



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 21 September 2019

COMMENCED AT 9.30 am

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting opened at 9:30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

**Cr NL Trenfield
Cr HJ Nichols
Cr DK Hodder
Cr AJ Binsiar**

Shire President

Staff

**Krys East
Tralee Cable
Svenja Clare**

**Acting Chief Executive Officer
Community & Development Services Manager
Acting Deputy Chief Executive Officer**

Apologies

Nil

Approved Leave of Absence

**Cr PS Clancy
Cr MR Hall
Cr PW Curley**

Deputy Shire President

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 17 AUGUST 2019

Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr AJ Binsiar

That the minutes from the Ordinary Council Meeting held Saturday 17 August 2019 be confirmed.

CARRIED 4/0

**6.2 HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD
17 AUGUST 2019**

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the minutes from Health Building Town Planning Meeting held Saturday 17 August 2019 be received.

CARRIED 4/0

6.3 AUDIT COMMITTEE MEETING HELD 20 JULY 2019

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That the minutes from the Audit Committee Meeting held Saturday 20 July 2019 be confirmed.

CARRIED 4/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Community & Development Services Manager Tralee Cable met with Chronic Disease Service Provider 19 August 2019.**
- **Community & Development Services Manager Tralee Cable attended a teleconference with the Aviation Community Consultation Group 20 August 2019.**
- **Community & Development Services Manager Tralee Cable met with Jackie Bickendorf of Mission Australia on collaboration through consultation processes 23 August 2019.**
- **Acting Chief Executive Officer Krys East, Acting Deputy Chief Executive Officer Svenja Clare and Community & Development Services Manager Tralee Cable attended a webinar on “Terminating an employee in their probation period” 26 August 2019.**

- **Shire President Cr NL Trenfield, Community & Development Services Manager Tralee Cable and Acting Deputy Chief Executive Officer Svenja Clare attended the opening of Mission Australia's Womens Refuge extension 4 September 2019.**
- **Community & Development Services Manager Tralee Cable attended the Local Emergency Management Committee meeting 19 September 2019.**
- **Community & Development Services Manager Tralee Cable attended the Small Regional Aerodrome Network and Civil Aviation Safety Authority meeting via teleconference 10 September 2019.**
- **Community & Development Services Manager Tralee Cable performed an inspection of the Horizon Power Site 11 September 2019.**
- **Works Group meeting held 12 September 2019.**
- **Community & Development Services Manager Tralee Cable met with AHA Consulting to discuss the Consultation Process for the Strategic, Revitalisation and Public Health Plans 13 September 2019.**

9 REPORTS OF COMMITTEES AND OFFICERS**9.1 OFFICERS MONTHLY REPORTS****9.1.1 WORKS & SERVICES MANAGER'S REPORT – AUGUST 2019****Construction Work - Mt Clere Road**

- C1 Council Funded – 2019/2020 (SLK 0.20 TO SLK 5.8)
- Plus extension to SLK 6.4 from 5.8 originally from last Works Group approval completed for now
- Request at Works Group meeting 12 September 2019 for additional \$140,000 funding to complete project

Construction Work – RR67 Ashburton Downs Road

- Start 26 August 2019 – RRG Funded SLK 76.00 to SLK 86.00 continue
- Quote for 3 x Floodways / Cut off walls – RFQ 19/20-03 RRG
- Quote closes 16th September 2019 and anticipated start date – Monday 23rd September

Maintenance Grading

- Ashburton Downs Road Maintenance = 0 to SLK 14 completed plus Yulga Jinna Community Access Road

Flood Damage

- As noted once again waiting on Flood Damage accounts to be finalised by Main Roads on all completed works.

Talc Cartage

- Talc cartage from Seabrook current from 26 August 2019.

Water Bores

- Complete / installed – Sylvania, Mt Clere, Landor Road and Killara Road
- Data of bore locations now to be updated with these new water bores

New Purchase Orders

Agenda item submitted to Works Group 12 September 2019 for Council to authorize the Purchase of a new:

- Hako – Citymaster 1600 Road Sweeper for \$160,952 (GST Inc) from T-Quip
- Trade- in P100 – 2005 Tennant Road Sweeper for \$8,800.00
- Net cost to the Shire will be \$152,152 (GST Inc).

Town Maintenance-Monthly Report Finishing 13th September 2019

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Walkway and Youth Centre
- Shire housing mowed
- Weeding and spraying on verges and laneways
- Rubbish removed from Lookout and Peace Gorge
- Regular maintenances to plant used by town crew
- New Town Crew Member, Sam Lockyer, was recruited last month so vacant position is finally filled.

-
- Staff has been assisting Works and Services Manager survey works on Meekatharra Mt Clere Rd.
 - Repaired potholes

Cemetery

- Grave works for Mrs Roma Shay and Mr Albert Curley last month August.
- Works on stockpiling fine gravel behind cemetery for future burials

Small Wheels Park

- Backfill and compact main Recon wall with good gravel complete for now
- Support Wall by Solid Concrete completed
- Remove excess rubbish from previous contractors
- Tidy / trim track

Plant Report

P433 950 H LOADER

Full Service

P497 2014 - 336 D2L EXCAVATOR

Full Service

P406 CAT MINI EXCAVATOR 303CCR

Replaced hydraulic hoses for tilt head once again

P484 140 H CAT GRADER

Full Service and replace transmission warning alarm

P485 CITYMASTER 1250 SWEEPER

Replace Brushes

P479 2007 MACK SUPERLINER

Air con service and new Fuel tank

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr HJ Nichols

That the Works and Services Manager's report for August 2019 be received.

CARRIED 4/0

9.1.2 AIRPORT MANAGER'S REPORT – AUGUST 2019**Aircraft Movements and Statistics:**

General aircraft movements for the month of August 2019 decreased slightly compared with August 2018, while RFDS movements decreased against July 2018. A number of factors can be attributed with the decrease in RFDS traffic to Meekatharra. Staffing levels at Meekatharra RFDS base remained below full staffing levels as per previous 4 months. Factors contributing to reduced staffing levels continue to include pilots and medical personnel being temporarily located to other RFDS bases throughout the state and RFDS personnel relocating permanently to other bases. The RFDS base in Meekatharra is continuing to operate on a day and afternoon shift roster only with no crew available for night shift. It is my understanding recruitment of personnel has been conducted however new staff have not been appointed. An additional pilot resigned during August and finished up in the last week of the month. The RFDS PC24 jet has made a number of fuelling stops in Meekatharra during the month and discussions with the pilot highlighted majority of traffic from Broome/Kununurra was now transferred via the new jet also reducing transfers through Meekatharra.

Avgas sales for the month decreased significantly by 33% compared to August 2018. There has been no aerial survey traffic through Meekatharra during August as has occurred in previous years and AVGAS drum sales by pastoralists for the month were very low and given the current climate will continue to be low until drought conditions improve. Jet A-1 sales decreased by 18% on August 2018 totals. Decreased fuel sales can be attributed to decrease in RFDS traffic by 18% with regular overnight transfers from Karratha, Port Hedland, Broome and Kununurra not occurring due to no night shift at Meekatharra RFDS Base. Climatic conditions during August have also been mild this year compared to previous years which has seen less non-scheduled aircraft calling into Meekatharra for additional fuel. Cobham Aviation have introduced their new Q400 (Dash 8 – 76 seat turbo prop) aircraft for Westgold and will likely take on fuel on a regular basis given their expected passenger loadings.

The figures below reflect the differences between August 2018 and August 2019.

	Aug 18	Aug 19	Variance
General Aircraft Landed:	98	88	-10%
RFDS Landed	105	86	-19%
Avgas	13299	8846	-33%
Jet A1	61803	51079	-17%
Total Fuel Sold	75102	59925	-20%

	YTD 2018	YTD 2019	Variance
General Aircraft Landed:	633	644	+1.75%
RFDS Landed	772	633	-18%
Avgas	69849	68671	-1%
Jet A1	438649	313318	-28%
Total Fuel Sold	508498	381989	-25%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.

- Lawns / gardens and terminal plants upkeep.
- Weed eradication airside along runway strips on both sealed and gravel runways.

Aerodrome Security:

Nil reported.

Safety Management System:

Nil reported.

Budget items still to be commenced:

Carried over items from 2018/19 not yet commenced.

- Renovation of the airport residence kitchen & bathroom areas is pending with a commencement date yet to be advised.

Airport Emergency:

There were no aerodrome emergencies reported during August 2019 with the annual AD emergency exercise not yet held or scheduled.

Cobham Aviation experienced a technical fault with one of their BAE146 (RJ100) aircraft on Wednesday 21/08/19 on approach to Meekatharra and was diverted back to Perth prior to landing. A fault was found with the flaps on the wings and if the plane had landed it would have been grounded in Meekatharra for an undetermined time. A recovery aircraft was sent and passengers experienced a delay of 5 ½ hours.

Bird/Animal Activity:

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk. Ongoing monitoring is conducted daily to further reduce the risk. A Webinar hosted by the AAA was attended, reviewing Wildlife Strike & Reporting Requirements of which our current process is sufficient for the Meekatharra aerodrome.

Mike Cuthbertson
Airport Manager
01/09/2019

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr DK Hodder

That the Airport Manager's report for August 2019 be received.

CARRIED 4/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – AUGUST 2019

Activity	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport @ the Indoor Centre	39	8	42	21	110	11	10
Yarn/drop in Night @ the Youth Centre	10	9	15	19	53	4	13.25
Movie Night	10	18	22	27	77	4	19.25
Art	14	12	19	14	59	4	14.75
Basketball	10	15	22	9	56	2	28
SMF/Football	22	12	40	25	99	4	24.75
Music	8	12	16	18	54	4	13.5
Kid Zone	18		10		28	5	5.6
Total	131	86	186	133	536	38	14.10

August Monthly Report 2019

After a busy July the month of August seemed to slow down a little with the attendance but also came with its own challenges due to the Youth Services crew being under staffed. With the short staffing we saw the need to combine Kid Zone and Youth Centre activities for the month which worked out well.

August started off with the guys from Skateboarding Western Australia coming up and doing an awesome job with the workshop they put on for our kids over a whole weekend. The kids got the opportunity to learn how to skate starting from the basics and some of our kids were picking it up really quick and moved up to learning some tricks. It was good to see that they got to learn about the safety side of skateboarding and what gear is needed.

We got a visit from the Ellenbrook Christian College which was a surprise. They brought up 40 kids from Perth and did a whole bunch of activities with the Meeka Youth. Activities such as beading, face painting, fun games and a heap of sport. Although the visit was brief our kids loved it.

This month we also found that a lot of the general fighting within the kids little groups has dropped off dramatically, and they all seem to be getting along well for the time being. We hope it can stay like that for some time.

We started a new art project in August for the Stephen Michael Foundation which was to design and paint 30 boomerangs for the annual gala night. In typical Meeka fashion we smashed them out and they look fantastic.

Reflecting back on August it was a bit of a hard month but a good one and we hope September is even better.

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer's report for August 2019 be received.

CARRIED 4/0

9.1.4 RANGER'S REPORT – AUGUST 2019

Prepared by P Smith, Canine Control

Date August 2019

7 – 9 August 2019

COMPLAINTS RECEIVED:

There was a request for a cat cage to be set at a local residence.

ANIMALS TRAPPED:

Cages were set various locations around town and monitored during the evening. The cages were left overnight and checked the following morning. Three feral cats were caught. The cats were removed and destroyed.

Another cage was checked at a local residence. A feral cat had been caught. The cage was taken away and the cat was destroyed.

ANIMALS DESTROYED:

Patrols were conducted of the rubbish tip looking for feral cats. One feral cat was destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Cemetery, Go cart track, racecourse, rubbish tip and airport. No animals were sighted wandering and there was nothing to report.

Patrols were conducted of the townsite. Several people were spoken to regarding their dogs wandering at large. One licensed dog was seen in the main street. It was returned to the owner's house and a verbal warning was given.

I attended at the airport and spoke to the Airport Manager regarding several dogs that were sighted at the airport the previous week. The dogs hadn't been seen since and were not present on this occasion.

27 – 29 August 2019

COMPLAINTS RECEIVED:

A complaint was received regarding an alleged dog attack. I attended at the residence to speak to the dog owner regarding the alleged attack. No person was home and no dog could be located at the property. I re-attended several times whilst doing patrols in the early morning but still no person home.

I attended at the complainant's home and obtained further information regarding her complaint that she had made to local police.

I eventually spoke with the dog owner but when I left to get the witnesses to identify the dog, both the dog and the owner left. A short time later, Police attended as the witnesses were getting agitated and were disappointed as he had taken off with the dog.

During the rest of the day, numerous attempts were made to locate the dog owner and the dog. Enquiries were made and it is believed he may have taken the dog to a local station or to Yulga Jinna. I received information later stating that the owner and the dog has had gone to Dongara to leave the dog with his mother. It was alleged that the dog had been destroyed.

ANIMALS TRAPPED:

Cages were set various locations around town and monitored during the evening. One feral cat was caught. The cat was removed and destroyed.

ANIMALS DESTROYED:

Patrols were conducted of the rubbish tip looking for feral cats. Three feral cats were destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Cemetery, Go cart track, racecourse, rubbish tip and airport. No dogs were sighted wandering and there was nothing to report.

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That the Ranger's Report for August 2019 be received.

CARRIED 4/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
15.07.06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In Progress
15.07.06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset	CEO/ CONS/ CDAO	Letter sent to Dept	Complete

		Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advice and order sent 23/11/09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE	In Progress In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	In Progress

Awaiting response.					
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.1.18 & letter sent 30.1.18 Emailed Lawyer 30.1.18 Letter to Minister & MRVC 5.6.18	Complete Complete Complete In progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 4/6/19	In Progress
27.02.19	9.4.2	Review of Meekatharra Revitalisation Plan and Lions Park Development Strategy Review Revitalisation Plan:	CDSM	Consultation to be undertaken	In Progress
27.02.19	10.2	Vehicle Activated Speed Signs	PO	On hand to be installed	In Progress
13.04.19	9.5.1	Lloyd's Town Planning Approval Request	CDSM	In Progress	In Progress
20.05.19	10.1	Lloyds Project Reference Group	CDSM	First Meeting called Monday 10.6.19	In Progress
22.06.19	9.4.7	Review of Delegation Register	CDSM		In Progress

22.06.19	9.6.1	Panel Tender – Concreting Works Hourly Hire	CEO/WSM	24.6.19 Emailed Talis (Consultant)	Complete
22.06.19	9.7.2	Lease 17 Main St – Compliance Process	CDSM		In Progress
20.07.19	9.7.1	CEO performance review/contract extension	PRESIDENT	Letter given advising CEO of Council decision	Complete
17.08.19	9.3.1	Budget items for discussion/endorsement	ACEO	Noted and will be actioned	Complete
17.08.19	9.4.1	Town Christmas Tree Party	CDSM	Emailed Mining Companies. Commitment for \$3000 so far.	In Progress
17.08.19	9.4.2	School Oval Facility – Agreement	CDSM	Emailed Dept of Education to advise budget approval.	In Progress
17.08.19	9.4.3	Mining Lease and License Applications	CDSM	Preparing proforma letter for applicants.	In Progress
17.08.19	9.7.1	CEO annual leave and appointment of alternative acting CEO	PRESIDENT/A CEO	Noted and no further action at this time.	Complete
17.08.19	9.7.2	CEO performance review/contract extension	PRESIDENT/A CEO	Changes made to Payroll. Letter advising of changes given to CEO.	Complete
17.08.19	9.7.3	Panel Tender-concreting works hourly rate	ACEO	Letters advising tenderers of outcome of tender and preparation of contract.	Complete



Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr DK Hodder

That the Status report be received.

CARRIED 4/0

9.2 FINANCE

Title/Subiect:	MONTHLY FINANCIAL REPORT PERIOD ENDED AUGUST 2019
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	17 September 2019
Disclosure of Interest:	Nil
Author:	Svenja Clare Acting Deputy Chief Executive Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*

- (b) *by program; or*
- (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That the financial report for the period ending 31 August 2019 be received.

CARRIED 4/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 August 2019
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 August 2019 of \$9,346,059.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2019

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$		\$	\$	\$	%	
Rates		4,180,542	4,180,542	4,176,375	4,303,696	127,321	3.05%	
Operating Grants, Subsidies and Contributions	7	3,947,184	3,947,184	910,928	461,976	(448,952)	(49.29%)	▼
Fees and Charges		1,343,574	1,343,574	285,838	277,124	(8,714)	(3.05%)	
Service Charges		0	0	0	0	0		
Interest Earnings		613,061	613,061	20,349	12,681	(7,668)	(37.68%)	
Other Revenue		319,053	319,053	35,467	20,261	(15,206)	(42.87%)	▼
Profit on Disposal of Assets	9	4,490	4,490	0	0	0		
Total Operating Revenue		10,407,904	10,407,904	5,428,957	5,075,739	(353,218)		
Operating Expense								
Employee Costs		(1,919,034)	(1,919,034)	(242,431)	(180,798)	(61,633)	(25.42%)	▼
Materials and Contracts		(2,967,802)	(2,982,633)	(272,413)	(204,375)	(68,038)	(24.98%)	▼
Utility Charges		(318,800)	(318,800)	(53,052)	(15,883)	(37,169)	(70.06%)	▼
Depreciation on Non-Current Assets		(6,933,817)	(6,933,817)	(1,156,538)	0	(1,156,538)	(100.00%)	▼
Interest Expenses		0	0	0	0	0		
Insurance Expenses		(212,711)	(212,711)	(178,548)	(150,913)	(27,636)	(15.48%)	▼
Other Expenditure		(284,216)	(284,216)	(37,096)	(28,100)	(8,996)	(24.25%)	
Loss on Disposal of Assets	9	(14,201)	(14,201)	0	0	0		
Total Operating Expenditure		(12,650,581)	(12,665,411)	(1,940,078)	(580,069)	(1,360,010)		
Funding Balance Adjustments								
Add back Depreciation		6,933,817	6,933,817	1,156,538	0	(1,156,538)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	9	9,711	9,711	0	0	0		
Adjust Accruals/Rounding		0	0	0	0	0		
Net Cash from Operations		4,700,851	4,686,021	4,645,416	4,495,670	(149,746)		
Capital Revenues								
Non-Operating Grants & Contributions	7	2,469,034	2,469,034	0	0	0		
Proceeds from Disposal of Assets	9	39,500	39,500	0	0	0		
Total Capital Revenues		2,508,534	2,508,534	0	0	0		
Capital Expenses								
Land Held for Resale		0	0	0	0	0		
Land and Buildings	8	(2,573,433)	(2,573,433)	(2,000)	(1,750)	(250)	(12.50%)	
Furniture and Equipment	8	(63,000)	(63,000)	0	0	0	0.00%	
Plant and Equipment	8	(354,000)	(354,000)	0	(484,193)	484,193	0.00%	▲
Infrastructure - Roads	8	(4,994,918)	(4,994,918)	(283,134)	(284,922)	1,788	0.63%	
Infrastructure - Airports	8	(58,667)	(58,667)	(8,667)	(42,500)	33,833	390.37%	▲
Infrastructure - Other	8	(1,021,703)	(1,078,703)	(37,000)	(38,058)	1,058	2.86%	
Total Capital Expenditure		(9,065,721)	(9,122,721)	(330,801)	(851,423)	520,622		
Net Cash from Capital Activities		(6,557,187)	(6,614,187)	(330,801)	(851,423)	(520,622)		
Financing								
Transfer to Reserves	6	(1,226,641)	(1,226,641)	(1,226,641)	0	1,226,641	(100.00%)	
Transfer from Reserves	6	0	0	0	0	0		
Net Cash from Financing Activities		(1,226,641)	(1,226,641)	(1,226,641)	0	1,226,641		
Net Operations, Capital and Financing		(3,082,977)	(3,154,807)	3,087,974	3,644,247	556,272		
Opening Funding Surplus(Deficit)	2	3,082,977	3,082,977	3,082,977	5,701,812	2,618,835	84.95%	▲
Closing Funding Surplus(Deficit)	2	0	(71,830)	6,170,951	9,346,059	3,175,107		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 August 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
* Includes Non- Operating Grants							
Governance		80	0	0	0		
General Purpose Funding - Rates		4,180,542	4,176,375	4,303,696	127,321	3.05%	▲
General Purpose Funding - Other		4,136,885	899,128	442,455	(456,673)	(50.79%)	▼
Law, Order and Public Safety		12,150	166	100	(66)	(39.76%)	
Health		6,104	5,804	3,851	(1,953)	(33.65%)	
Education and Welfare		147,614	38,793	34,261	(4,532)	(11.68%)	
Housing		29,500	4,918	7,280	2,362	48.03%	
Community Amenities		140,797	110,783	111,029	246	0.22%	
Recreation and Culture		1,329,126	5,984	3,343	(2,641)	(44.13%)	
Transport		2,583,992	76,958	64,331	(12,627)	(16.41%)	▼
Economic Services		190,249	93,313	89,787	(3,526)	(3.78%)	
Other Property and Services		119,900	16,735	15,606	(1,129)	(6.75%)	
Total Operating Revenue		12,876,939	5,428,957	5,075,739	(353,218)		
Operating Expense							
Governance		(712,260)	(101,830)	(93,725)	(8,105)	(7.96%)	
General Purpose Funding		(230,293)	(31,279)	(23,227)	(8,052)	(25.74%)	
Law, Order and Public Safety		(234,731)	(37,450)	(22,963)	(14,487)	(38.68%)	▼
Health		(111,826)	(20,724)	(13,445)	(7,279)	(35.12%)	
Education and Welfare		(813,203)	(122,957)	(57,558)	(65,399)	(53.19%)	▼
Housing		(29,500)	7,288	(3,236)	10,524	(144.40%)	▲
Community Amenities		(697,396)	(101,701)	(81,186)	(20,515)	(20.17%)	▼
Recreation and Culture		(1,682,862)	(292,153)	(113,077)	(179,076)	(61.30%)	▼
Transport		(7,316,726)	(1,109,681)	(200,151)	(909,530)	(81.96%)	▼
Economic Services		(590,781)	(70,955)	(31,865)	(39,090)	(55.09%)	▼
Other Property and Services		(245,833)	(58,636)	60,363	(119,000)	(202.95%)	▼
Total Operating Expenditure		(12,665,411)	(1,940,078)	(580,069)	(1,360,010)		
Funding Balance Adjustments							
Add back Depreciation		6,933,817	1,156,538	0	(1,156,538)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	9	9,711	0	0	0		
Adjust Accruals/Rounding		-	0	0	0		
Net Cash from Operations		7,155,055	4,645,416	4,495,670	(149,746)		
Capital Revenues							
Proceeds from Disposal of Assets	9	39,500	0	0	0		
Total Capital Revenues		39,500	0	0	0		
Capital Expenses							
Land and Buildings	8	(2,573,433)	(2,000)	(1,750)	(250)	(12.50%)	
Furniture and Equipment	8	(63,000)	0	0	0	0.00%	
Plant and Equipment	8	(354,000)	0	(484,193)	484,193	0.00%	▲
Infrastructure - Roads	8	(4,994,918)	(283,134)	(284,922)	1,788	0.63%	
Infrastructure - Airports	8	(58,667)	(8,667)	(42,500)	33,833	390.37%	▲
Infrastructure - Other	8	(1,078,703)	(37,000)	(38,058)	1,058	2.86%	
Total Capital Expenditure		(9,122,721)	(330,801)	(851,423)	520,622		
Net Cash from Capital Activities		(9,083,221)	(330,801)	(851,423)	520,622		
Transfer to Reserves	6	(1,226,641)	(1,226,641)	0	1,226,641	(100.00%)	▼
Transfer from Reserves	6	0	0	0	0		
Net Cash from Financing Activities		(1,226,641)	(1,226,641)	0	1,226,641		
Net Operations, Capital and Financing		(3,154,807)	3,087,974	3,644,247	556,272		
Opening Funding Surplus(Deficit)	2	3,082,977	3,082,977	5,701,812	2,618,835	84.95%	▲
Closing Funding Surplus(Deficit)	2	(71,830)	6,170,951	9,346,059	3,175,107		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 August 2019

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	80	0	80	0
General Purpose Funding - Rates	4,180,542	0	4,180,542	4,176,375
General Purpose Funding - Other	4,136,885	0	4,136,885	899,128
Law, Order and Public Safety	12,150	0	12,150	166
Health	6,104	0	6,104	5,804
Education and Welfare	147,614	0	147,614	38,793
Housing	29,500	0	29,500	4,918
Community Amenities	140,797	0	140,797	110,783
Recreation and Culture	1,329,126	0	1,329,126	5,984
Transport	2,583,992	0	2,583,992	76,958
Economic Services	190,249	0	190,249	93,313
Other Property and Services	119,900	0	119,900	16,735
Total Operating Revenue	12,876,939	0	12,876,939	5,428,957
Operating Expense				
Governance	(712,260)	0	(712,260)	(101,830)
General Purpose Funding	(230,293)	0	(230,293)	(31,279)
Law, Order and Public Safety	(234,731)	0	(234,731)	(37,450)
Health	(111,826)	0	(111,826)	(20,724)
Education and Welfare	(813,203)	0	(813,203)	(122,957)
Housing	(29,500)	0	(29,500)	7,288
Community Amenities	(697,396)	0	(697,396)	(101,701)
Recreation and Culture	(1,679,532)	(3,330)	(1,682,862)	(292,153)
Transport	(7,316,726)	0	(7,316,726)	(1,109,681)
Economic Services	(590,781)	0	(590,781)	(70,955)
Other Property and Services	(234,333)	(11,500)	(245,833)	(58,636)
Total Operating Expenditure	(12,650,581)	(14,830)	(12,665,411)	(1,940,078)
Funding Balance Adjustments				
Add back Depreciation	6,933,817	0	6,933,817	1,156,538
Adjust (Profit)/Loss on Asset Disposal	9,711	0	9,711	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	7,169,885	(14,830)	7,155,055	4,645,416
Capital Revenues				
Proceeds from Disposal of Assets	39,500	0	39,500	0
Total Capital Revenues	39,500	0	39,500	0
Capital Expenses				
Land and Buildings	(2,573,433)	0	(2,573,433)	(2,000)
Furniture and Equipment	(63,000)	0	(63,000)	0
Plant and Equipment	(354,000)	0	(354,000)	0
Infrastructure - Roads	(4,994,918)	0	(4,994,918)	(283,134)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(58,667)	0	(58,667)	(8,667)
Infrastructure - Other	(1,021,703)	(57,000)	(1,078,703)	(37,000)
Total Capital Expenditure	(9,065,721)	(57,000)	(9,122,721)	(330,801)
Net Cash from Capital Activities	(9,026,221)	(57,000)	(9,083,221)	(330,801)
Financing				
Transfer to Reserves	(1,226,641)	0	(1,226,641)	(1,226,641)
Transfer from Reserves	0	0	0	0
Net Cash from Financing Activities	(1,226,641)	0	(1,226,641)	(1,226,641)
Net Operations, Capital and Financing	(3,082,977)	(71,830)	(3,154,807)	3,087,974
Opening Funding Surplus(Deficit)	3,082,977	0	3,082,977	3,082,977
Closing Funding Surplus(Deficit)	0	(71,830)	(71,830)	6,170,951

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019
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SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 August 2019

Note 1: EXPLANATION OF MATERIAL VARIANCES

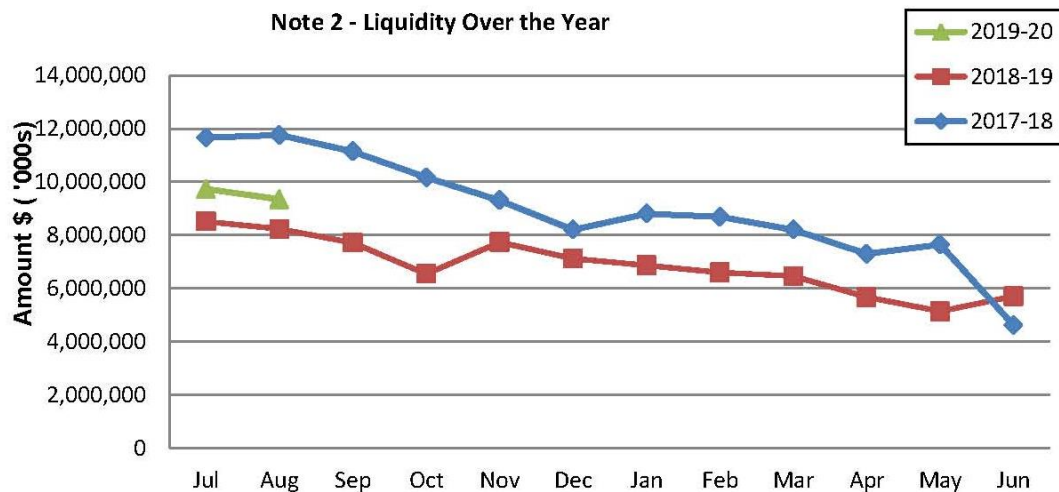
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	127,321	3.05%	▲	Permanent	Rates levied is higher than budget
General Purpose Funding - Other	(456,673)	(50.79%)	▼	Permanent	Financial Assistance grants are lower than YTD Budget, due to the advance payment being received in June. These funds are included in the increased opening surplus.
Law, Order and Public Safety	(66)	(39.76%)			Under variance reporting threshold
Health	(1,953)	(33.65%)			Under variance reporting threshold
Education and Welfare	(4,532)	(11.68%)			Under variance reporting threshold
Housing	2,362	48.03%			Under variance reporting threshold
Community Amenities	246	0.22%			Under variance reporting threshold
Recreation and Culture	(2,641)	(44.13%)			Under variance reporting threshold
Transport	(12,627)	(16.41%)	▼	Timing	General, fuel and RFDS Landing fees not processed for August
Economic Services	(3,526)	(3.78%)			Under variance reporting threshold
Other Property and Services	(1,129)	(6.75%)			Under variance reporting threshold
Operating Expense					
Governance	(8,105)	(7.96%)			Under variance reporting threshold
General Purpose Funding	(8,052)	(25.74%)			Under variance reporting threshold
Law, Order and Public Safety	(14,487)	(38.68%)	▼	Timing	Depreciation for July has not been processed pending finalisation of June 19 transactions. Vehicle costs are lower than YTD Budget.
Health	(7,279)	(35.12%)			Under variance reporting threshold
Education and Welfare	(65,399)	(53.19%)	▼	Timing	Youth Centre costs are \$54k lower than YTD Budget. This may even out at programs increase.
Housing	10,524	(144.40%)	▲	Timing	Housing costs allocated are lower than YTD Budget. Depreciation for July and August has not yet been processed. These should even out over the year.
Community Amenities	(20,515)	(20.17%)	▼	Timing	Sanitation and Sewerage costs are \$15k lower than YTD budget. These may even out over the next few months.
Recreation and Culture	(179,076)	(61.30%)	▼	Timing	Depreciation of \$95K July and August has not been processed pending finalisation of June 19 transactions. Other Recreation and Recreation officer expenditure combined are \$105K lower than budget which includes \$50k of depreciation.
Transport	(909,530)	(81.96%)	▼	Timing	Depreciation of \$822k for July and August has not been processed pending finalisation of June 19 transactions.
Economic Services	(39,090)	(55.09%)	▼	Timing	Depreciation of \$20K YTD has not been processed and admin allocations \$8k lower than YTD Budget - This may even out over the year.
Other Property and Services	(119,000)	(202.95%)	▼	Timing	Depreciation of \$160K YTD has not been processed and Plant operation costs are \$80K lower than YTD budget. This will likely even out as capital works progress.
Funding Balance Adjustments					
Add back Depreciation	(1,156,538)	(100.00%)	▼	Timing	Depreciation for July and August has not been processed pending finalisation of June 19 transactions.
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	0				Under variance reporting threshold
Proceeds from Disposal of Assets	0				Under variance reporting threshold
Capital Expenses					
Land and Buildings	(250)	(12.50%)			Refer to Note 8A for project details
Furniture and Equipment	0	0.00%			Refer to Note 8A for project details
Plant and Equipment	484,193	0.00%	▲		Refer to Note 8A for project details
Infrastructure - Roads	1,788	0.63%			Refer to Note 8A for project details
Infrastructure - Airports	33,833	390.37%	▲	Timing	Refer to Note 8A for project details
Infrastructure - Other	1,058	2.86%			Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	2,618,835	84.95%	▲	Permanent	Advance payment of \$1,899, 679 for the Financial Assistance Grant received in 2018/19. Mack Trucks \$483K was expected to be paid for in 2018/19 but delivery and payment have occurred in 2019/20

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Aug 2019	Previous Month	YTD 31 Aug 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	5,400,628	3,617,345	4,976,092
Cash Restricted	3	20,074,315	20,074,315	19,631,972
Receivables - Rates and Rubbish	5	3,670,057	5,138,502	2,651,333
Receivables -Other	5	140,213	962,072	446,216
Interest / ATO Receivable/Trust		79,885	94,407	102,066
Inventories		129,331	77,221	141,512
		29,494,430	29,963,863	27,949,190
Less: Current Liabilities				
Payables		(74,056)	(153,702)	(88,409)
Provisions		(350,694)	(350,694)	(385,960)
		(424,750)	(504,396)	(474,369)
Less: Cash Reserves				
Plus Provisions	6	(20,074,315)	(20,074,315)	(19,631,972)
		350,694	350,694	385,960
Net Current Funding Position		9,346,059	9,735,846	8,228,809

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	956,860			956,860	Westpac	At Call
Trust Bank Account	Variable			92,524	92,524	Westpac	At Call
Air BP	Variable	52,250			52,250	Westpac	At Call
Maxi Account	Variable	5,156,097			5,156,097	Westpac	At Call
(b) Term Deposits							
* 74-758-0859	2.35%		20,074,315		20,074,315	NAB	26-Jun-20
Total		6,165,207	20,074,315	92,524	26,332,046		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4 - Budget Amendments approved by Council to date.

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget					\$	\$	\$	\$
										0
Operating Expenditure										
3625		ACTIVITIES - RECREATION OFFICER	OCM 20/7/2019 9.4.1	Operating Expenses	22,000	25,330		0	3,330	(3,330)
0692		CONSULTING FEES	OCM 17/8/2019 9.4.2	Operating Expenses	156,572	168,072			11,500	(14,830)
Non- Operating Expenditure										
4015		LIONS PARK	OCM 20/7/2019 9.4.1	Capital Expenses	0	57,000		0	57,000	(14,830)
										(71,830)
							0	0	60,330	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 5: RECEIVABLES**Receivables - Rates and Rubbish Receivable**

Opening Arrears Previous Years

Levied this year

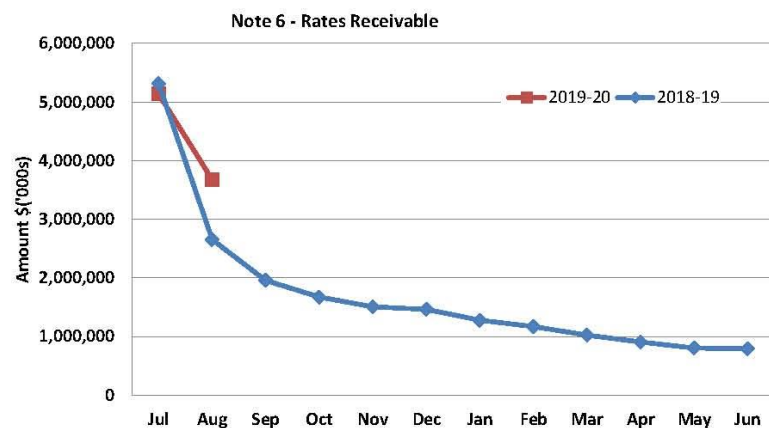
Less Collections to date

Equals Current Outstanding

Net Rates and Rubbish Collectable

% Collected

	YTD 31 Aug 2019	30/06/2019
	\$	\$
Opening Arrears Previous Years	790,994	790,994
Levied this year	4,409,889	
<u>Less</u> Collections to date	(1,530,827)	
Equals Current Outstanding	3,670,057	790,994
Net Rates and Rubbish Collectable	3,670,057	790,994
% Collected	29.43%	

**Comments/Notes - Receivables Rates**

Rates were levied on	25 July 2019
Full Payment or Instalment 1 due	2 September 2019
Instalment 2 due	6 November 2019
Instalment 3 due	10 January 2020
Instalment 4 due	17 March 2020

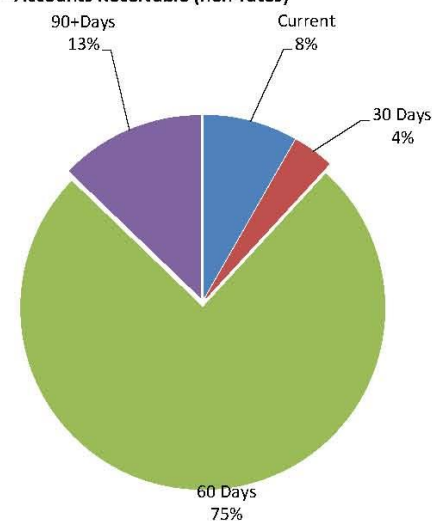
Receivables - General

Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	20,323	8,817	185,743	31,498
Total Sundry Debtors				246,381

Note 6 - Accounts Receivable (non-rates)**Comments/Notes - Receivables General**

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

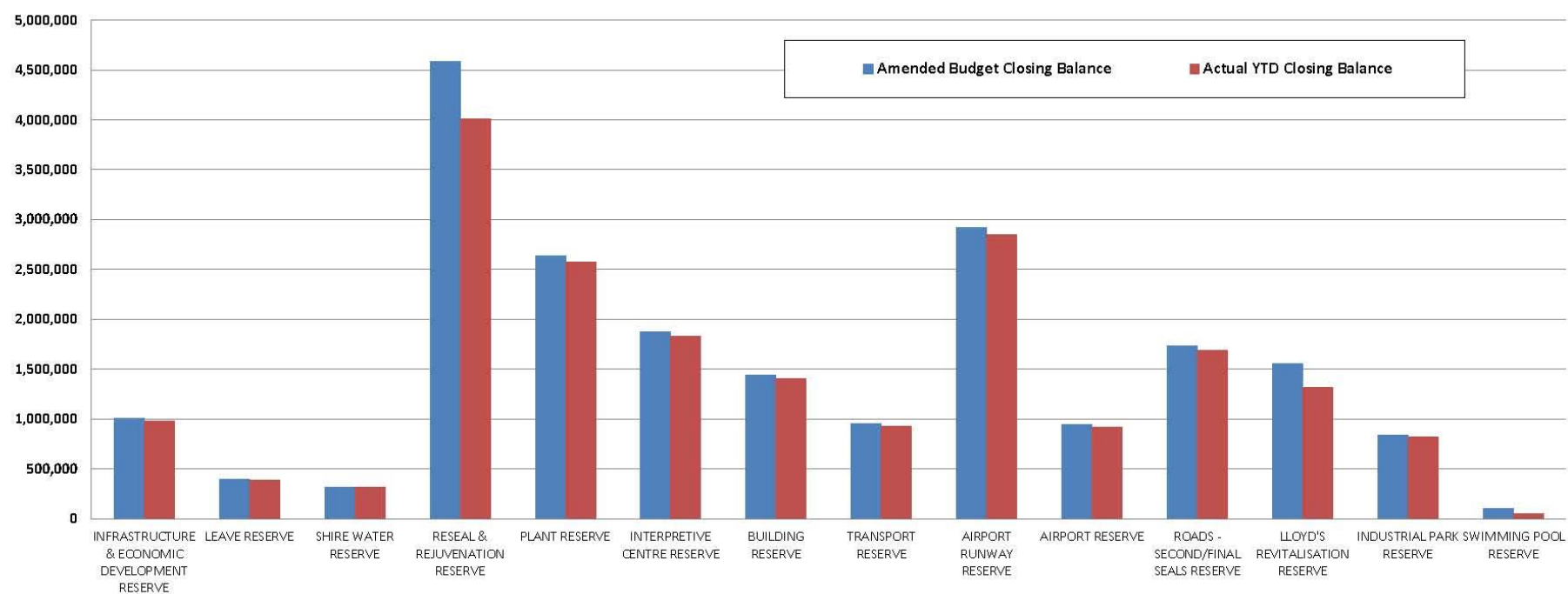
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	984,234	24,114	0	0	0	0	0	1,008,348	984,234
LEAVE RESERVE	385,189	9,437	0	0	0	0	0	394,626	385,189
SHIRE WATER RESERVE	312,137	7,647	0	0	0	0	0	319,784	312,137
RESEAL & REJUVENATION RESERVE	4,006,542	98,160	0	479,680	0	0	0	4,584,382	4,006,542
PLANT RESERVE	2,573,716	62,297	0	0	0	0	0	2,636,013	2,573,716
INTERPRETIVE CENTRE RESERVE	1,829,622	44,826	0	0	0	0	0	1,874,448	1,829,622
BUILDING RESERVE	1,403,941	34,397	0	0	0	0	0	1,438,338	1,403,941
TRANSPORT RESERVE	929,893	22,782	0	0	0	0	0	952,675	929,893
AIRPORT RUNWAY RESERVE	2,847,311	69,759	0	0	0	0	0	2,917,070	2,847,311
AIRPORT RESERVE	922,337	22,597	0	0	0	0	0	944,934	922,337
ROADS - SECOND/FINAL SEALS RESERVE	1,687,914	41,354	0	0	0	0	0	1,729,268	1,687,914
LLOYD'S REVITALISATION RESERVE	1,319,317	32,323	0	205,900	0	0	0	1,557,540	1,319,317
INDUSTRIAL PARK RESERVE	822,160	20,143	0	0	0	0	0	842,303	822,160
SWIMMING POOL RESERVE	50,000	1,225	0	50,000	0	0	0	101,225	50,000
	20,074,315	491,061	0	735,580	0	0	0	21,300,956	20,074,315

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note7: GRANTS

Program/Details			2019-20 Original Budget	Variations Additions (Deletions)	2019-20 Amended Budget	Operating	Non- Operating	Recoup Status	
GL	TYPE							Received	Balance
			\$	\$		\$	\$	\$	\$
General Purpose Funding									
0181	Operating Grant	Financial Assistance Grant	2,369,226	0	2,369,226	2,369,226	0	284,878	2,084,348
0211	Operating Grant	Local Road Grant	1,136,498	0	1,136,498	1,136,498	0	142,837	993,661
Law, Order, Public Safety									
1563	Operating Grant	D.F.E.S. Operating Grant	5,252	0	5,252	5,252	0	0	5,252
2003	Operating Grant	S.E.S. Operating Grant	2,898	0	2,898	2,898	0	0	2,898
Education & Welfare									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	13,084	13,089
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	21,178	64,464
2460	Operating Grant	C.D.O. - Misc Income	0	0	0	0	0	0	0
Recreation And Culture									
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3713	Operating Grant	Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
4163	Non-Operating	Misc Grants	1,000,000	0	1,000,000	0	1,000,000	0	1,000,000
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	200,000
Transport									
4591	Operating Grant	Mrd - Direct Grant	280,305	0	280,305	280,305	0	0	280,305
4843	Operating Grant	Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	0	5,192
4601	Non-Operating	Wandrra - Natural Disaster	482,189	0	482,189	0	482,189	0	482,189
4691	Non-Operating	Mrd Road Project Grant	158,350	0	158,350	0	158,350	0	158,350
Economic Services									
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000		0	6,000
TOTALS			6,416,218	0	6,416,218	3,947,184	2,469,034	461,976	5,954,243
Operating Grant			3,947,184		3,947,184			461,976	3,485,209
Non-Operating			2,469,034		2,469,034			0	2,469,034
			6,416,218		6,416,218			461,976	5,954,243

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
ADMIN BUILDING IMPROVEMENTS	1328	100,000	0	100,000	0	0	0	
LOT 852 KIDS ZONE BUILDING - RENEWAL & NEW	2439	5,216	0	5,216	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	172,425	0	172,425	0	0	0	
TOWN HALL - BUILDING	3544	47,000	0	47,000	0	0	0	
POOL - BUILDINGS	3666	16,292	0	16,292	0	0	0	
SPORTS COMPLEX BUILDINGS	3680	26,000	0	26,000	2,000	1,750	(250)	
MASONIC LODGE - CAPITAL	4171	3,500	0	3,500	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	2,200,000	0	2,200,000	0	0	0	
AIRPORT - TERMINAL	5219	3,000	0	3,000	0	0	0	
Buildings Total		2,573,433	0	2,573,433	2,000	1,750	(250)	
Furniture & Office Equip.								
COMPUTER EQUIPMENT	1244	35,000	0	35,000	0	0	0	
PICTURE GARDENS	3803	28,000	0	28,000	0	0	0	
Furniture & Office Equip. Total		63,000	0	63,000	0	0	0	
Plant, Equip. & Vehicles								
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014	10,000	0	10,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064	100,000	0	100,000	0	0	0	
SWEeper	5094	160,000	0	160,000	0	0	0	
TRUCK	5124	0	0	0	0	484,193	484,193	Mack Truck was expected to be paid for in 2018/19 but delivery and payment have occurred 2019/20
WORKS MANAGER VEHICLE	5144	64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154	20,000	0	20,000	0	0	0	
Plant, Equip. & Vehicles Total		354,000	0	354,000	0	484,193	484,193	

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 August 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								See Note 8b for detail
ROAD CONSTRUCTION VARIOUS	4200	4,994,918	0	4,994,918	283,134	284,922	1,788	
Roads Infrastructure Total		4,994,918	0	4,994,918	283,134	284,922	1,788	
Footpath Infrastructure								
FOOTPATHS - NEW AND RENEWAL	5046	0	0	0	0	0	0	
Footpath Infrastructure Total		0	0	0	0	0	0	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND SERVICE	5104	58,667	0	58,667	8,667	42,500	33,833	
Airport Infrastructure Total		58,667	0	58,667	8,667	42,500	33,833	
Other Infrastructure								
MAIN STREET SECURITY CAMERA'S & LIGHTING	2027	55,000	0	55,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	0	0	0	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
TOWN DRINKING FOUNTAIN	3286	6,000	0	6,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
LUKES PIT WATER SCHEME	3944	30,000	0	30,000	0	0	0	
LIONS PARK	4015	0	57,000	57,000	37,000	38,058	1,058	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066	10,000	0	10,000	0	0	0	
MAINSTREET SCAPING	4984	20,000	0	20,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	0	0	
Other Infrastructure Total		1,021,703	57,000	1,078,703	37,000	38,058	1,058	
Capital Expenditure Total		9,065,721	57,000	9,122,721	330,801	851,423	520,622	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	125,000	125,000	0	0	(125,000)
Grids Construction	1266	150,000	150,000	0	0	(150,000)
Water Bores	1268	150,000	150,000	0	15,382	(134,618)
Cut Off Walls And Drainage General	1269	500,000	500,000	123,332	113,076	(386,924)
Ashburton Downs Rd - Roads To Recovery Funded	A67	700,000	700,000	0	0	(700,000)
Mt Clere Rd - Construction	C1	709,000	709,000	159,802	155,864	(553,136)
High Street - Construction	C43	60,000	60,000	0	0	(60,000)
Landor Rd - Council Funding	C66	1,006,393	1,006,393	0	0	(1,006,393)
Ashburton Downs-Meekatharra Rd - Construction	C67	1,125,000	1,125,000	0	0	(1,125,000)
Sandstone Rd - Construction	C68	232,000	232,000	0	0	(232,000)
Ashburton Rd - Regional Road Group Funding	RR67	237,525	237,525	0	601	(236,924)
Roads Infrastructure Total		4,994,918	4,994,918	283,134	284,922	(4,709,996.)

Comments

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Current Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$				Transport				
42,516	30,000	(12,516)	42,516	30,000	(12,516)	P516 - 2018 Toyota Prado Diesel Wagon (Automatic) (MK151)			0	
3,185	1,500	(1,685)	3,185	1,500	(1,685)	P438 - 2005 Toyota 4 X 4 Landcruiser Utility (1CJF782)			0	
3,510	8,000	4,490	3,510	8,000	4,490	P100 - 2005 Tennant Road Sweeper			0	
					0				0	
					0				0	
					0				0	
49,211	39,500	(9,711)	49,211	39,500	(9,711)		0	0	0	

Comments

There have been no disposals to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There were no actions taken under delegated powers that require reporting to Council in August 2019.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	17 September 2019
Author:	Svenja Clare Finance Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr AJ Binsiar

That Council receives the outstanding monthly Debtor Trial Balance for August 2019.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at 31.08.2019						
Debtor #	Name	Credit Limit	02.06.2019	02.07.2019	01.08.2019	31.08.2019	Total	Notes for debts
			GT 90 days	GT 60 days	GT 30 days	Current		>90 days old
			Age					
			Of					
			Oldest					
			Invoice					
			(90Days)					
A041	AD ASTRAL AVIATION SERVICE		28737.89	1291	0.00	0.00	28737.89	in liquidation
P108	ADAM CHRISTOPHER PRICE		0.00	0	0.00	22.00	22.00	
A092	AEROHIRE PTY LTD		0.00	0	0.00	300.25	300.25	
G109	ALEX GEORGIU		0.00	0	0.00	66.00	66.00	
A005	AUSKI INLAND MOTEL		0.00	0	176.00	0.00	176.00	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	-6.00	
B046	BACK NOMINEES		0.00	0	0.00	51.27	51.27	
B26	BALLINA CORPORATION		0.00	0	0.00	37.13	37.13	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	-1420.55	
B064	BROWN, CLINTON		0.00	0	22.00	0.00	22.00	
C151	C.A.HELICOPTERS PTY LTD		0.00	0	0.00	22.00	22.00	
C106	CARDINAL TECHNOLOGIES (AUS		0.00	0	0.00	25.25	25.25	
C124	CIRRUS DESIGN		0.00	0	0.00	26.94	26.94	
C113	COBHAM AVIATION		0.00	0	0.00	13655.36	13655.36	
C161	COMPASS GROUP (AUSTRALIA)		0.00	0	176.00	0.00	176.00	
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	93.56	280.68	
C0222	CORSAIRE PTY LTD		23.94	117	0.00	0.00	23.94	needs follow up
H007	DEPARTMENT OF HOUSING		320.20	115	0.00	0.00	320.20	needs follow up
D054	DORAY MINERALS PTY LTD		0.00	0	89613.40	0.00	89613.40	
F033	FARMER JACKS		185.60	115	0.00	0.00	185.60	needs follow up
F049	FORTESCUE HELICOPTERS PTY		0.00	0	0.00	22.00	22.00	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	-25.06	
G080	GRBIC, RICKY		0.00	0	875.24	264.00	1139.24	
G053	GREEN MINING PTY LTD		123.25	1053	0.00	0.00	123.25	needs follow up
G077	GREY MARE TRANSPORT		574.22	470	0.00	0.00	574.22	in liquidation
H077	HANDEL AVIATION PTY LTD		56.86	116	0.00	0.00	56.86	needs follow up
H150	HELICOPTER LOGISTICS PTY L		0.00	0	0.00	29.93	29.93	
H096	HOOD GLENN NEIL		0.00	0	0.00	44.00	44.00	
I018	ILHA PTY LTD		0.00	0	0.00	26.94	26.94	
J018	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	121.23	242.46	
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	22.00	22.00	
B026	JOHN BRADBURY		0.00	0	0.00	0.00	-51.27	
R049	LINTON RUMBLE		0.00	0	0.00	44.00	44.00	
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	-28.47	
M4	MAIN ROADS		0.00	0	93292.52	0.00	93292.52	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance							
		As at 31.08.2019							
Debtor #	Name	Credit Limit	02.06.2019		02.07.2019	01.08.2019	31.08.2019	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
			Of						
			Oldest Invoice (90Days)						
S134	MARK STURGEON		0.00	0	169.83	0.00	0.00	169.83	
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	139.10	0.00	0.00	139.10	
F034	MEEKATHARRA POST OFFICE		0.00	0	25.00	0.00	0.00	25.00	
27	MICHAEL HARCOURT-SMITH		0.00	0	0.00	0.00	26.94	26.94	
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	466.78	466.78	
N057	NORTHERN TERRITORY POLICE,		78.21	234	0.00	0.00	0.00	78.21 needs follow up	
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10	
L011	PAUL LYONS AVIATION PTY LT		187.11	117	342.39	0.00	237.00	766.50 needs follow up	
P069	PEARCE FLYING CLUB INC		0.00	0	0.00	22.00	0.00	22.00	
P109	PENJET PTY LTD		0.00	0	0.00	0.00	496.92	496.92	
R037	RAAF PEARCE BULLSBROOK		0.00	0	0.00	52.71	0.00	52.71	
R098	REILLY & CO		0.00	0	0.00	0.00	0.00	-74.05	
F051	ROGER FORRESTER		0.00	0	0.00	2019.68	0.00	2019.68	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	735.13	6069.47	5161.86	11966.46	
R4	RUSSELL AVIATION		50.37	117	0.00	0.00	0.00	50.37 needs follow up	
S003	SCOTT, ROBIN		0.00	0	0.00	0.00	23.50	23.50	
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	473.72	473.72	
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10	
S078	STAR AVIATION PTY LTD		0.00	0	0.00	0.00	494.71	494.71	
T063	TALBOT, BETHANY		0.00	0	0.00	0.00	22.00	22.00	
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25	
V032	VALENTIN KARL HEINZ		0.00	0	0.00	0.00	44.88	44.88	
V034	VANGO MINING LIMITED		0.00	0	176.00	0.00	0.00	176.00	
V030	VH-HIS PTY LTD		0.00	0	0.00	0.00	26.93	26.93	
W112	WALTER WHIP & THE FLAMES		975.00	290	0.00	0.00	0.00	975.00 promised payment	
Y12	YULELLA BUILDING & CONSTRU		185.10	115	0.00	0.00	0.00	185.10 needs follow up	
Totals --- Credit Balances:		-1680.85	31497.75		185742.61	8817.41	22003.90	246380.82	

Title/Subject: LIST OF ACCOUNTS ENDED 31 AUGUST 2019
Agenda/Minute Number: 9.2.3
Applicant: Nil
File Ref: ADM 171
Disclosure of Interest: Nil
Date of Report: 17 September 2019
Author: Svenja Clare
 Finance Officer



Signature of Author

Senior Officer: Roy McClymont
 Chief Executive Officer



Signature Senior Officer

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 919648.20
Trust Account	Voucher No's	Amount:	\$ 555.00
Air BP	Voucher No's	Amount:	\$ -
Total			\$ 920,203.20

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr DK Hodder

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019

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SHIRE OF MEEKATHARRA Accounts Due and Paid under Delegated Authority and Submitted to Council on the 21-Sep-19

			MUNI	AIR BP	TRUST
EFT16106	16/08/2019 AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	WINDSOCK WHITE - 900MM 271 GSM MOS COMPLIANT	-\$	493.50	
EFT16107	16/08/2019 A TYES'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 12-13/7/19, 20/7/19, 29/7/19-2/8/19	-\$	6,167.70	
EFT16108	16/08/2019 AUSTRALIA POST	OFFICE AND RATES POSTAGE JULY 19	-\$	770.01	
EFT16109	16/08/2019 AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL MEMBERSHIP SUBSCRIPTION 2019/20	-\$	2,368.30	
EFT16110	16/08/2019 BOC GASES	CYLINDER RENT OXY & ACETYLENE JULY 2019	-\$	49.46	
EFT16111	16/08/2019 BUNNINGS GROUP LIMITED	SUPPLY 3 X KINETIC 15MM CREAM GARDEN POST WITH TAP I/N 4790474 LIONS PARK	-\$	207.60	
EFT16112	16/08/2019 CANINE CONTROL	RANGER SERVICES ON 23-24 JULY 2019 AND 7-9 AUGUST 2019	-\$	7,642.84	
EFT16113	16/08/2019 DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	INSTALLING CYBER READER AND PHONELINE FOR PRINTER FAX IN OFFICE AND INSTALLING 2.8 HIKVISION AT COMPLEX AND POOL; SECURITY ALARM MONITORING	-\$	2,194.28	
EFT16114	16/08/2019 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF AUGUST 2019	-\$	350.00	
EFT16115	16/08/2019 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 7/8/19	-\$	854.61	
EFT16116	16/08/2019 FARMER JACKS	CONSUMABLES FOR SHIRE OFFICE KITCHEN & REFRESHMENTS FOR COUNCIL MEETING; VARIOUS ITEMS & VARIOUS ITEMS FOR SHIRE PROPERTY MAINTENANCE.	-\$	1,677.65	
EFT16117	16/08/2019 GREAT NORTHERN RURAL SERVICES (CRT)	RAIN BIRD 80MM PEB SCRUB SOLENOID VALVE - RETIC SUPPLIES	-\$	832.52	
EFT16118	16/08/2019 HAULMORE TRAILERS SALES PTY LTD	FIT OUT TWO PRIME MOVERS AS PER AGENDA MINUTE NO 9.2.6	-\$	55,548.90	
EFT16119	16/08/2019 HIGHLUX PTY LTD	INSTALL STEEL SOLABOLLARD 2ND GEN - MEEKA TOWN WALK	-\$	9,502.79	
EFT16120	16/08/2019 INFINITUM TECHNOLOGIES PTY LTD	ONSITE ASSESSMENT OF IT SYSTEMS AND DISCOVERY FOR PROPOSAL CREATION.	-\$	1,194.05	
EFT16121	16/08/2019 IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)	CHEMICALS FOR POOL FOR JULY 2019	-\$	126.85	
EFT16122	16/08/2019 JP CONSULTING	ASSIST WITH ANNUAL CEO PERFORMANCE REVIEW, QUESTIONNAIRES, REPORT ETC	-\$	550.00	
EFT16123	16/08/2019 LANDGATE	VALUATION CHARGES SCHEDULE G 2019/2 + M2019/7	-\$	107.85	
EFT16124	16/08/2019 MARKETFORCE PTY LTD	ADVERTISING IN THE WEST AUSTRALIAN FOR REQUEST FOR TENDER CONCRETING SERVICE 6 JULY 2019	-\$	291.54	
EFT16125	16/08/2019 MEEKATHARRA CORNER STORE	FUEL FOR TOWN CREW USE AND REFUELING OF YOUTH VEHICLES	-\$	230.69	
EFT16126	16/08/2019 MEG FORRESTER	OFFICE, PUBLIC TOILET, YOUTH CENTRE, GYM, CONSULTANTS QUARTERS, INDOOR CRICKET CENTRE AND DEPOT CLEANING 23/7 - 13/8/19	-\$	2,035.00	
EFT16127	16/08/2019 MICHAEL PAGE INTERNATIONAL AUSTRALIA PTY LTD	ACTING WSM PETER COX WEEK ENDING 19/5/19	-\$	5,183.64	
EFT16128	16/08/2019 MURCHISON POWER SERVICES	POWER POLES AND INSTALLATION AT AIRPORT	-\$	46,750.00	
EFT16129	16/08/2019 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADING (SKIP GRADING) ON TUREE CREEK AND BULLOO DOWNS RDS	-\$	43,628.75	
EFT16130	16/08/2019 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	31/7/19 CHANGE WIRELESS PASSWORD, MOVE SYNERGY FROM O TO P DRIVE UPDATE AND TEST SYNERGY. 1/8/19 SORT OUT ISSUES AFTER MOVING DATA, REFRESH SECURITY ON DRIVE, FIX EXCHANGE AND EXPAND	-\$	807.50	
EFT16131	16/08/2019 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	50,000 LITRES DIESEL @ 1.3655 PER LITRE INC GST DELIVERED TO AIRPORT; FUEL CARD PURCHASES JULY 2019	-\$	69,879.39	
EFT16132	16/08/2019 ROBERT LESLEY KYANGA	REFUND FOR COST OF HR DRIVERS LICENCE LEARNERS PERMIT FEES	-\$	98.90	
EFT16133	16/08/2019 S&K ELECTRICAL CONTRACTING PTY LTD	CLEAN X2 AIRCONS AT COMPLEX, SUPPLY AND INSTALL SWITCH ON PUMP IN CREEK, REPLACE SMOKE DETECTOR AT 220 DARLOT ST	-\$	1,466.64	
EFT16134	16/08/2019 SQUIRE PATTON BOGGS (AU)	NATIVE TITLE CLAIM NYIYAPARLI 12/6/19 - 4/7/19	-\$	732.60	
EFT16135	16/08/2019 TENDERLINK	ONE PUBLIC TENDER (PANEL CONCRETING SERVICES RFT19/20-01)	-\$	168.30	
EFT16136	16/08/2019 TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS SUPPLIERS	-\$	280.56	
EFT16137	16/08/2019 TOTAL EDEN PTY LTD	VARIOUS PVC AND RETIC FITTINGS AND 20LTR ALPHA FOR OVAL MAINTENANCE	-\$	1,036.68	
EFT16138	16/08/2019 TRUCK CENTRE WESTERN AUSTRALIA	SUPPLY TWO MACK GRANITE PRIME MOVERS AS PER WALGA PREFERRED SUPPLIER CONTRACT NO NPN 04-2019 AGENDA /MINUTE NUMBER 9.2.6, REPLACEMENT FUEL TANK AND 50X TENSILE BOLTS AND NYLOC NUTS	-\$	479,632.89	
EFT16139	16/08/2019 WESTERN INDEPENDENT FOODS	FREIGHT FROM GREAT NORTHERN RURAL	-\$	1.60	
EFT16140	16/08/2019 WESTRAC EQUIPMENT	CATERPILLAR KEY FOR 950F CAT LOADER	-\$	89.65	
EFT16141	16/08/2019 ADRIAN BURKENHAGEN	REFUND FOR HALL HIRE BOND 16/8/19			-\$ 555.00
EFT16142	29/08/2019 ANDREW BINSIAR	OCM AND HBTP MEETING FEE 17/8/19	-\$	550.00	
EFT16143	29/08/2019 AUSTRALASIAN CEMETERIES & CREMATORIA ASSOCIATION (ACCA)	ORDINARY MEMBERSHIP FOR 1/7/19 - 30/6/19	-\$	280.00	
EFT16144	29/08/2019 B & E TRENFIELD	PARKS & GARDENS CONTRACT FOR AUGUST 2018	-\$	11,517.45	
EFT16145	29/08/2019 BIOMAX	SUPPLY ONLY GRUNDFOS PUMP AND CHAMBER KIT AS PER QUOTE Q3481	-\$	924.00	
EFT16146	29/08/2019 BULLDOG CONTRACTING	INSTALL OF BOX CULVERTS ON THE MEEKATHARRA MT CLERE ROAD SLK 2.56	-\$	15,125.00	
EFT16147	29/08/2019 BUNNINGS GROUP LIMITED	SUPPLY 1 X PINNACLE 2090X600X600MM EXTRA LARGE SINGLE DOOR CABINET FOR PUBLIC TOILETS AND 8X POPE SOLENOIDS FOR RETIC	-\$	518.51	
EFT16148	29/08/2019 CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES FOR SHIRE PRESIDENT TRAVEL IN PERTH FOR CONVENTION	-\$	185.85	
EFT16149	29/08/2019 CEMETERIES & CREMATORIA ASSOCIATION OF WA	MEMBERSHIP RENEWAL 2019/2020	-\$	125.00	
EFT16150	29/08/2019 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-\$	774.24	
EFT16151	29/08/2019 COMMERCIAL HOTEL	LUNCHES FOR COUNCIL MEETING SATURDAY 17 AUGUST 2019	-\$	248.00	
EFT16152	29/08/2019 DAVID KENNETH HODDER	OCM AND HBTP MEETING FEE 17/8/19	-\$	550.00	
EFT16153	29/08/2019 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL RETURN QUARTER 1 2019/20	-\$	22,309.91	
EFT16154	29/08/2019 DINGO DESIGN	DESIGN A4 FESTIVAL POSTER	-\$	605.00	

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Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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			MUNI	AIR BP	TRUST
EFT16155	29/08/2019	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 21/8/19	-\$	854.61
EFT16156	29/08/2019	GALVINS PLUMBING SUPPLIES	SUPPLY 1 X SLIMLINE INDUCT S/F URINAL CISTERN	-\$	621.31
EFT16157	29/08/2019	GREAT NORTHERN RURAL SERVICES (CRT)	20L ROUNDUP ULTRA MAX HERBICIDE	-\$	541.20
EFT16158	29/08/2019	HARVEY JAMES NICHOLS	OCM FEE 17/8/19	-\$	550.00
EFT16159	29/08/2019	HUMPY CAMELS	CAMEL RIDES AND CAMEL TRAIN DEPOSIT FOR FESTIVAL 10AM-1PM SATURDAY 28TH SEPTEMBER 6PM - 8.30PM FRIDAY 27TH SEPTEMBER REMAINDER TO BE PAID 29/9/19	-\$	2,950.00
EFT16160	29/08/2019	INFINITUM TECHNOLOGIES PTY LTD	2X COMPUTER MONITORS (23.6 VIEWSONIC AND 23.6" SAMSUNG) - FOR WSM AND SPARE	-\$	429.00
EFT16161	29/08/2019	JR & A HERSEY PTY LTD	OLIVER BOOTS WHEAT SIZE 11	-\$	190.30
EFT16162	29/08/2019	LASER CORPS (WEST AUSSIE AMUSEMENTS)	50% DEPOSIT FOR FESTIVAL AMUSEMENTS SATURDAY 28TH SEPTEMBER 10AM-4PM COST INCLUSIVE OF 2 NIGHTS ACCOMMODATION, 2 SUPERVISORS AND EQUIPMENT	-\$	1,200.00
EFT16163	29/08/2019	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-\$	38.80
EFT16164	29/08/2019	MATTHEW HALL	TRAVEL AND ATTENDANCE FEE FOR OCM 17/8/19	-\$	775.75
EFT16165	29/08/2019	MURCHISON FABRICATION PTY LTD	REPAIR LEAKS IN 2003 WATER TANKER TRAILER: PERGOLA AT LIONS PARKS	-\$	2,458.50
EFT16166	29/08/2019	MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT FOR AUGUST 2019	-\$	20,399.94
EFT16167	29/08/2019	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF AUGUST 2019	-\$	22,049.50
EFT16168	29/08/2019	NORMAN TRENFIELD	OCM AND HBTP MEETING FEES 17/8/19	-\$	1,940.00
EFT16169	29/08/2019	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	APPLY LATEST ALTUS PATCH FOR SYNERGY AND TEST ALTUS HOST LOGIN AND PRECONFIGURE 4 PC'S WITH STANDARD APPLICATIONS READY FOR ONSITE SETUP ON DOMAIN	-\$	765.00
EFT16170	29/08/2019	PETER SHANE CLANCY	OCM AND HBTP MEETING FEE 17/8/19	-\$	550.00
EFT16171	29/08/2019	PUMPS AUSTRALIA PTY LTD	NEW RUN DRY PRESSURE CLEANER	-\$	5,159.00
EFT16172	29/08/2019	S&K ELECTRICAL CONTRACTING PTY LTD	PUMP REPAIRS: SOLAR WATER REPAIRS AT SPQ; LIGHT SWITCH AND RANGEHOOD REPLACEMENT AT REGAN ST AND REPORT ON DISHWASHER	-\$	1,045.30
EFT16173	29/08/2019	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-\$	700.00
EFT16174	29/08/2019	SKIPPERS AVIATION PTY LTD	FLIGHTS FOR INSTRUCTORS FROM SKATE BOARD WA, CLINIC HELD 10 + 11/8/19	-\$	1,200.00
EFT16175	29/08/2019	SOLAHART GERALDTON (BARBEQUES GALORE)	SUPPLY 4 X SACRIFICIAL ANODES FOR SHIRE HOUSING	-\$	440.00
EFT16176	29/08/2019	STATE LIBRARY OF WA	ANNUAL COST FOR LOST & DAMAGED STATE PUBLIC LIBRARIES MATERIALS 2019-20	-\$	220.00
EFT16177	29/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS SUPPLIERS	-\$	235.06
EFT16178	29/08/2019	TOTAL EDEN PTY LTD	HUNTER STAINLESS STEEL I-25 SPRINKLER X12	-\$	1,427.18
EFT16179	29/08/2019	TRENFIELD MOTORS	VARIOUS PLANT MAINTENANCE AND REPAIRS INCLUDING PARTS AND LABOUR JUNE, JULY AND AUGUST 2019	-\$	17,437.75
EFT16180	29/08/2019	WESTERN INDEPENDENT FOODS	FREIGHT FROM VARIOUS SUPPLIERS	-\$	248.90
EFT16181	29/08/2019	WESTRAC EQUIPMENT	BOTTOM CAB STEP, 2 X BELTS AND 4 XBOLTS FOR 1996 950F CAT LOADER	-\$	216.94
EFT16182	29/08/2019	WINC AUSTRALIA PTY LTD (STAPLES)	OFFICE STATIONERY AUGUST 2019	-\$	120.23
25717	07/08/2019	DEPARTMENT OF TRANSPORT	VEHICLE LICENCE FOR TWO MACK TRUCKS EXPIRY 30/6/2020	-\$	763.20
25718	16/08/2019	CENTRAL ANIMAL RECORDS (AUST) PTY LTD	LIFETIME SUBSCRIPTION OF MICROCHIPS FOR PETS CHIPPED DURING MURDOCH VET VISIT	-\$	99.50
25719	16/08/2019	COMMISSIONER OF POLICE	CORPORATE GUN LICENCE 19/20	-\$	128.00
25720	16/08/2019	TELSTRA CORPORATION LIMITED	MOBILE CHARGES JULY 19	-\$	157.57
25721	16/08/2019	WATER CORPORATION	WATER CHARGES VARIOUS SHIRE PROPERTIES 12/6/19 TO 7/8/19	-\$	9,089.74
25722	29/08/2019	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES AUGUST 2019	-\$	340.00
25723	29/08/2019	TELSTRA CORPORATION LIMITED	TELEPHONE LANDLINE CHARGES JULY 19	-\$	2,911.65
25724	29/08/2019	WATER CORPORATION	WATER CHARGES LOT 304 DARLOT STREET 12/6/19 - 7/8/19 SUSPECTED LEAK BEING INVESTIGATED	-\$	2,286.69
DD12920.1	07/08/2019	WA SUPER	PAYROLL DEDUCTIONS	-\$	5,664.93
DD12920.2	07/08/2019	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	621.82
DD12920.3	07/08/2019	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-\$	836.50
DD12920.4	07/08/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$	750.00
DD12920.5	07/08/2019	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-\$	825.00
DD12920.6	07/08/2019	DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	PAYROLL DEDUCTIONS	-\$	200.00
DD12920.7	07/08/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	620.46
DD12920.8	07/08/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-\$	209.44
DD12933.1	20/08/2019	WESTPAC CREDIT CARD	CJD TRUCKS - SEAL KIT FOR MACK SUPERLINER 18/6/19	-\$	55.59
DD12933.1	20/08/2019	WESTPAC CREDIT CARD	GET WELL GIFT FOR JEMMA BROUGHTON 12/6/19	-\$	112.40
DD12933.1	20/08/2019	WESTPAC CREDIT CARD	ANNUAL INSPECTION OF BUS AT RIPPERS ENGINES 10/6/19	-\$	194.35
DD12937.1	20/08/2019	WESTPAC CREDIT CARD	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION REFUSE SITE LICENCE	-\$	204.00
DD12939.1	21/08/2019	WA SUPER	PAYROLL DEDUCTIONS	-\$	8,099.92
DD12939.2	21/08/2019	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	946.53
DD12939.3	21/08/2019	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-\$	836.50

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Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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			MUNI	AIR BP	TRUST
DD12939.4	21/08/2019 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$ 750.00		
DD12939.5	21/08/2019 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-\$ 825.00		
DD12939.6	21/08/2019 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	PAYROLL DEDUCTIONS	-\$ 200.00		
DD12939.7	21/08/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-\$ 277.77		
DD12939.8	21/08/2019 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-\$ 211.17		
THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:			MUNI BANK		
			-\$ 919,648.20		
			AIR BP ACCOUNT	0.00	
			TRUST ACCOUNT		-555.00

TOTALLING -\$920,203.20 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 21 September 2019
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject: 2019/2020 BUDGET REVIEW
Agenda/Minute Number: 9.2.4
Applicant: Nil
File Ref: ADM0241
Disclosure of Interest: Nil
Date of Report: 11 September 2019
Author: Svenja Clare
Acting DCEO



Signature of Author

Senior Officer: Krys East
Acting Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

This report presents to Council a list of recommended budget amendments identified during a review process.

Attachments:

Proposed Budget Amendments
Statement of Budget Amendments

Background:

The requirements to perform at least one review during the period 1 January to 31 March on the budget of any given year came into effect 31st March 2005. Council may however have as many budget reviews as required. The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending and grant revenue. Since the adoption of the 2019/2020 budget and preparing the preliminary 2018/2019 annual financial report figures, staff have identified some necessary amendments to these initial estimates.

Comment:

The requested amendments are as follows:

Adjustment to 2018/19 surplus

1. At this stage there is an anticipated surplus of \$5,701,812 (\$2,618,835 more than budgeted) but amendment will not be made until after the audit has confirmed the surplus. The surplus is primarily due to an advance payment of \$1,899,679 for the 2019/20 Financial Assistance Grant and Local Road Grant being received in the 2018/19 year, as well as other revenue (e.g. interest on reserves \$80k, landing fees \$40k) and due to capital expenditure not (fully) expended in last financial year (e.g. Mack Trucks purchase \$473k).

Variations to Budgeted Figures

2. The value of rateable land in the Shire has increased mainly due to Mining Tenement Revaluations processed since the rate modelling was undertaken. The \$886,897 increase in UV value has resulted in an additional \$128,554 in rates raised.
3. The actual figures have been received for the Financial Assistance Grant (FAG) and Local Road Grant (LRG). The total FAG is \$2,353,559 less \$1,214,047 already received as a prepayment last financial year, leaving \$1,139,512 for this financial year. The overall grant has reduced by \$15,667 on what was budgeted. The total LRG is \$1,256,979 less a

prepayment of \$685,632 leaving \$571,347 to be received in 2019/20 (overall increase of over \$120k).

4. The DFES Operating Grant is adjusted from year to year depending on previous year's expenditure. This year's grant was increased from \$5,252 by \$115 to \$5,367.
5. The Mainroads Direct Grant figure is not known at the time of creating the budget and has now been confirmed as being \$298,971 instead of the budgeted \$280,305, increasing the available cash by \$18,666.
6. The Roads to Recovery (R2R) grant figure also wasn't confirmed until after the budget was adopted. \$628,495 was budgeted; this has now increased by \$157,124 to \$785,619.
7. The change in the R2R Grant is also reflected in the expenditure, increasing the budget on the Ashburton Downs Road (A67) from \$700k to \$857,124 as per Works Group recommendation.
8. The Youth Grant for the Outside School Hours Care was \$39,258 of which two thirds (\$26,172) was received last financial year. The budget had incorrectly provided for another \$26,172 to be received this year. This figure should have been \$13,086.
9. Mainroads have approved the maximum amount of \$300k for the Road Project Grant (Regional Road Group). Previously this was budgeted as \$158,350, resulting in increased revenue of \$141,650.
10. The increased Mainroads Road Project Grant means that the expenditure on the Ashburton Downs Road (RR67) can be increased accordingly. Council's co-contribution also increases resulting in the total expenditure changing from \$237,572 (\$79k Council funded, \$158k Grant funded) to \$497,500 (\$197,500 Council funded, \$300k Grant funded).
11. Council originally approved a budget of \$2,200,000 for the Lloyds Renovation, and subsequently applied for funding through the Building Better Regions Fund (BBRF) and Lotterywest. These funding applications were based on cost estimations of the build of \$2,598,967, which included provision for fitout. Budget was made in 2018/9 for \$800k, of which \$170k was expended. Grants of \$500,000 were received by both BBRF and Lotterywest early in 2019. The original 2019/20 budget included provision of \$2,200,000. It is anticipated the building will be completed in this financial year requiring a budget increase of \$228,876.
12. A budget of \$709k exists for Council funded Mt Clere Road construction. Due to extra culvert and drainage costs as well as bad sections requiring additional work it is suggested that this budget be increased by \$140k.

Timing Differences/Carry overs

13. \$6k had carried over from last financial year for street number painting on kerbs. This work was managed to be completed last year therefore doesn't need to be in this year's budget anymore.
14. The acquisition and fit-out of two Mack Trucks was in last year's budget. Due to timing delays these were not delivered and paid for until after July. It was consequently discovered that the turntables aren't suitable and require changing at a cost of \$10,380. The total budget inclusion for this financial year therefore needs to be \$494,380.

15. Funds for replacement of power poles at the Airport had been included in the last couple of budgets. In this year's budget only \$8,667 was included as it was understood that previously renewed poles had already been invoiced and that this year only two poles needed replacing still. Upon revisiting the task it was established that in total 15 poles had been changed (10 poles were supplied by the Shire, 5 by the contractor) with the total cost being \$42,500 for which the supplier hadn't submitted the invoice yet. No further poles require changing. An invoice has now been received and a budget increase of \$33,833 is needed to cover these costs.
16. Last year's budget had \$10k allocated towards ten solar light bollards at the top of the lookout. This requires carry over to this financial year, increasing expenditure by \$10k.

New Requests

17. \$30k of additional consulting fees budget is requested to pay for the Business Case for the Landor Road Upgrade & Seal in conjunction with the Shire of Upper Gascoyne.
18. The leach drain at units 1 & 2 Regan Street require maintenance, costing \$5k. A storm damaged the fence so it makes sense that the leach drain works are carried out prior to replacing the fence. The cost of the fence repair/ replacement is expected to be \$10,615. The costs of the leach drain and fence will be split between the two units.

If Council approve all these proposed amendments without change, the impact to the 2019/20 budget will be a \$178,640 deficit, including the unaudited surplus. This is likely to change with completion of the Annual Report so at this time it may be prudent to not make any budget amendments to balance but address the discrepancy closer to the end of the financial year.

Consultation:

Krys East – Acting Chief Executive Officer
Tralee Cable – Community & Development Services Manager
Peter Cox – Works and Services Manager
Dave Macdonald – Project Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996, Reg 33A

Policy Implications:

Nil

Budget/Financial Implications:

Budget amendments form part of the Officer Recommendation.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr AJ Binsiar

That Council confirms all budget amendments previously adopted by Council totalling \$71,830 and the 2018/19 preliminary surplus as being \$5,701,812 and adopts the following new amendments totalling \$2,725,645:

1. Operating Income Accounts:

Reduced

- **0181 Financial Assistance Grant -\$1,229,714**
- **0211 Local Road Grant -\$565,151**
- **2419 Youth Grant O.S.H.C. -\$13,086**

Increased

- **0031 Rates Raised +\$128,554**
- **1563 DFES Operating Grant +\$115**
- **4591 Mainroads Direct Grant +\$18,666**

2. Operating Expense Accounts:

Reduced

- **4820 Street Maintenance Kerb Numbering -\$6,000**

Increased

- **0692 Consulting Fees Business Case +\$30,000**
- **0953 1/16 Regan Street Leach Drain +\$2,500**
- **0954 2/16 Regan Street Leach Drain +\$2,500**

3. Capital Expense Accounts:

Reduced

- **None**

Increased

- **0935 1/16 Regan Street Fence +\$5,308**
- **0936 2/16 Regan Street Fence +\$5,307**
- **4191 Lloyd's Renovations +\$228,876**
- **RR67 Ashburton Downs Road +\$259,975**
- **A67 Ashburton Downs Road +\$157,124**
- **5124 Mack Trucks +\$494,380**
- **1216 Airport Power Poles +\$33,833**
- **5389 Town Heritage Walk Solar Bollards +\$10,000**
- **C1 Mt Clere Road Construction +\$140,000**

4. Capital Income Accounts

Reduced

- **None**

Increased

- **4621 Roads to Recovery Grant +\$157,124**
- **4691 Mainroads Road Project Grant +\$141,650**

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 August 2019

	Previously Adopted Budget Amendments (Note 4)	Proposed Budget Amendments	New Amended Annual Budget	YTD Actual
Adopted Budget				
Operating Revenues				
Governance	80	0	80	0
General Purpose Funding - Rates	4,180,542	128,554	4,309,096	4,303,696
General Purpose Funding - Other	4,136,885	(1,794,865)	2,342,020	442,455
Law, Order and Public Safety	12,150	115	12,265	100
Health	6,104	0	6,104	3,851
Education and Welfare	147,614	(13,086)	134,528	34,261
Housing	29,500	0	29,500	7,280
Community Amenities	140,797	0	140,797	111,029
Recreation and Culture	1,329,126	0	1,329,126	3,343
Transport	2,583,992	317,440	2,901,432	64,331
Economic Services	190,249	0	190,249	89,787
Other Property and Services	119,900	0	119,900	15,606
Total Operating Revenue	12,876,939	(1,361,842)	11,515,097	5,075,739
Operating Expense				
Governance	(712,260)	0	(712,260)	(93,725)
General Purpose Funding	(230,293)	0	(230,293)	(23,227)
Law, Order and Public Safety	(234,731)	0	(234,731)	(22,963)
Health	(111,826)	0	(111,826)	(13,445)
Education and Welfare	(813,203)	0	(813,203)	(57,558)
Housing	(29,500)	(5,000)	(34,500)	(3,236)
Community Amenities	(697,396)	0	(697,396)	(81,186)
Recreation and Culture	(1,679,532)	(3,330)	(1,682,862)	(113,077)
Transport	(7,316,726)	6,000	(7,310,726)	(200,151)
Economic Services	(590,781)	0	(590,781)	(31,865)
Other Property and Services	(234,333)	(11,500)	(245,833)	(60,363)
Total Operating Expenditure	(12,650,581)	(14,830)	(12,665,411)	(580,069)
Funding Balance Adjustments				
Add back Depreciation	6,933,817	0	6,933,817	0
Adjust (Profit)/Loss on Asset Disposal	9,711	0	9,711	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	7,169,885	(14,830)	(1,390,842)	4,495,670
Capital Revenues				
Proceeds from Disposal of Assets	39,500	0	39,500	0
Total Capital Revenues	39,500	0	39,500	0
Capital Expenses				
Land and Buildings	(2,573,433)	(239,491)	(2,812,924)	(1,750)
Furniture and Equipment	(63,000)	0	(63,000)	0
Plant and Equipment	(354,000)	(494,380)	(848,380)	(484,193)
Infrastructure - Roads	(4,994,918)	(557,099)	(5,552,017)	(284,922)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(58,667)	(33,833)	(92,500)	(42,500)
Infrastructure - Other	(1,021,703)	(57,000)	(1,078,703)	(38,058)
Total Capital Expenditure	(9,065,721)	(634,330)	(9,700,051)	(851,423)
Net Cash from Capital Activities	(9,026,221)	(634,330)	(9,664,551)	(851,423)
Financing				
Transfer to Reserves	(1,226,641)	0	(1,226,641)	0
Transfer from Reserves	0	0	0	0
Net Cash from Financing Activities	(1,226,641)	0	(1,226,641)	0
Net Operations, Capital and Financing	(3,082,977)	(71,830)	(3,154,807)	3,644,247
Opening Funding Surplus(Deficit)	3,082,977	0	2,618,835	5,701,812
Closing Funding Surplus(Deficit)	0	(71,830)	(178,640)	9,346,059

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019

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SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	↑	Adopted Budget					\$	\$	\$	\$
				Unaudited Budget Surplus	3,082,977	5,701,812		2,618,835	0	2,618,835
Revenue										
0031	↑	RATES RAISED		Operating Revenue	4,178,603	4,307,157		128,554	0	2,747,389
0181	↓	FINANCIAL ASSISTANCE GRANT		Operating Revenue	2,369,226	1,139,512		0	1,229,714	1,517,675
0211	↓	LOCAL ROAD GRANT		Operating Revenue	1,136,498	571,347			565,151	952,524
1563	↑	DFES OPERATING GRANT		Operating Revenue	5,252	5,367		115	0	952,639
4591	↑	MAINROADS DIRECT GRANT		Operating Revenue	280,305	298,971		18,666	0	971,305
2419	↓	YOUTH GRANT O.S.H.C.		Operating Revenue	26,172	13,086		0	13,086	958,219
Non- Operating Revenue										
4621	↑	R2R (ROADS TO RECOVERY) GRANT		Capital Revenue	628,495	785,619		157,124	0	1,115,343
4691	↑	MAINROADS ROAD PROJECT GRANT		Capital Revenue	158,350	300,000		141,650	0	1,256,993
Operating Expenditure										
3625	↑	ACTIVITIES - RECREATION OFFICER	OCM 20/7/2019 9.4.1	Operating Expenses	22,000	25,330		0	3,330	1,253,663
0692	↑	CONSULTING FEES - LAND SURVEY OVAL	OCM 17/8/2019 9.4.2	Operating Expenses	0	11,500		0	11,500	1,242,163
0692	↑	CONSULTING FEES - LANDOR RD BUSINESS CASE		Operating Expenses	0	30,000		0	30,000	1,212,163
4820	↓	STREET MAINTENANCE - KERB NUMBERING		Operating Expenses	6,000	0		6,000	0	1,218,163
0953	↑	1/16 REGAN ST - LEACH DRAIN		Operating Expenses	0	2,500		0	2,500	1,215,663
0954	↑	2/16 REGAN ST - LEACH DRAIN		Operating Expenses	0	2,500		0	2,500	1,213,163
Non- Operating Expenditure										
4015	↑	LIONS PARK	OCM 20/7/2019 9.4.1	Capital Expenses	0	57,000		0	57,000	1,156,163
0935	↑	1/16 REGAN ST CAPITAL - FRONT FENCE		Capital Expenses	0	5,308		0	5,308	1,150,855
0936	↑	2/16 REGAN ST CAPITAL - FRONT FENCE		Capital Expenses	0	5,307		0	5,307	1,145,548
4191	↑	LLOYDS RENOVATIONS		Capital Expenses	2,200,000	2,428,876		0	228,876	916,672
RR67	↑	ASHBURTON DOWNS ROAD RRG SLK 76-86		Capital Expenses	237,525	497,500		0	259,975	656,697
A67	↑	ASHBURTON DOWNS ROAD R2R SLK 27-34.56		Capital Expenses	700,000	857,124		0	157,124	499,573
5124	↑	TRUCKS - MACK TRUCK FITOUTS		Capital Expenses	0	494,380		0	494,380	5,193
1216	↑	AIRPORT POWER POLES		Capital Expenses	8,667	42,500		0	33,833	(28,640)
5389	↑	MEEKA TOWN HERITAGE WALK - BOLLARDS		Capital Expenses	0	10,000		0	10,000	(38,640)
C1	↑	MT CLERE ROAD CONSTRUCTION		Capital Expenses	709,000	849,000		0	140,000	(178,640)
							0	3,070,945	3,249,584	

Title/Subject:	RATES WRITE OFF REQUEST QUEEN RD
Agenda/Minute Number:	9.2.5
Applicant:	Vicki Tyler
File Ref:	A181 and A182
Disclosure of Interest:	Nil
Date of Report:	16 September 2019
Author:	Svenja Clare Acting DCEO



Signature of Author

Senior Officer:	Krys East Acting Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

Ms Vicki Tyler, one of the owners, would like the rates on Lot 564 (A181) and Lot 650 (A182) Queen Road to be written off.

Attachments:

Email trail 20-22 August 2019

Background:

The owners bought the properties in 1996. The house was vandalised and was required to be demolished in 2002/2003. All that remains on the blocks are some stables and a vandalised, structurally unsound shed that Council have twice requested is demolished.

Ms Tyler first enquired about relinquishing the land back to the Shire back in 2004. The CEO at the time responded that in order to return the land to the Crown she would have to contact the Department of Land Administration and that until such time that it is returned to the Crown, rates and charges are still due and payable.

In 2017 Ms Tyler queried the outstanding rates (which staff responded to and explained) and asked once again about relinquishing the land and whether Council would be interested in buying these properties. At the Ordinary Council Meeting 19/08/2017 Council resolved:

“Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr PS Clancy

That Council advise Ms Vicki Tyler that they do not wish to purchase or take ownership of Lots 564 and 650 Queen Road Meekatharra and recommend Ms Tyler advertises the blocks for sale locally.

CARRIED 5/0”

Following Council’s decision Ms Tyler in October 2017 asked for the Shire to cease charging rates on both blocks as they are handing the land back to the government. Staff advised that rates will only cease once the transfer of ownership to the State has been processed and that until then payments need to be made.

The owners have continued to pay rates until 2015. Since 2015 they have only made sporadic payments resulting in a total of \$3,313.97 currently outstanding.

On 20/08/2019 Ms Tyler emailed the Shire advising:

“The planning department has agreed to take the properties back. I request that the Meekatharra Shire wipe the outstanding rate charges so that this can proceed please.”

The Department’s email dated 20/08/2019 show they require the Shire rates to be paid and for the remaining structures to be removed before they further consider the request.

Comment:

Council generally have in the past only written off rates for land parcels or tenements that are most likely not going to be paid for various reasons, and are not going to incur further rates.

As these two properties are still rateable they will continue to incur rates until such time as the land is returned to the Crown.

Considering that it has taken 15 years since Ms Tyler first received advice to contact the Department about relinquishing the land there is no guarantee that this process will be completed by July 2020 when next year’s rates get raised. If further rates get raised Council may end up being approached again to write off those new rates. This could potentially continue until the land is eventually indeed transferred to the Crown.

Ms Tyler further asked to address Council at the next meeting should the write off not be granted.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

Policy Implications:

Nil

Financial Implications:

A \$10,000 budget allocation exists for rates write off. No rates have yet been written off this financial year.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Absolute Majority (if Council write off the rates)

Officers Recommendation:

That Council advise Ms Tyler that the rates for A181 and A182 are due and payable and Council will not be authorising any write-off in rates. Furthermore, the outstanding amount will continue to accrue interest at the rate of 10% per annum until all monies due are paid.

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

This item to lay on the table.

Reason for Resolution Differing from Officers Recommendation:

Council request staff investigate options, including the costs associated with a transfer of land to council, and re-present this item at the October 2019 Ordinary Council meeting.

CARRIED 4/0

Krys East

From: Krys East
Sent: Thursday, 22 August 2019 8:12 AM
To: 'vickityler2@gmail.com'
Subject: RE: Lot 650 Queen road

Good morning Vicki

I sure can present this to Council at the next meeting in September (21/09/19) but cannot promise that Council will agree to writing off the rates especially considering this process may still take months or years to complete (if years, then further rates would accrue).

If you'd be able to get a confirmation from Landgate with an expected timeframe and send that through to me prior to the meeting then this could help your case.

Kind regards

Svenja Clare
Acting DCEO
Shire of Meekatharra
Ph: 08 9980 0600



From: vickityler2@gmail.com [mailto:vickityler2@gmail.com]
Sent: Wednesday, 21 August 2019 5:37 PM
To: Krys East
Subject: Re: Lot 650 Queen road

Hi

No it's still in negotiation stages

I want the back rates that I owe wiped and want to put my case to the Shire if you do not agree.

Please advise whether you are prepared to do this given that we had to remove the house due to vandalism. If not please advise how and when I can address the councillors

Thanks

Vicki Tyler

Sent from my iPhone

On 21 Aug 2019, at 2:31 pm, Krys East <dceo@meekashire.wa.gov.au> wrote:

Hi Vicki

Thank you for your email. Great to hear that the Department have agreed to take the properties back. Do you have anything from them you could send to us for our file?

As long as the property is in your name the rates will continue to apply and will only cease to accrue once the State own the properties. I recommend you still make payments (either instalments or full rates). Once the transfer goes through we will then credit the portion of the year that doesn't attract rates and you can get a refund.

I've just had a look on Landgate – you're still the owner currently and I can't yet see any transfer documents lodged or anything indicating a transfer happening soon.

Did they give an indication when this would go through?

Kind regards

Svenja Clare

Acting DCEO

Shire of Meekatharra

Ph: 08 9980 0600

<image001.gif>

From: vickityler2@gmail.com [<mailto:vickityler2@gmail.com>]

Sent: Tuesday, 20 August 2019 12:20 PM

To: Krys East

Subject: Re: Lot 650 Queen road

Hi

The planning department has agreed to take the properties back.

I request that the Meekatharra Shire wipe the outstanding rate charges so that this can proceed please

Please advise if I need to attend a shire meeting to proceed with this

Thank you

Vicki Tyler

Sent from my iPhone

On 6 Oct 2017, at 4:28 pm, Krys East <dceo@meekashire.wa.gov.au> wrote:

Hi Vicki

Once the properties are held by the State there won't be any more rates payable but until the change of ownership has happened the rates are due and payable.

I would suggest you pay by instalments and then once a transfer date has been determined you can either pay the balance for the pro-rata rates, or you can request a refund if you have paid more than your portion of the pro-rata rates.

The instalments options are:

A181 36 Queen Rd:

Option 2 - Payment by 4 instalments

on 26.08.17	248.98
on 30.10.17	131.45
on 03.01.18	131.45
on 09.03.18	131.45

Total cost of this option is 643.33 including an instalment charge of 50.88

A182 38 Queen Rd:

Option 2 - Payment by 4 instalments

on 26.08.17	283.14
on 30.10.17	131.45
on 03.01.18	131.45
on 09.03.18	131.45

Total cost of this option is 677.49 including an instalment charge of 50.88

As you can see the first instalments were due in August so we would need payment for those immediately.

Feel free to give me a call if this doesn't make sense.

Did the Department give you an indication of how long it might take to process the transfer?

Kind regards

Svenja Clare
Acting DCEO
<image001.gif>
Ph: 08 9980 0600
Fx: 08 9981 1505

From: vickityler2@gmail.com [<mailto:vickityler2@gmail.com>]
Sent: Friday, 6 October 2017 2:28 PM
To: Krys East
Subject: Re: Lot 650 Queen road

Hi

As we are handing the land back to the government we would appreciate that you cease charging us rates in both blocks.

Thanks Vicki Tyler

Sent from my iPhone

On 11 Sep 2017, at 11:28 AM, Krys East <dceo@meekashire.wa.gov.au> wrote:

Hi Vicki

As per the resolution Council is not interested in taking ownership of the land.

Please contact Landgate on (08) 9273 7373 or
customerservice@landgate.wa.gov.au to discuss your options.

Kind regards

Svenja Clare
Acting DCEO
<image001.gif>
Ph: 08 9980 0600
Fx: 08 9981 1505

From: vickityler2@gmail.com [<mailto:vickityler2@gmail.com>]
Sent: Friday, 8 September 2017 11:11 AM
To: Krys East
Subject: Re: Lot 650 Queen road

Hi

Thanks for following up despite the disappointing decision
We now wish to rescind the land and place it back to the Shire

Thanks Vicki Tyler

Sent from my iPhone

On 24 Aug 2017, at 8:46 AM, Krys East
<dceo@meekashire.wa.gov.au> wrote:

Good morning Vicki

Your offer was presented to Council at the ordinary council meeting held last Saturday 19/08/2017 and council resolved following:

Council Resolution:

Moved: Cr AJ
Binsiar
Seconded: Cr PS Clancy

That Council advise Ms Vicki Tyler that they do not wish to purchase or take ownership of Lots 564 and 650 Queen Road Meekatharra and recommend Ms Tyler advertises the blocks for sale locally.

CARRIED 5/0

You are welcome to place an ad into our magazine the 'Meekatharra Dust' (I can send you the prices), or you can contact Anna Johnson the editor of 'The Howler' for free classifieds (0413 621 786).

Please let me know if I can be of further assistance.

Kind regards

Svenja Clare
Acting DCEO

Ph: 08 9980 0600
Fx: 08 9981 1505

Krys East

From: Krys East
Sent: Thursday, 22 August 2019 11:27 AM
To: 'Vicki Tyler'
Subject: RE: Request to surrender Lots 564 and 650 on Deposited Plan 204572, Meekatharra, Shire of Meekatharra.

No problem Vicki,

Council meetings are open to the public and have a space for public question time and submissions/presentations, so you're always welcome to attend. They commence at 9:30am and are held at the Shire Council Chambers.

Kind regards

Svenja Clare
Acting DCEO
Shire of Meekatharra
Ph: 08 9980 0600



From: Vicki Tyler [mailto:Vicki.Tyler@communities.wa.gov.au]
Sent: Thursday, 22 August 2019 10:02 AM
To: Krys East
Subject: RE: Request to surrender Lots 564 and 650 on Deposited Plan 204572, Meekatharra, Shire of Meekatharra.

Thanks – if they don't agree can you ask that I address their next meeting please

From: Krys East <dceo@meekashire.wa.gov.au>
Sent: Thursday, 22 August 2019 9:34 AM
To: Vicki Tyler <Vicki.Tyler@communities.wa.gov.au>
Subject: RE: Request to surrender Lots 564 and 650 on Deposited Plan 204572, Meekatharra, Shire of Meekatharra.

Thank you for sending this through, Vicki.

I will take this to the September council meeting.

Kind regards

Svenja Clare
Acting DCEO
Shire of Meekatharra
Ph: 08 9980 0600



From: Vicki Tyler [<mailto:Vicki.Tyler@communities.wa.gov.au>]

Sent: Thursday, 22 August 2019 9:29 AM

To: Krys East

Subject: Fwd: Request to surrender Lots 564 and 650 on Deposited Plan 204572, Meekatharra, Shire of Meekatharra.

Hi Svenja

Attached is there information. I can attend to the rest of their requests but need the rates revoked to do the rest. This is causing financial distress to us as well as no benefits. We have supported the Meekatharra community in many ways throughout the years and would like some reciprocal support back.

Thanks

Vicki Tyler

Sent from my iPhone

Begin forwarded message:

From: Dave Foster <Dave.Foster@dplh.wa.gov.au>

Date: 20 August 2019 at 10:48:43 am AWST

To: "vicki.tyler@communities.wa.gov.au" <Vicki.Tyler@cpfs.wa.gov.au>

Subject: Request to surrender Lots 564 and 650 on Deposited Plan 204572, Meekatharra, Shire of Meekatharra.

DPLH Reference: Case 1901890 File 00301/2019.

Good morning Ms Tyler,

I make reference to your email of 2 August 2019 requesting to surrender Lots 564 and 650, south west corner of Short and Queen Streets, Meekatharra, Shire of Meekatharra.

To enable the Department of Panning Lands and Heritage (DPLH) to further consider your request, additional clarification of the points, as listed below, are required;

1. The Certificate of Titles for Lots 564 and 650 are presently encumbered by Mortgage G103589 in favour of Westpac Banking Corporation. Should the State of Western Australia agree to revest these Lots, the encumbrance of Mortgage G103589 is required to be "Discharged". Please liaise with Westpac Banking Corporation to arrange the appropriate "discharge of mortgage G103589" document being lodged at Landgate for registration,
2. The attached aerial imagery indicates several structures remain upon Lot 650, the Lots, when transferred to the State for revestment, must be in a clean, neat and tidy condition,
3. Statutory Declarations from each registered proprietor confirming that no rights or interests in Lots 564 and 650 have been granted to any other party, all Shire of Meekatharra rates have been paid and there are no outstanding fees or charges from any of the utility service providers, the land comprising lots 564 and 650 are not subject to any known contamination and the land has not been utilised for any purpose which may result in contamination.


Your early attention to the above matters will enable the DPLH to further investigate your request to revest Lots 564 and 650 on Deposited Plan 204752, Short and Queen Streets, Meekatharra, Shire of Meekatharra.


Kind regards

Dave Foster | Project Officer | Case Management North: Land Use Management
140 William Street, Perth WA 6000
6552 4557
www.dplh.wa.gov.au

9.3 ADMINISTRATION

Title/Subject:	LANDFILL ANNUAL AUDIT COMPLIANCE REPORT AND MONITORING REPORT 2018-19
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 101
Disclosure of Interest:	Nil
Date of Report:	12 September 2019
Author:	Tralee Cable Community and Development Services Manager
Senior Officer:	Krys East Acting Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

Council may consider endorsing the Annual Audit Compliance Report and Monitoring Report 2018-19

Attachments:

Annual Audit Compliance Report and Monitoring Report 2018-19

Background:

DER requires Council endorsement on this landfill compliance report

Comment:

This report outlines the methodology employed by the Shire of Meekatharra to control windblown waste from the local landfill site, to reduce fires, to suppress dust and control pest and vermin. The compliance report as completed by the Environmental Health Officer is attached.

Consultation:

Krys East – Acting Chief Executive Officer
Bill Atyeo – Environmental Health Officer

Statutory Environment:

Local Government Act 1995
Environmental Protection Act 1986

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That Council authorise the Chief Executive Officer to affix the seal of the Shire of Meekatharra to the mandatory Annual Audit Compliance Report and Monitoring Report 2018-19.

CARRIED 4/0



License No.: L7025/1997/13
Your File No.: 2010/003371-1
Our File: ADM 101

Date: 26/8/2019

Regional Leader- Industry Regulation
Department of Environment Regulation
PO Box 73
GERALDTON WA 6531

Dear Regional Leader

RE: ANNUAL AUDIT COMPLIANCE REPORT AND MONITORING REPORT 2018-2019

Enclosed are the annual Compliance Report and the Monitoring Report that is required in accordance with our License conditions for the Meekatharra Landfill site.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Roy McClymont', is written over a circular stamp or seal.

 Roy McClymont
CHIEF EXECUTIVE OFFICER

WESTERN AUSTRALIA
DEPARTMENT OF ENVIRONMENT REGULATION
Environmental Protection Act 1986

LICENCE NUMBER: L7025/1997/13

FILE NUMBER: 2010/003371-1

Condition G8: Annual Audit Compliance Report

SECTION A

LICENCE DETAILS:

Licence Number: **L7025/1997/13**
Licence File Number: **2010/003371-1**
Company Name: Shire of Meekatharra
ACN: 12 467 571 602
Trading as: Shire of Meekatharra
Reporting period: 1st August 2018 to 31st July 2019

STATEMENT OF COMPLIANCE WITH LICENCE CONDITIONS

1. Were all conditions of licence complied with within the reporting period?

Yes Please proceed to Section C

~~No~~ Please proceed to Section B

Each page must be initialled by the person(s) who signs Section C of this annual audit compliance report

INITIAL:  _____

WESTERN AUSTRALIA
DEPARTMENT OF ENVIRONMENT REGULATION
Environmental Protection Act 1986

LICENCE NUMBER: L7025/1997/13

FILE NUMBER: 2010/003371-1

SECTION B

DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with

a) Licence condition not complied with?

b) Date(s) when the non-compliance occurred, if applicable?

c) Was this non-compliance reported to DER?

Yes ☐ Reported to DER verbally Date: _____

☐ NO

☐ Reported to DER in writing Date: _____

d) Has DER taken, or finalised any action in relation to the non-compliance?

e) Summary of particulars of compliance non-compliance, and what was the environmental impact?

f) If relevant, the precise location where the non-compliance occurred (attach map or diagram)

g) Cause of non-compliance

h) Action taken or that will be taken to mitigate any adverse effects of the non-compliance

i) Action taken or that will be taken to prevent recurrence of the non-compliance

INITIAL:  _____

WESTERN AUSTRALIA
DEPARTMENT OF ENVIRONMENT REGULATION
Environmental Protection Act 1986

LICENCE NUMBER: L7025/1997/13

FILE NUMBER: 2010/003371-1

SECTION C

SIGNATURE AND CERTIFICATION

This Annual Audit Compliance Report may only be signed by a person(s) with legal authority to sign it. The ways in which the Annual Audit Compliance Report must be signed and certified, and the people who may sign the statement, are set out below.

Please tick the box next to the category that describes how this Annual Audit Compliance Report is being signed. If you are uncertain about who is entitled to sign or which category to tick, please contact the licensing officer for your premises.

If the License Holder is:	The Annual Audit Compliance Report must be signed and certified :
An Individual	<input type="checkbox"/> by the individual licence holder
	<input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment Regulation.
A firm or other Unincorporated company	<input type="checkbox"/> by the principal executive officer of the licensee
	<input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is company approved in writing by the Chief Executive Officer of the Department of Environment Regulation.
A corporation	<input type="checkbox"/> by affixing the common seal of the licensee in accordance with the Corporations Act 2001; or
	<input type="checkbox"/> by two directors of the licensee; or
	<input type="checkbox"/> by a director and a company secretary of the licensee, or
	<input type="checkbox"/> if the licensee is a proprietary company that has a sole director who is also the sole company secretary - by that director, or
	<input type="checkbox"/> by the principal executive officer of the licensee; or
	<input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment Regulation.
A public authority (other than a local government)	<input type="checkbox"/> by the principal executive officer of the licensee; or
	<input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment Regulation.



WESTERN AUSTRALIA
DEPARTMENT OF ENVIRONMENT REGULATION
Environmental Protection Act 1986

LICENCE NUMBER: L7025/1997/13

FILE NUMBER: 2010/003371-1

A local government



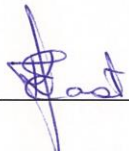
by the chief executive officer of the licensee; or



by affixing the seal of the local government

It is an offence under section 112 of the Environmental Protection Act 1986 for a person to give information on this form that to their knowledge is false or misleading in a material particular. There is a maximum penalty of \$50,000 for an individual or body corporate.

I/We declare that the information in this annual audit compliance report is correct and not false or misleading in a material particular.

SIGNATURE:  _____

SIGNATURE: _____

NAME:  Mr Roy McClymont
(printed) _____

NAME: _____
(printed) _____

POSITION: CHIEF EXECUTIVE OFFICER

POSITION: _____

DATE: 26 / 8 / 2019

DATE: ____ / ____ / ____

SEAL (if signing under seal)



Our file: ADM 101

Department of Environmental Protection

Monitoring Report for Rural Landfill Sites

For the 2018 to 2019 reporting period

Name of Landfill Site: Shire of Meekatharra Refuse Site

DEP License Number: L7025/1997/12

DEP File Number: 2010/003371-1

Local Government Authority: Shire of Meekatharra

1. Describe measures undertaken to control wind-blown waste.

With any landfill site, one of the major considerations is windblown waste from the general rubbish disposal site. The contractor is making every effort to reduce the amount of windblown waste, and has increased his efforts to picking up such and returning it to the tipping area. Extra effort has also been directed to maintaining the Meekatharra Townsite roads and verges clear of refuse.

The waste continues to be covered more regularly than required by the license conditions, which has significantly reduced the amount of windblown waste. This issue is constantly monitored on an ongoing basis and changes made as required.

2. Describe the number and severity of any fires at the landfill site:

Two fires reports to the Department, and two smaller fires were extinguished. Source of the fires was undetermined. These were small and not severe fires, easily extinguished by either Shire staff or the local volunteer brigade.

Fires are either extinguished by Shire staff or the local fire brigade when required.

Bunding of segregated waste streams, and the site location in an area of minimal vegetation, ensures the likelihood of a severe fire that extends beyond the refuse site is significantly reduced.

3. The measures to suppress dust:

The Shire continues to monitor the dust emanating from the tip site and take appropriate action as and when required. The Shire's water cart is utilised if it is deemed necessary and the sealed road to the tip from the main highway does significantly reduce windblown refuse and the production of dust.

The natural wind direction does blow any dust away from the tipping face and away from the town which is at least 5 Kms from the town boundaries.

4. The measures to control pest and vermin:

There have been no specific measures undertaken to control pests and vermin at the tip. The putrescibles are covered when disposed of, there are no pools of water, and the feral cats that may be seen from time to time generally deter mice etc from congregating at the facility.

5. The number and type of complaints received including complainants name, address, nature of complaint (where appropriate cross referenced with prevailing wind directions) and action taken;

There have been no official complaints lodged with Council by the public in regard to the facility. All minor problems recognised by staff are dealt with immediately by the Shire and the waste contractor.

6. Was any other type of environmental monitoring undertaken at the landfill site (e.g. groundwater monitoring).

There has not been any environmental monitoring undertaken at the landfill site.

7. Changes to site boundaries, internal buffer zones, asbestos and clinical waste disposal areas, location of groundwater monitoring bores, surface drainage channels;

There has been the expansion of Reserve 45111 to ensure that waste is not deposited outside of the Landfill site boundaries.

Crown Reserve 45111 now is comprised of two allotments (191 and 192) which are vested in the Shire of Meekatharra for rubbish disposal.

Attached are the screen shots taken of the specific location. One shows the vesting and composition of Reserve 45111 as it is now, plus

an aerial view taken from the official Landgate site which clearly shows the boundaries of the two allotments.

8. Issues raised through compliance inspections during the reporting period together with details on how these have been addressed/rectified or, if the required work has yet to be completed, how and when they will be rectified/completed;

The Shire has not received any reports from the DER over the past 12 months that indicate non-compliance or a need to address or rectify any issues.

The Works Manager inspects the facility on a regular basis and all perceived issues are dealt with immediately as required.

The Shire will continue to do its best to maintain the refuse facility in compliance with the conditions of license, and strive to improve the facilities on a regular and sustainable footing.




for

Mr. Roy McClymont
Chief Executive Officer
SHIRE OF MEEKATHARRA

Date: 26/8/2019

Vesting of Reserve 45111 – Lots 191 and 192


LAND ENQUIRY

[Change My Reference](#)
[Close Window](#)

My Reference:
Master Request No: **59676820**
Logged on as: WILLIAM ATYEO

Reserve Enquiry Detail [5100L]

[Page Options](#)
[Order Options](#)
[Enquiry Options](#)
[Back](#)

Reserve
Name
Type
Notes
File Number
Additional Reserve Information

45111

2608/1996
RESERVE COMPRISES LOT 191 ON DP218548 & LOT 192 ON DP412642 (0049290)

Legal Area (ha)
Status
Current Purpose

17.38
Current
RUBBISH DISPOSAL SITE

Class	Responsible Agency	Date of Last Change
C	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	21/12/2018

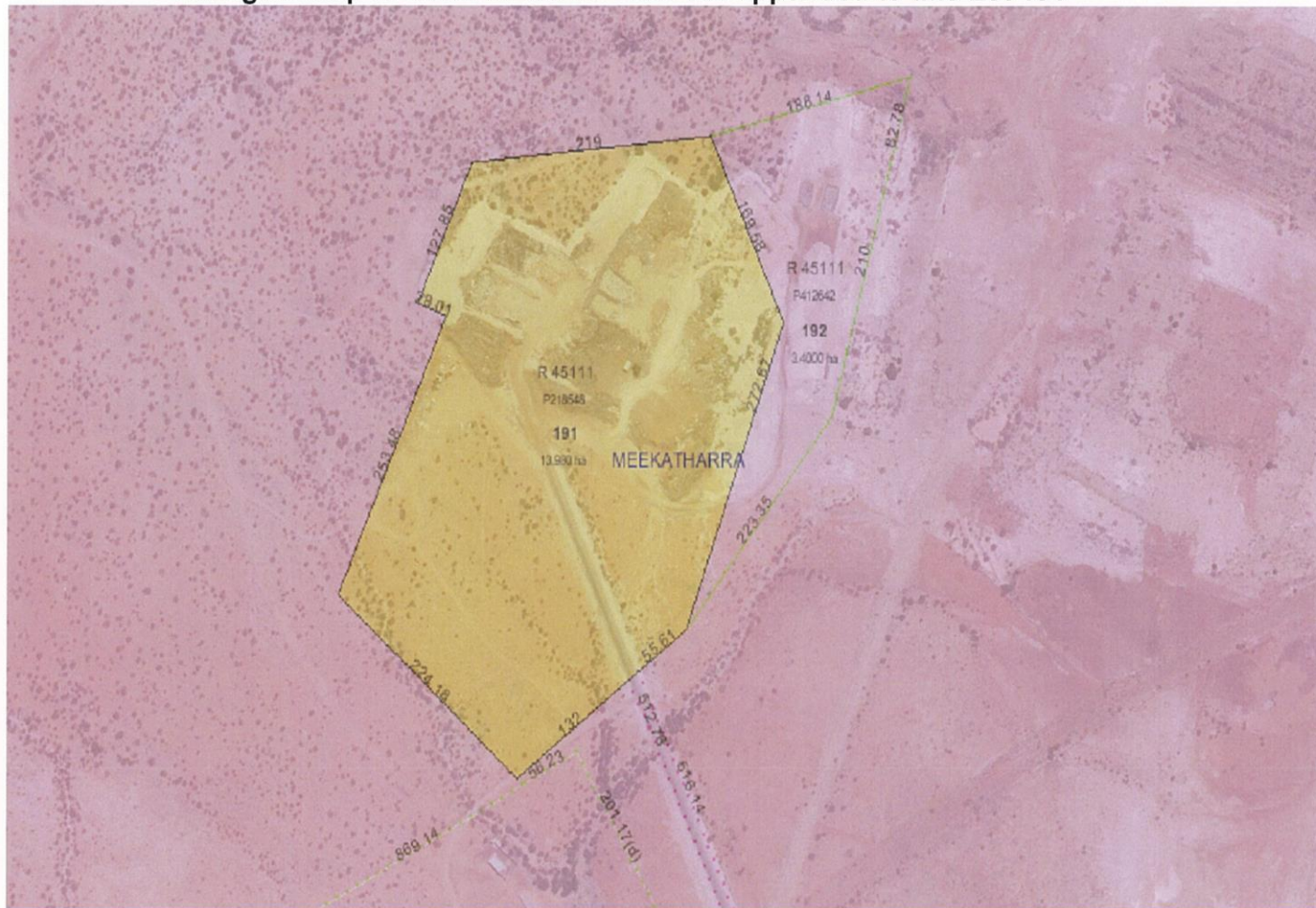
Management Orders	Document	Land Use	Local Government Authority
SHIRE OF MEEKATHARRA	G634740	RUNNING TRACK	MEEKATHARRA, SHIRE OF

Add Item	CLT Number	Parcel Identifier	Street Address	Suburb	File Number	PIN	Area (sqm)	Map Viewer
<input type="checkbox"/>	LR3101-916	Lot 191 On Plan 218548			2608/1996	1226357	139800.0	View
<input type="checkbox"/>	LR3170-72	Lot 192 On Plan 412642			02608-1996-01RO	12319580	34000.0	View

This product is for information purposes only. A search of the original documentation is required for all legal purposes
Western Australian Land Information Authority (Landgate)

Add To Order

Landgate Map of Reserve 45111 – Lot 192 appended to this Lot 191



Title/Subject:	LOCAL GOVERNMENT EXTRAORDINARY ELECTION 2019
Agenda/Minute Number:	9.3.2
Applicant:	Shire of Meekatharra
File Ref:	ADM 0156
Disclosure of Interest:	Nil
Date of Report:	13 September 2019
Author:	Krys East Acting Chief Executive Officer
Senior Officer:	Krys East Acting Chief Executive Officer



Signature of Author



Signature Senior Officer

Summary/Matter for Consideration:

Council to:

- set a date for an Extraordinary Election; and
- decide whether to conduct this election as a postal election.

Attachments:

Extraordinary Election Timetable

Background:

In the past Council has run elections as “voting in person elections” and appointed the CEO as the Returning Officer.

Following the close of nominations for the Ordinary Election to be held 19 October 2019 only three nominations were received for four vacant positions.

An extraordinary election now needs to be held to fill the remaining vacant office on a day to be fixed by Council in accordance with Section 4.57 of the Local Government Act 1995.

Comment:

To avoid the time and expense of advertising and preparing a new Electoral Roll, the Extraordinary Election needs to be held within 100 days of the last election (by 27 January 2020) or otherwise with the Electoral Commissioner’s approval.

The election process (excluding a new electoral roll) takes two about months. (Minimum of 45 days from giving public notice calling for nominations).

The last day for current sitting councillors is 19 October 2019. After this date there will be a vacancy.

When setting the date for the Extraordinary Election Council should be mindful that during the 100 day period there is the Christmas/New Year holiday period.

If Council choose to have the Extraordinary Election on 23 November 2019 nominations would open on the 10 October 2019 and close on 17 October 2019. The table attached to this item shows various dates.

At the June 2019 OCM it was resolved:

“That Council conduct the 2019 ordinary Meekatharra council election as a “voting in person election” and confirm the appointment of the CEO as the Returning Officer.”

If Council decide to conduct a postal election and appoint the Electoral Commissioner the earliest that an election can be set is 14 December 2019 as this must be done 80 days prior to an election.

The Local Government Act 1995 (the Act) provides that an election can be conducted as a postal election or a voting in person election. The Act also requires that a postal election must be conducted by the Electoral Commissioner.

Council may therefore decide whether to conduct the 2019 Extraordinary election as a postal or in person election.

No quote has been obtained for this service (postal voting) from the Electoral Commissioner however the estimated cost is \$14,000.

Postal Election – Major Benefits:

- Greater voter participation – voter turnout increases significantly in postal elections.
- Time saving – some election tasks, including the role of Returning Officer are outsourced – thereby reducing the time burden on existing staff.

Postal Election – Major Disadvantages:

- Cost – postal elections are relatively expensive.
- Potential for mistakes to be made due to communication problems between an off site Returning Officer and local election staff.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 Section 4.9

“4.9. Election day for extraordinary election

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed —*
 - (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or*
 - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).*
- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.*
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —*
 - (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and*
 - (b) advise the CEO of the day fixed.”*

Local Government Act 1995 Section 4.20 and Section 4.61

“4.20. CEO to be returning officer unless other arrangements made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.*
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —*
 - (a) an election; or*
 - (b) all elections held while the appointment of the person subsists.*

** Absolute majority required.*

- (3) An appointment under subsection (2) —*
 - (a) is to specify the term of the person’s appointment; and*
 - (b) has no effect if it is made after the 80th day before an election day.*
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

** Absolute majority required.”*

Local Government Act 1995 Section 4.61

“4.61. Choice of methods of conducting election

- (1) The election can be conducted as a —*

postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

voting in person election which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

- (2) The local government may decide* to conduct the election as a postal election.*

** Absolute majority required.*

- (3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*
- (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.*

-
- (5) *A decision made under subsection (2) on or before the 80th day before election day cannot be rescinded after that 80th day.*
- (6) *For the purposes of this Act, the poll for an election is to be regarded as having been held on election day even though the election is conducted as a postal election.*
- (7) *Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.”*

Policy Implications:

Nil

Budget/Financial Implications:

Potential cost to engage the Electoral Commissioner to conduct Postal Election. Estimated cost \$14,000.

Estimated cost to run the election “in house” as a voting in person election is \$3,500. This covers advertising and staff time on election day. Daily election costs leading up to election day are absorbed into normal administration time.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Note: An Absolute Majority decision will be required for a decision to conduct a postal election and declare the Electoral Commission responsible for the election.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That Council:

- Under section 4.61 (1) of the Local Government Act 1995 (the Act) chooses the 2019 extraordinary election to be conducted as an in-person election and confirms the appointment of the CEO as the Returning Officer.
- Set the date of the extraordinary election as 23 November 2019.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 SEPTEMBER 2019

Page 75



Government of Western Australia
Department of Local Government

Elections Timetable Template

Local Government Extraordinary and Other Elections

Council meeting dates
Public Holiday or Xmas/New Year Period

Note: Please manually adjust dates in the 'Date' column which fall on a public holiday to the next business day.


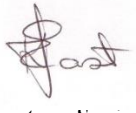
Enter election date>>> 16/11/2019 23/11/2019 30/11/2019 7/12/2019 14/12/2019 4/01/2020 11/01/2020 18/01/2020 25/01/2020

	Days from Polling Day	Election Activities or Events	Relevant Act sections or Regulations	Day	Date	Date	Date	Date	Date	Date	Date	Date	Date
	70 to 56	Between these days, the CEO of the local government is to give Statewide public notice of the closing date and time for elector enrolments.	LGA s4.39(2)	Sat to Sat	7/09/2019 to 21/09/2019	14/09/2019 to 28/09/2019	21/09/2019 to 5/10/2019	28/09/2019 to 12/10/2019	5/10/2019 to 19/10/2019	26/10/2019 to 9/11/2019	2/11/2019 to 16/11/2019	9/11/2019 to 23/11/2019	16/11/2019 to 30/11/2019
	56	Last day for the local government's CEO to advise the Electoral Commissioner of the need to prepare an updated residents roll.	LGA s4.40(1)	Sat	21/09/2019	28/09/2019	5/10/2019	12/10/2019	19/10/2019	9/11/2019	16/11/2019	23/11/2019	30/11/2019
	56	Advertising may begin for council nominations from 56 days, and no later than 45 days, before election day.	LGA s4.47(1)	Sat	21/09/2019	28/09/2019	5/10/2019	12/10/2019	19/10/2019	9/11/2019	16/11/2019	23/11/2019	30/11/2019
Close of Rolls	50	Close of Rolls – 5.00pm	LGA 4.39(1)	Fri	27/09/2019	4/10/2019	11/10/2019	18/10/2019	25/10/2019	15/11/2019	22/11/2019	29/11/2019	6/12/2019
	45	Last day for advertisement to be placed calling for council nominations.	LGA s4.47(1)	Wed	2/10/2019	9/10/2019	16/10/2019	23/10/2019	30/10/2019	20/11/2019	27/11/2019	4/12/2019	11/12/2019
Nominations Open	44	Nominations Open First day for candidates to lodge completed nomination papers, in the prescribed form, with the Returning Officer. Nominations are open for 8 days.	LGA s4.49(a)	Thu	3/10/2019	10/10/2019	17/10/2019	24/10/2019	31/10/2019	21/11/2019	28/11/2019	5/12/2019	12/12/2019
	38	If a candidate's nomination is withdrawn not later than 4.00pm on this day, the candidate's deposit is to be refunded.	LGA s4.50 Reg. 27(5)	Wed	9/10/2019	16/10/2019	23/10/2019	30/10/2019	6/11/2019	27/11/2019	4/12/2019	11/12/2019	18/12/2019
Close of Nominations	37	Close of Nominations – 4.00pm	LGA 4.49(a)	Thu	10/10/2019	17/10/2019	24/10/2019	31/10/2019	7/11/2019	28/11/2019	5/12/2019	12/12/2019	19/12/2019
	36	Last day for the Electoral Commissioner to prepare an updated residents roll for the election. Last day for the local government's CEO to prepare an owners and occupiers roll.	LGA s4.40(2) LGA s4.41(1)	Fri	11/10/2019	18/10/2019	25/10/2019	1/11/2019	8/11/2019	29/11/2019	6/12/2019	13/12/2019	20/12/2019
	36	Returning Officer to give Statewide public notice of the election as soon as practicable but no later than 19 days before election day.	LGA s4.64(1)	As soon as practicable									
	22	The preparation of any consolidated roll (combined roll of residents, owners and occupiers) under regulation 18(1) is to be completed on or before this day.	LGA s4.38(1) Reg. 18(1)(2)	Fri	25/10/2019	1/11/2019	8/11/2019	15/11/2019	22/11/2019	13/12/2019	20/12/2019	27/12/2019	3/01/2020
	19	Last day for the Returning Officer to give Statewide public notice of the election.	LGA s4.64(1)	Mon	28/10/2019	4/11/2019	11/11/2019	18/11/2019	25/11/2019	16/12/2019	23/12/2019	30/12/2019	6/01/2020
	4	Close of absent voting and close of postal vote applications for 'voting in person' elections – 4.00pm.	LGA s4.68(1)(c) Reg. 37(3)(4)	Tue	12/11/2019	19/11/2019	26/11/2019	3/12/2019	10/12/2019	31/12/2019	7/01/2020	14/01/2020	21/01/2020
	1	Close of early voting for 'voting in person' elections – 4.00pm.	LGA s4.71(1)(e) Reg. 59(2)	Fri	15/11/2019	22/11/2019	29/11/2019	6/12/2019	13/12/2019	3/01/2020	10/01/2020	17/01/2020	24/01/2020
Election Day	0	Election Day Close of poll – 6.00pm.	LGA s4.7 LGA s4.68(1)(e)	Sat	16/11/2019	23/11/2019	30/11/2019	7/12/2019	14/12/2019	4/01/2020	11/01/2020	18/01/2020	25/01/2020

Queen's Birthday 30/09/19

Council meeting days 19/10/19, 16/11/19, 13/12/19

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	REPLACEMENT OF POOL FENCE
Agenda/Minute Number:	9.4.1
Applicant:	Nil
File Ref:	ADM 0255
Disclosure of Interest:	Nil
Date of Report:	12 September 2019
Author:	Tralee Cable Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider replacement of the unstable fence at the Meekatharra swimming pool.

Attachments:

Quotations from SA Hines, Yulella Building & Construction, Abrolhos Landscaping & Gardening, Coral Coast Homes

Background:

In late June 2019 a project to replace the shade sails at the Meekatharra swimming pool was completed. During the demolition phase, it was discovered that the old structures had been attached to the rear fence of the pool and had weakened it. Removal of these structures resulted in the existing fence becoming unstable and requiring replacement.

Comment:

This item has been considered at the Health, Building, Town Planning Committee at their August meeting, however was omitted from the Ordinary Council Meeting agenda for that month. As a matter requiring an absolute majority agreement this decision necessitates full council consideration.

Since the HBTP meeting staff have received quotes for alternative fencing materials (Besser Bricks and Limestone) as well as the viability of retaining the existing fence but securing it. For approximately \$20,000 the current fence could be retained but would be unlikely to last beyond 10 years.

Quotes received for the demolition, removal and replacement of the fence were sought from SA Hines, Yulella Building and Construction and Abrolhos Landscaping. These quotes are attached.

SA Hines and Yulella Building and Construction have quoted to provide a colorbond fence, while comparison quotes for alternate styles of fence have also been sought from Abrolhos Landscaping for limestone block fence and Coral Coast Homes for a like for like besser block construction.

Colourbond Fence

2100 high, double sided, not capped post and rail.

SA Hines	\$14,190
Yulella Building and Construction	\$19,420
Abrolhos Landscaping and Gardening	\$22,250

Besser Brick Fence
Coral Coast Homes \$24,090

Limestone Wall
Abrolhos Landscaping and Gardening \$63,800

Engagement of SA Hines to construct a colorbond double sided post and rail fence without ridge capping is the recommended course of action, and the lowest price received for the works at \$14,190 including GST.

This replacement is a matter of urgency due to the imminent opening of the swimming pool for the season, and the risk of collapse that the existing fence poses.

Consultation:

Roy McClymont – Chief Executive Officer
David Macdonald – Project Officer
Krys East – Acting Chief Executive Officer

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Out of budget expenditure on urgent item

Strategic Implications:

Delays to the swimming pool season opening are likely

Voting Requirements:

Absolute Majority

Committee Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr AJ Binsiar

That Council endorse the engagement of SA Hines to demolish existing, remove debris and construct 2100mm high colorbond Deep Ocean blue double sided post and rail tin fence as per quotation \$14,190 and allocate \$14,190 to GL 3694 Pool – Main Pool, Wading Pool & Other Infrastructure.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

7/4/2019

Quotient quote: Pool Fence







Prepared for David Macdonald
 Email po@meekashire.wa.gov.au
 Address Meekathara, WA
 Phone 0439690744

Prepared by Campbell Semmens, Abrolhos Landscaping
 Address PO Box 1701 Geraldton 6531
 Phone 0438652280 Campbell / 0438652252 Mehdi / 0438652289 Jason Website abrolhoslandscaping.com.au
 ABN 85612655031

Quote number 1223 Date July 3, 2019 Valid until September 29, 2019 at 2:56am

[Download PDF](#)

Pool Fence

New Fence Labour, machines and cartage to demolish existing besa block wall. Supply and installation of 30m long, 2.1m high, double sided colourbond fence. Temp fencing to secure during construction	22,250.00 x 1 22,250.00
 	
Colorbond Panel Fencing Removal and replacement of front fencing at unit 1 Regan St 1200mm H, 51m Long, 12 colours available. NOTE; Can be done at this price only in conjunction with pool fencing works	100.00 x 51 5,100.00
 	
<div>Subtotal 27,350.00</div> <div>GST 10% 2,735.00</div> <div>Total AUD including GST \$30,085.00</div>	

How to use Interactive quote

You can choose, you can Ask a Question

Click on RED items to select, some items may also have selectable quantities. So go ahead and press some buttons!

We promise it won't explode

Please note GST in subtotals box above

Flexible payment options

Pay by credit card, direct debit, cheque or cash. We can also tailor a payment solution to suit your needs, just ask us!

<https://go.quotientapp.com/q/qmbBee38BtLpUYUx6b9rUUAZGCV8AFLaail9.syzCQE>

1/2

Yulella Building & Construction

ABN 98 082 413 634

Cnr Donovan and Stoddard St
Meekatharra. 6642

Quotation



yulellabuilding@westnet.com.au

Ph 99801910

Mob 0498994653



To: Shire Of Meekatharra

Quote No.	A0014
Quote Date	01-07-2019
Account Number	2
Order No.	

Qty.	Description	Unit ExPrice	Tax	Total
	Swimming pool: Remove besser block wall on the west side of grassed area. Knock over to the outside sloping away. Clean up area and take all rubble to tip. Retain footings. Price includes Bobcat, tip truck, 2.5 ton escavator and labour.	\$4150.00	10%	\$4,565.00
	If decided old footing to go (of no use to fence or as a retainer.) Extra \$850.00 plus GST Supply & erect 2m high colour bond fence, with 4mm walled galv posts ,sheeted on both sides, 4 rows battens per side. Top of sheets capped.	\$13505.00	10%	\$14,855.50

Quote is firm for 30 days only.

Ex-GST Total	\$17,655.00
GST Total	\$1,765.50
Total With GST	\$19,420.50
Quote Total	\$19,420.50



Yulella Aboriginal Corp
BSB 036-158 Act. 102765



MAIL
P.O. Box 223
Meekatharra 6642. WA



Master Card

Visa

Sign.:

Card No.:

Exp. Date :

Name :

S A Hines contracting
ABN : 508 6154 2062

Ph : 0488 698 344
Email : scotthines@live.com.au
PO Box 530 Meekatharra 6642

Date : 20-5-19

Quote # 0185

Client : Shire of Meekatharra
Swimming pool west fence.

Quote to remove existing cement block wall and remove from site
Would require access to western power yard.

\$ 2,000.00
\$ 200.00
\$ 2,200.00

Supply and erect 30m of 2100mm (colobond deep ocean blue) 80mm
posts 3 x battens double sided tin fence.

Subtotal \$ 12,900.00
GST \$ 1,290.00
Total \$ 14,190.00

Quote valid 28 days.
Any queries please don't hesitate to contact myself.
Scott Hines



Coral Coast Homes (WA) Pty Ltd
T/As **Coral Coast Homes & Construction**
PO Box 5261 Wonthella WA 6530
14 Stow Street, Geraldton WA 6530
Ph: 08 9964 3330
Registration No. 13179
ABN 34 142 361 457
ACN: 142 361 457

Date Issued: 30/8/19

Quotation Ref: Meeka pool fencing - Blockwork

QUOTATION

TO: Shire of Meekatharra
Att: Tralee Cable
ADDRESS: Meekatharra aquatic centre
Work Order: Remove and reconstruct concrete blockwork fence

Good day,

We thank you for the opportunity and have great pleasure in submitting our Quotation for the above works.

Our price for the works is **\$24,090.00** Inc. GST

The price includes the following:

Demolish existing blockwork fence and remove debris from site	\$2,496.00
Construct new core filled 190mm wide concrete block wall 29m long x 2.1m high.	\$19,404.00
Note: <ul style="list-style-type: none">• We have allowed to re-use the existing concrete footing.• We have allowed to chemset reinforcing rods into the footing and core fill the hollow concrete blocks for added strength.• We have not allowed for any painting work	
Total Exc GST	\$21,900.00
Total inc GST	\$24,090.00

Thank you again for giving Coral Coast Homes & Construction the opportunity to offer our Quotation for your consideration.

We trust our Quotation offers sufficient detail for you to make a decision on your preferred builder. However, if you would like any additional information regarding this quote, or if we can be of any further assistance; please feel free to contact me on the details provided below.

Yours sincerely,
Arron Parker
Ph: 08 9964 3330
Mob: 0400 903 409
Email: arron@cchomeswa.com.au

8/30/2019

Quotient quote: Pool Wall Limestone



Prepared for David Macdonald
 Email po@meekashire.wa.gov.au
 Address Meekathara, WA
 Phone 0439690744

Prepared by Campbell Semmens, Abrolhos Landscaping
 Address PO Box 1701 Geraldton 6531
 Phone 0438652280 Campbell / 0438652252 Mehdi / 0438652289 Jason Website abrolhoslandscaping.com.au
 ABN 85612655031

Quote number 1272 Date August 30, 2019 Valid until November 28, 2019 at 2:02am

[Download PDF](#)

Pool Wall Limestone

Limestone Wall

350x350x1000 reconstituted limestone blocks supplied and laid to create 30m long, 2.1m high screen wall to rear of pool.
 inclusive of all materials, labour, engineers drawings, machine hire, temp fencing, removal of existing brick wall.

NOTE* The footing shown in pic is underground



58,000.00

x 1

58,000.00

Subtotal

58,000.00

GST 10%

5,800.00

Total AUD including GST

\$63,800.00

How to use Interactive quote

You can choose, you can Ask a Question

Click on RED items to select, some items may also have selectable quantities. So go ahead and press some buttons!

We promise it won't explode

Please note GST in subtotals box above

Flexible payment options

Pay by credit card, direct debit, cheque or cash. We can also tailor a payment solution to suit your needs, just ask us!



Terms and Conditions

Estimates are valid for 30 days .

50% deposit may be required before ordering special delivery materials. (we will advise if this applies)

"Hard Digging Clause" extra costs could be incurred if rock is hit during works listed above.

No allowance for any works outside the above scope

Title/Subject:	LIGHTING AT SKATE PARK
Agenda/Minute Number:	9.4.2
Applicant:	Nil
File Ref:	ADM
Disclosure of Interest:	Nil
Date of Report:	12 September 2019
Author:	Tralee Cable Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider making provision in the Skate park Budget for night lights.

Attachments:

Support from Meekatharra Police

Background:

The recently completed Lions Park Small Wheels Facility (LPSWF) has been commissioned and will be officially opened on the 28th September at the Outback Festival. There remains minor landscaping items to complete, for which a budget allowance has been made.

The LPSWF has been very successful with local children since it was unofficially opened for use recently. The Shire sponsored Skateboard WA clinic saw up to 60 children attend both the Saturday and Sunday sessions. At late afternoon/evening on any day there can be between 20 – 40 youths using the facility after school. The proliferation of youth on scooters at any time of the day is also evidence of the success. The youth in town are learning valuable collaboration and consideration, life skills, are being active in their community and regularly voice their appreciation for the park.

At the September meeting of the Meekatharra Aboriginal Reference Group (MARG), local Aboriginal elders requested the Shire consider installing lights at the facility as there has been an increase of young people congregating in the area later at night and indulging in antisocial behavior. This request was made as an early intervention strategy to support the installation of the town siren to get children home by 8pm - if the park is too bright to hide in, the youth will not be as likely to gather there in the late hours.

The local Police have agreed this is an evolving problem, and have provided their support for the proposal in the attached email.

Comment:

A recent scoping visit to the LPSWF coincided with a group of youth using the facility after school. Once the youths acknowledged the attendees were from the Shire, they immediately requested lights at the park to enable them to continue to safely skate after dark, before the 8pm siren rings.

There is also some concern that should a user be in the park at night, the risk of harm or injury is significantly increased due to poor visibility. Poor lighting could leave the Shire exposed to legal liability for injuries caused as well as creating increased complexity for first responders.

Lights in the park will, as demonstrated in other Local Governments regions, deter antisocial gatherings at that location in the evenings. With summer fast approaching, it is expected we will see an increase in both skate activity and antisocial behaviors, and it is considered timely to install lighting prior to the warmer weather, and before bad behavior becomes established.

Similar solar lights installed within the Shire of Meekatharra have been purchased at \$1400 each. There would be additional cost for protective cages and installation.

It is anticipated 3 strategically placed lights would be sufficient to illuminate the park without providing disturbance to nearby residences.

It is recommended Council make allowance for up to \$10,000 to install protected solar lights and panels at the Lions Park Small Wheels Facility.

Consultation:

Krys East – Acting Chief Executive Officer

David Macdonald – Project Officer

Members of the Meekatharra Aboriginal Reference Group

Max Walker - Acting Senior Sergeant

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

An allocation of \$10,000 would be required if Council endorse this expenditure.

Strategic Implications:

While the construction of the LPSWF has been considered a success by community, this could be jeopardized by either poor social behavior, or by a serious accident. Installation of lighting is validated by community consultation through the MARG and consultation with the WAPOL.

Voting Requirements:

Absolute Majority (if amending budget)

Officers Recommended Options:

Option A

That Council endorse the installation of three solar lights at the Lions Park Small Wheels Facility up to a value of \$10,000 and authorise a corresponding budget inclusion to GL 4015 to allow for this project to be completed as soon as possible.

OR

Option B

No action be taken

Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr HJ Nichols

Council request staff source suitable funding options for lighting at the Small Wheels Park, and bring back to Council.

Reason for Resolution Differing from Officers Recommendation:

Council support the idea of lights at the Small Wheels Park, however due to cost overruns in the build of the park, staff were requested to source alternate funding.

CARRIED 4/0

CDSM

From: WALKER Max [PD09124] [mailto:Max.WALKER@police.wa.gov.au]
Sent: Monday, 16 September 2019 9:24 AM
To: CDSM <cdsm@meekashire.wa.gov.au>
Subject: Support for Lights at Skatepark

Good Morning Tralee,

The request for council to consider lighting at the Lions Park Small Wheels Facility is supported by Meekatharra Police. We have had recent reports of minor graffiti and damage at the facility most likely occurring during the evenings in darkness.

Meekatharra Police have also seen an increase in youth on scooters on Main Street after dark causing us concern for their safety.

Youth have expressed to Police that they are in the area due to the lighting.
Providing lighting at the facility will provide a safe place after dark.

Adequate lighting has shown to be a positive deterrent to criminal and anti-social behaviour in other Police sub-districts.



Regards

Max Walker | 9124 | Acting Senior Sergeant – Officer in Charge
Meekatharra Police Station, Mid-West Gascoyne |
Western Australia Police Force
Lot 837 Main Street, Meekatharra, WA 66642
PO Box 303 Meekatharra WA 6642
T: (08) 9981 1007 | F: (08) 9980 1192
E: pd09124@police.wa.gov.au | W: www.police.wa.gov.au

9.5 HEALTH BUILDING AND TOWN PLANNING

Nil

9.6 WORKS AND SERVICE

Title/Subject:	PROPOSED PURCHASE OF ROAD SWEEPER	
Agenda/Minute Number:	9.6.1	
Applicant:	Nil	
File Ref:	Plant file	
Disclosure of Interest:	Nil	
Date of Report:	9 September 2019	
Author:	Peter Cox Works and Services Manager	 <i>Signature of Author</i>
Senior Officer:	Krys East Acting Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider the proposed budgeted purchase of a road sweeper.

Attachments:

Copy of Quote attached from T-Quip – a WALGA preferred supplier of Road Sweepers (WALGA TPS 0985).

Background:

The Works Group committee agreed on 23 January 2019 to recommend that an allocation for a new Road Sweeper with air conditioning be included in the 2019/2020 budget. Council adopted the budget at the June 2019 OCM meeting and this item was included.

Comment:

Quotations were called on Monday 26 August 2019 by email for the supply of one new Hako – Citymaster 1600 Road Sweeper with the trade-in of the Shire's P100 – 2005 Tennant Road Sweeper through WALGA Preferred Supplier Contract No NPN 1.15. Only one supplier responded; this was T-Quip.

Extensive research was carried out in regards to parts supply, service, warranty, cost of optional extras and availability. T-Quip are the only known suppliers of the CityMaster brand in Western Australia.

The purchase of the CityMaster 1600 Road Sweeper from T-Quip is the Works and Services Managers recommendation for the following reasons:

- The current town crew are familiar with this brand of sweeper.
- T-Quip are the only supplier for the CityMaster type.
- CityMaster is a one switch operation
- CityMaster has been proven to handle the dust in Meekatharra
- Previous Citymaster sweeper have met requirements
- The CityMaster 1600 fits under the Main Street verandahs of all local business

Consultation:

Roy McClymont - Chief Executive Officer
Works Group
Town Crew Staff

Statutory Environment:

Local Government Act 1995 including section 3.57

Policy Implications:

Purchasing Policy 04.02

Budget/Financial Implications:

A budget allocation of \$160,000 has been included in the 2019/20 adopted budget for the purchase of a new Sweeper (Road Plant Purchases GL 5094 – Sweeper)

Company	Make of Roller	Price (GST Inc)	Trade (GST Inc)	Change Over (GST Inc)
T- Quip	Hako – Citymaster 1600	\$160,952.00	\$8,800.00	\$152,152.00

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Works Group Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That Council authorize;

- the purchase of a new Hako – Citymaster 1600 Road Sweeper for \$160,952 (GST Inc) from T-Quip.
- trade-in P100 – 2005 Tennant Road Sweeper for \$8,800.

Therefore the net cost to the Shire will be \$152,152.00 (GST Inc).

CARRIED 4/0



36 Abernethy Road
Belmont WA 6104
Ph: 08 9478 7000
Fax: 08 9478 6667
ABN: 87 009 106 138

Quote #190332

21 August 2019

John Watson-Bates
Operations Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Re: Hako - Citymaster 1600
WALGA TPS 0985

Dear John,

Further to our discussion which established the suitability of the Hako - Citymaster 1600 to meet your requirements, it is with pleasure that we provide the following quotation for your consideration.

Quote:

Qty	Code	Description	Price
1	99149102	Hako - Citymaster 1600	
1	99301803	Hako Spare wheel standard	
1	99144530	Hako Hand suction hose Hand	
1	99113930	Hako High-pressure cleaner 13l/min @ 120 bar hand-spray gun 900 mm hose 10 m...[99113930]	
1	CVPJS021	Camera Screen 7" split screen	
1	Radio	Radio	
1	CVPFE1ABE	Fire Extinguisher 1kg	
1	Window tint	Window tint	
1	Delivery	Delivery and training included	
			Ex GST \$152,320.00
			WALGA TPS 0985 Discount -\$6,000.00
			Total Ex GST \$146,320.00
			GST Amount \$14,632.00
			Total Inc GST \$160,952.00
			Tenant 6650 Trade Allowance Inc GST -\$8,800.00
			Changeover Price Inc GST \$152,152.00

Optional Extras:

Qty	Code	Description	Ex GST	Inc GST
			Total Optional Extras Inc GST:	

Indicative Lease Costs (optional extras not included):

Purchase Price	Lease Fee	Deposit	Balloon	Amount Financed
\$160,952.00	\$0.00			\$152,152.00
12 months	24 months	36 months	48 months	60 months

Quotation By T-Quip

\$13,074.00	\$6,757.00	\$4,654.00	\$3,606.00	\$2,978.00
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**Finance Disclaimer - monthly payments shown are indicative only and subject to rate rise and fall. Terms & Conditions apply and subject to provider approval.*

- Settlement** On presentation of invoice
- Validity** This quotation is valid for a period of 30 days
- Delivery** Within 28 days of receipt of official order
- Warranty** 12-month 2000 hours parts & labour (whichever occurs first)

T-QUIP is proudly a Western Australian family owned business and has developed a long standing working relationships with private schools, local government, turf care and grounds care contractors including warehousing & shopping centers. Our product range covers environmental cleaning equipment and grounds care mowing equipment.

T-QUIP has a comprehensive parts department, we stock a full range of performance parts for all models that we supply and this is also supported by the Hako warehouse facility where parts are available overnight.

T-QUIP has the most modern workshop facilities dedicated to all our products we supply in Western Australia. We also have 3 service vehicles on the road to provide warranty, routine service or mechanical repairs on site. T-Quip employs qualified technicians who go on regular training modules to keep up with changing technology.

Should you require anything further please do not hesitate to contact the undersigned on 08 9478 7000 or 0407 389 000.

Kind Regards

Roland Abel

Sales Consultant

For All Your Sweeping Needs



36 Abernethy Road Belmont Western Australia 6104
p: 08 9478 7000 | **f:** 08 9478 6667 | **m:** 0407 389 000
e: sales@tquip.com.au
w: www.tquip.com.au

9.7 CONFIDENTIAL ITEMS

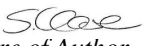

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That the meeting is closed to members of the public to allow Council to discuss item 9.7.1 which concerns matters of a confidential nature.

CARRIED 4/0

CONFIDENTIAL ITEM

Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

Title/Subject:	REQUEST FOR RATES EXEMPTION
Agenda/Minute Number:	9.7.1
Applicant:	Murchison Region Aboriginal Corporation (MRAC) and Fiduciary Administration Services Pty Ltd (FAS)
File Ref:	ADM416
Disclosure of Interest:	Nil
Date of Report:	12 September 2019
Author:	Svenja Clare Acting Deputy Chief Executive Officer
Senior Officer:	Krys East Acting Chief Executive Officer
	 Signature of Author
	 Signature Senior Officer

Summary/Matter for Consideration:

Council to consider two requests for rates exemption.

Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr AJ Binsiar

That Council deny the rate exemptions as applied for by Murchison Region Aboriginal Corporation (MRAC) and by Fiduciary Administration Services Pty Ltd (the trustee of the Yugunga-Nya People's Trust).

Reason for Resolution Differing from Officers Recommendation:

Council requires that every landowner makes a reasonable contribution to the rates burden. Granting concessions to a particular group could cause disagreement within the community and puts increased onus on other ratepayers to make up the shortfall.

MRAC had previously applied for rates exemption for 93 Darlot Street along with other properties, but had consequently withdrawn the application for this property on the grounds that it was going to be sold. Council granted a concession for all other MRAC properties

with the last effective year being 2019/20 (the current year). Council are aware that this property is again up for sale.

CARRIED 4/0

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION
OF THE MEETING**

Nil

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN**

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 10:53am.