



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 21 NOVEMBER 2020

COMMENCED AT 9:30AM

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1. DECLARATION OF OPENING

The Shire President, Cr HJ Nichols declared the meeting opened at 9.32am.

1.2. DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons don not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President, Cr HJ Nichols, read the disclaimer out loud.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE

Members

Cr HJ Nichols	Shire President
Cr MJ Smith	
Cr MR Hall	
Cr DK Hodder	
Cr PS Moses	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Tralee Cable	Community & Development Services Manager

Apologies

Nil

Approved Leave of Absence

Cr PS Clancy	Deputy Shire President
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Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY COUNCIL MEETING HELD 17 OCTOBER 2020

Council Resolution

Moved: Cr DK Hodder
Seconded: Cr MR Hall

That the minutes from the Ordinary Council Meeting held Saturday 17 October 2020 be confirmed.

CARRIED 5/0

6.2. HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 17 OCTOBER 2020

Council Resolution:

Moved: Cr PS Moses
Seconded: Cr DK Hodder

That the minutes from Health Building Town Planning Meeting held Saturday 17 October 2020 be received.

CARRIED 5/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Cr PS Moses made a public apology regarding a complaint that was made to the Local Government Standards Panel.

Cr Moses stated;

“I advise this meeting that:

- i. A complaint was made to the Local Government Standards Panel, in which it was alleged that I contravened the Local Government (Rules of Conduct) Regulations 2007 (WA) when I made certain objectional and offensive comments to Mr Alan Franklin of the Yulella Aboriginal Corporation.**
- ii. The Panel found that I breached regulation 7(1)(b) of the said Regulations as my conduct was wrongful, inappropriate and deserving of a penalty and, further, my comments were likely to cause detriment to the parties involved.**
- iii. I accept that I should not have made the objectionable and offensive comments.**
- iv. I now apologise to Mr Alan Franklin, the Yulella Aboriginal Corporation, my fellow Councillors and the public.”**

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- The Chief Executive Officer met with Councils Auditors on their completion of our annual audit on 21 October 2020.**
- Djuki Mala (Chooky Dancers) performed on the town oval to over 500 people on 25 October 2020.**
- The Chief Executive Officer, met with the Hon Roger Cook, Deputy Premier, Minister for Health regarding the omission of the Meeka Hospital in the recently announced State budget on the 4 November 2020.**

- **The Chief Executive Officer met with John Darcy from Water Corporation on 18 November 2020.**
- **The Chief Executive Officer and myself met with Cheyne Mann from Westgold regarding their projects near Nannine on 19 November 2020.**
- **Mr Vince Catania MLA will be making an announcement at the front of the Meekatharra Hospital on Tuesday 24 November 2020.**
- **Representatives from WA Country Health Service Board will visit Meekatharra to look at our hospital and meet with stakeholders on Thursday 26 November 2020.**
- **The Chief Executive Officer advised that the Shire office will be closed for the Christmas break from Thursday 24 December 2020 to Friday 1 January 2021 inclusive, in accordance with Council Policy.**

9. REPORTS OF COMMITTEES AND OFFICERS

9.1. OFFICERS MONTHLY REPORTS

9.1.1. WORKS & SERVICES MANAGER'S REPORT – OCTOBER 2020

Construction Crew

- **A67 Ashburton Downs Road R2R Funding:**
 - Started early July 2020 – Resheet, construct new levels for road seal Ashburton Downs Road, R2R funding SLK 0.01 to SLK 6.1 (Reconstruct and seal works 6 km) nearly completed and shall be ready for Bitumen seal.
 - Cut off Walls and Culvert install including of Concrete base / headwalls by Contractor completed 18 October 2020.
 - Survey pegs offset for Bitumen complete.
 - Material Compaction Tests for road Complete – Results 98% plus.
 - Bitutek seal booked early November after BBRF program (now 18 November onwards).

Contract Maintenance Grading

- **Northampton Grader Hire**
 - M28 – Woodlands – Mt Augustus Road (Complete)
 - M67 – Ashburton Downs Road – spot damage repairs (Complete)
 - M68 – Meekatharra – Sandstone Road (Complete)
 - M32 – Gabanintha- Nannine Road (Next Works)

Flood Damage

- **2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899**
 - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
 - 19 August 2020 – DFES approval to MRD - \$17.9 million
 - 8 September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number Project #P0083 – reduce and amend 3% changes to Flood Damage costs – Minus \$600K
 - Greenfield Technical Services appointed under WALGA preferred Contractor by Shire of Meekatharra to provide administration and evidence services associated with AGRN888/899 for all related works under flood damage works.

- Greenfield provided RFT20/21 – 01 Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender Submission – 1 September 2020 @ 2pm.

Contracts Schedule for Flood Damage

MTF:

- FDC 66 – Landor Road (Soon to start end of November)
- FDC 67 – Ashburton Downs Road – Top down from Boundary

NGE:

- FDC 65 – Jigalong Mission road & Weelarranna West Road (Complete)
- FDC 18 – Weelarranna West Road (Next Works)
- FDC 20 – Turee Creek Road
- FDC 19 – Sylvania Road
- FDC 4 – Bulloo Downs Roads
- FDC 33 – Marymia Road
- FDC 2 – Peak Hill – Three Rivers Road

BBRF – BB66 – Landor Road – BBRF Funded (First Stage SLK 169.52 to SLK 179.52)

- MTF Services appointed sole Contractor by Council to start on BBRF (First Stage).
- Current works on subgrade and final base levels almost completed ready for Bitumen.
- Survey pegs offset for Bitumen complete.
- Material compaction tests on all 10kms complete last week – results 98% plus.
- Cut off Walls and Culvert install including Concrete Base / Headwalls by Contractor completed 25 October 2020.
- Bitutek booked for Road Seal – 9 November 2020

Contract – RR66 – Landor Road – RRG Funded (SLK 25.17 to SLK 33.17)

Mid November start to Christmas

Then continue New Year, 5 January 2021 LRCIP Project (SLK104.13 to SLK 114.13)

- Survey ASCON completed.
- Material Soil samples completed of borrow pits of gravel.
- Bitumen seal early March 2021.

New Contract Award

RFQ 20/21 – 6 YALGAR RIVER CONCRETE FLOODWAY UPGRADE (LANDOR – MEEKATHARRA ROAD) (SLK114.13)

- Contract Closed – 2pm, Tuesday 3 November 2020
- Contract awarded to Bulldog Contracting - \$142,500.00 plus GST.

All Council and Contract works in line of COVID – 19 Guidelines.

Town Maintenance-Monthly Report Finishing 13 November 2020

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove. Bins have been set fire on road surfaces.
- Sweeping of Main St was done in accordance with Council's directive.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Shire housing, Walkway and Youth Centre
- Verges are being maintained and weeds removed
- Rubbish removed from Lookout and Peace Gorge

- Regular maintenances to plant used by town crew
- Maintenance carried out at cemetery
- Assisted WSM with work on Ashburton Downs – Meekatharra Road
- Removed rubbish small wheel park

Plant Report

- **P475 KUBOTA ZERO TURN ZD331P-72 ZERO MOWER**
Service cutting deck - Staff
- **P479 2007 MACK SUPERLINER**
Replaced alternator – Trenfield Motors
- **P367 2003 TRAILER (WITH SYKES PUMP ONBOARD ASSET)**
Replaced seals and bearing on axle – Trenfield Motors
- **P480 2007 MACK SUPERLINER**
Repair clutch and install new mounts – Trenfield Motors
- **P517 2018 HAULMORE 30,000LR WATER TANKER**
Service wheel bearings and brakes – Trenfield Motors
Repair Water Pump – Trenfield Motors
Repaired Trailer Lights – Trenfield Motors
- **P391 16.5 KVA ALLIGHT SINGLE PHASE GENSET 1**
Serviced – Trenfield Motors
Replaced O-Rings in injectors – Trenfield Motors
Replaced start motor – Trenfield Motors
- **P455 1983 CUSTOM MADE – 2 AXLE DOLLY**
Service wheel bearings – Trenfield Motors
- **P465 2012 CUSTOM BUILT TRAILER – GENSET 5**
Repaired electrical cable on pump – Trenfield Motors
- **P426 2010 MAZDA BT-50 4X2 UTILITY**
Replaced broken driver's door external handle – Trenfield Motors
- **P497 2014 336D2L HYDRAULIC EXCAVATOR**
Replace grease line hose – Trenfield Motors
- **P407 2008 NISSAN PRIME MOVER**
Replaced left hand side driver's side window – Trenfield Motors
- **P476 BAILER TRI AXLE WATER TANKER**
Replaced airline on brakes – Trenfield Motors
Replaced Water pipe on pump – Trenfield Motors
Checked water pump – Trenfield Motors
Inspected front right 8 leaf spring – Trenfield Motors
- **P521 2018 MACK GRANITE 6X4 PRIME MOVER**
Repaired air tank attachment – Trenfield Motors

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MR Hall

That the Works and Services Manager's report for November 2020 be received.

CARRIED 5/0

9.1.2. AIRPORT MANAGER'S REPORT- OCTOBER 2020*Aircraft Movements and Statistics*

Aircraft movements both GA, Charter & RFDS have remained consistent with a slight decrease throughout the month of October 2020. Skippers RPT flights have returned to Monday, Wednesday & Friday with passenger numbers continuing to increase with Wednesday flights regularly above 70% full. Mustering activities have continued during October with a continued increase in AVGAS fuel drum sales representing 30% of total sales for October.

The figures below reflect the differences between October 2019 and October 2020.

	Oct 19	Oct 20	Variance
General Aircraft Landed:	94	86	-8%
RFDS Landed	69	69	0%
Avgas	8335	9013	+8%
Jet A1	54029	47493	-12%
Total Fuel Sold	58709	56506	-3%

	YTD 2019	YTD 2020	Variance
General Aircraft Landed:	827	832	0%
RFDS Landed	771	777	0%
Avgas	86270	88612	+3%
Jet A1	407894	410196	0%
Total Fuel Sold	494164	498808	+1%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Weeding & under pruning of bottlebrush trees on entrance road.
- AirBP RFDS Fuel Facility ongoing. Potential for completion in Nov/Dec 2020.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.
- Dragging of runway strips 09/27 to remove excess grass & weed growth and level surface.

Aerodrome maintenance requiring completion:

- Crack patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) bitumen fog spray.
- Gravel runway re-sheeting surface.

Aerodrome Security:

Nil incidents to report.

Safety Management System:

Nil to report.

Budget items completed:

Nil pending

Airport Emergency:

Nil emergencies to report.

Bird/Animal Activity:

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

General:

COVID-19 cleaning and sanitizing of public areas continued to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Increased cleaning of public areas will continue until current restriction levels are relaxed.

Recent WA Government announcements may see increased passenger traffic on RPT flights with WA border restrictions being eased from 14 November. Ongoing monitoring of passenger movements and adherence with social distancing requirements will continue.

Mike Cuthbertson
Airport Manager
01/11/2020

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the Airport Manager's report for October 2020 be received.

CARRIED 5/0

9.1.3. YOUTH AND RECREATION SERVICES REPORT – OCTOBER 2020

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre/ Indoor Centre	62	82	51	75	270	10	27
Yarn Night Drop in/Trivia Night	16	45	9	48	118	4	29
Movie Night	38	28	31	42	139	4	34
ART	43	28	44	27	142	6	24
Football/SMF	45	48	52	51	196	4	49
Basketball	52	29	58	45	184	4	46
Adult Sport	34		66		100	4	25

October was a stable month for the youth service team with the kids settling back into the school term and attendance to youth service programs stayed consistent with the previous months high numbers. Highlights were the youth’s participation in the Stephen Michael Annual Football tournament which was held in Yalgoo. We sent a combined team of under 15’s kids along for the trip with our under 12’s team winning the tournament and having a wonderful day representing Meekatharra and their Families. Closer to home the reopening of the pool has been welcomed with our water based programs being heavily attended with all the kids enjoying aquatic fun and games.

Another great addition to our calendar during October has been our youth services partnership with Karalundi. Once a week the community there has been sending a team of their youth down to participate in youth service activities. This creates a wonderful opportunity for our town youth to interact and fraternise with kids from outside of their regular friendship groups thus developing their social skills and interpersonal resilience’s.

The team has continued to diversify our program so that we can continue to engage youth from differing demographics and we are happy to report increased participation in our gardening and Music programs as well dance.

Next month we will be looking forward to the delayed NAIDOC Festivities as well as Stephen Michael carnival being held here in Meeka which will feature touch rugby league as well as basketball and athletics.

Officers Recommendation / Council Resolution:

Moved: Cr PS Moses
Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer’s report for October 2020 be received.

CARRIED 5/0

9.1.4. RANGERS REPORT – OCTOBER 2020

Prepared by P Smith, Canine Control
Date NOVEMBER 2020

12 OCTOBER – 14 OCTOBER 2020

COMPLAINTS RECEIVED:

Two verbal complaints were received.

As a result of the verbal enquiries, three cat cages were set in various locations at two private residences. These cages were monitored over the duration of the visit and the offending feral cat was finally caught.

I attended at a local resident's house and microchipped a dog so that it could be registered.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town during the evenings and monitored through the night. Additional cages were reset around the Pensioner Flats area and monitored. Four aggressive feral cats were caught and removed.

ANIMALS DESTROYED:

A total of five feral cats caught and destroyed.

FURTHER PATROLS:

Patrols were conducted of the Rubbish tip, Peace Gorge, Cemetery, Go Cart Track, Racecourse, and Airport. No animals were sighted wandering and there was nothing to report. Patrols and security checks were conducted around the townsite. Several people were spoken to regarding allowing their dog to wander untethered. Several tourists were seen camping near Peace Gorge.

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr MR Hall

That the Ranger's Report for October 2020 be received.

CARRIED 5/0

9.1.5. STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted	Complete Complete In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress

12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council Council working group to be convened	Complete Progressing
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18 Letter to Minister & MRVC 05.06.18	Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress
27.06.20	9.2.5	Requests for Rate Relief /Financial Hardship Policy	CEO	Letters to AHA & AMEC 01.07.20	Complete

27.06.20	9.3.1	Review of Register of Delegations	CDSM		Complete
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process	Complete In Progress
22.09.20	9.7.2	Tenders – Commercial Tenancies Lloyds Plaza	CDSM	To be advertised	In Progress
22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	To be advertised	In Progress
17.10.20	9.3.1	Request to Purchase vacant Land from the Shire	DCEO	Potential purchasers advised	Complete
17.10.20	9.3.2	Changes to Policies & Management Procedures	DCEO	Manuals Updated & Distributed	Complete
17.10.20	9.3.3	Unbudgeted Expenditure – CCTV for Lot 255 Darlot Street & Lot 304 Darlot Street, Meekatharra	DCEO	Actioned – Installation completed	Complete
17.10.20	9.4.1	Lease – Red Sandbox – Yulella Aboriginal Corporation	DCEO/FO	Ministerial approval sought 21/10/20 Lease sent to Yulella for signing	Complete In Progress
17.10.20	9.5.1	Placement of Solar Panels to Roof of Shed – Lot 804 (#11) Marmont Street, Meekatharra rezoning Support Lot 875	CDSM	Letter sent to owner 19/10/20	Complete
17.10.20	9.5.2	Placement of Solar Panels to Roof of Shed – Lot 62 (#80) Hill Street, Meekatharra	CDSM	Letter sent to owner 19/10/20	Complete
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	9.6.2	Trillbar Road – Restricted Access Vehicle Network Amendment Request	CEO	Emailed Main Roads Support 20/10/20	Complete
17.10.20	9.7.1	Request for Rates Exemption	DCEO	Advised Ratepayer & Processed	Complete
17.10.20	10.1	Application for Remote Airstrip Upgrade Program	CDSM	Submitted 11/11/20	In Progress
17.10.20	10.2	Mining Lease Application M51/889	CDSM	Letter sent 19/10/20	Complete
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Email Consultant 20/10/20	In Progress

Officers Recommendation / Council Resolution



Moved: Cr MR Hall

Seconded: Cr MJ Smith

That the Status report be received.

CARRIED 5/0

9.2. FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED OCTOBER 2020	
Agenda/Minute Number:	9.2.1	
Applicant:	Nil	
File Ref:	ADM 171	
Date of Report:	31 October 2020	
Disclosure of Interest:	Nil	
Author:	Krys East Deputy Chief Executive Officer	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That the financial report for the period ending 31 October 2020 be received.

CARRIED 5/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 October 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

Statement of Budget Amendments

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*Note 2 Net Current Funding Position

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Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 October 2020 of \$10,301,163.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2020

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,299,507	4,543,198	4,541,907	4,681,267	139,360	3.07%
Operating Grants, Subsidies and Contributions	7	2,070,500	2,201,301	795,519	796,701	1,182	0.15%
Fees and Charges		1,384,241	1,384,241	487,252	427,371	(59,881)	(12.29%)
Service Charges		-	-	0	0	0	
Interest Earnings		267,044	305,348	30,851	40,079	9,228	29.91%
Other Revenue		321,053	326,938	94,688	86,035	(8,653)	(9.14%)
Profit on Disposal of Assets	9	-	-	0	0	0	
Total Operating Revenue		8,342,345	8,761,026	5,950,217	6,031,453	81,236	
Operating Expense							
Employee Costs		(1,759,393)	(1,759,393)	(589,437)	(427,861)	(161,576)	(27.41%)
Materials and Contracts		(3,005,454)	(3,399,854)	(865,492)	(458,013)	(407,479)	(47.08%)
Utility Charges		(451,842)	(451,842)	(135,122)	(71,599)	(63,523)	(47.01%)
Depreciation on Non-Current Assets		(7,160,158)	(7,160,158)	(2,387,149)	(2,386,719)	(430)	(0.02%)
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(216,311)	(216,311)	(216,302)	(205,345)	(10,957)	(5.07%)
Other Expenditure		(288,444)	(288,444)	(57,522)	(41,889)	(15,633)	(27.18%)
Loss on Disposal of Assets	9	(89,338)	(89,338)	0	0	0	
Total Operating Expenditure		(12,970,940)	(13,365,340)	(4,251,024)	(3,591,426)	(659,597)	
Funding Balance Adjustments							
Add back Depreciation		7,160,158	7,160,158	2,387,149	2,386,719	(430)	(0.02%)
Adjust (Profit)/Loss on Asset Disposal	9	89,338	89,338	0	0	0	
Adjust Provisions		-	-	0	0	0	
Net Cash from Operations		2,620,901	2,645,182	4,086,342	4,826,745	740,403	
Non-Operating Revenues							
Non-Operating Grants & Contributions	7	19,122,815	19,142,312	4,243,709	4,191,404	(52,305)	(1.23%)
Less Unspent Grants	7	-	-	0	(4,165,294)		
Net Non-Operating Grants		19,122,815	19,142,312	4,243,709	26,111		
Proceeds from Disposal of Assets	9	221,000	221,000	0	0	0	
Total Capital Revenues		19,343,815	19,363,312	4,243,709	26,111	(52,305)	
Non-Operating Expenses							
Land Held for Resale		-	-	0	0	0	
Land and Buildings	8	(422,282)	(1,138,494)	(126,865)	(116,362)	(10,503)	(8.28%)
Furniture and Equipment	8	(73,000)	(73,000)	(17,000)	(16,977)	(23)	(0.14%)
Plant and Equipment	8	(2,003,000)	(2,243,000)	0	0	0	0.00%
Infrastructure - Roads	8	(24,538,634)	(24,478,131)	(1,336,935)	(1,260,057)	(76,878)	(5.75%)
Infrastructure - Footpaths	8	0	0	0	0	0	0.00%
Infrastructure - Airports	8	(50,000)	(175,000)	0	0	0	0.00%
Infrastructure - Other	8	(651,903)	(651,903)	(20,200)	(18,574)	(1,626)	(8.05%)
Total Capital Expenditure		(27,738,819)	(28,759,528)	(1,501,000)	(1,411,970)	(89,030)	
Net Cash from Capital Activities		(8,395,004)	(9,396,216)	2,742,709	(1,385,859)	36,725	
Financing							
Transfer to Reserves	6	(918,180)	(956,484)	0	0	0	
Transfer from Reserves	6	900,000	1,100,000	0	0	0	
Net Cash from Financing Activities		(18,180)	143,516	0	0	0	
Net Operations, Capital and Financing		(5,792,283)	(6,607,518)	6,829,051	3,440,886	777,128	
Opening Funding Surplus(Deficit)	2	5,792,283	6,907,873	6,907,873	6,860,278	(47,595)	(0.69%)
Closing Funding Surplus(Deficit)	2	-	300,355	13,736,924	10,301,163	729,533	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2020

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
* Includes Non- Operating Grants						
Governance	80	0	0	0		
General Purpose Funding - Rates	4,543,198	4,541,907	4,681,267	139,360	3.07%	
General Purpose Funding - Other	2,058,013	469,187	485,614	16,427	3.30%	
Law, Order and Public Safety	14,345	2,917	4,331	1,414	48.48%	
Health	6,104	5,804	1,986	(3,818)	(63.78%)	
Education and Welfare	149,614	65,163	57,842	(7,321)	(11.23%)	
Housing	29,900	9,830	12,687	2,857	29.07%	
Community Amenities	146,682	122,664	115,891	(6,773)	(5.52%)	
Recreation and Culture	769,949	56,737	39,685	(17,052)	(30.05%)	▼
Transport	19,898,391	4,880,389	4,792,806	(87,583)	(1.79%)	
Economic Services	153,562	18,363	12,997	(5,366)	(29.22%)	
Other Property and Services	133,900	20,963	17,751	(3,214)	(15.33%)	
Total Operating Revenue	27,903,338	10,193,926	10,222,857	28,931		
Operating Expense						
Governance	(721,006)	(200,930)	(151,546)	(49,384)	(24.58%)	▼
General Purpose Funding	(217,167)	(60,469)	(46,135)	(14,334)	(23.71%)	▼
Law, Order and Public Safety	(223,814)	(81,942)	(44,103)	(37,839)	(46.18%)	▼
Health	(128,480)	(42,583)	(44,700)	2,117	4.97%	
Education and Welfare	(843,390)	(262,346)	(185,140)	(77,206)	(29.43%)	▼
Housing	(35,900)	(40,572)	(83,023)	42,451	104.63%	▲
Community Amenities	(673,115)	(200,750)	(150,706)	(50,044)	(24.93%)	▼
Recreation and Culture	(1,814,214)	(588,028)	(422,972)	(165,056)	(28.07%)	▼
Transport	(7,852,347)	(2,462,076)	(2,346,620)	(115,456)	(4.89%)	
Economic Services	(614,336)	(228,274)	(187,800)	(40,474)	(17.73%)	▼
Other Property and Services	(238,571)	(83,054)	71,318	(154,372)	(183.87%)	▼
Total Operating Expenditure	(13,365,340)	(4,251,024)	(3,591,426)	(659,597)		
Funding Balance Adjustments						
Add back Depreciation	7,160,158	2,387,149	2,386,719	(430)	(0.02%)	
Adjust (Profit)/Loss on Asset Disposal	89,338	0	0	0		
Less Unspent Grants, Subsidies and Contributions	0	0	(4,165,294)			
Net Cash from Operations	21,787,494	8,330,051	4,852,856	688,099		
Non-Operating Revenues						
Proceeds from Disposal of Assets	221,000	0	0	0		
Total Capital Revenues	221,000	0	0	0		
Non-Operating Expenses						
Land and Buildings	(1,138,494)	(126,865)	(116,362)	(10,503)	(8.28%)	
Furniture and Equipment	(73,000)	(17,000)	(16,977)	(23)	(0.14%)	
Plant and Equipment	(2,243,000)	0	0	0	0.00%	
Infrastructure - Roads	(24,478,131)	(1,336,935)	(1,260,057)	(76,878)	(5.73%)	
Infrastructure - Airports	(175,000)	0	0	0	0.00%	
Infrastructure - Other	(651,903)	(20,200)	(18,574)	(1,626)	(8.05%)	
Total Capital Expenditure	(28,759,528)	(1,501,000)	(1,411,970)	(89,030)		
Net Cash from Capital Activities	(28,538,528)	(1,501,000)	(1,411,970)	(89,030)		
Transfer to Reserves	(956,484)	0	0	0		▼
Transfer from Reserves	1,100,000	0	0	0		
Net Cash from Financing Activities	143,516	0	0	0		
Net Operations, Capital and Financing	(6,607,518)	6,829,051	3,440,886	777,128		
Opening Funding Surplus(Deficit)	6,907,873	6,907,873	6,860,278	(47,595)	(0.69%)	
Closing Funding Surplus(Deficit)	300,355	13,736,924	10,301,163	729,533		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 October 2020

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	0
General Purpose Funding - Rates	4,299,507	243,691	4,543,198	4,541,907
General Purpose Funding - Other	1,879,621	178,392	2,058,013	469,187
Law, Order and Public Safety	14,345	0	14,345	2,917
Health	6,104	0	6,104	5,804
Education and Welfare	149,614	0	149,614	65,163
Housing	29,500	0	29,500	9,830
Community Amenities	140,797	5,885	146,682	122,664
Recreation and Culture	769,949	0	769,949	56,737
Transport	19,888,181	10,210	19,898,391	4,880,389
Economic Services	153,562	0	153,562	18,363
Other Property and Services	133,900	0	133,900	20,965
Total Operating Revenue	27,465,160	438,178	27,903,338	10,193,926
Operating Expense				
Governance	(721,006)	0	(721,006)	(200,930)
General Purpose Funding	(229,167)	12,000	(217,167)	(60,469)
Law, Order and Public Safety	(225,814)	0	(225,814)	(81,942)
Health	(128,480)	0	(128,480)	(42,583)
Education and Welfare	(843,390)	0	(843,390)	(262,346)
Housing	(29,500)	(6,400)	(35,900)	(40,572)
Community Amenities	(673,115)	0	(673,115)	(200,750)
Recreation and Culture	(1,814,214)	0	(1,814,214)	(588,028)
Transport	(7,452,347)	(400,000)	(7,852,347)	(2,462,076)
Economic Services	(614,336)	0	(614,336)	(228,274)
Other Property and Services	(239,571)	0	(239,571)	(83,054)
Total Operating Expenditure	(12,970,940)	(394,400)	(13,365,340)	(4,251,024)
Funding Balance Adjustments				
Add back Depreciation	7,160,158	0	7,160,158	2,387,149
Adjust (Profit)/Loss on Asset Disposal	89,338	0	89,338	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	21,743,716	43,778	21,787,494	8,330,051
Capital Revenues				
Proceeds from Disposal of Assets	221,000	0	221,000	0
Total Capital Revenues	221,000	0	221,000	0
Capital Expenses				
Land and Buildings	(422,282)	(716,212)	(1,138,494)	(126,865)
Furniture and Equipment	(73,000)	0	(73,000)	(17,000)
Plant and Equipment	(2,003,000)	(240,000)	(2,243,000)	0
Infrastructure - Roads	(24,538,634)	60,503	(24,478,131)	(1,336,935)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(50,000)	(125,000)	(175,000)	0
Infrastructure - Other	(651,903)	0	(651,903)	(20,200)
Total Capital Expenditure	(27,738,819)	(1,020,709)	(28,759,528)	(1,501,000)
Net Cash from Capital Activities	(27,517,819)	(1,020,709)	(28,538,528)	(1,501,000)
Financing				
Transfer to Reserves	(918,100)	(38,304)	(956,404)	0
Transfer from Reserves	900,000	200,000	1,100,000	0
Net Cash from Financing Activities	(18,180)	161,696	143,516	0
Net Operations, Capital and Financing	(5,792,283)	(815,235)	(6,607,518)	6,829,051
Opening Funding Surplus(Deficit)	5,792,283	1,115,590	6,907,873	6,907,873
Closing Funding Surplus(Deficit)	0	300,355	300,355	13,736,924

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020
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SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 October 2020

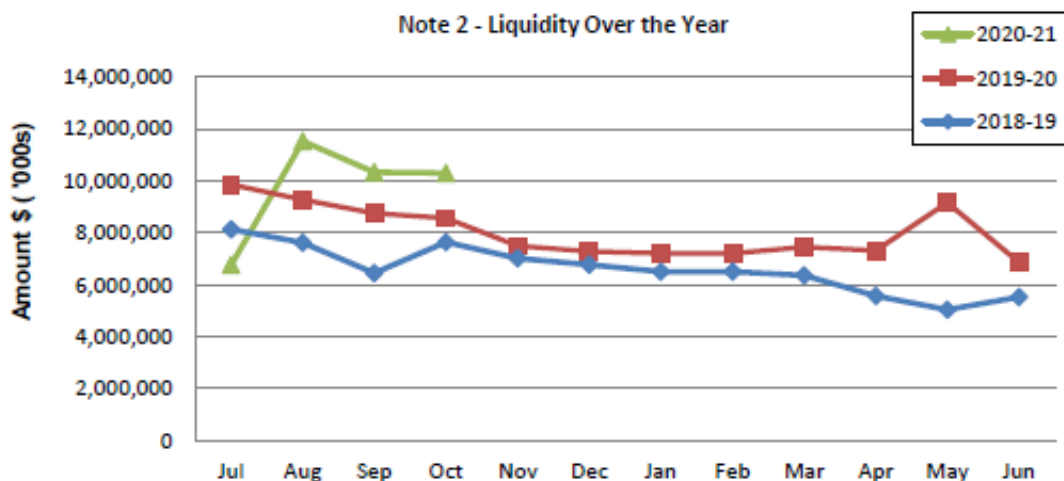
Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	139,360	3.07%			Under variance reporting threshold
General Purpose Funding - Other	16,427	3.50%			Under variance reporting threshold
Law, Order and Public Safety	1,414	48.48%			Under variance reporting threshold
Health	(3,818)	(63.78%)			Under variance reporting threshold
Education and Welfare	(7,321)	(11.23%)			Under variance reporting threshold
Housing	2,857	29.07%			Under variance reporting threshold
Community Amenities	(6,773)	(5.52%)			Under variance reporting threshold
Recreation and Culture	(17,052)	(30.05%)	▼	Timing	Lloyd's rental revenue is lower than YTD budget as the building remains without a tenant.
Transport	(87,383)	(1.79%)			Under variance reporting threshold
Economic Services	(5,366)	(29.22%)			Under variance reporting threshold
Other Property and Services	(3,214)	(13.33%)			Under variance reporting threshold
Operating Expense					
Governance	(49,384)	(24.98%)	▼	Timing	Admin allocations are \$32k lower, and general members expenses are \$18k lower than ytd budget. These may even out during the year.
General Purpose Funding	(14,334)	(23.71%)	▼	Timing	Admin allocations are \$14k lower than ytd budget. These may even out during the year.
Law, Order and Public Safety	(37,839)	(46.18%)	▼	Timing	Fire vehicle operational costs are \$12k lower than ytd budget and general under expenditure of less than \$10k in Fire, SES and Animal control due to budgets being spread evenly over 12 months.
Health	2,117	4.97%			Under variance reporting threshold
Education and Welfare	(77,206)	(29.43%)	▼	Timing	Youth Centre expenses are \$53k lower and Community development costs are \$17k than ytd budget. These costs may even out during future months.
Housing	42,451	104.63%	▲	Timing	Housing expenses are higher than on-charged recoveries to programs. These will even out over the year.
Community Amenities	(30,044)	(24.93%)	▼	Timing	Sanitation expenses are \$21k and other community amenities expenses are \$23k lower than ytd budget. These may even out during future months.
Recreation and Culture	(165,056)	(28.07%)	▼	Timing	Other recreation \$46k, Recreation Officer \$25k, Swimming pool \$42k, Loyds building expenses are \$24k lower than ytd budget. These costs may even out in future months.
Transport	(115,456)	(4.69%)			Under variance reporting threshold
Economic Services	(40,474)	(17.73%)	▼	Timing	Tourism and Area promotion expenses (Including Community Events) are \$35k lower than ytd budget - these may even out during the year.
Other Property and Services	(154,372)	(183.87%)	▼	Timing	Plant Operations and Public works costs are \$177k lower than ytd budget and Admin costs and recoveries are \$34k higher than ytd budget. Minor Plant running costs are \$24k lower than ytd budget. As these budgets are generally spread evenly over the year it is anticipated that they will even out over time.
Funding Balance Adjustments					
Add back Depreciation	(430)	(0.02%)			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(52,305)	(1.23%)			Under variance reporting threshold
Proceeds from Disposal of Assets	0				
Capital Expenses					Refer to Note BA for project details
Land and Buildings	(10,503)	(8.28%)			Under variance reporting threshold
Furniture and Equipment	(23)	(0.14%)			Under variance reporting threshold
Plant and Equipment	0	0.00%			Under variance reporting threshold
Infrastructure - Roads	(76,878)	(3.75%)			Under variance reporting threshold
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold
Infrastructure - Airports	0	0.00%			Under variance reporting threshold
Infrastructure - Other	(1,626)	(8.05%)			Under variance reporting threshold
Opening Funding Surplus(Deficit)	(47,595)	(0.69%)			The funding position will be finalised with year end processes and final payments for FY20 expenditure. This position may change.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Oct 2020	Previous Month	YTD 31 Oct 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	12,249,936	12,078,221	5,811,853
Cash Restricted Reserves	3	21,280,349	21,280,349	20,167,265
Cash Restricted - Bonds to be allocated		0	2,056	92,950
Receivables - Rates and Rubbish	5	2,296,531	2,377,521	2,179,959
Receivables -Other	5	22,793	(6,711)	730,869
Interest / ATO Receivable/Trust		42,116	87,874	76,465
Inventories		99,290	127,095	169,720
		35,991,015	35,946,405	29,229,081
Less: Current Liabilities				
Payables		(149,793)	(74,797)	(116,574)
Bonds Held		(94,416)	(94,472)	(92,950)
Provisions		(354,285)	(354,285)	(350,694)
Unspent Grants (Contract Liabilities)		(4,165,294)	(3,800,085)	0
		(4,763,788)	(4,323,639)	(560,218)
Net Current Assets		31,227,227	31,622,766	28,668,864
Less: Cash Reserves	6	(21,280,349)	(21,280,349)	(20,167,265)
Plus Provisions		354,285	354,285	350,694
Net Current Funding Position		10,301,163	10,696,702	8,852,293



Comments - Net Current Funding Position

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	358,979		0	358,979	Westpac	At Call
Air BP	Variable	59,964			59,964	Westpac	At Call
Maxi Account	Variable	11,831,924		94,416	11,926,339	Westpac	At Call
(b) Term Deposits							
549463	1.00%		21,280,349		21,280,349	Westpac	26-Jun-21
Total		12,250,867	21,280,349	94,416	33,625,632		

Comments/Notes - Investments

- * This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- * Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- * The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	0	0	\$	\$	\$	\$
	↑			Unaudited Budget Surplus	5,792,283	6,907,873		1,115,590	0	1,115,590
Revenue										
0031	↑	GRV Rates	22.9.20 - Item 9.2.4	Operating Revenue	4,297,568	4,541,259		243,691	0	1,359,281
0181	↑	Financial Assistance Grant	22.9.20 - Item 9.2.4	Operating Revenue	1,135,191	1,175,685		40,494	0	1,399,775
0211	↑	Local Road Grant	22.9.20 - Item 9.2.4	Operating Revenue	459,286	558,880		99,594	0	1,499,369
4591	↓	MRD - Direct Grant	22.9.20 - Item 9.2.4	Operating Revenue	312,672	303,385		0	9,287	1,490,082
8763	↑	Sale of Scrap	22.9.20 - Item 9.2.4	Operating Revenue	0	5,885		5,885	0	1,495,967
9224	↑	Interest on Reserves	22.9.20 - Item 9.2.4	Operating Revenue	174,499	212,803		38,304	0	1,534,271
Non- Operating Revenue										
	↑	Transfer from Infrastructure Reserve	27.6.20 - Item 9.5.3	Non-Operating Revenue	0	200,000		200,000	0	1,734,271
4572	↓	Building Better Regions Fund Grant	15.08.20 - Item 9.7.1	Non-Operating Revenue	1,799,771	1,669,268		0	130,503	1,603,768
5183		R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	17.10.20 - Item 10.2	Non-Operating Revenue	0	150,000		150,000	0	1,753,768
Operating Expenditure										
0192	↑	Valuation & Title Search	22.9.20 - Item 9.2.4	Operating Expenses	15,039	3,039		12,000	0	1,765,768
4750	↓	Road Maintenance Various	22.9.20 - Item 9.2.4	Operating Expenses	50,000	450,000		0	400,000	1,365,768
0947	↓	Lot 255 Darlot St - Maintenance	17.10.20 - Item 9.3.3	Operating Expenses	6,860	10,060		0	3,200	1,362,568
0946	↓	Lot 304 Darlot St - Maintenance	17.10.20 - Item 9.3.3	Operating Expenses	6,860	10,060		0	3,200	1,359,368

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Non- Operating Expenditure										
										1,359,368
2533	↓	Domestic Violence Building Purchase	27.6.20 - Item 9.5.3	Capital Expenses	0	200,000		0	200,000	1,159,368
1267	↑	Roads Construction Misc	15.08.20 - Item 9.7.1	Capital Expenses	2,045,970	600,000		1,445,970	0	2,605,338
LR66	↓	Landor Road - Local Roads & Community Infrastructure Program	15.08.20 - Item 9.7.1	Capital Expenses	0	1,315,467		0	1,315,467	1,289,871
4191	↓	Stage 1 - Lloyds Renovations	22.9.20 - Item 9.2.4	Capital Expenses	0	516,212		0	516,212	773,659
C66	↓	Landor Road - Construct Yalgar River Floodway	22.9.20 - Item 9.2.4	Capital Expenses	80,000	150,000		0	70,000	703,659
5034	↓	2 x Transportable 2 bedroom camp accommodation units	22.9.20 - Item 9.2.4	Capital Expenses	160,000	400,000		0	240,000	463,659
1215	↑	Airport Apron and Parking Areas	22.9.20 - Item 9.2.4	Capital Expenses	20,000	37,000		0	17,000	446,659
1218	↑	Crack Sealing & Line Marking	22.9.20 - Item 9.2.4	Capital Expenses	0	30,000		0	30,000	416,659
1220	↑	Runway Reseal & Fog Seal	22.9.20 - Item 9.2.4	Capital Expenses	0	78,000		0	78,000	338,659
8960	↑	Transfer to Reserve - Interest	22.9.20 - Item 9.2.4	Capital Expenses	918,179	956,483		0	38,304	300,355
							0	3,351,528	3,051,173	

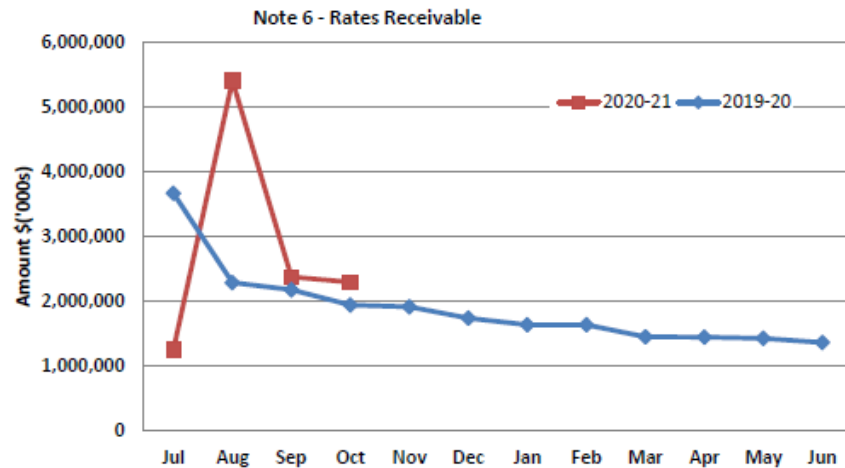
SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

	YTD 31 Oct 2020 \$	30/06/2020 \$
Opening Arrears Previous Years	1,362,717	1,362,717
Levied this year	4,787,191	
Less Collections to date	(3,853,377)	
Equals Current Outstanding	2,296,531	1,362,717
Net Rates and Rubbish Collectable	2,296,531	1,362,717
% Collected	62.66%	

Note 2



Comments/Notes - Receivables Rates

Rates were levied on	4-Aug-20
Full Payment or Instalment 1 due	11-Sep-20
Instalment 2 due	16-Nov-20
Instalment 3 due	20-Jan-21
Instalment 4 due	26-Mar-21

Receivables - General

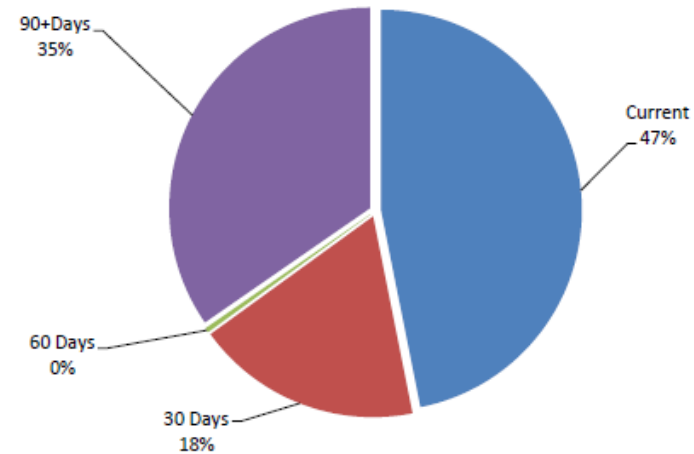
Receivables - Sundry Debtors

Total Sundry Debtors

	Current \$	30 Days \$	60 Days \$	90+Days \$
Receivables - Sundry Debtors	88,970	34,490	662	65,768
Total Sundry Debtors				189,890

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

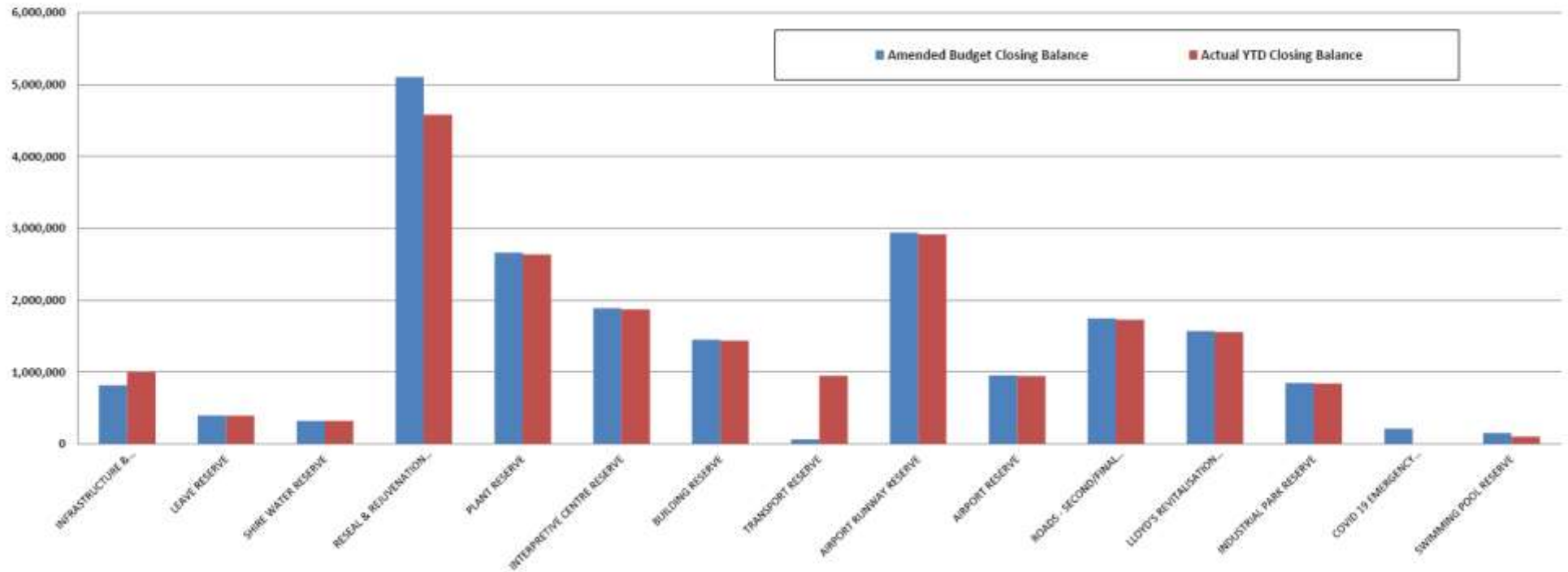
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	\$ 1,007,301	\$ 8,260	10,073	\$ 0	\$ 0	\$ 0	\$ 0	(200,000)	\$ 0	\$ 817,374	\$ 1,007,301
LEAVE RESERVE	394,216	3,233	3,943	0	0	0	0	0	0	398,159	394,216
SHIRE WATER RESERVE	319,452	2,620	3,195	0	0	0	0	0	0	322,647	319,452
RESEAL & REJUVENATION RESERVE	4,580,118	17,237	25,481	0	500,000	0	0	0	0	5,105,599	4,580,118
PLANT RESERVE	2,634,032	21,599	26,340	0	0	0	0	0	0	2,660,372	2,634,032
INTERPRETIVE CENTRE RESERVE	1,872,501	15,355	18,725	0	0	0	0	0	0	1,891,226	1,872,501
BUILDING RESERVE	1,436,843	11,782	14,368	0	0	0	0	0	0	1,451,212	1,436,843
TRANSPORT RESERVE	951,686	7,804	9,517	0	0	0	(900,000)	(900,000)	0	61,203	951,686
AIRPORT RUNWAY RESERVE	2,914,039	23,895	29,140	0	0	0	0	0	0	2,943,180	2,914,039
AIRPORT RESERVE	943,953	7,740	9,439	0	0	0	0	0	0	953,392	943,953
ROADS - SECOND/FINAL SEALS RESERVE	1,727,471	14,165	17,274	0	0	0	0	0	0	1,744,746	1,727,471
LLOYD'S REVITALISATION RESERVE	1,556,137	12,760	15,561	0	0	0	0	0	0	1,571,697	1,556,137
INDUSTRIAL PARK RESERVE	841,428	6,900	8,415	0	0	0	0	0	0	849,842	841,428
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	0	0	0	0	214,000	0	0	0	0	214,000	0
SWIMMING POOL RESERVE	101,172	830	1,012	0	50,000	0	0	0	0	152,184	101,172
	21,280,349	154,180	192,484	0	764,000	0	(900,000)	(1,100,000)	0	21,136,833	21,280,349

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

Note7a: UNTIED GRANTS

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
General Purpose Funding							
Financial Assistance Grant	1,135,191	40,494	1,175,685	1,175,685	0	293,921	881,764
Local Road Grant	459,286	99,594	558,880	558,880	0	139,720	419,160
Law, Order and Public Safety							
D.F.E.S. Operating Grant	5,535	0	5,535	5,535	0	1,693	3,842
S.E.S. Operating Grant	4,810	0	4,810	4,810	0	1,203	3,608
Education and Welfare							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	13,084	13,088
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	43,696	41,946
C.D.O. - Misc Income	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Community Amenities	0	0	0	0	0	0	0
Recreation and Culture							
Dept Sport & Rec - Kidsport Program	0	0	0	0	0	0	0
Reimbursements Rec Officer	0	0	0	0	0	0	0
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
Misc Grants	0	0	0	0	0	0	0
Lotterywest Grant	0	0	0	0	0	0	0
Transport							
Local Roads & Community Infrastructure Program	0	0	0	0	0	0	0
Building Better Regions Fund Grant	0	0	0	0	0	0	0
Mrd - Direct Grant	312,672	(9,287)	303,385	303,385	0	303,385	0
Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	0	5,192
Economic Services							
Trails Grant	0	0	0	0	0	0	0
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
Grant Income - Combating Pests (Meekatharra Rangelands Biosecurity Assoc.)	0	0	0	0	0	0	0
	2,070,500	130,801	2,201,301	2,201,301	0	796,701	1,404,600

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
Recreation and Culture Misc Grants	583,423	0	583,423	0	583,423	10,515	572,908	112,316	0
Transport Local Roads & Community Infrastructure Program	822,435	0	822,435	0	822,435	373,835	448,600	8,481	365,353
Building Better Regions Fund Grant	1,799,771	(130,503)	1,669,268	0	1,669,268	0	1,669,268	486,143	0
Wandrra - Natural Disaster	14,585,900	0	14,585,900	0	14,585,900	3,588,788	10,997,112	7,114	3,581,674
R2R Grant	785,619	0	785,619	0	785,619	0	785,619	596,210	0
Mrd Road Project Grant	545,667	0	545,667	0	545,667	218,267	327,400	0	218,267
R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	150,000	150,000	0	150,000	0	150,000	0	0
	0	0	0	0	0	0	0		
	19,122,815	19,497	19,142,312	0	19,142,312	4,191,404	14,950,908	1,210,264	4,165,294

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings									
ADMIN BUILDING CAPITAL - AUXILIARY SEPTIC TANK	1328	AC10	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - RENOVATE SERVER ROOM (SHELVING, CEILING)	1328	AC12	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONSTRUCTION	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - RE-TILE OUTSIDE FRONT AND STAFF ENTRANCE	1328	AC2	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - ROOFING SHEETS AND FLASHING AND REPAIRS	1328	AC9	10,000	0	10,000	0	0	0	
YC - UPGRADE YC TOILETS (INCL PAINTING)	2437	YCC08	10,000	0	10,000	0	0	0	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		0	200,000	200,000	0	0	0	OCM 27.6.20 Item 9.5.3 - funded by Infrastructure Reserve
LOT 206 CAPITAL IMPROVEMENTS	2704	0922	2,000	0	2,000	0	232	232	
LOT 220 CAPITAL IMPROVEMENTS	2704	0923	9,500	0	9,500	0	3,054	3,054	
LOT 213 CAPITAL IMPROVEMENTS	2704	0925	16,000	0	16,000	0	0	0	
LOT 87 CAPITAL IMPROVEMENTS	2704	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2704	0927	3,200	0	3,200	0	0	0	
LOT 208 CAPITAL IMPROVEMENTS	2704	0929	6,500	0	6,500	0	0	0	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	43,000	0	43,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	2,000	0	2,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	9,500	0	9,500	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094		2,000	0	2,000	0	760	760	
HALL - CURTAINS FOR HALL FOR EAST AND WEST SIDE WINDOWS	3544	HC09	10,000	0	10,000	0	0	0	
HALL - RELOCATE INSIDE BAR & CREATE STORAGE	3544	HC12	5,000	0	5,000	0	0	0	
POOL - BUILDINGS	3666		5,082	0	5,082	0	0	0	
OSR - PICTURE GARDENS - UPGRADE TOILETS	3997	SR22	90,450	0	90,450	0	0	0	
OSR - PICTURE GARDENS - 2X SPLIT SYSTEMS	3997	SR23	9,550	0	9,550	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		0	516,212	516,212	126,865	112,316	(14,549)	
RED SANDBOX - REPLACE EVAP WITH SPLIT SYSTEMS	9651	EC04	6,500	0	6,500	0	0	0	
Buildings Total			422,282	716,212	1,138,494	126,865	116,362	(10,503)	
Furniture & Office Equip.									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		35,000	0	35,000	0	0	0	
COMPUTER EQUIPMENT	1244		25,000	0	25,000	17,000	16,977	(23)	
KZ - WATER FOUNTAIN	2438	KZC06	5,000	0	5,000	0	0	0	
C.D.O. COMPUTER PURCHASE	2454		5,000	0	5,000	0	0	0	
OSR - PICTURE GARDENS - ARTIFICIAL TURF	3803	SR11	3,000	0	3,000	0	0	0	
Furniture & Office Equip. Total			73,000	0	73,000	17,000	16,977	(23)	

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Plant , Equip. & Vehicles									
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0	0	
POOL - PLANT AND EQUIPMENT	3684		20,000	0	20,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		260,000	240,000	500,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		100,000	0	100,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
GRADERS	5134		400,000	0	400,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
Plant , Equip. & Vehicles Total			2,003,000	240,000	2,243,000	0	0	0	
Roads Infrastructure									
ROAD CONSTRUCTION VARIOUS	4200		24,538,634	(60,503)	24,478,131	1,336,935	1,260,057	(76,878)	See Note 8b for Road project details
			0	0	0	0	0	0	
Roads Infrastructure Total			24,538,634	(60,503)	24,478,131	1,336,935	1,260,057	(76,878)	
Footpath Infrastructure									
FOOTPATHS - NEW AND RENEWAL	5046		0	0	0	0	0	0	
			0	0	0	0	0	0	
Footpath Infrastructure Total			0	0	0	0	0	0	
Airport Infrastructure									
RUNWAY CONSTRUCTION	5104	1210	30,000	0	30,000	0	0	0	
AIRPORT APRON & PARKING AREAS	5104	1215	20,000	17,000	37,000	0	0	0	
FOG SEAL & CRACK SEALING	5104	1218	0	30,000	30,000	0	0	0	
AERODROME - LINE MARKING	5104	1220	0	78,000	78,000	0	0	0	
Airport Infrastructure Total			50,000	125,000	175,000	0	0	0	

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Other Infrastructure									
YC - RETICULATION	2436	YCC01	4,000	0	4,000	2,000	1,481	(519)	
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - FENCING MODIFICATIONS AND GATES TO ALLOW ACCESS FROM L	2436	YCC06	5,000	0	5,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	0	0	0	
KZ - FENCING TO ALLOW FOR PUBLIC ACCESS TO THE PLAYGROUND O	2440	KZC05	5,500	0	5,500	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		60,000	0	60,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274		28,200	0	28,200	8,200	7,780	(420)	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638		11,500	0	11,500	0	0	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
OSR - TELEMETRY SYSTEM FOR TANKS AT OVAL, BEHIND OFFICE, POW	3994	SR12	12,000	0	12,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	4015	SR13	12,000	0	12,000	0	0	0	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	0	0	0	
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	0	0	0	
LIONS PARK	4015		0	0	0	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066		10,000	0	10,000	10,000	9,091	(909)	
PLAYGROUND - RETICULATION	4076	SR16	5,000	0	5,000	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4076	SR17	5,000	0	5,000	0	0	0	
PLAYGROUND - NATURE PLAYGROUND	4076	SR18	10,000	0	10,000	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	15,000	0	15,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	222	222	
Other Infrastructure Total			651,903	0	651,903	20,200	18,574	(1,626)	
Capital Expenditure Total			27,738,819	1,020,709	28,759,528	1,501,000	1,411,970	(89,030)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	20,000	0	(20,000)	Council Funded
Grids Construction	1266	150,000	150,000	0	1,571	1,571	Council Funded
Road Construction Misc	1267	2,045,970	600,000	0	0	0	Council Funded
Water Bores	1268	150,000	150,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,200,000	1,200,000	607,000	596,210	(10,790)	R2R & Council Funded
Landor Road - Bbrf Funded Business Case	BB66	2,699,771	2,699,771	486,000	486,143	143	BBRF & Council Funded
Mt Clere Rd - Construction	C1	180,000	180,000	50,000	40,072	(9,928)	Council Funded
Laneway Between Main Street & Hill Street	C134	18,000	18,000	0	0	0	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	5,435	0	(5,435)	Council Funded
High Street - Construction	C43	60,000	60,000	0	0	0	Council Funded
Savage Street - Construction	C44	65,000	65,000	32,500	0	(32,500)	Council Funded
Landor Rd - Council Funding	C66	1,351,393	1,421,393	1,000	883	(117)	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	725,000	725,000	120,000	119,584	(416)	Council Funded
Agrrn: 899 (Feb 2020) General Expense	FDC00	14,750,000	14,750,000	8,000	7,114	(886)	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	0	1,315,467	7,000	8,481	1,481	LGRICP & Council Funded
Landor Rd - Regional Road Group Funding	RR66	368,500	368,500	0	0	0	RRG & Council Funded
Ashburton Rd - Regional Road Group Funding	RR67	450,000	450,000	0	0	0	RRG & Council Funded
Roads Infrastructure Total		24,538,634	24,478,131	1,336,935	1,260,057	(76,878)	

Comments

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
30,200	15,000	(15,200)	Education and Welfare P427 - 2010 Hi-Ace Bus				
			Transport				
51,664	30,000	(21,664)	P109 - 2005 Nissan UD Prime Mover				
73,273	30,000	(43,273)	P407 - 2008 Nissan UD Prime Mover				
88,201	80,000	(8,201)	P108 - 2005 12H westrac Motor Grader				
17,000	16,000	(1,000)	P315 - 1981 910 Cat Loader				
50,000	50,000	0	Other as required				
310,338	221,000	(89,338)		0	0	0	

Comments

There have been no disposals processed to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in October 2020 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	1 November 2020	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MR Hall

That Council receives the outstanding monthly Debtor Trial Balance for October 2020.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance							
		As at 31.10.2020							
Debtor #	Name	Credit Limit	02.08.2020		01.09.2020	01.10.2020	31.10.2020	Total	Notes for debts >90 days old
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
		Of Oldest Invoice (90Days)							
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	0.00	-828.51	
A124	AEROMETREX PTY LTD		0.00	0	0.00	0.00	65.68	65.68	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	4826.45	4826.45	
B106	BAZDALE INVESTMENTS P/L		0.00	0	0.00	0.00	22.00	22.00	
B146	BELL, IAN GORDON		0.00	0	23.20	0.00	0.00	23.20	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	406.88	620.18	1027.06	
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	124.85	124.85	
B064	BROWN, CLINTON		0.00	0	0.00	22.00	0.00	22.00	
C152	CATANIA, V		0.00	0	0.00	0.00	26.70	26.70	
C027	CENTRAL AIR		0.00	0	0.00	0.00	335.28	335.28	
B022	CLARK BUTSON		0.00	0	0.00	0.00	79.34	79.34	
C113	COBHAM AVIATION		0.00	0	0.00	0.00	39940.64	39940.64	
C011	COMMERCIAL HOTEL		0.00	0	0.00	0.00	74.05	74.05	
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	0.00	467.80	467.80	
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	88.00	88.00	
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00	
D059	DEEJAY NOMINEES PTY LTD		0.00	0	0.00	0.00	27.32	27.32	
D1	DEPARTMENT OF EDUCATION		59693.77	206	0.00	22921.57	21376.53	103991.87	paid \$55826.02 12/11/20
H007	DEPARTMENT OF HOUSING		320.20	124	480.30	0.00	320.20	1120.70	needs further follow up
L066	FABIAN LOCKYER		375.00	233	0.00	0.00	0.00	375.00	pending bond release
F066	FALCONAIR PTY LTD		0.00	0	0.00	0.00	454.04	454.04	
F046	FRIGTECH SERVICES		0.00	0	0.00	0.00	43.10	43.10	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06	
G011	GERALDTON AIR CHARTER		0.00	0	0.00	0.00	0.00	-26.93	
G108	GIULIANO, JOE TREVOR JOHN		1950.05	228	0.00	585.93	466.55	3002.53	staff through payroll
G080	GRBIC, RICKY		783.99	283	0.00	0.00	0.00	783.99	being paid off
G053	GREEN MINING PTY LTD		123.25	1480	0.00	0.00	0.00	123.25	needs follow up
G077	GREY MARE TRANSPORT		574.22	897	0.00	0.00	0.00	574.22	in liquidation
H011	HELIFLITE PTY LTD		0.00	0	0.00	0.00	22.00	22.00	
H101	HICKS, PAUL JOHN WALLACE		0.00	0	53.86	0.00	0.00	53.86	
W041	JAMES WILLIAMS		0.00	0	0.00	0.00	22.00	22.00	
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	0.00	44.00	44.00	
S056	JOHN SHINER		0.00	0	0.00	0.00	22.00	22.00	
J061	JOURNEY BEYOND ADVENTURES		0.00	0	65.51	0.00	0.00	65.51	
K029	KALBARRI SCENIC FLIGHTS PT		0.00	0	0.00	0.00	22.00	22.00	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at 31.10.2020						
Debtor #	Name	Credit Limit	02.08.2020		01.09.2020	01.10.2020	31.10.2020	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
K004	KILLARA STATION	0.00	0	0.00	1820.96	0.00	1820.96	
K027	KYANGA, ROBERT	0.00	0	0.00	344.29	411.21	755.50	
L015	LACY CONTRACTING SERVICES	0.00	0	0.00	5236.54	1478.08	6714.62	
M191	MAGSPEC AVIATION LTD	0.00	0	0.00	0.00	134.65	134.65	
S134	MARK STURGEON	0.00	0	0.00	392.47	448.11	840.58	
MC1D	MEEKATHARRA CARAVAN PARK	0.00	0	0.00	0.00	93.10	93.10	
M148	MELISSA PRICE MP	0.00	0	0.00	0.00	0.00	-74.05	
M141	MIDWEST SEPTICS	0.00	0	0.00	0.00	74.05	74.05	
M157	MINOVATION PTY LTD	0.00	0	0.00	0.00	44.88	44.88	
C029	MR THOMAS CULLITY	0.00	0	0.00	0.00	22.00	22.00	
M173	MT AUGUSTUS TOURIST PARK	0.00	0	0.00	0.00	24.65	24.65	
N009	NANTAY PTY LTD - MAROOMBA	0.00	0	0.00	0.00	531.53	531.53	
N044	NEUK PORT AD-HAIR	0.00	0	0.00	0.00	137.16	137.16	
N020	NORTHAM AIR SERVICES	0.00	0	0.00	0.00	22.08	22.08	
O018	OBERON AVIATION SERVICES P	0.00	0	0.00	0.00	41.15	41.15	
O031	OUTLINE GLOBAL	0.00	0	0.00	0.00	45.28	45.28	
P006	PAROO STATION	0.00	0	0.00	0.00	0.00	-0.10	
L011	PAUL LYONS AVIATION PTY LT	0.00	0	0.00	0.00	53.96	53.96	
P109	PENJET PTY LTD	0.00	0	0.00	0.00	0.00	-1325.12	
P058	POLICE AIR WING SUPPORT UN	0.00	0	0.00	0.00	156.42	156.42	
C122	RAYMOND CRONIN	0.00	0	0.00	0.00	22.00	22.00	
R098	REILLY & CO	0.00	0	0.00	0.00	0.00	-74.05	
R013	ROYAL ANTEDILUVIAN ORDER O	0.00	0	0.00	0.00	390.61	390.61	
R005	ROYAL FLYING DOCTOR SERVIC	0.00	0	0.00	0.00	11683.60	11683.60	
R006	ROYAL MAIL HOTEL	0.00	0	0.00	0.00	74.05	74.05	
S096	S&K ELECTRICAL CONTRACTING	0.00	0	0.00	0.00	74.05	74.05	
S055	SHINE AVIATION SERVICES	0.00	0	0.00	0.00	1125.94	1125.94	
W045	SIMON WILDING	0.00	0	0.00	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION	0.00	0	0.00	2759.28	3195.00	5954.28	
S145	SPOOKFISH AVIATION PTY LTD	0.00	0	38.92	0.00	0.00	38.92	
S078	STAR AVIATION PTY LTD	0.00	0	0.00	0.00	770.92	770.92	
H098	THE HELICOPTER COMPANY PTY	0.00	0	0.00	0.00	96.04	96.04	
T040	THOMSON AVIATION PTY LTD	0.00	0	0.00	0.00	56.86	56.86	
T041	TWINCREEK HOLDINGS PTY LTD	0.00	0	0.00	0.00	0.00	-25.25	
W112	WALTER WHIP & THE FLAMES	875.00	717	0.00	0.00	0.00	875.00 being paid off	



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance					Total	
		As at 31.10.2020						
Debtor #	Name	Credit Limit	02.08.2020	01.09.2020	01.10.2020	31.10.2020		
			GT 90 days	GT 60 days	GT 30 days	Current		
			Age					
			Of					
			Oldest					
			Invoice					
			(90Days)					
Y015	YUGUNGA-NYA PEOPLE'S TRUST		1072.50	136	0.00	0.00	0.00	1072.50
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	722.79	722.79
	Totals --- Credit Balances:	-2451.17	65767.98		661.79	34489.92	91420.88	189889.40

disputed. Needs f/up

Title/Subject:	LIST OF ACCOUNTS ENDED 31 OCTOBER 2020	
Agenda/Minute Number:	9.2.3	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	21 November 2020	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	\$ 475,857.45
Air BP	\$ 6,059.98
Trust	\$ 0.00
Total	\$481,917.43

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith

Seconded: Cr MR Hall

**That Council receives the attached list of creditor accounts paid under delegated power.
CARRIED 5/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
21-Nov-20

			MUNI	AIR BP
EFT17379	15/10/2020	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 15 SEPTEMBER - 9 OCTOBER 2020	-6964.65
EFT17380	15/10/2020	BLACKTOP CONSULTING ENGINEERS	BB66 - BBRF - LANDOR ROAD - IFC DESIGN DRAWINGS FOR SLK175.05 & SLK178.46	-4752.00
EFT17381	15/10/2020	BOC GASES	GAS CYLINDER RENT SEPTEMBER	-48.62
EFT17382	15/10/2020	BRAT ENDEAVOURS PTY LTD	BB66 - LANDOR ROAD - BBRF - UNDER RFT 19/20-4 SUPERVISION WORKS: 13:30 01/09/20 - 18:00 30/09/20	-20011.20
EFT17383	15/10/2020	C4 CLEANING	CLEANING SEPTEMBER 2020 - OFFICE, DEPOT, GYM, CRICKET CENTRE, YOUTH, PUBLIC TOILETS,	-3987.50
EFT17384	15/10/2020	CANINE CONTROL	RANGER SERVICES ON 20 - 22 SEPTEMBER 2020	-3584.56
EFT17385	15/10/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	EMERGENCY SERVICES LEVY 2020/21	-3852.35
EFT17386	15/10/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY FOR BP20-008 LOT 272, 126 HILL	-56.65
EFT17387	15/10/2020	DINGO DESIGN	MONTHLY COUNCIL NEWS FOR DUST - OCTOBER	-350.00
EFT17388	15/10/2020	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 30/09/20 & 14/10/20	-1709.22
EFT17389	15/10/2020	FARMER JACKS	MEEKATHARRA OUTBACK FESTIVAL ALCOHOL, P523 UHF RADIO, GAS STOVE FOR AIRPORT RESIDENCE, FENCE DROPPERS FOR ROAD WORKS, SUPPLIES FOR YC ACTIVITIES, SHIRE OFFICE KITCHEN CONSUMABLES, COUNCIL CHAMBER CONSUMABLES, CLEANING PRODUCTS, ASSORTED MAINTENANCE ITEMS IE. BOLTS/NUTS ETC, MULCH, RAPID SET CONCRETE.	-9389.28
EFT17390	15/10/2020	GREENFIELD TECHNICAL SERVICES	BB66 - BBRF - LANDOR ROAD - ENGINEERING DRAWINGS FOR RFQ 20/21-3 ONE X FLOODWAY PLUS CUT OFF WALLS ON LANDOR - MKR ROAD.	-3300.00
EFT17391	15/10/2020	HAYS RECRUITMENT MANAGEMENT	TEMP ADMIN OFFICER - W/E 04/10/20 & 27/09/20 - HOURS @ 60.11 P/HR	-4813.60
EFT17392	15/10/2020	JIDI JIDI ABORIGINAL CORPORATION	REFUND HALL 2 DAYS (12 & 13 OCTOBER 2020) REFUND COMPLEX 2 DAYS (19 & 20 OCTOBER 2020)	-551.26
EFT17393	15/10/2020	LANDGATE	SCHEDULE M2020/09 12/08/20 - 18/09/20	-180.40
EFT17394	15/10/2020	LGIS WA	2020/21 VARIOUS INSURANCES INCLUDING \$20K IN SURPLUS REFUND	-80649.15
EFT17395	15/10/2020	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-58.20
EFT17396	15/10/2020	MARKETFORCE PTY LTD	ADVERTISING: MAJOR LAND TRANSACTION WEST AUSTRALIAN LG NOTICES 02/09/20	-229.91
EFT17397	15/10/2020	MCCLYMONT, ROY	REIMBURSEMENT R MCCLYMONT, CEO - GIFT FOR RETIRING CR BINSIAR (POLICY 1.10)	-258.75
EFT17398	15/10/2020	MEEKATHARRA CORNER STORE	ASSORTED CHARGES - YC FUEL, TYRE REPAIR P508, WATER FOR ADMIN OFFICE, FUEL FOR P473 & P427 - 5X20L WATER BOTTLES FOR THE MEEKATHARRA SHIRE KITCHEN	-384.20
EFT17399	15/10/2020	NORTHAMPTON GRADER HIRE	M131 - PEACE GORGE ROAD ; MAINTENANCE GRADE PRIOR TO FESTIVAL	-4331.25
EFT17400	15/10/2020	PINNACLE PEOPLE	ADDITIONAL STAFF FOR FESTIVAL WEEKEND - BAR - HOURS AND TRAVEL	-3230.19
EFT17401	15/10/2020	RIO TINTO EXPLORATION PTY LIMITED	RATES REFUND FOR ASSESSMENT A7515 E52/3036 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-1250.42
EFT17402	15/10/2020	RIVETT TRUST	RATES REFUND FOR ASSESSMENT A435 49 OLIVER STREET MEEKATHARRA 6642	-9010.98
EFT17403	15/10/2020	S&K ELECTRICAL CONTRACTING PTY LTD	HALL - INVESTIGATE POWER ISSUE IN KITCHEN, REPLACE RCD AND TEST	-257.95
EFT17404	15/10/2020	SHELLEY BROCKMAN	RATES REFUND FOR ASSESSMENT A5153 10 RAILWAY STREET MEEKATHARRA 6642	-1000.00
EFT17405	15/10/2020	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-3149.92
EFT17407	15/10/2020	ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	2020/21 BUDGET DONATION ST JOHN AMBULANCE MEEKATHARRA SUB CENTRE	-2000.00
EFT17408	15/10/2020	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT - HERSEY DWELLINGUP, MICROCOM HAMILTON HILL, CORSIGN GNANGARA, STATE LIBRARY TO MKR. MEEKATHARRA AIRPORT TO PERTH	-177.77
EFT17410	15/10/2020	TOTALLY WORKWEAR GERALDTON (TWW)	UNIFORM FOR M. ELLIOT - YOUTH SERVICES - SHIRTS	-55.68
EFT17411	15/10/2020	WEST COAST FIREWORKS	FIREWORKS FOR MEEKATHARRA FESTIVAL 25TH SEPTEMBER 2020	-8000.00
EFT17412	15/10/2020	WESTERN INDEPENDENT FOODS	VARIOUS FREIGHT - FLORIST GERALDTON TO MKR, FESTIVAL FLOWERS	-167.10
EFT17413	28/10/2020	ALLCOM COMMUNICATIONS	P340 - ELROSS CARAVAN = PACKAGE = PORTABLE BROADBAND / MOBILE PHONE RANGE EXTENDER , DIRECTIONAL ANTENNA MOUNT	-1545.50
EFT17414	28/10/2020	AUSTRALIA POST	POSTAGE 01/09/20 - 30/09/20	-378.73
EFT17415	28/10/2020	B & E TRENFIELD	PARKS & GARDENS MAINTENANCE OCTOBER 2020, 1 X HALL CROCKERY/CUTLERY COUNT	-12466.21
EFT17416	28/10/2020	BULLDOG CONTRACTING	BB66 - LANDOR ROAD - 48 X ONE TONNE GP CEMENT IN BULKER BAGS - DELIVERED TO SITE	-30624.00
EFT17417	28/10/2020	BUNNINGS GROUP LIMITED	3 X 6M DELUXE EASY UP GAZEBO / MARQUEE	-377.34
EFT17418	28/10/2020	COCKBURN PARTY HIRE PTY LTD	HIRE OF EQUIPMENT FOR LLOYD'S OPENING - DINNER WARE, BAR TABLES, TABLE CLOTHS	-932.50
EFT17419	28/10/2020	COMMERCIAL HOTEL	LUNCHES FOR COUNCILLORS & STAFF AFTER COUNCIL MEETING SATURDAY 17 OCTOBER 2020	-224.50
EFT17420	28/10/2020	CORSIGN WA PTY LTD	SUPPLY MULTIPLE TRAFFIC SIGNS , HAZARD MARKERS, TRAFFIC CONES, AND ROAD SIGNS	-4052.40
EFT17421	28/10/2020	DAVID KENNETH HODDER	OCM FEE & HBTP FEE 17 OCTOBER 2020	-550.00
EFT17422	28/10/2020	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION /	SECURITY ALARM MONITORING - SEPTEMBER 2020 - KIDZONE & SANDBOX	-55.00
EFT17423	28/10/2020	DYENAMIC SUBLIMATION WA PTY LTD	FINAL PAYMENT FOR NAIDOC WEEK SHIRTS FOR YOUTH SERVICES ATTENDEES AND STAFF - 15 SHIRTS	-305.80

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
21-Nov-20

			MUNI	AIR BP
EFT17424	28/10/2020	E & MJ ROSHER PTY LTD	SUPPLY PARTS FOR 2014 KUBOTA ZERO TURN MOWER	-768.32
EFT17425	28/10/2020	ELITE ELECTRICAL CONTRACTING	REPAIRS TO COMMUNITY GENSET - TESTING & INSTALL NEW CABLE	-693.00
EFT17426	28/10/2020	FUJI XEROX AUSTRALIA PTY LTD	PRINTING FOR SEPTEMBER 2020	-1248.13
EFT17427	28/10/2020	G.C. SALES (W.A.)	24 X 40 LTR GREEN WHEELIE BINS	-1768.80
EFT17428	28/10/2020	GREENFIELD TECHNICAL SERVICES	PROJECT START MTG AND ADMIN SET UP RE SERVICES ASSOCIATED WITH DRFAWA REINSTATEMENT WORKS ON AGRN 888 AND AGRN 899. TENDER SUBMISSIONS RE HIRE OF CIVIL CONSTRUCTION EQUIP. RFQ AND RFQ ROAD SEAL CONTRACTORS	-17740.31
EFT17429	28/10/2020	HARVEY JAMES NICHOLS	OCM FEE & HBTP FEE 17 OCTOBER 2020	-700.00
EFT17430	28/10/2020	HAULMORE TRAILERS SALES PTY LTD	WATER PUMP SEAL KIT FOR P517 HAULMORE WATER TANKER	-404.69
EFT17431	28/10/2020	HAYS RECRUITMENT MANAGEMENT	TEMP ADMIN OFFICER - W/E 11/10/20 & 18/10/20 - HOURS @ 60.11 P/HR	-5395.46
EFT17432	28/10/2020	HILLE THOMPSON & DELFOS (HTD)	BB66 - LANDOR ROAD - BBRF FUNDED - SURVEY ASCON FROM SLK 169.52 TO SLK 179.52 - SET OUT	-11396.00
EFT17433	28/10/2020	IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)	CHEMICALS FOR POOL FOR 01 - 30/09/20	-81.84
EFT17434	28/10/2020	JR & A HERSEY PTY LTD	48 CANS OF SPRAY MARK WHITE	-418.00
EFT17435	28/10/2020	KOTT GUNNING LAWYERS	DRAFTING OF MANAGEMENT AGREEMENT BETWEEN SHIRE AND CRC FOR LLOYDS PLAZA	-6083.00
EFT17436	28/10/2020	LEADERPRESS	DL & C4 ENVELOPES WITH LOGO AND STRIP SEAL (2000)	-1463.00
EFT17437	28/10/2020	MARK SMITH	OCM FEE & HBTP FEE 17 OCTOBER 2020	-550.00
EFT17438	28/10/2020	MATTHEW HALL	OCM FEE & HBTP FEE 17 OCTOBER 2020	-975.74
EFT17439	28/10/2020	MIDWEST SEPTICS	PUMPING OUT RV DUMP POINT IN TOWN 22/09/2020	-660.00
EFT17440	28/10/2020	MIDWEST SWEEPING CONTRACTORS	SEPTEMBER ROAD SWEEPING ALL ROADS OF MEEKATHARRA TOWN AS DIRECTED BY WORKS MANAGER , PLUS EMPTY & WASH OUT LOADS .	-6638.50
EFT17441	28/10/2020	MOMAR AUSTRALIA PTY LTD	GRAFFITI REMOVER - X 12 CANS	-552.20
EFT17442	28/10/2020	MONUMENT MURCHISON PTY LTD	RATES REFUND FOR ASSESSMENT A6982 P51/2714 NANNINE GOLD FIELD MEEKATHARRA 6642	-265.84
EFT17443	28/10/2020	MURCHISON RUBBISH SERVICES	DOMESTIC RUBBISH COLLECTION OCTOBER 2020	-20828.34
EFT17444	28/10/2020	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF SEPTEMBER	-22622.60
EFT17445	28/10/2020	ORBIT HEALTH & FITNESS SOLUTIONS PTY LTD	BOXING EQUIPMENT FOR YOUTH CENTRE - 4 X PUNCH BAGS, 18X GLOVES & LINERS, SWIVELS, 6X SPEED BALLS, 1X AGILITY LADDER, 10X EXERCISE MATS,	-3533.92
EFT17446	28/10/2020	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	VARIOUS IT ASSISTANCE FOR SEPTEMBER 2020 & NEW DESKTOP MINI PC FOR CEO	-2115.00
EFT17447	28/10/2020	PETER SHANE CLANCY	OCM FEE & HBTP FEE 17 OCTOBER 2020	-550.00
EFT17448	28/10/2020	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	BULK FUEL SEPTEMBER - DELIVERED TO AIRPORT 10/09/20	-51101.27
EFT17449	28/10/2020	RICK FENNY PTY LTD	SUBSIDY FOR NEUTERING OF PETS BELONGING TO RESIDENTS WITH HEALTH CARE CARD HOLDERS X 3	-1980.00
EFT17450	28/10/2020	SCHONWILLE, KOERT JAN	REFUND OF MEEKATHARRA GYM BOND TO K. SCHONWILLE (RFDS WHO HAS NOW LEFT MEEKATHARRA)	-50.00
EFT17451	28/10/2020	SPARK ELECTRICAL CONTRACTING	ENGAGEMENT OF PROFESSIONAL - MAINTAIN GYM EQUIPMENT - TEST, REPAIR FAULTS - OCTOBER 2020	-2788.17
EFT17452	28/10/2020	SQUIRE PATTON BOGGS (AU)	NATIVE TITLE WATCHING BRIEF: YUGUNGA-NYA - 03/08/20	-193.05
EFT17453	28/10/2020	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	FIRST AID KIT FOR HANDYMAN VEHICLE P426	-55.00
EFT17454	28/10/2020	STEVEN TWEEDIE	TRAINING - REGISTER OF DELEGATIONS & POLICY PROCEDURE 09/10/2020 (FO, OPS, CDSM, DCEO)	-1320.00
EFT17455	28/10/2020	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT: 250/09 - 12/140/20 TO/FROM MKR - INCLUDING FESTIVAL ITEMS AND SEND BACKS. INC PLANTS, HAIR SALON CHAIRS, HIRE RETURNS. STATIONARY, PARTS, SIGNAGE, YC BOXING EQUIPMENT	-1497.25
EFT17456	28/10/2020	TRENFIELD MOTORS	CONSULTATION ON GRAVEL SOURCES, P108 AIR COMPRESSOR REPAIR, P520 WINDSCREEN REPLACE & SERVICE, P502 BATTERY, INSTALL ATU LID AT PUBLIC TOILETS, P332 GENSET REPAIR, SERVICES P484 P497 P513 P519, ASSISTANCE WITH LRCIP SUBMISSION, P502 GENSET ALTERNATOR REPLACE, TYRES FOR - P510 P433 P339 P316 P109 P362 P338 P479 P458 P454	-15246.22
EFT17457	28/10/2020	VENUS METALS CORPORATION LIMITED	RATES REFUND FOR ASSESSMENT t A7729 E52/3068 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-380.88
EFT17458	28/10/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - WALGA	SHIRE WEBSITE REFRESH - DESIGN, PROJECT MANAGEMENT, SITE NAVIGATION, DAIP, FACILITIES BOOKING MANAGER, FORMS, MEGA MENU, QUICK LINKS, SOCIAL MEDIA INTEGRATION, PUBLIC NOTICES, REGISTERS ETC	-21890.00
25795	15/10/2020	TELSTRA CORPORATION LIMITED	MOBILE PHONE CHARGES SEPTEMBER - FOR SHIRE	-567.54
25796	15/10/2020	WATER CORPORATION	WATER CHARGES - 10/08/20 - 05/10/20 - 66 MAIN ST	-86.53
25797	28/10/2020	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	ALL SATELLITE PHONE CHARGES FOR OCTOBER 2020	-340.00
25798	28/10/2020	TELSTRA CORPORATION LIMITED	ALL LANDLINE PHONE CHARGES FOR SEPTEMBER 2020	-1921.03
25799	28/10/2020	WATER CORPORATION	WATER CHARGES - 12/08/20 - 7/10/20 VARIOUS LOCATIONS	-10969.87
DD13436.1	01/10/2020	WESTNET PTY LTD	ANNUAL FEE - MAIL RELAY WITH EMAIL PROTECTION 13/09/20 - 13/09/2021	-77.70

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 21 NOVEMBER 2020

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SHIRE OF MEEKATHARRA
Accounts Due and Paid under Delegated Authority and Submitted to Council on the
21-Nov-20

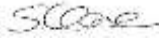

			MUNI	AIR BP
DD13441.1	14/10/2020 WA SUPER	PAYROLL DEDUCTIONS	-6073.52	
DD13441.2	14/10/2020 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-862.83	
DD13441.3	14/10/2020 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13441.4	14/10/2020 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-742.49	
DD13441.5	14/10/2020 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1168.94	
DD13441.6	14/10/2020 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-529.24	
DD13441.7	14/10/2020 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-166.19	
DD13444.1	19/10/2020 HORIZON POWER	ELECTRICITY CHARGES 01/09/20 - 30/09/20 - STREETLIGHTS	-4963.70	
DD13447.1	21/10/2020 WESTPAC CREDIT CARD	SPOTLIGHT - MATERIAL FOR PHOTO BOOTH AND RIBBON FOR BALL DECORATIONS	-152.79	
DD13447.1	21/10/2020 WESTPAC CREDIT CARD	TARGET - LIGHTS AND TABLE RUNNERS LLOYDS OPENING AND FESTIVAL BALL	-540.00	
DD13447.1	21/10/2020 WESTPAC CREDIT CARD	THE HANGING MAN - LLOYDS GALLERY DISPLAY HANGING SYSTEM	-685.46	
DD13449.1	20/10/2020 HORIZON POWER	ELECTRICITY CHARGES 02/02/20 - 01/10/20 - AIRPORT	-2282.58	
DD13451.1	21/10/2020 BP OIL (AIR BP)	SEPTEMBER 2020 AVGAS PURCHASES		-6059.98
DD13459.1	28/10/2020 WA SUPER	PAYROLL DEDUCTIONS	-5685.20	
DD13459.2	28/10/2020 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-558.71	
DD13459.3	28/10/2020 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13459.4	28/10/2020 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13459.5	28/10/2020 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1138.16	
DD13459.6	28/10/2020 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-470.43	
DD13459.7	28/10/2020 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-170.27	

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-\$ 475,857.45
AIR BP ACCOUNT	-6,059.98

TOTALLING -\$481,917.43 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 21 November 2020
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject:	REQUEST FOR RATES WRITE-OFF – HORSESHOE METALS LIMITED		
Agenda/Minute Number:	9.2.4		
Applicant:	Horseshoe Metals Limited		
File Ref:	A5276, A564, A6217, A6291, A6292, A6293, A6294, A6295, A6296, A6297, A6298, A6299, A6584, A7416		
Disclosure of Interest:	Nil		
Date of Report:	28 October 2020		
Author:	Svenja Clare Finance Officer		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider writing off interest on various assessments.

Attachments:

Nil

Background:

These tenements are all held by Murchison Copper Mines Pty Ltd, only two of which are still live tenements. The dead tenements were surrendered between 2014 and 2019.

The last time these accounts were paid in full was in the 2014/15 financial year.

Since then the ratepayer has been receiving final notices and reminder letters. Horseshoe Metals Limited (parent company to Murchison Copper Mines Pty Ltd) contacted the Shire on at least three occasions to check on outstanding balances but no payments were forthcoming.

The Shire forwarded the matter to its debt collection agency in 2016 and placed a caveat on the most valuable tenement M52/743 in January 2017.

In response to the most recent overdue rates letter Horseshoe Metals Limited have now contacted the Shire, proposing a 10-month payment plan and asking for 50% of the interest to be written off.

Comment:

At the time of writing the current outstanding balance for these tenements is \$180,814.32 including \$38,311.24 of interest. The ratepayer suggested to pay the outstanding rates and 50% of the interest, leaving \$19,155.62 of interest to be written off. In their proposal they did not specify who would be paying the interest that will accrue over the next 10 months.

Table below indicates suggested interest write-offs.

Assess No	Tenement No	Tenement Status	Interest W/off
A5276	M52/743	Live	\$12,093.69
A564	M52/27	Live	\$ 268.16
A6217	E52/2042	Dead	\$ 356.80
A6291	P52/1203	Dead	\$ 144.48
A6292	P52/1204	Dead	\$ 167.23

A6293	P52/1205	Dead	\$ 163.12
A6294	P52/1206	Dead	\$ 160.52
A6295	P52/1207	Dead	\$ 165.71
A6296	P52/1208	Dead	\$ 164.89
A6297	P52/1209	Dead	\$ 143.83
A6298	P52/1210	Dead	\$ 167.44
A6299	P52/1211	Dead	\$ 164.89
A6584	E52/1998	Dead	\$ 2,424.37
A7416	E52/2930	Dead	\$ 2,570.52

Ms Stoney of Horseshoe Metals Limited explained that the company experienced multiple management changes over the last few years, creating administrative issues and affecting the ability to raise cash thus inhibiting available cashflow. She further states that “*current management is working very hard to resolve these historical inherited issues and respectfully requests councils understanding and assistance by reducing the interest [...]*”.

In recent years Council has received a number of similar requests but has not allowed any request for waiver or reduction of rates unless the charges were somehow caused by staff error. Details and outcomes of previous cases are listed below:

Date	Name	Amount (approx.)	Reason	Outcome
Sep 2013	Gould Resources P/L	\$4,000	Dormant Company, no finances	No waiver. All paid.
Oct 2013	D. Huntly	\$16,000	Medical Issues	No waiver. All paid.
Oct 2013	I. Black	\$5,000	Financial Hardship	No waiver. Partly paid.
Aug 2014	K. Ross	\$1,500	Disputed legal charges, partially caused by staff error	Wrote off legal charges only. Rates paid.
June 2015	Enterprise Metals P/L	\$118	Interest accrued due to non-descriptive payment not being allocated to assessment	Interest written off.
Nov 2015	B. Povey	\$11 (+debtor interest)	Financial Hardship & other circumstances	No waiver on rates. Debtor interest w/off. Rates paid.
Mar 2016	M. Del Borello (Capricorn Roadhouse)	\$720	Misread Rate Instalment Notices	No waiver. All paid.
Dec 2016	Redstone Minerals P/L	\$1,400	New executive willing to pay rates but not the interest borne under previous directors	No waiver. All paid.

By allowing write-off of the \$19,155.62 interest Council may be setting a precedence and the decision could be regarded as unfair by other ratepayers. On the other hand, it would support this company in settling its substantial debt.

Consultation:

Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

Policy Implications:

04.06 – Write Off Requests

“[...] Any requests for write offs are generally to be denied. Council will only consider write off requests when an administrative error or other unique circumstances contributed to the debt [...].”

Budget/Financial Implications:

The 2020/21 budget has an allocation of \$10,000 towards the write off of rates (GL0233). \$53.27 have been written off so far leaving a balance of \$9,946.73.

If approved, the budget would need to be increased to accommodate this write-off.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority


Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PS Moses

That Council advise Ms Stoney of Horseshoe Metals Limited that the rates and the interest are due and payable and Council will not be authorising any write-off in interest. Furthermore, the outstanding amount will continue to accrue interest at the rate of 8% per annum until all monies due are paid.

CARRIED 5/0

Title/Subject:	REQUEST FOR RATES WRITE-OFF – AUSTASIA GROUP	
Agenda/Minute Number:	9.2.5	
Applicant:	AustAsia Group	
File Ref:	A7281	
Disclosure of Interest:	Nil	
Date of Report:	6 November 2020	
Author:	Svenja Clare Finance Officer	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary/Matter for Consideration:

Council to consider writing off interest and rates on an assessment.

Attachments:

Nil

Background:

This tenement is held by Copper and Gold Australia Pty Ltd c/- AustAsia Group. It was surrendered in September 2015. In the prior years they had paid their rates.

In 2016 the Shire received correspondence from AustAsia Group that they are the registered agent but that Mr Leslie Ingraham now handles this property.

Mr Ingraham followed up with an email to the Shire and to AustAsia Group stating *“please be advised that I have never been a Director, Shareholder or Employee of Copper and Gold Australia Pty Ltd. The Companies history and ASIC will confirm my statement and dismiss AustAsia’s allegation. It is for this reason I request not be party to any future correspondence between the Shire of Meekatharra and AustAsia regarding Copper and Gold Australia’s (Pty Ltd) affairs.”*

Further emails were exchanged in 2016, 2017 and 2018 whereby Mr Syd Chesson of AustAsia was disputing their liability as the tenement was dead and in return Shire staff explained that the pro-rata rates and interest still need to be paid since they were never paid at the time of death and had been accruing interest ever since.

In August 2020 AustAsia Group returned the rate notice, asking for the address to be changed to Mr Ingraham’s address once again. Shire staff explained that Mr Ingraham had previously denied any affiliation and liability.

Mr Simon Chesson of AustAsia Group then explained that *“Les Ingraham had a deal with my late father, Syd Chesson, and they had verbally agreed that Les’s company was to take over the tenement - which was done for the other tenements. Les is disputing this particular invoice, and personally from our side, it will take more effort for Copper & Gold to fight this between yourselves and Les. Copper & Gold doesnt trade and has not done for some time.”*

He made a without prejudice offer of \$500.00 on the basis that:

- a) *Copper & Gold Australia Pty Ltd has no assets and ceased trading.*
- b) *This is a Without Prejudice Offer from me personally, as if this is going to proceed to a debt recovery position, it is going to be challenged, and it will cost the Council more than this in recovery costs;*

- c) *The former director, Syd Chesson, deceased on 23 December 2019, and I am clearing up old things that were outstanding.*

I am happy to consider a counter offer from the Council, but as there was no value to the tenement rental, and the tenements have lapsed, there has been no value to us at all."

Comment:

\$1,271.80 is owing on this assessment (\$821.72 rates and \$450.08 interest).

The company does not have any other live tenements in our Shire or any other shire. Its ABN is still active and the company is showing as registered on ASIC.

Mr Chesson's offer seems to be in good faith. General procedure claims, especially when disputed, can indeed be costly and may outweigh the debt.

Given the circumstances and disputed liability, Council may wish to make a counter offer, e.g. seek payment for rates but write off interest.

Council may also wish to consider previous requests for write offs:

Date	Name	Amount (approx.)	Reason	Outcome
Sep 2013	Gould Resources P/L	\$4k	Dormant Company, no finances	No waiver. All paid.
Oct 2013	D. Huntly	\$16k	Medical Issues	No waiver. All paid.
Oct 2013	I. Black	\$5k	Financial Hardship	No waiver. Partly paid.
Aug 2014	K. Ross	\$1.5k	Disputed legal charges, partially caused by staff error	Wrote off legal charges only. Rates paid.
June 2015	Enterprise Metals P/L	\$118	Interest accrued due to non-descriptive payment not being allocated to assessment	Interest written off.
Nov 2015	B. Povey	\$11 (+debtor interest)	Financial Hardship & other circumstances	No waiver on rates. Debtor interest w/off. Rates paid.
Mar 2016	M. Del Borello (Capricorn Roadhouse)	\$720	Misread Rate Instalment Notices	No waiver. All paid.
Dec 2016	Redstone Minerals P/L	\$1.4k	New executive willing to pay rates but not the interest borne under previous directors	No waiver. All paid.
Nov 2020	Murchison Copper Mines P/L	\$19k	Cashflow issues and management changes resulting in interest. Willing to pay rates and 50% interest.	Council to decide at this meeting

Consultation:

Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

“6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

** Absolute majority required.”*

Policy Implications:

04.06 – Write Off Requests

“[...] Any requests for write offs are generally to be denied. Council will only consider write off requests when an administrative error or other unique circumstances contributed to the debt [...].”

Budget/Financial Implications:

The 2020/21 budget has an allocation of \$10,000 towards the write off of rates (GL0233). \$53.27 have been written off so far leaving a balance of \$9,946.73.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority (if choosing Option A)

Officers Recommended Options:

Option A:

That Council advise Mr Chesson of AustAsia Group that due to the special circumstances surrounding Mr Ingraham and AustAsia Group, Council will offer to write off the interest component on A7281 providing that the rates of \$821.72 are paid within 30 days of this resolution.

OR

Option B:

That Council advise Mr Chesson of AustAsia Group that the rates and interest on A7281 are due and payable and Council will not be authorising any write-off. Furthermore, the outstanding amount will continue to accrue interest at the rate of 8% per annum until all monies due are paid.

Council Resolution:



Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That Council adopts Option A as recommended.

**CARRIED 5/0
BY ABSOLUTE MAJORITY**

9.3. ADMINISTRATION

Title/Subject:	MURCHISON REGIONAL VERMIN COUNCIL ONGOING CONTRIBUTIONS	
Agenda/Minute Number:	9.3.1	
Applicant:	Nil	
File Ref:	ADM224	
Disclosure of Interest:	Nil	
Date of Report:	13 November 2020	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider the proposed ongoing contributions to the Murchison Regional Vermin Council (MRVC).

Attachments:

Copy letter from MRVC 29 October 2020 with attached map

Copy emails 3 – 13 November 2020

Maps showing vermin fences in WA and the MRVC vermin cell

Background:

Council has considered the matter of withdrawal from the MRVC on four occasions:

Council considered this matter at its September 2016 meeting and resolved:

“That this item to lay on the table to allow further research of this matter.”

At its meeting held 16 December 2016 Council resolved:

“That Council request that letters be written to:

- *all station owners in the Meekatharra and Wiluna Shires on the current number 1 Vermin Fence up to Lake Nabberu and all station owners in the Meekatharra Shire on the number 2 Vermin Fence seeking their comments on Councils possible withdrawal from the Murchison Regional Vermin Council.*
- *the Murchison Regional Vermin Council seeking their comments on Councils possible withdrawal from the Murchison Regional Vermin Council and advice on the proper process to achieve withdrawal.*
- *the Shire of Wiluna seeking their comments on the matter and asking whether the Wiluna Shire would consider partnering with the Meekatharra Shire in considering the future of the number 1 Vermin Fence between the new Vermin Cell and Lake Nabberu (should the Meekatharra Shire withdrawal from the Murchison Regional Vermin Council).”*

At its meeting held 22 April 2017 Council resolved;

“That Council appoints Cr Trenfield and the CEO to meet with the MRVC at a mutually convenient time and place acknowledging that this may require attendance at an MRVC meeting.”

At its meeting held 20 January 2020 Council resolved;

“That Council confirms with the Murchison Regional Vermin Council (MRVC) that it requests to withdraw its membership of that body and proposes the following basic terms and conditions:

- *that this withdrawal be effective as of 30 June 2018,*
- *that Council continues to contribute financially to the MRVC for a further three years (2018/19, 2019/20 and 2020/21) at the current Precepts level (16/17; \$18,644 + GST) and indexed to inflation annually (CPI All Groups),*

At the end of the above three year period, Council will consider continuing to contribute towards the MRVC and requests that contributions from that time on be based on the land area or the rateable land area that each Shire has within the Vermin Cell (but not necessarily using Pastoral UV valuations for that area as a basis), and

Council authorises the Shire President and CEO to negotiate any further terms and conditions and that a suitable legal agreement be drawn up for Councils consideration (at Meeka Shires expense) that outlines the terms and conditions of the withdrawal, providing reasonable surety to both parties.”

Comment (repeated from 22 April 2017):

Staff wrote to the MRVC, Shire of Wiluna and affected station owners on the 23 December 2016. Station owners were given the options of providing feedback by letter, email, telephone or in person. Eleven stations were sent letters.

Three station owners provided verbal comments which were generally supportive or accepting of Councils position and proposed withdrawal. Notes of this feedback are available from the CEO. Darren Cousens from Hill View Station provided verbal and written feedback (attached) and is opposed to the proposed withdrawal although acknowledging that the Vermin Cell project provides direct benefits to Hillview Station. The No 1 and no 2 fences run along a large section of the Hillview boundary.

In recent years there has been a declining interest in the Murchison Region Vermin Council from the Meekatharra Shire Council. The Shire is required to appoint two representatives to the MRV Council and every two years, following elections, it is becoming more difficult to gain reps from within the Council. Cr Hodder recently resigned his position on the MRVC leaving only Cr Nichols as Council’s rep. If Council is to continue as a member of the MRVC, it will need to appoint another representative.

The low level of interest from Councillors in nominating as reps on the MRVC is anecdotal evidence that the MRVC is losing its relevance and significance for the Meekatharra Shire.

Council currently pays \$18,644 (exc GST) per year in precepts to the MRVC.

The MRVC have requested a meeting with Council to better understand issues and concerns of the Shire.

Comment – (repeated from 10 January 2018)

Shire President, Norm Trenfield and CEO Roy McClymont attended the MRVC meeting on Tuesday 12 December 2017, explaining that, unfortunately in recent years there has been a declining level of interest from the Meeka Shire Council in the MRVC. For a number of years now the Shire has been unable to attract and maintain two representatives to the MRVC and there appears to be little hope of this trend reversing. Therefore the Shire would like to withdraw its membership of the MRVC but will consider continuing to provide some level of funding towards the MRVC. The Meekatharra reps offered to prepare a proposal outlining the terms and conditions of their withdrawal from the MRVC (for consideration by the MRVC). This suggestion appeared to be accepted by the MRVC members at the meeting.

Some details, facts and figures to consider (repeated from 10 January 2018);

The function of the MRVC is defined in the attached copy of the current MRVC Constitution; rehabilitation and maintenance of approx. 558 kms of the No 1 Vermin Fence and approx. 48 + kms of the No 2 Vermin Fence. The constitution has not yet been amended to provide any functions beyond this.

A draft Establishment Agreement that was provided to the Meeka Shire for their consideration and approval. This began a process of further review and consideration by the Meeka Shire.

There is approx. 200kms of the No 1 Vermin Fence along the eastern boundary of the Meeka Shire (along the boundary with the Wiluna Shire). Approx. 40 kms of this fence forms part of the Vermin Cell. The MRVC are still considering what role they will play in regards to the remaining ~160 kms of the fence that forms the Northern section of the fence previously maintained by the MRVC. The MRVC wrote to stations along the northern part of the No 1 fence on 13 March 2016 advising that they intend to cease to maintain that section of fence however at the meeting on 12th December 2017 the Meeka Reps were advised that this was still being considered and that the MRVC may still maintain the fence to cattle standard.

There is approx, 4,200 sq kms of the Vermin Cell within the Meeka Shire which equates to about 4% of the Shire area (100,733 sq kms).

The Shires annual payments to the MRVC are calculated using the pastoral rate valuations for all 48 pastoral UV properties in the Meeka Shire. This currently includes non-pastoral properties such as the Kumarina and Capricorn Roadhouses.

Four pastoral UV properties in the Meeka Shire have land within the Vermin Cell.

The current total UV Pastoral valuation for the Meeka Shire is \$4,345,000. The estimated UV Pastoral valuation for Meeka Pastoral Land within the Vermin Cell is estimated to be \$150,000 (3.5% of the total UV Pastoral Valuation).

There are 52 pastoral leases within the Vermin Cell.

The size of the Vermin Cell is 65,362 sq kms. The area of the cell in the Meeka Shire is approx. 4,200 sq kms which represents approx. 6.4% of the Cell area.

The Vermin Cell appears to include parts of the Murchison, Perenjori, Dalwallinu and Mount Marshall Shires. These Shires are not member Councils of the MRVC.

There are/were 10 councillors on the MRVC representing the 5 Shires of Cue, Mount Magnet, Yalgoo, Sandstone and Meekatharra. The majority of the Vermin Cell comprises land in the

Cue, Mount Magnet and Yalgoo Shires. These Shires are represented by 6 councillors.

In recent years (from about 2010), the focus of the MRVC has moved from the original function (as defined in their Constitution) to the creation of a “Vermin Cell”. At the time of the inception of the MRVC and the creation of the current Constitution in 1985, the rehabilitation and maintenance of the No 1 and No 2 Vermin Fences would have been seen as a broad public benefit – potentially a benefit to all agricultural endeavours to the west of the No 1 Fence. In the first instance, the creation of the Vermin Cell will derive a direct benefit for the 52 pastoral lessees within the cell and these 52 lessees will derive by far the greatest benefit from the Vermin Cell. This also represents a significant shift from the original broad public benefit. The beneficiaries of a vermin exclusion cell are predominantly those with pastoral operations within the cell.

This change in focus is significant and perhaps should have invoked a full review of the MRVC including structure, membership, fees and charges.

It seems logical that any fees charged to local governments for the maintenance of a vermin cell fence should be proportional to the area that each local government has in the cell. If the annual “precepts” are to be charged on the basis of the UV valuation, then that valuation should be for the land that is within the cell. In Meekatharra’s case this would mean the valuation of the whole of Yarrabubba and Hillview Stations and portion of Polelle and Annean Stations.

It would also seem reasonable, that if Local Government is involved, that all local governments who have land within the cell should contribute on the same basis (not just the MRVC members).

However Pastoral UV valuations are not necessarily a measure of the benefit or value of a Vermin Cell to the relevant Local Government. Another approach could therefore be to base precepts on the rateable area of each Local Authority within the Cell. Each financial year the MRVC could establish what income it will require from precepts and then invoice each Local Authority the relevant percentage of the total precepts, based on the land area or rateable land area of each Local Authority within the Cell.

Annual Precepts (16/17):

Cue	\$11,633
Meekatharra	\$18,644
Mount Magnet	\$12,770
Sandstone	\$ 4,270
Yalgoo	\$18,453
Total	\$65,770

Historical note:

The first Royalties for Regions, Country Local Government Fund , Regional Groups grant (2010/11) was allocated to upgrading the No 1 Fence as the first stage of creating a Vermin Cell. All Murchison Shires, with the exception of the Murchison Shire contributed their regional funds to this project:

Cue	\$219,540
Meekatharra	\$319,493
Mount Magnet	\$243,724
Sandstone	\$261,219
Wiluna	\$255,687
Yalgoo	\$258,204
Total	\$1,557,867

The Current Situation:

As explained in their letter the MRVC are seeking an ongoing contribution from Council based on the total length of fence on our shire boundaries and within our Shire (including vermin cell fence and the No 1 Vermin Fence). There are clear flaws in the logic of this method of calculation. However any logical and reasonable alternative will likely be quite complicated and time consuming to create and negotiate.

There is roughly 140 kms of fence within our Shire and about 236 kms of fence along our boundaries – mainly our boundary with Wiluna (~196 kms) and Cue (~35 kms).

There is about 210 kms of fence that forms part of the Vermin Cell (within our shire and on our boundaries) and about 166 kms of the No 1 Fence that runs along the Wiluna/Meeka shire boundary (that is not part of the Vermin Cell).

The MRVC have also provided, on request; the following information concerning the current method of calculation shire contributions;

“Once income such as Fence Rentals and the Meekatharra Shire contribution are deducted from operating expenses the Shires of Yalgoo, Mount Magnet and Cue pick up 30% each of the balance with Sandstone picking up 10%. For 2020/2021 Yalgoo, Mount Magnet and Cue have each contributed \$31,871 and Sandstone \$10,623. These figures exclude GST.”

Once agreement is reached, it could be formalised by an exchange of letters or by drafting of a formal agreement.

Consultation:

Cr Nichols, Shire President

Statutory Environment:

Local Government Act: Section 3.65

“3.65. Establishment agreement, amendment of

(1) The participants may amend the establishment agreement for a regional local government by agreement made with the Minister’s approval, and a reference in this Division to the establishment agreement includes a reference to the establishment agreement as so amended.

(2) The establishment agreement can be amended under subsection (1) to include another local government as a further participant if that local government is a party to the amending agreement.

(3) Section 3.61(2) and (3) apply, with any necessary modifications, to an agreement amending the establishment agreement.”

Policy Implications:

Nil

Budget/Financial Implications:

The 2020/21 budget includes a provision of \$18,644 for “MRVC Vermin Control”.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

1. Agrees to contribute financially to the MRVC for a further five years (2021/22, 2022/23, 2023/24, 2024/25 and 2025/26) at the rate of \$22,600 (2021/22) increasing by 2% per annum in the following four years. This agreement is subject to reasonable levels of maintenance being undertaken on all the vermin fencing that is in or on the boundary of the Meekatharra Shire (estimated to be about 376 kms in total including about 210 kms that forms part of the Vermin Cell and about 166 kms that is part of the No 1 Vermin Fence).
2. At the end of the five year period, the Shire will consider continuing to contribute towards the MRVC and requests that contributions from that time on be based, at least partially, on the land area or the rateable land area that each Shire has within the Vermin Cell (but not necessarily using Pastoral UV valuations for that area as a basis).

PART 3 - OPTIONAL

3. Authorises the Shire President and CEO to negotiate any further terms and conditions and that a suitable legal agreement be drawn up and executed (at Meekatharra Shires expense) that provides reasonable surety to both parties.

Council Resolution:

Moved: Cr MR Hall
Seconded: Cr PS Moses

That Council adopt the officer's recommendation as presented including optional Part 3.

CARRIED 5/0

MURCHISON REGIONAL VERMIN COUNCIL

PO Box 62
MOUNT MAGNET WA 6638
Email: gpbrooks2000@yahoo.com.au

◆◆◆
ABN: 28 431 267 089

Mobile: 0499 343 828

29 October 2020

Mr Roy McClymont
CEO Shire of Meekatharra
Email: executive@meekashire.wa.gov.au

Dear Roy

Deed of Retiring Municipality – Shire of Meekatharra Ongoing Contribution

Thank you for your recent advice regarding the proposed “Deed of Retiring Municipality” and the formalisation of the withdraw of the Shire of Meekatharra from the Murchison Regional Vermin Council.

As mentioned in our phone conversation it is planned to refer the Deed to Council for execution at the Ordinary Meeting scheduled for 15 December. As you are aware the only outstanding issue is an ongoing contribution beyond 30 June 2021 from your Shire as referred to in clause 4.3.

The Shire of Meekatharra has a strong pastoral industry and for many years played a key role in the operation of the MRVC. As you are aware the MRVC was initially established to maintain and upgrade the No 1 Vermin Fence. As shown on the attached map the No. 1 Vermin Fence is 559 kilometres in length commencing at the 80 mile peg south near Lake Moore and ending at a location approximately 20 kilometres north of the Meekatharra/Wiluna Road.

Of this 559 km of fencing approximately 213km is a fence that follows the eastern boundary of the Shire and is a boundary fence for Meekatharra Shire pastoral stations Hillview, Murchison Downs, Neds Creek and an internal fence for Paroo.

In recent years the MRVC has assumed responsibility for the creation of the Murchison Region Vermin Cell in addition to the No 1 Vermin Fence. Construction of this cell is now fully funded and the last remaining 175 km section will be completed by November next year. As can be seen from the attached map Meekatharra pastoral properties that are located (fully or in part) within the Vermin Cell are Hillview, Yarrabubba, Polelle and Annean. Along with Sherwood and Murchison Downs these stations are major beneficiaries of the recently reconstructed and fully dog proof 163 km section of No 2 vermin fence.

Once the Murchison Region Vermin Cell is completed the principle task of the MRVC will be fence operation and maintenance. Funding for this work will be predominately from precepts paid by member Shires along with a contribution from pastoralists by way of fence rental payments. The total length of vermin fencing for which the MRVC is responsible is some 1005 km of which around 376 km or 37% is in the Shire of Meekatharra and provides direct benefit to Meekatharra pastoralists.



The commitment of the Shire of Meekatharra to the ongoing financial support for MRVC vermin fencing, as envisaged in clause 4.3 of the Deed, is much appreciated. Shire of Meekatharra land area (as referred to in clause 4.3), within the vermin cell is only part of the story however. It is considered a more appropriate way to determine an ongoing contribution from the Shire would be by way of fence length which in essence reflects the MRVC maintenance task. In the MRVC's long term financial plan vermin fence maintenance expenditure is \$61,200 in 2021/2022 increasing by 2% per annum thereafter. This figure excludes all ongoing annual administrative costs such as insurance, salaries and elected member expenses. On the basis of 37% of vermin fencing being located within the Shire of Meekatharra a reasonable ongoing contribution would be \$22,600 excluding GST and increasing by 2% per annum.

In preparation for the consideration of the Deed at the MRVC Ordinary Meeting on 15 December your advice on the Shire of Meekatharra making an ongoing contribution in 2021/2022 of \$22,600, increasing by 2% per annum thereafter, would be much appreciated.

Please do not hesitate to give me a call to discuss further if required.

Yours Sincerely



Geoff Brooks
Chief Executive Officer
Murchison Regional Vermin Council
Email: gbrooks2000@yahoo.com.au
Mobile: 0499 343 828

Roy McClymont

From: Geoffrey Brooks <gpbrooks2000@yahoo.com.au>
Sent: Friday, 13 November 2020 9:54 AM
To: Roy McClymont
Subject: Re: MRVC - Deed
Attachments: MURCHISON REGIONAL VERMIN COUNCIL - STATUTORY BUDGET 2020-2021.pdf

Thank you for your email Roy.

Once income such as Fence Rentals and the Meekatharra Shire contribution are deducted from operating expenses the Shires of Yalgoo, Mount Magnet and Cue pick up 30% each of the balance with Sandstone picking up 10%. For 2020/2021 Yalgoo, Mount Magnet and Cue have each contributed \$31,871 and Sandstone \$10,623. These figures exclude GST.

As requested please find attached the 2020/2021 Statutory Budget.

Best wishes

Geoff

On Thursday, 12 November 2020, 04:42:32 pm AWST, Roy McClymont <executive@meekashire.wa.gov.au> wrote:

Hi Geoff

I've had a look at your letter and proposal.

Can you provide me with some further information please, or links to it;

- Details of what other Shires contribute and how it is calculated
- A copy of the MRVC current budget 20/21 – if possible include a management budget with cost breakdowns.

As we discussed; I understand your desire to set something up that is simple and I also understand the basic logic in the proposal.

However there are some clear flaws in the method and I guess I had hoped that the MRVC would use Meeka's departure as cause to develop a more logical and equitable formula for calculating contribution rates.

I guess the question for us both is; how hard should we work now to avoid potential problems in the future.

Anyway; I will discuss with Harvey and see what he reckons.

Thanks again.

Cheers

Roy

Roy McClymont

Chief Executive Officer

Shire of Meekatharra

Tel: (08) 9980 0600 Fax: (08) 9981 1505

From: gpbrooks2000@yahoo.com.au <gpbrooks2000@yahoo.com.au>
Sent: Tuesday, 3 November 2020 12:12 PM
To: Roy McClymont <executive@meekashire.wa.gov.au>
Cc: Jorgen Jensen <jorgjensen@hotmail.com>
Subject: FW: RE: MRVC - Deed

Dear Roy

As we discussed this Deed will be submitted for execution at the MRVC Ordinary Meeting on 15 December.

All that remains to be determined is an ongoing Shire of Meekatharra contribution.

Your consideration of the attached correspondence would be much appreciated please.

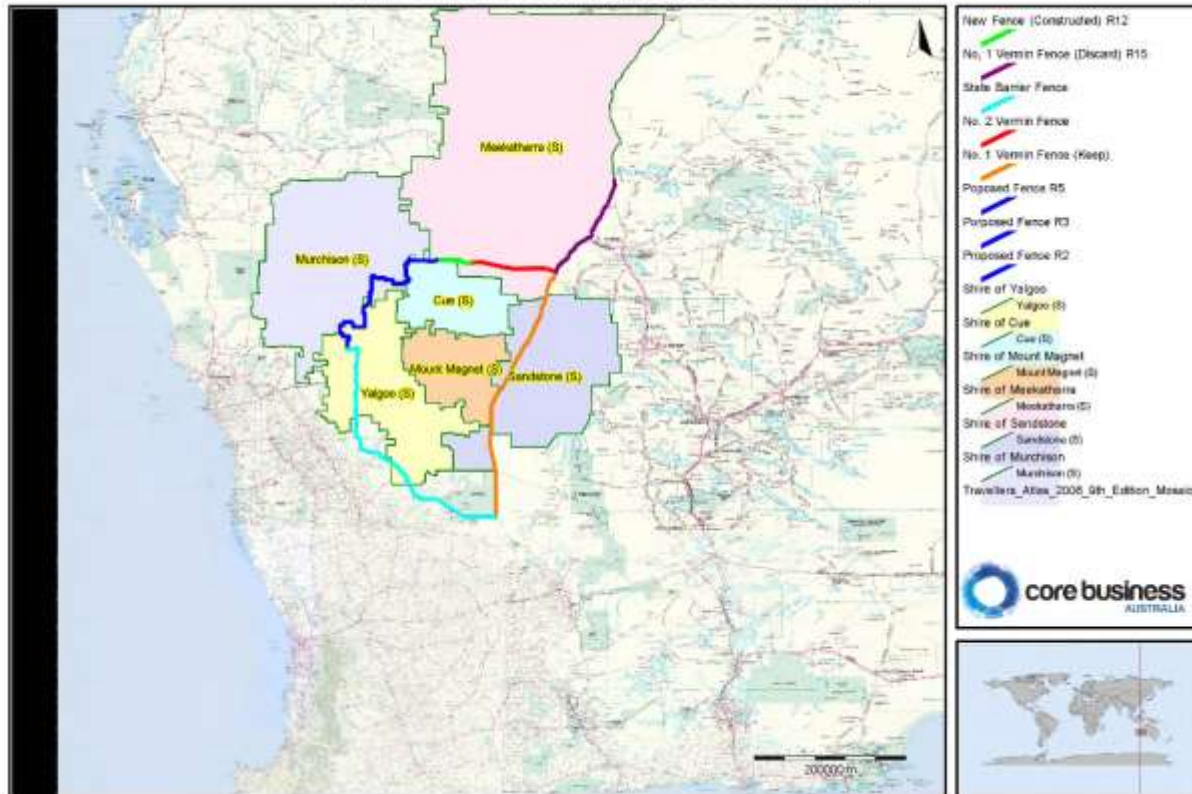
Best wishes

Geoff







Vermin Control Fence Location (with Shires & Travellers Atlas)



9.4. COMMUNITY DEVELOPMENT

Title/Subject:	LEASE OF LOT 17 MAIN STREET	
Agenda/Minute Number:	9.4.1	
Applicant:	Youth Focus	
File Ref:	A0255	
Disclosure of Interest:	Nil	
Date of Report:	4 November 2020	
Author:	Tralee Cable Community and Development Services Manager	
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider leasing the Shop at Lot 17 Main Street to Youth Focus

Attachments:

Nil

Background:

Youth Focus (YF) are a Public Benevolent Institution and registered Charity operating from Meekatharra to provide education, suicide prevention and Mental Health services to young people in the community

They have worked closely and collaboratively with the Shire of Meekatharra Youth Services team for the last two years, and have achieved a high degree of acceptance by the youth of Meekatharra. There has been a strong focus on art as therapy, and more recently Music.

The premises that were used as an office by the service has recently been made unavailable, and YF has identified the shop at Lot 17 Main Street as an ideal location for their service. This shop has been vacant for about six months.

YF are funded by the Commonwealth until June 2022 and are seeking a lease until this expiry date, with an option of annual extensions.

Comment:

YF are prepared to undertake significant upgrades and renovations to the building to bring the standard up to an acceptable level. They have begun to plan improvements to the toilets, kitchen and office areas in anticipation of Council approval of a lease agreement.

As a registered charity, the disposition of property is considered an exempt transaction under the Local Government Functions and Regulations Part 6 r30(2b)

“30. Dispositions of property excluded from Act s. 3.58

(1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*

(2) *A disposition of land is an exempt disposition if —*

-
- (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
- (i) *its market value is less than \$5 000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;*
- or*
- (b) *the land is disposed of to a body, whether incorporated or not —*
- (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;”*

YF meet the requirements of r30 (2b) and as such the requirement to advertise the proposed lease that ordinarily applies is not necessary.

The shop was valued on 17th May 2019 in preparation for a commercial lease to operate a secondhand shop. The valuation returned at \$60 per week rental.

In light of the willingness of YF to improve the property at their own cost, and the potential vibrancy this venture could bring to the Main street of Meekatharra by occupying a previously vacant and unattractive building, it is recommended the property be leased to YF for this valued amount.

Consultation:

Erin Hall, Corporate Services Manager Youth Focus

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Potential increase to rental income for 20/21 year of approximately \$1560

Strategic Implications:

Nil

Voting Requirements:

Simple Majority



Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That Council endorse a lease agreement for the shop only at Lot 17 Main Street Meekatharra with Youth Focus with an expiry date of 30 June 2022 at \$60 per week, and authorise the CEO to execute the lease on behalf of Council.

CARRIED 5/0

Title/Subject:	SCHOOL OVAL FACILITY - AGREEMENT	
Agenda/Minute Number:	9.4.2	
Applicant:	Department of Education	
File Ref:	ADM 148	
Disclosure of Interest:	Nil	
Date of Report:	12 November 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider an application from the Department of Education to adjust the scope of the previous boundary realignment project

Attachments:

- Attachment 1 - Map of existing and initially proposed boundaries
- Attachment 2 - Email requesting change in scope to project
- Attachment 3 - Letters of support for further extension of scope

Background:

In September 2011, Council was presented with a facilities agreement with the Department of Education for management of the sporting oval between the school and the Shire Sport Complex. The Oval sits ambiguously on three titles currently, one held by the Department of Education, and one by the Shire of Meekatharra.

The Shire have invested time and resources to improve the property for community use, and the Department of Education have traditionally paid an agreed rate for water and maintenance to the Council.

During the September 2011 meeting, Council requested: -

“that staff amend the agreement to include a site map showing the boundaries of the oval and the sports complex and clarification of the lands belonging to the Shire and to the Department of Education. Staff are to identify all items that have been built or supplied at Councils cost to the Department of Education’s land, in the agreement as an appendix.”

The process of creating the boundary map identified anomalies in the boundaries, and a process was begun to realign boundaries to better define responsibilities.

In 2019, Department of Education finance team raised concerns about the agreed rate for maintenance of the Oval, and a protracted negotiation was undertaken. Department of Education have indicated they do not consider the charge a reimbursement, and may not pay in the future.

In October 2019, Council was presented with proposed realignments of boundaries to the Oval and the School lots, with the Oval jointly owned and managed by both the Department of

Education and the Shire, under a facilities management agreement, which was agreed to by Council in their resolution.

	Before	After	Difference	Other
Lot C - School R29496 (DOE)	5.0884	4.6595	0.4289	N/A
Lot B - Oval R36263 (DOE & Shire)	2.8275	2.9914	-0.1639	N/A
Lot A - Sports Complex R38127 (Shire)	5.0717	5.3367	-0.2650	With new easement (otherwise oval is landlocked)
	12.9876 hectares	12.9876 hectares		

In June 2020, staff received a request from the Department of Education Asset Management team to again adjust the boundaries of the school property to include sections of the reserve on the eastern side of the school that contain the bike track, and for the Shire to agree to close portions of High Street to enable that area of land to be included in the new boundaries.

Staff responded that the preference is to complete the current project of boundary realignment as agreed to by Council in October 2019.

Department of Education have pressed further with their request to include the bike track and road closure as part of the existing project.

Comment:

Should the scope of the current project of boundary realignment be adjusted again, there is genuine concern the project will not complete in the near future.

The Council budgets \$60,000 per annum as contributions from the Department of Education toward the upkeep of the Oval. This figure is based on 50% of actual costs for Oval Maintenance including contractor costs, materials, fuel and electricity for pumps plus 50% of the kilolitres used on the oval at current water corporation charges.

The budget figure has increased over time as costs associated with oval maintenance were realized. The DoE have indicated that as the amount currently invoiced is not a reimbursement for actual water costs, and there is no formal agreement in place, they will not continue to pay potentially leaving the Shire exposed to a significant budget blowout.

It is in the best interests of the Shire to see the current boundary reallocation completed expeditiously, and a management agreement executed. Further boundary alignments could be investigated and progressed as a separate project.

Consultation:

Chris Mackay – Senior Land Consultant, Department Education

Anna Brown – Director, Asset Planning, Department of Education

Frank Mattaboni – Senior Land Consultant, Department of Education.

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

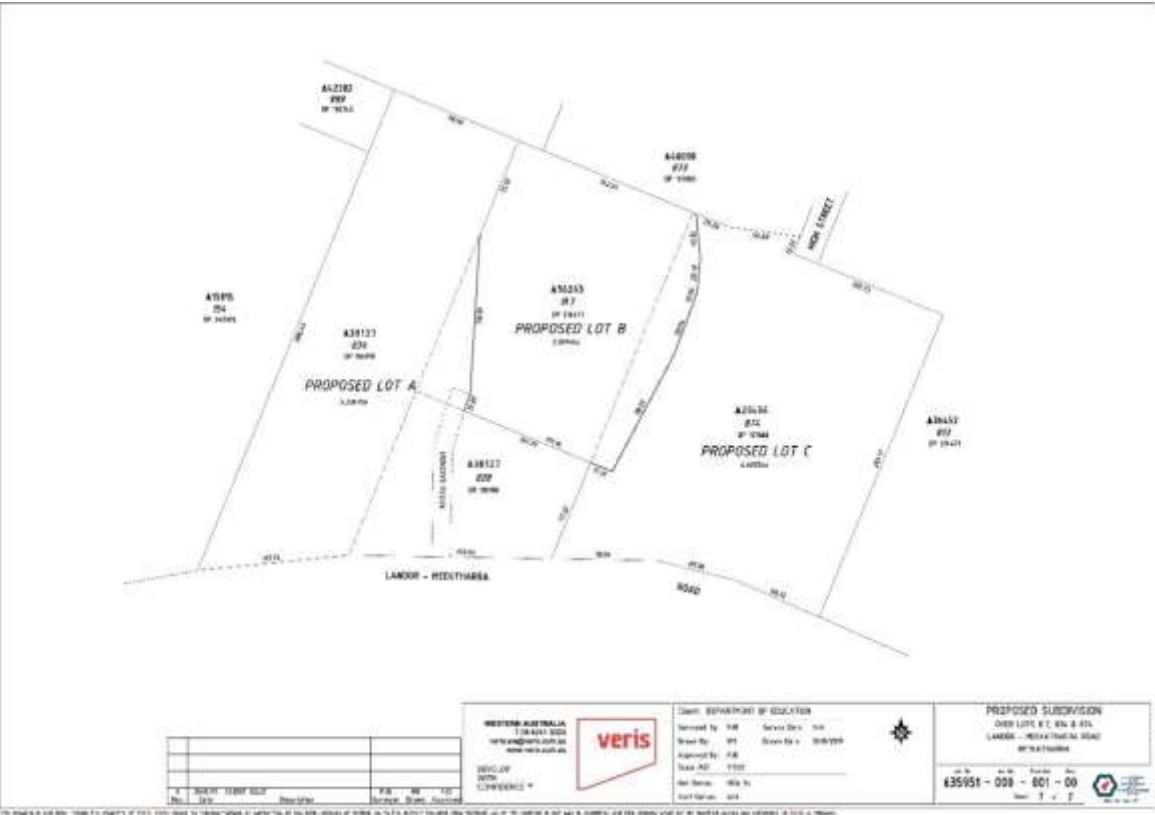
Officers Recommendation / Council Resolution:

Moved: Cr MR Hall
Seconded: Cr PS Moses

That Council request the Department of Education Asset Planning and Services team to complete the realignment of boundaries project as agreed to by Council in October 2019 with a view to closing the project expeditiously.

CARRIED 5/0

Attachment 1 – Map of existing and initially proposed boundary realignments



Attachment 2 – Email requesting change in scope to project

CDSM

Subject: FW: Meekatharra DHS & Oval
Attachments: Letter of Support - T Lang.pdf; Letter of Support - K McConkey.pdf; 635951-000-001-0 with aerial.pdf; 635951-000-001-0.pdf

From: MACKAY Christopher [Asset Planning and Services] <christopher.mackay@education.wa.edu.au>
Sent: Wednesday, 11 November 2020 3:44 PM

Hi Tralee

I apologise for the delay in responding and appreciate your patience.

As discussed, the Department considers it worthwhile to rationalise the boundaries properly to accurately reflect physical occupation going forward. Further, the Department would like to take up the balance of the children's brick track if the Shire is agreeable.

In regards to the take up of the children's bicycle track, I attach letters of support from the Principal of the School and the Midwest/Gascoyne Regional Coordinator for the Shire's consideration.

Given the above, the Department formally requests the take up of the land delineated below comprising a portion of High Street (approx. 620sqm in red) & Reserve 36452 (approx. 4,000sqm in blue). This means, the Shire would need to close the relevant portion of High Street pursuant to Section 58 of the Land Administration Act 1997 and will need to assist the Department with rezoning the relevant portion of the children's bike track we seek to take up.

I understand that if the Shire is agreeable to this formal request, it necessitates a number of challenging actions on the Shire however, we strongly believe that the end justifies the means. Additionally, an accurate land tenure situation will assist with providing a more simplified Licence Agreement for the Shared Use of Facilities (to be negotiated). Further, the Department is available to assist where possible and accepts that all reasonable costs associated with road closure & rezoning will be at the cost of the Department.

If the Shire is agreeable to the above, I will ask the surveyor (Veris) to amend (per quotation/Task 1. Preliminary Design) the two attached subdivision plans to reflect the change before providing them to the Shire for endorsement.

Please feel free to call if you wish to discuss.



Regards

Christopher Mackay
Senior Land Consultant
Asset Planning and Services

From: CDSM <cdsm@meekashire.wa.gov.au>
Sent: Thursday, 25 June 2020 9:53 AM

Hi Chris,

Thanks for this overview.

The Shire has no problem with the boundaries remaining as they are currently, and sees no benefit to embarking on the work to adjust. We certainly have no appetite for beginning the process to close a road.

The Shire are keen to see the current project completed as soon as possible – it has been underway for nine years now, and any adjustment to the existing project is not welcomed.

Kind Regards

Tralee Cable
Community and Development Services Manager
Shire of Meekatharra

From: MACKAY Christopher [Asset Planning and Services] <christopher.mackay@education.wa.edu.au>
Sent: Thursday, 25 June 2020 9:36 AM

Hi Tralee

Thanks for your time yesterday.

Further to our discussion, it seems worthwhile to rationalise boundaries, once and for all, to accurately reflect physical occupation to the satisfaction of both the Shire and the Department rather than follow through with a less than perfect proposal.

If the Shire agrees with the above, I seek a general understanding (not an agreement) of the Shire's appetite to potentially progress the following options:

Option 1

The Department take up the land (~ 5,450sqm) delineated below comprising portion of High Street & Reserve 36452.

Option 2

Land swap - the Department to take up A (~2,100sqm including 600sqm of road) being portion of High Street & Reserve 36452 and the Shire to take up B (~1,700sqm) being portion of Reserve 29496. Alternatively, the road could be excluded resulting in a land swap with the Department to take up ~1,500sqm of Reserve 36452 and the Shire to take up ~1,700sqm of Reserve 29496. However, this is less than perfect given the School occupies a portion of the road.

Much appreciated.

Regards

Christopher Mackay

Senior Land Consultant
Asset Planning and Services

From: CDSM <cdsm@meekashire.wa.gov.au>

Sent: Tuesday, 23 June 2020 3:50 PM

Hi Christopher,

That would need to go to Council for decision, and we have missed the cut off time for consideration this month.

Next months meeting is in three weeks time. Is this a formal request for decision?

Regards

Tralee Cable

Community and Development Services Manager
Shire of Meekatharra

From: MACKAY Christopher [Asset Planning and Services] <christopher.mackay@education.wa.edu.au>

Sent: Tuesday, 23 June 2020 3:38 PM

Hi Tralee

I hope you're well!

The School has made an additional request to take up the balance of the children's bike track and driveway areas as indicatively highlighted below (and partly on Reserve 36452 vested to the Shire for current purpose of parklands).

This additional request is yet to receive internal approval from the Department of Education's management.

At this stage, I am just seeking to understand whether the Shire has an appetite to relinquish the land described above.

Your feedback is much appreciated.

Regards

Christopher Mackay

Senior Land Consultant
Asset Planning and Services

From: MACKAY Christopher [Asset Planning and Services]

Sent: Thursday, 5 December 2019 12:03 PM

Perfect! Thank you Tralee.

We will be in touch regarding the next steps.

Regards

Christopher Mackay

Senior Land Consultant
Asset Planning and Services

Department of Education

From: CDSM <cdsm@meekashire.wa.gov.au>

Sent: Thursday, 5 December 2019 12:00 PM

Good morning Chris,

As discussed on the phone this morning, the revised boundaries were put to council at their October meeting, and they resolved –

That Council endorse the boundary realignment as proposed by the Department of Education, and authorise the preparation of survey plans

Apologies for not forwarding this information earlier.

Kind Regards

Tralee Cable

Community and Development Services Manager
Shire of Meekatharra

From: MATTABONI Frank [Asset Planning and Services] [<mailto:frank.mattaboni@education.wa.edu.au>]

Sent: Friday, 4 October 2019 8:57 AM

Hi Tralee

The boundary realignment proposal has progressed with supply of attached subdivision plans now forwarded to Shire for endorsement following which Veris can be instructed by the Department of Planning Lands & Heritage to prepare the survey plans.
I am also informing the High School Principal to keep the school in the loop.

A summary of the proposal follows:

- Lot A remains with Shire as a recreation reserve.
- Lot B will be Joint Controlled by DoE & Shire as an oval with an access easement over Lot A.
- Lot C remains with DoE for school site.

	Before	After	Difference	Other
Lot C - School R29496 (DOE)	5.0884	4.6595	0.4289	N/A
Lot B - Oval R36263 (DOE & Shire)	2.8275	2.9914	-0.1639	N/A
Lot A - Sports Complex R38127 (Shire)	5.0717	5.3367	-0.2650	With new easement (otherwise oval is landlocked)
	12.9876 hectares	12.9876 hectares		

Once survey plans are approved, a Joint Management Order for the Oval Reserve to both the Minister for Education and the Shire of Meekatharra will be issued by DPLH.

A Shared Use Agreement with the Shire of Meekatharra for the ongoing costs for the shared use of the oval will also be negotiated. Emma Boulter, copied in, is looking after the shared use agreement with Shire.

Once we receive evidence of Shire's agreement to the new boundaries I can request DPLH to progress the job.

Regards

*Frank Mattaboni
Land Consultant
M:0407 445 339*

From: CDSM <cdsm@meekashire.wa.gov.au>
Sent: Thursday, 3 October 2019 5:03 PM

Good afternoon Frank,

Can you please provide me with an update on the project below for our next Council meeting ?

Kind Regards

Tralee Cable

**Community and Development Services Manager
Shire of Meekatharra**

From: CDSM
Sent: Monday, 19 August 2019 9:57 AM

Good morning Frank,

At the Council meeting on Saturday morning, council endorsed the following recommendation :

That Council endorse an allocation in the 2019/20 budget of up to \$11,500 (being 50% of costs) for the realignment of titles for the Sport Oval Reserve number 36263 and to the Sporting Complex Reserve number 38127 to allow for an accurate agreement for shared use of facilities management between the Shire of Meekatharra and the Department of Education.

Council are aware that professional fees are variable, and an estimate of up to \$10,000 was used for the purpose of this agreement. Should the fees exceed this amount, we will need to seek further endorsement at that time.

Please let me know if there is anything further you require at this point from the Shire of Meekatharra, and I'll endeavour to provide.

Kind Regards

Tralee Cable

**Community and Development Services Manager
Shire of Meekatharra**

From: MATTABONI Frank [Asset Planning and Services] [<mailto:frank.mattaboni@education.wa.edu.au>]
Sent: Friday, 26 July 2019 11:01 AM

Hi Tralee

The Department has been progressing this land rationalisation job and received the attached Quote from Veris for Land Surveys.
Included is my Request for Quote for Councils assistance.

The objective is to re-survey the boundaries to enable those built infrastructure assets applicable to the School, Oval & Sports Centre to reside within the new land parcels.
Additionally an access easement is required over parts of your Reserve to provide legal access to the Oval to the Landor-Meekatharra Road as the Oval land is landlocked.

The Land Surveys component of the project is required to create the proposed Lots. This generally conforms with the "Map 2" sketch which we corresponded on.
Proposed boundaries will be better defined on supply of the Preliminary Design Plan (Task 1) from Veris that will be provided for Shires final review and approval, together with a site inspection accompanied by School staff if required.

Following survey & subject to Shire & DOE Management approvals;

the re-surveyed School Site remains Vested with Management to Education,
the Oval will have a Joint Vesting and Management to Shire & Education,
the Sports Centre remains Vested with Management to Shire.

This will be undertaken by the Department of Planning Lands & Heritage.

To proceed we now seek Shires agreement to meet 50% of this Survey Cost and supply of Shire Authority to proceed with the Joint Appointment of Veris to undertake the work.

Regards
Frank Mattaboni

Attachment 3 – Letters of support for further extension of scope

11 November 2020

Tralee Cable
Community and Development Services Manager
Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Tralee

I would like to add my support, as the Regional Project Coordinator for the Midwest and Gascoyne, for the Road Safety and Drug Education Branch, to Meekatharra DHS plans to develop the adjacent land, to the school, into a bicycle/road safety education area.

Early road safety education begins the development of a young person into a safe road user. A well planned program will contribute positively to each young person's knowledge, attitudes and values as a young road user. Most young road users eventually will obtain a license, to drive and establishing, early, the importance of safe, road safety behaviour will contribute to the road user's safety and our safety, as well.

Meekatharra DHS has the opportunity to access support of the Road safety and Drug Education Branch of the Department of Education of WA (previously Known as SDERA) to assist in planning the physical layout of the area to maximise teaching and learning strategies.

Most importantly, the Road Safety and Drug Education Branch can provide evidence based resources and supporting professional learning to assist schools to deliver road safety curriculum at Meekatharra DHS. Our services and resources are at no cost to the school.

If the community and local government invested with Meekatharra DHS, in developing this area as a bicycle track for road safety education, this could begin to provide a real world environment for road safety education from kindergarten and every year following, for each student, through to year 12.

Your truly

Kate McConkey

Midwest/Gascoyne Regional Coordinator

Road Safety and Drug Education Branch

Department of Education of Western Australia

Bluff Point Primary School

Chapman Road

Geraldton WA 6530

Phone: 0429 104 920

Email: kate.mcconkey@education.wa.edu.au



Meekatharra District High School

11 November 2020

Tralee Cable
Community and Development Services Manager
Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Tralee

Meekatharra District High School is wanting to extend our boundaries around the Bike Track located between the Early Childhood Area of the school and the creek. This bike track is a wonderful resource that is unfortunately not currently used by anyone.



If Meekatharra District High School were able to have the bike track on site, our fantastic gardener would happily maintain the track and surrounding grounds. The bike track and the miniature road signs would assist Meekatharra DHS in meeting the Australian Curriculum in health through teaching explicit bike and road safety as well as meeting the National Quality Standards for Early Childhood Education and the Early Years Learning Framework.

I hope that you can see the huge benefits for the children of Meekatharra to have this resource available to them along with the education provided to teach road safety.

Thank you for considering this proposal

A handwritten signature in black ink, appearing to read 'Natasha Lang'.

Natasha Lang
Principal
Meekatharra District High School

Title/Subject:	EVENTS SUBCOMMITTEE	
Agenda/Minute Number:	9.4.3	
Applicant:	Nil	
File Ref:	ADM 199	
Disclosure of Interest:	Nil	
Date of Report:	13 November 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider appointing a formal subcommittee to manage and plan an annual events calendar.

Attachments:

Nil

Background:

In recent years the Outback Festival has been managed and run principally by Shire staff. The 2020 Festival attracted a number of interested residents to assist with the running of the event and the resulting outcome was very successful.

Additionally, throughout 2020, a number of successful community building events have been held including the grand opening of Lloyds, the Djuki Mala dancers, regular Picture Gardens movies, and it would seem the appetite for further opportunities to gather as a community is high.

While the Shire staff have enjoyed the responsibility of planning and management of these events, it would seem appropriate to offer the opportunity to community members to also participate and become involved. The benefits this could bring to encouraging community connectedness are not to be underestimated.

Staff would also welcome assistance in setting up and packing away events and are looking to create a group of people who each bring different strengths to the planning and execution which will aid the successful execution of an event.

Comment:

The Local Government Act 1995 defines the conditions under which such a committee can be structured, and should operate. An appointed subcommittee can consist of

“5.9. Committees, types of

- (1) *In this section — other person means a person who is not a council member or an employee.*
- (2) *A committee is to comprise —*
 - (a) *council members only; or*
 - (b) *council members and employees; or*
 - (c) *council members, employees and other persons; or*
 - (d) *council members and other persons; or*

- (e) *employees and other persons; or*
- (f) *other persons only.*”

Staff recommend advertising for interested local community members for appointment to a committee. Council could elect to also appoint Councillor/s to the committee, along with the CDSM and the CDO.

A committee of no more than 8 would be most effective. It is recommended a Terms of Reference is created and endorsed by Council prior to the committee being appointed.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 (Part 5)

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith

Seconded: Cr MR Hall

Council endorse the creation of a formal Events Committee and request staff to compile a list of interested community candidates and a Terms of Reference to be presented at the December 2020 meeting for endorsement.

CARRIED 5/0

9.5. HEALTH BUILDING AND TOWN PLANNING

Nil

9.6. WORKS AND SERVICE

Nil

9.7. CONFIDENTIAL ITEMS

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That the meeting be closed to members of the public to allow Council to discuss items 9.7.1 & 9.7.2 which concerns matters of a confidential nature.

CARRIED 5/0

CONFIDENTIAL ITEM

A Contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

Local Government Act 1995 sections 5.23 (2) (c) and (d)

Title/Subject:	PIVOTEL LEASE RENEWAL	
Agenda/Minute Number:	9.7.1	
Applicant:	Pivotel Satellite Pty Ltd	
File Ref:	ADM 243	
Disclosure of Interest:	Nil	
Date of Report:	23 October 2020	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider extending a lease agreement with Pivotel Satellite Pty Ltd on the Airport Reserve.

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall
Seconded: Cr DK Hodder

Council authorise three five-year lease extensions to Pivotel Satellite Pty Ltd retrospectively dated 2008 – 2023 at the initial rate of \$12,313 and increased by CPI annually thereafter for the leased area at the Meekatharra Airport, and authorise the CEO to execute the agreement. Further that Council endorse an amendment to the 2020/21 budget, being an increase to income of \$150,194 to GL code 5013 Airport Leases.



**CARRIED 5/0
BY ABSOLUTE MAJORITY**

The Chief Executive Officer Roy McClymont, Deputy Chief Executive Officer Krys East and Community Development & Services Manager Tralee Cable all declared a financial interest in item 10.3 – CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO

The Chief Executive Officer Roy McClymont, Deputy Chief Executive Officer Krys East and Community Development & Services Manager Tralee Cable left the meeting at 10.13am.

CONFIDENTIAL ITEM

Deals with information concerning a matter affecting an employee or employees.
Local Government Act 1995 section 5.23 (2) (a)

Title/Subject:	CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO
Agenda/Minute Number:	9.7.2
Applicant:	CEO
File Ref:	Personal File
Disclosure of Interest:	DCEO Krys East – Financial Interest CDSM Tralee Cable – Financial Interest
Date of Report:	22 September 2020
Author:	Roy McClymont Chief Executive Officer  <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer  <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The CEO seeks Council's approval for leave and the appointment of an Acting CEO during his absence.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr MR Hall

That Council approves the CEO's leave from Monday 8 February 2021 to Friday 5 March 2021 inclusive (20 days), subject to minor variation, and appoint Krys East as Acting Chief Executive Officer during these periods and appointments Tralee Cable as an alternative Acting CEO, if required at the CEO's discretion.

CARRIED 5/0



The Chief Executive Officer Roy McClymont, Deputy Chief Executive Officer Krys East and Community Development & Services Manager Tralee Cable returned to the meeting at 10.17am.

10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr DK Hodder
Seconded: Cr MJ Smith

That the urgent new business be discussed.

CARRIED 5/0

Title/Subject:	2021 OUTBACK FESTIVAL – PRE BUDGET-FUNDS ALLOCATION
Agenda/Minute Number:	10.1
Applicant:	Nil
File Ref:	ADM 199
Disclosure of Interest:	Nil
Date of Report:	19/11/2020
Author:	Amy Thomas Community Development Officer  <i>Signature of Author</i>
Senior Officer:	Tralee Cable Community & Development Services Manager  <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider allocating funds for the early preparations for the 2021 Meekatharra Festival.

Attachments:

Nil

Background:

In 2019, Council adopted a budget of \$85,000 for the 2020 Meekatharra Festival, with another \$36,000 for Other Supporting Events. Originally this allocation for Other Supporting Events was to fund the Rodeo, however the Rodeo is no longer an event in Meekatharra.

Recently these funds were utilised for other activities on the Meekatharra Festival weekend.

An allocation of \$36,000 was made in the 19/20 budget for sponsorship which was not realised due to the uncertainty of the State of Emergency and COVID lockdowns. We did achieve income of slightly more than the budgeted \$6,000 through show bag, ticket and drink sales totaling \$10,010. The addition of a portable EFTPOS machine is thought to have assisted in successful tickets sales prior to events.

The 2020 Festival expenditure totaled \$70,389.03. The budget for Other Supporting Events was not used, with a net cost to Council of \$60,379 for the 2020 Meekatharra Outback Festival.

Proposed budget line items

2020/21	Requested Budget	Expected Income	Cost to Council
Meeka Festival	\$110,000	\$36,000	\$74,000
Fund Raising	\$5,000	\$6,000	+\$1,000
	\$115,000	\$42,000	\$73,000

2020/21 Projected Festival Expenditure**Side Show**

Fireworks	\$10,000
Amusements Rides	\$45,000
Face Painter/Magic Show	\$ 4,000
Food Van Assistance	\$ 2,000
Animal Farm	\$ 4,000
Show Bags	\$ 4,000
Other Amusements	\$10,000 - (games, roving performers)
Staff and Other	\$ 4,000
Advertising	\$ 2,000
Photographer	\$ 1,000
Total	\$86,000

Ball

Food	\$ 5,000
Band	\$10,000
Drinks	\$ 3,500
Decorations	\$ 1,500
Photographer	\$ 1,000
Staff	\$ 2,000
Total	\$23,000

Kids Outdoor Event

Food	\$ 500
Prizes	\$ 200
Activities	\$ 300
Total	\$ 1,000

Combined total of **\$110,000**

Comment:

The 2020 Meeka Outback Festival received overwhelming support from the community, with each event having higher than predicted attendance. Feedback from the community demonstrated a strong appetite for mechanical rides, and with the community wanting a more 'side show' type event rather solely inflatables which have been the mainstay in recent years. These attractions come at a greater cost but would be very well received.

The community would like the side show event to cater to more diverse age groups. Having a more rounded approach to target audience may appeal to a wider audience with visitors from out of town prioritizing the weekend in Meekatharra.

Many cost efficiencies were achieved in the 2020 planning, due to the decreased hiring rates of vendors compensating for lower bookings over the season as a result of COVID restrictions. Many vendors became available to us through the course of planning as the Royal Show and other events cancelled in the months leading up to the weekend of the Festival. We anticipate that in 2021 rates will increase in attempt to recoup losses, and businesses may book up earlier with extra funding to encourage regional events being made available.

For the 2020 Ball we secured a band willing to travel with lower than average costs and while this band was appropriate for the Gallery opening, they were not so popular for the Ball. The 2021 Ball we anticipate that bands will have more bookings (for the same reasons as the ride operators) but

would still like to find music better suited to the people of Meekatharra. This is likely to increase the cost of the event over 2020.

The 2020 Ball was better attended than anticipated and staff would build on this momentum for the 2021 event by securing and advertising musicians well ahead of time.

Hiring staff from the community instead of relying on the Curtin Volunteers proved to be highly beneficial to the success of the event, the casual workers went well beyond what was expected and created an excited buzz around town for the event. The workers were able to supervise when needed and not only knew the people in Meekatharra but also how to best manage behaviors, providing valuable feedback about what will be needed for successful future events.

In 2021 more staff may be required to carry out the duties needed to provide a larger event and while the costs could slightly increase from 2020 (\$3,000) they will still decrease from the 2019 model (\$7,500). Curtin Volunteers were highly expensive as the costs of their accommodation, food and travel were absorbed by the Shire.

The 2021 schedule will depend on planning for other community events in town on the Queen's Birthday long weekend but the proposed schedule is:

Friday Night – Side Show

Saturday Morning – Side Show

Saturday Night – 2021 Outback Ball and Kids Outdoor Event

The kids ball/sporting event was strongly attended by the young people in the community and adults who did not want to attend the ball. This provided a good alternative for everyone in the community and with support we would like to continue this event for 2021.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Budget allowance of \$110,000 to be made in 2021/22 to allow early planning of Festival, and an allowance of \$36,000 for sponsorship be allocated in the 2021/22 budget.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

Council endorse a pre-budget allocation for the 2021/22 financial year of \$110,000 for the GL Code CE1 Meeka Festival, and another allocation of \$36,000 to GL code 5393 Festival Income for the purpose of sponsorship and grants.

**CARRIED 5/0
BY ABSOLUTE MAJORITY**

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. CLOSURE OF MEETING

The Shire President, Cr HJ Nichols declared the meeting closed at 10.22am.