



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 22 June 2019

COMMENCED AT 9:30AM

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting opened at 9:30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Shire President
Cr PS Clancy	Deputy Shire President
Cr HJ Nichols	
Cr DL Hodder	
Cr AJ Binsiar	
Cr MR Hall	
Cr PW Curley	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Tralee Cable	Community & Development Services Manager

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 18 MAY 2019

Council Resolution:

Moved: CR AJ Binsiar
Seconded: CR DK Hodder

That the minutes from the Ordinary Council Meeting held Saturday 18 May 2019 be confirmed.

CARRIED 7/0

6.2 HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 18 MAY 2019

Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr PW Curley

That the Minutes from the Health Building Town Planning Committee Meeting held Saturday 18 May 2019 be received.

CARRIED 7/0

6.3 SPECIAL COUNCIL MEETING HELD 24 MAY 2019

Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr HJ Nichols

That the Minutes from Special Council Meeting held Friday 24 May 2019 be confirmed.

CARRIED 7/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

Chief Executive Officer Roy McClymont left the meeting at 08:32am and returned at 08:32am.

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Shire President CR NL Trenfield and Chief Executive Officer Roy McClymont met with Hon Rita Saffioti (Minister for Transport; Planning), Mr David Alexander, Senior Policy Advisor to Hon Bill J Johnston MLA (Minister for Mines and Petroleum; Energy: Industrial Relations) and Ms Julie Armstrong, Senior Policy Advisor to Hon Roger H Cook BA GradDipBus MBA MLA (Minister for Health; Mental Health) on 28 May 2019.**
- **The King of the West, Go Kart meeting was held in Meekatharra 1 - 3 June 2019.**
- **Small Wheels Park Project Reference Group held a meeting 5 June 2019 and 21 June 2019.**

- **CEO Roy McClymont and CDSM Tralee Cable attended a Local Emergency Management Committee meeting on 6 June 2019.**
- **A meeting of the Lloyds Revitalisation Project Reference Group was held on 10 June 2019.**
- **The Community and Development Services Manager Tralee Cable and Community Development Officer Emily Bailey attended the Human Services Provider Group Meeting on 12 June 2019.**
- **The welcome to Meeka and volunteers sundowner was held 12 June 2019.**
- **The CDSM Tralee Cable and Chief Executive Officer Roy McClymont met with Chief Executive Officer Paul Mugambwa of the Stephen Michael Foundation on 12 June 2019.**
- **Chief Executive Officer Roy McClymont and Project Officer David Macdonald met with Convic Representatives (contractors to build Small Wheels Park) on 13 June 2019.**

9 REPORTS OF COMMITTEES AND OFFICERS**9.1 OFFICERS MONTHLY REPORTS****9.1.1 WORKS & SERVICES MANAGER'S REPORT – MAY 2019**

No Roads Report available at this stage

Town Maintenance-Monthly Report Finishing 13th June 2019

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Walkway and Youth Centre
- Shire housing mowed
- Weeding on verges and laneways
- Rubbish removed from Lookout and Peace Gorge
- Street/road signs replaced
- Regular maintenances to plant used by town crew
- Note Town Crew is currently reduced to one person. Looking to recruit another

Plant Report**P409 CATERPILLAR HYDRAULIC EXCAVATOR 330B**

Serviced and electrical problem repaired

P360 2002 CATERPILLAR 924G LOADER

Cutting edge replaced on bucket

P477 CATERPILLAR 950F LOADER

Cutting edge replaced on bucket

P439 2012 NISSAN PRIME MOVER

Rear cab window replaced

P515 TRAILER MOUNTED EMULSION AIR PRESSURE VESSEL SPAYER

Replaced battery and leads

P24 DEPOT PRESSURE CLEANER

Replaced lance

P486 2005 VP2400 MULITPAC ROAD ROLLER

Replaced battery

P519 CATERPILLAR MULTITYRED ROLLER CW34

Warranty work repaired

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MR Hall

That the Works and Services Manager's report for May 2019 be received.

CARRIED 7/0

9.1.2 AIRPORT MANAGER'S REPORT – MAY 2019**Aircraft Movements and Statistics:**

General aircraft movements for the month of May 2019 increased slightly compared with May 2018, while RFDS movements decreased marginally against May 2018. A number of factors can be attributed with the decrease in RFDS traffic to Meekatharra. During the month of May staffing levels at Meekatharra remained low due to reduced staff at the Meekatharra base. A number of factors for this included pilots and medical personnel being temporarily located to other RFDS bases throughout the state and RFDS personnel relocating permanently to other bases. The RFDS base in Meekatharra is continuing to operate on a day and afternoon shift roster only with no crew available for night shift. It is my understanding recruitment of personnel is underway to increase the staffing levels to normal operational requirements. The RFDS fuel truck was out of action in early May with mechanical repairs affected in the second week returning the truck to service.

Avgas sales for the month increased by 11% compared to May 2018. AVGAS drum sales have not been seen in comparison to past years with the current poor climatic conditions affecting pastoral stations in the region with mustering activities postponed or substantially reduced. Jet A-1 sales decreased considerably by 24% on May 2018 totals. The reasons for the decreased fuel sales are listed above and relate directly to reduced RFDS aircraft movements to and from Meekatharra.

The figures below reflect the differences between May 2018 and May 2019.

	May 18	May 19	Variance
General Aircraft Landed:	86	91	+6%
RFDS Landed	98	83	-15%
Avgas	9058	10034	+11%
Jet A1	53219	40582	-24%
Total Fuel Sold	62277	50616	-19%

	YTD 2018	YTD 2019	Variance
General Aircraft Landed:	351	392	+73%
RFDS Landed	462	414	-10%
Avgas	32580	40112	+23%
Jet A1	252045	189935	-24%
Total Fuel Sold	284625	230047	-20%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Horizon Power conducted upgrades to their High Voltage power lines from town to the aerodrome over a number of days requiring power outage at the aerodrome. Little impact on operations was experienced due to advance notice and notification to aerodrome users.

-
- Crack patching and sealing of surface areas on main taxiway A, RFDS taxiway and main apron were completed on Friday 31st May 2019.

Aerodrome Security:

Nil issues reported.

Safety Management System:

Nil reported.

Budget items still to be commenced:

New items for 2018/19 not yet commenced:

- Renovation of the airport residence kitchen & bathroom areas is pending with a commencement date yet to be advised.

Airport Emergency:

There were no aerodrome emergencies reported during May 2019.

Bird/Animal Activity:

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk. Ongoing monitoring is conducted daily to further reduce the risk.

Mike Cuthbertson

Airport Manager

03/06/19

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That the Airport Manager's report for May 2019 be received.

CARRIED 7/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – MAY 2019**Youth Services**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport @ the Indoor Centre	46	13	62	36	146	12	12
Yarn Night @ the Youth Centre	18	16	31	25	90	4	23
Movie Night	19	13	23	18	73	4	18
Athletics/Rugby/Volleyball	23	17	32	25	97	9	11
Basketball	14	9	17	19	61	3	20
SMF/Football	33	22	46	35	136	4	34
Art	26	15	32	29	102	8	13
Kids Zone	20	N/A	14	N/A	34	12	3
Total	199	105	257	187	748	62	12

Youth Services Monthly Report May 2019

May has proven to be a busy month for the Meekatharra Youth Services, attendance has increased across the board with kids seemingly not deterred by the colder evenings we have had. Evening sessions have been consistently busy and afternoon sessions have seen a big increase with a lot of new kids coming into or back to town and reengaging effectively. Positively we are slowly seeing some more of the 15-17 age brackets returning to join in as well which is great news.

The focus of the team has been on consistency so that we keep these kids coming back and making positive choices. Some projects we have finished have been the Showcase in Pixels art project as well as our collaboration with Stephen Michael foundation and the recent Boys trip to Perth and sports carnival here in town which saw us hosting Cue and Mount Magnet in a fantastic evening of community engagement and spirit. May also saw the youth of Meeka involved in the 'King of the West' go kart competition. Thanks to Peter Clancy and the rest of the Meeka Dirt Kart Club team who assisted us greatly by enabling the kids to participate. Throughout June we will be continuing to promote new sports, which the kids have loved, as well as starting a new structured weekly football competition in order to better develop the youth's team work and resilience skills.

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr MR Hall

That the Youth Sport and Recreation Services Officer's report for May 2019 be received.

CARRIED 7/0

9.1.4 RANGER'S REPORT – MAY 2019

Prepared by P Smith, Canine Control

Date June 2019

7 – 9 May and 20 – 22 May 2019

COMPLAINTS RECEIVED:

There were two complaints received regarding the same matter. There was also a request from the Meekatharra Hospital regarding feral cats hanging around the hospital. The two complaints involved dogs wandering outside their yard. The owner was spoken to and advised of his responsibility. All dogs were already microchipped and were licensed in the Shire of Meekatharra.

A complaint was received requesting increased monitoring of animals wandering at large.

ANIMALS TRAPPED:

Patrols of the townsite and surrounding areas were conducted looking for any wandering animals and to determine suitable locations for trapping cages in the evenings.

Trapping cages were set at various locations including the hospital and monitored throughout the evenings. Two feral cats were caught at the hospital. Three feral cats were trapped at the rubbish tip.

ANIMALS DESTROYED:

Five trapped feral cats were destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Race Track, Airport, Cemetery, Rubbish tip and hot rod track. No animals were sighted wandering.

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That the Ranger's Report for May 2019 be received.

CARRIED 7/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
15.07.06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In Progress
15.07.06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In Progress

21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advice and order sent 23/11/09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE	In Progress In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required. Awaiting response.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	CDO	Council lawyers prepared draft lease. First draft rec’d To be checked and provided to lessee for perusal.	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.1.18 & letter sent 30.1.18	Complete Complete


				Emailed Lawyer 30.1.18	Complete
				Letter to Minister & MRVC 5.6.18	In progress
20.01.18	9.3.4	Murchison Geotourism Proposal	CDO/CEO	Midwest Development Commission emailed 30.1.18	Complete
				In planning stage	In Progress
19.05.18	9.7.1	RFT 17/18-03 design and construct small wheel facility	CDSM	Successful & unsuccessful tenderers advised ~21.5.18	Complete
			PO	Resolve exact site – Crs/HBTP committee On Site, Start Date 12.4.19	Complete
			PO		In Progress
15.09.18	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Emailed Horseshoe Manganese 17.9.18	In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 4/6/19	In progress
19.01.19	9.3.2	Local Government Act Review	CEO	All Surveys completed. Additional feedback provided	Complete
27.02.19	9.4.2	Review of Meekatharra Revitalisation Plan and Lions Park Development Strategy			
		Review Revitalisation Plan:	CDSM	Consultation to be undertaken	In Progress
27.02.19	10.2	Vehicle Activated Speed Signs	PO	On hand to be installed	In Progress
27.02.19	10.7	Ashburton Downs Road – Heavy Haulage	CEO	Emailed Westgold 7.3.19	In Progress
13.04.19	9.5.1	Lloyd's Town Planning Approval Request	CDSM	In Progress	In Progress
20.05.19	9.2.4	2019/2020 Draft Management Budget	DCEO	Budget amended	Complete
20.05.19	9.3.1	Council Meeting Dates for 2019/2020	DCEO	Amended and Advertised	Complete
20.05.19	9.3.2	Material Variance for Financial Reporting Purposes	DCEO	Included in Budget	Complete
20.05.19	9.4.1	Application for prospecting license 51/3135	CDSM	22.5.19 Objection Lodged, License granted with Airport land excluded	Complete
20.05.19	9.4.2	Application for miscellaneous License 52/205	CDSM	22.5.19 Letter sent	Complete
20.05.19	9.4.3	Application for miscellaneous Licence 52/206	CDSM	22.5.19 Letter sent	Complete
20.05.19	9.4.4	Application for miscellaneous Licence 52/207	CDSM	22.5.19 Letter sent	Complete
20.05.19	9.4.5	Application for miscellaneous Licence 51/102	CDSM	22.5.19 Letter sent	Complete


20.05.19	9.4.6	Application for miscellaneous Licence 51/103	CDSM	22.5.19 Objection Lodged	Complete
20.05.19	9.7.1	Rubbish Removal Contract- Option to Extend Contract for 3 years	CEO/WSM	20.5.19 Contractor advised verbally. 23.5.19 Letter sent	Complete
20.05.19	9.7.2	Environmental Health Officer Contract	CDSM	22.5.19 Tender Advertised	In Progress
20.05.19	9.7.3	Airport Management Contract – Option to extend Contract for 3 years	CDSM	22.5.19 Contract Letter Issued	Complete
20.05.19	10.1	Lloyds Project Reference Group	CDSM	First Meeting called Monday 10.6.19	In Progress
20.05.19	10.2	Small Wheel Park Reference Group	CEO/PO	Project Officer Advised 20.5.19	Complete
24.05.19	8.1	2019-2020 Setting of the annual rate in the dollar – submission consideration	DCEO	Response to Submission Emailed 27.5.19. Minutes Submission & Response forms part of Application For Ministerial approval for rate in \$ submitted 28.5.19	In Progress

Officers Recommendation / Council Resolution:**Moved: Cr PW Curley****Seconded: Cr AJ Binsiar****That the Status report be received.****CARRIED 7/0**

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED MAY 2019
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	18 June 2019
Disclosure of Interest:	Nil
Author:	Svenja Clare Deputy Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


 Signature of Author


 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*

- (b) *by program; or*
- (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the financial report for the period ending 31 May 2019 be received.

CARRIED 7/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 May 2019
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 5 Receivables

Note 6 Cash Backed Reserves

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Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 May 2019 of \$5,137,766.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2019

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,132,142	4,261,749	4,261,326	4,196,811	(64,515)	(1.51%)
Operating Grants, Subsidies and Contributions	7	3,702,907	2,205,123	2,171,595	2,163,702	(7,894)	(0.36%)
Fees and Charges		1,326,680	1,469,180	1,239,881	1,209,743	(30,138)	(2.43%)
Service Charges		0	0	0	0	0	
Interest Earnings		636,887	611,887	325,727	290,594	(35,133)	(10.79%)
Other Revenue		294,066	324,066	285,268	292,696	7,428	2.60%
Profit on Disposal of Assets	9	0	4,365	4,365	0	(4,365)	(100.00%)
Total Operating Revenue		10,092,681	8,876,369	8,288,162	8,153,546	(134,616)	
Operating Expense							
Employee Costs		(1,738,460)	(1,707,434)	(1,431,117)	(1,278,070)	(153,048)	(10.69%)
Materials and Contracts		(2,279,463)	(2,399,544)	(1,881,443)	(1,729,591)	(151,852)	(8.07%)
Utility Charges		(300,174)	(300,174)	(268,867)	(274,170)	5,303	1.97%
Depreciation on Non-Current Assets		(6,314,247)	(6,434,652)	(5,897,281)	(5,731,639)	(165,642)	(2.81%)
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(213,754)	(213,754)	(213,743)	(214,005)	262	0.12%
Other Expenditure		(269,187)	(269,187)	(186,432)	(185,326)	(1,105)	(0.59%)
Loss on Disposal of Assets	9	(9,190)	(58,449)	(58,448)	(62,554)	4,106	(7.02%)
Total Operating Expenditure		(11,124,474)	(11,383,193)	(9,937,331)	(9,475,355)	(461,976)	
Funding Balance Adjustments							
Add back Depreciation		6,314,247	6,434,652	5,897,281	5,731,639	(165,642)	(2.81%)
Adjust (Profit)/Loss on Asset Disposal	9	9,190	54,084	58,448	62,554	4,106	7.02%
Adjust Accruals/Rounding			0	0		0	
Net Cash from Operations		5,291,643	3,981,912	4,306,560	4,472,384	165,824	
Capital Revenues							
Grants, Subsidies and Contributions	7	5,239,148	5,184,156	3,717,750	3,714,871	(2,879)	(0.08%)
Proceeds from Disposal of Assets	9	46,000	107,500	90,614	90,614	0	0.00%
Total Capital Revenues		5,285,148	5,291,656	3,808,364	3,805,485	(2,879)	
Capital Expenses							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(1,525,108)	(1,531,858)	(157,467)	(243,915)	86,448	
Furniture and Equipment	8	(16,800)	(16,800)	(8,400)	0	(8,400)	
Plant and Equipment	8	(394,000)	(1,180,500)	(951,500)	(487,057)	(464,443)	(48.81%)
Infrastructure - Roads	8	(9,239,598)	(8,420,689)	(7,270,243)	(6,679,827)	(590,416)	(8.12%)
Infrastructure - Footpaths	8	(10,000)	(10,000)	0	(22,684)	22,684	
Infrastructure - Airports	8	(26,000)	(26,000)	0	0	0	
Infrastructure - Other	8	(1,617,743)	(1,559,711)	(133,640)	(280,814)	147,174	0.00%
Total Capital Expenditure		(12,829,249)	(12,745,558)	(8,521,250)	(7,714,298)	(806,953)	
Net Cash from Capital Activities		(7,544,101)	(7,453,902)	(4,712,887)	(3,908,813)	804,074	
Financing							
Transfer to Reserves	6	(1,140,280)	(1,140,280)	(186,028)	(186,028)	0	0.00%
Transfer from Reserves	6	0	776,605	153,975	153,975	0	0.00%
Net Cash from Financing Activities		(1,140,280)	(363,676)	(32,053)	(32,053)	0	
Net Operations, Capital and Financing		(3,392,738)	(3,835,666)	(438,380)	531,518	969,897	
Opening Funding Surplus(Deficit)	2	3,392,738	4,606,248	4,606,248	4,606,248	0	0.00%
Closing Funding Surplus(Deficit)	2	0	770,582	4,167,868	5,137,766	969,897	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2019

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	-	0	0	0		
General Purpose Funding - Rates	4,261,749	4,261,749	4,196,811	(64,938)	(1.52%)	
General Purpose Funding - Other	2,382,849	2,095,070	2,056,946	(38,124)	(1.82%)	
Law, Order and Public Safety	14,752	11,977	11,584	(393)	(3.28%)	
Health	6,104	6,104	2,705	(3,399)	(55.68%)	
Education and Welfare	134,780	123,536	119,657	(3,879)	(3.14%)	
Housing	29,500	27,022	29,333	2,311	8.55%	
Community Amenities	138,745	135,713	128,704	(7,009)	(5.16%)	
Recreation and Culture	357,826	108,303	103,623	(4,680)	(4.32%)	
Transport	6,397,034	4,937,050	4,916,422	(20,628)	(0.42%)	
Economic Services	187,494	163,407	173,990	10,583	6.48%	
Other Property and Services	149,693	135,981	128,640	(7,341)	(5.40%)	
Total Operating Revenue	14,060,525	12,005,912	11,868,417	(137,495)		
Operating Expense						
Governance	(649,787)	(530,540)	(504,834)	(25,706)	(4.85%)	
General Purpose Funding	(213,450)	(178,883)	(156,726)	(22,157)	(12.39%)	▼
Law, Order and Public Safety	(195,141)	(164,401)	(175,237)	10,836	6.59%	
Health	(89,741)	(83,046)	(84,918)	1,872	2.25%	
Education and Welfare	(675,780)	(583,224)	(506,396)	(76,828)	(13.17%)	▼
Housing	(47,580)	(48,703)	(35,389)	(13,314)	(27.34%)	▼
Community Amenities	(683,657)	(529,667)	(461,676)	(67,991)	(12.84%)	▼
Recreation and Culture	(1,601,452)	(1,415,009)	(1,239,581)	(175,428)	(12.40%)	▼
Transport	(6,395,593)	(5,841,101)	(5,703,262)	(137,840)	(2.36%)	
Economic Services	(564,081)	(469,650)	(391,558)	(78,092)	(16.63%)	▼
Other Property and Services	(266,931)	(93,107)	(215,779)	122,672	131.75%	▲
Total Operating Expenditure	(11,383,193)	(9,937,331)	(9,475,355)	(461,976)		
Funding Balance Adjustments						
Add back Depreciation	6,434,652	5,897,281	5,731,639	(165,642)	(2.81%)	
Adjust (Profit)/Loss on Asset Disposal	54,085	58,448	62,554	4,106	7.02%	
Adjust Accruals/Rounding	-	0	0	0		
Net Cash from Operations	9,166,069	8,024,310	8,187,255	162,945		
Capital Revenues						
Proceeds from Disposal of Assets	107,500	90,614	90,614	0	0.00%	
Total Capital Revenues	107,500	90,614	90,614	0		
Capital Expenses						
Land and Buildings	(1,531,858)	(157,467)	(243,915)	86,448	0.00%	
Furniture and Equipment	(16,800)	(8,400)	0	(8,400)	0.00%	
Plant and Equipment	(1,180,500)	(951,500)	(487,057)	(464,443)	(48.81%)	▼
Infrastructure - Roads	(8,420,689)	(7,270,243)	(6,679,827)	(590,416)	(8.12%)	
Infrastructure - Footpaths	(10,000)	0	(22,684)	22,684	0.00%	
Infrastructure - Airports	(26,000)	0	0	0	0.00%	
Infrastructure - Other	(1,559,711)	(133,640)	(280,814)	147,174	110.13%	▲
Total Capital Expenditure	(12,745,558)	(8,521,250)	(7,714,298)	(806,953)		
Net Cash from Capital Activities	(12,638,058)	(8,430,637)	(7,623,684)	(806,953)		
Transfer to Reserves	(1,140,280)	(186,028)	(186,028)	0	0.00%	
Transfer from Reserves	776,605	153,975	153,975	0	0.00%	
Net Cash from Financing Activities	(363,676)	(32,053)	(32,053)	0		
Net Operations, Capital and Financing	(3,835,665)	(438,380)	531,518	969,898		
Opening Funding Surplus(Deficit)	4,606,248	4,606,248	4,606,248	0	0.00%	
Closing Funding Surplus(Deficit)	770,582	4,167,868	5,137,766	969,897		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 May 2019

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	0	0	0	0
General Purpose Funding - Rates	4,132,142	129,607	4,261,749	4,261,749
General Purpose Funding - Other	4,033,488	(1,650,639)	2,382,849	2,095,070
Law, Order and Public Safety	14,752	0	14,752	11,977
Health	6,104	0	6,104	6,104
Education and Welfare	122,780	12,000	134,780	123,536
Housing	29,500	0	29,500	27,022
Community Amenities	138,745	0	138,745	135,713
Recreation and Culture	357,826	0	357,826	108,303
Transport	6,204,306	192,728	6,397,034	4,937,050
Economic Services	187,494	0	187,494	163,407
Other Property and Services	104,693	45,000	149,693	135,981
Total Operating Revenue	15,331,830	(1,271,304)	14,060,525	12,005,912
Operating Expense				
Governance	(649,787)	0	(649,787)	(530,540)
General Purpose Funding	(213,450)	0	(213,450)	(178,883)
Law, Order and Public Safety	(192,641)	(2,500)	(195,141)	(164,401)
Health	(89,741)	0	(89,741)	(83,046)
Education and Welfare	(738,280)	62,500	(675,780)	(583,224)
Housing	(29,500)	(18,080)	(47,580)	(48,703)
Community Amenities	(683,657)	0	(683,657)	(529,667)
Recreation and Culture	(1,574,126)	(27,326)	(1,601,452)	(1,415,009)
Transport	(6,146,194)	(249,399)	(6,395,593)	(5,841,101)
Economic Services	(608,973)	44,892	(564,081)	(469,650)
Other Property and Services	(198,126)	(68,805)	(266,931)	(93,107)
Total Operating Expenditure	(11,124,475)	(258,718)	(11,383,193)	(9,937,331)
Funding Balance Adjustments				
Add back Depreciation	6,314,247	120,405	6,434,652	5,897,281
Adjust (Profit)/Loss on Asset Disposal	9,190	44,895	54,085	58,448
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	10,530,792	(1,364,723)	9,166,069	8,024,310
Capital Revenues				
Proceeds from Disposal of Assets	46,000	61,500	107,500	90,614
Total Capital Revenues	46,000	61,500	107,500	90,614
Capital Expenses				
Land and Buildings	(1,525,108)	(6,750)	(1,531,858)	(157,467)
Furniture and Equipment	(16,800)	0	(16,800)	(8,400)
Plant and Equipment	(394,000)	(786,500)	(1,180,500)	(951,500)
Infrastructure - Roads	(9,239,598)	818,909	(8,420,689)	(7,270,243)
Infrastructure - Footpaths	(10,000)	0	(10,000)	0
Infrastructure - Airports	(26,000)	0	(26,000)	0
Infrastructure - Other	(1,617,743)	58,032	(1,559,711)	(133,640)
Total Capital Expenditure	(12,829,249)	83,691	(12,745,558)	(8,521,250)
Net Cash from Capital Activities	(12,783,249)	145,191	(12,638,058)	(8,430,637)
Financing				
Transfer to Reserves	(1,140,280)	0	(1,140,280)	(186,028)
Transfer from Reserves	0	776,605	776,605	153,975
Net Cash from Financing Activities	(1,140,280)	776,605	(363,676)	(32,053)
Net Operations, Capital and Financing	(3,392,738)	(442,928)	(3,835,665)	(438,380)
Opening Funding Surplus(Deficit)	3,392,738	1,213,510	4,606,248	4,606,248
Closing Funding Surplus(Deficit)	0	770,582	770,582	4,167,868

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 May 2019

Note 1: EXPLANATION OF MATERIAL VARIANCES

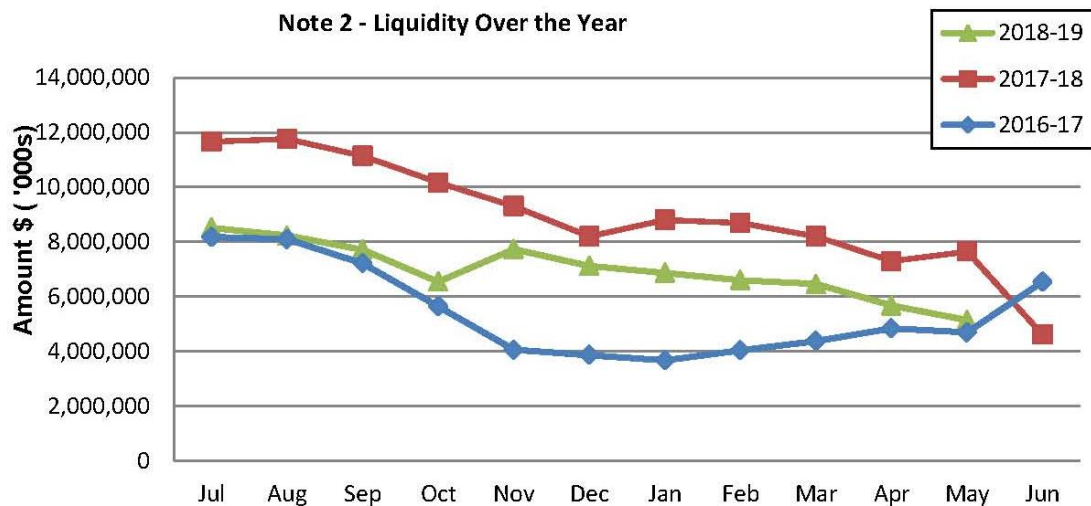
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	(64,938)	(1.52%)			Under variance reporting threshold
General Purpose Funding - Other	(38,124)	(1.82%)			Under variance reporting threshold
Law, Order and Public Safety	(393)	(3.28%)			Under variance reporting threshold
Health	(3,399)	(55.68%)			Under variance reporting threshold
Education and Welfare	(3,879)	(3.14%)			Under variance reporting threshold
Housing	2,311	8.55%			Under variance reporting threshold
Community Amenities	(7,009)	(5.16%)			Under variance reporting threshold
Recreation and Culture	(4,680)	(4.32%)			Under variance reporting threshold
Transport	(20,628)	(0.42%)			Under variance reporting threshold
Economic Services	10,583	6.48%			Under variance reporting threshold
Other Property and Services	(7,341)	(5.40%)			Under variance reporting threshold
Operating Expense					
Governance	(25,706)	(4.85%)			Under variance reporting threshold
General Purpose Funding	(22,157)	(12.39%)	▼	Timing	Rates written off and rates legal expense are lower than YTD budget. These may even out in June.
Law, Order and Public Safety	10,836	6.59%			Under variance reporting threshold
Health	1,872	2.25%			Under variance reporting threshold
Education and Welfare	(76,828)	(13.17%)	▼	Permanent	Youth Centre expenses are \$71k lower than YTD budget due to lack of Casual staff and activity. There will be savings in this area at year end.
Housing	(13,314)	(27.34%)	▼	Permanent	Staff Housing Maintenance is \$35k and rental subsidy is \$10k under YTD budget. Depreciation is \$10k higher than budget. There may be savings in the program at year end.
Community Amenities	(67,991)	(12.84%)	▼	Timing	Sanitation Services are \$40k under YTD budget, and Other Community Amenities is \$30k lower. These may be savings in these areas.
Recreation and Culture	(175,428)	(12.40%)	▼	Permanent	Other Recreation and Recreation officer expenditure combined are \$135K lower than budget which includes \$25k of depreciation. There is still an underspend with recreation maintenance costs, and also Libraries & Other Culture are \$25K lower than YTD budget. There will be likely savings by year end.
Transport	(137,840)	(2.36%)			Under variance reporting threshold
Economic Services	(78,092)	(16.63%)	▼	Timing	Tourism and area promotion expenses are \$30k lower than YTD budget. Trails maintenance is 32k lower than YTD budget. There will be likely savings in these areas this year.
Other Property and Services	122,672	131.75%	▲	Timing	Public works Overheads are \$180k over recovered and Admin costs are \$64k under recovered. Staff will monitor and correct the recoveries prior to year end.
Funding Balance Adjustments					
Add back Depreciation	(165,642)	(2.81%)			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	4,106	7.02%			Under variance reporting threshold
Capital Revenues					
Grants, Subsidies and Contributions	(2,879)	(0.08%)			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
Capital Expenses					
Land and Buildings	86,448	0.00%			Refer to Note 8A for project details
Furniture and Equipment	(8,400)	0.00%			Refer to Note 8A for project details
Plant and Equipment	(464,443)	(48.81%)	▼		Refer to Note 8A for project details
Infrastructure - Roads	(590,416)	(8.12%)			Refer to Note 8A for project details
Infrastructure - Airports	0	0.00%			Refer to Note 8A for project details
Infrastructure - Other	147,174	110.13%			Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	0	0.00%			Under variance reporting threshold

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 May 2019	Previous Month	YTD 31 May 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	3,548,610	3,711,692	5,552,704
Cash Restricted	3	19,663,653	19,663,653	16,524,653
Receivables - Rates and Rubbish	5	803,299	905,504	1,047,594
Receivables -Other	5	965,078	1,042,283	974,405
Interest / ATO Receivable/Trust		84,123	64,605	83,813
Inventories		58,314	95,138	89,902
		25,123,075	25,482,875	24,273,070
Less: Current Liabilities				
Payables		(321,656)	(147,805)	(107,300)
Provisions		(385,960)	(385,960)	(339,540)
		(707,616)	(533,765)	(446,839)
Less: Cash Reserves	6	(19,663,653)	(19,663,653)	(16,524,653)
Plus Provisions		385,960	385,960	339,540
Net Current Funding Position		5,137,766	5,671,417	7,641,118

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	331,876			331,876	Westpac	At Call
Trust Bank Account	Variable			86,560	86,560	Westpac	At Call
Air BP	Variable	62,536			62,536	Westpac	At Call
Maxi Account	Variable	3,210,327			3,210,327	Westpac	At Call
(b) Term Deposits							
* 74-758-0859	2.74%		19,663,653		19,663,653	NAB	28-Jun-19
Total		3,604,740	19,663,653	86,560	23,354,953		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements
Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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SHIRE OF MEEKATHARRA
March 2019 Budget Review
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

	GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		↑		22/09/2018 Item 9.2.4	Unaudited Budget Surplus	3,392,738	5,110,664	\$	1,717,926	0	1,717,926
				19/01/2019 Item 9.2.4	Audited Budget Surplus	5,110,664	4,606,248		0	(504,416)	1,213,510
Revenue											
BR1	0031	↑	Increase in Rate Revenue	15/09/2018 Item 9.2.4	Operating Revenue	4,127,142	4,256,749		129,607		1,343,117
BR1	0181	↓	Reduced Budget amount for Financial Assistant Grant ~50% of grant received in 2017/18	15/09/2018 Item 9.2.4	Operating Revenue	2,251,970	1,184,613			(1,067,357)	275,760
BR1	0211	↓	Reduced Budget amount for Local Road Grant ~50% of grant received in 2017/18	15/09/2018 Item 9.2.4	Operating Revenue	1,126,531	568,249			(558,282)	(282,522)
BR1	5131	↑	Profit on Sale of Asset - P505 2017 Isuzu D-Max Leading Hand	27/02/2019 Item 10.4	Non Cash Item	0	4,365	4,365	0		(282,522)
	2419	↑	Increased Youth Grant OSHC Program Grant	16/03/2019 Item 9.2.4	Operating Revenue	14,167	26,167		12,000		(270,522)
	4591	↑	Main Roads Direct Grant	16/03/2019 Item 9.2.4	Operating Revenue	164,450	280,305		115,855		(154,667)
	0151	↓	Interest on Overdue Rates	16/03/2019 Item 9.2.4	Operating Revenue	115,000	90,000			(25,000)	(179,667)
	5203	↑	Landing Fees	16/03/2019 Item 9.2.4	Operating Revenue	592,500	720,000		127,500		(52,167)
	1153	↑	(Insurance) Refunds/Claims	16/03/2019 Item 9.2.4	Operating Revenue	20,000	50,000		30,000		(22,167)
	8783	↑	Standpipe Fees	16/03/2019 Item 9.2.4	Operating Revenue	1,500	16,500		15,000		(7,167)
Operating Expenditure											
BR1	YC22	↓	Reduce Youth Centre camps allocation	15/09/2018 Item 9.2.4	Operating Expenses	5,000	0		5,000		(2,167)
BR1	RO5	↑	Increase budget for Camps & Clinics run by Rec Youth & Sport	15/09/2018 Item 9.2.4	Operating Expenses	3,000	8,000			(5,000)	(7,167)
BR1	4193	↑	Increase budget for Lloyd's Building Assessment & Planning	15/09/2018 Item 9.2.4	Operating Expenses	30,000	71,000			(41,000)	(48,167)
BR1	4872	↑	Increase budget for updating Romans Data (carried over from previous year)	15/09/2018 Item 9.2.4	Operating Expenses	5,000	20,000			(15,000)	(63,167)
BR1	4103	↑	Town Siren	15/09/2018 Item 9.2.4	Operating Expenses	0	2,000			(2,000)	(65,167)
BR1	1902	↑	Animal Control Expenses - Murdoch Vet Program	27/02/2019 Item 9.4.4	Operating Expenses	0	2,500			(2,500)	(67,667)
BR1	5132	↑	Loss on Sale of Asset - P434 2012 Multi Tyre Roller	27/02/2019 Item 10.3	Non Cash Item	0	47,574	47,574	0		(67,667)
BR1	5132	↑	Loss on Sale of Asset - P438 2005 Toyota Landcruiser	27/02/2019 Item 10.4	Non Cash Item	0	1,685	1,685	0		(67,667)
	4102	↑	Masonic Lodge Maintenance - Restumping Floor	16/03/2019 Item 9.2.4	Operating Expenses	5,200	15,700			(10,500)	(78,167)
	4820	↑	Street Maintenance - Kerb Numbering	16/03/2019 Item 9.2.4	Operating Expenses	0	6,000			(6,000)	(84,167)
	4900	↑	Traffic Signs & Control	16/03/2019 Item 9.2.4	Operating Expenses	130,000	160,000			(30,000)	(114,167)
	0960	↑	Lot 927 McCleary St - Tree removal	16/03/2019 Item 9.2.4	Operating Expenses	0	3,850			(3,850)	(118,017)
	2422	↓	Youth Coordinator Salaries	16/03/2019 Item 9.2.4	Operating Expenses	162,500	105,000		57,500		(60,517)
	0942	↑	Lot 220 Darlot St Maintenance	16/03/2019 Item 9.2.4	Operating Expenses	7,200	10,000			(2,800)	(63,317)
	0946	↓	Lot 304 Darlot St Maintenance	16/03/2019 Item 9.2.4	Operating Expenses	1,570	13,000			(11,430)	(74,747)
	3617	↑	Recreation Officer Salaries	16/03/2019 Item 9.2.4	Operating Expenses	97,331	50,000		47,331		(27,416)
	0352	↑	Administration Salaries	16/03/2019 Item 9.2.4	Operating Expenses	781,195	850,000			(68,805)	(96,221)
	5072	↑	Depreciation - Airport	16/03/2019 Item 9.2.4	Non Cash Item	313,610	462,750	149,140		0	(96,221)
	5922	↓	Depreciation - Trails	16/03/2019 Item 9.2.4	Non Cash Item	68,142	23,250	(44,892)	0		(96,221)
	3662	↑	Depreciation - Pool	16/03/2019 Item 9.2.4	Non Cash Item	150,802	166,959	16,157		0	(96,221)
Capital Expenditure											
BR1	3637	↓	Reduce budget as most costs for the Viewing Platform for Headframe and Solar Lighting was incurred in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	36,000	5,218		30,782		(65,439)
BR1	Z00	↓	Reduce Flood Damage carryover figure as more work was undertaken in 2017/18 than expected and some road works came in under budget	15/09/2018 Item 9.2.4	Capital Expenses	2,947,142	2,198,538		748,604		683,165
BR1	FDA66	↓	Flood Damage works on Landor Road budget to be reduced as some works were completed in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	708,167	500,852		207,315		890,480
BR1	FDA1	↓	Flood Damage works on Mt Clere Road budget to be reduced as some works were completed in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	626,389	618,804		7,585		898,065

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

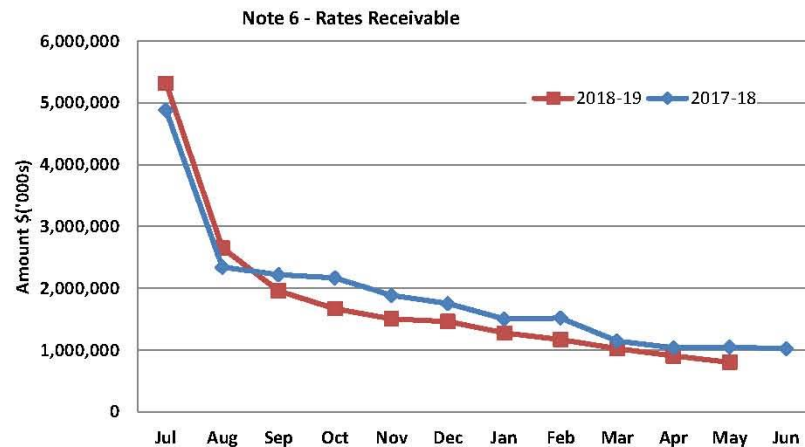
Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates and Rubbish Collectable
% Collected

	YTD 31 May 2019	30 June 2017
	\$	\$
Opening Arrears Previous Years	1,023,143	1,023,143
Levied this year	4,301,598	
<u>Less</u> Collections to date	(4,521,442)	
Equals Current Outstanding	803,299	1,023,143
Net Rates and Rubbish Collectable	803,299	1,023,143
% Collected	84.91%	



Comments/Notes - Receivables Rates

Rates were levied on 24 July 2018
Full Payment or Instalment 1 due 30 August 2018
Instalment 2 due 5 November 2018
Instalment 3 due 7 January 2019
Instalment 4 due 13 March 2019

Receivables - General

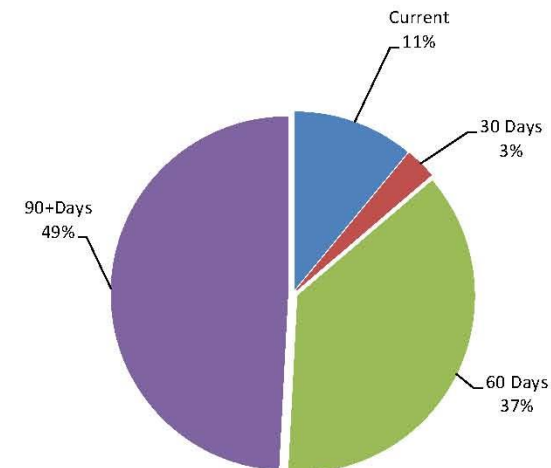
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	117,365	29,824	397,301	526,755
Total Sundry Debtors				1,071,245

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

82% of Outstanding debtors relates to Main Roads invoices.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

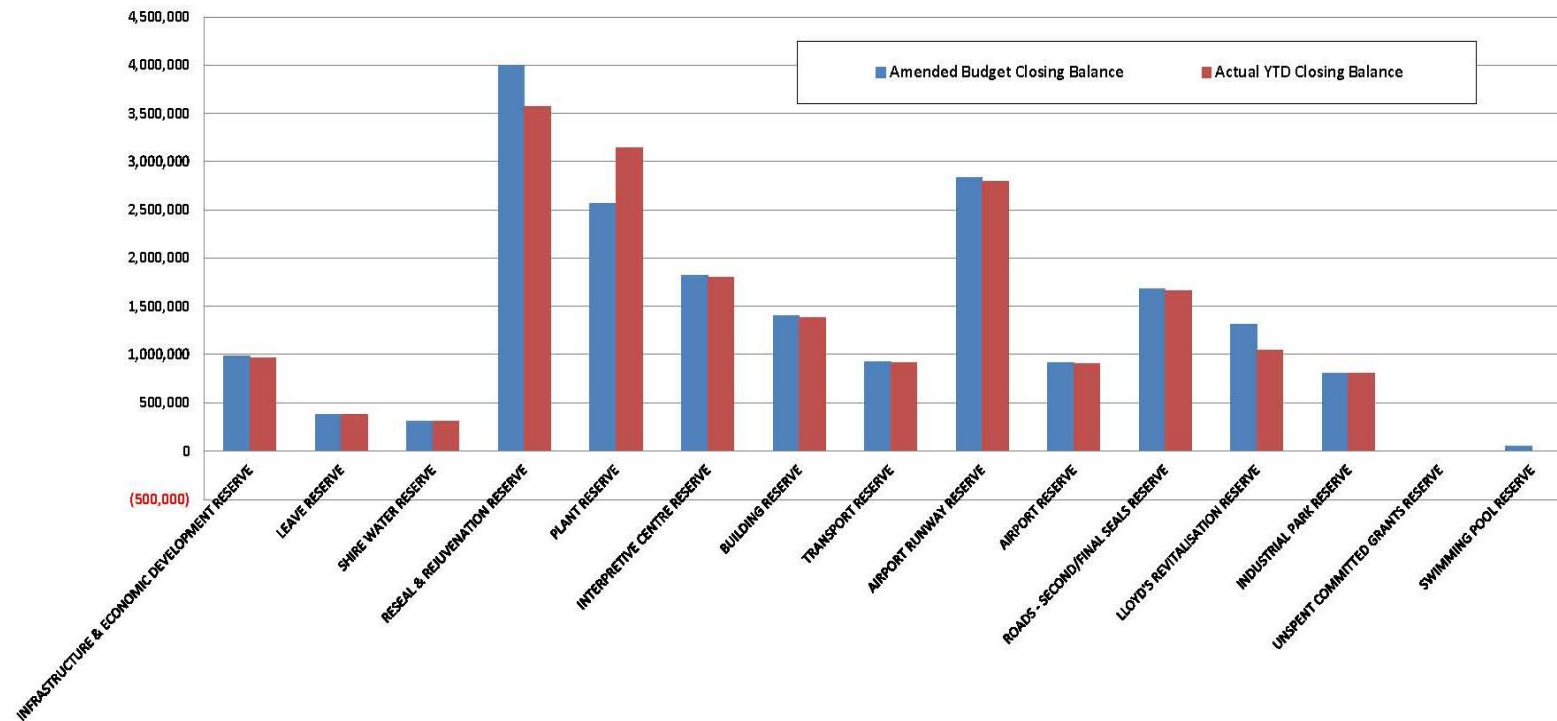
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	957,706	23,464	9,110	0	0	0	0	981,170	966,816
LEAVE RESERVE	374,807	9,183	3,565	0	0	0	0	383,990	378,372
SHIRE WATER RESERVE	303,724	7,441	2,889	0	0	0	0	311,165	306,613
RESEAL & REJUVENATION RESERVE	3,536,578	86,646	33,641	372,000	0	0	0	3,995,224	3,570,219
PLANT RESERVE	3,110,553	76,209	29,589	0	0	(623,000)	0	2,563,762	3,140,142
INTERPRETIVE CENTRE RESERVE	1,780,308	43,618	16,935	0	0	0	0	1,823,926	1,797,242
BUILDING RESERVE	1,366,100	33,469	12,995	0	0	0	0	1,399,569	1,379,095
TRANSPORT RESERVE	904,830	22,168	8,607	0	0	0	0	926,998	913,437
AIRPORT RUNWAY RESERVE	2,770,566	67,879	26,355	0	0	0	0	2,838,445	2,796,920
AIRPORT RESERVE	897,477	21,988	8,537	0	0	0	0	919,465	906,014
ROADS - SECOND/FINAL SEALS RESERVE	1,642,419	40,239	15,623	0	0	0	0	1,682,658	1,658,042
LLOYD'S REVITALISATION RESERVE	1,033,302	25,316	9,829	257,393	0	0	0	1,316,011	1,043,131
INDUSTRIAL PARK RESERVE	800,000	3,267	7,610	0	0	0	0	803,267	807,610
UNSPENT COMMITTED GRANTS RESERVE	153,232	0	743	0	0	(153,605)	(153,975)	(373)	0
SWIMMING POOL RESERVE	0	0	0	50,000	0	0	0	50,000	0
	19,631,600	460,887	186,028	679,393	0	(776,605)	(153,975)	19,945,276	19,663,653

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note7: GRANTS

Program/Details GL	TYPE		2017-18 Original Budget	Variations Additions (Deletions)	2017-18 Amended Budget	Operating	Non- Operating	Recoup Status	
								Received	Balance
			\$	\$		\$	\$	\$	\$
General Purpose Funding									
0181	Operating Grant	Financial Assistance Grant	2,251,970	(1,067,357)	1,184,613	1,184,613	0	1,184,613	0
0211	Operating Grant	Local Road Grant	1,126,531	(558,282)	568,249	568,249	0	568,249	0
Law, Order, Public Safety									
1563	Operating Grant	D.F.E.S. Operating Grant	7,560	0	7,560	7,560	0	5,670	1,890
2003	Operating Grant	S.E.S. Operating Grant	3,192	0	3,192	3,192	0	4,170	(978)
Education & Welfare									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	14,167	12,000	26,167	26,167	0	26,167	0
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	84,013	0	84,013	84,013	0	84,710	(697)
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
Recreation And Culture									
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3713	Operating Grant	Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
4163	Non-Operating	Misc Grants	28,750	0	28,750	0	28,750	25,875	2,875
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	200,000
Transport									
4591	Operating Grant	Mrd - Direct Grant	164,450	115,855	280,305	280,305	0	280,305	0
4843	Operating Grant	Street - Lighting - Operating Grant	5,024	0	5,024	5,024	0	5,125	(101)
4601	Non-Operating	Wandrra - Natural Disaster	4,890,398	(54,992)	4,835,406	0	4,835,406	3,568,996	1,266,410
4691	Non-Operating	Mrd Road Project Grant	120,000	0	120,000	0	120,000	120,000	0
Economic Services									
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000		309	5,691
TOTALS			8,942,055	(1,552,776)	7,389,279	2,205,123	5,184,156	5,874,190	1,515,089
Operating Grant			3,702,907		2,205,123			2,159,318	45,804
Non-Operating			5,239,148		5,184,156			3,714,871	1,469,285
			8,942,055		7,389,279			5,874,190	1,515,089

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
KEY SYSTEM	1323	0	0	0	0	0	0	
ADMIN BUILDING IMPROVEMENTS	1328	67,000	7,000	74,000	5,000	5,695	695	
YOUTH CENTRE BUILDING - UPGRADE	2437	28,000	0	28,000	0	17,946	17,946	
LOT 852 KIDS ZONE BUILDING - RENEWAL & NEW	2439	10,216	0	10,216	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	211,155	-1,850	209,305	23,200	28,962	5,762	
TOWN HALL - BUILDING	3544	43,770	0	43,770	0	3,200	3,200	
POOL - BUILDINGS	3666	25,117	0	25,117	25,117	6,240	(18,877)	
SPORTS COMPLEX BUILDINGS	3680	26,000	0	26,000	0	0	0	
GOLF CLUB HOUSE	3962	27,500	(15,000)	12,500	0	0	0	
INDOOR CRICKET CENTRE	4036	8,000	0	8,000	0	0	0	
MT GOULD POLICE STATION - CAPITAL	4181	61,500	12,000	73,500	73,500	82,310	8,810	
STAGE 1 - LLOYD'S RENOVATIONS	4191	800,000	0	800,000	13,000	70,277	57,277	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	200,000	4,600	204,600	5,800	24,286	18,486	
AIRPORT - TERMINAL	5219	10,500	0	10,500	5,500	4,998	(502)	
RED SAND BOX - BUILDING	9651	6,350	0	6,350	6,350	0	(6,350)	
Buildings Total		1,525,108	6,750	1,531,858	157,467	243,915	86,448	
Furniture & Office Equip.								
LOT 852 KIDS ZONE FURNITURE & EQUIPMENT - NEW & UP	2438	6,100	0	6,100	6,100	0	(6,100)	
TOWN HALL - EQUIPMENT	3534	3,500	0	3,500	0	0	0	
POOL - FURNITURE & EQUIPMENT	3714	5,700	0	5,700	800	0	(800)	
MUSEUM FIXTURES	4164	1,500	0	1,500	1,500	0	(1,500)	
Furniture & Office Equip. Total		16,800	0	16,800	8,400	0	(3,400)	
Plant, Equip. & Vehicles								
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014	40,000	0	40,000	30,000	0	(30,000)	
DOWN HOLE BORE PUMPS AND TRAILERS	5064	100,000	0	100,000	0	0	0	
VARIOUS UTILITIES	5084	65,000	61,000	126,000	59,000	118,254	59,254	
TRUCK	5124	0	473,000	473,000	473,000	14	(472,986)	
WORKS MANAGER VEHICLE	5144	62,000	0	62,000	62,000	59,404	(2,596)	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154	20,000	0	20,000	6,000	0	(6,000)	
PEDESTRIAN ROLLER	5208	7,000	0	7,000	7,000	6,270	(730)	
MULTITYRE RUBBER WHEEL ROLLER	5294	0	180,000	180,000	180,000	169,000	(11,000)	
MOTORISED BITUMEN SPRAYER	5464	0	22,500	22,500	22,500	22,810	310	
WATER TANKER	5474	100,000	50,000	150,000	112,000	111,305	(695)	
Plant, Equip. & Vehicles Total		394,000	786,500	1,180,500	951,500	487,057	(364,443)	

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								
ROAD CONSTRUCTION VARIOUS	4200	9,239,598	(818,909)	8,420,689	7,270,243	6,679,827	(590,416)	See Note 8b for detail
Roads Infrastructure Total		9,239,598	(818,909)	8,420,689	7,270,243	6,679,827	(590,416)	
Footpath Infrastructure								
FOOTPATHS - NEW AND RENEWAL	5046	10,000	0	10,000	0	22,684	22,684	
Footpath Infrastructure Total		10,000	0	10,000	0	22,684	22,684	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	0	26,000	0	0	0	
Airport Infrastructure Total		26,000	0	26,000	0	0	0	
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	7,000	0	7,000	2,600	1,056	(1,544)	
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	0	0	0	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	(30,782)	5,218	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	112,040	-32,250	79,790	79,790	29,504	(50,286)	
POWER TO SPORTS COMPLEX	3744	0	0	0	0	0	0	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	9,827	9,827	
LIONS PARK	4015	400,000	0	400,000	10,000	213,008	203,008	
MAINSTREET SCAPING	4984	70,000	-25,000	45,000	0	11,581	11,581	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	0	30,000	30,000	30,000	15,017	(14,983)	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	26,500	0	26,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	15,000	0	15,000	11,250	822	(10,428)	
Other Infrastructure Total		1,617,743	(50,032)	1,559,711	133,640	280,814	147,174	
Capital Expenditure Total		12,829,249	(83,691)	12,745,558	8,521,250	7,714,298	(806,953)	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019
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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	142,000	142,000	106,500	0	(142,000)
Grids Construction	1266	150,000	200,000	162,500	66,034	(133,966)
Road Construction Misc	1267	600,000	495,500	400,000	0	(495,500)
Water Bores	1268	150,000	150,000	44,500	6,296	(143,704)
Cut Off Walls And Drainage General	1269	350,000	314,500	189,500	103,085	(211,415)
Main St Parking	1284	0	0	0	2,406	2,406
Mt Clere Rd - Construction	C1	250,000	250,000	142,500	145,390	(104,610)
Peace Gorge Road - Council Funded	C131	55,000	43,439	43,439	51,607	8,168
Judal Road - Council Funding	C150	0	0	0	98,219	98,219
Weelarrana West Rd - Construction	C18	0	0	0	21,398	21,398
Sylvania Rd - Construction	C19	0	0	0	5,964	5,964
Peak Hill - Three Rivers Road - Construction	C2	0	0	0	99,848	99,848
Turee Creek Rd - Construction	C20	0	0	0	132,465	132,465
Landor Rd - Council Funding	C66	700,000	625,000	481,084	400,073	(224,927)
Ashburton Downs-Meekatharra Rd - Construction	C67	700,000	840,000	780,000	951,254	111,254
Sandstone Rd - Construction	C68	300,000	420,000	310,000	401,179	(18,821)
Killara Rd - Construction	C8	0	0	0	47,176	47,176
Landor Road - Install 10 Culverts To Various Sections	CA66	150,000	150,000	133,500	134,555	(15,445)
Ashburton Downs Road - Council Funded - Reconstruct Flood Section	CA67	184,000	184,000	184,000	198,143	14,143
Landor Road - Council Funded - Second Coat Seal	CB66	295,000	445,000	380,000	380,205	(64,795)
Agm: 781 (Jan 2018) Mt Clere Road	FDA1	626,389	618,804	464,103	321,425	(297,379)
Agm: 781 (Jan 2018) Koonmarrara Road	FDA106	76,439	76,439	76,439	60,593	(15,846)
Agm: 781 (Jan 2018) Turee Creek Road	FDA20	93,444	93,444	78,083	77,470	(15,974)
Agm: 781 (Jan 2018) Trillbar Road	FDA24	123,832	123,832	123,832	0	(123,832)
Agm: 781 (Jan 2018) Woodlands Road	FDA28	150,313	150,313	150,313	145,645	(4,668)
Agm: 781 (Jan 2018) Wiluna North Road	FDA5	90,297	1,454	1,454	0	(1,454)
Agm: 781 (Jan 2018) Judal Road	FDA61	65,261	65,261	60,000	58,202	(7,059)
Agm: 781 (Jan 2018) Landor Road	FDA66	708,167	500,852	500,852	402,057	(98,796)
Agm: 781 (Jan 2018) Sandstone Road	FDA68	152,312	152,312	152,312	144,073	(8,239)
Ashburton Rd - Regional Road Group Funding	RR67	180,000	180,000	180,000	219,995	39,995
Agm: 743 (Jan/Feb 2017) General Expense	Z00	2,947,142	2,198,538	2,125,332	0	(2,198,538)
Agm: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	0	0	157,620	157,620
Agm: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	0	0	61,110	61,110
Agm: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	0	0	67,077	67,077
Agm: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	0	0	222,673	222,673
Agm: 743 (Jan/Feb 2017) Milgun - Yarlalweelor Road	Z26	0	0	0	7,938	7,938
Agm: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	0	0	7,394	7,394
Agm: 743 (Jan/Feb 2017) Marymia Road	Z33	0	0	0	19,964	19,964
Agm: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	0	0	288,748	288,748
Agm: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	0	0	116,733	116,733
Agm: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	0	0	121,104	121,104
Agm: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	0	0	600,545	600,545
Roads Infrastructure Total		9,239,598	8,420,689	7,270,243	6,679,827	(1,740,862)

Comments

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note 9: CAPITAL

Original Budget Profit/(Loss) of Asset Disposal			Current Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$				Other Sport & Rec				
						Transport				
17,741	14,000	(3,741)	17,741	14,000	(3,741)	P445 2012 Toyota Hilux 4X4 3.0L - (1E0U688)	14,531	1,977	(12,554)	
37,449	32,000	(5,449)	37,449	32,000	(5,449)	P506 2017 Holden Colorado Dual Cab - WSM (MK151)	37,449	30,455	(6,994)	
			77,574	30,000	(47,574)	Other Properties and Services				
			3,185	1,500	(1,685)	P434 2012 Multi Tyre Roller	76,869	40,000	(36,869)	
			25,635	30,000	4,365	P438 2005 Toyota Landcruiser				
						P505 2017 Isuzu D-Max	24,318	18,182	(6,136)	
55,190	46,000	(9,190)	161,584	107,500	(54,084)		153,167	90,614	(62,553)	

Comments

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCILWrite Offs

There was one action taken under delegated powers that require reporting to Council in May 2019.

Debtor/Rates	Debtor/Assess	Name	Amount	Invoice/ Property	Charge Type	Reason for Write Off
Debtor	C113	Cobham Aviation	\$ 0.31	23648	Landing Fees	Debtor had accidentally short paid invoice. They cannot process EFT transactions for <\$1 so has asked for a write off.

Purchase Orders

There is one purchase order to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

67181	06/05/2019	5500.00	T5	TRENFIELD MOTORS	C68	SANDSTONE RD - CONSTRUCTION	1.00	Printed	WORKS & SERVICES MANAGER	WORKS & SERVICES MANAGER	FURTHER TO FLOOD DAMAGE SUPERVISION SANDSTONE / MEEKATHARRA ROAD TENDER RFT 16/17 - 4
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Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	18 June 2019
Author:	Svenja Clare Finance Officer

*Signature of Author*

Senior Officer:	Roy McClymont Chief Executive Officer
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*Signature Senior Officer***Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer

Krys East – Deputy Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr HJ Nichols

That Council receives the outstanding monthly Debtor Trial Balance for May 2019.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance								
As at 31.05.2019								
Debtor #	Name	Credit Limit	02.03.2019	01.04.2019	01.05.2019	31.05.2019	Total	Notes for debts
			GT 90 days	GT 60 days	GT 30 days	Current		>90 days old
			Age					
			Of					
			Oldest					
			Invoice					
			(90Days)					
A041	AD ASTRAL AVIATION SERVICE		28737.89	1199	0.00	0.00	0.00	28737.89 in liquidation
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	469.80	0.00	469.80
A166	AERO OPTICS PTY LTD		0.00	0	0.00	0.00	101.02	101.02
A092	AEROHIRE PTY LTD		0.00	0	0.00	0.00	0.00	-1.00
A119	AEROLANE PTY LTD		0.00	0	0.00	0.00	59.88	59.88
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-6.50
D087	AVIATION UTILITIES PTY LTD		0.00	0	0.00	0.00	37.13	37.13
B046	BACK NOMINEES		0.00	0	0.00	0.00	102.54	102.54
B01	BAYSWATER ROAD PTY LTD		0.00	0	0.00	0.00	62.87	62.87
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	0.00	-160.43
B139	BLUESKYE PTY LTD		0.00	0	0.00	0.00	53.88	53.88
B035	BRISTOW HELICOPTERS PTY LT		0.00	0	0.00	0.00	140.80	140.80
B038	BROOME AIRSERVICES		26.93	142	0.00	0.00	0.00	26.93 reversed and invoiced to
C167	CENTURION		0.00	0	0.00	419.68	0.00	419.68 other aircraft operator
C168	CITY TOYOTA		0.00	0	0.00	20000.00	0.00	20000.00
B022	CLARK BUTSON		17.24	203	39.67	0.00	0.00	56.91 they missed invoice. Will
C113	COBHAM AVIATION		0.00	0	0.00	0.00	73435.78	73435.78 pay.
C065	CONTRACT AQUATIC SERVICES		0.00	0	0.00	1890.00	0.00	1890.00
C0222	CORSAIRE PTY LTD		0.00	0	0.00	0.00	23.94	23.94
D041	DATATEC AUSTRALIA PTY LTD		23.20	142	0.00	0.00	0.00	23.20 reversed and invoiced to
D086	DEBA INTERNATIONAL PTY LTD		0.00	0	0.00	0.00	44.00	44.00 other aircraft operator
G076	DENISE GARRITY		0.00	0	39.65	0.00	0.00	39.65
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	0.00	21539.46	21539.46
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	800.50	800.50
D054	DORAY MINERALS PTY LTD		16133.40	338	0.00	0.00	0.00	16133.40 paying in instalments
F033	FARMER JACKS		0.00	0	0.00	0.00	185.60	185.60
F049	FORTESCUE HELICOPTERS PTY		0.00	0	0.00	0.00	66.00	66.00
F046	FRIG TECH SERVICES		0.00	0	0.00	0.00	43.10	43.10
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06
G108	GIULIANO, JOE TREVOR JOHN		0.00	0	0.00	823.00	0.00	823.00
G080	GRBIC, RICKY		0.00	0	0.00	264.00	0.00	264.00
G053	GREEN MINING PTY LTD		123.25	961	0.00	0.00	0.00	123.25 following up
G077	GREY MARE TRANSPORT		574.22	378	0.00	0.00	0.00	574.22 in liquidation
H077	HANDEL AVIATION PTY LTD		0.00	0	0.00	0.00	56.86	56.86
S140	HAYDN CAWTHORNE SALE		0.00	0	0.00	0.00	22.00	22.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance											
As at 31.05.2019											
Debtor #	Name	Credit Limit	02.03.2019	01.04.2019	01.05.2019	31.05.2019	Total				
			GT	90 days	Age	GT		60 days	GT	30 days	Current
			Of								
			Oldest Invoice (90Days)								
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	147.53	147.53			
J018	JANDAKOT FLIGHT CENTRE		0.00	0	93.56	0.00	404.10	497.66			
K027	KYANGA, ROBERT		0.00	0	0.00	1377.92	0.00	1377.92			
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	0.00	-28.47			
M4	MAIN ROADS	479930.13	175	397106.00	0.00	0.00	0.00	877036.13 Flood Damage claims			
M192	MARK MARGOLIUS	28.45	177	0.00	0.00	0.00	0.00	28.45 getting paid			
S134	MARK STURGEON	0.00	0	0.00	0.00	669.47	0.00	669.47			
46	MAXEM AVIATION PTY LTD	0.00	0	0.00	0.00	0.00	132.81	132.81			
MC1D	MEEKATHARRA CARAVAN PARK	0.00	0	22.50	0.00	0.00	70.60	93.10			
M9	MEEKATHARRA DISTRICT HIGH	0.00	0	0.00	0.00	0.00	602.00	602.00			
N009	NANTAY PTY LTD - MAROOMBA	0.00	0	0.00	0.00	0.00	341.62	341.62			
N057	NORTHERN TERRITORY POLICE,	78.21	142	0.00	0.00	0.00	0.00	78.21 getting paid			
P006	PAROO STATION	0.00	0	0.00	0.00	0.00	0.00	-0.10			
L011	PAUL LYONS AVIATION PTY LT	0.00	0	0.00	0.00	0.00	187.11	187.11			
P089	PEARL COAST HELICOPTERS PT	0.00	0	0.00	0.00	0.00	79.10	79.10			
P109	PENJET PTY LTD	0.00	0	0.00	0.00	0.00	1822.04	1822.04			
R037	RAAF PEARCE BULLSBROOK	0.00	0	0.00	0.00	0.00	500.61	500.61			
R098	REILLY & CO	0.00	0	0.00	0.00	0.00	0.00	-74.05			
R034	RFDS WESTERN OPERATIONS	0.00	0	0.00	0.00	0.00	365.20	365.20			
R071	ROADSTONE WEST PTY LTD	0.00	0	0.00	0.00	0.00	44.00	44.00			
M000	ROY MCCLYMONT	0.00	0	0.00	0.00	0.00	5.23	5.23			
R009	ROYAL AERO CLUB OF WA	0.00	0	0.00	0.00	0.00	22.00	22.00			
R005	ROYAL FLYING DOCTOR SERVIC	0.00	0	0.00	0.00	3833.48	13217.49	17050.97			
R4	RUSSELL AVIATION	0.00	0	0.00	0.00	0.00	50.37	50.37			
S096	S&K ELECTRICAL CONTRACTING	0.00	0	0.00	0.00	0.00	74.05	74.05			
S055	SHINE AVIATION SERVICES	0.00	0	0.00	0.00	0.00	1307.36	1307.36			
W2	SHIRE OF WILUNA	0.00	0	0.00	0.00	0.00	650.00	650.00			
S190	SHIYING YOGAWALLA NO2 PTY	0.00	0	0.00	0.00	76.64	0.00	76.64			
W045	SIMON WILDING	0.00	0	0.00	0.00	0.00	0.00	-50.10			
T075	TILLAIR SERVICES PTY LTD	0.00	0	0.00	0.00	0.00	29.93	29.93			
T041	TWINCREEK HOLDINGS PTY LTD	0.00	0	0.00	0.00	0.00	0.00	-25.25			
VO04	VEE-H AVIATION	0.00	0	0.00	0.00	0.00	73.72	73.72			
W112	WALTER WHIP & THE FLAMES	975.00	198	0.00	0.00	0.00	0.00	975.00 following up			
W030	WATER CORPORATION	0.00	0	0.00	0.00	0.00	604.48	604.48			
W034	WILLIAMSBURY HELICOPTERS	0.00	0	0.00	0.00	0.00	44.00	44.00			

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at 31.05.2019						
Debtor #	Name	Credit Limit	02.03.2019		01.04.2019	01.05.2019	31.05.2019	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
Y008	YAMATJI MARLPA ABORIGINAL		106.80	175	0.00	0.00	0.00	106.80 following up
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	0.00	185.10	185.10
	Totals --- Credit Balances:	-370.96	526754.72		397301.38	29823.99	117735.81	1071244.94

Title/Subject: LIST OF ACCOUNTS ENDED 31 MAY 2019
Agenda/Minute Number: 9.2.3
Applicant: Nil
File Ref: ADM 171
Disclosure of Interest: Nil
Date of Report: 18 June 2019
Author: Svenja Clare
 Finance Officer


 Signature of Author

Senior Officer: Roy McClymont
 Chief Executive Officer


 Signature Senior Officer

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$	838,011.40
Trust Account	Voucher No's	Amount:	\$	3,056.68
Air BP	Voucher No's	Amount:	\$	7,239.01
	Total	\$	848,307.09	

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall

Seconded: Cr PS Clancy

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
22-Jun-19

			MUNI	AIR BP	TRUST
EFT15810	08/05/2019 CITY TOYOTA	NEW TOYOTA LC70 DUAL CAB UTE FOR LEADING HAND	-\$ 45,444.00		
EFT15811	08/05/2019 CONVIC PTY LTD	SMALL WHEELS PARK RFT PROGRESS PAYMENT	-\$ 183,084.00		
EFT15812	08/05/2019 RAYMOND GEORGE SIMPSON	RATES REFUND FOR A399 29 CONSOLS ROAD MEEKATHARRA 6642	-\$ 510.03		
EFT15813	15/05/2019 AIT SPECIALISTS PTY LTD	PREPARE FUEL TAX CREDITS 1/10/18 - 30/4/19	-\$ 2,649.90		
EFT15814	15/05/2019 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 1/4 - 14/4/19 AND 7/5 - 10/5/19	-\$ 5,549.30		
EFT15815	15/05/2019 AUSTRALIA POST	OFFICE AND LIBRARY POSTAGE FOR APRIL 2019	-\$ 245.63		
EFT15816	15/05/2019 BOC GASES	CYLINDER RENTAL	-\$ 47.86		
EFT15817	15/05/2019 CABCHARGE AUSTRALIA LIMITED	ADMIN BOOK KEEPING FEE MAY 2019	-\$ 6.00		
EFT15818	15/05/2019 COURIER AUSTRALIA	FREIGHT FROM AD ENGINEERING 15/4/19	-\$ 77.78		
EFT15819	15/05/2019 COX, PETER	REIMBURSEMENT OF FUEL AS PER AGREEMENT FOR TRAVEL TO MEEKATHARRA 25/4/19	-\$ 145.30		
EFT15820	15/05/2019 DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	REPAIR & REPLACE FAULTY ALARM AT KIDZONE, 255 DARLOT AND DEPOT AS NEEDED	-\$ 1,305.48		
EFT15821	15/05/2019 DEPARTMENT OF HUMAN SERVICES	CENTREPAY TRANSACTION CHARGES FOR 1/2/19 - 31/3/19	-\$ 83.16		
EFT15822	15/05/2019 DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (BUILDING COMMISSION)	BSL FEE - BUILDING PERMIT APPLICATION NUMBER: BP19-003	-\$ 56.65		
EFT15823	15/05/2019 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MAY 2019	-\$ 350.00		
EFT15824	15/05/2019 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FOR TWO PAYROLL PERIODS	-\$ 1,709.22		
EFT15825	15/05/2019 EASTMAN POLETTI SHERWOOD ARCHITECTS	LLOYDS BUILDING RENOVATIONS TENDER & CONTRACT SUPERVISION/ADMINISTRATION	-\$ 13,255.00		
EFT15826	15/05/2019 FARMERS ACROSS BORDERS - HAY FROM WA INC	DONATION TO FARMERS ACROSS BORDERS - HAY FROM WA INC	-\$ 10,000.00		
EFT15827	15/05/2019 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING FOR SHIRE OFFICE AND DEPOT - APRIL 2019	-\$ 524.54		
EFT15828	15/05/2019 IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)	MONTHLY FEE FOR CHLORINE AT POOL APRIL 2019	-\$ 122.76		
EFT15829	15/05/2019 JR & A HERSEY PTY LTD	SUPPLY PROTECTIVE UNIFORMS FOR WORKS CREW	-\$ 3,218.86		
EFT15830	15/05/2019 KLEENHEAT GAS	GAS CYLINDER RENTAL	-\$ 75.90		
EFT15831	15/05/2019 LANDGATE	RURAL UV GENERAL VALUATION 2018/2019	-\$ 1,366.30		
EFT15832	15/05/2019 MECHTRIC PTY LTD	1 X SIR4924030 SUPER CELEREST, 1 X G167DDT9 CHRONO PULSE TIME SWITCH	-\$ 735.90		
EFT15833	15/05/2019 MEEKATHARRA CORNER STORE	5X20L WATER BOTTLES DELIVER TO THE SHIRE AND FUEL	-\$ 177.17		
EFT15834	15/05/2019 MEEKATHARRA GP CLINIC	PRE-EMPLOYMENT MEDICAL FOR KADISEN KING TUESDAY 6/5/19 @ 9:30AM	-\$ 140.25		
EFT15835	15/05/2019 MEG FORRESTER	VARIOUS SHIRE CLEANING APRIL/MAY 2019	-\$ 1,928.00		
EFT15836	15/05/2019 MICHAEL PAGE INTERNATIONAL AUSTRALIA PTY LTD	AWSM PETER COX WEEKS ENDING 28/04/2019 AND 5/5/19	-\$ 7,539.84		
EFT15837	15/05/2019 MICROCHIPS AUSTRALIA PTY LTD	CHECK AND REPAIR MICROCHIP SCANNER	-\$ 52.30		
EFT15838	15/05/2019 MURCHISON FABRICATION PTY LTD	REPLACE LIP ON DIGGER BUCKET	-\$ 407.00		
EFT15839	15/05/2019 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADING MT CLERE ROAD	-\$ 8,085.00		
EFT15840	15/05/2019 OCLC (UK) LTD	AMLIB/LIBRARY COMPUTER SYSTEM ANNUAL MAINTENANCE 2019-2020	-\$ 1,556.64		
EFT15841	15/05/2019 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	SUPPLY AND SET UP 2 HP DESKTOP MINIS, WIRELESS KEYBOARD AND DISPLAY PORT ADAPTER FOR MONITOR SET UP	-\$ 2,755.00		
EFT15842	15/05/2019 ROGER TOY	REPAINT FRONT OF PICTURE GARDENS AND SIGNAGE AS PER QUOTE 183317	-\$ 1,980.00		
EFT15843	15/05/2019 ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION FOR JAN AND FEB 2019	-\$ 12,435.39		
EFT15844	15/05/2019 S&K ELECTRICAL CONTRACTING PTY LTD	SUPPLY AND INSTALL LIGHTS AT TOWN POOL AS PER QUOTE EQ4409	-\$ 11,311.19		
EFT15845	15/05/2019 S.A. HINES CONTRACTING	SUPPLY AND INSTALL GARRISON FENCE AROUND TOWN POOL AND REMOVE OLD FENCE AS PER YOUR QUOTE 0178	-\$ 16,313.00		
EFT15846	15/05/2019 SCOTT, GARY	PAVING MAIN STREET, FIX FENCE AT HILL ST AND REMOVE SHELTER FROM SKATE PARK	-\$ 1,000.00		
EFT15847	15/05/2019 SKIPPERS AVIATION PTY LTD	RETURN FLIGHT FOR TRAINER ALLAN ADAMS 3-5 JULY 2019 (1/2 OF COST COVERED BY CREDIT FROM BOOKING REF 340344)	-\$ 300.00		
EFT15848	15/05/2019 STATE EMERGENCY SERVICE MEEKATHARRA (SES)	REIMBURSEMENTS FOR UTILITIES AND EQUIPMENT	-\$ 1,075.25		
EFT15849	15/05/2019 SUNNY INDUSTRIAL BRUSHWARE	BROOMS POLY/WIRE FOR 2015 HAKO CITY MASTER 1250 ROAD SWEEPER	-\$ 330.00		
EFT15850	15/05/2019 TOLL TRANSPORT PTY LTD	DELIVERY OF PAINT FOR AIRPORT RUNWAY	-\$ 214.04		
EFT15851	15/05/2019 TOLL IPEC PTY LTD	FREIGHT FROM JR A HERSEY 30/4/19	-\$ 38.84		
EFT15852	15/05/2019 TOTALLY WORKWEAR - BELMONT (TWW)	SUPPLY SAMPLE UNIFORMS	-\$ 214.18		
EFT15853	15/05/2019 WINC AUSTRALIA PTY LTD (STAPLES)	STATIONERY FOR SHIRE OFFICE	-\$ 92.97		
EFT15854	24/05/2019 EMMA GELLAN	GYM BOND REFUND EMMA GELLAN		-\$	30.00
EFT15855	31/05/2019 AIRPORT LIGHTING SPECIALISTS (RESEARCH ENGINEERS)	CALIBRATION OF CLINOMETER	-\$ 313.50		
EFT15856	31/05/2019 ANDREW BINSIAR	MEETING FEE OCM AND HBTP 18/5/19	-\$ 550.00		
EFT15857	31/05/2019 AUSKI INLAND MOTEL	ACCOMMODATION FOR WSM APPLICANT - CHECK IN MONDAY 20 MAY CHECK OUT WEDNESDAY 22 MAY 2019 INCLUDING MEALS	-\$ 545.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
22-Jun-19

			MUNI	AIR BP	TRUST
EFT15858	31/05/2019 AUSTRALIA DAY COUNCIL OF WA INC	STANDARD MEMBERSHIP RENEWAL 2019/2020	-\$ 286.00		
EFT15859	31/05/2019 B & E TRENFIELD	TOWN MAINTENANCE MAY 2019	-\$ 11,517.45		
EFT15860	31/05/2019 BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BUILDING SERVICES LEVY FOR THE SMALL WHEEL SKATE PARK	-\$ 85.00		
EFT15861	31/05/2019 CABCHARGE AUSTRALIA LIMITED	ADMIN BOOK KEEPING FEE 22/4 - 19/5	-\$ 6.00		
EFT15862	31/05/2019 CANINE CONTROL	RANGER SERVICES ON 7-9/5/19	-\$ 7,642.84		
EFT15863	31/05/2019 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-\$ 959.35		
EFT15864	31/05/2019 COMMERCIAL HOTEL	LUNCHES FOR COUNCIL MEETING SATURDAY 18 MAY 2019	-\$ 159.20		
EFT15865	31/05/2019 DAVID KENNETH HODDER	MEETING FEE OCM AND HBTP 18/5/19	-\$ 550.00		
EFT15866	31/05/2019 DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	SUPPLY AND INSTALL CCTV AT TOWN HALL AS PER QUOTE	-\$ 5,489.88		
EFT15867	31/05/2019 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL RETURN QUARTER 4 18/19	-\$ 7,325.11		
EFT15868	31/05/2019 DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (BUILDING COMMISSION)	BUILDING SERVICES LEVY FOR THE SMALL WHEEL SKATE PARK	-\$ 56.65		
EFT15869	31/05/2019 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 15/5/19	-\$ 854.61		
EFT15870	31/05/2019 ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)	LOGBOOK SERVICES FOR YSRO UTE, CDO VEHICLE AND YOUTH BUS	-\$ 1,469.21		
EFT15871	31/05/2019 FARMER JACKS	LINEN ALL FOR CONSULTANTS' QUARTERS	-\$ 385.89		
EFT15872	31/05/2019 FILTERS PLUS	BALDWIN FILTERS PA3419 FOR AIRPORT BORE PUMP GENERATOR	-\$ 123.75		
EFT15873	31/05/2019 GEMTREE ENTERPRISES PTY LTD	FINANCIAL ASSISTANCE WITH BANK RECONCILIATIONS AND RATING SYSTEM FOR HOURS WORKED 55.3HRS	-\$ 2,212.00		
EFT15874	31/05/2019 GERALDTON CERAMICS	SUPPLY AS PER QUOTE TILES, ADHESIVE AND GROUT FOR AIRPORT HOUSE	-\$ 1,192.30		
EFT15875	31/05/2019 HARVEY JAMES NICHOLS	MEETING FEE OCM AND HBTP 18/5/19	-\$ 550.00		
EFT15876	31/05/2019 HILLE THOMPSON & DELFOS (HTD)	RUBBISH TIP RESERVE BOUNDARY IDENTIFICATION SURVEY	-\$ 770.00		
EFT15877	31/05/2019 KOTT GUNNING LAWYERS	VARIOUS LEGAL FEES	-\$ 3,557.40		
EFT15878	31/05/2019 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-\$ 58.20		
EFT15879	31/05/2019 MARINDI METALS PTY LTD	RATES REFUND FOR A7940 E52/3411 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-\$ 4,983.65		
EFT15880	31/05/2019 MEEKA FM COMMUNITY RADIO STATION INC	2018/19 DONATION TO MEEKA FM AS PER BUDGET ALLOCATION	-\$ 3,000.00		
EFT15881	31/05/2019 MEEKATHARRA ACCOMMODATION CENTRE	CATERING FOR STAFF TRAINING - FOR 16X PEOPLE 10TH - 12TH APRIL 2019	-\$ 480.00		
EFT15882	31/05/2019 MEEKATHARRA GP CLINIC	PRE-EMPLOYMENT MEDICAL FOR CSO AND CASUAL YOUTH OFFICER	-\$ 280.50		
EFT15883	31/05/2019 MEG FORRESTER	VARIOUS SHIRE CLEANING MAY 2019	-\$ 1,500.00		
EFT15884	31/05/2019 MICHAEL PAGE INTERNATIONAL AUSTRALIA PTY LTD	AWSM PETER COX WEEK ENDING 12+26/5/19 AND TEMP TO PERM RECRUITMENT FEE	-\$ 16,473.60		
EFT15885	31/05/2019 MTF SERVICES	ROAD WORKS DONE IN CONJUNCTION WITH FLOOD DAMAGE ON SANDSTONE ROAD.	-\$ 118,814.30		
EFT15886	31/05/2019 MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION MAY 19	-\$ 20,399.94		
EFT15887	31/05/2019 NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF MAY 2019	-\$ 22,049.50		
EFT15888	31/05/2019 NHANDA ENTERPRISES PTY LTD	INSTALLATION OF SIREN ON LIGHTING TOWER AT YOUTH CENTRE	-\$ 891.00		
EFT15889	31/05/2019 NORMAN TRENFIELD	OCM AND HBTP MEETING FEE 18/5/19	-\$ 700.00		
EFT15890	31/05/2019 NORTHAMPTON GRADER HIRE	MAINTENANCE AND GRADING SANDSTONE ROAD	-\$ 26,276.25		
EFT15891	31/05/2019 NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	SUPPLY LABOUR TO MAINTENANCE GRADE MEEKATHARRA / MT CLERE ROAD	-\$ 1,650.00		
EFT15892	31/05/2019 OPTeon (MIDWEST WA) PTY LTD	VALUATION SERVICES FOR COMMERCIAL PORTION OF LOT 17, 59 MAIN STREET, MEEKATHARRA LOT 1038, 76 DARLOT STREET, MEEKATHARRA	-\$ 6,270.00		
EFT15893	31/05/2019 PETER SHANE CLANCY	MEETING FEE OCM AND HBTP 18/5/19	-\$ 550.00		
EFT15894	31/05/2019 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	14,000L DIESEL AND FUEL CARD PURCHASES APRIL 2019	-\$ 22,437.04		
EFT15895	31/05/2019 ROGER TOY	REPAINT WALLS AND CEILINGS AT 206 HILL ST AS PER SITE VISIT	-\$ 750.00		
EFT15896	31/05/2019 S&K ELECTRICAL CONTRACTING PTY LTD	INVESTIGATE DIESEL FUEL PUMP AT AIRPORT AND REPAIR FAULT IF VIABLE	-\$ 1,524.29		
EFT15897	31/05/2019 S.A. HINES CONTRACTING	INSTALL HIT UP WALL AT COMPLEX AS PER QUOTE 0189	-\$ 660.00		
EFT15898	31/05/2019 SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-\$ 4,172.27		
EFT15899	31/05/2019 SKIPPERS AVIATION PTY LTD	RETURN AIRFARE FOR APPLICANT TO ATTEND INTERVIEW WSM POSITION PERTH TO MEEKA 20/5/19 RETURN 22/5/19	-\$ 810.00		
EFT15900	31/05/2019 SUNNY SIGN PTY LTD	SUPPLY SIGNAGE FOR MOUNT GOULD	-\$ 93.50		
EFT15901	31/05/2019 TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT	-\$ 111.47		
EFT15902	31/05/2019 TRUCK CENTRE WESTERN AUSTRALIA	COMPRESSOR FOR 2007 MACK SUPERLINER REGO IR 506	-\$ 1,201.97		
EFT15903	31/05/2019 UNITED PETROLEUM PTY LTD	37990 LITRES OF DIESEL ORDERED BY CDSM, AUTHORISED BY CEO	-\$ 71,037.63		
EFT15904	31/05/2019 WESTERN INDEPENDENT FOODS	FREIGHT FROM WESTRAC GERALDTON	-\$ 134.30		
EFT15905	31/05/2019 WESTRAC EQUIPMENT	CUTTING EDGE 8E-4567 FOR 2003 924G CATERPILLAR LOADER	-\$ 2,377.85		
EFT15906	31/05/2019 WREN OIL	PICK UP 2000LITRES WASTE OIL FROM SHIRE DEPOT - ADMIN AND COMPLIANCE FEES	-\$ 16.50		
EFT15907	31/05/2019 YULELLA BUILDING AND CONSTRUCTION	LINE CEILING AT YOUTH CENTRE	-\$ 29,234.33		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
22-Jun-19

			MUNI	AIR BP	TRUST
EFT15908	31/05/2019 BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND (BCITF)	BP19-002 BCITF TO CTF FOR LLOYD'S			-\$ 4,159.26
EFT15909	31/05/2019 DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (BUILDING COMMISSION)	BP19-002 BSL TO BUILDING COMMISSION FOR LLOYD'S			-\$ 2,849.75
25696	15/05/2019 HORIZON POWER	UPGRADE POWER SUPPLY AT LLOYD'S BUILDING	-\$	49,711.11	
25697	15/05/2019 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	IRIDIUM 9555 SATELLITE PHONE	-\$	1,699.01	
25698	15/05/2019 TELSTRA CORPORATION LIMITED	MOBILE CHARGES APRIL 2019	-\$	157.60	
25699	15/05/2019 VETERANS LEGION OF AUSTRALIA	WREATH FOR 2019 ANZAC DAY	-\$	120.00	
25700	15/05/2019 WATER CORPORATION	WATER CHARGES - MAR AND APRIL 2019	-\$	43.10	
25701	31/05/2019 DESERT RESOURCES PTY LTD	RATES REFUND FOR A6320 E52/2279 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-\$	60.12	
25702	31/05/2019 FMG PILBARA PTY LTD	RATES REFUND FOR A7516 E52/3060 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-\$	116.99	
25703	31/05/2019 MONUMENT MURCHISON PTY LTD	RATES REFUND FOR A6813 P51/2656 NANNINE GOLD FIELD NANNINE	-\$	199.32	
25704	31/05/2019 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES APRIL 2019	-\$	362.85	
25705	31/05/2019 TELSTRA CORPORATION LIMITED	LANDLINE TELEPHONE CHARGES MAY 2019	-\$	3,057.97	
25706	31/05/2019 WATER CORPORATION	WATER CHARGES - 6/2/19 - 9/4/19	-\$	502.63	
DD12835.1	01/05/2019 WA SUPER	PAYROLL DEDUCTIONS	-\$	5,403.01	
DD12835.2	01/05/2019 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	743.97	
DD12835.3	01/05/2019 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-\$	836.50	
DD12835.4	01/05/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	950.44	
DD12835.5	01/05/2019 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$	750.01	
DD12835.6	01/05/2019 AUSTRALIAN EXECUTOR TRUSTEES	SUPERANNUATION CONTRIBUTIONS	-\$	525.00	
DD12835.7	01/05/2019 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-\$	193.41	
DD12845.1	15/05/2019 WA SUPER	PAYROLL DEDUCTIONS	-\$	5,385.20	
DD12845.2	15/05/2019 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	543.78	
DD12845.3	15/05/2019 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-\$	836.50	
DD12845.4	15/05/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	944.35	
DD12845.5	15/05/2019 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$	750.00	
DD12845.6	15/05/2019 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-\$	322.23	
DD12846.1	21/05/2019 HORIZON POWER	ELECTRICITY CHARGES AIRPORT 2/4/19 - 1/5/19	-\$	2,497.19	
DD12846.2	17/05/2019 HORIZON POWER	ELECTRICITY CHARGES STREET LIGHTS 1/4/19 - 30/4/19	-\$	3,989.37	
DD12853.1	24/05/2019 HORIZON POWER	ELECTRICITY CHARGES AT COMPLEX 6/3/19 - 6/5/19	-\$	3,826.44	
DD12855.1	24/05/2019 WESTPAC CREDIT CARD	DEAN'S AUTOGLASS URGENT - REPLACE REAR PASSGR SIDE DOOR GLASS CEO'S VEHICLE	-\$	295.00	
DD12855.1	24/05/2019 WESTPAC CREDIT CARD	ELECTRONICS STORE PAYPAL - PURCHASE OF VARIOUS COMPUTER CABLES	-\$	218.59	
DD12855.1	24/05/2019 WESTPAC CREDIT CARD	LG PROFESSIONALS WA EVENT REGISTRATION, INTEGRATED PLANNING AND REPORTING FORUM, CEO, DCEO AND CDSM, GST	-\$	95.00	
DD12857.1	21/05/2019 BP OIL (AIR BP)	APRIL 2019 AVGAS PURCHASES		-\$ 3,056.68	
DD12862.1	29/05/2019 WA SUPER	PAYROLL DEDUCTIONS	-\$	4,984.06	
DD12862.2	29/05/2019 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	543.78	
DD12862.3	29/05/2019 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-\$	836.50	
DD12862.4	29/05/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-\$	918.82	
DD12862.5	29/05/2019 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$	750.00	
DD12862.6	29/05/2019 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-\$	247.50	
DD12862.7	29/05/2019 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	HOUSING BOND PETER COX TO BOND ADMINISTRATOR	-\$	200.00	
DD12862.8	29/05/2019 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-\$	346.19	
DD12865.1	31/05/2019 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	HOUSING BOND PETER COX TO BOND ADMINISTRATOR			-\$ 200.00
THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:			MUNI BANK	-\$838,011.40	
			AIR BP ACCOUNT		-3,056.68
			TRUST ACCOUNT		-7,239.01

TOTALLING -\$848,307.09 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 22 June 2019
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McClymont
CHIEF EXECUTIVE OFFICER

Title/Subject:	ADOPTION OF 2019/20 ANNUAL BUDGET
Agenda/Minute Number:	9.2.4
Applicant:	Nil
File Ref:	ADM 0242
Disclosure of Interest:	Nil
Date of Report:	7 June 2019
Author:	Krys East Corporate Services Manager/ Deputy Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

This report puts forward the 2019/20 Statutory Budget for Councils endorsement and acceptance.

Attachments:

2019/20 Statutory Budget

2019/20 Schedule of Fees and Charges

2019/20 Management Budget – circulated under separate cover

Evidence of discussion on expenditure review and efficiency measures

Letter from Minister granting approval for differential rates dated 19 June 2019

Background:

Every year Council is required to adopt a budget for that financial year. At the Ordinary Council Meeting held on Saturday 13 April 2019, the proposed differential rates were approved by Council and advertised for public comment on 1 May 2019. A submission was received prior to the public comment period closing on the 23 May 2019. Council held a Special Council Meeting on 24 May 2019 to consider the submission. At the Special Council Meeting, Council resolved to proceed with the differential rating model as advertised

As the proposed Mining UV rate (19.6101) is more than twice the lowest differential rate, in this case Pastoral UV (7.4462) Ministerial approval is required.

Comment:

The Statutory Compliant Budget has now been prepared and includes the information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. This Budget is submitted for adoption.

An error was identified in the expected 2018/19 end of year calculations in regards to overheads when compiling the Statutory Budget. The effect of this was a surplus on the draft budget as presented. To correct and present a balanced budget staff have not drawn down any funds from the reserves for the Lloyd's renovations and have been able to budget for a further transfer to reserves of \$205,900. Staff suggest that this is a budget transfer to Lloyd's Revitalisation Reserve as further works are planned for this site in future years. Other changes to the Management Budget are amending the revenue amount in 2019/20 for Flood Damage and other slight changes to various accounts based on more accurate end of year figures.

The budget continues to deliver on strategies adopted by the Council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing assets at sustainable levels.

A further two inclusions were made to the Schedule of Fees and Charges.

The first was an inclusion to the landing fees. The Department of Defence has an exclusive agreement with the Australian Airports Association (AAA) for Defence landings at member airports. The Shire of Meekatharra's airport is a member airport and as such the AAA advise the rates for Fixed and Rotary Wing landings that are chargeable for Defence landings. These rates have now been included in the Airport Landing Fees section of the Schedule.

The second was restoring a charge for the Community Bus. The Shire used to allow dry hire for the Toyota Coaster bus. Council's insurer LGIS alerted councils to the fact that the existing insurance only covers wet hire of community busses and dry hire only in certain circumstances. As a result of this information the community bus hire was ceased and removed from last year's Schedule of Fees and Charges. Further advice sought from LGIS clarifies that dry hiring to certain community groups (schools, not-for-profit groups, non-affiliated church groups) is still covered under Council's current insurance, but dry hire to profit making groups, organisations or businesses is not. Staff will monitor the requests for hire by profit-making entities and should there be a high demand then insurance coverage for a commercial-style hire agreement may be negotiated with the insurer. In the meantime in order to enable at least some of the community (i.e. schools, not-for-profit groups, non-affiliated church groups) to benefit from the community bus it is suggested to include this in the Schedule of Fees and Charges again.

The Department of Local Government, Sport and Cultural Industries furthermore asked for evidence that discussion has taken place with regards to efficiency measures and expenditure review, as required by the Department's Rating Policy on Differential Rates. Council thoroughly reviewed the draft budget during the Budget Information Session held 17 May 2019 and scrutinised various budget items which resulted in multiple items being removed from the draft budget, or being altered in order to increase cost-effective operations. Results and examples of this discussion having taken place are attached to this item.

At the time of writing this agenda item Ministerial approval has not yet been received granting the right to impose a differential rate for UV Mining that is more than twice the lowest differential rate imposed for UV Pastoral.

Staff investigated whether it is permissible to "adopt the Statutory Budget for 2019/20 subject to Ministerial approval being granted" prior to Ministerial approval being received. However Departmental guidance on budget timelines states "The budget cannot be adopted until after the Minister makes their decision."

Local Government Act 1995 (LGA) Section 6.2 states that the budget must be adopted "*in the form and manner prescribed*". Prescribed in this case includes the Minister's approval for differential rates, and since those differential rates are part of the Budget, there can be no Council decision on a Budget containing differential rates without Ministerial approval.

Section 6.2 of the LGA also places an obligation on the Budget to incorporate rate particulars, and that condition can't be met unless these are approved. This means that:

- a Budget is compliant only if, among other things, contains rates particulars,
- the rates particulars, in the case of differential rates more than twice the lowest differential rate imposed, are compliant only if approved by the Minister.

If Ministerial approval is not received in time this item will be required to be withdrawn.

Consultation:

Roy McClymont – Chief Executive Officer

Megan Shirt – Consultant

Leo Pezzotta – Account Manager LGIS

Alex Botar – Legislation Officer Department of Local Government, Sport and Cultural Industries

All Councillors

All Internal & External Staff

Statutory Environment:

Section 6.2 of the Local Government Act 1995

Part 3 of the Local Government (Financial Management) Regs 1996

Policy Implications:

The Annual Budget has an effect on the majority of Councils current policies. The budget is based on the principles contained in the Corporate Business Plan

Budget/Financial Implications:

The 2019/20 Budget is the main document relating to Councils Income and Expenditure for the coming Financial Year.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

At the Meeting:

Staff advised Council that Ministerial approval had been received on 20 June 2019.

Officers Recommendation / Council Resolution:

**PART A – MUNICIPAL FUND BUDGET FOR 2019/20 -
ABSOLUTE MAJORITY REQUIRED**

Moved: Cr PS Clancy

Seconded: Cr AJ Binsiar

Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the council adopt the Municipal Fund Budget as attached to this agenda and the minutes, for the Shire of Meekatharra for the 2019/20 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page 2 showing a net surplus for that year of \$226,357
- Statement of Comprehensive Income by Program on page 4 showing a net surplus for that year of \$226,357
- Statement of Cash Flows on page 6
- Rates Setting Statement on page 7 showing an amount required to be raised from rates of \$4,183,603
- Notes to and Forming Part of the Budget on pages 8 to 25
- Transfers to Reserves as detailed in page 20

- Elected Members Fees as adopted at the Ordinary Council Meeting held 13 April 2019
 - Budget Program Schedules as detailed in the “Management Schedules” pages 1 to 30
- CARRIED 7/0**
BY AN ABSOLUTE MAJORITY

**PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT
ARRANGEMENTS – ABSOLUTE MAJORITY REQUIRED**

Moved: Cr PS Clancy
Seconded: Cr AJ Binsiar

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.
 - a) General Rates

GRV	8.8869 cents in the dollar
UV – Pastoral	7.4462 cents in the dollar
UV – Mining	19.6101 cents in the dollar
 - b) Minimum Rates

GRV	\$400.00
UV – Pastoral	\$350.00
UV – Mining	\$350.00
2. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment of rates by instalment;
 - i) Due date/first instalment 30 August 2019
 - ii) Second instalment 3 November 2019
 - iii) Third instalment 7 January 2020
 - iv) Fourth instalment 12 March 2020
3. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charge where the owner has elected to pay rates through an instalment option of \$15.00 for each instalment, after the initial instalment is paid.
4. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the owner has elected to pay rates through an instalment option.
5. Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 10% for rates and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

CARRIED 7/0
BY AN ABSOLUTE MAJORITY

**PART C – MATERIAL VARIANCE –
SIMPLE MAJORITY REQUIRED**

Moved: Cr PS Clancy
Seconded: Cr AJ Binsiar

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and AASB 1.031 Materiality, the level to be used in financial activity in 2019/2020 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

CARRIED 7/0

**PART D – GENERAL FEES AND CHARGES –
ABSOLUTE MAJORITY REQUIRED**

Moved: Cr PS Clancy
Seconded: Cr AJ Binsiar

Pursuant to Section 6.16 of the Local Government Act 1995, Council adopts the Fees and Charges for 2019/2020 as included as attachment of this agenda and minutes.

**CARRIED 7/0
BY AN ABSOLUTE MAJORITY**

SHIRE OF MEEKATHARRA

BUDGET

FOR THE YEAR ENDED 30 JUNE 2020

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SHIRE OF MEEKATHARRA'S VISION

A PLACE OF OPPORTUNITIES, A PLACE OF PROSPERITY

**SHIRE OF MEEKATHARRA
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2020**

BY NATURE OR TYPE

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	4,180,542	4,196,811	4,132,142
Operating grants, subsidies and contributions	9	3,947,184	2,253,296	3,702,907
Fees and charges	8	1,343,574	1,234,834	1,326,680
Interest earnings	10(a)	613,061	646,246	636,887
Other revenue	10(b)	319,053	316,580	294,066
		10,403,415	8,647,767	10,092,682
Expenses				
Employee costs		(1,919,034)	(1,398,069)	(1,738,460)
Materials and contracts		(2,967,803)	(2,220,294)	(2,279,465)
Utility charges		(318,800)	(274,170)	(300,174)
Depreciation on non-current assets	5	(6,933,817)	(6,252,697)	(6,314,247)
Insurance expenses		(212,711)	(214,005)	(213,754)
Other expenditure		(284,216)	(185,329)	(269,186)
		(12,636,380)	(10,544,565)	(11,115,286)
Subtotal				
		(2,232,966)	(1,896,798)	(1,022,604)
Non-operating grants, subsidies and contributions	9	2,469,034	4,014,171	5,239,148
Profit on asset disposals	4(b)	4,490	-	-
Loss on asset disposals	4(b)	(14,201)	(62,554)	(9,190)
		2,459,323	3,951,618	5,229,958
Net result				
		226,357	2,054,820	4,207,354
Other comprehensive income				
Changes on revaluation of non-current assets		-	-	-
Total other comprehensive income		-	-	-
Total comprehensive income				
		226,357	2,054,820	4,207,354

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Meekatharra controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2018/19 ACTUAL BALANCES

Balances shown in this budget as 2018/19 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2019 the following new accounting policies are to be adopted and have impacted on the preparation of the budget:

- AASB 15 - Revenue from Contracts with Customers;
- AASB 16 - Leases; and
- AASB 1058 - Income of Not-for-Profit Entities.

Explanation of the changes arising from these standards is provided at Note 15.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF MEEKATHARRA
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2020**

BY REPORTING PROGRAM

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
Revenue	1, 8, 9, 10(a),(b)	\$	\$	\$
Governance		80	-	-
General purpose funding		8,317,427	6,616,566	8,165,630
Law, order, public safety		12,150	14,864	14,752
Health		6,104	2,906	6,104
Education and welfare		147,614	119,924	122,780
Housing		29,500	31,797	29,500
Community amenities		140,797	130,448	138,745
Recreation and culture		129,126	89,660	129,076
Transport		1,310,468	1,307,236	1,193,908
Economic services		190,249	175,334	187,494
Other property and services		119,900	159,031	104,693
		10,403,415	8,647,767	10,092,682
Expenses excluding finance costs	5, 10, (c), (d), (e), (e)			
Governance		(712,260)	(599,227)	(649,787)
General purpose funding		(230,293)	(264,058)	(213,450)
Law, order, public safety		(234,731)	(190,328)	(192,641)
Health		(111,826)	(84,918)	(89,741)
Education and welfare		(813,203)	(558,499)	(738,280)
Housing		(29,500)	(35,389)	(29,500)
Community amenities		(697,396)	(538,215)	(683,657)
Recreation and culture		(1,679,532)	(1,360,715)	(1,574,126)
Transport		(7,302,525)	(6,192,347)	(6,137,004)
Economic services		(590,781)	(459,139)	(608,973)
Other property and services		(234,333)	(261,731)	(198,127)
		(12,636,380)	(10,544,565)	(11,115,286)
Subtotal		(2,232,966)	(1,896,798)	(1,022,604)
Non-operating grants, subsidies and contributions	9	2,469,034	4,014,171	5,239,148
Profit on disposal of assets	4(b)	4,490	-	-
(Loss) on disposal of assets	4(b)	(14,201)	(62,554)	(9,190)
		2,459,323	3,951,618	5,229,958
Net result		226,357	2,054,820	4,207,354
Other comprehensive income				
Changes on revaluation of non-current assets		-	-	-
Total other comprehensive income		-	-	-
Total comprehensive income		226,357	2,054,820	4,207,354

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

KEY TERMS AND DEFINITIONS

COMMUNITY VISION

SHIRE OF MEEKATHARRA
A Place of Opportunities, A Place of Prosperity

Our Shire will be

- ◆ a place that is safe, clean and has an active and respectful community.
 - ◆ a place that is enterprising and progressive.
 - ◆ the regional hub of the Murchison Region.
- ◆ a place that maximises its potential through its historical, tourism and cultural attractions.
 - ◆ a place that nurtures its youth and invests in their future.
 - ◆ a place that retains its unique health and medical services.
- ◆ a place that builds social cohesion and a sense of pride and ownership.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME

ACTIVITIES

GOVERNANCE

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue. Costs associated with raising of rates, collection of debts and other funding activities within this programme.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control. Operation of Council's Ranger services.

HEALTH

Food quality and pest control, monitoring and control of environmental health. Contract operation for health issues within the community.

EDUCATION AND WELFARE

Provision and maintenance of various premises in support of community services including the Community Resource Centre. Financial assistance on a needs arise basis for the community's education and welfare. Provision, maintenance and support for the community youth centre.

HOUSING

Maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemeteries, storm water drainage maintenance and operation and maintenance of sewerage schemes.

RECREATION AND CULTURE

Maintenance of halls, swimming pool, recreation centres and various reserves, operation of library, TV and Radio broadcasting.

TRANSPORT

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets, depot maintenance and airport maintenance.

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and building controls.

OTHER PROPERTY AND SERVICES

Private works operations and miscellaneous plant operations, overheads and administration costs initially charged here are reallocated to the relevant function area.

**SHIRE OF MEEKATHARRA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020**

		BY NATURE OR TYPE		
		EST		
NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget	
	\$	\$	\$	
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates	4,180,542	4,417,417	4,182,142	
Operating grants, subsidies and contributions	3,947,184	2,926,633	4,402,907	
Fees and charges	1,343,574	1,234,834	1,326,680	
Interest earnings	613,061	646,246	636,887	
Goods and services tax	950,000	1,171,097	950,000	
Other revenue	319,053	316,580	294,066	
	11,353,415	10,712,807	11,792,682	
Payments				
Employee costs	(1,919,034)	(1,398,069)	(1,738,460)	
Materials and contracts	(2,967,803)	(2,059,713)	(3,779,465)	
Utility charges	(318,800)	(274,170)	(300,174)	
Insurance expenses	(212,711)	(214,005)	(213,754)	
Goods and services tax	(950,000)	(994,304)	(950,000)	
Other expenditure	(284,216)	(185,329)	(269,186)	
	(6,652,563)	(5,125,590)	(7,251,039)	
Net cash provided by (used in) operating activities	3	4,700,851	5,587,216	4,541,643
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(2,990,433)	(1,331,497)	(1,935,908)
Payments for construction of infrastructure	4(a)	(6,075,288)	(8,367,867)	(10,893,341)
Non-operating grants, subsidies and contributions used for the development of assets		2,469,034	4,014,171	5,239,148
Proceeds from sale of plant & equipment	4(b)	39,500	130,614	46,000
Net cash provided by (used in) investing activities		(6,557,187)	(5,554,579)	(7,544,101)
Net increase (decrease) in cash held		(1,856,336)	32,637	(3,002,458)
Cash at beginning of year		23,292,114	23,259,477	23,809,327
Cash and cash equivalents at the end of the year	3	21,435,779	23,292,115	20,806,869

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
RATES SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2020

BY REPORTING PROGRAM

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2 (b)(i)	3,082,977	4,606,248	3,392,738
		3,082,977	4,606,248	3,392,738
Revenue from operating activities (excluding rates)				
Governance		80	-	-
General purpose funding		4,133,824	2,416,695	4,033,488
Law, order, public safety		12,150	14,864	14,752
Health		6,104	2,906	6,104
Education and welfare		147,614	119,924	122,780
Housing		29,500	31,797	29,500
Community amenities		140,797	130,448	138,745
Recreation and culture		129,126	89,660	129,076
Transport		1,314,958	1,307,236	1,193,908
Economic services		190,249	175,334	187,494
Other property and services		119,900	159,031	104,693
		6,224,302	4,447,895	5,960,540
Expenditure from operating activities				
Governance		(712,260)	(599,227)	(649,787)
General purpose funding		(230,293)	(264,058)	(213,450)
Law, order, public safety		(234,731)	(190,328)	(192,641)
Health		(111,826)	(84,918)	(89,741)
Education and welfare		(813,203)	(558,499)	(738,280)
Housing		(29,500)	(35,389)	(29,500)
Community amenities		(697,396)	(538,215)	(683,657)
Recreation and culture		(1,679,532)	(1,360,715)	(1,574,126)
Transport		(7,316,726)	(6,254,901)	(6,146,195)
Economic services		(590,781)	(459,139)	(608,973)
Other property and services		(234,333)	(261,731)	(198,127)
		(12,650,581)	(10,607,119)	(11,124,476)
Non-cash amounts excluded from operating activities	2 (b)(ii)	6,943,528	6,315,251	6,323,437
Amount attributable to operating activities		3,600,225	4,762,275	4,552,239

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2019/20 Budgeted rate revenue	2019/20 Budgeted interim rates	2019/20 Budgeted back rates	2019/20 Budgeted total revenue	2018/19 Actual total revenue	2018/19 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
GRV	8.8869	313	4,251,128	377,793	1,000	4,000	382,793	378,010	378,168
Unimproved valuations									
UV - Mining	19.6101	729	17,047,352	3,343,003	-	-	3,343,003	3,364,761	3,301,801
UV - Rural / Pastoral	7.4462	43	4,024,287	299,656	-	-	299,656	300,401	300,423
Sub-Totals		1,085	25,322,767	4,020,453	1,000	4,000	4,025,453	4,043,172	3,980,392
Minimum									
Minimum payment									
Gross rental valuations									
GRV	400	90	46,429	36,000	-	-	36,000	35,600	35,200
Unimproved valuations									
UV - Mining	350	325	293,932	113,750	-	-	113,750	112,700	109,200
UV - Rural / Pastoral	350	24	24,306	8,400	-	-	8,400	8,400	7,350
Sub-Totals		439	364,667	158,150	-	-	158,150	156,700	151,750
		1,524	25,687,434	4,178,603	1,000	4,000	4,183,603	4,199,872	4,132,142
Total amount raised from general rates							-	-	-
Specified area rates (Refer note 1(f))							4,183,603	4,199,872	4,132,142
Specified area rates (Refer note 1(c))							(3,061)	(3,061)	-
Total rates							-	-	-
							4,180,542	4,196,811	4,132,142

All land (other than exempt land) in the Shire of Meekatharra is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Meekatharra.

The general rates detailed for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Payment in Full		-	0.0%	0.0%
Option two				
First Instalment		15	5.5%	10.0%
Second Instalment		15	5.5%	10.0%
Third Instalment		15	5.5%	10.0%
Fourth Instalment		15	5.5%	10.0%
			2019/20 Budget revenue	2018/19 Actual revenue
			2018/19 Budget revenue	
			\$	\$
Instalment plan admin charge revenue			10,000	6,735
Instalment plan interest earned			12,000	11,329
Unpaid rates and service charge interest earned			90,000	77,974
			112,000	96,037
				153,000

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES (CONTINUED)

Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire of Meekatharra the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
GRV	Properties within the townsite boundaries.	The object of the GRV rate is to allow sufficient revenue for Council to operate efficiently and provide a diverse range of services while maintaining consistent revenue for GRV assessments.	The reason for the level of GRV rate is to allow for a fair contribution to the maintenance and provision of town infrastructure and services to a sustainable level.
UV - Rural / Pastoral	Properties within the Shire that are predominately for rural use.	The object of the UV Pastoral rate is to ensure that the proportion of total rate revenue derived from UV Pastoral is comparable with previous years and provides the base rate to assess the other UV rated properties.	<p>The reason for the lower rate for UV Pastoral is to reflect the lower impact on transport infrastructure compared to the UV Mining category. Generally Pastoralists carry out minor road maintenance with their own machinery.</p> <p>Pastoral leases within the Shire of Meekatharra are normally large parcels of land that attract a relatively high valuation. The Pastoral UV rate ensures that every landowner makes a reasonable contribution to the rate burden.</p>
UV - Mining	Properties within the Shire with a mining, exploration or prospecting tenement lease.	The object of the UV Mining rate is to raise the necessary revenue for Council to operate efficiently and provide a diverse range of services.	<p>The reason for setting UV Mining rate at a higher level than UV Pastoral is to ensure a sector of ratepayers that essentially are transitory contribute to the maintenance of the Shire's established assets and services to the extent that the mining operators use them.</p> <p>These include: -</p> <p>Unsealed roads - among the services utilised by ratepayers with tenements is the extensive network of unsealed roads within the Shire. A substantial amount of budgeted capital expenditure is for works on Shire roads.</p> <p>Refuse site - Mining and exploration activities impose a heavy burden on the Shire's refuse site increasing maintenance costs and shortening the life of the landfill site.</p> <p>Resources - Mining removes finite resources from the Shire. Ultimately this will have an impact on the mining industry within the Shire which will in turn impact rate revenue in future years.</p> <p>Shire Administration - Mining, exploration and prospecting activities impose a greater administration service requirement on the Shire (applications, enquiries, tenement changes and revaluations).</p> <p>Furthermore, in general mining operators use established Shire services and infrastructure but contribute very little or no enterprise to the community.</p>

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire of Meekatharra does not impose a specified area rate as prescribed under the Local Government Act WA for the year ended 30th June 2020.

(d) Service Charges

The Shire of Meekatharra does not impose a service charge as prescribed under the Local Government Act WA for the year ended 30th June 2020.

(e) Rates discounts

The Shire of Meekatharra does not offer any discounts for the year ended 30th June 2020.

(f) Waivers or concessions

Rate or fee and charge to which the waiver or concession is granted	Type	Concession %	2019/20 Budget	2018/19 Actual	2018/19 Budget	Circumstances in which the waiver or concession is granted
			\$	\$	\$	
A185 - 22 MCCLEARY STREET	Concession	80%	636	636		Council provides an 80% concessional arrangement to Murchison Region Aboriginal Corporation due to an application for rates exemption under section 6.26 of the Act.
A187 - 31 MCCLEARY STREET	Concession	80%	1,227	1,227		
A223 - 84 DARLOT STREET	Concession	80%	621	621	-	
A442 - 2 TRENFIELD COURT	Concession	80%	577	577	-	
			3,061	3,061	-	

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2 (a). NET CURRENT ASSETS

		2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
	Note	\$	\$	\$	\$
Composition of estimated net current assets					
Current assets					
Cash - Unrestricted	3	165,975	3,248,951	3,248,951	188,221
Cash - Restricted	3	21,269,804	20,043,163	20,043,163	20,618,648
Unspent grants and contributions not held in reserve		-	-	-	-
Receivables		1,130,740	1,130,740	1,130,740	871,490
Inventories		58,314	58,314	58,314	52,539
		<u>22,624,832</u>	<u>24,481,168</u>	<u>24,481,168</u>	<u>21,730,898</u>
Less: current liabilities					
Trade and other payables		(1,254,809)	(1,254,809)	(1,254,809)	(1,112,250)
Other Payables		(100,219)	(100,219)	(100,219)	-
Provisions		(385,960)	(385,960)	(385,960)	(339,540)
		<u>(1,740,989)</u>	<u>(1,740,989)</u>	<u>(1,740,989)</u>	<u>(1,451,790)</u>
Net current assets		20,883,844	22,740,179	22,740,179	20,279,108

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

2 (b). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32*

	Note	2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
		\$	\$	\$	\$
(i) Current assets and liabilities excluded from budgeted deficiency					
Net current assets	2	20,883,844	22,740,179	22,740,179	20,279,108
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.					
Adjustments to net current assets					
Less: Cash - restricted reserves	3	(21,269,804)	(20,043,163)	(20,043,163)	(20,618,648)
Add: Current liabilities not expected to be cleared at end of year					
- Employee benefit provisions		385,960	385,960	385,960	339,540
Adjusted net current assets - surplus/(deficit)		-	3,082,977	3,082,977	-

(ii) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

Adjustments to operating activities

Less: Profit on asset disposals	4b	(4,490)	-	-	-
Add: Loss on disposal of assets	4b	14,201	62,554	62,554	9,190
Add: Depreciation on assets	5	6,933,817	6,252,697	6,252,697	6,314,247
Non cash amounts excluded from operating activities		6,943,528	6,315,251	6,315,251	6,323,437

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2 (c). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Meekatharra's operational cycle. In the case of liabilities where the Shire of Meekatharra does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Meekatharra's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Meekatharra prior to the end of the financial year that are unpaid and arise when the Shire of Meekatharra becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Shire of Meekatharra has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Meekatharra contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Meekatharra contributes are defined contribution plans.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Meekatharra are recognised as a liability until such time as the Shire of Meekatharra satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of Meekatharra's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Meekatharra's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Meekatharra's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Cash - unrestricted	165,975	3,248,951	188,221
Cash - restricted	21,269,804	20,043,163	20,618,648
	21,435,779	23,292,114	20,806,869

The following restrictions have been imposed by regulation or other externally imposed requirements:

Plant Reserve	2,604,863	2,542,566	3,186,761
Building Reserve	1,438,338	1,403,941	1,399,569
Shire Water Reserve	319,784	312,137	311,165
Airport Runway Reserve	2,917,070	2,847,311	2,838,445
Airport Reserve	944,934	922,337	919,465
Transport Reserve	952,675	929,893	926,998
Infrastructure & Development Reserve	1,008,348	984,234	981,170
Leave Reserve	394,626	385,189	383,990
Reseals & Rejuvenation Reserve	4,584,382	4,006,542	3,995,225
Interpretive Centre Reserve	1,874,448	1,829,622	1,823,925
Roads -Second / Final Seals Reserve	1,729,268	1,687,914	1,682,658
Lloyd'S Revitalisation Reserve	1,557,540	1,319,317	1,316,011
Industrial Park Reserve	842,303	822,160	803,267
Swimming Pool Reserve	101,225	50,000	50,000
	21,269,804	20,043,163	20,618,648

Reconciliation of net cash provided by operating activities to net result

Net result	226,357	2,054,820	4,207,354
Depreciation	6,933,817	6,252,697	6,314,247
(Profit)/loss on sale of asset	9,711	62,554	9,190
(Increase)/decrease in receivables	-	1,127,598	750,000
(Increase)/decrease in inventories	-	38,556	-
Increase/(decrease) in payables	-	65,163	(1,500,000)
Grants/contributions for the development of assets	(2,469,034)	(4,014,171)	(5,239,148)
Net cash from operating activities	4,700,851	5,587,216	4,541,643

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts (if any) are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program							2019/20 Budget total	2018/19 Actual total	2018/19 Budget total
	Law, order, public safety	Education & welfare	Housing	Community amenities	Recreation and culture	Transport	Economic services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>Property, Plant and Equipment</u>										
Land And Buildings	-	5,216	172,425	-	2,292,792	3,000	-	100,000	2,573,433	350,939
Buildings - specialised	-	-	-	-	-	-	-	-	-	-
Furniture and equipment	-	-	-	-	28,000	-	-	35,000	63,000	16,800
Plant and equipment	-	-	-	-	-	354,000	-	-	354,000	974,057
	-	5,216	172,425	-	2,320,792	357,000	-	135,000	2,990,433	1,331,497
<u>Infrastructure</u>										
Roads Infrastructure	-	-	-	-	-	4,994,918	-	-	4,994,918	7,654,779
Airport Infrastructure	-	-	-	-	-	58,667	-	-	58,667	23,636
Other Infrastructure	55,000	-	-	564,000	75,000	20,000	307,703	-	1,021,703	579,796
	55,000	-	-	564,000	75,000	5,073,585	307,703	-	6,075,288	8,280,895
Total acquisitions	55,000	5,216	172,425	564,000	2,395,792	5,430,585	307,703	135,000	9,065,721	9,612,392
										12,829,249

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

4. FIXED ASSETS (CONTINUED)

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss	2018/19 Actual Net Book Value	2018/19 Actual Sale Proceeds	2018/19 Actual Profit	2018/19 Actual Loss	2018/19 Budget Net Book Value	2018/19 Budget Sale Proceeds	2018/19 Budget Profit	2018/19 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Transport	49,211	39,500	4,490	(14,201)	193,167	130,614	-	(62,554)	55,190	46,000	-	(9,190)
	49,211	39,500	4,490	(14,201)	193,167	130,614	-	(62,554)	55,190	46,000	-	(9,190)
By Class												
<u>Property, Plant and Equipment</u>												
Plant and equipment	49,211	39,500	4,490	(14,201)	193,167	130,614	-	(62,554)	55,190	46,000	-	(9,190)
	49,211	39,500	4,490	(14,201)	193,167	130,614	-	(62,554)	55,190	46,000	-	(9,190)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget.

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

5. ASSET DEPRECIATION

By Program

Governance
Law, order, public safety
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

2019/20 Budget	2018/19 Actual	2018/19 Budget
\$	\$	\$
142	116	788
14,867	13,411	15,048
99,468	89,514	88,805
217,013	195,779	184,778
22,658	20,438	16,983
567,371	511,841	524,888
4,930,873	4,447,786	4,199,244
118,012	106,450	149,391
963,413	867,362	1,134,322
6,933,817	6,252,697	6,314,247

By Class

Land and Buildings
Furniture and equipment
Plant and equipment
Infrastructure - Roads
Infrastructure - Footpaths
Infrastructure - Airport
Infrastructure - Other

793,979	715,985	720,444
39,574	35,687	41,544
873,849	788,009	1,056,776
4,339,937	3,913,618	3,802,667
15,390	13,878	12,571
450,467	406,217	242,689
420,621	379,303	437,556
6,933,817	6,252,697	6,314,247

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Major depreciation periods used for each class of depreciable asset are:

Land and Buildings	25 - 40 years
Furniture and equipment	1 to 20 years
Plant and equipment	1 to 20 years
Infrastructure - Roads	50 years
Infrastructure - Drainage	40 to 100 years
Infrastructure - Footpaths	20 years
Infrastructure - Airport	20 years
Infrastructure - Other	10 to 20 years

DEPRECIATION (CONTINUED)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2019

6. INFORMATION ON BORROWINGS

The Shire of Meekatharra has not budgeted to have any borrowings for the year ended 30th June 2020 and did not have or budget to have any borrowings for the year ended 30th June 2019

(a) New borrowings - 2019/20

The Shire of Meekatharra does not intend to undertake any new borrowings for the year ended 30th June 2020

(b) Unspent borrowings

The Shire of Meekatharra had no unspent borrowing funds as at 30th June 2019 nor is it expected to have unspent borrowing funds as at 30th June 2020.

(c) Credit Facilities

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	1,000,000	1,000,000	1,000,000
Bank overdraft at balance date	-	-	-
Credit card limit	5,000	5,000	5,000
Total amount of credit unused	1,005,000	1,005,000	1,005,000

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JUNE 2019

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SHIRE OF MEEKATHARRA NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30TH JUNE 2020

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance	2018/19 Actual Opening Balance	2018/19 Actual Transfer to	2018/19 Actual Transfer (from)	2018/19 Actual Closing Balance	2018/19 Budget Opening Balance	2018/19 Budget Transfer to	2018/19 Budget Transfer (from)	2018/19 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Reserve	2,542,566	62,297	-	2,604,863	3,110,553	86,013	(654,000)	2,542,566	3,110,553	76,209	-	3,186,761
Building Reserve	1,403,941	34,397	-	1,438,338	1,366,100	37,841	-	1,403,941	1,366,100	33,469	-	1,399,569
Shire Water Reserve	312,137	7,647	-	319,784	303,724	8,413	-	312,137	303,724	7,441	-	311,165
Airport Runway Reserve	2,847,311	69,759	-	2,917,070	2,770,566	76,745	-	2,847,311	2,770,566	67,879	-	2,838,445
Airport Reserve	922,337	22,597	-	944,934	897,477	24,860	-	922,337	897,477	21,988	-	919,465
Transport Reserve	929,893	22,782	-	952,675	904,830	25,063	-	929,893	904,830	22,168	-	926,998
Infrastructure & Development Reserve	984,234	24,114	-	1,008,348	957,706	26,528	-	984,234	957,706	23,464	-	981,170
Leave Reserve	385,189	9,437	-	394,626	374,807	10,382	-	385,189	374,807	9,183	-	383,990
Reseals & Rejuvenation Reserve	4,006,542	577,840	-	4,584,382	3,536,578	469,964	-	4,006,542	3,536,578	458,646	-	3,995,225
Interpretive Centre Reserve	1,829,622	44,826	-	1,874,448	1,780,308	49,314	-	1,829,622	1,780,308	43,618	-	1,823,925
Roads -Second / Final Seals Reserve	1,687,914	41,354	-	1,729,268	1,642,419	45,495	-	1,687,914	1,642,419	40,239	-	1,682,658
Lloyd'S Revitalisation Reserve	1,319,317	238,223	-	1,557,540	1,033,302	286,015	-	1,319,317	1,033,302	282,709	-	1,316,011
Industrial Park Reserve	822,160	20,143	-	842,303	800,000	22,160	-	822,160	800,000	3,267	-	803,267
Unspent Grants Reserve	-	-	-	-	153,232	976	(154,208)	-	-	-	-	-
Swimming Pool Reserve	50,000	51,225	-	101,225	-	50,000	-	50,000	-	50,000	-	50,000
	20,043,163	1,226,641	-	21,269,804	19,631,600	1,219,771	(808,208)	20,043,163	19,478,368	1,140,280	-	20,618,648

(b) Cash Backed Reserves -Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Plant Reserve	Ongoing	- To be used for the acquisition of major plant on an ongoing basis.
Building Reserve	Ongoing	- To be used for the future building requirements for Council purposes.
Shire Water Reserve	Ongoing	- To be used for capital water requirements of parks and gardens administered by the Shire.
Airport Runway Reserve	Ongoing	- To be used to fund the future construction requirements of the airport runway.
Airport Reserve	Ongoing	- To be used to fund the capital improvements of the airport infrastructure.
Transport Reserve	Ongoing	- To be used to fund the expansion of the road network that cannot be met by operating income.
Infrastructure & Development Reserve	Ongoing	- To be used to development existing town infrastructure of a commercial or non commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.
Leave Reserve	Ongoing	- To used to fund annual and long service leave requirements.
Reseals & Rejuvenation Reserve	Ongoing	- To be used to fund reseals and rejuvenation of sealed roads.
Interpretive Centre Reserve	Ongoing	- To be used to acquire and refurbish the Interpretive Centre.
Roads -Second / Final Seals Reserve	Ongoing	- To be used to fund final seals to roads that have previously been primer sealed.
Lloyd'S Revitalisation Reserve	Ongoing	- To be used to fund the renovations and building works as per Meeka Revitalisation plan at Lloyd's building.
Industrial Park Reserve	Ongoing	- To be used to fund the development of a new industrial park within the Shire.
Unspent Grants Reserve	Ongoing	- To be used to hold unspent tied grant funding.
Swimming Pool Reserve	Ongoing	- To be used to fund retiling the swimming pool basins.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

8. FEES & CHARGES REVENUE

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
General purpose funding	15,100	11,212	15,100
Law, order, public safety	4,000	1,744	4,000
Health	5,831	2,708	5,831
Housing	25,000	26,781	25,000
Community amenities	139,797	128,704	137,745
Recreation and culture	45,626	28,233	45,576
Transport	953,571	907,583	953,034
Economic services	141,249	116,706	138,494
Other property and services	13,400	11,162	1,900
	1,343,574	1,234,834	1,326,680

9. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

By Program:

Operating grants, subsidies and contributions

General purpose funding	3,505,724	1,757,554	3,378,501
Law, order, public safety	8,150	9,840	10,752
Education and welfare	121,814	110,877	118,180
Recreation and culture	20,000	-	20,000
Transport	285,497	285,430	169,474
Economic services	6,000	-	6,000
	3,947,184	2,163,701	3,702,907

Non-operating grants, subsidies and contributions

Recreation and culture	1,200,000	25,875	228,750
Transport	1,269,034	3,988,296	5,010,398
	2,469,034	4,014,171	5,239,148

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

10. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

Investments			
- Reserve funds	491,061	540,347	460,887
- Other funds	20,000	16,596	33,000
Other interest revenue (refer note 1b)	102,000	89,302	143,000
	<u>613,061</u>	<u>646,246</u>	<u>636,887</u>

(b) Other revenue

Reimbursements and recoveries	319,053	316,580	202,293
Other	-	-	91,773
	<u>319,053</u>	<u>316,580</u>	<u>294,066</u>

The net result includes as expenses

(c) Auditors remuneration

Audit services	33,000	14,771	25,000
	<u>33,000</u>	<u>14,771</u>	<u>25,000</u>
Interest expense on lease liabilities	-	-	-

(d) Elected members remuneration

Meeting fees	43,200	29,800	45,600
Mayor/President's allowance	20,000	13,500	20,000
Deputy Mayor/President's allowance	5,000	3,375	5,000
Travelling expenses	16,109	3,753	5,108
	<u>84,309</u>	<u>50,428</u>	<u>75,708</u>

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

11. MAJOR LAND TRANSACTIONS AND TRADING UNDERTAKINGS

It is not anticipated the Shire of Meekatharra will be party to any Major Land Transactions or Trading Undertakings during 2019/20.

12. INTERESTS IN JOINT ARRANGEMENTS

The Shire of Meekatharra has no interest in any joint venture arrangements during 2019/20.

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

13. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1 July 2019	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2020
	\$	\$	\$	\$
Unclaimed Monies	28,220	-	-	28,220
Library Membership Deposits	64	50	(50)	64
Building Industry Training Levy	96	500	(596)	-
Builders Registration Boards	44	1,000	(1,044)	-
Miscellaneous Deposits	4,048	2,500	(5,000)	1,548
Sale of Housing	60,577	-	-	60,577
	93,049	4,050	(6,690)	90,409

**SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**14. SIGNIFICANT ACCOUNTING POLICIES - OTHER
INFORMATION**

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

REVENUE RECOGNITION

Accounting Policies for the recognition of income and revenue from contracts with customers will be adopted from 1 July 2019. These may impact revenue treatment requiring adjustments in the 2019/2020 financial year.

Shire of Meekatharra
Schedule of Fees & Charges
2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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RATES

GENERAL RATES

Unimproved Value

Rural

General Rate - cents per dollar

7.4462 - 7.4462

Minimum Rate per Assessment

350.00 - 350.00

Mining (Differential Rate)

General Rate - cents per dollar

19.6101 - 19.6101

Minimum Rate per Assessment

350.00 - 350.00

Gross Rental Value

General

General Rate - cents per dollar

8.8869 - 8.8869

Minimum Rate per Assessment

400.0000 - 400.0000

Concessions, Discounts & Waivers

No Concessions are provided for in the financial year

Interest

Days until interest applies from issue date - 35

Interest on overdue Rates/Rubbish

10%

Interest on Instalments of Rates/Rubbish

5.5%

Instalments - 4 Payments

- Rubbish Charges are to be spread over all instalments

- Previous years Rates & Rubbish arrears to paid in full on first instalment

Administration Charge per Instalment

15.00 - 15.00

Ad hoc Payment Plan Administration fee

25.00 - 25.00

PAYMENT DUE DATES

Target date for issue of Rate Notice:-

24-July-2019

Payment due dates would therefore be:-

- for payment in full

30-August-2019

- for payment of first instalment

30-August-2019

Target date for issue of rate notices for:-

- second instalment

04-October-2019

- third instalment

09-December-2019

- fourth instalment

12-February-2020

Payment due dates would therefore be:-

03-November-2019

07-January-2020

12-March-2020

RATE ENQUIRIES

Rate / Account enquiry - Residential

35.00 - 35.00

Rate / Account enquiry - Pastoral/Commercial/Industrial

85.00 - 85.00

Rate book on disk

40.91 4.09 45.00

Rate reports (hard copies) per page

0.45 0.05 0.50

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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ADMINISTRATION

GENERAL ADMINISTRATION

Minutes, Local Laws & Electoral Rolls

Council Minutes & Agendas - per double sided page	0.59	0.06	0.65
Council Minutes & Agendas - Extracts per double sided page	0.59	0.06	0.65
Council Local Laws - per double sided page	0.59	0.06	0.65
Electoral Roll - per double sided page	0.59	0.06	0.65
Statutory Council Budget - per double sided page	0.59	0.06	0.65
Emailing of the above	NO CHARGE		

Tourist Merchandise

Cost + Freight Cost + 10%

Shire of Meekatharra Special Vehicle Registration Plates

Shire administration fee	NO CHARGE		
Department of Transport fee - set by Department of Transport	252.00	-	252.00

History Book

Meekatharra Gold Beyond the Rivers	35.91	3.59	39.50
Meekatharra Gold Beyond the Rivers Plus Postage within Australia	47.27	4.73	52.00

Fundraising Pavers

Purchase of Name Paver (per brick)	40.91	4.09	45.00
Purchase of Name Paver (per double paver)	68.18	6.82	75.00

Meeka Dust Newsletter

Advertising (per Issue)				
- full page	Black & White	47.36	4.74	52.10
	Colour	67.32	6.73	74.05
- half page	Black & White	24.27	2.43	26.70
	Colour	39.18	3.92	43.10
- quarter page	Black & White	15.00	1.50	16.50
	Colour	22.41	2.24	24.65
- eighth page	Black & White	12.68	1.27	13.95
	Colour	16.82	1.68	18.50
Advertising for not-for-profit organisations or community event notices		NO CHARGE		
Sales - each		2.27	0.23	2.50
Annual Subscriptions - 11 issues including postage		36.05	3.60	39.65
Payment for article published in Dust submitted by public		90.91	9.09	100.00

**Article must be Meekatharra related. "Article" includes short stories, poems, photos or similar.
 Eligibility is at the discretion of the Editor.*

Miscellaneous

Key bond - if not listed elsewhere	55.00	-	55.00
Electronic key bond - if not listed elsewhere	100.00	-	100.00
Secretarial / Other Services - per hour	Admin Assistant's Hourly Rate + 100% + GST		
General Postage of requested materials	AT COST		
Hire of portable PA System per day	136.36	13.64	150.00
Bond for PA System	300.00	-	300.00

In-house training courses – external attendees

In house (Shire organised) training courses, conferences and workshops - held in Meekatharra.	As determined by CEO		
Fees for external attendees (eg. neighbouring shires, local businesses, agencies or individuals)			

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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ADMINISTRATION

PRINT, PHOTOCOPY & FACSIMILE

Photocopying & Printing

Per single sided A4 page - Black & White	0.45	0.05	0.50
Per double sided A4 page - Black & White	0.55	0.05	0.60
Per single sided A3 page - Black & White	0.64	0.06	0.70
Per double sided A3 page - Black & White	0.82	0.08	0.90
Per single sided A4 page - Colour	1.45	0.15	1.60
Per double sided A4 page - Colour	1.91	0.19	2.10
Per single sided A3 page - Colour	2.82	0.28	3.10
Per double sided A3 page - Colour	3.27	0.33	3.60

Facsimile

Facsimile - Sending within Australia - 1st page	2.00	0.20	2.20
Facsimile - Sending within Australia - per subsequent page	0.55	0.05	0.60
Facsimile - Sending International - 1st page	2.73	0.27	3.00
Facsimile - Sending International - per subsequent page	0.91	0.09	1.00
Facsimile - Receiving - per page	1.14	0.11	1.25

Laminating

A4 size - per page	2.50	0.25	2.75
A3 size - per page	4.32	0.43	4.75

Binding

A4 size to 1.5cm thick - inc ring binder, front & back cover	5.45	0.55	6.00
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FREEDOM OF INFORMATION - (as per FOI Act 1992)

Application fee	30.00	-	30.00
Accessing / Supervised access to Councils records - per hour	30.00	-	30.00
Photocopying by Staff - in addition to above fees - per hour	30.00	-	30.00
Photocopying by Staff - in addition to above fees - per copy	0.20	-	0.20

ANIMAL CONTROL

Animal Trap Hire

Trap - Bond	22.73	2.27	25.00
Trap hire - per week	6.36	0.64	7.00

Pound Fees

Maintenance of Dog or Cat in pound - per day or part thereof	16.82	1.68	18.50
Release of Dog/Cat - during office hours ONLY	77.68	7.77	85.45
Destruction of Dog/Cat	NO CHARGE		

** All dogs must be registered and microchipped prior to release*

Kennel Licensing Fees (Dog Regulations 2013)

Initial License	181.82	18.18	200.00
Annual Renewal	181.82	18.18	200.00

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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ANIMAL CONTROL (Continued)

Dog License Fees (Dog Regulations 2013) - all licenses expire 31 October of the applicable year
All new registrations need to be microchipped

Unsterilised	- 1 year	50.00	-	50.00
	- 3 years	120.00	-	120.00
	- Lifetime	250.00	-	250.00

Refund if Registered Unsterilised dog is Sterilised within 3 years of Registration

- 1 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	30.00	-	30.00
- 1 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	NO REFUND		
- 1 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	NO REFUND		
- 3 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	77.50	-	77.50
- 3 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	51.66	-	51.66
- 3 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	25.83	-	25.83
- Lifetime Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	150.00	-	150.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	100.00	-	100.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	50.00	-	50.00

Sterilised	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00

Concessions Pensioner Rate - 50% of above fees
 Working dog - 25% of above fees

Registration after May 31st in every year - 50% of 1 year fee

Cat License Fees (Cat Regulations 2012) - all licenses expire 31 October of the applicable year
All cats are required to be sterilised and microchipped prior to registration

- 1 year	20.00	-	20.00
- 3 years	42.50	-	42.50
- Lifetime	100.00	-	100.00

Application for grant or renewal of approval to breed cats per breeding cat (male or female)	100.00	-	100.00
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Concessions Pensioner Rate - 50% of above fees

Registration after May 31st in every year - 50% of 1 year fee

HOUSING

Council owned Staff Housing - per week	50.00	-	50.00
Council owned Staff Housing in Single Persons Quarters - per week (No animals/pets allowed)	80.00	-	80.00
Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd	100.00	-	100.00
Council owned Staff Housing - Contract Aquatic Services	100.00	-	100.00
Council owned Staff Housing Security Bond	400.00	-	400.00

**Single Persons Quarters is defined as one bedroom unit with shared laundry facilities*

HEALTH

Trading Permits - for Commercial Purposes as Defined in Local Law

Traders/Stallholders Permit -Annual	195.45	19.55	215.00
-Daily	31.82	3.18	35.00
Continuous Trader Fee* -Annual	1,790.91	179.09	1,970.00

* Covers rubbish charge (at Commercial 6 pickups per week - 2 bins rate. As at 1 July 2019 charged at \$1,114.60) and regular on-going use of land

** Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions*

Septic Tanks (as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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HEALTH**FOOD (Food Act 2008 allows for fees and charges to be imposed by local governments)****Food Businesses**

Notification of a Food Business	45.45	4.55	50.00
Application for a Food Business License	127.27	12.73	140.00
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	176.00
Variation conditions or cancellation of registration of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of 3 annually (rate is per hour)	100.00	10.00	110.00

COMMUNITY AMENITIES**SANITATION & RUBBISH TIP****Sanitation Charges**

Standard Domestic - 2 pickups per week - Annual fee (1 bin)	214.60	-	214.60
Pensioner Domestic - 2 pickups per week - Annual fee	55.00	-	55.00
Domestic Collection - Per additional bin	53.70	-	53.70
Industrial - 2 pickups per week - Annual fee (2 bins per pickup)	335.30	-	335.30
Industrial Collection - Per additional bin	53.70	-	53.70
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)	335.30	-	335.30
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)	587.50	-	587.50
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)	1,114.60	-	1,114.60
Commercial Collection - Per additional bin 2 pickups per week	53.70	-	53.70
Commercial Collection - Per additional bin 3 pickups per week	80.50	-	80.50
Commercial Collection - Per additional bin 6 pickups per week	161.00	-	161.00
Mining Camp (approx. 12kms south of town) - 3 pickups per week *	587.50	-	587.50
Mining Camp (approx. 12kms south of town) - Per Additional Bin *	80.50	-	80.50
Sale of 240 litre bin	145.55	14.55	160.10
Car Body Removal Fee	168.19	16.81	185.00

**The collection of rubbish at the Mining Camp (approx. 12kms south of town) is due to a Historical Agreement with the owner at the time.*

Waste Disposal Site

Demolition waste disposal fee	168.18	16.82	185.00
Building license waste disposal fee	56.00	-	56.00
	plus \$0.25 per \$1,000 over \$20,000		
Disposal of Hazardous Materials** - per cubic metre (minimum charge 1 cubic metre)	56.09	5.61	61.70

***Hazardous materials include asbestos and medical waste (Hospital medical waste excluded from this charge)*

PLANNING

Development Assessment Panel Application (Planning & Development (Development Assessment Panels))
Planning Consent Applications (Planning & Development Regulations 2009)

BUILDING & DEMOLITION

Building & Demolition Permits (Building Regulations 2012)

OCCUPANCY PERMITS

Occupancy Permits (Building Regulations 2012)
Other Application (Building Regulations 2012)

Shire of Meekatharra Schedule of Fees & Charges 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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COMMUNITY AMENITIES

CEMETERY

Issue of Grant of Right of Burial (retrospectively for burials pre 1 July 2017)	136.36	13.64	150.00
Plot reservation valid for 25 years (can be renewed)	NO CHARGE		
Grave preparation (to depth of 2.13m) & burial fee - Includes Grant of Right of Burial			
- standard burial (week day, weekend or public holiday)	1,850.00	185.00	2,035.00
-***infant/stillborn burial on a week day (week day, weekend or public holiday)	1,345.45	134.55	1,480.00
****2nd/3rd Internment in Existing Grave			
- Burial on a week day (week day, weekend or public holiday)	1,233.64	123.36	1,357.00
- ***Infant/stillborn burial on a week day (week day, weekend or public holiday)	616.36	61.64	678.00
- Burial of Ashes (Council to prepare grave for internment)	113.64	11.36	125.00
- Burial of Ashes (No Council Involvement)	NO CHARGE		
***Infant/stillborn burials are limited to gravesites of 1.4 metre in depth and 1.4 metres in length otherwise standard burial rates apply.			
****Second and third internments is only available if selected gravesite has previously been prepared to allow for further internments which meet minimum coverage standards.			
Cremated Ashes Plot	197.27	19.73	217.00
Family Tree (Front of Cemetery) - Ashes and Memorials	490.91	49.09	540.00
Exhumation - any grave	768.18	76.82	845.00
*Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent) - no applicable bond	8.18	0.82	90.00
*Chair Hire - 30 available (hire charge is for all 30 chairs - no reduction of fees for a lesser number of chairs hired)	45.45	4.55	50.00
Bond Chair Hire (lost/damaged chairs charged at \$25 each. If loss/damage exceeds this amount hirer to be invoiced)	200.00	-	200.00
* Council Employees must erect & remove Shade Tents and Chairs			
* Hire of Shade Tents and Chairs must be associated with a funeral or burial			
Hearse Hire - per day (no bond)	227.27	22.73	250.00
* Not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.			
**As per Cemeteries Act 1986 s.53 Council must advertise Cemetery charges in the Government Gazette at least 14 days prior to the fees coming into effect.			

RECREATION & COMMUNITY SERVICES

TOWN HALL

Community/Sporting Groups & Ratepayers

Complete Facility

Rental - per day or part thereof

- function with alcohol consumed or sold	319.77	31.98	351.75
- fundraising event with alcohol consumed or sold ***	47.73	4.77	52.50
- function without alcohol consumed or sold	160.36	16.04	176.40
- Gov't (inc schools) sponsored functions	80.18	8.02	88.20
- local community/sporting group functions**	38.18	3.82	42.00
- shire functions *	NO CHARGE		

Patio, Kitchen & Toilets Only

Rental - per day or part thereof

- any function with alcohol consumed or sold	240.55	24.05	264.60
- fundraising event with alcohol consumed or sold ***	38.18	3.82	42.00
- function without alcohol consumed or sold	120.27	12.03	132.30
- Gov't (inc schools) sponsored functions	60.14	6.01	66.15
- local community/sporting group functions**	28.64	2.86	31.50
- shire functions *	NO CHARGE		

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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RECREATION & COMMUNITY SERVICES

TOWN HALL (Continued)

Community/Sporting Groups & Ratepayers (Continued)

Bonds for facility use - refundable if left clean & undamaged

- any function with alcohol consumed or sold	865.00	-	865.00
- function without alcohol consumed or sold	425.00	-	425.00
- electronic key bond	100.00	-	100.00
- swipe card bond	30.00	-	30.00

Commercial or Traders

Rental - per day or part thereof

295.91	29.59	325.50
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Bonds for facility use - refundable if left clean & undamaged

- Commercial or Trader	560.00	-	560.00
- electronic key bond	100.00	-	100.00
- swipe card bond	30.00	-	30.00

Additional Charges

Additional Cleaning After Hire - Per Hour

74.55	7.45	82.00
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Repair of Damage Caused During Period of Hire

AT COST + 25% Admin Fee		
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Equipment Hire (cost per hire)****

Deep Fryer

22.46	2.24	24.70
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Hot Water Urn

11.18	1.12	12.30
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Crockery & Cutlery

- 50 settings	14.55	1.45	16.00
- 100 settings	29.09	2.91	32.00
- 150 settings	43.64	4.36	48.00
- 200 settings	58.18	5.82	64.00

Equipment bond - refundable if left clean & undamaged

- Deep Fryer, Urn & Crockery/Cutlery (only one bond required)	55.00	-	55.00
Lost/damaged crockery - charged per piece - to be taken out of the bond.	9.09	0.91	10.00
Lost/damaged cutlery - charged per piece - to be taken out of the bond.	4.55	0.45	5.00

**If charge exceeds bond the excess is to be invoiced.*

Tables & Chairs included in Town Hall hire fees

** Shire function means an event organised directly by the Shire. Eligibility for Shire functions must be authorised by CEO and be included in the year's budget. It is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire.*

*** Local is defined as a group or organisation permanently based within the Shire of Meekatharra.*

**** "Fundraising event" is defined as an event publicly advertised, for charitable or not-for-profit purposes, organised by a 'local' group as per the definition above.*

***** Equipment hire is only available in conjunction with Town Hall hire*

SPORTS COMPLEX

Community/Sporting Groups & Ratepayers

Complete Facility - includes Complex building, oval & toilets

Rental - per day or part thereof

- any function with alcohol consumed or sold	240.55	24.05	264.60
- fundraising event with alcohol consumed or sold ***	38.18	3.82	42.00
- function without alcohol consumed or sold	120.27	12.03	132.30
- Gov't (inc schools) sponsored functions	60.14	6.01	66.15
- local community/sporting group functions**	28.64	2.86	31.50
- shire functions *	NO CHARGE		

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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RECREATION & COMMUNITY SERVICES

SPORTS COMPLEX (Continued)

Oval & Toilets only

Rental - per day or part thereof

- any function with alcohol consumed or sold
- fundraising event with alcohol consumed or sold ***
- function without alcohol consumed or sold
- Gov't (inc schools) sponsored functions
- local community/sporting group functions**
- shire functions *

120.27	12.03	132.30
19.09	1.91	21.00
60.14	6.01	66.15
	NO CHARGE	
	NO CHARGE	
	NO CHARGE	

Complex Building & Toilets only

Rental - per day or part thereof

- any function with alcohol consumed or sold
- fundraising event with alcohol consumed or sold ***
- function without alcohol consumed or sold
- Gov't (inc schools) sponsored functions
- local community/sporting group functions**
- shire functions *

180.41	18.04	198.45
28.64	2.86	31.50
90.20	9.02	99.23
45.10	4.51	49.61
21.48	2.15	23.63
	NO CHARGE	

Bonds for facility use - refundable if left clean & undamaged

- any function with alcohol consumed or sold
- function without alcohol consumed or sold
- electronic key bond

810.00	-	810.00
425.00	-	425.00
100.00	-	100.00

Commercial or Traders

Rental of complete facility - per day or part thereof

221.93	22.19	244.13
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Bonds for facility use - refundable if left clean & undamaged

- Commercial or Trader
- Electronic key bond

550.00	-	550.00
100.00	-	100.00

Additional Charges - May Be Deducted from Bond

Additional Cleaning After Hire - per hour

74.55	7.45	82.00
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Repair of Damage Caused During Period of Hire

AT COST + 25% Admin Fee		
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Equipment Hire (cost per hire)****

Deep Fryer

22.46	2.25	24.71
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Hot Water Urn

11.18	1.12	12.30
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Crockery & Cutlery

- 50 settings
- 100 settings
- 150 settings
- 200 settings

14.55	1.46	16.01
29.09	2.91	32.00
43.64	4.36	48.00
58.18	5.82	64.00

Equipment bond - refundable if left clean & undamaged

- Deep Fryer, Urn & Crockery/Cutlery

55.00	-	55.00
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Lost/damaged crockery - charged per piece - to be taken out of the bond.

9.09	0.91	10.00
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Lost/damaged cutlery - charged per piece - to be taken out of the bond.

4.55	0.45	5.00
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**If charge exceeds bond the excess is to be invoiced.*

Tables & Chairs included in Sports Complex hire fees.

** Hirer to arrange pickup and return of equipment to/from the Town Hall.*

** Shire function means an event organised directly by the Shire. Eligibility for Shire functions must be authorised by CEO and be included in the year's budget. It is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire.*

*** Local is defined as a group or organisation permanently based within the Shire of Meekatharra.*

**** "Fundraising event" is defined as an event publicly advertised, for charitable or not-for-profit purposes, organised by a 'local' group as per the definition above.*

***** Equipment hire is only available in conjunction with Sports Complex hire.*

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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RECREATION & COMMUNITY SERVICES

COURT HIRE

Court Hire

- Basketball (Light fees apply for night use)	NO CHARGE		
- Tennis (Light fees apply for night use)	NO CHARGE		
- Volleyball (Light fees apply for night use)	NO CHARGE		
- Squash - per hour (by Token)	11.09	1.11	12.20

Lights

Court Lights - per hour for Tennis & Basketball (Honour system)	12.50	1.25	13.75
Oval Lights - per hour	0.91	0.09	1.00

Court Hire Key Bond

- Basketball Court	55.00	-	55.00
- Tennis Court	55.00	-	55.00
- Volleyball Court	55.00	-	55.00
- Squash Court	55.00	-	55.00

LIBRARY

Lost & damaged Library books	AT COST PLUS 20%		
Bond to Join Library	20.00	-	20.00

** Only Non WA Residents who cannot provide a library card from any other WA Library*

CULTURE & EVENTS

Meekatharra Festival and Other Shire Events

Event Ticket Sales	Between \$0 - \$30 Including GST		
DVD Sales	Between \$0 - \$20 Including GST		
Market Stalls - Entry for Stall Holder	NO CHARGE		
Market Stalls - Table Hire	NO CHARGE		
T-Shirt sales for Festivals	Cost plus up to 50% *		
Showbags	Cost plus up to 50% *		
General Merchandise	Cost plus up to 50% *		
Food and Refreshments sold at events	Cost plus up to 100% *		

** Price is to be rounded to nearest \$5 for the ease of cash handling.*

SWIMMING POOL

General Admissions

Season

- Adult	90.91	9.09	100.00
- Child (3 - 17 years old)	45.45	4.55	50.00
- Family (2 Adults & 3 Children)	181.82	18.18	200.00

Season

- Adult (concessional)	45.45	4.55	50.00
- Child (3 - 17 years old) Concessional	22.73	2.27	25.00
- Family Concessional (2 Adults & 3 Children)	90.91	9.09	100.00

Monthly

- Adult	27.27	2.73	30.00
- Adult (concessional)	22.73	2.27	25.00
- Child (3 - 17 years old)	13.64	1.36	15.00
- Family (2 Adults & 3 Children)	54.55	5.45	60.00

Shire of Meekatharra Schedule of Fees & Charges 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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RECREATION & COMMUNITY SERVICES

SWIMMING POOL (Continued)

General Admissions

Weekly

- Adult	9.09	0.91	10.00
- Adult (concessional)	6.36	0.64	7.00
- Child (3 - 17 years old)	4.55	0.45	5.00
- Family (2 Adults & 3 Children)	18.18	1.82	20.00

Daily

- Adult	2.73	0.27	3.00
- Adult (concessional)	0.91	0.09	1.00
- Child (3 - 17 years old)	1.82	0.18	2.00
- Family (2 Adults & 3 Children)	5.45	0.55	6.00
- Child (under 3 years old) accompanied by adult	NO CHARGE		

* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff.

School Activities

- Adult - Spectator	NO CHARGE
- Student	NO CHARGE
- Supervising Teachers & Adults	NO CHARGE

Pool Hire

Hire of pool after hours - per hour	54.55	5.45	60.00
Bond for facility use - refundable if left clean & undamaged	300.00	-	300.00

* After hours pool hire is subject to Pool Manager availability.

GYM MEMBERSHIP

Individual Gym Memberships

- monthly	29.10	2.90	32.00
- monthly concession*	14.55	1.45	16.00
- annually	318.18	31.82	350.00
- annually concession*	159.09	15.91	175.00

* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff.

Cancellation during Cooling Off Period - Administration Charge

18.18	1.82	20.00
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Gym Swipe Card Bond

30.00	-	30.00
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* Access is restricted to adults 18 years and older.

INDOOR CRICKET CENTRE

Indoor Cricket / Netball Hire - per game	12.37	1.23	13.60
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Electronic Key Bond	100.00	-	100.00
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COMMUNITY BUS HIRE

Only available for Local Community Groups*

Outside Meekatharra townsite - per day

- allowance of 200 km per day	113.64	11.36	125.00
- over allowance each km > 200	0.29	0.03	0.32

Within Meekatharra townsite

- per day	113.64	11.36	125.00
- per hour	11.36	1.14	12.50

Bond on all bus hires (linked to insurance excess)

560.00	-	560.00
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Refuelling of bus (if required on return)

Cost + 8% per litre

Cleaning of the bus (if required on return)

\$30 per hour (minimum \$100.00)

* Local Community Groups are defined as Schools, 'Not-for-Profits' or Church Groups permanently based within the Shire of Meekatharra. Individuals, profit-making groups and businesses are NOT able to hire the bus due to insurance reasons.

Shire of Meekatharra
Schedule of Fees & Charges
2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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TRANSPORT & WORKS

AIRPORT

Landing Fees

Small Aircraft Annual Landing Fee - Ratepayers Only	227.27	22.73	250.00
* MTOW up to 1,500 Kg			
* On application only			
* Annual = July to June			

Defence Force			
- Fixed Wing per tonne	16.6869	1.6687	18.3556
- Rotary Wing (Helicopters) per tonne	8.3382	0.8338	9.1720

General & Charter (RPT are exempt) - per tonne			
- aircraft < 5,700 kg MTOW	15.00	1.50	16.50
- aircraft > 5,700 kg MTOW	20.00	2.00	22.00

Minimum Charge any one landing - \$20.00 plus GST			
RPT flights - per head (in lieu of landing fees)	13.64	1.36	15.00
**Regular Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW)	13.64	1.36	15.00

* Advise RPT, Charter Operators, RFDS and other regular users of any change within 7 business days of adoption by
***Regular is defined as landing with a predictable pattern of more than twelve times a year.

Call Out Fees

1800hrs - 2200hrs each	97.09	9.71	106.80
2200hrs - 0600hrs each	97.09	9.71	106.80

Other Fees

Diesel fuel sales	Cost plus \$0.04
ASIC (Australian Security Identification Card)	Cost plus 20%

CROSSOVERS - AS PER POLICY

Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$1500
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$1000
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$500
Over width crossover to unkerbed road (sealed or unsealed)	No Subsidy

STANDPIPE WATER

Standpipe Water (non-potable)	
For consumers of less than 20,000 litres per financial year	NO CHARGE
*For consumers of over 20,000 litres per financial year	per kL
Charge is calculated at the Water Corporation Charge** plus 100%.	COST PLUS 100%

* Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied.

**From the most recent invoice/notice received from Water Corporation.

Shire of Meekatharra
Schedule of Fees & Charges
 2019/20

Description	2019/20 Charge	2019/20 GST	2019/20 Total
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TRANSPORT & WORKS

PLANT HIRE

Rates - per hour

Grader	245.45	24.55	270.00
Loader	210.91	21.09	232.00
Bulldozer D6N	245.45	24.55	270.00
Vibrating Roller	210.91	21.09	232.00
Scout Cement Mixer	140.91	14.09	155.00
Tractor	140.91	14.09	155.00
10 - 12 Tonne Truck	140.91	14.09	155.00
5 - 7 Tonne Truck	140.91	14.09	155.00
Prime Mover	175.45	17.55	193.00
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	88.18	8.82	97.00
Tri Axle Low Loader (Plus Applicable Truck Hire)	268.18	26.82	295.00
Road Broom (Plus Applicable Truck Hire)	85.45	8.55	94.00
Scraper 613C	250.91	25.09	276.00
Multi Tyres Roller - 16 Tonne	211.58	21.16	232.74
Backhoe	140.91	14.09	155.00
Mini Excavator	140.91	14.09	155.00
Mini Road Sweeper	116.36	11.64	128.00

- * All prices include an operator; dry hire of Shire plant not available
- * Penalty of \$35.00 per hour for hires outside normal works crew hours
- * Availability of Plant subject to Works Program
- * Council may decline any request to perform private works
- * Council Policy 04.04 - Private Hire of Plant applies

Examples of Expenditure Review and Efficiency Measure Discussion - Council Budget Information Session					
			Pre Discussion	Post Discussion	
Schedule	GL	Description	Amount	Amount	Reason
4	0252	WACHS Project Definition Plan for Hospital	250,000	-	State Government asset and responsibility
7	2298	Lobby strategy for Hospital upgrade	5,000	5,000	as per Corporate Business Plan, to facilitate hosp upgrade
5	1923	Vet subsidy for sterilisations	5,000	5,000	to control stray animal numbers, reducing future control expenses
5	1923	Murdoch Vet visit for sterilisations	-	4,500	to further control dog and cat populations
9	2542	Trimming trees at houses	9,000	9,000	preventative: to reduce risk of damage to property/power lines from fallen trees
11	3732	Oval Maintenance Top Dress / Fill Holes	30,000	10,000	able to spot-repair for less cost
11	3614	Purchase of a trencher	6,500	-	machine not ideal for job, can do without
12	5044	Secure shed storage	180,000	-	can make do with existing sheds
12	5132/5131	Sale of Road Sweeper - loss/profit on sale	68,750	- 4,490	sell old Airport Tennant road sweeper instead and use this one at Airport
12	5104	Replacing Airport Power Poles	26,000	8,667	only need to do two instead of six
14	0462	Staff Training	53,585	53,585	as much as possible on-site to reduce travel costs



Department of
**Local Government, Sport
and Cultural Industries**

Our ref MK5-1 E1915666
Enquiries Alex Botar
Phone (08) 6552 1418
Email Legislation@dlgsc.wa.gov.au

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Mr McClymont

DIFFERENTIAL GENERAL RATES 2019/20

I refer to the Shire's application received 28 May 2019 requesting approval to impose differential general rates that are more than twice the lowest rate in the unimproved value (UV) category.

Under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, I have approved the Shire's application to impose a differential general rate for the "UV Mining" category which is more than twice the lowest UV rate proposed by the Shire, as follows:

Category of Rating	Rate in the dollar 2019/20 (Cents)
Mining (UV)	19.6101

The approval is valid for the 2019/20 financial year.

If you have any questions, please do not hesitate to contact Alex Botar at the Department of Local Government, Sport and Cultural Industries, on (08) 6552 1418 or by e-mail at alex.botar@dlgsc.wa.gov.au.



Yours sincerely



Michael Connolly
DEPUTY DIRECTOR GENERAL - REGULATION

14 June 2019

9.3 ADMINISTRATION

Title/Subject:	ELECTION 2019 – POSTAL/IN PERSON ELECTION	
Agenda/Minute Number:	9.3.1	
Applicant:	Nil	
File Ref:	ADM 156	
Disclosure of Interest:	Nil	
Date of Report:	11 June 2019	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may decide whether to conduct this year's election as a postal election.

Attachments:

Nil

Background:

In the past Council has run elections as “voting in person elections” and appointed the CEO as the Returning Officer.

Comment:

The Local Government Act 1995 (the Act) provides that an election can be conducted as a postal election or a voting in person election. The Act also requires that a postal election must be conducted by the Electoral Commissioner.

Council may therefore decide whether to conduct the 2019 election as a postal or in person election.

No quote has been obtained for this service (postal voting) from the Electoral Commissioner however the estimated cost is \$14,000.

Postal Election – Major Benefits:

- Greater voter participation – voter turnout increases significantly in postal elections.
- Time saving – some election tasks, including the role of Returning Officer are outsourced – thereby reducing the time burden on existing staff.

Postal Election – Major Disadvantages:

- Cost – postal elections are relatively expensive.
- Potential for mistakes to be made due to communication problems between an off site Returning Officer and local election staff.

The decision/declaration to conduct a postal election and appoint the Electoral Commissioner must be made by 31 July 2019.

Statutory Environment:

The Local Government Act 1995 sections 4.20 and 4.61 apply as shown below:

“4.20. CEO to be returning officer unless other arrangements are made

- (1) *Subject to this section the CEO is the returning officer of a local government for each election.*
- (2) *A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —*
 - (a) an election; or*
 - (b) all elections held while the appointment of the person subsists.*** Absolute majority required.*
- (3) *An appointment under subsection (2) —*
 - (a) is to specify the term of the person’s appointment; and*
 - (b) has no effect if it is made after the 80th day before an election day.*
- (4) *A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*
** Absolute majority required.*
- (5) *A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*
- (6) *A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.*

4.61. Choice of methods of conducting election

- (1) *The election can be conducted as a —*

postal election *which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or*

voting in person election *which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.*
- (2) *The local government may decide* to conduct the election as a postal election.*
** Absolute majority required.*
- (3) *A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*
- (4) *A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.*
- (5) *A decision made under subsection (2) on or before the 80th day before election day cannot be rescinded after that 80th day.*
- (6) *For the purposes of this Act, the poll for an election is to be regarded as having been held on election day even though the election is conducted as a postal election.*
- (7) *Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.”*

Budget/Financial Implications:

Potential cost to engage the Electoral Commissioner to conduct Postal Election. Estimated cost \$14,000.

Estimated cost to run the election “in house” as a voting in person election is \$3,500. This covers advertising and staff time on election day. Daily election costs leading up to election day are absorbed into normal administration time.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Note: An Absolute Majority decision will be required for a decision to conduct a postal election and declare the Electoral Commission responsible for the election.

Officers Recommendations / Council Resolution:



Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That Council conduct the 2019 Ordinary Meekatharra Council Election as a “voting in person election” and confirm the appointment of the CEO as the Returning Officer.

CARRIED 7/0

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	MEEKATHARRA OUTBACK FESTIVAL T-SHIRT STOCK ON HAND	
Agenda/Minute Number:	9.4.1	
Applicant:	Nil	
File Ref:	ADM116	
Disclosure of Interest:	Nil	
Date of Report:	6 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider options for quitting old stock of Festival tee-shirts

Attachments:

Nil

Background:

Traditionally, the Outback Festival Committee has purchased and sold tee-shirts advertising the Festival each year.

Currently the Shire has a store of 277 unsold tee-shirts and singlets with prior year dates printed as part of the design, representing an actual purchase cost of \$7432.33.

The Meekatharra Shire Fees and Charges schedule specify these tee-shirts should be sold at cost plus up to 50%.

It is considered very unlikely these tee-shirts will be sold at the price determined in the schedule of fees and charges. The table below demonstrates the number of shirts and their respective cost at time of purchase (exclusive of GST)

Year	Item	No in stock	Cost ea.	Total Cost
2010	Shirt	18	28.81	518.58
2012	Shirt	12	28.81	345.72
2013	Shirt	13	27.15	352.95
2015	Shirt	62	27.26	1,690.12
2016	Singlet	68	26.32	1,789.76
2018	Shirt	104	26.30	2,735.20
		<u>277</u>		<u>7432.33</u>

The options for managing the unsold stock can include –

1. Distribution to the Meekatharra Community
2. Donation to a charity for sale or distribution outside of Meekatharra – for example Good Samaritans or Salvation Army

-
3. A market stall at the next Outback Festival, for sale at a reduced price.
 4. Do nothing and keep stock in storage

Option 1 would ensure the outlay made by the Shire of Meekatharra on the tee-shirts will stay in Meekatharra for the benefit of residents. The method of distribution would need to be carefully thought out to ensure equity and a lack of perceived favouritism to distributor or recipient.

Option 2 provides for anonymous donation that gives no local business favour over another (through distribution rights), but means the cost of the merchandise does not benefit the community in any way.

Option 3 is likely to not be very successful, considering the out of date year that is printed on the design. The last three years of merchandise purchases have shown considerable stock remaining unsold; it is likely that stock with an old date will sell even less successfully, although any sales will be in income improvement on options 1 or 2.

Option 4 has no benefit to community or Council. Stock will continue to deteriorate to a point it is eventually unsaleable, or not useful to distribute.

Comment:

In a community with limited clothing retail, it would seem counterintuitive to continue to store these shirts, or to send them out of town, and with a year of printing forming part of the design it is unlikely a customer will be willing to purchase the stock.

It is the recommendation that a local agent or agents be sourced to distribute the shirts to community members in need of clothing. Three options include Yulella, Mission Australia and Youth Focus.

Consultation:

Roy McClymont – Chief Executive Officer

Krys East – Deputy Chief Executive Officer

Tralee Cable – Community & Development Services Manager

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council endorse the disposal of Outback Festival merchandise via distribution to the community of Meekatharra via donation through either one or more distribution agents

Or

Option B

That Council endorse the disposal of Outback Festival merchandise via transportation to Perth for donation to charity

Or

Option C

That Council endorse the disposal of Outback Festival merchandise via sale at a reduced price of _____ at the 2019 Outback Festival.

Or

Option D

That Council do nothing and retain stock.



Council Resolution:

Moved: Cr PW Curley

Seconded: Cr PS Clancy

That council adopt “Option A” as presented.

CARRIED 7/0

Title/Subject:	DONATION TO DEADLY THINKING TRAINING	
Agenda/Minute Number:	9.4.2	
Applicant:	Nil	
File Ref:	ADM 0063	
Disclosure of Interest:	Nil	
Date of Report:	13 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider a donation of \$110 as contribution to tee-shirts for participants in the Deadly Thinking program

Attachments:

Email request for donation from Jennifer Williams of WA Country Health Service

Background:

WA Country Health is providing Deadly Thinking courses to community members in Meekatharra. The course trains participants in how to effectively hold conversations with family members in an informal setting to work through emotional issues that can lead to suicide, depression and anxiety.

The request for support for tee-shirts that identify trained participants clearly to community members who may require help.

Comment:

The cost of the donation is quite small, but the effect of the demonstration of support to the project could be impactful.

At a cost of \$12.50 per shirt for 8 participants the total cost of the donation would be \$110.00.

Consultation:

Roy McClymont – Chief Executive Officer

Krys East – Deputy Chief Executive Officer

Tralee Cable – Community & Development Services Manager

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Council budgeted \$31,200 for Donations (Other) this financial year, and to date has made donations of \$23,000.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council endorse the donation of \$110.00 (GST inc) to purchase tee-shirts for identification of Deadly Thinking trained mental health supported in the community.

Or

Option B

That Council do not donate towards the purchasing of tee-shirts for identification of Deadly Thinking trained mental health supported in the community.

Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr HJ Hodder

That Council adopt “Option A” as presented.

CARRIED 7/0

CDSM

From: Williams, Jennifer <Jennifer.Williams4@health.wa.gov.au>
Sent: Thursday, 30 May 2019 3:09 PM
To: CDSM
Subject: Request for Deadly Thinking T-shirts
Attachments: WACHS Invoice 4262.pdf



Hi Tralee, my colleague and I are facilitating a one day workshop which gives our participants tools to support themselves, family and community with emotional wellbeing. The program is Deadly Thinking which is a positive and proactive social and emotional wellbeing program for Aboriginal and Torres Strait Islander people. I can drop in an information booklet which will give more insight, the program encourages discussion around mental health, anxiety, depression, suicide and its signs, plus alcohol and substance abuse, violence and grief. As issues may surface when talking about these topics we will have support from Patty at Mission and Tracey from drug and alcohol service as both are qualified in counselling.

The reason I am asking for the shire to fund Deadly Thinking T-shirts this enables our participants to wear them after the training and people can start supporting family friends and community by yarning about these issues that is impacting on our community as they will have the skills and knowledge, our service provided the workbooks, and other items needed but not the t-shirts support with these will be very much appreciated regards.

Jennifer Williams
Aboriginal Mental Health Worker
Mental Health & Community Alcohol & Drugs Service.
WA Country Health Service – Midwest
Meekatharra WA 6642
Phone – 08 99810626 fax – 08 99810654
Email – Jennifer.Williams4@health.wa.gov.au
Working together for a healthier country WA
Our values: Community | Compassion | Quality | Integrity | Justice



We acknowledge the traditional custodians of this land the Yugunya, Noonoru Wadjari & Yamaji Badimia and we pay our respects to their Elders both past, present and future for they hold the memories, the culture and dreams of the Aboriginal and Torres Strait Islander people. We recognise and respect their cultural heritage, beliefs and continual relationship with the land and we recognise the importance of the young people who are the future leaders.

Title/Subject:	APPLICATION FOR MISCELLANEOUS LICENSE 51/104	
Agenda/Minute Number:	9.4.3	
Applicant:	Big Bell Operations Pty Ltd	
File Ref:	ADM 210	
Disclosure of Interest:	Nil	
Date of Report:	14 June 2019	
Author:	Tralee Cable Community & Development Services Manager	
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Application for Miscellaneous License by Big Bell Gold Operations Pty Ltd. (Murchison area)

Attachments:

Correspondence from Austwide Mining Title Management Pty Ltd

Correspondence from Department of Mines, Industry Regulation and Safety

Quick Appraisal

Map

Background:

Nil

Comment:

The stated purposes of the application are a pipeline, a power line and a road.

Section 55 of the Land Administration Act provides

- “(2) *Subject to the Main Roads Act 1930 and the Public Works Act 1902, the local government within the district of which a road is situated has the care, control and management of the road.*
- (3) *The operation of subsection (1) —*
- (a) *suspends, until the relevant road is closed under section 58, any rights to mine for minerals within the meaning of the Mining Act 1978 excepted from the acquisition of the land reserved, declared or dedicated as that road; but*
 - (b) *does not affect the functions of a local government in respect of a road of which it has the care, control and management.*”

While the application is over an existing road within the Shire of Meekatharra, the rights, obligations and responsibilities of the Local Government precede those of the tenement holder.

Correspondence has been received by staff that in response to previous license objections by Council, DMIRS are reviewing their standard conditions to include conditions that require tenement holders to adhere to Section 55 of the Lands Administration Act of 1997.

In light of this development, it is recommended that Council do not object to the grant of this license.

Consultation:

Roy McClymont - Chief Executive Officer

Statutory Environment:

Mining Act 1978 - s 8.

Mining Act 1978 – *s 91 to 94 Miscellaneous licenses*

Mining Regulations 1981 – *cl 42B – Prescribed purposes*

Land Administration Act – *s 55 (2) – Property and management etc. of roads.*

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

That Council do not object to the grant of Miscellaneous License 51/104.

CARRIED 7/0



AUSTWIDE

Mining Title Management PTY LTD ACN 064 099 109

24 May 2019

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	06 JUN 2019 REC'D
OFFICER	CDM
Response/Action Req'd	
Delegated To	

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Registered Post: RPP44 63800 09400 04756 00602

Dear Sir/Madam,

**APPLICATION BY BIG BELL GOLD OPERATIONS PTY LTD
FOR MISCELLANEOUS LICENCE 51/104**

Austwide Mining Title Management Pty Ltd acts on behalf of Big Bell Gold Operations Pty Ltd ("Applicant") in relation to application for Miscellaneous Licence 51/104 ("Application").

The Application is within the Shire of Meekatharra. On behalf of the Applicant, by way of notice, a copy of the Application and plan are **enclosed** as required by the *Mining Act 1978* (as amended).

Please do not hesitate to contact me should you wish to discuss the Application.

Yours faithfully,

Jemma Rigg
Senior Mining Title Consultant
jemma@austwidemining.com.au

Online Lodgement - Submission: 21/05/2019 09:45:40; Receipt: 21/05/2019 09:45:40

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

- (a) Type of tenement
(b) Time & Date marked out (where applicable)
(c) Mineral Field

(a) Miscellaneous Licence

No. L 51/104

(b) a.m./p.m. / /

(c) MURCHISON

For each applicant:

(d) Full Name and ACN/ABN

(e) Address

(f) No. of shares

(g) Total No. of shares

DESCRIPTION OF
GROUND APPLIED
FOR:

(For Exploration
Licences see Note 1. For
other Licences see Note
2. For all Licences see
Note 3.)

(h) Locality

(i) Datum Peg

(j) Boundaries

(d) and (e)

BIG BELL GOLD OPERATIONS PTY LTD (ACN: 090 642 809)

C/- AUSTWIDE MINING TITLE MANAGEMENT PTY LTD, PO BOX 1434, WANGARA, WA, 6947

(f) Shares

100

(g) Total 100

(h) Bluebird

(i) Starting point is situated at GDA94, Zone 50 at coordinates 642160.980mE 7043679.590mN

(j) Thence proceed to coordinates 643988.410mE 7043042.600mN

Thence proceed to coordinates 645345.970mE 7042067.020mN

Thence proceed to coordinates 646133.810mE 7041648.950mN

Thence proceed to coordinates 646823.980mE 7041167.130mN

Thence proceed to coordinates 647003.580mE 7041090.360mN

Thence proceed to coordinates 647585.230mE 7040929.210mN

Thence proceed to coordinates 648087.130mE 7040884.990mN

Thence proceed to coordinates 648078.440mE 7040811.190mN

Thence proceed to coordinates 647558.640mE 7040828.290mN

Thence proceed to coordinates 646969.390mE 7040986.730mN

Thence proceed to coordinates 646763.210mE 7041093.350mN

Thence proceed to coordinates 646078.780mE 7041564.889mN

Thence proceed to coordinates 645270.010mE 7041996.210mN

Thence proceed to coordinates 643955.310mE 7042937.330mN

Thence proceed to coordinates 642101.290mE 7043567.550mN

Thence proceed to coordinates 642160.980mE 7043679.590mN back to starting point

Purposes: a pipeline, a power line and a road.

(k) Area (ha or km²)

(k) 71.00000 HA

- (l) Signature of
applicant or
agent (if agent
state full name
and address)

(l) *Paul Humberston*

Date: 21/05/2019

6/42 DELLAMARTA ROAD, WANGARA,
WA, 6065**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 25th day of June 2019
(See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	09:45:40	on	21 May 2019	with fees of
Application	\$500.00			
Rent	\$1,171.50			
TOTAL	\$1,671.50			
Receipt No:	93781981635			

Mining Registrar

CDSM

From: CDSM
Sent: Wednesday, 1 May 2019 9:13 AM
To: 'Graeme.DENNIS@dmirs.wa.gov.au'
Cc: Roy McClymont
Subject: Miscellaneous Licenses in the Shire of Meekatharra

Good morning Graeme,

Thank you for your time yesterday on the phone. Would you please clarify some points for us ?

You indicated that the application of conditions on a tenement application, and adherence to those conditions by the tenement holder, would be managed by the DMIRS Environmental team in Perth.

Does this mean that management of the standard of condition of the roads will now be the responsibility of the DMIRS ?

As the legal responsibility for the road conditions in this Shire currently rests with the Shire, I would suggest that if quality control is to be managed by any third party that the Shire of Meekatharra will be likely to object to every Miscellaneous License over roads within this Shire, potentially beginning with these three applications.

Would you please advise what obligations, rights and responsibilities are held, upon grant of a tenement, by -

- 1 Tenement Holder
- 2 DMIRS
- 3 The Shire of Meekatharra

Kind Regards

Tralee Cable

Community and Development Services Manager

Shire of Meekatharra

PO Box 129, Meekatharra WA 6642

Ph: (08) 9980 0600

Mob: 0428 817939



From: Roy McClymont
Sent: Tuesday, 30 April 2019 9:26 AM
To: CDSM <cdsm@meekashire.wa.gov.au>
Subject: FW: L51/98, L52/204, L52/203

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9980 0600 Fax: (08) 9981 1505

From: DENNIS, Graeme [<mailto:Graeme.DENNIS@dmirs.wa.gov.au>]
Sent: Monday, 29 April 2019 9:41 AM
To: Meeka Customer Service Officer
Subject: L51/98, L52/204, L52/203

Thank you for your attached letters dated 15/04/2019

With regard to the conditions requested:

Please be advised that roads affected by a Miscellaneous Licence are protected by the provisions of the Mining Act 1978. Furthermore, in order for the holder of the licence to commence work on the tenement, a mining proposal must be approved by a qualified Environmental Officer from our Environment Branch.

Regards
Graeme

Graeme Dennis | Mining Registrar
Resource Tenure Division

Department of Mines, Industry Regulation and Safety
Cnr Savage and Main Street Meekatharra WA 6642
Tel: +61 8 9222 3209
graeme.dennis@dmirs.wa.gov.au | www.dmirs.wa.gov.au



Government of Western Australia
Department of Mines, Industry Regulation and Safety

*We're working for
Western Australia.*

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CDSM

From: Meeka Customer Service Officer
Sent: Thursday, 23 May 2019 9:31 AM
To: CDSM
Subject: FW: Miscellaneous licences and S.55 of the Land Administration Act 1997

From: STYANTS, Jacqueline [mailto:Jacqueline.STYANTS@dmirs.wa.gov.au]
Sent: Thursday, 23 May 2019 9:28 AM
To: Meeka Customer Service Officer
Subject: Miscellaneous licences and S.55 of the Land Administration Act 1997

Good Morning Traylee

Thanks for bringing over comments from the Meekatharra Shire yesterday.

I advise:

Where a Miscellaneous licence affects a road vested with the shire or affects a road reserve the following endorsement is applied:

"The holders attention is drawn to the provisions of section 55 of the *Land Administration Act 1997*".

It is the Resource Tenure's view that the implications of the effect of s.55, is that that **no activities are authorised under the Mining Act due to the provisions of s.55.**

As the undertaking of activities on a miscellaneous licence is authorised under a Programme of Works (reviewed by the Environment Section) discussions are underway for the environment team to bring to the attention of the proponent implications of the provisions of S.55 of the Land Administration Act 1997.

I will be in touch in due course as to how this will look in terms of yourselves and the wording that will be imposed.

Kind regards

Jacqueline Styants | Acting Mining Registrar
Resource Tenure Division

Department of Mines, Industry Regulation and Safety
100 Plain Street East Perth WA 6004
Tel: +61 8 9222 3312
jacqueline.styants@dmirs.wa.gov.au | www.dmirs.wa.gov.au



Government of Western Australia
Department of Mines, Industry Regulation and Safety

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Department of Mines, Industry Regulation and Safety

QUICK APPRAISAL - Public Use

Environment: **Production**

9:06 AM, 14/06/2019

ex103845

Page 1 of 2

QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. TENGGRAPH does not identify any land that has been alienated from the Crown before 1 January 1899 and a search of title records should be carried out through Landgate to identify this category of land. Land alienated from the Crown prior to 1 January 1899 may be open for mining only in respect to gold, silver and precious metals.

APPRAISAL ID: L 51/104

Tenement Status: Pending **Boundary Type:** Applied for
Holder/Applicant: BIG BELL GOLD OPERATIONS PTY LTD
Markout Date: 21/05/2019 09:45:40
Object Area: 70.21 Ha. **Centroid:** (26° 44' 0" S, 118° 27' 28" E)
Appraisal Options: Admin Boundaries Affected, Land Affected, Services/Infrastructure Affected

ADMINISTRATION BOUNDARIES AFFECTED

Name	Type	Encroached Area	Encroached Percentage
KYARRA	Land District	70. 2132HA	100%
NORTH WEST LAND DIVISION	Land Division	70. 2132HA	100%
MEEKATHARRA SHIRE	LGA (Shire) Boundaries	70. 2132HA	100%
MURCHISON M F MEEKATHARRA DIST 51	Mineral Field Boundaries	70. 2132HA	100%

TENEMENTS AFFECTED (NOT SELECTED)

DEAD TENEMENTS AFFECTED (NOT SELECTED)

LAND AFFECTED

Land ID	Purpose/Name	Land Type	Responsible Agency	Encroached Area	Encroached Percentage
Great Northern Highway	Road Reserves	Reserve	Department of Planning, Lands and Heritage		
394 564	Historical Pastoral Lease (C)	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	11.0092HA	15.88%
PL N050535	Pastoral Lease (C) Poelle	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	59.3501HA	84.53%
PL N050578	Pastoral Lease (C) Annean	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	9.6252HA	13.71%
GWA 15	GROUNDWATER AREA EAST MURCHISON	Special Category Land	Dept. of Water and Environmental Regulation	70.2132HA	100%
MZ 2	MINERALISATION ZONE, NON SECTION 57(2AA) SOUTHERN SECTION	Special Category Land	Dept. of Mines, Industry Regulation and Safety	70.2132HA	100%
S57 5 MEEKATHARRA	Section 57 (4)	Special Category Land	Dept. of Mines, Industry Regulation and Safety	46.1183HA	65.88%

NATIVE TITLE AREAS AFFECTED (NOT SELECTED)



Government of Western Australia
Department of Mines, Industry Regulation and Safety

QUICK APPRAISAL - Public Use

Environment: **Production**

9:06 AM, 14/06/2019

ex103845

Page 2 of 2

QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Tengraph does not identify any land that has been alienated from the Crown before 1 January 1899 and a search of title records should be carried out through Landgate to identify this category of land. Land alienated from the Crown prior to 1 January 1899 may be open for mining only in respect to gold, silver and precious metals.

APPRAISAL ID: L 51/104

Tenement Status: Pending **Boundary Type:** Applied for
Holder/Applicant: BIG BELL GOLD OPERATIONS PTY LTD
Markout Date: 21/05/2019 09:45:40
Object Area: 70.21 Ha. **Centroid:** (26° 44' 0" S, 118° 27' 28" E)
Appraisal Options: Admin Boundaries Affected, Land Affected, Services/Infrastructure Affected

PETROLEUM/GEOTHERMAL TITLES AFFECTED (NOT SELECTED)

SERVICES / INFRASTRUCTURE AFFECTED

Count	Layer	Description
3	Fences	Fence
6	Road Network	Track
4	Watercourse Line	

---END OF REPORT---



Government of Western Australia
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

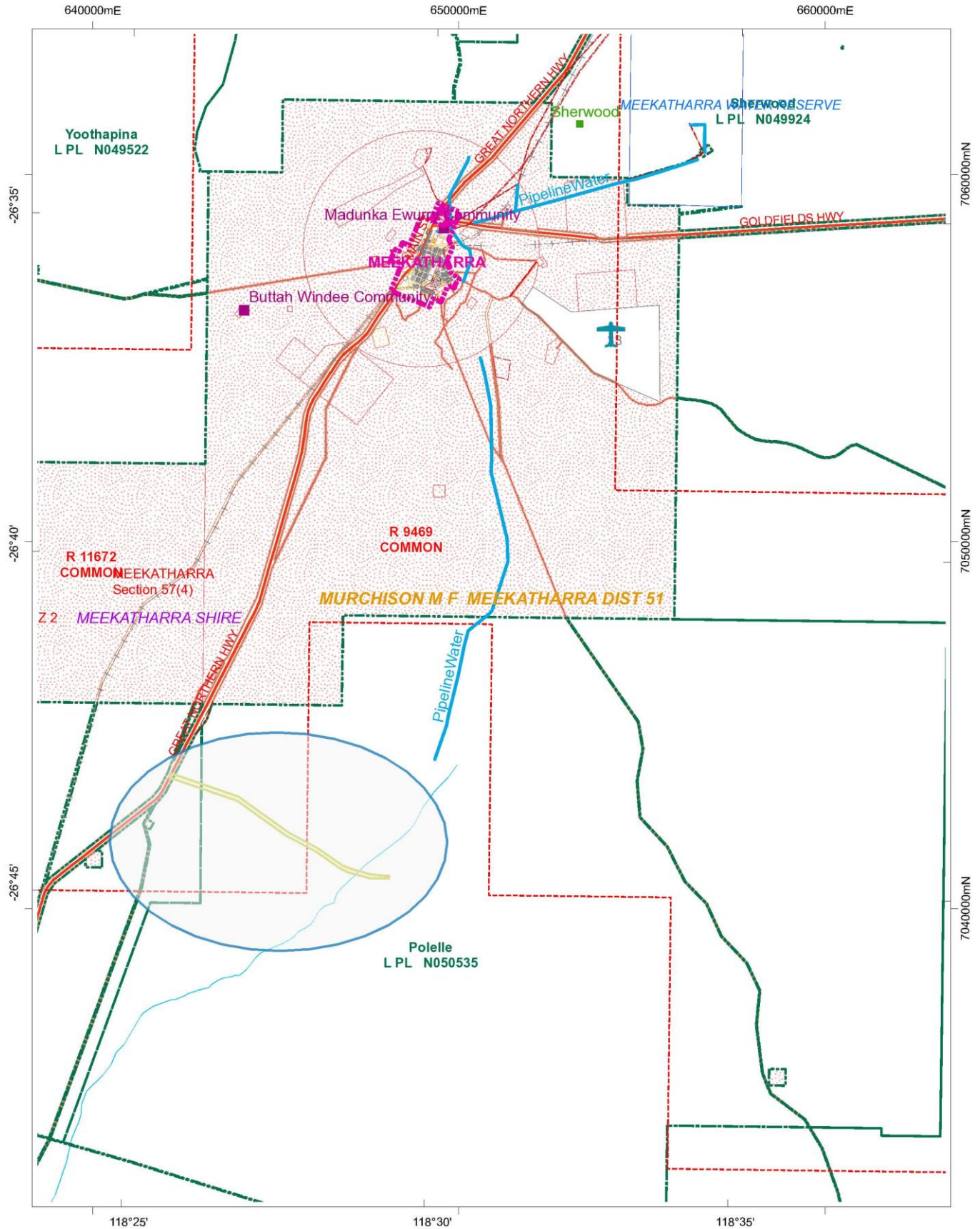
- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014

09:48 AM, 14/06/2019

ex103845

[Tenement Status (Public)]





This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and Pre 1994 mining confined to Murrumbidgee Wajarni and Ngantawanga LIA. Native Title determination boundary.

Scale: 1:130,996



Cr MR Hall declared an impartiality interest in item 9.4.4 – Donation to the Isolated Children's Parents Association State Conference.

Title/Subject:	DONATION TO THE ISOLATED CHILDREN'S PARENTS ASSOCIATION STATE CONFERENCE	
Agenda/Minute Number:	9.4.4	
Applicant:	Nil	
File Ref:	ADM 0063	
Disclosure of Interest:	Nil	
Date of Report:	11 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 Signc author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary/Matter for Consideration:

Council may consider making a donation to the State conference of the Isolated Children's Parents' Association (ICPA)

Attachments:

Letter of request from Raelene Hall, Branch Convener, Meekatharra Air Branch

Background:

The Meekatharra Air Branch will be convening the next State Conference on the 13th March 2020 in Perth, and the branch is seeking donations in support of the conference

Comment:

The ICPA works to support rural and remote children to access education that is equitable and good quality.

The conferences will bring together between 80 – 100 state-wide members, Education Department officials, telecommunications representatives and press to brainstorm and understand latest thinking in remote education delivery. Such conferences are critical to ensure current trends in education and technology are harnessed to provide excellent opportunities for remote children, such as those residing in the Shire of Meekatharra.

The letter outlines levels of support the Council may consider providing to the conference –

Platinum Sponsorship	\$5,000
Gold Sponsorship	\$2,000 - \$4,999
Silver Sponsorship	\$ 500 – \$1,999
Valued Sponsorship	up to \$500

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Council budgeted \$31,200 for Donations (Other) this financial year, and to date has made donations of \$23,000.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

At the Meeting:

CDSM Tralee Cable advised Council that in recent past years Council has donated \$500 to the ICPA for their State Conference.

Officers Recommended Options:

Option A

That Council endorse a donation to the Isolated Children's Parents Association State Conference to be held in March 2020 to the value of \$ _____

Or

Option B

That Council do not donate to the Isolated Children's Parents Association State Conference to be held in March 2020.

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr DK Hodder

That Council adopt "Option A" as presented, with the value of the donation being \$2000.

CARRIED 7/0

 <p>ICPA^{WA} Voice for Regional Education</p>	SHIRE OF MEEKATHARRA		Meekatharra Air Branch Neds Creek Station, Meekatharra WA Neds creek1@bigpond.com 0899812969
	FILE No.....		
	DATE	23 MAY 2019 REC'D	
	OFFICER.....	<i>CDM</i>	
	Response/Action Req'd		
Delegated To.....			

14 May 2019

Mr Roy McClymont
CEO
Shire of Meekatharra
Main Street,
Meekatharra WA 6642

Dear Roy,

The Isolated Children's Parents' Association (ICPA) is a well-respected Local, State and National not-for profit, non-partisan and voluntary organisation. It is a **parent** body that **advocates for all regional, rural and remote students and supports families to access a suitable and equitable education**, from early childhood education through to post compulsory education. Members include a significant number of families in the [Branch Area].

The Meekatharra Air Branch is convening our next State Conference on the 13th March 2020 in Perth. Our State conference has approximately 80-100 state wide members in attendance, in addition to members of Parliament, Education Department officials, telecommunication representatives, ABC news reporters and rural press.

Membership of the Meekatharra Air Branch covers a wide area from Newman in the north to Wiluna in the East, Mt Magnet to the south and Meekatharra and areas west of there.

We would like to invite your Council to consider sponsorship of our conference. Please note we are registered with charity status.

Sponsorship can be directed to a specific area of conference if you choose e.g. conference satchels, printing costs, pre/post conference functions and Audio-visual requirements.

All sponsorship will be fully acknowledged in conference booklets, PowerPoint presentation and speeches. Sponsorship is also publicised in our bi-annual magazine "Bits and Pieces". You are welcome to display a banner and add promo info to the conference satchels.

We would very much appreciate your support in ensuring that children in rural areas have equitable access to the appropriate education they deserve.

Please don't hesitate to contact me if you need any more information, a conference invitation will be circulated in February.

Yours sincerely,

Raelene Hall
Ra Hall
Branch Convener: State Conference

CC: Norm Trenfield, Peter Clancy, Harvey Nichols, Philip Curley, Matthew Hall, Andrew Binsiar, David Hodder

Sponsorship levels for ICPA WA State Conference



Working together to ensure access to equitable education for all regional, rural & remote students <https://wa.icpa.com.au/>

Voice for Regional Education

WHAT IS ICPA ABOUT?

ICPA stands for **I**solated **C**hildren's **P**arents' **A**ssociation. Many people mistakenly believe it is only relevant to those living on outback properties or schooled by Distance Education/School of the Air.

In fact, the word 'isolated' in their title means 'isolated from education' at all levels.

So, if you live in a rural town and you don't have access to early childhood education then ICPA advocates for you. If you live in a rural town that doesn't have access to a high school, then ICPA is advocating for you. If you live in a large regional center which doesn't have a University or TAFE campus or the campus doesn't offer the courses your child wants, ICPA is advocating for you. ICPA is a **volunteer** parent-based association.

ICPA WA has over 340 family members residing in country WA. The annual ICPA State Conference brings together members, educators, politicians, the business community and interested community members **to listen to and address concerns, share the successes and plan for the future of education for regional, rural & remote areas.**

Networking is the main aim of the ICPA Conference. As a sponsor, you will be able to network with country families and businesses. There will also be the opportunity to **promote your business to service providers of regional rural & remote industries and related sectors such as mining, agriculture, education and government.**

Media opportunities will be actively sought, and it is expected that **regional media outlets will provide coverage leading up to the event, as well as during and after the conference.**

This is an amazing opportunity for your business to be widely acknowledged and associated with the educational wellbeing for all our regional, rural & remote students.

We also invite sponsor input and suggestions to add to our conferences. Contact: WATreasurer@icpa.com.au

EVENT DETAILS

Date: Friday 13th March 2020

Convener contact: Meekatharra Air Branch
Mrs Raelene Hall
icpawa.conference@gmail.com
WATreasurer@icpa.com.au

PLATINUM SPONSORS \$5,000

- Complimentary tickets for 4 representatives to network with members and guest at all events associated with conference. Invitations to State Council meetings.
- Speaking opportunity at Conference.
- Display space and banner in the trade exhibition area of conference venue.
- Company brochure & promotional merchandise (to be supplied by the sponsor) for inclusion in conference satchels
- Promotion in ICPA publications, programs, website, Facebook and conference Power Point.
- Editorial in ICPA 'Bits & Pieces' Newsletter (to be coordinated in conjunction with the company media relations rep. and the editor of Bits & Pieces)

GOLD SPONSORS \$2001-\$4,999



- 3 complimentary representatives to the conference.
- Speaking opportunity at Conference.
- Display space and banner displayed at Conference.
- Company brochure & promotional merchandise (to be supplied by the sponsor) to be included in conference satchels
- Promotion in ICPA publications, programs, website, Facebook and conference Power Point.

SILVER SPONSORS \$501-\$2,000

- 2 complementary tickets to conference.
- Display Space and banner displayed at Conference.
- Inclusion of company logo in Power Point display at conference. Company brochure to be included in conference satchels.
- Acknowledgment in sponsorship flyer which will also be published in 'Bits & Pieces' newsletter and ICPA website.

VALUED SPONSORS Up to \$500

- Banner displayed at Conference.
- Inclusion of company logo in Power Point display at conference & ICPA publications.
- Company brochure to be included in conference satchels.

Title/Subject:	DONATION OF FACILITIES FOR NAIDOC WEEK	
Agenda/Minute Number:	9.4.5	
Applicant:	Nil	
File Ref:	ADM 0063	
Disclosure of Interest:	Nil	
Date of Report:	13 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider donating the cost of Oval Hire to Yulella to host NAIDOC family fun day

Attachments:

Email requesting donation of Oval fees

Background:

NAIDOC week occurs from the 7th to the 14th July, and many community organisations are collaborating on a calendar of events for the week.

It is proposed the week begins with a flag raising ceremony at 9am with flags at the Police Station and the Shire office being raised simultaneously, followed by breakfast at Welcome Park and a family fun day at the town oval organised by Yulella Aboriginal Corporation.

The Shire of Meekatharra will be contributing to the popular Friday night Youth Ball to the calendar of events for the week. Also planned to be hosted by other organisations include a cook up at Consols café on Tuesday evening, morning tea for the elderly residents on Wednesday and a closing ceremony and lunch at the Granites on Saturday 13th July.

Comment:

Yulella have requested a donation of the hire fees for the sporting complex for the Sunday family day as this is intended to be a whole of community event.

The daily hire fee for the complete facility for a local community/sporting group function is \$27.27

Consultation:

Roy McClymont – Chief Executive Officer

Tralee Cable – Community & Development Services Manager

NAIDOC planning committee – Yulella, Mission Australia, Youth Focus, Westgold

Statutory Environment:

Local Government Act 1995

Policy Implications:

Policy 02.09 - Donations

Budget/Financial Implications:

Council budgeted \$31,200 for Donations (Other) this financial year, and to date has made donations of \$23,000.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council approves a journal donation to the NAIDOC week organising group to the value of venue hire fees for the NAIDOC week celebrations. All applicable bonds relating to the venue hire are to be paid as required in accordance with Councils Schedule of fees and charges.

Or

Option B

The Council do not donate the venue hire fees for the NAIDOC week celebrations in 2019/20.

Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MR Hall

That Council adopt “Option A” as presented.

CARRIED 7/0

CDSM

From: Programme - Yulella <programme@yulella.org.au>
Sent: Wednesday, 12 June 2019 3:05 PM
To: Meeka CDO
Cc: CDSM
Subject: Town Oval

Importance: High

To Meekatharra Shire ,

Yulella would like to hold a community family fun day on the town oval on Sunday the 7th July from 10-2pm as part of the Naidoc week celebrations. We are looking for the support of the council to waive fee's for the usage as it is a community event we are proposing. We propose to set up at 8 -9 am then shutdown between 2-3pm.

Regards

Natalie Perry

Yulella Program Manager



848 Marmont Street; PO Box 107. Meekatharra WA 6642

Phone: (08) 9980 1339 Fax: (08) 9980 1341

Mobile: 0429 996 123

Email: programme@yulella.org.au



Title/Subject:	AUDIO VISUAL EQUIPMENT FOR TOWN HALL	
Agenda/Minute Number:	9.4.6	
Applicant:	Nil	
File Ref:	ADM013	
Disclosure of Interest:	Nil	
Date of Report:	17 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider the purchase of Audio Visual equipment for the Town Hall.

Attachments:

3 Quotations

Background:

While endorsing the 2018/19 budget, Council set aside \$3,500 for Audio Visual Equipment for the Town Hall, to include Screen and projector.

Comment:

Quotations have been received for a screen and projector that are in the vicinity of \$6,000 to \$10,000 that are suitable for an area the size of the Town Hall. An alternative, preferred solution is presented to Council that includes an inflatable screen of a greater size and increased flexibility for a similar price.

Inflatable screens are used in many communities to allow flexibility of options for community events. The screen in this package is complete with compressor, projector, speakers and tie down equipment. The screen itself is lycra and zips off for washing if required. The frame is a “sealed” inflatable frame that does not require the compressor to run for the duration of the inflation, and either inflates or deflates in minutes.

It is proposed that this option allows greater flexibility in that the screen can easily be deflated and stored to allow alternate stage usage, while being of such a size that is appropriate for the Town Hall. The equipment is also, while not light at 35 kgs, a portable option that can be used in other locations such as the Pool, the Youth Centre, or other outdoor venues opening up other community event options.

Council endorsement is sought to purchase the inflatable screen option from Smart Digital.

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer
Tralee Cable – Community & Development Services Manager
Emily Bailey – Community Development Officer
Lachlan MacDonald – Youth Sport and Recreation Officer

Statutory Environment:

Local Government Act 1995

Policy Implications:

Strategic Community Plan 2017 – 2027

Social Goals: strengthen community interactions and build a united and cohesive community

Council and Community Leadership: foster community participation and collaboration

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

That Council approves the purchase of Smart Digital inflatable screen option as quoted at the cost of \$5,498 plus GST and increase the budget for GL3534 by \$3000.

**CARRIED 7/0
BY AN ABSOLUTE MAJORITY**



T (08) 9228 1681 F (08) 9228 0276
P.O. Box 333 North Perth 6906
519 Newcastle Street, West Perth 6005
www.3monkeysav.com

Shire of Meekatharra
Emily Bailey
PO Box 129
Meekatharra WA 6642

ESTIMATE / PROPOSAL

Date	Estimate #
6/12/2018	18293

Description	Qty	Cost	GST	TOTAL
Town Hall Projection System: SUPPLY OF EQUIPMENT ONLY				
Panasonic High Brightness, low TCO, long life Eco Filter, HDMI, DVI-D and Display Port. 7000 ansi WXGA 5,000:1 Contrast 10.6kg	1	4,999.12	499.91	4,999.12
Grandview IP Smart Screen 130" (16:10) - Large Casing, Image size 2800 x 1750mm, casing 3100mm, 30.0kg	1	2,473.66	247.37	2,473.66
80cm Large Projector Ceiling Kit (25kg)	1	449.01	44.90	449.01
Cost Saving Green Control Solution with Auto Shut Down, consists of: Wall plate Transmitter for VGA, Audio and HDMI over HDBaseT, up to 70m Built in Scaler and it is RS232 controllable. Supports 4K, selectable resolution Includes AVG-HD402PR receiver and Power Supply Wall plate is powered by POC from the receiver	1	1,072.70	107.27	1,072.70
HDKAT6 Four-Pair STP Cable 23 AWG	1	133.25	13.33	133.25
HDMI (Male - Male) Cable with Ethernet	1	16.66	1.67	16.66
HDMI 1.4 with Ethernet (Male - Male) Cable	1	30.00	3.00	30.00
Subtotal				9,174.40
Optional: Wall Mounted Controll is: On/Off with Auto Shut Down @ \$499.00 + GST				
Installation Option: Travel, Accommodation & Transport TBA (Please advise if you would like us to calculate costs for an installation team to install this system in Meekatharra)				
Subtotal				\$9,174.40
Supply Only. Does Not Include Delivery				Tax
				\$917.45
This proposal is valid for 21 days, after which a requote may be required. This proposal is subject to 3 Monkeys Audiovisual terms and conditions.				TOTAL
				\$10,091.85

Quotation



IT Solutions | Audio Visual | Video Conferencing | UC & Collaboration | Managed Services & Support | + Procurement


Attention: Emily Bailey
Company: Shire of Meekatharra
Address: Main Street
 Meekatharra WA 6642
Email : cdo@meekashire.wa.gov.au
Phone : 9980 0600

Date: 3/12/2018
Quote ID: AB27152
From: Ashley Barker
Email: ash@cbm.com.au
Direct Phone: 9260 9074

Suite B 333 Charles Street
 North Perth WA 6006
 Telephone: (08) 9242 1000
 Facsimile: 1300 790 954
 Email: sales@cbm.com.au
 Web: www.cbm.com.au

Standard Projection Room

(Estimated only)

Product Code	Description	Price Ex	Qty	Extended Ex
Projector and Bracket				
Epson EB-2250U 3LCD WUXGA Data Projector		\$1,746.00	1	\$1,746.00
	 Epson 3LCD WUXGA Data Projector * WUXGA * 1920 x 1200 Resolution * 5,000 ANSI * Contrast Ratio 15,000:1 * Native Aspect Ratio 16:10 * 80" screen (2.36m to 3.92m) * 1-1.6 Optical Zoom * Keystone Correction +/- 30 degrees vertical and horizontal * Multi-PC Moderator Functionality / Split Screen * 2 x HDMI (1 x MHL), 2 x VGA, RJ45 LAN, RS-232, USB-A, USB-B * 1 x RCA in, 2 x Stereo mini jack in, 1 x Stereo mini jack out * 16W Speaker * 3 Year Warranty			
Projector Mount, Max 25kg - Black		\$95.00	1	\$95.00
Projector Screen				
Screen Technics - 0610069-A Motorised Screen		\$1,938.00	1	\$1,938.00
Cables, Connectors and Consumables				
10.7m Kramer HDMI Pro Cable Male to Male		\$95.00	2	\$190.00
HDMI 1.4 to Flylead Clipsal Clip-In Mechanism		\$25.00	1	\$25.00
Clipsal Single Grid Plate		\$7.00	1	\$7.00
1.8m Kramer HDMI Pro Cable Male to Male		\$24.00	1	\$24.00
Klotz FST P01 Installation Cable		\$3.00	10	\$30.00
1.8m 3.5mm to 2 RCA Breakout Cable		\$12.00	1	\$12.00
Cables, Connectors and Consumables		\$150.00	1	\$150.00
Installation				
Installation Labour		\$1,320.00	1	\$1,320.00
Total (excluding 10% GST)				\$5,537.00
Plus 10% GST				\$553.70
Total (including 10% GST)				\$6,090.70

Terms and Conditions for this Quote:

All pricing excludes GST (10%) unless otherwise noted.

Delivery is within 7 - 14 days of confirmed order, unless otherwise noted and is subject to availability.

This pricing is valid for 14 days, but is subject to current stock & availability from manufacturers. The prices quoted are current at time of release; CBM Corporate reserves the right to adjust the prices as necessary due to currency variation, interest rate fluctuations and/or changes in Vendor pricing model or Government Policy. All equipment sold by CBM Corporate is accompanied by both the manufacturer and statutory warranties. However, CBM Corporate offers no warranties in excess of that provided by the manufacturer. Physical damage to goods is not deemed to be covered under warranty. Further, once the system is operational, should CBM Corporate be called out to provide service as a result of hardware defect or failure or otherwise, then the usual service charge will apply. A 20% cancellation fee applies to all orders.

All orders over \$1000 require a 30% deposit or Full payment unless approved arrangements have been made.

Title of goods does not pass to customer until the invoice is paid in full. Unless otherwise noted, prices do not include freight, delivery, ancillary hardware installation, software, installation, on-site installation, configuration, training or extended warranty. E&OE.



TAX INVOICE

Bill To

Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642
AUSTRALIA

Invoice Date

30 May 2019

Invoice Number

INV-0132

Smart Digital Australia

Unit 8 52 Corporate Bvd

BAYSWATER VIC 3153

Phone: 03 9729 6300

info@smartdigital.com.au

Ship To

Shire of Meekatharra
Main Street
MEEKATHARRA WA 6642
AUSTRALIA

ABN

67 796 955 627

Reference



QU-0076

Item	Description	Quantity	Unit Price	GST	Amount AUD
PARKVIEW 4	ParkView 4mtr Package - as below	1.00	6,544.55	10%	6,544.55
PV4S	UPGRADE: ParkView 4mtr Screen - Sealed	1.00	317.27	10%	317.27
EPC017	Projector Carry Case	1.00	0.00		0.00
SBG	SmartBox Gold	1.00	0.00		0.00
	LD Dave 10" Active Speaker System	1.00	0.00		0.00
LDCOVER1 0	LD Dave 10" Protective Case & Castor Board	1.00	0.00		0.00
SP815	Speaker Stands (pair) with Carry Bag	1.00	0.00		0.00
SPC15	15m XLR Male-Female Speaker Cable	2.00	0.00		0.00
	5mtr Tarpaulin	1.00	0.00		0.00
BAGCABLE S	Bag for Cables	1.00	0.00		0.00
	Peg and Stakes for ParkView Screen	1.00	0.00		0.00
MISC	DISCOUNT: End of Season Sale	1.00	(1,363.64)	10%	(1,363.64)
Subtotal					5,498.18
Total GST 10%					549.82
Invoice Total AUD					6,048.00
Total Net Payments AUD					0.00
Amount Due AUD					6,048.00

Due Date: 04 Jul 2019

Bank Of Melbourne
BSB: 193-879
Account: 1084-334-22
Swift: SGBLAU2S

All Claims regarding this invoice must be made in writing within 7 business days of receipt of the goods. Returns must be authorised in advance by Smart Digital Australia and if found to be customer error the a 20% restocking fee will apply.

Title/Subject:	REVIEW OF DELEGATION REGISTER	
Agenda/Minute Number:	9.4.7	
Applicant:	Nil	
File Ref:	ADM 0154	
Disclosure of Interest:	Nil	
Date of Report:	17 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider endorsing the Register of Delegations

Attachments:

Nil

Background:

A review of the Register of Delegations is scheduled to occur every two years, and this was last completed in 2016/7.

Comment:

A desktop review of the Register has been undertaken and to all intents, and purposes, the current register is considered adequate for purpose.

An in-depth analysis and rigorous review of the Register will be undertaken in the upcoming months with recommendations for improvement made to Council.

It is recommended that Council endorse the existing Register.

Consultation:

Roy McClymont – Chief Executive Officer

Krys East – Deputy Chief Executive Officer

Tralee Cable – Community & Development Services Manager

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That Council endorse the Current Register of Delegations for use without amendment.

CARRIED 7/0

Title/Subject:	DONATION – MISSION AUSTRALIA
Agenda/Minute Number:	9.4.8
Applicant:	Mission Australia, Meekatharra Office
File Ref:	ADM 0063
Disclosure of Interest:	Nil
Date of Report:	14 June 2019
Author:	Emily Bailey Community Development Officer


Signature of Author

Senior Officer:	Tralee Cable Community & Development Services Manager
------------------------	--


*Signature Senior Officer***Summary/Matter for Consideration:**

Council may wish to consider a donation to Mission Australia in support of the continuation of their local meal provision programs.

Attachments:

Donation request letter from Mission Australia 14 June 2019

Background:

Mission Australia run a weekly evening meal provision program for up to 75 people along with a regular lunch program from the Meekatharra District High School canteen.

Comment:

A donation amount of \$2,000.00 is requested.

Consultation:

Jackie Bickendorf – Programs Manager, Mission Australia, Meekatharra

Tralee Cable – Community & Development Services Manager

Policy Implications:

2.9 Donations

Budget/Financial Implications:

Council budgeted \$31,200 for Donations (Other) this financial year, and to date has made donations of \$23,000.

Strategic Implications:

Strategic Community Plan 2017 – 2027

Social Goals: strengthen community interactions and build a united and cohesive community

Council and Community Leadership: foster community participation and collaboration

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council donates a sum of \$2000 to Mission Australia for use towards their meal provision programs.

Or

Option B

That Council does not make a donation to Mission Australia at this time.

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr MR Hall

That Council adopts “Option A” as presented, with the amendment that the donated amount of \$2000 be deleted and replaced with the donated amount of \$500.

Reason for Resolution Differing from Officers Recommendation:

The reason the officers recommendation was changed, was because elected members felt that the amount of \$500 was adequate as it is close to the end of the financial year.

CARRIED 7/0



Meekatharra Office
97 Main Street
Meekatharra WA 6642

t (08) 9956 5100
e bickendorf@missionaustralia.com.au
w missionaustralia.com.au

Meekatharra Shire Council
Main Street
PO Box 129
Meekatharra WA 6642

14th June 2019

Dear Councillors

Mission Australia has been delivering a range of services in Meekatharra, Cue, Mount Magnet and out to Wiluna over the past five years, providing consistent community based assistance to people in those communities. We are currently delivering the Public Tenancy Support Service (PTSS), the Mental Health Support Service (MHSS), the Remote School Attendance Service (RSAS), Emergency Relief (ER), the Intensive Family Support Service (IFSS) and the Meekatharra Family and Domestic Violence Response Service (MFDVRS).

All of these services provide assistance to individuals and families through Mission's main objective of standing together with Australians in need, until they can stand for themselves.

Along with the everyday services that we provide in Meekatharra, we run Consols Café every Tuesday night from 5:15pm until 6:00pm which provides a healthy meal for up to 75 people, mostly children and families who are doing it a little tougher than the general populace in Meeka. We also provide a lunch program through the RSAS program where parents can come to the school canteen to prepare lunch with produce supplied by the program. The benefits of this program is that parents can assist in the process of providing a healthy lunch for their kids when they may not have the means to do so themselves. We are currently working on putting together a program with EON and the Stephen Michael Foundation for the last 2 terms of school that will support what we are doing with the parents. We are also hoping that we can open the canteen a few days a week to the whole school as we develop the confidence of parents in the preparation of a variety of healthy eating choices.

At this point of time we are experiencing a high demand for Emergency Relief as well as the need for meals through the RSAS and Consols Café initiative, to the point where we are seeking additional funding to alleviate this current demand.

Mission Australia strongly believes in the maxim "Give a man a fish, and you will feed him for day. Teach a man to fish and you will feed him for a lifetime." This process certainly takes time given some of the sometimes complex challenges that people in our community face daily, and as we work across a range of programs with our local people we realise that basic needs need to be met until such time as people are able to "fish" for themselves.

To this end we are seeking a small Community Grant of \$2,000 in order to continue our Consols Café initiative and the RSAS lunch Program.

I am happy to talk with any of you if you have any further queries about this application or any of the programs we run.

Yours Sincerely

Jackie Bickendorf
Programs Manager
Mission Australia
Meekatharra

Title/Subject:	DONATION – EON FOUNDATION PROJECT
Agenda/Minute Number:	9.4.9
Applicant:	Nil
File Ref:	ADM0063
Disclosure of Interest:	Nil
Date of Report:	14 June 2019
Author:	Emily Bailey Community Development Officer


Signature of Author

Senior Officer: Tralee Cable
Community & Development Services Manager


Signature Senior Officer

Summary/Matter for Consideration:

That Council financially contribute to a proposed gardening, cooking and music workshop to be held at Meekatharra District High School.

Attachments:

Quote & Program Outline 8 May 2019

Background:

EON Foundation, a not-for-profit organisation that delivers a food and nutrition focused healthy lifestyle and disease prevention program, have approached the Shire for a financial contribution to this initiative. Both EON Foundation and Meekatharra District High School have financially contributed to the project.

Comment:

The workshop will involve gardening and nutrition principles taught through engaging music performances.

Consultation:

Sally Dighton – EON Foundation Project Manager Midwest/Murchison Region

Tralee Cable – Community & Development Services Manager

Statutory Environment:

Nil

Policy Implications:

Local Government Act 1995

Budget/Financial Implications:

Council budgeted \$31,200 for Donations (Other) this financial year, and to date has made donations of \$23,000.

Strategic Implications:

Strategic Community Plan 2017 – 2027

Social Goals: strengthen community interactions and build a united and cohesive community
Council and Community Leadership: foster community participation and collaboration

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council agrees to donate \$300 to the EON Foundation program based at the Meekatharra District High School.

Or

Option B

That Council does not contribute to the EON Foundation program at this time.

Council Resolution:

Moved: Cr PW Curley

Seconded: Cr PC Clancy

That Council adopts “Option A” as presented.

CARRIED 7/0

FORMIDABLE VEGETABLE

QUOTE FOR SCHOOL WORKSHOPS

8 May 2019

To Whom it may concern,

I'd be delighted to come and host my musical permaculture workshops at your school later this year. Workshops and live shows (combined) run at a rate of \$800 per day, excluding accommodation, travel & basic living expenses.

The workshops I can offer are as follows:

Permaculture 101: Using a fun permaculture picture card game and the humble chicken as a centrepiece, we will explore the principles of permaculture and the importance of a closed loop/sustainable system.
Max size 40

Edible Weed Walk: Come for a forage and be amazed at how many nourishing, abundant and overlooked plants surround us.
Creative cuisines meets the opportunistic omnivore.
Max size 25

Kimchi! We will be looking at this delicious fermented food and working out why it is so good for us. We will also be teaching you how to make your own at home. Not to mention getting to keep your own jar and recipe too!
**Kitchen space & ingredients/jars required |* Max size 30

Fifty Minute Song: Want to try out an easy way to remember things? Music and song are one of the best tools for communicating ideas and retaining knowledge. In 50 minutes, we will write a song based on what comes up in the group around the theme of sustainability.
Max size 25

Ukulele Jam: Learn some of the catchy tunes of Formidable Vegetable on what might be the most approachable instrument of all. Charlie Mgee will have you grooving along to songs that will inform and entertain.
(School to provide ukuleles)
Max size 25

Permaculture 102: Garden Walk (for schools with an established garden) : See your own school garden through fresh eyes. Where are the closed loops? What could be tweaked for better sustainability and regeneration? Where and how do the principles of permaculture apply?
Max size 25

Please don't hesitate to contact me on 0418242979 or at charlie@permaculturesongs.com if you need to get in touch.

Kind regards,
Charlie Mgee,

9.5 HEALTH BUILDING AND TOWN PLANNING

Title/Subject:	APPROVAL TO REDUCE BUILDING SETBACK
Agenda/Minute Number:	9.5.1
Applicant:	Essential Labour Solutions – Mr John Keith Tyrrell
File Ref:	A88
Disclosure of Interest:	Nil
Date of Report:	5 June 2019
Author:	William V Atyeo Principal Environmental Health Officer


Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
------------------------	--


*Signature Senior Officer***Summary/Matter for Consideration:**

Council is to consider an application for planning approval from Essential Labour Solutions (ELS) – Mr John Keith Tyrrell.

The application is to build an extension to the workshop on Lot 1 Railway Street which would encroach into the 7500 mm setback area as required by the Meekatharra Town Planning Scheme No 3. The proposed setback distance is 1500 mm.

Attachments

Covering letter to Shire in support of the application

Landgate capture of Lot 1 (#15) Railway Street, showing position of proposed building

Application for Planning Approval as submitted

Background:

Current workshop layout requires customers and other visitors to enter the active workshop area in order to do business with staff and contact the office administration, which poses a safety hazard for employees and clients.

The proposed building would stand to the western end of the workshop, allowing a separate entry to administration and toilets and an increase in workshop floor space of 33%.

ELS have stated that they are proposing to extend the eastern end of the workshop to facilitate a heavy vehicle workshop with a drive through bay for prime movers. This facility would not be possible on the western side of the shed.

Comment:

Any development that will encroach on the area determined to be the setback area of the allotment under the Meekatharra Town Planning Scheme No 3 requires Council consideration and approval.

The land is zoned as “Industrial” and within Table I of the Scheme (Zoning Table) an Office is stated as an “AA” use. This means that an Office is permitted in the Industrial zoned land providing the Council uses its discretionary powers to approve it.

The Meekatharra Town Planning Scheme No 3 states:

Clause 3.3.2 The symbols used in the cross reference in the Zoning Table have the following meanings:

‘P’ means that the use is permitted provided it complies with the relevant standards and requirements laid down in the Scheme and all conditions if any imposed by the Council in granting planning consent.

‘AA’ means that the Council may, at its discretion, permit the use.

‘SA’ means that the Council may, at its discretion, permit the use after notice of application has been given in accordance with Clause 6.2.

As defined in Table II - Development Table, of the Town Planning Scheme, Council may determine an alternate setback of its own discretion. In this case, the applicant is seeking a 1500 mm setback.

The proposed office will be located behind the existing fence and will be lower in height than the existing shed. This would indicate that the visual impact on the aesthetics of the area would be very low, if any at all.

Given the above facts, I would support Council in approving this development as proposed by ELS in their submission.

Consultation:

Tralee Cable – Community & Development Services Manager
Health Building Town Planning Committee
Mr John Tyrrell – Director Essential Labour Solutions

Statutory Environment:

Meekatharra Town Planning Scheme No 3

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That Council approve the proposed development, after exercising the Council’s discretionary powers within the Meekatharra Town Planning Scheme No 3, Clause 3.3.2, for an Office/store/ablution building on Lot 1 Railway Street Meekatharra by Essential Labour Solutions (ELS) (Mr John Keith Tyrrell as Director).

The building is permitted to be constructed within the setback area with a reduced setback area of 1500 mm from the front boundary of Railway Street as shown on the plan submitted to Council for approval.

The following conditions form a part of this decision:

- 1. Stormwater emanating from the premises is to be discharged from the property to a legal point of discharge.**
- 2. The use of the premises as approved will not be carried out in such a manner as to be of detriment to the occupants, neighbours or the community, or adversely affect the amenity of the area.**
- 3. No incinerator is to be provided or used on the land subject of this approval, with all refuse and debris removed from the premises and deposited at the Shire landfill site.**
- 4. The footpath adjoining the lot shall be maintained in a clean state and free of all refuse and rubbish by the applicant at all times while the business is operating.**
- 5. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.**
- 6. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**
- 7. If an applicant is aggrieved by this determination there is a right of appeal under Part V of the Town Planning Act 1928. An appeal must be lodged within 60 days of the determination.**
- 8. This permit is NOT an approval for any building work requiring building permits to occur on the premises and the developer must make application for a Building Permit from the Shire and receive these from the Shire before any construction is commenced.**
- 9. Parking and Public entry to be off Short Street only, no parking or access to the building off Railway Street.**

CARRIED 6/0

One councillor abstained from voting.



THE RIGHT SKILLS
THE RIGHT
QUALIFICATIONS
AND A PASSION
FOR PRODUCTIVITY

4 June 2019

**MR BILL ATYEO
PRINCIPAL ENVIRONMENTAL
HEALTH OFFICE
SHIRE OF MEEKATHARRA
WA 6642**

Dear Bill,

As discussed, I wished to carry out a workshop extension to relocate the administration office, tool store and ablution block from inside our workshop to the outside on the Railway Street end. The current set back is 7.5 mtrs and I wish to reduce this to 1.5 mtrs (extension size will be 12 mtrs long by 6 mtrs wide – height will be lower than the existing building).

We wish to do this first and foremost for the safety aspects. Currently, we have customer entering our workshop at will to access our office / admin. This presents occupational health and safety hazards. Secondly this allows us to utilize for business purposes another third of our current existing workshop.

By having the office outside, this will allow the customers to access the admin / office without entering the workshop facility. Also, by having the workshop extended to the Railway Street end, will allow my Admin to have a clear view via a window to all workshop activities. The current septic system is also on the planned extension end.

The eastern end (corner of Consols Road and Short Street), we have future plans to extend the workshop in this direction to accommodate a heavy vehicle workshop with a drive through bay for prime movers. So putting our office on that end will also put an end to these plans.

Please consider our application as we would seek approval at your earliest convenience so we can start planning this works.

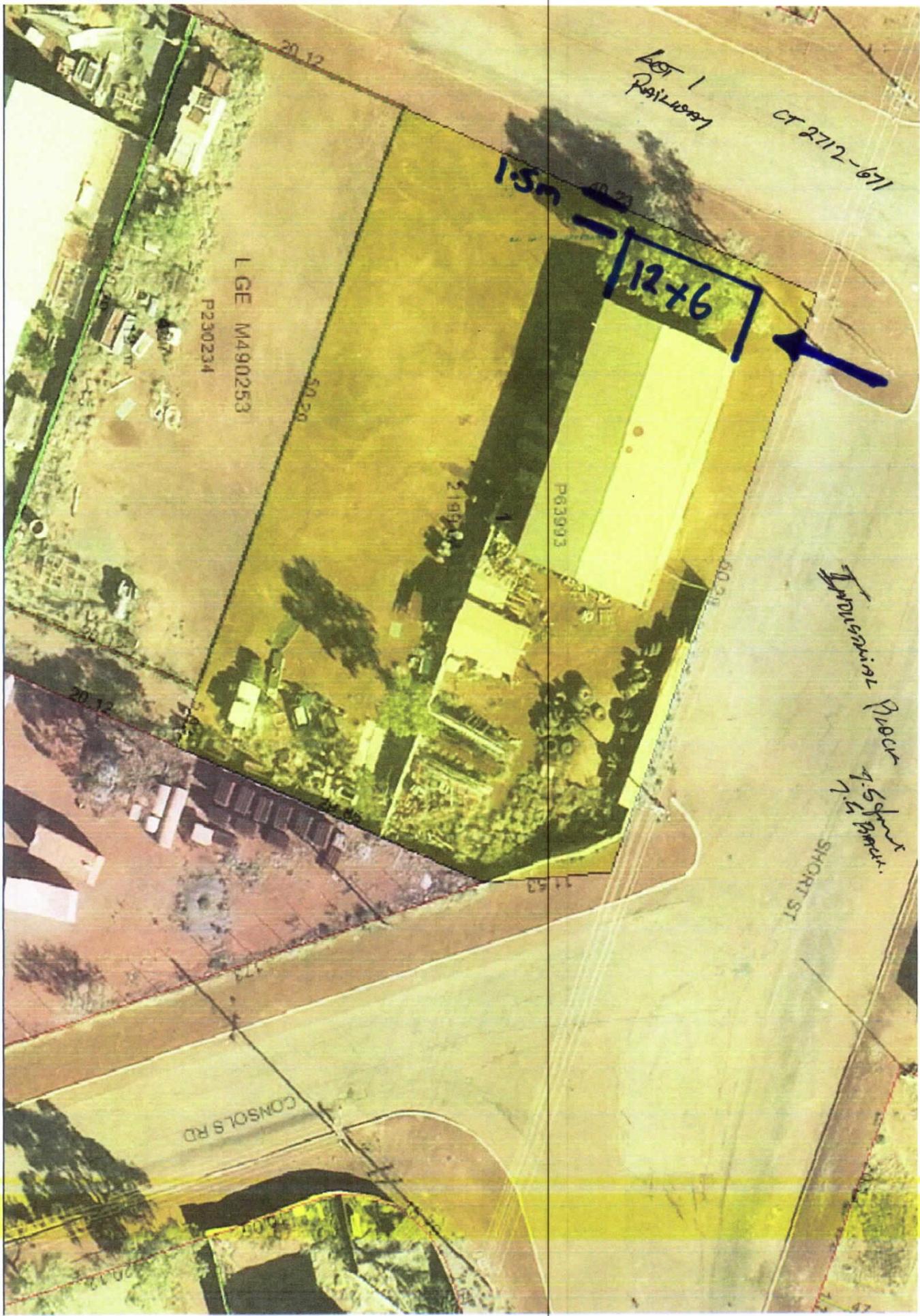
Kind Regards,

**JOHN KEITH TYRRELL
Director
0409 176 994**



Page 1 of 1

Essential Labour Solutions Pty Ltd
PO Box 12, Meekatharra WA 6642
ABN: 14 166 731 433
PH: 0417 045 291
admin@elsmechanical.com.au
Author: M. Davern | Created April 2018





Schedule 6

APPLICATION FOR PLANNING APPROVAL

OWNER DETAILS	
Name: ESSENTIAL LABOUR SOLUTIONS PTY LTD	
Address: 15 RAILWAY STREET, MEEKATHARRA WA	
Postcode: 6642	
Phone: 9980 1153 (work): (home): 0417 045 291 (mobile):	Fax: E-mail: accounts@elsmechanical.com.au
Contact person: JOHN KEITH TYRRELL	
Signature <i>JK Tyrrell</i>	Date: 4-6-19
Signature	Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature/s.</i>	



APPLICANT DETAILS	
Name: JOHN KEITH TYRRELL	
Address: 15 Railway Street Meekatharra WA	
Postcode: 6642	
Phone: (work): (home): 0409 176 994 (mobile):	Fax: E-mail: john@elsmechanical.com.au
Contact person for correspondence: MAUREEN TIEDTKE	
Signature: <i>JK Tyrrell</i>	Date: 4-6-19

PROPERTY DETAILS		
Lot No: 1 (One)	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: RAILWAY STREET		Suburb: MEEKATHARRA
Nearest street intersection: CORNER OF RAILWAY AND SHORT STREETS		

EXISTING BUILDING/LAND USE	
Description of proposed development and/or use:	
Currently occupied as a mechanical workshop, servicing the general public. We wish to relocate our office, tool store and ablution block from inside our current workshop to outside on the Railway Street end.	
Nature of any existing buildings and/or use:	
Existing structure used as mechanical workshop.	
Approximate cost of proposed development:	
\$40,000	
Estimated time of completion:	
3 Months from approval	

OFFICE USE ONLY	
Acceptance Officer's initials: WVA	Date received: 4th June 2019
Local government reference no:	

9.6 WORKS AND SERVICE

Title/Subject:	PANEL TENDER – CONCRETING WORKS HOURLY HIRE
Agenda/Minute Number:	9.6.1
Applicant:	Nil
File Ref:	RFT 19/20-01
Disclosure of Interest:	Nil
Date of Report:	14 June 2019
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Before inviting tenders a Local Government is to “determine in writing the criteria for deciding which tender should be accepted.”

Attachments:

Nil

Background:

Council previously ran a Concreting Panel Tender for a two year period commencing 1 August 2016 and ending 31 July 2018. A number of concreting projects were completed under this tender.

A number of concreting works have also been identified to be completed in the short term (2019/20). These include floodways and cut off walls, box and pipe culverts and concrete grid sections.

It is anticipated that further concreting works will also be required over the following years.

Comment:

Competent Grano workers and specialised equipment are required to ensure quality of work and value for money. To achieve this, the concreting works will be carried out by contractors with the necessary skills and equipment. The multiple projects, over the 2019/20 financial year will well truly exceed the \$150,000 tender threshold and hence tenders are required to be invited.

The selection criteria presented has the price removed from the qualitative criterion. Instead it gives each tenderer a full qualitative score, and then evaluates price separately to determine which Tenderers have the best balance between the two.

The Qualitative Criteria proposed is as follows:

Qualitative Criteria	Weighting
<p>Organisation Capability</p> <p>Quality of plant and equipment and mechanical support. Provide details of your plant, equipment and camp facilities including type, make, model, year of manufacture, current hour/odometer reading, registration number, current condition and mechanical support to be used. Camp facilities may not be required for all projects under this tender. Tenderers without dedicated camp facilities are still encouraged to submit a tender.</p> <p>Provide details of at least three projects undertaken in the Mid-West or other region including a brief summary of the work undertaken, client, client contact details and project value.</p> <p>Provide details of your organisational capacity to resource the works i.e. current workload and forecast workload including a summary as to how you will manage any required commitments under this tender.</p>	<p>35%</p>
<p>Personnel</p> <p>Provide a listing on your team members that will be directly involved in this contract including a brief summary on each team member's experience and suitability for the role.</p> <p>Provide a listing of your subcontractors and material suppliers including a brief summary on each subcontractor/material supplier on their experience, suitability for the role and length of involvement.</p>	<p>30%</p>
<p>Project</p> <p>Provide your methodology in organising contracts under this tender considering communications, project programming, identifying and managing site specific issues, personnel, plant and materials availability.</p> <p>Provide a summary of your commitment to managing safety on-site, including details of relevant policies, procedures, certificates and other relevant documentation.</p>	<p>25%</p>
<p>Local Content/Social Responsibility</p> <p>Detail the local content that you will utilise in conducting the required works including employees, subcontractors, use of local business(s) and depot/batching sites.</p> <p>Provide a statement summarising your commitment to participate and interact positively within the Meekatharra community. Provide a summary of your previous and planned support of the local community including cash and in kind support and the names and contact details of individuals and organisations supported.</p>	<p>10%</p>

Council could consider running a one of tender for next year's (2019/20) budgeted works however staff consider that it will be more efficient and flexible for another Panel Tender to be created over a longer term.

Staff are aware of at least two potential contractors that may be interested in this tender. Therefore a panel tender may be the best option because it will give all appointed contractors the possibility of getting some work under the tender. However Council may wish to run this

as a “normal” tender and appoint a single supplier to provide the required services over a set period of time.

There are a number of requirements that Council needs to address in order to create a pre-qualified panel. Council’s policy provides the following:

“PANELS OF PRE-QUALIFIED SUPPLIERS

6.1 Policy Objectives

In accordance with Regulation 24AC of the Local Government (Functions and General) Regulations 1996, a Panel of Pre-qualified Suppliers (“Panel”) may be created where most of the following factors apply:

- *the Shire determines that a range of similar goods and services are required to be purchased on a continuing and regular basis;*
- *there are a number of potential suppliers in the local and regional procurement-related market sector(s) that satisfy the test of ‘value for money’;*
- *the purchasing activity under the intended Panel is assessed as being of a low to medium risk;*
- *the Panel will streamline and will improve procurement processes; and*
- *the Shire has the capability to establish, manage the risks and achieve the benefits expected of the proposed Panel.*

The Shire will endeavour to ensure that Panels will not be created unless most of the above factors are firmly and quantifiably established.

6.2 Establishing a Panel

Should the Shire determine that a Panel is beneficial to be created, it must do so in accordance with Part 4, Division 3 the Local Government (Functions and General) Regulations 1996.

Panels may be established for one supply requirement, or a number of similar supply requirements under defined categories within the Panel.

Panels may be established for a minimum of one (1) year and for a maximum length of five (5) years.

Evaluation criteria must be determined and communicated in the application process by which applications will be assessed and accepted.

Where a Panel is to be established, the Shire will endeavour to appoint at least two (2) suppliers to each panel or category, on the basis that best value for money is demonstrated. Where less than two (2) suppliers can be appointed to a panel or category within a Panel, the supply will be considered of a unique nature that can only be supplied from one supplier. Clause 1.6.8 (Sole Source of Supply) of this policy will therefore apply.

In each invitation to apply to become a pre-qualified supplier (through a state-wide public procurement process), the Shire must state the expected number of suppliers it intends to put on the panel.

Should a Panel member leave the Panel, the Shire may allow the next ranked tenderer/supplier outside the appointed Panel (determined in the value for money

assessment) to join the panel should the supplier agree to do so. This intention to be disclosed in the detailed information set out under Regulation 24AD (5) (d) and (e) when establishing the Panel.

6.3 Distributing Work Amongst Panel Members

Note: The local government is to establish the requirements before establishing panels of pre-qualified suppliers, including factors to take into account when distributing work among pre-qualified suppliers (Regulation 24AC (d))

In addition to the requirements of Regulation 24AD of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel will prescribe whether the Shire intends to:

- I. Obtain quotations from each pre-qualified supplier on the Panel with respect to purchases, in accordance with Clause 3(a); and/or
- II. Develop a ranking system for selection to the Panel, with work awarded in accordance with Clause (b) below.

The Shire may provide that minor supplies are to be allocated to panel members under a ranking system and that major supplies are to be allocated by requesting quotes from every pre-qualified supplier on the panel.

In considering the distribution of work among Panel members, the detailed information must also prescribe whether:

- a) each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; and/or
- b) work will be awarded on a ranked basis. The Shire is to invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in section 1.6 of this policy. When a ranking system is established, the Panel must not operate for a period exceeding 2 years.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

6.4 Purchasing from the Panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

Each quotation process, including the invitation to quote, communications with panel members, quotations received evaluation of quotes and notification of award communications must all be captured on the Shire's records system. A separate file is to be

maintained for each quotation process made under each Panel that captures all communications between the Shire and Panel members.”

The Local Government (Functions and General) Regulations 1996 provide the following specific relevant requirements:

“24AC. Requirements before establishing panels of pre-qualified suppliers

(1) A local government must not establish a panel of pre-qualified suppliers unless —

(a) it has a written policy that makes provision in respect of the matters set out in subregulation (2); and

(b) the local government is satisfied that there is, or will be, a continuing need for the particular goods or services to be supplied by pre-qualified suppliers.”

In considering this specific tender and all the requirements under Councils policy and the relevant requirements of the Local Government (Functions and General) Regulations 1996, staff will recommend and suggest as follows:

That the Policy Objectives for Panels of Pre-qualified Suppliers have been sufficiently met.

The Shire is satisfied that there is, or will be, a continuing need for the goods and services to be supplied by pre-qualified suppliers under this tender.

The expected number of suppliers that that the Shire intends to put on the Panel is a minimum of three.

Should a Panel member leave the Panel, the Shire will not allow any other entity to join the panel.

The Shire intends to invite quotes from suitable Panel members for work and projects under the tender however very small and/or urgent jobs may be awarded under a ranking system (in accordance with Clause 5.3 of Council Policy 4.2 – Purchasing).

To the extent that is reasonably practical the Shire intends to purchase all the required goods and services under this tender exclusively from pre-qualified suppliers on the panel.

There is no guarantee that the Shire will purchase goods and services from pre-qualified suppliers on the panel.

The Panel will be established for a period of three years.

Staff may engage a consultant to assist with the running and evaluation of this tender.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 including Section 3.57

Local Government (Functions and General) Regulations 1996

(Including Regulation 14 (2a) and Division 3 – Panels of Pre-Qualified Suppliers)

Policy Implications:

Policy 04.02 – Purchasing and 04.03 Local Purchase Policy

Budget/Financial Implications:

There are draft budget allocations in 2019/20 for various concrete works (est. \$500,000+)

Voting requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

That Council requests staff to invite tenders on behalf of Council in accordance with the Local Government Act, Local Government Regulations and Council Policies for a Panel of Pre-qualified Suppliers to provide Concreting Materials and Services on an Hourly Hire/Quantity Basis with the selection criteria for deciding the tenders being based on the following:

Organisation Capability:	35%
Personnel:	30%
Project:	25%
Local Content/Social Responsibility:	10%

Furthermore Price is to be “non weighted” as functional considerations such as capacity, quality and adaptability are seen to be more crucial.

When awarding the tender and ranking the panel members a series of value judgements based on the capability of the Tenderers to complete the requirements of the Contract will be considered including:

The qualitative ranking of each Tenderer; and

The pricing submitted by each Tenderer.

Council further resolves and provides as follows in terms of this tender:

The Policy Objectives of Policy 04.02, Clause 6.1 for Panels of Pre-qualified Suppliers have been sufficiently met.

The Shire is satisfied that there is, or will be, a continuing need for the goods and services to be supplied by pre-qualified suppliers under this tender.

The expected number of suppliers that that the Shire intends to put on the Panel is a minimum of three.

Should a Panel member leave the Panel, the Shire will not allow any other entity to join the panel.

The Shire intends to invite quotes from Panel members for work and projects under the tender however very small and/or urgent jobs may be awarded under a ranking system (in accordance with Clause 6.3 of Council Policy 04.02 – Purchasing).

To the extent that is reasonably practical the Shire intends to purchase all the required goods and services under this tender exclusively from pre-qualified suppliers on the panel.

There is no guarantee that the Shire will purchase goods and services from pre-qualified suppliers on the panel.

The Panel will be established for a period of three years.

CARRIED 7/0

9.7 CONFIDENTIAL ITEMS**Moved:** Cr HJ Nichols**Seconded:** Cr PW Curley

That the meeting is closed to members of the public to allow Council to discuss items 9.7.1, 9.7.2, 9.7.3 & 9.7.4 which concern matters of a confidential nature.

CARRIED 7/0

Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East both declared a financial interest in Item 9.7.1 – CEO annual leave and appointment of acting CEO, and left the meeting at 10:13am.

CONFIDENTIAL ITEM

Deals with information concerning a matter affecting an employee or employees.

Local Government Act 1995 section 5.23 (2)(a).

Title/Subject:	CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO
Agenda/Minute Number:	9.7.1
Applicant:	Roy McClymont – Chief Executive Officer
File Ref:	Personal File
Disclosure of Interest:	Krys East – DCEO - Financial Interest
Date of Report:	9 May 2019
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author

Signature Senior Officer
Summary/Matter for Consideration:

The CEO seeks Council's approval for leave and the appointment of an Acting CEO during his absence.

Officers Recommendation / Council Resolution:**Moved:** Cr PS Clancy**Seconded:** Cr MR Hall

That Council approves the CEO's leave from Monday 27 January 2020 to Monday 17 February 2020 inclusive (16 days), subject to minor variation, and appoint Krys East as Acting Chief Executive Officer during these periods.

CARRIED 7/0

The Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East returned to the meeting at 10:15am.

CONFIDENTIAL ITEM**Deals with a contract entered into, or which may be entered into by the local government.****Local Government Act 1995, Section 5.23 (2) (c)**

Title/Subject:	LOT 17 MAIN ST- LEASE COMPLIANCE PROCESS
Agenda/Minute Number:	9.7.2
Applicant:	Nil
File Ref:	A255
Disclosure of Interest:	Nil
Date of Report:	13 June 2019
Author:	Tralee Cable Community & Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author
*Signature Senior Officer***Summary/Matter for Consideration:**

Consider disposal process for Lot 17 Main St.

Officers Recommendation / Council Resolution:**Moved:** Cr PS Clancy**Seconded:** Cr HJ Nichols



That Council advertise the intention to enter a lease agreement with Mr Grbic to the value determined by the valuer, utilities cost payable by the tenant, and invite public submissions in accordance with Section 3.58.3 of the Local Government Act (1995).

If received such submissions to be reviewed at the next Council meeting prior to entering such a lease agreement, if no submissions received the CEO is authorised to enter a formal lease.

CARRIED 7/0

CONFIDENTIAL ITEM

**Deals with a contract entered into, or which may be entered into by the local government.
Local Government Act 1995, Section 5.23 (2) (c)**

Title/Subject:	TENDERS – EHO SERVICES	
Agenda/Minute Number:	9.7.3	
Applicant:	Nil	
File Ref:	ADM 0238, RFT 18/19-2	
Disclosure of Interest:	Nil	
Date of Report:	11 June 2019	
Author:	Tralee Cable Community & Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider submissions to the advertised tender for provision of Environmental Health Services

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr HJ Nichols



That Council award tender 18/19-02 to Atyeo's Health Service for a period of three years with the option of two further three year terms at the hourly rates described in the tender response.

CARRIED 7/0

Cr PS Clancy declared an impartiality interest in Item 9.7.4 – Proposed lease of Reserve 36131 to Meekatharra Speedway Club Inc.

CONFIDENTIAL

**Deals with a contract entered into, or which may be entered into by the local government.
Local Government Act 1995, Section 5.23 (2) (c)**

Title/Subject:	PROPOSED LEASE OF RESERVE 36131 TO MEEKATHARRA SPEEDWAY CLUB INC.
Agenda/Minute Number:	9.7.4
Applicant:	Nil
File Ref:	R36131
Disclosure of Interest:	Nil
Date of Report:	14 June 2019
Author:	Emily Bailey Community Development Officer
	 Signature of Author
Senior Officer:	Tralee Cable Community & Development Services Manager
	 Signature Senior Officer

Summary/Matter for Consideration:

That Council consider entering into a lease agreement with Meekatharra Speedway Club Inc. (Club) trading as Meeka Dirt Kart Club for the use of Reserve 36131 for the purpose of a dirt kart club.

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar
Seconded: Cr PW Curley

That Council:

- 1) Approve and sign Lease of Reserve 36131, and**
- 2) Direct Shire staff to seek approval of lease agreement from Minister of Lands.**

CARRIED 7/0

Moved: Cr HJ Nichols
Seconded: Cr MR Hall

That the meeting be opened to the public.

CARRIED 7/0

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION
OF THE MEETING**

NIL

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN**

NIL

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 10:20am.