



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

TUESDAY 22 SEPTEMBER 2020

COMMENCED AT 6:30PM

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Record of ordinary meeting of Council of the Shire of Meekatharra scheduled to be held in the Council Chambers, Savage Street, Meekatharra on 19 September 2020 commencing at 9.30am.

Chief Executive Officer Roy McClymont explained that no quorum was present and that the meeting needed to be adjourned until a later date/time.

Due to lack of a quorum, the Chairperson declared the meeting adjourned, with the date and time to be determined after consultation to ensure a full quorum can attend.

1.1. DECLARATION OF OPENING

The Shire President, Cr HJ Nichols declared the meeting opened at 6.30pm on Tuesday 22 September 2020.

1.2. DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President, Cr HJ Nichols, read the disclaimer out loud.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE

Members

Cr HJ Nichols	Shire President
Cr MJ Smith	
Cr DK Hodder	
Cr PS Moses	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Tralee Cable	Community & Development Services Manager

Apologies

Cr PS Clancy	Deputy Shire President
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Approved Leave of Absence

Cr MR Hall

Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY COUNCIL MEETING HELD 15 AUGUST 2020

Council Resolution

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the minutes from the Ordinary Council Meeting held Saturday 15 August 2020 be confirmed.

CARRIED 4/0

6.2. HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 15 AUGUST 2020

Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the minutes from Health Building Town Planning Meeting held Saturday 15 August 2020 be received.

CARRIED 4/0

6.3. AUDIT COMMITTEE MEETING HELD 18 JULY 2020

Council Resolution:

Moved: Cr PS Moses
Seconded: Cr DK Hodder

That the minutes from Audit Committee Meeting held Saturday 18 July 2020 be received.

CARRIED 4/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- The Chief Executive Officer, Roy McClymont met with representatives from Capricorn Metals on 27 August 2020.

- **The Governor of Western Australia, Mr Kim Beasley AM visited Meekatharra to open the new RFDS patient transfer facility. The Governor also met with Deputy President, Cr Peter Clancy and Shire Staff at the new conference room in Lloyds Plaza. Other visitors included the Royal Flying Doctor Service Chairperson and Chief Executive Officer and the WACHS Deputy Chair and Chief Executive Officer on 28 August 2020.**
- **Shire Deputy President Cr Peter Clancy, Chief Executive Officer Roy McClymont and Community Development Services Manager Tralee Cable met with WACHS Deputy Chair, Wendy Newman and Chief Executive Officer Jeff Moffet on 28 August 2020.**
- **The Chief Executive Officer Roy McClymont, Community Development Services Manager Tralee Cable and Shire President Cr Harvey Nichols met with State Director, Mission Australia, Jo Sadley and other Mission representatives on 14 September 2020. Mission Australia expressed their gratitude for Councils recent offer of support.**
- **The Chief Executive Officer Roy McClymont and Shire President Cr Harvey Nichols met with Paul Adams from Kalamazoo Resources on 18 September 2020.**

9. REPORTS OF COMMITTEES AND OFFICERS

9.1. OFFICERS MONTHLY REPORTS

9.1.1. WORKS & SERVICES MANAGER'S REPORT – AUGUST 2020

Construction Crew

- A67 Ashburton Downs Road R2R Funding:
 - Started early July 2020 – Resheet, construct new levels for road seal Ashburton Downs Road, R2R funding SLK 0.01 to SLK 6.1 (Reconstruct and seal works 6 km)
 - MJB – Supply ordered for culverts for new works

Contract Maintenance Grading

- Northampton Grader Hire
 - M18 – Weelarranna West Road
 - M65 – Jigalong Community Road
 - M1 – Mt Clere – Meekatharra Road
 - M24 – Trillbar Road

Flood Damage

- 2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899
 - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
 - 19th August 2020 – DFES approval to MRD - \$17.9 million
 - 8th September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number Project #P0083 – reduce and amend 3% changes to Flood Damage costs – Minus \$600K
 - Greenfield Technical Services appointed under WALGA preferred Contractor by Shire of Meekatharra to provide administration and evidence services associated with AGRN888/899 for all related works under flood damage works.
 - Greenfield provided RFT20/21 – 01 Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender Submission – 1st September 2020 @ 2pm.

BBRF – BB66 – Landor Road – BBRF Funded (First Stage)

- MTF Services appointed sole Contractor by Council to start on BBRF (First Stage).
- Current works on subgrade and final base levels.
- Survey Ascon and road levels provided.
- Soil Tests on first 1 km and borrow pit complete – awaiting results – Preliminary works
- MJB – Supply ordered for culverts for new works

LRCIP – Landor Road

- Soil Tests on 2 sections of road and borrow pits complete – Results 100% over for good compaction – Preliminary works.

All Council and Contract works in line of COVID – 19 Guidelines.

Town Maintenance-Monthly Report Finishing 10 September 2020

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Shire housing, Walkway and Youth Centre
- Verges are being maintained and weeds removed
- Rubbish removed from Lookout and Peace Gorge
- Regular maintenances to plant used by town crew
- Maintenance carried out at cemetery
- Assisted WSM with work on Ashburton Downs – Meekatharra Road
- Removed rubbish small wheel park

Plant Report

- **P428 UD NISSAN TRUCK – GW470 – 465hHp**
Installed new power lead coil – Trenfield Motors
- **P464 CATERPILLAR 272DAC SKID STEER LOADER**
Replaced fuel pump & repaired air conditioner – Trenfield Motors
- **P518 2018 TOYOTA LC70 WORKMATE**
Serviced – Trenfield Motors
- **P520 2018 TOYOTA DUAL CAB WORKMATE**
Serviced – Trenfield Motors
- **P433 CATERPILLAR 950HSW WHEEL LOADER**
Replaced air conditioner condenser – Trenfield Motors
- **P521 2018 MACK GRANITE 6X4 PRIME MOVER REGO 1GME564**
Serviced & replaced battery – Truck Centre WA
- **P522 2018 MACK GRANITE 6X4 PRIME MOVER REGO 1GME570**
Serviced – Truck Centre WA
- **P476 2012 BAILEY TRI AXLE WATER TANKER TRAILER**
Replaced suction hoses on back water pump – Trenfield Motors

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr PS Moses

That the Works and Services Manager's report for August 2020 be received.

CARRIED 4/0

9.1.2. AIRPORT MANAGER'S REPORT- AUGUST 2020*Aircraft Movements and Statistics*

Aircraft movements both GA, Charter & RFDS have remained consistent with a slight increase throughout the month of August 2020. Skippers RPT flights have continued regularly on Mondays & Fridays with passenger numbers increasing slowly throughout the month. Skippers recommended a Wednesday RPT flight from 26/08/20 with initial passenger numbers fairly low, it is anticipated that numbers will increase with ongoing certainty to air travel to Meeekatharra. Mustering activities have continued during August with an increase in Avgas drum sales.

The figures below reflect the differences between August 2019 and August 2020.

	Aug 19	Aug 20	Variance
General Aircraft Landed:	88	91	+3%
RFDS Landed	86	91	+6%
Avgas	8846	11375	+28%
Jet A1	51390	46106	-10%
Total Fuel Sold	60236	57481	-4%

	YTD 2019	YTD 2020	Variance
General Aircraft Landed:	642	641	0%
RFDS Landed	634	614	-3%
Avgas	68671	67763	-1%
Jet A1	313629	311891	-1%
Total Fuel Sold	382300	379654	-0.5%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- AirBP RFDS Fuel Facility ongoing. Potential for completion in October 2020.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

Aerodrome Security:

An incident occurred Early August where a mine employee was refused permission to board a charter flight due to intoxication. Intoxicated people pose a safety risk to other aircraft passengers and crew on board an aircraft during flight. The employer was contacted and the employee was collected from the airport and alternate arrangements were made for their travel to Perth.

Safety Management System:

Nil to report in August 2020

Budget items completed:

Nil Pending

Airport Emergency:

Nil emergencies to report.

Bird/Animal Activity:

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk.

General:

COVID-19 cleaning and sanitizing of public areas continued to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities. Expected reduction of COVID-19 restrictions in regards to group numbers and social distancing requirements were extended into October 2020 by the WA State Government pending further review nationwide.

Mike Cuthbertson
Airport Manager
01/09/2020

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the Airport Manager's report for August 2020 be received.

CARRIED 4/0

9.1.3. YOUTH AND RECREATION SERVICES REPORT – AUGUST 2020

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre/ Indoor Centre	45	63	55	69	241	8	29
Yarn Night Drop in/Trivia Night	10	31	10	45	99	4	24
Movie Night	32	26	29	42	129	4	32
ART	45	29	42	29	145	6	24
Football/SMF	38	29	47	39	153	4	38
Basketball	52	29	58	45	184	4	46
Adult Sport	36		45		81	4	20

Since the end of the school holidays we have changed some of our programs to account for the shift in weather which has been well received. Numbers have been stable and behaviour has been excellent.

The month featured a very successful trip from a visiting Laverton, Leonora and Gold fields combined sports team. The trip featured games of basketball, AFL, and a netball carnival in which the youth of Meekatharra represented their town and families incredibly well. The month has also seen a big increase in family participation at our music afternoons to the extent where we have even starting recording songs which will potentially feature on the next “Sounds of the Midwest CD”.

Moving into September we have a Sports Carnival featuring visiting teams from Mt Magnet and Cue as well a team of our Youth heading down to Perth for the Country Week District high school Basketball Competition.

We will be continuing to focus on maximising attendance as well as positive behaviour as well as reaching out to some of our older youth in order to keep them engaged.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer’s report for August 2020 be received.
CARRIED 4/0

9.1.4. RANGERS REPORT – AUGUST 2020

Prepared by P Smith, Canine Control
Date September 2020

6 August – 8 August 2020

COMPLAINTS RECEIVED:

No new written or verbal complaints were received. One enquiry was received regarding numerous cats at the rubbish tip.

ANIMALS TRAPPED:

Trapping cages were set at the rubbish tip, but no cats were caught. Trapping cages were set at various locations around town during the evenings. A focus was made in the area around Hill and Railway Street but no animals were caught. The cages were monitored during the evening, left overnight and then checked and removed early next morning.

ANIMALS DESTROYED:

No animals were destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Cemetery, Go Cart Track, Racecourse, Rubbish Tip and Airport. No animals were sighted wandering and there was nothing to report. Patrols and security checks were conducted around the townsite.

21 August – 24 August 2020

COMPLAINTS RECEIVED:

No new written or verbal complaints had been received since the last visit. I received two completed registration forms where the dog owner had failed to attend the shire to pay the outstanding registration fees to register their dogs after having them microchipped. I attended at the dog owner's home and the registration fees were paid in full.

ANIMALS TRAPPED:

A local resident requested trapping cages be placed at their home due to the presence of feral cats. The trapping cages were dropped off and set and left overnight. Two feral cats were caught. The cats were destroyed.

Trapping cages were set at various locations around town and monitored during the evenings. The cages were left overnight. Two unregistered, unidentified dogs were caught. The dogs were rehomed.

Another resident at a different location had caught a feral cat in their own trap and requested that I attend and remove the cat.

ANIMALS DESTROYED:

A spotlight was taken out to the rubbish tip looking for feral cats. Four feral cats were sighted and destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Cemetery, Go Cart Track, Racecourse and Airport. Several tourists were spoken to regarding sites of interest and other tourist information. Several caravaners were sighted free camping but appeared to be abiding by the rules.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr PS Moses

That the Ranger's Report for August 2020 be received.

CARRIED 4/0

9.1.5. STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted	Complete Complete In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress

12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council Council working group to be convened	Complete Progressing
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18 Letter to Minister & MRVC 05.06.18	Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress
27.06.20	9.2.5	Requests for Rate Relief /Financial Hardship Policy	CEO	Letters to AHA & AMEC 01.07.20	In Progress

27.06.20	9.3.1	Review of Register of Delegations	CDSM		In Progress
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted	In Progress
15.08.20	9.3.1	Code of Conduct	DCEO	Distributed to staff for inclusion in Manuals	Complete
15.08.20	9.4.1	Proposal to Create a Water Reserve	CDSM	Emailed	Complete
15.08.20	9.4.2	Request for Donation – Meekatharra Volunteer Fire & Rescue Service	DCEO	Donation Processed	Complete
15.08.20	9.5.1	Request for Rezoning Support Lot 875	CDSM	Letter Posted	Complete
15.08.20	9.6.1	Road Closure – Old Great Northern Highway	CEO	Emailed DLPH & MNG 18.8.20	Complete
15.08.20	9.7.1	Tender 20/21 – 01 Landor Road Upgrades, Arrangements and Budget Amendments	CEO & DCEO	Budget Amendments have been actioned Emailed WSM & Greenfield 17.08.2020	Complete Complete

Officers Recommendation / Council Resolution



Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That the Status report be received.

CARRIED 4/0

9.2. FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED AUGUST 2020	
Agenda/Minute Number:	9.2.1	
Applicant:	Nil	
File Ref:	ADM 171	
Date of Report:	31 August 2020	
Disclosure of Interest:	Nil	
Author:	Krys East Deputy Chief Executive Officer	
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Moses
Seconded: Cr DK Hodder

That the financial report for the period ending 31 August 2020 be received.

CARRIED 4/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 August 2020
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 6 Cash Backed Reserves

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Note 8a Capital Expenditure

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 August 2020 of \$11,575,430.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2020

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,299,507	4,299,507	4,297,891	4,541,259	243,368	5.66%
Operating Grants, Subsidies and Contributions	7	2,070,500	2,070,500	745,788	771,684	25,896	3.47%
Fees and Charges		1,384,241	1,384,241	291,270	241,898	(49,372)	(16.95%)
Service Charges		-	-	0	0	0	
Interest Earnings		267,044	267,044	15,435	15,630	195	1.26%
Other Revenue		321,053	321,053	23,301	22,089	(1,212)	(3.20%)
Profit on Disposal of Assets	9	-	-	0	0	0	
Total Operating Revenue		8,342,345	8,342,345	5,373,685	5,592,561	218,876	
Operating Expense							
Employee Costs		(1,739,393)	(1,739,393)	(248,524)	(201,688)	(46,836)	(18.83%)
Materials and Contracts		(3,005,434)	(3,005,434)	(297,788)	(192,785)	(105,003)	(35.26%)
Utility Charges		(451,842)	(451,842)	(44,439)	(24,171)	(20,268)	(45.61%)
Depreciation on Non-Current Assets		(7,160,158)	(7,160,158)	(1,194,289)	0	(1,194,289)	(100.00%)
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(216,311)	(216,311)	(169,546)	(129,622)	(39,924)	(23.55%)
Other Expenditure		(288,444)	(288,444)	(15,300)	(30,739)	15,439	100.91%
Loss on Disposal of Assets	9	(89,338)	(89,338)	0	0	0	
Total Operating Expenditure		(12,970,940)	(12,970,940)	(1,969,886)	(579,005)	(1,390,881)	
Funding Balance Adjustments							
Add back Depreciation		7,160,158	7,160,158	1,194,289	0	(1,194,289)	(100.00%)
Adjust (Profit)/Loss on Asset Disposal	9	89,338	89,338	0	0	0	
Adjust Provisions		-	-	0	0	0	
Net Cash from Operations		2,620,901	2,620,901	4,598,088	5,013,556	415,468	
Non-Operating Revenues							
Non-Operating Grants & Contributions	7	19,122,815	18,992,312	3,929,709	3,817,540	(112,169)	(2.85%)
Less Unspent Grants	7	-	-	0	(3,807,025)		
Net Non-Operating Grants		19,122,815	18,992,312	3,929,709	10,515		
Proceeds from Disposal of Assets	9	221,000	221,000	0	0	0	
Total Capital Revenues		19,343,815	19,213,312	3,929,709	10,515	(112,169)	
Non-Operating Expenses							
Land Held for Resale		-	-	0	0	0	
Land and Buildings	8	(422,282)	(622,282)	0	(45,042)	45,042	0.00%
Furniture and Equipment	8	(73,000)	(73,000)	0	0	0	0.00%
Plant and Equipment	8	(2,003,000)	(2,003,000)	0	0	0	0.00%
Infrastructure - Roads	8	(24,538,634)	(24,408,131)	(328,200)	(294,800)	(33,400)	(10.18%)
Infrastructure - Footpaths	8	0	0	0	0	0	0.00%
Infrastructure - Airports	8	(50,000)	(50,000)	0	0	0	0.00%
Infrastructure - Other	8	(631,903)	(631,903)	(16,000)	(16,673)	673	4.21%
Total Capital Expenditure		(27,738,819)	(27,808,316)	(344,200)	(356,514)	12,314	
Net Cash from Capital Activities		(8,395,004)	(8,595,004)	3,585,509	(345,999)	(124,484)	
Financing							
Transfer to Reserves	6	(918,180)	(918,180)	0	0	0	
Transfer from Reserves	6	900,000	1,100,000	0	0	0	
Net Cash from Financing Activities		(18,180)	181,820	0	0	0	
Net Operations, Capital and Financing		(5,792,283)	(5,792,283)	8,183,597	4,667,557	290,983	
Opening Funding Surplus(Deficit)	2	5,792,283	5,792,283	5,792,283	6,907,873	1,115,590	19.26%
Closing Funding Surplus(Deficit)	2	-	-	13,975,880	11,575,430	1,406,574	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 August 2020

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
* Includes Non- Operating Grants						
Governance	80	0	0	0		
General Purpose Funding - Rates	4,299,507	4,297,891	4,541,259	243,368	5.66%	
General Purpose Funding - Other	1,879,621	416,402	449,896	33,494	8.04%	
Law, Order and Public Safety	14,345	166	323	157	94.28%	
Health	6,104	5,804	1,986	(3,818)	(65.78%)	
Education and Welfare	149,614	39,127	34,573	(4,554)	(11.64%)	
Housing	29,500	4,918	3,868	(1,050)	(21.36%)	
Community Amenities	140,797	110,783	114,181	3,398	3.07%	
Recreation and Culture	769,948	15,951	13,360	(2,591)	(16.25%)	
Transport	19,757,678	4,403,932	4,249,780	(154,152)	(3.50%)	
Economic Services	153,562	4,185	804	(3,381)	(80.79%)	
Other Property and Services	133,900	4,235	71	(4,164)	(98.33%)	
Total Operating Revenue	27,334,657	9,303,394	9,410,100	106,706		
Operating Expense						
Governance	(721,006)	(109,307)	(89,590)	(19,717)	(18.04%)	▼
General Purpose Funding	(229,167)	(31,086)	(19,384)	(11,722)	(37.71%)	▼
Law, Order and Public Safety	(225,814)	(45,499)	(22,352)	(23,147)	(50.87%)	▼
Health	(128,480)	(23,713)	(21,874)	(1,839)	(7.75%)	
Education and Welfare	(943,390)	(120,386)	(88,238)	(52,168)	(43.33%)	▼
Housing	(29,500)	(20,282)	(11,540)	(8,742)	(43.10%)	
Community Amenities	(673,115)	(100,937)	(75,589)	(28,398)	(27.32%)	▼
Recreation and Culture	(1,814,214)	(256,870)	(108,462)	(148,408)	(57.78%)	▼
Transport	(7,452,347)	(1,200,166)	(183,154)	(5,017,012)	(64.74%)	▼
Economic Services	(814,336)	(67,773)	(28,671)	(39,102)	(57.70%)	▼
Other Property and Services	(239,571)	9,133	49,761	(40,528)	444.85%	
Total Operating Expenditure	(12,970,940)	(1,988,886)	(579,004)	(1,390,881)		
Funding Balance Adjustments						
Add back Depreciation	7,160,158	1,194,289	0	(1,194,289)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	89,338	0	0	0		
Adjust Provisions	-	0	0	0		
Less Unspent Grants, Subsidies and Contributions	0	0	(3,607,025)			
Net Cash from Operations	21,618,213	8,527,797	5,024,071	303,299		
Non-Operating Revenues						
Proceeds from Disposal of Assets	221,000	0	0	0		
Total Capital Revenues	221,000	0	0	0		
Non-Operating Expenses						
Land and Buildings	(622,282)	0	(45,042)	45,042	0.00%	
Furniture and Equipment	(73,000)	0	0	0	0.00%	
Plant and Equipment	(2,003,000)	0	0	0	0.00%	
Infrastructure - Roads	(24,408,131)	(328,200)	(294,800)	(33,400)	(10.18%)	▼
Infrastructure - Airports	(50,000)	0	0	0	0.00%	
Infrastructure - Other	(651,903)	(16,000)	(16,673)	673	4.21%	
Total Capital Expenditure	(27,808,316)	(344,200)	(356,514)	12,314		
Net Cash from Capital Activities	(27,587,316)	(344,200)	(356,514)	12,314		
Transfer to Reserves						
Transfer to Reserves	(918,180)	0	0	0		▼
Transfer from Reserves	1,100,000	0	0	0		
Net Cash from Financing Activities	181,820	0	0	0		
Net Operations, Capital and Financing	(5,792,283)	8,183,597	4,667,557	290,984		
Opening Funding Surplus(Deficit)	5,792,283	5,792,283	6,907,873	1,115,590	19.26%	▲
Closing Funding Surplus(Deficit)	0	13,975,880	11,575,430	1,406,574		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 August 2020

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	0
General Purpose Funding - Rates	4,299,507	0	4,299,507	4,297,891
General Purpose Funding - Other	1,879,621	0	1,879,621	416,402
Law, Order and Public Safety	14,345	0	14,345	166
Health	6,104	0	6,104	5,804
Education and Welfare	149,614	0	149,614	39,127
Housing	29,500	0	29,500	4,918
Community Amenities	140,797	0	140,797	110,783
Recreation and Culture	769,949	0	769,949	15,951
Transport	19,888,181	(130,503)	19,757,678	4,403,932
Economic Services	153,562	0	153,562	4,185
Other Property and Services	133,900	0	133,900	4,235
Total Operating Revenue	27,465,160	(130,503)	27,334,657	9,303,394
Operating Expense				
Governance	(721,006)	0	(721,006)	(109,307)
General Purpose Funding	(229,167)	0	(229,167)	(31,086)
Law, Order and Public Safety	(225,814)	0	(225,814)	(45,499)
Health	(128,480)	0	(128,480)	(23,713)
Education and Welfare	(843,390)	0	(843,390)	(120,386)
Housing	(29,500)	0	(29,500)	(20,282)
Community Amenities	(673,115)	0	(673,115)	(108,937)
Recreation and Culture	(1,814,214)	0	(1,814,214)	(256,870)
Transport	(7,452,347)	0	(7,452,347)	(1,200,166)
Economic Services	(614,336)	0	(614,336)	(67,773)
Other Property and Services	(239,571)	0	(239,571)	9,133
Total Operating Expenditure	(12,970,940)	0	(12,970,940)	(1,969,886)
Funding Balance Adjustments				
Add back Depreciation	7,160,158	0	7,160,158	1,194,289
Adjust (Profit)/Loss on Asset Disposal	89,338	0	89,338	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	21,743,716	(130,503)	21,613,213	8,527,797
Capital Revenues				
Proceeds from Disposal of Assets	221,000	0	221,000	0
Total Capital Revenues	221,000	0	221,000	0
Capital Expenses				
Land and Buildings	(422,282)	(200,000)	(622,282)	0
Furniture and Equipment	(73,000)	0	(73,000)	0
Plant and Equipment	(2,003,000)	0	(2,003,000)	0
Infrastructure - Roads	(24,538,634)	130,503	(24,408,131)	(328,200)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(50,000)	0	(50,000)	0
Infrastructure - Other	(651,903)	0	(651,903)	(16,000)
Total Capital Expenditure	(27,738,819)	(69,497)	(27,808,316)	(344,200)
Net Cash from Capital Activities	(27,517,819)	(69,497)	(27,587,316)	(344,200)
Financing				
Transfer to Reserves	(918,180)	0	(918,180)	0
Transfer from Reserves	900,000	200,000	1,100,000	0
Net Cash from Financing Activities	(18,180)	200,000	181,820	0
Net Operations, Capital and Financing	(5,792,283)	0	(5,792,283)	8,183,597
Opening Funding Surplus(Deficit)	5,792,283	0	5,792,283	5,792,283
Closing Funding Surplus(Deficit)	0	0	0	13,975,880

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 August 2020

Note 1: EXPLANATION OF MATERIAL VARIANCES

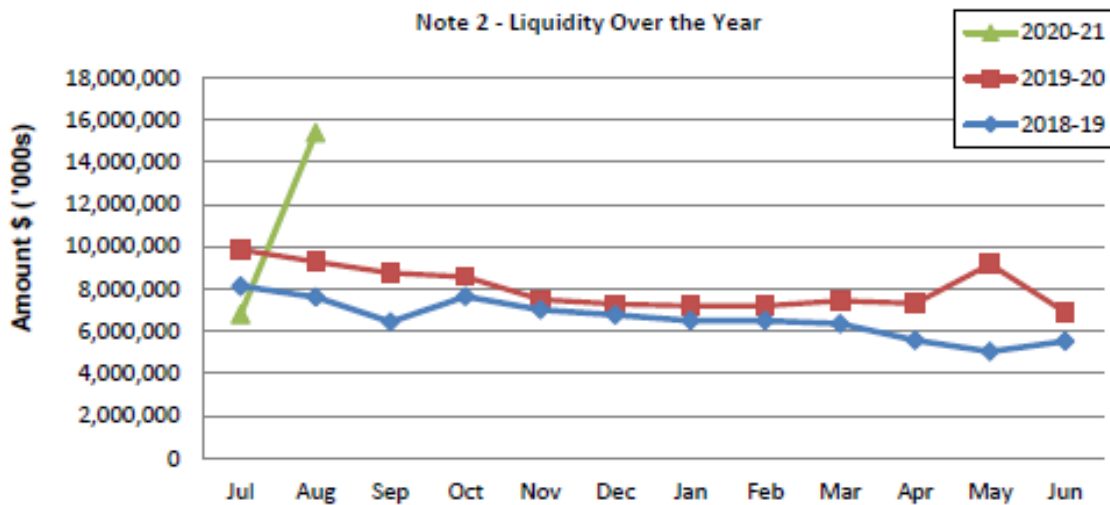
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	243,368	3.66%			Under variance reporting threshold
General Purpose Funding - Other	33,494	8.04%			Under variance reporting threshold
Law, Order and Public Safety	157	94.28%			Under variance reporting threshold
Health	(3,818)	(65.78%)			Under variance reporting threshold
Education and Welfare	(4,534)	(11.64%)			Under variance reporting threshold
Housing	(1,030)	(21.36%)			Under variance reporting threshold
Community Amenities	3,398	3.07%			Under variance reporting threshold
Recreation and Culture	(2,391)	(16.23%)			Under variance reporting threshold
Transport	(134,152)	(3.50%)			Under variance reporting threshold
Economic Services	(3,381)	(80.79%)			Under variance reporting threshold
Other Property and Services	(4,164)	(98.33%)			Under variance reporting threshold
Operating Expense					
Governance	(19,717)	(18.04%)	▼	Timing	Admin allocations are \$19k lower than ytd budget. These may even out during the year.
General Purpose Funding	(11,722)	(37.71%)	▼	Timing	Admin allocations are \$9k lower than ytd budget. These may even out during the year.
Law, Order and Public Safety	(23,147)	(30.87%)	▼	Timing	General under expenditure in Fire, SES and Animal control due to budgets being spread evenly over 12 months.
Health	(1,839)	(7.75%)			Under variance reporting threshold
Education and Welfare	(52,168)	(43.33%)	▼	Timing	Youth Centre expenses are \$35k lower than ytd budget. It is expected that these costs will even out during future months.
Housing	(8,742)	(43.10%)			Under variance reporting threshold
Community Amenities	(28,398)	(27.32%)	▼	Timing	Sanitation expenses are \$13k and other community amenities are \$10k lower than ytd budget. These may even out during future months.
Recreation and Culture	(148,408)	(37.78%)	▼	Permanent	Depreciation of \$89k has not been processed ytd pending finalisation of FY20 asset data. Other recreation \$23k, and Recreation Officer expenses \$18k are lower than ytd budget. These costs may even out in future months.
Transport	(1,017,012)	(84.74%)	▼	Timing	Depreciation of \$951k has not been processed ytd pending finalisation of FY20 asset data. Admin allocations are \$19k lower, and are expected to even out during the year.
Economic Services	(39,102)	(37.70%)	▼	Timing	Depreciation of \$23k has not been processed ytd pending finalisation of FY20 asset data. Admin allocations are \$10k lower and may even out during the year.
Other Property and Services	(40,628)	444.83%			Under variance reporting threshold
Funding Balance Adjustments					
Add back Depreciation	(1,194,289)	(100.00%)	▼	Timing	Depreciation ytd has not been processed pending finalisation of FY20 Financial Statements an audit.
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(112,169)	(2.85%)			Under variance reporting threshold
Proceeds from Disposal of Assets	0				
Capital Expenses					Refer to Note 8A for project details
Land and Buildings	45,042	0.00%			Under variance reporting threshold
Furniture and Equipment	0	0.00%			Under variance reporting threshold
Plant and Equipment	0	0.00%			Refer to Note 8A for project details
Infrastructure - Roads	(33,400)	(10.18%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Footpaths	0	0.00%			Refer to Note 8A for project details
Infrastructure - Airports	0	0.00%			Under variance reporting threshold
Infrastructure - Other	673	4.21%			Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	1,115,590	19.26%	▲	Permanent	The funding position will be finalised with year end processes and final payments for FY20 expenditure. This position is likely to change.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 2: NET CURRENT FUNDING POSITION

				Positive=Surplus (Negative=Deficit)		
				YTD 31 Aug 2020	Previous Month	YTD 31 Aug 2019
				\$	\$	\$
Current Assets						
Cash Unrestricted	3	10,238,671	5,580,540	5,400,628		
Cash Restricted Reserves	3	21,280,349	21,280,349	20,167,394		
Cash Restricted - Bonds to be allocated		0	0	93,079		
Receivables - Rates and Rubbish	5	5,410,474	1,362,717	3,670,057		
Receivables -Other	5	(60,538)	118,518	746,091		
Interest / ATO Receivable/Trust		22,999	137,568	79,885		
Inventories		134,977	98,549	129,331		
		37,026,931	28,578,241	30,286,466		
Less: Current Liabilities						
Payables		(271,377)	(276,115)	(75,628)		
Bonds Held		(92,751)	(92,360)	(93,079)		
Provisions		(354,285)	(354,285)	(350,694)		
Unspent Grants (Contract Liabilities)		(3,807,025)	0	0		
		(4,525,437)	(722,760)	(519,402)		
Net Current Assets		32,501,494	27,855,481	29,767,064		
Less: Cash Reserves	6	(21,280,349)	(21,280,349)	(20,167,394)		
Plus Provisions		354,285	354,285	350,694		
Net Current Funding Position		11,575,430	6,929,417	9,950,364		

Note 2 - Liquidity Over the Year



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	4,902,655		0	4,902,655	Westpac	At Call
Air BP	Variable	53,663			53,663	Westpac	At Call
Maxi Account	Variable	6,132,621		92,751	6,225,372	Westpac	At Call
(b) Term Deposits							
549463	1.00%		21,280,349		21,280,349	Westpac	26-Jun-21
Total		11,088,940	21,280,349	92,751	32,462,039		

Comments/Notes - Investments

- * This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- * Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- * The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	0	0	\$	\$	\$	\$
Revenue										
Non- Operating Revenue										
	↑	Transfer from Infrastructure Reserve	27.6.20 - Item 9.5.3	Capital Revenue	0	200,000		200,000	0	200,000
4572	↓	Building Better Regions Fund Grant	15.08.20 - Item 9.7.1	Capital Revenue	1,799,771	1,669,268		0	130,503	69,497
Operating Expenditure										
Non- Operating Expenditure										
2533	↓	Domestic Violence Building Purchase	27.6.20 - Item 9.5.3	Capital Expenses	0	200,000		0	200,000	(130,503)
1267	↑	Roads Construction Misc	15.08.20 - Item 9.7.1	Capital Expenses	2,045,970	600,000		1,445,970	0	1,315,467
LR66	↓	Landor Road - Local Roads & Community Infrastructure Program	15.08.20 - Item 9.7.1	Capital Expenses	0	1,315,467		0	1,315,467	0
								0	1,645,970	1,645,970

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 August 2020

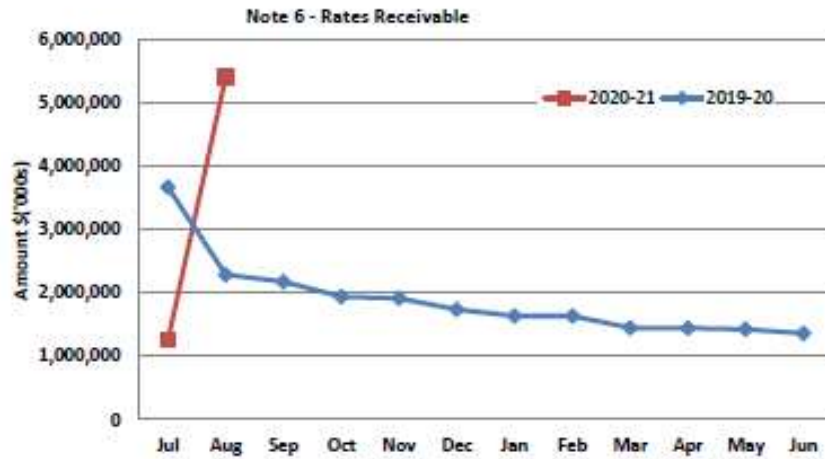
Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

Net Rates and Rubbish Collectable Note 2
 % Collected

	YTD 31 Aug 2020 \$	30/06/2020 \$
Opening Arrears Previous Years	1,362,717	1,362,717
Levied this year	4,646,484	
Less Collections to date	(598,727)	
Equals Current Outstanding	5,410,474	1,362,717
Net Rates and Rubbish Collectable	5,410,474	1,362,717
% Collected	9.96%	



Comments/Notes - Receivables Rates

Rates were levied on	4-Aug-20
Full Payment or Instalment 1 due	11-Sep-20
Instalment 2 due	16-Nov-20
Instalment 3 due	20-Jan-21
Instalment 4 due	26-Mar-21

Receivables - General

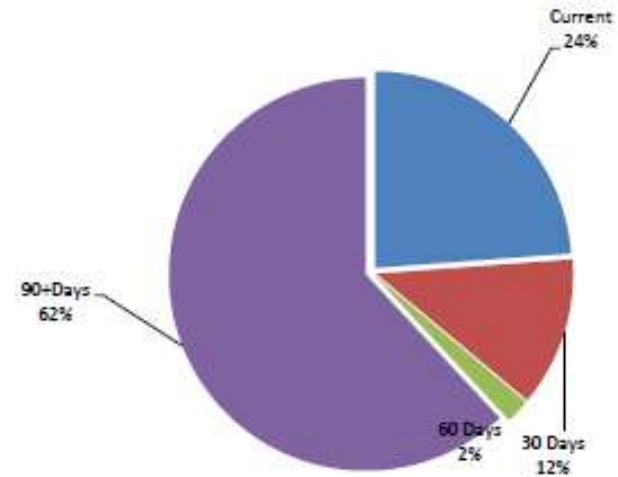
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

	Current \$	30 Days \$	60 Days \$	90+Days \$
Receivables - Sundry Debtors	33,365	17,162	2,764	86,731
Total Sundry Debtors				140,022

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

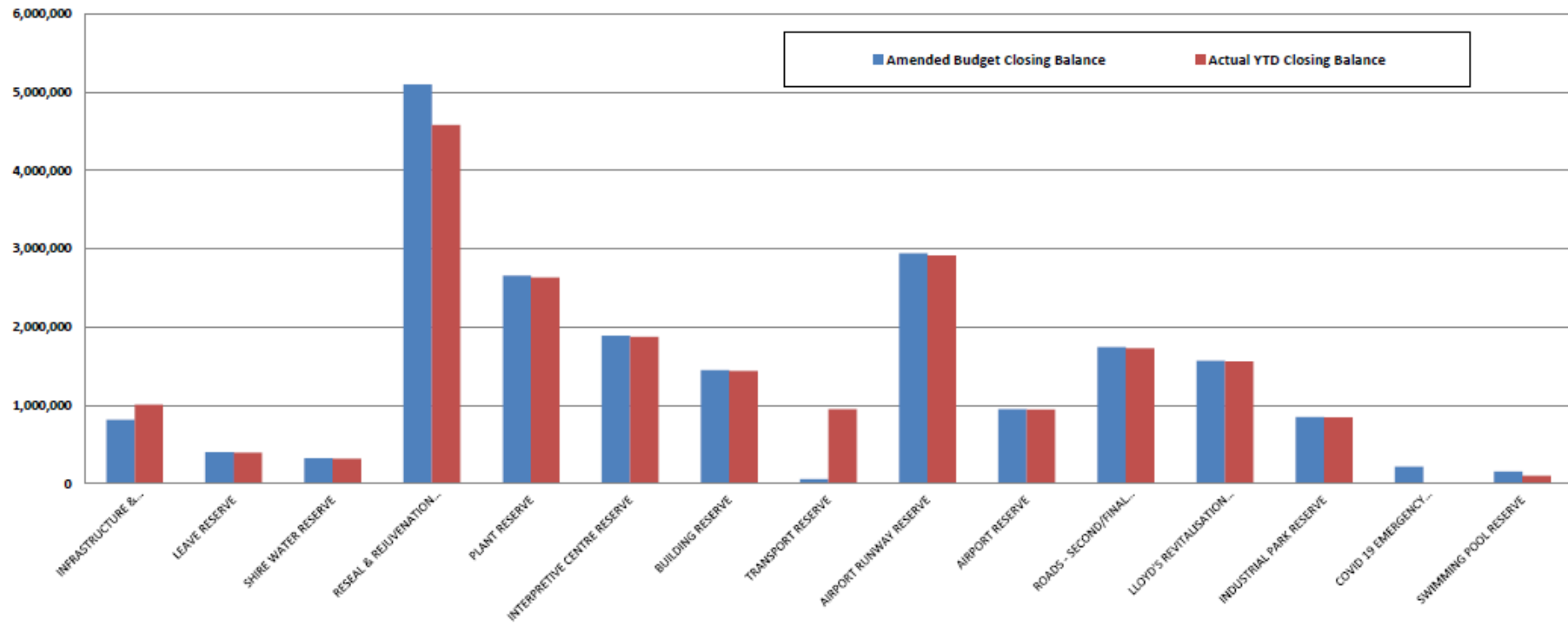
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,007,301	8,260	0	0	0	0	(200,000)	0	815,561	1,007,301
LEAVE RESERVE	394,216	3,233	0	0	0	0	0	0	397,449	394,216
SHIRE WATER RESERVE	319,452	2,620	0	0	0	0	0	0	322,072	319,452
RESEAL & REJUVENATION RESERVE	4,580,118	17,237	0	500,000	0	0	0	0	5,097,355	4,580,118
PLANT RESERVE	2,634,032	21,599	0	0	0	0	0	0	2,655,631	2,634,032
INTERPRETIVE CENTRE RESERVE	1,872,501	15,355	0	0	0	0	0	0	1,887,856	1,872,501
BUILDING RESERVE	1,436,843	11,782	0	0	0	0	0	0	1,448,625	1,436,843
TRANSPORT RESERVE	951,686	7,804	0	0	0	(900,000)	(900,000)	0	59,490	951,686
AIRPORT RUNWAY RESERVE	2,914,039	23,895	0	0	0	0	0	0	2,937,934	2,914,039
AIRPORT RESERVE	943,953	7,740	0	0	0	0	0	0	951,693	943,953
ROADS - SECOND/FINAL SEALS RESERVE	1,727,471	14,165	0	0	0	0	0	0	1,741,636	1,727,471
LLOYD'S REVITALISATION RESERVE	1,556,137	12,760	0	0	0	0	0	0	1,568,897	1,556,137
INDUSTRIAL PARK RESERVE	841,428	6,900	0	0	0	0	0	0	848,328	841,428
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT R	0	0	0	214,000	0	0	0	0	214,000	0
SWIMMING POOL RESERVE	101,172	830	0	50,000	0	0	0	0	152,002	101,172
	21,280,349	154,180	0	764,000	0	(900,000)	(1,100,000)	0	21,098,529	21,280,349

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note7a: UNTIED GRANTS

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
General Purpose Funding							
Financial Assistance Grant	1,135,191	0	1,135,191	1,135,191	0	293,921	841,270
Local Road Grant	459,286	0	459,286	459,286	0	139,720	319,566
Law, Order and Public Safety							
D.F.E.S. Operating Grant	5,535	0	5,535	5,535	0	0	5,535
S.E.S. Operating Grant	4,810	0	4,810	4,810	0	0	4,810
Education and Welfare							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	13,084	13,088
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	21,489	64,153
Recreation and Culture							
Dept Sport & Rec - Kidsport Program	0	0	0	0	0	0	0
Reimbursements Rec Officer	0	0	0	0	0	0	0
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
Transport							
Mrd - Direct Grant	312,672	0	312,672	312,672	0	303,385	9,287
Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	0	5,192
Economic Services							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	2,070,500	0	2,070,500	2,070,500	0	771,599	1,298,901

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
Recreation and Culture									
Misc Grants	583,423	0	583,423	0	583,423	10,515	572,908	44,814	0
Transport									
Local Roads & Community Infrastructure Program	822,435	0	822,435	0	822,435	0	822,435	0	0
Building Better Regions Fund Grant	1,799,771	(130,503)	1,669,268	0	1,669,268	0	1,669,268	281	0
Wandirra - Natural Disaster	14,585,900	0	14,585,900	0	14,585,900	3,588,758	10,997,142	0	3,588,758
R2R Grant	785,619	0	785,619	0	785,619	0	785,619	139,080	0
Mrd Road Project Grant	545,667	0	545,667	0	545,667	218,267	327,400	0	218,267
	19,122,815	(130,503)	18,992,312	0	18,992,312	3,817,540	15,174,772	184,176	3,807,025

SHIRE OF MEEKATHARRA									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2020									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings									
ADMIN BUILDING CAPITAL - AUXILIARY SEPTIC TANK	1328	AC10	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - RENOVATE SERVER ROOM (SHELVING, CEILING)	1328	AC12	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONSTRUCTION	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - RE-TILE OUTSIDE FRONT AND STAFF ENTRANCE	1328	AC2	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - ROOFING SHEETS AND FLASHING AND REPAIRS	1328	AC9	10,000	0	10,000	0	0	0	
YC - UPGRADE YC TOILETS (INCL PAINTING)	2437	YCC08	10,000	0	10,000	0	0	0	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		0	200,000	200,000	0	0	0	OCM 27.6.20 Item 9.5.3 - funded by Infrastructure Reserve
LOT 206 CAPITAL IMPROVEMENTS	2704	0922	2,000	0	2,000	0	190	190	
LOT 220 CAPITAL IMPROVEMENTS	2704	0923	9,500	0	9,500	0	0	0	
LOT 213 CAPITAL IMPROVEMENTS	2704	0925	16,000	0	16,000	0	0	0	
LOT 87 CAPITAL IMPROVEMENTS	2704	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2704	0927	3,200	0	3,200	0	0	0	
LOT 208 CAPITAL IMPROVEMENTS	2704	0929	6,500	0	6,500	0	0	0	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	43,000	0	43,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	2,000	0	2,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	9,500	0	9,500	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094		2,000	0	2,000	0	0	0	
HALL - CURTAINS FOR HALL FOR EAST AND WEST SIDE WINDOWS	3544	HC09	10,000	0	10,000	0	0	0	
HALL - RELOCATE INSIDE BAR & CREATE STORAGE	3544	HC12	5,000	0	5,000	0	0	0	
POOL - BUILDINGS	3666		5,082	0	5,082	0	0	0	
OSR - PICTURE GARDENS - UPGRADE TOILETS	3997	SR22	90,450	0	90,450	0	0	0	
OSR - PICTURE GARDENS - 2X SPLIT SYSTEMS	3997	SR23	9,550	0	9,550	0	0	0	
INDOOR CRICKET CENTRE	4036	SR24	0	0	0	0	38	38	Postingsre-allocated to Operating in September
STAGE 1 - LLOYDS RENOVATIONS	4191		0	0	0	0	44,814	44,814	To be addressed with Budget Review - project not completed last year with funds carried forward in Surplus.
RED SANDBOX - REPLACE EVAP WITH SPLIT SYSTEMS	9651	EC04	6,500	0	6,500	0	0	0	
Buildings Total			422,282	200,000	622,282	0	45,042	45,042	
Furniture & Office Equip.									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		35,000	0	35,000	0	0	0	
COMPUTER EQUIPMENT	1244		25,000	0	25,000	0	0	0	
K2 - WATER FOUNTAIN	2438	K2C06	5,000	0	5,000	0	0	0	
C.D.O. COMPUTER PURCHASE	2454		5,000	0	5,000	0	0	0	
OSR - PICTURE GARDENS - ARTIFICIAL TURF	3808	SR11	3,000	0	3,000	0	0	0	
Furniture & Office Equip. Total			73,000	0	73,000	0	0	0	

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 August 2020									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Plant , Equip. & Vehicles									
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0	0	
POOL - PLANT AND EQUIPMENT	3684		20,000	0	20,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		260,000	0	260,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		100,000	0	100,000	0	0	0	
SWEeper	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
GRADERS	5134		400,000	0	400,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
Plant , Equip. & Vehicles Total			2,003,000	0	2,003,000	0	0	0	
Roads Infrastructure									
ROAD CONSTRUCTION VARIOUS	4200		24,538,634	(130,503)	24,408,131	328,200	294,800	(33,400)	See Note 8b for Road project details
			0	0	0	0	0	0	
Roads Infrastructure Total			24,538,634	(130,503)	24,408,131	328,200	294,800	(33,400)	
Footpath Infrastructure									
FOOTPATHS - NEW AND RENEWAL	5046		0	0	0	0	0	0	
			0	0	0	0	0	0	
Footpath Infrastructure Total			0	0	0	0	0	0	
Airport Infrastructure									
RUNWAY CONSTRUCTION	5104	1210	30,000	0	30,000	0	0	0	
AIRPORT APRON & PARKING AREAS	5104	1215	20,000	0	20,000	0	0	0	
Airport Infrastructure Total			50,000	0	50,000	0	0	0	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2020

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Other Infrastructure									
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - 3000L SLIMLINE WATER TANK & INFRASTRUCTURE FOR ROOF WA	2436	YCC05	4,000	0	4,000	0	0	0	
YC - FENCING MODIFICATIONS AND GATES TO ALLOW ACCESS FROM L	2436	YCC06	5,000	0	5,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	0	0	0	
KZ - FENCING TO ALLOW FOR PUBLIC ACCESS TO THE PLAYGROUND O	2440	KZC05	5,500	0	5,500	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		60,000	0	60,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274		28,200	0	28,200	6,000	7,360	1,360	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638		11,500	0	11,500	0	0	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
OSR - TELEMETRY SYSTEM FOR TANKS AT OVAL, BEHIND OFFICE, POW	3994	SR12	12,000	0	12,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	4015	SR13	12,000	0	12,000	0	0	0	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	0	0	0	
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	0	0	0	
LIONS PARK	4015		0	0	0	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066		10,000	0	10,000	10,000	9,091	(909)	
PLAYGROUND - RETICULATION	4076	SR16	5,000	0	5,000	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4076	SR17	5,000	0	5,000	0	0	0	
PLAYGROUND - NATURE PLAYGROUND	4076	SR18	10,000	0	10,000	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	15,000	0	15,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	222	222	
Other Infrastructure Total			651,903	0	651,903	16,000	16,673	673	
Capital Expenditure Total			27,738,819	69,497	27,808,316	344,200	356,514	12,314	

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 August 2020

Note Bb: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	Council Funded
Grids Construction	1266	150,000	150,000	0	0	0	Council Funded
Road Construction Misc	1267	2,045,970	600,000	0	0	0	Council Funded
Water Bores	1268	150,000	150,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,200,000	1,200,000	148,200	139,080	(4,120)	R2R & Council Funded
Londor Road - Brrf Funded Business Case	BB66	2,699,771	2,699,771	0	281	281	BRRF & Council Funded
Mt Clere Rd - Construction	C1	180,000	180,000	40,000	40,072	72	Council Funded
Laneway Between Main Street & Hill Street B	C134	18,000	18,000	0	0	0	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	Council Funded
High Street - Construction	C43	60,000	60,000	0	0	0	Council Funded
Savage Street - Construction	C44	65,000	65,000	0	0	0	Council Funded
Londor Rd - Council Funding	C66	1,351,393	1,351,393	0	0	0	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	725,000	725,000	145,000	113,366	(29,634)	Council Funded
Agm: 899 (Feb 2020) General Expense	FDC00	14,750,000	14,750,000	0	0	0	WANDRA
Londor Road - Local Roads & Community Infrastructure Program	LR66	0	1,315,467	0	0	0	LGRICP & Council Funded
Londor Rd - Regional Road Group Funding	RR66	368,500	368,500	0	0	0	RRG & Council Funded
Ashburton Rd - Regional Road Group Funding	RR67	450,000	450,000	0	0	0	RRG & Council Funded
Roads Infrastructure Total		24,538,634	24,408,131	328,200	294,800	(33,400)	
Comments							

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 August 2020

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
30,200	15,000	(15,200)	Education and Welfare P427 - 2010 Hi-Ace Bus				
			Transport				
51,664	30,000	(21,664)	P109 - 2005 Nissan UD Prime Mover				
73,273	30,000	(43,273)	P407 - 2008 Nissan UD Prime Mover				
88,201	80,000	(8,201)	P108 - 2005 12H westrac Motor Grader				
17,000	16,000	(1,000)	P315 - 1981 910 Cat Loader				
50,000	50,000	0	Other as required				
310,338	221,000	(89,338)		0	0	0	

Comments

There have been no disposals processed to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There were no actions taken under delegated powers in August 2020 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	1 September 2020	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That Council receives the outstanding monthly Debtor Trial Balance for August 2020.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY 22 SEPTEMBER 2020

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance							
		As at 31.08.2020							
Debtor #	Name	Credit Limit	02.06.2020		02.07.2020	01.08.2020	31.08.2020	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
				Of				Notes for debts	
				Oldest				>90 days old	
				Invoice					
				(90Days)					
P108	ADAM CHRISTOPHER PRICE	0.00	0		0.00	0.00	44.00	44.00	
B043	ADRIAN BAUMGARTEN	0.00	0		0.00	0.00	0.00	-444.52	
A119	AEROLANE PTY LTD	59.88	129		0.00	0.00	59.88	119.76	following up
D096	ANDREW PETER DEAN	0.00	0		0.00	0.00	0.00	-26.94	
A017	AUSTRALIAN TAXATION OFFICE	0.00	0		0.00	4797.47	0.00	4797.47	
B106	BAZDALE INVESTMENTS P/L	0.00	0		0.00	0.00	22.00	22.00	
B146	BELL, IAN GORDON	0.00	0		0.00	0.00	23.20	23.20	
B134	BINSIAR, ANDREW (JNR)	0.00	0		0.00	165.33	0.00	165.33	
C174	CIRRUS PERTH PTY LTD	0.00	0		0.00	0.00	26.94	26.94	
C113	COBHAM AVIATION	0.00	0		0.00	0.00	24444.34	24444.34	
C130	COLES EXPRESS MEEKATHARRA	0.00	0		0.00	1601.00	0.00	1601.00	
C143	CORAL COAST HELICOPTER SER	0.00	0		0.00	0.00	44.00	44.00	
D1	DEPARTMENT OF EDUCATION	59693.77	145		0.00	0.00	0.00	59693.77	following up
H007	DEPARTMENT OF HOUSING	0.00	0		160.10	160.10	480.30	800.50	
D054	DORAY MINERALS PTY LTD	21410.72	452		0.00	0.00	0.00	21410.72	will pay 15/9/20
E051	E F SMART PTY LTD	0.00	0		0.00	0.00	26.93	26.93	
E041	ENERGISE CAFE	0.00	0		0.00	1970.00	0.00	1970.00	
E035	EUREKA OPERATIONS PTY LTD	0.00	0		176.00	0.00	0.00	176.00	
E016	EUREKA OPERATIONS PTY LTD	0.00	0		0.00	0.00	0.00	-176.00	
L066	FABIAN LOCKYER	375.00	172		0.00	0.00	0.00	375.00	awaiting bond release
F047	FRONTIER HELICOPTERS PTY L	0.00	0		0.00	0.00	0.00	0.00	
G011	GERALDTON AIR CHARTER	0.00	0		0.00	0.00	0.00	-26.93	
G111	GERALDTON AIR CHARTER	0.00	0		0.00	0.00	137.21	137.21	
G108	GIULIANO, JOE TREVOR JOHN	2545.37	224		0.00	533.25	0.00	3078.62	staff through payroll
G080	GRBIC, RICKY	883.99	222		0.00	0.00	0.00	883.99	following up
G053	GREEN MINING PTY LTD	123.25	1419		0.00	0.00	0.00	123.25	needs follow up
G077	GREY MARE TRANSPORT	574.22	836		0.00	0.00	0.00	574.22	in liquidation
H077	HANDEL AVIATION PTY LTD	28.43	111		0.00	0.00	0.00	28.43	following up
H014	HELIBITS PTY LTD (HELIWEST	0.00	0		0.00	0.00	37.13	37.13	
H150	HELICOPTER LOGISTICS PTY L	0.00	0		0.00	29.93	0.00	29.93	
6	HELIDOC PTY LTD	0.00	0		22.00	0.00	0.00	22.00	
H101	HICKS, PAUL JOHN WALLACE	0.00	0		0.00	0.00	53.86	53.86	
S003	HON ROBIN SCOTT MLC	0.00	0		0.00	0.00	417.25	417.25	
J038	JIDI JIDI ABORIGINAL CORPO	0.00	0		0.00	0.00	0.00	-3380.07	
J061	JOURNEY BEYOND ADVENTURES	0.00	0		0.00	0.00	65.51	65.51	



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY 22 SEPTEMBER 2020

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance					Total	
		As at 31.08.2020						
Debtor #	Name	Credit Limit	02.06.2020		02.07.2020	01.08.2020	31.08.2020	
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
K004	KILLARA STATION		0.00	0	0.00	1829.28	1829.28	3658.56
K027	KYANGA, ROBERT		0.00	0	150.09	501.66	0.00	651.75
L015	LACY CONTRACTING SERVICES		0.00	0	0.00	0.00	44.16	44.16
S134	MARK STURGEON		0.00	0	400.49	440.00	0.00	840.49
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	0.00	-74.05
M214	MIDWEST MENTAL HEALTH & CA		0.00	0	78.80	0.00	0.00	78.80
M034	MILEURA STATION		1826.32	130	0.00	0.00	0.00	1826.32 following up
M218	MOIR, MICHAEL KEITH		0.00	0	0.00	0.00	22.00	22.00
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	170.81	170.81
O040	OMNI AVIATION SERVICES PTY		0.00	0	0.00	0.00	196.47	196.47
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
P109	PENJET PTY LTD		0.00	0	0.00	0.00	0.00	-1325.12
R043	RACHLAN HOLDINGS PTY LTD		22.00	102	0.00	0.00	0.00	22.00 following up
R098	REILLY & CO		0.00	0	0.00	0.00	0.00	-74.05
D077	REVD LESLEY DEGRUSSA-MACAU		39.65	105	0.00	0.00	0.00	39.65 cancelled subscript.
F051	ROGER ERNEST FORRESTER		994.32	130	0.00	0.00	0.00	994.32 invoiced Yarlarweelor
M000	ROY MCCLYMONT		0.00	0	0.00	10.35	0.00	10.35
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	3681.00	6986.87	10667.87
S142	SATTLER, ALAN FREDERICK CH		0.00	0	0.00	0.00	22.00	22.00
S143	SHARPE, LEELAND PHILLIP		0.00	0	0.00	0.00	25.25	25.25
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	588.98	588.98
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10
S007	SKIPPERS AVIATION		0.00	0	0.00	1388.78	1905.00	3293.78
S111	SODEXO		0.00	0	704.00	0.00	0.00	704.00
S145	SPOOKFISH AVIATION PTY LTD		0.00	0	0.00	0.00	38.92	38.92
S078	STAR AVIATION PTY LTD		0.00	0	0.00	0.00	239.51	239.51
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
V036	VERWOOD, RICHARD		0.00	0	0.00	0.00	22.00	22.00
W112	WALTER WHIP & THE FLAMES		975.00	656	0.00	0.00	0.00	975.00 at Debt Collect.
W118	WARINGA FARMING PTY LTD		0.00	0	0.00	53.86	0.00	53.86
Y015	YUGUNGA-NYA PEOPLE'S TRUST		0.00	0	1072.50	0.00	0.00	1072.50
Totals --- Credit Balances:		-5603.13	89551.92		2763.98	17162.01	37973.80	141848.58

Title/Subject:	LIST OF ACCOUNTS ENDED 31 AUGUST 2020	
Agenda/Minute Number:	9.2.3	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	19 September 2020	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	\$ 188,878.58
Air BP	\$ 9,458.36
Trust	\$ 0.00
Total	\$198,336.94

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Moses

Seconded: Cr DK Hodder

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY 22 SEPTEMBER 2020

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19-Sep-20

			MUNI	AIR BP
EFT17183	17/08/2020 ABCO PRODUCTS	PUBLIC TOILET PAPER DISPENSERS & TOILET PAPER REFILLS	-372.71	
EFT17184	17/08/2020 AIRPORT LIGHTING SPECIALISTS	AIRPORT: SPARE PAPI LIGHT INCLUDING FREIGHT TO MEEKATHARRA	-466.95	
EFT17185	17/08/2020 ANDREW BINSIAR	OCM FEE 15 AUGUST 2020	-350.00	
EFT17186	17/08/2020 AUSTRALIA POST	POSTAGE PERIOD 1-31 JULY 2020	-170.95	
EFT17187	17/08/2020 BOC GASES	INDUSTRIAL GAS CYLINDER RENT - JULY 2020	-50.24	
EFT17188	17/08/2020 BROADCAST AUSTRALIA PTY LTD	AUSTRALIAN BROADCAST LICENCES - SPIRIT FM & RED FM 01/07/20 - 30/06/21	-2534.11	
EFT17189	17/08/2020 BULLDOG CONTRACTING	RFT 19/20 - 01 CONCRETE FLOODWAY REPAIRS - 1 X CONCRETE SLAB & 1 X CUT OFF WALL MEEKA-MT CLERE RD	-42680.00	
EFT17190	17/08/2020 C4 CLEANING	CLEANING JULY 2020 - OFFICE, GYM, DEPOT, INDOOR CRICKET, YOUTH CENTRE, CONSULTANT QUARTERS, PUBLIC TOILETS	-3561.25	
EFT17191	17/08/2020 CANINE CONTROL	RANGER SERVICES ON 25- 26 JULY 2020 INCLUSIVE	-3584.56	
EFT17192	17/08/2020 CHEFMASTER AUSTRALIA	120L BIN BAGS FOR TOWN BINS - 6 X CARTONS	-990.00	
EFT17193	17/08/2020 DAVID KENNETH HODDER	OCM FEE & HBTP FEE 15 AUGUST 2020	-550.00	
EFT17194	17/08/2020 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 05/08/20	-854.61	
EFT17195	17/08/2020 FARMER JACKS	SUPPLY MODWOOD AND SMART CLIPS FOR CEMETERY GAZEBO	-3634.88	
EFT17196	17/08/2020 FUJI XEROX AUSTRALIA PTY LTD	PRINTER CONSUMABLES - DEPOT AND OFFICE - JULY 2020	-318.55	
EFT17197	17/08/2020 GREENFIELD TECHNICAL SERVICES	PREPARATION OF 2020 / 21 ROAD PROJECT FUNDING SUBMISSIONS (RRG)	-1914.00	
EFT17198	17/08/2020 HARVEY JAMES NICHOLS	PRESIDENTS ALLOWANCE 16/05/20 - 30/06/20	-5700.00	
EFT17199	17/08/2020 HILLE THOMPSON & DELFOS (HTD)	A67 - R2R FUNDING - ASCON SURVEY (FIELDWORK & PROCESSING) TO PRODUCE LONG SECTION AS CONSTRUCTED DRAWINGS	-7953.00	
EFT17200	17/08/2020 JOSHUA JOHNSTONE T/A GRANDSTAND AGENCY	CAM ELLIS TRIO BAND FOR BALL DEPOSIT (TOTAL COST FOR BALL \$4400)	-1122.00	
EFT17201	17/08/2020 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES	PAYROLL DEDUCTIONS	-19.40	
EFT17202	17/08/2020 MARK SMITH	OCM FEE & HBTP FEE 15 AUGUST 2020	-550.00	
EFT17203	17/08/2020 MARKETFORCE PTY LTD	ADS LOCAL GOVT SECTION W.AUSTRALIAN (27/6/20) & MIDWEST TIMES (1/7/20) FOR ADMIN OFFICER POSITION	-1126.82	
EFT17204	17/08/2020 MATTHEW HALL	OCM FEE & HBTP FEE 15 AUGUST 2020	-975.74	
EFT17205	17/08/2020 MEEKATHARRA VOLUNTEER FIRE BRIGADE	2020/21 DONATION TO THE MEEKATHARRA VOLUNTEER FIRE & RESCUE	-2000.00	
EFT17206	17/08/2020 MIDWEST SEPTICS	PUMP OUT SEPTIC TANKS AT 220 DARLOT STREET AND SEAL LIDS WITH CEMENT	-1510.00	
EFT17207	17/08/2020 MINERALS DEVELOPMENTS PTY LTD	RATES REFUND: A7661 E08/2693 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-885.35	
EFT17208	17/08/2020 MOODIE OUTDOOR PRODUCTS PTY LTD	SUPPLY 2 X ORANGE HOODED STREET ASHTRAYS	-350.90	
EFT17209	17/08/2020 MOSES, PHILLIP	OCM FEE & HBTP FEE 15 AUGUST 2020	-550.00	
EFT17210	17/08/2020 NAVSDRON PTY LTD (MEGAN SHIRT)	JUNE FINANCIAL ASSISTANCE WITH JULY REPORTS, BUDGETS AND ANNUAL REPORTS	-726.00	
EFT17211	17/08/2020 PARKER ALUMINIUM WINDOWS	303/130 DARLOT INSTAL SECURITY SCREENS, REPLACE REAR WINDOW SCREEN & KEYS	-6666.00	
EFT17212	17/08/2020 PERFECT COMPUTER SOLUTIONS PTY LTD	JULY - IT ASSISTANCE AND MONTHLY MONITORING FEE - 2020/21	-170.00	
EFT17213	17/08/2020 PETER SHANE CLANCY	DEPUTY PRESIDENTS ALLOWANCE 16/05/20 - 30/06/20	-1800.00	
EFT17214	17/08/2020 REFUEL AUSTRALIA	FUEL CARD JULY 2020	-456.86	
EFT17215	17/08/2020 ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION - MARCH TO JUNE 2020	-21995.42	
EFT17216	17/08/2020 SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-689.00	
EFT17217	17/08/2020 TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT - HERSEY DWELLINGUP TO MKA	-276.93	
EFT17218	17/08/2020 WINC AUSTRALIA PTY LTD	BROTHER TN-2450 BLACK TONER CARTRIDGE (FOR PO WORKING FROM HOME)	-274.97	
EFT17219	17/08/2020 YULELLA ABORIGINAL CORPORATION	109 HILL ST - REPAIR FENCE - SUPPLY AND INSTALL GATE POSTS AND DOUBLE GATE, CLEAR FRONT YARD AND LEVEL WITH CRUSHER FINES/CONCRETE DUST.	-16417.28	

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19-Sep-20

			MUNI	AIR BP
25783	17/08/2020	COMMISSIONER OF POLICE		
		CORPORATE FIREARMS LICENCE 20/21	-131.00	
25784	17/08/2020	TELSTRA CORPORATION LIMITED		
		MOBILE PHONE CHARGES JULY 2020 - DEPOT 4G	-157.60	
25785	17/08/2020	WATER CORPORATION		
		WATER CHARGES 08/06/20 - 10/08/20 - ALL WATER ACCOUNTS	-12475.01	
DD13357.1	06/08/2020	AUSTRALIAN TAXATION OFFICE		
		SUPERANNUATION GUARANTEE SHORTFALL PAID VIA BPAY	-15597.84	
DD13359.1	05/08/2020	WA SUPER		
		PAYROLL DEDUCTIONS	-5416.76	
DD13359.2	05/08/2020	AUSTRALIAN ETHICAL SUPER		
		SUPERANNUATION CONTRIBUTIONS	-671.43	
DD13359.3	05/08/2020	MLC SUPER FUND		
		SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13359.4	05/08/2020	CBUS ADMINISTRATION		
		SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13359.5	05/08/2020	AUSTRALIAN SUPER		
		SUPERANNUATION CONTRIBUTIONS	-741.99	
DD13359.6	05/08/2020	HOSTPLUS		
		SUPERANNUATION CONTRIBUTIONS	-470.43	
DD13359.7	05/08/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST		
		SUPERANNUATION CONTRIBUTIONS	-170.58	
DD13373.1	19/08/2020	WA SUPER		
		PAYROLL DEDUCTIONS	-5470.53	
DD13373.2	19/08/2020	AUSTRALIAN ETHICAL SUPER		
		SUPERANNUATION CONTRIBUTIONS	-576.70	
DD13373.3	19/08/2020	MLC SUPER FUND		
		SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13373.4	19/08/2020	CBUS ADMINISTRATION		
		SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13373.5	19/08/2020	AUSTRALIAN SUPER		
		SUPERANNUATION CONTRIBUTIONS	-1244.73	
DD13373.6	19/08/2020	HOSTPLUS		
		SUPERANNUATION CONTRIBUTIONS	-529.24	
DD13373.7	19/08/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST		
		SUPERANNUATION CONTRIBUTIONS	-169.64	
DD13375.1	21/08/2020	WESTPAC CREDIT CARD		
		PROSSER SCOTT - CASKET WREATH FOR DCEO KRYS EAST'S LATE MOTHER - FUNERAL	-150.00	
		15/07/2020		
DD13375.2	20/08/2020	HORIZON POWER		
		ELECTRICITY CHARGES 02/07/20 - 03/08/220 - AIRPORT	-2439.71	
DD13375.3	18/08/2020	HORIZON POWER		
		ELECTRICITY CHARGES 01/07/20 - 31/07/20 - STREET LIGHTS	-4916.91	
DD13377.1	21/08/2020	BP OIL (AIR BP)		
		JULY 2020 AVGAS PURCHASES		-9458.36

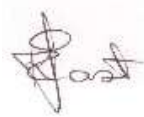

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-\$ 188,878.58
AIR BP ACCOUNT	-9,458.36
TRUST ACCOUNT	

TOTALLING -\$198,336.94 AND WAS SUBMITTED TO EACH MEMBER OF CO Saturday, 19 September 2020

AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject:	2020/2021 SEPTEMBER BUDGET REVIEW	
Agenda/Minute Number:	9.2.4	
Applicant:	Nil	
File Ref:	ADM241	
Disclosure of Interest:	Nil	
Date of Report:	11 September 2020	
Author:	Krys East Deputy Chief Executive Officer	
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report presents to Council a list of recommended budget amendments identified during a review process.

Attachments:

Budget review report
Caravan Information and photos.
Extract from AMS Technical inspection

Background:

The requirements to perform at least one review during the period 1 January to 31 March on the budget of any given year came into effect 31st March 2005. Council may however have as many budget reviews as required. The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending and grant revenue. Since the adoption of the 2020/2021 budget and preparing the preliminary 2019/2020 annual financial report figures, staff have identified some necessary amendments to these initial estimates.

Comment:

The requested amendments are as follows:

Adjustment to 2019/20 surplus

- The budget was based on an expected surplus of \$5,792,283 carrying forward from the 2019/20 year. As advised at the June 2020 OCM this surplus is largely due to the \$1.9M FAG pre-payment and \$3.5M unspent or underspent capital works projects such as:
 - \$2.1M Roads (incl. Council funded construction on Landor Rd \$743k, Mt Clere Rd \$472k, Ashburton Downs Rd \$144k, Town Streets/High St \$185k, Cut off walls / water bores / grids \$714k)
 - \$955k Other Infrastructure (includes \$500k Industrial Park, \$317k Trails)
 - \$195k Land & Building
 - \$140k Plant (incl \$100k Down Hole Bore Pumps + Trailers)
 - \$50k Airport

7. This allocation was for the Valuer General to conduct a general valuation of GRV's for properties within the Shire of Meekatharra in 2020/2021. This valuation is conducted at intervals determined by the Valuer General to ensure the valuations are accurate and as up to date as practicable. Due to Covid 19 the Valuer General deemed that it was not practical to undertake the valuation at this time as the rental property market was too volatile to ensure accuracy. The valuation of gross rental value properties in Meekatharra has therefore been delayed for a year.

Operating Exp. GL 0192 Valuation and Title Search **↓ \$ 12,000**

8. When Council adopted the budget under GL 4750 Road Maintenance Various there were two allocations – Maintenance Grading Various \$400,000 and Town kerbing repairs to various sections \$50,000. When calculating the total for GL the \$400,000 was omitted from the formula and only \$50,000 was allocated to GL4750. This needs to be increased to \$450,000 to ensure that sufficient funds are available for the year road maintenance program.

Operating Exp. GL 4750 Road Maintenance Various **↑ \$400,000**

9. When Council adopted the budget based on interest rates received the budget was prepared with an interest of 0.82% on Reserve Investments. Actual rate received for Reserve Investment is 1.00%. Instead of the estimated \$174,499 the Shire will received \$212,803.49

Operating Inc. GL 9224 Interest on Reserves **↑ \$ 38,304**

Capital Exp. GL 8960 Transfer to Reserve **↑ \$ 38,304**

Timing Differences/Carry overs

10. Lloyd's Plaza was expected to be completed in 2019/20. Unfortunately, this was not the case as some items had to be deferred due to the impact of Covid 19. A carry over amount of \$516,212 is required to complete the project.

Capital Exp. GL 4191 Stage 1 Lloyd's renovation **↑ \$516,212**

New Requests

11. A clean-up has occurred at our waste facility. The company doing this has removed 117 tonnes of light steel and redundant car bodies. We expect to receive a payment of \$5885 from the metal recyclers. This is unanticipated income.

Operating Rev. GL8763 Sale of Scrap **↑ \$ 9,287**

12. An Annual Technical Inspection was undertaken at the Meekatharra Aerodrome in March 2020 with a report received in April 2020. A budget of \$20,000 was included in the 2020/21 Adopted Budget for resealing the apron and runway reseal. An increase in the budget is required as the works required were more extensive and therefore more costly than previously anticipated.

The two new items are a result of items noted in the latest Aerodrome Technical Inspection that was completed in March, report received in April. These items were received late in the budget process, and it was initially thought they could be completed next financial year (2021/22). Recent inspections have shown further deterioration that requires action this year.

The proposed budget figures are based on an estimate of costs has been provided by a supplier after an onsite inspection. Tenders will be called for the works.

Capital Exp. GL 5104 Job 1215 Airport Apron & Parking Areas	↑	\$ 37,000
Capital Exp. GL 5104 Job 1218 Crack Sealing & Line Marking	↑	\$ 30,000
Capital Exp. GL 5104 Job 1219 Runway Reseal & Fog Seal	↑	\$ 78,000

If Council approve all these proposed amendments without change, the impact to the 2020/21 budget will be a \$156,755 surplus, including the unaudited surplus. This is likely to change with completion of the Annual Report so at this time it may be prudent to not make any budget amendments to balance but address the discrepancy closer to the end of the financial year.

Consultation:

Roy McClymont –Chief Executive Officer
Tralee Cable – Community & Development Services Manager
Peter Cox – Works and Services Manager
Dave Macdonald – Project Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996, Reg 33A

Policy Implications:

Nil

Budget/Financial Implications:

Budget amendments form part of the Officer Recommendation.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Committees Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That Council confirms all budget amendments previously adopted by Council totalling \$0 and the 2019/20 preliminary surplus as being \$6,907,873 and adopts the following new amendments totalling \$156,755:

1. Operating Income Accounts:

Reduced

- **4591 Main Roads Direct Grant -\$9,287**

Increased

- **0181 Financial Assistance Grant +\$40,494**
- **0211 Local Road Grant +\$99,594**
- **8763 Sale of Scrap +\$5885**
- **0031 Rates Raised +\$243,691**
- **9224 Interest on Reserves +\$38,304**

2. Operating Expense Accounts:

Reduced

- **0192 Valuation & Title Search -\$12,000**

Increased

- **04750 Road Maintenance Various +\$400,000**

3. Capital Expense Accounts:

Reduced

- **None**

Increased

- **4191 Lloyd's Renovations +\$516,212**
- **C66 Landor Road (Yalgar River Floodway) +\$70,000**
- **5034 Caravans & Equipment +\$240,000**
- **1215 Airport Apron and Parking Areas +\$37,000**
- **1218 Airport – Crack Sealing & Line Marking +\$30,000**
- **1219 Airport – Runway Reseal & Fog Seal +\$78,000**

4. Capital Income Accounts

Reduced

- **Nil**

Increased

- **Nil**

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

**SHIRE OF MEEKATHARRA
BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST AUGUST 2020**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY 22 SEPTEMBER 2020
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SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 31ST AUGUST 2020

Note	Budget v Actual		Predicted			
	Adopted Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	5,792,283	6,907,873	1,115,590		6,907,873 ▲	
Revenue from operating activities (excluding rates)						
Specified area rates	(3,081)				240,630 ▲	
Operating grants, subsidies and contributions	2,070,500	771,884	130,801		2,201,301 ▲	
Fees and charges	1,384,241	241,898			1,384,241	
Interest earnings	267,044	15,630	38,304		305,348 ▲	
Other revenue	321,053	22,090	5,885		326,938 ▲	
	4,039,777	1,051,302	174,990	0	4,458,458	
Expenditure from operating activities						
Employee costs	(1,759,393)	(201,688)	(38,253)		(1,797,646) ▲	
Materials and contracts	(3,005,454)	(192,785)	(349,747)		(3,355,201) ▲	
Utility charges	(451,842)	(24,171)			(451,842)	
Depreciation on non-current assets	(7,180,158)	0			(7,180,158)	
Insurance expenses	(216,311)	(129,622)			(216,311)	
Other expenditure	(288,444)	(30,739)			(288,444)	
Loss on asset disposals	(89,338)	0			(89,338)	
	(12,970,940)	(579,005)	(388,000)	0	(13,358,940)	
Non-cash amounts excluded from operating activities	7,249,496	0			7,249,496	
Amount attributable to operating activities	4,110,816	7,380,170	902,580	0	5,258,687	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	18,122,815	3,817,540	(130,503)		18,992,312 ▼	
Purchase land and buildings	(422,282)	(45,042)	(200,000)	(516,212)	(1,138,494) ▲	
Purchase property, plant and equipment	(2,003,000)	0	(240,000)		(2,243,000) ▲	
Purchase furniture and equipment	(73,000)	0	0	0	(73,000)	
Purchase and construction of infrastructure-roads	(24,538,634)	(294,800)	60,503		(24,478,131) ▼	
Purchase and construction of infrastructure- airport	(50,000)	0	(125,000)		(175,000) ▲	
Purchase and construction of infrastructure-other	(651,903)	(18,673)			(651,903)	
Proceeds from disposal of assets	221,000	0			221,000	
Amount attributable to investing activities	(8,395,004)	3,461,026	(635,000)	(516,212)	(9,548,216)	
FINANCING ACTIVITIES						
Transfers to cash backed reserves (restricted assets)	(918,180)	0	(38,304)		(956,484) ▲	
Transfers from cash backed reserves (restricted assets)	900,000	0	200,000		1,100,000 ▲	
Amount attributable to financing activities	(18,180)	0	161,696	0	143,516	
Budget deficiency before general rates	-4,302,568	10,841,196	429,276	-516,212	-4,145,813 ▼	
Estimated amount to be raised from general rates	4,302,568	4,541,259	243,891	0	4,302,568 ▲	
Closing funding surplus/(deficit)	2	0	15,382,455	672,967	(516,212)	158,755 ▲

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY 22 SEPTEMBER 2020
Page 51

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 31ST AUGUST 2020

	Budget v Actual		Predicted			Material Variance
	Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
Note	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	5,792,283	6,907,873	1,115,590		6,907,873	▲
Revenue from operating activities (excluding rates)						
Governance	80	0			80	
General purpose funding	1,876,559	449,896	178,392		2,054,951	▲
Law, order, public safety	14,345	323			14,345	
Health	6,104	1,986			6,104	
Education and welfare	149,614	34,573			149,614	
Housing	29,500	3,868			29,500	
Community amenities	140,797	114,161	5,885		146,682	▲
Recreation and culture	186,526	2,846			186,526	
Transport	1,348,789	442,756	(9,287)		1,339,502	▼
Economic services	153,562	804			153,562	
Other property and services	133,902	73			133,902	
	4,038,778	1,051,305	174,990	0	4,214,768	
Expenditure from operating activities						
Governance	(721,006)	(89,590)			(721,006)	
General purpose funding	(229,167)	(19,364)	12,000		(217,167)	▼
Law, order, public safety	(225,814)	(22,352)			(225,814)	
Health	(128,480)	(21,874)			(128,480)	
Education and welfare	(843,390)	(66,218)			(843,390)	
Housing	(29,500)	(11,540)			(29,500)	
Community amenities	(673,115)	(75,539)			(673,115)	
Recreation and culture	(1,814,214)	(108,462)			(1,814,214)	
Transport	(7,452,347)	(183,154)	(400,000)		(7,852,347)	▲
Economic services	(614,336)	(28,671)			(614,336)	
Other property and services	(239,571)	49,761			(239,571)	
	(12,970,940)	(579,004)	(388,000)	0	(13,358,939)	
Non-cash amounts excluded from operating activities	7,249,496	0		0	7,249,496	
Amount attributable to operating activities	4,110,617	7,380,174	902,580	0	5,013,198	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	19,122,815	3,817,540	(130,503)	0	18,992,312	▲
Purchase land and buildings	(422,282)	(45,042)	(200,000)	(516,212)	(1,138,494)	▲
Purchase property, plant and equipment	(2,003,000)	0	(240,000)	0	(2,243,000)	▲
Purchase furniture and equipment	(73,000)	0	0	0	(73,000)	
Purchase and construction of infrastructure-roads	(24,538,634)	(294,800)	60503	0	(24,478,131)	▼
Purchase and construction of infrastructure- airport	(50,000)	0	(125,000)	0	(175,000)	▲
Purchase and construction of infrastructure-other	(651,903)	(16,673)	0	0	(651,903)	
Proceeds from sale of investments	221,000	0	0	0	221,000	
Amount attributable to investing activities	(8,395,004)	3,461,026	(635,000)	(516,212)	(9,546,216)	
FINANCING ACTIVITIES						
Transfers to cash backed reserves (restricted assets)	(918,180)	0	(38,304)	0	(956,484)	▲
Transfers from cash backed reserves (restricted assets)	900,000	0	200,000	0	1,100,000	▼
Amount attributable to financing activities	(18,180)	0	161,696	0	143,516	
Budget deficiency before general rates	(4,302,588)	10,841,200	429,276	(516,212)	(4,389,504)	
Estimated amount to be raised from general rates	4,302,568	4,541,259	243,691	0	4,546,259	
Closing Funding Surplus(Deficit)	2 (0)	15,382,459	672,967	(516,212)	156,755	▲

SHIRE OF MEEKATHARRA
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST AUGUST 2020

1. BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Meekatharra controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2020-21 ACTUAL BALANCES

Balances shown in this budget review report as 2020-21 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

ROUNDING OFF FIGURES

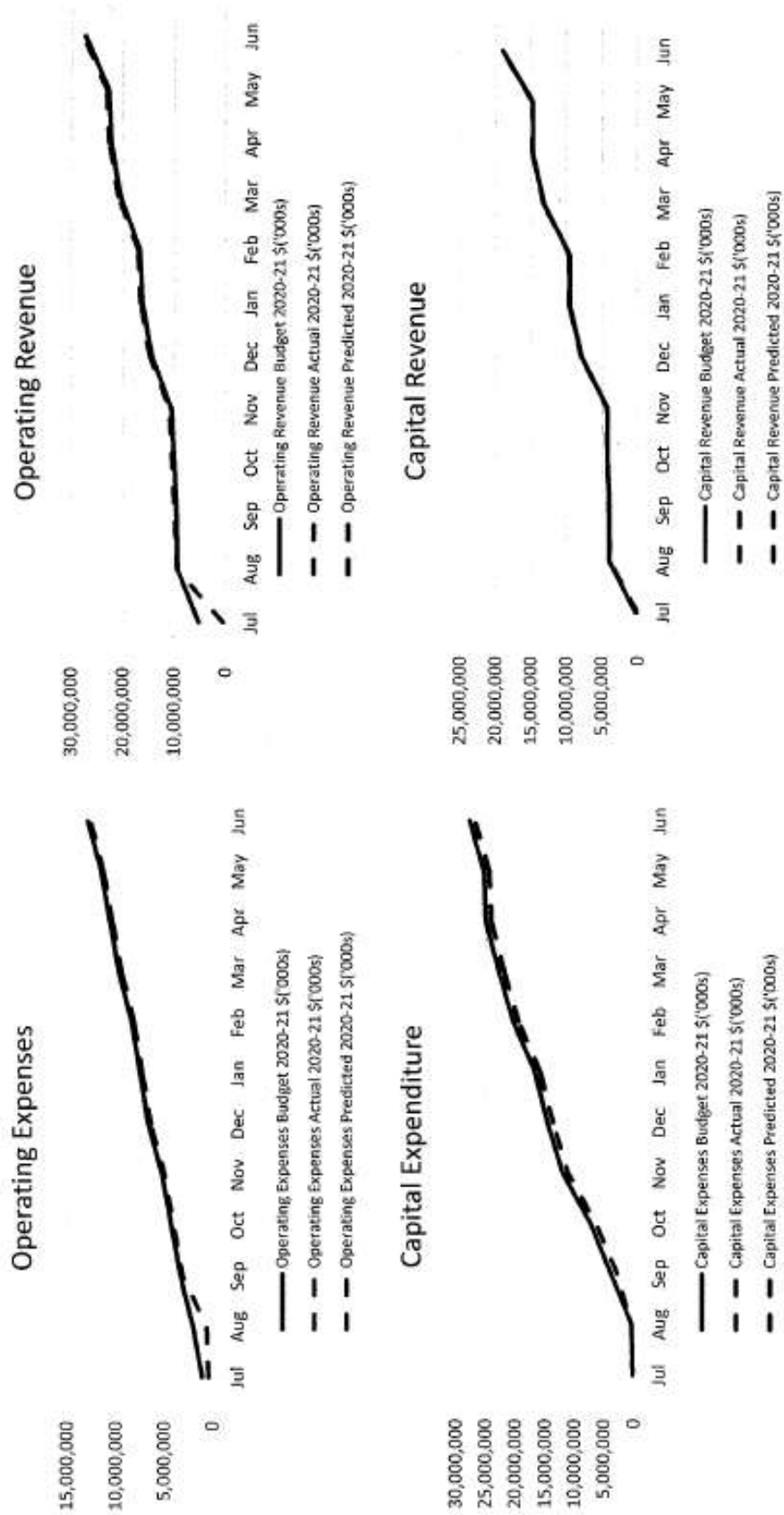
All figures shown in this budget review report are rounded to the nearest dollar.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF MEEKATHARRA
 SUMMARY GRAPHS - BUDGET REVIEW
 FOR THE PERIOD ENDED 31ST AUGUST 2020

2. SUMMARY GRAPHS - BUDGET REVIEW



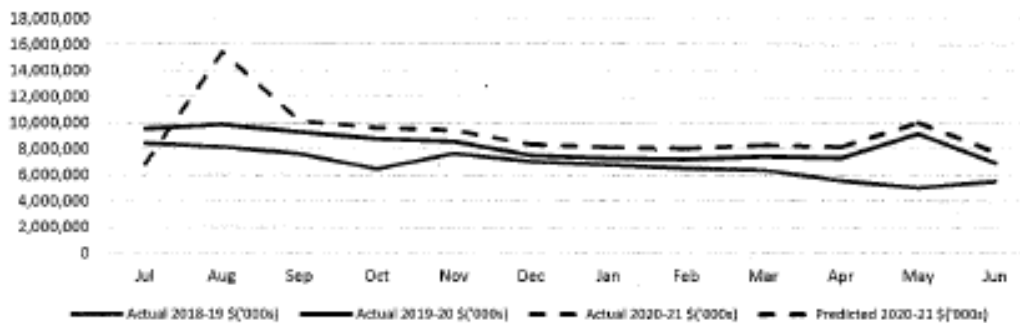
This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF MEEKATHARRA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST AUGUST 2020

3 NET CURRENT FUNDING POSITION

	ACTUAL 01 July 2020	BUDGET 30 June 2021	ACTUAL 31 August 2020
Current assets			
Cash unrestricted	5,580,540	289,317	10,238,871
Cash restricted	21,280,349	21,288,027	21,280,349
Cash Restricted - bonds to be allocated	0		0
Receivables - rates and rubbish	1,362,717	1,381,862	5,410,474
Receivables - other	141,440		(37,616)
Other current assets	137,568		22,999
Inventories	98,549	79,136	134,977
	<u>28,601,163</u>	<u>23,048,944</u>	<u>37,049,854</u>
Less: current liabilities			
Payables	(289,743)	(1,049,029)	
Bonds Held	(92,360)		
Provisions	(354,285)	(350,804)	
	<u>(746,388)</u>	<u>(1,399,723)</u>	<u>0</u>
Net current assets	<u>27,854,775</u>	<u>21,649,221</u>	<u>37,049,854</u>
Less: Total adjustments to net current assets	0	0	0
Closing funding surplus / (deficit)	<u>27,854,775</u>	<u>21,649,221</u>	<u>37,049,854</u>

Liquidity Over the Year



SHIRE OF MEEKATHARRA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST AUGUST 2020

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Meekatharra's operational cycle. In the case of liabilities where the Shire of Meekatharra does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Meekatharra's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Meekatharra prior to the end of the financial year that are unpaid and arise when the Shire of Meekatharra becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Meekatharra are recognised as a liability until such time as the Shire of Meekatharra satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Meekatharra's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Meekatharra's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current financial trade and other payables in the statement position. Shire of Meekatharra's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Meekatharra has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

SHIRE OF MEEKATHARRA
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST AUGUST 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 FEES AND CHARGES		
No material variance		
4.1.2 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS	130,801	
Due to Federal Assistance Grant (FAG) and MRD - Direct Grants estimation v's actual allocations		
4.1.6 INTEREST EARNINGS		
Interest rate higher than budgeted	38,304	
4.1.7 OTHER REVENUE		
Unexpected Sale of Scrap at the Waste Facility - Supplier able to remove in vicinity	5,885	
4.1.8 PROFIT ON ASSET DISPOSAL		
No material variance		
	Predicted Variances Carried Forward	174,990
	Predicted Variances Brought Forward	174,990
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS		
No material variance		
4.2.2 MATERIAL AND CONTRACTS	(388,000)	
Valuation & Title search will not be undertaken this financial year as advised by the VGO		
Various road maintenance allocation was included in budget but ommitted from the calculation in the adopted budget		
4.2.3 UTILITY CHARGES		
No material variance		
4.2.4 DEPRECIATION (NON CURRENT ASSETS)		
No material variance		
4.2.5 INTEREST EXPENSES		
No material variance		
4.2.6 INSURANCE EXPENSES		
No material variance		
4.2.7 OTHER EXPENDITURE		
No material variance		
4.2.8 LOSS ON ASSET DISPOSAL		
No material variance		
	Predicted Variances Carried Forward	(213,010)
	Predicted Variances Brought Forward	(213,010)

SHIRE OF MEEKATHARRA
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST AUGUST 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.3 CAPITAL REVENUE		
4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS	(130,503)	
Approved OCM 15.9.20 - Item 9.7.1		
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
No material variance		
4.3.3 PROCEEDS FROM NEW DEBENTURES		
No material variance		
4.3.4 PROCEEDS FROM SALE OF INVESTMENT		
No material variance		
4.3.5 PROCEEDS FROM ADVANCES		
No material variance		
4.3.6 SELF-SUPPORTING LOAN PRINCIPAL		
No material variance		
4.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
No material variance		
Predicted Variances Carried Forward	(343,513)	0
Predicted Variances Brought Forward	(343,513)	0
4.4 CAPITAL EXPENSES		
4.4.1 LAND AND BUILDINGS		
Lloyds first stage renovations were expected to be completed in 2019/20 but due to Covid-19 wasn't Building purchase approved Approved OCM 27.6.20 - Item 9.5.3	(200,000)	(516,212)
4.4.2 PLANT AND EQUIPMENT	(240,000)	
Initial enquiries into the cost of the transportable 2 bedroom camp accommodations have indicated insufficient budget has been allocated to this purchase.		
4.4.3 FURNITURE AND EQUIPMENT		
No material variance		
4.4.4 INFRASTRUCTURE ASSETS - ROADS	60,503	
Floodway works at Yalgar River on Landor Road will continue for a longer length than originally budgeted for Various Road Construction approved Approved OCM 15.8.20 - Item 9.7.1		
4.4.5 INFRASTRUCTURE ASSETS - AIRPORT	(125,000)	
Repair the minor cracks that are appearing on the runway and taxiways. Fog seal runway and taxiway. Reseal blast area at either end of the runway. The seal should have a higher than typical volume of bitumen due to the low traffic the area will receive.		
4.4.6 INFRASTRUCTURE ASSETS - OTHER		
No material variance		
Predicted Variances Carried Forward	(848,010)	(516,212)
Predicted Variances Brought Forward	(848,010)	(516,212)
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
Interest rate higher than budgeted	(38,304)	
4.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)	200,000	
Approved OCM 27.6.20 - Item 9.5.3		
4.5.1 RATE REVENUE	243,691	
Rates higher due to the an increase in UV Mining valuations prior to end of year.		
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)	1,115,590	
Various road works and renovations to the Lloyds building were expected to be completed in 2019/20 but due to Covid-19 was not. Unspent funds on Lloyds renovations included in carry over in this review.		
4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS)		
No material variance		
Total Predicted Variances as per Annual Budget Review	672,967	(516,212)

SHRI OF MEEKATHARRA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST AUGUST 2020

5. BUDGET AMENDMENTS
Adopted & Proposed Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	↑	Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	0	0				0
				Unaudited Budget Surplus	5,792,283	6,907,873		1,115,590		1,115,590
Operating Revenue										
0031	↑	GRV Rates		Operating Revenue	4,297,568	4,541,259		243,691	0	1,359,281
0181	↑	Financial Assistance Grant		Operating Revenue	1,135,191	1,175,685		40,494	0	1,399,775
0211	↑	Local Road Grant		Operating Revenue	459,286	558,880		99,594	0	1,499,369
4591	↑	MRD - Direct Grant		Operating Revenue	312,672	303,385		0	9,287	1,490,082
8763	↑	Sale of Scrap		Operating Revenue	0	5,885		5,885	0	1,495,967
9224	↑	Interest on Reserves		Operating Revenue	174,499	212,803		38,304	0	1,534,271
Non-Operating Revenue										
8961	↑	Transfer from Infrastructure Reserve	27.6.20 - Item 9.5.3	Capital Revenue	0	200,000		200,000	0	1,734,271
4572	↓	Building Better Regions Fund Grant	15.08.20 - Item 9.7.1	Capital Revenue	1,799,771	1,669,768		0	130,503	1,603,768
Operating Expenditure										
0192	↑	Valuation & Title Search		Operating Expenses	15,039	3,039		12,000	0	1,615,768
4750	↓	Road Maintenance Various		Operating Expenses	50,000	450,000		0	400,000	1,215,768
Non-Operating Expenditure										
2533	↓	Domestic Violence Building Purchase	27.6.20 - Item 9.5.3	Capital Expenses	0	200,000		0	200,000	1,015,768
1267	↑	Roads Construction Misc	15.08.20 - Item 9.7.1	Capital Expenses	2,045,970	600,000		1,445,970	0	2,461,738
LR66	↓	Landor Road - Local Roads & Community Infrastructure Program	15.08.20 - Item 9.7.1	Capital Expenses	0	1,315,467		0	1,315,467	1,146,271
4191	↓	Stage 1 - Lloyds Renovations		Capital Expenses	0	516,212		0	516,212	630,059
C66	↓	Landor Road - Construct Yalgar River Floodway		Capital Expenses	80,000	150,000		0	70,000	560,059
5094	↓	2 x Transportable 2 bedroom camp accommodation units		Capital Expenses	160,000	400,000		0	240,000	320,059
1215	↑	Airport Apron and Parking Areas		Capital Expenses	20,000	37,000		0	17,000	303,059
1218	↑	Crack Sealing & Line Marking		Capital Expenses	0	30,000		0	30,000	273,059
1220	↑	Runway Reseal & Fog Seal		Capital Expenses	0	78,000		0	78,000	195,059
8960	↑	Transfer to Reserve - Interest		Capital Expenses	918,179	956,483		0	38,304	156,755
					0	3,201,528		3,044,773		



QUOTE

Shire of Meekatharra
 PO Box 129, Meekatharra, WA 6642

Date



Expiry



Quote Number



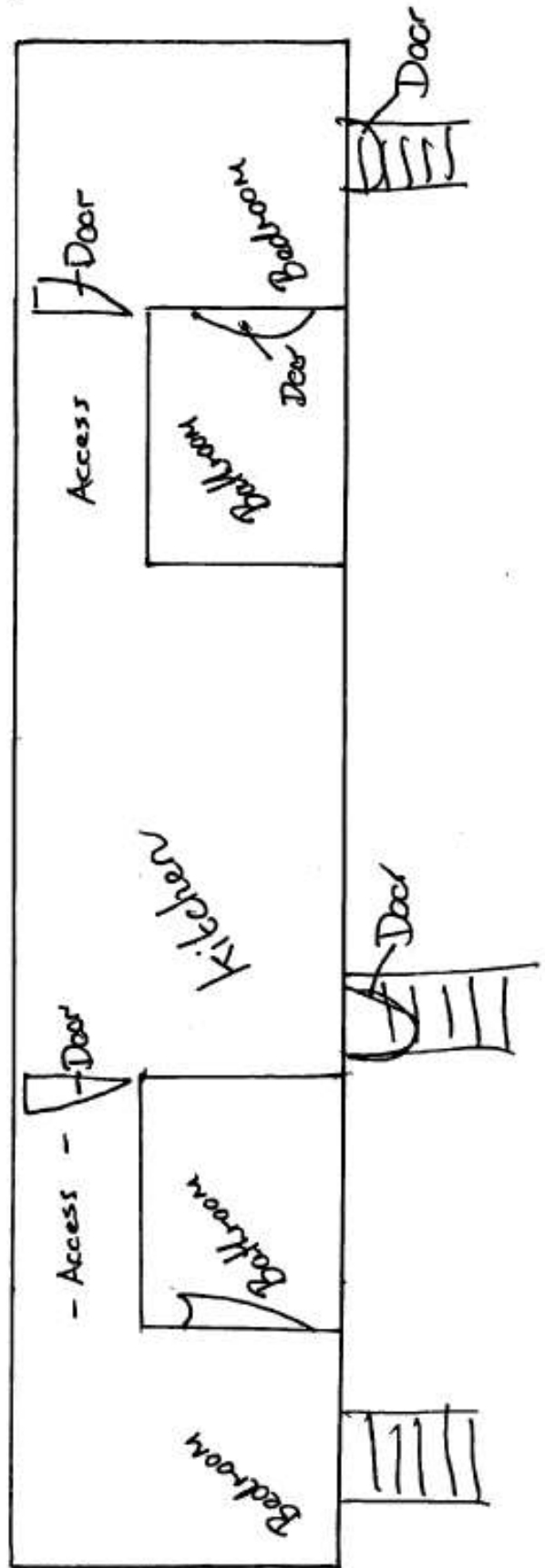
ABN



Description	Quantity	Unit Price	GST	Amount AUD
<p>New: Standard and Retractable 40ft skeletal trailers K-Hitch air bag suspension K-Hitch drum brake axles 3 way twist locks EBS brake system JOST landing legs LED lights</p> <p>40ft HC "New Build" - Double castings under each corner. - Full Internal Insulation in 50mm EPS Panel, including dividing walls to make bathrooms and separate bedrooms. - 3 x Side Access PA Doors in welded RHS Frames. - 4 x Internal PA Doors, bathroom access, and bedroom access. - 4 x Sliding PVC Windows in welded RHS Frames with security screens. - 2mm Lino throughout in light grey. - 2 x Bathroom Fit outs, with single water closet, fiberglass shower recess, individual instant HWS, sink, mirror, towel rack, toilet roll holder and exhaust fan all to suit hook-up to mains water and waste. - Kitchen Fit out, including laminate bench and cabinets along one wall, with sink, HWS and overhead cabinets. Inbuilt electric oven with hotplate and grill, exhaust fan. - 40ft Container: 6 x Double LED Lights (Clipsal Twin 18W IP66) with one each bedroom and toilet, two in kitchen, 5 x L/Switch (IP66), 6 x Double 10Amp GPO, 3 x Hardwired Smoke Alarm, 3 x Exhaust Fans, 3 x 3.5Kw Split System Aircons with external mounted compressors. Switchboard with RCD (IP66), 3 Phase Shore Supply. - External White Respray in 2 Pack.</p> <p>40ft fabrication and installation of Mobile accommodation unit - SLIDE OUT platform system. - twin access stairs - double platform to left side (5m) - single platform to right side (2.5m) - to suit standard width sea container unit</p>	2.00			
			Subtotal	

Insulate, AC, etc.

40 Feet =










CORRECTIVE ACTION: Repair the minor cracks that are appearing on the runway and taxiways.	To be considered during budget review
CORRECTIVE ACTION: Carry out rolling to the outer edges of the runway and taxiway that do not typically receive rolling from aircraft traffic. Alternatively apply a rejuvenation seal to hold the stone into the seal.	Outer edge rolling complete. Recommend Fog sealing
CORRECTIVE ACTION: Reseal the blast areas at either end of the runway. The seal should have a higher than typical volume of bitumen due to the low traffic the area will receive.	To be considered during budget review
CORRECTIVE ACTION: Commence budgeting to re-sheet the southern end of runway 15/33 due to deformation caused by prop-wash.	To be considered during budget review
CORRECTIVE ACTION: Confirm the clearing of the sub-surface drains is complete.	Completed in March
CORRECTIVE ACTION: Plan to repaint the aiming point and touchdown zone markings on runway 09/27. If a rejuvenation is considered for the outer sections of the runway, then the markings should not take place until after the rejuvenation has taken place.	To be considered during budget review
CORRECTIVE ACTION: Carry out preventative tree clearing at the western end of runway 09/27 before the vegetation grows into the transitional surface.	Complete
CORRECTIVE ACTIONS: Poison or remove the vegetation that is starting to grow at the base of the fence due to recent rain.	Complete

9.3. ADMINISTRATION

Title/Subject:	RESIGNATION and VACANT OFFICE
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 156
Disclosure of Interest:	Nil
Date of Report:	10 September 2020
Author:	Roy McClymont Chief Executive Officer


Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
------------------------	--


Signature Senior Officer
Summary/Matter for Consideration:

Cr Binsiar has tendered his resignation from Council dated 26 August 2020 and effective from that date.

Attachments:

Letter from the Electoral Commissioner 14 September 2020.

An example timetable is provided showing the timetable for an election on Friday 4 December 2020.

Background:

Nil

Comment:

Under this scenario, Council has some options under the Local Government Act 1995.

Council could, under Section 4.17 (3) of the Local Government Act 1995 decide to leave the vacancy unfilled until the next ordinary election in October 2021, subject to the approval of the Electoral Commissioner.

Council could also require an extraordinary election. If an extraordinary election is to be held, Council has a choice of a postal or in person election. A date would also need to be set for the election day. Council can also appoint a person other than the CEO as the Returning Officer subject to their approval and the approval of the Electoral Commissioner.

Postal Elections are required to be conducted by the WA Electoral Commission. Council has not run any postal elections in the past and it is a relatively expensive method of conducting an election. However, given the huge program of works and projects that Council has in this year's budget, it may be worth consideration this year. Staff will still have election related tasks to perform but these will be greatly reduced thereby allowing more time to ensure that other projects remain on track and budget. A Postal Election should increase voter turnout.

Should an extraordinary election be held, all election processes will need to be fulfilled including the preparation of a new Electoral Roll.

A full election process takes about 60 to 80 days.

The earliest possible (in person) election day would be Friday 20 November 2020. The earliest possible (postal) election day would be Friday 11 December 2020. The timing of the election in this range is of little consequence to the operation of the Council. The earliest Council Meeting that a new Councillor could attend would be the meeting of 21 November 2020 (if election day is Friday 20 November 2020). This would be a very rushed beginning, with no induction or preliminaries and little time to read the agenda for the new councillor before attending their first Council meeting – a “baptism of fire”.

Should Council resolve to leave the vacancy unfilled, Cr Binsiar’s seat will be filled at the next ordinary election to be held on Saturday 16th October 2021.

Elections are quite costly and demand considerable amounts of staff time. The estimated cost for the various advertisements for an in person extraordinary election is \$3,500. This excludes staff time. The Electoral Commissioner estimates the cost for them to conduct a Postal Election will be in the order of \$14,000.

In Meekatharra 6 out of 7 seats filled equates to 86% of the number of offices of Councillor which is within the requirements of section 4.17 (3) of the Local Government Act 1995.

As part of the preliminaries to this Council discussion, the CEO has sought the approval of the Electoral Commissioner to allow the vacancy to remain unfilled and also the Commissioners agreement to be responsible for the conduct of the extraordinary postal election (should Council choose either of these options).

Ordinary Council elections are currently held on the third Saturday in October every second year. Should Council resolve to hold an extraordinary in person election, the election would likely be best held on a Friday or Saturday. Holding the election on a Friday will reduce staff time and costs in running the election and is likely to have a minimal impact on voter turnout (although that cannot be guaranteed).

Consultation:

Local Government Department

Statutory Environment:

Local Government Act 1995 and Local Government (Elections) Regulations 1997

Specific relevant clauses:

Local Government Act 1995

4.17. Cases in which vacant offices can remain unfilled

“(3) If a councillor’s office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

** Absolute majority required.*

(4A) Subsection (3) applies —

(a) if —

(i) the office is for a district that has no wards; and

(ii) at least 80% of the number of offices of member of the council in the district are still filled;

or

(b) if—

(i) the office is for a ward for which there are 5 or more offices of councillor; and

(ii) at least 80% of the number of offices of councillor for the ward are still filled.

(4) If an ordinary or an extraordinary election is to be held in a district then an election to fill any vacancy in the office of councillor in that district that was allowed to remain unfilled under subsection (3) is to be held on the same election day and Division 9 applies to those elections as if they were one election to fill all the offices of councillor for the district or ward that need to be filled.”

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

That Council write to Mr Andrew Binsiar thanking him for his dedication and contribution to Council and the wider community during seven years as a Councillor and that staff make other arrangements in accordance with Council Policy.

AND

Option A (Absolute Majority required)

That Council resolves to allow the vacancy created by Cr Binsiar’s resignation to remain unfilled until the next ordinary election to be held in October 2021 and acknowledges the approval of the Electoral Commissioner to do so. In October 2021 the vacancy will be for a two year term expiring 2023.

OR

Option B (Absolute Majority required)

That Council:

- 1. resolves to conduct an extraordinary election to fill the vacancy created by Cr Binsiar’s resignation with the Election Day to be fixed for Friday 11 December 2020; and**
- 2. declares, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and**
- 3. resolves, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the extraordinary election will be as a postal election.**

OR

Option C

That Council resolves to conduct an extraordinary voting in person election to fill the vacancy created by Cr Binsiar's resignation, with CEO to be the Returning Officer and the election day to be fixed for Friday 11 December 2020.

Council Resolution:

Moved: Cr PS Moses

Seconded: Cr MJ Smith

That Council adopts the recommendation and "Option A" as presented.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**



WESTERN AUSTRALIAN
Electoral Commission

LGE 282

Mr Roy McCloymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Mr McCloymont

Councillor vacancy

I refer to your email on 10 September 2020 advising of the resignation of Councillor Binsiar effective from the 26 August 2020 creating a vacancy in the District. In the email you also state that Council could look at two options of either allowing the vacancy to remain unfilled or conducting an extraordinary election for the Shire of Meekatharra as a postal election.

If council wishes to have the vacancy remain unfilled approval is given under section 4.17(3) of the Local Government Act 1995 to defer filling this vacancy until the next ordinary local government elections.

The estimated cost to conduct the extraordinary election would be \$14,000 including GST which has been based on the following assumptions:

- 330 electors;
- response rate of approximately 50%; and
- count to be conducted in Meekatharra.

Costs not incorporated in this estimate include:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns; and
- one local government staff member to work in the polling place on election day.

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. Please note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for our charges is all materials at cost and a margin on staff time only.

In accordance with section 4.20(4) of the *Local Government Act 1995*, I agree to be responsible for the conduct of the extraordinary election for the Shire of Meekatharra on a date to be appointed by Council.

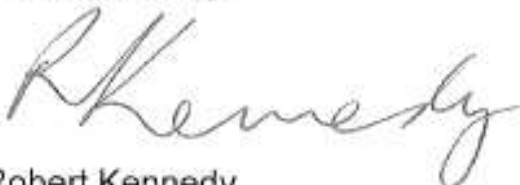
If the Shire of Meekatharra wishes to have the election conducted as a postal election, Council will now need to pass the following two motions by absolute majority:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

An election schedule is enclosed for Friday 11 December 2020, which is a date that has been suggested for the election.

If you have any further queries please contact Phil Richards Manager Election Events on 9214 0443.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

14 September 2020

Enc.



WESTERN AUSTRALIAN
Electoral Commission

ELECTION TIMETABLE
Shire of Meekatharra Extraordinary Election

Days to Polling Day	Local Government Act	References to Act/Regs	Day	Date
80	Last day for agreement of Electoral Commissioner to conduct postal election.	LGA 4.20 (2)(3)(4)	Tue	22/09/2020
80	A decision made to conduct the election as a postal election cannot be rescinded after the 80th day.	LGA 4.81(5)	Tue	22/09/2020
70	Electoral Commissioner to appoint a person to be the Returning Officer of the Local Government for the election.	LGA 4.20 (4)	Fri	2/10/2020
70 to 56	Between the 70th/56th day the CEO is to give Statewide public notice of the time and date of close of enrolments. Preferred date Wednesday 7 October 2020	LGA 4.39(2)	Fri to Fri	2/10/2020 to 16/10/2020
56	Last day for for the CEO to advise the Electoral Commissioner of the need to prepare a residents roll.	LGA 4.40(1)		16/10/2020
56	Advertising may begin for nominations from 56 days and no later than 45 days before election day. Preferred date Wednesday 21 October 2020	LGA 4.47(1)	Fri	16/10/2020
50	Close roll 5.00 pm	LGA 4.39(1)	Thu	22/10/2020
45	Last day for advertisement to be placed calling for nominations.	LGA 4.47(1)	Tue	27/10/2020
44	Nominations Open First day for candidates to lodge completed nomination paper, in the prescribed form, with the Returning Officer. Nominations period to open for 8 days.	LGA 4.48(a)	Wed	28/10/2020
38	If a candidate's nomination is withdrawn not later than 4.00 pm on the 38th day before election day, the candidate's deposit is to be refunded.	Reg. 27(5)	Tue	3/11/2020
37	Close of Nominations 4.00 pm on the 37th day before election day.	LGA 4.48(a)	Wed	4/11/2020
36	Last day for the CEO to prepare & certify an owners & occupiers roll for the election. Last day for the Electoral Commissioner to prepare & certify a residents roll.	LGA 4.41(1) LGA 4.40(2)	Thu	5/11/2020
29	Lodgement of election packages with Australia Post. Week Commencing	Approx	Thu	12/11/2020
22	The preparation of any consolidated roll under subregulation (1) be completed on or before 22nd day before election day.	Reg. 18(2)	Thu	19/11/2020
19	Last day for the Returning Officer to give Statewide public notice of the election. Preferred date Wednesday 11 November 2020	LGA 4.64(1)	Sun	22/11/2020
4	Commence processing returned election packages	Approx	Mon	7/12/2020
0	Election Day Close of poll 6.00 pm	LGA 4.7	Fri	11/12/2020

Roll Close


Nominations Open

Nominations Close

Election Day

Post Election Day	Post Declaration	References to Act/Regs		Date
5	Election result advertisement.	LGA 4.77	Wed	16/12/2020
14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election.	Reg.61	Fri	25/12/2020
28	An invalidly complaint is to be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA 4.81(1)	Fri	8/01/2021

9.4. COMMUNITY DEVELOPMENT

Title/Subject:	ARTIST AGREEMENT	
Agenda/Minute Number:	9.4.1	
Applicant:	Nil	
File Ref:	ADM 0415	
Disclosure of Interest:	Nil	
Date of Report:	10 September 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may authorise the CEO to sign agreements to Artists for exhibitions in the Art Gallery on behalf of Council.

Attachments:

The proposed agreement with Artists for exhibition.

Background:

With the opening of the Shire owned Art Gallery in Lloyds Plaza, a legal agreement outlining rights and responsibilities of either party with regard to ownership, copyright, promotion and risk is required.

A standard agreement has been prepared by Kott Gunning Lawyers for the purpose of the Grand Opening Art Exhibition, but this agreement will be a basis for further exhibitions into the future.

The Local Government Act (1995) provides for agreements to be executed by the CEO on behalf of Council if so endorsed in s9.49A (4)

“9.49A. Execution of documents

- (1) A document is duly executed by a local government if—*
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
- (3) The common seal of the local government is to be affixed to a document in the presence of—*
 - (a) the mayor or president; and*
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,*

each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.*
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.*
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.”*

Comment:

The possibility of future exhibitions is yet to be decided, however should each agreement require a return to Council for endorsement, this could impact on the flow of exhibitions and replenishment of artworks.

It is recommended Council endorse the CEO as authorised to sign exhibition agreements on behalf of council.

Consultation:

Phil Mavor, Senior Counsel Kott Gunning Lawyers

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PS Moses

That Council authorise the CEO to sign Artist Exhibition Agreements on behalf of Council in accordance with s9.49(A) of the Local Government Act (1995).

CARRIED 4/0

SCHEDULE 1

Item

1. Exhibitor's Details

- (a) Full Name:
- (b) Address:
- (c) Contact Phone Number:

2. Exhibitor's Representative Details (if applicable)

- (a) Full Name:
- (b) Organisation:
- (b) Address:
- (c) Contact Phone Number:

3. Term (insert dates)

Fromto

EXECUTED AS A Deed

Executed on behalf of the **SHIRE OF MEEKATHARRA** under a general authorisation pursuant to subsection 9.49A (4) of the Local Government Act 1995

Signed by _____

Roy McClymont, Chief Executive Officer

SIGNED by

Full Name of Exhibitor (Please print)

[Signature of Exhibitor]

Witness [signature]: _____

Witness [full name] _____

10.2 Severability

Where any clause or part of that clause is ineffective or illegal it may be severed without affecting any other part of this Agreement.

10.3 Variation

A variation of this Agreement must be in writing and signed by the parties.

10.4 Governing Law

This Agreement is governed by the laws of Western Australia, and the parties submit to the non-exclusive jurisdiction of the courts of Western Australia.

- (ii) the Exhibitor possess unencumbered legal title to the Exhibitor's Artwork; and
 - (iii) the descriptions of the Exhibitor's Artwork in Schedule 2 is true and accurate; and
- (b) the Exhibitor's Artwork will not breach Copyright, other intellectual property rights, privacy, common law, or contractual agreements of any other person or entity by the Exhibitor complying with the terms of this Agreement.

8. LIMIT OF LIABILITY

8.1 Loss or damage

The Shire will not be held liable for:

- (a) any theft or, or loss or damage to the Exhibitors Artwork;
- (b) any loss or damage suffered by the Exhibitor as a result of the Exhibitor Artwork being exhibited at the Premises; or
- (c) any liability resulting from any accident, death, injury, damage to any property interruption of services or other event of a similar nature in or affecting the Premises however occurring.

8.2 Exhibitor's risk and property

- (a) Any of the Exhibitor's property in or on the Premises including, without limitation, the Exhibitors Artwork, will at all times be at the sole risk of the Exhibitor and the Shire will not be liable for any claim, loss or damage that the Exhibitor may suffer howsoever caused.
- (b) The Exhibitor is responsible, at its costs, for insuring the Exhibitor's Artwork.
- (c) For the avoidance of doubt the Shire does not bear the risk and has no responsibility for insuring the Exhibitor's Artwork.

9. INDEMNITY

The Exhibitor and Exhibitors Representative must not do or omit to do or permit to be done anything which will affect the Shire's insurance policies relative to fire or public risk in connection with the Premises and the Gallery. The Exhibitor indemnifies the Shire to the extent that such policies are affected through any such act or omission.

10. GENERAL

10.1 Waiver

No right under this Agreement is waived or deemed to be waived except by notice in writing signed by the party waiving the right.

- (d) repack the Exhibitor's Artwork for collection;
- (e) if requested by the Exhibitor, and at the cost of the Exhibitor, to return the Exhibitor's Artwork by post;
- (f) use its best endeavours to keep the Exhibitor's Artwork in a safe, clean, and undamaged condition while the Exhibitor's Artwork is in the Shire's custody;
- (g) to direct persons seeking to purchase an Exhibitor's Artwork to the Exhibitor or Exhibitor's Representative as the case may be; and
- (h) not to give away, gift, let on hire or otherwise dispose of the Exhibitor's Artwork unless the Shire has received prior written consent from the Exhibitor or the Exhibitor's Representative.

5.2 Exhibitor's obligations

The Exhibitor agrees:

- (a) that the packing, transportation of and handling expenses and risk of loss or damage incurred in the delivery of the Exhibitor's Artwork from the Exhibitor to the Premises shall be the full risk and responsibility of the Exhibitor;
- (b) that the transportation of and handling expenses and risk of loss or damage incurred in the return of the Exhibitor's Artwork to the Exhibitor from the Premises shall be at the risk and responsibility of the Exhibitor;
- (c) to be responsible for insuring the Exhibitor's Artwork;
- (d) that the Shire has the full control and discretion over how and where the Exhibitor's Artwork is hung and exhibited;
- (e) to obey and direction, rules and regulations as the Shire may from time to time make and communicate to the Exhibitor; and
- (f) the Exhibitor or Exhibitor's Representative shall be fully responsible for the sale of the Exhibitor's Artwork (if any) and shall arrange the payment and collection of any funds.

6. SHIRE'S DISCRETION NOT FETTERED

6.1 No fetter of Shire's discretion

Nothing in this Agreement is to fetter, or is to be construed as an attempt to fetter, the discretion or powers of the Shire as an Authority or under any Law.

7. WARRANTIES

7.1 Exhibitor's warranties

The Exhibitor warrants that:

- (a) to the best of the Exhibitor's knowledge and belief:
 - (i) the Exhibitor's Artwork is original; and

3. USE OF THE ARTWORK

3.1 Duration of Exhibition of Exhibitor's Artwork

The Parties agree that, subject to clause 3.2:

- (a) the Exhibitor's Artwork may be displayed at the Premises until the earlier of the following:
 - (i) the Exhibitor requests that the Shire remove all or part of the Exhibitor's Artworks from display;
 - (ii) the Shire removes all or part of the Exhibitor's Artwork from display under clause 2.2(a); or
 - (iii) the expiry of the Term.

3.2 The Term may be amended by agreement

- (a) The Parties may mutually agree to terminate this Agreement, or reduce or extend the period of time the Exhibitor's Artworks are exhibited at the Premises.
- (b) Clause 3.2(a) does not affect the Shire's right and discretion under clause 2.2 to require the removal of the Exhibitor's Artworks from display at the Premises.

3.3 Promotion

The Shire has a non-exclusive right, without the requirement for compensation, to use images of the Exhibitor's Artwork as it sees fit for the promotion of the Meekatharra Outback Festival, the Gallery, the Shire, or other place, event, or activity determined by the Shire from time to time.

4. OWNERSHIP OF ARTWORK

4.1 Title

Legal title and ownership of the Exhibitor's Artwork remains with the Exhibitor unless sold either by the Exhibitor or by the Exhibitor's Representative.

4.2 Copyright

Subject to clause 3.3, the Shire or Gallery does not acquire ownership of Copyright in any part of the Exhibitor's Artwork by virtue of this Agreement.

5. OBLIGATIONS

5.1 Shire's obligations

The Shire agrees to:

- (a) receive the Exhibitor's Artwork at the Premises;
- (b) unpack the Exhibitor's Artwork;
- (c) hang the Exhibitor's Artwork for the purposes of exhibition;

Copyright Act means the *Copyright Act 1968* (Cth);

Gallery means the art gallery located at and operated from the Premises and known as Lloyds Plaza Gallery;

Land means Lot 501 on Deposited Plan 301526 the whole of the land in Volume 1669 Folio 200, and Lot 40 on Deposited Plan 222789 the whole of the land in Volume 1113 Folio 966 and commonly known as 64-66 Main Street Meekatharra;

Law includes:

- (a) any statute, law, regulation, authorisation, ruling, judgement, order or decree of any Authority;
- (b) any proclamation, ordinance or by-law;

Meekatharra Outback Festival means the festival organised by the Shire and held annually at Meekatharra known as the Meekatharra Outback Festival;

Party means a party to this Agreement and "Parties" has a corresponding meaning;

Premises means the building located on the Land, and commonly known as 'Lloyd's Plaza';

Shire means the means the Shire of Meekatharra and its duly authorised representatives; and

Term means the term set out in Item 3 of Schedule 1, or such other term as agreed by the Parties.

2. EXHIBITION OF ARTWORK

2.1 Exhibition

Subject to this Agreement, the Shire accepts the Exhibitor's Artwork for the purposes of exhibition only at the Gallery and Premises for the Term.

2.2 Shire's right to withdraw exhibition or to refuse entry

- (a) The Shire reserves the right, at its full discretion and without having to give reasons and without any requirement for compensation to the Exhibitor or the Exhibitor's Representative, to:
 - (i) remove, or require the removal of all or any part of the Exhibitors Artwork from the Premises; and
 - (ii) refuse an Exhibitor or Exhibitor's Representative entry to the Premises, or any part of the Premises.
- (b) The Exhibitor and the Exhibitor's Representative may not have any claim against the Shire or the Gallery if the Shire exercises its discretion under clause 2.2(a) to remove, or require the removal of, all or any part of the Exhibitors Artwork from the Premises or refuse an Exhibitor or Exhibitor's Representative entry to any part of the Premises.

Art Exhibition Agreement

DATE OF AGREEMENT:

BETWEEN

SHIRE OF MEEKATHARRA (ABN 12 467 571 602) of
Main Street, Meekatharra, Western Australia
(Shire)

AND

THE EXHIBITOR described in Item 1 of Schedule 1
(Exhibitor)

BACKGROUND

- A. The Shire operates the Gallery at and from the Premises.
- B. The Exhibitor wishes to exhibit the Exhibitor's Artwork at the Gallery for the Term.
- C. The Parties agree that the Exhibitor's Artwork may be displayed at the Premises in accordance with the following terms and conditions.

1. DEFINITIONS

In this Agreement except where the context or subject matter otherwise requires:

Acts means and includes all Acts and Statutes (State or Federal) for the time being enacted or modifying any Acts and all Regulations By-laws Requisitions or Orders made under any Act from time to time by any statutory, public, or other competent authority;

Agreement means the agreement between the Parties constituted by this document and includes the recitals annexures and schedules hereto;

Authority includes any government, agency, department, office, minister or other public body or authority of any kind, including the Shire acting in accordance with its powers and duties under any Act, and including any successor or substitute body or authority;

Exhibitor means the person more specifically detailed in Item 1 of Schedule 1;

Exhibitor's Artwork means the Exhibitor's artwork or artworks described in Schedule 2;

Exhibitor's Representative means a duly authorised representative of the Exhibitor being the person more specifically detailed in Item 2 of Schedule 1 (if any);

Artwork means a work of visual art or craft (whether or not incorporated into another work of visual art or craft) including but not limited to painting, drawing, artists' books, woodwork, ceramics, glass, jewellery, sculpture, fibre work, printmaking, photography, installation, video and multimedia;

Copyright has the same meaning as in the Copyright Act;

ART EXHIBITION AGREEMENT

**Lloyds Plaza Gallery
64 Main Street Meekatharra**

Shire of Meekatharra

(Shire)

-and-



The Exhibitor described in Item 1 of Schedule 1

(Exhibitor)

SCHEDULE 2
EXHIBITOR'S ARTWORK

Please note the following: title, medium, price (if any), framed or unframed:

Title	Medium	Price	Framed or unframed

Title/Subject:	REQUEST FOR DONATION – ST JOHN AMBULANCE MEEKATHARRA SUB CENTRE	
Agenda/Minute Number:	9.4.2	
Applicant:	Nil	
File Ref:	ADM 063	
Disclosure of Interest:	Nil	
Date of Report:	18 August 2020	
Author:	Krys East Deputy Chief Executive Officer	
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report recommends that Council donate an amount of \$2,000.00 to the St John Ambulance Meekatharra Sub centre (SJA).

Attachments:

Letter from St John Ambulance Meekatharra Sub centre dated 16 August 2020.

Background:

Correspondence has been received from Mr Mike Cuthbertson, Chairperson of SJA requesting a \$2,000 donation to assist in funding new and replacing equipment as needed.

Since 2008/2009 Council have donated \$2,000 annually to SJA.

Comment:

The SJA provide a valuable service to the Shire and is manned by volunteers.

Council allocated a budget of \$30,000 for Donations Other in the 2020/21 budget and to date \$2000.00 has been committed.

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Policy 02.09 - Donations

Budget / Financial Implications:

Council has a budget of \$30,000 for “Other Donations”

To date Council donations for the 2020/21 Financial year have been:

- \$2,000 donation to Meekatharra Volunteer Fire & Rescue Service (approved OCM 15 August 2020):

Remaining unallocated budget of \$28,000

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PS Moses

That Council donate an amount of \$2,000.00 to the St John Ambulance Meekatharra Sub centre.

CARRIED 4/0



For the Service of Humanity

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE	18 AUG 2020 REC'D
OFFICER.....	<i>DCEG</i>
Response/Action Req'd	
Delegated To.....	

DONATIONS: Your Ref – ADM 063, Krys East

Dear Roy

Thankyou for advising our sub centre of the change in donation process by the Shire of Meekatharra. We are very grateful for the support shown by the Shire of Meekatharra towards the St John Ambulance Meekatharra Sub-Centre over the past years through an annual donation of funds towards our service.

As you may be aware we are a not for profit organisation operated by a dedicated group of local residents who provide their time freely through volunteering to support our community through provision of emergency ambulance response and ambulance patient transfer services for RFDS & WA Country Health within our town, Shire and greater area.

The service we provide is on a cost basis which allows us to operate and provide this service. It is a requirement for sub centres to self fund new and replacement equipment as required. As you can appreciate the ability to fund raise by our service within Meekatharra is limited due to our low population base with limited small businesses in town. We do seek additional funding through grants requests and approaches to mining companies within our region to support our ongoing community commitment for provision of our vital service to the community. On this basis we would ask the Shire of Meekatharra to consider our request for continuation of the annual donation of \$2000.00 towards our ongoing activities?



Yours Sincerely

Mike Cuthbertson
Chairperson
St John Ambulance
Meekatharra Sub centre
VAO60204
16/08/2020

9.5. HEALTH BUILDING AND TOWN PLANNING

Cr MJ Smith declared a financial interest in item 9.5.1

Due to lack of quorum item 9.5.1 is to lay on the table and be presented at the next Council meeting for consideration.

Title/Subject:	PLACEMENT OF SOLAR PANELS TO ROOF OF SHED – LOT 804 (#11) MARMONT ST, MEEKATHARRA
Agenda/Minute Number:	9.5.1
Applicant:	Midwest Solar Power
File Ref:	A115
Disclosure of Interest:	Nil
Date of Report:	11 September 2020
Author:	William Atyeo Principal Environmental Health Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council is to consider an application for planning approval from Jo Wright representing Midwest Solar Power for MJSSF Pty Ltd, owners of the property.

Attachments:

Plan showing the roof to which solar panels are to be attached.

Background:

With the costs for business continually on the rise, especially in regard to essential services such as power costs, the owner of the property have decided that they would like to attach solar panels to the existing roof structure of the shed located on this allotment.

The owners have selected the identified roofs of existing buildings, as shown in the submitted documents.

Comment:

Lot 804 #11 Marmont Street is Zoned Commercial in the Shire of Meekatharra Town Planning Scheme No 3.

Its likely applications for installation of solar power will increase. The structural considerations of such an installation will be considered at the application for a Building Permit stage.

The addition of the panels are not likely to adversely affect the amenity of the area or interfere with neighboring properties or traffic using the adjacent streets.

Consultation:

Tralee Cable – Community Development Services Manager
Health Building Town Planning Committee
MJSSF Pty Ltd – Mark Smith

Statutory Environment:

Shire of Meekatharra Town Planning Scheme No 3

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committees Recommendation / Council Resolution:

Moved:



Seconded:

That Council, pursuant to Clause 6.3.2 of the Meekatharra Town Planning Scheme No 3, grant planning approval for the installation of solar panels to the buildings situated on Lot 804, 11 Marmont Street in Meekatharra in the manner approved in the attached application, and such installation be subject to an appropriate building permit being issued to this effect.



Cr MJ Smith declared a financial interest in item 9.5.2

Due to lack of quorum item 9.5.2 is to lay on the table and be presented at the next Council meeting for consideration.

Title/Subject:	PLACEMENT OF SOLAR PANELS TO ROOF OF SHED – LOT 62 (#80) HILL STREET, MEEKATHARRA.	
Agenda/Minute Number:	9.5.2	
Applicant:	Midwest Solar Power	
File Ref:	A115	
Disclosure of Interest:	Nil	
Date of Report:	11 September 2020	
Author:	William Atyeo Principal Environmental Health Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council is to consider an application for planning approval from Jo Wright representing Midwest Solar Power for MJSSF Pty Ltd, owners of the property.

Attachments

Plan showing the roof to which solar panels are to be attached.

Background:

With the costs for business continually on the rise, especially in regard to essential services such as power costs, the owner of the property have decided that they would like to attach solar panels to the existing roof structure of the shed located on this allotment.

The owners have selected the identified roofs of existing buildings, as shown in the submitted documents.

Comment:

Lot 62 #80 Hill Street is Zoned Commercial in the Shire of Meekatharra Town Planning Scheme No 3.

Its likely applications for installation of solar power will increase. The structural considerations of such an installation will be considered at the application for a Building Permit stage.

The addition of the panels are not likely to adversely affect the amenity of the area or interfere with neighboring properties or traffic using the adjacent streets.

Consultation:

Tralee Cable – Community Services Development Manager
Health Building Town Planning Committee
MJSSF Pty Ltd – Mark Smith

Statutory Environment:

Shire of Meekatharra Town Planning Scheme No 3

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committees Recommendation / Council Resolution:

Moved:

Seconded:

That Council, pursuant to Clause 6.3.2 of the Meekatharra Town Planning Scheme No 3, grant planning approval for the installation of solar panels to the buildings situated on Lot 62, 80 Hill Street in Meekatharra in the manner approved in the attached application, and such installation be subject to an appropriate building permit being issued to this effect.



9.6. WORKS AND SERVICE

Nil

9.7. CONFIDENTIAL ITEMS



Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the meeting is closed to members of the public to allow Council to discuss items 9.7.1, 9.7.2, 9.7.3, 9.7.4, 10.3 & 10.4 which concern matters of a confidential nature.

CARRIED 4/0

CONFIDENTIAL ITEM

Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.
Local Government Act 1995 section 5.23 (2) (d)

Title/Subject:	REQUEST FOR RATES EXEMPTION
Agenda/Minute Number:	9.7.1
Applicant:	Murchison Regional Aboriginal Corporation (MRAC) and Fiduciary Administration Services Pty Ltd (FAS)
File Ref:	ADM416
Disclosure of Interest:	Nil
Date of Report:	12 September 2020
Author:	Krys East Deputy Chief Executive Officer  <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer  <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider two requests for rates exemption.

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr PS Moses

That Council in accordance with section 6.47 of the Local Government Act 1995 grant an 80% rate concession (without prejudice) for the 2020/21 financial year on residential properties listed below:



- A7614 - 2 Railway Street - \$672.85
- A7615 - 4 Railway Street - \$650.66
- A7180 - 63 Oliver Street - \$672.85
- A7611 - 65 Oliver Street - \$650.66

- **A7958 - 67, 71 Oliver Street - \$3,285.35 (excluding 1/3 for 69 Oliver – Community Building)**
- **A7165 - 75 Oliver Street - \$650.66**
- **A7164 - 77 Oliver Street - \$672.85**
- **A442 – 2 Trenfield Close - \$576.73**
- **A187 – 31 McCleary Street - \$1227.38**
- **A185 – 22 McCleary Street - \$635.87**
- **A223 – 84 Darlot Street - \$621.09**

CARRIED 4/0

CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.
Local Government Act 1995 Section 5.23 (2) (c)

Title/Subject:	TENDERS - COMMERCIAL TENANCIES LLOYDS PLAZA	
Agenda/Minute Number:	9.7.2	
Applicant:	Nil	
File Ref:	A065	
Disclosure of Interest:	Nil	
Date of Report:	11 September 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider the criteria for assessing tenders on tenancies in the Lloyds Plaza, and expressions of interest submitted for space in the facility.

Officers Recommended Options:

That Council authorise calling of tenders for the lease of Hairdresser, Café, Art Gallery and Retail Shop/Office spaces within Lloyds Plaza, with the criteria for deciding the tenders being

- Previous Experience 40%
- Financial Capacity 40%
- Lease fee offered 20%

And subject to the terms and conditions of the commercial tenancy agreements prepared for each space.

AND

Option A

That Council respond to James Forrest thanking him for interest but at this time decline the request to lease space for the purpose of Candy Vending Machine and Automatic Teller Machine

OR

Option B

That Council respond to James Forrest thanking him for interest and accepting the request to lease space for the purpose of Candy Vending Machine and Automatic Teller Machine at the rate of \$_____ per month, per machine.

Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr PS Moses

That Council authorise calling of tenders for the lease of Hairdresser, Café, Art Gallery and Retail Shop/Office spaces within Lloyds Plaza, with the criteria for deciding the tenders being

- **Previous Experience** 40%
- **Financial Capacity** 40%
- **Lease fee offered** 20%

And subject to the terms and conditions of the commercial tenancy agreements prepared for each space.

AND



That Council adopt “Option A” as presented.

CARRIED 3/1

Cr DK Hodder requested that his vote against the motion be recorded.

CONFIDENTIAL ITEM

**Deals with a contract entered into, or which may be entered into by the local government.
Local Government Act 1995 Section 5.23 (2) (c)**

Title/Subject:	TENDER PLANT HIRE FOR ROAD UPGRADES
Agenda/Minute Number:	9.7.3
Applicant:	Nil
File Ref:	RFT 20/21 - 1
Disclosure of Interest:	Nil
Date of Report:	11 September 2020
Author:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may now consider awarding a contract/s for supply of hired road construction plant with operators for road upgrade works (for sealing).

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder



Seconded: Cr PS Moses

That Council award one contract under *Tender No 20/21-01 – Supply of Hired Road Construction Plant with Operators for Road Upgrade Works* to MTF Services as tendered.

CARRIED 4/0

CONFIDENTIAL ITEM

**Deals with a contract entered into, or which may be entered into by the local government.
Local Government Act 1995 Section 5.23 (2) (c)**

Title/Subject:	SHIRE HOUSING – CONTRACTOR REQUEST FOR TENANCY	
Agenda/Minute Number:	9.7.4	
Applicant:	Trevor Renk	
File Ref:	Nil	
Disclosure of Interest:	Nil	
Date of Report:	11 September 2020	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider providing a Shire Contractor with shire housing.

Officers Recommended Options:

Option A – No Property Available

Council declines to enter into a tenancy agreement with Mr Renk as the current vacant housing/accommodation may be required for future staffing needs.

OR

Option B – Conditional Periodic Tenancy

That Council:

- **Agrees to rent an available premise to Mr Trevor Renk on a periodic tenancy basis under the Residential Tenancy Act 1987 subject to the property being available to the Shire when required within a maximum of 60 days notice.**
- **Sets rent at \$250/week for a detached house or a one bedroom unit but otherwise on similar terms and conditions to shire employees. (Utility costs are the tenants responsibility for a detached house and are included in the rent for one bedroom units)**
- **Sets the bond at 5 times the weekly rent in accordance with the Residential Tenancy Act 1987.**
- **Allows Mr Renk to keep one dog on the premise but the dog must be contained at all times within an enclosed area (to prevent the dog entering into neighbouring yards) with any required modifications to be at Mr Renk’s expense and to the satisfaction of the Shire CEO.**

Reiterates with Mr Renk that if, at any time during the tenancy, at the CEO’s absolute discretion, the premise is required for a Shire employee, Mr Renk will be required to vacate the premise within the required notice period. However, in this circumstance, another available property may be offered to Mr Renk along similar lines to the above at the CEO’s discretion.

Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr PS Moses

That Council adopt “Option B” as presented.



CARRIED 4/0

10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr DK Hodder
Seconded: Cr PS Moses

That the urgent new business be discussed.

CARRIED 4/0

Title/Subject:	DEVELOPMENT APPLICATION – CONTAINERS FOR CASH SCHEME	
Agenda/Minute Number:	10.1	
Applicant:	Nil	
File Ref:	ADM 194	
Disclosure of Interest:	Nil	
Date of Report:	15 September 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The attached application lodged by Yulella Corporation to operate a Containers for Change recycling collection facility from their Gwalia and Marmont Street Locations.

Attachments:

Development Application, location maps, project scope.

Background:

The Western Australian Government Containers for Change program aimed at reducing the amount of waste in landfills begins operation on 1st October, 2020. Meekatharra was identified as a collection point for the program by the State Government working group, and Yulella Corporation successfully applied for the right to operate the program.

Their intended operations points include Lot 845 – 18 Marmont Street Meekatharra as the aggregation or drop off point, and Lot 803 – 5 Gwalia Street for the storage facility. Traffic flow patterns have been included in the site maps attached.

Comment:

The Government intention behind this program is to reduce waste in communities by providing a rebate for certain recyclable products. By awarding the contract in Meekatharra to a local business, the flow on effects to community could include employment and a reduction in landfill usage. Additionally, by making what is currently considered disposable rubbish an attractive, collectible and valuable item, the potential for a cleaner community is possible.

Yulella appear to have considered the impact of traffic flow, noise, and odours. Excess waste in the form of rubbish that is sorted from the recyclable waste will be disposed of through the

existing rubbish disposal contract system of kerbside pickups and direct depositing to our landfill site by Yulella.

Consultation:

Bill Atyeo, Environmental Health Officer

Alison Sentence, ABC Foundation

Liz Axel, ABC Foundation

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committees Recommendation / Council Resolution:

Moved: Cr PS Moses

Seconded: Cr MJ Smith

That Council approve the attached Development applications for Lots 845 and 803 being for the purpose of operating the Containers for Change program.

CARRIED 4/0



Schedule 6

APPLICATION FOR PLANNING APPROVAL

OWNER DETAILS	
Name: Yulella Aboriginal Corporation	
Address: 848 Marmont Street, Meekatharra WA Postcode: 6642	
Phone: (work): (home): (mobile):	Fax: E-mail: ceo@yulella.org.au 0456 457 3742
Contact person: Darryl Curley	
Signature:	Date: 8-9-20
Signature:	Date:
Signature:	Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature/s.</i>	

APPLICANT DETAILS	
Name: Yulella Aboriginal Corporation	
Address: 848 Marmont Street, Meekatharra WA Postcode: 6642	
Phone: (work): (home): (mobile):	Fax: E-mail: admin@abcau.com.au 0481 091 685
Contact person for correspondence: Liz Axel	

Signature: <i>Elizabeth Axel</i>	Date: <i>08/09/2020</i>
-------------------------------------	----------------------------

PROPERTY DETAILS		
Lot No: 845/DP215854	House/Street No: 18	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Marmont Street	Suburb: Meekatharra WA 6642	
Nearest street intersection: Marmont Street / Gwalia Street		

EXISTING BUILDING/LAND USE
<p>Description of proposed development and/or use:</p> <p>Containers for Change is a new state-wide container deposit scheme that lets people cash in eligible containers for 10-cents each. The scheme aims to reduce litter and landfill, increase recycling, create jobs, and provide opportunities for social enterprise and benefits for community organisations.</p> <p>Working in partnership with ABC Foundation, Yulella will be running the Meekatharra Aggregation point and have plans to make use of two properties.</p> <p>18 Marmont Street will be utilised as an aggregation point for Containers for Change, allowing the public an opportunity to return their containers for their refund. This facility will be operational on Wednesdays (3pm – 7pm) and Saturday morning (9am – 1pm).</p> <p>Following the closure of the facility to the public, all collected units will be transported to 5 Gwalia Street where we will be using the back shed to store the units.</p> <p>I have attached a short overview of the project to provide further details and also site plans showing how each building in both properties will be utilised for the project.</p>
<p>Nature of any existing buildings and/or use:</p> <p>Currently, 18 Marmont Street is predominantly empty following the closure of the Car Wash. There are four (4) buildings on the property which are all currently empty. The</p>

large sheds on the southern boundary of the property are currently used to store Yulella assets.

5 Gwalia Street is also predominantly empty with a single person dwelling at the front of the property (rarely utilised) and the storage shed at the back of the property emptied out a number of years ago.

Approximate cost of proposed development:

Approximate cost of the proposed development is \$1550.00

This is broken down to:

Signage: \$800

Traffic Barrier: \$750

Estimated time of completion:

Friday, 25th September 2020.

OFFICE USE ONLY

Acceptance Officer's initials:

Date received:

Local government reference no:



Meekatharra Containers for Change Aggregation Point

Containers for Change is a new state-wide container deposit scheme that lets people cash in eligible containers for 10-cents each. The scheme aims to reduce litter and landfill, increase recycling, create jobs, and provide opportunities for social enterprise and benefits for community organisations.

KEY DETAILS

AGGREGATION POINT ADDRESS: 18 Marmont Street, Meekatharra WA 6642

STORAGE FACILITY ADDRESS: 5 Gwalia Street, Meekatharra WA 6642

PROGRAMME LAUNCH DATE: 1 October 2020

OPERATIONS: [Industry – Light] collection, temporary storing and sorting of specific containers which would then be transferred.

BUILDING: No major building works required on site, however traffic barrier to be placed through the middle of the property, and additional gates to be placed in external fence.

OPERATING HOURS: Mon, Tue, Thur, Fri, Sat: 8.30am – 2pm | Wed 2pm – 8pm

AGGREGATION POINT OPENING HOURS: Wednesdays 3pm – 7pm | Saturdays 9am – 1pm

Collection Infrastructure

Omni-tuff Bolt-together Double
Cage 2200x1160x1300mm



Omni-tuff Bolt-together Single Cage
1160x1160x1300mm



GLASS ONLY

Omni-tuff Bolt-together Single
Cage 1160x1160x1300mm



Other Notes:

- The cages can be stacked 2x high.
- CI cannot be taken off site unless by the logistics provider for a swap out
- Compaction (not bailing) at the aggregation point is a possibility however cost allocation currently sitting with the Refund Point.



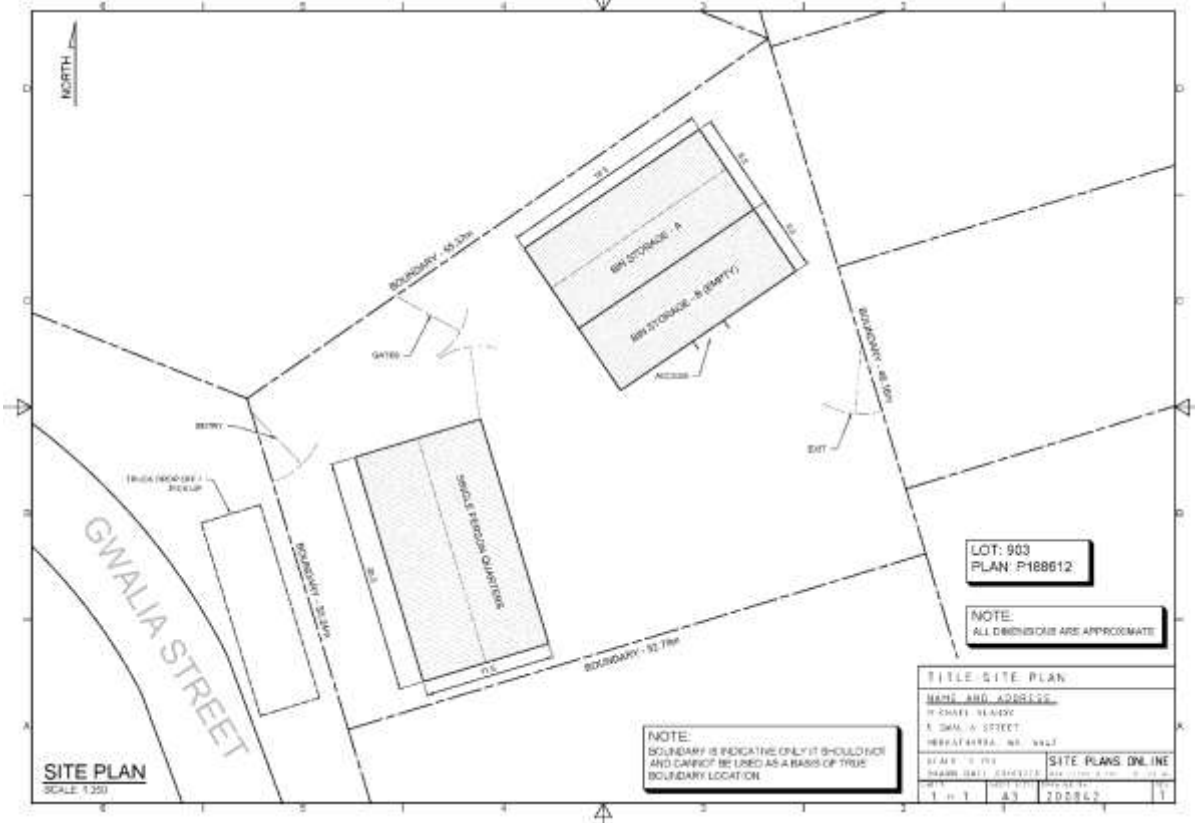
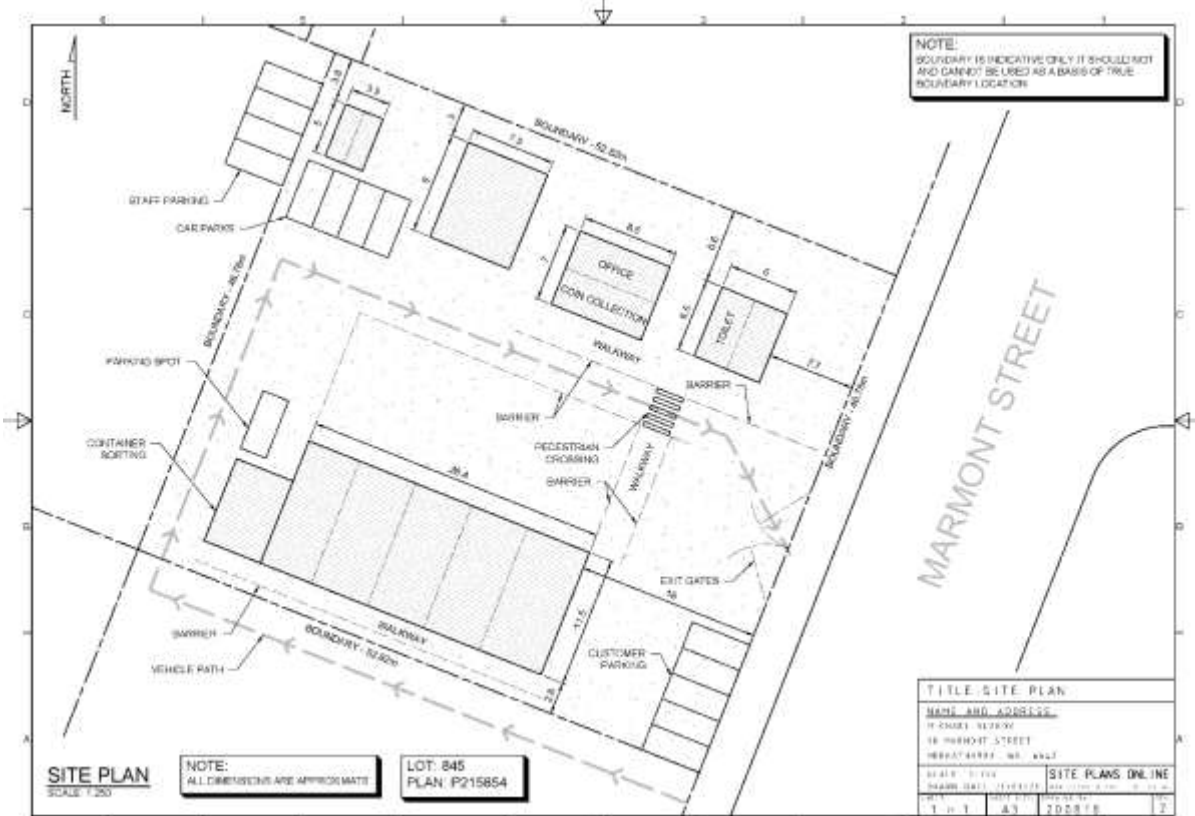
Meekatharra Containers for Change Aggregation Point

TRAFFIC GENERATION: Truck departing morning, returning in afternoon Mon, Tue, Thur & Fri.
Traffic generation via public during aggregation point opening hours: Wednesdays 3pm-7pm & Saturdays 9am – 1pm. OHS guides followed for traffic management during this time to enable traffic flow. Parking in lot also provided for public.

NOISE: Minimal noise pollution outside of vehicle movement, loading and unloading. Glass unloading will create noise pollution for short periods of time, time for unloading of containers: 8am – 5pm.

EMISSION OF ODOURS: Emission of odours is minimal as all containers collected are required to be clean and free of contaminates. Any containers collected which contain contaminates will be disposed of following OHS guidelines.

LITTER: All litter will be collected and stored at the site using council issued rubbish bins, which will be placed kerbside in line with current Council Regulations. Additional rubbish will be stored for short periods inside the warehouse and disposed of using the Council Waste Management Facility.



WESTERN AUSTRALIA



REGISTER NUMBER 845/DP215854	
DUPLICATE EDITION 2	DATE DUPLICATE ISSUED 20/4/2010

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **2026** FOLIO **110**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 845 ON DEPOSITED PLAN 215854

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

YULELLA HOLDINGS PTY LTD OF UNIT 2/103 DIXON ROAD, ROCKINGHAM

(T 1660607) REGISTERED 14/10/2003

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. L290351 THIS EDITION WAS ISSUED PURSUANT TO SECTION 75 OF THE TLA, REGISTERED 19/4/2010.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----



STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 2026-110 (845/DP215854)
PREVIOUS TITLE: 1869-709
PROPERTY STREET ADDRESS: 18 MARMONT ST, MEEKATHARRA.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF MEEKATHARRA

NOTE 1: A000001A LAND PARCEL IDENTIFIER OF MEEKATHARRA TOWN LOT/LOT 845 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 845 ON DEPOSITED PLAN 215854 ON 21-SEP-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.

NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.

Title/Subject:	MURCHISON GEOREGION PROJECT – PHASE 2	
Agenda/Minute Number:	10.2	
Applicant:	Nil	
File Ref:	ADM 0138	
Disclosure of Interest:	Nil	
Date of Report:	17 September, 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider representative membership on the Murchison Georegion Phase 2 Working Group.

Attachments:

Murchison Community Update June 2020 Brochure

Background:

The Murchison Georegion project is a collaboration between the Meekatharra, Cue, Sandstone, Mt Magnet and Yalgoo Shires, supported by the Midwest Development Commission and designed to promote the region to the increasing geotourism industry. Initially started as an outcome of the MWDC Blueprint, this was one of seven recommended tourism projects for the region.

The Shire of Meekatharra considered their participation in the project in both August 2016 and again in January 2018, where commitment to the venture was made on both occasions.

The Shire of Meekatharra have four sites of interest within the region – Jack Hills, Mt Yagahong, Barlangi Rock (Yarrabubba Crater) and Peace Gorge. The Georegion was officially launched Friday 18th September in Mt Magnet.

The next phase of the project is to convert the Georegion into a Geopark, and the formation of a project working group is underway to navigate the process of this conversion.

Comment:

Project management has been facilitated through the MWDC via regular working groups and under the direction of the MEG. Working Groups have consisted of various staff and Councillors for each of the Shires, along with professional tourism industry members and the MWDC.

Shire of Meekatharra staff have become frustrated with the slow progress of this project and the time commitment to frequent repetitive meetings that seem to have no outcome or achievement. The project structure, scope and plan are indicating the next phase of the project will continue to operate under similar project management styles as the first phase.

While participation as a member the region is likely to be valuable to the Shire and to offer benefits to tourism, the time commitment for staff appears to be quite disproportionate to the

expected benefits. It is unlikely sufficient staff resources will be available to participate in the project to the degree required to genuinely and consistently contribute as members of the working group.

It is recommended that the opportunity to be involved in the project should be offered to community members, or Councillors, who may hold particular interest in this area, and who may find participation in the project personally rewarding.

An Expression of Interest could be advertised locally to gauge interest in participation on behalf of the Shire.

In the event that more than one record of interest is lodged, suggested criteria for deciding on membership is

- Demonstrated capacity to contribute to the project
- Availability to attend meetings out of town or via video conference.
- Previous participation in a large-scale project.

The ability to make commitment on behalf of the Shire should be clearly defined and it is recommended authorisation of the CEO be required prior to any commitment being confirmed.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Retaining a position on the working group has the potential to increase exposure within the advertising for the Georegion and have flow on benefits in the form of attracting tourists to the town.

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council endorse the appointment of Councillor _____ as representative for the Shire on the working group for the Murchison Georegion Project - Phase 2.

OR

Option B

That Council endorse the advertising of expressions of interest in membership of the working group for the Murchison Georegion Project - Phase 2, and if required criteria for

appointment to include demonstrated capacity to contribute to the project; availability to attend meetings out of town or via video conference; Previous participation in a large-scale project.

Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That Council adopt “Option B” as presented.

CARRIED 4/0



murchison
georegion
WESTERN AUSTRALIA

*Murchison community update
June 2020*

*Ancient lands
Brilliant skies*

The Murchison GeoRegion is Australia's first major geotourism development

The Murchison GeoRegion harnesses the subregion's incredible **geology, natural landscapes, biodiversity (flora and fauna) as well as culture (Aboriginal and non Aboriginal)** to offer unique experiences to a growing national and international geotourism market worth **millions of dollars**.

The GeoRegion connects **21 key geological sites** across the seven Murchison local government areas to draw people into each community, providing **new markets and opportunities for local people (particularly Aboriginal people), businesses, schools and community groups**.

The concept was first identified at a FACET (tourism) conference in Mount Magnet (2009) and was formalised in 2014 / 15 via the Mid West Regional Blueprint and Mid West Tourism Development Strategy. Through engagement and consultation throughout the Murchison, **geotourism was confirmed by local people as a significant future economic development opportunity**.

The seven Murchison local governments drove this project collaboratively, with support from external agencies and stakeholders. All seven Councils have endorsed the Murchison GeoRegion, that is the Shires of Cue, Meekatharra, Mount Magnet, Murchison, Sandstone, Wiluna and Yalgoo. Organisations and residents across the Murchison region have shared their expertise and materials.

Through 2019 and 2020, stage 1 of the Murchison GeoRegion project was developed. This comprises consistent branding and designs, site research, brochures, an app and a website. These will be released once inter-regional borders are relaxed, following the lift of COVID-19 restrictions.

With regional and intrastate tourism expected to see significant growth in the near future, this presents a wonderful opportunity for Murchison businesses to leverage off something new and unique, which is now ready for launch. Once interstate and international borders are relaxed, Murchison businesses could be well positioned to continue that growth.

An opportunity and challenge now exists for businesses to develop new ideas, attractions and tourist packages (tours etc) based on geotourism. Having a plan for recovery, built on new product offerings and markets, makes a lot of sense for all regional businesses.

Future stages of the project are expected to include the following.

- Signage and visitor infrastructure at each site
- Marketing and promotional activity / materials (advertising, merchandise etc)
- Digital media including virtual / augmented reality, enhanced digital storytelling
- Tourism product development and business development support
- Progress towards hosting Australia's first UNESCO Global Geopark in the Murchison. There are 147 UNESCO Global Geoparks in 41 countries, but none in Australia so a Murchison geopark would be a unique global addition

For more information, please contact your local government or visit www.murchisongeoregion.com

Frequently Asked Questions (FAQs)

What is geotourism?

Geotourism is an emerging global economic development opportunity, with tourism based on the geology and landscapes that shape the character of a region. Geotourism demonstrates how geology shaped the natural environment (flora and fauna) and its use by traditional Aboriginal owners and European settlers. This is referred to as the geotourism 'ABC' spectrum.

- A. Abiotic (non living) – geology, landforms, astronomy and climate
- B. Biotic (living) – flora and fauna
- C. Culture (people) – Aboriginal and non Aboriginal – past and present

By drawing connections between geology and landscapes, biodiversity, astronomy and its relevance to Aboriginal culture and European settlement in the Murchison, geotourism can add a completely new dimension to the regional tourism experience. It can add significant new value to existing experiences (wildflowers, Indigenous art) and create new economic opportunities for local communities, notably Aboriginal people.

How can geotourism help my business?

The Murchison GeoRegion is focused on new economic and social development opportunities for people and businesses in the subregion. As Australia's first geotourism development it will draw national and international interest. It will target increased rates of visitation, spending per visit and duration of stay. It will appeal to specific high-value tourism markets and provide opportunities for attraction of external private investment.

Most importantly, the benefits will be localised within the Murchison, for those businesses, community groups and individuals that are proactive and seek to capitalise.

Why is the Murchison the perfect place for geotourism?

The Murchison is one of Australia's most diverse mineral provinces, including the oldest minerals on the planet (Jack Hills); the world's oldest working mine site (Wilgie Mia) and WA's longest surviving gold mining settlement (Mount Magnet). It shows features of formation and climates some 50 - 150 million years old (Jurassic age) and may have landscapes almost 300 billion years old, relating to the period when the region was covered by ice and glacial lakes.

The Murchison has evidence of colliding continents and the formation of mountains, with dinosaur fossils and gigantic ancient scorpions (Eurypterids). Few sites in WA boast such a long-lived history, which also presents significant opportunities for research and learning.

Even the name "Murchison" has a strong geological basis, honouring the 19th century's most influential geologist in the British Empire – Sir Roderick Impey Murchison, who sponsored the expedition by George Grey in 1839 and later urged geologists to seek gold at the Murchison River.

What do I need to know about geotourism to help it succeed?

Please download the new Murchison GeoRegion app and explore the region from your smartphone. Try and see things from the visitor perspective.

The key for most visitors will be the 'C' - Culture (people). Visitors to the Murchison want to know your stories and those of people who have lived there for generations. Most residents will have strong connections to the land and geology in some form. Learn what you can about the 21 sites and try to add to visitors' experiences by enhancing that human interest and connection.


The Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East both declared a financial interest in item 10.3 – CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO


The Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East left the meeting at 7.16pm.

CONFIDENTIAL ITEM

**Deals with information concerning a matter affecting an employee or employees.
Local Government Act 1995 section 5.23 (2) (d)**

Title/Subject:	CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO
Agenda/Minute Number:	10.3
Applicant:	Chief Executive Officer
File Ref:	Personal File
Disclosure of Interest:	CEO Roy McClymont – Financial Interest DCEO Krys East – Financial Interest
Date of Report:	22 September 2020
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

The CEO seeks Council's approval for leave and the appointment of an Acting CEO during his absence.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr PS Moses



That Council approves the CEO's leave from Monday 5 October 2020 to Monday 12 October 2020 inclusive (6 days), subject to minor variation, and appoint Krys East as Acting Chief Executive Officer during this period.

CARRIED 4/0

The Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East returned to the meeting at 7.18pm.

CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.
Local Government Act 1995 section 5.23 (2) (c)

Title/Subject:	QUOTE REQUEST ANNUAL SPRAY AND COVER BITUMEN SEALING	
Agenda/Minute Number:	10.4	
Applicant:	Nil	
File Ref:	RFQ 20/21 - 2	
Disclosure of Interest:	Nil	
Date of Report:	22 September 2020	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may now consider endorsing the awarding of a contract/s for Annual Supply, Spray and Cover Bitumen Sealing including Seal Design and Aggregate Supply.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr PS Moses

That Council endorses the awarding of a contract for RFQ 20/21 -2 Annual Supply, Spray, Spread & Cover Bitumen Sealing including seal design and aggregate supply to Bitutek Pty Ltd for the estimated total price of \$1,509,654.43 + GST.

In the event that Bitutek are unavailable, then the next highest ranked contractor is Downer, who may be contracted for specific works under this quote.

CARRIED 4/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. CLOSURE OF MEETING

The Shire President, Cr HJ Nichols declared the meeting closed at 7.22pm.