



## ***Ordinary Council Meeting***


***9 April 2022***

# ***AGENDA***

### **NOTICE OF MEETING**

Dear Elected Member,

The next Ordinary Meeting of the Shire of Meekatharra will be held on Saturday 9 April 2022 in the Council Chambers, Main Street Meekatharra, commencing at 9:30am.

  
Kelvin Matthews  
Chief Executive Officer  
1 April 2022

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## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

### **1.1. DECLARATION OF OPENING**

### **1.2. DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

## **2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE**

### **Members**

### **Staff**

### **Apologies**

### **Approved Leave of Absence**

### **Observers**

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

## **4. PUBLIC QUESTION TIME**

## **5. APPLICATION FOR LEAVE OF ABSENCE**

**Moved:**

**Seconded:**

**That Cr \_\_\_\_\_ be granted Leave of Absence for the 21 May 2022 Ordinary Council Meeting.**

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1. ORDINARY COUNCIL MEETING HELD 19 MARCH 2022**

**Council Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Ordinary Council Meeting held Saturday 19 March 2022 be confirmed.**

**6.2. HEALTH BUILDING AND TOWN PLANNING MEETING HELD 19 MARCH 2022**

**Council Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Health Building and Town Planning Meeting held 19 March 2022 be received.**

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

## **9. REPORTS OF COMMITTEES AND OFFICERS**

### **9.1. OFFICERS MONTHLY REPORTS**

#### **9.1.1. WORKS & SERVICES MANAGER'S REPORT – MARCH 2022**

##### **Construction Crew**

- **A67 – R2R Funded – Ashburton Downs – Meekatharra Road SLK 6.1 to SLK 12.1**
  - First Survey Ascon pickup – Complete November
  - Preliminary road works to start 6<sup>th</sup> December 2021
  - First Stage – Earthworks / Grade formation / Embankment foundation – Jan / Feb / March 2022
  - MJB Industries supplying culverts – Delivery 10<sup>th</sup> March 2022
  - Culvert / Headwall E-Quote to be sent out shortly -Dates 4<sup>th</sup> April 2022 @ 4pm closing - RFQ ; 21/22-5 – A67 – R2R Funded – Culvert – Headwall Install Ashburton Downs
  - Bitutek booked in 16<sup>th</sup> May 2022

##### **Contract Maintenance Grading**

- **NGE Contracting**
  - M67 – Ashburton Downs – Meekatharra Road – Start April (With Flood Damage)
  - M68 – Meekatharra – Sandstone Road – Complete - June
  - M32 – Gabanintha – Nanine Road – Complete – June
  - M121 – Bryah Homestead – Grid install Complete – June
  - M41 – Mingah Springs Road – Boundary Fence – Grid install Complete – June
  - M5 – Wiluna North Road – Complete – Early July
  - M69 – Pingandy Road – Complete – August
  - M67 – Ashburton Downs – Meekatharra Road – ( Top end ) – Completed September
  - M5 – Wiluna North Road – Start March

##### **Flood Damage**

- **2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899**
  - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review.
  - 19th August 2020 – DFES approval to MRD - \$17.9 million
  - 8th September 2020 – Bernie Millar provided comments to Greenfield of changes to AGRN 899 – SMK Flood Damage Project under Number ; Project # P0083 – reduce and amend 3% changes to Flood Damage costs – Minus - \$600 K
  - Greenfield Technical Services appointed Under WALGA preferred Contractor by Shire Of Meekatharra to provide administration and evidence services associated with AGRN 888/899 for all related works under Flood Damage works.
  - Greenfield provided RFT 20/21 – 01 New Tender ; Supply of Hired Road Construction Plant with Operators for Upgraded Works for closing date Tender submission – Date – 1st September 2020 @ 2pm –
- **Contractors Schedule for Flood Damage**
  - **NGE Contractor**
    - FDC 65 - Jigalong Community Road - Completed
    - FDC 18 - Weelarrana West Road - Completed
    - FDC 4 - Bulloo Downs Road - Completed
    - FDC 20 - Turee Creek Road – Completed

- FDC 19 Sylvania Road – Completed
- FDC 33 Marymia Road – Completed
- FDC 5 Wiluna North Road – Completed
- FDC 2 Peak Hill - Three Rivers Road – Completed
- FDC 67 Ashburton Downs – Meekatharra Road – April start (Still continuing)
- FDC 41 Mingah Springs Road – Completed – August
- FDC 69 Pingandy Road – Completed October
- FDC63 Tangadee Road – Completed Jan 2022
- Majority of works continue on Ashburton Downs Road – Two crews (near completion end March 2022)
- NGE finalise last Road ( Ashburton) as per programme !

**MTF Services Contractor:**

- FDC 66 Landor Road – Completed April
- FDC 30 Murchison Downs Road – Completed June
- FDC 80 Hillview – Murchison Downs Road – Completed – July
- FDC 22 Youno Downs Road – August – Completed – October
- FDC 68 Meekatharra – Sandstone Road – Completed November
- FDC 8 Killara Road – Completed November
- FDC 1 Meekatharra – Mt Clere Road – Start late November ( Still Continuing )
- FDC 28 Mt Augustus – Woodlands Road – Completed Feb 2022
- FDC 26 Milgun – Yarlalweelor Road – Start Feb 2022 ( Still Continuing )
- FDC 31 Munarra Road – Start March 2022
- FDC 24 Trillbar Road – Follow on March 2022

## **MONTHLY REPORT MEEKATHARRA SHIRE WORKS**

**MONTH ENDING:** 31<sup>st</sup> March 2022

**SUPERVISOR:** Trevor Renk

**Projects worked on during December:**

- AGRN-899 Ashburton Downs Meekatharra Rd
- AGRN-899 Meekatharra Mt Clere Rd
- AGRN-899 Munarra Rd
- AGRN-899 Milgun Yarlarweelor Rd
- Ashburton Downs Mingah Springs Intersection

### **PROGRESS ON JOBS**

**AGRN-899 Monthly Works:**

- NGE returned from their break on the 13-3-22 and worked through to 19-3-22 on Ashburton Downs Meekatharra Rd. The Flood Damage works for Ashburton Downs Meekatharra Rd was finished and that was the completion of flood works for NGE.
- NGE then started on the Intersection upgrade at Mingah Springs and Ashburton Downs Meekatharra Rd on the 21-3-22. The Aboriginal clearance was completed on the 19-3-22. The intersection has been completed apart from the final grade and tidy up. The Rain started on the 26-3-22 and has stopped work on the road since. NGE have 1.5 days to go to complete these works.
- MTF Crew returned from their break on 1-3-22 and started work on the Meekatharra Mt Clere Rd through to 14-3-22, then started on the Milgun Yarlarweelor Rd again completing about 25% of works. Meekatharra Mt Clere is finished through to the boundary from Yarlarweelor Homestead. A second crew started on Munarra Rd on the 8-3-22 and then all crews went on break at the 21-3-22. MTF crew were due back on the 31-3-22 however the rain has delayed the return until further notice. Munarra is well under way with only grading and 1 day of carting left on return with the new grid installed and 90% finished.

**AGRN-899 Costing:**

- Ashburton Downs Meekatharra Rd is complete under budget.
- Meekatharra Mt Clere is tracking well with over 50% complete on Budget.
- Milgun Yarlarweelor Rd is tracking ok, but with the weather delays, having 25% complete.
- Munarra is ok on budget, but the weather delay has damaged some of the works. To be assessed.
- Ashburton Mingah Intersection is 95% complete. On Budget at present.

### **SUMMARY:**

NGE have completed Ashburton Downs Meekatharra Rd flood damage.

NGE are 95% complete on the intersection then NGE will have finished all works.

MTF crew completed 50% Meekatharra Mt Clere Rd, 90% Munarra Rd and are working on Milgun Yarlarweelor Rd. Rain will delay the return of the crews in April.



- **Budget and Progress Update at end of Thursday 10 March 2022 – 85% complete**

All Council and Contract works in line of COVID – 19 Guidelines.

#### **Town Maintenance-Monthly Report Finishing 1 April 2022**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive and all streets swept to remove glass. Footpaths swept to remove gravel coming from laneways due to motor bikes activity and used blower, brooms and skid steer.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Shire housing, Walkway and Youth Centre and long grass along creek bed.
- Lawns watered in vacant housing.
- Verges are being maintained and weeds removed.
- Rubbish removed from Lookout and Peace Gorge.
- Regular maintenances to plant used by town crew.
- Maintenance carried out at cemetery.
- Grave prepared.
- Removed rubbish small wheel park.

#### **Plant Report**

- P513 2018 CATERPILLAR CP74B PADFOOT VIBRATORY ROLLER
  - 250 hour Serviced – Westrac.
  - Replaced starter motor – Westrac.
- P518 2019 TOYOTA LC70 WORKMATE
  - Back left hand wheel studs repaired or replaced.
- P522 2018 MACK GRANITE 6X4 PRIME MOVER
  - Replaced batteries – staff.

#### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Works and Services Manager's report for March 2022 be received.**

### 9.1.2. AIRPORT MANAGER'S REPORT- MARCH 2022

#### *Aircraft Movements and Statistics*

Aircraft movements & fuel sales for General Aviation, Charter, RPT & RFDS decreased compared to March 2021. The RFDS Meekatharra base was operating on a more normal staffing level during March which saw aircraft movements and fuel sales return to a more average level.

The figures below reflect the differences between March 2021 and March 2022.

	February 21	February 22	Variance
<b>General Aircraft Landed:</b>	124	100	<b>-19%</b>
<b>RFDS Landed</b>	67	70	<b>+4%</b>
<b>Avgas</b>	10,547	7,661	<b>-27%</b>
<b>Jet A1</b>	58,351	45,524	<b>-22%</b>
<b>Total Fuel Sold</b>	<b>68,898</b>	<b>53,185</b>	<b>-23%</b>

	YTD 2021	YTD 2022	Variance
<b>General Aircraft Landed:</b>	293	242	<b>-17%</b>
<b>RFDS Landed</b>	205	170	<b>-17%</b>
<b>Avgas</b>	25,508	20,962	<b>-17%</b>
<b>Jet A1</b>	157,694	120,202	<b>-24%</b>
<b>Total Fuel Sold</b>	<b>114,304</b>	<b>87,979</b>	<b>-24%</b>

#### *Aerodrome Works:*

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.
- Rolling of Apron & Movement surfaces with Multi wheel roller.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

#### *Aerodrome Security:*

Nil Report

#### *Safety Management System:*

Nil to report.

#### *Budget items completed:*

Nil pending.

***Airport Emergency:***

Nil emergencies to report.

***Bird/Animal Activity:***

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

***General:***

Severe weather during the last week of March saw an increase in small charter aircraft requiring additional fuel as well as the diversion of Cobham Q400 (76 Seats) from Cue to Meekatharra due to the Cue runway being unserviceable. The Meekatharra aerodrome was closed for a period of 3 hours on Tuesday 30th March due to flooding across movement areas from frequent heavy rainfall during the preceding night. A short delay for aircraft was experienced until the standing water had drained sufficiently.

COVID-19 cleaning and sanitizing of public areas continues to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

Compulsory wearing of face masks at the airport continues as per government directions. Nearby mine sites have reported an increase in positive cases among workers with onsite isolation occurring as per WA Health directions. Passengers returning positive RAT results have been permitted to travel by air once compulsory isolation has occurred and the worker is asymptomatic.

CASA approval of the aerodrome manual review is currently pending notification.

Meekatharra Airport Framework Plan – the Airport Manager and CEO have continued discussions with the Department of Transport regarding the finalization of the Meekatharra Airport Framework Plan.

Mike Cuthbertson  
Airport Manager  
01/04/2022

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Airport Manager's report for March 2022 be received.**

### 9.1.3. YOUTH AND RECREATION SERVICES REPORT – MARCH 2022

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre/Volleyball/indoor cricket	48	43	78	56	225	10	22
Yarn Night Trivia night /Music/Board Games	10	75	21	78	184	8	23
Movie Night/afternoon	43	45	36	54	178	6	29
ART	56	46	37	39	162	6	29
Pool sessions	30	12	46	19	107	11	10
All ages Basketball	45	46	43	53	187	4	47
Kidzone	28 UNDER 9S		16 UNDER 9S		44	6	7

The Month of March got off to a great start as we rolled into our term one program nicely and was getting great numbers attendance wise with all our activities. We starting training for the first round of the Stephen Michael Foundation Murchison sporting league basketball tournament as well training for Senior District High School country week where our older teenage kids compete against other high schools in a basketball tournament.

We then had our first confirmed positive case of COVID in town and everything come to a stand still for a few days while parents and youth went into panic mode as it began to spread and people were unsure of some things. Our team helped the community with COVID information packs and masks as everything seemed to calm pretty quick.

Towards the end of March we are returning to normal numbers with our program now aimed at outdoor activities such Basketball, Cricket, pool activities, dodgeball and volleyball. We are excited to see what next month will bring us.

#### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Youth Sport and Recreation Services Officer's report for March 2022 be received.**

#### **9.1.4. RANGERS REPORT – MARCH 2022**

Prepared by P Smith, Canine Control  
Date March 2022

##### **16 - 18 MARCH 2022**

##### **COMPLAINTS RECEIVED:**

One new complaint was received since the previous visit.

##### **ANIMALS TRAPPED:**

Trapping cages were set at various locations around town and around the surrounding areas including residential and commercial buildings and monitored regularly. Six feral cats were caught over two nights.

##### **ANIMALS DESTROYED:**

Six feral cats were destroyed.

##### **FURTHER PATROLS:**

Patrols were conducted at the Hot Rod track, airport, cemetery, racetrack and the Sandstone Road as well as several other locations around town. All appeared correct. Early morning patrols and security checks were conducted around the townsite. Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip and Railway Dam and surrounding areas. Preparations are under way for the Murdoch Vet Program.

##### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Ranger's Report for March 2022 be received.**

**9.1.5. STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete  Complete In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement	Complete  Complete

				19.10.19 Boundaries being adjusted Emailed 23/11/20 Proceeding as per original project	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4.	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council in January 2021 Council working group to be convened Presented at the April 2021 HBTP meeting	Complete Progressing Complete Complete Complete
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress

21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Dept of Local Govt	Complete Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19 Deed being negotiated	In Progress
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process Valuation being sought Settlement of property Lease agreement	Complete Complete Complete Complete In Progress
22.09.20	10.2	Murchison Georegion Project – Phase 2	CDSM	Advertised Cr Judy Holden Appointed as Meekatharra Representative	Complete Complete
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.1	Application for Remote Airstrip Upgrade Program	CDSM	Submitted 11/11/20	In Progress
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Emailed Consultant 20/10/20 Actively lobbying	Complete In Progress



16.01.21	9.6.1	Local Roads & Community Infrastructure Program – Phase 2	CEO	Present at next works group meeting	In Progress
20.02.21	9.3.1	Bridge over Luke’s Pit – Project Feasibility Budget	PO	Email sent and acknowledged on 02/03/2021 to Westgold outlining project, awaiting response	In Progress
20.03.21	10.2	Heavy Haulage – Meekatharra – Sandstone Road and Gabinantha-Nannine Road	CEO	Emailed Monument Murchison Pty Ltd 23/03/2021	In Progress
17.04.21	9.4.1	Optic Fibre Internet Options	CDSM	Agreement to install signed	Complete
17.04.21	9.5.1	Local Planning Scheme 4	CDSM	In Progress	In Progress
15.05.21	9.7.2	CRC Management & Tenancy Lloyds Outback Plaza	CEO/CDSM	Letter to CRC 18/5/21 Short Term Arrangements Longer Term Arrangements	Complete Complete In Progress
15.05.21	10.1	Transfer of Pivotel Lease to Globalstar	CDSM	Lease transferred	Complete
26.06.21	9.3.1	Local Laws Review 2021	CEO	Public submissions to be invited	Complete
18.09.21	9.3.1	Local Govt Extraordinary Election 2021	CEO	Election in progress	Complete
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Progressing	In Progress
18.09.21	9.7.2	Tender – Pavement Works at the Airport	CEO/CDSM	Progressing	In Progress
20.11.21	9.4.2	Town Mural Project	CDSM	Further discussion required Feb 2022 OCM Budget Amended Advised artist of council decision at Feb OCM, planning underway	Complete Complete In Progress
20.11.21	9.7.1	Purchase Lot 113 Darlot St Meekatharra	DCEO	Valuations requested, Asbestos reports requested. Offer & Acceptance sent	Complete Complete Complete

				Awaiting settlement & plumbing certificate	
20.11.21	10.1	Tender – Pavement works at the Airport	CEO/CDSM	Ongoing	In Progress
19.02.22	9.2.4	2021/2022 Budget Review	DCEO	Synergy updated to reflect budget review amendments. Budget review submitted to the Department	Complete
19.02.22	9.3.1	Local Laws Review 2021	CEO	Letter sent to Joint Standing Committee 21/2/22	Complete
19.02.22	9.3.2	Extraordinary Election – Postal/In Person Election	CEO	Advertising commenced	In Progress
19.02.22	9.7.1	Meekatharra Waste Collection & Disposal – Contract Extension Request	CEO	Letter sent to Murchison Rubbish Services advising of council's decision	Complete
19.02.22	9.7.2	Chief Executive Officer Key Performance Indicators	CEO	Pending Annual Review in November 2022	Complete
19.02.22	10.1	Application for Prospecting Licence 51/3264	CEO	Letter sent with Councils decision	Complete
19.03.22	9.2.4	Request for Debtor Write-Off	FO/DCEO	Transaction processed	Complete
19.03.22	9.2.5	Compliance Audit Return	DCEO	Submitted to Department 30.03.22	Complete
19.03.22	9.3.1	Senior Staff Appointments	CEO	Council endorsement of senior staff	Complete
19.03.22	9.3.2	Contribution to CRC CCTV Replacement	CDSM		
19.03.22	9.3.3	Sale of 70 Hill Street	CEO	Advertising	In progress
19.03.22	10.1	Application for Prospecting Licences 51/3253,51/3254 and 51/3255	CEO	Letter sent	Complete
19.03.22	10.2	Meekatharra Town Hall Air Conditioning Quotations	CEO	Further quotes requested	In progress

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19.03.22	10.3	Lloyds Plaza – Tenancy Expressions of Interest	CEO	Letter sent and negotiating Lease	In progress
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**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Status report be received.**

## 9.2. FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED MARCH 2022</b>	
<b>Agenda/Minute Number:</b>	9.2.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Date of Report:</b>	04 April 2022	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) *budget estimates to the end of the month to which the statement relates; and*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*  
*[35. Deleted in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the financial report for the period ending 31 March 2022 be received.**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 March 2022**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 March 2022 of \$6,713,269.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 March 2022**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
<b>* Includes Non- Operating Grants</b>						
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	4,752,175	4,751,922	4,882,314	130,392	2.74%	
General Purpose Funding - Other	1,970,063	1,446,275	1,484,607	38,332	2.65%	
Law, Order and Public Safety	16,220	12,904	15,520	2,616	20.28%	
Health	6,104	4,631	6,258	1,627	35.14%	
Education and Welfare	151,110	114,099	101,705	(12,394)	(10.86%)	▼
Housing	29,500	21,555	30,969	9,414	43.67%	
Community Amenities	144,426	129,641	111,716	(17,925)	(13.83%)	▼
Recreation and Culture	779,377	660,500	606,884	(53,616)	(8.12%)	
Transport	17,688,633	12,139,653	10,967,788	(1,171,865)	(9.65%)	
Economic Services	141,120	121,947	34,039	(87,908)	(72.09%)	▼
Other Property and Services	132,659	82,785	51,452	(31,333)	(37.85%)	▼
<b>Total Operating Revenue</b>	<b>25,811,467</b>	<b>19,485,992</b>	<b>18,293,252</b>	<b>(1,192,740)</b>		
<b>Operating Expense</b>						
Governance	(727,275)	(569,640)	(441,947)	(127,693)	(22.42%)	▼
General Purpose Funding	(233,176)	(163,329)	(137,717)	(25,612)	(15.68%)	▼
Law, Order and Public Safety	(203,537)	(155,166)	(114,323)	(40,843)	(26.32%)	▼
Health	(152,473)	(117,084)	(95,118)	(21,966)	(18.76%)	▼
Education and Welfare	(835,023)	(622,309)	(504,284)	(118,025)	(18.97%)	▼
Housing	(46,503)	(51,007)	(76,328)	25,321	49.64%	▲
Community Amenities	(702,681)	(423,260)	(361,262)	(61,998)	(14.65%)	▼
Recreation and Culture	(1,718,144)	(1,325,312)	(1,123,694)	(201,618)	(15.21%)	▼
Transport	(6,985,001)	(5,173,955)	(5,347,912)	173,957	3.36%	
Economic Services	(630,129)	(509,085)	(426,078)	(83,007)	(16.31%)	▼
Other Property and Services	(263,330)	(146,122)	(248,175)	102,053	69.84%	▲
<b>Total Operating Expenditure</b>	<b>(12,497,272)</b>	<b>(9,256,269)</b>	<b>(8,876,837)</b>	<b>(379,432)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	5,884,317	4,413,022	4,946,168	533,146	12.08%	▲
Adjust (Profit)/Loss on Asset Disposal	101,431	94,814	5,566	(89,248)	(94.13%)	▼
Adjust Provisions	0	0	0	0		
Less Unspent Grants rec'd in current year	0	0	(1,081,456)	(1,081,456)		
<b>Net Cash from Operations</b>	<b>19,299,943</b>	<b>14,737,559</b>	<b>13,286,692</b>	<b>(1,450,866)</b>		
<b>Non-Operating Revenues</b>						
Proceeds from Disposal of Assets	882,800	0	39,091	39,091		▲
<b>Total Capital Revenues</b>	<b>882,800</b>	<b>0</b>	<b>39,091</b>	<b>39,091</b>		<b>▲</b>
<b>Non-Operating Expenses</b>						
Land and Buildings	(1,740,905)	(667,273)	(596,179)	(71,094)	(10.65%)	▼
Furniture and Equipment	(101,253)	(52,253)	(39,513)	(12,740)	(24.38%)	▼
Plant and Equipment	(2,508,900)	(100,000)	(61,869)	(38,131)	(38.13%)	▼
Infrastructure - Roads	(17,788,715)	(12,314,795)	(11,503,896)	(810,899)	(6.58%)	
Infrastructure - Airports	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)	▼
Infrastructure - Other	(1,252,703)	(27,060)	(23,132)	(3,928)	(14.52%)	
<b>Total Capital Expenditure</b>	<b>(23,667,476)</b>	<b>(13,197,381)</b>	<b>(12,230,588)</b>	<b>(966,792)</b>		
<b>Net Cash from Capital Activities</b>	<b>(22,784,676)</b>	<b>(13,197,381)</b>	<b>(12,191,497)</b>	<b>(1,005,883)</b>		
Transfer to Reserves	(1,959,690)	0	0	0		
Transfer from Reserves	150,000	0	0	0		
<b>Net Cash from Financing Activities</b>	<b>(1,809,690)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(5,294,424)</b>	<b>1,540,178</b>	<b>1,095,195</b>	<b>(444,983)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>5,618,074</b>	<b>5,618,074</b>	<b>5,618,074</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>323,650</b>	<b>7,158,252</b>	<b>6,713,269</b>	<b>(444,983)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 March 2022**

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>							
Rates		\$ 4,752,175	4,752,175	\$ 4,751,922	\$ 4,882,314	\$ 130,392	% 2.74%
Operating Grants, Subsidies and Contributions	7	2,125,021	2,354,879	1,792,203	1,795,355	0	0.18%
Fees and Charges		1,305,450	1,302,063	1,020,099	1,354,328	334,229	32.76%
Interest Earnings		132,803	132,803	64,768	88,784	24,016	37.08%
Other Revenue		344,521	314,523	199,188	190,133	(9,055)	(4.55%)
Profit on Disposal of Assets	9	10,884	10,884	0	0	0	
<b>Total Operating Revenue</b>		<b>8,670,854</b>	<b>8,867,327</b>	<b>7,828,180</b>	<b>8,310,913</b>	<b>482,733</b>	
<b>Operating Expense</b>							
Employee Costs		(2,036,571)	(2,170,139)	(1,532,777)	(1,331,546)	(201,231)	(13.13%)
Materials and Contracts		(3,467,325)	(3,409,257)	(2,501,778)	(1,915,864)	(585,914)	(23.42%)
Utility Charges		(379,411)	(398,411)	(285,880)	(278,409)	(7,472)	(2.61%)
Depreciation on Non-Current Assets		(7,532,730)	(5,884,317)	(4,413,022)	(4,946,168)	533,146	12.08%
Insurance Expenses		(227,158)	(244,162)	(244,161)	(280,043)	35,882	14.70%
Other Expenditure		(282,671)	(278,671)	(183,837)	(119,242)	(64,595)	(35.14%)
Loss on Disposal of Assets	9	(112,315)	(112,315)	(94,814)	(5,566)	(89,248)	94.13%
<b>Total Operating Expenditure</b>		<b>(14,038,181)</b>	<b>(12,497,272)</b>	<b>(9,256,269)</b>	<b>(8,876,837)</b>	<b>(379,432)</b>	
<b>Non-Operating Revenues</b>							
Non-Operating Grants & Contributions	7	13,654,391	16,944,140	11,657,812	9,982,341	(1,675,471)	(14.37%)
Less Unspent Grants rec'd in current year	7	0	0	0	(1,081,456)	(1,081,456)	
<b>Net Non-Operating Grants</b>		<b>13,654,391</b>	<b>16,944,140</b>	<b>11,657,812</b>	<b>8,900,885</b>	<b>(2,756,927)</b>	
<b>Total Comprehensive Income</b>		<b>8,287,064</b>	<b>13,314,195</b>	<b>10,229,723</b>	<b>8,334,961</b>	<b>(1,894,762)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		7,532,730	5,884,317	4,413,022	4,946,168	533,146	12.08%
Adjust (Profit)/Loss on Asset Disposal	9	101,431	101,431	94,814	5,566	(89,248)	(94.13%)
Adjust Provisions		0	0	0	0	0	
<b>Net Cash from Operations</b>		<b>15,921,225</b>	<b>19,299,943</b>	<b>14,737,559</b>	<b>13,286,694</b>	<b>(1,450,864)</b>	
Proceeds from Disposal of Assets	9	882,800	882,800	0	39,091	39,091	
<b>Total Capital Revenues</b>		<b>882,800</b>	<b>882,800</b>	<b>0</b>	<b>39,091</b>	<b>39,091</b>	
<b>Non-Operating Expenses</b>							
Land and Buildings	8	(1,615,905)	(1,740,905)	(667,273)	(596,179)	(71,094)	(10.65%)
Furniture and Equipment	8	(112,000)	(101,253)	(52,253)	(39,513)	(12,740)	(24.38%)
Plant and Equipment	8	(2,508,900)	(2,508,900)	(100,000)	(61,869)	(38,131)	(38.13%)
Infrastructure - Roads	8	(19,012,191)	(17,788,715)	(12,314,795)	(11,503,896)	(810,899)	(6.58%)
Infrastructure - Footpaths	8	(150,000)	(100,000)	0	0	0	0.00%
Infrastructure - Airports	8	(175,000)	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)
Infrastructure - Other	8	(1,151,203)	(1,252,703)	(27,060)	(23,132)	(3,928)	(14.52%)
<b>Total Capital Expenditure</b>		<b>(24,725,199)</b>	<b>(23,667,476)</b>	<b>(13,197,381)</b>	<b>(12,230,588)</b>	<b>(966,792)</b>	
<b>Net Cash from Capital Activities</b>		<b>(23,842,399)</b>	<b>(22,784,676)</b>	<b>(13,197,381)</b>	<b>(12,191,497)</b>	<b>(927,701)</b>	
<b>Financing</b>							
Transfer to Reserves	6	(1,959,690)	(1,959,690)	0	0	0	
Transfer from Reserves	6	450,000	150,000	0	0	0	
<b>Net Cash from Financing Activities</b>		<b>(1,509,690)</b>	<b>(1,809,690)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(9,430,864)</b>	<b>(5,294,424)</b>	<b>1,540,178</b>	<b>1,095,195</b>	<b>(444,983)</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>9,430,864</b>	<b>5,618,074</b>	<b>5,618,074</b>	<b>5,618,074</b>	<b>0</b>	0.00%
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>323,650</b>	<b>7,158,252</b>	<b>6,713,269</b>	<b>(444,983)</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 March 2022**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	80	0	80	80
General Purpose Funding - Rates	4,752,175	0	4,752,175	4,751,922
General Purpose Funding - Other	1,740,205	229,858	1,970,063	1,446,275
Law, Order and Public Safety	16,220	0	16,220	12,904
Health	6,104	0	6,104	4,631
Education and Welfare	151,110	0	151,110	114,099
Housing	29,500	0	29,500	21,555
Community Amenities	144,426	0	144,426	129,641
Recreation and Culture	790,763	(11,386)	779,377	660,500
Transport	14,398,883	3,289,750	17,688,633	12,139,653
Economic Services	171,120	(30,000)	141,120	121,947
Other Property and Services	124,659	8,000	132,659	82,785
<b>Total Operating Revenue</b>	<b>22,325,245</b>	<b>3,486,222</b>	<b>25,811,467</b>	<b>19,485,993</b>
<b>Operating Expense</b>				
Governance	(731,275)	4,000	(727,275)	(569,640)
General Purpose Funding	(233,176)	0	(233,176)	(163,329)
Law, Order and Public Safety	(203,537)	0	(203,537)	(155,166)
Health	(152,473)	0	(152,473)	(117,084)
Education and Welfare	(841,523)	6,500	(835,023)	(622,309)
Housing	(29,500)	(17,003)	(46,503)	(51,007)
Community Amenities	(702,681)	0	(702,681)	(423,260)
Recreation and Culture	(1,765,344)	47,200	(1,718,144)	(1,325,312)
Transport	(8,523,213)	1,538,212	(6,985,001)	(5,173,955)
Economic Services	(617,129)	(13,000)	(630,129)	(509,085)
Other Property and Services	(238,330)	(25,000)	(263,330)	(146,122)
<b>Total Operating Expenditure</b>	<b>(14,038,181)</b>	<b>1,540,909</b>	<b>(12,497,272)</b>	<b>(9,256,270)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	7,532,730	(1,648,413)	5,884,317	4,413,022
Adjust (Profit)/Loss on Asset Disposal	101,431	0	101,431	94,814
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>15,921,225</b>	<b>3,378,718</b>	<b>19,299,943</b>	<b>14,737,559</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	882,800	0	882,800	0
<b>Total Capital Revenues</b>	<b>882,800</b>	<b>0</b>	<b>882,800</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(1,615,905)	(125,000)	(1,740,905)	(667,273)
Furniture and Equipment	(112,000)	10,747	(101,253)	(52,253)
Plant and Equipment	(2,508,900)	0	(2,508,900)	(100,000)
Infrastructure - Roads	(19,012,191)	1,223,476	(17,788,715)	(12,314,795)
Infrastructure - Footpaths	(150,000)	50,000	(100,000)	0
Infrastructure - Airports	(175,000)	0	(175,000)	(36,000)
Infrastructure - Other	(1,151,203)	(101,500)	(1,252,703)	(27,060)
<b>Total Capital Expenditure</b>	<b>(24,725,199)</b>	<b>1,057,723</b>	<b>(23,667,476)</b>	<b>(13,197,381)</b>
<b>Net Cash from Capital Activities</b>	<b>(23,842,399)</b>	<b>1,057,723</b>	<b>(22,784,676)</b>	<b>(13,197,381)</b>
<b>Financing</b>				
Transfer to Reserves	(1,959,690)	0	(1,959,690)	0
Transfer from Reserves	450,000	(300,000)	150,000	0
<b>Net Cash from Financing Activities</b>	<b>(1,509,690)</b>	<b>(300,000)</b>	<b>(1,809,690)</b>	<b>0</b>
<b>Net Operations, Capital and Financing</b>	<b>(9,430,864)</b>	<b>4,136,441</b>	<b>(5,294,423)</b>	<b>1,540,178</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>9,430,864</b>	<b>(3,812,790)</b>	<b>5,618,074</b>	<b>5,618,074</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>323,650</b>	<b>323,650</b>	<b>7,158,252</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF MEEKATHARRA STATEMENT OF FINANCIAL ACTIVITY (By Program)**

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

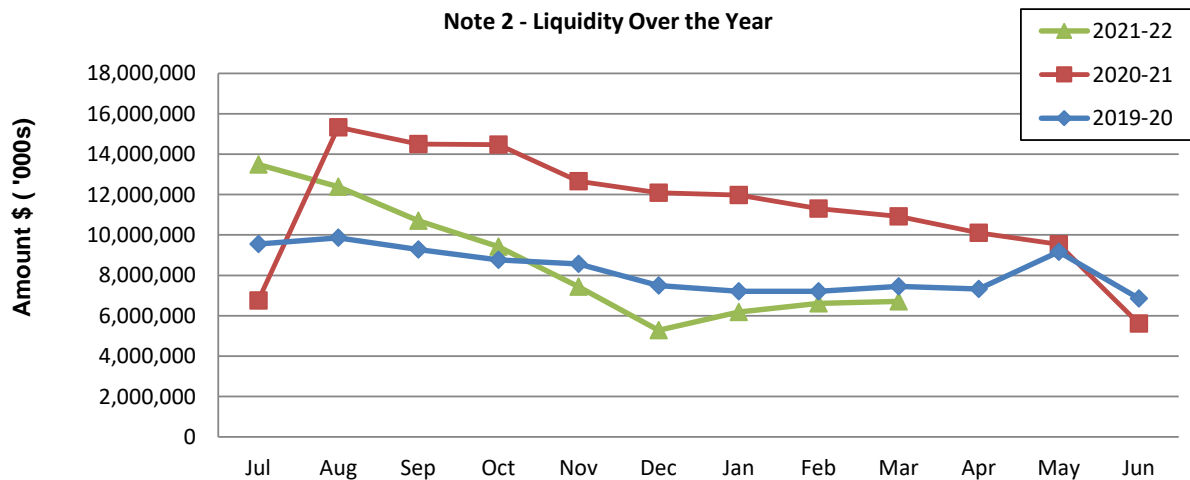
**For the Period Ended 31 March 2022**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Operating Revenues</b>					
Governance	(80)	(100.00%)			Under variance reporting threshold.
General Purpose Funding - Rates	130,392	2.74%			Under variance reporting threshold.
General Purpose Funding - Other	38,332	2.65%			Under variance reporting threshold.
Law, Order and Public Safety	2,616	20.28%			Under variance reporting threshold.
Health	1,627	35.14%			Under variance reporting threshold.
Education and Welfare	(12,394)	(10.86%)	▼	Timing	Community development revenue negligible compared with the \$14k YTD budget. Income will be recognised if more events are held prior to the end of the year.
Housing	9,414	43.67%			Under variance reporting threshold.
Community Amenities	(17,925)	(13.83%)	▼	Permanent	Burial charges \$13k lower than YTD budget. This is offset by lower burial expenses.
Recreation and Culture	(53,616)	(8.12%)			Under variance reporting threshold.
Transport	(1,171,865)	(9.65%)			Under variance reporting threshold.
Economic Services	(87,908)	(72.09%)	▼	Permanent	Building permits are \$11k lower than YTD budget. With a year budget of \$16k and a YTD income of \$1k, it is unlikely that there will be a catch up of revenue in the last 3 months of the year.
Other Property and Services	(31,333)	(37.85%)	▼	Timing	Admin recoveries \$11k, fuel diesel rebates \$14k and other reimbursements \$7k lower than YTD budget.
<b>Operating Expense</b>					
Governance	(127,693)	(22.42%)	▼	Timing	General members expenses (including meeting fees and election costs) are \$50k, RFDS \$43k, audit fees \$11k and admin allocation \$26k lower than YTD budget. Many of these are likely to even out during the year.
General Purpose Funding	(25,612)	(15.68%)	▼	Timing	Admin allocation \$11k and title search fees \$10k lower than budget YTD. Some of this should even out over the last 3 months of the year.
Law, Order and Public Safety	(40,843)	(26.32%)	▼	Timing	Fire prevention expenses are \$20k, dog control \$10k and SES \$12k lower than YTD budget. These may even out during the year.
Health	(21,966)	(18.76%)	▼	Timing	Health consultant fees and related expenses are \$15k and admin allocation \$4k lower than YTD budget. This may even out over the year.
Education and Welfare	(118,025)	(18.97%)	▼	Timing	Youth centre and education expenses are \$78k and CDO expenses \$29k lower than YTD budget. A downward adjustment of \$7k was made at Budget Review.
Housing	25,321	49.64%	▲	Timing	Staff housing utilities expenses are \$7k lower than YTD budget and may be partially caught up in the last 3 months of the year.
Community Amenities	(61,998)	(14.65%)	▼	Timing	Sanitation expenses (incl. waste collection) are \$39k lower than YTD budget - likely due to timing of receipt of invoices for the prior month. Town planning activities are \$12k and other community amenities expenditure relating to the cemetery and public toilets and facilities is \$16k lower than YTD budget. These may partially even out during the year.
Recreation and Culture	(201,618)	(15.21%)	▼	Timing	Swimming pool expenses are \$34k, Lloyds building expenses \$59k, admin allocations \$21k, other recreation building maintenance \$26k and recreation officer expenses \$55k lower than YTD budget. Some of this may be picked up in the last 3 months of the year.
Transport	173,957	3.36%			Under variance reporting threshold.
Economic Services	(83,007)	(16.31%)	▼	Permanent	Tourism and area promotion (incl. community events) expenditure is \$92k lower than YTD budget. A small portion of this expense may be picked up in the last 3 months of the year.
Other Property and Services	102,053	69.84%	▲	Timing	Plant operation costs are \$97k more than YTD budget, partially offset by admin allocation \$32k, depreciation \$18k, standpipe maintenance \$16k and public works overhead \$8k less than YTD budget. These variances are mostly timing with recovery budgets being spread evenly over 12 months.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	533,146	12.08%	▲	Permanent	An adjustment to depreciation expense was made in March to reflect actual depreciation expense YTD after the finalisation of the 2020-21 financial statements.
Adjust (Profit)/Loss on Asset Disposal	(89,248)	(94.13%)	▼	Timing	There has been only 1 asset disposal to date in the year.
<b>Capital Revenues</b>					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(1,675,471)	(14.37%)	▼	Timing	WANDRRA funding \$2.174m lower than YTD budget, partially offset by R2R grants \$0.586m better than YTD Budget.
Proceeds from Disposal of Assets	39,091	0.00%	▲	Timing	Proceeds from the change-over of the DCEO vehicle budgeted for later in the year.
<b>Capital Expenses</b>					
Land and Buildings	(71,094)	(10.65%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Furniture and Equipment	(12,740)	(24.38%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Plant and Equipment	(38,131)	(38.13%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Roads	(810,899)	(6.58%)			Under variance reporting threshold.
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold.
Infrastructure - Airports	(30,000)	(83.33%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Other	(3,928)	(14.52%)			Under variance reporting threshold.
<b>Opening Funding Surplus(Deficit)</b>	0	0.00%			Under variance reporting threshold.

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2022**

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 Mar 2022	Previous Month	YTD 31 Mar 2021
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3 6,592,441	5,919,757	9,910,055
Cash Restricted Reserves	3 21,136,920	21,136,920	21,280,349
Receivables - Rates and Rubbish	5 980,282	1,091,634	1,129,794
Receivables -Other	5 185,261	889,600	62,147
Provision for Doubtful debts	(93,876)	(93,876)	(167,097)
Interest / ATO Receivable/Trust	118,869	153,237	96,032
Inventories	161,973	137,616	90,403
	<b>29,081,869</b>	<b>29,234,889</b>	<b>32,401,683</b>
<b>Less: Current Liabilities</b>			
Payables	(63,945)	(111,954)	(115,255)
Bonds Held	(86,279)	(86,262)	(92,870)
Provisions	(369,103)	(369,103)	(354,285)
Unspent Grants Received this Year	(1,081,456)	(629,468)	0
	<b>(1,600,783)</b>	<b>(1,196,786)</b>	<b>(562,410)</b>
<b>Net Current Assets</b>	<b>27,481,087</b>	<b>28,038,102</b>	<b>31,839,273</b>
<b>Less: Cash Reserves</b>	<b>(21,136,920)</b>	<b>(21,136,920)</b>	<b>(21,280,349)</b>
<b>Plus Provisions</b>	<b>369,103</b>	<b>369,103</b>	<b>354,285</b>
<b>Net Current Funding Position</b>	<b>6,713,269</b>	<b>7,270,285</b>	<b>10,913,209</b>



**Comments - Net Current Funding Position**

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2022**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	Variable	875,513	0	0	875,513	Westpac	At Call
Air BP	Variable	66,744	0	0	66,744	Westpac	At Call
Maxi Account	Variable	5,698,554	0	0	5,698,554	Westpac	At Call
<b>(b) Term Deposits</b>							
549463	0.39%		21,136,920	0	21,136,920	Westpac	30-Jun-22
<b>Total</b>		<b>6,640,811</b>	<b>21,136,920</b>	<b>0</b>	<b>27,777,731</b>		

**Comments/Notes - Investments**

- \* This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- \* Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- \* The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

**SHIRE OF MEEKATHARRA**  
**Budget Amendments**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**Note 4: Adopted Budget Amendments to date**

GL Account Code	Increase/ Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		<b>Adopted Budget</b>	18 Sep 2021 - Item 9.2.4	Adopted Budget Closing Position	0		\$	\$	\$	\$
				Audited Opening Surplus	9,430,864	5,618,074			(3,812,790)	(3,812,790)
<b>Revenue</b>										
0181	↑	Financial Assistance Grant	18 Sep 2021 - Item 9.2.4	Operating Revenue	1,106,522	1,187,154		80,632	0	(3,732,158)
0211	↑	Local Road Grant	19 Feb 2022 - Item 9.2.4	Operating Revenue	482,189	631,415		149,226	0	(3,582,932)
4126	↓	Rental income - Lloyd's café	19 Feb 2022 - Item 9.2.4	Operating Revenue	17,078	5,693		0	(11,385)	(3,594,317)
8783	↑	Standpipe Fees	19 Feb 2022 - Item 9.2.4	Operating Revenue	10,000	18,000		8,000	0	(3,586,317)
5393	↓	Festival Income	19 Feb 2022 - Item 9.2.4	Operating Revenue	36,000	6,000		0	(30,000)	(3,616,317)
<b>Non- Operating Revenue</b>										
4601	↓	FESA - Natural Disaster	18 Sep 2021 - Item 9.2.4	Capital Revenue	10,080,269	9,938,039		0	(142,230)	(3,758,547)
5183	↑	Aerodrome Grant Income	18 Sep 2021 - Item 9.2.4	Capital Revenue	0	148,449		148,449	0	(3,610,098)
4601	↑	FESA - Natural Disaster	19 Feb 2022 - Item 9.2.4	Capital Revenue	9,938,039	13,221,569		3,283,530	0	(326,568)
<b>Operating Expenditure</b>										
8022	↓	Engineering Office & Other Exp	18 Sep 2021 - Item 9.2.4	Operating Expenses	2,000	12,000		0	(10,000)	(336,568)
YC29	↑	Town Mural Project	20 Nov 2021 - Item 9.4.2	Operating Expenses	0	15,000		0	(15,000)	(351,568)
0252	↓	Donations Various	20 Nov 2021 - Item 9.4.2	Operating Expenses	30,000	26,000		4,000	0	(347,568)
3981	↑	Utilities (Electricity) for Meeka FM	20 Nov 2021 - Item 9.4.2	Operating Expenses	0	4,000		0	(4,000)	(351,568)
CD9	↓	Orphans/Seniors Xmas dinner	19 Feb 2022 - Item 9.2.4	Operating Expenses	6,500	0		6,500	0	(345,068)
2663	↑	Housing Insurance	19 Feb 2022 - Item 9.2.4	Operating Expenses	50,776	67,781		0	(17,005)	(362,073)
3662	↓	Depn Pool	19 Feb 2022 - Item 9.2.4	Operating Expenses	177,503	69,900	(107,603)	107,603	0	(362,073)
3972	↑	Depn Sports, Park, Gym	19 Feb 2022 - Item 9.2.4	Operating Expenses	299,315	346,719	47,404	0	(47,404)	(362,073)
4882	↓	Depn Roads	19 Feb 2022 - Item 9.2.4	Operating Expenses	5,578,099	3,989,887	(1,588,212)	1,588,212	0	(362,073)
3812	↑	Reticulation Maintenance	19 Feb 2022 - Item 9.2.4	Operating Expenses	7,000	16,000		0	(9,000)	(371,073)
8914	↑	Standpipe Maintenance (includes usage)	19 Feb 2022 - Item 9.2.4	Operating Expenses	15,000	30,000		0	(15,000)	(386,073)
5932	↑	Tourism/Projects/Contributions with local shires (annual inclusion)	19 Feb 2022 - Item 9.2.4	Operating Expenses	25,000	38,000		0	(13,000)	(399,073)
5031	↓	Structural testing on airport pavement	19 Feb 2022 - Item 9.2.4	Operating Expenses	200,000	0		200,000	0	(199,073)
KZC08	↓	Kids Zone - Reticulation and reseeding of lawn	19 Feb 2022 - Item 9.2.4	Operating Expenses	5,000	0		5,000	0	(194,073)
4750	↑	Road Maintenance Various	19 Feb 2022 - Item 9.2.4	Operating Expenses	540,000	690,000		0	(150,000)	(344,073)
4900	↑	Traffic signs & control	19 Feb 2022 - Item 9.2.4	Operating Expenses	151,365	251,365		0	(100,000)	(444,073)

**SHIRE OF MEEKATHARRA**  
**Budget Amendments**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**Note 4: Adopted Budget Amendments to date**

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Non- Operating Expenditure</b>										
0979	↑	Lot 204 Hill Street - Replace ATU /Septics	18 Sep 2021 - Item 9.2.4	Capital Expenses	0	10,000		0	(10,000)	(454,073)
0980	↑	Lot 927 McCleary Street - Renovate kitchen, bathroom and ensuite	18 Sep 2021 - Item 9.2.4	Capital Expenses	50,000	115,000		0	(65,000)	(519,073)
FDC00	↓	AGRN: 899 Various Roads	18 Sep 2021 - Item 9.2.4	Capital Expenses	12,216,768	10,774,699		1,442,069	0	922,996
MS03	↓	Mainstreet Scaping - Street Sculptures	20 Nov 2021 - Item 9.4.2	Capital Expenses	15,000	0		15,000	0	937,996
CB66	↑	Landor Road Council funded Reseal	19 Feb 2022 - Item 9.2.4	Capital Expenses	337,000	455,593		0	(118,593)	819,403
4076	↓	Playground/Park at Queen Road/Consols	19 Feb 2022 - Item 9.2.4	Capital Expenses	52,000	0		52,000	0	871,403
5046	↓	Footpaths - New and Renewal	19 Feb 2022 - Item 9.2.4	Capital Expenses	150,000	100,000		50,000	0	921,403
SR13	↑	Lions park - Landscaping	19 Feb 2022 - Item 9.2.4	Capital Expenses	12,000	120,000		0	(108,000)	813,403
SR14	↑	Lions park - Seating/Tables/Bins/Gazebos	19 Feb 2022 - Item 9.2.4	Capital Expenses	5,000	50,000		0	(45,000)	768,403
SR15	↑	Lions park - BBQ's	19 Feb 2022 - Item 9.2.4	Capital Expenses	15,000	20,500		0	(5,500)	762,903
1324	↓	Admin Office Equipment - phone system	19 Feb 2022 - Item 9.2.4	Capital Expenses	20,000	9,253		10,747	0	773,650
2715	↑	New staff housing	19 Feb 2022 - Item 9.2.4	Capital Expenses	115,000	165,000		0	(50,000)	723,650
A67	↑	Ashburton Downs R2R funded	19 Feb 2022 - Item 9.2.4	Capital Expenses	1,100,000	1,200,000		0	(100,000)	623,650
<b>Reserves</b>										
8961/7070	↓	Transfer from Airport Runway Reserve	19 Feb 2022 - Item 9.2.4	Reserve	200,000	0		0	(200,000)	423,650
8961/7050	↓	Transfer from Building Reserve	19 Feb 2022 - Item 9.2.4	Reserve	100,000	0		0	(100,000)	323,650
							(1,648,411)	7,150,968	(5,178,908)	

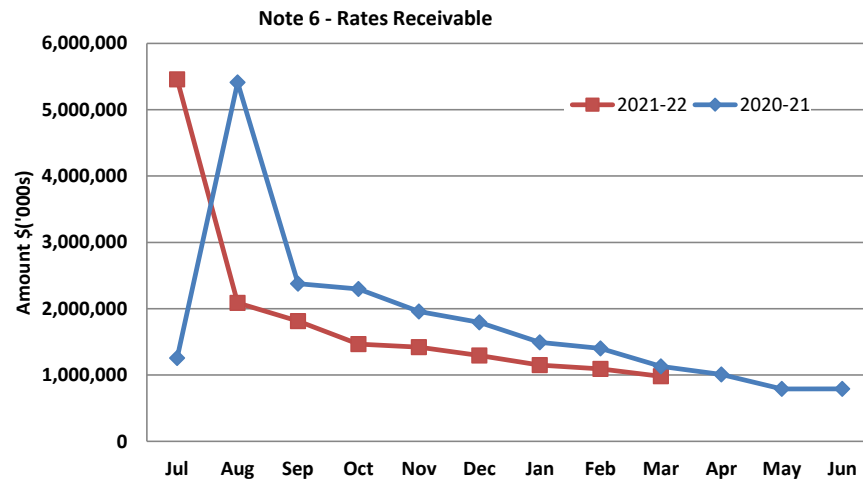
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2022**

**Note 5: RECEIVABLES**

**Receivables - Rates and Rubbish Receivable**

	YTD 31 Mar 2022 \$	30/06/2021 \$
Opening Arrears Previous Years	791,619	1,362,717
Levied this year	4,985,476	4,274,148
<u>Less</u> Collections to date	(4,796,814)	(4,845,246)
Equals Current Outstanding	980,282	791,619
<b>Net Rates and Rubbish Collectable</b>	<b>980,282</b>	<b>791,619</b>
% Collected	83.03%	

Note 2



**Comments/Notes - Receivables Rates**

Rates were levied on	21-Jul-21
Full Payment or Instalment 1 due	25-Aug-21
Instalment 2 due	29-Oct-21
Instalment 3 due	4-Jan-22
Instalment 4 due	9-Mar-22

**Receivables - General**

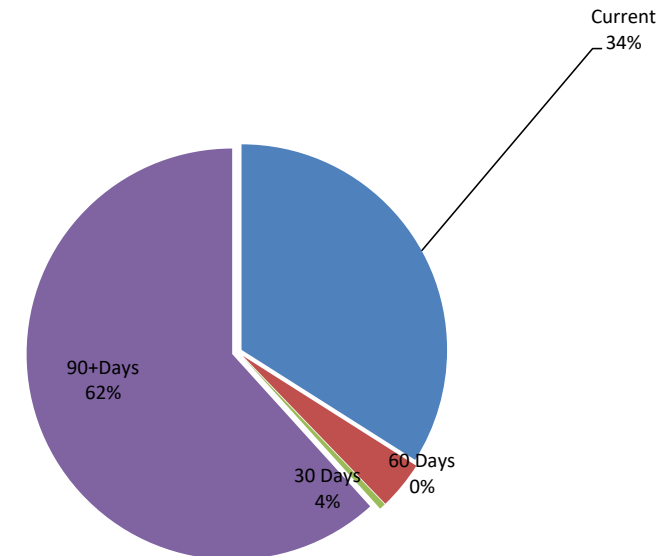
Receivables - Sundry Debtors

**Total Sundry Debtors**

Amounts shown above include GST (where applicable)

Current \$	30 Days \$	60 Days \$	90+Days \$
62,973	7,042	910	114,336
			<b>185,261</b>

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables General**

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2022

**Note 6: Cash Backed Reserves**

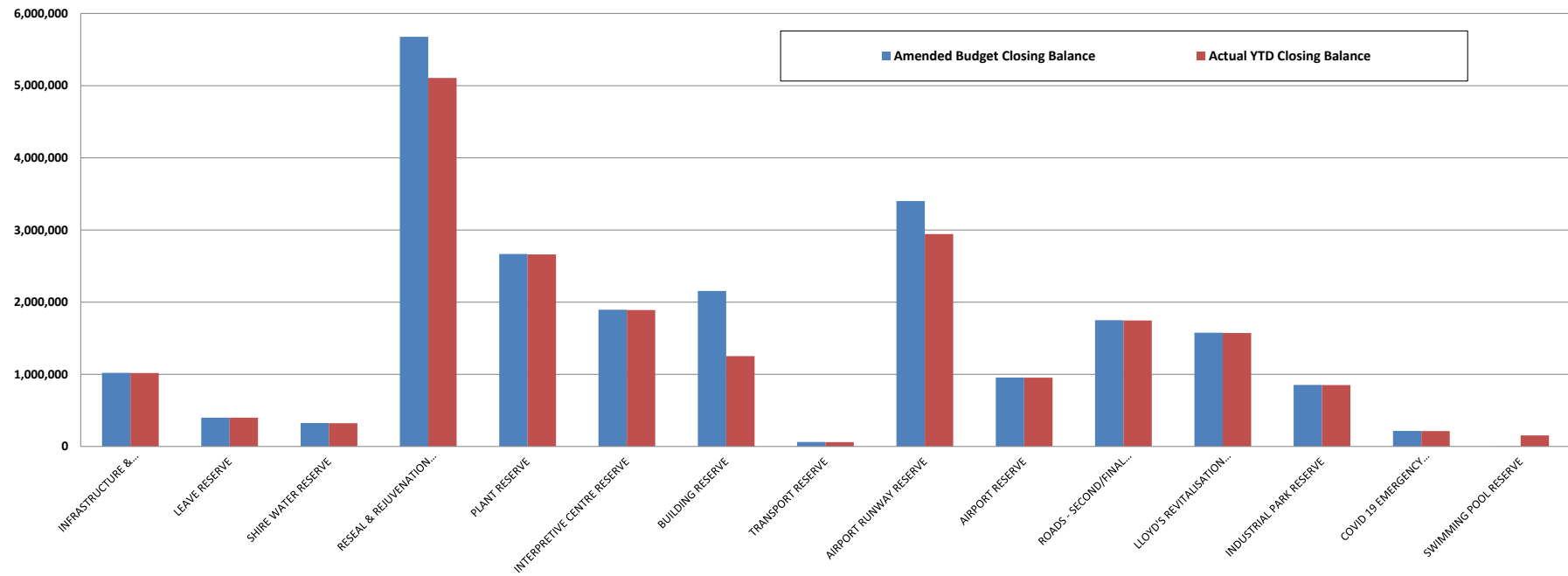
Name	Actual Opening Balance		Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$		\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,017,378		1,846	1,846	0	0	0	0	0	0	1,019,224	1,017,378
LEAVE RESERVE	398,160		963	963	0	0	0	0	0	0	399,123	398,160
SHIRE WATER RESERVE	322,648		729	729	0	0	0	0	0	0	323,377	322,648
RESEAL & REJUVENATION RESERVE	5,105,618		11,530	11,530	0	559,680	0	0	0	0	5,676,828	5,105,618
PLANT RESERVE	2,660,383		6,008	6,008	0	0	0	0	0	0	2,666,391	2,660,383
INTERPRETIVE CENTRE RESERVE	1,891,233		4,271	4,271	0	0	0	0	0	0	1,895,504	1,891,233
BUILDING RESERVE	1,251,218		3,277	3,277	0	900,000	0	(100,000)	0	0	2,154,495	1,251,218
TRANSPORT RESERVE	61,207		138	138	0	0	0	0	0	0	61,345	61,207
AIRPORT RUNWAY RESERVE	2,943,192		6,647	6,647	0	451,747	0	(200,000)	0	0	3,401,586	2,943,192
AIRPORT RESERVE	953,396		2,153	2,153	0	0	0	0	0	0	955,549	953,396
ROADS - SECOND/FINAL SEALS RESERVE	1,744,753		3,940	3,940	0	0	0	0	0	0	1,748,693	1,744,753
LLOYD'S REVITALISATION RESERVE	1,571,704		4,014	4,014	0	0	0	0	0	0	1,575,718	1,571,704
INDUSTRIAL PARK RESERVE	849,846		1,919	1,919	0	0	0	0	0	0	851,765	849,846
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	214,000		483	483	0	0	0	0	0	0	214,483	214,000
SWIMMING POOL RESERVE	152,184		345	345	0	0	0	(150,000)	(150,000)	0	2,529	152,184
	<b>21,136,920</b>		<b>48,263</b>	<b>48,263</b>	<b>0</b>	<b>1,911,427</b>	<b>0</b>	<b>(450,000)</b>	<b>(150,000)</b>	<b>0</b>	<b>22,946,610</b>	<b>21,136,920</b>



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2022

**Note 6: Cash Backed Reserves cont'd**

Year To Date Reserve Balance to End of Year Estimate



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2022**

**Note7a: UNTIED GRANTS**

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>							
Financial Assistance Grant	1,106,522	80,632	1,187,154	1,187,154	0	1,048,219	138,935
Local Road Grant	482,189	149,226	631,415	631,415	0	315,708	315,708
<b>Law, Order and Public Safety</b>							
D.F.E.S. Operating Grant	6,920	0	6,920	6,920	0	2,648	4,272
S.E.S. Operating Grant	5,180	0	5,180	5,180	0	8,353	(3,173)
<b>Education and Welfare</b>							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,168	0	26,168	26,168	0	26,168	0
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	66,395	19,246
<b>Community Amenities</b>							
<b>Recreation and Culture</b>							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	60,000	0	60,000	60,000	0	0	60,000
<b>Transport</b>							
Mrd - Direct Grant	321,376	0	321,376	321,376	0	321,376	0
Street - Lighting - Operating Grant	5,024	0	5,024	5,024	0	6,488	(1,464)
<b>Economic Services</b>							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	<b>2,125,021</b>	<b>229,858</b>	<b>2,354,879</b>	<b>2,354,879</b>	<b>0</b>	<b>1,795,355</b>	<b>559,525</b>

**Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.**

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
<b>Recreation and Culture</b>	\$	\$		\$	\$	\$	\$	\$	\$
Misc Grants	572,908	0	572,908	0	572,908	550,000	22,908	100,056	0
<i>Amount spent in prior year for Lloyds</i>								449,944	
<b>Transport</b>									
Local Roads & Community Infrastructure Program	574,130	0	574,130	0	574,130	287,065	287,065	0	287,065
Building Better Regions Fund Grant	1,431,465	0	1,431,465	0	1,431,465	444,821	986,644	1,820,257	0
Wandrra - Natural Disaster	10,080,269	3,141,300	13,221,569	0	13,221,569	7,764,369	5,457,200	7,554,927	209,442
R2R Grant	785,619	0	785,619	0	785,619	785,619	0	351,137	434,482
Mrd Road Project Grant	140,000	0	140,000	0	140,000	56,000	84,000	0	56,000
Aerodrome Grant Income	0	148,449	148,449	0	148,449	94,467	53,982	0	94,467
<b>Economic Services</b>									
Toilets at Peace Gorge	70,000	0	70,000	0	70,000	0	70,000	0	0
	<b>13,654,391</b>	<b>3,289,749</b>	<b>16,944,140</b>	<b>0</b>	<b>16,944,140</b>	<b>9,982,341</b>	<b>6,961,799</b>	<b>10,276,322</b>	<b>1,081,456</b>

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 March 2022									
Note 8a: CAPITAL EXPENDITURE									
Assets	RATION GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>									
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONF	6128	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - REPLACE ALL WINDOWS WITH DOUBLE GLAZ	1328	AC15	60,000	0	60,000	0	600	600	
YC - SPLIT SYSTEM AIRCONDITIONER IN TV ROOM	1328	YCC11	3,500	0	3,500	0	0	0	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		200,000	0	200,000	200,000	193,062	(6,938)	
LOT 303 CAPITAL IMPROVEMENTS	1328	0921	80,000	0	80,000	0	1,605	1,605	
LOT 220 CAPITAL IMPROVEMENTS	1328	0923	31,857	0	31,857	31,857	28,668	(3,189)	
LOT 87 CAPITAL IMPROVEMENTS	1328	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2437	0927	47,250	0	47,250	47,250	0	(47,250)	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	10,000	0	10,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
AIRPORT RESIDENCE - CAPITAL IMPROVEMENTS	2704	0934	23,100	0	23,100	0	0	0	
1/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0935	10,000	0	10,000	0	0	0	
4/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0938	5,000	0	5,000	0	0	0	
LOT 17 MAIN ST - CAPITAL IMPROVEMENTS	2704	0939	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	16,000	10,000	26,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	50,000	65,000	115,000	115,000	102,938	(12,062)	
LOT 294 HILL ST - CAPITAL IMPROVEMENTS	2704	0981	13,500	0	13,500	0	198	198	
NEW STAFF HOUSING	2715		115,000	50,000	165,000	165,000	164,597	(403)	
HALL - REPLACE EVAP WITH OTHER COOLING/HEATING SYSTEM & ASSOC	2704	HC03	100,000	0	100,000	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	HC09	12,000	0	12,000	0	0	0	
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	HC14	9,000	0	9,000	0	0	0	
POOL - BUILDINGS	3666		15,082	0	15,082	0	0	0	
OSR - PICTURE GARDENS - UPGRADE TOILETS	3094	SR22	90,450	0	90,450	0	4,091	4,091	
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIRCUIT B	3094	SR23	9,550	0	9,550	9,550	0	(9,550)	
INDOOR CRICKET CENTRE	4036		100,000	0	100,000	0	0	0	
MASONIC LODGE - CAPITAL	4171		11,000	0	11,000	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		193,616	0	193,616	98,616	100,056	1,440	
DEPOT CAPITAL - RELACE FRONT DOORS ON TOWN GARDENERS SHED		DC15	3,500	0	3,500	0	0	0	
DEPOT CAPITAL - RENOVATION OF OFFICE		DC16	90,000	0	90,000	0	0	0	
DEPOT CAPITAL - RENOVATE ABLUTIONS		DC17	20,000	0	20,000	0	0	0	
AIRPORT - PAINT STORE BUILDING	5344		3,500	0	3,500	0	0	0	
RED SANDBOX - REPLACE SHADE STRUCTURE		EC05	10,000	0	10,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681		120,000	0	120,000	0	0	0	
LOT 208 CAPITAL IMPROVEMENTS		0929	0	0	0	0	363	363	
<b>Buildings Total</b>			<b>1,615,905</b>	<b>125,000</b>	<b>1,740,905</b>	<b>667,273</b>	<b>596,179</b>	<b>( 71,094)</b>	

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 March 2022									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Furniture &amp; Office Equip.</b>									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		32,000	0	32,000	0	0	0	
COMPUTER EQUIPMENT	1244		10,000	0	10,000	10,000	8,171	(1,829)	
ADMIN OFFICE EQUIPMENT	1324		20,000	-10,747	9,253	9,253	9,252	(1)	
KZ - REPLACE GAS STOVE WITH NEW		KZC01	2,000	0	2,000	0	0	0	
KZ - WATER FOUNTAIN		KZC06	5,000	0	5,000	0	0	0	
KZ - OUTDOOR SETTING FOR UNDER VERANDAH		KZC09	1,500	0	1,500	0	0	0	
YC - REPLACEMENT COUCHES		YCC12	5,000	0	5,000	5,000	4,815	(185)	
YC - OFFICE FURNITURE AND CHAIRS		YCC13	7,000	0	7,000	7,000	7,058	58	
YC - COMMERCIAL FRIDGE		YCC14	2,500	0	2,500	0	4,085	4,085	
HALL - PROJECTOR AND SCREEN		HC06	6,000	0	6,000	0	0	0	
HALL - 3 DOOR GLASS FRIDGES		HC13	10,000	0	10,000	10,000	6,132	(3,868)	
HALL - REPLACEMENT OVEN		HC15	8,000	0	8,000	8,000	0	(8,000)	
OSR - PICTURE GARDENS - ARTIFICIAL TURF		SR11	3,000	0	3,000	3,000	0	(3,000)	
<b>Furniture &amp; Office Equip. Total</b>			<b>112,000</b>	<b>-10,747</b>	<b>101,253</b>	<b>52,253</b>	<b>39,513</b>	<b>( 12,740)</b>	
<b>Plant , Equip. &amp; Vehicles</b>									
CEO VEHICLE	1224		64,000	0	64,000	0	0	0	
PROJECT OFFICERS VEHICLE	1332		60,000	0	60,000	0	0	0	
DCEO VEHICLE	1355		60,000	0	60,000	60,000	61,869	1,869	
MOSQUITO FOGGER	2374		8,000	0	8,000	0	0	0	
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	40,000	0	(40,000)	
COMMUNITY BUS	3880		120,000	0	120,000	0	0	0	
WATER TRAILER	5005		30,000	0	30,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		500,000	0	500,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		110,000	0	110,000	0	0	0	
VARIOUS UTILITIES	5084		128,000	0	128,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
TRAILER	5264		20,000	0	20,000	0	0	0	
MULTITYRE RUBBER WHEEL ROLLER	5294		185,900	0	185,900	0	0	0	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
<b>Plant , Equip. &amp; Vehicles Total</b>			<b>2,508,900</b>	<b>0</b>	<b>2,508,900</b>	<b>100,000</b>	<b>61,869</b>	<b>( 38,131)</b>	
<b>Roads Infrastructure</b>									
ROAD CONSTRUCTION VARIOUS	4200		19,012,191	(1,223,476)	17,788,715	12,314,795	11,503,896	(810,899)	See Note 8b for Road project details
<b>Roads Infrastructure Total</b>			<b>19,012,191</b>	<b>( 1,223,476)</b>	<b>17,788,715</b>	<b>12,314,795</b>	<b>11,503,896</b>	<b>( 810,899)</b>	
<b>Footpath Infrastructure</b>									
FOOTPATHS - NEW AND RENEWAL	5046		150,000	-50,000	100,000	0	0	0	
<b>Footpath Infrastructure Total</b>			<b>150,000</b>	<b>( 50,000)</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2022**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Airport Infrastructure</b>									
RUNWAY CONSTRUCTION		1210	30,000	0	30,000	30,000	0	(30,000)	
AIRPORT APRON & PARKING AREAS		1215	37,000	0	37,000	0	0	0	
FOG SEAL & CRACK SEALING		1218	30,000	0	30,000	0	0	0	
AERODROME - LINE MARKING		1220	78,000	0	78,000	6,000	6,000	0	
<b>Airport Infrastructure Total</b>			<b>175,000</b>	<b>0</b>	<b>175,000</b>	<b>36,000</b>	<b>6,000</b>	<b>( 30,000)</b>	
<b>Other Infrastructure</b>									
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	0	0	0	
YC - LANDSCAPING	2436	YCC09	10,000	0	10,000	0	0	0	
YC - RACKS FOR SPORTING EQUIPMENT	2436	YCC10	2,000	0	2,000	0	0	0	
KZ - PAVING OF COURTYARD (APPROX 15X 6M)	2436	KZC07	6,000	0	6,000	6,000	0	(6,000)	
KZ - RETICULATION AND RESEEDING OF LAWN	2440	KZC08	5,000	-5,000	0	0	0	0	
KZ - SHADE OVER PLAYGROUND	2824	KZC10	40,000	0	40,000	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		52,500	0	52,500	5,500	5,588	88	
CEMETERY - OTHER INFRASTRUCTURE	3274		0	0	0	0	0	0	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
CORNISH LIFT	3624		35,000	0	35,000	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694		215,000	0	215,000	0	0	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	3994	SR13	12,000	108,000	120,000	10,560	10,560	0	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	45,000	50,000	0	0	0	
LIONS PARK - BBQ	4015	SR15	15,000	5,500	20,500	5,000	5,234	234	
PLAYGROUND - RETICULATION	4015	SR16	5,000	-5,000	0	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4015	SR17	5,000	-5,000	0	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066	SR18	10,000	-10,000	0	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	-2,000	0	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	-20,000	0	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	-10,000	0	0	0	0	
CANINE ENRICHMENT COMPOUND	4086		5,000	0	5,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	0	0	0	0	0	0	
MEEKA BICYCLE TRAIL	5378		50,000	0	50,000	0	0	0	
PEACE GORGE	5380		140,000	0	140,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		70,000	0	70,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	0	0	
ENTRY STATEMENT & SIGNS	5424		30,000	0	30,000	0	1,750	1,750	
<b>Other Infrastructure Total</b>			<b>1,151,203</b>	<b>101,500</b>	<b>1,252,703</b>	<b>27,060</b>	<b>23,132</b>	<b>( 3,928)</b>	
<b>Capital Expenditure Total</b>			<b>24,725,199</b>	<b>(1,057,723)</b>	<b>23,667,476</b>	<b>13,197,381</b>	<b>12,230,588</b>	<b>(966,792)</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2022

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	Council Funded
Grids Construction	1266	150,000	150,000	0	0	0	Council Funded
Road Construction Misc	1267	600,000	600,000	290,000	278,352	(11,648)	Council Funded
Water Bores	1268	60,000	60,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,100,000	1,200,000	471,198	351,137	(120,061)	R2R & Council Funded
Landor Road - Bbrf Funded Business Case	BB66	1,915,163	1,915,163	1,915,162	1,820,257	(94,905)	BBRF & Council Funded
Mt Clere Rd - Construction	C1	110,000	110,000	0	0	0	Council Funded
Laneway Between Main Street & Hill Street	C134	0	0	0	2,485	2,485	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	Council Funded
High Street - Construction	C43	80,000	80,000	0	0	0	Council Funded
Savage Street - Construction	C44	85,000	85,000	0	0	0	Council Funded
Landor Rd - Council Funding	C66	350,000	350,000	0	700	700	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	325,000	325,000	32,500	32,574	74	Council Funded
Landor Road - Council Funded - Second Coat Seal	CB66	337,000	455,593	455,593	455,593	(0)	Council Funded
Agrn: 899 (Feb 2020) General Expense	FDC00	12,216,768	10,774,699	7,898,943	91,138	(7,807,805)	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Meekatharra - Mt Clere Road	FDC1	0	0	0	163,364	163,364	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Peak Hill - Three Rivers Road	FDC2	0	0	0	50	50	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Youno Downs Road	FDC22	0	0	0	342,489	342,489	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Milgun Yarlalweelor Road	FDC26	0	0	0	134,285	134,285	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Woodlands - Mt Augustus Road	FDC28	0	0	0	2,246,624	2,246,624	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Mingah Springs Road	FDC41	0	0	0	485,079	485,079	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Tangadee Road	FDC63	0	0	0	236,487	236,487	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Ashburton Downs Meekatharra Road	FDC67	0	0	0	3,325,694	3,325,694	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Meekatharra Sandstone Road	FDC68	0	0	0	144,654	144,654	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Pingandy Road	FDC69	0	0	0	306,714	306,714	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Killara Road	FDC8	0	0	0	64,856	64,856	WANDRRA
Agrn: 899 (Feb 2020) Flood Damage - Hillview - Murchison Downs Road	FDC80	0	0	0	13,494	13,494	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	1,148,260	1,148,260	1,146,399	1,007,871	(138,528)	LRCIP
Ashburton Rd - Regional Road Group Funding	RR67	210,000	210,000	105,000	0	(105,000)	RRG
Roads Infrastructure Total		19,012,191	17,788,715	12,314,795	11,503,896	( 810,899)	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2022**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Asset Description	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
28,868	15,000	(13,868)	<b>Education and Welfare</b> 2010 Hiace 3.0L T/D C/Bus M/T - Youth Centre				
17,856	18,000	144	<b>Recreation and Culture</b> 2014 Mitsubishi Mn Triton 4X4 Glx 2.5 Ltr 4 Cyl - Ysro				
31,000	13,500	(17,500)	<b>Other Sport &amp; Rec</b> 2005 Toyota Coaster Bus				
1,467	1,400	(67)	<b>Transport</b> 1981 Arrow 4 Wheel Caravan				
3,048	3,000	(48)	1984 Dolly And Turntable				
128,557	128,000	(557)	1994 Caterpillar 613C Scraper				
1,467	1,400	(67)	1972 Coromal Caravan (Ex M.R.D.)				
44,900	45,000	100	1999 Traxcavator - Caterpillar 939C				
86,401	86,000	(401)	2005 12H Westrac Motor Grader (1CBU997)				
49,327	25,000	(24,327)	2005 Nissan UD Prime Mover (1CBX525)				
11,205	5,000	(6,205)	1992 Mercedes Benz Garbage Truck				
5,000	2,000	(3,000)	1995 Arrow Kerbing Machine				
17,000	17,000	0	1981 910 Caterpillar Loader (M6124)				
10,200	10,000	(200)	2003 Elross Construction Caravan				
9,420	9,500	80	2001 Scout 3500 Cement Truck				
29,829	29,500	(329)	1995 Maintenance Caravan On Drop Deck Low Loader				
68,546	30,000	(38,546)	2008 Nissan Prime Mover (1CZT537)				
213,553	213,500	(53)	2000 Cat 623F Scraper				
5,333	5,500	167	1988 Caravan - Exploration (Ex Mrd)				
26,792	20,000	(6,792)	1997 Isuzu Fts750 4X4 Service Truck				
51,133	54,500	3,367	2019 Toyota Lc70 Workmate - Construction Crew (Previous Leading Hand'S Vehicle)				
53,733	60,000	6,267	2018 Toyota Dual Cab Workmate - Leading Hand				
43,355	43,000	(355)	<b>Other Properties and Services</b> 2017 Toyota Prado Automatic Gxl - Ceo				
46,241	47,000	759	2018 Ford Ranger Wildtrak - Dceo	44,657	39,091	5,566	
<b>984,231</b>	<b>882,800</b>	<b>(101,431)</b>		<b>44,657</b>	<b>39,091</b>	<b>5,566</b>	





***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***Write Offs

There was one action taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in March 2022 that require reporting to Council.

<b>Debtor /Rates</b>	<b>Debtor /Assess</b>	<b>Name</b>	<b>Amount</b>	<b>Invoice/ Property</b>	<b>Charge Type</b>	<b>Reason for Write Off</b>
Debtor	H092	Stephen HOARE	\$140.00	26424	Sports Complex Hire	Miscommunication between our staff and customer regarding fees and charges of sports complex hire. We didn't inform customer about the charge on marquee and chairs when they first came in to book the complex. Thus, customer refused to pay this amount of \$140.

Purchase Orders

There were no purchase orders to be presented to Council in accordance with resolution 9.7.1 from Ordinary Council Meeting 18 February 2017.

<b>Title/Subject:</b>	<b>OUTSTANDING DEBTORS</b>	
<b>Agenda/Minute Number:</b>	9.2.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	4 April 2022	
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

**Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

**Consultation:**

Kelvin Matthews – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

4.11 Sundry Debt Collection

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the outstanding monthly Debtor Trial Balance for March 2022.**

Printed on : 08.03.22 at 13:40

\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtors Trial Balance								
As at 28.02.2022								
Debtor #	Name	Credit Limit	30.11.2021		30.12.2021	29.01.2022	28.02.2022	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of Oldest Invoice (90Days)					
D087	AVIATION UTILITIES PTY LTD		0.00	0	0.00	0.00	39.11	39.11
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	0.00	-484.02
B169	BINSIAR, ANDREW (SNR)		0.00	0	0.00	0.00	436.18	436.18
C152	CATANIA, V		0.00	0	0.00	0.00	39.65	39.65
C172	CENTRAL WEST HEALTH AND RE		0.00	0	0.00	0.00	74.05	74.05
K043	CHRIS CLANCY & KADISEN KIN		6922.75	139	0.00	0.00	2099.41	9022.16
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	97.28	235.76	333.04
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	0.00	-44.00
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00
G076	DENISE GARRITY		0.00	0	0.00	0.00	39.65	39.65
D1	DEPARTMENT OF EDUCATION		104479.84	649	0.00	0.00	0.00	104479.84
40	DEPARTMENT OF FIRE & EMER		0.00	0	0.00	0.00	707330.85	707330.85
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-320.20
D119	DESROSIERS, NICOLE		550.00	305	0.00	0.00	0.00	550.00
E009	ESPERANCE AIR SERVICES		28.43	145	0.00	0.00	0.00	28.43
G080	GRBIC, RICKY		413.99	700	0.00	0.00	0.00	413.99
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	74.26	0.00	74.26
H150	HELICOPTER LOGISTICS PTY L		29.93	108	0.00	0.00	0.00	29.93
H096	HOOD GLENN NEIL		0.00	0	0.00	0.00	23.95	23.95
H062	HORIZON POWER (CARNARVON)		0.00	0	0.00	0.00	43.10	43.10
F064	JAMES FORREST		0.00	0	90.00	0.00	0.00	90.00
J018	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	256.25	284.44	540.69
J038	JIDI JIDI ABORIGINAL CORPO		0.00	0	0.00	0.00	122.82	122.82
C171	KAREN CREDLAND		0.00	0	0.00	0.00	39.65	39.65
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	0.00	-1220.89
L015	LACY CONTRACTING SERVICES		66.64	132	0.00	0.00	22.08	88.72
L049	LEANNE SHARROCK		839.88	139	0.00	0.00	325.56	1165.44
D077	LESLEY DEGRUSSA		0.00	0	0.00	0.00	39.65	39.65
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	53.86	53.86
S134	MARK STURGEON		0.00	0	0.00	0.00	0.00	-756.29
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	5.25	5.25
M187	MICHAELS, STELLA		0.00	0	0.00	0.00	39.65	39.65
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	93.54	93.54
C113	NATIONAL JET EXPRESS PTY L		0.00	0	0.00	0.00	36478.77	36478.77

Comments for Debts >90 days

following up

in negotiation

at debt collector

following up

paying off

following up

paying off

Comments for Debts >90 days

following up

in negotiation

at debt collector  
following up  
paying off

following up



following up  
paying off

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 28.02.2022		30.11.2021	30.12.2021	29.01.2022	28.02.2022	Total	
			GT 90 days	Age						
			Of Oldest Invoice (90Days)		GT 60 days	GT 30 days	Current			
N044	NEUK PORT AD-HAIR		0.00	0	0.00	0.00	230.95	230.95		
N051	NZF AERO PTY LTD		0.00	0	0.00	0.00	23.10	23.10		
Y1	PAUL YATES		0.00	0	0.00	0.00	0.00	-50.88		
R061	PEL-AIR AVIATION PTY LTD (		578.82	145	0.00	0.00	0.00	578.82		following up
P109	PENJET PTY LTD		0.00	0	0.00	910.04	723.45	1633.49		
P058	POLICE AIR WING SUPPORT UN		0.00	0	156.42	0.00	0.00	156.42		
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	177.30	177.30		
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	5931.40	9116.57	15047.97		
S096	S&K ELECTRICAL CONTRACTING		0.00	0	74.05	24.65	24.65	123.35		
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	425.85	425.85		
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10		
S007	SKIPPERS AVIATION		0.00	0	0.00	7875.00	2505.00	10380.00		
S154	THOMAS SPRIGG		0.00	0	16.50	0.00	0.00	16.50		
W112	WALTER WHIP & THE FLAMES		655.00	1202	0.00	0.00	0.00	655.00		following up
W075	WESTCOAST SEAPLANES PTY LT		0.00	0	0.00	0.00	0.00	-129.40		
Y015	YUGUNGA-NYA PEOPLE'S TRUST		1072.50	621	0.00	0.00	0.00	1072.50		Submitted to council for write off in March 2022 meeting
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	462.30	462.30		
Totals --- Credit Balances:		-3099.86	115637.78		336.97	15168.88	761556.15	889599.92		

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED 31 MARCH 2022</b>	
<b>Agenda/Minute Number:</b>	9.2.3	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	4 April 2022	
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	\$ 1,227,535.05
Air BP	\$3,581.73
Trust	\$ 0.00
<b>Total</b>	<b>\$ 1,231,116.78</b>

**Consultation:**

Kelvin Matthews – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the attached list of creditor accounts paid under delegated power.**

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
9-Apr-22

Chg/EFT	Date	Name	Description	Amount	AIR BP
EFT18936	02/03/2022	MIDWEST AUTO GROUP	NEW DCEO VEHICLE (FORD RANGER WILDTRAK) WITH TRADE IN AS PER QUOTE 47930	-24956.39	
EFT18937	04/03/2022	NODE1 PTY LTD	MARCH INTERNET SERVICE FOR ADMIN, YOUTH CENTRE, AIRPORT, DEPOT, 137 DARLOT STREET	-2096.00	
EFT18938	04/03/2022	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	AGRN899 FLOOD DAMAGE ASHBURTON DOWNS + TANGADEE RD. SIGNS/GUIDE POSTS ON PINGANDY + ASHBURTON DOWNS RDS.	-258130.40	
EFT18939	16/03/2022	AUSTRALIA POST	POSTAGE FEBRUARY 2022	-356.60	
EFT18940	16/03/2022	BOC GASES	CYLINDER RENT FEBRUARY	-47.43	
EFT18941	16/03/2022	BREEZE CONNECT PTY LTD	SUBSCRIPTION + CALL CHARGE FOR VIOP TELEPHONES FOR FEBRUARY 2022	-124.17	
EFT18942	16/03/2022	BRENDAN HALL CARPENTRY PTY. LTD	REPAIR FAULTY LOCKS AT LLOYDS: CONFERENCE ROOM, CRC/MANAGEMENT, BACK GATE	-203.50	
EFT18943	16/03/2022	C4 CLEANING	CLEANING OFFICE, CONSULTANT QUARTERS, KIDZONE, YOUTH CENTRE, INDOOR CRICKET AND PUBLIC TOILETS - FEBRUARY 2022	-2695.00	
EFT18944	16/03/2022	CLOUD PAYMENT GROUP (CLOUD COLLECTIONS P/LTD)	DEBT COLLECTION - RATES & DEBTORS - FEBRUARY 2022	-8018.49	
EFT18945	16/03/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (BUILDING COMMISSION)	BRB LEVY - BSL REFUND BP22-001 &BP22-002	-127.00	
EFT18946	16/03/2022	DUN DIRECT PTY LTD (DUNNINGS)	52,004L DIESEL DELIVERED TO AIRPORT 28/2/22 @ \$1.6685/L INC GST	-86768.78	
EFT18947	16/03/2022	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 01/03/22	-854.46	
EFT18948	16/03/2022	ELITE ELECTRICAL CONTRACTING	BAG CLEAN AIRCONS AT GYM, REPAIR AIRCON ON DEPOT AND AT YOUTH CENTRE, INVESTIGATE AND PREPARE FURTHER SITE INSPECTION FOR STANDBY GENERATOR REPLACEMENT AT AIRPORT	-5924.00	
EFT18949	16/03/2022	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	OFFICE PRINTING FEBRUARY 2022 - DPP455, C6688, C6685 - ADMIN & DEPOT	-514.34	
EFT18950	16/03/2022	GERALDTON MOWER & REPAIR SPECIALISTS	HARNESS - BLACK ( 3 X ) REPLACE OLD ONES + MOWER HEAD AUTO CUT	-299.00	
EFT18951	16/03/2022	GREAT NORTHERN RURAL SERVICES (CRT)	RETIC MAINTENANCE - GIBAULT COUPLINGS / POLLY JOINERS AND ACCESSORIES - FOR OVAL	-799.44	
EFT18952	16/03/2022	GREENFIELD TECHNICAL SERVICES	ASHBURTON DOWNS - MEEKATHARRA ROAD - RECONSTRUCT FLOODWAY SECTION SLK 285.00 ( SLK TBA ) = PROVIDE FLOODWAY DESIGN AND PROCUREMENT SUPPORT	-26675.00	
EFT18953	16/03/2022	MARKETFORCE PTY LTD	DCEO JOB VACANCY ADVERT IN THE WEST AUSTRALIAN AND MIDWEST TIMES FEBRUARY 2022	-2154.95	
EFT18954	16/03/2022	MEEKA GOES GREEN INC (MGG)	ARTICLE FOR MEEKATHARRA DUST: 12/21, 1-3/22	-400.00	
EFT18955	16/03/2022	MEEKATHARRA CORNER STORE	3 X GAS BOTTLES FOR CAMP, BATTERY FOR TRITON, DIESEL FOR YC BUS, REPAIR TYRE DCEO VEHICLE + YSRO VEHICLE	-1163.92	
EFT18956	16/03/2022	MEEKATHARRA GP CLINIC (PSM COUNTRY HEALTH PTY LTD)	PRE-EMPLOYMENT MEDICAL - PAUL TEMPLETON (WEDNESDAY 9 MARCH 2022)	-130.00	
EFT18957	16/03/2022	MJB INDUSTRIES	ASHBURTON DOWNS ROAD - R2R FUNDED ; SUPPLY AND DELIVERY OF BOX CULVERTS 64X + 32X	-57166.56	
EFT18958	16/03/2022	MORAY & AGNEW LAWYERS	LEGAL ADVICE ON PROPERTY SELLING TO CLAIM UNPAID RATES	-1661.44	
EFT18959	16/03/2022	MPT CIVIL CONSTRUCTION PTY LTD	FINAL INVOICE FOR REMOVAL OF WRECKED CAR BODIES IN TOWN AS IDENTIFIED BY CDSM/WSM	-7975.83	
EFT18960	16/03/2022	NORRIS & HYDE IT (NH-IT) PTY LTD	TELEPHONE EXTENSION CHANGES	-30.00	
EFT18961	16/03/2022	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	ASHBURTON DOWNS ROAD - FLOOD DAMAGE AND MISCELLANEOUS ROAD WORKS (GUIDE POSTS ETC)	-251152.00	
EFT18962	16/03/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	SOFTWARE ASSISTANT TO CDSM, SET UP KIDZONE OUT OF OFFICE, SET UP PROJECT OFFICER PC, CHANGE DISPLAY NAMES ON EMAILS	-562.50	
EFT18963	16/03/2022	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	DIESEL FUEL CARD PURCHASES FOR FEBRUARY 2022	-2229.63	
EFT18964	16/03/2022	RMH MECHANICAL PTY LTD	WINDSCREEN WIPER REPLACEMENT PRADO	-218.78	
EFT18965	16/03/2022	ROBE RIVER MINING CO PTY LTD	RATES REFUND A7839 E52/3398 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-276.16	
EFT18966	16/03/2022	TELSTRA CORPORATION LIMITED	ALL LANDLINES AND MOBILE CHARGES - FEBRUARY 2022	-1471.61	
EFT18967	16/03/2022	TOLL TRANSPORT PTY LTD	FREIGHT - HERSEY SAFETY, STONE ENGRAVING	-39.11	
EFT18968	16/03/2022	TOTALLY WORKWEAR BELMONT (TWW)	OFFICE STAFF UNIFORM ORDERS FEB 2022	-1034.74	
EFT18969	16/03/2022	TRENFIELD MOTORS	VARIOUS PLANT MAINTENANCE NOV - FEB (SERVICES, BATTERIES, TYRES, REPAIRS)	-26574.65	
EFT18970	16/03/2022	WESTERN COMMUNICATIONS	REPLACE HONEYWELL FIRE 4 - WIRE SMOKE ALARM WITH BASE - AUTO REST	-207.38	
EFT18971	18/03/2022	MIDWEST PEST MANAGEMENT	ANNUAL PEST TREATMENT FOR VARIOUS SHIRE PROPERTIES	-8819.00	
EFT18972	18/03/2022	SANFORD SETTLEMENTS	PURCHASE OF 96 HILL STREET, MEEKATHARRA - FINAL SETTLEMENT	-9556.94	
EFT18973	18/03/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SUPPLY 500 RAPID ANTIGEN TESTS (RAT)	-8589.00	
EFT18974	30/03/2022	ACCWEST PTY LTD	JANUARY + FEBRUARY 2022 FINANCIAL ASSISTANCE WITH MONTHLY REPORTS, BUDGETS AND ANNUAL REPORTS	-1815.00	
EFT18975	30/03/2022	AIT SPECIALISTS PTY LTD	FUEL TAX CREDITS 1/10/2021- 30/11/2021	-1085.81	
EFT18976	30/03/2022	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES FROM 15/2/22-12/3/22 - ONSITE AND OFFSITE	-6969.39	
EFT18977	30/03/2022	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	LICENCE RENEWAL TO 14/4/2023	-135.00	
EFT18978	30/03/2022	B & E TRENFIELD	TOWN MAINTENANCE CONTRACT FEBRUARY 2022	-12440.89	
EFT18979	30/03/2022	BARKLEY DAY	MEMBER MEETING FEES - MAR 2022 INCLUDING TRAVEL PLUS ACCOMMODATION FOR DEC - MAR	-1819.36	

**SHIRE OF MEEKATHARRA**

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
9-Apr-22

Chg/EFT	Date	Name	Description	Amount	AIR BP
EFT18980	30/03/2022	BRAT ENDEAVOURS PTY LTD	FLOOD DAMAGE ROAD SUPERVISION AGRN 899 ASHBURTON DOWNS RD, MT CLERE RD, TANGADEE RD, MILGUN YARLARWHEELOR RD. OTHER	-25978.92	
EFT18981	30/03/2022	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	ROAD INSPECTION OF WILUNA NORTH RD	-101.75	
EFT18982	30/03/2022	C4 CLEANING	BP22-002 LOT 992 HOUSE 66 RAILWAY STREET MEEKATHARRA - BCITF	-198.00	
EFT18983	30/03/2022	CANINE CONTROL	LLOYD'S CONFERENCE ROOM CARPET CLEANING MARCH 2022	-3619.30	
EFT18984	30/03/2022	COMMERCIAL HOTEL	RANGER SERVICES 16-18 MARCH 2022	-416.00	
EFT18985	30/03/2022	CORSIGN WA PTY LTD	LUNCHES FOR COUNCILLORS & STAFF AFTER COUNCIL MEETING SATURDAY 19 MARCH 2022	-198.00	
EFT18986	30/03/2022	DAVID KENNETH HODDER	A67 - ASHBURTON DOWNS RD - ROADS TO RECOVERY FUNDED - R2R SIGNS ( 2 X )	-550.00	
EFT18987	30/03/2022	DEPARTMENT OF HUMAN SERVICES - SERVICES AUSTRALIA	MEETING FEE - OCM + HBTP - 19/3/2022	-69.30	
EFT18988	30/03/2022	ELITE ELECTRICAL CONTRACTING	CENTREPAY TRANSACTION CHARGES FOR 01/02/2022 - 28/02/2022	-6064.92	
EFT18989	30/03/2022	FINISHING WA (PRITCHARD BOOKBINDERS)	REPLACE AIRCON AT DEPOT, REPAIR LIGHTS AT GYM, LIBRARY AND PUBLIC TOILET, SERVICE AIRCONS AT POOL AND UNIT 4/16 REGAN STREET, SERVICE 2 AIRCONS AND REPAIR LIGHT FITTING AT 304 DARLOT STREET	-740.85	
EFT18990	30/03/2022	GERALDTON FLORAL STUDIO	5 X RATE BOOKS TO BE BOUND (16/17, 17/18, 18/19, 19/20, 20/21) MUSTARD COLOUR BOOK WITH BLACK WRITING ON SPINE & COVER 2 X MINUTE BOOKS TO BE BOUND (APRIL 21 - AUG 21, SEPT 21 - DEC 21) MAROON COLOUR BOOK WITH GOLD WRITING ON SPINE & COVER AND FREIGHT	-182.00	
EFT18991	30/03/2022	GERALDTON MOWER & REPAIR SPECIALISTS	FLOWERS FOR KRY'S EAST FAREWELL FLOWER ARRANGEMENT DELUXE DELIVERED ON THE 18TH OF MARCH 2022	-273.20	
EFT18992	30/03/2022	GREENFIELD TECHNICAL SERVICES	HARNES-ADVANCE UNIVERSAL X3	-9512.25	
EFT18993	30/03/2022	GREENMINING PTY LTD	AGRN 899 FLOOD DAMAGE WORKS - PROJECT MANAGEMENT AND ADMINISTRATION	-2309.45	
EFT18994	30/03/2022	HARVEY JAMES NICHOLS	CARTING OF VEHICLE (1GJA728) FROM MIDLAND HYUNDAI TO U2/16 REGAN STREET MEEKATHARRA AFTER REPAIR AND SERVICE	-5700.00	
EFT18995	30/03/2022	HERSEYS SAFETY PTY LTD	PRESIDENT ALLOWANCE 15/11/2021-15/2/2022 AND MEETING FEES MARCH 2022	-828.02	
EFT18996	30/03/2022	HOARE, STEPHEN	FORD FALCON STN SEDAN - HEARSE - CAR COVER TO PROTECT FROM DUST / GRIME	-580.00	
EFT18997	30/03/2022	JIDI JIDI ABORIGINAL CORPORATION	BOND REFUND OF SPORTS COMPLEX HIRE MARCH 2022	-3735.72	
EFT18998	30/03/2022	JUDITH CHRISTINE HOLDEN	HERITAGE SURVEY: ASHBURTON DOWNS RD 19/3/22 3 CONSULTANTS; REFUND OF BOND FOR COMPLEX HIRE	-550.00	
EFT18999	30/03/2022	KALEIDOSCOPE STUDIO PTY LTD	MEMBER MEETING FEES - OCM + HBTP - 19/3/2022	-8500.00	
EFT19000	30/03/2022	MACDONALD, LACHLAN	MURAL PAINTING IN MEEKATHARRA AS PER PROPOSAL, INCLUDING TRAVEL, ART MATERIALS AND COMMUNITY WORKSHOP	-87.00	
EFT19001	30/03/2022	MARK SMITH	REIMBURSEMENT FOR WORKING WITH CHILDREN CHECK RENEWAL LACHLAN MACDONALD	-1800.00	
EFT19002	30/03/2022	MARK SMITH PTY LTD	DEPUTY PRESIDENT'S ALLOWANCES 15/11/2021-15/2/2022 AND MEETING FEES MARCH 2022	-155.38	
EFT19003	30/03/2022	MATTHEW HALL	REPAIR TOILET CISTERN - UNIT 4 / 16 REGAN STREET	-975.74	
EFT19004	30/03/2022	MCMAHON BURNETT TRANSPORT	MEMBER MEETING FEES - OCM + HBTP - 19/3/2022 INCL TRAVEL	-2420.00	
EFT19005	30/03/2022	MEEKATHARRA ACCOMMODATION CENTRE (C/PARK)	TOYOTA LC70 WORKMATE UTE - PICK UP FROM MIDLAND TOYOTA AND TRANSPORT BACK TO SHIRE DEPOT IN MEEKATHARRA	-215.00	
EFT19006	30/03/2022	MEEKATHARRA PHARMACY	CATERING MONDAY 21 MARCH 2022 - MEG MEETING @ COUNCIL CHAMBERS - 14 PEOPLE	-781.00	
EFT19007	30/03/2022	MIDWEST WINDSCREENS & WINDOW TINTING	9 BOXES LOVERCARE REUSABLE MASKS (QTY 10) AND 7 BOXES DISPOSABLE MASKS	-460.56	
EFT19008	30/03/2022	MTF SERVICES	REPLACE SIDE WINDOW ON MULTIPAC VP2400 WITH 4.5MM CLEAR PERSPEX	-141649.20	
EFT19009	30/03/2022	MURCHISON RUBBISH SERVICES	AGRN 899 MILGUN-YARLARWHEELOR ROAD - CYCLE FLOOD DAMAGE WORKS	-21036.62	
EFT19010	30/03/2022	NEUK PORT AD-HAIR	RUBBISH CONTRACT - MARCH 2022	-22622.60	
EFT19011	30/03/2022	NODE1 PTY LTD	AERODROME MANAGEMENT CONTRACT FOR MONTH OF MARCH 2022	-2096.00	
EFT19012	30/03/2022	NORRIS & HYDE IT (NH-IT) PTY LTD	APRIL INTERNET SERVICE FOR ADMIN, YOUTH CENTRE, AIRPORT, DEPOT, 137 DARLOT STREET	-79.95	
EFT19013	30/03/2022	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	ANNUAL BINARY LANE CLOUD HOSTING FOR 3CX PHONE SYSTEM - MARCH 2022	-18513.00	
EFT19014	30/03/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MAINTENANCE VARIOUS SECTIONS ON ASHBURTON DOWNS ROAD INCLUDES SIGNS / GUIDE POSTS INSTALL FROM 20/2-28/2	-212.50	
EFT19015	30/03/2022	RICK FENNY PTY LTD	ADDED PROJECT OFFICER TO SECURITY GROUP FOR FUJI XEROX, ASSISTED OUTLOOK EMAIL ISSUE TO ADMIN, INSTALLED ZOOM FOR OUTLOOK	-440.00	
EFT19016	30/03/2022	ROYAL FLYING DOCTOR SERVICE	PLUG-IN ON DCEO MACHINE	-8248.20	
EFT19017	30/03/2022	SKIPPER'S AVIATION PTY LTD	SUBSIDY FOR NEUTERING OF 1X PET BELONGING TO HEALTH CARE CARD HOLDER IN THE SHIRE OF MEEKATHARRA	-706.00	
EFT19018	30/03/2022	SOUTH WEST REMOVALS & STORAGE	LANDING FEE CONTRIBUTION DECEMBER 2021 AND JANUARY 2022	-5862.50	
EFT19019	30/03/2022	TEMPLETON, PAUL	RETURN FLIGHT FOR MR PETER DITTRICH, PTH TO MKA 23 MARCH 22 & MKA TO PTH 25 MARCH 22	-54.90	
EFT19020	30/03/2022	TODD RIVER RESOURCES	RELOCATION COSTS FOR NEW EXECUTIVE ASSISTANT MOUNT MAGNET TO MEEKATHARRA	-2250.87	
EFT19021	30/03/2022	TOLL TRANSPORT PTY LTD	POLICE CLEARANCE REIMBURSEMENT FOR PROJECT OFFICER - PAUL TEMPLETON	-462.44	
EFT19022	30/03/2022	WESTERN COMMUNICATIONS	RATES REFUND A8390 E08/3161 MINING TENEMENT MEEKATHARRA WA 6642	-6692.47	
EFT19023	30/03/2022	WINC AUSTRALIA PTY LTD (STAPLES)	FREIGHT FROM CORSIGN, HESERYS, LISWA MAR 2022	-333.15	
			ANNUAL MAINTENANCE OF ALARM AND CCTV AT VARIOUS SHIRE PROPERTIES		
			OFFICE STATIONERY ORDER FEBRUARY 2022		



**SHIRE OF MEEKATHARRA**

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
9-Apr-22



Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT19024	30/03/2022	YULELLA ABORIGINAL CORPORATION	RELOCATION OF FURNITURE (SUPPLIED WITH HOUSE) FROM 81 DARLOT STREET TO DARRIGANS HOUSE	-786.50	
25849	30/03/2022	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES MARCH 2022	-290.00	
DD14002.1	02/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-5948.90	
DD14002.2	02/03/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-807.69	
DD14002.3	02/03/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-961.53	
DD14002.4	02/03/2022	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD14002.5	02/03/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1458.24	
DD14002.6	02/03/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-648.31	
DD14002.7	02/03/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-229.78	
DD14002.8	02/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-92.85	
DD14005.2	08/03/2022	WESTPAC CREDIT CARD	CANVA ANNUAL MEMBERSHIP - ADVERTISING SOFTWARE	-164.99	
DD14007.1	08/03/2022	BP OIL (AIR BP)	JANUARY 2022 AVGAS PURCHASES (DUE 21 FEBRUARY 2022) (FURTHER TO PREVIOUSLY ENTERED TRANSACTION)		-310.90
DD14011.1	11/03/2022	WESTPAC CREDIT CARD	ANNUAL CREDIT CARD FEES	-62.50	
DD14014.2	03/03/2022	HORIZON POWER	ELECTRICITY CHARGES 15/12/21-14/2/22 - FOR SHIRE PROPERTIES	-40820.59	
DD14016.1	16/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-5988.73	
DD14016.2	16/03/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-807.69	
DD14016.3	16/03/2022	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD14016.4	16/03/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1243.57	
DD14016.5	16/03/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-648.31	
DD14016.6	16/03/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-242.76	
DD14016.7	16/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-464.22	
DD14021.1	18/03/2022	HORIZON POWER	ELECTRICITY CHARGES 01/02/2022 - 28/02/2022 - STREET LIGHTS	-5235.84	
DD14021.2	21/03/2022	HORIZON POWER	ELECTRICITY CHARGES 02/02/2022 - 01/03/2022 AIRPORT	-3178.15	
DD14025.1	21/03/2022	BP OIL (AIR BP)	FEBRUARY 2022 AVGAS PURCHASES (DUE 21 MARCH 2022)		-3270.83
DD14027.1	24/03/2022	HORIZON POWER	ELECTRICITY CHARGES 8/1/22-3/3/22 - COMPLEX	-4398.83	
DD14031.1	30/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-9712.46	
DD14031.2	30/03/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-1079.76	
DD14031.3	30/03/2022	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-1000.00	
DD14031.4	30/03/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-5056.71	
DD14031.5	30/03/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-\$ 671.11	
DD14031.6	30/03/2022	DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	PAYROLL DEDUCTIONS	-\$ 400.00	
DD14031.7	30/03/2022	AMP SUPERLEADER SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-85.75	
DD14031.8	30/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$ 464.22	
DD14031.9	30/03/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-\$ 72.05	
DD14031.10	30/03/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-\$ 184.10	

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-\$ 1,227,535.05
AIR BP ACCOUNT	<u>-3,581.73</u>

TOTALLING   -\$1,231,116.78 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON       Saturday, 9 April 2022  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

KELVIN MATTHEWS  
CHIEF EXECUTIVE OFFICER

<b>Title/Subject:</b>	<b>2022/2023 - SETTING OF THE ANNUAL RATE IN THE DOLLAR</b>	
<b>Agenda/Minute Number:</b>	9.2.4	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM0242	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	1 April 2022	
<b>Author:</b>	Svenja Clare Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to determine the Rates in the dollar and minimum rates for the 2022-2023 financial year.

**Attachments:**

Proposed Objects and Reasons 2022/23 Differential Rates

**Background:**

As per Council Policy 4.7 the proposed differential rates are to be set at this Ordinary Council Meeting to allow Council to comply with the timeframes for the statutory requirements.

**Comment:**

Many factors must be considered when setting the rate in \$ for the various rating categories.

A unique consideration since 2020 is the impact the Covid-19 pandemic has had and may continue to have on local ratepayers and the economy. Local businesses and ratepayers have been impacted by the Commonwealth Government and States Government's decisions around border closures, capacity limits, vaccination requirements and isolation rules for positive cases and close contacts.

Council may again consider supporting ratepayers and the community with a nil increase for rates.

A nil increase in rates in the dollar, based on current system valuations, will result in an increase in rates revenue of \$214,404 (due to an almost \$1.3M increase in UV Mining valuation from newly granted assessments).

**Further considerations for setting the Rate in \$**

If any ratepayer has an objection to his valuation the Valuation of Land Act 1978 sets out the manner in which objections may be instituted as regards valuations. Objections must be lodged with the Valuer General's Office within 60 days of the issue of Notice of Valuation and Rate. If a successful objection is lodged rates will be adjusted accordingly.

If Council plan to impose a differential rate which is more than twice the lowest differential rate, Ministerial approval must be sought as per requirements of the Local Government Act 1995 Section 6.33.

These factors include:

- Consideration of the proposed budget deficiency;
- Substantial increases in rates need to be justified. It cannot just be Consumer Price Index (CPI) without valid reasoning substantiating this;
- Objects and Reasons are required to be prepared which explain the logic behind each different rate and minimum payment;
- Advertising the proposed differential rates and minimum payments for the required minimum of twenty one days (the first day being the day after publication date);
- Consulting with individual ratepayers if only a small number are affected by a significant change to their rates;
- Considering whether the minimum payment applies to more than fifty per cent of the properties in any rating category other than vacant land; and
- Ensuring that compliance with Section 6.33(3) if Council intend to impose a differential general rate which is more than twice the lowest differential general rate by ensuring Ministerial approval is granted prior to imposition of the rates.

In accordance with the Department of Local Government and Communities Circular No. 10-2016, Council are extremely mindful of considering Council requirements in regards to expenditure and efficiency measures and are required to bear this in mind when setting the rates in the \$ this financial year. Examples of past and proposed expenditure consideration and efficiency measures are:

- reviewing the need and remuneration of each position as vacancies arise;
- consideration of the purchase of large items of plant with regards to new or second hand;
- installing energy efficient fixtures in Shire infrastructure;
- negotiating best prices for purchases especially larger purchases such as bulk fuel; or
- determining the best use of shire infrastructure.

Some examples of expenditure efficiency optimisation include:

- disposal of un- or underused plant and vehicles where costs outweigh recovery
- making use of the increased opportunities for online delivery of training courses and webinars, alleviating accommodation and travel costs to Perth
- maintaining electrical appliances (e.g. air-conditioning units) or plumbed amenities (e.g. reticulation, taps etc.) to reduce wasted electricity or water costs
- sourcing grant funding for projects where available
- ensuring Government rebates where applicable (e.g. vehicle licensing) is applied to costs
- early adjustment to event schedule (before expenses are raised) in response to covid restrictions
- exploring modern and more cost-effective options for tourism promotion (e.g. increased use of online media instead of printed material)

The below table shows the total rates revenues raised for the preceding five years and increase/decrease in rate revenue both in terms of \$ and % value.

Overall Effects				
	Total Revenue \$	Increase / Decrease	\$ Change	% Change
13-14	3,878,307	↑	149,673	4.01%
14-15	4,160,518	↑	282,211	7.28%
15-16	3,973,554	↓	-186,964	-4.49%
16-17	3,819,382	↓	-154,172	-3.88%
17-18	3,922,172	↑	102,790	2.69%
18-19	4,256,749	↑	334,577	8.53%
19-20	4,307,157	↑	50,408	1.18%
20-21	4,541,259	↑	234,102	5.44%
21-22	4,803,950	↑	262,691	5.78%

In the last 5 years rates revenue has increased by an average of 4.73% per year.

Below is a table showing how Meekatharra compares with rates in the \$ set by comparable shires for 2021/22. The shires included are Wiluna, Cue, Mt Magnet, Yalgoo, Ashburton, East Pilbara, Sandstone, Upper Gascoyne and Murchison.

	Meekatharra	Range of Rates in \$			Average (includes Meekatharra)
<b>GRV</b>	8.8869	6.5760	to	10.9469	9.1758
<b>UV Mining</b>	19.6101	9.6180	to	36.9570	23.8481
<b>UV Pastoral</b>	7.4462	3.8740	to	18.5000	8.8006

\*\* The GRV Categories shaded in grey in the table below have been omitted when calculating the Rate in the \$ Range and Average for GRV as the categories are not consistent with the Shire of Meekatharra's Rating Categories.

\*\*\* Calculations for UV Mining Range of Rates in \$ and Average comprises of UV Mining, UV Exploration and UV Prospecting categories in the table below. All tenements in the Shire of Meekatharra are subject to the UV Mining Rate in the \$ regardless of whether their status is Mining, Exploration or Prospecting.

	Meekatharra	Wiluna	Cue	Mt Magnet	Yalgoo	Ashburton	East Pilbara	Sandstone	Upper Gascoyne	Murchison
<b>GRV Residential</b>	8.8869	10.6260	10.9067	10.9469	7.83184	10.2360	7.6785	6.5760	8.8935	
<b>**GRV Commercial</b>			10.9067	12.5031		6.5930	5.2570			
<b>**GRV Industrial</b>				12.5031		6.5930				
<b>**GRV Vacant</b>			10.9067		7.83184					
<b>**GRV Nullagine</b>										
<b>**GRV Other</b>						13.1850				

<b>**GRV Mining</b>		21.2520	30.0000		29.75000					
<b>**GRV Mass Accommodation</b>				19.9957			10.5140	37.1950		
<b>***UV Mining</b>	19.6101	22.4970	29.0987	34.8770	32.00000	36.9570	28.2900	26.8910	18.1090	26.5430
<b>***UV Prospecting</b>					19.88253					9.6180
<b>***UV Exploration</b>					19.88253					9.6180
<b>UV Pastoral</b>	7.4462	11.2485	7.8631	7.2472	6.90787	18.5000	14.1450	6.0880	4.6865	3.8740

The draft Long Term Financial Plan has been considered but given the current pandemic it is considered that all measures to minimise the rate revenue is warranted.

The GRV revaluations are undertaken by Landgate every 6 years and were undertaken this year, however the roll is not yet available at the time of writing this report. A partial roll is due to be received by 8 April, which would allow Council to better gauge the valuation's impact on the expected rate revenue. At the time of writing it is entirely unclear how the GRVs will fluctuate.

UV Pastoral and UV Mining rolls are updated every year and are therefore subject to (unforeseeable) change. Staff present to Council figures based on the current valuations as it is not possible to predict the valuations of the rate book as at 1 July 2022.

When considering what rate in the \$ to adopt for different rating categories in the 2022/23 period Council should be aware that the preliminary draft budget shows that the deficiency required to be made up by rates is a similar amount to last year.

The resulting revenue is based on valuations currently on Council's rate book. Every month Council receive a Mining tenement schedule from the Valuer General Office (VGO). This schedule lists all revaluations as determined by the VGO, change of ownership, change of ownership address and change of status of tenements, whether they have been granted or surrendered. Given that there are still another three tenement schedules that are to be entered on the rating system before the rates run, it is highly likely that the valuation figure may be different to what is presented here and there is no way for staff to predict what the valuation figure will be at that time. It is possible that there may be changes to other category valuations as well before 1 July 2022.

The valuation changes between the time that Council have set the rate in the \$ until rates are raised have previously resulted in the following differences in rating yield:

<b>Year</b>	<b>Budget Rates</b>	<b>Actual Rates</b>	<b>Difference</b>
2011/12	\$3,336,134	\$3,588,555	\$252,421
2012/13	\$3,741,189	\$3,884,850	\$143,661
2013/14	\$4,016,146	\$3,878,308	<b>-\$137,838</b>
2014/15	\$4,160,518	\$4,188,509	\$27,991

2015/16	\$3,794,353	\$3,973,554	\$179,201
2016/17	\$3,809,135	\$3,819,382	\$10,247
2017/18	\$3,930,466	\$3,922,172	<b>-\$8,294</b>
2018/19	\$4,127,142	\$4,256,749	\$129,607
2019/20	\$4,178,603	\$4,307,157	\$128,554
2020/21	\$4,297,568	\$4,541,259	\$243,691
2021/22	\$4,803,951	\$4,803,950	<b>-\$1</b>

The discrepancy is addressed during budget reviews. Last year's budget matched the actual rates raised as the valuation schedules were up to date at the time of budgeting and no further revaluations were received/entered before the rates were raised.

Whenever Council imposes a differential general rate which is more than twice the lowest differential general rate, Council must give local public notice, consider any submission received in response and seek Ministerial approval. The timeframes required in regards to advertising and considering of submissions prior to seeking Ministerial approval are set out in the Act. Adherence to this is mandatory and does complicate the budget process therefore it would be ideal if the margin between UV Mining and UV Pastoral could be reduced.

UV Pastoral rate was increased by 10% in 2016/17, a further 10% in 2017/18 and 12% in 2018/19. UV Mining remained at 19.0389 from 2014/15 to 2017/18 then increased by 3% in 2018/19 to 19.6101. No changes to the rates were made to either rates since then. Reducing the differential rate margin so Council no longer needs to seek Ministerial approval anymore would mean either lowering UV Mining and/or increasing UV Pastoral by 31.68% to 9.8052.

Council could continue to reduce the differential rates margin gradually over a number of years.

The following charts provide a comparison with Valuations, Rates in \$ and revenues for the Shire of Meekatharra over the previous 5 years. All figures are actuals raised for the year based on valuations of each category.

	GRV				
	Valuation \$	Rate in \$	% change Rate in \$	Revenue \$	% Increase \$ by Year
<b>16-17</b>	4,161,269	8.6281	0.00%	394,560	0.01%
<b>17-18</b>	4,176,381	8.8869	3.00%	405,450	2.76%
<b>18-19</b>	4,299,095	8.8869	0.00%	413,310	1.94%
<b>19-20</b>	4,297,557	8.8869	0.00%	413,794	0.12%
<b>20-21</b>	4,297,869	8.8869	0.00%	413,421	-0.09%
<b>21-22</b>	3,897,596	8.8869	0.00%	377,074	-8.79%

In 2017/18 the rate in the \$ for GRV was increased by 3%. Since then the rate has remained static with very similar revenue raised each year. The drop in valuation from 20-21 to 21-22 was mainly due to the removal of the mining camp at High Street. As previously mentioned, the GRV revaluation is yet to be received and may change drastically.

UV Mining					
	Valuation	Rate in \$	% change Rate in \$	Revenue	% Increase \$ by Year
<b>16-17</b>	16,055,417	19.0389	0.00%	3,125,035	-5.47%
<b>17-18</b>	16,620,488	19.0389	0.00%	3,225,968	3.23%
<b>18-19</b>	17,752,353	19.6101	3.00%	3,534,638	9.57%
<b>19-20</b>	18,034,185	19.6101	0.00%	3,592,754	1.64%
<b>20-21</b>	19,041,079	19.6101	0.00%	3,785,372	5.36%
<b>21-22</b>	20,801,728	19.6101	0.00%	4,128,988	9.08%

The UV Mining values have been increasing over the last few years resulting in increased rate revenue despite keeping the rate in the \$ steady (aside from one 3% increase in 2018/19).

The growing valuation is an opportunity to close or reduce the gap between UV Mining and UV Pastoral. Council could retain the same rate revenue (\$4.1M) by reducing the rate in the \$ to 18.4400. Currently the UV Pastoral rate in \$ would need to be increased by 31.68% to get to the point where Ministerial approval for differential rating is no longer required. If UV Mining was to decrease then UV Pastoral wouldn't need to increase as steeply (but still by 23.82%).

However, Council need to be mindful of whether this is fair and equitable to ratepayers in the other categories as UV Mining is the highest user of roads which is a major cost to Council.

UV Pastoral					
	Valuation	Rate in \$	% change Rate in \$	Revenue	% Increase by Year
<b>16-17</b>	4,938,042	6.0440	10.00%	299,787	9.78%
<b>17-18</b>	4,349,542	6.6484	10.00%	290,754	-3.01%
<b>18-19</b>	4,058,593	7.4462	12.00%	308,801	6.21%
<b>19-20</b>	3,948,593	7.4462	0.00%	300,610	-2.65%
<b>20-21</b>	4,510,923	7.4462	0.00%	342,466	13.92%
<b>21-22</b>	3,912,269	7.4462	0.00%	297,889	-13.02%

- \* Decrease in 2017/18 UV Pastoral revenue is due to a revaluation on an assessment (Valuation decreased from \$1,200,000 to \$900,000 as at 1/07/2017)  
In 2018/19 UV Pastoral valuation decreased by \$90,000. This was due to a valuation being received \$100K less than what was on our system and another property with a value of \$10K was confirmed to be rateable. The decrease in 21/22 was due to various objections being made by pastoralists which were allowed by the Valuer General. Further objections were received after 01.07.2021 reducing the valuation even further.

During 2009/2010 the Valuer General determined significant increases in pastoral lease rents across the State. In the Meekatharra Shire this equated to an average increase of 123% which resulted in excessive rate increases for pastoral properties in 2010/2011. There was, however a huge disparity between the valuations across the Meekatharra Shire – with increases ranging from 0% to 379%. Council resolved to waiver the increase for the year ended 30 June 2011.

In 2011/12 Council reduced the rate in the \$ for the Pastoral UV to receive similar rate revenue as in the previous year from Pastoralists.

Council have gradually been increasing the rate in the \$ since then. There has been no change to the rate in the \$ for either UV Mining or UV Pastoral for the last four years. To no longer require Ministerial approval to adopt rates in \$, an unrealistic increase of 31.68% is required to the UV Pastoral rate. Another option could be to reduce the UV Mining rate (as explained above) and increasing the UV Pastoral rate.

The table below shows the requirements to seek Ministerial approval since 2010/2011 as the highest differential rate (UV Mining) has been more than twice the lowest differential rate (UV Pastoral).

	Adopted Rate in \$		Comparison	Ministerial Approval required
	UV Mining	UV Pastoral		
2008/2009	11.4612	5.7352	UV Mining 2 times UV Pastoral	No
2009/2010	12.6073	6.3087	UV Mining 2 times UV Pastoral	No
2010/2011	16.3895	6.3087	UV Mining 2.6 times UV Pastoral	Yes
2011/2012	17.2090	3.4740	UV Mining 4.95 times UV Pastoral	Yes
2012/2013	18.1039	3.6546	UV Mining 4.95 times UV Pastoral	Yes
2013/2014	18.5384	3.7423	UV Mining 4.95 times UV Pastoral	Yes
2014/2015	19.0389	3.8433	UV Mining 4.95 times UV Pastoral	Yes
2015/2016	19.0389	5.4945	UV Mining 3.47 times UV Pastoral	Yes
2016/2017	19.0389	6.0440	UV Mining 3.15 times UV Pastoral	Yes
2017/2018	19.0389	6.6484	UV Mining 2.86 times UV Pastoral	Yes
2018/2019	19.6101	7.4462	UV Mining 2.63 times UV Pastoral	Yes
2019/2020	19.6101	7.4462	UV Mining 2.63 times UV Pastoral	Yes
2020/2021	19.6101	7.4462	UV Mining 2.63 times UV Pastoral	Yes*
2021/2022	19.6101	7.4462	UV Mining 2.63 times UV Pastoral	Yes

\*Normally Ministerial approval would have had to have been sought in 2020/21 but due to Covid-19 pandemic this requirement was waived in 2020/2021 if Council adopted the same rate in \$'s from the previous year.

It is important to realize that obtaining Ministerial approval is getting increasingly more difficult. Real efforts must be made to close the gap between UV Pastoral and UV Mining.

The following table shows if UV Mining rate in \$ was reduced this year (still retaining the same rate revenue) and UV Pastoral rate in \$ was increased by 10% (still resulting in -4% rate revenue), and then a 3% increase to UV Mining and 10% increase to UV Pastoral for the following two years – this way 2024/2025 ministerial approval would no longer be required.

	UV Mining Rate in \$	UV Pastoral Rate in \$	Comparison	Rates Revenue*
2020/2021	19.6101	7.4462	UV Mining 2.63 times UV Pastoral	4,541,259
2021/2022	19.6101	7.4462	UV Mining 2.63 times UV Pastoral	4,803,950
2022/2023	18.4400	8.1908	UV Mining 2.25 times UV Pastoral	4,788,687



2023/2024	18.9932	9.0099	UV Mining 2.11 times UV Pastoral	4,936,918
2024/2025	19.5630	9.9109	UV Mining 1.97 times UV Pastoral (Ministerial approval not required)	5,091,588

\* Assuming no changes are made to Valuations, GRV rate in \$ or Minimums

Presented below are some scenarios that Council may wish to consider when setting the rates in the dollar for the different rating categories.

GRV Scenarios					
2021/22		Value:	3,897,596	Revenue:	377,074
		Current Value:	3,866,228 (still subject to change)		
Scenario	Rate	% change to Rate in \$	Revenue	Change in Revenue compared to 2021/22	
				\$	%
Retaining same rate in \$	8.8869	0.00%	373,901	- 3,173	-1%
+2% rate in \$	9.0646	2.00%	380,690	3,616	1%
+2% rate revenue	9.1700	3.19%	384,721	7,648	2%
+5% rate revenue	9.4550	6.39%	395,630	18,556	5%
+10% rate revenue	10.0000	12.53%	416,498	39,424	10%

UV Mining Scenarios					
2021/22		Value:	20,801,728	Revenue:	4,128,988
		Current Value:	22,085,292 (still subject to change)		
Scenario	Rate		Revenue	Change in Revenue compared to 2021/22	
				\$	%
Retaining same rate in \$	19.6101	0.00%	4,384,047	255,059	6%
+2% rate in \$	20.0023	2.00%	4,469,553	340,565	8%
similar rate revenue	18.4400	-5.97%	4,129,173	186	0%
+5% rate revenue	19.4000	-1.07%	4,338,268	209,280	5%
+10% revenue	20.3400	3.72%	4,543,252	414,264	10%

UV Pastoral Scenarios					
2021/22		Value:	3,912,269	Revenue:	297,889
		Current Value:	3,404,248 (still subject to change)		
Scenario	Rate		Revenue	Change in Revenue compared to 2021/22	
				\$	%
Retaining same rate in \$	7.4462	0.00%	260,407	- 37,482	-13%
+10% rate in \$	8.1908	10.00%	285,613	- 12,276	-4%
+15% rate in \$	8.5631	15.00%	298,229	340	0%
+20% rate in \$	8.9354	20.00%	310,845	12,957	4%
+30% rate in \$	9.6801	30.00%	336,081	38,192	13%
+40% rate in \$	10.4247	40.00%	361,314	63,425	21%
increase required to rate in \$ to no longer seek ministerial approval	9.8051	31.68%	340,317	42,428	14%

	2021-22 Valuations		2022/23 Current Valuation as at 2 April 2022								
GRV (Town)	3,897,596		3,866,228								
UV Mining	20,801,728		22,085,292								
UV Pastoral	3,912,269		3,404,248								
Total	28,611,593		29,355,768								
			Retain Same Rate in \$ for all		Same GRV Rate in \$ Similar Mining Revenue Similar Pastoral Revenue		Same GRV Rate in \$ Similar Mining Revenue +20% Pastoral Rate in \$		+2% GRV Rate in \$ +5% Mining Revenue +15% Pastoral Revenue		
	2021/22		2022/23		2022/23		2022/23		2022/23		
	% increase from 2020-21	Rate in \$	% increase	Rate in \$	% increase	Rate in \$	% increase	Rate in \$	% increase	Rate in \$	
	GRV	0.00%	8.8869	0%	8.8869	0.00%	8.8869	0.00%	8.8869	2.00%	9.0646
	UV Mining	0.00%	19.6101	0%	19.6101	-5.97%	18.4400	-5.97%	18.4400	-1.07%	19.4000
UV Pastoral	0.00%	7.4462	0%	7.4462	15.00%	8.5631	20.00%	8.9354	32.95%	9.9000	
	% increase from 2020-21	Rates Revenue	% increase	Rates Revenue	% increase	Rates Revenue	% increase	Rates Revenue	% increase	Rates Revenue	
	GRV	-9%	377,074	-0.84%	373,901	-0.84%	373,901	-0.84%	373,901	0.96%	380,690
	UV Mining	9%	4,128,988	6.18%	4,384,047	0.00%	4,129,173	0.00%	4,129,173	5.07%	4,338,268
	UV Pastoral	-13%	297,889	-12.58%	260,407	0.11%	298,229	4.35%	310,845	15.32%	343,533
Total Rates Revenue (increase / decrease to last year)				5,018,354		4,801,303		4,813,920		5,062,491	
	5.78%	4,803,950	4.46%	214,404	-0.06%	-2,646	0.21%	9,970	5.38%	258,541	

### Minimums

Council also need to consider the minimum payment when setting the rate in the \$. In 2021/22 the minimum payments for surrounding shires were:

	Meekatharra	Wiluna	Cue	Mt Magnet	Yalgoo	Ashburton	East Pilbara	Sandstone	Upper Gascoyne	Murchison
GRV	400	490	463	154-826	290	1010-1263	715-813	220	206	-
UV Mining	350	490	463	474	290	1,263	715	345	450	600
UV Pastoral	350	490	463	460	290	1,263	357	345	412	600

Council should be aware that in accordance with Local Government Act 1995 Section 6.35 no more than half the properties can be subject to the minimum within each category. The current minimum amounts would need to be increased substantially for this to be an issue for the Shire of Meekatharra.

Based on the rate in the \$ remaining the same in 2022/23 as it was in 2021/22 the GRV Minimum could be increased to \$710, UV Mining Minimum increased to \$650 and the UV Pastoral increased in excess of \$1500 and still comply. The following table shows the number of properties that would be on Minimum at these values. It is not suggested that Council increase the Minimum amounts to these levels but to show Council that increasing the Minimums is an option.

	Minimum Amount	Total No. of Properties	No. of properties on Minimum
<b>GRV</b>	710	397	195
<b>UV Mining</b>	700	1255	621
<b>UV Pastoral</b>	1700	68	29

The above figures will be affected by any change to the rate in the \$ but it is unlikely that unless Council propose a significant increase to either the rates in the \$ or the Minimum amounts applied that Council will breach the Act.

Minimums imposed in previous years

	GRV Minimum	UV Minimum
2010 / 2011	\$260	\$260
2011 / 2012	\$260	\$260
2012 / 2013	\$275	\$275
2013 / 2014	\$350	\$275
2014 / 2015	\$350	\$275
2015 / 2016	\$400	\$350
2016 / 2017	\$400	\$350
2017 / 2018	\$400	\$350
2018 / 2019	\$400	\$350
2019 / 2020	\$400	\$350
2020 / 2021	\$400	\$350
2021 / 2022	\$400	\$350

**Consultation:**

Kelvin Matthew - Chief Executive Officer

**Statutory Environment:**

Local Government Act 1995 – Section 6.32 Rates and service charges.

*“6.32. Rates and service charges*

*(1) When adopting the annual budget, a local government —*

*(a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —*

*(i) uniformly; or*

*(ii) differentially;*

*and*

*(b) may impose\* on rateable land within its district —*

*(i) a specified area rate; or*

*(ii) a minimum payment;*

*and*

*(c) may impose\* a service charge on land within its district.*

*\* Absolute majority required.*

*(2) Where a local government resolves to impose a rate it is required to —*

*(a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*

*(b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

*(3) A local government —*

*(a) may, at any time after the imposition of rates in a financial year, in an emergency, impose\* a supplementary general rate or specified area rate for the unexpired portion of the current financial year; and*

*(b) is to, after a court or the State Administrative Tribunal has quashed a general valuation, rate or service charge, impose\* a new general rate, specified area rate or service charge.*

*\* Absolute majority required.*

*(4) Where a court or the State Administrative Tribunal has quashed a general valuation the quashing does not render invalid a rate imposed on the basis of the quashed valuation in respect of any financial year prior to the financial year in which the proceedings which resulted in that quashing were commenced.*

*[Section 6.32 amended by No. 55 of 2004 s. 690.]”*

**Local Government Act 1995 – Section 6.33 Differential general rates**

*“6.33. Differential general rates*

*(1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —*

*(a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*

- (b) *a purpose for which the land is held or used as determined by the local government; or*
  - (c) *whether or not the land is vacant land; or*
  - (d) *any other characteristic or combination of characteristics prescribed.*
- (2) *Regulations may —*
  - (a) *specify the characteristics under subsection (1) which a local government is to use; or*
  - (b) *limit the characteristics under subsection (1) which a local government is permitted to use.*
- (3) *In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.*
- (4) *If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.*
- (5) *A differential general rate that a local government purported to impose under this Act before the Local Government Amendment Act 2009 section 39(1)(a) came into operation<sup>1</sup> is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.*

*[Section 6.33 amended by No. 38 of 2005 s. 15; No. 17 of 2009 s. 39; No. 28 of 2010 s. 34.]”*

#### **Local Government Act 1995 – Section 6.35 Minimum payment**

##### **“6.35. Minimum payment**

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
  - (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6),**on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
  - (a) *the number of separately rated properties in the district; or*

- (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
- (a) *to land rated on gross rental value; and*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.”*

Local Government Act 1995 – Section 6.36 Notice of certain rates.

“6.36. *Local government to give notice of certain rates*

- (1) *Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.*
- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*
- (3) *A notice referred to in subsection (1) —*
- (a) *may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government’s estimate of the budget deficiency; and*
  - (b) *is to contain —*
    - (i) *details of each rate or minimum payment the local government intends to impose; and*
    - (ii) *an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and*
    - (iii) *any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;*
- and*
- (c) *is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.*
- (4) *The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.*
- (5) *Where a local government —*

- (a) *in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or*
- (b) *proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),*

*it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.”*

**Policy Implications:**

04.07(5) Budget Preparation

**Budget/Financial Implications:**

Precursor to 2022–2023 Budget discussions

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council:**

- **in arriving at the proposed differential rates in the dollar have attempted to balance the need for revenue to fund essential services and facilities with the desire to limit any increase on the ratepayer to affordable levels.**
- **acknowledge that it reviews its expenditure and considers efficiency measures as part of budget deliberations.**
- **authorize that the following proposed rates in the dollar for differential rates be advertised for 21 days on or after 1 May 2022 (as per Local Government Act 1995 Section 6.36).**

<b>Gross Rental values</b>	<b>cents</b> <b>( % change )</b>	<b>Minimum \$</b>
<b>UV Mining</b>	<b>cents</b> <b>( % change )</b>	<b>Minimum \$</b>
<b>UV Pastoral</b>	<b>cents</b> <b>( % change )</b>	<b>Minimum \$</b>

- **furthermore, if no submissions are received at close of the advertising period, staff are to proceed with seeking Ministerial approval to allow for these rates to be adopted as part of the 2022/23 Budget adoption at the June 2022 Ordinary Council Meeting.**
- **adopts the Objects and Reasons for the 2022/23 differential rates as presented.**



## Shire of Meekatharra

### 2022/2023 Differential Rate Model - Object and Reasons

The Shire of Meekatharra is in the process of formulating the 2022/2023 budget and has developed a differential rate model. In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Meekatharra is required to publish its Objects and Reasons for Implementing Differential Rates.

Those objects and reasons are noted below:

#### Overall Objective:

The proposed rates in the 2022/2023 Budget is to provide for the net (i.e. after considering all other forms of revenue) funding requirement of the Council's services, activities, financing costs and current and future capital works requirements.

Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Differentially rating properties based on zoning and/or land use maintains equity in the rating of properties across the Shire.

#### Gross Rental Value (GRV)

A GRV is applied to all properties within townsite boundaries. The GRV is determined by the Valuer General and is the basis for calculating the annual rates. Demolitions, construction and additions can affect the GRV of the property. If this occurs during the year an amended GRV is provided to the Shire by the Valuer General and Council recalculates the rates and issues interim notices.

The object of the GRV rate is to allow sufficient revenue for Council to operate efficiently and provide a diverse range of services while maintaining consistent revenue to 2021/2022 for GRV assessments.

The reason for the level of GRV rate is to allow for a fair contribution to the maintenance and provision of town infrastructure and services to a sustainable level.

#### Unimproved Value (UV)

##### UV Pastoral

This differential rate is applied to those properties that are outside of the townsite that have a commercial use inclusive of:

- Crown Pastoral leases or Pastoral use;
- Communication transmission sites; and
- Roadhouses



The object of the UV Pastoral rate is to ensure that the proportion of total rate revenue derived from UV Pastoral is comparable with previous years and provides the base rate to assess the other UV rated properties.

The reason for the lower rate for UV Pastoral is to reflect the lower impact on transport infrastructure compared to the UV Mining category. Generally Pastoralists carry out minor road maintenance with their own machinery.

Pastoral leases within the Shire of Meekatharra are normally large parcels of land that attract a relatively high valuation. The Pastoral UV rate ensures that every landowner makes a reasonable contribution to the rate burden.

#### UV Mining

The UV Mining differential rate is applied to properties that are used for mining, exploration or prospecting purposes.

The object of the UV Mining rate is to raise the necessary revenue for Council to operate efficiently and provide a diverse range of services.

The reason for setting UV Mining rate at a higher level than UV Pastoral is to ensure a sector of ratepayers, that essentially are transitory, contributes to the maintenance of the Shire's established assets and services to the extent that the mining operators use them.

These include:

- Unsealed roads - amongst the services utilised by ratepayers with tenements would be the extensive network of unsealed roads within the Shire. A substantial amount of budgeted capital expenditure is for works on Shire roads.
- Refuse site - Mining and Exploration activities impose a heavy burden on the shire refuse site increasing maintenance cost and shortening the life of the landfill site.
- Resources - Mining removes finite resources from the shire. Ultimately this will have an impact on the mining industry within the shire, which will in turn impact rate revenue in future years.
- Shire administration - Mining, Exploration and Prospecting activities impose a greater administration service requirement on the shire (applications, enquiries, tenement changes and revaluations).

Furthermore, in general mining operators use established Shire services and infrastructure but contribute very little or no enterprise to the community.

The Valuer General values each category of mining tenement differently with prospecting and exploration licenses valued lower and mining leases valued higher. The valuations therefore mean that the Shire rates paid by each category of mining

tenement are appropriately scaled and there is no requirement to set individual rates for each tenement type.

### **Minimums**

Council has established minimum rates for each category. These minimums may exceed the amount that would be calculated for each assessment.

#### **Minimum Rate GRV**

The minimum for GRV is higher than that for the UV Categories as a number of the assessments that the minimum will apply to, are vacant blocks. Additional expense is incurred by council in maintaining these vacant lots in a clean and safe condition as owners are generally absent.



#### **Minimum UV Pastoral**

The setting of a minimum rate for UV Pastoral is to ensure that every landowner makes a reasonable contribution to the rate burden.

#### **Minimum UV Mining**

The setting of a minimum rate for UV Mining is to ensure that every landowner makes a reasonable contribution to the rate burden.

### 9.3. ADMINISTRATION

<b>Title/Subject:</b>	<b>REVIEW OF POLICY ALLOWANCE AMOUNTS</b>	
<b>Agenda/Minute Number:</b>	9.3.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM0239	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	29 March 2022	
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary/Matter for Consideration:**

This report recommends reviewing allowances payable to employees and councillors as set by Council policy.

#### **Attachments:**

Nil

#### **Background:**

The Policy Manual is a collection of documents that defines the Shire of Meekatharra's policies and is the guideline for staff and management in the day to day running of Council. To ensure that the amounts that are stipulated in these policies are relevant and consider current circumstances it is sensible to review the dollar values annually.

#### **Comment:**

The deduction amounts mentioned in the Policy Manual are set as part of the Schedule of Fees and Charges and are therefore not covered in this review of allowances.

This item makes recommendation to Council on possible amendments to these amounts using various CPI (Consumer Price Index) categories as staff deem most appropriate. These are CPI All Groups, CPI Food & non-alcoholic beverages, CPI Housing, CPI Clothing & Footwear and CPI Communication with the figures used being from the Australian Bureau of Statistics website.

Weighted average of eight capital cities		
	Sep Qtr 2021 to Dec Qtr 2021	Dec Qtr 2020 to Dec Qtr 2021
	% change	% change
All groups CPI	1.	35.
Food and non-alcoholic beverages	0.	1.9
Alcohol and tobacco	0.	1.1
Clothing and footwear	2.	-0.3
Housing	1.	4.0
Furnishings, household equipment and services	1.	3.6

Health	-0.	3.3
Transport	2.	12.5
Communication	0.	-0.5
Recreation and culture	1.	2.1
Education	0.	0.6
Insurance and financial services	1.	2.2
CPI analytical series		
All groups CPI, seasonally adjusted	1.	3.7
Trimmed mean	1.	2.6
Weighted median	0.	2.7

<u>Policy No.</u> 01.07	Councillors Meeting Fees and Reimbursement of Expenses																									
The allowances and fees mentioned in this Policy are presented as a separate item at this OCM for Council consideration.																										
<u>Policy No's.</u> 01.08	<u>Allowance</u> Allowances for Councillors Utilising Private Accommodation/Meals when on Council Business	<u>Current</u> \$170 per night																								
01.09	Councillors Training Course, Conference Attendance Registration and Expenses	\$170 per night																								
03.25	Allowance for Staff Utilising Private Accommodation/Meals when on Shire Business	\$170 per night																								
Individual policies adopted between 21 May 2005 and August 2013. All allowance amounts were last increased April 2021.																										
This is to contribute to some of the costs for a Councillor or employee providing their own accommodation and meals when on council business or training.																										
<table><tr><th colspan="3">Original Allowance Amount \$150</th></tr><tr><th></th><th>CPI Food and non-alcoholic beverages</th><th>Calculated Allowance</th></tr><tr><td>Dec-13</td><td>1.1%</td><td>\$ 151.65</td></tr><tr><td>Dec-14</td><td>2.0%</td><td>\$ 154.68</td></tr><tr><td>Dec-15</td><td>0.4%</td><td>\$ 155.30</td></tr><tr><td>Dec-16</td><td>1.8%</td><td>\$158.10</td></tr><tr><td>Dec-17</td><td>-0.20%</td><td>\$157.78</td></tr><tr><td>Dec-18</td><td>1.50%</td><td>\$160.15</td></tr></table>			Original Allowance Amount \$150				CPI Food and non-alcoholic beverages	Calculated Allowance	Dec-13	1.1%	\$ 151.65	Dec-14	2.0%	\$ 154.68	Dec-15	0.4%	\$ 155.30	Dec-16	1.8%	\$158.10	Dec-17	-0.20%	\$157.78	Dec-18	1.50%	\$160.15
Original Allowance Amount \$150																										
	CPI Food and non-alcoholic beverages	Calculated Allowance																								
Dec-13	1.1%	\$ 151.65																								
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Dec-16	1.8%	\$158.10																								
Dec-17	-0.20%	\$157.78																								
Dec-18	1.50%	\$160.15																								

Dec-19	2.6%	\$164.31
Dec-20	2.3%	\$168.09
Dec-21	1.9%	\$171.28

Based on the above calculation it is suggested that the allowances remain the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
01.10	Councillor Retirement – Recognition Between 4-8 years of service	\$135 plus \$20 per year gift
	Over 8 years of service	\$180 plus \$20 per year gift

Policy adopted in March 2019 and is applicable only for those Councillors who have completed at least 4 years of service. Last increased April 2021.

The policy affords for a gift for Councillors who have retired, resigned or who have not been re-elected to recognise their service to the Shire and Community. The gift is in addition to a mounted plaque being presented along with either a sundowner or reception depending on years of service.

The value for this allowance is to provide for a gift at a set amount plus an additional amount per year of service. This provides greater recognition for the Councillors who have served longer. E.g. a Councillor having served one term (4 years) would get a \$215 gift. A Councillor having served 12 years would get a \$420 gift.

The increased base value for Councillors having served more than 8 years of service was introduced in 2021.

Original Allowance Amount		\$130 (4-8 years)	\$180 (>8 years)	\$20 (per year service)
	All groups CPI	Calculate d amount	Calculate d amount	Calculate d amount
Dec-19	1.8%	\$ 132.34	new	\$ 20.36
Dec-20	0.9%	\$ 133.53	\$ 180.00	\$ 20.54
Dec-21	3.5%	\$ 138.20	\$ 181.26	\$ 21.26

Based on the above calculation it is suggested that the allowances remain the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
03.02	Housing Allowance	\$130 per week

Policy adopted May 2005. Last increased April 2021.

The housing subsidy is to compensate those staff who provide their own accommodation rather than residing in Shire subsidised accommodation.

If CPI Housing was to be calculated on the original \$80 allowance this would see an increase to \$133.61. The Australian Housing CPI is not deemed to be the best indicator for Meekatharra rental prices, since Meekatharra prices rely much more on local economical shifts, such as mining operations, than on any Australia-wide factors. However, as local rental data is only anecdotally available, using the CPI provides a more reliable basis of calculation.

Original Allowance Amount \$80		
	CPI Housing	Calculated Allowance
Dec-06	3.20%	\$82.56
Dec-07	4.80%	\$86.52
Dec-08	6.50%	\$92.15
Dec-09	5.50%	\$97.21
Dec-10	5.00%	\$102.08
Dec-11	4.00%	\$106.16
Dec-12	4.40%	\$110.83
Dec-13	4.30%	\$115.60
Dec-14	2.40%	\$118.37
Dec-15	2.20%	\$120.97
Dec-16	1.90%	\$123.27
Dec-17	3.40%	\$127.46
Dec-18	1.50%	\$129.38
Dec-19	0.2%	\$129.64
Dec-20	-0.9%	\$128.47
Dec-21	4.0%	\$133.61

Based on the above calculation it is suggested that the allowance remains the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
03.03	Camping and Meal Allowance	\$40.00 per night

Policy adopted May 2005. Last increased April 2021.

This allowance is to cover the additional cost involved in setting up and running a second household and to cater in full for the Meal Allowance provisions and Camping Allowance in the Local Government Industry Award 2020 clause 19.2 while an employee is camping out.

The Award allows \$27.22 per night for Camping Allowance. As working 10 hours days is the norm for Meekatharra Shire outside employees, it means that they are not eligible for the Meal Allowance as clause 19.3(a)(iii) in the Award states:

*“A meal allowance is not payable:*

*Where the employee has been notified at least 24 hours in advance of the requirement to work overtime”.*

As employees supply their own food while camping out changes to the rate is based on CPI Food & non-alcoholic beverages. Since June 2011 CPI Food & non-alcoholic beverages has changed as follows:

Original Allowance Amount \$35 less Transport component of \$2.50 = \$32.50		
	CPI Food and non-alcoholic beverages	Calculated Allowance
June 2011 to September 2011 quarter	-0.20%	\$32.44
September 2011 to December 2011	-1.50%	\$31.95
December 2011 to December 2012	0.30%	\$32.04
December 2012 to December 2013	1.10%	\$32.40
December 2013 to December 2014	2.00%	\$33.04
December 2014 to December 2015	0.40%	\$33.18
December 2015 to December 2016	1.80%	\$33.77
December 2016 to December 2017	-0.20%	\$33.71
December 2017 to December 2018	1.50%	\$34.21
December 2018 to December 2019	2.60%	\$35.10
December 2019 to December 2020	2.30%	\$35.91
December 2020 to December 2021	1.90%	\$36.59

CPI Transport should also be factored in as transport costs may affect the price of food sold in Meekatharra. The transport component of food averages only 5-8% of the cost.

The following shows CPI Transport since June 2011 on the \$2.50 transport component of the Camping Allowance.

Original Allowance Amount Transport component for Food \$2.50		
	CPI Transport	Calculated Allowance
June 2011 to September 2011 quarter	0.10%	\$2.50
September 2011 to December 2011	0.00%	\$2.50
December 2011 to December 2012	2.00%	\$2.55
December 2012 to December 2013	1.90%	\$2.60
December 2013 to December 2014	-1.90%	\$2.55
December 2014 to December 2015	-1.40%	\$2.52
December 2015 to December 2016	-0.30%	\$2.51
December 2016 to December 2017	3.30%	\$2.59
December 2017 to December 2018	2.80%	\$2.66
December 2018 to December 2019	2.80%	\$2.75
December 2019 to December 2020	-4.60%	\$2.63
December 2020 to December 2021	12.5%	\$2.96

The CPI increases to the two different components that make up this allowance bring the total calculated camping and meal allowance to \$39.55 per night.

Based on the above calculation it is suggested that the allowance remains the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
03.03	Public Toilet Allowance	\$60 per day

Policy adopted May 2005. Last increased April 2021.

This toilet allowance is payable to a designated employee to open and close the public toilet facilities on weekends and public holidays. There is no real expense incurred by the employee in order to perform this task. The allowance compensates the employee for their time and commitment to providing this service.

The payment is simply to open and close the doors of the public toilets. If any cleaning is required this is paid at the employee's usual rates.

There are no guidelines for this allowance in the Local Government Industry Award 2020 however based on the base town crew employee's pay level (on average level 5) it would be only when they were to open/close the toilets on public holidays that they would be receiving less than an hour's pay for this service as shown below:

Level 5= \$25.16 per hour

Saturday Rate Time and Half (21.2a) = \$37.74

Sunday Rate Double Time (21.2b) = \$50.32

Public Holiday Rate Double Time and Half (28.2) = \$62.90

The following calculations are based on CPI All Groups:

Original Allowance Amount \$50		
	CPI All Groups	Calculated Allowance
June 2011 to September 2011 quarter	0.6%	\$ 50.30
September 2011 to December 2011 quarter	0.0%	\$ 50.30
December 2011 to December 2012	2.2%	\$ 51.41
December 2012 to December 2013	2.7%	\$ 52.79
December 2013 to December 2014	1.7%	\$ 53.69
December 2014 to December 2015	1.7%	\$ 54.60
December 2015 to December 2016	1.5%	\$ 55.42
December 2016 to December 2017	1.90%	\$56.48
December 2017 to December 2018	1.80%	\$57.49
December 2018 to December 2019	1.80%	\$58.53
December 2019 to December 2020	0.90%	\$59.06



December 2020 to December 2021	3.50%	\$61.12
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In advice received from West Australian Local Government Association's Employee Relations Advisor there is no minimum for ordinary hours for casuals or full-time employees so the Shire could, in effect, pay the employee for the actual hours worked only in opening and closing the public toilets.

It should also be noted it is rare for employees to now perform this function anymore as it has been outsourced. This is a costlier means of performing this task but it alleviates managers from trying to engage employees to undertake this, especially over extended periods of leave such as the Christmas break. There have been times when the Operations Officer had to undertake the cleaning and opening just so the service can be provided to the public. However, on the rare times that employees may have to perform this duty it is prudent to retain the policy.

This allowance does not only compensate the employee for the time that is spent opening and closing but the inconvenience of having to attend the site twice a day, once in the early hours and again just before dark or soon after.

Based on the above calculation it is suggested that the allowance remains the same.

<u>Policy No.</u>	<u>Allowance Service Pay</u>	<u>Current (per fortnight)</u>
03.04	More than 12 months	\$14.00
	More than 24 months	\$28.00
	More than 36 months	\$42.00
	More than 48 months	\$56.00
	More than 60 months	\$70.00

Policy adopted in May 2005. Last increased April 2021.

This is a service pay for length of time employed by the Shire for outside shire employees.

Original Allowance Amount		\$10	\$20	\$30	\$40	\$50
	CPI All Groups	Calculated Allowance	Calculated Allowance	Calculated Allowance	Calculated Allowance	Calculated Allowance
Dec-06	3.3%	\$ 10.33	\$ 20.66	\$ 30.99	\$ 41.32	\$ 51.65
Dec-07	3.0%	\$ 10.64	\$ 21.28	\$ 31.92	\$ 42.56	\$ 53.20
Dec-08	3.7%	\$ 11.03	\$ 22.07	\$ 33.10	\$ 44.13	\$ 55.17
Dec-09	2.1%	\$ 11.27	\$ 22.53	\$ 33.80	\$ 45.06	\$ 56.33
Dec-10	2.7%	\$ 11.57	\$ 23.14	\$ 34.71	\$ 46.28	\$ 57.85
Dec-11	3.1%	\$ 11.93	\$ 23.86	\$ 35.78	\$ 47.71	\$ 59.64
Dec-12	2.2%	\$ 12.19	\$ 24.38	\$ 36.57	\$ 48.76	\$ 60.95
Dec-13	2.7%	\$ 12.52	\$ 25.04	\$ 37.56	\$ 50.08	\$ 62.60
Dec-14	1.7%	\$ 12.73	\$ 25.47	\$ 38.20	\$ 50.93	\$ 63.66
Dec-15	1.7%	\$ 12.95	\$ 25.90	\$ 38.85	\$ 51.80	\$ 64.75

Dec-16	1.5%	\$ 13.14	\$ 26.28	\$ 39.43	\$ 52.58	\$ 65.72
Dec-17	1.90%	\$ 13.39	\$ 26.79	\$ 40.18	\$ 53.57	\$ 66.96
Dec-18	1.80%	\$13.63	\$ 27.27	\$ 40.90	\$ 54.54	\$ 68.17
Dec-19	1.80%	\$13.88	\$27.76	\$41.64	\$55.52	\$69.40
Dec-20	0.90%	\$14.00	\$28.01	\$42.01	\$56.02	\$70.02
Dec-21	3.50%	\$14.49	\$28.99	\$43.48	\$57.98	\$72.47
Current allowance amount		\$ 14.00	\$ 28.00	\$ 42.00	\$ 56.00	\$ 70.00

Based on the above calculation it is suggested that the allowances remain the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
03.09	Council Contribution to Staff Functions For staff leaving Up to 2 years service 2 years plus service  After 5 years service  After 10 years service  After 20 years service  Continuing employee after 10 years Continuing employee after 20 years	Nil Council sponsored sundowner (elected Members, staff and partners) with nibbles, beer, wine and soft drink. \$135 gift. Council sponsored sundowner (elected Members, staff and partners) and \$135 plus \$20 (per years of service) gift.  Council sponsored sundowner (elected Members, staff and partners) and \$180 plus \$20 (per years of service) gift.  Council Reception (elected Members, staff and partners) and \$250 plus \$20 (per years of service) gift. Engraved plaque up to \$200 Engraved memento up to \$400

Policy adopted January 2007. Last increased April 2021.

This contribution is for staff leaving Council employment and for Council to acknowledge the term of service by employees.

	2-9 years	10-19 years	> 20 years	/year of service	Plaque	Memento
Original Allowance Amount	\$100	\$180	\$250	\$15	\$200	\$400

	CPI All Group	Amended Figure	Amended Figure	Amended Figure	Amended Figure	Amended Figure	Amended Figure
Dec-07	3.0	\$103.00			\$15.45		
Dec-08	3.7	\$106.81			\$16.02		
Dec-09	2.1	\$109.05			\$16.36		
Dec-10	2.7	\$112.00			\$16.80		
Dec-11	3.1	\$115.47			\$17.32		
Dec-12	2.2	\$118.01			\$17.70		
Dec-13	2.7	\$121.20			\$18.18		
Dec-14	1.7	\$123.26			\$18.49		
Dec-15	1.7	\$125.35			\$18.80		
Dec-16	1.5	\$127.23			\$19.08		
Dec-17	1.9	\$129.65			\$19.45		
Dec-18	1.8	\$131.98			\$19.80		
Dec-19	1.8	\$134.36	New	New	\$20.15	New	New
Dec-20	0.9	\$135.57	\$180.00	\$250.00	\$20.34	\$200.00	\$400.00
Dec-21	3.5	\$140.31	\$186.30	\$258.75	\$21.05	\$207.00	\$414.00

Employees who have been with the shire less than 2 years do not receive a gift.

Based on the above calculation it is suggested that the allowances remain the same.

<u>Policy No.</u>	<u>Allowance</u>	<u>Current</u>
03.11	Staff Uniforms For Permanent full time staff For Permanent part time staff	(per annum) \$500.00 \$300.00

Policy adopted May 2005 Last increased pre 2006.

All staff are required to wear clothing determined as the Council's uniform during working hours consistent with the uniform policy.

CPI Clothing & Footwear has been up and down over the intervening years.

Original Allowance Amount		\$500	\$300
	CPI Clothing & Footwear	Calculated Allowance	Calculated Allowance
Dec-06	-2.0%	\$ 490.00	\$ 294.00
Dec-07	1.6%	\$ 497.84	\$ 298.70
Dec-08	0.2%	\$ 498.84	\$ 299.30
Dec-09	2.1%	\$ 509.31	\$ 305.59

Dec-10	-4.8%	\$ 484.86	\$ 290.92
Dec-11	2.6%	\$ 497.47	\$ 298.48
Dec-12	0.6%	\$ 500.46	\$ 300.27
Dec-13	-1.3%	\$ 493.95	\$ 296.37
Dec-14	-1.5%	\$ 486.54	\$ 291.92
Dec-15	0.5%	\$ 488.97	\$ 293.38
Dec-16	-0.9%	\$ 484.57	\$ 290.73
Dec-17	-3.00%	\$ 470.04	\$ 282.02
Dec-18	-0.70%	\$ 466.74	\$ 280.05
Dec-19	1.40%	\$ 473.28	\$ 283.97
Dec-20	-1.30%	\$ 467.12	\$ 280.27
Dec-21	-0.3%	\$ 465.72	\$ 279.43

Calculating the effect that this has had on the current allowances shows \$500 decreased to \$465.72 and \$300 decreased to \$279.43. As the allowance is per annum and isn't always fully expended, it seems unnecessary to reduce this allowance and staff suggest that Council retain the current figures for this review.

<u>Policy</u> <u>No.</u> 03.15	<u>Allowance</u> Satellite Phone Usage	<u>Current</u> \$20 per fortnight
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Policy adopted May 2005. No change to allowance amount since 2009.

Employees on the outside crew camp out for long periods. During this time there may be a requirement to make personal phone calls. This allowance is to allow for personal use of the satellite phone. This is only for the construction and maintenance crew. Employees are responsible for the balance, if any, of the cost of personal phone calls made by them above the allowed amount.

With increasing mobile phone coverage out bush the use of the satellite phones has decreased substantially over the last couple of years. Employees do, every now and again, exceed the allowance depending on the works program and the number of days they're camping out. Some months no personal phone calls whatsoever are being made and other months employees go well above the allowance amount.

Since 2005 the CPI for Communication has varied greatly as shown below:

Original Allowance Amount \$20		
	CPI Communication	Calculated Allowance
Dec-05	-2.0%	\$ 19.60
Dec-06	1.7%	\$ 19.93
Dec-07	0.4%	\$ 20.01
Dec-08	0.5%	\$ 20.11
Dec-09	0.6%	\$ 20.23

Dec-10	-0.4%	\$ 20.15
Dec-11	1.6%	\$ 20.48
Dec-12	1.6%	\$ 20.80
Dec-13	1.7%	\$ 21.16
Dec-14	-3.0%	\$ 20.52
Dec-15	-6.3%	\$ 19.23
Dec-15	-5.9%	\$ 18.10
Dec-17	-3.40%	\$17.48
Dec-18	-4.30%	\$16.73
Dec-19	-3.80%	\$16.42
Dec-20	-2.70%	\$15.98
Dec-21	-0.50%	\$15.90

With the CPI Communication having further decreased, leaving the calculated figure at \$15.90, it is suggested that the Satellite Phone Usage Allowance remains at \$20.

<u>Policy No.</u> 03.17	<u>Allowance</u> Training of Shire Employees	<u>Current</u> Breakfast \$30 Lunch \$30 Dinner \$55
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Policy adopted January 2007. These allowances were included in the policy in effect from July 2016 and were last increased in April 2021.

Staff when attending training or conferences are either reimbursed for meals or may book meals onto a Shire account as part of a Purchase Order.

Original Allowance Amount		Breakfast and Lunch \$30	Dinner \$55
	CPI Food and non-alcoholic beverages	Calculated Allowance	Calculated Allowance
Dec-16	1.8%	\$ 25.45	\$ 50.90
Dec-17	-0.20%	\$25.40	\$50.80
Dec-18	1.50%	\$25.78	\$51.56
Dec-19	2.60%	\$26.45	\$52.90
Dec-20	2.30%	\$27.06	\$54.12
Dec-21	1.90%	\$27.57	\$55.15

Based on the above calculation it is suggested that the allowances remain the same.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Various policies were amended previously to allow for the amounts to be set independent of the Policy i.e. changes in policy allowance amounts do not impact the Policy Manual.

**Budget/Financial Implications:**

The cost will be factored into the 2022/23 budget.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**



**Moved:**

**Seconded:**

**That Council authorise the below policy allowances to take effect from 1<sup>st</sup> July 2022. All other conditions are as per the relevant policies.**

<b>Councillor Allowances</b>		
<b>Policy No.</b>	<b>Allowance</b>	<b>New Allowance Amount</b>
1.08	Allowances for Councillors utilising Private Accommodation/Meals when on Council Business.	\$170 per night (no change)
1.09	Councillors Training Course, Conference Attendance Registration Allowance for providing own accommodation and meals	\$170 per night (no change)
1.10	Councillors Retirement – Recognition	
	Between one term (4 years) and two terms (8 years)	Council sponsored sundowner (elected Members, staff and partners) and \$135 (no change) plus \$20 (per year of service) gift (no change)
	Length of continuous service exceeding 8 years	Council Reception (elected Members, staff and partners) and \$180 (no change) plus \$20 (per year of service) gift (no change)
<b>Employee Allowances</b>		
3.02	Housing Allowance	\$130 per week (no change)
3.03	Subsidies, Allowances, Over Award Payments and Additional Annual Leave	
	• Camping and Meal Allowance	\$40.00 per night (no change)

	<ul style="list-style-type: none"> <li>Toilet Allowance</li> </ul>	\$60.00 per day (no change)
3.04	<p>Service Pay</p> <p>More than 12 months</p> <p>More than 24 months</p> <p>More than 36 months</p> <p>More than 48 months</p> <p>More than 60 months</p>	<p>\$14.00 per f/night (no change)</p> <p>\$28.00 per f/night (no change)</p> <p>\$42.00 per f/night (no change)</p> <p>\$56.00 per f/night (no change)</p> <p>\$70.00 per f/night (no change)</p>
3.09	<p>Council Contribution to Staff Functions (Includes acknowledgement of service)</p> <ul style="list-style-type: none"> <li>For staff leaving: <ul style="list-style-type: none"> <li>Up to 2 years service</li> <li>2 years plus service</li> <li>After 5 years service</li> <li>After 10 years service</li> <li>After 20 years service</li> </ul> </li> <li>Engraved plaque for an employee who has completed 10 years of service with the Shire</li> <li>Engraved memento for an employee who has completed 20 years of service with the Shire</li> </ul>	<p>Nil</p> <p>Council sponsored sundowner (Councillors, staff and partners) with nibbles, beer, wind and soft drink and \$135 gift (no change)</p> <p>Council sponsored sundowner (Councillors, staff and partners) and \$135 (no change) plus \$20 (per year of service) gift. (no change)</p> <p>Council sponsored sundowner (Councillors, staff and partners) and \$180 (no change) plus \$20 (per year of service) gift. (no change).</p> <p>Council Reception (Councillors, staff and partners) and \$250 (no change) plus \$20 (per year of service) gift. (no change)</p> <p>Up to \$200 (no change)</p> <p>Up to \$400 (no change)</p>
3.11	<p>Staff Uniforms</p> <p>For Permanent full time staff</p> <p>For Permanent part time staff</p>	<p>\$500 per annum (no change)</p> <p>\$300 per annum (no change)</p>
3.15	Satellite Phone Usage	\$20 per fortnight (no change)
3.17	Training/Education of Shire Employees	<p>Breakfast capped at \$30 (no change)</p> <p>Lunch capped at \$30 (no change)</p> <p>Dinner capped at \$55 (no change)</p>
3.25	Allowance for Staff utilising Private Accommodation/Meals when on Council Business	\$170 per night (no change)

<b>Title/Subject:</b>	<b>ANNUAL REVIEW OF THE SCHEDULE OF FEES &amp; CHARGES</b>	
<b>Agenda/Minute Number:</b>	9.3.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM0242	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	31 March 2022	
<b>Author:</b>	Svenja Clare Deputy Chief Executive Officer	
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This report presents the revised Schedule of Fees and Charges to Council for its consideration.

**Attachments:**

Revised Schedule of Fees and Charges with highlights on the change from the previous year.

**Background:**

The Local Government Act 1995 allows Councils to recoup some costs through the implementation of a Schedule of Fees and Charges.

**Comment:**

The Schedule of Fees and Charges is included as part of the Statutory Budget and is required to be reviewed at least annually.

Increases need to be justified and cannot simply be based on Consumer Price Index (CPI) figures. Many of the presented fees and charges are the same as last year's.

The 2021/22 Schedule of Fees and Charges was adopted with nil increase from the previous year to support rate payers and the community who may have been affected financially by Covid 19. As the pandemic continues Council may again consider nil or negligible increases to the Schedule of Fees and Charges.

The rates for General Rates are not yet shown in this Draft Schedule of Fees and Charges as this is being presented separately at this Council meeting.

Overall an extensive review of the Schedule of Fees and Charges was undertaken a few years ago so staff suggest only a few amendments and new inclusions. These are:

**Amendments to existing fees**

1. Increase of the special vehicle registration plates from \$252 to \$260 – this fee is set by the Department of Transport. Council have the option to charge above this fee as a fundraiser. So far this has just been charged out at the Department's stipulated minimum rate and it is suggested it remain this way.



<b>Original:</b>			
Department of Transport fee - set by Department of Transport	252.00	-	252.00
<b>Amended to:</b>			
Department of Transport fee - minimum set by Department of Transport	260.00	-	260.00

2. Last year short term hire fees were created for the shop, hairdresser and conference room at the Lloyds Plaza. At the time no bonds were included as the plan was for the CRC to be the Centre Managers on site to oversee any bookings. As this didn't eventuate it is suggested to include a bond for the key & facility to be refunded if the facility is left clean & undamaged (similar to the current arrangement with other venues that are hired out unsupervised such as the Hall or the Sports Complex).

Furthermore with the gallery being currently vacant council may wish to include a short term hire fee for this space as well to allow, for example, travelling exhibitions to hire the space.

<b>Original:</b>			
<b>Short term hire for hairdressing salon</b>			
- per day	68.18	6.82	75.00
<b>Short term hire for shop</b>			
- per day	68.18	6.82	75.00
<b>Conference room hire</b>			
- per hour (minimum of 4 hour hire at any time)	11.36	1.14	12.50
<i>Cleaning costs of common areas factored into hire charges</i>			
<i>All hire subject to Centre Management approval</i>			
<i>No key or hire bond required as Centre manager will be monitoring facilities on-site</i>			
<b>Amended to:</b>			
<b>Short Term Hire</b>			
Conference Room - per hour (minimum of 4 hour hire at any time)	11.36	1.14	12.50
Shop - per day	68.18	6.82	75.00
Hairdressing Salon - per day	68.18	6.82	75.00
Gallery - per day	68.18	6.82	75.00
Cleaning (in excess of 1 hour) or repair of damage caused during period of hire	AT COST + 25% Admin Fee		

3. Council may wish to consider increasing Airport head tax. They were set at the current \$15.00 per head (inc GST) in 2017/18 and have not increased since. With some larger capital renewals foreseeable at the Airport in the next few years it may be prudent to increase the operating revenue in this area. Other surrounding airports (Mt Magnet, Wiluna, Newman, Tom Price, Leonora) charge on average \$26 per passenger for charter flights and \$22 per passenger for RPT flights. Council may wish to consider increasing the head tax gradually over the next few years or set them at a comparable level now.

<b>Original:</b>			
RPT flights - per head (in lieu of landing fees)	13.64	1.36	15.00
**Regular Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW)	13.64	1.36	15.00
<b>Amended to:</b>			
RPT flights - per head (in lieu of landing fees)	13.64	1.36	15.00
**Regular Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW)	22.73	2.27	25.00

#### Amend wording

4. The Pool and Gym currently offer concession for Health Care Card holders. On a number of occasions customers have enquired whether other concession cards

(pensioner, senior, veteran) are also eligible. To clarify this it is suggested to amend the wording as shown below.

Original:

*\* Concessional fee is only applicable on sighting of valid Health Care Card by Shire Staff.*

Amended to:

*\* Available upon presentation of valid concession card (Health Care, Pensioner, Senior, Veteran)*

5. The fees & charges stipulated that access to the gym is restricted to adults 18 years and over. The gym membership agreements that all members have signed stipulate the minimum age as 16 years (which is what shire staff have been acting upon). It is suggested to amend the fees & charges to ensure uniformity.

Original:

*\* Access is restricted to adults 18 years and older.*

Amended to:

*\* Access is restricted to people 16 years and older.*

6. In a similar matter, the fees & charges class a child as being between the ages of 3-17 for the purposes of charging admissions to the swimming pool. The sign outside the pool stipulates the age as being 5-17 years old, i.e. children under the age of 5 have been getting into the pool for free. It is suggested the fees & charges be amended to reflect this to ensure uniformity. The alternative would be to change the sign outside the pool and start charging children > 3 years old for entry which has the risk of causing disgruntlement amongst the community.

The charges for a child are:

Season:	\$50 (or \$25 concessional)
Monthly:	\$15
Weekly:	\$5
Daily:	\$2

Original:

*- Child (3 - 17 years old)*

Amended to:

*- Child (5 - 17 years old)*

7. The standpipe is currently showing as being non-potable water. The water is in fact potable so the fees & charges should be amended to correctly reflect this. Council may also wish to consider raising the fee or explore different options as YTD it has cost Council \$27.5k but have only recovered \$11.5k in fees. Last financial year the expenditure was \$13.8k and income \$9.2k.

Original:

Standpipe Water (non-potable)\*

For consumers of less than 20,000 litres per financial year

For consumers of over 20,000 litres per financial year

Charge is calculated at the Water Corporation Charge\*\* plus 100%.

NO CHARGE

per kL

COST PLUS 100%

Amended to:

<b>Standpipe Water (potable)*</b>	
For consumers of less than 20,000 litres per financial year	NO CHARGE
For consumers of over 20,000 litres per financial year	per kL - COST PLUS 100%
Charge is calculated at the Water Corporation Charge** plus 100%.	

### New Charge or Fee

8. The Shire Office now has a large format printer for printing of plans, posters and banners. Inclusion of fees will enable the community and other local organisations to make use of this printer too.

<b>New:</b>			
Large Format (only single sided) A2 - Black & White	1.27	0.13	<b>1.40</b>
Large Format (only single sided) A1 - Black & White	1.91	0.19	<b>2.10</b>
Large Format (only single sided) A0 - Black & White	2.91	0.29	<b>3.20</b>
Large Format (only single sided) Paper Banner 84.1cm high - Black & White - per meter length	4.36	0.44	<b>4.80</b>
Large Format (only single sided) A2 - Colour	4.91	0.49	<b>5.40</b>
Large Format (only single sided) A1 - Colour	7.36	0.74	<b>8.10</b>
Large Format (only single sided) A0 - Colour	11.09	1.11	<b>12.20</b>
Large Format (only single sided) Paper Banner 84.1cm high - Colour - per meter length	16.64	1.66	<b>18.30</b>

9. An additional line is recommended to stipulating market stalls for the Festival don't attract a charge.

<b>New:</b>	
Market Stalls - Entry for Stall Holder	NO CHARGE
Market Stalls - Table Hire	NO CHARGE
Market Stalls - Festival	NO CHARGE

10. Council may wish to include a hire fee for the Picture Gardens to allow the community to hire this venue (once the required renovations have been undertaken).

<b>New:</b>			
Rental of complete facility - per day or part thereof	45.45	4.55	<b>50.00</b>
Bond for key and facility - refundable if left clean & undamaged	300.00	-	<b>300.00</b>
Cleaning (in excess of 1 hour) or repair of damage caused during period of hire	<b>AT COST + 25% Admin Fee</b>		

11. The Plant Hire section was amended to include the labour and material components of any private works jobs.

<b>New:</b>	
Materials used	COST PLUS 20% + GST
Provision of labour only	COST PLUS 20% + GST

If logistically possible, Council may also wish to consider establishing fees for the supply of materials such as gravel, sand, blue metal, mulch etc to the public. Shire staff do on occasion get requests for this which indicates some local demand. Below are examples of other shires' fees & charges:

Cue:

River Sand Per M <sup>3</sup> - Includes delivery	\$ 70.00
Wandri Sand Per M <sup>3</sup> - Includes delivery	\$ 70.00
Red Gravel Per M <sup>3</sup> - includes delivery	\$ 70.00
Cracker Dust per M <sup>3</sup> (if available) - Includes delivery	\$ 70.00
Brickies Sand per M <sup>3</sup> (if available) - Includes delivery	\$ 135.00
Blue Metal per M <sup>3</sup> (if available) - Includes delivery	\$ 175.00
Gravel / Sand from town stockpile, no delivery M <sup>3</sup>	\$ 20.00
Gravel from pits - rehabilitation & establishment cost - Per M <sup>3</sup>	\$ 10.00

Mt Magnet:

Materials (if available)

Blue Metal - per tonne (residential)

Cracker Dust - per Tonne (residential)

Gravel - per Tonne (residential)

Sand - per Tonne (residential)

Loam - per Tonne (residential)

Wood Chip/Mulch - per cubic metre (residential)

Ex Quarry Sand/Loam/Gravel - per tonne (residential)

Commercial Rate Cost + 50%

ALL Materials - Minimum delivered amount is 3 Tonne/Cubic Metres

Cost + 10%			
\$ 116.93	\$ 11.69	\$ 128.62	
\$ 38.18	\$ 3.82	\$ 42.00	
\$ 38.18	\$ 3.82	\$ 42.00	
\$ 38.18	\$ 3.82	\$ 42.00	
	\$ 18.11	\$ 199.25	
\$ 10.00	\$ 1.00	\$ 11.00	
Cost + 50%			

Wiluna:

Sand, Gravel & Mulch per small trailer	LG Act 1995, Sections 6.16, 6.17 and 6.18	2	\$ 286.00	\$ 270.00	\$ 27.00	\$ 297.00
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Remove Charge or Fee

12. Currently the document lists bonds for keys to the basketball, tennis and volleyball courts. Since these courts are unlocked the keys and bonds are superfluous. Instead, a bond for the night light key should be included.

Original:

Court Hire Key Bond

- Basketball Court	50.00	-	50.00
- Tennis Court	50.00	-	50.00
- Volleyball Court	50.00	-	50.00
- Squash Court	50.00	-	50.00

Amended to:

Court Hire Key Bond

- Night Light Key Bond	50.00	-	50.00
- Squash Court Key Bond	50.00	-	50.00

13. The fees & charges currently has different fees & charges around food businesses. The Shire acts on the notification of a new food business (\$50) and then issues annual invoices for \$176 for the issuing of the food business licence. The application fee for \$140 is superfluous and can be removed.

Original:

Notification of a Food Business	45.45	4.55	50.00
Application for a Food Business License	127.27	12.73	140.00
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	176.00
Variation conditions or cancellation of registration of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of 3 annually (rate is per hour)	100.00	10.00	110.00

Amended to:

Notification of a Food Business	45.45	4.55	50.00
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	176.00
Variation conditions or cancellation of registration of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of 3 annually (rate is per hour)	100.00	10.00	110.00

As the Schedule of Fees and Charges is to be imposed when adopting the Annual Budget and no changes are made to charges related to the Cemetery no advertising is required.

Other minor formatting and wording changes may have been made to improve the look and function of the Schedule.

### **Consultation:**

Kelvin Matthews – Chief Executive Officer  
Administration Staff

### **Statutory Environment:**

Local Government Act 1995 section 6.16 allows for the setting of the Schedule of Fees & Charges.

#### **“6.16. Imposition of fees and charges**

- (1) *A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*\* Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*
- (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
  - (b) *supplying a service or carrying out work at the request of a person;*
  - (c) *subject to section 5.94, providing information from local government records;*
  - (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
  - (e) *supplying goods;*
  - (f) *such other service as may be prescribed.*
- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
- (a) *imposed\* during a financial year; and*
  - (b) *amended\* from time to time during a financial year.*

*\* Absolute majority required.*

#### **6.17. Setting level of fees and charges**

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) *the cost to the local government of providing the service or goods; and*
  - (b) *the importance of the service or goods to the community; and*
  - (c) *the price at which the service or goods could be provided by an alternative provider.*
- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*
- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
  - (a) *under section 5.96; or*
  - (b) *under section 6.16(2)(d); or*
  - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
  - (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
  - (b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. *Effect of other written laws*

- (1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*
  - (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
  - (b) *charge a fee or charge in addition to the amount determined by or under the other written law.*
- (2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. *Local government to give notice of fees and charges*

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of—*

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.”*

**Policy Implications:**

Nil

**Financial Implications:**

The Schedule of Fees and Charges allows Council to recoup some of the costs it incurs while performing its functions. The Schedule of Fees and Charges are adopted as part of the Annual Budget.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council reviews the 2022/23 Schedule of Fees and Charges as attached and makes any additions, deletions or modifications as it sees fit with the final draft of the 2022/23 Schedule of Fees and Charges to be presented to Council for adoption at the same Ordinary Council meeting that Council will be adopting the Annual Budget for 2022/23 to be effective as of 1 July 2022.**

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	Charge	2022/2023 GST	Total
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**RATES**

**GENERAL RATES**

**Gross Rental Value**

**General**

General Rate - cents per dollar

8.8869 TBC

Minimum Rate per Assessment

400.00 TBC

**Unimproved Value**

**Mining (Differential Rate)**

General Rate - cents per dollar

19.6101 TBC

Minimum Rate per Assessment

350.00 TBC

**Rural**

General Rate - cents per dollar

7.4462 TBC

Minimum Rate per Assessment

350.00 TBC

**Concessions, Discounts & Waivers**

No Concessions are provided for in the financial year

**Interest**

Days until interest applies from issue date - 35

Interest on overdue Rates/Rubbish

7%

Interest on Instalments of Rates/Rubbish

3%

**Instalments - 4 Payments**

- Rubbish Charges are to be spread over all instalments

- Previous years Rates & Rubbish arrears to paid in full on first instalment

Administration Charge per Instalment

15.00

-

15.00

Ad hoc Payment Plan Administration fee

25.00

-

25.00

**PAYMENT DUE DATES**

Target date for issue of Rate Notice:-

19-July-2022

Payment due dates would therefore be:-

- for payment in full

23-August-2022

- for payment of first instalment

23-August-2022

Target date for issue of rate notices for:-

- second instalment 29-September-2022

Payment due dates would therefore be:-

27-October-2022

- third instalment 05-December-2022

02-January-2023

- fourth instalment 08-February-2023

08-March-2023

**RATE ENQUIRIES**

Rate / Account enquiry - Residential

35.00

-

35.00

Rate / Account enquiry - Pastoral/Commercial/Industrial

85.00

-

85.00

Rate book on disk

40.91

4.09

45.00

Rate reports (hard copies) per page

0.45

0.05

0.50



**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description		2022/2023		Total
		Charge	GST	
ADMINISTRATION				
GENERAL ADMINISTRATION				
Minutes, Local Laws & Electoral Rolls				
Council Minutes & Agendas - per double sided page		0.59	0.06	0.65
Council Minutes & Agendas - Extracts per double sided page		0.59	0.06	0.65
Council Local Laws - per double sided page		0.59	0.06	0.65
Electoral Roll - per double sided page		0.59	0.06	0.65
Statutory Council Budget - per double sided page		0.59	0.06	0.65
Emailing of the above		NO CHARGE		
Tourist Merchandise		Cost + Freight + 10% (Rounded to nearest \$)		
Shire of Meekatharra Special Vehicle Registration Plates				
Shire administration fee		NO CHARGE		
Department of Transport fee - minimum set by Department of Transport		260.00	-	260.00
History Book				
Meekatharra Gold Beyond the Rivers		35.91	3.59	39.50
Meekatharra Gold Beyond the Rivers Plus Postage within Australia		47.27	4.73	52.00
Fundraising Pavers				
Purchase of Name Paver (per brick)		40.91	4.09	45.00
Purchase of Name Paver (per double paver)		68.18	6.82	75.00
Meeka Dust Newsletter				
Advertising (per Issue)				
- full page	Black & White	47.36	4.74	52.10
	Colour	67.32	6.73	74.05
- half page	Black & White	24.27	2.43	26.70
	Colour	39.18	3.92	43.10
- quarter page	Black & White	15.00	1.50	16.50
	Colour	22.41	2.24	24.65
- eighth page	Black & White	12.68	1.27	13.95
	Colour	16.82	1.68	18.50
Advertising for not-for-profit organisations or community event notices		NO CHARGE		
Sales - each		2.27	0.23	2.50
Annual Subscriptions - includes postage		36.05	3.60	39.65
Payment for article published in Dust submitted by public		90.91	9.09	100.00
*Article must be Meekatharra related. "Article" includes short stories, poems, photos or similar. Eligibility is at the discretion of the Editor.				
Miscellaneous				
Key bond - if not listed elsewhere		50.00	-	50.00
Electronic key bond - if not listed elsewhere		100.00	-	100.00
Secretarial / Other Services - per hour		Executive Assistant Hourly Rate + 100% +GST		
General Postage of requested materials		AT COST		
Hire of portable PA System per day		136.36	13.64	150.00
Bond for PA System		300.00	-	300.00
In-house training courses – external attendees				
In house (Shire organised) training courses, conferences and workshops - held in Meekatharra.		As determined by CEO		
Fees for external attendees (eg. neighbouring shires, local businesses, agencies or individuals)				

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	2022/2023		Total
	Charge	GST	

**ADMINISTRATION**

**PRINT, PHOTOCOPY & FACSIMILE**

**Photocopying & Printing**

Per single sided A4 page - Black & White	0.45	0.05	0.50
Per double sided A4 page - Black & White	0.55	0.05	0.60
Per single sided A3 page - Black & White	0.64	0.06	0.70
Per double sided A3 page - Black & White	0.82	0.08	0.90
Large Format (only single sided) A2 - Black & White	1.27	0.13	1.40
Large Format (only single sided) A1 - Black & White	1.91	0.19	2.10
Large Format (only single sided) A0 - Black & White	2.91	0.29	3.20
Large Format (only single sided) Paper Banner 84.1cm high - Black & White - per meter length	4.36	0.44	4.80
Per single sided A4 page - Colour	1.45	0.15	1.60
Per double sided A4 page - Colour	1.91	0.19	2.10
Per single sided A3 page - Colour	2.82	0.28	3.10
Per double sided A3 page - Colour	3.27	0.33	3.60
Large Format (only single sided) A2 - Colour	4.91	0.49	5.40
Large Format (only single sided) A1 - Colour	7.36	0.74	8.10
Large Format (only single sided) A0 - Colour	11.09	1.11	12.20
Large Format (only single sided) Paper Banner 84.1cm high - Colour - per meter length	16.64	1.66	18.30

**Facsimile**

Facsimile - Sending within Australia - 1st page	2.00	0.20	2.20
Facsimile - Sending within Australia - per subsequent page	0.55	0.05	0.60
Facsimile - Sending International - 1st page	2.73	0.27	3.00
Facsimile - Sending International - per subsequent page	0.91	0.09	1.00
Facsimile - Receiving - per page	1.14	0.11	1.25

**Scanning & Emailing**

Per document	3.64	0.36	4.00
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**Laminating**

A4 size - per page	2.50	0.25	2.75
A3 size - per page	4.32	0.43	4.75

**Binding**

A4 size to 1.5cm thick - inc ring binder, front & back cover	5.45	0.55	6.00
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**FREEDOM OF INFORMATION - (as per FOI Act 1992)**

Application fee	30.00	-	30.00
Accessing Information - Supervised access to Council's records - per hour	30.00	-	30.00
Photocopying by Staff - in addition to above fees - per hour	30.00	-	30.00
Photocopying by Staff - in addition to above fees - per copy	0.20	-	0.20

**ANIMAL CONTROL**

**Animal Trap Hire**

Trap - Bond	22.73	2.27	25.00
Trap hire - per week	6.36	0.64	7.00

**Pound Fees**

Maintenance of Dog or Cat in pound - per day or part thereof	16.82	1.68	18.50
Release of Dog/Cat - during office hours ONLY	77.68	7.77	85.45
Destruction of Dog/Cat	NO CHARGE		

*\* All dogs must be registered and microchipped prior to release*

**Kennel Licensing Fees (Dog Regulations 2013)**

Initial License	181.82	18.18	200.00
Annual Renewal	181.82	18.18	200.00

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	Charge	2022/2023 GST	Total
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### ANIMAL CONTROL (Continued)

**Dog License Fees (Dog Regulations 2013) - all licenses expire 31 October of the applicable year**

**All new registrations need to be microchipped**

Unsterilised	- 1 year	50.00	-	50.00
	- 3 years	120.00	-	120.00
	- Lifetime	250.00	-	250.00

**Refund if Registered Unsterilised dog is Sterilised within 3 years of Registration**

- 1 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	30.00	-	30.00
- 1 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	NO REFUND		
- 1 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	NO REFUND		
- 3 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	77.50	-	77.50
- 3 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	51.66	-	51.66
- 3 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	25.83	-	25.83
- Lifetime Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	150.00	-	150.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	100.00	-	100.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	50.00	-	50.00

Sterilised	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00

Concessions Pensioner Rate - 50% of above fees  
 Working dog - 25% of above fees

Registration after May 31st in every year - 50% of 1 year fee

**Cat License Fees (Cat Regulations 2012) - all licenses expire 31 October of the applicable year**

**All cats are required to be sterilised and microchipped prior to registration**

	- 1 year	20.00	-	20.00
	- 3 years	42.50	-	42.50
	- Lifetime	100.00	-	100.00

Application for grant or renewal of approval to breed cats per breeding cat (male or female)	100.00	-	100.00
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Concessions Pensioner Rate - 50% of above fees

Registration after May 31st in every year - 50% of 1 year fee

### HOUSING

Council owned Staff Housing - per week	50.00	-	50.00
Council owned Staff Housing in Single Persons Quarters - per week (No animals/pets allowed)	80.00	-	80.00
Council owned Staff Housing - Atyeo's Environmental Health Services Pty Ltd	100.00	-	100.00
Council owned Staff Housing - Contract Aquatic Services	100.00	-	100.00
Council owned Staff Housing Security Bond	400.00	-	400.00

\*Single Persons Quarters is defined as one bedroom units on shared block of land.

### HEALTH

**Trading Permits - for Commercial Purposes as Defined in Local Law**

Traders/Stallholders Permit	-Annual	195.45	19.55	215.00
	-Daily	31.82	3.18	35.00
Continuous Trader Fee*	-Annual	1,790.91	179.09	1,970.00

\* Covers rubbish charge (at Commercial 6 pickups per week - 2 bins rate. As at 1 July 2019 charged at \$1,114.60) and regular on-going use of land.

\* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions

**Septic Tanks (as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974**

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	Charge	2022/2023 GST	Total
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**HEALTH**

**FOOD (Food Act 2008 allows for fees and charges to be imposed by local governments )**

**Food Businesses**

Notification of a Food Business	45.45	4.55	<b>50.00</b>
Issuing of Food Business License (up to 3 inspections annually)	160.00	16.00	<b>176.00</b>
Variation conditions or cancellation of registration of food businesses	80.00	8.00	<b>88.00</b>
Provision of information and inspections in excess of 3 annually (rate is per hour)	100.00	10.00	<b>110.00</b>

**COMMUNITY AMENITIES**

**SANITATION & RUBBISH TIP**

**Sanitation Charges**

Standard Domestic - 2 pickups per week - Annual fee (1 bin)	214.60	-	<b>214.60</b>
Pensioner Domestic - 2 pickups per week - Annual fee	55.00	-	<b>55.00</b>
Domestic Collection - Per additional bin	53.70	-	<b>53.70</b>
Industrial - 2 pickups per week - Annual fee (2 bins per pickup)	335.30	-	<b>335.30</b>
Industrial Collection - Per additional bin	53.70	-	<b>53.70</b>
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)	335.30	-	<b>335.30</b>
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)	587.50	-	<b>587.50</b>
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)	1,114.60	-	<b>1,114.60</b>
Commercial Collection - Per additional bin 2 pickups per week	53.70	-	<b>53.70</b>
Commercial Collection - Per additional bin 3 pickups per week	80.50	-	<b>80.50</b>
Commercial Collection - Per additional bin 6 pickups per week	161.00	-	<b>161.00</b>
Mining Camp (approx. 12kms south of town) - 3 pickups per week *	587.50	-	<b>587.50</b>
Mining Camp (approx. 12kms south of town) - Per Additional Bin *	80.50	-	<b>80.50</b>
Sale of 240 litre bin	145.55	14.55	<b>160.10</b>
Car Body Removal Fee	168.19	16.81	<b>185.00</b>

\*The collection of rubbish at the Mining Camp (approx. 12kms south of town) is due to a Historical Agreement with the owner at the time.

**Waste Disposal Site**

Demolition waste disposal fee	168.18	16.82	<b>185.00</b>
Building license waste disposal fee	56.00	-	<b>56.00</b>
	plus \$0.25 per \$1,000 over \$20,000		

Disposal of Hazardous Materials** - per cubic metre (minimum charge 1 cubic metre)	56.09	5.61	<b>61.70</b>
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\*\*Hazardous materials include asbestos and medical waste (Hospital medical waste excluded from this charge)

Disposal of Effluent Waste***	NO CHARGE		
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\*\*\* Ponds have limited capacity so waste from within Meekatharra Shire only. Customer needs to submit Controlled Waste Tracking Form.

Disposal of Oil			
- non-commercial petroleum oil only: drop off at Depot	NO CHARGE		
- cooking oil: dispose of at Rubbish Tip in oil section	NO CHARGE		

**PLANNING**

Development Assessment Panel Application (Planning & Development (Development Assessment Panels)  
Planning Consent Applications (Planning & Development Regulations 2009)

**BUILDING & DEMOLITION**

Miscellaneous Inspection & Report by Environmental Health Officer / Building Surveyor	EHO's Hourly Rate + 50% + GST
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Building & Demolition Permits (Building Regulations 2012)

**OCCUPANCY PERMITS**

Occupancy Permits (Building Regulations 2012)  
Other Application (Building Regulations 2012)

## Shire of Meekatharra Schedule of Fees & Charges 2022/2023

Description	Charge	2022/2023 GST	Total
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### COMMUNITY AMENITIES

#### CEMETERY

Issue of Grant of Right of Burial (retrospectively for burials pre 1 July 2017)	136.36	13.64	150.00
Plot reservation valid for 25 years (can be renewed)	NO CHARGE		
Grave preparation & burial fee - Includes Grant of Right of Burial			
- standard burial (to depth of 2.13m)	1,850.00	185.00	2,035.00
- infant/stillborn burial (gravesite limited to 1.4m long x 1.4m deep)	1,345.45	134.55	1,480.00
2nd/3rd Interment in Existing Grave *			
- standard burial	1,233.64	123.36	1,357.00
- infant/stillborn burial (gravesite limited to 1.4m long x 1.4m deep)	616.36	61.64	678.00
- Burial of Ashes in existing grave (Council to prepare grave for interment)	113.64	11.36	125.00
- Burial of Ashes in existing grave (No Council Involvement)	NO CHARGE		
<i>*Second and third interments are only available if selected gravesite has previously been prepared to allow for further interments which meet minimum coverage standards.</i>			
Cremated Ashes Plot			
- New	197.27	19.73	217.00
- Further interments in existing cremated ashes plot (No Council Involvement)	NO CHARGE		
Family Tree (Front of Cemetery) - Ashes and Memorials	490.91	49.09	540.00
Exhumation - any grave	768.18	76.82	845.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent) - no applicable bond **	8.18	0.82	90.00
Chair Hire - 30 available (minimum charge 30 chairs - no reduction of fees for a lesser number of chairs hired) **	45.45	4.55	50.00
Bond Chair Hire (lost/damaged chairs charged at \$25ea. If loss/damage exceeds this amount hirer to pay difference.)	200.00	-	200.00
<i>** Council Employees must erect &amp; remove Shade Tents and Chairs</i>			
<i>** Hire of Shade Tents and Chairs must be associated with a funeral or burial</i>			
Hearse Hire - per day - no applicable bond ***	227.27	22.73	250.00

\*\*\*Hearse Hire is not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.

Council must advertise Cemetery charges in the Government Gazette at least 14 days prior to the fees coming into effect (Cemeteries Act 1986 s.53)

### RECREATION & COMMUNITY SERVICES

#### TOWN HALL

##### Community/Sporting Groups & Ratepayers

##### Complete Facility

Rental - per day or part thereof

- function with alcohol consumed or sold	319.77	31.98	351.75
- fundraising event with alcohol consumed or sold ***	47.73	4.77	52.50
- function without alcohol consumed or sold	160.36	16.04	176.40
- Gov't (inc schools) sponsored functions	80.18	8.02	88.20
- local community/sporting group functions**	38.18	3.82	42.00
- shire functions *	NO CHARGE		

##### Patio, Kitchen & Toilets Only

Rental - per day or part thereof

- any function with alcohol consumed or sold	240.55	24.05	264.60
- fundraising event with alcohol consumed or sold ***	38.18	3.82	42.00
- function without alcohol consumed or sold	120.27	12.03	132.30
- Gov't (inc schools) sponsored functions	60.14	6.01	66.15
- local community/sporting group functions**	28.64	2.86	31.50
- shire functions *	NO CHARGE		

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	Charge	2022/2023 GST	Total
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### RECREATION & COMMUNITY SERVICES

#### TOWN HALL (Continued)

##### Community/Sporting Groups & Ratepayers (Continued)

Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	865.00	-	865.00
- function without alcohol consumed or sold	425.00	-	425.00
- electronic key bond	100.00	-	100.00
- swipe card bond	30.00	-	30.00

##### Commercial or Traders

Rental - per day or part thereof	295.91	29.59	325.50
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	560.00	-	560.00
- electronic key bond	100.00	-	100.00
- swipe card bond	30.00	-	30.00

##### Additional Charges

Additional Cleaning After Hire - anything in excess of 3 hours cleaning - charged per hour	74.55	7.45	82.00
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		

##### Equipment Hire (cost per hire)\*\*\*\*

Projector & Screen	NO CHARGE		
Tables & Chairs	NO CHARGE		
Hot Water Urn	11.18	1.12	12.30
Crockery & Cutlery			
- 50 settings	14.55	1.45	16.00
- 100 settings	29.09	2.91	32.00
- 150 settings	43.64	4.36	48.00
- 200 settings	58.18	5.82	64.00
Equipment bond - refundable if left clean & undamaged			
- Urn & Crockery/Cutlery (only one bond required)	55.00	-	55.00
Lost/damaged crockery - charged per piece - to be taken out of the bond	9.09	0.91	10.00
Lost/damaged cutlery - charged per piece - to be taken out of the bond	4.55	0.45	5.00

*If charge exceeds bond the excess is to be invoiced.*

\* 'Shire function' means an event organised directly by the Shire. Eligibility for Shire functions must be authorised by CEO and be included in the year's budget. It is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire.

\*\* 'Local' is defined as a group or organisation permanently based within the Shire of Meekatharra.

\*\*\* "Fundraising event" is defined as an event publicly advertised, for charitable or not-for-profit purposes, organised by a 'local' group.

\*\*\*\* Equipment hire is only available in conjunction with Town Hall hire

#### SPORTS COMPLEX

##### Community/Sporting Groups & Ratepayers

Complete Facility - includes Complex building, oval & toilets

Rental - per day or part thereof			
- any function with alcohol consumed or sold	240.55	24.05	264.60
- fundraising event with alcohol consumed or sold ***	38.18	3.82	42.00
- function without alcohol consumed or sold	120.27	12.03	132.30
- Gov't (inc schools) sponsored functions	60.14	6.01	66.15
- local community/sporting group functions**	28.64	2.86	31.50
- shire functions *	NO CHARGE		

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	2022/2023		
	Charge	GST	Total
RECREATION & COMMUNITY SERVICES			
SPORTS COMPLEX (Continued)			
Oval & Toilets only			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	120.27	12.03	132.30
- fundraising event with alcohol consumed or sold ***	19.09	1.91	21.00
- function without alcohol consumed or sold	60.14	6.01	66.15
- Gov't (inc schools) sponsored functions		NO CHARGE	
- local community/sporting group functions**		NO CHARGE	
- shire functions *		NO CHARGE	
Complex Building & Toilets only			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	180.41	18.04	198.45
- fundraising event with alcohol consumed or sold ***	28.64	2.86	31.50
- function without alcohol consumed or sold	90.20	9.02	99.23
- Gov't (inc schools) sponsored functions	45.10	4.51	49.61
- local community/sporting group functions**	21.48	2.15	23.63
- shire functions *		NO CHARGE	
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	810.00	-	810.00
- function without alcohol consumed or sold	425.00	-	425.00
- electronic key bond	100.00	-	100.00
Commercial or Traders			
Rental of complete facility - per day or part thereof	221.93	22.19	244.13
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	550.00	-	550.00
- Electronic key bond	100.00	-	100.00
Additional Charges - May Be Deducted from Bond			
Additional Cleaning After Hire - anything in excess of 1 hour cleaning - charged per hour	74.55	7.45	82.00
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		
Equipment Hire (cost per hire)****			
Smart TV	NO CHARGE		
Tables & Chairs	NO CHARGE		
Hot Water Urn	11.18	1.12	12.30
Crockery & Cutlery			
- 50 settings	14.55	1.45	16.00
- 100 settings	29.09	2.91	32.00
- 150 settings	43.64	4.36	48.00
- 200 settings	58.18	5.82	64.00
Equipment bond - refundable if left clean & undamaged			
- Urn & Crockery/Cutlery	55.00	-	55.00
Lost/damaged crockery - charged per piece - to be taken out of the bond	9.09	0.91	10.00
Lost/damaged cutlery - charged per piece - to be taken out of the bond	4.55	0.45	5.00
*If charge exceeds bond the excess is to be invoiced.			

\*If charge exceeds bond the excess is to be invoiced.

\* Hirer to arrange pickup and return of equipment to/from the Town Hall.

\* Shire function means an event organised directly by the Shire. Eligibility for Shire functions must be authorised by CEO and be included in the year's budget. It is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire.

\*\* Local is defined as a group or organisation permanently based within the Shire of Meekatharra.

\*\*\* "Fundraising event" is defined as an event publicly advertised, for charitable or not-for-profit purposes, organised by a 'local' group.

\*\*\*\* Equipment hire is only available in conjunction with Sports Complex hire.

## Shire of Meekatharra Schedule of Fees & Charges 2022/2023

Description	Charge	2022/2023 GST	Total
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### RECREATION & COMMUNITY SERVICES

#### **COURT HIRE**

##### **Court Hire**

- Basketball (Light fees apply for night use)		NO CHARGE	
- Tennis (Light fees apply for night use)		NO CHARGE	
- Volleyball (Light fees apply for night use)		NO CHARGE	
- Squash - per hour (by Token)	9.09	0.91	10.00

##### **Lights**

Court Lights - per hour for Tennis & Basketball (Honour system)	9.09	0.91	10.00
Oval Lights - per hour	0.91	0.09	1.00

##### **Court Hire Key Bond**

- Night Light Key Bond	50.00	-	50.00
- Squash Court Key Bond	50.00	-	50.00

#### **LIBRARY**

Lost & damaged Library books		AT COST PLUS 20%	
Bond to Join Library	20.00	-	20.00

*\* Only Non WA Residents who cannot provide a library card from any other WA Library*

### **CULTURE & EVENTS**

##### **Meekatharra Festival and Other Shire Events**

Event Ticket Sales		Between \$0 - \$30 Including GST	
DVD Sales		Between \$0 - \$20 Including GST	
Market Stalls - Entry for Stall Holder		NO CHARGE	
Market Stalls - Table Hire		NO CHARGE	
Market Stalls - Festival		NO CHARGE	
T-Shirt sales for Festivals		Cost plus up to 50% *	
Showbags		Cost plus up to 50% *	
General Merchandise		Cost plus up to 50% *	
Food and Refreshments sold at events		Cost plus up to 100% *	

*\* Price is to be rounded to nearest \$5 for the ease of cash handling.*

#### **GYM MEMBERSHIP**

##### **Individual Gym Memberships**

- monthly	29.10	2.90	32.00
- monthly concession*	14.55	1.45	16.00
- annually	318.18	31.82	350.00
- annually concession*	159.09	15.91	175.00

*\* Available upon presentation of valid concession card (Health Care, Pensioner, Senior, Veteran)*

Cancellation during Cooling Off Period - Administration Charge	18.18	1.82	20.00
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Gym Swipe Card Bond	50.00	-	50.00
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*\* Access is restricted to people 16 years and older.*

### **SWIMMING POOL**

##### **General Admissions**

###### Season

- Adult	90.91	9.09	100.00
- Adult Concessional	45.45	4.55	50.00
- Child (5 - 17 years old)	45.45	4.55	50.00
- Child (5 - 17 years old) Concessional	22.73	2.27	25.00
- Family (2 Adults & 3 Children)	181.82	18.18	200.00
- Family (2 Adults & 3 Children) Concessional	90.91	9.09	100.00

###### Monthly

- Adult	27.27	2.73	30.00
- Adult (concessional)	22.73	2.27	25.00
- Child (5 - 17 years old)	13.64	1.36	15.00
- Family (2 Adults & 3 Children)	54.55	5.45	60.00



## Shire of Meekatharra Schedule of Fees & Charges 2022/2023

Description	Charge	2022/2023 GST	Total
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### RECREATION & COMMUNITY SERVICES

#### **SWIMMING POOL (Continued)**

##### General Admissions

###### Weekly

- Adult	9.09	0.91	10.00
- Adult (concessional)	6.36	0.64	7.00
- Child (5 - 17 years old)	4.55	0.45	5.00
- Family (2 Adults & 3 Children)	18.18	1.82	20.00

###### Daily

- Adult	2.73	0.27	3.00
- Adult (concessional)	0.91	0.09	1.00
- Child (5 - 17 years old)	1.82	0.18	2.00
- Family (2 Adults & 3 Children)	5.45	0.55	6.00
- Child (under 5 years old) accompanied by adult	NO CHARGE		

\* Available upon presentation of valid concession card (Health Care, Pensioner, Senior, Veteran)

##### School Activities

- Adult - Spectator	NO CHARGE
- Student	NO CHARGE
- Supervising Teachers & Adults	NO CHARGE

##### Swim Vac Classes (Run by the Education Department during school holidays)

- For enrolled participants and spectators	NO CHARGE
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##### Pool Hire

Hire of pool after hours - per hour	54.55	5.45	60.00
Bond for facility use - refundable if left clean & undamaged	300.00	-	300.00

\* After hours pool hire is subject to Pool Manager availability.

#### **INDOOR CRICKET CENTRE**

Indoor Cricket / Netball Hire - per game	13.64	1.36	15.00
Electronic Key Bond	100.00	-	100.00

#### **COMMUNITY BUS HIRE**

##### Only available for Local Community Groups\*

###### Outside Meekatharra townsite - per day

- allowance of 200 km per day	113.64	11.36	125.00
- over allowance each km > 200	0.29	0.03	0.32

###### Within Meekatharra townsite

- per day	113.64	11.36	125.00
- per hour	11.36	1.14	12.50

Bond on all bus hires (linked to insurance excess)	560.00	-	560.00
Refuelling of bus (if required on return)	Cost + 8% per litre		
Cleaning of the bus (if required on return)	\$30 per hour (minimum \$100.00)		

\* Local Community Groups are defined as Schools, 'Not-for-Profits' or Church Groups permanently based within the Shire of Meekatharra.  
Individuals, profit-making groups and businesses are NOT able to hire the bus due to insurance reasons.

#### **LLOYD'S PLAZA CENTRE**

##### Short Term Hire

Conference Room - per hour (minimum of 4 hour hire at any time)	11.36	1.14	12.50
Shop - per day	68.18	6.82	75.00
Hairdressing Salon - per day	68.18	6.82	75.00
Gallery - per day	68.18	6.82	75.00
Cleaning (in excess of 1 hour) or repair of damage caused during period of hire	AT COST + 25% Admin Fee		

Cleaning costs of common areas factored into hire charges  
All hire subject to Centre Management approval

#### **PICTURE GARDENS**

##### Venue Hire

Rental of complete facility - per day or part thereof	45.45	4.55	50.00
Bond for key and facility - refundable if left clean & undamaged	300.00	-	300.00
Cleaning (in excess of 1 hour) or repair of damage caused during period of hire	AT COST + 25% Admin Fee		

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	Charge	2022/2023 GST	Total
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**TRANSPORT & WORKS**

**AIRPORT**

**Landing Fees**

Small Aircraft Annual Landing Fee*	227.27	22.73	250.00
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\* Only available to Ratepayers. MTOW up to 1,500 kg. On application only. Annual = July to June.

Defence Force - Fee set by Australian Airport Association and Department of Defence.

General & Charter (RPT are exempt) - per tonne

- aircraft < 5,700 kg MTOW	15.00	1.50	16.50
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- aircraft > 5,700 kg MTOW	20.00	2.00	22.00
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Minimum Charge any one landing - \$20.00 plus GST

RPT flights - per head (in lieu of landing fees)	13.64	1.36	15.00
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*Regular Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW)	22.73	2.27	25.00
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\* Advise RPT, Charter Operators, RFDS and other regular users of any change within 7 business days of adoption by

**AIRPORT (Continued)**

**Call Out Fees - Airport Contractor charges customer directly**

1800hrs - 2200hrs each	97.09	9.71	106.80
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2200hrs - 0600hrs each	97.09	9.71	106.80
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**Other Fees**

Diesel fuel sales	Cost plus \$0.04
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ASIC (Australian Security Identification Card)	Cost plus 20%
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**CROSSOVERS - AS PER POLICY**

Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$1500
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$1000
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$500
Over width crossover to unkerbed road (sealed or unsealed)	No Subsidy

**STANDPIPE WATER**

**Standpipe Water (potable)\***

For consumers of less than 20,000 litres per financial year	NO CHARGE
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For consumers of over 20,000 litres per financial year	per kL - COST PLUS 100%
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Charge is calculated at the Water Corporation Charge** plus 100%.	
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\* Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied.

\*\*From the most recent invoice/notice received from Water Corporation.

**Shire of Meekatharra**  
**Schedule of Fees & Charges**  
**2022/2023**

Description	Charge	2022/2023 GST	Total
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**TRANSPORT & WORKS**

**PLANT HIRE / PRIVATE WORKS**

Rates - per hour

Grader	245.45	24.55	<b>270.00</b>
Loader	210.91	21.09	<b>232.00</b>
Bulldozer D6N	245.45	24.55	<b>270.00</b>
Vibrating Roller	210.91	21.09	<b>232.00</b>
Scout Cement Mixer	140.91	14.09	<b>155.00</b>
Tractor	140.91	14.09	<b>155.00</b>
10 - 12 Tonne Truck	140.91	14.09	<b>155.00</b>
5 - 7 Tonne Truck	140.91	14.09	<b>155.00</b>
Prime Mover	175.45	17.55	<b>193.00</b>
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	88.18	8.82	<b>97.00</b>
Tri Axle Low Loader (Plus Applicable Truck Hire)	268.18	26.82	<b>295.00</b>
Road Broom (Plus Applicable Truck Hire)	85.45	8.55	<b>94.00</b>
Scraper 613C	250.91	25.09	<b>276.00</b>
Multi Tyres Roller - 16 Tonne	211.58	21.16	<b>232.74</b>
Backhoe	140.91	14.09	<b>155.00</b>
Mini Excavator	140.91	14.09	<b>155.00</b>
Mini Road Sweeper	116.36	11.64	<b>128.00</b>
Materials used	<b>COST PLUS 20% + GST</b>		
Provision of labour only	<b>COST PLUS 20% + GST</b>		



\* All prices include an operator; dry hire of Shire plant not available

\* Penalty of \$35.00 per hour for hires outside normal works crew hours

\* Availability of Plant subject to Works Program

\* Council may decline any request to perform private works

\* Council Policy 04.04 - Private Hire of Plant applies

<b>Title/Subject:</b>	<b>2022/23 COUNCILLOR SITTING FEES, PRESIDENT &amp; DEPUTY PRESIDENT ALLOWANCE AND ICT ALLOWANCE</b>
<b>Agenda/Minute Number:</b>	9.3.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	29 March 2022
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer
	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer
	 Signature Senior Officer

**Summary/Matter for Consideration:**

Council to consider and set the member sitting fees and allowances for 2022/23 financial year, within the range as determined by the Salaries and Allowances Tribunal (SAT).

**Attachments:**

Nil

**Background:**

The Local Government Act 1995 and Local Government (Administration) Regulations 1996 give an entitlement to elected members of a sitting fee for attending Council and Committee meetings. The SAT on 8 April 2021 determined certain payments that are to be made or reimbursed to elected Council members with effect from 1 July 2021. No increases were made to allowance rates/ranges from the previous determination applicable to Meekatharra Council. The Shire of Meekatharra does have capacity within its current band to increase sitting fees.

**Comment:**

The determination by the Salaries and Allowances Tribunal sets the range of payments and allowances within which local governments are required to set the actual amount. The Shire of Meekatharra is a Band 3 Council.

No increases to any allowance were made in 2019/20 or 2020/21 or 2021/22.

In 1999/2000 Council set the President's Allowance at \$8,000 per annum and the Deputy President's Allowance at \$2,000 per annum. In 2018/19 (18 years later) Council resolved to set the following fees:

- President's Allowance \$20,000. This was an increase of \$12,000 per annum and slightly above the median of the range as set by SAT.
- Deputy President's Allowance \$5,000. Pursuant to section 5.98A(1) of the Local Government Act Council may pay the Deputy President of the Local Government, an allowance of up to 25 percent of the annual allowance to which the President of the Local Government is entitled.

The following table shows Meekatharra's meeting allowances over the years.

Item	1999/00	2013/14	2014/15	2018/19
Council Meeting – President per meeting	\$240	\$280	\$300	\$500
Council Meeting – Councillor per meeting	\$120	\$140	\$200	\$350
Committee Meeting – All – per meeting	\$60	\$70	\$100	\$200

The following table shows the fees and allowances currently adopted by Council, the SAT Ranges effective from 1 July 2021 and the SAT Range median for each fee and allowance.

Item	Currently adopted fees and allowances	SAT Range from 1 July 2021	Median \$ of SAT Range
President's Allowance per annum	\$20,000	\$1,025 - \$36,957	\$18,991
Deputy President's Allowance per annum	\$5,000	\$256.25 - \$9,239.25	\$4,747.75
Council Meeting – President per meeting	\$500	\$193 - \$634	\$413.50
Council Meeting – Councillor per meeting	\$350	\$193 - \$410	\$301.50
Committee Meeting – All – per meeting	\$200	\$97 - \$205	\$151.00

There is the option for Council to pay an Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees.

The SAT range for the Annual Attendance fees are:

	Minimum	Maximum
President	\$7,688	\$25,342
Councillor	\$7,688	\$16,367

If Council determines to pay the Annual Attendance Fee it could mean that a Councillor who only attends the minimum required number of meetings may be paid the same as a Councillor who attend all meetings including Committee meetings.

As per the SAT determination of 8 April 2021 Information & Communication Technology Allowance (ICT) expenses means:

- “(a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;”

Staff are unable to tell if Council have previously set an allowance for ICT but have adopted an allocation of \$500 Fax & Email Costs in the Adopted Budgets for a number of years now. Adopted Budgets in the early 2000's show an allocation was made for Telecommunications for reimbursement of Telephone and Fax costs for Councillors. The most that was actually spent in a year was \$500.

Council may set an annual allowance for ICT, travel and accommodation.

SAT have determined that the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance is \$3,500. An annual allowance for travel and accommodation expenses is \$50.

If Council choose to set an annual allowance for ICT and/or travel and accommodation, any expense in excess of the allowance and in accordance with Council Policy may be reimbursed.

Reimbursement for travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011 (Award) as at the date of this determination (8 April 2021) as per determination 8.2 (5).

The following are the rates stated in the Award:

30.6 Rates of hire for use of an Officer's own motor vehicle on official business shall be as follows: Engine displacement (in cubic centimetres)			
Area and Details	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
Cents per kilometre			
Metropolitan area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of state	99.01	70.87	58.37
Motor cycle	Rate c/km		
Distance travelled	32.55		

- Motor vehicles with rotary engines are to be included in the 1600 – 2600 category.
- Metropolitan area means that area within a radius of 50 kilometres from the Perth Railway Station.
- South West Land Division means the South West Land Division as defined by Section 28 of the Land Act.
- Other areas means that area of the State south of 23.5 degrees South Latitude, north of 23.5 degrees South Latitude, excluding the Metropolitan area and the South West Land Division.

### **Consultation:**

Kelvin Matthews – Chief Executive Officer

### **Statutory Environment:**

Sections 5.98 – 5.100 of the Local Government Act 1995

Regulation 30 of the Local Government (Administration) Regulations 1996

Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011

**Policy Implications:**

01.07 – Councillors Meeting Fees and Reimbursement of Expenses

**Budget/Financial Implications:**

Council sitting fees, travel reimbursement, ICT allowance and President's/Deputy President's allowances will be included in the 2022/23 budget at the endorsed levels.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:**



**Seconded:**

**That Council set the following members sitting fees and allowances for the 2022/23 financial year:**

<b>Presidents Allowance</b>		<hr/>
<b>Deputy Presidents Allowance</b>		<hr/>
<b>Council Meetings</b>	<b>- Councillor</b>	<hr/> \$
	<b>- President</b>	<hr/> \$
<b>Committee Meetings</b>	<b>- All</b>	<hr/> \$
 <b>ICT allowance per Councillor inc President</b>		 <hr/> \$

**Travel will be reimbursed at the rate set out and the conditions set forth in the Local Government Officers' (WA) Interim Award 2011.**

**These fees are effective from 1 July 2022.**

<b>Title/Subject:</b>	<b>APPLICATION FOR MINING TENEMENT MISCELLANEOUS LICENCE 51/122.</b>	
<b>Agenda/Minute Number:</b>	9.3.4	
<b>Applicant:</b>	Cyprium Metals Limited	
<b>File Ref:</b>	A529	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	31 March 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the request from M&M Walter Consulting on behalf of Cyprium Metals for approval of the application for Mining Tenement Miscellaneous Licence 51/122 situated east of Yarrabubba as depicted on the attached Tengraph map and application.

**Attachments:**

Copies of:

- Correspondence from M&M Walter Consulting on behalf of Cyprium Metals.
- Application for Mining Tenement Miscellaneous Licence 51/122 and Tengraph Map.

**Background:**

Council has received a request from M&M Walter Consulting on behalf of Cyprium Metals for approval of an application for Mining Tenement Miscellaneous Licence 51/122 situated east of Yarrabubba as depicted on the attached Tengraph map and application. The Tengraph map is extracted from the online mapping system that displays the position of Western Australian mining tenements and petroleum titles in relation to other land information.

**Comment:**

Council is requested by M&M Walter Consulting (acting on behalf of Cyprium Metals) to provide comment and any recommendation(s) regarding the above application that includes Councils endorsement and any Condition(s) noting that the application encroaches (in part) upon Council land.

A copy of the Application for Mining Tenement and Tengraph Map are attached for Councils further information.

**Consultation:**

M&M Walter Consulting acting on behalf of Cyprium Metals.

**Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.



**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the Application from M&M Walter Consulting on behalf of Cyprium Metals for approval of the application for Mining Tenement Miscellaneous Licence 51/122 situated east of Yarrabubba as depicted on the attached Tengraph map and application.**



SHIRE OF MEEKATHARRA	
File No: .....	
<b>31 MAR 2022</b>	
Officer: .....	<i>C.E.O.</i>
Action Req'd: .....	
Delegated To: .....	



ABN 39 802 269 835  
~~Suite 2, 257 York Street~~ Subiaco WA 6008  
 PO Box 8197 Subiaco East WA 6008  
 T: (08) 9381 5866 F: (08) 9381 5877

*By Registered Post*

24 March 2022

Attn: C.E.O. Kelvin Matthews  
 Shire of Meekatharra  
 PO Box 129  
**MEEKATHARRA WA 6642**

Dear Sir


#### **APPLICATION FOR MISCELLANEOUS LICENCE 51/122**

On behalf of our client Cyprrium Metals Ltd, we wish to advise that the abovementioned application encroaches upon land within the Shire of MEEKATHARRA. Please find attached documentation for your information and records:

- Copy of the application.
- Map showing area applied for.

Please do not hesitate to contact this office if you have any queries regarding this application.

Yours faithfully

  
**Jeff Woodman**  
**Senior Mining Title Consultant**  
 (For and on behalf of Cyprrium Metals Limited)

[admin@mmwc.com.au](mailto:admin@mmwc.com.au)

Online Lodgement - Submission: 16/03/2022 09:36:21; Receipt: 16/03/2022 09:36:21

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

## APPLICATION FOR MINING TENEMENT

- (a) Type of tenement  
(b) Time & Date marked out (where applicable)  
(c) Mineral Field

(a) Miscellaneous Licence

No. L 51/122

(b) a.m./p.m. / /

(c) MURCHISON

For each applicant:

(d) Full Name and ACN/ABN

(e) Address

(f) No. of shares

(g) Total No. of shares

DESCRIPTION OF GROUND APPLIED FOR:

(For Exploration

Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)

(h) Locality

(i) Datum Peg

(j) Boundaries

(d) and (e)

CYPRUM METALS LIMITED (ACN: 002 678 640)  
PO BOX 8197, SUBIACO EAST, WA, 6008

(f) Shares

100

(g) Total 100

(h) NANADIE WELL

(i) Datum is at GDA94 MGA Zone 50 Coordinates 7002810.674mN 695001.744mE

(j) NORTHING EASTING

7002705.552 701613.581

6997165.453 701523.954

6997138.591 703176.202

6987904.958 703025.252

6987931.821 701374.181

6986085.123 701344.187

6986138.350 698042.721

6989831.755 698101.710

6989884.030 694799.248

6991730.925 694828.229

6991782.079 691525.310

6992951.995 691543.349

6992900.000 694900.364

6992900.000 695100.000

6993400.000 695100.000

6993405.938 694898.890

6996438.565 693649.626

6996471.744 691597.578

6997322.016 691610.670

6997270.707 694915.059

7002810.674 695001.744 Back to Datum

The application has the following Tenement exclusions: E 20/846, E 51/1938, E 57/1069 and M 51/887.

Purposes: a search for groundwater.

(k) Area (ha or km<sup>2</sup>)

(k) 12,127.08000 HA

(l) Signature of applicant or agent (if agent state full name and address)

(l) *Jeffrey Woodman*  
GROUND FLOOR, 189 HAY STREET,  
SUBIACO, WA, 6008

Date: 16/03/2022

### OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 20th day of April 2022 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	09:36:21	on	16 March	2022	with fees of
Application	\$579.00				
Rent	\$7,276.80				
TOTAL	\$7,855.80				
Receipt No:	21999802516				

*Mining Registrar*





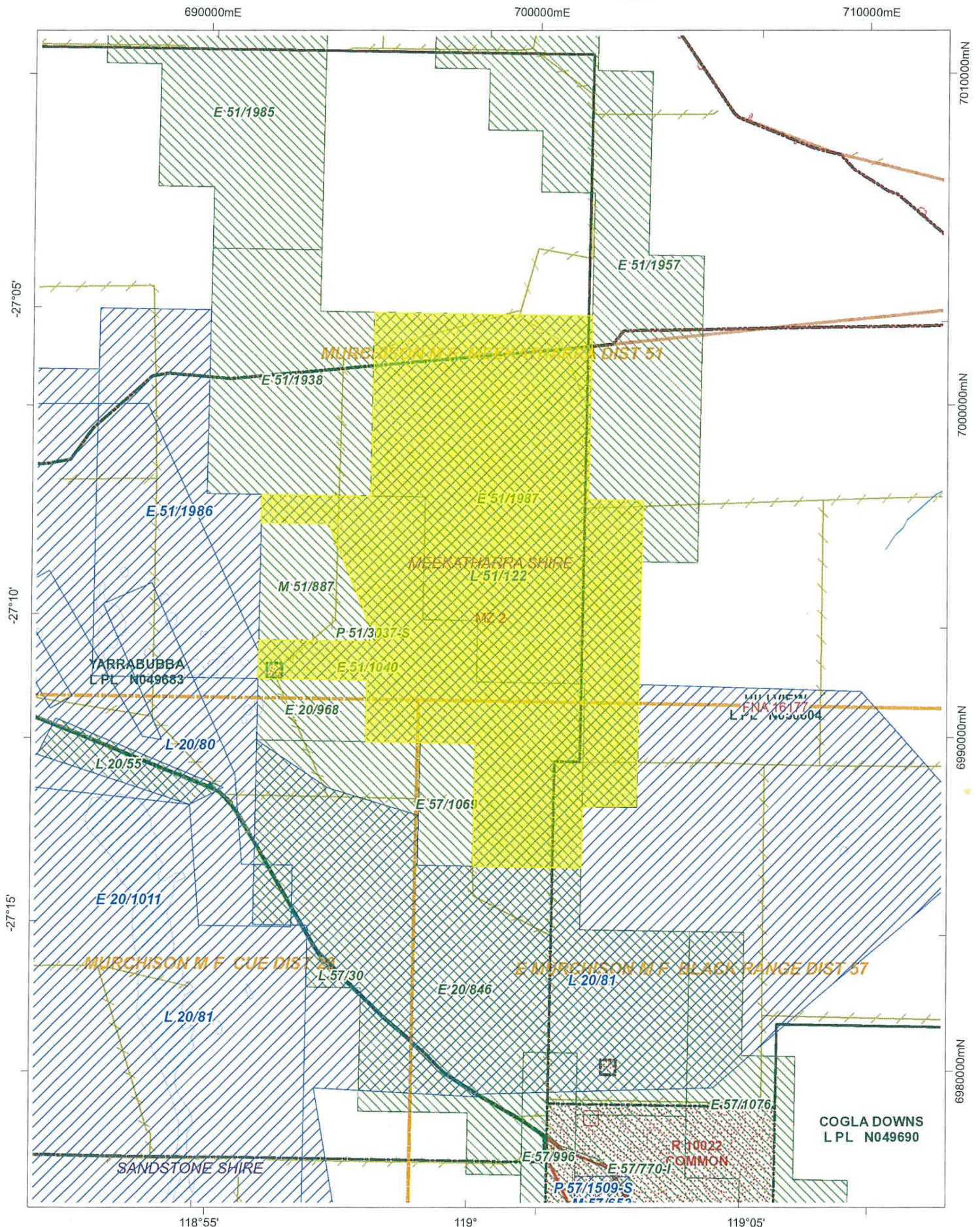
Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

- Pending Application
- Live Tenement
- Application over Live Tenement

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03:25 PM, 16/03/2022

MJSJONE  
[Tenement Status]



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Scale: 1:144,448





**9.4. COMMUNITY DEVELOPMENT**

Nil

**9.5. HEALTH BUILDING AND TOWN PLANNING**

Nil

**9.6. WORKS AND SERVICE**

Nil

**9.7. CONFIDENTIAL ITEMS**

**Moved:**

**Seconded:**

That the meeting be closed to members of the public to allow Council to discuss items 9.7.1, 9.7.2 & 9.7.3 which concern matters of a confidential nature.

**CONFIDENTIAL ITEM**

Deals with a contract entered into, or which may be entered into by the local government.

Local Government Act 1995 section 5.23 (2) (c)

<b>Title/Subject:</b>	<b>MISSION AUSTRALIA LEASE - LOT 5 (64) HILL STREET, MEEKATHARRA</b>	
<b>Agenda/Minute Number:</b>	9.7.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM450	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	29 March 2022 Kelvin Matthews	
<b>Author:</b>	Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider executing the lease agreement between the Shire of Meekatharra and Mission Australia for the house residence at Lot 5 (64) Hill Street Meekatharra.

**Officers Recommendation / Council Resolution:**

**Moved:**



**Seconded:**

That Council approves the Lease between the Shire of Meekatharra and Mission Australia for the premises located at 64 Hill Street Meekatharra in accordance with the terms and conditions outlined in the Lease and approves the affixing of Councils Common Seal and execution of the Lease by the Chief Executive Officer and the Shire President.

## CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.

Local Government Act 1995 section 5.23 (2) (c)

<b>Title/Subject:</b>	<b>LEASE OF SPEEDWAY COMPLEX PART RESERVE 36131 TO YULELLA ABORIGINAL CORPORATION</b>	
<b>Agenda/Minute Number</b>	9.7.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	R34023	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	30 March 2022	
<b>Author:</b>	Kelvin Matthews	
	Chief Executive Officer	<i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews	
	Chief Executive Officer	<i>Signature Senior Officer</i>

### **Summary/Matter for Consideration:**

Council to consider a request from the Meekatharra Yulella Aboriginal Corporation to enter into a lease arrangement for the management of the Meekatharra Speedway Club complex located on Part Reserve 36131 that is vested under Management Order with the Shire of Meekatharra.

### **Officers Recommendation / Council Resolution:**

**Moved:**



**Seconded:**

**That Council approve a request from the Meekatharra Yulella Aboriginal Corporation to enter into a lease arrangement for the management of the Meekatharra Speedway Complex located on Part Reserve 36131 that is vested under Management Order with the Shire of Meekatharra pending approval from the Minister for Lands.**

## CONFIDENTIAL ITEM

**Deals with a contract entered into, or which may be entered into by the local government.**

**Local Government Act 1995 section 5.23 (2) (c)**

<b>Title/Subject:</b>	<b>LLOYDS PLAZA CAFÉ LEASE - MAMA MOON'S BAKERY</b>	
<b>Agenda/Minute Number:</b>	9.7.3	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	R34023	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	30 March 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider executing the lease between the Shire of Meekatharra and Mama Moon's Bakery for Shop 6 Café at Lloyds Plaza.

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve executing the Lease between the Shire of Meekatharra and Mama Moon's Bakery for the premises located at Shop 6 Café Lloyds Plaza 64 – 66 Main Street Meekatharra in accordance with the terms and conditions outlined in the Lease appended to this report, and approves the affixing of Councils Common Seal and execution of the Lease by the Chief Executive Officer and the Shire President.**

**Moved:**

**Seconded:**

**That the meeting be opened to the public.**

**10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION  
OF THE MEETING**

**Moved:**

**Seconded:**

**That the urgent new business be discussed.**

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN  
GIVEN**

**12. CLOSURE OF MEETING**