



shire of
meekatharra
a golden prospect

SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 19 MARCH 2022

COMMENCED AT 9.30AM

Unconfirmed

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1. DECLARATION OF OPENING

The Shire President Cr HJ Nichols declared the meeting open at 9.30am.

1.2. DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President Cr HJ Nichols read the disclaimer out loud.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE

Members

Cr HJ Nichols	Shire President
Cr MJ Smith	Deputy Shire President
Cr MR Hall	
Cr DK Hodder	
Cr JC Holden	
Cr BM Day	

Staff

Kelvin Matthews	Chief Executive Officer
Svenja Clare	Community Development & Services Manager

Apologies

Krys East	Deputy Chief Executive Officer
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Approved Leave of Absence

Nil

Observers

John McDougall – Technology Metals Australia Ltd – 9.30am to 10.10am
Dave English – Technology Metals Australia Ltd – 9.30am to 10.10am
Ian Prentice – Technology Metals Australia Ltd – 9.30am to 10.10am
Belinda Bastow – Technology Metals Australia Ltd – 9.30am to 10.10am

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That Cr JC Holden be granted Leave of Absence for the 9 April 2022 Ordinary Council Meeting.

CARRIED 6/0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY COUNCIL MEETING HELD 19 FEBRUARY 2022

Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr JC Holden

That the minutes from the Ordinary Council Meeting held Saturday 19 February 2022 be confirmed.

CARRIED 6/0

6.2. HEALTH BUILDING AND TOWN PLANNING MEETING HELD 19 FEBRUARY 2022

Council Resolution:

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That the minutes from the Health Building and Town Planning Meeting held 19 February 2022 be received.

CARRIED 6/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

- **Technology Metals Australia Limited – presentation on Gabinintha and Yarrabubba Projects**

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **I attended a meeting with Main Roads regarding the Goldfields Highway on 16/3/22.**
- **I was re-elected as Regional Road Group representative at the Murchison RRG Sub Group meeting on 16/3/22.**

9. REPORTS OF COMMITTEES AND OFFICERS

9.1. OFFICERS MONTHLY REPORTS

9.1.1. WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2022

Construction Crew

- **A67 – R2R Funded – Ashburton Downs – Meekatharra Road SLK 6.1 to SLK 12.1**
 - First Survey Ascon pickup – Complete November
 - Preliminary road works to start 6 December 2021
 - First Stage – earthworks / grade formation / embankment foundation – Jan/Feb/Mar 2022
 - MJB Industries supplying culverts – delivery 10 March 2022
 - Culvert / Headwall E-Quote to be sent out shortly – dates TBA – RFQ21/22-5 A67 - R2R Funded – Culvert - Headwall Install Ashburton Downs.

Contract Maintenance Grading

- NGE Contracting
 - M67 – Ashburton Downs – Meekatharra Road – Start April (With Flood Damage)
 - M68 – Meekatharra – Sandstone Road – Complete - June
 - M32 – Gabanintha – Nanine Road – Complete – June
 - M121 – Bryah Homestead – Grid install Complete – June
 - M41 – Mingah Springs Road – Boundary Fence – Grid install Complete – June
 - M5 – Wiluna North Road – Complete – Early July
 - M69 – Pingandy Road – Complete – August
 - M67 – Ashburton Downs – Meekatharra Road – (Top end) – Completed September

Flood Damage

- 2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899
 - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
 - 19th August 2020 – DFES approval to MRD - \$17.9 million
 - 8th September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number; Project # P0083 – reduce and amend 3% changes to Flood Damage costs – Minus - \$600 K
 - Greenfield Technical Services appointed Under WALGA preferred Contractor by Shire of Meekatharra to provide administration and evidence services associated with AGRN 888/899 for all related works under Flood Damage works.
 - Greenfield provided RFT 20/21 – 01 New Tender; Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender submission – Date – 1st September 2020 @ 2pm

- **Contractors Schedule for Flood Damage**

NGE Contractor

- FDC 65 - Jigalong Community Road - Completed
- FDC 18 - Weelarrana West Road - Completed
- FDC 4 - Bulloo Downs Road - Completed
- FDC 20 - Turee Creek Road – Completed
- FDC 19 - Sylvania Road – Completed
- FDC 33 - Marymia Road – Completed
- FDC 5 - Wiluna North Road – Completed

- FDC 2 - Peak Hill - Three Rivers Road – Completed
- FDC 67 – Ashburton Downs – Meekatharra Road – April start (Still continuing)
- FDC 41 – Mingah Springs Road – Completed – August
- FDC 69 – Pingandy Road – Completed October
- FDC 63 – Tangadee Road – Completed Jan 2022

Majority of works continue on Ashburton Downs Road – Two crews (near completion end March 2022)

NGE finalise last road (Ashburton) as per programme!

MTF Services Contractor:

- FDC 66 - Landor Road – Completed April
- FDC 30 – Murchison Downs Road – Completed June
- FDC 80 - Hillview – Murchison Downs Road – Completed – July
- FDC 22 – Youno Downs Road – August – Completed – October
- FDC 68 – Meekatharra – Sandstone Road – Completed November
- FDC 8 – Killara Road – Complete November
- FDC 1 - Meekatharra – Mt Clere Road – Start late November (still continuing)
- FDC 28 – Mt Augustus – Woodlands Road – Completed Feb 2022
- FDC 26 - Milgun – Yarlalweelor Road – Start Feb 2022 (still continuing)
- FDC 31 – Munarra Road – Follow on March 2022
- FDC 24 – Trillbar Road – Follow on March 2022

Budget and Progress Update at end of Thursday 10 March 2022 – 85% complete

All Council and Contract works in line of COVID – 19 Guidelines.

No Town Maintenance report available at this time.

Officers Recommendation / Council Resolution:

Moved: Cr MR Hall

Seconded: Cr BM Day

That the Works and Services Manager's report for February 2022 be received.

CARRIED 6/0

9.1.2. AIRPORT MANAGER'S REPORT- FEBRUARY 2022***Aircraft Movements and Statistics***

Aircraft movements & fuel sales for General Aviation, Charter, RPT & RFDS decreased compared to February 2021. The RFDS Meekatharra base was operating on reduced staffing levels as well as one aircraft relocated to Perth for servicing for much of February.

The figures below reflect the differences between February 2021 and February 2022.

	February 21	February 22	Variance
General Aircraft Landed:	86	78	-9%
RFDS Landed	63	45	-28%
Avgas	7930	6149	-22%
Jet A1	44624	37890	-14%
Total Fuel Sold	52554	44039	-16%

	YTD 2021	YTD 2022	Variance
General Aircraft Landed:	169	142	-16%
RFDS Landed	138	100	-38%
Avgas	14961	13301	-11%
Jet A1	99343	74678	-24%
Total Fuel Sold	114304	87979	-22%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.
- Rolling of pavement areas to continue once tyres replaced on multi-roller.

Aerodrome Security:

Nil Report

Safety Management System:

Nil to report.

Budget items completed:

Nil pending.

Airport Emergency:

Nil emergencies to report.

Bird/Animal Activity:

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

General:

COVID-19 cleaning and sanitizing of public areas continues to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Compulsory wearing of face masks at the airport continues as per government directions.

CASA approval of the aerodrome manual review is currently pending notification.

Mike Cuthbertson
Airport Manager
01/03/2022

Officers Recommendation / Council Resolution:

Moved: Cr JC Holden
Seconded: Cr MJ Smith

That the Airport Manager's report for February 2022 be received.

CARRIED 6/0

9.1.3. YOUTH AND RECREATION SERVICES REPORT – FEBRUARY 2022

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre/Volleyball/Indoor Cricket	53	50	102	67	223	10	27
Yarn Night / Trivia Night / Music / Board Games	10	75	21	78	184	8	23
Movie Night / Afternoon	43	45	36	54	178	6	29
ART	56	46	37	39	165	6	29
Pool Sessions	30	12	46	19	107	11	10
All ages Basketball	54	56	63	93	242	4	66
Kidzone	Under 9s 36		Under 9s 24		60	6	10

With attendance numbers dropping back to normal after the school holidays, we were ready to start our Term 1 program for our local kids, which included a variety of things such as art & crafts, music, gaming sessions, pool sessions, basketball games and training for upcoming events and the new favourite in town: indoor cricket.

Through February, we were hit with the new COVID-19 mandates, which were hard for some of our younger kids to understand with us having to change our program a little to adjust to the new rules. With the new mandates, we moved many of our activities to outdoor activities, which saw us use the pool more and using our grassed area at the Youth Centre more (big thanks to the town crew for maintaining it for us) and our casual workers having a bigger role in us implementing the adjusted program.

With the new COVID rules in place, we had the pleasure of Community Paramedic Sally from St John WA come down to the Youth Centre and explain to the kids how important it is that we all keep following the rules to keep each other safe.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer's report for February 2022 be received.

CARRIED 6/0

9.1.4. RANGERS REPORT – FEBRUARY 2022

Prepared by P Smith, Canine Control
Date March 2022

31 JANUARY – 2 FEBRUARY 2022

COMPLAINTS RECEIVED:

No new complaints were received.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town and around the surrounding areas including residential and commercial buildings and monitored regularly. Three feral cats were caught.

ANIMALS DESTROYED:

Three feral cats were destroyed.

FURTHER PATROLS:

Patrols were conducted around the townsite looking for suitable places to set cages. Patrols were conducted at the Hot Rod track, airport, cemetery, racetrack and the Sandstone Road as well as several other locations around town. No dogs were sighted, and all appeared correct. Regular patrols and security checks were conducted around the townsite. Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip and Railway Dam and surrounding areas.

21 FEBRUARY – 23 FEBRUARY 2022

COMPLAINTS RECEIVED:

Two complaints were received since the last visit.

ANIMALS TRAPPED:

Trapping cages were set at various locations around town and around the surrounding areas including residential and commercial buildings and monitored regularly. One feral cat was caught.

FURTHER PATROLS:

Patrols were conducted around the location of the two complaints. No dogs were seen. Patrols were conducted around the townsite looking for suitable places to set cages. Patrols were conducted at the Hot Rod track, airport, cemetery, racetrack and the Sandstone Road. several other locations around town. No dogs were sighted, and all appeared correct. Regular patrols and security checks were conducted around the townsite. Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip and Railway Dam and surrounding areas. One person was spoken to regarding their dog not being on a lead in a public place.

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith
Seconded: Cr BM Day

That the Ranger's Report for February 2022 be received.

CARRIED 6/0

9.1.5. STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted Emailed 23/11/20 Proceeding as per original project	Complete Complete In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress

12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council in January 2021 Council working group to be convened Presented at the April 2021 HBTP meeting	Complete Progressing Complete Complete Complete
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Department of Local Government	Complete Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19 – Draft Agreement sent to ABRA 10/2/22	In Progress



22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	Advertised – in negotiation 2 Expressions of Interest Received	In Progress On Hold
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Email Consultant 20/10/20 Actively lobbying	Complete In Progress
20.02.21	9.3.1	Bridge over Luke’s Pit – Project Feasibility Budget	PO	Email sent and acknowledged on 02/03/2021 to Westgold outlining project, awaiting response	In Progress
15.05.21	9.7.2	CRC Management & Tenancy Lloyds Outback Plaza	CEO/CDSM	Letter to CRC 18/5/21 Short Term Arrangements Longer Term Arrangements	Complete Complete In Progress
18.09.21	9.3.1	Local Government Extraordinary Election 2021	CEO	Election in Progress	In Progress
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Progressing – with Dept of Lands Planning & Heritage	In Progress
18.09.21	9.7.2	Tender – Pavement Works at the Airport	CDSM	Progressing – Tender closed Item to be present to council	In Progress
20.11.21	9.4.2	Town Mural Project	CDSM / DCEO	Further discussion required Feb 2022 OCM Budget Amended	In Progress Complete
20.11.21	9.7.1	Purchase Lot 113 Darlot St Meekatharra	DCEO	Valuations requested, Asbestos reports requested. Offer & Acceptance Sent Awaiting settlement & plumbing certificate	Complete Complete In Progress
20.11.21	10.1	Tender – Pavement works at the Airport	CDSM	Ongoing	In Progress
19.02.22	9.2.4	2021/2022 Budget Review	DCEO	Synergy updated to reflect Budget review amendments. Budget Review submitted to the Department	Complete
19.02.22	9.3.1	Local Laws Review 2021	CEO	Letter sent to Joint Standing Committee 21/2/22	Complete
19.02.22	9.3.2	Extra Ordinary Election – Postal/In Person	CEO	Advertising commenced	In Progress
19.02.22	9.4.1	Town Mural Project	CDSM	Advised artist of council decision, planning underway	In Progress

19.02.22	9.7.1	Meekatharra Waste Collection & Disposal – Contract Extension	CEO	Letter sent to Murchison Rubbish Services advising of Councils decision	Complete
19.02.22	9.7.2	Chief Executive Officer Key Performance Indicators	CEO	Pending Annual Review in November 2022	Complete
19.02.22	10.1	Application for Prospecting Licence 51/3264	CEO	Letter sent with Council decision	Complete

Officers Recommendation / Council Resolution:**Moved: Cr MJ Smith****Seconded: Cr MR Hall****That the Status report be received.****CARRIED 6/0**

Unconfirmed

9.2. FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 2022	
Agenda/Minute Number:	9.2.1	
Applicant:	Nil	
File Ref:	ADM 171	
Date of Report:	10 March 2022	
Disclosure of Interest:	Nil	
Author:	Krys East Deputy Chief Executive Officer	 Signature of Author
Senior Officer:	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

(1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) *budget estimates to the end of the month to which the statement relates; and*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

- (a) *according to nature and type classification; or*
- (b) *by program; or*
- (c) *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*

- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

Unconfirmed

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr JC Holden
Seconded: Cr DK Hodder

That the financial report for the period ending 28 February 2022 be received.

CARRIED 6/0

Unconfirmed

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 28 February 2022
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 28 February 2022 of \$6,606,960.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28 February 2022

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues	\$	\$	\$	\$	%	
* Includes Non- Operating Grants						
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	4,752,175	4,751,839	4,832,536	80,697	1.70%	
General Purpose Funding - Other	1,970,063	1,439,330	1,430,873	(8,457)	(0.59%)	
Law, Order and Public Safety	16,220	9,787	15,278	5,491	56.10%	
Health	6,104	4,150	6,258	2,108	50.80%	
Education and Welfare	151,110	112,244	98,451	(13,793)	(12.29%)	▼
Housing	29,500	19,286	23,292	4,006	20.77%	
Community Amenities	144,426	126,728	107,960	(18,768)	(14.81%)	▼
Recreation and Culture	779,377	580,957	604,657	23,700	4.08%	
Transport	17,688,633	10,648,088	9,946,072	(702,016)	(6.59%)	
Economic Services	141,120	47,243	33,616	(13,627)	(28.84%)	▼
Other Property and Services	132,659	65,921	51,408	(14,513)	(22.02%)	▼
Total Operating Revenue	25,811,467	17,805,653	17,150,402	(655,251)		
Operating Expense						
Governance	(727,275)	(494,430)	(393,107)	(101,323)	(20.49%)	▼
General Purpose Funding	(233,176)	(143,075)	(125,148)	(17,927)	(12.53%)	▼
Law, Order and Public Safety	(203,537)	(139,089)	(103,572)	(35,517)	(25.54%)	▼
Health	(152,473)	(99,943)	(84,502)	(15,441)	(15.45%)	▼
Education and Welfare	(835,023)	(544,863)	(434,728)	(110,135)	(20.21%)	▼
Housing	(46,503)	(53,025)	(35,410)	(17,615)	(33.22%)	▼
Community Amenities	(702,681)	(367,959)	(297,547)	(70,412)	(19.14%)	▼
Recreation and Culture	(1,718,144)	(1,160,466)	(978,893)	(181,573)	(15.65%)	▼
Transport	(6,985,001)	(4,527,964)	(4,453,419)	(74,545)	(1.65%)	
Economic Services	(630,129)	(470,972)	(391,915)	(79,057)	(16.79%)	▼
Other Property and Services	(263,330)	(57,993)	(273,485)	215,492	371.58%	▲
Total Operating Expenditure	(12,497,272)	(8,059,779)	(7,571,726)	(488,054)		
Funding Balance Adjustments						
Add back Depreciation	5,884,317	3,922,719	3,958,137	35,418	0.90%	
Adjust (Profit)/Loss on Asset Disposal	101,431	14,222	0	(14,222)	(100.00%)	▼
Adjust Provisions	0	0	0	0		
Less Unspent Grants rec'd in current year	0	0	(1,292,792)	(1,292,792)		
Net Cash from Operations	19,299,943	13,682,815	12,244,020	(1,438,795)		
Non-Operating Revenues						
Proceeds from Disposal of Assets	882,800	0	0	0		
Total Capital Revenues	882,800	0	0	0		
Non-Operating Expenses						
Land and Buildings	(1,740,905)	(502,273)	(585,863)	83,590	16.64%	▲
Furniture and Equipment	(101,253)	(52,253)	(39,513)	(12,740)	(24.38%)	▼
Plant and Equipment	(2,508,900)	0	0	0	0.00%	
Infrastructure - Roads	(17,788,715)	(10,955,164)	(10,600,626)	(354,538)	(3.24%)	
Infrastructure - Airports	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)	▼
Infrastructure - Other	(1,252,703)	(10,500)	(23,132)	12,632	120.30%	▲
Total Capital Expenditure	(23,667,476)	(11,556,190)	(11,255,134)	(301,056)		
Net Cash from Capital Activities	(22,784,676)	(11,556,190)	(11,255,134)	(301,056)		
Net Cash from Financing Activities						
Transfer to Reserves	(1,959,690)	0	0	0		
Transfer from Reserves	150,000	0	0	0		
Net Cash from Financing Activities	(1,809,690)	0	0	0		
Net Operations, Capital and Financing	(5,294,424)	2,126,625	988,886	(1,137,739)		
Opening Funding Surplus(Deficit)	5,618,074	5,618,074	5,618,074	0	0.00%	
Closing Funding Surplus(Deficit)	323,650	7,744,699	6,606,960	(1,137,739)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Unconfirmed

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2022

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,752,175	4,752,175	4,751,839	4,832,536	80,697	1.70%
Operating Grants, Subsidies and Contributions	7	2,125,021	2,354,879	1,787,978	1,795,355	7,377	0.41%
Fees and Charges		1,305,450	1,302,064	927,565	919,029	(8,536)	(0.92%)
Interest Earnings		132,803	132,803	58,187	42,888	(15,299)	(26.29%)
Other Revenue		344,521	314,522	174,199	163,873	(10,326)	(5.93%)
Profit on Disposal of Assets	9	10,884	10,884	0	0	0	
Total Operating Revenue		8,670,854	8,867,327	7,699,768	7,753,681	53,913	
Operating Expense							
Employee Costs		(2,036,571)	(2,170,139)	(1,288,996)	(1,255,816)	(33,181)	(2.57%)
Materials and Contracts		(3,467,325)	(3,409,257)	(2,200,813)	(1,761,373)	(439,440)	(19.97%)
Utility Charges		(379,411)	(398,411)	(253,502)	(218,476)	(35,026)	(13.82%)
Depreciation on Non-Current Assets		(7,532,730)	(5,884,317)	(3,922,719)	(3,958,137)	35,418	0.90%
Insurance Expenses		(227,158)	(244,162)	(244,161)	(280,043)	35,882	14.70%
Other Expenditure		(282,671)	(278,671)	(135,366)	(97,882)	(37,484)	(27.69%)
Loss on Disposal of Assets	9	(112,315)	(112,315)	(14,222)	0	(14,222)	100.00%
Total Operating Expenditure		(14,038,181)	(12,497,272)	(8,059,779)	(7,571,726)	(488,054)	
Non-Operating Revenues							
Non-Operating Grants & Contributions	7	13,654,391	16,944,140	10,105,885	9,396,722	(709,163)	(7.02%)
Less Unspent Grants rec'd in current year	7	0	0	0	(1,292,792)	(1,292,792)	
Net Non-Operating Grants		13,654,391	16,944,140	10,105,885	8,103,929	(2,001,956)	
Total Comprehensive Income		8,287,064	13,314,195	9,745,874	8,285,885	(1,459,989)	
Funding Balance Adjustments							
Add back Depreciation		7,532,730	5,884,317	3,922,719	3,958,137	35,418	0.90%
Adjust (Profit)/Loss on Asset Disposal	9	101,431	101,431	14,222	0	(14,222)	(100.00%)
Adjust Provisions		0	0	0	0	0	
Net Cash from Operations		15,921,225	19,299,943	13,682,815	12,244,021	(1,438,794)	
Proceeds from Disposal of Assets	9	882,800	882,800	0	0	0	
Total Capital Revenues		882,800	882,800	0	0	0	
Non-Operating Expenses							
Land and Buildings	8	(1,615,905)	(1,740,905)	(502,273)	(585,863)	83,590	16.64%
Furniture and Equipment	8	(112,000)	(101,253)	(52,253)	(39,513)	(12,740)	(24.38%)
Plant and Equipment	8	(2,508,900)	(2,508,900)	0	0	0	0.00%
Infrastructure - Roads	8	(19,012,191)	(17,788,715)	(10,955,164)	(10,600,626)	(354,538)	(3.24%)
Infrastructure - Footpaths	8	(150,000)	(100,000)	0	0	0	0.00%
Infrastructure - Airports	8	(175,000)	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)
Infrastructure - Other	8	(1,151,203)	(1,252,703)	(10,500)	(23,132)	12,632	120.30%
Total Capital Expenditure		(24,725,199)	(23,667,476)	(11,556,190)	(11,255,134)	(301,056)	
Net Cash from Capital Activities		(23,842,399)	(22,784,676)	(11,556,190)	(11,255,134)	(301,056)	
Financing							
Transfer to Reserves	6	(1,959,690)	(1,959,690)	0	0	0	
Transfer from Reserves	6	450,000	150,000	0	0	0	
Net Cash from Financing Activities		(1,509,690)	(1,809,690)	0	0	0	
Net Operations, Capital and Financing		(9,430,864)	(5,294,424)	2,126,625	988,886	(1,137,739)	
Opening Funding Surplus(Deficit)	2	9,430,864	5,618,074	5,618,074	5,618,074	0	0.00%
Closing Funding Surplus(Deficit)	2	0	323,650	7,744,699	6,606,960	(1,137,739)	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

Unconfirmed

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 28 February 2022

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	80	0	80	80
General Purpose Funding - Rates	4,752,175	0	4,752,175	4,751,839
General Purpose Funding - Other	1,740,205	229,858	1,970,063	1,439,330
Law, Order and Public Safety	16,220	0	16,220	9,787
Health	6,104	0	6,104	4,150
Education and Welfare	151,110	0	151,110	112,244
Housing	29,500	0	29,500	19,286
Community Amenities	144,426	0	144,426	126,728
Recreation and Culture	790,763	(11,386)	779,377	580,957
Transport	14,398,883	3,289,750	17,688,633	10,648,088
Economic Services	171,120	(30,000)	141,120	47,243
Other Property and Services	124,659	8,000	132,659	65,921
Total Operating Revenue	22,325,245	3,486,222	25,811,467	17,805,654
Operating Expense				
Governance	(731,275)	4,000	(727,275)	(494,430)
General Purpose Funding	(233,176)	0	(233,176)	(143,075)
Law, Order and Public Safety	(203,537)	0	(203,537)	(139,089)
Health	(152,473)	0	(152,473)	(99,943)
Education and Welfare	(841,523)	6,500	(835,023)	(544,863)
Housing	(29,500)	(17,003)	(46,503)	(53,025)
Community Amenities	(702,681)	0	(702,681)	(367,959)
Recreation and Culture	(1,765,344)	47,200	(1,718,144)	(1,160,466)
Transport	(8,523,213)	1,538,212	(6,985,001)	(4,527,964)
Economic Services	(617,129)	(13,000)	(630,129)	(470,972)
Other Property and Services	(238,330)	(25,000)	(263,330)	(57,993)
Total Operating Expenditure	(14,038,181)	1,540,909	(12,497,272)	(8,059,780)
Funding Balance Adjustments				
Add back Depreciation	7,532,730	(1,648,413)	5,884,317	3,922,719
Adjust (Profit)/Loss on Asset Disposal	101,431	0	101,431	14,222
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	15,921,225	3,378,718	19,299,943	13,682,815
Capital Revenues				
Proceeds from Disposal of Assets	882,800	0	882,800	0
Total Capital Revenues	882,800	0	882,800	0
Capital Expenses				
Land and Buildings	(1,615,905)	(125,000)	(1,740,905)	(502,273)
Furniture and Equipment	(112,000)	10,747	(101,253)	(52,253)
Plant and Equipment	(2,508,900)	0	(2,508,900)	0
Infrastructure - Roads	(19,012,191)	1,223,476	(17,788,715)	(10,955,164)
Infrastructure - Footpaths	(150,000)	50,000	(100,000)	0
Infrastructure - Airports	(175,000)	0	(175,000)	(36,000)
Infrastructure - Other	(1,151,203)	(101,500)	(1,252,703)	(10,500)
Total Capital Expenditure	(24,725,199)	1,057,723	(23,667,476)	(11,556,190)
Net Cash from Capital Activities	(23,842,399)	1,057,723	(22,784,676)	(11,556,190)
Financing				
Transfer to Reserves	(1,959,690)	0	(1,959,690)	0
Transfer from Reserves	450,000	(300,000)	150,000	0
Net Cash from Financing Activities	(1,509,690)	(300,000)	(1,809,690)	0
Net Operations, Capital and Financing	(9,430,864)	4,136,441	(5,294,423)	2,126,625
Opening Funding Surplus(Deficit)	9,430,864	(3,812,790)	5,618,074	5,618,074
Closing Funding Surplus(Deficit)	0	323,650	323,650	7,744,699

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 28 February 2022

Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Governance	(80)	(100.00%)			Under variance reporting threshold.
General Purpose Funding - Rates	80,697	1.70%			Under variance reporting threshold.
General Purpose Funding - Other	(8,457)	(0.59%)			Under variance reporting threshold.
Law, Order and Public Safety	5,491	56.10%			Under variance reporting threshold.
Health	2,108	50.80%			Under variance reporting threshold.
Education and Welfare	(13,793)	(12.29%)	▼	Timing	Community development revenue negligible compared with the \$14k YTD budget. Income will be recognised if more events are held prior to the end of the year.
Housing	4,006	20.77%			Under variance reporting threshold.
Community Amenities	(18,768)	(14.81%)	▼	Permanent	Burial charges \$15k lower than YTD budget. This is offset by lower burial expenses.
Recreation and Culture	23,700	4.08%			Under variance reporting threshold.
Transport	(702,016)	(6.59%)			Under variance reporting threshold.
Economic Services	(13,627)	(28.84%)	▼	Permanent	Building permits are \$10k lower than YTD budget. With a year budget of \$16k and a YTD income of \$1k, it is unlikely that there will be a catch up of revenue in the last 4 months of the year.
Other Property and Services	(14,513)	(22.02%)	▼	Timing	Mostly admin recoveries and other reimbursements lower than YTD budget.
Operating Expense					
Governance	(101,323)	(20.49%)	▼	Timing	General members expenses (including meeting fees and election costs) are \$44k, RFDS \$26k and admin allocation \$19k lower than YTD budget. These are likely to even out during the year.
General Purpose Funding	(17,927)	(12.53%)	▼	Timing	Admin allocation \$8k and Title Search fees \$8k lower than budget YTD. Some of this should even out over the last 4 months of the year.
Law, Order and Public Safety	(35,517)	(25.54%)	▼	Timing	Fire prevention expenses are \$17k, dog control \$6k and SES \$11k lower than YTD budget. These are expected to even out during the year.
Health	(15,441)	(15.45%)	▼	Timing	Health Consultant fees are \$10k lower than YTD budget. This may even out over the year.
Education and Welfare	(110,135)	(20.21%)	▼	Timing	Youth centre and education expenses are \$78k and CDO expenses \$29k lower than YTD budget. A downward adjustment of \$7k was made at Budget Review.
Housing	(17,615)	(33.22%)	▼	Permanent	Staff housing utilities expense \$20k lower than YTD budget and unlikely to be caught up in the last 4 months of the year.
Community Amenities	(70,412)	(19.14%)	▼	Timing	Sanitation expenses (incl. waste collection) are \$42k lower than YTD budget - likely due to timing of receipt of invoices for the prior month. Other Community amenities expenditure relating to the cemetery and public toilets and facilities is \$25k lower than YTD budget. These may even out during the year.
Recreation and Culture	(181,573)	(15.65%)	▼	Permanent	Swimming pool expenses are \$24k, Lloyds building expenses \$37k, recreation officer expenses \$45k and other recreation activities \$55k lower than YTD budget. A small portion of this may be picked up in the last 4 months of the year.
Transport	(74,545)	(1.65%)			Under variance reporting threshold.
Economic Services	(79,057)	(16.79%)	▼	Permanent	Tourism and area promotion (incl. community events) expenditure is \$71k lower than YTD budget. A small portion of this expense may be picked up in the last 4 months of the year.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 28 February 2022

Note 1: EXPLANATION OF MATERIAL VARIANCES

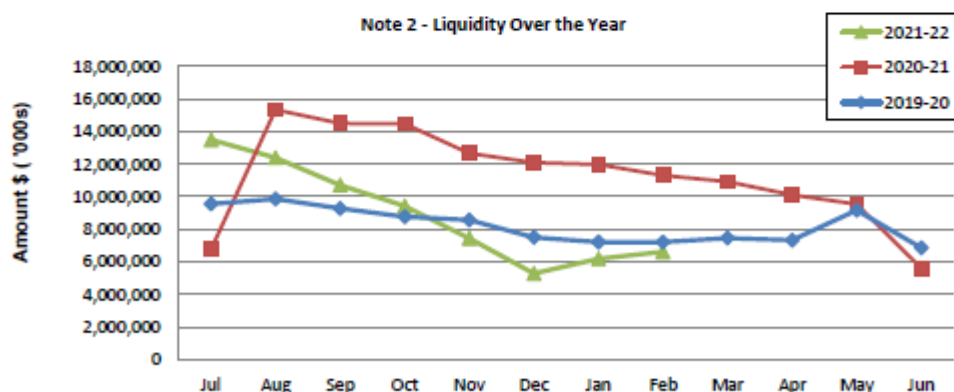
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Other Property and Services	215,492	371.58%	▲	Timing	Admin allocation is \$44k, public works overhead \$55k and plant operation costs \$126k more than YTD budget. These variances are likely timing with recovery budgets being spread evenly over 12 months.
Funding Balance Adjustments					
Add back Depreciation	35,418	0.90%			Under variance reporting threshold.
Adjust (Profit)/Loss on Asset Disposal	(14,222)	(100.00%)	▼	Timing	There have been no asset disposals to date in the year.
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(709,163)	(7.02%)			Under variance reporting threshold.
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold.
Capital Expenses					
Land and Buildings	83,590	16.64%	▲	Timing	Refer to Note 8 for Capital Expenditure detail
Furniture and Equipment	(12,740)	(24.38%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Plant and Equipment	0	0.00%			Under variance reporting threshold.
Infrastructure - Roads	(354,538)	(3.24%)			Under variance reporting threshold.
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold.
Infrastructure - Airports	(30,000)	(83.33%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Other	12,632	120.30%	▲	Timing	Refer to Note 8 for Capital Expenditure detail
Opening Funding Surplus(Deficit)	0	0.00%			Under variance reporting threshold.

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 2: NET CURRENT FUNDING POSITION

				Positive=Surplus (Negative=Deficit)		
	Note	YTD 28 Feb 2022	Previous Month	YTD 28 Feb 2021		
		\$	\$	\$		
Current Assets						
Cash Unrestricted	3	5,919,757	5,883,189	9,919,249		
Cash Restricted Reserves	3	21,136,920	21,136,920	21,280,349		
Receivables - Rates and Rubbish	5	1,091,634	1,151,360	1,401,019		
Receivables -Other	5	889,600	934,718	92,282		
Provision for Doubtful debts		(93,876)	(93,876)	(167,097)		
Interest / ATO Receivable/Trust		153,237	132,595	104,974		
Inventories		137,616	108,312	131,807		
		29,234,889	29,253,219	32,762,585		
Less: Current Liabilities						
Payables		(111,954)	(108,504)	(82,930)		
Bonds Held		(86,262)	(86,882)	(92,710)		
Provisions		(369,103)	(369,103)	(354,285)		
Unspent Grants Received this Year		(1,292,792)	(629,468)	0		
		(1,860,111)	(1,193,958)	(529,925)		
Net Current Assets		27,374,778	28,059,261	32,232,660		
Less: Cash Reserves	6	(21,136,920)	(21,136,920)	(21,280,349)		
Plus Provisions		369,103	369,103	354,285		
Net Current Funding Position		6,606,960	7,291,444	11,306,596		



Comments - Net Current Funding Position

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	618,613	0	0	618,613	Westpac	At Call
Air BP	Variable	66,744	0	0	66,744	Westpac	At Call
Maxi Account	Variable	5,612,292	0	86,262	5,698,554	Westpac	At Call
(b) Term Deposits							
549463	0.39%		21,136,920		21,136,920	Westpac	30-Jun-22
Total		6,297,650	21,136,920	86,262	27,520,832		

Comments/Notes - Investments

- * This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- * Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- * The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4: Adopted Budget Amendments to date

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Non- Operating Expenditure										
0979	↑	Lot 204 Hill Street - Replace ATU /Septics	18/09/21 - Item 9.2.4	Capital Expenses	0	10,000		0	(10,000)	(454,073)
0980	↑	Lot 927 McCleary Street - Renovate kitchen, bathroom and ensuite	18/09/21 - Item 9.2.4	Capital Expenses	50,000	115,000		0	(65,000)	(519,073)
FDC00	↓	AGRN: 899 Various Roads	18/09/21 - Item 9.2.4	Capital Expenses	12,216,768	10,774,699		1,442,069	0	922,996
MS03	↓	Mainstreet Scaping - Street Sculptures	20/11/2021 - Item 9.4.2	Capital Expenses	15,000	0		15,000	0	937,996
CB66	↑	Landor Road Council funded Reseal Playground/Park at Queen	19 Feb 2022 - Item 9.2.4	Capital Expenses	337,000	455,593		0	(118,593)	819,403
4076	↓	Road/Consols	19 Feb 2022 - Item 9.2.4	Capital Expenses	52,000	0		52,000	0	871,403
5046	↓	Footpaths - New and Renewal	19 Feb 2022 - Item 9.2.4	Capital Expenses	150,000	100,000		50,000	0	921,403
SR13	↑	Lions park - Landscaping	19 Feb 2022 - Item 9.2.4	Capital Expenses	12,000	120,000		0	(108,000)	813,403
SR14	↑	Seating/Tables/Bins/Gazebos	19 Feb 2022 - Item 9.2.4	Capital Expenses	5,000	50,000		0	(45,000)	768,403
SR15	↑	Lions park - BBQ's	19 Feb 2022 - Item 9.2.4	Capital Expenses	15,000	20,500		0	(5,500)	762,903
1324	↓	Admin Office Equipment - phone system	19 Feb 2022 - Item 9.2.4	Capital Expenses	20,000	9,253		10,747	0	773,650
2715	↑	New staff housing	19 Feb 2022 - Item 9.2.4	Capital Expenses	115,000	165,000		0	(50,000)	723,650
A67	↑	Ashburton Downs R2R funded	19 Feb 2022 - Item 9.2.4	Capital Expenses	1,100,000	1,200,000		0	(100,000)	623,650
Reserves										
8961/7070	↓	Transfer from Airport Runway Reserve	19 Feb 2022 - Item 9.2.4	Reserve	200,000	0		0	(200,000)	423,650
8961/7050	↓	Transfer from Building Reserve	19 Feb 2022 - Item 9.2.4	Reserve	100,000	0		0	(100,000)	323,650
							(1,648,411)	7,150,968	(5,178,908)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 5: RECEIVABLES

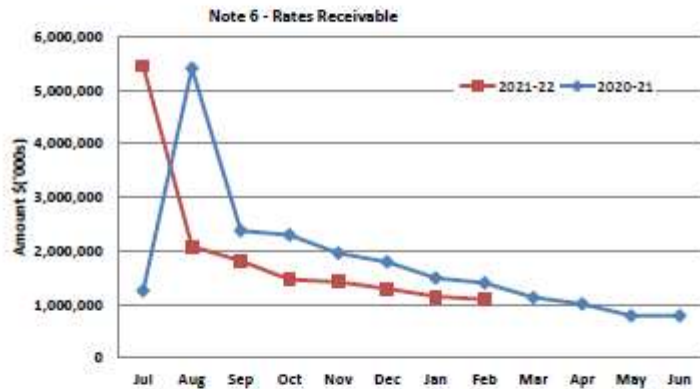
Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates and Rubbish Collectable
% Collected

Note 2

YTD 28 Feb 2022	30/06/2021
\$	\$
791,619	1,362,717
4,935,690	4,274,148
(4,635,684)	(4,045,246)
1,091,634	791,619
1,091,634	791,619
80.94%	



Comments/Notes - Receivables Rates

Rates were levied on	21-Jul-21
Full Payment or Instalment 1 due	25-Aug-21
Instalment 2 due	29-Oct-21
Instalment 3 due	4-Jan-22
Instalment 4 due	9-Mar-22

Receivables - General

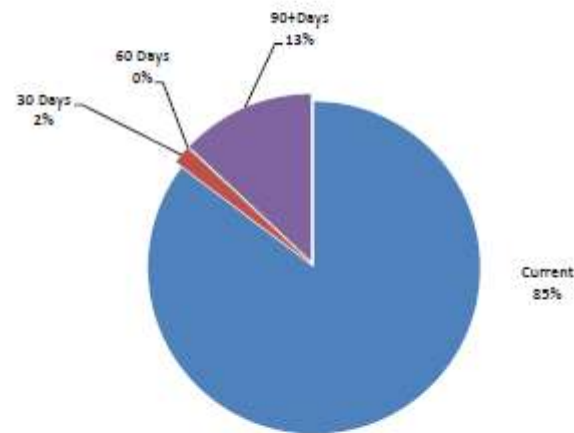
Receivables - Sundry Debtors

Total Sundry Debtors

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
758,456	15,169	337	115,638
			889,600

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



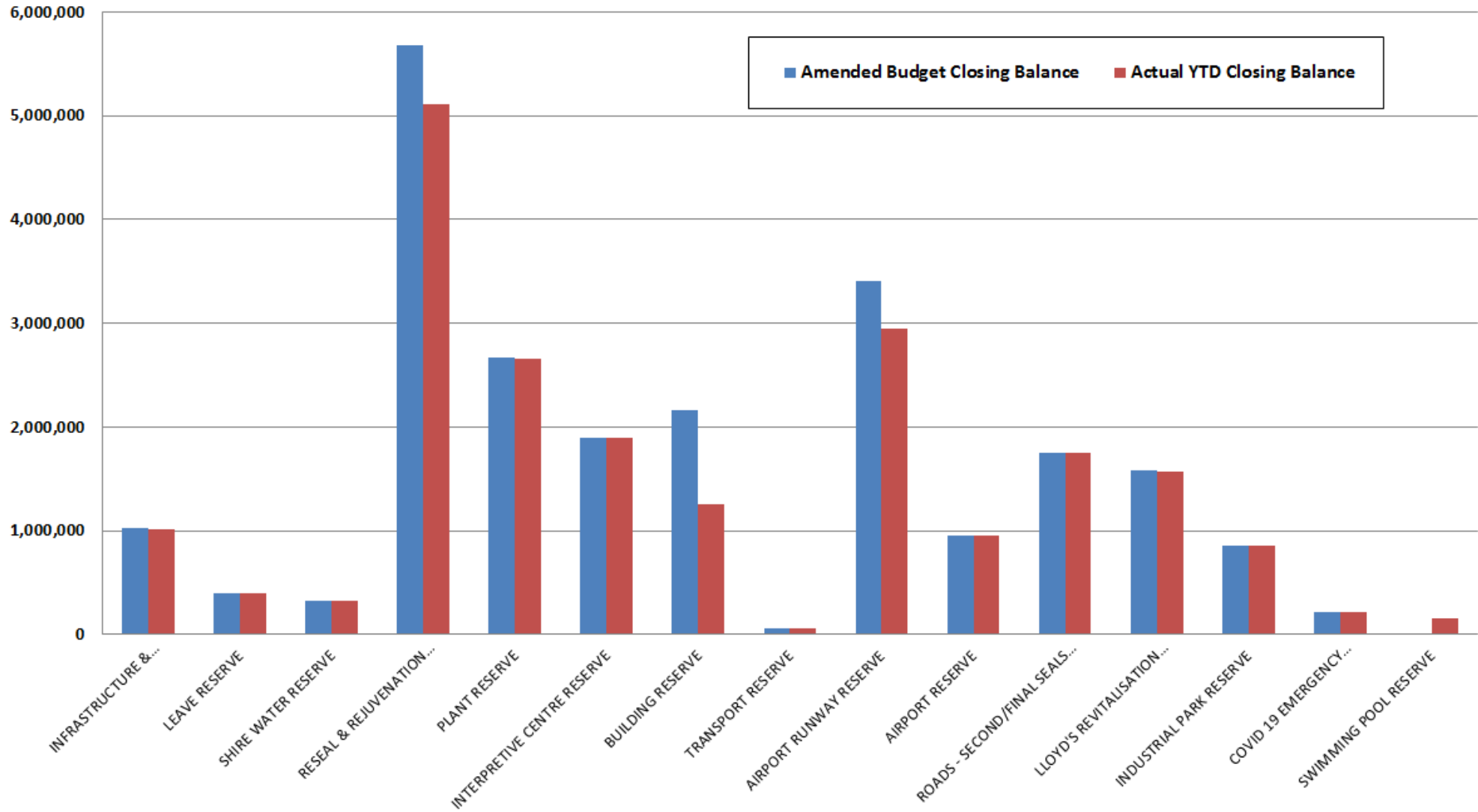
Comments/Notes - Receivables General

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,017,378	1,846	1,846	0	0	0	0	0	0	1,019,224	1,017,378
LEAVE RESERVE	398,160	963	963	0	0	0	0	0	0	399,123	398,160
SHIRE WATER RESERVE	322,648	729	729	0	0	0	0	0	0	323,377	322,648
RESEAL & REJUVENATION RESERVE	5,105,618	11,530	11,530	0	559,680	0	0	0	0	5,676,828	5,105,618
PLANT RESERVE	2,660,383	6,008	6,008	0	0	0	0	0	0	2,666,391	2,660,383
INTERPRETIVE CENTRE RESERVE	1,891,233	4,271	4,271	0	0	0	0	0	0	1,895,504	1,891,233
BUILDING RESERVE	1,251,218	3,277	3,277	0	900,000	0	(100,000)	0	0	2,154,495	1,251,218
TRANSPORT RESERVE	61,207	138	138	0	0	0	0	0	0	61,345	61,207
AIRPORT RUNWAY RESERVE	2,943,192	6,647	6,647	0	451,747	0	(200,000)	0	0	3,401,586	2,943,192
AIRPORT RESERVE	953,396	2,153	2,153	0	0	0	0	0	0	955,549	953,396
ROADS - SECOND/FINAL SEALS RESERVE	1,744,753	3,940	3,940	0	0	0	0	0	0	1,748,693	1,744,753
LLOYD'S REVITALISATION RESERVE	1,571,704	4,014	4,014	0	0	0	0	0	0	1,575,718	1,571,704
INDUSTRIAL PARK RESERVE	849,846	1,919	1,919	0	0	0	0	0	0	851,765	849,846
RESPONSE/CASHFLOW SUPPLEMENT RESERVE	214,000	483	483	0	0	0	0	0	0	214,483	214,000
SWIMMING POOL RESERVE	152,184	345	345	0	0	0	(150,000)	(150,000)	0	2,529	152,184
	21,136,920	48,263	48,263	0	1,911,427	0	(450,000)	(150,000)	0	22,946,610	21,136,920

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note7a: UNTIED GRANTS

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
General Purpose Funding							
Financial Assistance Grant	1,106,522	80,632	1,187,154	1,187,154	0	1,048,219	138,935
Local Road Grant	482,189	149,226	631,415	631,415	0	315,708	315,708
Law, Order and Public Safety							
D.F.E.S. Operating Grant	6,920	0	6,920	6,920	0	2,648	4,272
S.E.S. Operating Grant	5,180	0	5,180	5,180	0	8,353	(3,173)
Education and Welfare							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,168	0	26,168	26,168	0	26,168	0
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	66,395	19,246
Community Amenities							
Recreation and Culture							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	60,000	0	60,000	60,000	0	0	60,000
Transport							
Mrd - Direct Grant	321,376	0	321,376	321,376	0	321,376	0
Street - Lighting - Operating Grant	5,024	0	5,024	5,024	0	6,488	(1,464)
Economic Services							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	2,125,021	229,858	2,354,879	2,354,879	0	1,795,355	559,525

Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
Recreation and Culture									
Misc Grants	572,908	0	572,908	0	572,908	550,000	22,908	100,056	0
<i>Amount spent in prior year for Lloyds</i>								449,944	
Transport									
Local Roads & Community Infrastructure Program	574,130	0	574,130	0	574,130	287,065	287,065	0	287,065
Building Better Regions Fund Grant	1,431,465	0	1,431,465	0	1,431,465	444,821	986,644	1,820,257	0
Wandrra - Natural Disaster	10,080,269	3,141,300	13,221,569	0	13,221,569	7,764,369	5,457,200	6,998,552	765,817
R2R Grant	785,619	0	785,619	0	785,619	200,000	585,619	110,557	89,443
Mrd Road Project Grant	140,000	0	140,000	0	140,000	56,000	84,000	0	56,000
Aerodrome Grant Income	0	148,449	148,449	0	148,449	94,467	53,982	0	94,467
Economic Services									
Toilets at Peace Gorge	70,000	0	70,000	0	70,000	0	70,000	0	0
	13,654,391	3,289,749	16,944,140	0	16,944,140	9,396,722	7,547,418	9,479,366	1,292,792

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2022

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings									
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RE	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - REPLACE ALL WINDOWS WITH DOUBLE	1328	AC15	60,000	0	60,000	0	600	600	
YC - SPLIT SYSTEM AIRCONDITIONER IN TV ROOM	1328	YCC11	3,500	0	3,500	0	0	0	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		200,000	0	200,000	200,000	193,062	(6,938)	
LOT 303 CAPITAL IMPROVEMENTS	1328	0921	80,000	0	80,000	0	1,605	1,605	
LOT 220 CAPITAL IMPROVEMENTS	1328	0923	31,857	0	31,857	31,857	28,470	(3,387)	
LOT 87 CAPITAL IMPROVEMENTS	1328	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2437	0927	47,250	0	47,250	47,250	0	(47,250)	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	10,000	0	10,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
AIRPORT RESIDENCE - CAPITAL IMPROVEMENTS	2704	0934	23,100	0	23,100	0	0	0	
1/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0935	10,000	0	10,000	0	0	0	
4/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0938	5,000	0	5,000	0	0	0	
LOT 17 MAIN ST - CAPITAL IMPROVEMENTS	2704	0939	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	16,000	10,000	26,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	50,000	65,000	115,000	115,000	102,938	(12,062)	
LOT 294 HILL ST - CAPITAL IMPROVEMENTS	2704	0981	13,500	0	13,500	0	0	0	
NEW STAFF HOUSING	2715		115,000	50,000	165,000	0	155,040	155,040	
HALL - REPLACE EVAP WITH OTHER COOLING/HEATING SYSTEM &	2704	HC03	100,000	0	100,000	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	HC09	12,000	0	12,000	0	0	0	
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	HC14	9,000	0	9,000	0	0	0	
POOL - BUILDINGS	3666		15,082	0	15,082	0	0	0	
OSR - PICTURE GARDENS - UGRADE TOILETS	3094	SR22	90,450	0	90,450	0	4,091	4,091	
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIR	3094	SR23	9,550	0	9,550	9,550	0	(9,550)	
INDOOR CRICKET CENTRE	4036		100,000	0	100,000	0	0	0	
MASONIC LODGE - CAPITAL	4171		11,000	0	11,000	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		193,616	0	193,616	98,616	100,056	1,440	
DEPOT CAPITAL - RELACE FRONT DOORS ON TOWN GARDENERS SHED		DC15	3,500	0	3,500	0	0	0	
DEPOT CAPITAL - RENOVATION OF OFFICE		DC16	90,000	0	90,000	0	0	0	
DEPOT CAPITAL - RENOVATE ABLUTIONS		DC17	20,000	0	20,000	0	0	0	
AIRPORT - PAINT STORE BUILDING	5344		3,500	0	3,500	0	0	0	
RED SANDBOX - REPLACE SHADE STRUCTURE		EC05	10,000	0	10,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681		120,000	0	120,000	0	0	0	
Buildings Total			1,615,905	125,000	1,740,905	502,273	585,863	83,590	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Furniture & Office Equip.									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		32,000	0	32,000	0	0	0	
COMPUTER EQUIPMENT	1244		10,000	0	10,000	10,000	8,171	(1,829)	
ADMIN OFFICE EQUIPMENT	1324		20,000	-10,747	9,253	9,253	9,252	(1)	
KZ - REPLACE GAS STOVE WITH NEW		KZC01	2,000	0	2,000	0	0	0	
KZ - WATER FOUNTAIN		KZC06	5,000	0	5,000	0	0	0	
KZ - OUTDOOR SETTING FOR UNDER VERANDAH		KZC09	1,500	0	1,500	0	0	0	
YC - REPLACEMENT COUCHES		YCC12	5,000	0	5,000	5,000	4,815	(185)	
YC - OFFICE FURNITURE AND CHAIRS		YCC13	7,000	0	7,000	7,000	7,058	58	
YC - COMMERCIAL FRIDGE		YCC14	2,500	0	2,500	0	4,085	4,085	
HALL - PROJECTOR AND SCREEN		HC06	6,000	0	6,000	0	0	0	
HALL - 3 DOOR GLASS FRIDGES		HC13	10,000	0	10,000	10,000	6,132	(3,868)	
HALL - REPLACEMENT OVEN		HC15	8,000	0	8,000	8,000	0	(8,000)	
OSR - PICTURE GARDENS - ARTIFICIAL TURF		SR11	3,000	0	3,000	3,000	0	(3,000)	
Furniture & Office Equip. Total			112,000	-10,747	101,253	52,253	39,513	(12,740)	
Plant, Equip. & Vehicles									
CEO VEHICLE	1224		64,000	0	64,000	0	0	0	
PROJECT OFFICERS VEHICLE	1332		60,000	0	60,000	0	0	0	
DCEO VEHICLE	1355		60,000	0	60,000	0	0	0	
MOSQUITO FOGGER	2374		8,000	0	8,000	0	0	0	
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0	0	
COMMUNITY BUS	3880		120,000	0	120,000	0	0	0	
WATER TRAILER	5005		30,000	0	30,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		500,000	0	500,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		110,000	0	110,000	0	0	0	
VARIOUS UTILITIES	5084		128,000	0	128,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
TRAILER	5264		20,000	0	20,000	0	0	0	
MULTITYRE RUBBER WHEEL ROLLER	5294		185,900	0	185,900	0	0	0	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
Plant, Equip. & Vehicles Total			2,508,900	0	2,508,900	0	0	0	
Roads Infrastructure									
ROAD CONSTRUCTION VARIOUS	4200		19,012,191	(1,223,476)	17,788,715	10,955,164	10,600,626	(354,538)	See Note 8b for Road project details
Roads Infrastructure Total			19,012,191	(1,223,476)	17,788,715	10,955,164	10,600,626	(354,538)	
Footpath Infrastructure									
FOOTPATHS - NEW AND RENEWAL	5046		150,000	-50,000	100,000	0	0	0	
Footpath Infrastructure Total			150,000	(50,000)	100,000	0	0	0	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 8a: CAPITAL EXPENDITURE

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Airport Infrastructure									
RUNWAY CONSTRUCTION		1210	30,000	0	30,000	30,000	0	(30,000)	
AIRPORT APRON & PARKING AREAS		1215	37,000	0	37,000	0	0	0	
FOG SEAL & CRACK SEALING		1218	30,000	0	30,000	0	0	0	
AERODROME - LINE MARKING		1220	78,000	0	78,000	6,000	6,000	0	
Airport Infrastructure Total			175,000	0	175,000	36,000	6,000	(30,000)	
Other Infrastructure									
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	0	0	0	
YC - LANDSCAPING	2436	YCC09	10,000	0	10,000	0	0	0	
YC - RACKS FOR SPORTING EQUIPMENT	2436	YCC10	2,000	0	2,000	0	0	0	
KZ - PAVING OF COURTYARD (APPROX 15X 6M)	2436	KZC07	6,000	0	6,000	0	0	0	
KZ - RETICULATION AND RESEEDING OF LAWN	2440	KZC08	5,000	-5,000	0	0	0	0	
KZ - SHADE OVER PLAYGROUND	2824	KZC10	40,000	0	40,000	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		52,500	0	52,500	5,500	5,588	88	
CEMETERY - OTHER INFRASTRUCTURE	3274		0	0	0	0	0	0	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
CORNISH LIFT	3624		35,000	0	35,000	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694		215,000	0	215,000	0	0	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	3994	SR13	12,000	108,000	120,000	0	10,560	10,560	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	45,000	50,000	0	0	0	
LIONS PARK - BBQ	4015	SR15	15,000	5,500	20,500	5,000	5,234	234	
PLAYGROUND - RETICULATION	4015	SR16	5,000	-5,000	0	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4015	SR17	5,000	-5,000	0	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066	SR18	10,000	-10,000	0	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	-2,000	0	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	-20,000	0	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	-10,000	0	0	0	0	
CANINE ENRICHMENT COMPOUND	4086		5,000	0	5,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	M503	0	0	0	0	0	0	
MEEKA BICYCLE TRAIL	5378		50,000	0	50,000	0	0	0	
PEACE GORGE	5380		140,000	0	140,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		70,000	0	70,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	0	0	
ENTRY STATEMENT & SIGNS	5424		30,000	0	30,000	0	1,750	1,750	
Other Infrastructure Total			1,151,203	101,500	1,252,703	10,500	23,132	12,632	
Capital Expenditure Total			24,725,199	(1,057,723)	23,667,476	11,556,190	11,255,134	(301,056)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	Council Funded
Grids Construction	1266	150,000	150,000	0	0	0	Council Funded
Road Construction Misc	1267	600,000	600,000	140,000	196,288	56,288	Council Funded
Water Bores	1268	60,000	60,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,100,000	1,200,000	235,599	110,557	(125,042)	R2R & Council Funded
Landor Road - Bbrf Funded Business Case	BB66	1,915,163	1,915,163	1,915,162	1,820,257	(94,905)	BBRF & Council Funded
Mt Clere Rd - Construction	C1	110,000	110,000	0	0	0	Council Funded
Laneway Between Main Street & Hill Street	C134	0	0	0	2,485	2,485	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	Council Funded
High Street - Construction	C43	80,000	80,000	0	0	0	Council Funded
Savage Street - Construction	C44	85,000	85,000	0	0	0	Council Funded
Landor Rd - Council Funding	C66	350,000	350,000	0	700	700	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	325,000	325,000	8,500	8,324	(176)	Council Funded
Landor Road - Council Funded - Second Coat Seal	CB66	337,000	455,593	455,593	455,593	(0)	Council Funded
Agm: 899 (Feb 2020) General Expense	FDC00	12,216,768	10,774,699	7,001,411	82,491	(6,918,920)	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Meekatharra - Mt Clere Road	FDC1	0	0	0	160,911	160,911	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Peak Hill - Three Rivers Road	FDC2	0	0	0	50	50	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Youno Downs Road	FDC22	0	0	0	342,489	342,489	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Woodlands - Mt Augustus Road	FDC28	0	0	0	2,246,624	2,246,624	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Mingah Springs Road	FDC41	0	0	0	485,079	485,079	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Tangadee Road	FDC63	0	0	0	173,789	173,789	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Ashburton Downs Meekatharra Road	FDC67	0	0	0	2,977,401	2,977,401	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Meekatharra Sandstone Road	FDC68	0	0	0	144,654	144,654	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Pingandy Road	FDC69	0	0	0	306,714	306,714	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Killara Road	FDC8	0	0	0	64,856	64,856	WANDRRA
Agm: 899 (Feb 2020) Flood Damage - Hillview - Murchison Downs Road	FDC80	0	0	0	13,494	13,494	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	1,148,260	1,148,260	1,146,399	1,007,871	(138,528)	LRCIP
Ashburton Rd - Regional Road Group Funding	RR67	210,000	210,000	52,500	0	(52,500)	RRG
Roads Infrastructure Total		19,012,191	17,788,715	10,955,164	10,600,626	(354,538)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2022

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Asset Description	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
			Education and Welfare				
28,868	15,000	(13,868)	2010 Hiace 3.0L T/D C/Bus M/T - Youth Centre				
			Recreation and Culture				
17,856	18,000	144	2014 Mitsubishi Mn Triton 4X4 Glx 2.5 Ltr 4 Cyl - Ysro				
			Other Sport & Rec				
31,000	13,500	(17,500)	2005 Toyota Coaster Bus				
			Transport				
1,467	1,400	(67)	1981 Arrow 4 Wheel Caravan				
3,048	3,000	(48)	1984 Dolly And Turntable				
128,557	128,000	(557)	1994 Caterpillar 613C Scraper				
1,467	1,400	(67)	1972 Coromal Caravan (Ex M.R.D.)				
44,900	45,000	100	1999 Traxcavator - Caterpillar 939C				
86,401	86,000	(401)	2005 12H Westrac Motor Grader (1CBU997)				
49,327	25,000	(24,327)	2005 Nissan UD Prime Mover (1CBX525)				
11,205	5,000	(6,205)	1992 Mercedes Benz Garbage Truck				
5,000	2,000	(3,000)	1995 Arrow Kerbing Machine				
17,000	17,000	0	1981 910 Caterpillar Loader (M6124)				
10,200	10,000	(200)	2003 Elross Construction Caravan				
9,420	9,500	80	2001 Scout 3500 Cement Truck				
29,829	29,500	(329)	1995 Maintenance Caravan On Drop Deck Low Loader				
68,546	30,000	(38,546)	2008 Nissan Prime Mover (1CZT537)				
213,553	213,500	(53)	2000 Cat 623F Scraper				
5,333	5,500	167	1988 Caravan - Exploration (Ex Mrd)				
26,792	20,000	(6,792)	1997 Isuzu Fts750 4X4 Service Truck				
51,133	54,500	3,367	2019 Toyota Lc70 Workmate - Construction Crew (Previous Leading Hand'S Vehicle)				
53,733	60,000	6,267	2018 Toyota Dual Cab Workmate - Leading Hand				
			Other Properties and Services				
43,355	43,000	(355)	2017 Toyota Prado Automatic Gxl - Ceo				
46,241	47,000	759	2018 Ford Ranger Wildtrak - Dceo				
984,231	882,800	(101,431)		0	0	0	

Comments

There have been no disposals processed to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCILWrite Offs

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in February 2022 that require reporting to Council.

Purchase Orders

There was purchase order to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Order Number	Order Date	Order Value	Creditor Code	Name	Line Description
70970	22/02/2022	127600.00	M175	MTF SERVICES	UNDERTAKE ROAD REINSTATEMENT WORKS AS DIRECTED BY THE SHIRE SUPERVISOR - MUNARRA STATION ROAD - PROJECT ; P0083 - J0429 - AGRN 899 TC DAMIEN & ASSOCIATED FLOODING (4 - 9 FEB 2020) UNDER TENDER - RFT ; 19/20-05 ; SUPPLY OF PLANT WITH OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	8 March 2022	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Kelvin Matthews – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr MR Hall

That Council receives the outstanding monthly Debtor Trial Balance for February 2022.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 MARCH 2022

Printed on : 08.03.22 at 13:40

*** SHIRE OF MEEKATHARRA ***

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 28.02.2022		30.12.2021 GT 60 days	29.01.2022 GT 30 days	28.02.2022 Current	Total		
			30.11.2021 GT 90 days	Age Of Oldest Invoice (90Days)						
D087	AVIATION UTILITIES PTY LTD		0.00	0	0.00	0.00	39.11	39.11	Comments for Debts >90 days	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	-484.02			
B169	BINSIAR, ANDREW (SNR)		0.00	0	0.00	0.00	436.18	436.18		
C152	CATANIA, V		0.00	0	0.00	0.00	39.65	39.65		
C172	CENTRAL WEST HEALTH AND RE		0.00	0	0.00	0.00	74.05	74.05		
K043	CHRIS CLANCY & KADISEN KIN		6922.75	139	0.00	0.00	2099.41	9022.16		following up
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	97.28	235.76	333.04		
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	0.00	-44.00		
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00		
G076	DENISE GARRITY		0.00	0	0.00	0.00	39.65	39.65		
D1	DEPARTMENT OF EDUCATION		104479.84	649	0.00	0.00	0.00	104479.84	in negotiation	
40	DEPARTMENT OF FIRE & EMER		0.00	0	0.00	0.00	707330.85	707330.85		
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-320.20		
D119	DESROSNIERS, NICOLE		550.00	305	0.00	0.00	0.00	550.00	at debt collector	
E009	ESPERANCE AIR SERVICES		28.43	145	0.00	0.00	0.00	28.43	following up	
G080	GREIC, RICKY		413.99	700	0.00	0.00	0.00	413.99	paying off	
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08		
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	74.26	0.00	74.26		
H150	HELICOPTER LOGISTICS PTY L		29.93	108	0.00	0.00	0.00	29.93	following up	
H096	HOOD GLENN NEIL		0.00	0	0.00	0.00	23.95	23.95		
H062	HORIZON POWER (CARNARVON)		0.00	0	0.00	0.00	43.10	43.10		
F064	JAMES FORREST		0.00	0	90.00	0.00	0.00	90.00		
J016	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	256.25	284.44	540.69		
J038	JIDI JIDI ABORIGINAL CORPO		0.00	0	0.00	0.00	122.82	122.82		
C171	KAREN CREDLAND		0.00	0	0.00	0.00	39.65	39.65		
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	0.00	-1220.89		
L015	LACY CONTRACTING SERVICES		66.64	132	0.00	0.00	22.08	88.72	following up	
L049	LEANNE SHARROCK		839.88	139	0.00	0.00	325.56	1165.44	paying off	
D077	LESLEY DEGRUSSA		0.00	0	0.00	0.00	39.65	39.65		
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	53.86	53.86		
S134	MARK STURGEON		0.00	0	0.00	0.00	0.00	-756.29		
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	5.25	5.25		
M187	MICHAELS, STELLA		0.00	0	0.00	0.00	39.65	39.65		
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	93.54	93.54		
C113	NATIONAL JET EXPRESS PTY L		0.00	0	0.00	0.00	36478.77	36478.77		

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*** SHIRE OF MEEKATHARRA ***



Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 28.02.2022		30.12.2021 GT 60 days	29.01.2022 GT 30 days	28.02.2022 Current	Total	
			30.11.2021 GT 90 days	Age Of Oldest Invoice					

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 MARCH 2022

N044	NEUK PORT AD-HAIR	0.00	0	0.00	0.00	230.95	230.95	
N051	NZF AERO PTY LTD	0.00	0	0.00	0.00	23.10	23.10	
Y1	PAUL YATES	0.00	0	0.00	0.00	0.00	-50.88	
R061	PEL-AIR AVIATION PTY LTD (578.82	145	0.00	0.00	0.00	578.82	following up
P109	PENJET PTY LTD	0.00	0	0.00	910.04	723.45	1633.49	
P058	POLICE AIR WING SUPPORT UN	0.00	0	156.42	0.00	0.00	156.42	
R013	ROYAL ANTEDILUVIAN ORDER O	0.00	0	0.00	0.00	177.30	177.30	
R005	ROYAL FLYING DOCTOR SERVIC	0.00	0	0.00	5931.40	9116.57	15047.97	
S096	S&K ELECTRICAL CONTRACTING	0.00	0	74.05	24.65	24.65	123.35	
S055	SHINE AVIATION SERVICES	0.00	0	0.00	0.00	425.85	425.85	
W045	SIMON WILDING	0.00	0	0.00	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION	0.00	0	0.00	7875.00	2505.00	10380.00	
S154	THOMAS SPRIGG	0.00	0	16.50	0.00	0.00	16.50	
W112	WALTER WHIP & THE FLAMES	655.00	1202	0.00	0.00	0.00	655.00	following up
W075	WESTCOAST SEAPLANES PTY LT	0.00	0	0.00	0.00	0.00	-129.40	
Y015	YUGUNGA-NVA PEOPLE'S TRUST	1072.50	621	0.00	0.00	0.00	1072.50	Submitted to council for write off in March 2022 meeting
Y018	YULELLA INCORPORATED	0.00	0	0.00	0.00	462.30	462.30	
Totals --- Credit Balances:		-3099.86	115637.78	336.97	15168.88	761556.15	889599.92	

Unconfi

Title/Subject:	LIST OF ACCOUNTS ENDED 28 FEBRUARY 2022	
Agenda/Minute Number:	9.2.3	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	14 March 2022	
Author:	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	\$ 1,790,178.74
Air BP	\$3,209.29
Trust	\$ 0.00
Total	\$ 1,793,388.03

Consultation:

Kelvin Matthews – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr MJ Smith

Seconded: Cr MR Hall

That Council receives the attached list of creditor accounts paid under delegated power.
CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 MARCH 2022

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19-Mar-22

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18844	08/02/2022	BOC GASES	CYLINDER RENT OXY & ACETYLENE		-50.90
EFT18845	08/02/2022	BREEZE CONNECT PTY LTD	SUBSCRIPTION + CALL CHARGE FOR VIOP TELEPHONES FOR JANUARY 2022		-52.35
EFT18846	08/02/2022	BRENDAN HALL CARPENTRY PTY. LTD.	REPLACE GLASS PANE TO GARAGE WINDOW UNIT 2 - 87 MAIN STREET, REPLACE GLASS TO KITCHEN WINDOW AT LOT 303 (137) DARLOT STREET		-577.50
EFT18847	08/02/2022	C4 CLEANING	CLEANING OFFICE, CONSULTANT QUARTER AND PUBLIC TOILETS - JANUARY 2022		-1677.50
EFT18848	08/02/2022	ELITE ELECTRICAL CONTRACTING	SUPPLY 1X INTAKE GRILLE ASSEMBLY TO SUIT A FUJITSU A/C		-470.88
EFT18849	08/02/2022	HAYS RECRUITMENT MANAGEMENT	TEMP ASSISTANT FINANCE OFFICER - RUNNY VONG - W/E 23/1/202		-2511.52
EFT18850	08/02/2022	LANDGATE	MINING TENEMENTS CHARGABLE SCHEDULE NO. M2022/1 - 16/12/2021-27/1/2022		-133.60
EFT18851	08/02/2022	MEEKA FM COMMUNITY RADIO STATION INC	ELECTRICITY COST OF MEEKA FM BUILDING 17/9/2021 AND 22/1/2022		-898.29
EFT18852	08/02/2022	MOORE AUSTRALIA (WA) PTY LTD	2022 BUDGET WORKSHOP - 25 FEBRUARY LIVE STREAM ATTENDANCE		-1045.00
EFT18853	08/02/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	APPLY MICROSOFT PATCH FIX FOR EXCHANGE ANTIVIRUS, MONTHLY FEE FOR DAILY MONITORING - JANUARY 2022		-255.00
EFT18854	08/02/2022	ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION OCTOBER & NOVEMBER 2021		-9693.40
EFT18855	08/02/2022	S.A. HINES CONTRACTING	10X NEETA-SCREEN PANELS (TIN-POSTS - TOP & BOTTOM CAPPING)		-1765.50
EFT18856	08/02/2022	STATE EMERGENCY SERVICE MEEKATHARRA (SES)	STATE EMERGENCY SERVICES (SES) PAYMENT FOR MEEKA FM POWER FROM 15/12/21-25/1/22		-439.27
EFT18858	08/02/2022	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHTS - LISWA 03/12/21, ALEMLUBE 14/12/21, CORSIGN 14/12/21, NUTRIENT WATER 14/12/21, SHERIDANS 20/1/2022		-69.14
EFT18859	21/02/2022	ABCO PRODUCTS	CLEANING PRODUCTS FOR THE SHIRE		-9964.17
EFT18860	21/02/2022	ACWEST PTY LTD	FINANCIAL ASSISTANCE WITH OCT, NOV + DEC MONTHLY REPORTS, AND ANNUAL REPORT		-3025.00
EFT18861	21/02/2022	AIRPORT LIGHTING SPECIALISTS	RESTRICTED OPERATIONS SIGNAL (DUMBELL) 3 PARTS, INCLUDING FREIGHT TO MEEKATHARRA		-480.70
EFT18862	21/02/2022	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES DEC, JAN & FEB (OFFSITE AND ONSITE)		-7606.18
EFT18863	21/02/2022	AUSTRALIA POST	POSTAGE JANUARY 2022		-174.52
EFT18864	21/02/2022	B & E TRENFIELD	REPAIRS TO RETICULATION CONTROLLER, LAYING NAME PAVERS IN FRONT OF SHIRE OFFICE X 4, CROCKERY COUNT FOR MEETING AT THE SPORTS COMPLEX 31/1/22 & 9/2/22		-792.00
EFT18865	21/02/2022	BARKLEY DAY	OCM19/2/2022 - MEMBER MEETING FEES + VEHICLE KMS 670KM		-1213.36
EFT18866	21/02/2022	BORAL RESOURCES (WA) LTD	RATES REFUND FOR ASSESSMENT A7939 E52/3390 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642		-270.41
EFT18867	21/02/2022	BRAT ENDEAVOURS PTY LTD	TREVOR RENK SUPERVISION (RFT19/21-04), TRAVEL + ACCOMMODATION		-1661.00
EFT18868	21/02/2022	BREEZE CONNECT PTY LTD	SUBSCRIPTION + CALL CHARGE FOR VIOP TELEPHONES FOR JANUARY 2022		-110.90
EFT18869	21/02/2022	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	CTF REFUND BP21-003		-231.75
EFT18870	21/02/2022	BUNNINGS GROUP LIMITED	BOXES CR2 BATTERIES, 1 X TOOL KIT, PILER SET TROJAN 3PCE		-94.23
EFT18871	21/02/2022	C4 CLEANING	GYM CLEANING DECEMBER 2021, YOUTH CENTER AND KIDZONE JANUARY 2022		-880.00
EFT18872	21/02/2022	CANINE CONTROL	RANGER SERVICES 31/1/22, 1&2/2/22		-3619.30
EFT18873	21/02/2022	CLOUD PAYMENT GROUP	DEBT COLLECTION - RATES & DEBTORS - JANUARY 2022		-1016.80
EFT18874	21/02/2022	CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE - FEBRUARY		-18883.33
EFT18875	21/02/2022	DAVID KENNETH HODDER	OCM19/2/2022 - MEETING FEES		-550.00
EFT18876	21/02/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (BUILDING COMMISSION)	BRB LEVY - BSL REFUND BP21-003		-647.60
EFT18877	21/02/2022	DUN DIRECT PTY LTD (DUNNINGS)	PURCHASE 54007 LITRES DIESEL FUEL DELIVERED TO THE MEEKATHARRA AIRPORT - FRIDAY 12 FEBRUARY 2022		-89651.56
EFT18878	21/02/2022	ELITE ELECTRICAL CONTRACTING	SUPPLY AND INSTALL NEW LOUNGE AIR CONDITIONER AT AIRPORT RESIDENCE AND REMOVE, DECOMMISSION AND DISPOSE OF EXISTING UNIT, REPAIR AT LOT 303 (137) DARLOT STREET-FIX FLICKERING FLURO LIGHT IN KITCHEN, INVESTIGATE SPARE BEDROOM AIRCON (RUNNING NOISILY), REPLACE POWERPOINT IN LAUNDRY (DODGY SWITCH), DECOMMISSION REMOVE AND DISPOSE EXISTING AC UNIT, SUPPLY AND INSTALL A 3.5KW REVERSE CYCLE SPLIT SYSTEM AC, REPLACE FLICKERING LIGHT IN SHIRE LIBRARY, PURCHASE 4 LED FLURO LIGHTS FOR STOCK (TO REPLACE LIBRARY LIGHTS AS NEEDED), FIX ELECTRICS ON WATER TANK RETIC PUMP BEHIND SHIRE OFFICE, ORDER NEW CONTACTOR, REPLACE AND TEST, FIX KITCHEN POWERPOINT BEHIND FRIDGE AT SPORTS COMPLEX RESIDENCE, INVESTIGATE CAUSE OF SPLIT SYSTEM AT COMPLEX NOT WORKING, POSSIBLE START BUTTON ISSUE, REPAIR IF MINOR OTHERWISE ADVISE DCEO BEFORE PROCEEDING		-8040.08
EFT18879	21/02/2022	FLAG MOTOR LODGE (STONETEX NOMINEES P/L)	ACCOMMODATION FOR MR MARK STURGEON & MR CLIFF KOREWHA TO TAKE P523 TO PERTH FOR REPAIRS		-599.30
EFT18880	21/02/2022	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	OFFICE PRINTING [JANUARY 2022] - DPP455, C6688, C6685 - ADMIN & DEPOT		-466.58
EFT18881	21/02/2022	GRANTS EMPIRE	50% FINAL FEE - GRANT APPLICATION FOR LANDOR ROAD STRATEGIC REGIONAL CONNECTOR - REVIEW AND UPDATE R4 APPLICATION AND BUSINESS CASE FOR R6, INCL LETTERS OF SUPPORT		-792.00
EFT18882	21/02/2022	HARVEY JAMES NICHOLS	OCM19/2/2022 - MEMBER MEETING FEE OCM19/2/2022		-700.00
EFT18883	21/02/2022	HAYS RECRUITMENT MANAGEMENT	TEMP ASSISTANT FINANCE OFFICER - RUNNY VONG - PROFESSIONAL SERVICE FEE - COMMENCEMENT DATE 3/2/22		-13906.85
EFT18884	21/02/2022	JUDITH CHRISTINE HOLDEN	OCM19/2/2022 - MEMBER MEETING FEES		-350.00
EFT18885	21/02/2022	LANDGATE	MINING TENEMENTS CHARGABLE SCHEDULE NO. M2021/2 - 28/1/2022 TO 4/2/2022		-116.90
EFT18886	21/02/2022	LEIGHTON'S CAFE	STAFF, COUNCILLOR AND CONTRACTOR CHRISTMAS PARTY CATERING DECEMBER 2021		-1675.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 MARCH 2022

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19-Mar-22

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18887	21/02/2022	LGRCEU (FORMERLY MUNICIPAL EMPLOYEES UNION)	PAYROLL DEDUCTIONS	-38.80	
EFT18888	21/02/2022	MARK SMITH	OCM19/2/2022 - MEMBER MEETING FEES	-550.00	
EFT18889	21/02/2022	MATTHEW HALL	OCM19/2/2022 - MEMBER MEETING FEES - VEHICLE KMS 430KM	-975.74	
EFT18890	21/02/2022	MEEKATHARRA CORNER STORE	15LITRE WATER REFILLS FOR SHIRE DEPOT, 2X NEW SET OF KEYS CUT FOR LOT 303, ULP FOR TOWN SMALL PLANT, 5X 15L WATER REFILL FOR THE SHIRE OFFICE	-323.18	
EFT18891	21/02/2022	MPT CIVIL CONSTRUCTION PTY LTD	REMOVAL OF CAR BODIES FROM TOWNSHIP AND DELIVER TO MEEKA WASTE FACILITY	-8669.38	
EFT18892	21/02/2022	MTF SERVICES	AGRN 899 MT AUGUSTUS-WOODLANDS ROAD - CYCLE 44 - 6/1/22-20/1/22	-514060.80	
EFT18893	21/02/2022	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR FEBRUARY 2022	-22622.60	
EFT18894	21/02/2022	NORRIS & HYDE IT (NH-IT) PTY LTD	CLOUD HOSTING FOR 3CX PBX - FEBRUARY 2022	-79.95	
EFT18895	21/02/2022	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD	AGRN 899 ASHBURTON DOWNS RD - 7030067 - 7/1/22 - 3/2/2022 & TANGADEE RD 7/1/22-20/1/2022	-383916.50	
EFT18896	21/02/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (Pcs)	UPDATED PLAY ACCOUNT, RECORD NEW DESKTOP HAD ICONS MISSING	-170.00	
EFT18897	21/02/2022	PRACSYS	50% OF FINAL FEE - LANDOR ROAD PROJECT EXPANSION COST BENEFIT ANALYSIS	-7590.00	
EFT18898	21/02/2022	PREMIUM PUBLISHERS	2022 AGO HOLIDAY PLANNER - HALF PANEL ADVERTISEMENT	-1842.50	
EFT18899	21/02/2022	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASE JANUARY 22 - SHIRE LIGHT VEHICLES	-1245.61	
EFT18900	21/02/2022	RMH MECHANICAL PTY LTD	HYUNDAI TUCSON - FIX OR REPLACE CAR BATTERY - CDO'S CAR	-495.00	
EFT18901	21/02/2022	S. A. HINES CONTRACTING	LOADER HIRE, STON EXCAVATOR HIRE, MOB/DEMOBE, BOBCAT HIRE, TIPPER HIRE FOR LANDSCAPING WORKS TO LIONS PARK	-11616.00	
EFT18902	21/02/2022	SANDFIRE RESOURCES LTD	RATES REFUND FOR VARIOUS ASSESSMENTS	-2300.01	
EFT18903	21/02/2022	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-2213.35	
EFT18904	21/02/2022	STONE ENGRAVING	2 X SINGLE NAME PAVERS AND 1 X DOUBLE PAVER	-76.00	
EFT18905	21/02/2022	TELSTRA CORPORATION LIMITED	ALL LANDLINES AND MOBILES - JANUARY 2022	-1457.01	
EFT18906	21/02/2022	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHTS - SIGMA CHEMICALS 20/12/2021, ALEMLUBE WA 20/12/2021, HYDRATRANS 31/1/2022, FINISHING WA/RAPID PRINT 25/1/2022, LISWA 4/2/2022	-350.19	
EFT18907	21/02/2022	TRENFIELD MOTORS	REPAIR AND MAINTENANCE - P476, P362, MK4357, P439, P479, P504, P86, P343, P522, ENSURE THE 1995 ARROW KERBING MACHINE IS OPERATIONAL, ENSURE THE 1992 MERCEDES BENZ GARBAGE TRUCK IS OPERATIONAL	-21662.63	
EFT18908	21/02/2022	WESTERN COMMUNICATIONS	INSTALL ADDITIONAL SECURITY CAMERA AND DUAL PRESS PANIC BUTTON IN SHIRE OFFICE, LLOYDS CONFERENCE ROOM REPAIR TELECONFERENCE EQUIPMENT	-1862.30	
EFT18909	21/02/2022	WESTERN INDEPENDENT FOODS	FREIGHT - GERALDTON TO MEEKATHARRA 17/1/22	-16.00	
EFT18910	21/02/2022	WESTRAC EQUIPMENT	P497 - 336D EXC - AIR FILTER ORDER FOR CAB (1X FILTER # 245 - 7823) (1X FILTER AS # 327 - 6618) (W04 ITEM)	-85.18	
EFT18911	21/02/2022	WILLIAM BUCK AUDIT (WA) PTY LTD	AUDIT SERVICES FOR BBRF FUNDING FOR THE PERIOD 1/6/2019 TO 30/6/2021 (LLOYDS)	-1650.00	
EFT18912	21/02/2022	WINC AUSTRALIA PTY LTD (STAPLES)	OFFICE MAX METAL PAPER BINDERS 51MM	-8.92	
EFT18913	24/02/2022	POLAR AVIATION PTY LTD	REFUND OF WRONG RECEIPT TO POLAR AVIATION PTY LTD - 23/2/2022	-476.46	
EFT18914	24/02/2022	SANFORD SETTLEMENTS	PURCHASE OF LOT 113 (81) DARLOT STREET, MEEKATHARRA - FINAL SETTLEMENT	-155039.97	
EFT18915	24/02/2022	TOLL TRANSPORT PTY LTD	FREIGHT - OFFICE NATIONAL - 22/9/2022 - YOUTH CENTER FURNITURE	-1447.68	
EFT18916	28/02/2022	ARCUS AUSTRALIA PTY LTD	TWO DOOR REFRIGERATOR FOR YOUTH CENTRE, 2 DOOR UPRIGHT FRIDGE	-4493.50	
EFT18917	28/02/2022	B & E TRENFIELD	TOWN MAINTENANCE - FEBRUARY 2022	-12440.89	
EFT18918	28/02/2022	BRAT ENDEAVOURS PTY LTD	AGRN 899 MT AUGUSTUS WOODLANDS RD - 7030028 - 7/1/22 - 20/1/22	-29541.16	
EFT18919	28/02/2022	BRENDAN HALL CARPENTRY PTY. LTD.	INSTALL SHADE CLOTH TO CARPORT AT 58 MCCLEARY STREET MEEKATHARRA	-2337.50	
EFT18920	28/02/2022	BULLDOG CONTRACTING	A67 - ASHBURTON DOWNS - R2R FUNDED ; SUPPLY AND DELIVER 10 X 1 TONNE LOW HEAT CEMENT FOR STABILISING BACKFILL OF CULVERTS	-9900.00	
EFT18921	28/02/2022	CANINE CONTROL	RANGER SERVICES 21-23 FEBRUARY 2022	-3619.30	
EFT18922	28/02/2022	COMMERCIAL HOTEL	LUNCHES FOR COUNCILLORS & STAFF AFTER COUNCIL MEETING SATURDAY 19TH FEBRUARY 2022	-541.50	
EFT18923	28/02/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL RETURN [FEBRUARY 2022] - 3RD QUARTER	-23010.55	
EFT18924	28/02/2022	ELITE ELECTRICAL CONTRACTING	SERVICE/BAG CLEAN 5 X AIR CONDITIONERS AT LOT 255 DARLOT STREET, TOWN CREEK (INFORMATION BAY SECTION) REPAIR FAULT TO PUMP CONTROL SYSTEM! (PARTS & LABOUR)	-1826.16	
EFT18925	28/02/2022	FRETURN ENGINEERING	CARRY OUT WELDING REPAIRS ON 2012 BAILEY TRI AXLE WATER TANKER TRAILER, 2008 DONGARA BODY BUILDERS SIDETIPPER 291, 1997 LOW LOADER - ROADWEST, 2007 MACK SUPERLINER	-8167.50	
EFT18926	28/02/2022	GREENFIELD TECHNICAL SERVICES	ADMINISTRATIVE AND EVIDENCE GATHERING SERVICES ASSOCIATED WITH DRFA WA REINSTATEMENT WORKS ON AGRN 888 AND 899	-10669.36	
EFT18927	28/02/2022	HERSEYS SAFETY PTY LTD	1X BATTERY CHARGER = REPLACEMENT (BAT - BC 3500), 3X FACESHIELDS, 10X DUCT TAPE - CAMP/MAINTENANCE (TAPE) - HOLDING MAIN WIRES OFF THE GROUND, 10X PVC TAPE - SURVEY MARKING, 1X ROTASURE MEASURE WHEEL (MWS 32PRO), 2X ARS SAW GARDEN TOOLS FOR PARK MAINTENANCE, 2X SCREW DRIVER SET (STOCK) - IX CONSTRUCTION CREW AND 1 X TOWN CREW - MISSING PIECES IN BOTH TRAYS	-2416.43	
EFT18928	28/02/2022	JAYBRO CIVIL & SAFETY PRODUCTS (HJD INDUSTRIES)	2000 GUIDE POSTS 3MMX1400MM	-13583.48	
EFT18929	28/02/2022	MTF SERVICES	AGRN 899 MT AUGUSTUS WOODLANDS RD - CYCLE 46 - 21/1/22 - 3/2/22	-198132.00	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 19 MARCH 2022

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
19-Mar-22



Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT18930	28/02/2022	MURCHISON RUBBISH SERVICES	DOMESTIC RUBBISH COLLECTION - FEBRUARY 2022	-21036.62	
EFT18931	28/02/2022	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	ROAD CONSTRUCTION MISC - MAINTENANCE VARIOUS SECTION ON ASHBURTON DOWNS ROAD INCLUDES SIGNS/GUIDE POSTS INSTALL BY ROBERT, CONSTRUCTION OF A DRAIN FOR WATER DRAINAGE ON ASBURTON DOWNS MEEKATHARRA ROAD 138 SLK 14/1/22-22/1/22, WORKS IN CONJUNCTION WITH FLOOD DAMAGE - SPECIAL PURPOSE BUILT SIGNS INSTALL FOR MINGAH SPRINGS STATION	-59246.00	
EFT18932	28/02/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	REMOVED OWA ACCESS OF FORMER CDSM AND MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS	-170.00	
EFT18933	28/02/2022	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	SUPPLY FOR STOCK - 10 X 20 LTR ADBLUE	-720.00	
EFT18934	28/02/2022	TRENFIELD MOTORS	REPLACE WINDSCREEN IN 2016 MAZDA BT-50 REGO 1GBI213 VIN MMOUR0YD100550702, MAINTENANCE AND REPAIR P480, P452, P433, P391	-5805.91	
EFT18935	28/02/2022	WESTERN COMMUNICATIONS	ANNUAL MTCE OF ALARM AND CCTV OF SHIRE FACILITIES	-5192.00	
25847	08/02/2022	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES JANUARY	-580.00	
25848	21/02/2022	WATER CORPORATION	WATER CHARGES - 7/12/21-9/2/22	-24854.79	
DD13964.1	02/02/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-5712.06	
DD13964.2	02/02/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-880.17	
DD13964.3	02/02/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.53	
DD13964.4	02/02/2022	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD13964.5	02/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1336.99	
DD13964.6	02/02/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-187.55	
DD13964.7	02/02/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-154.90	
DD13980.1	11/02/2022	IGA MEEKATHARRA (CREDIT CARD)	POOL PARTY BBQ SUPPLIES, CONSUMABLES, AUTO PRIM WAATYL, ENAMEL MATT BLACK WAATYL, SCHOOL HOLIDAY PROGRAM CONSUMABLES	-857.09	
DD13985.1	16/02/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-5928.56	
DD13985.2	16/02/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-715.52	
DD13985.3	16/02/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.55	
DD13985.4	16/02/2022	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD13985.5	16/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1426.13	
DD13985.6	16/02/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-714.59	
DD13985.7	16/02/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-189.38	
DD13990.1	28/11/2021	WESTPAC CREDIT CARD	CARNARVON MOTEL 2 NIGHTS ACCOMODATION PLUS MEALS FOR KELVIN MATTHEWS TO ATTEND NORTHERN ALLIANCE & RDAMWG MEETING	-327.00	
DD13990.1	24/11/2021	WESTPAC CREDIT CARD	SEEK - PROJECT OFFICER AND ASSISTANT FINANCE OFFICER JOB ADVERTISEMENT	-577.50	
DD13990.1	19/11/2021	WESTPAC CREDIT CARD	OFFICE WORKS - OFFICE SUPPLIES	-360.59	
DD13990.1	16/11/2021	WESTPAC CREDIT CARD	MELBOURNE SNOWBOARD CENTRE RETIREMENT GIFT FOR PETER CLANCY - GIFT CARD	-400.00	
DD13990.1	12/11/2021	WESTPAC CREDIT CARD	MAINROADS - CLASS 1 RAV LOW LOADER OVERMASS PERIOD PERMIT 7WK136, MAINROADS - CLASS 1 RAV OVERSIZE PERIOD PERMIT 1DXE973	-1010.00	
DD13990.1	08/11/2021	WESTPAC CREDIT CARD	TRIVIALICIOUS QUIZ NIGHT QUESTIONS 6 ROUND VERSION 2	-49.95	
DD13990.1	04/11/2021	WESTPAC CREDIT CARD	ALL BUT THE CAKE LOLLY BAGS FOR CHRISTMAS DAY LOLLY RUN	-56.90	
DD13992.1	21/02/2022	BP OIL (AIR BP)	JANUARY 2022 AVGAS PURCHASES (DUE 21/FEBRUARY/2022)		-3209.29

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-5	1,790,178.74
AIR BP ACCOUNT		-3,209.29

TOTALLING -51,793,388.03 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 19 March 2022
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

KELVIN MATTHEWS
CHIEF EXECUTIVE OFFICER

Title/Subject:	REQUEST FOR DEBTOR WRITE-OFF	
Agenda/Minute Number:	9.2.4	
Applicant:	Nil	
File Ref:	ADM152 + ADM77	
Disclosure of Interest:	Nil	
Date of Report:	23 February 2022	
Author:	Runny Vong Finance Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to grant approval for the write-off of a debtor invoice.

Attachments:

Nil

Background:

Over time debtor amounts are raised that, for one reason or another, are not able to be collected and need to be written off.

Comment:

The debt of \$1,072.50 associated with the Yugunga-Nya People's Trust needs to be written off.

The Yugunga-Nya People's Trust own and rent out property located at 4 Railway Street, Meekatharra WA 6642 where three vehicles were abandoned by their tenant since 30/4/2020. The Shire corresponded with the Trust requesting that the Trust clear the abandoned vehicles. The Trust denied responsibility for these vehicles. The Shire took steps to remove and dispose of the abandoned vehicles incurring costs in the amount of \$1,072.50.

On 17 June 2020, the Shire issued an invoice to the Trust for reimbursement of the costs incurred in removing the abandoned vehicles, but the Trust maintains its position of denying liability. The Trust have sought their own legal advice.

The Shire's debt collection agency has provided legal advice which appears to be complicated and involves high legal cost if pursuing the matter, as well as other avenues of legislation to pursue that requires further research – ie Litter Act.

Legal costs associated with debt recovery action are not recoverable from the debtor.

Consultation:

Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

Policy Implications:

Nil

Budget/Financial Implications:

The 2021/22 budget has an allocation of \$5,000 towards the write off of Sundry Debtors (GL 0555) (\$522.06 used to date).

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority


Officers Recommendation / Council Resolution:

Moved: Cr BM Day
Seconded: Cr MR Hall

That Council authorise staff to write-off \$1,072.50 owed by debtor Y015 Yugunga-Nya People's Trust.

**CARRIED 6/0
BY AN ABSOLUTE MAJORITY**

Unconfirmed

Title/Subject:	COMPLIANCE AUDIT RETURN 2021	
Agenda/Minute Number:	9.2.5	
Applicant:	Nil	
File Ref:	ADM 206	
Disclosure of Interest:	Nil	
Date of Report:	14 March 2022	
Author:	Krys East Deputy Chief Executive Officer	
		<i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council is required to annually complete a Compliance Audit Return and submit it to the Local Government Department.

Attachments:

Meekatharra's Compliance Audit Return 2021.

Background:

In 2011 Regulation 14 of the Local Government (Audit) Regulations 1996 was amended by the insertion of sub regulation (3A) to require the Audit Committee to review the Compliance Audit return prior to its submission to Council.

This year the return consists of 98 questions (as opposed to 102 the previous year). Prior to 2011 returns averaged about 300 questions. For the last eight years the return was completed in-house whereas the five returns prior were completed by independent consultants. This was a prudent practice because it gave Council an independent opinion of their compliance.

However, given that there is a significant reduction in the number of questions to research and answer, staff again consider that the engagement of a consultant is not practical. In 2013 one consultant advised that he had undertaken two Compliance Audit Returns during that year with each taking just 5 hours to complete. Clearly the cost of airfares and travel is not warranted for potentially up to 5 hours work for a consultant.

Comment:

In terms of compliance requirements, this audit covers a very small sample of the legislation that imposes tasks/responsibilities on Local Government. The last count from a reliable source suggested that there are over 114 separate pieces of legislation that involve Local Government.

One breach to compliance was identified:

At the OCM in February 2021 Council resolved to lease the Gallery space in Lloyd's Outback Plaza subject to the prescribed advertising requirements. It appears that no subsequent advertising was undertaken. The area was subsequently leased for the fee of \$3,000 per annum. The area had been previously advertised for Tender and no submissions were received. It may have been deemed that as the property had only just recently been through the tender process it may have been exempt from the advertising process despite being clearly included in the council resolution.

Consultation:

Nil

Statutory Environment:

Regulation 14 & 15 of the Local Government (Audit) Regulations 1996.

“14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
 - (a) presented to the council at a meeting of the council; and*
 - (b) adopted by the council; and*
 - (c) recorded in the minutes of the meeting at which it is adopted.”*

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) any additional information explaining or qualifying the compliance audit,**is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.”*

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committees Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr MR Hall

That the Audit Committee recommend that Council adopt the attached Compliance Audit Return 2021 and submit it to the Director General, Department of Local Government, Sport and Cultural Industries by 31 March 2022.

CARRIED 6/0

Unconfirmed

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

Meekatharra - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A		Krys East
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A		Krys East
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A		Krys East
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A		Krys East
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A	No delegations to committees	Krys East
2	s5.16	Were all delegations to committees in writing?	N/A		Krys East
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Krys East
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Krys East
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	N/A		Krys East
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Krys East
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Krys East
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Krys East
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Krys East
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Krys East
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Krys East
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes	April 2021	Krys East
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		Krys East
Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	At the OCM December 2021 a council member declared a proximity matter and remained present. The matter was not discussed as the motion lapsed due to lack of a Mover and Seconder	Krys East

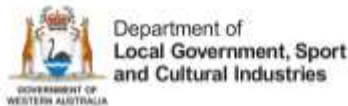
Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
Local Government, Sport
and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Krys East
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Krys East
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Krys East
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		Krys East
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Krys East
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Krys East
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Krys East
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Krys East
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Krys East
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	N/A		Krys East
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Krys East
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes	A councillor, CEO and Project Officer ceased to be persons required to make a disclosure. All were removed from the register.	Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Krys East
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)? ⁺ ⁺ Question not applicable after 2 Feb 2021	Yes		Krys East
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes? ⁺ ⁺ Question not applicable after 2 Feb 2021	Yes		Krys East
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Krys East
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A		Krys East
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Krys East
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees? ⁺ ⁺ Question not applicable after 2 Feb 2021	Yes		Krys East
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)? ⁺ ⁺ Question not applicable after 2 Feb 2021	Yes	Register kept. No amounts over prescribed amount in 2021	Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes		Krys East
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	No		Krys East
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes		Krys East
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes		Krys East

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	No	The Gallery at Lloyd Outback Plaza was required to be advertised in accordance with s3.58(3) but this did not occur.	Krys East
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	N/A		Krys East

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Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Yes	No Electoral gifts received	Krys East
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A		Krys East
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes		Krys East

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Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Krys East	
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	No delegated powers	Krys East	
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	Yes	Received 17.12.21	Krys East	
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Yes		Krys East	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	Yes		Krys East	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Krys East	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Yes		Krys East	

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Integrated Planning and Reporting						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Adopted 17/04/21	Krys East	
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	adopted 19.10.2013, being reviewed	Krys East	
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes	Dated, being reviewed in 2022	Krys East	
Local Government Employees						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	Yes		Krys East	
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes		Krys East	
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Yes		Krys East	
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	Yes		Krys East	
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	No senior employee dismissed or employed during 2021	Krys East	
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Krys East	

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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes	CEO is complaints officer	Krys East
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121(2)?	Yes	Nil complaints received	Krys East
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes		Krys East

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Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	13.12.2019	Krys East
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	Yes	13.12.2019	Krys East
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	N/A	none received	Krys East
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	N/A	none received	Krys East
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Krys East
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	Reviewed 20.11.21	Krys East
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes		Krys East
8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes		Krys East
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes		Krys East

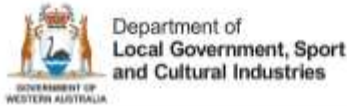
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Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Krys East
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Krys East
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Krys East
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A		Krys East
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Krys East
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Krys East
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Krys East
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes		Krys East
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Krys East
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Krys East

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No	Reference	Question	Response	Comments	Respondent
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A		Krys East
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A		Krys East
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A		Krys East
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A		Krys East
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A	No new panels formed in 2021	Krys East
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A		Krys East
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A		Krys East
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A		Krys East
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A		Krys East
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A		Krys East
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A		Krys East

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No	Reference	Question	Response	Comments	Respondent
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	N/A		Krys East

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Meekatharra

Signed CEO, Meekatharra

9.3. ADMINISTRATION

Community Development & Services Manager Svenja Clare declared a financial interest in item 9.3.1 – Senior Staff Appointments and left the meeting at 10.30am.

Title/Subject:	SENIOR STAFF APPOINTMENTS	
Agenda/Minute Number:	9.3.1	
Applicant:	Nil	
File Ref:	ADM289	
Disclosure of Interest:	Svenja Clare	
Date of Report:	14 March 2022	
Author:	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to endorse the appointment of senior staff positions by the CEO.

Attachments:

Nil

Background:

Council will be aware that its current Corporate Services Manager/DCEO (DCEO) and Manager Works and Services (MWS) have both resigned from Council. The CEO subsequently undertook external advertising for both positions and reviewed the Salary Package and Position Descriptions for both positions. In December 2021 the former Community Development and Services Manager (CDSM) resigned and has been replaced by Mrs Svenja Clare through an internal advertising process. Mrs Clare commenced in the CDSM role in February 2022.

Comment:

The CEO advises that both the DCEO and MWS (as well as the CDSM) positions are not designated Senior Employee positions as defined by section 5.37 of the Local Government Act 1995. That is, a local government **may** designate employees or persons belonging to a class of employee to be senior employees. Council has not designated any of its senior managers (ie DCEO, MWS or CDSM) as senior employees for the purpose of section 5.37 of the Local Government Act 1995. Accordingly, the requirements of section 5.37 of the Local Government Act 1995 are not applicable. However, the CEO still seeks Council's endorsement for all appointments that is also provided for information, and all appointments will still be subject to a formal written contract of employment.

The CEO completed the recruitment process of the DCEO, CDSM and MWS and subsequent appointments were finalized in accordance with section 5.40 of the Local Government Act 1995 whereby the principles affecting the employment of all three senior appointments was exercised. Accordingly, section 5.41(g) of the Local Government Act 1995 is applicable whereby the functions of the CEO are to be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees).

Consultation:

CEO with the Shire President in regards to preferred candidate(s) for both positions.

Statutory Environment:

- Section 5.37 of the Local Government Act 1995 - *A local government may designate employees or persons belonging to a class of employee to be senior employee.*
- Section 5.40 of the Local Government Act 1995 - *Principles affecting the employment of all three senior appointments was exercised by the CEO.*
- Section 5.41(g) of the Local Government Act 1995 - *Functions of the CEO are to be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees).*

Policy Implications:

Nil.

Budget/Financial Implications:

Terms and conditions of employment for all senior positions allocated in the annual budget.

Strategic Implications:

The Shire of Meekatharra Strategic Community Plan 2020 – 2030 - *Governance - ensure effective, efficient use of Shire resources and provide leadership for the community.*

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

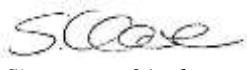

Moved: Cr MR Hall
Seconded: Cr MJ Smith

That Council endorse the appointment of the following senior employee positions:

1. Mr Peter Dittrich as Corporate Services Manager/DCEO for a three year term commencing 27th of April 2022.
2. Mrs Svenja Clare Community Development and Services Manager for a three year term commencing 11th of February 2022, and
3. Mr Danny Humphries as Manager Works and Services for a three year term commencing 30th March 2022.

CARRIED 6/0

Community Development & Services Manager Svenja Clare returned to the meeting at 10.35am.

Title/Subject:	CONTRIBUTION TO CRC CCTV REPLACEMENT	
Agenda/Minute Number:	9.3.2	
Applicant:	Community Resource Centre	
File Ref:	ADM	
Disclosure of Interest:	Nil	
Date of Report:	14 March 2022	
Author:	Svenja Clare Community Development & Services Manager	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider contributing to the replacement of the CCTV system at the Community Resource Centre (CRC).

Attachments:

Request for contribution from the CRC.

Background:

The CRC have their own CCTV which is independent from the Shire's system.

The building belongs to the Shire but no formal lease agreement exists between the Shire and the CRC stipulating which expenses are paid for by whom. Historically the Shire has been paying for utilities as well as for repairs such as electrical, plumbing, glazing, flooring and periodic checks such as pest control and fire extinguisher servicing.

With regards to security, the financial records show the alarm system having been installed in 2011 where Council paid for the alarm system (incl. smoke detectors) but not for the camera surveillance/CCTV. The financial record also shows that in the last couple of years the Shire paid for the annual maintenance and security monitoring for the CRC building.

Comment:

The CRC's request letter mentions the opportunity to install two extra cameras to cover the verandah of the public toilets, however those cameras have already been installed and are part of the Shire's system therefore this is a moot point.

Consultation:

Krys East – Deputy Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Strategic Community Plan – Develop a safe, secure community

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council approves a contribution of \$_____ to the Meekatharra Community Resource Centre for the replacement of their CCTV system.

Or

Option B

That Council do not contribute to the replacement of the Meekatharra Community Resource Centre's CCTV system.

Councils Resolution:

**Moved: Cr MR Hall
Seconded: Cr JC Holden**

That Council adopt option B as recommended.

CARRIED 6/0

SHIRE OF MEEKATHARRA
File No:
20 FEB 2022
Officer: CEO
Action Req'd:
Delegated To: CDSM



79 Main Street / PO Box 83
Meekatharra WA 6642
(08) 9980 1811
ABN 459 945 117 80
manager@meekacrc.com.au

To:

Council and Shire of Meekatharra
Main Street
Meekatharra WA 6642

Attn: Kelvin Matthews, CEO and Svenja Clare, CDSM

28/02/2022

Re: Security Cameras at CRC

Dear Shire and Councillors,

Earlier in the year Krys East asked about the Shire installing some more cameras on the CRC building in order to get better coverage of the public toilets area at front and rear. We said we'd be happy to do this.

Our ancient security hard drive has just unexpectedly died, so at the moment we have no camera coverage at the CRC indoors or out! Jay Skaines quoted us recently on completely replacing our very old system (attached, but he didn't include 2 extra cameras for the public toilets, so we would need to add those). I was hoping to apply for a grant to get it replaced but we are now in the position of having to replace it "now".

It would be a huge help to our constantly-tight budget if the Shire would be willing to share the investment into a new system. We would have much higher quality imaging, accessible via the Manager's computer rather than the terrible old TV monitor system, and the coverage would of course include areas relevant to the Shire as well as assisting in identification in conjunction with what the current Shire cameras cover.

Obviously we are hoping we can get Jay in ASAP, so if there is any opportunity for the Shire to fast track a response that would be really helpful, even if it is simply an agreement to chip in after the fact; we don't want to leave the area un-covered for too long as you can imagine.

Thanks so much

Anna Johnson
Manager



Department of Transport



Western Communications

PO Box 1369, Geraldton WA 6531
 Phone: (08) 9985 6731
 admin@westerncomms.com.au
 www.westerncomms.com.au
 ABN: 59 573 874 927



Quote

Quote number: 0000052
 Issue date: 13/02/2022
 Expiry date: 27/02/2022

Bill to

Meekatharra Community Resource Centre

Item ID	Description	Units	Unit price (\$) excluding tax	Disc. (%)	Tax	Amount (\$) excluding tax
*	Hikvision TVI 5MP Turret Dome,	5	94.25	0.00	GST	754.00
	Hikvision Junction Box to suit,	4	17.94	0.00	GST	71.76
	Hikvision TVI 16ch DVR, 5MP@12fps, 3TB HDD	1	873.60	0.00	GST	873.60
	Consumables (Conduit, Cable, Fixings ect..)	1	39.00	0.00	GST	39.00
	Labour	5	100.00	0.00	GST	800.00
	Freight	1	35.00	0.00	GST	35.00
Subtotal (exc. tax)						\$2,573.36
Tax						\$257.34
Total amount including tax						\$2,830.70

* Add 2 more + cabling = (est) \$ 188.50
 39.00 ? (cabling - overestimate)





= \$ 227.50

+ 2573.36

Add 2 cameras ¹ TOTAL

= \$2800.86 ex GST

Title/Subject:	SALE OF 70 HILL STREET MEEKATHARRA	
Agenda/Minute Number:	9.3.3	
Applicant:	Nil	
File Ref:	A5413	
Disclosure of Interest:	Nil	
Date of Report:	11 March 2022	
Author:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider a request from the Proprietor of the Commercial Hotel to purchase 70 Hill Street Meekatharra.

Attachments:

- Landgate Valuation of property
- Landgate Image and data of property

Background:

Council has received a written request from Proprietor of the Commercial Hotel to purchase 70 Hill Street Meekatharra. The land is owned by Council and zoned Residential (R10/30), and is vacant land.

Comment:

The CEO has replied in writing the Proprietor of the Commercial Hotel advising of the subject land details as provided by Landgate and appended to this report. The valuation of the Unimproved Value as noted in the attached Report from Landgate is \$5,900.00 at the 1st of July 2021.

As the subject land is currently zoned Residential (R10/30) in accordance with Councils Town Planning Scheme No. 3 (as amended), any use of the land for commercial reasons (such as Motel accommodation) would be prohibited and subject to an application by the owner to change the purpose of the land use. This can be undertaken at a later date and at the owner's expense with the owner fully understanding that this would be a requirement should they purchase the property and intend to develop as Motel accommodation. Use of the land as Residential would still allow parking of vehicles etc to the adjoining Motel accommodation units at 72 Hill Street Meekatharra.

Currently there is a shed on the property (south western corner) that is used by the Meekatharra SES and would have to be relocated should any sale of the property proceed.

Consultation:

CEO with the Proprietor of the Commercial Hotel.

Statutory Environment:

Shire of Meekatharra Town Planning Scheme.

Policy Implications:

Nil

Budget/Financial Implications:

A purchase price in excess of the value of the land as revenue to Council.

Strategic Implications:

The purchase of the land by the Commercial Hotel would be available for future Motel accommodation for Meekatharra.

Voting Requirements:

Simple Majority

Committees Recommendation / Council Resolution:

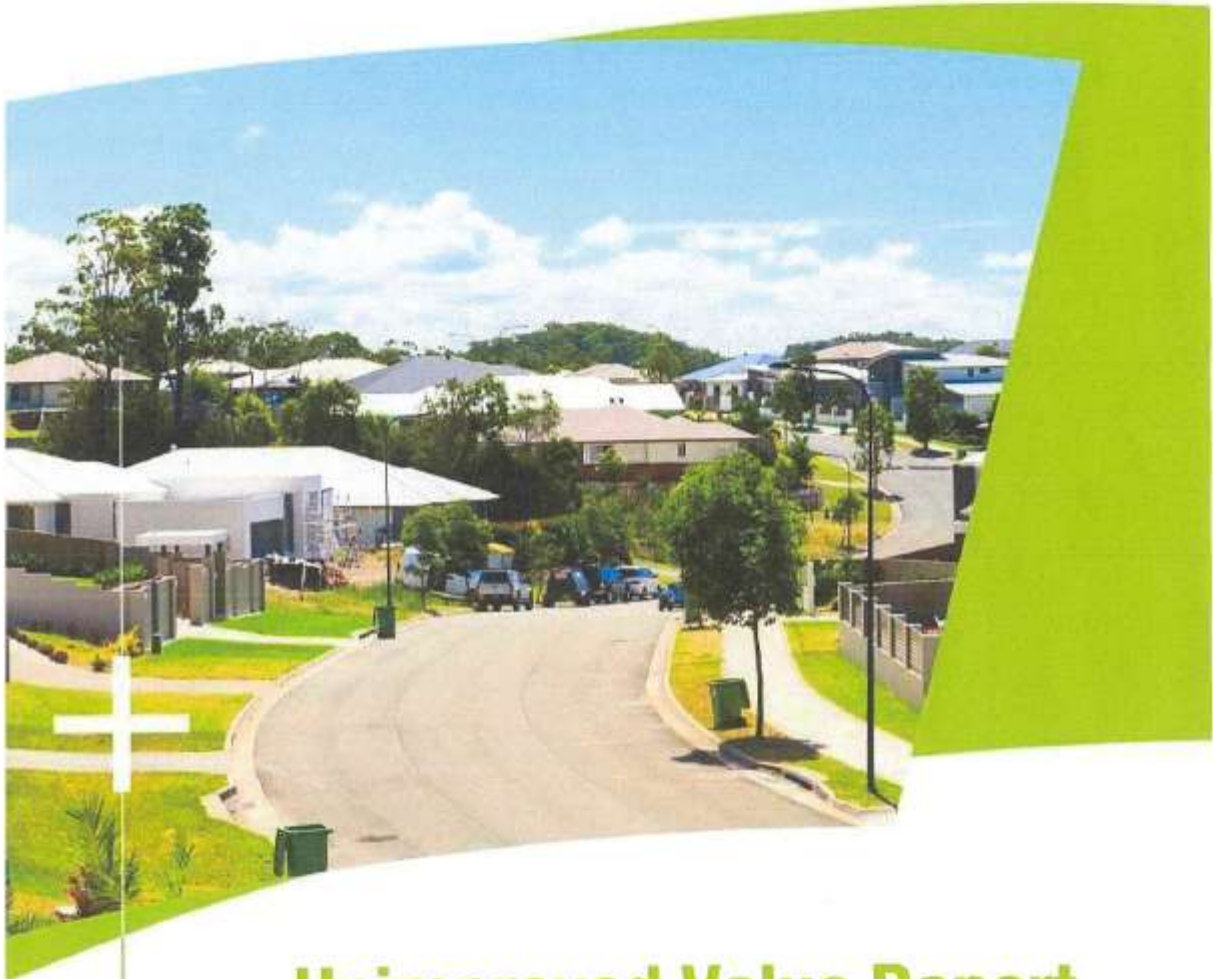
Moved: Cr DK Hodder

Seconded: Cr MJ Smith

That Council approve in principle the sale of 70 Hill Street Meekatharra at a purchase price exceeding the current valuation and instruct the CEO to undertake negotiations with the Proprietor of the Commercial Hotel to finalize any purchase.

CARRIED 6/0

Unconfirmed



Unimproved Value Report

70 Hill Street, Meekatharra 6642

landgate.wa.gov.au

Selected Date: 28/02/2022

Property Details

Land ID	Land Area (m ²)	Certificate of Title	Property Type	Local Government Authority	Valuation Entry (VEN)	PIN
27P104320	1012	CT1060/104	VACANT LAND	MEEKATHARRA	767055	628318

Valuations

Unimproved Value	Date in Force	Current Revaluation Date	Previous Revaluation Date	Proposed Next Revaluation Date
\$5,900	01/07/2021	01/07/2021	01/07/2020	01/07/2022
\$5,900	01/07/2020	01/07/2020	01/07/2019	01/07/2021
\$5,900	01/07/2019	01/07/2019	01/07/2018	01/07/2020

Unimproved Value

Unimproved Values (UVs) are used by the Office of State Revenue, Department of Treasury and Finance as a base to assess land tax. Unimproved values are determined annually relative to vacant land sales at or close to the date of valuation. The below chart presents a past to present view of the values along with the growth percentages.



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1 Midland Square, MIDLAND WA 6056
Telephone: +61 (0)8 9273 7341
Email: customerservice@landgate.wa.gov.au
landgate.wa.gov.au

Image on cover for illustrative purposes only



Image captured March 2021

70 Hill Street, Meekatharra 6642

Year built	N/A
Building area	N/A
Type of property	Vacant Land
Property use	Vacant
Wall/Roof type	N/A
Local Government Authority	Meekatharra
Zoning	Residential (R10/30)
Land area	1012 m ²
Land ID	Lot 27 On Deposited Plan 104320
Certificate of title number	1060/104

9.4. COMMUNITY DEVELOPMENT

Nil

9.5. HEALTH BUILDING AND TOWN PLANNING

Nil

9.6. WORKS AND SERVICE

Nil

9.7. CONFIDENTIAL ITEMS

Nil


10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr MR Hall

Seconded: Cr BM Day

That the urgent new business be discussed.

CARRIED 6/0

Title/Subject:	APPLICATION FOR PROSPECTING LICENCES 51/3253, 51/3254 AND 51/3255
Agenda/Minute Number:	10.1
Applicant:	Department Mines, Industry Regulation and Safety
File Ref:	ADM210
Disclosure of Interest:	Nil
Date of Report:	17 March 2022
Author:	Kelvin Matthews Chief Executive Officer
	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider comments and approval in regard to the request from the Department Mines, Industry Regulation and Safety for approval of the application for prospecting licences 51/3253, 51/3254 and 51/3255 51/3253 from JMB Group Pty Ltd situated at Recreation Reserve 10633 located adjacent to the Mt Clere Road.

Attachments:

Copies of:

- Correspondence from Department Mines, Industry Regulation and Safety (DMIRS).
- Application for Mining Tenement Map and Appraisal Plan.

Background:

Council has received a request from the Department Mines, Industry Regulation and Safety (DMIRS) for approval of an application for Prospecting Licences at 51/3253, 51/3254 and 51/3255 situated at Recreation Reserve 10633 and located adjacent to the Mt Clere Road. The request from DIMRS is dated October 2021 and has not been responded to date.

Comment:

Council is requested by DMIRS to provide comment and its recommendation regarding the above application that includes Council's endorsement and Condition noting that all three applications encroach (in part) on Recreation Reserve 10633.

A copy of the DMIRS Appraisal Statement and Map is attached for Council's further information.

Consultation:

Department Mines, Industry Regulation and Safety (DMIRS).

Statutory Environment:

Sections 23 to 26 of the Mining Act 1978.

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr BM Day

That Council approve the Application for Prospecting Licences 51/3253, 51/3254 and 51/3255 from JMB Group Pty Ltd situated at Recreation Reserve 10633 that includes:

Endorsement – the grant of this application does not include any private land referred to in Section 29(2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land,

AND

Condition – Access to the surface of land within Recreation Reserve 10633 for any mining purposes being subject to the approval of the Local Authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land limited to such exploration activities as may be approved by the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety.

CARRIED 6/0



Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**

Our ref P51/3253 to P51/3255 inc
Enquire: Mining Registrar
08 9980 1453
Minerals@dmirs.meekatharra@dmirs.wa.gov.au

Chief Executive Officer
Shire of Meekatharra
PO BOX 129
MEEKATHARRA WA 6642

Dear Sir,

**APPLICATION FOR PROSPECTING LICENCES 51/3253, 51/3524 & 51/3255
BY JMB GROUP PTY LTD
SITUATED ON RECREATION RESERVE 10633**

Under Sections 23 to 26 of the *Mining Act 1978* mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to reserves vested with local authorities, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the vested authority and the responsible Minister before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

I have enclosed a copy and plan of the application for this purpose.

Your reply in due course would be appreciated please.

Yours sincerely

Vanessa Purcell

Vanessa Purcell | Acting Mining Registrar
Resource Tenure
20 October 2021



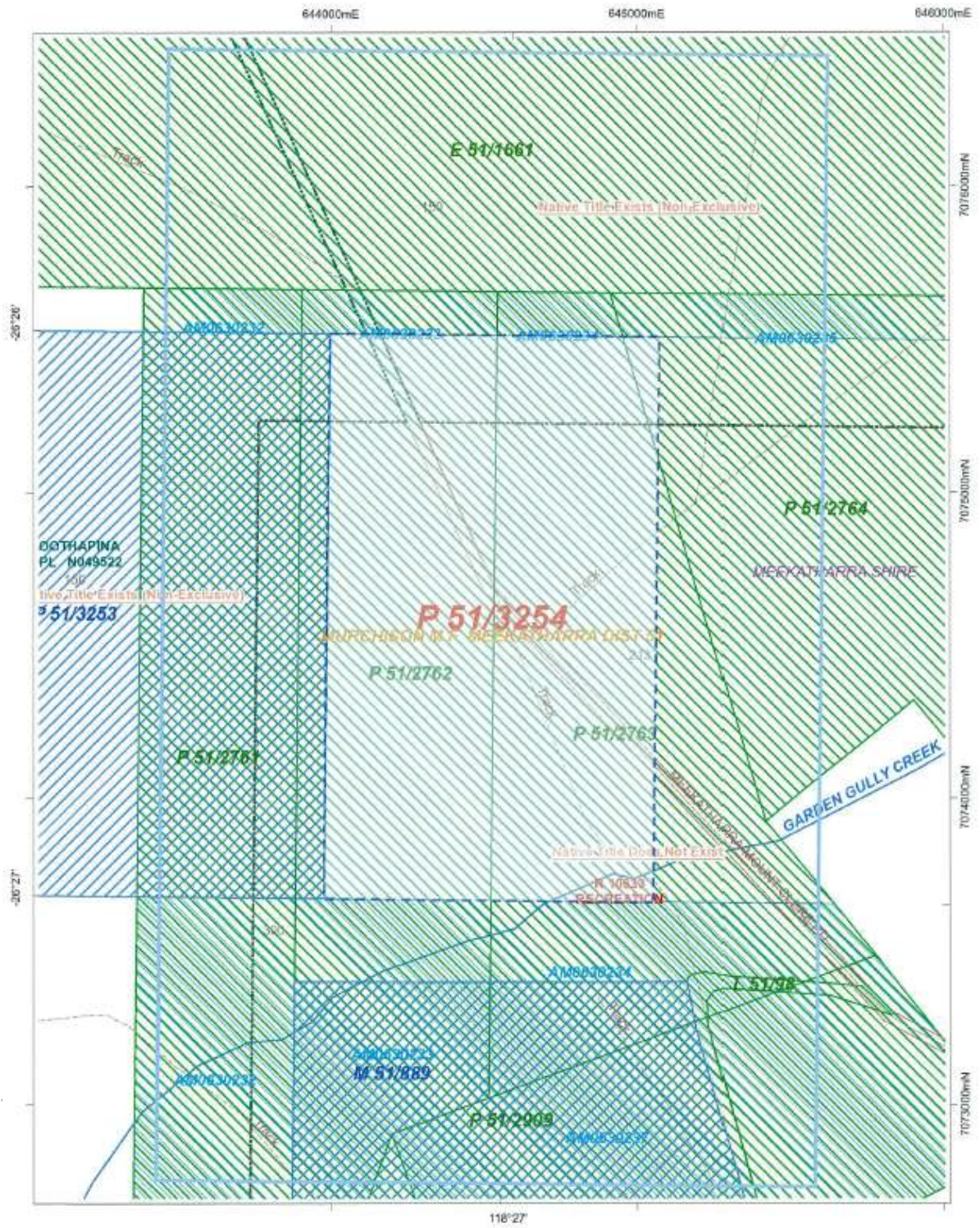
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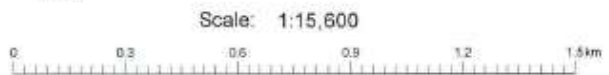


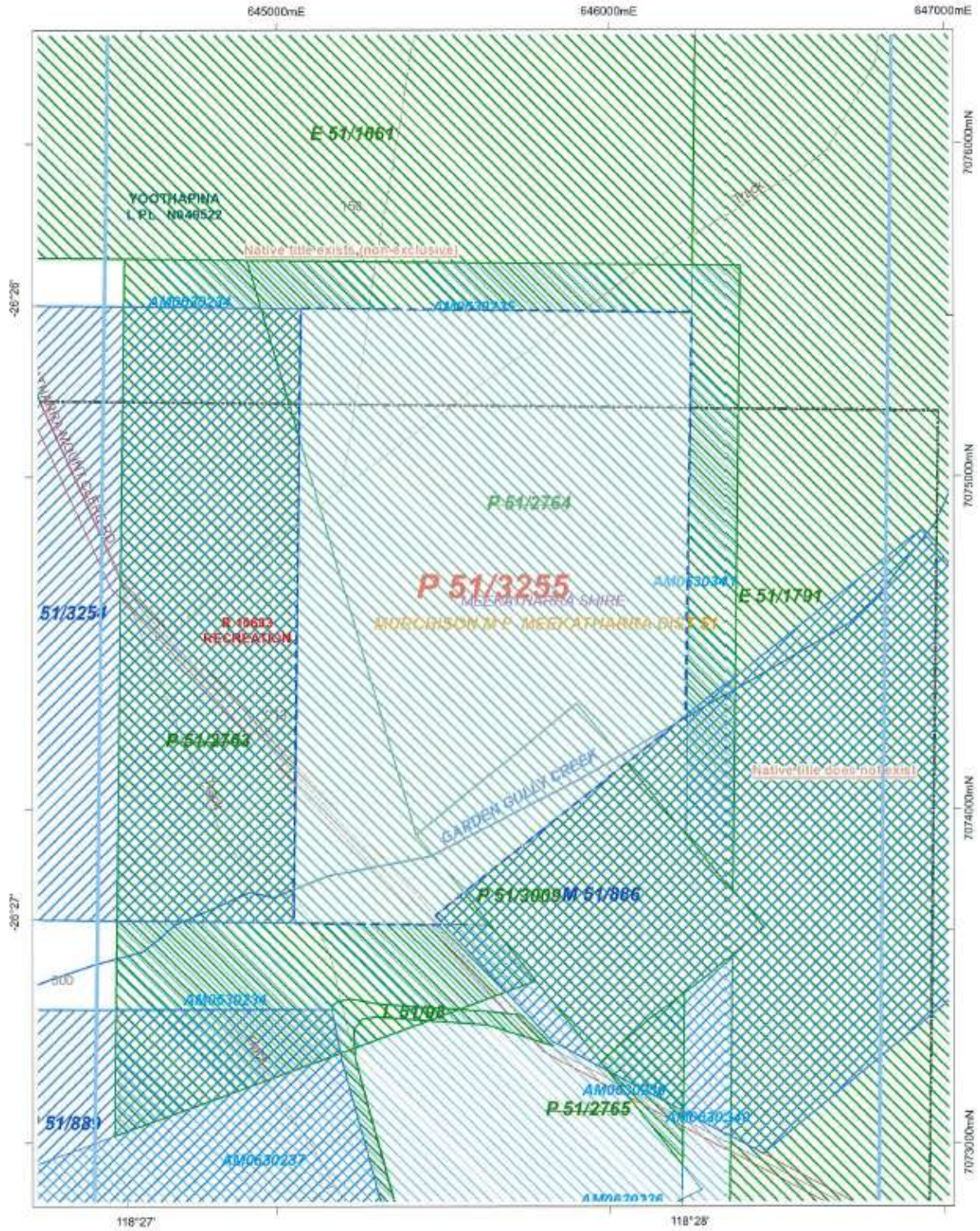


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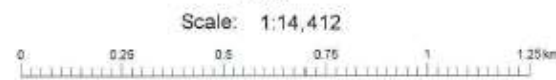


Departmental Use Only







Departmental Use Only



Item 10.2 is to lay on the table pending further information and comparative quotes.

Title/Subject:	MEEKATHARRA TOWN HALL AIR CONDITIONING QUOTATIONS	
Agenda/Minute Number:	10.2	
Applicant:	Nil	
File Ref:	ADM013	
Disclosure of Interest:	Nil	
Date of Report:	17 March 2022	
Author:	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider quotations received for the air conditioning of the Meekatharra Town Hall.

Attachments:

Copies of:

- Quotation from Elite Electrical.
- Quotation from HVAC Pty Ltd.

Background:

Council identified the replacement of the evaporative air conditioning units in the Meekatharra Town Hall in its 2021/22 budget. The matter has been carried over in Councils budget since the 2018/19 year.

The replacement was/is based on Council reviewing quotations received for new air conditioning units (refer pages 27 and 28 of budget) and to refer the matter to Council for decision. Councils Project and Maintenance Officer has now completed this process and obtained two x quotes for the work.

Comment:

Council is advised that quotations were sought from Elite Electrical Pty Ltd and HVAC Pty Ltd for the purchase and installation of new air conditioning units in the Town Hall. The quotations are attached for Councils reference.

Councils 2021/22 budget capital allocation is for \$100k noting both quotations are in excess of budget allocation, although it can be assumed that the quotation from HVAC Pty Ltd will be higher than \$100,045.00 (including GST) given the age of the quotation in April 2018. The quotation from Elite Electrical is dated March 2022 at \$118,251.60 excluding GST.

The recommendation below is to accept the quotation from Elite Electrical so works can be confirmed and commence prior to 1 April 2022.

Consultation:

Councils Project & Maintenance Officer with both companies.

Statutory Environment:

Nil.

Policy Implications:

Council policy 4.02.

Budget/Financial Implications:

2021/22 budget capital allocation of \$100k noting both quotations are in excess of budget allocation.

Strategic Implications:

Preservation of Council assets.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council accept the quotation from Elite Electrical for the total amount of \$118,251.60 excluding GST for the purchase and installation of air condition units in the Meekatharra Town Hall.

Council Resolution:

Moved: Cr MR Hall
Seconded: Cr DK Hodder

This item to lay on the table pending further information and comparative quotes.

CARRIED 6/0

Reason for Council Resolution Differing from Officers Recommendation:

Council request further details on the proposed air conditioning system as well as further current comparative quotes.



ELITE ELECTRICAL

ELECTRICAL | REFRIGERATION | AIR CONDITIONING

COMPANY:	Shire of Meekatharra
RECEIVER:	Paul Templeton
SENDER:	Bradley Luff
DATE:	16/03/2022
REFERENCE:	Town Hall Building – Airconditioning Upgrade
No OF PAGES:	2

Thank you for the opportunity to quote on the Electrical and Refrigeration Works to be undertaken at Meekatharra Town Hall.

Our lump sum price is excluding GST \$118,251.60 (One Hundred and Eighteen Thousand Two Hundred and Fifty-One Dollars and Sixty cents) only and is subject to the following clarifications

- Our price excludes GST and is valid for 14 (Fourteen) days.
- Works to be carried out during normal working hours.

Note: There will be a 10% price rise on the 1st April 2022 on all Fujitsu Airconditioners

We have allowed to/ for:

- Decommission, demolish and dispose of existing Evaporative Units including removing and patching Roof Penetrations.
- Supply and installation of Six (6) Fujitsu AUTA54LCLU 14.00kW Cooling and 16kW Heating Cassette Air Conditioners complete with Hard Wired Wall Controllers. (See attached Brochure)
- Test and commission Air Conditioners.
- All 3 Phase Power Supplies and Board Modifications.
- 12 Months defects Liability.
- 12 Months of Quarterly Servicing of the Installed Units.
- All Crane Hire and Rigging

We trust this meets with your approval and if there are any queries regarding the above please don't hesitate contacting myself on 0436189825.

Yours Faithfully,

Bradley Luff

Brad Luff
Managing Director



ELITE ELECTRICAL
ELECTRICAL | REFRIGERATION | AIR CONDITIONING

E: brad@eliteec.com.au

P: 08 9921 4061

M: 0488 214 061

15 Box Street Geraldton WA 6530
EC008544 AU29748

www.eliteelectricalcontracting.com.au



ABN 77 304592672 - MECHANICAL DIVISION OF S&K ELECTRICAL CONTRACTING PTY LTD

HVAC PTY LTD

43 Bradford Street, Geraldton WA 6530

Phone: (08) 99646880

Fax: (08) 99646881

ABN 77 104 590 972

ACN 104 590 972

Email: admin@skec.com.au

www.skec.com.au

COMPANY:	Shire of Meekatharra	PREPARED BY:	Scott Crozier
ATTENTION:	Dave Macdonald	CONTACT EMAIL:	admin@skec.com.au
PROJECT NAME:	Supply and Install of Air Conditioning	DATE:	11/04/2018
PROJECT REF:	Shire Hall AC Upgrade	QUOTE NO:	EQ4118

We have the pleasure of submitting our quotation for the above project.

Packaged System - QUOTED PRICE: \$43,800.00 + GST (\$48,180.00 INC GST)

Ceiling Cassette - QUOTED PRICE: \$47,150.00 + GST (\$51,865.00 INC GST)

Inclusions:

1. Valid for thirty days only.
2. Supply and Installation of Either Option 1 Packaged system or Option 2 Ceiling Cassette.
 - a. Packaged system Daikin 60Kw reverse cycle. As per draft layout attached, supplying the main hall and outlets to stage area. Using a flexible fabric duct, as attached brochure.
 - b. 6 x Daikin Ceiling cassette(s) installed equally in the main room, and Condensers located to the side of the building in the Passageway on Mountings/Wall Brackets.
3. Electrical circuit to Air Conditioner(s).
4. Based on attached sketch layouts.
5. Removal and disposal of existing redundant Evaporative Coolers.
6. Testing and Commissioning of System(s).
7. Handover of system and demonstration if required.
8. 5 Years Manufacturerers warranty.

Exclusions:

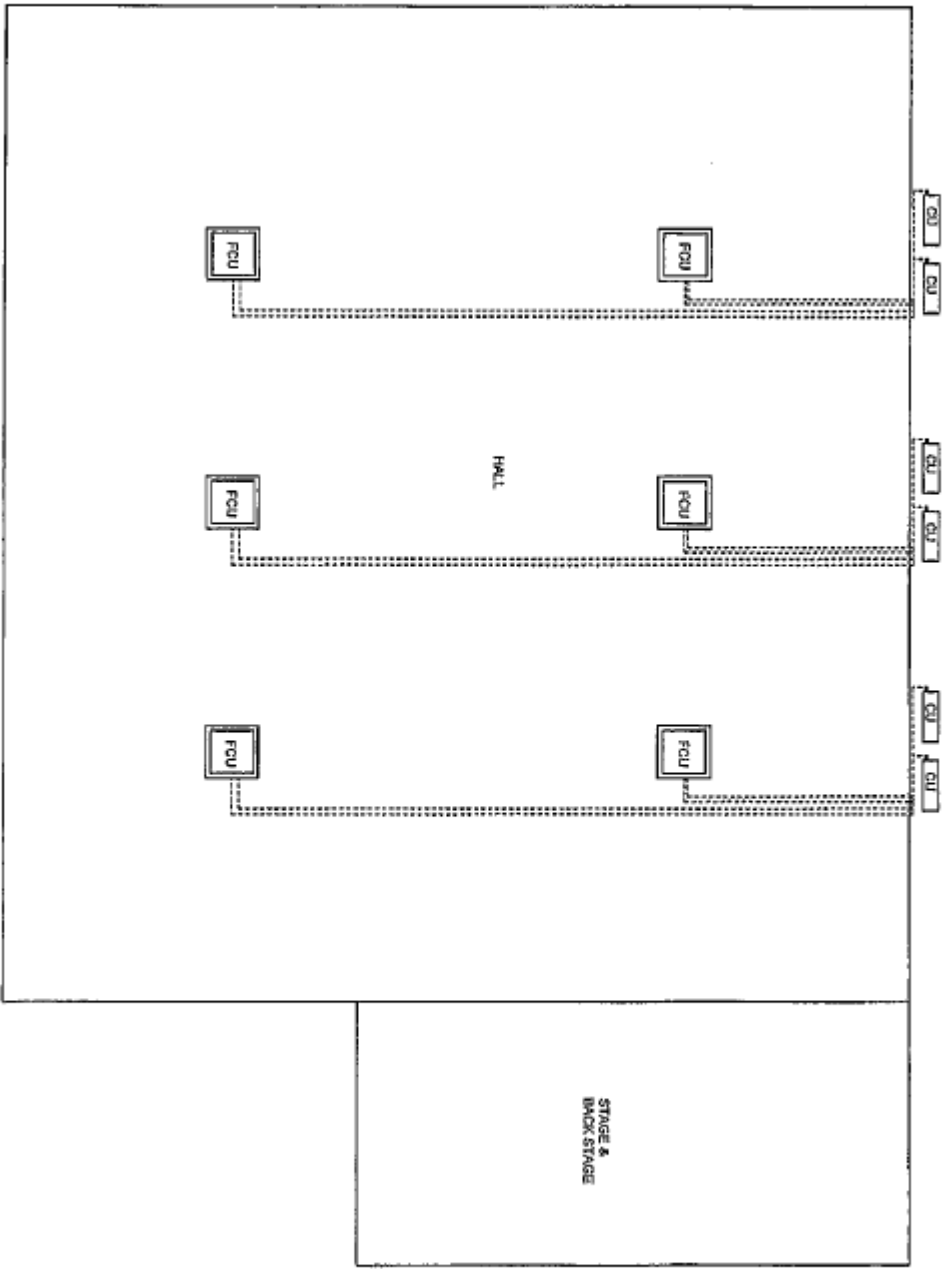
1. After hours work.
2. Repair/Patching of Roof.
3. Concrete plinth for Outdoor unit – Requires 3 Metre Square 100mm deep pad..
 - a. This can be arranged, Approx cost \$1,00.00 Ex GST
4. Isolation/Capping to Evaporative Water Supply.
5. Builders Works.
6. Finance.
7. Assuming the power supply is to standard.

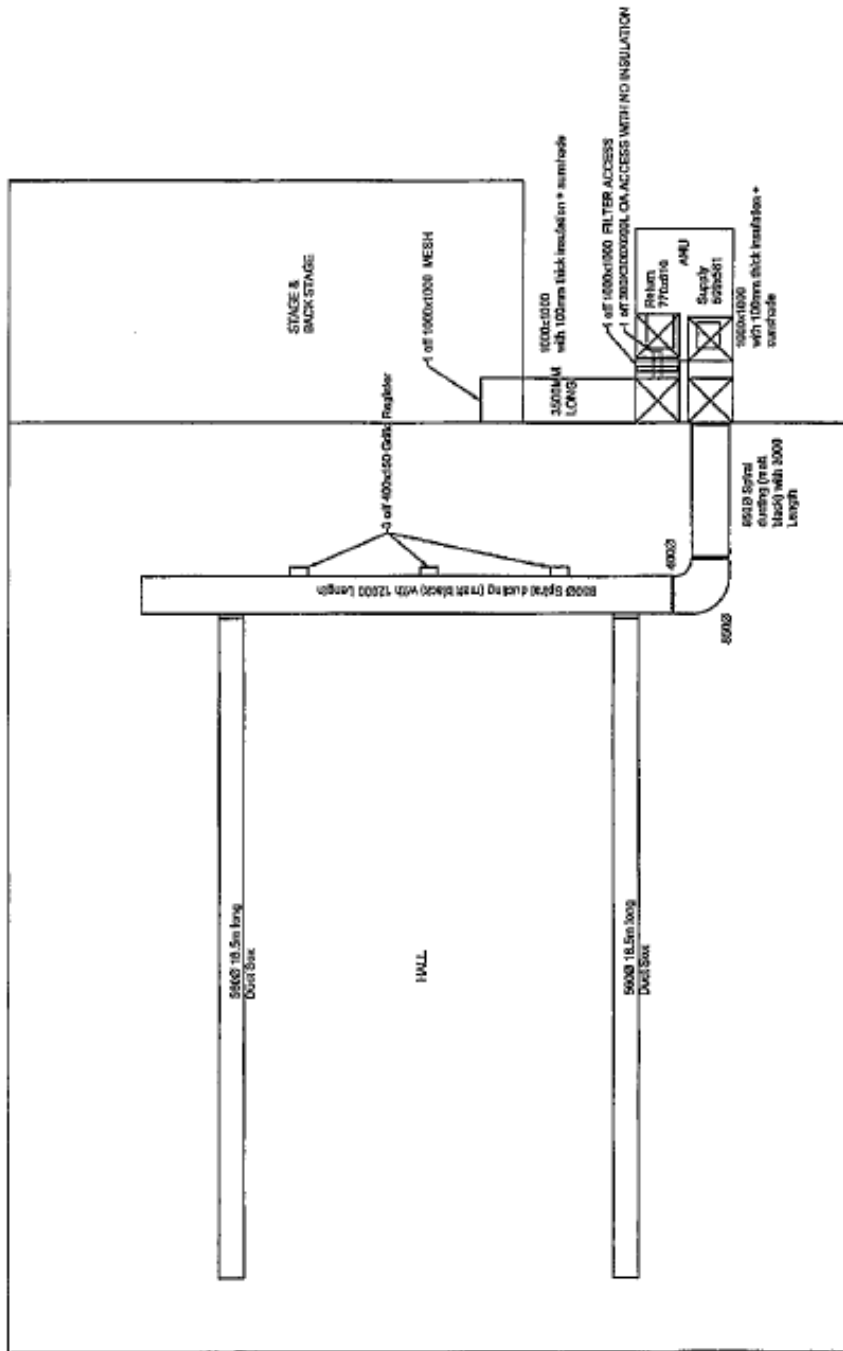
Our proposal is based on S&K Electrical Contracting Pty. Ltd. Terms and Conditions which are available for download from our website www.skec.com.au/terms-and-conditions

Should you have any queries please do not hesitate to contact S&K Electrical Contracting. Hoping the above is to your approval.

THE TRUSTED NAME IN THE ELECTRICAL CONTRACTING INDUSTRY

R





Moved: Cr MJ Smith
Seconded: Cr MR Hall

That the meeting is closed to members of the public to allow Council to discuss item 10.3 which concerns matters of a confidential nature.

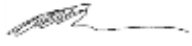

CARRIED 6/0

Cr JC Holden declared an impartiality interest in item 10.3 – Lloyds Plaza Tenancy Expressions of Interest and left the meeting at 10.50am and did not return.

CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.

Local Government Act 1995 section 5.23 (c)

Title/Subject:	LLOYDS PLAZA – TENANCY EXPRESSIONS OF INTEREST	
Agenda/Minute Number:	10.3	
Applicant:	Nil	
File Ref:	ADM442	
Disclosure of Interest:	Nil	
Date of Report:	17 March 2022	
Author:	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council to consider Expressions of Interest received for tenancy vacancies at Lloyds Plaza.

Officers Recommended Options:

Option A

Authorize the CEO to select the successful Expressions of Interest for each shop unit based on providing the best commercial value and suitability of the EOI utilizing the criteria evaluation in this report for Lloyds Plaza and Council.

OR

Option B

Council to select the successful Expressions of Interest for each shop unit based on providing the best commercial value and suitability of the EOI utilizing the criteria evaluation in this report for Lloyds Plaza and Council.

Council Resolution:

Moved: Cr DK Hodder
Seconded: -

That Council adopt option B as recommended and select “Chloes” as the successful party.

LAPSED due to lack of Seconder

Moved: MR Hall
Seconded: BM Day

That Council adopt option B as recommended and select “Mama Moon’s Bakery” as the successful party.

CARRIED 4/1

Cr DK Hodder requested that his vote against the motion be recorded.

Moved: Cr MJ Smith
Seconded: Cr MR Hall

That the meeting be opened to the public.

CARRIED 5/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

12. CLOSURE OF MEETING

The Shire President Cr HJ Nichols declared the meeting closed at 11.10am.