



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 24 JUNE 2017

COMMENCED AT 9:30 AM



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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting open at 9:30am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

**Cr NL Trenfield    Shire President**  
**Cr PS Clancy     Deputy Shire President**  
**Cr HJ Nichols**  
**Cr DK Hodder**  
**Cr PW Curley**  
**Cr RK Howden**

**Staff**

**Roy McClymont    Chief Executive Officer**  
**Krys East         Deputy Chief Executive Officer**  
**Geoff Carberry    Community and Development Services Manager left 10:45am**

**Apologies**

**Cr AJ Binsiar**

**Approved Leave of Absence**

**Nil**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Nil**

**5 APPLICATION FOR LEAVE OF ABSENCE**

**Nil**

## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 20 MAY 2017**

**Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr PS Clancy**

**That the minutes from the Ordinary Council Meeting held Saturday 20 May 2017 be confirmed.**

**CARRIED 6/0**

### **6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 20 MAY 2017**

**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr DK Hodder**

**That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 20 May 2017 be received.**

**CARRIED 6/0**

## **7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

## **8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **Chief Executive Officer, Roy McClymont, Shire President, Cr NL Trenfield and Acting Works and Services Manager, Brett Edwards met with Aragon Resources 14 June 2017.**
- **Works Group meeting was held 1 June 2017.**
- **Works Group meeting was held 15 June 2017.**
- **Chief Executive Officer, Roy McClymont and Community Development and Services Manager, Geoff Carberry met with Department of Fire and Emergency Services 13 June 2017.**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT –MAY 2017**

##### **Road Maintenance and Grading**

- Maintenance grading has been completed from the Shire border through to the construction works at SLK155 on the Landor Road. Grading is continuing from SLK145 back to the first bitumen seal at SLK 104
- MTF have completed maintenance grading works on sections of Ashburton Downs Meekatharra Road.

##### **Construction Work**

- The construction crew has completed the upgrading of the Landor Road from 145SLK to 150SLK.
- NGE completed the earthworks to open up the two recently constructed concrete floodways on Mt Clere Road.
- NGE constructed two detours on floodways at SLK 30 and SLK 33 Ashburton Downs Road prior to Solid Concrete completing the construction of concrete floodways with stabilized approaches at both locations. The detours will be removed and the road opened early next week after the concrete has cured enough to receive traffic.

##### **Flood Damage Repairs**

- Opening up works have been completed on Mingah Springs Road, Three Rivers Road, Mulgul Access Road and Ashburton Downs – Meekatharra Road from Mt Vernon Station to the Shire Boundary.

##### **Town Maintenance-Monthly Report Finishing 16<sup>th</sup> June 2017**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Heritage Trail maintenance.
- Mowing has taken place and vegetation trimmed on Boardwalk and laneways.
- Vacant Shire housing mowed
- Prepared 2 graves and maintenance carried out on the cemetery
- Spraying of weeds is in progress around town
- Rubbish removed from Lookout and Peace Gorge
- Street signs replaced
- Regular maintenances to plant used by town crew

##### **Plant Report**

###### **P479 2007 MACK SUPERLINER (72)**

Replaced air cab bag

###### **P480 2007 MACK SUPERLINER**

Replaced hydraulic diverter valve

**P434 BOMAG BW25RH MULTI TYRE ROLLER**

Replace engine oil dip stick  
Repaired air conditioner system

**P418 2008 CAT CS56 ROAD ROLLER**

Replaced hydraulic hose

**P339 SIDE TIPPING TRAILER**

Replaced body lift hydraulic ram

**P428 2012 NISSAN PRIME MOVER**

Replaced flasher unit

**P485 CITYMASTER 1250 SWEEPER**

Repaired alternator

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the Works and Services Manager's report for May 2017 be received.**

**CARRIED 6/0**

**9.1.2 AIRPORT MANAGER'S REPORT –MAY 2017****Aircraft Movements and Statistics**

General aircraft movements for the month of May 2017 were down by 46 landings on last May. RFDS landings were also down by 9 on last year's May.

Avgas sales for the month show a 20% increase due mainly to survey aircraft based here.

Overall, all figures are down when compared to the same time last year, this is mainly due to the Jet servicing the mining companies and a general reduction in light aircraft needing to drop in for fuel. Our Jet A-1 sales are basically RFDS with a few sales per week from Skippers. There is very little through traffic for fuel anymore.

The figures below reflect the differences between May 2016 and May 2017 and also the YTD differences between 2016 and 2017.

	<b>May 2016</b>	<b>May 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	125	79	-22%
<b>RFDS Landed</b>	100	91	-9%
<b>Avgas</b>	9582	11552	+20%
<b>Jet A1</b>	71512	51450	-28%
<b>Total Fuel Sold</b>	<b>81094</b>	<b>63002</b>	<b>-22%</b>

	<b>YTD 2016</b>	<b>YTD 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	527	425	-19%
<b>RFDS Landed</b>	492	423	-14%
<b>Avgas</b>	44575	45370	+2%
<b>Jet A1</b>	329158	257557	-22%
<b>Total Fuel Sold</b>	<b>302927</b>	<b>373733</b>	<b>-19%</b>

**Aerodrome Works:**

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Continued clearing of weeds and long grass from various Airport areas.
- Complete tidy up of workshop yard.

The solar powered auto opening gate at the main airside entry at the terminal was installed and is working very well. This has made a huge improvement to a number of our operations, particularly incoming FIFO passenger exits.

New check in desks have been installed and look very modern. The terminal is now looking complete.



**Aerodrome Security:**

The next Security Meeting is due in June 2017.

**Safety Management System:**

The Safety Committee Meeting was held late April with no safety issues raised.

**Budget items still to be commenced:**

All budget items have now been finalized apart from the sealing of the area between the fueling bowsers and the apron and fence.

**Airport Emergency:**

There was an emergency at the airport of a different kind with a vehicle rollover occurring near the RFDS base. All emergency services attended with the driver being transported from the scene.

Mal Trenfield  
Airport Manager

08 May 2017

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr DK Hodder

**That the Airport Manager's report for May 2017 be received.**

**CARRIED 6/0**

**9.1.3 YOUTH AND RECREATION SERVICES REPORT – MAY 2017****YOUTH SERVICE**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	46	32	103	48	229	20	11
Youth Centre Drop in - Nights	29	14	30	25	98	20	5
Girls Group	25	11	0	0	36	5	7
Boys Group	7	5	6	6	24	5	5
Kidzone	24	0	11	2	37	9	4

A number of families have left town which has seen numbers fall at the youth centre.

**SPORT & RECREATION**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	0	0	44	112	156	5	31
Girls Sport	37	47	0	0	84	5	17
Volley Ball	3	2	0	0	5	1	5
Basketball	36	25	51	46	158	4	40
3pm sport	32	2	81	6	121	25	5
Weekend Sport	9	6	25	51	91	4	23

South Fremantle Football Club CEO Tom Bottrell has again visited and will be announcing the launch of the Stephen Michael Foundation in Meekatharra on 27 June 2017. They are looking at visiting on a monthly basis with a 10 year program involving a new college in Fremantle. The basketball court in Consols Road has been cleaned up and is being used to engage youth that do not normally attend youth service activities.

Managers Note: This clean-up was carried out in the YSRO's own time.

**Officers Recommendation / Council Resolution:**

**Moved: Cr PW Curley**

**Seconded: Cr DK Hodder**

**That the Youth Sport and Recreation Services Officer's report for May 2017 be received.**

**CARRIED 6/0**

### **9.1.4 RANGER'S REPORT – MAY 2017**

I visited Meekatharra on Saturday 13, Sunday 14, Monday 15 and Tuesday 16 May 2017. Patrols were conducted of Peace Gorge, the rubbish tip, the race track, the cemetery and hot rod track. Cages were set in various locations throughout the main street. Two feral cats were caught.

I attended at the rubbish tip again as I had been informed that there were numerous cats at the rubbish tip site. Several feral cats were caught on the North side of the tip.

I attended a campsite on Sandstone road with the CDSM to discuss the illegal camping and an alleged dog attack.

Whilst conducting patrols I was informed by a local resident that she had received information about several dogs who had been attacked and injured by a person wielding a machete. The dogs had been killed. I asked her where she got her information from. The information provided to me could not be proven or verified so in legal terms it was all hearsay evidence.

I received a complaint from a concerned resident that a cat at her house had been mutilated by what appears to be a machete. The cat had been chopped across the back and the tail sliced off. The concerned resident and I followed the tracks made by the injured cat to an address in Queen Street. The cat was obviously suffering and in pain and needed to be euthanized. I contacted the local Police to advise them of the situation and what needed to be done. The cat was euthanized and the incident reported to RSPCA.

Cat cages were set at a local resident's house and monitored. One cat was caught and taken away.

#### **Officers Recommendation / Council Resolution:**

**Moved: Cr RK Howden**

**Seconded: Cr PW Curley**

**That the Ranger's Report for May 2017 be received.**

**CARRIED 6/0**

**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09	Complete In

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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				Contractor to build	Progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response

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20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for response	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
19.11.16	9.4.2	Proposed lease of "speedway" for dirt cart racing	DCEO	Council lawyers preparing draft lease 21.11.16	In Progress
19.11.16	9.4.7	Airport apron remedial reseal	CDSM	In progress 22.11.16	Completed
16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations	In Progress
16.12.16	9.4.1	Youth Service Operations	CDSM	In progress 18/12/16	Completed
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation in progress 18/12/16	In Progress
18.02.17	9.4.1	Reallocation of Budgeted Funds to Provide Standard Desks at the Airport	CDSM	Requested quotes 20.02.17 Award works	Completed Completed
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
18.03.17	9.4.2	Use of part reserve 9469 by Meekatharra Model Aircraft club	CDSM	Meekatharra Model Aircraft Club advised	Completed
18.03.17	9.4.3	Swimming pool bowl repaint	CDSM	Contractor Advised	Completed
22.04.17	9.2.4	2017/2018 Setting of the annual rate in the dollar	DCEO	Advertised in West Australian 3/5/17 and put on noticeboard	Completed
22.04.17	9.2.5	Annual Review of the Schedule of Fees & Charges	DCEO	Airport users advised no change to airport rates. Cemetery changes gazetted, advertised on notice board	Completed
22.04.17	9.2.7	2017/2018 Councillor sitting fees and President and Deputy President allowance	DCEO	Budget 2017/18 to be prepared with adopted figures	In progress
22.04.17	9.4.1	Donation Request- Meeka FM	CDSM	Finance to provide donation 24/4/17	Completed
22.04.17	9.4.2	Cancellation of lease – Red Sandbox Growth Church	CDSM	In progress 24/4/17	In Progress
22.04.17	9.4.3	Picture Garden Lease	CDSM	In progress 24/4/17	Completed

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22.04.17	9.4.4	Meeka Goes Green Lease	CDSM	In progress 24/4/17	Completed
22.04.17	9.5.1	Advertising signs for Meekatharra Caravan Park	CDSM	Environmental Health Officer advised 24/4/17	Completed
22.04.17	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Emailed 28/4/17 Letter emailed 5/5/17	In Progress
20.05.17	9.2.4	Material Variance for financial reporting purposes	DCEO	Noted	Completed
20.05.17	9.2.5	2017/2018 Draft Management Budget	DCEO	Amendments made and preparation of Statutory Budget Commenced	In progress
20.05.17	9.3.1	Council Meeting Dates for 2017/18	DCEO	Advertisement placed on council noticeboard and in the West Australian on 31.05.17	Completed
20.05.17	9.4.1	Meekatharra War Memorial Swimming Pool Management Contract Tender	CDSM	RFT Developed and advertised 25.05.17	In progress
20.05.17	9.4.2	Small wheel (skate) park	CDSM	Preliminary investigations 25.05.17	In progress
20.05.17	9.7.1	Rubbish Removal Contract – use of residential property to accommodate rubbish truck	CEO	Rang Mark Tipple 23.05.17 1400hrs	Completed
20.05.17	9.7.2	Extension of Environmental Health, Building Surveying and Town Planning Operations	CDSM	Letter to contractor 24.05.17	Completed

**Officers Recommendation / Council Resolution:**



**Moved: Cr DK Hodder**

**Seconded: Cr HJ Nichols**

**That the Status report be received.**

**CARRIED 6/0**

## 9.2 FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED MAY 2017</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	Nil
<b>Date of Report:</b>	ADM 171
<b>Disclosure of Interest:</b>	9 June 2017
<b>Author:</b>	Krys East Deputy Chief Executive Officer
	
	Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
  - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) *Budget estimates to the end of the month to which the statement relates;*
  - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
  - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
  - (a) *According to nature and type classification,*
  - (b) *By program; or*
  - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*



(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34 & 35

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr DK Hodder

**That the financial report for the period ending 31 May 2017 be received.**

**CARRIED 6/0**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2017**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 6 Cash Backed Reserves

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Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 May 2017 of \$4,699,048.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 May 2017

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>						
	\$		\$	\$	\$	%
Rates	3,812,136	3,851,382	3,848,719	3,828,873	(19,846)	(0.52%)
Operating Grants, Subsidies and Contributions	7 4,781,421	4,968,188	4,114,348	4,447,340	332,992	8.09%
Fees and Charges	1,168,961	1,349,270	1,249,974	1,181,546	(68,428)	(5.47%)
Service Charges	0			0	0	
Interest Earnings	558,085	599,085	473,297	421,671	(51,626)	(10.91%)
Other Revenue	5,352,342	5,392,138	323,584	303,093	(20,492)	(6.33%)
Profit on Disposal of Assets	9 0	0	0	2,131	2,131	
<b>Total Operating Revenue</b>	<b>15,672,945</b>	<b>16,160,063</b>	<b>10,009,922</b>	<b>10,184,654</b>	<b>174,732</b>	
<b>Operating Expense</b>						
Employee Costs	(1,532,731)	(1,537,589)	(1,345,476)	(1,152,074)	(193,402)	(14.37%)
Materials and Contracts	(7,857,033)	(7,498,503)	(1,975,440)	(1,317,163)	(658,277)	(33.32%)
Utility Charges	(332,427)	(308,407)	(277,922)	(236,552)	(41,370)	(14.89%)
Depreciation on Non-Current Assets	(4,250,890)	(4,547,735)	(4,168,064)	(5,268,897)	1,100,833	26.41%
Interest Expenses	0	0	0	0	0	
Insurance Expenses	(217,269)	(217,269)	(217,260)	(273,029)	55,769	25.67%
Other Expenditure	(185,920)	(251,778)	(174,172)	(175,114)	942	0.54%
Loss on Disposal of Assets	9 (39,500)	(39,500)	0	(6,874)	6,874	
<b>Total Operating Expenditure</b>	<b>(14,415,771)</b>	<b>(14,400,781)</b>	<b>(8,158,334)</b>	<b>(8,429,702)</b>	<b>271,368</b>	
<b>Funding Balance Adjustments</b>						
Add back Depreciation	4,250,890	4,547,735	4,168,064	5,268,897	1,100,833	26.41%
Adjust (Profit)/Loss on Asset Disposal	9 39,500	39,500	0	4,743	4,743	
Adjust Accruals		1		0	0	
<b>Net Cash from Operations</b>	<b>5,547,564</b>	<b>6,346,518</b>	<b>6,019,652</b>	<b>7,028,591</b>	<b>1,008,939</b>	
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	7 9,117,559	7,655,605	6,505,692	6,523,741	18,049	0.28%
Proceeds from Disposal of Assets	9 20,000	32,768	18,466	18,466	0	0.00%
<b>Total Capital Revenues</b>	<b>9,137,559</b>	<b>7,688,373</b>	<b>6,524,158</b>	<b>6,542,207</b>	<b>18,049</b>	
<b>Capital Expenses</b>						
Land Held for Resale	0	0	0	0	0	
Land and Buildings	8 (860,535)	(1,173,035)	(560,482)	(363,245)	(197,237)	(35.19%)
Furniture and Equipment	8 (51,500)	(65,500)	(48,000)	(48,908)	908	0.00%
Plant and Equipment	8 (570,700)	(858,760)	(600,760)	(541,855)	(58,906)	0.00%
Infrastructure - Roads	8 (10,341,243)	(11,118,223)	(8,129,610)	(9,459,145)	1,329,534	16.35%
Infrastructure - Footpaths	8 (10,500)	(10,500)	(10,500)	(8,569)		
Infrastructure - Airports	8 (1,091,614)	(1,138,817)	(351,012)	(806,048)	455,036	129.64%
Infrastructure - Other	8 (1,644,768)	(1,659,768)	(473,996)	(486,603)	12,607	2.66%
<b>Total Capital Expenditure</b>	<b>(14,570,860)</b>	<b>(16,024,603)</b>	<b>(10,174,361)</b>	<b>(11,714,372)</b>	<b>1,541,942</b>	
<b>Net Cash from Capital Activities</b>	<b>(5,433,301)</b>	<b>(8,336,230)</b>	<b>(3,650,203)</b>	<b>(5,172,165)</b>	<b>(1,523,893)</b>	
<b>Financing</b>						
Transfer from Reserves	6 0	275,001	0	0	0	
Transfer to Reserves	6 (969,611)	(2,346,090)	(1,675,299)	(1,675,299)	0	0.00%
<b>Net Cash from Financing Activities</b>	<b>(969,611)</b>	<b>(2,071,089)</b>	<b>(1,675,299)</b>	<b>(1,675,299)</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>	<b>(855,348)</b>	<b>(4,060,802)</b>	<b>694,150</b>	<b>181,127</b>	<b>(514,954)</b>	
<b>Opening Funding Surplus(Deficit)</b>	<b>2 855,348</b>	<b>4,517,921</b>	<b>4,517,921</b>	<b>4,517,921</b>	<b>(0)</b>	<b>(0.00%)</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>2 (0)</b>	<b>457,119</b>	<b>5,212,071</b>	<b>4,699,048</b>	<b>(514,955)</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 31 May 2017

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	80	0	80	80
General Purpose Funding - Rates	3,812,136	39,246	3,851,382	3,848,719
General Purpose Funding - Other	4,070,762	129,443	4,200,205	4,072,258
Law, Order and Public Safety	22,000	(10,862)	11,138	9,253
Health	5,935	0	5,935	5,935
Education and Welfare	128,973	17,000	145,973	123,969
Housing	0	29,000	29,000	26,581
Community Amenities	132,391	0	132,391	130,083
Recreation and Culture	447,221	111,218	558,439	174,786
Transport	10,751,536	(1,324,881)	9,426,655	7,729,543
Economic Services	316,277	10,000	326,277	291,091
Other Property and Services	5,103,193	25,000	5,128,193	103,316
<b>Total Operating Revenue</b>	<b>24,790,504</b>	<b>(974,836)</b>	<b>23,815,668</b>	<b>16,515,614</b>
<b>Operating Expense</b>				
Governance	(599,633)	(30,556)	(630,189)	(549,476)
General Purpose Funding	(234,194)	(10,000)	(244,194)	(197,571)
Law, Order and Public Safety	(153,418)	(12,767)	(166,185)	(154,026)
Health	(73,182)	0	(73,182)	(60,417)
Education and Welfare	(632,561)	21,914	(610,647)	(542,709)
Housing	(0)	0	(0)	(3,077)
Community Amenities	(616,015)	(12,871)	(628,886)	(528,382)
Recreation and Culture	(1,576,403)	75,386	(1,501,017)	(1,301,561)
Transport	(4,760,375)	68,145	(4,692,230)	(4,172,199)
Economic Services	(582,438)	55,710	(526,728)	(436,437)
Other Property and Services	(5,187,552)	(139,971)	(5,327,523)	(212,479)
<b>Total Operating Expenditure</b>	<b>(14,415,771)</b>	<b>14,990</b>	<b>(14,400,781)</b>	<b>(8,158,334)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	4,250,890	296,845	4,547,735	4,168,064
Adjust (Profit)/Loss on Asset Disposal	39,500	0	39,500	0
Adjust Provisions and Accruals	0	0	1	0
<b>Net Cash from Operations</b>	<b>14,665,123</b>	<b>(663,001)</b>	<b>14,002,123</b>	<b>12,525,344</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	20,000	12,768	32,768	18,466
<b>Total Capital Revenues</b>	<b>20,000</b>	<b>12,768</b>	<b>32,768</b>	<b>18,466</b>
<b>Capital Expenses</b>				
Land and Buildings	(860,535)	(312,500)	(1,173,035)	(560,482)
Furniture and Equipment	(51,500)	(14,000)	(65,500)	(48,000)
Plant and Equipment	(570,700)	(288,060)	(858,760)	(600,760)
Infrastructure - Roads	(10,341,243)	(776,980)	(11,118,223)	(8,129,610)
Infrastructure - Footpaths	(10,500)	0	(10,500)	(10,500)
Infrastructure - Airports	(1,091,614)	(47,203)	(1,138,817)	(351,012)
Infrastructure - Other	(1,644,768)	(15,000)	(1,659,768)	(473,996)
<b>Total Capital Expenditure</b>	<b>(14,570,860)</b>	<b>(1,453,743)</b>	<b>(16,024,603)</b>	<b>(10,174,361)</b>
<b>Net Cash from Capital Activities</b>	<b>(14,550,860)</b>	<b>(1,440,975)</b>	<b>(15,991,835)</b>	<b>(10,155,895)</b>
<b>Financing</b>				
Transfer from Reserves	0	275,001	275,001	0
Transfer to Reserves	(969,611)	(1,376,479)	(2,346,090)	(1,675,299)
<b>Net Cash from Financing Activities</b>	<b>(969,611)</b>	<b>(1,101,478)</b>	<b>(2,071,089)</b>	<b>(1,675,299)</b>
<b>Net Operations, Capital and Financing</b>	<b>(855,348)</b>	<b>(3,205,454)</b>	<b>(4,060,802)</b>	<b>694,150</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>855,348</b>	<b>3,662,573</b>	<b>4,517,921</b>	<b>4,517,921</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>457,119</b>	<b>457,119</b>	<b>5,212,071</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 May 2017

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	3,851,382	3,848,719	3,828,873	(19,846)	(0.52%)	
General Purpose Funding - Other	4,200,205	4,072,258	4,008,788	(63,470)	(1.56%)	
Law, Order and Public Safety	11,138	9,253	10,078	825	8.91%	
Health	5,935	5,935	3,687	(2,248)	(37.87%)	
Education and Welfare	145,973	123,969	115,488	(8,482)	(6.84%)	
Housing	29,000	26,581	24,681	(1,900)	(7.15%)	
Community Amenities	132,391	130,083	132,544	2,461	1.89%	
Recreation and Culture	558,439	174,786	167,267	(7,519)	(4.30%)	
Transport	9,426,655	7,729,543	8,043,783	314,240	4.07%	
Economic Services	326,277	291,091	290,687	(404)	(0.14%)	
Other Property and Services	5,128,193	103,316	82,520	(20,796)	(20.13%)	▼
<b>Total Operating Revenue</b>	<b>23,815,668</b>	<b>16,515,614</b>	<b>16,708,395</b>	<b>192,781</b>		
<b>Operating Expense</b>						
Governance	(630,189)	(549,476)	(432,886)	(116,590)	(21.22%)	▼
General Purpose Funding	(244,194)	(197,571)	(157,815)	(39,756)	(20.12%)	▼
Law, Order and Public Safety	(166,185)	(154,026)	(153,429)	(597)	(0.39%)	
Health	(73,182)	(60,417)	(58,338)	(2,079)	(3.44%)	
Education and Welfare	(610,647)	(542,709)	(427,061)	(115,648)	(21.31%)	▼
Housing	(0)	(3,077)	(11,469)	8,392	272.73%	
Community Amenities	(628,886)	(528,382)	(440,935)	(87,447)	(16.55%)	▼
Recreation and Culture	(1,501,017)	(1,301,561)	(1,130,374)	(171,187)	(13.15%)	▼
Transport	(4,692,230)	(4,172,199)	(4,925,596)	753,396	18.06%	▲
Economic Services	(526,728)	(436,437)	(340,247)	(96,190)	(22.04%)	▼
Other Property and Services	(5,327,523)	(212,479)	(351,552)	139,073	65.45%	▲
<b>Total Operating Expenditure</b>	<b>(14,400,781)</b>	<b>(8,158,334)</b>	<b>(8,429,702)</b>	<b>271,368</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	4,547,735	4,168,064	5,268,897	1,100,833	26.41%	▲
Adjust (Profit)/Loss on Asset Disposal	39,500	0	4,743	4,743		
Adjust Accruals	1	0	(1)	(1)		
<b>Net Cash from Operations</b>	<b>14,002,123</b>	<b>12,525,344</b>	<b>13,552,332</b>	<b>1,026,988</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	32,768	18,466	18,466	0	0.00%	
<b>Total Capital Revenues</b>	<b>32,768</b>	<b>18,466</b>	<b>18,466</b>	<b>0</b>		
<b>Capital Expenses</b>						
Land and Buildings	(1,173,035)	(560,482)	(363,245)	(197,237)	(35.19%)	▼
Furniture and Equipment	(65,500)	(48,000)	(48,908)	908	0.00%	
Plant and Equipment	(858,760)	(600,760)	(541,855)	(58,906)	(9.81%)	
Infrastructure - Roads	(11,118,223)	(8,129,610)	(9,459,145)	1,329,534	16.35%	▲
Infrastructure - Footpaths	(10,500)	(10,500)	(8,569)			
Infrastructure - Airports	(1,138,817)	(351,012)	(806,048)	455,036	129.64%	▲
Infrastructure - Other	(1,659,768)	(473,996)	(486,603)	12,607	2.66%	
<b>Total Capital Expenditure</b>	<b>(16,024,603)</b>	<b>(10,174,361)</b>	<b>(11,714,372)</b>	<b>1,541,942</b>		
<b>Net Cash from Capital Activities</b>	<b>(15,991,835)</b>	<b>(10,155,895)</b>	<b>(11,695,906)</b>	<b>1,541,942</b>		
Transfer from Reserves	275,001	0	0	0		
Transfer to Reserves	(2,346,090)	(1,675,299)	(1,675,299)	0	0.00%	
<b>Net Cash from Financing Activities</b>	<b>(2,071,089)</b>	<b>(1,675,299)</b>	<b>(1,675,299)</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(4,060,802)</b>	<b>694,150</b>	<b>181,127</b>	<b>(514,954)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>4,517,921</b>	<b>4,517,921</b>	<b>4,517,921</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>457,119</b>	<b>5,212,071</b>	<b>4,699,048</b>	<b>(514,955)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 31 May 2017**

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(80)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	(19,846)	(0.52%)			Under variance reporting threshold
General Purpose Funding - Other	(63,470)	(1.56%)			Under variance reporting threshold
Law, Order and Public Safety	825	8.91%			Under variance reporting threshold
Health	(2,248)	(37.87%)			Under variance reporting threshold
Education and Welfare	(8,482)	(6.84%)			Under variance reporting threshold
Housing	(1,900)	(7.15%)			Under variance reporting threshold
Community Amenities	2,461	1.89%			Under variance reporting threshold
Recreation and Culture	(7,519)	(4.30%)			Under variance reporting threshold
Transport	314,240	4.07%			Under variance reporting threshold
Economic Services	(404)	(0.14%)			Under variance reporting threshold
Other Property and Services	(20,796)	(20.13%)	▼	Timing	Income from Private Works is lower than YTD, it is expected that funds will be received in June. Insurance Recoup/Rebates is \$8k lower than budget too. Staff reimbursements for utilities is \$11k lower (but that may even out yet with more invoicing being done).
<b>Operating Expense</b>					
Governance	(116,590)	(21.22%)	▼	Timing	Admin allocations are \$75K under YTD Budget, and members costs are overall \$41K lower than YTD budget. There may savings in this area at year end.
General Purpose Funding	(39,756)	(20.12%)	▼	Timing	Admin allocations are \$39K under YTD Budget.
Law, Order and Public Safety	(597)	(0.39%)			Under variance reporting threshold
Health	(2,079)	(3.44%)			Under variance reporting threshold
Education and Welfare	(115,648)	(21.31%)	▼	Permanent	Reduced availability of casual staff has restricted the amount of youth activities undertaken which in turn has resulted in less salary and operating expense in the youth centre and Kids Zone. The CDO position has been vacant for part of the year resulting in less salary costs. The budgets were not amended with the budget review, so there may be a saving in this area at year end. Admin allocations are 34K lower than YTD budget.
Housing	8,392	272.73%			Under variance reporting threshold
Community Amenities	(87,447)	(16.55%)	▼	Permanent	Litter control is \$36K under budget as the Town Clean-up has not commenced, this may occur prior to the end of June. Cemetery costs are \$13K lower than YTD budget. \$15K was budgeted for the Waste Management Strategy and these funds are unlikely to be spent this year. There may be a savings in these areas at year end.
Recreation and Culture	(171,187)	(13.15%)	▼	Timing	Admin allocations are \$71K lower than YTD Budget. All recreation facilities operational & maintenance costs are all lower than YTD budget and there may be a saving at year end.
Transport	753,396	18.06%	▲	Timing	Road Depreciation is higher than YTD Budget, staff are reviewing revaluation data and depreciation rates, prior to the finalisation of Year end reports. Road Maintenance is \$200K lower than YTD budget, and there may be saving at year end.
Economic Services	(96,190)	(22.04%)	▼	Timing	Administration allocations are \$43K lower than YTD budget and Community Events are \$32K lower. Tourism Officer and the Airport economic impact study have not yet commenced. There will be likely saving in this area.
Other Property and Services	139,073	65.45%	▲	Timing	Salaries and Consultants fees are \$51K lower than YTD budget, this may even out with end of year leave accruals and invoicing by consultants for year end works. Vehicle and Plant costs are \$180K lower, there will be a likely saving in this area.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	1,100,833	26.41%	▲	Permanent	Depreciation is higher than YTD budget. Staff are reviewing depreciation rates based on revaluation data. This will be corrected for the Annual Financial report.
Adjust (Profit)/Loss on Asset Disposal	4,743				Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	18,049	0.28%			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	(197,237)	(35.19%)	▼	Timing	Refer to Note 8A for project details
Furniture and Equipment	908	0.00%			Under variance reporting threshold
Plant and Equipment	(58,906)	(9.81%)			Under variance reporting threshold
Infrastructure - Roads	1,329,534	16.35%	▲	Timing	Refer to Note 8A for project details
Infrastructure - Airports	455,036	129.64%	▲	Timing	Refer to Note 8A for project details
Infrastructure - Other	12,607	2.66%			Under variance reporting threshold
<b>Opening Funding Surplus(Deficit)</b>	(0)	(0.00%)			

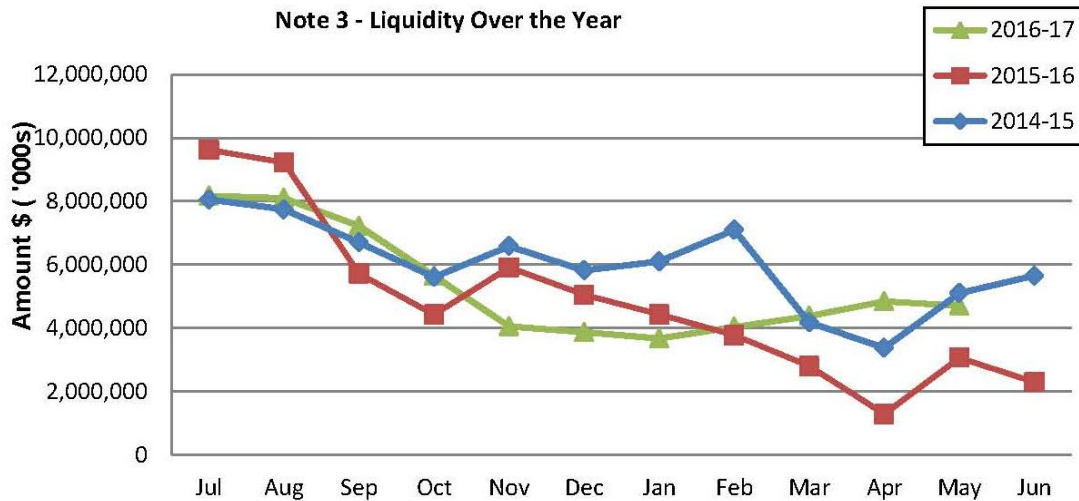
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2017**

**Note 2: NET CURRENT FUNDING POSITION**

				Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 May 2017	Previous Month	YTD 31 May 2016		
		\$	\$	\$		
<b>Current Assets</b>						
Cash Unrestricted	3	1,400,069	1,907,971	1,645,799		
Cash Restricted	3	17,219,131	17,219,131	15,429,879		
Receivables - Rates and Rubbish	5	1,001,738	995,573	1,083,317		
Receivables -Other	5	2,116,593	1,747,147	114,800		
Interest / ATO Receivable/Trust		136,657	65,062	133,995		
Inventories		190,527	216,430	211,604		
		<b>22,064,714</b>	<b>22,151,314</b>	<b>18,619,395</b>		
<b>Less: Current Liabilities</b>						
Payables		(146,535)	(92,666)	(130,170)		
Provisions		(267,262)	(267,262)	(221,032)		
		<b>(413,797)</b>	<b>(359,928)</b>	<b>(351,202)</b>		
Less: Cash Reserves	6	(17,219,131)	(17,219,131)	(15,429,879)		
Plus Provisions		267,262	267,262	221,032		
<b>Net Current Funding Position</b>		<b>4,699,048</b>	<b>4,839,517</b>	<b>3,059,346</b>		

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2017**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	(255,093)			(255,093)	Westpac	At Call
Trust Bank Account	Variable			93,126	93,126	Westpac	At Call
Air BP	Variable	76,776			76,776	Westpac	At Call
Maxi Account	Variable	1,639,682			1,639,682	Westpac	At Call
(b) <b>Term Deposits</b>							
* 45-6873	2.62%		15,833,921		15,833,921	NAB	30-Jun-17
# OCDF	1.45%		1,385,210		1,385,210	WATC	At Call
<b>Total</b>		<b>1,461,366</b>	<b>17,219,131</b>	<b>93,126</b>	<b>18,773,623</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

# The Shire received \$3.3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2017

Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
		17/09/2016 Item 9.2.3	Amended Budget Surplus	855,348	1,210,971		355,623		355,623
		16/12/2016 Item 9.2.5	Amended Budget Surplus	1,210,971	2,587,450		1,376,479	0	1,732,102
		18/03/2017 Item 9.2.4	Audited Budget Surplus	2,587,450	4,517,921		1,930,471		3,662,573
<b>Revenue</b>									
5463	Midwest Development Commission Grant - Generator	16/07/2016 Item 9.4.4	Operating Revenue	0	10,000		10,000		3,672,573
0181	Financial Assistance Grant	17/09/2016 Item 9.2.3	Operating Revenue	2,382,991	2,395,459		12,468	0	3,685,041
0211	Local Road Grant	17/09/2016 Item 9.2.3	Operating Revenue	1,100,036	1,176,011		75,975	0	3,761,016
0031	GRV Rates	17/09/2016 Item 9.2.3	Operating Revenue	3,809,136	3,819,382		10,246	0	3,771,262
1563	DFES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	8,000	7,120		0	(880)	3,770,382
2003	SES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	10,000	18		0	(9,982)	3,760,400
2713	Staff Housing Rentals Income	17/09/2016 Item 9.2.3	Operating Revenue	0	27,500		27,500	0	3,787,900
2883	Other Reimbursements	17/09/2016 Item 9.2.3	Operating Revenue	0	1,500		1,500	0	3,789,400
3713	Oval Lights Grant	17/09/2016 Item 9.2.3	Operating Revenue	0	75,000		75,000	0	3,864,400
5381	R4R Grant for Trails	17/09/2016 Item 9.2.3	Operating Revenue	20,000	0		0	(20,000)	3,844,400
4591	MRD - Direct Grant	17/09/2016 Item 9.2.3	Operating Revenue	233,400	260,586		27,186	0	3,871,586
4073	Insurance Claim - Replacement Tank for Grant's Pit	17/09/2016 Item 9.2.3	Operating Revenue	0	26,000		26,000	0	3,897,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	(10,000)		0	(10,000)	3,887,586
5105	Proceeds on Sale of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	(14,000)		0	(14,000)	3,873,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	(12,000)		0	(12,000)	3,861,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	10,000		10,000	0	3,871,586
5136	Realisation of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	14,000		14,000	0	3,885,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	12,000		12,000	0	3,897,586
2419	Youth Grant - O.S.H.C. Program	17/09/2016 Item 9.2.3	Operating Revenue	23,806	40,806		17,000	0	3,914,586
0121	Interim Rates	18/03/2017 Item 9.2.4	Operating Revenue	1,000	30,000		29,000	0	3,943,586
0151	Interest on Overdue Rates	18/03/2017 Item 9.2.4	Operating Revenue	30,000	100,000		70,000	0	4,013,586
9223	Interest on Municipal Investments	18/03/2017 Item 9.2.4	Operating Revenue	45,000	16,000		0	(29,000)	3,984,586
3893	Oval Contributions from School	18/03/2017 Item 9.2.4	Operating Revenue	32,782	43,000		10,218	0	3,994,804
4601	Flood Damage Income	18/03/2017 Item 9.2.4	Operating Revenue	6,399,077	4,937,123		0	(1,461,954)	2,532,850
5033	Airport Utilities Reimbursements	18/03/2017 Item 9.2.4	Operating Revenue	37,572	15,000		0	(22,572)	2,510,278
5203	Landing Fees & Head Tax	18/03/2017 Item 9.2.4	Operating Revenue	406,791	630,000		223,209	0	2,733,487
5303	Diesel Sale Receipts	18/03/2017 Item 9.2.4	Operating Revenue	270,400	200,000		0	(70,400)	2,663,087
5113	Avgas Sale Receipts	18/03/2017 Item 9.2.4	Operating Revenue	90,350	70,000		0	(20,350)	2,642,737
5393	Festival Income	18/03/2017 Item 9.2.4	Operating Revenue	55,000	75,000		20,000	0	2,662,737
1153	Insurance Refunds/Claims	18/03/2017 Item 9.2.4	Operating Revenue	20,000	45,000		25,000	0	2,687,737
8540	Salaries/Wages Allocated	18/03/2017 Item 9.2.4	Operating Revenue	2,304,254	1,882,228		0	(422,026)	2,265,711

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Operating Expenditure</b>									
CE1	Meeeka Festival	16/07/2016 Item 9.4.4	Operating Expenses	85,000	76,580		8,420	0	2,274,131
8342	Plant Repairs - Wages	17/09/2016 Item 9.2.3	Operating Expenses	46,283	158,603		0	(112,320)	2,161,811
8332	Parts and Repairs	17/09/2016 Item 9.2.3	Operating Expenses	450,403	338,083		112,320	0	2,274,131
8773	Lease of Parking Reserve	17/09/2016 Item 9.2.3	Operating Expenses	1,925	0		1,925	0	2,276,056
4880	Depot Maintenance	17/09/2016 Item 9.2.3	Operating Expenses	73,145	100,000		0	(26,855)	2,249,201
8092	Public Works Travel, Conf & Training	17/09/2016 Item 9.2.3	Operating Expenses	5,000	15,000		0	(10,000)	2,239,201
0342	Legal Expenses - Rates	18/03/2017 Item 9.2.4	Operating Expenses	8,243	18,243		0	(10,000)	2,229,201
1222	RFDS Donation	18/03/2017 Item 9.2.4	Operating Expenses	73,302	103,858		0	(30,556)	2,198,645
1532	DFES Asset Disposal	18/03/2017 Item 9.2.4	Operating Expenses	0	12,767	12,767	0	(12,767)	2,198,645
2422	Youth Salaries	18/03/2017 Item 9.2.4	Operating Expenses	145,214	123,300		21,914	0	2,220,559
2516	Kidszone Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	13,096	13,096		4,947	(4,947)	2,220,559
3192	Grave Digging	18/03/2017 Item 9.2.4	Operating Expenses	31,644	80,000		0	(48,356)	2,172,203
3262	Depreciation - Community Amenities	18/03/2017 Item 9.2.4	Operating Expenses	43,000	7,515	(35,485)	35,485	0	2,172,203
4012	Freight - Library	18/03/2017 Item 9.2.4	Operating Expenses	600	1,300		0	(700)	2,171,503
3722	Sports Complex Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	48,882	32,000		16,882	0	2,188,385
3716	Refund of Surplus Grants	18/03/2017 Item 9.2.4	Operating Expenses	0	22,535		0	(22,535)	2,165,850
3732	Oval Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	72,075	42,075		30,000	0	2,195,850
3792	Parks & Gardens	18/03/2017 Item 9.2.4	Operating Expenses	90,240	66,000		24,240	0	2,220,090
3617	Salaries - Recreation Officers	18/03/2017 Item 9.2.4	Operating Expenses	97,499	70,000		27,499	0	2,247,589
4840	Street Lighting	18/03/2017 Item 9.2.4	Operating Expenses	80,000	50,000		30,000	0	2,277,589
4880	Depot Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	100,000	120,000		0	(20,000)	2,257,589
5092	Diesel COGS	18/03/2017 Item 9.2.4	Operating Expenses	260,000	190,000		70,000	0	2,327,589
6032	Avgas COGS	18/03/2017 Item 9.2.4	Operating Expenses	80,000	65,000		15,000	0	2,342,589
5926	Maintenance Trails & Lookouts	18/03/2017 Item 9.2.4	Operating Expenses	72,290	25,000		47,290	0	2,389,879
0402	Fringe Benefit Tax	18/03/2017 Item 9.2.4	Operating Expenses	35,777	59,000		0	(23,223)	2,366,656
0662	Accommodation/Travelling/Meals	18/03/2017 Item 9.2.4	Operating Expenses	27,478	16,478		11,000	0	2,377,656
0462	Training	18/03/2017 Item 9.2.4	Operating Expenses	24,085	35,085		0	(11,000)	2,366,656
0692	Consulting Fees	18/03/2017 Item 9.2.4	Operating Expenses	303,026	120,000		183,026	0	2,549,682
8132	Public Works Superannuation	18/03/2017 Item 9.2.4	Operating Expenses	100,916	80,000		20,916	0	2,570,598
8302	Fuel & Oil	18/03/2017 Item 9.2.4	Operating Expenses	193,510	241,000		0	(47,490)	2,523,108
8342	Plant Repairs - Wages	18/03/2017 Item 9.2.4	Operating Expenses	158,603	75,000		83,603	0	2,606,711
8312	Depreciation - Plant	18/03/2017 Item 9.2.4	Operating Expenses	633,670	966,000	332,330	0	(332,330)	2,606,711
0542	Office Equipment Maintenance	18/03/2017 Item 9.2.4	Operating Expenses	24,180	4,000		20,180	0	2,626,891
8032	Public Works Sick & Holiday Pay	18/03/2017 Item 9.2.4	Operating Expenses	23,422	60,000		0	(36,578)	2,590,313
8530	Gross Salaries & Wages	18/03/2017 Item 9.2.4	Operating Expenses	2,304,254	1,882,228		422,026	0	3,012,339

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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Note 4 - ADOPTED BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Capital Expenditure</b>									
5434	Generator for Festival	16/07/2016 Item 9.4.4	Capital Expenses	0	18,420		0	(18,420)	2,993,919
AA67	Ashburton Downs Road - R2R Funding- Rebuild, resheet and improve drainage norther end	17/09/2016 Item 9.2.3	Capital Expenses	0	466,803		0	(466,803)	2,527,116
AA66	Landor Road - R2R Funding - Seal between SLK 15-26	17/09/2016 Item 9.2.3	Capital Expenses	0	45,420		0	(45,420)	2,481,696
5331	Excavator	17/09/2016 Item 9.2.3	Capital Expenses	230,000	292,000		0	(62,000)	2,419,696
5044	Secure shed storage - covered parking area - small plant	17/09/2016 Item 9.2.3	Capital Expenses	0	100,000		0	(100,000)	2,319,696
5084	Replacement Ute - Leading Hand	17/09/2016 Item 9.2.3	Capital Expenses	0	38,000		0	(38,000)	2,281,696
5084	Replacement Ute - Town Crew	17/09/2016 Item 9.2.3	Capital Expenses	0	25,000		0	(25,000)	2,256,696
5264	Trailer for 45Kva Generator	17/09/2016 Item 9.2.3	Capital Expenses	0	12,000		0	(12,000)	2,244,696
5334	Loader - Skid Steer Attachment - Angle Broom	17/09/2016 Item 9.2.3	Capital Expenses	6,000	10,000		0	(4,000)	2,240,696
5154	Engines and Pumps	17/09/2016 Item 9.2.3	Capital Expenses	0	40,000		0	(40,000)	2,200,696
0921	Lot 303 (137 Darlot Street) Capital Improvements	17/09/2016 Item 9.2.3	Capital Expenses	6,000	8,500		0	(2,500)	2,198,196
5434	Trailer for 60Kva Generator for Community Events	17/09/2016 Item 9.2.3	Capital Expenses	0	7,000		0	(7,000)	2,191,196
4046	Basketball and Tennis Courts	19/11/2016 Item 9.4.4	Capital Expenses	0	15,000		0	(15,000)	2,176,196
1215	Airport Apron and Parking Area	19/11/2016 Item 9.4.7	Capital Expenses	0	55,001		0	(55,001)	2,121,195
1216	Airport Power and Water Upgrade	16/12/2016 Item 9.7.1	Capital Expenses	611,764	628,966		0	(17,202)	2,103,993
5219	Airport Terminal - Door for new baggage area	18/02/2017 Item 9.4.1	Capital Expenses	10,000	0		10,000	0	2,113,993
5364	Airport Furniture and Equipment - Standardised Desks	18/02/2017 Item 9.4.1	Capital Expenses	0	10,000		0	(10,000)	2,103,993
2715	Purchase of House - 927 McCleary St	18/02/2017 Item 9.7.2	Capital Expenses	0	220,000		0	(220,000)	1,883,993
A30	Murchison Downs Road - R2R Funded - Rebuild 700m	18/03/2017 Item 9.2.4	Capital Expenses	220,000	125,400		94,600	0	1,978,593
1215	Airport Apron and Parking Area	18/03/2017 Item 9.2.4	Capital Expenses	25,000	0		25,000	0	2,003,593
5331	Capitalise Repairs to P409 Caterpillar Hydraulic Excavator	18/03/2017 Item 9.2.4	Capital Expenses	0	50,548		0	(50,548)	1,953,045
5124	Capitalise Repairs to P494 Isuzu Truck	18/03/2017 Item 9.2.4	Capital Expenses	0	31,092		0	(31,092)	1,921,953
5331	Hammer Attachment for Excavator	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,921,953
D00	FESA - Natural Disaster NDRRA Funding	18/03/2017 Item 9.2.4	Capital Expenses	4,916,244	5,275,601		0	(359,357)	1,562,596
5264	8x4 Trailer for Handyman use	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,562,596
5084	Tool Boxes for Handyman ute	18/03/2017 Item 9.2.4	Capital Expenses	0	0		0	0	1,562,596
1326	Office Furniture - Front Counter	18/03/2017 Item 9.2.4	Capital Expenses	24,000	28,000		0	(4,000)	1,558,596
8960/7065	Transfer to Reserves - Unspent Committed Grants Reserve	16/12/2016 Item 9.2.5	Capital Expenses	0	1,376,479		0	(1,376,479)	182,118
<b>Capital Revenue</b>									
8961/7080	Transfer from Reserves - Airport Reserve	19/11/2016 Item 9.4.7	Capital Revenue	0	55,001		55,001		237,119
8961/7050	Transfer from Reserves - Building Reserve	18/02/2017 Item 9.7.2	Capital Revenue	0	220,000		220,000		457,119
						<b>309,612</b>	<b>5,950,149</b>	<b>(5,802,642)</b>	

Comments

This report identifies the Original date Council approved the Budget changes. All changes were provided and adopted with the Statutory Budget Review on 18th March 2017 - Item 9.2.4 in accordance with legislation.

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 May 2017

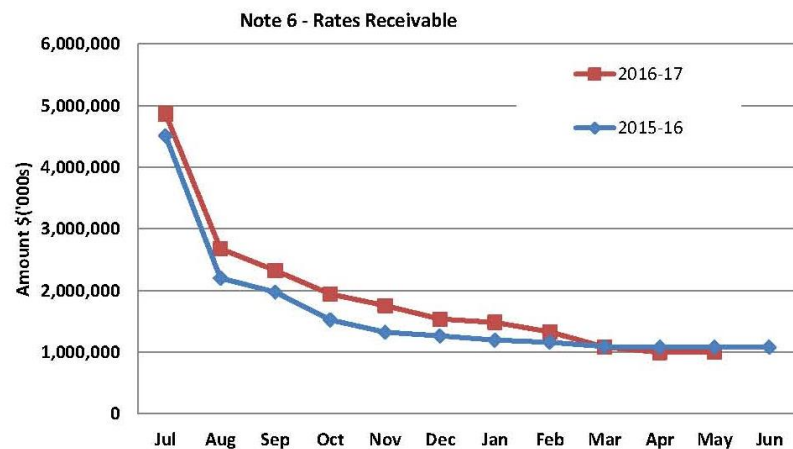
**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

**Net Rates and Rubbish Collectable**  
 % Collected

	YTD 31 May 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	1,078,421	1,078,421
Levied this year	3,897,096	
<u>Less</u> Collections to date	(3,973,780)	
Equals Current Outstanding	<b>1,001,738</b>	1,078,421
<b>Net Rates and Rubbish Collectable</b>	<b>1,001,738</b>	<b>1,078,421</b>
% Collected	79.87%	



**Comments/Notes - Receivables Rates**

Rates were levied on 20 July 2016  
 Full Payment or Instalment 1 due 26 August 2016  
 Instalment 2 due 30 October 2016  
 Instalment 3 due 3 January 2017  
 Instalment 4 due 9 March 2017

Receivables - General

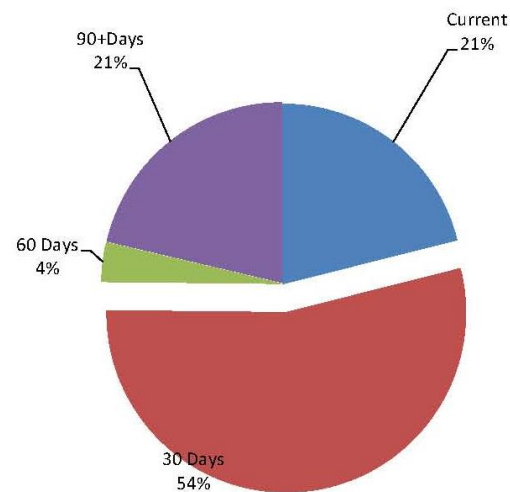
Receivables - Sundry Debtors

**Total Sundry Debtors**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	459,757	1,180,454	76,476	465,329
<b>Total Sundry Debtors</b>				<b>2,182,016</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Other Receivables**

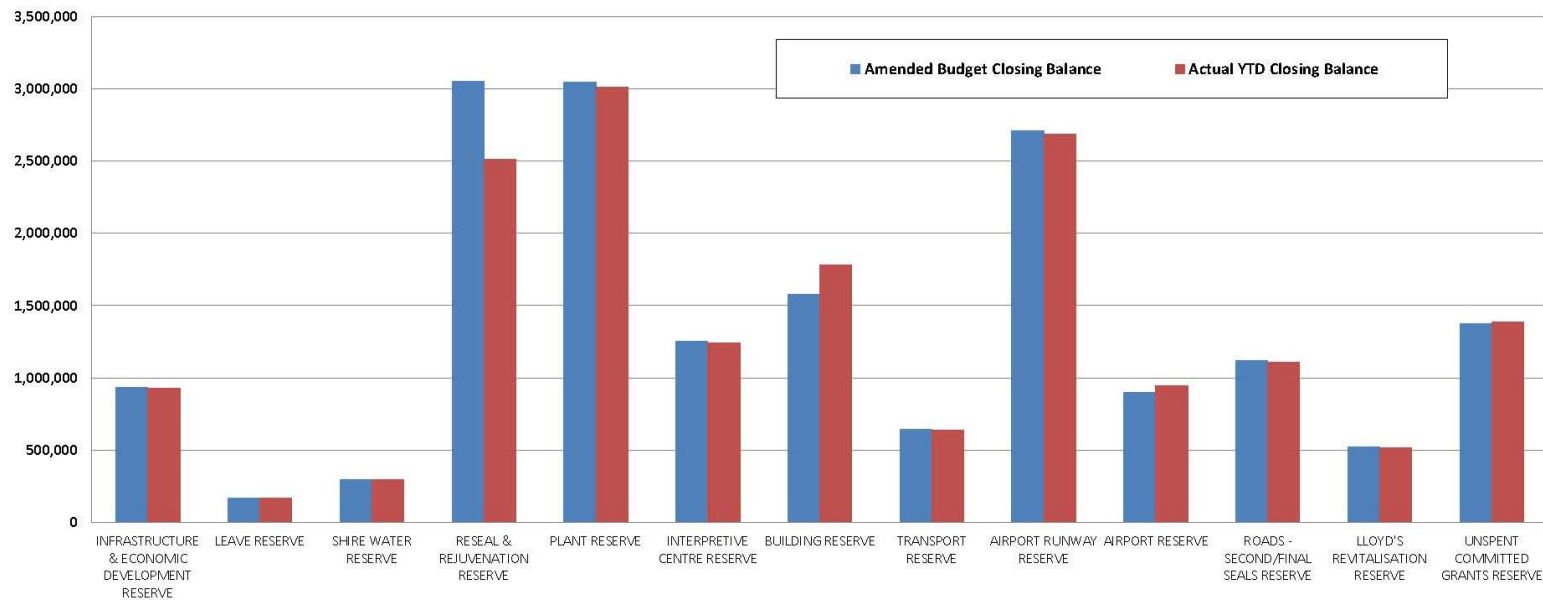
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2017**

**Note 6: Cash Backed Reserves**

2016-17 Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	910,841	26,667	17,039	0	0	0	0	937,508	927,880
LEAVE RESERVE	166,253	4,867	3,110	0	0	0	0	171,120	169,363
SHIRE WATER RESERVE	288,862	8,457	5,404	0	0	0	0	297,319	294,265
RESEAL & REJUVENATION RESERVE	2,465,844	72,194	45,887	514,525	0	0	0	3,052,563	2,511,730
PLANT RESERVE	2,958,655	86,622	55,226	0	0	0	0	3,045,277	3,013,881
INTERPRETIVE CENTRE RESERVE	1,217,656	35,650	22,779	0	0	0	0	1,253,306	1,240,434
BUILDING RESERVE	1,748,025	51,178	32,666	0	0	(220,000)	0	1,579,203	1,780,690
TRANSPORT RESERVE	628,585	18,403	11,759	0	0	0	0	646,988	640,344
AIRPORT RUNWAY RESERVE	2,634,988	77,146	49,292	0	0	0	0	2,712,134	2,684,281
AIRPORT RESERVE	929,645	27,218	17,391	0	0	(55,001)	0	901,862	947,036
ROADS - SECOND/FINAL SEALS RESERVE	1,087,032	31,826	20,137	0	0	0	0	1,118,858	1,107,169
LLOYD'S REVITALISATION RESERVE	507,447	14,858	9,400	0	0	0	0	522,305	516,847
UNSPENT COMMITTED GRANTS RESERVE	0	0	8,731	1,376,479	1,376,479	0	0	1,376,479	1,385,210
	<b>15,543,832</b>	<b>455,086</b>	<b>298,820</b>	<b>1,891,004</b>	<b>1,376,479</b>	<b>(275,001)</b>	<b>0</b>	<b>17,614,921</b>	<b>17,219,131</b>

**Note 6: Cash Backed Reserves cont'd**

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2017

Note7: GRANTS

Program/Details		2016-17 Original Budget	Variations Additions (Deletions)	2016-17 Amended Budget	Operating	Non- Operating	Recoup Status		
GL	TYPE						Received	Balance	
		\$	\$		\$	\$	\$	\$	
<b>General Purpose Funding</b>									
0181	Operating Grant	Financial Assistance Grant	2,382,991	12,468	2,395,459	2,395,459	0	2,395,459	0
0211	Operating Grant	Local Road Grant	1,100,036	75,975	1,176,011	1,176,011	0	1,176,011	0
<b>Law, Order, Public Safety</b>									
1563	Operating Grant	Dfes Operating Grant	8,000	(880)	7,120	7,120	0	7,120	0
2003	Operating Grant	Ses Operating Grant	10,000	(9,982)	18	18	0	18	0
<b>Education &amp; Welfare</b>									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	23,806	17,000	40,806	40,806	0	30,985	9,821
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	83,567	0	83,567	83,567	0	83,321	246
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
<b>Community Amenities</b>									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
<b>Recreation And Culture</b>									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	40,000	0	40,000	40,000	0	0	40,000
3623	Operating Grant	Reimbursements Rec Officer	500	0	500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500	0	500	500	0	105	395
3713	Operating Grant	Recreation Grants	50,000	0	125,000	125,000	0	75,000	50,000
4163	Operating Grant	Misc Grants	70,000	0	70,000	70,000	0	0	70,000
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	200,000
<b>Transport</b>									
4591	Operating Grant	Mrd - Direct Grant	233,400	27,186	260,586	260,586	0	260,586	0
4651	Operating Grant	Royalties For Regions Grant - Direct	660,000	0	660,000	660,000	0	0	660,000
4843	Operating Grant	Street - Lighting - Operating Grant	4,621	0	4,621	4,621	0	4,930	(309)
4601	Non-Operating	Wandrra - Natural Disaster	6,399,077	(1,461,954)	4,937,123	0	4,937,123	4,668,816	268,307
4621	Non-Operating	R2R Grant	1,734,925	0	1,734,925	0	1,734,925	1,734,925	0
4691	Non-Operating	Mrd Road Project Grant	300,000	0	300,000	0	300,000	120,000	180,000
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	483,557	0	483,557	0	483,557	346,992	136,565
<b>Economic Services</b>									
5381	Operating Grant	Trails Grant	77,000	(20,000)	57,000	57,000	0	57,812	(812)
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
5463	Operating Grant	Government Grant	0	10,000	10,000	10,000	0	9,000	1,000
<b>TOTALS</b>			<b>13,898,980</b>	<b>(1,350,187)</b>	<b>12,623,793</b>	<b>4,968,188</b>	<b>7,655,605</b>	<b>10,971,081</b>	<b>1,652,712</b>
			<b>Operating Grant</b>	4,781,421	4,968,188		4,100,348	867,840	
			<b>Non-Operating</b>	9,117,559	7,655,605		6,870,733	784,872	
			<b>13,898,980</b>		<b>12,623,793</b>		<b>10,971,081</b>	<b>1,652,712</b>	

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	57,000	0	57,000	57,000	56,376	(624)	
ADMIN BUILDING IMPROVEMENTS	1328	126,500	0	126,500	57,000	62,122	5,122	
YOUTH CENTRE BUILDING - RENEWAL	2447	13,075	0	13,075	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	318,500	2,500	321,000	157,682	145,221	(12,461)	
NEW STAFF HOUSING	2715	0	220,000	220,000	220,000	18,182	(201,818)	
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	70,000	0	70,000	0	0	0	
OVAL TOILETS	3634	0	0	0	0	9,973	9,973	
TOWN HALL - BUILDING	3544	20,500	0	20,500	20,500	16,812	(3,688)	
SPORTS COMPLEX BUILDINGS	3680	12,500	0	12,500	0	0	0	
GYM BUILDING	3884	6,000	0	6,000	6,000	2,786	(3,214)	
SPORTS COMPLEX - SHEDS & STORAGE	4019	27,000	0	27,000	27,000	27,475	475	
INDOOR CRICKET CENTRE	4036	3,200	0	3,200	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	150,000	0	150,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	0	100,000	100,000	0	0	0	
AIRPORT - TERMINAL	5219	10,000	-10,000	0	0	0	0	
AIRPORT - VEHICLE STORE, CRIB ROOM AND STORE	5345	960	0	960	0	0	0	
AIRPORT - POWERHOUSE	5384	12,000	0	12,000	12,000	13,388	1,388	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	33,300	0	33,300	3,300	10,911	7,611	
<b>Buildings Total</b>		<b>860,535</b>	<b>312,500</b>	<b>1,173,035</b>	<b>560,482</b>	<b>363,245</b>	<b>(1197,237)</b>	
<b>Furniture &amp; Office Equip.</b>								
ADMIN OFFICE FURNITURE	1326	24,000	4,000	28,000	28,000	27,920	(80)	
MINOR ASSET LABELLING/ID/BARCODE/RECORDING SYSTEM	1333	2,000	0	2,000	0	0	0	
TOWN HALL - EQUIPMENT	3534	15,000	0	15,000	10,000	9,793	(207)	
REC OFFICER LAPTOP	3673	0	0	0	0	0	0	
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	0	0	0	
MUSEUM FIXTURES	4164	3,000	0	3,000	0	3,245	3,245	
AIRPORT - FURNITURE AND EQUIPMENT	5364	0	10,000	10,000	10,000	7,950	(2,050)	
<b>Furniture &amp; Office Equip. Total</b>		<b>51,500</b>	<b>14,000</b>	<b>65,500</b>	<b>48,000</b>	<b>48,908</b>	<b>908</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
PLANT PURCHASE	3614	36,700	0	36,700	36,700	22,698	(14,002)	
MISC PLANT (SMALL EQUIPMENT)	5014	20,000	0	20,000	1,000	1,053	53	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
VARIOUS UTILITIES	5084	0	63,000	63,000	25,000	0	(25,000)	
TRUCK	5124	100,000	31,092	131,092	46,092	46,092	0	
GRADERS	5134	20,000	0	20,000	20,000	17,480	(2,520)	
ENGINES & PUMPS	5154	0	40,000	40,000	40,000	19,622	(20,378)	
DOLLY TRAILERS	5164	60,000	0	60,000	40,000	40,000	0	
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	0	400	400	
TRAILER	5264	0	12,000	12,000	0	5,100	5,100	
EXCAVATOR	5331	238,000	112,548	350,548	350,548	349,286	(1,262)	
LOADER	5334	12,000	4,000	16,000	16,000	14,300	(1,700)	
PLANT	5434	0	25,420	25,420	25,420	25,824	404	Generator for Festival
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>570,700</b>	<b>288,060</b>	<b>858,760</b>	<b>600,760</b>	<b>541,855</b>	<b>(58,906)</b>	



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	10,341,243	776,980	11,118,223	8,129,610	9,459,145	1,329,534	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>10,341,243</b>	<b>776,980</b>	<b>11,118,223</b>	<b>8,129,610</b>	<b>9,459,145</b>	<b>1,329,534</b>	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	10,500	0	10,500	10,500	8,569	(1,931)	
<b>Airport Infrastructure Total</b>		<b>10,500</b>	<b>0</b>	<b>10,500</b>	<b>10,500</b>	<b>8,569</b>	<b>(1,931)</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	1,086,614	47,203	1,133,817	346,012	793,993	447,981	
AIRPORT - FENCING	5214	5,000	0	5,000	5,000	7,075	2,075	
AIRPORT - DIESEL STORAGE	5234	0	0	0	0	4,980	4,980	
<b>Airport Infrastructure Total</b>		<b>1,091,614</b>	<b>47,203</b>	<b>1,138,817</b>	<b>351,012</b>	<b>806,048</b>	<b>455,036</b>	
CEMETERY - OTHER INFRASTRUCTURE	3274	0	0	0	0	880	880	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638	31,000	0	31,000	23,250	23,364	114	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCT	3694	10,000	0	10,000	0	68	68	
POWER TO SPORTS COMPLEX	3744	81,500	0	81,500	15,000	14,952	(48)	
PLAYGROUND EQUIPMENT	3904	20,000	0	20,000	0	0	0	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	2,500	2,311	(189)	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	4,000	4,000	0	
SPORTS COMPLEX - CARPARKS	4013	100,000	0	100,000	100,000	92,578	(7,422)	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	0	15,000	15,000	15,000	14,308	(692)	
MT GOULD POLICE STATION - CAPITAL	4181	120,000	0	120,000	0	7,510	7,510	
MAINSTREET SCAPING	4984	11,520	0	11,520	96	0	(96)	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	259,650	0	259,650	183,650	191,800	8,150	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	115,500	119,483	3,983	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	184	184	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITU	5399	15,000	0	15,000	15,000	15,165	165	
<b>Other Infrastructure Total</b>		<b>1,644,768</b>	<b>15,000</b>	<b>1,659,768</b>	<b>473,996</b>	<b>486,603</b>	<b>12,607</b>	
<b>Capital Expenditure Total</b>		<b>14,570,860</b>	<b>1,453,743</b>	<b>16,024,603</b>	<b>10,174,361</b>	<b>11,714,372</b>	<b>1,540,011</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2017

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual
Town Streets Construction	1261	500,000	82,000	0	2,007
Grids Construction	1266	200,000	200,000	150,236	140,588
Road Construction Misc	1267	600,000	283,971	0	0
Water Bores	1268	200,000	200,000	183,392	129,293
Cut Off Walls And Drainage General	1269	400,000	400,000	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	0	125,400	116,581	119,341
Landor Rd - Roads To Recovery Funded	A66	550,000	550,000	25,217	463,321
Landor Road - Roads To Recovery Funded	AA66	0	45,420	45,420	4,752
Ashburton Downs Rd - Roads To Recovery Funded	AA67	0	466,803	466,803	480,018
Mt Clere Rd - Construction	C1	145,000	145,000	145,000	182,759
Main Street Service Rd - Construction	C118	300,000	300,000	0	0
Turee Creek Rd - Construction	C20	0	0	0	5,030
Murchison Downs Rd - Construction	C30	220,000	142,995	142,995	143,129
Munarra Rd - Construction	C31	10,000	10,000	0	0
Darlot Street - Construction	C49	0	92,000	92,000	91,912
Oliver Street - Construction	C50	0	142,000	142,000	142,046
Railway Street - Construction	C51	0	83,500	83,500	83,557
Queen Rd - Construction	C52	0	25,000	25,000	25,067
Short Street - Construction	C53	0	21,000	21,000	20,889
Landor Rd - Council Funding	C66	0	4,500	4,500	4,178
Ashburton Downs-Meekatharra Rd - Construction	C67	190,000	190,000	0	3,200
Sandstone Rd - Construction	C68	0	145,234	145,234	145,234
Beringarra-Mt Gould Rd - Construction	C77	0	15,994	15,994	7,997
Belele Judal Rd - Const	C78	0	61,806	61,806	61,806
Agmn: 661 (Feb/March 2015) General Expense	D00	4,916,244	0	0	1,300
Mt Clere Road - Meekatharra Road - Agmn 661 (Feb/March 2015)	D1	0	1,741,521	1,741,521	1,722,000
Koonmarra Access Road - Agmn 661 (Feb/March 2015)	D106	0	12,224	12,224	12,561
Igararie Road - Agmn 661 (Feb/March 2015)	D16	0	2,713	2,713	0
Peak Hill - Three Rivers Road - Agmn 661 (Feb/March 2015)	D2	0	34,603	34,603	0
Turee Creek Road - Agmn 661 (Feb/March 2015)	D20	0	148,322	148,322	144,429
Youno Downs Road - Agmn 661 (Feb/March 2015)	D22	0	65,574	65,574	57,352
Trillbar Road - Agmn 661 (Feb/March 2015)	D24	0	121,845	121,845	119,287
Woodlands - Mount Augustus Road - Agmn 661 (Feb/March 2015)	D28	0	313,369	313,369	317,337
Murchison Downs Road - Agmn 661 (Feb/March 2015)	D30	0	328,864	328,864	328,077
Marymia Road - Agmn 661 (Feb/March 2015)	D33	0	10,365	10,365	13,328
Bulloo Downs Road - Agmn 661 (Feb/March 2015)	D4	0	94,800	94,800	93,689
Mingah Springs Road - Agmn 661 (Feb/March 2015)	D41	0	117,921	117,921	109,894
Tangadee Road - Agmn 661 (Feb/March 2015)	D63	0	284,584	284,584	279,203
Jigalong Community Road - Agmn 661 (Feb/March 2015)	D65	0	53,921	53,921	36,817
Landor - Meekatharra Road - Agmn 661 (Feb/March 2015)	D66	0	900,650	298,887	878,715
Ashburton Downs - Meekatharra Road - Agmn 661 (Feb/March 2015)	D67	0	373,007	354,125	376,205
Sandstone Road - Meekatharra Road - Agmn 661 (Feb/March 2015)	D68	0	3,569	3,569	5,346
Pingandy Road - Agmn 661 (Feb/March 2015)	D69	0	69,123	69,123	69,512
Paroo Road - Agmn 661 (Feb/March 2015)	D7	0	76,509	76,509	74,995
Beringarra - Mt Gould Road - Agmn 661 (Feb/March 2015)	D77	0	95,912	89,776	93,899
Belele Judal Rd - Agmn 661 (Feb/March 2015)	D78	0	186,716	186,716	177,239
Moorarie - Trillbar Road - Agmn 661 (Feb/March 2015)	D79	0	200,722	200,722	200,481
Horseshoe Lights Access Road - Agmn 661 (Feb/March 2015)	D83	0	38,766	38,766	0
Landor Rd - Regional Road Group Funding	RR66	450,000	450,000	67,584	271,895
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,660,000	1,660,000	1,546,528	1,817,269
Agmn: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	2,188
<b>Roads Infrastructure Total</b>		<b>10,341,243</b>	<b>11,118,223</b>	<b>8,129,610</b>	<b>9,459,145</b>

Comments

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2017**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$	<b>Plant and Equipment</b>				
		0	<b>Transport</b>				
59,500	20,000	(39,500)	P109 - 2005 Nissan Prime Mover ( 1CBX525)	0	0	0	
0	0	0	P101 FESA Fire unit Isuzu (1BNP863)	19,640	12,766	(6,874)	Contributed Asset from FESA disposed
0	0	0	P110 Coromal Caravan	3,569	5,700	2,131	Insurance Claim
<b>59,500</b>	<b>20,000</b>	<b>(39,500)</b>		<b>23,209</b>	<b>18,466</b>	<b>(4,743)</b>	

**Comments**

The Fesa Fire Unit is accounted for as a donated asset upon receipt. When disposing a donated asset as above, the accounting treatment requires the Shire to show the movement within its financial statements and GST impact. As such the proceeds above were not actually received by the Shire and are offset by an expense in the operating accounts that brings the total transaction to a net zero.



***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***Write Offs

There was one action taken under delegated powers that require reporting to Council in May 2017.

<b>Debtor/Rates</b>	<b>Debtor/Assess</b>	<b>Name</b>	<b>Amount</b>	<b>Invoice/ Property</b>	<b>Charge Type</b>	<b>Reason for Write Off</b>
Rates	A7837	Oxley Resources Limited	\$ 41.80	E51/1710	Interest	This is a new tenement, the address provided to us by the Department of Mines and Petroleum was slightly incorrect so the mail we were sending was being returned to sender and interest accrued. The rates have now been paid and the owner is requesting for the interest to be written off as it wasn't their fault (but an error from the Department of Mines and Petroleum ).

Purchase Orders

There are no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

<b>Title/Subject:</b>	<b>OUTSTANDING DEBTORS</b>
<b>Agenda/Minute Number:</b>	9.2.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	1 June 2017
<b>Author:</b>	Svenja Clare Finance Officer
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr PW Curley**

**Seconded: Cr HJ Nichols**

**That Council receives the outstanding monthly Debtor Trial Balance for May 2017**

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.05.2017						
Debtor #	Name	Credit Limit	02.03.2017		01.04.2017	01.05.2017	31.05.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
A041	AD ASTRAL AVIATION	26470.42	469	0.00	0.00	0.00	26470.42	
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	178.65	178.65	
A119	AEROLANE PTY LTD	58.06	415	0.00	0.00	59.88	117.94	
A127	AUSTRALIAN TAX COLLEGE (AT	495.00	170	0.00	0.00	0.00	495.00	
A017	AUSTRALIAN TAXATION OFFICE	0.00	0	0.00	0.00	0.00	-9.11	
B127	BASAIR AUSTRALIA PTY LTD	0.00	0	0.00	0.00	26.99	26.99	
P090	BENJAMIN RONALD POVEY	14960.00	757	0.00	0.00	0.00	14960.00	
A11	BILL ATYEO	0.00	0	0.00	0.00	0.00	-0.36	
B125	BINSIAR, BRADY	1148.88	106	0.00	0.00	0.00	1148.88	
B126	BOWDEN INDUSTRIES PTY LTD	0.00	0	0.00	26.93	0.00	26.93	
B035	BRISTOW HELICOPTERS PTY LT	140.80	175	0.00	0.00	0.00	140.80	
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	0.00	-608.00	
C113	COBHAM AVIATION	0.00	0	0.00	57658.55	48508.40	106166.95	
C065	CONTRACT AQUATIC SERVICES	0.00	0	0.00	2075.82	0.00	2075.82	
D074	DATA CORP ENTERPRISES PTY L	0.00	0	0.00	0.00	22.00	22.00	
D099	DAVID O'NEILL	0.00	0	0.00	0.00	44.16	44.16	
H007	DEPARTMENT OF HOUSING	0.00	0	0.00	160.10	0.00	160.10	
D058	DEPARTMENT OF TRANSPORT	0.00	0	0.00	0.00	381691.21	381691.21	
F049	FORTESCUE HELICOPTERS PTY	0.00	0	0.00	0.00	22.00	22.00	
F046	FRIG TECH SERVICES	0.00	0	0.00	43.10	43.10	86.20	
C128	GEOFFREY CARBERRY	0.00	0	0.00	0.00	32.70	32.70	
G011	GERALDTON AIR CHARTER	53.86	195	0.00	0.00	0.00	53.86	
G053	GREEN MINING PTY LTD	123.25	231	0.00	0.00	0.00	123.25	
G075	GROWTH CHURCH	0.00	0	0.00	0.00	1908.49	1908.49	
G102	GUERINONI NOMINEES	0.00	0	0.00	0.00	0.00	-22.00	
G106	GUERINONI NOMINEES PTY LTD	0.00	0	0.00	22.00	0.00	22.00	
H077	HANDEL AVIATION PTY LTD	0.00	0	0.00	0.00	28.43	28.43	
H014	HELIBITS PTY LTD (HELIWEST	0.00	0	0.00	0.00	42.90	42.90	
H011	HELIFLITE PTY LTD	0.00	0	0.00	0.00	44.00	44.00	
H079	HOLLY'S CLEAN 'N GREEN	0.00	0	0.00	0.00	43.10	43.10	
D076	HOWDEN CONTRACTING AND TRA	0.00	0	0.00	0.00	60.25	60.25	
I025	IVESON, TRAVIS	0.00	0	916.82	0.00	0.00	916.82	
J033	JAMES JOSEPH BUCHANAN	0.00	0	0.00	0.00	42.94	42.94	
J018	JANDAKOT FLIGHT CENTRE	0.00	0	80.82	0.00	0.00	80.82	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.05.2017						
Debtor #	Name	Credit Limit	02.03.2017		01.04.2017	01.05.2017	31.05.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
J010	JAYROW HELICOPTERS		0.00	0	0.00	0.00	28.30	28.30
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	44.00	0.00	44.00
K004	KILLARA STATION		0.00	0	0.00	0.00	1841.20	1841.20
K063	KIMBERLEY AVIATION PTY LTD		28.45	119	0.00	0.00	0.00	28.45
M4	MAIN ROADS		419112.81	142	74995.48	1116424.50	0.00	1610532.79
MC1D	MEEKATHARRA CARAVAN PARK		13.25	114	0.00	43.10	82.85	139.20
M141	MIDWEST SEPTICS		0.00	0	74.05	0.00	0.00	74.05
M177	MOSHOVIS, KIRIAKOS KIM		22.00	175	0.00	0.00	0.00	22.00
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	24.65	0.00	24.65
OZ1	OZWEST AVIATION		26.93	195	0.00	0.00	0.00	26.93
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	349.49	349.49
P078	PEAKALL, DARREN RAY		22.00	119	0.00	22.00	0.00	44.00
R092	RANK AIRE PTY LTD		0.00	0	0.00	0.00	22.00	22.00
R091	REDI HIRE		0.00	0	0.00	0.00	74.05	74.05
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	3835.19	6413.22	10248.41
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	74.05	74.05	148.10
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	0.00	-220.00
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	728.14	728.14
W045	SIMON WILDING		0.00	0	0.00	0.00	50.10	50.10
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	18162.94	18162.94
S078	STAR AVIATION PTY LTD		267.18	119	93.56	0.00	0.00	360.74
I026	THE INTEGRITY GROUP PTY LT		0.00	0	315.30	0.00	0.00	315.30
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
W061	WALKER, DAVID		2386.29	433	0.00	0.00	0.00	2386.29
B070	WATSON-BATES, JOHN		0.00	0	0.00	0.00	15.97	15.97
Totals --- Credit Balances:		-884.82	465329.18		76476.03	1180453.99	460641.51	2182015.89



<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED MAY 2017</b>
<b>Agenda/Minute Number:</b>	9.2.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	1 June 2017
<b>Author:</b>	Svenja Clare Finance Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,205,891.43
Trust Account	Voucher No's	Amount:	\$
Air BP	Voucher No's	Amount:	\$ 2,216.52

**Total**      **\$ 1,208,107.95**

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr HJ Nichols**

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 6/0**

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				AIR BP	TRUST
EFT13377	10/05/2017 FIRST CHOICE CONVEYANCING	DEPOSIT FOR PURCHASE OF LOT 927 MCCLEARY STREET MEEKATHARRA.	-\$	20,000.00	
EFT13378	15/05/2017 AERODROME MANAGEMENT SERVICES PTY LTD	UPGRADE RUNWAY LIGHTING INCLUDING INSTALLATION OF PAPI AND IWDI'S	-\$	313,336.75	
EFT13379	15/05/2017 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 12/4 + 1/5 - 5/5/17	-\$	4,756.68	
EFT13380	15/05/2017 AUSTRALIA POST	POSTAGE APRIL 2017	-\$	499.48	
EFT13381	15/05/2017 BATAVIA FURNITURE & BEDDING	LOUNGE FOR CHILL OUT ROOM	-\$	1,248.00	
EFT13382	15/05/2017 BIOMAX	SUPPLY CHLORINE TAB AND FILTERS	-\$	583.00	
EFT13383	15/05/2017 BOC GASES	CYLINDER RENT OXY & ACETYLENE APRIL 2017, BALLOON GAS RENTAL 29/3 - 2/4/17	-\$	72.33	
EFT13384	15/05/2017 BRITEX	SUPPLY 2X GRAB RAILS FOR BATHROOM	-\$	220.00	
EFT13385	15/05/2017 BUNNINGS GROUP LIMITED	SLIDING DOOR KIT, RETURN OF FAULTY ROTARY DRILL, NEW ROTARY DRILL	-\$	259.69	
EFT13386	15/05/2017 CABCHARGE AUSTRALIA LIMITED	CABCHARGE ADMIN FEE APR17	-\$	6.00	
EFT13387	15/05/2017 CANINE CONTROL	RANGER SERVICES ON 28-30/4/17	-\$	3,209.70	
EFT13388	15/05/2017 CHEFMASTER AUSTRALIA	240LTR RUBBISH BAGS X4 CARTONS AND 100LTR BAGS X3 CARTONS FOR RUBBISH CONTRACTOR	-\$	1,253.95	
EFT13389	15/05/2017 CLEVERPATCH	CRAFT SUPPLIES FOR KIDSZONE	-\$	214.38	
EFT13390	15/05/2017 COMMERCIAL HOTEL MEEKATHARRA	MEALS FOR TRAINER PAM BEDDOW 23/3/17	-\$	32.00	
EFT13391	15/05/2017 COURIER AUSTRALIA	VARIOUS FREIGHT	-\$	164.56	
EFT13392	15/05/2017 DANIKA CHANDLER	FINANCIAL CONSULTING: BANK RECS FEB/MAR, RATES MAR/APR	-\$	1,960.00	
EFT13393	15/05/2017 DEPARTMENT OF HUMAN SERVICES	CENTREPAY TRANSACTION CHARGES FOR FEB, MAR, APR 2017	-\$	70.29	
EFT13394	15/05/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF MAY 2017	-\$	350.00	
EFT13395	15/05/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHTS ENDING 08/03/17 + 03/05/17	-\$	1,297.28	
EFT13396	15/05/2017 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES APR 2017, CREDIT OF PHOTOCOPYING CHARGES FROM JAN 17	-\$	350.75	
EFT13397	15/05/2017 GERALDTON CERAMICS	SUPPLY TILES, ADHESIVE AND GROUT AS PER QUOTE DATED 24.04.2017	-\$	3,055.30	
EFT13398	15/05/2017 GIRALIA RESOURCES PTY LTD	Rates refund for assessment A5474 E52/1483 AS REQUESTED BY OWNER	-\$	136.17	
EFT13399	15/05/2017 HODDZ CLEANING & GLAZING SERVICES	DEMOLITION & CLEAN UP OF LOT 636 QUEEN RD	-\$	11,000.00	
EFT13400	15/05/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANING (OFFICE, PUBLIC TOILETS, DEPOT, GYM, YC, CONSULTANTS QUARTERS)	-\$	4,699.20	
EFT13401	15/05/2017 HOWDEN CONTRACTING AND TRANSPORT	TRANSPORT PREMIX, MESH, CEMENT AND MACHINES TO MT CLERE FLOODWAY CONSTRUCTION	-\$	924.00	
EFT13402	15/05/2017 IRIS CONSULTING GROUP PTY LTD	RECORDS OFFICER TRAINING 11 & 12 MAY FOR SAMANTHA PERKINS	-\$	950.00	
EFT13403	15/05/2017 IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR APRIL 2017	-\$	81.84	
EFT13404	15/05/2017 JJ & JC MAHONY (MOORARIE STN)	LABOUR HIRE LANDOR RD 6/2/17 - 30/3/17	-\$	14,883.00	
EFT13405	15/05/2017 JR & A HERSEY PTY LTD	DRILL BIT SET, PRESSURE SPRAYER, SPRAY & MARK WHITE PAINT, SAFETY GLASSES, CABLE TIES, WATER BOTTLES, HEAVY DUTY WD LUBE	-\$	976.09	
EFT13406	15/05/2017 LO-GO APPOINTMENTS	ACTING WORKS AND SERVICES MANAGER, BRETT EDWARDS WEEKS ENDING 29/4/17 + 5/5/17	-\$	6,811.60	
EFT13407	15/05/2017 MARKET CREATIONS	SHIRE OF MEEKATHARRA BUSINESS CARDS (PLAIN ONES FOR COUNTER)	-\$	77.00	
EFT13408	15/05/2017 MARKETFORCE PTY LTD	WSM POSITION ADS, CONDOLENCE NOTICE K.MOURITZ	-\$	4,404.60	
EFT13410	15/05/2017 MIDWEST AUTO GROUP	60,000 KM SERVICE ON 2014 FORD RANGER WILDTRAK	-\$	669.45	
EFT13411	15/05/2017 ML & GJ TRENFIELD CONTRACTING	PROVISION OF WORKS SAFETY OFFICER FOR RWY 15/33 WORKS	-\$	7,865.00	
EFT13412	15/05/2017 MTF SERVICES	FLOOD DAMAGE ROAD WORKS MARCH & APRIL 2017	-\$	210,695.10	
EFT13413	15/05/2017 MURCHISON CLUB HOTEL	ACCOMMODATION, MEALS AND REFRESHMENTS FOR CEO AND PRESIDENT 4/5/17	-\$	298.00	
EFT13414	15/05/2017 MURCHISON FABRICATION PTY LTD	INSTALL AIRPORT SLIDING GATE, ISUZU SERVICE TRUCK REPAIRS, CHEMSET STUDS INTO GRIDS	-\$	3,784.00	
EFT13415	15/05/2017 MURCHISON REGION ABORIGINAL CORPORATION	Rates refund for assessment A2182 92 DARLOT STREET AS REQUESTED BY OWNER	-\$	553.04	
EFT13416	15/05/2017 NATHAN MURRAY	REFUND OF TENNIS KEY BOND TO NATHAN MURRAY	-\$	50.00	
EFT13417	15/05/2017 NGE NORTHERN GOLDFIELDS EARTHMOVING	PLANT HIRE FOR RUNWAY 15/33 RESHEET AND DRAINAGE WORKS	-\$	79,400.75	
EFT13418	15/05/2017 OSA PRODUCTIONS	BALANCE FOR RAY RIDER CONCERT	-\$	1,650.00	
EFT13419	15/05/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	IT SUPPORT: RATES MODELLING, AMLIB, WSM EMAIL NAME CHANGE	-\$	382.50	
EFT13420	15/05/2017 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASES APRIL 2017	-\$	1,190.81	
EFT13421	15/05/2017 S&K ELECTRICAL CONTRACTING PTY LTD	YOUTH CENTRE LIGHTS: TOILET, OFFICE, VANDAL LIGHT. BASKETBALL LIGHT INSPECT + QUOTE	-\$	448.14	
EFT13422	15/05/2017 STAPLES AUSTRALIA PTY LIMITED	VARIOUS STATIONERY SUPPLIES	-\$	435.11	
EFT13423	15/05/2017 THE GOOD GUYS	DYSON V6 SLIM VACUUM CLEANER FOR SHIRE OFFICE	-\$	297.00	
EFT13424	15/05/2017 TOLL EXPRESS	VARIOUS FREIGHT	-\$	478.35	

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				AIR BP	TRUST
EFT13425	15/05/2017 TRENFIELD MOTORS	FLOOD DAMAGE SUPERVISION, TYRES, OTHER PLANT REPAIRS, BORE PUMPS, GENSET SERVICES, BATTERIES, SERVICE PLANT, RUNWAY WORKS SUPERVISION, SUPPLY TRAILER	-\$	46,223.48	
EFT13426	15/05/2017 TRISET BOSS PTY LTD	3000 DL WINDOW ENVELOPES, 1000 C/5 A5 ENVELOPES, 1000 C/4 A4 ENVELOPES	-\$	2,057.00	
EFT13427	15/05/2017 TRUCK CENTRE WESTERN AUSTRALIA	CAB AIR BAG FOR 2007 MACK SUPERLINER CHASSIS NO 6FMH05C607D714518 - IR505	-\$	265.03	
EFT13428	15/05/2017 TUTT BRYANT EQUIPMENT	ENGINE BELT AND EXHAUST FOR BOMAG BW25RH MULTI TYRE ROLLER	-\$	998.39	
EFT13429	15/05/2017 WELLINGTON ELECTRICAL	REPLACE LIGHTING DAMAGED OR NOT WORKING CRC BUILDING; OVAL RETIC CHECK AND FIX	-\$	1,577.21	
EFT13430	15/05/2017 WESTRAC EQUIPMENT	500HOUR SERVICE FOR 950H CAT LOADER; WINDOW FOR CAT 12H GRADER	-\$	1,786.93	
EFT13431	25/05/2017 TRENFIELD MOTORS	FLOOD DAMAGE SUPERVISION VARIOUS ROADS JAN 2016 - MAR 2017	-\$	66,695.87	
EFT13432	31/05/2017 ABCO PRODUCTS	TOILET PAPER, HAND TOWELS AND CLEANING PRODUCTS	-\$	1,405.58	
EFT13433	31/05/2017 ATOM SUPPLY	SUPPLY 6 X SEALER WOOD FOR WALKWAYS CREEK	-\$	585.20	
EFT13434	31/05/2017 AUSTRALIS ADVISORY GROUP PTY LTD	20% PART PAYMENT: VALUATION OF ASSETS FOR INSURANCE AND FAIR VALUE PURPOSES	-\$	2,310.00	
EFT13435	31/05/2017 B & E TRENFIELD	PARKS & GARDENS CONTRACT MAY 2017	-\$	11,290.52	
EFT13436	31/05/2017 BULLDOG CONTRACTING	SUPPLY AND LAY CONCRETE PAD AND DRIVE AS PER RFQ AT 204 HILL ST	-\$	13,530.00	
EFT13437	31/05/2017 CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEE MAY 2017	-\$	6.00	
EFT13438	31/05/2017 CANINE CONTROL	RANGER SERVICES ON 13-16 MAY 2017	-\$	3,209.70	
EFT13439	31/05/2017 COASTAL MACHINERY PTY LTD (COASTMAC)	SUPPLY ONE FT 147 DUAL AXLE TRAILER FLAT TOP WITH SPARE TYRE WITH REGO	-\$	6,440.00	
EFT13440	31/05/2017 COLAS WEST AUSTRALIA PTY LTD (RNR)	SUPPLY AND SPRAY S45R, PRECOAT METAL, PLANT HIRE AND ACCOM FOR LANDOR RD + TOWN	-\$	518,521.05	
EFT13441	31/05/2017 COMMERCIAL HOTEL MEEKATHARRA	LUNCHEES FOR COUNCIL 20/5/17, MEALS FOR BAND, ACCOMMODATION FOR S.FREO FOOTY CLUB	-\$	651.40	
EFT13442	31/05/2017 COURIER AUSTRALIA	VARIOUS FREIGHT	-\$	87.44	
EFT13443	31/05/2017 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	2016/17 ESL QUARTER 4 CONTRIBUTION	-\$	6,456.48	
EFT13444	31/05/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 17/05/2017	-\$	648.64	
EFT13445	31/05/2017 FARMER JACKS	VARIOUS PURCHASES (INCLUDES HITACHI ANGLE GRINDER, DRILL AND ENGRAVER)	-\$	3,253.34	
EFT13446	31/05/2017 FULTON HOGAN INDUSTRIES PTY LTD	ASPHALT FOR ROAD MAINTENANCE - FIX POT HOLES ALL AROUND TOWN 1 PALLET/1,000KG	-\$	704.00	
EFT13447	31/05/2017 GALVINS PLUMBING SUPPLIES	SUPPLY TAPS AS PER QUOTE 113783 FOR 304 DARLOT ST	-\$	214.50	
EFT13448	31/05/2017 GM FREIGHT (GERALDTON MURCHISON FREIGHT)	VARIOUS FREIGHT	-\$	1,100.00	
EFT13449	31/05/2017 GREAT NORTHERN RURAL SERVICE (CRT)	PEST POISONS FOR OVAL (ASTOUND AND BROMICIDE 20 LITRES)	-\$	563.02	
EFT13450	31/05/2017 GREENFIELD TECHNICAL SERVICES	COMPLETE SUBMISSION TO WANDRRA FOR AGRN : 743 [JAN/FEB 2017] FLOOD DAMAGE CLAIM	-\$	462.00	
EFT13451	31/05/2017 HOLLYS CLEAN 'N GREEN TRUST	VARIOUS CLEANING (OFFICE, PUBLIC TOILETS, DEPOT, GYM, YC, CONS. QUARTERS, TRITON)	-\$	3,880.80	
EFT13452	31/05/2017 KLEENHEAT GAS	2X 45KG GAS CYLINDER CHARGE UNTIL MAY 2018 FOR AIRPORT HOUSE	-\$	75.90	
EFT13453	31/05/2017 KOTT GUNNING LAWYERS	LEGAL ASSISTANCE ON LEASE OF RESERVE 36131 TO MEEKATHARRA SPEEDWAY CLUB INC	-\$	3,060.64	
EFT13454	31/05/2017 LO-GO APPOINTMENTS	ACTING WORKS AND SERVICES MANAGER, BRETT EDWARDS - WEEKS ENDING 13/05 + 20/05/2017	-\$	8,589.06	
EFT13455	31/05/2017 MARKET CREATIONS	DESIGN UPDATE & PRINT 2000 LETTERHEADS & 500 COMPLIMENT SLIPS	-\$	572.00	
EFT13456	31/05/2017 MEEKA FM COMMUNITY RADIO STATION INC	DONATION AS PER COUNCIL RESOLUTION MEETING HELD 22/04/2017	-\$	3,000.00	
EFT13457	31/05/2017 MEEKATHARRA CORNER STORE	VARIOUS PURCHASES (FUEL, WATER)	-\$	317.00	
EFT13458	31/05/2017 MIDDLESEX MILL	PROVIDE ROUGH SAWN KARRI TIMBERS FOR LOW LOADER DECK REPLACEMENT	-\$	1,188.00	
EFT13459	31/05/2017 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF MAY 2017	-\$	22,049.50	
EFT13460	31/05/2017 MURCHISON FABRICATION PTY LTD	HANG DOOR ON TIP SHED, WELD TURNTABLES ON TRAILERS	-\$	693.00	
EFT13461	31/05/2017 MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT MAY 2017	-\$	19,998.00	
EFT13462	31/05/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	KIDSZONE EMAIL ADDRESS, SUPPLY & SET UP MODEMS, PRECONFIGURE HP DM, RESOLVE CITRIX ISSUE, SUPPLY & SET UP PC AT AIRPORT	-\$	2,244.19	
EFT13463	31/05/2017 RAYMOND GEORGE SIMPSON	Rates refund for assessment A399 29 CONSOLS ROAD AS REQUESTED BY OWNER	-\$	200.00	
EFT13464	31/05/2017 READ A LOT BOOKS	BOOKS: 2 MEEKATHARRA END OF THE EARTH" 1 FOOD TRAILS & 1 WOOD PALLET PROJECTS	-\$	145.88	
EFT13465	31/05/2017 S.A. HINES CONTRACTING	REMOVE AND REPLACE FENCE AT OVAL WITH TOP AND BOTTOM RAILS	-\$	17,930.00	
EFT13466	31/05/2017 SAMANTHA PERKINS	REIMBURSEMENT FOR TRAVEL/ACCOMMEALS DURING RECORDS OFFICER TRAINING IN PERTH	-\$	695.27	
EFT13467	31/05/2017 SHIRE OF MEEKATHARRA	DONATION TO ANGEL FLIGHT FOR LANDING 18/04/2017, INVOICED TO DEBTOR D074 INV 22528	-\$	22.00	
EFT13468	31/05/2017 ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	BASIC FIRST AID KIT FOR COMMUNITY BUS; SHARPS CONTAINERS	-\$	141.16	
EFT13469	31/05/2017 SUPAFIT SEAT COVERS	SUPPLY AND DELIVER SEAT COVERS FOR TRITON DUAL CAB MN / GXL 6/2014	-\$	601.39	
EFT13470	31/05/2017 T-QUIP	FLAP, HOSE, FAN AND BELT FOR 2015 HAKO CITY MASTER 1250 ROAD SWEEPER	-\$	470.45	
EFT13471	31/05/2017 TOLL EXPRESS	VARIOUS FREIGHT	-\$	824.40	

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			AIR BP	TRUST
EFT13472	31/05/2017 TOTALLY WORKWEAR GERALDTON (TWW)	UNIFORM ORDERS FOR G.BILLOT (YO), D.MACDONALD (PO) AND S.PERKINS (RO)	\$ 675.19	
EFT13473	31/05/2017 TRENFIELD MOTORS	TYRES, SERVICE OF VEHICLES, BATTERIES, OTHER PLANT REPAIRS	-\$ 8,087.75	
EFT13474	31/05/2017 TRISSET BOSS PTY LTD	2000 TAX INVOICE/STATEMENTS, 3000 RATE NOTICES, 1000 RATE INSTALMENT NOTICES	-\$ 2,728.00	
EFT13475	31/05/2017 TRUCK CENTRE WESTERN AUSTRALIA	FLASHER UNIT - 253900076D	-\$ 410.76	
EFT13476	31/05/2017 TUTT BRYANT EQUIPMENT	REAR WINDOW PART AND RELIEF VALVE FOR BOMAG BW25RH MULTI TYRE ROLLER	-\$ 1,323.67	
EFT13477	31/05/2017 WELLINGTON ELECTRICAL	RELOCATE LIGHT IN CARPORT, DISCONNECT LIGHTS ON REAR VERANDAH @ 2/16 REGAN ST	-\$ 115.50	
EFT13478	31/05/2017 WESTRAC EQUIPMENT	500HR SERVICE OF 140H CAT GRADER	-\$ 1,939.74	
25478	15/05/2017 GREAT WESTERN EXPLORATION LIMITED	Rates refund for assessment A6475 E52/2314 AS REQUESTED BY OWNER	-\$ 247.35	
25479	15/05/2017 HORIZON POWER	ELECTRICITY CHARGES 01/4/17 - 30/04/17	-\$ 9,241.92	
25480	15/05/2017 WATER CORPORATION	WATER CHARGES - 01/05/17-30/06/17	-\$ 39.48	
25481	31/05/2017 DEPARTMENT OF TRANSPORT	VEHICLE LICENCE TRANSFER - 1TQB016 2015 NOLIST BOXTOP	-\$ 16.40	
25482	31/05/2017 P.S.CHESTER & SON	NEW AIRPORT DESKS	-\$ 8,250.00	
25483	31/05/2017 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES APR/MAY 17	-\$ 667.79	
25484	31/05/2017 SINOSTEEL MIDWEST CORPORATION LTD	Rates refund for assessment A6325 P52/1302 AS REQUESTED BY OWNER	-\$ 189.10	
25485	31/05/2017 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES APR 2017	-\$ 7,051.72	
25486	31/05/2017 VETERANS LEGION OF AUSTRALIA	ANZAC WREATH 2017	-\$ 120.00	
25487	31/05/2017 WARWICK RESOURCES LTD	Rates refund for assessment A6463 M52/799 AS REQUESTED BY OWNER	-\$ 1,707.31	
DD12036.1	03/05/2017 WA SUPER	Payroll deductions	-\$ 6,238.93	
DD12036.2	03/05/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 632.51	
DD12036.3	03/05/2017 AMP RETIREMENT TRUST	Superannuation contributions	-\$ 328.15	
DD12036.4	03/05/2017 BT SUPER FOR LIFE	Superannuation contributions	-\$ 393.80	
DD12036.5	03/05/2017 HOSTPLUS	Superannuation contributions	-\$ 154.80	
DD12036.6	03/05/2017 CBUS ADMINISTRATION	Superannuation contributions	-\$ 203.98	
DD12036.7	03/05/2017 COLONIAL FIRST STATE	Superannuation contributions	-\$ 182.69	
DD12036.8	03/05/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-\$ 60.10	
DD12049.1	17/05/2017 WA SUPER	Payroll deductions	-\$ 6,373.82	
DD12049.2	17/05/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 495.85	
DD12049.3	17/05/2017 AMP RETIREMENT TRUST	Superannuation contributions	-\$ 328.15	
DD12049.4	17/05/2017 BT SUPER FOR LIFE	Superannuation contributions	-\$ 419.87	
DD12049.5	17/05/2017 HOSTPLUS	Superannuation contributions	-\$ 180.31	
DD12049.6	17/05/2017 CBUS ADMINISTRATION	Superannuation contributions	-\$ 203.98	
DD12049.7	17/05/2017 COLONIAL FIRST STATE	Superannuation contributions	-\$ 182.69	
DD12049.8	17/05/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-\$ 30.05	
DD12053.1	18/05/2017 WESTPAC CREDIT CARD	FLOWERS & CHOCOLATES FOR TONY BURROWS IN ROYAL PERTH HOSPITAL	-\$ 70.00	
DD12053.3	22/05/2017 BP OIL (AIR BP)	APRIL 2017 AVGAS PURCHASES (DUE 21/05/17)	-\$ -	2,216.52
DD12060.1	31/05/2017 WA SUPER	Payroll deductions	-\$ 6,379.48	
DD12060.2	31/05/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 495.85	
DD12060.3	31/05/2017 AMP RETIREMENT TRUST	Superannuation contributions	-\$ 286.81	
DD12060.4	31/05/2017 BT SUPER FOR LIFE	Superannuation contributions	-\$ 412.27	
DD12060.5	31/05/2017 HOSTPLUS	Superannuation contributions	-\$ 181.36	
DD12060.6	31/05/2017 CBUS ADMINISTRATION	Superannuation contributions	-\$ 203.98	
DD12060.7	31/05/2017 COLONIAL FIRST STATE	Superannuation contributions	-\$ 182.69	
DD12060.8	31/05/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-\$ 80.90	
			-\$ 1,205,891.43	-\$ 2,216.52 \$ -

TOTALLING \$1,208,107.95 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 20/05/2017 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

<b>Title/Subject:</b>	<b>REQUEST FOR DEBTORS WRITE-OFF</b>
<b>Agenda/Minute Number:</b>	9.2.4
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM152
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	3 June 2017
<b>Author:</b>	Svenja Clare Finance Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
Signature of Author

  
Signature Senior Officer

**Summary/Matter for Consideration:**

Council to grant approval for the write off of the outstanding balance of \$14,960 for invoice 20718 owed by Mr Benjamin Povey:

Inv No	Inv Date	Description	Balance
20718	05/05/2015	COST OF DEMOLITION OF LOT 647 QUEEN ROAD COST OF DEMOLITION OF LOT 648 QUEEN ROAD GST	14,960.00

**Attachments:**

Nil

**Background:**

Benjamin Povey is the owner of Lots 647, 648 Queen Road. At the Ordinary Council Meeting held 18 April 2015 Council resolved to “advise[s] the owner of Lot 647, 648 Queen Road Meekatharra that due to the lack of action as promised the demolition as per the Health Notice and the previous decisions of Council will be carried out with all costs being levied against the owner”. This resulted in the cost of \$15,000 being charged to Mr Povey in May 2015.

Due to interest accruing and staff utilising the standard debt recovery procedures to apply pressure to outstanding debtors, Mr Povey’s (ex-?)wife, Amanda Povey, made contact in October 2015 and offered to start regular payments on behalf of her (ex-)husband who, she explained, was currently in prison. Her payments have been allocated towards the rates (not the debtor) of this land, as they accrue interest and will have more rates added in future.

By November 2011 \$455.46 interest had accrued on the unpaid debtors account and this matter was brought to Council. During the Ordinary Council Meeting held 14 November 2015 Council agreed to write off the interest and stop any further interest accrual on this invoice.

In December 2015 and January 2016 Mr Povey made two \$20 payments by cheque. No payments have been received thereafter and Mr Povey has not responded to any further correspondence.

In January 2017 staff managed to get in touch with Amanda Povey again and suggested a Centrepay payment arrangement to which Amanda Povey agreed. The required forms were sent to

her address for her signature but nothing has come of it. The forms were not returned and staff have not been able to get in touch with Amanda Povey again since.

**Comment:**

It has proven difficult to recover the outstanding amount due to Mr Povey being in prison. This means he likely does not have disposable income to allow him to pay off this debt and also makes communication slow and difficult as written correspondence has to go through the prison administration and when trying to call over the phone staff can only leave messages that then may or may not be returned. Any statements and letters sent since have remained unanswered. Council may wish to wait until Mr Povey is released from prison as he may then start to earn money again, or Council may instead choose to write off the remaining debt of \$14,960.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, section 6.12 (1) (b) allows for the waiver of any amount of money owed to the Local Government.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Write off \$14,960.00. The Sundry Debtors Write Off budget for 2016/17 is only \$5,000.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommended Options:**

**Option A:**

**That Council write off the \$14,960 debt on Mr Benjamin Povey's debtor account P090.**

**Or**

**Option B:**

**That the debt remains due and payable and that staff are to continue to recover this debt from Mr Benjamin Povey.**

**Council Resolution:**


**Moved: Cr HJ Nichols**


**Seconded: Cr DK Hodder**

**Council adopted "Option A" as presented.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

<b>Title/Subject:</b>	<b>REQUEST FOR RATES WRITE-OFF</b>
<b>Agenda/Minute Number:</b>	9.2.5
<b>Applicant:</b>	Nil
<b>File Ref:</b>	A7347, A7348, A7499, A7520
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 June 2017
<b>Author:</b>	Svenja Clare Finance Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
Signature of Author

  
Signature Senior Officer

**Summary/Matter for Consideration:**

Council to grant approval for the write-off of rates as staff deem these amounts to be unrecoverable.

**Attachments:**

Nil

**Background:**

Over time, rates amounts are raised that, for one reason or another, are not able to be collected and need to be written off.

**Comment:**

Following are the details for the rates that need to be written off:

Assess No	Ratepayer Names	Levied	Outstanding	Reason for Write Off
A7347		Rates	\$921.14	Tenements surrendered 19/07/2016. All mail since surrender returned to sender due to incorrect address. Company deregistered. No real estate that could be sold, directors cannot be held personally liable for company debt.
E52/2977		Interest	\$224.05	
		<b>Total</b>	<b>\$1,145.19</b>	
A7348		Rates	\$921.14	
E52/2978	Packsaddle	Interest	\$227.24	
	Prospecting Pty Ltd	<b>Total</b>	<b>\$1,148.38</b>	
A7499		Rates	\$901.28	
E52/3148		Interest	\$174.04	
		<b>Total</b>	<b>\$1,075.32</b>	
A7520		Rates	\$1,096.72	
E52/3173		Interest	\$207.85	
		<b>Total</b>	<b>\$1,304.57</b>	

**GRAND TOTAL**                      **\$4,673.46**

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These tenements are non-current tenements held by a company with no other live tenements in the Shire of Meekatharra.

All matters have been sent to Council's debt collector Ampac but no monies were recovered and no viable debt recovery options remain.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

The 2016/2017 budget has an allocation of \$10,000 towards the write off of rates (GL0233). So far \$4,679.86 in rates has already been written off.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr HJ Nichols

**Seconded:** Cr PW Curley

**That Council authorise staff to write-off the amounts as per the table below as these amounts are unrecoverable.**

<b>Assess. No</b>	<b>Ratepayer</b>	<b>Amount</b>
A7347	PACKSADDLE PROSPECTING PTY LTD	\$1,145.19
A7348	PACKSADDLE PROSPECTING PTY LTD	\$1,148.38
A7499	PACKSADDLE PROSPECTING PTY LTD	\$1,075.32
A7520	PACKSADDLE PROSPECTING PTY LTD	\$1,304.57
		<b>\$4,673.46</b>

**CARRIED 6/0**

**BY AN ABSOLUTE MAJORITY**

<b>Title/Subject:</b>	<b>RETENTION OF TRUST FUNDS</b>
<b>Agenda/Minute Number:</b>	9.2.6
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0135
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	29 May 2017
<b>Author:</b>	Krys East Corporate Services Manager/DCEO
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to authorise transfer of \$292.50 from Trust Bank Account to Municipal Bank Account for monies held for more than 10 years.

**Attachments:**

Nil

**Background:**

As per the Local Government Act 1995, Council maintain a Trust Account for monies held in trust.

**Comment:**

Section 6.9 (4) of the Local Government Act 1995 states:

*“Where money has been held in the trust fund for 10 years it may be transferred by the local government to the municipal fund but the local government is required to repay the money, together with any interest earned from its investment, from that fund to a person claiming and establishing a right to the repayment.”*

Council can choose to leave this money in the trust accounts indefinitely or alternatively transfer these funds to Council’s Municipal Account. Given that these amounts have been in trust for 10 plus years now it is unlikely that claimants will come forward. \$292.50 of trust funds have been held for 10 plus years with some funds sitting in Trust Account since 2004.

**Consultation:**

Roy McClymont, Chief Executive Officer

**Statutory Environment:**

Local Government Act 1995 – Section 6.9  
*“6.9. Trust fund*

- (1) *A local government is to hold in the trust fund all money or the value of assets —
  - (a) that are required by this Act or any other written law to be credited to that fund; and
  - (b) held by the local government in trust.*
- (2) *Money or other property held in the trust fund is to be applied for the purposes of, and in accordance with, the trusts affecting it.*
- (3) *Where money or other property is held in the trust fund, the local government is to —
  - (a) in the case of money, pay it to the person entitled to it together with, if the money has been invested, any interest earned from that investment;
  - (b) in the case of property, deliver it to the person entitled to it.*
- (4) *Where money has been held in the trust fund for 10 years it may be transferred by the local government to the municipal fund but the local government is required to repay the money, together with any interest earned from its investment, from that fund to a person claiming and establishing a right to the repayment.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Unbudgeted income from Trust transfers

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation/Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr DK Hodder**



**That Council authorise staff to transfer \$292.50 from Trust Account to Municipal Account.  
The \$292.50 is comprised of:**

**Library Deposits (T2 & T8)**

<b>Date</b>	<b>Amount</b>	<b>Rec. No</b>	<b>Description</b>
28/07/2004	16.00	10124	ELIZABETH CUGLIO
23/09/2004	16.00	10643	GAYLE COYMN
15/03/2005	20.00	11707	ANTHONIE ROSSOUW
31/03/2005	16.00	11810	ROBYN LOUGHREY
04/04/2005	16.00	11838	PETER BATES
14/07/2005	16.50	12421	SAM WALTON
10/08/2005	16.00	12572	GEORGE KYROS
15/08/2005	16.00	12600	MELANIE DISTEL
30/08/2005	16.00	12753	LORRAINE COSS

01/09/2005	16.00	12803	GREGORY CHAPMAN
06/09/2005	16.00	12853	REBECCA FRANKLIN
20/09/2005	16.00	13078	CATHIE GILLZAN
11/10/2005	16.00	13292	BELINDA DYSART
14/10/2005	16.00	13329	RENEE VAN ES
21/10/2005	16.00	13391	KERRY LN LODO
07/11/2005	16.00	13547	EMILY MCNALLY
20/08/2004	16.00	10320	TARA SMITH
12/08/2005	16.00	12593	GEORGINA HUMPHRIES

**CARRIED 6/0  
BY AN ABSOLUE MAJORITY**

<b>Title/Subject:</b>	<b>ADOPTION OF 2017/18 ANNUAL BUDGET</b>
<b>Agenda/Minute Number:</b>	9.2.7
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0242
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	7 June 2016
<b>Author:</b>	Krys East Corporate Services Manager/DCEO
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This report puts forward the 2017/18 Statutory Budget for Councils endorsement and acceptance.

**Attachments:**

2017/18 Statutory Budget

Ministerial letter granting approval for proposed differential rates in the dollar

Letter received from BJ Smith with regards to Nannine Cemetery.

Photos of Nannine Cemetery.

**Background:**

Every year Council is required to adopt a budget for that financial year. At the Ordinary Council Meeting held on Saturday 22 April 2017, the proposed differential rates were approved by Council and advertised for public comment on 3 May 2017. No submissions were received prior to 25 May 2017, when the public comment period closed. At the OCM in May Council reviewed and balanced the 2017/18 Draft Management Budget.

**Comment:**

The Statutory Compliant Budget has now been prepared and includes the information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. This Budget is submitted for adoption.

Subsequent to the April and May 2017 meetings changes have been made to the Schedule of Fees and Charges and to the Management Budget. The additional fees and changes that have been incorporated into the 2017/18 Statutory Compliant Budget are as follows:

- Amended the Fees and Charges to reflect \$100 subsidised housing rent charge for Contract Aquatic Services as stated in their contract.
- Inclusions under Cemetery – deposit for chair hire \$100 and any hired chairs that are lost or damaged will be charged at \$25 each. If the bond does not fully cover the lost/damaged chairs the hirer will be invoiced for the difference.
- The Building Commission advised of CPI increases in Building Act fees which is normally incorporated into Council's Schedule of Fees and Charges however these are

mandated under the Building Acts & Regulations, so it is suggested that the actual breakdown of the fees is removed and just include a reference to the related Regulation for current fees. Historically the only person who uses these fees is the person processing building applications and our current EHO/BS is aware of the fees and does not refer to our Schedule of Fees and Charges but to the Regulations when calculating costs.

Amendments to the Management Budget as previously presented to Council are:

- Increasing GL 4900 - Traffic Signs & Control by \$25,000 to replace missing/damage/faded street signage in the town site.
- The actual figures have been received for the Financial Assistance Grant (FAG) and Local Road Grant (LRG). These are \$2,495,284 and \$1,307,774 respectively. These new figures increase the budgeted FAG component of the grant by \$63,893 and the LRG component by \$114,123 producing an overall increase of \$178,016 in grants received. However, half of these grants have been received in 2016/17 so have impacted the surplus for 2016/17. The 2017/18 budget has been amended accordingly.
- The allocation for repainting the roof of 87 Main Street has been increased from \$2,500 to \$4,500 as the initial amount was estimated too low to be able to complete the work to an acceptable standard.

Requested new inclusions:

- The Nannine Cemetery has sadly been neglected over a number of years now due to lack of suitable employees able to undertake the required work and the distance from the town site. Staff have included in the 2017/18 budget \$20,000 to cover the cost of general maintenance ie whipper snipping, pruning, removal of dead branches, removing sand buildup around cemetery plaques and tidying up. The amount covers the costs of move, demove, transport and use of plant and labour costs. A further \$28,000 is included for fencing around the cemetery as cattle are able to access through existing and damage gravesites and monuments. On examination this allocation may be excessive but it is proposed that the existing front metal fence line is in reasonably good condition but requires repainting and rewiring. The side fences and rear fence are the original mulgas with some being held upright with star pickets. It is proposed to replace all fences with a three wire, two barbed wires at top and star pickets. A letter outlining some of the concerns raised has been received from a visitor to our region with ancestors buried at the Nannine Cemetery.

Staff incorrectly calculated the income from Flood Damage believing that all claims had been entered into the system, however it was discovered that there were a number outstanding. This error, combined with other changes such as the increase to FAG Grants and reduced figures for revised actuals, has affected the anticipated surplus resulting in an increase overall of \$862,075.

This surplus has been allocated to:

- Industrial Park Reserve - \$118,173;
- Interpretive Centre Reserve \$500,000; and
- Transport Reserve \$243,902.

The surplus, whilst best guess estimate, will be reviewed after the completion of financial audit for 2016/17.

Ministerial approval has been received granting the right to impose a differential rate for UV Mining that is more than twice the lowest differential rate imposed for UV Pastoral.

**Consultation:**

Roy McClymont – Chief Executive Officer  
Megan Shirt – Consultant  
All Councillors  
All Internal & External Staff

**Statutory Environment:**

Section 6.2 of the Local Government Act 1995  
Part 3 of the Local Government (Financial Management) Regs 1996

**Policy Implications:**

The Annual Budget has an effect on the majority of Councils current policies.

**Budget/Financial Implications:**

The 2017/18 Budget is the main document relating to Councils Income and Expenditure for the coming Financial Year.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr HJ Nichols  
**Seconded:** Cr PS Clancy

**That Council adopts by Absolute Majority the Statutory Annual Budget for the financial year ending 30<sup>th</sup> June 2018 as presented, which includes:**

**1. The differential rates in the dollar and minimum rate, being;**

**GRV 8.8869 cents in the dollar**  
**UV – Pastoral 6.6484 cents in the dollar**  
**UV – Mining 19.0389 cents in the dollar**  
**Minimum Rates –**  
**GRV \$400.00**  
**UV – Pastoral \$350.00**  
**UV – Mining \$350.00**

**2. The following due dates for payment of rates by instalment;**

- i) Due date/first instalment 26 August 2017**
- ii) Second instalment 30 October 2017**
- iii) Third instalment 3 January 2018**
- iv) Fourth instalment 9 March 2018**

**3. A charge of \$15.00 per instalment, for payment of rates by instalment to apply to the second, third and fourth instalments;**

- 4. An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalments;**
- 5. An interest rate of 10% to be imposed on all outstanding rates after 26 August 2017 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment;**
- 6. The Reserve fund budget as shown;**
- 7. Refuse collection charges as shown; and**
- 8. The Schedule of Fees and Charges.**

**Furthermore Council adopts a material variance limit of 10% or \$10,000 for the 2017/18 financial year.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**





Government of **Western Australia**  
Department of **Local Government and Communities**

Our Ref: MK5-1 E1721388

Mr Roy McClymont  
Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Dear Mr McClymont

**DIFFERENTIAL GENERAL RATES 2017/18**

I refer to the Shire of Meekatharra's application dated 25 May 2017 requesting approval to impose differential general rates that are more than twice the lowest rate in the unimproved value (UV) category.

Under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, I have approved the Shire's application to impose differential general rates for the UV Mining category, which are more than twice the lowest rate in the UV category, being the UV Pastoral category.

Category of Rating	Rate in the dollar (cents) 2017/18
UV Mining	19.0389
UV Pastoral	6.6484

The approval is valid for the 2017/18 financial year.

If you have any questions, please do not hesitate to contact Ms Darrelle Merritt, Senior Legislation and Strategy Officer at the Department of Local Government and Communities, on 6552 1479 or by e-mail at [darrelle.merritt@dlgc.wa.gov.au](mailto:darrelle.merritt@dlgc.wa.gov.au).

Yours sincerely

Brad Jolly  
EXECUTIVE DIRECTOR, SECTOR REGULATION AND SUPPORT

SHIRE OF MEKATHARRA  
June 2017  
FILE No.....  
DATE 14 JUN 2017 REC'D  
OFFICER.....  
Response/Action Req'd .....  
Delegated To..... Tel: (08) 6551 8700

Gordon Stephenson House  
140 William Street Perth WA 6000  
GPO Box R1250 Perth WA 6844  
Tel: (08) 6551 8700 Fax: (08) 6552 1555 Freecall: 1800 620 511 (Country only)  
Email: [info@dlgc.wa.gov.au](mailto:info@dlgc.wa.gov.au) Website: [www.dlgc.wa.gov.au](http://www.dlgc.wa.gov.au)

SHIRE OF MEEKATHARRA	
FILE No.....	Date: 16.06.2017
DATE 19 JUN 2017 REC'D	Page: 1.
OFFICER.....	
Responsible/Action Recd	To: The Meekatharra Shire President - CEO
Delegated To.....	Meekatharra, W.A. 6642.

Dear Sir,

I am writing to you with deep concern for the urgent situation of the fence around the Nanine Cemetery.

My name is Barbara Smith (nee Bell). I am the niece of the late Jack Bell of "Horie Station" whom is buried there as well as other relations.

For the past 6 years I have been visiting the cemetery I have noticed no repairs have been carried out on the fences. The cattle have been getting in & I find this very distressing.

My partner & I have walked around & put up posts that <sup>are</sup> white ant eaters & star pickets which have fallen over due to old rotten wire.

This matter desperately needs to be addressed for our loved ones. And for the heritage of the town of Nanine.

A suggestion of something like a strong, secure fence along the front of the cemetery.

Would you please send me a copy of the minutes of the next shire meeting which I understand will be in the next 2 weeks.

Thanking you  
B J Smith

Mob: 0431 953 229.

P.O. Box 710, Donnybrook WA. 6239.



This photos shows corner of the left side and rear fences. Rotten Mulga upright post replaced by star pickets and various wires on both sides.



Front rail and steel uprights in reasonable condition. Needs rewiring and painting



Whilst this does not appear to be a gravesite it is indicative of the growth on many of the grave sites at the Nannine Cemetery.

**SHIRE OF MEEKATHARRA**  
**BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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**SHIRE OF MEEKATHARRA  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE OR TYPE  
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
<b>Revenue</b>				
Rates	8	3,935,465	3,822,168	3,812,136
Operating grants, subsidies and contributions		2,422,570	6,035,017	4,781,421
Fees and charges	14	1,364,294	1,367,458	1,168,961
Interest earnings	2(a)	597,797	525,758	558,085
Other revenue	2(a)	1,278,718	372,041	5,352,342
		<u>9,598,844</u>	<u>12,122,442</u>	<u>15,672,945</u>
<b>Expenses</b>				
Employee costs		(1,636,283)	(1,257,093)	(1,532,731)
Materials and contracts		(3,362,005)	(1,747,729)	(7,857,034)
Utility charges		(283,040)	(245,292)	(332,427)
Depreciation on non-current assets	2(a)	(5,671,846)	(5,698,001)	(4,250,890)
Interest expenses	2(a)	0	0	0
Insurance expenses		(213,754)	(273,028)	(217,269)
Other expenditure		(326,113)	(317,060)	(185,920)
		<u>(11,493,041)</u>	<u>(9,538,203)</u>	<u>(14,376,271)</u>
		(1,894,197)	2,584,239	1,296,674
Non-operating grants, subsidies and contributions		8,283,453	8,394,550	9,117,559
Profit on asset disposals	6	5,992	6,962	0
Loss on asset disposals	6	(59,789)	(16,022)	(39,500)
Loss on revaluation of non current assets		0	0	0
		<u>6,335,459</u>	<u>10,969,729</u>	<u>10,374,733</u>
<b>NET RESULT</b>				
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>6,335,459</b></u>	<u><b>10,969,729</b></u>	<u><b>10,374,733</b></u>

**Notes:**

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
<b>Revenue (Refer Notes 1,2,8,10 to 14)</b>				
Governance		160	0	80
General purpose funding		6,452,641	9,842,375	7,882,898
Law, order, public safety		15,722	10,163	22,000
Education and welfare		144,903	115,488	128,973
Housing		25,500	29,624	0
Community amenities		136,942	132,544	132,391
Recreation and culture		188,920	197,465	247,221
Transport		1,325,145	1,346,572	1,833,977
Economic services		198,283	315,308	316,277
Other property and services		1,104,693	129,027	5,103,193
		<u>9,598,844</u>	<u>12,122,443</u>	<u>15,672,945</u>
<b>Expenses Excluding Finance Costs Refer Notes 1, 2 &amp; 15)</b>				
Governance		(571,441)	(511,007)	(599,633)
General purpose funding		(196,309)	(283,853)	(234,194)
Law, order, public safety		(178,526)	(158,326)	(153,418)
Health		(80,500)	(66,174)	(73,182)
Education and welfare		(660,001)	(470,008)	(632,561)
Housing		(25,500)	(6,547)	0
Community amenities		(675,163)	(470,959)	(616,015)
Recreation and culture		(1,495,750)	(1,228,722)	(1,576,403)
Transport		(5,915,820)	(5,417,294)	(4,720,875)
Economic services		(526,923)	(360,107)	(582,438)
Other property and services		(1,167,107)	(565,209)	(5,187,552)
		<u>(11,493,040)</u>	<u>(9,538,205)</u>	<u>(14,376,271)</u>
<b>Non-operating Grants, Subsidies and Contributions</b>				
Recreation and culture		200,000	0	200,000
Transport		8,083,453	8,394,550	8,917,559
		<u>8,283,453</u>	<u>8,394,550</u>	<u>9,117,559</u>
<b>Profit/(Loss) On</b>				
Disposal Of Assets (Refer Note 6)				
Law, order, public safety		0	(6,874)	0
Recreation and culture		554	0	0
Transport		(23,334)	(2,186)	(39,500)
Other property and services		(31,018)	0	0
		<u>(53,798)</u>	<u>(9,060)</u>	<u>(39,500)</u>
<b>NET RESULT</b>		<b>6,335,459</b>	<b>10,969,729</b>	<b>10,374,733</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>6,335,459</u></b>	<b><u>10,969,729</u></b>	<b><u>10,374,733</u></b>

## Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption. Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		4,642,182	3,911,438	4,162,136
Operating grants, subsidies and contributions		4,972,570	5,027,916	4,822,486
Fees and charges		1,364,294	1,367,458	1,168,961
Service charges		0	0	0
Interest earnings		597,797	525,758	558,085
Goods and services tax		950,000	1,200,004	950,000
Other revenue		1,278,718	372,041	5,352,342
		<u>13,805,561</u>	<u>12,404,615</u>	<u>17,014,010</u>
<b>Payments</b>				
Employee costs		(1,636,283)	(1,251,869)	(1,557,286)
Materials and contracts		(2,799,086)	(2,916,054)	(7,289,544)
Utility charges		(283,040)	(245,292)	(332,427)
Interest expenses		0	0	0
Insurance expenses		(213,754)	(273,028)	(217,269)
Goods and services tax		(950,000)	(1,414,736)	(950,000)
Other expenditure		(326,113)	(317,060)	(185,920)
		<u>(6,208,276)</u>	<u>(6,418,039)</u>	<u>(10,532,446)</u>
<b>Net cash provided by (used in) operating activities</b>	3(b)	<u>7,597,285</u>	<u>5,986,576</u>	<u>6,481,564</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for development of land held for resale	5	0	0	0
Payments for purchase of property, plant & equipment	5	(2,882,175)	(1,286,896)	(1,482,735)
Payments for construction of infrastructure	5	(13,760,804)	(11,483,403)	(13,088,126)
Non-operating grants, subsidies and contributions used for the development of assets		8,283,453	8,394,550	9,117,559
Proceeds from sale of plant & equipment	6	237,800	39,767	20,000
<b>Net cash provided by (used in) investing activities</b>		<u>(8,121,726)</u>	<u>(4,335,982)</u>	<u>(5,433,302)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of debentures	7	0	0	0
Proceeds from new debentures	7	0	0	0
<b>Net cash provided by (used in) financing activities</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>Net increase (decrease) in cash held</b>		(524,441)	1,650,594	1,048,262
Cash at beginning of year		<u>20,150,147</u>	<u>18,499,553</u>	<u>15,593,949</u>
<b>Cash and cash equivalents at the end of the year</b>	3(a)	<u>19,625,706</u>	<u>20,150,147</u>	<u>16,642,211</u>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF MEEKATHARRA  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	4	<b>6,353,095</b>	<b>4,517,921</b>	<b>855,348</b>
<b>Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)</b>	1,2			
Governance		160	0	80
General purpose funding		2,517,176	6,020,207	4,070,762
Law, order, public safety		15,722	10,163	22,000
Health		5,935	3,878	5,935
Education and welfare		144,903	115,488	128,973
Housing		25,500	29,624	0
Community amenities		136,942	132,544	132,391
Recreation and culture		189,474	197,465	247,221
Transport		1,325,145	1,353,534	1,833,977
Economic services		198,283	315,308	316,277
Other property and services		1,110,130	129,027	5,103,193
		<u>5,669,370</u>	<u>8,307,238</u>	<u>11,860,809</u>
<b>Expenditure from operating activities</b>	1,2			
Governance		(571,441)	(511,007)	(599,633)
General purpose funding		(196,309)	(283,853)	(234,194)
Law, order, public safety		(178,526)	(165,200)	(153,418)
Health		(80,500)	(66,174)	(73,182)
Education and welfare		(660,001)	(470,008)	(632,561)
Housing		(25,500)	(6,547)	0
Community amenities		(675,163)	(470,959)	(616,015)
Recreation and culture		(1,495,750)	(1,228,722)	(1,576,403)
Transport		(5,939,154)	(5,426,442)	(4,760,375)
Economic services		(526,923)	(360,107)	(582,438)
Other property and services		(1,203,562)	(565,209)	(5,187,552)
		<u>(11,552,829)</u>	<u>(9,554,228)</u>	<u>(14,415,771)</u>
<b>Operating activities excluded from budget</b>				
(Profit)/Loss on asset disposals	6	53,797	9,060	39,500
Depreciation on assets	2(a)	5,671,846	5,698,001	4,250,890
<b>Amount attributable to operating activities</b>		<u>6,195,279</u>	<u>8,977,991</u>	<u>2,590,776</u>
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions		8,283,453	8,394,550	9,117,559
Purchase property, plant and equipment	5	(2,882,175)	(1,286,896)	(1,482,735)
Purchase and construction of infrastructure	5	(13,760,804)	(11,576,687)	(13,088,126)
Proceeds from disposal of assets	6	237,800	39,767	20,000
<b>Amount attributable to investing activities</b>		<u>(8,121,726)</u>	<u>(4,429,266)</u>	<u>(5,433,302)</u>
<b>FINANCING ACTIVITIES</b>				
Transfers to cash backed reserves (restricted assets)	9	(3,403,699)	(2,292,799)	(969,610)
Transfers from cash backed reserves (restricted assets)	9	1,394,681	275,001	0
Amount attributable to financing activities		<u>(2,009,018)</u>	<u>(2,017,798)</u>	<u>(969,610)</u>
Budgeted deficiency before general rates		<u>(3,935,465)</u>	<u>2,530,927</u>	<u>(3,812,136)</u>
<b>Estimated amount to be raised from general rates</b>	8	<b>3,935,465</b>	<b>3,822,168</b>	<b>3,812,136</b>
<b>Net current assets at end of financial year - surplus/(deficit)</b>	4	<b>0</b>	<b>6,353,095</b>	<b>0</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

**(b) 2016/17 Actual Balances**

Balances shown in this budget as 2016/17 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire contributes are defined contribution plans.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	25 to 40 years
Office Furniture and Equipment	1 to 20 years
Plant and Equipment	1 to 20 years
Roads Unformed	Not Depreciated
Roads Formed	Not Depreciated
Roads Gravel	15 years
Roads Sealed	50 years
Kerbing & Footpaths	20 years
Other Infrastructure	10 to 20 years
Drains and Sewers	80 to 100 years
Grids	20 years
Airfields and Runways	20 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**(k) Fair Value of Assets and Liabilities**

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

**(l) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.



**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Impairment of Assets (Continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(s) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**  
**(t) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**(u) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(v) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018

2. REVENUES AND EXPENSES	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
(a) <b>Net Result</b>			
The net result includes:			
(i) Charging as an expense:			
<b>Auditors remuneration</b>			
Audit services	20,601	17,901	18,380
Other services	0	1,700	0
<b>Depreciation By Program</b>			
Governance	2,400	660	1,300
General purpose funding	0	0	0
Law, order, public safety	9,270	9,108	9,170
Health	0	0	820
Education and welfare	55,770	55,444	51,700
Housing	53,500	53,268	45,500
Community amenities	12,000	11,916	47,500
Recreation and culture	405,150	405,080	401,730
Transport	4,087,756	4,102,714	2,990,000
Economic services	21,000	21,046	30,500
Other property and services	1,025,000	1,038,765	672,670
	<u>5,671,846</u>	<u>5,698,001</u>	<u>4,250,890</u>
<b>Depreciation By Asset Class</b>			
Land and buildings	290,859	292,200	295,252
Furniture And Equipment	53,839	54,087	45,650
Plant And Equipment	1,071,162	1,076,101	643,942
Roads Infrastructure	3,611,337	3,627,990	2,727,670
Other Infrastructure	372,422	374,139	343,421
Infrastructure - Footpaths	54,774	55,026	0
Airport Infrastructure	217,454	218,456	194,955
	<u>5,671,846</u>	<u>5,698,001</u>	<u>4,250,890</u>
(ii) Crediting as revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve funds	429,797	401,795	455,085
- Other funds	45,000	13,346	45,000
Other interest revenue (refer note 12)	123,000	110,617	58,000
	<u>597,797</u>	<u>525,758</u>	<u>558,085</u>
(iii) <b>Other Revenue</b>			
Reimbursements and recoveries	1,180,293	181,830	5,186,647
Other	98,425	190,211	165,695
	<u>1,278,718</u>	<u>372,041</u>	<u>5,352,342</u>

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

The Shire of Meekatharra is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

**GOVERNANCE**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue Costs associated with raising of rates, collection of debts and other funding activities within this programme.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention, emergency services and animal control. Operation of Council's Ranger services.

**HEALTH**

Food quality and pest control, monitoring and control of environmental health. Contract Operation for Health issues within the Community.

**EDUCATION AND WELFARE**

Provision and maintenance of various premises in support of community services including Community Resource Centre. Financial assistance on a needs arise basis for the community's education and welfare. Provision, maintenance and support for the community youth centre.

**HOUSING**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemeteries, storm water drainage maintenance and operation and maintenance of sewage schemes.

**RECREATION AND CULTURE**

Maintenance of halls, swimming pool, recreation centres and various reserves; operation of library, TV and Radio Broadcasting.

**TRANSPORT**

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets; depot maintenance and airport maintenance.

**ECONOMIC SERVICES**

The regulation and provision of tourism, area promotion, building control noxious weeds, vermin control, and building controls.

**OTHER PROPERTY & SERVICES**

Private works operations and miscellaneous Plant operations, Overheads and Administration costs, initially charged here are reallocated to the relevant function area.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**3. NOTES TO THE STATEMENT OF CASH FLOWS****(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	<b>2017/18 Budget \$</b>	<b>2016/17 Actual \$</b>	<b>2016/17 Budget \$</b>
Cash - unrestricted	55,057	2,588,516	140,685
Cash - restricted	19,570,649	17,561,631	16,501,526
	<u>19,625,706</u>	<u>20,150,147</u>	<u>16,642,211</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Plant Reserve	3,112,297	3,032,837	3,043,008
Building Reserve	1,613,086	1,571,902	1,797,860
Shire Water Reserve	303,878	296,120	297,097
Airport Runway Reserve	2,771,971	2,701,200	2,710,109
Airport Reserve	921,532	898,004	956,148
Transport Reserve	905,165	644,380	646,505
Infrastructure & Development Reserve	958,192	933,728	936,808
Leave Reserve	174,896	170,430	170,993
Reseals & Rejuvenation Reserve	3,551,706	3,042,005	3,050,678
Interpretive Centre Reserve	1,780,957	1,248,253	1,252,370
Roads -Second / Final Seals Reserve	1,643,270	1,114,081	1,118,031
Lloyd's Revitalisation Reserve	1,033,699	520,073	521,918
Industrial Park Reserve	800,000	0	0
Unspent Grants Reserve	0	1,388,617	0
	<u>19,570,649</u>	<u>17,561,631</u>	<u>16,501,526</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net result	6,335,459	10,969,729	10,374,733
Depreciation	5,671,846	5,698,001	4,250,890
(Profit)/loss on sale of asset	53,797	9,060	39,500
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	3,256,717	(1,060,399)	391,065
(Increase)/decrease in inventories	70,000	(30,886)	85,000
Increase/(decrease) in payables	492,919	(1,204,377)	457,935
Increase/(decrease) in employee provisions	0	0	0
Grants/contributions for the development of assets	<u>(8,283,453)</u>	<u>(8,394,550)</u>	<u>(9,117,559)</u>
Net Cash from Operating Activities	<u>7,597,285</u>	<u>5,986,576</u>	<u>6,481,564</u>

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018

3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
<b>(c) Undrawn Borrowing Facilities</b>			
Credit Standby Arrangements			
Bank overdraft limit	1,000,000	1,000,000	1,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	5,000	5,000	5,000
Credit card balance at balance date	0	0	0
Total Amount of Credit Unused	<u>1,005,000</u>	<u>1,005,000</u>	<u>1,005,000</u>
<b>Loan Facilities</b>			
Loan facilities in use at balance date	0	0	0
Unused loan facilities at balance date	0	0	0

4. NET CURRENT ASSETS	Note	2017/18 Budget \$	2016/17 Actual \$
Composition of estimated net current assets			
<b>CURRENT ASSETS</b>			
Cash - unrestricted	3(a)	55,057	2,588,516
Cash - restricted reserves	3(a)	19,570,649	17,561,631
Receivables		324,440	3,581,157
Inventories		98,851	168,851
		<u>20,048,997</u>	<u>23,900,155</u>
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables		(478,348)	14,571
Provisions		<u>(267,262)</u>	<u>(267,262)</u>
		(745,610)	(252,691)
<b>Unadjusted net current assets</b>		<u><b>19,303,387</b></u>	<u><b>23,647,464</b></u>
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
Adjustments			
Less: Cash - restricted reserves	3(a)	(19,570,649)	(17,561,631)
Less: Provisions provided in budget		<u>267,262</u>	<u>267,262</u>
<b>Adjusted net current assets - surplus/(deficit)</b>		<u><b>0</b></u>	<u><b>6,353,095</b></u>



SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset Class	Reporting Program											2017/18 Budget Total \$	Predicted 2016/17 Actual Total \$
	Governance \$	General Purpose Funding \$	Law, Order, Public Safety \$	Health \$	Education & Welfare \$	Housing \$	Community Amenities \$	Recreation and Culture \$	Transport \$	Economic Services \$	Other Property and Services \$		
<i>Property, Plant and Equipment</i>													
Land And Buildings	0	0	0	0	75,900	483,975	6,000	1,172,500	163,000	0	192,200	2,093,575	651,953
Furniture And Equipment	15,000	0	0	0	0	0	0	9,100	0	0	19,500	43,600	48,938
Plant And Equipment	0	0	0	0	30,000	0	0	0	487,500	3,500	224,000	745,000	586,005
	15,000	0	0	0	105,900	483,975	6,000	1,181,600	650,500	3,500	435,700	2,882,175	1,286,896
<i>Infrastructure</i>													
Roads Infrastructure	0	0	0	0	0	0	0	0	11,827,506	0	0	11,827,506	10,125,913
Infrastructure - Footpaths	0	0	0	0	0	0	0	0	160,000	0	0	160,000	8,569
Other Infrastructure	0	0	6,200	0	11,500	0	575,000	667,895	141,000	345,703	0	1,747,298	636,158
Airport Infrastructure	0	0	0	0	0	0	0	0	26,000	0	0	26,000	806,048
spare	0	0	0	0	0	0	0	0	0	0	0	0	0
Spare	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	6,200	0	11,500	0	575,000	667,895	12,154,506	345,703	0	13,760,804	11,576,687
<i>Land Held for Resale</i>													
Land Held for Resale													
<b>Total Acquisitions</b>	<b>15,000</b>	<b>0</b>	<b>6,200</b>	<b>0</b>	<b>117,400</b>	<b>483,975</b>	<b>581,000</b>	<b>1,849,495</b>	<b>12,805,006</b>	<b>349,203</b>	<b>435,700</b>	<b>16,642,979</b>	<b>12,863,583</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	2017/18 Budget			
	Net Book Value	Sale Proceeds	Profit	Loss
	\$	\$	\$	\$
<b>Other Sport &amp; Rec</b>				
P385 - Holden Rodeo 2005 - YSRO (MK3685)	3,446.00	4,000	554	0
<b>Transport</b>				
P396 - Bomag 16.60 Tonne Padfoot Vibratory Roller	83,334	60,000	0	(23,334)
<b>Other Properties and Services</b>				
Lot 255 Darlot Street	77,166	50,000	0	(27,166)
P470 - 2013 Prado GXL (MK004)	36,823	37,100	277	0
P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)	19,289	10,000	0	(9,289)
P474 - 2014 Ford Ranger Wildtrak (1EPP427)	37,292	39,700	2,408	0
P459 - 2013 Toyota Prado GX (1EGN 476)	34,248	37,000	2,752	0
	<b>291,598</b>	<b>237,800</b>	<b>5,991</b>	<b>(59,789)</b>

<u>By Class</u>	2017/18 Budget			
	Net Book Value	Sale Proceeds	Profit	Loss
	\$	\$	\$	\$
Land and Buildings	77,166	50,000	0	(27,166)
Plant and Equipment	214,432	187,800	5,991	(32,623)
	<b>291,598</b>	<b>237,800</b>	<b>5,991</b>	<b>(59,789)</b>

7. INFORMATION ON BORROWINGS

(a) **Debenture Repayments**

The Shire does not have any loan debentures on issue.

(b) **New Debentures - 2017/18**

The Shire does not propose to raised any debt through the issue of debenture this financial year

(c) **Unspent Debentures**

The Shire has no unspent debenture funds as at 30th June 2017, nor is it expected to have unspent debentures funds as at 30th June 2018.

(d) **Overdraft**

Council established an overdraft facility during 2013/14 of \$1,000,000 with Westpac Bank to assist with short term liquidity requirements. It is not anticipated that this facility will be required to be utilised in 2017/18.

**SHIRE OF MEEKATHARRA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**8. RATING INFORMATION - 2017/18 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2017/18 Budgeted Rate Revenue \$</b>	<b>2017/18 Budgeted Interim Rates \$</b>	<b>2017/18 Budgeted Back Rates \$</b>	<b>2017/18 Budgeted Total Revenue \$</b>	<b>2016/17 Actual \$</b>
<b>Differential general rate or general rate</b>								
GRV	8.8869	308	4,125,732	366,650	500	3,500	370,650	353,470
UV - Mining	19.0389	666	16,343,972	3,111,712	500	0	3,112,212	3,043,356
UV - Rural/Pastoral	6.6484	41	4,336,436	288,303	0	500	288,803	262,892
<b>Sub-Totals</b>		1,015	24,806,140	3,766,665	1,000	4,000	3,771,665	3,659,718
<b>Minimum payment</b>	<b>Minimum \$</b>							
GRV	400	98	55,697	39,200	0	0	39,200	39,600
UV - Mining	350	349	303,901	122,150	0	0	122,150	120,750
UV - Rural/Pastoral	350	7	12,706	2,450	0	0	2,450	2,100
<b>Sub-Totals</b>		454	372,304	163,800	0	0	163,800	162,450
Discounts (Note 13)							0	0
<b>Total amount raised from general rates</b>							<b>3,935,465</b>	<b>3,822,168</b>
Specified area rates (Note 10)							0	0
<b>Total Rates</b>							<b>3,935,465</b>	<b>3,822,168</b>

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**8(a). RATING INFORMATION - 2017/18 FINANCIAL YEAR (CONTINUED)**

All land except exempt land in the Shire of Meekatharra is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Meekatharra.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING**

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating

**Differential General Rate**

Description	Characteristics	Objects	Reasons
GRV	Properties within the townsite boundaries.	The object of the GRV rate is to allow sufficient revenue for Council to operate efficiently and provide a diverse range of services while maintain consistent revenue to 2016/17 for GRV assessments.	The reason for the level of GRV rate is to allow for a fair contribution to the maintenance and provision of town infrastructure and services to a sustainable level.
UV - Rural/Pastoral	Properties within the Shire that are predominately for rural use.	The object of the UV Pastoral rate is to ensure that the proportion of total rate revenue derived from UV Pastoral is comparable with previous years.	The reason for the lower rate for UV Pastoral is to reflect the lower impact on transport infrastructure compared to the UV Mining category. It also ensures that every landowner makes a reasonable contribution to the rate burden

SHIRE OF MEEKATHARRA  
 NOTES TO AND FORMING PART OF THE BUDGET  
 FOR THE YEAR ENDED 30 JUNE 2018

8(a). RATING INFORMATION - 2017/18 FINANCIAL YEAR (CONTINUED)

Differential General Rate

UV - Mining	Properties within the Shire with a mining, exploration or prospecting tenement lease.	The object of the UV Mining rate is to raise the necessary revenue for Council to operate efficiently and provide a diverse range of services.	<p>The reason for setting UV Mining rate at a higher level than UV Pastoral is to ensure a sector of ratepayers that essentially are transitory contributes to the maintenance of the Shire's established assets and services to the extent that the mining operators use them.</p> <p>Amongst the services utilised by ratepayers with tenements would be the extensive network of unsealed roads within the Shire. A substantial amount of budgeted capital expenditure is for works on Shire roads. Generally, mining operators use established Shire services and infrastructure but contribute very little or no enterprise to the community.</p> <p>Mining and Exploration activities impose a heavy burden on the shire refuse site increasing maintenance cost and shortening the life of the landfill site. Mining removes finite resources from the shire. Ultimately this will have an impact on the mining industry within the shire, which will in turn impact rate revenue in future years.</p> <p>In addition to this Mining, Exploration and Prospecting activities impose a greater administration service requirement on the shire (applications, enquiries, tenement changes and revaluations).</p>
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Differential minimum payment

Description	Characteristics	Objects	Reasons
GRV	Properties within the townsite boundaries.	The minimum for GRV is higher than that for the UV Categories as a number of the assessments that the minimum will apply to are vacant blocks. Additional expense is incurred by council in maintaining these vacant lots in a clean and safe condition as owners are generally absent.	The minimum is a realistic contribution that any property should make towards the cost of services provided.
UV Rural Minimum	Properties within the Shire that are predominately for rural use.	The object of the minimums is to ensure every landowner makes a reasonable contribution to the rate burden.	
UV Mining Minimum	Properties within the Shire with a mining, exploration or prospecting tenement lease.		

**SHIRE OF MEEKATHARRA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**9. CASH BACKED RESERVES**

	2017/18 Budget				
	Opening Balance \$	Transfer to \$	Interest \$	Transfer (from)	Closing Balance \$
Plant Reserve	3,032,837	0	79,460	0	3,112,297
Building Reserve	1,571,902	0	41,184	0	1,613,086
Shire Water Reserve	296,120	0	7,758	0	303,878
Airport Runway Reserve	2,701,200	0	70,771	0	2,771,971
Airport Reserve	898,004	0	23,528	0	921,532
Transport Reserve	644,380	243,902	16,883	0	905,165
Infrastructure & Development Reserve	933,728	0	24,464	0	958,192
Leave Reserve	170,430	0	4,465	0	174,896
Reseals & Rejuvenation Reserve	3,042,005	430,000	79,701	0	3,551,706
Interpretive Centre Reserve	1,248,253	500,000	32,704	0	1,780,957
Roads -Second / Final Seals Reserve	1,114,081	500,000	29,189	0	1,643,270
Lloyd's Revitalisation Reserve	520,073	500,000	13,626	0	1,033,699
Industrial Park Reserve	0	800,000	0	0	800,000
Unspent Grants Reserve	1,388,617	0	6,064	(1,394,681)	0
	17,561,631	2,973,902	429,797	(1,394,681)	19,570,649

**SHIRE OF MEEKATHARRA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**9. CASH BACKED RESERVES (Continued)**

	2016/17 Actual					2016/17 Budget				
	Opening Balance \$	Transfer to \$	Interest \$	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Interest \$	Transfer (from)	Closing Balance \$
Plant Reserve	2,958,655	0	74,182	0	3,032,837	2,956,386	0	86,622	0	3,043,008
Building Reserve	1,748,025	0	43,878	(220,000)	1,571,902	1,746,683	0	51,177	0	1,797,860
Shire Water Reserve	288,862	0	7,258	0	296,120	288,640	0	8,457	0	297,097
Airport Runway Reserve	2,634,988	0	66,211	0	2,701,200	2,632,964	0	77,145	0	2,710,109
Airport Reserve	929,645	0	23,360	(55,001)	898,004	928,931	0	27,217	0	956,148
Transport Reserve	628,585	0	15,795	0	644,380	628,102	0	18,403	0	646,505
Infrastructure & Development Reserve	910,841	0	22,887	0	933,728	910,141	0	26,667	0	936,808
Leave Reserve	166,253	0	4,177	0	170,430	166,125	0	4,868	0	170,993
Reseals & Rejuvenation Reserve	2,465,844	514,525	61,636	0	3,042,005	2,463,959	514,525	72,194	0	3,050,678
Interpretive Centre Reserve	1,217,656	0	30,597	0	1,248,253	1,216,720	0	35,650	0	1,252,370
Roads -Second / Final Seals Reserve	1,087,032	0	27,049	0	1,114,081	1,086,205	0	31,826	0	1,118,031
Lloyd's Revitalisation Reserve	507,447	0	12,627	0	520,073	507,061	0	14,857	0	521,918
Unspent Grants Reserve	0	1,376,479	12,138	0	1,388,617	0	0	0	0	0
	15,543,832	1,891,004	401,795	(275,001)	17,561,631	15,531,917	514,525	455,085	0	16,501,526

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**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**9. CASH BACKED RESERVES (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Purpose of the reserve**

Plant Reserve	- to be used for the acquisitions of major plant on an ongoing basis.
Building Reserve	- to be used for the future building requirements for Council purposes.
Shire Water Reserve	- to be used for capital water requirements of parks and gardens administered by the Shire.
Airport Runway Reserve	- to be used to fund the future construction, requirements of the airport runway.
Airport Reserve	- to be used to fund the capital improvements of the airport infrastructure.
Transport Reserve	- to be used to fund the expansion of the road network that cannot be met by Operating Income.
Infrastructure & Development Reserve	- to be used to develop existing town infrastructure of a commercial or non commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.
Leave Reserve	- to be used to fund annual and long service leave requirements.
Reseals & Rejuvenation Reserve	- to be used to fund reseals and rejuvenation of sealed roads.
Interpretive Centre Reserve	- to be used to acquire and refurbish the Interpretive Centre.
Roads -Second / Final Seals Reserve	- to be used to fund final seals to roads that have previously been primer sealed.
Lloyd's Revitalisation Reserve	- to be used to fund the renovations and building works as per Meeka Revitalisation Plan at Lloyd's Building.
Industrial Park Reserve	- to be used to fund the development of a new industrial park within the Shire
Unspent Grants Reserve	- to be used to quarantine unspent tied grant funds



**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**10. SPECIFIED AREA RATE - 2017/18 FINANCIAL YEAR**

The Shire of Meekatharra does not impose a specified area rate as prescribed under the Local Government Act WA.

**11. SERVICE CHARGES - 2017/18 FINANCIAL YEAR**

The Shire of Meekatharra does not impose a service charge as prescribed under the Local Government Act WA.

**12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES - 2017/18 FINANCIAL YEAR**

<b>Instalment Options</b>	<b>Date Due</b>	<b>Plan Admin Charge \$</b>	<b>Instalment Interest Rate %</b>	<b>Unpaid Interest Rate %</b>
Payment in Full Full Payment	26/08/2017	0	0.00%	0%
<b>Payment by Instalment</b>				
First Instalment	26/08/2017	0	5.50%	10%
Second Instalment	30/10/2017	15	5.50%	10%
Third Instalment	3/01/2018	15	5.50%	10%
Fourth Instalment	9/03/2018	15	5.50%	10%

	<b>2017/18 Budget Revenue \$</b>	<b>2016/17 Actual \$</b>
Interest on Unpaid Rates	95,000	100,512
Interest on Instalment Plan	28,000	10,104
Charges on Instalment Plan	10,000	9,465
Interest on Unpaid Debtors	0	0
	<b>133,000</b>	<b>120,082</b>

**13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS  
- 2017/18 FINANCIAL YEAR**

No discounts are offered for early payment of rates.

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

<b>14. FEES &amp; CHARGES REVENUE</b>	<b>2017/18 Budget \$</b>	<b>2016/17 Actual \$</b>
General purpose funding	14,850	14,524
Law, order, public safety	4,000	2,990
Health	5,670	3,878
Housing	21,000	22,326
Community amenities	135,942	132,544
Recreation and culture	49,920	35,505
Transport	988,229	1,024,146
Economic services	142,783	127,879
Other property and services	1,900	3,666
	<u>1,364,294</u>	<u>1,367,458</u>

<b>15. ELECTED MEMBERS REMUNERATION</b>	<b>2017/18 Budget \$</b>	<b>2016/17 Actual \$</b>
The following fees, expenses and allowances were paid to council members and/or the Mayor/President.		
Meeting fees	24,000	15,293
Mayor/President's allowance	8,000	8,000
Deputy Mayor/President's allowance	2,000	2,000
Travelling expenses	1,200	1,233
Telecommunications allowance	500	0
	<u>35,700</u>	<u>26,526</u>

**SHIRE OF MEEKATHARRA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2018**

**16. TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-17 \$	Estimated Amounts Received \$	Estimated Amounts Paid (\$)	Estimated Balance 30-Jun-18 \$
Unclaimed Monies	26,991	0	(293)	26,698
Library Deposits	405	0	0	405
Building Industry Training Levy	104	0	0	104
Builders Registration Boards	44	0	0	44
Housing Bonds	0	0	0	0
Nomination Deposits	0	0	0	0
Stockyard Caretaking	0	0	0	0
Miscellaneous Deposits	4,585	0	0	4,585
Picture Fund	0	0	0	0
Housing Sold	60,577	0	0	60,577
Bus Hire	525	0	0	525
	<u>93,230</u>	<u>0</u>	<u>(293)</u>	<u>92,937</u>

**17. MAJOR LAND TRANSACTIONS**

It is not anticipated that any major land transactions undertakings will occur in 2017/2018

**18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

It is not anticipated any trading undertakings or major trading undertakings will occur in 2017/2018.

**19. INTERESTS IN JOINT ARRANGEMENTS**

The Shire has no Interests in Joint Arrangements

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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Supplementary Information: ACQUISITION/CONSTRUCTION OF ASSETS											
Ledger	Programme	Land & Buildings	Plant & Equipment	Furniture & Fittings	Infrastructure Roads	Airport Infrastructure	Infrastructure-Other	Infrastructure-Footpaths	TOTAL ASSET PURCHASE	Funding	Impact on Rates
Sch 4	<b>Governance</b>										
	<b>Members of Council</b>										
0254	FURNITURE AND EQUIPMENT			15,000					15,000	-	15,000
	<b>Total - Governance</b>	-	-	15,000	-	-	-	-	15,000	-	15,000
Sch 5	<b>Law, Order &amp; Public Safety</b>										
	<b>Other</b>										
2029	FENCE - SES/MEEKA FM YARD						6,200		6,200	-	6,200
	<b>Total-Law, Order &amp; Public Safety</b>	-	-	-	-	-	6,200	-	6,200	-	6,200
Sch 8	<b>Education and Welfare</b>										
	<b>Youth Services</b>										
2436	YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW						11,500		11,500	-	11,500
2437	YOUTH CENTRE BUILDING - UPGRADE	44,500							44,500	-	44,500
2439	LOT 852 KIDS ZONE BUILDING - RENEWAL	15,000							15,000	-	15,000
2444	C.D.O. VEHICLE PURCHASE		30,000						30,000	-	30,000
2447	YOUTH CENTRE BUILDING - RENEWAL	10,000							10,000	-	10,000
9681	COMMUNITY RESOURCE CENTRE - BUILDING	6,400							6,400	-	6,400
	<b>Total - Youth Services</b>	75,900	30,000	-	-	-	11,500	-	117,400	-	117,400
Sch 9	<b>Housing</b>										
	<b>Staff Housing</b>										
2704	HOUSING - CAPITAL IMPROVEMENTS	483,975							483,975	-	483,975
	<b>Total - Housing</b>	483,975	-	-	-	-	-	-	483,975	-	483,975
Sch 10	<b>Community Amenities</b>										
2984	SEWERAGE LAGOONS AND TRANSFER LINES						17,000		17,000	-	17,000
3094	PUBLIC TOILETS CAPITAL EXPENDITURE	6,000							6,000	-	6,000
3154	INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE						500,000		500,000	-	500,000
3274	CEMETERY - OTHER INFRASTRUCTURE						30,000		30,000	-	30,000
3285	NANNINE CEMETERY						28,000		28,000	-	28,000
	<b>Total - Community Amenities</b>	6,000	-	-	-	-	575,000	-	553,000	-	553,000
Sch 11	<b>Recreation &amp; Culture</b>										
	<b>Public Halls &amp; Civic Centres</b>										
3534	TOWN HALL - EQUIPMENT			1,600					1,600	-	1,600
3544	TOWN HALL - BUILDING	147,250							147,250	-	147,250
	<b>Swimming Pool</b>										
3694	POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE						73,000		73,000	-	73,000
3714	POOL - FURNITURE & EQUIPMENT			7,500					7,500	-	7,500
	<b>TV &amp; Radio Broadcasting</b>										
3987	MEEKA FM BUILDING - UPGRADES - CAPITAL	9,750							9,750	-	9,750
	<b>Other Culture</b>										
4171	MASONIC LODGE - CAPITAL	4,000							4,000	-	4,000
4181	MT GOULD POLICE STATION - CAPITAL	112,500							112,500	-	112,500
4191	STAGE 1 - LLOYDS RENOVATIONS	800,000							800,000	-	800,000
	<b>Other Sport &amp; Recreation</b>										
3624	CORNISH LIFT						35,000		35,000	-	35,000
3637	VIEWING PLATFORM FOR HEADFRAME						36,000		36,000	-	36,000
3664	OVAL LIGHTS						3,500		3,500	-	3,500
3680	SPORTS COMPLEX BUILDINGS	18,000					18,000		18,000	-	18,000
3914	NEW PUMP & FITTINGS						19,895		19,895	-	19,895
3944	LUKES PIT WATER SCHEME						50,000		50,000	-	50,000
3962	GOLF CLUB HOUSE	41,000					41,000		41,000	-	41,000
3994	TANK, FENCE & FITTINGS						26,000		26,000	-	26,000
4015	LIONS PARK						400,000		400,000	200,000	200,000
4016	MEEKATHARRA RACE COURSE IMPROVEMENTS						12,500		12,500	-	12,500
4019	SPORTS COMPLEX - SHEDS & STORAGE	10,000					10,000		10,000	-	10,000
4036	INDOOR CRICKET CENTRE	30,000					30,000		30,000	-	30,000
4046	BASKETBALL AND TENNIS COURTS						12,000		12,000	-	12,000
	<b>Total - Recreation &amp; Culture</b>	1,172,500	-	9,100	-	-	667,895	-	1,849,495	200,000	1,649,495

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 24 JUNE 2017

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Sch 12	<b>Transport</b>										
	<b>Construction Streets &amp; Roads</b>										
4200	<i>Roads</i>				11,827,506				11,827,506	8,344,039	3,483,467
	<i>Sub Total -Transport - Infrastructure</i>	-	-	-	11,827,506	-	-	-	11,827,506	8,344,039	3,483,467
	<b>Maintenance Streets &amp; Roads</b>										
4984	MAINSTREET SCAPING						32,000		32,000	-	32,000
5044	DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	136,000							136,000	-	136,000
5045	DEPOT CAPITAL IMPROVEMENTS -OTHER INFRASTRUCTURE						109,000		109,000	-	109,000
5048	FOOTPATHS - NEW AND RENEWAL							160,000	160,000	-	160,000
	<i>Sub Total -Maintenance Streets &amp; Roads</i>	136,000	-	-	-	-	141,000	160,000	437,000	-	437,000
	<b>Road Plant Purchases</b>										
5014	MISC PLANT (SMALL EQUIPMENT)		42,500						42,500	-	42,500
5034	CARAVANS & EQUIPMENT		78,000						78,000	-	78,000
5114	TRACTOR MOWER - SPRAYER UNIT		42,000						42,000	-	42,000
5124	TRUCK		100,000						100,000	-	100,000
5154	ENGINES & PUMPS		20,000						20,000	-	20,000
5264	TRAILER		5,000						5,000	-	5,000
5331	EXCAVATOR		10,000						10,000	-	10,000
5332	VIBRATING ROLLER		190,000						190,000	-	190,000
	<i>Sub-Total Plant</i>	-	487,500	-	-	-	-	-	487,500	-	487,500
	<b>Aerodromes</b>										
5104	AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND SERVICES					26,000			26,000	-	26,000
5219	AIRPORT - TERMINAL		27,000						27,000	-	27,000
	<i>Sub Total -Aerodromes</i>		27,000			26,000			53,000	-	53,000
	<b>Total - Transport</b>	163,000	487,500	-	11,827,506	26,000	141,000	160,000	12,805,006	8,344,039	4,460,967
Sch 13	<b>Economic Services</b>										
	<b>Tourism &amp; Area Promotion</b>										
5387	MEEKA NORTH DRIVE - HERITAGE						90,302		90,302	-	90,302
5388	MEEKA SOUTH DRIVE - HERITAGE						120,016		120,016	-	120,016
5389	MEEKA TOWN WALK - HERITAGE						24,500		24,500	-	24,500
5390	CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING						10,000		10,000	-	10,000
5394	MEEKA TOWN DRIVE - HERITAGE						70,885		70,885	-	70,885
5399	WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE						30,000		30,000	-	30,000
5434	PLANT		3,500						3,500	-	3,500
	<b>Total - Economic Services</b>	-	3,500	-	-	-	345,703	-	349,203	-	349,203
Sch 14	<b>Other Property &amp; Services</b>										
	<b>Administration</b>										
1224	CEO VEHICLE		65,000						65,000	-	65,000
1323	KEY SYSTEM	40,000							40,000	-	40,000
1326	ADMIN OFFICE FURNITURE			19,500					19,500	-	19,500
1328	ADMIN BUILDING IMPROVEMENTS	152,200							152,200	-	152,200
1331	CDSM VEHICLE		53,000						53,000	-	53,000
1332	PROJECT OFFICERS VEHICLE		53,000						53,000	-	53,000
1355	DCEO VEHICLE		53,000						53,000	-	53,000
	<b>Total - Other Property &amp; Services</b>	192,200	224,000	19,500	-	-	-	-	435,700	-	435,700
	<b>OVERALL TOTALS</b>	2,093,575	745,000	43,600	11,827,506	26,000	1,747,298	160,000	16,614,979	8,544,039	8,070,940

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
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**RATES**

**GENERAL RATES**

<b>Unimproved Value</b>			
	<b>Rural</b>		
	General Rate - cents per dollar	6.6484	6.6484
	Minimum Rate per Assessment	350.00	350.0000
	<b>Mining (Differential Rate)</b>		
	General Rate - cents per dollar	19.0389	19.0389
	Minimum Rate per Assessment	350.00	350.0000
<b>Gross Rental Value</b>			
	<b>General</b>		
	General Rate - cents per dollar	8.8869	8.8869
	Minimum Rate per Assessment	400.00	400.0000
<b>Concessions, Discounts &amp; Waivers</b>			
	No Concessions are provided for in the financial year		
<b>Interest</b>			
Days until interest applies from issue date - 35			
	Interest on overdue Rates/Rubbish	10%	
	Interest on Instalments of Rates/Rubbish	5.5%	
<b>Instalments - 4 Payments</b>			
- Rubbish Charges are to be spread over all instalments			
- Previous years Rates & Rubbish arrears to paid in full on first instalment			
	Administration Charge per Instalment	15.00	15.00
	Ad hoc Payment Plan Administration fee	25.00	25.00

**PAYMENT DUE DATES**

Target date for issue of Rate Notice:-	20-July-2017
Payment due dates would therefore be:-	
- for payment in full	26-August-2017
- for payment of first instalment	26-August-2017
- for payment of second instalment	30-October-2017
- for payment of third instalment	03-January-2018
- for payment of fourth instalment	09-March-2018

**RATE ENQUIRIES**

Rate / Account enquiry - Residential	34.00	-	<b>34.00</b>
Rate / Account enquiry - Pastoral/Commercial/Industrial	85.00	-	<b>85.00</b>
Rate Book on Disk	40.00	4.00	<b>44.00</b>
Rate reports (hard copies) per page	0.45	0.05	<b>0.50</b>

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
<b>ADMINISTRATION</b>			
<b>GENERAL ADMINISTRATION</b>			
<b>Minutes, Local Laws &amp; Electoral Rolls</b>			
Council Minutes & Agendas - Complete	11.39	1.14	12.50
Council Minutes & Agendas - Extracts per double sided page	0.59	0.06	0.65
Council Local Laws - per double sided page	0.59	0.06	0.65
Electoral Roll - per double sided page	0.59	0.06	0.65
Council Budget - Complete	11.39	1.14	12.50
Emailing of the above	NO CHARGE		
<b>Tourist Merchandise</b>	As Per Sticker Price		
<b>Shire of Meekatharra Special Vehicle Registration Plates</b>			
Shire administration fee	NO CHARGE		
Department of Transport fee - Set by Department of Transport	252.00	-	252.00
<b>History Book</b>			
Meekatharra Gold Beyond the Rivers	35.91	3.59	39.50
Meekatharra Gold Beyond the Rivers Plus Postage within Australia	47.27	4.73	52.00
<b>Fundraising Pavers</b>			
Purchase of Name Paver (per brick)	40.91	4.09	45.00
Purchase of Name Paver (per double paver)	68.18	6.82	75.00
<b>Meeka Dust Newsletter</b>			
Advertising (per Issue)			
- full page Black & White	47.36	4.74	52.10
- full page Colour	67.32	6.73	74.05
- half page Black & White	24.27	2.43	26.70
- half page Colour	39.18	3.92	43.10
- quarter page Black & White	15.00	1.50	16.50
- quarter page Colour	22.41	2.24	24.65
- eight page Black & White	12.68	1.27	13.95
- eight page Colour	16.82	1.68	18.50
Advertising for not-for-profit organisations or community event notices	NO CHARGE		
Sales - each	2.27	0.23	2.50
Annual Subscriptions - 11 issues including postage	36.05	3.60	39.65
Payment for Article Published in Dust submitted by Public	90.91	9.09	100.00
<b>Miscellaneous</b>			
Key bond - if not listed elsewhere	55.00	-	55.00
Electronic key bond - if not listed elsewhere	100.00	-	100.00
Secretarial / Other Services - per hour	Employee's Hourly Rate + 100% + GST		
General Postage of requested materials	AT COST		
Hire of portable PA System per day	136.36	13.64	150.00
Bond for PA System	300.00	-	300.00
Hire of Projector and Screen per day	63.64	6.36	70.00
Bond for Projector and Screen	200.00	-	200.00

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

		2017/18	2017/18	2017/18
Description		Charge	GST	Total
<b>ADMINISTRATION</b>				
<b><u>PRINT, PHOTOCOPY &amp; FACSIMILE</u></b>				
<b>Photocopying</b>				
	Per single sided A4 page - Black & White	0.45	0.05	<b>0.50</b>
	Per double sided A4 page - Black & White	0.55	0.05	<b>0.60</b>
	Per single sided A3 page - Black & White	0.64	0.06	<b>0.70</b>
	Per double sided A3 page - Black & White	0.82	0.08	<b>0.90</b>
	Per single sided A4 page - Colour	1.45	0.15	<b>1.60</b>
	Per double sided A4 page - Colour	1.91	0.19	<b>2.10</b>
	Per single sided A3 page - Colour	2.82	0.28	<b>3.10</b>
	Per double sided A3 page - Colour	3.27	0.33	<b>3.60</b>
<b>Facsimile</b>				
	Facsimile - Sending within Australia - 1st page	2.00	0.20	<b>2.20</b>
	Facsimile - Sending within Australia - per subsequent page	0.55	0.05	<b>0.60</b>
	Facsimile - Sending International - 1st page	2.73	0.27	<b>3.00</b>
	Facsimile - Sending International - per subsequent page	0.91	0.09	<b>1.00</b>
	Facsimile - Receiving - per page	1.14	0.11	<b>1.25</b>
<b>Printing</b>				
	Per single sided A4 page - Black & White	0.45	0.05	<b>0.50</b>
	Per double sided A4 page - Black & White	0.55	0.05	<b>0.60</b>
	Per single sided A3 page - Black & White	0.64	0.06	<b>0.70</b>
	Per double sided A3 page - Black & White	0.82	0.08	<b>0.90</b>
	Per single sided A4 page - Colour	1.45	0.15	<b>1.60</b>
	Per double sided A4 page - Colour	1.91	0.19	<b>2.10</b>
	Per single sided A3 page - Colour	2.82	0.28	<b>3.10</b>
	Per double sided A3 page - Colour	3.27	0.33	<b>3.60</b>
<b>Laminating</b>				
	A4 size - per page	2.50	0.25	<b>2.75</b>
	A3 size - per page	4.32	0.43	<b>4.75</b>
<b>Binding</b>				
	A4 size to 1.5cm thick - inc ring binder, front & back cover	5.45	0.55	<b>6.00</b>
<b><u>FREEDOM OF INFORMATION - (as per FOI Act 1992)</u></b>				
Application fee		30.00	-	<b>30.00</b>
Accessing Information	Supervised access to Councils records - per hour	30.00	-	<b>30.00</b>
	Photocopying by Staff - in addition to above fees - per hour	30.00	-	<b>30.00</b>
	Photocopying by Staff - in addition to above fees - per copy	0.20	-	<b>0.20</b>



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
 2017/18

		2017/18	2017/18	2017/18
Description		Charge	GST	Total
<b>ANIMAL CONTROL</b>				
<b>Animal Trap Hire</b>				
	Trap - Bond	22.35	-	22.35
	Trap hire - per week	5.82	0.58	6.40
<b>Pound Fees</b>				
	Maintenance of Dog or Cat in pound - per day or part thereof	16.82	1.68	18.50
	Release of Dog/Cat - during office hours ONLY	77.68	7.77	85.45
	Destruction of Dog/Cat		NO CHARGE	
	<i>* All dogs must be registered and microchipped prior to release</i>			
<b>Kennel Licensing Fees (Dog Regulations 2013)</b>				
	Initial License	181.82	18.18	200.00
	Annual Renewal	181.82	18.18	200.00
<b>Dog License Fees (Dog Regulations 2013) - all licenses expire 31 October of the applicable year</b> <b>From 1 November 2013 all new registrations need to be microchipped</b>				
	Unsterilised - 1 year	50.00	-	50.00
	- 3 years	120.00	-	120.00
	- Lifetime	250.00	-	250.00
	Refund if Registered Unsterilised dog is Sterilised within 3 years of Registration			
	- 1 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	30.00	-	30.00
	- 1 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date		NO REFUND	
	- 1 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date		NO REFUND	
	- 3 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	77.50	-	77.50
	- 3 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	51.66	-	51.66
	- 3 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	25.83	-	25.83
	- Lifetime Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	150.00	-	150.00
	- Lifetime Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	100.00	-	100.00
	- Lifetime Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	50.00	-	50.00
	Sterilised - 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00
	Concessions Pensioner Rate - 50% of above fees			
	Working dog - 25% of above fees			
	<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
<b>Cat License Fees (Cat Regulations 2012) - all licenses expire 31 October of the applicable year</b> <b>All cats are required to be sterilised and microchipped prior to registration</b>				
	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00
	Application for grant or renewal of approval to breed cats per breeding cat (male or female)	100.00	-	100.00
	Concessions Pensioner Rate - 50% of above fees			
	<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
<b>HOUSING</b>				
	Council owned Staff Housing - per week	50.00	-	50.00
	Council owned Staff Housing in Single Persons Quarters - per week (No animals/pets allowed)	80.00	-	80.00
	Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd	100.00	-	100.00
	Council owned Staff Housing - Contract Aquatic Services	100.00	-	100.00
	Council owned Staff Housing Security Bond	400.00	-	400.00
	<i>*Single Persons Quarters is defined as one bedroom unit with shared laundry facilities</i>			

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
 2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
<b>HEALTH</b>			
<b>Trading Permits - for Commercial Purposes as Defined in Local Law</b>			
Stallholders Permit -Annual	195.45	19.55	215.00
-Daily	31.82	3.18	35.00
Traders Permit -Annual	195.45	19.55	215.00
-Daily	31.82	3.18	35.00
Continuous Trader Fee* -Annual	1,700.00	170.00	1,870.00
<i>* Covers rubbish charge and exclusive use of land</i>			
<i>* Activities in Throughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions</i>			
<b>Septic Tanks</b>			
Application for the approval of an apparatus by the Executive Director fee with a local government report without a local government report under Reg 4A(4)	42.35	-	42.35
Fee for grant of a permit to use an apparatus	110.00	-	110.00
Issuing of a Local Government Report	118.00	-	118.00
<b>FOOD</b>			
<b>Food Businesses as per the Food Act</b>			
Notification of a Food Business	45.45	4.55	50.00
Application for a Food Business License	127.27	12.73	140.00
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	176.00
Variation conditions or cancellation of registration of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of the 3 per annum as an enforcement agency/hr	100.00	10.00	110.00
<b>COMMUNITY AMENITIES</b>			
<b>SANITATION &amp; RUBBISH TIP</b>			
<b>Sanitation Charges</b>			
Standard Domestic - 2 pickups per week - Annual fee (1 bin)	210.55	-	210.55
Pensioner Domestic - 2 pickups per week - Annual fee	54.05	-	54.05
Domestic Collection - Per additional bin	52.70	-	52.70
Industrial - 2 pickups per week - Annual fee (2 bins per pickup)	329.00	-	329.00
Industrial Collection - Per additional bin	52.70	-	52.70
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)	329.00	-	329.00
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)	576.45	-	576.45
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)	1,093.70	-	1,093.70
Commercial Collection - Per additional bin 2 pickups per week	52.70	-	52.70
Commercial Collection - Per additional bin 3 pickups per week	79.00	-	79.00
Commercial Collection - Per additional bin 6 pickups per week	157.95	-	157.95
*Reeds Mining Camp (approx. 12kms south of town) - 3 pickups per week	576.45	-	576.45
*Reeds Mining Camp - Per Additional Bin	78.95	-	78.95
Sale of 240 litre bin	145.55	14.55	160.10
Car Body Removal Fee	168.19	16.82	185.00
<i>*The collection of rubbish at Reeds Mining is due to a Historical Agreement with the then owner.</i>			
<b>Waste Disposal Site</b>			
Demolition waste disposal fee	168.18	16.82	185.00
Building license waste disposal fee	56.00	-	56.00
Disposal of Hazardous Materials** - per cubic metre (minimum charge 1 cubic metre)	56.09	5.61	61.70
***Effluent Disposal Area Use - per litre	0.04	0.01	0.05
**Hazardous materials include asbestos and medical waste (Hospital medical waste excluded from this charge)			
***Limited to those licenced under the Controlled Waste Legislation			

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
<b>COMMUNITY AMENITIES</b>			
<b>PLANNING</b>			
Development Assessment Panel Application (Planning & Development (Development Assessment Panels) Regulations 2011 Planning Consent Applications (Planning & Development Regulations 2009)			
<b>BUILDING &amp; DEMOLITION</b>			
Building & Demolition Permits (Building Regulations 2012)			
<b>OCCUPANCY PERMITS</b>			
Occupancy Permits (Building Regulations 2012) Other Application (Building Regulations 2012)			
<b>CEMETERY</b>			
Grant of Right of Burial			
Issue of Grant of Right of Burial	136.36	13.64	150.00
Grave preparation & burial fee - Includes Grant of Right of Burial (to depth of 2.13m)			
- standard burial (week day, weekend or public holiday)	1,850.00	185.00	2,035.00
-***infant/stillborn burial on a week day (week day, weekend or public holiday)	1,345.45	134.55	1,480.00
****2nd/3rd Internment in Existing Grave			
- Burial on a week day (week day, weekend or public holiday)	1,233.64	123.36	1,357.00
- ***Infant/stillborn burial on a week day (week day, weekend or public holiday)	616.36	61.64	678.00
- Burial of Ashes (Council to prepare grave for internment)	113.64	11.36	125.00
- Burial of Ashes (No Council Involvement)	NO CHARGE		
Cremated Ashes Plot	197.27	19.73	217.00
Family Tree (Front of Cemetery) - Ashes and Memorials	490.91	49.09	540.00
Exhumation			
- any grave	768.18	76.82	845.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent)	84.09	8.41	92.50
Chair Hire - 30 available (hire charge is for all 30 chairs - no reduction of fees for a lesser number of chairs hired)	45.45	4.55	50.00
Bond Chair Hire (lost/damaged chairs charged at \$25 each. If loss/damage exceeds this amount hirer to be invoiced difference)	200.00	-	200.00
* Council Employees must erect & remove Shade Tents and Chairs			
* Hire of Shade Tents and Chairs must be associated with a funeral or burial			
Hearse Hire			
- per day	227.27	22.73	250.00
* Not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.			
***Infant/stillborn burials are limited to grave sites of 1.4 metre in depth and 1.4 metres in length otherwise standard burial rates apply.			
****Second and third internments is only available if selected gravesite has previously been prepared to allow for further internments which meet minimum coverage standards.			
**As per Cemeteries Act 1986 s.53 Council must advertise Cemetery charges in the Government Gazette at least 14 days prior to the fees coming into effect.			

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18	2017/18	2017/18
	Charge	GST	Total
<b>RECREATION &amp; COMMUNITY SERVICES</b>			
<b><u>TOWN HALL</u></b>			
<b>Community/Sporting Groups &amp; Ratepayers</b>			
<i>Complete Facility</i>			
Rental - per day or part thereof			
- function with alcohol consumed or sold	304.55	30.45	<b>335.00</b>
- not-for-profit fundraising event with alcohol consumed or sold *	45.45	4.55	<b>50.00</b>
- function without alcohol consumed or sold	152.73	15.27	<b>168.00</b>
- Gov't (inc schools) sponsored functions	76.36	7.64	<b>84.00</b>
- local community/sporting group functions	36.36	3.64	<b>40.00</b>
- shire functions *			NO CHARGE
<i>Patio, Kitchen &amp; Toilets Only</i>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	229.09	22.91	<b>252.00</b>
- not-for-profit fundraising event with alcohol consumed or sold *	36.36	3.64	<b>40.00</b>
- function without alcohol consumed or sold	114.55	11.45	<b>126.00</b>
- Gov't (inc schools) sponsored functions	57.27	5.73	<b>63.00</b>
- local community/sporting group functions	27.27	2.73	<b>30.00</b>
- shire functions *			NO CHARGE
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	865.00	-	<b>865.00</b>
- function without alcohol consumed or sold	425.00	-	<b>425.00</b>
- electronic key bond	100.00	-	<b>100.00</b>
- swipe card bond	30.00	-	<b>30.00</b>
<b>Commercial or Traders</b>			
Rental - per day or part thereof	281.82	28.18	<b>310.00</b>
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	560.00	-	<b>560.00</b>
- electronic key bond	100.00	-	<b>100.00</b>
- swipe card bond	30.00	-	<b>55.00</b>
<b>Additional Charges</b>			
Additional Cleaning After Hire - Per Hour	74.55	7.45	<b>82.00</b>
Repair of Damage Caused During Period of Hire			AT COST + 25% Admin Fee
<b>Equipment Hire (cost per hire)</b>			
Deep Fryer	22.46	2.25	<b>24.70</b>
Hot Water Urn	11.18	1.12	<b>12.30</b>
Crockery & Cutlery			
- 50 settings	14.55	1.45	<b>16.00</b>
- 100 settings	29.09	2.91	<b>32.00</b>
- 150 settings	43.64	4.36	<b>48.00</b>
- 200 settings	58.18	5.82	<b>64.00</b>
Equipment bond - refundable if left clean & undamaged			
- Deep Fryer, Urn & Crockery/Cutlery	55.00	-	<b>55.00</b>

\* Equipment hire is only available in conjunction with Town Hall hire

\* Tables & Chairs included in Town Hall hire fees

\* Shire function means an event organised directly by the Shire

\* Eligibility for Shire functions must be authorised by CEO or DCEO and be included in the year's budget

\* A Shire function is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire

\* Local is defined as a group or organisation permanently based within the Shire of Meekatharra.

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18	2017/18	2017/18
	Charge	GST	Total
<b>RECREATION &amp; COMMUNITY SERVICES</b>			
<b><i>SPORTS COMPLEX</i></b>			
<b>Community/Sporting Groups &amp; Ratepayers</b>			
<i>Complete Facility - includes Complex building, oval &amp; toilets</i>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	229.09	22.91	<b>252.00</b>
- not-for-profit fundraising event with alcohol consumed or sold *	36.36	3.64	<b>40.00</b>
- function without alcohol consumed or sold	114.55	11.45	<b>126.00</b>
- Gov't (inc schools) sponsored functions	57.27	5.73	<b>63.00</b>
- local community/sporting group functions	27.27	2.73	<b>30.00</b>
- shire functions *			<b>NO CHARGE</b>
<i>Oval &amp; Toilets only</i>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	114.55	11.45	<b>126.00</b>
- not-for-profit fundraising event with alcohol consumed or sold *	18.18	1.82	<b>20.00</b>
- function without alcohol consumed or sold	57.27	5.73	<b>63.00</b>
- Gov't (inc schools) sponsored functions			<b>NO CHARGE</b>
- local community/sporting group functions			<b>NO CHARGE</b>
- shire functions *			<b>NO CHARGE</b>
<i>Complex Building &amp; Toilets only</i>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	171.82	17.18	<b>189.00</b>
- not-for-profit fundraising event with alcohol consumed or sold *	27.27	2.73	<b>30.00</b>
- function without alcohol consumed or sold	85.91	8.59	<b>94.50</b>
- Gov't (inc schools) sponsored functions	42.95	4.30	<b>47.25</b>
- local community/sporting group functions	20.45	2.05	<b>22.50</b>
- shire functions *			<b>NO CHARGE</b>
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	810.00	-	<b>810.00</b>
- function without alcohol consumed or sold	425.00	-	<b>425.00</b>
- electronic key bond	100.00	-	<b>100.00</b>
<b>Commercial or Traders</b>			
Rental of complete facility - per day or part thereof	336.55	33.65	<b>375.00</b>
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	550.00	-	<b>550.00</b>
- Electronic key bond	100.00	-	<b>100.00</b>
<b>Additional Charges - May Be Deducted from Bond</b>			
Additional Cleaning After Hire - per hour	74.55	7.45	<b>82.00</b>
Repair of Damage Caused During Period of Hire	<b>AT COST + 25% Admin Fee</b>		
<b>Equipment Hire (cost per hire)</b>			
Deep Fryer	22.46	2.25	<b>24.70</b>
Hot Water Urn	11.18	1.12	<b>12.30</b>
Crockery & Cutlery			
- 50 settings	14.55	1.45	<b>16.00</b>
- 100 settings	29.09	2.91	<b>32.00</b>
- 150 settings	43.64	4.36	<b>48.00</b>
- 200 settings	58.18	5.82	<b>64.00</b>
Equipment bond - refundable if left clean & undamaged			
- Deep Fryer, Urn & Crockery/Cutlery	55.00	-	<b>55.00</b>

\* Equipment hire is only available in conjunction with Sports Complex hire

\* Tables & Chairs included in Sports Complex hire fees

\* Hirer to arrange pickup and return of equipment to/from the Town Hall

\* Shire function means an event organised directly by the Shire

\* Eligibility for Shire functions must be authorised by CEO or DCEO and be included in the year's budget

\* A Shire function is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire

\* Local is defined as a group or organisation permanently based within the Shire of Meekatharra.

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
<b>RECREATION &amp; COMMUNITY SERVICES</b>			
<b><u>COURT HIRE</u></b>			
Oval Lights - per hour	0.91	0.09	<b>1.00</b>
- Basketball (Light fees apply for night use)		NO CHARGE	
- Tennis (Light fees apply for night use)		NO CHARGE	
- Volleyball (Light fees apply for night use)		NO CHARGE	
- Squash - per hour (by Token)	11.09	1.11	<b>12.20</b>
Court Lights - per hour for Tennis & Basketball (Honour system)	12.50	1.25	<b>13.75</b>
Court Hire Key Bond			
- Basketball Court	55.00	-	<b>55.00</b>
- Tennis Court	55.00	-	<b>55.00</b>
- Volleyball Court	55.00	-	<b>55.00</b>
- Squash Court	55.00	-	<b>55.00</b>
<b><u>COMMUNITY BUS HIRE</u></b>			
<b>Local Community/Sporting Groups &amp; Ratepayers (includes Gov Dept)</b>			
Outside Meekatharra Townsite - per day			
- allowance of 200 km per day	113.64	11.36	<b>125.00</b>
- over allowance each km > 200	0.29	0.03	<b>0.32</b>
Within Meekatharra Townsite			
- per day	113.64	11.36	<b>125.00</b>
- per hour	11.36	1.14	<b>12.50</b>
<b>Commercial or Non Ratepayers - per day</b>			
- allowance of 200 km per day	227.27	22.73	<b>250.00</b>
- over allowance each km > 200	1.14	0.11	<b>1.25</b>
Bond on all bus hires (linked to insurance excess)	560.00	-	<b>560.00</b>
Refuelling of Bus (if required on return)		Cost + 8% per litre	
Cleaning of the Bus (if required on return)		\$30.00 per hour (minimum \$100.00)	
* Local is defined as a group, organisation or person permanently based within the Shire of Meekatharra and / or pays Rates on properties located within the Shire of Meekatharra.			
<b>RECREATION &amp; COMMUNITY SERVICES</b>			
<b><u>LIBRARY</u></b>			
Lost & damaged Library books			AT COST PLUS 20%
Bond to Join Library	20.00	-	<b>20.00</b>
* Only Non WA Residents who cannot provide a library card from any other WA Library			
<b><u>CULTURE &amp; EVENTS</u></b>			
<b>Market Stalls</b>			
Entry for Stall Holder	4.55	0.45	<b>5.00</b>
Table Hire	4.55	0.45	<b>5.00</b>
<b>Meekatharra Festival and Other Shire Events</b>			
T-Shirt sales for Festivals		Cost plus up to 50%	
Showbags		Cost plus up to 50%	
General Merchandise		Cost plus up to 50%	
Event Ticket Sales		Between \$0 - \$30 Including GST	
DVD Sales		Between \$0 - \$20 Including GST	

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
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**RECREATION & COMMUNITY SERVICES**

**SWIMMING POOL**

**General Admissions**

Season

- Adult	90.91	9.09	100.00
- Child (3 - 17 years old)	45.45	4.55	50.00
- Family (2 Adults & 3 Children)	181.82	18.18	200.00

Season

- Adult Concessional	45.45	4.55	50.00
- Child (3 - 17 years old) Concessional	22.73	2.27	25.00
- Family Concessional (2 Adults & 3 Children)	90.91	9.09	100.00

Monthly

- Adult	27.27	2.73	30.00
- Adult (Concessional)	22.73	2.27	25.00
- Child (3 - 17 years old)	13.64	1.36	15.00
- Family (2 Adults & 3 Children)	54.55	5.45	60.00

Weekly

- Adult	9.09	0.91	10.00
- Adult (Concessional)	6.36	0.64	7.00
- Child (3 - 17 years old)	4.55	0.45	5.00
- Family (2 Adults & 3 Children)	18.18	1.82	20.00

Daily

- Adult	2.73	0.27	3.00
- Adult (Concessional)	0.91	0.09	1.00
- Child (3 - 17 years old)	1.82	0.18	2.00
- Family (2 Adults & 3 Children)	5.45	0.55	6.00
- Child (under 3 years old) accompanied by adult	NO CHARGE		

\* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff

**School Activities**

- Adult - Spectator	1.18	0.11	1.50
- Student	0.42	0.03	0.50
- Supervising Teachers & Adults	NO CHARGE		

**Pool Hire**

Hire of pool after hours - per hour	54.55	5.45	60.00
Bond for facility use - refundable if left clean & undamaged	300.00	-	300.00

\* subject to Pool Manager availability

**GYM MEMBERSHIP**

**Individual Gym Memberships**

- monthly	29.10	2.90	32.00
- monthly concession*	14.55	1.45	16.00
- annually	318.18	31.82	350.00

\* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff

**Cancellation during Cooling Off Period - Administration Charge**

18.18	1.82	20.00
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**Gym Key Bond (Swipe card)**

30.00	-	30.00
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\* Access is restricted to Adults 18 Years and older.

**INDOOR CRICKET CENTRE**

**Indoor Cricket / Netball Hire - per game**

12.37	1.23	13.60
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**Electronic Key Bond**

100.00	-	100.00
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*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

Description	2017/18 Charge	2017/18 GST	2017/18 Total
<b>TRANSPORT &amp; WORKS</b>			
<b><u>AIRPORT</u></b>			
<b>Landing Fees</b>			
Small Aircraft Annual Landing Fee - Ratepayers Only <i>* MTOW up to 1,500 Kg * On Application Only * Annual = July to June</i>	227.27	22.73	250.00
General & Charter ( <b>RPT are exempt</b> ) - per tonne - aircraft < 5,700 kg MTOW	15.00	1.50	16.50
- aircraft > 5,700 kg MTOW	20.00	2.00	22.00
Minimum Charge any one landing - \$20.00 plus GST			
RPT flights - per head (in lieu of landing fees)	13.64	1.36	15.00
Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW)	13.64	1.36	15.00
<i>* Advise RPT, Charter Operators, RFDS and other regular users of any change within 7 business days of adoption by Council.</i>			
<b>Call Out Fees</b>			
1800hrs - 2200hrs each	97.09	9.71	106.80
2200hrs - 0600hrs each	97.09	9.71	106.80
<b>Other Fees</b>			
Diesel fuel sales			Cost plus \$0.04
ASIC (Australian Security Identification Card)			Cost plus 20%
<b><u>CROSSOVERS - AS PER POLICY</u></b>			
Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$1500
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$1000
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only			Subsidy of 50% of Actual Cost to a maximum of \$500
Over width crossover to unkerbed road (sealed or unsealed)			No Subsidy
<b><u>STANDPIPE WATER</u></b>			
Standpipe Water (non-potable)			NO CHARGE
For consumers of less than 20,000 litres per financial year	per kL		per kL
**For consumers of over 20,000 litres per financial year			COST PLUS 100%
Charge is calculated at the Water Corporation Charge*** plus 100%. Currently \$2.159 x 2 = \$4.318 per kilolitre (1,000 litres) i.e. 20,000 litres charged: 20 x 4.318 = \$86.36			
<i>* Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied ***From the most recent invoice/notice received from Water Corporation</i>			



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2017/18

	2017/18	2017/18	2017/18
Description	Charge	GST	Total

**TRANSPORT & WORKS**



**PLANT HIRE**

Rates - per hour

Grader	227.27	22.73	250.00
Loader	204.55	20.45	225.00
Bulldozer D6N	227.27	22.73	250.00
Vibrating Roller	204.55	20.45	225.00
Scout Cement Mixer	140.91	14.09	155.00
Tractor	140.91	14.09	155.00
10 - 12 Tonne Truck	140.91	14.09	155.00
5 - 7 Tonne Truck	140.91	14.09	155.00
Prime Mover	170.00	17.00	187.00
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	85.45	8.55	94.00
Tri Axle Low Loader (Plus Applicable Truck Hire)	98.18	9.82	108.00
Road Broom (Plus Applicable Truck Hire)	85.45	8.55	94.00
Scraper 613C	227.27	22.73	250.00
Multi Tyres Roller - 16 Tonne	204.55	20.45	225.00
Backhoe	140.91	14.09	155.00
Mini Excavator	140.91	14.09	155.00
Mini Road Sweeper	113.64	11.36	125.00

- \* All prices include an operator, dry hire of Shire plant not available
- \* Penalty of \$35.00 per hour for hires outside normal works crew hours
  - \* Availability of Plant subject to Works Program
- \* Council may decline any request to perform private works
  - \* Council Policy 4.4 - Private Hire of Plant applies

### 9.3 ADMINISTRATION

<b>Title/Subject:</b>	<b>DELEGATION REGISTER – ANNUAL REVIEW</b>
<b>Agenda/Minute Number:</b>	9.3.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 154
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	19 June 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council is requested to review and adopt its Delegation Register.

**Attachments:**

Councillors have a copy of the current Delegation Register in their Shire document file.

**Background:**

The Local Government Act requires Council to review its delegations at least once each financial year.

**Comment:**

The delegations and the register appear to be appropriate and reasonably current, however the delegations are due for further review.

Staff will complete the review of the Delegation Register and will present a full report to Council as soon as this review is completed.

There are however some immediate amendments suggested as follows;

**Delegation 01 Payments from Trust and Municipal Funds**

Amend the second paragraph of the “On delegated to” section to read;

Payments made by cheque, electronic transfer or any other means require two authorisations being:

- Chief Executive Officer (CEO) and Corporate Services Manager/DCEO

In the absence of the CEO or DCEO, the second authorising officer may be either of;

- Community and Development Services Manager
- Finance and Payroll Officer (except when this officer is directly involved in processing the payment/s)

**Delegation 02 Purchase Order Authorisation**

Under the heading Delegated to: Chief Executive Officer (Level 1) add the following words; “Corporate Credit Card - The CEO is the only authorised cardholder – See Council Policy 4.16 - Corporate Credit Card.”

Amend, in two places, the purchasing limit for the CEO to be \$150,000.

Amend Level 2 officers to be;  
Level 2 Corporate Services Manager/DCEO  
Level 2 Works and Services Manager  
Level 2 Community and Development Services Manager

Amend Level 3 officers to be;  
Level 3 Operations Officer

Under Conditions, Part a) Level 1 (CEO) add the following; “When authorised by Council resolution, and subject to compliance with the relevant tender legislation, the CEO can issue Purchase Orders for amounts in excess of \$150,000. This includes purchases under pre-qualified shire panel tenders and other shire tenders where the contract/s provide for flexibility in terms of the volume and/or value of goods and services. This also includes the purchase of bitumen and aggregate goods and services when the purchase is conducted through the WALGA Preferred Supplier system and in accordance with Council policy.”

Under Conditions, Part c) Level 3 (Operations Officer) amend the maximum amount from \$1,000 to \$2,000.

No amendment to Level 4 Community Development Officer  
Amend Level 5 Rates/Payroll Officer to read Finance and Payroll Officer

**Statutory Environment:**

Local Government Act Section 5.45 and 5.46.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**


**Moved:** Cr HJ Nichols  
**Seconded:** Cr PS Clancy


**That the Shire of Meekatharra delegations and delegation register be adopted with the amendments detailed above.**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**

## 9.4 COMMUNITY DEVELOPMENT

<b>Title/Subject:</b>	<b>DONATION FOR NAIDOC 2017 EVENTS</b>
<b>Agenda/Minute Number:</b>	9.4.1
<b>Applicant:</b>	NAIDOC Committee
<b>File Ref:</b>	ADM 0063
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 June 2017
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

### **Summary/Matter for Consideration:**

This item is for Council to consider a donation request towards the 2017 NAIDOC activities.

### **Attachments**

Request Email

### **Background:**

1956 – 1990

Major Aboriginal organisations, state and federal governments, and a number of church groups all supported the formation of, the National Aborigines Day Observance Committee (NADOC). At the same time, the second Sunday in July became a day of remembrance for Aboriginal people and their heritage.

In 1972, the Department of Aboriginal Affairs was formed, as a major outcome of the 1967 referendum.

In 1974, the NADOC committee was composed entirely of Aboriginal members for the first time. The following year, it was decided that the event should cover a week, from the first to second Sunday in July.

In 1984, NADOC asked that National Aborigines Day be made a national public holiday, to help celebrate and recognise the rich cultural history that makes Australia unique. While this has not happened, other groups have echoed the call.

1991 – Present

With a growing awareness of the distinct cultural histories of Aboriginal and Torres Strait Islander peoples, NADOC was expanded to recognise Torres Strait Islander people and culture. The committee then became known as the National Aborigines and Islanders Day Observance

Committee (NAIDOC). This new name has become the title for the whole week, not just the day. Each year, a theme is chosen to reflect the important issues and events for NAIDOC Week.

Last year a number of events were organised for NAIDOC week in Meekatharra, to which the Shire covered the Hall and Complex costs as well as making a \$2000 donation towards the celebrations.

**Comment:**

An email has been received on behalf of the NAIDOC committee requesting a donation to assist in running of events for NAIDOC 2017.

Proposed program of events:

Date	Event	Location
Thursday 6 <sup>th</sup> July	Multicultural Community Dinner	Shire Hall Patio Area
Friday 7 <sup>th</sup> July	Youth Ball at Shire Hall	Shire Hall

Donation Requests:

Thursday 6 <sup>th</sup> July	Patio Hire Fees - \$30
Friday 28 <sup>th</sup> July	Hall (Whole) - \$40
<b>Facilities donation request</b>	<b>\$70 inc GST</b>

Required Bonds

Shire hall	Hall	\$425 – No Alcohol
	Electronic Key	\$100
	Swipe Card	\$30
<b>Total Bonds required to be paid</b>		<b>\$555</b>

As the NAIDOC committee is a group of volunteers without any legal identity Council has the option of paying for approved purchases and costs or making a donation to another organisation such as Mission Australia for use towards the NAIDOC expenses.

The 2016 donation was made to Yulella Corporation for the use of the NAIDOC committee.

Youth Sports & Recreation Officer Wayne Roser is a member of the committee and could oversee the expense payments.

**Consultation:**

Patricia Councillor –NAIDOC Committee  
Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

There is a budget allocation for the Youth Ball of \$2000

However Council may wish allocate funds from G/L 102520 “Various Donations” towards the overall running of the celebrations.

**Strategic Implications:**

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

**Voting Requirements:**

Simple Majority for a donation

**Officers Recommendation:**

**That Council:**

- 1) Agrees to subsidise the planned 2017 NAIDOC activities by way of a journal donation from G/L 102520 “Various Donations” to the value of \$30 hire fees for use of the Shire hall patio area.
- 2) Agrees to donate \$\_\_\_\_\_ towards the cost of the NAIDOC events from G/L 102520 “Various Donations”.
- 3) The donation be made to Mission Australia for use towards the cost of the NAIDOC events.
- 4) Confirms that all bonds must be paid prior to the facilities being used.
- 5) Confirms the allocation of \$2000 towards the cost of the Youth Ball.

**Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr DK Hodder

**That Council:**

- 1) Agrees to subsidise the planned 2017 NAIDOC activities by way of a journal donation from G/L 102520 “Various Donations” to the value of \$30 hire fees for use of the Shire hall patio area.
- 2) Agrees to donate \$2000 towards the cost of the NAIDOC events from G/L 102520 “Various Donations”.
- 3) The donation be made to Mission Australia for use towards the cost of the NAIDOC events.
- 4) Confirms that all bonds must be paid prior to the facilities being used.
- 5) Confirms the allocation of \$2000 towards the cost of the Youth Ball.

**CARRIED 6/0**

## Received via Email

Hi Geoff

On behalf of the Community Volunteer NAIDOC committee , I would like to request Donated use of the shire hall for the Youth NAIDOC ball on Friday 7th July 2017 and Thursday 6th July for the use of the side patio on the shire hall for the Multicultural Community dinner ( non-alcoholic event)

We would also like to enquire with the Shire Council via you as the CDSM in regards to any cultural or NAIDOC funding that may be allocated towards cultural/ NAIDOC events in Meekatharra.

All that the volunteer committee are doing this year is through donations and support from each of our agencies that we are employed with as we do not have any funds or support via Yulella this year, we have attempted contact with Loretta McDonald the outgoing CEO and Les Evans the incoming CEO, to no avail.

I am happy to respond to any queries from yourself or the Shire Council in consultation with all of the volunteer committee.

Who are .... Mission Australia , Meekatharra Youth Services, Midwest Mental Health Services , Meekatharra District High School, Midwest Drug & Alcohol , and Meekatharra Community members.

With regards

Patricia


Patricia Councillor  
Coordinator  
Mental Health Support Services  
Meekatharra  
e CouncillorP@missionaustralia.com.au


a 97 Main Street, PO Box 59, Meekatharra, WA, 6642  
t (08) 9956 5104  
m 0459 857 885  
w missionaustralia.com.au

We acknowledge the traditional custodians of this land, and we pay our respects to their Elders both past, present and future for they hold the memories, the culture and dreams of the Aboriginal and Torres Strait Islander people. We recognise and respect their cultural heritage, beliefs and continual relationship with the land and we recognise the importance of the young people who are the future leaders.



<b>Title/Subject:</b>	<b>MEEKATHARRA RACE CLUB GENERATOR SET</b>
<b>Agenda/Minute Number:</b>	9.4.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 June 2017
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary/Matter for Consideration:**

Council may consider the replacement of the power generator at the race course and under what grounds.

**Attachments:**

Letter to Race Club (2003)  
Member Information Bulletins (Extracts)

**Background:**

Attached correspondence indicates that it was agreed that a generator would be supplied to the race club in 2003.

There is no mention of under what conditions this generator was supplied to the race club.

In November 2003 a Lister TR1 5kVa generator set serial 03009569TR1A09 was purchased for \$10,463.20 inc GST from The Lister Specialist with the purpose being “Power for Sporting Facilities”.

In April 2004 a controller & relay were purchased “For the Race Club Genset” costing \$1131.81.

There are mentions in the October and December 2003 “Members Information Bulletins “of a genset being prepared for the race club.

**Comment:**

A verbal request was made by the Meekatharra Race Club for the replacement of the generator as part of Councils budget deliberations.

Investigations have revealed that a Lister TR1 serial 4400021TR1 A09 is located at the race course. This set is dated 04-94.

The Lister generator set, serial 03009569TR1A09 purchased in 2003 is in storage, unused, at the depot.

Whilst a Council decision cannot be found, from Members Information Bulletins in 2003, it appears that a “serviced” unit was prepared for the race club.

Neither Generator appears on the Shires asset register.

**Consultation:**

Roy McClymont, Chief Executive Officer  
Krys East, Deputy Chief Executive Officer  
John Watson Bates Operations Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

There is currently no budget allocation specific to the generator however installation costs could be met by the maintenance budget or be required to be met by the Meekatharra Race Club Inc

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr RK Howden**

**That Council donates Lister Generator set TR1 Serial No 03009569TR1 A09 to the Meekatharra Race Club Inc with all ongoing costs and maintenance being the responsibility of the Meekatharra Race Club Inc.**

**CARRIED 6/0**

**Our Ref: R/10**  
**Your Ref:**  
**Enquiries:**

**Peter Moses**  
**President**  
**Meekatharra Race Club**  
**C/O Post Office**  
**MEEKATHARRA WA 6642**

**Dear Peter,**

**Purchase of generator.**

**Your request to consider purchasing a 8-10 KVA diesel generator is agreed.**

**Council has \$11,000 on it's budget for assistance with power to your club and I have been instructed to obtain prices, preferably for the purchase of an aircooled Lister.**

**I will contact you shortly.**

**Yours faithfully,**

**T. A. (Tom) Hartman**  
**Chief Executive Officer**  
**22nd September, 2003.**

**EXTRACT**

**Members Information Bulletin October 2003**

- A gen sets is being prepared for the Race Club.

**EXTRACT**

**Members Information Bulletin November 2003**

- Three existing Lister generator units are being checked and necessary repairs carried out.

**EXTRACT**

**Members Information Bulletin December 2003**

- The work on the Lister generator sets is nearing completion. The set is ready for the Race Club

## 9.5 HEALTH BUILDING AND TOWN PLANNING

<b>Title/Subject:</b>	<b>OPERATION OF A HOME BUSINESS – PADDY’S FLAT – BEAUTY SALON.</b>
<b>Agenda/Minute Number:</b>	9.5.1
<b>Applicant:</b>	Carol Bain - Living in a unit at Paddy’s Flat
<b>File Ref:</b>	A274
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 <sup>th</sup> June 2017
<b>Author:</b>	William V Atyeo Principal Environmental Health Officer



Signature of Author

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
------------------------	--



Signature Senior Officer

### **Summary/Matter for Consideration:**

Carol Bain has applied to Council to operate a beauty therapy business on a casual basis from a building located at the Paddy Flat residential complex. The building is not part of the residential building/unit occupied by the applicant, but is a room located within the building that is used by the vets when they visit Meekatharra.

Carol fully understands the hygiene requirements of beauty therapy and will be offering procedures that do not involve skin penetration such as piercings.

The land is zoned Residential so it can, with Council approval, be used for such small “Home Occupation” uses. Carol will not be hiring any staff, there will only be one customer on the premises at any one time, there is ample parking.

### **Attachments**

Nil

### **Background:**

The premises at Paddy’s Flat are the Veterans Legion of Meekatharra where a number of units are available and permitted under the Town Planning Scheme to be rented to the general public. One building is used by the vets from Newman when they visit the area. This service is invaluable to those that utilize it and it is to be encouraged in our Town.

### **Comment:**

Carol Bain has indicated that she will only be performing manicures, pedicures and facials on a limited part-time basis in the one room which is locked at all times when not in use, and it will be “appointments only” basis.

I can see no impediment for Council to approve this as a “home Occupation” type use which will not adversely affect the area or the other occupants of the premises.

**Consultation:**

Geoff Carberry – CDSM Meekatharra Shire

**Statutory Environment:**

Planning Development Act 2005  
Meekatharra Town Planning Scheme No. 3

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Committees Recommendation/Council Resolution:**

**Moved:** Cr HJ Nichols


**Seconded:** Cr DK Hodder


**That Council approves the application by Carol Bain to operate a Beauty Salon at the Veterans Legion of Meekatharra premises as a Home Occupation.**

**CARRIED 6/0**

## 9.6 WORKS AND SERVICE

<b>Title/Subject:</b>	<b>TENDERS – NDRRA – FLOODING IN WA (JANUARY AND FEBRUARY 2017) AGRN 743 TENDER No 16/17 - 3</b>
<b>Agenda/Minute Number:</b>	9.6.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 203
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	19 June 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary/Matter for Consideration:**

Council to consider calling tenders for the reinstatement of roads damaged through flooding as a result of Flooding in WA January and February 2017.

**Attachments:**

Nil

**Background:**

During early 2017 extensive damage was caused to roads in the Meekatharra Shire.

Staff arranged inspection of the roads and submission of a claim under the WA Natural Disaster Relief and Recovery Arrangements. Preliminary advice indicates that the claim for \$6,927,325 has been approved.

**Comment:**

The claim includes reinstatement works on 28 shire roads.

In accordance with the Local Government Act 1995 section 3.57 (2a), Council is required to determine in writing the criteria for deciding which tender should be accepted.

**Consultation:**

Joshua Kirk, Greenfield Technical Services

**Statutory Environment:**

Local Government Act 1995 section 3.57

Local Government (functions and General) Regulations 1996 Part 4 Division 2 – Tenders for providing goods or services.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Council's required contribution is likely to be in the order of \$143,200, being the trigger amount contribution required. This will not be payable until the first claim is made. Therefore Council's draft Management Budget 2017/18 includes an amount of \$143,200 to cover this trigger amount and nominal allocations of \$2,000,000 income and expense to cover the anticipated flood damage reinstatement. These allocations can be reviewed during the first budget review to be held in August/September 2017.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

**That Council:**

1. Authorise calling of tenders for the hire of civil construction equipment to undertake the reinstatement of roads damaged as a result of the flooding in early 2017 (AGRN 743) with the criteria for deciding the tenders being:
  - Price - 50%
  - Completeness of package (plant, equipment, camp etc) - 10%
  - Quality of plant and equipment and mechanical support – 15%
  - Quality of camp facilities including experience in the provisions of meals – 15%
  - Commitment and ability to work with the Shire's Supervisor to achieve the Shire's twin objectives:
    - # total cost control 5 % and
    - # to maximize productivity and quality of road construction – 5%
2. Aims to award two separate contracts under this tender with the approximate maximum value of each contract being \$5,000,000 however Council provides no guarantee whatsoever as to the value of work that may be allocated under any contract awarded under this tender. The Shire will allocate works to specific contractors based on maximising efficiency, the shires operational requirements and the availability and suitability of the contractors to undertake specific tasks.

**Alternative criteria for deciding the tender:**

- Tender Price: 25%
- Quality & Completeness of plant / equipment: 15%
- Demonstrated Remote Area Construction Experience: 15%
- Demonstrated ability to source suitable local materials: 15%
- Local content of plant / equipment and resources: 10%
- Capacity to complete contract works: 10%
- Provisions for mechanical support: 10%

**Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr PS Clancy**

**That Council:**

**1. Authorise calling of tenders for the hire of civil construction equipment to undertake the reinstatement of roads damaged as a result of the flooding in early 2017 (AGRN 743) with the criteria for deciding the tenders being:**



- Tender Price: 35%**
- Quality & Completeness of plant / equipment: 15%**
- Demonstrated Remote Area Construction Experience: 15%**
- Demonstrated ability to source suitable local materials: 5%**
- Local content of plant / equipment and resources: 10%**
- Capacity to complete contract works: 10%**
- Provisions for mechanical support: 10%**

**2. Aims to award two separate contracts under this tender with the approximate maximum value of each contract being \$5,000,000 however Council provides no guarantee whatsoever as to the value of work that may be allocated under any contract awarded under this tender. The Shire will allocate works to specific contractors based on maximising efficiency, the shires operational requirements and the availability and suitability of the contractors to undertake specific tasks.**

**CARRIED 6/0**



**Shire President, Cr NL Trenfield declared a financial interest in item 9.6.2 and left the meeting at 10:10am.  
Deputy Shire President, Cr PS Clancy assumed the position of Chairperson.**

<b>Title/Subject:</b>	<b>TENDER – SUPERVISION OF CONTRACTORS</b>
<b>Agenda/Minute Number:</b>	9.6.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 203
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	19 June 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider calling tenders for the supervision of contractors including, but not limited to the Natural Disaster Relief and Recovery Arrangements (NDRRA) flood damage reinstatement contractors.

**Attachments:**

Copy of draft tender document

**Background:**

Over the last 5 plus years, the Shire has engaged a contractor to supervise flood damage reinstatement works, water bore drilling works and other miscellaneous supervision of contractors when required by the Works and Services Manager or CEO.

This arrangement has worked well with some excellent, high quality outcomes.

In recent years, Council has been successful in gaining funding under the NDRRA to undertake reinstatement works on various roads due to damage caused by natural disasters. Most recently, on 13 June 2017 the Shire was advised that an application for \$6.9M over 28 Shire roads was successful.

The current Contract for Supervision of Contractors Tender 12/13 – 3 expires on 31 August 2017.

**Comment:**

The Shire does not have the internal capacity to undertake the supervision of the flood damage reinstatement works.

Council has some options, in terms of the mechanisms to appoint a person/s to undertake the supervision of contractors. These include;

- Undertake a recruitment process with the aim of recruiting a suitable employee on a fixed term contract
- Endeavour to recruit a suitable person from an employment agency on a project based contract

- Undertake a standard tender process with the aim of engaging a suitable person/company
- Undertake a panel tender process with the aim of appointing a small panel of suitable persons/companies.

Recruitment of an employee or agency employee will likely require the Shire to provide accommodation and a vehicle. Accommodation for camping out may also be required.

Staff estimate that the current contractor spends about 2 to 3 days per 7 day week on average supervising the two road work contractors undertaking the flood damage reinstatement works. A review of invoices could be undertaken should Council require more accurate information regarding the time spent on the current contract.

The current contract structure has worked well and as the required structures and processes are already in place, will be the easiest and most efficient structure to implement, notwithstanding that tender processes can be quite time consuming and costly.

In accordance with the Local Government Act 1995 section 3.57 (2a), Council is required to determine in writing the criteria for deciding which tender should be accepted.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995 including section 3.57

Local Government (Functions and General) Regulations 1996 – Division 2

**Policy Implications:**

Purchasing Policy - 4.2

Delegation 02 – Purchase Order Authorisation

**Budget/Financial Implications:**

The principle contract works (flood damage reinstatement contracts) are covered under the approved funding agreements and Council's 2017/2018 budget. Other supervision tasks will be allocated against the relevant job or account (as budgeted).

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr HJ Nichols

**Seconded:** Cr DK Hodder

**That Council invite tenders for the provision of supervision of road construction and related works contracts/contractors at various locations and times throughout the shire over a minimum three year period with the criteria for deciding the tender being:**

- **Price – 50%**

- **Capacity and experience – 30%**
- **Flexibility and efficiency of operation – 15%**
- **Relevant qualifications – 5%**

**CARRIED 5/0**



## REQUEST FOR TENDER

**Tender Number 16/17 - 4**

<b>Request for Tender (RFT)</b>	Supervision of Contractors – Hourly Hire Basis
<b>Deadline:</b>	
<b>Address for Delivery:</b>	“Tender – Supervision Contractors” Shire of Meekatharra Main Street (PO Box 129) MEEKATHARRA WA 6642 <i>[ELECTRONIC MAIL AND FACSIMILE TENDERS WILL NOT BE ACCEPTED]</i>

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- 1.4 HOW TO PREPARE YOUR TENDER
- 1.5 CONTACT PERSONS
- 1.6 SELECTION CRITERIA
- 1.7 PRICE BASIS
- 1.8 THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION
- 1.9 CONDITIONS OF TENDERING

### **2 SPECIFICATION**

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- 2.1 INTRODUCTION
- 2.2 BACKGROUND INFORMATION
- 2.3 SPECIFIC REQUIREMENTS OF THE CONTRACT

### **3 TENDERER'S OFFER**

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- 3.1 OFFER FORM
- 3.2 TENDERER'S RESPONSE INCLUDING PRICE INFORMATION

ATTACHMENT: PRICE SCHEDULE

## 1 PRINCIPAL'S REQUEST

### 1.1 CONTRACT REQUIREMENTS IN BRIEF

Council is seeking to appoint a panel of Contract Supervisors to provide supervision of various civil works contracts on an hourly hire basis. It is anticipated that the contract will require an average of up to 3 days per week to fulfil.

Panel members may be requested to undertake tasks ranging from short term supervision of minor contracts through to provision of supervision of large (>\$1M) road building contracts.

Contractors may be used under this tender during a 3 to 5 year period commencing 1 September 2017 or earlier by agreement.

### 1.2 TENDER DOCUMENTS

This Request for Tender is comprised of the following parts:

- (a) Part 1 – Principal's Request (read and keep this part);
- (b) Part 2 – Specification and/or plans/drawings (read and keep this part);
- (c) Part 3 – Tenderer's Offer (complete and return this part);

### 1.3 DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

<b>Attachments:</b>	The documents you attach as part of your Tender;
<b>Contractor:</b>	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assigns of such person or persons, corporation or corporations;
<b>Deadline:</b>	The deadline for lodgement of your Tender;
<b>Offer:</b>	Your offer to be selected to supply the Requirements;
<b>Principal:</b>	Shire of Meekatharra
<b>Request:</b>	This document;
<b>Requirements:</b>	The goods and/or services requested by the Principal;
<b>Selection Criteria:</b>	The criteria used by the Principal in evaluating your Tender;
<b>Special Conditions:</b>	The additional contractual terms;
<b>Specification:</b>	The statement of Requirements that the Principal requests you to provide if selected;
<b>Tender:</b>	Completed Offer form, response to the Selection Criteria and Attachments;
<b>Tenderer:</b>	Someone who has or intends to submit an Offer to the Principal.

### 1.4 HOW TO PREPARE YOUR TENDER

- (a) Carefully read all parts of this document.
- (b) Ensure you understand the Requirements.
- (c) Complete and return the Offer (Part 3) in all respects and include all Attachments.
- (d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria.
- (e) Lodge your Tender before the Deadline.

## 1.5 CONTACT PERSONS

Tenderers should not rely on any information provided by any person(s) other than those listed below:

Name: **Roy McClymont**  
Telephone: **9980 0600**  
Facsimile: **9981 1505**  
Email: **executive@meekashire.wa.gov.au**

## 1.6 SELECTION CRITERIA

The Principal has resolved to invite tenders for the provision of supervision of road construction and related works contracts/contractors at various locations and times throughout the shire over a three to five year period with the criteria for deciding the tender being:

Price - 50%  
Capacity and experience – 30%  
Flexibility and efficiency of operation – 15%  
Relevant qualifications – 5%

A Contract may be awarded to a tenderer or tenderers who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

Tenders will be evaluated based on the information supplied. Tenderers may provide any information that they consider relevant regardless of whether or not that information is specifically requested in these documents.

Once a contractor/contractors has been appointed, the Principal will engage individual contractors as and when required based on price, availability and qualitative criteria.

## 1.7 PRICE BASIS

Tendered prices must **exclude** Goods and Services Tax (GST). (Do not include GST in any prices quoted).

**Fixed Price – The Price will be fixed for the term of the contract unless otherwise requested by the tenderer and agreed by the Principal.**

Unless otherwise indicated prices tendered must include all costs associated with the supply of the service. Any charge not stated in the Tender, as being additional may not be allowed as a charge for any transaction under any resultant Contract.

## 1.8 THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION

The following policies may affect this selection:

**POLICY: LOCAL PURCHASE POLICY**

**POLICY NO: 4.3**

Copies of this policy are available from the Principal on request.

**Council encourages tenderers to inform themselves as to the availability of Local Services and to make use of those services where possible.**

## 1.9 CONDITIONS OF TENDERING

### LODGEMENT OF TENDERS AND DELIVERY METHOD

Tenders must be lodged by the Deadline. The Deadline for this Request is 4.00pm (WST) Tuesday 2nd October 2012. The Tender is to be:

- (a) placed in a sealed envelope clearly endorsed with the words “**Tender – Supervision Contractors**”; and
- (b) delivered by hand to the Shire Offices, 81 Main Street, Meekatharra (by the Tenderer or the Tenderer’s private agent) or sent through the mail to the Chief Executive Officer, Shire of Meekatharra, PO Box 129, Meekatharra WA 6642.

Tenders submitted by electronic mail or facsimile **will not** be accepted.

### REJECTION OF TENDERS

A Tender will be rejected without consideration of its merits in the event that:

- (a) it is not submitted before the Deadline; or
- (b) it is not submitted at the place specified in the Request; or
- (c) it may be rejected if it fails to comply with any other requirements of the Request.

### ACCEPTANCE OF TENDERS

The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

All Tenderers will be given particulars of the successful Tenderer(s) or advising that no Tender was accepted.

### TENDERERS TO INFORM THEMSELVES

Tenderers will be deemed to have:

- (a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- (c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer (or chosen Tenderers) and that negotiations are to be carried out in good faith; and
- (e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

### CANVASSING OF OFFICIALS

If a Tenderer, whether personally or by an agent, canvasses any of the Principal’s Councillors or Officers with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

### TENDER OPENING

Tenders will be opened in the Principal’s offices, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted a Tender by the due Deadline will be read out at the tender opening. No discussions will be entered into between Tenderers and the Principal’s officers present or otherwise, concerning the Tenders submitted.

The Tender opening will be held as soon as possible after the due deadline. Tenderers who would like to attend the opening should contact the Principal prior to the deadline to obtain the time and place of opening.



## **2 SPECIFICATION**

### **2.1 INTRODUCTION**

From time to time, Council requires the services of supervisors to supplement Council's own supervision capacity. This work can be both urgent and non-urgent and can range from one or two days work to longer term supervision of specific contracted works. Once work practices and routines are established with specific contractors, it is expected that supervision will often revert to and be required only on a part time basis - even for larger projects. It is anticipated that the contract, once established, will require an average of up to 3 days per week for to fulfil.

### **2.2 BACKGROUND INFORMATION**

Council intends to use contract supervisors to assist with the completion of works contract projects. Council has been successful in gaining significant funding under the WA Natural Disaster Relief and Recovery Arrangements. This work primarily involves the reinstatement of shire roads throughout the shire district (100,733 square kilometres in area). The work also involves the development of suitable water sources in the form of water bores. All works under these arrangements must be carried out by contractors. Supervisors successfully appointed may also be used for supervision of other various civil works contractors from time to time depending on their skills, experience and availability.

### **2.3 SPECIFIC REQUIREMENTS/CONDITIONS OF THE CONTRACT**

- Council is seeking to identify suitable contract supervisors for hire at hourly hire rates.
- The intent is to appoint a contractor/contractors that can be called upon to undertake various miscellaneous supervision tasks. Work may range from limited short term tasks to direct supervision of larger projects.
- Please note that a contract may be awarded to more than one tenderer. The intention is hire contractors for specific supervision tasks as required by issue of Purchase Orders.
- This Tender process provides compliance with the provisions of the Local Government Act 1995 and Local Government (Function and General) Regulations 1996.
- No guarantee is given or implied as to the minimum value of work contracted out to the successful tenderer/s in the letting of the contract.
- The Principal has invited tenders for Supervision of Contractors, as and when required, on an hourly basis, over a period of three to five years commencing from 1 September 2017.
- The Contractor may be required to work in isolated locations.
- The hours of work are to fit in with the Principal's requirements which will be communicated by the Principals representative.
- The hours charged shall be dedicated hours. Unless otherwise arranged no payment will be made for time that is not spent undertaking supervision and directly related tasks.
- Some jobs/projects may require that the Contractor is self reliant in regards to their camping and refueling resources. However potential tenderers without camping facilities should still consider submitting a tender and advise that they don't have camping facilities where provided in this document.
- In the case of inclement weather preventing work being carried out, the Principal will not be responsible for down time.
- The Contractor shall also supply and wear the required safety clothing at all times.
- The Contractors vehicle shall have a fully operational UHF radio for contact with other work site machines.
- The Contractor shall ensure that sufficient supplies of fuel, oil, water and various other miscellaneous items required for remote area operations are carried.
- The Contractor must, at all times, comply fully with the Department of Environmental Protection Guidelines regarding servicing of their vehicle and disposal of waste lubricants/petroleum products etc.
- The Contractors vehicle/s are required to be fully operational, well maintained and licensed.
- The Principal will not be charged for or be liable for any down time due to the Contractor undertaking repairs and maintenance to its vehicles and equipment.

- The Principal reserves the right to refuse a contractor work and access to the work site if he has grounds to believe it is in the best interests of the project to do so. He shall not make such a decision until he has discussed the matter with the Contractor.
- All interpretations of the specifications shall be at the sole discretion of the Principal.
- The Principal reserves the right to cancel any contract if, in its opinion, the Contractor is not endeavouring to operate in an efficient manner.
- The Contractor may be required to present *daily* work dockets to the Principal when required.
- Invoices for payment shall be forwarded to the Principal's office, and payment will be made within 25 days of receipt of a compliant invoice providing the contractor permits payments by electronic transfer.

### **3 TENDERER'S OFFER**

**PLEASE COMPLETE AND RETURN THE NEXT FIVE PAGES AND ANY ATTACHMENTS**

#### **3.1 OFFER FORM**

The Chief Executive Officer  
Shire of Meekatharra  
Main Street  
MEEKATHARRA WA 6642

I/We \_\_\_\_\_

**(BLOCK LETTERS)**

of \_\_\_\_\_

**(ADDRESS)**

ABN/GST Status \_\_\_\_\_ ACN (if any) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_

Mobile/Satellite Phone Nos: \_\_\_\_\_

E-mail (if any): \_\_\_\_\_

Name of person/s to contact in relation to this Tender: \_\_\_\_\_

#### **In response to the Request For Tenders – Supervision of Contractors:**

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules and attachments.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the Price Schedule in the prescribed format and submitted with this Tender.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Signature of authorised signatory of Tenderer: \_\_\_\_\_

Name of authorised signatory (BLOCK LETTERS): \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

### 3.2 TENDERER'S RESPONSE

Where it is necessary to attach additional information please ensure that all documents are clearly marked with the relevant attachment title to assist with their assessment.

(NOTE: All pages within Part 3 are to be completed and returned to the Principal as they form part of your Tender submission).

#### PRICE INFORMATION

**NOTE: All prices are to be listed exclusive of GST (Do not include GST in any prices quoted).**

Tenderers **must** complete the attached "Price Schedule". Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

Tenderers should also provide full details of any other charges that may be applicable to the contract.

#### Fixed Price

Prices quoted will be fixed for the term of the contract unless otherwise requested by the Tenderer and agreed by the Principal.

Unless otherwise indicated prices tendered must include all costs associated with the provision of the services. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

#### INSURANCE COVERAGE

Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled " <b>Insurance Coverage</b> ". A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.					
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>	
Public Liability					
Comprehensive Plant					
Workers Compensation					

#### CAPACITY AND EXPERIENCE

Individual tenderers should attach a copy of their Resume or Curriculum Vitae (CV) or provide a brief statement as to their capacity and experience. Companies and business tenderers should provide this information on each person they intend to undertake on site supervision roles. Tenderers must also provide brief details of three recent contracts undertaken and contact details of referees for each project along with details of any qualifications held.

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**CAMPING AND FUELING**

Do you have fully self-sufficient, suitable camping facilities? Yes / No  
Please supply brief details of camping resources available to be used if required.

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Do you have the facility to provide your own fuel requirement in remote areas? Yes / No  
If Yes – please supply brief details of your fueling facility and capacity available to be used if required.

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**CONFLICTS OF INTEREST**

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / No	
If Yes, please state details of any actual or potential conflict of interest and the way in which any conflict will be dealt with: <hr/> <hr/> <hr/>		

**PREFERRED CONTRACT TERM**

Please state your preferred availability term (3 or 5 years): \_\_\_\_\_ years.

## **Price Schedule (all rates are excluding GST)**

### **Compulsory Information:**

#### **Labour**

Supervision Services: Standard Hourly Rate: \$ \_\_\_\_\_

#### **Travel**

Vehicle – hire rate per kilometre: \$ \_\_\_\_\_

Labour (if any) charged while driving: \$ \_\_\_\_\_

### **Optional Information (all other fees, charges or conditions must be clearly stated here):**

#### **Mobilisation/Demobilisation (to/from Meekatharra)**

Charge/s (if any) for mob/demob to/from Meekatharra from your normal home base.

Normal home base: \_\_\_\_\_

Charge for travel to/from Meekatharra: \$ \_\_\_\_\_

Charge for mob/demob of camping facility/equipment: \$ \_\_\_\_\_

Additional charge/s (if any) for mob/demob to/from remote work sites.

Charge for mob/demob of camping facility/equipment: \$ \_\_\_\_\_

#### **Minimum Charges**

Minimum Daily charge (if any): \$ \_\_\_\_\_

Minimum Weekly charge (if any): \$ \_\_\_\_\_

#### **Living Costs**

**Note: the principal may, subject to availability, provide suitable accommodation, however contractors who have set fees for accommodation and meals should state them here. Any contractor who requires payment for meals (if not provided by the principal) should state their charges against meals. If the contractor only requires reimbursement of reasonable costs for meals and/or accommodation they should state “at cost” against the item.**


**Charges for accommodation and meals whilst in Meekatharra (if any and if not provided by the Principal)**



**Cr RK Howden left the meeting at 10:11am and returned at 10:12am.  
The Shire President, Cr NL Trenfield returned to the meeting at 10:12am.  
The Shire President, Cr NL Trenfield resumed the position of Chairperson.**

<b>Title/Subject:</b>	<b>MT CLERE ROAD – HEAVY HAULAGE</b>
<b>Agenda/Minute Number:</b>	9.6.3
<b>Applicant:</b>	International Logistics Pty Ltd
<b>File Ref:</b>	RD 001
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	20 June 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
Signature of Author

  
Signature Senior Officer

This agenda item replaces agenda item 9.6.2 previously posted to Councillors, Tuesday 13<sup>th</sup> June 2017. The amended agenda item was provided to the Councillors prior to the meeting.

**Summary/Matter for Consideration:**

Council may consider a request from International Logistics Pty Ltd/Patience Bulk Haulage Pty Ltd who intend to transport talk ore from their mine site at Seabrook Mine. The haul route will traverse Mt Clere Road and Trillbar Road.

**Attachments:**

Email and information from Three Oceans Maritime/Patience Bulk Haulage 9/6/17

**Background:**

Patience Bulk Haulage have a history of hauling bulk talc out of the Seabrook Mine.

There have been minimal problems with these programs in the past and Patience have been cooperative in terms of preserving the integrity of the road during haulage programs.

In the recent past Council has requested bonds from Mining companies intending to haul on Ashburton Downs Road:

- “Council considered a similar request from Horseshoe Manganeses Pty Ltd late last year. The haulage task in that case was to haul over 64 kilometres of Ashburton Downs Road as below;*
- *A Trial of 10,000 tonnes over about 3 weeks starting mid December 2016 or January 2017. (this equates to about 5 loaded road trains per day over 21 days)*
  - *The main project of 25,000 to 30,000 tonnes starting February/March 2017 (this equates to about 290 loaded road train movements)*



*The bond amount requested of Horseshoe Manganese Pty Ltd was \$812,500 which was calculated based on half the estimated cost to reform and resheet the haul route (at \$25,000 per kilometre over 65 kilometres).*

*Horseshoe Manganese were required to provide a minimum of two semi water trucks and to spray a minimum of 600,000 litres of water per day.*

*The Aragon haul task was for 180,000 tonnes out of Horseshoe and 200,000 tonnes out of harmony equating to about 2,400 loaded triple road trains from Horseshoe and 2,670 from Harmony. The Horseshoe haul distance is 35.7 kilometres on Council roads and the Harmony distance is about 61 kilometres on Council Roads.*

*Based on the formula used to establish the bond amount for Horseshoe Manganese Pty Ltd (but disregarding the significantly larger tonnages from Aragon) the following bonds were applied for the Aragon Resources haul plans;*

*Horseshoe to Fortnum excluding the Fortnum Gold Access Road: 19 kms = \$240,000*

*Harmony Mine to Fortnum excluding the Fortnum Gold Access Road and Harmony Access: 44 kms = \$550,000*

*The programs will be hauled using triple road trains with dual drive prime movers. Three trailers 39.5m long hauling 75 tonnes of ore per trip.*

*The Horseshoe haul program was originally scheduled for 2,100 tonnes per day which equates to 28 loaded truck movements per day (56 total trips). However Aragon advise that this has been reviewed and will now be run using 2 roads trains doing 5 to 6 loads per day This equates to 12 loaded truck movements per day or 24 total trips."*

**Comment:**

Staff will provide a further report and recommendation prior to the Council Meeting.

In terms of a bond, if the Shire were to apply the same formula as previously applied for recent, much larger, haulage proposals on Ashburton Downs Road the bond amount will be \$1,500,000. (Mt Clere Road ~120kms x \$12,500)

The Patience haulage program is very small and low frequency by comparison. Clearly the risk of damage to the road structure is relatively low.

The formula for calculating bonds appears to need a higher level of sophistication to cover the varying haul programs. Volume and load frequency are important factors.

The haul task for the Seabrook Talc program is for 9 loaded road trains per week. This equates to roughly a quarter of the Horseshoe Manganese Pty Ltd program and just 1/10th of the Westgold Horseshoe program. The Seabrook program does however cover a much longer section of Shire road.

Applying these fractions to the current equation gives figures of ¼ of \$1,500,000 = \$375,000 and 1/10 of \$1,500,000 = \$150,000.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

Moved: Cr PW Curley

Seconded: Cr PS Clancy

That council requires the following conditions to be met for the Seabrook mine haul project:

- All ore trucks (loaded and empty) are to restrict their speed to a maximum of 60 kmh
- A minimum of one semi water truck with a capacity of 25,000 to 30,000 litres to water the haul route on days that their road trains are running, and as required otherwise. Watering should concentrate on maintaining the integrity of the road with a focus, as required, on sections that are more susceptible to damage.
- International Logistics Pty Ltd to provide a suitable grader, roller and additional water truck along with competent operators to maintain the road to a satisfactory strict standard as required by Council and as instructed by Council's Works and Services Manager. This equipment and operators must be available within 7 days of notice being provided by the Shire to undertake road maintenance.
- International Logistics Pty Ltd is permitted to use Council water facilities except when required for Council use.
- International Logistics Pty Ltd is to provide pumps and generators to supply sufficient water for the purpose and to the satisfaction of the Shire. Three phase submersible pumps should be used with a maximum capacity of up to 15 tonnes per hour. The Shire recommends Grundfos KRC SP14-8A or similar.
- The Shire will monitor the condition of the road and may, if necessary, require International Logisitcs Pty Ltd to increase maintenance operations, including but not limited to, the provision of additional water trucks for watering the road

- **Signs stating words to effect of “Warning; Road Trains travelling at 60 kmh over next 120 kms” are to be placed at the start of the haul section at both ends of the haul route on Mt Clere Road.**
- **The Shire will require a bond to be paid to cover the Shires costs in the event that International Logistics Pty Ltd ceases operations and leaves the roads or part of the roads in a condition that is substandard. The bond amount will be \$400,000.**

**CARRIED 6/0**

**Chief Executive Officer, Roy McClymont left the meeting at 10:37am.**

**Chief Executive Officer, Roy McClymont returned to the meeting at 10:37am.**

**Roy McClymont**

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**From:** Robert Camarda <rob@threeoceanmaritime.com>  
**Sent:** Tuesday, 13 June 2017 12:48 PM  
**To:** Roy McClymont  
**Subject:** Re: Mt Seabrook Haulage

Hi Roy,

Just checking that you received all this info and all is ok from your side? If you need anything extra, please let me know.

Best regards,

Rob.

**Robert Camarda**  
Managing Director



**ThreeOceanMaritime**

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57 Frederic Street, Naval Base WA 6165  
T: +61 8 9437 9112 F: +61 8 9437 9113 M: +61 418 959 171  
www.threeoceanmaritime.com

On 9 Jun 2017, at 9:08 AM, Robert Camarda <rob@threeoceanmaritime.com> wrote:

<Seabrook operational plan doc.docx><Drug & Alcohol Policy OHS-POL-002 Rev 7 28-Mar-17.docx><Environment Policy OHS-ENV-POL-PBH-009 Rev 6 04-Mar-16.doc><Fatigue Policy OHS-POL-007 Rev 6 04-Mar-16.doc>

<Fitness for Work Policy OHS-POL-027 Version 1 May 2017.docx><Safety & Health Policy OHS-POL-004 Rev 07-Feb-17.doc><Uniform Protective Clothing Policy OHS-POL-015 Rev 8 23-Mar-16.doc>

Good morning Roy,

As discussed earlier this week, please find attached information from our subcontractor that outlines the proposed haulage program as well as relevant policies and procedures that you may be interested in. Any road maintenance agreement would be made with International Logistics Pty Ltd as the prime contractor.

If you require anything else, please let me know. I'd appreciate if you could confirm receipt in due course.

Thanks and regards,

Rob.

<email\_footer\_RC.png>



### Seabrook Talc Operational Plan

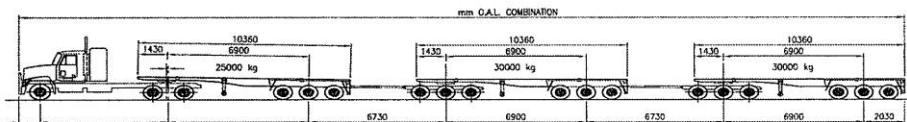
- 1. Scope of work:-** cartage of talc will be done ex Seabrook mine site to Geraldton store in campaigns of 10K tonne lots. A total of 20K tonnes will be carted in the first 12 months.
- 2. Loading:-** Each load will be 85 Tonne payload in accordance with the network 10 Level 1 outlined in the figure below.

Level 1	
<b>Concessional Road Networks:</b> Vehicle combination must comply with all relevant conditions that apply to the equivalent vehicle combination under the relevant Operating Conditions, unless otherwise exempt by this permit (ie. Mass limits).	
Axle Group	Tonnes
Single Steer	6.0
Twin Steer	11.0 Load Sharing
	10.0 Non Load Sharing
Tandem axle (dual tyres)	17.0
Tri-axle (dual tyres)	21.5

*Note: A Category 1 vehicle combination may operate on Network 1 under Level 1 AMMS, provided the gross mass does not exceed 50 tonnes.*

*Tri-drive vehicle combinations operating on Level 1 must only operate on the relevant Tri-drive Network that is permitted for the equivalent vehicle combination under the Tri-drive Prime Mover, Trailer or Tri-drive Truck, Trailer Combinations.*

*Note: Single steer axle mass exemptions may be used in conjunction with an AMMS permit.*





**Note :-** example schematic only to show configuration

Truck loading would be done by the driver and weights taken by onboard scales on the loader to ensure compliance.



3. **Load movements:-** Initially the loads will be spread across a three month span which would equate to 9 loads per week (1.3 loads per day) utilising 2 triple combinations with a backup set available. Trucks will only travel at night empty into the mine and only travel in daylight on the dirt loaded. To manage the Network nine route along the Trillbar Road we intend to split the combination at the Meekatharra-Mount Clere junction and load in 2 movements. Please note that an application has been put into Main Roads to obtain Network 10A permits to run this section of road in a full triple combination.
  
4. **Methodology:-** It is our intention to run the trucks seven days a week starting early to mid-July and run continually until the target is reached or the load date in October for the shipment. Once the first shipment has been sent we would resume steady loading immediately and carry through until April 2018.
  
5. **Load route :-** Mt Seabrook to Geraldton
  - Mt Seabrook to Meekatharra-Mount Clere road via Trillbar road , turn right
  - Meekatharra - Mount Clere road to Great Northern Highway, turn right
  - Travel South on Great Northern Highway to Mt Magnet, turn right
  - Travel west to Geraldton via the Geraldton Mt Magnet road
  - Regular stops to be made in route for tyre and tarp inspections
  
6. **Safety :-** Safety will be managed through the following policies
  - PBH Safety and Health Policy
  - PBH Fatigue Policy
  - PBH Environmental Policy
  - PBH Drug and Alcohol Policy
  - PBH Maintenance Policy
  - PBH Uniform Protective Clothing Policy

<b>Title/Subject:</b>	<b>MT CLERE ROAD – RESTRICTED ACCESS VEHICLE NETWORK AMENDMENT REQUEST</b>
<b>Agenda/Minute Number:</b>	9.6.4
<b>Applicant:</b>	Main Roads WA/Patience Bulk Haulage Pty Ltd
<b>File Ref:</b>	RD 024
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	20 June 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

This agenda item replaces agenda item 9.6.4 previously posted to Councillors, Tuesday 13<sup>th</sup> June 2017. The amended agenda item was provided to the Councillors prior to the meeting.

**Summary/Matter for Consideration:**

Council may consider a request from Main Roads WA/Patience Bulk Haulage Pty Ltd to amend the Restricted Access Vehicle (RAV) rating on Trillbar Road.

**Attachments:**

Emails and information from Main Roads WA/Patience Bulk Haulage Pty Ltd.  
Copy of RAV network 9 and 10 vehicle categories

**Background:**

Patience Bulk Haulage have a history of hauling bulk talc out of the Seabrook Mine.

There have been minimal problems with these programs in the past and Patience have been cooperative in terms of preserving the integrity of the road during haulage programs.

**Comment:**

Staff will provide a further report and recommendation prior to the Council Meeting.

Trillbar Road is 26.8 kms in length.

The requested amendment will bring Trillbar Road into the same RAV category rating as Mt Clere Road.

Trillbar Road is currently rated as a Network 9 with the following conditions;

Network Conditions

- No operation on unsealed road segment when visibly wet, without road owner's approval.

Speed Conditions

- 30 km/h below posted speed limit

Five roads in the Meeka Shire are rated as Tandem Drive Network 10, including Mount Clere road for its full length. In terms of a standard triple road train, the difference between Network 9 and

Network 10 is the dollys. Network 9 allows dual axle dollys whereas Network 10 allows triple axle dollys.

The RAV Network system is quite complicated and the process for approving an amendment to a network road is also complicated and not entirely clear. We do not have any internal expertise to properly manage these processes.

Trillbar Road is primarily an access road for the Seabrook Talc Mine. It also provides minor station access between Yarlorsweelor and Moorarie Stations (and the old Trillbar Station) via the Moorarie – Trillbar Road.

**Consultation:**

Main Roads Heavy Vehicle Services

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That Council supports the application to amend Trillbar Road 7030024 from RAV Network Category 9 to RAV Network Category 10, Concessional Network Level 1, and requests that the following conditions be applied;**

- **No operation on unsealed road segment when visibly wet, without road owner's approval.**
- **Speed Conditions: 60 km/h speed limit**

**CARRIED 6/0**



**Roy McClymont**

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**From:** Meeka Customer Service Officer  
**Sent:** Monday, 12 June 2017 2:15 PM  
**To:** Roy McClymont; Meeka WSM  
**Subject:** FW: Route Determination - Patience Bulk Haulage Pty Ltd - Shire of Meekatharra - MWG - Trillbar Rd 7030024 - RAV 10 - Application  
**Attachments:** Application to Add or Amend a Road on a RAV Network.pdf

*Kind Regards,  
Tania Buchanan  
Customer Service Officer*



*PO Box 129, Meekatharra WA 6642  
Ph: 08 9980 0600  
Fx: 08 9981 1505  
[cs@meekashire.wa.gov.au](mailto:cs@meekashire.wa.gov.au)*

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**From:** HVSrouteassessments [<mailto:HVSrouteassessments@mainroads.wa.gov.au>]  
**Sent:** Monday, 12 June 2017 1:28 PM  
**To:** Meeka Customer Service Officer  
**Subject:** Route Determination - Patience Bulk Haulage Pty Ltd - Shire of Meekatharra - MWG - Trillbar Rd 7030024 - RAV 10 - Application

Good afternoon,

Main Roads Heavy Vehicle Services (HVS) has received an application to amend a road(s) on the Restricted Access Vehicle (RAV) Network 10 within the Shire of Meekatharra on 8<sup>th</sup> June 2017.

The applicant has advised Main Roads the requested RAV Network 10 access is for Mt Seabrook Talc Mine. If you require further information to assist in determining support for this application please contact the applicant directly.

HVS would appreciate a response within four (4) weeks from receiving this request, either providing support to amend the road(s) on the RAV Network or rejecting the application. Should the Shire reject the application, the reasons for rejecting the application should be included in the response to HVS.

Please send an acknowledgement email of receipt.

Should you require any further information regarding this request, please contact the HVS Route Assessment team on 138 486.

Regards,

**Philippa Perret**  
Heavy Vehicles Services Officer  
Heavy Vehicles Services  
p: 138 486  
w: [www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)





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**From:** Lyn Pusey [<mailto:compliance@patience.com.au>]  
**Sent:** Thursday, 8 June 2017 4:31 PM  
**To:** WEB HVO Permit Applications  
**Subject:** Route Determination - Patience Bulk Haulage Pty Ltd - Shire of Meekatharra - MWG - Trillbar Rd 7030024 - RAV 10 - Application

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Good afternoon,

Attached please find the following in relation to Trillbar Road, Meekatharra being added to Tandem Drive RAV Category 10 (A) Prime Mover, Semi Trailer Towing 2 x Dog Trailers only:

Application and Road Owner Support to Add or Amend a Road on a RAV Network Form  
Map showing location of the Road

We will be hauling from Mt Seabrook Talc Mine to Geraldton.

If you require any further information in relation to the above, please do not hesitate to contact me.

Thank you

Kind Regards,

**Lyn Pusey**  
**Compliance Manager**

Ph: 9920 4900

Lot 41 Edward Road PO Box 1807 GERALDTON WA 6531 Geraldton: (08) 9920 4900 Fax: (08) 9964 3994

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[www.patience.com.au](http://www.patience.com.au)

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**mainroads**  
WESTERN AUSTRALIA

**Application and Road Owner Support to Add or Amend  
a Road on a Restricted Access Vehicle Network**

Main Roads Heavy Vehicle Services will consider adding a road to the Restricted Access Vehicle (RAV) Network provided support from the relevant road owner is obtained. This application must be completed by the applicant and forwarded to Main Roads who will liaise directly with the relevant road owner to ensure they have no objections to the access.

**Applicant Details**

Operator Name / Company	Patience Bulk Haulage Pty Ltd		
Contact Name	Lyn Pusey	Contact Phone Number	(08) 9920 4900
Mobile Phone Number		Contact Fax Number	(08) 9964 3994
eMail Address	compliance@patience.com.au		

**RAV Networks to be assessed**

Tandem Drive RAV Categories 2-10 Refer to the Prime Mover, Trailer or Truck, Trailer operating conditions for approved combinations on our website.

RAV Category 10 (53.5m) ▼

Tri Drive Categories 1-5 Refer to the Tri Drive Prime Mover, Trailer or Tri Drive Truck, Trailer operating conditions for approved combinations on our website.

▼

Other Categories (i.e. Oversize Road Train) Refer to the operating conditions of the particular Permit Product for approved combinations on our website

▼

**Concessional Networks to be assessed**

Please tick if Concessional Network Level 1 is required

Vehicle combinations operating on Level 1 must only operate on the relevant RAV Network that is permitted for the equivalent vehicle combination under the Prime Mover, Trailer or Truck, Trailer Combinations.

For Concessional Levels 2 and 3 please select the relevant category below

Requested Axle Mass Level	Tandem Axle Group	Tri Axle Group
Level 1	17.0t	21.5t
Level 2	17.0t	22.5t
Level 3	17.5t	23.5t

Tandem Drive Concessional RAV Categories 2-10 Refer to the AMMS Page for approved combinations.

▼

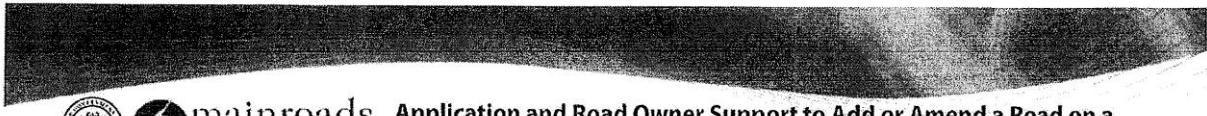
Tri Drive Concessional Categories 1-5 Refer to the AMMS Page for approved combinations.

▼

**Roads to be assessed** Please list all requested roads where RAV Access is required (including start and end points) and attach maps.

Road Number: 7030024  
 Road Name: Trillbar Road  
 Local Road Name: Trillbar Road  
 Local Government: Meekatharra  
 Intersection From: Meekatharra - Mount Clere Road  
 Intersection To: The end of Trillbar Road

Requirement is for Category 10(A) Prime Mover, Semi Trailer Towing 2 x Dog Trailers only



**mainroads**  
WESTERN AUSTRALIA

**Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network**

**Main Roads will liaise directly with the relevant road owner to complete this section.**

**Road Owner Details**

Road Owner			
Contact Name		Position	
Contact Phone Number		Contact Fax Number	
Mobile Phone Number		eMail Address	

**Preliminary Assessment Checklist** (Required only for roads that are not already approved on the Tandem Drive Network)

As the road owner you are required to conduct a preliminary assessment of the requested road/s to ensure there are no obvious issues that would deem RAV access unsuitable. The preliminary check should be carried out using the criteria outlined in the [Framework for Applying to have a Local Government Road Added to a Restricted Access Vehicle Network](#). Please tick each of the boxes below to confirm that the road has been assessed and meets each of the criteria for the level of access requested.

- |  |  |
|--|--|
| <input type="checkbox"/> The road width meets Guideline requirements           | <input type="checkbox"/> There are no evident steep grades               |
| <input type="checkbox"/> All railway crossings have adequate stacking distance | <input type="checkbox"/> All sight distances meet Guideline requirements |

**Roads Conditions** If RAV access is endorsed, as the road owner please specify any access conditions that you would like Main Roads to consider (i.e. No operation on unsealed road when wet, No operation during school bus hours etc.) **If RAV access is not endorsed please provide reasoning behind your decision.**







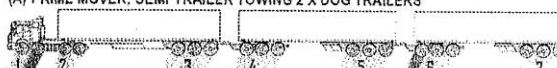


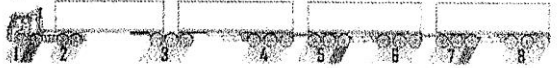

**NOTE - If condition CA07 (All operators must carry written support from the Local Government authority permitting use of the road) is required, please specify an expiry date in the condition box above. The road owner is responsible for the administration of condition CA07. If Condition CA07 applies, then this support must be carried in the vehicle and produced upon request.**

**To prevent any assessment delays, please attach any current traffic counts along with relevant roman data for newly constructed roads.**

I <input type="text"/>	On behalf of <input type="text"/>
endorse the above decisions, subject to Main Roads final approval.	
Signature <input type="text"/>	Date <input type="text"/>

**eMail completed form to:** [hvsrouteassessments@mainroads.wa.gov.au](mailto:hvsrouteassessments@mainroads.wa.gov.au)  
**Heavy Vehicle Services Main Roads WA**  
PO Box 374 | WELSHPOOL DC | WA 6986 | Telephone 138 HVO (486) | Fax (08) 9475 8455  
[www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)

<b>OFFICE USE ONLY</b>	Application TRIM Reference <input type="text"/>
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				≤36.5			
							 Map
	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS			(A) >36.5, ≤53.5	120.5	7	<a href="#">Network 9 (Road Name Order)</a>
	(B) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER AND CONVERTER DOLLY			(B) >36.5, ≤53.5	84+d	6	<a href="#">Network 9 (LGA Order)</a>
	(C) B DOUBLE TOWING A DOG TRAILER			(C) >36.5, ≤45	107.5	6	<a href="#">Network 9 (LGA Order)</a>
	(D) PRIME MOVER, SEMI TRAILER TOWING A B-DOUBLE			(D) 36.5, ≤45	107.5	6	 Map
	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS			(A) >36.5, ≤53.5	127.5	7	<a href="#">Network 10 (Road Name Order)</a>
	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS			(B) >36.5, ≤53.5	127.5	7	<a href="#">Network 10 (LGA Order)</a>
	(C) PRIME MOVER, SEMI TRAILER TOWING B TRIPLE			(C) >36.5, ≤53.5	127.5	7	<a href="#">Network 10 (LGA Order)</a>
	(D) B-DOUBLE TOWING 2 DOG TRAILERS			(D) >36.5, ≤53.5	147.5	8	<a href="#">Network 10 (LGA Order)</a>
				(E) >36.5, ≤53.5	147.5	8	<a href="#">Network 10 (LGA Order)</a>
				(F) >36.5, ≤53.5	87.5+d	6	 Map

<https://www.mainroads.wa.gov.au/UsingRoads/HeavyVehicles/notices/Pages/pmtc.a>

**Community Development and Services Manager, Geoff Carberry left the meeting at 10:45am.**

## **9.7 CONFIDENTIAL ITEMS**

**Moved: Cr HJ Nichols**

**Seconded: Cr PS Clancy**

**That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concerns a matter of confidential nature.**

**This is in accordance with the Act:**

- Section 5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.
- Section 5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**CARRIED 6/0**

## **CONFIDENTIAL ITEM**

*(all confidential items removed)*

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the meeting be opened to the public.**

**CARRIED 6/0**

### **10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Nil**

### **11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

### **12 CLOSURE OF MEETING**

**The Shire President, Cr NL Trenfield, declared the meeting closed at 11:00am.**