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AGENDA

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The President Cr. T.R.Hutchinson declared the meeting open at 9.30am.

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days if this Meeting "

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:

Members

Councillor T.R. Hutchinson

(President)

Councillor B.A. O'Dwyer

(Deputy President)

Councillor N.L. Trenfield

Councillor R.K.Howden

Councillor A.G.Burrows

Staff

Mr Roy McClymont

(Chief Executive Officer)

Ms Natalie Hope

(Deputy Chief Executive Officer)

Apologies

Councillor M.D.E.Bain

Approved Leave of Absence

Councillor A.E.Smith

Councillor S.R.Bajrai

Observers

Len Calneggia

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil

4. PUBLIC QUESTION TIME:

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Council Resolution:

Moved: Cr B.A.O'Dwyer

Seconded: Cr. N.L.Trenfield

That Councillor M.D.E.Bain be granted leave of absence for the October 2006 meeting.

CARRIED 5/0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:

6.1 ORDINARY MEETING HELD 19th AUGUST 2006.

Council Resolution:

Moved: Cr. R.K.Howden

Seconded: Cr. B.A.O'Dwyer

That the minutes from the Ordinary Meeting of Council held Saturday, 19th August 2006 be confirmed.

CARRIED 5/0

7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:

President T.R.Hutchison announced that Greenfield's report had been received and was due to be discussed in a late item.

9. REPORTS OF COMMITTEES AND OFFICERS:

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORK SUPERVISOR'S REPORT – SEPTEMBER 2006

Construction:

Londor Road

The sections to receive attention at the Western end of the flood damage project have been completed. These include re-instatement of a very badly damaged section south of the Yalgarr River, about 1.5kms in length. This section had to be completely re-constructed as the flood waters completely destroyed the roadway and deemed it totally unsafe for all road users. The finished product is of a very high standard, incorporating drainage humps and the section has been guide posted to present a well constructed piece of roadway. The other sections have been at the Mt. Gould end, including sheeting of section at Mt. Gould Police Station and near the Beringarra turn off. Some sections on the way to the Erabiddy boundary have also been sheeted with select base course material which was won in that area. These sections were mainly where the old sheeting had been washed away and all that remained were stretches of a rocky surface, almost untrafficable.

The construction crew has now shifted east to the Hope River, and re-construction of those areas badly affected by the cyclonic flooding, earlier in the year have commenced. The section just west of Four Corners will receive particular attention as the damage in that area was very considerable.

A letter from the Manager of Mt. Vernon station was received recently, congratulating the construction crew on their excellent work in that area, 'well done crew'.

Maintenance:

Grading

This activity has continued utilizing two of Council's graders, and has serviced the Murchison Downs, Hill-view, Sandstone, Cogla Downs, Pollelle, Annean, Sherwood, Munarra, Mooloogool, Doolgunna, Ashburton Downs Road (to Fortnum turnoff only), Marymia, Kumarina Station, Ilgarrie, Bulloo Downs and Weelarama Roads.

Town Maintenance

The small crew under the direction of Council's newly appointed Leading Hand Cecil Lane, are going well, their duties have included grave preparation at the town cemetery as well as the routine street cleaning and general maintenance. Some of the damaged 'keep left' signs have been replaced, due to vandalism, this is almost ongoing.

BMX Track

The bench seating and signs for this project have been put in place and have really given the track a sense of 'identity'. The table and chair shaded set has arrived and will be put in place very soon.

Rubbish Tip

The wrecked car section has been cleared of all wrecks by Sims metal, and we are now ready for another town pick up to continue Council's ongoing programme to service residents that require old and useless wrecks to be removed free of charge, this service has already improved the immediate visual aspect of the town of Meekatharra to all travellers that pass through.

Depot Security

There has only been one minor incident in the past month of vandalism, where a side window on the mechanic's vehicle was broken. I am confident with the placing of cctv units (budgeted) the situation will remain at a much better level than has been experienced in the past year or so.

Officers Recommendation/Council Decision:

Moved: Cr N.L.Trenfield

Seconded: Cr A.G.Burrows

That the Works Supervisors report for September 2006 be received

CARRIED 5/0

9.1.2 PLANT MECHANIC'S REPORT – SEPTEMBER

P24

We need to replace our high pressure cleaners as soon as possible with electric start diesels x 1 so far. The quote that I have so far is for \$5737.50 dollars includes all accessories.

P24

We have just purchased a diesel transfer pump for the cost of \$2948, this is a small cost considering it costs us \$1500 for petrol pumps, that don't seem to be able to stand up to constant pumping and constantly break down (heads, pistons and bottom ends).

Gensets

All sets are running okay, just general maintenance.

P370 Kubota Tractor

This machine has just come back from gearbox repairs and now seems to be working okay.

P86 613C Scraper

The machine is now at Trenfield Motors for dismantling and assessment of damage to the motor. As yet I have had no report back as to how it is coming along.

All Trucks

Minor repairs only for the month plus services are up to date.

P93 John Deere Back Hoe

There were some hydraulic repairs to hydraulic lines. Now running okay.

P357 Maintenance Van

There were some wiring faults with this trailer. Now rectified, the genset that runs this unit is getting tired and needs to be replaced as soon as possible. Approximate price \$10,800.

P108 12H Cat Grader

Westrac have been out to rectify wiring problems with this machine under warranty.

P358 12H Grader

No problems with this machine except for normal wear. It requires mole board skins and turn table skins which I have now ordered and will be rectified this week. It's now coming up to 7,000 hrs, which means the machine will be out of warranty. Would suggest we start thinking about change over while we can still get a good change over price.

P338 Side tipper

Brackets had to be welded to side door there seems to be a fault with these trailers as this is the second one that has had to be welded.

P348 950G Loader

This machine had a broken exhaust manifold studs had to dismantle drill out studs and re-tap and replace, there is still light replacement and wiring to be done on this machine which will be carried out within the next 2 weeks, it has also had R/H window latch replaced.

P349 Volvo Grader

I have had to replace the main universals for transmission drive. Transmission is now getting very noisy and is also coming up for 7,000 hrs. This machine will cost us a lot of money shortly.

Officers Recommendation/Council Decision

Moved: Cr B.A. O'Dwyer

Seconded: Cr. N.L Trenfield

That the Plant Mechanics report for September 2006 be received.

CARRIED 5/0

9.1.3 AIRPORT MANAGER'S REPORT – SEPTEMBER 2006

Aircraft traffic for the month of August 2006 was once again very heavy with landings far exceeding any other month's figures since I have been keeping records from January 2004. A total of 230 aircraft landed in Meekatharra eclipsing the previous highest figure of 218 in July of this year. The monthly figures include a number of aircraft with politicians either passing through or visiting town including a VIP RAAF Challenger 604 jet aircraft which landed during the Croc Fest. Continuing high figures of Network Aviation, Ad Astral Aviation and Skippers Aviation have all contributed to this month's tally.

The following table is provided on aircraft movements for the month of August 2006 with comparisons with August 2005.

	August 2005	August 2006	Variation
General Aircraft Landed:	203	230	+ 13%
Passengers on Board:	3061	3310	+8%
Avgas Fuel Sold:	38,005 litres	24,034 litres	-36%
Jet Fuel Sold:	85,174 litres	106,954 litres	+26%
Total Fuel Sold	130,988 litres	123,179 litres	+6%
R.F.D.S. Aircraft Landed:	77	76	

The following figures show the comparisons for the first 8 months of 2006 compared with the same period of 2005 and 2004.

	2006	2005	2004	Variation
General Aircraft Landed: 1465	1198	805	+ 82%	
Total Aviation Fuel Sold: 830,334	684,702	477,611	+ 74%	

Aerodrome Works:

With the introduction of a 4 week on 1 week off roster commencing early August, the additional uninterrupted hours worked on the weekends have enabled me to catch up on some of the aerodrome works that have been outstanding for some time. During the month but not limited to weekends, the following works have been carried out:

- Runway, apron and taxiways swept.
- Runway light transformer dug up and identified for correct model and amperage output. (to be replaced next weekend)
- All kerosene emergency flares checked and topped up.
- Petunias replanted in pots in front of terminal
- Wash all runway light lenses as a thin film of spider web and dust had formed over most.
- Re-arranged terminal furniture for Skippers operations.
- Buffalo grass growing on the runway strip of runway 15/33 chipped
- Runway strip on runway 15/33 dragged to take out wind grass and stink weed.
- Weeds and grass from inside and around the external fence line of Mobile fuel farm chipped and removed
- Patch holes and fill in erosion damage on runway strip 09/27.
- Weeds and grass chipped from around signal circle and illuminated wind indicator.

The petunia garden has developed well over the last month and is now showing a very healthy display of flowers. The warm weather and some TLC has also enhanced the growth and bloom of the lantana plants which are now flowering heavily. The petunias planted in the pots on the front verandah of the terminal are beginning to develop and flower.

It is pleasing to be able to plant flowers without the problems of rabbits and kangaroos devouring them as they develop.

Cecil has been providing some assistance with the removal of grass and clover from the basins of the 130 bottlebrush trees planted along the access road. Approximately 15 trees have been cleared.

Annual Electrical Inspection

The annual electrical inspection was carried out during July by Air Services Australia. A copy of the report has been attached for your information. There is a substantial amount of work required to bring the runway lights and electrical systems back into line and I will work with Air Services Australia and the CEO on progressing with this work.

Aerodrome Works Outstanding:

PAL. The Pilot Activated Lighting system has finally been installed but as yet it has not been commissioned and put into service. We are still waiting on Air Services Australia radio tech's to tune it into the allocated frequency once CASA have granted us the license. Hopefully this will be done within the next 2 months and we may have the unit completed and commissioned by November. *(No update on this as yet.)*

Update of aerodrome maps, plans & drawings:

Work is well underway with this project to have all our plans put on CADD (electronic system). Updates can be made by simply doing mark ups on the existing drawings and sending them of to Aerodrome Management Services to update and return the electronic version. *(This project nearing completion.)*

Aerodrome Security:

The annual audit of the aerodrome security will be carried out on 6th September by officer from the Transport Security Branch. They will be looking for compliance with our Transport Security Plan which has been developed under the new Transport Security Act and regulations.

They will also audit procedures such as handling of passengers, baggage and security during times of the Regular Passenger Transport (RPT) planes, as well as inspect airside security, gates, signage and our Australian Security Identification Card (ASIC) program.

Results of the audit will be provided for the next meeting.

Aerodrome Emergency Exercise:

CASA regulations state that each 2 years, an Aerodrome Emergency Exercise is to be conducted utilizing all the emergency services as listed in the Aerodrome Emergency Procedures. Each alternate year, a desk top exercise must be held to work through the procedures etc.

Our last exercise was held in April 2005 and due to the disruption of both CEO's and Police Sergeants, we have not had the desk top exercise in 2006 as yet.

CASA have asked the question and I have told them of the reason for the delay. I have spoken with the A/g sergeant and have suggested that we hold another live exercise as there are a number of new members in the fire brigade and not so many old ones. The experience would be good for the new members. The sergeant has agreed to set it up and have an exercise in August just after the permanent sergeant takes up duty.

(Update on this item) Efforts by myself to meet with the police to fully organize this exercise have proved fruitless. It appears that the police are extremely busy and cannot make the time to meet with me. I have referred this matter to the CEO to follow up with Police.

(Further update) I have spoken with Sergeant Doug Holt on two recent occasions regarding this exercise. He is currently working on co-ordinating a table top exercise and together we will organize a familiarization visit to the airport by all organizations associated with the aerodrome emergency plan. This is planned for mid October. Following this he will organize the live exercise which will probably take place early next year.

CASA Annual Audit:

The annual Civil Aviation Safety Authority (CASA) compliance audit was due to be held in June however due to a number of reasons outside our control; it has been postponed on several occasions and is now set for 11th October 2006. Since becoming a Certified Aerodrome in May of this year, a number of operational requirements changes have been put into place. The auditor will be checking on these to ensure that we are managing the aerodrome in accordance with new requirements and standards. The audit report will be provided for the November meeting hopefully.

General Summary:

As can be seen by the above information, the airport is still very busy and August 2006 has seen new records set. As from 1st September, additional flights have been scheduled for NIFTY copper mine (now 3 flights daily). This should have some impact with a reduction of flights coming in here for fuel until such time as the mine start filling the extra seats of the additional flights. There has already been a noted reduction of Network flights into Meeka over the last week.

Overall, with the resources boom gaining momentum and new mine sites opening up in the Pilbara, I feel that operations at the airport will continue to increase and it may be time to look at how best the airport is staffed and run.

Officers Recommendation/Council Decision

Moved: Cr R.K. Howden

Seconded: Cr. B.A. O'Dwyer

That the Airport Managers report for September 2006 be received.

CARRIED 5/0

MEEKATHARRA ANNUAL AIRPORT LIGHTING
TECHNICAL CONDITION REPORT



Aug-2006

22-Aug-2006

Mr. M Trenfield
Airport Manager
Meekatharra Airport.
Meekatharra W.A..

Dear Mal

The Perth Facilities Management Services group of Airservices Australia is pleased to submit the enclosed Condition Report on the Airport lighting and electrical facilities at Meekatharra Airport.

The Report was compiled following an extensive examination of the facilities at the Airport by one of our electrical staff, Mr. Pat McKeown. The investigation was performed over two days, the 26th and 27th July 2006, and included a night-time visual inspection of these facilities.

This Report has been broken up into individual facilities, providing information on which facility was inspected, and the size sample that was taken, the investigations undertaken and any findings or observations made. It also includes a list of recommendations for future action.

To support this Report a selection of photographs, taken during the inspection, has been provided. These photos can be used to demonstrate the current condition of some the facilities and highlight some of the problems uncovered, the CD ROM version can be viewed by most web browsers or imaging software.

The Report contains many recommendations and suggestions and Airservices would be happy to provide you with further information or engineering solutions to address these. However, unless you can identify some specific area's where we could assist you immediately, we feel any further submissions from ourselves may best be delayed until you have had sufficient time to digest the contents of our Report.

Airservices thanks you for the opportunity to undertake this task and hopes the information and recommendations provided will assist you in managing the Airport more safely and more efficiently.

Should you wish to discuss this matter or any engineering solutions further or feel there is some other way we may be able to be of service to you, please contact me by any of the methods below.

Finally we extend our thanks to you for providing assistance during our visit and providing valuable information and assistance that helped in the compilation of this Report.

Regards
Greg Jones

Senior Electrical Technical Officer
Technology and Asset Services
Perth Airport

Phone (08) 9476 8757
Mobile 0427 454 494
Fax (08) 9476 8504
mailto: greg.jones@airservicesaustralia.com

SHIRE MEEKATHARRA AIRPORT LIGHTING TECHNICAL INSPECTION REPORT

26th – 27th July 2006

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Glossary of Terms:

The recommendations made in the report have been prioritised in the following way:

- **Immediate:** As the name suggests, we recommend these items should be considered for immediate attention and should attract some form of immediate remedial action.

Failure to attend to these items may cause disruption or failure of the facility and inconvenience to aircraft operators or other users, or may prevent compliance with some operational regulations.
- **Urgent:** We suggest that these recommendations be considered for immediate attention but that remedial actions could be delayed by some short time period. In general, we suggest this delay should not exceed half to one maintenance period for the facility.

Failure to attend to these items may cause disruption or failure of the facility and cause inconvenience to aircraft operators or other users, or may prevent compliance with some operational regulations.
- **Routine:** We suggest these recommendations be considered as soon as resources become available and that remedial action should be programmed to occur during the next scheduled maintenance action.
Failure to attend to these items may cause longer-term or further deterioration of the facility that would then raise the item to a higher priority.
- **Further Considerations:**

These items have been included as additional suggested improvements. They may not necessarily directly effect the operation of the facility or their use by aircraft or operators but could lead to some improvement in a more general way.



Facility :

RUNWAY LIGHTING - ELEVATED WHITE SIDE LIGHTS

Observed Points

- *Sample 100% of fittings*
- *General Light fitting condition*
- *Fitting mounting & fixtures*
- *Fitting Level*
- *Lens condition*
- *Lamp Holder mounting*
- *Lamp Type*
- *Internal wiring*

Work carried out

- *Wash and general clean of all fittings*
- *Replaced 8 Lenses*
- *Replacement of approximately 35 lamps*
- *Electrical Test Results*
- *Minor repairs of cable terminations*

Runway 09/27

The light fittings are a polycarbonate and glass fitting, manufactured by THORN and designated as F 2. All fittings are largely in a reasonable condition considering age and local conditions.

General

Of the total number inspected a considerable quantity of light fittings were found to be poorly installed and few were correctly levelled. A good number of all concrete mounting slabs are broken or badly cracked. This type of fitting generally sits on a solid and stable base and a neoprene compression block with a tripod bolt system, this allows the unit to be correctly retained and levelled, and those that are sitting on compression blocks are unable to be adjusted due to the degraded nature of the block. Several of the fittings are mounted with excessively long bolts which are rusting. Bolts used for fixing of these fittings are generally only long enough to penetrate the mounting base, washer and sufficient length for fitting of a single nut. Should the fitting be broken off at its frangible point the currently installed excessively long bolts would present a puncture hazard to aircraft.

A number of lenses are showing signs of sand blasting; this is common to airports with jet or turbo prop aircraft operations and at the moment is causing no lighting distortion problems.

Approximately 75% of the lamps were replaced as the wrong type was fitted; runway side lights of this type are to be fitted with V1/300 25watt lamps. The SIT (series isolating transformer) buried adjacent to the light fitting is rated at 30 watts; the fitting of a larger wattage lamp serves only to load the system down. The short term gain maybe extended lamp life but is offset by brightness irregularities.

One light fitting showed up in the night inspection as being excessively bright even after the correct lamp was fitted and the wiring was checked. The cause of this is most likely to be an incorrectly rated SIT fitted to that individual light. The SIT will have to be dug up checked and if necessary be replaced with the correct type.

A night time visual inspection confirmed all lights except for one to be of a reasonable and uniform brightness after cleaning and correctly aligned down the runway edges.

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In all light fittings the internal wiring was found to be in average condition.

Overall Condition: ACCEPTABLE

Recommendations:

Immediate: Determine worst concrete bases and implement progressive replacement repair program.

Urgent: Replace excessively long mounting bolts with non corroding Stainless steel.

Routine: Replace degraded lamp holders wiring and terminations.
Replace sand blast affected lenses

Further Considerations: Nil

Facility:

RUNWAY LIGHTING - ELEVATED THRESHOLD LIGHTS.

Observed Points

- *Sample 100% of fittings*
- *General Light fitting condition*
- *Fitting mounting & fixtures*
- *Fitting Level*
- *Lens condition*
- *Lamp Holder mounting*
- *Lamp Type*
- *Internal wiring*
- *Sealing Gaskets*

Work carried out

- *Wash and general clean of all fittings*
- *Limited gasket replacement*
- *Electrical Test Results*

The light fittings are a polycarbonate fitting, previously referred to as a V7/1222, and supplied through Airport Lighting Specialists and manufactured by "ARTCRAFT" (<http://www.airportlighting.com.au/pal.htm>). All fittings are generally poor condition with regard to age and exposure conditions.

Of the sample group a considerable number of light fittings were found to be poorly installed and none were correctly levelled. Several fittings remain loosely attached to the seal and all compression blocks are hardened and unserviceable making any adjustments or light replacements difficult. These fittings are moulded with a frangible area in the base it is important that the fitting be mounted at this point only. At least one fitting has had new holes drilled in the base and remounted. A fitting that is cracked or broken in any way must be discarded and replaced. New MOS compliant "ARTCRAFT" fittings are now available but these must not mixed with older non compliant fittings.

This type of Polycarbonate lens is generally accepted to have a life span of 5 years in more extreme climates. It is important that the light filters continue to emit the true colours of Aviation RED and GREEN at the correct luminous intensity, as the fittings age the chromaticities of the filters colour will vary due to sun bleaching and may fall outside the ICAO & [CASA](#) requirements, [CASA](#) MOS139 Chapter 9.2. The filters of these fittings are a composite unit being made up of two halves glued together in the factory and must be used as supplied from the factory.

The gaskets of all the fittings are starting perish and should be considered for replacement, many fittings are incorrectly assembled, failed or missing gaskets allow dirt and dust to accumulate inside the fitting which can contribute to brightness irregularities. A night time visual inspection confirmed all lights to be of an acceptable, uniform brightness and uniform colouration.

Threshold lights are to be fitted with V1/2 lamps, 4amp 48 watt.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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Overall Condition: BELOW AVERAGE

Recommendations:

Immediate: One fitting on 27 end requires replacement (2nd fitting RH approach)
One fitting on 09 end requires replacement (fitting drilled for new mounting holes)

Urgent: Replace all perished gaskets
Re-assemble fittings correctly
Re-level all fittings

Routine: Replace fitting bodies as required.
Repair wiring as required
Implement progressive lens replacements program such that all lenses are replaced
5 years.

Further Considerations: Nil.

Facility:

RUNWAY LIGHTING - ELEVATED TAXIWAY and HOLDING POINT LIGHTS.

Observed Points

- *Sample 100% of fittings*
- *General Light fitting condition*
- *Fitting mounting & fixtures*
- *Fitting Level*
- *Lens condition*
- *Lamp Holder mounting*
- *Lamp Type*
- *Internal wiring*
- *Sealing Gaskets*

Work carried out

- *Wash and general clean of all fittings*
- *Limited gasket replacement*
- *Minor repairs of cable terminations*
- *Electrical Test Results*

As with the runway lighting units a high percentage of these elevated fittings V7/1222, are mounted on concrete garden slab bases which are beginning to fail. All airport lighting fittings need to be mounted on a solid and stable base to ensure that they perform as designed.

It is important that these fittings are assembled with their gaskets correctly, and that mounting bolts only of sufficiently length be used. A number of fittings have wiring terminations that are starting to show signs of excessive heating, these and faulty lamp holders should be routinely replaced during maintenance.

A night time visual inspection confirmed all lights to be of an adequate uniform brightness and colour.

Overall Condition: **GOOD**

Recommendations:

Immediate: Determine worst concrete bases and implement progressive replacement repair program.

Urgent: Replace all perished gaskets.
Fitting 77 (ASA list) requires replacement due to broken lock ring thread.

Routine: Check and re-lamp fittings as required.
Check and repair/replace wiring and termination's as required.
Replace all gaskets as required.

Further considerations: General observation:- Most lenses have been screwed into the base too tightly. There is no necessity to over tighten if the lens sealing gasket is in good condition. The undoing of over tightened lenses places excess stress on the frangible base coupling resulting in breakages.

Facility:

RUNWAY LIGHTING - ELEVATED TURNING NODES

Observed Points

- *Sample 100% of fittings*
- *General Light fitting condition*
- *Fitting mounting & fixtures*
- *Fitting Level*
- *Lens condition*
- *Lamp Holder mounting*
- *Lamp Type*
- *Internal wiring*
- *Sealing Gaskets*

Work carried out

- *Wash and general clean of all fittings*
- *Electrical Test Results*
- *Lenses replaced*

All fittings are generally in a good condition although the prevailing mounting problems exist for these fittings as well.

Overall Condition: **VERY GOOD**

Recommendations:

Immediate: Determine worst concrete bases and implement progressive replacement repair program.

Urgent: Nil.

Routine: Replace all gaskets as required.
Check and repair/replace wiring and termination's as required.

Further Considerations: Nil

Facility:

RUNWAY/TAIXWAY/IWI/PAALC CONTROLS

Observed Points

- *Sample 1 of 1*
- *General condition*
- *Fittings mountings & fixtures*
- *Wiring & Termination's*
- *General operation*
- *PAALC operation*
- *Spares*

Work carried out

- *Minor adjustment of field current settings*
- *Electrical Test Results*

The airport lighting control is located in the *Airservices Australia* main Power House building. The cabinet is of steel construction and is maintained in a sound, clean condition. All electrical connections are sound, the wiring was heavily modified to accept the new PAALC/ARFU unit and a quantity of old and redundant equipment was removed. A faulty solid state relay in the IWI control circuit was replaced in the process.

The main isolation transformer is showing signs of ageing as the outer insulation layer is crumbling exposing the inner windings. The tapings are adjusted to their maximum setting which provides 537volts and 5.4amps on the primary field lighting circuit. This setting is still too low as it only provides 3.4amps average at each runway lamp. The lamps used in this system are designed to provide the required luminous intensity at 4amp, this is 15% low at the current setting. For the present configuration it is unlikely that the required luminous intensity at each light is being achieved. Nominal field current is 6.6amp

The PAALC unit was tested and found to be operating correctly, providing a flashing IWI indication for the last ten minutes of the 60minute operation cycle.

Modified electrical drawings are yet to be provided for the newly installed PAALC/ARFU and the unit has not yet been flight tested.

The ABL wiring is still configured in the cubicle although the ABL is decommissioned, and turned off; no inspection was carried out although it was determined to be in a safe condition electrically.

Overall Condition: VERY GOOD

Recommendations:

Immediate: Nil

Urgent: Nil.

Routine: Check all terminations for loose or hot joints.
Maintain clean environment
Check and amend drawings as required.

Further Considerations: Source a replacement transformer of sufficient size to maintain correct output.

Facility:

AIRPORT LIGHTING UNDERGROUND CABLES

Observed Points

- *Sample All*
- *General condition*
- *Fittings mountings & fixtures*
- *Wiring & Termination's*
- *Insulation Value*

Work carried out

- *Electrical Test Results*

All cables specifically associated with airport lighting were insulation tested and continuity checked.

Cables associated with Apron flood lighting are in very good condition.

The Australian Standard AS3000 requires a minimum insulation resistance of 1MΩ.

The runway lighting field cables do not meet this standard however a second value known as Minimum Safe Insulation resistance can be calculated. This value is for the Protection of indirect contact shock and is used as a basis for minimising the severity of possible electric shock. Should the MIT be replaced this minimum value will need to be recalculated.

As cable insulation values drop lamp uniform brightness and overall illumination can be affected, in worst cases large sections of lighting can be extinguished. The main causes of low cable insulation resistance are nicks or cuts in the insulation of the primary cable, defective series isolating transformers, or defective in-line cable joints. Older style epoxy/epoxy or epoxy/pitch encapsulated SIT's with age are prone to breaking down around the termination points and allow moisture ingress resulting in poor insulation readings.

$$\text{Minimum Field Insulation Resistance} = \frac{V_f}{15\text{mA}} \quad \text{therefore :} \quad \frac{537}{15\text{mA}} = 35.833 \text{ K}\Omega \text{ Minimum acceptable value}$$

Where V_f = Secondary MIT voltage for nominal primary current of 6.6amps

Ref: AS3000 clause 1.7.1 , 1.7.4.1 (b) : AS 3859

Overall Condition: GOOD

Recommendations:

Immediate: Nil

Urgent: Nil

Routine: Monitor cable resistance values and plan rectification works.
Install plug and socket connections at selected points for testing as required.

Further Considerations: Plan for future cable and SIT replacements and upgrade to FAA compliant equipment.

Facility:

APRON FLOOD LIGHTING

Observed Points

- *Sample 1 of 1*
- *General condition*
- *Fittings mountings & fixtures*
- *General operation*
- *Control systems*
- *Settings*

Work carried out

- *Functional testing and visual inspection*

All apron floodlights were observed both during the day and at night and all units were working correctly.

All towers and electrical control equipment are installed soundly and are maintained in good operational condition.

All apron floodlighting must comply with the AREODROME Design Manual PT4 Chp13 to reduce any glare presented to pilots therefore care must be exercised when maintenance is carried out that the fittings are not unduly moved or realigned.

A surface illumination check was carried out and the results plotted, these results indicate that the average illumination (3lux) of the apron area is below the standard set out in MOS 139 Chp 9.16.4. These results should be used as a guide only and professional opinion of the current design sought from a lighting design specialist.

Overall Condition: **GOOD**

Recommendations:

Immediate: Nil

Urgent: Nil

Routine: Check aiming of light units on main apron for pilot glare.
 Maintain stock holding of spare lamps.

Further Considerations: Nil

Facility:

AIRCRAFT EARTHING POINTS.

Observed Points

- *Sample 6*
- *General condition*
- *Fittings*
- *Earth test results*

Work carried out

- *Electrical Test Results*

A number of aircraft earthing points were inspected and tested and in general the earthing hardware appear to be sound.. The sampled points were tested electrically and found to be within acceptable limits of less than 10KΩ. All earthing points are required to be tested annually and marked accordingly MOS 139 Chp 11.1.16 all serviceable points are marked with a white circle the remaining unserviceable points are to be painted with a red circle.

The earthing points on this apron have been partly bituminised over and are hidden from casual observation. To be used effectively as electrical connection points they will need a thorough clean to remove the present coating of tar. If the points are no longer required they should be marked as unserviceable with a red circle or removed entirely from the hard stand area.

Overall Condition: Electrically GOOD

Recommendations:

Immediate:	Nil
Urgent:	Determine earthing point status
Routine:	Annual Testing

Further Considerations: Monitor physical condition earthing point and marking paint.

3 11 each side

General Comments

General Items in need of attention

- Reporting and repairing of day to day faults ie: loose or poorly mounted light fittings
- Local maintenance practices

Noted at the last CASA audit

- Nil

From observations of the general condition and the quality of repairs that have been carried out overtime to the airport lighting equipment there appears to be a lack of understanding as to the visual guidance, safety and reliability requirements of these precision items. Airport managers should make themselves fully aware of the competencies of any person contracted to carry out repairs and maintenance on airport lighting equipment and that they can demonstrate compliance with manufacturers recommendations and the recommendations contained within MOS 139. It is a legal requirement that all persons engaged in electrical work are licensed electricians.

9.1.4 COMMUNITY DEVELOPMENT OFFICER'S REPORT – SEPTEMBER 2006

The month of August began with a four day Mooditj training course here in Meekatharra, where a group of over 20 from around the Mid West were trained to be facilitators of the Mooditj sexual health course for young people. Once the course was finished, all the people who attended from Meekatharra got together to apply for a grant to run our own Mooditj program with the youth here in town. We found out that we were successful and will run a camp in the middle of October with ages 10 – 16 years.

This month we also found out the grant of \$15,000 that we had applied for to run the Meekatharra Family Camps project. Now that the funding has been approved, camps will be organised for the end of year and into next year. We have been holding several community BBQs to discuss the project with the wider community, and will continue to do so until camp dates are set.

CrocFest was held in August from 22nd – 24th. Schools came from all around and nearly 500 youth attended the festival. On the Wednesday night several of the schools performed and Meekatharra did an excellent job with a mixture of traditional, modern, and country dancing. I was amazed to hear that we had a better attendance of parents and community at the performance than did the Festival held in Alice Springs! Overall the youth had a great time and the community members who were involved did a fantastic job.

Officers Recommendation/Council Decision:**Moved: Cr A.G.Burrows****Seconded: Cr B.A. O'Dwyer****That the Community Development Officers report for September be received.****CARRIED 5/0**

9.1.5 STATUS REPORT

Council Decisions - Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution	Resp.	Action	Status
17/06/06	9.8.8	Professional Photographer That Council provide support for a professional photographer to come to Meekatharra for a period of 4 weeks as part of a residency scholarship from Country Arts WA by: 1. Allowing the CDO to spend approx 5 hours a week assisting the professional photographer to hold workshops with community members during the 4 weeks of residency. 2. Approving the use of a Shire vehicle by the photographer to be used within the Meekatharra town site and use of the bus for day excursions. 3. Allocate the above expenditure of \$200 for fuel in the 2006/2007 budget.	CDO	Country Arts WA advised of Council's support. CDO To assist photographer	Complete In Progress
17/06/06	9.8.10	Community Bus Usage That Council: 1. Request staff to prepare a draft policy regarding bus use to include the policy update recommendations. 2. Approve for Shire organised projects and activities to use the bus without charge. 3. Give favourable consideration in the 2006/2007 budget for \$15,000 for annual runnign and replacement costs.	CDO	Policy to be drafted Ongoing until clearly defined in policy \$15,000 budgetted	In Progress In Progress Complete
17/05/06	9.9.2	Annual Airport Lighting Technical Inspection That Council: 1. Appoint Aircservices Australia to conduct the Annual Airport Lightint Technical Inspection as quoted 28/03/06 at a cost of \$4,626 including GST. 2. Authorise this work to take place in July 2006 3. Allocate this expenditure in the 2006/2007 budget.	MAL CEO	Order issued for work 22/6/06 Report received Allocated	Complete Complete Complete

4. Permit staff to immediately commence the above work and make budget (2006/2007) provision of \$40,000 to refurbish and furnish the old bank units, \$8,000 to repair and paint inside of unit 4 Regan Street, plus \$25,000 to aircondition and furnish either unit 1 or 4 Regan Street.

15/07/06	9.3.4	Road Construction Program 2006/2007 That Council engage a consultant to draw up a schedule of construction works and coatings for this years (06/07) road construction program in consultation with the relevant staff and councillors. Further, that the consultant also provide a suggested program for this years construction, identifying program areas that could best be undertaken by contract. Further that the consultant also review current systems for monitoring works construction and make recommendations for any potential improvements.	CEO	Order issued 19/7/06 on Greenfields for this work Michael Koene visited 6/9/06 to 8/9/06 - will do follow up visit in October 06, then as required. Report will be presented to Council	Complete
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project Take steps to secure tenure over historic sites connected to Meekatharra Heritage Trails Project Determine status of all reserves, vesting orders and roads within shire	CEO/ CONS	Letter written to funding agencies	Complete
15/07/06	9.4.1	Mt Helle Rd - Repairs and Cattle Grid That Council undertake road works on Mt Helle/Melrose Rd section and replace cattle grid Write letter to Mr & Mrs Mahony explaining works undertaken	CEO/ WS	Undertake road works - method to be reviewed/discussed Order grid and have installed Letter written to K & K Mahony 19/7/06	In progress Complete
15/07/06	9.5.1	Laneway Closure. Land Adjacent to Lots 425, 426, 427 & 428 Railway St Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections, That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for lands Process to be completed by DOL	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite	CEO/		

15/07/06	10.1.3	That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748, Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite	CONS	Letter sent to Dept	Complete
15/07/06	10.1.3	School of the Air and Ag Dept That Council arrange meeting with Ag Dept Director General to discuss Meekatharra Office closing	CEO	School of air invited to Aug Meeting Letter to Ag Dept sent 20.07.06, Reply received meeting arranged	Complete Complete
15/07/06	10.1.1	Septic Tanks and Leach Drains Inspection That Council request undergraduate student/group to research mosquito problem and produce report to reduce mosquito numbers. Or, Council provide \$20,000 in 06/07 budget for a consultant to inspect and follow up all premises for mosquito breeding abatement	CEO		
15/07/06	10.1.1	Housing and Property Reports That Council provide \$100,000 in 06/07 budget for maintenance of Council dwellings. Make budget of \$8,500 to hire consultant to inspect all Council buildings and prepare 10 year maintenance program. Budget \$5,000 for all urgent repairs to units behind bank and \$12,000 to enhance buildings and area to acceptable standard.	CEO	Draft Budget accepted	In progress
15/07/06	10.1.5	Meekatharra Rubbish Removal Contract Council go to tender on Draft Rubbish Removal Contract that was present to Council at May meeting and that tender specifications offer purchase of Council's 2 rubbish trucks as an option with offered amount for the trucks to be clearly and separately stated in the tender documents.	CEO	Advertised 2/9/06 Tenders close 22/9/06	In progress
19/08/06	9.3.1	Exemption Required to keep/ Register 4 Dogs at 16 McCleary St All 4 dogs are permitted at this property subject to conditions in agenda.	DCEO	Letter sent to Donna Scott confirming permission Donna Scott has registered all 4 dogs for 3 years.	Complete
19/08/06	9.3.2	Education in Meekatharra - Letter to Minister That Council send letter to Minister for Education	CEO	Letter sent to Minister dated 24th August 2006	Complete
19/08/06	9.3.3	Binding of Minute Books Minutes to be bound as of 2005/2007 budget year and to receive written quotes.	CSO	Written Quotes have been received and Pritchard's Binding will be used once enough Minutes are ready to send.	Complete

19/08/06	9.3.4	Conference Attendance Domestic Violence Service Co-ordinator Advise Meekatharra Family & Domestic Violence Management Committee that Council does not approve visit to Canada for conference and suggest other means for Co-ordinator to source information.	CEO	Letter sent to Meekatharra Family & Domestic Violence Management Committee 30.08.06	Complete
19/08/06	9.4.1	Ashburton Road - Heavy Vehicle Speeds Write letter to Manager of Fortnum Mine advising vehicles servicing Fortnum Mine are travelling at excessive speeds and request to travel at reasonable speeds	CEO	Letter sent to Manager of Fortnum Mine 30.08.06	Complete
19/08/06	9.4.2	Blackspot Program - Mainstreet, Meekatharra Revoke resolutions from May 2006 meeting and request Greenfield Technical Services to call tenders for Main St Blackspot project. Also, allocate \$150,000 expenditure in 2006/2007 budget for this project and carry forward Blackspot grant amount \$30,876.	CEO	Letter sent to Greenfield Technical Services 30.08.06	In Progress
19/08/06	9.5.1	Dept Agriculture - Sale of S7 Poisons Advise Mr Brennan that Council does not have resources to take on this task. Also, that Council send letter to Minister of Agriculture advising them of inefficiency of dog control system and disappointment in the planned closure of local Ag Dept office.	CEO	Letter sent to Mr Brennan 30.08.06 Letter sent to Minister 11/9/06	Complete Complete
19/08/06	9.5.2	Sale Meekatharra Lot 922 - St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc	Complete In progress
19/08/06	9.5.3	Town Planning - Kangaroo Processing Business Sammy Farm Pty Ltd Approve application subject to conditions listed	EHO	Letter Sent to applicant 22/8/06	Complete
19/08/06	9.5.3	Building Maintenance Painting various buildings	CEO	Orders issued Painting underway	In Progress
19/08/06	9.6.1	Meekatharra Roddeo	CDO	Cancel roddeo advise committee	Complete

19/08/06	10.1.1	John Williamson Concert Council give CEO authority to sign contract and give CDO permission to carry out arrangement for concert.	DCEO	Note budget adjustment	Complete
			CDO	Successful Concert held 4/9/06	Complete
19/08/06	10.1.2	Plant Hire and Minor Works Council endorse the resolve of Works Group and approve actions of CEO in advertising for tenders for Plant Hire at hourly rates over 12 month period.	CEO	Tenders advertised in West Australian Saturday 19.08.06	In progress

9.2 FINANCE

9.2.1 LIST OF ACCOUNTS PERIOD ENDED 31st AUGUST 2006

LOCATION: N/A
APPLICANT: NATALIE HOPE
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 5th SEPTEMBER 2006
AUTHOR: NATALIE HOPE
DEPUTY CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:



ROY McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Accounts are to be presented to Council for payments.

Background:

List of Accounts

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the Municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing –*
 - (a) *for each account which requires council authorisation in that month –*
 - (i) *the payees' name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented*
- (3) *A list prepared under sub-regulation (1) or (2) is to be –*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and recorded in the minutes of that meeting.*

Comment:

Each month the accounts are present to Council for payment;

Municipal	Voucher No's	EFT 314 – EFT 407	
		22261 - 22307	Amount: \$ 386,936.15
Trust Account	Voucher No's		Amount: \$ 0.00
Air BP	Voucher No's	VARIOUS	Amount: \$ 12,443.74

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision

Moved: Cr B. A. O'Dwyer

Seconded: Cr A. G. Burrows

That the accounts as detailed for AUGUST 2006 be paid.

CARRIED 5/0

SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 16th September 2006

Chq. No.	Invoice Description	Municipal	MUNICIPAL	AIR BP	TRUST
EFT314	MICK COOPER PAINTING	REPAINT BANK QUARTERS MAIN ST	-15400.00		
EFT315	AIRSERVICES AUSTRALIA	AMENDMENT SERVICE	-169.95		
EFT316	AV TRUCKS	REPAIRS AND PARTS	-2169.95		
EFT317	AUSTRALIA POST	POSTAGE	-221.40		
EFT318	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE	-84.81		
EFT319	AUSTRALIA DAY COUNCIL OF WA INC	AUSTRALIA DAY COUNCIL MEMBERSHIP	-165.00		
EFT320	BUNNINGS GROUP LIMITED	PAINT & BRUSHES	-1844.89		
EFT321	BOULTON KIM	RECORD KEEPING	-656.00		
EFT322	COURIER AUSTRALIA	FREIGHT	-779.19		
EFT323	COATES HIRE	PLANT HIRE	-623.28		
EFT324	COVENTRYS	15 TONNE JACK	-463.34		
EFT325	CARROLL AND RICHARDSON - FLAGWORLD PTY LTD	FLAGS	-435.00		
EFT326	CENTURION TRANSPORT CO PTY LTD	FREIGHT	-298.29		
EFT327	CONTRACT AQUATIC SERVICES	SITE PREPARATIONS SWIMMING POOL	-13634.80		
EFT328	DE NEEFE SIGNS PTY LTD	SIGNS	-712.80		
EFT329	FARMER JACKS	VARIOUS	-243.39		
EFT330	FILTERS PLUS	REPAIRS AND PARTS	-240.91		
EFT331	FIVE STAR BUSINESS EQUIPMENT	MAINTENANCE CONTRACT	-1075.28		
EFT332	GERALDTON FUEL COMPANY	DIESEL	-8782.37		
EFT333	HARRY ARMSTRONG PTY LTD	YELLOW BI LOCK KEYS	-170.00		
EFT334	HOPPY'S PARTS R U	VARIOUS PARTS	-1528.56		
EFT335	TOLL IPEC PTY LTD	FREIGHT	-11.36		
EFT336	JJ & JC MAHONY	CLEAN AND REPAIR CATTLE GRID	-550.00		
EFT337	JEAN HAILES FOUNDATION FOR WOMENS HEALTH	DOMESTIC VIOLENCE VIDEO	-43.00		
EFT338	K E ANDERSON	FINANCIAL CONSULTING	-6400.00		
EFT339	KULBARDI HILL CONSULTING	INTERPRETIVE PANELS	-9802.32		
EFT340	LOCAL GOVERNMENT APPOINTMENTS	RANGER SERVICES	-2149.30		
EFT341	MUNICIPAL PROPERTY SCHEME	HOUSING INSURANCE	-13938.94		
EFT342	MEEKATHARRA CARAVAN PARK	VARIOUS	-406.31		
EFT343	MEEKATHARRA CORNER STORE	VARIOUS	-651.64		
EFT344	MUNICIPAL INSURANCE BROKING	BUSH FIRE INSURANCE	-825.00		
EFT345	MUNICIPAL WORKCARE	WORKERS COMP INSURANCE	-26118.00		
EFT346	MEEKA CONTRACTING	RUBBISH COLLECTION	-1903.85		
EFT347	MIDWEST SECRETARIAL	TEMP STAFF WAGES	-2920.00		
EFT348	NORTHERN PAPER DISTRIBUTORS	CLEANING PRODUCTS	-409.92		

SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 16th September 2006

Chq No.	Invoice Description	Municipal	MUNICIPAL	AIR BP	TRUST
EFT349	BROADCAST AUSTRALIA PTY LTD	SBS TV	-161.46		
EFT350	ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION	-2307.21		
EFT351	STATE LAW PUBLISHER	LOCAL GOVERNMENT ACT	-82.88		
EFT352	STREET FURNITURE AUSTRALIA	PARK BENCH BMX TRACK	-1276.00		
EFT353	TRUCKLINE	REPAIRS AND PARTS	-866.57		
EFT354	TRENFELD B & E	PARKS & GARDENS CONTRACT	-3991.40		
EFT355	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-1399.67		
EFT356	WESTNET PTY LTD	INTERNET	-229.70		
EFT357	YULELLA MECHANICAL	REPAIRS AND PARTS	-199.00		
EFT358	MEEKA CONTRACTING	RUBBISH COLLECTION CONTRACT	-1903.85		
EFT359	AV TRUCKS	PARTS	-438.38		
EFT360	AG BURROWS PLANT	SKID STEER LOADER HIRE	-962.50		
EFT361	AUSTRALIA POST	POSTAGE	-586.52		
EFT362	AIRPORT LIGHTING SPECIALISTS	PLUG & SOCKETSET X 2	-71.50		
EFT363	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES	-4308.70		
EFT364	SR BAJRAI	MEETING ATTENDANCE FEE	-120.00		
EFT365	BOULTON KIM	RECORD KEEPING	-1957.00		
EFT366	COURIER AUSTRALIA	FREIGHT	-73.48		
EFT367	COMMERCIAL HOTEL MEEKATHARRA	COUNCIL LUNCH 19/08/06	-225.00		
EFT368	CENTURION TRANSPORT CO PTY LTD	FREIGHT	-373.20		
EFT369	COWELL, REBECCA	VARIOUS CRAFT	-105.18		
EFT370	CONTRACT AQUATIC SERVICES	POOL UPGRADE	-15556.15		
EFT371	E & MJ ROSHER PTY LTD	REPAIRS AND PARTS	-1230.95		
EFT372	ENZED KALGOORLIE	HOSE REPAIRS	-352.46		
EFT373	FARMER JACKS	KITCHEN & CLEANING SUPPLIES	-237.46		
EFT374	FILTERS PLUS	PARTS	-39.60		
EFT375	GERALDTON NEWSPAPERS LIMITED	ADVERTISING MEETING DATES	-264.00		
EFT376	GERALDTON FUEL COMPANY	FUEL	-53153.64		
EFT377	GLOBALSTAR AUSTRALIA PTY LTD	TELEPHONE	-470.49		
EFT378	GOULD HELEN	CRAFT ITEMS	-48.21		
EFT379	G.C. SALES (W.A.)	BINS & LIDS	-1095.60		
EFT380	H & P GEHA HAIRDRESSING SUPPLIES	TROLLEYS	-262.00		
EFT381	WA HINO SALES & SERVICE	FRONT BUMPER	-996.56		
EFT382	HOPPY'S PARTS R U	TOOLS	-837.55		
EFT383	TOLL IPEC PTY LTD	FREIGHT	-823.75		

SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 16th September 2006

Chq No.	Invoice Description	Municipal	MUNICIPAL	AIR BP	TRUST
EFT384	INTERCONTINENTAL BURSWOOD RESORT	LOCAL GOVERNMENT WEEK	-1303.80		
EFT385	LOCAL GOVERNMENT APPOINTMENTS	RANGER SERVICES	-2684.59		
EFT386	MARKET CREATIONS	MARKETING	-792.00		
EFT387	MURCHISON ELECTRICAL	VARIOUS ELECTRICAL REPAIRS	-2923.00		
EFT388	MIDLAND CAMERA HOUSE	CAMERA & ACCESSORIES	-713.00		
EFT389	MAKE BELIEVE	BUBBLE WAND PACK FESTIVAL	-65.00		
EFT390	OFFICEWORKS BUSINESS DIRECT	STATIONARY	-570.68		
EFT391	MARK SMITH PTY LTD	VARIOUS PLUMBING	-1804.09		
EFT392	SUNNY BRUSHWARE SUPPLIES PTY LTD	ROADBROOM REFILLS	-715.00		
EFT393	SMITH ANN	MEETING ATTENDANCE FEE	-120.00		
EFT394	SYMONDS SEEDS	LAWN SEED	-199.45		
EFT395	STRUGNELL, L.P.	CONSULTANT FEES	-11134.00		
EFT396	SOUTHERN SKIRMISH	OUTDOOR LASER TAG	-400.00		
EFT397	SYBA SIGNS PTY LTD	LIBRARY DISPLAY ITEMS	-1006.28		
EFT398	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3991.40		
EFT399	TOLL WEST	FREIGHT	-110.36		
EFT400	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-7503.00		
EFT401	WESFARMERS LANDMARK LTD	FENCE DROPPERS	-273.37		
EFT402	WURTH AUSTRALIA PTY LTD	FLEXI DISCS	-347.00		
EFT403	STEVE POST TRUSTEE FOR MANDURAH POST TRUST	DIESEL FUEL MANAGEMENT SCHEME	-433.00		
EFT404	YULELLA MECHANICAL	CONSUMABLES	-35.00		
EFT405	GLOBALSTAR AUSTRALIA PTY LTD	REPAIRS TO SAT PHONE	-495.00		
EFT406	KIDS SHOWBAGS	ASSORTED SHOWBAGS FESTIVAL	-297.00		
EFT407	LONGMUIR R.J.	SCRAP TYRES	-2640.00		
22261	PETTY CASH	REFRESHMENTS/RECEPTIONS MUN	-381.85		
22262	AUSTRALIAN TAXATION OFFICE	GST PAYMENT	-15155.64		
22263	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-498.97		
22264	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-89.41		
22265	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	-6432.97		
22266	CAPRICORN ROADHOUSE	MEAL	-14.00		
22267	DALTON MINING & MAINTENANCE	REPAIRS	-5049.00		
22268	DEPARTMENT OF CULTURE AND THE ARTS	LIBRARY COSTS	-67.40		
22269	GOULD HELEN	FUEL	-249.87		
22270	HORIZON POWER	ELECTRICITY CHARGES 29 JUN TO 28 JUL 06	-5929.70		
22271	KWINANA PUBLIC LIBRARY	OXFORD HISTORY	-26.35		



SHIRE OF MEEKATHARRA

Accounts Due And Submitted To Finance Committee held on 16th September 2006

Chq No.	Invoice Description	Municipal	MUNICIPAL	AIR BP	TRUST
22272	DEPARTMENT OF LAND INFORMATION	MAPS	-184.50		
22273	MUNICIPAL LIABILITY SCHEME	LIABILITY INSURANCE 2006/2007	-17116.00		
22274	ORICA AUSTRALIA P/L	CHLORINE	-121.97		
22275	TELSTRA CORPORATION LIMITED	TELEPHONE	-2150.62		
22276	DEPT LAND INFORMATION - VALUATION SERVICES	VALUATION EXPENSES	-269.50		
22277	VODAFONE PTY LTD	VODAFONE CHARGES	-10.00		
22278	WA LOCAL GOVERNMENT ASSOCIATION	JAN 2006 MARKETFORCE ADVERTISING	-405.37		
22279	WEST AUSTRALIAN NEWSPAPERS LIMITED	DEATH NOTICE HUTCHINSON	-43.89		
22280	YULELLA VISION	GOODS FOR UNIT 1/16 REGAN STREET	-1728.86		
22282	BUDGET	CAR RENTAL	-422.54		
22283	COMMANDER AUSTRALIA LIMITED	MAINT CONTRACT COMMANDER PHONE	-155.60		
22284	A & N J FRANCO	RENT LOT 887 OLIVER ST JUNE - AUG 06	-1440.00		
22285	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-299.93		
22286	GOSNELLS COMMUNITY LEGAL CENTRE INC.	DOMESTIC VIOLENCE & THE LAW	-98.00		
22287	HUTCHINSON T.R.	PRESIDENTS ALLOWANCE	-8240.00		
22288	HOWDEN R.K.	MEETING ATTENDANCE FEE	-199.68		
22289	HORIZON POWER	ELECTRICITY CHARGES 26 JUN - 21 AUG 06	-7571.05		
22290	DEPARTMENT OF LAND INFORMATION	TITLE SEARCH	-13.00		
22291	LEADER PRODUCTS	LEADERTAGS FESTIVAL	-135.80		
22292	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-300.00		
22293	MENTONE EDUCATIONAL CENTRE	SCALES, HEALTH PROMOTION	-243.05		
22294	NICHOLS H.J.	MEETING ATTENDANCE FEES AND TRAVEL	-266.08		
22295	ODWYER B.A.	DEPUTY PRESIDENTS ALLOWANCE	-2385.60		
22296	COMMISSIONER OF POLICE	CORPORATE LICENCE	-87.00		
22297	SKIPPERS AVIATION PTY LTD	AIRFARE MATTHEW KOSOROCK	-503.08		
22298	TELSTRA CORPORATION LIMITED	TELEPHONE	-2707.97		
22299	DEPT FOR PLANNING AND INFRASTRUCTURE	LICENSE FEE TO 9/09/07	-1078.05		
22300	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-120.00		
22301	WEST AUSTRALIAN FOOTBALL DEVELOPMENT	FOOTBALL APPAREL	-326.00		
22302	YULELLA VISION	VARIOUS GOODS	-677.25		
22303	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-10102.90		
22304	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-82.50		
22305	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-498.97		
22306	CENTRELINK - DARWIN	PAYROLL DEDUCTIONS	-170.69		
22307	GOLDFIELDS MEDICAL FUND	PAYROLL DEDUCTIONS	-59.36		

9.2.2 MONTHLY FINANCIAL REPORT PERIOD ENDED 31st AUGUST 2006

LOCATION: N/A
APPLICANT: NATALIE HOPE
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 5th SEPTEMBER 2006
AUTHOR: NATALIE HOPE
DEPUTY CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY McClymont
CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER: 

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 68(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —
- (a) presented to the council —

-
- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;
and
(b) recorded in the minutes of the meeting at which it is presented.
(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
(6) In this regulation —
} committed assets ~ means revenue unspent but set aside under the annual budget for a specific purpose;
} restricted assets ~ has the same meaning as in AAS 27.
[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple majority

Officer Recommendation/Council Decision

Moved: Cr. N.L. Trenfield

Seconded: Cr. B.A. O'Dwyer

That the financial report for the period ending 31st AUGUST 2006 be received.

CARRIED 5/0



SHIRE OF MEEKATHARRA FINANCIAL POSITION

31-August-2006

STATEMENT OF CASH POSITION

Cash on Hand

Cash Funds

Municipal Cash on Hand	600.00
Municipal Account - General	1,401,651.16
Municipal Account - Air BP	586.03
Investments - Municipal	-
Investments - Reserve Funds	4,580,299.77

Total Cash Funds	\$ 5,983,136.96
-------------------------	------------------------

THIS IS REPRESENTED BY ;

Cash Reserves

Alternate Water Supply	107,815.13
Plant Replacement	1,243,341.28
Transport	246,219.08
Infrastructure & Economic Development	550,206.70
Buildings	242,248.07
Long Service	37,135.72
Aerodrome - Capital	1,591,760.31
Aerodrome - Operating	561,573.48

<i>Total Reserve Funds</i>	\$ 4,580,299.77
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Available Funds	1,402,837.19
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TOTAL FUNDS	\$ 5,983,136.96
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31-August-2006

FINANCIAL ACTIVITY - FUNDS AVAILABLE

	2006/2007 Annual Budget \$	2006/2007 YTD Budget \$	2006/2007 YTD Actual \$	Variances Budget to Actual Y-T-D %
OPERATING REVENUES				
Governance	-	-	-	
General Purpose Funding	3,926,638	61,712	1,983,311	3113.82%
Law, Order, Public Safety	15,895	-	161	#DIV/0!
Health	100	16	-	(100.00%)
Education and Welfare	120,377	3,331	57,743	1633.49%
Housing	-	-	960	#DIV/0!
Community Amenities	81,300	82,033	83,131	1.34%
Recreation and Culture	37,025	3,858	2,324	(39.77%)
Transport	481,700	83,643	106,040	26.78%
Economic Services	229,352	36,070	29,750	(17.52%)
Other Property and Services	(18,000)	(2,001)	4,614	(330.56%)
	4,874,387	268,662	2,268,034	744.20%
OPERATING EXPENSES				
Governance	(319,093)	(51,616)	(53,127)	2.93%
General Purpose Funding	(207,431)	(25,929)	(29,611)	14.20%
Law, Order, Public Safety	(223,987)	(31,504)	(14,774)	(53.10%)
Health	(107,307)	(17,449)	(9,787)	(43.91%)
Education and Welfare	(543,964)	(163,132)	(46,428)	(71.54%)
Housing	(280,213)	(49,503)	0	(100.00%)
Community Amenities	(287,316)	(52,864)	(29,184)	(44.79%)
Recreation & Culture	(706,020)	(109,017)	(72,929)	(33.10%)
Transport	(2,143,227)	(195,526)	(196,094)	0.29%
Economic Services	(205,659)	(26,692)	(9,352)	(64.96%)
Other Property and Services	(50,201)	(1,383)	6,212	(549.16%)
	(5,074,418)	(724,615)	(455,073)	(37.20%)
Net Operating Profit/(Loss)	(200,031)	(455,953)	1,812,960	
Adjustments for				
Add Non-Cash Expenditure and Income				
Profit/Loss on Asset Disposals	30,000	-	-	#DIV/0!
Depreciation on Assets	1,673,853	99,980	330	(99.67%)
Accruals - Long Service, Annual & RDO L	40,000	-	-	
Less Capital Expenditure				
Purchase Land and Buildings	(489,550)	(489,550)	(25,960)	(94.70%)
Purchase Infrastructure Assets - Roads	(3,162,009)	(3,162,009)	(406,627)	(87.14%)
Purchase Plant and Equipment	(748,750)	(748,750)	(45,000)	(93.99%)
Purchase Furniture and Equipment	(90,100)	(90,100)	(1,460)	(98.38%)
Transfers to Reserves (Restricted Assets)	-	-	(48,037)	#DIV/0!
Repayment of Loan Principal	-	-	-	
Funding Required	(2,946,587)	(4,846,382)	1,286,207	(126.54%)
Funded From or Represented By				
Proceeds on Disposal of Assets	167,000	-	-	
Proceeds from Borrowings	-	-	-	
Transfers from Reserves (Restricted Assets)	-	-	-	
ADD Opening FundsNet CurrentAssets Ju	1,478,908	1,478,908	1,758,004	
Net Current Assets Year To Date	(1,300,679)	(3,367,474)	3,044,211	
Sub Total Funds Available	345,229	(1,888,566)	4,802,215	(354.28%)

31-August-2006

NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

	30-June-2007 Budget	01-July-2006 Brought Fwd \$	2005/2006 YTD \$
CURRENT ASSETS			
Cash - Unrestricted	250,000	1,443,396	1,443,396
Cash - Restricted	38,960	453,226.82	4,580,300
Receivables	170,000	164,278	164,278
Inventories	70,000	95,964	95,964
	528,960	623,590.65	6,283,938
LESS: CURRENT LIABILITIES			
Creditors Payable	(300,000)	207,431	(51,792)
Rates in Advance	(60,000)	(75,439)	(50,161)
Debentures			-
Accrued Expenditure	(12,000)	(8,596)	(8,596)
Emergency Services Levy		-	-
Employee Provisions		(69,030)	(69,030)
	(372,000)	54,366	(179,579)
NET CURRENT ASSET POSITION	156,960	6,290,267	6,104,358
Less Unspent Loans			-
Less: Cash - Restricted	(4,028,896)	(4,532,263)	(4,580,300)
NET CURRENT ASSET POSITION (Surplus carried Forward)	(3,871,936)	1,758,004	1,524,059

VARIANCE REPORT

Revenue

Health - Revenue nil budget only \$ 100 for year.

Recreation and Culture - revenue from budgeted figures not yet received.

Other Property and Services - Budget figures reporting incorrectly.

Expenses

All expenses are in line.

SHIRE OF MEEKATHARRA

OPERATING STATEMENT

31-August-2006

REVENUES FROM ORDINARY ACTIVITIES

	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
Governance	\$0.00		\$0.00		\$0.00		
General Purpose Funding	\$3,926,638.00		\$61,712.00		\$1,983,311.04		3113.82%
Law, Order, Public Safety	\$15,895.00		\$0.00		\$161.00		
Health	\$100.00		\$16.00		\$0.00		-100.00%
Education and Welfare	\$120,377.00		\$3,331.00		\$57,742.68		1633.49%
Housing	\$0.00		\$0.00		\$960.00		
Community Amenities	\$81,300.00		\$82,033.00		\$83,131.40		1.34%
Recreation and Culture	\$37,025.00		\$3,858.00		\$2,323.72		-39.77%
Transport	\$481,700.00		\$83,643.00		\$106,040.02		26.78%
Economic Services	\$229,352.00		\$36,070.00		\$29,750.34		-17.52%
Other Property and Services	18000.00		\$2,001.00		\$4,613.52		-330.56%
	<u>\$4,874,387.00</u>		<u>\$268,662.00</u>		<u>\$2,268,033.72</u>		

EXPENSES FROM ORDINARY ACTIVITIES

	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
Governance		\$319,092.76		\$51,616.00		\$53,127.41	2.93%
General Purpose Funding		\$207,431.00		\$25,929.00		\$29,610.65	14.20%
Law, Order, Public Safety		\$223,987.12		\$31,504.00		\$14,773.90	-53.10%
Health		\$107,306.70		\$17,449.00		\$9,786.62	-43.91%
Education and Welfare		\$543,963.99		\$163,132.00		\$46,427.54	-71.54%
Housing		\$280,213.00		\$49,503.00		\$0.00	-100.00%
Community Amenities		\$287,315.62		\$52,864.00		\$29,183.86	-44.79%
Recreation & Culture		\$706,020.33		\$109,017.00		\$72,929.39	-33.10%
Transport		\$2,143,226.90		\$195,526.00		\$196,093.52	0.29%
Economic Services		\$205,659.45		\$26,692.00		\$9,352.33	-64.96%
Other Property and Services		\$50,201.00		\$1,383.00		\$6,211.93	-549.16%
		<u>\$5,074,417.87</u>		<u>\$724,615.00</u>		<u>\$455,073.29</u>	
		<u>200,030.87</u>		<u>455,953.00</u>		<u>1,812,960.43</u>	

NET RESULT

This statement is to be read in conjunction with the accompanying notes.

Operating

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9786.62

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT
31-August-2006

SP Sub-Programme Description	COA	Job	Description	Annual Budget	YTD Actual	Variance (%)
56 Unclassified						
	1224		Ceo Vehicle	\$40,000.00	\$0.00	-100.00%
	1234		Archive Shelving	\$8,000.00	\$0.00	-100.00%
	1324		Computer Equipment	\$500.00	\$0.00	-100.00%
	1326		Office Furniture	\$10,000.00	\$0.00	-100.00%
	1327		Office Furniture - Railway Station	\$12,500.00	\$0.00	-100.00%
	1328		Repair Office Passageway	\$2,000.00	\$0.00	-100.00%
	1329		Paint External Office Building	\$6,000.00	\$0.00	-100.00%
	1244		Computer Equipment	\$25,900.00	\$1,460.00	-94.36%
	1355		Dceo Vehicle	\$30,000.00	\$0.00	-100.00%
	1230		Council Chambers Fridge	\$2,000.00	\$0.00	-100.00%
	2027		Security Cameras	\$30,000.00	\$0.00	-100.00%
	2715		New Staff Housing	\$301,345.00	\$0.00	-100.00%
	2985		Wash Down Bay - Rubbish Tip	\$10,000.00	\$0.00	-100.00%
	3254		Spq Mcleary St Paddy's Fall	\$4,205.00	\$0.00	-100.00%
	3483		Resand & Treat Floor (Town Hall)	\$10,000.00	\$0.00	-100.00%
	3484		BBQ for Town Hall	\$8,500.00	\$0.00	-100.00%
	3630		Bike Trail	\$5,000.00	\$8,753.93	75.08%
	3666		Pool Upgrade - Capital	\$35,000.00	\$25,959.95	-25.83%
	3667		Pool Upgrade - Changerooms	\$50,000.00	\$0.00	-100.00%
	3634		Oval Toilets	\$50,000.00	\$0.00	-100.00%
	3654		Airconditioner - Gym	\$5,000.00	\$0.00	-100.00%
	3664		Oval Lights - Cap Exp	\$140,000.00	\$0.00	-100.00%
	3624		Cornish Lift	\$6,000.00	\$0.00	-100.00%
	3784		Rec Centre Light & Bbq	\$5,000.00	\$0.00	-100.00%
	3635		Practice Wall for Tennis Courts	\$3,000.00	\$0.00	-100.00%
	3636		Oval Line Marking Machine	\$750.00	\$0.00	-100.00%
	3637		Viewing Platform for Head Frame	\$7,000.00	\$0.00	-100.00%
	3638		Pine Rails around Oval	\$8,000.00	\$0.00	-100.00%
	3639		Water Tanks Oval	\$50,000.00	\$0.00	-100.00%
	4200		Road Construction Various	\$2,538,805.07	\$194,316.98	-92.35%
	4200		1257 Signs Various	\$0.00	\$0.00	-100.00%
	4200		1258 Blackspot Funding - Main Street	\$150,000.00	\$0.00	-100.00%
	4200		1261 Town Streets Construction	\$160,000.00	\$0.00	-100.00%
	4200		1266 Grids Construction	\$50,000.00	\$500.00	-99.00%
	4200		1268 Water Bore	\$10,000.00	\$0.00	-100.00%
	4200		C66 Landor Rd - Construction	\$914,917.02	\$92,937.43	-89.84%
	4200		C1 Mt Clere Rd - Construction	\$602,531.03	\$0.00	-100.00%
	4200		C68 Sandstone Rd - Construction	\$146,123.01	\$0.00	-100.00%
	4200		C78 Koonmarra - Mt Hale Construction	\$23,000.00	\$0.00	-100.00%
	4200		C67 Ashburton Downs - Mt Vernon Const.	\$408,734.01	\$100,640.26	-75.38%
	4200		C28 Woodlands Rd - Construction	\$42,000.00	\$0.00	-100.00%

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT
31-August-2006

SP Sub-Programme Description	COA	Job	Description	Annual Budget	YTD Actual	Variance (%)
40 Road Plant Purchases						
	5004		Overseer'S Utility	\$40,000.00	\$0.00	-100.00%
	5014		Misc Plant (Small Equipment)	\$20,000.00	\$0.00	-100.00%
	5034		Caravans & Equipment	\$65,000.00	\$0.00	-100.00%
	5124		Truck	\$170,000.00	\$0.00	-100.00%
	5184		Rubbish Trucks	\$45,000.00	\$45,000.00	0.00%
	5205		Vehicle - Restructure	\$40,000.00	\$0.00	-100.00%
	5206		Rubber Tyred Roller (2nd Hand)	\$50,000.00	\$0.00	-100.00%
	5207		Towable Road Sweeper (Second H)	\$25,000.00	\$0.00	-100.00%
	5208		Pedestrian Roller	\$14,000.00	\$0.00	-100.00%
	5209		Security Cameras - Depot	\$50,000.00	\$0.00	-100.00%
	5324		Traffic Counters	\$6,000.00	\$0.00	-100.00%
	5264		TA Dolly	\$10,000.00	\$0.00	-100.00%
	5154		Pump and Generators	\$10,000.00	\$0.00	-100.00%
	5210		Trailer Caravan / Fuel Tank	\$20,000.00	\$0.00	-100.00%
	5211		Bobcat	\$40,000.00	\$0.00	-100.00%
42 Aerodromes	5377		Airport Lawnmower	\$1,500.00	\$0.00	-100.00%
	5375		Rads - Cones and PAL	\$5,000.00	\$0.00	-100.00%
	5215		Airport Fire Fighting Unit Trailer	\$5,500.00	\$0.00	-100.00%
	5216		Airport Fire Fighting System	\$25,000.00	\$0.00	-100.00%
	5217		Terminal Painting	\$10,000.00	\$0.00	-100.00%
	5218		Terminal - Aircons	\$3,700.00	\$0.00	-100.00%
	5219		Terminal - Toilet Refurbish	\$10,000.00	\$0.00	-100.00%
45 Tourism And Area Promotion	5390		MRDT Stage 2	\$28,500.00	\$0.00	-100.00%
	5394		Heritage Trails	\$280,000.00	\$0.00	-100.00%
	5389		Town Heritage Walk	\$29,704.00	\$8,911.20	-70.00%
	5395		Tourist Rest Area (Capital)	\$8,000.00	\$566.74	-92.92%
	5397		Mining Relics	\$10,000.00	\$0.00	-100.00%
	5424		Entry Statement & Signs	\$60,000.00	\$0.00	-100.00%
Rural Services	5775		"Heatwave" AirConditioning	\$4,000.00	\$0.00	-100.00%
				\$6,993,714.14	\$479,046.49	

Capital

Shire of Meekatharra

Road Summary

COA	Description	Annual Budget					
		MRD Direct Grant 2006/2007	MRWA Flood Damage 2006/2007	Roads to Recovery 2006/2007	Black Spot 2006/2007	Regional Road Group 2006/2007	Council Funding
4681	Const. Roads, Bridges, Depots						
4591	MRWA Flood Damage		1009175				336382
4621	Mrd - Direct Grant	\$140,000.00					\$284,125.00
4641	Roads To Recovery			\$438,369.00			\$438,369.00
4691	Black Spot				\$30,678.00		\$119,322.00
						\$120,496.00	\$60,248.00
	31/08/2006	\$140,000.00	\$1,009,175.00	\$438,369.00	\$30,678.00	\$120,496.00	\$800,087.00
							\$2,538,805.07
1258	Blackspot Funding - Main Street						
1261	Town Streets Construction	\$140,000.00			\$30,678.00		\$119,322.00
1266	Grids Construction						\$20,000.00
1268	Water Bores						\$50,000.00
C1	Mt Clere Road - Construction		\$261,587.00	\$146,123.00			\$10,000.00
C28	Woodlands Road Construction						\$456,408.03
C48	Three Rivers - Mulgool						\$42,000.00
C66	Landor Rd - Construction						\$31,500.00
C67	Ashburton Downs-Meekatharra Road - Const		\$441,038.00	\$146,123.00		\$120,496.00	\$648,298.02
C68	Sandstone Rd - Construction		\$306,550.00				\$102,184.01
C78	Koonmarra-Mt Hale-Mileura Rd - Const			\$146,123.00			\$0.01
							\$23,000.00
		\$140,000.00	\$1,009,175.00	\$438,369.00	\$30,678.00	\$120,496.00	\$1,502,712.07
							\$2,538,805.07

Roads

Page 7 of 28

Shire of Meekatharra

Road Summary

COA	Description	Year To Date Actual					
		MRD Direct Grant	MRWA Flood Damage	Roads to Recovery	Black Spot	Regional Road Group	Council Funding
4681	Const. Roads, Bridges, Depots						
4591	MRWA Flood Damage	\$0.00					
4621	Mrd - Direct Grant			\$0.00			
4641	Roads To Recovery				\$0.00		
4691	Black Spot					\$0.00	
	31/08/2006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1258	Blackspot Funding - Main Street						\$0.00
1261	Town Streets Construction						\$0.00
1266	Grids Construction						\$500.00
1268	Water Bores						\$0.00
C1	Mt Clere Road - Construction						\$0.00
C28	Woodlands Road Construction						\$0.00
C48	Three Rivers - Mulgool						\$0.00
C66	Landor Rd - Construction		\$91,769.94				\$0.00
C67	Ashburton Downs-Meekatharra Road - Const		\$51,158.00				\$1,167.49
C68	Sandstone Rd - Construction						\$49,482.26
C78	Koonmarra-Mt Hale-Mileura Rd - Const						\$0.00
		\$0.00	\$142,927.94	\$0.00	\$0.00	\$0.00	\$51,149.75
							\$194,077.69

Roads

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MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)		
03 General Purpose 01 Rate Revenue 2001 2006/2007		0031	Rates	\$1,360,975.00		\$0.00		\$1,374,972.06		1.03%		
		0111	2006/2007	\$0.00		\$0.00		\$0.00		-100.00%		
		0161	Ex Gratia Rates	\$3,000.00		\$0.00		\$0.00		-99.85%		
		0141	Interest On Instalments	\$3,000.00		\$0.00		\$4.37		-88.71%		
		0151	Interest On Overdue Rates	\$7,000.00		\$0.00		\$790.40		-99.25%		
03 31/08/2006 General Purpose 03 Other Rate Income		0221	Instalment Surcharge	\$2,000.00		\$0.00		\$15.00		16.23%		
		0281	Legal Fees Recovered	\$1,000.00		\$0.00		\$1,162.30		-85.78%		
		0112	Administration Allocated		\$69,080.44		\$11,524.00		\$9,819.95		-93.97%	
		0192	Valuation & Title Search		\$5,000.00		\$0.00		\$301.40		-100.00%	
		0233	Rates Written Off		\$25,000.00		\$0.00		\$0.00		19.25%	
03 General Purpose 02 Other		0342	Legal Expenses - Rates		\$5,000.00		\$0.00		\$5,962.72		-100.00%	
				\$1,376,975.00	\$104,080.44	\$0.00	\$11,524.00	\$1,376,944.13	\$16,084.07			
		0193	G Commission Expense		\$3,000.00		\$0.00		\$0.00		-85.82%	
		0332	Administration		\$9,594.51		\$1,600.00		\$1,360.83		-74.97%	
		0181	Financial Assist/Ce Grant	\$1,337,709.00		\$0.00		\$334,818.59		-74.88%		
03 General Purpose 03 Financing		0211	Local Roads Grant	\$837,954.00		\$0.00		\$210,507.25		-76.60%		
				\$2,175,683.00	\$12,594.51	\$0.00	\$1,600.00	\$545,325.84	\$1,360.83			
		0552	Bank Charges		\$3,000.00		\$0.00		\$702.12		-85.06%	
		0682	Roundings		\$0.00		\$0.00		\$0.10		-100.00%	
		0553	Administration Allocated		\$76,756.05		\$12,805.00		\$11,463.53		-100.00%	
03 General Purpose 03 Financing		0231	Provision for Doubtful Debts		\$10,000.00		\$0.00		\$0.00		-100.00%	
		0555	Sundry Debtor Write Offs		\$1,000.00		\$0.00		\$0.00		-100.00%	
		0283	Other Minor Income				\$0.00		\$0.00		-100.00%	
		0311	ESL Administration Fee	\$4,000.00		\$0.00		\$0.00		\$0.00		-100.00%
		9224	Interest on Reserves	\$270,000.00		\$45,046.00		\$48,036.95		\$0.00		-82.21%
03 General Purpose 03 Financing		9223	Interest On Municipal	\$100,000.00		\$16,666.00		\$13,004.12		-87.00%		
				\$374,000.00	\$90,756.05	\$61,712.00	\$12,805.00	\$61,041.07	\$12,165.75			
				\$3,926,638.00	\$207,431.00	\$61,712.00	\$25,929.00	\$1,983,311.04	\$29,610.65			
		Total General Purpose Funding										
04 Governance	04 Members Of Count	0202	Fax & Email Costs		\$2,000.00		\$2,000.00		\$120.44		-93.98%	
		0212	Conference Expenses		\$8,000.00		\$0.00		\$1,569.40		-73.84%	
		0222	Election Expenses		\$5,000.00		\$5,000.00		\$148.00		-97.04%	
		0232	Presidents Allowances		\$8,000.00		\$0.00		\$8,000.00		0.00%	
		0242	Refreshments/Receptions		\$13,000.00		\$2,168.00		\$1,013.65		-92.20%	
04 Governance	04 Members Of Count	1232	Refreshments/Receptions		\$0.00		\$0.00		\$0.00		-100.00%	
		0251	Ex Gratia Payments		\$0.00		\$0.00		\$0.00		-100.00%	
		0252	Donations Various		\$2,000.00		\$0.00		\$0.00		-100.00%	
		0262	Council Chambers Mltice		\$199.00		\$0.00		\$0.00		-100.00%	
		0272	Members Insurance		\$2,279.84		\$2,279.84		\$1,225.13		-46.26%	

SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)	
05	Law, Order, Publ 06	Fire Prevention	0282	Members Subscriptions		\$12,000.00		\$2,001.00		\$2,256.00	-81.20%
			0292	Members - Phone Allowance		\$0.00		\$0.00		\$0.00	
			0302	Members - Meeting Fees		\$14,400.00		\$2,401.00		\$1,800.00	-87.50%
			0312	Members Travelling		\$10,000.00		\$1,668.00		\$810.08	-91.90%
			0322	Depreciation - Members		\$1,485.00		\$247.00		\$0.00	-100.00%
			0562	Administration		\$195,727.92		\$32,653.00		\$27,826.00	-85.78%
			0622	Audit Fees		\$11,000.00		\$0.00		\$0.00	-100.00%
			0255	Native Title		\$1,000.00		\$1,000.00		\$0.00	-100.00%
			1202	Deputy Pres. Allowance		\$2,000.00		\$0.00		\$2,000.00	0.00%
			1222	Donations - Rfids Airport		\$32,000.00		\$0.00		\$6,358.71	-80.13%
				\$0.00		\$0.00		\$0.00			
				\$0.00		\$0.00		\$0.00			
				\$0.00		\$0.00		\$0.00			
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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
05	Law, Order, Public Safety	1642	Miscellaneous Costs - Ranger		\$7,000.00		\$0.00		\$80.02	-98.86%
		1603	Depreciation		\$1,000.00		\$166.00		\$0.00	-100.00%
		1652	Uniforms - Ranger		\$1,000.00		\$0.00		\$0.00	-100.00%
		1625	Insurance - Ranger		\$1,615.61		\$1,615.00		\$593.53	-63.26%
		1640	Profit of Sale of Asset	\$0.00		\$0.00	\$0.00	\$0.00		
		1641	Realisation Account	\$0.00		\$0.00	\$0.00	\$0.00		
		1645	Proceed Sale of Asset	\$0.00		\$0.00	\$0.00	\$0.00		
		1643	Reimbursements	\$0.00		\$0.00	\$0.00	\$0.00		
				\$0.00	\$185,626.61	\$0.00	\$26,639.00	\$0.00	\$2,571.04	
05	Other Law Order Public Safety	1992	Hype Program Expenses		\$0.00		\$0.00		\$0.00	
		2002	State Emergency Services		\$18,726.00		\$0.00		\$3,078.70	-83.56%
		2012	Administration		\$1,918.90		\$319.00		\$272.16	-85.82%
		2014	Patrol Expenses		\$0.00		\$0.00		\$0.00	
		2016	Salfer Wa Expenses		\$16,000.00		\$0.00		\$0.00	-100.00%
		2032	St John Ambulance		\$2,000.00		\$0.00		\$0.00	-100.00%
		2003	Ses Operating Grant				\$0.00		\$0.00	
		2013	Community Safety & Crime Part	\$10,544.00		\$0.00	\$0.00	\$0.00		
		2023	Hype Program Grant	\$0.00		\$0.00	\$0.00	\$0.00		
		2025	FESA Contribution to Equip	\$0.00		\$0.00	\$0.00	\$0.00		
05	Law, Order, Public Safety	2004	Ses Financial Assistance	\$0.00		\$0.00		\$0.00		
				\$10,544.00	\$38,644.90	\$0.00	\$319.00	\$0.00	\$3,350.86	
				\$15,895.00	\$223,967.12	\$0.00	\$31,504.00	\$161.00	\$14,773.90	
Total Law & Order										
07	Health	14 Health Admin & Inspection	2292	Depreciation		\$10,000.00		\$1,666.00	\$0.00	-100.00%
			2162	Admin Allocated		\$6,716.15		\$1,119.00	\$2.90	-99.96%
			2182	Vehicle Running Expense		\$0.00		\$0.00	\$0.00	
			2212	Housing Allocated		\$0.00		\$0.00	\$0.00	
			2132	Insurance		\$4,951.65		\$0.00	\$2,233.36	-54.90%
			2342	Loss On Disposal Mrhs Assets		\$0.00		\$0.00	\$0.00	
			2294	MRHS Scheme Charges		\$0.00		\$0.00	\$0.00	
			2152	Telephone		\$0.00		\$0.00	\$0.00	
			2296	Consultants - Health		\$50,000.00		\$8,340.00	\$6,972.00	-86.08%
			2298	Other Expenses		\$5,000.00		\$833.00	\$0.00	-100.00%
			2300	Health Fees & Licenses					\$0.00	-100.00%
			2301	Other Income	\$100.00		\$16.00		\$0.00	
			2303	Profit on Sale of Asset	\$0.00		\$0.00		\$0.00	
			2365	Proceeds on Sale of Asset	\$0.00		\$0.00		\$0.00	
			2305	Realisation Account	\$0.00		\$0.00		\$0.00	
		\$100.00	\$76,667.80	\$16.00	\$11,960.00	\$0.00	\$9,208.26			

Schedules

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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
07	Health	15	Preventive Svcs - f							
		2372	Mosquito & Pest Control		\$28,000.00		\$4,670.00		\$306.20	-98.91%
		2380	Other Pest Control		\$0.00		\$0.00		\$0.00	
		2382	Depreciation - Pest Cont		\$220.00		\$0.00		\$0.00	-100.00%
				\$0.00	\$28,220.00	\$0.00	\$4,670.00	\$0.00	\$306.20	
		15 Total								
07	Health	16	Preventive Service:							
		2404	Admin Allocated		\$1,918.90		\$319.00		\$272.16	-85.82%
		2406	School Health promotion		\$0.00		\$0.00		\$0.00	
		2402	Analytical Expenses		\$500.00		\$500.00		\$0.00	-100.00%
				\$0.00	\$2,418.90	\$0.00	\$819.00	\$0.00	\$272.16	
		16 Total								
				\$100.00	\$107,308.70	\$16.00	\$17,449.00	\$0.00	\$9,786.62	
07 Total										
08	Education & Well 18		Domestic Violence							
		2530	DVC - Unallocated		\$88,223.00		\$88,223.00		\$0.00	-100.00%
		2536	DVC Salaries		\$47,129.93		\$7,982.00		\$6,576.93	-86.05%
		2538	DVC Superannuation		\$4,241.99		\$707.00		\$623.08	-85.31%
		2539	DVC Housing		\$7,320.00		\$1,220.00		\$1,728.10	-76.39%
		2540	DVC Insurance		\$0.00		\$0.00		\$0.00	
		2541	DVC Vehicle Expenses		\$8,040.00		\$1,340.00		\$1,327.00	-83.50%
		2543	DVC Stationery		\$1,440.00		\$239.00		\$259.95	-81.95%
		2544	DVC Telephone		\$2,000.00		\$333.00		\$416.85	-79.16%
		2551	DVC Misc Grants Expenditure		\$0.00		\$0.00		\$0.00	
		2553	DVC Admin Allocated		\$5,756.70		\$959.00		\$955.12	-83.41%
		2554	DVC Depreciation		\$1,020.00		\$169.00		\$0.00	-100.00%
		2555	DVC Training		\$5,000.00		\$833.00		\$658.64	-86.83%
		2557	DVC Audit Charges		\$500.00		\$0.00		\$0.00	-100.00%
		2558	DVC Consumables (Food, Cleaning)		\$4,680.00		\$779.00		\$182.17	-96.11%
		2559	DVC Utilities		\$1,000.00		\$166.00		\$0.00	-100.00%
		2560	DVC - Projects		\$3,000.00		\$500.00		\$1,135.97	-62.13%
		2561	DVC Recruitment		\$0.00		\$0.00		\$0.00	
		2563	DVC Building Maintenance		\$5,000.00		\$833.00		\$0.00	-100.00%
		2564	DVC - Resources		\$7,000.00		\$1,167.00		\$178.18	
		2566	DVC - Misc Grants Income		\$0.00		\$0.00	\$0.00	\$0.00	
		2545	Reimbursements		\$0.00		\$0.00	\$688.13	\$0.00	
		2531	Dod - Family & Domestic Violence		\$13,000.00	\$13,000.00	\$0.00	\$33,449.06	\$14,041.99	157.30%
				\$13,000.00	\$191,351.32	\$0.00	\$105,330.00	\$34,117.19	\$14,041.99	
		18 Total								
08	Education & Well 19		Education							
		2042	Pre-School Donation		\$200.00		\$200.00		\$0.00	-100.00%
		2043	Insurance		\$0.00		\$0.00		\$100.61	
		2052	Pre-School Centre Mita		\$1,500.00		\$1,500.00		\$0.00	-100.00%
		2044	Administration Allocated		\$7,675.60		\$1,280.00		\$1,088.67	-85.82%
		2425	Administration Allocated		\$0.00		\$0.00		\$544.34	
		2426	Depreciation		\$500.00		\$82.00		\$0.00	-100.00%

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
08	Education & Well 19	2412	Day Care Centre Maint		\$9,000.00		\$1,500.00		\$669.35	-92.56%
		2072	Telecentre Costs		\$6,294.00		\$1,049.00		\$289.36	-95.40%
		2033	Telecentre Office Rental	\$100.00			\$0.00	\$0.00		-100.00%
		2073	Lease Pre-School Centre	\$200.00			\$0.00	\$0.00		-100.00%
		2083	Pre-School Water Reimb.	\$0.00			\$0.00	\$0.00		-100.00%
				\$300.00	\$25,169.60	\$0.00	\$5,611.00	\$0.00	\$2,692.33	
08	Education & Well 20	Community Development								
08	Education & Well 20	2432	Cdo Activity Expenditure		\$12,000.00		\$2,001.00		\$2,211.84	-81.57%
		2442	Cdo Misc Grants Expenditure		\$10,000.00		\$1,668.00		\$220.95	-97.79%
		2434	Cdo Misc Grants Expenditure		\$0.00		\$0.00		\$0.00	
		2450	Administration Allocated		\$24,945.72		\$4,161.00		\$3,549.08	-85.77%
		2452	Depreciation		\$2,835.00		\$472.00		\$0.00	-100.00%
		2453	Insurance		\$1,319.96		\$0.00		\$694.14	-47.41%
		2457	Cdo - Salary		\$56,650.00		\$9,450.00		\$8,038.44	-85.81%
		2458	Cdo Superannuation		\$7,931.00		\$1,322.00		\$761.52	-90.40%
		2459	Vehicle Expenses		\$4,000.00		\$667.00		\$323.51	-91.91%
		2463	Housing CDO		\$16,283.59		\$2,715.00		\$523.60	-86.78%
		2464	Staff replacement & Relocation		\$3,000.00		\$0.00		\$0.00	-100.00%
		2465	Training & Conferences		\$2,000.00		\$333.00		\$0.00	-100.00%
		2467	Consultants - CDO		\$0.00		\$0.00		\$0.00	
		2431	Cdo Committe Grant Income	\$0.00			\$0.00	\$0.00		
		2433	Cdo Vehicle Lease Income	\$0.00			\$0.00	\$0.00		
		2460	Cdo - Misc Grants Income	\$10,000.00			\$0.00	\$0.00		-100.00%
		2455	CDO Fundraising	\$0.00			\$0.00	\$0.00		
08	Education & Well 22	2493	Croc Festival Grant Income	\$0.00			\$0.00	\$1,099.10		-45.05%
		2468	CDO Misc Fees & Charges	\$2,000.00			\$333.00	\$0.00		-98.93%
		2451	Cdo Reimbursements	\$3,000.00			\$499.00	\$32.25		
				\$15,000.00	\$140,965.27	\$832.00	\$22,789.00	\$1,131.35	\$16,323.08	
08	Education & Well 22	Youth Centre								
		2422	Salaries - Youth Centre		\$62,578.93		\$10,439.00		\$413.02	-89.34%
		2524	Salaries - Youth Scholarship		\$21,464.33		\$3,580.00		\$1,980.87	-90.77%
		2526	Superannuation		\$7,492.88		\$1,249.00		\$0.00	-100.00%
		2552	Administration Allocated		\$17,270.11		\$2,880.00		\$2,188.45	-87.33%
		2537	Iris Curley Fund Expenses		\$8,778.00		\$1,464.00		\$0.00	-100.00%
		2416	Youth Grants Other Expenditure		\$5,000.00		\$833.00		\$17.00	-99.66%
		2512	Youth Centre Maintenance		\$20,046.00		\$3,342.00		\$673.20	-96.64%
		2513	Youth Centre Operational Costs		\$2,000.00		\$333.00		\$892.30	-100.00%
		2522	Depreciation - Welfare		\$16,743.00		\$0.00		\$0.00	-100.00%
		2535	Youth Grants Expense		\$5,000.00		\$833.00		\$758.30	-84.83%
		2529	Staff Training, Accommodation		\$500.00		\$82.00		\$0.00	-100.00%
		2523	Insurance		\$1,319.96		\$1,319.00		\$694.14	-47.41%
		2534	Staff Replacement & relocation		\$2,000.00		\$333.00		\$0.00	-100.00%

SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
08	Education & Well 22	Youth Centre							
		2482 Housing Costs Youth		\$0.00		\$0.00		\$0.00	
		2528 Housing Allocated		\$16,283.59		\$2,715.00		\$5,752.86	-64.67%
		2411 Youth - Contributions & Reimbur	\$0.00				\$41.21		
		2417 Youth - Grants Other	\$5,000.00		\$833.00		\$0.00		
		2418 Youth Activity Services Grant	\$11,000.00		\$0.00		\$5,338.55		-51.47%
		2419 Youth Grant - Oshc And Holiday	\$10,367.00		\$0.00		\$2,483.50		-76.04%
08	Total Education & Welfare	2415 School Holidays - Youth	\$1,000.00		\$0.00		\$0.00		-100.00%
		2420 Indigenous Youth Scholarship	\$10,000.00		\$1,668.00		\$0.00		-100.00%
		2421 Youth Services Grant - Dod-Wa	\$54,710.00		\$0.00		\$14,630.88		-73.26%
		22 Total	\$92,077.00	\$185,477.80	\$2,498.00	\$29,402.00	\$22,494.14	\$13,370.14	
		Total Education & Welfare	\$120,377.00	\$543,963.99	\$3,331.00	\$163,132.00	\$57,742.88	\$46,427.54	
09	Housing	2562 Lot 303 - Chief Executive		\$7,350.00		\$1,227.00		\$1,757.53	-76.09%
		2572 Lot 206 - Cdo		\$12,350.00		\$2,058.00		\$523.60	-95.76%
		2582 Lot 220 - Works Overseer		\$7,350.00		\$1,226.00		\$362.02	-95.07%
		2592 Lot 246 - Transport		\$12,350.00		\$2,058.00		\$316.75	-97.44%
		2602 Lot 213 - Sing Pers Qlrs		\$7,350.00		\$1,226.00		\$526.49	-92.84%
		2612 Lot 87 - Transport		\$17,350.00		\$2,892.00		\$766.90	-95.56%
		2622 Lot 304 - Deputy Ceo		\$2,350.00		\$392.00		\$166.47	-92.92%
		2632 Lot 255 - Transport		\$7,350.00		\$1,226.00		\$909.07	-87.63%
		2642 Lot 208 - Swim Pool Mgr		\$12,350.00		\$2,058.00		\$241.46	-98.04%
		2652 Sports Complex Residence		\$12,350.00		\$2,058.00		\$357.52	-97.11%
		2662 Depreciation - Housing		\$20,025.00		\$3,340.00		\$0.00	-100.00%
		2682 Less Allocation To Prog.		\$0.00		\$0.00		\$36,116.39	
		2692 Lot 408 - Transport		\$7,350.00		\$1,226.00		\$303.15	-95.88%
		2702 Staff Quarters - Lot 17		\$44,350.00		\$12,392.00		\$15,268.20	-65.57%
		2712 Airport Manager Residence		\$12,350.00		\$2,058.00		\$90.91	-99.26%
		2722 1/16 Regan Street		\$12,350.00		\$2,058.00		\$238.97	-98.07%
		2732 2/16 Regan Street		\$12,350.00		\$2,058.00		\$713.97	-94.22%
		2742 3/16 Regan Street		\$15,350.00		\$2,558.00		\$295.74	-98.07%
		2752 4/16 Regan Street		\$37,350.00		\$6,226.00		\$5,752.86	-84.60%
		2663 Insurance		\$13,238.00		\$0.00		\$6,056.34	-54.25%
09	Housing	2664 Remote Alarm Monitoring		\$7,000.00		\$1,166.00		\$1,350.00	-80.71%
		2665 Housing Rental Subsidy		\$0.00		\$0.00		\$120.44	
		2693 Lot 206 - Eho	\$0.00		\$0.00		\$0.00		
		2713 Lot 246 - Admin.	\$0.00		\$0.00		\$0.00		
		2733 Rent Lot 87	\$0.00		\$0.00		\$320.00		
		2753 Rent Lot 255 - Admin	\$0.00		\$0.00		\$320.00		
		2793 Rent Lot 408 Hill Street	\$0.00		\$0.00		\$0.00		
09	Housing	2813 Rent 2/16 Regan St	\$0.00		\$0.00		\$320.00		
		2833 Rent 4/16 Regan Street	\$0.00		\$0.00		\$0.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
09 Total										
10	Community Amer 25	Sanitation-Househ	2883 Other Reimbursements	\$0.00				\$0.00		
10	Community Amer 25	Sanitation-Househ	2923 Staff Rent Lot 17 Main St	\$0.00				\$0.00		
	Total Housing			\$0.00	\$280,213.00		\$49,503.00	\$960.00	\$0.00	
10	Community Amer 25	Sanitation-Househ	2822 Administration		\$9,594.51		\$1,600.00		\$1,360.96	-85.82%
10	Community Amer 25	Sanitation-Househ	2832 Domestic Collection		\$110,000.00		\$18,350.00		\$6,230.76	-94.34%
			2835 Insurance		\$1,800.00		\$0.00		\$1,029.58	-42.80%
			2842 Refuse Site Maintenance		\$34,184.00		\$5,701.00		\$6,732.05	-80.31%
			2914 New Bins And Equipment		\$1,500.00		\$1,500.00		\$1,156.47	-22.90%
			2916 Litter Control		\$41,000.00		\$6,838.00		\$0.00	-100.00%
10	Community Amer 25	Sanitation-Househ	2863 Refuse Removal Charges	\$82,000.00		\$82,000.00		\$82,539.62		0.66%
			2903 Levy On Bins & Equipment	\$1,000.00		\$166.00		\$129.78		-87.02%
	25 Total			\$83,000.00	\$198,078.51	\$82,166.00	\$33,989.00	\$82,669.40	\$16,509.80	
10	Community Amer 27	Sewerage	2970 Administration		\$3,837.80		\$639.00		\$544.34	-85.82%
			2972 Depreciation - Sewerage		\$3,096.00		\$515.00		\$0.00	-100.00%
			2974 Insurance		\$520.00		\$0.00		\$407.16	-21.70%
10	Community Amer 27	Sewerage	2992 Pond Maintenance		\$19,527.00		\$3,256.00		\$725.80	-96.28%
			2993 Septic Tank Fees	\$200.00		\$200.00		\$0.00		-100.00%
10	Community Amer 30	Town Planning & R	3100 Administration	\$200.00	\$26,980.80	\$200.00	\$4,410.00	\$0.00	\$1,677.30	-85.70%
			3101 Scheme Amendments		\$4,797.25		\$799.00		\$985.85	-100.00%
			3103 Consultants - Town Planning		\$1,000.00		\$1,000.00		\$0.00	-100.00%
			3112 Insurance		\$520.00		\$0.00		\$407.16	-21.70%
	30 Total			\$100.00	\$7,317.25	\$0.00	\$1,799.00	\$0.00	\$1,093.01	-100.00%
10	Community Amer 31	Other Community	3192 Grave Digging		\$11,578.00		\$1,927.00		\$1,094.96	-90.54%
			3202 Hearse & Shed Costs		\$4,900.00		\$0.00		\$243.51	-95.03%
			3212 Cemetery Maintenance		\$9,882.00		\$1,646.00		\$753.80	-92.37%
			3222 Spq Mcleary St Mice		\$2,500.00		\$415.00		\$2,060.38	-17.59%
			3242 Cemetery Directory		\$3,000.00		\$3,000.00		\$0.00	-100.00%
			3252 Public Toilets Mice		\$10,000.00		\$1,668.00		\$1,712.47	-82.88%
			3262 Depreciation - Comm Amen		\$1,624.00		\$270.00		\$0.00	-100.00%
			3282 Administration		\$8,635.06		\$1,440.00		\$1,231.47	-85.74%
			3272 Insurance		\$520.00		\$0.00		\$407.16	-21.70%
10	Community Amer 31	Other Community	3032 Tyre Recycling		\$1,800.00		\$1,800.00		\$2,400.00	33.33%
			3034 Waste Oil Facility		\$500.00		\$500.00		\$0.00	-100.00%
			3223 Reimbursements - Spq Mcleary	\$0.00		\$0.00		\$0.00		
			3263 Burial Charges	\$2,000.00	\$54,939.06	\$333.00	\$12,866.00	\$462.00	\$9,903.75	-123.10%
	31 Total			\$2,000.00	\$54,939.06	\$333.00	\$12,866.00	\$462.00	\$9,903.75	
	Total Community			\$81,300.00	\$287,315.62	\$82,033.00	\$52,864.00	\$83,131.40	\$29,183.86	

Schedules

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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
10 Total										
11	Recreation And C 32	Public Halls, Civic C	3362 Maintenance & Cleaning		\$32,660.00		\$5,448.00		\$2,499.71	-92.35%
			3342 Insurance		\$8,439.28		\$0.00		\$4,088.49	-51.55%
			3372 Depreciation - Halls		\$11,931.00		\$1,960.00		\$0.00	-100.00%
			3355 Administration		\$13,432.31		\$2,240.00		\$1,905.16	-85.82%
11	Recreation And C 32	Public Halls, Civic C	3463 Shire Hall Fees	\$2,000.00		\$333.00		\$52.00		-97.40%
				\$2,000.00	\$65,462.59	\$333.00	\$9,678.00	\$52.00	\$8,493.36	
32 Total										
11	Recreation And C 33	Swimming Areas A	3542 Salaries		\$62,000.00		\$10,343.00		\$727.27	-98.83%
			3632 Superannuation		\$0.00		\$0.00		\$0.00	
			3532 Administration		\$5,756.70		\$959.00		\$819.20	-85.77%
			3552 Chemicals		\$8,000.00		\$1,334.00		\$110.57	-98.62%
			3562 Insurance		\$5,160.00		\$0.00		\$2,671.43	-48.23%
			3572 Water		\$5,000.00		\$833.00		\$0.00	-100.00%
			3582 Electricity		\$9,000.00		\$1,500.00		\$295.68	-96.71%
			3592 Pool Maintenance		\$10,500.00		\$1,750.00		\$397.25	-96.22%
			3602 Housing Costs		\$16,283.59		\$2,715.00		\$713.97	-95.62%
			3662 Depreciation - Pool		\$12,404.00		\$0.00		\$0.00	-100.00%
			3672 Training Course		\$0.00		\$0.00		\$0.00	
			3704 Pool Equipment		\$5,000.00		\$833.00		\$0.00	-100.00%
11	Recreation And C 33	Swimming Areas A	3643 Charges - Pool Admission	\$8,000.00		\$0.00		\$0.00		-100.00%
			3653 Government Grants	\$3,000.00		\$0.00		\$0.00		-100.00%
			3663 Dyst Grant Plant Room	\$0.00		\$0.00		\$0.00		
			3683 Reimbursements	\$0.00		\$0.00		\$0.00		
				\$11,000.00	\$139,104.29	\$0.00	\$20,267.00	\$0.00	\$5,735.37	
33 Total										
11	Recreation And C 34	Other Recreation And Sport	3722 Sports Complex Maintenance		\$24,660.00		\$4,112.00		\$2,228.96	-90.96%
			3732 Oval Maintenance		\$25,000.00		\$4,169.00		\$4,204.00	-83.16%
			3742 Scheme Water		\$10,000.00		\$1,698.00		\$137.91	-98.62%
			3810 Housing Costs		\$16,283.59		\$2,715.00		\$357.52	-97.80%
			3811 Administration		\$0.00		\$0.00		\$2,188.20	
			3813 Insurance		\$0.00		\$0.00		\$0.00	
			3792 Parks & Gardens		\$107,188.00		\$17,879.00		\$11,229.55	-89.52%
			3802 Picture Gardens		\$500.00		\$82.00		\$0.00	-100.00%
			3812 Retention Maintenance		\$5,000.00		\$833.00		\$0.00	-100.00%
			3826 Gym Operating Costs		\$1,000.00		\$166.00		\$0.00	-100.00%
			3852 Miscellaneous Costs - Gym		\$0.00		\$0.00		\$0.00	
			3862 Utilities - Gym		\$0.00		\$0.00		\$0.00	
			3872 Building Mice - Gym		\$5,523.00		\$921.00		\$0.00	-100.00%
			3892 Building Maintenance		\$2,000.00		\$333.00		\$529.78	-73.51%
			3972 Depreciation - Rec Sport		\$55,635.00		\$9,281.00		\$0.00	-100.00%
			3825 Community Bus Expenditure		\$15,000.00		\$2,501.00		\$1,510.73	-89.93%

SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
11	Recreation And C 35 T.V. & Radio Re-Broadcast	3885 Community Bus Fees Income	\$3,000.00		\$499.00		\$0.00		-100.00%
		3883 Community Bus Grant	\$0.00		\$0.00		\$0.00		-100.00%
		3713 Recreation Grants	\$0.00		\$0.00		\$0.00		-100.00%
		3893 Oval Contrib From School	\$12,000.00		\$2,001.00		\$0.00		-100.00%
		3923 Complex Fees Netball	\$0.00		\$0.00		\$0.00		-100.00%
		3943 Complex Fees Tennis	\$0.00		\$0.00		\$71.60		-79.05%
		3963 Complex Fees Complex Hire	\$2,000.00		\$333.00		\$419.00		-85.30%
		3993 Gym Attendance Fees	\$4,000.00		\$667.00		\$588.15		-79.05%
		9241 Interest Water Supply	\$0.00		\$0.00		\$0.00		-85.30%
		34 Total	\$21,000.00	\$267,789.59	\$3,500.00	\$44,660.00	\$1,078.75	\$22,386.65	
		3982 Sharing Costs		\$6,000.00		\$0.00		\$3,830.20	-36.16%
11	Recreation And C 36 Libraries	3986 Administration		\$1,918.90		\$0.00		\$272.16	-85.82%
		3988 Insurance		\$120.00		\$0.00		\$150.93	25.78%
		3992 Maintenance Costs		\$1,000.00		\$0.00		\$0.00	-100.00%
		4082 Depreciation - Tv B'Cast		\$1,188.00		\$0.00		\$0.00	-100.00%
		35 Total	\$0.00	\$10,226.90	\$0.00	\$0.00	\$0.00	\$4,253.29	
		4002 Salaries		\$0.00		\$0.00		\$0.00	-85.78%
		4018 Administration		\$31,086.20		\$5,185.00		\$4,419.95	-74.13%
		4012 Freight		\$500.00		\$0.00		\$129.33	25.78%
		4022 Stationery		\$0.00		\$0.00		\$0.00	-100.00%
		4042 Insurances		\$120.00		\$0.00		\$150.93	-69.51%
11	Recreation And C 36 Libraries	4062 Library Operations		\$3,000.00		\$0.00		\$914.80	-14.78%
		4062 Lost Books		\$100.00		\$16.00		\$85.22	-100.00%
		4072 Depreciation - Library		\$751.00		\$124.00		\$0.00	-48.00%
		4053 Lost & Damaged Books							
		36 Total	\$25.00	\$35,557.20	\$25.00	\$5,906.00	\$13.00	\$5,700.23	
		3072 Heritage Survey		\$20,000.00		\$0.00		\$4,247.00	-78.77%
		4132 25 Mile Well Mice		\$3,000.00		\$0.00		\$0.00	-100.00%
		4142 Mt. Gould Police Stn.		\$1,100.00		\$0.00		\$0.00	-100.00%
		4152 Museum Maintenance		\$1,000.00		\$0.00		\$151.70	-84.83%
		4162 Depreciation - Culture		\$3,164.00		\$527.00		\$0.00	-100.00%
11	Recreation And C 37 Other Culture	4172 Municipal Inventory Review		\$15,000.00		\$0.00		\$0.00	-100.00%
		4182 Administration		\$9,594.51		\$1,600.00		\$1,360.83	-85.82%
		4112 Insurance		\$200.00		\$0.00		\$251.56	25.78%
		4153 Masonic Lodge Income							
		37 Total	\$0.00	\$53,058.51	\$0.00	\$6,127.00	\$0.00	\$6,011.09	
		3616 Depreciation - Recreation		\$3,370.00		\$561.00		\$0.00	-100.00%
		3620 Recreation Grants Expenditure		\$4,895.00		\$815.00		\$0.00	-100.00%
		38 Total	\$0.00	\$8,265.00	\$0.00	\$1,376.00	\$0.00	\$1,376.00	
		38 Total	\$0.00	\$8,265.00	\$0.00	\$1,376.00	\$0.00	\$1,376.00	
		38 Total	\$0.00	\$8,265.00	\$0.00	\$1,376.00	\$0.00	\$1,376.00	

SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Description	Sub-Programme SP Description	COA Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
11 Total	Transport	3612 Recreation Officer		\$0.00		\$0.00		\$0.00	
		3625 Activities		\$14,000.00		\$2,335.00		\$1,018.57	
		3615 Administration		\$23,026.81		\$3,841.00		\$3,280.63	-85.75%
		3617 Salaries Rec Officer		\$49,106.28		\$9,182.00		\$6,968.02	-85.81%
		3618 Superannuation		\$4,419.57		\$737.00		\$660.12	-85.06%
		3619 Staff Replacement & Relocation		\$2,000.00		\$333.00		\$0.00	-100.00%
		3702 Housing Costs		\$16,283.59		\$2,715.00		\$295.74	-98.18%
		3621 Vehicle Operating Costs		\$13,000.00		\$2,168.00		\$2,074.67	-84.04%
		3762 Insurance		\$3,720.00		\$0.00		\$6,051.65	62.68%
		3613 Recreation Grant	\$0.00		\$0.00		\$0.00		
		3623 Reimbursements	\$0.00		\$0.00		\$179.97		
12	Transport	3626 Misc Grants	\$3,000.00		\$0.00		\$1,000.00		-66.67%
		3633 Misc Fees and Charges	\$0.00		\$0.00		\$0.00		
		3628 CSRRF Bike Trails	\$0.00		\$0.00		\$0.00		
		3629 Youth Spaces Bike Trails	\$0.00		\$0.00		\$0.00		
		37 Total	\$3,000.00	\$133,821.25	\$0.00	\$21,697.00	\$1,179.97	\$20,349.40	
		Total Recreation	\$37,025.00	\$706,020.33	\$3,858.00	\$109,017.00	\$2,323.72	\$72,929.39	
12	Transport	4591 Mtd - Direct Grant	\$0.00		\$0.00		\$0.00		
		4621 Roads To Recovery	\$0.00		\$0.00		\$0.00		
		4641 Black Spot	\$0.00		\$0.00		\$0.00		
		4691 Mtd Road Project Grant	\$0.00		\$0.00		\$0.00		
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	Transport	4750 Road Maintenance Various		\$428,304.00		\$71,454.00		\$74,885.27	-82.52%
		4820 Street Maintenance		\$53,714.00		\$8,957.00		\$5,861.69	-89.09%
		4840 Street Lighting		\$25,000.00		\$4,169.00		\$4,075.51	-83.70%
		4850 Street Cleaning		\$48,286.00		\$8,052.00		\$6,656.10	-86.22%
		4880 Depot Maintenance		\$29,000.00		\$4,836.00		\$5,789.17	-80.04%
		4900 Traffic Signs & Control		\$27,000.00		\$4,503.00		\$3,348.20	-87.61%
		4872 Upgrade Roman Data		\$0.00		\$0.00		\$0.00	
		4882 Depreciation - Roads		\$850,000.00		\$0.00		\$0.00	-100.00%
		4902 Administration		\$67,161.54		\$11,204.00		\$10,364.09	-84.57%
		4823 Reimbursements - Trans	\$0.00		\$0.00		\$0.00		
		4843 Street Lighting Subsidy	\$3,000.00		\$0.00		\$0.00		-100.00%
12	Transport	39 Total	\$3,000.00	\$1,528,465.54	\$0.00	\$113,175.00	\$0.00	\$110,978.03	
12	Transport	5132 Loss On Disposal - Road Plant		\$0.00		\$0.00		\$0.00	
		5105 Proceeds Of Plant Disposals	\$115,000.00		\$0.00		\$0.00		-100.00%
		5121 Proceeds on Misc Items	\$0.00		\$0.00		\$0.00		
		5131 Profit On Disposal - Road Plant	\$30,000.00		\$0.00		\$0.00		-100.00%

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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SHIRE OF MEEKATHARRA

SCHEDULES
31-August-2006

Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
12	Transport	40	Total	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-100.00%
	42	Aerodromes		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		5136	Asset Realisation - Road Plant							
		5002	Salaries	\$50,100.00	\$8,358.00				\$10,026.64	-79.99%
		5006	Salaries - Security Airport	\$0.00	\$0.00				\$0.00	
		5012	Superannuation	\$10,094.00	\$1,683.63				\$1,463.63	-85.50%
		5090	Security Operating Expenses	\$0.00	\$0.00				\$0.00	
		5142	Administration	\$5,372.92	\$895.00				\$782.05	-85.82%
		5022	Utilities	\$35,000.00	\$5,837.00				\$9,648.58	-72.43%
		5032	Runway Maintenance	\$9,500.00	\$1,583.00				\$28.43	-98.70%
		5052	Airport Maintenance - Other	\$27,000.00	\$4,503.00				\$3,233.24	-88.03%
		5062	Insurance	\$10,222.84	\$10,222.00				\$8,839.65	-13.53%
		5072	Depreciation Airport	\$172,092.00	\$0.00				\$0.00	-100.00%
		5082	Long Service Leave	\$0.00	\$0.00				\$0.00	
		5122	Accrued Annual Leave	\$0.00	\$0.00				\$0.00	
		5162	Housing Costs	\$16,284.00	\$2,715.00				\$90.91	-99.44%
		6082	Relocation Expenses - Airport	\$0.00	\$0.00				\$0.00	
		5013	Airport Leases	\$24,400.00	\$4,069.00			\$1,476.30		-83.95%
		5033	Reimbursements Electricit	\$18,000.00	\$3,002.00			\$3,307.36		-81.63%
		5053	Reimbursements Telephone	\$0.00	\$0.00			\$227.71		-100.00%
		5183	RADS Grant	\$7,300.00	\$0.00			\$0.00		
		5103	RAFP grat	\$0.00	\$0.00			\$0.00		
		5093	Airport Leases Gst-F	\$0.00	\$0.00			\$0.00		
		5193	Rfids Airport Service	\$10,000.00	\$1,668.00			\$1,700.00		-83.00%
		5203	Landing Fees	\$170,000.00	\$28,360.00			\$31,551.61		-81.44%
		5333	Security - Reimbursements	\$0.00	\$0.00			\$0.00		
42	Total			\$229,700.00	\$335,665.76	\$37,099.00	\$35,796.00	\$38,262.98	\$34,083.13	
			Diesel Sales							
		5042	Fuel Commissions	\$0.00	\$0.00				\$0.00	
		5091	Airport Diesel Wages	\$10,000.00	\$1,668.00				\$975.39	-90.25%
		5092	Retail Diesel COGS (Issues)	\$170,000.00	\$28,360.00				\$29,326.67	-82.75%
		5303	Retail Diesel Sales (Receipts)	\$150,000.00	\$25,024.00			\$37,268.35		-75.15%
42	Total			\$150,000.00	\$180,000.00	\$25,024.00	\$30,028.00	\$37,268.35	\$30,302.06	
			Air BP							
		6002	Call Out Wages	\$10,320.00	\$1,821.00				\$2,618.00	-76.03%
		6012	Relief Wages	\$8,000.00	\$1,334.00				\$0.00	-100.00%
		6022	Salaries	\$12,000.00	\$2,001.00				\$1,656.79	-86.19%
		6032	Cost Of Fuel Sold	\$60,000.00	\$10,009.00				\$15,301.52	-74.50%
		6042	Bank Charges - Bp A/C	\$400.00	\$96.00				\$55.32	-86.17%
		6052	Admin Allocated	\$7,675.60	\$1,280.00				\$1,088.67	-85.82%
		6072	Other Expenses - Air Bp	\$100.00	\$16.00				\$0.00	-100.00%

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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SHIRE OF MEEKATHARRA

SCHEDULES
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Programme Prog Description	Sub-Programme SP Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
12	Transport	43	Ar Bp							
		5113	Fuel Sales - Cash	\$62,000.00		\$10,343.00		\$16,684.91		-73.07%
		5123	Call Out Fees	\$10,000.00		\$1,688.00		\$2,680.00		-73.20%
		5133	Fuel Sales Commission	\$0.00		\$0.00		\$1,633.78		
		5163	Monthly Retainer - Bp	\$57,000.00		\$9,509.00		\$9,500.00		-83.33%
				\$129,000.00	\$99,095.60	\$21,570.00	\$16,527.00	\$30,508.69	\$20,720.30	
12	Total			\$481,700.00	\$2,143,226.90	\$83,643.00	\$195,526.00	\$108,040.02	\$196,093.52	
13	Economic Service	45	Tourism And Area							
		5925	Administration		\$0.00		\$0.00		\$5,323.54	
13	Economic Service	45	Tourism And Area							
		5382	Tourism Promotion	\$16,000.00					\$720.00	-95.50%
		5392	Centenary Celebrations	\$30,000.00			\$2,669.00		\$588.63	-98.04%
		5400	Interpretive Centre Consultancy	\$30,000.00			\$0.00		\$0.00	-100.00%
		5422	Information Bay	\$4,000.00			\$5,004.00		\$0.00	-100.00%
		5442	Meeka Dust Salaries	\$5,000.00			\$867.00		\$0.00	-100.00%
		5452	Meeka Dust Expenses Other	\$0.00			\$833.00		\$342.39	-93.15%
		5462	Maps And Souvenirs	\$18,500.00			\$0.00		\$0.00	-100.00%
		5472	Town Beautification	\$10,000.00			\$3,086.00		\$0.00	-100.00%
		5482	Economic & Community Develop	\$0.00			\$1,668.00		\$0.00	-100.00%
		5926	Maintenance Trails & Lookouts	\$36,000.00			\$0.00		\$0.00	-100.00%
		5922	Depreciation - Trails	\$23,000.00			\$6,004.00		\$0.00	-100.00%
13	Economic Service	45	Tourism And Area							
		5391	Centenary Contributions	\$0.00			\$0.00		\$0.00	-100.00%
		5381	Trails Grant	\$192,132.00		\$32,022.00		\$0.00		-100.00%
		5393	Centenary Income	\$10,000.00		\$0.00		\$11,827.27		18.27%
		5493	Croc Festival	\$15,000.00		\$2,500.00		\$15,000.00		
		5433	Meekatharra Dust Sales	\$5,000.00		\$833.00		\$136.27		-97.27%
		5483	Reimbursements	\$0.00		\$0.00		\$0.00		
		5443	Meeka Dust Advertising	\$0.00		\$0.00		\$0.00		
		5473	Maps And Souvenir Sales	\$1,500.00		\$249.00		\$0.00		-85.48%
				\$223,632.00	\$172,500.00	\$35,604.00	\$19,931.00	\$27,181.34	\$8,974.56	
13	Economic Service	46	Building Control							
		5642	Building Inspection Costs	\$20,000.00			\$3,336.00		\$0.00	-100.00%
		5772	Administration	\$959.45			\$159.00		\$141.62	-85.24%
		5774	Insurance	\$1,480.00			\$1,480.00		\$873.96	-40.95%
13	Economic Service	46	Building Control							
		5683	Charges-Building Permits	\$1,000.00		\$166.00		\$40.00		-96.00%
		5693	Demolition Fees	\$1,100.00		\$182.00		\$50.00		-95.45%
				\$2,100.00	\$22,439.45	\$348.00	\$4,975.00	\$90.00	\$1,015.58	
13	Economic Service	49	Other Economic Se							
		5742	Shop Premises (Heatwave)	\$4,320.00			\$719.00		\$434.00	-89.95%
		5752	Stockyards Maintenance	\$0.00			\$0.00		\$928.19	
		5762	Depreciation - Economic	\$0.00			\$0.00		\$0.00	-100.00%
		5302	MRVC Vermin Control	\$6,400.00			\$1,067.00		\$0.00	
		5312	Weed Control	\$0.00			\$0.00		\$0.00	

SHIRE OF MEEKATHARRA

SCHEDULES
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Programme Description	SP Description	Sub-Programme Description	COA	Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
13	Economic Services	Other Economic Services	5754	Assist Community Groups & Organisations		\$0.00		\$0.00		\$0.00	
			5765	Award To Best Business		\$0.00		\$0.00		\$0.00	
			5743	Rent - Ex Bank	\$0.00			\$0.00	\$1,920.00		-100.00%
			5763	Rent - Lot 742 Douglas St	\$510.00			\$0.00	\$0.00		-81.92%
			5773	Reimbursements	\$2,400.00			\$0.00	\$434.00		-82.39%
			8775	Billboard Lease Rental	\$710.00		\$118.00	\$1,788.00	\$125.00	\$1,362.19	
			49 Total		\$3,620.00	\$10,720.00	\$118.00	\$1,788.00	\$2,479.00	\$1,362.19	
			Total Economic Services		\$229,352.00	\$205,659.45	\$36,070.00	\$26,692.00	\$29,750.34	\$9,352.33	
13 Total											
14	Other Property	Private Works	5952	Various Private Works		\$1,627.00		\$0.00	\$0.00	\$0.00	-100.00%
14	50	Private Works	5963	Income From Private Works	\$2,000.00			\$0.00	\$0.00		-100.00%
					\$2,000.00	\$1,627.00		\$0.00	\$0.00	\$0.00	
14	Other Property	Administration									
			0352	Salaries - Administration		\$415,707.76		\$69,353.00		\$37,933.88	-90.87%
			0362	Long Service Leave		\$0.00		\$0.00		\$0.00	
			0362	Admin. Insurance		\$16,486.40		\$2,749.00		\$8,329.00	-49.48%
			0392	Industry Superannuation		\$43,747.05		\$7,297.00		\$4,404.95	-89.93%
			0402	Fringe Benefit Tax		\$20,000.00		\$3,336.00		\$0.00	
			0422	Office Operations		\$11,574.00		\$1,928.00		\$1,129.71	-90.24%
			0412	Office Maintenance		\$10,000.00		\$1,668.00		\$209.87	-97.90%
			0432	Advertising		\$6,000.00		\$1,000.00		\$648.41	-89.19%
			0452	Printing And Stationery		\$12,000.00		\$2,001.00		\$2,710.38	-77.41%
			0462	Staff Training		\$20,000.00		\$3,336.00		\$12,015.34	-39.52%
			0694	Staff Uniforms		\$3,000.00		\$499.00		\$0.00	-100.00%
			0492	Housing Costs		\$56,992.56		\$9,507.00		\$3,966.10	-93.04%
			0502	Telephone		\$15,000.00		\$2,501.00		\$2,363.52	-84.24%
			0522	Computer hardware		\$2,000.00		\$333.00		\$0.00	-100.00%
			0532	Postage		\$6,000.00		\$1,000.00		\$1,033.64	-82.77%
			0533	Rental Private Accommodation		\$0.00		\$0.00		\$0.00	
			0542	Office Equip Maintenance		\$8,000.00		\$1,334.00		\$1,297.53	-83.78%
			0572	General Office Expenses		\$1,000.00		\$166.00		\$0.00	-100.00%
			0602	Vehicle Expenses CEO		\$6,000.00		\$1,000.00		\$1,274.51	-78.76%
			0603	Vehicle Expenses DCEO		\$6,000.00		\$1,000.00		\$680.31	-88.66%
			0642	Staff Recruitment & Relocation		\$10,000.00		\$1,668.00		\$0.00	-100.00%
			0662	Accommodation/Travelling		\$0.00		\$0.00		\$0.00	
			693	Housing Private Rental		\$0.00		\$0.00		\$0.00	
			0692	Consulting Fees		\$50,000.00		\$0.00		\$27,045.00	-45.91%
			0702	Legal Expenses		\$1,000.00		\$166.00		\$0.00	-100.00%
			0712	Computer Software		\$2,835.00		\$2,835.00		\$0.00	-100.00%
			0722	Depreciation - Administ		\$35,870.00		\$5,983.00		\$330.00	-89.08%
			1062	Costs Allocated To Mths		\$0.00		\$0.00		\$0.00	

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SCHEDULES
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SHIRE OF MEEKATHARRA

Programme Prog Description	Sub-Programme SP Description	COA Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
14		1082 Costs Allocated To Prog.							
		1123 Reimbursements Admin	\$0.00	\$761,803.77			\$3,813.34	\$102,809.03	-86.50%
		1153 Insurance Refunds	\$4,000.00		\$0.00	\$0.00	\$0.00		-100.00%
			\$4,000.00	\$11,574.00	\$0.00	\$1,907.00	\$3,813.34	\$2,562.92	
14	Other Property Ai 52	Public Works Overl							
		8002 S/C Salary 30%		\$0.00		\$0.00		\$0.00	
		8012 Overseers Wages		\$152,100.00		\$25,374.00		\$10,229.30	-93.27%
		8122 Unallocated Wages		\$0.00		\$0.00		\$192.31	
		8022 Engineering Office Expenses		\$1,000.00		\$166.00		\$0.00	-100.00%
		8032 Sick & Holiday Pay		\$98,810.75		\$16,484.00		\$2,337.62	-97.63%
		8042 Insurance - Workers Comp		\$37,760.00		\$6,299.00		\$18,942.81	-49.83%
		8052 Rostered Days Off		\$0.00		\$0.00		\$290.56	
		8062 Camping Requirements		\$5,000.00		\$833.00		\$76.34	-98.47%
		8072 Relocation Expenses		\$0.00		\$0.00		\$0.00	
		8082 Telephone Expenses		\$6,000.00		\$1,000.00		\$2,945.65	-50.91%
		8092 Travel, Conf. & Training		\$5,000.00		\$833.00		\$0.00	-100.00%
		8102 Protective Clothing		\$5,000.00		\$833.00		\$114.00	-97.72%
		8132 Industry Superannuation		\$64,666.44		\$10,787.00		\$7,627.95	-88.20%
		8142 Light Vehicles Opnrtn Cost		\$20,400.00		\$3,402.00		\$2,726.38	-86.64%
		8152 Allowances		\$93,669.00		\$13,958.00		\$19,098.04	-77.17%
		8172 Long Service Leave		\$0.00		\$0.00		\$0.00	
		8182 Alloc. To Works & Services		\$652,159.39		\$108,801.00		\$79,564.43	-87.80%
		8192 Accrued Annual Leave		\$0.00		\$0.00		\$0.00	
		8212 Workers Compensation		\$0.00		\$0.00		\$0.00	
		8232 Housing Costs		\$100,415.45		\$16,752.00		\$18,209.65	-81.87%
		8252 Administration		\$62,337.75		\$10,399.00		\$8,731.33	-85.99%
		8272 Occ Health & Safety		\$7,000.00		\$1,167.00		\$0.00	-100.00%
14	Other Property Ai 52	Public Works Overl	\$0.00		\$0.00	\$0.00	\$0.00		
		8123 Reimbursements Workers Comt	\$0.00		\$0.00	\$0.00	\$800.18		
		8133 Reimbursements Inc Ost	\$0.00	\$3,000.00	\$0.00	\$514.00	\$800.18	\$11,957.51	
14	Other Property Ai 53	Plant Operation Co							
		8302 Fuel & Oil		\$300,000.00		\$50,049.00		\$35,031.50	-88.32%
		8312 Depreciation - Plant		\$445,000.00		\$74,239.00		\$0.00	-100.00%
		8322 Tyres And Tubes		\$80,000.00		\$13,346.00		\$1,756.00	-97.81%
		8323 Mechanics Vehicle		\$18,000.00		\$3,000.00		\$743.08	
		8332 Parts And Repairs		\$180,000.00		\$30,029.00		\$33,165.47	-81.57%
		8342 Repair Wages-Internal		\$1,258,638.00		\$209,982.00		\$26,900.71	-97.86%
		8352 Licences		\$7,000.00		\$1,167.00		\$7,016.96	0.24%
		8362 Consumable Stores		\$10,000.00		\$1,668.00		\$7,261.68	-27.38%
		8382 Plant Insurance		\$34,935.45		\$5,827.00		\$39,684.40	13.59%
		8392 Cutting Edges		\$10,000.00		\$1,668.00		\$0.00	-100.00%
		8301 Administration		\$28,246.80		\$4,712.00		\$3,953.46	-86.00%
		8402 Alloc. To Works & Services		\$1,931,820.25		\$322,291.00		\$145,935.14	-92.45%

SCHEDULES
31-August-2006

SHIRE OF MEEKATHARRA

Programme Prog Description	Sub-Programme SP Description	COA Description	Annual Budget Income	Annual Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
14	Other Property At 53 Plant Operation Co	8404 Depreciation Alloca to Works Services		\$445,000.00		\$74,239.00		\$30,909.50	-93.05%
		8432 Replacement Tools		\$5,000.00		\$833.00		\$599.02	-88.02%
		8442 Gst Free Consumables		\$0.00		\$0.00		\$0.00	
		8303 Diesel Fuel Rebate	\$12,000.00		\$2,001.00		\$0.00		
		8413 Insurance Recoup/Rebate	\$0.00		\$0.00		\$0.00		-100.00%
			\$12,000.00	\$0.00	\$2,001.00	\$10.00	\$0.00	\$20,732.36	
53 Total									
14	Other Property At 55 Salaries And Wage	8530 Gross Salaries & Wages		\$1,835,570.00		\$306,233.00		\$202,950.51	-88.94%
		8540 Salaries/Wages Allocated		\$1,835,570.00		\$306,233.00		\$202,950.51	-88.94%
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				\$40,000.00		\$0.00		\$0.00	-100.00%
				\$0.00		\$0.00		\$0.00	
14	Total Unclassified	0472 Accrued Annual Leave		\$40,000.00		\$0.00		\$0.00	-100.00%
		1212 Loss on Admin Assets		\$0.00		\$0.00		\$0.00	
		1226 Asset Realisation - Admin	\$52,000.00		\$0.00	\$0.00	\$0.00	\$0.00	-100.00%
		1325 Proceeds On Disposal Of Asset	\$52,000.00		\$0.00	\$0.00	\$0.00	\$0.00	-100.00%
		1225 Profit on Sale of Asset	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$18,000.00	\$50,201.00	\$2,001.00	\$1,383.00	\$4,613.52	\$6,211.93	
			\$4,874,387.00	\$5,074,417.87	\$268,662.00	\$724,615.00	\$2,268,033.72	\$455,073.29	
Grand Total									

EQUITY STATEMENT
31-August-2006

SHIRE OF MEEKATHARRA

Type	Type Description	Cat	Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual
1	Asset	111	Cash At Bank/On Hand	6001	Cash - Municipal	\$1,439,855.58	\$38,204.42	\$1,401,651.16
		2006/2007	2006/2007	6003	2006/2007	\$2,940.23	\$2,354.20	\$586.03
				7521	Cash On Hand	\$600.00	\$0.00	\$600.00
				7571	Cash Municipal Investments	\$0.00	\$0.00	\$0.00
		111 Total						
1	Asset	113	Reserve Accounts	7551	Reserve Fund Bank	\$1,443,395.81	\$0.00	\$1,443,395.81
		113 Total				\$4,532,262.82	\$48,036.95	\$4,580,299.77
1		31/08/2006 114	Sundry Debtors	6021	S/Debtors-Miscellaneous	\$4,532,262.82	\$0.00	\$4,532,262.82
				6051	S/Debtors-Rubbish Charges	\$102,570.71	\$11,273.16	\$91,297.55
				6220	Bond - Staff Housing	\$7,979.27	\$75,742.32	\$83,721.59
				7421	Gst Credits Acct	\$480.00	\$0.00	\$480.00
				7441	S/Debtors-Rates Pensioner	\$0.00	\$28,515.35	\$28,515.35
				7461	S/Debtors-Rates	\$0.00	\$972.64	\$972.64
				7481	Provision For Doubtful Debt	\$95,303.09	\$1,299,814.87	\$1,395,117.96
		114 Total				\$42,054.94	\$0.00	\$42,054.94
1	Asset	115	Accrued Income	207431	Accrued Income	\$164,278.13	\$0.00	\$164,278.13
		115 Total				\$0.00	\$0.00	\$0.00
1	Asset	119	Stock On Hand	7491	Stock - Construction Fuel	\$10,546.93	\$8,763.39	\$19,310.32
				7691	Stock - Airport Fuel	\$85,416.96	\$33,307.70	\$118,724.66
		119 Total				\$95,963.89	\$0.00	\$95,963.89
0	Liability	122	Sundry Creditors	6130	S/Creditors Control Acct	\$105,318.29	\$86,153.82	\$19,164.47
				6150	Payroll Creditors	\$0.00	\$0.04	\$0.04
				6190	Gst Collected - Liability	\$0.00	\$32,627.27	\$32,627.27
				7451	S/Debtors-Rates Excess	\$75,438.87	\$25,277.49	\$50,161.38
		122 Total				\$180,757.16	\$0.00	\$180,757.16
0	Liability	123	Loans	6180	Loan Liability (Current)	\$0.00	\$0.00	\$0.00
		123 Total				\$0.00	\$0.00	\$0.00
0	Liability	125	Accrued Expenditure	7640	Accrued Expenditure	\$8,596.04	\$8,596.04	\$8,596.04
		125 Total				\$8,596.04	\$0.00	\$8,596.04
0	Liability	126	Provision Leave	6160	Long Service Leave Liab	\$22,631.89	\$0.00	\$22,631.89
				6170	Provision For Leave	\$46,398.16	\$0.00	\$46,398.16
		126 Total				\$69,030.05	\$0.00	\$69,030.05

Equity

SHIRE OF MEEKATHARRA



Equity

SHIRE OF MEEKATHARRA
EQUITY STATEMENT
31-August-2006

Type	Type Description	Cat	Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual
1313 Total						\$84,192.90	\$0.00	\$84,192.90

9.2.3 OUTSTANDING DEBTORS

LOCATION: N/A
APPLICANT: NIL
FILE REF: D/15
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 5th SEPTEMBER 2006
AUTHOR: NATALIE HOPE
DEPUTY CEO

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY McClymont
CHIEF EXECUTIVE OFFICER
SIGNATURE OF SENIOR OFFICER: 

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors -

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 day or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple

Officer Recommendation/Council Decision

Moved: Cr B. A. O'Dwyer

Seconded: Cr. A. G. Burrows

That Council receives the outstanding monthly Debtor Trail Balance for 31st AUGUST 2006.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006
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Printed on : 05.09.06 at 11:51		Debtors Trial Balance As at 31.08.2006					SHIRE OF MEEKATHARRA	
Debtor #	Name	02.06.2006 > 90 days	02.07.2006 > 60 days	01.08.2006 > 30 days	31.08.2006 Current	Total		
A053	A A COMPANY PTY LTD	0.00	14.37	0.00	0.00	14.37		
A041	AD ASTRAL AVIATION	0.00	0.00	0.00	1307.30	1307.30		
A345	AERODROME MANAGEMENT SERVICES	0.00	0.00	14.67	14.67	29.34		
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	0.00	20.96	20.96		
B2	AIR BP	0.00	0.00	0.00	421.38	421.38		
A056	AIR CHARTERS WEST	0.00	0.00	0.00	76.94	76.94		
A029	AIR PHOENIX INTERNATIONAL	0.00	27.30	32.43	64.86	124.59	<u>REMINDER LETTER SENT</u>	
C7	AIRSERVICES AUSTRALIA	0.00	0.00	0.00	1619.38	1619.38		
A061	ALCHIN MEGAN	0.00	0.00	0.00	23.02	23.02		
P045	ANTHONY PANTLIN	0.00	0.00	0.00	11.47	11.47		
A017	AUSTRALIAN TAXATION OFFI	0.00	0.00	0.00	0.00	0.00	<u>FRINGE BENEFIT CONTRIBUTION</u>	
A057	AUSTREK AVIATION	0.00	5198.36	0.00	43.66	5198.36		
A034	AVTEX AIR SERVICE PTY LTD	0.00	0.00	0.00	0.00	0.00		
B016	BELELE STATION	0.00	49.90	0.00	0.00	49.90		
N014	BEN NEWLAND	0.00	0.00	1940.40	652.00	2592.40		
N013	BENNING NEWLAND	0.00	0.00	44.00	0.00	44.00		
B053	BRIAN BATLEY	0.00	0.00	11.00	0.00	11.00		
B45	HUSSEYTON AIR SERVICE PTY LTD	0.00	0.00	0.00	11.97	11.97		
C058	CALM	0.00	0.00	0.00	11.97	11.97		
17	CAPITEQ LTD	0.00	0.00	0.00	44.00	44.00		
M21	CHARLES GATES MCELWEE	0.00	0.00	0.00	126.32	126.32		
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	22.79	22.79	45.58		
C028	CHRISHINE NOMINEES	0.00	0.00	72.35	199.23	271.58		
B022	CLARK BUTSON	0.00	0.00	0.00	44.00	44.00		
T019	CLARKE TERRANCE	0.00	0.00	-30.32	17.95	-12.37		
C024	COMMISSIONER OF POLICE	0.00	0.00	0.00	32.30	32.30		
C021	COMPLETE AVIATION SERVICES	0.00	0.00	0.00	88.00	88.00		
C068	CORPORATE AIR	0.00	0.00	44.00	0.00	44.00		
C0222	CORSAIRE PTY LTD	0.00	0.00	0.00	44.00	44.00	<u>REMINDER LETTER SENT</u>	
C064	COWELL REBECCA	0.00	0.00	0.00	19.21	19.21		
C057	CRAWFORD PASTORAL CO	0.00	46.09	112.05	85.92	244.06		
M090	DARREN MOORE	0.00	0.00	0.00	18.95	18.95		
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	20.75	0.00	0.00	20.75	<u>REMINDER LETTER SENT</u>	
D019	DEREK DOAK	0.00	0.00	-132.00	0.00	-132.00		
K033	DR CARY KALLIS	0.00	0.00	0.00	44.00	44.00		
E009	ESPERANCE AIR CHARTER	0.00	0.00	53.88	0.00	53.88		
F013	FLIGHT CLUB PTY LTD	0.00	0.00	0.00	94.75	94.75		
F012	FUGRO SPATIAL SOLUTIONS	0.00	19.16	0.00	0.00	19.16	<u>REMINDER LETTER SENT</u>	
		0.00	0.00	0.00	-44.00	-44.00		

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SHIRE OF MEEKATHARRA

Debtors Trial Balance
As at 31.08.2006

Debtor #	Name	02.06.2006 > 90 days	02.07.2006 > 60 days	01.08.2006 > 30 days	31.08.2006 Current	Total
G035	GAMING COMMUNITY TRUST	25300.00	0.00	0.00	0.00	25300.00
R070	GE & JA ROGERS	0.00	0.00	11.47	0.00	11.47
G033	GENERAL AVIATION MAINTENANCE	0.00	0.00	0.00	33.67	33.67
M093	GEOFFREY MCGLOSSON	0.00	0.00	0.00	18.95	18.95
G011	GERALDTON AIR CHARTER	0.00	0.00	0.00	97.85	97.85
G039	GLENEAGLE GOLD LIMITED	0.00	0.00	0.00	2500.00	2500.00
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	44.00	44.00
G043	GRAEME GROVES	0.00	0.00	0.00	11.00	11.00
S038	GREGORY DENNIS STONEY	0.00	0.00	0.00	12.46	12.46
M099	HAUST S V	0.00	0.00	0.00	69.44	69.44
G032	HELEN GOULD	0.00	0.00	0.00	106.16	106.16
H028	HELI-AUST PTY LTD	0.00	0.00	0.00	44.00	44.00
H032	HELI-MUSTER PTY LTD	0.00	0.00	0.00	-20.90	-20.90
H014	HELIBITS PTY LTD	0.00	0.00	16.96	0.00	16.96
H012	HELICOPTERS AUSTRALIA PTY LTD	0.00	0.00	0.00	15.97	15.97
H047	HORIZON POWER	0.00	0.00	0.00	1500.00	1500.00
S047	IVAN SALISBURY	-0.20	0.00	0.00	0.00	-0.20
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	0.00	53.88	53.88
L026	JANET MAREE LEWIS	0.00	0.00	17.95	0.00	17.95
P043	JEROME PILKINGTON	0.00	0.00	11.00	0.00	11.00
J060	JINGLE HOLDINGS	0.00	0.00	439.55	615.37	1054.92
P044	JUSTIN PENNY	0.00	0.00	45.33	0.00	45.33
K036	KEMPTON PATRICK	0.00	350.00	0.00	0.00	350.00
K016	KENNETH KWAN	0.00	0.00	0.00	44.00	44.00
L023	LEONORA AIR SERVICE	80.72	0.00	0.00	0.00	80.72
M058	LINDEN MILLIST	0.00	0.00	11.47	0.00	11.47
M046	MACKELLA INVESTMENTS	0.00	15.16	0.00	18.96	34.12
J022	MARK JOHNSTON	0.00	0.00	11.47	0.00	11.47
M01D	MEEKATHARRA CARAVAN PARK	-168.00	23.10	0.00	0.00	-144.90
M9	MEEKATHARRA DIST HIGH SCHOOL	0.00	114.40	0.00	0.00	114.40
M092	MELBEAM PTY LTD	0.00	0.00	0.00	17.95	17.95
M023	MILGUN STATION	0.00	0.00	0.00	1304.00	1304.00
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	1251.84	1251.84
T022	MR ARTHUR TAYLOR	0.00	0.00	11.47	45.88	57.35
K018	MURRAY KESTER	0.00	0.00	0.00	17.95	17.95
N009	NANTAY PTY LTD - MAROOMBA	0.00	0.00	124.74	128.48	253.22
H016	NATALIE HOPE	0.00	0.00	0.00	3.75	3.75
N006	NATIONAL JET SYSTEMS GROUP	0.00	0.00	216.15	0.00	216.15

MHS CAMERA - TENDER

REMINDER LETTER SENT

REMINDER LETTER SENT


MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16th SEPTEMBER 2006

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Printed on : 05.09.06 at 11:51

Debtors Trial Balance									
As at 31.08.2006									
Debtor #	Name	02.06.2006 > 90 days	02.07.2006 > 60 days	01.08.2006 > 30 days	31.08.2006 Current	Total			
N002	NETWORK AVIATION	0.00	3728.05	8792.02	7263.63	19783.70			
N020	NORTHAM AIR SERVICES	0.00	0.00	0.00	44.00	44.00			
L011	PAUL LYONS	0.00	0.00	0.00	53.88	53.88			
R029	PETER ROBERTS	0.00	0.00	0.00	25.44	25.44			
P038	PEXTON NOMINEES PTY LTD	0.00	0.00	0.00	18.95	18.95			
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57			
P039	PHILBARA EARTHMOVING & CONTRACTING	0.00	0.00	44.00	0.00	44.00			
P053	POPULATION HEALTH DIRECTORATE	0.00	0.00	0.00	46.20	46.20			
Q003	QANTAS LINK	0.00	415.22	0.00	0.00	415.22			
R111	REPACHOLI AVIATION PTY LTD	0.00	9.18	0.00	0.00	9.18			
L003	RICHIE BRENNAN - LANDOR STN	0.00	0.00	970.20	0.00	970.20			
F025	RICK FENNEY	0.00	0.00	12.37	0.00	12.37			
R009	ROYAL AERO CLUB OF WA	0.00	0.00	40.98	57.66	98.64			
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	271.42	271.42			
R053	RUBY MIA	3610.34	1227.53	704.00	1885.40	7427.27			
S051	SHINE AIR	0.00	0.00	0.00	59.85	59.85			
S007	SKIPPERS AVIATION	0.00	0.00	5198.12	5178.53	10376.65			
J017	STEVEN JACOBS	-50.00	0.00	0.00	0.00	-50.00			
S053	SUNLAND AVIATION SERVICE	0.00	0.00	0.00	14.48	14.48			
T017	TEXRIO PTY LTD	0.00	0.00	0.00	164.58	164.58			
T010	TRANSWAY HOLDINGS	130.20	150.85	183.19	330.46	794.70			
T018	TRENFIELD MAL	0.00	0.00	0.00	26.08	26.08			
T007	TROPIC AIR SERVICES	0.00	0.00	0.00	97.29	97.29			
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0.00	0.00	108.36	206.54			
V015	VALERIVER PTY LTD	0.00	0.00	98.18	17.95	17.95			
V004	VEE-H AVIATION	0.00	100.59	41.91	0.00	142.50			
W033	WA STATE EMERGENCY SERVICES	55.69	0.00	0.00	0.00	55.69			
W012	WOODLANDS STATION	0.00	0.00	0.00	1630.00	1630.00			
G092	WOOLCOCK	0.00	15.16	0.00	0.00	15.16			
Y004	YARLARWHEELOR STATION	0.00	0.00	0.00	1293.60	1293.60			
Totals		28945.18	11525.17	19187.78	31639.42	91297.55			

9.2.4 RATES WRITE OFF

LOCATION: NIL
APPLICANT: NIL
FILE REF: NIL
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8TH SEPTEMBER 2006
AUTHOR: Natalie Hope
Deputy CEO

SIGNATURE OF AUTHOR: Roy McClymont
SENIOR OFFICER: CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Rates raised in error.

Background:

The attached rate notice is for last year 2005/06 and was raised in error due to the tenement death on the 16/07/2004. Therefore the rates are unrecoverable.

Comment:

Regularly the outstanding debts are reviewed and decisions made as to whether the cost of pursuing debts is in excess of the actual debt. Other points taken into consideration are likelihood of recovery, knowledge (or lack of) of the debtor and length of time the debt has been outstanding. Approval is now sort to write off the following debt.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 Section 6.12

Policy Implications:

Nil

Financial Implications:

Write Off of unrecoverable debts

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation/Council Decision

Moved: Cr. N.L.Trenfield

Seconded: Cr. A.G.Burrows

That Council approve the amount totally \$ 378.68 for incorrectly raised rates in the 2005/2006 financial year be written off.

CARRIED 5/0



Department of
Industry and Resources

Mineral Titles Online System

A13 Type Tenement Report

DISCLAIMER: This is not a copy of the official Register as referred to in Reg. 106 of the Mining Regulations 1981.

E 52/1619 (EXPLORATION LICENCE)

Status: Dead

Tenement Summary

File ID: 9707/2	Death Reason: Forfeited
Mark Out:	Death Date: 16/07/2004 15:30:00
Received: 06/03/2002 15:30:00	Granted From: 28/03/2003 To: 27/03/2008
Purpose:	Wardens Recommendation: Grant 18/04/2002

DESCRIPTION DETAILS

Type	Start Date	No. of Blocks	Remaining Blocks		
			Graticules		
			Million Plan	Primary	Blocks
Applied For	06/03/2002	14	MEEKATHARRA	1216	ek
			MEEKATHARRA	1217	abcdehjkop
			MEEKATHARRA	1218	fl
Granted	28/03/2003	14	MEEKATHARRA	1216	ek
			MEEKATHARRA	1217	abcdehjkop
			MEEKATHARRA	1218	fl

SHIRE DETAILS

Shire	Shire No	Area
MEEKATHARRA SHIRE	5250	14.00000 BL

CURRENT HOLDER DETAILS

Name and Address

WRIGHT, Mark William
LOT 7 TAMERISK DRIVE REDFIELD PARK: GUILDERTON WA 6041

RELATED TENEMENT DETAILS

Relationship	Tenement ID	Tenement Status
--------------	-------------	-----------------

SURVEY DETAILS

[dcoo/GS/172.20.126.3]SynergySoft - [Property Map Enquiry - A5392 E52/1619 PEAK HILL GOLD FIELD PEAK HILL]

File Systems Codes Related Information Searches Tools Spooler Menu Bar dcoo Window Help

Search Add Query Save Delete Print Previous View Next Lookup Cancel Prep Map Reg Rate

Search PickList Property Financial Summary Ownership Parcel Memos

Net Due 378.68 Total Discount 0.00 Pens Rebate 0.00 Deferred 0.00 Instals

Interest Not Yet Applied 0.41 Net incl. Interest 379.09 No receipts pending Instalments Display Open Items

GRV 0.00 UV 0.00 NON-RATEABLE Rate \$ 0.0000 Pens %

Transaction Details

Date Type	Ref	Amount	Description	Balance
11/08/2006 SU	INTERSTAUG	2.55	378.68 Surcharge	
14/08/2006 SB	BILLING	0.00	376.13 Service Billing	
11/07/2006 SU	JULY INTEREST06	2.55	376.13 Surcharge	
10/06/2006 SU	PENALTY	2.47	373.66 Surcharge	
11/05/2006 SU	PENALTY	2.55	371.11 Surcharge	
11/07/2005 RA	RV	-308.36	368.56 Rate Adjustment	
11/07/2005 RI	RV	0.00	677.92 Interim Rate	
10/04/2006 SU	PENALTY	5.01	677.92 Surcharge	
11/03/2006 SU	PENALTY	5.18	672.91 Surcharge	
18/02/2006 SU	PENALTY	4.68	667.79 Surcharge	
11/01/2006 SU	PENALTY	5.18	663.05 Surcharge	
11/12/2005 SU	PENALTY	5.18	657.87 Surcharge	
10/11/2005 SU	PENALTY	5.01	652.69 Surcharge	
11/10/2005 SU	PENALTY	5.18	647.50 Surcharge	

Financial Summary

Levies	Receipts	Balance	C/A	Description
300.35	0.00	300.35	A	Rates
78.33	0.00	78.33	C	Interest
378.68	0.00	378.68		TOTALS

Date 31/03/2006

Reference INTERSTAUG

Type SU

Amount 2.55

Description

Print


Allocation Code 7 penalty Allocation Amt GST flag 2.55

start

Inbox - Mc... September... Agendas... [dcoo/GS/... EN < > 2:55 PM

9.2.5 TYRE RE-CYCLING CASHMANS

LOCATION: NIL
APPLICANT:
FILE REF:
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 5TH SEPTEMBER 2006
AUTHOR: Natalie Hope

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

This report is to advise Council on the new cost to relocate used tyres to Cashmans.

Background:

Since Cashmans has been operating the Council has only twice paid Mr. R Longmuir for the pushing up and the covering of tyres at the facility once back in on the 9/10/2005 and again on the 25/10/2005, both accounts were for \$ 1650.00 each with no set rate listed.

The recent account received from Mr. R Longmuir has quoted a rate of \$ 600 per trailer load plus GST. After a recent conversation with Mr. R Longmuir it was advised to the Shire that this was the current rate due to the ever increasing costs in fuel etc.

Comment:

The Shire has virtually no other alternative given the cost of transport and the disposal of the tyres at any other registered facility. This would far exceed the \$ 600 per trailer load plus GST as quoted by Mr. R Longmuir.

Consultation:

Roy McClymont – Chief Executive Officer
Mr R Longmuir – Cashmans
Mr W.V. Atyeo – Environmental Health Consultant
Councillor N.L. Trenfield

Statutory Environment:

Environmental Protection Act

Policy Implications:

Nil

Financial Implications:

Over expenditure in 2006/2007 budget. General Ledger Code 3032.
Budgeted \$ 1800. for the whole year.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision

Moved: Cr. N.L.Trenfield

Seconded: Cr. B.A O'Dwyer

That Council authorise the over expenditure in the 2006/2007 budget and also write to Mr Longmuir requesting

1. that Mr Longmuir submit in writing the verbal quote of \$ 600 per trailer load + GST.

2. and Mr. Longmuir state a term for which this quote will remain in force.

3. and that if possible they review their rates to Council in April of each year to enable Council to more accurately allow for this cost in its Annual Budget.

CARRIED 5/0

9.2.6 MEEKA FM – RADIO STATION

LOCATION: N/A
APPLICANT: N/A
FILE REF: /
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 12TH SEPTEMBER 2006
AUTHOR: NATALIE HOPE

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

An invoice has been received from the Meeka FM Radio Station in relation to a donation towards power costs.

Background:

The attached invoice has been received from the Meeka FM Radio Station in regards to a donation towards power cost.

Council will remember discussing this matter previously in an Information Bulletin where Council decided to install a sub meter at the Station at our own cost. This sub meter was installed at a cost to the Shire of \$ 778.80 back in May 2006.

Comment:

In the attached letter from Anita Seery, it reads that there was an agreement between the Shire and the Radio Station that the Shire would support the Station in the financial costs of power to the building. The letter also requested that the Shire support the Radio Station with an annual donation of \$ 750.

Consultation:

Anita Seery – Meeka FM

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Public Donations – budgeted figure for the year is \$ 2000.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr B. A. O'Dwyer

Seconded: Cr R.K.Howden

THAT COUNCIL SUPPORT THE MEEKA FM RADIO STATION WITH AN ANNUAL DONATION OF \$ 750.00 AND AUTHORISE THE ATTACHED INVOICE FOR PAYMENT.

CARRIED 5/0



MEEKA FM Community Radio Station Inc.
PO Box 259 Meekatharra WA 6642
Phone/Fax: (08) 9981 1358
EMAIL: meekafm@westnet.com.au
WEB : <http://members.westnet.com.au/mka>
ABN: 90 041 609 059

Mr Roy McClymont
Shire of Meekatharra
Main Street
Meekatharra WA 6642

Dear Mr McClymont

RE: OUTSIDE POWER

I refer to a letter from Mr Tom Hartman dated 17th January 2006 In which was an agreement by the Shire to support Meeka FM in the financial costs of power to the building. I apologise for the delay in posting the attached invoice to you and can only mention how we are a team of volunteers doing the best we can to service the community.

We would like to thank the Shire for installing the second power meter for Meeka FM on the SES building, with it we have received more accurate bills from Mr Keith Mouritz the Treasurer of SES.

Recently our much depended upon computer broke down and brought operations to a simpler form of broadcast. We have adapted and with careful budgeting we have managed to initiate a plan to purchase a new computer and automation system for the radio station which will increase the level of professionalism and hopefully community interest.

Unfortunately with this unexpected outlay we are even more so in need of support, however we would be grateful if you could grant us the \$750.00 annually to assist us with the running of the station.

We invite you to tune in especially to our Thursday Night Country show from 7:30 on Thursday nights which is our most popular and regular show. It is a good demonstration of just how many people tune in.

I would also like to invite you to visit the station for a look whenever you feel the desire, just give us a call to arrange a time.

Thank you for your support,

Kind regards,

Anita Seery
Chairperson

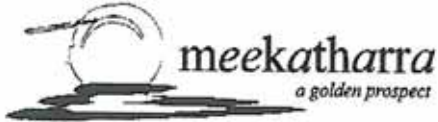
27th July 2006

SHIRE OF MEEKATHARRA	
FILE No	
DATE	
REC'D	27 JUL 2006
OFFICER	D CEO
Meeting Date	

29-AUG-2006 10:14 From:MLB ELEC & REFRIGE 0099801214

To:99811505

P.2/2



Your Ref:
Our Ref: LOT 25/29
Enquiries: Tom Hartman

ANITA SEERY
MEEKA FM
PO BOX 259
MEEKATHARRA WA 6642

Dear Anita

Re: **OUTSIDE POWER**

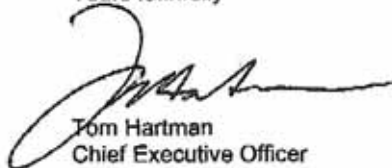
Your letter dated December, 13, 2005, is acknowledged.

The contents of your letter was discussed with Councillors prior to their meeting held in December, 2005.

The consensus from the discussion was to assist your organisation with the costs of the power to run your station. However, there was agreement that a sub meter be installed to get a more accurate breakdown on the actual power consumed. Councillors were in favour of the Shire paying for this meter.

I will arrange for the local electrician to give a quote ASAP for installing the meter. If acceptable, the meter will be installed. Once installed, readings will need to be taken and be invoiced accordingly up to the percentage indicated in your letter.

Yours faithfully



Tom Hartman
Chief Executive Officer

17th January 2006

9.3 ADMINISTRATION

9.3.1 REGIONAL COOPERATION

LOCATION: Murchison Zone
FILE REF: V/5
DISCLOSURE OF INTEREST:
DATE OF REPORT: 10th September 2006
AUTHOR: Len Calneggia/Roy McClymont
Consultant
SIGNATURE OF AUTHOR:
SENIOR OFFICER: Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Attachment:

Notes of a meeting of CEO's of Murchison Zone Shires held in Cue 22/8/06.
Copy of Shire of Sandstone – Position on Resource Sharing with other Shires.

Summary:

A course of action regards regional cooperation and resource sharing was recently discussed at a meeting of Murchison Zone CEO's.

Background:

Some discussions between the group took place previously in May to consider ways of cooperating between neighbouring councils on a number and range of activities. At the meeting in August the CEO's gave the matter further consideration.

Comment:

There was a wide divergence of opinion from those attending with most agreeing that another formal body such as a Voluntary Regional Organisation of Councils (V-ROC) was not warranted.

Consultation:

Other Murchison Councils

Statutory Environment:

N/A

Policy Implications:

N/A

Financial Implications:

N/A

Strategic Implications:

N/A

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr. A.G.Burrows

Seconded: Cr. B.A.O'Dwyer

That in the matter of Regional Cooperation, council agree that a ROC or VROC is not warranted and that regular (say quarterly) meetings of the CEO's be held on Regional Cooperation with every second of these meetings being with CEO's and Presidents.

Further, that The Shire of Meekatharra adopt the following as its position on regional cooperation:

"The Shire of Meekatharra will encourage, participate in and assist with facilitating any opportunity between Councils that will create efficiencies or improve the circumstances of the Shire of Meekatharra and/or other Councils.

Regular communication between the CEO's and Shire Presidents will provide a starting point to develop opportunities within the Zone.

The Shire of Meekatharra encourages and supports sharing of information (reports, agenda items, knowledge etc) between Councillors, CEO's and Council staff. This already occurs and may be further developed to create efficiencies for Council's.

The Shire of Meekatharra does not support the formation of another decision making body (eg. VROC or ROC). Council believes that most initiatives and opportunities that can be developed under the banner of a VROC or ROC could be equally and more efficiently achieved by simple communication and agreement between the participating Council's."

CARRIED 5/0

**NOTES OF A MEETING OF CHIEF EXECUTIVE OFFICERS OF SHIRES
WITHIN THE MURCHISON ZONE OF THE WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION HELD IN CUE ON TUESDAY 22ND
AUGUST 2006.**

The meeting commenced at 10.30 am

1.0 PURPOSE OF MEETING: To consider options for the creation of a framework to advance cooperation between participating Shires and to address issues affecting local government at a regional level.

Note: This initiative was an outcome of a resolution from the last "Cue Parliament" held on the 12th May 2006. The outcomes of today's meeting are to be reported back to delegates of the next conference of the "Cue Parliament"

2.0 ATTENDANCE:

Mr Laurie Vicary – CEO – Cue
Mr Brian Seale – Deputy CEO – Cue
Mr Roy McClymont – CEO – Meekatharra
Mr Peter McConnell – CEO – Mt Magnet
Mr Dirk Sellenger – CEO - Murchison
Mr Bill Atkinson – CEO – Sandstone

3.0 BUSINESS:

Mr Laurie Vicary advised that he would not be participating in discussions and nominated Mr Bill Atkinson as Chairman. Mr Vicary departed the meeting at 10.40 am.

3.1 "Round Table" Discussion on the viewpoints of delegates with respect possible cooperative models which could be considered.

3.1.1 – Cue (Brian Seale)

- The Shires could benefit from the formation Voluntary Regional Organisation of Councils (VROC)
- He was focused on Cue retaining its viability as a Shire.
- He would like to ensure that Cue retains its sovereignty, as a Shire, into the future.

3.1.2 – Meekatharra (Roy McClymont)

There are three broad areas which could be looked at:

- Local Government boundary changes.
- Cooperative arrangements between the participating Shires (This should be easy to achieve)
- The creation of another layer of bureaucracy if a Regional Organisation of Councils (ROC) or a VROC was formed.(He did not support this)

3.1.3 – Murchison (Dirk Sellenger)

- Joint cooperation could be extended to bulk purchasing initiatives when buying machinery (road plant) and consumables such as grader blades.

3.1.4 – Mt Magnet (Peter McConnell)

- His Council will formalise its position on resource sharing/future (Local Government) model options.
- He was focused on the participating Shires working harmoniously towards common goals.
- He saw the possibility of a “greater Shire” being formed in the future.
- If we do not explore some type of reform options, then we could be forced to amalgamate.

3.1.5 – Sandstone (Bill Atkinson)

- A paper entitled “*Shire of Sandstone – Position on Resource Sharing With Other Shires*” was circulated (copy attached)
- He did not subscribe to a policy of appeasement by initiating some kind of reform because of some covert or implied pressure that the government may impose its own reform agenda.
- He believed that there were few, if any savings through centralisation because of resultant greater mobilisation costs and reduction in advocacy provided to small Shires by their CEO’s. A marked drop in customer service and customer access to expedient decision making occurs when centralisation is imposed.
- Country areas need multi skilled general managers, not specialists working within the confines of their respective narrow disciplines.(Especially as it is difficult to recruit any kind of specialist staff to country areas to work in Local Government)
- The State Government had advised that it would not force amalgamations and the Hon John Bowler MLA, Member for Murchison – Eyre had advised that he would not support forced amalgamation of Shires in his electorate.

- Local Government does not actually cost the State Government very much and is the most cost effective form of decentralisation.
- The clients of Shires in remote areas were not just the resident population but the many thousands of visitors/tourists/mining personnel who relied upon the services provided by local authority's in the region.

3.2 Ideas Forum for Resource Sharing/ Regional Cooperation:

- 3.2.1 CEO's and Presidents of member Shires should meet periodically to develop ideas and strategies.(P. McConnell)
- 3.2.2 A standard agreement should be developed for plant hire arrangements between Shires.(R. McClymont)
- 3.2.3 Member Shires should meet on an informal basis rather than under some structured bureaucratic basis.(D.Sellenger)
- 3.2.4 Shires should cooperate to develop some reporting standardisation. (P.McConnell)
- 3.2.5 There was some suggestion that the Commonwealth had already set up a template through which future local government services could be delivered in the boundaries through which Area Consultative Committees operate. (B. Seale)
- 3.2.6 Policing in the region should be addressed collectively by member Shires, to determine what policing resources were required and to collectively lobby for same (B.Atkinson)
- 3.2.7 Work should be done to develop a model (akin to Queensland) whereby Shires could tender for work on highways and main roads, rather than this being the sole province of very large private contracting firms. This would create employment, provide an income source at a local level and would save the State Government many millions of dollars over the current system of the Main Roads Term Network arrangements. (B.Atkinson)
- 3.2.8 Ranger Services could be shared between Shires.(P.McConnell)

3.3 Consideration of Models of Regional Cooperation:

The following (non exhaustive) models exist:

- Regional Organisation of Councils. (ROC)
- Voluntary Regional Organisation of Councils (VROC)
- CEO's Strategy Group
- CEO's and Presidents Strategy Group.

The meeting **resolved** that a formalised ROC or VROC was not warranted and that a regular (quarterly)CEO's meeting should be held, with every second meeting being a meeting of CEO's and Presidents. The latter could be held in the afternoon on the days preceding meetings of the "Cue Parliament" where attendees could overnight in Cue after the CEO's/Presidents meetings.

Mr. Laurie Vicary returned at 12.15pm and was briefed on the outcomes of the meeting. Mr Vicary advised that in accordance with the wishes of the last meeting of the Murchison Zone of WALGA, CEO's were to meet before the next Murchison Zone meeting and the outcomes of the CEO's meeting were to be communicated back to the Murchison Zone for consideration.

Mr Bill Atkinson undertook to contact the Murchison Zone Secretary to determine whether a meeting of CEO's/Presidents was achievable on Thursday the 9th of November 2006, the day before the next Cue parliament.

4.0 Meeting Closure

The Chairman closed the meeting at 12.35 pm.

SHIRE OF SANDSTONE

POSITION ON RESOURCE SHARING WITH OTHER SHIRES

The Shire's position on resource sharing with other Shires is as follows:

Plant, Equipment and Works Crew:

In general terms the Shire of Sandstone does not see much opportunity for sharing its resources with respect to plant, equipment and Works Crew, for the following reasons:

- The Shires staff and plant resources are well aligned with the tasks that need to be carried out within the Shire.
- The long distances to other Shire work sites would result in significant mobilization costs and in the case of staff, high accommodation costs.
- The Shire utilizes the services of contractors to assist with large jobs as necessary.
- The Shire is reluctant to have its staff working outside of the Shire as it needs to retain the security of being able to access its staff and equipment quickly in the event of emergency situations occasioned by heavy rainfall events.
- There is currently no spare capacity for the Shires' road plant and Works Crew to be engaged outside of the Shire.
- There would probably be some adverse reaction from staff if they had to be away from home for extended periods, working in other Shires.

Notwithstanding the above, the Shire may occasionally be able to provide work for Works Crews and road plant from other Shires if they have spare capacity.

Accounting, Payroll and Rating Functions

Currently the Shire is well resourced in these areas. There may be some opportunity to resource share rating functions in the future. Sandstone currently has some spare capacity in this area.

Administration and Compliance Functions

The Shire is willing to share its in-house knowledge and documentation with other Shires, with respect to administration and compliance functions, providing there are balanced reciprocal arrangements. Currently the Shire accesses information from other local authorities as necessary and also shares information with other local authorities from other parts of the State (with electronic communication this type of resource sharing does not need to be limited to local authorities in the region).

There is obvious benefit in CEO's working together to develop documentation required for new compliance requirements. (e.g. *Emergency Management Act 2005* & amendments to the *Disability Services Act*).

The Shire does not have any spare capacity to provide officers for relief work in other Shires and is reasonably self sufficient in not having to access external relief staff during times of staff leave or attrition.

Regional Cooperation

Currently, Council Members and the CEO, between them, participate at a regional level (in the capacity of delegates or members) in the following organizations:

- Mid West Development Authority
- Mid West – Gascoyne Area Consultative Committee
- Murchison Region District Health Advisory Committee
- Mid West – Gascoyne Human Resources Management Group
- Kalgoorlie Zone Authority of the Agriculture Protection Board
- Murchison Regional Vermin Council
- Murchison Zone of the Western Australian Local Government Association ("*Cue Parliament*")

The Councillors and staff of the Shire of Sandstone, are willing to share and exchange information and /or make representation on behalf of other Shires in the region in their capacity as members/delegates on the abovementioned bodies.

Attending Regional Meetings

The Shire of Sandstone is prepared to send representative/s to meetings to explore ideas to strengthen cooperation between Shires in the Murchison region, *providing the meetings have relevant agendas and the meetings are outcome focused.*

A handwritten signature in black ink, appearing to read 'Bill Atkinson', with a long, sweeping horizontal line extending to the left.

**BILL ATKINSON
CHIEF EXECUTIVE OFFICER**

August 2006

9.3.2 LGMA CORPORATE MEMBERSHIP

LOCATION:

APPLICANT: LGMA

FILE REF: M/15/1

DISCLOSURE OF INTEREST: CEO Roy McClymont – Impartiality (LGMA member)

DATE OF REPORT: 9th September 2006

AUTHOR: Len Calneggia
Consultant

SIGNATURE OF AUTHOR:

SENIOR OFFICER: Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Attachments:

Letter from LGMA 28/8/06

Summary:

The Local Government Managers Association (LGMA)
Have invited Council to take up corporate membership of the Association.

Background:

LGMA is an association made up of professional personnel working in the Local government industry and comprise mostly of CEO'S and other like people.

Comment:

It is hard to say if council will derive benefit or otherwise from the \$550 annual subscription to this body. Council will receive a copy of the State-wide magazine and regular e-mails containing information on Local Government issues.

Consultation:

N/A

Statutory Environment:

N/A

Policy Implications:

N/A

Financial Implications:

Council provides for various subscriptions in its budget.

Strategic Implications:

N/A

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr. B. A. O'Dwyer

Seconded: Cr. A. G. Burrows

That council declines the invitation to take up corporate membership of the Local Government Managers Association at this time.

CARRIED 5/0



LOCAL
GOVERNMENT
MANAGERS
AUSTRALIA
WA DIVISION INC.

28 August 2006

Cr Tom Hutchinson
President
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 8842



Suite 14/4 Ventnor Avenue
West Perth WA 6005

T: (08) 9481 6531
F: (08) 9481 6098
E: admin@lgmwa.org.au
W: www.lgmwa.org.au
ABN 91 208 607 072

Dear President

I seek your support for your Council to take up Council Corporate Membership with Local Government Managers Australia (WA Division).

The mission of LGMA is to promote the image and standing of Local Government management, the development of our members and to take a strategic leadership role in advancing the system of Local Government in Western Australia. As such it provides high quality support for senior officers in Local Government and is very active in supporting the whole Local Government sector. We firmly believe that a strong LGMA working with WALGA and other interested parties can greatly enhance the position, influence, productivity and efficiency of the Local Government sector. Corporate membership by your Council will assist us to broaden and strengthen our support, advisory and advocacy role in the sector.

There are also direct benefits to your Council.

As a Council Corporate Member any elected member who registers at any of the conferences, workshops or seminars run by LGMA during the year will be invoiced at member rates and, if you wish, you will receive a personal copy of our Statewide magazine and monthly emails, both of which contain topical information regarding issues in Local Government. You are then free to pass these publications on to other Councillors for their information.

I have taken the liberty to include an invoice for Council Corporate Membership for \$550 (inc. GST) with this letter. I hope you will take this opportunity to support the invaluable services this organisation contributes to the Western Australian Local Government scene.

I have advised your Council CEO that I have provided you with this information.

Thank you for your support.

Yours sincerely

Stephen Cole
CHIEF EXECUTIVE OFFICER





LOCAL
GOVERNMENT
MANAGERS
AUSTRALIA
WA DIVISION INC.

Suite 14/4 Ventnor Avenue
West Perth WA 6005

Telephone: (08) 9481 6531

Facsimile: (08) 9481 6098

E-mail: admin@lgmawa.org.au

Tax Invoice

ABN: 91 208 607 072

Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Invoice No: 00008593

Date: 1/07/2006

Purchase Order:

Membership Subscription - Corporate	\$500.00
Total Ex GST:	\$500.00
GST:	\$50.00
Total Inc GST:	\$550.00
Amount Paid:	\$0.00
Balance Due:	\$550.00

Payment may be made by:

Pay LGMA Amount of Invoice	Date Due
Signature	

☐ Cheque

Please make your cheque payable to: Local Government Managers Australia
and mail with a copy of this Tax Invoice to:
LGMA Suite 14 / 4 Ventnor Avenue, West Perth WA 6005



☐ BPay



Biller Code: 747964
Reference No: 10211159

Telephone & Internet Banking - BPAY

Call your bank, credit union or building society to make this payment from
your cheque, savings or credit card account. More info: www.bpay.com.au



☐ Funds Transfer

Transfer funds to Local Government Managers Australia's bank account:
Commonwealth Bank, West Perth BSB: 066 130 Account No: 1006 6275
Please quote the following reference number in the transfer: 10211159
and forward a copy of this Tax Invoice to LGMA by fax or mail.



☐ Credit Card

Mail or fax a copy of this Tax Invoice to LGMA with the following details:

Charge my: ☐ MasterCard ☐ Visa ☐ Bankcard with \$ _____

Card No: _____

Card Expiry: ____ / ____ Cardholder's Phone No: _____

Name on Card: _____ Signature: _____

Councillor B.A. O'Dwyer left the meeting at 10.50am.

Councillor B.A. O'Dwyer returned to the meeting at 11.05am.

9.3.3 CHANGE-OVER COUNCIL VEHICLES

LOCATION:

APPLICANT:

FILE REF:

DISCLOSURE OF INTEREST:

DATE OF REPORT:

AUTHOR:

Len Calneggia
Consultant

SIGNATURE OF AUTHOR:

SENIOR OFFICER:

Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

This agenda item refers to a council directive to investigate and recommend optimum times to change-over Staff vehicles with a view of minimising change-over amounts paid to vehicle dealers.

Background:

Council has previously enjoyed minimum change-over amounts with trade in of staff vehicles however since demise of sales tax exemptions and the vagaries of the second hand vehicle market, "nil" changeovers are now non-existent. The objective now, is to determine the best time for council to change-over vehicles to avoid inflated costs to Council.

Comment:

The following chart using "red book" figures is meant to show various change-over amounts for staff vehicles due for replacement in the 2006/07 budget. Comparisons are made at 20, 40 and 80,000kms. Estimates for futuristic trade amounts have been obtained by reputable car dealers however the accuracy, of course is questionable as there are a large number of factors that will affect the result. In addition it would be hard to predict repairs and replacement parts for vehicles at extended kilometres. Vehicle reps have said that the re-sale value drops appreciably after they have reached 100,000kms.

ANALYSIS FUTURE VEHICLE CHANGE OVER
(Using red book figures)

CAR TYPE	TIME HELD	PUR PRICE	WS SELL	PROFIT/LOSS	Km's	Cost/Yr
	Year	\$	\$			\$
2005 GX Toyota Prado-CEO	1	40332	31000	-9332.00	23600	9332
	2	40332	29000	-11332.00	40000	5666
	3	40332	25000	-15332.00	60000	5110
2003 Toyota Land cruiser DCEO	3	39610	25000	-14610.00	46000	4870
	4	39610	23500	-16110.00	60000	4027
2005 Toyota Land cruiser Ute WORKS SUPERVISOR	1	40556	30000	-10556.00	40000	10556
	2	40556	26000	-14556.00	60000	7278
	3	40556	23000	-17556.00	80000	5852

Extrapolating these results further, say over a twelve year cycle depicts minimal overall savings if the vehicles are kept for periods greater than 2 years or 40,000kms.

Prado CEO @20,000 km
year

Year	Trade at 20,000 (1 year)	Trade at 40,000 (2 years)	Trade at 60,000 (3 years)	Trade at 80,000 (4 years)
0				
1	9332	9332	9332	9332
2	9332	5666	5666	5666
3	9332	9332	5110	5110
4	9332	5666	9332	5000
5	9332	9332	5666	9332
6	9332	5666	5110	5666
7	9332	9332	9332	5110
8	9332	5666	5666	5000
9	9332	9332	5110	9332
10	9332	5666	9332	5666
11	9332	9332	5666	5110
12	9332	5666	5110	5000
Total cost 12 years	111984	89988	80432	75324
Saving from previous term (over 12 years)		21996	9556	5108
Cost per year	9332	7499	6703	6277

Saving from previous
term
(per year)

1833

796

426

Toyota Landcruiser Ute Works
Supervisor

Year	Trade at 20,000 (1 year)	Trade at 40,000 (2 years)	Trade at 60,000 (3 years)	Trade at 80,000 (4 years)
0				
1	10556	10556	10556	10556
2	10556	7278	7278	7278
3	10556	10556	5852	5852
4	10556	7278	10556	5000
5	10556	10556	7278	10556
6	10556	7278	5852	7278
7	10556	10556	10556	5852
8	10556	7278	7278	5000
9	10556	10556	5852	10556
10	10556	7278	10556	7278
11	10556	10556	7278	5852
12	10556	7278	5852	5000
Total cost 12 years	126672	107004	94744	86058
Saving from previous term (over 12 years)		19668	12260	8686
Cost per year	10556	8917	7895	7172
Saving from previous term (per year)		1639	1022	724

Toyota Landcruiser S/Sedan DCEO

Year	Trade at 20,000 (1 year)	Trade at 40,000 (3 years)	Trade at 60,000 (4 years)	Trade at 80,000 (5 years)
0				
1	10000	10000	10000	10000
2	10000	4870	4870	4870
3	10000	10000	4027	4027
4	10000	4870	10000	3500
5	10000	10000	4870	10000
6	10000	4870	4027	4870

	7	10000	10000	10000	4027
	8	10000	4870	4870	3500
	9	10000	10000	4027	10000
	10	10000	4870	10000	4870
	11	10000	10000	4870	4027
	12	10000	4870	4027	3500
Total cost 12 years		120000	89220	75588	67191
Saving from previous term (over 12 years)			30780	13632	8397
Cost per year		10000	7435	6299	5599
Saving from previous term (per year)			2565	1136	700

It is not obvious by these charts whether it is better to change over these vehicles after twelve months or to keep them longer although it seems that there is little savings in years 3 & 4. The charts indicate that it is better to keep them for around two years or 40,000 Km's. Not all vehicles are used at the same rate with some wide variations of kilometers traveled each year. The longer the vehicle is kept indicates a lesser cost each year however offsetting this is the need for council to find a larger replacement sums and the likelihood of repairs and maintenance costs increasing and the vehicles running out of warranty. There appears no easy or definite solution other than the fact that gone are the days of council changing over vehicles at little or no cost and instead council's will have to set amounts aside each year for it's fleet change-overs. It would appear that a policy of change-over at 40,000kms or two years, whichever comes first would be the best option.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Vehicle Policy change

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simply Majority

Officer Recommendation

That because of the many variables that exists in the second hand vehicle market and the inconsistencies of use with fleet vehicles council adopts an approach that vehicles generally be changed over at 40,000 kms or 2 years, whichever comes first and that, provided there are budget provisions, the CEO use his discretion to attain the most economical result.

Council Decision

Moved: Cr.R.K.Howden

Seconded: Cr. A.G.Burrows

That because of the many variables that exists in the second hand vehicle market and the inconsistencies of use with fleet vehicles council adopts an approach that vehicles generally be changed over at 40,000 – 80,000 kms or 2 - 3 years, whichever comes first and that, provided there are budget provisions, the CEO use his discretion to attain the most economical result.

CARRIED 5/0

9.4 WORKS AND PLANT

9.4.1 SPEED ZONE CHANGES

LOCATION: Murchison Downs & Landor Meekatharra Rd's.
APPLICANT: Main Roads WA
FILE REF: R/40/9
DISCLOSURE OF INTEREST:
DATE OF REPORT: 9th September 2006
AUTHOR: Len Calneggia
Consultant
SIGNATURE OF AUTHOR:
SENIOR OFFICER: Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Attachment:

Letter 26/7/06 from Main Roads with locality plan attached.

Summary:

Main Roads WA have reviewed speed limits and traffic control at the above locations and have recommended installation of 80km/hr transitional zones at both locations.

Background:

From time to time Main Roads undertakes these reviews for the purpose of road safety.

Comment:

Any measures to improve road safety should be supported by council.

Consultation:

N/A

Statutory Environment:

Main Roads Act

Policy Implications:

N/A

Financial Implications:

N/A

Strategic Implications:

N/A

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision

Moved: Cr. A.G. Burrows

Seconded: Cr. B.A O'Dwyer

That council approves of the installation of 80km/hr transition speed zones at the following locations Murchison Downs Road 700 metres east of Douglas Street intersection, leaving the 50km/hr limit from town to 350 metres east of Douglas Street, and

Landor Meekatharra Road by reducing 50km/hr from 670 metres to 470 metres west of the Great Northern Highway. From 470 metres west of the intersection of great Northern Highway an 80km/hr speed limit will be introduced extending for 690 metres (50 metres west of the lookout access road) and advises main Roads WA of its decision.

CARRIED 5/0



Enquiries: Nicole Coaker on (08) 9956 1209
Our Ref: 05/11871
Your Ref:

ABN: 50 860 676 021

26 July 2006

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	R/10/19
DATE	28 JUL 2006
REC'D	
OFFICER	CEO
Meeting Date	

Dear Sir

**SPEED ZONE CHANGES –
MURCHISON DOWNS ROAD & LANDOR MEEKATHARRA ROAD**

During a recent visit through the Shire of Meekatharra Main Roads took the opportunity to review the speed limits and traffic control at the above locations, as a result of this review Main Roads is recommending the installation of an 80km/hr transition zone at both locations.

Murchison Downs Road (known as Campbell Road)

The transition zone for Murchison Downs Road will be implemented as follows:

- 50km/hr speed limit will continue from town to 350 metres east of Douglas Street intersection.
- From 350 metres east of Douglas Street, an 80km/hr speed limit will be introduced extending for 500 metres.

Landor Meekatharra Road (known as Gascoyne Junction Road)

The transition zone for Landor Meekatharra Road will be implemented as follows:

- 50km/hr speed limit will be reduced from 670 metres to 470 metres west of the intersection of Great Northern Highway.
- From 470 metres west of the intersection of Great Northern Highway, an 80km/hr speed limit will be introduced extending for 690 metres (50 metres west of the Meekatharra lookout access road).

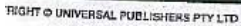
Main Roads would be pleased to seek your approval/comments on the above recommendations. Please see attached locality plans showing the above proposed speed zone changes.

If you require any further information please contact Nicole Coaker on (08) 9956 1209. In reply please quote file reference number: 05/11871.

Yours faithfully

TR Glenister
REGIONAL MANAGER
MID WEST REGION

Enc



9.4.2 CONCRETE CUT-OFF WALLS - TENDER

FILE REF: R/50
DISCLOSURE OF INTEREST:
DATE OF REPORT: 14th JULY 2006
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Following an inspection of Landor Road, the Works Group resolved that due to the impending and urgent nature of the program on this road that tenders should be called to install Concrete Cut-off Walls on floodways between Belele and Meekatharra.

Attachments:

Request for Cut-off Walls Tender documents.

Background:

Comment:

Staff have measured and pegged the walls, drafted tender documents and advertised for tenders for the work. Tenders close 22 September 2006.

If council is to consider and decide on the tenders it will not be until the next council meeting on 21 October 2006 or at a special meeting if called.

Staff therefore suggest that small group of Councillors and the CEO be given authority to decide the successful tenderer for the Concrete Cut-off Walls.

Consultation:

Consultant Len Calneggia
Michael Keene - Greenfield Technical Services
Cr Hutchinson and Cr Trenfield

Statutory Environment:

Local Government Act and Tender Regulations

Policy Implications:

NIL

Financial Implications:

Part of this years works program

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr.A.G.Burrows

Seconded: Cr. R.K.Howden

That Council sanction the decision of the Works Group and the CEO in preparing documents and advertising for Tenders for the provision of Concrete Cut-off Walls between Meekatharra and Belek.

That Councillors Hutchinson, Trenfield, Nichols and the CEO be given authority to decide and appoint the successful tenderer for the Concrete Cut-off Walls on Landor Road.

CARRIED 5/0

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1 PRINCIPAL'S REQUEST

1.1 CONTRACT REQUIREMENTS IN BRIEF

Council is seeking to appoint a Contractor to provide and install concrete for Cut-off walls on a number of flood ways situated on Landor road.

1.2 TENDER DOCUMENTS

This Request for Tender is comprised of the following parts:

- (a) Part 1 – Principal's Request (read and keep this part);
- (b) Part 2 – Specification and/or plans/drawings (read and keep this part);
- (c) Part 3 – Tenderer's Offer (complete and return this part);

1.3 DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

Attachments:	The documents you attach as part of your Tender;
Contractor:	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assigns of such person or persons, corporation or corporations;
Deadline:	The deadline for lodgement of your Tender;
Offer:	Your offer to be selected to supply the Requirements;
Principal:	Shire of Meekatharra
Request:	This document;
Requirements:	The goods and/or services requested by the Principal;
Selection Criteria:	The criteria used by the Principal in evaluating your Tender;
Special Conditions:	The additional contractual terms;
Specification:	The statement of Requirements that the Principal requests you to provide if selected;
Tender:	Completed Offer form, response to the Selection Criteria and Attachments;
Tenderer:	Someone who has or intends to submit an Offer to the Principal.

1.4 HOW TO PREPARE YOUR TENDER

- (a) Carefully read all parts of this document.
- (b) Ensure you understand the Requirements.
- (c) Complete and return the Offer (Part 3) in all respects and include all Attachments.
- (d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria.
- (e) Lodge your Tender before the Deadline.

1.5 CONTACT PERSONS

Tenderers should not rely on any information provided by any person(s) other than those listed below:

Name: Roy McClymont
Telephone: 9981 1002
Facsimile: 9981 1505
Email: executive@meekashire.wa.gov.au

1.6 SELECTION CRITERIA

The Contract may be awarded to the Tenderer who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

Tenders will be evaluated based on the information supplied. Tenderers may provide any information that they consider relevant regardless of whether or not that information is specifically requested in these documents.

Tenders will be evaluated based on the following weighting:

Price:	70%
Ability/Capacity:	20%
<u>Local Supplier:</u>	<u>10%</u>
Total:	100%

1.7 PRICE BASIS

All prices for goods/services offered under this Request are to be fixed for the term of the Contract. Tendered prices must include Goods and Services Tax (GST).

1.8 THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION

The following policies may affect this selection:

POLICY: No 28 - LOCAL PURCHASE POLICY

Copies of this policy are available from the Principal on request.

1.9 CONDITIONS OF TENDERING

LODGEMENT OF TENDERS AND DELIVERY METHOD

The Tender must be lodged by the Deadline. The Deadline for this Request is 4.00pm (WST) Friday 22nd September 2006. The Tender is to be:

- (a) placed in a sealed envelope clearly endorsed with the words "Tender Number 06/07-03 –Floodway Cut-off Walls"; and
- (b) delivered by hand and placed in the Tender Box at the Shire Offices, Main Street, Meekatharra (by the Tenderer or the Tenderer's private agent) or sent through the mail to the Chief Executive Officer, Shire of Meekatharra, PO Box 129, Meekatharra WA 6642.

Electronic mail Tenders and Tenders submitted by facsimile will not be accepted.

REJECTION OF TENDERS

A Tender will be rejected without consideration of its merits in the event that:

- (a) it is not submitted before the Deadline; or
- (b) it is not submitted at the place specified in the Request; or
- (c) it may be rejected if it fails to comply with any other requirements of the Request.

ACCEPTANCE OF TENDERS

Unless otherwise stated in this Request, Tenders may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

All Tenderers will be given particulars of the successful Tenderer(s) or advising that no Tender was accepted.

TENDERERS TO INFORM THEMSELVES

Tenderers will be deemed to have:

- (a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- (c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer and that negotiations are to be carried out in good faith; and
- (e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

CANVASSING OF OFFICIALS

If a Tenderer, whether personally or by an agent, canvasses any of the Principal's Councillors or Officers with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

TENDER OPENING

Tenders will be opened in the Principal's offices, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted a Tender by the due Deadline will be read out at the tender opening. No discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

The Tender opening will be held as soon as possible after the due deadline. Tenderers who would like to attend the opening should contact the Principal prior to the deadline to obtain the time and place of opening.

2 SPECIFICATION

2.1 INTRODUCTION

Council requires the services of Contractors construct concrete Cut-off walls on Landor Road. This work is of a relatively urgent nature and is needed in order that council can complete other works on the road.

2.2 BACKGROUND INFORMATION

Due to flood damage early this year, Council has resolved to undertake works on a number of flood ways on Landor Road. The work consists of providing concrete Cut-off walls and laying on the down stream side of the flood ways to prevent further erosion and wash a ways in flooded conditions.

2.3 SPECIFIC REQUIREMENTS/CONDITIONS OF THE CONTRACT

Following is a list of places/locations marked as SLK'S(Straight Line Kilometres) along Landor Road where the works are required. Tenderers should acquaint themselves with the general topography and soil profiles of the area. Some photographs are attached of previous works that will indicate the type of wall required.

1) The work, will be pegged on site by the Shire Supervisor and will involve excavating a trench at specified width of 300mm and Average depth of 400mm (required depth will vary depending on road level, floodway level, rock depth etc) on the down stream side of the road at the specified SLK' and the placement of formwork where required.

2) Concrete will then be supplied and poured into the trenches to a level flush with the design road surface and with a consistant smooth upper surface to allow grading and sealing to design road level. Some rock may be encountered in some sections, however it is estimated that in most instances excavation will be sufficient.

3) Areas encountered by rock will need to be drilled and dowels inserted at 300mm spacings to ensure that the walls are properly anchored. Dowels shall be Y12x300mm long set 150mm into the rock. Such areas shall be not be filled with concrete until the Works Supervisor has inspected the trench, the placements of dowels and measured the rock affected linage metres.

4) Concrete shall be min 25mpa.

Landor Road Concrete Cut-off walls

SLK Location	Length m	Width m	Depth Avg m	Cubic Capacity m ³
16.3	30	0.3	0.4	3.6
18.8	20	0.3	0.4	2.4
20.5	400	0.3	0.4	48
24.6	50	0.3	0.4	6
24.9	40	0.3	0.4	4.8
25.2	50	0.3	0.4	6
25.4	50	0.3	0.4	6
25.6	35	0.3	0.4	4.2
26.1	80	0.3	0.4	9.6
27.4	115	0.3	0.4	13.8
27.8	50	0.3	0.4	6
28.6	25	0.3	0.4	3
29.15	90	0.3	0.4	10.8
29.4	35	0.3	0.4	4.2
30.2	125	0.3	0.4	15
30.8	40	0.3	0.4	4.8
30.9	35	0.3	0.4	4.2
31.2	40	0.3	0.4	4.8
32.1	25	0.3	0.4	3
32.8	40	0.3	0.4	4.8
48.8	50	0.3	0.4	6
Total:	1425			171

3 TENDERER'S OFFER

3.1 OFFER FORM

The Chief Executive Officer
Shire of Meekatharra
Main Street
MEEKATHARRA WA 6642

I/We _____
(BLOCK LETTERS)

Of _____
(ADDRESS)

ABN/GST Status _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail (if any): _____

In response to the Request for Tenders – Flood Way Cut-off Walls: RFT Num 06/07-03.

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules and attachments.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the Price Schedule in the prescribed format and submitted with this Tender.

Dated this _____ day of _____ 20__

Signature of authorised signatory of Tenderer: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Address: _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

CONFLICTS OF INTEREST

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / No	
If Yes, please state details of any actual or potential conflict of interest and the way in which any conflict will be dealt with: 		

3.3 PRICE INFORMATION:

TENDER SCHEDULE

This is a schedule of rate contract, ie. Final Contract Sum is subject to final measure

Item	Description	Units	Qty	Rate	Amount
					\$
1)	Preliminaries				
1.1)	Mobilise & Demobilise to all sites	item	1		
1.2)	Provision for Testing	item	1		
1.3)	Provision for Traffic Management, per AS 1742.3	item	1		
2)	Construction				
2.1)	Cost per lineal ,metre of standard concrete beam 300mmWide x 400mm deep including all prep work Trenching Trimming and concrete supply.	Lin m	1425m		
2.2)	Provisional item extra over cost per cubic metre for additional depth, (actual depth minus 400) x300 wide x length Item includes all additional prep work, trenching Trimming and concrete supply	m3	10		
2.3)	Provisional item Extra-over cost per m2 for formwork as used	m2	140		
2.4)	Provisional item Extra-over cost per lin m to supply and fix dowels as specified	Lin m	100		
Sub Total:					
Add GST:					
TENDER TOTAL:					

9.5 HEALTH, BUILDING AND TOWN PLANNING

9.5.1 PROPERTY STREET ADDRESSES – STREET NUMBERS

LOCATION: Meekathana Townsite
APPLICANT: Dept of Land Information (DLI)
FILE REF: S/50
DISCLOSURE OF INTEREST:
DATE OF REPORT: 9th September 2006
AUTHOR: Len Caleggia
Consultant
SIGNATURE OF AUTHOR:
SENIOR OFFICER: Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

DLI have completed address validation of all townsite plots based on allocating a number for each 16m of frontage.

Background:

The DLI commenced rural addressing (including townsites) in 1998 with a view of establishing a complete and accurate street address database for Western Australia.

Comment:

The DLI have provided validation forms and a map depicting the proposed numbering. These should be viewed by members prior to accepting officer's recommendation.

Consultation:

N/A

Statutory Environment:

N/A

Policy Implications:

N/A

Financial Implications:

Strategic Implications:

N/A

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision

Moved: Cr N.L.Trenfield

Seconded: Cr. A.G.Burrows

Council approves the property street addressing as proposed by the Department of Land Administration (DLA) and advise the Dept accordingly.

CARRIED 5/0

Ms Natalie Hope declared a financial interest in Agenda Item 9.5.2 and left the meeting at 11.22am.

9.5.2 REFUSE COLLECTION - TENDER

FILE REF: R/50
DISCLOSURE OF INTEREST: DCEO Natalie Hope (Financial)
DATE OF REPORT: 14TH JULY 2006
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Council is currently using a local contractor, Paul Lorne, to perform the rubbish contract. Mr Lorne has advised that he would like to finish this work by the end of September 2006.

Attachments:

Background:

At its July Meeting, Council resolved to “go to tender based on the Draft Rubbish Removal Contract that was presented to Council at its May 2006 meeting and that the tender specifications offer purchase of council’s two Rubbish Trucks as an option with the offered amount for the trucks to be clearly and separately stated in the tender documents”

Comment:

Staff have advertised and drafted tender documents for the Rubbish Contract. Tenders close 22 September 2006. Therefore if council is to consider and decide on the tenders it will not be until the next council meeting on 21 October 2006 or at a special meeting if called.

Staff therefore suggest that small group of Councillors and the CEO be given authority to decide the successful tenderer for the Rubbish Contract and to review the Draft Contract and make any necessary amendments. The group should also be given authority to make any arrangements necessary to ensure a continual Rubbish Service to Meekatharra.

Consultation:

Consultant Len Calneggia

Statutory Environment:

Local Government Act and Tender Regulations

Policy Implications:

NIL

Financial Implications:

NIL

Strategic Implications:

NIL

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr B. A. O'Dwyer

Seconded: Cr. R.K.Howden

That all available Town Councillors and the CEO be given authority to decide the successful tenderer for the Rubbish Contract, to review the Draft Contract and make any necessary amendments and to make any arrangements necessary to ensure a continual Rubbish Service to Meekatharra in the short term.

CARRIED 5/0

Ms Natalie Hope returned to the meeting at 11.30am.

10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Council Decision:

Moved: Cr. R.K.Howden

Seconded: Cr.N.L.Trenfield

That the Late Items be introduced to the Council meeting.

CARRIED 5/0

10.1.1

EMPLOYEE HOUSING

LOCATION: MEEKATHARRA TOWNSITE

APPLICANT:

FILE REF: Lot 304 Darlot St

DISCLOSURE OF INTEREST:

DATE OF REPORT: 15/9/2006

AUTHOR: Len Calneggia

SIGNATURE OF AUTHOR:

SENIOR OFFICER: Roy McClymont
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

To upgrade employee housing

Background:

Council's Leading Hand Town Maintenance employee, Cecil Lane approached the CEO with a request to be housed in a better quality of accommodation. The person is currently accommodated in the Single Quarters Lot 213 Darlot Street.

Council, at its Ordinary Meeting held on 20th May 2006 adopted a recommendation from the Health, Building & Planning held on 6th May 2006 to call tenders for the removal of this house.

Further, there is a recommendation from the Health, Building & Planning meeting of 6th September, 2006 that refers to this same residence and is listed for adoption as a late item at today's meeting.

Comment:

The single quarters are in poor condition and every effort should be made to place employees in a better standard of accommodation. There is currently a vacant and unallocated house located Lot 304 Darlot Street. Both the CEO and Mr Lane have inspected the house and consider it an improvement in quality and standard to his current position.

Consultation:

Roy McClymont – CEO

Cecil Lane – Leading Hand Town Maintenance

Statutory Environment:

Local Government (Administration) Regulation 10

Policy Implications:

Policy No 2.13

Financial Implications:

N/A

Strategic Implications:

N/A

Voting Requirements:

Absolute Majority

Officer Recommendation/Council Decision

Moved: Cr. B. A. O'Dwyer

Seconded: Cr. N.L.Trenfield

Recommendation to Council:

That council revoke point one (1) of the following council decision made at councils Ordinary meeting held on 20th May, 2006 which adopted the Health, Building and Planning committees recommendation which were as follows:

"COMMITTEE RECOMMENDATION

Moved: Cr A.G.Burrows

Seconded: S.R.Bajari

- 1. That tenders calling for the removal of the residence situated on Lot 3 04 Darlot Street be advertised.*
- 2. Check with GEHA if the duplex situated on Lot 3 05 Darlot Street is for sale.*
- 3. Contact D.V.Cowled to ascertain if Lot 750 Darlot Street could be obtained by Council.*

COUNCIL DECISION

Moved: Cr N.L.Trenfield

Seconded: Cr B.A O'Dwyer

That the minutes of the Health, Building and Planning Committee be confirmed and the recommendation be adopted."

CARRIED 5/0

Officer Recommendation/Council Decision:

Moved: Cr. N.L.Trenfield

Seconded: Cr R.K.Howden

AND, That Council defer sale of Lot 304 Darlot Street Meekatharra and that Employee, Mr. Cecil Lane be offered the house in accordance with council policy and recent precedents.

CARRIED 5/0

10.1.2 WORKS PROGRAM 2006 - 2007

FILE REF: R/40/1
DISCLOSURE OF INTEREST:
DATE OF REPORT: 15TH SEPTEMBER 2006
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

Council has engaged the services of Greenfield Technical Services to assess this years Works Program and make recommendations as to what works should be undertaken by the Council Construction Crew and what, if any works should be put out to contract.

Attachments:

Report from Michael Keane, Greenfield Technical Services 12/9/06
(sent to Councillors 12/9/06)

Background:

Council has been successful in gaining \$1,016,586 this year for reinstating flood damaged roads. Combined with other funding allocated this year and Councils own road funding the total works are beyond the capacity of our current resources.

Michael Keane recently visited Meekatharra and inspected roads, reviewed our budget and processing systems and met with the Works Group on Landor Road

Mr Keane has provided the attached report as a result of his research.

Comment:

The basis of Mr Keane advice is that Council's Construction Crew conduct a program over three years that focuses solely on achieving the outcomes of the Flood damage funding and the Roads To Recovery Funding. Any other works required over the three year period will be undertaken by contractors. Contractors will also be used to support the Construction Crew in order to increase efficiency.

At the time of writing this item, the Roads to Recovery Co-ordinator has not been able to be contacted to confirm their support for this proposal.

Cr Trenfield has suggested that, in terms of Council's own minor road projects, sections of the Sandstone and Polelle roads should be considered for some

upgrading. Currently these roads currently have no budget allocation. Council may therefore like the Works Group to recommend amendments to the current Council funded works (\$204,125).

Mr Keane's suggestion concerning a reward scheme has merit. A performance based reward scheme that is calculated and paid on a quarterly basis would certainly be a most effective means of motivation.

Any reward scheme needs to be carefully thought out and all processes and rules clearly spelt out to ensure that the scheme doesn't cause any misunderstanding, frustration or unfairness to any employees. These schemes can also cause employees who aren't part of the scheme to feel that they aren't being recognized or appreciated for the work they do.

Mr Keane's suggestion addresses the key areas of quantity of work, quality of work and attendance.

Staff believe that the Mechanic is also a critical part of the construction team and should be included in any reward scheme. Staff recommend that \$20 per day should be applied across the board to every member of the team (including the Works Supervisor and Mechanic).

The problem arises as to how to calculate the number of days to apply the reward to for the Works Supervisor and Mechanic. Staff consider that the simplest and probably fairest method would be to use a five day working week (Monday to Friday) as the basis for these people.

Mr Keane's suggestion that contractors involved in the works should also be included in the reward scheme has merit. However staff consider that the logistics and processes that would be needed to implement this suggestion would be too complex and this suggestion should not be taken up.

Consultation:

Cr Hutchinson, Cr Trenfield, Terry Clarke, Michael Keane, Krys East

Statutory Environment:

Policy Implications:

Financial Implications:

The following scenario will give Council an indication as to what the proposed scheme could cost.

The scheme would ideally be structured on pay periods and not calendar months. So, using pay periods we could start the scheme 5/10/06 with the first period finishing 12 weeks later (6 pay periods) – 27/12/06.

Therefore if the team achieved 100% Council would expect to pay:

Works Supervisor and Mechanic 12 x 5 days = 60 days x 2 people = **120 days**

Construction team (if every day is worked) 3 x 12 day fortnights plus 3 x 11 day fortnights = 69 days.

There are usually 7 members in the Construction team 7 x 69 = **483 days**.

So add 120 and 483 = 603 days total x \$20 per day = \$12,060

So in the three remaining quarters Council could expect to pay a maximum of about \$36,000 in this financial year.

Strategic Implications:

Establishing a 3 year strategy for Construction Crew

Voting Requirements:

Absolute Majority

Officer Recommendation:

Moved: Cr. N.L.Trenfield

Seconded: Cr. R.K.Howden

That Council:

1. That Council receive the report from Michael Keane and adopt the suggestions therein subject to the items below and Council obtaining the written approval of the Roads to Recovery Co-ordinator for the proposed 3 year Road construction program.
2. request the Works Group to review Councils budgeted minor road projects (Yarlaweelor – Milgun turn off \$44,625, Milgun t/off – Mt Cleve bdry \$63,000, Three Rivers – Mulgul \$31,500, Woodlands – Mt Augustus Bdry \$42,000 and Mt Hale – Mileura Bdry \$23,000) totaling \$204,125 and make recommendations to Council concerning the allocation of these Council funded works.
3. request the Works Group to consider and make recommendations to Council concerning the suggestion from Michael Keane that Council document a trial of different treatments of Calcrete as detailed in his report – Item 4 last paragraph.
4. adopt the reward scheme as follows:
 - Works Reviewed on a quarterly basis (12 to 14 week periods).
 - Works to be accessed by the consultant engineer or the CEO and Works Group
 - Works marked as % of quarterly program fully completed, say for instance, 80%
 - Works marked as % average standard achieved (quality), say for instance, 90%
 - Aggregate achieved is 80% of 90% = 72%
 - Reward payable varies from nil for 50% or less achievement, up to \$ 20 per day for 100 % achievement

- In this instance reward would be \$ 20 x 72 % = \$ 14.40 per day worked
- The Works Supervisor and Mechanic are to be included in the scheme at a rate of \$20 per day using a 5 day week as the basis for calculating the number of days.
- A day will count towards the scheme if at least 8 hours are worked on the job. Annual Leave, Sick Leave, Leave without pay, Public holidays and any other time that is not productive will not count
- The CEO will make any decisions necessary concerning the operation of the scheme and no further discussion will take place.
- The three reward periods this financial year will be 5/10/06 to 27/12/06 (12 weeks) 28/12/06 to 21/3/07 (12 weeks) and 22/3/07 to 27/06/07 (14 weeks)

CARRIED 5/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

12. CLOSURE OF MEETING:
PRESIDENT CR. T.R.HUTCHINSON THANKED THOSE PRESENT FOR THEIR
ATTENDANCE DECLARED THE MEETING CLOSED AT 12.07 PM.