

Moved: Cr PW Curley

Seconded: Cr MR Hall

That Council adopt the Officers Recommendation but amend the first dot point from:

- *“That all reasonable endeavor is made to minimize noise and dust from affecting any residents of the Meekatharra town site and surrounds”*
to
- *“The holder The holder taking all reasonable measures to prevent or minimise the generation of dust from all materials handling operations, stockpiles, open areas and transport activities”.*

CARRIED 5/0

Reason for resolution Differing from Officers Recommendation:

Wording change was requested by Department of Mines, Industry Regulation and Safety so that it conforms with their standard clauses which then become enforceable under the Department of Mines, Industry Regulation and Safety powers.



Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**

Our ref M51/485
Enquiries Sharon ROBINS
9222 3356
Sharon.ROBINS@dmirs.wa.gov.au

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	3 JUL 2018 REC'D
OFFICER...	<i>Sharon Robins</i>
Response/Action Req'd	<i>Y</i>
Delegated To.....	

Dear Sir/Madam

**APPLICATION FOR MINING LEASE 51/485
BY BIG BELL GOLD OPERATIONS PTY LTD
SITUATED ON PARKS & RECREATION RESERVE 15815**

Under Sections 23 to 26 of the Mining Act 1978 mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to reserves vested with local authorities, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the vested authority and the responsible Minister before he can grant consent to mine.

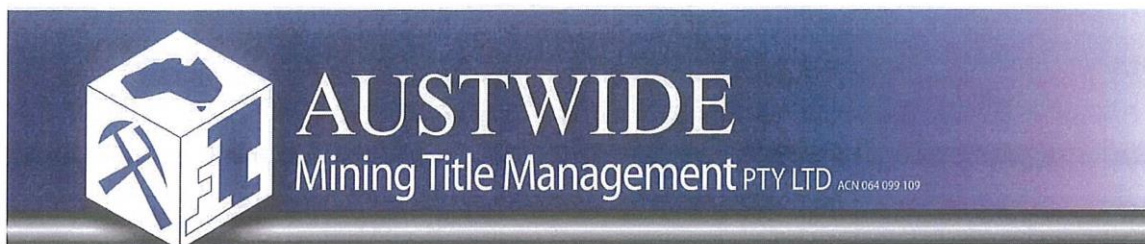
The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above

I have enclosed a copy of the tenement holders request for consent over this reserve for this purpose.

Your reply in due course would be appreciated please.

Yours sincerely

Sharon ROBINS | Project Officer
Tenure and Native Title
26 June 2018



13 June, 2018

Executive Director
Resource Tenure Division
Department of Mines, Industry Regulation and Safety
100 Plain Street
EAST PERTH WA 6004

Dear Sir,

Consent to Mine on Parks and Recreation Reserve 15815 – M 51/485


On behalf of Big Bell Gold Operations Pty Ltd, ministerial consent to mine on Reserve 15815 is requested so that an exploration drilling program that is being conducted on the lease can be completed. As per the attached Quick Appraisal, there is only a very small, 3% of 9.71ha, encroachment onto the Reserve.

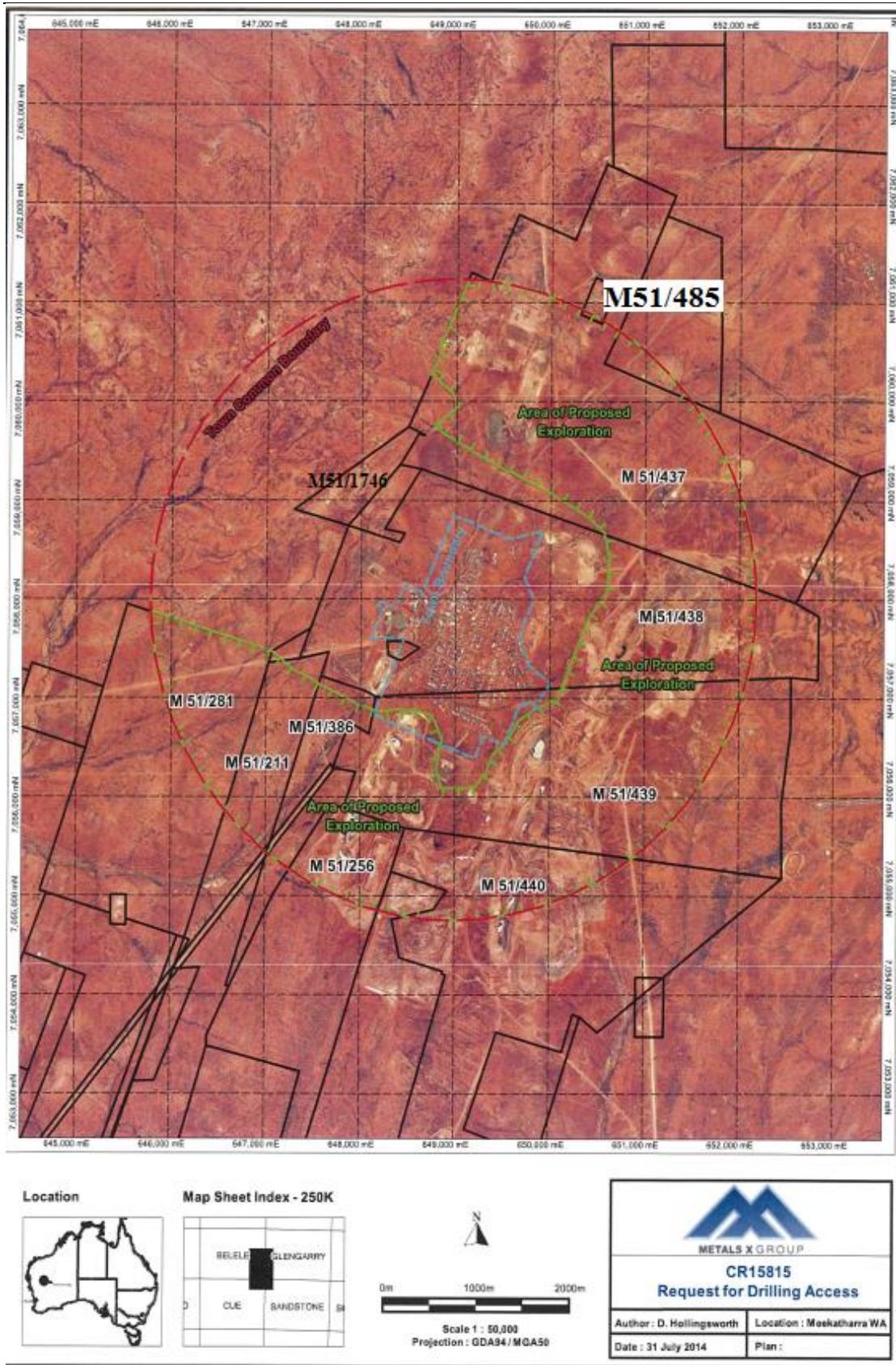
Condition 8 on the lease states that; *'No mining on Parks and Recreation Reserve 15815 without the prior written consent of the Minister for Mines.'*



M51/485 is also surrounded by Big Bell's M 51/437 which already has had consent to mine granted on Reserve 15815, see attached plan. A letter from the Shire of Meekatharra consenting to exploration drilling being carried out on Reserve 15815 is also attached.

Yours faithfully,


Roy Burton
Principal Consultant

Department of Mines, Industry Regulation and Safety		QUICK APPRAISAL		TENGRAPH System 1992, 1993 03:32 PM, 13/06/2018 EX31796 from TGOL98 Page: 1		
		<small>QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence, maintains copyright over these parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Tenograph does not identify any land that has been alienated from the Crown before 1 January 1989 and a search of title records should be carried out through Landgate to identify this category of land. Land alienated from the Crown prior to 1 January 1989 may be open for mining only in respect to gold, silver and precious metals.</small>				
APPRAISAL OBJECT: M 51/485 : Applied for/Granted; Surveyed; Live						
HOLDER/APPLICANT:	BIG BELL GOLD OPERATIONS PTY LTD					
MARKING OUT:	02/08/1993 09:45:00					
OBJECT AREA:	9.71 Ha.	CENTROID: (26° 33' 49", 118° 30' 44")				
SHIRE:	MEEKATHARRA SHIRE					
MINERAL FIELD:	MURCHISON M F MEEKATHARRA DIST 51					
LAND AFFECTED						
TENURE NO./NAME	PURPOSE/NAME	CLASS	LAND TYPE	MANAGED BY	ENCR AREA	ENCR PCNT
S570000005	S57/5, Section 57 (4)		S	DEPT. OF MINES AND PETROLEUM	9.71 Ha.	100.0%
MZ 0000002	MZ/2, Mineralisation Zone, Non Section 57(2aa)		S	DEPT. OF MINES & PETROLEUM	9.71 Ha.	100.0%
GWA0000015	GWA/15, East Murchison		S	DEPT. OF WATER	9.71 Ha.	100.0%
CR 9469	Common	C	R	DEPARTMENT OF LANDS	9.42 Ha.	97.0%
CR 15815	Parks & Recreation	C	R	SHIRE OF MEEKATHARRA	0.29 Ha.	3.0%
MF 51	MURCHISON M F MEEKATHARRA DIST 51		A	DEPARTMENT OF LANDS	9.71 Ha.	100.0%
LGA 5250	MEEKATHARRA SHIRE		A	SHIRE OF MEEKATHARRA	9.71 Ha.	100.0%
Land Dist. 0	KYARRA		A		9.71 Ha.	100.0%
NATIVE TITLE AREAS AFFECTED						
NTRB	NAME	NTRB	ENCR AREA	ENCR PCNT		
	Geraldton ARB14	YAMATJI MARLPA ABORIGINAL CORPORATION LEVEL 8, 12-18 THE ESPLANADE, PERTH, WA, 6000, AUSTRALIA SAME AS CORRESPONDENCE	9.71 Ha.	100.0%		
CLAIMED						
FED CRT No.	NAME	CLAIMANT REPRESENTATIVE	ENCR AREA	ENCR PCNT		
WAD6033/1998	Wajarri Yamatji #1 WC2004/010	YAMATJI MARLPA ABORIGINAL CORPORATION LEVEL 8, 12-14 THE ESPLANADE, PERTH, WA, 6000, AUSTRALIA SAME AS CORRESPONDENCE	9.71 Ha.	100.0%		
DETERMINED						
TRIBUNAL FILE No.	NAME	PRESCRIBED BODY CORPORATE	ENCR AREA	ENCR PCNT		
WCD2017/007	Wajarri Yamatji		9.71 Ha.	100.0%		
ILUA						
SUBJECT MATTER	NAME	ILUA TITLE	ENCR AREA	ENCR PCNT		
ENT						
No.	NAME	MANAGED BY	ENCR AREA	ENCR PCNT		



Title/Subject:	RFT18/19 – 01 LLOYDS REVITALISATION PROJECT
Agenda/Minute Number:	9.4.2
Applicant:	Nil
File Ref:	A6172
Disclosure of Interest:	Nil
Date of Report:	11 July 2018
Author:	Geoff Carberry Community Development and Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is for Council to approve the issuing of Request for Tender 18/19 – 01 Lloyds Revitalisation Project.

Attachments:

Select Tender Drawings.

A full set of drawings and tender specification is available from the Community & Development Services Manager. The Request for Tender is two hundred and forty Three pages with thirty five drawings.

Background:

The need to make use of the Lloyds building was identified in the Facilities Revitalisation Plan along with being a high priority in community consultation for the Strategic Community Plan.

Concept plans were developed with Council selecting the preferred plan.

Eastman Poletti Sherwood Architects were selected to carry out the preparation of the Tender documents and building plans.

Comment:

Eastman Poletti Sherwood Architects have now provided a comprehensive Request For Tender along with the required building plans, which amount to some two hundred and forty Three pages plus thirty five drawings.

Due to the size of the document only a select number of drawings have been included in this report.

The document and drawings have been reviewed by the Mr Ayteo – Environment Health Officer, Mr Macdonald – Project Officer and the author.

All have found the documents to be in line with the original concept and wishes expressed by the working group.

One requirement that had to be met was the provision of a fire water supply as the town supply cannot meet the requirements for such a development. This involves the provision of two tanks and a hydrant booster cabinet that allows the fire brigade to connect to the system to provide increased pressure.

The other drawings show the required changes to the existing building along with roofing, electrical and plumbing layouts.

The largest amounts of work will involve the new toilet area, the provision of the shop fronts and the provision of the roller doors covering the front entrances.

It is suggested that the Tender be decided on the following basis.

- | | | |
|---|--|-----|
| • | Relevant experience | 20% |
| • | Capacity (to complete the project) | 20% |
| • | Quality of resources (human and equipment) | 15% |
| • | Price | 45% |

Suggested closing date for tenders is 4.00pm Monday 10th September 2018.

The draft document will be populated with the Tender date and Delivery details upon acceptance of the dates by Council.

An opinion has been expressed by a local supplier that the issuing of a large Tender would exclude small local suppliers; however it is seen by the architect as being necessary to establish a project base line cost.

The advantage of dealing with one supplier is consistency across the project with the ease of dealing with one primary contractor instead of multiple individual suppliers.

It is standard practise in the building industry that the winning contractor will use subcontractors in the various trades that are required. Whilst the use of local contractors can be encouraged it is the choice of the primary contractor as to what trades maybe required. It would then be up to the local suppliers to be competitive in providing quotes for the desired services.

Consultation:

Roy McClymont – Chief Executive Officer

Terry Baker - Eastman Poletti Sherwood Architects

William Ayte – Environment Health Officer,

David Macdonald – Project Officer

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Funds have been allocated in the 2018/2019 budget for this project however the final budget will be determined by the offered price from the tender process.

Strategic Implications:

Strategic Plan 2012 – 2022

Provide Good Governance

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

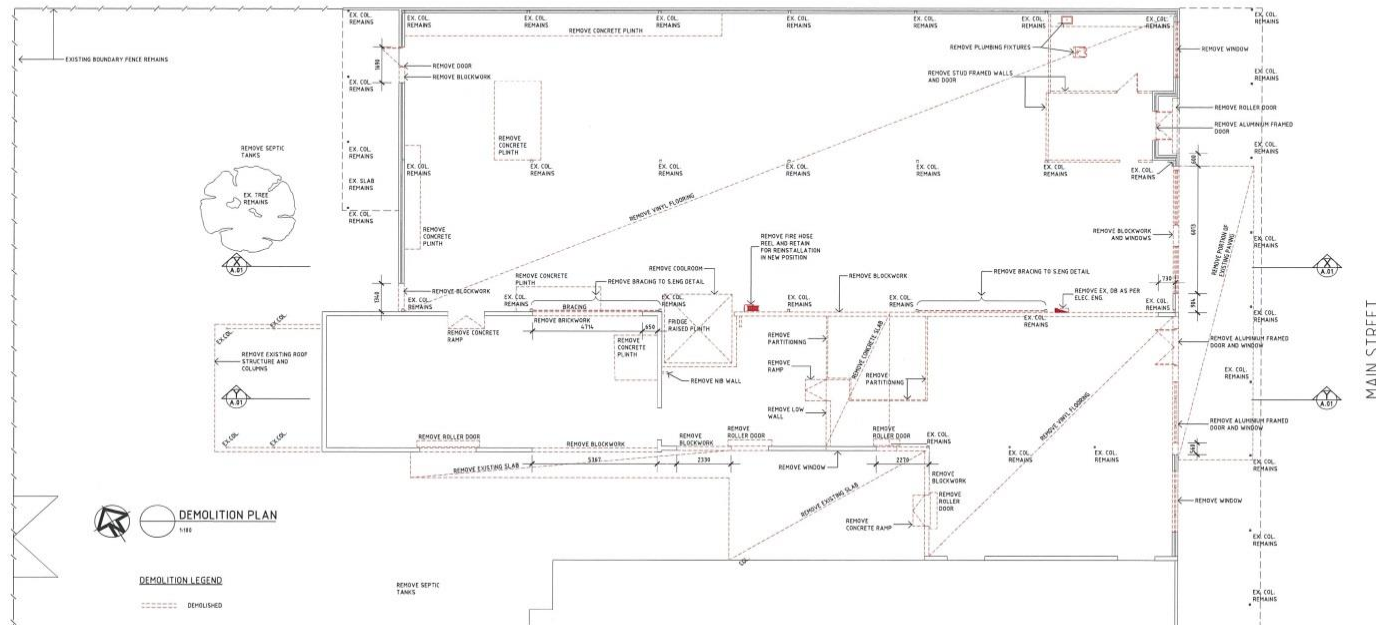
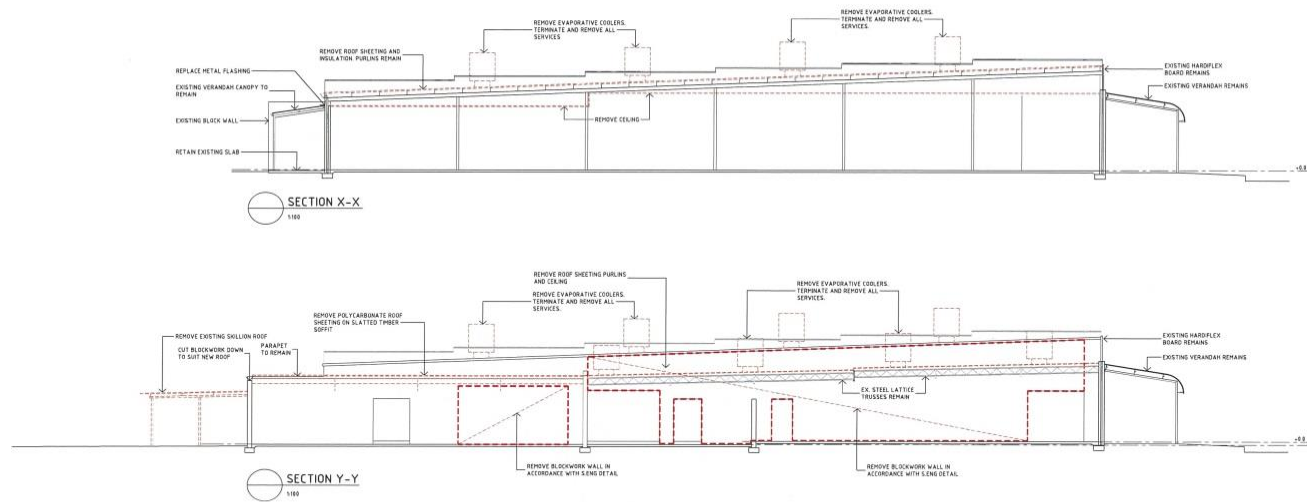
Seconded: Cr PW Curley

That Council agrees to issue Request for Tender 18/19 – 01 Lloyd Revitalisation Project with the outcome being based on the following criteria;

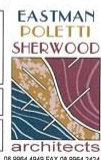
Relevant experience	20%
Capacity (to complete the project)	20%
Quality of resources (human and equipment)	15%
Price	45%

The results of the tender process being brought back to Council for approval.

CARRIED 4/1

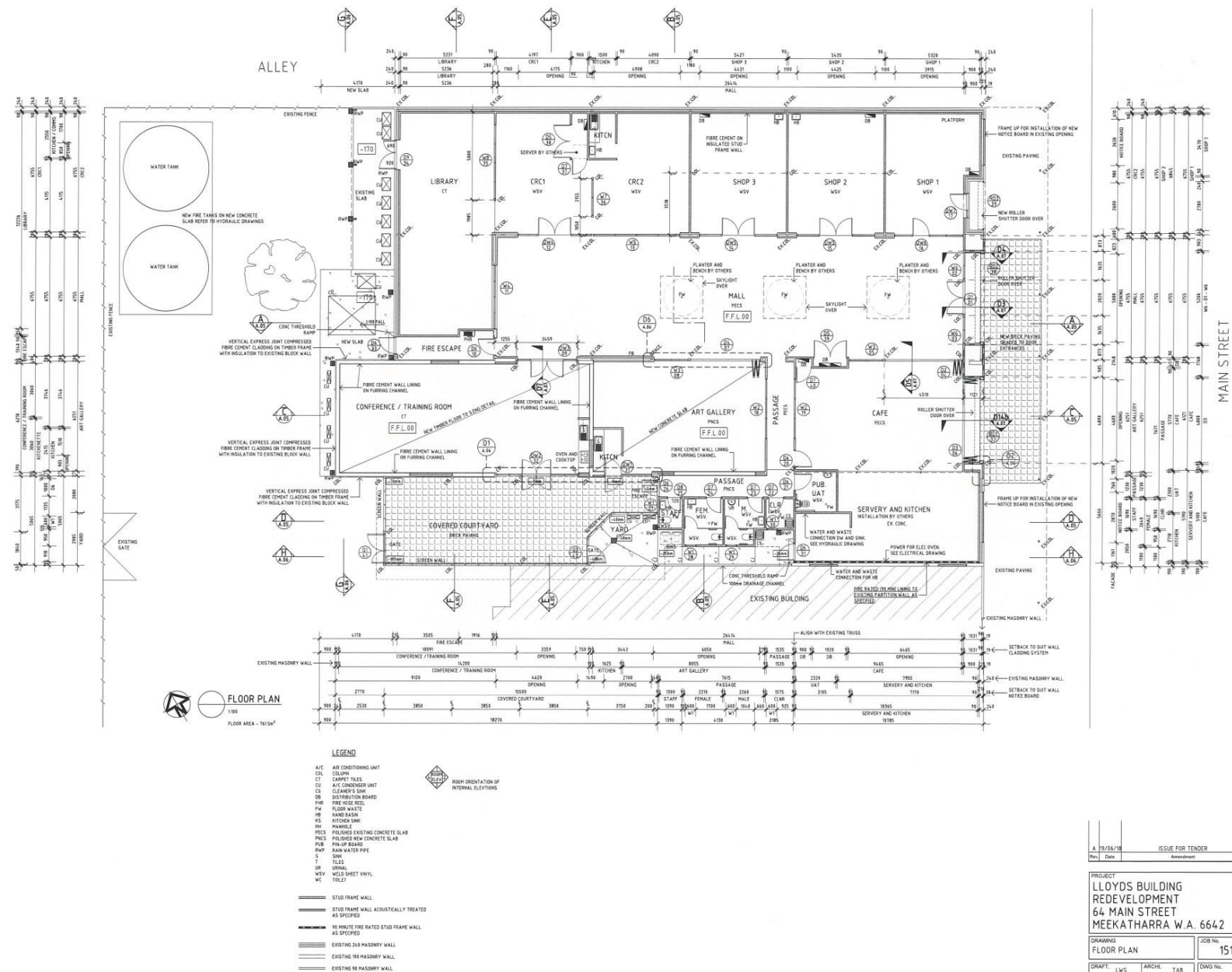


A 18/06/18		ISSUE FOR TENDER		PB
Drawn	Date	Amended		
PROJECT LLOYDS BUILDING REDEVELOPMENT 64 MAIN STREET MEEKATHARRA W.A. 6642				
DRAWINGS		JOB No. 1512		
DRAFT	LWS	ARCHI	TAB	OWG No. REV. A
DATE	JUNE 2018	SCALE	1:100 (B1)	A.01
SHEET 1 OF 16				
SHEET 1 OF 16				

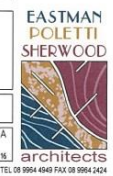


MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018

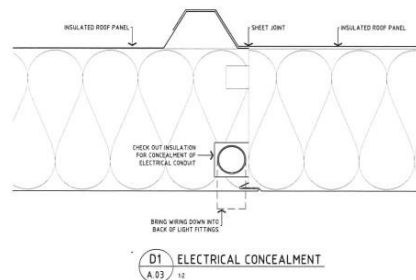
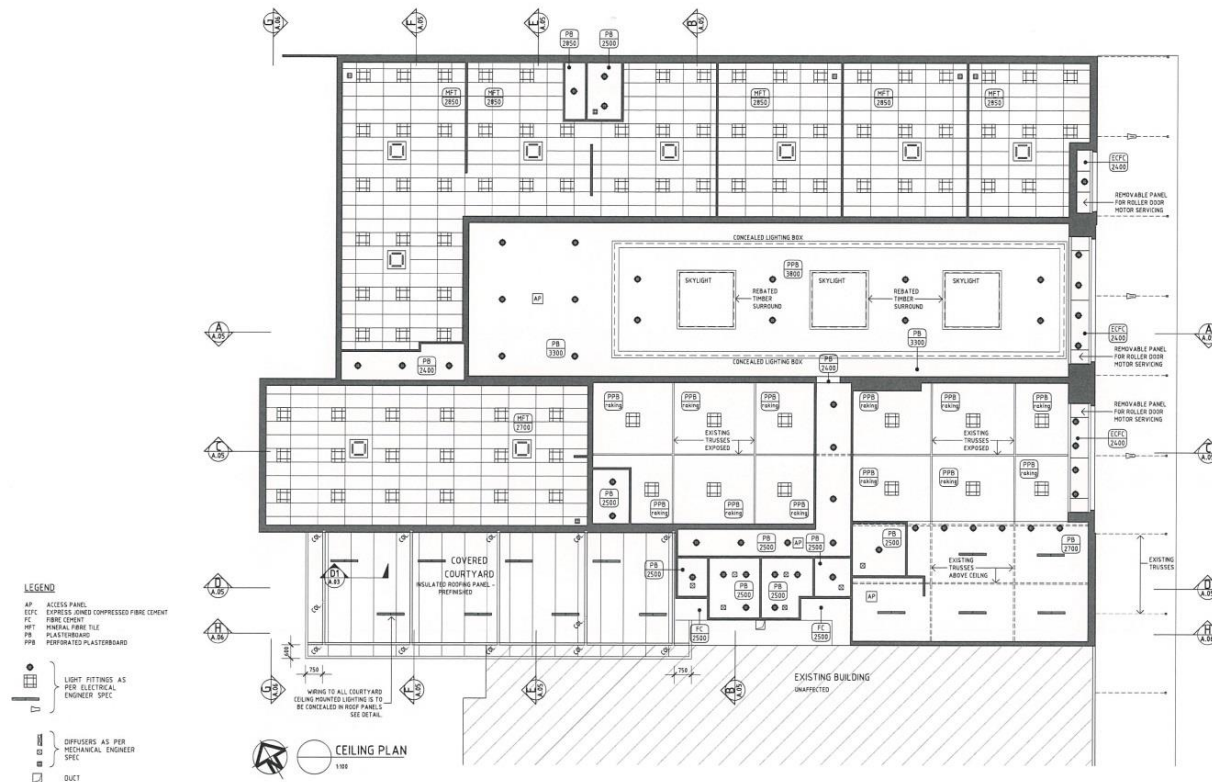
Page 80



A 19/06/18		ISSUE FOR TENDER		P8
Rev	Date	Amendment		
PROJECT LLOYDS BUILDING REDEVELOPMENT 64 MAIN STREET MEEKATHARRA W.A. 6642				
DRAWING FLOOR PLAN		JOB No. 1512		
DATE: JUNE 2018		SCALE: 1:100 @ A1		
DRAWN: LWS		ARCH: TAB		
DATE: JUNE 2018		SCALE: 1:100 @ A1		
SUITE 1, 100 BAYLY STREET GERALDTON WA 6530 (P.O. BOX 27) TEL 08 9964 4440 FAX 08 9964 2424				

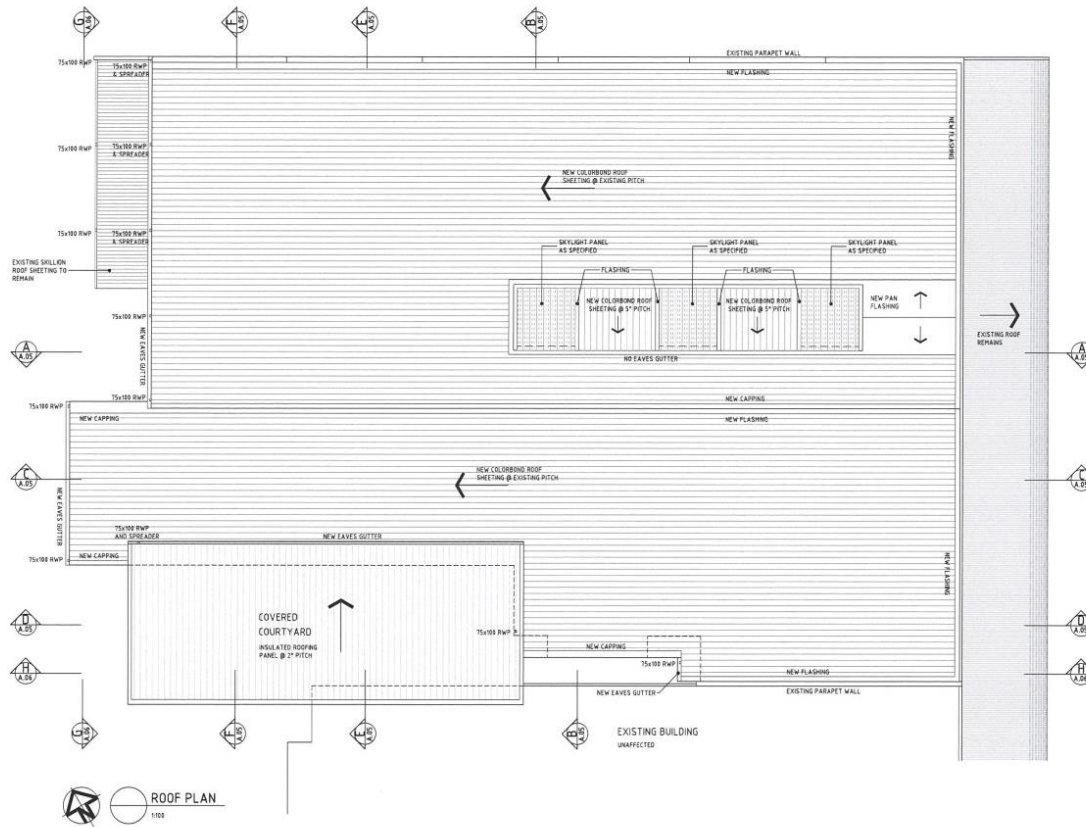


MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 JULY 2018
Page 81



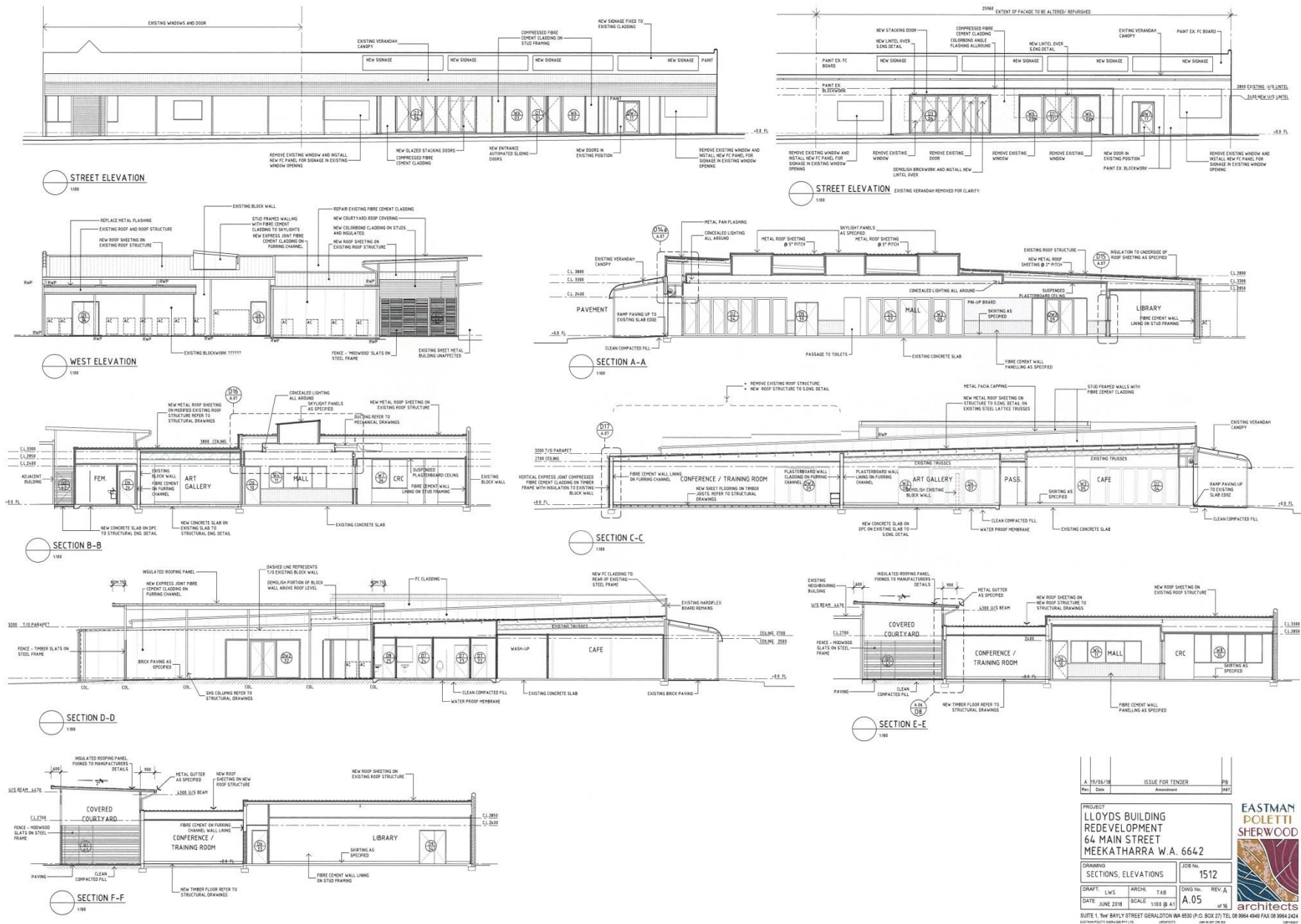
A. 19/10/18		ISSUE FOR TENDER	1/1
Rev	Date	Amendment	Sheet
PROJECT		JOB No.	
LLOYDS BUILDING REDEVELOPMENT		1512	
64 MAIN STREET		DRAWING	
MEEKATHARRA W.A. 6642		CEILING PLAN	
DRAFT	LWS	ARCH	TAB
DATE	JUNE 2018	SCALE	1:100 @ A1
SHEET 1		architects	






A 19/06/18		ISSUE FOR TENDER		PS
Rev	Date	Amendment		DET
PROJECT LLOYDS BUILDING REDEVELOPMENT 64 MAIN STREET MEEKATHARRA W.A. 6642				
DRAWING ROOF PLAN		JOB No. 1512		
DRAFT.	LWS	ARCHI.	TAB	ENVS No. REV. A
DATE	JUNE 2018	SCALE	1:100 @ A1	A.04
SUITE 1, 10th BAYLY STREET GERALDTON WA 6530 (P.O. BOX 27) TEL 08 9964 4040 FAX 08 9964 2424 <small>EASTMAN POLETTI SHERWOOD PTY LTD. ARCHITECTS</small>				





A. 10/16/18		ISSUE FOR TENDER		PB	
Rev.	Date	Amendment			
PROJECT				JOB No.	
LLOYDS BUILDING				1512	
REDEVELOPMENT					
64 MAIN STREET					
MEEKATHARRA W.A. 6642					
DRAWING				JOB No.	
SECTIONS, ELEVATIONS				1512	
DRAFT				DWG No.	
DATE				REV. A	
JUNE 2018				A.05	
SHEET 1. THE BAILY STREET DEVELOPMENT WA 6630 (P.O. BOX 27) TEL 08 9944 4949 FAX 08 9944 4444				architects	
EASTMAN POLETTI SHERWOOD				architects	

Title/Subject:	OLD POWER STATION
Agenda/Minute Number:	9.4.3
Applicant:	Nil
File Ref:	ADM0221
Disclosure of Interest:	Nil
Date of Report:	3 July 2018
Author:	Geoffrey Carberry Community and Development Services Manager



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

This item is to provide an update to Council on the old power station and to consider the signing of a letter at the request of Horizon Power.

Attachments

Copy of update containing letter request

Background:

The Power House is located on Reserve 12364 being lot 838 on plan 215819 which has a purpose of "Power Generation". Management orders apply to Regional Power Corporation.

The power station and associated site has been in integral part of the Meekatharra Community for many years.

Since its replacement and decommissioning the area has been subject to the removal of some infrastructure. The Power House and one Generator along with some other storage and office buildings remain on site.

In October 2007 the Shire was advised by Horizon Power that an Environment Resource Company had been appointed to oversee the testing of the site.

At its meeting of October 2007 Council resolved:

"That Council advise Horizon Power:

That Council intends to develop the old power station site in Meekatharra into a first class interactive Interpretive Centre that provides insights into both the Aboriginal and European history of the Shire. This is listed as a strategy in Council's Plan for the Future under Objective 2 – Preserve and Promote Meekatharra's Heritage.

Although no formal plan for the site have yet been developed, Council would envisage making good use of all the buildings on the site along with any land that is released for this purpose".

October 2008 advice received from Horizon Power that the site was still registered, in accordance with the Contaminated Sites Act, with the Department of Environment & Conservation and was waiting classification.

A Quantitative Human Risk Assessment indicated that the site was still considered suitable commercial use.

In November 2012, following a request by the Shire that indicated that the Shire may not want the site if it is contaminated, Horizon Power provided an updated status of the site:

“Site Status

The power station is decommissioned with the following infrastructure removed:

- *Above ground storage (Diesel) tanks (AST)*
- *Day storage tanks (DST)*
- *Radiators*
- *Fuel lines*
- *Transfer pumps*
- *Engines (1 engine was retained in situ at the request of the Shire)*

The following infrastructure remains on site:

- *Former powerhouse building*
- *Former workshop and wash-down bay*
- *Demountable office*
- *Radiator pad*
- *AST Bund walls*
- *Miscellaneous footings/pads*

Impacts

The main findings of the last site contamination investigation, as they relate to contamination issues at the site, are listed below.

1. *Additional hydrocarbon impacts to soil were identified at the switchyard and fuel transfer area. These impacts were similar in nature to those already identified and assessed by earlier works.*
2. *Natural weathering processes of the regional ultramafic geology appear responsible for chromium (and perhaps nickel) in the environment (onsite and offsite) rather than site derived activities.*
3. *Diel Drin (above EIL) was identified in a sample collected offsite adjacent to a stormwater outlet pipe. It is uncertain whether this is a site derived impact.*
4. *Sediments of the creek and other offsite soils appear to have not been impacted by site activities (noting the identification of Diel Drin in one sample and associated uncertainty regarding its origin).*
5. *The presence of Phase Separated Hydrocarbons (PSH) continued in MW2, adjacent to the sump and down hydraulic gradient from the radiator pad.*

-
6. *The highest levels of hydrocarbon groundwater impact appear to be limited to locations adjacent to the fuel bunds, sump and in the south-west corner of the site as previously identified.*
 7. *Only limited hydrocarbon impact (equal to the LOR) was identified in offsite groundwater.*

Risks

A site Quantitative Human Health and Environmental Risk Assessment (QHHERA) was completed in 2009, in accordance with the CS Act, by our contaminated sites consultants, ERM. The QHHERA did not identify any unacceptable risks to human health or the environment associated with site derived impacts or possible site derived impacts based on groundwater fate and transport modelling. On this basis, the site may be considered suitable for ongoing commercial land use and no further assessment of human health risk is considered necessary (at the time of the report).

It should be noted that Health Screening Levels (HSL's) have been revised since this report was produced and further assessment against the new screening levels is likely to be warranted.

Future Works

As identified above, the site is yet to be classified by the DEC under the CS Act. Monitoring has confirmed that hydrocarbons (diesel) are present in the groundwater beneath the site. As the QHHERA did not identify any unacceptable risks to human health or the environment associated with site derived impacts or possible site derived impacts and the site is suitable for industrial/commercial land use, Horizon Power currently has no plan to undertake further remediation. Following removal of site infrastructure, Horizon Power may undertake further assessment of the contamination within the locations that currently cannot be assessed due to existing buildings etc. This assessment may influence the site classification and requirement for active remediation.

Removal of site infrastructure was assessed earlier this year for Horizon Power's portfolio of decommissioned power station sites, including Meekatharra. This review and budgetary requirements are still being finalised. Please note, completion of site decommissioning works will be dependent on State Government funding. The Shire of Meekatharra is identified as a key stakeholder in this process and we will be communicating with the Shire as we progress the site demolition plans, including demolition license. As this program is still being developed and will be based on a whole of portfolio approach, it is too early for me to provide an indication of likely timing for the works at Meekatharra”.

February 2016 a meeting was requested by Horizon Power to discuss to future of the site and the possible demolition of the Power House.

The Shire President, Chief Executive Officer and Community Development Services Manager met with Horizon Power representatives.

Views expressed were that the Shire was still interested in the Site however Horizon Power expressed strong concerns over the ability of the Shire to take over the liabilities of the site and that they should be aware of the ongoing monitoring costs and of the possible cost of remediation should it be deemed by the regulator.

Following the meeting investigations have revealed the following

-
- The responsibility for remediation may be transferred in accordance with section 30 of the Contaminated Sites Act 2003.
 - The agreement to accept responsibility must be in writing.
 - The agreement must be approved by the Minister (for Environment) and the CEO of the Department of Environment Regulation.
 - In order for the CEO to consider an application, it must be accompanied by a 'Certificate of contamination audit' signed off by an accredited contaminated site auditor and accompanied by a Mandatory Auditor's Report.
 - Details of all remediation required must be known.
 - The person, company etc. taking over responsibility must be able to demonstrate the financial capacity to undertake the works.

The Department of Environment Regulation guideline for Contaminated sites provides additional information (refer section 12 and 13)

Any site remedial costs or ongoing monitoring costs have not been established but will be dependent on the final classification of the site by the Department of Environment Regulation

Horizon Power is still of the opinion that the building is in poor overall condition and should still be demolished.

Council may choose to seek the required audit from Horizon Power however they may choose not to release it and the Shire would then be required to fund the required auditors report. Estimated cost range from \$100,000 to \$300,000

Horizon Power is willing to relocate the generator to another location.

At the May 2016 meeting of Council the following was resolved:

"This item lay on the table pending advice of the Department of Environmental Regulation the level of contamination classification. Furthermore Council advise Horizon Power that they oppose removal of the Power House Building.

CARRIED 5/0

Reason for Resolution Differing from Officers Recommendation:

Council would like to establish more clearly what will be required in terms of reporting and mitigating any proven contamination".

At the Ordinary Meeting of Council in July 2016 Council resolved:

"That Council advise Horizon Power that the Shires interest in the property will be reassessed once all remedial and monitoring requirements have been completed and the Shire requests that all reasonable steps and actions be taken to avoid demolition of the old power house.

Furthermore Council request a meeting be arranged with Horizon Power to discuss remediation and retention of the building."

Comment:

Horizon Power has advised that currently there are no active sources of contamination on the sites.

Tests have shown that the spread into the adjacent Pool reserve and Savage St Road Reserve ceased and is receding.

Tests have shown contamination still evident in three water testing points.

Horizon Power is seeking the Shires support by way of a supplied letter to have both the Pool Reserve and Road Reserves classified as “Remediated for restricted Use.

Under sections 24,25 and 26 of the Contaminated Sites Act, a person is responsible for remediation of a site:

- a) if they have caused or contributed to the contamination of the site;
- b) if they are an owner or occupier of the site who has changed, or proposes to change, the use to which land that comprises all or part of the site is put; or
- c) if they are an owner of the site, or of a source site.

The term “owner” in the Act is defined to include a mortgagee in possession.

Under the Act, the person responsible for the remediation costs is responsible for cleaning up the land and water to make it safe and suitable for its current (zoned) use.

However, if you intend to change the land use, for example, develop a market garden into a residential housing estate, a land use that requires the land to be cleaned up to a higher standard, it is the owner/occupier changing the land use who is responsible for any additional clean-up costs to ensure the site is fit for the new purpose.

This means that the sites can be continued to be used for their current use/zoning with the exception of drawing ground water. Neither site is used for drawing ground water.

It is highly unlikely that either reserve will be redeveloped or rezoned in the foreseeable future, so there is currently little effect on the Council.

Whilst the Support Letter only deals with the Pool Reserve and the Savage St Road Reserve, Horizon Power have indicated that some demolition and remedial earth works will take place on the Power Station Reserve. They have advised that the Engine Hall and Workshop will be retained in line with Councils previous request.

Council needs to decide if they are willing to support Horizon Power in bringing the classification of the Pool Reserve (R22974) and Savage Street Road Reserve to an end point as far as remedial action or wait until all remedial actions are complete before accepting the reclassification request.

Consultation:

R McClymont - Chief Executive Officer

W Atyeo - Environment Health & Buildings Officer

Alastair Trolove - Horizon Power Manager Capacity Management Support

Dave Hellens – Coffey Principal – Site Assessment and Remediation

Statutory Environment:

Contaminated Sites Act 2003

Contaminated Sites Regulations 2006

Environmental Protection Act 1986

DER 2014, *Assessment and management of contaminated sites*, Department of Environment Regulation.

Policy Implications:

Nil

Budget/Financial Implications:

Ongoing and remediation costs cannot be established at this time

Strategic Implications:

Strategic Plan 2012-22. Key Result Area – Good Governance

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council agrees to support Horizon Power with their request to have Reserve 22974 (Lot 840) and Savage Street Road Reserve reclassified as “Remediated for Restricted Use” and grants permission for the Chief Executive Officer to sign the provided letter on Councils behalf.

OR

Option B

That Council declines to support Horizon Power with their request to have Reserve 22974 (Lot 840) and Savage St Road Reserves reclassified as “Remediated for Restricted Use” until such time as all remedial works on Reserve 12364 (Lot 839) have been fully completed.

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That Council adopt “Option A” as presented.

CARRIED 5/0



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coffey.com

Geoff Carberry
Community & Development Services Manager
Shire of Meekatharra
PO Box 129,
Meekatharra
WA 6642

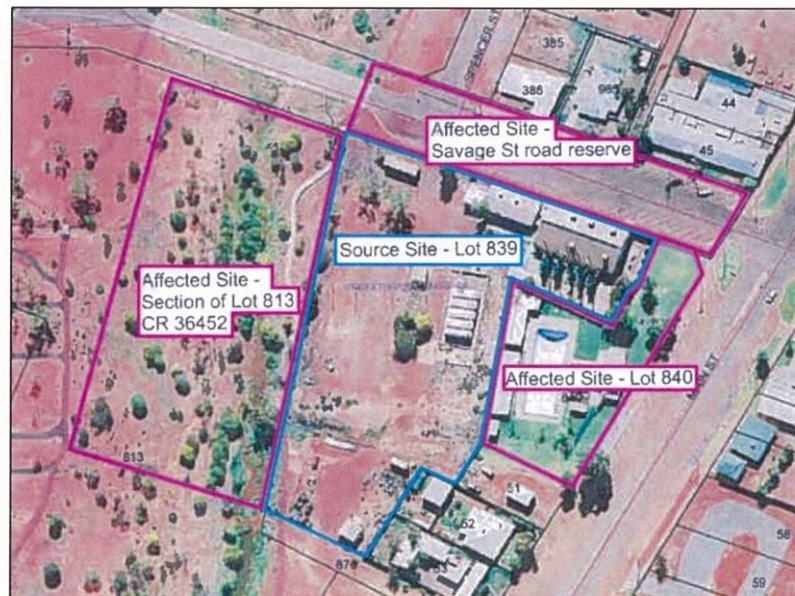
29 June 2018

Dear Geoff

RE: Former Meekatharra Power Station

The purpose of this letter is to provide the Shire of Meekatharra with an update on recent environmental investigations relating to contamination issues associated with the Meekatharra Swimming Pool site at 86 Main Street (Lot 840) and a portion of the Savage Street road reserve. Both properties are located adjacent to the former Meekatharra Power Station at 839 Savage Street.

As you may be aware, on 28 June 2016 the Department of Water and Environment Regulation (DWER) classified the Meekatharra Swimming Pool property and the portion of the Savage Street road reserve as 'affected sites' with the classification of '*Potentially contaminated – investigation required*' or 'PC-IR'. This decision was made because contamination from the Horizon Power site has migrated onto the properties via groundwater. A plan depicting the affected sites (together with an additional affected site: a portion of the Crown Reserve occupied by Meekatharra Creek) is presented below.



Former Meekatharra Power Station
Horizon Power

Update on Recent Investigation Works

Since the classification of the properties, Coffey, working on behalf of Horizon Power, has conducted further investigative work at the power station site and surrounding areas, which has included two groundwater sampling events in order to further assess groundwater impacts.

The results of these investigations have concluded that there are no ongoing primary sources of groundwater contamination at the power station site, and that although petroleum hydrocarbons are present above the assessment criteria applicable for non-potable groundwater use within several groundwater monitoring wells, concentrations are stable or declining (as presented in the figures in **Attachment A**). Furthermore, it has been determined that the groundwater impacts have only migrated a limited distance beneath the swimming pool and road reserve from the power station i.e. dissolved phase hydrocarbon impacts have only been recorded above the assessment criteria in monitoring wells MW15 and MW26 and no hydrocarbon impacts have been recorded in monitoring wells MW24, MW25 and MW34 (as shown on **Attachment A**).

In light of these favourable results, the proposed end-point reclassification for both the swimming pool and the road reserve properties is '*Remediated for restricted use*' or 'RRU', which relies on the continued use of the sites as they are now (i.e. swimming pool and part of a road reserve) and a restriction on the abstraction and use of groundwater from beneath the properties without prior testing.

These proposed reclassifications were presented in the reports that Coffey produced in July 2017 and February 2018 to document the groundwater investigations, which were reviewed and approved by the DWER-accredited Contaminated Sites Auditor, Jason Clay of Senversa.

Next Steps

Prior to achieving the above proposed end-point reclassifications, Horizon Power is proposing to complete a program of demolition at the former power station site to include removal of some above and below ground infrastructure. The former engine hall and workshop are intended to be retained as requested by the Shire and will be the subject of further discussions between Horizon Power and the Shire. There is also likely to be a program of soil remediation to remove shallow contaminated soils at the power station.

Once these works are complete, the Contaminated Sites Auditor will review the report detailing the results of the soil remediation and will prepare a Mandatory Auditor's Report for the DWER recommending reclassification of the former power station site and all affected sites (including the Meekatharra Swimming Pool and portion of Savage Street road reserve).

As the Meekatharra Swimming Pool and the portion of Savage Street come under the Shire of Meekatharra's jurisdiction, Horizon Power is seeking the Shire's support for the proposed future reclassifications of RRU including the associated restrictions on site use and groundwater abstraction. Provided the Shire is satisfied with the proposed reclassifications, we would be very grateful if you could sign the letter presented in **Attachment B** and email a scanned copy to dave.hellens@coffey.com at your earliest convenience. For your information we have also contacted the Department of Planning, Lands and Heritage (DPLH) to discuss proposals for reclassifying the Crown Reserve area of Meekatharra Creek.

For your reference, we have attached the DWER Contaminated Sites Fact Sheet 5 (**Attachment C**), which pertains to the buying and selling of contaminated land and explains roles and responsibilities should the properties be sold or developed in the future.

As the next phases of the project progress, we will keep you updated including providing more specific timescales for site clean-up works and reclassification. In the meantime, the affected sites will remain classified as PC-IR. If you require any further information or have any queries, please do not hesitate to contact Alastair Trolove at Horizon Power on 08 6310 1815 or the undersigned on 08 6218 2100.

Former Meekatharra Power Station
Horizon Power

Yours sincerely

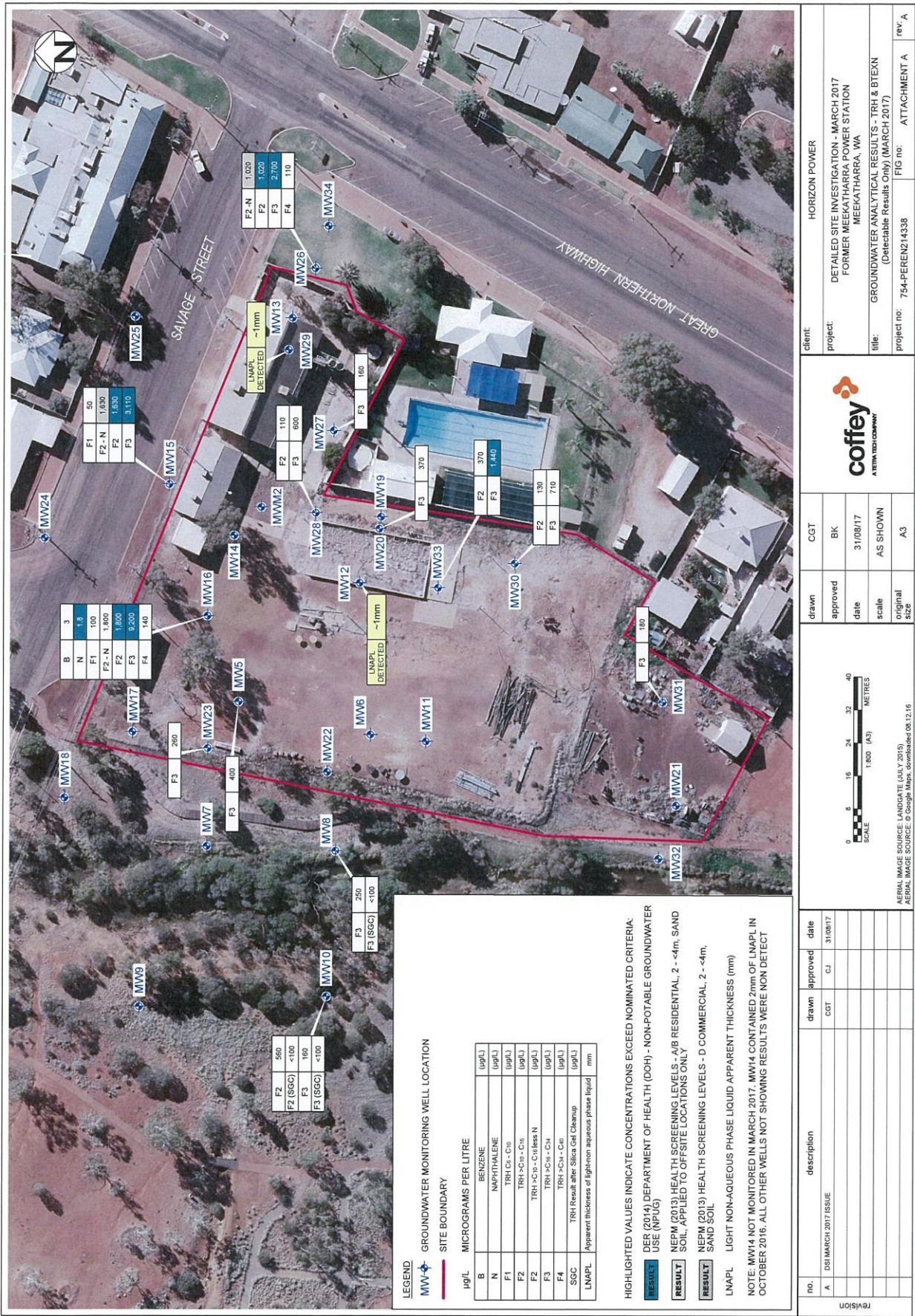


Dave Hellens
Principal Environmental Scientist

cc Alastair Trolove (Horizon Power)

Attachment A Groundwater Monitoring Results – October 2016 and March 2017
Attachment B Response Letter
Attachment C Contaminated Site Fact Sheet 5

**Attachment A Groundwater Monitoring Results
– October 2016 and March 2017**



Attachment B Response Letter

Dave Hellens
Coffey Services Australia Pty Ltd
Level 1, Bishops See,
235 St Georges Terrace,
Perth WA 6000

Dear Dave

**RE: Formal Acceptance of Meekatharra Swimming Pool and Portion of Savage Street for
Reclassification under the Contaminated Sites Act 2003**

The Shire of Meekatharra has reviewed the information provided within the letter dated 29 June 2018.

Based on the information provided, the Shire of Meekatharra:

- ☐ **Supports** reclassification of the Meekatharra Swimming Pool (Lot 840 on Plan 215819) as '*Remediated for restricted use*' (RRU) as defined by the Contaminated Sites Act 2003. In supporting this reclassification, the Shire of Meekatharra is acknowledging the restriction associated with this reclassification being that groundwater abstraction is prohibited other than for monitoring purposes and the use of the site is restricted to continue being a swimming pool.
- ☐ **Supports** reclassification of the portion of Savage Street road reserve (Parcel 68772 = Landgate PIN 1384572) as '*Remediated for restricted use*' (RRU) as defined by the Contaminated Sites Act 2003. In supporting this reclassification, the Shire of Meekatharra is acknowledging the restriction associated with this reclassification being that groundwater abstraction is prohibited other than for monitoring purposes and the use of the site is restricted to continue being part of a road reserve.

Yours sincerely,

Name _____

Title _____

Signature _____

**Attachment C DWER Contaminated
Sites Fact Sheet 5**



Government of **Western Australia**
Department of **Environment Regulation**

CONTAMINATED SITES
FACT SHEET

5

Buyer beware – buying and selling contaminated land

Purpose

This fact sheet is designed to provide targeted information on buying and selling contaminated land in Western Australia.

Introduction

The *Contaminated Sites Act 2003* (the Act) was introduced to identify, record, manage and clean up contamination. Under the Act, known or suspected contaminated sites must be reported to the Department of Environment Regulation (DER), investigated and, if necessary, cleaned up (remediated).

Investigating and cleaning up contaminated sites is, in most cases, the responsibility of the polluter or current site owner. DER administers and enforces the Act which includes classifying sites (in consultation with the Department of Health) and making information on contaminated sites available to the public.

It is not unusual for residential subdivisions to be built on land that was previously used for potentially contaminating activities, such as service stations, heavy industry and market gardens.

People buying, selling or leasing land need to know if the land being purchased was once a contaminated site and be aware of their obligations under the Act.

Failing to recognise that land is contaminated can have long term consequences for both the buyer and seller including potential prosecution and obligation to pay for remediation of the land in the future.

Thorough due diligence

Investigating and cleaning up contaminated sites can be expensive. Prospective purchasers should be aware of the risk of potential contamination and carry out careful, thorough pre-purchase enquiries (due diligence).

When buying, selling or leasing property, you and/or your real estate professional should search published contaminated sites information as part of any routine, pre-purchase due diligence enquiry.

Steps to take before you buy

1. Search DER records – check the contaminated sites database or submit a Form 2 to DER to find out if the property you are looking to buy has been reported as a known or suspected contaminated site.
2. Find out as much as you can about the property's history. How was the land used in the past?
 - Check local government records, historic certificates of title and aerial photographs (available from [Landgate](#)).
 - Talk to neighbours – they may know the history of the property and what went on there in the past.
3. Search for information on properties nearby. Contamination on adjacent or surrounding sites may affect your property – for example, is there a service station nearby?
4. If you need a formal, thorough investigation for potential contamination, consider engaging an environmental consultant to carry out a preliminary site investigation

DER2014/001129

(PSI). See [Fact Sheet 3, Seeking help from contaminated sites experts](#).

Potentially contaminating activities

DER's guideline, [Assessment and management of contaminated sites](#) includes a quick reference list of activities, industries and land uses which could lead to contamination. This list is not exhaustive and you should also consider surrounding and historical uses of the land which may have resulted in contamination at the property.

Who is responsible for remediation or cleaning up contamination?

If you are buying, selling or leasing contaminated land in Western Australia, you need to be aware of your obligations under the Act. It provides a hierarchy of responsibility for remediation and associated costs for investigating and cleaning up contamination. Under s 24 of the Act, a person is responsible for remediation of a site:

- a) if they have caused or contributed to the contamination of the site;
- b) if they are an owner or occupier of the site who has changed, or proposes to change, the use to which land that comprises all or part of the site is put; or
- c) if they are an owner of the site, or of a source site.

The term "owner" in the Act is defined to include a mortgagee in possession.

Under the Act, the person responsible for the remediation costs is responsible for cleaning up the land and water to make it safe and suitable for its current (zoned) use.

However, if you intend to change the land use, for example, develop a market garden into a residential housing estate, a land use that

requires the land to be cleaned up to a higher standard, it is the owner/occupier changing the land use who is responsible for any additional clean-up costs to ensure the site is fit for the new purpose.

Pre-sale disclosure requirements

Some site classifications require disclosure to potential new owners/occupiers when selling or leasing property. Disclosure is required for sites classified:

- contaminated – remediation required;
- contaminated – restricted use; or
- remediated for restricted use.

Site owners are required to complete and sign a [Form 6](#) and provide copies to a potential new owner, mortgagees or lessees and DER at least 14 days before transactions are completed – for example, 14 days before settlement date for a sale or date the mortgage is registered or lease is signed/commences. We suggest you also include a copy of the Basic Summary of Records which can be downloaded from [DER's website](#). You must also disclose if a regulatory notice such as an investigation or clean-up notice has been served on your property.

If you fail to disclose this information, you are committing an offence and a penalty may apply.

Maximum Penalty: \$125,000.

Possible maximum daily penalty: \$25,000.

Although it is not mandatory to disclose information on sites classified *possibly contaminated – investigation required*, DER recommends that sellers advise potential purchasers of a property's contamination status.

False or misleading information

When reporting contamination, requesting information from DER, disclosing contamination under s 68 or providing information to the CEO or Contaminated Sites Committee, a person must not provide false or misleading information or fail to disclose all relevant information.

Maximum penalty: \$125,000.

Possible maximum daily penalty: \$25,000.

More information

For advice on contaminated sites or related matters, please contact DER's **contaminated sites information line 1300 762 982** or email contaminated.sites@der.wa.gov.au

This document is available in alternative formats and other languages on request.

Related documents

Other fact sheets in this series:

1. Identifying and reporting contaminated sites
2. How to access information on contaminated sites
3. Seeking help from contaminated sites experts
4. Buyer beware – buying and selling contaminated land

Guidelines relating to investigating and managing contaminated sites are available at www.der.wa.gov.au/contaminatedsites

Legislation

This document is provided for guidance only. It should not be relied upon to address every aspect of the relevant legislation. The full text of the *Contaminated Sites Act 2003* is available electronically from the State Law Publisher website at www.slp.wa.gov.au

Disclaimer

The information contained in this document is provided by DER in good faith as a public service. However, DER does not guarantee the accuracy of the information contained in this document and it is the responsibility of recipients to make their own enquiries as to its accuracy, currency and relevance. The State of Western Australia, DER and their servants and agents expressly disclaim liability, in negligence or otherwise, for any act or omission occurring in reliance on the information contained in this document or for any consequence of such act or omission.

Limitation

The Western Australian Government is committed to providing quality information to the community and makes every attempt to ensure accuracy, currency and reliability of the data contained in this document. However, changes in circumstances after the time of publication may impact on the quality of information. Confirmation of the information may be sought from the relevant originating bodies or the department providing the information. DER and the State of Western Australia reserve the right to amend the content of this document at any time without notice.

Legal advice


The information provided to you by DER in relation to this matter does not constitute legal advice. Due to the range of legal issues potentially involved in this matter, DER recommends that you obtain independent legal advice.


9.5 HEALTH BUILDING AND TOWN PLANNING

Nil

9.6 WORKS AND SERVICE

Title/Subject:	RESTRICTED ACCESS VEHICLE NETWORK (Town Road Train Routes)
Agenda/Minute Number:	9.6.1
Applicant:	Nil
File Ref:	ADM 267
Disclosure of Interest:	Nil
Date of Report:	13 July 2018
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


 Signature of Author


 Signature Senior Officer

Summary/Matter for Consideration:

Council may consider some minor amendments to the current town road train routes.

Attachments:

Maps showing current approved Triple Road Train Routes (Main Roads Restricted Access Vehicle (RAV) Network 9.1)

Background:

In December 2003, Council resolved, after considerable investigation and discussion, as follows:

That Council Amend the Road Train Routes in the Meekatharra Townsite by-

- 1. Approving the following roads as the approved route for heavy vehicles up to triple road trains, to be known as the "A" Route;-*

Connaughton Street, Donovan Street, Stoddart Street (from Donovan St to Gwalia St), Oliver Street (from Connaughton to Savage Street), Railway Street (from Connaughton to Savage St), Marmont Street, Gwalia Street, Savage Street (from Oliver to Railway Street), Douglas Street and Campbell Road.

- 2. Approving the following roads as the approved route for heavy vehicles up to double road trains, to be known as the "B" route:-*

Porter Street (from Main to Hill Street), Hill Street (from Porter to Meehan Street), Meehan Street (from Hill to Main Street)

A few years later in about 2005/2006, Main Roads implemented the new Restricted Access Vehicles Permit Network system.

Main Roads advise that existing approved Road Train Routes should have transferred over to the new system.

Staff are unsure how or why it occurred but currently Savage Street (from Oliver to Railway Street) is not approved for triple road trains. This may be having an impact on the level of road train traffic using Oliver Street (because Road Trains using Oliver Street currently have no legal option other than to drive up the street and do a U turn and drive back).

Comment:

Staff have recently received two complaints about the use of Oliver Street by Road Trains. The complainants cite the safety of families and children living on Oliver Street as a main concern.

On investigation four anomalies have been found with the current RAV 9.1 approvals (when compared to the past triple road train routes).

1. Savage Street (from Oliver to Railway Street) is not currently approved for triple road trains.
2. Gwalia Street is not currently approved for triple road trains.
3. Stoddart Street (from Donovan Street to Gwalia) Street is not currently approved for triple road trains.
4. Marmont Street has a speed limit restriction on it of 30 km/h below posted speed limit (for triple road trains) making the effective speed limit 20 km/h.

If the Savage Street section were approved for triple road trains, it may reduce the number of road train trips over Oliver Street (because the road trains could enter Oliver Street from Connaughton and exit via Savage and Railway Streets). There is however no guarantee that the inclusion of Savage Street for triple road trains will reduce the road train trips over Oliver Street.

The attached maps show the current town streets that are approved for triple road trains under RAV Network N9.1 (dual drive prime mover, 3 axle semi-trailer towing 2 x 3 axle dog trailers on dual axle dolly's up to a maximum of 53.5 metres long and a maximum gross mass of 125.5 tonnes).



Most other townsite roads in Meekatharra are approved for RAV Network 4.1 and there does appear to be a number of anomalies with these approvals (when compared to past approved double road train routes):



Sorting out the double road train routes is beyond the timeframes for this report and so the recommendation is for the Works Group to investigate this and provide recommendations to Council.

Council may also wish to consider putting a speed limit restriction condition on the town road train routes of say 10 km/h below the posted speed limit, meaning triple road trains would be restricted to 40km/h on town streets.

Consultation:

Main Roads Heavy Vehicle Services

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

At the Meeting:

The President, Cr NL Trenfield, asked observer, Monique Wybenga, if she was attending the meeting for this item and if she would like to address Council. Monique advised Council of her concerns regarding Road Trains on Oliver Street.

Officers Recommendation:

That Council:

1. Requests Main Roads to approve Savage Street (from Oliver Street to Railway Street), Gwalia Street and Stoddart Street (from Donovan Street to Gwalia Street) for RAV Network N9.1 as these should have been transferred over when the old Road Train Routes were transferred over to the new RAV system.
2. Requests Main Roads to remove the current condition on Marmont Street: Max Speed 30 km/h below posted speed limit.
3. Requests the Shire Works Group to consider and research the adequacy of the current town site double road train routes (RAV Tandem Drive Networks 3.1 and 4.1) and provide recommendations to Council for any required amendments.

CARRIED 5/0

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr MR Hall

That Council adopt the Officers Recommendations presented but amend point 1 to remove Gwalia and Stoddart Streets. The first dot point to read *“Request Main Roads to approve Savage Street (from Oliver Street to Railway Street), for RAV Network N9.1 as these should have been transferred over when the old Road Train Routes were transferred over to the new RAV system”*.

Reason for Resolution Differing from Officers Recommendation:

Gwalia and Stoddart Street are not included in the request to Main Roads for RAV Network 9.1 as these are short streets and have sharp right angle bends deemed unsuitable for Triple Road Trains.

Gwalia and Stoddart Street are approved for RAV Network 4.1 which allows for double road trains and this is adequate approval for these roads.





9.7 CONFIDENTIAL ITEMS

Nil

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 10:15am.