



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 17 JULY 2021

COMMENCED AT 9:30AM

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1. DECLARATION OF OPENING

The Shire President Cr HJ Nichols declared the meeting open at 9.30am

1.2. DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President Cr HJ Nichols read the disclaimer out loud.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE

Members

Cr HJ Nichols	Shire President
Cr PS Clancy	Deputy Shire President
Cr MJ Smith	
Cr MR Hall	
Cr PS Moses	
Cr DK Hodder	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Tralee Cable	Community Development Services Manager

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr PS Clancy
Seconded: Cr MJ Smith

That Cr MR Hall be granted Leave of Absence for the 21 August 2021 & 18 September 2021 Ordinary Council Meetings.

CARRIED 6/0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY COUNCIL MEETING HELD 26 JUNE 2021

Council Resolution:

Moved: Cr MR Hall
Seconded: Cr DK Hodder

That the minutes from the Ordinary Council Meeting held Saturday 26 June 2021 be confirmed.

CARRIED 6/0

6.2. HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 26 JUNE 2021

Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr MJ Smith

That the minutes from Health Building Town Planning Meeting held Saturday 26 June 2021 be received.

CARRIED 6/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **The CEO, Mr Roy McClymont attended the second meeting of the Meekatharra Agency Leadership Group along with representatives from Police, Housing and Education on 1 July 2021.**
- **The CEO, Mr Roy McClymont attended a Zoom meeting with representatives from Adult Corrective Services on 7 July 2021.**
- **The CEO, Mr Roy McClymont and President, Cr HJ Nichols met with Drew Gaynor, a consultant for Australian Vanadium on 8 July 2021.**
- **The CEO, Mr Roy McClymont, CDSM, Ms Tralee Cable and the Airport Manager, Mr Mike Cuthbertson attended meetings of the Airport Safety Committee and Airport Security Committee on 9 July 2021.**
- **The CEO, Mr Roy McClymont and President, Cr HJ Nichols along with others marked targets for the last ever Meeka Open Rifle shoot weekend on the 10 & 11 July 2021 to mark the end of an era!**

9. REPORTS OF COMMITTEES AND OFFICERS

9.1. OFFICERS MONTHLY REPORTS

9.1.1. WORKS & SERVICES MANAGER'S REPORT – JUNE 2021

Construction Crew

- C67 Ashburton Downs Road – Council Funding
 - Restart on - resheet sections SLK 34.5 to SLK 56 - Complete
- LR66 – LRCIP Funded – Landor Road – SLK 36.89 to SLK 42.54
 - Start 1st July 2021
 - Survey Ascon 24/6/21
 - Form / Resheet and Bitumen seal sections SLK 36.89 to SLK 42.54 (Hope Downs River)

Contract Maintenance Grading

- NGE Contracting
 - M67 – Ashburton Downs – Meekatharra Road – Start April (with flood damage)
 - M68 – Meekatharra – Sandstone Road – Complete - June
 - M32 – Gabanintha – Nanine Road – Complete - June
 - M121 – Bryah Homestead – Grid Install complete – June
 - M41 – Mingah Springs Road – Boundary Fence – Grid Install Complete – June
 - M5 – Wiluna North Road - Next
- Northampton Grader Hire
 - M30 – Murchison Downs Road – Next

Flood Damage

- 2019/20 DRFAWA Eligible Disaster Proclamation Notification ‘Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)’ AGRN 899
 - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
 - 19 August 2020 – DFES approval to MRD - \$17.9 million
 - 8 September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number; Project # P0083 – reduce and amend 3% changes to Flood Damage costs – Minus - \$600 K
 - Greenfield Technical Services appointed under WALGA preferred Contractor by Shire of Meekatharra to provide administration and evidence services associated with AGRN 888/899 for all related works under Flood Damage works.
 - Greenfield provided RFT 20/21 – 01 New Tender; Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender submission – Date – 1 September 2020 @ 2pm

Contracts Schedule for Flood Damage

NGE:

- FDC 65 – Jigalong Community Road (Completed)
- FDC 18 – Weelarrana West Road (Completed)
- FDC 4 – Bulloo Downs Road (Completed)
- FDC 20 – Turee Creek Road (Completed)
- FDC 19 – Sylvania Road (Completed)
- FDC 33 – Marymia Road (Completed)

- FDC 5 – Wiluna North Road (Completed)
- FDC 2 – Peak Hill – Three Rivers Road (Completed)
- FDC 67 – Ashburton Downs – Meekatharra Road – April start (still continuing)
- FDC 41 – Mingah Springs Road – June start (still continuing)

MTF:

- FDC 66 – Landor Road – Completed April
- FDC 30 – Murchison Downs Road – Completed June
- FDC 80 – Hillview – Murchison Downs Road – Start June (still continuing)
- FDC 22 – Youno Downs Road - Next
- FDC 68 – Meekatharra - Sandstone – Follow on
- FDC 31 – Munarra Station Road
- FDC 67 – Ashburton Downs Road

MTF Services Contractor

- **BB66 – Landor Road – BBRF Funded Project Stage 2 (SLK 159.52 to SLK 169.52)**
 - Survey Ascon pick up completed – May 2021
 - Earthworks subgrade start – June 2021 - continue
 - Survey set outs – June 2021

All Council and Contract works in line of COVID – 19 Guidelines.

Town Maintenance-Monthly Report Finishing 9th July 2021

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeper currently under repairs so alternative cleaning methods employed.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Shire housing, Walkway and Youth Centre and long grass along creek bed.
- Verges are being maintained and weeds removed
- Rubbish removed from Lookout and Peace Gorge
- Regular maintenance to plant used by town crew
- Maintenance carried out at cemetery
- Grave Prepared
- Removed rubbish small wheel park
- Maintenance grade carried out on Cemetery Road (North)
- Laneways are being tidied
- Rubbish Tip tidy up with loader
- Work carried out at tyre disposal site at tip
- Finalisation of grid construction

Plant Report

P476 2012 BAILEY TRI AXLE WATER TANKER TRAILER

Repaired hydraulic hose – Trenfield Motors

P518 2018 TOYOTA LC WORKMATE

Nozzle replaced on bulk diesel tank - Staff

P39 BULK GREY FUEL TANKER

Installed new solar - Trenfield Motors

P425 1998 CS573C VIBRATORY COMPACTOR ROLLER

Replaced vibratory switch – Trenfield Motors

P458 BULK FUEL TANKER ON 1990 BOOTH SEMI TRAILER - SKELETAL
Serviced Compressor – Trenfield Motors

P502 2015 BOXTOP TRAILER FOR 45KVA GENSET
Serviced genset and cleaned radiator – Trenfield Motors

P428 2010 UD NISSAN TRUCK – GW470 – 465 HP
Repaired Air Leak – Trenfield Motors

P464 CATERPILLAR 2012 272DAC SKID STEER LOADER
Repaired quick hitch – Trenfield Motors

P433 2011 950HSW CATERPILLAR WHEEL LOADER
Serviced - Westrac

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr MR Hall

That the Works and Services Manager’s report for June 2021 be received.

CARRIED 6/0

9.1.2. AIRPORT MANAGER'S REPORT- JUNE 2021***Aircraft Movements and Statistics***

Aircraft movements for General Aviation, Charter & RPT increased compared to June 2020 likely due to the return to a more normal aviation industry standard following COVID-19 in 2020. Combined fuel sales for the month of June 2021 increased on June 2020 and can be attributed to the increase in aircraft traffic following COVID-19 in 2020 as well as an overall increase in small mining charters and flight diversions from Cue by Cobham Aviation as a result of bad weather and aircraft technical issues.

The figures below reflect the differences between June 2020 and June 2021.

	June 20	June 21	Variance
General Aircraft Landed:	79	96	+21%
RFDS Landed	91	72	-20%
Avgas	10790	6857	-36%
Jet A1	41995	50198	+19%
Total Fuel Sold	52785	57055	+8%

	YTD 2020	YTD 2021	Variance
General Aircraft Landed:	470	596	+27%
RFDS Landed	434	408	-6%
Avgas	45926	53163	+16%
Jet A1	226371	308161	+36%
Total Fuel Sold	272297	361324	+30%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.
- Removal of small stone (25mm) from runway strip surfaces

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

Aerodrome Security:

Nil incidents to report.

Safety Management System:

Nil Safety Reports Lodged

Budget items completed:

Nil pending.

Airport Emergency:

Nil emergencies to report.

Bird/Animal Activity:

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

General:

COVID-19 cleaning and sanitizing of public areas continued to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Compulsory wearing of face masks at the airport continues as per government directions.

CASA approval of the aerodrome manual review is currently pending notifications.

New legislation and increased monitoring requirements for the transport of Exposed Maritime Works were advised in late June 2021 with a commencement date of 1st July 2021. As Meekatharra aerodrome is not deemed as a transport hub for Exposed Maritime Workers and is utilized as an adhoc fuel stop only, the aerodrome is not required to implement new infrastructure to meet the new requirements as mandated. The aerodrome manger is responsible for communicating with WA Police should breeches of current restriction occur at Meekatharra aerodrome.

Mike Cuthbertson
Airport Manager
01/07/2021

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall
Seconded: Cr PS Clancy

That the Airport Manager's report for June 2021 be received.

CARRIED 6/0

9.1.3. YOUTH AND RECREATION SERVICES REPORT – JUNE 2021

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre / Indoor Centre	39	41	94	41	215	10	21
Yarn Night / Trivia Night / Music / Board Games	21	43	38	64	166	8	21
Movie Night / afternoon	53	58	59	66	236	8	29
ART	49	30	38	45	162	6	27
Football/Touch	53	33	64	53	183	4	46
Basketball	56	47	63	77	243	6	40
Kidzone	-	-	-	-	-	-	-

June saw stable numbers attending our program. Some highlights were our team taking 22 kids to Mt Magnet for the Murchison football and basketball carnival where our teams performed exceptionally well. Our older team of over 12's were undefeated in both basketball and AFL beating teams from Karalundi, Mt Magnet, Mullewa and Cue. While our under 11's team achieved the same feats. Most pleasing however was the way in which the children conducted themselves positively at the carnival as well as on the drive to and from Mt Magnet. This was fantastic as numerous families from Meekatharra had also made the drive to Magnet to support their families and the town itself.

On further great news for the community, all of the sports equipment ordered by the shire for the youth centre has arrived and it has been fantastic to have access to new sports and games for the kids to engage in.

July will see the team joining with community groups in support of NAIDOC and another sports carnival in Wiluna. We will also be welcoming back Margy much to the excitement of our youngest attendees. We look forward to having more good news next month.

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr MJ Smith

That the Youth Sport and Recreation Services Officer's report for June 2021 be received.
CARRIED 6/0

9.1.4. RANGERS REPORT – JUNE 2021

Prepared by P Smith, Canine Control
Date JUNE 2021

2 JUNE – 4 JUNE 2021

COMPLAINTS RECEIVED:

No new complaints had been received since the last visit. One request for cat trapping cages had been received.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town. The cages were monitored at regular intervals. Several cages were set at commercial property. Five other cats were caught in various locations around town.

ANIMALS DESTROYED:

Six cats were destroyed. One wild dog/dingo was destroyed on the Goldfields Highway.

FURTHER PATROLS:

Patrols were conducted of the Cemetery, Rubbish, Tip, Go-cart track, Racecourse and Airport. No dogs were sighted wandering and there was nothing to report. Regular patrols and security checks were conducted around the townsite.

Patrols were conducted at Peace Gorge. There were around a dozen RV's caravans and campers at this location. Several were spoken to and described how they were enjoying the site. All dogs were on leads. The dog owners were advised about the possibility of baits whilst walking in the bush and I suggested they use muzzles to prevent dogs picking up any baits.

22 JUNE – 24 JUNE 2021

COMPLAINTS RECEIVED:

One complaint has been received regarding feral cats at a commercial property on Stoddart Street.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town. The cages were monitored at regular intervals. Several cages were set at commercial properties and residential addresses. Eight cats were caught at the commercial property. One other cat was caught at another location. Two wild dogs were caught on the outskirts of town. They had no collars or microchips.

ANIMALS DESTROYED:

Nine cats were removed and destroyed. Two wild dogs were destroyed.

FURTHER PATROLS:

Patrols were conducted of the Cemetery, Rubbish, Tip, Go-cart track, Racecourse and Airport. No dogs were sighted wandering and there was nothing to report. Regular patrols and security checks were conducted around the townsite.

Patrols were conducted at Peace Gorge. There were around a dozen RV's caravans and campers at this location.

Officers Recommendation / Council Resolution:

Moved: Cr PS Moses

Seconded: Cr MJ Smith

That the Ranger's Report for June 2021 be received.

CARRIED 6/0

9.1.5. STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.



Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted Emailed 23/11/20 Proceeding as per original project	Complete Complete In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress

12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council in January 2021 Council working group to be convened Presented at the April 2021 HBTP meeting	Complete Progressing Complete Complete Complete
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Department of Local Government	Complete Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process	Complete Complete

				Valuation being sought	In Progress
22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	Advertised 2 Expressions of Interest Received	Complete On Hold
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Email Consultant 20/10/20 Actively lobbying	Complete In Progress
16.01.21	9.6.1	Local Roads & Community Infrastructure Program – Phase 2	CEO	Present at next works group meeting	In Progress
20.02.21	9.3.1	Bridge over Luke’s Pit – Project Feasibility Budget	PO	Email sent and acknowledged on 02/03/2021 to Westgold outlining project, awaiting response	In Progress
15.05.21	9.7.2	CRC Management & Tenancy Lloyds Outback Plaza	CEO/CDSM	Letter to CRC 18/5/21 Short Term Arrangements Longer Term Arrangements	Complete Complete In Progress
15.05.21	10.1	Transfer of Pivotel Lease to Globalstar	CDSM	Legal Advice Pending	In Progress
26.06.21	9.2.4	Adoption of 2021/22 Annual Budget	DCEO	Budget distributed & Statutory budget submitted to Department 29/06/21.	Complete
26.06.21	9.3.1	Local Laws Review 2021	CEO		In Progress
26.06.21	9.7.1	Request for Additional Payment – Winchester Industries	CEO	Emailed Winchester 28/06/2021	Complete
26.06.21	9.7.2	CEO Annual Leave & Appointment of Acting CEO	CEO	No Further Action Required	Complete

Officers Recommendation / Council Resolution:**Moved: Cr MJ Smith****Seconded: Cr MR Hall****That the Status report be received.****CARRIED 6/0**

9.2. FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 2021	
Agenda/Minute Number:	9.2.1	
Applicant:	Nil	
File Ref:	ADM 171	
Date of Report:	30 June 2021	
Disclosure of Interest:	Nil	
Author:	Krys East Deputy Chief Executive Officer	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MR Smith

That the financial report for the period ending 30 June 2021 be received.

CARRIED 6/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 June 2021
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

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Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 30 June 2021 of \$9,451,930.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation, and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2021

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues						
	\$		\$	\$	\$	%
	4,299,307	4,543,198	4,543,198	4,631,030	107,832	2.37%
					0	
	2,070,500	2,201,301	2,201,300	4,136,521	1,935,221	87.91%
	1,384,241	1,426,166	1,426,166	1,293,966	(132,200)	(9.27%)
	0	0	0	0	0	
	267,044	303,348	303,348	299,937	(5,391)	(1.77%)
	321,053	355,575	355,575	383,578	28,003	7.88%
	0	0	0	0	0	
	8,342,345	8,831,588	8,831,587	10,765,052	1,933,465	
Operating Expense						
	(1,759,393)	(1,759,393)	(1,759,393)	(1,492,213)	(267,177)	(15.19%)
	(3,005,454)	(3,374,583)	(3,374,583)	(2,133,856)	(1,240,727)	(36.77%)
	(451,842)	(451,842)	(451,842)	(327,217)	(124,626)	(27.58%)
	(7,160,158)	(7,160,158)	(7,160,158)	(7,522,812)	362,655	5.06%
	0	0	0	0	0	
	(216,311)	(216,311)	(216,311)	(226,687)	10,376	4.80%
	(288,444)	(369,444)	(369,444)	(232,241)	(137,203)	(37.14%)
	(89,338)	(89,338)	(89,338)	0	(89,338)	100.00%
	(12,970,940)	(13,421,069)	(13,421,068)	(11,935,028)	(1,486,040)	
Funding Balance Adjustments						
	7,160,158	7,160,158	7,160,158	7,522,812	362,655	5.06%
	89,338	89,338	89,338	0	(89,338)	(100.00%)
	0	0	0	11,650	11,650	
	2,620,901	2,660,015	2,660,014	6,364,487	3,704,473	
Non-Operating Revenues						
	19,122,815	19,142,312	19,142,312	7,643,400	(11,496,912)	(60.06%)
	0	0	0	(940,567)		
	19,122,815	19,142,312	19,142,312	6,704,833		
	221,000	221,000	221,000	0	(221,000)	(100.00%)
	19,343,815	19,363,312	19,363,312	6,704,833	(11,717,912)	
Non-Operating Expenses						
	-	-	0	0	0	
	(422,282)	(1,145,994)	(1,145,994)	(321,723)	(824,269)	(71.93%)
	(73,000)	(73,000)	(73,000)	(29,134)	(43,866)	(60.09%)
	(2,003,000)	(2,243,000)	(2,243,000)	(390,605)	(1,832,395)	(82.99%)
	(24,538,634)	(25,038,131)	(25,038,131)	(9,757,204)	(15,280,927)	(61.03%)
	0	0	0	0	0	0.00%
	(50,000)	(175,000)	(175,000)	0	(175,000)	(100.00%)
	(651,903)	(780,903)	(780,903)	(122,428)	(658,475)	(84.32%)
	(27,738,819)	(29,456,028)	(29,456,028)	(10,621,097)	(18,834,931)	
	(8,395,004)	(10,092,716)	(10,092,716)	(3,916,264)	7,117,020	
Financing						
	(918,180)	(956,484)	(956,484)	(956,371)	(87)	0.01%
	900,000	1,100,000	1,100,000	1,100,000	0	0.00%
	(18,180)	143,516	143,516	143,429	(87)	
	(5,792,283)	(7,289,185)	(7,289,185)	2,591,652	10,821,405	
	5,792,283	6,860,278	6,860,278	6,860,278	(0)	(0.00%)
	0	(428,907)	(428,907)	9,451,930	10,821,405	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2021

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues	\$	\$	\$	\$	%	
* Includes Non-Operating Grants						
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	4,543,198	4,543,198	4,651,030	107,832	2.37%	
General Purpose Funding - Other	2,075,013	2,075,013	4,042,324	1,967,311	94.81%	▲
Law, Order and Public Safety	14,345	14,345	20,357	6,012	41.91%	
Health	6,104	6,104	2,880	(3,224)	(52.82%)	▼
Education and Welfare	149,614	149,614	119,684	(29,929)	(20.00%)	▼
Housing	29,500	29,500	49,719	20,219	68.54%	▲
Community Amenities	146,882	146,882	111,127	(35,555)	(24.24%)	▼
Recreation and Culture	714,122	714,122	121,793	(592,329)	(82.95%)	▼
Transport	20,048,585	20,048,585	9,077,782	(10,970,802)	(54.72%)	▼
Economic Services	101,120	101,120	45,748	(55,372)	(54.76%)	▼
Other Property and Services	145,537	145,537	168,007	22,470	15.44%	▲
Total Operating Revenue	27,973,900	27,973,899	18,410,452	(9,563,447)		
Operating Expense						▲
Governance	(721,006)	(721,006)	(519,282)	(201,724)	(27.99%)	▼
General Purpose Funding	(298,167)	(298,167)	(286,588)	(11,581)	(3.88%)	
Law, Order and Public Safety	(225,814)	(225,814)	(143,950)	(81,864)	(36.25%)	▼
Health	(128,480)	(128,480)	(134,373)	(5,893)	4.59%	
Education and Welfare	(843,390)	(843,390)	(636,634)	(206,756)	(24.51%)	▼
Housing	(35,900)	(35,900)	(41,013)	(5,113)	14.24%	
Community Amenities	(673,115)	(673,115)	(438,455)	(234,660)	(34.86%)	▼
Recreation and Culture	(1,814,214)	(1,814,214)	(1,421,762)	(392,452)	(21.63%)	▼
Transport	(7,817,076)	(7,817,076)	(7,839,198)	(2,122)	0.03%	
Economic Services	(614,336)	(614,336)	(424,482)	(189,853)	(30.90%)	▼
Other Property and Services	(249,571)	(249,571)	(69,343)	(180,228)	(72.21%)	▼
Total Operating Expenditure	(13,421,069)	(13,421,068)	(11,935,028)	(1,486,041)		
Funding Balance Adjustments						
Add back Depreciation	7,160,158	7,160,158	7,522,812	362,655	5.06%	
Adjust (Profit)/Loss on Asset Disposal	89,338	89,338	0	(89,338)	(100.00%)	▼
Adjust Provisions	0	0	11,650	11,650		▲
Less Unspent Grants, Subsidies and Contributions	0	0	(940,567)			
Net Cash from Operations	21,802,327	21,802,327	13,069,320	(7,792,439)		
Non-Operating Revenues						
Proceeds from Disposal of Assets	221,000	221,000	0	(221,000)	(100.00%)	▼
Total Capital Revenues	221,000	221,000	0	(221,000)		
Non-Operating Expenses						
Land and Buildings	(1,145,994)	(1,145,994)	(321,725)	(824,269)	(71.93%)	▼
Furniture and Equipment	(73,000)	(73,000)	(29,134)	(43,866)	(60.09%)	▼
Plant and Equipment	(2,243,000)	(2,243,000)	(390,605)	(1,852,395)	(82.59%)	▼
Infrastructure - Roads	(25,038,131)	(25,038,131)	(9,757,204)	(15,280,927)	(61.03%)	▼
Infrastructure - Airports	(175,000)	(175,000)	0	(175,000)	(100.00%)	▼
Infrastructure - Other	(780,903)	(780,903)	(122,428)	(658,475)	(84.32%)	▼
Total Capital Expenditure	(29,456,028)	(29,456,028)	(10,621,097)	(18,834,931)		
Net Cash from Capital Activities	(29,235,028)	(29,235,028)	(10,621,097)	(18,653,931)		
Transfer to Reserves	(956,484)	(956,484)	(956,571)	(87)	0.01%	▼
Transfer from Reserves	1,100,000	1,100,000	1,100,000	0	0.00%	
Net Cash from Financing Activities	143,516	143,516	143,429	(87)		
Net Operations, Capital and Financing	(7,289,185)	(7,289,185)	2,591,653	10,821,405		
Opening Funding Surplus(Deficit)	6,860,278	6,860,278	6,860,278	0	(0.00%)	
Closing Funding Surplus(Deficit)	(428,907)	(428,907)	9,451,930	10,821,405		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 June 2021

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	80
General Purpose Funding - Rates	4,299,507	243,691	4,543,198	4,543,198
General Purpose Funding - Other	1,879,621	195,392	2,075,013	2,075,013
Law, Order and Public Safety	14,345	0	14,345	14,345
Health	6,104	0	6,104	6,104
Education and Welfare	149,614	0	149,614	149,614
Housing	29,500	0	29,500	29,500
Community Amenities	140,797	5,885	146,682	146,682
Recreation and Culture	769,949	(55,827)	714,122	714,122
Transport	19,888,181	160,404	20,048,585	20,048,585
Economic Services	153,562	(52,442)	101,120	101,120
Other Property and Services	133,900	11,637	145,537	145,537
Total Operating Revenue	27,465,160	508,740	27,973,900	27,973,900
Operating Expense				
Governance	(721,006)	0	(721,006)	(721,006)
General Purpose Funding	(229,167)	(69,000)	(298,167)	(298,167)
Law, Order and Public Safety	(225,814)	0	(225,814)	(225,814)
Health	(128,480)	0	(128,480)	(128,480)
Education and Welfare	(843,390)	0	(843,390)	(843,390)
Housing	(29,500)	(6,400)	(35,900)	(35,900)
Community Amenities	(673,115)	0	(673,115)	(673,115)
Recreation and Culture	(1,814,214)	0	(1,814,214)	(1,814,214)
Transport	(7,452,347)	(364,729)	(7,817,076)	(7,817,076)
Economic Services	(614,336)	0	(614,336)	(614,336)
Other Property and Services	(239,571)	(10,000)	(249,571)	(249,571)
Total Operating Expenditure	(12,970,940)	(450,129)	(13,421,069)	(13,421,069)
Funding Balance Adjustments				
Add back Depreciation	7,160,158	0	7,160,158	7,160,158
Adjust (Profit)/Loss on Asset Disposal	89,338	0	89,338	89,338
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	21,743,716	58,611	21,802,327	21,802,327
Capital Revenues				
Proceeds from Disposal of Assets	221,000	0	221,000	221,000
Total Capital Revenues	221,000	0	221,000	221,000
Capital Expenses				
Land and Buildings	(422,282)	(723,712)	(1,145,994)	(1,145,994)
Furniture and Equipment	(73,000)	0	(73,000)	(73,000)
Plant and Equipment	(2,003,000)	(240,000)	(2,243,000)	(2,243,000)
Infrastructure - Roads	(24,538,634)	(499,497)	(25,038,131)	(25,038,131)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(50,000)	(125,000)	(175,000)	(175,000)
Infrastructure - Other	(651,903)	(129,000)	(780,903)	(780,903)
Total Capital Expenditure	(27,738,819)	(1,717,209)	(29,456,028)	(29,456,028)
Net Cash from Capital Activities	(27,517,819)	(1,717,209)	(29,235,028)	(29,235,028)
Financing				
Transfer to Reserves	(918,180)	(38,304)	(956,484)	(956,484)
Transfer from Reserves	900,000	200,000	1,100,000	1,100,000
Net Cash from Financing Activities	(18,180)	161,696	143,516	143,516
Net Operations, Capital and Financing	(5,792,283)	(1,496,902)	(7,289,185)	(7,289,185)
Opening Funding Surplus(Deficit)	5,792,283	1,067,995	6,860,278	6,860,278
Closing Funding Surplus(Deficit)	0	(428,907)	(428,907)	(428,907)

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 JULY 2021

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SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 30 June 2021

Note 1: EXPLANATION OF MATERIAL VARIANCES

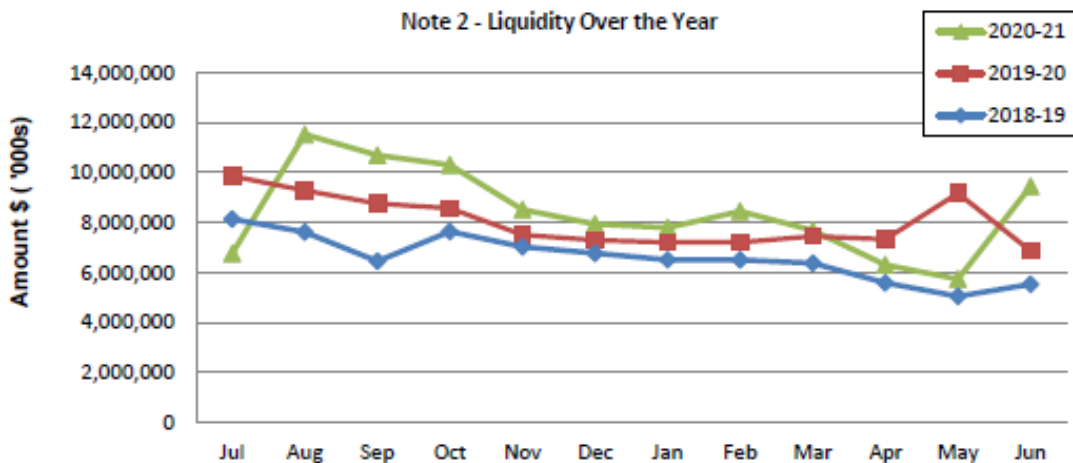
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Governance	(80)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	107,832	2.37%			Under variance reporting threshold
General Purpose Funding - Other	1,967,311	94.81%	▲	Permanent	Advance FY22 Financial Assistance Grant received in June \$1.9m
Law, Order and Public Safety	6,012	41.91%			Under variance reporting threshold
Health	(3,224)	(52.82%)			Under variance reporting threshold
Education and Welfare	(30,142)	(20.15%)	▼	Permanent	Community Development Officer income down \$14k and Youth grants and contributions down \$14k.
Housing	20,219	68.54%	▲	Permanent	Housing Reimbursements are \$20k higher than budget.
Community Amenities	(35,555)	(24.24%)	▼	Permanent	Burial Charges are \$23k lower than budget and Sanitation Services lower than budget by \$10k.
Recreation and Culture	(574,771)	(80.49%)	▼	Permanent	Recreation and Culture Grant budgeted for Lloyds of \$583k budgeted, to be carried forward to 2022.
Transport	(10,968,907)	(54.71%)	▼	Permanent	Wandrra Natural Disaster Grant budget \$14.586m against the amount received of \$4.503m (down \$10.083m), and the Building Better Regions Fund Grant below budget by \$609k.
Economic Services	(59,877)	(59.21%)	▼	Permanent	Tourism revenue (including Festivals) lower by \$31k and Building related revenue down \$20k.
Other Property and Services	24,479	16.82%	▲	Permanent	Refunds and Insurance credits are \$70k higher than the budget and are generally offset by reduced revenue and re-imbursments (\$41k lower) and Standpipe fees (\$20k lower).
Operating Expense					
Governance	(176,940)	(24.54%)	▼	Permanent	Admin allocations are \$48k lower, general members expenses are \$38k lower, RFDS donations are \$51k lower and other donations are \$24k lower than budget.
General Purpose Funding	(8,135)	(2.73%)		Permanent	Under variance reporting threshold
Law, Order and Public Safety	(76,960)	(34.08%)	▼	Permanent	Fire prevention operational costs are \$43k, Animal control \$19k and SES costs \$16k are lower than budget.
Health	5,893	4.59%			Under variance reporting threshold
Education and Welfare	(201,575)	(23.90%)	▼	Permanent	Youth Centre expenses are \$140k lower and Community Development expenses are \$59k lower than budget.
Housing	10,416	29.01%	▲		Under variance reporting threshold
Community Amenities	(230,635)	(34.26%)	▼	Permanent	Other Community amenities expenses are \$87k lower than budget (incl. \$57k grave digging - which is offset by lower revenue), Sanitation expenses are \$54k lower than budget (incl. \$37k litter control) and Town Planning expenses are \$91k lower than budget (mostly Industrial Area Planning \$75k).

Recreation and Culture	(384,696)	(21.20%)	▼	Permanent	Swimming Pool \$29k, Other recreation \$92k, Recreation Officer \$84k, Other Culture \$162k (Incl Lloyds building \$139k) and Library expenses are \$18k are lower than budget.
Transport	1,597	0.02%			Under variance reporting threshold
Economic Services	(189,058)	(30.77%)	▼	Permanent	Tourism and Area promotion expenses (incl. Community Events) are \$132k lower than budget, Building Control \$30k lower than budget and Other Economic Services (mostly Depreciation) \$21k lower than budget.
Other Property and Services	(167,689)	(67.19%)	▼	Permanent	Admin Overheads allocations are \$48k lower than budget, Public Works Overheads allocations are \$29k lower than budget, Plant allocation costs \$15k lower than budget, Minor Plant costs \$52k lower than budget. Overhead allocations will be finalised as part of the year end process.
Funding Balance Adjustments					
Add back Depreciation	362,655	5.06%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	(89,338)	(100.00%)	▼	Permanent	P427 - 2010 Hi-Ace Bus trade will be carried forward to 21/22.
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(11,496,912)	(60.06%)	▼	Permanent	Wandrra Natural Disaster Grant budget \$14.586m against the amount received of \$4.503m (down \$10.083m), and the Building Better Regions Fund Grant below budget by \$609k.
Proceeds from Disposal of Assets	(221,000)	(100.00%)	▼	Permanent	Proceeds on the sale of the Youth Centre and Road Plant not realised.
Capital Expenses					
Land and Buildings	(815,149)	(71.13%)	▼	Permanent	Refer to Note 8A for project details
Furniture and Equipment	(43,866)	(60.09%)	▼	Permanent	Under variance reporting threshold
Plant and Equipment	(1,852,395)	(82.59%)	▼	Permanent	Refer to Note 8A for project details
Infrastructure - Roads	(14,379,712)	(57.43%)	▼	Permanent	Refer to Note 8A for project details
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold
Infrastructure - Airports	(175,000)	(100.00%)	▼	Permanent	Refer to Note 8A for project details
Infrastructure - Other	(658,475)	(84.32%)	▼	Permanent	Refer to Note 8A for project details
Opening Funding Surplus(Deficit)					
	(0)	(0.00%)			Under variance reporting threshold

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
Note	YTD 30 Jun 2021	Previous Month	YTD 30 Jun 2020	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	3	9,604,118	9,108,502	5,580,540
Cash Restricted Reserves	3	21,136,920	21,280,349	21,280,349
Cash Restricted - Bonds to be allocated		0	0	0
Receivables - Rates and Rubbish	5	791,619	1,008,381	1,362,717
Receivables -Other	5	137,834	164,761	346,445
Provision for Doubtful debts		(167,097)	(167,097)	(167,097)
Interest / ATO Receivable/Trust		224,396	79,066	148,250
Inventories		35,982	92,773	98,549
		31,763,773	31,566,736	28,649,753
Less: Current Liabilities				
Payables		(140,481)	(91,237)	(395,223)
Bonds Held		(93,874)	(93,874)	(92,360)
Provisions		(369,103)	(354,285)	(354,285)
Unspent Grants (Contract Liabilities)		(940,567)	(2,856,454)	0
		(1,544,025)	(3,395,850)	(841,867)
Net Current Assets		30,219,747	28,170,886	27,807,886
Less: Cash Reserves	6	(21,136,920)	(21,280,349)	(21,280,349)
Plus Provisions		369,103	354,285	354,285
Net Current Funding Position		9,451,930	7,244,822	6,881,822



Comments - Net Current Funding Position

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	452,757		0	452,757	Westpac	At Call
Air BP	Variable	64,470			64,470	Westpac	At Call
Maxi Account	Variable	8,984,191		93,874	9,078,066	Westpac	At Call
(b) Term Deposits							
549463	0.39%		21,136,920		21,136,920	Westpac	30-Jun-22
Total		9,501,418	21,136,920	93,874	30,732,212		

Comments/Notes - Investments

- * This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- * Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- * The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							\$	\$	\$	\$
		Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	0	0				0
	↑			Unaudited Budget Surplus	5,792,283	6,907,873		1,115,590	0	1,115,590
	↓		20.3.21 - Item 9.2.4	Audited Budget Surplus	6,907,873	6,860,278		0	(47,595)	1,067,995
Revenue										
0031	↑	GRV Rates	22.9.20 - Item 9.2.4	Operating Revenue	4,297,568	4,541,259		243,691	0	1,311,686
0181	↑	Financial Assistance Grant	22.9.20 - Item 9.2.4	Operating Revenue	1,135,191	1,175,685		40,494	0	1,352,180
0211	↑	Local Road Grant	22.9.20 - Item 9.2.4	Operating Revenue	459,286	558,880		99,594	0	1,451,774
4591	↓	MRD - Direct Grant	22.9.20 - Item 9.2.4	Operating Revenue	312,672	303,385		0	9,287	1,442,487
8763	↑	Sale of Scrap	22.9.20 - Item 9.2.4	Operating Revenue	0	5,885		5,885	0	1,448,372
9224	↑	Interest on Reserves	22.9.20 - Item 9.2.4	Operating Revenue	174,499	212,803		38,304	0	1,486,676
5013	↑	Airport Leases	21.11.20 - Item 9.7.1	Operating Revenue	47,825	198,019		150,194	0	1,636,870
8313	↑	Misc. Income	20.3.21 - Item 9.2.4	Operating Revenue	0	11,637		11,637	0	1,648,507
0281	↑	Legal Fees Recovered	20.3.21 - Item 9.2.5	Operating Revenue	3,000	20,000		17,000	0	1,665,507
5783	↓	Rent Lot 1017	20.3.21 - Item 9.2.6	Operating Revenue	52,442	0		0	52,442	1,613,065
4123	↓	Rent Lloyds	20.3.21 - Item 9.2.7	Operating Revenue	60,000	4,173		0	55,827	1,557,238
Non-Operating Revenue										
	↑	Transfer from Infrastructure Reserve	27.6.20 - Item 9.5.3	Non-Operating Revenue	0	200,000		200,000	0	1,757,238
4572	↓	Building Better Regions Fund Grant	15.08.20 - Item 9.7.1	Non-Operating Revenue	1,799,771	1,669,268		0	130,503	1,626,735
5183	↑	Aerodrome Grant Income	17.10.20 - Item 10.2	Non-Operating Revenue	0	150,000		150,000	0	1,776,735
Operating Expenditure										
0192	↑	Valuation & Title Search	22.9.20 - Item 9.2.4	Operating Expenses	15,039	3,039		12,000	0	1,788,735
4750	↓	Road Maintenance Various	22.9.20 - Item 9.2.4	Operating Expenses	50,000	450,000		0	400,000	1,388,735
0947	↓	Lot 255 Darlot St - Maintenance	17.10.20 - Item 9.3.3	Operating Expenses	6,860	10,060		0	3,200	1,385,535
0946	↓	Lot 304 Darlot St - Maintenance	17.10.20 - Item 9.3.3	Operating Expenses	6,860	10,060		0	3,200	1,382,335
0555	↓	Sundry Debtor Write Off	20.3.21 - Item 9.2.4	Operating Expenses	5,000	33,000		0	28,000	1,354,335
8022	↓	Engineering Office Expenses	20.3.21 - Item 9.2.4	Operating Expenses	2,000	12,000		0	10,000	1,344,335
4900	↑	Traffic Signs and Controls	20.3.21 - Item 9.2.4	Operating Expenses	228,161	158,161		70,000	0	1,414,335
4850	↓	Street Cleaning	20.3.21 - Item 9.2.4	Operating Expenses	60,271	95,000		0	34,729	1,379,606
0233	↓	Rates Written Off	15.05.21 - Item 9.2.4	Operating Expenses	10,000	63,000		0	53,000	1,326,606

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4- Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Non- Operating Expenditure										
										1,326,606
2533	↓	Domestic Violence Building Purchase	27.6.20 - Item 9.5.3	Capital Expenses	0	200,000		0	200,000	1,126,606
1267	↑	Roads Construction Misc.	15.08.20 - Item 9.7.1	Capital Expenses	2,045,970	600,000		1,445,970	0	2,572,576
		Landor Road - Local Roads & Community								
LR66	↓	Infrastructure Program	15.08.20 - Item 9.7.1	Capital Expenses	0	1,315,467		0	1,315,467	1,257,109
4191	↓	Stage 1 - Lloyds Renovations	22.9.20 - Item 9.2.4	Capital Expenses	0	516,212		0	516,212	740,897
		Landor Road - Construct Yalgur River								
C66	↓	Floodway	22.9.20 - Item 9.2.4	Capital Expenses	80,000	150,000		0	70,000	670,897
		2 x Transportable 2 bedroom camp accommodation units								
5034	↓	accommodation units	22.9.20 - Item 9.2.4	Capital Expenses	160,000	400,000		0	240,000	430,897
1215	↑	Airport Apron and Parking Areas	22.9.20 - Item 9.2.4	Capital Expenses	20,000	37,000		0	17,000	413,897
1218	↑	Crack Sealing & Line Marking	22.9.20 - Item 9.2.4	Capital Expenses	0	30,000		0	30,000	383,897
1220	↑	Runway Reseal & Fog Seal	22.9.20 - Item 9.2.4	Capital Expenses	0	78,000		0	78,000	305,897
8960	↑	Transfer to Reserve - Interest	22.9.20 - Item 9.2.4	Capital Expenses	918,179	956,483		0	38,304	267,593
5390	↑	Canyon Trail and Bridge	20.2.21 - Item 9.3.1	Capital Expenses	10,000	80,000		0	70,000	197,593
SR09	↑	Lions Park - Small Wheels Park & Wall	20.2.21 - Item 9.7.2	Capital Expenses	0	55,000		0	55,000	142,593
		Osr - Telemetry System For Tanks At Oval, Behind Office, Powerstation And Roadhouse								
SR12	↑	Behind Office, Powerstation And Roadhouse	20.3.21 - Item 9.2.4	Capital Expenses	12,000	16,000		0	4,000	138,593
		Landor Road - Local Roads & Community								
LR66	↑	Infrastructure Program	20.3.21 - Item 9.2.4	Capital Expenses	1,315,467	1,475,467		0	160,000	(21,407)
		Landor Road - Brrf Funded Business Case								
BB66	↑	Admin Building Capital - Fibre Optic	20.3.21 - Item 9.2.4	Capital Expenses	2,699,771	3,099,771		0	400,000	(421,407)
AC14	↑	Connection	20.3.21 - Item 9.2.4	Capital Expenses	0	7,500		0	7,500	(428,907)
							0	3,600,359	3,934,076	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

	YTD 30 Jun 2021 \$	30/06/2020 \$
Opening Arrears Previous Years	1,362,717	1,362,717
Levied this year	4,745,554	
Less Collections to date	(5,316,652)	
Equals Current Outstanding	791,619	1,362,717
Net Rates and Rubbish Collectable	791,619	1,362,717
% Collected	87.04%	

Note 2



Comments/Notes - Receivables Rates

Rates were levied on	4-Aug-20
Full Payment or Instalment 1 due	11-Sep-20
Instalment 2 due	16-Nov-20
Instalment 3 due	20-Jan-21
Instalment 4 due	26-Mar-21

Receivables - General

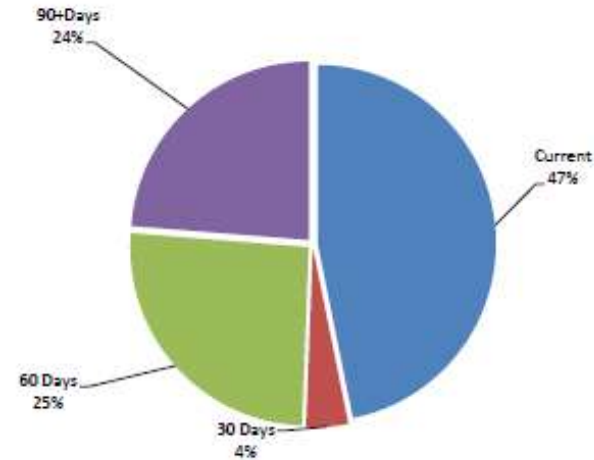
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

Current \$	30 Days \$	60 Days \$	90+Days \$
67,395	5,436	36,919	34,185
			143,937

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

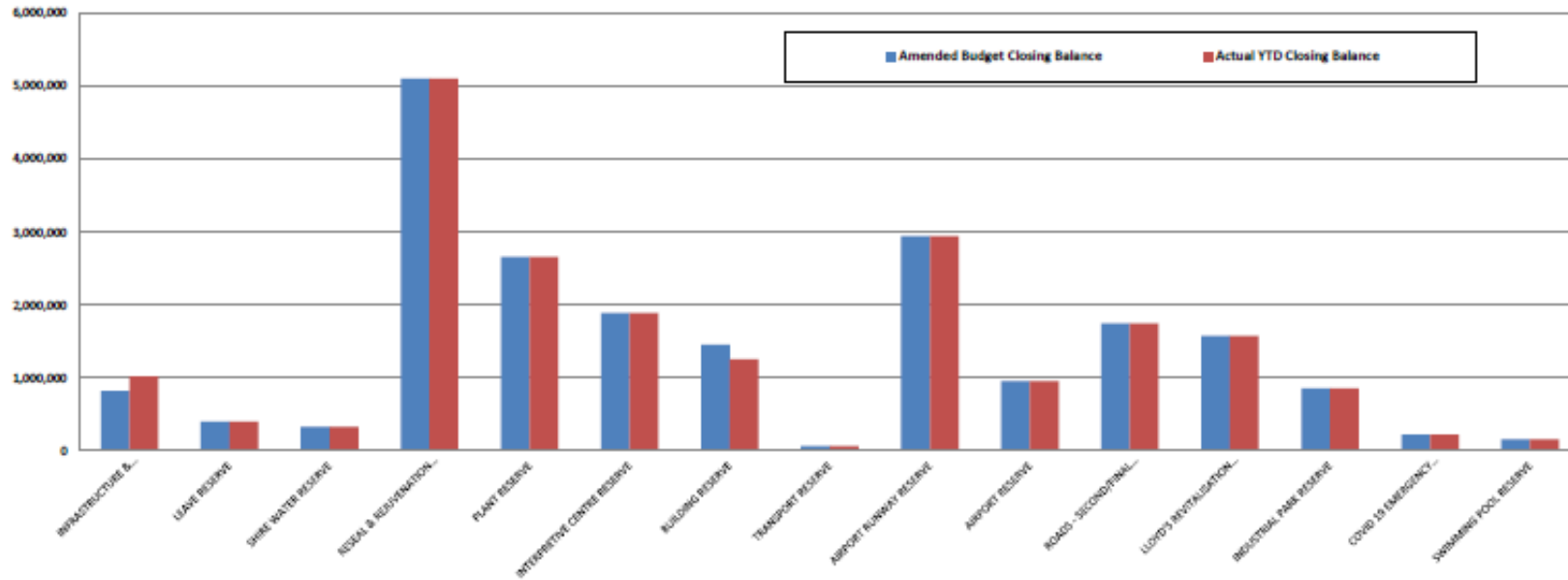
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,007,301	8,260	10,073	10,077	0	0	0	(200,000)	0	817,374	1,017,378
LEAVE RESERVE	394,216	3,233	3,943	3,944	0	0	0	0	0	398,159	398,160
SHIRE WATER RESERVE	319,452	2,620	3,195	3,196	0	0	0	0	0	322,647	322,648
RESEAL & REJUVENATION RESERVE	4,380,118	17,237	25,481	43,820	500,000	479,680	0	0	0	5,105,399	5,105,618
PLANT RESERVE	2,634,032	21,599	26,340	26,351	0	0	0	0	0	2,660,372	2,660,383
INTERPRETIVE CENTRE RESERVE	1,872,501	15,333	18,725	18,733	0	0	0	0	0	1,891,226	1,891,233
BUILDING RESERVE	1,436,843	11,782	14,368	14,374	0	0	0	0	(200,000)	1,451,212	1,251,218
TRANSPORT RESERVE	931,686	7,804	9,517	9,521	0	0	(900,000)	(900,000)	(900,000)	61,203	61,207
AIRPORT RUNWAY RESERVE	2,914,039	23,893	29,140	29,152	0	0	0	0	0	2,943,180	2,943,192
AIRPORT RESERVE	943,933	7,740	9,439	9,443	0	0	0	0	0	953,392	953,396
ROADS - SECOND/FINAL SEALS RESERVE	1,727,471	14,163	17,274	17,282	0	0	0	0	0	1,744,746	1,744,753
LLOYD'S REVITALISATION RESERVE	1,336,137	12,760	15,361	15,368	0	0	0	0	0	1,371,697	1,371,704
INDUSTRIAL PARK RESERVE	841,428	6,900	8,413	8,418	0	0	0	0	0	849,842	849,846
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	0	0	0	0	214,000	214,000	0	0	0	214,000	214,000
SWIMMING POOL RESERVE	101,172	830	1,012	1,012	50,000	50,000	0	0	0	152,184	152,184
	21,280,349	154,180	192,484	212,891	764,000	743,680	(900,000)	(1,100,000)	(1,100,000)	21,136,833	21,136,920

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 June 2021

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note7a: UNTIED GRANTS

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
General Purpose Funding							
Financial Assistance Grant	1,135,191	40,494	1,175,685	1,175,685	0	2,431,757	(1,256,072)
Local Road Grant	459,286	99,594	558,880	558,880	0	1,264,363	(705,483)
Law, Order and Public Safety							
D.F.E.S. Operating Grant	5,535	0	5,535	5,535	0	5,078	457
S.E.S. Operating Grant	4,810	0	4,810	4,810	0	12,607	(7,797)
Education and Welfare							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	26,168	4
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	87,391	(1,749)
Community Amenities							
Recreation and Culture							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
Transport							
Local Roads & Community Infrastructure Program	0	0	0	0	0	0	0
Building Better Regions Fund Grant	0	0	0	0	0	0	0
Mrd - Direct Grant	312,672	(9,287)	303,385	303,385	0	303,385	0
Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	5,772	(580)
Economic Services							
Trails Grant	0	0	0	0	0	0	0
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
Grant Income - Combating Pests (Meekatharra Rangelands Biosecurity Assoc.)	0	0	0	0	0	0	0
	2,070,500	130,801	2,201,301	2,201,301	0	4,136,521	(1,935,221)

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
Recreation and Culture Misc Grants	583,423	0	583,423	0	583,423	10,515	572,908	256,214	0
Transport									
Local Roads & Community Infrastructure Program	822,435	0	822,435	0	822,435	740,192	82,243	1,558,249	0
Building Better Regions Fund Grant	1,799,771	(130,503)	1,669,268	0	1,669,268	1,060,591	608,677	2,269,129	0
Wandirra - Natural Disaster	14,585,900	0	14,585,900	0	14,585,900	4,502,816	10,083,084	4,158,606	344,210
R2R Grant	785,619	0	785,619	0	785,619	785,619	0	1,140,199	0
Mrd Road Project Grant	545,667	0	545,667	0	545,667	545,667	0	833,519	0
Aerodrome Grant Income	0	150,000	150,000	0	150,000	0	150,000	0	0
	0	0	0	0	0	0	0		
	19,122,815	19,497	19,142,312	0	19,142,312	7,645,400	11,496,912	10,215,916	344,210

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings									
ADMIN BUILDING CAPITAL - AUXILIARY SEPTIC TANK	1328	AC10	8,000	0	8,000	8,000	0	(8,000)	Completed - Still to be invoiced
ADMIN BUILDING CAPITAL - RENOVATE SERVER ROOM (SHELVING, CEILING, FLOORING, PAINTING ETC)	1328	AC12	8,000	0	8,000	8,000	0	(8,000)	Cancelled and incorporated into Stage 1 of Office Reconfiguration (carried over to 2021/22)
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONFIGURATION	1328	AC13	140,000	0	140,000	140,000	0	(140,000)	Carried over to 2021/22
ADMIN BUILDING CAPITAL - RE-TILE OUTSIDE FRONT AND STAFF ENTRANCE	1328	AC2	8,000	0	8,000	8,000	0	(8,000)	Cancelled
ADMIN BUILDING CAPITAL - ROOFING SHEETS AND FLASHING AND RELOCATE SPLIT SYSTEM UNITS	1328	AC9	10,000	0	10,000	10,000	0	(10,000)	Cancelled
ADMIN BUILDING CAPITAL - FIBRE OPTIC CONNECTION		AC14	0	7,500	7,500	7,500	0	(7,500)	Cancelled
YC - UPGRADE YC TOILETS (INCL PAINTING)	2437	YCC08	10,000	0	10,000	10,000	2,650	(7,350)	Completed under budget
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		0	200,000	200,000	200,000	0	(200,000)	Carried over to 2021/22
LOT 206 CAPITAL IMPROVEMENTS	2704	0922	2,000	0	2,000	2,000	2,648	648	Completed
LOT 220 CAPITAL IMPROVEMENTS	2704	0923	9,500	0	9,500	9,500	7,244	(2,256)	Completed
LOT 213 CAPITAL IMPROVEMENTS	2704	0925	16,000	0	16,000	16,000	10,870	(5,130)	Completed - Still to be invoiced
LOT 87 CAPITAL IMPROVEMENTS	2704	0926	8,000	0	8,000	8,000	0	(8,000)	Carried over to 2021/22
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2704	0927	3,200	0	3,200	3,200	0	(3,200)	Completed - Still to be invoiced
LOT 208 CAPITAL IMPROVEMENTS	2704	0929	6,500	0	6,500	6,500	0	(6,500)	Cancelled
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	43,000	0	43,000	43,000	28,456	(14,544)	Completed (additional project cancelled)
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	2,000	0	2,000	2,000	3,360	1,360	Completed
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	9,500	0	9,500	9,500	2,920	(6,580)	Carried over to 2021/22
PUBLIC TOILETS CAPITAL EXPENDITURE	3094		2,000	0	2,000	2,000	2,410	410	Completed
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292		0	0	0	0	7,873	7,873	Gazebo budgeted in 'Other Infrastructure'
HALL - CURTAINS FOR HALL FOR EAST AND WEST SIDE WINDOWS	3544	HC09	10,000	0	10,000	10,000	0	(10,000)	Carried over to 2021/22
HALL - REMOVE INSIDE BAR	3544	HC12	5,000	0	5,000	5,000	0	(5,000)	Cancelled
POOL - BUILDINGS	3666		5,082	0	5,082	5,082	0	(5,082)	Carried over to 2021/22
OSR - PICTURE GARDENS - UPGRADE TOILETS	3997	SR22	90,450	0	90,450	90,450	0	(90,450)	Carried over to 2021/22
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIRCUIT BOARD	3997	SR23	9,550	0	9,550	9,550	0	(9,550)	Carried over to 2021/22
INDOOR CRICKET CENTRE	4036	SR24	0	0	0	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		0	516,212	516,212	516,212	256,214	(259,998)	Partially completed. Balance carried over to 2021/22
RED SANDBOX - REPLACE EVAP WITH SPLIT SYSTEMS	9651	EC04	6,500	0	6,500	6,500	6,200	(300)	Completed
Buildings Total			422,282	723,712	1,145,994	1,145,994	330,845	(815,149)	
Furniture & Office Equip.									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		35,000	0	35,000	35,000	11,744	(23,256)	Carried over to 2021/22
COMPUTER EQUIPMENT	1244		25,000	0	25,000	25,000	16,983	(8,017)	Completed - awaiting further invoice
K2 - WATER FOUNTAIN	2438	KZC06	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
C.D.O. COMPUTER PURCHASE	2454		5,000	0	5,000	5,000	407	(4,593)	Completed - Still to be invoiced
OSR - PICTURE GARDENS - ARTIFICIAL TURF	3803	SR11	3,000	0	3,000	3,000	0	(3,000)	Carried over to 2021/22

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Furniture & Office Equip. Total			73,000	0	73,000	73,000	29,134	(43,866)	
Plant , Equip. & Vehicles									
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	40,000	0	(40,000)	Carried over to 2021/22
POOL - PLANT AND EQUIPMENT	3684		20,000	0	20,000	20,000	0	(20,000)	Carried over to 2021/22
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	10,000	5,333	(4,667)	Carried over to 2021/22
CARAVANS & EQUIPMENT	5034		260,000	240,000	500,000	500,000	0	(500,000)	Carried over to 2021/22
DOWN HOLE BORE PUMPS AND TRAILERS	5064		100,000	0	100,000	100,000	0	(100,000)	Carried over to 2021/22
SWEEPER	5094		361,000	0	361,000	361,000	0	(361,000)	Carried over to 2021/22
TRUCK	5124		350,000	0	350,000	350,000	0	(350,000)	Carried over to 2021/22
GRADERS	5134		400,000	0	400,000	400,000	385,273	(14,727)	Carried over to 2021/22
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	64,000	0	(64,000)	Carried over to 2021/22
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	20,000	0	(20,000)	Carried over to 2021/22
EXCAVATOR	5331		30,000	0	30,000	30,000	0	(30,000)	Carried over to 2021/22
LOADER	5334		348,000	0	348,000	348,000	0	(348,000)	Carried over to 2021/22
Plant , Equip. & Vehicles Total			2,003,000	240,000	2,243,000	2,243,000	390,605	(1,852,395)	
Roads Infrastructure									
ROAD CONSTRUCTION VARIOUS	4200		24,538,634	499,497	25,038,131	25,038,131	10,658,419	(14,379,712)	See Note 8b for Road project details
Roads Infrastructure Total			24,538,634	499,497	25,038,131	25,038,131	10,658,419	(14,379,712)	
Footpath Infrastructure									
FOOTPATHS - NEW AND RENEWAL	5046		0	0	0	0	0	0	
Footpath Infrastructure Total			0	0	0	0	0	0	
Airport Infrastructure									
RUNWAY CONSTRUCTION	5104	1210	30,000	0	30,000	30,000	0	(30,000)	Carried over to 2021/22
AIRPORT APRON & PARKING AREAS	5104	1215	20,000	17,000	37,000	37,000	0	(37,000)	Carried over to 2021/22
FOG SEAL & CRACK SEALING	5104	1218	0	30,000	30,000	30,000	0	(30,000)	Carried over to 2021/22
AERODROME - LINE MARKING	5104	1220	0	78,000	78,000	78,000	0	(78,000)	Carried over to 2021/22
Airport Infrastructure Total			50,000	125,000	175,000	175,000	0	(175,000)	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 JULY 2021

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Other Infrastructure									
YC - RETICULATION	2436	YCC01	4,000	0	4,000	4,000	3,727	(273)	Completed
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	3,000	0	(3,000)	Carried over to 2021/22
YC - 3000L SLIMLINE WATER TANK & INFRASTRUCTURE FOR ROOF WATER CATCHMENT	2436	YCC05	0	0	0	0	0	0	0
YC - FENCING MODIFICATIONS AND GATES TO ALLOW ACCESS FROM LIONS PARK	2436	YCC06	5,000	0	5,000	5,000	5,560	560	Completed
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
KZ - FENCING TO ALLOW FOR PUBLIC ACCESS TO THE PLAYGROUND ONLY	2440	KZC05	5,500	0	5,500	5,500	5,450	(50)	Completed
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		60,000	0	60,000	60,000	10,168	(49,832)	Carried over to 2021/22
CEMETERY - OTHER INFRASTRUCTURE	3274		28,200	0	28,200	28,200	17,078	(11,122)	Completed
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
OVAL AND ASSOCIATED INFRASTRUCTURE	3638		11,500	0	11,500	11,500	11,500	0	Completed
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	30,000	0	(30,000)	Carried over to 2021/22
OSR - TELEMTRY SYSTEM FOR TANKS AT OVAL, BEHIND OFFICE, POWERSTATION AND	3994	SR12	12,000	4,000	16,000	16,000	0	(16,000)	Carried over to 2021/22
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	4015	SR13	12,000	0	12,000	12,000	0	(12,000)	Carried over to 2021/22
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	15,000	0	(15,000)	Carried over to 2021/22
LIONS PARK - SMALL WHEELS PARK & WALL	4015	SR09	0	55,000	55,000	55,000	59,854	4,854	Carried over to 2021/22
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066		10,000	0	10,000	10,000	9,091	(909)	Completed
PLAYGROUND - RETICULATION	4076	SR16	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
PLAYGROUND - TREES AND TREE GUARDS	4076	SR17	5,000	0	5,000	5,000	0	(5,000)	Carried over to 2021/22
PLAYGROUND - NATURE PLAYGROUND	4076	SR18	10,000	0	10,000	10,000	0	(10,000)	Carried over to 2021/22
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	2,000	0	(2,000)	Carried over to 2021/22
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	20,000	0	(20,000)	Carried over to 2021/22
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	10,000	0	(10,000)	Carried over to 2021/22
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	15,000	0	15,000	15,000	0	(15,000)	Carried over to 2021/22
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	90,302	0	(90,302)	Carried over to 2021/22
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	120,016	0	(120,016)	Carried over to 2021/22
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	16,500	0	(16,500)	Carried over to 2021/22
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		10,000	70,000	80,000	80,000	0	(80,000)	Carried over to 2021/22
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	70,885	0	(70,885)	Carried over to 2021/22
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	66,000	0	(66,000)	Carried over to 2021/22
Other Infrastructure Total			651,903	129,000	780,903	780,903	122,428	(658,475)	
Capital Expenditure Total			27,738,819	1,717,209	29,456,028	29,456,028	11,531,431	(17,924,597)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2021

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
30,200	15,000	(15,200)	Education and Welfare P427 - 2010 Hi-Ace Bus				
			Transport				
51,664	30,000	(21,664)	P109 - 2005 Nissan UD Prime Mover				
73,273	30,000	(43,273)	P407 - 2008 Nissan UD Prime Mover				
88,201	80,000	(8,201)	P108 - 2005 12H westrac Motor Grader				
17,000	16,000	(1,000)	P315 - 1981 910 Cat Loader				
50,000	50,000	0	Other as required				
310,338	221,000	(89,338)		0	0	0	

Comments

There have been no disposals processed to date.

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCILWrite Offs



There was one action taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in June 2021 that require reporting to Council.

Debtor/Rates	Debtor/Assessment	Name	Amount	Invoice/Property	Charge Type	Reason for Write Off
Debtor	B2	BP Australia Pty Ltd	\$0.01	25709	Electricity	Underpaid invoice by \$0.01. Less administrative burden to just write it off rather than try to get them to pay it.

Total: **\$0.01**

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	30 June 2021	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MJ Smith

That Council receives the outstanding monthly Debtor Trial Balance for June 2021.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 JULY 2021

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 30.06.2021		01.05.2021	31.05.2021	30.06.2021	Total	
			GT 90 days	Age Of Oldest Invoice (90Days)					
A124	AEROMETREX PTY LTD		0.00	0	0.00	0.00	32.84	32.84	
A049	AIR AUSTRALIA INTERNATIONA		0.00	0	0.00	0.00	102.36	102.36	
A029	AIR PHOENIX INTERNATIONAL		0.00	0	0.00	0.00	280.68	280.68	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	5069.42	0.00	5069.42	
A11	BILL ATYEO		0.00	0	0.00	0.00	422.33	422.33	
B134	BINSIAR, ANDREW (JNR)		0.00	0	46.28	0.00	597.86	644.14	
K043	CHRIS CLANCY & KADISEN KIN		0.00	0	0.00	0.00	474.42	474.42	
C113	COBHAM AVIATION		0.00	0	0.00	0.00	53104.14	53104.14	
C023	COLLINS, HAYDN		0.00	0	0.00	0.00	28.45	28.45	
C011	COMMERCIAL HOTEL		0.00	0	0.00	0.00	0.00	-101.95	
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00	
D059	DEEJAY NOMINEES PTY LTD		0.00	0	0.00	0.00	54.64	54.64	
D1	DEPARTMENT OF EDUCATION		31023.11	406	36158.41	0.00	0.00	67181.52	pending information
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-640.40	
D119	DESROSIERS, NICOLE		0.00	0	220.00	0.00	500.64	720.64	
E041	ENERGISE CAFE		0.00	0	0.00	0.00	0.00	-176.00	
E052	ESSENTIAL LABOUR SOLUTIONS		0.00	0	350.00	0.00	0.00	350.00	
F065	FLIGHT STANDARDS PTY LTD		0.00	0	0.00	0.00	79.34	79.34	
F049	FORTESCUE HELICOPTERS PTY		0.00	0	0.00	44.00	88.00	132.00	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06	
G011	GERALDTON AIR CHARTER		0.00	0	0.00	0.00	0.00	-26.93	
G108	GIULIANO, JOE TREVOR JOHN		0.00	0	0.00	0.00	496.12	496.12	
G080	GRBIC, RICKY		693.99	525	0.00	0.00	0.00	693.99	paying off
G060	GRENLEIGH PTY LTD		0.00	0	0.00	0.00	22.00	22.00	
G077	GREY MARE TRANSPORT		574.22	1139	0.00	0.00	0.00	574.22	in liquidation
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08	
H032	HELI-MUSTER PTY LTD		0.00	0	0.00	0.00	37.13	37.13	
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	37.13	37.13	
H150	HELICOPTER LOGISTICS PTY L		0.00	0	0.00	0.00	29.93	29.93	
S003	HON ROBIN SCOTT MLC		0.00	0	74.05	0.00	0.00	74.05	
I018	ILHA PTY LTD (THRIFTY)		0.00	0	0.00	0.00	26.94	26.94	
J018	JANDAKOT FLIGHT CENTRE		40.41	98	40.41	109.27	161.64	351.73	following up
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	247.07	247.07	
L015	LACY CONTRACTING SERVICES		0.00	0	0.00	0.00	374.46	374.46	
L035	LGIS		0.00	0	0.00	0.00	440.00	440.00	

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 JULY 2021

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Debtor #	Name	As at 30.06.2021 Credit Limit	01.04.2021		01.05.2021	31.05.2021	30.06.2021	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
				Of Oldest Invoice (90Days)					
L067	LIFEFLIGHT AUSTRALIAN LTD		0.00	0	0.00	140.80	0.00	140.80	
S134	MARK STURGEON		0.00	0	0.00	0.00	75.06	75.06	
M221	MB AVIATION PTY LTD		53.86	98	0.00	0.00	0.00	53.86	following up
M03D	MEEKATHARRA CORNER STORE		0.00	0	0.00	0.00	0.00	-176.00	
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	0.00	-34.40	
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	0.00	-74.05	
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	0.00	0.00	-24.61	
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	344.30	344.30	
N044	NEUK PORT AD-HAIR		0.00	0	0.00	0.00	114.90	114.90	
P109	PENJET PTY LTD		0.00	0	0.00	0.00	1033.78	1033.78	
P116	POINT AVIATION PTY. LTD		0.00	0	0.00	0.00	44.00	44.00	
R043	RACHLAN HOLDINGS PTY LTD		22.00	239	0.00	0.00	0.00	22.00	following up
R100	RIBAN PTY LTD		0.00	0	0.00	0.00	26.93	26.93	
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	293.75	293.75	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	4074.77	4074.77	
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	74.05	74.05	148.10	
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	848.01	848.01	
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	4334.65	4334.65	
S111	SODEXO		0.00	0	0.00	0.00	0.00	-704.00	
S078	STAR AVIATION PTY LTD		0.00	0	0.00	0.00	280.68	280.68	
W112	WALTER WHIP & THE FLAMES		705.00	959	0.00	0.00	0.00	705.00	paying off
W030	WATER CORPORATION		0.00	0	0.00	0.00	61.70	61.70	
W122	WEST AIR INVESTMENTS PTY L		0.00	0	29.93	0.00	0.00	29.93	
W075	WESTCOAST SEAPLANES PTY LT		0.00	0	0.00	0.00	0.00	-129.40	
W125	WITTON, LANCE RAY		0.00	0	0.00	0.00	22.00	22.00	
Y015	YUGUNGA-NYA PEOPLE'S TRUST		1072.50	378	0.00	0.00	0.00	1072.50	at debt collector
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	335.32	335.32	
	Totals --- Credit Balances:	-2206.98	34185.09		36919.08	5437.54	69602.02	143936.75	

Title/Subject:	LIST OF ACCOUNTS ENDED 30 JUNE 2021
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	9 June 2021
Author:	Krys East Deputy Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	\$ 2,575,843.62
Air BP	\$ 1428.21
Trust	\$ 0.00
Total	\$ 2,577,271.83

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MR Hall

**That Council receives the attached list of creditor accounts paid under delegated power.
CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 JULY 2021

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SHIRE OF MEEKATHARRA
Accounts Due and Paid under Delegated Authority and Submitted to Council on the
17-Jul-21

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18065	15/06/2021	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	PHASE 2 - DATA PACKAGE, PHASE 3 - MANUAL DEV INC CHECKLIST REVIEW AND LIAISON	-4619.95	
EFT18066	15/06/2021	ALL DECOR	SUPPLY BLIND 1 X 25MM FOR 408 HILL ST	-310.00	
EFT18067	15/06/2021	AURIS MINERALS LIMITED	Rates refund for assessment A7563 E52/3248 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-65.85	
EFT18069	15/06/2021	AUSTRALIA DAY COUNCIL OF WA INC	STANDARD MEMBERSHIP RENEWAL - 2021/2022	-350.00	
EFT18070	15/06/2021	AUSTRALIA POST	POSTAGE 01-31/05/2021	-221.06	
EFT18071	15/06/2021	AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL MEMBERSHIP SUBSCRIPTION 2021/22 - AUSTRALIAN AIRPORT ASSOCIATION	-2368.30	
EFT18072	15/06/2021	AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM WA)	EXCEL ADVANCED TRAINING - 2 DAYS WITH IN-HOUSE CONSULTANT 3 - 5 MAY 2021	-5478.72	
EFT18073	15/06/2021	AUSTRALIAN TAXATION OFFICE	MAY BAS RETURN	-13103.00	
EFT18074	15/06/2021	BITUTEK PTY LTD	BITUMEN SEALING LANDOR ROAD (C66 AND LR66) & LANEWAY BETWEEN MAIN/HILL ST	-474208.29	
EFT18075	15/06/2021	BOC GASES	INDUSTRIAL GAS CYLINDER RENT OXY, ARGO, & ACETYLENE MAY 2021	-50.90	
EFT18076	15/06/2021	BRAT ENDEAVOURS PTY LTD	FLOOD DAMAGE SUPERVISION MURCHISON DOWNS RD, ASHBURTON DOWNS RD, MARYMIA RD, PEAK HILL THREE RIVERS RD MAY-21	-22117.48	
EFT18077	15/06/2021	BUNNINGS GROUP LIMITED	SUPPLY 30 X SUNTUF BLACK CORRUGATED FOAM INFILL 4 PK FOR 205 HILL STREET ROOF	-247.20	
EFT18078	15/06/2021	C4 CLEANING	CLEANING MAY 2021 - VARIOUS LOCATIONS	-3836.25	
EFT18079	15/06/2021	CANINE CONTROL	RANGER SERVICES ON 18-20 MAY 2021 + 2-4 JUNE 2021	-7169.12	
EFT18080	15/06/2021	CLARE, SVENJA	REIMBURSEMENT MESSAGE AS APPROVED UNDER LGIS HEALTH & WELLBEING PROGRAM (LGIS REIMBURSE SHIRE)	-90.00	
EFT18081	15/06/2021	CLOUD PAYMENT GROUP (CLOUD COLLECTIONS P/LTD)	DEBT COLLECTION COSTS MAY 2021	-5344.92	
EFT18082	15/06/2021	CORAL COAST HOMES CONSTRUCTION	INSTALL EXHAUST RANGE HOOD IN KITCHEN AT LLOYDS	-5400.00	
EFT18083	15/06/2021	DAY PASTORAL CO.	M67 - ASHBURTON DOWNS - MEEKATHARRA ROAD - MAINTENANCE GRADE	-7012.50	
EFT18084	15/06/2021	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	SUPPLY AND INSTALL COMMERCIAL ALARM AND CCTV AND WIRELESS ACCESS POINTS TO LLOYDS AND ADDITIONAL CCTV AT SHIRE OFFICE; SECURITY MONITORING KIDZONE AND RED SAND BOX MAY 2021	-19330.53	
EFT18085	15/06/2021	DIRECT FASTENER & INDUSTRIAL SUPPLIES	BOXES (5 PER BOX) OF CHISEL POINT STUD FOR GRID CONSTRUCTION	-151.58	
EFT18086	15/06/2021	DYENAMIC SUBLIMATION WA PTY LTD	2021 NAIDOC SHIRTS - 50% DEPOSIT	-2946.90	
EFT18087	15/06/2021	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 09/06/2021	-854.61	
EFT18088	15/06/2021	ELITE ELECTRICAL CONTRACTING	SUPPLY AND INSTALL 3 X FANS IN TOWN HALL; TERMINATIONS/NEW CABLE LLOYDS CAFÉ FOR RANGEHOOD CONNECTION	-1096.70	
EFT18089	15/06/2021	FARMER JACKS	VARIOUS PURCHASES INCL OVEN FOR 1/16 REGAN ST	-2085.12	
EFT18090	15/06/2021	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	OFFICE PRINTING MAY 2021 - DPP455, C6688, C6685, C6680 - ADMIN & DEPOT	-768.88	
EFT18091	15/06/2021	GREENFIELD TECHNICAL SERVICES	AGRN 899 FLOOD DAMAGE LABOUR CONTRACT SUPERVISOR - VARIOUS ROADS	-6215.00	
EFT18092	15/06/2021	HERSEYS SAFETY PTY LTD	VARIOUS TOOLS AND SAFETY EQUIPMENT	-2824.38	
EFT18093	15/06/2021	HILLE THOMPSON & DELFOS (HTD)	LANDOR ROAD SURVEY (BBRF AND LRCIP) INCL TRAVEL/ACCOMMODATION	-18139.00	
EFT18094	15/06/2021	IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)	MONTHLY SERVICE FEE FOR CHLORINE GAS AT POOL MAY 2020/21	-84.57	
EFT18095	15/06/2021	JR & A HERSEY PTY LTD (USE H110)	C134 MATERIALS - BUILDERS FILM 2M X 100M + DUCT TAPE	-303.60	
EFT18096	15/06/2021	LANDGATE	CONSOLIDATED MINING TENEMENT ROLL, RURAL PASTORAL ROLL, TENEMENT SCHEDULE, LAND TITLE SEARCHES	-11037.50	
EFT18097	15/06/2021	MARK SMITH PTY LTD	LLOYDS SEWERAGE CONNECTION TO LOCAL SHIRE HEALTH REQUIREMENTS	-39149.18	
EFT18098	15/06/2021	MARKET CREATIONS	1 X BOX (250) BUSINESS CARDS FOR CDSM TRALEE CABLE	-198.00	
EFT18099	15/06/2021	MARKETFORCE PTY LTD	AD IN WEST AUSTRALIAN (01/05/21) FOR CEO POSITION; AD IN WEST AUSTRALIAN (19/5/20) FOR 2021/22 OCM MEETING DATES	-3141.11	
EFT18100	15/06/2021	MEEKATHARRA ACCOMMODATION CENTRE	FOOD FOR MOVIE NIGHT 28TH OF MAY 2021	-150.00	
EFT18101	15/06/2021	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES (FUEL, WATER, GAS, KEYS CUT)	-977.00	
EFT18102	15/06/2021	MIDWEST PEST MANAGEMENT	PEST CONTROL MAY 2021 - VARIOUS SHIRE PROPERTIES	-1243.00	
EFT18103	15/06/2021	MIDWEST SEPTICS	PUMP OUT RV DUMP 31/05/2021	-660.00	
EFT18104	15/06/2021	MINEX (AUST.) PTY LTD	Rates refund for assessment A7552 E51/1615 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-1308.44	
EFT18105	15/06/2021	MTF SERVICES	P484 - 140H CAT GRADER - FLOAT FROM MEEKATHARRA TO GERALDTON AND BACK AGAIN FOR REBUILD	-5720.00	
EFT18106	15/06/2021	NEW RESOLUTION GEOPHYSICS AUSTRALIA PTY LTD (NRG)	REFUND FOR PAYMENT MADE 25/05/21 IN ERROR BY NRG (RECEIPT 59272)	-41.25	
EFT18107	15/06/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	1276 M2 - PEAK HILL - THREE RIVERS ROAD - MAINTENANCE GRADE/VERGE CLEARING - DOZER & ROAD TRAIN SIDE TIPPER	-14346.75	
EFT18108	15/06/2021	PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT SERVICE - CRC - MAY 2021	-139.59	
EFT18109	15/06/2021	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASES MAY 2021	-416.76	
EFT18110	15/06/2021	REILLY, JODI	DUPLICATE PAYMENT FOR DUST ADVERT (R53126 + R53127)	-74.05	
EFT18111	15/06/2021	ROBE RIVER MINING CO PTY LTD	Rates refund for assessment A4342 E47/754 PEAK HILL GOLD FIELD PEAK HILL	-3695.00	
EFT18112	15/06/2021	RURAL HEALTH WEST	1 YEAR MEMBERSHIP RENEWAL 2021-22 - RURAL HEALTH WEST	-100.00	
EFT18113	15/06/2021	S&K ELECTRICAL CONTRACTING PTY LTD	CONNECT LLOYDS CAFE KITCHEN EXHAUST TO POWER	-3656.90	
EFT18114	15/06/2021	S.A. HINES CONTRACTING	FENCE AND GATE MODIFICATIONS KIDZONE/YOUTH CENTRE TO ALLOW ACCESS TO PLAYGROUND AND TOILETS	-12111.00	
EFT18115	15/06/2021	T-QUIP	VARIOUS FILTERS	-1384.05	
EFT18116	15/06/2021	TELSTRA CORPORATION LIMITED	MOBILE PHONE + DEPOT INTERNET MAY 2021	-400.18	
EFT18117	15/06/2021	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS SUPPLIERS	-1955.60	
EFT18118	15/06/2021	TOTAL EDEN PTY LTD (NUTRIEN WATER)	VENTURI ALPHA FERTIGATOR KIT FOR OVAL RETICULATION	-471.24	
EFT18119	15/06/2021	TOTALLY WORKWEAR GERALDTON (TWW)	PRESIDENT H.NICHOLS UNIFORM ORDER	-200.30	
EFT18120	15/06/2021	TRENFIELD MOTORS	VARIOUS PLANT AND VEHICLE AND GENSET REPAIRS AND SERVICE; BORE MOTOR AND PUMP INSTALLATIONS; BATTERIES; TYRES	-18438.31	
EFT18121	15/06/2021	WATTLEUP TRACTORS	NEW FLORIDA 200 LITRE LINKAGE SPRAYER INC 4M BOOM, HOSE REEL/GUN	-5610.00	

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Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18122	15/06/2021	WESTERN INDEPENDENT FOODS	VARIOUS FREIGHT - GERALDTON TO MEEKA		-14.80
EFT18123	15/06/2021	WESTRAC EQUIPMENT	GRADER 140H MID-LIFE REBUILD; OTHER CAT GRADER REPAIRS	-435721.47	
EFT18124	15/06/2021	YULELLA ABORIGINAL CORPORATION	EXCAVATE LEACH DRAIN @220 DARLOT STREET; REPAIR REAR GATE 2/16 REGAN; REPAIR OFFICE WALL AND FIX DRAWER LOCK; WEATHER PROOF 101 HILL ST SHED; MASONIC LODGE ROOF CAPPING REPAIRS; SUPPLY AND INSTALL DOOR 131 HILL ST	-11293.15	
EFT18125	15/06/2021	SIMPSON, MADONA	Rates refund for assessment A8267 P51/3143 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-164.94	
EFT18126	16/06/2021	AUSRICH INTERNATIONAL TRADING CO PTY	WALL MOUNTED BABY CHANGING TABLE FOR LLOYDS PLAZA TOILETS	-369.00	
EFT18127	21/06/2021	MADELINE WALLEY	Rates refund for assessment A390 34 QUEEN ROAD MEEKATHARRA 6642	-1000.00	
EFT18128	21/06/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	AGRN 899 MARYMIA ROAD FLOOD DAMAGE REPAIRS MARCH 2021	-24197.25	
EFT18129	25/06/2021	SUPREME SHADES PTY LTD	SUPPLY AND INSTALL SHADE SAILS AT SMALL WHEEL PARK	-65839.40	
EFT18130	28/06/2021	ACCWEST PTY LTD	2020/21 APRIL FINANCIAL ASSISTANCE WITH MONTHLY REPORTS, BUDGETS AND ANNUAL REPORTS	-1694.00	
EFT18131	28/06/2021	ALL DECOR	SUPPLY AND INSTALL VINYL PLANKS IN KITCHEN , DINING AND PASSAGE AS PER QUOTE PM 4656	-6653.00	
EFT18132	28/06/2021	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES - 31 MAY AND 1-3 JUNE	-4669.83	
EFT18133	28/06/2021	AUSTRALIS ADVISORY GROUP PTY LTD	VALUATION OF AIRPORT INFRASTRUCTURE & OTHER INFRASTRUCTURE ASSETS - 40% ON COMPLETION OF INSPECTIONS	-7480.00	
EFT18134	28/06/2021	B & E TRENFIELD	PARKS & GARDENS CONTRACT JUNE 2021	-12440.89	
EFT18135	28/06/2021	BACKDROPSOURCE	MARBLE CRUSH WASHED PHOTOGRAPHY MUSLIN BACKGROUND (6M X 6M) WITH STAND (6M X 3M) FOR FESTIVAL/EVENTS	-549.00	
EFT18136	28/06/2021	BRANDCONNECT WA	SAMPLE PRODUCTS FOR GEOREGION MERCHANDISE	-135.06	
EFT18137	28/06/2021	BULLDOG CONTRACTING	C67 - RFQ 20/21-09 , SUPPLY AND DELIVERY OF 18 X ONE (1) TONNE GP CEMENT LINED BULKER BAGS	-12100.00	
EFT18138	28/06/2021	COMMERCIAL HOTEL	ACCOMMODATION FOR AUDITORS 9-11 JUNE 2021	-520.00	
EFT18139	28/06/2021	CONTRACT AQUATIC SERVICES	POOL CONTRACT MANAGEMENT FEE - MARCH 2021	-18883.33	
EFT18140	28/06/2021	CORAL COAST HOMES CONSTRUCTION	LLOYDS - FORM OPENING AND INSTALL SLIDING GATE TO SOUTH BUILDING & SUPPLY LOCKS FOR ROLLER DOOR CONTROL PANEL	-5090.80	
EFT18141	28/06/2021	DAVID KENNETH HODDER	OCM FEE & HBTP FEE 26 JUNE 2021	-550.00	
EFT18142	28/06/2021	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	REPLACE ALARM CONTROL PANEL AT LOT 304 DARLOT STREET; SUPPLY AND INSTALL BATTERY FOR WELCOME PARK SOLAR LIGHT	-1464.65	
EFT18143	28/06/2021	DIRECT FASTENER & INDUSTRIAL SUPPLIES	BOX (5 PER BOX) OF CHISEL POINT STUD FOR GRID CONSTRUCTION	-37.51	
EFT18144	28/06/2021	DYNAMIC SUBLIMATION WA PTY LTD	2021 NAIDOC SHIRTS - 50% REMAINING BALANCE ON COMPLETION	-2946.90	
EFT18145	28/06/2021	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 23/06/2021	-854.61	
EFT18146	28/06/2021	EFTSURE PTY LTD	EFTSURE PAYMENT VERIFICATION SERVICES - SET UP FEE	-2750.00	
EFT18147	28/06/2021	ELITE ELECTRICAL CONTRACTING	FEED AND CIRCUIT PROTECTION SEPTIC PUMPING STATION; REPAIRS TO HWS BOOSTER SWITCH/CABLE; OVAL RETIC WORKS; LED LIGHT FOR SHIRE OFFICE TOILET; PUBLIC TOILETS LIGHT REPAIR	-5351.23	
EFT18148	28/06/2021	FINISHING WA (PRITCHARD BOOKBINDERS)	SEP 2020 - MAR 2021 MEETING MINUTES BINDING	-232.65	
EFT18149	28/06/2021	GERALDTON SHEETMETAL & ROOFING	SPLASHBACK FOR LLOYDS CAFE	-624.80	
EFT18150	28/06/2021	GREENFIELD TECHNICAL SERVICES	AGRN 899 FLOOD DAMAGE PROJECT MANAGEMENT, FINANCIAL ADMINISTRATION AND TECHNICAL SUPPORT	-4851.00	
EFT18151	28/06/2021	HANSEN FAMILY TRUST T/A FORPARK AUSTRALIA	SWING 3M SEAT AND CHAIN SET X 2 FOR KIDZONE	-572.00	
EFT18152	28/06/2021	HART SPORT	VARIOUS SPORTS EQUIPMENT	-2326.90	
EFT18153	28/06/2021	HARVEY JAMES NICHOLS	OCM FEE & HBTP FEE 26 JUNE 2021	-700.00	
EFT18154	28/06/2021	JASONL PTY LTD	DELVIN TV CABINET AND BOOK CASE FOR LLOYDS	-2311.34	
EFT18155	28/06/2021	KAREN CLARE	INSURANCE CLAIM REIMBURSEMENT FOR STAFF SUPPLIED BIRTHDAY CASH STOLEN DURING BREAK-IN	-210.00	
EFT18156	28/06/2021	KOTT GUNNING LAWYERS	REVIEW OF MOBILE SATELLITE SERVICES AUSTRALIA PTY LTD LEASE (PREVIOUSLY PIVOTEL)	-2009.37	
EFT18157	28/06/2021	LGRCEU (FORMERLY MUNICIPAL EMPLOYEES UNION)	Payroll deductions	-38.80	
EFT18158	28/06/2021	MARK SMITH	OCM FEE & HBTP FEE 26 JUNE 2021	-550.00	
EFT18159	28/06/2021	MATTHEW HALL	OCM FEE & HBTP FEE 26 JUNE 2021 + TRAVEL	-975.74	
EFT18160	28/06/2021	MEEKA GOES GREEN INC (MGG)	4 X ARTICLES FOR MEEKATHARRA DUST - MAR TO JUNE 2021 EDITIONS	-400.00	
EFT18161	28/06/2021	MEEKATHARRA PHARMACY	2021 STAFF FLU VACCINE X 14 (REIMBURSED BY LGIS HEALTH & WELLBEING FUND)	-350.00	
EFT18162	28/06/2021	MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT JUNE 2021	-21036.62	
EFT18163	28/06/2021	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF JUNE 2021	-22622.60	
EFT18164	28/06/2021	NORTHAMPTON GRADER HIRE	MAINTENANCE GRADE PAROO ROAD AND KILLARA ROAD	-13722.50	
EFT18165	28/06/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	AGRN 899 FLOOD DAMAGE REPAIRS MINGA SPRINGS RD, PEAK HILL-THREE RIVERS RD, ASHBURTON DOWNS RD 27/5-10/6/21	-314756.75	
EFT18166	28/06/2021	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY MONITORING AND VARIOUS IT ASSISTANCE	-1275.00	
EFT18167	28/06/2021	S.A. HINES CONTRACTING	REPAIR TRACK ON ELECTRIC GATE AT DEPOT	-302.50	
EFT18168	28/06/2021	SHIRE OF MEEKATHARRA	Payroll deductions	-1270.00	
EFT18169	28/06/2021	SPARK ELECTRICAL CONTRACTING	GYM MAINTENANCE - ANNUAL SCHEDULED MTCE JUNE 2021	-2435.40	
EFT18170	28/06/2021	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS SUPPLIERS	-1446.82	
EFT18171	28/06/2021	WESTRAC EQUIPMENT	VARIOUS PLANT REPAIRS, SERVICE AND PARTS	-7394.21	
EFT18172	28/06/2021	WINC AUSTRALIA PTY LTD (STAPLES)	VARIOUS STATIONERY; CREDIT FOR OVERCHARGED FREIGHT COSTS	-42.66	
EFT18173	28/06/2021	WINCHESTER INDUSTRIES	GOODWILL PAYMENT FOR AGGREGATE - AS PER COUNCIL DECISION 26 JUNE 2021	-143000.00	
EFT18174	28/06/2021	YULELLA ABORIGINAL CORPORATION	REPAIR/REPLACE FRONT DRIVE DOUBLE GATE AT LOT 208 HILL STREET	-720.06	
EFT18175	30/06/2021	COMMERCIAL HOTEL	LUNCHES FOR COUNCILLORS & STAFF OCM SATURDAY 26 JUNE 2021	-271.50	

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Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18176	30/06/2021	HERSEYS SAFETY PTY LTD	P518 AUTO SHUT OFF FUEL NOZZLE FOR BULK FUEL TANK ON TOYOTA WORKMATE		-513.70
EFT18177	30/06/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	AGRN 899 FLOOD DAMAGE REPAIRS ASHBURTON DOWNS RD, PEAK HILL THREE RIVERS RD 13-26/5/21; MAINTENANCE GRADE SANDSTONE & GABANINTHA NANNINE ROADS		-612007.00
EFT18178	30/06/2021	WESTRAC EQUIPMENT	VARIOUS PLANT REPAIRS AND PARTS		-1572.85
25831	15/06/2021	INTERMIN RESOURCES LTD	Rates refund for assessment A6835 E51/1285 PEAK HILL GOLD FIELD MEEKATHARRA 6642		-137.70
25832	21/06/2021	HALL, RAELENE	FORWARDING PAYMENT FOR RAELENE'S BOOK SOLD AT SHIRE (R#59366)		-15.00
25833	29/06/2021	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE - JUNE 2021		-290.00
25834	29/06/2021	WATER CORPORATION	WATER CHARGES - 07/04/21 - 08/06/21 VARIOUS PROPERTIES		-16606.19
DD13708.1	09/06/2021	AWARE SUPER	Payroll deductions		-5675.10
DD13708.2	09/06/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions		-653.64
DD13708.3	09/06/2021	MLC SUPER FUND	Superannuation contributions		-937.49
DD13708.4	09/06/2021	CBUS ADMINISTRATION	Superannuation contributions		-870.01
DD13708.5	09/06/2021	AUSTRALIAN SUPER	Superannuation contributions		-1295.68
DD13708.6	09/06/2021	HOSTPLUS	Superannuation contributions		-478.73
DD13708.7	09/06/2021	AMP SUPERLEADER SUPER DIRECTIONS FUND	Superannuation contributions		-73.15
DD13708.8	09/06/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions		-173.93
DD13728.1	21/06/2021	WESTPAC CREDIT CARD	1300 FLOWERS - FLOWERS & CHOCOLATE ARRANGEMENT - SIR CHARLES GARDINER HOSPITAL - R TRENFIELD AS PER POLICY 02.11		-136.80
DD13729.1	21/06/2021	WESTPAC CREDIT CARD	WESTPAC - ANNUAL CARD FEE		-75.00
DD13747.1	21/06/2021	WESTPAC CREDIT CARD	ZOOM ANNUAL SUBSCRIPTION - 31/03/21 - 28/03/22 ZOOM ROOMS = LLOYDS CONFERENCE ROOM		-595.70
DD13747.1	21/06/2021	WESTPAC CREDIT CARD	DEPT TRANSPORT / RIPPERS ENGINES - P106 BUS ANNUAL INSPECTION FOR LICENCING		-194.85
DD13747.1	21/06/2021	WESTPAC CREDIT CARD	DEPT MINES - CAVEAT ON M52/27 (A564) MURCHISON COPPER MINES		-132.00
DD13731.1	18/06/2021	HORIZON POWER	ELECTRICITY CHARGES 01/05/21 - 31/05/21 - STREETLIGHTS		-5065.17
DD13734.1	21/06/2021	HORIZON POWER	ELECTRICITY CHARGES 13/02/21 - 14/04/21 - VARIOUS PROPERTIES		-775.08
DD13737.1	23/06/2021	AWARE SUPER	Payroll deductions		-17830.43
DD13737.2	23/06/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions		-653.64
DD13737.3	23/06/2021	MLC SUPER FUND	Superannuation contributions		-937.49
DD13737.4	23/06/2021	CBUS ADMINISTRATION	Superannuation contributions		-870.01
DD13737.5	23/06/2021	AUSTRALIAN SUPER	Superannuation contributions		-1331.91
DD13737.6	23/06/2021	HOSTPLUS	Superannuation contributions		-538.56
DD13737.7	23/06/2021	AMP SUPERLEADER SUPER DIRECTIONS FUND	Superannuation contributions		-44.89
DD13737.8	23/06/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions		-174.04
DD13742.1	23/06/2021	AWARE SUPER	Superannuation contributions		-484.36
DD13749.1	21/06/2021	HORIZON POWER	ELECTRICITY CHARGES 04/05/21 - 01/06/2021 - AIRPORT		-2063.86
DD13752.1	24/06/2021	BP OIL (AIR BP)	MAY 2021 AVGAS PURCHASES (DUE 21/06/21)		-1428.21



THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-\$ 2,575,843.62
AIR BP ACCOUNT	-1,428.21

TOTALLING -\$2,577,271.83 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 17 July 2021
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McClymont
CHIEF EXECUTIVE OFFICER

9.3. ADMINISTRATION

Title/Subject:	FREEDOM OF INFORMATION STATEMENT	
Agenda/Minute Number:	9.3.1	
Applicant:	Nil	
File Ref:	ADM 175	
Disclosure of Interest:	Nil	
Date of Report:	2 July 2021	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Under the Freedom of Information Act 1992 Council is expected to review its Freedom of Information Statement at intervals of not more than 12 months. A reviewed statement is attached for Council to approve.

Attachments:

Shire of Meekatharra Freedom of Information Statement reviewed July 2021.

Background:

The Freedom of Information Act 1992 is an act which provides for public access to documents, and enables the public to ensure that personal information in documents is accurate, complete, up to date and not misleading, and for related purposes. The Corporate Services Manager/Deputy Chief Executive Officer is the Freedom of Information Officer for the Shire of Meekatharra.

The Freedom of Information Act 1992 requires the Shire of Meekatharra to publish and information statement that outlines the following:

- a statement of the structure and functions of the agency;
- a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;
- a description of the kinds of documents that are usually held by the agency
- a description of the agency's arrangements for giving members of the public access to documents mentioned.
- a description of the agency's procedures for giving members of the public access to the documents of the agency including
 - (i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and
 - (ii) the address or addresses at which access applications can be lodged
- a description of the agency's procedures for amending personal information in the documents of the agency including

- (i) the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and
- (ii) the address or addresses at which applications for amendment of personal information can be lodged.

The Shire of Meekatharra Freedom of Information Statement is required to be updated at intervals of not less than twelve months.

Comment:

Staff have reviewed and updated the Shire of Meekatharra's Freedom of Information Statement. The only change made has been to remove any mention of ex Councillor Binsiar.

The Freedom of Information document is attached for Council to receive.

Consultation:

Nil

Statutory Environment:

Freedom of Information Act 1992

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MJ Smith

Council receives the reviewed Freedom of Information Statement for the Shire of Meekatharra and authorise a copy be provided to the Commissioner as required under Section 97 of the Freedom of Information Act 1992.

CARRIED 6/0



INFORMATION STATEMENT

FREEDOM OF
INFORMATION ACT 1992

Revised July 2021



INDEX

- 1.0 Overview of Council
- 2.0 Legislation Administered
- 3.0 Council and Shire Structure
 - 3.1 Shire Structure
 - 3.2 Committees/Delegates
- 4.0 Decision Making Functions
- 5.0 Public Participation in the Formulation of Policy and

Performance of Shire Functions
- 6.0 Documents for Inspection
 - 6.1 Other Information Requests
- 7.0 Amendment of Council Records

1.0 OVERVIEW OF COUNCIL

The Meekatharra Shire is situated in the Murchison region of the State.

The Council consists of seven (7) Councillors. The President is elected by the Councillors.

Position	Name	Term Expires
President	H J (Harvey) Nichols	2023
Deputy President	P S (Peter) Clancy	2021
Councillor	D K (David) Hodder	2021
Councillor	M R (Matthew) Hall	2021
Councillor	M J (Mark) Smith	2023
Councillor	P S (Philip) Moses	2023
Councillor	Vacant	

Council meetings are held on the third Saturday of each month in the Meekatharra Shire Council Chambers. Council is committed to improve the quality of lifestyle and is cognisant to the community's needs.

2.0 LEGISLATION ADMINISTERED

Including, yet not limited to:

Freedom of Information Act 1992

Local Government Act 1995

Dog Act 1976

Planning and Development Act 2005

Local Government (Miscellaneous Provisions) Act 1960

Bushfires Act 1954

Health Act 1911

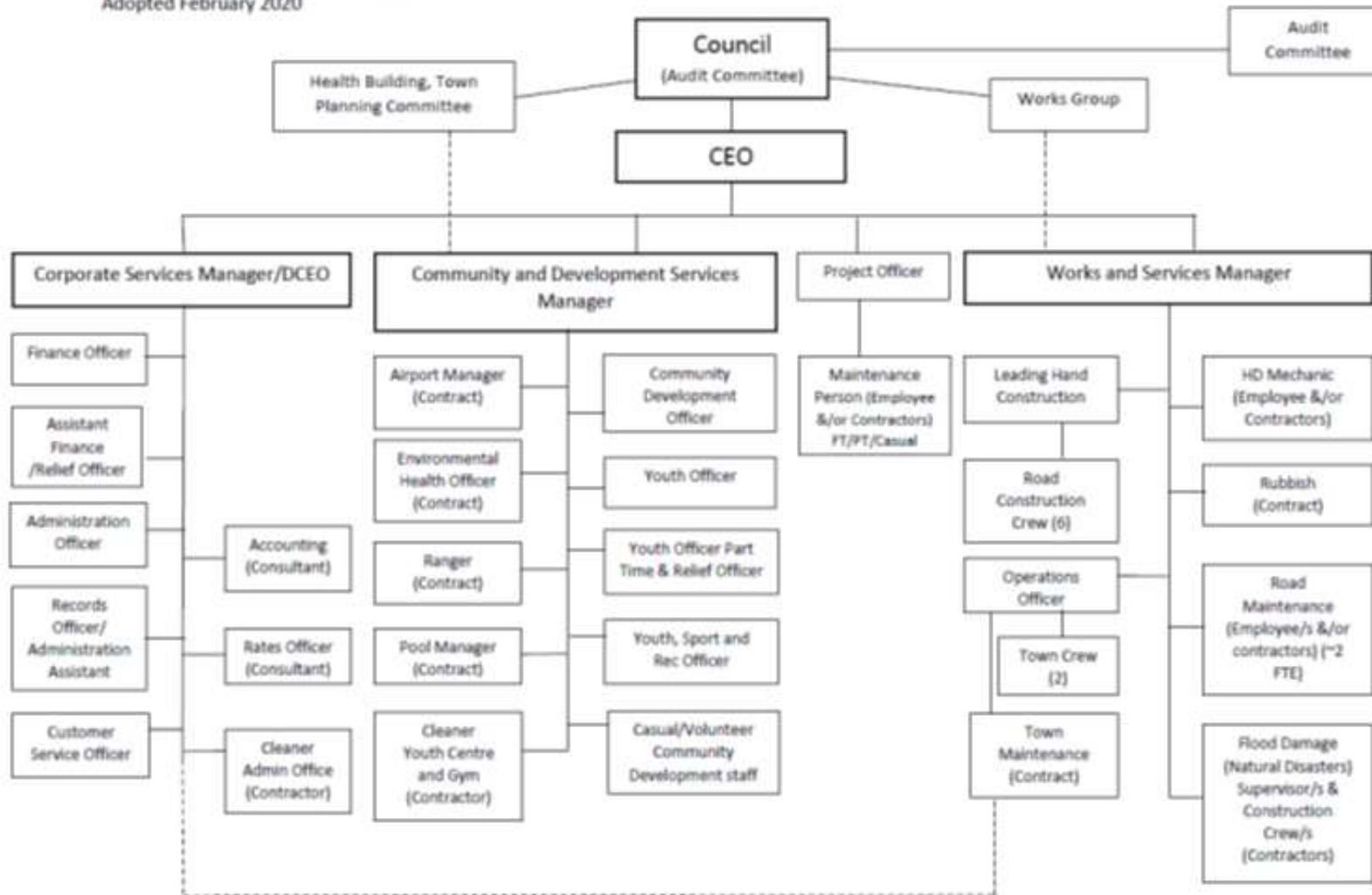
and all other legislation relevant to Local Government functions

Shire of Meekatharra Local Laws, as gazetted.

3.0 COUNCIL AND SHIRE STRUCTURE

3.1 SHIRE STRUCTURE

Shire of Meekatharra – Organisational Chart
Adopted February 2020



The CEO is to assess the best use of Human Resources to assist the various departments in times of excess workloads (such as flood damage claims) or periods of leave. This can be through temporary reallocation of administration/finance staff or via the engagement of external personnel.

3.2 COMMITTEES/DELEGATES

Shire President	Cr Harvey Nichols
Deputy Shire President	Cr Peter Clancy
Audit Committee	Full Council
Health, Building & Town Planning Committee	Full Council
Works Group Committee	Full Council
Recruitment/Selection Panel for: Manager Corporate Services/DCEO, CDSM & Works & Services Mgr	Cr Harvey Nichols Cr Peter Clancy
CEO Performance Review Panel	Cr Harvey Nichols Cr Peter Clancy
Murchison Zone of the WA Local Government Association	Roy McClymont (CEO) Cr Harvey Nichols Cr Peter Clancy (as proxy)
Regional Road Sub Group	Cr Harvey Nichols Roy McClymont (CEO) or his delegate
Meekatharra/Mt Magnet Aviation Community Consultation Group	Cr Harvey Nichols Cr Peter Clancy (as proxy) Roy McClymont (CEO) Community & Development Services Manager
Meekatharra Festival Management Committee	Cr Harvey Nichols Community & Development Services Manager Community Development Officer
Local Emergency Management Committee	Roy McClymont (CEO) Meekatharra Airport Manager – Mike Cuthbertson Community & Development Services Manager
Chief Bush Fire Control Officer (CBFCO)	Roy McClymont (CEO)
Deputy Chief Bush Fire Control Officer (DCBFCO)	Mr Norm Trenfield
Meekatharra Liquor Accord Group	Roy McClymont (CEO)
Dorav Meekatharra Community Development Trust	Shire President Harvey Nichols
Meekatharra Human Services Agency Group	Roy McClymont (CEO) Cr Clancy
	Community & Development Services Manager
Chairman Local Recovery Coordinating Committee	Shire President Harvey Nichols
	Deputy Shire President (as proxy)
Local Recovery Coordinator	Roy McClymont (CEO)
Development Assessment Panel for the Shire of Meekatharra	Cr Harvey Nichols Cr Peter Clancy Cr MJ Smith (as proxy) Cr MR Hall (as proxy)

4.0 DECISION MAKING FUNCTIONS

The Chief Executive Officer and other Officers have delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in Council's Policy Manual.

Local Laws and Policies applying to the Shire of Meekatharra's district only, are made by Council under the Local Government Act 1995.

Council may provide that contravention of a provision of the local law is an offense, and may provide for penalties to be imposed.

5.0 PUBLIC PARTICIPATION IN THE FORMULATION OF POLICY AND PERFORMANCE OF SHIRE FUNCTIONS

Members of the public have a number of opportunities to put forward their views on issues before the Council.

These are:

- a) Question time for the public at each ordinary meeting of Council; and such other meetings of Council or Committees as prescribed.
- b) Written request presented to Council
- c) Through an Elected Member

6.0 DOCUMENTS FOR INSPECTION

The following documents are available for public inspection at the Council Office during office hours, free of charge, subject to limitations any of the following in relation to council in the form in which it is normally held.

Council Agenda
Confirmed Minutes of Council, committee and electors meetings
Policy Manual
Council Annual Budget
Council Annual Financial Statements
Council By-Laws
Building Application Register
Rate Book
Consolidated Roll
Owner & Occupier Roll
Long Term Financial Plan
Register of Financial Interest
Schedule of Fees and Charges
Any written law that Council has the duty or power to enforce
Rates record
Corporate Business Plan
Strategic Community Plan
Municipal Inventory
Freedom of Information Statement

Members of the public may purchase copies of these documents for the amount in the Schedule of Fees and Charges in the annual Shire Budget.

6.1 Other Information Requests

Requests for other information not shown will be considered in accordance with the Freedom of Information (WA) Act 1992.

It is the aim of the Shire of Meekatharra to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the Freedom of Information process.

If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the Shire of Meekatharra and to enable the public to ensure that personal information in documents is accurate, complete and up to date and not misleading.

Freedom of Information Applications

Access applications have to –

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the Shire of Meekatharra's administration office with any fee payable.

The applicant may choose to complete and lodge a Shire approved form.

Applications and enquiries should be addressed to the Freedom of Information Officer or by telephone to:

The Freedom of Information Officer
Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Phone: 08 9980 0600

Applications will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

Freedom of Information Charges

There are no fees and charges associated with Freedom of Information applications for personal information about the applicant. Fees and charges only apply for non-personal information.

1. Type of Fee

- Personal information about the applicant..... No Fee
- Application Fee (for non-personal information)..... \$30.00

2. Type of Charge

- Supervised access to Council's records – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per copy..... \$ 0.20
- Delivery, packaging and postage..... At cost

3. Deposits

- Advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee25%
- Further advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.....75%

Access arrangements

Access to documents can be granted by way of inspection or a copy of a document.

Notice of Decision

As soon as possible but in any case with 45 days the applicant will be provided with a notice of decision which will include details such as

- the date the decision was made
- the name and the designation of the officer who made the decision
- if the document is an exempt document the reasons for the classifying the matter exempt; or the fact that access is given to an edited document
- information on the right to review and the procedures to be followed to exercise those rights.

Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the Shire of Meekatharra. Application should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an **external review**, and details would be advised to applicants when the internal review decision is issued.

7.0 AMENDMENT OF COUNCIL RECORDS

Access to Council documents may be gained by a member of the Public to seek amendments concerning their personal affairs by making a request under the Freedom of Information Act (WA) 1992.

SHIRE OF MEEKATHARRA APPLICATION FOR ACCESS TO DOCUMENTS
(under Freedom of Information Act 1992, S.12)

DETAILS OF APPLICANT

Surname:

Given Names:

Australian Postal Address:

Post Code: Telephone No.(s).....

If application is on behalf of an organisation
Name of Organisation/Business

.....

DETAILS OF REQUEST
(Please tick)

Personal documents

Non-Personal documents

I am applying for access to document(s) concerning

FORM OF ACCESS

I wish to inspect the document(s) Yes No

I require a copy of the document(s) Yes No

I require access in another form Yes No

(Specify)

FEES AND CHARGES

Attached is a cheque/cash to the amount of \$ to cover the application fee. I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charges if appropriate.

*In certain cases Charges may be waived or reduced if the applicant is impecunious. Evidence to substantiate this claim **must** be provided.*

I am requesting a reduction in fees and charges Yes No

APPLICANTS SIGNATURE Date:

(Office Use Only)

FOI Reference Number

Received on: Deadline for Response:

Acknowledgement sent on

Proof of Identity (if applicable) Type Sighted

9.4. COMMUNITY DEVELOPMENT

Nil

9.5. HEALTH BUILDING AND TOWN PLANNING

Nil

9.6. WORKS AND SERVICE

Nil

9.7. CONFIDENTIAL ITEMS

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concern matters of a confidential nature.

CARRIED 6/0

The Chief Executive Officer Roy McClymont declared a financial interest in items 9.7.1 – CEO PERFORMANCE REVIEW / SALARY REVIEW / CONTRACT and 10.1 – CEO APPOINTMENT 2021.

The Chief Executive Officer Roy McClymont, The Deputy Chief Executive Officer Krys East and the Community Development & Services Manager Tralee Cable left the meeting at 9.56am and did not return.

CONFIDENTIAL ITEM

Deals with information concerning a matter affecting an employee or employees.

Local Government Act 1995 section 5.23 (2) (a)

Title/Subject:	CEO PERFORMANCE REVIEW / SALARY REVIEW / CONTRACT
Agenda/Minute Number:	9.7.1
Applicant:	Nil
File Ref:	Personal File
Disclosure of Interest:	Nil
Date of Report:	13 July 2021
Senior Officer:	Council

Summary/Matter for Consideration:

Mr. Roy McClymont's annual appraisal is technically due under the Act.

Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PS Moses

That Council:

- 1. Resolves not to conduct an annual performance appraisal for CEO Roy McClymont due to his impending departure from the position.**
- 2. Reviews the CEO's Total Reward Package in accordance with contractual obligations and the Determinations of the Salaries and Allowances Tribunal dated 8 April 2021 (effective 1 July 2021) by increasing the CEO's salary (cash component) by 2.6% in accordance with the employment contract effective, and back dated, from 29 May 2021.**
- 3. Confirms that the current contract with CEO Roy McClymont is to continue until a new CEO commences duty. A handover to the new CEO is also approved, as required.**

CARRIED 6/0

10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr MR Hall
Seconded: Cr MJ Smith

That the urgent new business be discussed

CARRIED 6/0

CONFIDENTIAL ITEM

Deals with information concerning a matter affecting an employee or employees. Local Government Act 1995 section 5.23 (2) (a) and 5.23 (2) (c) which deals with a contract entered into, or which may be entered into, by the local government.

Title/Subject:	CHIEF EXECUTIVE OFFICER APPOINTMENT 2021	
Agenda/Minute Number:	10.1	
Applicant:	Nil	
File Ref:	ADM0438	
Disclosure of Interest:	Nil	
Date of Report:	16 July 2021	
Author:	Sylvana Caranna Executive Recruitment Consultant LO-GO Appointments WA	 Signature of Author
Senior Officer:	CEO Recruitment Panel Shire President (Chairperson)	 Signature Senior Officer

Summary/Matter for Consideration:

Council may consider the recommendations of the CEO Recruitment and Selection Panel in relation to the appointment of a new CEO.

Selection Panel's Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr DK Hodder

That Council:

1. Appoints Dr Kelvin J Matthews to the position of Chief Executive Officer on the terms and conditions set out in "Attachment 1 the Employment Contract" subject to minor amendments to wording and formatting approved by the Shire President.
2. Approves the commencement date being 22 November, 2021 but should Dr Matthews be able to commence earlier in November, 2021 the Council approves an amendment to the commencement date with both parties signing off on the amended date.
3. Requests that the current CEO undertake a handover period of two weeks from Dr Matthews commencement date. The current CEO's employment contract will therefore now terminate on 3 December 2021 subject to his agreement.

- 4. In accordance with Regulation 18FB of the Local Government (Administration) Regulations 1996, certifies that Dr Matthews was employed in accordance with the Shire of Meekatharra's Standards for CEO Recruitment and that a copy of this resolution be provided to the Departmental CEO within 14 days.**

**CARRIED 6/0
BY AN ABSOLUTE MAJORITY**

**Moved: Cr MJ Smith
Seconded: Cr MR Hall**

That the meeting be opened to the public.

CARRIED 6/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. CLOSURE OF MEETING

The Shire President Cr HJ Nichols declared the meeting closed at 10.15am