



SHIRE
of
MEEKATHARRA

MINUTES
of
COUNCIL MEETING
held
AT THE COUNCIL CHAMBERS, MEEKATHARRA
on
SATURDAY 22 JULY 2017
COMMENCED AT 9:30 AM

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting open at 9:30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Shire President
Cr PS Clancy	Deputy Shire President
Cr HJ Nichols	
Cr DK Hodder	
Cr PW Curley	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Geoff Carberry	Community and Development Services Manager

Apologies

Cr AJ Binsiar
Cr RK Howden

Approved Leave of Absence

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr PW Curley
Seconded: Cr HJ Nichols

That Cr AJ Binsiar be granted Leave of Absence for the 19 August 2017 and 16 September 2017 Ordinary Council Meetings.

CARRIED 5/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 24 JUNE 2017

Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr HJ Nichols

That the minutes from the Ordinary Council Meeting held Saturday 24 June 2017 be confirmed.

CARRIED 5/0

6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 24 JUNE 2017

Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 24 June 2017 be received.

CARRIED 5/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Shire President Cr NL Trenfield, Chief Executive Officer Roy McClymont and Acting Works and Service Manager Brett Edwards, met with Bucko from Patience Bulk Haulage Pty Ltd and Rob Carmada from Three Oceans Maritime 5 July 2017.**
- **Works Group meeting was held 6 July 2017.**
- **Chief Executive Officer, Roy McClymont attended the Human Services and Provider Group Meeting 12 July 2017.**
- **Community and Development Services Manager, Geoff Carberry and Chief Executive Officer, Roy McClymont met with Greg Thorne Regional Executive Director for the Department of Education and Emma Cooke Acting Principal at Meekatharra District High School on 19 July 2017.**
- **Works Group Meeting was held 20 July 2017**
- **Chief Executive Officer, Roy McClymont advised that our new Works and Services Manager Doug Davey will commence work 24 July 2017.**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – JUNE 2017

Road Maintenance and Grading

- Maintenance grading has been completed for the remainder of Landor Road,
- Northampton Grader Hire has completed maintenance grading works on Neds Creek Road.

Construction Work

- The construction crew have relocated to commence the business case works at around SLK 67 Landor Road. Subbase material has been pushed up. Gravel has been located with staff waiting on clearances to gain access to this material. The design for the first 2km has been completed and is pegged on site.
- The two floodways at SLK 30 and SLK 33 Ashburton Downs Meekatharra Road have been completed and the road is now open to traffic.

Flood Damage Repairs

- Opening up works have been completed on Neds Creek Road.

Town Maintenance-Monthly Report Finishing 18th July 2017

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, footpaths and Peace Gorge has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was completed in accordance with Council's directive.
- Heritage Trail maintenance and Boardwalks repaired, pruning of bushes undertaken, spraying and mowing carried out.
- Weed spraying is currently being carried out.
- Mowing has taken place around town.
- A dead tree in the consultants quarters block has been taken down.
- Weeding of old Meekatharra cemetery has been completed.

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr DK Hodder

That the Works and Services Manager's report for June 2017 be received.

CARRIED 5/0

9.1.2 AIRPORT MANAGER'S REPORT – JUNE 2017

Aircraft Movements and Statistics

General aircraft movements for the month of June 2017 were down by 60 landings in June 2016. RFDS landings were also down by 22 in June 2016.

Avgas sales for the month show a 53% decrease on the previous month of June 2017. There have been a number of additional Avgas drum sales to local pastoralists have increased due to cattle mustering season.

Overall, all figures are down when compared to the same time last year, this is mainly due to the Jet servicing the mining companies and a general reduction in light aircraft needing to drop in for fuel. Our Jet A-1 sales are basically RFDS with a few sales per week from Skippers. There is very little through traffic for fuel anymore.

The figures below reflect the differences between June 2016 and June 2017 and also the YTD differences between 2016 and 2017.

	June 2016	June 2017	Variance
General Aircraft Landed:	125	65	-48%
RFDS Landed	100	78	-22%
Avgas	15449	5336	-65%
Jet A1	82158	52846	-36%
Total Fuel Sold	97607	58182	-40%

	YTD 2016	YTD 2017	Variance
General Aircraft Landed:	652	490	-25%
RFDS Landed	592	501	-15%
Avgas	60024	50706	-15%
Jet A1	411316	310403	-24%
Total Fuel Sold	471340	361109	-23%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Continued clearing of weeds and long grass from various Airport areas.
- Complete tidy up of workshop yard.

The solar powered auto opening gate at the main airside entry at the terminal was installed and is working very well. This has made a huge improvement to a number of our operations, particularly incoming FIFO passenger exits.

New check in desks installed in May 2017 have now been hardwired with electrical outlets now positioned in each check in counter removing the need for electrical cables across the floor, thus removing a known safety hazard.

Aerodrome Security:

The June Security Meeting is to be rescheduled to July 2017.

Budget items still to be commenced:

All budget items have now been finalized apart from the sealing of the area between the fuelling bowsers and the apron and fence.

Airport Emergency:

There were no emergency incidents reported during the month of June. The annual aerodrome emergency exercise is still to be conducted.

Bird/Animal Activity:

There was a near miss report lodged by Airport Manager Mal Trenfield on Wednesday 28th June regarding bird (Hawks) activity to the western end of runway 09 threshold with potential interaction with aircraft. Flight crew of a Cobham Aviation Jet also identified and reported a near miss in relation to this incident.

Mike Cuthbertson
Airport Manager
02 July 2017

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That the Airport Manager's report for June 2017 be received.

CARRIED 5/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – JUNE 2017**Youth Service**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	90	28	176	52	346	14	25
Youth Centre Drop in - Nights	13	17	25	27	82	6	14
Girls Group	6	1	0	0	7	3	2
Boys Group	0	0	13	6	19	4	5
Kidzone	23	2	29	0	54	8	7

June saw an improvement in attendance with a number of youths returning to Meekatharra for the school holidays.

Sport & Recreation

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	0	0	37	105	142	4	36
Girls Sport	28	37	0	0	65	4	16
Volley Ball	3	2	0	0	15	4	4
Basketball	29	25	41	39	134	4	34
3pm sport	26	2	66	6	100	20	5
Weekend Sport	9	6	20	47	82	4	21
SMF Launch	10	19	20	25	74	1	74

The launch of the Stephen Michael Foundation was well attended, especially pleasing was the number of parents in attendance.

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer's report for June 2017 be received.

CARRIED 5/0

9.1.4 RANGER'S REPORT – JUNE 2017

I visited Meekatharra on Sunday 4, Monday 5 and Tuesday 6 June 2017. Patrols were conducted of the town site and surrounding areas. No dogs were sighted wandering. Trapping was conducted each evening. No animals were caught.

I visited Meekatharra on Friday 23, Saturday 24, Sunday 25 and Monday 26 June 2017. There had been no verbal or written complaints received at the shire.

Trapping cages were set and monitored each evening. One feral cat was trapped.

Early morning patrols were conducted of Peace Gorge, the rubbish tip, Race Track, Cemetery and Hot Rod Track.

Several people were spoken to regarding dogs that were out on the street.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That the Ranger's Report for June 2017 be received.

CARRIED 5/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In Progress

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16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for response	In Progress

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19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
19.11.16	9.4.2	Proposed lease of "speedway" for dirt cart racing	DCEO	Council lawyers preparing draft lease 21.11.16	In Progress
16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations	In Progress
16.12.16	9.4.1	Youth Service Operations	CDSM	In progress 18/12/16	Completed
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation in progress 18/12/16	In Progress
18.02.17	9.4.1	Reallocation of Budgeted Funds to Provide Standard Desks at the Airport	CDSM	Requested quotes 20.02.17 Award works	Completed Completed
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
18.03.17	9.4.2	Use of part reserve 9469 by Meekatharra Model Aircraft club	CDSM	Meekatharra Model Aircraft Club advised	Completed
18.03.17	9.4.3	Swimming pool bowl repaint	CDSM	Contractor Advised	Completed
22.04.17	9.2.4	2017/2018 Setting of the annual rate in the dollar	DCEO	Advertised in West Australian 3/5/17 and put on noticeboard	Completed
22.04.17	9.2.5	Annual Review of the Schedule of Fees & Charges	DCEO	Airport users advised no change to airport rates. Cemetery changes gazetted, advertised on notice board	Completed
22.04.17	9.2.7	2017/2018 Councillor sitting fees and President and Deputy President allowance	DCEO	Budget 2017/18 to be prepared with adopted figures	Completed
22.04.17	9.4.1	Donation Request- Meeka FM	CDSM	Finance to provide donation 24/4/17	Completed
22.04.17	9.4.2	Cancellation of lease – Red Sandbox Growth Church	CDSM	In progress 24/4/17	In Progress
22.04.17	9.4.3	Picture Garden Lease	CDSM	In progress 24/4/17	Completed
22.04.17	9.4.4	Meeka Goes Green Lease	CDSM	In progress 24/4/17	Completed
22.04.17	9.5.1	Advertising signs for Meekatharra Caravan Park	CDSM	Environmental Health Officer advised 24/4/17	Completed
22.04.17	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Emailed 28/4/17 Letter emailed 5/5/17	In Progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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20.05.17	9.2.5	2017/2018 Draft Management Budget	DCEO	Amendments made and preparation of Statutory Budget Commenced	I Completed
20.05.17	9.4.1	Meekatharra War memorial swimming pool management contract tender	CDSM	RFT Developed and advertised 25.05.17	In progress
20.05.17	9.4.2	Small wheel (skate) park	CDSM	Preliminary investigations 25.05.17	In progress
24.06.17	9.2.4	Request for Debtors Write Off	DCEO	27.06.17	Completed
24.06.17	9.2.5	Request for Rates Write Off	DCEO	28.06.17	Completed
24.06.17	9.2.6	Retention of Trust Funds	DCEO	27.06.17	Completed
24.06.17	9.2.7	Adoption of 2017/18 Annual Budget	DCEO	Sent to the Department as per regulations 29.06.17	Completed
24.06.17	9.4.1	Donation for NAIDOC 2017 Events	CDSM	Applicant Advised	Completed
24.06.17	9.4.2	Meekatharra Race Club Generator Set	CDSM	26.06.17	Completed
24.06.17	9.5.1	Home Business – Beauty Salon – Paddy's Flat	CDSM	Emailed to advise decision 26.06.17	Completed
24.06.17	9.3.1	Delegation Register – Annual Review	CEO	Emailed Records Officer to amend	Completed
24.06.17	9.6.1	Tenders- NDRRA- Flooding in WA (January and February 2017) AGRN 743 Tender No 16/17 – 3	CEO	Emailed consultant 26/6/27	In progress
24.06.17	9.6.2	Tender – Supervision of Contracts	CEO	Advertised 8/7/17 closes 27/7/17	In progress
24.06.17	9.6.3	Mt Clere Road – Heavy Haulage	CEO	Emailed Rob Camarda 27/6/17	In progress
24.06.17	9.6.4	Mt Clere Road - Restricted Access Vehicle Network amendment request	CEO	Emailed Main Roads 26/6/17	In Progress

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That the Status report be received.

CARRIED 5/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 2017
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	June 2017
Disclosure of Interest:	Nil
Author:	Krys East Deputy Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That the financial report for the period ending 30 June 2017 be received.

CARRIED 5/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 June 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

*Note 1 Explanation of Material Variances

*Note 2 Net Current Funding Position

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Note 4 Budget Amendments

Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 30 June 2017 of \$6,776,783.

This surplus may change with end of year transaction processing.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2017

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		3,812,136	3,851,382	3,851,382	3,822,107	(29,275)	(0.76%)
Operating Grants, Subsidies and Contributions	7	4,781,421	4,968,188	4,968,188	6,021,417	1,053,229	21.20%
Fees and Charges		1,168,961	1,349,270	1,349,270	1,353,006	3,736	0.28%
Service Charges		0			0	0	
Interest Earnings		558,085	599,085	599,085	532,766	(66,319)	(11.07%)
Other Revenue		5,352,342	5,392,138	5,392,138	341,951	(5,050,187)	(93.66%)
Profit on Disposal of Assets	9	0	0	0	6,962	6,962	
Total Operating Revenue		15,672,945	16,160,063	16,160,063	12,078,209	(4,081,854)	
Operating Expense							
Employee Costs		(1,532,731)	(1,537,589)	(1,537,589)	(1,310,028)	(227,561)	(14.80%)
Materials and Contracts		(7,857,033)	(7,498,503)	(7,498,503)	(1,546,846)	(5,951,656)	(79.37%)
Utility Charges		(332,427)	(308,407)	(308,407)	(268,015)	(40,393)	(13.10%)
Depreciation on Non-Current Assets		(4,250,890)	(4,547,735)	(4,547,735)	(5,688,084)	1,140,349	25.08%
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(217,269)	(217,269)	(217,269)	(273,029)	55,760	25.66%
Other Expenditure		(185,920)	(251,778)	(251,778)	(235,771)	(16,007)	(6.36%)
Loss on Disposal of Assets	9	(39,500)	(39,500)	(39,500)	(16,022)	(23,478)	59.44%
Total Operating Expenditure		(14,415,771)	(14,400,781)	(14,400,781)	(9,337,795)	(5,062,987)	
Funding Balance Adjustments							
Add back Depreciation		4,250,890	4,547,735	4,547,735	5,688,084	1,140,349	25.08%
Adjust (Profit)/Loss on Asset Disposal	9	39,500	39,500	39,500	9,060	(30,440)	(77.06%)
Adjust Accruals/Rounding			1	1	1	0	0.00%
Net Cash from Operations		5,547,564	6,346,518	6,346,518	8,437,559	2,091,041	
Capital Revenues							
Grants, Subsidies and Contributions	7	9,117,559	7,655,605	7,655,605	8,429,249	773,644	10.11%
Proceeds from Disposal of Assets	9	20,000	32,768	32,768	39,766	6,998	21.36%
Total Capital Revenues		9,137,559	7,688,373	7,688,373	8,469,015	780,642	
Capital Expenses							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(980,535)	(1,293,035)	(1,293,035)	(593,878)	(699,157)	(54.07%)
Furniture and Equipment	8	(51,500)	(65,500)	(65,500)	(49,982)	(15,518)	0.00%
Plant and Equipment	8	(570,700)	(858,760)	(858,760)	(580,474)	(278,286)	0.00%
Infrastructure - Roads	8	(10,341,243)	(11,118,223)	(11,118,223)	(10,019,009)	(1,099,214)	(9.89%)
Infrastructure - Footpaths	8	(10,500)	(10,500)	(10,500)	(8,569)	(1,931)	(18.39%)
Infrastructure - Airports	8	(1,091,614)	(1,138,817)	(1,138,817)	(806,048)	(332,769)	(29.22%)
Infrastructure - Other	8	(1,524,768)	(1,539,768)	(1,539,768)	(572,001)	(967,767)	(62.85%)
Total Capital Expenditure		(14,570,860)	(16,024,603)	(16,024,603)	(12,629,961)	(3,394,642)	
Net Cash from Capital Activities		(5,433,301)	(8,336,230)	(8,336,230)	(4,160,947)	4,175,284	
Financing							
Transfer from Reserves	6	0	275,001	275,001	275,001	0	0.00%
Transfer to Reserves	6	(969,611)	(2,346,090)	(2,346,090)	(2,292,751)	53,339	2.27%
Net Cash from Financing Activities		(969,611)	(2,071,089)	(2,071,089)	(2,017,750)	53,339	
Net Operations, Capital and Financing		(855,348)	(4,060,802)	(4,060,802)	2,258,863	6,319,664	
Opening Funding Surplus(Deficit)	2	855,348	4,517,921	4,517,921	4,517,921	(0)	(0.00%)
Closing Funding Surplus(Deficit)	2	(0)	457,119	457,119	6,776,783	6,319,664	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 June 2017

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	80
General Purpose Funding - Rates	3,812,136	39,246	3,851,382	3,851,382
General Purpose Funding - Other	4,070,762	129,443	4,200,205	4,200,205
Law, Order and Public Safety	22,000	(10,862)	11,138	11,138
Health	5,935	0	5,935	5,935
Education and Welfare	128,973	17,000	145,973	145,973
Housing	0	29,000	29,000	29,000
Community Amenities	132,391	0	132,391	132,391
Recreation and Culture	447,221	111,218	558,439	558,439
Transport	10,751,536	(1,324,881)	9,426,655	9,426,655
Economic Services	316,277	10,000	326,277	326,277
Other Property and Services	5,103,193	25,000	5,128,193	5,128,193
Total Operating Revenue	24,790,504	(974,836)	23,815,668	23,815,668
Operating Expense				
Governance	(599,633)	(30,556)	(630,189)	(630,189)
General Purpose Funding	(234,194)	(10,000)	(244,194)	(244,194)
Law, Order and Public Safety	(153,418)	(12,767)	(166,185)	(166,185)
Health	(73,182)	0	(73,182)	(73,182)
Education and Welfare	(632,561)	21,914	(610,647)	(610,647)
Housing	(0)	0	(0)	(0)
Community Amenities	(616,015)	(12,871)	(628,886)	(628,886)
Recreation and Culture	(1,576,403)	75,386	(1,501,017)	(1,501,017)
Transport	(4,760,375)	68,145	(4,692,230)	(4,692,230)
Economic Services	(582,438)	55,710	(526,728)	(526,728)
Other Property and Services	(5,187,552)	(139,971)	(5,327,523)	(5,327,523)
Total Operating Expenditure	(14,415,771)	14,990	(14,400,781)	(14,400,781)
Funding Balance Adjustments				
Add back Depreciation	4,250,890	296,845	4,547,735	4,547,735
Adjust (Profit)/Loss on Asset Disposal	39,500	0	39,500	39,500
Adjust Provisions and Accruals	0	0	1	1
Net Cash from Operations	14,665,123	(663,001)	14,002,123	14,002,123
Capital Revenues				
Proceeds from Disposal of Assets	20,000	12,768	32,768	32,768
Total Capital Revenues	20,000	12,768	32,768	32,768
Capital Expenses				
Land and Buildings	(980,535)	(312,500)	(1,293,035)	(1,293,035)
Furniture and Equipment	(51,500)	(14,000)	(65,500)	(65,500)
Plant and Equipment	(570,700)	(288,060)	(858,760)	(858,760)
Infrastructure - Roads	(10,341,243)	(776,980)	(11,118,223)	(11,118,223)
Infrastructure - Footpaths	(10,500)	0	(10,500)	(10,500)
Infrastructure - Airports	(1,091,614)	(47,203)	(1,138,817)	(1,138,817)
Infrastructure - Other	(1,524,768)	(15,000)	(1,539,768)	(1,539,768)
Total Capital Expenditure	(14,570,860)	(1,453,743)	(16,024,603)	(16,024,603)
Net Cash from Capital Activities	(14,550,860)	(1,440,975)	(15,991,835)	(15,991,835)
Financing				
Transfer from Reserves	0	275,001	275,001	275,001
Transfer to Reserves	(969,611)	(1,376,479)	(2,346,090)	(2,346,090)
Net Cash from Financing Activities	(969,611)	(1,101,478)	(2,071,089)	(2,071,089)
Net Operations, Capital and Financing	(855,348)	(3,205,454)	(4,060,802)	(4,060,802)
Opening Funding Surplus(Deficit)	855,348	3,662,573	4,517,921	4,517,921
Closing Funding Surplus(Deficit)	0	457,119	457,119	457,119

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates		3,851,382	3,851,382	3,822,107	(29,275)	(0.76%)	
General Purpose Funding - Other		4,200,205	4,200,205	6,021,571	1,821,366	43.36%	▲
Law, Order and Public Safety		11,138	11,138	10,128	(1,010)	(9.07%)	
Health		5,935	5,935	3,878	(2,057)	(34.66%)	
Education and Welfare		145,973	145,973	115,488	(30,486)	(20.88%)	▼
Housing		29,000	29,000	28,789	(211)	(0.73%)	
Community Amenities		132,391	132,391	132,544	153	0.12%	
Recreation and Culture		558,439	558,439	199,100	(359,339)	(64.35%)	▼
Transport		9,426,655	9,426,655	9,783,351	356,696	3.78%	
Economic Services		326,277	326,277	298,934	(27,343)	(8.38%)	
Other Property and Services		5,128,193	5,128,193	91,569	(5,036,624)	(98.21%)	▼
Total Operating Revenue		23,815,668	23,815,668	20,507,458	(3,308,210)		
Operating Expense							
Governance		(630,189)	(630,189)	(495,923)	(134,266)	(21.31%)	▼
General Purpose Funding		(244,194)	(244,194)	(209,307)	(34,887)	(14.29%)	▼
Law, Order and Public Safety		(166,185)	(166,185)	(166,529)	344	0.21%	
Health		(73,182)	(73,182)	(66,462)	(6,720)	(9.18%)	
Education and Welfare		(610,647)	(610,647)	(468,118)	(142,529)	(23.34%)	▼
Housing		(0)	(0)	(18,455)	18,455	100.00%	▲
Community Amenities		(628,886)	(628,886)	(478,273)	(150,613)	(23.95%)	▼
Recreation and Culture		(1,501,017)	(1,501,017)	(1,225,745)	(275,272)	(18.34%)	▼
Transport		(4,692,230)	(4,692,230)	(5,426,543)	734,313	15.65%	▲
Economic Services		(526,728)	(526,728)	(362,488)	(164,240)	(31.18%)	▼
Other Property and Services		(5,327,523)	(5,327,523)	(419,951)	(4,907,572)	(92.12%)	▼
Total Operating Expenditure		(14,400,781)	(14,400,781)	(9,337,794)	(5,062,987)		
Funding Balance Adjustments							
Add back Depreciation		4,547,735	4,547,735	5,688,084	1,140,349	25.08%	▲
Adjust (Profit)/Loss on Asset Disposal	9	39,500	39,500	9,060	(30,440)	(77.06%)	▼
Adjust Accruals/Rounding		1	1		(1)	(100.00%)	
Net Cash from Operations		14,002,123	14,002,123	16,866,808	2,864,685		
Capital Revenues							
Proceeds from Disposal of Assets	9	32,768	32,768	39,766	6,998	21.36%	
Total Capital Revenues		32,768	32,768	39,766	6,998		
Capital Expenses							
Land and Buildings	8	(1,293,035)	(1,293,035)	(593,878)	(699,157)	(54.07%)	▼
Furniture and Equipment	8	(65,500)	(65,500)	(49,982)	(15,518)	(23.69%)	▼
Plant and Equipment	8	(858,760)	(858,760)	(580,474)	(278,286)	(32.41%)	▼
Infrastructure - Roads	8	(11,118,223)	(11,118,223)	(10,019,009)	(1,099,214)	(9.89%)	
Infrastructure - Footpaths		(10,500)	(10,500)	(8,569)	(1,931)	(18.39%)	
Infrastructure - Airports	8	(1,138,817)	(1,138,817)	(806,048)	(332,769)	(29.22%)	▼
Infrastructure - Other	8	(1,539,768)	(1,539,768)	(572,001)	(967,767)	(62.85%)	▼
Total Capital Expenditure		(16,024,603)	(16,024,603)	(12,629,961)	(3,394,642)		
Net Cash from Capital Activities		(15,991,835)	(15,991,835)	(12,590,195)	(3,401,640)		
Transfer from Reserves	6	275,001	275,001	275,001	0	0.00%	
Transfer to Reserves	6	(2,346,090)	(2,346,090)	(2,292,751)	(53,339)	2.27%	
Net Cash from Financing Activities		(2,071,089)	(2,071,089)	(2,017,750)	(53,339)		
Net Operations, Capital and Financing		(4,060,802)	(4,060,802)	2,258,863	6,212,986		
Opening Funding Surplus(Deficit)	2	4,517,921	4,517,921	4,517,921	(0)	(0.00%)	
Closing Funding Surplus(Deficit)	2	457,119	457,119	6,776,783	6,212,985		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 30 June 2017

Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(80)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	(29,275)	(0.76%)			Under variance reporting threshold
General Purpose Funding - Other	1,821,366	43.36%	▲	Permanent	The Shire received 50% of the FY18 Financial Assistance grant in June - totalling \$1.9M
Law, Order and Public Safety	(1,010)	(9.07%)			Under variance reporting threshold
Health	(2,057)	(34.66%)			Under variance reporting threshold
Education and Welfare	(30,486)	(20.88%)	▼	Permanent	Youth Services Grants and Income budgeted was not received
Housing	(211)	(0.73%)			Under variance reporting threshold
Community Amenities	153	0.12%			Under variance reporting threshold
Recreation and Culture	(359,339)	(64.35%)	▼	Permanent	Grants were not received. These included two grants of \$70K and \$200,000 which have been carried over to 2017/18.
Transport	356,696	3.78%			Under variance reporting threshold
Economic Services	(27,343)	(8.38%)			Under variance reporting threshold
Other Property and Services	(5,036,624)	(98.21%)	▼	Timing	Income from Private Works is \$5M lower than budgeted. This is offset with reduced expense.
Operating Expense					
Governance	(134,266)	(21.31%)	▼	Timing	Admin allocations are \$75K under YTD Budget, and members costs are overall \$54K lower than YTD budget.
General Purpose Funding	(34,887)	(14.29%)	▼	Timing	Admin allocations are \$39K under YTD Budget. Provision for doubtful debt still to be calculated and entered into system.
Law, Order and Public Safety	344	0.21%			Under variance reporting threshold
Health	(6,720)	(9.18%)			Under variance reporting threshold
Education and Welfare	(142,529)	(23.34%)	▼	Permanent	Reduced availability of casual staff has restricted the amount of youth activities undertaken which in turn has resulted in less salary and operating expense in the youth centre and Kids Zone. The CDO position has been vacant for part of the year resulting in less salary costs. Admin allocations are 34K lower than YTD budget.
Housing	18,455	100.00%	▲	Timing	Housing allocations are yet to be finalised.
Community Amenities	(150,613)	(23.95%)	▼	Permanent	Litter control is \$50K under budget as the Town Clean-up has not commenced, this may occur prior to the end of June. Cemetery costs are \$13K lower than YTD budget. \$15K was budgeted for the Waste Management Strategy and have not been spent this year.
Recreation and Culture	(275,272)	(18.34%)	▼	Timing	Admin allocations are \$71K lower than YTD Budget. All recreation facilities operational & maintenance costs are all lower than budget.
Transport	734,313	15.65%	▲	Timing	Road Depreciation is higher than YTD Budget, staff are reviewing revaluation data and depreciation rates, prior to the finalisation of Year end reports. Road Maintenance is \$200K lower and Traffic Signs and Control is \$80K lower than YTD budget, and there may be saving at year end.
Economic Services	(164,240)	(31.18%)	▼	Timing	Administration allocations are \$43K lower than YTD budget and Community Events are \$32K lower. Tourism Officer and the Airport economic impact study have not yet commenced. There will be likely saving in this area.
Other Property and Services	(4,907,572)	(92.12%)	▼	Timing	Salaries and Consultants fees are \$37K lower than budget, this may even out with end of year leave accruals and invoicing by consultants for year end works. Vehicle and Plant costs are \$180K lower, there will be a likely saving in this area. Private Works is \$5M lower than budgeted. This is offset with reduced income from Private Works.
Funding Balance Adjustments					
Add back Depreciation	1,140,349	25.08%	▲	Permanent	Depreciation is higher than YTD budget. Staff are reviewing depreciation rates based on revaluation data. This will be corrected for the Annual Financial report.
Adjust (Profit)/Loss on Asset Disposal	(30,440)	(77.06%)	▼	Permanent	Disposal of budgeted plant was not undertaken in this financial year.
Capital Revenues					
Grants, Subsidies and Contributions	773,644	10.11%	▲		Under variance reporting threshold
Proceeds from Disposal of Assets	6,998	21.36%			Under variance reporting threshold
Capital Expenses					
Land and Buildings	(699,157)	(54.07%)	▼	Timing	Refer to Note 8A for project details
Furniture and Equipment	(15,518)	(23.69%)	▼	Timing	Refer to Note 8A for project details
Plant and Equipment	(278,286)	(32.41%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Roads	(1,099,214)	(9.89%)			Refer to Note 8A for project details
Infrastructure - Airports	(332,769)	(29.22%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Other	(967,767)	(62.85%)	▼	Timing	Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	(0)	(0.00%)			

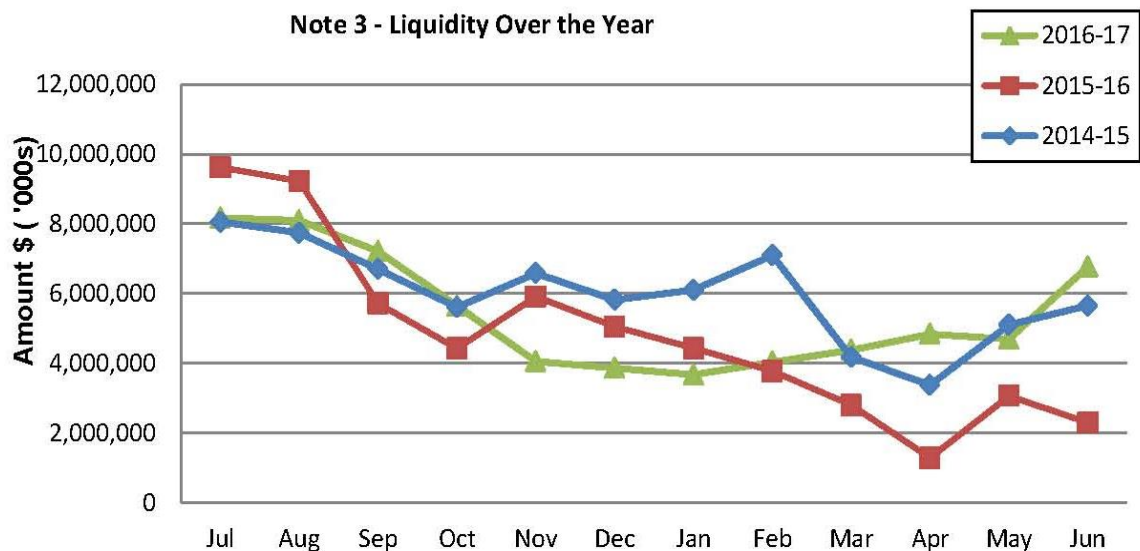
SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
	Note	YTD 30 Jun 2017	Previous Month	YTD 30 Jun 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	5,010,706	1,400,069	730,218
Cash Restricted	3	17,561,582	17,219,131	17,769,335
Receivables - Rates and Rubbish	5	921,486	1,001,738	1,078,421
Receivables -Other	5	607,091	2,116,593	1,525,862
Interest / ATO Receivable/Trust		76,926	136,658	(12,994)
Inventories		104,049	183,230	137,965
		24,281,840	22,057,418	21,228,808
Less: Current Liabilities				
Payables		56,525	(146,535)	(1,167,055)
Provisions		(267,262)	(267,262)	(267,262)
		(210,738)	(413,797)	(1,434,317)
Less: Cash Reserves	6	(17,561,582)	(17,219,131)	(17,769,335)
Less WATC Landor Rd Funds		0	0	0
Plus Provisions		267,262	267,262	267,262
Net Current Funding Position		6,776,783	4,691,752	2,292,417

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds.
These fund are still invested with WATC.

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	563,311			563,311	Westpac	At Call
Trust Bank Account	Variable			92,889	92,889	Westpac	At Call
Air BP	Variable	69,556			69,556	Westpac	At Call
Maxi Account	Variable	4,389,960			4,389,960	Westpac	At Call
(b) Term Deposits							
* 74-758-0859	2.49%		16,173,013		16,173,013	NAB	27-Dec-17
# OCDF	1.45%		1,385,210		1,385,210	WATC	At Call
Total		5,022,827	17,558,223	92,889	22,673,939		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements
Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
The Shire received \$3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
		17/09/2016 Item 9.2.3	Amended Budget Surplus	855,348	1,210,971		355,623		355,623
		16/12/2016 Item 9.2.5	Amended Budget Surplus	1,210,971	2,587,450		1,376,479	0	1,732,102
		18/03/2017 Item 9.2.4	Audited Budget Surplus	2,587,450	4,517,921		1,930,471		3,662,573
Revenue									
5463	Midwest Development Commission Grant - Generator	16/07/2016 Item 9.4.4	Operating Revenue	0	10,000		10,000		3,672,573
0181	Financial Assistance Grant	17/09/2016 Item 9.2.3	Operating Revenue	2,382,991	2,395,459		12,468	0	3,685,041
0211	Local Road Grant	17/09/2016 Item 9.2.3	Operating Revenue	1,100,036	1,176,011		75,975	0	3,761,016
0031	GRV Rates	17/09/2016 Item 9.2.3	Operating Revenue	3,809,136	3,819,382		10,246	0	3,771,262
1563	DFES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	8,000	7,120		0	(880)	3,770,382
2003	SES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	10,000	18		0	(9,982)	3,760,400
2713	Staff Housing Rentals Income	17/09/2016 Item 9.2.3	Operating Revenue	0	27,500		27,500	0	3,787,900
2883	Other Reimbursements	17/09/2016 Item 9.2.3	Operating Revenue	0	1,500		1,500	0	3,789,400
3713	Oval Lights Grant	17/09/2016 Item 9.2.3	Operating Revenue	0	75,000		75,000	0	3,864,400
5381	R4R Grant for Trails	17/09/2016 Item 9.2.3	Operating Revenue	20,000	0		0	(20,000)	3,844,400
4591	MRD - Direct Grant	17/09/2016 Item 9.2.3	Operating Revenue	233,400	260,586		27,186	0	3,871,586
4073	Insurance Claim - Replacement Tank for Grant's Pit	17/09/2016 Item 9.2.3	Operating Revenue	0	26,000		26,000	0	3,897,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	(10,000)		0	(10,000)	3,887,586
5105	Proceeds on Sale of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	(14,000)		0	(14,000)	3,873,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	(12,000)		0	(12,000)	3,861,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	10,000		10,000	0	3,871,586
5136	Realisation of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	14,000		14,000	0	3,885,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	12,000		12,000	0	3,897,586
2419	Youth Grant - O.S.H.C. Program	17/09/2016 Item 9.2.3	Operating Revenue	23,806	40,806		17,000	0	3,914,586
0121	Interim Rates	18/03/2017 Item 9.2.4	Operating Revenue	1,000	30,000		29,000	0	3,943,586
0151	Interest on Overdue Rates	18/03/2017 Item 9.2.4	Operating Revenue	30,000	100,000		70,000	0	4,013,586
9223	Interest on Municipal Investments	18/03/2017 Item 9.2.4	Operating Revenue	45,000	16,000		0	(29,000)	3,984,586
3893	Oval Contributions from School	18/03/2017 Item 9.2.4	Operating Revenue	32,782	43,000		10,218	0	3,994,804
4601	Flood Damage Income	18/03/2017 Item 9.2.4	Operating Revenue	6,399,077	4,937,123		0	(1,461,954)	2,532,850
5033	Airport Utilities Reimbursements	18/03/2017 Item 9.2.4	Operating Revenue	37,572	15,000		0	(22,572)	2,510,278
5203	Landing Fees & Head Tax	18/03/2017 Item 9.2.4	Operating Revenue	406,791	630,000		223,209	0	2,733,487
5303	Diesel Sale Receipts	18/03/2017 Item 9.2.4	Operating Revenue	270,400	200,000		0	(70,400)	2,663,087
5113	Avgas Sale Receipts	18/03/2017 Item 9.2.4	Operating Revenue	90,350	70,000		0	(20,350)	2,642,737
5393	Festival Income	18/03/2017 Item 9.2.4	Operating Revenue	55,000	75,000		20,000	0	2,662,737
1153	Insurance Refunds/Claims	18/03/2017 Item 9.2.4	Operating Revenue	20,000	45,000		25,000	0	2,687,737
8540	Salaries/Wages Allocated	18/03/2017 Item 9.2.4	Operating Revenue	2,304,254	1,882,228		0	(422,026)	2,265,711

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Operating Expenditure									
CE1	Meeka Festival	16/07/2016 Item 9.4.4	Operating Expenses	85,000	76,580		8,420	0	2,274,131
8342	Plant Repairs - Wages	17/09/2016 Item 9.2.3	Operating Expenses	46,283	158,603		0	(112,320)	2,161,811
8332	Parts and Repairs	17/09/2016 Item 9.2.3	Operating Expenses	450,403	338,083		112,320	0	2,274,131
8773	Lease of Parking Reserve	17/09/2016 Item 9.2.3	Operating Expenses	1,925	0		1,925	0	2,276,056
4880	Depot Maintenance	17/09/2016 Item 9.2.3	Operating Expenses	73,145	100,000		0	(26,855)	2,249,201
8092	Public Works Travel, Conf & Training	17/09/2016 Item 9.2.3	Operating Expenses	5,000	15,000		0	(10,000)	2,239,201
0342	Legal Expenses - Rates	18/03/2017 Item 9.2.4	Operating Expenses	8,243	18,243		0	(10,000)	2,229,201
1222	RFDS Donation	18/03/2017 Item 9.2.4	Operating Expenses	73,302	103,858		0	(30,556)	2,198,645
1532	DFES Asset Disposal	18/03/2017 Item 9.2.4	Operating Expenses	0	12,767	12,767	0	(12,767)	2,198,645
2422	Youth Salaries	18/03/2017 Item 9.2.4	Operating Expenses	145,214	123,300		21,914	0	2,220,559
2516	Kidszone Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	13,096	13,096		4,947	(4,947)	2,220,559
3192	Grave Digging	18/03/2017 Item 9.2.4	Operating Expenses	31,644	80,000		0	(48,356)	2,172,203
3262	Depreciation - Community Amenities	18/03/2017 Item 9.2.4	Operating Expenses	43,000	7,515	(35,485)	35,485	0	2,172,203
4012	Freight - Library	18/03/2017 Item 9.2.4	Operating Expenses	600	1,300		0	(700)	2,171,503
3722	Sports Complex Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	48,882	32,000		16,882	0	2,188,385
3716	Refund of Surplus Grants	18/03/2017 Item 9.2.4	Operating Expenses	0	22,535		0	(22,535)	2,165,850
3732	Oval Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	72,075	42,075		30,000	0	2,195,850
3792	Parks & Gardens	18/03/2017 Item 9.2.4	Operating Expenses	90,240	66,000		24,240	0	2,220,090
3617	Salaries - Recreation Officers	18/03/2017 Item 9.2.4	Operating Expenses	97,499	70,000		27,499	0	2,247,589
4840	Street Lighting	18/03/2017 Item 9.2.4	Operating Expenses	80,000	50,000		30,000	0	2,277,589
4880	Depot Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	100,000	120,000		0	(20,000)	2,257,589
5092	Diesel COGS	18/03/2017 Item 9.2.4	Operating Expenses	260,000	190,000		70,000	0	2,327,589
6032	Avgas COGS	18/03/2017 Item 9.2.4	Operating Expenses	80,000	65,000		15,000	0	2,342,589
5926	Maintenance Trails & Lookouts	18/03/2017 Item 9.2.4	Operating Expenses	72,290	25,000		47,290	0	2,389,879
0402	Fringe Benefit Tax	18/03/2017 Item 9.2.4	Operating Expenses	35,777	59,000		0	(23,223)	2,366,656
0662	Accommodation/Travelling/Meals	18/03/2017 Item 9.2.4	Operating Expenses	27,478	16,478		11,000	0	2,377,656
0462	Training	18/03/2017 Item 9.2.4	Operating Expenses	24,085	35,085		0	(11,000)	2,366,656
0692	Consulting Fees	18/03/2017 Item 9.2.4	Operating Expenses	303,026	120,000		183,026	0	2,549,682
8132	Public Works Superannuation	18/03/2017 Item 9.2.4	Operating Expenses	100,916	80,000		20,916	0	2,570,598
8302	Fuel & Oil	18/03/2017 Item 9.2.4	Operating Expenses	193,510	241,000		0	(47,490)	2,523,108
8342	Plant Repairs - Wages	18/03/2017 Item 9.2.4	Operating Expenses	158,603	75,000		83,603	0	2,606,711
8312	Depreciation - Plant	18/03/2017 Item 9.2.4	Operating Expenses	633,670	966,000	332,330	0	(332,330)	2,606,711
0542	Office Equipment Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	24,180	4,000		20,180	0	2,626,891
8032	Public Works Sick & Holiday Pay	18/03/2017 Item 9.2.4	Operating Expenses	23,422	60,000		0	(36,578)	2,590,313
8530	Gross Salaries & Wages	18/03/2017 Item 9.2.4	Operating Expenses	2,304,254	1,882,228		422,026	0	3,012,339

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Capital Expenditure									
5434	Generator for Festival	16/07/2016 Item 9.4.4	Capital Expenses	0	18,420		0	(18,420)	2,993,919
AA67	Ashburton Downs Road - R2R Funding- Rebuild, resheet and improve drainage norther end	17/09/2016 Item 9.2.3	Capital Expenses	0	466,803		0	(466,803)	2,527,116
AA66	Landor Road - R2R Funding - Seal between SLK 15-26	17/09/2016 Item 9.2.3	Capital Expenses	0	45,420		0	(45,420)	2,481,696
5331	Excavator	17/09/2016 Item 9.2.3	Capital Expenses	230,000	292,000		0	(62,000)	2,419,696
5044	Secure shed storage - covered parking area - small plant	17/09/2016 Item 9.2.3	Capital Expenses	0	100,000		0	(100,000)	2,319,696
5084	Replacement Ute - Leading Hand	17/09/2016 Item 9.2.3	Capital Expenses	0	38,000		0	(38,000)	2,281,696
5084	Replacement Ute - Town Crew	17/09/2016 Item 9.2.3	Capital Expenses	0	25,000		0	(25,000)	2,256,696
5264	Trailer for 45Kva Generator	17/09/2016 Item 9.2.3	Capital Expenses	0	12,000		0	(12,000)	2,244,696
5334	Loader - Skid Steer Attachment - Angle Broom	17/09/2016 Item 9.2.3	Capital Expenses	6,000	10,000		0	(4,000)	2,240,696
5154	Engines and Pumps	17/09/2016 Item 9.2.3	Capital Expenses	0	40,000		0	(40,000)	2,200,696
0921	Lot 303 (137 Darlot Street) Capital Improvements	17/09/2016 Item 9.2.3	Capital Expenses	6,000	8,500		0	(2,500)	2,198,196
5434	Trailer for 60Kva Generator for Community Events	17/09/2016 Item 9.2.3	Capital Expenses	0	7,000		0	(7,000)	2,191,196
4046	Basketball and Tennis Courts	19/11/2016 Item 9.4.4	Capital Expenses	0	15,000		0	(15,000)	2,176,196
1215	Airport Apron and Parking Area	19/11/2016 Item 9.4.7	Capital Expenses	0	55,001		0	(55,001)	2,121,195
1216	Airport Power and Water Upgrade	16/12/2016 Item 9.7.1	Capital Expenses	611,764	628,966		0	(17,202)	2,103,993
5219	Airport Terminal - Door for new baggage area	18/02/2017 Item 9.4.1	Capital Expenses	10,000	0		10,000	0	2,113,993
5364	Airport Furniture and Equipment - Standardised Desks	18/02/2017 Item 9.4.1	Capital Expenses	0	10,000		0	(10,000)	2,103,993
2715	Purchase of House - 927 McCleary St	18/02/2017 Item 9.7.2	Capital Expenses	0	220,000		0	(220,000)	1,883,993
A30	Murchison Downs Road - R2R Funded - Rebuild 700m	18/03/2017 Item 9.2.4	Capital Expenses	220,000	125,400		94,600	0	1,978,593
1215	Airport Apron and Parking Area	18/03/2017 Item 9.2.4	Capital Expenses	25,000	0		25,000	0	2,003,593
5331	Capitalise Repairs to P409 Caterpillar Hydraulic Excavator	18/03/2017 Item 9.2.4	Capital Expenses	0	50,548		0	(50,548)	1,953,045
5124	Capitalise Repairs to P494 Isuzu Truck	18/03/2017 Item 9.2.4	Capital Expenses	0	31,092		0	(31,092)	1,921,953
5331	Hammer Attachment for Excavator	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,921,953
D00	FESA - Natural Disaster NDRRA Funding	18/03/2017 Item 9.2.4	Capital Expenses	4,916,244	5,275,601		0	(359,357)	1,562,596
5264	8x4 Trailer for Handyman use	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,562,596
5084	Tool Boxes for Handyman ute	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,562,596
1326	Office Furniture - Front Counter	18/03/2017 Item 9.2.4	Capital Expenses	24,000	28,000		0	(4,000)	1,558,596
8960/7065	Transfer to Reserves - Unspent Committed Grants Reserve	16/12/2016 Item 9.2.5	Capital Expenses	0	1,376,479		0	(1,376,479)	182,118
Capital Revenue									
8961/7080	Transfer from Reserves - Airport Reserve	19/11/2016 Item 9.4.7	Capital Revenue	0	55,001		55,001		237,119
8961/7050	Transfer from Reserves - Building Reserve	18/02/2017 Item 9.7.2	Capital Revenue	0	220,000		220,000		457,119
						309,612	5,950,149	(5,802,642)	

Comments

This report identifies the Original date Council approved the Budget changes. All changes were provided and adopted with the Statutory Budget Review on 18th March 2017 - Item 9.2.4 in accordance with legislation.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 5: RECEIVABLES**Receivables - Rates and Rubbish Receivable**

Opening Arrears Previous Years

Levied this year

Less Collections to date

Equals Current Outstanding

Net Rates and Rubbish Collectable

% Collected

	YTD 30 Jun 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	1,078,421	1,078,421
Levied this year	3,897,096	
<u>Less</u> Collections to date	(4,054,031)	
Equals Current Outstanding	921,486	1,078,421
Net Rates and Rubbish Collectable	921,486	1,078,421
% Collected	81.48%	

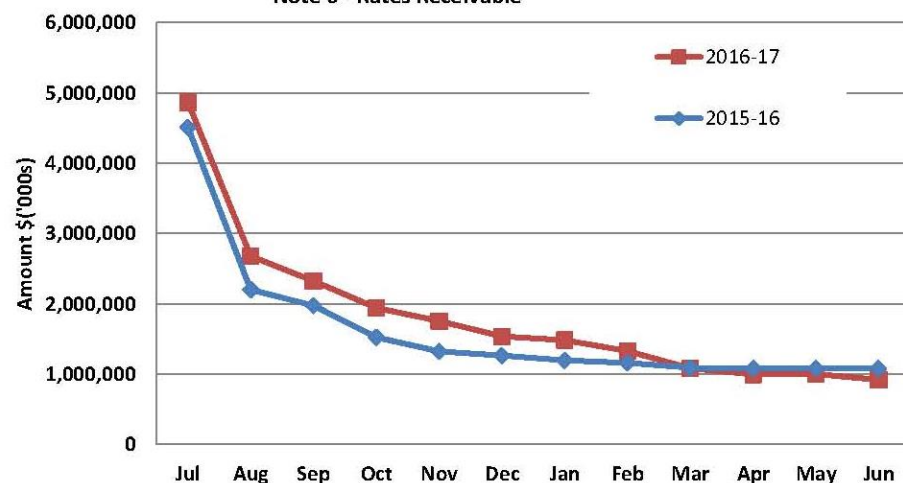
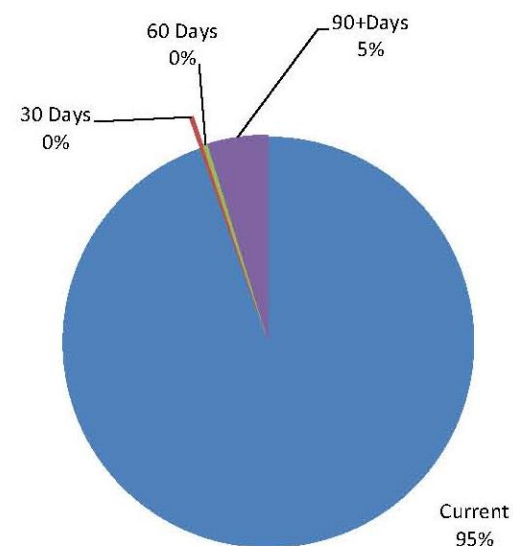
Receivables - General

Receivables - Sundry Debtors

Total Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	649,281	2,162	2,405	32,467
Total Sundry Debtors				686,315

Amounts shown above include GST (where applicable)

Note 6 - Rates Receivable**Note 6 - Accounts Receivable (non-rates)****Comments/Notes - Receivables Rates**

Rates were levied on 20 July 2016
 Full Payment or Instalment 1 due 26 August 2016
 Instalment 2 due 30 October 2016
 Instalment 3 due 3 January 2017
 Instalment 4 due 9 March 2017

Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

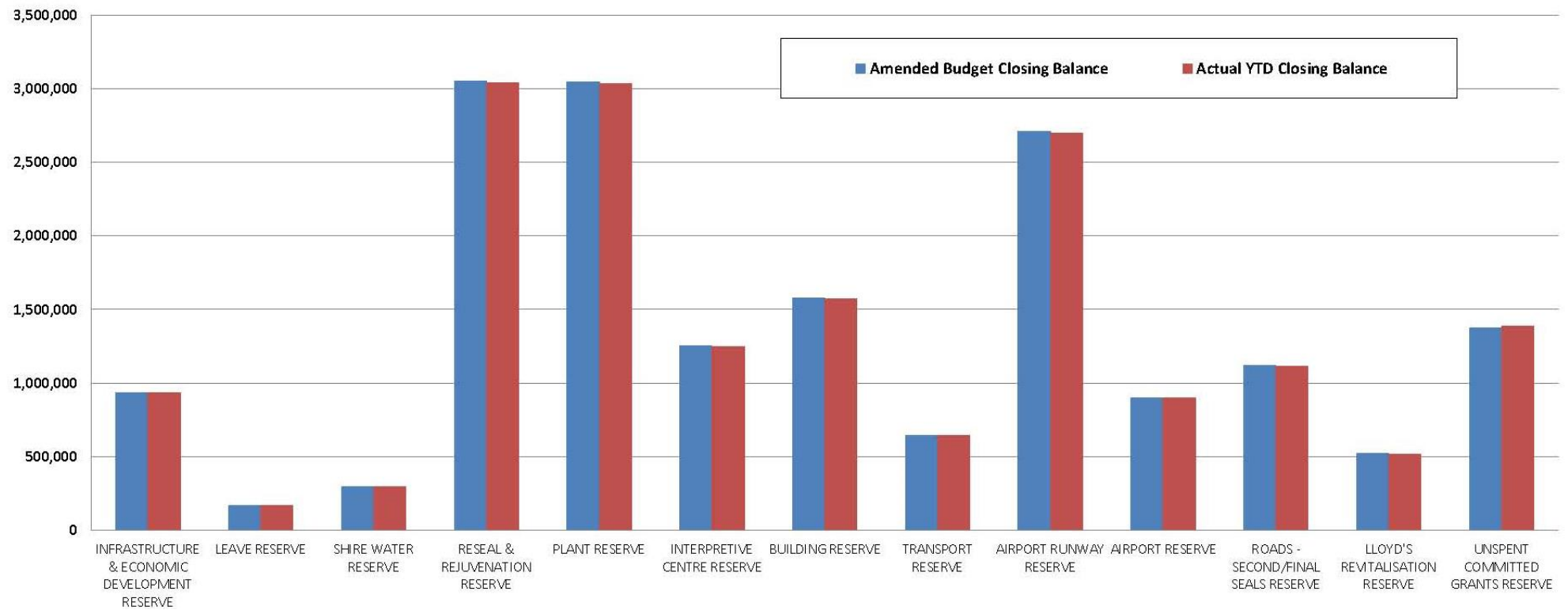
Note 6: Cash Backed Reserves

2016-17									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	910,841	26,667	22,887	0	0	0	0	937,508	933,728
LEAVE RESERVE	166,253	4,867	4,177	0	0	0	0	171,120	170,430
SHIRE WATER RESERVE	288,862	8,457	7,258	0	0	0	0	297,319	296,120
RESEAL & REJUVENATION RESERVE	2,465,844	72,194	576,161	514,525	0	0	0	3,052,563	3,042,005
PLANT RESERVE	2,958,655	86,622	74,182	0	0	0	0	3,045,277	3,032,837
INTERPRETIVE CENTRE RESERVE	1,217,656	35,650	30,597	0	0	0	0	1,253,306	1,248,253
BUILDING RESERVE	1,748,025	51,178	43,878	0	0	(220,000)	(220,000)	1,579,203	1,571,902
TRANSPORT RESERVE	628,585	18,403	15,795	0	0	0	0	646,988	644,380
AIRPORT RUNWAY RESERVE	2,634,988	77,146	66,211	0	0	0	0	2,712,134	2,701,200
AIRPORT RESERVE	929,645	27,218	23,360	0	0	(55,001)	(55,001)	901,862	898,004
ROADS - SECOND/FINAL SEALS RESERVE	1,087,032	31,826	27,049	0	0	0	0	1,118,858	1,114,081
LLOYD'S REVITALISATION RESERVE	507,447	14,858	12,627	0	0	0	0	522,305	520,073
UNSPENT COMMITTED GRANTS RESERVE	0	0	12,090	1,376,479	1,376,479	0	0	1,376,479	1,388,569
	15,543,832	455,086	916,272	1,891,004	1,376,479	(275,001)	(275,001)	17,614,921	17,561,582

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note7: GRANTS

Program/Details GL TYPE			2016-17 Original Budget	Variations Additions (Deletions)	2016-17 Amended Budget	Operating	Non- Operating	Recoup Status	
			\$	\$		\$	\$	Received	Balance
General Purpose Funding									
0181	Operating Grant	Financial Assistance Grant	2,382,991	12,468	2,395,459	2,395,459	0	3,643,101	(1,247,642)
0211	Operating Grant	Local Road Grant	1,100,036	75,975	1,176,011	1,176,011	0	1,829,898	(653,887)
Law, Order, Public Safety									
1563	Operating Grant	Dfes Operating Grant	8,000	(880)	7,120	7,120	0	7,120	0
2003	Operating Grant	Ses Operating Grant	10,000	(9,982)	18	18	0	18	0
Education & Welfare									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	23,806	17,000	40,806	40,806	0	30,985	9,821
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	83,567	0	83,567	83,567	0	83,321	246
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
Community Amenities									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
Recreation And Culture									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	40,000	0	40,000	40,000	0	13,140	26,860
3623	Operating Grant	Reimbursements Rec Officer	500		500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000		10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500		500	500	0	105	395
3713	Operating Grant	Recreation Grants	50,000		125,000	125,000	0	75,000	50,000
4163	Operating Grant	Misc Grants	70,000		70,000	70,000	0	0	70,000
3873	Non-Operating	Lotterywest Grant	200,000		200,000	0	200,000	0	200,000
Transport									
4591	Operating Grant	Mrd - Direct Grant	233,400	27,186	260,586	260,586	0	260,586	0
4651	Operating Grant	Royalties For Regions Grant - Direct	660,000	0	660,000	660,000	0	0	660,000
4843	Operating Grant	Street - Lighting - Operating Grant	4,621	0	4,621	4,621	0	4,930	(309)
4601	Non-Operating	Wandrra - Natural Disaster	6,399,077	(1,461,954)	4,937,123	0	4,937,123	6,012,632	(1,075,509)
4621	Non-Operating	R2R Grant	1,734,925	0	1,734,925	0	1,734,925	1,734,925	0
4691	Non-Operating	Mrd Road Project Grant	300,000	0	300,000	0	300,000	300,000	0
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	483,557	0	483,557	0	483,557	381,691	101,866
Economic Services									
5381	Operating Grant	Trails Grant	77,000	(20,000)	57,000	57,000		57,812	(812)
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000		0	6,000
5463	Operating Grant	Government Grant	0	10,000	10,000	10,000	0	9,000	1,000
TOTALS			13,898,980	(1,350,187)	12,623,793	4,968,188	7,655,605	14,444,265	(1,820,472)
Operating Grant			4,781,421		4,968,188			6,015,017	(1,046,829)
Non-Operating			9,117,559		7,655,605			8,429,248	(773,643)
			13,898,980		12,623,793			14,444,265	(1,820,472)

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
KEY SYSTEM	1323	57,000	0	57,000	57,000	56,376	(624)	
ADMIN BUILDING IMPROVEMENTS	1328	126,500	0	126,500	126,500	62,123	(64,377)	Will be undertaken in 2017/18
YOUTH CENTRE BUILDING - RENEWAL	2447	13,075	0	13,075	13,075	9,646	(3,429)	
HOUSING - CAPITAL IMPROVEMENTS	2704	318,500	2,500	321,000	321,000	169,652	(151,348)	Almost \$90K carried over. Others completed with savings to budget.
NEW STAFF HOUSING	2715	0	220,000	220,000	220,000	201,606	(18,394)	GST was included in purchase of house. This will be corrected prior to Annual Report.
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	70,000	0	70,000	70,000	0	(70,000)	Will be undertaken in 2017/18
OVAl TOILETS	3634	0	0	0	0	9,973	9,973	
TOWN HALL - BUILDING	3544	20,500	0	20,500	20,500	16,812	(3,688)	
SPORTS COMPLEX BUILDINGS	3680	12,500	0	12,500	12,500	0	(12,500)	Invoice to still be received for this work
GYM BUILDING	3884	6,000	0	6,000	6,000	2,786	(3,214)	Undertaken with saving to budget.
SPORTS COMPLEX - SHEDS & STORAGE	4019	27,000	0	27,000	27,000	18,864	(8,136)	Undertaken with saving to budget.
INDOOR CRICKET CENTRE	4036	3,200	0	3,200	3,200	0	(3,200)	Will be undertaken in 2017/18
MT GOULD POLICE STATION - CAPITAL	4181	120,000	0	120,000	120,000	7,510	(112,490)	Will be undertaken in 2017/18
STAGE 1 - LLOYDS RENOVATIONS	4191	150,000	0	150,000	150,000	0	(150,000)	Will be undertaken in 2017/18
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	0	100,000	100,000	100,000	0	(100,000)	Will be undertaken in 2017/18
AIRPORT - TERMINAL	5219	10,000	-10,000	0	0	0	0	
AIRPORT - VEHICLE STORE, CRIB ROOM AND STORE	5345	960	0	960	960	0	(960)	
AIRPORT - POWERHOUSE	5384	12,000	0	12,000	12,000	13,388	1,388	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	33,300	0	33,300	33,300	25,141	(8,159)	Undertaken with saving to budget.
Buildings Total		980,535	312,500	1,293,035	1,293,035	593,878	(699,157)	
Furniture & Office Equip.								
ADMIN OFFICE FURNITURE	1326	24,000	4,000	28,000	28,000	27,919	(81)	
MINOR ASSET LABELLING/ID/BARCODE/RECORDING SYSTEM	1333	2,000	0	2,000	2,000	0	(2,000)	Will not be proceeding with this expense
TOWN HALL - EQUIPMENT	3534	15,000	0	15,000	15,000	9,793	(5,207)	
REC OFFICER LAPTOP	3673	0	0	0	0	0	0	
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	7,500	0	(7,500)	Carried over
MUSEUM FIXTURES	4164	3,000	0	3,000	3,000	3,245	245	
AIRPORT - FURNITURE AND EQUIPMENT	5364	0	10,000	10,000	10,000	9,025	(975)	
Furniture & Office Equip. Total		51,500	14,000	65,500	65,500	49,982	(15,518)	
Plant, Equip. & Vehicles								
PLANT PURCHASE	3614	36,700	0	36,700	36,700	28,212	(8,488)	
MISC PLANT (SMALL EQUIPMENT)	5014	20,000	0	20,000	20,000	0	(20,000)	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	78,000	0	(78,000)	Will be undertaken in 2017/18
VARIOUS UTILITIES	5084	0	63,000	63,000	63,000	39,400	(23,600)	Purchase of budget utilities no longer required
TRUCK	5124	100,000	31,092	131,092	131,092	46,092	(85,000)	Will be undertaken in 2017/18
GRADERS	5134	20,000	0	20,000	20,000	17,480	(2,520)	
ENGINES & PUMPS	5154	0	40,000	40,000	40,000	14,380	(25,620)	Expense below budget figure
DOLLY TRAILERS	5164	60,000	0	60,000	60,000	40,000	(20,000)	Expense below budget figure
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	6,000	400	(5,600)	Expense below budget figure
TRAILER	5264	0	12,000	12,000	12,000	5,100	(6,900)	Expense below budget figure
EXCAVATOR	5331	238,000	112,548	350,548	350,548	349,286	(1,262)	Expense below budget figure
LOADER	5334	12,000	4,000	16,000	16,000	14,300	(1,700)	Expense below budget figure
PLANT	5434	0	25,420	25,420	25,420	25,824	404	Generator for Festival
Plant, Equip. & Vehicles Total		570,700	288,060	858,760	858,760	580,474	(278,286)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Original Annual Budget	Budget Changes	Am ended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								
ROAD CONSTRUCTION VARIOUS	4200	10,341,243	776,980	11,118,223	11,118,223	10,019,009	(1,099,214)	See Note 8b for detail
Roads Infrastructure Total		10,341,243	776,980	11,118,223	11,118,223	10,019,009	(1,099,214)	
Footpath Infrastructure								
FOOTPATHS - NEW AND RENEWAL	5046	10,500	0	10,500	10,500	8,569	(1,931)	
Airport Infrastructure Total		10,500	0	10,500	10,500	8,569	(1,931)	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	1,086,614	47,203	1,133,817	1,133,817	793,993	(339,824)	Carried over to 2017/18
AIRPORT - FENCING	5214	5,000	0	5,000	5,000	7,075	2,075	
AIRPORT - DIESEL STORAGE	5234	0	0	0	0	4,980	4,980	
Airport Infrastructure Total		1,091,614	47,203	1,138,817	1,138,817	806,048	(332,769)	
CEMETERY - OTHER INFRASTRUCTURE	3274	0	0	0	0	4,544	4,544	
CORNISH LIFT	3624	35,000	0	35,000	35,000	0	(35,000)	Carried over to 2017/18
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	30,000	0	(30,000)	Carried over to 2017/18
OVAL AND ASSOCIATED INFRASTRUCTURE	3638	31,000	0	31,000	31,000	23,364	(7,636)	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	10,000	0	10,000	10,000	19,058	9,058	
POWER TO SPORTS COMPLEX	3744	81,500	0	81,500	81,500	55,371	(26,129)	Invoices for works still to be received.
PLAYGROUND EQUIPMENT	3904	20,000	0	20,000	20,000	0	(20,000)	Expense will not be spent
NEW PUMP & FITTINGS	3914	19,895	0	19,895	19,895	0	(19,895)	Expense will not be spent
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	50,000	4,000	(46,000)	Carried over to 2017/18
SPORTS COMPLEX - CARPARKS	4013	100,000	0	100,000	100,000	92,578	(7,422)	
LIONS PARK	4015	400,000	0	400,000	400,000	0	(400,000)	Carried over to 2017/18
BASKETBALL AND TENNIS COURTS	4046	0	15,000	15,000	15,000	14,308	(692)	
SPORTS COMPLEX - SEA CONTAINER	4056	0	0	0	0	9,510	9,510	
MAIN STREET SCAPING	4984	11,520	0	11,520	11,520	0	(11,520)	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	259,650	0	259,650	259,650	191,800	(67,850)	Carried over to 2017/18
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	90,302	0	(90,302)	Carried over to 2017/18
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	120,016	0	(120,016)	Carried over to 2017/18
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	170,000	142,303	(27,697)	Carried over to 2017/18
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	10,000	0	(10,000)	Carried over to 2017/18
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	70,885	0	(70,885)	Carried over to 2017/18
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	15,000	0	15,000	15,000	15,165	165	
Other Infrastructure Total		1,524,768	15,000	1,539,768	1,539,768	572,001	(967,767)	
Capital Expenditure Total		14,570,860	1,453,743	16,024,603	16,024,603	12,629,961	(3,394,642)	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

e 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual
Town Streets Construction	1261	500,000	82,000	82,000	2,007
Grids Construction	1266	200,000	200,000	200,000	127,495
Road Construction Misc	1267	600,000	283,971	283,971	0
Water Bores	1268	200,000	200,000	200,000	129,293
Cut Off Walls And Drainage General	1269	400,000	400,000	400,000	0
Murchison Downs Road - Roads To Recovery Funded	A30	0	125,400	125,400	119,341
Landor Rd - Roads To Recovery Funded	A66	550,000	550,000	550,000	463,321
Landor Road - Roads To Recovery Funded	AA66	0	45,420	45,420	4,752
Ashburton Downs Rd - Roads To Recovery Funded	AA67	0	466,803	466,803	480,018
Mt Clere Rd - Construction	C1	145,000	145,000	145,000	262,062
Main Street Service Rd - Construction	C118	300,000	300,000	300,000	0
Sylvania Rd - Construction	C19	0	0	0	41,948
Turee Creek Rd - Construction	C20	0	0	0	136,747
Murchison Downs Rd - Construction	C30	220,000	142,995	142,995	143,129
Munarra Rd - Construction	C31	10,000	10,000	10,000	0
Darlot Street - Construction	C49	0	92,000	92,000	91,912
Oliver Street - Construction	C50	0	142,000	142,000	142,046
Railway Street - Construction	C51	0	83,500	83,500	83,557
Queen Rd - Construction	C52	0	25,000	25,000	25,067
Short Street - Construction	C53	0	21,000	21,000	20,889
Landor Rd - Council Funding	C66	0	4,500	4,500	4,178
Ashburton Downs-Meekatharra Rd - Construction	C67	190,000	190,000	190,000	127,765
Sandstone Rd - Construction	C68	0	145,234	145,234	145,234
Beringarra-Mt Gould Rd - Construction	C77	0	15,994	15,994	7,997
Belele Judal Rd - Const	C78	0	61,806	61,806	61,806
Agmn: 661 (Feb/March 2015) General Expense	D00	4,916,244	0	0	1,300
Mt Clere Road - Meekatharra Road - Agmn 661 (Feb/March 2015)	D1	0	1,741,521	1,741,521	1,722,000
Koonmarra Access Road - Agmn 661 (Feb/March 2015)	D106	0	12,224	12,224	12,561
Igararie Road - Agmn 661 (Feb/March 2015)	D16	0	2,713	2,713	0
Peak Hill - Three Rivers Road - Agmn 661 (Feb/March 2015)	D2	0	34,603	34,603	0
Turee Creek Road - Agmn 661 (Feb/March 2015)	D20	0	148,322	148,322	144,429
Youno Downs Road - Agmn 661 (Feb/March 2015)	D22	0	65,574	65,574	57,352
Trillbar Road - Agmn 661 (Feb/March 2015)	D24	0	121,845	121,845	119,287
Woodlands - Mount Augustus Road - Agmn 661 (Feb/March 2015)	D28	0	313,369	313,369	317,337
Murchison Downs Road - Agmn 661 (Feb/March 2015)	D30	0	328,864	328,864	328,077
Marymia Road - Agmn 661 (Feb/March 2015)	D33	0	10,365	10,365	13,328
Bulloo Downs Road - Agmn 661 (Feb/March 2015)	D4	0	94,800	94,800	93,689
Mingah Springs Road - Agmn 661 (Feb/March 2015)	D41	0	117,921	117,921	109,894
Tangadee Road - Agmn 661 (Feb/March 2015)	D63	0	284,584	284,584	279,203
Jigalong Community Road - Agmn 661 (Feb/March 2015)	D65	0	53,921	53,921	36,817
Landor - Meekatharra Road - Agmn 661 (Feb/March 2015)	D66	0	900,650	900,650	878,715
Ashburton Downs - Meekatharra Road - Agmn 661 (Feb/March 2015)	D67	0	373,007	373,007	376,205
Sandstone Road - Meekatharra Road - Agmn 661 (Feb/March 2015)	D68	0	3,569	3,569	5,346
Pingandy Road - Agmn 661 (Feb/March 2015)	D69	0	69,123	69,123	69,512
Paroo Road - Agmn 661 (Feb/March 2015)	D7	0	76,509	76,509	74,995
Beringarra - Mt Gould Road - Agmn 661 (Feb/March 2015)	D77	0	95,912	95,912	93,899
Belele Judal Rd - Agmn 661 (Feb/March 2015)	D78	0	186,716	186,716	177,239
Moorarie - Trillbar Road - Agmn 661 (Feb/March 2015)	D79	0	200,722	200,722	200,481
Horseshoe Lights Access Road - Agmn 661 (Feb/March 2015)	D83	0	38,766	38,766	0
Landor Rd - Regional Road Group Funding	RR66	450,000	450,000	450,000	462,037
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,660,000	1,660,000	1,660,000	1,819,927
Agmn: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	4,813
Roads Infrastructure Total		10,341,243	11,118,223	11,118,223	10,019,009

Comments

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2017

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$	Plant and Equipment Transport				
		0					
59,500	20,000	(39,500)	P109 - 2005 Nissan Prime Mover (1CBX525)	0	0	0	
0	0	0	P101 FESA Fire unit Isuzu (1BNP863)	19,640	12,766	(6,874)	Contributed Asset from FESA disposed
0	0	0	P110 Coromal Caravan	3,569	5,700	2,131	Insurance Claim
			P402 Toyota Hilux	7,808	2,709	(5,099)	
			P403 Toyota Hilux	6,624	11,455	4,831	
			P425 2010 Mazda BT-50	11,185	7,136	(4,049)	
59,500	20,000	(39,500)		48,826	39,766	(9,060)	

Comments

The Fesa Fire Unit is accounted for as a donated asset upon receipt. When disposing a donated asset as above, the accounting treatment requires the Shire to show the movement within its financial statements and GST impact. As such the proceeds above were not actually received by the Shire and are offset by an expense in the operating accounts that brings the total transaction to a net zero.

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There was one action taken under delegated powers that require reporting to Council in July 2017.

Purchase Orders

There are no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	1 July 2017
Author:	Kadisen King Acting Finance Officer


Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer


Signature Senior Officer

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr PW Curley

That Council receives the outstanding monthly Debtor Trial Balance for June 2017.

CARRIED 5/0

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance								
As at 30.06.2017								
Debtor #	Name	Credit Limit	01.04.2017	01.05.2017	31.05.2017	30.06.2017	Total	
			GT 90 days	GT 60 days	GT 30 days	Current		
			Age					
			Of					
			Oldest					
			Invoice					
			(90Days)					
D046	ACRAMAN HOLDINGS PTY LTD		0.00	0	0.00	0.00	40.64	40.64
A041	AD ASTRAL AVIATION SERVICE		26470.42	499	0.00	0.00	0.00	26470.42
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	981.51	981.51
A114	AERO JACKS PTY LTD		0.00	0	0.00	0.00	56.90	56.90
A345	AERODROME MANAGEMENT SERVI		0.00	0	0.00	0.00	26.94	26.94
C7	AIRSERVICES AUSTRALIA		0.00	0	0.00	0.00	624.84	624.84
A099	ASHWORTH NOMINEES (WA) PTY		0.00	0	0.00	0.00	52.39	52.39
A127	AUSTRALIAN TAX COLLEGE (AT		495.00	200	0.00	0.00	0.00	495.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-8.82
A11	BILL ATYEO		0.00	0	0.00	0.00	669.18	669.18
B125	BINSIAR, BRADY		1148.88	136	0.00	0.00	0.00	1148.88
B126	BOWDEN INDUSTRIES PTY LTD		0.00	0	26.93	0.00	0.00	26.93
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	424.27	424.27
B035	BRISTOW HELICOPTERS PTY LT		140.80	205	0.00	0.00	794.42	935.22
B064	BROWN, CLINTON		0.00	0	0.00	0.00	22.00	22.00
B128	CAROL BAIN		0.00	0	0.00	0.00	147.00	147.00
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	0.00	-608.00
C113	COBHAM AVIATION		0.00	0	0.00	0.00	109161.07	109161.07
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	0.00	280.68	280.68
C065	CONTRACT AQUATIC SERVICES		0.00	0	2075.82	0.00	0.00	2075.82
D099	DAVID O'NEILL		0.00	0	0.00	44.16	0.00	44.16
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	0.00	16921.56	16921.56
H007	DEPARTMENT OF HOUSING		0.00	0	160.10	0.00	0.00	160.10
F046	FRIG TECH SERVICES		0.00	0	0.00	0.00	43.10	43.10
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	50.12	50.12
C128	GEOFFREY CARBERRY		0.00	0	0.00	0.00	10.89	10.89
G008	GOLDFIELDS AIR SERVICES		0.00	0	0.00	0.00	72.22	72.22
G053	GREEN MINING PTY LTD		123.25	261	0.00	0.00	0.00	123.25
G075	GROWTH CHURCH		0.00	0	0.00	1908.49	0.00	1908.49
G102	GUERINONI NOMINEES		0.00	0	0.00	0.00	22.00	22.00
H077	HANDEL AVIATION PTY LTD		0.00	0	0.00	28.43	0.00	28.43
L041	HELEN RUBY LANE		0.00	0	0.00	0.00	11000.00	11000.00
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	37.13	37.13
H092	HOARE, STEPHEN		0.00	0	0.00	0.00	1.21	1.21
H079	HOLLY'S CLEAN 'N GREEN		0.00	0	0.00	43.10	0.00	43.10

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance								
As at 30.06.2017								
Debtor #	Name	Credit Limit	01.04.2017	01.05.2017	31.05.2017	30.06.2017	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
D076	HOWDEN CONTRACTING AND TRA		0.00	0	0.00	60.25	60.25	120.50
I025	IVESON, TRAVIS		916.82	105	0.00	0.00	0.00	916.82
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	7.09	7.09
J018	JANDAKOT FLIGHT CENTRE		80.82	106	0.00	0.00	0.00	80.82
J010	JAYROW HELICOPTERS		0.00	0	0.00	28.30	0.00	28.30
V027	JEFFRY PAUL VAN SCHIE		0.00	0	44.00	0.00	44.00	88.00
D056	JOHN DYER		0.00	0	0.00	0.00	70.78	70.78
D079	JOHN NELSON HOLLOWAY		0.00	0	0.00	0.00	11000.00	11000.00
K063	KIMBERLEY AVIATION PTY LTD		28.45	149	0.00	0.00	0.00	28.45
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	376.62	376.62
L015	LACY CONTRACTING SERVICES		0.00	0	0.00	0.00	2571.84	2571.84
M4	MAIN ROADS		0.00	0	0.00	0.00	485082.81	485082.81
B095	MATTHEW BARRETT- LENNARD		0.00	0	0.00	0.00	22.08	22.08
46	MAXEM AVIATION PTY LTD		0.00	0	0.00	0.00	398.43	398.43
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	0.00	0.00
M021	MEEKATHARRA COMMUNITY RESO		0.00	0	0.00	0.00	14454.00	14454.00
M114	MICHAEL WALLEY		0.00	0	0.00	0.00	102.93	102.93
T2	ML & GJ TRENFIELD CONTRACT		0.00	0	0.00	0.00	38.01	38.01
M177	MOSHOVIS, KIRIAKOS KIM		0.00	0	0.00	0.00	22.00	22.00
M173	MT AUGUSTUS TOURIST PARK		0.00	0	24.65	0.00	0.00	24.65
S052	MV SEIVWRIGHT		0.00	0	0.00	0.00	920.16	920.16
N017	NEATFORD PTY LTD		0.00	0	0.00	0.00	28.45	28.45
O036	OMNI AVIATION SERVICES PTY		0.00	0	0.00	0.00	65.49	65.49
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	40.41	40.41
P058	POLICE AIR WING SUPPORT UN		0.00	0	0.00	0.00	78.21	78.21
R094	REBECCA SHOEBRIDGE		0.00	0	0.00	0.00	26.93	26.93
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	227.03	227.03
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	9749.02	9749.02
R095	RUSSELL ADAIR PHILIP		0.00	0	0.00	0.00	26.93	26.93
S132	S&C SMART PTY LTD		0.00	0	0.00	0.00	22.44	22.44
S096	S&K ELECTRICAL CONTRACTING		0.00	0	74.05	0.00	74.05	148.10
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	357.61	357.61
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	1084.69	1084.69
W045	SIMON WILDING		0.00	0	0.00	50.10	0.00	50.10

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Printed on : 18.07.17 at 09:06

*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance									
		As at 30.06.2017									
Debtor #	Name	Credit Limit	01.04.2017		01.05.2017	31.05.2017	30.06.2017	Total			
			GT	90 days	Age	GT	60 days	GT	30 days	Current	

Title/Subject: LIST OF ACCOUNTS ENDED JUNE 2017

Agenda/Minute Number: 9.2.3

Applicant: Nil

File Ref: ADM 171

Disclosure of Interest: Nil

Date of Report: 1 July 2017

Author: Kadisen King
Acting Finance Officer


Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer


Signature Senior Officer

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,315,438.58
Trust Account	Voucher No's	Amount:	\$
Air BP	Voucher No's	Amount:	\$ 2216.52

Total **\$ 1,317,655.10**

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr DK Hodder

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
22-Jul-17

			AIR BP	TRUST
EFT13479	08/06/2017 CHILD SUPPORT AGENCY	Payroll deductions	-1186.06	
EFT13480	08/06/2017 JOKAPHINE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-2867.93	
EFT13481	08/06/2017 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-58.20	
EFT13482	08/06/2017 SHIRE OF MEEKATHARRA	Payroll deductions	-870.26	
EFT13483	15/06/2017 ALL DECOR	SUPPLY AND LAY CARPET IN LOT 303 DARLOT STREET AS PER QUOTE PM3248	-7133.00	
EFT13484	15/06/2017 AMD AUDIT & ASSURANCE PTY LTD	INTERIM AUDIT FOR THE YEAR ENDED 30/6/17 - ONSITE VISIT	-8148.00	
EFT13485	15/06/2017 AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSIONS OF COSTS FOR MAY	-1626.69	
EFT13486	15/06/2017 ARMSIGN	TRAIL SIGNAGE FOR TOWN CREEK WALKWAY	-16535.20	
EFT13487	15/06/2017 ATOM SUPPLY	M12 X 70 GALV CUP HEAD BOLTS AND NUTS FOR P316	-234.24	
EFT13488	15/06/2017 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES MAY AND JUNE 17	-7365.05	
EFT13489	15/06/2017 AUSTRALIA POST	POSTAGE GENERAL AND LIBRARY - MAY 17	-778.35	
EFT13490	15/06/2017 AUSTRALIS ADVISORY GROUP PTY LTD	VALUATION OF ASSETS FOR INSURANCE AND FAIR VALUE PURPOSES	-4620.00	
EFT13491	15/06/2017 BUNNINGS GROUP LIMITED	25 PUNNETS PETUNIA'S FOR AIRPORT	-93.45	
EFT13492	15/06/2017 CANINE CONTROL	RANGER SERVICES ON 1-3 APRIL 2017	-3209.70	
EFT13494	15/06/2017 COURIER AUSTRALIA	FREIGHT FROM PAINT INDUSTRIAL 1/6/17	-717.24	
EFT13495	15/06/2017 DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING ON 20/5/17	-300.00	
EFT13496	15/06/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF JUNE	-350.00	
EFT13497	15/06/2017 DUNNING INVESTMENTS P/L	SUPPLY & DELIVER 50,000 LTS DIESEL @ \$1.1039 INC	-55195.25	
EFT13498	15/06/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN LEASE NOVATED FORNIGHT ENDING 14/6/17	-648.64	
EFT13499	15/06/2017 FARMER JACKS	9 BAGS OF FLOOR LEVELER	-1313.52	
EFT13500	15/06/2017 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING APEOS PRINT CC6685 601180	-707.34	
EFT13501	15/06/2017 GERALDTON AUTO WHOLESALERS	SUPPLY ONE ISUZU SPACE CAB UTE AS PER YOUR QUOTE Q-1891	-42792.95	
EFT13502	15/06/2017 GM FREIGHT (GERALDTON MURCHISON FREIGHT)	FREIGHT FROM GERALDTON CERAMICS	-484.00	
EFT13503	15/06/2017 GREENFIELD TECHNICAL SERVICES	TO COMPLETE SUBMISSION TO WANDRRA FOR AGRN : 743 [JAN/FEB 2017]	-2887.50	
EFT13504	15/06/2017 HART SPORT	NETBALL BIBS, NETBALLS, BASKETBALL RING, BASKETBALLS	-592.20	
EFT13505	15/06/2017 HAULMORE TRAILERS SALES PTY LTD	BODY LIFT RAM AS PER SAMPLE FOR P339	-3267.00	
EFT13506	15/06/2017 HOLLY'S CLEAN 'N GREEN TRUST	PUBLIC TOILETS CLEAN 29/5/17 AND 4/6/17	-2534.40	
EFT13507	15/06/2017 IT VISION AUSTRALIA PTY LTD	PAYROLL LEAVE SET UP INCL. LSL, ANNUAL, SICK, RDO, TOIL AND LG EXTRA DAYS	-3850.00	
EFT13508	15/06/2017 IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR MAY	-84.57	
EFT13509	15/06/2017 JJ & JC MAHONY (MOORARIE STN)	LABOUR HIRE ON MEEKATHARRA LANDOR ROAD (SLK145-155) COST \$60.00 GST PER HOUR. 80HRS	-5016.00	
EFT13510	15/06/2017 LANDGATE	RURAL UV GEN FIRST 500 SHARED 2016/2017 AND TITLE SEARCH FOR MAY 17	-1067.10	
EFT13511	15/06/2017 MARKETFORCE PTY LTD	ADVERTISING SALE OF VARIOUS VEHICLES IN THE MIDWEST TIMES (1DLW347, 1CYW827, 1CYW828)	-377.77	
EFT13512	15/06/2017 MEEKATHARRA ACCOMMODATION CENTRE	ACCOMMODATION RYDER BAND	-680.00	
EFT13513	15/06/2017 MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-1173.86	
EFT13514	15/06/2017 MIDWEST FIRE PROTECTION SERVICES - DELTAZONE NOM PTY	SERVICE OF FIRE EQUIPMENT MAY 17	-1837.90	
EFT13515	15/06/2017 MTF SERVICES	IMPROVEMENT ON TUREE CREEK ROAD FLOODWAYS IN CONJUNCTION WITH WANDRRA WORKS	-211145.00	
EFT13516	15/06/2017 NANNUP TIMBER PROCESSING	SUPPLY TIMBER AS PER QUOTE FOR CREEK WALKWAY	-4894.32	
EFT13517	15/06/2017 NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING ON 20/5/17	-300.00	
EFT13518	15/06/2017 NORTHAMPTON GRADER HIRE	URGENT MAINTENANCE UNDERTAKE MAINTENANCE GRADING ON SANDSTONE ROAD	-8085.00	
EFT13519	15/06/2017 PAINT INDUSTRIES PTY LTD	10 X 20L WHITE RUNWAY PAINT	-1482.58	
EFT13520	15/06/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING MAY	-85.00	
EFT13521	15/06/2017 PETER SHANE CLANCY	DEPUTY PRESIDENT ALLOWANCE 16/2/17 - 15/5/17	-800.00	
EFT13522	15/06/2017 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	LITRES DIESEL FOR STOCK IN P458 TANKER ON LANDOR RD	-24843.64	
EFT13523	15/06/2017 ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION JAN - MAR 17	-19831.92	
EFT13524	15/06/2017 S&K ELECTRICAL CONTRACTING PTY LTD	REPLACE FAULTY FUSES WITH RCDS AT COMPLEX SWITCH BAORD	-332.20	
EFT13525	15/06/2017 SANFORD SETTLEMENTS	PURCHASE OF LOT 927 MCCLEARY ST MEEKATHARRA	-181590.31	
EFT13526	15/06/2017 ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	1 X MEDIUM RISK / LARGE LEISURE FIRST AID KIT FOR COMMUNITY BUS	-149.50	
EFT13527	15/06/2017 STAPLES AUSTRALIA PTY LIMITED	OFFICE STATIONARY JUNE 17 PART 1	-1275.91	
EFT13528	15/06/2017 STATE EMERGENCY SERVICE MEEKATHARRA (SES)	VARIOUS PURCHASES MAY	-1269.83	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 22 JULY 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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			AIR BP	TRUST
EFT13529	15/06/2017	T J SULLIVAN CRANE HIRE	MOVE 40 FOOT SEA CONTAINER AT SPORT COMPLEX	-990.00
EFT13530	15/06/2017	TOLL EXPRESS	FREIGHT FROM WA RETICULATION SUPPLIES	-100.26
EFT13531	15/06/2017	TOTALLY WORKWEAR GERALDTON (TWW)	UNIFORM ORDER FOR SVENJA	-406.42
EFT13532	15/06/2017	TRENFELD MOTORS	MOVE ORANGE PUMP FROM TRAILER-1TEL478 TO TRAILER- 1TOU592 AND SERVICE ORANGE PUMP	-1552.65
EFT13533	15/06/2017	TRENFELD, NORMAN	PRESIDENTS ALLOWANCE 16/2/17 - 15/5/17	-2400.00
EFT13534	15/06/2017	TRUCK CENTRE WESTERN AUSTRALIA	HYDRAULIC DIVERTER VALVE FOR P480	-882.71
EFT13535	15/06/2017	TUTT BRYANT EQUIPMENT	AIR CONDITIONER BELT X 2 TO SUIT BOMAG BW25RH MULTI TYRE ROLLER PLUS CALL OUT FEE	-188.94
EFT13536	15/06/2017	WELLINGTON ELECTRICAL	REWIRE AIRPORT RETIC CONTROLLER/REPLACE PUMP START RELAY.	-1518.25
EFT13537	15/06/2017	WESTRAC EQUIPMENT	HOSE AS PART NUMBER 284-3708 2008 CAT CS56 ROAD ROLLER FOR P418	-98.57
EFT13538	16/06/2017	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR RATES RECOVERY FOR MARCH 2017	-53.90
EFT13539	16/06/2017	CONTRACT AQUATIC SERVICES	MAIN SWIMMING POOL BOWL REPAIR	-22722.74
EFT13540	16/06/2017	GREAT NORTHERN RURAL SERVICE (CRT)	3 X 20LT ROUNDUP	-709.56
EFT13541	16/06/2017	STAPLES AUSTRALIA PTY LIMITED	OFFICE STATIONARY PART 2	-122.79
EFT13542	19/06/2017	SHIRE OF MEEKATHARRA	YAMATJI SPORTS COMPLEX BOND TO BE RECEIPTED TO GL3963 (REFER EMAIL 17.06.2017)	-520.00
EFT13543	27/06/2017	SHIRE OF MEEKATHARRA	RETENTION OF TRUST FUNDS AS PER COUNCIL RESOLUTION 24/6/17 - EMILY MCNALLY	-292.50
EFT13544	28/06/2017	ALL DECOR	SUPPLY WINDOW SLATES AT CRC AS PER QUOTE PM3187	-995.00
EFT13545	28/06/2017	ATOM SUPPLY	SUPPLY 6 X SEALER WOOD FOR WALKWAYS CREEK	-1170.40
EFT13546	28/06/2017	B & E TRENFELD	TOWN MAINTENANCE CONTRACT FOR JUNE 17	-11290.52
EFT13547	28/06/2017	BEELINE SERVICES	PROVIDE TRENCHING WITH ROCK SAW AT ASHBURTON DOWNS- MEEKATHARRA ROAD	-3102.00
EFT13548	28/06/2017	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-72.71
EFT13549	28/06/2017	BULLDOG CONTRACTING	SUPPLY AND CONSTRUCT CONCRETE FLOODWAY MT CLERE ROAD	-85954.00
EFT13550	28/06/2017	CABCHARGE AUSTRALIA LIMITED	ACCOUNT KEEPING FEE	-6.00
EFT13552	28/06/2017	COMMERCIAL HOTEL MEEKATHARRA	LUNCHES FOR COUNCIL MEETING 24 JUNE 2017	-314.30
EFT13553	28/06/2017	COURIER AUSTRALIA	FREIGHT FROM SUNNY SIGNS 13/6/17	-544.45
EFT13554	28/06/2017	DANIKA CHANDLER	BANK RECONCILIATION FOR APRIL AND MAY 17 ASSISTANCE WITH RATES FOR MAY AND JUNE 17	-2310.00
EFT13555	28/06/2017	DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING ON 24/6/17	-300.00
EFT13556	28/06/2017	DM BREAKER EQUIPMENT	AU-15152RC KOMATSU RIPPER BOOT FOR P497	-721.69
EFT13557	28/06/2017	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 28/6/17	-648.64
EFT13558	28/06/2017	FULTON HOGAN INDUSTRIES PTY LTD	1 TONNE OF EZ STREET FOR STREET MAINTENANCE	-704.00
EFT13559	28/06/2017	GM FREIGHT (GERALDTON MURCHISON FREIGHT)	DELIVERY OF ISUZU UTE FROM GERALDTON	-605.00
EFT13560	28/06/2017	HOLLYS CLEAN 'N GREEN TRUST	CONSULTANT QUARTERS CLEANING 16/6/17	-316.80
EFT13561	28/06/2017	HOWDEN CONTRACTING AND TRANSPORT	INSTALL GUIDE POSTS, HAZARD MARKERS AND WARNING SIGNAGE AS DIRECTED BY WSM	-1599.18
EFT13562	28/06/2017	HOWDEN, ROSS K	MEETING ATTENDANCE FEE OCM 24/6/17	-200.00
EFT13563	28/06/2017	IT VISION AUSTRALIA PTY LTD	COMPUTER SOFTWARE ANNUAL LICENCE 17/18	-22276.10
EFT13564	28/06/2017	KLEENHEAT GAS	GAS CYLINDER RENTAL FOR ALL SHIRE PROPERTIES ANNUAL FEE	-948.75
EFT13566	28/06/2017	LO-GO APPOINTMENTS	SUPPLY ACTING WORKS AND SERVICES MANAGER, BRETT EDWARDS	-17581.00
EFT13567	28/06/2017	MARKETFORCE PTY LTD	DIFFERENTIAL RATES 17/18 ADVERT TO GO IN THE WEST AUSTRALIAN 3/5/17	-360.60
EFT13568	28/06/2017	MOORE STEPHENS (UHY)	2016/2017 WEST AUSTRALIAN LOCAL GOVERNMENT RATES COMPARISON REPORT	-214.50
EFT13569	28/06/2017	MURCHISON CARPENTRY	ALTERATIONS TO CRC AS PER YOUR QUOTE 672 DATED 27/12/2016	-3924.80
EFT13570	28/06/2017	MURCHISON RUBBISH SERVICES	RUBBISH REMOVAL CONTRACT DOMESTIC COLLECTION JUNE 17	-19998.00
EFT13571	28/06/2017	NETWORK EDUCATIONAL AUSTRALIA	8X CHILDRENS BOOKS & 1X AUSTRALIAN SERVICEMANS BOOK FOR LIBRARY	-170.79
EFT13572	28/06/2017	NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING ON 24/6/17	-300.00
EFT13573	28/06/2017	PETER SHANE CLANCY	MEETING FEE OCM & HBTP MEETING ON 24/6/17	-300.00
EFT13574	28/06/2017	PHILLIP WAYNE CURLEY	MEETING FEE OCM MEETING ON 24/6/17	-200.00
EFT13575	28/06/2017	RAMM SOFTWARE PTY LTD	RAMM SOFTWARE ANNUAL SUPPORT AND MAINTENANCE FEE 17/18	-7318.18
EFT13576	28/06/2017	ROGER TOY	PAINT YOUTH CENTRE, REPAINT ROOF AT LOT 87 MAIN ST & PAINT CEILING AT LOT 207 HILL ST	-11990.00
EFT13577	28/06/2017	S&K ELECTRICAL CONTRACTING PTY LTD	UPGRADE ELECTRICAL FEED AND SWITCH BOARDS AT SPORTS COMPLEX - PROGRESS PAYMENT	-38165.60
EFT13579	28/06/2017	STAPLES AUSTRALIA PTY LIMITED	TOILET SIGN	-11.13
EFT13580	28/06/2017	STIHL SHOP OSBORNE PARK	STIHL BR700 BACK PACK BLOWER	-799.00

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			AIR BP	TRUST
EFT13581	28/06/2017 SUNNY INDUSTRIAL BRUSHWARE	BROOM SEGMENTS POLY	-1366.20	
EFT13582	28/06/2017 SUNNY SIGN PTY LTD	SIGN - ROAD SUBJECT TO FLOODING INDICATORS SHOW DEPTH	-11600.27	
EFT13583	28/06/2017 TOLL EXPRESS	FREIGHT FROM NANNUP TIMBER 01/6/17	-1168.98	
EFT13584	28/06/2017 TRENFIELD, NORMAN	MEETING FEE OCM & HBTP MEETING ON 24/6/17	-400.00	
EFT13585	28/06/2017 TRUCK CENTRE WESTERN AUSTRALIA	AIR GOVERNOR FOR P480	-20.85	
EFT13586	28/06/2017 WATTLEUP TRACTORS	SUPPLY NEW BRIGHTON YJ165GS ROTARY HOE	-5940.00	
EFT13587	28/06/2017 WELLINGTON ELECTRICAL	REPLACE FRONT AND REAR SENSOR LIGHTS AT LOT 208 HILL ST	-388.08	
EFT13588	28/06/2017 WESTRAC EQUIPMENT	K110 SIZED BUCKET TEETH, PART NO 467-9823 AS PER DOC NO 03Q020978	-2265.38	
EFT13589	30/06/2017 AUSTRALIS ADVISORY GROUP PTY LTD	VALUATION OF LAND AND BUILDING OF ASSETS FOR INSURANCE AND FAIR VALUE PURPOSES	-3465.00	
EFT13590	30/06/2017 BONANZA INGLEWOOD	PAINT FOR LG WEEK BANNER	-206.95	
EFT13591	30/06/2017 BUNNINGS GROUP LIMITED	SHEETING AND TAPE FOR ASBESTOS REMOVAL AT DEPOT	-288.98	
EFT13592	30/06/2017 CANINE CONTROL	RANGER SERVICES ON 4/6/17 - 6/6/17	-6416.10	
EFT13593	30/06/2017 CHILD SUPPORT AGENCY	Payroll deductions	-708.86	
EFT13595	30/06/2017 ENVIRONMENTAL HEALTH AUSTRALIA	IM ALERT SUBSCRIPTION 17/18	-330.00	
EFT13596	30/06/2017 HOLLY'S CLEAN 'N GREEN TRUST	YOUTH CENTRE CLEAN 19/6 AND 25/6	-3379.20	
EFT13597	30/06/2017 INFLIGHT MAGAZINE PTY LTD (TRANS TASMAN MEDIA)	INFLIGHT MAGAZINE (SKIPPER'S) ADVERT FOR FESTIVAL.	-1430.00	
EFT13598	30/06/2017 KOTT GUNNING LAWYERS	LEGAL FEES JUNE 17	-7977.20	
EFT13599	30/06/2017 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80	
EFT13600	30/06/2017 MARKETFORCE PTY LTD	ADVERTISING OF CDO POSITION VACANCY IN 3/6/17 WEST AUSTRALIAN NEWSPAPER	-1378.98	
EFT13601	30/06/2017 MONSTERBALL AMUSEMENTS AND HIRE	MONSTERBALL AMUSEMENTS FOR 2017 FESTIVAL	-5495.00	
EFT13602	30/06/2017 MURCHISON COUNTRY ZONE WALGA	MURCHISON COUNTRY ZONE OF WALGA MEMBERSHIP RENEWAL	-2100.00	
EFT13603	30/06/2017 MURCHISON FABRICATION PTY LTD	ERECT SHED AT UNIT 2 REGAN ST AND 204 HILL ST, SUPPLY STAIR NOSING FOR CRC	-8076.60	
EFT13604	30/06/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	NEW COMPUTER FOR CONSULTANT - MINI FORM FACTOR, I5, 8GB RAM, 1TB HDD, WIN 7/10 PRO.	-1065.00	
EFT13605	30/06/2017 S&K ELECTRICAL CONTRACTING PTY LTD	INSTALL POWER IN SHED AT LOT 204 HILL STREET AS PER QUOTE EQ3704	-9570.00	
EFT13606	30/06/2017 SHIRE OF MEEKATHARRA	Payroll deductions	-2343.11	
EFT13607	30/06/2017 SOLID CONCRETE SERVICES AND CONSTRUCTION PTY LTD	CONSTRUCTION OF TWO CONCRETE FLOODWAYS ON ASBURTON DOWNS - MEEKATHARRA ROAD	-133232.00	
EFT13608	30/06/2017 STIHL SHOP OSBORNE PARK	YELLOW, 3MM SQUARE WHIPPER SNIPPER CORD 280M ROLL	-73.70	
EFT13609	30/06/2017 SUNNY SIGN PTY LTD	SUPPLY SIGNAGE AS PER QUOTE 308408 POTABLE WATER FOR WELCOME PARK	-136.84	
EFT13610	30/06/2017 WELLINGTON ELECTRICAL	WIRE POWER & DATA IN TO NEW DESKS AT AIRPORT	-2021.00	
EFT13611	30/06/2017 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -	BANNERS IN THE TERRACE TRANSPORT BAG FROM WALGA	-90.00	
25488	15/06/2017 DEPARTMENT OF TRANSPORT	LICENCE RENEWAL TO 30TH JUNE 2018	-129109.35	-\$ 2,216.52
25489	15/06/2017 HORIZON POWER	ELECTRICITY CHARGES 1/5/17 - 31/5/17	-6599.44	
25490	15/06/2017 TELSTRA CORPORATION LIMITED	MOBILE CHARGES WORKS CREW	-209.78	
25491	15/06/2017 WA RETICULATION SUPPLIES	SUPPLY BORE PUMP AS PER QUOTE H6464 FOR WINDMILL BORE CEMETERY	-3954.50	
25492	15/06/2017 WATER CORPORATION	WATER CHARGES - 9/4/17 - 5/6/17	-2858.63	
25493	28/06/2017 ABRA MINING LTD	Rates refund for assessment A5872 E52/1970 PEAK HILL GOLD FIELD MEEKATHARRA 6642	-2019.83	
25494	28/06/2017 FAUREX PTY LTD	Rates refund for assessment A7589 E51/1633 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-1355.65	
25495	28/06/2017 HORIZON POWER	ELECTRICITY CHARGES 19/4/17 -15/6/17	-14482.29	
25496	28/06/2017 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE MAY 17	-1020.81	
25497	28/06/2017 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES MAY 2017	-3289.10	
25498	28/06/2017 WATER CORPORATION	WATER CHARGES - 11/4/17 - 7/6/17	-8612.12	
DD12068.1	14/06/2017 WA SUPER	Payroll deductions	-6394.88	
DD12068.2	14/06/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-678.06	
DD12068.3	14/06/2017 AMP RETIREMENT TRUST	Superannuation contributions	-304.90	
DD12068.4	14/06/2017 BT SUPER FOR LIFE	Superannuation contributions	-386.35	
DD12068.5	14/06/2017 HOSTPLUS	Superannuation contributions	-174.93	
DD12068.6	14/06/2017 CBUS ADMINISTRATION	Superannuation contributions	-203.98	
DD12068.7	14/06/2017 COLONIAL FIRST STATE	Superannuation contributions	-182.69	
DD12068.8	14/06/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-48.54	

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Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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				AIR BP	TRUST
DD12078.1	21/06/2017 BP OIL (AIR BP)	MAY 2017 AVGAS PURCHASES DUE 21 JUNE 2017	-7236.68		
DD12078.2	20/06/2017 WESTPAC CREDIT CARD	Annual Card Fee, Rural Health West Membership 17/18, 2X Get well flowers	-446.90		
DD12094.1	28/06/2017 WA SUPER	Payroll deductions	-6411.86		
DD12094.2	28/06/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-495.85		
DD12094.3	28/06/2017 AMP RETIREMENT TRUST	Superannuation contributions	-328.93		
DD12094.4	28/06/2017 BT SUPER FOR LIFE	Superannuation contributions	-382.51		
DD12094.5	28/06/2017 HOSTPLUS	Superannuation contributions	-180.72		
DD12094.6	28/06/2017 CBUS ADMINISTRATION	Superannuation contributions	-203.98		
DD12094.7	28/06/2017 COLONIAL FIRST STATE	Superannuation contributions	-182.69		
DD12094.8	28/06/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-48.54		
			-\$ 1,315,438.58	-\$ 2,216.52	\$ -

TOTALLING \$1,317,655.10 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 20/05/2017 AND WHICH HAVE BEEN DULY CERTIFIED
AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject:	EXEMPTION ON MRAC RATES
Agenda/Minute Number:	9.2.4
Applicant:	Murchison Region Aboriginal Corporation (MRAC)
File Ref:	A20165, A223, A185, A187 and A442
Disclosure of Interest:	Nil
Date of Report:	28 June 2017
Author:	Krys East Corporate Services Manager/DCEO

Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer

*Signature Senior Officer***Summary/Matter for Consideration:**

That Council consider an application for rates exemption received from Murchison Region Aboriginal Corporation (MRAC).

Attachments:

Letter received from MRAC applying for exemption dated 1 March 2017.

Further documents were submitted with the application (List of these documents are show as “Enclosures” on the attached letter) and are available if Council wish to view any but are not included with this item.

Background:

On 3 March 2017 Murchison Region Aboriginal Corporation requested Council consider granting an exception on rates for all MRAC owned property within the Shire of Meekatharra under section 6.26(2)(g) of the Local Government. They refer to 6 properties only on their letter but also have a further 3 vacant land assessments.

MRAC is a member based, not-for-profit dedicated Aboriginal community housing organisation operating in the Mid West and Gascoyne regions of Western Australia. Within the Meekatharra region MRAC has 6 properties.

While MRAC is a Public Benefit Institution they charge residential rental for the houses provided to the tenants on either a percentage of market rent basis or a cost recovery basis. The current rental value set on these houses is either \$200 or \$230 a week according to the information provided by MRAC which is very comparable to rent a private individual would expect to receive when renting a private house in Meekatharra. Even the Department of Housing’s market rent in Meekatharra for a 3 bedroom house is about \$150. There is a subsidised rent but because the Market rent is so low the \$150 per week is charged to the majority of tenants.

Comment:

According to MRAC’s own information they currently receive \$55,000 per year in rent from 5 of their 6 houses within the Shire of Meekatharra. The sixth house is currently being renovated. The rates raised for all 6 properties with houses in 2016/17 was \$4,522 with further charges of ESL \$360.57 and Rubbish Service \$1263.30 totalling \$6146.38 for all properties.

The other three properties which are vacant are charged Rates \$400 and ESL \$71 each.

Council's Rating Policy states *"To qualify for recognition an organisation is to demonstrate that it receives no monies or income or other considerations in relation to the use of the property, except as a donation to the respective organisation or through the exclusive use of the property for a charitable purpose."*

If the Shire grants a concession on these rates it may be open to claims from private house owners who rent out their homes to private individuals.

Staff are aware that MRAC have approached Shire of Mount Magnet, Shire of Yalgoo and City of Greater Geraldton for an exemption on their rates. All three Councils resolved to decline the request. However Yalgoo have advised staff that MRAC have an appeal before the SAT on 21 July 2017.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

"s.3.1 (1)The general function of the local government is to provide for the good government of persons in its district."

"s.6.26(2)The following land is not rateable land —

(g)land used exclusively for charitable purposes; "

Policy Implications:

Nil

Financial Implications:

The 2017/2018 budget has an Allocation of \$10,000 towards the write off of Rates.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommended Options:

Option A

That Council denies the granting of an exemption on rates to Murchison Region Aboriginal Corporation for any properties owned by the Corporation in the Shire of Meekatharra.

OR

Option B

That Council, pursuant to Section 6.26(2)(g) of the Local Government Act 1995, grant a charitable rate exemption to Murchison Region Aboriginal Corporation for the following assessments:

- 1. A2165 - 954 Darlot Street;**
- 2. A223 - 415 Darlot Street;**
- 3. A185 - 492 McCleary Street;**
- 4. A187 - 511 McCleary Street; and**

5. A442 - 948 Trenfield Court.

OR

Option C

That Council do not make a decision on the application for rate exemption from Murchison Region Aboriginal Corporation (MRAC).

This item to be presented pending the decision from the proposed appeal by MRAC to the State Administration Tribunal in regards to the Shire of Yalgoo's resolution to deny rates exemption for rates raised on assessments owned by MRAC in that shire.

Council Resolution:

Moved: Cr PW Curley

Seconded: Cr PS Clancy

Council adopts "Option A" as presented.

CARRIED 5/0



MURCHISON REGION ABORIGINAL CORPORATION

25 Crawford Street,
P.O. Box 2072, Geraldton W.A. 6531
Tel: (08) 9923 0055
Fax: (08) 9923 0066
E-mail: office@mrac.net.au
ABN 48 700 809 001 1CN 500

1 March 2017

Chief Executive Officer
Shire of Meekatharra
P O Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE REC'D	- 3 MAR 2017
OFFICER.....	DEEO
Meeting Date.....	

Action required.

Dear Sir/Madam

Application for rates exemption

1 Background

Murchison Region Aboriginal Corporation (**MRAC**) is a member based, not-for-profit dedicated Aboriginal community housing organisation operating in the Mid West and Gascoyne regions of Western Australia.

Six of MRAC's properties are located within the Shire of Meekatharra.

MRAC has received rate notices from the Shire of Meekatharra for all of these properties.

MRAC objects to the rate records for all of its properties located within the Shire of Meekatharra under to section 6.76(1)(a)(ii) of the *Local Government Act 1995* (WA) (**LG Act**) on the ground that there is an error in the rate records as these properties do not constitute rateable land.

MRAC is of the view that it's properties located within the Shire of Meekatharra do not constitute rateable land as they satisfy the criteria in section 6.26(2)(g) of the LG Act and MRAC is accordingly applying for a rate exemption under section 6.26(2)(g) of the LG Act with respect to each of its properties located within the Shire of Meekatharra.

2 Grounds for exemption

MRAC is applying for a rates exemption on the basis that all of its properties located within the Shire of Meekatharra are used exclusively for charitable purposes.

Please find enclosed the following documents in support of MRAC's application:

- (a) an extract from the Office of the Registrar of Indigenous Corporations for MRAC as at 20 February 2017;

- (b) an extract from the Australian Charities and Not-for-profits Commission's Charity Register for MRAC as at 8 February 2017 evidencing that MRAC is a registered charity;
- (c) a letter from the ATO dated 19 January 2017 confirming MRAC is endorsed for charity tax concessions;
- (d) a letter from the ATO dated 19 January 2017 confirming MRAC is endorsed as a deductible gift recipient;
- (e) a copy of MRAC's rule book dated 2 December 2016;
- (f) a copy of MRAC's financial report for the year ended 30 June 2016;
- (g) a copy of MRAC's housing eligibility criteria dated 15 November 2016; and
- (h) an operational overview of MRAC's activities.

Please also find enclosed Property Details Forms setting out the relevant details with respect to each of MRAC's properties located within the Shire of Meekatharra. We note that plans for each of the properties have not been provided as MRAC does not possess these and they are too costly to have prepared. Instead, we have provided a brief description and photo for each property.

As demonstrated by the enclosed materials:

- (a) MRAC provides safe, secure and affordable housing to:
 - (i) Aboriginal persons, Torres Strait Islander persons, persons who have a partner who is either Aboriginal or Torres Strait Islander or non-Aboriginal persons with custody of Aboriginal children;
 - (ii) who are resident within the Midwest or Gascoyne region for a period of 6 months;
- (b) Five of MRAC's properties located within the Shire of Meekatharra are leased to tenants who meet MRAC's housing eligibility criteria and one property is undergoing maintenance for new tenants who meet MRAC's housing eligibility criteria;
- (c) MRAC charges its tenants rent on either a percentage of market rent basis or on a cost recovery basis and any moneys generated through rental revenue is reinvested in upgrading its properties or purchasing additional housing stock to meet the high level of demand for housing; and
- (d) most of MRAC's tenants rely on full or partial benefits from Centrelink and are unable to obtain housing in the private rental market due to a lack of access to suitable employment, their Aboriginality, previous tenancy history, long waiting lists for social housing and the lack of housing in remote areas which are close to their cultural homeland and/or close to other family members.

Accordingly, as:

- (a) MRAC uses all of its properties located within the Shire of Meekatharra for the purpose of improving the economic position, social condition and traditional ties of an Aboriginal community; and
- (b) it is generally accepted that Aboriginal people as a class are in need of protection and assistance, and purposes directed towards the advancement of Aboriginal people are charitable,

MRAC clearly satisfies the requirements of section 6.26(2)(g) of the LG Act and should be granted a rate exemption for each of its properties located within the Shire of Meekatharra.

3 Application for extension

As MRAC understands it is out of time to make an objection under section 6.76 of the LG Act with respect to the rate record of each of its properties located within Shire of Meekatharra, MRAC hereby applies to the Shire of Meekatharra for an extension of time in accordance with section 6.76(4) of the LG Act for it to make its objection.

MRAC did not have the resources to make its objection applications within time and has since obtained the assistance of a law firm on a pro bono basis for the purpose of making these applications. Please advise if you need these grounds verified by a statutory declaration or otherwise.

If you require any further information in order to process MRAC's applications, please contact me.

Yours sincerely



Mary Marshall
Chief Executive Officer
Murchison Region Aboriginal Corporation
T +61 8 9923 0055
M +61 408 973 946
mmarshall@mrac.net.au

Enclosures

- 1 An extract from the Office of the Registrar of Indigenous Corporations for MRAC as at 20 February 2017
- 2 An extract from the Australian Charities and Not-for-profits Commission's Charity Register for MRAC as at 8 February 2017
- 3 A letter from the ATO dated 19 January 2017 confirming MRAC is endorsed for charity tax concessions
- 4 A letter from the ATO dated 19 January 2017 confirming MRAC is endorsed as a deductible gift recipient
- 5 A copy of MRAC's rule book dated 2 December 2016
- 6 A copy of MRAC's financial report for the year ended 30 June 2016
- 7 A copy of MRAC's housing eligibility criteria dated 15 November 2016
- 8 An operational overview of MRAC's activities
- 9 Six Property Details Forms, together with the following attachments:
 - (a) a title search for each property;
 - (b) the rates notice for each property;
 - (c) any applicable tenancy agreements; and
 - (d) a description and photo for each property.

9.3 ADMINISTRATION

Title/Subject:	ELECTION 2017 – POSTAL/IN PERSON ELECTION
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 156
Disclosure of Interest:	Nil
Date of Report:	10 July 2017
Author:	Roy McClymont Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
------------------------	--



Signature Senior Officer

Summary/Matter for Consideration:

Council may decide whether to conduct this year's election as a postal election.

Attachments:

Nil

Background:

In the past Council has run elections as "voting in person elections" and appointed the CEO as the Returning Officer.

Comment:

The Local Government Act 1995 (the Act) provides that an election can be conducted as a postal election or a voting in person election. The Act also requires that a postal election must be conducted by the Electoral Commissioner.

Council may therefore decide whether to conduct the 2017 election as a postal or in person election.

No quote has been obtained for this service (postal voting) from the Electoral Commissioner however the estimated cost is \$12,000.

Postal Election – Major Benefits:

- Greater voter participation – voter turnout increases significantly in postal elections.
- Time saving – some election tasks, including the role of Returning Officer are outsourced – thereby reducing the time burden on existing staff.

Postal Election – Major Disadvantages:

- Cost – postal elections are relatively expensive.
- Potential for mistakes to be made due to communication problems between an off-site Returning Officer and local election staff.

The decision/declaration to conduct a postal election and appoint the Electoral Commissioner must be made by 31 July 2017.

Statutory Environment:

The Local Government Act 1995 sections 4.20 and 4.61 apply as shown (in part) below:

“4.20. CEO to be returning officer unless other arrangements are made

(1) Subject to this section the CEO is the returning officer of a local government for each election.

(2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint a person other than the CEO to be the returning officer of the local government for —*

(a) an election; or

(b) all elections held while the appointment of the person subsists.

** Absolute majority required.*

(3) An appointment under subsection (2) —

(a) is to specify the term of the person’s appointment; and

(b) has no effect if it is made after the 80th day before an election day.

(4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

** Absolute majority required.*

4.61. Choice of methods of conducting election

(1) The election can be conducted as a —

postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or voting in person election which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

(2) The local government may decide to conduct the election as a postal election.*

** Absolute majority required.*

(3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.”

Budget/Financial Implications:

Potential cost to engage the Electoral Commissioner to conduct Postal Election. Estimated cost \$12,000.

Estimated cost to run the election “in house” as a voting in person election is \$3,000. This covers advertising and staff time on election day. Daily election costs leading up to Election Day are absorbed into normal administration time.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Note: An Absolute Majority decision will be required for a decision to conduct a postal election and declare the Electoral Commission responsible for the election.


Officers Recommendation/Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That Council conducts the 2017 ordinary Meekatharra council election as a “voting in person election” and confirms the appointment of the CEO as the Returning Officer.

CARRIED 5/0

Title/Subject:	FREEDOM OF INFORMATION STATEMENT
Agenda/Minute Number:	9.3.2
Applicant:	Nil
File Ref:	ADM 0175
Disclosure of Interest:	Nil
Date of Report:	3 July 2017
Author:	Krys East Corporate Services Manager/DCEO
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Under the Freedom of Information Act 1992 Council is expected to review its Freedom of Information Statement at intervals of not more than 12 months. A reviewed statement is attached for Council to approve.

Attachments:

Shire of Meekatharra Freedom of Information Statement reviewed July 2017

Background:

The Freedom of Information Act 1992 is an act which provides for public access to documents, and enables the public to ensure that personal information in documents is accurate, complete, up to date and not misleading, and for related purposes. The Corporate Services Manager/Deputy Chief Executive Officer is the Freedom of Information Officer for the Shire of Meekatharra.

The Freedom of Information Act 1992 requires the Shire of Meekatharra to publish and information statement that outlines the following:

- a statement of the structure and functions of the agency;
- a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;
- a description of the kinds of documents that are usually held by the agency
- a description of the agency's arrangements for giving members of the public access to documents mentioned.
- a description of the agency's procedures for giving members of the public access to the documents of the agency including

(i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and

(ii) the address or addresses at which access applications can be lodged

-
- a description of the agency's procedures for amending personal information in the documents of the agency 3 including —
 - (i) the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and
 - (ii) the address or addresses at which applications for amendment of personal information can be lodged.

The Shire of Meekatharra Freedom of Information Statement is required to be updated at intervals of not less than twelve months.

Comment:

Staff have reviewed and made no amendments to the Shire of Meekatharra's Freedom of Information Statement as all information provided is current.

The Freedom of Information document is attached for Council to receive.

Consultation:

Nil

Statutory Environment:

Freedom of Information Act 1992

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

Council receives the reviewed Freedom of Information Statement for the Shire of Meekatharra and authorise a copy be provided to the Commissioner as required under Section 97 of the Freedom of Information Act 1992.

CARRIED 5/0



INFORMATION STATEMENT

FREEDOM OF
INFORMATION ACT 1992

Revised July 2017



INDEX

- 1.0 Overview of Council
- 2.0 Legislation Administered
- 3.0 Council and Shire Structure
 - 3.1 Shire Structure
 - 3.2 Committees/Delegates
- 4.0 Decision Making Functions
- 5.0 Public Participation in the Formulation of Policy and
Performance of Shire Functions
- 6.0 Documents for Inspection
 - 6.1 Other Information Requests
- 7.0 Amendment of Council Records

1.0 OVERVIEW OF COUNCIL

The Meekatharra Shire is situated in the Murchison region of the State.

The Council consists of seven (7) Councillors. The President is elected by the Councillors.

Position	Name	Term Expires
President	N L (Norm) Trenfield	2019
Deputy President	P S (Peter) Clancy	2017
Councillor	R K (Ross) Howden	2017
Councillor	H J (Harvey) Nichols	2019
Councillor	A J (Andrew) Binsiar	2019
Councillor	D K (David) Hodder	2017
Councillor	P W (Phillip) Curley	2019

Council meetings are held on the third Saturday of each month in the Meekatharra Shire Council Chambers. Council is committed to improve the quality of lifestyle and is cognisant to the community's needs.

2.0 LEGISLATION ADMINISTERED

Including, yet not limited to:

Freedom of Information Act 1992

Local Government Act 1995

Dog Act 1976

Planning and Development Act 2005

Local Government (Miscellaneous Provisions) Act 1960

Bushfires Act 1954

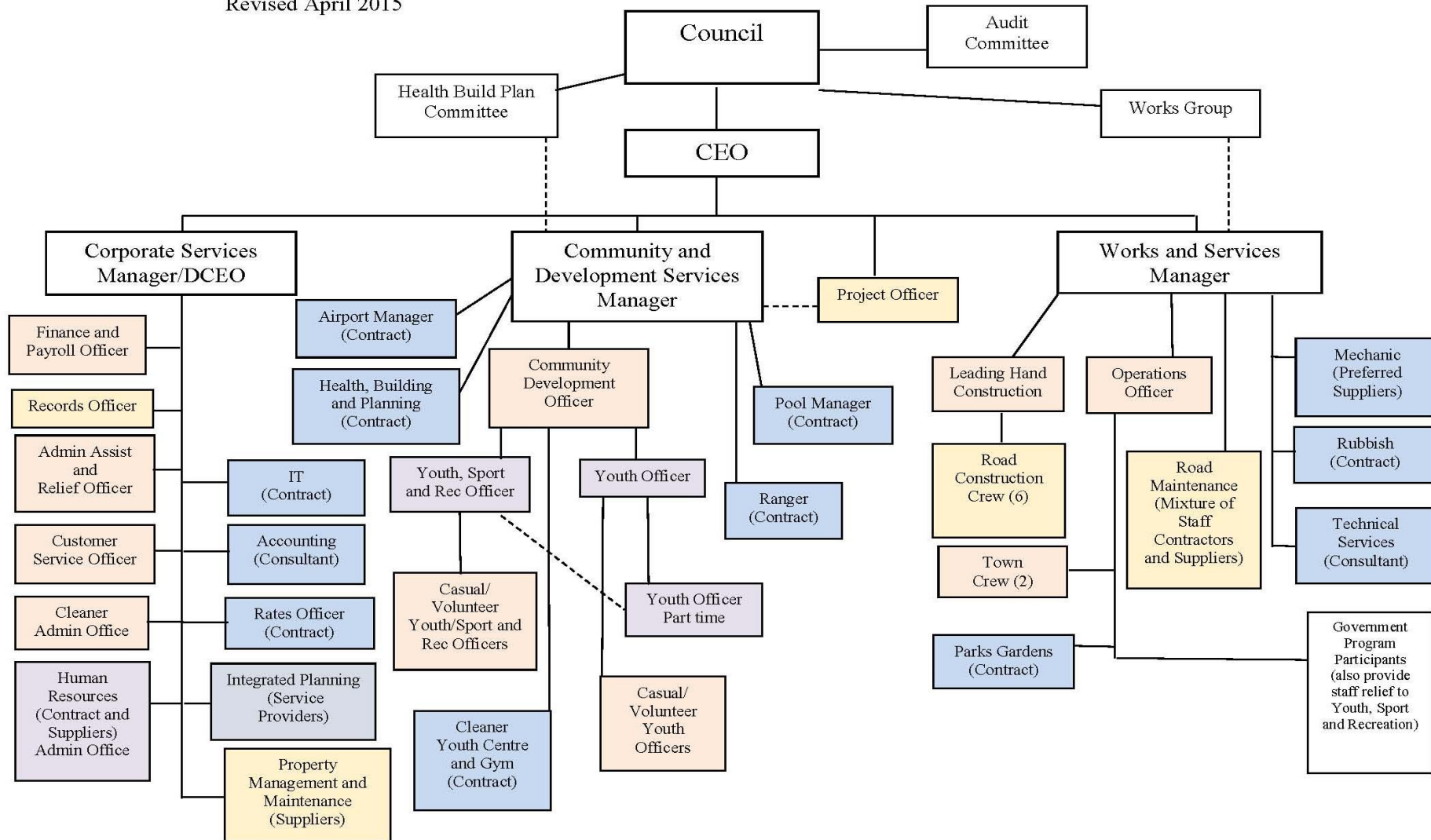
Health Act 1911

and all other legislation relevant to Local Government functions

Shire of Meekatharra Local Laws, as gazetted.

3.0 COUNCIL AND SHIRE STRUCTURE

Shire of Meekatharra – Organisational Chart
Revised April 2015



4.0 DECISION MAKING FUNCTIONS

The Chief Executive Officer and other Officers have delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in Council's Policy Manual.

Local Laws and Policies applying to the Shire of Meekatharra's district only, are made by Council under the Local Government Act 1995.

Council may provide that contravention of a provision of the local law is an offense, and may provide for penalties to be imposed.

5.0 PUBLIC PARTICIPATION IN THE FORMULATION OF POLICY AND PERFORMANCE OF SHIRE FUNCTIONS

Members of the public have a number of opportunities to put forward their views on issues before the Council.

These are:

- a) Question time for the public at each ordinary meeting of Council; and such other meetings of Council or Committees as prescribed.
- b) Written request presented to Council
- c) Through an Elected Member

6.0 DOCUMENTS FOR INSPECTION

The following documents are available for public inspection at the Council Office during office hours, free of charge, subject to limitations any of the following in relation to council in the form in which it is normally held.

Council Agenda
Confirmed Minutes of Council, committee and electors meetings
Policy Manual
Council Annual Budget
Council Annual Financial Statements
Council By-Laws
Building Application Register
Rate Book
Consolidated Roll
Owner & Occupier Roll
Long Term Financial Plan
Register of Financial Interest
Schedule of Fees and Charges
Any written law that Council has the duty or power to enforce
Rates record
Corporate Business Plan
Strategic Community Plan
Municipal Inventory
Freedom of Information Statement

Members of the public may purchase copies of these documents for the amount in the Schedule of Fees and Charges in the annual Shire Budget.

6.1 Other Information Requests

Requests for other information not shown will be considered in accordance with the Freedom of Information (WA) Act 1992.

It is the aim of the Shire of Meekatharra to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the Freedom of Information process.

If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the Shire of Meekatharra and to enable the public to ensure that personal information in documents is accurate, complete and up to date and not misleading.

Freedom of Information Applications

Access applications have to –

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the Shire of Meekatharra's administration office with any fee payable.

The applicant may choose to complete and lodge a Shire approved form.

Applications and enquiries should be addressed to the Freedom of Information Officer or by telephone to:

The Freedom of Information Officer

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Phone: 08 9980 0600

Applications will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

Freedom of Information Charges

There are no fees and charges associated with Freedom of Information applications for personal information about the applicant. Fees and charges only apply for non-personal information.

1. Type of Fee

- Personal information about the applicant..... No Fee
- Application Fee (for non-personal information)..... \$30.00

2. Type of Charge

- Supervised access to Council's records – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per copy..... \$ 0.20
- Delivery, packaging and postage..... At cost

3. Deposits

- Advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee25%
- Further advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.....75%

Access arrangements

Access to documents can be granted by way of inspection or a copy of a document.

Notice of Decision

As soon as possible but in any case with 45 days the applicant will be provided with a notice of decision which will include details such as

- the date the decision was made
- the name and the designation of the officer who made the decision
- if the document is an exempt document the reasons for the classifying the matter exempt; or the fact that access is given to an edited document
- information on the right to review and the procedures to be followed to exercise those rights.

Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the Shire of Meekatharra. Application should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an **external review**, and details would be advised to applicants when the internal review decision is issued.

7.0 AMENDMENT OF COUNCIL RECORDS

Access to Council documents may be gained by a member of the Public to seek amendments concerning their personal affairs by making a request under the Freedom of Information Act (WA) 1992.

SHIRE OF MEEKATHARRA APPLICATION FOR ACCESS TO DOCUMENTS

(under Freedom of Information Act 1992, S.12)

DETAILS OF APPLICANT

Surname:

Given Names:

Australian Postal Address:

Post Code: Telephone No.(s).....

If application is on behalf of an organisation

Name of Organisation/Business

DETAILS OF REQUEST

(Please tick)

Personal
documents☐Non-Personal
documents☐

I am applying for access to document(s) concerning

FORM OF ACCESS

I wish to inspect the document(s)

Yes

☐

No

☐

I require a copy of the document(s)

Yes

☐

No

☐

I require access in another form

Yes

☐

No

☐

(Specify)

FEES AND CHARGES

Attached is a cheque/cash to the amount of \$ to cover the application fee. I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charges if appropriate.

In certain cases a reduction in fees and charges may apply - see section on fees and charges on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges

Yes

☐

No

☐

APPLICANTS SIGNATURE Date

...../...../.....

(Office Use Only)

FOI Reference Number

Received on:/...../.....

Deadline for Response:/...../.....

Acknowledgement sent on/...../.....

Proof of Identity (if applicable) Type Sighted

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	MIDWEST COMMUNITY EMERGENCY SERVICES MANAGER PROGRAM
Agenda/Minute Number:	9.4.1
Applicant:	Department of Fire & Emergency Services
File Ref:	ADM 179
Disclosure of Interest:	Nil
Date of Report:	30 June 2017
Author:	Geoff Carberry Community & Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

A request has been from the Department of Fire & Emergency Services (DFES) for the Shire to be part of the Midwest Community Emergency Services Manager (CESM) Program

Attachments:

Request letter
Further correspondence

Background:

A number of years ago DFES in consultation with the State Emergency Management Committee now Office of Emergency Management created the Community Emergency Management Officer program to assist Shires in developing the required emergency plans.

In some Shires this progressed to full on emergency management including bush fire control. The officers will now be known as Community Emergency Services Managers (CESM)

Comment:

Traditionally Shires in the southwest of the state that have taken on a CESM have done so on a 50% share cost arrangement with DFES.

The proposal to the Shire is to share an officer with the Wiluna, Cue, Mount Magnet and Sandstone Shires. The officer would be based in Geraldton and travel to the Shires.

It is proposed an Memorandum of Understanding (MOU) would be established to determine cost breakdowns and a business plan would determine duties and time frames.

In the case of Meekatharra the emergency management plans are well established and meet the current requirements however it is intended that the CESM role could also take on the executive role of the Local Emergency Management Committee (LEMC).

Possible positives are:

- emergency plans in a standard format across all shires,
- the freeing up of the CDSM to perform other duties and,

- increased expertise in the emergency management requirements.

Possible negatives are:

- plans being changed to meet legislative requirements without true consideration to local conditions,
- failure to maintain local plans due to spending excessive time at other shires
- withdrawal by one or more shires placing additional financial pressure on other involved shires.

The proposal could be seen as having merit if the Shire was able to enter into a stand-alone “service type agreement” with DFES for a set number of days per month similar to our EHO and Ranger services thus not having to rely on outcomes or requirements of other Shires.

Consultation:

Roy McClymont – Chief Executive Officer

John Wheeler – District Officer Emergency Management

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

The final decision and arrangements will determine the cost to the Shire. If five shires and DFES were combined it may be as little as \$10,000 per annum.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

At the meeting:

Chief Executive Officer, Roy McClymont advised that he had consulted with the other Shires to receive feedback on their intent to combine and all were for combined Programs between all Shires.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That Council agrees to seek a standalone agreement with Department of Fire & Emergency Services for the provision of a Community Emergency Services Manager. The Chief Executive Officer is approved to negotiate the conditions of the agreement.

CARRIED 5/0



Government of Western Australia
Department of Fire & Emergency Services



26 June 2017

Att: Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642



Dear Roy,

RE: Midwest Gascoyne Community Emergency Services Manager Program

Thank you for the opportunity to discuss the Midwest Gascoyne Community Emergency Service Manager (CESM) Program.

As discussed a great opportunity has developed to extend the CESM Program into the Midwest Gascoyne Region that may allow for two CESM position.

The financial provisions are based on cost sharing arrangements between the Department of Fire and Emergency Services (DFES) and Local Governments, in the form of a Memorandum of Understanding (MOU) and a CESM Business Plan.

Below is the proposal for extending the CESM Program into the following Shire`s:

Proposed CESM Position 1	Proposed CESM position 2
Shire of Murchison	Shire of Wiluna
Shire of Yalgoo	Shire of Meekatharra
Shire of Morawa	Shire of Cue
Shire of Perenjori	Shire of Mount Magnet
	Shire of Sandstone

For the CESM Program to be successful ideally all Shires would be involved to ensure the provision of Prevention, Preparedness, Response and Recovery functions and provide a comprehensive approach to emergency risk management and emergency services within the Shires. In addition to this it will reduce the financial provisions shared between each participating Shire.

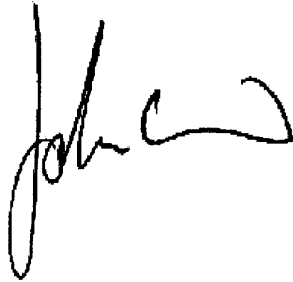
Given the tight timeframes that are imposed, duration of the employment process and placement of a CESM, below is a proposed timeframe that has been identified that takes into consideration identifying financial provisions, host Shire, human resources, logistics, vehicle and other issues and or concerns.

Discussion and approval from LG's and DFES	26 June 2017 – 14 July 2017
Advertising CESM Positions	17 July 2017 – 28 July 2017
Selection Panels sits	1 August 2017 – 9 August 2017
Interviews conducted and positions appointed	14 August 2017 – 18 August 2017
Successful applicants notified of appointment	21 August – 30 August 2017
Successful applicants start date	4 September 2017

The above are proposed timeframes that can be adjusted accordingly, however, DFES requests consideration be given to a start date of 4 September 2017 to ensure successful implementation of the CESM Program is achieved in the Midwest Gascoyne.

I will contact each CEO in the coming days to ascertain your commitment to the CESM Program proposal or I can be contacted directly to discuss the proposal and or present to Council as required.

Kind Regards



John Wheelock
District Officer Emergency Management
Midwest Gascoyne

CDSM

From: Roy McClymont
Sent: Friday, 14 July 2017 2:50 PM
To: CDSM
Subject: FW: Community Emergency Services Manager Opportunity

Hi Geoff

You might want to add these emails below to your item.

I'm thinking that we could get quite a lot of (relatively) painless help for you if we were to spend \$17K on consultants every year?

At \$100/hour we get someone for 4 weeks (total) ! I guess travel and accom costs would chew into it a bit – although most of it could probably be done off site.

Cheers

Roy

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9980 0600 Fax: (08) 9981 1505

From: WHEELLOCK John [<mailto:John.Wheelock@dfes.wa.gov.au>]
Sent: Friday, 14 July 2017 2:32 PM
To: Roy McClymont
Cc: SMITH Craig
Subject: RE: Community Emergency Services Manager Opportunity

Good afternoon Roy,

Unfortunately this is the current and only structure available at this time.

The indicative costs for the CESM Program to be implemented if all 5 shires participate will be under 17K and the inclusion of District Officer Emergency Management to oversee/manage the administration function of the CESM Program is designed to limit/alleviate your concerns.

Regards.

John Wheelock
District Officer Emergency Management | Midwest Gascoyne | Operations Command
Department of Fire and Emergency Services | 1 Vulcan Way Geraldton WA 6530
P. 08 9956 6001 | M. 0438 983 324 | E. john.wheelock@dfes.wa.gov.au
www.dfes.wa.gov.au



Government of Western Australia
Department of Fire & Emergency Services



"Always ask yourself does this honour our values", "Keep Confidences", "Don't Gossip", "Be Helpful and Balanced", "Walk the Talk"
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From: Roy McClymont [<mailto:executive@meekashire.wa.gov.au>]
Sent: Wednesday, 5 July 2017 10:27 AM
To: WHELOCK John
Cc: CDSM
Subject: Community Emergency Services Manager Opportunity

Hi John

Thinking further about this opportunity;

As I have said – I believe it would be more efficient if the LG's could access the services of a consultant/consultants to assist where required with ES compliance.

LG's are of course free to do this now however is it possible for DFES to assist with this (rather than the current proposed structure)?

It would be a relatively simple and far more efficient process and structure.

For example (once a standard application and agreement is in place), DFES agrees to provide matching funding towards Shire X for ES consultants up to say \$10,000 per annum.

No employer risks, no local politics, no personality conflicts, minimal governance costs (no meetings), no disagreements over costs and time allocations, no employee performance management or disciplinary requirements, no disagreements over performance levels etc etc.

Cheers

Roy

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9980 0600 Fax: (08) 9981 1505

Title/Subject:	PROSPECTING LICENCE P51/3009– ANGELO MICHAEL LEVISSIANO
Agenda/Minute Number:	9.4.2
Applicant:	Angelo Michael Levissiano
File Ref:	ADM 210, R10633
Disclosure of Interest:	Nil
Date of Report:	3 July 2017
Author:	Geoffrey Carberry Community and Development Services Manager



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

This item is to advise Council of an application for a prospecting license which covers Reserve 10633 – Garden Gully.

Attachments:

Application for Prospecting License 51/3009

Background:

Previously two applications for a Prospecting Licenses 51/2909 and 51/2910 have been received from Zeus Mining Pty Ltd that effect Reserve 10633. Zeus through Thunderella has worked with the Shire to conserve the history of the area.

The Shire has Management rights over Reserve 10633 being the former the town site of Garden Gully and associated Common.

As the requested areas cover part of Reserve 10633 the Minister responsible is required to consult the Shire on this matter before making a decision.

The proposed Northern Tourist trail will traverse the area but not the requested tenement.

Comment:

This tenement adjoins the Zeus tenement and covers the old Kyarra operations.

Prospecting and any follow up mining activities have the possibility of negatively impacting on the northern tourist trail and associated historical equipment and sites.

Whilst the application is for a prospecting licence it does not specify if it is for surface rights only.

Consultation:

Roy McClymont –Chief Executive Officer

Statutory Environment:

Relevant sections of the Mining Act 1978

23. Mining on public reserves etc. and Commonwealth land

24. Classification of reserves

25A. Mining on Commonwealth land

26. Terms and conditions

Copies are available from the author

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That Council advise the Department of Mines and Petroleum Mining Registrar in accordance with Section 23 to 26 of the Mining Act 1978, the Shire of Meekatharra submits that Prospecting Licence 51/3009 should be, due to impact on historical and tourism sites, subject to the following terms and conditions:

- No activity whatsoever is to be undertaken on any Road Reserve or Road
- All historical mining sites and equipment to remain undisturbed.
- The applicant is to minimise and avoid any disturbance of the Public Access Route that is being put in place for the Northern Drive Trail (Tourism Drive) that traverses through Reserve 10633
- The applicant is to liaise with the Shire of Meekatharra concerning all works that are planned on or near the Public Access Route.

CARRIED 5/0



Government of **Western Australia**
Department of **Mines and Petroleum**

Enquiries: Sharon Robins
Telephone: 9222 3356
Facsimile:
E-mail: sharon.robins@dmp.wa.gov.au

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Sir/Madam,

**APPLICATION FOR PROSPECTING LICENCE 51/3009
BY ANGELO MICHAEL LEVISSIANOS
SITUATED ON RECREATION RESERVE 10633**

Under Sections 23 to 26 of the Mining Act 1978 mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to reserves vested with local authorities, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the vested authority and the responsible Minister before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above

I have enclosed a copy and plan of the application for this purpose.

Your reply in due course would be appreciated please.

Yours faithfully

DIRECTOR GENERAL
MINES AND PETROLEUM

27 June 2017

Enc

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	30 JUN 2017 REC'D
OFFICER.....	<i>CDSM</i>
Response/Action Req'd	<i>Y</i>
Delegated To	

TNT-0170

Mineral House 100 Plain Street East Perth Western Australia 6004
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862
www.dmp.wa.gov.au
www.wa.gov.au
ABN 69 410 335 356

Online Lodgement - Submission: 12/12/2016 13:00:03; Receipt: 12/12/2016 13:00:03

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Prospecting Licence		No. P 51/3009
(b) Time & Date marked out (where applicable)	(b) 11/12/2016 06:28:00	(c) MURCHISON	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	LEVISSIANOS, Angelo Michael		100
(e) Address	C/- EMERALD TENEMENT SERVICES, PO BOX 383, NORTH PERTH, WA, 6906		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR:	(h) Garden Gully		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) DATUM IS SITUATED AT SOUTHERN MOST CORNER OF LATE SURVEYED M51/324		
	(j) BOUNDARIES IDENTICAL TO LATE SURVEYED M51/324		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km ²)	(k) 55.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>matthew clohessy</i> PO BOX 383, NORTH PERTH, WA, 6906		Date: 12/12/2016

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 16th day of January 2017 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	13:00:03	on	12 December	2016	with fees of
Application	\$317.30				
Rent	\$137.50				
TOTAL	\$454.80				
Receipt No:	69347620866				

Mining Registrar**NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

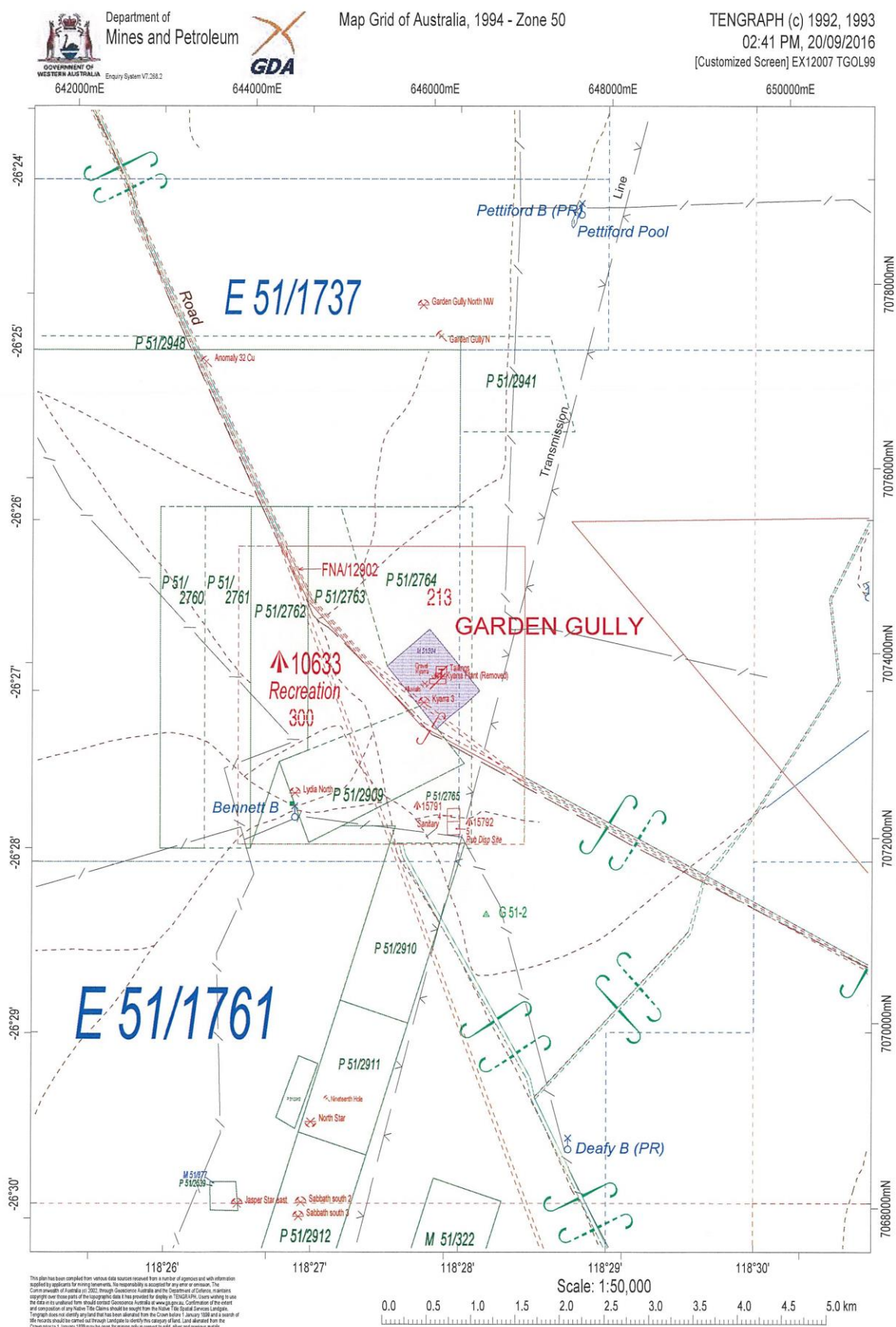
- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY


- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.


Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



Title/Subject:	DEDICATION OF PORTIONS OF LAND, GREAT NORTHERN HIGHWAY
Agenda/Minute Number:	9.4.3
Applicant:	Main Roads Western Australia
File Ref:	ADM 0288
Disclosure of Interest:	Nil
Date of Report:	3 July 2017
Author:	Geoffrey Carberry Community and Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

This item is for Council to approve the dedication of various portions of land for the use of Main Roads Western Australia for the widening of Great Northern Highway

Attachments:

Requesting letter

Background:

Main Roads Western Australia is required to seek approval from known stakeholders to dedicate Unallocated Crown Land.

Comment:

The request seeks Council approval of sections Lot 165 (Reserve 9469) Deposited Plan 24311, Lot 168 on Deposited Plan 26070 and Lot 109 on Deposited Plan 23897 as indicated on the attachment, to be known as Lot 301-303 on Deposited Plan 405786, for the purpose of road widening.

Whilst part of the effected land is Part of the Town Common it is very small and on the extremity of the Reserve.

Consultation:

Roy McClymont, Chief Executive Officer

Statutory Environment:

Land Administration Act 1997 - Section 56

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That Council agrees to the taking of Land, being Lot 301-303 the subject of Deposited Plan 405786 contained in the Shire of Meekatharra, and to its's dedication as a road under section 56 of the Land Administration Act 1997.

CARRIED 5/0



23 June 2017
Our Ref: 100796

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	28 JUN 2017 REC'D
OFFICER.....	CDSM
Response/Action Req'd	4
Delegated To.....	

Dear Sir

DEDICATION OF PORTION OF LOT 165 (RESERVE 9469) ON DEPOSITED PLAN 240311, LOT 168 ON DEPOSITED PLAN 26070 AND LOT 109 ON DEPOSITED PLAN 238597 AS ROAD WIDENING (GREAT NORTHERN HIGHWAY, MEEKATHARRA)

Acting on behalf of Main Roads Western Australia I am preparing documentation for the acquisition and dedication of portions of Lot 165 (Reserve 9469) on Deposited Plan 240311, Lot 168 on Deposited Plan 26070 and Lot 109 on Deposited Plan 238597 as road widening for portion of Great Northern Highway, Meekatharra.

The road widenings have been shown as lots 301-303 on the copy of Deposited Plan 405785 accompanying this letter. The surveyed road boundaries generally encompass the existing road infrastructure and consider fence lines where they exist.

Our task is to contact land interests, land holders and relevant authorities, to advise them of the formal steps in the dedication process and to assure them that the project is in most instances just a formalisation of what is the existing situation on the ground. In addition we will prepare draft documentation for forwarding to Landgate to initiate the formal land rationalization process and advise when dedication has been completed.

The interests include Government Agencies, particularly the Department of Lands, Department of Mines, Local Government, mining interests and registered native title claimants, whilst landholders include lessees, vestees and freehold proprietors.

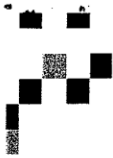
Heritage - It should be noted that this project is a land tenure project only. The object is to formalise the tenure under and adjacent to an existing formed road generally in accordance with existing fencing. Aboriginal Heritage issues are not affected in any way by the rationalisation of the tenure designation of the land containing the road formation. Furthermore as a matter of MRWA policy and practice any heritage queries would have been addressed at the construction planning stage of the road.

The rationalization and dedication of the road reserve by Main Roads will be in accordance with the following:-

- existing fencing not on the proposed boundaries may remain within the road reserve corridor although future fencing should be relocated to the new boundaries if practical.
- road dedication formalities should have no affect on the normal day to day activities on the land.

Perth Level 1, 2 Sabre Crescent, Jandakot WA 6164
PO Box 3526, Success WA 6964
Phone 08 6436 1599 Fax 08 6436 1500 Email info@mngsurvey.com.au
McMullen Nolan Group Pty Ltd ABN 90 009 363 311





- subject to the receipt of Local Authority resolutions and at the completion of formal action, the Hon Minister for Lands will proceed to acquire and dedicate the subject land as road reserve and amend adjacent properties accordingly.
- In parallel to this action, where necessary, roads that are no longer required will be closed and the land contained within them included in the adjacent properties.

This letter is to give you preliminary information on the actions proposed and to inform you that it is our intention to proceed to commence the formal land rationalisation process in the near future.

I hereby request Council resolution for the dedication and to comply with the Department of Lands statutory requirements please prepare your response in the following manner.

Council at its meeting of _____ 2017 concur to the taking of the land, being:

Lots 301-303, the subject of Deposited Plan 405785 contained within the Shire of Meekatharra, and to its dedication as road under Section 56 of the Land Administration Act 1997.

If you have any queries or comments as to this request or any other issue dealing with this matter could you please contact **MNG Attention: Rob Rhodes** either in writing or by phone.

Yours faithfully

Rob Rhodes
Project Manager

VERSION	AMENDMENT	AUTHORISED BY	DATE
<p>DRAFT ALL AREAS AND DIMENSIONS ARE SUBJECT TO FINAL SURVEY AND WAPC APPROVAL</p>			
<p>HELD BY LANDGATE IN DIGITAL FORMAT ONLY</p>			
<p>PRELIMINARY ONLY UNLOGGED VERSION SUBJECT TO LANDGATE AUDIT</p> <p>This version is subject to change without notice. It is not to be used for legal purposes. It is not to be used for legal purposes. It is not to be used for legal purposes.</p>			
<p>TYPE CROWN S.S.A. NO</p>			
<p>PURPOSE ACQUISITION</p>			
<p>PLAN OF</p>			
<p>ROAD WIDENINGS (LOTS 301, 302 AND 303)</p>			
<p>FORMER TENURE SEE FORMER TENURE TABLE</p>			
<p>LOCAL AUTHORITY SHIRE OF HEKATHARRA</p>			
<p>LOCALITY HEKATHARRA</p>			
<p>D.O.L. FILE</p>			
<p>FIELD RECORD N.A.</p>			
<p>SURVEYOR'S CERTIFICATE - REG 54</p> <p>I, Nigel J. Simpson hereby certify that this plan is accurate and is a correct representation of the (a) "survey, and/or (b) "calculations from measurements recorded in the field records, (c) "delete if inapplicable under taken for the purposes of this plan and that it complies with the relevant written laws in relation to which it is lodged.</p>			
<p>LICENSED SURVEYOR DATE</p>			
<p>DATE FEE PAID ASSESS NO.</p>			
<p>I.S.C.</p>			
<p>EXAMINED</p>			
<p>DATE</p>			
<p>WESTERN AUSTRALIAN PLANNING COMMISSION FILE EXEMPT FROM WAPC APPROVAL</p>			
<p>Delegated under S. 16 P&A Act 2005 DATE</p>			
<p>SUBJECT TO IN ORDER FOR DEALINGS</p>			
<p>FOR INSPECTOR OF PLANS AND SURVEYS DATE</p>			
<p>APPROVED REG26A (2)</p>			
<p>INSPECTOR OF PLANS AND SURVEYS DATE</p>			
<p>(S. 18 Licensed Surveyors Act 1999)</p>			
<p>Landgate</p>			
<p>DEPOSITED PLAN 405785 SHEET 01 OF 01 SHEETS VERSION 1</p>			

UNLOGGED VERSION

LOT 301, 302 & 303 TO BE ACQUIRED FOR A PUBLIC PURPOSE
ROAD WIDENING - GREAT NORTHERN HIGHWAY

UNLOGGED VERSION

INTERESTS AND NOTIFICATIONS

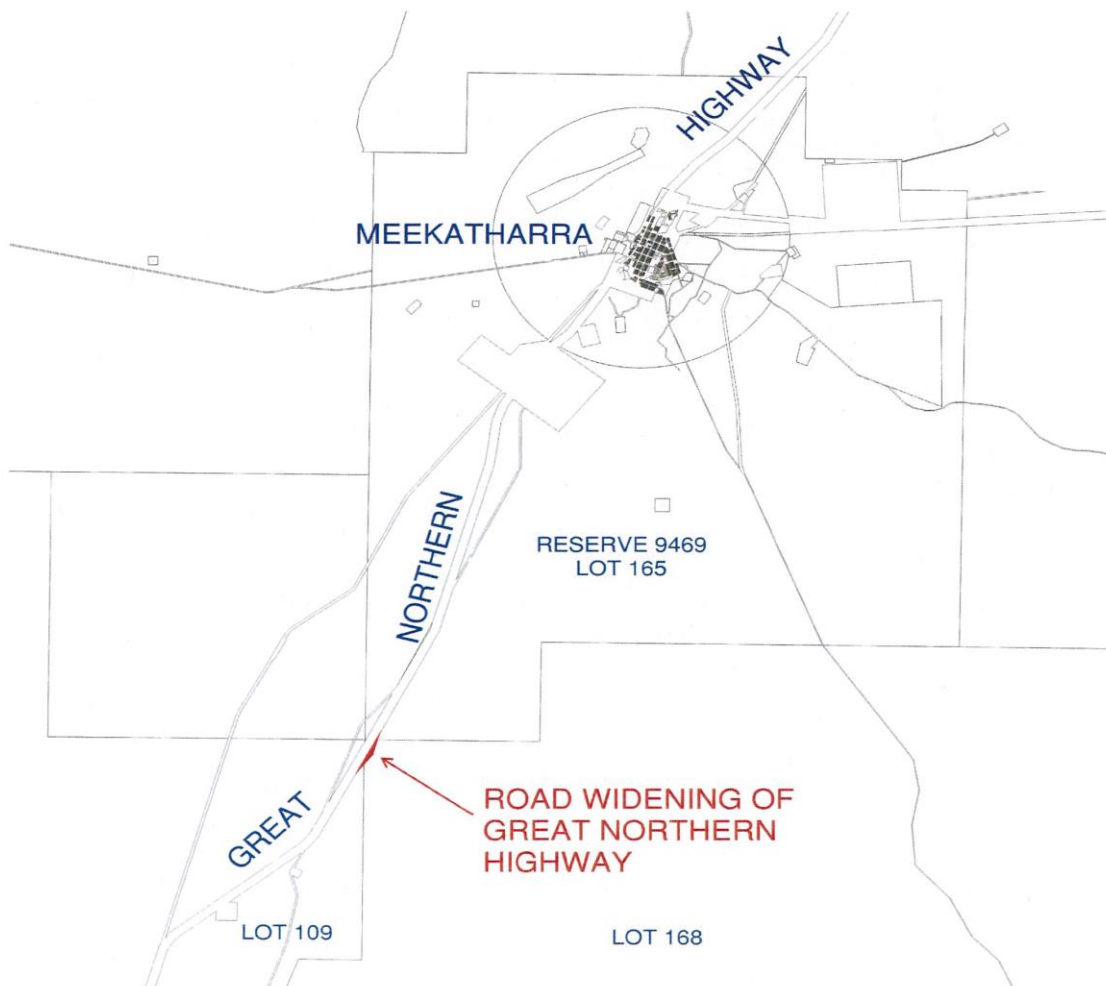
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
	NON-EXTINGUISHMENT OF NATIVE TITLE	SECTIONS 24KA AND 24B OF THE NATIVE TITLE ACT		LOTS 301, 302 AND 303		

FORMER TENURE TABLE

LOT	FORMER TENURE	ON PLAN / DIAGRAM	TITLE
301	PT LOT 109	DP 238597	LP3005-742
302	PT LOT 168	DP 24070	LR3072-561
303	PT LOT 165	DP 240311	LR3144-150

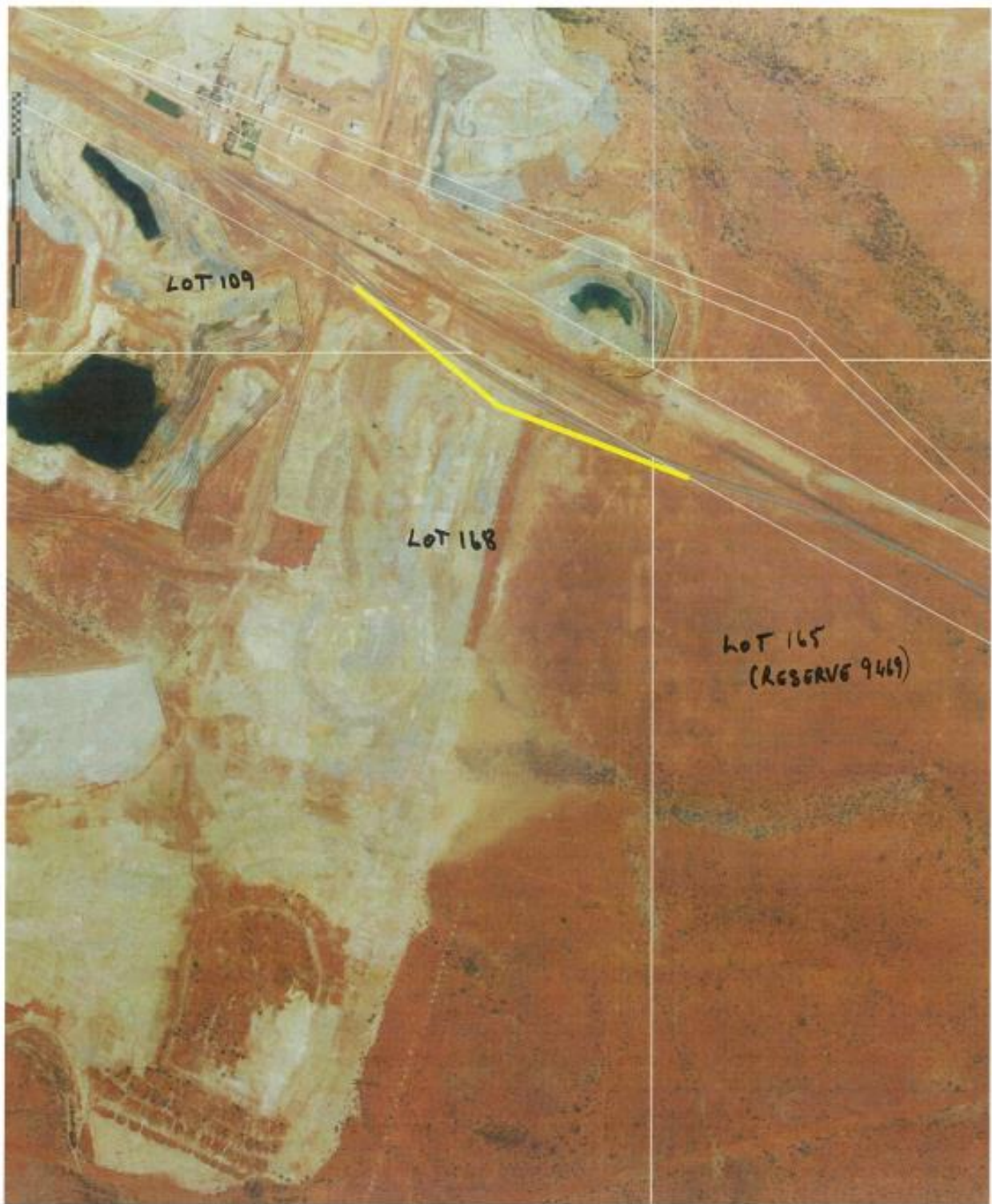


**LOCALITY PLAN - ROAD WIDENING GREAT NORTHERN HIGHWAY,
MEEKATHARRA, AS CONTAINED ON DEPOSITED PLAN 405785**



Perth Level 1, 2 Sabre Crescent, Jandakot WA 6164
PO Box 3526, Success WA 6964
Phone 08 6436 1599 Fax 08 6436 1500 Email info@mngsurvey.com.au
McMullen Nolan Group Pty Ltd ABN 90 009 363 311







MNG.

Active Layers

- Survey Data (M)
- LGA
- Environment (M)
- Council Infrastructure (M)
- Roads (M)
- Rivers (M)

Control Points

- Landgate
- State Roads M
- MRC

Title/Subject:	DEDICATION OF PORTION OF UNALLOCATED CROWN LAND GREAT NORTHERN HIGHWAY	
Agenda/Minute Number:	9.4.4	
Applicant:	Main Roads Western Australia	
File Ref:	ADM 0288	
Disclosure of Interest:	Nil	
Date of Report:	3 July 2017	
Author:	Geoffrey Carberry Community and Development Services Manager	
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
		 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is for Council to approve the dedication of Unallocated Crown Land for the use of Main Roads Western Australia for the widening of Great Northern Highway

Attachments:

Requesting letter

Background:

Main Roads Western Australia is required to seek approval from known stakeholders to dedicate Unallocated Crown Land.

Comment:

The request seeks Council approval of the section of Unallocated Crown Land indicated on the attachment to be known as Lot 304 on Deposited Plan 405786, for the purpose of road widening.

Whilst part of the effected land was previously a Railway Reserve there is no planned use for the land.

Consultation:

Roy McClymont, Chief Executive Officer

Statutory Environment:

Land Administration Act 1997 - Section 56

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

That Council agrees to the taking of Unallocated Crown Land, being Lot 304 on Deposited plan 405786 contained in the Shire of Meekatharra, and to its's dedication as a road under section 56 of the Land Administration Act 1997.

CARRIED 5/0



23 June 2017
Our Ref: 100796

Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	28 JUN 2017 REC'D
OFFICER	CDSM
Response/Action Req'd	Y
Delegated To.....	

Dear Sir

**DEDICATION OF PORTION OF UNALLOCATED CROWN LAND (UCL) AS ROAD WIDENING
(GREAT NORTHERN HIGHWAY, MEEKATHARRA)**

Acting on behalf of Main Roads Western Australia I am preparing documentation for the acquisition and dedication of portions of Unallocated Crown Land as road widening for portion of Great Northern Highway, Meekatharra.

The road widening has been shown as lot 304 on the copy of Deposited Plan 405786 accompanying this letter. The surveyed road boundaries generally encompass the existing road infrastructure and consider fence lines where they exist.

Our task is to contact land interests, land holders and relevant authorities, to advise them of the formal steps in the dedication process and to assure them that the project is in most instances just a formalisation of what is the existing situation on the ground. In addition we will prepare draft documentation for forwarding to Landgate to initiate the formal land rationalization process and advise when dedication has been completed.

The interests include Government Agencies, particularly the Department of Lands, Department of Mines, Local Government, mining interests and registered native title claimants, whilst landholders include lessees, vestees and freehold proprietors.

Heritage - It should be noted that this project is a land tenure project only. The object is to formalise the tenure under and adjacent to an existing formed road generally in accordance with existing fencing. Aboriginal Heritage issues are not affected in any way by the rationalisation of the tenure designation of the land containing the road formation. Furthermore as a matter of MRWA policy and practice any heritage queries would have been addressed at the construction planning stage of the road.

The rationalization and dedication of the road reserve by Main Roads will be in accordance with the following:-

- existing fencing not on the proposed boundaries may remain within the road reserve corridor although future fencing should be relocated to the new boundaries if practical.
- road dedication formalities should have no affect on the normal day to day activities on the land.
- subject to the receipt of Local Authority resolutions and at the completion of formal action, the Hon Minister for Lands will proceed to acquire and dedicate the subject land as road reserve and amend adjacent properties accordingly.

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McMullen Nolan Group Pty Ltd ABN 90 009 363 311





- In parallel to this action, where necessary, roads that are no longer required will be closed and the land contained within them included in the adjacent properties.

This letter is to give you preliminary information on the actions proposed and to inform you that it is our intention to proceed to commence the formal land rationalisation process in the near future.

I hereby request Council resolution for the dedication and to comply with the Department of Lands statutory requirements please prepare your response in the following manner.

Council at its meeting of _____ 2017 concur to the taking of the land, being:

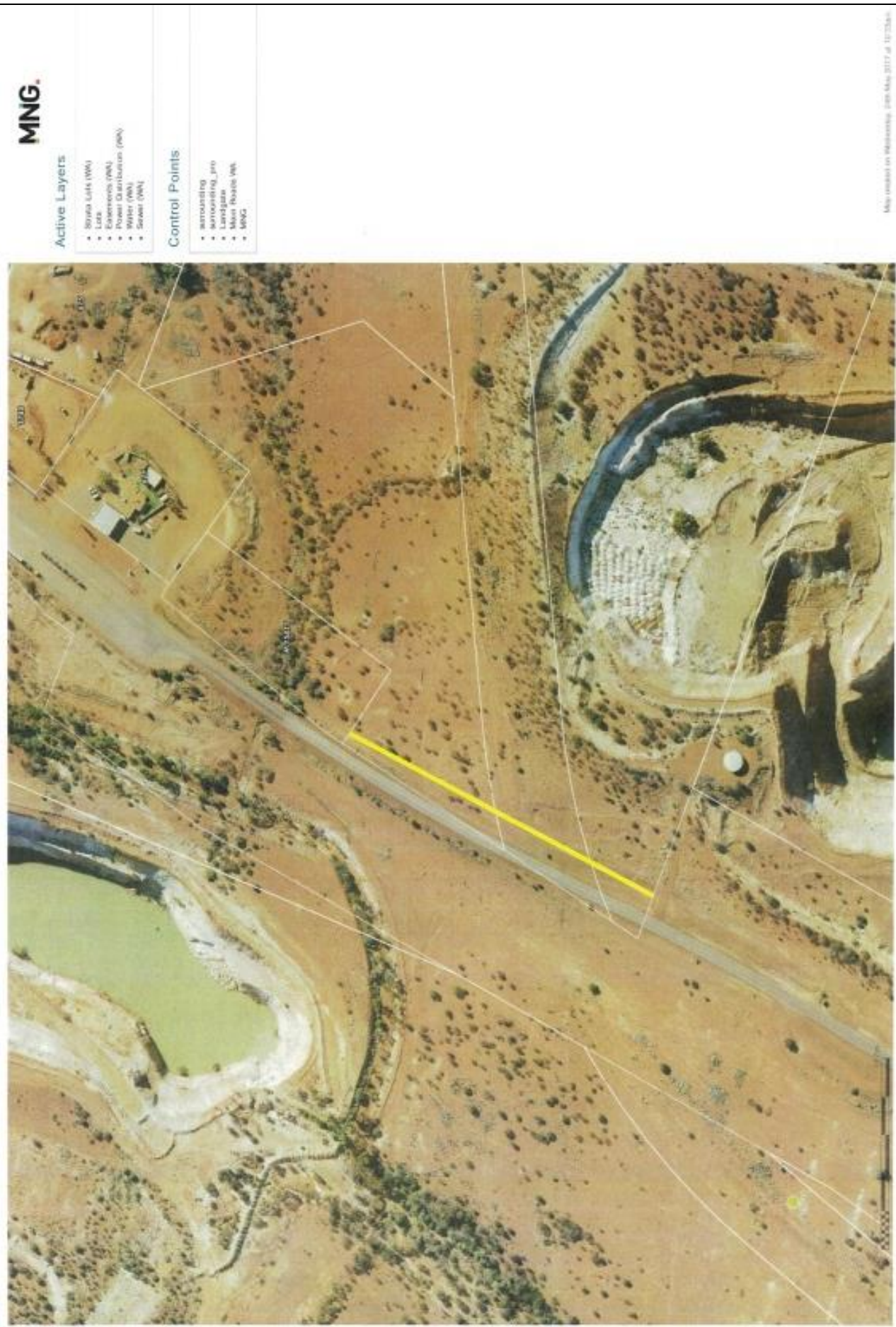
Lot 304, the subject of Deposited Plan 405786 contained within the Shire of Meekatharra, and to its dedication as road under Section 56 of the Land Administration Act 1997.

If you have any queries or comments as to this request or any other issue dealing with this matter could you please contact **MNG Attention: Rob Rhodes** either in writing or by phone.

Yours faithfully

Rob Rhodes
Project Manager





Title/Subject:	RENTAL AGREEMENT LOT 338 MAIN STREET MEEKATHARRA ABORIGINAL REFERENCE GROUP
Agenda/Minute Number:	9.4.5
Applicant:	Meekatharra Aboriginal Reference Group
File Ref:	A117
Disclosure of Interest:	Nil
Date of Report:	5 July 2017
Author:	Geoffrey Carberry Community and Development Services Manager



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

This item is for Council to consider entering into an additional non-exclusive rental agreement for use of Lot 338 Main St Meekatharra (Darrigan's House) by the Meekatharra Aboriginal Reference Group (MARG).

Attachments

Proposed Agreement.

Background:

Permission to use the premises has previously been granted to the Meekatharra Men's Group and the Remote Youth Leadership Development Corporation.

This building had been vacant prior to the September OCM where it was resolved

"That Council:

- 1) Agrees to enter into a Non Exclusive Use Rental Agreement with the Meekatharra Aboriginal Reference Group for the use of Lot 338 Main ST Meekatharra (Darrigan's House) on an "as is" basis for a period of Twenty Three (23) months at the rental value of one dollar per annum payable to the Shire of Meekatharra on demand.*
- 2) Council approves the Chief Executive Officer to sign the Rental Agreement on Councils behalf."*

Comment:

Whilst the agreement was signed in October 2015 with very little use being made of the facility until May 2017. This may have been the result of the Department rearrangements being planned by the State Government.

Since that time the facility has been used for meetings on a regular basis and is now seen as a central hub for indigenous community matters.

Whilst there has been a requirement to remind the tenant of their obligations to keep the yard in an appropriate state, the inside of the facility is very clean and tidy.

MARG have verbally requested a further agreement for the use of the property.

Council will need to decide if they are willing to allow this agreement under the Local Government (Functions and General) Regulations 1996 Reg. 30 or advertise its intention to lease the property to MARG, in which case, subject to submissions, a longer term could be offered. There has been no other interest in or requests to use the property over the past two years.

Consultation:

Roy McClymont - Chief Executive Officer

Rhonda Shay – Meekatharra Aboriginal Reference Group

Statutory Environment:

Local Government Act 1995 Section 3.58

Local Government (Functions and General) Regulations 1996 Reg. 30

Regulation 30 (2) (e) states “*A disposition of land is an exempt disposition if it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land.*”

Policy Implications:

Nil

Budget/Financial Implications:

Council has allocated \$2130 in the 2015/16 budget for the purpose of Darrigans House G/L 4152 – Operating Expenses

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That Council;

- 1) Agrees to enter into a Non Exclusive Use Rental Agreement with the Meekatharra Aboriginal Reference Group for the use of Lot 338 Main ST Meekatharra (Darrigan’s House) on an “as is” basis for a period of Twenty Three (23) months at the rental value of One dollar per annum payable to the Shire of Meekatharra on demand
- 2) Council approves the CEO to sign the Rental Agreement on Councils behalf

CARRIED 5/0

RENTAL AGREEMENT
LOT 388 MAIN STREET MEEKATHARRA
NON EXCLUSIVE USE

Between the Shire of Meekatharra (the Shire) and Meekatharra Aboriginal Reference Group (the Tenant)

The shire holds freehold title to Lot 388, Main Street Meekatharra (the Land)
Certificate of Title 1763/519

- PREMISES:** This agreement provides for non-exclusive use of the land including the building known as Darrigans House.
The premises is offered and taken on an 'as is' basis.
- RENT:** One dollar per annum payable by the Tenant to the Shire of Meekatharra on demand.
- UTILITIES:** The Shire will be responsible for the payment of all charges associated with water for the term of this agreement.
The Tenant shall pay all charges for electricity as billed to the Shire.
- TERM:** Twenty Three (23) months
Commencement Date: 1 / 9 / 2017
Expiry Date: 1 / 8 / 2019
- TERMINATION:** The Tenant may at any time terminate this agreement by giving the Shire one month's notice in writing.
The Shire may at any time terminate this agreement by giving the Tenant two months' notice in writing.
Should the building not be used for two consecutive months then the rental agreement shall be deemed to have been terminated.
- PERMITTED USE:** The Tenant shall use the premises for the sole purpose of conducting meetings.
- MAINTENANCE:** The Tenant shall carry out any minor maintenance and repairs at its expense. The Tenant shall report to the Shire any major maintenance requirements and the Shire shall take reasonable action to inspect and repair any such reports.
- CLEANLINESS:** The Tenant shall keep the Premises, including the street frontage areas, in a clean and tidy condition to the reasonable satisfaction of the Shire.
- SUB-LETTING:** The Tenant shall not sub-let any part of the Premises.
- IMPROVEMENTS:** Any improvements must have written consent from the Shire prior to being undertaken.
- SIGNAGE** Only signage approved in writing by the Shire will be displayed.

PREVAILING LOCAL GOVERNMENT LEGISLATION:

References: Local Government Act 1995 Section 3.58

Local Government (Functions and General) Regulations 1996 Reg. 30

Regulation 30 (2) (e) states "A disposition of land is an exempt disposition if it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land."

Signature of Shire Chief Executive Officer Date

Name of Shire Chief Executive Officer

Signature of the Tenant Date

Name of the Tenant

Title/Subject: **MEEKATHARRA MEMORIAL SWIMMING POOL
MANAGEMENT CONTRACT**

Agenda/Minute Number: 9.4.6

Applicant: Nil

File Ref: ADM109

Disclosure of Interest: Nil

Date of Report: 5 July 2017

Author: Geoff Carberry
Community Development and Services Manager


Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer


Signature Senior Officer

Summary/Matter for Consideration:

This report requests Council to consider the award Contract Aquatic Services the tender for the Management of Meekatharra Memorial Swimming Pool.

Attachments:

Tender Response

Background:

At the May 2017 Ordinary Council Meeting Council resolved:

“That Council approves the inviting of tenders for the provision of Meekatharra’s War Memorial Swimming Pool Management Services for a period of three (3) years with an three year extension option subject to Council approval, with the criteria for deciding the tenders being based on the following:

Price	55%
Capacity	45%
Total	100%”

Comment:

Only one response was received that being from Contract Aquatic Services (CAS), who currently have been managing the facility for the last six year.

Terms and condition in the tender reflected the current operation hours and processes.

The tender required a minimum opening from 1 November to 31 March with April being optional, at the discretion of the Shire. The days designated for closure in the Tender are Christmas Day and Good Friday if it falls within the season.

CAS have offered

- a base price of \$98,000 exc GST for the Season
- \$1000 per turnover, for out of season turnovers (\$5,000 total)

They have requested three variations

-
- 1) The turnover costs are included in the overall contract, for which they are willing to increase the rental cost of the housing from \$75.00 to \$100.00 per week.*

This has no overall effect on the contract price but does simplify accounting practises for the applicant, but gives a greater return to the Shire on the Regan St unit.

- 2) They are requesting that the facility be closed on Christmas Eve, Christmas Day and Boxing Day to allow staff to have Christmas with their family.*

They are willing to open on these days for a fee of \$1000 per day should weather conditions require the facility to be open. The choice to open is that of the Shire.

A three day closure is not ideal however it would give the contractor a short break mid-season from working 7 days a week.

Even if the Shire required to facility to be open on these days the overall cost is within the adopted budget.

- 3) The tender allowed for a 10 hours per month component to meet any additional requirements such as swimming lessons or school carnivals. CAS felt this would not give the Shire a cost benefit and have offered to do any additional hours at \$50.00 exc GST per hour when and if required.*

CAS has been a reliable and open supplier, meeting all requirements of the current contract. They have carried out facility improvements such as painting the kiosk at their own cost and continue to be proactive in building a better facility and service to the community. They have shown continual improvement in the results of the inspections carried out by Royal Life Saving Society.

They have a proven ability to operate the facility to a high standard.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Health (Aquatic Facilities) Regulations 2007
Code of Practice

Policy Implications:

Nil

Budget/Financial Implications:

The offered price falls within the adopted budgeted costs for the pool management.

Strategic Implications:

Strategic Plan 2012 – 2022

Governance – Culture of continual improvement and innovation – Ensure effective systems are in place to monitor and improve performance

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

- 1. That Council accepts Contract Aquatic Services tender and enter into a contract to manage the Meekatharra Swimming Pool in accordance with the terms and conditions as presented in the tender documents including variations for a term of three years. With an further option of three years should both parties agree.**
- 2. That Council authorise affixing of the common seal to the Pool Management Contract.**

CARRIED 5/0

ORIGINAL



CAS/SOMK/TDR/2017

Shire of Meekatharra Pool Tender 2017 & Tender Attachments

Contract Aquatic Services
June 2017



Commercial - in - Confidence



Client: Shire of Meekatharra
Location: Swimming Pool
Closing Date: 03 July 2017
File Reference: CAS/SOMK/TDR/2017
Compiled: Mat Mildwaters
Approved: Mat Mildwaters

CAS/SOMK/TDR/2017

Tender Contractor Information/Attachments

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Organisation Structure

Contract Aquatic Services (CAS) was established in 1998 as an external contractor to the leisure / aquatic industry, primarily managing local government aquatic centres. We are a more diversified business today, operating in the core areas of asset management, asset maintenance, consultancy, event management and staff solutions.

Our main business concern remains the management and operation of regional local government aquatic centres (asset management). In 2016 / 2017 we operated 11 community facilities throughout Western Australia (one of which was The Meekatharra Swimming Pool), providing a safe and enjoyable aquatic environment for our communities.

CAS has been constructed in a way we can offer real benefits for the communities in which we operate. **The majority of CAS profits are donated back to our communities** via swimming pool works, extended startup and shutdown periods, murals, projects, community events, additional staffing of community events, compliance, community programming and equipment to name a few. We grew up in regional WA and are passionate about bringing benefits and enjoyment to our regional communities. We do not put profit before service under any circumstances. No travel and accommodation expenses, no expensive Perth workshops or business premises to work their way into the end service / price result. We live in regional WA and enjoy the country life and our communities.

CAS staff are amongst the best in the regional area. Each community has different demands / needs and staff are selected to offer the best level of service and enjoyment at the swimming pool for each local community. Examples of such considerations can include demands in areas such as maintenance skills (adding direct value to our Shire center's), cleaning, PR / political skills (especially in our multicultural towns), and especially the ability to bond with the local youth which tend to be the majority pool users at most regional centers.

CAS resources / skills have been greatly enhanced over the past few years to include a large number of equipment / machinery and also programming items such as swimming pool inflatables, bouncy castles, DJ sound systems to name a few. CAS regularly utilises this equipment and provides staff at its contracted centres free of charge as a bit of community goodwill.

CAS expertise, resources and skill set extends beyond operational procedures for the day to day running of aquatic centres, into areas that provide real benefits for the local communities in which we operate. Many of these skills and resources are provided at no charge to our local Shires / Communities. We have an invested interest in making our workplace fun, professional and beneficial to the communities in which we operate, and enjoy donating such items / programming skills back into the local community.

CAS regularly provides our specialist services at heavily discounted costs / rates (if any, much is done no charge) in areas of problem solving and maintenance outside of our contract obligations to ensure our centres are running to their best potential. This also ensures the financial interests of our communities and Shires are optimized to get the most out of their swimming pool budget.

Referees

Contract Aquatic Services has successfully managed many regional aquatic centres over recent years. The most recent regional pools managed under a contract agreement by CAS were Beverley, Brookton, Quairading, Williams, Mount Magnet, Pingelly, Wyalkatchem, Dowerin, Cunderdin, and Boddington Swimming Pools.

We have also successfully operated the Meekatharra Swimming Pool for the last 6 years.

Tenderer's Resources

Skills

Swimming Pool / Aquatic Centre management (All aspects)

Quality staff sourcing, training and development

Structural Concrete Repairs and all concrete applications including rendering

Expansion Joints / Water sealing

Basin repairs / resurfacing

Installation / refurbishment / servicing & advanced maintenance on all plant components

Electrical trade skills & Qualifications

Plant & Equipment

Motor Vehicles	6
Tools / Equipment / Machinery	>\$100, 000
Inflatable pool toys / bouncy castles / DJ equipment	>\$80, 000
Chemicals (for quick distribution / emergencies)	>\$6, 000

Staff / Personnel

Permanent Staff (on site)	11
Casual Staff (relief / programming & inflatables)	6

Demonstrated Understanding (Legislative Compliance)

CAS has been at the forefront of legislative compliance in the regional area. We utilize the RLSSWA / LGIS audit system and then use this report to make centre improvements and boost compliance scores. CAS labour in terms of compliance works is mostly free of charge. This is another way we add value to our Shires budget.

The Meekatharra Swimming Pool has seen a large number of changes over the last 6 years to ensure compliance with relevant authorities has been to a very high standard. This has included Major capital works at substantial discounts (for example the installation of the chlorine gas detection / shut down system, and the texture coating and compliance markings of swimming pool pediments). Other changes have included various fabrication and implementation of compliance documents including the swimming pool operations manual and internal CAS OHS policies and procedures.

Our last 4 audits achieved compliance scores in excess of 95%. As previously mentioned, most of this has been achieved at minimal expense to our shires, as we undertake most compliance capital works (labour) free of charge.

At the completion of the 2016 2017 swimming pool season CAS also organised a voluntary meeting with WORKSAFE and LGIS on site at the Boddington Swimming Pool to take our compliance next level. There will be many upgrades well ahead of industry practice / requirements put in place for the up and coming swimming pool season, especially procedures and practices concerning the use of swimming pool inflatables and / or fixtures.

Without CAS help at this point it seems almost certain the Meekatharra swimming pool / Shire will lose the ability to use its swimming pool inflatable located on site regardless of personnel availability to supervise its use in town. All inflatable devices must now be engineer improved and inspected on an annual basis and we will include the Meekatharra inflatable with our own when we engage the services of an engineer in august.

Demonstrated Understanding (Service Levels)

Service levels for management of regional aquatic centres by Contract Aquatic Services has been unmatched. Not only do we provide a high level of experience and quality of service we also invest the majority of our profits back into the communities we operate. Contract Aquatic was set up first and foremost to service the regional aquatic industry of WA which had been heavily neglected.

We invest into our communities with donations via way of murals, heavily discounted capital works, training of local lifeguards, community events, additional staff for community events, resources for community events, compliance works, any reporting requirements that our Shires may reasonably request, heavily discounted (group discounted) arrangements for pool equipment such as cleaners, gas equipment / chemicals etc in which we do NOT mark up for profit, free start up period of over a month in which myself and other staff are undertaking maintenance and adding value to our centres to name a few.

Our staff are also amongst some of the best in the regional area. They are experienced, motivated, and most importantly have the community at heart first and foremost. Our staff socialize well with the community they operate, and especially the local youth who tend to be our majority pool users.

We also have an unmatched support network with internal forums and support on a daily basis for absolutely any challenge that may present itself. We are a support network located in regional western Australia (not in the city) for quick solutions to absolutely any problems that can arise at a regional aquatic facility.

Demonstrated Understanding (Risk / Emergency Management, First Aid)

Contract Aquatic Services and its staff are extremely competent in risk management, emergency management, and first aid policies and procedures including reporting and problem resolution.

These days these tend to be included in the RLSSWA compliance report in which we are achieving very high scores (last 4 audits have been in excess of 95%). We do however, as contractors, have to answer to our insurers with a higher level of risk management than this report. We also recently called a voluntary meeting with WORKSAFE to take our regional centres risk management next level.

We have never had a major emergency in over 120 successful regional pool seasons.

Examples of Contract Aquatic procedures are attached at the end of this tender.

Relevant Experience

CAS has been successfully managing regional swimming pools across WA for over a decade. CAS has also operated the Meekatharra Swimming Pool for the last 6 years.

CAS experience in its Services / Products exceed successful aquatic centre management to include: JSA, OHS, MSDS, and emergency documentation, Advanced reporting and budget allocation, Community programming procedures, Operational procedure documentation, Centre audits ensuring compliance with governing authorities, and a wide array of maintenance skills relevant to enhancing aquatic facility appearance and functionality to name a few.

Key Personnel

All CAS staff are well equipped and trained to deliver on any contract commitments for the operation of the Meekatharra Swimming Pool.

CAS staff are not only appropriately accredited and qualified, they have also been specifically sourced and trained to excel in a regional swimming pool environment. Regional pools demand a hands-on approach by motivated and skilled individuals and we have spent the best part of a decade ensuring our staff are second to none in delivering in areas such as the day to day operations of regional centres, public relations, safety, to name a few.

Most of our staff are also trade qualified, or possess good maintenance skills at the least ensuring not only that our centres look the best, but also that our Shires budget achieves the most possible.

As part of the contract agreement with Contract Aquatic Services our Shires also receive free consultation and support from Director Mat Mildwaters.

The intended manager for fulfillment of a contract agreement with Contract Aquatic for the Meekatharra Swimming Pool is Ashley Blake. Ashley's position with Contract Aquatic is "leading hand" and has been given the opportunity to work in the Pilbarra region with the intention of further improving our level of service for our Shires / communities located in the area. Ashley has become one of the best industry managers in regional Western Australia.

We intend to locate and train one reliable individual for lifeguard services on a fortnightly basis for the towns of Meekatharra and nearby Mt Magnet. This will be subject to local interest / availability. We would love to give the Meekatharra youth access to swimming pool inflatable / party events on a fortnightly basis over the swimming pool season.

KEY PERSONNEL:

Mat Mildwaters: Director - Contract Aquatic Services

- *120+ successful regional swimming pool seasons
- *Extensive industry trade skills, often available @ no charge to our contracted Shires
- *Free consultation and advice to ensure the pool is at its best, both present and future
- *Instant breakdown / maintenance emergency support, often @ no charge

Ashley Blake: Leading Hand – Contract Aquatic Services, Principle representative for the management of the Meekatharra Swimming Pool

- *5+ years of regional swimming pool management to a very high standard
- *High level of maintenance skills relevant to regional swimming pools
- *Responsible for the off-season turnover program and can assist with breakdown support.

Local Lifeguard: Subject to interest / availability

Price Schedule (Detailed Price Schedule)

CAS tender price offer is as follows:

\$ 107800.00 per season (GST Inclusive)

Centre Open hours offered at this price

Monday – Friday: 12pm – 6pm (General access), 6pm – 7pm (Adult lap swimming)

Saturday: 11am – 6pm (General access)

Sunday: 11am – 6pm (General access)

Centre hours may be changed as long as they do not include splits

Pool to be closed Xmas eve, Xmas day, Boxing day unless option (O1) is exercised at an additional cost to Council

Season extensions / Optional opening hrs:

(O2) April season extensions are at Shire request and if requested by the Meekatharra Shire are mandatory. Charges by the contractor to council will be Pro rata on the contract fee for the April dates requested.

Non April season extensions are upon agreement between both the contractor and the Meekatharra Shire and charged as agreed upon at the time.

(O1) Xmas opening: The opening of the Meekatharra Swimming Pool over Xmas eve, Xmas day, Boxing day will remain the decision and authority of council on an annual basis subject to weather and demand. These three days over the Xmas period if requested by the Meekatharra Shire shall incur an additional charge of \$1000.00 per day (\$3000.00 total). Put simply one of Contract Aquatics staff members must give up Xmas with their family to fulfill this request and will likely include further travel expenses, higher stresses on staff availability and also additional monetary compensation for Contract Aquatic Staff. Again we do not wish to charge the Meekatharra shire on a "worst case scenario" basis in the tender fee so would like to leave this up to council each year of the contract.

Additional hours (additional to normal weekly advertised centre open hours):

\$ 55.00 per hour (GST Inclusive)

This caters for additional programs (such as swimming lessons, swim carnivals or any other as requested by the Shire) that demand additional opening hours to those advertised as the normal centre open hours.

We must keep this in black and white so we can be completely transparent in all costings to council. Basically, a "10 hr compounded" monthly allowance for extra opening hrs as per councils tender documents would incur a "worst case scenario" charge from Contract Aquatic in the tender price submitted. We do not wish to do this to council as this poses a potential waste of council funds if these additional hours are not utilised. All additional opening hrs to the standard opening hours are therefore at the cost of \$55.00 per hr as mentioned. There will be a number of hours we will donate to the local community no doubt however this has to remain our own agenda.

Start up and shutdown periods are free of charge.

This includes an extended start up period in which Contract Aquatic will undergo basic maintenance items as required. It also includes preparation of the water bodies for testing before opening.



Accommodation:

Provided by the Meekatharra Shire for the contract period at a subsidized rental amount of \$75.00 per week. We will be happy to allow the Meekatharra Shire to use these premises and our furnishings during the swimming pool off season should we not be utilizing them.

Off Season turnover program:

\$1000.00 per visit (from May 1st to September 1st, 5 site visits total).

We would love to include this in the contract as part of the contract fee if the Meekatharra Shire agrees. Previously these were completed on a PO system. We will offer an attractive financial incentive to increase the rental premises amount to \$100 per week should the Meekatharra Shire agree to do so.

Note: CAS Tender Price Schedule supercedes the price schedule above (3.4.3)



Value Added:

- Free labour offered on most compliance works / tasks**
- Free annual report on swimming pool operations including budget recommendations**
- Free start up period works (5 weeks shared between our centres)**
- Free shutdown for the offseason**
- Heavily discounted off season turnover programs (Off season turnovers are now an industry requirement of the Health act). We do not charge for travel and accommodation as we are located in the wheat belt!**
- Access to Contract Aquatics large resource pool. Includes specialized equipment, repair resources, tools, community equipment.**
- Regular access to community events and all associated cost / demands such as additional staff and resources**
- Free use of all Contract Aquatic Services programs for the community including swim challenges such as the "Swim the Bite" challenge.**
- Heavily discounted rates on all centre capital works within our capabilities during the off season**
- Organized group discounts (at no profit markup) for equipment and resources**
- Free advice and consult with Director Mat Mildwaters (Over 120 successful regional swimming pool seasons) at any reasonable request by the Shire.**
- We have the best staff in the regional area of Western Australia, with an unmatched support / training network located right here! Our sole interest is servicing this area and its communities.**



PART 3

COMPLETE AND RETURN THIS PART

3 TENDERER'S OFFER

3.1 OFFER FORM

The Chief Executive Officer
Shire of Meekatharra
54 Main Street (PO Box 129)
MEEKATHARRA WA 6642

I/We CIVISSTRUCT AUSTRALIA PTY LTD T/A CONTRACT AQUATIC SERVICES
(BLOCK LETTERS)

of 45 STREET STREET, BUSSETON, W.A, 6280
(ADDRESS)

ABN/GST Status 64 123 231 363

ACN (if any) 123 231 363

Telephone No: 0428 498 304

Facsimile No: N/A

E-mail (if any): contractaquatic@gmail.com

In response to RFT: 16/17-02 - Meekatharra Aquatic Centre Management Contract

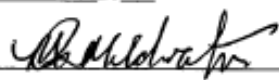
I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Dated this 21st day of JUNE 2017

Signature of authorised signatory of Tenderer: 

Name of authorised signatory (BLOCK LETTERS): MAT MILDWATERS

Position: DIRECTOR

Address: 45 STREET STREET, BUSSETON, W.A, 6280

Witness Signature: 

Name of witness: (BLOCK LETTERS): ASHLEY BLAKE

Address: 50 MURPHY ST, QUAIRADING, WA, 6383

PART 3**COMPLETE AND RETURN THIS PART****3.2 TENDERER'S RESPONSE**

The following checklist has been provided to assist you with your submission. Where it is necessary to provide additional information please ensure that all documents are clearly marked with the relevant attachment title to assist the evaluation panel with their assessment.

(NOTE: All pages within Part 3 are to be completed and returned to the Principal as they form part of your Tender submission).

3.2.1 ORGANISATIONAL PROFILE

Attach a copy of your organisation structure and provide background information on your company and label it "Organisation Structure".	"Organisation Structure"	Tick if attached <input checked="" type="checkbox"/>
If companies are involved, attach their current ASC company extracts search including latest annual return and label it "ASC Company Extracts".	"ASC Company Extracts"	Tick if attached <input type="checkbox"/>

3.2.2 REFEREES

Attach details of your referees, and label it "Referees". You should give examples of work provided for your referees where possible.	"Referees"	Tick if attached <input checked="" type="checkbox"/>
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3.2.3 AGENTS

Are you acting as an agent for another party?	Yes / <u>No</u>	
If Yes, attach details (including name and address) of your principal and label it "Agents".	"Agents"	Tick if attached <input type="checkbox"/>

3.2.4 TRUSTS

Are you acting as a trustee of a trust?	Yes / <u>No</u>	
If Yes, in an attachment labelled "Trusts": (a) give the name of the trust and include a copy of the trust deed (and any related documents); and (b) if there is no trust deed, provide the names and addresses of beneficiaries.	"Trusts"	Tick if attached <input type="checkbox"/>

3.2.5 SUBCONTRACTORS

Do you intend to subcontract any of the Requirements?	Yes / <u>No</u>	
If Yes, in an attachment labelled "Subcontractors" provide details of the subcontractor(s) including: (a) the name, address and the number of people employed; and (b) the Requirements that will be subcontracted.	"Subcontractors"	Tick if attached <input type="checkbox"/>

PART 3**COMPLETE AND RETURN THIS PART****3.2.6 CONFLICTS OF INTEREST**

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / <u>No</u>	
If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it "Conflicts of Interest".	"Conflicts of Interest"	Tick if attached <input type="checkbox"/>

3.2.7 INSURANCE COVERAGE

The insurance requirements for this Request are stipulated in the Special Conditions. Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled "Insurance Coverage". A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.				"Insurance Coverage"	Tick if attached <input type="checkbox"/>
Type	Insurer – Broker	Policy Number	Value (\$)	Expiry Date	
Public Liability	SAFEGUARD	FULL POLICY	20 000 000	20/07/17	
Workers Compensation	SAFEGUARD	NUMBERS & DETAILS PROVIDED	TBA		
Professional Indemnity	SAFEGUARD	BEFORE CONTRACT			

SIGNING

PART 3**COMPLETE AND RETURN THIS PART****3.3 SELECTION CRITERIA****3.3.1 COMPLIANCE CRITERIA**

Please select with a yes or no whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
(a) Compliance with the Specification contained in the Request.	Yes / No
(b) Compliance with the Conditions of Tendering this Request.	Yes / No
(c) Compliance with attendance at any mandatory tender briefing or site inspection.	Yes / No
(d) Compliance with the Quality Assurance requirement for this Request.	Yes / No
(e) Compliance with the Delivery Date.	Yes / No
(f) Compliance with and completion of the Price Schedule.	Yes / No

3.3.2 QUALITATIVE CRITERIA

Before responding to the following qualitative criteria, Tenderers must note the following:

- All information relevant to your answers to each criterion are to be contained within your Tender;
- Tenderers are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- Tenderers are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- Tenderers are to address each issue outlined within a qualitative criterion.

<p>A) Relevant Experience and Qualifications Describe your experience in completing / supplying similar Requirements. Tenderers must, as a minimum, address the following information in an attachment and label it "Relevant Experience and Qualifications":</p> <ul style="list-style-type: none"> (a) Provide details of previous experience of managing an aquatic centre; (b) Provide scope of the Tenderer's involvement including details of outcomes; (c) Provide details of issues that arose during the work and how these were managed; (d) Demonstrate sound judgement and discretion; (e) Demonstrate an understanding of the scope of work; (f) Provide proof of the required qualifications to carry out the duties. (g) Demonstrate a willingness to work with community groups to achieve positive outcomes; (h) Demonstrate an ability to build working relationships; 	<p>"Relevant Experience and Qualifications"</p>
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3.4 PRICE INFORMATION

Tenderers **must** complete the following "Price Schedule". Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

PART 3 COMPLETE AND RETURN THIS PART

3.4.1 DISCOUNTS

Are you prepared to allow a discount for prompt settlement of accounts?	Yes / <u>No</u>
If you are offering different discounts for different periods, or other discounts such as volume discounts, detail them in an attachment labelled "Discounts".	<div style="display: flex; justify-content: space-between;"> <div>"Discounts"</div> <div> Tick if attached <input type="checkbox"/> </div> </div>

3.4.2 PRICE BASIS

Are you prepared to offer a fixed price?	Yes / <u>No</u>
If No, please indicate how your proposed price variation mechanism differs from the one outlined above. Supply details and label it "Price Variation Mechanism".	<div style="display: flex; justify-content: space-between;"> <div>"Price Variation Mechanism"</div> <div> Tick if attached <input type="checkbox"/> </div> </div>

3.4.3 PRICE SCHEDULE

Line No	Service Description	Tender Unit	Price Tendered (ex GST)	GST Component	Price Tendered (inc GST)
<u>1</u>	Provision of items listed as Essential Requirements	per annum / season	\$98000.00	\$9800	
2	Provision of one (1) additional staff member for one (1) week in Six (6) [Optional Requirement No. 1]	per annum / season	N/A. - SEE V ² BELOW		
3	Provision of two (2) Community BBQ's [Optional Requirement No. 2]	per annum / season	DONATED / NO CHARGE		
4	Other programs to make the Pool "Special" [Optional Requirement No. 3]	per annum / season	ADDITIONAL OPENING HAS ON WEEKENDS = \$50.00 PER HR		
<u>5</u>	PLEASE SEE PRICE SCHEDULE IN ATTACHMENTS FOR FULL DETAILS.	Totals	\$98000.00	\$9800	\$107800.00

- V¹ ⊗ TENDER DOCUMENTS ERROR #1: THE SWIMMING POOL SEASON IS CURRENTLY OCT¹ST - MAR³¹ST (NOT APRIL AS MENTIONED). THE OPTIONAL SEASON EXTENSION IS FOR THE MONTH OF APRIL.
- TENDER PRICE ABOVE IS FOR OCT¹ST - MAR³¹ST AND EXCLUDES XMAS EVE, XMAS DAY, BOXING DAY ONLY. THESE ARE ALSO OFFERED AS AND "OPTIONAL EXTRA" ON A SEASONAL BASIS SUBJECT TO WEATHER AND SHIRE APPROVAL AT A PRICE OF \$3000 EACH SEASON. (\$1000 PER DAY XMAS, BOXING, XMAS EVE)
- V² IT IS CAS INTENTIONS TO SOURCE A LOCAL TO LIFEGUARD TOWNS ON A REGULAR BASIS. THIS IS INCLUDED IN LINE 1 (NO ADDITIONAL CHARGE) BUT SUBJECT TO LOCAL AVAILABILITY



9.5 HEALTH BUILDING AND TOWN PLANNING

Nil

9.6 WORKS AND SERVICE

Title/Subject:	MT CLERE ROAD – HEAVY HAULAGE
Agenda/Minute Number:	9.6.1
Applicant:	International Logistics Pty Ltd/Patience Bulk Haulage
File Ref:	RD 001
Disclosure of Interest:	Nil
Date of Report:	20 June 2017
Author:	Roy McClymont Chief Executive Officer



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

Council may consider a further request from International Logistics Pty Ltd/Patience Bulk Haulage Pty Ltd who intend to transport talk ore from their mine site at Seabrook Mine. The haul route will traverse Mt Clere Road and Trillbar Road.

Attachments:

Seabrook Talc Operational Plan - Patience Bulk Haulage

Background:

Patience Bulk Haulage has a history of hauling bulk talc out of the Seabrook Mine.

There have been minimal problems with these programs in the past and Patience have been cooperative in terms of preserving the integrity of the road during haulage programs.

On 24 June 2017 Council resolved:

“That Council requires the following conditions to be met for the Seabrook mine haul project:

- *All ore trucks (loaded and empty) are to restrict their speed to a maximum of 60 kmh*
- *A minimum of one semi water truck with a capacity of 25,000 to 30,000 litres to water the haul route on days that their road trains are running, and as required otherwise. Watering should concentrate on maintaining the integrity of the road with a focus, as required, on sections that are more susceptible to damage.*
- *International Logistics Pty Ltd to provide a suitable grader, roller and additional water truck along with competent operators to maintain the road to a satisfactory strict standard as required by Council and as instructed by Council’s Works and Services Manager. This equipment and operators must be available within 7 days of notice being provided by the Shire to undertake road maintenance.*

-
- *International Logistics Pty Ltd is permitted to use Council water facilities except when required for Council use.*
 - *International Logistics Pty Ltd is to provide pumps and generators to supply sufficient water for the purpose and to the satisfaction of the Shire. Three phase submersible pumps should be used with a maximum capacity of up to 15 tonnes per hour. The Shire recommends Grundfos KRC SP14-8A or similar.*
 - *The Shire will monitor the condition of the road and may, if necessary, require International Logistics Pty Ltd to increase maintenance operations, including but not limited to, the provision of additional water trucks for watering the road*
 - *Signs stating words to effect of "Warning; Road Trains travelling at 60 kmh over next 120 kms" are to be placed at the start of the haul section at both ends of the haul route on Mt Clere Road.*
 - *The Shire will require a bond to be paid to cover the Shires costs in the event that International Logistics Pty Ltd ceases operations and leaves the road or part of the road in a condition that is substandard. The bond amount will be \$400,000."*

In the recent past Council has requested bonds from Mining companies intending to haul on Ashburton Downs Road:

Council considered a similar request from Horseshoe Manganese Pty Ltd late last year. The haulage task in that case was to haul over 64 kilometres of Ashburton Downs Road as below;

- A Trial of 10,000 tonnes over about 3 weeks starting mid December 2016 or January 2017. (this equates to about 5 loaded road trains per day over 21 days)
- The main project of 25,000 to 30,000 tonnes starting February/March 2017 (this equates to about 290 loaded road train movements)

The bond amount requested of Horseshoe Manganese Pty Ltd was \$812,500 which was calculated based on half the estimated cost to reform and resheet the haul route (at \$25,000 per kilometre over 65 kilometres).

Horseshoe Manganese were required to provide a minimum of two semi water trucks and to spray a minimum of 600,000 litres of water per day.

The Aragon haul task was for 180,000 tonnes out of Horseshoe and 200,000 tonnes out of Harmony equating to about 2,400 loaded triple road trains from Horseshoe and 2,670 from Harmony. The Horseshoe haul distance is 35.7 kilometres on Council roads and the Harmony distance is about 61 kilometres on Council Roads.

Based on the formula used to establish the bond amount for Horseshoe Manganese Pty Ltd (but disregarding the significantly larger tonnages from Aragon) the following bonds were applied for the Aragon Resources haul plans;

Horseshoe to Fortnum excluding the Fortnum Gold Access Road: 19 kms = \$240,000

Harmony Mine to Fortnum excluding the Fortnum Gold Access Road and Harmony Access: 44 kms = \$550,000

The programs will be hauled using triple road trains with dual drive prime movers. Three trailers 39.5m long hauling 75 tonnes of ore per trip.

The Horseshoe haul program was originally scheduled for 2,100 tonnes per day which equates to 28 loaded truck movements per day (56 total trips). However Aragon advise that this has been reviewed and will now be run using 2 roads trains doing 5 to 6 loads per day This equates to 12 loaded truck movements per day or 24 total trips.

The formula for calculating bonds appears to need a higher level of sophistication to cover the varying haul programs. Volume and load frequency are important factors.

The Patience haulage program is very small and low frequency by comparison. Clearly the risk of damage to the road structure is relatively low.

The haul task for the Seabrook Talc program is for 9 loaded road trains per week. This equates to roughly a quarter of the Horseshoe Manganese Pty Ltd program and just 1/10th of the Westgold Horseshoe program. The Seabrook program does however cover a much longer section of Shire road.

The Seabrook haul is over the Shires Mt Clere Road (~120kms) and Trillbar Road (~25 kms)
Using the previous formula would give the following; $145 \text{ kms} \times \$12,500 = \$1,812,500$

Applying the above fractions to the current equation gives figures of $\frac{1}{4}$ of $\$1,812,500 = \$453,125$ and $\frac{1}{10}$ of $\$1,812,500 = \$181,250$.

On Wednesday 5th July 2017 the Shire President, CEO and Acting Works and Services Manager met with Robert Camarda, Three Oceans Maritime and Anthony Bakranich, Patience Bulk Haulage.

The Seabrook Mine is owned by a family company based in Italy.

Mr Camarda and Bakranich are understanding of the Shires request and our desire to maintain the road in good condition. However they do not have any knowledge of road maintenance and have asked if the Shire could consider undertaking any required maintenance and charging a per tonne/kilometre fee to cover the maintenance costs. They also request that such a fee would be charged in lieu of a bond.

Comment:

The Shire does not have any internal capacity to maintain the haul route.

So it is likely that, if the Shire undertakes the maintenance task, it will need to hire contractors to do any required work.

Staff will undertake further research and calculations however the following is provided as a starting point. This information has been provided to Mr Camarda for his consideration.

Clearly the above calculation put this work above the tender threshold of \$150,000. However, Council has its own panel tender in place for plant hire and there is also the WALGA Preferred Supplier system available.

Provision of one semi water cart – wet hire:

Est cost per hour; \$160 Work on 12 hour days. = $\$1,920/\text{day}$ – but say $\$2,000/\text{day}$

Haul program is proposed at 7 days per week over 13 consecutive weeks 9 loaded road trains per week.

13 weeks x 7 days/week x \$2,000 = \$182,000

Haul program proposal is for 10,000 tonne; \$182,000 / 10,000 tonne = \$18.20 per tonne

Note; No allowance has been made for camping out (allow ~\$100/night) , mob/demob, travel, water bore pumps, generators, transfer pumps or supervision.

Water Cart hire rates vary from about \$120/hour to \$190/hour. At \$150/hour and working 10 hour days the total amount would be \$136,500.

Pumps and Generators:

Based on an estimate from a Perth hire company for pumps; Bore pump and genset = \$675 per week and a transfer pump (standpipe kit) is \$500 per week. It may be cheaper to purchase the gear but work with hire rates for now.

Gross Estimated Costs for a Water Cart, Pumps etc:

So for a water cart with its own camping facility (which would be the most efficient in terms of getting water on the road) the cost breakdown will be as follows.

Water cart – allow \$150,000

Camping @ \$100/day = \$9,000

Bore pumps x 4 @ \$675/week = \$35,000

Transfer pump x 1 x \$500/week = \$6,500 (assuming it can be mounted on the truck)

Total cost is \$200,500 or \$20 per tonne at 10,000 tonnes. Excludes any mob/demob, travel or supervision (all of which should be relatively minimal).

The water cart would likely start about a week into the program and continue for a week after – giving the full 13 weeks.

Maintenance Grading:

Allow for an extra maintenance grade at \$175 per hour 8 to 10kms per day 11 hour days over est. 145kms = 16 days = \$30,000

Additional maintenance:

It is very difficult to anticipate what may be required in terms of additional maintenance. The water cart and maintenance grading should cover most eventualities however the following is one possible scenario;

Allow for a small crew of 3 operators doing one 3 week stint using a grader (\$175/hr), water cart (\$165/hr) and roller (\$140/hr) but say \$500 per hour for 3 operators and machines. Work 10 hour days on 3 week (20 day) stint.

\$500/hr x 10 hours x 20 days = \$100,000 That is equal to \$10 per tonne.

Note; No allowance has been made for camping out (allow ~\$100/person/night) , mob/demob, travel, water bore pumps, generators, transfer pumps or supervision.

Clearly the above calculation put this work above the tender threshold of \$150,000. However, Council has its own panel tender in place for plant hire and there is also the WALGA Preferred Supplier system available.

Staff will provide further information at the Council meeting, including a response from Mr Camarda if it is received.

Consultation:

Robert Camarda, Three Oceans Maritime and Anthony Bakranich, Patience Bulk Haulage.

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Works Group Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr PW Curley

That the bond amount be reduced from \$400,000 to \$230,000 as requested by Mr. Rob Camarda by email on 18 July 2017 and that all other conditions previously resolved apply.

CARRIED 5/0

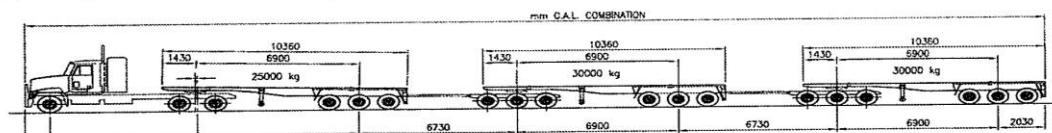


Seabrook Talc Operational Plan

- Scope of work:-** cartage of talc will be done ex Seabrook mine site to Geraldton store in campaigns of 10K tonne lots. A total of 20K tonnes will be carted in the first 12 months.
- Loading:-** Each load will be 85 Tonne payload in accordance with the network 10 Level 1 outlined in the figure below.

Level 1		
Concessional Road Networks: Vehicle combination must comply with all relevant conditions that apply to the equivalent vehicle combination under the relevant Operating Conditions, unless otherwise exempt by this permit (ie: Mass limits).		
Axle Group	Tonnes	
Single Steer	6.0	Tandem vehicle combinations operating on Level 1 must only operate on the relevant RAV Network that is permitted for the equivalent vehicle combination under the <u>Prime Mover, Trailer</u> or <u>Truck, Trailer</u> Combinations.
Twin Steer	11.0 Load Sharing	
	10.0 Non Load Sharing	
Tandem axle (dual tyres)	17.0	
		Note: A Category 1 vehicle combination may operate on Network 1 under Level 1 AMMS, provided the gross mass does not exceed 50 tonnes.
Tri-axle (dual tyres)	21.5	Tri-drive vehicle combinations operating on Level 1 must only operate on the relevant Tri-drive Network that is permitted for the equivalent vehicle combination under the <u>Tri-drive Prime Mover, Trailer</u> or <u>Tri-drive Truck, Trailer</u> Combinations.

Note: Single steer axle mass exemptions may be used in conjunction with an AMMS permit.



Note :- example schematic only to show configuration

Truck loading would be done by the driver and weights taken by onboard scales on the loader to ensure compliance.



3. **Load movements:-** Initially the loads will be spread across a three month span which would equate to 9 loads per week (1.3 loads per day) utilising 2 triple combinations with a backup set available. Trucks will only travel at night empty into the mine and only travel in daylight on the dirt loaded. To manage the Network nine route along the Trillbar Road we intend to split the combination at the Meekatharra-Mount Clere junction and load in 2 movements. Please note that an application has been put into Main Roads to obtain Network 10A permits to run this section of road in a full triple combination.
4. **Methodology:-** It is our intention to run the trucks seven days a week starting early to mid-July and run continually until the target is reached or the load date in October for the shipment. Once the first shipment has been sent we would resume steady loading immediately and carry through until April 2018.
5. **Load route :-** Mt Seabrook to Geraldton
 - Mt Seabrook to Meekatharra-Mount Clere road via Trillbar road , turn right
 - Meekatharra - Mount Clere road to Great Northern Highway, turn right
 - Travel South on Great Northern Highway to Mt Magnet, turn right
 - Travel west to Geraldton via the Geraldton Mt Magnet road
 - Regular stops to be made in route for tyre and tarp inspections
6. **Safety :-** Safety will be managed through the following policies
 - PBH Safety and Health Policy
 - PBH Fatigue Policy
 - PBH Environmental Policy
 - PBH Drug and Alcohol Policy
 - PBH Maintenance Policy
 - PBH Uniform Protective Clothing Policy

From: Robert Camarda <rob@threeoceanmaritime.com>
Sent: Tuesday, 18 July 2017 12:30 PM
To: Roy McClymont
Subject: Seabrook

Hi Roy,

Thanks for this. As per our phone con, we are currently investigating the possibility in undertaking all this work ourselves and I think it likely that we will move forward in this direction.

In light of the fact that the maintenance cost will be much more than anticipated I was hoping that the Shire might be prepared to consider in reducing the bond to \$230K. This figure equates to the cost of the water requirement and one maintenance grading per 10,000 tonne shipment.

Whilst I understand this figure would be insufficient to repair the road in a worst case scenario (so would \$400K), we are prepared to make our road access conditional on us keeping up with the maintenance. If we were found not to be doing so and the road condition was deteriorating, then we are happy for you to prevent access until the necessary work is completed. Any delay on haulage has the potential for disruption to the shipping schedule, which will have major implications for us. So it will be in our best interest to keep the road up to scratch. Also, the mine has a significant life and this is viewed as a long term project from our side.

Your concerns and advice regarding grading operations are noted and appreciated and I'll look to get your advice regarding suitable operators/contractors prior to undertaking works of this nature.

Appreciate whatever assistance / relief that you can provide.

Best regards,

Rob.

Robert Camarda

Managing Director

ThreeOceanMaritime



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Cr PS Clancy declared a financial interest in item 9.7.1 and left the meeting at 10:13am

9.7 CONFIDENTIAL ITEMS

**Moved: Cr HJ Nichols
Seconded: Cr DK Hodder**

That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concerns a matter of confidential nature.

This is in accordance with the Act:

- Section 5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.
- Section 5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED 4/0

The meeting was adjourned at 10:32am. Councillors inspected the property during the adjournment and further discussed item 9.7.1 after the meeting was resumed at 10:52am.

CONFIDENTIAL ITEM

(all confidential items removed)

Cr PS Clancy returned to the meeting at 10:58am

**Moved: Cr HJ Nichols
Seconded: Cr DK Hodder**

That the meeting be opened to the public.

CARRIED 5/0

10 NEW BUSINESS OF AN URGENT NATURE

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

That the urgent new business be discussed.

CARRIED 5/0

The Shire President, Cr NL Trenfield declared a financial interest in item 10.1.1 and left the meeting at 11:00am.

Deputy Shire President, Cr PS Clancy assumed the position of Chairperson.

Title/Subject: WANDRRA – FLOODING IN WA AGRN 743
COMMENCEMENT OF WORKS

Agenda/Minute Number: 10.1.1

Applicant: Nil

File Ref: ADM 203

Disclosure of Interest: Nil

Date of Report: 22 July 2017

Author: Roy McClymont
Chief Executive Officer

Senior Officer: Roy McClymont
Chief Executive Officer

 *thor* *or Officer*

Summary/Matter for Consideration:

Council to consider commencing works for the most recent Flood Damage under the previous Tender/Contract RFT 15/16 - 01.

Attachments:

Nil

Background:

Nil

Comment:

Tender RFT 16/17-03 for the Hire of Road Construction Plant with Operators will be presented to Council for consideration at the August 2017 meeting.

The original tender/contract RFT 15/16 – 01 provided that the total value of works being expected to be approximately \$10.0 Million.

The tender scope also provided; “The successful contractors should be available for an immediate start and are required to have the works completed by 31 December 2016.”

Flood damage reinstatement works were ultimately completed in June 2017.

Under RFT 15/16-01 flood damage reinstatement works have totaled \$8.6M.

Other works undertaken total approximately \$1.1M giving a total estimated expenditure of \$9.7 Million.

A generally accepted reasonable contract variation is 10 % which would allow expenditure of approximately \$11M under Tender/Contract FRT 15/16-01.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 section 3.57

Local Government (functions and General) Regulations 1996 Part 4 Division 2 – Tenders for providing goods or services.

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That Council authorise the commencement of reinstatement works for AGRN 743 under Tender/Contract RFT 15/16-01 and that the CEO is authorised to expend a total maximum value of \$11,000,000 under Tender 15/16-01. This will allow initial expenditure on AGRN 743 of up to \$1,000,000 prior to the new tenders being awarded.

CARRIED 4/0

The Shire President, Cr NL Trenfield returned to the meeting at 11:05am.

The Shire President, Cr NL Trenfield assumed the position of Chairperson.

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 11:05am.