



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 22 APRIL 2017

COMMENCED AT 9:32 AM

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting open at 9:32am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Shire President
Cr RK Howden	
Cr DK Hodder	
Cr PW Curley	

Staff

Roy McClymont	Chief Executive Officer
Svenja Clare	Acting Deputy Chief Executive Officer
Geoff Carberry	Community Development and Services Manager

Apologies

Cr PS Clancy	Deputy Shire President
Cr AJ Binsiar	
Cr HJ Nichols	

Approved Leave of Absence

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved:	Cr DK Hodder
Seconded:	Cr PW Curley

That Cr RK Howden and Cr AJ Binsiar be granted Leave of Absence for the 20 May 2017 Ordinary Council Meeting.

CARRIED 4/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 18 MARCH 2017

Council Resolution:

**Moved: Cr DK Hodder
Seconded: Cr RK Howden**

That the minutes from the Ordinary Council Meeting held Saturday 18 March 2017 be confirmed.

CARRIED 4/0

**6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING
HELD 18 MARCH 2017**

Council Resolution:

**Moved: Cr DK Hodder
Seconded: Cr PW Curley**

That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 18 March 2017 be received.

CARRIED 4/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- A project management course was held for Shire staff and was deemed very successful.
- Chief Executive Officer, Roy McClymont attended the Murchison Executive Meeting 22 March 2017.
- Chief Executive Officer, Roy McClymont and Community Development and Services Manager, Geoff Carberry met with Horizon Power regarding the Power House 29 March 2017.
- Chief Executive Officer, Roy McClymont met with the Chief Executive Officer of Mission Australia 29 March 2017.
- Chief Executive Officer, Roy McClymont met with Department of Housing 30 March 2017.
- During the month the Community Development Officer; Rachel Quinn and Youth Officer; Robert Binsiar resigned. The Works and Services Manager (WSM) position will be filled by an Acting WSM until a permanent WSM replacement is appointed.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – MARCH 2017

No road reports available.

Town Maintenance-Monthly Report Finishing 10th April 2017

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Heritage Trail maintenance.
- Mowing has taken place and vegetation trimmed on Boardwalk.
- Vacant Shire housing mowed
- Prepared 1 grave and maintenance carried out on the cemetery
- Spraying of weeds is in progress around town
- Rubbish removed from Lookout and Peace Gorge
- Street signs replaced
- Regular maintenances to plant used by town crew

Plant Report

P370 KUBOTA TRACTOR SPRAY UNIT

Replaced PTO pump on spray unit

P479 2007 MACK SUPERLINER (72)

Replaced pins on turntable

P485 CITYMASTER 1250 SWEEPER

Tighten fan and Air conditioner belts

P486 MULTI PAC VP2400

Repaired exhaust system

Repaired air conditioner

Repaired air intake

Repaired oil leaks

Repaired cab doors

Serviced

P438 2005 TOYOTA 4 X 4 LANDCRUISER UTILITY

Fitted fuel meter on bulk fuel tank

P499 HOWARD PORTER SIDE TIPPING TRAILER

Removed bent hydraulic ram

P452 2012 NISSAN PRIME MOVER

New windscreen fitted

P494 ISUZU SERVICE TRUCK

Replaced battery

Cab lock down repaired

P418 2008 CAT CS56 ROAD ROLLER

Replaced battery

**P334 BOBTAIL UTE WITH PERMANENT HYDRAULIC BROOM
ATTACHMENT**

Serviced

Repairs carried out on broom

P487 2014 TOYOTA LANDCRUISER - WSM

Serviced

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr RK Howden

That the Works and Services Manager's report for March 2017 be received.

CARRIED 4/0

9.1.2 AIRPORT MANAGER'S REPORT – MARCH 2017**Aircraft Movements and Statistics**

General aircraft movements for the month of March 2017 were up by 9 landings on last March and also up by 55 landings on last month. This higher figure was helped by a survey aircraft from Thomson Aviation being based here for the month and completing 30 landings.

RFDS landings were down by 17 on last year's March figure but were up by 8 landings on last month's total.

Jet fuel sales were well down on the same month last year but up by over 4,000 ltrs on last month. Avgas figures were well up, due mainly to the additional fuel taken by the survey aircraft during the month.

The figures below reflect the differences between March 2016 and March 2017 and also the YTD differences between 2016 and 2017.

	March 2016	March 2017	Variance
General Aircraft Landed:	105	114	+8%
RFDS Landed	102	85	-18%
Avgas	6539	12352	+61%
Jet A1	74204	47310	-44%
Total Fuel Sold	80743	59662	-30%

	YTD 2016	YTD 2017	Variance
General Aircraft Landed:	294	249	-16%
RFDS Landed	290	250	-15%
Avgas	16226	24482	+40%
Jet A1	191299	147772	-25%
Total Fuel Sold	207525	172254	-18%

Aerodrome Works:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Slashing of runway strips and surrounds.
- Continued clearing of weeds and long grass from various Airport areas.
- Completion of runway light replacement project.

The bitumen re-seal of the refueling block on the main apron, plus cracked areas on both sides of the main taxiway has been completed and new line marking installed by AMS. The sealcoat and line re-marking of the refueling block was completed in late March 2017 by Bernie Mouritz.

Outstanding items from last month:

The runway light replacement works was completed by AMS in late March 2017 after commencing the project in early February 2017. This included runway / taxiway (main and RFDS) LED light replacement, primary and secondary windsock replacement and PAPI installation. The commissioning flight took place on Wed 29 March 2017 and was successful. We are awaiting a full report from AMS on the completed works.

Aerodrome Security:

The next Security Meeting is due in June 2017.

Safety Management System:

The next Safety Meeting is due in April 2017.

Budget items still to be commenced:

1. Re-sheet Runway 15/33 – to be commenced 20 April 2017
2. Complete levelling, drainage and bitumen works in front of terminal and carpark (airside) – Commenced in Dec 16 – due for completion by the end of June 2017.
3. Remote control sliding gate on Gate 1 Airside access to be commenced 5 April 2017

Russell King
Duty Airport Manager
04 April 2017

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr RK Howden

That the Airport Manager's report for March 2017 be received.

CARRIED 4/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – MARCH 2017

YOUTH CENTRE

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	13	24	32	43	112	24	5
Youth Centre Drop in - Nights	8	25	25	35	93	10	9
Girls Group	13	15	0	0	28	5	6
Boys Group	0	0	20	26	46	5	9
Kidzone	36	10	17	9	72	13	6

Numbers in March were lower than normal, in general there was very few youth in town over this period but started to pick up later in the month.

Robert Binsiar has left the Youth Service with Grandier Billot taking over as Youth Officer.

Noleen Mongoo has been appointed Permanent Part Time Youth Officer.

SPORT & RECREATION

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	4	10	11	23	48	5	10
Girls Sport	13	20	4	7	44	5	9
Volleyball	11	5	3	5	24	5	5
Basketball	34	27	34	43	138	5	28
Pool	139	70	171	38	418	25	17
Football	6	3	7	9	25	1	25

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer's report for March 2017 be received.

CARRIED 4/0

9.1.4 RANGER'S REPORT – MARCH 2017

I visited Meekatharra on Wednesday 15 and Thursday 16 March 2017.

On arrival in Meekatharra I attended at the Shire office for administrative duties including checking the complaints file and the registration file. There was one request for the surrender of two dogs by the owner. I attended at the owner's residence, completed necessary paperwork and collected the dogs. The dogs were euthanised.

Trapping cages were set at various locations around town and monitored at regular intervals. Two dogs were caught. The dogs were conveyed to the pound and the trapping cages removed. The owners were identified following enquiries at the Shire. I attended at the owner's house and they stated that they didn't want the dogs anyway. The dogs were held for 72 hours and then euthanised.

Patrols were conducted of the rubbish tip, Peace Gorge, the Airport, old Hot Rod track, Racetrack and the golf course. Security checks were made as well as looking for wandering dogs and other animal activity and any suspicious vehicles.

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden
Seconded: Cr PW Curley

That the Ranger's Report for March 2017 be received.

CARRIED 4/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent	Complete

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				23/11/09 Contractor to build	In Progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response
20.02.16	9.5.2	Revitalisation – Lloyds Building	CDSM	Working Group to be formed	In Progress

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20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
16.07.16	9.5.1	Health Act – Unfit for Human Habitation Notice Requiring Demolition of the Dwelling – Lot 423 Railway Street Meekatharra	CDSM	EHO Advised 16/07/16	In Progress
17.09.16	9.4.3	Draft Establishment Agreement MRVC	CEO	Emailed to Acting CEO MRVC 20/9/16	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	DCEO	Council lawyers preparing draft lease 21.11.16	In Progress
19.11.16	9.4.7	Airport apron remedial reseal	CDSM	In progress 22.11.16	In Progress
19.11.16	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Email to Cameron Mcleod 22.11.16	In Progress
19.11.16	10.2	Tender plant hire & Minor works – Hourly hire basis	CEO	Emailed WALGA 21.11.16	In Progress
16.12.16	9.2.4	2015/16 Annual Report	DCEO	Annual Report submitted to department	In Progress
16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations	In Progress
16.12.16	9.4.1	Youth Service Operations	CDSM	In progress 18/12/16	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation in progress 18/12/16	In Progress
16.12.16	9.7.1	Airport Runway Lighting Upgrade quotes	CDSM	Purchase order issued 18/12/16	In Progress
16.12.16	9.7.3	Tender Plant Hire & Minor works – Hourly hire basis	CEO/WSM	Email sent to Talis Consulting 19/12/16	In Progress
16.12.16	10.1	Ashburton Downs Road – Heavy Haulage	CEO	Email to Cameron Mcleod 22/12/16	In Progress
21.01.17	9.7.1	Tangadee – Legal Status	CEO	Emailed DLA Piper 23.01.17 Letter sent DLA Piper 25.01.17 Emailed Fugro 29.01.17	In Progress
21.01.17	9.7.2	Demolition – Lot 636 Queen Road	CDSM	In progress 23.01.17	In Progress
21.01.17	10.1	Shearers & Pastoral Workers Social Club – Donation	CEO	Emailed SPWSC 23.01.17	In Progress

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18.02.17	9.4.1	Reallocation of Budgeted Funds to Provide Standard Desks at the Airport	CDSM	Requested quotes 20.02.17	In progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
18.02.17	9.7.2	Purchase Lot 927 McClearly Street	CDSM	Waiting for response 20.02.17	In Progress
18.03.17	9.2.4	2016/2017 Budget Review	DCEO	Budget amendments entered into synergy and budget review sent to Department of Local Government and Communities 30.03.17	Complete
18.03.17	9.3.1	Compliance Audit Return 2016	DCEO	Compliance Audit Return submitted to Department of Local Government and Communities	Complete
18.03.17	9.4.1	Donation – Meekatharra Gymkhana Club	CDSM	Donation Authorised 20.03.17	Complete
18.03.17	9.4.2	Use of part reserve 9469 by Meekatharra Model Aircraft Club	CDSM	Meekatharra Model Aircraft Club advised 20.03.17	In Progress
18.03.17	9.4.3	Swimming Pool Bowl Repaint	CDSM	Contractor Advised 20.03.17	In Progress
18.03.17	10.1	Outstanding Rates – Mr Black	DCEO	Letter Sent 31.03.17	Complete

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder


Seconded: Cr PW Curley


That the Status report be received.

CARRIED 4/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED MARCH 2017
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	1 April 2017
Disclosure of Interest:	Nil
Author:	Krys East Deputy Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


 Signature of Author


 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
 - (a) *presented to the council –*

-
- (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report

Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That the financial report for the period ending 31 March 2017 be received.

CARRIED 4/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 March 2017
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 March 2017 of \$4,378,329.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

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SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2017

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues							
Rates		\$ 3,812,136	3,851,382	\$ 3,843,385	\$ 3,824,383	\$ (19,002)	% (0.49%)
Operating Grants, Subsidies and Contributions	7	4,781,421	4,968,188	3,162,485	3,146,061	(16,424)	(0.52%)
Fees and Charges		1,168,961	1,349,270	1,066,391	984,069	(82,322)	(7.72%)
Service Charges		0			0	0	
Interest Earnings		558,085	599,085	449,301	405,478	(43,823)	(9.75%)
Other Revenue		5,352,342	5,392,138	299,178	277,875	(21,303)	(7.12%)
Profit on Disposal of Assets	9	0	0	0	2,131	2,131	
Total Operating Revenue		15,672,945	16,160,063	8,820,740	8,639,997	(180,743)	
Operating Expense							
Employee Costs		(1,532,731)	(1,537,589)	(1,101,898)	(1,477,909)	376,071	34.13%
Materials and Contracts		(7,857,033)	(7,498,503)	(1,605,090)	(697,083)	(908,007)	(56.57%)
Utility Charges		(332,427)	(308,407)	(227,508)	(126,777)	(100,731)	(44.28%)
Depreciation on Non-Current Assets		(4,250,890)	(4,547,735)	(3,410,364)	(3,945,996)	535,632	15.71%
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(217,269)	(217,269)	(217,260)	(272,950)	55,690	25.63%
Other Expenditure		(185,920)	(251,778)	(155,665)	(170,267)	14,602	9.38%
Loss on Disposal of Assets	9	(39,500)	(39,500)	0	(6,874)	6,874	
Total Operating Expenditure		(14,415,770)	(14,400,781)	(6,717,725)	(6,697,857)	(19,868)	
Funding Balance Adjustments							
Add back Depreciation		4,250,890	4,547,735	3,410,364	3,945,996	535,632	15.71%
Adjust (Profit)/Loss on Asset Disposal	9	39,500	39,500	0	4,743	4,743	
Adjust Accruals		0	0	0	0	0	
Net Cash from Operations		5,547,565	6,346,517	5,513,379	5,892,879	379,501	
Capital Revenues							
Grants, Subsidies and Contributions	7	9,117,559	7,655,605	5,670,185	5,407,316	(262,868)	(4.64%)
Proceeds from Disposal of Assets	9	20,000	32,768	18,466	18,466	0	0.00%
Total Capital Revenues		9,137,559	7,688,373	5,688,651	5,425,782	(262,868)	
Capital Expenses							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(860,535)	(1,173,035)	(335,482)	(318,185)	(17,297)	(5.16%)
Furniture and Equipment	8	(51,500)	(65,500)	(38,000)	(37,699)	(301)	0.00%
Plant and Equipment	8	(570,700)	(658,760)	(575,760)	(530,900)	(44,860)	0.00%
Infrastructure - Roads	8	(10,341,243)	(11,118,223)	(8,044,612)	(8,001,577)	(43,036)	(0.53%)
Infrastructure - Footpaths	8	(10,500)	(10,500)	(10,500)	(8,569)	(19,931)	(19.32%)
Infrastructure - Airports	8	(1,091,614)	(1,138,817)	(688,988)	(426,036)	(262,952)	(38.16%)
Infrastructure - Other	8	(1,644,768)	(1,659,768)	(473,976)	(461,692)	(12,284)	(2.59%)
Total Capital Expenditure		(14,570,860)	(16,024,603)	(10,167,319)	(9,784,658)	(380,730)	
Net Cash from Capital Activities		(5,433,301)	(8,336,230)	(4,478,668)	(4,358,876)	117,861	
Financing							
Transfer from Reserves	6	0	275,001	0	0	0	
Transfer to Reserves	6	(969,611)	(2,346,090)	(1,673,595)	(1,673,595)	0	0.00%
Net Cash from Financing Activities		(969,611)	(2,071,089)	(1,673,595)	(1,673,595)	0	
Net Operations, Capital and Financing		(855,348)	(4,060,802)	(638,885)	(139,592)	497,362	
Opening Funding Surplus(Deficit)	2	855,348	4,517,921	4,517,921	4,517,921	0	0.00%
Closing Funding Surplus(Deficit)	2	0	457,119	3,879,036	4,378,329	497,363	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 March 2017

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	80	0	80	80
General Purpose Funding - Rates	3,812,136	39,246	3,851,382	3,843,385
General Purpose Funding - Other	4,070,762	129,443	4,200,205	3,151,125
Law, Order and Public Safety	22,000	(10,862)	11,138	9,087
Health	5,935	0	5,935	5,935
Education and Welfare	128,973	17,000	145,973	122,039
Housing	0	29,000	29,000	21,749
Community Amenities	132,391	0	132,391	125,539
Recreation and Culture	447,221	111,218	558,439	167,761
Transport	10,751,536	(1,324,881)	9,426,655	6,719,742
Economic Services	316,277	10,000	326,277	229,815
Other Property and Services	5,103,193	25,000	5,128,193	94,668
Total Operating Revenue	24,790,504	(974,836)	23,815,668	14,490,924
Operating Expense				
Governance	(599,633)	(30,556)	(630,189)	(478,695)
General Purpose Funding	(234,194)	(10,000)	(244,194)	(160,927)
Law, Order and Public Safety	(153,418)	(12,767)	(166,185)	(129,782)
Health	(73,182)	0	(73,182)	(49,337)
Education and Welfare	(632,561)	21,914	(610,647)	(444,297)
Housing	0	0	0	(9,613)
Community Amenities	(616,015)	(12,871)	(628,886)	(418,905)
Recreation and Culture	(1,576,403)	75,386	(1,501,017)	(1,083,687)
Transport	(4,760,375)	68,145	(4,692,230)	(3,419,826)
Economic Services	(582,438)	55,710	(526,728)	(343,919)
Other Property and Services	(5,187,552)	(139,971)	(5,327,523)	(178,737)
Total Operating Expenditure	(14,415,771)	14,990	(14,400,781)	(6,717,725)
Funding Balance Adjustments				
Add back Depreciation	4,250,890	296,845	4,547,735	3,410,364
Adjust (Profit)/Loss on Asset Disposal	39,500	0	39,500	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	14,665,123	(663,001)	14,002,122	11,183,563
Capital Revenues				
Proceeds from Disposal of Assets	20,000	12,768	32,768	18,466
Total Capital Revenues	20,000	12,768	32,768	18,466
Capital Expenses				
Land and Buildings	(860,535)	(312,500)	(1,173,035)	(335,482)
Furniture and Equipment	(51,500)	(14,000)	(65,500)	(38,000)
Plant and Equipment	(570,700)	(288,060)	(858,760)	(575,760)
Infrastructure - Roads	(10,341,243)	(776,980)	(11,118,223)	(8,044,612)
Infrastructure - Footpaths	(10,500)	0	(10,500)	(10,500)
Infrastructure - Airports	(1,091,614)	(47,203)	(1,138,817)	(688,988)
Infrastructure - Other	(1,644,768)	(15,000)	(1,659,768)	(473,976)
Total Capital Expenditure	(14,570,860)	(1,453,743)	(16,024,603)	(10,167,319)
Net Cash from Capital Activities	(14,550,860)	(1,440,975)	(15,991,835)	(10,148,853)
Financing				
Transfer from Reserves	0	275,001	275,001	0
Transfer to Reserves	(969,611)	(1,376,479)	(2,346,090)	(1,673,595)
Net Cash from Financing Activities	(969,611)	(1,101,478)	(2,071,089)	(1,673,595)
Net Operations, Capital and Financing	(855,348)	(3,205,454)	(4,060,802)	(638,885)
Opening Funding Surplus(Deficit)	855,348	3,662,573	4,517,921	4,517,921
Closing Funding Surplus(Deficit)	(0)	457,119	457,119	3,879,036

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates		3,851,382	3,843,385	3,824,383	(19,002)	(0.49%)	
General Purpose Funding - Other		4,200,205	3,151,125	3,099,388	(51,737)	(1.64%)	
Law, Order and Public Safety		11,138	9,087	6,575	(2,512)	(27.64%)	
Health		5,935	5,935	3,432	(2,503)	(42.18%)	
Education and Welfare		145,973	122,039	115,488	(6,552)	(5.37%)	
Housing		29,000	21,749	19,568	(2,181)	(10.03%)	
Community Amenities		132,391	125,539	128,085	2,546	2.03%	
Recreation and Culture		558,439	167,761	162,790	(4,971)	(2.96%)	
Transport		9,426,655	6,719,742	6,392,294	(327,448)	(4.87%)	
Economic Services		326,277	229,815	209,198	(20,617)	(8.97%)	
Other Property and Services		5,128,193	94,668	86,115	(8,553)	(9.03%)	
Total Operating Revenue		23,815,668	14,490,924	14,047,314	(443,610)		
Operating Expense							
Governance		(630,189)	(478,695)	(381,246)	(97,449)	(20.36%)	▼
General Purpose Funding		(244,194)	(160,927)	(132,406)	(28,521)	(17.72%)	▼
Law, Order and Public Safety		(166,185)	(129,782)	(132,835)	3,053	2.35%	
Health		(73,182)	(49,337)	(46,458)	(2,879)	(5.83%)	
Education and Welfare		(610,647)	(444,297)	(353,434)	(90,863)	(20.45%)	▼
Housing		0	(9,613)	(11,710)	2,097	21.82%	
Community Amenities		(628,886)	(418,905)	(362,332)	(56,573)	(13.50%)	▼
Recreation and Culture		(1,501,017)	(1,083,687)	(953,958)	(129,729)	(11.97%)	▼
Transport		(4,692,230)	(3,419,826)	(3,722,925)	303,098	8.86%	
Economic Services		(526,728)	(343,919)	(293,389)	(50,530)	(14.69%)	▼
Other Property and Services		(5,327,523)	(178,737)	(307,163)	128,426	71.85%	▲
Total Operating Expenditure		(14,400,781)	(6,717,725)	(6,697,857)	(19,868)		
Funding Balance Adjustments							
Add back Depreciation		4,547,735	3,410,364	3,945,996	535,632	15.71%	▲
Adjust (Profit)/Loss on Asset Disposal	9	39,500	0	4,743	4,743		
Adjust Accruals		0	0	(1)	(1)		
Net Cash from Operations		14,002,122	11,183,563	11,300,196	116,633		
Capital Revenues							
Proceeds from Disposal of Assets	9	32,768	18,466	18,466	0	0.00%	
Total Capital Revenues		32,768	18,466	18,466	0		
Capital Expenses							
Land and Buildings	8	(1,173,035)	(335,482)	(318,185)	(17,297)	(5.16%)	
Furniture and Equipment	8	(65,500)	(38,000)	(37,699)	(301)	0.00%	
Plant and Equipment	8	(858,760)	(575,760)	(530,900)	(44,860)	(7.79%)	
Infrastructure - Roads	8	(11,118,223)	(8,044,612)	(8,001,577)	(43,036)	(0.53%)	
Infrastructure - Footpaths		(10,500)	(10,500)	(8,569)			
Infrastructure - Airports	8	(1,138,817)	(688,988)	(426,036)	(262,952)	(38.16%)	▼
Infrastructure - Other	8	(1,659,768)	(473,976)	(461,692)	(12,284)	(2.59%)	
Total Capital Expenditure		(16,024,603)	(10,167,319)	(9,784,658)	(380,730)		
Net Cash from Capital Activities		(15,991,835)	(10,148,853)	(9,766,192)	(380,730)		
Transfer from Reserves	6	275,001	0	0	0		
Transfer to Reserves	6	(2,346,090)	(1,673,595)	(1,673,595)	0	0.00%	
Net Cash from Financing Activities		(2,071,089)	(1,673,595)	(1,673,595)	0		
Net Operations, Capital and Financing		(4,060,802)	(638,885)	(139,592)	497,362		
Opening Funding Surplus(Deficit)	2	4,517,921	4,517,921	4,517,921	0	0.00%	
Closing Funding Surplus(Deficit)	2	457,119	3,879,036	4,378,329	497,362		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 March 2017

Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(80)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	(19,002)	(0.49%)			Under variance reporting threshold
General Purpose Funding - Other	(51,737)	(1.64%)			Under variance reporting threshold
Law, Order and Public Safety	(2,512)	(27.64%)			Under variance reporting threshold
Health	(2,503)	(42.18%)			Under variance reporting threshold
Education and Welfare	(6,552)	(5.37%)			Under variance reporting threshold
Housing	(2,181)	(10.03%)			Under variance reporting threshold
Community Amenities	2,546	2.03%			Under variance reporting threshold
Recreation and Culture	(4,971)	(2.96%)			Under variance reporting threshold
Transport	(327,448)	(4.87%)			Under variance reporting threshold
Economic Services	(20,617)	(8.97%)			Under variance reporting threshold
Other Property and Services	(8,553)	(9.03%)			Under variance reporting threshold
Operating Expense					
Governance	(97,449)	(20.36%)	▼	Timing	Admin allocations are \$62K under YTD Budget, and members costs are overall \$34K lower than YTD budget. These may even out over the next few months.
General Purpose Funding	(28,521)	(17.72%)	▼	Timing	Admin allocations are \$33K under YTD Budget, these may even out over the next few months
Law, Order and Public Safety	3,053	2.35%			Under variance reporting threshold
Health	(2,879)	(5.83%)			Under variance reporting threshold
Education and Welfare	(90,863)	(20.45%)	▼	Timing	Reduced availability of casual staff has restricted the amount of youth activities undertaken which in turn has resulted in less salary and operating expense in the youth centre and Kids Zone. The budgets were not amended with the budget review, so there may be a saving in this area at year end. Admin allocations are 19K lower than YTD budget and may even out over the next few months.
Housing	2,097	21.82%			Under variance reporting threshold
Community Amenities	(56,573)	(13.50%)	▼	Timing	Litter control is \$28K under budget as the Town Cleanup has not commenced, this may occur prior to the end of June. Cemetery costs are \$29K lower than YTD budget. There may be a savings in these areas at year end.
Recreation and Culture	(129,729)	(11.97%)	▼	Timing	Admin allocations are \$59K lower than YTD Budget. All recreation facilities operational & maintenance costs are all lower than YTD budget and there may be a saving at year end. Utility costs are \$7K lower than YTD budget but may even out over with payment of quarterly utility costs.
Transport	303,098	8.86%			Under variance reporting threshold
Economic Services	(50,530)	(14.69%)	▼	Timing	Administration allocations are \$36K lower than YTD budget and depreciation is \$7K lower. These may even out.
Other Property and Services	128,426	71.85%	▲	Timing	Salaries and Consultants fees are \$51K lower than YTD budget, this may even out with end of year leave accruals and invoicing by consultants for year end works. General Office & Vehicle costs are \$31K lower and this may even out in the next few months.
Funding Balance Adjustments					
Add back Depreciation	535,632	15.71%	▲	Permanent	Depreciation is higher than YTD budget. Staff are reviewing depreciation rates based on revaluation data. This will be corrected for the Annual Financial report.
Adjust (Profit)/Loss on Asset Disposal	4,743				Under variance reporting threshold
Capital Revenues					
Grants, Subsidies and Contributions	(262,868)	(4.64%)			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
Capital Expenses					
Land and Buildings	(17,297)	(5.16%)			Under variance reporting threshold
Furniture and Equipment	(301)	0.00%			Under variance reporting threshold
Plant and Equipment	(44,860)	(7.79%)			Under variance reporting threshold
Infrastructure - Roads	(43,036)	(0.53%)			Under variance reporting threshold
Infrastructure - Airports	(262,952)	(38.16%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Other	(12,284)	(2.59%)			Under variance reporting threshold
Opening Funding Surplus(Deficit)	0	0.00%			

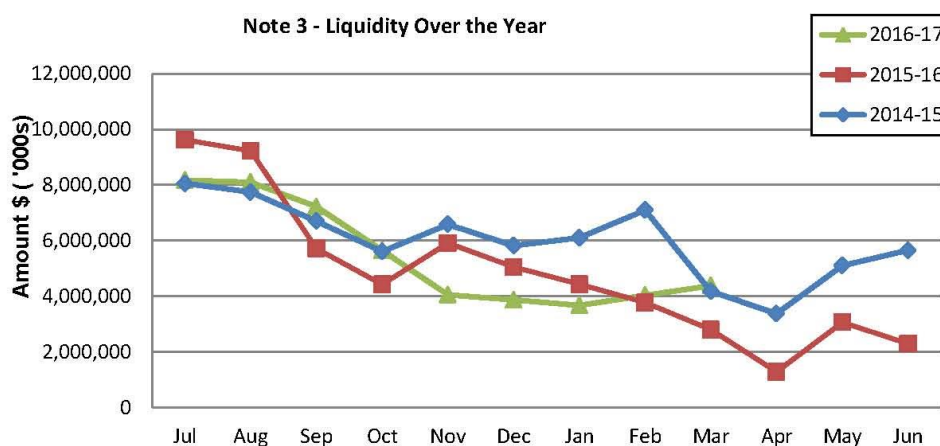
SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Mar 2017	Previous Month	YTD 31 Mar 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	1,673,015	1,703,146	1,428,172
Cash Restricted	3	17,217,428	17,035,771	15,429,879
Receivables - Rates and Rubbish	5	1,085,073	1,328,040	1,091,556
Receivables -Other	5	1,410,957	907,207	173,887
Interest / ATO Receivable/Trust		217,672	44,982	111,220
Inventories		126,520	137,047	218,099
		21,730,665	21,156,194	18,452,813
Less: Current Liabilities				
Payables		(134,908)	(84,005)	(224,416)
Provisions		(267,262)	(267,262)	(221,032)
		(402,170)	(351,267)	(445,448)
Less: Cash Reserves	6	(17,217,428)	(17,035,771)	(15,429,879)
Plus Provisions		267,262	267,262	221,032
Net Current Funding Position		4,378,329	4,036,418	2,798,518

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds.
These fund are still invested with WATC.

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	745,901			745,901	Westpac	At Call
Trust Bank Account	Variable			93,126	93,126	Westpac	At Call
Air BP	Variable	74,831			74,831	Westpac	At Call
Maxi Account	Variable	1,736,392			1,736,392	Westpac	At Call
(b) Term Deposits							
* 26-7466	2.40%		14,794,628		14,794,628	Westpac	31-Mar-17
* 45-6873	2.45%		1,039,294		1,039,294	Westpac	31-Mar-17
# OCDF	1.45%		1,383,506		1,383,506	WATC	At Call
Total		2,557,124	17,217,427	93,126	19,867,677		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

The Shire received \$3.3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
		17/09/2016 Item 9.2.3	Amended Budget Surplus	855,348	1,210,971		355,623		355,623
		16/12/2016 Item 9.2.5	Amended Budget Surplus	1,210,971	2,587,450		1,376,479	0	1,732,102
		18/03/2017 Item 9.2.4	Audited Budget Surplus	2,587,450	4,517,921		1,930,471		3,662,573
Revenue									
5463	Midwest Development Commission Grant - Generator	16/07/2016 Item 9.4.4	Operating Revenue	0	10,000		10,000		3,672,573
0181	Financial Assistance Grant	17/09/2016 Item 9.2.3	Operating Revenue	2,382,991	2,395,459		12,468	0	3,685,041
0211	Local Road Grant	17/09/2016 Item 9.2.3	Operating Revenue	1,100,036	1,176,011		75,975	0	3,761,016
0031	GRV Rates	17/09/2016 Item 9.2.3	Operating Revenue	3,809,136	3,819,382		10,246	0	3,771,262
1563	DFES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	8,000	7,120		0	(880)	3,770,382
2003	SES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	10,000	18		0	(9,982)	3,760,400
2713	Staff Housing Rentals Income	17/09/2016 Item 9.2.3	Operating Revenue	0	27,500		27,500	0	3,787,900
2883	Other Reimbursements	17/09/2016 Item 9.2.3	Operating Revenue	0	1,500		1,500	0	3,789,400
3713	Oval Lights Grant	17/09/2016 Item 9.2.3	Operating Revenue	0	75,000		75,000	0	3,864,400
5381	R4R Grant for Trails	17/09/2016 Item 9.2.3	Operating Revenue	20,000	0		0	(20,000)	3,844,400
4591	MRD - Direct Grant	17/09/2016 Item 9.2.3	Operating Revenue	233,400	260,586		27,186	0	3,871,586
4073	Insurance Claim - Replacement Tank for Grant's Pit	17/09/2016 Item 9.2.3	Operating Revenue	0	26,000		26,000	0	3,897,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	(10,000)		0	(10,000)	3,887,586
5105	Proceeds on Sale of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	(14,000)		0	(14,000)	3,873,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	(12,000)		0	(12,000)	3,861,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	10,000		10,000	0	3,871,586
5136	Realisation of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	14,000		14,000	0	3,885,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	12,000		12,000	0	3,897,586
2419	Youth Grant - O.S.H.C. Program	17/09/2016 Item 9.2.3	Operating Revenue	23,806	40,806		17,000	0	3,914,586
0121	Interim Rates	18/03/2017 Item 9.2.4	Operating Revenue	1,000	30,000		29,000	0	3,943,586
0151	Interest on Overdue Rates	18/03/2017 Item 9.2.4	Operating Revenue	30,000	100,000		70,000	0	4,013,586
9223	Interest on Municipal Investments	18/03/2017 Item 9.2.4	Operating Revenue	45,000	16,000		0	(29,000)	3,984,586
3893	Oval Contributions from School	18/03/2017 Item 9.2.4	Operating Revenue	32,782	43,000		10,218	0	3,994,804
4601	Flood Damage Income	18/03/2017 Item 9.2.4	Operating Revenue	6,399,077	4,937,123		0	(1,461,954)	2,532,850
5033	Airport Utilities Reimbursements	18/03/2017 Item 9.2.4	Operating Revenue	37,572	15,000		0	(22,572)	2,510,278
5203	Landing Fees & Head Tax	18/03/2017 Item 9.2.4	Operating Revenue	406,791	630,000		223,209	0	2,733,487
5303	Diesel Sale Receipts	18/03/2017 Item 9.2.4	Operating Revenue	270,400	200,000		0	(70,400)	2,663,087
5113	Avgas Sale Receipts	18/03/2017 Item 9.2.4	Operating Revenue	90,350	70,000		0	(20,350)	2,642,737
5393	Festival Income	18/03/2017 Item 9.2.4	Operating Revenue	55,000	75,000		20,000	0	2,662,737
1153	Insurance Refunds/Claims	18/03/2017 Item 9.2.4	Operating Revenue	20,000	45,000		25,000	0	2,687,737
8540	Salaries/Wages Allocated	18/03/2017 Item 9.2.4	Operating Revenue	2,304,254	1,882,228		0	(422,026)	2,265,711

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Operating Expenditure									
CE1	Meeka Festival	16/07/2016 Item 9.4.4	Operating Expenses	85,000	76,580		8,420	0	2,274,131
8342	Plant Repairs - Wages	17/09/2016 Item 9.2.3	Operating Expenses	46,283	158,603		0	(112,320)	2,161,811
8332	Parts and Repairs	17/09/2016 Item 9.2.3	Operating Expenses	450,403	338,083		112,320	0	2,274,131
8773	Lease of Parking Reserve	17/09/2016 Item 9.2.3	Operating Expenses	1,925	0		1,925	0	2,276,056
4880	Depot Maintenance	17/09/2016 Item 9.2.3	Operating Expenses	73,145	100,000		0	(26,855)	2,249,201
8092	Public Works Travel, Conf & Training	17/09/2016 Item 9.2.3	Operating Expenses	5,000	15,000		0	(10,000)	2,239,201
0342	Legal Expenses - Rates	18/03/2017 Item 9.2.4	Operating Expenses	8,243	18,243		0	(10,000)	2,229,201
1222	RFDS Donation	18/03/2017 Item 9.2.4	Operating Expenses	73,302	103,858		0	(30,556)	2,198,645
1532	DFES Asset Disposal	18/03/2017 Item 9.2.4	Operating Expenses	0	12,767	12,767	0	(12,767)	2,198,645
2422	Youth Salaries	18/03/2017 Item 9.2.4	Operating Expenses	145,214	123,300		21,914	0	2,220,559
2516	Kidszone Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	13,096	13,096		4,947	(4,947)	2,220,559
3192	Grave Digging	18/03/2017 Item 9.2.4	Operating Expenses	31,644	80,000		0	(48,356)	2,172,203
3262	Depreciation - Community Amenities	18/03/2017 Item 9.2.4	Operating Expenses	43,000	7,515	(35,485)	35,485	0	2,172,203
4012	Freight - Library	18/03/2017 Item 9.2.4	Operating Expenses	600	1,300		0	(700)	2,171,503
3722	Sports Complex Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	48,882	32,000		16,882	0	2,188,385
3716	Refund of Surplus Grants	18/03/2017 Item 9.2.4	Operating Expenses	0	22,535		0	(22,535)	2,165,850
3732	Oval Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	72,075	42,075		30,000	0	2,195,850
3792	Parks & Gardens	18/03/2017 Item 9.2.4	Operating Expenses	90,240	66,000		24,240	0	2,220,090
3617	Salaries - Recreation Officers	18/03/2017 Item 9.2.4	Operating Expenses	97,499	70,000		27,499	0	2,247,589
4840	Street Lighting	18/03/2017 Item 9.2.4	Operating Expenses	80,000	50,000		30,000	0	2,277,589
4880	Depot Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	100,000	120,000		0	(20,000)	2,257,589
5092	Diesel COGS	18/03/2017 Item 9.2.4	Operating Expenses	260,000	190,000		70,000	0	2,327,589
6032	Avgas COGS	18/03/2017 Item 9.2.4	Operating Expenses	80,000	65,000		15,000	0	2,342,589
5926	Maintenance Trails & Lookouts	18/03/2017 Item 9.2.4	Operating Expenses	72,290	25,000		47,290	0	2,389,879
0402	Fringe Benefit Tax	18/03/2017 Item 9.2.4	Operating Expenses	35,777	59,000		0	(23,223)	2,366,656
0662	Accommodation/Travelling/Meals	18/03/2017 Item 9.2.4	Operating Expenses	27,478	16,478		11,000	0	2,377,656
0462	Training	18/03/2017 Item 9.2.4	Operating Expenses	24,085	35,085		0	(11,000)	2,366,656
0692	Consulting Fees	18/03/2017 Item 9.2.4	Operating Expenses	303,026	120,000		183,026	0	2,549,682
8132	Public Works Superannuation	18/03/2017 Item 9.2.4	Operating Expenses	100,916	80,000		20,916	0	2,570,598
8302	Fuel & Oil	18/03/2017 Item 9.2.4	Operating Expenses	193,510	241,000		0	(47,490)	2,523,108
8342	Plant Repairs - Wages	18/03/2017 Item 9.2.4	Operating Expenses	158,603	75,000		83,603	0	2,606,711
8312	Depreciation - Plant	18/03/2017 Item 9.2.4	Operating Expenses	633,670	966,000	332,330	0	(332,330)	2,606,711
0542	Office Equipment Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	24,180	4,000		20,180	0	2,626,891
8032	Public Works Sick & Holiday Pay	18/03/2017 Item 9.2.4	Operating Expenses	23,422	60,000		0	(36,578)	2,590,313
8530	Gross Salaries & Wages	18/03/2017 Item 9.2.4	Operating Expenses	2,304,254	1,882,228		422,026	0	3,012,339

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Capital Expenditure									
5434	Generator for Festival	16/07/2016 Item 9.4.4	Capital Expenses	0	18,420		0	(18,420)	2,993,919
AA67	Ashburton Downs Road - R2R Funding- Rebuild, resheet and improve drainage norther end	17/09/2016 Item 9.2.3	Capital Expenses	0	466,803		0	(466,803)	2,527,116
AA66	Landor Road - R2R Funding - Seal between SLK 15-26	17/09/2016 Item 9.2.3	Capital Expenses	0	45,420		0	(45,420)	2,481,696
5331	Excavator	17/09/2016 Item 9.2.3	Capital Expenses	230,000	292,000		0	(62,000)	2,419,696
5044	Secure shed storage - covered parking area - small plant	17/09/2016 Item 9.2.3	Capital Expenses	0	100,000		0	(100,000)	2,319,696
5084	Replacement Ute - Leading Hand	17/09/2016 Item 9.2.3	Capital Expenses	0	38,000		0	(38,000)	2,281,696
5084	Replacement Ute - Town Crew	17/09/2016 Item 9.2.3	Capital Expenses	0	25,000		0	(25,000)	2,256,696
5264	Trailer for 45Kva Generator	17/09/2016 Item 9.2.3	Capital Expenses	0	12,000		0	(12,000)	2,244,696
5334	Loader - Skid Steer Attachment - Angle Broom	17/09/2016 Item 9.2.3	Capital Expenses	6,000	10,000		0	(4,000)	2,240,696
5154	Engines and Pumps	17/09/2016 Item 9.2.3	Capital Expenses	0	40,000		0	(40,000)	2,200,696
0921	Lot 303 (137 Darlot Street) Capital Improvements	17/09/2016 Item 9.2.3	Capital Expenses	6,000	8,500		0	(2,500)	2,198,196
5434	Trailer for 60Kva Generator for Community Events	17/09/2016 Item 9.2.3	Capital Expenses	0	7,000		0	(7,000)	2,191,196
4046	Basketball and Tennis Courts	19/11/2016 Item 9.4.4	Capital Expenses	0	15,000		0	(15,000)	2,176,196
1215	Airport Apron and Parking Area	19/11/2016 Item 9.4.7	Capital Expenses	0	55,001		0	(55,001)	2,121,195
1216	Airport Power and Water Upgrade	16/12/2016 Item 9.7.1	Capital Expenses	611,764	628,966		0	(17,202)	2,103,993
5219	Airport Terminal - Door for new baggage area	18/02/2017 Item 9.4.1	Capital Expenses	10,000	0		10,000	0	2,113,993
5364	Airport Furniture and Equipment - Standardised Desks	18/02/2017 Item 9.4.1	Capital Expenses	0	10,000		0	(10,000)	2,103,993
2715	Purchase of House - 927 McCleary St	18/02/2017 Item 9.7.2	Capital Expenses	0	220,000		0	(220,000)	1,883,993
A30	Murchison Downs Road - R2R Funded - Rebuild 700m	18/03/2017 Item 9.2.4	Capital Expenses	220,000	125,400		94,600	0	1,978,593
1215	Airport Apron and Parking Area	18/03/2017 Item 9.2.4	Capital Expenses	25,000	0		25,000	0	2,003,593
5331	Capitalise Repairs to P409 Caterpillar Hydraulic Excavator	18/03/2017 Item 9.2.4	Capital Expenses	0	50,548		0	(50,548)	1,953,045
5124	Capitalise Repairs to P494 Isuzu Truck	18/03/2017 Item 9.2.4	Capital Expenses	0	31,092		0	(31,092)	1,921,953
5331	Hammer Attachment for Excavator	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,921,953
D00	FESA - Natural Disaster NDRRA Funding	18/03/2017 Item 9.2.4	Capital Expenses	4,916,244	5,275,601		0	(359,357)	1,562,596
5264	8x4 Trailer for Handyman use	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,562,596
5084	Tool Boxes for Handyman ute	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,562,596
1326	Office Furniture - Front Counter	18/03/2017 Item 9.2.4	Capital Expenses	24,000	28,000		0	(4,000)	1,558,596
8960/7065	Transfer to Reserves - Unspent Committed Grants Reserve	16/12/2016 Item 9.2.5	Capital Expenses	0	1,376,479		0	(1,376,479)	182,118
Capital Revenue									
8961/7080	Transfer from Reserves - Airport Reserve	19/11/2016 Item 9.4.7	Capital Revenue	0	55,001		55,001		237,119
8961/7050	Transfer from Reserves - Building Reserve	18/02/2017 Item 9.7.2	Capital Revenue	0	220,000		220,000		457,119
						309,612	5,950,149	(5,802,642)	

Comments

This report identifies the Original date Council approved the Budget changes. All changes were provided and adopted with the Statutory Budget Review on 18th March 2017 - Item 9.2.4 in accordance with legislation.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

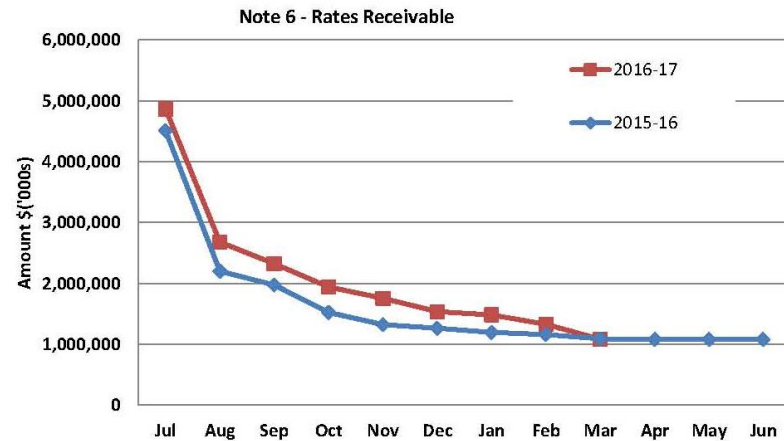
Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates and Rubbish Collectable
% Collected

	YTD 31 Mar 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	1,078,421	1,078,421
Levied this year	3,897,056	
<u>Less</u> Collections to date	(3,890,405)	
Equals Current Outstanding	1,085,073	1,078,421
Net Rates and Rubbish Collectable	1,085,073	1,078,421
% Collected	78.19%	



Comments/Notes - Receivables Rates

Rates were levied on 20 July 2016
Full Payment or Instalment 1 due 26 August 2016
Instalment 2 due 30 October 2016
Instalment 3 due 3 January 2017
Instalment 4 due 9 March 2017

Receivables - General

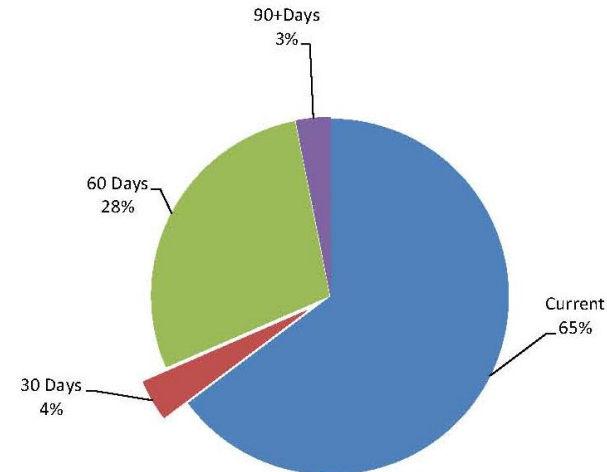
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	956,092	54,680	419,555	46,054
Total Sundry Debtors				1,476,381

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 6: Cash Backed Reserves

2016-17									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	910,841	26,667	17,039	0	0	0	0	937,508	927,880
LEAVE RESERVE	166,253	4,867	3,110	0	0	0	0	171,120	169,363
SHIRE WATER RESERVE	288,862	8,457	5,404	0	0	0	0	297,319	294,265
RESEAL & REJUVENATION RESERVE	2,465,844	72,194	45,887	514,525	0	0	0	3,052,563	2,511,730
PLANT RESERVE	2,958,655	86,622	55,226	0	0	0	0	3,045,277	3,013,881
INTERPRETIVE CENTRE RESERVE	1,217,656	35,650	22,779	0	0	0	0	1,253,306	1,240,434
BUILDING RESERVE	1,748,025	51,178	32,666	0	0	(220,000)	0	1,579,203	1,780,690
TRANSPORT RESERVE	628,585	18,403	11,759	0	0	0	0	646,988	640,344
AIRPORT RUNWAY RESERVE	2,634,988	77,146	49,292	0	0	0	0	2,712,134	2,684,281
AIRPORT RESERVE	929,645	27,218	17,391	0	0	(55,001)	0	901,862	947,036
ROADS - SECOND/FINAL SEALS RESERVE	1,087,032	31,826	20,137	0	0	0	0	1,118,858	1,107,169
LLOYD'S REVITALISATION RESERVE	507,447	14,858	9,400	0	0	0	0	522,305	516,847
UNSPENT COMMITTED GRANTS RESERVE	0	0	7,027	1,376,479	1,376,479	0	0	1,376,479	1,383,506
	15,543,832	455,086	297,116	1,891,004	1,376,479	(275,001)	0	17,614,921	17,217,428

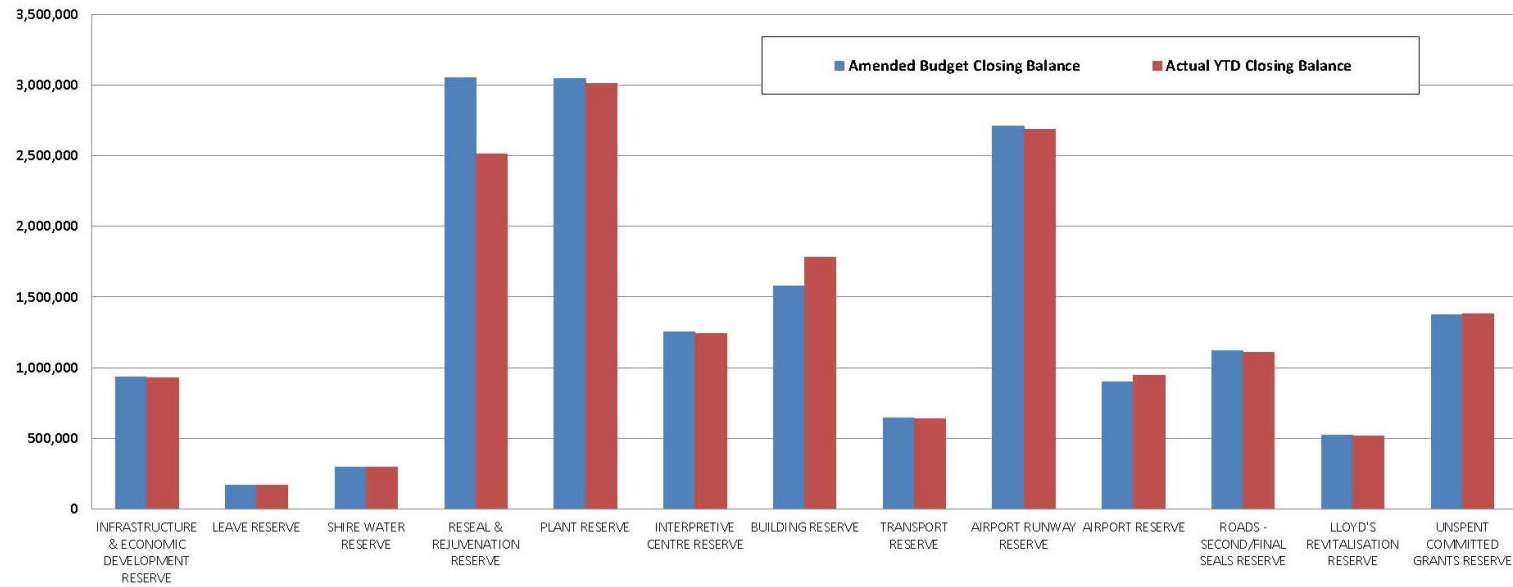
MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note7: GRANTS

Program/Details GL	TYPE		2016-17 Original Budget	Variations Additions (Deletions)	2016-17 Amended Budget	Operating	Non- Operating	Recoup Status	
								Received	Balance
			\$	\$		\$	\$	\$	\$
General Purpose Funding									
0181	Operating Grant	Financial Assistance Grant	2,382,991	12,468	2,395,459	2,395,459	0	1,796,594	598,865
0211	Operating Grant	Local Road Grant	1,100,036	75,975	1,176,011	1,176,011	0	882,008	294,003
Law, Order, Public Safety									
1563	Operating Grant	Dfes Operating Grant	8,000	(880)	7,120	7,120	0	5,340	1,780
2003	Operating Grant	Ses Operating Grant	10,000	(9,982)	18	18	0	(1,705)	1,723
Education & Welfare									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	23,806	17,000	40,806	40,806	0	30,985	9,821
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	83,567	0	83,567	83,567	0	83,321	246
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
Community Amenities									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
Recreation And Culture									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	40,000	0	40,000	40,000	0	0	40,000
3623	Operating Grant	Reimbursements Rec Officer	500	0	500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500	0	500	500	0	0	500
3713	Operating Grant	Recreation Grants	50,000	0	125,000	125,000	0	75,000	50,000
4163	Operating Grant	Misc Grants	70,000	0	70,000	70,000	0	0	70,000
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	200,000
Transport									
4591	Operating Grant	Mrd - Direct Grant	233,400	27,186	260,586	260,586	0	260,586	0
4651	Operating Grant	Royalties For Regions Grant - Direct	660,000	0	660,000	660,000	0	0	660,000
4843	Operating Grant	Street - Lighting - Operating Grant	4,621	0	4,621	4,621	0	4,930	(309)
4601	Non-Operating	Wandrra - Natural Disaster	6,399,077	(1,461,954)	4,937,123	0	4,937,123	3,552,391	1,384,732
4621	Non-Operating	R2R Grant	1,734,925	0	1,734,925	0	1,734,925	1,734,925	0
4691	Non-Operating	Mrd Road Project Grant	300,000	0	300,000	0	300,000	120,000	180,000
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	483,557	0	483,557	0	483,557	0	483,557
Economic Services									
5381	Operating Grant	Trails Grant	77,000	(20,000)	57,000	57,000	0	0	57,000
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
5463	Operating Grant	Government Grant	0	10,000	10,000	10,000	0	9,000	1,000
TOTALS			13,898,980	(1,350,187)	12,623,793	4,968,188	7,655,605	8,553,377	4,070,416
Operating Grant			4,781,421		4,968,188			3,146,061	1,822,127
Non-Operating			9,117,559		7,655,605			5,407,316	2,248,289
			13,898,980		12,623,793			8,553,377	4,070,416

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
KEY SYSTEM	1323	57,000	0	57,000	57,000	56,376	(624)	
ADMIN BUILDING IMPROVEMENTS	1328	126,500	0	126,500	57,000	62,122	5,122	
YOUTH CENTRE BUILDING - RENEWAL	2447	13,075	0	13,075	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	318,500	2,500	321,000	152,682	124,656	(28,026)	
NEW STAFF HOUSING	2715	0	220,000	220,000	0	0	0	
CEMETERY CAPITAL EXPENDITURE	3292	70,000	0	70,000	0	880	880	
OVAL TOILETS	3634	0	0	0	0	9,973	9,973	
TOWN HALL - BUILDING	3544	20,500	0	20,500	20,500	16,812	(3,688)	
SPORTS COMPLEX BUILDINGS	3680	12,500	0	12,500	0	0	0	
GYM BUILDING	3884	6,000	0	6,000	6,000	2,786	(3,214)	
SPORTS COMPLEX - SHEDS & STORAGE	4019	27,000	0	27,000	27,000	27,475	475	
INDOOR CRICKET CENTRE	4036	3,200	0	3,200	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	150,000	0	150,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	0	100,000	100,000	0	0	0	
AIRPORT - TERMINAL	5219	10,000	-10,000	0	0	0	0	
AIRPORT - VEHICLE STORE, CRIB ROOM AND STORE	5345	960	0	960	0	0	0	
AIRPORT - POWERHOUSE	5384	12,000	0	12,000	12,000	13,388	1,388	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	33,300	0	33,300	3,300	3,718	418	
Buildings Total		860,535	312,500	1,173,035	335,482	318,185	(17,297)	
Furniture & Office Equip.								
ADMIN OFFICE FURNITURE	1326	24,000	4,000	28,000	28,000	27,920	(80)	
MINOR ASSET LABELLING/ID/BARCODE/RECORDING SYSTEM	1333	2,000	0	2,000	0	0	0	
TOWN HALL - EQUIPMENT	3534	15,000	0	15,000	10,000	9,779	(221)	
REC OFFICER LAPTOP	3673	0	0	0	0	0	0	
POOL - EQUIPMENT	3714	7,500	0	7,500	0	0	0	
MUSEUM FIXTURES	4164	3,000	0	3,000	0	0	0	
AIRPORT - FURNITURE AND EQUIPMENT	5364	0	10,000	10,000	0	0	0	
Furniture & Office Equip. Total		51,500	14,000	65,500	38,000	37,699	(301)	
Plant, Equip. & Vehicles								
PLANT PURCHASE	3614	36,700	0	36,700	36,700	22,698	(14,002)	
MISC PLANT (SMALL EQUIPMENT)	5014	20,000	0	20,000	1,000	1,053	53	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
VARIOUS UTILITIES	5084	0	63,000	63,000	0	0	0	
TRUCK	5124	100,000	31,092	131,092	46,092	46,092	0	
GRADERS	5134	20,000	0	20,000	20,000	17,480	(2,520)	
ENGINES & PUMPS	5154	0	40,000	40,000	40,000	19,622	(20,378)	
DOLLY TRAILERS	5164	60,000	0	60,000	40,000	40,000	0	
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	0	400	400	
TRAILER	5264	0	12,000	12,000	0	0	0	
EXCAVATOR	5331	238,000	112,548	350,548	350,548	349,286	(1,262)	
LOADER	5334	12,000	4,000	16,000	16,000	14,300	(1,700)	
PLANT	5434	0	25,420	25,420	25,420	19,969	(5,451)	Generator for Festival
Plant, Equip. & Vehicles Total		570,700	288,060	858,760	575,760	530,900	(44,860)	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 March 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								
ROAD CONSTRUCTION VARIOUS	4200	10,341,243	776,980	11,118,223	8,044,612	8,001,577	(43,036)	See Note 8b for detail
Roads Infrastructure Total		10,341,243	776,980	11,118,223	8,044,612	8,001,577	(43,036)	
Footpath Infrastructure								
FOOTPATHS - NEW AND RENEWAL	5046	10,500	0	10,500	10,500	8,569	(1,931)	
Airport Infrastructure Total		10,500	0	10,500	10,500	8,569	(1,931)	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND	5104	1,086,614	47,203	1,133,817	683,988	415,422	(268,567)	
AIRPORT - FENCING	5214	5,000	0	5,000	5,000	5,635	635	
AIRPORT - DIESEL STORAGE	5234	0	0	0	0	4,980	4,980	
Airport Infrastructure Total		1,091,614	47,203	1,138,817	688,988	426,036	(262,952)	
Other Infrastructure								
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638	31,000	0	31,000	23,250	7,064	(16,186)	
POOL - MAIN POOL AND WADING POOL	3694	10,000	0	10,000	0	0	0	
POWER TO SPORTS COMPLEX	3744	81,500	0	81,500	15,000	14,952	(48)	
PLAYGROUND EQUIPMENT	3904	20,000	0	20,000	0	0	0	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	2,500	2,311	(189)	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	4,000	4,000	0	
SPORTS COMPLEX - CARPARKS	4013	100,000	0	100,000	100,000	92,578	(7,422)	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	0	15,000	15,000	15,000	14,308	(692)	
MT GOULD POLICE STATION - CAPITAL	4181	120,000	0	120,000	0	7,510	7,510	
MAINSTREET SCAPING	4984	11,520	0	11,520	76	0	(76)	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	259,650	0	259,650	183,650	191,800	8,150	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	115,500	114,909	(591)	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	0	0	
INFORMATION BAY	5399	15,000	0	15,000	15,000	12,260	(2,740)	
Other Infrastructure Total		1,644,768	15,000	1,659,768	473,976	461,692	(12,284)	
Capital Expenditure Total		14,570,860	1,453,743	16,024,603	10,167,319	9,784,658	(382,660)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual
Town Streets Construction	1261	500,000	82,000	0	0
Grids Construction	1266	200,000	200,000	116,558	100,576
Road Construction Misc	1267	600,000	283,971	0	0
Water Bores	1268	200,000	200,000	149,714	129,293
Cut Off Walls And Drainage General	1269	400,000	400,000	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	0	125,400	98,939	118,458
Landor Rd - Roads To Recovery Funded	A66	550,000	550,000	25,217	26,500
Landor Road - Roads To Recovery Funded	AA66	0	45,420	45,420	14,734
Ashburton Downs Rd - Roads To Recovery Funded	AA67	0	466,803	466,803	480,018
Mt Clere Rd - Construction	C1	145,000	145,000	145,000	148,501
Main Street Service Rd - Construction	C118	300,000	300,000	0	0
Turee Creek Rd - Construction	C20	0	0	0	3,180
Murchison Downs Rd - Construction	C30	220,000	142,995	142,995	143,129
Munarra Rd - Construction	C31	10,000	10,000	0	0
Darlot Street - Construction	C49	0	92,000	92,000	91,912
Oliver Street - Construction	C50	0	142,000	142,000	142,046
Railway Street - Construction	C51	0	83,500	83,500	83,557
Queen Rd - Construction	C52	0	25,000	25,000	25,067
Short Street - Construction	C53	0	21,000	21,000	20,889
Landor Rd - Council Funding	C66	0	4,500	4,500	4,178
Ashburton Downs-Meekatharra Rd - Construction	C67	190,000	190,000	0	3,200
Sandstone Rd - Construction	C68	0	145,234	145,234	145,234
Beringarra-Mt Gould Rd - Construction	C77	0	15,994	15,994	7,997
Belele Judal Rd - Const	C78	0	61,806	61,806	61,806
Agmn: 661 (Feb/March 2015) General Expense	D00	4,916,244	0	0	1,300
Mt Clere Road - Meekatharra Road - Agmn 661 (Feb/March 2015)	D1	0	1,741,521	1,741,521	1,700,398
Koonmarra Access Road - Agmn 661 (Feb/March 2015)	D106	0	12,224	12,224	12,561
Igararie Road - Agmn 661 (Feb/March 2015)	D16	0	2,713	2,713	0
Peak Hill - Three Rivers Road - Agmn 661 (Feb/March 2015)	D2	0	34,603	34,603	0
Turee Creek Road - Agmn 661 (Feb/March 2015)	D20	0	148,322	148,322	0
Youno Downs Road - Agmn 661 (Feb/March 2015)	D22	0	65,574	65,574	49,097
Trillbar Road - Agmn 661 (Feb/March 2015)	D24	0	121,845	121,845	86,775
Woodlands - Mount Augustus Road - Agmn 661 (Feb/March 2015)	D28	0	313,369	313,369	307,035
Murchison Downs Road - Agmn 661 (Feb/March 2015)	D30	0	328,864	328,864	321,295
Marymia Road - Agmn 661 (Feb/March 2015)	D33	0	10,365	10,365	11,625
Bulloo Downs Road - Agmn 661 (Feb/March 2015)	D4	0	94,800	94,800	1,150
Mingah Springs Road - Agmn 661 (Feb/March 2015)	D41	0	117,921	117,921	100,175
Tangadee Road - Agmn 661 (Feb/March 2015)	D63	0	284,584	284,584	270,788
Jigalong Community Road - Agmn 661 (Feb/March 2015)	D65	0	53,921	53,921	31,275
Landor - Meekatharra Road - Agmn 661 (Feb/March 2015)	D66	0	900,650	298,887	865,798
Ashburton Downs - Meekatharra Road - Agmn 661 (Feb/March 2015)	D67	0	373,007	354,125	354,125
Sandstone Road - Meekatharra Road - Agmn 661 (Feb/March 2015)	D68	0	3,569	3,569	0
Pingandy Road - Agmn 661 (Feb/March 2015)	D69	0	69,123	69,123	64,988
Paroo Road - Agmn 661 (Feb/March 2015)	D7	0	76,509	76,509	74,995
Beringarra - Mt Gould Road - Agmn 661 (Feb/March 2015)	D77	0	95,912	89,776	89,776
Belele Judal Rd - Agmn 661 (Feb/March 2015)	D78	186,716	186,716	186,716	172,279
Moorarie - Trillbar Road - Agmn 661 (Feb/March 2015)	D79	0	200,722	200,722	101,620
Horseshoe Lights Access Road - Agmn 661 (Feb/March 2015)	D83	0	38,766	38,766	0
Landor Rd - Regional Road Group Funding	RR66	450,000	450,000	67,584	82,880
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,660,000	1,660,000	1,546,528	1,549,635
Agmn: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	1,732
Roads Infrastructure Total		10,527,959	11,118,228	8,044,612	8,001,577

Comments

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$	Plant and Equipment				
		0	Transport				
59,500	20,000	(39,500)	P109 - 2005 Nissan Prime Mover (1CBX525)	0	0	0	
0	0	0	P101 FESA Fire unit Isuzu (1BNP863)	19,640	12,766	(6,874)	Contributed Asset from FESA disposed
0	0	0	P110 Coromal Caravan	3,569	5,700	2,131	Insurance Claim
59,500	20,000	(39,500)		23,209	18,466	(4,743)	

Comments

The Fesa Fire Unit is accounted for as a donated asset upon receipt. When disposing a donated asset as above, the accounting treatment requires the Shire to show the movement within its financial statements and GST impact. As such the proceeds above were not actually received by the Shire and are offset by an expense in the operating accounts that brings the total transaction to a net zero.

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write offs

There were no actions taken under delegated powers that require reporting to Council in March 2017.

Purchase Orders

In March 2017 the following Purchase Order was raised under Tender No 16/17 - 1 - Plant Hire hourly rate as instructed by the Shire's Supervisor and is presented to Council as per resolution 10.3 from the Ordinary Council Meeting held 20 August 2015.

Order Number	Order Date	Order Value	Creditor Code	Name	Code	Description	Line Description
64190	17/03/2017	150000.00	M175	MTF SERVICES	C20	TUREE CREEK RD - CONSTRUCTION	UNDERTAKE FLOODWAY IMPROVEMENTS INCLUDING ROCK PROTECTION ON TUREE CREEK ROAD IN CONJUNCTION WITH WANDRRA REINSTATEMENT WORKS CONTRACT GTS MK 15/16 - 1 - PLANT HIRE HOURLY RATE AS INSTRUCTED BY THE SHIRES SUPERVISOR JOB NO: C 20

Title/Subject: OUTSTANDING DEBTORS MARCH 2017
Agenda/Minute Number: 9.2.2
Applicant: Nil
File Ref: ADM 171
Disclosure of Interest: Nil
Date of Report: 1 April 2017
Author: Svenja Clare
 Finance Officer


 Signature of Author

Senior Officer: Roy McClymont
 Chief Executive Officer


 Signature Senior Officer

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That Council receives the outstanding monthly Debtor Trial Balance for March 2017.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

As at 31.03.2017

Debtor #	Name	Credit Limit	31.12.2016 GT 90 days	Age Of Oldest Invoice (90Days)	30.01.2017 GT 60 days	01.03.2017 GT 30 days	31.03.2017 Current	Total
A041	AD ASTRAL AVIATION		26470.42	408	0.00	0.00	0.00	26470.42
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	540.84	540.84
A119	AEROLANE PTY LTD		58.06	354	0.00	0.00	0.00	58.06
A127	AUSTRALIAN TAX COLLEGE (AT		495.00	109	0.00	0.00	0.00	495.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-9.28
P090	BENJAMIN RONALD POVEY		14960.00	696	0.00	0.00	0.00	14960.00
B102	BEVAN, KIMBERLEY EDMOND		22.00	0	0.00	0.00	0.00	22.00
A11	BILL ATYEO		0.00	0	0.00	0.00	0.00	-0.36
B125	BINSIAR, BRADY		0.00	0	0.00	1248.88	0.00	1248.88
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	162.55	162.55
B035	BRISTOW HELICOPTERS PTY LT		140.80	114	0.00	0.00	0.00	140.80
C152	CATANIA, V		0.00	0	0.00	39.65	0.00	39.65
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	0.00	-529.62
C113	COBHAM AVIATION		0.00	0	0.00	52190.07	49775.80	101965.87
H007	DEPARTMENT OF HOUSING		480.30	262	0.00	0.00	0.00	480.30
E034	ENGELBRECHT, RUDOLPH		49.24	134	0.00	0.00	0.00	49.24
E009	ESPERANCE AIR SERVICES		27.57	290	0.00	0.00	56.86	84.43
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	37.13	37.13
C128	GEOFFREY CARBERRY		0.00	0	0.00	0.00	59.93	59.93
G074	GEOFFREY FORRESTER		0.00	0	0.00	44.00	0.00	44.00
G011	GERALDTON AIR CHARTER		26.93	134	0.00	26.93	0.00	53.86
G104	GERALDTON REGIONAL ABORIGI		0.00	0	0.00	0.00	74.05	74.05
G067	GIUDICE & BARNDON FUNERAL		0.00	0	0.00	0.00	1357.00	1357.00
G053	GREEN MINING PTY LTD		73.95	170	24.65	24.65	0.00	123.25
H092	HOARE, STEPHEN		0.00	0	0.00	0.00	13.63	13.63
I025	IVESON, TRAVIS		0.00	0	0.00	0.00	916.82	916.82
J047	JACKSON, PETER		0.00	0	0.00	0.00	23.27	23.27
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	63.94	63.94
J036	JAMES STURROCK		22.00	163	0.00	0.00	0.00	22.00
J018	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	0.00	80.82	80.82
V027	JEFFRY PAUL VAN SCHIE		44.00	170	0.00	0.00	0.00	44.00
D056	JOHN DYER		0.00	0	0.00	0.00	66.09	66.09
K063	KIMBERLEY AVIATION PTY LTD		0.00	0	0.00	28.45	0.00	28.45
M4	MAIN ROADS		0.00	0	419112.81	0.00	871938.98	1291051.79

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

As at 31.03.2017

Debtor #	Name	Credit Limit	31.12.2016 GT 90 days	Age Of Oldest Invoice (90Days)	30.01.2017 GT 60 days	01.03.2017 GT 30 days	31.03.2017 Current	Total
B095	MATTHEW BARRETT- LENNARD		0.00	0	0.00	0.00	22.00	22.00
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	235.30	96.10	331.40
M162	MEEKATHARRA RANGELANDS BIO		0.00	0	0.00	0.00	34.80	34.80
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	39.65	39.65
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	74.05	74.05
M052	MOBIL OIL AUSTRALIA PTY LT		0.00	0	417.15	417.15	0.00	834.30
M177	MOSHOVIS, KIRIAKOS KIM		22.00	114	0.00	0.00	0.00	22.00
OZ1	OZWEST AVIATION		26.93	134	0.00	0.00	0.00	26.93
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
P078	PEAKALL, DARREN RAY		0.00	0	0.00	22.00	0.00	22.00
M000	ROY MCCLYMONT		0.00	0	0.00	0.00	73.99	73.99
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	187.39	187.39
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	9909.43	9909.43
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	74.05	74.05	148.10
S055	SHINE AVIATION SERVICES		726.64	0	0.00	0.00	580.72	1307.36
M040	SHIRE OF MURCHISON		0.00	0	0.00	0.00	19796.70	19796.70
S078	STAR AVIATION PTY LTD		0.00	0	0.00	267.18	93.56	360.74
I026	THE INTEGRITY GROUP PTY LT		0.00	0	0.00	0.00	315.30	315.30
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	74.05	74.05
T071	THREE CORNERS PROPERTIES P		22.00	134	0.00	0.00	0.00	22.00
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
V029	VALLEY VIEW EVENTS INC		0.00	0	0.00	0.00	52.10	52.10
W061	WALKER, DAVID		2386.29	372	0.00	0.00	0.00	2386.29
W081	WELLINGTON ELECTRICAL		0.00	0	0.00	0.00	0.00	0.00
W062	WEST COAST AIR SERVICES PT		0.00	0	0.00	0.00	64.70	64.70
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	61.70	0.00	61.70
Totals --- Credit Balances:		-564.61	46054.13		419554.61	54680.01	956656.30	1476380.44

Title/Subject: LIST OF ACCOUNTS ENDED MARCH 2017
Agenda/Minute Number: 9.2.3
Applicant: Nil
File Ref: ADM 171
Disclosure of Interest: Nil
Date of Report: 1 April 2017
Author: Svenja Clare
Finance Officer


Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer


Signature Senior Officer

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$	2,523,840.57
Trust Account	Voucher No's	Amount:	\$	80.00
Air BP	Voucher No's	Amount:	\$	0.00

Total **\$ 2,523,920.57**

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 APRIL 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
22-Apr-17

			MUNI	AIR BP	TRUST
EFT13184	08/03/2017 MTF SERVICES	FLOOD DAMAGE WORKS SEPT 2016 AND JANUARY 2017	-114098.60		
EFT13185	08/03/2017 NGE NORTHERN GOLDFIELDS EARTHMOVING	FLOOD DAMAGE WORKS JANUARY 2017	-352880.00		
EFT13186	15/03/2017 AERODROME MANAGEMENT SERVICES PTY LTD	UPGRADE RUNWAY LIGHTING INCLUDING INSTALLATION OF PAPI AND IWDI'S	-235522.06		
EFT13187	15/03/2017 AUSRECORD	1 ROLL EACH OF LETTERS A, F, T & Q @ \$15 EACH EXCL GST FOR SHIRE RECORDS	-74.80		
EFT13188	15/03/2017 AUSTRALIA POST	POSTAGE FEB	-699.70		
EFT13189	15/03/2017 AUSTRALIAN TAXATION OFFICE	BAS RETURN FEBRUARY	-1852.48		
EFT13190	15/03/2017 BLUESKY AERIAL IMAGERY	AERIAL PHOTOS OF CEMETERY TO ASSIST WITH PLOT LOCATION	-297.00		
EFT13191	15/03/2017 CABCHARGE AUSTRALIA LIMITED	FEBRUARY ACCOUNT FEE	-6.00		
EFT13192	15/03/2017 CANINE CONTROL	RANGER SERVICES ON 25/02/2017 - 27/02/2017	-3209.70		
EFT13193	15/03/2017 COMMERCIAL HOTEL MEEKATHARRA	ACCOMMODATION APPROX ONE WEEK FOR MAINROADS CONSULTANT ASSESSING FLOOD DAMAGE	-1195.00		
EFT13194	15/03/2017 CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE FEBRUARY AND MARCH 2017	-33484.00		
EFT13195	15/03/2017 DANIKA CHANDLER	FINANCIAL CONSULTING: BANK RECS DEC & JAN 2017, RATES JAN & FEB 2017	-3045.00		
EFT13196	15/03/2017 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL RETURN 3RD QUARTER 2016/17	-19369.46		
EFT13197	15/03/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF MARCH 2017	-400.00		
EFT13198	15/03/2017 FARMER JACKS	VARIOUS PURCHASES	-867.29		
EFT13199	15/03/2017 FUELFIX PTY LTD	REPLACE METER AND REPAIR LEAK ON UNIT AT AIRPORT DIESEL FACILITY	-5478.00		
EFT13200	15/03/2017 FUJIXEROX AUSTRALIA PTY LTD	PHOTOCOPYING APEOS C6685 FEB2017	-363.99		
EFT13201	15/03/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANING (PUBLIC TOILETS, CONSULTANTS QUARTERS, OFFICE, GYM, YOUTH CENTRE)	-1293.60		
EFT13202	15/03/2017 IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR MARCH	-76.38		
EFT13203	15/03/2017 JOHN D CLARK	VARIOUS PAINTING (303 DARLOT ST, SPORTS COMPLEX HOUSE, 4/16 REGAN ST, FENCES AT REGAN ST, AIRPORT RESIDENCE, 3/16 REGAN ST, SHIRE OFFICE NORTH WALLS, AIRPORT + POWERHOUSE)	-42930.00		
EFT13204	15/03/2017 KOTT GUNNING LAWYERS	PROVIDE ADVICE AND ASSISTANCE WITH FOI REQUEST AND OTHER MATTERS IN RELATION TO THE PROPOSED DEDICATION OF TANGADEE ROAD.	-2747.58		
EFT13205	15/03/2017 LANDGATE	LAND ENQUIRIES AND VARIOUS INTERIM SCHEDULES	-268.25		
EFT13206	15/03/2017 MEEKATHARRA VOLUNTEER FIRE BRIGADE	2016/17 BUDGET DONATION TO THE MEEKATHARRA FIRE BRIGADE	-2000.00		
EFT13207	15/03/2017 METRIC FENCING	SLIDING GATE - AIRPORT	-5985.00		
EFT13208	15/03/2017 MIDWEST PEST MANAGEMENT	PEST CONTROL AT VARIOUS PROPERTIES	-4823.50		
EFT13209	15/03/2017 MTF SERVICES	FLOOD DAMAGE WORKS JANUARY 2017	-361808.70		
EFT13210	15/03/2017 MURCHISON FABRICATION PTY LTD	INSTALL SIGN AT SHIRE OFFICE, 304 DARLOT ST FIX GUTTER AND SEAL LEAK IN FRONT ROOF	-572.00		
EFT13211	15/03/2017 NGE NORTHERN GOLDFIELDS EARTHMOVING	FLOOD DAMAGE WORKS FEBRUARY 2017	-373868.00		
EFT13212	15/03/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	INVESTIGATE + DIAGNOSE STORAGE ISSUE WITH SHIRE SERVER; MONTHLY MONITORING FEE	-340.00		
EFT13213	15/03/2017 PSA PARTS PTY LTD (DURACELL DIRECT)	20XDOUBLE PACKETS OF CR2 3V BATTERIES FOR CYBER LOCK KEYS INCLUDING POSTAGE	-309.98		
EFT13214	15/03/2017 ROBERT BINSIAR	REIMBURSEMENTS FOR MEAL EXPENSES DURING TRAINING IN GERALDTON	-120.45		
EFT13215	15/03/2017 ROSER, WAYNE	REIMBURSEMENT FOR MEAL + FUEL EXPENSES DURING TRAINING IN GERALDTON	-170.33		
EFT13216	15/03/2017 ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	2016/17 BUDGET DONATION TO THE MEEKATHARRA ST JOHN AMBULANCE SUBCENTRE	-2000.00		
EFT13217	15/03/2017 SUNNY SIGN PTY LTD	SUPPLY STICKERS AS PER QUOTE 296017	-29.26		
EFT13218	15/03/2017 TALIS CONSULTANTS	PREPARATION OF TENDER DOCUMENTS AND ASSOCIATED TASKS AS PER PROPOSAL TCP16012 OF 21/12/2016 PANEL TENDER FOR HOURLY PLANT HIRE PROPOSED FEE \$5,000 PLUS GST	-2055.31		
EFT13219	15/03/2017 TOLL EXPRESS	VARIOUS FREIGHT	-498.02		
EFT13220	15/03/2017 TRENFIELD MOTORS	MK4307 NEW 3PH SWITCH BOX PLUS DRIVE COUPLING ENGINE TO ALTERNATOR	-1177.00		
EFT13221	15/03/2017 UI HOME IMPROVEMENTS	SUPPLY REEF METALLIC SPLASH BACK FOR KITCHEN AT 101 HILL ST	-1211.25		
EFT13222	15/03/2017 RL & MA BELL	REIMBURSEMENT TO RON BELL FOR THE COST OF REPAIRS TO BROKEN WINDOWS AT THE MEEKATHARRA RACE CLUB	-555.04		
EFT13223	15/03/2017 SUPASTAR ENTERPRISES PTY LTD	SPRAY 2400M2 OF JET SEAL TO APRON AREA	-21912.00		
EFT13225	17/03/2017 WATSON-BATES, JOHN	REIMBURSEMENT FOR THREE VEHICLE INSPECTION FEES AT RIPPERS ENGINES	-465.45		
EFT13226	20/03/2017 MARK SMITH	REFUND NOMINATION DEPOSIT - MARK SMITH (PREVIOUS PAYMENT BOUNCED BACK)			-80.00
EFT13227	31/03/2017 ALL DECOR	SUPPLY AND INSTALL FLOOR COVERINGS IN SHIRE OFFICE, CHAMBERS AND CRC	-28995.00		
EFT13228	31/03/2017 ARUMA EXPLORATION PTY LTD	Rates refund for assessment A7605 E52/3096 as requested by owner	-652.81		
EFT13229	31/03/2017 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 15/2, 18/2, 28/2, 1/3, 9/3-11/3	-3088.75		
EFT13230	31/03/2017 AUSKI INLAND MOTEL	DINNER AND REFRESHMENTS FOR EST 5 TO 8 PEOPLE 14/3/17 VISIT BY MID WEST DEVELOPMENT COMMISSION, DEPARTMENT REGIONAL DEVELOPMENT, MAIN ROADS WA	-392.00		
EFT13231	31/03/2017 B & E TRENFIELD	PARKS & GARDENS CONTRACT MARCH 2017	-11178.74		
EFT13232	31/03/2017 BACKSAFE AUSTRALIA	STURGO SCISSOR LIFT TROLLEY 150KG FOR SHIRE OFFICE	-429.00		
EFT13233	31/03/2017 BOC GASES	CYLINDER RENT OXY & ACETYLENE & BALLOON GAS FEBRUARY 2017	-76.62		
EFT13234	31/03/2017 BUNNINGS GROUP LIMITED	SECURITY DOOR CARRIAGE AND ROLLERS FOR REGAN ST + SPARES	-462.40		
EFT13235	31/03/2017 CABCHARGE AUSTRALIA LIMITED	CABCHARGE MONTHLY CHARGE MARCH 2017	-6.00		
EFT13236	31/03/2017 CANINE CONTROL	RANGER SERVICES ON 15-16 MAR 2017	-3209.70		
EFT13237	31/03/2017 CHLD SUPPORT AGENCY	Payroll deductions	-825.47		

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			MUNI	AIR BP	TRUST
EFT13238	31/03/2017	COCKBURN CEMENT LTD	BULKA BAGS GP CEMENT FOR FLOODWAY DECK CONSTRUCTION MT CLERE ROAD + FLOODWAY STABILISATION TUREE CREEK RD	-11193.60	
EFT13239	31/03/2017	COMMERCIAL HOTEL MEEKATHARRA	DRINKS FOR THE 2017 WELCOME TO MEEKA EVENT; LUNCH FOR COUNCIL 18 MARCH 2017	-1149.90	
EFT13240	31/03/2017	COURIER AUSTRALIA	VARIOUS FREIGHT	-44.32	
EFT13241	31/03/2017	DIRECT FASTENER & INDUSTRIAL SUPPLIES	GRADE 8 BOLTS	-320.38	
EFT13242	31/03/2017	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 22/03/2017	-648.64	
EFT13243	31/03/2017	FMG PILBARA PTY LTD	Rates refund for assessment A6730 E52/2637 as requested by owner	-826.66	
EFT13244	31/03/2017	FRIG TECH SERVICES	CHECK AND REPAIR AIRCONS AT CRC (NEW FAN MOTOR); 87 MAIN ST AIRCONS SERVICE; CHECK AND CLEAN AIRCON IN SHIRE OFFICE; SERVICE AIRCONS AT KIDZONE	-2086.53	
EFT13245	31/03/2017	GM FREIGHT (GERALDTON MURCHISON FREIGHT)	FREIGHT FROM BUNNINGS 01/03; FREIGHT FROM CRT 15/3	-99.00	
EFT13246	31/03/2017	GREAT NORTHERN RURAL SERVICE (CRT)	REDUCING NIPPLES AND COMPRESSION COUPLINGS FOR WATER TANK SOUTH	-62.87	
EFT13247	31/03/2017	HAULMORE TRAILERS SALES PTY LTD	VARIOUS BRAKE PARTS FOR HAULMORE SEMI TRAILER	-1320.00	
EFT13248	31/03/2017	HIGHLUX PTY LTD	SUPPLY AS PER QUOTE 2X SOLALITE, SWING POLES AND RAGE BOLT ASS FOR INFORMATION BAY	-13486.00	
EFT13249	31/03/2017	HODDZ CLEANING & GLAZING SERVICES	CUT AND FIT WINDOW GLASS AT SPORTS COMPLEX	-110.00	
EFT13250	31/03/2017	HOLLYS CLEAN 'N GREEN TRUST	VARIOUS CLEANING (PUBLIC TOILETS, CONSULTANTS QUARTERS, OFFICE, GYM, YOUTH CENTRE)	-4884.00	
EFT13251	31/03/2017	HOWDEN, ROSS K	MEETING ATTENDANCE FEE 18/3/17	-313.16	
EFT13252	31/03/2017	JOKAPHINE SUPER FUND	PAYROLL DEDUCTIONS	-2725.89	
EFT13253	31/03/2017	JR & A HERSEY PTY LTD	SILVAN 60/20 PTO PUMP CBP06020 FOR SPRAY UNIT	-899.00	
EFT13254	31/03/2017	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80	
EFT13255	31/03/2017	LO-GO APPOINTMENTS	LOGO EMPLOYEE TRAVIS IVESON, WEEKS ENDING 25/2/17 - 18/3/17	-14660.14	
EFT13256	31/03/2017	MARK SMITH PTY LTD	OFFICE TOILET URINAL BLOCKED CHECK AND FIX MENS TOILET CISTERN SLOW LEAK INTO BOWL	-257.07	
EFT13257	31/03/2017	MARKET CREATIONS	RE-DESIGN & PRINT X1000 GOLDEN PROSPECT BROCHURE	-891.00	
EFT13258	31/03/2017	MEEKATHARRA ACCOMMODATION CENTRE	CATERING FOR 10 PEOPLE OVER 3 DAYS FOR AIM TRAINING TO BE HELD 22 - 24 MARCH 17	-150.00	
EFT13259	31/03/2017	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-647.81	
EFT13260	31/03/2017	MIDWEST YELLOW RIBBON FOR LIFE	MENTAL HEALTH TRAINING ROBERT BINSIAR & WAYNE ROSER	-500.00	
EFT13261	31/03/2017	MJB INDUSTRIES	LOADING AND UNLOADING - VARIOUS PIPES AND BOX CULVERTS FOR LANDOR RD BUSINESS CASE	-594.00	
EFT13262	31/03/2017	ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF MARCH 2017	-22049.50	
EFT13263	31/03/2017	MTF SERVICES	CUT OFF WALLS ON MT CLERE ROAD; FEBRUARY 2017 FLOOD DAMAGE WORKS	-318995.60	
EFT13264	31/03/2017	MURCHISON FABRICATION PTY LTD	FIT FUEL TANK METER; CHEMSET STUDS INTO GRIDS; BOGIE DOLLY SKID PLATE; SIDE TIPPING DOOR HINGE; FABRICATION OF 6 GRIDS; SUPPLY & PAINT 6 GRIDS; SAND AND PAINT POTABLE WATER TANKS; SIDE TIPPING TRAILER REPAIRS; SCREW IN 206 HILL ST SECURITY SCREENS	-37702.50	
EFT13265	31/03/2017	MURCHISON RUBBISH SERVICES	RUBBISH COLLECTION CONTRACT MARCH 2017	-19800.00	
EFT13266	31/03/2017	NAVSDRON PTY LTD (MEGAN SHIRT)	MONTHLY FINANCIAL STATEMENTS DEC, JAN, FEB	-2750.00	
EFT13267	31/03/2017	NGE NORTHERN GOLDFIELDS EARTHMOVING	JANUARY AND MARCH 2017 FLOOD DAMAGE WORKS	-311267.00	
EFT13268	31/03/2017	NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING ON 18/03/17	-300.00	
EFT13269	31/03/2017	OCEAN CENTRE HOTEL	X3 NIGHTS ACCOMMODATION FOR R BINSIAR (YO) AND WAYNE ROSER (YSRO) TO ATTEND YOUTH MENTAL HEALTH TRAINING COURSE IN GERALDTON - 6/3/17 TO 9/3/17	-1134.00	
EFT13270	31/03/2017	ONESTEEL DISTRIBUTION	50 SHEETS OF F81REO MEAH 6000 X2400 FOR CONCRETE DECKS ON MT CLERE ROAD	-7308.40	
EFT13271	31/03/2017	OZOWNED SUPPLIES & SERVICES	CARPET CLEANING AT LOT 204 HILL ST, CARPET CLEANING AT UNIT 4/16 REGAN ST	-165.00	
EFT13272	31/03/2017	PATHWEST MEEKATHARRA	ROBERT KYANGA PRE-EMPLOYMENT MEDICAL INCLUDING BLOOD TEST/DRUG & ALCOHOL TEST	-35.00	
EFT13273	31/03/2017	PEMCO DIESEL PTY LTD	2 X SUSPENSION AIR BAGS FOR MACK PRIME MOVER P480	-396.79	
EFT13274	31/03/2017	PETER SHANE CLANCY	DEPUTY PRESIDENT'S ALLOWANCE 16/11/16 - 15/02/17; MEETING FEE 18/03/17	-800.00	
EFT13275	31/03/2017	RED EARTH MARKETING	REGIONAL PROMOTION CONTRIBUTION AS AGREED AT MURCHISON EXECUTIVE GROUP MEETING	-2200.00	
EFT13276	31/03/2017	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	4300 LITRES DIESEL @ \$1.2542 INC GST; FUEL CARD PURCHASES FEBRUARY 2017	-7365.97	
EFT13277	31/03/2017	ROYAL MAIL HOTEL	CATERING FOR WELCOME TO MEEKA/VOLUNTEER EVENING 2017	-700.00	
EFT13278	31/03/2017	S&K ELECTRICAL CONTRACTING PTY LTD	REPAIR LIGHT IN MENS PUBLIC TOILET	-128.70	
EFT13279	31/03/2017	SHIRE OF MEEKATHARRA	Payroll deductions	-1341.69	
EFT13280	31/03/2017	SHORELINE OUTDOOR WORLD	SUPPLY SHED KIT FOR HILL STREET LOT 204; SUPPLY SHED KIT 2/16 REGAN ST	-17347.00	
EFT13281	31/03/2017	SUNNY SIGN PTY LTD	SUPPLY SIGNAGE AS PER QUOTE 295147 FOR FRONT COUNTER AREA	-1127.50	
EFT13282	31/03/2017	TOLL EXPRESS	FREIGHT FROM METRIC FENCING 8/3, FREIGHT FROM MARKET CREATIONS 10/3	-308.66	
EFT13283	31/03/2017	TRENFIELD, NORMAN	PRESIDENT'S ALLOWANCE 16/11/16 - 15/2/17; MEETING FEE 18/03/17	-2400.00	
EFT13284	31/03/2017	TRUCK CENTRE WESTERN AUSTRALIA	PASSENGER SIDE WINDOW FOR 2010 UD NISSAN TRUCK; VARIOUS AIR FITTINGS FOR PRIME MOVER	-604.65	
EFT13285	31/03/2017	TUTT BRYANT EQUIPMENT	VARIOUS FILTERS FOR MULTIPAC ROLLER; LEFT AND RIGHT DOOR LEVER ASSEMBLIES; VARIOUS PARTS FOR BOMAG MULTI TYRED ROLLER (INSURANCE CLAIM)	-6157.33	
EFT13286	31/03/2017	WELLINGTON ELECTRICAL	SECURE 2 FLURO LIGHTS IN COUNCIL CHAMBERS; REMOVE HEATER FROM CEO'S OFFICE AND INSTALL GPO; RENEW DATA CABLES FOR FRONT COUNTER INCLUDING WALL AND SKIRTING DUCT; INSTALL NEW POWER POINTS; REMOVE AND MAKE SAFE GPOS IN KITCHEN	-10194.66	

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
22-Apr-17

			MUNI	AIR BP	TRUST
EFT13287	31/03/2017 WESTRAC EQUIPMENT	SUPPLY ONE OIL PIPE FOR SCRAPER; REPLACE FAULTY SWITCH ON SKID STEER LOADER	-711.44		
EFT13288	31/03/2017 YULELLA BUILDING AND CONSTRUCTION	REPLACEMENT BEDROOM DOOR AT 220 DARLOT ST	-484.00		
25446	15/03/2017 DEPARTMENT OF HUMAN SERVICES	CRN 555056275K TRANSACTION CHARGES FOR CENTREPAY 1/1/17 - 31/1/17	-63.36		
25447	15/03/2017 DEPARTMENT OF MINES AND PETROLEUM	RENEWAL OF DANGEROUS GOODS LICENCE 07/04/17 - 06/04/18	-662.00		
25449	15/03/2017 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES LANDLINE FEBRUARY 2017 AND MOBILE CHARGES MARCH 2017	-3583.35		
25450	15/03/2017 WATER CORPORATION	SERVICE CHARGES 1/3/17 - 30/4/17	-39.48		
25451	15/03/2017 HORIZON POWER	ELECTRICITY CHARGES	-10725.03		
25452	31/03/2017 AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL UNTIL 14/4/18 AERONAUTICAL SYSTEMS AT AIRPORT	-132.00		
25453	31/03/2017 MEEKATHARRA GYMKHANA CLUB	DONATION TOWARDS MEEKATHARRA GYMKHANA AS PER COUNCIL RESOLUTION 18/3/17	-500.00		
25454	31/03/2017 MONTEZUMA MINING COMPANY LTD	Rates refund for assessment A7712 E52/3353 as requested by owner	-372.06		
25455	31/03/2017 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES FEB/MAR 2017	-738.30		
25456	31/03/2017 SOUTH EAST PILBARA ASSETS PTY LTD	Rates refund for assessment A5777 E52/1812 as requested by owner	-242.00		
25457	31/03/2017 TELSTRA CORPORATION LIMITED	TELEPHONE LANDLINE MARCH 2017	-3056.71		
25458	31/03/2017 WARWICK RESOURCES LTD	Rates refund for assessment A6478 E52/2329 as requested by owner	-1970.74		
25459	31/03/2017 WESTNET PTY LTD	DNS HOSTING + ANNUAL CHARGE FOR STATIC IP ADDRESS, INTERNET CHARGE FOR APRIL 2017	-149.95		
DD11976.1	08/03/2017 WA SUPER	Payroll deductions	-7554.28		
DD11976.2	08/03/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-905.85		
DD11976.3	08/03/2017 AMP RETIREMENT TRUST	Superannuation contributions	-300.61		
DD11976.4	08/03/2017 BT SUPER FOR LIFE	Superannuation contributions	-439.34		
DD11976.5	08/03/2017 HOSTPLUS	Superannuation contributions	-140.05		
DD11976.6	08/03/2017 CBUS ADMINISTRATION	Superannuation contributions	-200.96		
DD11976.7	08/03/2017 COLONIAL FIRST STATE	Superannuation contributions	-87.02		
DD11976.8	08/03/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-97.09		
DD11987.1	15/03/2017 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	Housing Bonds deducted from Payroll	-600.00		
DD11997.1	22/03/2017 WA SUPER	Payroll deductions	-7457.33		
DD11997.2	22/03/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-586.96		
DD11997.3	22/03/2017 AMP RETIREMENT TRUST	Superannuation contributions	-303.62		
DD11997.4	22/03/2017 BT SUPER FOR LIFE	Superannuation contributions	-424.20		
DD11997.5	22/03/2017 HOSTPLUS	Superannuation contributions	-168.57		
DD11997.6	22/03/2017 CBUS ADMINISTRATION	Superannuation contributions	-200.96		
DD11997.7	22/03/2017 COLONIAL FIRST STATE	Superannuation contributions	-87.02		
DD11997.8	22/03/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-80.90		
DD12002.1	29/03/2017 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	Housing Bonds deducted from Payroll	-200.00		
DD12004.1	17/03/2017 WESTPAC CREDIT CARD	ACCOMMODATION FOR JOHN DYER AND GE OFF DAVIS TO UNDERTAKE FLOOD DAMAGE ROAD INSPECTION (AGRN: 743) FOR TWO NIGHTS 24.02.17 AND 25.02.17. MEALS INCLUDED.	-710.00		
TOTTALLING \$2,523,920.57 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 22/04/2017 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.			-\$ 2,523,840.57	\$ -	-\$ 80.00

ROY McClymont
CHIEF EXECUTIVE OFFICER

Title/Subject:	2017/2018 SETTING OF THE ANNUAL RATE IN THE DOLLAR
Agenda/Minute Number:	9.2.4
Applicant:	Nil
File Ref:	ADM 242
Disclosure of Interest:	Nil
Date of Report:	3 April 2017
Author:	Krys East Corporate Services Manager/DCEO



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

As part of its adoption process for the 2017 – 2018 Budget Council is required to set a rate in the Dollar (rate in \$) for the forthcoming budget.

Attachments:

Department of Local Government and Communities Circular No. 10-2016

Circular No 02-2016 from the then Minister for Local Government, the Honourable Tony Simpson MLA

Background:

As per Council Policy 4.7.5 the proposed differential rates are to be set at this Ordinary Council Meeting to allow Council to comply with the timeframes for the statutory requirements.

Comment:

Many factors must be considered when setting the rate in \$ for the various rating categories and gaining Ministerial approval for the setting of the differential rates if Council plan to impose a differential rate which is more than twice the lowest differential rate, as per requirements of the Local Government Act 1995 Section 6.33.

These factors include:

- Consideration of the proposed budget deficiency;
- Substantial increases in rates need to be justified. It cannot just be Consumer Price Index (CPI) without valid reasoning substantiating this;
- Objects and Reasons are required to be prepared which explain the logic behind each different rate and minimum payment;
- Advertising the proposed differential rates and minimum payments for the required minimum of twenty one days (the first day being the day after publication date);
- Consulting with individual ratepayers if only a small number are affected by a significant change to their rates;
- Considering whether the minimum payment applies to more than fifty per cent of the properties in any rating category other than vacant land; and
- Ensuring that Ministerial approval is granted prior to imposing rates.

In accordance with the Department of Local Government and Communities Circular No. 10-2016, Council has in previous years been extremely mindful of considering Council requirements in

regards to expenditure and efficiency measures and again are required to bear this in mind when setting the rates in the \$ this financial year. Examples of past and proposed expenditure consideration and efficiency measures are:

- reviewing the need and remuneration of each position as vacancies arise;
- consideration of the purchase of large items of plant with regards to new or second hand as the downturn in mining in Western Australia has resulting in many excellent buys due to the surplus of used lower hour plant being available;
- installing energy efficient fixtures in Shire infrastructure;
- consideration of the savings compared to costs of installing solar power to infrastructure;
- negotiating best prices for purchases, such as bulk fuel; and
- determine best use of shire infrastructure.

The following charts provide a comparison with Valuations, Rates in \$ and revenues for the Shire of Meekatharra over the previous 5 years.

GRV

	Valuation \$	Rate in \$	% change Rate in \$	Revenue \$	% change in revenue compared to previous year
12-13	2,619,670	11.3000	1.90%	314,900	2.68%
13-14	2,845,167	11.5712	2.40%	355,803	12.99%
14-15	2,840,743	11.8836	2.70%	362,688	1.94%
15-16	4,165,719	8.6281	-27.39%	394,520	8.78%
16-17	4,169,528	8.6281	0.00%	394,233	-0.07%

UV Mining

	Valuation	Rate in \$	% change Rate in \$	Revenue	% change in revenue compared to previous year
12-13	17,756,261	18.1039	5.20%	3,267,679	4.56%
13-14	18,167,307	18.5384	2.40%	3,419,117	4.63%
14-15	18,429,110	19.0389	2.70%	3,550,399	3.84%
15-16	17,059,132	19.0389	0.00%	3,305,962	-6.88%
16-17	16,099,280	19.0389	0.00%	3,125,035	-5.47%

UV Pastoral

	Valuation	Rate in \$	% change Rate in \$	Revenue	% change in revenue compared to previous year
12-13	3,962,537	3.6546	5.20%	146,055	3.18%
13-14	6,416,179	3.7423	2.40%	241,226	65.16%
14-15	6,415,559	3.8433	2.70%	247,431	2.57%
15-16	4,943,042	5.4945	42.96%	273,073	10.36%
16-17	4,938,042	6.0440	10.00%	299,787	9.78%

During 2009/2010 the Valuer General determined significant increases in pastoral lease rents across the State. In the Meekatharra Shire this equated to an average increase of 123% which resulted in excessive rate increases for pastoral properties in 2010/2011. There was, however a huge disparity between the valuations across the Meekatharra Shire – with increases ranging from 0% to 379%. Council resolved to waive the increase for the year ended 30 June 2011.

In 2011/12 Council reduced the rate in the \$ for the Pastoral UV to receive similar rate revenue as in the previous year from Pastoralists.

This table shows the total rates revenues raised for the preceding five years and increase/decrease in rate revenue both in terms of \$ and % value.

	Overall Effects				
	Total Revenue \$	Increase/Decrease \$		Increase/Decrease %	
12-13	3,728,634	↑	155,351	↑	4.35%
13-14	4,016,146	↑	287,512	↑	7.71%
14-15	4,160,518	↑	144,372	↑	3.59%
15-16	3,973,554	↓	-186,964	↓	-4.49%
16-17	3,819,382	↓	-154,172	↓	-3.88%

Below is a table showing comparisons of Rate in \$ between a few Shires for the 2016/17 period for the various rate types.

	Meekatharra	Wiluna	Cue	Mt Magnet	Menzies	Yalgoo	Ashburton	Port Hedland
GRV Residential	8.6281	8.6700	10.36	10.11	8.18	7.4546	5.0961	5.4074
GRV Commercial			8.86	11.55			5.1060	4.0875
GRV Industrial				11.55			5.1060	2.7529
GRV Vacant			10.36		8.2			
GRV Mining		17.1430	31.32					
GRV Mass Accommodation				18.47				26.0000
GRV Tourist Accommodation								11.4339
UV Mining	19.0389	15.3490		31.29	15.7	37.43025	38.2467	37.0000
UV Prospecting		22.6820		31.29	14.26	19.88253		
UV Exploration		22.6820		31.29	14.475	19.88253		
UV Pastoral	6.0440	11.6950	8.22	6.70	10	6.5752	6.0154	10.2877

The adopted Long Term Financial Plan has a proposed figure of \$4,520,208 to be raised from rates in 2017/18. This is an increase of \$546,654 (13.76% increase) on revenue raised from rates from the previous year and is not a realistic target figure. This large increase is a result of changes to valuations over previous years. Staff do not expect any major revaluation on properties within the shire to be undertaken between now and adoption of the budget. The next GRV Revaluation will be in 2020. Revaluations for rural areas are every year.

Council when considering what rate in the \$ to adopt for different rating categories in the 2017/18 period should be aware that the preliminary draft budget shows that the deficiency required to be made up by rates is a similar amount to last year.

Presented below are some scenarios that Council may wish to consider when setting the rates in the dollar for the different rating categories.

In 2015/16 Council received notification of a number of changes made by the Valuers General Office which significantly impacted on rate valuations for the various categories. These included a reduction of almost 50% in Exploration tenement valuations and the scheduled revaluation of GRV for the town site. It is possible but unlikely that such significant changes to the valuations will happen again this year since GRV won't be revalued until 2020 (every five years). UV Pastoral and UV Mining are updated every year though and are therefore subject to (unforeseeable) change. Staff present to Council figures based on the current valuations as it is not possible to predict the valuations of the rate book as at 1 July 2017.

If Council make no changes to the rates in the \$ or the minimums adopted in 2016/17 the following table shows the resulting revenue that would be raised in 2017/18.

	Total Props	Valuation as at 28.03.16	Min Amts	Rate in \$	No. Props on Min	2017/18 Actual Rates to Raise	2016/17 Rates Raised	\$ change	% change
GRV Town	406	4,176,591	400.00	8.6281	99	395,173	394,233	940	0.24%
UV Mining	1015	16,657,543	350.00	19.0389	349	3,233,862	3,115,115	118,747	3.81%
UV Pastoral	48	4,349,542	350.00	6.0440	7	264,544	299,787	-35,243	-11.76%
						3,893,580	3,809,135	84,445	2.22%

The reason for the increase in rates raised is the valuation for UV Mining \$16,657,543 compared to \$16,055,417 last year. In 2014/15 the mining valuation was \$18,429,110, \$2,373,693 more than today's value. This year there is a decrease in the UV Pastoral rates. This is due to a revaluation on the Capricorn Roadhouse (Valuation decreased from \$1,795,000 to \$1,200,000)

The resulting revenue is based on valuations currently on Councils rate book. Every month Council receive a Mining tenement schedule from the Valuer General Office (VGO). This schedule lists all revaluations as determined by the VGO, change of ownership, change of ownership address and change of status of tenements, whether they have been granted or surrendered. Given that there are still another four tenement schedules that are to be entered on the rating system before the rates run, it is highly likely that the valuation figure may be different to what is presented here and there is no way for staff to predict what the valuation figure will be at that time.

The valuation changes between the time that Council have set the rate in the \$ until rates are raised in the past have resulted in the following differences in rating yield:

Year	Budget Rates	Actual Rates	Difference
2016/17	\$3,809,135	\$3,819,382	\$10,247
2015/16	\$3,794,353	\$3,973,554	\$179,201
2014/15	\$4,160,518	\$4,188,509	\$27,991
2013/14	\$4,016,146	\$3,878,308	-\$137,838
2012/13	\$3,741,189	\$3,884,850	\$143,661
2011/12	\$3,336,134	\$3,588,555	\$252,421

The discrepancies are addressed during budget reviews.

Whenever Council imposes a differential general rate which is more than twice the lowest differential general rate imposed Council must give notice and seek Ministerial approval. The notice needs to be published in sufficient time to allow compliance with requirements under the Act. This complicates the budget process timeframe therefore it would be ideal if the margin between UV Mining and UV Pastoral could be reduced.

Last year Council adopted the same rate for UV Mining as in 2015/16 and increased the UV Pastoral rate by 10%. Reducing the differential rate margin so Council no longer needs to seek Ministerial approval anymore would mean either lowering UV Mining and/or increasing UV Pastoral by 57.5% to 9.5195. This would be an immense increase raising the rates raised from UV Pastoral from \$264,544.19 to \$415,476.50. Alternatively Council could continue to reduce the differential rates margin gradually over a number of years.

Staff have created a range of different GRV, UV Mining and UV Pastoral Rate in \$ scenarios as shown in the tables below.

GRV Scenarios				
2016/17 Value: 4,169,528 Revenue: \$394,559.69				
Current Value: 4,176,591				
Scenario	Rate	Revenue	Revenue Compare d to 2016/17	Comment
Retaining Same Rate in \$	8.6281	\$ 395,173	0.16% \$613	Minimal change to rate revenue
2% increase of Rate in \$ to 2016/17	8.8007	\$ 402,293	1.96% \$7,733	
2% increased Rate Revenue to 2016/17	8.8045	\$ 402,450	2.00% \$7,890	2.04% increase to Rate in \$ required to achieve 2% increase in Rate Revenue
5% increased Rate Revenue to 2016/17	9.0914	\$ 414,288	5.00% \$19,728	5.36% increase to Rate in \$ required to achieve ~5% increase in Rate Revenue
10% increased Rate Revenue to 2016/17	9.5687	\$ 434,016	10.00% \$39,456	10.9% increase to Rate in \$ required to achieve ~10% increase in Rate Revenue

UV Mining Scenarios 2016/17 Value: 16,099,280, Revenue \$3,125,035.20 Current Value: 16,657,543 (still subject to change)				
Scenario	Rate	Revenue	Revenue Compared to 2016/17	Comment
Retaining Same Rate in \$	19.0389	\$3,233,862	3.48% \$108,827	Helps with lowering the gap if increase is made to UV Pastoral Rate in \$
2% increase of Rate in \$ to 2016/17	19.4197	\$3,296,179	5.48% \$171,144	
Achieving Similar Rate Revenue to 2016/17	18.3730	\$3,125,089	0.00% \$54	3.50% decrease to Rate in \$ required to achieve similar rate revenue
5% increased Rate Revenue to 2016/17	19.3288	\$3,281,287	5.00% \$156,252	1.52% increase to Rate in \$ required to achieve ~5% increase in Rate Revenue
10% increased Rate Revenue to 2016/17	20.2827	\$3,437,539	10.00% \$312,504	6.53% increase to Rate in \$ required to achieve ~10% increase in Rate Revenue

UV Pastoral Scenarios 2016/17 Value: 4,938,042 Revenue \$299,787.31 Current Value: 4,349,542				
Scenario	Rate	Revenue	Revenue Compared to 2016/17	Comment
Retaining Same Rate in \$	6.0440	\$264,544	-11.76% -\$35,243	Similar to rate revenue in 2015/16
10% increase of Rate in \$ to 2016/17	6.6484	\$290,754	-3.01% -\$9,034	Helps with closing Rate in \$ gap
20% increase of Rate in \$ to 2016/17	7.2528	\$316,976	5.73% \$17,188	Helps with closing Rate in \$ gap
30% increase of Rate in \$ to 2016/17	7.8572	\$343,231	14.49% \$43,444	Helps with closing Rate in \$ gap
40% increase of Rate in \$ to 2016/17	8.4616	\$369,499	23.25% \$69,712	Helps with closing Rate in \$ gap
50% increase of Rate in \$ to 2016/17	9.0660	\$395,767	32.02% \$95,980	Helps with closing Rate in \$ gap
Half of Current UV Mining Rate (increase of 57.5% to Rate in \$)	9.5195	\$415,477	38.59% \$115,689	No Differential Rate anymore but massive increase to rates

There are many possible combinations of these Rates in \$. Below are three combinations that work towards closing the gap between UV Mining and UV Pastoral.

GRV (Town) UV Mining UV Pastoral Total	2016-17 Valuation		2017-18 Current Valuation							
	4,169,528		4,176,591							
UV Mining	16,099,280		16,657,543							
UV Pastoral	4,938,042		4,349,542							
Total	25,206,850		25,183,676							
			Retain Same Rate in \$ for all	Same GRV Rate in \$ Similar Mining Revenue +10% Pastoral Rate in \$		Same GRV Rate in \$ +2% UV Mining Rate in \$ +20% Pastoral Rate in \$		Same GRV Rate in \$ Similar Mining Revenue +30% Pastoral Revenue		
GRV UV Mining UV Pastoral	2016-17		2017-18		2017-18		2017-18		2017-18	
	% increase from 2015 - 16	Rate in \$	% increase	Rate in \$	% increase	Rate in \$	% increase	Rate in \$	% increase	Rate in \$
	0.00%	8.6281	0%	8.6281	0.00%	8.6281	0.00%	8.6281	0.00%	8.6281
	0.00%	19.0389	0%	19.0389	-3.50%	18.3730	2.00%	19.4197	-3.50%	18.3730
	10.00%	6.0440	0%	6.044	10.00%	6.6484	20.00%	7.2528	30.00%	7.8572
GRV UV Mining UV Pastoral	% increase from 2015 - 16	Rates Revenue	% increase	Rates Revenue	% increase	Rates Revenue	% increase	Rates Revenue	% increase	Rates Revenue
	-0.07%	394,233	0.24%	395,173	0.24%	395,173	0.24%	395,173	0.24%	395,173
	-5.47%	3,125,035	3.48%	3,233,862	0.00%	3,125,089	5.48%	3,296,179	0.00%	3,125,089
	9.78%	299,787	-11.76%	264,544	-3.01%	290,754	5.73%	316,976	14.49%	343,231
Total Rates Revenue (increase / decrease to last year)				3,893,579		3,811,016		4,008,328		3,863,493
	-3.89%	3,819,055	1.95%	74,524	-0.21%	-8,039	4.96%	189,273	1.16%	44,438

In 2014/15 GRV revenue was increased by 8.78%. The increase was achieved despite Council reducing the rate in the \$ to buffer the impact that the increase in revaluation received from Valuer General would have on rates. There has been no significant change in the town site so Council may wish to retain the same rate in the \$.

UV Mining valuation as previously mentioned has been increased but the true value as at 1 July 2017 is unknown. With the downturn in mining over the previous years and to assist in reducing the gap between the UV categories Council may wish to give consideration to retaining the same rate in the dollar or only increasing it by a minimal amount.

UV Pastoral rate in \$ was reduced considerably in 2011/12 from 6.3087 to 3.4740 again to reduce the impact a revaluation would have on ratepayers. Council have gradually been increasing the rate but still require a significant increase to no longer require Ministerial approval to adopt rates in \$.

The table below shows the requirements to seek Ministerial approval since 2010/2011 as the highest differential rate (UV Mining) is more than twice the lowest differential rate (UV Pastoral).

	Adopted Rate in \$		Comparison	Ministerial Approval required
	UV Mining	UV Pastoral		
2008/2009	11.4612	5.7352	UV Mining twice UV Pastoral	No
2009/2010	12.6073	6.3087	UV Mining twice UV Pastoral	No
2010/2011	16.3895	6.3087	UV Mining 2.6 times UV Pastoral	Yes
2011/2012	17.2090	3.4740	UV Mining 4.95 times UV Pastoral	Yes
2012/2013	18.1039	3.6546	UV Mining 4.95 times UV Pastoral	Yes
2013/2014	18.5384	3.7423	UV Mining 4.95 times UV Pastoral	Yes
2014/2015	19.0389	3.8433	UV Mining 4.95 times UV Pastoral	Yes
2015/2016	19.0389	5.4945	UV Mining 3.47 times UV Pastoral	Yes
2016/2017	19.0389	6.0440	UV Mining 3.15 times UV Pastoral	Yes

It is important to realize that obtaining Ministerial approval is getting increasingly difficult and rarer. Real efforts must be made to close the gap between UV Pastoral and UV Mining.

An increase to UV Pastoral of approx. 17% per year over 3 years would close the gap, as long as UV Mining remains the same.

Council also need to consider the minimum payment when setting the rate in the \$. In 2016/17 the minimum payments for surrounding shires are:

	Meekatharra	Wiluna	Cue	Mount Magnet	Yalgoo	Ashburton	Menzies
GRV	400	410	440-530	138-775	270 620 (vacant)	740	306
UV Pastoral	350	310	440	413	270	925	306
UV Mining	350	310	440	468	270	925	240-306

Consultation:

Roy McClymont, Chief Executive Officer

Statutory Environment:

Local Government Act 1995 – Section 6.32 Rates and Service Charges.

“6.32. *Rates and service charges*

- (1) *When adopting the annual budget, a local government —*
 - (a) *in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —*
 - (i) *uniformly; or*
 - (ii) *differentially;**and*
 - (b) *may impose* on rateable land within its district —*
 - (i) *a specified area rate; or*
 - (ii) *a minimum payment;**and*
 - (c) *may impose* a service charge on land within its district.*
- * Absolute majority required.*
- (2) *Where a local government resolves to impose a rate it is required to —*

-
- (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.
 - (3) A local government —
 - (a) may, at any time after the imposition of rates in a financial year, in an emergency, impose* a supplementary general rate or specified area rate for the unexpired portion of the current financial year; and
 - (b) is to, after a court or the State Administrative Tribunal has quashed a general valuation, rate or service charge, impose* a new general rate, specified area rate or service charge.

* Absolute majority required.

- (4) Where a court or the State Administrative Tribunal has quashed a general valuation the quashing does not render invalid a rate imposed on the basis of the quashed valuation in respect of any financial year prior to the financial year in which the proceedings which resulted in that quashing were commenced.

[Section 6.32 amended by No. 55 of 2004 s. 690.]”

Local Government Act 1995 – Section 6.33 Differential General Rates

“6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —
 - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may —
 - (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.
- (5) A differential general rate that a local government purported to impose under this Act before the Local Government Amendment Act 2009 section 39(1)(a) came into operation¹ is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

[Section 6.33 amended by No. 38 of 2005 s. 15; No. 17 of 2009 s. 39; No. 28 of 2010 s. 34.]”

Local Government Act 1995 – Section 6.36

“6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*
- (3) *A notice referred to in subsection (1) —*
- (a) *may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and*
- (b) *is to contain —*
- (i) *details of each rate or minimum payment the local government intends to impose; and*
- (ii) *an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and*
- (iii) *any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;*
- and*
- (c) *is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.*
- (4) *The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.*
- (5) *Where a local government —*
- (a) *in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or*
- (b) *proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),*
- it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment."*

Local Government (Financial Management) Regulations 1996 – Section 53

"53. Amount prescribed for minimum payment (Act s. 6.35(4))

The amount prescribed for the purposes of section 6.35(4) is \$200."

Policy Implications:

4.7.5 Budget Preparation

Budget/Financial Implications:

Precursor to 2017 – 2018 Budget discussions

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That Council:

- in arriving at the proposed differential rates in the dollar have attempted to balance the need for revenue to fund essential services and facilities with the desire to limit any increase on the ratepayer to affordable levels.

- **authorise that the following proposed rates in the dollar for differential rates be advertised for 21 days on or after 1st of May 2017 (as per Local Government Act 1995 Section 6.36).**

Gross Rental values	8.8869 cents	Minimum \$400
UV Mining	19.0389 cents	Minimum \$350
UV Pastoral	6.6484 cents	Minimum \$350

- **Furthermore if no submissions are received at close of the advertising period, staff are to proceed with seeking Ministerial approval to allow for these rates to be adopted as part of the 2017/18 Budget adoption at the June 2017 Ordinary Council Meeting.**
- **endorse the following objects and reasons for setting differential rates:**

Overall Objective:

The proposed rates and charges in the 2017/18 Budget is to provide for the net (i.e. after taking into account all other forms of revenue) funding requirement of the Council's services, activities, financing costs and current and future capital works requirements.

GRV

The object of the GRV rate is to allow sufficient revenue for Council to operate efficiently and provide a diverse range of services while maintain consistent revenue to 2016/17 for GRV assessments.

The reason for the level of GRV rate is to allow for a fair contribution to the maintenance and provision of town infrastructure and services to a sustainable level.

UV Pastoral

The object of the UV Pastoral rate is to ensure that the proportion of total rate revenue derived from UV Pastoral is comparable with previous years.

The reason for the lower rate for UV Pastoral is to reflect the lower impact on transport infrastructure compared to the UV Mining category. It also ensures that every landowner makes a reasonable contribution to the rate burden.

UV Mining

The object of the UV Mining rate is to raise the necessary revenue for Council to operate efficiently and provide a diverse range of services.

The reason for setting UV Mining rate at a higher level than UV Pastoral is to ensure a sector of ratepayers that essentially are transitory contributes to the maintenance of the Shire's established assets and services to the extent that the mining operators use them.

Amongst the services utilised by ratepayers with tenements would be the extensive network of unsealed roads within the Shire. A substantial amount of budgeted capital expenditure is for works on Shire roads. Generally, mining operators use established Shire services and infrastructure but contribute very little or no enterprise to the community.

Mining and Exploration activities impose a heavy burden on the shire refuse site increasing maintenance cost and shortening the life of the landfill site. Mining removes finite resources from the shire. Ultimately this will have an impact on the mining industry within the shire, which will in turn impact rate revenue in future years.

In addition to this Mining, Exploration and Prospecting activities impose a greater administration service requirement on the shire (applications, enquiries, tenement changes and revaluations).

Minimums General

Council has established minimum rates for each category. These minimums may exceed the amount that would be calculated for each assessment.

Minimum Rate GRV

The minimum for GRV is higher than that for the UV Categories as a number of the assessments that the minimum will apply to are vacant blocks. Additional expense is incurred by council in maintaining these vacant lots in a clean and safe condition as owners are generally absent.

Minimum UV Pastoral

The setting of a minimum rate for UV Pastoral is to ensure that every landowner makes a reasonable contribution to the rate burden.

Minimum UV Mining

The setting of a minimum rate for UV Mining is to ensure that every landowner makes a reasonable contribution to the rate burden.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**



**The Hon Tony Simpson MLA
Minister for Local Government; Community Services;
Seniors and Volunteering; Youth**

Our Ref: 49-10826

TO ALL LOCAL GOVERNMENTS

CIRCULAR N^o 02-2016

UPDATED RATING POLICIES

I am pleased to advise that the review of the rating policies has been completed, with the updated policies taking effect immediately:

- Differential Rates (section 6.33);
- Minimum Payments (section 6.35); and
- Valuation of Land – Mining (sections 6.28 and 6.29)

I wish to thank those of you who took the time to make submissions on these policies.

The key change from the draft policies has been the inclusion under the Fairness and Equity value of the requirement for a local government to review its expenditure and consider efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts its budget strategy and endorses objects and reasons for each differential rating category and each minimum payment. As well as being a statutory requirement, as set out in section 3.18(3)(c) of the *Local Government Act 1995*, it is a step that all local governments should be undertaking regularly in the current economic climate.

The emphasis on the quality of the council's Statement of Objects and Reasons will continue. It is this document that explains to ratepayers and community members why one differential rate is set at a different level than another. This is part of a local government's responsibility to be accountable to those that are providing its funding.

Elected members need to be aware of their role in the rate setting process. It is the council that:

- determines the budget strategy;
- endorses the objects and reasons and approves the proposed differential rates and minimum payments for advertising;

- 2 -

- considers and responds to submissions;
- resolves to make an application to the Minister (if an approval is needed); and
- ultimately adopts the budget.

Officers provide advice to assist and guide decision-making; however, ultimate responsibility rests with the council.

While the rating policies guide the determinations and decision-making under the Act, they should be used by all local governments as an aid to understanding the legislation in relation to rates, and to assist in the rates process even where no application needs to be made to me for approval.

The policies are available on the Department of Local Government and Communities' website at www.dlgc.wa.gov.au/AdviceSupport/Pages/Rating-policies.aspx, as are revised application forms. For further information, email legislation@dlgc.wa.gov.au.



HON TONY SIMPSON MLA
**MINISTER FOR LOCAL GOVERNMENT; COMMUNITY SERVICES;
SENIORS AND VOLUNTEERING; YOUTH**



Government of **Western Australia**
Department of **Local Government and Communities**

Our Ref: 200-06#03; E1619236

TO ALL LOCAL GOVERNMENTS

CIRCULAR N^o 10-2016

**MINISTERIAL APPROVAL OF DIFFERENTIAL GENERAL RATES AND
MINIMUM PAYMENTS FOR 2016-17**

Budget preparations are now well underway for the 2016-17 financial year. I would like to take this opportunity to remind local governments of their responsibility under the *Local Government Act 1995* for determining proposed differential general rates, and the process to apply for Ministerial approval (if required).

As you would be aware, recent amendments have been made to the department's rating policies for differential general rates and minimum payments. The amendments have introduced the requirement for local governments to review their expenditure and consider efficiency measures during their budget deliberations. In order to provide an appropriate level of transparency, those considerations should be reflected in the council minutes.

Once the budget deficiency has been ascertained in the context of the strategic community plan and corporate business plan, a rating strategy and proposed differential general rates in the dollar can be determined. Rates should not be increased by a fixed amount without due consideration of the deficiency.

Before local public notice is given, proposed rates should be decided by decision of all council. At this time, the objects and reasons providing justification for each differential general rate or minimum payment should also be endorsed. It is important that these provide sufficient supporting information to electors and ratepayers justifying why one rate is different from another. If the objects and reasons are not set out with sufficient clarity and detail, local governments may be asked to readvertise.

The objects and reasons is also a key document used by the Minister for Local Government or his delegate to assess applications made under section 6.33(3) and 6.35(5) of the Act. It is crucial that it clearly outlines each rate category and the reasons why they differ.

Gordon Stephenson House
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Tel: (08) 6551 8700 Fax: (08) 6552 1555 Freecall: 1800 620 511 (Country only)
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In accordance with the Act, public notice cannot occur until after 1 May each year. The submission period must be a minimum of 21 days, with the first day being the day after the publication date.

Once the submission period has closed, and any submissions have been dealt with by council, Ministerial approval must be sought for any differential general rates:

- that are more than twice the lowest proposed, or
- if there are minimum payments on more than 50% of vacant properties.

A budget cannot be adopted until approval has been received, where required.

When submitting applications for approval, the application forms and all relevant information must be provided. This includes a copy of the council resolution, public notice(s), any submissions received and council's consideration of those submissions.

If local governments received a letter from the department following the 2015-16 rating period which outlined issues with their rates process, I encourage you to revisit the content of that letter to ensure that the necessary corrections are made.

It is important that applications are made with sufficient lead time for Ministerial approval to be given (a minimum of three weeks) to enable the council to meet and adopt its budget within the statutory timeframes.

Local governments must also comply with the following:

- differential general rates cannot be imposed on the basis of characteristics other than zoning, land use or vacant land
- local governments should consult individually with ratepayers when there is only a small number (30 or less) affected by a significant change to their rates, and
- rates which require approval by the Minister must be approved before they are adopted.

The new policies, application forms, a webinar (training video) about the processes to be followed and relevant circulars are available on the department's [rating policies web page](#).

Please contact the department for assistance on 6551 8700 or email legislation@dlgc.wa.gov.au.



Jennifer Mathews
DIRECTOR GENERAL

10 May 2016

Title/Subject:	ANNUAL REVIEW OF THE SCHEDULE OF FEES & CHARGES
Agenda/Minute Number:	9.2.5
Applicant:	Nil
File Ref:	ADM 0242
Disclosure of Interest:	Nil
Date of Report:	3 April 2017
Author:	Krys East Corporate Services Manager/DCEO



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

This report presents the revised Schedule of Fees and Charges to Council for its consideration.

Attachments:

Revised Schedule of Fees and Charges with highlights on the change from the previous year

Background:

The Local Government Act 1995 allows Councils to recoup some costs through the implementation of a Schedule of Fees and Charges.

Comment:

The Schedule of Fees and Charges is included as part of the Statutory Budget and is required to be reviewed at least annually.

Increases need to be justified and cannot simply be based on Consumer Price Index (CPI) figures. Many of the presented fees and charges are similar or the same as last year's.

Overall an extensive review of the Schedule of Fees and Charges was undertaken last year so staff suggest only a few new inclusions/amendments. These are:-

- "The Dust" circulation numbers are down. Staff have identified that the lack of interesting articles is the main reason for reduced interest. In an effort to address this it is suggested that Council include a fee in the Schedule of Fees and Charges of \$100 for any published article received from the public. The choice to publish or not is at the discretion of the Editor. Staff will specify requirements of submitted articles in the "Dust". So far it has been suggested to limit to half page wording and maybe a photo if relevant. If Council authorise this new inclusion staff will then undertake research to how best to achieve it.

It is also suggested to reduce the retail price of "The Dust" from \$2.65 to \$2.50. This may have little impact on number of sales, but will assist in office administration in cash handling.

Amended amount and new inclusion:

Sales - each	2.27	0.23	2.50
Annual Subscriptions - 11 issues including postage	36.05	3.60	39.65
Payment for Article Published in Dust submitted by Public	90.91	9.09	100.00

- Staff will be suggesting to council to authorise a budget of \$1,600 for the purchase of a projector and screen at the 2017/18 budget deliberations. There are a number of requests received each year asking if the shire has a projector that can be hired especially in conjunction with the hire of shire facilities (hall and complex). It may be prudent to include a hire fee for the projector and screen now. This is unlikely to be utilised for Shire related business but is purely to assist the community who cannot source this equipment elsewhere. If it is hired out 5 times per year at a cost of \$65 each time, it would take just under 5 years to cover the cost of replacement. It should be noted to hire a projector and screen, similar to what staff propose buying, is approximately \$150 per day. It is suggested that \$70.00 per day would be a reasonable hire fee and a further \$200 for bond on the projector and screen. If Council do not decide to purchase the projector or screen having these costs in the Schedule of Fees and Charges will have no impact.

New:

Hire of Projector and Screen per day	63.64	6.36	70.00
Bond for Projector and Screen	200.00	-	200.00

- Amendments to Dog Regulations advising of Registration Refunds for when a Registered Unsterilised Dog is sterilised within 3 years of registration date. Administration staff are asked about this so even though these are technically not a Fee or Charge have been included in the Schedule.

New:

Refund if Registered Unsterilised dog is Sterilised within 3 years of Registration			
- 1 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	30.00	-	30.00
- 1 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date		NO REFUND	
- 1 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date		NO REFUND	
- 3 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	77.50	-	77.50
- 3 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	51.66	-	51.66
- 3 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	25.83	-	25.83
- Lifetime Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	150.00	-	150.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	100.00	-	100.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	50.00	-	50.00

- The Single Persons Accommodation (which is defined as one bedroom unit with shared laundry facilities) be amended to include wording to prevent tenants from having pets or animals at these locations. As tenants are living in such close proximity to each other it is desirable that those that are housed at these locations cannot be expected to accept other people's pets.

Electronic key bond for Staff Housing \$100.00. Suggest this be removed as the tenants all require a key and there is a \$400.00 bond in place of housing already. The cost of replacing any lost key can be deducted from the housing bond.

Original:

Council owned Staff Housing - per week	50.00	-	50.00
Council owned Staff Housing in Single Persons Quarters - per week	80.00	-	80.00
Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd	100.00	-	100.00
Council owned Staff Housing - Contract Aquatic Services	70.00	-	70.00
Council owned Staff Housing Security Bond	400.00	-	400.00
Electronic Key Bond	100.00	-	100.00

**Single Persons Quarters is defined as one bedroom unit with shared laundry facilities*

Amended to:

Council owned Staff Housing - per week	50.00	-	50.00
Council owned Staff Housing in Single Persons Quarters - per week (No animals/pets allowed)	80.00	-	80.00
Council owned Staff Housing - Atyed's Environmental Health Services Pty Ltd	100.00	-	100.00
Council owned Staff Housing - Contract Aquatic Services	70.00	-	70.00
Council owned Staff Housing Security Bond	400.00	-	400.00

**Single Persons Quarters is defined as one bedroom unit with shared laundry facilities*

- Inclusions for wording to assist clarification of Hazardous Waste as being asbestos and medical waste whilst also specifying that the Hospital is excluded from these charges. The charge is currently \$61.70 per cubic metre. Stipulating \$61.70 be set as the minimum charge will also alleviate the necessity for staff to pro-rata the charge in the event that waste of lesser capacity is to be disposed of at the waste disposal site and contributes towards the cost of the rubbish contractor attending on-site to immediately attend to the disposed hazardous waste.

Additionally the Effluent Disposal Area Use at the waste disposal site be amended from an annual fee to a per litre fee. It is suggested at 0.05 cents per litre. Our disposal site is only permitted to allow for 100,000 litres per calendar year. This year already (3 months) 128,000 litres has been deposited at our site. Last year approximately 300,000 litres were deposited on site.

The annual fee is \$801.90. With the inception of a five cents per litre fee, the amount disposed of thus far this year would have cost those disposing of the waste at our tip \$6,400. This cost would naturally be passed onto their customers. This may be a deterrent to disposal at our site and users would be more inclined to look at more economical means of disposing of this waste.

A couple of examples of how the cheap price is contributing to the problem is that at present a local business is finding it is cheaper to have their septic pumped out regularly than to fix their sewerage line (60,000 litres to date). Mine sites are also utilizing this cheap rate rather than disposing of it at their own facilities which they can do. Two nearby mine sites have in total deposited 12,000 litres.

There are heavy fines for exceeding the permitted amount, with a nearby local government currently being faced with a potential fine of \$250,000 for exceeding their allowed amount by five times.

The amount of effluent recorded as being disposed of at the Shire Waste Disposal Site in the previous years are:

- 2013 248,500
- 2014 178,000
- 2015 213,800
- 2016 279,000

Original:

Disposal of Hazardous - per cubic metre	56.09	5.61	61.70
Effluent Disposal Area Use - annual fee	729.00	72.90	801.90

Amended to:

Disposal of Hazardous Materials** - per cubic metre (minimum charge 1 cubic metre)	56.09	5.61	61.70
***Effluent Disposal Area Use - per litre	0.04	0.01	0.05
**Hazardous materials include asbestos and medical waste (Hospital medical waste excluded from this charge)			
***Limited to those licenced under the Controlled Waste Legislation			

- There have been a couple of recent requests from those organising burials who wish for a second internment in an existing grave site. Quite shortly after there was a subsequent phone call whereby another member of the family did not wish this to happen. There was no clear ownership of the grave. Fortunately the families were able to come to an agreement and these issues averted.

Standard practice in Cemeteries is the issuing a 'Grant of Right of Burial' which is valid for 25 years and prevents staff having to try and ascertain how to proceed. The grant confers on the holder (also known as the 'grantee') the right to arrange burials, place cremated remains and erect monumental work upon the grave. It is issued in the name of one person only.

The grantee has the right of renewal for a further 25 years, as established in the Cemeteries Act 1986. After that, if the Shire and the grantee agree, further terms of renewal for periods of no more than 25 years may be arranged. Upon expiration of a grant, the control of the gravesite reverts to the Shire.

A reasonable cost for those wishing to purchase a Grant of Right of Burial for a grave already in existence is \$150.00. This would be restricted to only those that are named as the "Person making Application" on the original "Form for Instruction for Grave and Application for Order of Burial". The existing fees for Grave Preparations and Burial Fees be retained and the cost of the Grave preparation and burial fee be included within these amounts.

Also at most burials there are a number of persons who may require seating. Council at present does not provide chairs. Staff will be requesting a number of chairs be purchased in the 2017/18 budget deliberation so an inclusion for hire of 30 chairs is included in this Schedule. If Council do not decide to purchase the chairs at the Budget Deliberations then this charge can be removed from the Schedule of Fees and Charges prior to adoption at the Ordinary Council Meeting when Council adopt the Budget.

Hire must be associated with a funeral or burial. The chairs will be kept at the Shire Depot in a locked location. Council employees will be responsible for delivering chairs to the cemetery and returning them back to the depot.

It is also suggested that clarifying what is an infant/stillborn burial now may alleviate any potential problems in the future. The reduced cost is due to the reduced size of the grave to be prepared, therefore it is suggested that the following wording be included:

- Infant/stillborn burials are limited to grave sites of 1.4 metre in depth and 1.4 metres in length otherwise standard burial rates apply.

Also to cover requests for second or third internments where it is not possible to accommodate this an inclusion advising that this is not always available could be:

- Second and third internments are only available if selected gravesite has previously been prepared to allow for further internments which meet minimum coverage standards.

Original:

Grave preparation & burial fee (to depth of 2.13m)

- standard burial (week day, weekend or public holiday)	1,850.00	185.00	2,035.00
- infant/stillborn burial on a week day (week day, weekend or public holiday)	1,345.45	134.55	1,480.00

2nd/3rd Internment in Existing Grave

- Burial on a week day (week day, weekend or public holiday)	1,233.64	123.36	1,357.00
- Infant/stillborn burial on a week day (week day, weekend or public holiday)	616.36	61.64	678.00
- Burial of Ashes (Council to prepare grave for internment)	113.64	11.36	125.00
- Burial of Ashes (No Council Involvement)	NO CHARGE		

Cremated Ashes Plot

Family Tree (Front of Cemetery) - Ashes and Memorials

	197.27	19.73	217.00
	490.91	49.09	540.00

Exhumation

- any grave

	768.18	76.82	845.00
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Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)

* Council Employees must erect & remove Shade Tents

* Hire of Shade Tents must be associated with a funeral or burial

	84.09	8.41	92.50
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Hearse Hire

- per day

* Not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.

	227.27	22.73	250.00
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Amended to:

Grant of Right of Burial	Issue of Grant of Right of Burial	136.36	13.64	150.00
Grave preparation & burial fee - Includes Grant of Right of Burial (to depth of 2.13m)				
	- standard burial (week day, weekend or public holiday)	1,850.00	185.00	2,035.00
	-***infant/stillborn burial on a week day (week day, weekend or public holiday)	1,345.45	134.55	1,480.00
****2nd/3rd Internment in Existing Grave				
	- Burial on a week day (week day, weekend or public holiday)	1,233.64	123.36	1,357.00
	- ***Infant/stillborn burial on a week day (week day, weekend or public holiday)	616.36	61.64	678.00
	- Burial of Ashes (Council to prepare grave for internment)	113.64	11.36	125.00
	- Burial of Ashes (No Council Involvement)	NO CHARGE		
Cremated Ashes Plot		197.27	19.73	217.00
Family Tree (Front of Cemetery) - Ashes and Memorials		490.91	49.09	540.00
Exhumation	- any grave	768.18	76.82	845.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)		84.09	8.41	92.50
Chair Hire - 30 available (hire charge is for all 30 chairs - no reduction of fees for a lesser number of chairs hired)		45.45	4.55	50.00
<i>* Council Employees must erect & remove Shade Tents and Chairs</i>				
<i>* Hire of Shade Tents and Chairs must be associated with a funeral or burial</i>				
Hearse Hire	- per day	227.27	22.73	250.00
<i>* Not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.</i>				
***Infant/stillborn burials are limited to grave sites of 1.4 metre in depth and 1.4 metres in length otherwise standard burial rates apply.				
****Second and third internments is only available if selected gravesite has previously been prepared to allow for further internments which meet minimum coverage standards.				

- Equipment Hire at Town Hall and Complex be amended to include costs are “per hire” for all. There is some confusion whether the costs are set for daily or per hire amongst administration staff. Furthermore the wording for hire of these facilities be amended to include ‘local’ before the existing words ‘community/sporting group functions’ and to also include a definition for local similar to that as applicable to the Community Bus Hire i.e. Local is defined as a group or organisation permanently based within the Shire of Meekatharra.

At present we have a charge for the BBQ at the Hall, but not at the Complex. To bring the Hall equipment and the complex equipment hire into line with each other it is suggested to remove the BBQ hire fee (\$91.50) and associated bond (\$110.00) from the Hall Equipment Hire.

Additionally the minimum Crockery and Cutlery setting has been set at 100. Staff have received requests for users who only require 50 settings so an inclusion for 50 settings is included for both Hall and Complex with the rate set at half the cost of a 100 setting i.e. \$16.00.

The swipe card bond for the hall is also higher than other swipe card bonds in the schedule so this has been reduced from \$55.00 to \$30.00.

Shire sponsored function be amended to just Shire function for Facilities Hire. Further clarification on what a Shire function is also required. Currently it states:

- Shire sponsored function means an event organised directly by or together with the Shire's CDO
- Eligibility for Shire sponsored functions and Not-for-profit fundraiser functions must be authorised by CEO or DCEO

Suggested amendment is:

- Shire function means an event organised directly by or together with the Shire
- Eligibility for Shire functions and Not-for-profit fundraiser functions must be authorised by CEO or DCEO.
- A Shire function is further defined as an event with all expenses being paid by the Shire and all income retained by the Shire

Original:

- community/sporting group functions
- swipe card bond

55.00	-	55.00
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Equipment Hire

Crockery & Cutlery

- 100 settings

29.09	2.91	32.00
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** Equipment hire is only available in conjunction with Town Hall hire*

** Tables & Chairs included in Town Hall hire fees*

** Shire sponsored function means an event organised directly by or together with the Shire's CDO*

** Eligibility for Shire sponsored functions and Not-for-profit fundraiser functions must be authorised by CEO or DCEO*

Amended to:

- local community/sporting group functions

- swipe card bond

30.00	-	30.00
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Equipment Hire (cost per hire)

Crockery & Cutlery

- 50 settings

14.55	1.45	16.00
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- 100 settings

29.09	2.91	32.00
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** Shire function means an event organised directly by the Shire*

** Eligibility for Shire functions must be authorised by CEO or DCEO and be included in the year's budget*

** A Shire function is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire*

** Local is defined as a group or organisation permanently based within the Shire of Meekatharra.*

- A charge of \$1 per hour for use of Oval Lights was included last review of Schedule of Fees and Charges. To date nobody has been charged for usage. The only time the lights have been used has been by shire employees for shire activities such as the youth football. No change has been made to the Schedule of Fees and Charges but Council may wish to do so.

No change suggested:

- Oval Lights - per hour

0.91	0.09	1.00
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- Court Hire Key Bond for the squash court reduced to \$55.00 to bring into line with other key bonds. The key required for access to this facility is a standard key not cyber key.

Original:

Court Hire Key Bond

- Basketball Court
- Tennis Court
- Volleyball Court
- Squash Court Key Bond
- Electronic key bond

55.00	-	55.00
55.00	-	55.00
55.00	-	55.00
110.00	-	110.00
100.00	-	100.00

Amended to:

Court Hire Key Bond

- Basketball Court
- Tennis Court
- Volleyball Court
- Squash Court

55.00	-	55.00
55.00	-	55.00
55.00	-	55.00
55.00	-	55.00

- Increase cost of Lost and Damaged Library books from "At Cost" to "At Cost plus 20%" to recoup some administration costs associated with this process.

Original:

- Lost & damaged Library books

AT COST

Amended to:

- Lost & damaged Library books

AT COST PLUS 20%

- Remove costs associated with “Jammin in Meeka”. This event has not been undertaken by the Shire for a number of years and is unlikely to be run in the foreseeable future. Tidy up of other charges in this category to clarify.

Original:

Meekatharra Festival	T-Shirt sales for Festivals	Between \$30 - \$40 Including GST
	Ball Ticket Sales	Between \$15 - \$30 Including GST
	DVD Sales	Between \$10 - \$20 Including GST
	Showbags	Between \$4 - \$30 Including GST
	General Merchandise	Between \$5 - \$25 Including GST
Jammin in Meeka	T-Shirt sales for Jammin in Meeka	Between \$10 - \$40 Including GST
	Ticket Sales	
	- Adult	Between \$10 - \$25 Including GST
	- Child (3 - 15 years old)	Between \$5 - \$15 Including GST
Misc Charges for Shire Run Programs	Fee for Shire Run Camps	Between \$10 - \$50 Including GST
	Event Ticket Sales	Between \$15 - \$30 Including GST
	DVD Sales	Between \$10 - \$20 Including GST

Amended to:

Meekatharra Festival and Other Shire Events		
T-Shirt sales for Festivals	Cost plus up to 50%	
Showbags	Cost plus up to 50%	
General Merchandise	Cost plus up to 50%	
Event Ticket Sales	Between \$0 - \$30 Including GST	
DVD Sales	Between \$0 - \$20 Including GST	

- Swimming Pool Admission Charges - The inclusion of concession rates for adults is suggested. More affordable entry for adults may allow for the younger children, who must be accompanied by an adult to attend more. A request was received during the year asking for Council to consider free entry for the Meekatharra Aged Care residents and their accompanying carer(s). There are only about four residents in care currently but staff have been advised that the residents are having trouble finding the entry cost of \$3 for an adult. The draft Schedule does not include a Meekatharra Aged Resident and Accompanying Carer at No Charge but Council may wish to include it.

Original:

Monthly

- Adult	27.27	2.73	30.00
- Child (3 - 17 years old)	13.64	1.36	15.00
- Family (2 Adults & 3 Children)	54.55	5.45	60.00

Weekly

- Adult	9.09	0.91	10.00
- Child (3 - 17 years old)	4.55	0.45	5.00
- Family (2 Adults & 3 Children)	18.18	1.82	20.00

Daily

- Adult	2.73	0.27	3.00
- Child (3 - 17 years old)	1.82	0.18	2.00
- Family (2 Adults & 3 Children)	5.45	0.55	6.00
- Child (under 3 years old) accompanied by adult	NO CHARGE		

Amended to:

Monthly

- Adult	27.27	2.73	30.00
- Adult (Concessional)	22.73	2.27	25.00
- Child (3 - 17 years old)	13.64	1.36	15.00
- Family (2 Adults & 3 Children)	54.55	5.45	60.00

Weekly

- Adult	9.09	0.91	10.00
- Adult (Concessional)	6.36	0.64	7.00
- Child (3 - 17 years old)	4.55	0.45	5.00
- Family (2 Adults & 3 Children)	18.18	1.82	20.00

Daily

- Adult	2.73	0.27	3.00
- Adult (Concessional)	0.91	0.09	1.00
- Child (3 - 17 years old)	1.82	0.18	2.00
- Family (2 Adults & 3 Children)	5.45	0.55	6.00
- Child (under 3 years old) accompanied by adult	NO CHARGE		

- Amend Gym Membership costs by rounding up or down as required to assist staff in processing and giving change and also to assist with power usage charges. Monthly up from \$31.40 to \$32, Monthly Concession from \$15.70 to \$16.00 and the annual fee increased from \$345.50 to \$350.00.

Original:

Individual Gym Memberships

- monthly
- monthly concession*
- annually

* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff

28.54	2.86	31.40
14.27	1.43	15.70
314.00	31.40	345.40

Amended to:

Individual Gym Memberships

- monthly
- monthly concession*
- annually

* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff

29.10	2.90	32.00
14.55	1.45	16.00
318.18	31.82	350.00

- The Indoor Cricket Key bond is increased to \$100.00 as a cyberlock has been installed and to bring the charge in line with the other Electronic Cyberkey bonds.

Original:

Key Bond

55.00	-	55.00
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Amended to:

Electronic Key Bond

100.00	-	100.00
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- Minor wording change in the Airport charges fees from: "Advise RPT providers of any change as soon as adopted." To "Advise RPT providers and regular users of any change as soon as adopted."

Original:

* Advise RPT providers of any change as soon as adopted.

Amendment:

* Advise RPT, Charter Operators, RFDS and other regular users of any change within 7 business days of adoption by Council.

- Remove "on application to the CEO" from the Standpipe water charge and amend the rate to be "COST PLUS 100%" which was Council's intent last year. When this was presented to Council previously the Water Corporation rate was at that time \$2.159 per kilolitre so staff included the value of 4.318 as the charge. During the year that increased to 2.2560. Cost plus 100% will allow for any increase in the Water Corporation rate.

Original:

Standpipe Water (non-potable)

For consumers of less than 20,000 litres per financial year

**For consumers of over 20,000 litres per financial year

Charge is calculated at the Water Corporation Charge plus 100%.

Currently \$2.159 x 2 = \$4.318 per kilolitre (1,000 litres) i.e. 20,000 litres charged: 20 x 4.318 = \$86.36

* on application to the CEO. Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied

NO CHARGE		
per kL		per kL
4.318	-	4.318

Amended to:

Standpipe Water (non-potable)

For consumers of less than 20,000 litres per financial year

**For consumers of over 20,000 litres per financial year

Charge is calculated at the Water Corporation Charge*** plus 100%.

Currently \$2.159 x 2 = \$4.318 per kilolitre (1,000 litres) i.e. 20,000 litres charged: 20 x 4.318 = \$86.36

* Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied

***From the most recent invoice/notice received from Water Corporation

NO CHARGE		
per kL		per kL
COST PLUS 100%		

Consultation:

Roy McClymont – Chief Executive Officer
Administration Staff

Statutory Environment:

Local Government Act 1995 section 6.16 allows for the setting of the Schedule of Fees & Charges.

“6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) supplying a service or carrying out work at the request of a person;*
- (c) subject to section 5.94, providing information from local government records;*
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
- (e) supplying goods;*
- (f) such other service as may be prescribed.*

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) imposed* during a financial year; and*
- (b) amended* from time to time during a financial year.*

** Absolute majority required.*

6.17. Setting level of fees and charges

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) the cost to the local government of providing the service or goods; and*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*

- (a) under section 5.96; or*
- (b) under section 6.16(2)(d); or*
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

- (4) *Regulations may —*

- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or*

(b) limit the amount of a fee or charge in prescribed circumstances.

6.18. Effect of other written laws

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*
 - (a) determine an amount that is inconsistent with the amount determined under the other written law; or*
 - (b) charge a fee or charge in addition to the amount determined by or under the other written law.*
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees or charges will be imposed.”*

Cemeteries Act 1986 section 53 requires notice being given in the *Gazette* at least 14 days prior to the fees and charges coming into effect.

“53. Fees and charges

- (1) A Board may by resolution set fees and charges for any of the following purposes —*
 - (a) issuing a funeral director’s licence;*
 - (b) issuing a single funeral permit;*
 - (c) digging or opening a grave;*
 - (d) a grant or renewal of a grant of a right of burial;*
 - (e) permission to erect new or additional memorials and for supervising such work;*
 - (f) cremation;*
 - (g) conducting a funeral;*
 - (h) inspection of registers and issue of extracts or certified copies therefrom;*
 - (i) registration of the assignment or bequest of a right of burial;*
 - (j) exhumation;*
 - (k) maintenance of graves;*
 - (l) extraordinary services provided for funerals;*
 - (m) disposal of ashes;*
 - (n) the provision of memorials; and*
 - (o) any other purpose necessary for the effective administration of this Act.*

-
- (2) *A fee or charge set by a resolution under subsection (1) shall not come into effect until not less than 14 days' notice of the fee or charge has been given in the Gazette."*

Policy Implications:

Nil

Financial Implications:

The Schedule of Fees and Charges allows Council to recoup some of the costs it incurs while performing its functions. The Schedule of Fees and Charges are adopted as part of the Annual Budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr DK Hodder

That Council:

- reviews the 2017/18 Schedule of Fees and Charges as attached and makes any additions, deletions or modifications as it sees fit with the final draft of the 2017/18 Schedule of Fees and Charges to be presented to Council for adoption at the same Ordinary Council meeting that Council will be adopting the Annual Budget for 2017/18 to be effective as of 1st July 2017.
- authorise staff to advertise the proposed Schedule of Fees and Charges.

CARRIED 4/0

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

	2017/18	2017/18	2017/18
Description	Charge	GST	Total

RATES

GENERAL RATES

Unimproved Value

Rural

General Rate - cents per dollar
Minimum Rate per Assessment

Mining (Differential Rate)

General Rate - cents per dollar
Minimum Rate per Assessment

Gross Rental Value

General

General Rate - cents per dollar
Minimum Rate per Assessment

Concessions, Discounts & Waivers

No Concessions are provided for in the financial year

Interest

Days until interest applies from issue date - 35

Interest on overdue Rates/Rubbish
Interest on Instalments of Rates/Rubbish

10%
5.5%

Instalments - 4 Payments

- Rubbish Charges are to be spread over all instalments
- Previous years Rates & Rubbish arrears to paid in full on first instalment

Administration Charge per Instalment
Ad hoc Payment Plan Administration fee

15.00	-	15.00
25.00	-	25.00

PAYMENT DUE DATES

Target date for issue of Rate Notice:- 20-July-2017

Payment due dates would therefore be:-

- | | |
|------------------------------------|-----------------|
| - for payment in full | 26-August-2017 |
| - for payment of first instalment | 26-August-2017 |
| - for payment of second instalment | 30-October-2017 |
| - for payment of third instalment | 03-January-2018 |
| - for payment of fourth instalment | 09-March-2018 |

RATE ENQUIRIES

Rate / Account enquiry - Residential
Rate / Account enquiry - Pastoral/Commercial/Industrial
Rate Book on Disk
Rate reports (hard copies) per page

34.00	-	34.00
85.00	-	85.00
40.00	4.00	44.00
0.45	0.05	0.50

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

		2017/18	2017/18	2017/18
Description		Charge	GST	Total
ADMINISTRATION				
GENERAL ADMINISTRATION				
Minutes, Local Laws & Electoral Roll:				
	Council Minutes & Agendas - Complete	11.39	1.14	12.50
	Council Minutes & Agendas - Extracts per double sided page	0.59	0.06	0.65
	Council Local Laws - per double sided page	0.59	0.06	0.65
	Electoral Roll - per double sided page	0.59	0.06	0.65
	Council Budget - Complete	11.39	1.14	12.50
	Emailing of the above	NO CHARGE		
Tourist Merchandise		As Per Sticker Price		
Shire of Meekatharra Special Vehicle Registration Plate:		NO CHARGE		
	Shire administration fee	252.00	-	252.00
	Department of Transport fee - Set by Department of Transport			
History Book				
	Meekatharra Gold Beyond the Rivers	35.91	3.59	39.50
	Meekatharra Gold Beyond the Rivers Plus Postage within Australia	47.27	4.73	52.00
Fundraising Pavers				
	Purchase of Name Paver (per brick)	40.91	4.09	45.00
	Purchase of Name Paver (per double paver)	68.18	6.82	75.00
Meeka Dust Newsletter				
	Advertising (per Issue)			
- full page	Black & White	47.36	4.74	52.10
	Colour	67.32	6.73	74.05
- half page	Black & White	24.27	2.43	26.70
	Colour	39.18	3.92	43.10
- quarter page	Black & White	15.00	1.50	16.50
	Colour	22.41	2.24	24.65
- eight page	Black & White	12.68	1.27	13.95
	Colour	16.82	1.68	18.50
	Advertising for not-for-profit organisations or community event notices	NO CHARGE		
	Sales - each	2.27	0.23	2.50
	Annual Subscriptions - 11 issues including postage	36.05	3.60	39.65
	Payment for Article Published in Dust submitted by Public	90.91	9.09	100.00
Miscellaneous				
	Key bond - if not listed elsewhere	55.00	-	55.00
	Electronic key bond - if not listed elsewhere	100.00	-	100.00
	Secretarial / Other Services - per hour	Employee's Hourly Rate + 100% + GST		
	General Postage of requested materials	AT COST		
	Hire of portable PA System per day	136.36	13.64	150.00
	Bond for PA System	300.00	-	300.00
	Hire of Projector and Screen per day	63.64	6.36	70.00
	Bond for Projector and Screen	200.00	-	200.00

Shire of Meekatharra
Schedule of Fees & Charges
 2017/18

Description		2017/18 Charge	2017/18 GST	2017/18 Total
ADMINISTRATION				
<u>PRINT, PHOTOCOPY & FACSIMILE</u>				
Photocopying				
	Per single sided A4 page - Black & White	0.45	0.05	0.50
	Per double sided A4 page - Black & White	0.55	0.05	0.60
	Per single sided A3 page - Black & White	0.64	0.06	0.70
	Per double sided A3 page - Black & White	0.82	0.08	0.90
	Per single sided A4 page - Colour	1.45	0.15	1.60
	Per double sided A4 page - Colour	1.91	0.19	2.10
	Per single sided A3 page - Colour	2.82	0.28	3.10
	Per double sided A3 page - Colour	3.27	0.33	3.60
Facsimile				
	Facsimile - Sending within Australia - 1st page	2.00	0.20	2.20
	Facsimile - Sending within Australia - per subsequent page	0.55	0.05	0.60
	Facsimile - Sending International - 1st page	2.73	0.27	3.00
	Facsimile - Sending International - per subsequent page	0.91	0.09	1.00
	Facsimile - Receiving - per page	1.14	0.11	1.25
Printing				
	Per single sided A4 page - Black & White	0.45	0.05	0.50
	Per double sided A4 page - Black & White	0.55	0.05	0.60
	Per single sided A3 page - Black & White	0.64	0.06	0.70
	Per double sided A3 page - Black & White	0.82	0.08	0.90
	Per single sided A4 page - Colour	1.45	0.15	1.60
	Per double sided A4 page - Colour	1.91	0.19	2.10
	Per single sided A3 page - Colour	2.82	0.28	3.10
	Per double sided A3 page - Colour	3.27	0.33	3.60
Laminating				
	A4 size - per page	2.50	0.25	2.75
	A3 size - per page	4.32	0.43	4.75
Binding				
	A4 size to 1.5cm thick - inc ring binder, front & back cover	5.45	0.55	6.00
<u>FREEDOM OF INFORMATION - (as per FOI Act 1992)</u>				
Application fee		30.00	-	30.00
Accessing Information	Supervised access to Councils records - per hour	30.00	-	30.00
	Photocopying by Staff - in addition to above fees - per hour	30.00	-	30.00
	Photocopying by Staff - in addition to above fees - per copy	0.20	-	0.20

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

Description		2017/18 Charge	2017/18 GST	2017/18 Total
ANIMAL CONTROL				
Animal Trap Hire				
Trap - Bond		22.35	-	22.35
Trap hire - per week		5.82	0.58	6.40
Pound Fees				
Maintenance of Dog or Cat in pound - per day or part thereof		16.82	1.68	18.50
Release of Dog/Cat - during office hours ONLY		77.68	7.77	85.45
Destruction of Dog/Cat		NO CHARGE		
* All dogs must be registered and microchipped prior to release				
Kennel Licensing Fees (Dog Regulations 2013)				
Initial License		181.82	18.18	200.00
Annual Renewal		181.82	18.18	200.00
Dog License Fees (Dog Regulations 2013) - all licenses expire 31 October of the applicable year				
From 1 November 2013 all new registrations need to be microchipped				
Unsterilised	- 1 year	50.00	-	50.00
	- 3 years	120.00	-	120.00
	- Lifetime	250.00	-	250.00
Refund if Registered Unsterilised dog is Sterilised within 3 years of Registration				
- 1 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date		30.00	-	30.00
- 1 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date		NO REFUND		
- 1 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date		NO REFUND		
- 3 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date		77.50	-	77.50
- 3 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date		51.66	-	51.66
- 3 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date		25.83	-	25.83
- Lifetime Unsterilised Dog Registration - refund if sterilised in 1st year after registration date		150.00	-	150.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date		100.00	-	100.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date		50.00	-	50.00
Sterilised	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00
Concessions	Pensioner Rate - 50% of above fees			
	Working dog - 25% of above fees			
Registration after May 31st in every year - 50% of 1 year fee				
Cat License Fees (Cat Regulations 2012) - all licenses expire 31 October of the applicable year				
All cats are required to be sterilised and microchipped prior to registration				
	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00
Application for grant or renewal of approval to breed cats per breeding cat (male or female)		100.00	-	100.00
Concessions	Pensioner Rate - 50% of above fees			
Registration after May 31st in every year - 50% of 1 year fee				
HOUSING				
Council owned Staff Housing - per week		50.00	-	50.00
Council owned Staff Housing in Single Persons Quarters - per week (No animals/pets allowed)		80.00	-	80.00
Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd		100.00	-	100.00
Council owned Staff Housing - Contract Aquatic Services		70.00	-	70.00
Council owned Staff Housing Security Bond		400.00	-	400.00
*Single Persons Quarters is defined as one bedroom unit with shared laundry facilities				

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

		2017/18	2017/18	2017/18
Description		Charge	GST	Total
HEALTH				
Trading Permits - for Commercial Purposes as Defined in Local Law				
Stallholders Permit	-Annual	195.45	19.55	215.00
	-Daily	31.82	3.18	35.00
Traders Permit	-Annual	195.45	19.55	215.00
	-Daily	31.82	3.18	35.00
Continuous Trader Fee*	-Annual	1,700.00	170.00	1,870.00
* Covers rubbish charge and exclusive use of land				
* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions				
Septic Tanks				
Application for the approval of an apparatus by the Executive Director fee		42.35	-	42.35
with a local government report		110.00	-	110.00
without a local government report under Reg 4A(4)		118.00	-	118.00
Fee for grant of a permit to use an apparatus		118.00	-	118.00
Issuing of a Local Government Repor		118.00	-	118.00
FOOD				
Food Businesses as per the Food Act				
Notification of a Food Business		45.45	4.55	50.00
Application for a Food Business License		127.27	12.73	140.00
Issuing of Food Business License (up to 3 inspections annually)		160.00	16.00	176.00
Variation conditions or cancellation of registration of food businesses		80.00	8.00	88.00
Provision of information and inspections in excess of the				
3 per annum as an enforcement agency/hr		100.00	10.00	110.00
COMMUNITY AMENITIES				
SANITATION & RUBBISH TIP				
Sanitation Charges				
Standard Domestic - 2 pickups per week - Annual fee (1 bin)		210.55	-	210.55
Pensioner Domestic - 2 pickups per week - Annual fee		54.05	-	54.05
Domestic Collection - Per additional bin		52.70	-	52.70
Industrial - 2 pickups per week - Annual fee (2 bins per pickup)		329.00	-	329.00
Industrial Collection - Per additional bin		52.70	-	52.70
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)		329.00	-	329.00
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)		576.45	-	576.45
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)		1,093.70	-	1,093.70
Commercial Collection - Per additional bin 2 pickups per week		52.70	-	52.70
Commercial Collection - Per additional bin 3 pickups per week		79.00	-	79.00
Commercial Collection - Per additional bin 6 pickups per week		157.95	-	157.95
*Reeds Mining Camp (approx. 12kms south of town) - 3 pickups per week		576.45	-	576.45
*Reeds Mining Camp - Per Additional Bin		78.95	-	78.95
Sale of 240 litre bin		145.55	14.55	160.10
Car Body Removal Fee		168.19	16.82	185.00
*The collection of rubbish at Reeds Mining is due to a Historical Agreement with the then owner.				
Waste Disposal Site				
Demolition waste disposal fee		168.18	16.82	185.00
Building license waste disposal fee		56.00	-	56.00
		plus \$0.25 per \$1,000 over \$20,000		
Disposal of Hazardous Materials** - per cubic metre (minimum charge 1 cubic metre)		56.09	5.61	61.70
***Effluent Disposal Area Use - per litre		0.04	0.01	0.05
**Hazardous materials include asbestos and medical waste (Hospital medical waste excluded from this charge)				
***Limited to those licenced under the Controlled Waste Legislation				

Shire of Meekatharra
Schedule of Fees & Charges
 2017/18

	2017/18	2017/18	2017/18
Description	Charge	GST	Total

COMMUNITY AMENITIES**PLANNING****Development Assessment Panel Application (Planning & Development (Development Assessment Panels) Regulations 201 and Amended Regulations 2015**

1. A DAP application where the estimated cost of the development is -			
(a) not less than \$2 million and less than \$7 million	3,503.00	-	3,503.00
(b) not less than \$7 million and less than \$10 million	5,409.00	-	5,409.00
(c) not less than \$10 million and less than \$12.5 million	5,885.00	-	5,885.00
(d) not less than \$12.5 million and less than \$15 million	6,053.00	-	6,053.00
(e) not less than \$15 million and less than \$17.5 million	6,221.00	-	6,221.00
(f) not less than \$17.5 million and less than \$20 million	6,390.00	-	6,390.00
(g) \$20 million or more	6,557.00	-	6,557.00
2. An application under regulation 17	150.00	-	150.00

Planning Consent Applications (Planning & Development Regulations 2009 Part 1

1. Determination development application (other than for an extractive industry) where the estimated cost of the development is:-			
(a) not more than \$50,000	147.00	-	147.00
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of the development. (GST Exempt)		
(c) more than \$500,000 but not more than \$2.5 million	1,700.00 + 0.257% for every \$1 in excess of \$500,000. (GST Exempt)		
(d) more than \$2.5 million but not more than \$5 million	7,161.00 + 0.206% for every \$1 in excess of \$2.5 million. (GST Exempt)		
(e) more than \$5 million but not more than \$21.5 million	12,633.00 + 0.123% for every \$1 in excess of \$5 million. (GST Exempt)		
(f) more than \$21.5 million	34,196 (GST Exempt)		
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee		
3. Determining a development application for an extractive industry where the development has not commenced or been carried out.	739.00	-	739.00
4. Determining a development application for an extractive industry where the development has been commenced or been carried out.	The fee in item 3 plus, by way of penalty, twice that fee.		
5. Provision of a subdivision clearance:-			
(a) not more than 5 lots (per Lot)	73.00	-	73.00
(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot		
(c) more than 195 lots	7,393.00	-	7,393.00
6. Determining an initial application for approval of a home occupation where the home occupation has not commenced	222.00	-	222.00
7. Determining an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee.		
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	73.00	-	73.00
9. Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired	The fee in item 8 plus, by way of penalty, twice that fee.		
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	295.00	-	295.00

Shire of Meekatharra
Schedule of Fees & Charges
 2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
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COMMUNITY AMENITIES**PLANNING (Continued)**

Part 2 - Maximum Fees Scheme Amendments	11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out additional amount of \$556 by way of penalty.	The fee in item 10 plus, by way of penalty, twice that fee.		
	12. Providing a zoning certificate	73.00	-	73.00
	13. Replying to a property settlement questionnaire	73.00	-	73.00
	14. Providing written planning advice	73.00	-	73.00
	Shire Planner	83.00	8.30	91.30
	Manager/Senior Planner	63.00	6.30	69.30
	Planning Officer	34.70	3.47	38.17
	Other Staff e.g. Environmental Health Officer	34.70	3.47	38.17
	Secretary/Administrative Clerk	28.40	2.84	31.24
Part 3 - Maximum Fees Structure Plans	Shire Planner	83.00	8.30	91.30
	Manager/Senior Planner	63.00	6.30	69.30
	Planning Officer	34.70	3.47	38.17
	Other Staff e.g. Environmental Health Officer	34.70	3.47	38.17
	Secretary/Administrative Clerk	28.40	2.84	31.24

BUILDING (Building Regulations 2012)**Building Permits****Certified application for a building permit (s. 16(l)) —**

(a) for building work for a Class 1 or Class 10 building or incidental structure

0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$96

(b) for building work for a Class 2 to Class 9 building or incidental structure

0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$96

Uncertified application for a building permit (s. 16(l))

0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$96

Application for a certificate of Design Compliance issued by the Shire of Meekatharra's Building Surveyor

0.2% of the value of the building work, plus GST, with a minimum fee for service of \$96 plus GST.

DEMOLITION**Application for a demolition permit (s. 16(l)) —**

(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure

96.00 - 96.00

(b) for demolition work in respect of a Class 2 to Class 9 building

\$96 for each storey of the building

Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))

96.00 - 96.00

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

Description		2017/18 Charge	2017/18 GST	2017/18 Total
COMMUNITY AMENITIES				
OCCUPANCY PERMITS				
Occupancy Permits				
Application for an occupancy permit for a completed building (s. 46)		96.00	-	96.00
Application for a temporary occupancy permit for an incomplete building (s. 47)		96.00	-	96.00
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)		96.00	-	96.00
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)		96.00	-	96.00
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	\$10.60 for each strata unit covered by the application, but not less than \$105.80			
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2))	0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$96			
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$96			
Application to replace an occupancy permit for an existing building (s. 52(1))		96.00	-	96.00
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))		96.00	-	96.00
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))		96.00	-	96.00
Other Application				
Application as defined in regulation 31 of the Building (for each building standard in respect of which a declaration is sought)		2,123.00	-	2,123.00
Inspections of pool enclosures (r. 53)		57.45	-	57.45
Local government approval of battery powered smoke alarms		176.30	-	176.30
CEMETERY				
Grant of Right of Burial				
Issue of Grant of Right of Burial		136.36	13.64	150.00
Grave preparation & burial fee - Includes Grant of Right of Burial (to depth of 2.13m)				
- standard burial (week day, weekend or public holiday)		1,850.00	185.00	2,035.00
-***infant/stillborn burial on a week day (week day, weekend or public holiday)		1,345.45	134.55	1,480.00
****2nd/3rd Internment in Existing Grave				
- Burial on a week day (week day, weekend or public holiday)		1,233.64	123.36	1,357.00
- ***Infant/stillborn burial on a week day (week day, weekend or public holiday)		616.36	61.64	678.00
- Burial of Ashes (Council to prepare grave for internment)		113.64	11.36	125.00
- Burial of Ashes (No Council Involvement)		NO CHARGE		
Cremated Ashes Plot		197.27	19.73	217.00
Family Tree (Front of Cemetery) - Ashes and Memorials		490.91	49.09	540.00
Exhumation	- any grave	768.18	76.82	845.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)		84.09	8.41	92.50
Chair Hire - 30 available (hire charge is for all 30 chairs - no reduction of fees for a lesser number of chairs hired)		45.45	4.55	50.00
* Council Employees must erect & remove Shade Tents and Chairs				
* Hire of Shade Tents and Chairs must be associated with a funeral or burial				
Hearse Hire	- per day	227.27	22.73	250.00
* Not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.				
***Infant/stillborn burials are limited to grave sites of 1.4 metre in depth and 1.4 metres in length otherwise standard burial rates apply.				
****Second and third internments is only available if selected gravesite has previously been prepared to allow for further internments which meet minimum coverage standards.				

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

Description	2017/18	2017/18	2017/18
	Charge	GST	Total

***As per Cemeteries Act 1986 s.53 Council must advertise Cemetery charges in the Government Gazette at least 14 days prior to the fees coming into effect.*

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

		2017/18	2017/18	2017/18
Description		Charge	GST	Total
RECREATION & COMMUNITY SERVICES				
TOWN HALL				
Community/Sporting Groups & Ratepayers				
Complete Facility				
Rental - per day or part thereof				
- function with alcohol consumed or sold		304.55	30.45	335.00
- not-for-profit fundraising event with alcohol consumed or sold *		45.45	4.55	50.00
- function without alcohol consumed or sold		152.73	15.27	168.00
- Gov't (inc schools) sponsored functions		76.36	7.64	84.00
- local community/sporting group functions		36.36	3.64	40.00
- shire functions *		NO CHARGE		
Patio, Kitchen & Toilets Only				
Rental - per day or part thereof				
- any function with alcohol consumed or sold		229.09	22.91	252.00
- not-for-profit fundraising event with alcohol consumed or sold *		36.36	3.64	40.00
- function without alcohol consumed or sold		114.55	11.45	126.00
- Gov't (inc schools) sponsored functions		57.27	5.73	63.00
- local community/sporting group functions		27.27	2.73	30.00
- shire functions *		NO CHARGE		
Bonds for facility use - refundable if left clean & undamaged				
- any function with alcohol consumed or sold		865.00	-	865.00
- function without alcohol consumed or sold		425.00	-	425.00
- electronic key bond		100.00	-	100.00
- swipe card bond		30.00	-	30.00
Commercial or Traders				
Rental - per day or part thereof		281.82	28.18	310.00
Bonds for facility use - refundable if left clean & undamaged				
- Commercial or Trader		560.00	-	560.00
- electronic key bond		100.00	-	100.00
- swipe card bond		30.00	-	55.00
Additional Charges				
Additional Cleaning After Hire - Per Hour		74.55	7.45	82.00
Repair of Damage Caused During Period of Hire		AT COST + 25% Admin Fee		
Equipment Hire (cost per hire)				
Deep Fryer		22.46	2.25	24.70
Hot Water Urn		11.18	1.12	12.30
Crockery & Cutlery				
- 50 settings		14.55	1.45	16.00
- 100 settings		29.09	2.91	32.00
- 150 settings		43.64	4.36	48.00
- 200 settings		58.18	5.82	64.00
Equipment bond - refundable if left clean & undamaged				
- Deep Fryer, Urn & Crockery/Cutlery		55.00	-	55.00
* Equipment hire is only available in conjunction with Town Hall hire				
* Tables & Chairs included in Town Hall hire fees				
* Shire function means an event organised directly by the Shire				
* Eligibility for Shire functions must be authorised by CEO or DCEO and be included in the year's budget				
* A Shire function is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire				
* Local is defined as a group or organisation permanently based within the Shire of Meekatharra.				

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

		2017/18	2017/18	2017/18
Description		Charge	GST	Total
RECREATION & COMMUNITY SERVICES				
SPORTS COMPLEX				
Community/Sporting Groups & Ratepayers				
Complete Facility - includes Complex building, oval & toilets				
Rental - per day or part thereof				
- any function with alcohol consumed or sold		229.09	22.91	252.00
- not-for-profit fundraising event with alcohol consumed or sold *		36.36	3.64	40.00
- function without alcohol consumed or sold		114.55	11.45	126.00
- Gov't (inc schools) sponsored functions		57.27	5.73	63.00
- local community/sporting group functions		27.27	2.73	30.00
- shire functions *		NO CHARGE		
Oval & Toilets only				
Rental - per day or part thereof				
- any function with alcohol consumed or sold		114.55	11.45	126.00
- not-for-profit fundraising event with alcohol consumed or sold *		18.18	1.82	20.00
- function without alcohol consumed or sold		57.27	5.73	63.00
- Gov't (inc schools) sponsored functions		NO CHARGE		
- local community/sporting group functions		NO CHARGE		
- shire functions *		NO CHARGE		
Complex Building & Toilets only				
Rental - per day or part thereof				
- any function with alcohol consumed or sold		171.82	17.18	189.00
- not-for-profit fundraising event with alcohol consumed or sold *		27.27	2.73	30.00
- function without alcohol consumed or sold		85.91	8.59	94.50
- Gov't (inc schools) sponsored functions		42.95	4.30	47.25
- local community/sporting group functions		20.45	2.05	22.50
- shire functions *		NO CHARGE		
Bonds for facility use - refundable if left clean & undamaged				
- any function with alcohol consumed or sold		810.00	-	810.00
- function without alcohol consumed or sold		425.00	-	425.00
- electronic key bond		100.00	-	100.00
Commercial or Traders				
Rental of complete facility - per day or part thereof		336.55	33.65	375.00
Bonds for facility use - refundable if left clean & undamaged				
- Commercial or Trader		550.00	-	550.00
- Electronic key bond		100.00	-	100.00
Additional Charges - May Be Deducted from Bond				
Additional Cleaning After Hire - per hour		74.55	7.45	82.00
Repair of Damage Caused During Period of Hire		AT COST + 25% Admin Fee		
Equipment Hire (cost per hire)				
Deep Fryer		22.46	2.25	24.70
Hot Water Urn		11.18	1.12	12.30
Crockery & Cutlery				
- 50 settings		14.55	1.45	16.00
- 100 settings		29.09	2.91	32.00
- 150 settings		43.64	4.36	48.00
- 200 settings		58.18	5.82	64.00
Equipment bond - refundable if left clean & undamaged				
- Deep Fryer, Urn & Crockery/Cutlery		55.00	-	55.00

* Equipment hire is only available in conjunction with Sports Complex hire

* Tables & Chairs included in Sports Complex hire fees

* Hirer to arrange pickup and return of equipment to/from the Town Hall

* Shire function means an event organised directly by the Shire

* Eligibility for Shire functions must be authorised by CEO or DCEO and be included in the year's budget

* A Shire function is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire

* Local is defined as a group or organisation permanently based within the Shire of Meekatharra.

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
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RECREATION & COMMUNITY SERVICES**COURT HIRE**

Oval Lights - per hour	0.91	0.09	1.00
- Basketball (Light fees apply for night use)	NO CHARGE		
- Tennis (Light fees apply for night use)	NO CHARGE		
- Volleyball (Light fees apply for night use)	NO CHARGE		
- Squash - per hour (by Token)	11.09	1.11	12.20
Court Lights - per hour for Tennis & Basketball (Honour system)	12.50	1.25	13.75
Court Hire Key Bond			
- Basketball Court	55.00	-	55.00
- Tennis Court	55.00	-	55.00
- Volleyball Court	55.00	-	55.00
- Squash Court	55.00	-	55.00

COMMUNITY BUS HIRE**Local Community/Sporting Groups & Ratepayers (includes Gov Dept.**

Outside Meekatharra Townsite - per day	113.64	11.36	125.00
- allowance of 200 km per day			
- over allowance each km > 200	0.29	0.03	0.32
Within Meekatharra Townsite			
- per day	113.64	11.36	125.00
- per hour	11.36	1.14	12.50

Commercial or Non Ratepayers - per day

- allowance of 200 km per day	227.27	22.73	250.00
- over allowance each km > 200	1.14	0.11	1.25

Bond on all bus hires (linked to insurance excess)

	560.00	-	560.00
Refuelling of Bus (if required on return)	Cost + 8% per litre		
Cleaning of the Bus (if required on return)	\$30.00 per hour (minimum \$100.00)		

* Local is defined as a group, organisation or person permanently based within the Shire of Meekatharra and / or pays Rates on properties located within the Shire of Meekatharra.

RECREATION & COMMUNITY SERVICES**LIBRARY**

Lost & damaged Library books	AT COST PLUS 20%		
Bond to Join Library	20.00	-	20.00

* Only Non WA Residents who cannot provide a library card from any other WA Library

CULTURE & EVENTS**Market Stalls**

Entry for Stall Holder	4.55	0.45	5.00
Table Hire	4.55	0.45	5.00

Meekatharra Festival and Other Shire Events

T-Shirt sales for Festivals	Cost plus up to 50%		
Showbags	Cost plus up to 50%		
General Merchandise	Cost plus up to 50%		
Event Ticket Sales	Between \$0 - \$30 Including GST		
DVD Sales	Between \$0 - \$20 Including GST		

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

	2017/18	2017/18	2017/18
Description	Charge	GST	Total

RECREATION & COMMUNITY SERVICES**SWIMMING POOL****General Admissions**Season

- Adult	90.91	9.09	100.00
- Child (3 - 17 years old)	45.45	4.55	50.00
- Family (2 Adults & 3 Children)	181.82	18.18	200.00

Season

- Adult Concessional	45.45	4.55	50.00
- Child (3 - 17 years old) Concessional	22.73	2.27	25.00
- Family Concessional (2 Adults & 3 Children)	90.91	9.09	100.00

Monthly

- Adult	27.27	2.73	30.00
- Adult (Concessional)	22.73	2.27	25.00
- Child (3 - 17 years old)	13.64	1.36	15.00
- Family (2 Adults & 3 Children)	54.55	5.45	60.00

Weekly

- Adult	9.09	0.91	10.00
- Adult (Concessional)	6.36	0.64	7.00
- Child (3 - 17 years old)	4.55	0.45	5.00
- Family (2 Adults & 3 Children)	18.18	1.82	20.00

Daily

- Adult	2.73	0.27	3.00
- Adult (Concessional)	0.91	0.09	1.00
- Child (3 - 17 years old)	1.82	0.18	2.00
- Family (2 Adults & 3 Children)	5.45	0.55	6.00
- Child (under 3 years old) accompanied by adult	NO CHARGE		

* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff

School Activities

- Adult - Spectator	1.18	0.11	1.50
- Student	0.42	0.03	0.50
- Supervising Teachers & Adults	NO CHARGE		

Pool Hire

Hire of pool after hours - per hour	54.55	5.45	60.00
Bond for facility use - refundable if left clean & undamaged	300.00	-	300.00

* subject to Pool Manager availability

GYM MEMBERSHIP**Individual Gym Memberships**

- monthly	29.10	2.90	32.00
- monthly concession*	14.55	1.45	16.00
- annually	318.18	31.82	350.00

* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff

Cancellation during Cooling Off Period - Administration Charge

18.18	1.82	20.00
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Gym Key Bond (Swipe card)

30.00	-	30.00
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* Access is restricted to Adults 18 Years and older.

INDOOR CRICKET CENTRE

Indoor Cricket / Netball Hire - per game	12.37	1.23	13.60
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Electronic Key Bond	100.00	-	100.00
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Shire of Meekatharra
Schedule of Fees & Charges
2017/18

Description		2017/18 Charge	2017/18 GST	2017/18 Total
TRANSPORT & WORKS				
AIRPORT				
Landing Fees				
Small Aircraft Annual Landing Fee - Ratepayers Only		227.27	22.73	250.00
* MTOW up to 1,500 Kg				
* On Application Only				
* Annual = July to June				
General & Charter(RPT are exempt) - per tonne				
- aircraft < 5,700 kg MTOW		15.00	1.50	16.50
- aircraft > 5,700 kg MTOW		20.00	2.00	22.00
Minimum Charge any one landing - \$20.00 plus GST				
RPT flights	- per head (in lieu of landing fees)	13.64	1.36	15.00
Charter flights	- per head (in addition to landing fees for aircrafts > 5,700kg MTOW)	13.64	1.36	15.00
* Advise RPT, Charter Operators, RFDS and other regular users of any change within 7 business days of adoption by Council.				
Call Out Fees				
1800hrs - 2200hrs each		97.09	9.71	106.80
2200hrs - 0600hrs each		97.09	9.71	106.80
Other Fees				
Diesel fuel sales		Cost plus \$0.04		
ASIC (Australian Security Identification Card)		Cost plus 20%		
CROSSOVERS - AS PER POLICY				
Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only		Subsidy of 50% of Actual Cost to a maximum of \$1500		
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only		Subsidy of 50% of Actual Cost to a maximum of \$1000		
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only		Subsidy of 50% of Actual Cost to a maximum of \$500		
Over width crossover to unkerbed road (sealed or unsealed)		No Subsidy		
STANDPIPE WATER				
Standpipe Water (non-potable)		NO CHARGE		
For consumers of less than 20,000 litres per financial year		per kL		per kL
*For consumers of over 20,000 litres per financial year				
Charge is calculated at the Water Corporation Charge*** plus 100%.				
Currently \$2.159 x 2 = \$4.318 per kilolitre (1,000 litres) i.e. 20,000 litres charged: 20 x 4.318 = \$86.36				
COST PLUS 100%				
* Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied				
***From the most recent invoice/notice received from Water Corporation				

Shire of Meekatharra
Schedule of Fees & Charges
2017/18

	2017/18	2017/18	2017/18
Description	Charge	GST	Total

TRANSPORT & WORKS

PLANT HIRE

Rates - per hour

Grader	227.27	22.73	250.00
Loader	204.55	20.45	225.00
Bulldozer D6N	227.27	22.73	250.00
Vibrating Roller	204.55	20.45	225.00
Scout Cement Mixer	140.91	14.09	155.00
Tractor	140.91	14.09	155.00
10 - 12 Tonne Truck	140.91	14.09	155.00
5 - 7 Tonne Truck	140.91	14.09	155.00
Prime Mover	170.00	17.00	187.00
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	85.45	8.55	94.00
Tri Axle Low Loader (Plus Applicable Truck Hire)	98.18	9.82	108.00
Road Broom (Plus Applicable Truck Hire)	85.45	8.55	94.00
Scraper 613C	227.27	22.73	250.00
Multi Tyres Roller - 16 Tonne	204.55	20.45	225.00
Backhoe	140.91	14.09	155.00
Mini Excavator	140.91	14.09	155.00
Mini Road Sweeper	113.64	11.36	125.00

- * All prices include an operator, dry hire of Shire plant not available
 * Penalty of \$35.00 per hour for hires outside normal works crew hours
 * Availability of Plant subject to Works Program
 * Council may decline any request to perform private works
 * Council Policy 4.4 - Private Hire of Plant applies

Title/Subject:	REVIEW OF POLICY ALLOWANCE AMOUNTS
Agenda/Minute Number:	9.2.6
Applicant:	Nil
File Ref:	Nil
Disclosure of Interest:	Nil
Date of Report:	9 April 2017
Author:	Krys East Corporate Services Manager/DCEO



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

This report recommends reviewing allowances payable to employees and Councillors as set by Council policy.

Attachments:

- Policy 1.10 Registrations for Conferences, Seminars, Training – Councillors – Partners Program
- Policy 1.20 Allowance for Councillors utilising Private Accommodation / Meals when on Council Business
- Policy 3.2 Housing Subsidy
- Policy 3.4 Service Pay
- Policy 3.6 Miscellaneous Allowances
- Policy 3.9 Council Contribution to Staff Functions
- Policy 3.11 Staff Uniforms
- Policy 3.15 Satellite Phone Usage
- Policy 3.17 Training of Council Employees
- Policy 3.25 Allowance for Staff utilising Private Accommodation / Meals when on Council Business

Background:

As per Policy 4.7 Budgets Council will review allowances allowed for in the Shire of Meekatharra's Policies annually.

The Policy Manual is a collection of documents that defines the Shire of Meekatharra's policies and is the guidelines for staff and management in the day to day running of Council. To ensure that the amounts that are stipulated in these policies are relevant and take in current circumstances it is sensible to review the dollar values annually. Council last reviewed the allowances at the April 2016 Ordinary Council Meeting which resulted in updated allowances for the 2016/17 years. It is now time to review the allowances again for the 2017/18 year.

Comment:

The deduction amounts mentioned in the Policy Manual are set as part of the Schedule of Fees and Charges and are therefore not covered in this review of allowances. This item makes recommendation to Council on possible amendments to these amounts using various CPI (Consumer Price Index) categories as staff deem most appropriate. These are CPI All Groups, CPI

Food & non-alcoholic beverages, CPI Housing, CPI Clothing & Footwear and CPI Communication and the figures used are from the Australian Bureau of Statistics website.

Weighted average of eight capital cities	Sep Qtr 2016 to Dec Qtr 2016 % change	Dec Qtr 2015 to Dec Qtr 2016 % change
All groups CPI	0.5	1.5
Food and non-alcoholic beverages	0.6	1.8
Alcohol and tobacco	2.8	5.9
Clothing and footwear	-0.5	-0.9
Housing	0.3	1.9
Furnishings, household equipment and services	-0.8	0.6
Health	-0.6	3.7
Transport	1.7	-0.3
Communication	-0.8	-5.9
Recreation and culture	0.6	-0.5
Education	0.0	3.3
Insurance and financial services	0.6	2.7
CPI analytical series		
All groups CPI, seasonally adjusted	0.5	1.5
Trimmed mean	0.4	1.6
Weighted median	0.4	1.5

Policy No.	Allowance	Current																																	
1.10	Councillors Partners Conference Allowance	\$300																																	
<p>Adopted January 2007. Last reviewed April 2016.</p> <p>This policy delegates authority to the CEO to register and prepay for a Councillor's partner for participation in the "Partners Program" including the conference dinner if part of the conference or seminar program, and covered by an appropriate budget.</p> <p>At the Ordinary Council Meeting in April 2014 Council increased this allowance from \$250 to \$300 based on a CPI calculation.</p> <table border="1"> <thead> <tr> <th colspan="3">Original Allowance Amount \$250</th></tr> <tr> <th></th><th>CPI Food & non-alcoholic beverages</th><th>Calculated Allowance</th></tr> </thead> <tbody> <tr> <td>Dec-08</td><td>5.6%</td><td>\$ 264.00</td></tr> <tr> <td>Dec-09</td><td>1.9%</td><td>\$ 269.02</td></tr> <tr> <td>Dec-10</td><td>2.5%</td><td>\$ 275.74</td></tr> <tr> <td>Dec-11</td><td>2.5%</td><td>\$ 282.63</td></tr> <tr> <td>Dec-12</td><td>0.3%</td><td>\$ 283.48</td></tr> <tr> <td>Dec-13</td><td>1.1%</td><td>\$ 286.60</td></tr> <tr> <td>Dec-14</td><td>2.0%</td><td>\$ 292.33</td></tr> <tr> <td>Dec-15</td><td>0.4%</td><td>\$ 304.02</td></tr> <tr> <td>Dec-16</td><td>1.8%</td><td>\$ 309.49</td></tr> </tbody> </table> <p>Based on above calculation it is suggested that the allowance amount be increased from \$300 to \$310.</p>			Original Allowance Amount \$250				CPI Food & non-alcoholic beverages	Calculated Allowance	Dec-08	5.6%	\$ 264.00	Dec-09	1.9%	\$ 269.02	Dec-10	2.5%	\$ 275.74	Dec-11	2.5%	\$ 282.63	Dec-12	0.3%	\$ 283.48	Dec-13	1.1%	\$ 286.60	Dec-14	2.0%	\$ 292.33	Dec-15	0.4%	\$ 304.02	Dec-16	1.8%	\$ 309.49
Original Allowance Amount \$250																																			
	CPI Food & non-alcoholic beverages	Calculated Allowance																																	
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1.20	Councillors utilising Private Accommodation / Meals when on Council Business	\$155 per night																																	

Adopted August 2013. Last reviewed April 2016.

This is to contribute to some of the costs for a Councillor providing their own accommodation and meals when on council business.

Original Allowance Amount \$150		
	CPI Food and non-alcoholic beverages	Calculated Allowance
Dec-13	1.1%	\$ 151.65
Dec-14	2.0%	\$ 154.68
Dec-15	0.4%	\$ 155.30
Dec-16	1.8%	\$158.10

Based on above calculation it is suggested that the allowance be increased from \$155 to \$160 per night.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.2	Housing Allowance	\$100 per week

Adopted May 2005. Last reviewed April 2016

The housing subsidy is to compensate those that provide their own accommodation rather than residing in Shire subsidized accommodation.

At the April 2014 review this allowance was increased from \$80 to \$100 per week. This increase was based on a conservative assumption of average rental prices in Meekatharra being \$250 per week and the benefit that employees in shire housing have over employees in town rental properties due to Council's subsidized rent. The rental market in the last couple of years has not changed significantly; local rental property owners indicate the average rent is still around \$200-\$250 a week.

If CPI Housing was to be calculated on the original \$80 allowance this would see an increase to \$123.27. The Australian Housing CPI is not deemed to be the best indicator for Meekatharra rental prices, since Meekatharra prices rely much more on local economical shifts, such as mining operations, than on any Australia-wide factors.

It is therefore recommended that this allowance remains the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.4	Service Pay	(per fortnight)
	More than 12 months	\$13.00
	More than 24 months	\$26.00
	More than 36 months	\$39.00
	More than 48 months	\$52.00
	More than 60 months	\$65.00

Adopted in May 2005. Last reviewed April 2016.

This is a service pay for service for outside shire employees.

In April 2016 Council increased the amounts as follows:

More than 12 months	From \$12.50 to \$13.00 per f/night
More than 24 months	From \$25.00 to \$26.00 per f/night
More than 36 months	From \$37.50 to \$39.00 per f/night
More than 48 months	From \$50.00 to \$52.00 per f/night
More than 60 months	From \$62.50 to \$65.00 per f/night

Original Allowance Amount		\$10	\$20	\$30	\$40	\$50
	CPI All Groups	Calculated Allowance	Calculated Allowance	Calculated Allowance	Calculated Allowance	Calculated Allowance
Dec-06	3.3%	\$ 10.33	\$ 20.66	\$ 30.99	\$ 41.32	\$ 51.65
Dec-07	3.0%	\$ 10.64	\$ 21.28	\$ 31.92	\$ 42.56	\$ 53.20
Dec-08	3.7%	\$ 11.03	\$ 22.07	\$ 33.10	\$ 44.13	\$ 55.17
Dec-09	2.1%	\$ 11.27	\$ 22.53	\$ 33.80	\$ 45.06	\$ 56.33
Dec-10	2.7%	\$ 11.57	\$ 23.14	\$ 34.71	\$ 46.28	\$ 57.85
Dec-11	3.1%	\$ 11.93	\$ 23.86	\$ 35.78	\$ 47.71	\$ 59.64
Dec-12	2.2%	\$ 12.19	\$ 24.38	\$ 36.57	\$ 48.76	\$ 60.95
Dec-13	2.7%	\$ 12.52	\$ 25.04	\$ 37.56	\$ 50.08	\$ 62.60
Dec-14	1.7%	\$ 12.73	\$ 25.47	\$ 38.20	\$ 50.93	\$ 63.66
Dec-15	1.7%	\$ 12.95	\$ 25.90	\$ 38.85	\$ 51.80	\$ 64.75
Dec-16	1.5%	\$ 13.14	\$ 26.28	\$ 39.43	\$ 52.58	\$ 65.72
Current allowance amount		\$ 13.00	\$ 26.00	\$ 39.00	\$ 52.00	\$ 65.00

The new calculated amounts are not significantly higher than current allowances with the highest increase being \$ 0.72 per fortnight. Staff consider the existing amounts to be reasonable and don't recommend any changes.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.6	Camping and Meal Allowance	\$35.75 per night

Adopted May 2005. Last reviewed April 2016.

This allowance is to cover the additional cost involved in setting up and running a second household and to cater in full for the Meal Allowance provisions and Camping Allowance in the Local Government Industry Award 2010 clause 15.1 while an employee is camping out.

The Award allows \$23.7051 per night for Camping Allowance. As working 10 hours days is the norm for Meekatharra shire outside employees, it means that they are not eligible for the Meal Allowance as clause 15.1 (c) in the Award states:

"A meal allowance is not payable:

- (i) Where the employee has been notified at least 24 hours in advance of the requirement to work overtime".*

As employees supply their own food while camping out changes to the rate is based on CPI Food & non-alcoholic beverages. Since June 2011 CPI Food & non-alcoholic beverages has changed as follows:

Original Allowance Amount \$35		
	CPI Food and non-alcoholic beverages	Calculated Allowance
June 2011 to September 2011 quarter	-0.2%	\$ 34.93
September 2011 to December 2011 quarter	-1.5%	\$ 34.40
December 2011 to December 2012	0.3%	\$ 34.51
December 2012 to December 2013	1.1%	\$ 34.89
December 2013 to December 2014	2.0%	\$ 35.59
December 2014 to December 2015	0.4%	\$ 35.73
December 2015 to December 2016	1.8%	\$ 36.37

The overall effect means that the allowance based on the changes to CPI Food should now be increased to \$36.37.

CPI Transport should also be factored in as transport costs may affect the price of food sold in Meekatharra.

The transport component of food averages only 5-7% of the cost. This means that if this allowance was purely to cover food only while camping, which is not the case, then of the current \$35.75 only 7% is for transport i.e. \$2.50.

The following shows CPI Transport since June 2011.

	CPI Transport
June 2011 to September 2011 quarter	0.1%
September 2011 to December 2011 quarter	0.0%
December 2011 to December 2012	2.0%
December 2012 to December 2013	1.9%
December 2013 to December 2014	-1.9%
December 2014 to December 2015	-1.4%
December 2015 to December 2016	-0.3%
Overall Change	0.4%

A 0.4% increase to the transport component (\$2.50) would mean an increase of 1c, bringing the total calculated meal allowance to \$36.38.

Based on this it is recommended that the Camping and Meal allowance be increased from \$35.75 to \$36.40.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.6	Public Toilet Allowance	\$50 per day

Adopted May 2005. Last reviewed April 2016.

This toilet allowance is payable to a designated employee to open and close the public toilet facilities on weekends and public holidays. There is no real expense incurred by the employee in order to perform this task. The allowance compensates the employee for their time and commitment to providing this service.

The payment is simply to open and close the doors of the public toilets. If any cleaning is required this is paid at the employees usual rates.

There are no guidelines for this allowance in the Local Government Industry Award 2010 however, if we were to base payment on award cleaner rates (Level 1) it would mean that we are paying in excess of an hour per day.

Level 1= \$18.6631 per hour
Casual Loading not payable on overtime

Saturday Rate Time and Half (23.2a) = \$27.99
Sunday Rate Time and Three Quarters (23.2b) = \$32.66
Public Holiday Rate Double Time and Half (28.2) = \$46.66

Based on the current employee's pay level (level 5) it would be only when he was to open/close the toilets on public holidays that he would be receiving less than an hour's pay for this service as shown below:

Level 5= \$21.9026 per hour

Saturday Rate Time and Half (24.2a) = \$32.85
Sunday Rate Double Time (24.2b) = \$43.80
Public Holiday Rate Double Time and Half (28.2) = \$54.75

The following calculations are based on CPI All Groups:

Original Allowance Amount \$50		
	CPI All Groups	Calculated Allowance
June 2011 to September 2011 quarter	0.6%	\$ 50.30
September 2011 to December 2011 quarter	0.0%	\$ 50.30
December 2011 to December 2012	2.2%	\$ 51.41
December 2012 to December 2013	2.7%	\$ 52.79
December 2013 to December 2014	1.7%	\$ 53.69
December 2014 to December 2015	1.7%	\$ 54.60
December 2015 to December 2016	1.5%	\$ 55.42

In advice received from West Australian Local Government Association's Employee Relations Advisor there is no minimum for ordinary hours for casuals or full-time employees so the Shire could in effect pay the employee for the actual hours worked only in opening and closing the public toilets. It is envisaged that this would not even equate to half an hour per day so the \$50 currently paid is well in excess of this regardless of what day it is.

It should also be noted it is rare for employees to now perform this function anymore as it has been outsourced. This is a more costly means of performing this task but it alleviates managers from trying to engage employees to undertake this, especially over extended periods of leave such as the Christmas break. There have been times when the Operations Officer had to undertake the cleaning and opening just so the service can be provided to the public. However on the rare times that employees may have to perform this duty it is prudent to retain the policy.

It is recommended that this allowance remains at \$50.00 per day and any time spent cleaning continue to be paid at the employee's hourly rate.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.9	Council Contribution to Staff Functions	
	Up to 2 years service	Nil
	2 years plus service	Council sponsored sundowner (elected Members, staff and partners) with nibbles, beer, wine and soft drink. \$120 gift.
	After 5 years service	Council sponsored sundowner (elected Members, staff and partners) and \$120 plus \$18 (per years of service) gift.
	After 20 years service	Council Reception (elected Members, staff and partners) and \$120 plus \$18 (per years of service) gift.

Adopted January 2007 Last reviewed April 2016.

This contribution is for staff leaving Council employment and for Council to acknowledge the term of service by employees.

Original Allowance Amount \$100 gift and \$15 per year of service			
	CPI All Group	Calculated Allowance	
Dec-07	3.0%	\$ 103.00	\$ 15.45
Dec-08	3.7%	\$ 106.81	\$ 16.02
Dec-09	2.1%	\$ 109.05	\$ 16.36
Dec-10	2.7%	\$ 112.00	\$ 16.80
Dec-11	3.1%	\$ 115.47	\$ 17.32
Dec-12	2.2%	\$ 118.01	\$ 17.70
Dec-13	2.7%	\$ 121.20	\$ 18.20
Dec-14	1.7%	\$ 123.26	\$ 18.49
Dec-15	1.7%	\$ 125.35	\$ 18.80
Dec-16	1.5%	\$ 127.23	\$ 19.08

As the calculated figures are still fairly similar to the current \$120 gift with \$18 per year of service and considering that a \$8 difference does not make a great difference to the kind of gift one can purchase staff suggest leaving this allowance as it is.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u> (per annum)
3.11	Staff Uniforms For Permanent full time staff For Permanent part time staff	\$500.00 \$300.00

Adopted May 2005 Last reviewed April 2016.

All staff are required to wear clothing determined as the Council's uniform during working hours consistent with the uniform policy.

CPI Clothing & Footwear has been up and down over the intervening years.

Original Allowance Amount		\$500	\$300
	CPI Clothing & Footwear	Calculated Allowance	Calculated Allowance
Dec-06	-2.0%	\$ 490.00	\$ 294.00
Dec-07	1.6%	\$ 497.84	\$ 298.70
Dec-08	0.2%	\$ 498.84	\$ 299.30
Dec-09	2.1%	\$ 509.31	\$ 305.59
Dec-10	-4.8%	\$ 484.86	\$ 290.92
Dec-11	2.6%	\$ 497.47	\$ 298.48
Dec-12	0.6%	\$ 500.46	\$ 300.27
Dec-13	-1.3%	\$ 493.95	\$ 296.37
Dec-14	-1.5%	\$ 486.54	\$ 291.92
Dec-15	0.5%	\$ 488.97	\$ 293.38
Dec-16	-0.9%	\$ 484.57	\$ 290.73

Calculating the effect that this has had on the current allowances shows \$500 decreased to \$484.57 and \$300 decreased to \$290.73. As the allowance is per annum and isn't always fully utilised (expended) anyway it seems unnecessary to reduce this allowance and staff suggest that Council retain the current figures for this review.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.15	Satellite Phone Usage	\$20 per fortnight

Adopted May 2005. Last reviewed April 2016.

Employees on the outside crew, camp out for long periods. During this time there may be a requirement to make personal phone calls. This allowance is to allow for personal use of the satellite phone. This is only for the construction and maintenance crew. Employees are responsible for the balance, if any, of the cost of personal phone calls made by them above the allowed amount.

Employees do every now and again exceed the allowance depending on the works program and the number of days they're camping out. Some months no personal phone calls whatsoever are being made and other months employees go well above the allowance amount.

On average employees make personal phone calls to the value of \$44 a month (equivalent to \$22 a fortnight) which is only slightly above the allowance of \$20 per fortnight. This figure varies between employees – some only make a few calls and are always well within the allowance amount, others make more phone calls and go above the allowance amount quite often. This of course depends on the employee's circumstances, family and personal preferences.

Pivotel, Council's satellite phone carrier service, have not increased their charges per call for at least seven years now.

Since 2005 the CPI for Communication has varied greatly as shown below:

Original Allowance Amount \$20		
	CPI Communication	Calculated Allowance
Dec-05	-2.0%	\$ 19.60
Dec-06	1.7%	\$ 19.93
Dec-07	0.4%	\$ 20.01
Dec-08	0.5%	\$ 20.11
Dec-09	0.6%	\$ 20.23
Dec-10	-0.4%	\$ 20.15
Dec-11	1.6%	\$ 20.48
Dec-12	1.6%	\$ 20.80
Dec-13	1.7%	\$ 21.16
Dec-14	-3.0%	\$ 20.52
Dec-15	-6.3%	\$ 19.23
Dec-15	-5.9%	\$ 18.10

With the CPI Communication having taken a sharp decrease, leaving the calculated figure at \$18.10, it is suggested that the Satellite Phone Usage Allowance remains at \$20.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
3.25	Allowance for Staff utilising Private Accommodation/Meals when on Council Business	\$155 per night

Adopted August 2013. Last reviewed April 2016.

This is to contribute to some of the costs for an employee providing their own accommodation and meals when on council business.

Original Allowance Amount \$150		
	CPI Food and non-alcoholic beverages	Calculated Allowance
Dec-13	1.1%	\$ 151.65

	Dec-14	2.0%	\$ 154.68
	Dec-15	0.4%	\$ 155.30
	Dec-16	1.8%	\$ 158.10

Based on above calculation it is recommended that this allowance be increased from \$155 to \$160 per night.

<u>Policy No.</u> 3.17	<u>Allowance</u> Training of Council Employees	<u>Current</u> Breakfast \$25 Lunch \$25 Dinner \$50
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Adopted January 2007. Last reviewed April 2016.

Staff when attending training or conferences are either reimbursed for meals or may book meals onto a Shire account as part of a Purchase Order.

At the April 2016 Council resolved to set capped amounts for:

- Breakfast - \$25
- Lunch - \$25
- Dinner - \$50

Prior to this there were no set amounts.

Original Allowance Amount		Breakfast and Lunch allowances \$25	Dinner \$50
	CPI Food and non-alcoholic beverages	Calculated Allowance	Calculated Allowance
Dec-16	1.8%	\$ 25.45	\$ 50.90

Staff consider the existing amounts to be reasonable and don't recommend any changes.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government Act 1995 section 6.16 (3) (b) allows for the amendment of the Schedule of Fees & Charges.

Policy Implications:

Council to amend various policies dependent on changes in allowances.

Budget/Financial Implications:

Increased cost will be factored into the 2017/18 budget.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

At the Meeting:

Acting Deputy Chief Executive Officer, Svenja Clare, pointed out an error in the Officers Recommendation which said Dinner Allowance was capped at \$25 when in actual fact it is capped at \$50 as per policy 3.17. The Officers Recommendation was amended to rectify this error prior to Council's resolution.

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PW Curley

That Council authorises:

- **that the following Policies be amended with the new allowance rates payable by council to take effect as at 1 July 2017. All other conditions as per the relevant policies; and**

Councillor Allowances		
Policy No.	Allowance	New Allowance Amount
1.10	Councillors' Partners Conference Allowance	\$310 (increase of \$10)
1.20	Councillors utilising Private Accommodation / Meals when on Council Business	\$160 per night (increase of \$5 per night)
Employee Allowances		
3.2	Housing Allowance	\$100 per week (no change)
3.4	Service Pay	
	More than 12 months	\$13.00 per f/night (no change)
	More than 24 months	\$26.00 per f/night (no change)
	More than 36 months	\$39.00 per f/night (no change)
	More than 48 months	\$52.00 per f/night (no change)
	More than 60 months	\$65.00 per f/night (no change)
3.6	Camping and Meal Allowance	\$36.40 per night (increase of \$0.65 per night)
3.6	Toilet Allowance	\$50.00 per day (no change)
3.9	Council Contribution to Staff Functions	
	Up to 2 years service	Nil
	2 years plus service	Council sponsored sundowner (elected Members, staff and partners) with nibbles, beer, wine and soft drink. \$120 gift (no change)
	After 5 years service	Council sponsored sundowner (elected Members, staff and partners) and \$120 plus \$18 (per years of service) gift. (no change)
	After 20 years service	Council Reception (elected Members, staff and partners) and \$120 plus \$18 (per years of service) gift. (no change)
3.11	Staff Uniforms	
	For Permanent full time staff	\$500 per annum (no change)
	For Permanent part time staff	\$300 per annum (no change)
3.15	Satellite Phone Usage	\$20 per fortnight (no change)
3.25	Allowance for Staff utilising Private Accommodation/Meals when on Council Business	\$160 per night (increase of \$5 per night)

3.17	Training of Council Employees	Breakfast capped at \$25 (no change) Lunch capped at \$25 (no change) Dinner capped at \$50 (no change)
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**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

Shire of Meekatharra Policy Manual

POLICY:	REGISTRATIONS FOR CONFERENCES, SEMINARS, TRAINING - COUNCILLORS
POLICY NO:	1.10
SECTION:	COUNCIL / MEMBERS
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

1. Authority is delegated to the Chief Executive Officer to register Councillors for conferences, seminars and training, and prepay registration fees, accommodation and meals but subject to available budget.
2. Authority be delegated to the Chief Executive Officer to register and prepay for a Councillor's partner for participation in the "Partners Program" including the conference dinner to a cost of up to \$300 if part of the conference or seminar program, and covered by an appropriate budget.
3. If the proposed attendance at a conference, seminar or training is not covered by an appropriate budget, the express approval of the Council must be sought by the Councillor to attend, including authorisation of expenses such as a dinner for the attendee, and, if applicable, partner.

Note The above policy only applies to prepaid registrations. If a Councillor attends an event and seeks a reimbursement, that attendance must be authorised prior to the event, in accordance with Section 5.98 of the Local Government Act (1995) and Local Government (Administration) Regulation 32.

Councillors claiming reimbursement must produce receipts, and supporting documents verifying the expense being claimed.

4. On their return from a conference or seminar, Councillors who attended shall provide a written report on the conference to the next Council meeting.

Adopted:	20 January 2007	Effective: 1 December 2009
Reviewed:	12 April 2014	
Reviewed:	16 April 2016	

Shire of Meekatharra Policy Manual

POLICY:	ALLOWANCE FOR COUNCILLORS UTILISING PRIVATE ACCOMMODATION/MEALS WHEN ON COUNCIL BUSINESS
POLICY NO:	1.20
SECTION:	COUNCIL/MEMBERS
COUNCIL MEETING HELD:	17 AUGUST 2013
DATE TO BE REVIEWED:	APRIL 2017

Council adopts as policy the payment of an allowance to Councillors of \$155 per night when on Council business should the Councillor choose to stay in private accommodation and arrange for their own meals (dinner/breakfast).

The Chief Executive Officer shall be responsible for the approving/administration of the allowance payment in conjunction with normal approvals for the conduct of Council business at locations where the allowance may be applicable.

Adopted: 17 August 2013
Reviewed: 12 April 2014
Reviewed and Amended: 16 April 2016

Effective: 17 August 2013
Effective: 1 July 2014
Effective: 1 July 2016

Shire of Meekatharra Policy Manual

POLICY:	HOUSING - ALLOWANCES
POLICY NO:	3.2
SECTION:	STAFF
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

Council will provide housing to selected employees according to the availability of housing and at the discretion of the Chief Executive Officer.

Rental

Council will provide Housing at a subsidised rental to be set annually within the Budget.

Individual Residential house rental for Council Residences is reviewed annually during budget process and is listed in Council's fees and charges.

Rental of each of the three accommodation units at the Single persons quarters is set annually as part of the budget process and listed in Council's fees and charges. (The rental includes electricity costs).

Negotiations of rental within an employee's employment package will override this policy.

Water

As an incentive for Tenants to maintain lawns and gardens, Council will provide water free of charge. It is expected that Tenants will adopt a "reasonable" approach to the use of water.

Power

Tenants are responsible for payment of electricity usage fees with the exception of residents of the Single Persons Quarters.

Negotiations of power charges within an employee's employment package will override this policy.

Gas

Council will initially provide one cylinder refill on commencement of tenancy. Tenants are responsible for all additional refills.

Cylinder rental will be paid by Council and cylinders remain the responsibility of Council. Negotiations of gas supply within an employee's employment package will override this policy.

Telephone, fax and internet connections.

Tenants are responsible for payment of Telephone, Fax and Internet usage fees. Tenants are responsible for Internet connection and disconnection fees.

Negotiations of above within an employee's employment package will override this policy
(continued next page)

Shire of Meekatharra Policy Manual

Accommodation Allowance

The Shire provides subsidised accommodation to those employees occupying Shire Housing. The Shire acknowledges that those employees providing their own accommodation are therefore disadvantaged. The Shire encourages employees to provide their own accommodation as part of the community of Meekatharra and has initiated an accommodation allowance based upon the following.

Assuming the current market rental of a house in Meekatharra is (say) \$250.00 per week and staff supplied with housing pay \$50.00 per week, then there is an advantage to those staff of \$200.00 per week. The Shire have determined that an "appropriate allowance" to compensate for this should be \$100.00 per week.

The Shire's accommodation allowance of \$100.00 per week applies to those full time Shire employees not provided with subsidised accommodation and residing within the Shire of Meekatharra.

Notes

For the purposes of clarity, this policy only applies to Shire permanent full time employees or part time employees that are employed for more than 25 hours per week. The policy does not apply to any casual employee.

Adopted: 21 May 2005
Reviewed and Amended: 21 November 2009 Effective: 21 November 2009
Reviewed and Amended: 19 December 2014 Effective: 19 December 2014
Reviewed and Amended: 19 December 2014 Effective: 1 January 2015
Reviewed: 22 April 2016

Shire of Meekatharra Policy Manual

POLICY:	SERVICE PAY
POLICY NO:	3.4
SECTION:	STAFF
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

That Service Pay for service of:

More than 12 months	\$13.00 per fortnight
More than 24 months	\$26.00 per fortnight
More than 36 months	\$39.00 per fortnight
More than 48 months	\$52.00 per fortnight
More than 60 months	\$65.00 per fortnight

be granted to all Outside Shire employees. Outside employee are those wages personnel employed on construction and maintenance. (Includes town maintenance)

Note: The fortnightly payments to be reviewed annually during the budget process.

Adopted:	21 May 2005	
Reviewed:	21 November 2009	Effective: 1 December 2009
Reviewed and Amended:	19 December 2014	Effective: 1 January 2015
Reviewed and Amended:	16 April 2016	Effective: 1 July 2016

Shire of Meekatharra Policy Manual

POLICY:	MISCELLANEOUS ALLOWANCES
POLICY NO:	3.6
SECTION:	STAFF
COUNCIL MEETING HELD:	18 JUNE 2011
DATE TO BE REVIEWED:	APRIL 2017

This policy lists miscellaneous allowances paid to staff and approved by Council from time to time. Allowances are paid through employees pays and are taxable.

Camping and Meal Allowance (Outside Staff)

Council approves the payment of a Camping and Meal Allowance at a base rate of \$35.75 per night commencing 1 July 2016. This allowance will be reviewed by Council every year during budget deliberations. The Consumer Price Index known as "Food – weighted average 8 capital cities", for the previous 12 months ending the March quarter each year, will be used as an indicator of price movements for consideration by Council along with any increases in the Meal Allowance under the relevant Award during the previous 12 month period to 31 March each year.

This payment is designed to cover the additional costs involved in setting up and running a second household and to cater in full for the Meal Allowance provisions in the Local Government Industry Award 2010 clause 15.1 while an employee is camping out.

The Meal Allowance provisions in the Local Government Industry Award 2010 (Clause 15) will still apply to employees who are not camping out.

Only Council employees are permitted to camp in Council facilities unless the Chief Executive Officer has given specific written approval.

Public Toilet Allowance

Council has approved the payment of \$50.00 per day for a designated employee to open and close the public toilet facilities on weekends and public holidays. Any cleaning required will be paid as per the Local Government Industry Award 2010. This allowance will be reviewed by Council every year during budget deliberations using CPI All Groups as an indicator.

Adopted:	21 May 2005	
Reviewed:	21 November 2009	Effective: 1 December 2009
Amended:	18 June 2011	
Reviewed:	19 December 2014	
Reviewed and Amended:	16 April 2016	Effective: 1 July 2016

Shire of Meekatharra Policy Manual

POLICY:	COUNCIL CONTRIBUTION TO STAFF FUNCTIONS
POLICY NO:	3.9
SECTION:	STAFF
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

- i) Council's Contribution to Staff Leaving its Employment:
 - a) Up to 2 years service: Nil
 - b) 2 years plus service: Council sponsored sundowner (elected Members, staff and partners) with nibbles, beer, wine and soft drink. \$120 gift.
 - c) After 5 years service: Council sponsored sundowner (elected Members, staff and partners) and \$120 plus \$18 (per years of service) gift.
 - d) After 20 years service: Council Reception (elected Members, staff and partners) and \$120 plus \$18 (per years of service) gift.
- ii) Staff Attaining 10 Years Service - presentation of a certificate.
- iii) Council will acknowledge the contribution of employees who have completed 20 years of service with Council by presenting a suitably engraved plaque at a function to be held at the employee's workplace, and that recognition be made through the local media.

Adopted:	20 January 2007	Effective:	1 December 2009
Reviewed:	21 November 2009		
Reviewed and Amended:	19 December 2014	Effective:	1 January 2015
Reviewed:	16 April 2016		

Shire of Meekatharra Policy Manual

POLICY:	STAFF UNIFORMS
POLICY NO:	3.11
SECTION:	STAFF
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

The Council shall supply employees with a uniform in accordance with guidelines set out below.

The Chief Executive Officer has been granted delegated authority to determine what is a suitable uniform, after consultation with staff, including colour and style of the uniform. All uniforms will bear Council's logo.

Permanent full or part time employees shall be eligible for uniforms under this policy.

Council will contribute a sum of up to \$500.00 per annum towards the cost of staff uniforms for permanent full time staff. Council will contribute a sum of up to \$300.00 per annum towards the cost of staff uniforms for permanent part time staff.

Temporary or long term casual employees may also be entitled to a uniform on a pro-rata basis at the discretion of the Chief Executive Officer in accordance with departmental budget provisions.

All employees either receiving the Council contribution or being provided a uniform in recognition of their work responsibilities, shall complete a clothing agreement prior to their receiving of the benefit, to the effect that on leaving Council's employment:

a) Within three months of the clothing issue or Council contribution:

Reimbursement to Council of the clothing cost to a maximum of \$500.00.

b) Between three to six months of the clothing issue or Council contribution:

Reimbursement to Council of 50% of the clothing cost to a maximum of \$250.00.

c) After six months of clothing issue or contribution:

No requirement for reimbursement.

Note: These conditions may be waived at the discretion of the Chief Executive Officer.

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Shire of Meekatharra Policy Manual

QUALIFYING PERIOD

There is no qualifying period for permanent full time and part-time staff. Purchase Orders will be supplied by the Chief Executive Officer on commencement of duties with Council. Orders for temporary and long-term casual employees may be placed after the initial three (3) months, however discretion to order earlier lays with the Chief Executive Officer.

WEARING OF UNIFORMS

Depot and Works Personnel

All clothing required for the job is supplied by Council and carries the Council's logo. Clothing will be provided each year being one of the following combinations:

- . 3 cotton pants and 3 fluorescent long-sleeved shirts; or
- . 3 cotton bib and brace and 3 fluorescent long-sleeved shirts.

Work boots are supplied as required. Damaged work clothes may be replaced at the discretion of the CEO, with new as required. Employees are not to purposely disfigure their uniforms.

All Staff

All staff are required to wear clothing determined as the Council's uniform during working hours consistent with the uniform allowance under this Policy. Variations to this requirement are only exempted by the Chief Executive Officer.

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Shire of Meekatharra Policy Manual

CLOTHING AGREEMENT

I acknowledge having received the following clothing:

<u>No.</u>	<u>Item</u>	<u>Value</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

and accept that I will, on leaving Council's employment,

- a) *Within three months of the date of this agreement:*
Approve the deduction of the cost equivalent of the clothing from my wage to the maximum of \$500.00.
- b) *Between three and six months of the date of this agreement:*
Approve the deduction of 50% of the cost equivalent of the clothing from my wage to the maximum of \$250.00.
- c) *After six months of the date of this agreement:*
I acknowledge there is no requirement of me to contribute towards the clothing received.

Signed:

Dated:

Witness:

Adopted:	21 May 2005	
Reviewed:	21 November 2009	Effective: 1 December 2009
Reviewed:	19 December 2014	
Reviewed:	16 April 2016	

Shire of Meekatharra Policy Manual

POLICY:	SATELLITE PHONE USAGE
POLICY NO:	3.15
SECTION:	STAFF
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

Council provides the Construction and the Maintenance Crew with a Satellite Telephone.

The primary use for the satellite telephones is to provide an effective means of communication in emergency situations or liaison between the Crew and Management.

It is also recognised that due to the work practice of the Crews, requiring lengthy periods of camping out at the work-site, that the Crew members will on occasions require to make personal calls on the satellite telephone.

Council acknowledges that personal use of the satellite telephone is required as well as business use and has determined this policy on how the costs of the calls are met.

Council will meet the cost of all business calls on the satellite telephones and the cost of personal calls to the equivalent value of \$20.00 per fortnight. All calls are to be kept to the bare minimum.

The respective employees are then responsible for the balance, if any, of the cost of personal calls made by them.

This policy applies to phones held by the Construction and Maintenance Crew.

Satellite phones held by the Chief Executive Officer, Works and Services Manager, Works Supervisor, Environmental Health Officers, Mechanic and other salaried officers are provided for work use only and no personal calls are permitted.

Adopted:	21 May 2005	
Reviewed:	21 November 2009	Effective: 1 December 2009
Reviewed:	19 December 2014	
Reviewed:	16 April 2016	

Shire of Meekatharra Policy Manual

POLICY:	TRAINING OF COUNCIL EMPLOYEES
POLICY NO:	3.17
SECTION:	STAFF
COUNCIL MEETING HELD:	21 NOVEMBER 2009
DATE TO BE REVIEWED:	APRIL 2017

- i) Council has a responsibility to organise its labour resources in the most efficient manner possible so as to maximise the services provided in an effective, economic and efficient manner.
- ii) Council's workforce is its most important resource necessary for the achievement of Council's objectives and the skills of the workforce are of the most fundamental significance.
- iii) Education (being the acquisition of general tertiary and professional skills and qualifications) shall be the responsibility of the individual employee. This does not preclude Council from assisting an employee (eg study leave) but such assistance extended at the discretion of the Chief Executive Officer shall not be an employee right.
- iv) Training (being an extension and/or enhancement of skills and knowledge to enable employees to be more effective in their jobs and/or to provide for future progression) shall be the joint responsibility of Council and the employee.
- v) Council shall recognise the need for attention to, and investment in, staff training and authorises the allocation in each year's draft Budget, amounts totalling at least 2% of the Council's overall base salary toward staff training.
- vi) The Chief Executive Officer shall be responsible for the management of the funds allocated for staff training in each service area and any expenditure shall be subject to provision being made in the Budget. The expenditure may be authorised by the Chief Executive Officer without reference to the Council.
- vii) Funds allocated by Council for staff training may be directed towards any "training expenditure" and without limiting the generality of this clause, may include:
 - . Cost of salaries, registration fees, travelling and accommodation involved in attending training courses and where appropriate seminars or conferences.
 - . The wages and overheads associated with the employment of training officers and similar appropriate persons for the provision of internal training courses and on the job training.
 - . Purchase of videos, books and other appropriate training aids.

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Shire of Meekatharra Policy Manual

- . Other appropriate training initiatives at the Chief Executive Officer's discretion.

viii) As a general guide Council's preferences for staff training activities are:

- . In-house training activities.
- . Utilisation of any local courses.
- . Co-ordination with other local training exercises (eg with local businesses and with government departments).

Reimbursement for employees will be authorised by the CEO for all incidental expenses associated with authorised training attendance, such as:

- Parking Fees;
- Incidental expenses (e.g. venue/exhibition entrance fees if applicable);
- Train, bus and taxi fares (cab charge cards are available if organized prior to attendance);
- Breakfast, lunches and dinners not included in the training registration fee.

Re-imbursement will not be authorised for:

- Any expenses or time occupied on matters other than Council business;
- Entertainment costs outside those provided by the training;
- Meal claims where meals are provided at the training.

Attendees requesting reimbursement shall complete a "Request for Training Incidental Reimbursement Form" supported by documentary evidence in the form of receipts.

Meals will be capped at:

- Breakfast - \$25
- Lunch - \$25
- Dinner - \$50

All expenses must be substantiated with receipts.

Adopted: 20 January 2007
Reviewed and Amended: 21 November 2009
Reviewed and Amended: 16 April 2016

Effective: 1 December 2009

Effective: 1 July 2016

Shire of Meekatharra Policy Manual

POLICY:	ALLOWANCE FOR STAFF UTILISING PRIVATE ACCOMMODATION/MEALS WHEN ON COUNCIL BUSINESS
POLICY NO:	3.25
SECTION:	STAFF
COUNCIL MEETING HELD:	17 AUGUST 2013
DATE TO BE REVIEWED:	APRIL 2017

Council adopts as policy the payment of an allowance to staff of \$155 per night when on Council business should the staff member choose to stay in private accommodation and arrange for their own meals (dinner/breakfast).

The Chief Executive Officer shall be responsible for the approving/administration of the allowance payment in conjunction with normal approvals for the conduct of Council business at locations where the allowance may be applicable.

Adopted:	17 August 2013	Effective:	17 August 2013
Reviewed:	19 December 2014		
Reviewed and Amended:	16 April 2016	Effective:	1 July 2016

Title/Subject:	2017/2018 COUNCILLOR SITTING FEES AND PRESIDENT & DEPUTY PRESIDENT ALLOWANCE		
Agenda/Minute Number:	9.2.7		
Applicant:	Nil		
File Ref:	ADM 0254		
Disclosure of Interest:	Nil		
Date of Report:	8 April 2017		
Author:	Krys East Corporate Services Manager/ Deputy Chief Executive Officer		
		 <i>Signature of Author</i>	
Senior Officer:	Roy McClymont Chief Executive Officer		
		 <i>Signature Senior Officer</i>	

Summary/Matter for Consideration:

To set the member sitting fees and allowances for 2017/2018 within the range as determined by the Salaries and Allowances Tribunal.

Attachments:

Nil

Background:

The Local Government Act 1995 and Local Government (Administration) Regulations 1996 give an entitlement to elected members of a sitting fee for attending Council and Committee meetings. The Salaries and Allowances Tribunal (SAT) on 12 April 2016 determined certain payments that are to be made or reimbursed to elected Council members with effect from 1 July 2016.

Comment:

The determination by the Salaries and Allowances Tribunal sets the range of payments and allowances within which local governments are required to set the actual amount. The Shire of Meekatharra is a Band 3 Council therefore Meeting Fees and Allowances are as follows:

Item	2015/16 Amount	2016/17 Amount	2016/17 SAT Range	2017/18 SAT Range
Council Meeting - Councillor	\$200	\$200	\$188 - \$400	\$191 - \$406
Council Meeting - President	\$300	\$300	\$188 - \$618	\$191 - \$628
Committee Meeting - All	\$100	\$100	\$94 - \$200	\$96 - \$203
President's Allowance	\$8,000	\$8,000	\$1,000 - \$36,050	\$1,015 - \$36,591
Deputy President's Allowance	\$2,000	\$2,000	\$250 - \$9,013	\$253.75 - \$9,147.75

SAT also determined that reimbursement for travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate

contained in Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011 (Award) as at the date of this determination (12 April 2016)

The following are the rates stated in the Award:

30.6 Rates of hire for use of an Officer's own motor vehicle on official business shall be as follows: Engine displacement (in cubic centimetres)			
Area and Details	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
Cents per kilometre			
Metropolitan area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of state	99.01	70.87	58.37
Motor cycle	Rate c/km		
Distance travelled	32.55		

- Motor vehicles with rotary engines are to be included in the 1600 - 2600 category.
- Metropolitan area means that area within a radius of 50 kilometres from the Perth Railway Station.
- South West Land Division means the South West Land Division as defined by Section 28 of the Land Act.
- Other areas means that area of the State south of 23.5 degrees South Latitude, north of 23.5 degrees South Latitude, excluding the Metropolitan area and the South West Land Division.

Council may again consider adopting the rates as provided by SAT as they did in 2016/17.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Sections 5.98 – 5.100 of the Local Government Act 1995

Regulation 30 of the Local Government (Administration) Regulations 1996

Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011

Policy Implications:

Nil

Budget/Financial Implications:

Council sitting fees, travel allowance and President's / Deputy President's allowances will be included in the 2017/18 budget at the endorsed levels.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:**Moved: Cr RK Howden****Seconded: Cr DK Hodder****Council endorse the following sitting fees:**

Council Meetings	- Councillor	\$200
	- President	\$300
Committee Meetings	- All	\$100
Presidents Allowance		\$8,000
Deputy Presidents Allowance		\$2,000
Travel Allowance		As per SAT

These fees are effective from 1 July 2017.

CARRIED 4/0
BY AN ABSOLUTE MAJORITY

9.3 ADMINISTRATION

Title/Subject:	DRAFT ESTABLISHMENT AGREEMENT/WITHDRAWAL – MURCHISON REGIONAL VERMIN COUNCIL
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 224
Disclosure of Interest:	Nil
Date of Report:	13 April 2017
Author:	Roy McClymont Chief Executive Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

Council to further consider the proposed withdrawal from the Murchison Regional Vermin Council (MRVC).

Attachments:

Letter to MRVC 23 December 2016

Letter from MRVC 30 March 2017 including a copy of minute 12.2.9

Letter from Darren and Kim Cousens 17 Jan 2017

Background:

Council considered this matter at its September 2016 meeting and resolved:

“That this item to lay on the table to allow further research of this matter.”

At its meeting held 16 December 2016 Council resolved:

“That Council request that letters be written to:

- all station owners in the Meekatharra and Wiluna Shires on the current number 1 Vermin Fence up to Lake Nabberu and all station owners in the Meekatharra Shire on the number 2 Vermin Fence seeking their comments on Councils possible withdrawal from the Murchison Regional Vermin Council.*
- the Murchison Regional Vermin Council seeking their comments on Councils possible withdrawal from the Murchison Regional Vermin Council and advice on the proper process to achieve withdrawal.*
- the Shire of Wiluna seeking their comments on the matter and asking whether the Wiluna Shire would consider partnering with the Meekatharra Shire in considering the future of the number 1 Vermin Fence between the new Vermin Cell and Lake Nabberu (should the Meekatharra Shire withdrawal from the Murchison Regional Vermin Council).”*

Comment:

Staff wrote to the MRVC, Shire of Wiluna and affected station owners on the 23 December 2016. Station owners were given the options of providing feedback by letter, email, telephone or in person. Eleven stations were sent letters.

Three station owners provided verbal comments which were generally supportive or accepting of

Council's position and proposed withdrawal. Notes of this feedback are available from the CEO. Darren Cousens from Hillview Station provided verbal and written feedback (attached) and is opposed to the proposed withdrawal although acknowledging that the Vermin Cell project provides direct benefits to Hillview Station. The No 1 and no 2 fences run along a large section of the Hillview boundary.

In recent years there has been a declining interest in the Murchison Region Vermin Council from the Meekatharra Shire Council. The Shire is required to appoint two representatives to the MRV Council and every two years, following elections, it is becoming more difficult to gain reps from within the Council. Cr Hodder recently resigned his position on the MRVC leaving only Cr Nichols as Council's rep. If Council is to continue as a member of the MRVC, it will need to appoint another representative.

The low level of interest from Councillors in nominating as reps on the MRVC is anecdotal evidence that the MRVC is losing its relevance and significance for the Meekatharra Shire.

Council currently pays \$18,644 (exc GST) per year in precepts to the MRVC.

The MRVC have requested a meeting with Council to better understand issues and concerns of the Shire.

Consultation:

Nil

Statutory Environment:

Local Government Act: Section 3.65

"3.65. Establishment agreement, amendment of

- (1) The participants may amend the establishment agreement for a regional local government by agreement made with the Minister's approval, and a reference in this Division to the establishment agreement includes a reference to the establishment agreement as so amended.*
- (2) The establishment agreement can be amended under subsection (1) to include another local government as a further participant if that local government is a party to the amending agreement.*
- (3) Section 3.61(2) and (3) apply, with any necessary modifications, to an agreement amending the establishment agreement."*

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That the MRVC be advised that the Shire of Meekatharra meets on the third Saturday of every month at 9.30am and that MRVC members can arrange to meet with Council before or after an Ordinary Council meeting.

OR

Option B

That Council appoints Crs _____ and the CEO to meet with the MRVC at a mutually convenient time and place acknowledging that this may require attendance at an MRVC meeting.

OR

Option C

That Council requests the MRVC to advise how they envisage a meeting of the two Councils being organised (ie. who should attend, where and when).

Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That Council appoints Cr Trenfield and the CEO to meet with the MRVC at a mutually convenient time and place acknowledging that this may require attendance at an MRVC meeting.

CARRIED 4/0



Our Ref: ADM 224

23 December 2016

Chief Executive Officer
Murchison Regional Vermin Council
PO Box 62
MOUNT MAGNET WA 6638

Dear Sir

Murchison Regional Vermin Council (MRVC) – Establishment Agreement

Thank you for providing a copy of a draft establishment agreement for Councils consideration. This has provided the Meekatharra Shire with an opportunity to consider its membership of the MRVC.

In recent years the MRVC has lost some relevance for the Meekatharra Shire Council and the Shire is in the process of considering whether or not to withdraw from the MRVC.

At its meeting held Friday 16 December 2016 the Meekatharra Shire resolved:

That Council;

- write to all station owners in the Meekatharra and Wiluna Shires on the current number 1 Vermin Fence up to Lake Nabberu and all station owners in the Meekatharra Shire on the number 2 Vermin Fence seeking their comments on Councils possible withdrawal from the MRVC.
- write to the MRVC seeking their comments on Councils possible withdrawal from the MRVC and advice on the proper process to achieve withdrawal.
- write to the Shire of Wiluna seeking their comments on the matter and asking whether the Wiluna Shire would consider partnering with the Meekatharra Shire in considering the future of the Number 1 Vermin Fence between the new Vermin Cell and Lake Nabberu (should the Meekatharra Shire withdraw from the MRVC).

I therefore seek your comments on the Meekatharra Shires possible withdrawal from the MRVC and advice on the proper process and requirements to achieve withdrawal (should Meekatharra resolve to withdraw).

Should the Meekatharra Shire withdraw its membership of the MRVC, it may still be possible for the Shire to contribute towards some maintenance of the fences however this has not yet been discussed in any detail. The Shire has however informally indicated that it is willing to consider this possibility. I therefore also seek your advice on how this could be achieved along with possible contribution levels in the event that the Shire withdraws from the MRVC.

Yours sincerely

Roy McClymont
Chief Executive Officer

MURCHISON REGIONAL VERMIN COUNCIL

PO Box 62
MOUNT MAGNET WA 6638
Email: d.carbone@bigpond.com

ABN: 28 431 267 089

Phone: (08) 9472 0184
Fax: (08) 9472 0189
Mobile: 0448 120 652

30 March 2017

The Chief Executive Officer
Shire of Meekatharra
P.O. Box 129
MEEKATHARRA WA 6642

Dear Sir

Ref: Shire of Meekatharra Possible Withdrawal from the Murchison Regional Vermin Council (MRVC)

Please be informed that the Council at its Ordinary Council Meeting held on 14 March 2017 resolved as follows:

"That the Shire of Meekatharra be informed as follows:

- (1) That the Shire has long association with the vermin fences and a founding member of the MRVC.*
- (2) The MRVC acknowledges that only a small portion of the Shire boundary lies with the vermin fences however a large portion of the fences are within its boundary.*
- (3) The Shire will continue to have ongoing financial obligations in relation to the fences whether or not it remains a participant in the MRVC.*
- (4) The Shire has an obligation to represent its community on a regional basis and its continued role in the membership of the MRVC allows that to be fulfilled.*
- (5) The MRVC requests a meeting with the Council of the Shire of Meekatharra to better understand issues and concerns of the Shire."*

A copy of the minutes relevant to the report presented to Council are attached for your information.

Yours faithfully,



Dominic Carbone
A/CEO

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	31 MAR 2017 REC'D
OFFICER.....	CEP
Response/Action Req'd	4
Delegated To.....	



12.2.9 Shire of Meekatharra Possible Withdrawal from the Murchison Regional Vermin Council (MRVC)

File:	
Author:	Dominic Carbone, A/CEO
Interest Declared:	No Interest to declare
Date:	6 March 2017
Attachment	- Letter from the Shire of Meekatharra - Draft Establishment Agreement - MRVC Constitution

Matter for Consideration

That Council give consideration to the possible withdrawal of the Shire of Meekatharra from the MRVC.

Background

The districts of the Shire's of Cue, Meekatharra, Mount Magnet, Sandstone and Yalgoo were constituted as a regional district by virtue of an Order of the Governor made under the former Local Government Act 1960 and published in the Government Gazette on 13 December 1963.

The current constitution of the MRVC is attached and makes no mention of the possible withdrawal of a member Council/s.

Section 329 (2a) of the Local Government Act 1960 states that:

The Governor, on the application of a country council or regional council and the council of a municipality that desires to be added to or removed from, the country district or regional district as the case requires may

- (a) By order vary the constitution of the country district or regional district by the addition thereto, of the removal there-from of the municipal district or part thereof in respect of which the application was made and
- (b) By the same or later order adjust the accounts of the country council or regional council in such a manner as is necessary for the purpose.

The Local Government Act 1995 states:

Pursuant to the transitional provisions under Section 9.71 and clause 10 of Schedule 9.3 of the Local Government Act 1995, the regional council continues as a regional local government under the Act.

Statutory Environment

Local Government Act 1995

Section 3.65 Dissolution or partial dissolution of regional government

- (1) A participant may, in accordance with the establishment agreement, withdraw from the regional local government and cease to be a participant.

Section 9.64. Governor may rectify omissions and irregularities

- (1) This section applies if through an impediment or accidental omission anything required to be done by or under this Act is not done, or is not done in the prescribed time, manner or form.
- (2) If this section applies, the Governor for the purpose of giving effect to the intention and purposes of this Act, may by order take such measures as are necessary for rectifying the omission or removing the impediment.
- (3) The order may validate anything which has been done otherwise than in the prescribed time, manner, or form.

Financial Implications

Will impact on the precepts levied on the Shire of Meekatharra.

Consultation

Nil

Comment

The Murchison Regional Vermin Council Constitution dated 14 October 1985 does not address the withdrawal of constituent local governments (Municipalities).

Section 329 (2a) of the Local Government Act 1960 allows the Governor on application by a regional Council or the Council of a constituent municipality to remove a constituent municipality.

The Local Government Act 1960 is no longer in force and the provisions of the Local Government Act 1995 are to apply. Section 3.63 (2) states that a participant may in accordance with the establishment agreement, withdraw from the regional local government and cease to be a participant.

As the constitution of the MRVC does not address the withdrawal of a participant. The matter may be referred to the Governor or the Minister to make an order.

Clause 12 of the Draft Establishment Agreement details the withdrawal process and the participant by agreement in writing may withdraw from the MRVC or any existing undertaking. Therefore the participants can agree to proceed to amend the Constitution Agreement by revoking it and substituting it with the Establishment Agreement and then apply the withdrawal provisions of the agreement.

It is up to the Shire of Meekatharra to determine whether it wishes to withdraw from the MRVC in the first instance and then the parties can investigate further the process to be entered into.

The MRVC wishes to acknowledge that the continued membership of the Shire of Meekatharra is paramount to achieving the objectives of the MRVC and in ensuring that the land within the regional local government boundaries remains economically sustainable through the control of vermin.

Voting Requirements

Simple majority

Cr Carol Hodshon moved the Officers Recommendation which read as follows:

- (1) That the Shire of Meekatharra be informed as follows:
 - (i) That the MRVC acknowledges the contribution made by the Shire and the importance of its continued membership.
 - (ii) That the MRVC will co-operate with the Shire in achieving its desire to withdraw as a participant should its' Council decide.
- (2) A copy of the report be provided to the Shire of Meekatharra.

Seconded Cr Les Price.

Cr Jason Homewood foreshadowed the following motion.

That the Shire of Meekatharra be informed as follows:

- (1) That the Shire has long association with the vermin fences and a founding member of the MRVC.
- (2) The MRVC acknowledges that only a small portion of the Shire boundary lies within the vermin fences however a large portion of the fences are within its boundary.
- (3) The Shire will continue to have ongoing financial obligations in relation to the fences whether or not it remains a participant in the MRVC.
- (4) The Shire has an obligation to represent its community on a regional basis and its continued role in the membership of the MRVC allows that to be fulfilled.
- (5) The MRVC requests a meeting with the Council of the Shire of Meekatharra to better understand issues and concerns of the Shire.

At 1.32 pm Cr Ross Pigdon moved that the item be deferred to after the consideration of Item 15.1 Appointment of CEO-Part time to allow for an interview of an applicant via tele-conferencing, Seconded Cr Les Price carried 7/0.

The Acting CEO declared an interest and left the meeting.

The Chairperson brought forward item 15.1 Appointment of CEO – Part time and as business before the Council was confidential, at 1.40 pm it was moved Cr Jason Homewood that the meeting proceed behind closed doors and that the Selection Panel consist of all the members present, Seconded Cr Ross Pigdon, Carried 7/0.

The Selection Panel conducted the interviews and at the conclusion Cr Jason Homewood moved that:

- (1) Dominic Carbone be offered the position of Chief Executive Officer for a term of 3 years.
- (2) The Chairperson negotiate and sign the contract of employment in accordance with the advertised salary package.

Seconded Cr Kerry Key carried 7/0.

At 3.40 pm Cr Jason Homewood moved that the Council meeting proceed with open doors, seconded Cr Ross Pigdon, carried 7/0.

The Chairperson returned to item 12.2.9 Shire of Meekatharra Possible Withdrawal from the Murchison Regional Vermin Council (MRVC).

There being no further discussion the Chairperson put the original motion moved by Cr Carol Hodshon and Seconded Cr Les Price which read as follows:

- (1) That the Shire of Meekatharra be informed as follows:
 - (i) That the MRVC acknowledges the contribution made by the Shire and the importance of its continued membership.
 - (ii) That the MRVC will co-operate with the Shire in achieving its desire to withdraw as a participate should its' Council decide.
- (2) A copy of the report be provided to the Shire of Meekatharra.

The motion was lost 7/0.

The Chairperson asked Cr Jason Homewood to state his foreshadowed motion which read as follows:

That the Shire of Meekatharra be informed as follows:

- (1) That the Shire has long association with the vermin fences and a founding member of the MRVC.

- (2) The MRVC acknowledges that only a small portion of the Shire boundary lies with the vermin fences however a large portion of the fences be within its boundary.
- (3) The Shire will continue to have ongoing financial obligations in relation to the fences whether or not it remains a participant in the MRVC.
- (4) The Shire has an obligation to represent its community on a regional basis and its continued role in the membership of the MRVC allows that to be fulfilled and notes that the other MRVC participants have always been supportive of the Shire's regional initiatives.
- (5) The MRVC requests a meeting with the Council of the Shire of Meekatharra to better understand issues and concerns of the Shire.

The motion was Seconded by Cr Ross Pigdon.

12.2.9 COUNCIL RESOLUTION:

Moved: Cr Jason Homewood

Seconded: Cr Ross Pigdon

That the Shire of Meekatharra be informed as follows:

- (1) That the Shire has long association with the vermin fences and a founding member of the MRVC.
- (2) The MRVC acknowledges that only a small portion of the Shire boundary lies with the vermin fences however a large portion of the fences are within its boundary.
- (3) The Shire will continue to have ongoing financial obligations in relation to the fences whether or not it remains a participant in the MRVC.
- (4) The Shire has an obligation to represent its community on a regional basis and its continued role in the membership of the MRVC allows that to be fulfilled.
- (5) The MRVC requests a meeting with the Council of the Shire of Meekatharra to better understand issues and concerns of the Shire.

CARRIED 7/0

17 January 2017

Roy McClymont
Chief Executive Officer
Shire of Meekatharra

RE: Murchison Regional Vermin Council – Shire Membership

Dear Roy

My wife and I brought Hillview Station 4 years ago and have invested a substantial amount of money changing the station from a sheep operation to a cattle operation. The main reason for purchasing this station was on the bases that the station was in the vermin proof fence in order to giving us the ability to diversify our business back to small stock if possible.

I currently sit on the committee for the MRBA because I believe that the risk to all pastoral property's is to great, I have tried to get a Seat on the MRVC but as I'm not an elected official I cannot, I even moved a motion 12 months ago to have this made possible to no avail. This was brought on by a conversation with a councilor how didn't want his position on the MRVC.

1. As it stands now the proposed cell is at the very least stalled, unless the feds come to the party, and as it currently stands the MRVC's main purpose is as it has always been. That is the maintenance of the number 1 and number 2 fence for the purposes of the control of vermin. Historically the fence main focus regarding vermin has of course been wild dogs. And for many years, with the combination of baiting and APB dogger's, was incredibly successful at keeping these at bay. Remembering all this was done with no government support at all and a very limited maintenance budget. The recent injection of capital into this asset has now righted past inadequacies in maintenance, and the fence is probably at its best state of effectiveness for several decades.
2. I do believe that although the build-up of wild dogs has overwhelmed all in the southern rangelands, this for numerous reasons and all outside the best efforts of the MRVC, it hardly is a reason to give up entirely and walk away. To do so is simply supporting the Dept Of Lands and DAFWA in there long held believe that the pastoralists in the southern rangelands are not worthy of any investment, an opinion I strongly refute. Remembering that the pastoral industry is still only second to mining as the main industry in these parts, and unlike mining it also provides a management presence on the ground long term.
3. Depending on who you speak too, and considering varying seasons, the damage to cattle production from wild dogs is between 4 and 8 percent in losses to calving, on current cattle prices this adds up. Especially on places that are limited in carrying capacity, ie losses may not be noticed or factored in to costs if one runs a pastoral lease in the Pilbara or Kimberley carrying 5-10,000 cows as economies of scale means you're running costs are considerably less per head than properties that are a similar size but with smaller carrying capacity such as in the Meekatharra shire. Having said all that, if media reports and discussion at Industry forums are to be believed then wild dog predation is also

becoming a significant problem in the Kimberley and Northern Pilbara, especially during recent dry times.

4. In short, the fence is a very useful tool as it stands for wild dog control, blocking leads in both direction and giving dogger's and landholders a barrier to work against. And who knows what the future will hold as far as advances in dog control etc
5. As discussed, the fence can and should be used as a control measure for all vermin, including the large herbivores that seem to be migrating southward at an unforeseen rate of knots. These also have a potentially huge impact on the production on the pastoral leases in the Meekatharra shire.
6. Some people may need reminding that the pastoral industry and the majority of pastoralists within the Meekatharra shire are worthy of support, it is a small investment in what will continue to be the dominant land use in that shire. Also, one needs to appreciate the historical facts in the last 40 years that have lead the pastoral industry to this point, mostly it is failed government policy that has placed us in this position. All of which can be rectified if minimal support is maintained If the Meekatharra shire isn't supporting the MRVC fence, what else is it intending to do to support the pastoral industry within its boundaries? Grading of public roads doesn't count by the way...

Also, it is worth remembering that all of our shires combined through structures such as the MRVC can accomplish a lot more than each operating individually. If Meekatharra pulls out now, it is hardly a unified front that has been presented up until now. I do think that regardless of whether Meekatharra remains a member or not, the pastoralists within that shire will still derive a benefit from the existence of the fence and the MRVC managing it. At the very least they should be willing to still contribute financially if they cannot find the required delegates to sit on the MRVC.

Total length of fencing under the control of the MRVC is: No 1 Vermin Fence 556 km, No 2 Vermin Fence 195 km.

Fence lengths in the Shire of Meekatharra are:

From a point 46 km south of the intersection with the No 2 Fence at Gum Creek going north to the end of the No 1 Vermin Fence (approx. 16 km north of the Wiluna North Road) - TOTAL Length 464 km. Note this length of fence is the boundary between the Shires of Meekatharra and Wiluna.


From Gum Creek West the No 2 Vermin fence has a TOTAL length of 195 km. All of this fence is in the Shire of Meekatharra.

Kind regards

Darren and Kim Cousens
Platinum Pastoral
Hillview Station
PO Box 5
MEEKATHARRA WA 6642

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	DONATION REQUEST – MEEKA FM
Agenda/Minute Number:	9.4.1
Applicant:	Graeme Parker - Chair Meeka FM
File Ref:	ADM063
Disclosure of Interest:	Nil
Date of Report:	4 April 2017
Author:	Geoff Carberry Community & Development Services Manager


Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
------------------------	--


*Signature Senior Officer***Summary/Matter for Consideration:**

This item is for Council to consider a donation request by Meeka FM.

Attachments:

Request Letters

Background:

In the past five years the following donations have been made by Council to Meeka FM:

2011/2012	\$750
2014/2015	\$3000
2015/2016	\$3000

All donations are free of GST.

Comment:

Meeka FM has again requested a donation of \$3000 excluding GST to assist in the running of the station.

The station is currently suffering technical difficulties which have placed considerable strain on their finances.

There has been cuts in Federal Government advertising times which has also resulted in less income.

Consultation:

Roy McClymont, Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

2.9 Donations

Budget/Financial Implications:

In the 2016/2017 budget Council has a budget allocation for 'Other Donations'
To date \$10437 remains uncommitted.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PW Curley

That Council approves a donation of Three Thousand dollars (\$3000) excluding GST to assist in the operation of Meeka FM.

CARRIED 4/0



MEEKA FM Community Radio Station Inc.
PO Box 259
Meekatharra WA 6642
Phone/Fax: (08) 9981 1358
email : meekafm98.3@gmail.com
ABN: 90 041 609 059

Date: 31/03/2017

To: Roy McClymont
CEO of Meekatharra Shire
Main St Meekatharra WA 6642

Dear Mr. McClymont,

My Name is Graeme Parker and I am the chairperson for Meeka FM Community Radio Station Inc. This letter is to confirm the discussion Mitch Fialkowski and you had on the 29th of March 2017. Meeka FM Community Radio Station is grateful for the past donations the Shire of Meekatharra has made.

Our main source of income from Spots & Space has been cut back due to the Federal Governments cuts backs on advertising air time. With our ongoing running cost, such as Licence and Legal Fee's \$4852, Insurance \$1520, Power \$3711 and Phone \$1200.

Last financial year Meeka FM's Income was \$16,487 and our Expenses was \$11,598. There has been some unforeseen expenses over the past 12 months, which has put a strain on Meeka FM's finances.

Meeka FM is asking the shire of Meekatharra for a donation of \$3000.00, to help towards the running cost so that Meeka FM can get back up and running through this difficult time.

In return for donations Meeka FM will let the Meekatharra Community that the shire or Meekatharra supports, Meeka FM through the advert we have in the local dust and a knowledge meant during the day on Meeka FM Community Radio Station.

If you need any more information you can contact me on 0422951150 or send an email to meekafm98.3@gmail.com . Hoping to hear from you soon.

Your Sincerely

Graeme Parker

Chairperson for Meeka FM Community Radio Station Inc.

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	- 3 APR 2017 REC'D
OFFICER.....	
Response/Action Req'd	
Delegated To.....	

Title/Subject:	CANCELLATION OF LEASE - RED SANDBOX – GROWTH CHURCH (M.PARKER)
Agenda/Minute Number:	9.4.2
Applicant:	Not Applicable
File Ref:	ADM081
Disclosure of Interest:	Nil
Date of Report:	6 April 2017
Author:	Geoffrey Carberry Community and Development Services Manager
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary/Matter for Consideration:

This item is for Council to consider cancellation of the lease held by Michael Parker on behalf of the Growth Church of the Red Sandbox facility.

Attachments

Lease

Background:

Prior to the lease being agreed by Council the Red Sandbox facility was leased as part of a tripartite agreement to the United Church. The United Church allowed other groups to use the facility in an attempt to benefit the wider community.

The lease was relinquished as of December 31st 2015 but approval had to be sought from the third party to dissolve the tripartite agreement.

The original tripartite agreement was then dissolved and the property is unencumbered in regards to that agreement.

The facility is located on Reserve 46944 which has a purpose of Child Health, Children.

The Shire of Meekatharra holds lease of the reserve for 21 years commencing 1 January 2003.

Section 5.5 (a) (i) of the lease requires Ministerial Approval for subletting of or sharing the premises.

At the May 2016 meeting of Council it was resolved

“That Council;

- approves the lease of the Red Sandbox Facility, subject to the approval of the Minister for Lands, to the Growth Church for the purposes as indicated in the application and in accordance with the draft lease as attached. An annual rental fee of \$1.00 including GST shall be payable. The term of the lease shall be 2 years with an option, if agreed by both parties, of a further 2 years.*
- permission is granted for the Chief Executive Officer is to sign the lease on behalf of Council.*
- authorises the affixing of the Shire Seal.”*

Comment:

Mr. Parker operated the facility up until early 2017 when he suddenly left town.

After several attempts to contact Mr Parker he eventually advised that Geraldine Green was managing this and the Picture Garden Facilities.

Geraldine Green is no longer contactable therefore it is reasonable to conclude that the Growth Church no longer has control of the facility.

Since that time Yulella Corporation has advised that the keys for the facility were given to them and they are continuing to use the facility as agreed with Mr Parker.

Yulella Corporation was not aware of the lease conditions and has expressed concerns regarding the current situation.

Yulella Corporation has shown an interest in taking over the lease for their CDP program. This activity may not fall into the required purpose for the reserve/facility and would require Ministerial permission.

The lease allows for termination of the lease by either party without a reason being given.

Consultation:

Mr. Parker – Lessee
Yulella Corporation

Statutory Environment:

Local Government Act 1995 S3.58
Local Government (Functions and General) Regulations 1996 R30 (2) (b)
Land Administration Act 1997 (WA)

Policy Implications:

Nil

Budget/Financial Implications:

The facility is leased at a peppercorn rent \$1.00 including GST per annum, therefore the impact on the budget is minimal.

The lease payment for the use of the reserve is currently \$500.00 per annum.

Strategic Implications:

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr PW Curley

That Council:

- approves the immediate cancellation of the lease of the Red Sandbox Facility by the Growth Church with the lessee being given the required ninety days written notice.

- agrees to commence advertising for further interest for the leasing of the facility.

CARRIED 4/0

AGREEMENT

BETWEEN

Shire of Meekatharra

AND

The Growth Church Inc

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1. INTRODUCTION

THIS AGREEMENT is made the day of 20 BETWEEN THE
SHIRE OF MEEKATHARRA (hereinafter called the Shire) and

(hereinafter
referred to as "the Lessee")

NOW THIS AGREEMENT WITNESSES that the parties hereto hereby covenant, agree and declare as follows:

2. WHEREAS:

- 1) The Reserve, portion of Reserve No **46944**, is vested in the Shire and a Child Care Centre has been constructed thereon by the Shire.
- 2) The Shire has agreed with the Lessee that the Lessee may occupy the centre for the purposes and subject to the conditions set out in this Agreement.

3 TERM

This Agreement is for a term of years from the day of 20 and may be renewed for a further term or terms by agreement between the parties hereto PROVIDED ALWAYS that if either party wishes to terminate this Agreement either at the expiration of the said term or any further term then the party shall give 90 days written notice of termination to the other.

4. PAYMENT PROVISIONS

4.1 *Payment of Utility Accounts*

The Lessee shall pay punctually all electricity and telephone charges as required. The responsibility of other utility services in respect of the Child Care Centre are detailed elsewhere in this agreement.

4.2 *Payment of Rates*

The Shire shall pay for all water and land rates, including rubbish charges, in respect of the Child Care Centre as required.

5. MAINTENANCE

5.1 *Maintenance of the Child Care Centre Building*

The Lessee shall keep and maintain the Child Care Centre in good and substantial repair, order and condition and in a clean and neat and sanitary condition to the satisfaction of the Shire.

The Shire may make provision in its budget for the cost of major maintenance and repairs to the Child Care Centre. It is the responsibility of the Lessee to ensure that sufficient information is provided to the Shire on or around March of each year to enable the Shire to consider such requests.

The Lessee shall maintain a current inventory of furniture and equipment at all times.

The Lessee shall not be liable to remedy structural or inherent defects in the Child Care Centre except to the extent that any act or omission by the Lessee or any of its employees, agents, delegates or visitors has exacerbated or contributed to that structural or inherent defect.

5.2 Maintenance of Outdoor Areas

The Lessee shall keep and maintain the fenced part of the reserve surrounding the Child Care Centre in a safe, clean and neat condition to the satisfaction of the Shire. The Lessee is to take all reasonable steps to ensure that all playground equipment situated on or in the Child Care Centre premises and/or boundaries from time to time is as safe as is practicable having regard to the function of that playground and the ages of the children likely to use the playground. Without limiting the obligations of the Lessee under this clause, the Lessee must use its best endeavours to detect and repair as soon as possible any deterioration (whether due to wear and tear, vandalism or otherwise) of any part of a playground.

5.3 Itemised Responsibilities

The Lessee shall be responsible for ensuring that the following tasks are undertaken as required:

- a) internal and external cleaning of all areas;
- b) maintenance of lawns and gardens;
- c) cleaning and repair of gutters;
- d) maintenance of security systems and payment of related costs;
- e) installation and maintenance of telephone system;
- f) installation and maintenance of operational items including computers, facsimile machines, photocopiers, refrigerators, microwave ovens;
- g) cleaning and repairs to windows and window treatments, conditioner filters, leaking taps, light bulbs, faulty switches, fuses;
- h) annual maintenance and repairs to air conditioners;
- i) repairs to doors, tiles, floor coverings, furniture and fixtures;
- j) maintenance and repair of playground equipment;
- k) maintenance of shade areas, fences and gates;
- l) touch up painting, internal and external;
- m) correction of damage resulting from illegal acts including vandalism and graffiti;
- n) repairs and maintenance to hot water systems;

If required, the following items will be considered for funding by the Shire subject to inspection by the Shire and reasonable request:

- a) correction of structural problems;
- b) major painting, internal and external;
- c) replacement of floor coverings;

- d) provision of shade areas;
- e) provision of lighting and fences for security;
- f) replacement of heating and air conditioning systems;
- g) replacement of gutters;
- h) major car park repairs;
- i) installation and maintenance of residual current devices;
- k replacement of hot water system;
- l) replacement of stove;
- m) installation and maintenance of automatic grounds reticulation (if applicable);

6. INDEMNITY AND INSURANCE

6.1 Third Party Indemnity

The Lessee shall indemnify and keep the Shire indemnified against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever which may be taken or made against or incurred by the Shire or the Lessee as a result of the use of the Child Care Centre by the Lessee, its employees, or assigns.

6.2 Insurance

The Shire is responsible for maintaining an insurance policy for loss or damage to the Child Care Centre by fire, storm, tempest, earthquake and any other risks from time to time nominated by the Shire in the full replacement value of the Child Care Centre.

The Shire is responsible for maintaining an insurance policy for loss or damage to the contents of or fixtures in the Child Care Centre.

The Lessee must maintain with insurers approved under the Insurance Act 1984

- a) a public liability policy for an amount of not less than TEN MILLION DOLLARS (\$10,000,000);
- b) The usual worker's compensation policy for all employees of the Lessee;

The Shire may maintain an insurance policy to protect voluntary workers at the Centre.

6.3 Breach of Insurance Condition

The Lessee shall not do or omit to do any act or thing or bring or keep anything in the Child Care Centre which might render the insurance on the Child Care Centre void or voidable.

7. USE OF PREMISES BY LESSEE

7.1 Definition of Service Purpose

The Child Care Centre is a service designated to providing child care for children under school age and if places are available for school aged children outside school hours.

7.2 Use of Centre

The Lessee shall only use or permit the centre to be used as a Child Care Centre for children or for associated activities and shall not use or permit the centre to be used for any other purposes PROVIDED ALWAYS that the centre may be used for some other purpose not incompatible with the use of the centre as a Child Care Centre at a time outside the hours the centre is open.

7.3 Alterations

The Lessee shall not:

- a) cause damage to the Child Care Centre; or
- b) without limiting its obligation under clause 7.3(a), cut, maim, injure or cause to be cut, maimed or injured any of the walls or timbers of the Child Care Centre; or
- c) alter or suffer to be made any alteration to the Child Care Centre.

Alterations to the Child Care Centre including fixed outdoor structures, must be approved in writing by the Shire prior to commencement of work.

7.4 Nuisance

The Lessee shall not conduct or permit to be conducted any activity within the Child Care Centre premises and/or boundaries, which may in the reasonable opinion of the Shire be or become a nuisance or disturbance to the Shire or any local resident or the general public.

7.5 Signage

The Lessee shall not exhibit or permit upon any part of the centre or the reserve any placard, poster, sign, board or other advertisement except as previously approved by the Shire.

7.6 Vacating the Premises

The Lessee must leave the Child Care Centre in a clean and tidy condition on vacating the premises.

8. EVENT OF DEFAULT AND TERMINATION

8.1 Event of Default

This agreement may be terminated by the Shire, with immediate effect, in the following circumstances:

- a) when the Lessee commits a breach of the Agreement which cannot be remedied; or
- b) when the Lessee commits a breach of the Agreement which can be remedied and the Lessee fails to remedy that default within a certain period

- after the Shire notifies the Lessee that the Shire requires the default to be remedied; or
- c) the Lessee is convicted by any court of a criminal act or omission; or
- d) the Lessee becomes subject to any form of insolvency administration.

8.2 Notice of Intention to Terminate

Either party may terminate this Agreement, without reason, at any time during its term by ninety days written notice to the other party to this effect.

8.3 Action upon Termination

The Lessee will vacate the Child Care Centre immediately this Agreement is terminated and leave the premises in a clean and sanitary condition.

9. DISPUTE RESOLUTION

9.1 Resolution by Parties

If a difference or dispute arises at any time between the Shire and the Lessee then the Shire and the Lessee shall use all endeavours to settle the difference or dispute amicably in discussion with each other.

9.2 Notice of Dispute and Response

If after discussion regarding a dispute, under Clause 9.1, the dispute remains unresolved after 10 business days either party may give the other party Notice of the Dispute in writing within 10 business days of the discussion and failure to resolve the dispute setting out the details of the dispute. The party receiving the Notice of Dispute shall acknowledge the Notice and respond in writing to the matters raised in the Notice within 10 business days.

9.3 Arbitration of Dispute

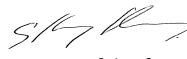
If the parties are unable to resolve a dispute then the dispute will be referred by the Shire to an independent arbitrator agreed by both parties. The resolution reached by the arbitrator will be binding on both parties.

10. RIGHTS

The Shire grants the Lessee the use of the building for the purpose of operating a Child Care Centre.

Title/Subject:	PICTURE GARDENS LEASE
Agenda/Minute Number:	9.4.3
Applicant:	Nil
File Ref:	ADM0264
Disclosure of Interest:	Nil
Date of Report:	7 April 2017
Author:	Geoffrey Carberry Community and Development Services Manager

Senior Officer: Roy McClymont
Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

This item is to consider the cancellation of the Lease of the Meekatharra Picture Gardens by Michael Parker (Growth Church).

Attachments:

Lease agreement

Background:

Over its life time the Meekatharra Picture Gardens have been leased or operated by a number of persons with varying success.

Following the relinquishment of the lease by P Hodder, verbal interest was received from several parties.

Registrations of Interest were formally advertised with only one application being received.

At the March 2016 meeting of Council it was resolved:

“That Council:

- 1. Lease lot 332, 42 Main Street, Meekatharra (Picture Gardens) to Mr Michael Parker in accordance with the attached lease.*
- 2. Authorises the Chief Executive Officer to sign the lease on behalf of the Council.”*

Comment:

Mr Parker ran the facility spasmodically up until early 2017 when he suddenly left Meekatharra. After several requests Mr Parker eventually advised that Geraldine Green was managing Picture Gardens on behalf of the Growth Church.

Geraldine Green then without the Shire’s knowledge passed control of the facility on to Lia Light. Lia was not aware of the lease conditions and has attempted to keep the facility operating.

On 5 April 2017 a break in resulting in considerable vandalism was reported to the Shire. The projector room and kiosk areas were entered with the losses of Shire equipment being a “Sound Mixer/equaliser” and one cyber lock. Lessee stock loss was considerable.

In investigating the circumstances it was revealed that very little maintenance has been carried out in accordance with the lease conditions and Mr Parker is almost impossible to contact.

Lia Light has indicated that she feels like she has been left to carry the can without being told the whole story.

The lease allows for termination if the required maintenance is not being carried out. There is considerable grass growing within the compound, a door has a broken hinge and there is evidence of gong damage to the façade leaving holes that haven't been repaired.

Consultation:

Michael Parker - Lessee
Lia Light
Roy McClymont

Statutory Environment:

Local Government Act 1995s.3.1 (1)

Policy Implications:

Nil

Budget/Financial Implications:

The lease outlines costs and fees to be paid.

Strategic Implications:

Strategic Plan 2012-2022

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley
Seconded: Cr RK Howden

That Council:

- Approves the termination of the lease held by Mr M Parker (Growth Church) of the Picture Gardens, with written notice being given as per the signed lease.
- Agrees to commence advertising for further interest for the leasing of the facility.

CARRIED 4/0

**LEASE AGREEMENT
NON EXCLUSIVE USE**

**OUTDOOR PICTURE GARDENS
LOT 332, 42 MAIN STREET, MEEKATHARRA, 6642**

This agreement is made on ____/____/____

Between the Shire of Meekatharra (The Shire) and Michael Parker (The Lessee).

The Shire holds freehold title to Lot 332, 42 Main Street, Meekatharra (the Land) on Deposited Plan 222790.

Certificate of Title Volume LR3011 Folio 41

PREMISES:

This agreement provides for non-exclusive use of the land.

The premises is offered and taken on an "as is" basis.

RENT: The rent is \$1.00 per year, to be paid in advance.

Rent is fixed for the term of this Lease Agreement.

UTILITIES:

The lessee will be responsible for the full cost of all electricity charges applicable to the premises.

The Shire will be responsible for all water charges.

TERM:

Twenty three (23) months.

Commencement Date:

1st April 2016

Expiry Date:

28th February 2018.

TERMINATION:

The Lessee may at any time terminate this Lease Agreement by giving the Shire one month notice in writing.

The Shire may at any time terminate this Lease Agreement by giving the Lessee two month notice in writing.

If the premises are not being maintained as set out in the agreement, or if movies cease to be shown for a period longer than 5 months continuous, without discussion with the Shire, the Shire will resume control of the premises and this Lease Agreement will be terminated.

Should this agreement be terminated the Lessee shall leave the premises in a clean and fit state of repair. Upon notice by the Shire any deficiency shall be rectified by the Lessee or failing this at cost to the Lessee by the Shire or its contractor.

PERMITTED USE:

The Lessee shall use the premises for the primary purpose of an outdoor picture theatre and kiosk.

Secondary community events such as Photography displays and Christmas Carols may also be conducted.

GENERAL MAINTENANCE:

The Lessee is to carry out any minor maintenance and repairs at his/her expense including, but not limited to, the toilets, kiosk area, seating facilities, fences, gates, screen etc.

The Lessee shall report to the Shire any major maintenance requirements to the Shire and the Shire shall take reasonable action to inspect and repair any such reports in a timely manner.

OWNERSHIP OF EQUIPMENT

The Shire owns the premises including but not restricted to all buildings, fencing, seating and projection screen along with all items held as part of the museum.

The following listed equipment is the property of the Shire and shall not be moved from the premise.

1 x NEC PX700WG Projector,

1 x NP10ZL Lens for projector (Long Throw),

1 x HDMI cable from DVD player to Projector,

1 x Sound System including speakers and cables.

The Shire shall have the right to request the use of the listed equipment on the condition that the request does not interfere with normal programed screenings.

The Lessee shall be responsible for the provision of all food equipment and to have such qualifications and approvals as required under the Food Act 2008

CLEANLINESS:

The Lessee shall keep the premises, including the street frontage area in a clean and tidy condition to the reasonable satisfaction of the Shire. This includes ensuring the enclosure is free from litter, glass, rubbish, other debris and generally maintains the premises in a clean and tidy condition.

SUB-LETTING:

The Lessee shall not sub-let any part of the premises.

INSURANCE:

The Shire shall keep the premises insured and the Lessee is responsible for insuring any equipment, food or materials owned by the lessee, and kept on the premises.

The Shire will not be responsible for any loss of equipment, food, materials or income what so ever.

Upon signing of this agreement the Lessee shall give to the shire proof of Public Liability insurance to the value of ten million dollars (\$10,000,000). This proof will be renewed on an annual basis

PREVAILING LOCAL GOVERNMENT LEGISLATION:

References: Local Government Act 1995 Section 3.58

Local Government (Functions and General) Regulations 1996 Reg.30

Regulation 30 (2) (e) states "A disposition of land is an exempt disposition if it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land."

Signed



Shire Chief Executive Officer

Name of Shire Chief Executive Officer

The Lessee

Name of the Lessee

Acting Deputy Chief Executive Officer, Svenja Clare declared an impartiality interest in item 9.4.4.

Title/Subject:	MEEKA GOES GREEN LEASE
Agenda/Minute Number:	9.4.4
Applicant:	Meeka Goes Green
File Ref:	Lease File
Disclosure of Interest:	Nil
Date of Report:	5 April 2017
Author:	Geoffrey Carberry Community and Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

‘Meeka Goes Green’ is requesting an extension of its current lease for a separately fenced portion of Reserve 38927.

Attachments:

Meeka Goes Green – Letter

Background:

Meeka Goes Green approached the Shire requesting council to support their recycle program. At the meeting in October 2013 the following was resolved

“Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That Council:

- 1. Donate \$1500 to Meeka Goes Green – Recycling Project conditional on receipts being received to the value of \$1500 for utilities and insurance and other reasonable operational costs (that grants can't be accessed for) as determined by the CEO in the 2013/14 period;*
- 2. Authorise the CEO to use \$1500 from the 2013/14 budget under Schedule 4 - Members of Council, Donation Various (GL 0252) when these costs are incurred in the 2013/14 financial year;*
- 3. Give budget consideration through the 2014/15 budget process, to an amount up to \$5000, upon receiving solid researched figures from Meeka Goes Green to validate the proposed budget figure;*

-
4. *Commends Meeka Goes Green for initiating this recycling project however Council has no immediately suitable facilities to house the project but will further assist Meeka Goes Green in their efforts to find a suitable location for the recycling project.*

CARRIED 4/0

Reason for Resolution Differing from Officers Recommendation:

Council deemed that the Darrigans House shed would not be a suitable location for Meeka Goes Green-Recycling Project. If a suitable Shire owned property can be found Council will consider the Meeka Goes Green-Recycling Project using these facilities."

At the April 2014 meeting of Council it was resolved:

"That Council:

- 1. Agrees to lease the separately fenced area located in the south east corner of Reserve 38937 (Depot Yard) to Meeka Goes Green for a period of three (3) years beginning 1 May 2014 and ending 30 April 2017. With such conditions as described in the attached draft lease.*
- 2. Authorises the Chief Executive Officer to sign the lease of Councils behalf.*
- 3. The former user of the compound be requested to remove any equipment within one month. Should it not be removed Council will remove it at the previous users cost."*

Comment:

As part of the original lease condition an extension equivalent to the original term could be requested. This request has now been made.

The original lease required Meeka Goes Green to pay for the installation of power to the site, whilst this was carried out a sub meter was not installed, therefore power consumption has not been charged.

Note: It is only allowable to have one mains feed into any one title even though this is a separately fenced portion of land.

Water charges were to be covered by the Shire but the lessee has installed a rain water tank which meets their needs, therefore there has been no cost to the Shire.

They are now asking that power charges be covered as part of the lease.

Council could decide to cover these costs or advise the lessee to install a sub meter at their cost, as was required in the original lease, to identify the usage.

Based on the equipment installed and the limited use the estimated cost of power usage is between \$120 and \$150 per annum.

Since beginning their operation the lessee has been awarded a number of awards and is very proactive in their approach to recycling.

Under the vesting order for the reserve Council has power to lease up to 21 years subject to ministerial consent.

Normally such land transactions would require to be advertised however Local Government (Functions and General) Regulations 1996 Regulation 30 (2) (b) grants exemption if the land is disposed of to a body, whether incorporated or not —

- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government Act 1995 Section 3.58 – Disposing of Property

Local Government (Functions and General) Regulations 1996 Regulation 30

The transaction is exempt under Regulation 30 (2) (b)

Policy Implications:

Nil

Budget/Financial Implications:

Current power consumption is not charged, so there is a nil effect on the current budget if this situation continues.

Strategic Implications:

Strategic Plan 2012-2022:

KRA - Natural Environment, Support sustainable and use of renewable resources, Examine potential and feasibility of introducing waste recycling in town.

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr PW Curley

That Council:

- agrees that the extension of the lease, of the separately fenced area located in the south east corner of Reserve 38937 (Depot Yard) to Meeka Goes Green for a period of Three (3) years beginning 1 May 2017 and ending 30 April 2020, be undertaken as a disposition that is exempt from section 3.58 of the Local Government Act 1995 in accordance with Regulation 30 (2) (b) of the Local Government (Functions and General) Regulations 1996;
- seek ministerial consent of the lease as is required by the vesting order.
- agrees to cover the ongoing cost of power usage with the appropriate change of the lease conditions being noted.
- authorises the Chief Executive Officer to sign the lease on Council's behalf.

CARRIED 4/0



Meeka Goes Green
PO Box 268
Meekatharra WA 6642

31th March 2017

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Roy

MEEKA GOES GREEN RECYCLING CENTRE – Request to extend lease of Part Lot 500, Railway Street

I refer to current lease dated 24th April 2014 between Shire of Meekatharra and Meeka Goes Green (MGG) which is due to expire on 30th April 2017.

We respectfully request an extension to the current lease of three years to 30th April 2020, under the same terms, with one amendment regarding utilities; the current lease states 'The lessee will be responsible for the full cost of all electricity charges including connection applicable to the premises. The Shire will be responsible for all water charges'. MGG have installed a rainwater tank on the site and is adequate to provide our water supply and therefore is at no cost to the Shire.

As agreed, MGG paid for the connection of the power supply however as there is no sub meter we have been unable to pay for our electricity usage. We currently only use electricity for two hours a week to run the crushing baler, one fan and lights so usage is minimal. Therefore, we respectfully ask that Shire might consider bearing the electricity costs instead of the water costs.

On behalf of the Meeka Goes Green Committee I take this opportunity to extend our gratitude for the support the Shire of Meekatharra has provided to assist us becoming a regular, operational facility and award-winning community project which enhances the 'Green' profile of the town.

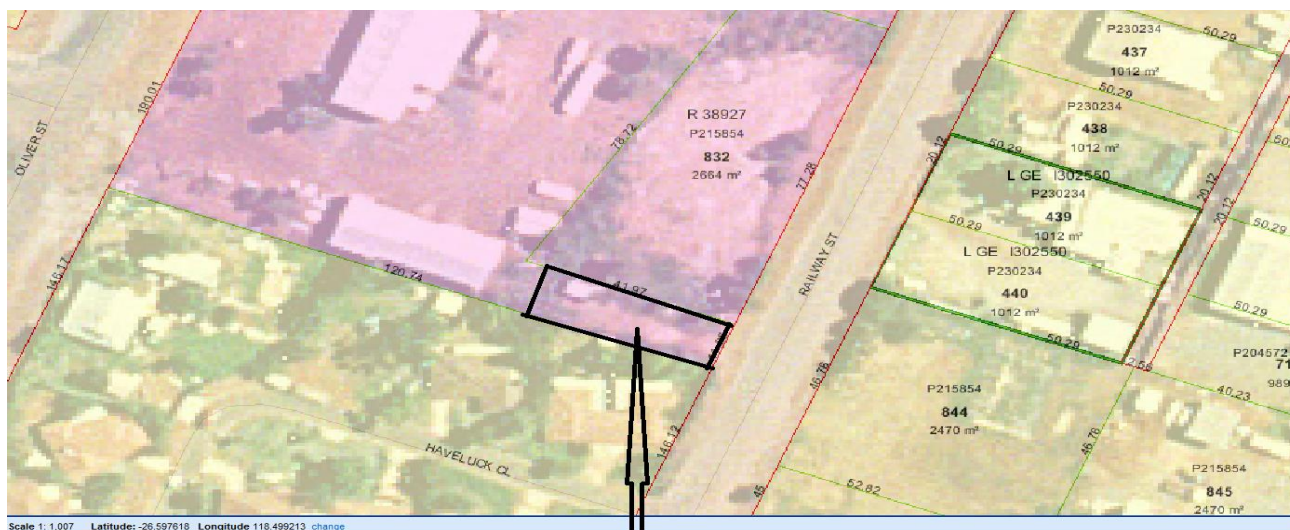
Yours faithfully,

Mitch Fialkowski
Chair, Meeka Goes Green

**Keep Australia Beautiful 2016 State Winner for
Litter Prevention and Waste Management: Meekatharra**



SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	31 MAR 2017 REC'D
OFFICER.....	CPSM
Response/Action Req'd	y
Delegated To.....	



Requested block - part of Reserve 38927 - seperated fenced area

**LEASE AGREEMENT
NON EXCLUSIVE USE**

COMPOUND

Part Reserve 38927, RAILWAY STREET, MEEKATHARRA, 6642

This agreement is made on ____/____/____

Between the Shire of Meekatharra (The Shire) and Meeka Goes Green (The Tenant).

The Shire holds management rights with power to lease, subject to ministerial consent, for Reserve 38927 Railway Street, Meekatharra (the Land) on Deposited Plan 69309.

Certificate of Title Volume LR3161 Folio 607

PREMISES:

This agreement provides for use of the land as fenced and located in the South Eastern Corner of the Reserve totalling 501.96 m2.

The premise consists of the land, a shed and associated fencing and is being taken on an "as is" basis.

RENT: The rent is \$1.00 including GST per year, to be paid in advance.

Rent is fixed for the term of this Lease Agreement.

UTILITIES:

The Shire will be responsible for all water and power charges.

TERM:

Three(3) years.

Commencement Date:	Extension Dates
1st May 2014	1st May 2017
Expiry Date:	Expiry Date:
30th April 2017	30th April 2020

Term Renewal

Subject to the approval of Council the tenant shall have the right to request an extension, not exceeding the original term, of the lease.

TERMINATION:

The Tenant may at any time terminate this Lease Agreement by giving the Shire one month notice in writing.

The Shire may at any time terminate this Lease Agreement by giving the Tenant two month notice in writing.

If the premises are not being maintained as set out above, or if the recycling program ceases to be for a period longer than 5 months continuous, without discussion with the Shire to vary this clause, the Shire will resume control of the premises and this Lease Agreement will be terminated.

PERMITTED USE:

The tenant shall use the premises for the sole purpose of undertaking a recycling program.

EQUIPMENT USED ON SITE:

The tenant shall be responsible for the provision of all equipment associated with such a program. The equipment used shall meet all required standards in accordance with any Act or Regulation governing its use or operation.

MAINTENANCE:

The tenant is to carry out any minor maintenance and repairs at his expense

The tenant shall report to the Shire any major maintenance requirements caused through no proven fault of the lessee's and the Shire shall take responsible action to inspect and repair any such reports in a timely manner.

CLEANLINESS:

The tenant shall keep the premises, including the street frontage area in a clean and tidy condition to the reasonable satisfaction of the Shire. This includes ensuring the enclosure is free from litter, glass, rubbish, other debris and generally maintains the premises in a clean and tidy condition.

SUB-LETTING:

The tenant shall not sub-let any part of the premises.

INSURANCE:

The Shire shall keep the premises insured and the lessee is responsible for insuring any equipment or materials kept on the premises.

The Shire will not be responsible for any loss of equipment or materials what so ever.

Upon signing of this agreement the tenant shall give to the shire proof of Public Liability insurance to the value of ten million dollars (\$5,000,000). This proof will be renewed on an annual basis

EMISSIONS:

Noise: Any operation that causes noise over and above normal levels shall only be conducted between 7am to 8pm Monday to Friday, 8am to 6pm Saturday and 9am to 5pm Sunday.

Environmental: Every effort shall be made to ensure no emissions (dust, smell or water) to the environment occur. All non recycle materials shall be removed to a proper waste disposal site on a minimum weekly basis.

PREVAILING LOCAL GOVERNMENT LEGISLATION:

References: Local Government Act 1995 Section 3.58

Local Government (Functions and General) Regulations 1996 Reg.30

Regulation 30 (2) (b) states The transaction is exempt if;

(b) the land is disposed of to a body, whether incorporated or not —

- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

SIGNITURIES

Signature of Shire Chief Executive Officer

Name of Shire Chief Executive Officer

Signature of the Tenant

Name of the Tenant

9.5 HEALTH BUILDING AND TOWN PLANNING

Title/Subject:	NEW ADVERTISING SIGNS FOR MEEKATHARRA CARAVAN PARK - LOTS 281 TO 289 PLUS 745 MAIN STREET - TOWN PLANNING
Agenda/Minute Number:	9.5.1
Applicant:	Meekatharra Accommodation Centre Team - Michelle
File Ref:	A2144
Disclosure of Interest:	Nil
Date of Report:	12 April 2017
Author:	William V Atyeo Principal Environmental Health Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

The Meekatharra Caravan Park, known as the Meekatharra Accommodation Centre has applied to update and add signage to the front of their premises as depicted in the attached. The name may have changed but the facilities have not changed and management wishes to update and improve their signage.

Attachments

A copy of the layout and colours and sizes of the signage as Attachments 1 – 4.

Background:

The premises were known as the Meekatharra Caravan Park, but that has changed and so management wishes to change and improve signage to the facility as shown in the attached.

Comment:

All signs are within the permitted sizes and I see no problem with their placement. I did ask that they seek permission from the Department of Transport and they have come back with they require Council's decision on the matter before they will offer a decision. I even referred it to the Department personally and received no answer except what has come back through the management of the Centre.

The signs are all considered minimal and are able to be affixed with the consent of Council.

A condition could be that the Department of Transport approves the signs as required, plus the area to the front and entrance to the shop and facility be landscaped for a more aesthetically pleasing presentation of the front area.

Consultation:

Peter Herbert – Main Roads

Statutory Environment:

Planning Development Act 2005

Meekatharra Town Planning Scheme No. 3

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PW Curley

That Council approves the application by Meekatharra Accommodation Centre to place Advertising signs to their facilities as applied for on lots 281 to 289 and Lot 745 Main Street Meekatharra conditional upon:

1. compliance with Main Roads Department WA approval with whatever conditions they may impose on the development.
2. that the owners/operators of Meekatharra Accommodation Centre define and upgrade the front of their premises with appropriate landscaping and traffic movement clarity, at all times complying with the requirements of the Main Roads Department WA.
3. that the management of the Meekatharra Accommodation Centre supply Council with a copy of the approval and conditions that are issued by the Main Roads Department WA.

CARRIED 4/0

9.6 WORKS AND SERVICE

The Shire President, Cr NL Trenfield left the meeting at 11:30am.

The Shire President, Cr NL Trenfield returned to the meeting at 11:32am.

Cr DK Hodder left the meeting at 11:50am.

Cr DK Hodder returned to the meeting at 11:52am

Title/Subject:	ASHBURTON DOWNS ROAD – HEAVY HAULAGE
Agenda/Minute Number:	9.6.1
Applicant:	Aragon Resources Pty Ltd
File Ref:	RD 067
Disclosure of Interest:	Nil
Date of Report:	11 April 2017
Author:	Roy McClymont Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
------------------------	--



Signature Senior Officer

Summary/Matter for Consideration:

Council may consider a request from Aragon Resources Pty Ltd who intend to transport ore from their mine sites at Horseshoe Lights and Harmony to the newly commissioned Fortnum processing facility. The haul routes will include sections of Horseshoe Lights Road, Ashburton Downs Road, Fortnum Gold Access Road and the Peak Hill – Three Rivers Road.

Attachments:

Letter from Aragon Resources Pty Ltd

Letter to Aragon Resources 5 April 2017 (regarding the Horseshoe project)

Copy of Main Roads RAV Prime Mover Trailer Combinations Categories

Background:

Aragon Resources are part of the Westgold/Metals X group.

Council considered a similar request from Horseshoe Manganese Pty Ltd late last year. The haulage task in that case was to haul over 64 kilometres of Ashburton Downs Road as below;

- A Trial of 10,000 tonnes over about 3 weeks starting mid December 2016 or January 2017. (this equates to about 5 loaded road trains per day over 21 days)
- The main project of 25,000 to 30,000 tonnes starting February/March 2017 (this equates to about 290 loaded road train movements)

The Aragon haul task is for 180,000 tonnes out of Horseshoe and 200,000 tonnes out of Harmony equating to about 2,400 loaded triple road trains from Horseshoe and 2,670 from Harmony. The Horseshoe haul distance is 35.7 kilometres on Council roads and the Harmony distance is about 61 kilometres on Council roads.

The bond amount requested of Horseshoe Manganese Pty Ltd was \$812,500 which was calculated based on half the estimated cost to reform and resheet the haul route (at \$25,000 per kilometre over 65 kilometres).

Horseshoe Manganese were required to provide a minimum of two semi water trucks and to spray a minimum of 600,000 litres of water per day.

Comment:

Anthony Buckingham has provided a very informative and detailed request.

The CEO has provided Mr Buckingham with the physical requirements for the Horseshoe haul program which traverses 36 kms of Council roads including 12.8kms of Ashburton Downs Road. This commencement of this project is imminent (this month). At this stage, however no requirement for a bond has been requested.

Council may still amend the CEO's requirements as described in the letter of 5 April 2017 and impose a bond for the Horseshoe program.

The commencement of the Harmony project is scheduled for June 2017.

Based on the formula used to establish the bond amount for Horseshoe Manganese Pty Ltd (but disregarding the significantly larger tonnages from Aragon) the following bonds could apply for the Aragon Resources haul plans;

Horseshoe Mine to Fortnum: 36 kms = \$450,000

Horseshoe to Fortnum excluding the Fortnum Gold Access Road: 19 kms = \$237,500

Harmony Mine to Fortnum: 63 kms = \$787,500

Harmony Mine to Fortnum excluding the Fortnum Gold Access Road and Harmony Access: 44 kms = \$550,000

The above calculations include the routes over four Council roads including the Fortnum Gold Access Road.

The programs will be hauled using triple road trains with dual drive prime movers. Three trailers 39.5m long hauling 75 tonnes of ore per trip.

The Horseshoe haul program was originally scheduled for 2,100 tonnes per day which equates to 28 loaded truck movements per day (56 total trips). However Aragon advise that this has been reviewed and will now be run using 2 road trains doing 5 to 6 loads per day This equates to 12 loaded truck movements per day or 24 total trips.

The Harmony haul program is scheduled for a duration of 12 to 14 weeks.

Consultation:

Works Group Chair; Cr Trenfield

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council

1. Reviews the conditions provided by the CEO (in his letter of 5 April 2017) for Aragon Resources Horseshoe mine program and makes amendments as required.
2. Applies a bond of \$240,000 to the Horseshoe mine haul project.
3. Approves concessional loading on Horseshoe Lights Road, Fortnum Gold Access Road and the Peak Hill – Three Rivers Road up to Main Roads Restricted Access Vehicle Category 10 Prime Mover Trailer Combinations.
4. Requires the following conditions for the Harmony mine haul project:
 - All ore trucks (loaded and empty) are to restrict their speed to a maximum of 60 kmh.
 - Ore trucks are restricted to a maximum of 16 loaded truck movements per day and maximum of 75 tonne ore load per RAV Category 10 (A) vehicle.
 - Aragon Resources Pty Ltd to provide as a minimum two semi water trucks with a capacity of 25,000 to 30,000 litres to water the haul roads on days that their road trains are running, and as required otherwise, with a minimum of 600,000 litres of water per day being sprayed on the road. Watering should concentrate on maintaining the integrity of the road with a focus, as required, on sections that are more susceptible to damage.
 - Aragon Resources Pty Ltd to provide a suitable grader, roller and additional water truck along with competent operators to maintain the road to a satisfactory strict standard as required by Council and as instructed by Council's Works and Services Manager. This equipment and operators must be on constant stand by with the ability to mobilise to the site within 48 hours of notice being provided by the Shire to undertake road maintenance.
 - Aragon Resources Pty Ltd is permitted to use Council water facilities except when required for Council use. There is one Shire owned bore in the section of road.
 - Aragon Resources Pty Ltd is to provide pumps and generators to supply sufficient water for the purpose and to the satisfaction of the Shire. Three phase submersible pumps should be used with a maximum capacity of up to 15 tonnes per hour. The Shire recommends Grundfos KRC SP14-8A or similar.
 - The Shire water facilities are to be used only for road maintenance on Ashburton Downs Road and not under any circumstances for mining operations.
 - The Shire will monitor the condition of the road and may, if necessary, require Aragon Resources Pty Ltd to increase maintenance operations, including but not limited to, the provision of a third water truck for watering the road.
 - Signage to be placed on the road warning of 'Road Trains Entering' on either side of the entry intersections onto Ashburton Downs Road.

-
- Signs stating words to effect of “Warning; Road Trains travelling at 60 km/h over next 38 kms” are to be placed at the start of the haul section at both ends of the haul route on Ashburton Downs Road.
 - Stop signs are to be placed at the intersection from existing haul road onto the Ashburton Downs Road.
 - Any road maintenance or construction work on the haul road from the mine site to Ashburton Downs Road is to be constructed to the Shires satisfaction in terms of location and design (in order to avoid damage to Ashburton Downs Road).
 - The Shire will require a bond or bank Guarantee to be paid to cover the Shires costs in the event that Aragon Resources Pty Ltd ceases operations and leaves the road or part of the road in a condition that is deemed unsatisfactory by the Shire. The bond amount will be \$550,000.

Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr RK Howden

That Council:

1. Endorses the conditions provided by the CEO (in his letter of 5 April 2017) for Aragon Resources Horseshoe mine program without amendment.
2. Applies a bond of \$240,000 to the Horseshoe mine haul project.
3. Approves concessional loading on Horseshoe Lights Road, Fortnum Gold Access Road up to Main Roads Restricted Access Vehicle Category 10 Prime Mover Trailer Combinations.
4. Will consider the conditions for the Harmony mine haul project at a future meeting following a site meeting with Aragon Resources and the provision of further information including haul route options and water access.

CARRIED 4/0

Reason for Resolution Differing from Officers Recommendation:

Council requires further information regarding the Harmony mine haul project.



Meekatharra Shire
Main Street
PO Box 129
Meekatharra, WA, 6642
08 9980 0600
ceo@meekashire.wa.gov.au

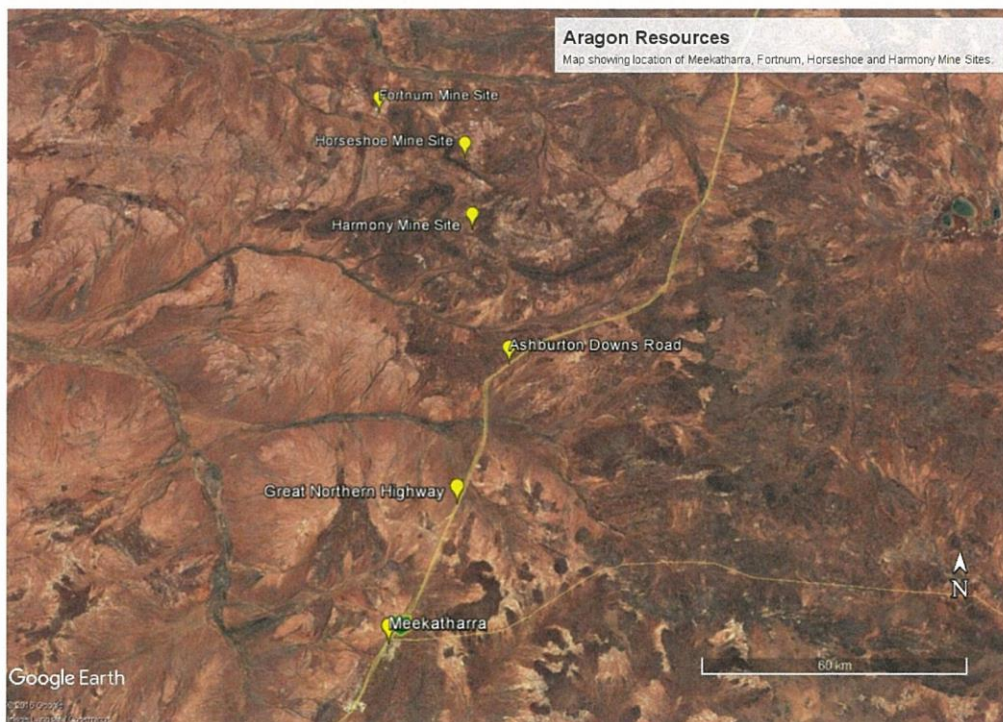
Meekatharra Shire,

Aragon Resources (owner of the Fortnum Gold Mine and a subsidiary of West Gold Resources) is writing to the Meekatharra Shire for approval to haul initial low grade stockpile inventories along the Ashburton Downs – Meekatharra Road.

The historical low grade piles located at Harmony and Horseshoe Open Pits have been evaluated over the past 12 months and assessed to be marginally economic. Aragon Resources proposes to commission the Process Plant (due for completion at the end of March 2017) with a combination of these two inventories as well as ore local to the Fortnum Mill (not requiring haulage along the Ashburton).

The below table summarises the proposed low grade piles requiring approval from the Shire.

Horseshoe	180,000 tonnes
Harmony	200,000 tonnes



Map showing location of Meekatharra and the Fortnum Mine Site.

It is expected that haulage from the Horseshoe prospect would commence in April 2017 and have a duration of 12 weeks. Haulage would occur on day shift only – carting material during

the hours of 6:00am to 6:00pm. Total haulage length from the Horseshoe stockpile to Fortnum ROM is 35.7km. Cartage of this particular inventory involves also approval from the Shire to cart along the Horseshoe Lights Access Road (5.9km length).

Haulage from Harmony prospect would be expected to commence in June 2017 and have a duration of 12 to 14 weeks. Haulage would occur on day shift only – carting material during the hours of 6:00am to 6:00pm. Total haulage length from the Harmony stockpile to Fortnum ROM is 63.4km. Cartage of this particular inventory involves also approval from the Shire to cart along the Peak Hill – Three Rivers Road (6.2km length).

Horseshoe Mine to ROM	Horseshoe Lights Road	5.9 km
	Ashburton Downs Road	12.8 km
	Fortnum Mine Road	17.0 km
		35.7 km
Harmony Mine to ROM	Harmony Access	2.4 km
	Peak Hill / Three Rivers Road	6.2 km
	Ashburton Downs Road	37.8 km
	Fortnum Mine Road	17.0 km
		63.4 km

Distances for Ore Stockpile haulage to Fortnum Processing Plant



Map showing sections of Ashburton Downs Road to be utilised during ore haulage.

The following conditions will be placed on Aragon during periods of haulage along the Ashburton Downs Road to maintaining road conditions and public safety:

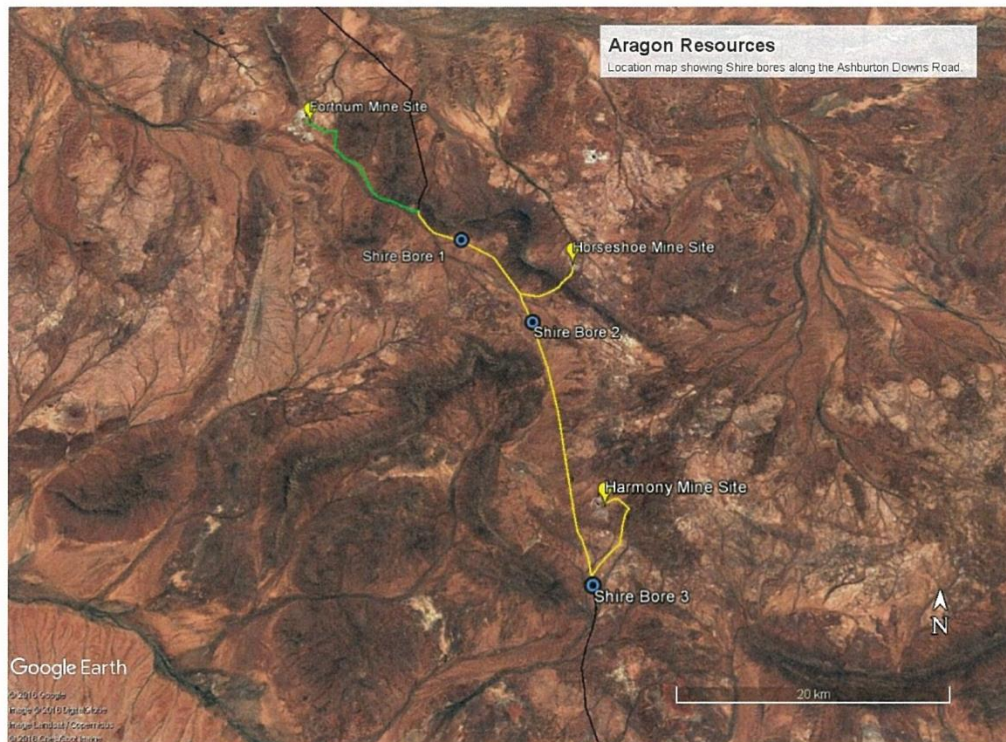
- | | |
|---|--|
| 1 | Aragon Resources will notify in writing to the Shire the commencement and completion of each the Horseshoe and Harmony haulage programs.
Aragon Resources will provide, prior to commencement, details of the haulage |
|---|--|

	provider (contractor), haul truck configuration as well as a Safety Management Plan.
2	Haulage provider will comply with Main Roads WA Heavy Vehicle RAV Network 10 conditions – category for which Ashburton Downs Road is designated under http://reportingcentresources.mainroads.wa.gov.au/public/data/HVS/RAV/Network%20Tables.Tandem%20Drive%20Network%2010.pdf
3	Appropriate signage will be installed along the Ashburton Road to highlight the use of haul trucks along its path. Signs will read: <i>Fortnum Gold Mine</i> <i>Haulage Trucks used on this roadway</i> <i>Please take Caution</i> <i>Trucks on CH20 (UHF)</i> These signs will be displayed at both ends of the haulage path as well as at any significant roadway intersections within the circuit. All signs will be a minimum of 1500mm H x 2000mmW in size.
4	All intersections onto the Ashburton Road utilised by the haulage fleet will be STOP signed. Stop signs will be posted at the intersections as well as 100m prior with “ <i>Caution Stop sign ahead</i> ”. Aragon will enforce adherence to all Heavy and Light Vehicles stopping with training and supervision.
5	Any remedial works required to ensure “t” style intersections are established at these intersections will be undertaken by the haulage provider. Providing perpendicular / ninety degree access road intersections will increase the visibility of oncoming traffic, providing a safe and appropriate control for merging traffic. Caution signs at both Ashburton ends of the “t” intersection will be sign posted as: <i>Caution</i> <i>Haulage Truck Intersection</i> <i>Trucks on CH20 (UHF)</i>
6	Road conditions will be maintained during the haulage project and, where required, areas repaired due to direct or indirect activities of Aragon. Maintenance standards will be measured by the relative condition of the remaining Ashburton Downs Road not hauled along. Repair requirements include, but not limited to, floodway washouts, culvert replacements, and parallel diversion bunds for flood protection. In general terms the roadway hauled along shall be left in the same state that Aragon first inherited.
7	Any roadway modifications, changes to what was firstly inherited, will first require written approval from the Shire. This may include, but not limited to, re-alignment of the roadway, intersection modifications or altering the flood protection earthworks.
8	A Grader will be included within the haulage fleet inventory to ensure the roadway is adequately maintained.
9	A Watercart will be included within the haulage fleet inventory to ensure roadway is adequately dust suppressed.
10	All local stakeholders will be contacted prior to commencing.
11	During periods of significant rainfall, all haulage operations will cease and await Shire approval for recommencement.
12	Any infrastructure setup established as part of the haulage program (eg. bore field standpipes) will be available to Shire representatives.

Aragon Resources would also seek permission from the Meekatharra Shire to access and utilise a series of historical bores which shadow the Ashburton Downs roadway. It is

proposed that these production bores be used for dust suppression. Bore locations are shown below.

Bore #1	651829E / 7184999N
Bore #2	658221E / 7177054N
Bore #3	663389E / 7155023N



Map of Shire bore locations along the Ashburton Downs road.

The following conditions will be placed on Aragon for use of the Ashburton Downs Road Bore field:

1	Aragon Resources will notify in writing to the Shire the commencement and completion of water production from the Bores.
2	Bores in use will house an appropriately sized borehole pump, notional 5.5kW 12 stage 6inch.
3	Borehole pump will run from a self-contained 50-80kva diesel generator and fueled by a double skinned C1 tank (notional 4.0kL). The system will be setup to ensure there is a 'shut off timer' to ensure the bore is not accidentally left on creating water overflow.
4	The diesel generator will be placed within an appropriate 'radius of clearing' (15m) to ensure no mechanical failure can cause a fire hazard.
5	Borehole pump will feed either directly into a standpipe or a poly tank. Aragon will not utilize the historical turkey nests adjacent to each bore.
6	Aragon is liable for any infrastructural damages to the bore, though not liable for hydrological conditions causing the bore to dry up.
7	Aragon Resources will be responsible for departmental testing and monitoring of the

	bores during the periods of utilization. Details of the testing / monitoring will be aligned to the requirements set out by the DoW under the existing Fortnum Ground Water License. These results will be available to the Shire.
--	--

Aragon Resources trusts that the information provided in this Letter meets the requirements of Meekatharra Shire in utilising the Ashburton Downs Road for ore stockpile haulage to the Fortnum processing plant.

Should you require any additional information and have any questions relating to the proposed road usage, please contact Aragon Resources, contact details provided below.

Regards,

Anthony Buckingham
General Manager
Aragon Resources – Fortnum
t: 08 9981 4501
m: 0408 740 668
e: Anthony.Buckingham@westgold.com.au

Mathew Green
Environment Officer
Aragon Resources - Fortnum
e: Mathew.Green@westgold.com.au



Our Ref: ADM 210 & R067

5 April 2017

Anthony Buckingham
Aragon Resources - Fortnum
Email; Anthony.Buckingham@westgold.com.au

Dear Anthony

**ORE HAULAGE – ASHBURTON DOWNS ROAD
HORSESHOE – 180,000 TONNES**

Thank you for letter regarding haulage from the Horseshoe and Harmony sites.

My understanding of the Main Roads Restricted Access Vehicle system is that the haulage contractor will need to obtain a concessional permit to haul on the Horseshoe Lights Access Road and the Fortnum Access Road.

I have reviewed your proposal for haulage from Horseshoe in accordance with your letter and provide the following conditions:

- All ore trucks (loaded and empty) are to restrict their speed to a maximum of 60 kmh
- Aragon Resources Pty Ltd to provide as a minimum one semi water truck with a capacity of 25,000 to 30,000 litres to water the Ashburton Downs Road and Horseshoe Lights Access Road on days that their road trains are running, and as required otherwise, with a minimum of 200,000 litres of water per day being sprayed on the roads. Watering should concentrate on maintaining the integrity of the road with a focus, as required, on sections that are more susceptible to damage
- Aragon Resources Pty Ltd to provide a suitable grader and roller along with competent operators to maintain the road to a satisfactory strict standard as required by the Shire and as instructed by Council's Works and Services Manager. This equipment and operators must be on constant stand by with the ability to mobilise to the site within 48 hours of notice being provided by the Shire to undertake road maintenance.

- Aragon Resources Pty Ltd is permitted to use Council water facilities except when required for Council use. There is one Shire owned bore on the section of Ashburton Downs Road identified as Bore one on your diagram.
- Aragon Resources Pty Ltd is to provide pumps and generators to supply sufficient water for the purpose and to the satisfaction of the Shire. On the Shire bore a three phase submersible pump should be used with a maximum capacity of up to 12 tonnes per hour. The Shire recommends Grundfos KRC SP14-8A or similar.
- The Shire water facilities are to be used only for road maintenance on the Roads and not under any circumstances for mining operations.
- The Shire will monitor the condition of the road and may, if necessary, require Aragon Resources Pty Ltd to increase maintenance operations, including but not limited to, the provision of a second water truck for watering the road
- Signage is to be placed on the roads as stated in your letter.
- Signs including words to effect of "Warning; Road Trains travelling at 60 kmh over next 13 kms" are to be placed at the start of the haul section at both ends of the haul route on Ashburton Downs Road.
- Stop signs are to be placed at the intersections as stated in your letter.
- Any road maintenance or construction work on the intersections to Ashburton Downs Road is to be constructed to the Shires satisfaction in terms of location and design (in order to avoid damage to Ashburton Downs Road)
- The Shire may require a bond or bank Guarantee to be paid to cover the Shires costs in the event that Aragon Resources Pty Ltd ceases operations and leaves the road or part of the road in a condition that is deemed unsatisfactory by the Shire. The Shire will discuss this matter at its next meeting to be held on Saturday 22 April 2017 along with your proposed program from the Harmony site.

These requirements are based on your advice of the following proposed program:

- *The Horseshoe project of 180,000 tonnes starting April 2017 over a period of 12 weeks (this equates to about 2,000 loaded road train movements) Distances stated; Horseshoe Lights Access Road 5.9km, Ashburton Downs Road 12.8 km and Fortnum Access Road 17 km.*

Over the last 5 years the Shire has spent over \$7 million dollars on capital upgrades on Ashburton Downs Road. The Shire therefore has a keen interest in ensuring that this and all other maintenance work on the road in recent years is preserved.

Council has historically allowed mining haulage on Ashburton Downs Road by continuing its support of the Restricted Access Vehicle Period Permit system on that road. Aragon Resources Pty Ltd will need to closely monitor the condition of the road and ensure that the road is well maintained and left, after haulage operations cease, in the same condition as it was found at commencement of haulage.

The Shire will monitor the condition of the road and may require Aragon Resources Pty Ltd to implement further measures to ensure that the condition of the road is maintained.

In the event that the road is not being maintained to a reasonable standard, or that Aragon Resources Pty Ltd fails to strictly comply with the above conditions, Council will consider withdrawing its support of the Restricted Access Vehicle Period Permit system on Ashburton Downs Road.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Roy', with a long horizontal flourish extending to the right.

Roy McClymont
Chief Executive Officer

Cc. WSM John Dyer

Prime Mover, Trailer Combinations

2016

Heavy Vehicle Services

VEHICLE DESCRIPTION AND CONFIGURATION CHART (RAV) – PRIME MOVER, TRAILER COMBINATIONS EXAMPLES					Axle Spacing Table	Length (m)	Mass (T) Maximum Permitted Mass	RAV Network	
Category 1	(A) PRIME MOVER, SEMI TRAILER TOWING A PIG TRAILER 	(B) PRIME MOVER TOWING AN OVERHEIGHT SEMI TRAILER 	(C) SHORT B-DOUBLE 	(D) TWINSTEER PRIME MOVER TOWING SEMI TRAILER 	(A) (B) (C) (D)	≤20 ≤19 ≤20 ≤19	50 42.5 50 47.5	Network 1	
Category 2	(A) PRIME MOVER, SEMI TRAILER TOWING A PIG TRAILER 	(B) PRIME MOVER TOWING SEMI TRAILER 	(C) B-DOUBLE 	(D) SHORT B TRIPLE 	(E) CAR CARRIER SEMI TRAILER 	(A) (B) (C) (D) (E)	≤27.5 ≤20 ≤27.5 ≤27.5 ≤25	65.5 47.5 67.5 87.5 42.5	Network 2
Category 3	(A) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER 	Example of Axle Groups 			(A)	B	≤27.5	84	Network 3
Category 4	(A) PRIME MOVER, SEMI TRAILER TOWING 6 AXLE DOG TRAILER 	Example of Axle Group with An Optional Axle 			(A)	A	≤27.5	87.5	Network 4
Category 5	(A) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER 	(B) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER AND CONVERTER DOLLY 	(C) B-DOUBLE TOWING A CONVERTER DOLLY 	(D) B-TRIPLE 	(A) (B) (C) (D)	B B A A	>27.5, ≤36.5 >27.5, ≤36.5 >27.5, ≤36.5 >27.5, ≤36.5	84 84+d 67.5+d 84	Network 5
Category 6	(A) PRIME MOVER, SEMI TRAILER TOWING 6 AXLE DOG TRAILER 	(B) B-TRIPLE 	(C) PRIME MOVER SEMI TRAILER TOWING A 6 AXLE TRAILER & CONVERTER DOLLY 		(A) (B) (C)	A A A	>27.5, ≤36.5 >27.5, ≤36.5 >27.5, ≤36.5	87.5 87.5 87.5+d	Network 6
Category 7	(A) PRIME MOVER, TOWING SEMI TRAILER AND B DOUBLE 	(B) B-DOUBLE TOWING A DOG TRAILER 			(A) (B)	A A	>27.5, ≤36.5 >27.5, ≤36.5	107.5 107.5	Network 7
Category 8	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER AND CONVERTER DOLLY 		(D) PRIME MOVER, SEMI TRAILER TOWING A B-DOUBLE 	(A) (B) (C) (D)	B B A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤45 >36.5, ≤45	120.5 84+d 107.5 107.5	Network 8
Category 9	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 9
Category 10	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 10
Category 11	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 11
Category 12	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 12
Category 13	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 13
Category 14	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 14
Category 15	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 15
Category 16	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 16
Category 17	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 17
Category 18	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 18
Category 19	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 19
Category 20	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 20
Category 21	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 21
Category 22	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 22
Category 23	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 23
Category 24	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 24
Category 25	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 25
Category 26	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 26
Category 27	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 27
Category 28	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 28
Category 29	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 29
Category 30	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 30
Category 31	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 31
Category 32	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 32
Category 33	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 33
Category 34	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 34
Category 35	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 35
Category 36	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	127.5 127.5 127.5 147.5 147.5 87.5+d	Network 36
Category 37	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS 	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS 		(D) PRIME MOVER, SEMI TRAILER TOWING 2 DOG TRAILERS 	(A) (B) (C) (D) (E) (F)	A A A A A A	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤		

- Operators using a category of RAV outlined in this document must operate that RAV in accordance with the OPERATING CONDITIONS and only on the network specified.
- These diagrams are a visual indication of the vehicle only.
- Operators must refer to the OPERATING CONDITIONS for the full vehicle description.

- The height of the vehicle can exceed 4.3 m but MUST NOT exceed 4.5 m when it is:
 - built to carry livestock or;
 - carrying a crane to carry livestock or;
 - carrying vehicles or more than one deck or;
 - carrying a multi-modal container or;
 - carrying a large indivisible item or;
 - When operating with an appropriately licensed over height escort side or pannetechon trailer.
- Maximum height of Pig Trailer must not exceed 3.5m.

Heavy Vehicle Services
Tel: 138 HVO (486)
Email: hvs@mainroads.wa.gov.au
Website: www.mainroads.wa.gov.au



9.7 CONFIDENTIAL ITEMS

Acting Deputy Chief Executive Officer, Svenja Clare, declared a financial interest in item 9.7.1 and left the meeting at 12:00pm.

Chief Executive Officer, Roy McClymont and Community Development and Services Manager, Geoff Carberry, both left the meeting at 12:00pm.

Moved: Cr RK Howden

Seconded: Cr PW Curley

That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concerns matters of a confidential nature.

This is in accordance with the Act:

- **Section 5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.**
- **Section 5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.**

CARRIED 4/0

CONFIDENTIAL ITEM

(all confidential items removed)

Moved: Cr PW Curley

Seconded: Cr RK Howden

That the meeting be opened to the public.

CARRIED 4/0

Chief Executive Officer, Roy McClymont, Acting Deputy Chief Executive Officer, Svenja Clare and Community Development and Services Manager, Geoff Carberry, returned to the meeting at 12:02pm.

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 12:04pm.