



## *Ordinary Council Meeting*

*18 FEBRUARY 2023*

# **AGENDA**

### NOTICE OF MEETING

Dear Elected Member,

The next Ordinary Meeting of the Shire of Meekatharra will be held on Saturday 18 February 2023 in the Council Chambers, Main Street Meekatharra, commencing at 9:30am.

A handwritten signature in black ink, appearing to read 'Kelvin Matthews', with a long horizontal flourish extending to the right.

Kelvin Matthews  
Chief Executive Officer  
13 February 2023



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## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

### **1.1 DECLARATION OF OPENING**

#### **1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

## **2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE**

### **Members**

### **Staff**

### **Apologies**

### **Approved Leave of Absence**

Cr JC Holden

### **Observers**

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

## **4. PUBLIC QUESTION TIME**

## **5. APPLICATION FOR LEAVE OF ABSENCE**

**Moved:**

**Seconded:**

**That Cr \_\_\_\_\_ be granted Leave of Absence for the 18 March 2023 Ordinary Council Meeting.**

**CARRIED / LOST**

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 ORDINARY COUNCIL MEETING HELD 21 JANUARY 2023**

**Council Recommendation / Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Ordinary Council Meeting held Saturday 21 January 2023 be confirmed.**

**CARRIED / LOST**

**7.2 HEALTH BUILDING AND TOWN PLANNING MEETING HELD 21 JANUARY 2023**

**Council Recommendation / Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Health Building and Town Planning Meeting held 21 January 2023 be received.**

**CARRIED / LOST**

**7.3 AUDIT COMMITTEE MEETING HELD 21 JANUARY 2023**

**Council Recommendation / Resolution:**

**Moved:**

**Seconded:**

**That the unconfirmed minutes from the Audit Committee Meeting held 21 January 2023 be received.**

**CARRIED / LOST**

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

## **9. REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – JANUARY 2023**

##### **Construction Crew**

- Landor Meekatharra Road job at approx SLK 72-80.
  - Earthworks complete
  - Bitutek sealing works to commence early February
  - Due to flash flooding, two small sections require fixing prior to sealing
- Landor-Meekatharra Road job at approx. SLK 124-128
  - Works scheduled to commence in February
  - Setup in progress – turkeys nest, bore locations, gravel sourcing, etc

##### **Rural Roads Supervisor**

- Weekly inspections
- Grid and sign inspections
- Assisted Construction Crew as machine operator
- Assisted with bitumen sealing

##### **Contract and Council operated Maintenance Grading**

- Councils Grader – On break
- Contractor Grader – On break

##### **Flood Damage**

- Nil

##### **Contractors Schedule for Flood Damage**

- Nil

##### **Budget and Progress Update**

- New service truck scheduled for delivery 3rd week of February. Was delayed due to parts and labour availability.
- New remote workers camp has been inspected by WSM. Waiting on design drawings to be finalised before manufacture commences. Containers are in contractors yard. Delayed due to labour shortages.
- New cattle grids have been delayed due to road closures in Kimberley region. Delivery in full expected in next month or two.

##### **Plant Report – Maintenance and Repairs**

- Grader camp – minor repairs to genset
- P538 & P539 Freightliner PM's – set up new Freightliner prime movers with new side tippers
- Bore Boss – routine service
- Various water pumps – routine services
- P531 Ford Ranger – routine service
- P530 Mazda BT50 – routine service
- P518 Landcruiser 70 – routine service

- P533 Ford Ranger – routine service
- P521 and P522 Mack Granite – routine service and grease
- P511 Toyota Prado – routine service

**\*Note** – councillors have been provided with list of current plant item numbers.

#### **Town Maintenance-Monthly Report**

- Regular rubbish collection - town crew and contractor.
- Push up at the tip twice a week.
- Town mowing and clean-ups on laneways, streets, verges and creek.
- Sweeping of the main street footpath, other paths around town
- Council Housing Maintenance - retic repairs – mowing - pruning etc.

#### **Staff Matters**

- 2 x new employees scheduled to start in February
- Departure of 1 x staff member (Construction Crew)

#### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Works and Services Manager's report for January 2023 be received.**

**CARRIED / LOST**



## **9.1.2 PROJECT & MAINTENANCE OFFICER'S REPORT – JANUARY 2023**

### **28 Connaughton St (new staff house)**

- Vinyl flooring and window treatment, painting (inside), fencing all complete.
- Air-conditioning, security fittings, plumbing nearing completion. Waiting on contractors.
- Kitchen scheduled for completion early March. Builder to install once kitchen arrives.
- Electrical fit out scheduled for 2nd week of February.

### **Staff Housing General**

- 12 properties completed with window treatments and flooring. Second phase to begin March.

### **Lloyds Plaza**

- Signs installed over veranda eve. Waiting on quote from Jason signs for the town entry.

### **Lot 87/#39 Main street.**

- Damage to paint cracking internally near support beam. EHO recommendation to engage builder for roof, wall lining removal and stump inspection.
- Engaged local builder and recommendation is re-stumping, room trusses and support beams are fine with no wind damage. Quote and written report to follow and commencement of works. This works includes the second unit attached.

### **Property Fencing**

- 2 x properties complete and 3 x other properties awaiting quotes.

### **Works Requests**

- Good progress is being made on general maintenance to properties
  - Door locks sticking.
  - Patch and paint.
  - Re-tiling.
  - Roof soffit repairs and whirly bird repairs to several properties.
  - Window slides falling out of frames on a number of properties requiring new runners.
  - General fencing/gate repairs.
  - Roof leak repairs water ingress into kitchen.
  - Water flowing during heavy rain from lane-way into SoM property - re-aligning away from properties.

### **Plumbing**

- Youth centre water leak fixed
- Water leak outside pool entrance fixed

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Project & Maintenance Officer's report for January 2023 be received.**

**CARRIED / LOST**

### 9.1.3 AIRPORT MANAGER'S REPORT- JANUARY 2023

#### *Aircraft Movements and Statistics*

Aircraft movements for General Aviation, Charter & RPT increased slightly compared to January 2022. The volume of aircraft movements decreased compared to other months but was on par with this time of year over previous years. Total fuel sales for January 2023 were also on par with January 2022 with minor increases for JetA1 and decreases for Avgas noted.

The figures below reflect the differences between January 2022 and January 2023.

	January 2022	January 2023	Variance
<b>General Aircraft Landed:</b>	64	76	<b>+18%</b>
<b>RFDS Landed</b>	55	54	<b>-2%</b>
<b>Avgas</b>	7,152	6,357	<b>-11%</b>
<b>Jet A1</b>	23,977	25,576	<b>+6%</b>
<b>Total Fuel Sold</b>	<b>31,129</b>	<b>31,933</b>	<b>+2%</b>

	YTD 2021	YTD 2022	Variance
<b>General Aircraft Landed:</b>	64	76	<b>+18%</b>
<b>RFDS Landed</b>	55	54	<b>-2%</b>
<b>Avgas</b>	7,152	6,357	<b>-11%</b>
<b>Jet A1</b>	23,977	25,576	<b>+6%</b>
<b>Total Fuel Sold</b>	<b>31,129</b>	<b>31,933</b>	<b>+2%</b>

#### *Aerodrome Works:*

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.
- Rolling of pavement movement surfaces with multi wheeled roller during January. Areas included Main runway 09/27, Taxiway A, C & D, Main apron and RFDS apron.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces is scheduled to commence on Wednesday February 2023.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray, expected to be completed late 2023 (Oct to Dec)
- Gravel Runway re-sheeting surface.

#### *Aerodrome Security:*

Nil security incidents.

#### *Safety Management System:*

Nil.

***Budget items completed:***

Nil Pending

***Airport Emergency:***

Nil emergencies to report.

***Bird/Animal Activity:***

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk.

***General:***

CASA approval of the aerodrome manual review is currently pending notification.

Decommissioning and removal of the AirBP RFDS Fuel Facility is scheduled to be completed between 6<sup>th</sup> February to 11<sup>th</sup> February 2023.

Mike Cuthbertson

Airport Manager

01/02/2023

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Airport Manager's report for January 2023 be received.**

**CARRIED / LOST**

## 9.1.4 YOUTH AND RECREATION SERVICES REPORT – JANUARY 2023

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	5-11	12-18	5-11	12-18			
Holiday Program Participants – AM	228	152	190	148	718	38	19
Holiday Program Participants – PM	380	152	190	170	892	38	23
Kidzone – AM	114		76		190	38	5
Kidzone – PM	190		114		304	38	8

January saw the team return to work after the mandatory Christmas break with a robust schedule covering 10am in the morning all the way through to 8pm from Monday to Friday. We found this year in comparison to previous years, that there were not as many youths in town over the Christmas break. From speaking with the Community, we discerned that many families had gone away due to sudden unfortunate family circumstances. These circumstances are always hard for a small community and many families are doing it tough with all the current sorry business.

On a positive note, by remaining open, the extended hours we gave the youth who were in town, a safe place to engage in weekly cooking classes, lots of art, craft and cricket at the indoor centre as well as the usual swimming-based activities and surprisingly the board game Chess! It is these types of months in the hottest time of the year that the kids realise how lucky they are to have such a well-resourced youth centre.

February will see the kids return to a school term based timetable and our summer program which will no doubt see a rise in attendance as families return to Meekatharra and seek respite from the heat.

### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Youth Sport and Recreation Services Officer's report for January 2023 be received.**

**CARRIED / LOST**

## **9.1.5 RANGERS REPORT – JANUARY 2023**

Prepared by P Smith, Canine Control  
Date February 2023

### **10 - 11 January 2023**

#### **Complaints Received:**

No new written complaints had been received since the last visit. There was information regarding a possible illegal camper.

#### **Animals Trapped:**

Trapping cages were set at various locations around town including the industrial area. These were monitored during the evening. No animals were caught during this time.

#### **Animals Destroyed:**

No animals were destroyed.

#### **Further Patrols:**

Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip, Railway Dam, recreational facilities and surrounding areas. Patrols were conducted at the Hot Rod track, airport, cemetery, and racetrack, around the school and around town. Searched for illegal camper but nothing was seen. Patrols and security checks were conducted around town at various times. No dogs were seen wandering

#### **Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Ranger's Report for January 2023 be received.**

**CARRIED / LOST**

## 9.1.6 STATUS REPORT

### Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Responsibility	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete  Complete  In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted Emailed 23/11/20 Council endorsed Shared Use Agreement 16/12/22	Complete  Complete  Complete
16.07.16	9.4.5	Old Power Station	CDSM/CEO	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress

21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 1012/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Dept of Local Govt	Complete Complete Complete Complete In Progress
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Dept of Housing working on asset disposal process Valuation being sought Settlement of property Lease agreement	Complete  Complete Complete In Progress
17.10.20	9.6.1	Gabanintha – Nannine Road – Heavy Haulage	CEO	Emailed MSP Engineering Pty Ltd 20/10/2020 <input type="checkbox"/> Formalise Agreement <input type="checkbox"/> Bond Received	In Progress
20.03.21	10.2	Heavy Haulage – Meekatharra – Sandstone Road and Gabinantha-Nannine Road	CEO	Emailed Monument Murchison Pty Ltd 23/03/2021	In Progress
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Progressing	In Progress
18.09.21	9.7.2	Tender – Pavement Works at the Airport	CEO/CDSM	Progressing	In Progress
20.11.21	10.1	Tender – Pavement works at the Airport	CEO/CDSM	Ongoing	In Progress
09.04.22	9.7.1	Mission Australia Lease – Lot 5 (64) Hill Street	CEO	Awaiting Mission Australia to execute Lease	In Progress
23.05.22	11.3	Memorandum of understanding – Youth Focus Boxing Program	CEO	Advised Youth Focus 26.05.22 MOU execution and program initiation MOU signed 01.11.2022	In Progress
25.06.22	13.2	Sale of Lot 213 (#102) Darlot Street	CEO		In progress



16.07.22	11.1	Excision of Land from Reserve 15815 for Power Generation	CDSM	CDSM sent letters to Horizon Power and DPLH advising of Council decision. Horizon Power to lodge required forms	In Progress
15/10/22	13.3	Purchase of Lot 2 Connaughton Street, Meekatharra	CEO / ACEO	Commenced with Sanford Settlements	Completed
19/11/2	9.3.2	Road Reserve Closure – Australian Vanadium	DCEO	Application has been submitted to Department	In Progress
19/11/22	9.3.4	Review of Shire of Meekatharra 2019 Policy Manual	CEO	Commenced review	In progress
19/11/22	9.3.6	Median Strip Upgrade	CDSM/DCEO	Budget amended in accordance with Council Resolution. Grant agreement executed.	Completed
19/11/22	9.3.7	Local Planning Scheme No.4 and Local Planning Strategy	CDSM	Sent Scheme and Strategy to DPLH on 07/12/22. Workshop with planning consultant held 08/12/22. DPLH assessing documents.	In Progress
19/11/22	9.4.1	2023 Australia Day Meeka Community Awards	CDSM	Winners were chosen at OCM 21/01/23	Completed
19/11/22	13.1	VIVA Energy Australia Airport Lease Request	CEO	Draft Lease sent to VIVA	In Progress
16/12/22	9.3.2	Town Sports Oval Shared Use Agreement	CDSM	Advised Dept Education 20/12/22 of Council decision. Pending Dept signing agreement.	In Progress
16/12/22	9.4.2	RFT 2022/23-3 Swimming Pool Upgrade Tender	CDSM	Tender advertised in West Australian, on website, Dust and noticeboards with closing date 13/02/23	In Progress
16/12/22	9.4.3	Lions Park Upgrade	CDSM	Detail design – underway Funding – Lotterywest application lodged and sponsorship from businesses sought	In Progress
21/01/23	9.3.1	Extraordinary Election – Postal/In Person Election	CEO	Process commenced advertised enrolment	Ongoing In progress

21/01/23	9.3.2	Appointment of Acting Chief Executive Officer	CEO	Memo sent to DCEO	Completed
21/01/23	9.3.3	Applications for Mining Tenement Exploration, Prospecting and Miscellaneous Licences – Various	CEO	Letters sent	Completed
21/01/23	9.3.4	Meekatharra Airport Master Plan 2022 – 2027	CEO	On Councils website and provided to Airport Manager	Completed
21/01/23	9.4.1	Childcare Investigation Proposal	CDSM	Advised Community Early Learning Australia (CELA) of Council decision	In Progress
21/01/23	9.4.2	Lot 17 Lease Renewal – Youth Focus	CDSM	Advised tenant via email 31/01/23	In Progress
21/01/23	11.1	2023 Meeka Community Awards Nomination	CDSM	Event held on 26/01/23	Completed
21/01/23	11.2	Annual Report and Audited Financial Report	DCEO	Annual report sent to Department as required, 25 Jan 2023. Annual Electors Meeting advertised, meeting to be held 18 February 2023	Completed
21/01/23	13.1	Revised Organisational Structure	CEO	Staff Advised	Completed
21/01/23	13.2	Tenancy Agreement Lease – Lot 294 (131) Hill Street, Meekatharra	CEO	Tenancy Agreement signed by both parties	Completed
21/01/23	13.3	Request for Bitumen Sealing Landor Meekatharra Road E-Quote VP337434	CEO	Works awarded and commenced	Completed

**Officers Recommendation / Council Resolution:**

**Moved:**

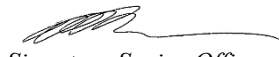
**Seconded:**

**That the Status Report be received.**

**CARRIED / LOST**

## 9.2 FINANCE

### 9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JANUARY 2023

<b>File Ref:</b>		
<b>Date of Report:</b>	10 February 2023	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary:**

Monthly Financial Report

#### **Background:**

*Financial Activity Statement Report – s.6.4*

*(1A) In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) budget estimates to the end of the month to which the statement relates; and*
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
  - (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
  - (a) according to nature and type classification; or*
  - (b) by program; or*
  - (c) by business unit.*
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) recorded in the minutes of the meeting at which it is presented.*
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the financial report for the period ending January 2023 be received.**

**CARRIED / LOST**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 January 2023**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity by Program

Statement of Budget Amendments

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\*Note 2 Net Current Funding Position

Note 3 Cash and Investments

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Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 January 2023 of \$9,505,646.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 January 2023**

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$		\$	\$	\$	%	
Rates		5,514,433	5,514,433	5,534,302	5,703,498	169,196	3.06%	
Operating Grants, Subsidies and Contributions	7	1,627,187	1,627,187	1,005,446	1,279,039	273,593	27.21%	▲
Fees and Charges		1,299,492	1,299,492	807,793	1,000,901	193,108	23.91%	▲
Service Charges		0	0	0	0	0		
Interest Earnings		132,803	132,803	51,606	71,015	19,409	37.61%	▲
Other Revenue		349,713	349,713	157,754	239,013	81,259	51.51%	▲
Profit on Disposal of Assets	9	203,607	203,607	202,848	176,630	(26,218)	(12.92%)	▼
<b>Total Operating Revenue</b>		<b>9,127,235</b>	<b>9,127,235</b>	<b>7,759,749</b>	<b>8,470,096</b>	<b>710,347</b>		
<b>Operating Expense</b>								
Employee Costs		(2,482,045)	(2,482,045)	(1,375,683)	(1,424,911)	49,228	3.58%	
Materials and Contracts		(4,295,804)	(4,295,804)	(2,333,266)	(2,405,917)	72,651	3.11%	
Utility Charges		(356,377)	(356,377)	(207,660)	(213,982)	6,322	3.04%	
Depreciation on Non-Current Assets		(7,532,730)	(7,532,730)	(4,393,769)	(2,552,746)	(1,841,023)	(41.90%)	▼
Interest Expenses		0	0	0	0	0		
Insurance Expenses		(227,158)	(227,158)	(227,149)	(234,394)	7,245	3.19%	
Other Expenditure		(283,523)	(283,523)	(143,994)	(131,143)	(12,851)	(8.92%)	
Loss on Disposal of Assets	9	(87,670)	(87,670)	(81,532)	(164,072)	82,540	(101.24%)	
<b>Total Operating Expenditure</b>		<b>(15,265,307)</b>	<b>(15,265,307)</b>	<b>(8,763,053)</b>	<b>(7,127,165)</b>	<b>(1,635,888)</b>		
<b>Non-Operating Revenues</b>								
Non-Operating Grants & Contributions	7	3,601,214	3,700,764	2,675,595	3,411,718	736,123	27.51%	▲
Less Unspent Grants rec'd in current year	7	0	0	0	(1,193,124)	(1,193,124)		
<b>Net Non-Operating Grants</b>		<b>3,601,214</b>	<b>3,700,764</b>	<b>2,675,595</b>	<b>2,218,594</b>	<b>(457,001)</b>		
<b>Total Comprehensive Income</b>		<b>- 2,536,858</b>	<b>- 2,437,308</b>	<b>1,672,291</b>	<b>3,561,525</b>	<b>1,889,234</b>		
<b>Funding Balance Adjustments</b>								
Add back Depreciation		7,532,730	7,532,730	4,393,769	2,552,746	(1,841,023)	(41.90%)	▼
Adjust (Profit)/Loss on Asset Disposal	9	- 115,937	- 115,937	(121,316)	(12,558)	108,758	(89.65%)	
Adjust Provisions		0	0	0	0	0		
<b>Net Cash from Operations</b>		<b>4,879,935</b>	<b>4,979,485</b>	<b>5,944,744</b>	<b>6,101,714</b>	<b>156,970</b>		
Proceeds from Disposal of Assets	9	684,500	684,500	0	842,955	842,955		▲
<b>Total Capital Revenues</b>		<b>684,500</b>	<b>684,500</b>	<b>0</b>	<b>842,955</b>	<b>842,955</b>		▲
<b>Non-Operating Expenses</b>								
Land and Buildings	8	(2,185,082)	(2,185,082)	(572,787)	(493,112)	(79,675)	(13.91%)	▼
Furniture and Equipment	8	(79,500)	(79,500)	(69,500)	(10,184)	(59,316)	(85.35%)	▼
Plant and Equipment	8	(3,696,963)	(3,696,963)	(328,553)	(2,897,873)	2,569,320	782.01%	▲
Infrastructure - Roads	8	(8,663,094)	(8,663,094)	(4,093,422)	(3,852,422)	(241,000)	(5.89%)	
Infrastructure - Footpaths	8	(200,000)	(200,000)	0	0	0	0.00%	
Infrastructure - Airports	8	(1,208,000)	(1,208,000)	0	0	0	0.00%	
Infrastructure - Other	8	(1,448,703)	(1,548,253)	(139,500)	(18,181)	(121,319)	(86.97%)	▼
<b>Total Capital Expenditure</b>		<b>(17,481,342)</b>	<b>(17,580,892)</b>	<b>(5,203,762)</b>	<b>(7,271,771)</b>	<b>2,068,009</b>		
<b>Net Cash from Capital Activities</b>		<b>(16,796,842)</b>	<b>(16,896,392)</b>	<b>(5,203,762)</b>	<b>(6,428,816)</b>	<b>2,910,964</b>		
<b>Financing</b>								
Transfer to Reserves	6	(300,488)	(300,488)	0	0	0		
Transfer from Reserves	6	3,872,563	3,872,563	0	0	0		
<b>Net Cash from Financing Activities</b>		<b>3,572,075</b>	<b>3,572,075</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>		<b>(8,344,832)</b>	<b>(8,344,832)</b>	<b>740,982</b>	<b>(327,102)</b>	<b>(1,068,084)</b>		
<b>Opening Funding Surplus(Deficit)</b>	2	<b>8,344,832</b>	<b>8,344,832</b>	<b>8,344,832</b>	<b>9,832,748</b>	<b>1,487,916</b>	17.83%	▲
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>0</b>	<b>9,085,814</b>	<b>9,505,646</b>	<b>419,832</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 January 2023**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
<b>* Includes Non- Operating Grants</b>						
	\$	\$	\$	\$	%	
General Purpose Funding - Rates	5,514,433	5,534,302	5,703,498	169,196	3.06%	
General Purpose Funding - Other	1,140,907	558,012	831,667	273,655	49.04%	▲
Law, Order and Public Safety	19,970	11,886	3,158	(8,728)	(73.43%)	
Health	106,104	103,669	100,455	(3,214)	(3.10%)	
Education and Welfare	161,110	103,135	89,471	(13,664)	(13.25%)	▼
Housing	29,500	17,017	16,807	(210)	(1.23%)	
Community Amenities	144,426	123,815	104,132	(19,683)	(15.90%)	▼
Recreation and Culture	203,195	72,147	10,075	(62,072)	(86.04%)	▼
Transport	5,212,495	3,742,852	4,889,144	1,146,293	30.63%	▲
Economic Services	171,120	112,539	6,972	(105,567)	(93.80%)	▼
Other Property and Services	124,659	55,890	127,026	71,136	127.28%	▲
Total Operating Revenue	12,827,999	10,435,344	11,881,814	1,446,471		
<b>Operating Expense</b>						
Governance	(737,905)	(423,504)	(400,050)	(23,454)	(5.54%)	
General Purpose Funding	(233,176)	(129,321)	(112,642)	(16,679)	(12.90%)	▼
Law, Order and Public Safety	(203,936)	(123,240)	(91,539)	(31,701)	(25.72%)	▼
Health	(252,473)	(143,522)	(151,944)	8,422	5.87%	
Education and Welfare	(829,423)	(476,441)	(512,438)	35,997	7.56%	
Housing	(29,500)	(38,023)	(78,477)	40,454	106.39%	▲
Community Amenities	(677,681)	(349,387)	(297,454)	(51,933)	(14.86%)	▼
Recreation and Culture	(1,730,694)	(1,014,742)	(813,723)	(201,019)	(19.81%)	▼
Transport	(9,596,068)	(5,496,507)	(4,031,455)	(1,465,052)	(26.65%)	▼
Economic Services	(608,382)	(395,227)	(296,272)	(98,955)	(25.04%)	▼
Other Property and Services	(366,069)	(173,139)	(341,171)	168,032	97.05%	▲
Total Operating Expenditure	(15,265,307)	(8,763,053)	(7,127,165)	(1,635,888)		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	7,532,730	4,393,769	2,552,746	(1,841,023)	(41.90%)	▼
Adjust (Profit)/Loss on Asset Disposal	(115,937)	(121,316)	(12,558)	108,758	(89.65%)	
Adjust Provisions	0	0	0	0		
Less Unspent Grants rec'd in current year	0	0	(1,193,124)	(1,193,124)		
Net Cash from Operations	4,979,485	5,944,744	6,101,714	156,970		
<b>Non-Operating Revenues</b>						
Proceeds from Disposal of Assets	684,500	0	842,955	842,955		▲
Total Capital Revenues	684,500	0	842,955	842,955		▲
<b>Non-Operating Expenses</b>						
Land and Buildings	(2,185,082)	(572,787)	(493,112)	(79,675)	(13.91%)	▼
Furniture and Equipment	(79,500)	(69,500)	(10,184)	(59,316)	(85.35%)	▼
Plant and Equipment	(3,696,963)	(328,553)	(2,897,873)	2,569,320	782.01%	▲
Infrastructure - Roads	(8,663,094)	(4,093,422)	(3,852,422)	(241,000)	(5.89%)	
Infrastructure - Airports	(1,208,000)	0	0	0	0.00%	
Infrastructure - Other	(1,548,253)	(139,500)	(18,181)	(121,319)	(86.97%)	▼
Total Capital Expenditure	(17,580,892)	(5,203,762)	(7,271,771)	2,068,009		
Net Cash from Capital Activities	(16,896,392)	(5,203,762)	(6,428,816)	1,225,054		
Transfer to Reserves	(300,488)	0	0	0		
Transfer from Reserves	3,872,563	0	0	0		
Net Cash from Financing Activities	3,572,075	0	0	0		
Net Operations, Capital and Financing	(8,344,832)	740,982	(327,102)	(1,068,084)		
Opening Funding Surplus(Deficit)	8,344,832	8,344,832	9,832,748	1,487,916	17.83%	▲
Closing Funding Surplus(Deficit)	0	9,085,814	9,505,646	419,832		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 January 2023**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	80	0	80	80
General Purpose Funding - Rates	5,514,433	0	5,514,433	5,534,302
General Purpose Funding - Other	1,140,907	0	1,140,907	558,012
Law, Order and Public Safety	19,970	0	19,970	11,886
Health	106,104	0	106,104	103,669
Education and Welfare	161,110	0	161,110	103,135
Housing	29,500	0	29,500	17,017
Community Amenities	144,426	0	144,426	123,815
Recreation and Culture	203,195	0	203,195	72,147
Transport	5,112,945	99,550	5,212,495	3,742,852
Economic Services	171,120	0	171,120	112,539
Other Property and Services	124,659	0	124,659	55,890
<b>Total Operating Revenue</b>	<b>12,728,449</b>	<b>99,550</b>	<b>12,827,999</b>	<b>10,435,344</b>
<b>Operating Expense</b>				
Governance	(737,905)	0	(737,905)	(423,504)
General Purpose Funding	(233,176)	0	(233,176)	(129,321)
Law, Order and Public Safety	(203,936)	0	(203,936)	(123,240)
Health	(252,473)	0	(252,473)	(143,522)
Education and Welfare	(829,423)	0	(829,423)	(476,441)
Housing	(29,500)	0	(29,500)	(38,023)
Community Amenities	(677,681)	0	(677,681)	(349,387)
Recreation and Culture	(1,730,694)	0	(1,730,694)	(1,014,742)
Transport	(9,596,068)	0	(9,596,068)	(5,496,507)
Economic Services	(608,382)	0	(608,382)	(395,227)
Other Property and Services	(366,069)	0	(366,069)	(173,139)
<b>Total Operating Expenditure</b>	<b>(15,265,307)</b>	<b>0</b>	<b>(15,265,307)</b>	<b>(8,763,053)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	7,532,730	0	7,532,730	4,393,769
Adjust (Profit)/Loss on Asset Disposal	(115,937)	0	(115,937)	(121,316)
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>4,879,935</b>	<b>99,550</b>	<b>4,979,485</b>	<b>5,944,744</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	684,500	0	684,500	0
<b>Total Capital Revenues</b>	<b>684,500</b>	<b>0</b>	<b>684,500</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(2,185,082)	0	(2,185,082)	(572,787)
Furniture and Equipment	(79,500)	0	(79,500)	(69,500)
Plant and Equipment	(3,696,963)	0	(3,696,963)	(328,553)
Infrastructure - Roads	(8,663,094)	0	(8,663,094)	(4,093,422)
Infrastructure - Footpaths	(200,000)	0	(200,000)	0
Infrastructure - Airports	(1,208,000)	0	(1,208,000)	0
Infrastructure - Other	(1,448,703)	(99,550)	(1,548,253)	(139,500)
<b>Total Capital Expenditure</b>	<b>(17,481,342)</b>	<b>(99,550)</b>	<b>(17,580,892)</b>	<b>(5,203,762)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,796,842)</b>	<b>(99,550)</b>	<b>(16,896,392)</b>	<b>(5,203,762)</b>
<b>Financing</b>				
Transfer to Reserves	(300,488)	0	(300,488)	0
Transfer from Reserves	3,872,563	0	3,872,563	0
<b>Net Cash from Financing Activities</b>	<b>3,572,075</b>	<b>0</b>	<b>3,572,075</b>	<b>0</b>
<b>Net Operations, Capital and Financing</b>	<b>(8,344,832)</b>	<b>0</b>	<b>(8,344,832)</b>	<b>740,982</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>8,344,832</b>	<b>0</b>	<b>8,344,832</b>	<b>8,344,832</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,085,814</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.



**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 31 January 2023**

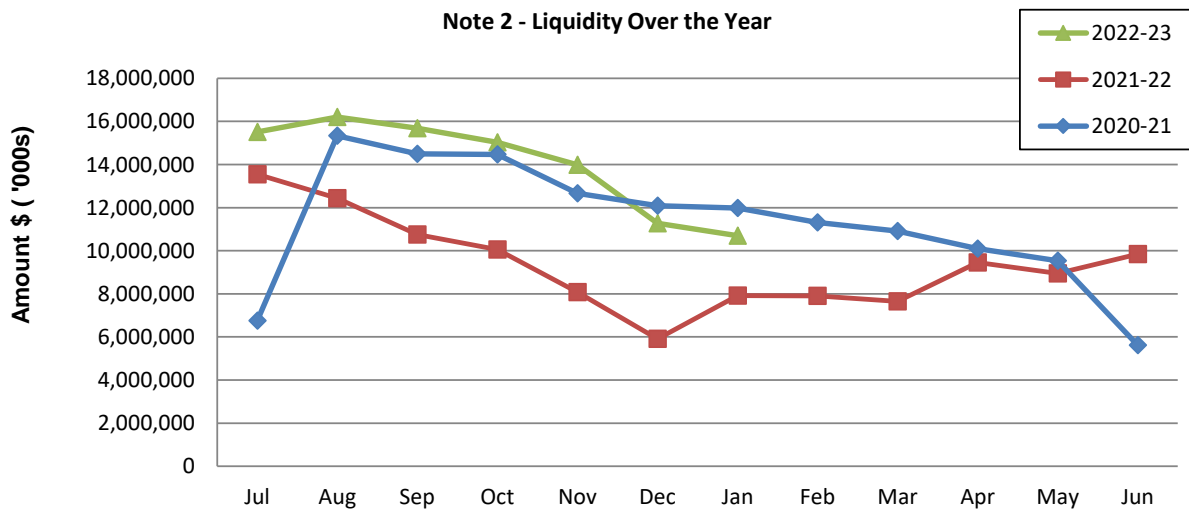
**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Rates	169,196	3.06%			Under variance reporting threshold.
Operating Grants, Subsidies and Contributions	273,593	27.21%	▲	Permanent	Financial assistance grants are \$274k better than YTD Budget after receipt of the December quarterly grant. Local road grant is \$35k better than YTD Budget.
Fees and Charges	193,108	23.91%	▲	Timing	Higher than budget YTD landing fees of \$51k and timing adjustment on the posting of receipts from asset sales of \$209k are offset by lower YTD revenue in other areas including airport lease fees \$37k, economic serves \$32k and burial charges \$13k.
Interest Earnings	19,409	37.61%	▲	Permanent	Better than budgeted revenue as a result of higher market interest rates on investments.
Other Revenue	81,259	51.51%	▲	Timing	School oval revenue is \$61k lower than YTD Budget as a result of a debt reversal, reimbursement income \$17k and fuel rebates are \$23k lower than YTD Budget. This is more than offset by higher Air BP fuel sales of \$20k and miscellaneous plant sales at auction of \$173k. With the exception of the plant sales, these may be timing variances, and will be assessed with the Budget review.
Profit on Disposal of Assets	(26,218)	0.00%	▼	Timing	After finalisation of the 2021-22 financial statements, asset disposals have been posted. Refer Note 9 for details.
<b>Operating Expense</b>					
Employee Costs	49,228	3.58%			Under variance reporting threshold.
Materials and Contracts	72,651	3.11%			Under variance reporting threshold.
Utility Charges	6,322	3.04%		Timing	Utility charges are lower than YTD Budget. This may be a timing variance and will be assessed with the Budget review.
Depreciation on Non-Current Assets	(1,841,023)	(41.90%)	▼	Timing	Depreciation has now been processed via the asset register after completion of end of year processes. Roads depreciation makes up the bulk of the variance.
Insurance Expenses	7,245	3.19%			Under variance reporting threshold.
Other Expenditure	(12,851)	(8.92%)			Under variance reporting threshold.
Loss on Disposal of Assets	82,540	(101.24%)		Timing	After finalisation of the 2021-22 financial statements, asset disposals have been posted. Refer Note 9 for details.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	(1,841,023)	(41.90%)	▼	Timing	Depreciation has now been processed via the asset register after completion of end of year processes. Roads depreciation makes up the bulk of the variance.
Adjust (Profit)/Loss on Asset Disposal	108,758	(89.65%)			After finalisation of the 2021-22 financial statements, asset disposals have been posted. Refer Note 9 for details.
<b>Capital Revenues</b>					
* Refer Statement by Nature or Type - Non- Operating Grants and Contributions	736,123	27.51%	▲	Permanent	Additional funds for LRCIP and WANDRRA received above Budget. Staff will address this with the Budget review.
Proceeds from Disposal of Assets	842,955	0.00%	▲	Timing	After finalisation of the 2021-22 financial statements, asset disposals have been posted. Refer Note 9 for details.
<b>Capital Expenses</b>					
Land and Buildings	(79,675)	(13.91%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Furniture and Equipment	(59,316)	(85.35%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
Plant and Equipment	2,569,320	782.01%	▲	Timing	Refer to Note 8 for Capital Expenditure detail
Infrastructure - Roads	(241,000)	(5.89%)			Under variance reporting threshold.
Infrastructure - Footpaths	0	0.00%			Under variance reporting threshold.
Infrastructure - Airports	0	0.00%			Under variance reporting threshold.
Infrastructure - Other	(121,319)	(86.97%)	▼	Timing	Refer to Note 8 for Capital Expenditure detail
<b>Opening Funding Surplus(Deficit)</b>	1,487,916	17.83%	▲		Under variance reporting threshold.

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
Note	YTD 31 Jan 2023	Previous Month	YTD 31 Jan 2022
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	7,566,683	7,434,754	5,883,189
Cash Restricted Reserves	21,178,024	21,178,024	21,136,920
Receivables - Rates and Rubbish	1,783,765	2,220,349	1,151,360
Receivables -Other	1,382,113	1,450,669	934,718
Provision for Doubtful debts	(120,309)	(120,309)	(93,876)
Interest / ATO Receivable/Trust	131,457	411,960	132,595
Inventories	285,575	210,224	108,312
	<b>32,207,308</b>	<b>32,785,671</b>	<b>29,253,219</b>
<b>Less: Current Liabilities</b>			
Payables	(319,100)	(319,202)	(108,504)
Bonds Held	(11,414)	(11,414)	(86,882)
Provisions	(170,839)	(170,839)	(369,103)
Unspent Grants Received this Year	(1,193,124)	(808,760)	0
	<b>(1,694,477)</b>	<b>(1,310,215)</b>	<b>(564,490)</b>
Net Current Assets	30,512,831	31,475,456	28,688,729
Less: Cash Reserves	(21,178,024)	(21,178,024)	(21,136,920)
Plus Provisions	170,839	170,839	369,103
<b>Net Current Funding Position</b>	<b>9,505,646</b>	<b>10,468,271</b>	<b>7,920,912</b>



**Comments - Net Current Funding Position**

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 3: CASH AND INVESTMENTS**

	<b>Interest Rate</b>	<b>Unrestricted \$</b>	<b>Restricted \$</b>	<b>Bonds \$</b>	<b>Balance of Account \$</b>	<b>Institution</b>	<b>Maturity Date</b>
<b>(a) Cash Deposits</b>							
Municipal Bank Account	Variable	825,230	0	0	825,230	Westpac	At Call
Air BP	Variable	3,019	0	0	3,019	Westpac	At Call
Maxi Account	Variable	5,612,524	5,298,954	0	10,911,478	Westpac	At Call
<b>(b) Term Deposits</b>							
698577	3.81%	0	17,242,069	0	17,242,069	Westpac	30-Mar-23
<b>Total</b>		<b>6,440,773</b>	<b>22,541,023</b>	<b>0</b>	<b>28,981,796</b>		

**Comments/Notes - Investments**

- \* This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- \* Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

**SHIRE OF MEEKATHARRA**  
**Budget Amendments**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**Note 4: Adopted Budget Amendments to date**

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		<b>Adopted Budget</b>		Adopted Budget Closing Position	0		\$	\$	\$
				Audited Opening Surplus	8,344,832	8,344,832		0	0
<b>Revenue</b>									
4903		Contributions And Other Grants	2022/23-092	Operating Revenue	0	99,550	99,550	0	99,550
<b>Expenditure</b>									
MS03		Median Strip Upgrade	2022/23-092	Capital Expenses	95,000	194,550	0	(99,550)	0
							0	0	0
							99,550	(99,550)	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 5: RECEIVABLES**

**Receivables - Rates and Rubbish Receivable**

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

	YTD 31 Jan 2023 \$	30/06/2022 \$
Opening Arrears Previous Years	782,244	1,362,717
Levied this year	5,803,785	4,892,325
<u>Less</u> Collections to date	(4,802,264)	(5,472,797)
Equals Current Outstanding	<b>1,783,765</b>	<b>782,244</b>
<b>Net Rates and Rubbish Collectable</b>	<b>1,783,765</b>	<b>782,244</b>
% Collected	72.92%	

Note 2

Receivables - General	Current \$	30 Days \$	60 Days \$	90+Days \$
Receivables - Sundry Debtors	239,038	0	677,575	534,056
<b>Total Sundry Debtors</b>				<b>1,450,669</b>

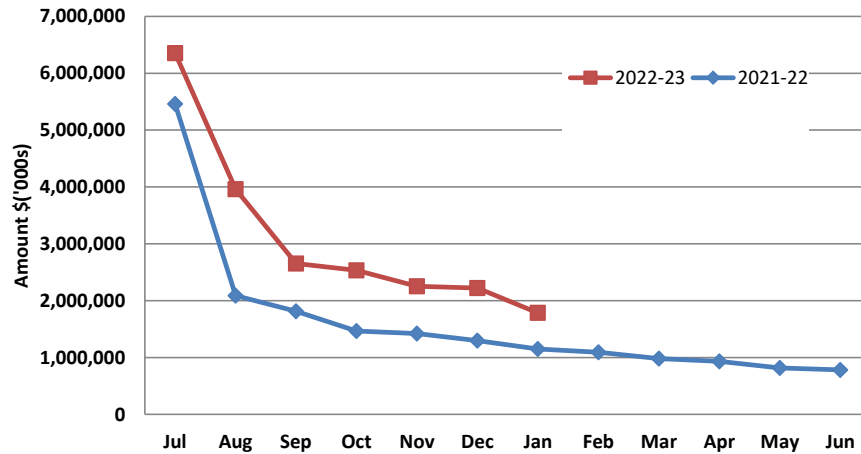
**Receivables - General**

Receivables - Sundry Debtors

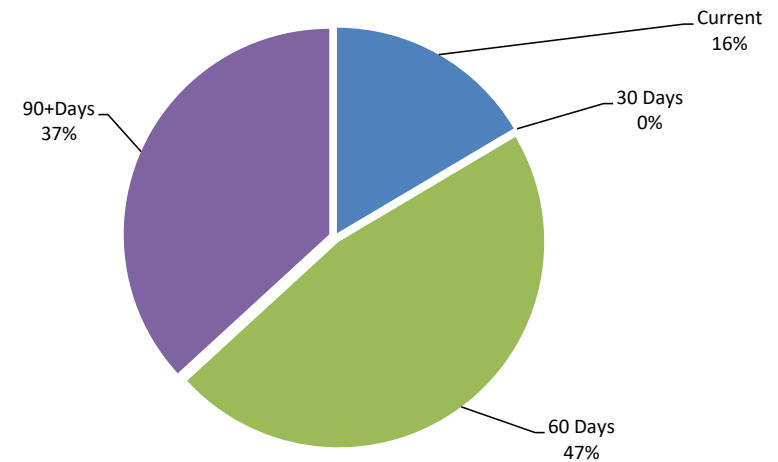
**Total Sundry Debtors**

Amounts shown above include GST (where applicable)

**Note 6 - Rates Receivable**



**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables Rates**

Rates were levied on 29-Jul-22  
 Full Payment or Instalment 1 due 2-Sep-22  
 Instalment 2 due 9-Nov-22  
 Instalment 3 due 12-Jan-23  
 Instalment 4 due 18-Mar-23

**Comments/Notes - Receivables General**

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 January 2023

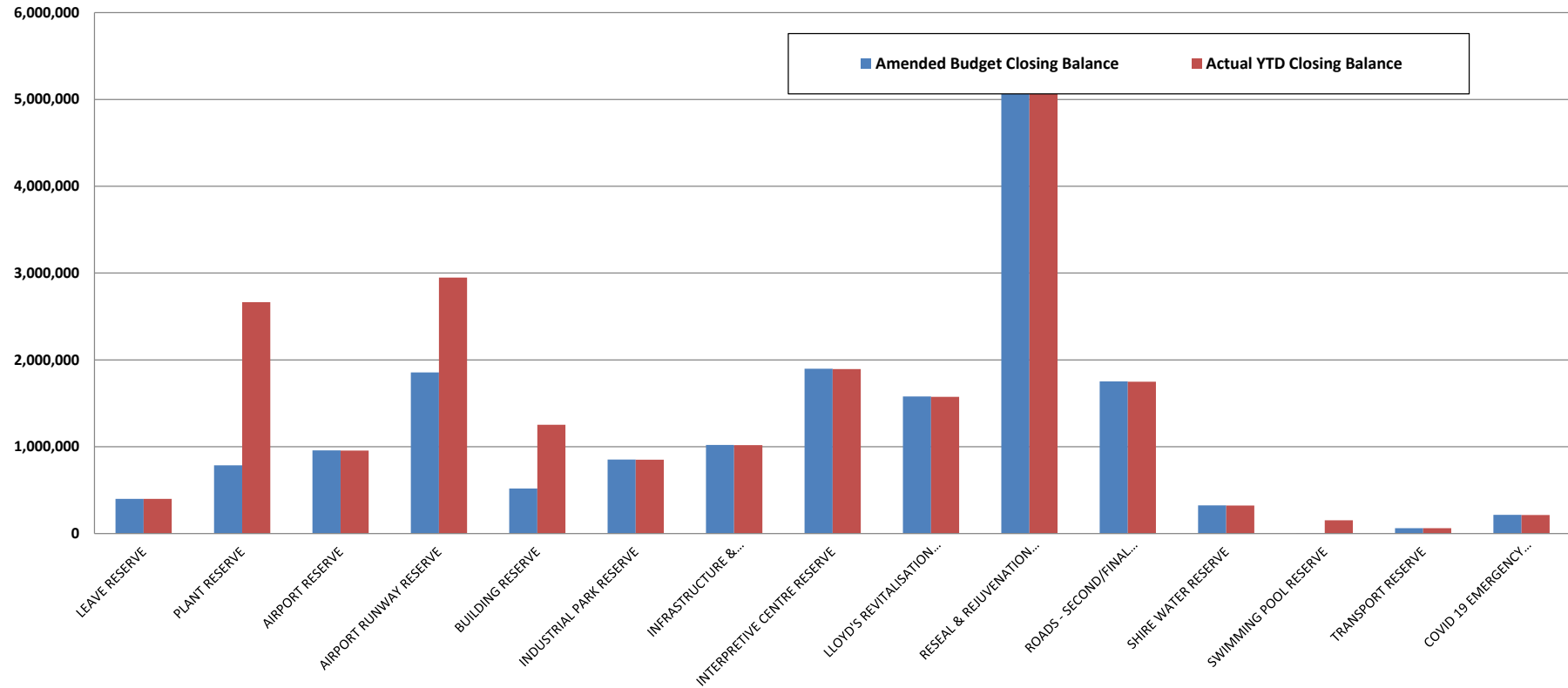
**Note 6: Cash Backed Reserves**

Name	Actual Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
LEAVE RESERVE	398,934	963	0	0	0	0	0	399,897	398,934
PLANT RESERVE	2,665,557	6,008	0	0	0	(1,885,007)	0	786,558	2,665,557
AIRPORT RESERVE	955,250	2,153	0	0	0	0	0	957,403	955,250
AIRPORT RUNWAY RESERVE	2,948,915	6,647	0	0	0	(1,100,000)	0	1,855,562	2,948,915
BUILDING RESERVE	1,253,651	3,277	0	0	0	(737,556)	0	519,372	1,253,651
INDUSTRIAL PARK RESERVE	851,498	1,919	0	0	0	0	0	853,417	851,498
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,019,356	1,846	0	0	0	0	0	1,021,202	1,019,356
INTERPRETIVE CENTRE RESERVE	1,894,911	4,271	0	0	0	0	0	1,899,182	1,894,911
LLOYD'S REVITALISATION RESERVE	1,574,761	4,014	0	0	0	0	0	1,578,775	1,574,761
RESEAL & REJUVENATION RESERVE	5,115,547	11,530	0	252,226	0	0	0	5,379,303	5,115,547
ROADS - SECOND/FINAL SEALS RESERVE	1,748,146	3,940	0	0	0	0	0	1,752,086	1,748,146
SHIRE WATER RESERVE	323,276	729	0	0	0	0	0	324,005	323,276
SWIMMING POOL RESERVE	152,480	344	0	0	0	(150,000)	0	2,824	152,480
TRANSPORT RESERVE	61,326	138	0	0	0	0	0	61,464	61,326
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT RESERVE	214,416	483	0	0	0	0	0	214,899	214,416
	<b>21,178,024</b>	<b>48,262</b>	<b>0</b>	<b>252,226</b>	<b>0</b>	<b>(3,872,563)</b>	<b>0</b>	<b>17,605,949</b>	<b>21,178,024</b>

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 January 2023

**Note 6: Cash Backed Reserves cont'd**

Year To Date Reserve Balance to End of Year Estimate



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 January 2023

**Note7a: UNTIED GRANTS**

	2022-23	Variations	2022-23	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>							
Financial Assistance Grant	614,049	0	614,049	614,049	0	530,099	83,950
Local Road Grant	375,364	0	375,364	375,364	0	223,075	152,289
<b>Law, Order and Public Safety</b>							
D.F.E.S. Operating Grant	6,920	0	6,920	6,920	0	0	6,920
S.E.S. Operating Grant	5,180	0	5,180	5,180	0	2,232	2,949
<b>Education and Welfare</b>							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,168	0	26,168	26,168	0	13,084	13,084
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	68,739	16,903
C.D.O. - Misc Income	0	0	0	0	0	0	0
<b>Health</b>							
Other Income - Wahpa	100,000	0	100,000	100,000	0	100,000	0
<b>Recreation and Culture</b>							
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	60,000	0	60,000	60,000	0	0	60,000
<b>Transport</b>							
Mrd - Direct Grant	321,376	0	321,376	321,376	0	342,401	(21,025)
Street - Lighting - Operating Grant	6,488	0	6,488	6,488	0	0	6,488
<b>Economic Services</b>							
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	<b>1,627,187</b>	<b>0</b>	<b>1,627,187</b>	<b>1,627,187</b>	<b>0</b>	<b>1,279,630</b>	<b>347,557</b>

**Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.**

	2022-23	Variations	2022-23	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
<b>Transport</b>									
Local Roads & Community Infrastructure Program	574,130	0	574,130	0	574,130	822,435	(248,305)	718,077	104,358
Building Better Regions Fund Grant	1,431,465	0	1,431,465	0	1,431,465	0	1,431,465	2,275,973	0
Wandrra - Natural Disaster	600,000	0	600,000	0	600,000	1,995,613	(1,395,613)	1,500,518	495,095
R2R Grant	785,619	0	785,619	0	785,619	0	785,619	1,471	0
Mrd Road Project Grant	140,000	0	140,000	0	140,000	445,222	(305,222)	0	445,222
Contributions And Other Grants	0	99,550	99,550	0	99,550	0	99,550	0	0
Aerodrome Grant Income	0	0	0	0	0	148,449	(148,449)	0	148,449
<b>Economic Services</b>									
Toilets at Peace Gorge	70,000	0	70,000	0	70,000	0	70,000	0	0
				<b>0</b>	<b>3,700,764</b>	<b>3,411,718</b>	<b>289,046</b>	<b>4,496,038</b>	<b>1,193,124</b>



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>									
Admin Building Capital - Planning And Stage 1 Of Office Reconfiguration	1328	AC13	140,000	0	140,000	0	0	0	
Admin Building Capital - Replace All Windows With Double Glazed	1328	AC15	60,000	0	60,000	60,000	6,946	(53,054)	
Admin Building Capital - Re-Tile Outside Front And Staff Entrance	1328	AC2	56,000	0	56,000	32,662	0	(32,662)	
Admin Building Capital - Roofing Sheets And Flashing And Relocate Split System Units	1328	AC9	160,000	0	160,000	93,331	0	(93,331)	
Yc - Split System Airconditioner In Tv Room	2437	YCC11	4,000	0	4,000	4,000	0	(4,000)	
General House Capital Works	2704	0900	13,000	0	13,000	7,581	0	(7,581)	
Lot 303 Capital Improvements	2704	0921	0	0	0	0	23,000	23,000	
Lot 206 Capital Improvements	2704	0922	48,000	0	48,000	28,000	0	(28,000)	
Lot 220 Capital Improvements	2704	0923	58,000	0	58,000	58,000	13,314	(44,686)	
Lot 87 Capital Improvements	2704	0926	8,000	0	8,000	0	19,014	19,014	
Lot 408 Hill St - Capital Improvements	2704	0927	48,000	0	48,000	0	0	0	
Lot 255 Capital Improvements	2704	0928	30,000	0	30,000	17,500	45,650	28,150	
Lot 208 Capital Improvements	2704	0929	31,000	0	31,000	18,081	12,485	(5,596)	
Lot 304 - Capital Improvements	2704	0931	30,000	0	30,000	17,500	45,650	28,150	
Lot 205 Hill St - Capital Improvements	2704	0932	41,000	0	41,000	0	0	0	
Lot 207 Hill St - Capital Improvements	2704	0933	33,000	0	33,000	0	0	0	
Airport Residence - Capital Improvements	2704	0934	30,000	0	30,000	30,000	27,910	(2,090)	
1/16 Regan St - Capital Improvements	2704	0935	8,000	0	8,000	8,000	0	(8,000)	
2/16 Regan St - Capital Improvements	2704	0936	0	0	0	0	2,041	2,041	
4/16 Regan St - Capital Improvements	2704	0938	13,000	0	13,000	13,000	0	(13,000)	
Lot 204 Hill St - Capital Improvements	2704	0979	30,000	0	30,000	30,000	0	(30,000)	
Lot 927 Mccleary St - Capital Improvements	2704	0980	0	0	0	0	6,137	6,137	
Lot 294 Hill St - Capital Improvements	2704	0981	35,000	0	35,000	35,000	0	(35,000)	
Lot 113 Darlot St - Capital Improvements	2704	0982	35,000	0	35,000	8,750	14,636	5,886	
Lot 877 Mccleary St (House No. 69)	2704	0983	25,000	0	25,000	6,250	33,297	27,047	
New Staff Housing	2715		820,000	0	820,000	0	139,941	139,941	
Hall - Replace Evap With Other Cooling/Heating System & Assoc. Electrical Works	3544	HC03	0	0	0	0	67,987	67,987	
Hall - Replace Male Urinal With 2 Individual Waterless Urinals	3544	HC14	9,000	0	9,000	9,000	0	(9,000)	
	3634		0	0	0	0	162	162	
Pool - Buildings	3666		22,082	0	22,082	22,082	0	(22,082)	
Osr - Picture Gardens - Upgrade Toilets	3997	SR22	90,450	0	90,450	0	0	0	
Upgrade Main Building , Inc Air Con, Hws, Lighting And Circuit Board	3997	SR23	9,550	0	9,550	9,550	0	(9,550)	
Indoor Cricket Centre	4036		100,000	0	100,000	0	0	0	
Masonic Lodge - Capital	4171		11,000	0	11,000	11,000	0	(11,000)	
Depot Capital - Relace Front Doors On Town Gardeners Shed	5044	DC15	3,500	0	3,500	3,500	0	(3,500)	
Depot Capital - Renovation Of Office	5044	DC16	50,000	0	50,000	50,000	32,443	(17,557)	
Depot Capital - Renovate Ablutions	5044	DC17	0	0	0	0	2,500	2,500	
Airport - Paint Store Building	5344		3,500	0	3,500	0	0	0	
Red Sandbox - Replace Shade Structure	9651	EC05	10,000	0	10,000	0	0	0	
Community Resource Centre - Building	9681		120,000	0	120,000	0	0	0	
<b>Buildings Total</b>			<b>2,185,082</b>	<b>0</b>	<b>2,185,082</b>	<b>572,787</b>	<b>493,112</b>	<b>(79,675)</b>	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Furniture &amp; Office Equip.</b>									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		32,000	0	32,000	32,000	0	(32,000)	
ADMIN OFFICE EQUIPMENT	1324		20,000	0	20,000	20,000	8,185	(11,815)	
Kz - Replace Gas Stove With New	2438	KZC01	2,000	0	2,000	2,000	1,999	(1)	
Kz - Water Fountain	2438	KZC06	5,000	0	5,000	5,000	0	(5,000)	
Kz - Outdoor Setting For Under Verandah	2438	KZC09	1,500	0	1,500	1,500	0	(1,500)	
C.D.O. Furniture And Equipment	2454		10,000	0	10,000	0	0	0	
Hall - Projector And Screen	3534	HC06	6,000	0	6,000	6,000	0	(6,000)	
Osr - Picture Gardens - Artificial Turf	3803	SR11	3,000	0	3,000	3,000	0	(3,000)	
<b>Furniture &amp; Office Equip. Total</b>			<b>79,500</b>	<b>0</b>	<b>79,500</b>	<b>69,500</b>	<b>10,184</b>	<b>( 59,316)</b>	
<b>Plant , Equip. &amp; Vehicles</b>									
Ceo Vehicle	1224		64,000	0	64,000	0	0	0	
Cdsm Vehicle	1331		64,000	0	64,000	0	0	0	
Dceo Vehicle	1355		64,000	0	64,000	0	21,842	21,842	
Mosquito Fogger	2374		8,000	0	8,000	8,000	6,550	(1,450)	
Water Trailer	5005		140,000	0	140,000	140,000	148,334	8,334	
Misc Plant (Small Equipment > \$5000 Ex Gst)	5014		10,000	0	10,000	0	4,814	4,814	
Caravans & Equipment	5034		850,000	0	850,000	0	338,085	338,085	
Down Hole Bore Pumps And Trailers	5064		110,553	0	110,553	110,553	110,553	0	
Various Utilities	5084		70,000	0	70,000	70,000	135,307	65,307	
Sweeper	5094		365,000	0	365,000	0	154,626	154,626	
Truck	5124		756,390	0	756,390	0	677,935	677,935	
Works Manager Vehicle	5144		0	0	0	0	55,058	55,058	
Engines & Pumps (> \$5,000 Otherwise Use GI4810)	5154		20,000	0	20,000	0	0	0	
Trailer	5264		708,000	0	708,000	0	770,840	770,840	
Communication Equipment	5314		0	0	0	0	763	763	
Loader	5334		467,020	0	467,020	0	472,475	472,475	
Water Tanker	5474		0	0	0	0	690	690	
<b>Plant , Equip. &amp; Vehicles Total</b>			<b>3,696,963</b>	<b>0</b>	<b>3,696,963</b>	<b>328,553</b>	<b>2,897,873</b>	<b>2,569,320</b>	
<b>Roads Infrastructure</b>									
Road Construction Various	4200		8,663,094	0	8,663,094	4,093,422	3,852,422	(241,000)	
<b>Roads Infrastructure Total</b>			<b>8,663,094</b>	<b>0</b>	<b>8,663,094</b>	<b>4,093,422</b>	<b>3,852,422</b>	<b>( 241,000)</b>	
<b>Footpath Infrastructure</b>									
Footpaths - New And Renewal	5046		200,000	0	200,000	0	0	0	
<b>Footpath Infrastructure Total</b>			<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>									
Runway Construction		1210	1,100,000	0	1,100,000	0	0	0	
Fog Seal & Crack Sealing		1218	30,000	0	30,000	0	0	0	
Aerodrome - Line Marking		1220	78,000	0	78,000	0	0	0	
<b>Airport Infrastructure Total</b>			<b>1,208,000</b>	<b>0</b>	<b>1,208,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 8a: CAPITAL EXPENDITURE**

Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Other Infrastructure</b>									
Yc - Upgrade To Entry Garden	2436	YCC04	3,000	0	3,000	3,000	0	(3,000)	
Yc - Water Fountain (Of Toilet Block)	2436	YCC07	5,000	0	5,000	0	0	0	
Yc - Landscaping	2436	YCC09	10,000	0	10,000	10,000	0	(10,000)	
Yc - Racks For Sporting Equipment	2436	YCC10	2,000	0	2,000	2,000	0	(2,000)	
Kz - Paving Of Courtyard (Approx 15X 6M)	2440	KZC07	27,000	0	27,000	27,000	0	(27,000)	
Kz - Reticulation And Reseeding Of Lawn	2440	KZC08	5,000	0	5,000	5,000	0	(5,000)	
Kz - Shade Over Playground	2440	KZC10	40,000	0	40,000	40,000	0	(40,000)	
Refuse Site - Capital Upgrade And Expantion	2824		52,500	0	52,500	52,500	0	(52,500)	
Cemetery - Other Infrastructure	3274		50,000	0	50,000	0	8,999	8,999	
Town Drinking Fountain	3286		5,000	0	5,000	0	0	0	
Cornish Lift	3624		35,000	0	35,000	0	0	0	
Pool - Main Pool, Wading Pool & Other Infrastructure	3694		270,000	0	270,000	0	0	0	
Lions Park - Landscaping (Includes Removal Of Bmx Track)	4015	SR13	120,000	0	120,000	0	1,850	1,850	
Lions Park - Seating And Tables	4015	SR14	50,000	0	50,000	0	0	0	
Lions Park - Bbq	4015	SR15	20,500	0	20,500	0	0	0	
Cornish Lift	4174	1123	0	0	0	0	400	400	
Mainstreet Scaping - General	4984	MS01	0	0	0	0	1,800	1,800	
Mainstreet Scaping - Street Sculptures	4984	MS03	95,000	99,550	194,550	0	5,132	5,132	
Meeka Bicycle Trail	5378		50,000	0	50,000	0	0	0	
Peace Gorge	5380		140,302	0	140,302	0	0	0	
Meeka South Drive - Heritage	5388		120,016	0	120,016	0	0	0	
Meeka Town Walk - Heritage	5389		21,500	0	21,500	0	0	0	
Canyon Trail & Bridge - Inc. Research & Planning	5390		70,000	0	70,000	0	0	0	
Meeka Town Drive - Heritage	5394		70,885	0	70,885	0	0	0	
Welcome Park & Information Bay Capital Expenditure	5399		66,000	0	66,000	0	0	0	
Entry Statement & Signs	5424		120,000	0	120,000	0	0	0	
<b>Other Infrastructure Total</b>			<b>1,448,703</b>	<b>99,550</b>	<b>1,548,253</b>	<b>139,500</b>	<b>18,181</b>	<b>( 121,319)</b>	
<b>Capital Expenditure Total</b>			<b>17,481,342</b>	<b>99,550</b>	<b>17,580,892</b>	<b>5,203,762</b>	<b>7,271,771</b>	<b>2,068,009</b>	

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail**

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	101,200	101,200	0	0	0	Council Funded
Grids Construction	1266	240,000	240,000	0	0	0	Council Funded
Road Construction Misc	1267	600,000	600,000	150,000	29,378	(120,623)	Council Funded
Water Bores	1268	155,250	155,250	0	0	0	Council Funded
Cut Off Walls And Drainage General	1269	200,000	200,000	0	45,000	45,000	Council Funded
Ashburton Downs Rd - Roads To Recovery Funded	A67	785,619	785,619	196,403	1,471	(194,932)	R2R & Council Funded
Landor Road - Bbrf Funded Business Case	BB66	2,089,759	2,089,759	2,089,757	2,275,973	186,216	BBRF & Council Funded
Mt Clere Rd - Construction	C1	110,000	110,000	0	0	0	Council Funded
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	Council Funded
High Street - Construction	C43	112,000	112,000	0	2,570	2,570	Council Funded
Savage Street - Construction	C44	112,000	112,000	0	2,570	2,570	Council Funded
Douglas Street - Construction	C54	175,000	175,000	0	10,385	10,385	Council Funded
Ashburton Downs-Meekatharra Rd - Construction	C67	300,000	300,000	0	0	0	Council Funded
Agrr: 899 (Feb 2020) General Expense	FDC00	600,000	600,000	600,000	31,755	(568,245)	WANDRRA
Agrr: 899 (Feb 2020) Flood Damage - Meekatharra - Mt Clere Road	FDC1	0	0	0	136,061	136,061	WANDRRA
Agrr: 899 (Feb 2020) Flood Damage - Trillbar Road	FDC24	0	0	0	12,678	12,678	WANDRRA
Agrr: 899 (Feb 2020) Flood Damage - Milgun Yarlalweelor Road	FDC26	0	0	0	522,535	522,535	WANDRRA
Agrr: 899 (Feb 2020) Flood Damage - Munarra Station Road	FDC31	0	0	0	33,597	33,597	WANDRRA
Landor Road - Local Roads & Community Infrastructure Program	LR66	2,000,000	2,000,000	0	718,077	718,077	LCRIP
Ashburton Rd - Regional Road Group Funding	RR67	1,057,266	1,057,266	1,057,262	1,428	(1,055,834)	RRG
Agrr: 743 (Jan/Feb 2017) Meekatharra - Mount Clere Road	Z1	0	0	0	27,266	27,266	WANDRRA
<b>Roads Infrastructure Total</b>		<b>8,663,094</b>	<b>8,663,094</b>	<b>4,093,422</b>	<b>3,852,422</b>	<b>-241,000</b>	

**Comments**

Net Flood Damage Works	600,000	600,000	600,000	736,626	136,626	WANDRRA
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**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2023**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Asset Description	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
			<b>Education and Welfare</b>				
28,868	15,000	(13,868)	2010 Hiace 3.0L T/D C/Bus M/T - Youth Centre	0	0	0	
			<b>Transport</b>				
35,000	35,000	0	Low Loader - Roadwest	33,341	45,909	12,568	
10,630	20,000	9,370	Multipac Multi-Tyred Roller - 1Chz995D	0	0	0	
26,300	20,000	(6,300)	Vibratory Compactor Cs573C Roller	0	0	0	
0	3,500	3,500	Tow behind roller	0	0	0	
0	8,000	8,000	1968 Bhb Fuel Trailer (Ex M.R.D.)	0	2,818	2,818	
9,143	15,000	5,857	Howard Porter 4Wheel Trailer Construction	0	0	0	
2,862	5,000	2,138	Single Axle Dolly (Rebuilt 2014)	0	0	0	
5,847	20,000	14,153	2001 Scout 3500 Cement Truck	5,130	22,727	17,597	
11,576	90,000	78,424	Caterpillar D6N Dozer 2004	0	0	0	
48,445	30,000	(18,445)	Caterpillar Hydraulic Excavator	0	0	0	
24,748	30,000	5,252	1971 Custom Made Triaxle Wide Deck - Low Loader	23,247	21,818	(1,429)	
22,543	35,000	12,457	Side Tipping Trailer	21,621	32,273	10,652	
22,543	35,000	12,457	Side Tipping Trailer	21,621	33,182	11,561	
33,637	65,000	31,363	1Tkp 982 - Howard Porter Tri Axle Side Tipping Trailer	0	0	0	
19,914	25,000	5,086	Haulmore Semi-Trailer	0	0	0	
19,883	25,000	5,117	Haulmore Semi-Trailer	0	0	0	
6,453	7,000	547	Bosich Bogie Dolly	0	0	0	
93,994	70,000	(23,994)	1988 Drake Quad Trailer	88,612	90,909	2,297	
822	7,000	6,178	Custom Made - 2-Axle Dolly	0	0	0	
39,708	15,000	(24,708)	2012 Bailey Tri Axle Water Tanker Trailer	37,579	26,364	(11,215)	
9,652	12,000	2,348	Water Tanker - Ex Burrows	0	0	0	
6,399	7,000	601	1975 Bosich Tandem Axle Dolly	0	0	0	
0	0	0	Other assets	599,247	566,955	(32,292)	
			<b>Other Properties and Services</b>				
43,355	43,000	(355)	2020 Toyota Prado GLX - DCEO	0	0	0	
46,241	47,000	759	2017 Toyota Prado GLX - CDSM	0	0	0	
<b>568,563</b>	<b>684,500</b>	<b>115,937</b>		<b>830,397</b>	<b>842,955</b>	<b>12,558</b>	

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

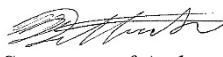

Write Offs

There were no actions taken under delegated powers in accordance with Delegation 05 – Power to Waive or Write off Debts in January 2023 that require reporting to Council.

Purchase Orders

There were no purchase orders to be presented to Council.

## 9.2.2 OUTSTANDING DEBTORS

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	Nil	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	13 February 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

### **Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

### **Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day Outstanding debtors with an account older than 30 days are sent a statement
- >60 day Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

### **Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

### **Consultation:**

Kelvin Matthews – Chief Executive Officer

### **Statutory Environment:**

Nil

### **Policy Implications:**

4.11 Sundry Debt Collection

### **Financial Implications:**

Loss of revenue

### **Strategic Implications:**

Nil

### **Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the outstanding monthly Debtor Trial Balance for January 2023.**

**CARRIED / LOST**



Debtors Trial Balance

Debtor #	Name	As at 31.01.2023		02.12.2022	01.01.2023	31.01.2023	Total	
		Credit Limit	Age					
		GT 90 days	Of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current		
A178	A.C.N. 633 941 287 PTY L	78.21	182	0.00	234.63	0.00	312.84	Following Up
A180	365 Air Pty Ltd	0.00	0	0.00	0.00	0.00	-0.10	
A129	AERO SURVEYS PTY LTD	0.00	0	0.00	22.00	0.00	22.00	
A172	AEROLOGISTICS	0.00	0	0.00	26.93	0.00	26.93	
A175	ALL NORTH HELICOPTERS PTY	22.00	182	0.00	0.00	0.00	22.00	Following Up
D096	ANDREW PETER DEAN	80.82	280	0.00	0.00	0.00	80.82	Following Up
D087	AVIATION UTILITIES PTY LTD	0.00	0	0.00	320.00	0.00	320.00	
A182	Armada Aviation Pty Ltd	0.00	0	0.00	141.90	0.00	141.90	
B134	BINSIAR, ANDREW (JNR)	0.00	0	0.00	0.00	0.00	-1521.62	
B2	BP AUSTRALIA PTY LTD	584.26	312	0.00	0.00	0.00	584.26	Following Up
B147	BYRON BAY AIR CHARTER PTY	27.23	246	0.00	0.00	0.00	27.23	Following Up
C151	C.A.HELICOPTERS PTY LTD	0.00	0	0.00	44.00	0.00	44.00	
K043	CHRIS CLANCY & KADISEN KIN	11504.28	476	0.00	0.00	0.00	11504.28	Following Up
C098	COCKLES PTY LTD	44.91	218	0.00	0.00	0.00	44.91	Following Up
C021	COMPLETE AVIATION SERVICES	0.00	0	0.00	6218.25	0.00	6218.25	
C065	CONTRACT AQUATIC SERVICES	2600.00	256	0.00	0.00	0.00	2600.00	Following Up
C143	CORAL COAST HELICOPTER SER	0.00	0	0.00	44.00	0.00	44.00	
C0222	CORSAIRE PTY LTD	0.00	0	0.00	0.00	0.00	-103.14	
C033	CURTIN FLYING CLUB INC	0.00	0	0.00	0.00	0.00	-22.00	
C200	Capstone Aviation Services	0.00	0	0.00	49.24	0.00	49.24	
D086	DEBA INTERNATIONAL PTY LTD	0.00	0	0.00	62.10	0.00	62.10	
D1	DEPARTMENT OF EDUCATION	70119.17	986	0.00	0.00	0.00	70119.17	In Negotiation
40	DEPARTMENT OF FIRE & EMER	1023162.94	125	0.00	0.00	31754.66	1054917.60	Greenfields pursuing Debt Collectors
D119	DESROSIERS, NICOLE	550.00	642	0.00	0.00	0.00	550.00	
C201	Department of Communities	0.00	0	0.00	0.00	400.00	400.00	
D126	Dunkel Aviation Pty Ltd	0.00	0	0.00	28.43	0.00	28.43	
E009	ESPERANCE AIR SERVICES	0.00	0	0.00	341.16	0.00	341.16	
F065	FLIGHT STANDARDS PTY LTD	22.00	280	0.00	0.00	0.00	22.00	Following Up
F049	FORTESCUE HELICOPTERS PTY	220.00	256	0.00	132.00	0.00	352.00	Following Up
F047	FRONTIER HELICOPTERS PTY L	0.00	0	0.00	25.06	0.00	25.06	
G011	GERALDTON AIR CHARTER	0.00	0	0.00	26.93	0.00	26.93	
G108	GIULIANO, JOE TREVOR JOHN	0.00	0	0.00	0.00	0.00	-10.56	
G008	GOLDFIELDS AIR SERVICES	0.00	0	0.00	72.22	0.00	72.22	
G080	GRBIC, RICKY	0.00	0	0.00	0.00	0.00	-136.01	
G052	GROUNDWATER CONSULTING SER	0.00	0	0.00	0.00	0.00	-22.08	



Debtors Trial Balance

Debtor #	Name	As at 31.01.2023		02.12.2022	01.01.2023	31.01.2023	Total	
		Credit Limit	Age					
			Of Oldest Invoice (90Days)					
H086	HARTE, MICHAEL JOHN		0	0.00	44.00	0.00	44.00	
H014	HELIBITS PTY LTD (HELIWEST)	37.13	280	0.00	232.62	0.00	269.75	Following Up
H150	HELICOPTER LOGISTICS PTY L	0.00	0	0.00	0.00	0.00	-22.00	
H108	HEVILIFT AUSTRALIA (FIXED)	0.00	0	0.00	968.00	0.00	968.00	
H096	HOOD GLENN NEIL	23.95	218	0.00	23.95	0.00	47.90	Following Up
H062	HORIZON POWER (CARNARVON)	11000.00	225	0.00	0.00	0.00	11000.00	Paid in Feb
I035	ICONIC CATERING	176.00	224	0.00	0.00	0.00	176.00	Following Up
I020	INNOVAERO OPERATIONS PTY L	30.34	182	0.00	22.08	0.00	52.42	Following Up
J063	J & D AIR SERVICES PTY LTD	26.93	280	0.00	0.00	0.00	26.93	Following Up
J018	JANDAKOT FLIGHT CENTRE	0.00	0	0.00	321.90	0.00	321.90	
J064	JANDAKOT HELI-CO PTY LTD	0.00	0	0.00	27.54	0.00	27.54	
V027	JEFFRY PAUL VAN SCHIE	0.00	0	0.00	110.00	0.00	110.00	
J065	JETSTREAM ELECTRICAL	0.00	0	0.00	66.33	0.00	66.33	
J038	JIDI JIDI ABORIGINAL CORPO	293.64	333	0.00	0.00	0.00	293.64	Consider W/o
C171	KAREN CREDLAND	0.00	0	0.00	0.00	0.00	-176.00	
K004	KILLARA STATION	0.00	0	0.00	396.05	0.00	396.05	
K027	KYANGA, ROBERT	0.00	0	0.00	0.00	0.00	-1657.43	
L015	LACY CONTRACTING SERVICES	88.72	308	0.00	0.00	0.00	88.72	Consider W/o
L049	LEANNE SHARROCK (MEEKA GIF	0.00	0	0.00	184.98	0.00	184.98	
M4	MAIN ROADS	0.00	0	0.00	0.00	0.00	-99765.00	Credit to be applied to invoice
M227	MAJOR BLUE AIR PTY LTD	92.40	308	0.00	46.20	0.00	138.60	Following Up
S134	MARK STURGEON	0.00	0	0.00	0.00	0.00	-1534.10	
R052	MEEKATHARRA RACE CLUB	230.31	120	0.00	0.00	0.00	230.31	Following Up
M148	MELISSA PRICE MP	5.25	743	0.00	0.00	0.00	5.25	Consider W/o
M209	MENTAL HEALTH - WACHS MIDW	814.70	140	0.00	0.00	0.00	814.70	Following Up
M141	MIDWEST SEPTICS	74.05	228	0.00	0.00	0.00	74.05	Following Up
C031	MRS KATHLEEN COLE	23.20	182	0.00	0.00	0.00	23.20	Following Up
M173	MT AUGUSTUS TOURIST PARK	24.65	228	0.00	0.00	0.00	24.65	Following Up
M234	Mama Moon's Bakery	0.00	0	0.00	10958.64	0.00	10958.64	Payment plan in place
C113	NATIONAL JET EXPRESS PTY L	0.00	0	0.00	274240.98	0.00	274240.98	Payment Due 15 Feb
N041	NETWORK CITY PTY LTD	0.00	0	0.00	38.10	0.00	38.10	
O031	OUTLINE GLOBAL	0.00	0	0.00	69.60	0.00	69.60	
Y1	PAUL YATES	0.00	0	0.00	0.00	0.00	-50.88	
P109	PENJET PTY LTD	1246.55	218	0.00	3666.13	0.00	4912.68	Following Up
P119	PLATINUM AIRCRAFT CHARTER	125.40	182	0.00	0.00	0.00	125.40	Following Up

Debtors Trial Balance

Debtor #	Name	As at 31.01.2023		02.12.2022	01.01.2023	31.01.2023	Total	
		Credit Limit	Age					
		GT 90 days	Of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current		
P116	POINT AVIATION PTY. LTD (G	39.60	313	0.00	63.54	0.00	103.14	Following Up
P058	POLICE AIR WING SUPPORT UN	156.42	218	0.00	0.00	0.00	156.42	Following Up
R009	ROYAL AERO CLUB OF WA	0.00	0	0.00	66.00	0.00	66.00	
R006	ROYAL MAIL HOTEL	176.00	225	0.00	0.00	0.00	176.00	Following Up
S23	SANDFIRE RESOURCES NL	0.00	0	0.00	0.00	0.00	-108.36	
W045	SIMON WILDING	0.00	0	0.00	0.00	0.00	-25.05	
S007	SKIPPERS AVIATION	1053.80	112	0.00	19718.57	0.00	20772.37	Following Up
S078	STAR AVIATION PTY LTD	280.68	315	0.00	396.68	0.00	677.36	Following Up
T082	TECHNOLOGY METALS AUSTRLIA	1895.06	110	0.00	1030.44	0.00	2925.50	Following Up
T017	TEXRIO PTY LTD	0.00	0	0.00	0.00	0.00	-72.22	
S154	THOMAS SPRIGG	16.50	425	0.00	0.00	0.00	16.50	Following Up
T081	THUROONA SERVICES PTY LTD	869.30	180	0.00	0.00	0.00	869.30	Following Up
U013	UNITED AERO HELICOPTERS	0.00	0	0.00	23.94	0.00	23.94	
U004	UNIVERSITY FLYING CLUB	22.00	182	0.00	0.00	0.00	22.00	Following Up
V034	VANGO MINING LIMITED	176.00	225	0.00	0.00	0.00	176.00	Following Up
54	Variety The Children Chari	0.00	0	0.00	1178.80	0.00	1178.80	
P081	WA POLICE CRIME PREVENTION	0.00	0	0.00	312.84	0.00	312.84	
W112	WALTER WHIP & THE FLAMES	655.00	1539	0.00	0.00	0.00	655.00	Following Up
W082	WELLER, MARK JOSEPH	44.00	218	0.00	0.00	0.00	44.00	Following Up
W062	WEST COAST AIR SERVICES PT	0.00	0	0.00	125.39	0.00	125.39	
W075	WESTCOAST SEAPLANES PTY LT	0.00	0	0.00	0.00	0.00	-129.40	
W126	Western Australian Police	0.00	0	0.00	0.00	490.00	490.00	
Y023	YOUTH FOCUS	3988.91	229	0.00	0.00	0.00	3988.91	Following Up
Totals --- Credit Balances:		-105355.95	1132702.31	0.00	322122.15	32644.66	1382113.17	

### 9.2.3 LIST OF ACCOUNTS ENDED 31 JANUARY 2023

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	8 December 2022	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>

#### **Summary:**

Accounts are to be presented to council for payments.

#### **Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

#### **Comment:**

The list of accounts paid under sub-regulation (1) is attached and the totals are as follows:

Municipal	\$1,521,044.35
Air BP	\$0.00
Trust	\$0.00
<b>Total</b>	<b>\$1,521,044.35</b>

#### **Consultation:**

Kelvin Matthews – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED / LOST**

**List of Accounts paid and submitted to Council**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Air BP</b>
EFT20095	13/01/2023	Australia Post	Postage December 22	497.65	
EFT20096	13/01/2023	Batteries Plus Technologies (Screenlink)	Z7000AU Air Purifier	2102.65	
EFT20097	13/01/2023	Boc Gases	Cylinder rent oxy & acetylene 28/11/22 to 28/12/22	103.35	
EFT20098	13/01/2023	Breeze Connect Pty Ltd	Subscription charges of Internet 12/22	93.20	
EFT20099	13/01/2023	Corsign Wa Pty Ltd	15 x Road Closed 1800x300 B/Y CL400WZ Refl Boxed Edge.	858.00	
EFT20100	13/01/2023	Dun Direct Pty Ltd (Dunnings)	52,000 Litres of Diesel @ \$1.9149/l delivered to Shire of Meekatharra Airport	99588.31	
EFT20101	13/01/2023	Fujifilm Business Innovation Australia Pty Ltd	Office printing December 22 DPP455, C6688, C6685 Admin & Depot	800.90	
EFT20102	13/01/2023	Geraldton Mower & Repair Specialists	Grinding Stone 13/64 5.2mm	72.80	
EFT20103	13/01/2023	Great Northern Rural Services (Crt)	Gen BromM 20L	352.00	
EFT20104	13/01/2023	Greenfield Technical Services	Services for Queen/Douglas/Savage Sts intersection upgrade design per quote reference GTSPROP000358	8591.00	
EFT20105	13/01/2023	Haulmore Trailers Sales Pty Ltd	Purchase of new Haulmore premium side tipper trailer as per quote 2022135	133374.50	
EFT20106	13/01/2023	Herseys Safety Pty Ltd	205420 Jack Trolley Compac 1.5t x 6	13446.31	
EFT20107	13/01/2023	Major Motors Pty Ltd	Parts as per quote 790744.	2813.39	
EFT20108	13/01/2023	Malcolm Thompson Pumps	New Southern Cross Pump as per quote.	4953.30	
EFT20109	13/01/2023	Mark Smith Pty Ltd	Mens toilet reported as overflowing	2000.08	
EFT20110	13/01/2023	Market Creations Agency Pty Ltd	Landing page module for Website	1155.00	
EFT20111	13/01/2023	Meekatharra Cleaning And Gardening	Cleaning of Shire properties 5/12/22 to 18/12/22	5148.00	
EFT20112	13/01/2023	Meekatharra Corner Store	Various Parts	2776.72	
EFT20113	13/01/2023	Microcom Pty Ltd (Metro Count)	RoadPod VT 5900 Plus inc RC plus Free USB Comms cable per quote # MeekDL0455	11187.00	
EFT20114	13/01/2023	Midwest Windscreens & Window Tinting	Supply and fit new windscreen to 2022 Toyota Landcruiser 150 Series Prado Rego: MK004	2274.20	
EFT20115	13/01/2023	Modern Teaching Aids Pty Ltd (Mta)	Craft supplies as per Quote N3771369	215.27	
EFT20116	13/01/2023	MTF Services	BB66 Landor Road BBRF Funded ; Appoint MTF Services Pty Ltd under the Authority of Tender 19/2005 (supply of hired road construction earthworks & associated tasks in relation to the 21/22 , Stage 2 ) building better regions fund road seal project on the Landor Meekatharra Road ( SLK 159.52 to SLK 169.52 )	9959.40	
EFT20117	13/01/2023	Murchison Rubbish Services	Domestic Collection	22635.45	

Chq/EFT	Date	Name	Description	Amount	Air BP
EFT20118	13/01/2023	Node1 Pty Ltd	N1 Business 100MB Fibre Internet February 2023 64 Main Street	2185.00	
EFT20119	13/01/2023	Norris & Hyde It (NHIT) Pty Ltd	Cloud hosting for 3CX PBX meekashire.3cx.com.au January 23	79.95	
EFT20120	13/01/2023	Northampton Grader Hire	Sandstone road the 28th November through to 15th December	36223.00	
EFT20121	13/01/2023	Ocean Centre Hotel	Accommodation including meals and refreshments for Kelvin Matthews, Harvey Nichols & Danny Humphries for Wednesday 28 September 2022.	597.50	
EFT20122	13/01/2023	Origen Legal	Commercial Law Road Access Agreement Newcam Minerals Pty Ltd	4690.40	
EFT20123	13/01/2023	Perfect Computer Solutions Pty Ltd (Pcs)	IT assistance & monthly monitoring fee & Disaster Recovery December 22	85.00	
EFT20124	13/01/2023	S.A. Hines Contracting	Remove existing fences supply & install 1800mm tin fence 3m gate in back fence. 1200mm front fence & vehicle access gate. Dividing fences east west from house to boundary with personnel gates.	33297.00	
EFT20125	13/01/2023	Signhere	Supply and install graphics to side tipper trailer for Shire of Meekatharra per quote Q024535	9707.50	
EFT20126	13/01/2023	T J Sullivan Crane Hire	Crane hire to lift and place new fuel pod at depot	275.00	
EFT20127	13/01/2023	Telstra Limited	Mobile phone charges	514.73	
EFT20128	13/01/2023	Toll Transport Pty Ltd	Freight Westrac	4797.52	
EFT20129	13/01/2023	Totally Workwear Belmont (TWW)	Uniforms and safety boots	626.68	
EFT20130	13/01/2023	Truck Centre Western Australia	Parts as per quotes 0016176 & 0016178.	9347.55	
EFT20131	13/01/2023	Westrac Equipment	Parts as per Quote 03Q035840.	12269.49	
EFT20132	20/01/2023	Airport Lighting Specialists (Research Engineers)	V1/PK30D200 200WPK30DMS 6.6A Lamp	680.24	
EFT20133	20/01/2023	Amart Furniture Midland	Furniture	799.00	
EFT20134	20/01/2023	Anderson, Sydney Ian	Trip to Perth to collect trucks - Staff Reimbursement	251.10	
EFT20135	20/01/2023	Atyeo's Environmental Health Services PL	EOH Duties, Offsite EHO/BS duties, Meekatharra, agenda , PO matters, CWT entries & reconciliation, BSL & CTF recon, Yulga Jinna sewage, Caravan Park, Yugunga Nya sewage problems.	9947.79	
EFT20136	20/01/2023	Auski Motel Bar & Bistro	Accommodation for Jordan Barker (Alldecor) 17 19 January 2023 Accommodation for Ron Barker (Alldecor) 17 19 January 2023 Accommodation for Thomas Stafford (Alldecor) 16 20 January 2023 Accommodation for Thomas Stafford (Alldecor) 10 13 January 2023	2341.50	

Chq/EFT	Date	Name	Description	Amount	Air BP
EFT20137	20/01/2023	Bunnings Group Limited	Heavy Duty Cargo Net	144.40	
EFT20138	20/01/2023	Child Support Agency	Payroll deductions	2678.01	
EFT20139	20/01/2023	Commercial Hotel	Accommodation for Alistair Finlayson. Check in Sun 18 Dec, Check out Thursday 22 Dec.	1273.00	
EFT20140	20/01/2023	Contract Aquatic Services	Contract Management fee 11/22	37766.66	
EFT20141	20/01/2023	Darren Friend	Reimbursement of Police Clearance Certificate.	72.00	
EFT20142	20/01/2023	Department of Human Services Services Australia Centrepay	Centrepay transaction charges for 1/12 to 13/12/22	64.35	
EFT20143	20/01/2023	Easifleet (Easi Salary)	Adrian Baumgarten novated lease 1/23	854.46	
EFT20144	20/01/2023	Flag Motor Lodge (Stonetex Nominees P/L)	Accommodation and meals for Sydney Anderson and Andy Mann check in Thursday 5th January; Check out Saturday 7th January.	1717.80	
EFT20145	20/01/2023	FMG Pilbara Pty Ltd	Rates refund for assessment A7838 E52/3369 Peak Hill Goldfields Meekatharra	2601.43	
EFT20146	20/01/2023	Frig Tech Services	Supply & installation of 6 x new cassette mitsubishi air conditioning units to replace current evaporative system. Scope of work as per quote #:Meekatharra Shire Hall rev to include electrical.	78103.70	
EFT20147	20/01/2023	Haulmore Trailers Sales Pty Ltd	30KI Tri water tanker trailer per quote 2022134	157080.00	
EFT20148	20/01/2023	Hinrichs, Lawrence	Reimbursement parts for P525 from Repco Midland	217.94	
EFT20149	20/01/2023	Leaderpress	2500 x Rates Notices as per Quote 35276	3535.00	
EFT20150	20/01/2023	Mama Moon's Bakery	Catering for town Christmas Party 200 people cold meat and salads	2680.00	
EFT20151	20/01/2023	Mark Smith Pty Ltd	Pump out septic tank at Lot 255 (124) Darlot Street	2480.01	
EFT20152	20/01/2023	Meekatharra Cleaning And Gardening	Cleaning CRC, YC & MR Public Toilets 19/12/22 to 1/01/23	4092.00	
EFT20153	20/01/2023	Meekatharra GP Clinic (PSM Country Health Pty Ltd)	Pre Employment Medical & Drug & Alcohol screen for Alistair Finlayson 20/12/22 @ 9am	196.02	
EFT20154	20/01/2023	Midwest Windscreens & Window Tinting	Works as per quote 40944.	4262.00	
EFT20155	20/01/2023	Ozwashroom	SKU: OZ2300S Vortex Hand Dryer Stainless Steel Automatic	2388.00	
EFT20156	20/01/2023	Perfect Computer Solutions Pty Ltd (PCS)	IT Assistance & monthly monitoring fee & disaster recovery. Installed new driver on the database serve and created a new security group for the new printer. Added all depot users and created a group policy to map the new driver to all the users and delete the old Driver from their system. Created user alistair.finlayson.	297.50	



Chq/EFT	Date	Name	Description	Amount	Air BP
EFT20157	20/01/2023	Seek Limited	Seek Job Advert Finance Officer	412.50	
EFT20158	20/01/2023	Skippers Aviation Pty Ltd	Flight for Darren Friend Perth to Meekatharra 9/01/22 return 20/01/22	2178.00	
EFT20159	20/01/2023	Statewide Traffic WA	Traffic Management for Median Strip Upgrade, Meekatharra in April 2023 as per quote 10/10/2022 including Traffic Management Plan for Main Roads. Traffic Management Plan No. 9799.	2035.00	
EFT20160	20/01/2023	Westrac Equipment	Parts as per quote 00Q441513.	921.86	
EFT20161	24/01/2023	Anderson, Maurice	Council Meeting 21/01/23 Meeting Fee	750.00	
EFT20162	24/01/2023	Barkley Day	Council Meeting 21/01/23 Travel	1413.36	
EFT20163	24/01/2023	Commercial Hotel	Accommodation for Raelene Hall Check in Tues 10/01/23, check out Fri 13/01/23	733.00	
EFT20164	24/01/2023	Corsign Wa Pty Ltd	50km speed limit 600x800 alum	66.00	
EFT20165	24/01/2023	Daimler Trucks Perth / Gerladine Nominees Pty Ltd	Supply 2022 fuso canter 4 x4 crew cab MWB manual FGB71ER6 WFBC cab/chassis fitted with body and ancillary equipment as per quote your ref: 21744	129938.83	
EFT20166	24/01/2023	Danny Humphries	Reimbursement, Jaycar Ellenbrook	49.95	
EFT20167	24/01/2023	Department of Human Services Services Australia Centrepay	Centrepay Transaction Charges for 1/10/22 to 31/10/22	65.34	
EFT20168	24/01/2023	Harvey James Nichols	Meeting Fee 21/01/23 HBTP Audit Committee	900.00	
EFT20169	24/01/2023	IGA Meekatharra	Consumables 12/22	3526.33	
EFT20170	24/01/2023	Judith Christine Holden	Council Meeting 21/01/23 Meeting Fee	750.00	
EFT20171	24/01/2023	Mama Moon's Bakery	Catering for staff Christmas Function. Dinner rolls, meat, salads	1908.00	
EFT20172	24/01/2023	Mark Smith	Council Meeting 21/01/23 Meeting Fee	750.00	
EFT20173	24/01/2023	Matthew Hall	Council Meeting 21/1/23 Travel	1175.74	
EFT20174	24/01/2023	Mitchell & Brown	Samsung 65IN UHD Smart Led TV	3776.90	
EFT20175	24/01/2023	Neuk Port AdHair	Aerodrome Management Contract for 01/23	23527.50	
EFT20176	24/01/2023	New Town Toyota	Wire Kit, Driving Lamp Harness	215.17	
EFT20177	24/01/2023	Ocean Centre Hotel	Accommodation including meals and refreshments for Kelvin Matthews, Harvey Nichols & Danny Humphries for Wednesday 28 September 2022.	299.50	
EFT20178	24/01/2023	Perfect Computer Solutions Pty Ltd (PCS)	20 Trend Anti Virus Licences	1382.50	
EFT20179	24/01/2023	Red Earth Marketing	2022/2023 Co-op Tourism Services Contribution	5500.00	
EFT20180	24/01/2023	Statewide Traffic WA	Traffic Management for Median Strip Upgrade, Meekatharra in April 2023 as per quote 10/10/2022 including Traffic Management Plan for Main Roads. Traffic Management Plan No. 9799.	610.50	
EFT20181	24/01/2023	Telstra Limited	Telephone Admin	1015.16	

Chq/EFT	Date	Name	Description	Amount	Air BP
EFT20182	24/01/2023	Toll Transport Pty Ltd	Freight Westrac	81.51	
EFT20183	24/01/2023	Wynne, Mandy (Sole Trader)	Consultancy Finance Bank Reconciliations and Business Activity Statements	13254.12	
EFT20184	25/01/2023	United Rentals Australia T/A Royal Wolf Australia Pty Limited	Fabrication and supply of Mobile Camp Facility per quote ref CRQ202022 Successful tender response from RFT2022/2301 30% Deposit	221280.51	
EFT20185	27/01/2023	Sanford Settlements	Purchase of 28 Connaughton Street Meekatharra	139820.77	
EFT20186	31/01/2023	A Class Electrical And Air Conditioning	Supply and install broken gym lights.	1092.00	
EFT20187	31/01/2023	Accwest Pty Ltd	Monthly accounts for 22/23	3960.00	
EFT20188	31/01/2023	Allightsykes Pty Ltd	Starter motor for Perkins Engine Sykes Pump	576.62	
EFT20189	31/01/2023	Andrew Binsiar	Mural Artwork Design for Median Strip Upgrade: 3x designs depicting Meekatharra's heritage (Aboriginal, Pastoral, Mining)	3000.00	
EFT20190	31/01/2023	Auski Motel Bar & Bistro	Accommodation for Jordan Baker (Alldecor) 2326 January 2023	441.00	
EFT20191	31/01/2023	B & E Trenfield	Parks & Gardens	13386.39	
EFT20192	31/01/2023	Brendan Hall Carpentry Pty. Ltd.	Depot donga upgrade. remove & replace floor, supply & lay new flooring, tidy existing bench top, cover shower hob & build floor to ceiling cupboard storage. Hang new sliding door, install pelmet, supply & install new kitchen bench top, edge doors & draws. remove existing sheet and resheet over existing air con hole, supply and fit new scotia to ceilings, supply and install new security screen to front door, paint ceilings and walls through out building. roller blind to office window.	11764.85	
EFT20193	31/01/2023	Canine Control	Ranger Services 10/01 & 11/01/23	4015.00	
EFT20194	31/01/2023	Commercial Hotel	Lunches for Councillors & Staff after Council Meeting August '22 & Jan '23; East Pilbara Accommodation; Cr Accommodation & Gift voucher for Community awards	1896.50	
EFT20195	31/01/2023	Frig Tech Services	Inspect a/c as struggling in heat as per quote # 552190	253.00	
EFT20196	31/01/2023	Harvey James Nichols	Presidents Allowance covering 16/05/22 to 15/02/23	15000.00	
EFT20197	31/01/2023	Haulmore Trailers Sales Pty Ltd	Licencing fees for new water cart	1517.80	
EFT20198	31/01/2023	KMK Publishing	Photography for Australia Day Community Awards	300.00	
EFT20199	31/01/2023	Leaderpress	4 x Diesel Sale receipt books NCR soft cover book 200 sets per pad	456.50	
EFT20200	31/01/2023	Mama Moon's Bakery	Gift Vouchers for Community Awards prizes 3 x \$100 Gift Vouchers	300.00	

Chq/EFT	Date	Name	Description	Amount	Air BP
EFT20201	31/01/2023	Mark Smith	Deputy President's Allowance covering 16/05/22 to 15/02/23.	3750.00	
EFT20202	31/01/2023	Meekatharra Community Resource Centre (CRC)	Gift Vouchers for Community Awards prizes 3 x \$100 Gift Vouchers	300.00	
EFT20203	31/01/2023	Meekatharra GP Clinic (PSM Country Health Pty Ltd)	Pre Employment medicals including drug screen for Darren Friend and Kathy Popanjak.	392.04	
EFT20204	31/01/2023	Midwest Windscreens & Window Tinting	Replace self locking runner for rear window in 2003 12H Caterpillar Grader Quote 39223 assumes breakage and replacing rear window tinted glass.	533.50	
EFT20205	31/01/2023	Mitchell & Brown	LG A9N Prime Vacuum Cleaner	746.00	
EFT20206	31/01/2023	Murchison Rubbish Services	Domestic Collection	22635.45	
EFT20207	31/01/2023	Office Of The Auditor General WA	2021/22 Annual Audit	41140.00	
EFT20208	31/01/2023	Public Libraries WA Inc	2022/23 Tier 2 Membership	200.00	
EFT20209	31/01/2023	RMH Mechanical Pty Ltd	Robbies side tippers Weld on bulk greasing point mounting block and repaint to match chassis, remove hand side front, middle and rear axel grease nipples on slack adjusters, scam tubes and inner scam tubes. Mount all new grease to hydraulic line fittings and run lines from main mounting block to each axel. Run grease lines to scam tubes and slack adjusters on LHS of dog trailer, Grease whole road train, remount all new mud flap bolts, repair hydraulic leak on return piping for P.T.O system. Retorque all wheels nuts	13077.85	
EFT20210	31/01/2023	Seek Limited	SEEK Advertisement for CDO Position	390.50	
EFT20211	31/01/2023	Stihl Shop Midland	STB4147 200 0473 FS240Z Brushcutter	1953.30	
EFT20212	31/01/2023	Toll Transport Pty Ltd	Freight Leader Press	91.73	
EFT20213	31/01/2023	Total Eden Pty Ltd (Nutrien Water)	RD 12 Station Irritrol controller	377.30	
EFT20214	31/01/2023	Western Communications	Renovation of Depot crib room. Relocate alarm pin pad and control box to make room for kitchen tiling. Verbal quote for 2 hours work at \$100.00 p/h accepted.	220.00	
EFT20215	31/01/2023	WINC Australia Pty Ltd (Staples)	DDK Accent mobile pedestal lockable 2 small drawers & 1 file drawer 670H X 406W X 510dMM grey	1603.53	
25877	18/01/2023	Pivotal Satellite Pty Ltd Global Star	Satellite Phone Charges 15/12/22 To 14/01/23	296.08	
25878	18/01/2023	Water Corporation	Water Charges 11/10/22 To 13/12/22	208.98	
DD14312.1	04/01/2023	Aware Super Accumulation	Payroll deductions	7439.61	
DD14312.2	04/01/2023	Australian Super	Superannuation contributions	3541.20	
DD14312.3	04/01/2023	Australian Ethical Super	Superannuation contributions	735.49	
DD14312.4	04/01/2023	Hesta Super Fund	Superannuation contributions	713.28	

Chq/EFT	Date	Name	Description	Amount	Air BP
DD14312.5	04/01/2023	Telstra Superannuation Scheme	Superannuation contributions	394.87	
DD14312.6	04/01/2023	BT Super For Life	Superannuation contributions	25.90	
DD14312.7	04/01/2023	Retail Employees Superannuation Trust (REST)	Superannuation contributions	280.11	
DD14312.8	04/01/2023	Hostplus	Superannuation contributions	49.22	
DD14319.1	05/01/2023	Horizon Power	Unit 1 Lot 66 Gt Northern highway	33339.60	
DD14322.1	18/01/2023	Aware Super Accumulation	Payroll deductions	8458.45	
DD14322.2	18/01/2023	Hostplus	Superannuation contributions	215.35	
DD14322.3	18/01/2023	Australian Super	Superannuation contributions	3860.92	
DD14322.4	18/01/2023	Australian Ethical Super	Superannuation contributions	906.72	
DD14322.5	18/01/2023	Hesta Super Fund	Superannuation contributions	150.17	
DD14322.6	18/01/2023	Telstra Superannuation Scheme	Superannuation contributions	789.74	
DD14322.7	18/01/2023	Retail Employees Superannuation Trust (REST)	Superannuation contributions	708.36	
DD14322.8	18/01/2023	Netwealth Superannuation	Superannuation contributions	1303.80	
DD14322.9	18/01/2023	AMP Superleader Super Directions Fund	Superannuation contributions	93.71	
DD14322.10	18/01/2023	BT Super For Life	Superannuation contributions	205.47	

This schedule of accounts paid under delegated authority covers:

**\$ 1,521,044.35** \$ -



TOTALLING \$ 1,521,044.35 and was submitted to each member of Council on Saturday 18 February 2023

Which have been duly certified as to the receipt of goods and the retention of services as to the costing and are amounts paid.

**KELVIN MATTHEWS**  
**CHIEF EXECUTIVE OFFICER**

## 9.3 ADMINISTRATION

### 9.3.1 COUNCIL MEETING DATES FOR APRIL 2023

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	adm 180	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	1 February 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

This report request that Council consider a change of date for the April 2023 Council and Committee meeting date.

#### **Attachments:**

Nil

#### **Background:**

At the Ordinary Meeting of Council of May 2022 Council adopted a the Ordinary Council Meeting dates for the 2022/23 financial year.

#### **Comment:**

The April 2023 meeting is currently scheduled to be held on the third Saturday (15th). As the Easter break in 2023 is from Good Friday 7th of April 2023 to Easter Monday 10th of April 2023 inclusive, this only allows four working days to finalize the monthly accounts and the agenda.

It is requested that Council consider moving the Ordinary Meeting of Council in April 2023 to 22 April 2023.

#### **Consultation:**

Kelvin Matthews – Chief Executive Officer  
Svenja Clare – Community Development & Services Manager

#### **Statutory Environment:**

Section 5.23 (1) of the Local Government Act 1995

*“5.23. Meetings generally open to public*

- (1) Subject to subsection (2), the following are to be open to members of the public -*
- (a) all council meetings; and*
  - (b) all meetings of any committee to which a local government power or duty has been delegated.”*

Section 5.25 (1) (g) of the Local Government Act 1995

*“5.25. Regulations about council and committee meetings and committees”*

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (g) *the giving of public notice of the date and agenda for council or committee meetings; and”*

Section 12 of the Local Government (Administration) Regulations 1996

*“12. Meetings, public notice of (Act’s. 5.25(1)(g))*

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
- (a) *the ordinary council meetings; and*
- (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*
- (3) *Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.*
- (4) *If a special meeting of a council is to be open to members of the public but, in the CEO’s opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO’s opinion, is practicable.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

In accordance with Councils Strategic Community Plan 2020 - 2030 *Governance Objectives – to manage resources effectively.*

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**



**Moved:**

**Seconded:**

**That the Ordinary Council Meeting and Committee Meeting date for 15 April 2023 be changed to 22 April 2023. To comply with Local Government Act and Regulations an advertisement for the new dates be placed in the local newspaper and on the foyer noticeboard.**

**CARRIED / LOST**

### 9.3.2 AUDIT MANAGEMENT LETTER – SIGNIFICANT ISSUE REPORT

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	FM.AU.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	1 February 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary/Matter for Consideration:**

For Council to receive the report and endorse the actions taken in relation to the Significant Issue reported in the Management Letter relating to the 2021/22 financial year Audit.

#### **Attachments:**

Management Letter year ended 30 June 2022

#### **Background:**

Section 7.12A (4) ‘Duties of local government with respect to audits’ of the Local Government Act 1995 requires that:

*A local government must —*

- (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and*
- (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.*

The Management Letter identified the following significant issue:

#### *1. Fair Value of Infrastructure, Land and Building Assets - Frequency of Valuations*

##### ***Finding***

*The Shire has performed a high-level assessment to determine whether its infrastructure, land and building assets represent fair value.*

*This assessment has relied on the Shire’s internal assessment by management of the current market conditions. This review indicated there were no significant movements or impacts on its infrastructure, land and building assets relevant to 30 June 2022.*

##### ***Rating: Significant***

##### ***Implication***

*Without a robust assessment of fair value of Shire’s infrastructure, land and building assets there is a risk that the fair value of these assets may not have been assessed adequately and in compliance with AASB 13 Fair Value Measurement, as well as Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996 (the Regulations).*

**Recommendation**

*The Shire consider implementing as part of the preparation of financial statements a formal robust process to determine whether indicators exist annually, that would trigger a requirement to perform a formal revaluation of these assets. Where indicators exist a robust fair value assessment should be performed capturing the requirements of AASB 13 Fair Value Movements. This process is to ensure that the Shire's infrastructure, land and building assets are recorded at fair value in compliance with AASB 13 Fair Value Measurement and the Regulations.*

*This may entail obtaining relevant input from an independent valuer as to whether or not they consider there are any prevailing market factors which may indicate that the fair value of relevant assets are likely to have been impacted to any significant / material extent from the prior year. Where a fair value assessment has been performed internally the Shire may consider having this assessment peer reviewed by an independent valuer to obtain assurance over the valuation methodology applied, inputs and the reasonableness of the valuation model applied.*

**Management comment**

*The Shire will engage an independent assessor for the 22/223 year and for the future years as it does not have the capacity to undertake a robust fair value assessment internally.*

*Responsible person: Deputy Chief Executive Officer*

*Completion date: June 2023*

**Comment:**

The Shire has contracted Griffin Valuation Advisory to undertake the required revaluation of assets as required. This work should be completed by 31 March 2023 for the year ended 30 June 2023.

**Consultation:**

Kelvin Matthews – Chief Executive Officer

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority



**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That the Council receive the report and endorse the actions taken in relation to the Significant Issue reported in the Management Letter relating to the 2021/22 financial year Audit.**

**CARRIED / LOST  
BY AN ABSOLUTE MAJORITY**

## SHIRE OF MEEKATHARRA

PERIOD OF AUDIT: YEAR ENDED 2022

## FINDINGS IDENTIFIED DURING THE FINAL AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Fair Value of Infrastructure, Land and Building Assets - Frequency of Valuations	✓		
2. Inadequate controls over inventory		✓	
3. Incorrect recording of GST in expenditure		✓	
4. Unclaimed monies			✓

**KEY TO RATINGS**

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

**SHIRE OF MEEKATHARRA****PERIOD OF AUDIT: YEAR ENDED 2022****FINDINGS IDENTIFIED DURING THE FINAL AUDIT****1. Fair Value of Infrastructure, Land and Building Assets - Frequency of Valuations****Finding**

The Shire has performed a high-level assessment to determine whether its infrastructure, land and building assets represent fair value.

This assessment has relied on the Shire's internal assessment by management of the current market conditions. This review indicated there were no significant movements or impacts on its infrastructure, land and building assets relevant to 30 June 2022.

**Rating: Significant****Implication**

Without a robust assessment of fair value of Shire's infrastructure, land and building assets there is a risk that the fair value of these assets may not have been assessed adequately and in compliance with *AASB 13 Fair Value Measurement*, as well as Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996 (the Regulations).

**Recommendation**

The Shire consider implementing as part of the preparation of financial statements a formal robust process to determine whether indicators exist annually, that would trigger a requirement to perform a formal revaluation of these assets. Where indicators exist a robust fair value assessment should be performed capturing the requirements of AASB 13 Fair Value Movements. This process is to ensure that the Shire's infrastructure, land and building assets are recorded at fair value in compliance with AASB 13 Fair Value Measurement and the Regulations.

This may entail obtaining relevant input from an independent valuer as to whether or not they consider there are any prevailing market factors which may indicate that the fair value of relevant assets are likely to have been impacted to any significant / material extent from the prior year. Where a fair value assessment has been performed internally the Shire may consider having this assessment peer reviewed by an independent valuer to obtain assurance over the valuation methodology applied, inputs and the reasonableness of the valuation model applied.

**Management comment**

*The Shire will engage an independent assessor for the 22/223 year and for the future years as it does not have the capacity to undertake a robust fair value assessment internally.*

**Responsible person:** Deputy Chief Executive Officer  
**Completion date:** June 2023

**SHIRE OF MEEKATHARRA**  
**PERIOD OF AUDIT: YEAR ENDED 2022**  
**FINDINGS IDENTIFIED DURING THE FINAL AUDIT**

**2. Inadequate controls over inventory**

**Finding**

We noted that the Shire did not have adequate processes in place to record the outgoing movements of its inventory during the year. As such, the inventory balance of \$108,550 in the annual financial report is based on management's estimation from the physical inventory count performed at 30 June 2022.

**Rating: Moderate**

**Implication**

In the absence of adequate processes for recording issuance of inventory, there is an increased risk of inappropriate use or misappropriation of inventories. In addition, there is a risk that inventory may not be properly measured and recognised in accordance with AASB 102 *Inventories*, and that the inventory balance reported in the annual financial report may be misstated.

**Recommendation**

We recommend that management implements processes to record the issuance of inventories. In addition, management should reconcile the year end stocktake listing to the general ledger to ensure that the inventory balance in the annual financial report is measured and recognised in accordance with AASB 102 *Inventories*.

**Management comment**

*Agree with recommendation. Stock to be allocated on a monthly basis and formally reconciled at the end of the year.*

**Responsible person:** Finance Officer  
**Completion date:** January 2023

**SHIRE OF MEEKATHARRA**  
**PERIOD OF AUDIT: YEAR ENDED 2022**  
**FINDINGS IDENTIFIED DURING THE FINAL AUDIT**

**3. Incorrect recording of GST in expenditure**

**Finding**

We noted that 4 out of 31 samples tested for expenses was incorrectly recorded due to the inclusion of Goods and Services Tax ("GST"). The error identified an overstatement of approximately 10.8% (i.e. \$10,918 error out of \$101,359 of GST related portion). The extrapolated error in expenses was expected to be approximately \$147,400, which we have included as part of the unrecorded adjustments.

**Rating: Moderate**

**Implication**

There is a risk that trade and other payables and expenses may be misstated.

**Recommendation**

We recommend that management considers implementing a more robust review process to ensure that GST is recorded separately from expenditure.

**Management comment**

*Agree with recommendation and will implement in accordance with ATO guidelines. Shire has implemented a review of GST classification on Creditors batches prior to batch posting.*

**Responsible person:** Deputy Chief Executive Officer  
**Completion date:** Implemented November 2022

**SHIRE OF MEEKATHARRA**  
**PERIOD OF AUDIT: YEAR ENDED 2022**  
**FINDINGS IDENTIFIED DURING THE FINAL AUDIT**

**4. Unclaimed monies**

**Finding**

We noted that the payable balance (net off general ledger account 6300, 9470, 9610, 9611) holds excess monies owed to ratepayers following the forfeiture and sale of their properties due to the cumulative non-payment of rates. The outstanding balance at 30 June 2022 was \$4,281.

Management represented that they have attempted but were unable to locate the relevant ratepayers. Any amounts which have been held for more than 6 years should have been transferred to the Department of Treasury under the Unclaimed Money Act 1990.

**Rating: Moderate**

**Implication**

There is a risk that trade and other payables may be misstated and the Shire may be in breach of the Unclaimed Money Act 1990.

**Recommendation**



We recommend that management transfer any unclaimed monies held by the Shire for 6 years or more to the Department of Treasury, where they have been unable to contact the relevant ratepayers.

**Management comment**

*Agree with recommendation. To be actioned by 31 March 2023.*

**Responsible person:** Deputy Chief Executive Officer  
**Completion date:** 31 March 2023

### 9.3.3 DONATION SHIRE DERBY WEST KIMBERLEY – FLOOD DISASTER

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	CR.SP.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 February 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider endorsing the donation made by the Shire President on behalf of Council to the Shire of Derby West Kimberley to assist in the recovery from the recent 2023 Kimberley floods disaster.

#### **Attachments:**

1. Copy of letter from Shire of Meekatharra President to the Shire of Derby West Kimberley President.
2. Copy of reply from Shire of Derby West Kimberley, and
3. Copy of Remittance Advice confirming donation made.

#### **Background:**

Council will be aware of the recent devastating floods that have occurred in the Kimberley Region, especially in the Derby and Fitzroy Crossing areas. Ex-tropical cyclone Ellie caused intense rainfall in WA's Kimberley Region that left many towns and communities cut off and isolated in the State's worst ever floods. The Martuwarra Fitzroy River and its catchment area was the worst affected, with damage to the road infrastructure in Fitzroy Crossing and parts of the Great Northern Highway linking Derby to Fitzroy Crossing and Broome.

The Shire of Derby West Kimberley covers an area of approximately 104k kms<sup>2</sup> and is responsible for the towns of Derby, Fitzroy Crossing and surrounding established communities such as Noonkanbah, Looma, Mowanjum, Yungngora as well as numerous pastoral stations. The majority of these towns, communities and stations have been totally isolated by the floods and remain so with the Great Northern Highway between Derby and Broome still closed to all traffic.

#### **Comment:**

There has been extensive media reports and vision of the devastation that the recent floods have caused in the Kimberley and Shire of Derby West Kimberley district. Long after the flood waters have receded, the damage will be enormous and the recovery period to rebuild and restore basic infrastructure services to all the communities affected will be lengthy.

Disaster relief has, and will continually be provided by emergency package(s) from various government agencies (federal and state), and where various 'Flood Appeal Disaster Funds' have also been organized to raise much needed financial relief. However, the Shire of

Meekatharra also believes that financial assistance can and should be provided to our local government colleagues in times of emergencies for distribution directly to the community. As a regional local government, we fully understand how important community organizations (many are volunteers and not for profit) are to the social fabric and well being of our communities. In this regard, Councils preference is to make a financial donation directly to the Shire of Derby West Kimberley so they can best decide how to distribute this donation. For example, by purchasing valuable equipment for their volunteer agencies, convening a BBQ for all volunteer organizations in the community etc.

This report therefore recommends Council endorse the donation made to the Shire of Derby West Kimberley by the Shire President to assist the recovery process for the community of the Shire of Derby West Kimberley.

**Consultation:**

CEO with Shire President and the Shire of Derby West Kimberley.

**Statutory Environment:**

Section 6.8 (1) (c) and 6.8 (2) (b) of the Local Government Act 1995.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Budget allocation 0252 – Donations Various in 2022/23 annual budget.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council endorse the donation of \$5,000.00 made by the Shire President on behalf of Council to the Shire of Derby West Kimberley to assist in the recovery from the recent Kimberley floods disaster.**

**CARRIED / LOST**



24 January 2023

Cr Geoff Haerewa  
Shire President  
Shire of Derby West Kimberley  
PO Box 94  
DERBY WA 6728  
Email: [geoff.haerewa@wa.gov.au](mailto:geoff.haerewa@wa.gov.au)

Dear Cr Haerewa

### **SHIRE OF MEEKATHARRA OFFER OF ASSISTANCE - KIMBERLEY FLOODS DISASTER 2023**

I write to you in my capacity as the Shire President of the Shire of Meekatharra to not only provide our moral support for the difficulties your Shire community is currently experiencing as a result of the recent devastating floods in the Kimberley region, but to also offer our financial assistance to you as a donation to assist your community directly.

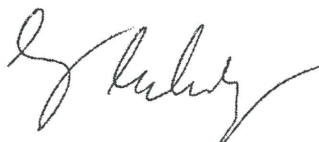
We understand from media reporting and vision the devastation that the recent floods have caused, not only to the Fitzroy Crossing community but also to Derby and surrounding smaller communities in your Shire district. Long after the flood waters have receded, the damage will be enormous and the recovery period to rebuild and restore basic infrastructure services to all the communities affected will be lengthy.

We understand that disaster relief will be provided as emergency package(s) by various government agencies (federal and state) and that various 'Flood Appeal Disaster Funds' have also been organized to raise much needed financial relief. However, we also believe that financial assistance can and should be provided to our local government colleagues in times of emergencies for distribution directly to the community. As a regional local government, we fully understand how important community organizations (many are volunteers and not for profit) are to the social fabric and well being of our communities. We would therefore prefer to make a financial donation of five thousand dollars (\$5,000) directly to the Shire of Derby West Kimberley so you can best decide how to distribute this donation. For example, by purchasing valuable equipment for your volunteer agencies, convening a BBQ for all your volunteer organizations in the community etc.

Please advise myself or Councils Chief Executive Officer (Kelvin Matthews) that you accept our offer of financial assistance and the arrangements necessary for the

transfer of these funds. Should you have any further queries regarding the matter please do not hesitate to contact myself or Councils Chief Executive Officer. Thank you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Harvey Nichols', written in a cursive style.

**Cr Harvey Nichols**  
***Shire President***

cc - Ms Amanda Dexter  
Chief Executive Officer  
Shire of Derby West Kimberley  
PO Box 94  
DERBY WA 6728  
Email: [ceo@sdwk.wa.gov.au](mailto:ceo@sdwk.wa.gov.au)



# Shire of Derby / West Kimberley

**OUR REF:** 5435  
**YOUR REF:** CR.SP.001  
**DATE:** 31 January 2023

Cr Harvey Nichols  
Shire President  
Shire of Meekatharra  
Cnr Main & Savage Streets  
PO Box 129  
MEEKATHARRA WA 6642

Via email: [ceo@meekashire.wa.gov.au](mailto:ceo@meekashire.wa.gov.au)

Dear Cr Nichols

## **SHIRE OF MEEKATHARRA OFFER OF ASSISTANCE – KIMBERLEY FLOODS DISASTER 2023**

I am writing to you in relation to your letter dated 24 January 2023 in relation to the Kimberley Floods 2023.

The Shire of Derby/West Kimberley very much appreciates your support and kind donation of \$5,000 to put towards our recovery efforts during these difficult times.

We formally accept your offer of financial assistance, your donation payment can be made to the following account:

**Name:** Shire of Derby  
**BSB:** 016-620  
**Account:** 421 105 556  
**Reference:** TC Recovery Donation – Name of the person/company/Shire

We are endeavouring to ensure that donations such as this will deliver real impact on the ground. We will share with you what your contribution provided our community in the near future.

On behalf of myself and Council, I wish to thank you for the Shire of Meekatharra's kind donation.

Yours sincerely ,

Cr Geoff Haerewa  
**Shire President**

### **Derby**

(08) 9191 0999 | 30 Loch Street  
 [sdwk@sdwk.wa.gov.au](mailto:sdwk@sdwk.wa.gov.au) | PO Box 94, Derby WA 6728

### **Fitzroy Crossing**

(08) 9191 5355 | Flynn Drive  
 [sdwk@sdwk.wa.gov.au](mailto:sdwk@sdwk.wa.gov.au) | PO Box 101, Fitzroy Crossing

SHIRE OF DERBY / WEST KIMBERLEY  
30 LOCK STREET  
DERBY WA 6728



Date: 02/02/2023

**Remittance Advice**

Date	Creditor No.	Type	Reference	Amount
02/02/2023	D137	INV	ASSISTANCE	5,000.00
				<u>5,000.00</u>

EFT payment to 016-620 ANZ Banking Group Limited DERBY  
Account 421105556 SHIRE DERBY 5,000.00

### 9.3.4 APPLICATIONS FOR MINING TENEMENT, EXPLORATION, PROSPECTING AND MISCELLANEOUS LICENCES - VARIOUS

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	CM.PL.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 February 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the requests from Horseshoe Metals Limited (x 2) and M&M Walter Consulting on behalf of Greenmount Resources Pty Ltd.as listed in Comments below.

#### **Attachments:**

Copies of Application listed as follows:

1. Mining Tenement Application for Exploration Licence 52/4229 and Tengraph Map from Horseshoe Metals Ltd.
2. Mining Tenement Application for Exploration Licence 52/4230 and Tengraph Map from Horseshoe Metals Ltd.
3. Mining Tenement Application for Miscellaneous Licence 52/248 and Tengraph Map from M&M Walter Consulting on behalf of Greenmount Resources Pty Ltd.

#### **Background:**

Council will be aware that due to the constant volume of requests being received, the CEO has compiled all such requests into one agenda item report for Councils consideration and approval.

The applications listed above are situated as follows:

1. Mining Tenement Application for Exploration Licence 52/4229 and Tengraph Map from Horseshoe Metals Ltd – Erivilla.
2. Mining Tenement Application for Exploration Licence 52/4230 and Tengraph Map from Horseshoe Metals Ltd – Erivilla.
3. Mining Tenement Application for Miscellaneous Licence 52/248 and Tengraph Map from M&M Walter Consulting – Karlawinda.

#### **Comment:**

Council is requested to consider the Mining Tenement Miscellaneous and/or Exploration licences applications and Tengraph maps as listed above and appended individually to this report for approval.

#### **Consultation:**

Horseshoe Metals Ltd and M&M Walter Consulting by correspondence.

**Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve the following Applications from:**

- 1. Mining Tenement Application for Exploration Licence 52/4229 and Tengraph Map from Horseshoe Metals Ltd – Erivilla.**
- 2. Mining Tenement Application for Exploration Licence 52/4230 and Tengraph Map from Horseshoe Metals Ltd – Erivilla.**
- 3. Mining Tenement Application for Miscellaneous Licence 52/248 and Tengraph Map from M&M Walter Consulting – Karlawinda.**

**CARRIED / LOST**

18 January 2023

Shire of Meekatharra  
Main Street  
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA  
File No: .....  
25 JAN 2023  
Officer: .....  
Action Req'd: *CEO*  
Delegated To: *Council Agenda*  
*FEB '23*



By Registered Post

Attention: The CEO

Application of Exploration Licence 52/4229

Horseshoe Metals Limited (**Horseshoe**) is the registered holder of Exploration Licence 52/4229 which affects a pastoral lease or leases owned, leased or managed by you.

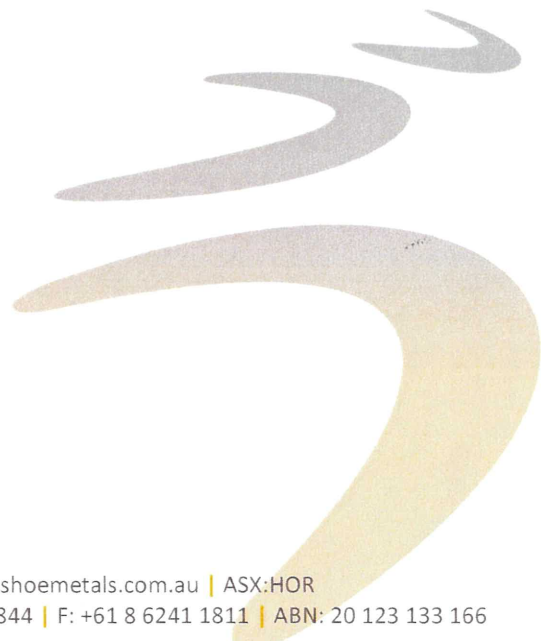
**EXPLORATION LICENCE 52/4229** was applied for by Horseshoe on 13 January 2023. Please refer to attached Form 21 and map for details.

If you have any queries in relation to this notification, please contact the Horseshoe team on 08 6241 1844.

Yours sincerely

A handwritten signature in black ink, appearing to read "Kate Stoney".

Kate Stoney  
Director & Company Secretary



Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

### APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Exploration Licence	No. E 52/4229
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	HORSESHOE METALS LIMITED (ACN: 123 133 166)	100
(e) Address	24 MUMFORD PLACE, BALCATT A, WA, 6021	
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Erivilla (i) (j)	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 21 BL	
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Horseshoe Metals</i>	Date: 13/01/2023

#### OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 17th day of February 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	10:53:23	on	13 January	2023	with fees of
Application	\$1,660.00				
Rent	\$3,213.00				
TOTAL	\$4,873.00				
Receipt No:	30327250958				

**Mining Registrar**

#### NOTES

##### Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

##### Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

##### Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

##### Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64			<b>FORM 21 - ATTACHMENT 1</b>
EXPLORATION LICENCE NO. 52/4229			
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS			
LOCALITY: Erivilla			
BLOCK IDENTIFIER (All three sections must be completed)			
<b>1:1,000,000 PLAN NAME</b>	<b>PRIMARY NUMBER</b>	<b>GRATICULAR SECTION</b>	
MEEKATHARRA	1135	xyz	
MEEKATHARRA	1136	rww	
MEEKATHARRA	1206	knop	
MEEKATHARRA	1207	bcfghlmnqrs	
<b>TOTAL BLOCKS:</b>		<b>21</b>	



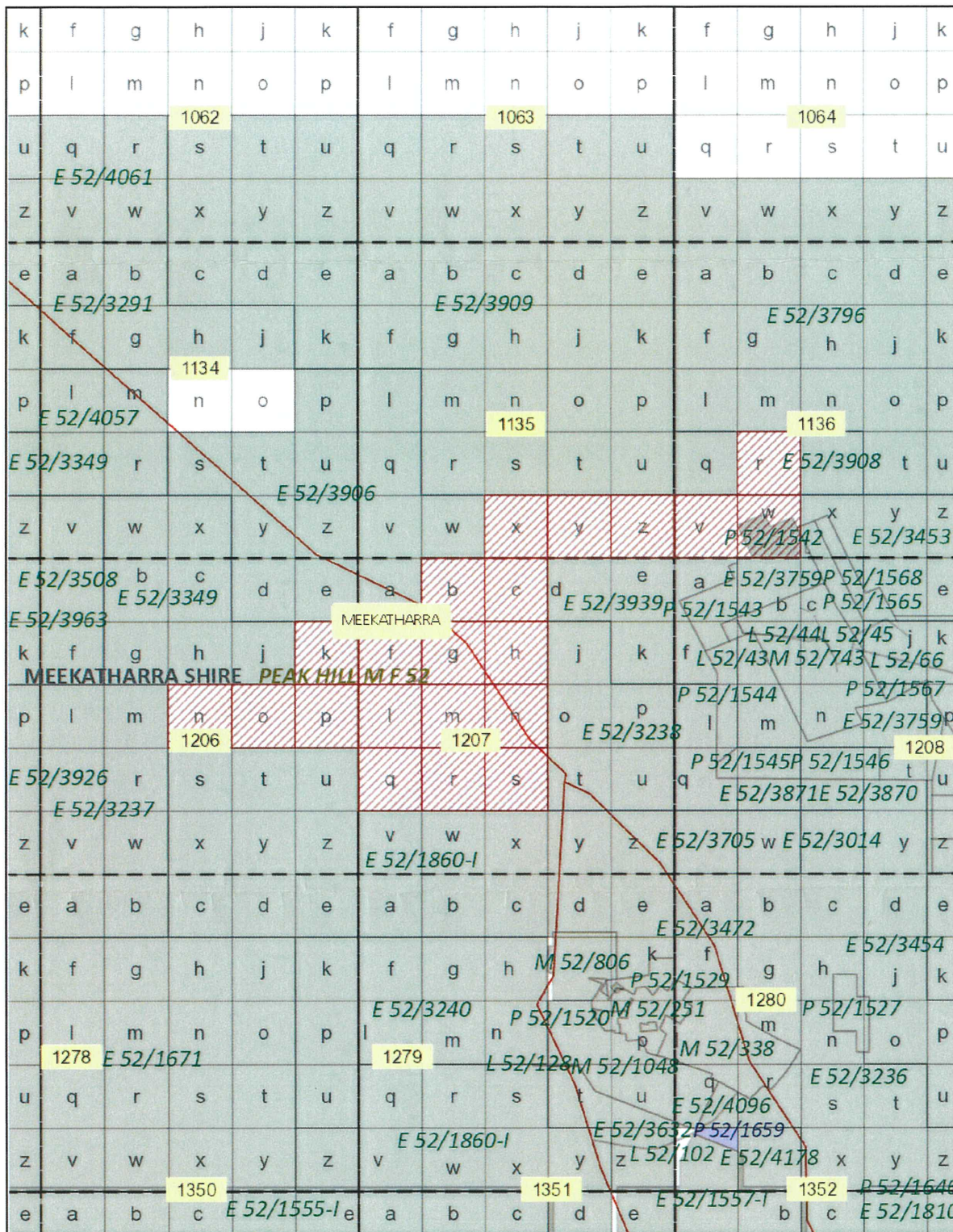
Mining Act 1978  
Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2

Plan Name(s) - MEEKATHARRA

Time Officially Received : 13/01/2023 10:53:23

User Id : ex137675



MAP SHOWING BLOCKS APPLIED FOR IN  
EXPLORATION LICENCE NO. 52/4229

Graticular Section Applied For



18 January 2023

Shire of Meekatharra  
Main Street  
MEEKATHARRA WA 6642

*By Registered Post*

**Attention: The CEO**

**Application of Exploration Licence 52/4230**

Horseshoe Metals Limited (**Horseshoe**) is the registered holder of Exploration Licence 52/4230 which affects a pastoral lease or leases owned, leased or managed by you.

**EXPLORATION LICENCE 52/4230** was applied for by Horseshoe on 13 January 2023. Please refer to attached Form 21 and map for details.

If you have any queries in relation to this notification, please contact the Horseshoe team on 08 6241 1844.

Yours sincerely

Kate Stoney  
Director & Company Secretary

SHIRE OF MEEKATHARRA	
File No: .....	
20 JAN 2023	
Officer: .....	CEO
Action Req'd: .....	
Delegated To: .....	Council Agenda

Form 21

WESTERN AUSTRALIA  
 Mining Act 1978  
 (Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Exploration Licence	No. E 52/4230
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	HORSESHOE METALS LIMITED (ACN: 123 133 166)	100
(e) Address	24 MUMFORD PLACE, BALCATTa, WA, 6021	
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Erivilla (i) (j)	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 2 BL	
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Horseshoe Metals</i>	Date: 13/01/2023

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 17th day of February 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	10:53:23	on	13 January	2023	with fees of
Application	\$1,660.00				
Rent	\$306.00				
TOTAL	\$1,966.00				
Receipt No:	30327250958				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

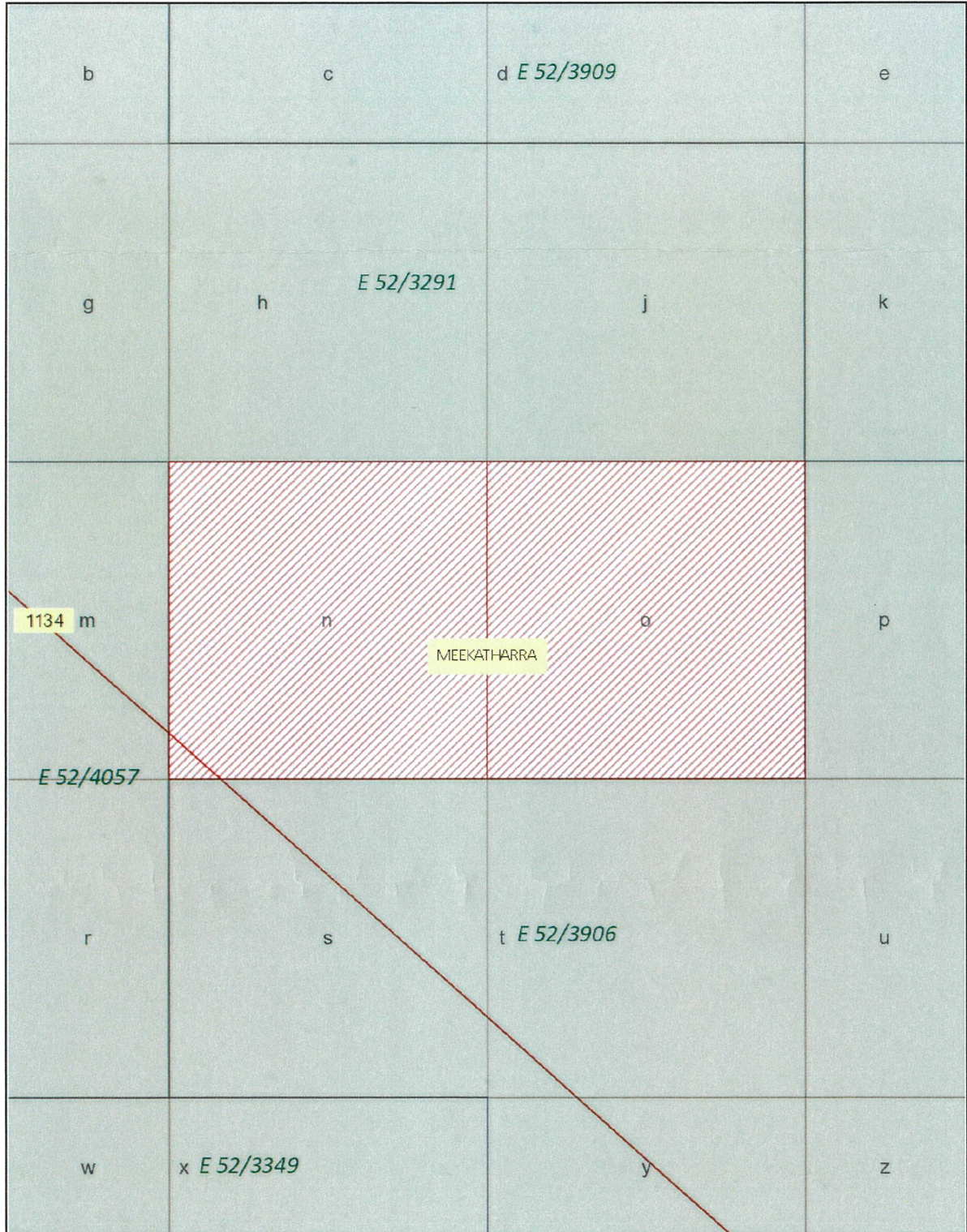
WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64		<b>FORM 21 - ATTACHMENT 1</b>	
EXPLORATION LICENCE NO. 52/4230			
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS			
LOCALITY: Erivilla			
BLOCK IDENTIFIER (All three sections must be completed)			
<b>1:1,000,000 PLAN NAME</b>	<b>PRIMARY NUMBER</b>	<b>GRATICULAR SECTION</b>	
MEEKATHARRA	1134	no	
<b>TOTAL BLOCKS:</b>			<b>2</b>



Mining Act 1978  
Sec. 58; Reg. 64

**FORM 21 - ATTACHMENT 2**  
Plan Name(s) - MEEKATHARRA

Time Officially Received : 13/01/2023 10:53:23  
User Id : ex137675



MAP SHOWING BLOCKS APPLIED FOR IN  
EXPLORATION LICENCE NO. 52/4230

□ Graticular Section Applied For

*By Registered Post*

9 February 2023

Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
**MEEKATHARRA WA 6642**

SHIRE OF MEEKATHARRA	
File No: .....	
<b>13 FEB 2023</b>	
Officer: <i>CEO</i> .....	
Action Req'd: .....	
Delegated To: <i>Agenda item</i> .....	

Dear Sir / Madam

**APPLICATION FOR MISCELLANEOUS LICENCE 52/248  
BY GREENMOUNT RESOURCES PTY LTD**

On behalf of our client, Greenmount Resources Pty Ltd ("Greenmount"), we hereby advise that Greenmount made application for the abovementioned miscellaneous licence, which is located within the Shire of Meekatharra on 31 January 2023.

As required by the Mining Act 1978 WA (as amended), a copy of the Form 21 application along with maps showing the boundaries of the area applied for are enclosed for your reference.

Please do not hesitate to contact this office should you have any queries regarding the application.

Yours faithfully



**Jeff Woodman**  
**Senior Mining Titles Consultant**  
(For and on behalf of Greenmount Resources Pty Ltd)

[admin@mmwc.com.au](mailto:admin@mmwc.com.au)

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence	No. L 52/248
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	GREENMOUNT RESOURCES PTY LTD (ACN: 607 613 650) PO BOX 8197, SUBIACO EAST, WA, 6008	100
(e) Address		
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR:	(h) KARLAWINDA	
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) All co-ordinates referenced to GDA94 Zone 51 Datum situated at 202370mE, 7369110mN	
(h) Locality	(j) EASTING NORTHING	
(i) Datum Peg	202585mE, 7369050mN	
(j) Boundaries	202765mE, 7369080mN	
	202765mE, 7368960mN	
	202580mE, 7368940mN	
	202340mE, 7369000mN	
	202370mE, 7369110mN Back to the Datum	
	Purposes: a bore , a bore field , a pipeline , a power generation and transmission facility , a power line , a pump station , a road and taking water.	
(k) Area (ha or km <sup>2</sup> )	(k) 4.66250 HA	
(l) Signature of applicant or agent (if agent state full name and address)	(l) Jeffrey Woodman GROUND FLOOR, 189 HAY STREET, SUBIACO, WA, 6008	Date: 31/01/2023

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 7th day of March 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:52:36	on	31	January	2023	with fees of
Application	\$608.00					
Rent	\$110.00					
TOTAL	\$718.00					
Receipt No:	30815481727					

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**




- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

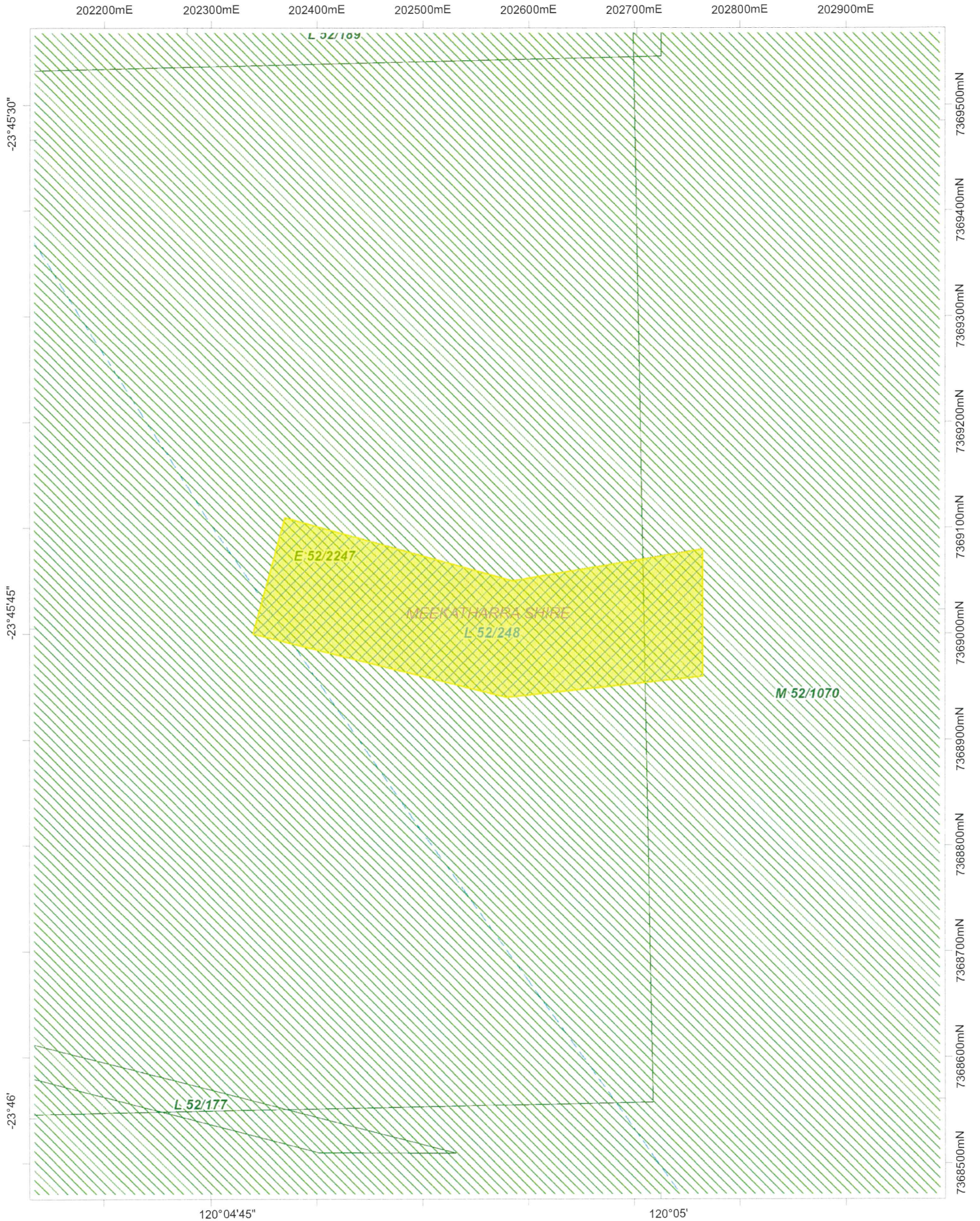
The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





-  Pending Application
-  Live Tenement
-  Application over Live Tenement

L 52/248 , Quick Appraisal Plan





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Scale: 1:4,514

0 0.09 0.18 0.27 0.36 0.45 km

**9.3.5 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION 2023 CONVENTION**

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 February 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider approval for the Shire President and CEO to attend the Australian Local Government Association (ALGA) 2023 National Assembly in June 2023 to be held in Canberra.

**Attachments:**

Convention documentation such as the Trade Exhibition, Program and Registration will be available from the ALGA website in March or April 2023.

**Background:**

The 2023 ALGA Local Government Convention will be held at the Canberra National Convention Centre from Tuesday the 13<sup>th</sup> of June 2023 to Thursday the 15<sup>th</sup> of June 2023 inclusive. The theme for this year's Convention is *Our Communities: Our Future* with the program format and registration being released in March or April 2023.

The Convention and Trade Exhibition will take place during the Convention and the Opening Welcome Reception is scheduled between 5 pm to 6:30 pm on Monday the 12<sup>th</sup> of June 2023 to be preceded by the Regional Forum from circa 9am to 5pm. A Convention Breakfast session is also usually scheduled during the Convention.

The ALGA requests that every year voting delegates are nominated by each local government to ensure representation at the AGM and throughout the conference when voting on motions occurs. Traditionally, voting delegates would be the Shire President and the Deputy President in addition to nominating a proxy such as the CEO.

The ALGA are also requesting any motions that align with the Conference theme and identify opportunities for new federal programs and policies that will support councils to build stronger communities, be submitted to ALGA before the 24<sup>th</sup> of March 2023.

**Comment:**

The Convention theme this year concentrates on the increasing community participation in determining future directions and programs that directly benefit local governments communities.

Attendance at the Convention provides a good opportunity for Councilors attending to not only network with other councilors but to also visit the Trade Exhibition and increase their awareness in contemporary developments in the local government sector by attending the various workshops and presentations during the Convention.

In 2019 a delegation from the Murchison WALGA Zone of local governments attended the national conference. This included the Shire's of Cue, Mount Magnet and Yalgoo with the purpose to meet with relevant portfolio (Federal) Minister's, Commonwealth government departments and other Australian local governments to discuss various issues affecting our region. A similar delegation from the Murchison WALGA Zone local governments (Cue and Yalgoo) attended the national conference in 2022 Advice from the Delegate of the Murchison WALGA Zone, is to again attend the 2023 ALGA conference and this provides an opportunity for Meekatharra to also join the Murchison delegation.

The CEO has therefore recommended that the Shire President (or proxy) attend with the CEO so that ample time is allowed to make the necessary arrangements.

**Consultation:**

ALGA.

**Statutory Environment:**

Nil

**Policy Implications:**

Council policy 1.09 and 3.10 provides for attendance at Conferences that includes registration, accommodation and travelling expenses.

**Budget/Financial Implications:**

Attendance at the ALGA 2023 Local Government Convention would cost circa \$15,000.00 total that includes registrations, accommodation, meals and travel expenses. Councils 2022-23 has budget provision to accommodate this cost. Full registration costs are approximately \$1,500 per attendee for registrations with a discount being offered per delegate for 'Early Bird' registration. Partner activities are an additional cost depending on which activities are chosen and not included in Councils policy.

**Strategic Implications:**

Shire of Meekatharra Strategic Community Plan 2020 – 2030 Vision 5 - *Ensure effective, efficient use of Shire resources and provide leadership for the community.*

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**OPTION A**

**That Council approve the following:**

- 1. Attendance by Cr(s) \_\_\_\_\_ and the Chief Executive Officer at the 2023 National Local Government Convention.**
- 2. Cr(s) \_\_\_\_\_ be nominated as the Shire of Meekatharra's voting delegates for the 2023 ALGA Annual General Meeting, and**
- 3. The Chief Executive Officer be nominated as the Shire of Meekatharra's proxy voting delegate for the 2023 ALGA Annual General Meeting.**

**CARRIED/LOST**



**OR**

**OPTION B**

**That Council not attend the 2023 National Local Government Week Convention.**

**CARRIED/LOST**

### 9.3.6 REQUEST FOR DONATION – MEEKATHARRA SCHOOL OF THE AIR

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	CR.SP.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	13 February 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider the request from the Meekatharra School of the Air for donation.

#### **Attachments:**

Copies of:

- Written request from the Meekatharra School of the Air for donation, and
- Council record of previous donations provided to the Meekatharra School of the Air.

#### **Background:**

Council has received a written request from the Meekatharra School of the Air for a financial donation (refer to appended correspondence).

The Meekatharra School of the Air currently has 23 families enrolled, who are located all over Australia with the School now being operated out of Geraldton. The service is available to families from many walks of life, whether it be their isolated locations, travelling family situations or just the simple fact that some students are unfortunately, unable to attend the usual mainstream school.

#### **Comment:**

The Meekatharra School of the Air P&C Committee advise that they are currently in the planning stages of putting together their 2023 fundraising plans and seek Councils approval to financially consider supporting the Meekatharra School of the Air. Council has previously provided financial donations to the Meekatharra School of the Air (refer to donation record as appended).

Given the Meekatharra School of the Air families are spread across many Councils in the Murchison and Mid-West region, the Meekatharra School of the Air will also be approaching each Shire in the region for their support.

The recommendation below is to agree to the request from the Meekatharra School of the Air for a donation of \$1k.

#### **Consultation:**

CEO with Shire President.

**Statutory Environment:**

Nil

**Policy Implications:**

Council policy 2.09 – Donations.

**Budget/Financial Implications:**

Donations in Councils 2022/23 Annual Budget is \$26k – refer 0252.

**Strategic Implications:**

In accordance with Shire of Meekatharra Strategic Community Plan 2020 -2030 Objective 1 – *Social - Contribute to a community that is connected, healthy, and engaged in creating the future they want.*

**Voting Requirements:**

Simple Majority.

**Officers Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council approve a donation of \$1,000.00 to the Meekatharra School of the Air.**

**CARRIED/LOST**



11<sup>th</sup> February 2023

Shire of Meekatharra  
C/- Chief Executive Officer  
PO Box 129  
Meekatharra WA 6642  
Via Email: ceo@meekashire.wa.gov.au

Dear Kelvin,

Request for Council Consideration

The Meekatharra School of The Air P & C Committee are currently in the planning stages of putting together our 2023 fundraising plans and would love if the Meekatharra Shire would consider supporting our school.

Meekatharra School of the Air (MSOTA) currently has 23 families enrolled, who are located all over Australia with the School now being operated out of Geraldton. It is such a fantastic service available to families from many walks of life, whether it be their isolated locations, travelling family situations or just the simple fact that some students are unfortunately, unable to attend the usual mainstream school.

The students are faced with great distances between them, but their willingness to learn and become part of a school community is bigger than ever! They get the opportunity to meet with their classmates online daily, home teacher visits and school camps to Geraldton, Perth & Canberra have also been arranged over the years for the children to get together. These occasions are always an absolute highlight for the students. Previous MSOTA P&C fundraising efforts have allowed us to partially fund families, so their children can attend these special events.

We are writing to you today to see if the Meekatharra Shire Council would consider donating to the Meekatharra School of the Air P&C. As our families are spread across many Shires of the Mid-West region, we will be approaching each Shire in search of their support.

I'm sure you can appreciate, fundraising isn't exactly easy for our school, as the families are spread so far apart, and we can't really utilize the option of a canteen in our situation!

We look forward to hearing from you, if you have any queries, please don't hesitate to contact myself.

Yours sincerely,

---



Lauren Lewis  
President  
MSOTA P&C Association Inc

Transaction History						
	Date	Type	Ref	Amount	Batch	Description
▶	05/09/2016	Payment	EFT12535	-500.00	11792	DONATION TO THE MEEKATHARRA SCHOOL OF THE AIR
	31/08/2016	Invoice	M128 AUG 16	500.00	11791	DONATION TO THE MEEKATHARRA SCHOOL OF THE AIR
	01/09/2008	Payment	EFT2423	-375.00	8154	DONATION FOR GRADUATE CEREMONY AWARD
	20/08/2008	Invoice	20080820	375.00	8146	DONATION FOR GRADUATE CEREMONY AWARD



## 9.4 COMMUNITY DEVELOPMENT

### 9.4.1 TOWN PLANNING – TP23-001 – DEMOLITION OF LOT 184 DARLOT STREET (OPLD CONVENT)

<b>Applicant:</b>	Mr David Hodder	
<b>File Ref:</b>	A7037	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	9 February 2023	
<b>Author:</b>	Svenja Clare Community Development and Services Manager	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature of Author

#### **Summary/Matter for Consideration:**

Council to consider an application for planning approval from David Hodder for the proposed demolition of the building located at 68 (Lot 184) Darlot Street.

#### **Attachments:**

Development Application  
Application for Demolition Permit  
Landgate Aerial View  
Photos from 2009 December Council Minutes

#### **Background:**

The building on this lot, also known as the “Convent of Our Lady of the Holy Rosary” is listed on Council’s municipal heritage register. The heritage listing provides the following background information:

*“In 1909, the Lennonville Catholic Church was acquired and rebuilt by Harry Pidgeon on the corner of High & Regan streets, Meekatharra. It was opened 9 May 1909 by Bishop Kelly as the Church of the Most Holy Redeemer. In 1911, the adjoining Lot 184 was purchased and the Convent of Our Lady of the Holy Rosary was built for the Dominican Sisters. The foundation at Meekatharra was founded on 16 May 1911 with three Sisters from the Mother House at Dongara. Classes of the Dominican Convent School began in the Church on 22 May with 40 pupils. A presbytery was built in 1912. The school soon grew to 100 pupils and in 1916 a School building, 60ft x 25 ft with verandahs on 3 sides, was constructed between the Church and the Convent. By 1970, the number of pupils had fallen to 30 and the School closed on 16 December that year and the Sisters withdrew from the town. 1400 children attended the School at Meekatharra over the 60 years of its operation and it was the last of the Murchison convent schools to close.*

*Holy Rosary Convent & Catholic Church are significant for the associations with the Catholic community and the sense of place for events that have taken place. The convent’s significance also lies in the education role and associations during its 60 years.*

*Constructed from 1967 to 1975”*

In December 2009 Council received correspondence from the Outback Catholic Parishes, stating they don't have the resources for the upkeep of the building and asked whether Council would be interested in refurbishing and utilizing, or would consider demolishing the building. The Health, Building and Town Planning Committee and Council deliberated on the issue and resolved:

“Committee Recommendation/Council Resolution:

*Moved: Cr RK Howden*

*Seconded: Cr HJ Nichols*

*That Council does not get involved with the Demolition or Refurbishment of the Convent Building.*

*CARRIED 7/0”*

In July 2012 the property was sold to a private person who then on-sold the property to the current owner in September 2021.

The adjoining lots 183 and 182 (also part of the same heritage listing) still belong to the Roman Catholic Church.

**Comment:**

The site has a ‘Category C’ listing under the Shire’s Municipal Heritage Listing. Category C means: *Some heritage significance at a local level; places to be ideally retained and conserved; endeavour to conserve the significance of the place through recognised design guidelines; an Heritage Assessment / Impact Statement may be required as corollary to a development application, particularly in considering demolition of the place. Further development is required to be within recognised design guidelines. Incentives should be considered where the condition or relative significance is served through retention and conservation.*

Clause 5.14 of the Shire of Meekatharra Town Planning Scheme No 3 (TPS3) states that the places listed in Schedule V of the Scheme are “considered to be of historic, architectural, scientific, scenic or other value and should be retained in their present state or restored to their original state or to a state acceptable to the Council”. However, the convent is not listed in Schedule V and therefore this section of the scheme does not necessarily apply.

Given the Category C status, and lack of a listing in both Schedule V of TPS3 and at a State Level, a condition of approval of the demolition could be to document the site through photography and a summary acceptable to the Council prior to issuing of a building permit for the demolition.

Considering that the Catholic Church in 2009 suggested Council demolish the building and then consequently sold this property it is assumed they do not have any interest in preserving the heritage.

The building has been vacant ever since and has been extensively vandalized.

The lot is zoned “Civic/Cultural”. The applicant is planning to demolish the house and sell the block as vacant land.

The Convent and adjoining Church are part of the Meekatharra Heritage Trail.

The applicant has lodged both an application for a demolition permit as well as an application for planning approval. No supporting documentation has been submitted at this stage.

In an email received 09/02/2023 the applicant advised that he had already commenced the demolition as he thought payment for the application meant the demolition had been approved. He was asked to cease any further demolition works and await Council consideration and formal approval.

**Consultation:**

Bill Atyeo – Environmental Health Officer, Building Surveyor, Town Planner  
Peter Edwards – Manager Building Services, Shire of East Pilbara  
Malcolm Somers - Manager Strategic & Statutory Planning, Shire of East Pilbara

**Statutory Environment:**

Shire of Meekatharra Town Planning Scheme No 3  
Planning and Development (Local Planning Schemes) Regulations 2015  
Building Act 2011  
Building Regulations 2012

**Policy Implications:**

06.01 Municipal Heritage Inventory Policy on Development of Listed Places  
*“Where a proposal will result in a physical change to any external part of a building or a significant alteration to a place then a photographic record will be taken by council prior to such works taking place.”*

**Budget/Financial Implications:**

Marginally reduced rating income (vacant block vs house)

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Committee Recommendation / Council Resolution:**

**Moved:**

**Seconded:**

**That Council, pursuant to Section 6.3 of the Meekatharra Town Planning Scheme No 3, grant planning approval for the demolition of the building located on Lot 184 Darlot Street in Meekatharra on the provision that the applicant supplies photographs and, if required, gives Shire staff access to the building to take further**

**photographs prior to demolition; and such development be subject to an appropriate demolition permit being issued to this effect.**

**CARRIED / LOST**









### Schedule 6

#### APPLICATION FOR PLANNING APPROVAL

OWNER DETAILS	
Name: DAVID HODDER	
Address: 63 Hill St Meekatharra Postcode: 6642	
Phone: (work): (home): (mobile):	Fax: E-mail: davidhodder45@hotmail.com 0417904954
Contact person: DAVID Hodder	
Signature:	Date: 3/2/23
Signature:	Date:
Signature:	Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature/s.</i>	

APPLICANT DETAILS	
Name: AS ABOVE	
Address: Postcode:	
Phone: (work): (home): (mobile):	Fax: E-mail:
Contact person for correspondence:	
Signature:	Date: 3/2/23



PROPERTY DETAILS		
Lot No: 184	House/Street No: 68	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants): NIL		
Street name: DARLOT		Suburb: meekathara
Nearest street intersection: HIGH ST		

EXISTING BUILDING/LAND USE
Description of proposed development and/or use: NIC MAKING VACANTE BLOCK.
Nature of any existing buildings and/or use: HOUSE - BEING DEMOLISHED NOW
Approximate cost of proposed development: NIC NOT BUILDING ON IT.
Estimated time of completion: N/A. = AS ABOVE.

<b>OFFICE USE ONLY</b>	
Acceptance Officer's initials:	Date received:
Local government reference no:	

## Application for demolition permit

Building Act 2011, section 15, 16  
Building Regulations 2012, regulation 4, 16

PERMIT AUTHORITY  
USE ONLY

Reference number

Permit authority

### 1. Property this application relates to

Property street address (provide lot number where street number is not known)

Unit no	Street no <b>68</b>	Level	Lot no <b>184</b>
Street name <b>DARLOT ST</b>	Street type <b>ST.</b>	Street suffix	
Suburb <b>MEEKATHARRA</b>	State <b>WA</b>	Postcode <b>6642</b>	
Certificate of title (if known)	Volume <b>484/192</b>	Folio <b>192</b>	

Year of construction of oldest building to be demolished

**1967/1975**

Local government area (if different from permit authority)

**AS ABOVE**

### 2. Details of demolition work

Project name (if any)

**HODD2**

Type of demolition

Full demolition       Partial demolition       Relocation of a building from this site to another

Description of the demolition work

**Demolish House & clean up Block**

Building Code of Australia (BCA) class of the building(s) to be demolished

Main BCA class		
Secondary BCA class (for multi-purpose buildings)		Third BCA class (for multi-purpose buildings)

Occupancy permit number of the building(s) (if known)

<b>ONE</b>	Number of dwellings relocated FROM this site to another site	<b>NIL</b>
------------	--	------------

Floor area to be demolished (m<sup>2</sup>)

<b>9 SQUARE</b>	Site (lot) area (m <sup>2</sup> )	<b>1025m<sup>2</sup></b>
-----------------	-----------------------------------	--------------------------

Number of dwellings to be demolished

<b>ONE</b>	Estimated value of demolition work (including GST)	<b>\$ 8,000</b>
------------	--	-----------------

Number of storeys of the highest building (above ground)

<b>ONE</b>	Number of basement storeys of the building (below ground)	<b>NIL</b>
------------	---	------------

### 3. Owner details

Where there are multiple owners, please attach a list with the names and signatures of each owner. If each of those owners requires a copy of the demolition permit, please also provide forwarding details for each owner.

Owner's name

DAVID KENNETH HODDER

Street address  
(provide lot number  
where street  
number is not  
known)

Unit no	Street no LOT 915	Level	Lot no 915
Street name GWALIA		Street type ST	Street suffix
Suburb meekatharra	State WA	Postcode 6642	Country (if not Australia)

OR

PO Box address

PO Box no Box 417			
Suburb meekatharra	State WA	Postcode 6642	Country (if not Australia)

Email address

davidhodder45@hotmail.com

Phone/fax

Phone no 0417904954 Fax

Owner's signature\*

D. K. Hodder

Date 23/1/23

\*If you are authorised to sign on behalf of the owner, please provide your written legal authorisation with your application.

### 4. Demolition contractor details

Demolition  
contractor's name

AS ABOVE. DAVID HODDER

Street address  
(provide lot number  
where street number  
is not known)

Unit no	Street no 10	Level	Lot no 915
Street name GWALIA		Street type ST	Street suffix
Suburb meekatharra	State WA	Postcode 6642	Country (if not Australia)

OR

PO Box address

PO Box no P.O. Box 417			
Suburb meekatharra	State WA	Postcode 6642	Country (if not Australia)

Email address

AS ABOVE

Phone/fax

Phone no 0417904954 Fax

Demolition licence  
number

Issued under the Occupational Safety and Health Regulations 1996 (if applicable)  
N/A.

Demolition contractor's signature

Name (print) <b>DAVID KENNETH HODDER.</b>	
Signature <b>David Hodder</b>	Date <b>23/1/23</b>

**5. Applicant details**

Who is the applicant?  
(Tick one box)

<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Demolition contractor	<input type="checkbox"/> Other
---	--	--------------------------------

If 'Other' was selected above, complete the following details:

Applicant's name

--

Street address  
(provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

OR

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Email address

--

Phone/fax

Phone no	Fax
----------	-----

**6. Statement by applicant**

I understand that a demolition permit cannot be granted unless:

1. All the prescribed information is provided with this application
2. In accordance with section 20 of the *Building Act 2011* and regulation 19 of the Building Regulations 2012:
  - all relevant prescribed authorities have been obtained and have been or are being complied with; and
  - all prescribed notifications have been given.

**Provide evidence of compliance with approvals given.**

3. All consents or court orders have been obtained if the demolition work may adversely affect land beyond the boundaries of the works land.

Does the proposed work adversely affect other land?  Yes  No

If yes, has consent or a court order been obtained?  Yes  No

**Attach a copy of each consent (form BA20) or court order obtained.**

Applicant's signature

Name (print)	David K Hodder	
Signature	D K Hodder	Date 23/1/23

**9.5 HEALTH BUILDING AND TOWN PLANNING**  
Nil

**9.6 WORKS AND SERVICE**  
Nil

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**11. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**  
Nil

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

### 13. CONFIDENTIAL ITEMS

#### Officer Recommendation / Council Resolution:



**Moved:**  
**Seconded:**

**That the meeting be closed to member of the public to allow Council to discuss item 13.1, which concern matters of a confidential nature.**

## CONFIDENTIAL ITEM

**Deals with a contract entered into, or which may be entered into by the local government. Local Government Act 1995 Section 5.23 (2) (c).**

### 13.1 PURCHASE OF HOUSING ACCOMMODATION FOR LEASING – RESCISSION MOTION

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	A4118	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 February 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### Officer Recommendation / Council Resolution:

**Moved:**  
**Seconded:**

**That the meeting be opened to the public.**

### 14. CLOSURE OF MEETING