



SHIRE
of
MEEKATHARRA

MINUTES
of
COUNCIL MEETING
held
AT THE COUNCIL CHAMBERS, MEEKATHARRA
on
SATURDAY 15 JANUARY 2022
COMMENCED AT 9.33AM

Confirmed

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1. DECLARATION OF OPENING

The Shire President Cr HJ Nichols declared the meeting open at 9.33am.

1.2. DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President Cr HJ Nichols read the disclaimer out loud.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE

Members

Cr HJ Nichols	Shire President
Cr MJ Smith	Deputy Shire President
Cr MR Hall	
Cr PS Moses	
Cr DK Hodder	
Cr BM Day	

Staff

Kelvin Matthews	Chief Executive Officer
Svenja Clare	Acting Deputy Chief Executive Officer

Apologies

Cr JC Holden	
Tralee Cable	Community & Development Services Manager

Approved Leave of Absence

Nil

Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY COUNCIL MEETING HELD 17 DECEMBER 2021

Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr MR Hall

That the minutes from the Ordinary Council Meeting held Friday 17 December 2021 be confirmed.

CARRIED 6/0

6.2. HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 17 DECEMBER 2021

Council Resolution:

Moved: Cr PS Moses
Seconded: Cr MR Hall

That the minutes from Health Building Town Planning Meeting held Friday 17 December 2021 be received.

CARRIED 6/0

6.3. AUDIT COMMITTEE MEETING HELD 17 DECEMBER 2021

Council Resolution:

Moved: Cr MR Hall
Seconded: Cr BM Day

That the minutes from Audit Committee Meeting held Friday 17 December 2021 be received.

CARRIED 6/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. REPORTS OF COMMITTEES AND OFFICERS**9.1. OFFICERS MONTHLY REPORTS****9.1.1. WORKS & SERVICES MANAGER'S REPORT – DECEMBER 2021**

No Report available at this time

9.1.2. AIRPORT MANAGER'S REPORT- DECEMBER 2021***Aircraft Movements and Statistics***

Aircraft movements for General Aviation, Charter & RPT decreased marginally compared to December 2020. ABRA Mining to the north of Meekatharra commissioned their new runway in early December resulting in a decrease of up to 5 aircraft movements per week. AVGAS drum sales continued through the month of December primarily to Aviation Survey companies conducting surveys to the East of Meekatharra.

The figures below reflect the differences between December 2020 and December 2021.

	December 20	December 21	Variance
General Aircraft Landed:	106	94	-11%
RFDS Landed	66	54	-18%
Avgas	13267	13470	+2%
Jet A1	36600	44178	+21%
Total Fuel Sold	49867	57648	+15%

	YTD 2020	YTD 2021	Variance
General Aircraft Landed:	1034	1296	+25%
RFDS Landed	918	804	-12%
Avgas	109509	136159	+24%
Jet A1	498929	660230	+32%
Total Fuel Sold	608438	796389	+31%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

Aerodrome Security:

- Thursday 23 December: A male employee/contractor from WestGold Resources was denied boarding of the Cobham flight NC977 due to failing WESTGOLD policy of ZERO breathalyser reading prior to flight check in.

Safety Management System:

Nil to report.

Budget items completed:

Nil pending.

Airport Emergency:

Nil emergencies to report.

Bird/Animal Activity:

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

General:

COVID-19 cleaning and sanitizing of public areas continues to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Compulsory wearing of face masks at the airport continues as per government directions.

CASA approval of the aerodrome manual review is currently pending notification.

Mike Cuthbertson

Airport Manager

01/01/2022

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall

Seconded: Cr MJ Smith

That the Airport Manager's report for December 2021 be received.

CARRIED 6/0

9.1.3. YOUTH AND RECREATION SERVICES REPORT – DECEMBER 2021

No Report available at this time.

9.1.4. RANGERS REPORT – DECEMBER 2021

No Report available at this time.

9.1.5. STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted Emailed 23/11/20 Proceeding as per original project	Complete Complete In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress



12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council in January 2021 Council working group to be convened Presented at the April 2021 HBTP meeting	Complete Progressing Complete Complete Complete
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Department of Local Government	Complete Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress

27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process Valuation being sought - Cancelled	Complete Complete Cancelled
22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	Advertised – in negotiation 2 Expressions of Interest Received	In Progress On Hold
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Email Consultant 20/10/20 Actively lobbying	Complete In Progress
16.01.21	9.6.1	Local Roads & Community Infrastructure Program – Phase 2	CEO	Present at next works group meeting	Complete
20.02.21	9.3.1	Bridge over Luke's Pit – Project Feasibility Budget	PO	Email sent and acknowledged on 02/03/2021 to Westgold outlining project, awaiting response	In Progress
15.05.21	9.7.2	CRC Management & Tenancy Lloyds Outback Plaza	CEO/CDSM	Letter to CRC 18/5/21 Short Term Arrangements Longer Term Arrangements	Complete Complete In Progress
15.05.21	10.1	Transfer of Pivotel Lease to Globalstar	CDSM	Legal Advice Pending	Complete
18.09.21	9.3.1	Local Government Extraordinary Election 2021	CEO	Election in Progress	In Progress
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Progressing – with Dept of Lands Planning & Heritage	In Progress
18.09.21	9.7.2	Tender – Pavement Works at the Airport	CDSM	Progressing – Tender closed Item to be present to council	In Progress
20.11.21	9.4.2	Town Mural Project	CDSM / DCEO	Further discussion required Feb 2022 OCM Budget Amended	In Progress Complete
20.11.21	9.7.1	Purchase Lot 113 Darlot St Meekatharra	DCEO	Valuations requested, Asbestos reports requested	In Progress
20.11.21	10.1	Tender – Pavement works at the Airport	CDSM	Ongoing	In Progress
17.12.21	9.2.4	2020/21 Annual Report	DCEO	Advertised on Website 10/1/22 Annual Electors meeting to be held 15/1/22	Complete

17.12.21	9.3.1	Southern Rangelands Pastoral Alliance Request for Donation	CEO	Letter Sent 10/1/22	Complete
17.12.21	9.7.1	CEO Contract of Employment – Amendment to Commencement and Termination Dates	CEO	Changes to contract made 21/12/22	Complete
17.12.21	10.1	Purchase of Kenworth Trucks	CEO	PO sent to Kenworth DAF WA 7/1/22 as per council decision	Complete

Officers Recommendation / Council Resolution:**Moved: Cr MR Hall****Seconded: Cr MJ Smith****That the Status report be received.****CARRIED 6/0**

9.2. FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED DECEMBER 2021	
Agenda/Minute Number:	9.2.1	
Applicant:	Nil	
File Ref:	ADM 171	
Date of Report:	10 January 2022	
Disclosure of Interest:	Nil	
Author:	Krys East Deputy Chief Executive Officer	 Signature of Author
Senior Officer:	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

Confirmed

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MR Hall

That the financial report for the period ending 31 December 2021 be received.

CARRIED 6/0

Confirmed

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 December 2021
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 December 2021 of \$5,279,012.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2021

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
* Includes Non- Operating Grants							
Governance		80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates		4,752,175	4,751,673	4,821,880	70,207	1.48%	
General Purpose Funding - Other		1,970,063	970,797	959,799	(10,998)	(1.13%)	
Law, Order and Public Safety		16,220	9,603	12,207	2,604	27.11%	
Health		6,104	3,188	6,226	3,038	95.31%	
Education and Welfare		151,110	80,123	75,510	(4,613)	(5.76%)	
Housing		29,500	14,748	16,069	1,321	8.96%	
Community Amenities		144,426	120,902	106,234	(14,668)	(12.13%)	▼
Recreation and Culture		790,763	58,639	46,403	(12,236)	(20.87%)	▼
Transport		14,405,103	5,828,932	5,865,235	36,303	0.62%	
Economic Services		171,120	69,035	30,967	(38,068)	(55.14%)	▼
Other Property and Services		124,659	51,193	49,712	(1,481)	(2.89%)	
Total Operating Revenue		22,561,323	11,958,913	11,990,243	31,330		
Operating Expense							
Governance		(731,275)	(374,658)	(284,509)	(90,149)	(24.06%)	▼
General Purpose Funding		(233,176)	(107,567)	(98,822)	(8,745)	(8.13%)	
Law, Order and Public Safety		(203,537)	(106,935)	(80,948)	(25,987)	(24.30%)	▼
Health		(152,473)	(76,381)	(68,564)	(7,817)	(10.23%)	
Education and Welfare		(841,523)	(413,373)	(328,283)	(85,090)	(20.58%)	▼
Housing		(29,500)	(40,058)	(48,490)	8,392	20.95%	
Community Amenities		(702,681)	(270,349)	(213,679)	(56,671)	(20.96%)	▼
Recreation and Culture		(1,765,344)	(907,759)	(724,011)	(183,748)	(20.24%)	▼
Transport		(8,523,213)	(4,255,641)	(3,634,338)	(621,303)	(14.60%)	▼
Economic Services		(617,129)	(389,238)	(341,402)	(47,836)	(12.29%)	▼
Other Property and Services		(248,330)	(117,237)	(52,478)	(64,759)	(55.24%)	▼
Total Operating Expenditure		(14,048,181)	(7,059,197)	(5,875,484)	(1,183,713)		
Funding Balance Adjustments							
Add back Depreciation		7,532,730	3,766,303	3,138,532	(627,771)	(16.67%)	▼
Adjust (Profit)/Loss on Asset Disposal	9	101,431	(9,626)	0	9,626	(100.00%)	
Adjust Provisions		0	0	0	0		
Less Unspent Grants rec'd in current year	7	0	0	(629,468)	(629,468)		
Net Cash from Operations		16,147,303	8,656,393	8,623,823	(2,399,996)		
Non-Operating Revenues							
Proceeds from Disposal of Assets	9	882,800	0	0	0		
Total Capital Revenues		882,800	0	0	0		
Non-Operating Expenses							
Land and Buildings	8	(1,690,905)	(679,123)	(422,960)	(256,163)	(37.72%)	▼
Furniture and Equipment	8	(112,000)	(98,000)	(19,118)	(78,882)	(80.49%)	▼
Plant and Equipment	8	(2,508,900)	(8,000)	0	(8,000)	(100.00%)	
Infrastructure - Roads	8b	(17,570,122)	(8,946,510)	(8,503,986)	(442,524)	(4.95%)	
Infrastructure - Airports	8	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)	▼
Infrastructure - Other	8	(1,151,203)	(127,500)	(10,822)	(116,678)	(91.51%)	▼
Total Capital Expenditure		(23,358,130)	(9,895,133)	(8,962,886)	(932,247)		
Net Cash from Capital Activities		(22,475,330)	(9,895,133)	(8,962,886)	(932,247)		
Transfer to Reserves	6	(1,959,690)	0	0	0		
Transfer from Reserves	6	450,000	0	0	0		
Net Cash from Financing Activities		(1,509,690)	0	0	0		
Net Operations, Capital and Financing		(7,837,718)	(1,238,739)	(339,062)	(3,332,243)		
Opening Funding Surplus(Deficit)	2	8,833,788	8,833,788	5,618,074	(3,215,714)	(36.40%)	▼
Closing Funding Surplus(Deficit)	2	996,070	7,595,049	5,279,012	(6,547,958)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2021

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,752,175	4,752,175	4,751,673	4,821,880	70,207	1.48%
Operating Grants, Subsidies and Contributions	7	2,125,021	2,354,879	1,305,700	1,309,043	3,343	0.26%
Fees and Charges		1,305,450	1,305,450	739,449	731,579	(7,870)	(1.06%)
Interest Earnings		132,803	132,803	45,025	29,172	(15,853)	(35.21%)
Other Revenue		344,521	344,521	155,221	142,194	(13,027)	(8.39%)
Profit on Disposal of Assets	9	10,884	10,884	9,980	0	(9,980)	(100.00%)
Total Operating Revenue		8,670,854	8,900,712	7,007,048	7,033,868	26,819	
Operating Expense							
Employee Costs		(2,036,571)	(2,036,571)	(939,775)	(981,767)	41,992	4.47%
Materials and Contracts		(3,467,325)	(3,477,325)	(1,816,497)	(1,252,791)	(563,706)	(31.03%)
Utility Charges		(379,411)	(379,411)	(189,546)	(144,140)	(45,406)	(23.96%)
Depreciation on Non-Current Assets		(7,532,730)	(7,532,730)	(3,766,303)	(3,138,532)	(627,771)	(16.67%)
Insurance Expenses		(227,158)	(227,158)	(227,158)	(280,043)	52,885	23.28%
Other Expenditure		(282,671)	(282,671)	(119,564)	(78,212)	(41,353)	(34.59%)
Loss on Disposal of Assets	9	(112,315)	(112,315)	(354)	0	(354)	100.00%
Total Operating Expenditure		(14,038,181)	(14,048,181)	(7,059,197)	(5,875,484)	(1,183,713)	
Non-Operating Revenues							
Non-Operating Grants & Contributions	7	13,654,391	13,660,610	4,951,865	4,956,375	4,510	0.09%
Less Unspent Grants rec'd in current year	7	0	0	0	(629,468)	(629,468)	
Net Non-Operating Grants		13,654,391	13,660,610	4,951,865	4,326,908	(624,957)	
Total Comprehensive Income		8,287,064	8,513,141	4,899,716	5,485,292	(1,781,851)	
Funding Balance Adjustments							
Add back Depreciation		7,532,730	7,532,730	3,766,303	3,138,532	(627,771)	(16.67%)
Adjust (Profit)/Loss on Asset Disposal	9	101,431	101,431	(9,626)	0	9,626	(100.00%)
Adjust Provisions		0	0	0	0	0	
Net Cash from Operations		15,921,225	16,147,302	8,656,393	8,623,823	(2,399,996)	
Proceeds from Disposal of Assets	9	882,800	882,800	0	0	0	
Total Capital Revenues		882,800	882,800	0	0	0	
Non-Operating Expenses							
Land and Buildings	8	(1,615,905)	(1,690,905)	(679,123)	(422,960)	(256,163)	(37.72%)
Furniture and Equipment	8	(112,000)	(112,000)	(98,000)	(19,118)	(78,882)	(80.49%)
Plant and Equipment	8	(2,508,900)	(2,508,900)	(8,000)	0	(8,000)	(100.00%)
Infrastructure - Roads	8	(19,012,191)	(17,570,122)	(8,946,510)	(8,503,986)	(442,524)	(4.95%)
Infrastructure - Footpaths	8	(150,000)	(150,000)	0	0	0	0.00%
Infrastructure - Airports	8	(175,000)	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)
Infrastructure - Other	8	(1,151,203)	(1,151,203)	(127,500)	(10,822)	(116,678)	(91.51%)
Total Capital Expenditure		(24,725,199)	(23,358,130)	(9,895,133)	(8,962,886)	(932,247)	
Net Cash from Capital Activities		(23,842,399)	(22,475,330)	(9,895,133)	(8,962,886)	(932,247)	
Financing							
Transfer to Reserves	6	(1,959,690)	(1,959,690)	0	0	0	
Transfer from Reserves	6	450,000	450,000	0	0	0	
Net Cash from Financing Activities		(1,509,690)	(1,509,690)	0	0	0	
Net Operations, Capital and Financing		(9,430,864)	(7,837,718)	(1,238,739)	(339,062)	(3,332,243)	
Opening Funding Surplus(Deficit)	2	9,430,864	8,833,788	8,833,788	5,618,074	(3,215,714)	(36.40%)
Closing Funding Surplus(Deficit)	2	0	996,070	7,595,049	5,279,012	(6,547,958)	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 December 2021

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	80	0	80	80
General Purpose Funding - Rates	4,752,175	0	4,752,175	4,751,673
General Purpose Funding - Other	1,740,205	229,858	1,970,063	970,797
Law, Order and Public Safety	16,220	0	16,220	9,603
Health	6,104	0	6,104	3,188
Education and Welfare	151,110	0	151,110	80,123
Housing	29,500	0	29,500	14,748
Community Amenities	144,426	0	144,426	120,902
Recreation and Culture	790,763	0	790,763	58,639
Transport	14,398,883	6,220	14,405,103	5,828,932
Economic Services	171,120	0	171,120	69,035
Other Property and Services	124,659	0	124,659	51,193
Total Operating Revenue	22,325,245	236,078	22,561,323	11,958,913
Operating Expense				
Governance	(731,275)	0	(731,275)	(374,658)
General Purpose Funding	(233,176)	0	(233,176)	(107,567)
Law, Order and Public Safety	(203,537)	0	(203,537)	(106,935)
Health	(152,473)	0	(152,473)	(76,381)
Education and Welfare	(841,523)	0	(841,523)	(413,373)
Housing	(29,500)	0	(29,500)	(40,058)
Community Amenities	(702,681)	0	(702,681)	(270,349)
Recreation and Culture	(1,765,344)	0	(1,765,344)	(907,759)
Transport	(8,523,213)	0	(8,523,213)	(4,255,641)
Economic Services	(617,129)	0	(617,129)	(389,238)
Other Property and Services	(238,330)	(10,000)	(248,330)	(117,237)
Total Operating Expenditure	(14,038,181)	(10,000)	(14,048,181)	(7,059,197)
Funding Balance Adjustments				
Add back Depreciation	7,532,730	0	7,532,730	3,766,303
Adjust (Profit)/Loss on Asset Disposal	101,431	0	101,431	(9,626)
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	15,921,225	226,078	16,147,303	8,656,393
Capital Revenues				
Proceeds from Disposal of Assets	882,800	0	882,800	0
Total Capital Revenues	882,800	0	882,800	0
Capital Expenses				
Land and Buildings	(1,615,905)	(75,000)	(1,690,905)	(679,123)
Furniture and Equipment	(112,000)	0	(112,000)	(98,000)
Plant and Equipment	(2,508,900)	0	(2,508,900)	(8,000)
Infrastructure - Roads	(19,012,191)	1,442,069	(17,570,122)	(8,946,510)
Infrastructure - Footpaths	(150,000)	0	(150,000)	0
Infrastructure - Airports	(175,000)	0	(175,000)	(36,000)
Infrastructure - Other	(1,151,203)	0	(1,151,203)	(127,500)
Total Capital Expenditure	(24,725,199)	1,367,069	(23,358,130)	(9,895,133)
Net Cash from Capital Activities	(23,842,399)	1,367,069	(22,475,330)	(9,895,133)
Financing				
Transfer to Reserves	(1,959,690)	0	(1,959,690)	0
Transfer from Reserves	450,000	0	450,000	0
Net Cash from Financing Activities	(1,509,690)	0	(1,509,690)	0
Net Operations, Capital and Financing	(9,430,864)	1,593,147	(7,837,717)	(1,238,740)
Opening Funding Surplus(Deficit)	9,430,864	(597,076)	8,833,788	8,833,788
Closing Funding Surplus(Deficit)	0	996,070	996,070	7,595,049

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 December 2021

Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Governance	(80)	(100.00%)			Under variance reporting threshold.
General Purpose Funding - Rates	70,207	1.48%			Under variance reporting threshold.
General Purpose Funding - Other	(10,998)	(1.13%)			Under variance reporting threshold.
Law, Order and Public Safety	2,604	27.11%			Under variance reporting threshold.
Health	3,038	95.31%			Under variance reporting threshold.
Education and Welfare	(4,613)	(5.76%)			Under variance reporting threshold.
Housing	1,321	8.96%			Under variance reporting threshold.
Community Amenities	(14,668)	(12.13%)	▼	Permanent	Burial charges \$11k lower than YTD budget. This is offset by lower burial expenses.
Recreation and Culture	(12,236)	(20.87%)	▼	Timing	There is generally lower revenue to YTD budget in Other culture and other recreation programs of less than \$1k in lease and reimbursement revenue. These will be assessed with the budget review.
Transport	36,303	0.62%			Under variance reporting threshold.
Economic Services	(38,068)	(55.14%)	▼	Timing	Festival income is \$31k lower than budget YTD and building permits \$8k lower than YTD budget.
Other Property and Services	(1,481)	(2.89%)			Under variance reporting threshold.
Operating Expense					
Governance	(90,149)	(24.06%)	▼	Timing	General members expenses (including meeting fees and election costs) are \$32k lower than YTD budget. RFDS and other donations are \$47k lower than YTD budget. These are likely to even out during the year.
General Purpose Funding	(8,745)	(8.13%)			Under variance reporting threshold.
Law, Order and Public Safety	(25,987)	(24.30%)	▼	Timing	Fire prevention expenses are \$12k and SES, Ranger and Animal control \$14k lower than YTD budget. These are expected to even out during the year.
Health	(7,817)	(10.23%)			Under variance reporting threshold.
Education and Welfare	(85,090)	(20.58%)	▼	Timing	Youth centre and education expenses are \$57k lower than YTD budget, CDO expenses are \$28k lower - these will be assessed with the budget review.
Housing	8,392	20.95%			Under variance reporting threshold.
Community Amenities	(56,671)	(20.96%)	▼	Timing	Sanitation incl. waste collection expenses are \$31k lower than YTD budget likely due to timing of receipt of invoices for the prior month. Other Community amenities expenditure relating to the cemetery and public toilets and facilities is \$28k lower than YTD budget. These may even out during the year.
Recreation and Culture	(183,748)	(20.24%)	▼	Timing	Administration allocations are \$22k lower than YTD budget. Lloyds expenses are \$25k, recreation officer expenses \$23k, swimming expenses \$7k and other recreation activities \$25k lower than YTD budget. These will be assessed with the budget review.
Transport	(621,303)	(14.60%)	▼	Permanent	Roads and Airport depreciation calculations via the Asset register are \$603k lower than YTD budget. Staff will review depreciation rates and the prior year revaluation to ensure calculations are line with revaluation data. These matters will be addressed with the budget review as required.
Economic Services	(47,836)	(12.29%)	▼	Timing	Community events expenditure is \$43k lower than YTD budget.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 December 2021

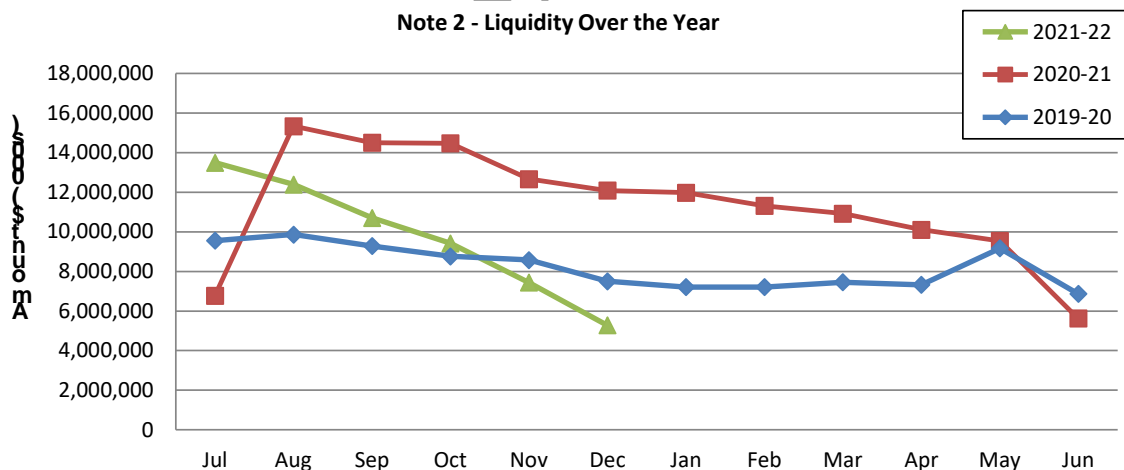
Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Other Property and Services	(64,759)	(55.24%)	▼	Timing	Plant operation costs are \$16k lower than YTD budget and Public works overheads are \$28k lower than YTD budget. Minor Plant running costs are \$25k lower than YTD budget. These variances are likely timing. Standpipe maintenance is \$14k higher than budget - staff will review these costs.
Funding Balance Adjustments					
Add back Depreciation	(627,771)	(16.67%)	▼	Permanent	Refer to Transport expenditure variance explanation above.
Adjust (Profit)/Loss on Asset Disposal	9,626	(100.00%)			Under variance reporting threshold
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	4,510	0.09%			Under variance reporting threshold.
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold.
Capital Expenses					
Land and Buildings	(256,163)	(37.72%)	▼	Timing	Under variance reporting threshold.
Furniture and Equipment	(78,882)	(80.49%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Plant and Equipment	(8,000)	(100.00%)			Under variance reporting threshold.
Infrastructure - Roads	(442,524)	(4.95%)			Under variance reporting threshold.
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold.
Infrastructure - Airports	(30,000)	(83.33%)	▼	Timing	Under variance reporting threshold.
Infrastructure - Other	(116,678)	(91.51%)	▼	Timing	Under variance reporting threshold.
Opening Funding Surplus(Deficit)	(3,215,714)	(36.40%)	▼	Timing	The Annual Report has now been signed off and confirms that Wandrra funds were required to be reported as liability as 30th June 2021. This variance will be further addressed with the budget review process.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 2: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 Dec 2021	Previous Month	YTD 31 Dec 2020
	\$	\$	\$
Current Assets			
Cash Unrestricted	4,464,033	6,350,346	10,689,101
Cash Restricted Reserves	21,136,920	21,136,920	21,280,349
Receivables - Rates and Rubbish	1,295,978	1,419,471	1,793,018
Receivables -Other	188,172	185,062	62,243
Provision for Doubtful debts	(93,876)	(93,876)	(167,097)
Interest / ATO Receivable/Trust	181,722	261,614	246,042
Inventories	140,192	149,386	141,679
	27,313,141	29,408,923	34,045,336
Less: Current Liabilities			
Payables	(178,591)	(110,366)	(589,060)
Bonds Held	(89,150)	(89,243)	(92,710)
Provisions	(369,103)	(369,103)	(354,285)
Unspent Grants Received this Year	(629,468)	(56,000)	0
Contract Liabilities (Unspent Grants Prior years)	0	0	0
	(1,266,311)	(624,712)	(1,036,055)
Net Current Assets	26,046,829	28,784,211	33,009,281
Less: Cash Reserves	(21,136,920)	(21,136,920)	(21,280,349)
Plus Provisions	369,103	369,103	354,285
Net Current Funding Position	5,279,012	8,016,394	12,083,217

Note 2 - Liquidity Over the Year

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	215,348	0	0	215,348	Westpac	At Call
Air BP	Variable	66,670	0	0	66,670	Westpac	At Call
Maxi Account	Variable	4,259,318	0	89,150	4,348,468	Westpac	At Call
(b) Term Deposits							
549463	0.39%		21,136,920		21,136,920	Westpac	30-Jun-22
Total		4,541,336	21,136,920	89,150	25,767,406		

Comments/Notes - Investments

- * This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- * Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- * The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget		Adopted Budget Closing Surplus/(Deficit)	9,430,864	8,833,788	\$	\$	\$	\$
									(597,076)	(597,076)
Revenue										
0181	↑	Financial Assistance Grant		Operating Revenue	1,106,522	1,187,154		80,632	0	(516,444)
0211	↑	Local Road Grant		Operating Revenue	482,189	631,415		149,226	0	(367,218)
Non- Operating Revenue										
4601	↓	FESA - Natural Disaster		Capital Revenue	10,080,269	9,938,039		0	(142,230)	(509,448)
5183	↑	Aerodrome Grant Income		Capital Revenue	0	148,449		148,449	0	(360,999)
								0	0	
Operating Expenditure										
8022	↓	Engineering Office & Other Exp		Operating Expenses	2,000	12,000		0	(10,000)	(370,999)
MS03	↓	Mainstreet Scaping - Street Sculptures		Operating Expenses	15,000	0		15,000	0	(355,999)
YC29	↑	Town Mural Project		Operating Expenses	0	15,000		0	(15,000)	(370,999)
								0	0	
Non- Operating Expenditure										
0979	↑	Lot 204 Hill Street - Replace ATU /Septics		Capital Expenses	0	10,000		0	(10,000)	(380,999)
0980	↑	Lot 927 McCleary St - Renovate kitchen, bathroom and ensuite		Capital Expenses	50,000	115,000		0	(65,000)	(445,999)
FDC00	↓	AGRN: 899 Various Roads		Capital Expenses	12,216,768	10,774,699		1,442,069	0	996,070
							0	1,835,376	(242,230)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 5: RECEIVABLES**Receivables - Rates and Rubbish Receivable**

Opening Arrears Previous Years

Levied this year

Less Collections to date

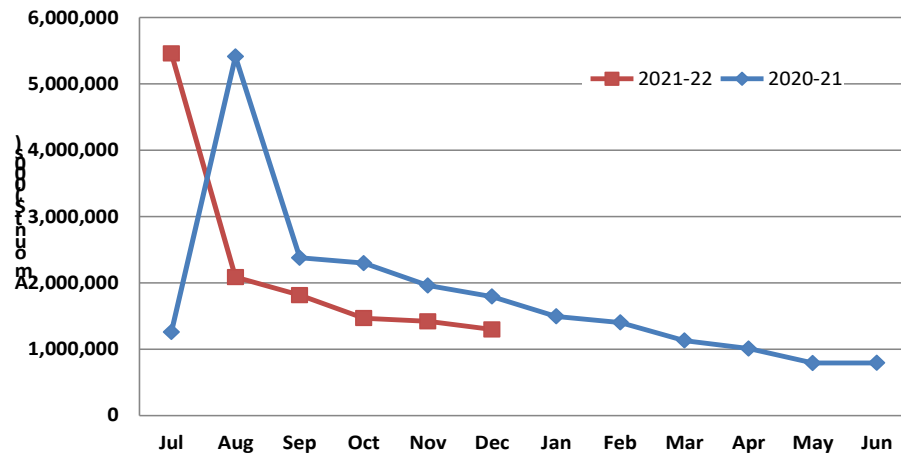
Equals Current Outstanding

Net Rates and Rubbish Collectable

Note 2

% Collected

	YTD 31 Dec 2021	30/06/2021
	\$	\$
Opening Arrears Previous Years	791,619	1,362,717
Levied this year	4,925,043	4,274,148
<u>Less</u> Collections to date	(4,420,684)	(4,845,246)
Equals Current Outstanding	1,295,978	791,619
Net Rates and Rubbish Collectable	1,295,978	791,619
% Collected	77.33%	

Note 6 - Rates Receivable**Comments/Notes - Receivables Rates**

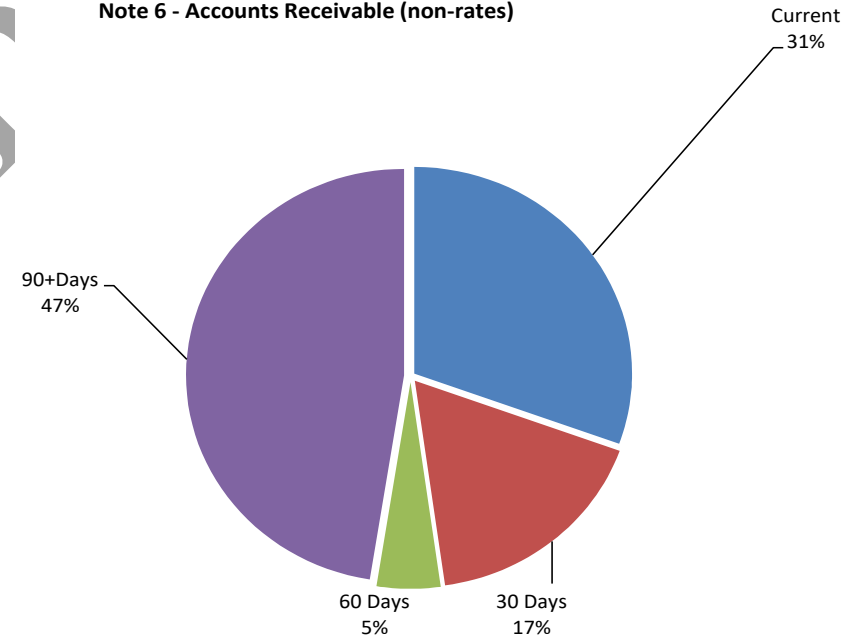
Rates were levied on	21-Jul-21
Full Payment or Instalment 1 due	25-Aug-21
Instalment 2 due	29-Oct-21
Instalment 3 due	4-Jan-22
Instalment 4 due	9-Mar-22

Receivables - General

Receivables - Sundry Debtors

Total Sundry Debtors**Amounts shown above include GST (where applicable)**

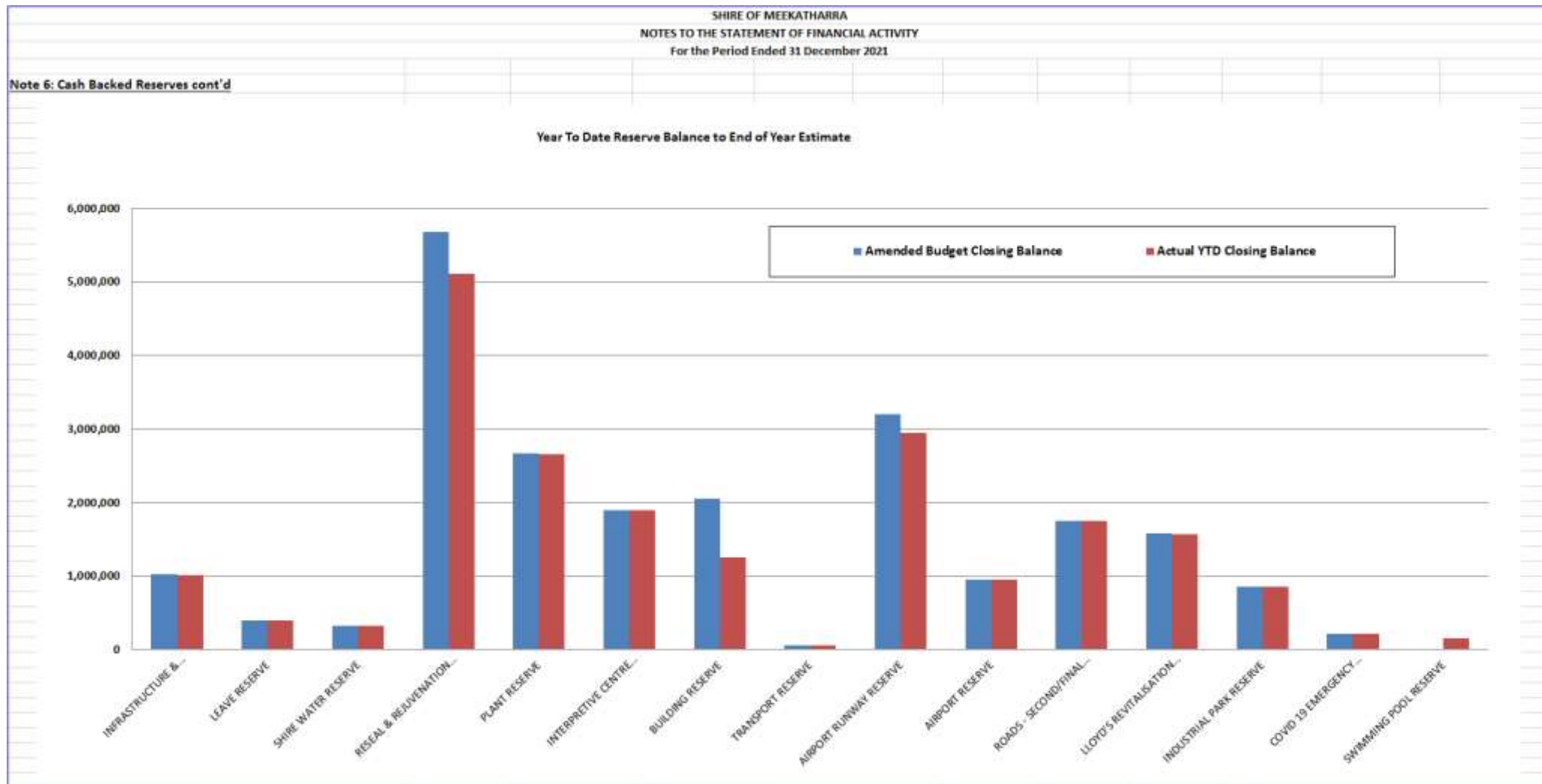
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	57,426	32,474	8,907	89,364
Total Sundry Debtors				188,172

Note 6 - Accounts Receivable (non-rates)**Comments/Notes - Receivables General**

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,017,378	1,846	1,846	0	0	0	0	0	0	1,019,224	1,017,378
LEAVE RESERVE	398,160	963	963	0	0	0	0	0	0	399,123	398,160
SHIRE WATER RESERVE	322,648	729	729	0	0	0	0	0	0	323,377	322,648
RESEAL & REJUVENATION RESERVE	5,105,618	11,530	11,530	0	559,680	0	0	0	0	5,676,828	5,105,618
PLANT RESERVE	2,660,383	6,008	6,008	0	0	0	0	0	0	2,666,391	2,660,383
INTERPRETIVE CENTRE RESERVE	1,891,233	4,271	4,271	0	0	0	0	0	0	1,895,504	1,891,233
BUILDING RESERVE	1,251,218	3,277	3,277	0	900,000	0	(100,000)	(100,000)	0	2,054,495	1,251,218
TRANSPORT RESERVE	61,207	138	138	0	0	0	0	0	0	61,345	61,207
AIRPORT RUNWAY RESERVE	2,943,192	6,647	6,647	0	451,747	0	(200,000)	(200,000)	0	3,201,586	2,943,192
AIRPORT RESERVE	953,396	2,153	2,153	0	0	0	0	0	0	955,549	953,396
ROADS - SECOND/FINAL SEALS RESERVE	1,744,753	3,940	3,940	0	0	0	0	0	0	1,748,693	1,744,753
LLOYD'S REVITALISATION RESERVE	1,571,704	4,014	4,014	0	0	0	0	0	0	1,575,718	1,571,704
INDUSTRIAL PARK RESERVE	849,846	1,919	1,919	0	0	0	0	0	0	851,765	849,846
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	214,000	483	483	0	0	0	0	0	0	214,483	214,000
SWIMMING POOL RESERVE	152,184	345	345	0	0	0	(150,000)	(150,000)	0	2,529	152,184
	21,136,920	48,263	48,263	0	1,911,427	0	(450,000)	(450,000)	0	22,646,610	21,136,920



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note7a: UNTIED GRANTS

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
General Purpose Funding							
Financial Assistance Grant	1,106,522	80,632	1,187,154	1,187,154	0	593,577	593,577
Local Road Grant	482,189	149,226	631,415	631,415	0	315,708	315,708
Law, Order and Public Safety							
D.F.E.S. Operating Grant	6,920	0	6,920	6,920	0	893	6,027
S.E.S. Operating Grant	5,180	0	5,180	5,180	0	7,058	(1,878)
Education and Welfare							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,168	0	26,168	26,168	0	26,168	0
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	44,264	41,378
Community Amenities							
Recreation and Culture							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	60,000	0	60,000	60,000	0	0	60,000
Transport							
Mrd - Direct Grant	321,376	0	321,376	321,376	0	321,376	0
Street - Lighting - Operating Grant	5,024	0	5,024	5,024	0	0	5,024
Economic Services							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	2,125,021	229,858	2,354,879	2,354,879	0	1,309,043	1,045,836

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status		Expenditure relat
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent
	\$	\$		\$	\$	\$	\$	\$
Recreation and Culture								
Misc Grants	572,908	0	572,908	0	572,908	0	572,908	97,795
Transport								
Local Roads & Community Infrastructure Program	574,130	0	574,130	0	574,130	287,065	287,065	0
Building Better Regions Fund Grant	1,431,465	0	1,431,465	0	1,431,465	444,821	986,644	1,820,257
Wandrra - Natural Disaster	10,080,269	(142,230)	9,938,039	0	9,938,039	3,874,022	6,064,017	5,109,489
R2R Grant	785,619	0	785,619	0	785,619	200,000	585,619	8,065
Mrd Road Project Grant	140,000	0	140,000	0	140,000	56,000	84,000	0
Aerodrome Grant Income	0	148,449	148,449	0	148,449	94,467	53,982	0
Economic Services								
Toilets at Peace Gorge	70,000	0	70,000	0	70,000	0	70,000	0
	13,654,391	6,219	13,660,610	0	13,660,610	4,956,375	8,704,235	7,035,606

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual
Buildings							
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONF	1328	AC13	140,000	0	140,000	0	0
ADMIN BUILDING CAPITAL - REPLACE ALL WINDOWS WITH DOUBLE GLAZ	1328	AC15	60,000	0	60,000	60,000	600
YC - SPLIT SYSTEM AIRCONDITIONER IN TV ROOM	1328	YCC11	3,500	0	3,500	3,500	0
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		200,000	0	200,000	200,000	193,157
LOT 303 CAPITAL IMPROVEMENTS	1328	0921	80,000	0	80,000	80,000	0
LOT 220 CAPITAL IMPROVEMENTS	1328	0923	31,857	0	31,857	31,857	28,470
LOT 87 CAPITAL IMPROVEMENTS	1328	0926	8,000	0	8,000	0	0
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2437	0927	47,250	0	47,250	0	0
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	10,000	0	10,000	10,000	0
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0
AIRPORT RESIDENCE - CAPITAL IMPROVEMENTS	2704	0934	23,100	0	23,100	23,100	0
1/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0935	10,000	0	10,000	10,000	0
4/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0938	5,000	0	5,000	5,000	0
LOT 17 MAIN ST - CAPITAL IMPROVEMENTS	2704	0939	5,000	0	5,000	5,000	0
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	16,000	10,000	26,000	26,000	0
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	50,000	65,000	115,000	103,000	102,938
LOT 294 HILL ST - CAPITAL IMPROVEMENTS	2704	0981	13,500	0	13,500	13,500	0
NEW STAFF HOUSING	2715		115,000	0	115,000	0	0
HALL - REPLACE EVAP WITH OTHER COOLING/HEATING SYSTEM & ASSOC	2704	HC03	100,000	0	100,000	0	0
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	HC09	12,000	0	12,000	0	0
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	HC14	9,000	0	9,000	0	0
POOL - BUILDINGS	3666		15,082	0	15,082	0	0
OSR - PICTURE GARDENS - UGPRADE TOILETS	3094	SR22	90,450	0	90,450	0	0
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIRCUIT B	3094	SR23	9,550	0	9,550	9,550	0
INDOOR CRICKET CENTRE	4036		100,000	0	100,000	0	0
MASONIC LODGE - CAPITAL	4171		11,000	0	11,000	0	0
STAGE 1 - LLOYDS RENOVATIONS	4191		193,616	0	193,616	98,616	97,795
DEPOT CAPITAL - RELACE FRONT DOORS ON TOWN GARDENERS SHED		DC15	3,500	0	3,500	0	0
DEPOT CAPITAL - RENOVATION OF OFFICE		DC16	90,000	0	90,000	0	0
DEPOT CAPITAL - RENOVATE ABLUTIONS		DC17	20,000	0	20,000	0	0
AIRPORT - PAINT STORE BUILDING	5344		3,500	0	3,500	0	0
RED SANDBOX - REPLACE SHADE STRUCTURE		EC05	10,000	0	10,000	0	0
COMMUNITY RESOURCE CENTRE - BUILDING	9681		120,000	0	120,000	0	0
Buildings Total			1,615,905	75,000	1,690,905	679,123	422,960

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 JANUARY 2022

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual
Furniture & Office Equip.							
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		32,000	0	32,000	32,000	0
COMPUTER EQUIPMENT	1244		10,000	0	10,000	10,000	8,171
ADMIN OFFICE EQUIPMENT	1324		20,000	0	20,000	20,000	0
KZ - REPLACE GAS STOVE WITH NEW		KZC01	2,000	0	2,000	0	0
KZ - WATER FOUNTAIN		KZC06	5,000	0	5,000	0	0
KZ - OUTDOOR SETTING FOR UNDER VERANDAH		KZC09	1,500	0	1,500	1,500	0
YC - REPLACEMENT COUCHES		YCC12	5,000	0	5,000	5,000	4,815
YC - OFFICE FURNITURE AND CHAIRS		YCC13	7,000	0	7,000	0	0
YC - COMMERCIAL FRIDGE		YCC14	2,500	0	2,500	2,500	0
HALL - PROJECTOR AND SCREEN		HC06	6,000	0	6,000	6,000	0
HALL - 3 DOOR GLASS FRIDGES		HC13	10,000	0	10,000	10,000	6,132
HALL - REPLACEMENT OVEN		HC15	8,000	0	8,000	8,000	0
OSR - PICTURE GARDENS - ARTIFICIAL TURF		SR11	3,000	0	3,000	3,000	0
Furniture & Office Equip. Total			112,000	0	112,000	98,000	19,118
Plant , Equip. & Vehicles							
CEO VEHICLE	1224		64,000	0	64,000	0	0
PROJECT OFFICERS VEHICLE	1332		60,000	0	60,000	0	0
DCEO VEHICLE	1355		60,000	0	60,000	0	0
MOSQUITO FOGGER	2374		8,000	0	8,000	8,000	0
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0
COMMUNITY BUS	3880		120,000	0	120,000	0	0
WATER TRAILER	5005		30,000	0	30,000	0	0
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0
CARAVANS & EQUIPMENT	5034		500,000	0	500,000	0	0
DOWN HOLE BORE PUMPS AND TRAILERS	5064		110,000	0	110,000	0	0
VARIOUS UTILITIES	5084		128,000	0	128,000	0	0
SWEEPER	5094		361,000	0	361,000	0	0
TRUCK	5124		350,000	0	350,000	0	0
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0
TRAILER	5264		20,000	0	20,000	0	0
MULTITYRE RUBBER WHEEL ROLLER	5294		185,900	0	185,900	0	0
EXCAVATOR	5331		30,000	0	30,000	0	0
LOADER	5334		348,000	0	348,000	0	0
Plant , Equip. & Vehicles Total			2,508,900	0	2,508,900	8,000	0
Roads Infrastructure							
ROAD CONSTRUCTION VARIOUS	4200		19,012,191	(1,442,069)	17,570,122	8,946,510	8,503,986
Roads Infrastructure Total			19,012,191	(1,442,069)	17,570,122	8,946,510	8,503,986
Footpath Infrastructure							
FOOTPATHS - NEW AND RENEWAL	5046		150,000	0	150,000	0	0
Footpath Infrastructure Total			150,000	0	150,000	0	0

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual
Airport Infrastructure							
RUNWAY CONSTRUCTION		1210	30,000	0	30,000	30,000	0
AIRPORT APRON & PARKING AREAS		1215	37,000	0	37,000	0	0
FOG SEAL & CRACK SEALING		1218	30,000	0	30,000	0	0
AERODROME - LINE MARKING		1220	78,000	0	78,000	6,000	6,000
Airport Infrastructure Total			175,000	0	175,000	36,000	6,000
Other Infrastructure							
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	3,000	0
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	5,000	0
YC - LANDSCAPING	2436	YCC09	10,000	0	10,000	10,000	0
YC - RACKS FOR SPORTING EQUIPMENT	2436	YCC10	2,000	0	2,000	2,000	0
KZ - PAVING OF COURTYARD (APPROX 15X 6M)	2436	KZC07	6,000	0	6,000	0	0
KZ - RETICULATION AND RESEEDING OF LAWN	2440	KZC08	5,000	0	5,000	5,000	0
KZ - SHADE OVER PLAYGROUND	2824	KZC10	40,000	0	40,000	40,000	0
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		52,500	0	52,500	52,500	5,588
CEMETERY - OTHER INFRASTRUCTURE	3274		0	0	0	0	0
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0
CORNISH LIFT	3624		35,000	0	35,000	0	0
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694		215,000	0	215,000	0	0
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	3994	SR13	12,000	0	12,000	0	0
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	0	0
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	5,000	5,234
PLAYGROUND - RETICULATION	4015	SR16	5,000	0	5,000	0	0
PLAYGROUND - TREES AND TREE GUARDS	4015	SR17	5,000	0	5,000	0	0
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066	SR18	10,000	0	10,000	0	0
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	0	0
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	0	0
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	0	0
CANINE ENRICHMENT COMPOUND	4086		5,000	0	5,000	5,000	0
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	0	0	0	0	0
MEEKA BICYCLE TRAIL	5378		50,000	0	50,000	0	0
PEACE GORGE	5380		140,000	0	140,000	0	0
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		70,000	0	70,000	0	0
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	0
ENTRY STATEMENT & SIGNS	5424		30,000	0	30,000	0	0
Other Infrastructure Total			1,151,203	0	1,151,203	127,500	10,822
Capital Expenditure Total			24,725,199	(1,367,069)	23,358,130	9,895,133	8,962,886

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual
Grids Installation	1262	100,000	100,000	0	0
Grids Construction	1266	150,000	150,000	0	0
Road Construction Misc	1267	600,000	600,000	200,000	97,163
Water Bores	1268	60,000	60,000	0	0
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,100,000	1,100,000	275,000	8,065
Landor Road - Bbrf Funded Business Case	BB66	1,915,163	1,915,163	1,865,162	1,820,257
Mt Clere Rd - Construction	C1	110,000	110,000	0	0
Laneway Between Main Street & Hill Street	C134	0	0	0	2,485
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0
High Street - Construction	C43	80,000	80,000	0	0
Savage Street - Construction	C44	85,000	85,000	0	0
Landor Rd - Council Funding	C66	350,000	350,000	0	700
Ashburton Downs-Meekatharra Rd - Construction	C67	325,000	325,000	8,500	8,324
Landor Road - Council Funded - Second Coat Seal	CB66	337,000	337,000	337,000	455,593
Agrn: 899 (Feb 2020) General Expense	FDC00	12,216,768	10,774,699	5,206,347	60,025
Agrn: 899 (Feb 2020) Flood Damage - Meekatharra - Mt Clere Road	FDC1	0	0	0	58,599
Agrn: 899 (Feb 2020) Flood Damage - Peak Hill - Three Rivers Road	FDC2	0	0	0	50
Agrn: 899 (Feb 2020) Flood Damage - Youno Downs Road	FDC22	0	0	0	342,489
Agrn: 899 (Feb 2020) Flood Damage - Woodlands - Mt Augustus Road	FDC28	0	0	0	1,050,164
Agrn: 899 (Feb 2020) Flood Damage - Mingah Springs Road	FDC41	0	0	0	485,079
Agrn: 899 (Feb 2020) Flood Damage - Tangadee Road	FDC63	0	0	0	23,432
Agrn: 899 (Feb 2020) Flood Damage - Ashburton Downs Meekatharra Road	FDC67	0	0	0	2,559,934
Agrn: 899 (Feb 2020) Flood Damage - Meekatharra Sandstone Road	FDC68	0	0	0	144,654
Agrn: 899 (Feb 2020) Flood Damage - Pingandy Road	FDC69	0	0	0	306,714
Agrn: 899 (Feb 2020) Flood Damage - Killara Road	FDC8	0	0	0	64,856
Agrn: 899 (Feb 2020) Flood Damage - Hillview - Murchison Downs Road	FDC80	0	0	0	13,494
Landor Road - Local Roads & Community Infrastructure Program	LR66	1,148,260	1,148,260	1,002,001	1,001,911
Ashburton Rd - Regional Road Group Funding	RR67	210,000	210,000	52,500	0
Roads Infrastructure Total		19,012,191	17,570,122	8,946,510	8,503,986

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Asset Description	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
28,868	15,000	(13,868)	Education and Welfare 2010 Hiace 3.0L T/D C/Bus M/T - Youth Centre				
17,856	18,000	144	Recreation and Culture 2014 Mitsubishi Mn Triton 4X4 Glx 2.5 Ltr 4 Cyl - Ysro				
31,000	13,500	(17,500)	Other Sport & Rec 2005 Toyota Coaster Bus				
1,467	1,400	(67)	Transport 1981 Arrow 4 Wheel Caravan				
3,048	3,000	(48)	1984 Dolly And Turntable				
128,557	128,000	(557)	1994 Caterpillar 613C Scraper				
1,467	1,400	(67)	1972 Coromal Caravan (Ex M.R.D.)				
44,900	45,000	100	1999 Traxcavator - Caterpillar 939C				
86,401	86,000	(401)	2005 12H Westrac Motor Grader (1CBU997)				
49,327	25,000	(24,327)	2005 Nissan UD Prime Mover (1CBX525)				
11,205	5,000	(6,205)	1992 Mercedes Benz Garbage Truck				
5,000	2,000	(3,000)	1995 Arrow Kerbing Machine				
17,000	17,000	0	1981 910 Caterpillar Loader (M6124)				
10,200	10,000	(200)	2003 Elross Construction Caravan				
9,420	9,500	80	2001 Scout 3500 Cement Truck				
29,829	29,500	(329)	1995 Maintenance Caravan On Drop Deck Low Loader				
68,546	30,000	(38,546)	2008 Nissan Prime Mover (1CZT537)				
213,553	213,500	(53)	2000 Cat 623F Scraper				
5,333	5,500	167	1988 Caravan - Exploration (Ex Mrd)				
26,792	20,000	(6,792)	1997 Isuzu Fts750 4X4 Service Truck				
51,133	54,500	3,367	2019 Toyota Lc70 Workmate - Construction Crew				
53,733	60,000	6,267	(Previous Leading Hand'S Vehicle)				
			2018 Toyota Dual Cab Workmate - Leading Hand				
			Other Properties and Services				
43,355	43,000	(355)	2017 Toyota Prado Automatic Gxl - Ceo				
46,241	47,000	759	2018 Ford Ranger Wildtrak - Dceo				
984,231	882,800	(101,431)		0	0	0	

Comments

There have been no disposals processed to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

Write Offs

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in December 2021 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	10 January 2022	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Kelvin Matthews – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MR Hall

That Council receives the outstanding monthly Debtor Trial Balance for December 2021.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 JANUARY 2022

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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 31.12.2021		01.11.2021 GT 60 days	01.12.2021 GT 30 days	31.12.2021 Current	Total	
			02.10.2021 GT 90 days	Age of Oldest Invoice (90Days)					
A166	AERO OPTICS PTY LTD		0.00	0	0.00	0.00	50.51	50.51	Notes for debts >90 days old
A045	AIRFLITE PTY LTD		0.00	0	0.00	0.00	28.43	28.43	
D087	AVIATION UTILITIES PTY LTD		0.00	0	0.00	0.00	56.65	56.65	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	0.00	-201.71	
B169	BINSIAR, ANDREW (SNR)		0.00	0	0.00	109.05	0.00	109.05	
C172	CENTRAL WEST HEALTH AND RE		0.00	0	0.00	0.00	74.05	74.05	
K043	CHRIS CLANCY & KADISEN KIN		0.00	0	6143.00	779.75	0.00	6922.75	
C011	COMMERCIAL HOTEL		0.00	0	0.00	0.00	74.05	74.05	
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	142.20	475.24	617.44	
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	0.00	-44.00	
C0222	CORSAIRE PTY LTD		0.00	0	0.00	147.44	0.00	147.44	in negotiation
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00	
M226	DENAYA NOMINEES PTY LTD T/		0.00	0	0.00	0.00	703.20	703.20	
D1	DEPARTMENT OF EDUCATION		86495.31	590	0.00	17984.53	0.00	104479.84	
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-320.20	
D119	DESROSIERS, NICOLE		550.00	246	0.00	0.00	0.00	550.00	
E009	ESPERANCE AIR SERVICES		0.00	0	28.43	0.00	0.00	28.43	
F065	FLIGHT STANDARDS PTY LTD		0.00	0	0.00	22.00	0.00	22.00	
F046	FRIGTECH SERVICES		0.00	0	0.00	0.00	43.10	43.10	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	49.20	49.20	at debt collector
G008	GOLDFIELDS AIR SERVICES		0.00	0	0.00	0.00	93.69	93.69	
G080	GRBIC, RICKY		513.99	641	0.00	0.00	0.00	513.99	
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08	
H014	HELIBITS PTY LTD (HELIWEST		25.25	109	0.00	0.00	105.31	130.56	
H150	HELICOPTER LOGISTICS PTY L		0.00	0	0.00	29.93	0.00	29.93	
F064	JAMES FORREST		0.00	0	0.00	0.00	90.00	90.00	
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	0.00	-749.57	
L015	LACY CONTRACTING SERVICES		0.00	0	0.40	66.24	0.00	66.64	
L049	LEANNE SHARROCK		0.00	0	1302.28	325.56	0.00	1627.84	
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	55.38	55.38	following up
S134	MARK STURGEON		0.00	0	0.00	0.00	0.00	-357.39	
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	58.10	58.10	
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	0.00	-34.40	
M141	MIDWEST SEPTICS		0.00	0	0.00	74.05	74.05	148.10	
C113	NATIONAL JET EXPRESS PTY L		0.00	0	0.00	0.00	42461.58	42461.58	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 JANUARY 2022



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*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 31.12.2021		01.11.2021 GT 60 days	01.12.2021 GT 30 days	31.12.2021 Current	Total	
			02.10.2021 GT 90 days	Age of Oldest Invoice (90Days)					
N046	NEWMAN OTC PTY LTD		0.00	0	0.00	0.00	138.00	138.00	
N045	NORTH AUSTRALIAN HELICOPTER		0.00	0	0.00	22.00	0.00	22.00	
L011	PAUL LYONS AVIATION PTY LTD		0.00	0	0.00	0.00	147.44	147.44	
R061	PEL-AIR AVIATION PTY LTD (0.00	0	578.82	0.00	0.00	578.82	
P109	PENJET PTY LTD		0.00	0	801.87	578.76	770.54	2151.17	
P058	POLICE AIR WING SUPPORT UN		0.00	0	0.00	0.00	156.42	156.42	
R009	ROYAL AERO CLUB OF WA		0.00	0	0.00	55.52	68.40	123.92	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	4114.43	9896.46	14010.89	
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	43.10	74.05	117.15	
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	517.88	517.88	
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION		0.00	0	0.00	4470.00	362.25	4832.25	
S078	STAR AVIATION PTY LTD		0.00	0	0.00	1590.52	2672.07	4262.59	
S139	STRIKE DRILLING		0.00	0	0.00	1919.10	0.00	1919.10	
T077	TASFAST AIR FREIGHT PTY. L		52.39	135	52.39	0.00	0.00	104.78	following up
S154	THOMAS SPRIGG		0.00	0	0.00	0.00	16.50	16.50	
W112	WALTER WHIP & THE FLAMES		655.00	1143	0.00	0.00	0.00	655.00	following up
W082	WELLER, MARK JOSEPH		0.00	0	0.00	0.00	44.00	44.00	
W075	WESTCOAST SEAPLANES PTY LTD		0.00	0	0.00	0.00	0.00	-129.40	
Y015	YUGUNGA-NYA PEOPLE'S TRUST		1072.50	562	0.00	0.00	0.00	1072.50	pending information
Totals --- Credit Balances:		-1930.85	89364.44		8907.19	32474.18	59356.55	188171.51	

Title/Subject:	LIST OF ACCOUNTS ENDED 31 DECEMBER 2021
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	10 January 2022
Author:	Krys East Deputy Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer
	 <i>Signature of Author</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	\$ 2,145,187.52
Air BP	\$0.00
Trust	\$ 0.00
Total	\$ 2,145,187.52

Consultation:

Kelvin Matthews – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That Council receives the attached list of creditor accounts paid under delegated power.
CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 JANUARY 2022

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SHIRE OF MEEKATHARRA					
Accounts Due and Paid under Delegated Authority and Submitted to Council on the					
15-Jan-22					
Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18676	01/12/2021	THOMAS, AMY	REIMBURSEMENT - LOCAL ARTIST FREMANTLE DOCKERS SHIRT FOR DISPLAY AT LLOYDS	-29.90	
EFT18677	07/12/2021	FARMER JACKS	1 X WESTINGHOUSE 541L FRENCH DOOR S/S FRIDGE, 65" 4K TM100 SMART TV, 1 FISHER&PAYKEY, 1 WASHING MACHING, 1 RUSSELL HOB KETTLE, SUNBEAM 4 SLICE TOASTER, HOSES FOR STREET MAINTENANCE, CONSUMABLES FOR ADMIN KITCHEN, YOUTH CENTRE ACTIVITIES SUPPLIES, P450 - ABLUTION BLOCK - TOILET DISPENSER UNIT REPLACEMENT, QUIZ NIGHT PRIZES, GATE HINGE, RAPID SET CONCRETE, RECYCLING BINS AND SPRAY PAINT, PORTABLE SPEAKER FOR EVENTS, SUPPLY FOR TOWN CHRISTMAS PARTY	-7868.12	
EFT18678	14/12/2021	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 23/11/21 - 30/11/21	-4033.04	
EFT18679	14/12/2021	AUSTRALIA POST	POSTAGE 3/11/21 - 26/11/21	-432.60	
EFT18680	14/12/2021	AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM WA)	STAFF TRAINING - HIRE & KEEP THE RIGHT PEOPLE 9 TO 11 AUGUST 2021	-7744.00	
EFT18681	14/12/2021	AV ELECTRONICS PTY LTD T/A SIGNS PLUS	2 X NAME BADGES - CR JUDITH HOLDEN & CR BARKLEY DAY	-34.50	
EFT18682	14/12/2021	B & E TRENFIELD	PARKS & GARDENS - DECEMBER AS PER CONTRACT	-12440.89	
EFT18683	14/12/2021	BITUTEK PTY LTD	CB66 - RFQ21/22-1 SUPPLY, SPRAY AND COVER BITUMEN SEALING - LANDOR ROAD SLK 26.92-27.5 LR66-LRCIP-RFQ21/22-1 SUPPLY, SPRAY AND COVER BITUMEN SEALING INCLUDING SEALING DESIGN AND AGGREGATE SUPPLY - LANDOR ROAD SLK 36.8-42.54 + FLOODWAY UPGRADE LANDOR ROAD	-825885.86	
EFT18684	14/12/2021	BOC GASES	CYLINDER RENT OXY & ACETYLENE & AGROSHIELD 29/10/21 - 27/11/21	-49.25	
EFT18685	14/12/2021	BRAT ENDEAVOURS PTY LTD	SUPERVISION OF CONTRACTORS AGRN 899 ASHBURTON DOWNS MEEKATHARRA RD - 4/11/21 - 17/11/21	-12147.08	
EFT18686	14/12/2021	C4 CLEANING	CLEANING NOVEMBER 2021 - OFFICE, GYM, CRICKET CENTRE, PUBLIC TOILETS, CONSULTANT QUARTERS, DEPOT, YOUTH CENTRE, KIDZONE, LLOYDS TOILETS	-3432.00	
EFT18687	14/12/2021	CANINE CONTROL	RANGER SERVICES 29/11/21 - 1/12/21	-3619.30	
EFT18688	14/12/2021	CLOUD PAYMENT GROUP (CLOUD COLLECTIONS P/LTD)	DEBT COLLECTION - RATES & DEBTORS	-305.80	
EFT18689	14/12/2021	COMMERCIAL LOCKSMITHS	CYBER KEY REPAIRS - BALANCE TANK PADLOCK ON BACK GATE, METER BOX AND FRONT ENTRANCE KIOSK DOOR AT SWIMMING POOL, REAR SCREEN DOOR & FRONT DOOR LOCKS AT LOT 206 HILL STREET, PADLOCK ON NEW GATE AT YOUTH CENTRE, FRONT SCREEN DOOR UNIT 1 - LOT 208 HILL STREET, ASSORTED CYBER KEY SPARE FITTINGS, WIRE CLEANING BRUSHES, 2 CANS - ISOPROPYL AEROSOL	-1474.55	
EFT18690	14/12/2021	CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE DECEMBER 2021	-18883.33	
EFT18691	14/12/2021	CORSIGN WA PTY LTD	VARIOUS NEW ROAD/TRAFFIC SIGNS	-770.00	
EFT18692	14/12/2021	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	NOVEMBER SECURITY MONITORING - KIDZONE AND RED SANDBOX, SUPPLY AND INSTALL 2 ADDITIONAL CAMERAS ON MAIN BUILDING AT DEPOT YARD AS PER QUOTE QU-3425, SERVICE AND REPAIR ALARM FAULTS AT 220 DARLOT STREET MEEKATHARRA, DEC 2021 HALF YEARLY SERVICE OF VARIOUS FIRE EQUIPMENT	-5238.16	
EFT18693	14/12/2021	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 08/12/2021	-854.61	
EFT18694	14/12/2021	ELGAS LIMITED	ANNUAL SERVICE CHARGE FEE FOR 2 GAS BOTTLES	-189.20	
EFT18695	14/12/2021	ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)	FAULT FIND ISSUE WITH WARNING LIGHT AND REPAIR TO ROLLER AT THE AIRPORT	-137.50	
EFT18696	14/12/2021	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	OFFICE PRINTING NOVEMBER - DPP455, C6688, C6685 - ADMIN & DEPOT	-657.44	
EFT18697	14/12/2021	HARVEY JAMES NICHOLS	PRESIDENT ALLOWANCE 15/8/21 - 15/11/21	-5000.00	
EFT18698	14/12/2021	HERSEYS SAFETY PTY LTD	UHF COMPACT CB RADIO, GME AE4018BK1 FULL BLACK HEAVY DUTY HI GAIN ANTENNA UHF SPRING, BLACK COAT CABLE AND BASE, PROSENSE STINGA GLOVES SIZE 10	-1251.80	
EFT18699	14/12/2021	HILLE THOMPSON & DELFOS (HTD)	A67 - ASHBURTON DOWNS ROAD - R2R FUNDED - ASCON PICKUP REQUIRED FOR NEW WORKS - SLK 6.1 TO SLK 12.1 SECTION	-7843.00	
EFT18700	14/12/2021	HISCO - HOSPITALITY & HEALTHCARE (HISCONF)	PRINCESS/SWAN TABLE FORK 12 PACKET, CHELSEA ROUND PLATE COUPE 260MM & 160MM, CARTON OF 48, MODA ARTISAN CADDY WOOD 140 X 140 X 200MM, BEVANDE INTORNO MUG 400ML MIST, FLINDERS SAVOY JUG WHITE PORCELAIN 600ML FOR LLOYDS	-596.55	
EFT18701	14/12/2021	KOTT GUNNING LAWYERS	LEGAL ADVICE ON PROCESS FOR IDENTIFYING AND REMOVING ABANDONED VEHICLE WRECKS	-1038.40	
EFT18702	14/12/2021	LANDGATE	MINING SCHEDULE M2021/10 8/10/21 - 14/10/21, MINING SCHEDULE M2021/100 7/10/21 - 7/10/21	-66.80	
EFT18703	14/12/2021	LEADERPRESS	4 BOXES - WINDOW DL ENVELOPES, 1 REAM - RATE NOTICES , 2 REAMS - TAX INVOICES, 2 REAMS - RATE INSTALLMENT NOTICES	-2376.69	
EFT18704	14/12/2021	LEIGHTON'S CAFE	PLATTERS FOR QUIZ NIGHT 12/11/2021	-660.00	
EFT18705	14/12/2021	MARK SMITH PTY LTD	UNBLOCK TERMINAL TOILET AND URINAL AT AIRPORT AND DEPOT, REPAIR LEAK ON TOILET AND LABOUR - LOT 304 (HOUSE NUMBER 135)	-365.40	
EFT18706	14/12/2021	MARKETFORCE PTY LTD	EARLY SETTLEMENT DISCOUNT ADVERT & AIRPORT TENDER, THE WEST AUSTRALIAN ADVERT FOR WEDNESDAY 27 OCTOBER 2021- INVITE FOR SUBMISSIONS & NEW HEALTH LOCAL LAW & PUBLIC PLACES LOCAL LAW, ASSISTANT FINANCE OFFICER ADVERTISEMENT, ADVERTISING - PROJECT OFFICER IN TRADES & SERVICES SECTION, RURAL NEWSPAPERS - BUNBURY SOUTH WESTERN TIMES, KALGOORLIE MINER, MIDWEST TIMES, PILBARA NEWS	-3080.89	
EFT18707	14/12/2021	MATTHEWS, KELVIN	REIMBURSEMENT - PS10 PARTS & FUEL	-230.01	
EFT18708	14/12/2021	MEEKATHARRA CORNER STORE	FUEL FOR YOUTH CENTRE BUS AND LAWNMOWER AT SWIMMING POOL, P340 - ELROSS CARAVAN - 2 X 45 KG GAS BOTTLES, P88 - BLUEBIRD CARAVAN - 3 X 45 KG GAS BOTTLES, LITRES OF ULP FOR SMALL PLANT CONSTRUCTION CREW, 2 X 45KG GAS BOTTLES FOR LOT 927 (58) MCCLEARY STREET, 5 X 15LITRE WATER REFILLS FOR SHIRE OFFICES	-1724.77	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 JANUARY 2022

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SHIRE OF MEEKATHARRA
Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18709	14/12/2021	MTF SERVICES	AGRN 899 MT AUGUSTUS WOODLAND ROAD - CYCLE 36 - 4/11/21 - 17/11/21 AND CYCLE 38 - 18/11/21 - 1/12/21, KILLARA ROAD - CYCLE 36 - 4/11/21 - 17/11/21 AND CYCLE 38 - 18/11/21 - 1/12/21, MEEKATHARRA MT CLERE ROAD - CYCLE 38 - 18/11/21 - 1/12/21 - CAMP, MEALS, ACCOMMODATION, 35T EXCAVATOR, DOZER HIRE, GRADER HIRE, GRID ROLLER HIRE, LOADER HIRE, MULTI TYRED ROLLER, WATER PUMP HIRE, DOUBLE ROADTRAIN SIDE TIPPER, STEEL DRUM ROLLER HIRE, SEMI WATERCART HIRE	-324962.00	
EFT18710	14/12/2021	MURCHISON CARPENTRY PTY LTD	ASBESTOS REPORT ON LOT 877 MCCLEARY STREET AND LOT 113 DARLOT STREET	-396.00	
EFT18711	14/12/2021	MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT DECEMBER 2021	-21036.62	
EFT18712	14/12/2021	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF DECEMBER 2021	-22622.60	
EFT18713	14/12/2021	NODE1 PTY LTD	N1 BUSINESS 100/100MB FIBRE INTERNET 2021/22 - JANUARY - ADMIN, N1 HOME 100/100MB FIBRE INTERNET 2021/22 - JANUARY - YOUTH CENTRE, N1 BUSINESS 120/75MB FIXED WIRELESS INTERNET 2021/22 - JANUARY - AIRPORT, N1 BUSINESS 120/75MB FIXED WIRELESS INTERNET 2021/22 - JANUARY - DEPOT, N1 BUSINESS 120/75MB FIXED WIRELESS INTERNET 2021/22 - JANUARY - 137 DARLOT ST	-2096.00	
EFT18714	14/12/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	FLOOD WORKS EQUIPMENT & LABOUR - AGRN 899 ASHBURTON DOWN MEEKATHARRA RD - 7030067 - 4/11/21 - 17/11/21 - EXCAVATOR 35T, CAMP, MEALS & ACCOMMODATION, DOZER, FLOAT, GRADER, GRID ROLLER, MULTI ROLLER, PUMP, ROAD TRAIN SIDE TIPPER 36M3, STEEL DRUM, WATER CART 25KL, B TRAIN	-251399.50	
EFT18715	14/12/2021	P.S.CHESTER & SON	FINAL CLAIM ON WORK COMPLETED - UPGRADING BATHROOM, KITCHEN ETC - LOT 927 MCCLEARY ST	-10815.20	
EFT18716	14/12/2021	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	NOVEMBER MONTHLY MONITORING, HELP ADMIN WITH ADDRESS BOOK, AIRPORT MANAGER WITH EMAIL PROBLEM, FIX OUTLOOK SEARCH ERROR, CHANGE ACCESS TO ADMIN FOR GENERIC CEO EMAIL, SEPTEMBER MONITORING - DISASTER RECOVERY OPTIONS	-765.00	
EFT18717	14/12/2021	PETER SHANE CLANCY	DEPUTY PRESIDENT ALLOWANCE 15/8/21 - 15/10/21	-833.33	
EFT18718	14/12/2021	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASES NOVEMBER 21 - CEO, DCEO, YSRO, CDSM	-1308.89	
EFT18719	14/12/2021	ROYAL MAIL HOTEL	DRINKS FOR STAFF/COUNCILLOR FAREWELL 19/11/2021	-1425.50	
EFT18720	14/12/2021	TELSTRA CORPORATION LIMITED	MOBILE PHONE NOVEMBER	-325.99	
EFT18721	14/12/2021	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT	-541.81	
EFT18722	14/12/2021	TOTALLY WORKWEAR MANDURAH (TWW)	CEO UNIFORMS	-241.57	
EFT18723	14/12/2021	TRUCK CENTRE WESTERN AUSTRALIA	P452 - FILTER KIT	-1321.23	
EFT18724	14/12/2021	WESTRAC EQUIPMENT	P497 - 336D2L EXCAVATOR - HYDRAULIC HOSES (2 X) FOR QUICK HITCH PLUS 20 LTR HYDRAULIC OIL (INCLUDES PARTS / LABOUR)	-712.44	
EFT18725	14/12/2021	WILSONS SIGN SOLUTIONS	HONOUR BOARD NAME UPDATE - MCCLYMONT, MATTHEWS, CLANCY, HOLDEN & DAY	-134.20	
EFT18726	14/12/2021	WINC AUSTRALIA PTY LTD (STAPLES)	ASSORTED ADMIN OFFICE STATIONERY INCLUDING DIVIDERS, TAPE, PENS, FLOURO MARKERS, NAME CARD SOFT PLASTIC POUCHES	-511.94	
EFT18727	14/12/2021	WOOLEEN STATION	1 NIGHT ACCOMMODATION & MEALS FOR CEO - IN: MONDAY 6TH DECEMBER OUT: TUESDAY 7TH DECEMBER MURCHISON EXECUTIVE GROUP MEETING	-249.00	
EFT18728	15/12/2021	JOHN WILLIAM HORNING	RATES REFUND FOR ASSESSMENT A8191	-68.08	
EFT18729	15/12/2021	KALAMAZOO RESOURCES LIMITED	RATES REFUND FOR ASSESSMENT A8098, A7592, A8097, A8099	-1420.02	
EFT18730	15/12/2021	MESA MINERALS LIMITED (IN LIQUIDATION)	RATE REFUND A4871, A2721, A2457, A4873, A4872	-509.44	
EFT18731	15/12/2021	METALICITY ENERGY PTY LTD	RATES REFUND FOR ASSESSMENT A7932, A9731	-1009.95	
EFT18732	15/12/2021	RAYLENE ELIZABETH GREEN	RATES REFUND FOR ASSESSMENT A5152, A250	-170.00	
EFT18733	15/12/2021	SANFORD SETTLEMENTS	FINAL SETTLEMENT - PURCHASE OF 113 HILL STREET	-192838.14	
EFT18734	15/12/2021	VANGO MINING LIMITED	RATE REFUND A6525 - VANGO MINING	-71.58	
EFT18735	21/12/2021	BRAT ENDEAVOURS PTY LTD	AGRN 899 ASHBURTON DOWNS MEEKATHARRA RD - 7030067 - 18/11/21 - 1/12/21, AGRN 899 TANGADEE RD - 7030063 18/11/21 - 1/12/21, AGRN 899 MT AUGUSTUS WOODLANDS RD 7030028 18/11/21 - 1/12/2, AGRN 899 KILLARA RD - 7030008 - 18/11/21 - 1/12/21, AGRN 899 MEEKATHARRA MT CLERE RD 7030001 18/11/21-1/12/21 - SUPERVISION OF CONTRACTORS, ACCOMMODATION AND TRAVEL	-20183.24	
EFT18736	21/12/2021	C4 CLEANING	OFFICE MAINTENANCE - DECEMBER CLEANING	-1595.00	
EFT18737	21/12/2021	DAVID KENNETH HODDER	MEETING FEE - OCM & HBTP 17/12/21	-550.00	
EFT18738	21/12/2021	GREAT NORTHERN RURAL SERVICES (CRT)	CHEMICAL FOR WEED CONTROL- 20L ASTOUND	-588.72	
EFT18739	21/12/2021	GREENFIELD TECHNICAL SERVICES	AGRN 899 FLOOD DAMAGE - PROJECT MANAGEMENT & ADMINISTRATION	-9586.50	
EFT18740	21/12/2021	HARVEY JAMES NICHOLS	MEMBERS - MEETING FEE 17/12/21 OCM & HBTP	-700.00	
EFT18741	21/12/2021	HOARE, ROBERT	RATES REFUND FOR ASSESSMENT A429	-170.00	
EFT18742	21/12/2021	JUDITH CHRISTINE HOLDEN	OCM & HBTP FEE 17 DECEMBER 2021	-550.00	
EFT18743	21/12/2021	MATTHEW HALL	OCM FEE & HBTP FEE 17 DECEMBER 2021	-975.74	
EFT18744	21/12/2021	MIDWEST PEST MANAGEMENT	PROPERTY INSPECTION REPORT- UNITS AT 113 HILL STREET	-462.00	

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
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Chg/EFT	Date	Name	Description	Amount	AIR BP
EFT18745	21/12/2021	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	FLOOD WORKS EQUIPMENT & LABOUR - AGRN 899 ASHBURTON DOWN MEEKATHARRA RD - 7030067 - 18/11/21-1/12/21 AND TANGADEE ROAD - 7030063 18/11/21-1/12/21 - EXCAVATOR 35T, CAMP, MEALS & ACCOMMODATION, DOZER, FLOAT, GRADER, GRID ROLLER, MULTI ROLLER, PUMP, ROAD TRAIN SIDE TIPPER 36M3, STEEL DRUM, WATER CART 25KL, B TRAIN, ROAD CONSTRUCTION MISC - MAINTENANCE GRADE & FIX DRAINAGE ON ; 67 - ASHBURTON DOWNS - MEEKATHARRA ROAD 29/11/21-30/11/21	-290922.50	
EFT18746	21/12/2021	P.S.CHESTER & SON	LOT 927 MCCLEARY ST - REPLACE SHELVING IN KITCHEN PANTRY AND LAUNDRY CUPBOARD - WHITE MELAMINE WITH EDGE	-1518.00	
EFT18747	21/12/2021	PHILLIP MOSES	OCM FEE & HBTP FEE 17/12/21	-550.00	
EFT18748	21/12/2021	TELSTRA CORPORATION LIMITED	TELEPHONE DECEMBER 2021 LANDLINE CHARGE	-1655.42	
25845	15/12/2021	WATER CORPORATION	WATER CHARGES - 13/10/21 - 7/12/21	-13053.15	
25846	21/12/2021	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES DECEMBER 21	-290.00	
DD13927.1	08/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	-18432.75	
DD13927.2	08/12/2021	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-683.84	
DD13927.3	08/12/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.53	
DD13927.4	08/12/2021	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD13927.5	08/12/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1400.02	
DD13927.6	08/12/2021	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-316.48	
DD13927.7	08/12/2021	DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	PAYROLL DEDUCTIONS	-400.00	
DD13927.8	08/12/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-189.04	
DD13938.1	22/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	-5485.25	
DD13938.2	22/12/2021	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-963.07	
DD13938.3	22/12/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.55	
DD13938.4	22/12/2021	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD13938.5	22/12/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1447.87	
DD13938.6	22/12/2021	AMP SUPERLEADER SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-52.50	
DD13938.7	22/12/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-170.77	
DD13938.8	22/12/2021	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-125.11	

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-\$	2,145,187.52
AIR BP ACCOUNT		

TOTALLING -\$2,145,187.52 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 15 January 2022
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

KELVIN MATTHEWS
CHIEF EXECUTIVE OFFICER



9.3. ADMINISTRATION

Nil

9.4. COMMUNITY DEVELOPMENT

Nil

9.5. HEALTH BUILDING AND TOWN PLANNING

Nil

9.6. WORKS AND SERVICE

Nil

9.7. CONFIDENTIAL ITEMS



Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concern matters of a confidential nature.

CARRIED 6/0

CONFIDENTIAL ITEM

Deals with information concerning a matter affecting an employee or employees.
Local Government Act 1995 section 5.23 (2) (a)

Title/Subject:	REVISED ORGANISATIONAL STRUCTURE – SHIRE OF MEEKATHARRA
Agenda/Minute Number:	9.7.1
Applicant:	Nil
File Ref:	ADM113
Disclosure of Interest:	Nil
Date of Report:	10 January 2022
Author:	Kelvin Matthews Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer
	 <i>Signature of Author</i>

Summary/Matter for Consideration:

For Council to consider the revised January 2022 Shire of Meekatharra Organizational Structure.

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall
Seconded: Cr DK Hodder

Council approve the January 2022 Shire of Meekatharra Organizational Structure as appended to this report.

CARRIED 6/0

Moved: Cr MJ Smith
Seconded: Cr MR Hall

That the meeting be opened to the public.



CARRIED 6/0

10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr MR Hall
Seconded: Cr BM Day

That the urgent new business be discussed.

CARRIED 6/0

Title/Subject:	ADDITIONAL CREDIT CARD HOLDER
Agenda/Minute Number:	10.1
Applicant:	Nil
File Ref:	ADM 0257
Disclosure of Interest:	Nil
Date of Report:	12 January 2022
Author:	Svenja Clare Acting DCEO
	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider authorising the Deputy CEO as an additional credit card holder.

Attachments:

Nil

Background:

In September 2008 Council approved a corporate credit card for use at the discretion of the CEO with a \$5,000 limit.

In October 2020 Council reviewed and amended Policy 04.12 – Corporate Credit Card specifying the CEO be the only authorised cardholder with a limit of \$10,000 per month. The policy further stipulates that any additional cardholders need prior approval by Council.

Comment:

A credit card for CEO Kelvin Matthews was ordered mid-November 2021 when he commenced employment with the Shire. Westpac have now erroneously issued the card in the name of Krystyna East (Deputy CEO). The actual card for CEO Kelvin Matthews is yet to be issued by Westpac.

Under the current policy the Deputy CEO is not actually authorised to have a credit card without prior approval from Council.

Whilst the majority of purchases are made by other payment methods, not having a credit card available for the last couple of months has impacted the Shire's operations somewhat (e.g. the new IGA Meekatharra account can only be paid by credit card).

In order to avoid this situation in future it would be beneficial for both the CEO and Deputy CEO to have a credit card each. The additional card would also aid during periods of leave when the Deputy CEO is Acting CEO as they could continue to use their own credit card.

Council policy allows a limit of \$10,000 so it's suggested that both the CEO and Deputy CEO have cards of \$5,000 limit each.

Whilst an additional credit card theoretically carries some risk of potential misuse, internal control processes as well as external auditing and reporting are well established to ensure correct use.

Consultation:

Kelvin Matthews - Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Policy 04.12 – Corporate Credit Card

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Moses
Seconded: Cr DK Hodder

That Council authorise the Deputy Chief Executive Officer of the Shire of Meekatharra as an additional credit card holder with a limit of \$5,000/month, to be used in accordance with Council's Corporate Credit Card Policy 04.12.

CARRIED 6/0

Title/Subject: CRC REQUEST FOR DONATION

Agenda/Minute Number: 10.2

Applicant: Community Resource Centre

File Ref: ADM063

Disclosure of Interest: Nil

Date of Report: 14 January 2022

Author: Tralee Cable
Community and Development
Services Manager



Signature of Author

Senior Officer: Kelvin Matthews
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

Council may consider contributing to the cost of a Snake Handling course through the CRC.

Attachments:

Request for contribution from the CRC.

Background:

The Meekatharra CRC have engaged Mr Bob Cooper to hold an 8 hour safe Snake Handling course for the general public of Meekatharra. Course participants will be expected to pay \$100 per head and the CRC will pay for catering. Funding has been sourced from Australian Vanadium to the value of \$2080 subsequent to the original request submitted to the Shire, and consequently the CRC are seeking support of \$4160 exc GST. The costing is based on a participant total contribution of \$900. It is possible that there may not be 9 registrations for the course and there would still remain a shortfall.

Comment:

Snake bites continue to be a danger for community in Meekatharra, and there is no question that effective education on how to handle snakes safely is valuable to the community.

Council has a budget of \$26,000 for donations other for the 21/22 financial year, of which \$4,000 has been granted leaving a balance of \$22,000.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council approves a donation of \$_____ to the Meekatharra Community Resource Centre to hold a Snake Handling course for the general public of Meekatharra in March 2022

Or

Option B

That Council do not approve a donation to the Meekatharra Community Resource Centre for the purpose of holding a Snake Handling Course.

Council Resolution:

Moved: Cr PS Moses
Seconded: Cr DK Hodder

That Council adopts Option A to approve a donation of \$2000.00 to the Meekatharra Community Resource Centre to hold a Snake Handling course for the general public of Meekatharra in March 2022 pending evidence of a minimum of eight (8) people registering their attendance for the course.

CARRIED 6/0



79 Main Street / PO Box 83
Meekatharra WA 6642
(08) 9980 1811
ABN 459 945 117 80
manager@meekacrc.com.au

November 18, 2021

Shire and Council of Meekatharra
Main Street
PO Box 129
Meekatharra WA 6642

Re: Snake Handling Course

Dear Shire and Council,

SHIRE OF MEEKATHARRA
File No:
13 NOV 2021
Officer: COSIT
Action Req'd:
Delegated To:

The CRC would like to host a Snake Handling certificate course in March 2022. We have a number of locals interested. The course is run by Bob Cooper and participants receive a recognised certificate at the end of the 8-hour day. There is a limit of 9 people for the course.

The Lloyd's conference room is the most suitable venue, with a tentative date set for March 5th. The snake handler has to fly up from Perth on the Friday and back on the Monday, with the course taking place on the Saturday; there may be an option to hold an additional activity on the Sunday.

We are seeking funding and would like to ask the Shire and Council what they can contribute. I have attached a budget based on the quotes and estimates we have received. We would be asking participants to pre-pay \$100 each and the CRC will cover the cost of course catering. The remaining amount we would need to cover is \$5640. It would be ideal if the Shire was willing to cover the remaining costs, but if not, a contribution amount and a letter of support would assist the CRC in obtaining funding.

Thank you for your time and consideration, we look forward to hearing from you.

Regards,

Anna Johnson
Manager, Meekatharra Community Resource & Visitor Centre

Attached:
Bob Cooper Quote
Budget from CRC

Snake R & R Training

www.SnakeRnR.com

ABN 33 133 144 457



17th November 2021

Anna Johnson

Manager

Meekatharra Community Resource & Visitor Centre

79 Main Street, Meekatharra WA 6642

PO Box 83, Meekatharra WA 6642

08 9980 1811

manager@meekacrc.com.au

One Day Snake Handling Course Meekatharra

Subjects covered:

Psychology of fear

Legal responsibilities

First aid treatment

Dress code

Catching equipment

Holding and transport containers

Correct catching techniques

Live snake-catching scenarios

Numbers of participants: Max is eight (8) people per course

Course length: Eight hours includes lunch and coffee breaks

Resources supplied: Training aids, course notes and a certificate of accomplishment for successful participants.

This certificate is recognised by DBCA (DPAW) and other mining companies as a qualification for Reptile Removalist.

Resources required: Training room with closable doors
Airtfares and accommodation, vehicle hire if necessary

Dress Code: Participants dressed in long trousers and boots

Dates: TBA

Snake Handling Course Fee: \$2800.00 exc GST per course

Travel Fee: \$750.00 exc GST per day - see email, attached.

Kind regards,

Catherine Mariotti

Bob Cooper Snake Rescue & Relocation Pty Ltd Phone Office : 08 9572 3604: Bob mob: 0417 983240

Trading as **Snake R & R Training** PO Box 46 Chidlow WA 6556

Email info@SnakeRnR.com

Anna Johnson

From: Admin <info@snakemr.com>
Sent: Wednesday, 17 November 2021 4:13 PM
To: Anna Johnson
Subject: RE: Meekatharra Enquiry for 2022
Attachments: Meekatharra CRC Course Quote Nov 21.docx

Hi Anna

Thanks for your enquiry.
I have attached a quote for you.
With regional bookings, we charge per course rather than per person.
If the trainer can fly in/out on the same day as training then it is only the cost of the course.
If they need to fly in/out on another day then it is \$750.00 per day.

The quote says maximum 8 but we can squeeze 9 on if necessary.

We can book the flights if you want us to. We would just add the cost to the invoice.
We could certainly bring products depending on whether there is enough baggage on the flight.

Let me know what you think.

Kind regards

Catherine

I currently work part-time Monday – Wednesday

Office Administrator
Snake Rescue And Relocation Training
Bob Cooper Outback Survival Pty Ltd
info@SnakeRnR.com
08 9572 3604
www.SnakeRnR.com



BEFORE PRINTING THIS E-MAIL
please consider the environment

From: Anna Johnson <manager@meekacrc.com.au>
Sent: Wednesday, 17 November 2021 3:29 PM
To: info@SnakeRnR.com
Subject: Meekatharra Enquiry for 2022

Hi Bob and team –

Would you be interested in running one of your one-day snake courses in Meekatharra next year? I would need to know what your charge/s would be, I can see from your website that the student fees are about \$350+ per person, so just need an estimate on what you would want to charge for travel and any other costs. I'm assuming you would

Meekatharra Snake Handling Course

Budget estimate as at Nov 18, 2021

Prepared by Anna Johnson, CRC Manager

Final dates / pricing subject to change

Course Date Sat March 5th 2022

Costs (EX GST)

Course Fee	\$	2800	Quoted Bob Cooper Snake Rescue
Travel Fees	\$	2250	Quoted Bob Cooper Snake Rescue \$750 per day
Airfare	\$	750	Estimate based on current Skippers rates
Accommodation	\$	390	3 nights, Commercial Hotel Single, phone quote
Meals	\$	225	3 days at \$75 per day, estimate
Training Room	\$	125	10 hrs @ \$12.50 per hour, phone quote
Catering & Drinks	\$	350	at \$35 pp x 10, estimate based on prior events

TOTAL COSTS:	\$	6890
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Contributions:

CRC	\$	350	Catering & Drinks
Course Participants	\$	900	Based on 9 participants at \$100 each
Shire	\$		

TOTAL GRANT NEEDED:	\$	5640
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Notes:

Schedule is dictated by flight schedule Perth - Meeka

Snake handler flies Perth to Meeka on Friday

Course runs all day Saturday

Snake handler flies Meeka to Perth on Monday am

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. CLOSURE OF MEETING

The Shire President declared the meeting closed at 10.50am.

Confirmed