



Ordinary Council Meeting

20 November 2021

AGENDA

NOTICE OF MEETING

Dear Elected Member,

The next Ordinary Meeting of the Shire of Meekatharra will be held on Saturday 20 November 2021 in the Council Chambers, Main Street Meekatharra, commencing at 9:30am.



Kelvin Matthews
Chief Executive Officer
16 November 2021

Councillors Please Note:

Mr Tony James, Managing Director and CEO of Galena Mining Ltd and the Abra Mining joint venture and Mr Charlie Kempson, Commercial & Marketing Manager from Abra Mining will make a presentation to Council at 11.00am.

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In accordance with Local Government Act, Schedule 2.3 (3), the Chief Executive Officer is to preside at the meeting until the office of Shire President has been filled.

Nominations for the office of President and Deputy Shire President are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.

NOTE: ALL APPOINTMENTS TO COMMITTEES MUST BE BY ABSOLUTE MAJORITY – LOCAL GOVERNMENT ACT 1995 SECTION 5.10 (1) (a)

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer Mr Kelvin Matthews, declared the meeting open at _____am.

1.1. ELECTION AND SWEARING IN OF SHIRE PRESIDENT

1.2. ELECTION AND SWEARING IN OF DEPUTY SHIRE PRESIDENT

1.3. APPOINTMENT TO AUDIT COMMITTEE

*(STAFF RECOMMENDATION: APPOINT WHOLE COUNCIL)
CURRENT – FULL COUNCIL*

Council Resolution:

Moved:

Seconded:

That _____ be appointed to the Audit Committee.

1.4. APPOINTMENT TO HEALTH BUILDING & TOWN PLANNING COMMITTEE

CURRENT – FULL COUNCIL

Council Resolution:

Moved:

Seconded:

That _____ be appointed to the Health Building & Town Planning Committee.

1.5. APPOINTMENT TO WORKS GROUP

CURRENT – FULL COUNCIL

Council Resolution:

Moved:

Seconded:

That _____ be appointed to the Works Group.

1.6. APPOINTMENT TO RECRUITMENT/SELECTION PANELS FOR MANAGER CORPORATE SERVICES/DCEO, COMMUNITY & DEVELOPMENT SERVICES MANAGER AND WORKS AND SERVICES MANAGER

CURRENT – CR’S TRENFIELD, NICHOLS & CLANCY

Appointment no longer sanctioned based on Departmental Circular 8 of 2020 from the Department of Local Government.

Extracts from DLGSC Department Circular 8 2020

“It (Council involvement in the recruitment of employees and “senior employees”) does not extend to participating in the actual recruitment and selection process in any way.

The recruitment of employees, including senior employees, must not include a member of council.”

Extract from Local Government Act 1995 Section 5.37

- 1) *“A local government may designate employees or persons belonging to a class of employee to be senior employees.*
- 2) *The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a) and the council may accept or reject the CEO’s recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for it’s doing so.”*

Council and the CEO in the past have chosen not to designate “senior employees” because it can slow the recruitment process and causes extra legislative requirements to be undertaken.

However, given this rather unfortunate and short-sighted ruling by the Department, Council may, in the near future, wish to consider its options in terms of the recruitment process for the Shires three management positions.

As it stands, in the absence of this panel, the CEO is solely responsible for the recruitment of all employees, including the three managers.

1.7. APPOINTMENT TO CEO PERFORMANCE REVIEW PANEL

CURRENT – CR’S NICHOLS & CLANCY

Council Resolution:

Moved:

Seconded:

That _____ be appointed to the CEO Performance Review Panel.

1.8. APPOINTMENT TO LOCAL EMERGENCY MANAGEMENT COMMITTEE

Local Emergency Management Committee

Current members:

Shire CEO, (current Chairman),

Local Emergency Management Coordinator (OIC Meekatharra Police)

Meekatharra Airport Manager,

Chief Bush Fire Control Officer.

And a representative from each of the following agencies:

Department of Fire and Emergency Services,

St Johns Ambulance Service,

Meekatharra Fire and Rescue Service,

Meekatharra SES Unit,

Department of Child Protection,

Meekatharra Hospital,

Royal Flying Doctor Service,

Plutonic Mine,

Sandfire Resource (Degrussa Mine)

Doray Minerals Ltd

Westgold Resources NL

Community & Development Services Manager

Recommendation/Council Resolution:

Moved:

Seconded:

That the above members, excluding Doray Minerals Ltd be appointed to the Local Emergency Management Committee.

1.9. APPOINTMENT OF DELEGATES

Murchison Zone of the WA Local Government Association

(2 delegates) – plus optional proxy

Current – Cr Nichols, CEO Roy McClymont, and Cr Clancy (proxy)

Appointed at the last (October 2021) Council meeting; Shire President and CEO with Deputy Shire President as proxy.

Regional Road Group – Murchison Sub Group (1 delegate and Staff Member)

Current – Cr Nichols and CEO Roy McClymont or his delegate

Appointed: _____

Meekatharra/Mt Magnet Aviation Community Consultation Group

Current – Cr's Nichols and Clancy (proxy) plus Shire Chief Executive Officer and Community & Development Services Manager.

Appointed: _____

Development Assessment Panel for the Shire of Meekatharra (4 appointments)

Current – Cr's Nichols & Clancy with Cr's Smith & Hall as proxies

Appointed: _____

Meekatharra Festival/Events Reference Group (changed from “Management Committee”)
Current – Cr’s Nichols, CDSM and CDO

Appointed: _____

Meekatharra Agency Leadership Group (MALG)
Currently attended by the CEO as the appointed scribe for the group

Appointed: _____

Meekatharra Liquor Accord Group (when in operation)
Current – CEO Roy McClymont and Cr Binsiar

Appointed: _____

Doray Meekatharra Community Development Trust
Current – Shire President Cr Nichols

Appointed: _____

Meekatharra Aboriginal Reference Group
Currently attended mainly by Community and Development Services Manager

Appointed: _____

Council Resolution (Absolute Majority Required):

Moved:

Seconded:

That Council approves the above appointments of delegates to committees / organisations.

1.10. APPOINTMENT OF CHAIRMAN LOCAL RECOVERY COORDINATING COMMITTEE

Suggested: Shire President, Deputy President or Councillor
Current – Cr Nichols with Cr Clancy as proxy.

Recommendation / Council Resolution:

Moved:

Seconded:

That Council appoints the Shire President as Chairman of the Local Recovery Coordinating Committee, with the Deputy Shire President as proxy.

1.11. APPOINTMENT OF LOCAL RECOVERY COORDINATOR

Current – Shire CEO

Recommendation / Council Resolution:

Moved:

Seconded:

That Council appoints the Shire CEO as the Local Recovery Coordinator.

1.12. APPOINTMENT OF CHIEF BUSH FIRE CONTROL OFFICERS

Bush Fire Act 1954 Sect 38 (11) & Policy 5.2

Chief Bush Fire Control Officer (CBFCO), Deputy Bush Fire Control Officer (DCBFCO)
and Bush Fire Control Officer (BFCO)

Current – CEO Roy McClymont (CBFCO), Cr Norm Trenfield (DCBFCO)

Officers Recommendation / Council Resolution:

Moved:

Seconded:

**That Council appoints the CEO, Kelvin Matthews as Chief Bush Fire Control Officer
and _____ as Deputy Chief Bush Fire Control Officer.**

1.13. DECLARATION OF OPENING

1.14. DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE

Members

Staff

Apologies

Approved Leave of Absence

Nil

Observers

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATION FOR LEAVE OF ABSENCE

Moved:

Seconded:

That Cr _____ be granted Leave of Absence for the 17 December 2021 Ordinary Council Meeting.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY COUNCIL MEETING HELD 16 OCTOBER 2021

Council Resolution:

Moved:

Seconded:

That the minutes from the Ordinary Council Meeting held Saturday 16 October 2021 be confirmed.

6.2. HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 16 OCTOBER 2021

Council Resolution:

Moved:

Seconded:

That the minutes from Health Building Town Planning Meeting held Saturday 16 October 2021 be received.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Mr Tony James, Managing Director and CEO of Galena Mining Ltd and the Abra Mining joint venture and Mr Charlie Kempson, Commercial & Marketing Manager from Abra Mining will make a presentation to Council at 11.00am.

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. REPORTS OF COMMITTEES AND OFFICERS

9.1. OFFICERS MONTHLY REPORTS

9.1.1. WORKS & SERVICES MANAGER'S REPORT – OCTOBER 2021

Construction Crew

- **LR66 – LRCIP Funded – Landor Road – SLK 36.89 TO SLK 42.54**
 - Survey Ascon 24/06/21
 - Start 1st July 2021
 - Survey setouts 8th July 2021
 - Sub-Base (grade) tests passed above 96% - 103 % (Blacktop Materials)
 - Gravel base started importing mid-August
 - Form / Resheet and Bitumen seal sections SLK 36.89 TO SLK 42.54 (Hope Downs River)
 - RFQ 21/22-4; Landor Road – Culverts x 2 (Sent out 1st October 2021- Closing date 12th October 2021 @ 3.00pm)
 - Bulldog Contracting awarded contract under Tenderlink (Works started 18th October and completed 24th October 2021)
 - Bitutek booked to start bitumen on Monday 8th November 2021.
- **Maintenance Grading**
 - Landor Road SLK 25 to SLK 36.89.

Contract Maintenance Grading

- NGE Contracting
 - M67 – Ashburton Downs – Meekatharra Road – Start April (With Flood Damage)
 - M68 – Meekatharra – Sandstone Road – Complete - June
 - M32 – Gabanintha – Nanine Road – Complete – June
 - M121 – Bryah Homestead – Grid install Complete – June
 - M41 – Mingah Springs Road – Boundary Fence – Grid install Complete – June
 - M5 – Wiluna North Road – Complete – Early July
 - M69 – Pingandy Road – Complete – August
 - M67 – Ashburton Downs – Meekatharra Road – (Top end) – Complete September

Flood Damage

- 2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899
 - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
 - 19th August 2020 – DFES approval to MRD - \$17.9 million
 - 8th September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number; Project # P0083 – reduce and amend 3% changes to Flood Damage costs – Minus - \$600 K
 - Greenfield Technical Services appointed Under WALGA preferred Contractor by Shire Of Meekatharra to provide administration and evidence services associated with AGRN 888/899 for all related works under Flood Damage works.
 - Greenfield provided RFT 20/21 – 01 New Tender; Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender submission – Date – 1st September 2020 @ 2pm

○ **Contractors Schedule for Flood Damage**

NGE Contractor

- FDC 65 - Jigalong Community Road - Completed
- FDC 18 - Weelarrana West Road - Completed
- FDC 4 - Bulloo Downs Road - Completed
- FDC 20 - Turee Creek Road – Completed
- FDC 19 - Sylvania Road – Completed
- FDC 33 - Marymia Road – Completed
- FDC 5 - Wiluna North Road – Completed
- FDC 2 - Peak Hill - Three Rivers Road – Completed
- FDC 67 – Ashburton Downs – Meekatharra Road – April start (Still continuing)
- FDC 41 – Mingah Springs Road – Completed – August
- FDC 69 – Pingandy Road – September start

Majority of works continue on Ashburton Downs Road – Two crews

MTF Services Contractor:

- FDC 66 - Landor Road – Completed April
- FDC 30 – Murchison Downs Road – Completed June
- FDC 80 - Hillview – Murchison Downs Road – Completed – July
- FDC 22 – Youno Downs Road – August – Completed – September
- FDC 68 – Meekatharra – Sandstone Road – Start – September continue
- FDC 28 – Mt Augustus – Woodlands Road – Start – late September continue
- FDC 26 - Milgun – Yarlalweelor Road – Follow on

All Council and Contract works in line of COVID – 19 Guidelines.

Town Maintenance - Monthly Report Finishing 12th November 2021

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main Street was done in accordance with Council's directive and all streets swept to remove glass. Footpaths swept to remove gravel coming from laneways due to motor bike activity.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Shire housing, Walkway and Youth Centre and long grass along creek bed.
- Verges are being maintained and weeds removed.
- Rubbish removed from Lookout and Peace Gorge.
- Regular maintenances to plant used by town crew.
- Maintenance carried out at cemetery.
- Removed rubbish small wheel park.
- Laneways are being tidied.
- Maintenance performed on Landor Meekatharra Road.

Plant Report

P458 1990 BOOTH SEMI TRAILER – SKELETAL YELLOW FUEL TANKER

Repair compressor engines fuel return line – Trenfield Motors

P520 2018 TOYOTA DUAL CAB WORKMATE

Serviced, rear brake shoes replaced and some wheel studs – Trenfield Motors

P477 1996 950F CAT LOADER

Bleed up diesel and started machine – Trenfield Motors

P513 2018 CATERPILLAR CP74B PADFOOT VIB ROLLER

200 hour service - Westrac

P519 2018 CATERPILLAR CW34M 20T ROLLER

500 hour service - Westrac

P433 2011 950HSW CATERPILLAR WHEEL LOADER

500 hour service - Westrac

P484 2006 14H CATERPILLAR GRADER

First service after rebuild – Westrac

P497 2014 336D2L HYDRAULIC EXCAVATOR

Replaced hydraulic hoses for quick hitch - Westrac

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That the Works and Services Manager's report for October 2021 be received.

9.1.2. AIRPORT MANAGER'S REPORT- OCTOBER 2021

Aircraft Movements and Statistics

Aircraft movements for General Aviation, Charter & RPT increased compared to October 2020. Increases in GA aircraft can be attributed to the increase in mining activity through the region. AVGAS drum sales to the pastoral industry account for 46% of the AVGAS fuel sales this month. Increased aerial survey activities in the region have also seen an increase in bulk drum/trailer sales of JET A1.

The figures below reflect the differences between October 2020 and October 2021.

	October 20	October 21	Variance
General Aircraft Landed:	86	104	+22%
RFDS Landed	69	62	-10%
Avgas	9013	12110	+34%
Jet A1	47493	59983	+26%
Total Fuel Sold	56506	72093	+27%

	YTD 2020	YTD 2021	Variance
General Aircraft Landed:	832	1072	+29%
RFDS Landed	777	676	-13%
Avgas	88612	110167	+24%
Jet A1	410196	550711	+34%
Total Fuel Sold	498808	660878	+32%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

Aerodrome Security:

Nil to report.

Safety Management System:

Nil to report.

Budget items completed:

Nil pending.

Airport Emergency:

Nil emergencies to report.

Bird/Animal Activity:

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

General:

COVID-19 cleaning and sanitizing of public areas continues to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Compulsory wearing of face masks at the airport continues as per government directions.

CASA approval of the aerodrome manual review is currently pending notification.

Mike Cuthbertson

Airport Manager

01/11/2021

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That the Airport Manager's report for October 2021 be received.

9.1.3. YOUTH AND RECREATION SERVICES REPORT – OCTOBER 2021

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre / Indoor Centre	53	50	102	67	272	10	27
Yarn Night / Trivia Night / Music / Board Games	10	75	21	78	184	8	23
Movie Night / afternoon	43	45	36	54	178	6	29
ART	56	46	37	39	178	6	29
Pool Sessions	30	12	36	12	90	6	15
All ages Basketball	54	56	63	93	266	4	66
Kidzone	36 under 9's		24 under 9's		60	6	10

With the temperatures rising in October the pool has provided welcome relief for the youth of Meekatharra. Kids have been enjoying water polo, swimming and diving games and water touch football. Across the board our attendance has stayed stable though we have seen a big increase in our pool sessions this year due to a large number of our younger attendees now turning ten and being able to attend the pool without their guardians or parents.

We foresee numbers dropping due to some families going away for funerals as well as others heading away for education but we expect that to turn around in December towards the end of the school year.

In positive news our two work place students Asharnta and Marissa have continued to impress at work and at school and we look forward to their continued development as future leaders for our youth here in Meekatharra.

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That the Youth Sport and Recreation Services Officer's report for October 2021 be received.

9.1.4. RANGERS REPORT – OCTOBER 2021

Prepared by P Smith, Canine Control
Date OCTOBER 2021

11 OCTOBER – 13 OCTOBER 2021

COMPLAINTS RECEIVED:

No new complaints were received.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town and around the surrounding areas including residential and commercial buildings. As a result, six feral cats were caught near commercial properties. One feral cat was caught at a residential address.

ANIMALS DESTROYED:

Seven feral cats were destroyed. One unregistered and unidentified wild dog was caught and destroyed on the Sandstone/Meekatharra road.

FURTHER PATROLS:

Patrols were conducted at Peace Gorge. Patrols were conducted at the racecourse, airport, cemetery, golf club and several other locations around town. No dogs were sighted, and all appeared correct. Regular patrols and security checks were conducted around the townsite. Welfare checks were conducted on two dogs that were being held in the pound awaiting collection.

24 OCTOBER – 26 OCTOBER 2021

COMPLAINTS RECEIVED:

No complaints had been received since the last visit. One request to set trapping cages behind the shire office was received.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town and around the surrounding areas including residential and commercial buildings. Two feral cats were caught at residential buildings. One cat was caught behind the shire office.

ANIMALS DESTROYED:

Three feral cats were destroyed.

FURTHER PATROLS:

Patrols were conducted at Peace Gorge. Patrols were conducted at the racecourse, airport, cemetery, golf club and several other locations around town. Regular patrols and security checks were conducted around the townsite.

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That the Ranger's Report for October 2021 be received.

9.1.5. STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted Emailed 23/11/20 Proceeding as per original project	Complete Complete In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress

12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council in January 2021 Council working group to be convened Presented at the April 2021 HBTP meeting	Complete Progressing Complete Complete Complete
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Department of Local Government	Complete Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress

27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process Valuation being sought - Cancelled	Complete Complete Cancelled
22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	Advertised – in negotiation 2 Expressions of Interest Received	In Progress On Hold
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Email Consultant 20/10/20 Actively lobbying	Complete In Progress
16.01.21	9.6.1	Local Roads & Community Infrastructure Program – Phase 2	CEO	Present at next works group meeting	Complete
20.02.21	9.3.1	Bridge over Luke’s Pit – Project Feasibility Budget	PO	Email sent and acknowledged on 02/03/2021 to Westgold outlining project, awaiting response	In Progress
15.05.21	9.7.2	CRC Management & Tenancy Lloyds Outback Plaza	CEO/CDSM	Letter to CRC 18/5/21 Short Term Arrangements Longer Term Arrangements	Complete Complete In Progress
15.05.21	10.1	Transfer of Pivotel Lease to Globalstar	CDSM	Legal Advice Pending	Complete
18.09.21	9.3.1	Local Government Extraordinary Election 2021	CEO	Election in Progress	In Progress
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Progressing – with Dept of Lands Planning & Heritage	In Progress
18.09.21	9.7.2	Tender – Pavement Works at the Airport	CDSM	Progressing – Tender closed Item to be present to council	In Progress
16.10.21	9.3.1	Local Laws Review 2021	CEO	Advertised in West Australian 27/10/21 Letters to Ministers sent 28/10/21	Complete
16.10.21	9.3.2	Local Roads & Community Infrastructure Program – Phase 3	CEO	Works Services Manager advised 19/10/21	Complete
16.10.21	10.1	Appointment of Persons as Councillors	CEO	Adverts started 18/10/21 Forums Amended, Notice Board Prepared	Complete
16.10.21	10.2	WALGA Murchison Zone Appointments (Cue Parliament)	CEO	Zone EO advised 19/10/21	Complete

16.10.21	10.3	Potential House for Purchase	DCEO	Item to be presented at OCM November 2021	In Progress
16.10.21	10.4	2022 Outback Festival (Budget)	CDSM	Completed 18/10/21	Complete



Officers Recommendation / Council Resolution:

Moved:

Seconded:

That the Status report be received.

9.2. FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED OCTOBER 2021	
Agenda/Minute Number:	9.2.1	
Applicant:	Nil	
File Ref:	ADM 171	
Date of Report:	31 October 2021	
Disclosure of Interest:	Nil	
Author:	Krys East Deputy Chief Executive Officer	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

(1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*

(b) *budget estimates to the end of the month to which the statement relates; and*

(c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*

(d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

(e) *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

(a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*

(b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*

(c) *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

(a) *according to nature and type classification; or*

(b) *by program; or*

(c) *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*

(a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*

(b) *recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]
[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That the financial report for the period ending 31 October 2021 be received.

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 October 2021
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 October 2021 of \$9,614,070.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation, and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2021

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
* Includes Non- Operating Grants						
Governance	80	0	0	0		
General Purpose Funding - Rates	4,752,175	4,751,507	4,794,891	43,384	0.91%	
General Purpose Funding - Other	1,970,063	502,264	498,425	(3,839)	(0.76%)	
Law, Order and Public Safety	16,220	3,394	11,751	8,357	246.23%	
Health	6,104	1,926	5,892	3,966	205.91%	
Education and Welfare	151,110	76,413	74,092	(2,321)	(3.04%)	
Housing	29,500	10,210	12,989	2,779	27.22%	
Community Amenities	144,426	115,076	106,032	(9,044)	(7.86%)	
Recreation and Culture	790,763	43,603	21,097	(22,506)	(51.62%)	▼
Transport	14,405,103	2,143,860	2,214,852	70,992	3.31%	
Economic Services	171,120	62,027	29,129	(32,898)	(53.04%)	▼
Other Property and Services	124,659	30,299	18,295	(12,004)	(39.62%)	▼
Total Operating Revenue	22,561,323	7,740,579	7,787,445	46,866		
Operating Expense						
Governance	(731,275)	(216,574)	(170,767)	(45,807)	(21.15%)	▼
General Purpose Funding	(233,176)	(73,559)	(62,397)	(11,162)	(15.17%)	▼
Law, Order and Public Safety	(203,537)	(74,781)	(57,773)	(17,008)	(22.74%)	▼
Health	(132,473)	(52,596)	(46,051)	(6,545)	(12.44%)	
Education and Welfare	(826,523)	(263,240)	(209,652)	(53,588)	(20.36%)	▼
Housing	(29,500)	(44,094)	(34,933)	(9,161)	(20.78%)	
Community Amenities	(702,681)	(191,117)	(132,707)	(58,410)	(30.56%)	▼
Recreation and Culture	(1,765,344)	(564,195)	(461,900)	(102,286)	(17.51%)	▼
Transport	(6,523,213)	(2,728,245)	(2,735,939)	7,694	0.28%	
Economic Services	(617,129)	(274,654)	(273,990)	(664)	(0.24%)	
Other Property and Services	(248,330)	(95,409)	48	(95,457)	(100.05%)	▼
Total Operating Expenditure	(14,033,181)	(4,598,464)	(4,206,070)	(392,394)		
Funding Balance Adjustments						
Add back Depreciation	7,532,730	2,511,371	2,534,351	22,980	0.92%	
Adjust (Profit)/Loss on Asset Disposal	101,431	0	0	0		
Adjust Provisions	0	0	0	0		
Less Unspent Grants, Subsidies and Contributions	0	0	(437,532)	(437,532)		
Net Cash from Operations	16,162,303	5,653,486	5,678,194	(760,080)		
Non-Operating Revenues						
Proceeds from Disposal of Assets	882,800	0	0	0		
Total Capital Revenues	882,800	0	0	0		
Non-Operating Expenses						
Land and Buildings	(1,690,005)	(168,023)	(142,808)	(23,215)	(13.98%)	▼
Furniture and Equipment	(112,000)	(54,000)	(19,118)	(34,882)	(64.60%)	▼
Plant and Equipment	(2,508,900)	0	0	0	0.00%	
Infrastructure - Roads	(17,570,122)	(4,823,697)	(4,792,570)	(31,126)	(0.65%)	
Infrastructure - Airports	(175,000)	(6,000)	(6,000)	0	0.00%	
Infrastructure - Other	(1,166,203)	(15,000)	(5,234)	(9,766)	(65.11%)	
Total Capital Expenditure	(23,373,120)	(5,064,720)	(4,965,729)	(98,990)		
Net Cash from Capital Activities	(22,490,330)	(5,064,720)	(4,965,729)	(98,990)		
Transfer to Reserves	(1,959,690)	0	0	0		
Transfer from Reserves	450,000	0	0	0		
Net Cash from Financing Activities	(1,509,690)	0	0	0		
Net Operations, Capital and Financing	(7,837,717)	588,766	712,465	(859,070)		
Opening Funding Surplus(Deficit)	8,833,788	8,833,788	8,901,605	67,817	0.77%	
Closing Funding Surplus(Deficit)	996,070	9,422,554	9,614,070	(791,253)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2021

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,752,175	4,752,175	4,751,507	4,794,891	43,384	0.91%
Operating Grants, Subsidies and Contributions	7	2,125,021	2,354,879	848,032	854,401	6,369	0.75%
Fees and Charges		1,305,450	1,305,450	525,649	554,983	29,334	5.58%
Interest Earnings		132,803	132,803	31,863	23,726	(8,137)	(25.54%)
Other Revenue		344,521	344,521	116,663	86,599	(30,063)	(25.77%)
Profit on Disposal of Assets	9	10,884	10,884	0	0	0	
Total Operating Revenue		8,670,854	8,900,712	6,273,714	6,314,600	40,887	
Operating Expense							
Employee Costs		(2,036,571)	(2,036,571)	(649,894)	(504,846)	(145,047)	(22.32%)
Materials and Contracts		(3,452,325)	(3,462,325)	(1,038,622)	(737,490)	(301,132)	(28.99%)
Utility Charges		(379,411)	(379,411)	(126,390)	(99,504)	(26,886)	(21.27%)
Depreciation on Non-Current Assets		(7,532,730)	(7,532,730)	(2,511,371)	(2,534,351)	22,980	0.92%
Insurance Expenses		(227,158)	(227,158)	(227,158)	(280,043)	52,885	23.28%
Other Expenditure		(282,671)	(282,671)	(45,029)	(49,835)	4,806	10.67%
Loss on Disposal of Assets	9	(112,315)	(112,315)	0	0	0	
Total Operating Expenditure		(14,023,181)	(14,033,181)	(4,598,464)	(4,206,070)	(392,394)	
Non-Operating Revenues							
Non-Operating Grants & Contributions	7	13,654,391	13,660,610	1,466,865	1,472,845	5,980	0.41%
Less Unspent Grants	7	0	0	0	(437,532)	(437,532)	
Net Non-Operating Grants		13,654,391	13,660,610	1,466,865	1,035,313	(431,552)	
Total Comprehensive Income		8,302,064	8,528,141	3,142,115	3,143,843	(783,059)	
Funding Balance Adjustments							
Add back Depreciation		7,532,730	7,532,730	2,511,371	2,534,351	22,980	0.92%
Adjust (Profit)/Loss on Asset Disposal	9	101,431	101,431	0	0	0	
Adjust Provisions		0	0	0	0	0	
Net Cash from Operations		15,936,225	16,162,302	5,653,486	5,678,194	(760,079)	
Proceeds from Disposal of Assets	9	882,800	882,800	0	0	0	
Total Capital Revenues		882,800	882,800	0	0	0	
Non-Operating Expenses							
Land and Buildings	8	(1,615,905)	(1,690,905)	(166,023)	(142,808)	(23,215)	(13.98%)
Furniture and Equipment	8	(112,000)	(112,000)	(54,000)	(19,118)	(34,882)	(64.60%)
Plant and Equipment	8	(2,508,900)	(2,508,900)	0	0	0	0.00%
Infrastructure - Roads	8	(19,012,191)	(17,570,122)	(4,823,697)	(4,792,570)	(31,126)	(0.65%)
Infrastructure - Footpaths	8	(150,000)	(150,000)	0	0	0	0.00%
Infrastructure - Airports	8	(175,000)	(175,000)	(6,000)	(6,000)	0	0.00%
Infrastructure - Other	8	(1,166,203)	(1,166,203)	(15,000)	(5,234)	(9,766)	(63.11%)
Total Capital Expenditure		(24,740,199)	(23,373,130)	(5,064,720)	(4,965,729)	(98,990)	
Net Cash from Capital Activities		(23,857,399)	(22,490,330)	(5,064,720)	(4,965,729)	(98,990)	
Financing							
Transfer to Reserves	6	(1,959,690)	(1,959,690)	0	0	0	
Transfer from Reserves	6	450,000	450,000	0	0	0	
Net Cash from Financing Activities		(1,509,690)	(1,509,690)	0	0	0	
Net Operations, Capital and Financing		(9,430,864)	(7,837,718)	588,766	712,465	(859,070)	
Opening Funding Surplus(Deficit)	2	9,430,864	8,833,788	8,833,788	8,901,605	67,817	0.77%
Closing Funding Surplus(Deficit)	2	0	996,070	9,422,554	9,614,070	(791,253)	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 October 2021

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	80	0	80	0
General Purpose Funding - Rates	4,752,175	0	4,752,175	4,751,507
General Purpose Funding - Other	1,740,205	229,858	1,970,063	502,264
Law, Order and Public Safety	16,220	0	16,220	3,394
Health	6,104	0	6,104	1,926
Education and Welfare	151,110	0	151,110	76,413
Housing	29,500	0	29,500	10,210
Community Amenities	144,426	0	144,426	115,076
Recreation and Culture	790,763	0	790,763	43,603
Transport	14,398,883	6,220	14,405,103	2,143,860
Economic Services	171,120	0	171,120	62,027
Other Property and Services	124,659	0	124,659	30,299
Total Operating Revenue	22,325,245	236,078	22,561,323	7,740,579
Operating Expense				
Governance	(731,275)	0	(731,275)	(216,574)
General Purpose Funding	(233,176)	0	(233,176)	(73,559)
Law, Order and Public Safety	(203,537)	0	(203,537)	(74,781)
Health	(152,473)	0	(152,473)	(52,596)
Education and Welfare	(826,523)	0	(826,523)	(263,240)
Housing	(29,500)	0	(29,500)	(44,094)
Community Amenities	(702,681)	0	(702,681)	(191,117)
Recreation and Culture	(1,765,344)	0	(1,765,344)	(584,195)
Transport	(8,523,213)	0	(8,523,213)	(2,728,245)
Economic Services	(617,129)	0	(617,129)	(274,654)
Other Property and Services	(238,330)	(10,000)	(248,330)	(95,409)
Total Operating Expenditure	(14,023,181)	(10,000)	(14,033,181)	(4,598,465)
Funding Balance Adjustments				
Add back Depreciation	7,532,730	0	7,532,730	2,511,371
Adjust (Profit)/Loss on Asset Disposal	101,431	0	101,431	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	15,936,225	226,078	16,162,303	5,653,485
Capital Revenues				
Proceeds from Disposal of Assets	882,800	0	882,800	0
Total Capital Revenues	882,800	0	882,800	0
Capital Expenses				
Land and Buildings	(1,615,905)	(75,000)	(1,690,905)	(166,023)
Furniture and Equipment	(112,000)	0	(112,000)	(54,000)
Plant and Equipment	(2,508,900)	0	(2,508,900)	0
Infrastructure - Roads	(19,012,191)	1,442,069	(17,570,122)	(4,823,607)
Infrastructure - Footpaths	(150,000)	0	(150,000)	0
Infrastructure - Airports	(175,000)	0	(175,000)	(6,000)
Infrastructure - Other	(1,166,203)	0	(1,166,203)	(115,000)
Total Capital Expenditure	(24,740,199)	1,367,069	(23,373,130)	(5,064,720)
Net Cash from Capital Activities	(23,857,399)	1,367,069	(22,490,330)	(5,064,720)
Financing				
Transfer to Reserves	(1,959,690)	0	(1,959,690)	0
Transfer from Reserves	450,000	0	450,000	0
Net Cash from Financing Activities	(1,509,690)	0	(1,509,690)	0
Net Operations, Capital and Financing	(9,430,864)	1,593,147	(7,837,717)	588,765
Opening Funding Surplus(Deficit)	9,430,864	(597,076)	8,833,788	8,833,788
Closing Funding Surplus(Deficit)	0	996,070	996,070	9,422,554

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 October 2021

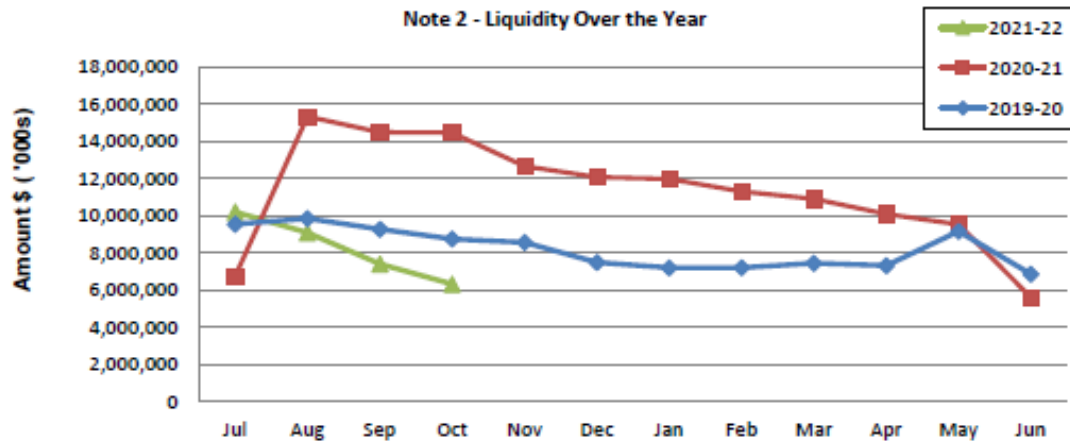
Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	43,384	0.91%			Under variance reporting threshold
General Purpose Funding - Other	(3,839)	(0.76%)			Under variance reporting threshold
Law, Order and Public Safety	8,357	246.23%			Under variance reporting threshold
Health	3,966	203.91%			Under variance reporting threshold
Education and Welfare	(2,921)	(3.04%)			Under variance reporting threshold
Housing	2,779	27.22%			Under variance reporting threshold
Community Amenities	(9,044)	(7.86%)			Under variance reporting threshold
Recreation and Culture	(22,306)	(51.62%)	▼	Timing	School oval contribution \$13k lower than budget YTD, due to timing of invoicing.
Transport	70,992	3.31%			Under variance reporting threshold
Economic Services	(32,898)	(53.04%)	▼	Timing	Festival income \$31k lower than budget YTD.
Other Property and Services	(12,004)	(39.62%)	▼	Timing	Diesel fuel rebate is \$11.5k lower than YTD budget. This is expected to even out as claims are made.
Operating Expense					
Governance	(45,807)	(21.15%)	▼	Timing	Administration allocations are \$21k lower than YTD budget. General members expenses are \$24k lower than YTD budget. Most of these are likely to even out during the year.
General Purpose Funding	(11,162)	(15.17%)	▼	Timing	Administration allocations are \$9k lower than YTD budget. These may even out over the year.
Law, Order and Public Safety	(17,008)	(22.74%)	▼	Timing	Expenditure of less than \$10k in SES, animal control and bushfire control create this variance. These are expected to even out during the year.
Health	(6,543)	(12.44%)			Under variance reporting threshold
Education and Welfare	(53,588)	(20.36%)	▼	Timing	Administration allocations are \$11k lower than YTD budget. Youth centre and education expenses are \$41k lower than YTD budget, these may even out during the year.
Housing	(9,161)	(20.78%)			Under variance reporting threshold
Community Amenities	(58,410)	(30.56%)	▼	Timing	Sanitation incl. waste collection expenses are \$39k lower than YTD budget due to timing of receipt of invoices for the prior month. Other Community amenities expenditure relating to the cemetery and public toilets and facilities is \$15k lower than YTD budget. These may even out during the year.
Recreation and Culture	(102,286)	(17.51%)	▼	Timing	Administration allocations are \$18k lower than YTD budget. Lloyds expenses are \$11k, recreation officer expenses \$17k, swimming expenses \$32k and other recreation activities \$24k lower than YTD budget. This is likely to even out over the year.
Transport	7,694	0.28%			Under variance reporting threshold
Economic Services	(664)	(0.24%)			Under variance reporting threshold
Other Property and Services	(95,437)	(100.05%)	▼	Timing	Administration allocations are \$9k lower than YTD budget. Plant operation costs are \$47k lower than YTD budget and plant and allocations over recovered by \$41k. These variances are likely timing, as the costs are budgeted to be recovered evenly over 12 months.
Funding Balance Adjustments					
Add back Depreciation	22,980	0.92%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	3,980	0.41%			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
Capital Expenses					
Land and Buildings	(23,215)	(13.98%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Furniture and Equipment	(34,882)	(64.60%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Plant and Equipment	0	0.00%			Under variance reporting threshold
Infrastructure - Roads	(31,126)	(0.63%)		Timing	Refer to Note 8A for Capital Expenditure detail
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold
Infrastructure - Airports	0	0.00%			Under variance reporting threshold
Infrastructure - Other	(9,766)	(63.11%)			Under variance reporting threshold
Opening Funding Surplus(Deficit)	67,817	0.77%			Subject to finalisation of the Annual Report

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 Oct 2021	Previous Month	YTD 31 Oct 2020
	\$	\$	\$
Current Assets			
Cash Unrestricted	8,425,471	8,842,882	12,249,936
Cash Restricted Reserves	21,136,920	21,136,920	21,280,349
Receivables - Rates and Rubbish	1,466,438	1,813,150	2,296,531
Receivables -Other	202,537	155,779	189,889
Provision for Doubtful debts	(93,876)	(93,876)	(167,097)
Interest / ATO Receivable/Trust	189,034	161,597	42,116
Inventories	126,106	110,441	99,290
	31,452,629	32,126,892	35,991,015
Less: Current Liabilities			
Payables	(170,073)	(140,217)	(149,793)
Bonds Held	(94,034)	(94,034)	(94,416)
Provisions	(369,103)	(369,103)	(354,285)
Unspent Grants (Contract Liabilities)	(437,532)	(56,000)	0
	(1,070,743)	(659,355)	(598,494)
Net Current Assets	30,381,887	31,467,538	35,392,521
Less: Cash Reserves	(21,136,920)	(21,136,920)	(21,280,349)
Plus Provisions	369,103	369,103	354,285
Net Current Funding Position	9,614,070	10,699,721	14,466,457



Comments - Net Current Funding Position

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	741,329	0	0	741,329	Westpac	At Call
Air BP	Variable	60,256	0	0	60,256	Westpac	At Call
Maxi Account	Variable	7,604,322	0	94,034	7,698,356	Westpac	At Call
(b) Term Deposits							
549463	0.39%		21,136,920		21,136,920	Westpac	30-Jun-22
Total		8,405,907	21,136,920	94,034	29,636,861		

Comments/Notes - Investments

- * This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- * Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- * The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	9,430,864	8833788	\$	\$	\$	\$
									(597,076)	(597,076)
Revenue										
0181	↑	Financial Assistance Grant		Operating Revenue	1,106,522	1,187,154		80,632	0	(516,444)
0211	↑	Local Road Grant		Operating Revenue	482,189	631,415		149,226	0	(367,218)
Non- Operating Revenue										
4601	↓	FESA - Natural Disaster		Capital Revenue	10,080,269	9,938,039		0	(142,230)	(509,448)
5183	↑	Aerodrome Grant Income		Capital Revenue	0	148,449		148,449	0	(360,999)
								0	0	
Operating Expenditure										
8022	↓	Engineering Office & Other Exp		Operating Expenses	2,000	12,000		0	(10,000)	(370,999)
Non- Operating Expenditure										
0979	↑	Lot 204 Hill Street - Replace ATU /Septics		Capital Expenses	0	10,000		0	(10,000)	(380,999)
0980	↑	Lot 927 McCleary St - Renovate kitchen, bathroom and ensuite		Capital Expenses	50,000	115,000		0	(65,000)	(445,999)
FDC00	↓	AGRN: 899 Various Roads		Capital Expenses	12,216,768	10,774,699		1,442,069	0	996,070
							0	1,820,376	(227,230)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 5: RECEIVABLES

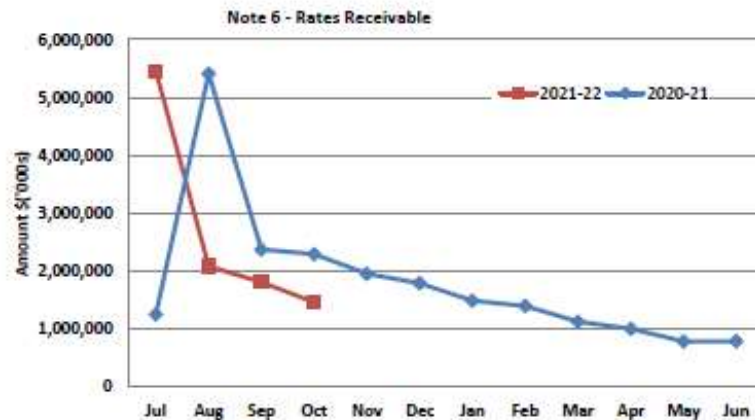
Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates and Rubbish Collectable
% Collected

Note 2

YTD 31 Oct 2021 \$	30/06/2021 \$
791,619	1,362,717
4,898,054	4,274,148
(4,223,235)	(4,845,246)
1,466,438	791,619
1,466,438	791,619
74.23%	



Comments/Notes - Receivables Rates

Rates were levied on 21-Jul-21
Full Payment or Instalment 1 due 25-Aug-21
Instalment 2 due 29-Oct-21
Instalment 3 due 4-Jan-22
Instalment 4 due 9-Mar-22

Receivables - General

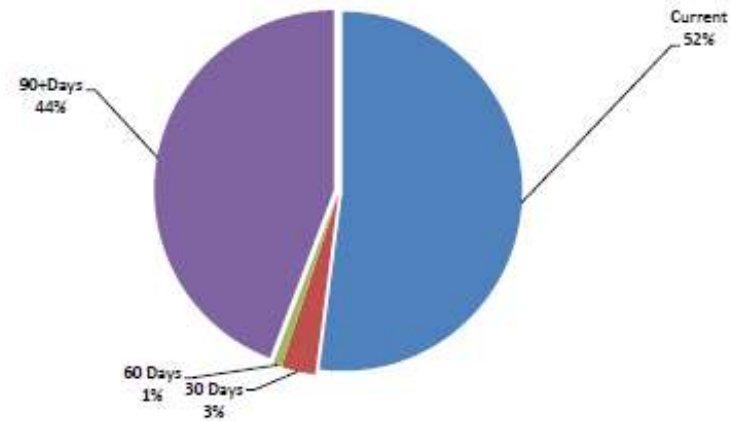
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

Current \$	30 Days \$	60 Days \$	90+Days \$
105,395	6,177	1,457	89,508
			<u>202,537</u>

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

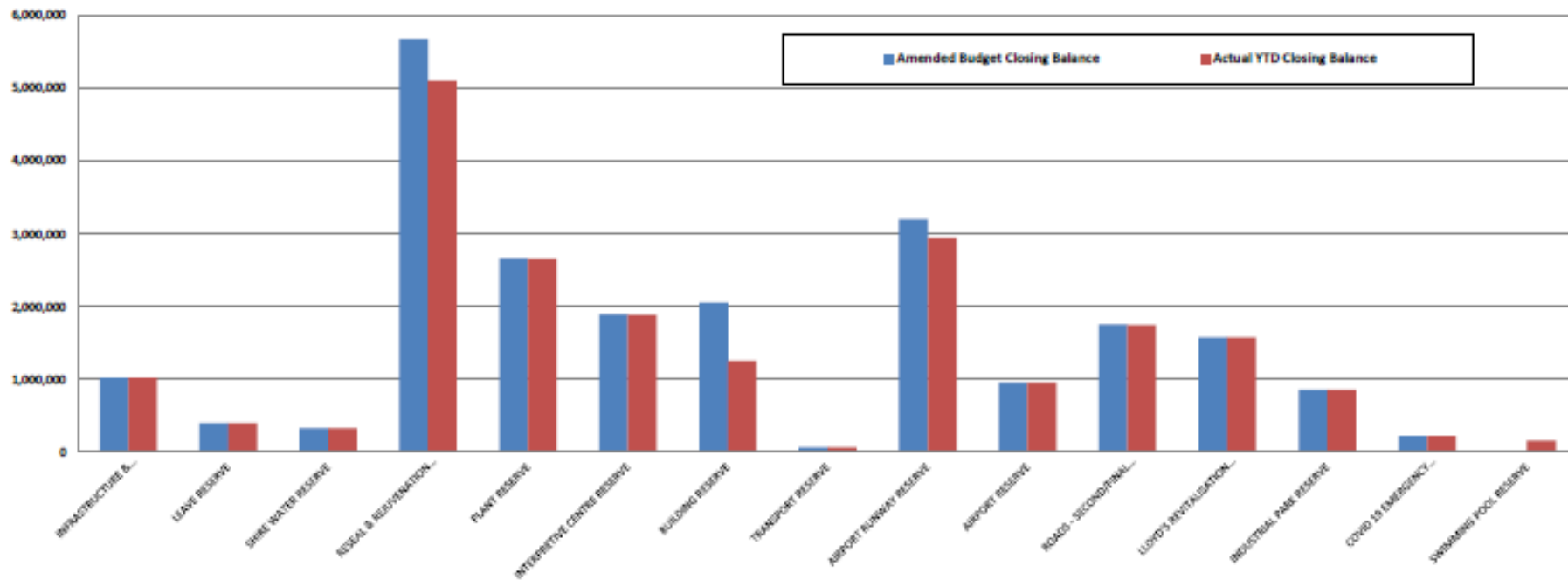
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,017,378	1,846	1,846	0	0	0	0	0	0	1,019,224	1,017,378
LEAVE RESERVE	398,160	963	963	0	0	0	0	0	0	399,123	398,160
SHIRE WATER RESERVE	322,648	729	729	0	0	0	0	0	0	323,377	322,648
RESEAL & REJUVENATION RESERVE	3,103,618	11,330	11,330	0	339,680	0	0	0	0	3,676,828	3,103,618
PLANT RESERVE	2,660,383	6,008	6,008	0	0	0	0	0	0	2,666,391	2,660,383
INTERPRETIVE CENTRE RESERVE	1,891,233	4,271	4,271	0	0	0	0	0	0	1,893,504	1,891,233
BUILDING RESERVE	1,251,218	3,277	3,277	0	900,000	0	(100,000)	(100,000)	0	2,054,495	1,251,218
TRANSPORT RESERVE	61,207	138	138	0	0	0	0	0	0	61,345	61,207
AIRPORT RUNWAY RESERVE	2,943,192	6,647	6,647	0	431,747	0	(200,000)	(200,000)	0	3,201,386	2,943,192
AIRPORT RESERVE	933,396	2,133	2,133	0	0	0	0	0	0	933,349	933,396
ROADS - SECOND/FINAL SEALS RESERVE	1,744,733	3,940	3,940	0	0	0	0	0	0	1,748,693	1,744,733
LLOYD'S REVITALISATION RESERVE	1,371,704	4,014	4,014	0	0	0	0	0	0	1,373,718	1,371,704
INDUSTRIAL PARK RESERVE	849,846	1,919	1,919	0	0	0	0	0	0	851,765	849,846
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	214,000	483	483	0	0	0	0	0	0	214,483	214,000
SWIMMING POOL RESERVE	132,184	343	343	0	0	0	(130,000)	(130,000)	0	2,329	132,184
	21,136,920	48,263	48,263	0	1,911,427	0	(450,000)	(450,000)	0	22,646,610	21,136,920

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 7a: UNTIED GRANTS

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
General Purpose Funding							
Financial Assistance Grant	1,106,522	80,632	1,187,154	1,187,154	0	296,789	890,366
Local Road Grant	482,189	149,226	631,415	631,415	0	157,854	473,561
Law, Order and Public Safety							
D.F.E.S. Operating Grant	6,920	0	6,920	6,920	0	893	6,027
S.E.S. Operating Grant	5,180	0	5,180	5,180	0	7,058	(1,878)
Education and Welfare							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,168	0	26,168	26,168	0	26,168	0
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	44,264	41,378
Community Amenities							
Recreation and Culture							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	60,000	0	60,000	60,000	0	0	60,000
Transport							
Mrd - Direct Grant	321,376	0	321,376	321,376	0	321,376	0
Street - Lighting - Operating Grant	5,024	0	5,024	5,024	0	0	5,024
Economic Services							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	2,125,021	229,858	2,354,879	2,354,879	0	854,401	1,500,478

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
Recreation and Culture									
Misc Grants	572,908	0	572,908	0	572,908	0	572,908	95,134	0
Transport									
Local Roads & Community Infrastructure									
Program	574,130	0	574,130	0	574,130	287,065	287,065	0	287,065
Building Better Regions Fund Grant	1,431,465	0	1,431,465	0	1,431,465	444,821	986,644	1,391,965	0
Wandirra - Natural Disaster	10,080,269	(142,230)	9,938,039	0	9,938,039	590,492	9,347,547	2,738,832	0
R2R Grant	785,619	0	785,619	0	785,619	0	785,619	700	0
Mrd Road Project Grant	140,000	0	140,000	0	140,000	56,000	84,000	0	56,000
Aerodrome Grant Income	0	148,449	148,449	0	148,449	94,467	53,982	0	94,467
Economic Services									
Toilets at Peace Gorge	70,000	0	70,000	0	70,000	0	70,000	0	0
	13,654,391	6,219	13,660,610	0	13,660,610	1,472,845	12,187,765	4,226,631	437,532

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings									
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONF	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - REPLACE ALL WINDOWS WITH DOUBLE GLAZ	1328	AC15	60,000	0	60,000	0	600	600	
YC - SPLIT SYSTEM AIRCONDITIONER IN TV ROOM	1328	YCC11	3,500	0	3,500	0	0	0	
DOMESTIC VIOLENCE BUILDING PURCHASE	2333		200,000	0	200,000	0	0	0	
LOT 303 CAPITAL IMPROVEMENTS	1328	0921	80,000	0	80,000	0	0	0	
LOT 220 CAPITAL IMPROVEMENTS	1328	0923	31,857	0	31,857	31,857	28,470	(3,387)	
LOT 87 CAPITAL IMPROVEMENTS	1328	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2437	0927	47,250	0	47,250	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	0930	10,000	0	10,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
AIRPORT RESIDENCE - CAPITAL IMPROVEMENTS	2704	0934	23,100	0	23,100	0	0	0	
1/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0935	10,000	0	10,000	0	0	0	
4/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0938	5,000	0	5,000	0	0	0	
LOT 17 MAIN ST - CAPITAL IMPROVEMENTS	2704	0939	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	16,000	10,000	26,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	50,000	65,000	115,000	15,000	18,604	3,604	
LOT 294 HILL ST - CAPITAL IMPROVEMENTS	2704	0981	13,500	0	13,500	0	0	0	
NEW STAFF HOUSING	2715		115,000	0	115,000	0	0	0	
HALL - REPLACE EVAP WITH OTHER COOLING/HEATING SYSTEM & ASSO	2704	HC03	100,000	0	100,000	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	HC09	12,000	0	12,000	0	0	0	
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	HC14	9,000	0	9,000	9,000	0	(9,000)	
POOL - BUILDINGS	3666		15,082	0	15,082	0	0	0	
OSR - PICTURE GARDENS - UPGRADE TOILETS	3094	SR22	90,450	0	90,450	0	0	0	
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIRCUIT	3094	SR23	9,550	0	9,550	9,550	0	(9,550)	
INDOOR CRICKET CENTRE	4036		100,000	0	100,000	0	0	0	
MASONIC LODGE - CAPITAL	4171		11,000	0	11,000	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		193,616	0	193,616	93,616	95,134	1,518	
DEPOT CAPITAL - RELACE FRONT DOORS ON TOWN GARDENERS SHED		DC15	3,500	0	3,500	3,500	0	(3,500)	
DEPOT CAPITAL - RENOVATION OF OFFICE		DC16	90,000	0	90,000	0	0	0	
DEPOT CAPITAL - RENOVATE ABLUTIONS		DC17	20,000	0	20,000	0	0	0	
AIRPORT - PAINT STORE BUILDING	5344		3,500	0	3,500	3,500	0	(3,500)	
RED SANDBOX - REPLACE SHADE STRUCTURE		EC05	10,000	0	10,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681		120,000	0	120,000	0	0	0	
Buildings Total			1,615,905	75,000	1,690,905	166,023	142,808	(23,215)	

SHIRE OF MEEKATHARRA

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 October 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Furniture & Office Equip.									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		32,000	0	32,000	0	0	0	
COMPUTER EQUIPMENT	1244		10,000	0	10,000	10,000	8,171	(1,829)	
ADMIN OFFICE EQUIPMENT	1324		20,000	0	20,000	0	0	0	
KZ - REPLACE GAS STOVE WITH NEW		KZC01	2,000	0	2,000	0	0	0	
KZ - WATER FOUNTAIN		KZC06	5,000	0	5,000	5,000	0	(5,000)	
KZ - OUTDOOR SETTING FOR UNDER VERANDAH		KZC09	1,500	0	1,500	0	0	0	
YC - REPLACEMENT COUCHES		YCC12	5,000	0	5,000	5,000	4,815	(185)	
YC - OFFICE FURNITURE AND CHAIRS		YCC13	7,000	0	7,000	7,000	0	(7,000)	
YC - COMMERCIAL FRIDGE		YCC14	2,500	0	2,500	0	0	0	
HALL - PROJECTOR AND SCREEN		HC06	6,000	0	6,000	6,000	0	(6,000)	
HALL - 3 DOOR GLASS FRIDGES		HC13	10,000	0	10,000	10,000	6,132	(3,868)	
HALL - REPLACEMENT OVEN		HC15	8,000	0	8,000	8,000	0	(8,000)	
OSR - PICTURE GARDENS - ARTIFICIAL TURF		SR11	3,000	0	3,000	3,000	0	(3,000)	
Furniture & Office Equip. Total			112,000	0	112,000	54,000	19,118	-34,882	
Plant , Equip. & Vehicles									
CEO VEHICLE	1224		64,000	0	64,000	0	0	0	
PROJECT OFFICERS VEHICLE	1332		60,000	0	60,000	0	0	0	
DCEO VEHICLE	1355		60,000	0	60,000	0	0	0	
MOSQUITO FOGGER	2374		8,000	0	8,000	0	0	0	
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0	0	
COMMUNITY BUS	3880		120,000	0	120,000	0	0	0	
WATER TRAILER	5005		30,000	0	30,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		500,000	0	500,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		110,000	0	110,000	0	0	0	
VARIOUS UTILITIES	5084		128,000	0	128,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
TRAILER	5264		20,000	0	20,000	0	0	0	
MULTITYRE RUBBER WHEEL ROLLER	5294		185,900	0	185,900	0	0	0	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
Plant , Equip. & Vehicles Total			2,508,900	0	2,508,900	0	0	0	
Roads Infrastructure									
ROAD CONSTRUCTION VARIOUS	4200		19,012,191	(1,442,069)	17,570,122	4,823,697	4,792,570	(31,126)	See Note 8b for Road project details
Roads Infrastructure Total			19,012,191	-1,442,069	17,570,122	4,823,697	4,792,570	-31,126	
Footpath Infrastructure									
FOOTPATHS - NEW AND RENEWAL	5046		150,000	0	150,000	0	0	0	
Footpath Infrastructure Total			150,000	0	150,000	0	0	0	

SHIRE OF MEEKATHARRA

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 October 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Airport Infrastructure									
RUNWAY CONSTRUCTION		1210	30,000	0	30,000	0	0	0	
AIRPORT APRON & PARKING AREAS		1215	37,000	0	37,000	0	0	0	
FOG SEAL & CRACK SEALING		1218	30,000	0	30,000	0	0	0	
AERODROME - LINE MARKING		1220	78,000	0	78,000	6,000	6,000	0	
Airport Infrastructure Total			175,000	0	175,000	6,000	6,000	0	
Other Infrastructure									
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	5,000	0	(5,000)	
YC - LANDSCAPING	2436	YCC09	10,000	0	10,000	0	0	0	
YC - RACKS FOR SPORTING EQUIPMENT	2436	YCC10	2,000	0	2,000	0	0	0	
KZ - PAVING OF COURTYARD (APPROX 15X 6M)	2436	KZC07	6,000	0	6,000	0	0	0	
KZ - RETICULATION AND RESEEDING OF LAWN	2440	KZC08	5,000	0	5,000	5,000	0	(5,000)	
KZ - SHADE OVER PLAYGROUND	2824	KZC10	40,000	0	40,000	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		52,500	0	52,500	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274		0	0	0	0	0	0	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
CORNISH LIFT	3624		35,000	0	35,000	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694		215,000	0	215,000	0	0	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	3994	SR13	12,000	0	12,000	0	0	0	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	0	0	0	
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	5,000	5,234	234	
PLAYGROUND - RETICULATION	4015	SR16	5,000	0	5,000	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4015	SR17	5,000	0	5,000	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066	SR18	10,000	0	10,000	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	0	0	0	
CANINE ENRICHMENT COMPOUND	4086		5,000	0	5,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	15,000	0	15,000	0	0	0	
MEEKA BICYCLE TRAIL	5378		50,000	0	50,000	0	0	0	
PEACE GORGE	5380		140,000	0	140,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		70,000	0	70,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	0	0	
ENTRY STATEMENT & SIGNS	5424		30,000	0	30,000	0	0	0	
Other Infrastructure Total			1,166,203	0	1,166,203	15,000	5,234	(9,766)	
Capital Expenditure Total			24,740,199	(1,367,069)	23,373,130	5,064,720	4,965,729	(98,990)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	Council Funded
Grids Construction	1266	150,000	150,000	0	0	0	Council Funded
Road Construction Misc	1267	600,000	600,000	150,000	39,160	(110,840)	Council Funded
Water Bores	1268	60,000	60,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,100,000	1,100,000	0	700	700	R2R & Council Funded
Landor Road - BBRF Funded Business Case	B866	1,915,163	1,915,163	1,315,413	1,391,965	76,552	BBRF & Council Funded
Mt Clare Rd - Construction	C1	110,000	110,000	0	0	0	Council Funded
Laneway Between Main Street & Hill Street B	C134	0	0	0	2,485	2,485	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	Council Funded
High Street - Construction	C43	80,000	80,000	0	0	0	Council Funded
Savage Street - Construction	C44	85,000	85,000	0	0	0	Council Funded
Landor Rd - Council Funding	C86	350,000	350,000	0	700	700	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	325,000	325,000	0	194	194	Council Funded
Landor Road - Council Funded - Second Coat Seal	C866	337,000	337,000	0	0	0	Council Funded
Agm: 899 (Feb 2020) General Expense	FDC00	12,216,768	10,774,699	2,739,283	43,373	(2,695,910)	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Peak Hill - Three Rivers Road	FDC2	0	0	0	50	50	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Youso Downs Road	FDC22	0	0	0	306,403	306,403	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Woodlands - Mt Augustus Road	FDC28	0	0	0	114,448	114,448	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Mingah Springs Road	FDC41	0	0	0	485,079	485,079	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Ashburton Downs Meekatharra Road	FDC67	0	0	0	1,508,235	1,508,235	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Meekatharra Sandstone Road	FDC88	0	0	0	1,935	1,935	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Pingandy Road	FDC69	0	0	0	265,816	265,816	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Hillview - Murchison Downs Road	FDC80	0	0	0	13,494	13,494	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	1,148,260	1,148,260	619,001	618,534	(467)	LRCP
Ashburton Rd - Regional Road Group Funding	RR67	210,000	210,000	0	0	0	RRG
Roads Infrastructure Total		19,012,191	17,570,122	4,823,697	4,792,570	(31,126)	
Comments							

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2021

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Asset Description	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
28,868	15,000	(13,868)	Education and Welfare 2010 Hiace 3.0L T/D C/Bus M/T - Youth Centre				
17,856	18,000	144	Recreation and Culture 2014 Mitsubishi Min Triton 4X4 Gix 2.5 Ltr 4 Cyl - Ysro				
31,000	13,500	(17,500)	Other Sport & Rec 2005 Toyota Coaster Bus				
1,467	1,400	(67)	Transport 1981 Arrow 4 Wheel Caravan				
3,048	3,000	(48)	1984 Dolly And Turntable				
128,557	128,000	(557)	1994 Caterpillar 613C Scraper				
1,467	1,400	(67)	1972 Coromal Caravan (Ex M.R.D.)				
44,900	45,000	100	1999 Traxcavator - Caterpillar 939C				
86,401	86,000	(401)	2005 12H Westrac Motor Grader (1CBU997)				
49,327	25,000	(24,327)	2005 Nissan UD Prime Mover (1CBX525)				
11,205	5,000	(6,205)	1992 Mercedes Benz Garbage Truck				
5,000	2,000	(3,000)	1995 Arrow Kerbing Machine				
17,000	17,000	0	1981 910 Caterpillar Loader (M6124)				
10,200	10,000	(200)	2003 Elross Construction Caravan				
9,420	9,500	80	2001 Scout 3300 Cement Truck				
29,829	29,500	(329)	1995 Maintenance Caravan On Drop Deck Low Loader				
68,546	30,000	(38,546)	2008 Nissan Prime Mover (1CZT337)				
213,553	213,500	(53)	2000 Cat 623F Scraper				
5,333	5,500	167	1988 Caravan - Exploration (Ex Mrd)				
26,792	20,000	(6,792)	1997 Isuzu Ftz750 4X4 Service Truck				
51,133	54,500	3,367	2019 Toyota Lc70 Workmate - Construction Crew				
53,733	60,000	6,267	(Previous Leading Hand's Vehicle) 2018 Toyota Dual Cab Workmate - Leading Hand				
43,355	43,000	(355)	Other Properties and Services 2017 Toyota Prado Automatic Gxi - Ceo				
46,241	47,000	759	2018 Ford Ranger Wildtrak - Dceo				
984,231	882,800	(101,431)		0	0	0	

Comments

There have been no disposals processed to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in October 2021 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	10 November 2021	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council receives the outstanding monthly Debtor Trial Balance for October 2021.

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 NOVEMBER 2021

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

Debtor #	Name	As at 31.10.2021		01.09.2021	01.10.2021	31.10.2021	Total	
		Credit Limit	02.08.2021 GT 90 days Age Of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current		
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	33.97	33.97
A029	AIR PHOENIX INTERNATIONAL		0.00	0	0.00	0.00	187.12	187.12
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	97.01	401.28	498.29
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.01	0.00	0.01
B064	BROWN, CLINTON		0.00	0	0.00	0.00	44.00	44.00
B150	BRYCE, DAVID JAMES		0.00	0	0.00	0.00	23.10	23.10
C027	CENTRAL AIR		0.00	0	0.00	0.00	83.82	83.82
C172	CENTRAL WEST HEALTH AND RE		0.00	0	0.00	0.00	74.05	74.05
K043	CHRIS CLANCY & KADISEN KIN		0.00	0	0.00	0.00	6143.00	6143.00
C011	COMMERCIAL HOTEL		0.00	0	0.00	0.00	74.05	74.05
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	467.80	467.80	935.60
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	110.00	110.00
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00
D1	DEPARTMENT OF EDUCATION		86495.31	529	0.00	0.00	0.00	86495.31
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-320.20
D119	DESROSIERS, NICOLE		550.00	185	0.00	0.00	0.00	550.00
E012	ENESAR PTY LTD		0.00	0	0.00	0.00	65.68	65.68
E009	ESPERANCE AIR SERVICES		0.00	0	0.00	0.00	28.43	28.43
E035	EUREKA OPERATIONS PTY LTD		176.00	0	0.00	0.00	0.00	176.00
E055	EVERNOW PTY LTD		0.00	0	0.00	0.00	22.00	22.00
F046	FRIGTECH SERVICES		0.00	0	0.00	0.00	43.10	43.10
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06
N025	GIOVANNA NOBBLETT		0.00	0	0.00	22.00	0.00	22.00
G108	GIULIANO, JOE TREVOR JOHN		0.00	0	0.00	0.00	544.11	544.11
G080	GRBIC, RICKY		513.99	580	0.00	0.00	0.00	513.99
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08
C023	HAYDN COLLINS		28.45	108	0.00	0.00	0.00	28.45
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	57.57	105.28	162.85
H093	HELICOPTER FILM SERVICES P		0.00	0	0.00	0.00	44.00	44.00
J018	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	190.07	28.45	218.52
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	50.43	50.43
L015	LACY CONTRACTING SERVICES		0.00	0	1310.61	0.00	1185.79	2496.40
L049	LEANNE SHARROCK		0.00	0	0.00	0.00	1856.98	1856.98
L068	LENDLEASE SERVICES - MAIN		0.00	0	0.00	0.00	3944.31	3944.31
S134	MARK STURGEON		0.00	0	0.00	0.00	242.61	242.61

Notes for debts >90
days old

in negotiation

following up

now paid

paying off

following up

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 NOVEMBER 2021



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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 31.10.2021		01.09.2021	01.10.2021	31.10.2021	Total	
			02.08.2021	Age					
			GT 90 days	Of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current		
M162	MEEKATHARRA RANGELANDS BIO		0.00	0	0.00	0.00	111.53	111.53	
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	0.00	-34.40	
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	74.05	74.05	
M225	MOBILE SATELLITE SERVICES		0.00	0	0.00	0.00	16541.13	16541.13	
C113	NATIONAL JET EXPRESS PTY L		0.00	0	0.00	0.00	43832.21	43832.21	
Y1	PAUL YATES		0.00	0	0.00	50.88	0.00	50.88	
R061	PEL-AIR AVIATION PTY LTD (0.00	0	0.00	578.82	578.82	1157.64	
P109	PENJET PTY LTD		0.00	0	0.00	889.09	801.87	1690.96	
B028	RL & MA BELL		0.00	0	0.00	0.00	13311.74	13311.74	
R112	ROBINSON, DAVID LESLIE		0.00	0	0.00	0.00	110.00	110.00	
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	166.02	166.02	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	5605.27	5605.27	
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	43.10	43.10	86.20	
S153	SERVICES AUSTRALIA - UM CA		16.50	104	0.00	0.00	0.00	16.50	following up
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	720.68	720.68	
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION		0.00	0	0.00	3555.00	5126.36	8681.36	
S078	STAR AVIATION PTY LTD		0.00	0	93.56	187.12	1309.84	1590.52	
T077	TASFAST AIR FREIGHT PTY. L		0.00	0	52.39	0.00	52.39	104.78	
T078	TEXRIO PTY LTD		0.00	0	0.00	0.00	72.22	72.22	
W6	W.A. AEROMEDICAL PTY LTD		0.00	0	0.00	26.94	0.00	26.94	
W112	WALTER WHIP & THE FLAMES		655.00	1082	0.00	0.00	0.00	655.00	paying off
W030	WATER CORPORATION		0.00	0	0.00	0.00	61.70	61.70	
W075	WESTCOAST SEAPLANES PTY LT		0.00	0	0.00	0.00	0.00	-129.40	
Y023	YOUTH FOCUS		0.00	0	0.00	11.50	38.36	49.86	
Y015	YUGUNGA-NYA PEOPLE'S TRUST		1072.50	501	0.00	0.00	0.00	1072.50	pending information
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	1637.94	1637.94	
Totals --- Credit Balances:		-603.24	89507.75		1456.56	6176.91	105998.59	202536.57	

Title/Subject:	LIST OF ACCOUNTS ENDED 31 OCTOBER 2021	
Agenda/Minute Number:	9.2.3	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	10 November 2021	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	\$ 2,068,514.38
Air BP	\$16,309.92
Trust	\$ 0.00
Total	\$ 2,084,824.30

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council receives the attached list of creditor accounts paid under delegated power.

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 NOVEMBER 2021

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SHIRE OF MEEKATHARRA					
Accounts Due and Paid under Delegated Authority and Submitted to Council on the 20-Nov-21					
Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18468	14/10/2021	ACTIVE GAMES & ENTERTAINMENT	MEEKA FESTIVAL 2021 SIDESHOW - ATTENDANTS INC TRAVEL & MEALS	-7400.00	
EFT18469	14/10/2021	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 15/09/21 - 08/10/21	-6297.21	
EFT18470	14/10/2021	AUSTRALIA POST	POSTAGE 01/09/21 - 30/09/21	-379.76	
EFT18471	14/10/2021	B & E TRENFIELD	LAYING 4 X NAME PAVERS AT FRONT OF MAIN SHIRE OFFICE	-49.50	
EFT18472	14/10/2021	BITUTEK PTY LTD	BB66 - RFQ2021/22-1 SPRAY & COVER BITUMEN SEALING INCLUDING SEAL DESIGN & AGGREGATE SUPPLY - LANDOR MEEKATHARRA ROAD SLK 159.52 - 169.52	-607445.36	
EFT18473	14/10/2021	BOC GASES	CYLINDER RENT OXY, ACETYLENE & AGROSHIELD 29/8/21 - 27/9/21	-49.25	
EFT18474	14/10/2021	BRAT ENDEAVOURS PTY LTD	SUPERVISION OF CONTRACTORS BB66 LANDOR RD - 01/09/21 - 17/09/21 & MINGAH SPRINGS ROAD 26/08/21 - 08/09/21	-14303.96	
EFT18475	14/10/2021	C4 CLEANING	CLEANING SEPTEMBER 2021 - OFFICE, GYM, CRICKET CENTRE, PUBLIC TOILETS, CONSULTANT QUARTERS, DEPOT, YOUTH CENTRE, KIDZONE, LLOYDS TOILETS	-3905.00	
EFT18476	14/10/2021	CLOUD PAYMENT GROUP (CLOUD COLLECTIONS P/LTD)	DEBT COLLECTION - RATES & DEBTORS/GENERAL	-4361.49	
EFT18477	14/10/2021	COMMERCIAL LOCKSMITHS	ELECTRONIC KEY HOSTING - 3 YEARS	-8737.34	
EFT18478	14/10/2021	D A CHRISTIE PTY LTD TRADING AS CHRISTIE BARBECUES	2 X CC2 GAS COOKTOPS FOR LIONS PARK BBQ'S INC FREIGHT	-5756.96	
EFT18479	14/10/2021	DARRELL FORREST ADVISORY SERVICES	ASSIST WITH REVIEW OF LOCAL LAWS & PREPARATION OF EXPLANATORY MEMOS FOR 3 X LOCAL LAWS	-2007.50	
EFT18480	14/10/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	EMERGENCY SERVICES LEVY 2021/22	-4119.61	
EFT18481	14/10/2021	ELITE ELECTRICAL CONTRACTING	SUPPLY & INSTALL 4 X NEW LCD LIGHTS FOR SHIRE LIBRARY	-1239.17	
EFT18482	14/10/2021	FARMER JACKS	FESTIVAL 2021 SIDE SHOW & BALL DECORATIONS & CONSUMABLES, CLEANING PRODUCTS - POOL, LLOYDS, CONSUMABLES FOR ADMIN KITCHEN, ROPE, SHOWER CURTAINS, FLY SPRAY, CONSUMABLES FOR YOUTH ACTIVITIES, 30M MEASURE TAPE, LIGHT GLOBES, DOG FOOD FOR POUND, DVD PLAYER FOR CONSULTANT QUARTERS.	-1770.24	
EFT18483	14/10/2021	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	36 WIDE FORMAT PRINTER EPSON SURECOLOR T5465 - INC DELIVERY & INSTALLATION, OFFICE PRINTING OCTOBER - DPP455, AP7C6688, APC5C6685 - ADMIN & DEPOT	-10102.75	
EFT18484	14/10/2021	GREENFIELD TECHNICAL SERVICES	PROVIDE ADMINISTRATIVE & EVIDENCE GATHERING SERVICES ASSOCIATED WITH DRFAWA REINSTATEMENT WORKS ON AGRN 888 & AGRN 899- SEPT/OCTOBER	-25215.03	
EFT18485	14/10/2021	HERSEYS SAFETY PTY LTD	P518 - BULK FUEL TANK PUMP, BOX OF DUCT TAPE, BUILDERS FILM	-772.20	
EFT18486	14/10/2021	LANDGATE	SUPPLY OF AERIAL IMAGERY OF TOWNSITE	-216.15	
EFT18487	14/10/2021	LGRCEU (FORMERLY MUNICIPAL EMPLOYEES UNION)	PAYROLL DEDUCTIONS	-58.20	
EFT18488	14/10/2021	MARKETFORCE PTY LTD	ADVERTISING - WEST AUSTRALIAN 29/09/21 EXTRAORDINARY ELECTION - CALL FOR NOMINATIONS	-302.36	
EFT18489	14/10/2021	MEEKATHARRA ACCOMMODATION CENTRE (CARAVAN PARK)	CATERING FOR LG PROFESSIONALS DISTRICT MEETING 24/09/21	-132.00	
EFT18490	14/10/2021	MEEKATHARRA RACE CLUB	RETURN OF BOND FOR BUS HIRE - FESTIVAL WEEKEND 2021	-503.83	
EFT18491	14/10/2021	MJB INDUSTRIES	LR66 - SUPPLY & DELIVER 16 X BOX CULVERTS	-18400.78	
EFT18492	14/10/2021	MTF SERVICES	SUPPLY EQUIPMENT & LABOUR - AGRN 899 YOUNO DOWNS RD 29/07/21 - 11/08/21 & 09/09/21 - 22/09/21, MT AUGUSTUS WOODLANDS RD 09/09/21 - 22/09/21	-207964.90	
EFT18493	14/10/2021	NODE1 PTY LTD	FIXED & WIRELESS INTERNET - OCTOBER - ADMIN, YC, DEPOT, 137 DARLOT (CEO)	-1977.00	
EFT18494	14/10/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	FLOOD WORKS EQUIPMENT & LABOUR - AGRN 899: 09/09/21 - 22/09/21 ASHBURTON DOWNS - MEEKATHARRA ROAD & PINGANDY ROAD. DRAINAGE MAINTENANCE WORKS PINGANDY ROAD.	-316846.75	
EFT18495	14/10/2021	P.S.CHESTER & SON	LOT 927 MCCLEARY ST - PROGRESS CLAIM ON WORK COMPLETED - UPGRADING BATHROOM, KITCHEN, TOILET, LAUNDRY INC ELECTRICAL FIXTURES, TRAVEL & ACCOMADATION	-11907.50	

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 NOVEMBER 2021

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SHIRE OF MEEKATHARRA
Accounts Due and Paid under Delegated Authority and Submitted to Council on the
20-Nov-21

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18496	14/10/2021	RENO BLAST WA PTY LTD	BLAST & COAT ADMIN OFFICE PIGEON HOLE CUPBOARD	-412.50	
EFT18497	14/10/2021	ROYAL MAIL HOTEL	ACCOMODATION FESTIVAL 2021 - BAND CREW, BAR STAFF FOR BALL 24/09/21	-1500.00	
EFT18498	14/10/2021	S.A. HINES CONTRACTING	REPAIR CUT IN PERIMETER FENCE AT AIRPORT	-220.00	
EFT18499	14/10/2021	SECURITY LOCK SERVICES PTY LTD T/A ARMADALE LOCK & KEY	10 X B13 LLOYDS COMMON AREA KEYS	-235.00	
EFT18500	14/10/2021	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-2616.69	
EFT18501	14/10/2021	SUPERSEALING PTY LTD	M86 - MARMONT STREET, M48 HILL ST, M54 DOUGLAS ST - MAINTENANCE ON CRACKED ROAD SEALING REPAIRS	-19019.00	
EFT18502	14/10/2021	T-QUIP	P523 - TRAVEL TO MEEKATHARRA/GERADLTON 24/9/21 TO ASSESS TOWN SWEEPER PARTS & SERVICE	-1808.05	
EFT18503	14/10/2021	TELSTRA CORPORATION LIMITED	OCTOBER 2021 LANDLINE CHARGES - ALL	-2194.34	
EFT18504	14/10/2021	TOTALLY WORKWEAR - BELMONT (TWW)	STAFF UNIFORMS - T CABLE	-149.45	
EFT18505	14/10/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - WALGA	WALGA TRAINING COURSE - PRESENTING WITH CONFIDENCE - NOVEMBER 1ST 2021 @WALGA IN LEEDERVILLE ATTENDEE: KRYE EAST	-578.00	
EFT18506	14/10/2021	WESTSIDE CARNIVALS	FESTIVAL 2021 SIDE SHOW ALLEY RIDES & ACTIVITIES, INCLUDING OPERATORS & TRAVEL	-35475.00	
EFT18507	28/10/2021	ACCWEST PTY LTD	21/22 SEPTEMBER FINANCIAL ASSISTANCE WITH AUDIT, MONTHLY REPORTS, BUDGETS & ANNUAL REPORTS	-9163.00	
EFT18508	28/10/2021	AIC RESOURCES LIMITED	RATES REFUND FOR ASSESSMENT A7590 E52/2943 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-1002.17	
EFT18509	28/10/2021	B & E TRENFIELD	PARKS & GARDENS CONTRACT OCTOBER 2021	-12605.89	
EFT18510	28/10/2021	BHP IRON ORE PTY LTD (C/- LAND TENURE TEAM)	RATES REFUND FOR ASSESSMENT A10 ETHELCREEK PASTORAL ROAD ETHEL CREEK	-5327.90	
EFT18511	28/10/2021	BRAT ENDEAVOURS PTY LTD	SUPERVISION OF CONTRACTORS 09/09/21 - 06/10/21 MT AUGUSTUS WOODLANDS RD, MEEKATHARRA SANDSTONE RD, ASHBURTON DOWNS MEEKATHARRA RD, PINGANDY RD & YOUNG DOWNS RD.	-31164.32	
EFT18512	28/10/2021	CANINE CONTROL	RANGER SERVICES 11-13 OCTOBER 2021	-3619.30	
EFT18513	28/10/2021	COMFORT STYLE, MANDURAH	NEW FURNITURE LOT 927 MCCLEARY STREET 2 X BED & MATTRESSES, 2 BEDSIDE TABLES, 1 X TALL BOY, DINING TABLE & CHAIRS, TV UNIT, COFFEE TABLE, COUCH (INC DELIVERY)	-7604.00	
EFT18514	28/10/2021	COMMERCIAL HOTEL	LUNCHEES & REFRESHMENTS FOR COUNCILLORS & STAFF OCM 16 OCTOBER 2021	-380.00	
EFT18515	28/10/2021	CORSIGN WA PTY LTD	2 X STEEL BOLLARDS - POWDER COATED WITH REFLECTIVE BAND AT TOP	-451.00	
EFT18516	28/10/2021	DAVID KENNETH HODDER	OCM FEE & HBTP FEE 16 OCTOBER 2021	-550.00	
EFT18517	28/10/2021	DELTAZONE NOMINEES PTY LTD	SUPPLY & INSTALL NETWORK LINK IN CRC & INSTALL CAMERA OVERLOOKING PUBLIC TOILET, 10 X SURGE PROTECTION PLUG IN BOXES, SECURITY ALARM MONITORING SANDBOX & KIDZONE	-4708.53	
EFT18518	28/10/2021	DUN DIRECT PTY LTD (DUNNINGS)	52019 L DIESEL FUEL DELIVERED TO MEEKA AIRPORT 20/10/21 @ \$1.4860 PER LITRE	-77300.29	
EFT18519	28/10/2021	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 13/10/2021 & 27/10/2021	-1709.22	
EFT18520	28/10/2021	GERALDTON TYREPOWER	P514 - REPLACE FRONT PASSENGER TYRE, FULL WHEEL ALIGNMENT/BALANCE 29/09/21 - DCEO	-484.00	
EFT18521	28/10/2021	HARVEY JAMES NICHOLS	OCM FEE & HBTP FEE 16 OCTOBER 2021	-700.00	
EFT18522	28/10/2021	HERSEYS SAFETY PTY LTD	72 CANS WHITE SPRAY & MARK, WELDING RODS & 12V TYRE INFLATOR/COMPRESSOR, FUEL FUNNELS	-1698.74	
EFT18523	28/10/2021	KOTT GUNNING LAWYERS	LEGAL FEES - DRAFT LETTER TO WILLIAM BUCK AUDIT, REVIEW OF OPEN FILES, DRAFT LETTER OF AUDIT OCTOBER 2021	-467.28	
EFT18524	28/10/2021	LANDGATE	MINING SCHEDULE M2021/8 07/08/21 - 02/09/21, MINING SCHEDULE G2021/12 29/05/21 - 20/08/21	-204.00	
EFT18525	28/10/2021	MARK SMITH	OCM FEE & HBTP FEE 16 OCTOBER 2021	-550.00	
EFT18526	28/10/2021	MARK SMITH PTY LTD	AIRPORT MAINTENANCE YARD REPAIRS TO COPPER PIPE, 204 HILL ST SUPPLY & LAY FLAT LEACH DRAINS & BACK FILL WITH RED SOIL & RIVER SAND , 2 REGAN ST RELACE 125LTR HOT WATER UNIT, REPAIR DRINKING FOUNTAIN AT OVAL, 101 HILL ST SERVICE ATU, LLOYDS BUILDING SUPPLY & INSTALL GAS SERVICE TO LLOYDS CAFE APPLIANCES, INSTALL THREE BACKFLOW DEVICES	-18634.63	
EFT18527	28/10/2021	MATTHEW HALL	OCM FEE & HBTP FEE 16 OCTOBER 2021	-975.74	
EFT18528	28/10/2021	MEEKATHARRA ACCOMMODATION CENTRE (CARAVAN PARK)	OUTBACK FESTIVAL 2021 ACCOMMODATION - ROOM & BREAKFAST- FACE PAINTER TEAM	-258.00	

AGENDA OF THE ORDINARY COUNCIL MEETING TO BE HELD ON SATURDAY 20 NOVEMBER 2021

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Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18529	28/10/2021	MEEKATHARRA CORNER STORE	2 X 45KG LPG GAS BOTTLES FOR TOWN HALL, ULP FOR FOGGER & DEPOT SMALL PLANT, FUEL FOR YC BUS, 5 X WATER REFILLS FOR ADMIN	-698.48	
EFT18530	28/10/2021	MOSES, PHILLIP	OCM FEE & HBTP FEE 16 OCTOBER 2021	-550.00	
EFT18531	28/10/2021	MTF SERVICES	BB66 LANDOR ROAD - TENDER 19/20-05 EQUIPMENT HIRE 04/09/21 - 18/09/21	-84334.80	
EFT18532	28/10/2021	MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT FOR OCTOBER 2021	-21036.62	
EFT18533	28/10/2021	MY TAX SAVERS PTY LTD	21/22 SUBSCRIPTION FOR TAX SERVICES	-539.00	
EFT18534	28/10/2021	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF OCTOBER 2021	-22622.60	
EFT18535	28/10/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	LABOUR & EQUIPMENT - AGRN 899 ASHBURTON DOWNS MEEKATHARRA RD 23/09/21 - 06/10/21, PINGANDY ROAD 23/09/21 - 06/10/21	-335500.00	
EFT18536	28/10/2021	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	SEPTEMBER IT ASSISTANCE - ADD NEW LARGE FORMAT PRINTER TO SERVER & USERS, SORT OUT ADOBE READER VERSIONS FOR WSM TO ACCESS SIA GLOBAL STANDARDS	-425.00	
EFT18537	28/10/2021	PETER SHANE CLANCY	OCM FEE & HBTP FEE 16 OCTOBER 2021	-550.00	
EFT18538	28/10/2021	PUBLIC LIBRARIES WA INC	2021/22 MEMBERSHIP FEE - PUBLIC LIBRARIES WESTERN AUSTRALIA	-110.00	
EFT18539	28/10/2021	QUBE LOGISTICS	SPECIALIST FREIGHT FROM IXOM TO MEEKATHARRA TO IXOM OPERATIONS - 2 ITEMS OF CHLORINE	-694.35	
EFT18541	28/10/2021	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASES SEPTEMBER 21	-704.96	
EFT18542	28/10/2021	ROYAL MAIL HOTEL	2021 MEEKATHARRA FESTIVAL BAND ACCOMMODATION - 5 ROOMS INC MEALS 24-27 SEPTEMBER 2021	-1639.00	
EFT18543	28/10/2021	S.A. HINES CONTRACTING	101 DARLOT - REMOVE FENCES, SUPPLY & INSTALL COLOURBOND 1.8M FENCE- 2 X BATTENS, 50MM GALV POSTS	-28470.20	
EFT18544	28/10/2021	ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	MEEKATHARRA FESTIVAL 2021 - ST JOHN VOLUNTEER X 2 WITH AMBULANCE	-1391.50	
EFT18545	28/10/2021	T-QUIP	P523 - HAKO CITY MASTER 1600 ROAD SWEEPER - SERVICE PARTS & REPAIRS	-1555.25	
EFT18546	28/10/2021	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT - HERSEY DWELLINGUP, RAPID PRINT PERTH, ALLENLUBE LANDSALE, T-QUIP BELMONT, CORSIGN GNANGARA TO MKR	-330.55	
EFT18547	28/10/2021	WEST COAST FIREWORKS PTY LTD	FIREWORKS DISPLAY MEEKATHARRA FESTIVAL 2021 INC. TRAVEL, FREIGHT, CASA & DEPARTMENT OF MINES PERMITS	-9229.40	
EFT18548	28/10/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - WALGA	REGISTRATION - ELECTORAL ADVERTISING - ENROL TO VOTE, CALL FOR NOMINATIONS, ELECTION RESULTS	-1375.00	
EFT18549	28/10/2021	WESTRAC EQUIPMENT	P513 - TRAVEL & MEALS TO/FROM PERTH/MKR TO ASSESS MECHANICAL ISSUES	-853.84	
EFT18550	28/10/2021	YULELLA ABORIGINAL CORPORATION	101 DARLOT - SUPPLY & REMOVAL OF OLD & INSTALLATION OF NEW CLOTHES HOIST	-1386.00	
EFT18551	28/10/2021	RADIO MAMA - MIDWEST ABORIGINAL MEDIA ASSOCIATION INC.	MEEKA FM OUTSIDE BROADCAST - MEEKA FESTIVAL 26 SEPTEMBER 2021	-715.00	
25842	28/10/2021	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES OCTOBER 2021	-290.00	
25843	28/10/2021	WATER CORPORATION	WATER CHARGES 11/08/21 - 13/10/21 - STANDPIPE, ALL SHIRE OWNED PROPERTIES	-17701.51	
DD13857.1	01/10/2021	WESTNET PTY LTD	ANNUAL FEE - MAIL RELAY WITH EMAIL PROTECTION 13/09/2021 - 13/09/2022	-184.00	
DD13862.1	11/10/2021	WESTPAC CREDIT CARD	SAI GLOBAL - PURCHASE OF "AS3600:2018 CONCRETE STRUCTURES" FOR WSM GUIDANCE ON QUOTES	-336.05	
DD13862.1	11/10/2021	WESTPAC CREDIT CARD	THE GOOD GUYS GERALDTON SUNBEAM GARMENT STEAMER	-49.00	
DD13862.1	11/10/2021	WESTPAC CREDIT CARD	ONE NIGHTS ACCOMADATION & MEALS 22/09/21 FOR CEO ATTENDING MAIN ROADS ROAD GROUP TECHNICAL WORKING GROUP MEETING IN GERALDTON 23/09/21	-257.10	
DD13862.1	11/10/2021	WESTPAC CREDIT CARD	MEEKATHARRA CAR HIRE CAR FOR BAND - MEEKA FESTIVAL 2021	-330.00	
DD13862.1	11/10/2021	WESTPAC CREDIT CARD	BANNER BUZZ BANNERS, RED CARPET & BUNGEE CORDS FOR MEEKA FESTIVAL 2021 - CREDIT FOR DUPLICATE CHARGES	737.09	
DD13866.1	13/10/2021	AWARE SUPER	PAYROLL DEDUCTIONS	-6106.09	
DD13866.2	13/10/2021	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-1076.51	
DD13866.3	13/10/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.53	
DD13866.4	13/10/2021	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	

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SHIRE OF MEEKATHARRA

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Chq/EFT	Date	Name	Description	Amount	AIR BP
DD13866.5	13/10/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1404.34	
DD13866.6	13/10/2021	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-671.90	
DD13866.7	13/10/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-200.81	
DD13870.1	19/10/2021	HORIZON POWER	ELECTRICITY CHARGES 01/09/21 - 30/09/21 - STREETLIGHTS	-5197.82	
DD13872.1	20/10/2021	HORIZON POWER	ELECTRICITY CHARGES 01/09/21 - 01/10/21 - AIRPORT	-1981.86	
DD13879.1	21/10/2021	BP OIL (AIR BP)	SEPTEMBER 2021 AVGAS PURCHASES (DUE 21/10/21)		-16309.92
DD13882.1	27/10/2021	AWARE SUPER	PAYROLL DEDUCTIONS	-5853.43	
DD13882.2	27/10/2021	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-782.00	
DD13882.3	27/10/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.53	
DD13882.4	27/10/2021	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD13882.5	27/10/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1349.07	
DD13882.6	27/10/2021	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-607.93	
DD13882.7	27/10/2021	AMP SUPERLEADER SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS		
				-61.25	
DD13882.8	27/10/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-188.35	



THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	- \$ 2,068,514.38
AIR BP ACCOUNT	-16,309.92

TOTALLING -\$2,084,824.30 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 20 November 2021
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3. ADMINISTRATION

Title/Subject:	DONATION TO THE ISOLATED CHILDRENS PARENTS ASSOCIATION STATE CONFERENCE	
Agenda/Minute Number:	9.3.1	
Applicant:	Nil	
File Ref:	ADM 063	
Disclosure of Interest:	Nil	
Date of Report:	10 November 2021	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider making a donation to the State conference of the Isolated Children's Parents' Association (ICPA)

Attachments:

Email of request from Sam Messina, 2022 Convenor

Background:

The Midwest Branch will be convening the next State Conference on the 18th March 2022 in Perth, and the branch is seeking donations in support of the conference

Comment:

The ICPA works to support rural and remote children to access education that is equitable and good quality.

The conferences will bring together between 80 – 100 statewide members, Education Department officials, telecommunications representatives and press to brainstorm and understand latest thinking in remote education delivery. Such conferences are critical to ensure current trends in education and technology are harnessed to provide excellent opportunities for remote children, such as those residing in the Shire of Meekatharra.

The letter outlines a request of sponsorship support of \$1000 for this conference. A similar request in 2019 received a donation of \$2,000 from this Council.

Consultation:

Roy McClymont – Chief Executive Officer

Krys East – Deputy CEO

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Council budgeted \$26,000 for Donations (Other) this financial year, and to date has made no expenditure.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council endorse a donation to the Isolated Children's Parents Association State Conference in March 2022 to the value of \$ _____

CDSM

From: Meekatharra CEO
Sent: Tuesday, 26 October 2021 9:20 AM
To: CDSM
Subject: FW: ICPA 50th State Conference - Sponsorship Invitation

Hi Tralee

Can you do up an item for the next Council meeting please.

Cheers

Roy

Roy McClymont

Chief Executive Officer

T: (08) 9980 0600 | 75 Main Street, Meekatharra WA 6642

M: 0417 989 076 | PO box 129, Meekatharra WA 6642

W: www.meekashire.wa.gov.au



From: ICPA WA Conference <icpawa.conference@gmail.com>
Sent: Sunday, 24 October 2021 1:27 PM
To: Meekatharra CEO <ceo@meekashire.wa.gov.au>
Subject: ICPA 50th State Conference - Sponsorship Invitation

Good afternoon Mr Roy McClymont & Councillors,

The Isolated Children's Parents' Association (ICPA) is a well-respected Local, State and National not-for-profit, non-partisan and voluntary organisation. It is a parent body that advocates for all regional, rural and remote students and supports families to access a suitable and equitable education, from early childhood education through to post compulsory education. Members include a significant number of families in the Midwest and Central Wheatbelt.

The ICPA Midwest Branch is convening our next State Conference on the 18 March 2022 at the Pagoda Resort, Como. Our State conference has approximately 80-100 State wide members in attendance, in addition to members of parliament, Education department officials, telecommunication representatives, ABC news reporters and rural press.

We would like to invite your council to sponsor our conference for the amount of \$1000. Financial sponsorship greatly assists in helping to keep our conference costs to a level that promotes State-wide attendance by parent members.

We also welcome items that can be used as raffle prizes on the day. Please note we are registered with charity status.

We feel this conference would give your council good regional exposure to a group of people who could be interested in your services or are already using them.



All sponsorship will be fully acknowledged in conference booklets, PowerPoint presentation and speeches. Sponsorship is also publicised in our bi-annual magazine 'Bits and Pieces'. You are welcome to display a banner and add promotional information to the conference satchels.

We would very much appreciate your support in ensuring that children in rural areas have equitable access to the appropriate education they deserve.

Please don't hesitate to contact me if you need any more information, a conference invitation will be circulated in February.

Kind regards,

50th ICPA WA State Conference Committee
Mrs Sam Messina - 2022 Convenor
Ph 0429 611 630
icpawa.conference@gmail.com

Title/Subject:	APPOINTMENT OF PERSONS AS COUNCILLORS	
Agenda/Minute Number:	9.3.2	
Applicant:	Nil	
File Ref:	ADM 156	
Disclosure of Interest:	Nil	
Date of Report:	11 November 2021	
Author:	Roy McClymont Chief Executive Officer	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary/Matter for Consideration:

Council may consider appointing up to two persons as councillors.

Attachments:

Nomination forms and profiles of the candidates

Copy of emails between the CEO and the Department of Local Government

Background:

Two nominations were received for four positions at the recent ordinary council election.

Council resolved to conduct an extraordinary election to fill the two vacant positions. Nominations for the extraordinary election closed at 4.00pm on Thursday 14 October 2021. No nominations were received.

At the Council meeting 16 October 2021, Council resolved:

“That Council resolves to consider appointing two persons as Councillors at the November 2021 Council meeting. The process to achieve this is as follows;

The process is to be generally in accordance with the relevant provisions of the Local Government Act 1995 and the Local Government (Elections) Regulations 1997.

The CEO is to advertise the two positions on the Shires website, shire social media pages, shire and town notice boards and in “The Dust”.

Potential candidates are to;

- *complete the online Induction for Prospective Candidates,*
- *complete a Nomination Form (LG08),*
- *provide a compliant Candidate’s Profile (s. 4.49(b) & Reg. 24)*
- *submit their nomination (as above) to the CEO by 4.00pm Thursday 11 November 2021.*

In terms of enrollment, candidates are deemed eligible if they are on the state electoral roll or the owners and occupiers roll at the time of their nomination (subject to confirmed compliance with section 3.57 (3) of the Act).

The CEO is to provide to the November 2021 ordinary Council meeting each eligible candidates nomination form and profile. Council will then consider appointing two of the candidates as Councillors.

If two candidates are appointed by Council, the CEO/Returning Officer will then draw lots to determine the order of their retirement (two or four year term). ”

Nominations from three candidates have been accepted at the close of nominations:

Judith Holden

Nick Wren

Barkley Day

Comment:

In this circumstance, the Local Government Act 1995 (the Act) provides that council “may appoint to any unfilled office a person who would be eligible to be a candidate for election to office and who is willing to accept the appointment.”

Beyond this provision in the Act, staff can find no other references in legislation or other documents as to the requirements and processes to undertake such appointments.

On the face of it, it appears to be quite a simple provision, however interpretation of the detail that may be required appears to potentially be quite complicated and critical. Staff have contacted the Electoral Commission and the Department of Local Government for advice on the matter. Copies of emails with the Department are attached.

Section 4.57 (3) of the Act is discretionary – that is; Council is not required to make any appointment (it can choose not to appoint anyone as Councillors). What happens thereafter is not clear in terms of the legislation (as far as can be established so far).

Should Council resolve to appoint less than two persons as Councillors (one or none) then it is recommended that the CEO do further research and if required seek legal advice from Councils lawyers regarding what should happen next. The Local Government Act 1995 does not appear to provide a clear course of action in this situation.

The adoption of a transparent and clear process for these appointments will reduce the potential for conflict, complaints and negativity within the wider community. Council may therefore consider holding a secret ballot to decide who should be appointed as Councillors. This would be like a mini election with each Councillor completing a ballot paper by ticking two boxes (first past the post system). In the event of a tie with two people having the same number of votes it could be rerun using the preferential voting system (numbering each box from 1 upwards. Or, perhaps more correctly, the CEO could decide who, of the tied candidates, should be appointed by drawing lots (as would be the case in a normal election).

Council has absolute discretion on how it goes about this process and there are many potential decisions and methods of appointment that could be used.

Staff have provided four possibilities as recommendations;

Option A; Appoint two Councillors by secret ballot (a mini election)

Option B; Appoint two Councillors by discussion and reaching consensus

Option C; Appoint one Councillor only - by discussion and reaching consensus

Option D; Make no appointments.

Should any Councillor wish to do something different or to use a different method to those provided above please contact the CEO prior to the meeting to enable any necessary research and arrangements to be made prior to the Council meeting.

Consultation:

Shire President, Cr Harvey Nichols

Statutory Environment:

Local Government Act 1995;

“4.57. Less candidates than vacancies

- (1) *If, at the close of nominations, there are no candidates for the office or offices to be filled at the election, an extraordinary election is to be held to fill the office or offices as if it or they had become vacant on the day after the close of nominations.*
- (2) *If, at the close of nominations, the number of candidates is less than the number of offices to be filled at the election —*
 - (a) *the candidate or candidates is or are elected; and*
 - (b) *an extraordinary election is to be held to fill the remaining office or offices as if it or they had become vacant on the day after the close of nominations.*
- (3) *If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint* to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.*

** Absolute majority required.*

- (4) *A person appointed under subsection (3) is to be regarded as having been elected.*

4.48. Candidate, eligibility of

- (1) *If the election is to fill an office or offices of councillor, a person can only be a candidate if the person was an elector of the district who, as at the close of enrolments, was qualified under section 2.19 to be elected as a member of the council and, at the time of nomination —*
 - (a) *the person is qualified under section 2.19 to be elected as a member of the council; and*
 - (b) *the person is not a candidate in another election to fill an office or offices of councillor on the council; and*
 - (c) *the person is not the holder of an office of member of a council other than an office the term of which will end on, or before, election day; and*
 - (d) *the person has completed the course of induction prescribed for the purposes of this subsection.*
- (2) *If the election is to fill the office of elector mayor or president, a person can only be a candidate if —*

- (a) *the person was an elector of the district who, as at the close of enrolments and at the time of nomination, was qualified under section 2.19 to be elected as a member of the council; and*
- (b) *at the time of nomination, the person has completed the course of induction prescribed for the purposes of this subsection.*

2.19. Qualifications for election to council

- (1) *A person is qualified to be elected as a member of a council if the person —*
 - (a) *is of or over the age of 18 years; and*
 - (b) *is an elector of the district; and*
 - [(c) *deleted*]
 - (d) *is not disqualified for membership of the council under section 2.20, 2.21, 2.22, 2.23 or 2.24; and*
 - (e) *is not disqualified by an order under section 5.113, 5.117 or 5.119 from holding office as a member of a council.*
- (2) *A person is not qualified under subsection (1)(b) if he or she is only eligible for enrolment under section 4.30(1)(a) and (b) —*
 - (a) *as the nominee of a body corporate under section 4.31; or*
 - (b) *because of Schedule 9.3, clause 12(2).*
- (3) *A person who is qualified under subsection (1) can be elected as a councillor for a ward whether or not he or she is an elector of that ward.*

Note: An interpretation of section 2.32 of the Act (How extraordinary vacancies occur in offices elected by electors) indicates the current two vacancies are not extraordinary vacancies under that clause. This appears to therefore negate all the other requirements that provide for dealing with extraordinary vacancies and extraordinary elections.

2.32. How extraordinary vacancies occur in offices elected by electors

The office of a member of a council as an elector mayor or president or as a councillor becomes vacant if the member —

- (a) *dies; or*
- (b) *resigns from the office; or*
- (c) *does not make the declaration required by section 2.29(1) within 2 months after being declared elected to the office; or*
- (d) *advises or accepts under section 2.27 that he or she is disqualified, or is declared to be disqualified by the State Administrative Tribunal acting on an application under section 2.27; or*
 - (da) *is disqualified by an order under section 5.113, 5.117 or 5.119 from holding office as a member of a council; or*
 - (db) *is dismissed under section 8.15L or 8.25(2); or*
- (e) *becomes the holder of any office or position in the employment of the local government; or*

- (f) *having been elected to an office of councillor, is elected by the electors to the office of mayor or president of the council."*

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority (to appoint councillor/s)

Officers Recommended Options / Council Resolution:

Moved:

Seconded:

Option A

That Council resolves to appoint two persons as Councillors and requests the CEO to conduct a secret ballot, based on the first past the post system, to decide which persons shall be appointed to Council. In the event of a tie, the CEO will draw lots to determine who will be appointed.

After the secret ballot is conducted and the CEO announces the results:

Moved:

Seconded:

That Council appoints _____ and _____ as Councillors for the Shire of Meekatharra with _____ serving a term ending on the third Saturday in October 2025 and _____ serving a term ending on the third Saturday in October 2023.

OR

Option B

Moved:

Seconded:

That Council resolves to appoint two persons as Councillors by discussing the merits of each candidate and reaching consensus on which persons shall be appointed to Council and their respective terms of office.

After discussion and reaching consensus:

Moved:

Seconded:

That Council appoints _____ and _____ as Councillors for the Shire of Meekatharra with _____ serving a term ending on the third Saturday in October 2025 and _____ serving a term ending on the third Saturday in October 2023.

OR

Option C

Moved:

Seconded:

That Council resolves to appoint one person as Councillor and discusses the merits of each candidate and reaches consensus on which person shall be appointed to Council.

After discussion and reaching consensus:

Moved:

Seconded:

That Council appoints _____ as Councillor for the Shire of Meekatharra to serve a term ending on the third Saturday in October 2025.

Further, that the CEO undertakes further research into what Council should now do about the vacant position and seek legal advice if required.

OR

Option D

Moved:

Seconded:

That Council resolves not to appoint any person as Councillor for the Shire of Meekatharra and that the CEO undertakes further research into what Council should now do about the vacant positions and seek legal advice if required.



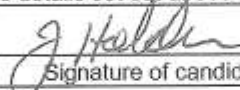
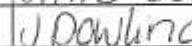
WESTERN AUSTRALIAN
Electoral Commission

LG 08
modified

NOMINATION FOR ELECTION BY CANDIDATE


(See back for notes on how to make your nomination)

Local Government Act 1995 s.4.49(a) and Local Government (Elections) Regulations 1997, Form 8

Nominee			
Family name	HOLDEN		
Other names	JUDITH CHRISTINE	Date of birth	24/05/1957
Postal address	No. 110	Street Name	HILL STREET
	Suburb	MEEKATHARRA	Postcode 6642
Phone numbers	(H) 0431-816619	(W) 08 9981 0300	
Mobile	0431-816619		
Email	hey.jweard2@hotmail.com		
Property for which nominee is enrolled as an elector			
No. 110	Street Name	HILL STREET	
Suburb	MEEKATHARRA	Postcode	6642
Lot/Location No.			
Office			
Local government district	Shire of Meekatharra		
Ward	District		
Office (tick appropriate box)	<input type="checkbox"/> Mayor/President	<input checked="" type="checkbox"/> Councillor	
Vacancy (tick appropriate box)	<input type="checkbox"/> Ordinary	<input type="checkbox"/> Extraordinary	<input checked="" type="checkbox"/> Other
Declaration			
(Making a false declaration is an offence)	<p>I declare that:</p> <ul style="list-style-type: none"> I am at least 18 years of age; I am an elector of the district¹; I am not disqualified from being a member of the council²; I am eligible to nominate as a councillor (nominees for councillor only); completed the course of induction on 02-09-2021 [date] (reference number 2641)³; and all of the details set out above are true and correct. 		
(To be signed before a witness)	 Signature of candidate		26/10/2021 Date
Witness must be at least 18 years of age		Witness	
Full name		JAYDE DOWLING	
Signature		 Date 26/10/2021	

Nomination Receipt

I acknowledge receipt of the nomination form, candidates profile and photograph (if supplied)
In respect of the nomination of:

Candidate's name	JUDITH HOLDEN		
Signature of returning officer			Date 22/10/21

This completed form and candidate's profile, together with recent photograph (if supplied) must be in the hands of the Shire CEO by 4.00pm at the close of nominations.

JUDITH HOLDEN

110 Hill Street MEEKATHARRA WA 6642

0431 816 619



I transferred as a Site Manager to Meekatharra with Cole Express. I worked with them for 18 years. I saw the job come up for Meekatharra, so I thought why not give it a go, I am always up for a challenge. I worked the site for nine and half years.

I am now working with the Department of Communities-Housing as their CSO which was well out of my comfort zone and very challenging.

I am involved with the Go-Cart club as Secretary of the committee, I have also been involved in the Race Club as a volunteer. I have purchased my own house here and am now a resident of Meekatharra.

I have met with a lot of challenges over the years. I think being a part of the council will be another challenge I would like to be involved in. I am willing to learn and become further involved in the town and its decisions.







WESTERN AUSTRALIAN
Electoral Commission


LG 08
modified

NOMINATION FOR ELECTION BY CANDIDATE

(See back for notes on how to make your nomination)

Local Government Act 1995 s.4.49(a) and Local Government (Elections) Regulations 1997, Form 8

Nominee													
Family name	WHEAT												
Other names	NICKOLAS JOHN		Date of birth	17 / 11 / 1957									
Postal address	No.	93	Street Name	MAIN STREET									
	Suburb	MEEKATHARRA		Postcode									
Phone numbers	(H)			(W)									
Mobile	0437 445363												
Email	NICK.WHEAT@GMAIL.COM												
Property for which nominee is enrolled as an elector													
No.	93	Street Name	MAIN STREET										
Suburb	MEEKATHARRA		Postcode	6642	Lot/Location No.								
Office													
Local government district	Shire of Meekatharra												
Ward	District												
Office (tick appropriate box)	<input type="checkbox"/> Mayor/President		<input checked="" type="checkbox"/> Councillor										
Vacancy (tick appropriate box)	<input type="checkbox"/> Ordinary		<input type="checkbox"/> Extraordinary		<input checked="" type="checkbox"/> Other								
Declaration													
(Making a false declaration is an offence)	<p>I declare that:</p> <ul style="list-style-type: none"> I am at least 18 years of age; I am an elector of the district¹; I am not disqualified from being a member of the council²; I am eligible to nominate as a councillor (nominees for councillor only); completed the course of induction on 26-10-2021 [date] (reference number 3379)⁴; and all of the details set out above are true and correct. 												
(To be signed before a witness)	 Signature of candidate			27 / 10 / 2021 Date									
Witness must be at least 18 years of age	<table border="1"> <thead> <tr> <th colspan="2">Witness</th> </tr> </thead> <tbody> <tr> <td>Full name</td> <td>Josine Bonilly</td> </tr> <tr> <td>Signature</td> <td></td> </tr> <tr> <td>Date</td> <td>27 / 10 / 2021</td> </tr> </tbody> </table>					Witness		Full name	Josine Bonilly	Signature		Date	27 / 10 / 2021
Witness													
Full name	Josine Bonilly												
Signature													
Date	27 / 10 / 2021												

Nomination Receipt		
I acknowledge receipt of the nomination form, candidates profile and photograph (if supplied) In respect of the nomination of:		
Candidate's name	NICK WHEAT	
Signature of returning officer		Date 28 / 10 / 21

This completed form and candidate's profile, together with recent photograph (if supplied) must be in the hands of the Shire CEO by 4.00pm at the close of nominations.

Nick Wren

93 Main St

Meekatharra 6642

Phone: 0437 488 363

Email: Nick.Wren7@gmail.com

Nomination for Meekatharra Shire Council

I have lived in Meekatharra for 4 years and have purchased a home in Meekatharra.

I have worked in the area until 2 years ago and am now retired. During my time in Meekatharra I have been involved with the Dirt Cart Club, am a current Committee Member of the Meekatharra Community Resource Centre and I do voluntary work around town when required.

I am looking forward to contributing my time, business experience and life experiences to benefit the Meekatharra Community.

I would like to see improvements in the main street including CCTV Cameras, pavement rejuvenation, and support other valuable works to the community.

If selected I would like to see continued growth and community involvement in the Meekatharra Shire.

Sincerely yours



Nick Wren.



WESTERN AUSTRALIAN
Electoral Commission

LG 08
modified

NOMINATION FOR ELECTION BY CANDIDATE


(See back for notes on how to make your nomination)

Local Government Act 1995 s.4.48(a) and Local Government (Elections) Regulations 1997, Form 8

Nominee			
Family name	DAY		
Other names	Barkley Marshall	Date of birth	09 / 09 / 1969
Postal address	No.	Street Name	Mount Vernon Station
	Suburb	MEEKATHARRA	Postcode 6642
Phone numbers	(H)	0899812966	(W)
Mobile			
Email	amandabeswick71@yahoo.com.au		
Property for which nominee is enrolled as an elector			
No.	Street Name Tangadee Road		
Suburb	Meekatharra	Postcode	6642
	Lot/Location No.		
Office			
Local government district	Shire of Meekatharra		
Ward	District		
Office (tick appropriate box)	<input type="checkbox"/> Mayor/President	<input checked="" type="checkbox"/> Councillor	
Vacancy (tick appropriate box)	<input type="checkbox"/> Ordinary	<input type="checkbox"/> Extraordinary	<input checked="" type="checkbox"/> Other
Declaration			
(Making a false declaration is an offence)	I declare that: • I am at least 18 years of age; • I am an elector of the district ¹ ; • I am not disqualified from being a member of the council ² ; • I am eligible to nominate as a councillor (nominees for councillor only); • completed the course of induction on 10/11/2021 [date] (reference number 3394) ³ ; • all of the details set out above are true and correct.		
(To be signed before a witness)	 Signature of candidate		10 / 11 / 21 Date
Witness must be at least 18 years of age	Witness		
Full name	WILLIAM NICHOLS		
Signature	 * W R Nichols		Date 10 / 11 / 21

Nomination Receipt

I acknowledge receipt of the nomination form, candidates profile and photograph (if supplied)
In respect of the nomination of:

Candidate's name	Barkley Marshall	
Signature of returning officer		Date 10 / 11 / 2021

This completed form and candidate's profile, together with recent photograph (if supplied) must be in the hands of the Shire CEO by 4.00pm at the close of nominations.

NAME: Barkley Day

ADDRESS: Mount Vernon Station/ Tangadee Station

Meekatharra WA 6642

TELEPHONE: 99812966

I have been in the Meekatharra Shire for over 36 years, on Tangadee Station which has had 3 generations and on Mount Vernon Station. Although I don't go to all the festivities that happen around Meekatharra and I am not well known to the town folk it doesn't mean that I do not care what happens in this community.

The Meekatharra Shire is a vast region and I believe with a diverse group of councilors from all areas, sharing different ideas, perspectives and beliefs can achieve great things for the community and I think I can help make a positive difference.

Roy McClymont

From: Roy McClymont
Sent: Friday, 15 October 2021 4:18 PM
To: 'LG Hotline'
Subject: RE: No nominations !

Thanks very much Marina

It appears to me that these are not vacancies as defined by s 2.32.

Therefore (if I am correct) 4.16 and 4.17 are not applicable.

Section 4.57 appears to stand alone with no legislative requirements or guidance beyond its provisions.

Interesting !

Cheers

Roy

Roy McClymont

Chief Executive Officer

T: (08) 9980 0600 | 75 Main Street, Meekatharra WA 6642

M: 0417 989 076 | PO box 129, Meekatharra WA 6642

W: www.meekashire.wa.gov.au



From: Marina Sucur <marina.sucur@dlgsc.wa.gov.au> On Behalf Of LG Hotline
Sent: Friday, 15 October 2021 4:02 PM
To: Roy McClymont <executive@meekashire.wa.gov.au>
Subject: RE: No nominations !

Good afternoon Roy

The legislation is silent on the matter of how council are to appoint an eligible person and time limits, though it would be preferable to finalise the process sooner rather than later. Unfortunately, council would not be able to operate until the next ordinary election by leaving the positions vacant as it would not comply with ss4.16 and 4.17 of the LG Act.

The Department's view is that Option B would represent best practice, however the Shire may wish to consider whether a nomination form and candidate profile is still necessary. Please note that the Department is unable to provide a legal opinion on this matter. Should the Shire continue to have concerns about the process, you are encouraged to seek independent legal advice.

Regards
Marina

From: Roy McClymont <executive@meekashire.wa.gov.au>
Sent: Friday, 15 October 2021 11:26 AM

To: LG Hotline <LGHotline@dlgc.wa.gov.au>

Subject: RE: No nominations !

Hi again Hotline (Marina?)

I have attached a draft agenda report for tomorrows Council meeting – that I hope covers most the relevant matters ?

Kind regards

Roy

Roy McClymont

Chief Executive Officer

T: (08) 9980 0600 | 75 Main Street, Meekatharra WA 6642

M: 0417 989 076 | PO box 129, Meekatharra WA 6642

W: www.meekashire.wa.gov.au



From: Roy McClymont

Sent: Friday, 15 October 2021 8:00 AM

To: 'LG Hotline' <LGHotline@dlgc.wa.gov.au>

Subject: No nominations !

Hi Marina ?

I hope all is well for you.

I'm hoping you can assist me. This is new one for me !

We had 2 vacant positions at the close of nominations for our 2021 election – and then held an extraordinary election.

Nominations for the extraordinary election closed at 4pm yesterday – none were received.

Section 4.57(3) of the LG act provides that Council may now appoint eligible persons as Cr's.

However beyond that I cant find anything in the Act, Regs, manuals etc.

What happens if Council doesn't appoint anyone? I'm thinking there must be some time limits etc ?

Or do we just continue with 2 less Cr's until the next election ?

Are there any laws or guidelines as to the process to be followed in Council appointing persons as Councillors?

Cheers

Roy

Roy McClymont

Chief Executive Officer

T: (08) 9980 0600 | 75 Main Street, Meekatharra WA 6642

M: 0417 989 076 | PO box 129, Meekatharra WA 6642

W: www.meekashire.wa.gov.au





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**Department of
Local Government, Sport
and Cultural Industries**



Title/Subject:	MANDATED REVIEW OF POLICY 01.09 - COUNCILLORS TRAINING COURSE, CONFERENCE ATTENDANCE REGISTRATION AND EXPENSES	
Agenda/Minute Number:	9.3.3	
Applicant:	Nil	
File Ref:	ADM 239	
Disclosure of Interest:	Nil	
Date of Report:	25 October 2021	
Author:	Krys East Deputy Chief Executive Officer	
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to review Policy 01.09 – Councillors Training Course, Conference Attendance Registration and Expenses.

Attachments:

Policy 01.09 – Councillors Training Course, Conference Attendance Registration and Expenses

Background:

In September 2020, policy 01.09 was amended to incorporate the mandated requirements for the professional development of council members as per Section 5.128 of the Local Government Act 1995.

Section 5.128(5)(a) states:

- “(5) A local government —
- (a) must review the policy after each ordinary election; and
 - (b) may review the policy at any other time.”

Comment:

In September 2021, nominations were called for the Local Government Ordinary Election and only 2 nominations were received for the 4 vacant positions. No election was required as both nominees were automatically appointed as Councillors.

If an Ordinary Election had been required this would have taken place on 16 October 2021.

Whilst no actual Ordinary Election was undertaken due to lack of nominees, it is prudent for Council to review the policy to ensure compliance. The Policy remains relevant with no changes needed at this review time.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government Act 1995 Section 5.128
Including Division 6A

“5.128. Policy for continuing professional development

- (1) *A local government must prepare and adopt* a policy in relation to the continuing professional development of council members.*

** Absolute majority required.*

- (2) *A local government may amend* the policy.*

** Absolute majority required.*

- (3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*

- (4) *The CEO must publish an up-to-date version of the policy on the local government’s official website.*

- (5) *A local government —*
(a) must review the policy after each ordinary election; and
(b) may review the policy at any other time.”

Policy Implications:

Nil.

Budget/Financial Implications:

Nil

Strategic Implications:

A current and relevant Policy Manual should assist in improved efficiencies, prompt decision making and cohesive corporate knowledge.

Voting Requirements

Simple Majority. An absolute majority is only required on initial adoption and amendment of the policy.

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council acknowledge they have reviewed Policy 01.09 – Councillors Training Course, Conference Attendance Registration and Expenses and no amendments are required.

01.09 - Councillors Training Course, Conference Attendance Registration and Expenses

Section: Council/Members

History: Former Policies 1.9 & 1.10 (Combination of the two)

- Adopted: 21 May 2005
 - Reviewed: 21 November 2009
 - Reviewed and Amended: 13 April 2019
 - Reviewed and Amended 17 October 2020
-

INTRODUCTION:

It is important that Councillors, as part of their roles and responsibilities, participate in professional development by attending conferences, training courses, seminars and development programs.

The intention of this policy is to ensure that Councillors are given the opportunity to participate in professional development without being financially disadvantaged.

Budgetary provision will be made each year to cover the costs of sending Councillors to approved conferences, training courses, seminars and development programs and where practicable, to have training courses delivered in Meekatharra.

OBJECTIVE:

To provide the opportunity for Councillors to participate in ongoing professional development in areas directly related with the provision of local government services.

POLICY:

1. Authority is delegated to the Chief Executive Officer to register Councillors for conferences, seminars and training courses, and to prepay registration fees, accommodation and meals, subject to available budget provision;
2. Authority be delegated to the Chief Executive Officer to register and prepay for a Councillor's partner for participation in the "Partners Program" including the conference dinner if part of the conference or seminar program, and covered by an appropriate budget provision.
3. If the proposed attendance at a conference, seminar or training course is not covered by an appropriate budget provision the express approval of the Council must be sought by the Councillor to attend, including authorisation of expenses such as a dinner for the attendee, and, if applicable the Councillors partner.

Note the above point 3 only applies to prepaid registrations. If a Councillor attends an event and seeks a reimbursement, that attendance must be authorised prior to the event, in accordance with Section 5.98 of the Local Government Act (1995) and Local Government (Administration) Regulation 32.

The conferences to which this policy applies shall generally be confined to:

1. Western Australian Local Government Association (WALGA), Murchison Zone of the Local Government Association;
2. Special 'one off' conferences called or sponsored by or for WALGA and/or Murchison Zone on important issues;
3. Annual conferences of the major Local Government professional bodies;
4. Conferences, seminars or training courses which advance the development Elected Members in their role as Councillors;
5. Any meetings or conferences of organisations or bodies on which a Councillor may be elected, or appointed to be a delegate or member of the Council or WALGA.

Attendance by a Councillor at any conference, seminar, congress, forum, workshop, course, meeting, deputation, information or training session, event, etc. related to the industry of local government which is held interstate or overseas, must be authorised prior to departure by specific resolution of the Council and such resolution shall specify and detail the conditions of attendance.

TRAINING:

Mandatory training

The Local Government Act 1995 stipulates that each council member must complete training in accordance with regulations. Regulation 35 of the Local Government (Administration) Regulations 1996 stipulates Elected Members must complete Council Member Essentials that comprises the following modules unless a prescribed exemption applies:

- Understanding Local Government
- Conflicts of Interest
- Serving on Council
- Meeting Procedures and Debating
- Understanding Financial Reports and Budgets

Training must be completed within 12 months from the day on which the council member is elected.

Council's preferred provider is WALGA (WA Local Government Association). All associated costs associated with this training will be paid for by the Shire. The training is valid for 5 years.

Council's preference is for Members to undertake this training via eLearning which is the most cost effective method but acknowledge that a Member may choose to receive face-to-face training which is being delivered in the region or in the metropolitan area.

Other training

Consideration of attendance at training or professional development courses, other than the online Council Member Essentials are to be assessed as follows:

- Events for the Shire President must be approved by either the Council or the Deputy Shire President, in conjunction with the CEO; and
- Events for Councillors must be approved by either the Council or the Shire President, in conjunction with the CEO.

Publish on website

The Shire will publish on the Shire's website training undertaken by all Elected Members within one month after the end of the financial year pursuant to the Local Government Act 1995.

EXPENSES



The following shall apply for Councillors authorised and/or appointed as delegates under this policy to attend conferences or registered to attend training courses, seminars or development programs:

1) Registration

The Council will pay all normal registration costs for Councillors/delegates, which are charged by organisers, including those relating to official luncheons, dinners and tours/inspections that are relevant to the interests of the Shire.

2) Accommodation

The Shire will pay reasonable accommodation costs and breakfast, lunch and dinner costs only for Councillors, including the night before and/or after the conference where this is necessary because of because of travel and/or conference.

Title/Subject:	CLOSURE OF OFFICE 2021 CHRISTMAS BREAK	
Agenda/Minute Number:	9.3.4	
Applicant:	Nil	
File Ref:	Nil	
Disclosure of Interest:	Nil	
Date of Report:	3 November 2021	
Author:	Svenja Clare Acting Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report requests approval for the Shire Office to be closed over the Christmas break.

Attachments:

Nil

Background:

Policy 03.21 'Christmas/New Year Closure of Shire Offices' states that the Shire Offices close for the period between Christmas and New Year. This means that the office will close this year from Saturday 25th December 2021 to Monday 3rd January 2022 inclusive. The policy also authorises the CEO to close the Shire Office on the 24th December to give staff time to travel to their Christmas Day destination.

Comment:

As a lot of office staff will be travelling out of town for Christmas this year it would be helpful if the CEO could be granted the additional authority to close the office from Thursday 23rd December to Tuesday 4th January inclusive.

Historically the period around Christmas and New Year has generally been quiet with little requirement to have the office open.

Processes due to be undertaken during this period, such as payroll, creditors and end of month financial reports, like every year, are scheduled and prepared before and after the break and therefore won't adversely impact creditors or staff.

Staff are required to use paid leave entitlements or unpaid leave for the days of closure as per policy. Staff will also put in for leave for these additional days, so there will be no extra cost associated with authorising the additional closure.

Consultation:

Kelvin Matthews – Chief Executive Officer
All Internal Staff

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority



Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council grant the CEO authority to close the Shire Office for three additional days: Thursday 23rd December 2021, Friday 24th December 2021 and Tuesday 4th January 2022. This will mean the office will close Wednesday 22nd December 2021 and re-open Wednesday 5th January 2022.

9.4. COMMUNITY DEVELOPMENT

Title/Subject:	SUPPORT FOR ELECTRICITY AT MEEKAFM	
Agenda/Minute Number:	9.4.1	
Applicant:	Nil	
File Ref:	ADM400	
Disclosure of Interest:	Nil	
Date of Report:	10 November 2021	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider funding Meeka FM electricity costs in lieu of, or in addition to, an annual donation for services.

Attachments:

1. Request for assistance from Meeka FM
2. Email from TAB Radio
3. Host Site Agreement with Vision Christian Radio
4. Letter from Shire of Meekatharra to Meeka FM regarding Power

Background:

Council owns the property on which Meeka FM and the SES are co-located. There is no formal agreement with either party as to costs or responsibilities. The power to both sites is delivered initially to the SES building, with a submeter that records usage by MeekaFM.

A number of years ago (in excess of 15) Intelligent IP Communications built the tower on the block to provide internet services to Doray mine site and camp. There was no formal agreement in place for this organisation to build the tower, or over ownership, although they have continued to pay for the power consumed by the Meeka FM building in exchange for locating hardware inside.

This company passed hands a number of times in the proceeding years, most recently purchased by Superloop. When Doray ceased mining, services ceased to be provided by Superloop, though they continued to pay the power to the building. Superloop have relinquished ownership of the tower to the Shire.

Node One recently removed Superloop hardware on the tower and replaced it with their own to provide a commercial service of wireless internet services to Meekatharra. This action uncovered the location of similar hardware owned by Ciphertel on the tower, who provide a commercial service to other mining companies in and around Meekatharra. It is understood Ciphertel purchased an air conditioner for the Meeka FM building some years past to maintain an appropriate temperature for the technology contained within. This air conditioner is the cause of most of the energy consumption, but many organisations benefit from its operation.

Further investigations have uncovered TAB Radio access the facility, as does Vision Christian Radio, both with no financial contribution to power consumption. It would appear that a number of community services gain benefit from the building and the infrastructure free of charge.

In 2006, Tom Hartman the then Chief Executive Officer wrote to the committee promising Council would pay for at least some of the power consumed. This letter is attached, but due to the passage of time the full correspondence is not available in Shire records. The letter indicates the Shire was responsible for installation of the submeter at the building.

Comment:

Costs to Meeka FM in the last twelve months from submeter readings has totaled \$3170.89 including GST.

Since 2014 Council has donated \$3000 to Meeka FM annually.

In the past this utility cost has been met by Superloop, with MeekaFM still requiring donations from the Shire to meet operational costs. With the cost of electricity exceeding the donation amount – albeit marginally, it is recommended that Council instead (or additionally) pay the cost of electricity, which benefit is derived by many broadcasting agencies to the Meekatharra community.

It is also recommended a MOU be entered with each of the main parties to the energy consumption, being Meeka FM, Ciphertel and Node 1, regarding access to the building and the tower.

Consultation:

Ciphertel
Node One
Meeka FM

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Donations budget for 2021/22 was set at \$26,000, with no expenditure to date. It is proposed an allocation of \$4,000 be transferred to GL3981 Utilities for TV & Radio Re-Broadcasting.

Strategic Implications:

Ensures provision of broadcasting services to the community that could otherwise cease.

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council authorises the transfer of \$4,000 from GL 0252 Donations Various to GL 3981 Utilities for TV & Radio Re-Broadcasting and continue to pay the electricity costs to Meeka FM building based on submeter readings, and that council continue to consider annual requests for donation separately.

CDSM

From: Meeka FM 98.3 <meekafm98.3@gmail.com>
Sent: Friday, 29 October 2021 2:25 PM
To: CDSM
Subject: Meeka FM

Hi Tralee

Graeme here for Meeka FM.

I have just sent emails to Nick (Node1) and Matthew (Ciphertel) to find out what equipment they have at Meeka FM site, plus what type of insurance they have for their equipment at the Meeka FM site.

Meeka FM has paid the last power bill and we have a new power bill to pay.

Meeka FM would like to know how we can process the power usage plus any onsite charges, seeing as Superloop has stopped using and transmitting from our site.

Has the Meekatharra Shire come up with some sort of agreement for Meekatharra Shire and Meeka FM Community Radio station.

Best Regards
Graeme Parker

Admin for Meeka FM Community Radio Station Inc.

08 99811358 - 0422951150

26/02/2019

Gmail - TABradio

Attachment 2



Meeka FM 98.3 <meekafm98.3@gmail.com>

TABradio

Message

Dane Waters <dane@h-c-r.org>

Tue, Dec 11, 2018 at 9:05 AM

To: "Meeka FM 98.3" <meekafm98.3@gmail.com>, murchison.patrol@frontierservices.org

Cc: Matthew Anderson <midnightcrusn@gmail.com>

Hi Meeka FM crew,

Just letting you know I have been in contact with TABRadio.... Apparently their funding contract is with shire so they pay \$30 a year for power to them. They cannot pay us as the radio station. So we cannot expect to get any funding from them. Although if we are paying any power bills then we need to see the shire.

Maybe its time to revisit them and see if they can contribute some costs ☹

Thanks

Dane

Dane Waters | CEO

Mob: 0439 948 311 | Skype: [dwaters84](#)

health

[www.h-c-r.org](#)



Transformed communities supported by innovative community-centred media

HOST SITE AGREEMENT

BETWEEN	Meeka FM Community Radio Station (referred to as "the Host")
AND	United Christian Broadcasters Australia Limited TA Vision Christian Media(referred to as "Vision")
HOST SITE	68 Hill Street, MEEKATHARA WA 6642(referred to as "the site")
PERIOD	Five years, commencing upon the date of signing, renewable for further periods unless cancelled earlier by either party according to the provision in this agreement

PREAMBLE

This agreement facilitates the functional aspects of what is effectively a community focussed partnership between the Host and Vision, the aim of which is to provide interested locals with access to Vision's not-for-profit Christian radio service.

IT IS AGREED

1. The Host warrants that it has full right and interest in the site in terms of a binding agreement, or by virtue of ownership, and that is entitled to enter into this agreement.
2. The Host agrees that Vision may erect, construct and maintain transmission equipment at the site for the purpose of receiving and/or transmitting broadcast signals. Such equipment may be located on or inside the building(s) on the site, and may include but not be limited to;
 - a. An antenna and fixtures and fittings;
 - b. A 90 cm satellite dish and fixtures and fittings;
 - c. A shelf suitable for housing the broadcast equipment inside the building;
 - d. A satellite decoder Box;
 - e. An FM Transmitter Box
 - f. Any other such equipment as may be reasonably required sufficient to ensure a broadcast area as permitted in terms of the broadcast license granted to Vision by the relevant authority.
3. The Host agrees to provide Vision with reasonable access to the site for the purposes of maintaining an efficient and continuous operation of the equipment, including but not limited to installation, maintenance, upgrading, repairs and monitoring.

Request for access to the site will be made by prior arrangement with the Host with reasonable advance notice. Generally, work shall be carried out during business hours, emergencies excepted.

4. Persons given authority for access to the site shall close all doors, gates and other means of restricting access to the site and shall refrain from interfering with the activities of the Host at the Site.
5. Vision agrees that the Host is not responsible for any loss of or damage to Vision's equipment located at the site or any associated liabilities.

6. The Host agrees to permit Vision to take a power feed from their existing power supply at the Site for the operation of Vision's equipment.
7. Vision agrees that all work at the site will be undertaken to appropriate workplace health and safety standards and all personnel involved in the installation and maintenance of the equipment will have the appropriate training and certificates for the work involved. Vision accepts liability for all work undertaken on its equipment at the site and liability for any incidents as a result of any incorrectly installed equipment. Further, Vision will indemnify the Host for any damage that may be caused to the Host's property because of the installed equipment, as well as damage to others property and bodily injury to the Host and all other persons.
8. The Host agrees to provide the site to Vision at no cost
9. The Host agrees to cover the cost of electricity for the site to Vision
10. Either party may cancel this agreement during the initial term or further agreement periods upon three months' notice. At the termination of the Agreement, Vision shall remove all constructions, erections and installations it has made at the site and shall restore the Site as far as possible to its original state as at the commencement of the agreement.
11. The parties agree that a faxed or scanned copy signed by both parties shall be valid and binding.

We hereby accept the terms of this agreement and warrant our authority to do so;

On behalf of Meeka FM Community Radio Station

X _____

Date of signing

X _____
Witness

Name of Witness

On behalf of United Christian Broadcasters Australia Limited
TA Vision Christian Media

X _____
Daniel Waters, Broadcast Operations Manager

Date of signing

X _____
Witness

Name of Witness



Attachment 4

Your Ref:
Our Ref: LOT 25/29
Enquiries: Tom Hartman

ANITA SEERY
MEEKA FM
PO BOX 259
MEEKATHARRA WA 6642

Dear Anita

Re: **OUTSIDE POWER**

Your letter dated December, 13, 2005, is acknowledged.

The contents of your letter was discussed with Councillors prior to their meeting held in December, 2005.

The consensus from the discussion was to assist your organisation with the costs of the power to run your station. However, there was agreement that a sub meter be installed to get a more accurate breakdown on the actual power consumed. Councillors were in favour of the Shire paying for this meter.



I will arrange for the local electrician to give a quote ASAP for installing the meter. If acceptable, the meter will be installed. Once installed, readings will need to be taken and be invoiced accordingly up to the percentage indicated in your letter.

Yours faithfully



Tom Hartman
Chief Executive Officer

17th January 2006

Title/Subject:	TOWN MURALS PROJECT	
Agenda/Minute Number:	9.4.2	
Applicant:	Nil	
File Ref:	ADM 259	
Disclosure of Interest:	Nil	
Date of Report:	10 November 2021	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council could consider engaging artists on two projects to start a Mural Project in town.

Attachments:

1. Quote from Helen Ansell
2. Samples of artwork by Helen Ansell
3. Quote from Andrew Grero
4. Samples of artwork by Andrew Grero

Background:

Council made budget allowance in the 2021/22 Budget of \$10,000 for Art throughout the community.

Recent advertisements for local involvement have received no responses at all, despite many very accomplished artists living in Meekatharra.

Quotes have been received from two artists.

Helen Ansell who is a recognised artist based in Mullewa. Helen completed her primary school in Meekatharra and is very excited to be given an opportunity to quote this project. Her work is principally wildflowers, and it is expected to have appeal to the majority of the community. She has participated in the Kalgoorlie Heartwalk mural projects, and has been featured in many publications with a range of fabrics, souvenirs and many other murals to her portfolio. A sample of her work has been attached to this item. Quoted price of \$8,500 (inclusive of GST) includes Council accommodating Helen in the consultants quarters, 5 days painting plus a community workshop to further develop interest of local people.

It is suggested that Helen paint over the current mural depicting the Youth Centre bus at the centre of town next to the pool, and a base undercoat of white paint would be an additional cost to Council prior to Helen starting work. A budget of \$5,000 has been allowed for an external paint refresh of the Pool and it is believed this could be completed within that budget.

The second quote is from a graffiti artist selected by the Youth Centre participants. His work is generally classified as Pop Art, and again likely to appeal to most of the community. Andrew has quoted the vertical and horizontal surfaces at the Skatepark, and has agreed that his work could be “modular” in that Council may elect which if not all surfaces are painted. Samples of his previous work have also been attached to this item. Quoted price of \$12,180

(inclusive of GST) includes Council accommodating Andrew and his brother in the consultants quarters, and community involvement.

Comment:

While the two quotes are more than the proposed budget, it is the strong recommendation of staff that such a quality and comprehensive beginning to the Murals in town will precipitate stronger interest and participation by local artists in future work of the project. It should be noted that there remains \$15,000 in the revitalisation budget for statues in the main street. There has been much difficulty in reaching consensus on appropriate statues, or even attracting interest of suitable artisans to complete the work. It could be deemed appropriate to access these funds for an enhanced mural project of some quality instead to round out the revitalisation of the Main Street.

Consultation:

Youth Centre participants

Community members who have recommended Helen Ansell

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Overspend of \$8,800 from YC29 Mural Project

Strategic Implications:

A demonstrated approach to brightening and revitalising the community will be favorably received by the whole town.

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved:

Seconded:

That Council authorises transfer of \$15,000 from Job MS03 to Job YC29 and the engagement of Helen Ansell (\$8,500 inclusive GST) and Andrew Grero (\$12,180 inclusive GST) to begin a Mural trail through Meekatharra. Final designs to be approved by Council prior to starting the project. To be completed March – June 2022.

From: [Elle Harris](#)
To: [CDM](#)
Subject: [The Pink Mural](#)
Date: [Tue Dec 21 November 2021 1:11:11 PM](#)
Attachments: [Screenshot](#)

Hi Tracie,

Hele would like me to express that she is excited to be approached by Meekatharra as she is her hometown and she went to primary school there. Please see below the quote for the mural as requested.

MURAL
3 1/2 Days Travel (Return): **\$575.92**
Per diem - \$127.00 per day x 5 days: **\$635.00**
Art Materials: **\$500.00**
1x Community Workshop: **\$500.00**
Accommodation to be provided by the Shire of Meekatharra
Design and 5 days painting of Mural: **\$6,288.88**
TOTAL: \$8,500 inc. GST

Could you please send closer photos of the wall so we can see how deep the recesses between the bricks are?

I look forward to hearing from you.

Keep up-to-date with Helen
You can be the first to know about new products, projects and updates by joining Helen's mailing list.
You can join via her website www.helenansell.com by scrolling to the bottom of the home page and completing the form.

Kind regards,

Elle
Personal Assistant
Helen Ansell Art
Email: admin@helenansell.com

On Tue, 2 Nov 2021 at 11:53, Elle Harris <admin@helenansell.com> wrote

Hi Tracie,

Thank you for your email.
I am following up with Helen currently and will have the quote to you today.

Keep up-to-date with Helen
You can be the first to know about new products, projects and updates by joining Helen's mailing list.
You can join via her website www.helenansell.com by scrolling to the bottom of the home page and completing the form.

Kind regards,

Elle
Personal Assistant
Helen Ansell Art
Email: admin@helenansell.com

On Tue, 2 Nov 2021 at 10:48, CDM <cdm@meekatharra.wa.gov.au> wrote

Hi Elle,

I will need to lodge an agenda item with Council by the end of next week for this. Will you have everything to me by the end of this?

Regards

Tyler Gable
Community and Development Services Manager
110 Mitchell Street, Meekatharra, WA 6608
M 08 9416 6100 Ext 138 Meekatharra WA 6608
W www.meekatharra.wa.gov.au

PLEASE NOTE MY NEW MOBILE NUMBER
0456 691760

Disclaimer: The information contained in this email may be private and confidential. If you are not the intended recipient, any use, disclosure or copying of any part of the information is unauthorized. If you have received this email in error, please inform the sender and delete the document.

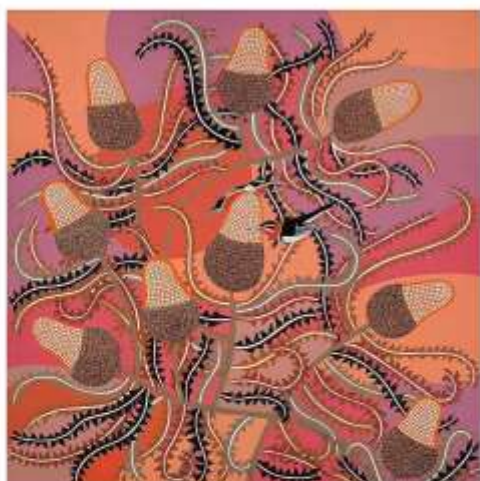
From: Elle Harris <admin@helenansell.com>
Sent: Friday, 29 October 2021 4:29 PM
To: CDM <cdm@meekatharra.wa.gov.au>
Subject: Re: Pink Mural

Hi Tracie,

Thank you for sending this through, would you like Helen to do any community workshops while she is in town?

I look forward to hearing from you.

Attachment 2





Item	Cost
Travel Fuel	950
Material	600
Design	400
Art 1	1800
Art 2	1000
Art 3	550
Art 4	450
Art 5	650
Art 6	900
Art 7	450
Art 8	1850
Art 9	450
Booking Fee	2030
Total: 12180.00	

Attachment 4



9.5. HEALTH BUILDING AND TOWN PLANNING

Nil

9.6. WORKS AND SERVICE

Nil

9.7. CONFIDENTIAL ITEMS

Moved:

Seconded:


That the meeting be closed to members of the public to allow Council to discuss items 9.7.1 and 9.7.2 which concern matters of a confidential nature.


CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.

Local Government Act 1995 Sections 5.23 (2) (c)

Title/Subject:	PURCHASE LOT 113 DARLOT STREET MEEKATHARRA
Agenda/Minute Number:	9.7.1
Applicant:	Nil
File Ref:	A70
Disclosure of Interest:	Nil
Date of Report:	4 November 2021
Author:	Krys East Deputy Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

Council may consider purchasing the house and land at Lot 113 (House Number 81) Darlot Street Meekatharra.

Officers Recommended Options / Council Resolution:

Moved:

Seconded:

Option A

That Council do not wish to purchase Lot 113 (House Number 81) Darlot Street Meekatharra.

OR

Option B

That Council:

- **make an offer of \$150,000.00 excluding fees and charges for the purchase of the House and Land located at Lot 113 (House Number 81) Darlot Street Meekatharra. including all existing buildings (less sea container), chattels, furniture, goods and appliances as inspected by members of Council and Shire staff on Saturday 16 October 2021.**
- **Further that the CEO is authorised to sign all the required documents and undertake all necessary actions to make the above offer and to successfully achieve the above purchase on behalf of Council including, but not limited to, the appointment and payment of a suitably qualified settlement agent or solicitor and the payment of all costs and fees associated with the purchase including, but not limited to transfer fees.**
- **The purchase price and all associated costs are to be covered by a transfer of the full cost of the purchase from Council's Building Reserve fund.**



AND/OR

Option C

That Council request staff make initial enquiries of other properties on the market that may suit Shire housing requirements and if suitable organise a time for Council to inspect these properties so that any potential purchase can be considered at next Council meeting.

CONFIDENTIAL ITEM

**A contract entered into, or which may be entered into, by the local government.
Local Government Act 1995 section 5.23(2)(c)**

Title/Subject:	REQUEST FOR REMISSION OF RENT	
Agenda/Minute Number:	9.7.2	
Applicant:	Kadisen King & Chris Clancy	
File Ref:	A0165	
Disclosure of Interest:	Nil	
Date of Report:	10 November 2021	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider allowing relief of rental obligations to Chris Clancy and Kadisen King for the months of December, January and February

Officers Recommended Options / Council Resolution:

Moved:

Seconded:

Option A

That Council authorises remission of rent and variable outgoings for the Café Lease for the months of December 2021, January and February 2022 to the value of \$2,389.25

OR

Option B

That Council do not agree to the request to forgo lease fees or variable outgoings for December 2021 and January, February 2022.

Moved:

Seconded:

That the meeting be opened to the public.

10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING

Moved:

Seconded:

That the urgent new business be discussed.

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. CLOSURE OF MEETING