

1	DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:.....	2
	1.1DECLARATION OF OPENING.....	2
	1.2DISCLAIMER READING.....	2
2	RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE.....	2
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
4	PUBLIC QUESTION TIME.....	3
5	APPLICATIONS FOR LEAVE OF ABSENCE.....	3
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	3
	6.1ORDINARY MEETING HELD FEBRUARY 16, 2008.....	3
7	PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS.....	3
8	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	3
9	REPORTS OF COMMITTEES AND OFFICERS.....	4
	9.1OFFICERS MONTHLY REPORTS.....	4
	9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2008.....	4
	9.1.2 PLANT MECHANIC'S REPORT – FEBRUARY 2008.....	6
	9.1.3 AIRPORT MANAGER'S REPORT – FEBRUARY 2008.....	7
	9.1.4 YOUTH CENTRE REPORT – FEBRUARY 2008.....	9
	9.1.5 PRINCIPAL ENVIRONMENTAL OFFICER/ BUILDING SURVEYOR'S REPORT – FEBRUARY 2008.....	10
	9.1.6 RANGER'S REPORT – FEBRUARY 2008.....	14
	9.1.7 STATUS REPORTS.....	15
	9.2FINANCE.....	25
	9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 29, 2008.....	25
	9.2.2 OUTSTANDING DEBTORS.....	62
	9.2.3 LIST OF ACCOUNTS PERIOD ENDED FEBRUARY 2008.....	70
	9.3ADMINISTRATION.....	74
	9.3.1 AUSTRALIAN SAFARI 2008.....	74
	9.3.2 YOUTH AFTER DARK WORK GROUP.....	76
	9.5HEALTH, BUILDING & TOWN PLANNING.....	80
	9.5.1 REVIEW OF POLICY 3.2 – HOUSING ALLOWANCES.....	80
	9.5.2 ACCEPTANCE OF TENDER 07/08-5 – INSTALLATION OF OVAL LIGHTS.....	84
	9.5.3 ACCEPTANCE OF TENDER 07/08-4 – CONSTRUCTION OF STAFF HOUSING.....	86
	9.5.4 RENEWAL ENVIROMENTAL HEALTH SERVICES CONSULTANCY AGREEMENT.....	88
	9.5.5 ZERO WASTE PLANS – PHASE II.....	90
	9.5.6 AUTOMATIC MANAGEMENT (VESTING) OF RESERVES.....	95
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING.....	97
	10.1.1 FORMATION OF WORKS COMMITTEE.....	97
11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	97
12	CLOSURE OF MEETING.....	97

1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The Shire President, Cr T R Hutchinson, declared the meeting open at 9.31am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

Shire President, Cr T R Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr T R Hutchinson	(Shire President)
Cr N L Trenfield	(Deputy Shire President)
Cr J E Burgemeister	
Cr A G Burrows	
Cr A B Downing	
Cr R Howden	
Cr H Nichols	

Staff

Cameron Watson	Acting Chief Executive Officer
Allen Kent	Works & Services Manager 9.36am -10.18am
Megan Alchin	Community Development & Administration Officer

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Hitesh Hans

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Letter received from Sue Van Uden, Director of Nursing / HSM Murchison Region

“The Meekatharra Hospital has been experiencing continuing problems with the local people accessing a drinking water fountain on the front veranda. As a result I have made a decision to move that water fountain to inside the building.

I have noticed whilst getting about the main precinct of Meekatharra, there is no drinking water fountain available to the general public. My thought was, would it be a possibility to have one installed, there is obviously a need with the usage the one at the hospital has been having. These persons have not been in any need of treatment nor visitors and have only been at the hospital to access the water.”

A response in writing will be forwarded to Sue Van Uden, the Director of Nursing.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD FEBRUARY 16, 2008

Council Resolution:

Moved: Cr A B Downing
Seconded: Cr N L Trenfield

That the minutes from the Ordinary Council Meeting held Saturday, February 16, 2008 be confirmed.

CARRIED 7/0

7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Dave Geraghty from Process Minerals (APD), discussed with council their requirements regarding haulage from the Horseshoe Manganese site.

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Ray Hadlow, Local Government Consultant, will be holding a briefing session on councils submission to the West Australian Grants Commission on Thursday 27th March commencing at 3pm.

The West Australian Grants Commission hearing will be held on Wednesday 2nd April at 9am.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2008

Construction Projects – Sandstone Road

The construction project on **Sandstone Road** is progressing well. Adrian and Michael and crew have pulled in all loose material from the shoulders of the road over a length of 10 kilometres from the old Gabanintha Townsite heading towards Meekatharra to gain a formation width of 8mtrs and to gain four percent shape. The material has been water bound and compacted in readiness for the application of 100 millimeters of gravel base coarse which has been water bound and shaped over this ten kilometer section.

All floodways throughout these sections will be lowered to the correct levels and will have a boxed out section of 200 millimeters in depth times 1.5 meters in width filled with coarse Bluestone rock and compacted on the downstream side of the shoulder to hold the edge of the road secure under flooding conditions. This will stop the edge of the road being washed away through the floodway area.

Sandstone Road – Floodways – Part of above project

The Works Services Committee have decided that there are two other big floodways that need attention after the completion of the main Sandstone project and these will be picked up on the way back to town. The treatment will be to box out the downstream side of the road and fill with heavy rock to hold the road together during flood conditions.

Construction Youno Downs Road

The construction crew have pulled in all loose material from the road shoulders over a length 1.2 kilometers times eight meters in width towards Hillview Station and have covered this area with suitable material to gain a 100 millimeters compacted base coarse, and this material has been water bound and compacted. There is a small windrow of material that will be graded off each edge when the plant returns to complete the Youno Downs work.

During the last Works Services Meeting held on the 22nd February it was decided by the Committee and staff to journal \$20,000 from councils capital funding from the Youno Downs Road project and place this amount back into Sandstone Road as the 1.2 kilometers section had not been allocated correctly to Youno Downs and had been incorrectly booked to Sandstone Road.

Maintenance Grading

Michael Walley has been engaged in the grading of Landor Road from s.l.k. 22.0 to Mt Gould after the heavy rains which had caused severe scouring on parts of the road. Prior to the grader starting I inspected the road with Kim Edmeades from Main Roads in the hope that Council may have an opportunity to receive funding through a flood claim from Main Roads.

After the grader had completed the grading as requested by Kim Edmeades, I feel from Council's point of view that there will not be enough damage to repair to meet the flood damage criteria required. The Main Roads criteria specifies that there needs to be in excess of \$ 25,000 worth of damage or repairs carried out to ensure a claim for flood can be processed.

Town Crew

I have engaged a contractor to carry out weed spraying within the town site and includes all road verges / creek lines / back lanes. There is still more work to be done and this will continue as time permits when staff are available to carry out this work. Care needs to be taken to ensure that lawns / gardens / trees are not damaged by overspray so expertise is required at all times.

Newly Appointed Operations Officer

John Watson – Bates commenced duties with the Shire of Meekatharra on the 4th March 2008 and he will be based at the old railway station office at the Shire Depot. His book keeping skills and his ability to control stock ie: fuel / oils / filters / parts / tyres and all other materials used within council works will have a huge cost saving in lost time and materials. His role will also improve the safety aspect to all staff and public who may visit the council depot in the future. He will also control the town crew and coordinate work under direction of the Works Services Manager.

I welcome John to the position and look forward to working with him and Council to ensure that Council and ratepayers get the best value for money spent within the area of Works Services.

Plant Report

All plant and machinery is operating efficiently and there are no major breakdowns to report. Scheduled maintenance will be carried out when due and minor mechanical repairs will be completed as time permits.

Allen Kent

Works Services Manager

Officers Recommendation/ Council Resolution:

Moved: Cr H Nichols
Seconded: Cr A B Downing

That the Works & Services Manager's report for February 2008 be received.

CARRIED 7/0

9.1.2 PLANT MECHANIC'S REPORT – FEBRUARY 2008

P114 D6N CAT DOZER:

This machine is performing very well, but unfortunately does not see grease very often and therefore most of the pins are blocked. They will have to be removed and the old hard grease cleaned out, as well replacing the pins. Some of the pins can be done without removal.

P373 HINO CREW CAB:

There are some minor electrical faults but will be rectified shortly. The vehicle needs to see grease more often.

P348 CAT 950G LOADER:

The loader is in very good condition but once again needs to see grease more often than it is. It does have a fuel blockage from time to time due to the gauge filter at the filling point being removed so the machine can be filled with fuel more quickly which is not a good practice at all.

P349 VOLVO GRADER:

The battery and alternator need replacing. This will be carried out shortly.

P109 NISSAN P/MOVER:

The spitter that operates at the gear box has just been re kitted all the high and low range 18 speed gear change in the cab has been re kitted needs to see grease.

P356 MULTIPAC MULTI TYER ROLLER:

Machine is going very well after Christmas repairs and modifications.

P358 2002 12H CATERPILLAR GRADER:

Grader is performing very well and is in excellent condition. Well looked after machine.

P325 VIBRATORY COMPACTOR CS573C

The radiator has to be changed as it is beyond repair. This will be completed this weekend on the 8th of March

All other plant and equipment is in good condition and all services are up to date, but greasing seems to be a major problem at the moment.

**Geoff Osborn
Plant Mechanic**

Officers Recommendation/ Council Resolution:

**Moved: Cr H Nichols
Seconded: Cr J E Burgemeister**

That the Plant Mechanic's report for February 2008 be received

CARRIED 7/0

Cr N L Trenfield, Cr J E Burgemeister, Cr H Nichols and Cr A B Downing left at 10:16 am.

All Councilors returned at 10:18 am.

9.1.3 AIRPORT MANAGER'S REPORT – FEBRUARY 2008

MEEKATHARRA AERODROME

Aircraft movement and statistics:

The month of February saw 192 aircraft land at Meekatharra. This is by far the busiest February we have had. Two major factors contributed to the inflated figures for the month and these were:

- 1) The bad weather associated with the rainfall around here and further north. Both Nifty and Woodi Woodi were out of fuel for over one week while the roads were closed, causing aircraft to call in to Meeka for fuel. Weather conditions affected other aircraft operations and a number of aircraft were diverted into Meeka for fuel.
- 2) There were two survey planes based in Meeka during the month of February, both doing two flights per day and requiring fuel each time.

The following table is provided on aircraft movements and fuel sales for the month of *February 2008* with comparisons with *February 2006 and 2007*. The variation is shown between 2006 and 2008

	2008	2007	2006	Variation
General Aircraft Landed:	192	181	167	+15%
Passengers on Board:	2550	2245	2741	-7%
Avgas Fuel Sold:	23299	27669	14683	+58%
Jet Fuel Sold:	83795	62924	79297	+6%
Total Fuel Sold	107094	90593	93980	+14%
R.F.D.S.Aircraft Landed:	55	56	70	-21%

Aerodrome Works:

There was limited airside maintenance work carried out during the month due to the number of re-fuelling done. Other work carried out was installing an air to ground radio into the roller and service of the genset. The quarterly runway light maintenance was also completed

Annual CASA Aerodrome Inspection.

As reported last month, the annual aerodrome inspection was carried out during late January. As yet we have not received the report.

Aerodrome Emergency Exercise

We are due to hold a “desktop” exercise on our Aerodrome emergency Plan during March. I am currently liaising with the local police to get this exercise underway.

General Summary:

Generally, the airport was busy during February and hopefully this will continue for the next month or so. Network Aviation’s Fokker F100 jet is due to arrive in Perth this weekend and should be in operation on the Nifty run towards the end of the month. Once this happens, we will notice a decrease in the number of aircraft into Meekatharra.

Reith MacLeod managed the airport during my absence and kept things rolling along very efficiently.

**Mal Trenfield
Airport Manager**

6th March 2008

Officers Recommendation/ Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

That the Airport Manager’s report for February 2008 be received

CARRIED 7/0

9.1.4 YOUTH CENTRE REPORT – FEBRUARY 2008

Youth Centre

Attendance this month has been quite low due to the rain on several nights that we were open, with only a very small handful (15-30) of youths attending on the other nights. This may be due to the heat factor with temperatures hitting up to 55 degrees. Hours of the centre are Monday – Friday 2:30 – 4:30 with Monday, Wednesday and Friday nights 6pm – 9:30.

Basketball

Wednesday night basketball was hit for one night, unfortunately Karalundi had problems with their kids, and as it is a reward for them, they were unable to travel. Also due to school starting back there has been a number of events held by the school.

Football camp to Kalgoorlie

As some of you are aware the Northern Goldfields has invited us to play in the Nickel West Cup. This is a massive football convention with the whole of Western Australia attending. We have combined 8 of our youths along with Wiluna and Mt Magnet to produce a team. This trip will be held on the 14th – 17th of March. I would like to thank the Shire of Meekatharra for helping out with the funding of this venture. Also I would like to thank the community with helping out on our fundraiser day with donations and cake and sausage sizzle sales equalling \$450.

Anthony Lloyd
Youth/Recreation Officer

Officer Recommendation/Council Resolution

Moved: Cr A B Downing
Seconded: Cr J E Burgemeister

That the Youth Centres Report for February 2008 be received.

CARRIED 7/0

9.1.5 PRINCIPAL ENVIRONMENTAL OFFICER/ BUILDING SURVEYOR'S REPORT – FEBRUARY 2008

I was in attendance at the Shire from the 5th to the 8th February 2008.

BUILDING LICENSES ISSUED:

There were no (0) Building License issued during this time.

DEMOLITION LICENSES ISSUED:

There was no (0) Demolition Licenses issued during this time. There are two demolition licenses pending, but fees are yet to be paid and recorded.

OTHER ISSUES:

MEEKATHARRA HOTEL

I was approached by the owner of the Meekatharra Hotel in regard to operating the TAB from the little stone building adjacent to where the Meekatharra Hotel stood before the fire, and the consequent demolition. In order for this to occur, the premise has to be licensed under the Liquor Act, and therefore must comply with the relevant legislation, and the Town Planning Scheme.

I therefore had to research the issue and made several contacts with the Liquor Licensing people in an attempt to see if this was permitted. It is, but will be on a restricted time basis, as this situation is consider to be an emergency. When next in Meekatharra I hope to complete negotiations with the owner and the Liquor Licensing.

In the meantime I understand that the matte of using the stone building has gone to Council for approval, and it now requires the owners to comply with the minimum standards in order to start trading in the stone building. I undertook an inspection of the building and submitted this to the owners for their consideration and action. The report follows:

"Dear Janet,

Re: Meekatharra Hotel – Proposed Trading – Part Lot 32 Main Street

Thank you for contacting me in regard to your proposal to utilize the stone building adjacent to the site where the Meekatharra Hotel used to stand. I have contacted the Office of Racing Gaming and Liquor (ORGL) and spoken with them in regard to what facilities exist and what you might be required to provide in order to operate the building as a liquor outlet and thus the Pub TAB agency as well.

The old stone building is currently used as a retail outlet for second-hand clothes, and shows signs of deterioration to the fabric of the walls, but I feel it is substantially sound given that this building is only to be used for a short period of time. It measures approx 8 metres x 8 metres, and has a solid stone wall dividing it, which has an opening of approx 2.5 metres which extends from floor to ceiling. The floor is covered by carpet, and appears to be structurally sound.

The second half of the building has a removable division wall which is set approx 3 metres from the rear wall of the building and this section has a handbasin installed. However, it is noted that the drain to this is defective and not operating effectively or efficiently.

To the rear of the stone building there is a building extension of approx 8 metres x 3 metres which has a total of 3 toilets and 2 handbasins and is in good condition. This extension also has a dividing wall which can be removed if required, and it has a very sound concrete floor. It is noted that the toilet in the right hand side of this area is defective and not working and one of the toilets in the left hand side does not have a cistern.

It should be noted that the building is within the Commercial Zone of the Meekatharra Town Planning Scheme, and the use as a Hotel/Liquor Outlet is a permitted use. I have spoken with the CEO of the Shire and have been advised that the Shire would almost certainly support a change of use from a second hand clothing outlet to a Liquor outlet when an official written application under the Town Planning Scheme is submitted by the owners.

The ORGL has advised me that they would require from the Shire a certificate issued under Section 39 of the Liquor Licensing Act 1988, which ensures compliance with the requirements of the Health Act, Local Government Act, and any legislation in regards to sewerage and drainage. Bearing in mind the requirements of this legislation, you will be required to address the following issues, and make a written submission to me (and I assume the ORGL as well) in the form of a "true to scale" drawing, on the issues.

The following recommendations are for a liquor outlet that is only permitted to sell packaged liquor in cans and/or stubbies, or one use plastic cups. If glasses are envisaged to be used, then in addition to what I recommend below, you would be required to install a compliant glass washer.

1. Sewage Disposal:

There are both male and female toilets located to the rear of the site where once the Meekatharra Hotel stood. These will be adequate for customers of the liquor outlet. However, there are no facilities for people with disabilities at this point in time. With the re-build of the Meekatharra Hotel, these facilities will need to be included at that time.

In order for these toilets to be authorized to be utilized by customers, the following will need to be done:

- a. Power will need to be immediately restored to the sewage pumps that service these facilities, and the pumps and drains thoroughly checked by a licensed plumber to ensure that they are working properly.*
- b. The toilet facilities will need to be thoroughly cleaned and any maintenance issues addressed immediately.*
- c. The path from the front of the stone building to the toilet facilities is required to be made sound and safe, as it leads past the excavation left following the demolition of the burnt out Meekatharra Hotel.*

2. *Toilets for Staff:*

The toilets located in the addition to the stone building, and to the rear of the building can be utilized for staff. However, the owners are to ensure that all the toilets are operational and working properly, which includes all drainage. These toilets are not to be used by the customers.

3. *Within the Building:*

You will be required to provide and show on the layout plan that you submit to me the following required facilities or features:

- a. *A Separate and designated Hand Washing basin with an adequate supply of hot and cold water is required to be provided. This basin will not be used for any other purpose other than for washing hands.*
- b. *A Double bowl sink with an adequate supply of hot and cold water will be required in the bar area, with adequate drainage.*
- c. *Secure internal wall cladding. It was noted during the inspection that some of the existing cladding was loose in places and split in some places or affected by salt damp. This needs to be made secure where appropriate.*
- d. *Provide access to the toilets for staff directly from the working bar area.*
- e. *Floor coverings to all areas needs to be of a high quality material that is easily cleaned and maintained. The use of carpet is discouraged as it very quickly will become stained and dirty and can be very hard to clean and maintain.*
- f. *Adequate refrigeration is to be incorporated that will maintain the packed liquor to the required temperatures.*
- g. *Public Building:*
 - i. *The Swing of the entry door to the premises is to be outwards.*
 - ii. *Exit signs as required to be installed in accordance with the BCA*

Given that the available space, when stripped of all fixtures is small (approx 64 M²), care will be required when designing a layout for the inclusion of bar facilities and TAB facilities. There are a number of combinations that can be used, but it is up to you as owner to provide this to me for further assessment in the form of a layout plan draw to scale that is easily read.

As soon as I receive this from you, I will be able to assess its compliance, and issue the appropriate certification under Section 39 of the Liquor Act. In the meantime please fully complete the attached Town Planning application form and submit it to the CEO for the Shire of Meekatharra as soon as possible so that it can be processed.

In offering this advice I have tried to address all the issues that you will need to consider when drawing up your plans. If there is any other information you require, or if there is anything in this letter that you do not fully understand and want to discuss with me, please contact me on 040 998 1144.

HOUSING ISSUES:

- **Demolition Notice - Lot 69 Hill - Margaret Tyler**

I received an application to demolish this house via Cameron, and issued the demolition license on the 27th February 2008.

- **Zero Waste Plans – Phase II**

I know that this Shire and others have indicated to the Waste Management Commission that we do not intend to participate in Phase II of the Zero Waste Management Plans. However, I have had consultation with the Department, and it is clear from them that they intend to appoint (under the WARR Bill) consultants to do this, and all costs will be borne by the Shires, which could be in excess of \$8,000 each Shire, and the project monies available currently, will not be allocated to the Shires.

Currently we will be given up to \$15,000 for each Shire if we incorporate other regional Shires into the plan. If we “go it alone” we can receive \$7,000. I have spoken to Yalgoo’s EHO and he has stated that they can get one done in conjunction with other Shires in our area for much less than \$15,000 each.. So there could be a net gain under these circumstances, using an independent and accredited firm.

On Friday 29th I will be attending a meeting in Perth to represent our case. It appears that WALGA is in bed with the State Government and pushing the State’s case. I intend to make it known that we have yet to receive a real and worthwhile commitment from the State, and that they have unreal expectations of the Country, rural and remote Shires.

We may need to take the next step though and jointly engage an independent consultant, at least to know what our options would be, and for the opportunity to put real figures on such plans, so that we have a stronger case, and avoid the Department moving in under their legislation and penalizing us.

However, I will do a late item or speak further to this, with a motion at the next Committee meeting. This has been a headache for all, but I feel we can turn this back onto State Government, and also serve notice on WALGA that they need to listen to Local Government and represent them accordingly. It appears to me that WALGA is not truly representing the interests of Local Government, especially on this matter. Friday will answer some questions I trust.

Bill Atyeo

Health, Building and Town Planning Officer

Committee Recommendation/Council Resolution

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

That the Health, Building and Town Planning Officer Report for February 2008 be received.

CARRIED 7/0

9.1.6 RANGER'S REPORT – FEBRUARY 2008

Ranger Services:

I attended Meekatharra from 12 - 14 March and again from 26 – 28 March 2008. In all 16 dogs were seized. One dog was returned to its owner and registered. The remaining 15 were all unregistered so were detained and destroyed at a later date.

There still appears to be a large number of dogs roaming the streets. Hopefully these will be dealt with in future visits.

The registration files are being set up and the registration tags are being ordered. This process may take a while to complete.

The pound needs upgrading to bring it in line with required standards. Relocation to a more suitable site near the airport would make it more secure and easier to manage.

The Shire Ranger vehicle needs modification as the cage on the back prevents vision to the rear through the rear view mirror. The present cage is ineffective and of a poor design. Freestanding, removable cages are more suitable. This would also free up the vehicle for other purposes when it is not being used for ranger services.

I have been contacted by a reporter from The Guardian newspaper looking for information concerning the alleged baiting of animals in Meekatharra. The reporter also wanted to know Steve Kelly's contact details to discuss with him why he left the ranger position. They also sought information on the difficulties of being a Shire Ranger. I made no comment and forwarded their enquiries to the Corporate and Development Services Manager, Cameron Watson.

Peter Smith

4 March 2008

Officers Recommendation/Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr A B Downing

That the Ranger's report for February 2008 be received

CARRIED 7/0

9.1.7 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies Letter written to Dept Land Information	Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete In progress
19/08/06	9.5.2	Sale Meekatharra Lot922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may	Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 15 MARCH 2008

Page 17

4. Negotiate the State Land on the possibility and process of having the proposed drive trails dedared Public Access Routes.
5. Approach the State Land Services seeking advice on the process of having Water Reserve 8601 vested in the Meekatharra Shire Council.
6. Commence discussions with Mercator Gold Australia Pty Ltd on a staged and structured project to re-establish the Norrie Homestead and other infrastructure contained in Water Reserve 8601.
7. Establish what funding sources are available to undertake the restoration works at Norrie.
8. Inform Council's insurer of the Drive Trail proposals to obtain details of any effect it may have on Council's public liability exposure and that Council takes the necessary action to complete the Town Walk Trail and the Three Drive Trails by the end of April 2007

Insurers Rep visited and is aware of project

20/1/07	9.6.2	<p>Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.</p>	CEO/ Works S'visor	Works being undertaken by Town Crew	In Progress
17/2/07	9.4.3	<p>Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.</p>	CDAO	<p>Letters written to funding bodies</p> <ul style="list-style-type: none"> - Lotterywest will not transfer the funds and monies have been returned. Another grant application will be submitted in June. - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. - Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be 	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 15 MARCH 2008

Page 18

answered at this stage.					
17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised	CDSM	To be gazetted	In progress
17/3/07	9.5.1	Regeneration of areas of the Meekatharra landfill site City and Regional Waste Management Services has made an offer to bring all plant and equipment required to Meekatharra to regenerate the tipping area. This is in line with the Government 'push' towards Zero Waste 2020 policy.	CDSM/ EHO	City & regional waste booked Work done Dec 07, sorted materials to be removed.	In progress
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating, roof over change rooms, install 2 nd hand diving board and general maintenance during winter closure.	CEO	Email Cameron to allow in Budget Order dive board Awaiting quote from CAS.	Actioned 21/5/07 Actioned 21/5/07 In progress
16/6/07	10	Relocation of War Memorial/Cenotaph – Council permits the War Memorial to be moved to Paddy's Flat in accordance with the Veteran's Legion plan and at a cost of no more than \$5,000.	Veterans Legion		
15.9.07	9.3.2	Tender for Construction of new staff housing	CDSM	Tender documents drawn up for construction of 2 new executive style houses & advertising of same Tenders closed 8/2/08	Complete In progress
15.9.07	9.5.2	Many houses in Meekatharra do not have house numbers displayed. Peter Collis has volunteered to paint the numbers on the kerb in front of each house provided Council supplies all necessary equipment for the job to be completed once formalisation of the numbers is completed.	CEO/ CDAO	Formalise numbering system & purchase equipment required.	In progress
17.11.07	9.4.2	Meekatharra rodeo – forming a committee	CDAO	Advertise for community interest	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 15 MARCH 2008

Page 19

17.11.07	9.5.1	WALGA landfill levy & strategic waste funding policy	CDSM/EHO	Letter to WALGA and the Dep of Environment & Conservation	Sent Complete
14.12.07	10.1.4	Goldfields Hwy –	CEO	Letter to Minister + Meet with Wiluna Awaiting response from Wiluna regarding meeting. Meeting to be arranged	Letters sent 20/12/07 In progress
14.12.07	10.1.5	Policy – Budget Preparation	CDSM	Up date policy manuals	In Progress
14.12.07	10.1.6	Review Rubbish removal contract	CEO	Letter to contractor. Update Docs & Call for Tenders Tender closed 12/2/08 Decide 16/2/08	19/12/07 11/1/08 In progress
19.01.08	9.3.1	Management / Structure review	CEO	Letter to all staff & Contractors	
19.01.08	10.1.1	Fire & Rescue – Service Meeka	CEO	Letter to FESA	21/01/2008 Complete
19.01.08	10.1.2	Tender/ Quotes Oval Lights	CDSM	Advertise for tender	Complete 26.01.08 In progress
19.01.08	10.1.3	Road Inspection	CEO & WSM	Organise / Take 5 x Councillors & Staff on road inspection.	Complete
19.01.08	10.1.4	Ranger Services	CDSM	Investigate a Contractor. Engage Contractor	Complete
19.01.08	10.1.5	Gings Write to Minister – declare all gings prohibited weapons	CEO	Research Weapons Act and Regulations. Write Letter to Minister Obtain database all WA Councils Seek support of all WA Councils	Complete Sent 22/1/08 In progress
16.02.08	9.2.4	Write off of debtor amounts	CDSM	Write off debts	In Process
16.02.08	9.3.2	Compliance Audit Return 2007	CEO	Adopt the draft audit and submit it to the Director General	Complete 21.02.08
16.02.08	9.3.3	Lot 17, main st – lease	CEO	Prepare a lease document for the	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 15 MARCH 2008

Page 20

					property.	21.02.08
16.02.08	9.3.4	Masonic hall – air conditioner	CDSM / CEO	Add the air-conditioning in the 08/09 budget		
16.02.08	9.3.5	Request for sponsorship	CDAO	Re-inburst Edgar his travel expenses	complete	
16.02.08	9.3.6	Tender – Meekatharra Rubbish Collection	CEO	Write letters to the unsuccessful tenderers and to the successful tenderer.	Complete	21.02.08
16.02.08	10.1.1	Change of use, part lot 32 main street	CDSM	Change from retail to licence premises with pub tab facilities.		
16.02.08	10.1.2	Frontiers Services use of the red sandbox	CEO	Letter to Frontiers Services acknowledging that they can use the Red Sandbox	Completed	19.02.08
16.02.08	10.1.3	Jo Burgemeister be appointed to committees/ groups	AA	Amend Councillor & Committee/ Group Members Sheet Give Jo a list of dates of meetings.	Complete	19.02.08
16.02.08		Cemetery Plaque	CDSM / AA	Contacted Glen, approve proof of plaque.	Approved	26.02.08

The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	Started
5	Committees Review efficiency of current committee structure	Not started
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	In progress
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
1	Grant acquittals and reports - road funding, trails etc etc	On-going
5	Gravel pit reinstatement	In progress
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
5	Insurance Claims Procedure review, create check lists etc	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
	Leases/contracts - action list of tasks to be done	Not started
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occupational health and safety compliance - review and ensure compliance	Started
1	Oval lights install plus check and improve power to oval if required	In progress
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	Started
5	Committees Review efficiency of current committee structure	Not started
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	In progress

3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
4	Plant maintenance - training of operators and management	In progress
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Purchasing procedures review, create and implement improved procedures	In progress
5	Records Act - implement records management review	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Not started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started
5	Tenancies - compliance with Tenancies act - check, improve	In progress

	Completed/Finalised Tasks	Status
	Airport apply for Security Agents License for Airport	Delete
	Airport managers relief - sort out and schedule	Complete
	Airport reporting officers qualification - 3 day course - CEO, CSO, CDO	Complete
	Airport Security Training - 6 day course - Admin Staff? Advertise for Locals??	Delete
	Appointment of Bush Fire Control Officers + CBF CO & DCBF CO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	Airport emergency drill - facilitate agencies to conduct drill	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	Rubbish Contract - call tenders - tender specs, contract etc	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	Housing - inspect and arrange higher cost maintenance items of houses	Complete
1	Policy manual - review	Complete
1	Ranger/security officer - recruit	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosure Act 2003 - implement the legislation	Complete
1	Review Administration and Management Structure	Complete
1	Works construction Schedule, cost and program works 06/07	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilities - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete

1	Housing - arrange basic repairs of houses as per tenants reports	Complete
1	Housing - urgent - set up facilities for consultants/contractors	Complete
1	Plant Replacement Program - review and update	Complete
5	Airport security - engage Geraldton Security Agent to take on emergency security	Complete
1	Airport - create Tender and contract documents - call tenders	Complete
1	Delegations register - review annually - after Policy Manual completed	Complete
5	Disability service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	Complete
	Employee contracts/agreements review and check conditions being followed	Complete
	Completed/Finalised Tasks	Status
5	Fuel sales - review legal and moral issues	Complete
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Complete
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	Complete
1	Performance reviews - review/create procedures and performance indicators - conduct performance reviews - Krys, Terry, Megan	Complete
1	Plan for the future - a strategic plan	Complete
5	Works crew numbers and efficient requirements - review and create procedures	Complete
	Contaminated Sites Legislation - report by 1 May 2007	Complete
	Works & Services Manager - recruit	Complete
	Admin/relief officer - finalise position description and recruit	Complete
5	Training - skills, knowledge, qualifications of employees create training program	Complete
	Works construction Schedule, cost and program works 07/08	Complete

Officers Recommendation/ Council Resolution:

Moved: Cr AB Downing

Seconded: Cr R Howden


That the Status report for February 2008 be received

CARRIED 7/0

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 29, 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7 MARCH 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: 
CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s. 6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*

- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
- (a) according to nature and type classification
- (b) by program; or
- (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –
- (a) presented to the council –
- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;
- and
- (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
- (6) In this regulation –
- committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;
- restricted assets~ has the same meaning as in AAS 27.
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]
- [35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 64 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr H Nichols

That the financial report for the period ending February 29, 2008 be received.

CARRIED 7/0



**Monthly Financial Statements
for the period ended 28 February 2008.**

TABLE OF CONTENTS

	Page
Income Statement	1
Statement of Financial Activity	2
Notes to and forming part of the monthly report	5
1 Significant Accounting Policies	5
2 Cash and cash equivalents	5
3 Statement of Net Current Assets	6
4 Non current assets	6
MANAGEMENT BUDGET - SCHEDULES	
Summary	8
General Purpose Funding	10
Governance	11
Law, Order & Public Safety	13
Health	15
Education and Welfare	16
Housing	19
Community Amenities	20
Recreation & Culture	22
Transport	25
Economic Services	28
Other Property & Services	30
Notes on Variations	31

Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 28 February 2008.</i>		Income Statement		
	2007/08	2007/08	2007/08	
	Amd Budget	YTD Budget	28 Feb 2008	
	\$	\$	\$	
OPERATING EXPENDITURE				
Governance	358,258	244,430	300,664	
General Purpose Funding	233,960	138,766	113,121	
Law, Order, & Public Safety	178,101	114,656	92,017	
Health	93,499	44,547	32,584	
Education and Welfare	715,295	337,893	245,049	
Housing	8,320	11,578	2,110	
Community Amenities	373,124	189,348	167,576	
Recreation and Culture	870,703	547,311	378,004	
Transport	2,870,121	1,866,333	1,447,188	
Economic Services	263,273	168,559	119,210	
Other Property and Services	1,000	(3,328)	78,019	
OPERATING EXPENDITURE	5,965,644	3,660,093	2,975,545	
OPERATING REVENUE				
Governance	11,600	11,567	21,344	
General Purpose Funding	4,308,648	3,680,559	3,768,843	
Law, Order, & Public Safety	34,501	27,167	31,451	
Health	820	267	250	
Education and Welfare	244,042	146,628	131,246	
Housing	10,020	6,880	6,461	
Community Amenities	99,100	96,433	90,986	
Recreation and Culture	49,850	25,108	34,070	
Transport	527,915	422,382	403,134	
Economic Services	41,550	37,767	48,612	
Other Property and Services	32,500	20,600	18,255	
OPERATING REVENUE	5,360,846	4,475,158	4,554,653	
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
Recreation and Culture	11,666	11,666	35,000	
Transport	1,607,603	1,486,549	1,233,694	
Economic Services	192,132	-	-	
Total	1,811,401	1,498,215	1,268,694	
PROFIT/(LOSS) on DISPOSAL				
Education and Welfare	3,000	3,000	2,439	
Transport	30,000	-	(6,004)	
PROFIT/(LOSS) on DISPOSAL	33,000	3,000	(3,566)	
NET RESULT	1,239,303	2,316,280	2,844,237	

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 28 February 2008.</i>		Statement of Financial Activity			
		2007/08		2007/08	
	Note	Amd Budget	YTD Budget	28 Feb 2008	
		\$	\$	\$	
Expenditures					
Governance		(358,258)	(244,430)	(300,664)	(23%)
General Purpose Funding		(233,950)	(138,766)	(113,121)	18%
Law, Order, Public Safety		(178,101)	(114,656)	(92,017)	20%
Health		(93,499)	(44,547)	(32,584)	27%
Education and Welfare		(715,295)	(337,893)	(245,049)	27%
Housing		(8,320)	(11,578)	(2,110)	82%
Community Amenities		(373,124)	(189,348)	(167,876)	11%
Recreation and Culture		(870,703)	(547,311)	(378,004)	31%
Transport		(2,870,121)	(1,866,333)	(1,447,188)	22%
Economic Services		(263,273)	(168,559)	(119,210)	29%
Other Property and Services		(1,000)	3,328	(78,019)	2444%
Less Depreciation on Assets		2,356,298	1,570,865	1,306,852	17%
Expenditures	3	(3,609,346)	(2,089,228)	(1,668,693)	20%
Revenues					
Governance		11,600	11,567	21,344	85%
General Purpose Funding		2,673,523	2,045,434	2,068,498	1%
Law, Order, Public Safety		34,501	27,167	31,451	16%
Health		820	267	250	
Education and Welfare		244,042	146,628	131,246	(10%)
Housing		10,020	6,680	6,461	(3%)
Community Amenities		99,100	96,433	90,986	(6%)
Recreation & Culture		49,850	25,108	34,070	36%
Transport		527,915	422,382	403,134	(5%)
Economic Services		41,550	37,767	48,612	29%
Other Property and Services		32,500	20,600	18,255	(11%)
Revenues	1	3,725,421	2,840,033	2,854,308	1%
Net operating requirements		116,075	750,805	1,185,615	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,811,401	1,498,215	1,268,694	(15%)
Land & Buildings	4	(629,500)	(139,800)	(139,177)	0%
Plant & Equipment	4	(632,050)	(166,853)	(196,153)	(18%)
Furniture and Equipment	4	(53,511)	(10,756)	(14,107)	(31%)
Infrastructure	4	(3,540,110)	(1,710,425)	(1,292,050)	24%
Proceeds from Disposal of Assets		66,000	6,000	20,439	(241%)
Transfers to Reserves	5	(1,145,673)	(206,666)	(232,583)	(13%)
Transfers from Reserve	5	166,000	-	-	0%
Net capital requirement		(3,957,443)	(730,285)	(584,937)	
ADD Net Current Assets 1st July B/Fwd		2,206,243	2,206,243	2,085,936	(5%)
LESS Net Current Assets Year to Date		-	(3,861,888)	(4,386,959)	
Amount Raised from Rates		1,635,125	1,635,125	1,700,345	4%

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
 for the period ended 28 February 2008. **2007/08**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

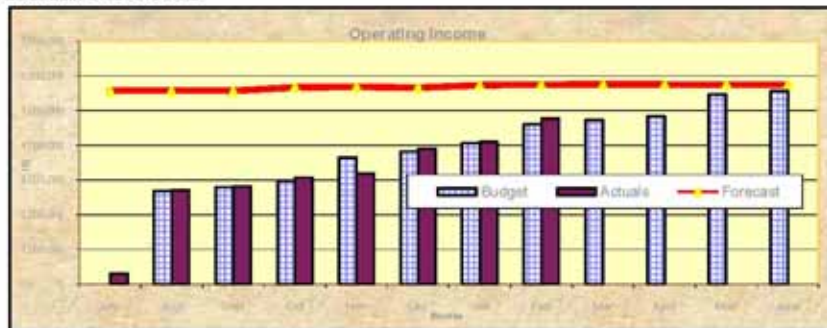
General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 32

The following bank reconciliations (Trust Bank Account, BP Air Account, Municipal Bank Account, Municipal Investment Account, Reserve Accounts) have not been completed at the time of preparing this report.

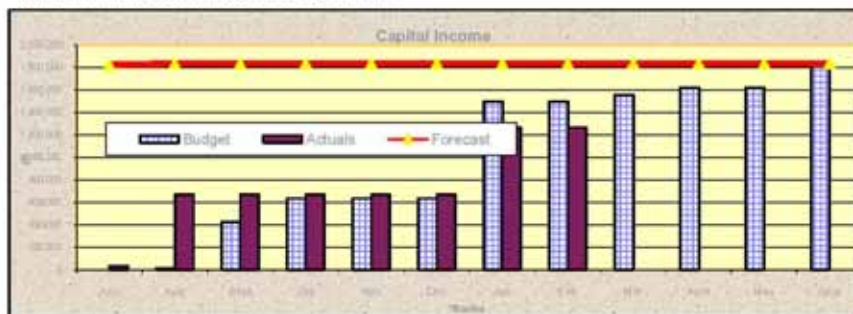
REVENUES & CAPITAL INCOME

OPERATING INCOME



Comments **Amd Budget** **YTD Budget** **28 Feb 2008**
 1 Revenues are within 3.6% of estimated budget as at 28 Feb 2008. There are no material variations.

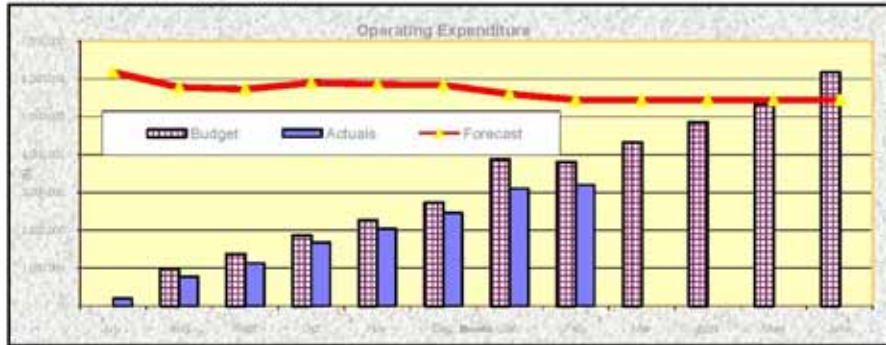
CAPITAL INCOME/CONTRIBUTIONS



Comments **YTD** **\$1,268,694** **Total Budget** **\$1,811,401**
 2 Revenues are within 15.3% of estimated budget as at 28 Feb 2008. The following material variations are present -
 Delays in revenues (capital grants) are arising as a result of delays in the works program.
 Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
 for the period ended 28 February 2008. **2007/08**
OPERATING EXPENSES & CAPITAL OUTLAYS

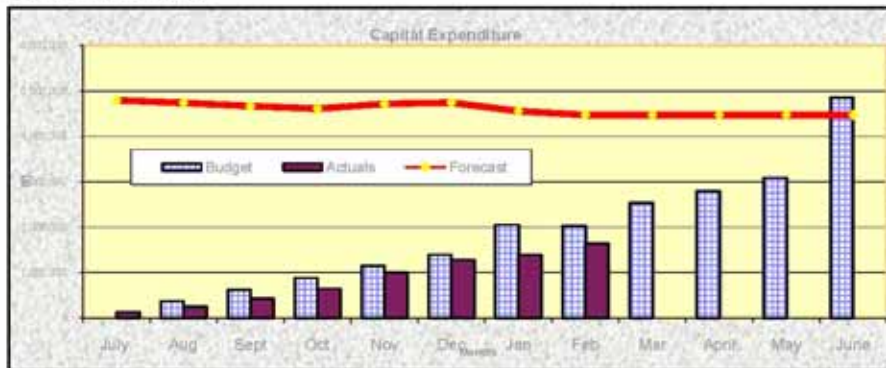
OPERATING EXPENDITURES



Comments YTD \$2,981,549 Total Budget \$6,173,644

- 3 Total operating expenses are 15.8% below budget estimates. Excluding the effect of depreciation the expenses are 14.9% below budget estimates as at 28 Feb 2008. The following material variations are present -
 Staff shortages and delays in programs.

CAPITAL OUTLAYS



Comments YTD \$1,641,487 Total Budget \$4,855,171

- 4 Total capital expenses are 19.1% below budget estimates as at 28 Feb 2008. The following material variations are present -
 Shortages of resources are delaying the works program.
- 5 Net Reserve transaction are within 12.5% of estimated budget as at 28 Feb 2008.

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 28 February 2008.</i>	Notes to the Financial Statements
	2007/08

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2007/08	2007/08	2007/08
	Amd Budget	YTD Budget	28 Feb 2008
Cash - Unrestricted	-	3,832,095	3,464,607
Cash - Restricted	5,796,860	5,023,853	5,837,323
	<u>5,796,860</u>	<u>8,855,948</u>	<u>9,301,930</u>
<i>Cash assets are represented by -</i>			
Cash on hand	-	600	7,212
Municipal Bank Account	-	3,831,495	97,809
Bank Term Deposits	-	-	4,147,102
Reserve Accounts Bank	5,796,860	5,023,853	5,049,807
	<u>5,796,860</u>	<u>8,855,948</u>	<u>9,301,930</u>
b) Restricted assets			
Cash backed reserves	5,796,860	5,023,853	5,049,807
Grants/Contributions	-	-	787,516
	<u>5,796,860</u>	<u>5,023,853</u>	<u>5,837,323</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 28 February 2008.</i>	Notes to the Financial Statements
	2007/08

3 STATEMENT OF NET CURRENT ASSETS

	2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
CURRENT ASSETS			
Cash & Cash Equivalents	5,796,860	8,855,948	9,301,930
Trade and other receivables	213,000	235,884	226,288
Inventories	84,000	102,694	21,920
	6,093,860	9,194,526	9,550,138
LESS: CURRENT LIABILITIES			
Trade and other payables	286,027	297,812	78,876
Provisions	50,000	50,000	73,523
	336,027	347,812	152,398
NET CURRENT ASSETS	5,757,833	8,846,714	9,397,740
Less: Cash - Restricted	(5,796,860)	(5,023,853)	(5,049,807)
Current Employee Liabilities	39,027	39,027	39,027
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	-	3,861,888	4,386,959

4 NON CURRENT ASSETS**a) Asset acquisitions by class**

	2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
Land and Buildings			
Housing - capital improvements	330,000	125,000	123,405
Upgrade Pool Changerooms	90,000	-	-
Construct Oval Toilets	50,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	8,000	4,800	3,577
Airport Toilets - Refurbish	6,500	-	-
Repair Ceiling Office Passageway	10,000	-	-
Paint External Office Building	30,000	-	-
Airport Security fencing, signage & lighting.	17,000	17,000	13,010
Race Course Buildings	40,000	10,000	12,195
Town Hall - capital improvements	42,000	-	-
Mt Gould Police Station - security	6,500	-	-
Upgrade of Dog Pound	8,500	-	-
Youth Centre Office Carpets	6,500	-	-
Domestic Violence Cwa House - carpets	5,000	-	-
Plant and Equipment			
I T Equipment	25,000	25,000	25,117
Vehicle - CDO	20,000	20,000	18,502
Security cameras for mainstreet	60,000	-	-
Mosquito Fogger	12,000	-	-
Install Split System Airconditioners	6,000	-	-
Tractor	40,000	-	-
F&E - Floor Scrubber	4,000	4,000	3,426
Pool - Upgrade Tank to 20,000 litres	5,000	-	-
Oval Line Marking Machine	750	-	-
Cornish Lift	6,000	-	-
Sports Complex Equipment	15,000	-	-
New Pump/fitings - oval	30,000	9,900	5,871
Gym Equipment	4,300	4,300	2,339
Recessed Pool/Diving Board	24,000	-	-

Shire of Meekatharra	Monthly Financial Report		
<i>for the period ended 28 February 2008.</i>	Notes to the Financial Statements		
	2007/08		
Transport			
Miscellaneous Plant (Small Equipment)	28,246	5,649	-
Traffic Counters (2)	1,754	1,754	1,754
Vehicle - (Allow in restructure)	52,000	52,000	47,273
Towable road sweeper (2nd hand)	25,000	-	-
Maintenance Caravan	65,000	-	-
Truck Prime Mover (P341)	180,000	-	-
Pumps + Generators	12,000	12,000	33,821
Gen Set (Construction)	16,000	16,000	43,629
Airport Fire Fighting System	25,000	6,250	6,118
Airport - plant & equipment	14,000	14,000	11,730
<u>Furniture and Equipment</u>			
Governance			
Office Furniture restructure and CEO office	13,511	6,756	8,696
Other			
Office IT Equipment	3,500	-	1,905
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	5,000	-	-
Domestic Violence - Furniture	-	-	80
<u>Infrastructure Assets Roads</u>			
Road Construction	2,251,311	1,500,875	-
Mt Clere Road	-	-	310,431
Landor Road	-	-	457,386
Ashburton Downs-Meekatharra Road - Const	-	-	429
Sandstone Rd - Construction	-	-	156,913
Peak Hill Three Rivers Road Construction	-	-	962
Murchison Downs Road - Construction	-	-	442
Youno Downs Road - Construction	-	-	21,167
Flood Damage			
Ashburton Downs	-	-	288,537
Black Spot			
Main Street	225,000	148,500	428
Other			
Town Streets Construction	98,065	-	-
Town Streets - reseal	180,000	-	-
Connaughton/GNH - modifications	90,000	-	-
<u>Infrastructure Assets Other</u>			
Meeka Heritage Drive Trails	294,768	16,000	16,211
Entry Statements & Signs	30,000	-	-
Tourist rest Area	-	-	749
Runway Reseal/respray	150,000	-	-
Oval lights	75,966	-	-
Water Tank - Oval	85,000	28,050	25,386
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	7,000	-	-
	4,855,171	2,027,834	1,641,487

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 28 February 2008.



Shire of Meekatharra <i>for the period ended 28 February 2008</i>	Management Budget SUMMARY		
	2007/08		
SUMMARY	2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
OPERATING EXPENDITURE	\$	\$	\$
Governance	358,258	244,430	300,664
General Purpose Funding	233,950	138,766	113,121
Law, Order, & Public Safety	178,101	114,656	92,017
Health	93,499	44,547	32,584
Education and Welfare	715,295	337,893	245,049
Housing	8,320	11,578	2,110
Community Amenities	373,124	189,348	167,576
Recreation and Culture	870,703	547,311	378,004
Transport	2,870,121	1,866,333	1,447,188
Economic Services	263,273	168,559	119,210
Other Property and Services	1,000	(3,328)	78,019
	<u>5,965,644</u>	<u>3,660,093</u>	<u>2,975,545</u>
LOSS ON DISPOSAL			
Transport	-	-	6,004
	<u>-</u>	<u>-</u>	<u>6,004</u>
OPERATING INCOME			
Governance	11,600	11,567	21,344
General Purpose Funding	4,308,648	3,680,559	3,768,843
Law, Order, & Public Safety	34,501	27,167	31,451
Health	820	267	250
Education and Welfare	244,042	146,628	131,246
Housing	10,020	6,680	6,461
Community Amenities	99,100	96,433	90,986
Recreation and Culture	49,850	25,108	34,070
Transport	527,915	422,382	403,134
Economic Services	41,550	37,767	48,612
Other Property and Services	32,500	20,600	18,255
	<u>5,360,546</u>	<u>4,475,158</u>	<u>4,554,653</u>
PROFIT ON SALE			
Education and Welfare	3,000	3,000	2,439
Transport	30,000	-	-
	<u>33,000</u>	<u>3,000</u>	<u>2,439</u>
Net operating excl capital contributions	(572,098)	818,065	1,575,543
Capital Grants/Contributions	1,811,401	1,498,215	1,268,694
Net operating result	<u>1,239,303</u>	<u>2,316,280</u>	<u>2,844,237</u>

Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 28 February 2008.</i>	2007/08		
CAPITAL WORKS/ACQUISITIONS	2007/08	2007/08	2007/08
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	28 Feb 2008
Recreation and Culture	11,666	11,666	35,000
Transport	1,607,603	1,486,549	1,233,694
Economic Services	192,132	-	-
	1,811,401	1,498,215	1,268,694
PROCEED FROM SALES			
Education and Welfare	6,000	6,000	2,439
Transport	60,000	-	18,000
	66,000	6,000	20,439
CAPITAL WORKS			
Governance	78,511	31,756	33,813
Law, Order, & Public Safety	74,500	-	-
Health	12,000	-	-
Education and Welfare	39,000	24,000	23,913
Housing	330,000	125,000	123,405
Recreation and Culture	549,516	57,050	49,368
Transport	3,436,876	1,774,028	1,394,028
Economic Services	334,768	16,000	16,960
	4,855,171	2,027,834	1,641,487
Net funding for capital	(2,977,770)	(523,619)	(352,354)

Shire of Meekatharra <i>for the period ended 28 February 2008</i>	Management Budget General Purpose Funding		
	2007/08		
	2007/08 Amd Budget \$	2007/08 YTD Budget \$	2007/08 28 Feb 2008 \$
RATE REVENUE			
Operating Expenditure			
101920 Valuation & Title Search	8,000	3,333	3,977
102330 Rates Written Off	25,000	16,500	8,019
103420 Legal Expenses - Rates	10,000	3,300	1,895
101120 Administration Allocated	75,089	50,059	41,842
Total Operating Expenditure	118,089	73,192	55,733
Operating Income			
100310 Rates Levied	1,635,125	1,635,125	1,700,345
101610 Ex Gratia Rates	3,000	-	-
102210 Rate Instalment Fee	2,000	2,000	2,280
101410 Rate Instalment Interest	4,500	4,500	5,164
101510 Rates Non-Payment Penalty	15,000	15,000	11,094
102810 Legal Fees Recovered	3,000	3,000	614
Total Operating Income	1,662,625	1,659,625	1,719,497
GENERAL PURPOSE GRANTS			
Operating Expenditure			
101930 Grants Expenses	9,500	-	-
103320 Administration Allocation	10,429	6,953	5,798
Total Operating Expenditure	19,929	6,953	5,798
Operating Income			
101810 General Purpose Grant	1,426,264	1,069,698	1,075,927
102110 Local Road Component Grant	824,759	618,569	623,556
Total Operating Income	2,251,023	1,688,267	1,699,483
OTHER GENERAL PURPOSE FUNDING			
Operating Expenditure			
105520 Bank Charges	4,500	3,000	2,744
105550 Sundry Debtor Write Offs	1,000	-	-
102310 Doubtful Debts Expense	10,000	-	-
105530 Administration allocated	83,432	55,621	48,845
106820 Rounding Adjustment	-	-	0
Total Operating Expenditure	98,932	58,621	51,590
Operating Income			
103110 Esl Administration Fee	4,000	4,000	-
102830 Other Minor Income	1,000	667	429
192230 Interest on Municipal Investmen	80,000	80,000	116,852
192240 Interest on Reserve Investments	310,000	248,000	232,583
Total Operating Income	395,000	332,667	349,863
Net Funding Demands	4,074,698	3,541,793	3,655,722

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget \$	2007/08 YTD Budget \$	2007/08 28 Feb 2008 \$
MEMBERS OF COUNCIL				
<i>Operating Expenditure</i>				
102320	President's Allowance	8,000	8,000	8,000
112020	Deputy President Allowance	2,000	2,000	2,000
103020	Members - Meeting Fees	14,400	9,600	6,956
103120	Members Travelling	6,000	4,000	3,890
102020	Fax & Email Costs	2,000	1,333	1,252
102120	Conference, Training & Uniform	6,550	4,367	4,334
102420	Refreshments & Receptions	10,000	6,667	6,178
102720	Members Insurance	2,702	1,801	2,702
102820	Members Subscriptions	14,005	10,504	2,707
102920	Members - telephone	500	333	-
102220	Election Expenses	12,000	12,000	3,405
102520	Donations	8,250	5,800	2,460
112220	Donations - Rfids Airport	45,000	30,000	35,081
102550	Native Title Claims	2,000	1,333	1,624
102620	Council Chambers Mice	1,000	667	140
106220	Audit	11,000	5,800	8,238
103220	Depreciation	100	67	98
105620	Admin Alloc-Governance	212,751	141,834	118,565
Total Operating Expenditure		358,258	245,506	207,631
<i>Operating Income</i>				
112330	Reimbursements	100	67	-
Total Operating Income		100	67	-
ADMINISTRATION				
<i>Operating Expenditure</i>				
106940	Staff Uniform Expenses	3,000	2,000	1,485
103520	Salaries - Admin	393,779	262,519	296,272
103920	Super - Admin	47,693	31,795	34,571
104020	Fringe Benefit Tax	32,000	9,000	17,434
104120	Admin Centre Operations	10,000	6,667	431
104220	Admin Centre Maintenance	18,000	12,000	12,769
104520	Stationery	12,000	8,000	9,573
105020	Telephone	20,000	13,333	8,967
105320	Postage	6,000	4,000	2,583
104320	Advertising	7,500	5,000	7,254
105420	Equipment Maintenance & Cons	15,000	10,000	5,024
107120	Computer Software	16,610	11,073	12,460
105220	Computer Hardware	3,000	2,000	2,444
106920	Accounting & Consulting	50,000	17,000	16,589
		634,582	394,387	427,856

Continued...

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 28 February 2008</i>		2007/08		
<i>continued</i>		2007/08	2007/08	2007/08
		Amd Budget	YTD Budget	28 Feb 2008
Operating Expenditure				
105720	Other	20,000	13,333	6,194
106020	CEO Vehicle	6,000	4,000	7,977
106030	DCEO Vehicle	6,000	4,000	-
106620	Accommodation and Travel	16,200	10,800	3,516
104620	Training & Conferences	10,570	3,488	6,835
106420	Staff Recruitment &Relocation	10,000	6,667	841
107020	Legal Fees	1,000	667	6,080
107220	Depreciation	33,000	22,000	21,809
103820	Insurance	21,589	21,589	21,966
113240	Office Equipment	7,150	3,575	2,289
104920	Housing Allocations	61,970	41,313	25,887
110820	Admin Allocated to Functions	(828,061)	(526,895)	(438,218)
Total Operating Expenditure		-	(1,076)	93,033
Operating Income				
111230	Reimbursements	11,500	11,500	21,268
111250	Fees And Charges	-	-	76
Total Operating Income		11,500	11,500	21,344
Capital Expenditure				
112440	IT Equipment	25,000	25,000	25,117
113260	Office Furniture	13,511	6,756	8,696
113280	Repair Ceiling Office	10,000	-	-
113290	Paint External Office Building	30,000	-	-
Total Capital Expenditure		78,511	31,756	33,813
Net Funding Demands		(425,169)	(264,619)	(313,133)

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
FIRE PREVENTION				
115720	Bush Fire Control	4,068	4,068	-
115820	Vehicle Operational Costs	1,149	766	8,150
115620	Fire Insurance	2,788	1,859	2,788
115520	Depreciation	3,000	2,000	1,658
115420	Protective Burning	500	500	-
Total Operating Expenditure		<u>11,505</u>	<u>9,193</u>	<u>12,596</u>
Operating Income				
115630	FESA - BFB Grant	9,500	9,500	15,950
Total Operating Income		<u>9,500</u>	<u>9,500</u>	<u>15,950</u>
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	500	500	79
119020	Animal Control Expenses	2,770	1,847	2,082
119230	Admin Alloc - Animal	2,000	1,333	-
Total Operating Expenditure		<u>5,270</u>	<u>3,680</u>	<u>2,162</u>
Operating Income				
119730	Fines & Penalties	1,000	1,000	37
119830	Impounding Fees	500	333	74
119630	Charges	150	100	11
119930	Dog Registration	2,000	2,000	1,030
Total Operating Income		<u>3,650</u>	<u>3,433</u>	<u>1,152</u>
Capital Expenditure				
12028a	Pound Upgrade	8,500	-	-
Total Capital Expenditure		<u>8,500</u>	<u>-</u>	<u>-</u>
OTHER LAW, ORDER & PUBLIC SAFETY				
116020	Salaries	75,496	50,331	39,797
116120	Superannuation	6,345	4,230	2,948
116520	Uniforms	1,000	1,000	-
116220	Housing	12,393	7,436	-
116250	Insurance	1,663	1,663	1,663
116320	Vehicle Operating Costs	8,500	5,667	6,426
116010	Administration Allocated	8,343	5,862	4,639
116420	Miscellaneous	8,200	5,467	8,717
Ranger Services		<u>121,940</u>	<u>81,356</u>	<u>64,190</u>
Other Expenses				
120020	State Emergency Services	19,300	6,369	2,601
120120	Administration	2,086	1,391	1,160
120160	Safer WA	16,000	10,667	9,308
120320	St John Ambulance	2,000	2,000	-
Total Operating Expenditure		<u>161,326</u>	<u>101,783</u>	<u>77,259</u>
Operating Income				
120030	FESA - SES Grant	19,300	12,867	9,650
120130	Community Safety & Crime	-	-	1,200
116430	Reimbursements - Ranger	2,051	1,367	3,499
Total Operating Income		<u>21,351</u>	<u>14,234</u>	<u>14,349</u>
Capital Expenditure				
120260	Airconditioning	6,000	-	-
120270	Security Cameras	60,000	-	-
Total Capital Expenditure		<u>66,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(218,100)</u>	<u>(87,489)</u>	<u>(60,566)</u>

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
HEALTH INSPECTIONS & ADMINISTRATION				
Operating Expenditure		\$	\$	\$
122960	Health Consultancy	55,000	18,180	20,248
121320	Insurance	4,443	4,443	4,443
122920	Depreciation	120	80	70
121920	Subscriptions & Journals	1,000	1,000	490
121620	Admin Alloc - Secretarial	7,300	4,867	192
122980	Other Expenses	11,600	7,733	4,343
Total Operating Expenditure		79,463	36,273	29,746
Operating Income				
123000	Health Fees & Licenses	400	267	-
123930	Itinerant vendors Fees	320	-	-
123010	Other Income	-	-	250
Total Operating Income		720	267	250
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure		\$	\$	\$
123720	Mosquito Control	10,000	6,250	1,088
123820	Depreciation	450	300	256
123800	Other Pest Control	1,000	-	-
Total Operating Expenditure		11,450	6,550	1,344
Operating Income				
123910	Health Fees & Licenses	100	-	-
Total Operating Income		100	-	-
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	333	335
124040	Administration Allocated	2,086	1,391	1,160
Total Operating Expenditure		2,586	1,724	1,494
Capital Expenditure				
123740	Mosquito Fogger	12,000	-	-
Total Operating Expenditure		12,000	-	-
Net Funding Demands		(104,679)	(44,280)	(32,334)

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget \$	2007/08 YTD Budget \$	2007/08 28 Feb 2008 \$
PRE SCHOOL				
<i>Operating Expenditure</i>				
120420	Pre School Contribution	200	-	-
120520	Pre-School Centre Mtce	2,000	1,333	1,024
120430	Insurance	293	293	292
124260	Depreciation	6,200	4,133	3,654
120440	Administration Allocated	8,343	5,862	4,639
Total Operating Expenditure		<u>17,036</u>	<u>11,321</u>	<u>9,610</u>
<i>Operating Income</i>				
120330	Rental	100	-	-
Total Operating Income		<u>100</u>	<u>-</u>	<u>-</u>
		\$	\$	\$
OTHER EDUCATION				
<i>Operating Expenditure</i>				
120720	Telecentre Costs	6,300	4,200	5,390
124250	Administration Allocated	-	-	2,319
Total Operating Expenditure		<u>6,300</u>	<u>4,200</u>	<u>7,709</u>
<i>Operating Income</i>				
120730	Telecentre Reimbursement	200	200	-
Total Operating Income		<u>200</u>	<u>200</u>	<u>-</u>
		\$	\$	\$
DAY CARE CENTRE				
<i>Operating Expenditure</i>				
124120	Day Care Centre Maintenance	7,000	4,667	3,749
Total Operating Expenditure		<u>7,000</u>	<u>4,667</u>	<u>3,749</u>
		\$	\$	\$
DOMESTIC VIOLENCE				
<i>Operating Expenditure</i>				
125360	Salaries	73,735	46,084	35,822
125380	Superannuation	6,565	4,377	3,363
125390	Housing Expenses	7,320	4,880	5,183
125550	Training	7,000	4,667	734
125400	Insurance	6,346	6,346	6,449
125410	Vehicle Expense	8,000	5,333	4,118
125430	Stationery	1,500	1,000	209
125440	Telephone	2,500	1,667	1,776
125590	Utilities	1,000	1,000	187
125630	Building Maintenance	5,000	3,333	1,294
125570	Audit Fees	500	500	500
125600	Projects	8,000	8,000	1,678
125560	Consumables (Food, Cleaning)	5,000	3,333	1,437
125640	Resources	6,000	4,000	2,109
125300	Unallocated Expenditure	160,886	-	-
125510	Misc Grants Expenditure	11,000	2,200	14
125530	Administration Allocated	6,257	4,171	3,890
125540	Depreciation	1,800	1,200	1,330
Total Operating Expenditure		<u>318,409</u>	<u>102,091</u>	<u>70,091</u>
<i>Operating Income</i>				
125310	Domestic Violence Grant	138,211	76,016	57,493
125450	Reimbursements	5,000	3,333	2,810
Total Operating Income		<u>143,211</u>	<u>79,349</u>	<u>60,303</u>

Shire of Meekatharra <i>for the period ended 28 February 2008</i>	Management Budget Education and Welfare		
	2007/08	2007/08	2007/08
continued.....	Amd Budget	YTD Budget	28 Feb 2008
Capital Expenditure			
125330 Domestic Violence Cwa House -	5,000	-	-
125480 Furniture	-	-	80
125500 Office IT Equipment	3,500	-	1,905
Total Capital Expenditure	8,500	-	1,985
COMMUNITY DEVELOPMENT			
Operating Expenditure			
124570 Salaries	58,722	39,148	40,607
124580 Superannuation	8,221	5,481	3,544
124640 Staff Replacement & Relocation	3,000	3,000	-
124650 Training & Conferences	4,500	4,500	1,919
124630 Housing	12,394	8,263	2,238
124590 Vehicle Expenses	4,000	2,667	2,183
124530 Insurance	1,532	1,532	1,532
124670 Consultants	25,000	-	-
124500 Administration Allocated	27,115	18,077	15,122
124320 Activities	12,000	8,000	3,211
124420 Miscellaneous Grant Expenses	10,000	10,000	5,037
124520 Depreciation	1,000	667	360
Total Operating Expenditure	167,484	101,335	75,753
Operating Income			
124600 Miscellaneous Grants	10,000	-	-
124710 Profit on sale of assets	3,000	3,000	2,439
124510 Reimbursements	3,000	-	19
124680 Misc Fees & Charges	-	-	164
Total Operating Income	16,000	3,000	2,621
Capital Expenditure			
124440 Vehicle - CDO	20,000	20,000	18,502
Total Capital Expenditure	20,000	20,000	18,502
Capital Income			
12421b Proceeds Sale Of Assets	6,000	6,000	2,439
Total Capital Income	6,000	6,000	2,439

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 28 February 2008</i>		2007/08		
continued.....		2007/08	2007/08	2007/08
		Amd Budget	YTD Budget	28 Feb 2008
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	70,393	43,996	33,337
125240	Salaries - Scholarship	5,359	-	65
125260	Superannuation	9,094	6,063	4,744
125290	Staff Training, Accommodation &	4,500	-	-
125340	Staff Replacement and Relocatio	2,000	-	-
124820	Housing Costs	300	300	-
125280	Housing Allocated	12,394	8,263	1,780
125230	Insurance	1,532	1,532	1,532
125520	Administration Allocated	18,772	12,515	9,325
125220	Depreciation	13,000	8,667	6,832
125120	Youth Centre Building Maintena	12,000	8,000	10,506
125130	Youth Centre Operational Costs	13,350	8,900	6,262
125370	Iris Curley Fund Expenses	24,372	8,043	1,214
125350	Activities Expenses Various	7,000	4,667	2,483
124160	Miscellaneous Grants Activity E	5,000	3,333	358
Total Operating Expenditure		<u>199,066</u>	<u>114,279</u>	<u>78,137</u>
Operating Income				
124180	YAS	11,154	11,154	11,154
124190	OSCH	10,123	10,123	13,942
124210	DCD Youth Services	60,154	39,702	45,636
124150	School Holidays	1,000	1,000	-
124170	Miscellaneous Grants	5,000	5,000	-
124110	Reimbursements	100	100	29
Total Operating Income		<u>87,531</u>	<u>67,079</u>	<u>70,760</u>
Capital Expenditure				
12444a	Youth Centre Office Carpets	6,500	-	-
124450	F&E - Floor Scrubber	4,000	4,000	3,426
Total Capital Expenditure		<u>10,500</u>	<u>4,000</u>	<u>3,426</u>
Net Funding Demands		<u>(60,253)</u>	<u>(206,265)</u>	<u>(132,839)</u>

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08	2007/08	2007/08
		Amd Budget	YTD Budget	28 Feb 2008
		\$	\$	\$
STAFF HOUSING				
Operating Expenditure				
125620	Lot 303 - CEO	9,000	6,000	2,401
126220	Lot 304	8,500	5,667	3,505
126420	Lot 208 Hill	8,500	5,667	2,591
127720	Lot 205 Hill	1,000	667	351
125720	Lot 206 -Hill	9,150	6,100	2,468
125820	Lot 220 - Works Supervisor	8,500	5,667	3,916
125920	Lot 246 - Transport	8,500	5,667	5,499
126020	Lot 213 - Transport - SPQ	-	-	4,327
126120	Lot 87 - Transport	12,500	2,500	1,245
126320	Lot 255 - Transport	8,500	5,667	3,030
126920	Lot 408 - Transport	8,500	5,667	7,342
127020	Lot 17 Staff (Heatwave)	8,500	5,667	10,090
127220	1/16 Regan Street	9,150	6,100	3,324
127320	2/16 Regan Street	9,150	6,100	5,217
127420	3/16 Regan Street	9,150	6,100	2,158
127520	4/16 Regan Street	9,000	6,000	1,898
127120	Airport Residence	8,500	5,667	2,176
126520	Sports Complex Residence	7,500	5,000	2,849
126640	Remote Alarm Monitoring	7,500	5,000	4,653
126650	Housing Rental Subsidy	24,960	-	-
127620	Lot 207 Hill	3,000	2,000	362
126630	Insurance	11,759	11,759	11,759
126620	Depreciation	28,200	18,800	13,892
126820	Allocated to Function Areas	(210,699)	(115,884)	(92,940)
Total Operating Expenditure		8,320	11,578	2,110
Operating Income				
127130	Housing Rental - Staff	8,320	5,547	1,120
127330	Rent Lot 87	-	-	1,160
127530	Rent Lot 255 - Admin	-	-	1,440
127730	Rent Lot 304 Darlot	-	-	280
127630	Rent Lot 208 - Pool Manager	-	-	1,720
128830	Reimbursements - Other	1,700	1,133	741
Total Operating Income		10,020	6,680	6,461
Capital Expenditure				
127040	Staff Housing Upgrades	330,000	125,000	123,405
Total Capital Expenditure		330,000	125,000	123,405
Net Funding Demands		(328,300)	(129,898)	(119,054)

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget \$	2007/08 YTD Budget \$	2007/08 28 Feb 2008 \$
SANITATION - HOUSEHOLD REFUSE				
<i>Operating Expenditure</i>				
128320	Refuse Collection	137,148	58,974	63,455
128420	Refuse Site Maintenance	81,500	46,700	44,502
128350	Insurance	2,390	2,390	2,390
129140	New Bins & Equipment	3,000	3,000	120
12914a	Plastic Bag ban program	5,000	-	-
129160	Litter Control/Town Tidying	10,000	6,667	2,842
128220	Administration Allocated	10,429	6,953	5,799
Total Operating Expenditure		<u>249,467</u>	<u>124,684</u>	<u>119,107</u>
<i>Operating Income</i>				
128630	Refuse Collection	90,200	90,200	83,504
129030	Sale of Bins	3,000	2,000	519
129150	Reimbursements	-	-	5,136
Total Operating Income		<u>93,200</u>	<u>92,200</u>	<u>89,159</u>
SEWERAGE				
<i>Operating Expenditure</i>				
129920	Sewerage Pond Maintenance	15,000	10,000	3,261
129740	Insurance	1,063	1,063	1,063
129720	Depreciation	3,096	2,064	1,823
129700	Administration Allocated	4,172	2,781	2,319
Total Operating Expenditure		<u>23,331</u>	<u>15,908</u>	<u>8,466</u>
<i>Operating Income</i>				
129830	Septic Tank Fees	800	800	-
Total Operating Income		<u>800</u>	<u>800</u>	<u>-</u>
TOWN PLANNING AND REGIONAL DEVELOPMENT				
<i>Operating Expenditure</i>				
131010	Scheme Amendments	1,000	-	-
131030	Consultants	1,000	-	-
131120	Insurance	1,063	1,063	1,063
131000	Administration Allocated	5,214	3,476	2,922
Total Operating Expenditure		<u>8,277</u>	<u>4,539</u>	<u>3,985</u>
<i>Operating Income</i>				
131230	Fees	100	100	-
Total Operating Income		<u>100</u>	<u>100</u>	<u>-</u>

Continued...

Shire of Meekatharra	Management Budget Community Amenities		
<i>for the period ended 28 February 2008</i>	2007/08		
continued.....	2007/08	2007/08	2007/08
	Amd Budget	YTD Budget	28 Feb 2008
PROTECTION OF THE ENVIRONMENT			
<i>Operating Expenditure</i>			
130340 Waste Oil Facility	500	500	-
130320 Tyre Recycling	6,000	3,000	2,605
Total Operating Expenditure	6,500	3,500	2,605
OTHER COMMUNITY AMENITIES			
<i>Operating Expenditure</i>			
132120 Cemetery Operations	21,000	6,930	6,742
131920 Burial plot preparations	30,000	9,900	5,557
132020 Hearse & Shed Costs	5,000	3,333	150
132420 Cemetery Plaques	1,500	1,500	-
132620 Depreciation	4,600	3,067	3,186
132720 Insurance	1,063	1,063	1,063
132820 Administration Allocated	9,386	6,257	5,247
132520 Public Toilets	10,000	6,667	8,995
132220 SPQ Mcleary St "Paddy's Flat"	3,000	2,000	2,473
Total Operating Expenditure	88,549	40,717	33,413
<i>Operating Income</i>			
132630 Charges - Cemetery Fees	5,000	3,333	1,827
Total Operating Income	5,000	3,333	1,827
Net Funding Demands	(274,024)	(92,915)	(76,590)

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	24,850	16,567	13,083
133420	Insurance	8,439	8,439	8,439
13342C	Consultant building inspection	15,420	-	-
133720	Depreciation	12,000	8,000	7,045
133550	Administration Allocated	14,601	9,734	8,118
Total Operating Expenditure		<u>75,310</u>	<u>42,740</u>	<u>36,685</u>
Operating Income				
134630	Hall Hire Fees	2,500	1,667	1,098
Total Operating Income		<u>2,500</u>	<u>1,667</u>	<u>1,098</u>
Capital Expenditure				
13484a	Town Hall - capital improvemen	42,000	-	-
Total Capital Expenditure		<u>42,000</u>	<u>-</u>	<u>-</u>
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	67,500	48,330	58,003
136020	Housing	12,395	8,263	5,217
135620	Insurance	6,196	6,196	6,287
135920	Swimming Pool Maintenance	12,000	8,000	8,092
135720	Swimming Pool Water/Sewerag	5,000	3,333	62
135520	Swimming Pool Chemicals/Gas	8,000	5,333	4,092
135820	Swimming Pool Electricity	10,000	6,667	10,534
137040	Swimming Pool Other	5,000	3,333	100
136620	Depreciation	15,800	10,333	8,951
135320	Administration Allocated	6,257	4,171	3,482
Total Operating Expenditure		<u>147,848</u>	<u>103,959</u>	<u>104,819</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	3,000	3,000
136430	Swimming Pool Admission	8,000	8,000	7,936
136830	Reimbursements	0	-	1,105
Total Operating Income		<u>11,000</u>	<u>11,000</u>	<u>12,041</u>
Capital Expenditure				
136670	Upgrade Pool Change rooms	90,000	-	-
136940	Re-coat pool/Diving Board	24,000	-	-
137140	Pool Equipment	5,000	-	-
Total Capital Expenditure		<u>119,000</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture			
<i>for the period ended 28 February 2008</i>		2007/08			
continued.....		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008	
RECREATION OFFICER					
Operating Expenditure					
136170	Salaries	70,386	46,022	14,258	2
136180	Superannuation	6,335	4,223	1,326	
136190	Staff Replacement & Relocation	2,000	-	-	
136210	Vehicle Operating Costs	13,000	8,667	4,324	
137020	Housing Allocation	-	-	2,158	
136150	Administration Allocated	25,030	16,687	13,986	
137620	Insurance	7,952	7,952	7,431	
136250	Activities	14,000	9,240	6,850	
136200	Misc Grant Activities	3,603	-	-	
Total Operating Expenditure		142,306	92,791	50,334	
Operating Income					
136230	Reimbursements	500	500	1,745	
136260	Miscellaneous Grants	15,000	-	-	
Total Operating Income		15,500	500	1,745	
OTHER RECREATION AND SPORT					
Operating Expenditure					
138100	Housing Allocation	12,394	8,263	2,706	
138120	Reticulation Maintenance	5,000	3,333	351	
138020	Picture Gardens	500	333	72	
137920	Parks, Gardens & Reserves	200,404	131,033	51,815	3
137420	Scheme Water	5,000	-	1,679	
137320	Sports ground (oval) maintenance	32,000	21,333	15,375	
137220	Sports Complex Maintenance	28,500	19,000	9,841	
138920	Other Building Maintenance	6,000	4,000	1,019	
138720	Gym Building Maintenance	6,500	4,333	1,568	
138260	Gym Operating Costs	1,000	667	178	
138250	Community Bus Operating costs	15,000	10,000	5,601	
138620	Utilities - Gym	1,000	500	369	
138130	Insurance	4,380	4,380	4,900	
138810	Gym Equipment	400	-	-	
139720	Depreciation	63,000	42,000	37,885	
138110	Administration Allocated	16,686	11,124	9,324	
Total Operating Expenditure		397,764	260,299	142,684	
Operating Income					
139630	Complex Fees	2,000	1,333	1,714	
139930	Gym Fees	3,000	2,000	2,989	
138930	School Oval Contribution	12,000	6,043	12,561	
138850	Community Bus fees	3,500	2,333	823	
140730	Reimbursements	-	-	749	
139430	Complex Fees Tennis	150	99	-	
Total Operating Income		20,650	11,808	18,835	

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 28 February 2008</i>		2007/08		
continued.....		2007/08	2007/08	2007/08
OTHER RECREATION AND SPORT		Amd Budget	YTD Budget	28 Feb 2008
Capital Expenditure				
136340	Construct Oval Toilets	50,000	-	-
136350	Practice wall for tennis courts	3,000	-	-
136540	Air conditioner Gym	5,000	-	-
136360	Oval Line Marking Machine	750	-	-
137840	BBQ & Light	12,000	-	-
136240	Cornish Lift	6,000	-	-
136370	Viewing platform at headframe	7,000	-	-
136380	Replace pine rails around oval	8,000	4,800	3,577
136640	Oval lights	75,966	-	-
136390	Water Tank - Oval	85,000	28,050	25,386
138820	Gym Equipment	4,300	4,300	2,339
136940	Sports Complex Equipment	15,000	-	-
139140	New Pump/fittings - oval	30,000	9,900	5,871
140160	Race Course Buildings	40,000	10,000	12,195
15216t	Tractor	40,000	-	-
13639a	Mt Gould Police Station - securit	6,500	-	-
Total Capital Expenditure		388,516	57,050	49,368
Capital Income				
138860	Oval Lighting	11,666	11,666	35,000
170200U	Shire Water Reserve	12,000	-	-
Total Capital Income		23,666	11,666	35,000
TELEVISION AND RADIO BROADCASTING				
Operating Expenditure				
139860	Administration Allocated	2,086	1,391	1,160
140820	Depreciation	1,310	873	768
139880	Insurance	439	439	439
139920	Operating Costs	1,000	667	2,529
139820	Site Sharing Costs	6,000	4,000	4,674
Total Operating Expenditure		10,835	7,370	9,569
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	1,000	667	382
140620	Lost/damaged/replaced stock	400	267	230
140520	Library operations	5,000	3,333	637
140420	Insurance	439	439	439
140320	Book Purchases	0	-	195
140180	Administration Allocated	33,790	22,527	18,833
140720	Depreciation	751	501	442
Total Operating Expenditure		41,380	27,734	21,158
Operating Income				
140530	Library Charges	200	133	44
Total Operating Income		200	133	44
OTHER CULTURE				
Operating Expenditure				
141320	25 Mile Well Maintenance	1,500	1,000	717
141420	Mt Gould Police Station	1,500	1,000	732
141520	Museum Maintenance	1,000	667	346
141720	Municipal Inventory Review	15,000	-	2,625
141730	Preservation of Historical Image	22,000	-	-
141120	Insurance	731	731	731
141820	Administration Allocated	10,429	6,953	5,798
141620	Depreciation	3,100	2,067	1,805
Total Operating Expenditure		55,260	12,418	12,754
Operating Income				
141530	Masonic Lodge Income	-	-	308
Total Operating Income		-	-	308
Net Funding Demands		(1,346,703)	(867,587)	(358,301)

Shire of Meekatharra		Management Budget			
<i>for the period ended 28 February 2008</i>		Transport			
		2007/08			
		2007/08	2007/08	2007/08	
		Amd Budget	YTD Budget	28 Feb 2008	
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS					
<i>Operating Expenditure</i>					
149020	Administration Allocated	73,003	48,669	44,160	
148800	Depot Maintenance	34,900	34,900	40,176	
148400	Lighting of Streets	25,000	16,667	8,151	
148500	Street Cleaning Sweeping	55,000	35,962	9,857	5
148200	Street Maintenance	55,325	36,174	40,017	
149000	Signage of Streets & Roadworks	35,000	-	908	
147900	Rural Roads Maintenance - Day Lab	440,840	288,242	182,250	6
148550	Rehabilitation of Gravel Pits	55,325	13,831	6,307	
148600	Contract & Consulting Supervision	10,000	-	-	
148820	Infrastructure Depreciation Expense	1,495,000	996,667	793,034	7
Total Operating Expenditure		2,279,393	1,471,112	1,124,860	
<i>Operating Income</i>					
148910	Grant - MRWA Direct	149,315	149,315	142,864	
148230	Reimbursements	-	-	5,100	
Total Operating Income		149,315	149,315	147,664	
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS					
<i>Capital Expenditure</i>					
142000	Road Construction	2,251,311	1,500,875	-	
	Mt Clere Road	-	-	310,431	
	Landor Road	-	-	457,386	
	Ashburton Downs-Meekatharra Road	-	-	429	
	Sandstone Rd	-	-	156,913	
	Youno Downs Road - Construction	-	-	21,167	
	Murchison Downs Road - Constructi	-	-	442	
	Peak Hill Three Rivers Road Constri	-	-	962	
	Flood Damage	-	-	-	
	Ashburton Downs	-	-	288,537	
	Black Spot	-	-	-	
	Main Street	225,000	148,500	428	
	Other	-	-	-	
	Town Streets Construction	98,065	-	-	
	Town Streets - reseal	180,000	-	-	
	Connaughton/GNH - modifications	90,000	-	-	
Total Capital Expenditure		2,844,376	1,649,375	1,236,694	
<i>Capital Income</i>					
146810	Grant - MRWA Flood Damage	403,292	403,292	403,293	
146210	Grant - Roads to Recovery (R2R)	822,000	822,000	630,186	8
146410	Black Spot - Main Street	180,678	59,624	-	9
146910	Grant - Roads 2020 (Regional Road)	194,333	194,333	194,333	
Total Capital Income		1,600,303	1,479,249	1,227,812	

Continued...

Shire of Meekatharra		Management Budget		
<i>for the period ended 28 February 2008</i>		2007/08		
<i>continued.....</i>		2007/08	2007/08	2007/08
		Amd Budget	YTD Budget	28 Feb 2008
ROAD PLANT PURCHASES				
Operating Income				
151310	Profit on Sale of Asset	30,000	-	-
Total Operating Income		30,000	-	-
Capital Expenditure				
152050	Vehicle for restructure	52,000	52,000	47,273
151240	Truck	180,000	-	-
152070	Towable Road Sweeper (2nd hand)	25,000	-	-
150340	Maintenance Caravan	65,000	-	-
152840	Gen Set (Construction)	16,000	16,000	43,629
151540	Pumps	12,000	12,000	33,821
150140	Miscellaneous Plant (Small Equipm	28,246	5,649	-
153240	Traffic Counters	1,754	1,754	1,754
Total Capital Expenditure		380,000	87,403	126,478
Capital Income				
151050	Proceeds Sale of Plant	60,000	-	-
Total Capital Income		60,000	-	-
AIR BP				
Operating Expenditure				
160520	Administration Allocated	8,343	5,562	4,639
160220	Salaries	-	-	4,420
160020	Wages Call Outs	-	-	3,060
160320	Cost of Fuel Sold	55,000	55,000	51,791
160420	Bank Charges	450	300	-
160720	Other Charges	2,100	1,400	1,728
Total Operating Expenditure		65,893	62,262	65,637
Operating Income				
151130	Fuel Sales - Cash	62,000	62,000	49,725
151330	Fuel Sales - Commission	-	-	147
151230	Call Out Fees	-	-	4,940
151630	BP Monthly Retainer	57,000	38,000	42,750
Total Operating Income		119,000	100,000	97,562
Capital Expenditure				
15216a	Runway Re-seal/re-spray	150,000	-	-
153850	Airport - plant & equipment	14,000	14,000	11,730
Total Capital Expenditure		164,000	14,000	11,730
Capital Income				
170700U	Airport Runway Reserve	150,000	-	-
Total Capital Income		150,000	-	-
AERODROME				
Operating Expenditure				
150030	Salaries	33,313	33,313	33,313
150120	Superannuation	4,758	4,758	4,758
150600	Training and Conferences	3,000	3,000	-
151620	Housing Allocations	12,394	8,263	770
150210	Consultancy	11,000	11,000	4,300
150220	Utilities & Other Costs	50,000	33,333	26,282
150620	Insurance	9,601	9,601	9,717
150320	Aerodrome Operations (Air)	40,500	20,250	6,272
150520	Aerodrome Maintenance	52,500	26,250	11,733
150900	Security Operating Expenses	-	-	128
150720	Depreciation	170,000	113,333	99,171
151420	Administration Allocated	5,840	3,893	3,247
152020	Management contract	131,929	65,965	57,000
151920	Loss On Disposal Of Assets	-	-	6,004
Total Operating Expenditure		524,835	332,959	262,696

Shire of Meekatharra				
<i>for the period ended 31 August 2007.</i>		2007/08		
continued.....		2007/08	2007/08	2007/08
AERODROME		Amr Budget	YTD Budget	28 Feb 2008
Operating Income				
182030	Airport Landing Charges	175,000	116,667	119,647
180030	Other Landing Charges	6,000	4,000	-
180130	Airport Leases	24,000	16,000	29,749
181830	RFDS Refuelling	10,000	6,867	5,100
180330	Reimbursements	24,000	16,000	11,685
180530	Reimbursements Telephone	600	400	961
180630	Reimbursements Other	-	-	173
Airport Diesel Operations				
183030	Sales	230,000	153,333	215,224
180910	Less Wages	-	-	(3,287)
180920	Issues	(210,000)	(140,000)	(221,375)
	Cost of goods sold	(210,000)	(140,000)	(224,631)
	Profit/(Loss) on operations	20,000	13,333	(9,407)
Total Operating Income		259,600	173,067	157,908
Capital Expenditure				
182140	Airport Security fencing, signage &	17,000	17,000	13,010
182160	Airport Fire Fighting System	25,000	6,250	6,118
182190	Terminal - Refurbish Toilets	6,500	-	-
Total Capital Expenditure		48,500	23,250	19,128
Capital Income				
181830	RADS Grant	7,300	7,300	5,882
181900	Proceeds Sale of Asset	-	-	18,000
Total Capital Income		7,300	7,300	23,882
Net Funding Demands		(3,931,479)	(1,731,430)	(1,192,393)

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
RURAL SERVICES				
Operating Expenditure				
153020	MRVC Vermin Control	6,500	6,500	6,514
153120	Noxious Weeds and Pests	3,000	-	-
157520	Stockyard Maintenance	2,000	1,333	1,476
157420	Shop Premises Maintenance	2,500	1,667	52
157540	Assistance to Community Group	5,000	-	-
157620	Depreciation	19,571	13,047	11,528
157320	Lot 742 Douglas St	0	-	2,111
Total Operating Expenditure		38,571	22,547	21,681
Operating Income				
157430	Shop Premises Rent	-	-	(4,834)
157630	Wesfarmers Yard Lease	2,500	1,667	-
187750	Bill Board Rental	750	500	500
157730	Reimbursements	1,500	1,000	(2,297)
Total Operating Income		4,750	3,167	(6,631)
TOURISM AND AREA PROMOTION				
Operating Expenditure				
159250	Administration Allocated	42,759	28,506	22,683
159220	Depreciation	29,500	19,667	17,762
153820	Tourism Promotions	16,000	10,667	15,881
154620	Maps & Souvenirs	10,000	10,000	2,377
154220	Information Bays	4,000	2,667	594
159260	Maintenance Trails & Lookouts	20,000	13,077	10,989
153920	Centenary Celebrations	51,400	51,400	20,993
154030	Meekatharra Rodeo	5,000	-	-
154420	Local Newspaper Production	5,000	3,333	2,361
154720	Town Beautification	10,000	6,000	1,227
Total Operating Expenditure		193,659	145,317	94,867
Operating Income				
153930	Centenary Income	30,200	30,200	33,763
154330	Local Newspaper Revenue	2,000	1,333	778
154730	Sale of Maps & Souvenirs	2,000	1,333	1,198
154430	Meeka Dust Advertising	100	67	1,569
Total Operating Income		34,300	32,933	37,307

Continued...

16

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
TOURISM AND AREA PROMOTION ...continued				
<i>Capital Expenditure</i>				
153940	Meeka Heritage Drive Trails	294,768	16,000	16,211
153970	Collection of Mining Relics	10,000	-	-
154240	Entry Statements & Signs	30,000	-	-
153950	Tourist rest Area	-	-	749
Total Capital Expenditure		334,768	16,000	16,960
<i>Capital Income</i>				
153810	Trails Grant	192,132	-	-
Total Capital Income		192,132	-	-
BUILDING CONTROL				
<i>Operating Expenditure</i>				
156420	MRH S Building Costs	20,000	-	-
157740	Insurance	-	-	2,058
156520	Demolition costs	10,000	-	-
157720	Administration Allocated	1,043	695	604
Total Operating Expenditure		31,043	695	2,662
<i>Operating Income</i>				
156830	Building Permit Fees	1,500	1,000	2,036
156930	Building Demolition Fees	1,000	667	15,900
Total Operating Income		2,500	1,667	17,936
Net Funding Demands		(364,359)	(146,792)	(87,558)

17

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 28 February 2008</i>		2007/08		
		2007/08 Amd Budget	2007/08 YTD Budget	2007/08 28 Feb 2008
PRIVATE WORKS				
<i>Operating Expenditure</i>				
189520	Private Works	1,000	-	165
Total Operating Expenditure		<u>1,000</u>	<u>-</u>	<u>165</u>
<i>Operating Income</i>				
189630	Charges - Private Works	1,600	-	462
Total Operating Income		<u>1,600</u>	<u>-</u>	<u>462</u>
PUBLIC WORKS OVERHEAD				
<i>Operating Expenditure</i>				
180120	Supervision - Salaries	152,734	65,676	10,564
181220	Unallocated Wages	-	-	190
181320	Superannuation of Workmen	74,359	37,180	22,497
180320	Annual Leave, Sick Leave, Public	84,345	42,173	33,287
180520	Rostered days Off	-	-	(588)
180720	Relocation & Recruitment Costs	10,000	6,667	5,677
181520	Allowances and Incentives	59,724	52,557	54,832
181720	Long Service Leave	6,900	4,600	6,731
180620	Camping Requirements	11,000	7,333	5,681
180820	Camping Telephone Costs	9,000	6,000	6,530
180920	Travelling and Conference Expenses	5,000	-	-
181020	Protective Clothing & Equipment	6,000	4,000	1,551
182320	Allocation from Housing	74,364	46,478	26,613
180220	Engineering - Office and Other	44,000	28,769	3,142
180420	Insurance on Works	46,826	46,826	49,492
182720	Occupational Health & Safety	7,000	7,000	-
181420	Work Supervisors Vehicle	25,000	16,667	11,301
182520	Administration Allocated	66,745	44,497	37,206
181820	Less PWO allocated to works	(682,997)	(446,575)	(217,503)
Total Operating Expenditure		<u>-</u>	<u>(30,152)</u>	<u>57,202</u>
<i>Operating Income</i>				
181330	Reimbursements - Stores & Tele	7,900	5,267	3,125
185630	Reimbursements - Workers Compensation	-	-	1,448
170150U	Transfer from Leave Reserve	4,000	-	-
Total Operating Income		<u>11,900</u>	<u>5,267</u>	<u>4,573</u>
PLANT OPERATION COSTS				
<i>Operating Expenditure</i>				
183020	Fuel and Oil	300,000	200,000	163,722
183320	Parts and Repairs (external)	265,000	176,667	204,298
183420	Repairs - Wages	20,000	13,333	35,005
183220	Tyres	80,000	53,333	16,269
183620	Consumable Stores	25,000	16,667	28,310
184320	Replacement Tools	10,000	6,667	4,490
183520	Licenses	15,000	10,000	1,372
183820	Insurance	39,445	39,445	39,445
183230	Mechanics Vehicle	12,000	8,000	6,601
183920	Cutting Edges	10,000	10,000	-
183010	Administration Allocated	30,244	20,163	16,970
184020	Less Alloc To Works	(806,689)	(527,451)	(581,745)
Total Operating Expenditure		<u>-</u>	<u>26,824</u>	<u>(65,261)</u>
<i>Operating Income</i>				
183030	Diesel Fuel Rebate	18,000	12,000	12,762
Total Operating Income		<u>18,000</u>	<u>12,000</u>	<u>12,762</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 March 2007.</i>		2006-07		
continued.....		2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION				
Operating Expenditure				
183120	Depreciation	452,000	301,333	271,683
184040	Less Plant Depreciation Allocate	(452,000)	(301,333)	(163,903)
Total Operating Expenditure		-	-	107,781
Operating Income				
187630	Sale Of Scrap	5,000	3,333	457
Total Operating Income		5,000	3,333	457
SALARIES AND WAGES				
185300	Salaries & Wages	1,850,593	1,233,729	901,194
185400	Salaries & Wages Alloc	(1,850,593)	(1,233,729)	(923,062)
Total Operating Expenditure		-	-	(21,867)
Net Funding Demands		35,500	23,928	(59,765)

Shire of Meekatharra		Management Budget Notes on Variations			
<i>for the period ended 28 February 2008</i>		2007/08			
Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.					
Ref	Act	Description	Anl Budget	YTD Budget	28 Feb 2008
1	192230	Interest on Municipal Investmen	80,000	80,000	\$ 116,852
		<i>Higher Municipal Funds available for investment.</i>			46%
2	136170	Salaries	70,386	46,022	\$ 14,258
		<i>Staff shortages. Officer has now been appointed.</i>			69%
3	137920	Parks, Gardens & Reserves	200,404	131,033	\$ 51,815
		<i>Staff shortages - reduced maintenance.</i>			60%
4	138860	Oval Lighting	11,666	11,666	\$ 35,000
		<i>Grant from 2006/07. To be reviewed.</i>			200%
5	148500	Street Cleaning Sweeping	55,000	35,962	9,857
		<i>Staff shortage - unable to complete.</i>			73%
6	147500	Rural Roads Maintenance - Day	440,840	288,242	182,250
		<i>Staff shortage - unable to complete.</i>			37%
7	148820	Infrastructure Depreciation Exp	1,495,000	996,667	793,034
		<i>Non cash depreciation expense. No effect on budget outcome.</i>			20%
8	146210	Grant - Roads to Recovery (R2R)	822,000	822,000	630,186
9	146410	Black Spot - Main Street	180,678	59,624	-
10	182840	Gen Set (Construction)	16,000	16,000	43,629
		<i>Additional generator purchased in December 2007. To be adjusted in the bud</i>			173%
11	151540	Pumps	12,000	12,000	33,821
		<i>Extra equipment required.</i>			182%
12	150320	Aerodrome Operations (Air)	40,500	20,250	6,272
		<i>New contract management.</i>			69%
13	150520	Aerodrome Maintenance	52,500	26,250	11,733
		<i>New contract management.</i>			55%
14	150720	Depreciation	170,000	113,333	99,171
		<i>Non Cash item - New contract management reduced charges this year.</i>			12%
15	151900	Proceeds Sale of Asset	-	-	18,000
		<i>Plant and equipment sold to new contractor.</i>			
16	183920	Centenary Celebrations	51,400	51,400	20,993
		<i>Lower costs incurred by Council in running this event.</i>			59%
17	156930	Building Demolition Fees	1,000	667	15,900
		<i>Revenue received from demolitions - to be held in Trust.</i>			
18	183020	Fuel and Oil	300,000	200,000	163,722
		<i>Travel reduced.</i>			18%

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

The following actions were taken under delegated power 05 – Power to Waive or Write Off Debts, in February 2008:

Waiver of Fees & Charges

An amount of \$56.10 was waived for Homeswest, this waived charge was for facsimile usage. Homeswest requested the use of Council fax machine while their own was inoperable due to a power outage.

Debts Written Off

The following debt or amounts have been written off as unrecoverable.

<u>Debtor</u>	<u>Date Owning</u>	<u>Description</u>	<u>Amount</u>
JN Engineering	January 2007	Landing Fees	\$25.70
Paul Pettet	May 2007	Landing Fees	\$12.72
Dorothy Hill	June 2007	Additional cleaning of Hall after Fire	\$51.30
Darren Moore	June 2006	Landing Fees	\$20.75
Leonora Air Services	May 2006	Landing Fees	\$80.72
Terry Clarke	July 2007	Telephone Calls	\$38.16
			<u>\$229.35</u>

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 15 2008

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 29th February 2008

Account	Institution	Interest Rate	Opening Balance 1/07/2007	Interest Earned to 31/01/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 29/02/2008
946020806	Home Building Society	Variable	4,817,224.45	202,524.77	30,057.98	-	-	5,049,807.20
26-7466	Westpac Bank	Variable	2,134,857.91	112,244.51	19,805.93	3,250,000.00	(1,350,000.00)	4,166,908.35
TOTALS			6,952,082.36	314,769.28	49,863.91	3,250,000.00	(1,350,000.00)	9,216,715.55

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2007	Interest Earned to 31/01/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 29/02/2008
170300	Plant Reserve	27.15%	1,307,648.02	54,975.87	8,159.32	-	-	1,370,783.21
170500	Building Reserve	5.29%	254,778.24	10,711.33	1,589.74	-	-	267,079.31
170200	Water Reserve	2.35%	113,399.17	4,767.50	707.58	-	-	118,874.25
170700	Airport Runway Reserve	34.75%	1,674,072.78	70,381.03	10,445.69	-	-	1,754,899.50
170800	Airport Operations Reserve	12.26%	590,622.25	24,830.82	3,685.30	-	-	619,138.37
170600	Transport Reserve	5.38%	258,952.99	10,886.85	1,615.79	-	-	271,455.62
170100	Infrastructure Reserve	12.01%	578,686.44	24,328.26	3,610.71	-	-	606,607.41
170150	Leave Reserve	0.81%	39,082.56	1,643.10	243.86	-	-	40,969.52
SUB TOTAL ON RESERVES		100.00%	4,817,224.45	202,524.77	30,057.98	-	-	5,049,807.20
6001	Municipal Fund	100.00%	2,134,857.91	112,244.51	19,805.93	3,250,000.00	(1,350,000.00)	4,166,908.35
TOTAL INVESTMENTS BY NATURE			6,952,082.36	314,769.28	49,863.91	3,250,000.00	(1,350,000.00)	9,216,715.55

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7 MARCH 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER



SIGNATURE OF AUTHOR:

SENIOR OFFICER:

CAMERON WATSON
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy M cClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr H Nichols

Seconded: Cr A B Downing

That Council receives the outstanding monthly Debtor Trial Balance for February 29, 2008.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 15 2008

Page 67

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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 28.02.2008				Total
		30.11.2007 > 90 days	30.12.2007 > 60 days	29.01.2008 > 30 days	28.02.2008 Current	
A041	AD ASTRAL AVIATION	0.00	0.00	0.00	91.10	91.10
B043	ADRIAN BAUMGARTEN	0.00	0.00	0.00	93.16	93.16
A345	AERODROME MANAGEMENT SERVICES	29.31	0.00	0.00	0.00	29.31
A029	AIR PHOENIX INTERNATIONAL	0.00	0.00	0.00	29.63	29.63
A061	ALCHIN MEGAN	0.00	0.00	0.00	18.79	18.79
L1	ANTHONY LLOYD	0.00	0.00	0.00	21.47	21.47
A064	AUSTRALASIAN JET PTY. LTD.	0.00	0.00	68.61	34.58	103.19
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	0.00	0.00	0.00	48.48	48.48
B8	BALI AIR CHARTER	0.00	37.59	0.00	0.00	37.59
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B035	BRISTOW HELICOPTERS PTY LTD	0.00	0.00	323.36	104.06	427.42
B064	BROWN, CLINTON	15.91	0.00	0.00	0.00	15.91
W036	CAMERON WATSON	0.00	0.00	0.00	5381.73	5381.73
C019	CASAIR PTY LTD	0.00	0.00	0.00	137.22	137.22
C028	CHRISHINE NOMINEES	0.00	0.00	0.00	217.87	217.87
B022	CLARK BUTSON	0.00	0.00	0.00	0.26	0.26
T019	CLARKE TERENCE	-83.00	0.00	0.00	0.00	-83.00
C065	CONTRACT AQUATIC SERVICES	0.00	0.00	1200.00	0.00	1200.00
C15	COURIER AUSTRALIA	0.00	0.00	-46.50	0.00	-46.50
J031	CROSSLANDS RESOURCES	0.00	0.00	0.00	12.38	12.38
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	0.00	142.76	142.76
D033	DEPARTMENT OF SPORTS AND RECREATION	0.00	0.00	0.00	55.00	55.00
I002	DEPT OF INDIGENOUS AFFAIRS	0.00	0.00	0.00	8800.00	8800.00
D030	DIRECT AIR CHARTER	0.00	0.00	54.06	54.06	108.12
F1	FOSSILS ENTERPRISES PTY LTD	55.00	0.00	12.20	8.50	75.70
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	81.24	160.94	242.18
G011	GERALDTON AIR CHARTER	0.00	0.00	0.00	287.03	287.03
G039	GLENEAGLE GOLD LIMITED	440.00	0.00	0.00	0.00	440.00
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	130.11	130.11
G032	HELEN GOULD	0.00	0.00	61.44	71.12	132.56
H014	HELIBITS PTY LTD	52.64	0.00	0.00	64.00	116.64
H044	Hampton Livestock Transport P/L	0.00	0.00	46.50	0.00	46.50
J018	JANDAKOT FLIGHT CENTRE	-53.88	0.00	0.00	19.75	-34.13
J028	JANDAKOT HELICOPTERS	0.00	11.00	0.00	0.00	11.00
J060	JINGLE HOLDINGS	0.00	0.00	127.05	338.80	465.85
P055	JULIE PEAKHAM	194.72	0.00	0.00	0.00	194.72
K023	K & G AVIATION PTY LTD	-47.39	0.00	0.00	0.00	-47.39
D15	K. DERSCHOW & S. GILBERT	-55.00	0.00	0.00	0.00	-55.00
K30	KEYSTART	0.00	0.00	0.00	13200.00	13200.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 15 2008

Page 68

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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance				Total
		30.11.2007	30.12.2007	29.01.2008	28.02.2008	
		As at 28.02.2008				
		> 90 days	> 60 days	> 30 days	Current	
K099	KITTYHAWK HOLDINGS	21.18	0.00	0.00	0.00	21.18
L052	LOCALSTAR PTY LTD	0.00	0.00	0.00	12313.00	12313.00
L030	LOUISE LINKE	0.00	0.00	14.70	0.00	14.70
L056	LYNDEN AVIATION PTY LTD	135.54	0.00	0.00	67.77	203.31
S15	MAUREEN STACK	155.50	0.00	0.00	0.00	155.50
A076	MAY ANDREW	0.00	0.00	0.00	6.55	6.55
M004	MEEKATHARRA SCHOOL OF THE AIR	0.00	0.00	0.00	522.50	522.50
C20	MICHAEL CHRISTIE	0.00	0.00	22.37	0.00	22.37
T2	ML & GJ TRENFIELD CONTRACTING	0.00	0.00	0.00	168.46	168.46
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	1258.18	1258.18
M10	MOSES DRILLING CO. PTY LTD	0.00	0.00	0.00	-589.47	-589.47
F006	MR JACOB ELENTRI	20.80	20.86	0.00	0.00	41.66
M075	MURCHISON ELECTRICAL SERVICES	0.00	0.00	23.80	0.00	23.80
N20	NANCHANG AVIATION PTY LTD	0.00	0.00	29.09	0.00	29.09
N009	NANTAY PTY LTD - MAROOMBA	0.00	0.00	568.11	946.85	1514.96
N002	NETWORK AVIATION	0.00	0.00	3191.76	4642.56	7834.32
U003	NEVILLE ULPH	0.00	0.00	297.81	37.62	335.43
N0011	NORTHAM AIR SERVICE	0.00	0.00	0.00	34.02	34.02
H033	NYSSA HENDERSON	0.00	0.00	0.00	11.98	11.98
P028	PANORAMA ELECTRONICS PTY LTD	-18.63	0.00	0.00	0.00	-18.63
L011	PAUL LYONS	0.00	0.00	0.00	29.63	29.63
C078	PETER COLLINS	20.86	0.00	0.00	0.00	20.86
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57
P060	POWER, KENT	0.00	0.00	0.00	62.55	62.55
Q004	PRESTON QUARTERMAINE	168.45	0.00	0.00	0.00	168.45
R009	ROYAL AERO CLUB OF WA	0.00	0.00	16.19	0.00	16.19
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	4033.80	4033.80
R006	ROYAL MAIL HOTEL	878.33	0.00	0.00	0.00	878.33
S051	SHINE AIR PTY LTD	-19.15	0.00	0.00	0.00	-19.15
M3	SHIRE OF MT MAGNET	0.00	0.00	0.00	960.00	960.00
W2	SHIRE OF WILUNA	0.00	0.00	0.00	960.00	960.00
S007	SKIPPERS AVIATION	1227.45	5606.37	2945.22	6577.34	16356.38
S59	STARSPELL PTY LTD	0.00	0.00	0.00	250.20	250.20
K045	STEVE KELLY	-35.52	0.02	35.50	212.47	212.47
T031	TEX INVESTMENTS PTY LTD	59.28	0.00	0.00	0.00	59.28
T011	THREE RIVERS STATION	1256.80	0.00	0.00	0.00	1256.80
T044	TRENK CONTRACTING	0.00	0.00	0.00	16.19	16.19
T007	TROPIC AIR SERVICES	0.00	0.00	0.00	71.34	71.34
T10	TRU-LINE EXCAVATIONS & PLUMBING PTY LTD	0.00	0.00	0.00	508.00	508.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 15 2008

Printed on : 07.03.08 at 08:56

SHIRE OF MEEKATHARRA

Debtors Trial Balance
As at 28.02.2008

Debtor #	Name	30.11.2007 > 90 days	30.12.2007 > 60 days	29.01.2008 > 30 days	28.02.2008 Current	Total
V005	VODAFONE GLOBALSTAR NETWORK	-12313.00	0.00	0.00	0.00	-12313.00
W038	WADDOURING FARMS PTY LTD	-0.27	0.27	0.00	0.00	0.00
A071	WAYNE AUSTIN	0.00	0.00	0.00	25.08	25.08
R3	William E. Riley	476.04	0.00	0.00	0.00	476.04
Y001	YAMATJI LAND & SEA COUNCIL	0.00	0.00	57.64	0.00	57.64
Y1D	YULELLA ABORIGINAL CORPORATION	168.00	0.00	0.00	0.00	168.00
	Totals	-6639.60	5676.11	9130.15	62649.42	70816.08

9.2.3 LIST OF ACCOUNTS PERIOD ENDED FEBRUARY 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 6 MARCH 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$ 269602.00
Trust Account	Voucher No's	Amount: \$.00
Air BP	Voucher No's VARIOUS	Amount: \$.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

That the accounts as detailed for February 2008 be paid.

Officers Recommendation / Council Resolution:

Moved: Cr A B Downing

Seconded: Cr A G Burrows

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 7/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 15 2008

Page 72

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the 15th March 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT1809	06/02/2008	MURRY BROWN	ADMIN CONSULTING	-3,486.80		
EFT1810	06/02/2008	PETER COLLIS	RENEW BURNT AREA ON WALK TRAIL	-9,139.00		
EFT1811	06/02/2008	COMMERCIAL HOTEL MEEKATHARRA	COUNCIL LUNCH & REFRESHMENTS 19/01/08	-283.60		
EFT1812	06/02/2008	CANINE CONTROL	RANGER SERVICES FOR 4-5TH & 17-18TH FEB	-3,218.70		
EFT1813	06/02/2008	CONSTABLE CARE CHILD SAFETY FOUNDATION (INC)	CONSTABLE CARE MERCHANDISE	-890.00		
EFT1814	06/02/2008	CAPRICORN ROADHOUSE	REFRESHMENTS FOR ROAD TRIP	-1,266.21		
EFT1815	06/02/2008	CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE	-10,517.00		
EFT1816	06/02/2008	FOSSIL'S ENTERPRISES PTY LTD	PLANT REPAIRS	-6,105.00		
EFT1817	06/02/2008	KANDOO CONSTRUCTIONS	PROGRESS PAYMENT ON SPQ	-33,000.00		
EFT1818	14/02/2008	ABCO PRODUCTS	TOILET TISSUE & CLEANING PRODUCTS	-224.06		
EFT1819	14/02/2008	AMALGAMATED MEDIA	OCCUPATION HEALTH & SAFETY JOURNAL	-495.00		
EFT1820	14/02/2008	AUSTRALIA POST	POSTAGE	-290.41		
EFT1821	14/02/2008	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE	-9.22		
EFT1822	14/02/2008	BEAVER MINING SUPPLIES PTY LTD	VARIOUS HOSES & CLAMPS	-1,847.71		
EFT1823	14/02/2008	BIOCENRAL LABORATORIES	POLYCOM 2 KG	-4,134.90		
EFT1824	14/02/2008	TRISSET BOSS PTY LTD	PURCHASE ORDER BOOKS	-2,068.00		
EFT1825	14/02/2008	BOULTON KIM	RECORD KEEPING	-1,332.00		
EFT1826	14/02/2008	CANINE CONTROL	RANGER DUTIES - ADMINISTRATION	-2,000.00		
EFT1827	14/02/2008	CONTRACT AQUATIC SERVICES	EXTRA HOURS FOR YOUTH CENTRE	-82.50		
EFT1828	14/02/2008	L. P. DOWNING PLANT REPAIRS & MAINTENANCE	DEAD BOLT 105 HILL ST	-230.00		
EFT1829	14/02/2008	ENZED KALGOORLIE	HOSE ASSEMBLY	-2,663.21		
EFT1830	14/02/2008	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIING	-759.54		
EFT1831	14/02/2008	FARMER JACKS	GROCERIES	-1,059.57		
EFT1832	14/02/2008	GERALDTON FUEL COMPANY	DIESEL	-1,111.48		
EFT1833	14/02/2008	UHY HAINES NORTON CHARTERED ACCOUNTANTS	NUTS & BOLTS	-4,455.00		
EFT1834	14/02/2008	TOLL IPEC PTY LTD	FREIGHT	-313.63		
EFT1835	14/02/2008	JR & A HERSEY PTY LTD	OIL TRANSFER KIT WITH OIL METER	-1,431.72		
EFT1836	14/02/2008	JASON SIGNMAKERS	STREET SIGNS	-143.00		
EFT1837	14/02/2008	MEEKATHARRA CORNER STORE	UNLEADED FUEL	-813.45		
EFT1839	14/02/2008	MITCHELL & BROWN	PROJECTOR & SCREEN	-2,068.00		
EFT1839	14/02/2008	MARKET CREATIONS	MONTHLY CONTRACT JANUARY	-979.00		
EFT1840	14/02/2008	MINESITE GLASS NORTH WEST	REPLACE BROKEN WINDOWS	-2,182.99		
EFT1841	14/02/2008	MURCHISON MAIL & FREIGHT SERVICES	FREIGHT	-55.44		
EFT1842	14/02/2008	MIDWESTERN SECURITY	MEEKATHARRA BALL SECURITY	-679.45		
EFT1843	14/02/2008	MLB ELECTRICAL & REFRIGERATION	ELECTRICAL REPAIRS	-1,973.40		
EFT1844	14/02/2008	KD MOULD	INSTAL SCOTCHCAST JOINT ON PIT PUMP	-357.50		
EFT1845	14/02/2008	MT MAGNET WASTE DISPOSAL	RUBBISH COLLECTION	-11,000.00		
EFT1846	14/02/2008	NOVUS WINDSCREEN REPAIRS	REPLACE FRONT WINDSCREEN	-1,226.06		
EFT1847	14/02/2008	ORICA AUSTRALIA P/L	CHLORINE	-77.75		
EFT1848	14/02/2008	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES	-92.40		
EFT1849	14/02/2008	QUALITY PUBLISHING AUSTRALIA	MAPS	-31.15		
EFT1850	14/02/2008	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT	-1,087.25		
EFT1851	14/02/2008	RIPPER ENGINES	REPAIR WREING AND LABOUR	-187.48		
EFT1852	14/02/2008	REMOTE AREA CONCRETE PTY LTD	4 X 1 TONNE BULKA BAGS	-1,232.00		
EFT1853	14/02/2008	DONALD B REID PTY LTD	PROFESSIONAL SUPERVISION	-90.00		
EFT1854	14/02/2008	SYKES GROUP PTY LTD	PART - HOSES AND FITTINGS	-253.21		
EFT1855	14/02/2008	SHERIDAN'S FOR BADGES	EMPLOYEES NAME BADGES	-56.87		
EFT1856	14/02/2008	MARK SMITH PTY LTD	SUBMERSIBLE PUMP	-5,598.28		
EFT1857	14/02/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1858	14/02/2008	ML & GJ TRENFIELD CONTRACTING	MANAGEMENT SERVICES TO MEEKA AIRPORT	-15,675.00		
EFT1859	14/02/2008	TRENK CONTRACTING PTY LTD	PUSH UP GRAVEL	-27,269.00		
EFT1860	14/02/2008	WESTRAC EQUIPMENT	REPAIRS AND PARTS (INSTALL ENGINE)	-6,503.63		
EFT1861	14/02/2008	WESTNET PTY LTD	INTERNET	-593.20		
EFT1862	14/02/2008	YULELLA BUILDING AND CONSTRUCTION	SUPPLY AND PAINT DOOR AND LOCK IN LAUNDRY	-737.66		
EFT1863	14/02/2008	YULELLA VISION	WESTINGHOUSE CHEST FREEZER	-635.69		
22905	14/02/2008	AUSTRALIAN TAXATION OFFICE	GST ON SALES	-6,328.99		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 15 2008

SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 15th March 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
22906	14/02/2008	A & N J FRANCO	RENT LOT 887 OLIVER ST MEEKATHARRA	-2,400.00		
22907	14/02/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-1,087.94		
22908	14/02/2008	HORIZON POWER	ELECTRICITY CHARGES 28 DEC TO 29 JAN 08	-5,725.90		
22909	14/02/2008	MEEKATHARRA BAKERY	LAMINGTONS FOR AUSTRALIA DAY	-66.96		
22910	14/02/2008	NEVERFAIL SPRINGWATER LIMITED	MISCELLANEOUS COSTS - RANGER MUN	-154.00		
22911	14/02/2008	POOL & SPA MART	ALUMINUM SULPHATE 25KG, 40KG DRY CHLORINE POOL KING	-925.00		
22912	14/02/2008	TELSTRA CORPORATION LIMITED	TELEPHONE	-2,182.45		
22913	14/02/2008	PETTY CASH	PETTY CASH RECoup	-362.05		
22914	28/02/2008	GERALDTON TOYOTA	NEW 2008 TOYOTA PRADO REGISTRATION NO- 1CT0126	-52,116.35		
22938	29/02/2008	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-525.49		
22939	29/02/2008	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-285.54		
22940	29/02/2008	JO-ANNE BURGEMEISTER	MEETING ATTENDANCE FEE	-120.00		
22941	29/02/2008	BERNHARDT CL & MA	LABOUR FOR RE-DIGGING AND CONCRETING SHIRE SIGN	-275.00		
22942	29/02/2008	DEPARTMENT OF PLANNING AND INFRASTRUCTURE	LEASE RENT LEASE NO K076047	-412.50		
22943	29/02/2008	EZY-DRIVE ROADSIDE PRODUCTS	HI TEN WHITE POSTS AND POST DRIVER	-3,520.00		
22944	29/02/2008	GERALDTON TOYOTA	FLASHER UNIT	-132.34		
22945	29/02/2008	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	-240.00		
22946	29/02/2008	HOWDEN R.K.	MEETING ATTENDANCE FEE	-199.68		
22947	29/02/2008	KUMARINA ROADHOUSE	DIESEL	-411.50		
22948	29/02/2008	MARKETFORCE EXPRESS	RUBBISH REMOVAL TENDER	-4,247.63		
22949	29/02/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-659.80		
22950	29/02/2008	MANSELL PTY LTD	RATE COMPARISON REPORT	-126.50		
22951	29/02/2008	NICHOLS H.J.	MEETING ATTENDANCE FEE	-120.00		
22952	29/02/2008	DEPARTMENT OF TREASURY AND FINANCE SHARED SERVICES	GAZETTE ADVERTISING	-138.60		
22953	29/02/2008	TELSTRA CORPORATION LIMITED	RANGERS MOBILE	-255.26		
22954	29/02/2008	TRENFIELD MOTORS	PAYROLL DEDUCTIONS	-400.00		
22955	29/02/2008	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-120.00		
22956	29/02/2008	TRENFIELD MOTORS (AIR)	RETURN FLIGHTS FOR CAMERON & KERRY	-5,543.00		
22957	29/02/2008	VODAFONE PTY LTD	VODAFONE CHARGES	-10.00		
29462	07/02/2008	THE PINE SHOP	FURNITURE FOR SINGLEMANS	-2,505.00		
				<u>- 269,602.00</u>	-	-

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	269,602.00
AIR BP ACCOUNT	-
TRUST ACCOUNT	-
	<u>- 269,602.00</u>

TOTALLING \$269,602.00 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 15TH MARCH 2008 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McClymont
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION**9.3.1 AUSTRALIAN SAFARI 2008**

LOCATION: N/A
APPLICATION: MEGAN ALCHIN
FILE REF: ADM0118 & ADM0063
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 4 June 2008
AUTHOR: MEGAN ALCHIN
 COMMUNITY DEVELOPMENT
 ADMINISTRATION OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:



CAMERON WATSON
 ACTING CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:


Summary:

The Australian Safari is planning to come to Meekatharra in 2008 and request that the Shire once again support the event by providing the Meekatharra Oval as a camping location on 26th and 27th August 2008.

Background:

The Australian Safari is described as "Australia's ultimate off-road adventure with competitors on both four and two wheels, traversing over 5,500kms of gruelling outback terrain over nine days. The event is renowned as one of the toughest and most challenging motoring events in the world".

The Australian Safari first came to Western Australia in 2007 and Meekatharra was included in their itinerary. Council approved the use of the Oval and Town Hall facilities for the event during their stop-over.

Comment:

The 2008 itinerary for the Australian Safari includes a stop in Meekatharra for two nights on 26th and 27th August 2008. The organisers of the event, Octagon Australia, are requesting to use the Oval and Complex facilities for this time free of charge. The daily rate of hiring complete facility including Complex building, oval and toilets is \$220. There is also a fee of \$5.50 per person per night for camping and a \$12.10 per hour fee for light use.

Competitors and crew will once again camp on and around the oval. Due to an inadequate supply of amenities for the number of competitors, portable showers and toilets are being supplied by the organisers. Catering will also be organised on-site.

Consultation:

Roy McClymont – Chief Executive Officer
Cameron Watson – Corporate and Development Services Manager

Statutory Environment:

Local Government Act 1995, Section 6.12(1)(b).

Policy Implications:

Nil

Financial Implications:

Loss of potential fees revenue.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr A G Burrows

That Council approves the request from Octagon Australia for The Australian Safari rally to use the Town Oval and Complex on 26th and 27th August 2008, and that the relevant fees and charges for use of the facility are waived for this event.

CARRIED 7/0

9.3.2 YOUTH AFTER DARK WORK GROUP

LOCATION: N/A
APPLICATION: MEGAN ALCHIN
FILE REF: ADM0230
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 4 June 2008
AUTHOR: MEGAN ALCHIN
 COMMUNITY DEVELOPMENT
 ADMINISTRATION OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


 CAMERON WATSON
 A/ CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A request has been received from The Youth After Dark Work Group to use the Youth Centre as a temporary location for a youth service from 9pm to midnight on Thursday, Friday, Saturday and Sunday nights.

Background:

The Youth After Dark Work Group was formed through the Meekatharra Interagency plus Safety and Crime Prevention Committee and consists of committee members who want to focus on youth based issues. Community members are also invited to join this Work Group.

The first initiative of the Work Group was to hold a town meeting to see what people thought the issues with youth were in the town and to gather suggested solutions. Over forty people attended this meeting which showed the overwhelming support for this issue from community members.

An outcome from this meeting was the desire to create a 'safe house' where youth could go at night when it is not perceived to be safe at home. This was a solution that had been raised by the Work Group prior to the meeting but this response confirmed the town-wide desire to get the youth off the streets during the night.

In order to carry this project out, a grant was applied for and received from the Proceeds of Crime Act 2002 fund for \$50,000 per year over two years for general operations of the service.

At the last Youth After Dark Meeting on 26th February 2008, the progress of the project was discussed. As a location has not yet been identified to house the 'safe house' and since an incorporated body has not yet been formed to auspice further

funds that may be used to purchase a building in town and employ full-time staff, it was suggested that a trial service be run from the Youth Centre.

The trial would include running a service for the youth at the Youth Centre for up to four days a week from Thursday to Sunday, and be run from 9pm to midnight. Two staff members would need to be employed to run this service and grant money would cover employee expenses and the purchase of required equipment. There is also the potential to purchase beds for youth to be able to sleep during this time.

It is recognised that this proposed temporary service does not meet the desired model of having a safe location for youth to go for the entire night, but this is seen as a starting point until further funds can be received to cover wages and an alternate location found. It was suggested that the use of the Youth Centre begin as a three month trial as experience gained will be used to help design the permanent service and be a basis for collecting statistics and data for further funding applications.

Concerns were raised at the meeting that running the 'safe house' service after normal Youth Centre hours may encourage youth who normally go home to stay out later at night which would then increase truancy levels at the school. This however is not seen as an issue as the Youth Centre is not currently open on a Thursday night or Sunday night and therefore the 9pm service will only attract youth who are already on the streets at night.

Similarly, there were concerns about how the youth would get home after the service closes at midnight. An arrangement will be made, potentially with Yulella, for the Community Patrol to pick-up the youth to take them home when it closes.

A letter with this request from the Youth After Dark Workgroup is shown as Attachment 1 to this item.

Comment:

If Council approves the request by the Youth After Dark Work Group to use the Youth Centre facility to hold an additional youth service up to four nights a week, Council would be required to continue acting as the auspice body for expending the funds to run the service. This would include employing at least two staff members to run the additional service. The 2007/2008 adopted budget includes a grant income account for grant monies received and a youth grants expenditure account for expenses incurred by the service.

The Youth Centre is considered an ideal location to run this initial service as it is well known by the youth and members of the community, and it is a great facility. It is considered that there is a great need for projects that aim to remove youth from the streets throughout the night and this proposed project is seen as a positive beginning point.

Consultation:

Roy McClymont – Chief Executive Officer

Cameron Watson – Corporate and Development Services Manager

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Expending grant monies .

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation

That Council approves the request from the Youth After Dark Work Group to use the Youth Centre as a facility in which to run a trial 'safe house' service from 9pm to midnight, Thursday to Sunday.

Council Resolution:

Moved: Cr N L T renfield

Seconded: Cr A B Downing

That Council approves the request from the Youth After Dark Work Group to use the Youth Centre as a facility in which to run a trial 'safe house' service from 10pm to 8am, Friday to Sunday.

CARRIED 7/0

Reason for change: A request from the Youth After Dark Work Group for the change in this item was received after this report was produced

ATTACHMENT 1

Anton Rossouw
Youth After Dark Work Group
C/o PO Box 21
Meekatharra WA 6642

6 March 2008

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Meekatharra

Dear Roy

Use of Youth Centre for Youth After Dark Project

I address this letter to the Shire on behalf of The Youth After Dark Work Group.

At the last meeting of the Work Group we discussed the current lack of progression of the project. Taking into consideration the fears of some community members (namely that agencies such as DCP may use the "Safe House" as an information system on families) it was suggested that we identify a neutral venue in order to initiate the project. The Group thought it would be prudent to start small in the first few months and use that time to learn lessons upon which to base the expansion of the project.

The model that appears to be most appropriate is a drop-in centre and the Group believe it would be a workable concept that would gain renewed support from the community. The Youth Centre was proposed as a suitable venue mainly for the following reasons:

1. The venue already exists and is known to the target population, namely the youth of the town;
2. The location of the Youth Centre is central and is readily accessible;
3. The project can be seen as an extension of the services provided by the Youth Centre and so dove-tails well with the current profile of the Centre.

It was suggested that the project is run on Thursday, Friday, Saturday and Sunday nights from 9-12pm. The project has enough funding to pay for the employment of two youth workers to run those shifts. The intention is to review the operation of the project after three months and based on the outcome, plan the further roll-out of the project.

The Work Group request the approval of the Shire for the operation of the Youth After Dark Project as set out above. After the three month review the Work Group will submit a report with recommendations on how the project might be expanded which would include a recommendation about an appropriate future venue for the project.

We look forward to your favourable response.

Kind regards,

Anton Rossouw

Anton Rossouw

9.5 HEALTH, BUILDING & TOWN PLANNING

9.5.1 REVIEW OF POLICY 3.2 – HOUSING ALLOWANCES

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	POLICY MANUAL
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	18 TH FEBRUARY 2008
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER



**SIGNATURE OF AUTHOR
SENIOR OFFICER**

CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

This report makes recommendations for the Committee's consideration on a review of Policy 3.2 – Housing Allowances to bring it up to date in relation to the renovated Single Persons Quarters.

Attachments:

Suggested revision to Policy 3.2 – Housing Allowances.

Background:

At its October 2007 meeting, Council resolved to renovate the Single Persons Quarters and with these works nearing completion there is a requirement to review the current policy on Staff Housing Allowance.

Policy 3.2 – Housing Allowances currently states that there is a nil rental charge for accommodation supplied at the Single Persons Quarters. The current policy states that this is due to the poor condition of the accommodation. With the renovation causing a marked increase in the quality of the accommodation at the Single Persons Quarters, it is recommended that the current policy be reviewed and amended appropriately.

Comment:

The recommended revision to the policy is to increase the rental for the Single Persons Quarters from nothing to \$60.00 per week, this would put the weekly cost to the tenant at \$20.00 more than those that are in traditional staff housing; this additional \$20.00 is intended to cover the usage costs of electricity.

From an administrative point of view, the costs in staff time and other materials for individually invoicing the tenants of the Single Persons Quarters for electricity usage, as is done with traditional staff housing, would be prohibitive. To adequately apportion the cost of any electrical usage to a single tenant would be difficult as sub metres would have to be read on a strict roster and any communal usage from breeze way lighting and the communal laundry facilities would have to be calculated and apportioned.

The additional rental of \$20.00 per week will raise \$1,040.00 per accommodation unit per year, it is anticipated that the annual cost per unit will not be greater than this amount. Gas usage will not be an issue as the units do not use gas.

Council Schedule of Fees and Charges will also have to be amended to allow for this differential in staff housing rental.

Consultation:

Cr Norm Trenfield – Chairperson, Health, Building & Town Planning Committee

Statutory Environment:

The Local Government Act 1995, section 6.16(3)(b) allows for the Schedule of Fees and Charges to be amended.

The Local Government Act 1995, section 6.19 requires any new Fees or Charges to be advised locally stating the intent of the Fee or Charge and its imposition date.

Policy Implications:

Policy 3.2 – Housing Allowances

Financial Implications:

The current policy has a nil rental charge from accommodation in the Single Persons Quarters, acceptance of the revised policy will increase the rental income derived from the accommodation units however the total of this income is dependant on the level of occupancy at any one time.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Health, Building and Town planning Committee Recommendation / Council Resolution:

Moved: Cr H Nichols

Seconded: Cr J E Burgemeister

That Council approves the revision to Policy 3.2 – Housing Allowances as it relates to the weekly rental charges for the Single Persons Quarters and for the necessary additions to the Schedule of Fees and Charges where it relates to Staff Housing Rental of the Single Persons Quarters.

CARRIED 7/0

POLICY: HOUSING - ALLOWANCES
POLICY NO: 3.2
(PREVIOUSLY POLICY 2.13 AMENDED)
SECTION: STAFF
COUNCIL MEETING HELD: 20 JANUARY 2007
DATE TO BE REVIEWED: DECEMBER 2009

Council will provide housing to selected employees according to the availability of housing and at the discretion of the Chief Executive Officer.

Rental

Council will provide Housing at a subsidised rental to be set annually within the Budget.

Individual residential house rental is set at \$40.00 per week for Council Residences. (Reviewed annually during budget process)

Rental of each of the three accommodation units at the Single persons Quarters is set at \$60.00 per week due to electricity being included in the rental. (Reviewed annually during budget process)

Negotiations of rental within an employee's employment package will override this policy.

Water

As an incentive for Tenants to maintain lawns and gardens, Council will provide water free of charge. It is expected that Tenants will adopt a "reasonable" approach to the use of water.

Power

Tenants are responsible for payment of electricity usage fees with the exception of residents of the Single Persons Quarters.

Negotiations of power charges within an employee's employment package will override this policy.

Gas

Council will initially provide one cylinder refill on commencement of tenancy. Tenants are responsible for all additional refills.

Cylinder rental will be paid by Council and cylinders remain the responsibility of Council.

Negotiations of gas supply within an employee's employment package will override this policy.

Telephone, fax and internet connections.

Tenants are responsible for payment of Telephone, Fax and Internet usage fees. Tenants are responsible for Internet connection and disconnection fees

Negotiations of above within an employee's employment package will override this policy.

Accommodation Allowance

Council provides subsidised accommodation to those employees occupying Council Housing. Council acknowledges that those employees providing their own accommodation are therefore disadvantaged. Council encourages employees to provide their own accommodation as part of the community of Meekatharra and has initiated an accommodation allowance based upon the following.

Assuming the current market rental of a house in Meekatharra is (say) \$180.00 per week and staff supplied with housing pay \$40.00 per week, then there is an advantage to those staff of \$140.00 per week. Councils have determined that an "appropriate allowance" to compensate for this should be \$80.00 per week.

Council's accommodation allowance of \$80.00 per week applies to those full time Council employees not provided with subsidised accommodation and residing within the Shire of Meekatharra. It does not apply to contractors nor part time, casual employees. Pro rata allowances are not available.


Notes

This policy provides future guidelines for Council employees. It is acknowledged that due to historical precedent, some existing employees are at variance with this policy. Those employees are therefore exempt from this policy until such time as a salary/performance review incorporates the policy.

Adopted: 21 May 2005
Reviewed: 15 March 2008
Effective: 31 March 2008

9.5.2 ACCEPTANCE OF TENDER 07/08-5 – INSTALLATION OF OVAL LIGHTS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 071
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 26TH FEBRUARY 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

This report requests acceptance of a tender received for the installation of oval lighting.

Attachments:

Nil

Background:

At its January 2008 Meeting, Council resolved to call tenders for the installation of Oval Lights due to the quotes received for this purpose being in excess of the quote limit of \$100,000. Tenders were called and closed on the 11th February 2008. One compliant tender was received.

The original application for CSRFF grant funding of \$46,666 for the installation of oval lights was made in October 2005. Council's contribution to the project at this time was \$93,334 giving a total ex GST project cost of \$140,000. To date Council has expended the following

\$35,472 – Light Towers
\$26,977 – Power Upgrade to Oval
\$ 1,584 – Miscellaneous Costs
\$64,033

Currently, Council has claimed 75% or \$35,000 of the CSRFF grant funds for this project leaving \$11,666 yet to be claimed.

Comment:

The single tender received for the installation of light towers at the oval is for an ex GST price of \$110,730, giving a total project cost of \$174,763. The tender

documentation asked for an itemized costing to be supplied for six separate tender elements which were:

- Trenching
- Laying & Connection of Conduit and Cable
- Install Power Sub Meter
- Fit Switch Board & Security Box for On/Off Switches
- Construct Pole Footings
- Assemble Columns and Erect and Attach Lights

The intent of this was to allow Council to determine if it is more cost effective for Council to perform any of the required tasks itself. In discussions with Council Works & Services Manager it has been decided that it would not be cost effective for Council to undertake any of the above tasks due to manpower constraints and lack of suitable equipment.

Consultation:

Allen Kent – Works & Services Manager

Megan Alchin – Community Development/Administration Officer

Statutory Environment:

Local Government Act 1995, section 3.57

Local Government (Functions & General) Regulations 1996, Part 4

Local Government Act 1995, sect 6.8 (1) (b)

Policy Implications:

Policy 4.2 – Procurement – Quotes & Tenders

Policy 4.3 – Local Purchasing Policy

Financial Implications:

The 2007/08 annual budget includes an amount of \$75,966 for the completion of the installation of oval lights. With the tendered amount being \$110,730, this means there is a budget shortfall of \$34,764. The Other Recreation and Sport Capital Expenditure section of the budget will be able to absorb this amount as other items within this section have come in well under budget.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Health, Building and Town planning Committee Recommendation / Council Resolution:

Moved: Cr N L T renfield

Seconded: Cr R Howden

That Council discontinues the oval lights project and returns any grant monies received.

CARRIED 6/1

9.5.3 ACCEPTANCE OF TENDER 07/08-4-CONSTRUCTION OF STAFF HOUSING

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 191
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 28TH FEBRUARY 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

This report requests acceptance of a tender received for the construction of 2 Executive style staff houses.

Attachments:

Nil

Background:

At its September 2007 Meeting, Council resolved to call tenders for the construction of 2 new staff houses. The intent at that time was to provide Executive style accommodation to enhance Council's ability to attract suitably skilled senior staff members.

Tender documentation was produced with tenders being called in January 2008. Tenders closed on 8th of February 2008 with four compliant tenders being received.

Comment:

All tenders received satisfied Council's requirements, which were a minimum 160m³ internal floor space with a minimum 3 bedrooms and 2 bathrooms, wide veranda's and a 2 car carport, two of the tenderers submitted multiple designs. The overall cost to Council for the construction and delivery of each residence ranged from high \$200,000 to low \$500,000.

Prior to the delivery of the residences, Council will be required to prepare the sites, this includes demolishing the current buildings on the proposed sites, laying a pad and the installation of all required in ground infrastructure and the connection of utilities. Information received from local contractors and trades people have indicated that this cost would be in the vicinity of \$40,000 to \$50,000 per residence.

Council's decision to call tenders for this purpose also resolved to utilize the budgeted transfer to the Property Reserve to fund the purchase. The budgeted amount of this intended transfer is \$835,673 however, Council has also previously

resolved to utilize part of these funds, approximately \$90,200, to renovate other staff housing.

Consultation:

Allen Kent – Works & Services Manager

Statutory Environment:

Local Government Act 1995, section 3.57

Local Government (Functions & General) Regulations 1996, Part 4

Policy Implications:

Policy 4.2 – Procurement – Quotes & Tenders

Policy 4.3 – Local Purchasing Policy

Financial Implications:

The 2007/08 annual budget includes an amount of \$745,473 that can be allocated towards provision of Staff Housing.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Health, Building and Town planning Committee Recommendation:

That Council

- 1. accepts the tender from Fleetwood for the design Pavlova Option 4 at a cost of \$276,524 ex GST per residence for two residences; and**
- 2. authorise staff to immediately commence with the required site works including the demolition of the current buildings located at Lots 205 & 207 Hill Street Meekeharra, with the final decision on effluent septic system to be referred back to council.**

Council Resolution:

Moved: Cr A B Downing

Seconded: Cr J E Burgemeister

That Council

- 1. accepts the tender from Fleetwood for the design Pavlova Option 5 at a cost of \$276,524 ex GST per residence for two residences; and**
- 2. authorise staff to immediately commence with the required site works including the demolition of the current buildings located at Lots 205 & 207 Hill Street Meekeharra, with the final decision on effluent septic system to be referred back to council.**

CARRIED 7/0

Reason for change: An amended design at the same tendered price was supplied by the recommended supplier.

9.5.4 RENEWAL ENVIRONMENTAL HEALTH SERVICES CONSULTANCY AGREEMENT

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM 0238
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	4 TH MARCH 2008
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER

Summary:

This report recommends the renewal of the Consultancy Agreement with Atyeo's Environmental Health Services for a further 12 month period.

Attachments:

Nil

Background:

With the dissolution of the Murchison Regional Health Scheme in 2005, Council resolved at its February 2006 meeting to appoint Atyeo's Environmental Health Services Pty Ltd to provide services in the area's of Environmental Health, Building and Town Planning operations. This appointment was for a 12 month period ending on the 28th February 2008.

Comment:

Bill Atyeo has been satisfactorily providing the contracted services on behalf of Atyeo's Environmental Health Services Pty Ltd for the past 12 months and is willing to extend this for another 12 months at a minor increase in his hourly rate.

Consultation:

Bill Atyeo – Director Atyeo's Environmental Health Services Pty Ltd

Statutory Environment:

Health Act 1911 sections 27 & 28

Policy Implications:

Nil

Financial Implications:

Council has budgeted for these services

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Health, Building and Town planning Committee Recommendation / Council Resolution:

Moved: Cr A B Downing

Seconded: Cr H Nichols

That Council renews the Consultancy Agreement with Atyeo's Environmental Health Services Pty Ltd for the provision of Environmental Health, Building and Town Planning operations for a further 12 month period commencing 1st March 2008 and concluding 28th February 2009 at the agreed consultancy fee rates.

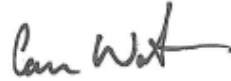
CARRIED 7/0

9.5.5 ZERO WASTE PLANS – PHASE II

LOCATION: SHIRE OF MEEKATHARRA
APPLICANT: NIL
FILE REFERENCE: ADM 0194
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 3rd MARCH 2008
AUTHOR: W.V. ATYEO
ENVIRONMENTAL
HEALTH OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: CAMERON WATSON
ACTING CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

I attended a meeting at the Town of Cambridge on Friday the 29th February 2008 in regard to the ongoing development of Zero Waste Management Plans, and discussions on where the money might be in waste. We looked at funding of projects and where the money might come.

I will be recommending that Council join with the Shire of Yalgoo and other Local Governments within the region to secure funding to have a private consultant engaged to complete Phase II of the Zero Waste Management Plans, as is now required by the Waste Avoidance and Resource Recovery Act 2007 (WARR).

Attachments:

Waste Avoidance and Resource Recovery Act 2007 Division 3 – Waste plans

Background:

The Shire completed Phase I of the Zero Waste Plans by me completing an online survey for the DEC for which we have received \$5,000. Following this, the Shires within this region felt that they would not participate in Phase II until the State Government made clear its direction in regard to these matters, and conducted better dialogue and discussion with Local Government.

Zero Waste Management plans are part of an initiative and strategy by the Department of Environment and Conservation to improve waste management practices in Western Australia. The requirement to implement waste management strategies has also been introduced in the WARR Act 2007 and additional legislation to encourage voluntary participation in the strategy by Councils. Funding is available to assist Councils to further participate in preparing a plan (Phase II). The funding is \$7,000 for Local Governments who work individually,

and non metropolitan Local Governments who work collectively to receive \$15,000 each

It was clear from the meeting I attended in Perth that the CEO for the Department of Environment and Conservation has the powers to appoint consultants to do plans for Councils that do not participate, and that this option will be exercised where required. If the CEO gives Notice of this, then it is not guaranteed that the funding above will be available for those Local Governments, and the CEO can appoint whoever he feels is appropriate. Yes, there is to be some consultation when the CEO takes these steps, but in the end, it will be done.

The legislative powers are attached for Councillors information.

These Plans were to have been prepared by the 31st March 2008, but this has now been extended to the 24th November 2008.

The decision now is whether Council does it with the funding that is available, or whether Council waits to see what the CEO of the DEC does in regard to Waste Management Plans.

Comments:

It was made clear at the meeting that I attended that the purpose of the plans is not to implement waste recycling initiatives, but to do things better than they are now. In other words Plans will be assessed on the initiatives to be undertaken by the Shires to progressively improve what they are doing now, and if these initiatives can be to include regional solutions, then they would be considered compliant.

If Council was to determine to progress with the development of plans jointly with other Council's within the region, then I feel it could be done with the funds provided by the DEC, without the need for a contribution by Council. Cost negative.

Having a plan will afford Council the opportunity to –

- Examine a 'where to from here' approach towards the implementation of an improved waste management strategy within the Shire and the region.
- Outline options for waste reduction and recycling that are economically viable, and identify those that are not.
- Detail the impediments to waste reduction and recycling faced by small communities, and these could be highlighted to the Government.
- Demonstrate the inaccessibility of many recycling options for rural and remote Shires.
- Outline the economic impact should unrealistic practices be legislated to the Government.
- All costs will be paid for by the State Government.

Mr Williams from the Shire of Yalgoo has approached me in regard to joining with them in the development of plans, and I have undertaken to approach the Shires of Meekatharra, Sandstone, Mount Magnet, Cue, and Wiluna, to gauge their response to this proposition. It is obvious from the meeting I attended in Perth, that WALGA

is promoting the direction of the State Government, and is encouraging the development of Regional Councils, and not supporting amalgamations.

The EHO (Mr Dave Williams) from the Shire of Yalgoo has obtained a quote from a Government endorsed consultant to prepare a plan, and it has been estimated to be \$9,000 for an individual plan, and \$12,000-13,000 for two shires with the shared cost being reduced for each participating shire i.e. approx. \$16,000 for three Shires. Preparation of the plan will require a considerable amount of resources and be very time consuming hence the need to engage a consultant to prepare a plan.

Consultation:

Chief Executive Officer – Roy McClymont
Dave Williams – EHO for the Shire of Yalgoo
Officers of WALGA
Department of Environment

Statutory Environment:

Environmental Protection Act 1986
Waste Avoidance and Resource Recovery Act 2007 –

- s.40 – provides that the CEO of DEC may require a Local Government to include in its Plan for the Future, a waste management plan
- s.41 – CEO of DEC may require particular matters to be addressed.

Policy Implications:

Nil

Financial Implications:

It is anticipated that the cost to Council will likely be in the order of \$2,000 if the decision is to go alone, and cost neutral if other councils participate.

Strategic Implications:

The plan will assist in providing an improved system of waste management within the Shire.

Voting Requirements:

Simple Majority

Health, Building and Town planning Committee Recommendation / Council Resolution:

Moved: Cr NLTrenfield
Seconded: Cr JE Burgemeister

That the Committee recommends to Council that Council:-

Join with the Shire of Yalgoo and other Shires in the Region in engaging an endorsed consultant to prepare a Strategic Waste Management Plan as provided for in the Waste Avoidance and Resource Recovery Act 2007 Section 38, for all participating Shires and including a regional focus.

CARRIED 7/0

Waste Avoidance and Resource Recovery Act 2007

Division 3 — Waste plans

40. Waste plans

- (1) In this section —
“**plan for the future**” means a plan made under the *Local Government Act 1995* section 5.56.
- (2) A local government may include within its plan for the future a waste plan outlining how, in order to protect human health and the environment, waste services provided by the local government in the relevant district will be managed to achieve consistency with the waste strategy.
- (3) The waste plan may include —
 - (a) population and development profiles for the district;
 - (b) an assessment of significant sources and generators of waste received by the local government;
 - (c) an assessment of the quantities and classes of waste received by the local government;
 - (d) an assessment of the services, markets and facilities for waste received by the local government;
 - (e) an assessment of the options for reduction, management and disposal of waste received by the local government;
 - (f) proposed strategies and targets for managing and reducing waste received by the local government;
 - (g) proposed strategies and targets for the efficient disposal of waste received by the local government that cannot be recovered, reused or recycled;
 - (h) an implementation programme that identifies the required action, timeframes, resources and responsibilities for achieving these strategies and targets;
 - (i) such other matters as may be prescribed by the regulations.
- (4) The CEO may by written notice require a local government to include within its plan for the future a waste plan outlining how, in order to protect human health and the environment, waste services provided by the local government will be managed to achieve consistency with the waste strategy.
- (5) The notice may specify a reasonable period within which the waste plan must be included in the plan for the future.
- (6) The CEO may, on the request of a local government and at the expense of that local government, prepare a draft waste plan for that local government.

41. CEO's powers in relation to waste plan

- (1) If the CEO is of the opinion that a waste plan should, but does not, include a matter referred to in section 40(3), the CEO may, by written notice, require the local government to modify the waste plan to include that matter.
- (2) Before giving a notice to a local government under subsection (1) the CEO —
 - (a) must consult with the local government and have regard to its views; and
 - (b) if the local government so requests, must consult with the Waste Authority and have regard to its views.
- (3) A local government must comply with the notice as soon as is practicable.
- (4) If the local government does not comply with the notice issued under section 40(4) or under subsection (1), the CEO may serve notice in writing on the local government —
 - (a) specifying the relevant notice and the manner in which the local government has failed to comply with it; and
 - (b) advising the local government that the CEO intends to deal with the matter under section 42.
- (5) A local government aggrieved by a notice given to the local government under subsection (4) may apply to the State Administrative Tribunal for a review of the notice.

42. CEO may prepare or modify waste plan

- (1) When a notice has been served on a local government under section 41(4), the CEO may, after consulting and having regard to the views of the Waste Authority and the local government, take all such steps and prepare all such documents as are necessary to ensure compliance with the notice referred to in section 40(4) or 41(1), as the case requires, as if the CEO were the local government.
- (2) A waste plan, or modification of a waste plan, for a local government prepared under this section has effect as if it were part of a plan for the future made by the local government.
- (3) All costs, charges and expenses incurred by the CEO in the exercise of any powers conferred by subsection (1) may be recovered from the local government as a debt due to the Crown or may be deducted from any moneys payable by the Crown to the local government.
- (4) A local government aggrieved by a waste plan, or modification of a waste plan, prepared under this section may apply to the State Administrative Tribunal for a review of the plan or modification.