



## *Ordinary Council Meeting*

*20 FEBRUARY 2021*

# **AGENDA**

### NOTICE OF MEETING

Dear Elected Member,

The next Ordinary Meeting of the Shire of Meekatharra will be held on Saturday 20 February 2021 in the Council Chambers, Main Street Meekatharra, commencing at 9:30am.

A handwritten signature in black ink, appearing to read 'Krys East', is positioned above the typed name.

Krys East  
Acting Chief Executive Officer  
16 February 2021



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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1. DECLARATION OF OPENING**

**1.2. DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons don not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE**

**Members**

**Staff**

**Apologies**

**Approved Leave of Absence**

Cr PS Clancy

Cr MR Hall

**Observers**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. PUBLIC QUESTION TIME**

**5. APPLICATION FOR LEAVE OF ABSENCE**

**Moved:**

**Seconded:**

**That Cr \_\_\_\_\_ be granted Leave of Absence for the 20 March 2021 Ordinary Council Meeting.**

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1. ORDINARY COUNCIL MEETING HELD 16 JANUARY 2021**

**Council Resolution**

**Moved:**

**Seconded:**

**That the minutes from the Ordinary Council Meeting held Saturday 16 January 2021 be confirmed.**

**6.2. ANNUAL ELECTORS MEETING HELD 16 JANUARY 2021**

**Council Resolution:**

**Moved:**

**Seconded:**

**That the minutes from Annual Electors Meeting held Saturday 16 January 2021 be received.**

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

## 9. REPORTS OF COMMITTEES AND OFFICERS

### 9.1. OFFICERS MONTHLY REPORTS

#### 9.1.1. WORKS & SERVICES MANAGER'S REPORT – JANUARY 2021

##### Construction Crew

- A67 Ashburton Downs Road R2R Funding:
  - Works completed early December 2020
  - Survey Ascon pick up completed 8 December 2020
  - Guide posts / markers and signs installed and completed
- Maintenance Grading
  - M67 Ashburton Downs Road – SLK 6.1 to SLK 16.0 Completed end December
- RR67 Ashburton Downs Road RRG Funding
  - Start January 2021 - SLK 86 to SLK 96

##### Contract Maintenance Grading

- NGE Contracting
  - M20 - Turee Creek Road – Completed (in line of Flood Damage)
  - M19 - Sylvania Road – Near completion (in line of Flood Damage)
  - M4 - Bulloo Downs Road - Next (partial damage after rains)

##### Flood Damage

- 2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899
  - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
  - 19 August 2020 – DFES approval to MRD - \$17.9 million
  - 8 September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number; Project # P0083 – reduce and amend 3% changes to Flood Damage costs – Minus - \$600 K
  - Greenfield Technical Services appointed Under WALGA preferred Contractor by Shire Of Meekatharra to provide administration and evidence services associated with AGRN 888/899 for all related works under Flood Damage works.
  - Greenfield provided RFT 20/21 – 01 New Tender; Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender submission – Date – 1 September 2020 @ 2pm

##### Contracts Schedule for Flood Damage

###### NGE:

- FDC 65 – Jigalong Community Road (Complete)
- FDC 18 – Weelarrana West Road (Completed)
- FDC 4 – Bulloo Downs Road (Completed)
- FDC 20 – Turee Creek Road (Completed)
- FDC 19 – Sylvania Road (Near Completion)
- FDC 33 – Marymia Road (Next)
- FDC 5 – Wiluna North Road
- FDC 2 – Peak Hill – Three Rivers Road

**MTF:**

- FDC 66 – Landor Road – Started November 2020 (Continue various sections)
- FDC 31 – Munarra Station road – March 2021
- FDC 67 – Ashburton Downs Road

**MTF Services Contractor**

- **BBRF – BB66 – Landor Road – BBRF Funded (First Stage SLK 169.52 to SLK 179.52)**
  - Survey Ascon pick up completed 10 December 2020.
  - Guide post and signs complete.
  
- **Flood Damage**  
**FDC 66 – Landor Road – DRFA Funded – (SLK25.17 to SLK31.61)**
  - December 2020 = 3 x days \$61,465.31 (Complete)
  
- **RR66**  
**RR66 – Landor Road – RRG Funded – (SLK25.17 to SLK33.17)**
  - Completed early January 2021
  
- **LR66**  
**LR66 – Landor Road - LRCIP Project (SLK104.13 to SLK114.13)**
  - Start mid - January 2021
  - Survey set outs mid - January - Completed
  - Bitumen seal planned now for end March 2021.

**All Council and Contract works in line of COVID – 19 Guidelines.**

No Town Maintenance report available at this time.

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Works and Services Manager’s report for January 2021 be received.**

**9.1.2. AIRPORT MANAGER'S REPORT- JANUARY 2021*****Aircraft Movements and Statistics***

Aircraft movements for General Aviation increased compared to January 2020 with an increase in small mining charter aircraft noted. Charter & RFDS aircraft have remained consistent throughout January as per January 2020. The increase in GA aircraft movements also shows in the increase in Avgas sales for January 2021 against January 2020.

The figures below reflect the differences between January 2020 and January 2021.

	<b>Jan 20</b>	<b>Jan 21</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	71	83	<b>+16%</b>
<b>RFDS Landed</b>	72	75	<b>+4%</b>
<b>Avgas</b>	4748	7031	<b>+48%</b>
<b>Jet A1</b>	38239	54719	<b>+43%</b>
<b>Total Fuel Sold</b>	<b>42987</b>	<b>61750</b>	<b>+43%</b>

	<b>YTD 2020</b>	<b>YTD 2021</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	71	83	<b>+16%</b>
<b>RFDS Landed</b>	72	75	<b>+4%</b>
<b>Avgas</b>	4748	7031	<b>+48%</b>
<b>Jet A1</b>	38239	54719	<b>+43%</b>
<b>Total Fuel Sold</b>	<b>42987</b>	<b>61750</b>	<b>+43%</b>

***Aerodrome Works:***

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.

Aerodrome maintenance requiring completion:

- Crack patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) bitumen fog spray.
- Gravel runway re-sheeting surface. *\*\*Further degradation of runway & taxiway (B) surface noted during month of January due to dry conditions and high winds removing surface soil and causing rutting\*\**
- Rolling of movement area surfaces (Aprons, Taxiways, Runway 09/27) due to commence in December with onset of hotter weather. Unable to complete required surface maintenance due to airport multi wheeled roller seconded for other shire roadworks in October. Multi wheel roller to be returned after equipment maintenance and replacement of parts/tyres. Return date not yet advised.

***Aerodrome Security:***

Nil incidents to report.



***Safety Management System:***

Nil to report.

***Budget items completed:***

Nil pending.

***Airport Emergency:***

Nil emergencies to report.

***Bird/Animal Activity:***

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

***General:***

COVID-19 cleaning and sanitizing of public areas continued to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Compulsory wearing of face masks was introduced at all airports across Western Australia as a further preventative measure against COVID-19 transmission. To date 99.9% of people entering the airport have complied with the wearing of masks with those few spoken to then complying with wearing a mask. The local Police have been conducting random inspections of the airport to ensure compliance with the WA Government directive.

A snap lockdown of the Perth and southern regions was announced late Sunday 31/01/2021. It is not known what impact this will have on aerodrome operations. The situation will be monitored and any additional COVID-19 requirements will be implemented on receipt of advice.

Mike Cuthbertson  
Airport Manager  
01/02/2021

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Airport Manager's report for January 2021 be received.**

**9.1.3. YOUTH AND RECREATION SERVICES REPORT – JANUARY 2021**

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre / Pool	121	115	78	93	407	18	23
Yarn Night Drop in / Music / Dance	22	54	22	80	178	8	22
Movie Night / afternoon	65	45	56	63	139	8	29
ART	39	26	46	32	145	6	24
Football/Touch	31	25	32	31	119	3	40
Basketball	43	27	42	42	154	4	39
Adult Sport	-		-		-	-	-

January saw the youth services team run their school holiday program when the shire returned to work after the Christmas break. We opened from 10am to 8pm running activities daily alongside visiting teams from Tackling indigenous smoking and Fair game. Attendance was consistently busy with many families visiting town and we are glad to report that the visiting youth joined in seamlessly with our local kids this year.

The kids got to enjoy activities such as making slime, water volley ball, table tennis competitions and painting alongside our regular activities. February will see school recommence and our schedule change over to our term timetable. We are looking forward to starting up our music program as well as softball and cricket.

**Officers Recommendation / Council Resolution:****Moved:****Seconded:**

**That the Youth Sport and Recreation Services Officer's report for January 2021 be received.**

**9.1.4. RANGERS REPORT – JANUARY 2021**

Prepared by P Smith, Canine Control  
Date FEBRUARY 2021

**11 JANUARY – 13 JANUARY 2021**

**COMPLAINTS RECEIVED:**

One request was received regarding the surrender of feral cats for destruction. The complainant advised me that there were approximately 11 feral cats in total.

**ANIMALS TRAPPED:**

As a result of a complaint, trapping cages were set at the complainant's home. The cages were checked regularly and any cats that had been caught were removed. A total of eight cats were caught over the three days. Three cats remained and attempts will be made to remove these on the next visit. Trapping cages were also set at various locations around town. Four feral cats were caught and removed.

**ANIMALS DESTROYED:**

Eleven feral cats were destroyed.

**FURTHER PATROLS:**

Patrols were conducted of the Rubbish tip, Peace Gorge, Cemetery, Go Cart Track, Racecourse, and Airport. No animals were sighted wandering and there was nothing to report. Patrols and security checks were conducted around the townsite.

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Ranger's Report for January 2021 be received.**

**9.1.5. STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete  In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted	Complete  Complete  In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete  In Progress

12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council Council working group to be convened	Complete Progressing
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements Letters/agreements sent to pastoralists.	Complete Complete Complete
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18 Letter to Minister & MRVC 05.06.18	Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress

27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process	Complete In Progress
22.09.20	9.7.2	Tenders – Commercial Tenancies Lloyds Plaza	CDSM	To be advertised Closed 16/12/20 Item presented to council in January 2020	Completed Completed In Progress
22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	Advertised 2 Expressions of Interest Received	Complete In Progress
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.1	Application for Remote Airstrip Upgrade Program	CDSM	Submitted 11/11/20	In Progress
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Email Consultant 20/10/20 Actively lobbying	Completed In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21	In Progress
21.11.20	9.4.1	Lease of Lot 17 Main Street	CDSM	Emailed 23/11/20 – decision waiting on lease agreement Lease agreement given to tenant for signing Tenant getting quotes for works	Complete In Progress In Progress
21.11.20	9.4.2	School Oval Facility – Agreement	CDSM	Emailed 23/11/20 Proceeding as per original project	In Progress
16.01.21	9.3.1	Register of Heritage Places – Bundi Club	CDSM	Letter & Form sent 15/01/2021	Complete
16.01.21	9.4.1	Australia Day Event	CDSM	Event held & advertised	Complete
16.01.21	9.6.1	Local Roads & Community Infrastructure Program – Phase 2	CEO	Present at next works group meeting	In Progress
16.01.21	9.7.1	Tenders – Commercial Tenants – Lloyds Plaza	CDSM	Agreements in negotiation	In Progress
16.01.21	10.1	140H Grader Rebuild	CEO	Purchase order issued 0815 18/01/2021	Complete

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16.01.21	10.2	Events Subcommittee Membership	CDSM	Committee members notified	Complete
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**Officers Recommendation / Council Resolution**

**Moved:**

**Seconded:**

**That the Status report be received.**

## 9.2. FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED JANUARY 2021</b>	
<b>Agenda/Minute Number:</b>	9.2.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Date of Report:</b>	31 January 2021	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

(1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*

(b) *budget estimates to the end of the month to which the statement relates; and*

(c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*

(d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

(e) *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

(a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*

(b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*

(c) *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

(a) *according to nature and type classification; or*

(b) *by program; or*

(c) *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*

(a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*

(b) *recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*



*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*  
*[35. Deleted in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the financial report for the period ending 31 January 2021 be received.**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 January 2021**  
LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 January 2021 of \$7,795,408.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 January 2021

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>		\$		\$	\$	\$	%
Rates		4,299,507	4,543,198	4,542,393	4,654,202	111,809	2.46%
Operating Grants, Subsidies and Contributions	7	2,070,500	2,201,301	1,259,698	1,260,857	1,159	0.09%
Fees and Charges		1,384,241	1,534,435	1,003,102	832,590	(170,512)	(17.00%)
Service Charges		-	-	0	0	0	
Interest Earnings		267,044	305,348	53,975	65,625	11,650	21.58%
Other Revenue		321,053	326,938	167,103	163,631	(3,472)	(2.07%)
Profit on Disposal of Assets	9	-	-	0	0	0	
<b>Total Operating Revenue</b>		<b>8,342,345</b>	<b>8,911,220</b>	<b>7,026,271</b>	<b>6,976,926</b>	<b>(49,345)</b>	
<b>Operating Expense</b>							
Employee Costs		(1,759,393)	(1,759,393)	(969,549)	(879,731)	(89,818)	(9.26%)
Materials and Contracts		(3,005,454)	(3,399,854)	(1,905,967)	(1,086,663)	(819,303)	(42.99%)
Utility Charges		(451,842)	(451,842)	(248,004)	(159,621)	(88,383)	(35.64%)
Depreciation on Non-Current Assets		(7,160,158)	(7,160,158)	(4,176,439)	(4,431,527)	255,088	6.11%
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(216,311)	(216,311)	(216,302)	(205,345)	(10,957)	(5.07%)
Other Expenditure		(288,444)	(288,444)	(118,371)	(132,426)	14,055	11.87%
Loss on Disposal of Assets	9	(89,338)	(89,338)	(15,200)	0	(15,200)	100.00%
<b>Total Operating Expenditure</b>		<b>(12,970,940)</b>	<b>(13,365,340)</b>	<b>(7,649,832)</b>	<b>(6,895,314)</b>	<b>(754,519)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		7,160,158	7,160,158	4,176,439	4,431,527	255,088	6.11%
Adjust (Profit)/Loss on Asset Disposal	9	89,338	89,338	15,200	0	(15,200)	(100.00%)
Adjust Provisions		-	-	0	0	0	
<b>Net Cash from Operations</b>		<b>2,620,901</b>	<b>2,795,376</b>	<b>3,568,078</b>	<b>4,513,139</b>	<b>945,061</b>	
<b>Non-Operating Revenues</b>							
Non-Operating Grants & Contributions	7	19,122,815	19,142,312	5,029,328	5,014,407	(14,921)	(0.30%)
Less Unspent Grants	7	-	-	0	(4,181,007)		
<b>Net Non-Operating Grants</b>		<b>19,122,815</b>	<b>19,142,312</b>	<b>5,029,328</b>	<b>833,400</b>		
Proceeds from Disposal of Assets	9	221,000	221,000	0	0	0	
<b>Total Capital Revenues</b>		<b>19,343,815</b>	<b>19,363,312</b>	<b>5,029,328</b>	<b>833,400</b>	<b>(14,921)</b>	
<b>Non-Operating Expenses</b>							
Land Held for Resale		-	-	0	0	0	
Land and Buildings	8	(422,282)	(1,138,494)	(184,664)	(177,242)	(7,422)	(4.02%)
Furniture and Equipment	8	(73,000)	(73,000)	(47,000)	(28,711)	(18,289)	(38.91%)
Plant and Equipment	8	(2,003,000)	(2,243,000)	(23,000)	0	(23,000)	(100.00%)
Infrastructure - Roads	8	(24,538,634)	(24,478,131)	(4,241,874)	(4,156,248)	(85,626)	(2.02%)
Infrastructure - Footpaths	8	0	0	0	0	0	0.00%
Infrastructure - Airports	8	(50,000)	(175,000)	0	0	0	0.00%
Infrastructure - Other	8	(651,903)	(651,903)	(162,700)	(49,207)	(113,493)	(69.76%)
<b>Total Capital Expenditure</b>		<b>(27,738,819)</b>	<b>(28,759,528)</b>	<b>(4,661,238)</b>	<b>(4,411,408)</b>	<b>(249,830)</b>	
<b>Net Cash from Capital Activities</b>		<b>(8,395,004)</b>	<b>(9,396,216)</b>	<b>368,090</b>	<b>(3,578,008)</b>	<b>234,909</b>	
<b>Financing</b>							
Transfer to Reserves	6	(918,180)	(956,484)	0	0	0	
Transfer from Reserves	6	900,000	1,100,000	0	0	0	
<b>Net Cash from Financing Activities</b>		<b>(18,180)</b>	<b>143,516</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(5,792,283)</b>	<b>(6,457,324)</b>	<b>3,936,168</b>	<b>935,131</b>	<b>1,179,970</b>	
Opening Funding Surplus(Deficit)	2	5,792,283	6,907,873	6,907,873	6,860,278	(47,595)	(0.69%)
Closing Funding Surplus(Deficit)	2	-	450,549	10,844,041	7,795,408	1,132,374	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 January 2021

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
<b>Operating Revenues</b>						
* Includes Non- Operating Grants						
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	4,543,198	4,542,393	4,654,202	111,809	2.46%	
General Purpose Funding - Other	2,058,013	933,471	945,105	11,634	1.25%	
Law, Order and Public Safety	14,345	8,751	7,293	(658)	(9.80%)	
Health	6,104	6,104	2,192	(3,912)	(64.09%)	
Education and Welfare	149,614	100,055	83,770	(16,285)	(16.28%)	▼
Housing	29,500	17,198	20,125	2,927	17.02%	
Community Amenities	146,682	131,658	118,880	(14,798)	(11.24%)	▼
Recreation and Culture	769,949	97,857	75,904	(21,953)	(22.43%)	▼
Transport	20,048,585	6,073,818	6,003,441	(70,377)	(1.16%)	
Economic Services	153,562	89,072	29,215	(59,857)	(67.20%)	▼
Other Property and Services	133,900	55,142	52,626	(2,516)	(4.56%)	
<b>Total Operating Revenue</b>	<b>28,053,532</b>	<b>12,055,599</b>	<b>11,991,333</b>	<b>(64,266)</b>		
<b>Operating Expense</b>						
Governance	(721,006)	(404,615)	(281,395)	(123,220)	(30.45%)	▼
General Purpose Funding	(217,167)	(105,793)	(120,239)	14,446	13.66%	▲
Law, Order and Public Safety	(235,814)	(135,837)	(88,685)	(47,152)	(34.73%)	▼
Health	(128,480)	(70,888)	(73,549)	2,661	3.75%	
Education and Welfare	(843,390)	(482,417)	(358,427)	(123,990)	(25.70%)	▼
Housing	(35,900)	(39,560)	(20,648)	(18,912)	(47.81%)	▼
Community Amenities	(673,115)	(355,294)	(252,174)	(103,120)	(29.02%)	▼
Recreation and Culture	(1,014,214)	(1,033,629)	(827,759)	(206,070)	(19.93%)	▼
Transport	(7,852,347)	(4,557,775)	(4,566,604)	8,829	0.19%	
Economic Services	(614,336)	(362,864)	(285,666)	(77,198)	(21.27%)	▼
Other Property and Services	(239,571)	(100,960)	(20,167)	(80,793)	(80.02%)	▼
<b>Total Operating Expenditure</b>	<b>(13,365,340)</b>	<b>(7,649,832)</b>	<b>(6,895,314)</b>	<b>(754,519)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	7,160,158	4,176,439	4,431,527	255,088	6.11%	
Adjust (Profit)/Loss on Asset Disposal	89,338	15,200	0	(15,200)	(100.00%)	▼
Less Unspent Grants, Subsidies and Contributions	0	0	(4,181,007)			
<b>Net Cash from Operations</b>	<b>21,937,688</b>	<b>8,597,406</b>	<b>5,346,539</b>	<b>990,140</b>		
<b>Non-Operating Revenues</b>						
Proceeds from Disposal of Assets	221,000	0	0	0		
<b>Total Capital Revenues</b>	<b>221,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Non-Operating Expenses</b>						
Land and Buildings	(1,138,494)	(184,664)	(177,242)	(7,422)	(4.02%)	
Furniture and Equipment	(73,000)	(47,000)	(28,711)	(18,289)	(38.91%)	▼
Plant and Equipment	(2,243,000)	(25,000)	0	(25,000)	(100.00%)	▼
Infrastructure - Roads	(24,478,131)	(4,243,874)	(4,156,248)	(85,626)	(2.02%)	
Infrastructure - Airports	(175,000)	0	0	0	0.00%	
Infrastructure - Other	(651,903)	(182,700)	(49,207)	(133,493)	(69.76%)	▼
<b>Total Capital Expenditure</b>	<b>(28,759,528)</b>	<b>(4,661,238)</b>	<b>(4,411,408)</b>	<b>(249,830)</b>		
<b>Net Cash from Capital Activities</b>	<b>(28,538,528)</b>	<b>(4,661,238)</b>	<b>(4,411,408)</b>	<b>(249,830)</b>		
<b>Transfer to Reserves</b>						
Transfer to Reserves	(956,464)	0	0	0		▼
Transfer from Reserves	1,100,000	0	0	0		
<b>Net Cash from Financing Activities</b>	<b>143,536</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(6,457,324)</b>	<b>3,936,168</b>	<b>935,131</b>	<b>1,179,970</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>6,907,873</b>	<b>6,907,873</b>	<b>6,860,278</b>	<b>(47,595)</b>	<b>(0.69%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>450,549</b>	<b>10,844,041</b>	<b>7,795,408</b>	<b>1,132,374</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 31 January 2021

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (A)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	80	0	80	80
General Purpose Funding - Rates	4,299,507	243,691	4,543,198	4,542,393
General Purpose Funding - Other	1,879,621	178,392	2,058,013	933,471
Law, Order and Public Safety	14,345	0	14,345	8,751
Health	6,104	0	6,104	6,104
Education and Welfare	149,614	0	149,614	100,055
Housing	29,500	0	29,500	17,198
Community Amenities	140,797	5,885	146,682	131,658
Recreation and Culture	769,949	0	769,949	97,857
Transport	19,888,181	160,404	20,048,585	6,073,818
Economic Services	153,562	0	153,562	89,072
Other Property and Services	133,900	0	133,900	55,142
<b>Total Operating Revenue</b>	<b>27,465,160</b>	<b>588,372</b>	<b>28,053,532</b>	<b>12,065,599</b>
<b>Operating Expense</b>				
Governance	(721,006)	0	(721,006)	(404,615)
General Purpose Funding	(229,167)	12,000	(217,167)	(105,793)
Law, Order and Public Safety	(225,814)	0	(225,814)	(135,837)
Health	(128,480)	0	(128,480)	(70,888)
Education and Welfare	(843,390)	0	(843,390)	(482,417)
Housing	(29,500)	(6,400)	(35,900)	(39,560)
Community Amenities	(673,115)	0	(673,115)	(355,294)
Recreation and Culture	(1,814,214)	0	(1,814,214)	(1,033,829)
Transport	(7,452,347)	(400,000)	(7,852,347)	(4,557,775)
Economic Services	(614,336)	0	(614,336)	(362,864)
Other Property and Services	(239,571)	0	(239,571)	(100,960)
<b>Total Operating Expenditure</b>	<b>(12,970,940)</b>	<b>(394,400)</b>	<b>(13,365,340)</b>	<b>(7,649,832)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	7,160,158	0	7,160,158	4,176,439
Adjust (Profit)/Loss on Asset Disposal	89,338	0	89,338	15,200
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>21,743,716</b>	<b>193,972</b>	<b>21,937,688</b>	<b>8,597,406</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	221,000	0	221,000	0
<b>Total Capital Revenues</b>	<b>221,000</b>	<b>0</b>	<b>221,000</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(422,282)	(716,212)	(1,138,494)	(184,664)
Furniture and Equipment	(73,000)	0	(73,000)	(47,000)
Plant and Equipment	(2,003,000)	(240,000)	(2,243,000)	(25,000)
Infrastructure - Roads	(24,538,634)	60,503	(24,478,131)	(4,241,674)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(50,000)	(125,000)	(175,000)	0
Infrastructure - Other	(651,903)	0	(651,903)	(162,700)
<b>Total Capital Expenditure</b>	<b>(27,738,819)</b>	<b>(1,020,709)</b>	<b>(28,759,528)</b>	<b>(4,661,238)</b>
<b>Net Cash from Capital Activities</b>	<b>(27,517,819)</b>	<b>(1,020,709)</b>	<b>(28,538,528)</b>	<b>(4,661,238)</b>
<b>Financing</b>				
Transfer to Reserves	(918,180)	(38,304)	(956,484)	0
Transfer from Reserves	900,000	200,000	1,100,000	0
<b>Net Cash from Financing Activities</b>	<b>(18,180)</b>	<b>161,696</b>	<b>143,516</b>	<b>0</b>
<b>Net Operations, Capital and Financing</b>	<b>(5,792,283)</b>	<b>(665,041)</b>	<b>(6,457,324)</b>	<b>3,936,168</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>5,792,283</b>	<b>1,115,590</b>	<b>6,907,873</b>	<b>6,907,873</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>450,549</b>	<b>450,549</b>	<b>10,844,041</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 31 January 2021**

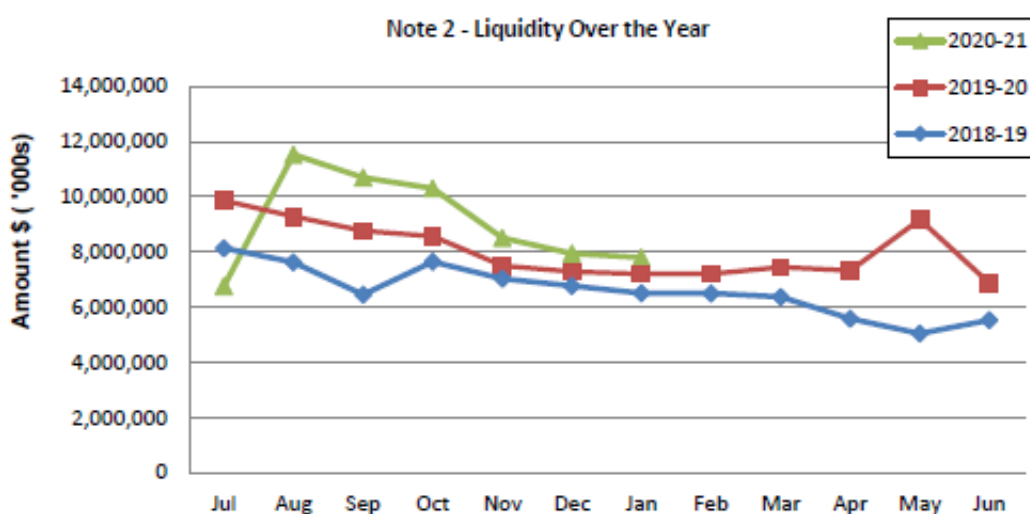
**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(80)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	111,809	2.46%			Under variance reporting threshold
General Purpose Funding - Other	11,634	1.25%			Under variance reporting threshold
Law, Order and Public Safety	(858)	(9.80%)			Under variance reporting threshold
Health	(3,912)	(64.09%)			Under variance reporting threshold
Education and Welfare	(16,285)	(16.28%)	▼	Timing	Youth funding and income is \$8k and CDO income \$7k lower than ytd budget. It is expected that this will even out over future months.
Housing	2,927	17.02%			Under variance reporting threshold
Community Amenities	(14,798)	(11.24%)	▼	Timing	Burial Charges are \$13 lower than ytd budget. Staff will re-assess this budget with the budget review.
Recreation and Culture	(21,953)	(22.43%)	▼	Timing	Items lower than YTD budget include Lloyd's rental \$30k (as the building remains without a tenant) and school contribution to the oval revenue \$18 higher than ytd budget. This will be assessed by staff and reviewed with the budget review.
Transport	(70,377)	(1.16%)			Under variance reporting threshold
Economic Services	(59,857)	(67.20%)	▼	Permanent	Rental charges for Doray minerals were raised as at 30 June due to termination of the lease agreement in Feb 20. Staff will address this \$52 reduction in revenue with the budget review.
Other Property and Services	(2,516)	(4.56%)			Under variance reporting threshold
<b>Operating Expense</b>					
Governance	(123,220)	(30.45%)	▼	Timing	Admin allocations are \$36k lower, and general members expenses are \$80k lower than ytd budget (including \$44 audit fees). These may even out during the year.
General Purpose Funding	14,446	13.66%	▲	Timing/Permanent	Admin allocations are \$12k lower than ytd budget. These may even out during the year. Council approved airport lease write offs of \$33k that were not budgeted. This will be addressed with the budget review.
Law, Order and Public Safety	(47,152)	(34.71%)	▼	Timing	Fire prevention operational costs are \$23k lower than ytd budget and \$23k general under expenditure of less than \$10k in , SES and Animal control and Ranger services due to budgets being spread evenly over 12 months.
Health	2,661	3.75%			Under variance reporting threshold
Education and Welfare	(123,990)	(25.70%)	▼	Timing	Youth Centre expenses are \$91k lower than ytd budget. Community Development expenses are \$28k lower than ytd budget. These will be reviewed and assessed by staff with the budget review.
Housing	(18,912)	(47.81%)	▼		Under variance reporting threshold
Community Amenities	(103,120)	(29.02%)	▼	Timing	Other Community amenities expenses are \$48k lower than ytd budget (incl. \$34k grave digging - which is offset by lower revenue) Sanitation expenses are \$37k lower than ytd budget (incl. \$20k litter control) . These may even out during future months and be assessed with the budget review.
Recreation and Culture	(206,070)	(19.93%)	▼	Timing	Swimming Pool \$33k, Other recreation \$50k, Recreation Officer \$37k, Swimming pool \$46k, Lloyds building \$49k, Library expenses are \$12k are lower than ytd budget. These will be reviewed and assessed by staff with the budget review.
Transport	8,829	0.19%			Under variance reporting threshold
Economic Services	(77,198)	(21.27%)	▼	Timing	Tourism and Area promotion expenses (incl. Community Events) are \$58k lower and Other Economic depreciation is \$13k lower than ytd budget - these may even out during the year, but will be assessed with the budget review.
Other Property and Services	(80,793)	(80.02%)	▼	Timing	Plant Operations and Public works costs and recoveries are \$203k lower than ytd budget . Minor Plant running costs are \$36k lower than ytd budget. As these budgets are generally spread evenly over the year it is anticipated that they will even out over time.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	255,088	6.11%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	(15,200)	(100.00%)	▼	Timing	P427 - 2010 Hi-Ace Bus will be traded later this year.
<b>Capital Revenues</b>					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(14,921)	(0.30%)			Under variance reporting threshold
Proceeds from Disposal of Assets	0				
<b>Capital Expenses</b>					<b>Refer to Note 8A for project details</b>
Land and Buildings	(7,422)	(4.02%)			Under variance reporting threshold
Furniture and Equipment	(18,289)	(38.91%)	▼	Timing	Refer to Note 8A for project details
Plant and Equipment	(25,000)	(100.00%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Roads	(85,626)	(2.02%)			Under variance reporting threshold
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold
Infrastructure - Airports	0	0.00%			Under variance reporting threshold
Infrastructure - Other	(113,493)	(69.76%)	▼	Timing	Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	(47,595)	(0.69%)			The reduction change in the Bfwd funding position to that budgeted will be addressed with the budget review.

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 January 2021

**Note 2: NET CURRENT FUNDING POSITION**

				Positive=Surplus (Negative=Deficit)		
				YTD 31 Jan 2021	Previous Month	YTD 31 Jan 2020
				\$	\$	\$
<b>Current Assets</b>						
	3	Cash Unrestricted	10,570,861	10,689,101	4,889,745	
	3	Cash Restricted Reserves	21,280,349	21,280,349	20,166,909	
		Cash Restricted - Bonds to be allocated	0	0	92,593	
	5	Receivables - Rates and Rubbish	1,492,369	1,793,018	1,739,158	
	5	Receivables -Other	(73,683)	(104,853)	766,153	
		Interest / ATO Receivable/Trust	49,080	246,042	26,403	
		Inventories	93,013	141,679	49,692	
				<b>33,411,989</b>	<b>34,045,336</b>	<b>27,730,653</b>
<b>Less: Current Liabilities</b>						
		Payables	(61,728)	(589,060)	(89,588)	
		Bonds Held	(93,495)	(92,710)	(92,593)	
		Provisions	(354,285)	(354,285)	(350,694)	
		Unspent Grants ( Contract Liabilities)	(4,181,007)	(4,165,294)	0	
				<b>(4,690,516)</b>	<b>(5,201,349)</b>	<b>(532,875)</b>
<b>Net Current Assets</b>				<b>28,721,473</b>	<b>28,843,987</b>	<b>27,197,777</b>
	6	Less: Cash Reserves	(21,280,349)	(21,280,349)	(20,166,909)	
		Plus Provisions	354,285	354,285	350,694	
<b>Net Current Funding Position</b>				<b>7,795,408</b>	<b>7,917,923</b>	<b>7,381,563</b>



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2021**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	336,193		0	336,193	Westpac	At Call
Air BP	Variable	65,162			65,162	Westpac	At Call
Maxi Account	Variable	10,084,163		93,495	10,177,658	Westpac	At Call
(b) Term Deposits							
549463	1.00%		21,280,349		21,280,349	Westpac	26-Jun-21
<b>Total</b>		<b>10,485,518</b>	<b>21,280,349</b>	<b>93,495</b>	<b>31,859,362</b>		

**Comments/Notes - Investments**

- This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.



SHIRE OF MEEKATHARRA  
Budget Amendments  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	0	0	\$	\$	\$	\$
	↑			Unaudited Budget Surplus	5,792,283	6,907,873		1,115,590	0	1,115,590
<b>Revenue</b>										
0031	↑	GRV Rates	22.9.20 - Item 9.2.4	Operating Revenue	4,297,568	4,541,259		243,691	0	1,359,281
0181	↑	Financial Assistance Grant	22.9.20 - Item 9.2.4	Operating Revenue	1,135,191	1,175,685		40,494	0	1,399,775
0211	↑	Local Road Grant	22.9.20 - Item 9.2.4	Operating Revenue	459,286	558,880		99,594	0	1,499,369
4591	↓	MRD - Direct Grant	22.9.20 - Item 9.2.4	Operating Revenue	312,672	303,385		0	9,287	1,490,082
8763	↑	Sale of Scrap	22.9.20 - Item 9.2.4	Operating Revenue	0	5,885		5,885	0	1,495,967
9224	↑	Interest on Reserves	22.9.20 - Item 9.2.4	Operating Revenue	174,499	212,803		38,304	0	1,534,271
5013	↑	Airport Leases	21.11.20 - Item 9.7.1	Operating Revenue	47,825	198,019		150,194	0	1,684,465
<b>Non-Operating Revenue</b>										
	↑	Transfer from Infrastructure Reserve	27.6.20 - Item 9.5.3	Non-Operating Revenue	0	200,000		200,000	0	1,884,465
4572	↓	Building Better Regions Fund Grant	15.08.20 - Item 9.7.1	Non-Operating Revenue	1,799,771	1,669,268		0	130,503	1,753,962
5183	↑	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	17.10.20 - Item 10.2	Non-Operating Revenue	0	150,000		150,000	0	1,903,962
<b>Operating Expenditure</b>										
0192	↑	Valuation & Title Search	22.9.20 - Item 9.2.4	Operating Expenses	15,039	3,039		12,000	0	1,915,962
4750	↓	Road Maintenance Various	22.9.20 - Item 9.2.4	Operating Expenses	50,000	450,000		0	400,000	1,515,962
0947	↓	Lot 255 Darlot St - Maintenance	17.10.20 - Item 9.3.3	Operating Expenses	6,860	10,060		0	3,200	1,512,762
0946	↓	Lot 304 Darlot St - Maintenance	17.10.20 - Item 9.3.3	Operating Expenses	6,860	10,060		0	3,200	1,509,562

SHIRE OF MEEKATHARRA  
Budget Amendments  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Non-Operating Expenditure</b>										
										1,509,562
2533	↓	Domestic Violence Building Purchase	27.6.20 - Item 9.5.3	Capital Expenses	0	200,000		0	200,000	1,309,562
1267	↑	Roads Construction Misc Landor Road - Local Roads & Community	15.08.20 - Item 9.7.1	Capital Expenses	2,045,970	600,000		1,445,970	0	2,755,532
LR66	↓	Infrastructure Program	15.08.20 - Item 9.7.1	Capital Expenses	0	1,315,467		0	1,315,467	1,440,065
4191	↓	Stage 1 - Lloyds Renovations Landor Road - Construct Yalgur River	22.9.20 - Item 9.2.4	Capital Expenses	0	516,212		0	516,212	923,853
C66	↓	Floodway 2 x Transportable 2 bedroom camp accommodation units	22.9.20 - Item 9.2.4	Capital Expenses	80,000	150,000		0	70,000	853,853
5034	↓	Airport Apron and Parking Areas	22.9.20 - Item 9.2.4	Capital Expenses	160,000	400,000		0	240,000	613,853
1215	↑	Crack Sealing & Line Marking	22.9.20 - Item 9.2.4	Capital Expenses	20,000	37,000		0	17,000	596,853
1218	↑	Runway Reseal & Fog Seal	22.9.20 - Item 9.2.4	Capital Expenses	0	30,000		0	30,000	566,853
1220	↑	Transfer to Reserve - Interest	22.9.20 - Item 9.2.4	Capital Expenses	0	78,000		0	78,000	488,853
8960	↑		22.9.20 - Item 9.2.4	Capital Expenses	918,179	956,483		0	38,304	450,549
							0	3,501,722	3,051,173	

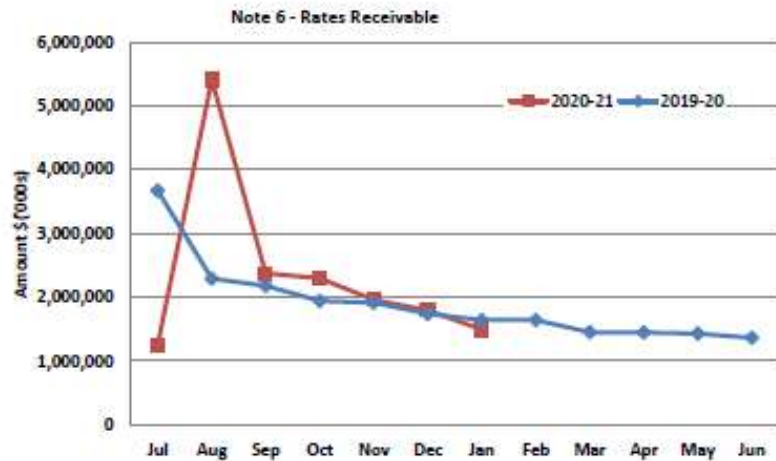
SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 January 2021

**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

	YTD 31 Jan 2021 \$	30/06/2020 \$
Opening Arrears Previous Years	1,362,717	1,362,717
Levied this year	4,757,619	
Less Collections to date	(4,627,967)	
Equals Current Outstanding	1,492,369	1,362,717
Net Rates and Rubbish Collectable	1,492,369	1,362,717
% Collected	75.62%	

Note 2



**Comments/Notes - Receivables Rates**

Rates were levied on	4-Aug-20
Full Payment or Instalment 1 due	11-Sep-20
Instalment 2 due	16-Nov-20
Instalment 3 due	20-Jan-21
Instalment 4 due	26-Mar-21

Receivables - General

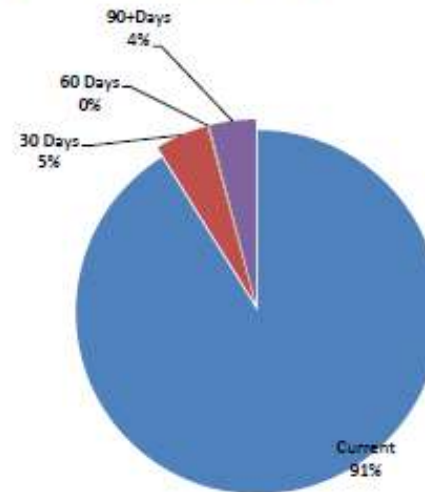
Receivables - Sundry Debtors

Total Sundry Debtors

	Current \$	30 Days \$	60 Days \$	90+Days \$
Receivables - Sundry Debtors	85,134	4,371	111	3,796
<b>Total Sundry Debtors</b>				<b>93,413</b>

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



**Comments/Notes - Receivables General**

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 January 2021

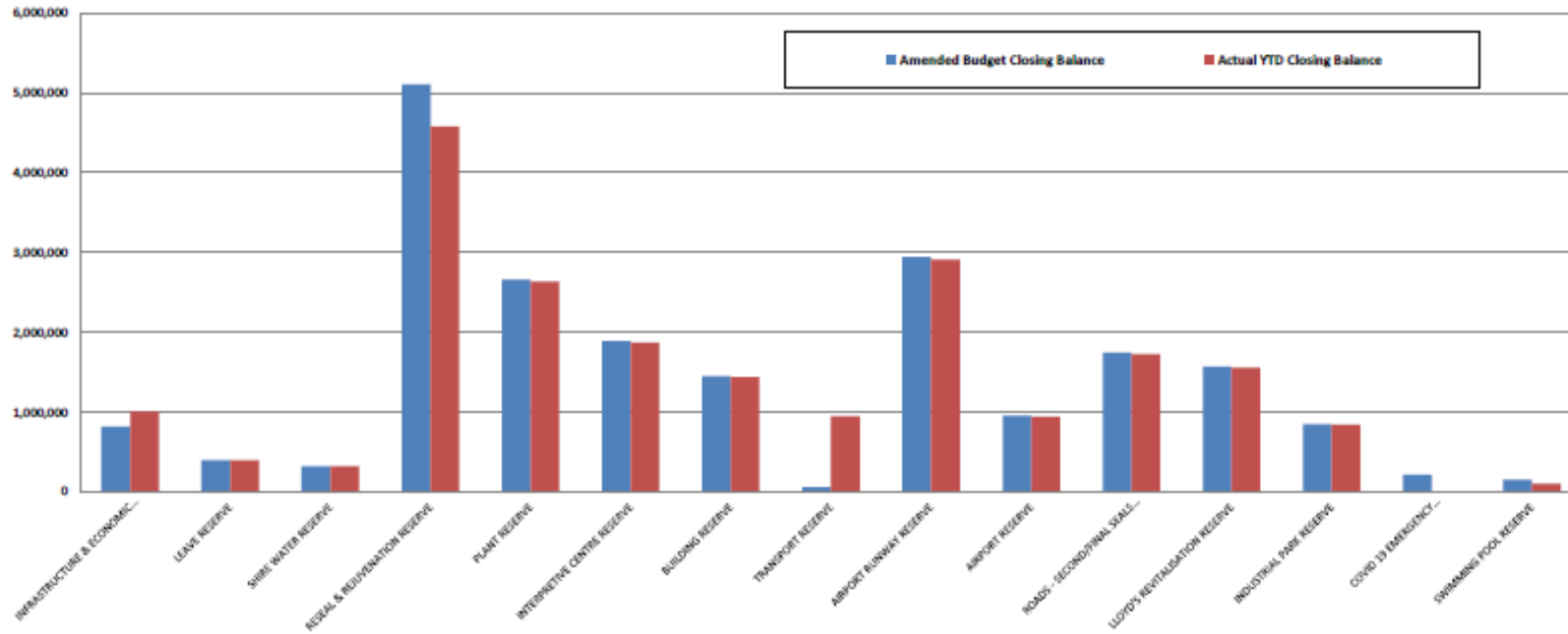
**Note 6: Cash Backed Reserves**

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,007,301	8,260	10,073	0	0	0	0	(200,000)	0	817,374	1,007,301
LEAVE RESERVE	394,216	3,233	3,943	0	0	0	0	0	0	398,159	394,216
SHIRE WATER RESERVE	319,452	2,620	3,195	0	0	0	0	0	0	322,647	319,452
RESEAL & REJUVENATION RESERVE	4,580,118	17,237	25,481	0	500,000	0	0	0	0	5,105,599	4,580,118
PLANT RESERVE	2,634,032	21,599	26,340	0	0	0	0	0	0	2,660,372	2,634,032
INTERPRETIVE CENTRE RESERVE	1,872,501	15,355	18,725	0	0	0	0	0	0	1,891,226	1,872,501
BUILDING RESERVE	1,436,843	11,782	14,368	0	0	0	0	0	0	1,451,212	1,436,843
TRANSPORT RESERVE	951,686	7,804	9,517	0	0	0	(900,000)	(900,000)	0	61,203	951,686
AIRPORT RUNWAY RESERVE	2,914,039	23,895	29,140	0	0	0	0	0	0	2,943,180	2,914,039
AIRPORT RESERVE	943,953	7,740	9,439	0	0	0	0	0	0	953,392	943,953
ROADS - SECOND/FINAL SEALS RESERVE	1,727,471	14,165	17,274	0	0	0	0	0	0	1,744,746	1,727,471
LLOYD'S REVITALISATION RESERVE	1,556,137	12,760	15,561	0	0	0	0	0	0	1,571,697	1,556,137
INDUSTRIAL PARK RESERVE	841,428	6,900	8,415	0	0	0	0	0	0	849,842	841,428
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	0	0	0	0	214,000	0	0	0	0	214,000	0
SWIMMING POOL RESERVE	101,172	830	1,012	0	50,000	0	0	0	0	152,184	101,172
	21,280,349	154,180	192,484	0	764,000	0	(900,000)	(1,100,000)	0	21,136,833	21,280,349

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 January 2021

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 January 2021

Note7a: UNTIED GRANTS

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>							
Financial Assistance Grant	1,135,191	40,494	1,175,685	1,175,685	0	587,843	587,843
Local Road Grant	459,286	99,594	558,880	558,880	0	279,440	279,440
<b>Law, Order and Public Safety</b>							
D.F.E.S. Operating Grant	5,535	0	5,535	5,535	0	3,386	2,150
S.E.S. Operating Grant	4,810	0	4,810	4,810	0	2,405	2,405
<b>Education and Welfare</b>							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	13,084	13,088
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	65,543	20,099
<b>Community Amenities</b>							
<b>Recreation and Culture</b>							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
<b>Transport</b>							
Local Roads & Community Infrastructure Program	0	0	0	0	0	0	0
Building Better Regions Fund Grant	0	0	0	0	0	0	0
Mrd - Direct Grant	312,672	(9,287)	303,385	303,385	0	303,385	0
Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	5,772	(580)
<b>Economic Services</b>							
Trails Grant	0	0	0	0	0	0	0
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
Grant Income - Combating Pests (Meekatharra Rangelands Biosecurity Assoc.)	0	0	0	0	0	0	0
	2,070,500	130,801	2,201,301	2,201,301	0	1,260,857	940,444

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
Recreation and Culture									
Misc Grants	583,423	0	583,423	0	583,423	10,515	572,908	132,665	0
Transport									
Local Roads & Community Infrastructure Program	822,435	0	822,435	0	822,435	411,218	411,217	19,596	391,622
Building Better Regions Fund Grant	1,799,771	(130,503)	1,669,268	0	1,669,268	0	1,669,268	1,889,176	0
Wandrra - Natural Disaster	14,585,900	0	14,585,900	0	14,585,900	3,588,788	10,997,112	17,669	3,571,119
R2R Grant	785,619	0	785,619	0	785,619	785,619	0	1,159,207	0
Mrd Road Project Grant	545,667	0	545,667	0	545,667	218,267	327,400	0	218,267
R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	150,000	150,000	0	150,000	0	150,000	0	0
	0	0	0	0	0	0	0	0	0
	19,122,815	19,497	19,142,312	0	19,142,312	5,014,407	14,127,905	3,218,313	4,181,007

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 January 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>									
ADMIN BUILDING CAPITAL - AUXILIARY SEPTIC TANK	1328	AC10	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - RENOVATE SERVER ROOM (SHELVING, CEILING)	1328	AC12	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONSTRUCTION	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - RE-TILE OUTSIDE FRONT AND STAFF ENTRANCE	1328	AC2	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - ROOFING SHEETS AND FLASHING AND RELINING	1328	AC9	10,000	0	10,000	0	0	0	
YC - UPGRADE YC TOILETS (INCL PAINTING)	2437	YCC08	10,000	0	10,000	10,000	2,650	(7,350)	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		0	200,000	200,000	0	0	0	OCM 27.6.20 Item 9.5.3 - funded by Infrastructure Reserve
LOT 206 CAPITAL IMPROVEMENTS	2704	0922	2,000	0	2,000	2,000	826	(1,174)	
LOT 220 CAPITAL IMPROVEMENTS	2704	0923	9,500	0	9,500	5,000	3,054	(1,946)	
LOT 213 CAPITAL IMPROVEMENTS	2704	0925	16,000	0	16,000	0	0	0	
LOT 87 CAPITAL IMPROVEMENTS	2704	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2704	0927	3,200	0	3,200	0	0	0	
LOT 208 CAPITAL IMPROVEMENTS	2704	0929	6,500	0	6,500	0	0	0	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	43,000	0	43,000	28,500	28,456	(44)	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	2,000	0	2,000	0	1,536	1,536	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	9,500	0	9,500	0	1,095	1,095	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094		2,000	0	2,000	0	760	760	
HALL - CURTAINS FOR HALL FOR EAST AND WEST SIDE WINDOWS	3544	HC09	10,000	0	10,000	0	0	0	
HALL - RELOCATE INSIDE BAR & CREATE STORAGE	3544	HC12	5,000	0	5,000	0	0	0	
POOL - BUILDINGS	3666		5,082	0	5,082	0	0	0	
OSR - PICTURE GARDENS - UPGRADE TOILETS	3997	SR22	90,450	0	90,450	0	0	0	
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIRCULATING	3997	SR23	9,550	0	9,550	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		0	516,212	516,212	132,664	132,665	1	
RED SANDBOX - REPLACE EVAP WITH SPLIT SYSTEMS	9651	EC04	6,500	0	6,500	6,500	6,200	(300)	
<b>Buildings Total</b>			<b>422,282</b>	<b>716,212</b>	<b>1,138,494</b>	<b>184,664</b>	<b>177,242</b>	<b>(7,422)</b>	
<b>Furniture &amp; Office Equip.</b>									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		35,000	0	35,000	12,000	11,734	(266)	
COMPUTER EQUIPMENT	1244		25,000	0	25,000	25,000	16,977	(8,023)	
KZ - WATER FOUNTAIN	2438	KZC06	5,000	0	5,000	5,000	0	(5,000)	
C.D.O. COMPUTER PURCHASE	2454		5,000	0	5,000	5,000	0	(5,000)	
OSR - PICTURE GARDENS - ARTIFICIAL TURF	3803	SR11	3,000	0	3,000	0	0	0	
<b>Furniture &amp; Office Equip. Total</b>			<b>73,000</b>	<b>0</b>	<b>73,000</b>	<b>47,000</b>	<b>28,711</b>	<b>(18,289)</b>	



SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 January 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Plant , Equip. &amp; Vehicles</b>									
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0	0	
POOL - PLANT AND EQUIPMENT	3684		20,000	0	20,000	20,000	0	(20,000)	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		260,000	240,000	500,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		100,000	0	100,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
GRADERS	5134		400,000	0	400,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	5,000	0	(5,000)	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
<b>Plant , Equip. &amp; Vehicles Total</b>			<b>2,003,000</b>	<b>240,000</b>	<b>2,243,000</b>	<b>25,000</b>	<b>0</b>	<b>(25,000)</b>	
<b>Roads Infrastructure</b>									
ROAD CONSTRUCTION VARIOUS	4200		24,538,634	(60,503)	24,478,131	4,241,874	4,156,248	(85,626)	See Note 8b for Road project details
			0	0	0	0	0	0	
<b>Roads Infrastructure Total</b>			<b>24,538,634</b>	<b>(60,503)</b>	<b>24,478,131</b>	<b>4,241,874</b>	<b>4,156,248</b>	<b>(85,626)</b>	
<b>Footpath Infrastructure</b>									
FOOTPATHS - NEW AND RENEWAL	5046		0	0	0	0	0	0	
			0	0	0	0	0	0	
<b>Footpath Infrastructure Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>									
RUNWAY CONSTRUCTION	5104	1210	30,000	0	30,000	0	0	0	
AIRPORT APRON & PARKING AREAS	5104	1215	20,000	17,000	37,000	0	0	0	
FOG SEAL & CRACK SEALING	5104	1218	0	30,000	30,000	0	0	0	
AERODROME - LINE MARKING	5104	1220	0	78,000	78,000	0	0	0	
<b>Airport Infrastructure Total</b>			<b>50,000</b>	<b>125,000</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	

SHIRE OF MEEKATHARRA									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 January 2021									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Other Infrastructure									
YC - RETICULATION	2436	YCC01	4,000	0	4,000	2,000	3,629	1,629	
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - FENCING MODIFICATIONS AND GATES TO ALLOW ACCESS FROM L	2436	YCC06	5,000	0	5,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	0	0	0	
KZ - FENCING TO ALLOW FOR PUBLIC ACCESS TO THE PLAYGROUND ON	2440	KZC05	5,500	0	5,500	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		60,000	0	60,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274		28,200	0	28,200	25,200	24,765	(435)	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638		11,500	0	11,500	11,500	11,500	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
OSR - TELEMETRY SYSTEM FOR TANKS AT OVAL, BEHIND OFFICE, POWE	3994	SR12	12,000	0	12,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	4015	SR13	12,000	0	12,000	12,000	0	(12,000)	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	5,000	0	(5,000)	
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	15,000	0	(15,000)	
LIONS PARK	4015		0	0	0	32,000	0	(32,000)	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066		10,000	0	10,000	10,000	9,091	(909)	
PLAYGROUND - RETICULATION	4076	SR16	5,000	0	5,000	5,000	0	(5,000)	
PLAYGROUND - TREES AND TREE GUARDS	4076	SR17	5,000	0	5,000	5,000	0	(5,000)	
PLAYGROUND - NATURE PLAYGROUND	4076	SR18	10,000	0	10,000	10,000	0	(10,000)	
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	20,000	0	(20,000)	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	10,000	0	(10,000)	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	15,000	0	15,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	222	222	
<b>Other Infrastructure Total</b>			<b>651,903</b>	<b>0</b>	<b>651,903</b>	<b>162,700</b>	<b>49,207</b>	<b>(113,493)</b>	
<b>Capital Expenditure Total</b>			<b>27,738,819</b>	<b>1,020,709</b>	<b>28,759,528</b>	<b>4,661,238</b>	<b>4,411,408</b>	<b>(249,830)</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 January 2021

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	Council Funded
Grids Construction	1266	150,000	150,000	0	3,011	3,011	Council Funded
Road Construction Misc	1267	2,045,970	600,000	0	0	0	Council Funded
Water Bores	1268	150,000	150,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,200,000	1,200,000	1,200,000	1,159,207	(40,793)	R2R & Council Funded
Landor Road - Bbrf Funded Business Case	BB66	2,699,771	2,699,771	1,849,886	1,889,176	39,290	BBRF & Council Funded
Mt Clere Rd - Construction	C1	180,000	180,000	40,000	40,072	72	Council Funded
Laneway Between Main Street & Hill Street	C134	18,000	18,000	1,174	0	(1,174)	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	25,000	0	(25,000)	Council Funded
High Street - Construction	C43	60,000	60,000	0	0	0	Council Funded
Savage Street - Construction	C44	65,000	65,000	65,000	1,660	(63,340)	Council Funded
Landor Rd - Council Funding	C66	1,351,393	1,421,393	206,290	204,528	(1,762)	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	725,000	725,000	120,000	119,584	(416)	Council Funded
Agmn: 899 (Feb 2020) General Expense	FDC00	14,750,000	14,750,000	566,273	17,669	(548,604)	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Meekatharra - Mt Clere Road	FDC1	0	0	0	-175	(175)	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Weelarrana Road	FDC18	0	0	0	34,555	34,555	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Sylvania Road	FDC19	0	0	0	616	616	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Turee Creek Road	FDC20	0	0	0	154,489	154,489	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Bulloo Downs Road	FDC4	0	0	0	93,541	93,541	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Jigalong Road	FDC65	0	0	0	262,448	262,448	WANDRRA
Agmn: 899 (Feb 2020) Flood Damage - Landor - Meekatharra Road	FDC66	0	0	0	3,287	3,287	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	0	1,315,467	14,000	19,596	5,596	LGRICP & Council Funded
<b>Roads Infrastructure Total</b>		<b>24,538,634</b>	<b>24,478,131</b>	<b>4,241,874</b>	<b>4,156,248</b>	<b>( 85,626)</b>	

Comments

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2021**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
30,200	15,000	(15,200)	<b>Education and Welfare</b> P427 - 2010 Hi-Ace Bus				
			<b>Transport</b>				
51,664	30,000	(21,664)	P109 - 2005 Nissan UD Prime Mover				
73,273	30,000	(43,273)	P407 - 2008 Nissan UD Prime Mover				
88,201	80,000	(8,201)	P108 - 2005 12H westrac Motor Grader				
17,000	16,000	(1,000)	P315 - 1981 910 Cat Loader				
50,000	50,000	0	Other as required				
<b>310,338</b>	<b>221,000</b>	<b>(89,338)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

**Comments**

There have been no disposals processed to date.



***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

Write Offs

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in January 2021 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

<b>Title/Subject:</b>	<b>OUTSTANDING DEBTORS</b>	
<b>Agenda/Minute Number:</b>	9.2.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	31 January 2021	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

**Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

4.11 Sundry Debt Collection

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the outstanding monthly Debtor Trial Balance for January 2021.**

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 FEBRUARY 2021

Printed on : 03.02.21 at 11:32

\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 31.01.2021		02.12.2020 GT 60 days	01.01.2021 GT 30 days	31.01.2021 Current	Total	Notes for debts <90 days old
			02.11.2020 GT 90 days	Age Of Oldest Invoice (90Days)					
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	48.16	48.16	
A092	AEROHIRE PTY LTD		0.00	0	0.00	0.00	124.99	124.99	
A124	AEROMETREX PTY LTD		0.00	0	0.00	32.84	98.52	131.36	
A049	AIR AUSTRALIA INTERNATIONA		0.00	0	0.00	0.00	102.36	102.36	
A045	AIRFLITE PTY LTD		0.00	0	0.00	28.43	0.00	28.43	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	11.22	11.22	
B104	BANTIANG PTY LTD		0.00	0	0.00	0.00	22.00	22.00	
B110	BIG BELL GOLD OPERATIONS P		0.00	0	0.00	1500.00	0.00	1500.00	
B134	BINSIAR, ANDREW (JNR)		127.06	0	0.00	0.00	215.60	342.66	staff through payroll
B139	BLUESKYE PTY LTD		0.00	0	0.00	0.00	26.94	26.94	
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	155.03	155.03	
C152	CATANIA, V		0.00	0	26.70	0.00	66.35	93.05	
C027	CENTRAL AIR		0.00	0	0.00	0.00	83.82	83.82	
B022	CLARK BUTSON		0.00	0	0.00	0.00	235.05	235.05	
C113	COBHAM AVIATION		0.00	0	0.00	0.00	37821.43	37821.43	
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	93.56	0.00	93.56	
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	22.00	0.00	22.00	
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00	
D059	DEEJAY NOMINEES PTY LTD		27.32	0	0.00	0.00	0.00	27.32	paid 2/2/21
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	0.00	31023.11	31023.11	
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-1120.70	
F050	FORMULA AIRCRAFT PTY LTD		0.00	0	0.00	0.00	374.24	374.24	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06	
G011	GERALDTON AIR CHARTER		0.00	0	0.00	0.00	0.00	-26.93	
G108	GIULIANO, JOE TREVOR JOHN		212.86	97	0.00	37.19	0.00	250.05	staff through payroll
G080	GRBIC, RICKY		783.99	375	0.00	0.00	0.00	783.99	paying off
G053	GREEN MINING PTY LTD		123.25	1572	0.00	0.00	0.00	123.25	at debt collection
G077	GREY MARE TRANSPORT		574.22	989	0.00	0.00	0.00	574.22	in liquidation
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08	
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	37.13	37.13	
J018	JANDAKOT FLIGHT CENTRE		0.00	0	40.41	0.00	0.00	40.41	
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	0.00	66.00	66.00	
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	0.00	-236.98	
L015	LACY CONTRACTING SERVICES		0.00	0	22.08	0.00	614.98	637.06	
D077	LESLEY DEGRUSSA		0.00	0	0.00	0.00	39.65	39.65	

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 FEBRUARY 2021

Printed on : 03.02.21 at 11:32

\*\*\* SHIRE OF MEEKATHARRA \*\*\*



Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 31.01.2021		01.01.2021 GT 30 days	31.01.2021 Current	Total	
			02.11.2020 GT 90 days	Age				02.12.2020 GT 60 days
				Of Oldest Invoice (90Days)				
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	199.01	199.01	
S134	MARK STURGEON		0.00	0	0.00	0.00	-42.42	
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	78.10	78.10	
M021	MEEKATHARRA COMMUNITY RESO		0.00	0	166.00	0.00	166.00	
M212	MEENANGU WAJARRI ABORIGINA		0.00	0	0.00	1034.60	1034.60	
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	-34.40	
M141	MIDWEST SEPTICS		0.00	0	0.00	74.05	74.05	
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	0.00	-49.26	
N044	NEUK PORT AD-HAIR		0.00	0	0.00	114.94	114.94	
D107	NOEL CHARLES DAVISON		0.00	0	0.00	31.43	31.43	
N058	NORTHAMPTON GRADER HIRE		0.00	0	0.00	192.50	192.50	
P106	PEGASUS AIR PTY LTD		0.00	0	0.00	78.21	78.21	
P109	PENJET PTY LTD		0.00	0	0.00	0.00	-662.50	
R043	RACHLAN HOLDINGS PTY LTD		0.00	0	22.00	0.00	22.00	
R098	REILLY & CO		0.00	0	0.00	0.00	-74.05	
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	140.37	140.37	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	9831.99	9831.99	
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	148.10	222.15	
S055	SHINE AVIATION SERVICES		0.00	0	0.00	538.83	538.83	
W045	SIMON WILDING		0.00	0	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION		0.00	0	0.00	2205.00	5055.00	
S078	STAR AVIATION PTY LTD		0.00	0	0.00	360.74	360.74	
S146	STUART ROBIN CALING		0.00	0	0.00	32.98	32.98	
T040	THOMSON AVIATION PTY LTD		0.00	0	0.00	540.17	540.17	
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	-25.25	
W112	WALTER WHIP & THE FLAMES		875.00	809	0.00	0.00	875.00	
W062	WEST COAST AIR SERVICES PT		0.00	0	0.00	59.88	59.88	
Y015	YUGUNGA-NYA PEOPLE'S TRUST		1072.50	228	0.00	0.00	1072.50	
Y018	YULELLA INCORPORATED		0.00	0	0.00	265.85	265.85	
Totals --- Credit Balances:		-2391.73	3796.20		111.19	4371.21	87526.19	93413.06

following up

at debt collection



<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED 31 JANUARY 2021</b>	
<b>Agenda/Minute Number:</b>	9.2.3	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	02 February 2021	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	\$ 653,465.50
Air BP	\$ 0.00
Trust	\$ 0.00
<b>Total</b>	<b>\$653,465.50</b>

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the attached list of creditor accounts paid under delegated power.**

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 FEBRUARY 2021

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SHIRE OF MEEKATHARRA  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
20-Feb-21

			MUNI	AIR BP
EFT17639	13/01/2021	AUSTRALIA POST		-225.88
EFT17640	13/01/2021	BEYOND IQ PTY LTD		-810.50
EFT17641	13/01/2021	BOC GASES		-80.24
EFT17642	13/01/2021	BUNNINGS GROUP LIMITED		-1046.15
EFT17643	13/01/2021	C4 CLEANING		-2867.50
EFT17644	13/01/2021	CLOUD PAYMENT GROUP (CLOUD COLLECTIONS P/LTD)		-978.65
EFT17645	13/01/2021	CONTRACT AQUATIC SERVICES		-30062.33
EFT17646	13/01/2021	DAVID KENNETH HODDER		-550.00
EFT17647	13/01/2021	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION)		-65.00
EFT17648	13/01/2021	EASIFLEET (EASI SALARY)		-1709.22
EFT17649	13/01/2021	ELGAS LIMITED		-189.20
EFT17650	13/01/2021	ELITE ELECTRICAL CONTRACTING		-1992.25
EFT17651	13/01/2021	FARMER JACKS		-3212.68
EFT17652	13/01/2021	FINISHING WA (PRITCHARD BOOKBINDERS)		-970.20
EFT17653	13/01/2021	FUJI XEROX AUSTRALIA PTY LTD		-419.81
EFT17654	13/01/2021	GERALDTON TROPHY & ENGRAVING CENTRE		-80.00
EFT17655	13/01/2021	GREAT NORTHERN RURAL SERVICES (CRT)		-1207.78
EFT17656	13/01/2021	GREENFIELD TECHNICAL SERVICES		-51601.00
EFT17657	13/01/2021	HARVEY JAMES NICHOLS		-700.00
EFT17658	13/01/2021	HAYS RECRUITMENT MANAGEMENT		-528.97
EFT17659	13/01/2021	HILLE THOMPSON & DELFOS (HTD)		-8404.00
EFT17660	13/01/2021	IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)		-84.57
EFT17661	13/01/2021	JR & A HERSEY PTY LTD		-1071.40
EFT17662	13/01/2021	KOTT GUNNING LAWYERS		-2640.00
EFT17663	13/01/2021	LANDGATE		-205.00
EFT17664	13/01/2021	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION		-38.80
EFT17665	13/01/2021	MARK SMITH		-550.00
EFT17666	13/01/2021	MATTHEW HALL		-975.74
EFT17667	13/01/2021	MEEKATHARRA ACCOMMODATION CENTRE		-1100.00
EFT17668	13/01/2021	MEEKATHARRA CORNER STORE		-1082.79
EFT17669	13/01/2021	MIDWEST AUTO GROUP		-570.00
EFT17670	13/01/2021	MIDWEST PEST MANAGEMENT		-8598.50
EFT17671	13/01/2021	MIDWEST SEPTICS		-1320.00
EFT17672	13/01/2021	MOSES, PHILLIP		-550.00
EFT17673	13/01/2021	MTF SERVICES		-168282.40
EFT17674	13/01/2021	NAVSDRON PTY LTD (MEGAN SHIRT)		-13552.00
EFT17675	13/01/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)		-84190.94
EFT17676	13/01/2021	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)		-85.00
EFT17677	13/01/2021	PETER SHANE CLANCY		-550.00
EFT17678	13/01/2021	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)		-892.51
EFT17679	13/01/2021	S&K ELECTRICAL CONTRACTING PTY LTD		-275.00
EFT17680	13/01/2021	S.A. HINES CONTRACTING		-47188.90
EFT17681	13/01/2021	SHIRE OF MEEKATHARRA		-1707.19
EFT17682	13/01/2021	STATE EMERGENCY SERVICE MEEKATHARRA (SES)		-1444.88
EFT17683	13/01/2021	TOLL TRANSPORT PTY LTD		-511.99
EFT17684	13/01/2021	WESTERN INDEPENDENT FOODS		-14.80
EFT17685	13/01/2021	WESTRAC EQUIPMENT		-24039.45
EFT17686	13/01/2021	WORK HEALTH PROFESSIONALS PTY LTD		-313.50
EFT17687	13/01/2021	YULELLA ABORIGINAL CORPORATION		-1050.50

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 FEBRUARY 2021

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SHIRE OF MEEKATHARRA  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
20-Feb-21

			MUNI	AIR BP
EFT17688	29/01/2021 ABCO PRODUCTS	1 X CTN 1200 GYM WIPES MAXX & NEW DISPENSER	-300.52	
EFT17689	29/01/2021 B & E TRENFIELD	PARKS & GARDENS CONTRACT FOR JANUARY 2021, REPLACE SIGN POST AT WELCOME PARK (PW31)	-12437.71	
EFT17690	29/01/2021 BRAT ENDEAVOURS PTY LTD	AGRN 899 LANDOR MEEKATHARRA RD - 7030088 - 03/12/20 - 18/12/20 - SUPERVISION OF CONTRACTORS	-3615.92	
EFT17691	29/01/2021 BUNNINGS GROUP LIMITED	2 X 4M ARTIFICIAL TURF FOR CEMETERY	-498.76	
EFT17692	29/01/2021 CANINE CONTROL	RANGER SERVICES ON 11-13 JANUARY 2021	-3584.56	
EFT17693	29/01/2021 COMMERCIAL HOTEL	LUNCHES FOR COUNCILLORS & STAFF AFTER COUNCIL MEETING SATURDAY 16 JANUARY 2021	-268.00	
EFT17694	29/01/2021 DEPARTMENT OF HUMAN SERVICES - SERVICES AUSTRALIA -	CENTREPAY TRANSACTION CHARGES FOR 1/11/20 - 30/11/20 & 01/12/20 - 31/12/20	-74.25	
EFT17695	29/01/2021 DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE OF CHILD CARE CENTRE/SANDBOX FOR 01/01/21 - 30/06/21	-297.00	
EFT17696	29/01/2021 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR JANUARY 2021 DUST	-350.00	
EFT17697	29/01/2021 DORAY MINERALS LIMITED	RATES REFUND FOR A7094 LOT 1017B HIGH STREET MEEKATHARRA WA 6642	-33908.83	
EFT17698	29/01/2021 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 23/12/20 & 20/01/21	-1709.22	
EFT17699	29/01/2021 ELITE ELECTRICAL CONTRACTING	SUPPLY AND INSTALL GPO AT RETIC TANK AT SHIRE OFFICE	-183.42	
EFT17700	29/01/2021 HARVEY JAMES NICHOLS	MTG FEE OCM 16 JAN 2021	-500.00	
EFT17701	29/01/2021 HILLE THOMPSON & DELFOS (HTD)	A87 - ASHBURTON DOWNS ROAD - ASCON SURVEY SLK 0.130 TO SLK 6.130 & SURVEY PICKUP OF HIGH & SAVAGE STREETS	-7645.00	
EFT17702	29/01/2021 HISCO - HOSPITALITY & HEALTHCARE (HISCONF)	ASSORTED SERVING & KITCHENWARE FOR EVENTS	-180.08	
EFT17703	29/01/2021 LEADERPRESS	2 REEMS (1000) PRE PRINTED TAX INVOICES	-635.80	
EFT17704	29/01/2021 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-38.80	
EFT17705	29/01/2021 MARK SMITH	MTG FEE OCM 16 JAN 2021	-350.00	
EFT17706	29/01/2021 MATTHEW HALL	MTG FEE OCM 16 JAN 2021 & VEHICLE KM FEE 430 KM @ \$0.9901/KM	-775.74	
EFT17707	29/01/2021 MEEKA GOES GREEN INC (MGG)	4 X ARTICLES FOR MEEKATHARRA DUST: OCT - DEC 2020 & JAN 2021 EDITIONS \$100 PAYMENT PER ARTICLE	-400.00	
EFT17708	29/01/2021 MEEKATHARRA ACCOMMODATION CENTRE	3 TRAYS OF SALADS FOR AUSTRALIA DAY POOL PARTY 2021	-75.00	
EFT17709	29/01/2021 MEEKATHARRA PHARMACY	COVID PPE: 50 X KN95 (SINGLE USE) MASKS, 50 X REUSABLE MASKS, 2 X BX(50) LVL 2 SURGICAL MASKS	-600.00	
EFT17710	29/01/2021 MIDWEST LOCK & SAFE	SERVICE LOCKS & DOORS AT YOUTH CENTRE, KIDZONE, DEPOT, SPORTS COMPLEX & SHIRE OFFICE	-337.50	
EFT17711	29/01/2021 MONUMENT MURCHISON PTY LTD	RATES REFUND FOR A8698 E51/1415 NANNINE GOLD FIELD NANNINE	-228.22	
EFT17712	29/01/2021 MOSES, PHILLIP	MTG FEE OCM 16 JAN 2021	-350.00	
EFT17713	29/01/2021 MURCHISON RUBBISH SERVICES	RUBBISH COLLECTION - JANUARY 2021	-20828.34	
EFT17714	29/01/2021 NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF JANUARY 2021	-22622.80	
EFT17715	29/01/2021 PETER SHANE CLANCY	MTG FEE OCM 16 JAN 2021	-350.00	
EFT17716	29/01/2021 PINNACLES WA LAND COMPANY PTY LTD	RATES REFUND FOR A19 3 RIVERS PASTORAL ROAD THREE RIVERS STN 6642	-3259.80	
EFT17717	29/01/2021 PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT SERVICE - CRC - DECEMBER 2020	-136.29	
EFT17718	29/01/2021 ROGER TOY	PAINT YOUTH CENTRE MAIN AREA FLOOR & TOILETS & PAINT PATIO AND UNDER ROOF & POSTS AT 25 MILE WELL	-12485.00	
EFT17719	29/01/2021 SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-1510.99	
EFT17720	29/01/2021 TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT - HERSEY & RAPID PRINT TO MKR	-93.44	
EFT17721	29/01/2021 TOTALLY WORKWEAR GERALDTON (TWW)	UNIFORM ITEMS PLUS EMBROIDERY FOR ADMIN OFFICER	-100.84	
EFT17722	29/01/2021 TRUCKLINE (SPECIALIST WHOLESALERS PTY LTD)	P498 - 110701 AIR VALVE SEALCO SR38 FOR 2005 HOWARD PORTER SIDE TIPPING TRAILER	-164.23	
EFT17723	29/01/2021 WESTRAC EQUIPMENT	P464 FEMALE COUPLING FOR 2012 272DAC SKID STEER LOADER	-415.10	
EFT17724	29/01/2021 YULELLA ABORIGINAL CORPORATION	REFUND OF DUPLICATE PAYMENT 12/12/20 FOR INVOICE #25310	-1212.29	
25806	13/01/2021 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE DECEMBER 2020	-260.00	
25807	13/01/2021 TELSTRA CORPORATION LIMITED	LANDLINE & MOBILE CHARGES DECEMBER 2020 - ALL	-2205.80	
25808	13/01/2021 WATER CORPORATION	SERVICE & USAGE CHARGES - OCTOBER TO DECEMBER 2020 - ALL	-15996.44	
25809	29/01/2021 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE JANUARY 2021	-260.00	
DD13529.1	06/01/2021 AWARE SUPER	PAYROLL DEDUCTIONS	-6135.58	
DD13529.2	06/01/2021 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-615.30	
DD13529.3	06/01/2021 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13529.4	06/01/2021 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13529.5	06/01/2021 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1355.78	
DD13529.6	06/01/2021 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-478.73	
DD13529.7	06/01/2021 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-174.35	
DD13531.1	05/01/2021 HORIZON POWER	ELECTRICITY CHARGES 15/10/20 - 14/12/2020 - HOUSING & LLOYDS	-4198.09	
DD13532.2	05/01/2021 HORIZON POWER	ELECTRICITY CHARGES 15/10/20 - 14/12/2020 - HOUSING, ROYAL BUFFALO'S, SANDBOX, HALL ,CRC & PUBLIC TOILETS	-13690.91	
DD13541.1	20/01/2021 HORIZON POWER	ELECTRICITY CHARGES 02/12/20 - 01/01/21 - AIRPORT & STREETLIGHTS 1/12/20 - 31/12/20	-8646.56	
DD13544.1	20/01/2021 AWARE SUPER	PAYROLL DEDUCTIONS	-5969.02	
DD13544.2	20/01/2021 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-613.67	
DD13544.3	20/01/2021 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-825.00	
DD13544.4	20/01/2021 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-825.00	

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 FEBRUARY 2021

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SHIRE OF MEEKATHARRA  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
20-Feb-21

			MUNI	AIR BP
DD13544.5	20/01/2021 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1331.72	
DD13544.6	20/01/2021 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-478.73	
DD13544.7	20/01/2021 AMP SUPERLEADER SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-43.23	
DD13544.8	20/01/2021 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-190.43	
DD13546.1	25/01/2021 HORIZON POWER	ELECTRICITY CHARGES AT COMPLEX, HOUSE & GYM 6/11/20 - 06/01/21	-4947.35	



THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-\$ 653,465.50	
AIR BP ACCOUNT		0.00

TOTALLING -\$653,465.50 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 20 February 2021  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

### 9.3. ADMINISTRATION

<b>Title/Subject:</b>	<b>BRIDGE OVER LUKE'S PIT - PROJECT FEASIBILITY BUDGET</b>	
<b>Agenda/Minute Number:</b>	9.3.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM423	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 February 2021	
<b>Author:</b>	Dave Macdonald Project Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Krys East Acting Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider increasing the 2020/21 budget for Canyon Trail and Bridge research and planning.

#### **Attachments:**

Pictures of proposed suspension bridge.

#### **Background:**

The canyon bridge project was started in approximately 2005 with the original site being "Grants Pit" south of Pioneer Cemetery. As the original site for that bridge is on a working mining lease permission was never granted and the project was deemed to no longer be feasible. The project was formally terminated by Council at the OCM held January 2007. At that time nearly \$80,000 had been spent on the project with most costs being attributed to the consultant fees for the design of a bridge.

Since 2016/17 there has been budget allocation of \$10,000 for the research and planning of a bridge included in the Shire's adopted budget.

#### **Comment:**

The original site is still an active mine site and will be for the foreseeable future. An alternative site has been identified which is Luke's Pit (the open pit below the Lookout) and be an ideal site for a suspension bridge.

In preliminary talks with the Westgold Resources Limited Mine Manager and Logistics Manager have indicated that they would consider relinquishing the portion of their mining tenement in which Luke's Pit is sited. Permission would be based on certain reasonable considerations such as:

- There would be no impact on their operations;
- The Shire of Meekatharra's agreement to committing to convert the relinquished portion of lease to a reserve prohibiting further mineral rights tenements over the area;
- Westgold would have to obtain Environmental signoff and Mines Safety approval for Luke's pit; and
- The requirement for an Memorandum Of Understanding between the Shire of Meekatharra, Big Bell Gold Operations Pty Ltd and Department of Mines, Industry Regulations and Safety surrounding future liability.

The bridge would connect with the town walk trails and the lookout trail to complete the walking loop. As with the Canyon Bridge Project, designed to be a tourism attraction, a suspension bridge would generate an unusual inducement to visit Meekathara. Considering the length of the bridge it would be truly unique and the longest single span pedestrian suspension bridge in Australia thereby being a tourism drawcard of a world class calibre. Visitors to the town would also increase as this project would be included in the GeoRegion concept as it offers a truly exceptional perspective to those interested in the geology of the area.

A budget of \$10,000 has been allocated to the Canyon Trail and Bridge Research and Planning. For the purpose of a suspension bridge over Luke's Pit, this budget would not be sufficient to carry out research and planning for this project. A significant budget increase would be needed to do preliminary research. This is expected to be in the vicinity of \$70,000-80,000.

The \$70 to \$80K would be required to:

- obtain 3D concept impressions;
- site survey to place bridge and viewing areas positions on property plans to current survey practices;
- soil test at 4 positions of the bridge foundations and centre of 2 viewing areas; and
- design of concept bridge by Structural Engineer from site info.

If the project is feasible and Council approves proceeding with constructing the suspension bridge actual costs are likely to be \$1,500,000 to \$2,000,000. This would include extensions of existing trails, lighting and other infrastructure. Funding would be sought for this project.

**Consultation:**

Moodie Outdoor Products

Clarrie Lauritsen – Westgold Group, Big Bell Gold Operations Pty Ltd, Logistics Manager

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

A budget of \$10,000 has been allocated to GL 5390 in the 2020/21 adopted budget. If Council resolves to continue with this project they will also need to increase the budget by \$70,000 to ensure sufficient funds are available to complete the necessary research for feasibility of the project.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommended Options / Council Resolution:**

**Moved:**

**Seconded:**

**Option A**

**That Council:**

- 1 acknowledge the proposed site for suspension bridge to be across Luke's Pit (the open pit below the Lookout);**
- 2 authorise the CEO to commence negotiations with Westgold Group, Big Bell Gold Operations Pty Ltd regarding an agreement, including future liability, for the portion of land required for this project;**
- 3 approves a \$70,000 increase to the 2020/21 budget for GL 5390 Canyon Trail and Bridge inc research and planning; and**
- 4 acknowledges that the likely overall cost of the project will be in the vicinity of \$1,500,000 to \$2,000,000**



**OR**

**Option B**

**That Council cancel the project known as "Canyon Trail and Bridge" and reduce the 2020/21 budget for GL 5390 Canyon Trail and Bridge inc research and planning by \$10,000 to \$0.**





<b>Title/Subject:</b>	<b>CODE OF CONDUCT</b>	
<b>Agenda/Minute Number:</b>	9.3.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 430	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	9 February 2021	
<b>Author:</b>	Krys East Acting Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Krys East Acting Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider adopting the draft Code of Conduct for Council Members, Committee Members and Candidates.

**Attachments:**

Draft Code of Conduct for Council Members, Committee Members and Candidates.  
Draft Delegation 02.07 – Complaints Officer  
Draft Complaint About Alleged Breach Form

**Background:**

On 3 February 2021 the *Local Government (Model Code of Conduct) Regulations 2021* (Model Code) repealed and replaced the *Local Government (Rules of Conduct) Regulations 2007*.

The Model Code is applicable to Council Members, Committee Members and Candidates only not employees. Schedule 1 of the Model Code is being presented as the draft Code of Conduct for Council Members, Committee Members and Candidates.

In accordance with s5.104 of the Act, Local Government is required to adopt by an absolute majority a Code of Conduct for Council Members, Committee Members and Candidates within 3 months.

Also on the 3 February 2021, section 5.51A was inserted into the Local Government Act 1995, requiring the CEO to prepare and implement a Code of Conduct for employees.

Based on these changes to Regulations there now needs to be two Codes of Conduct documents:

1. *Code of Conduct for Council Members, Committee Members and Candidates* – required to be adopted by Council within 3 months of the Regulation coming into effect.
2. *Code of Conduct for Employees* – CEO to prepare and implement. No requirement for Council adoption.

These two documents will replace the current *Code of Conduct for Council Members, Committee Member and Employees* adopted 15 August 2020.

**Comment:**

**Code of Conduct for Council Members, Committee Members and Candidates**

The Model Code is comprehensive and suitable for the Shire. It is presented for adoption as the Shire of Meekatharra's *Code of Conduct for Council Members, Committee Members and Candidates* without any amendments.

### Complaints Officer

The Chief Executive Officer was the Complaints Officer under *Local Government (Rules of Conduct) Regulations 2007*. In accordance with cl. 11(3) of the Model Code which requires a Local Government must, in writing, authorize one or more persons for the purpose of receiving and withdrawing complaints about alleged breaches of the Shire of Meekatharra's Code of Conduct for Council Members, Committee Members and Candidates. *Delegation 2.07 – Complaints Officer*, has been prepared with delegation to the Chief Executive Officer. This new delegation is presented to Council for adoption.

### Complaint About Alleged Breach Form

Clause 11(2)(a) states that a complaint must be made in writing in the form approved by the local form. A draft "Complaint About Alleged Breach Form" is attached to this agenda item for Council approval.

### Code of Conduct for Employees

Council adopted a *Code of Conduct for Council Members, Committee Member and Employees* on 15 August 2020. This document has been amended and will become the new *Code of Conduct for Employees*.

### Consultation:

Nil

### Statutory Environment:

Local Government Act Sections 5.103 and 5.104

*"5.103. Model code of conduct for council members, committee members and candidates*

- (1) Regulations must prescribe a model code of conduct for council members, committee members and candidates.*
- (2) The model code of conduct must include —*
  - (a) general principles to guide behaviour; and*
  - (b) requirements relating to behaviour; and*
  - (c) provisions specified to be rules of conduct.*
- (3) The model code of conduct may include provisions about how the following are to be dealt with —*
  - (a) alleged breaches of the requirements referred to in subsection (2)(b);*
  - (b) alleged breaches of the rules of conduct by committee members.*
- (4) The model code of conduct cannot include a rule of conduct if contravention of the rule would, in addition to being a minor breach under section 5.105(1)(a), also be a serious breach under section 5.105(3).*
- (5) Regulations may amend the model code of conduct.*

*[Section 5.103 inserted: No. 16 of 2019 s. 50.]*

### *5.104. Adoption of model code of conduct*

- (1) Within 3 months after the day on which regulations prescribing the model code come into operation, a local government must prepare and adopt\* a code of conduct to be*

*observed by council members, committee members and candidates that incorporates the model code.*

*\* Absolute majority required.*

- (2) *Within 3 months after the day on which regulations amending the model code come into operation, the local government must amend\* the adopted code of conduct to incorporate the amendments made to the model code.*

*\* Absolute majority required.*

- (3) *A local government may include in the adopted code of conduct requirements in addition to the requirements referred to in section 5.103(2)(b), but any additional requirements —*

*(a) can only be expressed to apply to council members or committee members; and*

*(b) are of no effect to the extent that they are inconsistent with the model code.*

- (4) *A local government cannot include in the adopted code of conduct provisions in addition to the principles referred to in section 5.103(2)(a) or the rules of conduct.*

- (5) *The model code is taken to be a local government's adopted code of conduct until the local government adopts a code of conduct.*

- (6) *An alleged breach of a local government's adopted code of conduct by a candidate cannot be dealt with under this Division or the adopted code of conduct unless the candidate has been elected as a council member.*

- (7) *The CEO must publish an up-to-date version of a local government's adopted code of conduct on the local government's official website.*

*[Section 5.104 inserted: No. 16 of 2019 s. 50.]”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council:**

- 1. adopt the draft “Code of Conduct for Council Members, Committee Members and Candidates” for the Shire of Meekatharra and publish on the Shire’s website;**
- 2. adopt “Delegation 02.07 – Complaints Officer”; and**

**3. approve “Complaint about Alleged Breach Form”  
as presented without amendment.**

**Furthermore, Council acknowledge that the *Code of Conduct for Council Members, Committee Members and Employees* (adopted by Council 15 August 2020) has been reviewed and amended to form the *Code of Conduct for Employees* for the Shire of Meekatharra. The *Code of Conduct for Employees* is to be published on the Shire’s website.**



# Code of Conduct

For Council Members,  
Committee Members and Candidates

## **Model code of conduct**

### **Division 1 — Preliminary provisions**

#### **1. Citation**

*This is the Shire of Meekatharra's Code of Conduct for Council Members, Committee Members and Candidates.*

#### **2. Terms used**

(1) In this code —

*Act* means the *Local Government Act 1995*;

*candidate* means a candidate for election as a council member;

*complaint* means a complaint made under clause 11(1);

*publish* includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

### **Division 2 — General principles**

#### **3. Overview of Division**

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

#### **4. Personal integrity**

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest; and

(e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

(a) act in accordance with the trust placed in council members and committee members; and

(b) participate in decision-making in an honest, fair, impartial and timely manner; and

(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

#### **5. Relationship with others**

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and

(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

**6. Accountability**

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

**Division 3 — Behaviour**

**7. Overview of Division**

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

**8. Personal integrity**

(1) A council member, committee member or candidate —

- (a) must ensure that their use of social media and other forms of communication complies with this code; and
- (b) must only publish material that is factually correct.

(2) A council member or committee member —

- (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
- (b) must comply with all policies, procedures and resolutions of the local government.

**9. Relationship with others**

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

**10. Council or committee meetings**

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and



- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

**11. Complaint about alleged breach**

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
  - (a) in writing in the form approved by the local government; and
  - (b) to a person authorised under subclause (3); and
  - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

**12. Dealing with complaint**

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.
- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
  - (a) take no further action; or
  - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
  - (a) engage in mediation;
  - (b) undertake counselling;
  - (c) undertake training;
  - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
  - (a) its finding and the reasons for its finding; and

- (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

**13. Dismissal of complaint**

- (1) The local government must dismiss a complaint if it is satisfied that —
  - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
  - (b) either —
    - (i) the behaviour was dealt with by the person presiding at the meeting; or
    - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

**14. Withdrawal of complaint**

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
  - (a) in writing; and
  - (b) given to a person authorised under clause 11(3).

**15. Other provisions about complaints**

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

**Division 4 — Rules of conduct**

Notes for this Division:

- 1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.
- 2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.

**16. Overview of Division**

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

**17. Misuse of local government resources**

- (1) In this clause —  
*electoral purpose* means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

*resources of a local government* includes —

- (a) local government property; and
  - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

**18. Securing personal advantage or disadvantaging others**

- (1) A council member must not make improper use of their office —
- (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
  - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

**19. Prohibition against involvement in administration**

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

**20. Relationship with local government employees**

- (1) In this clause —
- local government employee* means a person —
- (a) employed by a local government under section 5.36(1) of the Act; or
  - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
- (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
  - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
  - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
- (a) make a statement that a local government employee is incompetent or dishonest; or
  - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

**21. Disclosure of information**

- (1) In this clause —  
*closed meeting* means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;  
*confidential document* means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;  
*document* includes a part of a document;  
*non-confidential document* means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
  - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
  - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - (c) that is already in the public domain; or
  - (d) to an officer of the Department; or
  - (e) to the Minister; or
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

**22. Disclosure of interests**

- (1) In this clause —  
*interest* —
- (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
  - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
- (a) in a written notice given to the CEO before the meeting; or
  - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
- (a) that they had an interest in the matter; or
  - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
  - (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
  - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
  - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
  - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

**23. Compliance with plan requirement**

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

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## 02.07 – Complaints Officer

Local Government Act 1995 Part5, Div 4 s 5.46 (2)

*“At least once every financial year, delegations made under this Division are to be reviewed by the delegator”*

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**Council Policy:** Nil  
**Reference:** cl. 11 (3) Local Government (Model Code of Conduct) Regulations 2021  
**Date Adopted:** 20 February 2021  
**Reviewed:** Annually

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### **Function to be performed:**

Council delegates its authority and power to the Chief Executive Officer to receive and withdraw complaints about alleged breaches of the Shire of Meekatharra’s Code of Conduct for Council members, committee members and candidates.

### **Delegated to:**

Chief Executive Officer

### **On delegated to:**

N/A

### **Conditions:**

Complaints are to be dealt with in accordance with Shire of Meekatharra’s Code of Conduct for Council members, committee members and candidates.

### **Record of Use:**

Retention of File Copy of relevant correspondence  
Records to be kept under the provisions of the Shire of Meekatharra Record Keeping Plan and the General Disposal Authority for Local Government Records Legislation

**Complaint About Alleged Breach Form -  
Code of conduct for council members, committee members and  
candidates**

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

- NOTE:** A complaint about an alleged breach must be made —
- (a) in writing in the form approved by the local government
  - (b) to an authorised person
  - (c) within one month after the occurrence of the alleged breach.

<b>Name of person who is making the complaint:</b>	
Name:	
<u>Given Name(s)</u>	<u>Family Name</u>

<b>Contact details of person making the complaint:</b>
Address: _____
Email: _____
Contact number: _____

<b>Name of the local government (city, town, shire) concerned:</b>

<b>Name of council member, committee member, candidate alleged to have committed the breach:</b>

<b>State the full details of the alleged breach. Attach any supporting evidence to your complaint form.</b>

<b>Date of alleged breach:</b>
/ / 20

<b>SIGNED:</b>
Complainant's signature: .....
Date of signing: _____ / _____ / 20_____

<b>Received by Authorised Officer</b>
Authorised Officer's Name: .....
Authorised Officer's Signature: .....
Date received: _____ / _____ / 20_____

**NOTE TO PERSON MAKING THE COMPLAINT:**

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

**Signed complaint form is to be forwarded to either:**

[executive@meekashire.wa.gov.au](mailto:executive@meekashire.wa.gov.au)

**or posted to:**

*Shire of Meekatharra  
Complaints Officer  
Roy McClymont  
PO Box 129  
Meekatharra WA 6642*



**9.4. COMMUNITY DEVELOPMENT**

Nil

**9.5. HEALTH BUILDING AND TOWN PLANNING**

Nil

**9.6. WORKS AND SERVICE**

Nil

**9.7. CONFIDENTIAL ITEMS**



Moved:

Seconded:

That the meeting be closed to members of the public to allow Council to discuss items 9.7.1 and 9.7.2 which concern matters of a confidential nature.

**CONFIDENTIAL ITEM**

A Contract entered into, or which may be entered into, by the local government.  
Local Government Act 1995 sections 5.23 (2)(c)

<b>Title/Subject:</b>	<b>LLOYDS OUTBACK PLAZA – REQUEST TO LEASE ART GALLERY</b>	
<b>Agenda/Minute Number:</b>	9.7.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	A165 / RFT20/21-2	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	12 February 2021	
<b>Author:</b>	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Krys East Acting Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may consider leasing the Lloyds Outback Plaza Gallery to Andrew Binsiar of Andos Art Prints.

**Officers Recommended / Council Resolution:**



Moved:

Seconded:

That Council accept Andrew Binsiar's offer to lease the Gallery space in Lloyds Outback Plaza for the fee of \$3,000 per annum, subject to the prescribed advertising requirements, and authorise the CEO to negotiate a lease agreement with Andrew Binsiar.

## CONFIDENTIAL ITEM

A Contract entered into, or which may be entered into, by the local government.  
Local Government Act 1995 sections 5.23 (2)(c)

<b>Title/Subject:</b>	SHADE SAILS AT SMALL WHEELS PARK	
<b>Agenda/Minute Number:</b>	9.7.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	A2715	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	9 February 2021	
<b>Author:</b>	Dave Macdonald Project Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Krys East Acting Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider authorizing a budget amendment for the replacement of shade sails and poles at the Small Wheels Park (SWP).

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council endorse a budget amendment of \$55,000 to GL 4015 (Job SR09) for the replacement of all shade sails and upright poles at the Small Wheels Park.**

**Council also acknowledge that the higher quote is to be accepted as the sails and uprights are deemed to be better value for money based on quality, longevity and design.**

**Moved:**

**Seconded:**

**That the meeting be opened to the public.**

**10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING**

**Moved:**

**Seconded:**

**That the urgent new business be discussed.**

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12. CLOSURE OF MEETING**