



## *Ordinary Council Meeting*

*25 JUNE 2022*

# *AGENDA*

### NOTICE OF MEETING

Dear Elected Member,

The next Ordinary Meeting of the Shire of Meekatharra will be held on Saturday 25 June 2022 in the Council Chambers, Main Street Meekatharra, commencing at 9:30am.

A handwritten signature in black ink, appearing to read 'Kelvin Matthews', is written above the typed name.

Kelvin Matthews  
Chief Executive Officer  
20 June 2022



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## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

### **1.1 DECLARATION OF OPENING**

#### **1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

## **2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE**

### **Members**

### **Staff**

### **Apologies**

### **Approved Leave of Absence**

### **Observers**

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

## **4. PUBLIC QUESTION TIME**

## **5. APPLICATION FOR LEAVE OF ABSENCE**

**Moved:**

**Seconded:**

**That Cr \_\_\_\_\_ be granted Leave of Absence for the 16 July 2022 Ordinary Council Meeting.**

## **6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

## **7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **7.1 ORDINARY COUNCIL MEETING HELD 21 MAY 2022**

#### **Council Recommendation / Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Ordinary Council Meeting held Saturday 21 May 2022 be confirmed.**

### **7.2 HEALTH BUILDING AND TOWN PLANNING MEETING HELD 21 MAY 2022**

#### **Council Recommendation / Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Health Building and Town Planning Meeting held 21 May 2022 be received.**

### **7.3 SPECIAL COUNCIL MEETING HELD 16 JUNE 2022**

#### **Council Recommendation / Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Special Council Meeting held Thursday 16 June 2022 be confirmed.**

## **8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

## **9. REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – MAY 2022**

##### **Construction Crew**

- **A67 – R2R Funded – Ashburton Downs – Meekatharra Road SLK 6.1 to SLK 12.1**
  - All works completed and sealed 13<sup>th</sup> June.

##### **Contract and Council operator Maintenance Grading**

- Council 12H – Finished-Meekatharra – Sandstone Road.
- Council 12H – Gabanintha – Nanine Road.
- NGE – Maintenance Grading - Turee Creek Road.

##### **Flood Damage**

- NGE-completed.
- MTF- Rained off.

##### **Contractors Schedule for Flood Damage**

###### **NGE Contractor**

- Completed.
- MTF to re-engage if approved.

###### **MTF Services Contractor:**

- Councils works to start July 2022.

#### **Trevor Renk - Flood Damage – Monthly Report ending 30th of May 2022**

Projects worked on during December 2021:

- R2R Ashburton Downs Meekatharra Rd.
- AGRN-899 Meekatharra Mt Clere Rd.
- AGRN-899 Munarra Rd.
- Ashburton Downs Mingah Springs Intersection.
- R2R Culverts Ashburton Downs Meekatharra Rd.

##### **Progress on Jobs**

- AGRN-899 Monthly Works:
  - NGE returned after the rain event and completed the intersection on Ashburton Downs Meekatharra Rd and Mingah Springs Rd on the 5-4-22. This completed all works for NGE.
  - Rob Young carried out install of guideposts and signs on the intersection on 7-4-22 through to 9-4-22. The Distance signs are still to be installed as delivery is expected mid/late May 2022.
  - MTF Crew were delayed almost the whole of April due to rain events. They started on the 10-4-22 on Munarra Rd and then stopped again until the 20-4-22. Extra funding was requested and approved from Greenfields to carry out extra repairs to floodway's on the return from the rain event. The works on Munarra Rd were

completed along with the relocation and replacement of the cattle grid on the 29-4-22.

- MTF started work on the Meekatharra Mt Clere Rd on the 26-4-21 after having to relocate from Milgun Yarlarweelor Rd due to wet weather damage to the floodway's and formation. Work will continue on Mt Clere Rd until complete then Milgun Yarlarweelor will be tackled again for the third time.
  - Bulldog Contracting have started the culverts and cut off walls on the Ashburton Downs Meekatharra Rd on the 21-4-22. Works continued through the end of the month. The works are expected to be complete on the end of the first week of May 2022.
- AGRN-899 Costing:
- Ashburton Downs Meekatharra Rd and Mingah Springs Intersection was completed a little over budget due to the delays experienced from the weather.
  - Meekatharra Mt Clere is tracking well with over 50% complete on Budget.
  - Milgun Yarlarweelor Rd is tracking ok, but with the weather delays, having 25% complete. We expect to be able to claim some extra money for the repairs of some floodway's to enable the transit of trucks to deliver gravel.
  - Munarra is completed with an extra \$35K claimed for the floodway repairs. The Shire's portion for the grid was completed under the allocated PO value.
  - Ashburton Downs Meekatharra Rd culverts are tracking well but an extra 210 metres of cut off wall will need to be added to the project as a variation due to the oversight of an extra floodway during the tendering process.

### **Summary**

NGE have completed Ashburton Downs Meekatharra Rd and Mingah intersection with only the distance signs to be installed in May.

MTF crew completed Munarra Rd flood damage and the grid install on Munarra Rd. Works have been relocated from Milgun Yarlarweelor Rd to Mt Clere Rd due to the wet weather. All works except a few sections will be completed on Mt Clere with some section getting more damage from the last rain event enabling a reclaim for more funds through Flood Damage.

Greenfields have been engaged to reassess several roads in the shire for flood damage received from the recent rain events. The only road that will possibly not be carried out from the current Flood Damage project is Trillbar Rd as it may be eligible for a larger claim from the recent event than the funds that are allocated for the current program.

Bulldog Contracting is tracking well with the works on the floodway's and culverts expected to be complete in the first week of May.

### **Budget and Progress Update**

All Council and Contract works in line of COVID – 19 Guidelines.  
New IT Cat 938K arrived.

### **Town Maintenance-Monthly Report**

- Smashed glass across roadways, graffiti and damage to town signs,
- Footpaths swept to remove gravel coming from laneways due to motor quad/bike activity and using blower, brooms and skid steer.



- Mowing of vegetation in laneways.
- Verges and laneways are being maintained and spraying done.
- Removed rubbish Main Street around town and parks Gardens.
- Push up at rubbish tip regularly.
- Cemetery clean-ups.

**Plant Report**

- RMH- Services and repairs on 2 x Mack Granites.
- RMH- work on 140H.
- Maintenance and repairs on all gear.
- Cleaning of all plant.
- Depot clean up – continuing.

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Works and Services Manager's report for May 2022 be received.**

## 9.1.2 AIRPORT MANAGER'S REPORT- MAY 2022

### *Aircraft Movements and Statistics*

Aircraft movements for General Aviation, Charter, RPT increased slightly in May, similar to April likely due to a number of weather events requiring aircraft to stop in Meekatharra to take on extra fuel.

Mustering in the region has commenced with 40% of Avgas fuel sales attributed to Avgas drum sales to pastoralists.

The figures below reflect the differences between May 2021 and May 2022.

	May 2021	May 2022	Variance
<b>General Aircraft Landed:</b>	116	115	<b>0%</b>
<b>RFDS Landed</b>	67	58	<b>-13%</b>
<b>Avgas</b>	14,395	10,723	<b>-25%</b>
<b>Jet A1</b>	50,542	61,732	<b>+22%</b>
<b>Total Fuel Sold</b>	<b>64,937</b>	<b>72,455</b>	<b>+11%</b>

	YTD 2021	YTD 2022	Variance
<b>General Aircraft Landed:</b>	500	454	<b>-9%</b>
<b>RFDS Landed</b>	336	278	<b>-17%</b>
<b>Avgas</b>	46,306	42,652	<b>-8%</b>
<b>Jet A1</b>	257,963	226,204	<b>-12%</b>
<b>Total Fuel Sold</b>	<b>304,269</b>	<b>268,856</b>	<b>-11%</b>

### *Aerodrome Works:*

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.
- Repaint Unserviceability Markers (Red/White) x 25 airside.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

### *Aerodrome Security:*

A local mine site worker was denied boarding of charter aircraft due to non-compliance with Mandated Covid-19 mask requirements at airports. A security report was forwarded to the Shire for review.

***Safety Management System:***

Annual Technical & Annual Electrical Technical inspection reports were reviewed through the Airport SMS with Corrective Actions noted and addressed. It was noted there were no corrective actions requiring urgent action with a large number being administrative changes in the aerodrome manual. A number of physical changes have been addressed in the new aerodrome manual pending review and approval by CASA.

***Budget items completed:***

Nil pending.

***Airport Emergency:***

Nil emergencies to report.

***Bird/Animal Activity:***

Bird & animal activity around the Meekatharra aerodrome has remained a low risk.

***General:***

COVID-19 cleaning and sanitizing of public areas continues to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities.

The wearing of face masks by all persons at the airport is still required except for those with a valid exemption. Ongoing monitoring and education of patrons will occur until the wearing of masks is no longer required.

CASA approval of the aerodrome manual review is currently pending notification.

Mike Cuthbertson

Airport Manager

01/06/2022

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Airport Manager's report for May 2022 be received.**

### 9.1.3 YOUTH AND RECREATION SERVICES REPORT – MAY 2022

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Indoor Centre / Cricket / Volleyball	40	29	43	40	152	4	38
Yarn Night Drop in / Project Day	10	20	14	25	69	4	17
Movie Night	20	18	30	25	93	3	31
Art	36	17	31	23	107	6	18
Football/SMF	11	10	15	12	48	1	48
Basketball	20	16	20	19	75	2	37
Music	30	18	30	10	88	6	14
Soccer	45	31	56	42	174	5	35

This month with the colder weather setting in, we have moved many of our activities to the indoor cricket centre where we played cricket, volleyball and indoor soccer, with many kids displaying previously unknown soccer talents. Basketball still being the kids' favourite sport we are having weekly visits from Karalundi to play in friendly but intense games where we are yet to win a game with our boys team but our girls are yet to lose which keeps the old Meeka vs Karalundi rivalry strong!

Our project for this month has been working alongside Youth Focus to design sneakers for some indigenous AFL players which they will wear during NAIDOC week this year, all this was made possible by working with Jamal Diallo who owns the One Off sneaker store in Perth. Jamal and his videographer made the trip to Meeka to meet the kids and film the whole process which will be made into a mini documentary that they will display during NAIDOC week.

May has been a pleasant month for our team and we look forward to June.

#### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Youth Sport and Recreation Services Officer's report for May 2022 be received.**

#### **9.1.4 RANGERS REPORT – MAY 2022**

Prepared by P Smith, Canine Control  
Date May 2022

##### **17 - 19 MAY 2022**

##### **COMPLAINTS RECEIVED:**

One complaint had been received regarding a dingo sighting. Cat traps were supplied to a private residence at their request.

##### **ANIMALS TRAPPED:**

Trapping cages were set at various locations around town and around the surrounding areas including residential and commercial buildings and monitored regularly. One feral cat was caught and destroyed.

##### **ANIMALS DESTROYED:**

One feral cat was destroyed.

##### **FURTHER PATROLS:**

Patrols were conducted around the townsite and on the fringes of town following the report of the dingo sighting. No dingo was sighted but this will be monitored. Patrols were conducted looking for suitable places to set cages. Patrols were conducted at the Hot Rod track, airport, cemetery, racetrack and the Sandstone Road. several other locations around town. All appeared correct. Early morning patrols and security checks were conducted around the townsite. Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip and Railway Dam and surrounding areas.

##### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Ranger's Report for May 2022 be received.**

## 9.1.5 STATUS REPORTS

### Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Responsibility	Action	Status
	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete  Complete  In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete  In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE.	Complete  Complete

				Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted Emailed 23/11/20 Proceeding as per original project	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council 2022 New Asset Management Plans being prepared by Ben Symmons	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4.	CDSM	Documents Sent Waiting for final approval from Dept Emailed Paul Bashall 30.06.20 Review presented to Council in January 2021 Council working group to be convened Presented at the April 2021 HBTP meeting	Complete Progressing Complete Complete Complete Complete

16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 10/12/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Dept of Local Govt	Complete Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding 2022 Lotterywest funding application for whole Lions Park development to encompass lighting at the Skate Park	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Deed Signed	Complete
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process Valuation being sought Settlement of property	Complete  Complete Complete Complete



				Lease agreement	In Progress
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
17.10.20	10.1	Application for Remote Airstrip Upgrade Program	CDSM/CEO	Funding received	Complete
17.10.20	10.3	New Meekatharra Hospital – Lobbying	CEO	Emailed Consultant 20/10/20 Project commenced with planning underway	Complete Complete
16.01.21	9.6.1	Local Roads & Community Infrastructure Program – Phase 2	CEO	Present at next works group meeting	In Progress
20.02.21	9.3.1	Bridge over Luke’s Pit – Project Feasibility Budget	PO	Email sent and acknowledged on 02/03/2021 to Westgold outlining project, awaiting response	In Progress
20.03.21	10.2	Heavy Haulage – Meekatharra – Sandstone Road and Gabinantha-Nannine Road	CEO	Emailed Monument Murchison Pty Ltd 23/03/2021	In Progress
17.04.21	9.5.1	Local Planning Scheme 4	CDSM	In Progress June 2022 liaising with DPLH	In Progress
15.05.21	9.7.2	CRC Management & Tenancy Lloyds Outback Plaza	CEO/CDSM	Longer Term Arrangements	In Progress
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Progressing	In Progress
18.09.21	9.7.2	Tender – Pavement Works at the Airport	CEO/CDSM	Progressing	In Progress
20.11.21	9.4.2	Town Mural Project	CDSM	Further discussion required Feb 2022 OCM Budget Amended	Complete Complete In Progress

				Advised artist of council decision at Feb OCM, planning underway	
20.11.21	10.1	Tender – Pavement works at the Airport	CEO/CDSM	Ongoing	In Progress
19.03.22	9.3.3	Sale of 70 Hill Street	CEO	Advertising	Complete
09.04.22	9.7.1	Mission Australia Lease – Lot 5 (64) Hill Street	CEO	Awaiting Mission Australia to execute Lease	In Progress
09.04.22	9.7.2	Lease of Speedway Complex Part Reserve 36131 to Yulella Aboriginal Corporation	CEO	Yulella to execute Lease	Complete
23.05.22	9.3.1	Council Meeting Dates for 2022/23	CEO	Advertised	Complete
23.05.22	9.3.2	Application for mining Tenement Miscellaneous Licence 51/901	CEO	Letter sent	Complete
23.05.22	9.3.3	Application for Mining Tenement Miscellaneous Licence 51/0123	CEO	Letter sent	Complete
23.05.22	9.3.4	Application for Mining Tenement Miscellaneous Licence(s) E51/2098 and E51/2099	CEO	Letter sent	Complete
23.05.22	9.3.5	Request for Donation of Council Mercedes Rubbish Truck	CEO	Letter sent to EGRC	Complete
23.05.22	9.3.6	Delegation Register 2022	CEO	Final sent to all staff and on record	Complete
23.05.22	9.3.7	Donation Request – Markus Simpson	CDSM	Advised applicant 26.05.22 Asked Finance to process payment	Complete
23.05.22	11.1	Abra Road Access & Maintenance Agreement – Ashburton Downs Road	CEO	Deed Executed	Complete

23.05.22	11.2	Lloyds Plaza Shop 2 Lease – Technology Metals	CEO	Lease drafted	In progress
23.05.22	11.3	Memorandum of understanding – Youth Focus Boxing Program	CEO	Advised Youth Focus 26.05.22 MOU execution and program initiation	In Progress
23.05.22	13.1	Air BP Representatives Agreement	CEO	Agreement Executed	Complete
23.05.22	13.2	Chief Executive Officer – Probation Period Review	CEO	Confirmed	Complete

**Officers Recommendation / Council Resolution:**


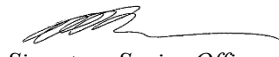
**Moved:**

**Seconded:**

**That the Status report be received.**

## 9.2 FINANCE

### 9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED MAY 2022

<b>File Ref:</b>	ADM 171	
<b>Date of Report:</b>	16 June 2022	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary:**

Monthly Financial Report

#### **Background:**

*Financial Activity Statement Report – s.6.4*

*(1A) In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) budget estimates to the end of the month to which the statement relates; and*
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
  - (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
  - (b) by program; or*
  - (c) by business unit.*
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) recorded in the minutes of the meeting at which it is presented.*
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*  
*[35. Deleted in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the financial report for the period ending 31 May 2022 be received.**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2022**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 May 2022 of \$8,434,648.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 May 2022**

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>							
Rates		\$ 4,752,175	4,752,175	\$ 4,752,088	\$ 4,892,480	\$ 140,392	2.95%
Operating Grants, Subsidies and Contributions	7	2,125,021	2,354,879	2,270,654	5,244,020	2,973,366	130.95%
Fees and Charges		1,305,450	1,302,063	1,205,859	1,257,621	51,762	4.29%
Interest Earnings		132,803	132,803	77,930	93,074	15,144	19.43%
Other Revenue		344,521	314,523	241,839	229,736	(12,103)	(5.00%)
Profit on Disposal of Assets	9	10,884	10,884	9,980	18,678	8,698	87.15%
<b>Total Operating Revenue</b>		<b>8,670,854</b>	<b>8,867,327</b>	<b>8,558,350</b>	<b>11,735,608</b>	<b>3,177,258</b>	
<b>Operating Expense</b>							
Employee Costs		(2,036,571)	(2,170,139)	(1,895,179)	(1,760,154)	(135,026)	(7.12%)
Materials and Contracts		(3,467,325)	(3,409,257)	(2,883,821)	(2,304,205)	(579,616)	(20.10%)
Utility Charges		(379,411)	(398,411)	(350,636)	(337,758)	(12,878)	(3.67%)
Depreciation on Non-Current Assets		(7,532,730)	(5,884,317)	(5,393,628)	(5,443,887)	50,259	0.93%
Insurance Expenses		(227,158)	(244,162)	(244,161)	(280,043)	35,882	14.70%
Other Expenditure		(282,671)	(278,671)	(182,800)	(129,955)	(52,845)	(28.91%)
Loss on Disposal of Assets	9	(112,315)	(112,315)	(94,814)	(336,664)	241,850	(255.08%)
<b>Total Operating Expenditure</b>		<b>(14,038,181)</b>	<b>(12,497,272)</b>	<b>(11,045,039)</b>	<b>(10,592,664)</b>	<b>(452,375)</b>	
<b>Non-Operating Revenues</b>							
Non-Operating Grants & Contributions	7	13,654,391	16,944,140	15,744,026	10,722,101	(5,021,925)	(31.90%)
Less Unspent Grants rec'd in current year	7	0	0	0	(513,202)	(513,202)	
<b>Net Non-Operating Grants</b>		<b>13,654,391</b>	<b>16,944,140</b>	<b>15,744,026</b>	<b>10,208,899</b>	<b>(5,535,127)</b>	
<b>Total Comprehensive Income</b>		<b>8,287,064</b>	<b>13,314,195</b>	<b>13,257,337</b>	<b>11,351,843</b>	<b>(1,905,494)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		7,532,730	5,884,317	5,393,628	5,443,887	50,259	0.93%
Adjust (Profit)/Loss on Asset Disposal	9	101,431	101,431	84,834	317,986	233,152	274.83%
Adjust Provisions		0	0	0	0	0	
<b>Net Cash from Operations</b>		<b>15,921,225</b>	<b>19,299,943</b>	<b>18,735,799</b>	<b>17,113,716</b>	<b>(1,622,083)</b>	
Proceeds from Disposal of Assets	9	882,800	882,800	882,800	386,010	(496,790)	(56.27%)
<b>Total Capital Revenues</b>		<b>882,800</b>	<b>882,800</b>	<b>882,800</b>	<b>386,010</b>	<b>(496,790)</b>	
<b>Non-Operating Expenses</b>							
Land and Buildings	8	(1,615,905)	(1,740,905)	(717,273)	(889,366)	172,093	23.99%
Furniture and Equipment	8	(112,000)	(101,253)	(52,253)	(39,513)	(12,740)	(24.38%)
Plant and Equipment	8	(2,508,900)	(2,508,900)	(100,000)	(354,975)	254,975	254.98%
Infrastructure - Roads	8	(19,012,191)	(17,788,715)	(14,868,057)	(13,361,571)	(1,506,485)	(10.13%)
Infrastructure - Footpaths	8	(150,000)	(100,000)	0	0	0	0.00%
Infrastructure - Airports	8	(175,000)	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)
Infrastructure - Other	8	(1,151,203)	(1,252,703)	(258,500)	(31,727)	(226,773)	(87.73%)
<b>Total Capital Expenditure</b>		<b>(24,725,199)</b>	<b>(23,667,476)</b>	<b>(16,032,083)</b>	<b>(14,683,153)</b>	<b>(1,348,930)</b>	
<b>Net Cash from Capital Activities</b>		<b>(23,842,399)</b>	<b>(22,784,676)</b>	<b>(15,149,283)</b>	<b>(14,297,143)</b>	<b>(1,845,720)</b>	
<b>Financing</b>							
Transfer to Reserves	6	(1,959,690)	(1,959,690)	0	0	0	
Transfer from Reserves	6	450,000	150,000	0	0	0	
<b>Net Cash from Financing Activities</b>		<b>(1,509,690)</b>	<b>(1,809,690)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(9,430,864)</b>	<b>(5,294,424)</b>	<b>3,586,516</b>	<b>2,816,572</b>	<b>(769,944)</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>9,430,864</b>	<b>5,618,077</b>	<b>5,618,077</b>	<b>5,618,077</b>	<b>0</b>	0.00%
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>323,653</b>	<b>9,204,592</b>	<b>8,434,648</b>	<b>(769,944)</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2022**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
<b>* Includes Non- Operating Grants</b>						
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	4,752,175	4,752,088	4,892,480	140,392	2.95%	
General Purpose Funding - Other	1,970,063	1,914,805	4,921,123	3,006,318	157.00%	▲
Law, Order and Public Safety	16,220	13,088	19,040	5,952	45.48%	
Health	6,104	5,593	6,818	1,225	21.91%	
Education and Welfare	151,110	139,220	123,910	(15,310)	(11.00%)	▼
Housing	29,500	27,227	38,474	11,247	41.31%	▲
Community Amenities	144,426	135,467	111,570	(23,897)	(17.64%)	▼
Recreation and Culture	779,377	689,225	623,282	(65,943)	(9.57%)	
Transport	17,688,633	16,470,715	11,605,297	(4,865,418)	(29.54%)	▼
Economic Services	141,120	61,355	47,490	(13,865)	(22.60%)	▼
Other Property and Services	132,659	93,513	68,222	(25,291)	(27.04%)	▼
<b>Total Operating Revenue</b>	<b>25,811,467</b>	<b>24,302,376</b>	<b>22,457,707</b>	<b>(1,844,669)</b>		
<b>Operating Expense</b>						
Governance	(727,275)	(632,073)	(527,828)	(104,245)	(16.49%)	▼
General Purpose Funding	(233,176)	(199,837)	(176,979)	(22,858)	(11.44%)	▼
Law, Order and Public Safety	(203,537)	(187,335)	(142,363)	(44,972)	(24.01%)	▼
Health	(152,473)	(140,646)	(119,944)	(20,702)	(14.72%)	▼
Education and Welfare	(835,023)	(751,674)	(631,666)	(120,008)	(15.97%)	▼
Housing	(46,503)	(48,371)	(47,439)	(932)	(1.93%)	
Community Amenities	(702,681)	(497,945)	(427,579)	(70,366)	(14.13%)	▼
Recreation and Culture	(1,718,144)	(1,574,253)	(1,318,265)	(255,988)	(16.26%)	▼
Transport	(6,985,001)	(6,309,349)	(6,439,197)	129,848	2.06%	
Economic Services	(630,129)	(569,614)	(470,433)	(99,181)	(17.41%)	▼
Other Property and Services	(263,330)	(133,942)	(290,971)	157,029	117.24%	▲
<b>Total Operating Expenditure</b>	<b>(12,497,272)</b>	<b>(11,045,039)</b>	<b>(10,592,664)</b>	<b>(452,375)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	5,884,317	5,393,628	5,443,887	50,259	0.93%	
Adjust (Profit)/Loss on Asset Disposal	101,431	84,834	317,986	233,152	274.83%	▲
Adjust Provisions	0	0	0	0		
Less Unspent Grants rec'd in current year	0	0	(513,202)	(513,202)		
<b>Net Cash from Operations</b>	<b>19,299,943</b>	<b>18,735,799</b>	<b>17,113,714</b>	<b>(1,622,085)</b>		
<b>Non-Operating Revenues</b>						
Proceeds from Disposal of Assets	882,800	882,800	386,010	(496,790)	(56.27%)	▼
<b>Total Capital Revenues</b>	<b>882,800</b>	<b>882,800</b>	<b>386,010</b>	<b>(496,790)</b>		
<b>Non-Operating Expenses</b>						
Land and Buildings	(1,740,905)	(717,273)	(889,366)	172,093	23.99%	▲
Furniture and Equipment	(101,253)	(52,253)	(39,513)	(12,740)	(24.38%)	▼
Plant and Equipment	(2,508,900)	(100,000)	(354,975)	254,975	254.98%	▲
Infrastructure - Roads	(17,788,715)	(14,868,057)	(13,361,571)	(1,506,485)	(10.13%)	▼
Infrastructure - Airports	(175,000)	(36,000)	(6,000)	(30,000)	(83.33%)	▼
Infrastructure - Other	(1,252,703)	(258,500)	(31,727)	(226,773)	(87.73%)	▼
<b>Total Capital Expenditure</b>	<b>(23,667,476)</b>	<b>(16,032,083)</b>	<b>(14,683,153)</b>	<b>(1,348,930)</b>		
<b>Net Cash from Capital Activities</b>	<b>(22,784,676)</b>	<b>(15,149,283)</b>	<b>(14,297,143)</b>	<b>(852,140)</b>		
Transfer to Reserves	(1,959,690)	0	0	0		
Transfer from Reserves	150,000	0	0	0		
<b>Net Cash from Financing Activities</b>	<b>(1,809,690)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(5,294,424)</b>	<b>3,586,516</b>	<b>2,816,571</b>	<b>(769,945)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>5,618,077</b>	<b>5,618,077</b>	<b>5,618,077</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>323,653</b>	<b>9,204,592</b>	<b>8,434,648</b>	<b>(769,944)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2022**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	80	0	80	80
General Purpose Funding - Rates	4,752,175	0	4,752,175	4,752,088
General Purpose Funding - Other	1,740,205	229,858	1,970,063	1,914,805
Law, Order and Public Safety	16,220	0	16,220	13,088
Health	6,104	0	6,104	5,593
Education and Welfare	151,110	0	151,110	139,220
Housing	29,500	0	29,500	27,227
Community Amenities	144,426	0	144,426	135,467
Recreation and Culture	790,763	(11,386)	779,377	689,225
Transport	14,398,883	3,289,750	17,688,633	16,470,715
Economic Services	171,120	(30,000)	141,120	61,355
Other Property and Services	124,659	8,000	132,659	93,513
<b>Total Operating Revenue</b>	<b>22,325,245</b>	<b>3,486,222</b>	<b>25,811,467</b>	<b>24,302,376</b>
<b>Operating Expense</b>				
Governance	(731,275)	4,000	(727,275)	(632,073)
General Purpose Funding	(233,176)	0	(233,176)	(199,837)
Law, Order and Public Safety	(203,537)	0	(203,537)	(187,335)
Health	(152,473)	0	(152,473)	(140,646)
Education and Welfare	(841,523)	6,500	(835,023)	(751,674)
Housing	(29,500)	(17,003)	(46,503)	(48,371)
Community Amenities	(702,681)	0	(702,681)	(497,945)
Recreation and Culture	(1,765,344)	47,200	(1,718,144)	(1,574,253)
Transport	(8,523,213)	1,538,212	(6,985,001)	(6,309,349)
Economic Services	(617,129)	(13,000)	(630,129)	(569,614)
Other Property and Services	(238,330)	(25,000)	(263,330)	(133,942)
<b>Total Operating Expenditure</b>	<b>(14,038,181)</b>	<b>1,540,909</b>	<b>(12,497,272)</b>	<b>(11,045,040)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	7,532,730	(1,648,413)	5,884,317	5,393,628
Adjust (Profit)/Loss on Asset Disposal	101,431	0	101,431	84,834
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>15,921,225</b>	<b>3,378,718</b>	<b>19,299,943</b>	<b>18,735,798</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	882,800	0	882,800	882,800
<b>Total Capital Revenues</b>	<b>882,800</b>	<b>0</b>	<b>882,800</b>	<b>882,800</b>
<b>Capital Expenses</b>				
Land and Buildings	(1,615,905)	(125,000)	(1,740,905)	(717,273)
Furniture and Equipment	(112,000)	10,747	(101,253)	(52,253)
Plant and Equipment	(2,508,900)	0	(2,508,900)	(100,000)
Infrastructure - Roads	(19,012,191)	1,223,476	(17,788,715)	(14,868,057)
Infrastructure - Footpaths	(150,000)	50,000	(100,000)	0
Infrastructure - Airports	(175,000)	0	(175,000)	(36,000)
Infrastructure - Other	(1,151,203)	(101,500)	(1,252,703)	(258,500)
<b>Total Capital Expenditure</b>	<b>(24,725,199)</b>	<b>1,057,723</b>	<b>(23,667,476)</b>	<b>(16,032,083)</b>
<b>Net Cash from Capital Activities</b>	<b>(23,842,399)</b>	<b>1,057,723</b>	<b>(22,784,676)</b>	<b>(15,149,283)</b>
<b>Financing</b>				
Transfer to Reserves	(1,959,690)	0	(1,959,690)	0
Transfer from Reserves	450,000	(300,000)	150,000	0
<b>Net Cash from Financing Activities</b>	<b>(1,509,690)</b>	<b>(300,000)</b>	<b>(1,809,690)</b>	<b>0</b>
<b>Net Operations, Capital and Financing</b>	<b>(9,430,864)</b>	<b>4,136,441</b>	<b>(5,294,423)</b>	<b>3,586,515</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>9,430,864</b>	<b>(3,812,787)</b>	<b>5,618,077</b>	<b>5,618,077</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>323,653</b>	<b>323,653</b>	<b>9,204,592</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 31 May 2022**

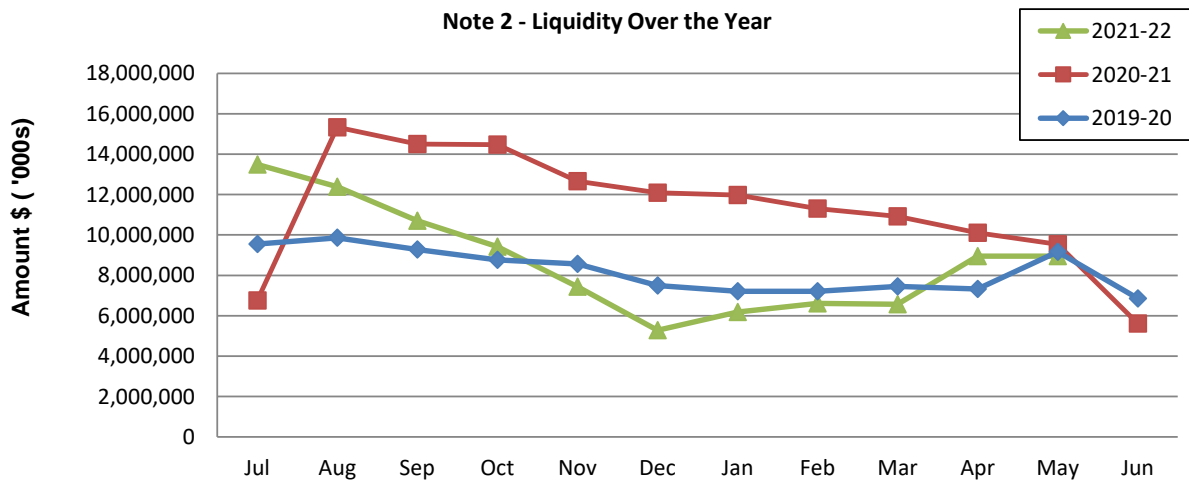
**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Operating Revenues</b>					
Governance	(80)	(100.00%)			Under variance reporting threshold.
General Purpose Funding - Rates	140,392	2.95%			Under variance reporting threshold.
General Purpose Funding - Other	3,006,318	157.00%	▲	Timing	In April the Grants Commission advanced an estimate of 75% of the proposed FY23 Financial Assistance grants to Council (\$2.968M).
Law, Order and Public Safety	5,952	45.48%			Under variance reporting threshold.
Health	1,225	21.91%			Under variance reporting threshold.
Education and Welfare	(15,310)	(11.00%)	▼	Permanent	Budgeted CDO income not realised (including contribution to Xmas party) and offset by reduced CDO costs.
Housing	11,247	41.31%	▲	Permanent	Housing expense reimbursements \$11k better than YTD budget.
Community Amenities	(23,897)	(17.64%)	▼	Permanent	Burial charges revenue \$18k and sanitation revenue \$6k lower than YTD budget. Reduced burial expenses help to offset reduced income.
Recreation and Culture	(65,943)	(9.57%)			Under variance reporting threshold.
Transport	(4,865,418)	(29.54%)	▼	Timing	WANDRRA funding is \$4.717m and LR&CI Program funding is \$287k lower than YTD budget. This is a timing issue with funds being claimed as expenditure occurs.
Economic Services	(13,865)	(22.60%)	▼	Permanent	Fundraising revenue \$5k and advertising revenue \$9k lower than YTD budget.
Other Property and Services	(25,291)	(27.04%)	▼	Timing	Diesel fuel rebate \$14k, standpipe revenue \$5k and other reimbursements \$9k lower than YTD budget. These may in part even out before end of year with a further diesel rebate to be claimed.
<b>Operating Expense</b>					
Governance	(104,245)	(16.49%)	▼	Timing	General members expenses (including meeting fees and election costs) are \$29k, RFDS \$43k, audit fees \$11k and admin allocation \$21k lower than YTD budget. Some of these are likely to even out during the year.
General Purpose Funding	(22,858)	(11.44%)	▼	Timing	Valuation fees \$12k, admin allocation \$8k and write-offs \$6k lower than YTD budget. June valuation payment and year end adjustments will reduce this variance in June.
Law, Order and Public Safety	(44,972)	(24.01%)	▼	Permanent	SES expenses \$14k, animal prevention \$8k and fire prevention expenses are \$24k lower than YTD budget. These are unlikely to even out before the end of the year.
Health	(20,702)	(14.72%)	▼	Permanent	Health consultant and admin expenses are \$17k lower than YTD budget. These are unlikely to even out over the year.
Education and Welfare	(120,008)	(15.97%)	▼	Permanent	Youth centre and education expenses are \$87k and CDO expenses \$33k lower than YTD budget.
Housing	(932)	(1.93%)			Under variance reporting threshold.
Community Amenities	(70,366)	(14.13%)	▼	Timing	Sanitation expenses (incl. waste collection) are \$31k lower than YTD budget - likely due to timing of receipt of invoices for the prior month. Town planning activities are \$11k and other community amenities expenditure relating to the cemetery and public toilets and facilities is \$28k lower than YTD budget. There may be savings in this area.
Recreation and Culture	(255,988)	(16.26%)	▼	Permanent	Swimming pool expenses are \$38k, Lloyds building expenses \$55k, library expenses \$10k, other recreation and recreation officer expenses \$130k lower than YTD budget. It is unlikely that most of these costs will be picked up prior to year end.
Transport	129,848	2.06%			Under variance reporting threshold.
Economic Services	(99,181)	(17.41%)	▼	Permanent	Tourism and area promotion (incl. community events and tourism promotion) expenditure is \$91k lower than YTD budget. It is unlikely that much of this expense may be picked up before year end.
Other Property and Services	157,029	117.24%	▲	Timing	Plant operation costs are \$101k and public works overheads \$72k more than YTD budget, and are partially offset by admin allocation \$6k and plant depreciation \$13k lower than YTD budget. These variances are mostly timing with recovery budgets being spread evenly over 12 months.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	50,259	0.93%			Under variance reporting threshold.
Adjust (Profit)/Loss on Asset Disposal	233,152	274.83%	▲	Permanent	Refer to Note 9 for Asset Disposal detail - Lower proceeds on sale of Plant realised than budgeted resulting in higher loss recorded.
<b>Capital Revenues</b>					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	(5,021,925)	(31.90%)	▼	Timing	WANDRRA funding \$4.717m and LC&RI Program \$287k lower than YTD budget. This is a timing issue with funds being claimed as expenditure occurs.
Proceeds from Disposal of Assets	(496,790)	0.00%	▼	Permanent	Refer to Note 9 for Asset Disposal detail - Lower proceeds on sale of Plant realised than budgeted.
<b>Capital Expenses</b>					
Land and Buildings	172,093	23.99%	▲	Permanent	Refer to Note 8 for Capital Expenditure detail
Furniture and Equipment	(12,740)	(24.38%)	▼	Permanent	Refer to Note 8 for Capital Expenditure detail
Plant and Equipment	254,975	254.98%	▲	Permanent	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Roads	(1,506,485)	(10.13%)	▼	Permanent	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold.
Infrastructure - Airports	(30,000)	(83.33%)	▼	Permanent	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Other	(226,773)	(87.73%)	▼	Permanent	Refer to Note 8 for Capital Expenditure detail
<b>Opening Funding Surplus(Deficit)</b>					
	0	0.00%			Under variance reporting threshold.

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 May 2022	Previous Month	YTD 31 May 2021
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	7,854,428	7,848,177	9,464,186
Cash Restricted Reserves	21,136,920	21,136,920	21,280,349
Receivables - Rates and Rubbish	814,199	932,791	790,025
Receivables -Other	135,437	641,116	519,896
Provision for Doubtful debts	(93,876)	(93,876)	(167,097)
Interest / ATO Receivable/Trust	257,976	156,711	272,010
Inventories	209,625	146,255	106,702
	<b>30,314,710</b>	<b>30,768,094</b>	<b>32,266,070</b>
<b>Less: Current Liabilities</b>			
Payables	(220,103)	(168,152)	(1,358,418)
Bonds Held	(9,840)	(13,276)	(93,874)
Provisions	(369,103)	(369,103)	(354,285)
Unspent Grants Received this Year	(513,201)	(1,081,456)	0
	<b>(1,112,247)</b>	<b>(1,631,987)</b>	<b>(1,806,577)</b>
Net Current Assets	29,202,463	29,136,107	30,459,493
Less: Cash Reserves	(21,136,920)	(21,136,920)	(21,280,349)
Plus Provisions	369,103	369,103	354,285
<b>Net Current Funding Position</b>	<b>8,434,648</b>	<b>8,368,290</b>	<b>9,533,429</b>



**Comments - Net Current Funding Position**

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 3: CASH AND INVESTMENTS**

	<b>Interest Rate</b>	<b>Unrestricted \$</b>	<b>Restricted \$</b>	<b>Bonds \$</b>	<b>Balance of Account \$</b>	<b>Institution</b>	<b>Maturity Date</b>
<b>(a) Cash Deposits</b>							
Municipal Bank Account	Variable	79,398	0	0	79,398	Westpac	At Call
Air BP	Variable	66,959	0	0	66,959	Westpac	At Call
Maxi Account	Variable	7,761,519	0	0	7,761,519	Westpac	At Call
<b>(b) Term Deposits</b>							
549463	0.39%		21,136,920	0	21,136,920	Westpac	30-Jun-22
<b>Total</b>		<b>7,907,876</b>	<b>21,136,920</b>	<b>0</b>	<b>29,044,796</b>		

**Comments/Notes - Investments**

- \* This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- \* Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- \* The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

**SHIRE OF MEEKATHARRA**  
**Budget Amendments**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**Note 4: Adopted Budget Amendments to date**

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		<b>Adopted Budget</b>	18 Sep 2021 - Item 9.2.4	Adopted Budget Closing Position	0		\$	\$	\$	\$
				Audited Opening Surplus	9,430,864	5,618,077			(3,812,787)	(3,812,787)
<b>Revenue</b>										
0181	↑	Financial Assistance Grant	18 Sep 2021 - Item 9.2.4	Operating Revenue	1,106,522	1,187,154		80,632	0	(3,732,155)
0211	↑	Local Road Grant	19 Feb 2022 - Item 9.2.4	Operating Revenue	482,189	631,415		149,226	0	(3,582,929)
4126	↓	Rental income - Lloyd's café	19 Feb 2022 - Item 9.2.4	Operating Revenue	17,078	5,693		0	(11,385)	(3,594,314)
8783	↑	Standpipe Fees	19 Feb 2022 - Item 9.2.4	Operating Revenue	10,000	18,000		8,000	0	(3,586,314)
5393	↓	Festival Income	19 Feb 2022 - Item 9.2.4	Operating Revenue	36,000	6,000		0	(30,000)	(3,616,314)
<b>Non- Operating Revenue</b>										
4601	↓	FESA - Natural Disaster	18 Sep 2021 - Item 9.2.4	Capital Revenue	10,080,269	9,938,039		0	(142,230)	(3,758,544)
5183	↑	Aerodrome Grant Income	18 Sep 2021 - Item 9.2.4	Capital Revenue	0	148,449		148,449	0	(3,610,095)
4601	↑	FESA - Natural Disaster	19 Feb 2022 - Item 9.2.4	Capital Revenue	9,938,039	13,221,569		3,283,530	0	(326,565)
<b>Operating Expenditure</b>										
8022	↓	Engineering Office & Other Exp	18 Sep 2021 - Item 9.2.4	Operating Expenses	2,000	12,000		0	(10,000)	(336,565)
YC29	↑	Town Mural Project	20 Nov 2021 - Item 9.4.2	Operating Expenses	0	15,000		0	(15,000)	(351,565)
0252	↓	Donations Various	20 Nov 2021 - Item 9.4.2	Operating Expenses	30,000	26,000		4,000	0	(347,565)
3981	↑	Utilities (Electricity) for Meeka FM	20 Nov 2021 - Item 9.4.2	Operating Expenses	0	4,000		0	(4,000)	(351,565)
CD9	↓	Orphans/Seniors Xmas dinner	19 Feb 2022 - Item 9.2.4	Operating Expenses	6,500	0		6,500	0	(345,065)
2663	↑	Housing Insurance	19 Feb 2022 - Item 9.2.4	Operating Expenses	50,776	67,781		0	(17,005)	(362,070)
3662	↓	Depn Pool	19 Feb 2022 - Item 9.2.4	Operating Expenses	177,503	69,900	(107,603)	107,603	0	(362,070)
3972	↑	Depn Sports, Park, Gym	19 Feb 2022 - Item 9.2.4	Operating Expenses	299,315	346,719	47,404	0	(47,404)	(362,070)
4882	↓	Depn Roads	19 Feb 2022 - Item 9.2.4	Operating Expenses	5,578,099	3,989,887	(1,588,212)	1,588,212	0	(362,070)
3812	↑	Reticulation Maintenance	19 Feb 2022 - Item 9.2.4	Operating Expenses	7,000	16,000		0	(9,000)	(371,070)
8914	↑	Standpipe Maintenance (includes usage)	19 Feb 2022 - Item 9.2.4	Operating Expenses	15,000	30,000		0	(15,000)	(386,070)
5932	↑	Tourism/Projects/Contributions with local shires (annual inclusion)	19 Feb 2022 - Item 9.2.4	Operating Expenses	25,000	38,000		0	(13,000)	(399,070)
5031	↓	Structural testing on airport pavement	19 Feb 2022 - Item 9.2.4	Operating Expenses	200,000	0		200,000	0	(199,070)
KZC08	↓	Kids Zone - Reticulation and reseeding of lawn	19 Feb 2022 - Item 9.2.4	Operating Expenses	5,000	0		5,000	0	(194,070)
4750	↑	Road Maintenance Various	19 Feb 2022 - Item 9.2.4	Operating Expenses	540,000	690,000		0	(150,000)	(344,070)
4900	↑	Traffic signs & control	19 Feb 2022 - Item 9.2.4	Operating Expenses	151,365	251,365		0	(100,000)	(444,070)

**SHIRE OF MEEKATHARRA**  
**Budget Amendments**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**Note 4: Adopted Budget Amendments to date**

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Non- Operating Expenditure</b>										
0979	↑	Lot 204 Hill Street - Replace ATU /Septics	18 Sep 2021 - Item 9.2.4	Capital Expenses	0	10,000		0	(10,000)	(454,070)
0980	↑	Lot 927 McCleary Street - Renovate kitchen, bathroom and ensuite	18 Sep 2021 - Item 9.2.4	Capital Expenses	50,000	115,000		0	(65,000)	(519,070)
FDC00	↓	AGRN: 899 Various Roads	18 Sep 2021 - Item 9.2.4	Capital Expenses	12,216,768	10,774,699		1,442,069	0	922,999
MS03	↓	Mainstreet Scaping - Street Sculptures	20 Nov 2021 - Item 9.4.2	Capital Expenses	15,000	0		15,000	0	937,999
CB66	↑	Landor Road Council funded Reseal	19 Feb 2022 - Item 9.2.4	Capital Expenses	337,000	455,593		0	(118,593)	819,406
4076	↓	Playground/Park at Queen Road/Consols	19 Feb 2022 - Item 9.2.4	Capital Expenses	52,000	0		52,000	0	871,406
5046	↓	Footpaths - New and Renewal	19 Feb 2022 - Item 9.2.4	Capital Expenses	150,000	100,000		50,000	0	921,406
SR13	↑	Lions park - Landscaping	19 Feb 2022 - Item 9.2.4	Capital Expenses	12,000	120,000		0	(108,000)	813,406
SR14	↑	Lions park - Seating/Tables/Bins/Gazebos	19 Feb 2022 - Item 9.2.4	Capital Expenses	5,000	50,000		0	(45,000)	768,406
SR15	↑	Lions park - BBQ's	19 Feb 2022 - Item 9.2.4	Capital Expenses	15,000	20,500		0	(5,500)	762,906
1324	↓	Admin Office Equipment - phone system	19 Feb 2022 - Item 9.2.4	Capital Expenses	20,000	9,253		10,747	0	773,653
2715	↑	New staff housing	19 Feb 2022 - Item 9.2.4	Capital Expenses	115,000	165,000		0	(50,000)	723,653
A67	↑	Ashburton Downs R2R funded	19 Feb 2022 - Item 9.2.4	Capital Expenses	1,100,000	1,200,000		0	(100,000)	623,653
<b>Reserves</b>										
8961/7070	↓	Transfer from Airport Runway Reserve	19 Feb 2022 - Item 9.2.4	Reserve	200,000	0		0	(200,000)	423,653
8961/7050	↓	Transfer from Building Reserve	19 Feb 2022 - Item 9.2.4	Reserve	100,000	0		0	(100,000)	323,653
							(1,648,411)	7,150,968	(5,178,905)	

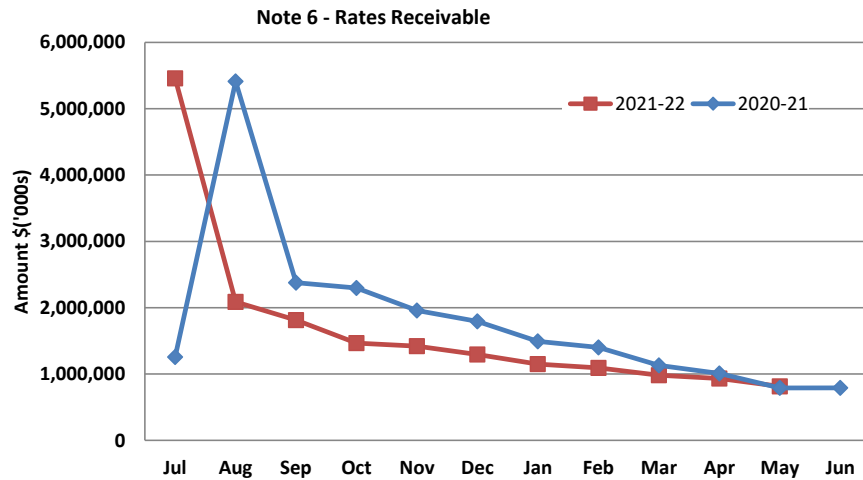
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 5: RECEIVABLES**

**Receivables - Rates and Rubbish Receivable**

	YTD 31 May 2022 \$	30/06/2021 \$
Opening Arrears Previous Years	791,619	1,362,717
Levied this year	4,995,350	4,274,148
<u>Less</u> Collections to date	(4,972,771)	(4,845,246)
Equals Current Outstanding	<b>814,199</b>	<b>791,619</b>
<b>Net Rates and Rubbish Collectable</b>	<b>814,199</b>	<b>791,619</b>
% Collected	85.93%	

Note 2



**Comments/Notes - Receivables Rates**

Rates were levied on	21-Jul-21
Full Payment or Instalment 1 due	25-Aug-21
Instalment 2 due	29-Oct-21
Instalment 3 due	4-Jan-22
Instalment 4 due	9-Mar-22

**Receivables - General**

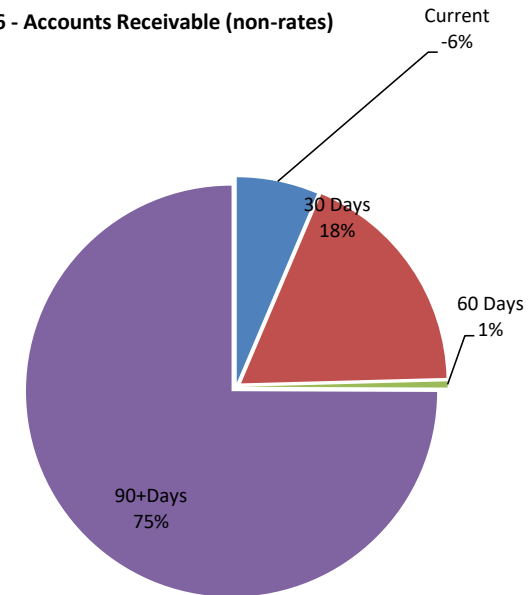
Receivables - Sundry Debtors

**Total Sundry Debtors**

Current \$	30 Days \$	60 Days \$	90+Days \$
(9,922)	28,240	751	116,368
			<b>135,437</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables General**

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

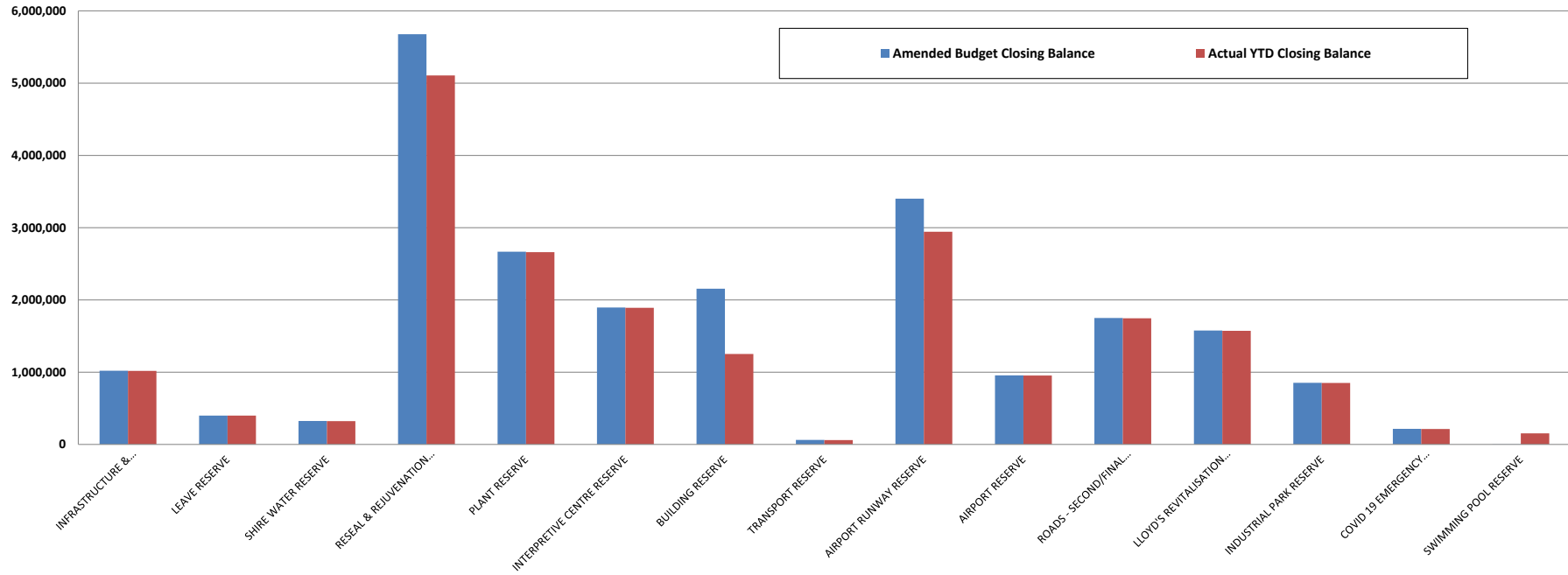
**Note 6: Cash Backed Reserves**

Name	Actual Opening Balance	Original Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$		\$	\$	\$	\$		\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,017,378	1,846	1,846	0	0	0	0	0	0	1,019,224	1,017,378
LEAVE RESERVE	398,160	963	963	0	0	0	0	0	0	399,123	398,160
SHIRE WATER RESERVE	322,648	729	729	0	0	0	0	0	0	323,377	322,648
RESEAL & REJUVENATION RESERVE	5,105,618	11,530	11,530	0	559,680	0	0	0	0	5,676,828	5,105,618
PLANT RESERVE	2,660,383	6,008	6,008	0	0	0	0	0	0	2,666,391	2,660,383
INTERPRETIVE CENTRE RESERVE	1,891,233	4,271	4,271	0	0	0	0	0	0	1,895,504	1,891,233
BUILDING RESERVE	1,251,218	3,277	3,277	0	900,000	0	(100,000)	0	0	2,154,495	1,251,218
TRANSPORT RESERVE	61,207	138	138	0	0	0	0	0	0	61,345	61,207
AIRPORT RUNWAY RESERVE	2,943,192	6,647	6,647	0	451,747	0	(200,000)	0	0	3,401,586	2,943,192
AIRPORT RESERVE	953,396	2,153	2,153	0	0	0	0	0	0	955,549	953,396
ROADS - SECOND/FINAL SEALS RESERVE	1,744,753	3,940	3,940	0	0	0	0	0	0	1,748,693	1,744,753
LLOYD'S REVITALISATION RESERVE	1,571,704	4,014	4,014	0	0	0	0	0	0	1,575,718	1,571,704
INDUSTRIAL PARK RESERVE	849,846	1,919	1,919	0	0	0	0	0	0	851,765	849,846
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	214,000	483	483	0	0	0	0	0	0	214,483	214,000
SWIMMING POOL RESERVE	152,184	345	345	0	0	0	(150,000)	(150,000)	0	2,529	152,184
	<b>21,136,920</b>	<b>48,263</b>	<b>48,263</b>	<b>0</b>	<b>1,911,427</b>	<b>0</b>	<b>(450,000)</b>	<b>(150,000)</b>	<b>0</b>	<b>22,946,610</b>	<b>21,136,920</b>



**Note 6: Cash Backed Reserves cont'd**

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2022

**Note7a: UNTIED GRANTS**

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>							
Financial Assistance Grant	1,106,522	80,632	1,187,154	1,187,154	0	3,345,010	(2,157,856)
Local Road Grant	482,189	149,226	631,415	631,415	0	1,442,401	(810,986)
<b>Law, Order and Public Safety</b>							
D.F.E.S. Operating Grant	6,920	0	6,920	6,920	0	4,403	2,517
S.E.S. Operating Grant	5,180	0	5,180	5,180	0	9,648	(4,468)
<b>Education and Welfare</b>							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,168	0	26,168	26,168	0	26,168	0
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	88,527	(2,885)
<b>Community Amenities</b>							
<b>Recreation and Culture</b>							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	60,000	0	60,000	60,000	0	0	60,000
<b>Transport</b>							
Mrd - Direct Grant	321,376	0	321,376	321,376	0	321,376	0
Street - Lighting - Operating Grant	5,024	0	5,024	5,024	0	6,488	(1,464)
<b>Economic Services</b>							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	<b>2,125,021</b>	<b>229,858</b>	<b>2,354,879</b>	<b>2,354,879</b>	<b>0</b>	<b>5,244,020</b>	<b>(2,889,142)</b>

**Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.**

	2021-22	Variations	2021-22	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Misc Grants	572,908	0	572,908	0	572,908	550,000	22,908	100,056	0
<i>Amount spent in prior year for Lloyds</i>								449,944	
<b>Transport</b>									
Local Roads & Community Infrastructure Program	574,130	0	574,130	0	574,130	287,065	287,065	0	287,065
Building Better Regions Fund Grant	1,431,465	0	1,431,465	0	1,431,465	444,821	986,644	1,820,257	0
Wandrra - Natural Disaster	10,080,269	3,141,300	13,221,569	0	13,221,569	8,504,129	4,717,440	17,997,000	0
R2R Grant	785,619	0	785,619	0	785,619	785,619	0	709,949	75,670
Mrd Road Project Grant	140,000	0	140,000	0	140,000	56,000	84,000	0	56,000
Aerodrome Grant Income	0	148,449	148,449	0	148,449	94,467	53,982	0	94,467
<b>Economic Services</b>									
Toilets at Peace Gorge	70,000	0	70,000	0	70,000	0	70,000	0	0
				<b>0</b>	<b>16,944,140</b>	<b>10,722,101</b>	<b>6,222,039</b>	<b>21,077,206</b>	<b>513,202</b>

Agenda for Ordinary Council Meeting, to be held on 25 June 2022

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>									
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONFIGURATION	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - REPLACE ALL WINDOWS WITH DOUBLE GLAZED	1328	AC15	60,000	0	60,000	0	600	600	
YC - SPLIT SYSTEM AIRCONDITIONER IN TV ROOM	1328	YCC11	3,500	0	3,500	0	6,015	6,015	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		200,000	0	200,000	200,000	193,062	(6,938)	
LOT 303 CAPITAL IMPROVEMENTS	1328	0921	80,000	0	80,000	0	43,275	43,275	
LOT 220 CAPITAL IMPROVEMENTS	1328	0923	31,857	0	31,857	31,857	28,668	(3,189)	
LOT 87 CAPITAL IMPROVEMENTS	1328	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2437	0927	47,250	0	47,250	47,250	0	(47,250)	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	10,000	0	10,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	6,023	6,023	
AIRPORT RESIDENCE - CAPITAL IMPROVEMENTS	2704	0934	23,100	0	23,100	0	13,006	13,006	
1/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0935	10,000	0	10,000	0	0	0	
3/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0937	0	0	0	0	6,078	6,078	
4/16 REGAN ST - CAPITAL IMPROVEMENTS	2704	0938	5,000	0	5,000	0	0	0	
LOT 17 MAIN ST - CAPITAL IMPROVEMENTS	2704	0939	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	16,000	10,000	26,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	50,000	65,000	115,000	115,000	102,938	(12,062)	
LOT 294 HILL ST - CAPITAL IMPROVEMENTS	2704	0981	13,500	0	13,500	0	10,813	10,813	
NEW STAFF HOUSING	2715		115,000	50,000	165,000	165,000	361,431	196,431	
HALL - REPLACE EVAP WITH OTHER COOLING/HEATING SYSTEM & ASSOC. ELECTRICAL WORKS	2704	HC03	100,000	0	100,000	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	HC09	12,000	0	12,000	0	0	0	
CEMETERY CAPITAL EXPENDITURE - BUILDINGS	3292	HC14	9,000	0	9,000	0	0	0	
POOL - BUILDINGS	3666		15,082	0	15,082	0	0	0	
OSR - PICTURE GARDENS - UGRADE TOILETS	3094	SR22	90,450	0	90,450	0	4,091	4,091	
UPGRADE MAIN BUILDING , INC AIR CON, HWS, LIGHTING AND CIRCUIT BOARD	3094	SR23	9,550	0	9,550	9,550	0	(9,550)	
INDOOR CRICKET CENTRE	4036		100,000	0	100,000	0	0	0	
MASONIC LODGE - CAPITAL	4171		11,000	0	11,000	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		193,616	0	193,616	148,616	100,056	(48,560)	
DEPOT CAPITAL - RELACE FRONT DOORS ON TOWN GARDENERS SHED		DC15	3,500	0	3,500	0	0	0	
DEPOT CAPITAL - RENOVATION OF OFFICE		DC16	90,000	0	90,000	0	12,946	12,946	
DEPOT CAPITAL - RENOVATE ABLUTIONS		DC17	20,000	0	20,000	0	0	0	
AIRPORT - PAINT STORE BUILDING	5344		3,500	0	3,500	0	0	0	
RED SANDBOX - REPLACE SHADE STRUCTURE		EC05	10,000	0	10,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681		120,000	0	120,000	0	0	0	
LOT 208 CAPITAL IMPROVEMENTS		0929	0	0	0	0	363	363	
<b>Buildings Total</b>			<b>1,615,905</b>	<b>125,000</b>	<b>1,740,905</b>	<b>717,273</b>	<b>889,366</b>	<b>172,093</b>	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Furniture &amp; Office Equip.</b>									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		32,000	0	32,000	0	0	0	
COMPUTER EQUIPMENT	1244		10,000	0	10,000	10,000	8,171	(1,829)	
ADMIN OFFICE EQUIPMENT	1324		20,000	(10,747)	9,253	9,253	9,252	(1)	
KZ - REPLACE GAS STOVE WITH NEW		KZC01	2,000	0	2,000	0	0	0	
KZ - WATER FOUNTAIN		KZC06	5,000	0	5,000	0	0	0	
KZ - OUTDOOR SETTING FOR UNDER VERANDAH		KZC09	1,500	0	1,500	0	0	0	
YC - REPLACEMENT COUCHES		YCC12	5,000	0	5,000	5,000	4,815	(185)	
YC - OFFICE FURNITURE AND CHAIRS		YCC13	7,000	0	7,000	7,000	7,058	58	
YC - COMMERCIAL FRIDGE		YCC14	2,500	0	2,500	0	4,085	4,085	
HALL - PROJECTOR AND SCREEN		HC06	6,000	0	6,000	0	0	0	
HALL - 3 DOOR GLASS FRIDGES		HC13	10,000	0	10,000	10,000	6,132	(3,868)	
HALL - REPLACEMENT OVEN		HC15	8,000	0	8,000	8,000	0	(8,000)	
OSR - PICTURE GARDENS - ARTIFICIAL TURF		SR11	3,000	0	3,000	3,000	0	(3,000)	
<b>Furniture &amp; Office Equip. Total</b>			<b>112,000</b>	<b>( 10,747)</b>	<b>101,253</b>	<b>52,253</b>	<b>39,513</b>	<b>( 12,740)</b>	
<b>Plant , Equip. &amp; Vehicles</b>									
CEO VEHICLE	1224		64,000	0	64,000	0	63,568	63,568	
PROJECT OFFICERS VEHICLE	1332		60,000	0	60,000	0	60,730	60,730	
DCEO VEHICLE	1355		60,000	0	60,000	60,000	61,869	1,869	
MOSQUITO FOGGER	2374		8,000	0	8,000	0	0	0	
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	40,000	0	(40,000)	
COMMUNITY BUS	3880		120,000	0	120,000	0	490	490	
WATER TRAILER	5005		30,000	0	30,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	10,364	10,364	
CARAVANS & EQUIPMENT	5034		500,000	0	500,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		110,000	0	110,000	0	0	0	
VARIOUS UTILITIES	5084		128,000	0	128,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	105	105	
TRUCK	5124		350,000	0	350,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
TRAILER	5264		20,000	0	20,000	0	0	0	
MULTITYRE RUBBER WHEEL ROLLER	5294		185,900	0	185,900	0	157,850	157,850	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
<b>Plant , Equip. &amp; Vehicles Total</b>			<b>2,508,900</b>	<b>0</b>	<b>2,508,900</b>	<b>100,000</b>	<b>354,975</b>	<b>254,975</b>	
<b>Roads Infrastructure</b>									
ROAD CONSTRUCTION VARIOUS	4200		19,012,191	(1,223,476)	17,788,715	14,868,057	13,361,571	(1,506,485)	See Note 8b for Road project details
<b>Roads Infrastructure Total</b>			<b>19,012,191</b>	<b>( 1,223,476)</b>	<b>17,788,715</b>	<b>14,868,057</b>	<b>13,361,571</b>	<b>( 1,506,485)</b>	
<b>Footpath Infrastructure</b>									
FOOTPATHS - NEW AND RENEWAL	5046		150,000	(50,000)	100,000	0	0	0	
<b>Footpath Infrastructure Total</b>			<b>150,000</b>	<b>( 50,000)</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Airport Infrastructure</b>									
RUNWAY CONSTRUCTION		1210	30,000	0	30,000	30,000	0	(30,000)	
AIRPORT APRON & PARKING AREAS		1215	37,000	0	37,000	0	0	0	
FOG SEAL & CRACK SEALING		1218	30,000	0	30,000	0	0	0	
AERODROME - LINE MARKING		1220	78,000	0	78,000	6,000	6,000	0	
<b>Airport Infrastructure Total</b>			<b>175,000</b>	<b>0</b>	<b>175,000</b>	<b>36,000</b>	<b>6,000</b>	<b>( 30,000)</b>	
<b>Other Infrastructure</b>									
YC - UPGRADE TO ENTRY GARDEN	2436	YCC04	3,000	0	3,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCC07	5,000	0	5,000	0	0	0	
YC - LANDSCAPING	2436	YCC09	10,000	0	10,000	0	0	0	
YC - RACKS FOR SPORTING EQUIPMENT	2436	YCC10	2,000	0	2,000	0	0	0	
KZ - PAVING OF COURTYARD (APPROX 15X 6M)	2436	KZC07	6,000	0	6,000	6,000	0	(6,000)	
KZ - RETICULATION AND RESEEDING OF LAWN	2440	KZC08	5,000	(5,000)	0	0	0	0	
KZ - SHADE OVER PLAYGROUND	2824	KZC10	40,000	0	40,000	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		52,500	0	52,500	5,500	5,588	88	
CEMETERY - OTHER INFRASTRUCTURE	3274		0	0	0	0	0	0	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
CORNISH LIFT	3624		35,000	0	35,000	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694		215,000	0	215,000	215,000	0	(215,000)	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	3994	SR13	12,000	108,000	120,000	12,000	17,175	5,175	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	45,000	50,000	5,000	0	(5,000)	
LIONS PARK - BBQ	4015	SR15	15,000	5,500	20,500	15,000	5,234	(9,766)	
PLAYGROUND - RETICULATION	4015	SR16	5,000	(5,000)	0	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4015	SR17	5,000	(5,000)	0	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066	SR18	10,000	(10,000)	0	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	(2,000)	0	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	(20,000)	0	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	(10,000)	0	0	0	0	
CANINE ENRICHMENT COMPOUND	4086		5,000	0	5,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	0	0	0	0	0	0	
MEEKA BICYCLE TRAIL	5378		50,000	0	50,000	0	0	0	
PEACE GORGE	5380		140,000	0	140,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		70,000	0	70,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	0	0	
ENTRY STATEMENT & SIGNS	5424		30,000	0	30,000	0	3,730	3,730	
<b>Other Infrastructure Total</b>			<b>1,151,203</b>	<b>101,500</b>	<b>1,252,703</b>	<b>258,500</b>	<b>31,727</b>	<b>( 226,773)</b>	
<b>Capital Expenditure Total</b>			<b>24,725,199</b>	<b>(1,057,723)</b>	<b>23,667,476</b>	<b>16,032,083</b>	<b>14,683,153</b>	<b>(1,348,930)</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2022

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	Council Funded
Grids Construction	1266	150,000	150,000	0	0	0	Council Funded
Road Construction Misc	1267	600,000	600,000	450,000	331,148	(118,852)	Council Funded
Water Bores	1268	60,000	60,000	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	0	0	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,100,000	1,200,000	964,396	709,949	(254,447)	RZR & Council Funded
Landor Road - Bbrf Funded Business Case	BB66	1,915,163	1,915,163	1,915,162	1,820,257	(94,905)	BBRF & Council Funded
Mt Clere Rd - Construction	C1	110,000	110,000	0	0	0	Council Funded
Laneway Between Main Street & Hill Street	C134	0	0	0	2,485	2,485	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	Council Funded
High Street - Construction	C43	80,000	80,000	0	0	0	Council Funded
Savage Street - Construction	C44	85,000	85,000	0	0	0	Council Funded
Landor Rd - Council Funding	C66	350,000	350,000	0	700	700	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	325,000	325,000	32,500	32,574	74	Council Funded
Landor Road - Council Funded - Second Coat Seal	CB66	337,000	455,593	455,593	455,593	(0)	Council Funded
Agri: 899 (Feb 2020) General Expense	FDC00	12,216,768	10,774,699	9,694,007	142,727	(9,551,280)	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Meekatharra - Mt Clere Road	FDC1	0	0	0	822,433	822,433	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Peak Hill - Three Rivers Road	FDC2	0	0	0	50	50	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Youno Downs Road	FDC22	0	0	0	342,489	342,489	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Milgun Yarlalweelor Road	FDC26	0	0	0	298,205	298,205	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Woodlands - Mt Augustus Road	FDC28	0	0	0	2,367,663	2,367,663	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Munarra Station Road	FDC31	0	0	0	122,366	122,366	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Mingah Springs Road	FDC41	0	0	0	485,079	485,079	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Tangadee Road	FDC63	0	0	0	236,487	236,487	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Ashburton Downs Meekatharra Road	FDC67	0	0	0	3,629,642	3,629,642	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Meekatharra Sandstone Road	FDC68	0	0	0	166,296	166,296	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Pingandy Road	FDC69	0	0	0	306,714	306,714	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Killara Road	FDC8	0	0	0	64,856	64,856	WANDRRA
Agri: 899 (Feb 2020) Flood Damage - Hillview - Murchison Downs Road	FDC80	0	0	0	13,494	13,494	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	1,148,260	1,148,260	1,146,399	1,007,871	(138,528)	LCRIP
Ashburton Rd - Regional Road Group Funding	RR67	210,000	210,000	210,000	2,495	(207,505)	RRG
<b>Roads Infrastructure Total</b>		<b>19,012,191</b>	<b>17,788,715</b>	<b>14,868,057</b>	<b>13,361,571</b>	<b>-1,506,485</b>	

Comments							
	Net Flood Damage Works	12,216,768	10,774,699	9,694,007	8,998,500	(695,507)	WANDRRA

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2022**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Asset Description	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
			<b>Education and Welfare</b>				
28,868	15,000	(13,868)	2010 Hiace 3.0L T/D C/Bus M/T - Youth Centre			0	
			<b>Recreation and Culture</b>				
17,856	18,000	144	2014 Mitsubishi Mn Triton 4X4 Glx 2.5 Ltr 4 Cyl - Ysro			0	
			<b>Other Sport &amp; Rec</b>				
31,000	13,500	(17,500)	2005 Toyota Coaster Bus			0	
			<b>Transport</b>				
1,467	1,400	(67)	1981 Arrow 4 Wheel Caravan	245	100	(145)	
3,048	3,000	(48)	1984 Dolly And Turntable	2,860	1,364	(1,496)	
128,557	128,000	(557)	1994 Caterpillar 613C Scraper	119,628	35,000	(84,628)	
1,467	1,400	(67)	1972 Coromal Caravan (Ex M.R.D.)	245	227	(18)	
44,900	45,000	100	1999 Traxcavator - Caterpillar 939C	44,859	27,273	(17,586)	
86,401	86,000	(401)	2005 12H Westrac Motor Grader (1CBU997)	84,903	90,909	6,006	
49,327	25,000	(24,327)	2005 Nissan UD Prime Mover (1CBX525)	47,382	18,182	(29,200)	
11,205	5,000	(6,205)	1992 Mercedes Benz Garbage Truck			0	
5,000	2,000	(3,000)	1995 Arrow Kerbing Machine			0	
17,000	17,000	0	1981 910 Caterpillar Loader (M6124)			0	
10,200	10,000	(200)	2003 Elross Construction Caravan	7,366	7,272	(94)	
9,420	9,500	80	2001 Scout 3500 Cement Truck			0	
29,829	29,500	(329)	1995 Maintenance Caravan On Drop Deck Low Loader	25,678	27,273	1,595	
68,546	30,000	(38,546)	2008 Nissan Prime Mover (1CZT537)	64,610	15,000	(49,610)	
213,553	213,500	(53)	2000 Cat 623F Scraper	194,211	45,455	(148,756)	
5,333	5,500	167	1988 Caravan - Exploration (Ex Mrd)	892	9,091	8,199	
26,792	20,000	(6,792)	1997 Isuzu Fts750 4X4 Service Truck	24,623	27,500	2,877	
51,133	54,500	3,367	2019 Toyota Lc70 Workmate - Construction Crew (Previous Leading Hand'S Vehicle)			0	
53,733	60,000	6,267	2018 Toyota Dual Cab Workmate - Leading Hand			0	
			<b>Other Properties and Services</b>				
43,355	43,000	(355)	2017 Toyota Prado Automatic Gxl - Ceo	41,837	42,273	436	
46,241	47,000	759	2018 Ford Ranger Wildtrak - Dceo	44,657	39,091	(5,566)	
<b>984,231</b>	<b>882,800</b>	<b>(101,431)</b>		<b>703,996</b>	<b>386,010</b>	<b>(317,986)</b>	

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

Write Offs

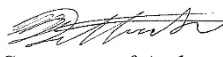

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in April 2022 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council.



## 9.2.2 OUTSTANDING DEBTORS

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	16 June 2022	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

### **Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

### **Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day Outstanding debtors with an account older than 30 days are sent a statement
- >60 day Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

### **Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

### **Consultation:**

Kelvin Matthews – Chief Executive Officer

### **Statutory Environment:**

Nil

### **Policy Implications:**

4.11 Sundry Debt Collection

### **Financial Implications:**

Loss of revenue

### **Strategic Implications:**

Nil

### **Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the outstanding monthly Debtor Trial Balance for May 2022.**

Debtors Trial Balance


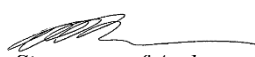
Debtor #	Name	Credit Limit	As at 31.05.2022		01.04.2022	01.05.2022	31.05.2022	Total	Comments for Debts >90 days
			02.03.2022	Age					
			GT 90 days	Of Oldest Invoice					
			(90Days)						
A124	AEROMETREX PTY LTD		0.00	0	0.00	32.84	0.00	32.84	
D096	ANDREW PETER DEAN		0.00	0	0.00	80.82	0.00	80.82	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-68668.00	
A118	AVIAIR PTY LTD		0.00	0	0.00	0.00	187.12	187.12	
D087	AVIATION UTILITIES PTY LTD		0.00	0	0.00	73.76	69.60	143.36	
B104	BANTANG PTY LTD		0.00	0	0.00	0.00	22.00	22.00	
B01	BAYSWATER ROAD PTY LTD		0.00	0	0.00	0.00	32.84	32.84	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	0.00	-1020.33	
B169	BINSIAR, ANDREW (SNR)		436.18	116	0.00	0.00	0.00	436.18	needs follow up
B2	BP AUSTRALIA PTY LTD		0.00	0	158.27	0.00	0.00	158.27	
B171	BROOME CATTLE VETS PTY LTD		0.00	0	0.00	0.00	22.08	22.08	
B147	BYRON BAY AIR CHARTER PTY		0.00	0	0.00	0.00	27.23	27.23	
C151	C.A.HELIPTERS PTY LTD		0.00	0	0.00	0.00	44.00	44.00	
C172	CENTRAL WEST HEALTH AND RE		0.00	0	0.00	0.00	74.05	74.05	
K043	CHRIS CLANCY & KADISEN KIN		9022.16	231	0.00	0.00	0.00	9022.16	needs follow up
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	654.92	516.44	1171.36	
C065	CONTRACT AQUATIC SERVICES		0.00	0	0.00	0.00	2600.00	2600.00	
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	0.00	-22.00	
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	0.00	-22.00	
D1	DEPARTMENT OF EDUCATION		104479.84	741	0.00	0.00	0.00	104479.84	in negotiation
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	0.00	-320.20	
D119	DESROSIERS, NICOLE		550.00	397	0.00	0.00	0.00	550.00	at debt collector
F065	FLIGHT STANDARDS PTY LTD		0.00	0	0.00	22.00	0.00	22.00	
F049	FORTESCUE HELICOPTERS PTY		0.00	0	0.00	0.00	154.00	154.00	
F068	FUELTECH CONSULTING PTY LT		0.00	0	0.00	21048.30	0.00	21048.30	
G108	GIULIANO, JOE TREVOR JOHN		0.00	0	0.00	0.00	0.00	-847.42	
G008	GOLDFIELDS AIR SERVICES		0.00	0	0.00	29.93	0.00	29.93	
G080	GRBIC, RICKY		113.99	792	0.00	0.00	0.00	113.99	paying off
G052	GROUNDWATER CONSULTING SER		0.00	0	0.00	0.00	0.00	-22.08	
H103	HELI ASSETS PTY LTD		0.00	0	0.00	0.00	46.20	46.20	
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	37.13	37.13	99.23	173.49	
H093	HELICOPTER FILM SERVICES P		0.00	0	0.00	0.00	44.00	44.00	

Debtors Trial Balance

Debtor #	Name	Credit Limit	As at 31.05.2022		01.04.2022	01.05.2022	31.05.2022	Total	Comments for Debts >90 days
			02.03.2022	Age					
			GT 90 days	Of Oldest Invoice					
H150	HELICOPTER LOGISTICS PTY L		0.00	0	0.00	23.94	0.00	23.94	
H105	HOLLY, SHOBA		0.00	0	0.00	0.00	160.10	160.10	
J063	J & D AIR SERVICES PTY LTD		0.00	0	0.00	26.93	0.00	26.93	
J064	JANDAKOT HELI-CO PTY LTD		0.00	0	0.00	27.54	0.00	27.54	
J038	JIDI JIDI ABORIGINAL CORPO		0.00	0	125.82	0.00	167.82	293.64	
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	0.00	-897.54	
L015	LACY CONTRACTING SERVICES		0.00	0	66.64	22.08	0.00	88.72	
L049	LEANNE SHARROCK	839.87	231	0.00	476.11	0.00	1315.98	1315.98	paying off
M229	MACLACHLAN, JOCK HUGH		0.00	0	0.00	0.00	29.93	29.93	
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	26.93	26.93	
M227	MAJOR BLUE AIR PTY LTD		0.00	0	92.40	0.00	0.00	92.40	
S134	MARK STURGEON		0.00	0	0.00	0.00	0.00	-779.75	
M230	MASLEN, CHRISTOPHER WILLIA		0.00	0	0.00	0.00	22.00	22.00	
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	63.10	63.10	
M162	MEEKATHARRA RANGELANDS BIO		0.00	0	0.00	0.00	111.53	111.53	
M148	MELISSA PRICE MP		5.25	498	0.00	0.00	0.00	5.25	needs follow up
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	74.05	74.05	
N009	NANTAY PTY LTD - MAROOMBA		93.54	116	0.00	0.00	0.00	93.54	Sent statement
C113	NATIONAL JET EXPRESS PTY L		0.00	0	0.00	0.00	45778.24	45778.24	
Y1	PAUL YATES		0.00	0	0.00	0.00	0.00	-50.88	
P109	PENJET PTY LTD		0.00	0	0.00	0.00	599.73	599.73	
P116	POINT AVIATION PTY. LTD (G		0.00	0	39.60	0.00	0.00	39.60	
P058	POLICE AIR WING SUPPORT UN		156.42	180	0.00	0.00	78.21	234.63	paying off
P107	PRENDERGAST & GRACE PTY LT		0.00	0	0.00	0.00	52.39	52.39	
R071	ROADSTONE WEST PTY LTD		0.00	0	0.00	0.00	26.93	26.93	
R009	ROYAL AERO CLUB OF WA		0.00	0	44.00	0.00	0.00	44.00	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	5683.48	3936.68	9620.16	
S23	SANDFIRE RESOURCES NL		0.00	0	0.00	0.00	0.00	-108.36	
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	317.32	317.32	
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-25.05	
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	7528.23	7528.23	
S078	STAR AVIATION PTY LTD		0.00	0	187.12	0.00	0.00	187.12	
H098	THE HELICOPTER COMPANY PTY		0.00	0	0.00	0.00	22.00	22.00	



### 9.2.3 LIST OF ACCOUNTS ENDED 31 MAY 2022

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	16 June 2022	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>

#### **Summary:**

Accounts are to be presented to council for payments.

#### **Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

#### **Comment:**

The list of accounts paid under sub-regulation (1) is attached and the totals are as follows:

Municipal	\$ 1,392,024.94
Air BP	\$ 0.00
Trust	\$ 0.00
<b>Total</b>	<b>\$ 1,392,024.94</b>

#### **Consultation:**

Kelvin Matthews – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the attached list of creditor accounts paid under delegated power.**

**SHIRE OF MEEKATHARRA**

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
25-Jun-22

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT19124	13/05/2022	ACCWEST PTY LTD	[21/22 APRIL] FINANCIAL ASSISTANCE WITH MONTHLY REPORTS, BUDGETS AND ANNUAL REPORTS	-847.00	
EFT19125	13/05/2022	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	ANNUAL TECHNICAL INSPECTION	-20383.18	
EFT19126	13/05/2022	AIRPORT LIGHTING SPECIALISTS (RESEARCH ENGINEERS)	ITEM STOCK CODE DESCRIPTION QTY UNIT PRICE LINE TOTAL 1 PALLEDMOSBLUE SERIES PAL C/W BLUE LED ARRAY, MOS139 4 \$ 205.00 \$ 820.00 2 PALLEDMOSGREEN SERIES PAL C/W GREEN LED ARRAY, MOS139 2 \$ 255.00 \$ 510.00 3 PALLEDMOSGREENASSY PAL LED MOS GREEN LED, SPINNING AND HEATSINK ASSY 2 \$ 215.00 \$ 430.00 4 FREIGHT ROAD FREIGHT TO MEEKATHARRA, WA 6642 1 \$ 133.00 \$ 133.00 SUBTOTAL \$ 1,893.00 GST \$ 189.30 TOTAL IN AUSTRALIAN DOLLARS \$ 2,082.30	-2082.30	
EFT19127	13/05/2022	AUSRECORD	FILING LABELS AS PER QUOTE 00094487	-185.90	
EFT19128	13/05/2022	AUSTRALIA POST	POSTAGE- APRIL 2022	-270.03	
EFT19129	13/05/2022	B & E TRENFIELD	CROCKERY COUNT FOR MEETING AT SHIRE HALL ON 19/4 AND 22/4	-198.00	
EFT19130	13/05/2022	BATTERIES PLUS TECHNOLOGIES (SCREENLINK)	PANASONIC CR2 3V LITHIUM BATTERY, MAXWELL CR2016 LITHIUM COIN CELL BATTERY, POSTAGE	-149.60	
EFT19131	13/05/2022	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-50.82	
EFT19132	13/05/2022	BREEZE CONNECT PTY LTD	SUBSCRIPTION + CALL CHARGE FOR VIOP TELEPHONES FOR APRIL 2022	-83.51	
EFT19133	13/05/2022	BRENDAN HALL CARPENTRY PTY. LTD.	FILL HOLES TO GAZEBO ROOF AT THE MEEKATHARRA CEMETERY	-148.50	
EFT19134	13/05/2022	BUNNINGS GROUP LIMITED	1L CLEAR OIL BASED GLOSS VARNISH	-51.21	
EFT19135	13/05/2022	C4 CLEANING	CLEANING APRIL - OFFICE, KIDZONE, YOUTH CENTRE, INDOOR CRICKET, CONSULTANT QUARTER, LLYOD'S CONFERENCE, GYM, PUBLIC TOILETS	-2901.25	
EFT19136	13/05/2022	CANINE CONTROL	RANGER SERVICES 19-20/04/2022	-3619.30	
EFT19137	13/05/2022	CLOUD PAYMENT GROUP (CLOUD COLLECTIONS P/LTD)	DEBT COLLECTION - RATES & DEBTORS - APRIL	-2872.70	
EFT19138	13/05/2022	COERCO PTY LTD	A67 - ASHBURTON DOWNS ROAD - UPGRADE OF SEWER ( LEACH DRAINS - 2 X 1,450 LTR TANKS - PIPE PLUS JOINERS INCLUDES FREIGHT DELIVERY	-5200.80	
EFT19139	13/05/2022	CORSIGN WA PTY LTD	BRIDGE WIDTH MARKER LEFT 450 X 900	-2508.00	
EFT19140	13/05/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (BUILDING COMMISSION)	BRB LEVY BP22-003 BA01	-3436.69	
EFT19141	13/05/2022	DITTRICH, PETER	REIMBURSEMENT OF RELOCATION TO MEEKATHARRA	-417.34	
EFT19142	13/05/2022	DUN DIRECT PTY LTD (DUNNINGS)	52,005L DIESEL @ \$1.7514 INCL GST DELIVERED TO AIRPORT FRIDAY 22/4/22	-91081.45	
EFT19143	13/05/2022	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE APRIL 2022	-854.46	
EFT19144	13/05/2022	ELEMENT 25 LTD (FORMERLY MONTEZUMA)	Rates refund for assessment A8220 E52/3738 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-1939.30	
EFT19145	13/05/2022	ELITE ELECTRICAL CONTRACTING	INSTALL NEW AIRCON AT REC CENTRE ON SATURDAY 19TH FEBRUARY 2022.	-17911.37	
EFT19146	13/05/2022	ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)	FULL BOOK SERVICE (120000 KM) ON 2018 TOYOTA DUAL CAB WORKMATE VIN JTEBV71J40B001159, REPLACE WINDSCREEN	-1767.69	
EFT19147	13/05/2022	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	OFFICE PRINTING APRIL- DPP455, C6688, C6685 - ADMIN & DEPOT	-588.53	
EFT19148	13/05/2022	GREAT NORTHERN RURAL SERVICES (CRT)	2 X 20 LITRE DRUMS GLYPHIX 450G HERBICIDE	-496.65	
EFT19149	13/05/2022	GREENFIELD TECHNICAL SERVICES	PROVIDE ADMINISTRATIVE AND EVIDENCE GATHERING SERVICES ASSOCIATED WITH DRFAWA REINSTATEMENT WORKS ON AGRN 888 AND 899 AS PER SCOPE AND PROPOSAL 26 JULY 2020 - YOUR REF ; GTSPPROP - 00067	-7205.00	
EFT19150	13/05/2022	HELEN SMITH	ADDITIONAL VISIT FOR THE MURDOCH VET PROGRAM - WED, THUR, FRI	-5030.00	
EFT19151	13/05/2022	IGA MEEKATHARRA	NEW BEKO 60CM FREESTANDING DISHWASHER - WHITE, RETIC UNIT (2X), CONSUMABLES FOR MEEKATHARRA KITCHENS, INGREDIENTS FOR COOKING PROJECTS, TOILET PAPERS	-3808.01	
EFT19152	13/05/2022	LANDGATE	MINING TENEMENTS SCHEDULE NO. M2022/4	-169.15	
EFT19153	13/05/2022	MARK SMITH PTY LTD	BOTH PREMISES SHOWERS HAVE NO PRESSURE AND ARE UNUSABLE. NEED INSPECTION AND REPAIR.	-169.62	
EFT19154	13/05/2022	MARKETFORCE PTY LTD	ADVERTISING CALL FOR NOMINATIONS" ADVERT IN THE WEST AUSTRALIAN WEDNESDAY 06/04/22"	-1300.72	
EFT19155	13/05/2022	MCLERNONS (BUSINESS BASE)	NEW OFFICE FURNITURE AS PER QUOTE QU-17460.	-3029.00	
EFT19156	13/05/2022	MEEKATHARRA CORNER STORE	1 X 45KG GAS BOTTLE FOR LOT 113 DARLOT STREET, ULP FOR SUNDRY UNREGISTERED PLANT, ULP FOR TOWN SMALL PLANT, ULP FOR FOGGER	-351.97	
EFT19157	13/05/2022	MEEKATHARRA GP CLINIC (PSM COUNTRY HEALTH PTY LTD)	PRE EMPLOYMENT MEDICAL - SYDNEY ANDERSON (TUESDAY 26/04 - 0915AM), PRE EMPLOYMENT MEDICAL - PETER DITTRICH (FRIDAY 27TH APRIL, 2022 AT 1015AM)	-260.00	
EFT19158	13/05/2022	MONUMENT MURCHISON PTY LTD	Rates refund for assessment A6859 E51/1444 PEAK HILL GOLD FIELD MEEKATHARRA 6642	-130.41	
EFT19159	13/05/2022	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL REPORTING AND MANAGEMENT REPORTING WORKSHOP 26 & 27 MAY 2022 FOR DCEO - BUDGET, TEMPLATE AND DOCUMENTATION	-3245.00	
EFT19160	13/05/2022	NODE1 PTY LTD	N1 BUSINESS 100MB FIBRE INTERNET - JUNE 22 - 64 MAIN STREET, MAY 22 - 103 HILL STREET	-2265.39	
EFT19161	13/05/2022	NORRIS & HYDE IT (NH-IT) PTY LTD	MONTHLY - MAY - BINARY LANE CLOUD HOSTING FOR 3CX PHONE SYSTEM - 4VCPU, 8GB RAM, 100GB SSD	-79.95	
EFT19162	13/05/2022	OCEAN CENTRE HOTEL	ONE NIGHTS ACCOMMODATION - PAUL TEMPLETON - IN: THURSDAY 28/04/22 OOUT: FRIDAY 29/04/22 INCLUDES BREAKFAST & EVENING MEAN PLUS REFRESHMENTS.	-226.00	
EFT19163	13/05/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT AND RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE (APRIL) AND OTHER SUPPORTS TO STAFF	-255.00	
EFT19164	13/05/2022	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	CODE - 174910 - STOCK - CONSTRUCTION FUEL - DIESEL - 3500 LTRS - GREY TANK - MK 4165, FUEL CARD PURCHASES FOR APRIL 22 - CEO, WSM, PO, CDSM, YOUTH OFFICER	-9519.99	
EFT19165	13/05/2022	STATE EMERGENCY SERVICE MEEKATHARRA (SES)	LINE ITEM 6 NODE1 INTERNET CONNECTION	-1377.80	
EFT19167	13/05/2022	TELSTRA CORPORATION LIMITED	LANDLINE - APRIL - ADMIN, YOUTH, AIRPORT, RECREATION, KIDZONE, COMMUNITY DEVELOPMENT, WORKS	-1121.47	
EFT19168	13/05/2022	TOLL TRANSPORT PTY LTD	FREIGHT - BUSINESS BASE 13/4/2022, HERSEY SAFE 25/3/22, CORSIGN 8/4/22, TRUCK CENTRE 8/4/22, E & MJ ROSHE 21/4/22	-763.22	
EFT19169	13/05/2022	TOTALLY WORKWEAR BELMONT (TWW)	UNIFORM ORDER FOR DEPUTY CHIEF EXECUTIVE OFFICER	-193.65	
EFT19170	13/05/2022	TRENFIELD MOTORS	REPAIR OR SUPPLY & FIT , IF NECESSARY , TYRES ON SHIRE OF MEEKATHARRA PLANT FOR THE MONTH OF MARCH 2022.	-7885.90	



## SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
25-Jun-22

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT19171	13/05/2022	WESTRAC EQUIPMENT	CODE ; 5294 - UNDER SHIRE OF MEEKATHARRA - ADOPTED BUDGET 2021/2022 - - ROAD PLANT PURCHASES - AWARD TO WESTRAC PTY LTD ( WALGA PREFERRED SUPPLIER ) OF PURCHASE ; ONE ( 1 ) ONLY CATERPILLAR CW34 20 TON MULTI WHEEL ROLLER ; ID -W103615 , SERIAL # ; B7L00624 AS PER QUOTE AND WARRANTY STANDARDS .	-173635.00	
EFT19172	18/05/2022	BARKLEY DAY	SPECIAL MEETING FEE - 12/5/2022 - TRAVEL	-1213.36	
EFT19173	18/05/2022	BATTERIES PLUS TECHNOLOGIES (SCREENLINK)	2 X TRUSSENS AIR PURIFIERS	-2076.80	
EFT19174	18/05/2022	BRAT ENDEAVOURS PTY LTD	SUPPLY SUPERVISION RE CULVERT CONSTRUCTION AS PERRFQ 21/22-5, SUPERVISION OF SIGN ERECTION, SUPERVISION OF ROAD CONSTRUCTION REALIGNMENT, INSPECT SAND STONE	-20040.68	
EFT19175	18/05/2022	DEPARTMENT OF HUMAN SERVICES - SERVICES AUSTRALIA - CENTREPAY	CENTREPAY TRANSACTION CHARGES FOR 1-30 APRIL 2022	-65.34	
EFT19176	18/05/2022	HARVEY JAMES NICHOLS	SPECIAL MEETING FEE - 12/5/2022	-500.00	
EFT19177	18/05/2022	JUDITH CHRISTINE HOLDEN	SPECIAL MEETING FEE - 12/5/22	-550.00	
EFT19178	18/05/2022	MARK SMITH	SPECIAL MEETING FEE - 12/5/2022	-550.00	
EFT19179	18/05/2022	MORNING STAR MINING PTY LTD	Rates refund for assessment A8585 P52/1628 MINING TENEMENT MEEKATHARRA WA 6642	-537.00	
EFT19180	18/05/2022	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	SECURE FOLDER FOR EA, CLOSED EXCEL FOR EX-DCEO ON DATABASE SERVER, SETUP MSC FOR DEPOT, MSC-WM, MSC- WORKS NEW AND 4TH DESKTOP TO BE SENT OUT	-680.00	
EFT19181	18/05/2022	SANFORD SETTLEMENTS	PURCHASE OF 69 MCCLEARY STREET, MEEKATHARRA - FINAL SETTLEMENT	-194476.45	
EFT19183	18/05/2022	TOLL TRANSPORT PTY LTD	FREIGHT - HERSEY - 21/4/22	-350.77	
EFT19184	18/05/2022	TRUCK CENTRE WESTERN AUSTRALIA	SUPPLY BEARING # 2014/5003323XB	-132.30	
EFT19185	18/05/2022	WESTERN COMMUNICATIONS	CARRY OUT RECTIFICATION TO GATE CONFIGURATION AT WORKS DEPOT SHIRE OF MEEKATHARRA	-478.50	
EFT19186	18/05/2022	WESTRAC EQUIPMENT	SHANK 195-7218 FOR 2003 12H CATERPILLAR GRADER	-2346.48	
EFT19187	18/05/2022	WINC AUSTRALIA PTY LTD (STAPLES)	OFFICE STATIONERY	-345.46	
EFT19188	31/05/2022	ALL DECOR	REPLACE FLOORING IN M/BEDROOM, FRONT LOUNGE AREA, OFFICE KITCHEN AS PER QUOTE PM6792. THIS QUOTE PROVIDES FOR MOBILISATION TO MEEKATHARRA WITH MULTIPLE JOBS TO BE COMPLETED DURING THE SAME TRIP.	-14059.00	
EFT19189	31/05/2022	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES ON SITE AND OFFSITE FROM 12/04/2022-06-05-2022	-7535.43	
EFT19190	31/05/2022	BARKLEY DAY	MEETING FEE - OCM 21/05/2022 - TRAVEL KMS	-1213.36	
EFT19191	31/05/2022	BATAVIA FURNITURE & BEDDING (COMFORT STYLE)	LS/CDI RINGO 3+R+R LICORICE	-2059.00	
EFT19192	31/05/2022	BRAT ENDEAVOURS PTY LTD	SUPERVISE FLOOD DAMAGE REINSTATEMENT WORKS AS PER TENDER AND CONTRACT RFT ; 19/20-04 SUPERVISION OF FLOOD DAMAGE REINSTATEMENT CONTRACTORS - MEEKATHARRA - MT CLERE ROAD - PROJECT ; P0083 - J0429 - TC DAMIEN & ASSOCIATED FLOODING ( 4 - 9 FEB 2020 ) PROVIDE SUPERVISION / TECHNICAL ADVISE AND ADMINISTRATION TO BOTH ON FIELD CONTRACTORS AND GREENFIELD TECHNICAL SERVICES , ESTIMATED TIME REQUIRED - 10 X DAYS	-12321.32	
EFT19193	31/05/2022	BRENDAN HALL CARPENTRY PTY. LTD.	RENOVATION WORK ON 205 HILL STREET	-7216.00	
EFT19194	31/05/2022	C4 CLEANING	VACATE CLEAN AND CARPET CLEANING.	-385.00	
EFT19195	31/05/2022	CANINE CONTROL	RANGER SERVICES - 17/18/19 -MAY 2022	-3619.30	
EFT19196	31/05/2022	CAPS AUSTRALIA PTY LTD	CAPS CR5 CS 7 500 5.5KW ROTARY SCREW COMPEESOR AS PERYOUR EMAIL DATED 5/5/2022 11.07AM	-10442.30	
EFT19197	31/05/2022	CHILD SUPPORT AGENCY	Payroll deductions	-472.99	
EFT19198	31/05/2022	CORSIGN WA PTY LTD	REDUCE SPEED TRAFFIC MANAGEMENT SIGNS 1500MM X 750MM BOX EDGES	-930.60	
EFT19199	31/05/2022	DANTHONIA DESIGNS	2 DESIGN CONCEPTS FOR TOWN ENTRY STATEMENTS	-1980.00	
EFT19200	31/05/2022	DAVID KENNETH HODDER	MEETING FEE - OCM AND HBTP 21 MAY 2022	-550.00	
EFT19201	31/05/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESLB 4TH QTR CONTRIBUTION	-7670.17	
EFT19202	31/05/2022	DYENAMIC SUBLIMATION WA PTY LTD	NAIDOC SHIRTS 2022 AS PER QUOTE DS16979 ADULT SHIRTS - 2 -FINAL PAYMENT - 2 - FINAL PAYMENT	-3511.75	
EFT19203	31/05/2022	EASTMAN POLETTI SHERWOOD ARCHITECTS	MEEKATHARRA PICTURE GARDENS OPINION OF PROBABLE COSTS	-1650.00	
EFT19204	31/05/2022	ELITE ELECTRICAL CONTRACTING	SUPPLY & INSTALL NEW FUJITSU SPLIT SYSTEM AIR CONDITIONING	-13035.92	
EFT19205	31/05/2022	FENNELL TYRES INTERNATIONAL PTY LTD	SUPPLY AND FIT TYRES AS PER YOUR QUOTED DATED 4 MAY 2022 TAX INVOICE PROFORMA 1128480	-17474.00	
EFT19206	31/05/2022	GRANTS EMPIRE	DEVELOPMENT OF CSRFF (SMALL) GRANT APPLICATION FOR SWIMMING POOL UPGRADE	-2046.00	
EFT19207	31/05/2022	GREENFIELD TECHNICAL SERVICES	PROVIDE ADMINISTRATIVE AND EVIDENCE GATHERING SERVICES ASSOCIATED WITH DRFAWA REINSTATEMENT WORKS ON AGRN 888 AND 899 AS PER SCOPE AND PROPOSAL 26 JULY 2020 - YOUR REF ; GTSPPROP - 00067	-16904.25	
EFT19208	31/05/2022	HARVEY JAMES NICHOLS	MEETING FEE OCM AND HBTP 21 MAY 22	-700.00	
EFT19209	31/05/2022	HERSEYS SAFETY PTY LTD	COM TX3500S GME 5 WATT UHF CB RADIO COMPACTAND ACCESSORIES AS PER QUOTE QU-0100	-5403.18	
EFT19210	31/05/2022	JUDITH CHRISTINE HOLDEN	MEETING FEE - OCM AND HBTP 21 MAY 2022	-550.00	
EFT19211	31/05/2022	LGRCEU (FORMERLY MUNICIPAL EMPLOYEES UNION)	Payroll deductions	-44.00	
EFT19212	31/05/2022	MARK SMITH	MEETING FEES - OCM AND HBTP 21 MAY 2022	-550.00	
EFT19213	31/05/2022	MARKET CREATIONS AGENCY PTY LTD	SETUP AND PRINTING OF BUSINESS CARDS FOR DCEO, WM, CDSM AND PO	-451.00	
EFT19214	31/05/2022	MATTHEW HALL	MEMBER MEETING FEES - OCM 21/05/2022 - TRAVEL KMS	-975.74	
EFT19215	31/05/2022	MCAHON BURNETT TRANSPORT	PICK UP 2015 HAKO CITY MASTER 1250 ROAD SWEEPER FROM T-QUIP 36 ABERNETHY ROAD BELMONT WESTERN AUSTRALIA 6104 AND DELIVERY TO THE SHIRE OF MEEKATHARRA DEPOT OLIVER ST MEEKATHARRA	-2755.89	

**SHIRE OF MEEKATHARRA**

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
25-Jun-22

Chq/EFT	Date	Name	Description	Amount	AIR BP
EFT19216	31/05/2022	MTF SERVICES	UNDERTAKE ROAD REINSTATEMENT WORKS AS DIRECTED BY THE SHIRE SUPERVISOR - MEEKATHARRA - MT CLERE ROAD - PROJECT ; P0083 - J0429 - AGRN 899 TC DAMIEN & ASSOCIATED FLOODING ( 4 - 9 FEB 2020 ) UNDER TENDER - RFT ; 19/20-05; SUPPLY OF PLANT WITH OPERATORS FOR ROAD FLOOD DAMAGE REPAIRS	-422328.50	
EFT19217	31/05/2022	MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION	-21036.62	
EFT19218	31/05/2022	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF [ ]	-22622.60	
EFT19220	31/05/2022	PACIFIC DATA SYSTEMS AUSTRALIA PTY LTD	ANNUAL SUBSCRIPTION 28/06/2022-28/06/2023 -GST	-858.00	
EFT19221	31/05/2022	RMH MECHANICAL PTY LTD	CARRY OUT MAINTENANCE ON 2003 12H CATERPILLAR GRADER	-19383.10	
EFT19222	31/05/2022	SHIRE OF MEEKATHARRA	Payroll deductions	-1180.00	
EFT19223	31/05/2022	SIGNHERE	SUPPLY AND INSTALL GRAPHICS TO MITSUBISHI ROSA BUS AS PER QUOTE Q020995	-1171.50	
EFT19224	31/05/2022	STIHL SHOP MIDLAND	SUPPLY GOODS AS PER QUOTE 1170#7 DATED 11-04-2022 BEING HT 105-Z 1/4 P SPUR POLE PRUNER-30CM/1AND MS 211-Z 3/8P SPUR CHAINSAW-40CM/16	-4925.75	
EFT19225	31/05/2022	SUN CITY BATTERIES	LV9614 AMBER ROTATING LED BEACONS	-1760.00	
EFT19226	31/05/2022	T-QUIP	P523 - 2019 HAKO CITY MASTER 1600 ROAD SWEEPER - ISSUES WITH AIR - CON , SUCTION HOSE AND ELECTRICS . SERVICE REQUIRED ONCE REPORT KNOWN !	-8330.65	
EFT19227	31/05/2022	TOLL TRANSPORT PTY LTD	FRIEGHT SERVICES - CAPS/WELSHPOOL - SHIRE OF MEEKATHARRA 13/05/2022	-1198.28	
EFT19228	31/05/2022	TRENFIELD MOTORS	200L DRUM GREASE, TUBE OF GREASE, SUPPLY 12V BATTERIES	-1878.80	
EFT19229	31/05/2022	TRUCK CENTRE WESTERN AUSTRALIA	MK 8235-A2297T72A BUSH, TORQUE ROD S RE QUOTE 0095324-000001	-935.53	
EFT19230	31/05/2022	WESTERN COMMUNICATIONS	AIRPORT PUBLIC ADDRESS AMPLIFIER, MICROPHONE AND SPEAKERS, POWER SHIELD VOLTGUARD, WIRELESS CONNECTION BETWEEN 205 AND 207 HILL STREET	-6099.45	
EFT19231	31/05/2022	WESTERN INDEPENDENT FOODS	FRIEGHT - MAIN STREET MEEKATHARRA - 09/05/2022 - 15/05/2022	-610.20	
EFT19232	31/05/2022	WESTRAC EQUIPMENT	SUPPLY GOODS AS PER YOUR QUOTE 03Q033372 DATED 12/5/2022 FOR 2003 12H CATERPILLAR GRADER	-5127.30	
EFT19233	31/05/2022	WINC AUSTRALIA PTY LTD (STAPLES)	METRO 234610 3461S DOCUMENT TRAY FOOLSCAP STRAWBERRY - CODE: 86621426	-365.06	
EFT19234	31/05/2022	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	MAINTENANCE GRADING OF MARYMIA ROAD	-63101.50	
25853	18/05/2022	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES MAY 2022	-290.00	
DD14065.1	11/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-6513.72	
DD14065.2	11/05/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3451.00	
DD14065.3	11/05/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-807.69	
DD14065.4	11/05/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-648.31	
DD14065.5	11/05/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-651.45	
DD14065.6	11/05/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-191.11	
DD14078.2	06/05/2022	HORIZON POWER	ELECTRICITY CHARGES15/2/22-19/4/22 - 80 DARLOT STREET	-32342.41	
DD14078.4	19/05/2022	HORIZON POWER	ELECTRICITY CHARGES 15/2/22-14/4/22 - STREET LIGHT	-7737.14	
DD14078.5	24/05/2022	HORIZON POWER	ELECTRICITY CHARGES 4/3/22-5/5/22 - OFFICE 1/LOT 38127 LANDOR-MEEKATHARRA ROAD	-3235.73	
DD14080.1	25/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-6758.45	
DD14080.2	25/05/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3168.12	
DD14080.3	25/05/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-807.69	
DD14080.4	25/05/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-621.78	
DD14080.5	25/05/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-589.56	
DD14080.6	25/05/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-346.39	
DD14081.1	13/05/2022	WESTPAC CREDIT CARD	CARD FEE - DCEO CARD \$12.50, ZOOM MEETING ANNUAL SUBSCRIPTION \$ 1656.13, ANNUAL LICENSE FEE FOR AIRPORT DEPOT \$780.00, PETER COX'S FAREWELL PRESENTS \$105, KMART - KIDZONE SUPPLIES \$356.00, MEG REFRESHMENTS \$50.50	-2960.13	
THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:					
				MUNI BANK	\$ -
					\$ 1,392,024.94
					\$ -

TOTALLING -\$ 1,392,024.94 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON SATURDAY 25 JUNE 2022  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

KELVIN MATTHEWS  
CHIEF EXECUTIVE OFFICER

## 9.3 ADMINISTRATION

### 9.3.1 APPLICATION FOR MINING TENEMENT EXPLORATION LICENCE 51/0903

<b>Applicant:</b>	Sunrise Minerals Australia Pty Ltd – McMahon Mining Title Services Pty Ltd	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the request from McMahon Mining Title Services Pty Ltd on behalf of Sunrise Minerals Australia Pty Ltd for approval of the application for Mining Tenement Exploration Licence 51/0903 as depicted on the attached Tengraph map and application.

#### **Attachments:**

Copies of Application for Mining Tenement Exploration Licence 51/0903 and Tengraph Map.

#### **Background:**

Council has received a request from McMahon Mining Title Services Pty Ltd on behalf of Sunrise Minerals Australia Pty Ltd for approval of an application for Mining Tenement Exploration Licence 51/0903 situated north of Sherwood as depicted on the attached Tengraph map and application. The Tengraph map is extracted from the online mapping system that displays the position of Western Australian mining tenements and petroleum titles in relation to other land information.

#### **Comment:**

Council is requested by McMahon Mining Title Services Pty Ltd on behalf of Sunrise Minerals Australia Pty Ltd to provide comment and any recommendation(s) regarding the above application that includes Councils endorsement and any Condition(s).

A copy of the Application for Mining Tenement and Tengraph Map are attached for Councils further information.

#### **Consultation:**

McMahon Mining Title Services Pty Ltd.

#### **Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the Application from McMahon Mining Title Services Pty Ltd on behalf of Sunrise Minerals Australia Pty Ltd for approval of the application for Mining Tenement Exploration Licence 51/0903 as depicted on the attached Tengraph map and application.**

20 May 2022

Shire of Meekatharra  
PO Box 129  
Meekatharra WA 6642

Attention: Chief Executive Officer



**Registered Post:  
RPP44 63800 09400 37720 65600**

Dear Sir/Madam,

**RE: APPLICATION FOR MINING LEASE 51/0903**

On behalf of our client, Sunrise Minerals Australia Pty Ltd, an application has been made for the above-mentioned Mining Lease 51/0903.

In accordance with the requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully



Kara Williams  
*McMahon Mining Title Services Pty Ltd*

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Mining Lease	No. M 51/903
(b) Time & Date marked out (where applicable)	(b) 11/05/2022 08:14:00	(c) MURCHISON
(c) Mineral Field		
For each applicant:		
(d) Full Name and ACN/ABN	(d) and (e) SUNRISE MINERALS AUSTRALIA PTY LTD (ACN: 139 874 347) C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931	(f) Shares 100
(e) Address		
(f) No. of shares		
(g) Total No. of shares	(g) Total 100	
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Meekatharra (i) (All coordinates are MGA Zone 50) 660172 E 7034734 N (j) FROM DATUM TO 659172 E 7034734 N 659172 E 7036234 N 660172 E 7036234 N THENCE BTD	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 150.00000 HA	
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Helen Arcus</i> SHOP 28, 168 GUILDFORD ROAD, MAYLANDS, WA, 6051	Date: 18/05/2022

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 22nd day of June 2022 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	09:00:42	on	18 May	2022	with fees of
Application	\$579.00				
Rent	\$3,300.00				
TOTAL	\$3,879.00				
Receipt No:	23700133302				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



Pending Application



Live Tenement



Application over Live Tenement

M 51/903 , Quick Appraisal Plan

658000mE

659000mE

660000mE

661000mE

-26°47'

-26°48'

7037000mN

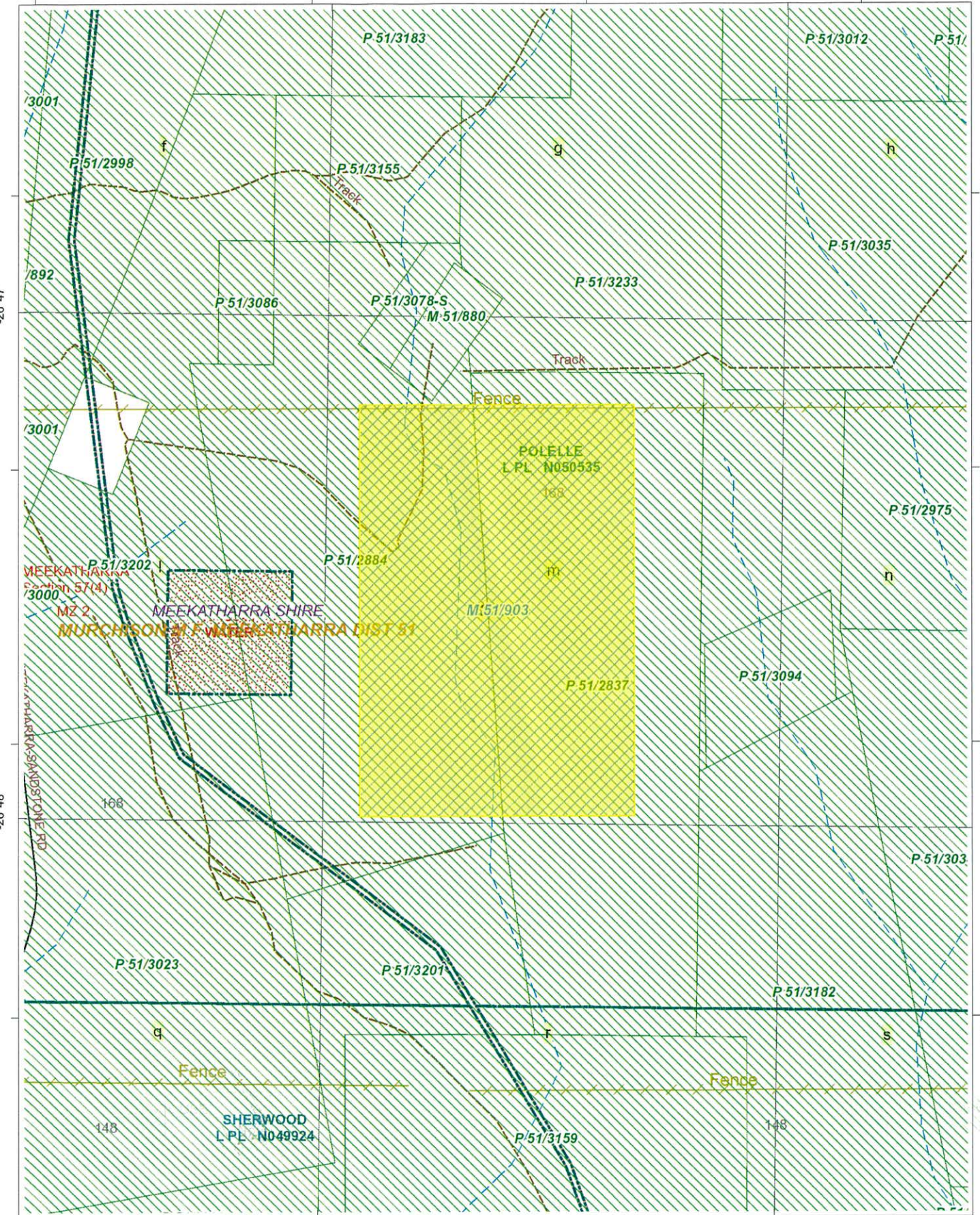
7036000mN

7035000mN

7034000mN

118°36'

118°37'





This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Culture, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and Pastoral Lease boundaries are shown in yellow. Native Title determination boundaries are shown in red.

Scale: 1:18,056

0 0.35 0.7 1.05 1.4 1.75 km

**9.3.2 APPLICATION FOR MINING TENEMENT GENERAL PURPOSE  
LICENCE 51/0032**

<b>Applicant:</b>	KOP Ventures Pty Ltd – McMahon Mining Title Services Pty Ltd	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the request from McMahon Mining Title Services Pty Ltd on behalf of KOP Ventures Pty Ltd for approval of the application for Mining Tenement General Purpose Lease 51/0032 situated at Gabanintha as depicted on the attached Tengraph map and application.

**Attachments:**

Copies of Application for Mining Tenement General Purpose Lease 51/0032 and Tengraph Map.

**Background:**

Council has received a request from McMahon Mining Title Services Pty Ltd on behalf of KOP Ventures Pty Ltd for approval of the application for Mining Tenement General Purpose Lease 51/0032 situated at Gabanintha as depicted on the attached Tengraph map and application. The Tengraph map is extracted from the online mapping system that displays the position of Western Australian mining tenements and petroleum titles in relation to other land information.

**Comment:**

Council is requested by McMahon Mining Title Services Pty Ltd on behalf of KOP Ventures Pty Ltd to provide comment and any recommendation(s) regarding the above application that includes Councils endorsement and any Condition(s).

A copy of the Application for Mining Tenement and Tengraph Map are attached for Councils further information.

**Consultation:**

McMahon Mining Title Services Pty Ltd.

**Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

**Policy Implications:**

Nil



**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the Application from McMahon Mining Title Services Pty Ltd on behalf of KOP Ventures Pty Ltd for approval of the application for Mining Tenement General Purpose Lease 51/0032 situated at Gabanintha as depicted on the attached Tengraph map and application.**

<b>SHIRE OF MEEKATHARRA</b>	
File No: .....	
<b>27 MAY 2022</b>	
Officer: .....	<i>CEO</i>
Action Req'd: .....	<i>Agenda item</i>
Delegated To: .....	<i>June 22</i>

24 May 2022

Shire of Meekatharra  
PO Box 129  
Meekatharra WA 6642

Attention: Chief Executive Officer

**Registered Post:  
RPP44 63800 09400 37719 79601**

Dear Sir/Madam,

**RE: APPLICATION FOR GENERAL PURPOSE LEASE 51/0032**

On behalf of our client, The Kop Ventures Pty Ltd, an application has been made for the above-mentioned General Purpose Lease 51/0032.

In accordance with the requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully



Alanna Burton  
*McMahon Mining Title Services Pty Ltd*

Form 21 WESTERN AUSTRALIA  
 Mining Act 1978  
 (Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

### APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) General Purpose Lease		No. G 51/32
(b) Time & Date marked out (where applicable)	(b) 07/05/2022 09:55:00		(c) MURCHISON
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	THE KOP VENTURES PTY LTD (ACN: 604 932 676)		100
(e) Address	C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) GABANINTHA (i) Datum situated at GDA co-ordinates in Zone 50 7017424 mN 662877 mE (j) From Datum GDA Co-ordinates in Zone 50 Thence to 7020419 mN 662042 mE Thence to 7021894 mN 661945 mE Thence to 7020566 mN 662382 mE Thence to 7019264 mN 662942 mE Thence to 7017813 mN 663376 mE Thence to 7017774 mN 663273 mE Thence to 7017557 mN 663355 mE Thence back to Datum Purposes: For erecting, placing and operating machinery thereon in connection with the mining operations carried on by the lessee in relation to which the general purpose lease was granted; for depositing or treating thereon minerals or tailings obtained from any land in accordance with this Act; and for using the land for any other specified purpose directly connected with mining operations.		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 188.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Alanna Burton</i> 28/168 GUILDFORD ROAD, MAYLANDS, WA, 6051		Date: 13/05/2022

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 17th day of June 2022 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	15:02:51	on	13 May	2022	with fees of
Application	\$579.00				
Rent	\$3,703.60				
TOTAL	\$4,282.60				
Receipt No:	23571927059				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.




**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

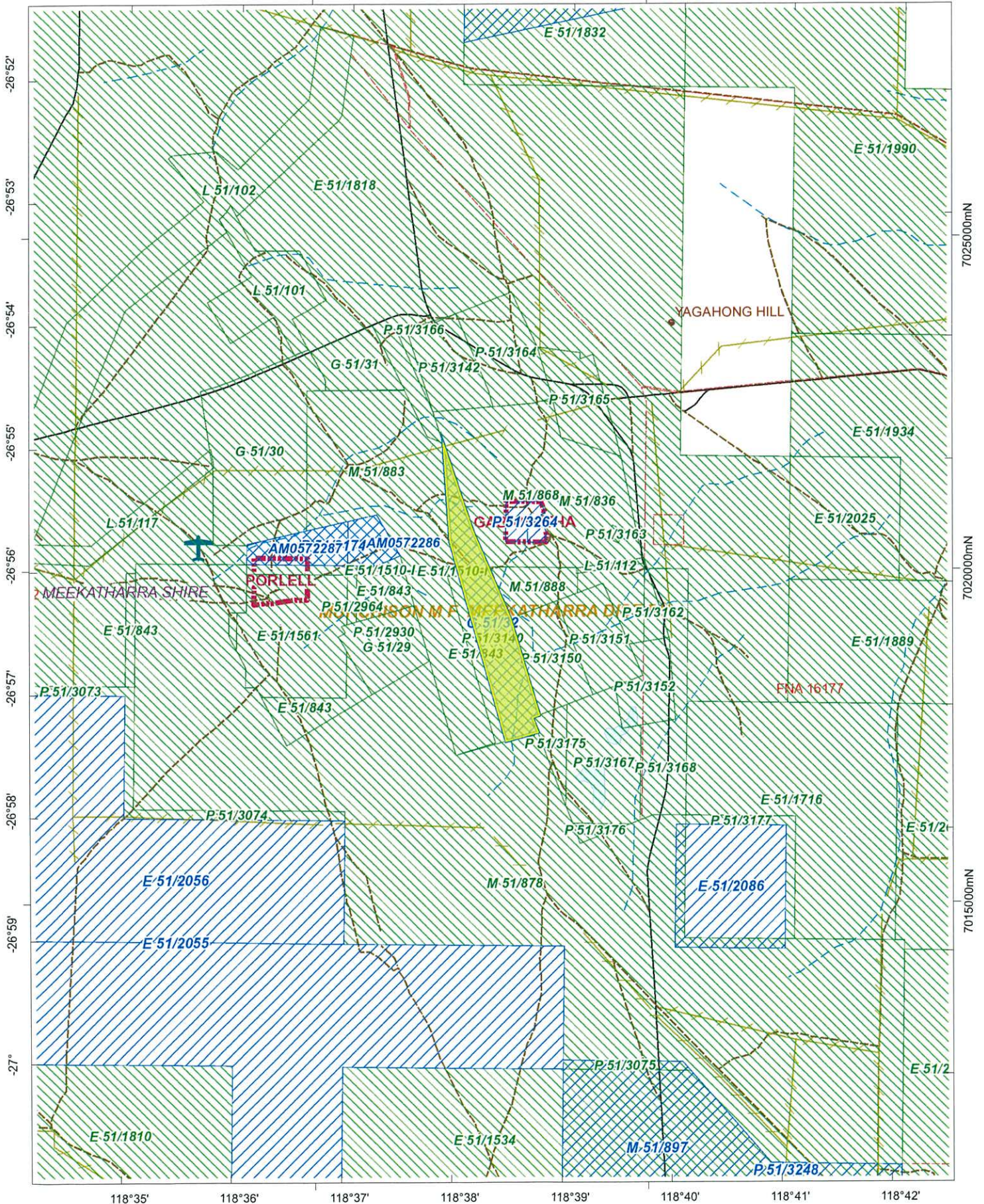


-  Pending Application
-  Live Tenement
-  Application over Live Tenement

G 51/32 , Quick Appraisal Plan

660000mE

665000mE



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and Pre-1924 mining confined to Ngarinawanga Wharrn and Ngarinawanga ILUA. Native Title determination boundary.

### 9.3.3 APPLICATION FOR MINING TENEMENT MISCELLANEOUS LICENCE 52/0240

<b>Applicant:</b>	Abra Mining Pty Ltd – McMahon Mining Title Services Pty Ltd	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the request from McMahon Mining Title Services Pty Ltd on behalf of Abra Mining Pty Ltd for approval of the application for Mining Tenement Miscellaneous Licence 52/0240 situated at Teano as depicted on the attached Tengraph map and application.

#### **Attachments:**

Copies of Application for Mining Tenement Miscellaneous Licence 52/0240 and Tengraph Map.

#### **Background:**

Council has received a request from McMahon Mining Title Services Pty Ltd on behalf of Abra Mining Pty Ltd for approval of the application for Mining Tenement Miscellaneous Licence 52/0240 situated at Teano as depicted on the attached Tengraph map and application. The Tengraph map is extracted from the online mapping system that displays the position of Western Australian mining tenements and petroleum titles in relation to other land information.

#### **Comment:**

Council is requested by McMahon Mining Title Services Pty Ltd on behalf of Abra Mining Pty Ltd to provide comment and any recommendation(s) regarding the above application that includes Councils endorsement and any Condition(s).

A copy of the Application for Mining Tenement and Tengraph Map are attached for Councils further information.

#### **Consultation:**

McMahon Mining Title Services Pty Ltd.

#### **Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

#### **Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the Application from McMahon Mining Title Services Pty Ltd on behalf of Abra Mining Pty Ltd for approval of the application for Mining Tenement Miscellaneous Licence 52/0240 situated at Teano as depicted on the attached Tengraph map and application.**



SHIRE OF MEEKATHARRA  
 File No: .....  
**17 MAY 2022**  
 Officer: ..... *CEO* .....  
 Action Req'd: *June 22 mtg, Agenda*  
 Delegated To: ..... *CEO* .....

12 May 2022

Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Attention: Chief Executive Officer

**Registered Post:  
RPP44 63800 09400 37790 12607**

Dear Sir/Madam,

**RE: APPLICATION FOR MISCELLANEOUS LICENCE 52/0240.**

On behalf of our client, Abra Mining Pty Limited, an application has been made for the above-mentioned Miscellaneous Licence 52/0240.

In accordance with the requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully

Amy Probert  
McMahon Mining Title Services Pty Ltd

17/10/2022

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence	No. L 52/240
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e) ABRA MINING PTY LIMITED (ACN: 110 233 577) C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931	(f) Shares 100
(d) Full Name and ACN/ABN		
(e) Address		
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR:	(h) TEANO	
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) Datum situated at GDA co-ordinates in Zone 50 7276395.000 mN 663142.999 mE	
(h) Locality	(j) From Datum GDA co-ordinates in Zone 50 Thence 7275881.000 mN 664547.396 mE Thence 7275802.000 mN 664897.313 mE Thence 7275700.000 mN 665446.164 mE Thence 7274895.000 mN 665125.999 mE Thence 7275043.850 mN 662999.810 mE Thence 7274950.000 mN 663000.000 mE Thence 7274950.000 mN 662000.000 mE Thence 7275090.000 mN 661385.000 mE Thence 7275615.000 mN 661385.000 mE Thence 7275620.000 mN 662000.000 mE Thence 7275465.213 mN 662728.382 mE Thence 7275462.586 mN 662740.684 mE	
(i) Datum Peg	Back to datum	
(j) Boundaries	Purposes: a bore field , a bridge , a communications facility , a drainage channel , a meteorological station , a pipeline , a power line , a road and taking water.	
(k) Area (ha or km <sup>2</sup> )	(k) 346.67000 HA	

(l) Signature of applicant or agent (if agent state full name and address)      (l) Amy Probert      Date: 11/05/2022  
PO BOX 592, MAYLANDS, WA, 6931

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 15th day of June 2022 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	14:57:16	on	11 May	2022	with fees of
Application	\$579.00				
Rent	\$6,835.90				
TOTAL	\$7,414.90				
Receipt No:	23517824315				

**Mining Registrar**



**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

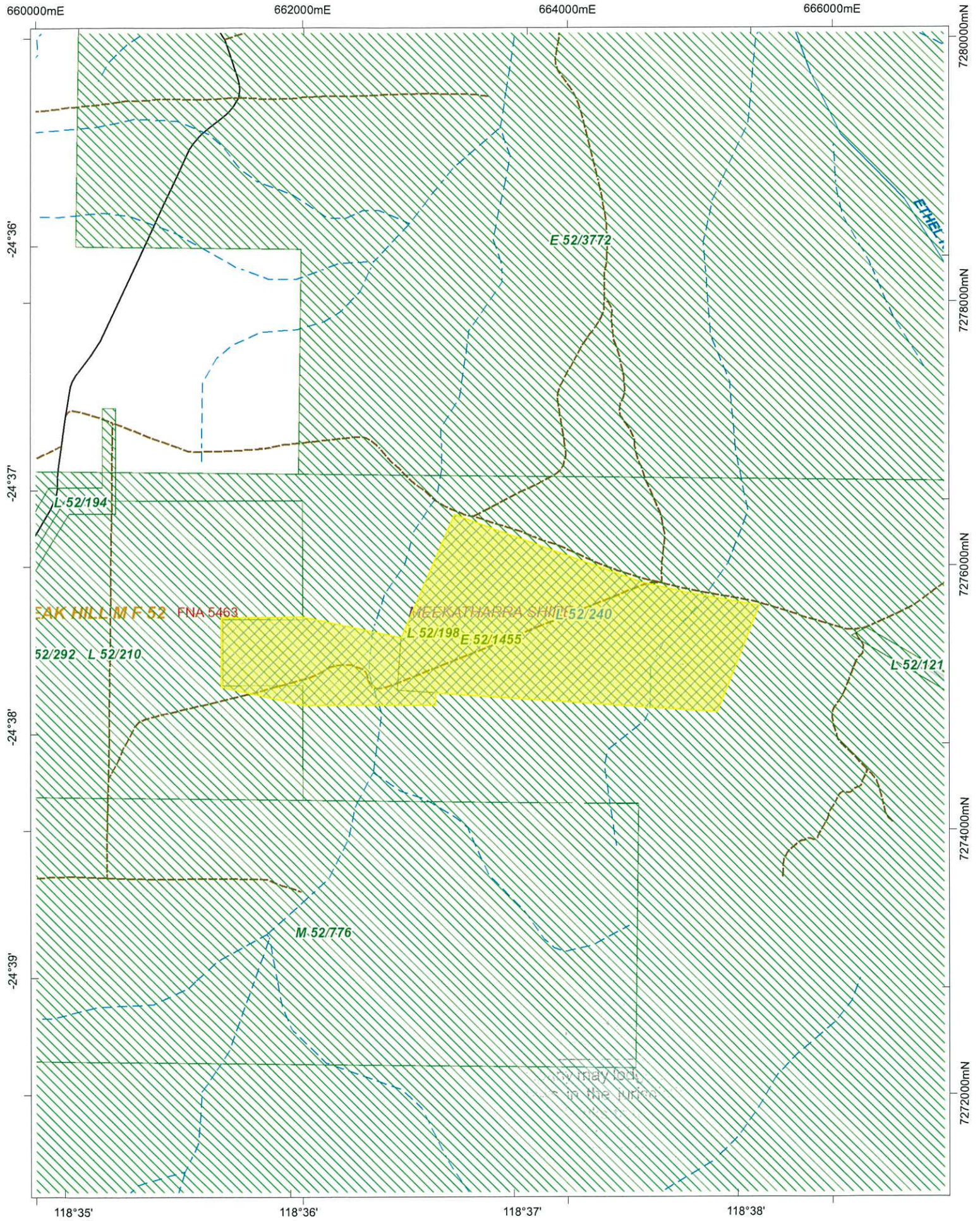
**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





-  Pending Application
-  Live Tenement
-  Application over Live Tenement

L 52/240 , Quick Appraisal Plan



### 9.3.4 APPLICATION FOR MINING TENEMENT EXPLORATION LICENCE 52/4080

<b>Applicant:</b>	Liconi Pty Ltd	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the request from Liconi Pty Ltd for approval of the application for Mining Tenement Exploration Licence 52/4080 situated at Angelo River as depicted on the attached Tengraph map and application.

#### **Attachments:**

Copies of Application for Mining Tenement Exploration Licence 52/4080 and Tengraph Map.

#### **Background:**

Council has received a request from Liconi Pty Ltd for approval of the application for Mining Tenement Exploration Licence 52/4080 situated at Angelo River (west of Capricorn) as depicted on the attached Tengraph map and application. The Tengraph map is extracted from the online mapping system that displays the position of Western Australian mining tenements and petroleum titles in relation to other land information.

#### **Comment:**

Council is requested by Liconi Pty Ltd to provide comment and any recommendation(s) regarding the above application that includes Councils endorsement and any Condition(s).

A copy of the Application for Mining Tenement Exploration Licence 52/4080 and Tengraph Map are attached for Councils further information.

#### **Consultation:**

Liconi Pty Ltd.

#### **Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

#### **Policy Implications:**

Nil

#### **Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the application from Liconi Pty Ltd for approval of the application for Mining Tenement Exploration Licence 52/4080 situated at Angelo River as depicted on the attached Tengraph map and application.**



(ACN 659 406 167)

20 Blundell Street  
Queanbeyan East  
NSW 2620

06 June 2022

Reference: LI2022-004

Shire of Meekatharra  
PO Box 129  
Meekatharra WA 6642

Attention: Chief Executive Officer

**EXPLORATION LICENCE APPLICATION 52/4080**

Attachments:

- 1. Exploration Licence Application – Minerals Form 21 with map.

Dear Sir/Madam,

Liconi Pty Ltd (the "Company") (ACN 659 406 167) lodged Exploration Licence Application 52/4080 (the "Licence") on 24 May 2021 which is partially within the Shire of Meekatharra. Pursuant to s33(1) of the Mining Act 1978, please find attached the receipted application and map – for service to the Chief Executive Officer of the Municipality subject to the Licence (see Attachment 1); where this Licence may be subject to private land.

The Company is requesting sub-surface rights below a depth 30 metres from the natural surface in respect to only private land that may be affected by the Licence. In this instance, there doesn't appear to be any private land subject to the Licence.

Please advise if you require any further information.

Yours Faithfully,

Dennis Fry MAusIMM, MAICD  
Director  
P: +61 475 505 642  
E: info@liconi.com.au



SHIRE OF MEEKATHARRA
File No: .....
09 JUN 2022
Officer: <i>CEO</i>
Action Req'd: <i>June 22 MTA</i>
Delegated To: <i>Asenda item</i>

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Exploration Licence	No. E 52/4080
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e) LICONI PTY LTD (ACN: 659 406 167) 20 BLUNDELL STREET, QUEANBEYAN EAST, NSW, 2620	(f) Shares 100
(d) Full Name and ACN/ABN		
(e) Address		
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Anglo River (i) (j) This application affects Private Property.	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 35 BL	
(l) Signature of applicant or agent (if agent state full name and address)	(l) DENNIS FRY	Date: 24/05/2022

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 28th day of June 2022 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	10:28:02	on	24 May	2022	with fees of
Application	\$1,660.00				
Rent	\$5,110.00				
TOTAL	\$6,770.00				
Receipt No:	23863772594				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

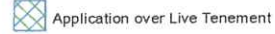
The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



Pending Application



Live Tenement



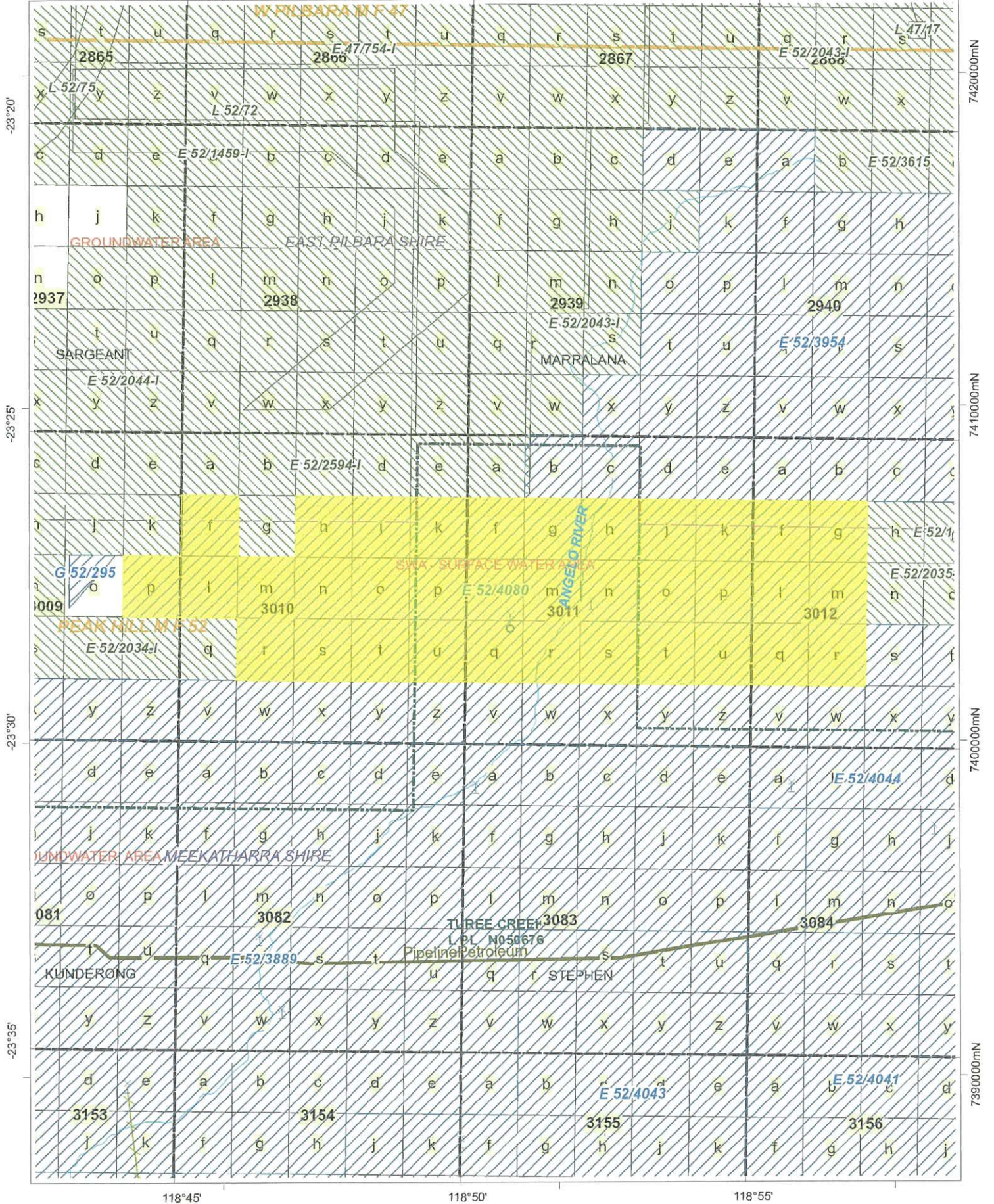
Application over Live Tenement

E 52/4080 , Quick Appraisal Plan

680000mE

690000mE

700000mE





This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in an unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and conditions of any Native Title Claims should be sought from the Native Title Special Services Language Enclosed Pastoral Lease land and Pre 1994 mining confined to Nthamawangga Wajurrri and Ngirawangga ILUA Native Title determination boundary.

Scale: 1:144,448



### 9.3.5 APPLICATION FOR MINING TENEMENT MISCELLANEOUS LICENCES 51/3280 AND 51/3283

<b>Applicant:</b>	Raymond A Thorns	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the request from Raymond Arthur Thorns for approval of the application for Mining Tenement Miscellaneous Licences 51/3280 and 51/3283 situated at Munarra Gully as depicted on the attached Tengraph map and application.

#### **Attachments:**

Copies of Application for Mining Tenement Miscellaneous Licences 51/3280 and 51/3283 and Tengraph Map.

#### **Background:**

Council has received a request from Raymond Arthur Thorns for approval of the application for Mining Tenement Miscellaneous Licences 51/3280 and 51/3283 situated at Munarra Gully as depicted on the attached Tengraph map and application. The Tengraph map is extracted from the online mapping system that displays the position of Western Australian mining tenements and petroleum titles in relation to other land information.

#### **Comment:**

Council is requested by Raymond Arthur Thorns to provide comment and any recommendation(s) regarding the above applications that includes Councils endorsement and any Condition(s).

A copy of the Application for Mining Tenement Miscellaneous Licences 51/3280 and 51/3283 and Tengraph Map are attached for Councils further information.

#### **Consultation:**

Mining Registrar's Office.

#### **Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

#### **Policy Implications:**

Nil



**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the application from Raymond Arthur Thorns for approval of the application for Mining Tenement Miscellaneous Licences 51/3280 and 51/3283.situated at Munarra Gully as depicted on the attached Tengraph map and application.**

File No: .....  
 12 MAY 2022 APPLICATION RECEIVED  
 Officer: CEO  
 Action Req'd: June 22 mtg Agenda  
 Delegated To: .....

APPLICATION FOR MINING TENEMENT

- (a) Type of tenement
- (b) Time & Date marked out (where applicable)
- (c) Mineral Field

(a) S.P.L. (b) 2 p.m. 19/5/2022 (c) MEEKATHARRA DISTRICT  
 No. 51/3280

APPLICANT:

- (d) Full name and ACN/ABN No.
- (e) Address
- (f) No. of shares
- (g) Total No. of shares

(d) & (e) RAYMOND ARTHUR THORNS (f) shares  
 85 HILL ST MEEKATHARRA 6642 W.A. 100%  
 (g) total 100%

DESCRIPTION OF GROUND APPLIED FOR:  
 (For Exploration Licences see Note 1.  
 For other Licences see Note 2.  
 For all Licences see Note 3.)

- (h) Locality
- (i) Datum Peg
- (j) Boundaries

(h) MUNARRA GULLY MEEKATHARRA DISTRICT  
 (i) DATUM PEG GPS COORDS 0618650E 7018840N  
 (j) THENCE 200 MTR AT 10° TO 0618690E 7019040N  
 THENCE 500 MTR AT 100° TO 0619180E 7018955N  
 THENCE 200 MTR AT 190° TO 0619140E 7018745N  
 THENCE 500 MTR AT 280° TO 0618650E 7018840N  
 BACK TO DATUM  
 (k) 10 HECTARES

- (k) Area (ha or km<sup>2</sup>)
- (l) Signature of applicant or agent (if agent, state full name and address)

(l) R. A. Thorns Date 10/5/2022

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 14<sup>th</sup> day of JUNE 20 22. (See Note 4).

Where an objection is lodged, the date to be set.

Receive  
 Application  
 Rent  
 TOTAL

P 51/3280  
 Lodge Office: MEEKATHARRA  
 Lodge Date: 10/05/2022 10:39:00  
 Fees: \$393.00(A) \$33.00(R)  
 PN: 9520 4444 65  
 em-t-P 5103280



Mining Registrar

MINING REGISTRAR  
 10 MAY 2022  
 10:39 Am  
 MEEKATHARRA

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search;
  - (b) register search;
  - (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



P 51/3280-S , Quick Appraisal Plan



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Scale: 1:4,514

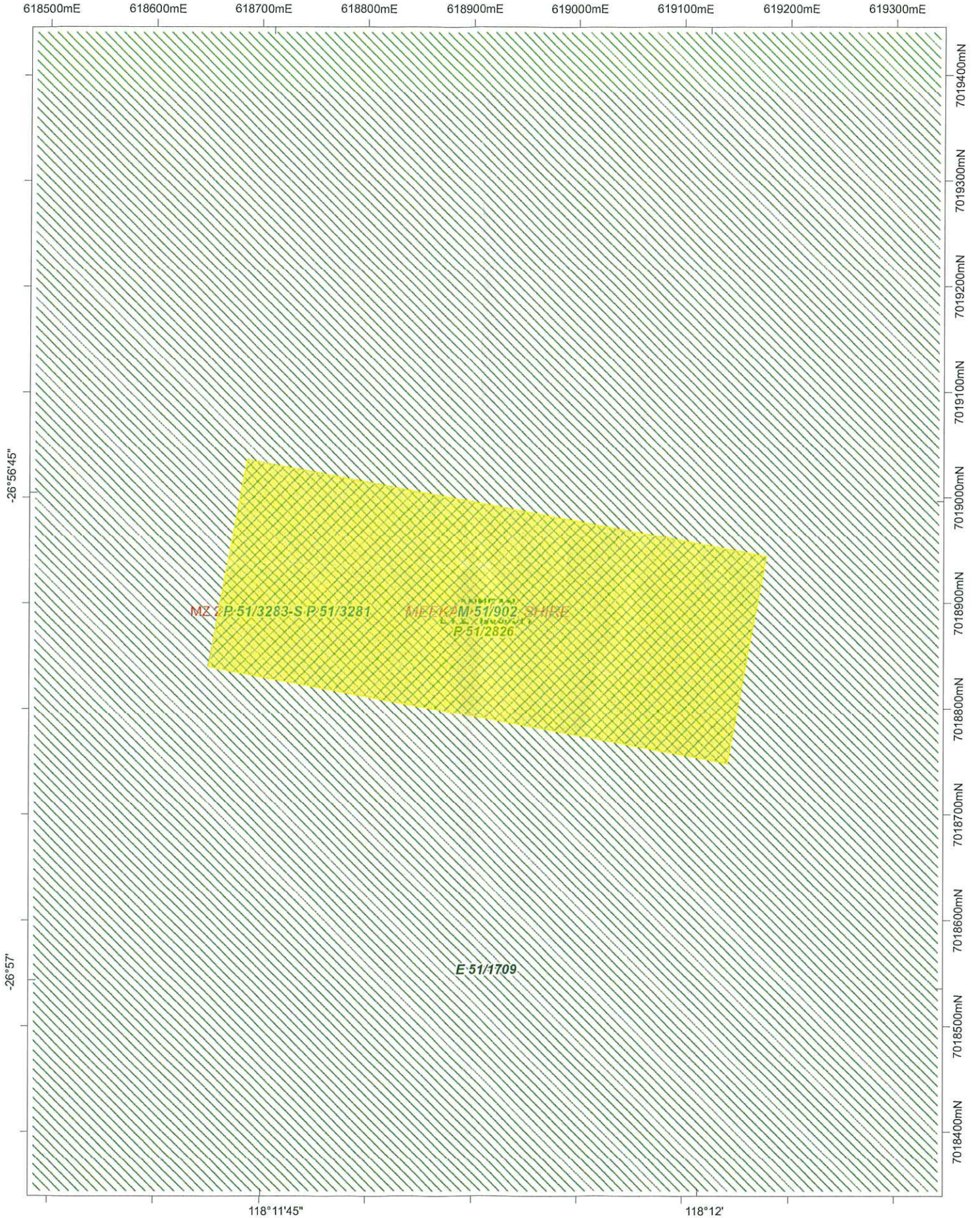






-  Pending Application
-  Live Tenement
-  Application over Live Tenement

P 51/3283-S , Quick Appraisal Plan





This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002. Through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Service. Enclosed Pastoral Lease land and Native Title determination boundary.

Scale: 1:4,514

0 0.09 0.18 0.27 0.36 0.45 km

### 9.3.6 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

<b>Applicant:</b>	N/A	
<b>File Ref:</b>	Personnel File	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	13 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider appointing the Deputy Chief Executive Officer as Acting Chief Executive Officer during the absence of the Chief Executive Officer on annual leave.

#### **Attachments:**

Policy 2.18 extract.

#### **Background:**

Council is advised that the Chief Executive Officer (CEO) will be absent from the workplace on approved annual leave for the specific dates in 2022 as noted below.

#### **Comment:**

In accordance with Council Policy 2.18, during any extended periods of leave a person must be appointed Acting Chief Executive Officer to perform the duties of the CEO to enable the efficient functioning of the local government's administration. The CEO seeks Councils approval to appoint the Deputy Chief Executive Officer (DCEO) as Acting Chief Executive Officer (A/CEO) for the period of this leave. These dates being:

- 25<sup>th</sup> to 29<sup>th</sup> of July 2022 inclusive, and
- 17<sup>th</sup> to 28<sup>th</sup> of October 2022 inclusive.

While one of the approved annual leave breaks is only for a short period of five (5) days in July 2022, the CEO still seeks Council approval in accordance with Policy 2.18 given the CEO is on approved annual leave and travelling in the eastern states. The approved October 2022 annual leave is for a duration of more than ten (10) days and therefore Policy 2.18 is applicable.

#### **Consultation:**

Shire President and DCEO.

#### **Statutory Environment:**

Section 5.39C of the Local Government Act 1995.

#### **Policy Implications:**

Council 2019 Policy 2.18 noting that all appointments by Council of an acting CEO must be approved by an absolute majority.

**Budget/Financial Implications:**

Higher duties are applicable to the A/CEO appointment for the period of leave.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the appointment of the Deputy Chief Executive Officer as Acting Chief Executive Officer during the absence of the Chief Executive Officer on annual leave and that higher duties be paid to the A/CEO appointment for the period of leave as follows:**

- **25<sup>th</sup> to 29<sup>th</sup> of July 2022 inclusive, and**
- **17<sup>th</sup> to 28<sup>th</sup> of October 2022 inclusive.**

## 02.18 – Appointment of an Acting Chief Executive Officer

---

Section: Staff

History:

- Adopted: 17 April 2021
- 

### **OBJECTIVE:**

To outline the process for the appointment of an Acting Chief Executive Officer in expected and unexpected circumstances in accordance with Local Government Act 1995 Section 5.39C.

### **POLICY:**

#### **Expected leave**

An application for annual leave, long service leave or any other extended period of absence made by the CEO is to be approved by Council. Approval cannot be unreasonably withheld.

During the extended periods of leave a person must be appointed Acting Chief Executive Officer, to perform the duties of the CEO to enable the efficient functioning of the local government's administration.

The Acting CEO can be a Shire Manager if it is deemed the person has the necessary skills and knowledge, subject to officer performance and dependent on availability and operational requirements. Council's prefers to appoint internally for the Acting CEO role however if this is not practicable a person external to the Shire may be appointed to the role.

Often for short periods of absence (eg. up to say 7 days) no acting CEO is appointed (the CEO checks emails and remains on call, if required, for any urgent statutory duties, decisions or actions).

For periods of leave up to 10 working days a Manager may be appointed to the role of Acting CEO at the discretion of the CEO, in consultation with the Shire President and in accordance with Delegation 03.01. The appointment to the role of Acting CEO must be made in writing by the CEO. Where the CEO appoints a Manager or other person to the position of Acting CEO, the CEO is to advise Council in writing (eg. email or text) of the appointment and the period to which the appointment covers.

If the CEO is not satisfied that any Manager or other employee has the required skills and knowledge to fulfil the role of Acting CEO then in consultation with the Shire President an external appointment may be made.

A Council resolution is needed to appoint an Acting CEO to fulfil the duties and exercise the powers of the CEO for any period of leave exceeding 10 working days.

In accordance with Local Government Act 1995 – Section 5.39(1a) an employee may act in the position of a CEO for a term not exceeding one year without a written contract for the position in which he or she is acting.

#### **Unexpected leave**

In an unplanned event such as the CEO:

- takes unexpected leave
- is incapacitated
- is unable to perform their duties as a result of a disaster or crisis event
- the position falls unexpectedly vacant or
- is suspended or terminated

if Council has already appointed an Acting CEO, that person shall continue to act as CEO.

If Council have not already made an appointment of Acting CEO, and if the absence is likely to be 10 days or less, then the CEO (if she/he is able) will appoint a Manager or other suitable person to the position of Acting

02.18 – Appointment of an Acting Chief Executive Officer

F:\Office\ADM 201 - 250\ADM0239 (Policy Manual)\Shire of Meekatharra Policy Manual 211122.docx



CEO.



If the absence is likely to be more than 10 days or the CEO is unable to make an appointment, then a Special Council Meeting shall be convened by the Shire President, so that an acting appointment can be made by Council.

**NOTE:** all appointments by Council of an acting CEO must be approved by an absolute majority.

02.18 – Appointment of an Acting Chief Executive Officer

*F:\Office\ADM 201 - 250\ADM0239 (Policy Manual)\Shire of Meekatharra Policy Manual 211122.docx*

### 9.3.7 WAPHA FUNDING SHORT FORM AGREEMENT

<b>Applicant:</b>	N/A	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	16 June 2022	
<b>Author:</b>	Amy Kilner Community Development Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider approving the WA Primary Health Alliance (WAPHA) funding short form agreement to receive \$100,000 funding for community projects and events as included in the draft 2022/23 budget.

#### **Attachments:**

Short Form Agreement from WAPHA

#### **Background:**

The Shire has been offered \$100,000 of funding from WAPHA for the Midwest Suicide Prevention Trial to fund community projects and events that support non-clinical suicide prevention activities. This trial focuses on the suicide rates in Aboriginal Communities and men aged 25-54 – specifically farmers, fishers and FIFO workers and their families living and working in the Midwest. Projects and events will run from July 2022 – December 2022. The Shire can organise events inhouse and/or auspice this grant funding to enable other local agencies to run events and projects in line with the funding objectives. A number of agencies within the Shire of Meekatharra aim to improve care and support for people living with depression and prevent suicidal behaviours.

#### **Comment:**

The Shire will receive the funds and go through an application process with agencies to distribute the funds for locally run projects and events over July 2022 – December 2022.

#### **Consultation:**

Kelvin Matthews – Chief Executive Officer  
Svenja Clare – Community Development & Services Manager  
Sarah Twort – WAPHA Senior Contracts Officer

#### **Statutory Environment:**

Nil

#### **Policy Implications:**

Nil

#### **Budget/Financial Implications:**

\$100,000 income and expenditure

**Strategic Implications:**

Strategic Community Plan

- Build community participation, interactions and connections.
- Positively impact the social health and wellbeing of the community.
- Foster community participation and collaboration
- Provide leadership on behalf of the Community

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council endorses the Short Form Agreement and accepts the \$100,000 from the Western Australian Primary Health Alliance for the Midwest Suicide Prevention Trial and authorises the CEO to sign the agreement.**

Agreement Number : [Agreement Number]  
Agreement Title : [Agreement Title]  
Contractor : [Contractor Name]

---

## SHORT FORM AGREEMENT

### Parties to the Agreement:

**WA Primary Health Alliance**  
ABN: 11 602 416 697  
Level 2, 1 Hood Street, SUBIACO WA 6008  
**(WAPHA)**

**[Shire of Meekatharra]**  
ABN: [Contractor ABN]  
[Contractor Address]  
**(Contractor)**

The Contractor agrees to supply the Services to WAPHA in accordance with the terms and conditions of this Agreement. The Parties agree that by signing this document they enter into the Agreement, which comprises this document and any Schedules and Appendices and any other documents incorporated by reference:

Signed for and on behalf of WAPHA by its duly authorised representative:

Signed for and on behalf of the Contractor by its duly authorised representative:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**In the presence of:**

**In the presence of:**

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Print Witness Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## TERMS AND CONDITIONS

### 1. Definitions

**Activity** means the Activity described in Item A of the Activity Schedule.

**Activity Schedule** means an Activity Schedule attached to and forming part of this Agreement.

**Agreement** means this document and includes any schedules, appendices and annexures.

**Business Day** means a day which is not a Saturday, Sunday, public holiday or bank holiday in the city of Perth, Western Australia.

**Claim** includes any claim, proceeding, action, cause of action, demand or suit (including by way of contribution or indemnity), at law or in equity.

**Committed** means, at a particular date, any portion of the Fees for an Activity that the Contractor is contractually and irrevocably obliged to pay to a third party in respect of any part of an Activity, and that are identified in a written contractual arrangement between the Contractor and that third party.

**Commonwealth** means the Commonwealth of Australia and includes the Department of Health.

**Confidential Information** has the meaning in clause 11.1.

**Fees** means fees payable in accordance with clause 13 and Item B of the Activity Schedule in respect of an Activity.

**Force Majeure Event** means an event beyond a Party's reasonable control which, by exercise of reasonable diligence and precautions, could not have been prevented or reasonably foreseen by that Party, including any:

- (1) act of God, unusually severe weather (including a cyclone/hurricane), earthquake, fire, subsidence, land slide, mud slide, wash-out, explosion, radioactive contamination or natural disaster;
- (2) terrorism, insurrection, revolution or civil disorder, act of public enemies, malicious damage, sabotage, vandalism, war (whether declared or undeclared) or a military operation, blockade or riot;
- (3) illness, disease, epidemic or pandemic announced as such by or on behalf of the Australian Government Department of Health or the World Health Organisation;
- (4) adverse application of any law or enforcement actions of any court or Australian Government agency;
- (5) industrial dispute of any kind, strike, lock-out, ban, limitation or other industrial disturbances; or
- (6) any production shutdown or interruption, or other restriction imposed, which is validly required or directed by any Australian governmental agency or by law.

**Intellectual Property Rights** or **IPR** means all intellectual property rights, including:

(1) plant breeder's rights, patents, copyright, rights in circuit layouts, registered designs, trade marks (including goodwill in those marks), domain names and any right to have Confidential Information kept confidential; and

(2) all rights of a similar nature to any of the rights in (1) of this definition, which may subsist in Australia or elsewhere,

whether or not such rights are registered or capable of being registered.

**Losses** means liabilities, expenses, losses, damages and costs.

**Material** includes software, firmware, documented methodology or process, property, information, documentation or other material in whatever form, including any reports, specifications, business rules or requirements, user manuals, user guides, operations manuals, training materials and instructions, and the subject matter of any category of Intellectual Property Rights.

**Parties** means the parties to this Agreement being WAPHA and the Contractor .

**Personal Information** has the same meaning given to it under the *Privacy Act 1988 (Cth)*.

**Personnel** means a Party's employees, officers, agents, contractors and subcontractors, including Specified Personnel, and its subcontractors' employees, officers, agents and contractors.

**Privacy Laws** means the *Privacy Act 1988 (Cth)*, the Australian Privacy Principles and all other Commonwealth, state and territory laws, regulations and codes, including any orders, directions, directives or other instruments made or issued under any of them, relating to the handling of Personal Information or health records.

**Services** means the services forming part of an Activity.

**Specified Personnel** means the Contractor's Personnel specified in the Activity Schedule (if any).

### 2. Interpretation

2.1 A provision of this Agreement must not be construed to the disadvantage of a Party merely because that Party was responsible for the preparation of the Agreement or the inclusion of the provision in the Agreement.

2.2 If an act must be done on a specified day that is not a Business Day, it must be done on or by the next Business Day.

2.3 Words in the singular include the plural and vice versa.

2.4 If a period of time is specified and dates from a given day or the day of an act or event, it is to be calculated exclusive of that day.

2.5 A reference to a person includes a partnership, joint venture, unincorporated association, corporation and a

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government or statutory body or authority and (as the case may be) the person's legal personal representatives, successors, assigns and persons substituted by novation.

- 2.6 A reference to an obligation includes a warranty or representation and a reference to a failure to comply with an obligation includes a breach of warranty or representation;
- 2.7 A reference time is to local time in the Perth, Western Australia;
- 2.8 If there is any conflict or inconsistency between the provisions in documents forming part of this Agreement the documents shall take priority in the following order:
- (1) the Terms and Conditions of this Agreement; and
  - (2) an Activity Schedule attached to this Agreement.

### 3. Context of this Agreement

This Agreement is made between the WA Primary Health Alliance Ltd (WAPHA) and the Contractor for the performance of the Activity.

### 4. Term of Agreement

This Agreement begins on the date that the second Party executes the Agreement (**Commencement Date**) and ends on the date when the Contactor has completed the performance of its obligation under this Agreement (**End Date**) unless terminated earlier in accordance with clause 16 (**Term**).

### 5. Performance of Services

- 5.1 The Contractor must carry out each Activity in accordance with this Agreement and:
- (1) with due care and skill and to the best of the knowledge and expertise of the Contractor for the benefit of WAPHA;
  - (2) in a professional manner and in accordance with any applicable ethical codes or standards;
  - (3) in accordance with relevant Australian industry standards, best practice and guidelines or where none apply, relevant international industry standards, best practice and guidelines;
  - (4) in accordance with all applicable law and all applicable governmental policy of which a prudent and experienced Contractor providing the Services should have been aware;
  - (5) in accordance with any directions in relation to the Services given by WAPHA from time to time;
  - (6) within it's the period between the start and end dates as specified in the Activity Schedule and so as to meet any timeframes specified in the Activity Schedule for that Activity.
- 5.2 The Contractor represents and warrants that:
- (1) it has the right to enter into this Agreement;

- (2) it and its Personnel have all qualifications, accreditations, rights, title, licences, interests and property necessary to lawfully perform the Services and grant the rights to WAPHA specified in this Agreement;
- (3) it and its Personnel will maintain professional registration (if applicable), with an appropriate authority to practice;
- (4) it will maintain membership to a professional body (if any) with ethical and professional guidelines;
- (5) providing the Services does not involve working with or coming into contact with any persons under 18 years of age or any other person who is or may be unable to take care of themselves, or is unable to protect themselves against harm or exploitation for any reason;
- (6) the Services do not include the examination of, or the provision of treatment to any persons; and
- (7) all information, reports and Material given to WAPHA under this Agreement will be correct, complete and not misleading.

The Contractor acknowledges that WAPHA is entering this Agreement in reliance on these warranties and representations, which are deemed to be repeated by the Contractor each time a Fee is paid under this Agreement.

### 5.3 Request for Information

Within 10 Business Days from WAPHA's request, the Contractor must provide to WAPHA copies of:

- (1) all of its and its Personnel qualifications, certificates, licences and memberships relevant to the Services;
- (2) its current certificate of insurances for all insurances required under clause 12; and
- (3) any other information as reasonably requested by WAPHA relating to the Services.

### 6. Subcontracting

- 6.1 If the Contactor subcontracts any aspect of the provision of the Activity it must ensure that the subcontractor and its Personnel:
- (1) complies with all applicable laws, WAPHA policies and procedures, and the requirements of this Service Agreement, as though the subcontractor were the Contractor in relation to the specific subcontracted services; and
  - (2) has the necessary skills, experience, qualifications and accreditations to perform the Activity.
- 6.2 The Contractor is fully responsible, and remains liable, for the performance of the Activity even if the Contractor subcontracts any aspect of the provision of the Services.
- 6.3 Without limiting any legal or other obligation, the Contractor must at its own cost train, supervise and pay and/or remit all statutory costs and entitlements for all of its Personnel.

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## 7. Defective Services

In the event that the Contractor (or any Specified Personnel) provides the Services or Activities which are not of an acceptable standard or quality the Contractor will:

- (1) rectify the Services or Activity; or
- (2) at the direction of WAPHA and at the sole cost of the Contractor, engage a third party to rectify the Services or Activity.

## 8. Conflict of Interest

- 8.1 The Contractor and its Personnel must notify WAPHA immediately of any matter which may give rise to an actual or perceived conflict of interest (whether financial or non-financial).
- 8.2 The Contractor must resolve all conflict of interests in accordance with WAPHA's Conflict of Interest Policy.
- 8.3 In the event that a Contractor is deemed to have acted in a conflict of interest or has failed to declare the conflict of interest, WAPHA may terminate this Agreement immediately without notice.

## 9. Intellectual Property Rights

- 9.1 All Intellectual Property Rights in all Material created for the purpose of the Activity (including reports and any other Material that is required to be provided to WAPHA in respect of the Activity) shall vest in WAPHA on creation.
- 9.2 The Contractor must do all things necessary to assign, transfer or vest all its interest in the Material to WAPHA.
- 9.3 The Contractor represents and warrants that it shall not in the development or provision of any Material referred to in 9.1 infringe or cause WAPHA to infringe the Intellectual Property Rights of any person.

## 10. Indemnity

The Contractor must at all times indemnify, hold harmless and defend WAPHA, its employees, directors, officers and agents from and against all Claims and Losses arising directly or indirectly from or in relation to this Agreement.

## 11. Confidentiality

- 11.1 The Contractor must not directly or indirectly use any information of whatever description, whether in permanently recorded form or not and whether or not belonging to WAPHA or a third party, which is by its nature confidential or the Contractor ought to know is confidential, but does not include information which is publicly available (other than by breach of this Agreement) or has been independently developed by the Contractor (**Confidential Information**),

for any purpose, other than completing the Activity under this Agreement, and must not disclose the Confidential Information to any person without the prior written consent of WAPHA.

11.2 The Contractor must ensure that each person to whom Confidential Information has been disclosed by the Contractor, complies with the obligation of the Contractor under this clause.

11.3 The Contractor must keep the Confidential Information confidential and secure whilst in the possession, control or custody of the Contractor.

11.4 The Contractor must immediately notify WAPHA in writing if any person disclosed, or is suspected by the Contractor of disclosing or intending to disclose any Confidential Information to any other person otherwise than in accordance with this clause.

11.5 The Contractor acknowledges that monetary damages may be insufficient if this clause is breached and WAPHA is entitled to injunctive relief and all other relief as may be proper, to the extent permitted by law.

## 12. Contractor's insurance

12.1 From the Commencement Date the Contractor must, and must ensure that its subcontractor have in place or effect and maintain the following insurances:

- (1) workers' compensation for an amount as required by law;
- (2) professional indemnity insurance for the Contractor for an amount of not less than \$10 million per claim;
- (3) public liability insurance for the Contractor for an amount of not less than \$20 million per claim; and
- (4) any other insurance (on terms and conditions including the term and period of cover) that a prudent and experienced contractor in the position of the Contractor would take out.

## 13. Use of Fees

13.1 The Contractor must use the Fees for an Activity solely to conduct that Activity and in accordance with this Agreement.

13.2 If at any time WAPHA determines that the Contractor has received Fees for an Activity that: have not been spent or Committed for the Activity in accordance with this Agreement; WAPHA has made an overpayment of Fees to the Contractor; or the Contractor has spent or Committed an amount of the Fees for an Activity other than for the Activity for which it was provided, then the Contractor must deal with those Fees as directed by WAPHA.

13.3 Fees are not to be used capital works or the purchase of assets unless:

- (1) detailed in an Activity schedule as being approved as part of the Activity; or
- (2) prior approval has been obtained in writing from WAPHA. Such approval is to detail the quantities and amounts for each item to be purchased.

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#### 14. Payment

14.1 In this clause 14, clause 15 and Item B of the Activity Schedule, a word or expression defined in the A New Tax System (Goods and Services Tax) Act 1999 (**GST Act**) and not otherwise defined in this Agreement has the same meaning given to it in that Act.

14.2 Subject to this clause 14 and the Contractor complying with its obligations under this Agreement (including that the Services have been delivered in accordance with this Agreement), WAPHA must pay to the Contractor the Fees in accordance with the requirements set out in Item C of the Activity Schedule.

14.3 Any payment of moneys under clause 14.2 is not approval by WAPHA of the Contractor's performance or compliance with this Agreement, but is only to be taken as payment on account.

14.4 Invoices must be addressed to WAPHA's address in Item 2 of the Standard Schedule and include the following information:

- (1) the name and date of this Agreement;
- (2) the correct invoice amount;
- (3) payment method details (either the Contractor's postal address details or EFT bank account details and email address for remittance advice); and
- (4) contact person (including address, email address and telephone number) for accounts queries.

14.5 Invoices are to be submitted to [contracts@wapha.org.au](mailto:contracts@wapha.org.au). The subject of the email is to have included in it: the name of the Contractor; the Agreement Number; the Agreement Title; the word "invoice".

14.6 Payment is to be payable to the Contractor 20 Business Days after receipt of a correctly rendered invoice.

#### 15. Goods and Services Tax

15.1 In this clause:

- (1) any reference to GST payable by a Party includes any corresponding GST payable by the representative member of any GST group of which that Party is a member, and any reference to a Party's entitlement to an input tax credit includes any entitlement to an input tax credit of the representative member of any GST group of which that Party is a member; and
- (2) if the GST law treats part of a supply as a separate supply for the purpose of determining whether GST is payable on that part of the supply or for the purpose of determining the tax period to which that part of the supply is attributable, such part of the supply is to be treated as a separate supply.

15.2 If a Supply to which the invoice relates is a Taxable Supply, the Contractor will submit a Tax Invoice and any other documentation required under the GST law.

15.3 Each Party agrees to do all things, including providing Tax Invoices and other documentation, that may be necessary

or desirable to enable or assist the other Party to claim any Input Tax Credit, adjustment or refund in relation to any amount of GST paid or payable in respect of any Supply made under or in connection with this Agreement but the supplier need not provide a Tax Invoice for a Supply until the supplier has received payment for the Supply.

15.4 If the GST on a Taxable Supply is varied pursuant to any change in legislation, the consideration payable under this Agreement must be increased or decreased to reflect that variation of the GST.

#### 16. Termination

16.1 WAPHA may, at any time, by Notice, terminate this Agreement immediately.

16.2 In the event of termination under clause 16.1, WAPHA is entitled to recover from the Contractor (or direct the use of) any part of the Fees provided for an Activity which:

- (1) has not been spent or Committed by the Contractor as at the date that the Notice of termination is received; or
- (2) has, in WAPHA's opinion, been spent or Committed by the Contractor other than for the Activity and in accordance with this Agreement.

#### 17. Duty to return or destroy Documentation

17.1 Upon termination or expiration of this Agreement or as otherwise directed by WAPHA, the Contractor must cease using the Confidential Information, Intellectual Property and other property of WAPHA (**Documentation**), that is in the Contractor, its Personnel or Specified Personnel's position, custody or control and at the discretion of WAPHA

- (1) return; or
- (2) destroy and certify in writing to WAPHA the destruction of, all Documentation.

#### 18. Commonwealth Requirements

18.1 Notwithstanding anything else in this Agreement, the Contractor acknowledges that WAPHA is bound by obligations to the Commonwealth under the funding agreement entered into between the Commonwealth and WAPHA (**Funding Agreement**), including any relevant funding schedule related to or forming part of the Funding Agreement and agrees to do all things necessary and otherwise provide all assistance necessary for WAPHA to comply with the Funding Agreement.

#### 19. Dispute resolution

19.1 If a dispute between the Parties arises in connection with the subject matter of this Agreement (**Dispute**), then within 20 Business Days of the dispute arising, either Party shall give the other Party a written notice adequately identifying and providing details of the dispute (**Notice of Dispute**) and the Parties shall meet to attempt to resolve the dispute.



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- 19.2 The Parties must co-operate to ensure that the Dispute is resolved as quickly as reasonably possible.
- 19.3 If the Parties cannot resolve the dispute within 30 Business Days, a Party may refer the dispute to private mediation by notice to the other Party.
- 19.4 If the Parties proceed to private mediation, the mediation must, unless agreed otherwise, be conducted in accordance with the Australian Commercial Disputes Centre Mediation Guidelines.
- 19.5 While attempting to resolve the Dispute, the Parties must continue to carry out and comply with this Agreement.
- 19.6 Each Party bears its own costs of the dispute, including half a share of the costs of the mediator.

## 20. Force Majeure

20.1 A Party (**Affected Party**) will not be liable for any delay or failure to perform any of its obligations under this Agreement where such delay or failure is caused by a Force Majeure Event (other than the obligation to pay money) if, as soon as possible after the beginning of the Force Majeure Event affecting the ability of the Affected Party to perform any of its obligations under this Agreement, it gives a notice to the other Party which:

- (1) specifies the obligations the Affected Party cannot perform;
- (2) fully describes the Force Majeure Event;
- (3) estimates the time during which the Force Majeure Event will subsist; and
- (4) specifies the measures proposed to be adopted to remedy or abate the Force Majeure Event.

20.2 The Affected Party, to the extent it is prevented from carrying out its obligations under this Agreement as a result of Force Majeure Event, must:

- (1) remedy the Force Majeure Event to the extent reasonably practicable (provided that the Affected Party is not obliged to settle any industrial disputes) and resume performance of its obligations as soon as reasonably possible; and
- (2) take all action reasonably practicable to mitigate any loss, damage or other liabilities suffered by the other Party as a result of the Affected Party's failure to perform out its obligations under this Agreement.

20.3 Either Party may terminate this Agreement if the Force Majeure Event continues for a continuous period of 30 days.

20.4 If this Agreement is terminated under clause 20.3, WAPHA is not liable to make any payment to the Contractor as a result of (directly or indirectly) the termination.

## 21. Notices

21.1 A notice under this Agreement must be in writing and in English.

21.2 A party must send a notice to the other Party at the address set out in this Agreement.

21.3 To deliver a notice, a party must hand deliver, post, fax or email it to the other party's address.

21.4 The notice takes effect at the time stated in the notice, but if no time is stated or the time stated is before receipt, then a notice takes effect on receipt.

21.5 A notice sent by post is received on:

- (1) the 2<sup>nd</sup> Business Day after posting, if within Australia; or
- (2) the 7<sup>th</sup> Business Day after posting, if posted to or from a place outside Australia.

21.6 A notice sent by facsimile, is received on:

- (1) at 5.00pm WST on the Business Day that the notice is sent; or
- (2) if sent after 5.00pm WST, then on the next Business Day.

21.7 A Party may send a notice in more than one way permitted under this Agreement.

21.8 If a Party sends the same notice using more than one method, then the notice is effective from the time that the receiver receives the first notice.

## 22. Privacy

22.1 The Contractor agrees that it will handle Personal Information or sensitive information collected, disclosed, transferred, received or otherwise used in performing the Services under this Agreement will all applicable Privacy Laws and WAPHA's privacy policies (as amended from time to time).

22.2 The Contractor consents to WAPHA providing any Personal Information WAPHA holds about the Contractor to any third party as required.

22.3 If the Contractor has reasonable grounds to believe that a data breach has occurred relating to the Services, including an 'eligible data breach' as defined by the *Privacy Act 1988*, the Contractor must immediately notify WAPHA and must provide WAPHA with a copy of any notifications required to be given to the Office of the Australian Information Commissioner or an individual prior to sending.

## 23. No partnership or employment

23.1 Nothing in this Agreement is intended to create a partnership as between the Parties.

23.2 Neither Party may represent itself as being an officer, employee, partner or agent of the other Party.

23.3 The Parties acknowledges that neither Party has the authority to bind the other Party.

## 24. Entire understanding

This Agreement is the entire agreement and understanding between the Parties on everything connected with the subject matter of this Agreement and

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supersedes any prior agreement or understanding on anything connected with that subject matter.

## **25. Further assurance**

25.1 Each Party must promptly at its own cost do all things (including executing and if necessary delivering all documents) necessary or desirable to give full effect to this Agreement.

25.2 The Contractor must maintain a current and lawful Australian Business Number (ABN) at all times, and must immediately advise WAPHA of any circumstances affecting the Contractor's ABN and its currency.

## **26. Severability**

If anything in this Agreement is unenforceable, illegal or void then it is severed, and the rest of this Agreement remains in force.

## **27. Variation**

An amendment to this Agreement is not effective unless it is in writing and signed by the Parties.

## **28. Assignment**

Neither Party to this Agreement may assign or otherwise deal with the whole or any part of it except with the prior written consent of the other Party.

## **29. Waiver**

A Party's failure or delay to exercise a power or right under this Agreement does not operate as a waiver of that power or right and does not preclude either its exercise in the future or the exercise of any other power or right. A waiver is not effective unless it is in writing and is only effective in respect of the specific instance to which it relates and for the specific purpose for which it is given.

## **30. Governing law and jurisdiction**

30.1 The law of the Western Australia governs this Agreement and the Parties submit to the non-exclusive jurisdiction of the courts of Western Australia and any courts of appeal from those courts.

30.2 Any legal proceedings in relation to this Agreement must be held in Western Australia unless otherwise agreed between the Parties in writing.

## **31. General**

31.1 The warranties survive termination of this Agreement.

31.2 The obligations of the Contractor under clauses 4, 5.2, 7, 9, 11, 11.2, 13, 13, 15, 16, 17, 17, 18, 19, 22 and this clause 31.2 will survive the expiry or termination of the Agreement.



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#### A.4 Target Group

Target audience is– Aboriginal communities and men between the ages of 25-54 who work as Farmers, Fly-In, Fly-Out workers (or Drive-In-Drive-Out) and Fishers along with their families.

#### A.5 Branding and Activity Disclaimers

The Contractor is required to apply Activity branding as directed by WAPHA, including a WAPHA approved acknowledgement and disclaimer, in a prominent position on any materials or platforms where the Activity is promoted or referred to, including:

- (1) websites, digital platforms and presentations; and
- (2) Activity Materials and collateral.

except where the materials or platforms are solely for the use of the Contractor internally within its organisation.

#### A.6 Location and Service Area

The Contractor has advised that all or part of the Activity will be delivered from the site location(s), and service the service area(s) specified below:

PHN	Site Location(s)	Service Area(s)
Country WA	Main Street, Meekatharra WA 6642	Local Government Area of the Shire of Meekatharra

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#### Item B Fees & Payment

##### B.1 Total Fees

The total Fees to be paid under the Agreement shall not exceed the following amount(s).

##### B.1.1 Country WA PHN

Financial Year	Fee Stream	Fee Amount (Ex. GST)	Total Fee (Inc. GST)
2022-2023	National Suicide Prevention Trial Site	\$100,000.00	\$110,000.00
<b>Activity Total</b>		<b>\$100,000.00</b>	<b>\$110,000.00</b>

##### B.2 Payment

The Contractor is to invoice and is eligible to be paid Fees in accordance with the following:

Full payment on execution of this agreement.

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#### Item C Deliverables

The Contractor must submit plans, reports and deliverables in accordance with the timeframes set out below.

On submission of a plan, report or deliverable WAPHA may require additional information or amendments to be made prior to approval of the plan, report or deliverable.

Plans, reports and deliverables must, where a template is provided by WAPHA, be submitted in the format of the template as required by WAPHA.

Completion of the requirement of a plan, report or deliverable is not met until the same has been accepted and approved by WAPHA in writing.

WAPHA may at WAPHA's discretion request from the Contractor a detailed report to verify the services rendered.

### C.1 Performance Report

The Contractor is to submit a performance report at the end of the contract detailing how the funding was used, both internally and through auspice arrangements. It should also demonstrate the engagement between projects and GP's or allied health professionals in the community.

The report is to include a detailed summary of two community events held within the community, covering the below:

- (a) number and demographics of attendees
- (b) any advertising and media exposure
- (c) statement of event objectives
- (d) program and speakers
- (e) evaluation of increased awareness of mental health and help-seeking if possible; and
- (f) future recommendations

### C.2 Financial Reports

#### C.2.1 Financial Acquittal - Unaudited

This report is to consist of:

- (1) a financial declaration signed by the Contractors authorised representative confirming that:
  - (a) the Fees for the Activity have been used in accordance with the Agreement
  - (b) the income and expenditure statement adheres to the applicable Australian Accounting Standards and is based on proper accounts and records; and
  - (c) is a fair presentation of the financial statements and related disclosures.
- (2) if a Budget is a deliverable under this Agreement an income and expenditure statement that aligns to the approved Budget, detailing the actuals against the approved Budget for the period indicated.
- (3) if a Budget is not a deliverable under this Agreement an income and expenditure statement detailing the actuals for the period indicated.

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### Item D Schedule

I.D	Detail	Date
D.1	Full payment on execution of this agreement - \$100,000.00 excluding GST.	On execution
D.2	Submission of unaudited financial acquittal in accordance with item C.2.1 for the period of execution to 31 December 2022.	31 January 2023
D.3	Submission of performance report in accordance with item C.1 for the period of execution to 31 December 2022.	31 January 2023

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### 9.3.8 DONATION TO THE ISOLATED CHILDREN'S PARENTS ASSOCIATION FEDERAL CONFERENCE

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	8 June 2022	
<b>Author:</b>	Svenja Clare Community Development & Services Manager	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary/Matter for Consideration:**

Council may consider donating to the federal conference of the Isolated Children's Parents' Association (ICPA)

#### **Attachments:**

Letter from Sally Brindal, WA State President, ICPA – dated 18 May 2022

#### **Background:**

ICPA is a well-respected state and national non-profit, non-political, entirely voluntary organisation dedicated to ensuring rural and remote students have equity of access to a continuing and appropriate education. Since 1971, ICPA has continued to be highly regarded for its advice and relationships with all levels of government and agencies.

Their federal conference will this year be held in Perth on 3rd and 4th August 2022.

Council have in the past made donations to the ICPA for conferences.

#### **Comment:**

The ICPA works to support rural and remote children to access education that is equitable and good quality.

The conference is held in a different state each year attracting up to 200 delegates from across Australia including ICPA members, media representatives, politicians, departmental representatives and other educational authorities. The conference involves workshops, guest speakers and most importantly, a face-to-face forum to discuss issues and future directions that affect children's access to education. Such conferences are critical to ensure current trends in education and technology are harnessed to provide excellent opportunities for remote children, such as those residing in the Shire of Meekatharra.

#### **Consultation:**

Kelvin Matthews – Chief Executive Officer

#### **Statutory Environment:**

Local Government Act 1995

**Policy Implications:**

02.09 – Donations

**Budget/Financial Implications:**

Council budgeted \$26,000 for Donations (Other) this financial year of which \$17,000 is as yet uncommitted.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council endorse a donation to the Isolated Children’s Parents Association  
Federal Conference in August 2022 to the value of \$ \_\_\_\_\_ .**



**The Isolated Children's Parents' Association  
of Australia**

**51st Annual Federal Conference**

**3rd & 4th August 2022**

**Perth, Western Australia**

**Hosted by Federal Council**



18 May 2022

Shire of Meekatharra  
Kelvin Matthews  
Chief Executive Officer  
75 Main Street  
MEEKATHARRA WA 6642

Dear Kelvin,

On behalf of the Isolated Children's Parents' Association (ICPA) Federal Council, I am writing to ask you to consider sponsoring the 51<sup>st</sup> Annual ICPA Federal Conference, being held in Perth, on the 3<sup>rd</sup> and 4<sup>th</sup> August 2022, with the theme "Outback to Ocean, Growing Member Connections".

ICPA is a well-respected state and national non-profit, non-political, entirely voluntary organisation dedicated to ensuring rural and remote students have equity of access to a continuing and appropriate education. Since 1971, ICPA has continued to be highly regarded for its advice and relationships with all levels of government and agencies. (More information regarding ICPA's history, aims, achievements and current issues can be found at [www.icpa.com.au](http://www.icpa.com.au)).

The conference is held in a different state each year attracting up to 200 delegates from across Australia including ICPA members, media representatives, politicians, departmental representatives and other educational authorities. The conference involves workshops, guest speakers and most importantly, a face-to-face forum to discuss issues and future directions that affect our children's access to education.

The upcoming conference in Perth affords an excellent opportunity for supporting organisations to promote their business to a wide audience, whilst showing support for ICPA, enabling us to run a successful conference where members will present motions on educational issues that then form policy for ICPA for the next 12 months. Given the past two years with virtual and hybrid conferences, and countless zoom meetings, many geographically isolated parents are relishing making the trip to Perth for a long-awaited face-to-face conference and the opportunity to reconnect with old friends and make new ones. To be able to come together face to face to share stories with parents who are experiencing and understand the same difficulties is so important for the mental health and well-being of rural and remote families who are already isolated.

Branches have had limited opportunities to fundraise over the past 12 months due to COVID-19, so it is all the more important to seek your support in 2022. Sponsorship allows the committee to minimise the costs that are passed onto delegates and members, given they also have to cover accommodation and travel costs to attend conference.



Sponsorship can take the form of cash, and/or items for fundraising activities such as raffle items, and/or promotional items to be included in the conference satchels. Sponsor benefits are outlined on the sponsorship form attached; please do not hesitate to contact us if further information is required.

Thank you for your consideration, and we look forward to your support for regional, rural and remote families.

Yours sincerely,

*Sally*

Sally Brindal

WA State President

51st Convening Committee

ICPA Federal Conference

**E: [WAPresident@icpa.com.au](mailto:WAPresident@icpa.com.au)**

**M: 0427 275 014**

**9.4 COMMUNITY DEVELOPMENT**

Nil

**9.5 HEALTH BUILDING AND TOWN PLANNING**

Nil

**9.6 WORKS AND SERVICE**

Nil

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

Nil

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. CONFIDENTIAL ITEMS**

**Moved:**

**Seconded:**



**That the meeting be closed to members of the public to allow Council to discuss items 13.1 & 13.2 which concern matters of a confidential nature.**

# CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.

Local Government Act 1995 section 5.23 (2) (c)

## 13.1 LLOYDS PLAZA SHOP LEASE – MEEKA GIFT ‘N GARDEN

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	17 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

### Summary/Matter for Consideration:

Council to consider executing the lease between the Shire of Meekatharra and Meeka Gift ‘n’ Garden for Shop depicted on the appended floor plan at Lloyds Plaza.

### Officers Recommendation / Council Resolution:

**Moved:**

**Seconded:**

- 1. That Council approve executing the Lease between the Shire of Meekatharra and Leanne Sharrock of Meeka Gift ‘n’ Garden for the Shop premises located in Lloyds Plaza 64 – 66 Main Street Meekatharra in accordance with the terms and conditions outlined in the Lease appended to this report subject to the prescribed advertising requirements, and**
- 2. That Council approves the affixing of Councils Common Seal and execution of the Lease by the Chief Executive Officer and the Shire President.**

# CONFIDENTIAL ITEM

Deals with a contract entered into, or which may be entered into by the local government.

Local Government Act 1995 section 5.23 (2) (c)

## 13.2 SALE OF LOT 213 (# 102) DARLOT STREET, MEEKATHARRA

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	CEO	
<b>Date of Report:</b>	20 June 2022	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

### Summary/Matter for Consideration:

Council to consider the sale of Lot 213 (# 102) Darlot Street Meekatharra to the Meekatharra Yulella Aboriginal Corporation.

### Officers Recommendation / Council Resolution:

**Moved:**

**Seconded:**

**That Council approve the CEO to negotiate the sale of Lot 213 (# 102) Darlot Street Meekatharra at \$130,000.00 but no lower than the recommended valuation price plus the recoup of settlement and valuation costs at \$120,000 to the Meekatharra Yulella Aboriginal Corporation and instruct the CEO to undertake the required advertising and settlement process to finalize the sale.**

## **14. CLOSURE OF MEETING**