



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 15 AUGUST 2020

COMMENCED AT 9:30AM



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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1. DECLARATION OF OPENING**

**The Shire President Cr HJ Nichols declared the meeting opened at 9:30am.**

**1.2. DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons don not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

**The Shire President Cr HJ Nichols read the disclaimer out loud.**

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE**

**Members**

<b>Cr HJ Nichols</b>	<b>Shire President</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr AJ Binsiar</b>	<b>Arrived 9:34am</b>
<b>Cr PS Moses</b>	
<b>Cr MR Hall</b>	
<b>Cr MJ Smith</b>	
<b>Cr DK Hodder</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Krys East</b>	<b>Deputy Chief Executive Officer</b>

**Apologies**

Nil

**Approved Leave of Absence**

Nil

**Observers**

**Norm Trenfield**  
**Chris Maisey and Elisa Kanny**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

The Shire President Cr, HJ Nichols opened public question time.

**4.1. MR CHRIS MAISEY – MAISEY FUEL UNMANNED SERVICE STATION PROPOSAL**

Summary:

Mr Maisey advised that he and Ms Kanny represent Maisey Fuels who have requested Councils in principle support to establish an unmanned service station in Meekatharra and for which there is an item in todays agenda. Mr Maisey then briefly described the project

and answered questions from Councillors including concerns about dust and noise, with the proposed site being adjacent to residential houses and a caravan park. Mr Maisey advised that the site will be bitumen sealed to minimise dust and that fencing and landscaping will reduce noise from the site.

**Cr AJ Binsiar joined the meeting at 9:34am**

#### **4.2. MR NORM TRENFIELD – SUPERVISION OF CONTRACTORS TENDER**

**Summary of Question:**

Mr Trenfield expressed his disappointment with Council's decisions in regards to extending his contract and the awarding of the tender for Supervision of Contractors at the July 2020 Council meeting. He felt that he had performed the contract very well for the past 8 years and had been given no reason to think otherwise. He felt that he had been thrown aside without any reasonable explanation. He asked why the Council had not extended his contract and then appointed another untried contractor when deciding on the recent tender for Supervision of Contractors?

**Summary of Response:**

The Shire President Cr HJ Nichols responded by thanking Norm for his question and for his work under the contract and said that Council was happy with his work. He explained that Council had fully discussed and deliberated the decision to award the Tender for Supervision of Contractors and ultimately decided to appoint a new contractor.

There being no further questions the Shire President Cr, HJ Nichols closed question time.

#### **5. APPLICATION FOR LEAVE OF ABSENCE**

**Moved: Cr DK Hodder**  
**Seconded: Cr PS Clancy**

**That Cr MR Hall be granted Leave of Absence for the 19 September 2020 Ordinary Council Meeting.**

**CARRIED 7/0**

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1. ORDINARY COUNCIL MEETING HELD 18 JULY 2020**

**Council Resolution**

**Moved: Cr AJ Binsiar  
Seconded: Cr PS Clancy**

**That the minutes from the Ordinary Council Meeting held Saturday 18 July 2020 be confirmed.**

**CARRIED 7/0**

**6.2. HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 18 JULY 2020**

**Council Resolution:**

**Moved: Cr MJ Smith  
Seconded: Cr MR Hall**

**That the minutes from Health Building Town Planning Meeting held Saturday 18 July 2020 be received.**

**CARRIED 7/0**

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**Nil**

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **The Building Better Regions Project Round 4 Grant Agreement was executed with the Commonwealth (Landor Road upgrade \$6.5M project) on 31 July 2020.**
- **Chief Executive Officer Roy McClymont and Shire President Harvey Nichols met with Senator Matt O’Sullivan on the 3 August 2020.**
- **Chief Executive Officer Roy McClymont and Shire President Harvey Nichols met with the Managing Director, Ian Prentice and other Technology Metals Australia Ltd representatives on 4 August 2020.**
- **Chief Executive Officer Roy McClymont and Shire President Harvey Nichols met with the Managing Director, Vincent Algar and Sam McGahan from Australian Vanadium on 12 August 2020.**
- **Chief Executive Officer Roy McClymont received an update on the Meekatharra Hospital from Julie Armstrong, Senior Policy Officer, Minister for Health on the 14 August 2020.**

## **9. REPORTS OF COMMITTEES AND OFFICERS**

### **9.1. OFFICERS MONTHLY REPORTS**

#### **9.1.1. WORKS & SERVICES MANAGER'S REPORT – JULY 2020**

##### **Construction Crew**

- A67 Ashburton Downs Road R2R Funding:
  - Start early July 2020 – Resheet, construct new levels for road seal Ashburton Downs Road, R2R funding SLK 0.01 to SLK 6.1 (Reconstruct and seal works 6 km)

##### **Contract Maintenance Grading**

- Northampton Grader Hire
  - M34 – Annean Road
  - M41 – Mingah Springs Road
  - M67 – Ashburton Downs – Meekatharra Road
  - M2 – Peak Hill – Three Rivers Road
- MTF Services
  - M66 – Landor – Meekatharra Road SLK 25.00 to SLK 45.00 – Completed

##### **Flood Damage**

- 2019/20 DRFAWA Eligible Disaster Proclamation Notification 'Tropical Cyclone Damien and Associated Flooding (4-9 February 2020)' AGRN 899
  - Greenfield Technical Services have finalised document reports waiting for approval under the Flood Damage Preliminary Notification for Flood Damage within the Shire of Meekatharra on all roads for review. Still waiting on results from DFES approval as such time. Date 7<sup>th</sup> August 2020
  - Final results from Council of the Tender Plant Hire – Hourly Hire Basis for the Flood Damage Works complete.

##### **BBRF – BB66 – Landor Road – BBRF Funded (First Stage)**

Awaiting further details from Council.

##### **All Council and Contract works in line of COVID – 19 Guidelines.**

##### **Town Maintenance-Monthly Report Finishing 9 August 2020**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Shire housing, Walkway and Youth Centre
- Verges are being maintained and weeds removed
- Rubbish removed from Lookout and Peace Gorge
- Regular maintenances to plant used by town crew
- Maintenance carried out at cemetery
- Assisted WSM with work on Meekatharra-Mt Clere Rd
- Removed rubbish small wheel park

##### **Plant Report – Not available at this time**

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr PS Moses**

**That the Works and Services Manager's report for July 2020 be received.**

**CARRIED 7/0**



**9.1.2. AIRPORT MANAGER'S REPORT- JULY 2020***Aircraft Movements and Statistics*

Aircraft movements both GA, Charter & RFDS have remained consistent throughout the month of July 2020. Skippers RPT flights have continued regularly on Mondays & Fridays with passenger numbers increasing slowly throughout the month. Expected removal of all COVID-19 travel restrictions was expected to occur during July, however these changes were pushed back until Mid-August 2020. Cobham Aviation have continued their regular Westgold charter flights with passenger numbers increasing to near full capacity on most flights. Mustering activities have increased throughout the region with an increase in Avgas drum sales throughout July 2020.

The figures below reflect the differences between July 2019 and July 2020.

	<b>July 19</b>	<b>July 20</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	86	80	<b>-6%</b>
<b>RFDS Landed</b>	66	89	<b>+34%</b>
<b>Avgas</b>	9816	10552	<b>+7%</b>
<b>Jet A1</b>	34385	39414	<b>+14%</b>
<b>Total Fuel Sold</b>	<b>44201</b>	<b>49966</b>	<b>+13%</b>

	<b>YTD 2019</b>	<b>YTD 2020</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	556	550	<b>-1%</b>
<b>RFDS Landed</b>	548	523	<b>-4%</b>
<b>Avgas</b>	59825	56478	<b>-5%</b>
<b>Jet A1</b>	262239	265785	<b>+1%</b>
<b>Total Fuel Sold</b>	<b>322064</b>	<b>322273</b>	<b>0%</b>

*Aerodrome Works:*

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- AirBP RFDS Fuel Facility ongoing. Potential for completion in October 2020.
- RFDS Patient Transfer Facility installation in main hangar completed.
- Precision Approach Pathway Indicator (PAPI). 6 Units replaced, project completed.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.

Aerodrome Maintenance Requiring Completion:

- Crack Patching to runway and apron surfaces.
- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray.
- Gravel Runway re-sheeting surface.

***Aerodrome Security:***

An incident occurred late July where a Westgold employee failed to follow directions of the airport manager and proceeded to verbally abuse the manager. Reporting to Westgold and follow up with management ensured the employee was appropriately disciplined over the incident. Ongoing surveillance carried out across the aerodrome grounds.

***Safety Management System:***

Nil to report in July 2020

***Budget items completed:***

Nil Pending

***Airport Emergency:***

Nil emergencies to report. Annual aerodrome emergency exercise (Desktop) to be held in August 2020.

***Bird/Animal Activity:***

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk.

***General:***

COVID-19 cleaning and sanitizing of public areas continued to be undertaken on an increased schedule to ensure a safe environment for users of the airport facilities. Expected reduction of COVID-19 restrictions in regards to group numbers and social distancing requirements were extended into August 2020 by the WA State Government pending further review nationwide.

Mike Cuthbertson

Airport Manager

01/08/2020

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Moses**

**Seconded: Cr MJ Smith**

**That the Airport Manager's report for July 2020 be received.**

**CARRIED 7/0**

**9.1.3. YOUTH AND RECREATION SERVICES REPORT – JULY 2020**

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport at Youth Centre/ Indoor Centre	35	61	64	81	241	8	30
Yarn Night Drop in/Trivia Night	20	31	22	43	116	4	29
Movie Night	30	24	25	40	119	4	30
ART	35	28	37	29	129	6	22
Football/SMF	36	29	45	39	149	5	30
Basketball	38	24	37	34	133	4	34
Skateboard clinics	28	10	27	15	80	4	20

The month of July saw the usual boost in numbers we normally see with the school holidays which is always good for our programs, we got a visit from the awesome people at Fair Game for the first week of the school holidays in which our kids were able to get involved in some cool sports activities such as Volleyball, dodgeball, cricket and some street hockey and also healthy cooking activities for the ones that didn't want join in the sport.

Weeks 2 of the school holidays we had a trip away to Cue with our Youth to compete in a carnival run by The Stephen Michael foundation in which our kids competed in football and cricket, to nobody's surprise our kids tore through the competition and remained undefeated throughout the day which resulted in a lot of happy and loud singing on the bus back to Meeka.

With families coming back to visit during the holidays it will always present the challenge of behaviour problems in which our shortened staff managed to keep under wraps and keep everyone safe and happy at the Youth Centre and other programs.

**Officers Recommendation / Council Resolution:**

**Moved: Cr MJ Smith**

**Seconded: Cr MR Hall**

**That the Youth Sport and Recreation Services Officer's report for July 2020 be received.**

**CARRIED 7/0**

**9.1.4. RANGERS REPORT – JULY 2020**

Prepared by P Smith, Canine Control  
Date August 2020

**30 June – 2 July 2020.****COMPLAINTS RECEIVED:**

One written complaint regarding a dog attack was received. A dog and two cats had been killed by the same dog. An extensive investigation was conducted. As a result, a meeting was held with dog owner who decided to have the dog euthanised. The dog was removed and euthanised with the assistance of the owner. The owner also owns two other dogs which were already microchipped but not registered. The paperwork was completed for the dogs to be registered and registration fees were paid.

**ANIMALS TRAPPED:**

Trapping cages were set in the Hill Street and Railway Street area. No animals were caught. Several dogs were heard barking. The cages were monitored during the evening. The cages were checked and removed. No animals were caught.

**ANIMALS DESTROYED:**

One dog was euthanised as a result of a complaint following a dog attack.

**FURTHER PATROLS:**

Patrols were conducted of Peace Gorge, Cemetery, Go Cart Track, Racecourse, Rubbish Tip and Airport. No animals were sighted wandering and there was nothing to report. Patrols and security checks were conducted around the townsite.

**24 July – 27 July 2020.****COMPLAINTS RECEIVED:**

No new written or verbal complaints had been received since the last visit. No complaints were received during the duration of my visit.

**ANIMALS TRAPPED:**

Trapping cages were set at various locations around town and monitored during the evenings. The cages were left overnight. Four feral cats were caught at various locations. Two dogs were caught and returned to their owners. Both dogs were licensed, and owners were made aware of their obligations regarding preventing their dogs wandering at large.

**ANIMALS DESTROYED:**

The four feral cats that were caught in the trapping cages were later euthanised.

**FURTHER PATROLS:**

Patrols were conducted of Peace Gorge, Cemetery, Go Cart Track, Racecourse, Rubbish Tip and Airport. Several tourists were spoken to regarding sites of interest and other tourist information.

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr MR Hall

**That the Ranger's Report for July 2020 be received.**

**CARRIED 7/0**

**9.1.5. STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23.11.09. Letter of advice and order sent 23.11.09 Contractor to build	Complete  In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE 03.10.19 Survey, legal and planning application currently being undertaken by DoE. Proposed new boundaries presented to OCM meeting 19 October 2019 for endorsement 19.10.19 Boundaries being adjusted	Complete  Complete    In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required	Complete In Progress

				Create Position Statement on public housing in Meeka	
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.04.14 Email to DoL 17.04.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete Progressing
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16.07.16. Contamination clearance in process. 03.10.19 Contaminated soil now excavated and in the process of reinstatement. Contractors onsite in mid-November to complete the remediation. 10.02.20 Remediation continues	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18 Letter to Minister & MRVC 05.06.18	Complete Complete Complete In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 04.06.19	In Progress
21.09.19	9.4.2	Lighting at Skate Park	CDSM	Researching funding	In Progress
19.10.19	10.1	Ashburton Downs Road- Heavy Haulage	CEO	Emailed ABRA 30.10.19	In Progress
21.03.20	10.3	Tenders NDRRA Flooding in WA Jan/Feb 2020	CEO	Emailed to WSM 26.04.20	In Progress

27.06.20	9.2.5	Requests for Rate Relief /Financial Hardship Policy	CEO	Letters to AHA & AMEC 01.07.20	In Progress
27.06.20	9.3.1	Review of Register of Delegations	CDSM		In Progress
27.06.20	9.5.2	Local Planning Strategy & Local Planning Scheme No.4 – Endorsement to Submit to Western Australian Planning Commission	CDSM	Email Paul Bashall 30.06.20 Review to be presented to Council	In Progress
27.06.20	9.5.3	Mission Australia Short Term Accommodation Proposal	CDO/CDSM	Mission and Housing contacted Check Act - Purchases	In Progress
27.06.20	9.7.1	Meekatharra Memorial Swimming Pool Management Contract	CDSM	CAS emailed 02.07.20	In Progress
18.07.20	9.2.4	Interim Audit Results	DCEO	Findings to be rectified	Complete
18.07.20	9.3.1	Freedom of Information Statement	DCEO	Sent to Information Commissioner, updated Shire website and completed statistical return.	Complete
18.07.20	9.7.1	Tenders - Flood Damage Reinstatement	CEO	Rang tenderers and advised. 18/07/20 Emailed consultant to send letters/contracts etc 20.07.20	Complete
18.07.20	9.7.2	Tenders – Supervision of Contractors	CEO	Rang tenderers and advised. 18.07.20 Letter to tenderers 21.07.20 Contract to be finalised and signed	Complete

**Officers Recommendation / Council Resolution**

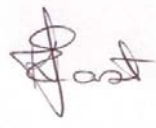

**Moved: Cr PS Clancy**

**Seconded: Cr MJ Smith**

**That the Status report be received.**

**CARRIED 7/0**

**9.2. FINANCE**

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED JULY 2020</b>	
<b>Agenda/Minute Number:</b>	9.2.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Date of Report:</b>	7 August 2020	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	
		Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	
		Signature Senior Officer

**Summary:**

Monthly Financial Report

**Background:**

*Financial Activity Statement Report – s.6.4*

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) *budget estimates to the end of the month to which the statement relates; and*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*



*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

*[35. Deleted in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr DK Hodder

**Seconded:** Cr PS Clancy

**That the financial report for the period ending 30 July 2020 be received.**

**CARRIED 7/0**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 July 2020**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 July 2020 of \$6,850,835.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 July 2020

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
<b>Operating Revenues</b>	\$		\$	\$	\$	%	
Rates	4,299,507	4,299,507	4,297,729	0	(4,297,729)	(100.00%)	
Operating Grants, Subsidies and Contributions	7	2,070,500	2,070,500	334,084	324,874	(9,210)	(2.76%)
Fees and Charges	1,384,241	1,384,241	109,855	77,294	(32,561)	(29.64%)	
Service Charges	-	-	0	0	0	0	
Interest Earnings	267,044	267,044	7,727	8,524	797	10.32%	
Other Revenue	321,053	321,053	11,800	6,531	(5,269)	(44.65%)	
Profit on Disposal of Assets	9	-	0	0	0	0	
<b>Total Operating Revenue</b>	<b>8,342,345</b>	<b>8,342,345</b>	<b>4,761,195</b>	<b>417,223</b>	<b>(4,343,972)</b>		
<b>Operating Expense</b>							
Employee Costs	(1,759,393)	(1,759,393)	(113,987)	(93,638)	(20,349)	(17.85%)	
Materials and Contracts	(3,005,454)	(3,005,454)	(178,539)	(117,220)	(61,319)	(34.34%)	
Utility Charges	(451,842)	(451,842)	(22,240)	(2,349)	(19,891)	(89.44%)	
Depreciation on Non-Current Assets	(7,160,158)	(7,160,158)	(597,859)	0	(597,859)	(100.00%)	
Interest Expenses	0	0	0	0	0	0	
Insurance Expenses	(216,311)	(216,311)	(108,151)	(145,848)	37,697	34.86%	
Other Expenditure	(288,444)	(288,444)	(18,019)	(5,791)	(12,229)	(67.86%)	
Loss on Disposal of Assets	9	(89,338)	0	0	0	0	
<b>Total Operating Expenditure</b>	<b>(12,970,940)</b>	<b>(12,970,940)</b>	<b>(1,038,795)</b>	<b>(364,846)</b>	<b>(673,950)</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation	7,160,158	7,160,158	597,859	0	(597,859)	(100.00%)	
Adjust (Profit)/Loss on Asset Disposal	9	89,338	0	0	0	0	
Adjust Provisions	-	-	0	0	0	0	
<b>Net Cash from Operations</b>	<b>2,620,901</b>	<b>2,620,901</b>	<b>4,320,259</b>	<b>52,378</b>	<b>(4,267,881)</b>		
<b>Capital Revenues</b>							
Non-Operating Grants & Contributions	7	19,122,815	19,122,815	0	0	0	
Proceeds from Disposal of Assets	9	221,000	221,000	0	0	0	
<b>Total Capital Revenues</b>	<b>19,343,815</b>	<b>19,343,815</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expenses</b>							
Land Held for Resale	8	-	0	0	0	0	
Land and Buildings	(422,282)	(622,282)	(833)	(27,141)	26,308	3158.19%	
Furniture and Equipment	(73,000)	(73,000)	0	0	0	0.00%	
Plant and Equipment	(2,003,000)	(2,003,000)	0	0	0	0.00%	
Infrastructure - Roads	(24,538,634)	(24,538,634)	(189,166)	(107,399)	(81,767)	(43.22%)	
Infrastructure - Footpaths	0	0	0	0	0	0.00%	
Infrastructure - Airports	(50,000)	(50,000)	0	0	0	0.00%	
Infrastructure - Other	(651,903)	(651,903)	(10,000)	(9,091)	(909)	(9.09%)	
<b>Total Capital Expenditure</b>	<b>(27,738,819)</b>	<b>(27,938,819)</b>	<b>(199,999)</b>	<b>(143,631)</b>	<b>(56,368)</b>		
<b>Net Cash from Capital Activities</b>	<b>(8,395,004)</b>	<b>(8,595,004)</b>	<b>(199,999)</b>	<b>(143,631)</b>	<b>56,368</b>		
<b>Financing</b>							
Transfer to Reserves	6	(918,180)	(918,180)	0	0	0	
Advances to Community Groups	-	-	0	0	0	0	
Repayment of Debentures	10	-	0	0	0	0	
Transfer from Reserves	6	900,000	1,100,000	0	0	0	
<b>Net Cash from Financing Activities</b>	<b>(18,180)</b>	<b>181,820</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(5,792,283)</b>	<b>(5,792,283)</b>	<b>4,120,260</b>	<b>(91,253)</b>	<b>(4,211,512)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>2</b>	<b>5,792,283</b>	<b>5,792,283</b>	<b>5,792,283</b>	<b>6,942,088</b>	<b>1,149,805</b>	<b>19.85%</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>9,912,543</b>	<b>6,850,835</b>	<b>(3,061,707)</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2020**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
* Includes Non- Operating Grants						
Governance	80	0	0	0		
General Purpose Funding - Rates	4,299,507	4,297,729	0	(4,297,729)	(100.00%)	▼
General Purpose Funding - Other	1,879,621	8,908	8,524	(379)	(4.25%)	
Law, Order and Public Safety	14,345	83	13	(71)	(84.94%)	
Health	6,104	5,804	195	(5,609)	(96.63%)	
Education and Welfare	149,614	23,728	21,489	(2,239)	(9.44%)	
Housing	29,500	2,462	920	(1,542)	(62.63%)	
Community Amenities	140,797	11,730	2,635	(9,095)	(77.54%)	
Recreation and Culture	769,949	7,789	1,162	(6,627)	(85.08%)	
Transport	19,888,181	398,751	382,226	(16,525)	(4.14%)	
Economic Services	153,562	2,096	37	(2,059)	(98.25%)	
Other Property and Services	139,900	2,120	23	(2,097)	(98.98%)	
<b>Total Operating Revenue</b>	<b>27,465,160</b>	<b>4,761,195</b>	<b>417,223</b>	<b>(4,343,971)</b>		
<b>Operating Expense</b>						
Governance	(721,006)	(71,968)	(62,121)	(9,847)	(13.68%)	
General Purpose Funding	(229,167)	(18,297)	(11,113)	(7,184)	(39.26%)	
Law, Order and Public Safety	(225,814)	(22,771)	(13,921)	(8,850)	(38.86%)	
Health	(128,480)	(22,399)	(12,481)	(9,858)	(44.13%)	
Education and Welfare	(843,390)	(60,239)	(39,319)	(20,920)	(34.73%)	▼
Housing	(29,500)	(21,686)	(9,216)	(12,470)	(57.50%)	▼
Community Amenities	(673,115)	(51,984)	(42,548)	(9,436)	(18.15%)	
Recreation and Culture	(1,814,214)	(138,633)	(68,142)	(70,491)	(50.85%)	▼
Transport	(7,452,347)	(598,097)	(84,767)	(513,330)	(85.80%)	▼
Economic Services	(614,336)	(30,796)	(13,825)	(16,971)	(55.11%)	▼
Other Property and Services	(239,571)	(1,985)	(7,391)	5,406	272.34%	
<b>Total Operating Expenditure</b>	<b>(12,970,940)</b>	<b>(1,038,795)</b>	<b>(364,846)</b>	<b>(673,949)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	7,160,158	597,859	0	(597,859)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	89,338	0	0	0		
Adjust Provisions	-	0	0	0		
<b>Net Cash from Operations</b>	<b>21,743,716</b>	<b>4,320,259</b>	<b>52,378</b>	<b>(4,267,881)</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	221,000	0	0	0		
<b>Total Capital Revenues</b>	<b>221,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expenses</b>						
Land and Buildings	(622,282)	(833)	(27,141)	26,308	3158.19%	▲
Furniture and Equipment	(73,000)	0	0	0	0.00%	
Plant and Equipment	(2,003,000)	0	0	0	0.00%	
Infrastructure - Roads	(24,538,634)	(189,166)	(107,399)	(81,767)	(43.22%)	▼
Infrastructure - Airports	(50,000)	0	0	0	0.00%	
Infrastructure - Other	(651,903)	(10,000)	(9,091)	(909)	(9.09%)	
<b>Total Capital Expenditure</b>	<b>(27,938,813)</b>	<b>(199,999)</b>	<b>(148,631)</b>	<b>(56,368)</b>		
<b>Net Cash from Capital Activities</b>	<b>(27,717,813)</b>	<b>(199,999)</b>	<b>(148,631)</b>	<b>(56,368)</b>		
Transfer to Reserves	(918,180)	0	0	0		▼
Transfer from Reserves	1,100,000	0	0	0		
<b>Net Cash from Financing Activities</b>	<b>181,820</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(5,792,283)</b>	<b>4,120,260</b>	<b>(91,253)</b>	<b>(4,211,513)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>5,792,283</b>	<b>5,792,283</b>	<b>6,942,088</b>	<b>1,149,805</b>	<b>19.85%</b>	<b>▲</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>9,912,543</b>	<b>6,850,835</b>	<b>(3,061,707)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2020**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	80	0	80	0
General Purpose Funding - Rates	4,299,507	0	4,299,507	4,297,729
General Purpose Funding - Other	1,879,621	0	1,879,621	8,908
Law, Order and Public Safety	14,345	0	14,345	88
Health	6,104	0	6,104	5,804
Education and Welfare	149,614	0	149,614	23,728
Housing	29,500	0	29,500	2,462
Community Amenities	140,797	0	140,797	11,730
Recreation and Culture	769,949	0	769,949	7,789
Transport	19,888,181	0	19,888,181	398,751
Economic Services	153,562	0	153,562	2,096
Other Property and Services	138,900	0	138,900	2,120
<b>Total Operating Revenue</b>	<b>27,465,160</b>	<b>0</b>	<b>27,465,160</b>	<b>4,761,195</b>
<b>Operating Expense</b>				
Governance	(721,006)	0	(721,006)	(71,968)
General Purpose Funding	(229,167)	0	(229,167)	(18,297)
Law, Order and Public Safety	(225,814)	0	(225,814)	(22,771)
Health	(128,480)	0	(128,480)	(22,399)
Education and Welfare	(843,390)	0	(843,390)	(60,289)
Housing	(29,500)	0	(29,500)	(21,686)
Community Amenities	(673,115)	0	(673,115)	(51,984)
Recreation and Culture	(1,814,214)	0	(1,814,214)	(138,633)
Transport	(7,452,347)	0	(7,452,347)	(598,097)
Economic Services	(614,336)	0	(614,336)	(30,796)
Other Property and Services	(239,571)	0	(239,571)	(1,985)
<b>Total Operating Expenditure</b>	<b>(12,970,940)</b>	<b>0</b>	<b>(12,970,940)</b>	<b>(1,038,795)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	7,160,158	0	7,160,158	597,859
Adjust (Profit)/Loss on Asset Disposal	89,338	0	89,338	0
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>21,743,716</b>	<b>0</b>	<b>21,743,716</b>	<b>4,320,259</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	221,000	0	221,000	0
<b>Total Capital Revenues</b>	<b>221,000</b>	<b>0</b>	<b>221,000</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(422,282)	(200,000)	(622,282)	(833)
Furniture and Equipment	(73,000)	0	(73,000)	0
Plant and Equipment	(2,003,000)	0	(2,003,000)	0
Infrastructure - Roads	(24,538,634)	0	(24,538,634)	(189,166)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(50,000)	0	(50,000)	0
Infrastructure - Other	(651,903)	0	(651,903)	(10,000)
<b>Total Capital Expenditure</b>	<b>(27,738,819)</b>	<b>(200,000)</b>	<b>(27,938,819)</b>	<b>(199,999)</b>
<b>Net Cash from Capital Activities</b>	<b>(27,517,819)</b>	<b>(200,000)</b>	<b>(27,717,819)</b>	<b>(199,999)</b>
<b>Financing</b>				
Transfer to Reserves	(918,180)	0	(918,180)	0
Transfer from Reserves	900,000	200,000	1,100,000	0
<b>Net Cash from Financing Activities</b>	<b>(18,180)</b>	<b>200,000</b>	<b>181,820</b>	<b>0</b>
<b>Net Operations, Capital and Financing</b>	<b>(5,792,283)</b>	<b>0</b>	<b>(5,792,283)</b>	<b>4,120,260</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>5,792,283</b>	<b>0</b>	<b>5,792,283</b>	<b>5,792,283</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,912,543</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Program)  
For the Period Ended 31 July 2020

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

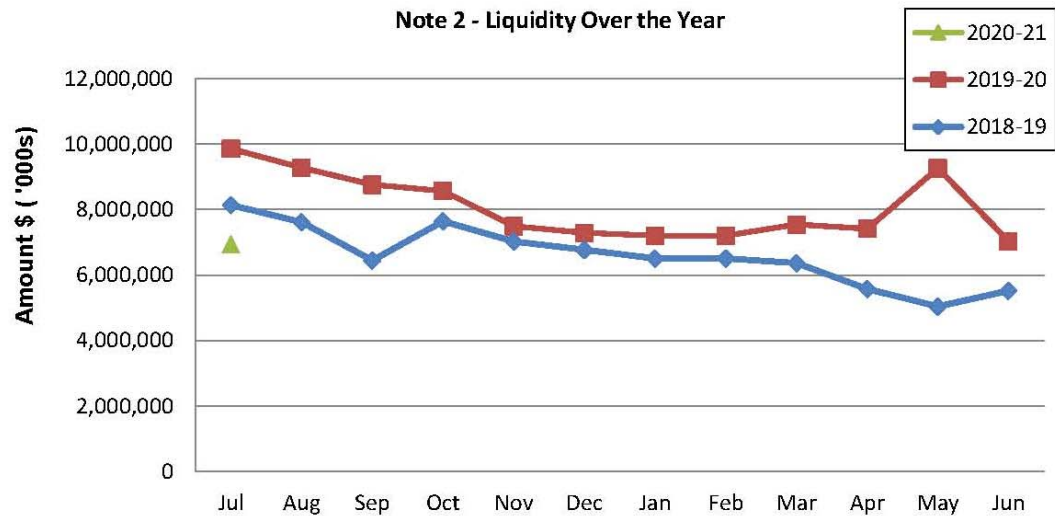
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>		\$	%		
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	(4,297,729)	(100.00%)	▼	Timing	Rates were budgeted to be levied in July, but were levied early August.
General Purpose Funding - Other	(379)	(4.25%)			Under variance reporting threshold
Law, Order and Public Safety	(71)	(84.94%)			Under variance reporting threshold
Health	(5,609)	(96.63%)			Under variance reporting threshold
Education and Welfare	(2,239)	(9.44%)			Under variance reporting threshold
Housing	(1,542)	(62.63%)			Under variance reporting threshold
Community Amenities	(9,095)	(77.54%)			Under variance reporting threshold
Recreation and Culture	(6,627)	(85.08%)			Under variance reporting threshold
Transport	(16,525)	(4.14%)			Under variance reporting threshold
Economic Services	(2,059)	(98.25%)			Under variance reporting threshold
Other Property and Services	(2,097)	(98.93%)			Under variance reporting threshold
<b>Operating Expense</b>					
Governance	(9,847)	(13.68%)			Under variance reporting threshold
General Purpose Funding	(7,184)	(39.26%)			Under variance reporting threshold
Law, Order and Public Safety	(8,850)	(38.86%)			Under variance reporting threshold
Health	(9,858)	(44.13%)			Under variance reporting threshold
Education and Welfare	(20,920)	(34.73%)	▼	Timing	Youth Centre expenses are \$21k lower than ytd budget. It is expected that these costs will even out during future months.
Housing	(12,470)	(57.50%)	▼	Timing	Depreciation of \$16k has not been processed for July, pending finalisation of FY20 asset data
Community Amenities	(9,436)	(18.15%)			Under variance reporting threshold
Recreation and Culture	(70,491)	(50.85%)	▼	Permanent	Depreciation of \$45k has not been processed for July, pending finalisation of FY20 asset data
Transport	(513,330)	(85.83%)	▼	Timing	Depreciation of \$485k has not been processed for July, pending finalisation of FY20 asset data
Economic Services	(16,971)	(55.11%)	▼	Timing	Depreciation of \$12k has not been processed for July, pending finalisation of FY20 asset data
Other Property and Services	5,406	272.34%			Under variance reporting threshold
<b>Funding Balance Adjustments</b>					
Add back Depreciation	(597,859)	(100.00%)	▼	Timing	Depreciation for July has not been processed pending finalisation of FY20 Financial Statements an audit.
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
<b>Capital Revenues</b>					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	0				
Proceeds from Disposal of Assets	0				
<b>Capital Expenses</b>					Refer to Note 8A for project details
Land and Buildings	26,308	3158.19%	▲		Refer to Note 8A for project details
Furniture and Equipment	0	0.00%			Under variance reporting threshold
Plant and Equipment	0	0.00%			Refer to Note 8A for project details
Infrastructure - Roads	(81,767)	(43.22%)	▼		Refer to Note 8A for project details
Infrastructure - Footpaths	0	0.00%			Refer to Note 8A for project details
Infrastructure - Airports	0	0.00%			Under variance reporting threshold
Infrastructure - Other	(909)	(9.09%)			Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	1,149,805	19.85%	▲		The funding position will be finalised with year end processes and final payments for FY20 expenditure. This position is likely to change.

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 2: NET CURRENT FUNDING POSITION**

				Positive=Surplus (Negative=Deficit)		
				YTD 31 Jul 2020	Previous Month	YTD 31 Jul 2019
Note				\$	\$	\$
<b>Current Assets</b>						
	Cash Unrestricted	3		5,532,213	5,580,369	3,617,345
	Cash Restricted Reserves	3		21,280,349	21,280,349	20,167,394
	Cash Restricted - Bonds to be allocated			0	0	93,079
	Receivables - Rates and Rubbish	5		1,254,804	1,362,717	5,138,502
	Receivables -Other	5		77,495	120,372	867,679
	Interest / ATO Receivable/Trust			52,398	147,656	94,407
	Inventories			141,325	98,549	77,221
				<b>28,338,583</b>	<b>28,590,011</b>	<b>30,055,629</b>
<b>Less: Current Liabilities</b>						
	Payables			(115,039)	(275,214)	(153,702)
	Bonds Held			(92,360)	(92,360)	(93,079)
	Provisions			(354,285)	(354,285)	(350,694)
				<b>(561,684)</b>	<b>(721,859)</b>	<b>(597,475)</b>
	Less: Cash Reserves	6		(21,280,349)	(21,280,349)	(20,167,394)
	Plus Provisions			354,285	354,285	350,694
	<b>Net Current Funding Position</b>			<b>6,850,835</b>	<b>6,942,088</b>	<b>9,641,453</b>

**Note 2 - Liquidity Over the Year**







**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Bonds \$	Balance of Account \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	Variable	180,561		0	180,561	Westpac	At Call
Air BP	Variable	59,877			59,877	Westpac	At Call
Maxi Account	Variable	5,332,770		92,360	5,425,130	Westpac	At Call
<b>(b) Term Deposits</b>							
549463	1.00%		21,280,349		21,280,349	Westpac	26-Jun-21
<b>Total</b>		<b>5,573,208</b>	<b>21,280,349</b>	<b>92,360</b>	<b>26,945,917</b>		

**Comments/Notes - Investments**

- \* This note reflects the Actual Bank Balances as per the Shire Bank Statements.
- \* Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.
- \* The Auditor General recommended that Local Government should recognise Bonds and funds controlled as Municipal funds, as opposed to previously being recognised as Trust Funds. The Trust fund should only hold funds not controlled by the Shire.

SHIRE OF MEEKATHARRA  
Budget Amendments  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

**Note 4: Adopted Budget Amendments to date**

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		<b>Adopted Budget</b>		Adopted Budget Closing Surplus/(Deficit)	0	0	\$	\$	\$	\$
<b>Non- Operating Revenue</b>										
	↑	Transfer from Infrastructure Reserve	27.6.20 - Item 9.5.3	Capital Revenue	0	200,000		0	200,000	(200,000)
<b>Non- Operating Expenditure</b>										
2533	↓	Domestic Violence Building Purchase	27.6.20 - Item 9.5.3	Capital Expenses	0	(200,000)		200,000	0	(200,000)
							0	200,000	200,000	0

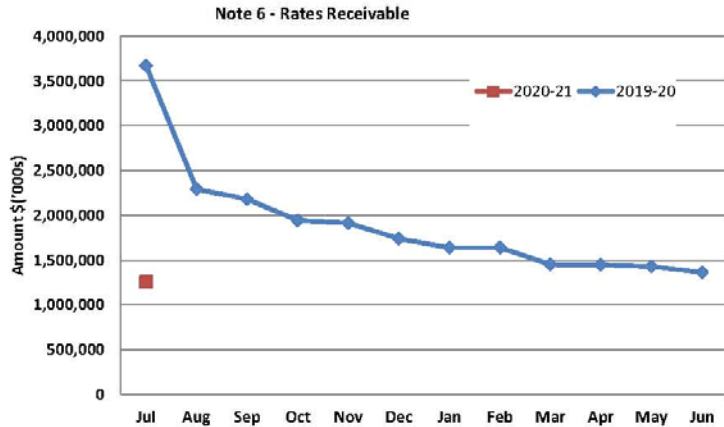
SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2020

**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

	YTD 31 Jul 2020	30/06/2020
	\$	\$
Opening Arrears Previous Years	1,362,717	1,362,717
Levied this year	0	
Less Collections to date	(107,913)	
Equals Current Outstanding	1,254,804	1,362,717
<b>Net Rates and Rubbish Collectable</b>	<b>1,254,804</b>	<b>1,362,717</b>
% Collected	7.92%	

Note 2



**Comments/Notes - Receivables Rates**

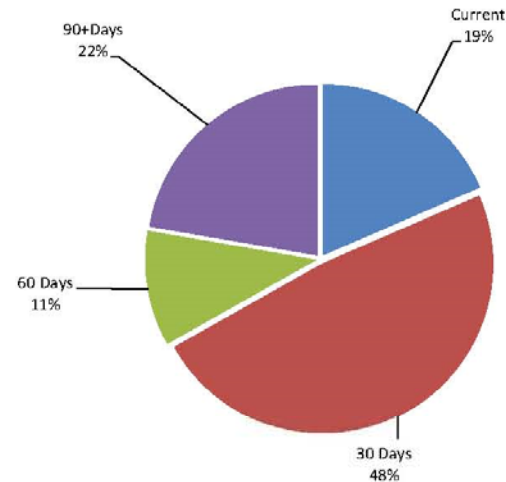
Rates were levied on To be Levied in August  
Full Payment or Instalment 1 due  
Instalment 2 due  
Instalment 3 due  
Instalment 4 due

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	51,445	134,406	30,218	61,986
<b>Total Sundry Debtors</b>				<b>278,055</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables General**

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2020

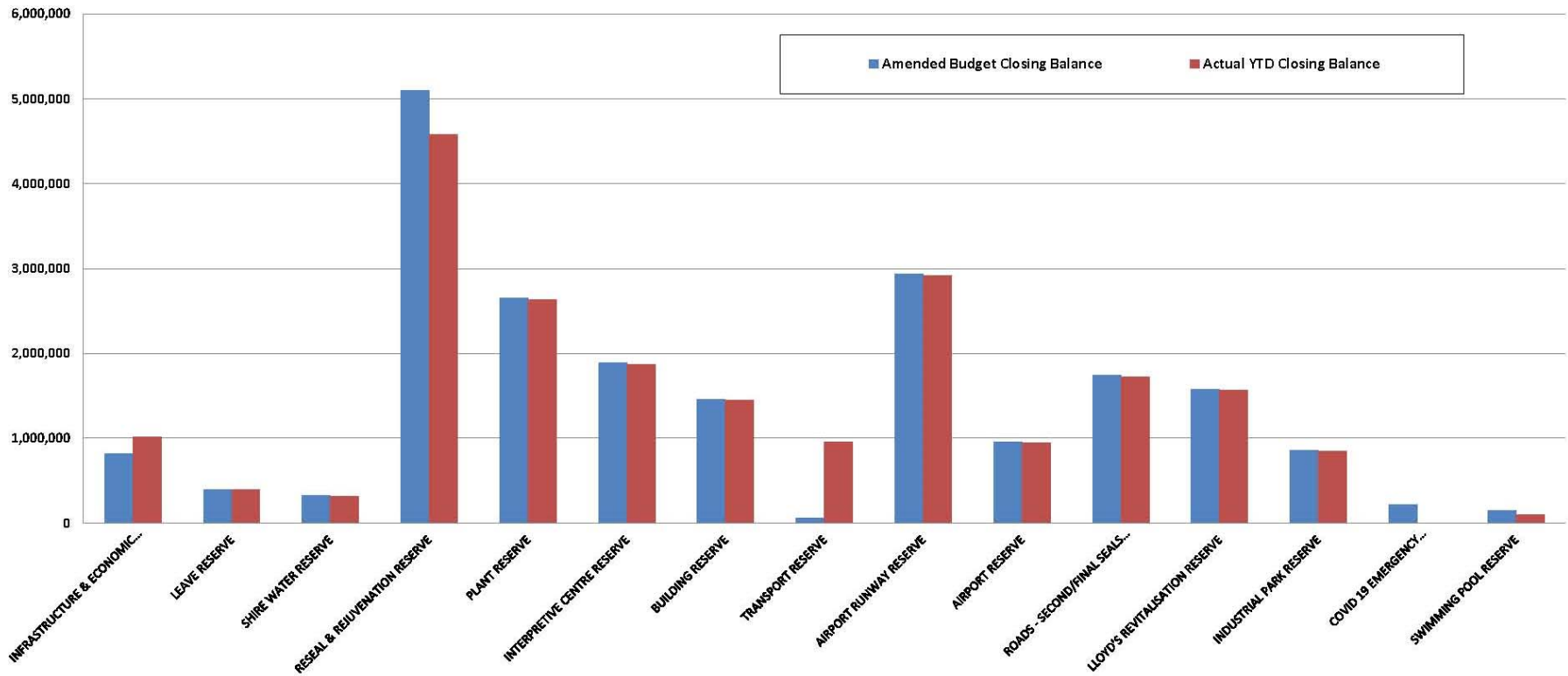
**Note 6: Cash Backed Reserves**

Name	Actual Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	1,007,301	8,260	0	0	0	0	(200,000)	0	815,561	1,007,301
LEAVE RESERVE	394,216	3,233	0	0	0	0	0	0	397,449	394,216
SHIRE WATER RESERVE	319,452	2,620	0	0	0	0	0	0	322,072	319,452
RESEAL & REJUVENATION RESERVE	4,580,118	17,237	0	500,000	0	0	0	0	5,097,355	4,580,118
PLANT RESERVE	2,634,032	21,599	0	0	0	0	0	0	2,655,631	2,634,032
INTERPRETIVE CENTRE RESERVE	1,872,501	15,355	0	0	0	0	0	0	1,887,856	1,872,501
BUILDING RESERVE	1,436,843	11,782	0	0	0	0	0	0	1,448,625	1,436,843
TRANSPORT RESERVE	951,686	7,804	0	0	0	(900,000)	(900,000)	0	59,490	951,686
AIRPORT RUNWAY RESERVE	2,914,039	23,895	0	0	0	0	0	0	2,937,934	2,914,039
AIRPORT RESERVE	943,953	7,740	0	0	0	0	0	0	951,693	943,953
ROADS - SECOND/FINAL SEALS RESERVE	1,727,471	14,165	0	0	0	0	0	0	1,741,636	1,727,471
LLOYD'S REVITALISATION RESERVE	1,556,137	12,760	0	0	0	0	0	0	1,568,897	1,556,137
INDUSTRIAL PARK RESERVE	841,428	6,900	0	0	0	0	0	0	848,328	841,428
COVID 19 EMERGENCY RESPONSE/CASHFLOW SUPPLEMENT R	0	0	0	214,000	0	0	0	0	214,000	0
SWIMMING POOL RESERVE	101,172	830	0	50,000	0	0	0	0	152,002	101,172
	<b>21,280,349</b>	<b>154,180</b>	<b>0</b>	<b>764,000</b>	<b>0</b>	<b>(900,000)</b>	<b>(1,100,000)</b>	<b>0</b>	<b>21,098,529</b>	<b>21,280,349</b>

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 July 2020

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020  
Page 28

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note7a: UNTIED GRANTS**

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received
	\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>							
Financial Assistance Grant	1,135,191	0	1,135,191	1,135,191	0	0	1,135,191
Local Road Grant	459,286	0	459,286	459,286	0	0	459,286
<b>Law, Order and Public Safety</b>							
D.F.E.S. Operating Grant	5,535	0	5,535	5,535	0	0	5,535
S.E.S. Operating Grant	4,810	0	4,810	4,810	0	0	4,810
<b>Education and Welfare</b>							
Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	0	26,172
Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	21,489	64,153
<b>Recreation and Culture</b>							
Dept Sport & Rec - Kidsport Program	0	0	0	0	0	0	0
Reimbursements Rec Officer	0	0	0	0	0	0	0
Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
<b>Transport</b>							
Local Roads & Community Infrastructure Program	0	0	0	0	0	0	0
Building Better Regions Fund Grant	0	0	0	0	0	0	0
Mrd - Direct Grant	312,672	0	312,672	312,672	0	303,385	9,287
Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	0	5,192
<b>Economic Services</b>							
Trails Grant	0	0	0	0	0	0	0
Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
	<b>2,070,500</b>	<b>0</b>	<b>2,070,500</b>	<b>2,070,500</b>	<b>0</b>	<b>324,874</b>	<b>1,745,626</b>

**Note7b: TIED GRANTS where liability arises when funds are received but not spent to date.**

	2020-21	Variations	2020-21	Operating	Non- Operating	Recoup Status		Expenditure relating to Grant funds	
	Original Budget	Additions (Deletions)	Amended Budget			Funds Received	Balance to be received	Amount Spent	Unspent Grant
	\$	\$		\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Misc Grants	583,423	0	583,423	0	583,423	0	583,423	0	0
<b>Transport</b>									
Local Roads & Community Infrastructure Program	822,435	0	822,435	0	822,435	0	822,435	0	0
Building Better Regions Fund Grant	1,799,771	0	1,799,771	0	1,799,771	0	1,799,771	0	0
Wandrra - Natural Disaster	14,585,900	0	14,585,900	0	14,585,900	0	14,585,900	0	0
R2R Grant	785,619	0	785,619	0	785,619	0	785,619	0	0
Mrd Road Project Grant	545,667	0	545,667	0	545,667	0	545,667	0	0
	<b>19,122,815</b>	<b>0</b>	<b>19,122,815</b>	<b>0</b>	<b>19,122,815</b>	<b>0</b>	<b>19,122,815</b>	<b>0</b>	<b>0</b>

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020

SHIRE OF MEEKATHARRA									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 July 2020									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>									
ADMIN BUILDING CAPITAL - AUXILIARY SEPTIC TANK	1328	AC10	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - RENOVATE SERVER ROOM (SHELVING, CEILING)	1328	AC12	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - PLANNING AND STAGE 1 OF OFFICE RECONSTRUCTION	1328	AC13	140,000	0	140,000	0	0	0	
ADMIN BUILDING CAPITAL - RE-TILE OUTSIDE FRONT AND STAFF ENTRANCE	1328	AC2	8,000	0	8,000	0	0	0	
ADMIN BUILDING CAPITAL - ROOFING SHEETS AND FLASHING AND REPAIRS	1328	AC9	10,000	0	10,000	0	0	0	
YC - UPGRADE YC TOILETS (INCL PAINTING)	2437	YCC08	10,000	0	10,000	833	0	(833)	
DOMESTIC VIOLENCE BUILDING PURCHASE	2533		0	200,000	200,000	0	0	0	OCM 27.6.20 Item 9.5.3 - funded by Infrastructure Reserve
LOT 206 CAPITAL IMPROVEMENTS	2704	0922	2,000	0	2,000	0	0	0	
LOT 220 CAPITAL IMPROVEMENTS	2704	0923	9,500	0	9,500	0	0	0	
LOT 213 CAPITAL IMPROVEMENTS	2704	0925	16,000	0	16,000	0	0	0	
LOT 87 CAPITAL IMPROVEMENTS	2704	0926	8,000	0	8,000	0	0	0	
LOT 408 HILL ST - CAPITAL IMPROVEMENTS	2704	0927	3,200	0	3,200	0	0	0	
LOT 208 CAPITAL IMPROVEMENTS	2704	0929	6,500	0	6,500	0	0	0	
SPORTS COMPLEX RESIDENCE - CAPITAL IMPROVEMENTS	2704	0930	43,000	0	43,000	0	0	0	
LOT 205 HILL ST - CAPITAL IMPROVEMENTS	2704	0932	5,000	0	5,000	0	0	0	
LOT 207 HILL ST - CAPITAL IMPROVEMENTS	2704	0933	5,000	0	5,000	0	0	0	
LOT 204 HILL ST - CAPITAL IMPROVEMENTS	2704	0979	2,000	0	2,000	0	0	0	
LOT 927 MCCLEARY ST - CAPITAL IMPROVEMENTS	2704	0980	9,500	0	9,500	0	0	0	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094		2,000	0	2,000	0	0	0	
HALL - CURTAINS FOR HALL FOR EAST AND WEST SIDE WINDOWS	3544	HC09	10,000	0	10,000	0	0	0	
HALL - RELOCATE INSIDE BAR & CREATE STORAGE	3544	HC12	5,000	0	5,000	0	0	0	
POOL - BUILDINGS	3666		5,082	0	5,082	0	0	0	
OSR - PICTURE GARDENS - UPGRADE TOILETS	3997	SR22	90,450	0	90,450	0	0	0	
OSR - PICTURE GARDENS - 2X SPLIT SYSTEMS	3997	SR23	9,550	0	9,550	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191		0	0	0	0	27,141	27,141	To be addressed with Budget Review - project not completed last year with funds carried forward in Surplus.
RED SANDBOX - REPLACE EVAP WITH SPLIT SYSTEMS	9651	EC04	6,500	0	6,500	0	0	0	
<b>Buildings Total</b>			<b>422,282</b>	<b>200,000</b>	<b>622,282</b>	<b>833</b>	<b>27,141</b>	<b>26,308</b>	
<b>Furniture &amp; Office Equip.</b>									
COUNCIL CHAMBERS - FURNITURE AND EQUIPMENT	0254		35,000	0	35,000	0	0	0	
COMPUTER EQUIPMENT	1244		25,000	0	25,000	0	0	0	
KZ - WATER FOUNTAIN	2438	KZC06	5,000	0	5,000	0	0	0	
C.D.O. COMPUTER PURCHASE	2454		5,000	0	5,000	0	0	0	
OSR - PICTURE GARDENS - ARTIFICIAL TURF	3803	SR11	3,000	0	3,000	0	0	0	
<b>Furniture &amp; Office Equip. Total</b>			<b>73,000</b>	<b>0</b>	<b>73,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	

SHIRE OF MEEKATHARRA									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 July 2020									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Plant, Equip. &amp; Vehicles</b>									
YOUTH CENTRE VEHICLE	2448		40,000	0	40,000	0	0	0	
POOL - PLANT AND EQUIPMENT	3684		20,000	0	20,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014		10,000	0	10,000	0	0	0	
CARAVANS & EQUIPMENT	5034		260,000	0	260,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064		100,000	0	100,000	0	0	0	
SWEEPER	5094		361,000	0	361,000	0	0	0	
TRUCK	5124		350,000	0	350,000	0	0	0	
GRADERS	5134		400,000	0	400,000	0	0	0	
WORKS MANAGER VEHICLE	5144		64,000	0	64,000	0	0	0	
ENGINES & PUMPS (- \$5,000 OTHERWISE USE GL4810)	5154		20,000	0	20,000	0	0	0	
EXCAVATOR	5331		30,000	0	30,000	0	0	0	
LOADER	5334		348,000	0	348,000	0	0	0	
<b>Plant, Equip. &amp; Vehicles Total</b>			<b>2,003,000</b>	<b>0</b>	<b>2,003,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Roads Infrastructure</b>									
ROAD CONSTRUCTION VARIOUS	4200		24,538,634	0	24,538,634	189,166	107,399	(81,767)	See Note 8b for Road project details
			0	0	0	0	0	0	
<b>Roads Infrastructure Total</b>			<b>24,538,634</b>	<b>0</b>	<b>24,538,634</b>	<b>189,166</b>	<b>107,399</b>	<b>(81,767)</b>	
<b>Footpath Infrastructure</b>									
FOOTPATHS - NEW AND RENEWAL	5046		0	0	0	0	0	0	
			0	0	0	0	0	0	
<b>Footpath Infrastructure Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>									
RUNWAY CONSTRUCTION	5104	1210	30,000	0	30,000	0	0	0	
AIRPORT APRON & PARKING AREAS	5104	1215	20,000	0	20,000	0	0	0	
<b>Airport Infrastructure Total</b>			<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020

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SHIRE OF MEEKATHARRA									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 July 2020									
Note 8a: CAPITAL EXPENDITURE									
Assets	GL Account	Job	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Other Infrastructure									
YC - UPGRADE TO ENTRY GARDEN	2436	YCO04	3,000	0	3,000	0	0	0	
YC - 3000L SLIMLINE WATER TANK & INFRASTRUCTURE FOR ROOF WA	2436	YCO05	4,000	0	4,000	0	0	0	
YC - FENCING MODIFICATIONS AND GATES TO ALLOW ACCESS FROM L	2436	YCO06	5,000	0	5,000	0	0	0	
YC - WATER FOUNTAIN (OF TOILET BLOCK)	2436	YCO07	5,000	0	5,000	0	0	0	
KZ - FENCING TO ALLOW FOR PUBLIC ACCESS TO THE PLAYGROUND O	2440	KZ005	5,500	0	5,500	0	0	0	
REFUSE SITE - CONSTRUCTION OF TYRE DISPOSAL AREA	2824		60,000	0	60,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274		28,200	0	28,200	0	0	0	
TOWN DRINKING FOUNTAIN	3286		5,000	0	5,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638		11,500	0	11,500	0	0	0	
LUKES PIT WATER SCHEME	3944		30,000	0	30,000	0	0	0	
OSR - TELEMETRY SYSTEM FOR TANKS AT OVAL, BEHIND OFFICE, POW	3994	SR12	12,000	0	12,000	0	0	0	
LIONS PARK - LANDSCAPING (INCLUDES REMOVAL OF BMX TRACK)	4015	SR13	12,000	0	12,000	0	0	0	
LIONS PARK - SEATING AND TABLES	4015	SR14	5,000	0	5,000	0	0	0	
LIONS PARK - BBQ	4015	SR15	15,000	0	15,000	0	0	0	
SPEEDWAY/HOTROD/GOKART CAPITAL EXPENSE	4066		10,000	0	10,000	10,000	9,091	(909)	
PLAYGROUND - RETICULATION	4076	SR16	5,000	0	5,000	0	0	0	
PLAYGROUND - TREES AND TREE GUARDS	4076	SR17	5,000	0	5,000	0	0	0	
PLAYGROUND - NATURE PLAYGROUND	4076	SR18	10,000	0	10,000	0	0	0	
PLAYGROUND - SEATS	4076	SR19	2,000	0	2,000	0	0	0	
PLAYGROUND - SHADE STRUCTURES	4076	SR20	20,000	0	20,000	0	0	0	
PLAYGROUND - LANDSCAPING	4076	SR21	10,000	0	10,000	0	0	0	
MAINSTREET SCAPING - STREET SCULPTURES	4984	MS03	15,000	0	15,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387		90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388		120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389		16,500	0	16,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390		10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394		70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399		66,000	0	66,000	0	0	0	
Other Infrastructure Total			651,903	0	651,903	10,000	9,091	(909)	
<b>Capital Expenditure Total</b>			<b>27,738,819</b>	<b>200,000</b>	<b>27,938,819</b>	<b>199,999</b>	<b>143,631</b>	<b>(56,368)</b>	

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 July 2020

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Grids Installation	1262	100,000	100,000	0	0	0	
Grids Construction	1266	150,000	150,000	0	0	0	
Road Construction Misc	1267	2,045,970	2,045,970	0	0	0	
Water Bores	1268	150,000	150,000	12,500	0	(12,500)	
Ashburton Downs Rd - Roads To Recovery Funded	A67	1,200,000	1,200,000	0	0	0	
Landor Road - Bbrf Funded Business Case	BB66	2,699,771	2,699,771	0	0	0	
Mt Clere Rd - Construction	C1	180,000	180,000	15,000	1,272	(13,728)	
Laneway Between Main Street & Hill Street	C134	18,000	18,000	0	0	0	
Alternate Heavy Haulage Road - Council Funded	C135	25,000	25,000	0	0	0	
High Street - Construction	C43	60,000	60,000	0	0	0	
Savage Street - Construction	C44	65,000	65,000	0	0	0	
Landor Rd - Council Funding	C66	1,351,393	1,351,393	0	0	0	
Ashburton Downs-Meekatharra Rd - Construction	C67	725,000	725,000	145,000	106,127	(38,873)	
Agrr: 899 (Feb 2020) General Expense	FDC00	14,750,000	14,750,000	0	0	0	
Landor Rd - Regional Road Group Funding	RR66	368,500	368,500	0	0	0	
Ashburton Rd - Regional Road Group Funding	RR67	450,000	450,000	0	0	0	
<b>Roads Infrastructure Total</b>		<b>24,538,634</b>	<b>24,538,634</b>	<b>189,166</b>	<b>107,399</b>	<b>(81,767.)</b>	

Comments

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2020

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
30,200	15,000	(15,200)	<b>Education and Welfare</b> P427 - 2010 Hi-Ace Bus				
			<b>Transport</b>				
51,664	30,000	(21,664)	P109 - 2005 Nissan UD Prime Mover				
73,273	30,000	(43,273)	P407 - 2008 Nissan UD Prime Mover				
88,201	80,000	(8,201)	P108 - 2005 12H westrac Motor Grader				
17,000	16,000	(1,000)	P315 - 1981 910 Cat Loader				
50,000	50,000	0	Other as required				
<b>310,338</b>	<b>221,000</b>	<b>(89,338)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

Comments

There have been no disposals processed to date.

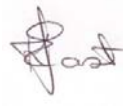
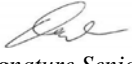
***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***Write Offs

There were five actions taken under delegated powers in July 2020 that require reporting to Council.

<b>Debtor/Rates</b>	<b>Debtor/Assess</b>	<b>Name</b>	<b>Amount</b>	<b>Invoice/ Property</b>	<b>Charge Type</b>	<b>Reason for Write Off</b>
Debtor	B2	BP Australia Pty Ltd	\$0.10	24837	Electricity	Underpaid invoice by 10c. Not worth it to try and get extra payment.
Debtor	M4	Main Roads	\$0.01		Flood Damage	Flood Damage claims underpaid by 1c. Not worth it to try and get extra payment.
Rates	A8062	Allen Malcolme	\$5.66	E47/3753	Rates	Paid all but some interest. Tenement is dead. Owner has no other live tenements.
Rates	A8067	Allen Malcolme	\$5.66	E52/3572	Rates	Paid all but some interest. Tenement is dead. Owner has no other live tenements.
Rates	A8068	Allen Malcolme	\$5.66	E52/3573	Rates	Paid all but some interest. Tenement is dead. Owner has no other live tenements.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

<b>Title/Subject:</b>	<b>OUTSTANDING DEBTORS</b>	
<b>Agenda/Minute Number:</b>	9.2.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	7 August 2020	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

**Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

4.11 Sundry Debt Collection

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr PS Moses

**That Council receives the outstanding monthly Debtor Trial Balance for July 2020.**

**CARRIED 7/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*



		Debtors Trial Balance							
		As at 31.07.2020							
Debtor #	Name	Credit Limit	02.05.2020		01.06.2020	01.07.2020	31.07.2020	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
								Notes for debts >90 days old	
		Of Oldest Invoice (90Days)							
V035	28 VILLAGES PTY LTD		0.00	0	0.00	176.00	0.00	176.00	
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	0.00	-137.07	
A119	AEROLANE PTY LTD		59.88	98	0.00	0.00	0.00	59.88	following up
A134	AGSR PTY LTD		0.00	0	29.93	0.00	0.00	29.93	
D096	ANDREW PETER DEAN		0.00	0	0.00	0.00	0.00	-26.94	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	4798.25	4798.25	
B106	BAZDALE INVESTMENTS P/L		0.00	0	0.00	44.00	44.00	88.00	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	0.00	-152.08	
B021	BUNBURY AERO CLUB (INC)		0.00	0	0.00	0.00	66.00	66.00	
C152	CATANIA, V		0.00	0	0.00	43.10	0.00	43.10	
C110	CATER CARE SERVICES PTY LT		0.00	0	0.00	176.00	0.00	176.00	
B022	CLARK BUTSON		0.00	0	0.00	0.00	56.86	56.86	
C113	COBHAM AVIATION		0.00	0	0.00	53228.39	32713.81	85942.20	
C130	COLES EXPRESS MEEKATHARRA		0.00	0	0.00	0.00	1601.00	1601.00	
C011	COMMERCIAL HOTEL		0.00	0	0.00	74.05	0.00	74.05	
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	48.64	93.56	142.20	
C065	CONTRACT AQUATIC SERVICES		0.00	0	1845.04	0.00	0.00	1845.04	
C143	CORAL COAST HELICOPTER SER		0.00	0	0.00	0.00	44.00	44.00	
C0222	CORSAIRE PTY LTD		0.00	0	0.00	147.44	23.94	171.38	
D1	DEPARTMENT OF EDUCATION		32904.45	114	26789.32	0.00	0.00	59693.77	following up
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	160.10	160.10	320.20	
D054	DORAY MINERALS PTY LTD		21410.72	421	0.00	62117.15	0.00	83527.87	following up
E035	EUREKA OPERATIONS PTY LTD		0.00	0	0.00	176.00	0.00	176.00	
L066	FABIAN LOCKYER		375.00	141	0.00	0.00	0.00	375.00	awaiting bond release
F049	FORTESCUE HELICOPTERS PTY		0.00	0	0.00	22.00	0.00	22.00	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06	
G011	GERALDTON AIR CHARTER		0.00	0	0.00	0.00	0.00	-26.93	
G108	GIULIANO, JOE TREVOR JOHN		1821.40	193	765.97	533.25	0.00	3120.62	staff through payroll
G080	GRBIC, RICKY		883.99	191	0.00	0.00	0.00	883.99	paying off
G053	GREEN MINING PTY LTD		123.25	1388	0.00	0.00	0.00	123.25	needs follow up
G077	GREY MARE TRANSPORT		574.22	805	0.00	0.00	0.00	574.22	in liquidation
H077	HANDEL AVIATION PTY LTD		0.00	0	28.43	0.00	0.00	28.43	
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	25.25	25.25	
H150	HELICOPTER LOGISTICS PTY L		0.00	0	0.00	0.00	29.93	29.93	
6	HELIDOC PTY LTD		0.00	0	0.00	22.00	0.00	22.00	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.07.2020						
Debtor #	Name	Credit Limit	02.05.2020		01.06.2020	01.07.2020	31.07.2020	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
S003	HON ROBIN SCOTT MLC		0.00	0	0.00	148.10	0.00	148.10
J061	JOURNEY BEYOND ADVENTURES		0.00	0	0.00	0.00	65.51	65.51
K003	KARALUNDI ABORIGINAL EDUCA		0.00	0	0.00	552.00	0.00	552.00
K004	KILLARA STATION		0.00	0	0.00	0.00	1829.28	1829.28
K027	KYANGA, ROBERT		0.00	0	248.43	501.66	0.00	750.09
S134	MARK STURGEON		0.00	0	410.05	440.44	0.00	850.49
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	43.10	0.00	43.10
M148	MELISSA PRICE MP		0.00	0	0.00	0.00	0.00	-74.05
M214	MIDWEST MENTAL HEALTH & CA		0.00	0	0.00	78.80	0.00	78.80
M034	MILEURA STATION		1826.32	99	0.00	0.00	0.00	1826.32 following up
N020	NORTHAM AIR SERVICES		0.00	0	0.00	0.00	22.08	22.08
O038	OTWAY HELICOPTERS PTY LTD		37.13	98	0.00	0.00	0.00	37.13 following up
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
P109	PENJET PTY LTD		0.00	0	0.00	0.00	0.00	-1325.12
R043	RACHLAN HOLDINGS PTY LTD		0.00	0	22.00	0.00	0.00	22.00
R098	REILLY & CO		0.00	0	0.00	0.00	0.00	-74.05
D077	REVD LESLEY DEGRUSSA-MACAU		0.00	0	39.65	0.00	0.00	39.65
F051	ROGER ERNEST FORRESTER		994.32	99	0.00	0.00	0.00	994.32 following up
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	12401.42	7117.11	19518.53
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	509.62	509.62
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10
S007	SKIPERS AVIATION		0.00	0	0.00	1018.37	1388.78	2407.15
S111	SODEXO		0.00	0	0.00	704.00	0.00	704.00
S078	STAR AVIATION PTY LTD		0.00	0	0.00	477.50	716.25	1193.75
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
W112	WALTER WHIP & THE FLAMES		975.00	625	0.00	0.00	0.00	975.00 at Debt Collect.
W118	WARINGA FARMING PTY LTD		0.00	0	0.00	0.00	53.86	53.86
Y003	YARRABUBBA STATION		0.00	0	0.00	0.00	0.00	-39.65
Y022	YOUNO DOWNS		0.00	0	0.00	0.00	2042.31	2042.31
Y015	YUGUNGA-NYA PEOPLE'S TRUST		0.00	0	0.00	1072.50	0.00	1072.50
Y018	YULELLA INCORPORATED		0.00	0	39.65	0.00	0.00	39.65
Totals --- Credit Balances:		-1956.40	61985.68		30218.47	134406.01	53401.50	278055.26

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED 31 JULY 2020</b>	
<b>Agenda/Minute Number:</b>	9.2.3	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	7 August 2020	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
- the payee's name;
  - the amount of the payment;
  - the date of the payment; and
  - sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
- each account which requires council authorization in that month –
    - the payee's name
    - the amount of the payment; and
    - sufficient information to identify the transaction; and
  - the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
- presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	\$ 636,831.83
Air BP	\$ 7,143.31
Trust	\$ 0.00
<b>Total</b>	<b>\$643,975.14</b>

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.



**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr MJ Smith

**Seconded:** Cr MR Hall

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 7/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
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			MUNI	AIR BP	TRUST
EFT17096	17/07/2020	AIRPORT LIGHTING SPECIALISTS (RESEARCH ENGINEERS)	FINAL SPARE PAPI LIGHT INCLUDING FREIGHT TO MEEKATHARRA	-568.34	
EFT17097	17/07/2020	ARCUS AUSTRALIA PTY LTD	1 X DISHWASHER, 2 X FRIDGE, 2X FREEZER - LLOYDS	-13667.50	
EFT17098	17/07/2020	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 23-27 JUNE & 1-10 JULY 2020	-6444.90	
EFT17099	17/07/2020	AURIS MINERALS LIMITED	RATES REFUND FOR ASSESSMENT A498 M51/79 NANNINE GOLD FIELD NANNINE	-67.61	
EFT17100	17/07/2020	AUSTRALASIAN CEMETERIES & CREMATORIA ASSOCIATION (ACCA)	ORDINARY MEMBERSHIP 01/07/20 - 30/06/2021	-286.00	
EFT17101	17/07/2020	AUSTRALIA POST	POSTAGE 01-30 JUNE 2020	-69.66	
EFT17102	17/07/2020	BOC GASES	INDUSTRIAL GAS CYLINDER RENT JUNE 2020	-48.62	
EFT17103	17/07/2020	BROADCAST AUSTRALIA PTY LTD (BAI COMMUNICATIONS)	SELF HELP RCP RADIO 01/07/20 - 30/06/21 CONTRACT #0041000304	-2534.11	
EFT17104	17/07/2020	BUNNINGS GROUP LIMITED	SUPPLY PLUMING, RETIC PARTS, DRILL BITS, JOINER, PVC GRATES FOR HOUSING STOCK	-1284.80	
EFT17105	17/07/2020	C4 CLEANING	CLEANING JUNE 2020 - OFFICE, GYM, DEPOT, INDOOR CRICKET, YOUTH CENTRE, CONSULTANT QUARTERS, PUBLIC TOILETS	-2818.75	
EFT17106	17/07/2020	CANINE CONTROL	RANGER SERVICES ON 30 JUNE, 1-2 JULY 2020	-3584.56	
EFT17107	17/07/2020	CIVIC LEGAL PTY LTD	UPDATES TO CONTRACT FOR SUPERVISION OF CONTRACTORS	-1674.75	
EFT17108	17/07/2020	COMMERCIAL HOTEL	LUNCHES FOR COUNCILLORS OCM 27/06/20	-471.50	
EFT17109	17/07/2020	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION)	SUPPLY 10 X SURGE PROTECTORS	-1449.25	
EFT17110	17/07/2020	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE OF CHILD CARE CENTRE FOR 01/07/20 - 31/12/20	-297.00	
EFT17111	17/07/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	ANNUAL LICENCE RENEWAL FOR REFUSE SITE 20/21	-1217.77	
EFT17112	17/07/2020	DUNNING INVESTMENTS P/L	50,000 LITRES DIESEL @1.06570 P/LTR DELIVERED 14/07/20 - AIRPORT	-53285.10	
EFT17113	17/07/2020	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 08/07/20	-854.61	
EFT17114	17/07/2020	ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)	INVESTIGATE AND REPAIR FUEL LEAK IN FIRE TENDER (P489)	-126.50	
EFT17115	17/07/2020	FARMER JACKS	SUPPLY AND DELIVER 4 X BIOMAX SEPTIC LIDS FOR 927 MCCLEARY , 204 HILL, 206 HILL, PUBLIC TOILETS. 20X RAPID SET CONCRETE BAGS. OFFICE CONSUMABLES. MICROWAVE OVEN FOR TOWN HALL. AIRPORT HOUSE DEADLOCK. MICROWAVE FOR P55 CARAVAN. OCM REFRESHMENTS	-8727.06	
EFT17116	17/07/2020	FUJI XEROX AUSTRALIA PTY LTD	PRINTER CONSUMABLES SHIRE OFFICE & DEPOT OFFICE - JUNE 2020	-192.91	
EFT17117	17/07/2020	GLORIA WHITEHURST	BOND RETURN - HALL - GLORIA WHITEHURST - PAID 9 JUNE 2020	-680.00	
EFT17118	17/07/2020	HARVEY JAMES NICHOLS	PRESIDENTS ALLOWANCE - 16/02/2020 - 15/05/2020	-5000.00	
EFT17119	17/07/2020	IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)	CHEMICALS FOR POOL FOR JUNE 2020	-81.84	
EFT17120	17/07/2020	JAY'S ELECTRICAL SERVICE	ASHBURTON DOWNS CAMP - REVIEW GENSET POWER AND DISTRIBUTION BOARDS ON ALL ELECTRICAL ITEMS - INCLUDES TRAVEL	-2796.20	
EFT17121	17/07/2020	JR & A HERSEY PTY LTD	SUPPLY UNIFORMS - 18X PANTS, 28X SHIRTS, 3X JACKETS, 5X BOOTS - WITH LOGO	-3924.41	
EFT17122	17/07/2020	KOTT GUNNING LAWYERS	DRAFT LEASE AGREEMENT & LETTER OF ADVICE REGARDING RFDS FUEL TANK SITE AT MEEKATHARRA AIRPORT	-2125.20	
EFT17124	17/07/2020	MCCLYMONT, ROY	REIMBURSEMENT FOR INTERNET SERVICE PROVIDER FEES PAID PERIOD JULY 2018 - JUNE 2020 AS PER CONTRACT	-1438.80	
EFT17125	17/07/2020	MEEKATHARRA CORNER STORE	DOMESTIC GAS BOTTLE FOR YOUTH CENTRE	-417.32	
EFT17126	17/07/2020	MIDWEST PEST MANAGEMENT	PEST CONTROL FOR MICE, COCKROACHES, FLEAS AND TICKS (5 X SHIRE RESIDENCES)	-1023.00	
EFT17127	17/07/2020	MITCHELL & BROWN COMMUNICATIONS PTY LTD (VIDGUARD)	REPLACE HD SATELLITE DIGITAL RECEIVER TV UNIT 2 X CARAVAN P340 & P350	-1067.00	
EFT17128	17/07/2020	MURCHISON COUNTRY ZONE WALGA	MURCHISON COUNTRY ZONE OF WALGA MEMBERSHIP RENEWAL 2020/21	-2500.00	
EFT17129	17/07/2020	NAVSDRON PTY LTD (MEGAN SHIRT)	FINANCIAL ASSISTANCE WITH MONTHLY REPORTS, BUDGETS AND ANNUAL REPORTS JUNE, AND FINAL PREP BUDGET FOR COUNCIL	-4356.00	
EFT17130	17/07/2020	OFFICE NATIONAL	LLOYDS FITOUT CONFERENCE ROOM 20 X CHAIRS, 2 X DISPLAY CASES, 8 X TABLES	-8324.25	
EFT17131	17/07/2020	OPTON (MIDWEST WA) PTY LTD	VALUATION REPORT FOR COMMERCIAL LEASING OF SPACES - LLOYDS BUILDING	-9050.00	
EFT17132	17/07/2020	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	LABOUR - SHIRE OFFICE SERVER UPGRADE 8-10 MAY 2020	-23015.50	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 AUGUST 2020  
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**SHIRE OF MEEKATHARRA**  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
15-Aug-20

			MUNI	AIR BP	TRUST
EFT17133	17/07/2020 PETER SHANE CLANCY	DEPUTY PRESIDENTS ALLOWANCE - 16/02/2020 - 15/05/2020	-1250.00		
EFT17134	17/07/2020 QUATRO DESIGN PTY LTD	LLOYDS BUILDING - 3 X CONCRETE PLANTERS - 50% DEPOSIT	-8780.75		
EFT17135	17/07/2020 RANGELANDS NRM	SOUTHERN RANGELANDS DONATION - TO DEVELOP OUTBACK ROADS MANUAL/WORKSHOPS FOR REMOTE SHIRES/CONTRACTORS	-2200.00		
EFT17136	17/07/2020 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	16000 LITRES DIESEL DELIVERED TO THE MEEKATHARRA AIRPORT AT \$1.1642	-19169.48		
EFT17137	17/07/2020 S&K ELECTRICAL CONTRACTING PTY LTD	SUPPLY/INSTALL AIRCON PCB BOARD CONTROL - AIRPORT RESIDENCE	-711.73		
EFT17138	17/07/2020 STATE EMERGENCY SERVICE MEEKATHARRA (SES)	SES REIMBURSEMENTS JUNE - JULY INCLUDING RADIO INSTALLATION	-1176.96		
EFT17139	17/07/2020 TENDERLINK	ADVERTISE TENDER - MEEKAS-921540 - SUPPLY ROAD CONSTRUCTION PLANT	-224.40		
EFT17140	17/07/2020 TOLL TRANSPORT PTY LTD	FREIGHT FOR FURNITURE ORDER - LLOYDS BUILDING	-1096.97		
EFT17141	17/07/2020 TOTAL EDEN PTY LTD	SUPPLY RETIC PARTS - 4 X PROPERTIES AND MAINTENANCE STORES	-6809.51		
EFT17142	17/07/2020 WESTRAC EQUIPMENT	SUPPLY 1 X NEW HOSE FOR P433 - 950 HSW CAT LOADER	-285.60		
EFT17143	17/07/2020 YULELLA ABORIGINAL CORPORATION	REPLACE CLOTHES LINE/BASE AT LOT 927 MCCLEARY	-456.50		
EFT17144	17/07/2020 MARKETFORCE PTY LTD	ADVERTISING -W.AUSTRALIAN 30/05/2020 - LEASING/AIRPORT TO RFDS	-1100.68		
EFT17145	30/07/2020 ABCO PRODUCTS	INTERFOLD TOILET TISSUE & ROLL TOWEL FOR PUBLIC TOILETS	-279.44		
EFT17146	30/07/2020 AIT SPECIALISTS PTY LTD	FUEL TAX CREDITS 01/04/20 - 30/06/20	-1746.58		
EFT17147	30/07/2020 ALLMARK & ASSOCIATES PTY LTD	THICK LEADED ENGRAVED CEMETERY BURIAL BOARDS 1995-2020 X 3	-1974.50		
EFT17148	30/07/2020 ANDREW BINSIAR	OCM & HBTP FEE 18 JULY 2020 FEE 18 JULY 2020	-550.00		
EFT17149	30/07/2020 AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	APRA MUSIC LICENCE 2020/21	-350.00		
EFT17150	30/07/2020 B & E TRENFIELD	PARKS & GARDENS CONTRACT - JULY 2020	-12317.71		
EFT17151	30/07/2020 COMMERCIAL HOTEL	LUNCHES AND REFRESHMENTS FOR COUNCILLORS AFTER 18 JULY OCM	-417.50		
EFT17152	30/07/2020 CONTRACT AQUATIC SERVICES	SUPPLY 12X 10KG POOL CHEMICALS	-924.00		
EFT17153	30/07/2020 DEPARTMENT OF HUMAN SERVICES - SERVICES AUSTRALIA	CENTREPAY TRANSACTION CHARGES FOR 01/05/20 - 30/06/20	-69.30		
EFT17154	30/07/2020 DINGO DESIGN	DESIGN OF POSTER FOR FESTIVAL 2020/21	-1450.00		
EFT17155	30/07/2020 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 22/07/2020	-854.61		
EFT17156	30/07/2020 GREENFIELD TECHNICAL SERVICES	RUN TENDER AND EVALUATION FOR FLOOD DAMAGE REINSTATEMENT WORKS UNDER AGRN 888 (TC BLAKE) AND AGRN 899 (TC DAMIEN)	-6064.63		
EFT17157	30/07/2020 HARVEY JAMES NICHOLS	OCM & HBTP FEE 18 JULY 2020 FEE 18 JULY 2020	-700.00		
EFT17158	30/07/2020 HOWDEN CONTRACTING AND TRANSPORT	REMOVAL OF THREE CAR WRECKS 8 RAILWAY STREET	-1072.50		
EFT17159	30/07/2020 IT VISION USER GROUP	IT VISION USER GROUP - SUBSCRIPTION 2020/21	-748.00		
EFT17160	30/07/2020 LGNET	ADVERTISEMENT ON LGNET JOB BOARD - CDO FEB 2020	-165.00		
EFT17161	30/07/2020 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-38.80		
EFT17162	30/07/2020 LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2020/21	-198.00		
EFT17163	30/07/2020 MARK SMITH	OCM & HBTP FEE 18 JULY 2020 FEE 18 JULY 2020	-550.00		
EFT17164	30/07/2020 MATTHEW HALL	OCM & HBTP FEE & VEHICLE KM FE 18 JULY 2020 430KM @ \$0.9901/KM	-975.74		
EFT17165	30/07/2020 MITCHELL & BROWN	SUPPLY DISHWASHER FOR UNIT 1 REGAN STREET	-1039.50		
EFT17166	30/07/2020 MOSES, PHILLIP	OCM & HBTP FEE 18 JULY 2020	-550.00		
EFT17167	30/07/2020 MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION - JULY 2020	-20828.34		
EFT17168	30/07/2020 NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF JULY 2020	-22622.60		
EFT17169	30/07/2020 NORTHAMPTON GRADER HIRE	M5 - WILUNA NORTH ROAD - MAINTENANCE GRADE VARIOUS SECTIONS & SMOOTH ROADS TO ASSIST CATTLE MUSTER DELIVERIES	-34306.25		
EFT17170	30/07/2020 PETER SHANE CLANCY	OCM & HBTP FEE 18 JULY 2020 FEE 18 JULY 2020	-550.00		

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
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			MUNI	AIR BP	TRUST
EFT17171	30/07/2020 S&K ELECTRICAL CONTRACTING PTY LTD	91 HILL ST - INSTALL 3X GPOS ON NEW CIRCUIT 1 X GPO IN CAR PORT	-799.94		
EFT17172	30/07/2020 SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-1258.00		
EFT17173	30/07/2020 SHONA KELLY	RATES REFUND FOR ASSESSMENT A4308 52 MCCLEARY STREET	-1000.00		
EFT17174	30/07/2020 T-QUIP	2019- HAKO CITY MASTER 1600 ROAD SWEEPER - TOWN ; SUCTION HOSE REPLACEMENT	-595.30		
EFT17175	30/07/2020 TALIS CONSULTANTS	EVALUATION & REPORT ON TENDERS FOR RFT 19/20 - 04 SUPERVISION OF CONTRACTORS	-6451.50		
EFT17176	30/07/2020 TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT	-101.26		
EFT17177	30/07/2020 TRENFIELD MOTORS	SUPERVISE BORERS DRILLING BORES AS PER RFT 16/17-4 ON M2 PEAK HILL, M41 MINGAH SPRINGS, M76 ASHBURTON DOWNS. REVIEW RDS AND SUPERVISE WORKS M41 MINGA SPRINGS, M2 PEAK HILL, M63 TANGADEE. SUPERVISE WORKS C68 SANDSTONE ROAD, INSTALL/MAINTAIN/REMOVE BORES& PUMPS M66 LANDOR , M67 ASHBURTON. LOAD P332 GENSET FOR TRANSPORT. URGENT HOSE REPLACE ON P464 SKID STEER. GEN SET SERVICE P467. VEHICLE SERVICE P520 DUAL CAB WORKMATE. SUPERVISE BORERS DRILLING LANDOR-MEEKA RD, MEEKA-MTCLERE RD, MURCHISON DOWNS RD, SYLVANIA RD, JIGALONG. ASSISTANCE WITH SUPERVISION ON C67 WHILE WSM ON LEAVE. SUPERVISE MTF ON C66 LANDOR-MEEKA RD. REPLACE PASSENGER DOOR WINDOW ON P488 HINO	-48638.14		
EFT17178	30/07/2020 WA FUEL SUPPLIES PTY LTD	18,005 LITRES DIESEL @1.1385 P/LTR DELIVERED 14/07/20 - 1700 LTR P458 1005 LTR P39	-22549.46		
EFT17179	30/07/2020 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP & SUBSCRIPTIONS FOR 2020/21 - MEMBERSHIP	-28358.00		
EFT17180	30/07/2020 WESTERN INDEPENDENT FOODS	VARIOUS FREIGHT	-53.80		
EFT17181	31/07/2020 LGIS INSURANCE BROKING	2020/21 SALARY CONTINUANCE INSURANCE	-12497.76		
EFT17182	31/07/2020 LGIS WA	2020/21 PROPERTY INSURANCE	-145179.98		
25780	17/07/2020 WATER CORPORATION	WATER CHARGES - STOCKYARD - 01/07/20 - 31/08/20	-44.90		
25781	30/07/2020 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE JULY 2020	-340.00		
25782	30/07/2020 TELSTRA CORPORATION LIMITED	LANDLINE JULY 2020 - ADMIN	-2214.22		
DD13290.1	01/07/2020 HORIZON POWER	ELECTRICITY CHARGES YOUTH CENTRE 14/4 - 12/06/20	-533.33		
DD13323.1	08/07/2020 WA SUPER	PAYROLL DEDUCTIONS	-5220.86		
DD13323.2	08/07/2020 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-1122.42		
DD13323.3	08/07/2020 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-825.00		
DD13323.4	08/07/2020 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-825.00		
DD13323.5	08/07/2020 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-879.38		
DD13323.6	08/07/2020 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-588.05		
DD13323.7	08/07/2020 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-45.00		
DD13323.8	08/07/2020 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-170.27		
DD13338.1	21/07/2020 WESTPAC CREDIT CARD	ST ANNE'S FLORIST - FLOWERS FOR HOSPITALISED STAFF MEMBER - CDSM	-110.00		
DD13340.1	22/07/2020 WA SUPER	SUPERANNUATION CONTRIBUTIONS	-5519.70		
DD13340.2	22/07/2020 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-1122.42		
DD13340.3	22/07/2020 MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-825.00		
DD13340.4	22/07/2020 CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-825.00		
DD13340.5	22/07/2020 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-942.84		
DD13340.6	22/07/2020 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-529.23		
DD13340.7	22/07/2020 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-168.35		
DD13344.1	23/07/2020 HORIZON POWER	ELECTRICITY CHARGES SPORTS COMPLEX FROM 07/05/20 - 06/07/20	-2821.10		
DD13344.2	01/07/2020 HORIZON POWER	ELECTRICITY CHARGES OFFICE, DEPOT, OVAL PUMP, INFO BAY, LLOYDS, SANDBOX, SHIRE RESIDENCES 15/04/20 - 12/06/20	-17390.81		
DD13344.3	20/07/2020 HORIZON POWER	ELECTRICITY CHARGES AIRPORT 02/06/20 - 01/07/20	-1905.48		
DD13344.4	17/07/2020 HORIZON POWER	ELECTRICITY CHARGES STREET LIGHTS 01/06/20 - 30/06/20	-4303.93		
DD13346.1	21/07/2020 BP OIL (AIR BP)	JUNE 2020 AVGAS PURCHASES			-7143.31

**SHIRE OF MEEKATHARRA**

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
15-Aug-20



THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

	MUNI	AIR BP	TRUST
MUNI BANK -\$	636,831.83		
AIR BP ACCOUNT		-7,143.31	
TRUST ACCOUNT			0.00

TOTALLING -\$643,975.14 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 15 August 2020  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**9.3. ADMINISTRATION**

<b>Title/Subject:</b>	<b>CODE OF CONDUCT</b>	
<b>Agenda/Minute Number:</b>	9.3.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 430	
<b>Disclosure of Interest:</b>		
<b>Date of Report:</b>	7 August 2020	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	
		<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council is requested to review and adopt its *Code of Conduct*.

**Attachments:**

Councillors have a copy of the current *Code of Conduct* in their Shire document file.  
Proposed *Code of Conduct* (New inclusions highlighted)

**Background:**

In the 2018/19 Audit it was noted that the *Code of Conduct* created on 21 November 2009 did not have a scheduled review date. A review had not been undertaken prior to the Interim Audit in 2019/20. The Interim Audit recommendation is: “*We recommend the Code of Conduct be reviewed on a periodic basis to ensure it continues to satisfy the requirements of the Shire and its representatives.*”

**Comment:**

A review of the *Code of Conduct* has been undertaken. The proposed *Code of Conduct* is based on the *WALGA Model Code of Conduct* and is very similar to the current code with a few additions. These are:

- Section 1.4 Principles affecting the employment of employees by the Shire which has been taken directly from the Local Government Act 1995
- Further inclusions in Sections 3.1 Use of Confidential Information and 3.3 Improper or Undue Influence; and
- Section 4.3 Personal Communications and Social Media - new.

The Code of Conduct also addresses a couple of recommendations for improvements that were highlighted in the Financial Management and Reg 17 Review presented to Council at the OCM held December 2019. The two recommendations were: #

1. Intellectual Property: introduce into the Shire’s policy manual. - Section 3.2 Intellectual Property in the *Code of Conduct* assigns the Intellectual rights to the Local Government upon its creation unless otherwise agreed by separate contract.
2. Misuse of Local Government Resources: introduce into the Shire’s policy manual. - Section 5.1 Use of Local Government Resources addresses how the Shire of Meekatharra’s Council Members and Employees will and will not use these resources.

A more comprehensive review may be taken in the future when time permits.

**Statutory Environment:**

Local Government Act Section 5.103.

Local Government (Administration) Regulations (34B and 34C)

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr DK Hodder

**That the proposed Code of Conduct for the Shire of Meekatharra be adopted as presented without amendment.**

**CARRIED 7/0**



**Code of Conduct  
for Council Members,  
Committee Members and  
Employees**





Shire of Meekatharra  
Code of Conduct

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### **PREAMBLE**

The Code of Conduct provides Council Members, Committee Members and employees in Local Government with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability in individual Local Governments.

The Code is complementary to the principles adopted in the Local Government Act and Regulations which incorporates four fundamental aims to result in :-

- (a) *better decision-making by local governments;*
- (b) *greater community participation in the decisions and affairs of local governments;*
- (c) *greater accountability of local governments to their communities; and*
- (d) *more efficient and effective local government.*

The Code provides a guide and a basis of expectations for Council Members, Committee Members and employees. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective Local Government responsibilities may be based.

### **STATUTORY ENVIRONMENT**

The Code of Conduct observes statutory requirements of *the Local Government Act 1995* (s.5.103 – Codes of Conduct) and *Local Government (Administration) Regulations 1996* (Regs 34B and 34C).

### **RULES OF CONDUCT**

Council Members acknowledge their activities, behaviour and statutory compliance obligations may be scrutinised in accordance with prescribed rules of conduct as described in the *Local Government Act 1995* and *Local Government (Rules of Conduct) Regulations 2007*.

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Shire of Meekatharra  
Code of Conduct

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## 1. ROLES

### 1.1 Role of Council Member

The primary role of a Council Member is to represent the community, and the effective translation of the community's needs and aspirations into a direction and future for the Local Government will be the focus of the Council Member's public life.

The Role of Council Members as set out in S 2.10 of the Local Government Act 1995 follows:

*"A Councillor:*

- (a) represents the interests of electors, ratepayers and residents of the district;*
- (b) provides leadership and guidance to the community in the district;*
- (c) facilitates communication between the community and the council;*
- (d) participates in the local government's decision-making processes at council and committee meetings; and*
- (e) performs such other functions as are given to a Councillor by this Act or any other written law."*

A Council Member is part of the team in which the community has placed its trust to make decisions on its behalf and the community is therefore entitled to expect high standards of conduct from its elected representatives. In fulfilling the various roles, Council Members activities will focus on:

- achieving a balance in the diversity of community views to develop an overall strategy for the future of the community;
- achieving sound financial management and accountability in relation to the Local Government's finances;
- ensuring that appropriate mechanisms are in place to deal with the prompt handling of residents' concerns;
- working with other governments and organisations to achieve benefits for the community at both a local and regional level;
- having an awareness of the statutory obligations imposed on Council Members and on Local Governments.

In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

### 1.2 Role of Employees

The role of employees is determined by the functions of the CEO as set out in S 5.41 of the Local Government Act 1995:

*"The CEO's functions are to:*

Shire of Meekatharra  
Code of Conduct

- 
- (a) *advise the council in relation to the functions of a local government under this Act and other written laws;*
  - (b) *ensure that advice and information is available to the council so that informed decisions can be made;*
  - (c) *cause council decisions to be implemented;*
  - (d) *manage the day to day operations of the local government;*
  - (e) *liaise with the mayor or president on the local government's affairs and the performance of the local government's functions;*
  - (f) *speak on behalf of the local government if the mayor or president agrees;*
  - (g) *be responsible for the employment, management supervision, direction and dismissal of other employees (subject to S 5.37(2) in relation to senior employees);*
  - (h) *ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
  - (i) *perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO."*

### 1.3 Role of Council

The Role of the Council is in accordance with S 2.7 of the Local Government Act 1995:

- "(1) The council —*
  - (a) governs the local government's affairs; and*
  - (b) is responsible for the performance of the local government's functions.*
- (2) Without limiting subsection (1), the council is to —*
  - (a) oversee the allocation of the local government's finances and resources; and*
  - (b) determine the local government's policies."*

### 1.4 Principles affecting the employment of employees by the Shire

The following principles, set out in section 5.40 of the Act, apply to the employment of the Shire's employees:

- "(a) employees are to be selected and promoted in accordance with the principles of merit and equity; and*
- (b) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and*
- (c) employees are to be treated fairly and consistently; and*
- (d) there is to be no unlawful discrimination against employees or persons seeking employment by the Shire on a ground referred to in the Equal Opportunity Act 1984 or on any other ground; and*
- (e) employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984; and*
- (f) such other principles, not inconsistent with this Division, as may be prescribed."*

Shire of Meekatharra  
Code of Conduct

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### **1.5 Relationships between Council Members and Employees**

An effective Councillor will work as part of the Council team with the Chief Executive Officer and other members of staff. That teamwork will only occur if Council Members and employees have a mutual respect and co-operate with each other to achieve the Council's corporate goals and implement the Council's strategies. To achieve that position, Council Members need to observe their statutory obligations which include, but are not limited to, the following –

- accept that their role is a leadership, not a management or administrative one;
- acknowledge that they have no capacity to individually direct members of staff to carry out particular functions;
- refrain from publicly criticising employees in a way that casts aspersions on their professional competence and credibility.

## **2. CONFLICT AND DISCLOSURE OF INTEREST**

### **2.1 Conflict of Interest**

- (a) Council Members, Committee Members and employees will ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.
- (b) Employees will not engage in private work with or for any person or body with an interest in a proposed or current contract with the Local Government, without first making disclosure to the Chief Executive Officer. In this respect, it does not matter whether advantage is in fact obtained, as any appearance that private dealings could conflict with performance of duties must be scrupulously avoided.
- (c) Council Members, Committee Members and employees will lodge written notice with the Chief Executive Officer describing an intention to undertake a dealing in land within the local government district or which may otherwise be in conflict with the Council's functions (other than purchasing the principal place of residence).
- (d) Council Members, Committee Members and employees who exercise a recruitment or other discretionary function will make disclosure before dealing with relatives or close friends and will disqualify themselves from dealing with those persons.
- (e) Employees will refrain from partisan political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity. An individual's rights to maintain their own political convictions are not impinged upon by this clause. It is recognised that such convictions cannot be a basis for discrimination and this is supported by anti-discriminatory legislation.

Shire of Meekatharra  
Code of Conduct

## 2.2 Financial Interest

Council Members, Committee Members and employees will adopt the principles of disclosure of financial interest as contained within the Local Government Act.

## 2.3 Disclosure of Interest

**Definition:**

*In this clause, and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996 –*

*“interest” means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.*

- (a) A person who is an employee and who has an interest in any matter to be discussed at a Council or Committee meeting attended by the person is required to disclose the nature of the interest:
  - (i) in a written notice given to the CEO before the meeting; or
  - (ii) at the meeting immediately before the matter is discussed.
- (b) A person who is an employee and who has given, or will give, advice in respect of any matter to be discussed at a Council or Committee meeting not attended by the person is required to disclose the nature of any interest the person has in the matter:
  - (i) in a written notice given to the CEO before the meeting; or
  - (ii) at the time the advice is given.
- (c) A requirement described under items (a) and (b) exclude an interest referred to in Section 5.60 of the Local Government Act 1995.
- (d) A person is excused from a requirement made under items (a) or (b) to disclose the nature of an interest if:
  - (i) the person's failure to disclose occurs because the person did not know he or she had an interest in the matter; or
  - (ii) the person's failure to disclose occurs because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person discloses the nature of the interest as soon as possible after becoming aware of the discussion of a matter of that kind.
- (e) If a person who is an employee makes a disclosure in a written notice given to the CEO before a meeting to comply with requirements of items (a) or (b), then:
  - (i) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
  - (ii) immediately before a matter to which the disclosure relates is discussed at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present.

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Shire of Meekatharra  
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- (f) If:
- (i) to comply with a requirement made under item (a), the nature of a person's interest in a matter is disclosed at a meeting; or
  - (ii) a disclosure is made as described in item (d)(ii) at a meeting; or
  - (iii) to comply with a requirement made under item (e)(ii), a notice disclosing the nature of a person's interest in a matter is brought to the attention of the persons present at a meeting, the nature of the interest is to be recorded in the minutes of the meeting.

### **3. PERSONAL BENEFIT**

#### **3.1 Use of Confidential Information**

Council Members, Committee Members and employees shall not use confidential information to gain improper advantage for themselves or another person or body in ways which are inconsistent with their obligation to act impartially and in good faith, or to improperly cause harm, detriment or impairment to any person, body, or the Council.

Due discretion shall be exercised by all those who have access to confidential or sensitive information. Every matter dealt with by, or brought before, a meeting sitting behind closed doors, shall be treated as strictly confidential, and shall not without the authority of the Council be disclosed to any person other than the Council members and/or employees of the Shire (and in the case of employees only so far as may be necessary for the performance of their duties) prior to the discussion of the matter at a meeting of the Council held with open doors.

Nothing in this section prevents a Council member or officer from disclosing confidential information:

- to a legal practitioner for the purpose of obtaining legal advice; or
- if the disclosure is permitted by law.

#### **3.2 Intellectual Property**

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the Local Government upon its creation unless otherwise agreed by separate contract.

#### **3.3 Improper or Undue Influence**

Council Members and employees will not take advantage of their position to improperly influence other Council Members or employees in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

Council Members, Committee Members and employees shall not take advantage of their position to improperly influence any other person in order to gain undue or improper (direct or indirect) advantage or gain, pecuniary or otherwise, for themselves or for any other person or body. Similarly, Council members, committee members and employees shall not take advantage of their positions to improperly disadvantage or cause detriment to the local government or any other person.

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Code of Conduct

### 3.4 Gifts - Employees

Definitions:

*In this clause, and in accordance with Regulation 34B of the Local Government (Administration) Regulations 1996:*

*“activity involving a local government discretion” means an activity:*

- (a) that cannot be undertaken without an authorisation from the local government; or*
- (b) by way of a commercial dealing with the local government;*

*“gift” has the meaning given to that term in S 5.82(4) except that it does not include:*

- (a) a gift from a relative as defined in S 5.74(1); or*
- (b) a gift that must be disclosed under Regulation 30B of the Local Government (Elections) Regulations 1997; or*
- (c) a gift from a statutory authority, government instrumentality or non-profit association for professional training;*

*“notifiable gift”, in relation to a person who is an employee, means:*

- (a) a gift worth between \$50 and \$300; or*
- (b) a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth between \$50 and \$300;*

*“prohibited gift”, in relation to a person who is an employee, means:*

- (a) a gift worth \$300 or more; or*
- (b) a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth \$300 or more.*

- (a) A person who is an employee is to refrain from accepting a prohibited gift from a person who:
  - (i) is undertaking or seeking to undertake an activity involving a local government discretion; or
  - (ii) it is reasonable to believe is intending to undertake an activity involving a local government discretion.
- (b) A person who is an employee and who accepts a notifiable gift from a person who:
  - (i) is undertaking or seeking to undertake an activity involving a local government discretion; or
  - (ii) it is reasonable to believe is intending to undertake an activity involving a local government discretion,
 is to notify the CEO, in accordance with item (c) and within 10 days of accepting the gift, of the acceptance.
- (c) The notification of the acceptance of a notifiable gift must be in writing and include:
  - (i) the name of the person who gave the gift; and
  - (ii) the date on which the gift was accepted; and
  - (iii) a description, and the estimated value, of the gift; and

Shire of Meekatharra  
Code of Conduct

- (iv) the nature of the relationship between the person who is an employee and the person who gave the gift; and
- (v) if the gift is a notifiable gift under paragraph (b) of the definition of "notifiable gift" (whether or not it is also a notifiable gift under paragraph (a) of that definition):
  - (1) a description; and
  - (2) the estimated value; and
  - (3) the date of acceptance,
 of each other gift accepted within the 6 month period.
- (d) The CEO is to maintain a register of notifiable gifts and record in it details of notifications given to comply with a requirement made under item (c).
- (e) This clause does not apply to gifts received from a relative (as defined in s.5.74(1) of the *Local Government Act 1995*) or an electoral gift (to which other disclosure provisions apply).
- (f) This clause does not prevent the acceptance of a gift on behalf of the local government in the course of performing professional or ceremonial duties in circumstances where the gift is presented in whole to the CEO, entered into the Register of Notifiable Gifts and used or retained exclusively for the benefit of the local government.

#### **4. CONDUCT OF COUNCIL MEMBERS, COMMITTEE MEMBERS AND EMPLOYEES**

##### **4.1 Personal Behaviour**

- (a) Council Members, Committee Members and employees will:
  - (i) act, and be seen to act, properly and in accordance with the requirements of the law and the terms of this Code;
  - (ii) perform their duties impartially and in the best interests of the Local Government uninfluenced by fear or favour;
  - (iii) act in good faith (i.e. honestly, for the proper purpose, and without exceeding their powers) in the interests of the Local Government and the community;
  - (iv) make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment; and
  - (v) always act in accordance with their obligation of fidelity to the Local Government.
- (b) Council Members will represent and promote the interests of the Local Government, while recognising their special duty to their own constituents.



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Code of Conduct

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#### 4.2 Honesty and Integrity

Council Members, Committee Members and employees will:

- (a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;
- (b) bring to the notice of the Mayor/President any dishonesty or possible dishonesty on the part of any other member, and in the case of an employee to the Chief Executive Officer.
- (c) be frank and honest in their official dealing with each other.

#### 4.3 Personal Communications and Social Media

- (a) Personal communications and statements made privately in conversation, written, recorded, emailed or posted in personal social media, have the potential to be made public, whether intended or not.
- (b) Employees must not, unless undertaking a duty in accordance with their employment, disclose information, make comments or engage in communication activities about or on behalf of the Local Government, its Council Members, employees or contractors, which breach this Code of Conduct.
- (c) Council Member comments which become public and breach the *Local Government (Rules of Conduct) Regulations 2007* may constitute a breach of the *Local Government Act 1995* and may be referred for investigation.
- (d) Employee comments which become public and breach the Code of Conduct, or any other operational policy or procedure, may constitute a disciplinary matter and may also be determined as misconduct and be reported under the *Public Sector Management Act 1994*, in accordance with the *Corruption, Crime and Misconduct Act 2003*.

#### 4.4 Performance of Duties

- (a) While on duty, employees will give their whole time and attention to the Local Government's business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Local Government.
- (b) Council Members and Committee Members will at all times exercise reasonable care and diligence in the performance of their duties, being consistent in their decision making but treating all matters on individual merits. Council members and committee members will be as informed as possible about the functions of the Council, and treat all members of the community honestly and fairly.

Shire of Meekatharra  
Code of Conduct

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#### 4.5 Compliance with Lawful Orders

- (a) Council Members, Committee Members and employees will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order and, if resolution can not be achieved, with the Chief Executive Officer.
- (b) Council Members, Committee Members and employees will give effect to the lawful decisions and policies of the Local Government, whether or not they agree with or approve of them.

#### 4.6 Administrative and Management Practices

Council Members, Committee Members and employees will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

#### 4.7 Corporate Obligations

(a) Standard of Dress

Council Members, Committee Members and employees are expected to comply with neat and responsible dress standards at all times. Accordingly:

- (i) Council Members and Committee Members will dress in a manner appropriate to their position, in particular when attending meetings or representing the Local Government in an official capacity.
- (ii) Management reserves the right to adopt policies relating to corporate dress and to raise the issue of dress with individual employees.

(b) Communication and Public Relations

- (i) All aspects of communication by employees (including verbal, written or personal), involving the Local Governments activities should reflect the status and objectives of that Local Government. Communications should be accurate, polite and professional.
- (ii) As a representative of the community, Council Members need to be not only responsive to community views, but to adequately communicate the attitudes and decisions of the Council. In doing so Council Members should acknowledge that:
  - as a member of the Council there is respect for the decision making processes of the Council which are based on a decision of the majority of the Council;
  - information of a confidential nature ought not be communicated until it is no longer treated as confidential;
  - information relating to decisions of the Council on approvals, permits and so on ought only be communicated in an official capacity by a designated officer of the Council;
  - information concerning adopted policies, procedures and decisions of the Council is conveyed accurately.

Shire of Meekatharra  
Code of Conduct

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- (iii) Committee Members accept and acknowledge it is their responsibility to observe any direction the Local Government may adopt in terms of advancing and promoting the objectives of the Committee to which they have been appointed.

#### **4.7 Appointments to Committees**

As part of their representative role Council Members are often asked to represent the Council on external organisations. It is important that Council Members:

- clearly understand the basis of their appointment; and
- provide regular reports on the activities of the organisation.

### **5. DEALING WITH COUNCIL PROPERTY**

#### **5.1 Use of Local Government Resources**

Council Members and employees will:

- (a) be scrupulously honest in their use of the Local Government's resources and shall not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;
- (b) use the Local Government resources entrusted to them effectively and economically in the course of their duties; and
- (c) not use the Local Government's resources (including the services of Council employees) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the Chief Executive Officer).



#### **5.2 Travelling and Sustenance Expenses**

Council Members, Committee Members and employees will only claim or accept travelling and sustenance expenses arising out of travel-related matters which have a direct bearing on the services, policies or business of the Local Government in accordance with Local Government policy, awards and the provisions of the Local Government Act.

#### **5.3 Access to Information**

- (a) Employees will ensure that Council Members are given access to all information necessary for them to properly perform their functions and comply with their responsibilities.
- (b) Council Members will ensure that information provided will be used properly and to assist in the process of making reasonable and informed decisions on matters before the Council.

**9.4. COMMUNITY DEVELOPMENT DEVELOPMENT**

<b>Title/Subject:</b>	<b>PROPOSAL TO CREATE A WATER RESERVE</b>	
<b>Agenda/Minute Number:</b>	9.4.1	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 397	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	31 July 2020	
<b>Author:</b>	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may consider any objections to the conversion of a portion of pastoral lease N049924 (Sherwood Station) to a water reserve

**Attachments:**

Email from Department Planning, Lands and Heritage requesting feedback  
Maps of proposed reserve location

**Background:**

Recent research into naturally occurring nitrates in ground water within this region has suggested levels are at a rate that impact on the long-term health of residents.

The Water Corporation are proposing construction of a treatment plant to remove these nitrates from the water, and consequently seeking conversion of a portion of the pastoral lease to water reserve for the build location.

**Comment:**

Studies show high levels of nitrates in drinking water convert to nitrosamines which are carcinogenic and have been linked to stomach, colon, bladder, and prostate cancer (Morales-Suarez-Varela et al., 1995), and in a separate study by Dr Christine Jeffries Stokes increased nitrosamines in central Western Australian groundwater are linked to diabetes, hypertension, and cardiovascular disease, which could contribute to the risk of renal disease (Jeffries-Stokes, 2017).

Improvements to quality of water are very likely to see improved health outcomes for community members who access reticulated water in the Meekatharra townsite.

There are no objections to the proposal anticipated at this stage.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr MR Hall

**That Council notify Department of Planning, Lands and Heritage there are no objections to the conversion of 5.87 ha as described in the attached plans from pastoral lease to water reserve for the purpose of a groundwater treatment plant.**

**CARRIED 7/0**

---

**CDSM**

---

**Subject:** FW: Request to Acquire Portion of Pastoral Lease N049924 for the Creation of Proposed Water Reserve  
**Attachments:** 20191212 Location Plan - Attachment 2.pdf; 20191212 Proposed Land Area - Attachment 3.pdf; 20200424 Aerial Map (zoomed in).pdf; 20200424 Tenure Map (zoomed in).pdf

**From:** Brandon John <[Brandon.John@dplh.wa.gov.au](mailto:Brandon.John@dplh.wa.gov.au)>  
**Sent:** Thursday, 30 July 2020 2:24 PM  
**Subject:** Request to Acquire Portion of Pastoral Lease N049924 for the Creation of Proposed Water Reserve

**Job:** 2001034  
**File:** 01162-2014

Good afternoon Sir/Madam,

**Request to Acquire Portion of Pastoral Lease N049924 for the Creation of Proposed Water Reserve – Shire of Meekatharra**

The Department of Planning, Lands and Heritage (DPLH) has recently received a request from the Water Corporation to acquire portion of Pastoral Lease N049924, being Parcel Identification Number (PIN) 1018460 Lot 148 on Deposited Plan 238472, for the creation of a Reserve for the purpose of 'Water'. The Water Corporation are proposing the construction of a required Water Treatment Plant to improve water quality by removing the naturally occurring nitrate in ground water.

The land subject to the abovementioned proposal is depicted on the attached proposal plan, SmartPlan and Aerial Maps for your information and reference.

To facilitate this matter further, please advise me of any objections or comments that The Shire of Meekatharra may have regarding the abovementioned proposal.

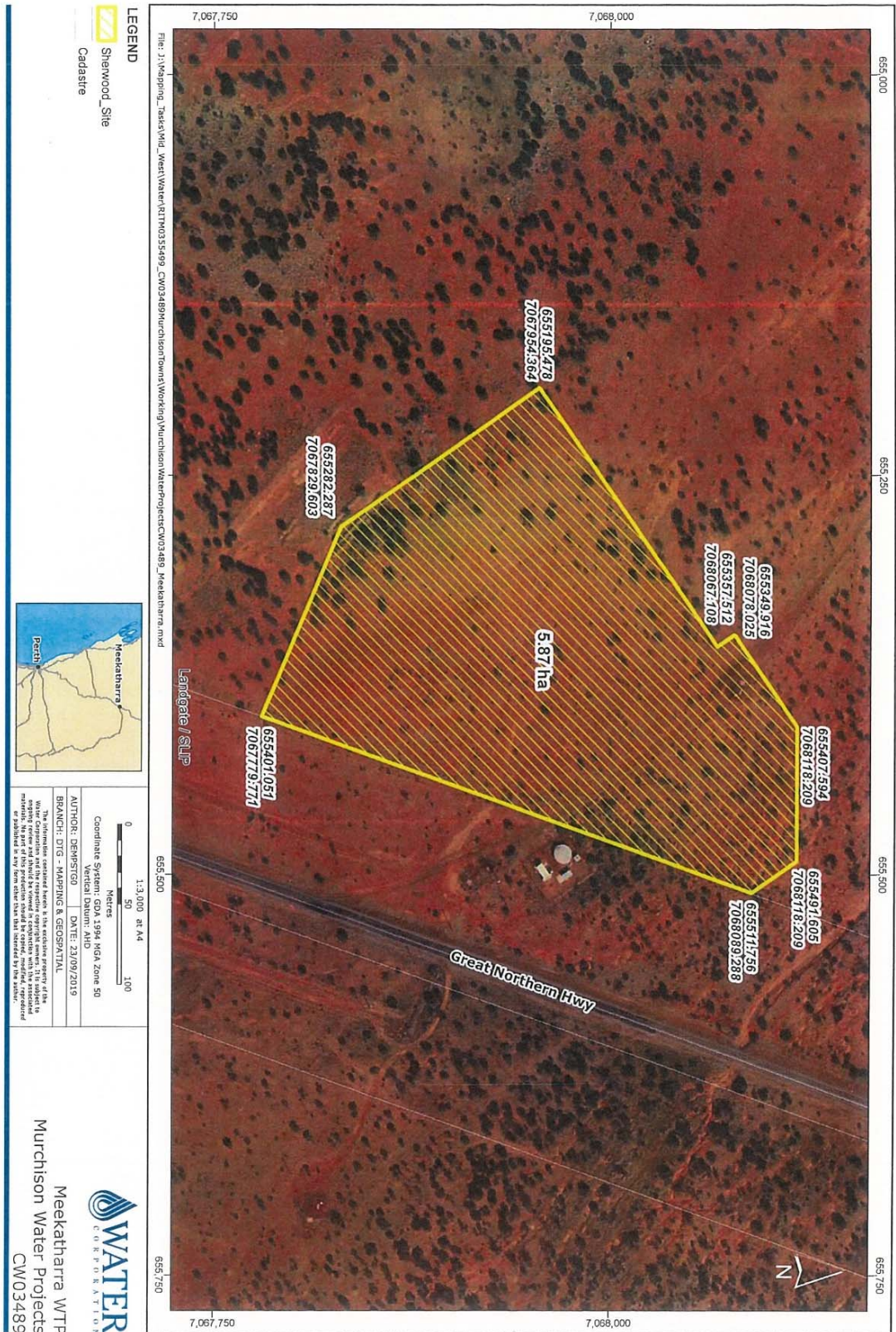
Please do not hesitate to contact me if you have any queries or require further information.

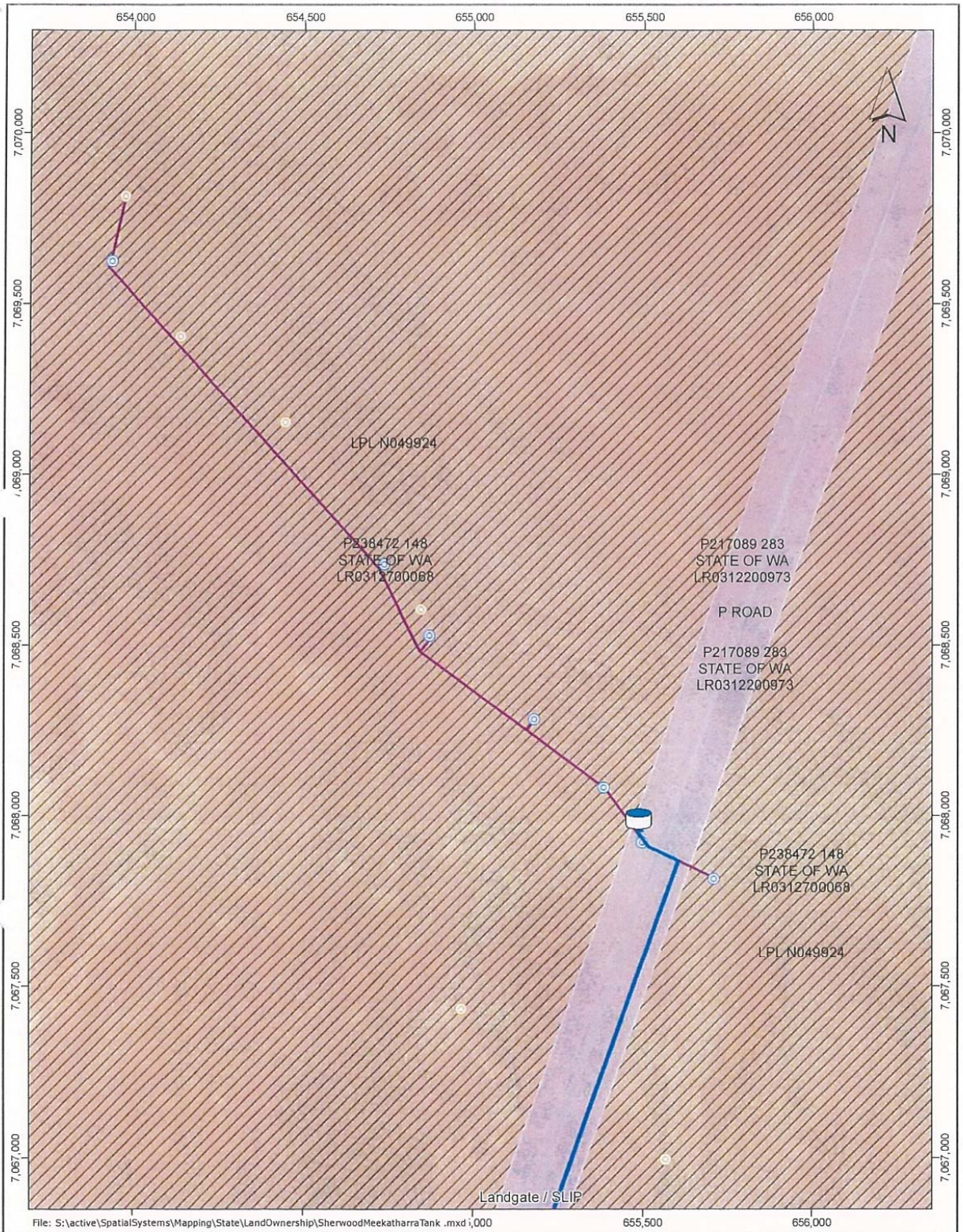
Kind Regards,

**Brandon John** | Assistant State Land Officer | Land Management Central  
140 William Street, Perth WA 6000  
(08) 6552 4470 |  
[www.dplh.wa.gov.au](http://www.dplh.wa.gov.au)








The department is responsible for planning and managing land and heritage for all Western Australians – now and into the future





**LEGEND**

-  Water Storage
-  Distribution
-  Production
-  Observation
-  Non Potable
-  Crown Allotment (Type 2)
-  Public Road
-  Lease



1:15,000 at A4  
 0 100 200 300  
 Metres  
 Coordinate System: GDA 1994 MGA Zone 50  
 Vertical Datum: AHD

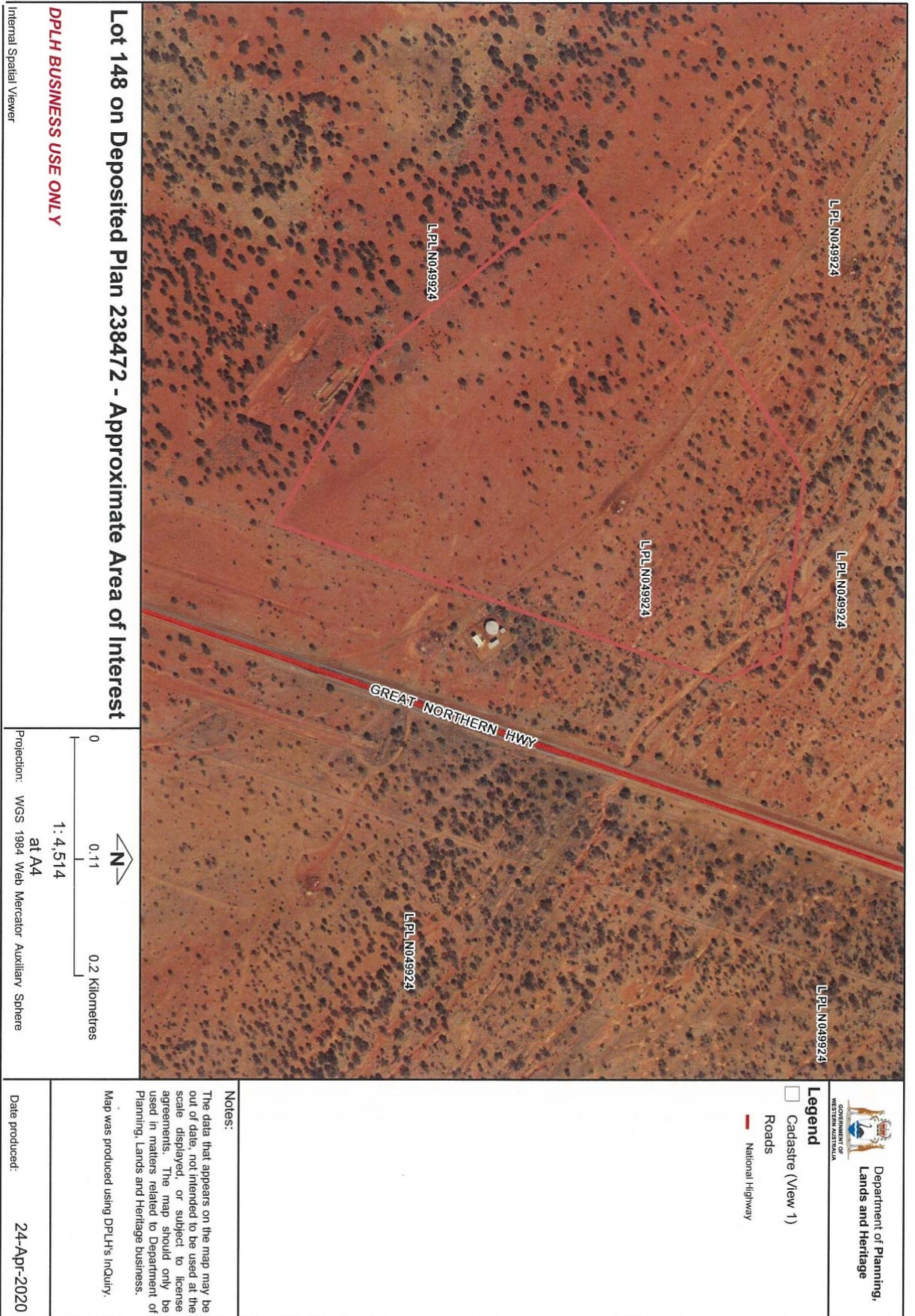
AUTHOR: DEMPSTG0 DATE: 17/10/2018  
 BRANCH: DTG - MAPPING & GEOSPATIAL

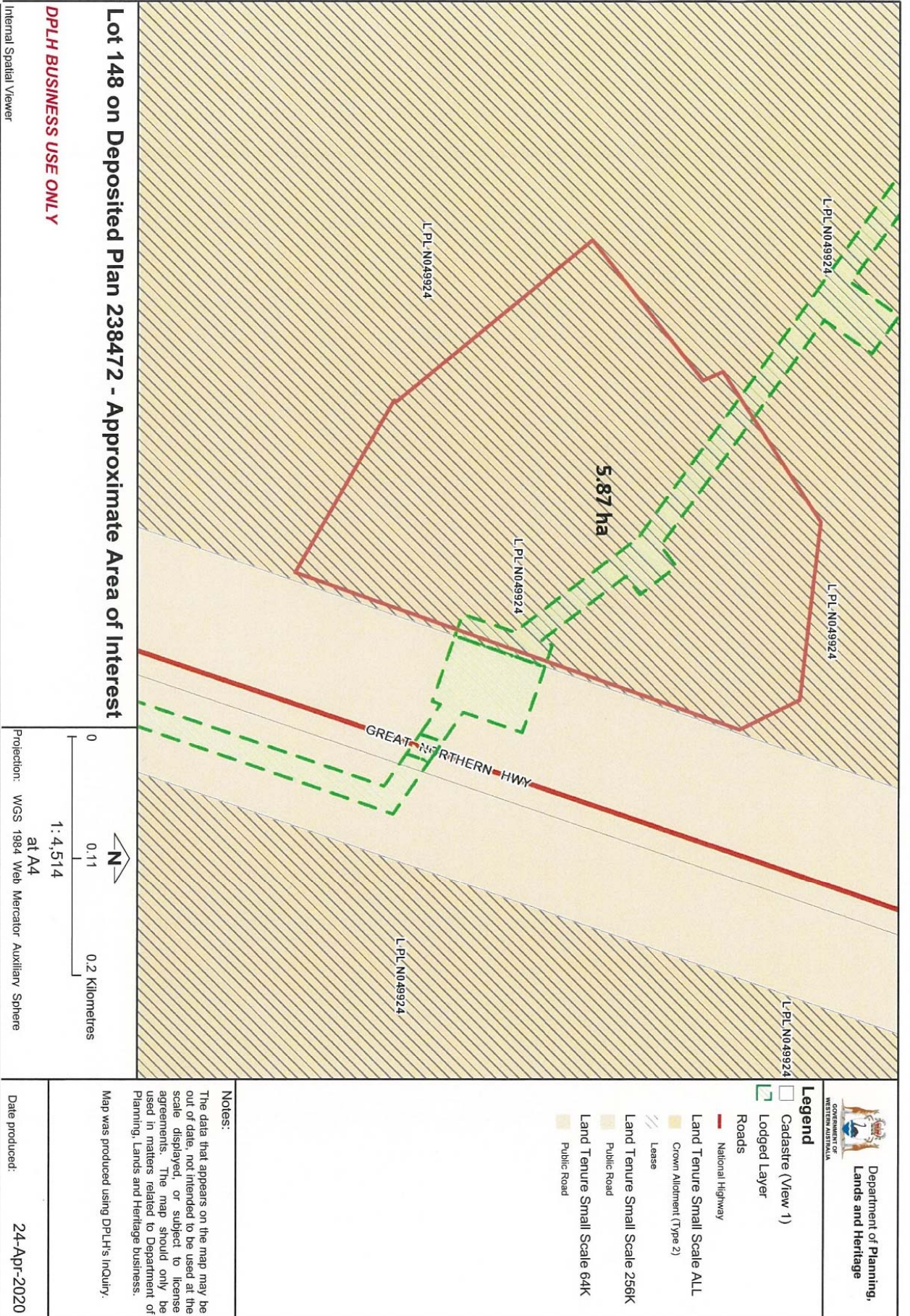
The information contained herein is the exclusive property of the Water Corporation and the respective copyright owners. It is subject to ongoing review and should be viewed in conjunction with the associated materials. No part of this production should be copied, modified, reproduced or published in any form other than that intended by the author.



Sherwood Meekatharra Tank



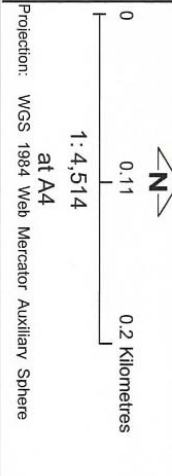




**Lot 148 on Deposited Plan 238472 - Approximate Area of Interest**

**DPLH BUSINESS USE ONLY**

Internal Spatial Viewer



**Department of Planning,  
Lands and Heritage**

**Legend**

- Cadastre (View 1)
- Lodged Layer
- Roads**
  - National Highway
- Land Tenure Small Scale ALL
- Crown Allotment (Type 2)
- Lease
- Land Tenure Small Scale 256K
- Public Road
- Land Tenure Small Scale 64K
- Public Road

**Notes:**

The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

Map was produced using DPLH's Inquiry.

**Date produced:** 24-Apr-2020

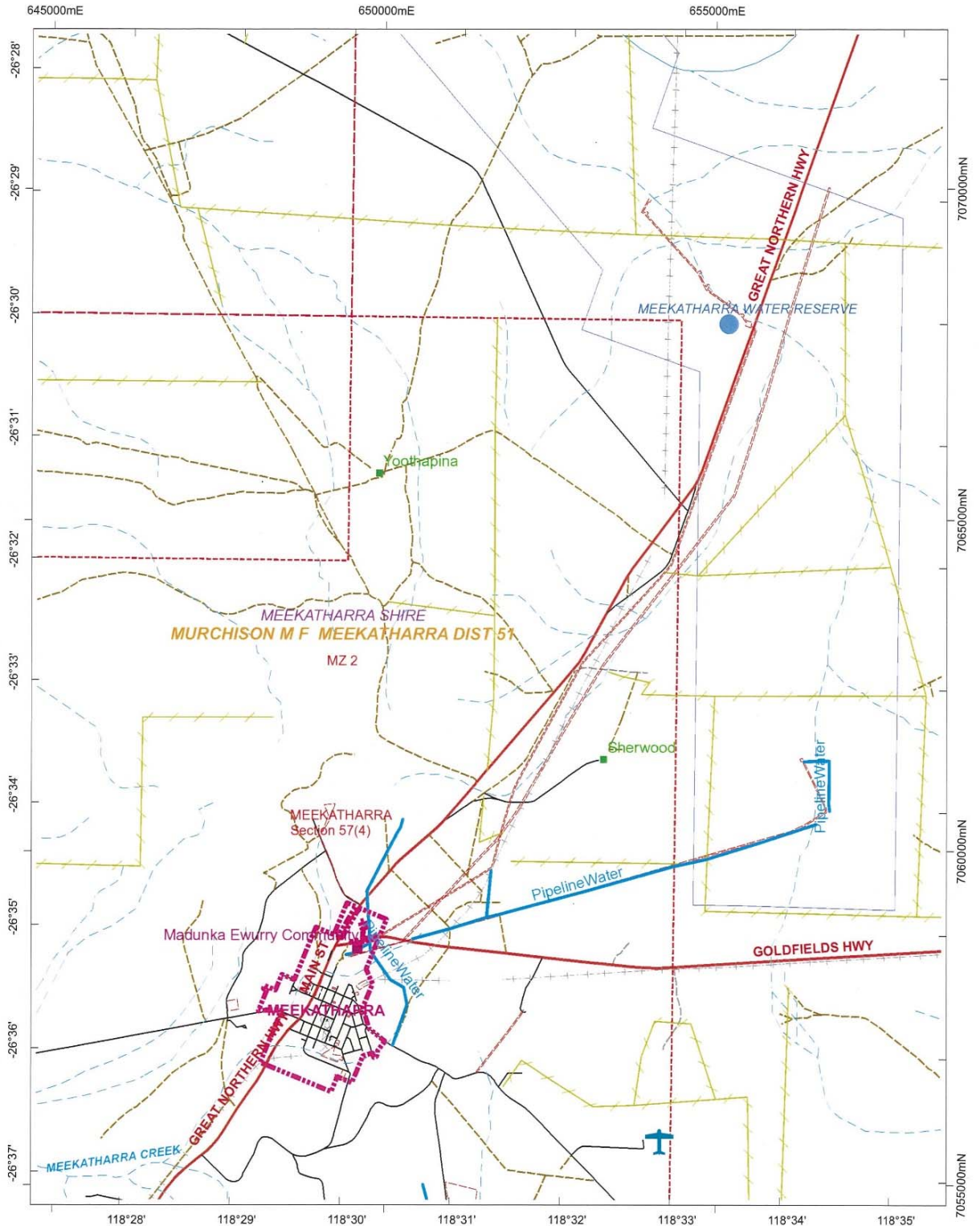


Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

- Pending Application
- Live Tenement
- Application over Live Tenement



TENGRAPH (c) 2014  
10:30 AM, 31/07/2020  
ex103845  
[Tenement Status (Public)]



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Services Language Enclosed Pastoral Lease land and Pre-1994 mining confined to Ninamungga Water and Ngarrinungga LIA Native Title determination boundary.

Scale: 1:72,224



<b>Title/Subject:</b>	<b>REQUEST FOR DONATION – MEEKATHARRA VOLUNTEER FIRE &amp; RESCUE SERVICE</b>	&
<b>Agenda/Minute Number:</b>	9.4.2	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 063	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 August 2020	
<b>Author:</b>	Krys East Deputy Chief Executive Officer	
		
		<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	
		
		<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This report recommends that Council donate an amount of \$2,000.00 to the Meekatharra Volunteer Fire & Rescue Service.

**Attachments:**

Letter from Meekatharra Volunteer Fire & Rescue Service dated 2 August 2020

**Background:**

Correspondence has been received from Mr Steve Smith, Captain of the Meekatharra Volunteer Fire & Rescue Service (MVFR) requesting a \$2,000 donation to be used for their brigade activities.

Since 2010/11 Council have donated \$2,000 annually to MVFR.

**Comment:**

The MVFR provide a valuable service to the Shire and is manned by volunteers.

Council allocated a budget of \$30,000 for Donations Other in the 2020/21 budget and to date \$0.00 has been committed.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Policy 02.09 - Donations

**Budget / Financial Implications:**

Council has a budget of \$30,000 for "Other Donations"

So far Council have made no donations:

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:           Cr PS Clancy**  
**Seconded:       Cr DK Hodder**

**That Council donate an amount of \$2,000.00 to the Meekatharra Volunteer Fire & Rescue.**  
**CARRIED 7/0**



*Meekatharra Volunteer Fire & Rescue Service*  
PO Box 3  
Cnr High & Hill Street  
MEEKATHARRA WA 6642  
Phone: 9981 1164  
Sat Phone: 0404 822 557

DONATIONS: Your Ref – ADM 063, Krys East

Dear Roy

Thank you for advising our brigade of the change in donation process by the Shire of Meekatharra. We are very grateful for the support shown by the Shire of Meekatharra towards our brigade over the past 11 years through the annual donation of funds towards our brigade.

As you are aware we are a small brigade with a dedicated group of local residents who provide their time freely through volunteering to support our community through response to emergencies within our town, shire and on occasion further afield.



The opportunities for fund raising by our brigade within Meekatharra are very limited due to our low population base with limited small businesses in town. Generally funds that we raise are utilized to provide equipment for use by our members that is not supplied through DFES.

On this basis we would ask the Shire of Meekatharra to consider continuation of the annual donation of \$2000.00 towards our brigade activities?

Yours sincerely

Steve Smith  
Captain  
ID 172198  
02/08/2020

**9.5. HEALTH BUILDING AND TOWN PLANNING**

<b>Title/Subject:</b>	<b>REQUEST FOR REZONING SUPPORT LOT 875</b>	
<b>Agenda/Minute Number:</b>	9.5.1	
<b>Applicant:</b>	WA Planning & Logistics	
<b>File Ref:</b>	A2154	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	30 July 2020	
<b>Author:</b>	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may consider providing in principal support for the rezoning of Lot 875 from Residential to Mixed use to allow use as an unmanned service station

**Attachments:**

Request for support from WA Planning and Logistics

**Background:**

Maisey Fuels have expressed an interest in opening an unmanned service station in Meekatharra as a retail outlet for independent fuel supply.

Fuel prices in Meekatharra are consistently approximately 20 cents per litre dearer than in the nearest retail outlet of Cue. Maisey Fuels believe they can consistently offer fuel at cheaper prices than any of the existing stations in Meekatharra. Provided in the attachment is a history of the business which currently operates an unmanned depot in Geraldton.

**Comment:**

The current Town Planning Scheme number 3 (TPS3) permits a Service Station in an Industrial zone, and with Council approval in a Commercial Zone. TPS3 does not allow further opportunities for new Service Stations along the Great Northern Highway, and any such development would require rezoning.

It is worth noting TPS4 is in the approval process and alteration of current zoning would be possible through this process by Council

The applicant has selected a site for the proposed fuel station being Lot 875 on Connaughton Street, currently zoned Residential. The applicant is seeking in principal support from Council for rezoning in the first instance.

The proposal includes a shower and toilet block with 24 hour access, landscaping to minimize dust from the development, fencing to the perimeter of the block and one local staff member to manage and maintain the site.

As this land is currently listed as Unallocated Crown Land, Maisey Fuels will be looking to lease the property from the Department of Planning, Lands and Heritage (DPLH) initially, and applying for freehold use after the building is complete.

The process for this development application approval is –

1. Receive “in principal” support from the Shire of Meekatharra
2. Apply to DPLH for “in principal” support for rezoning approval
3. Scheme amendment request lodged with Shire of Meekatharra for rezoning
4. Lease application for property by Maisey Fuels to DPLH
5. Planning Application lodged with Shire of Meekatharra. This will include construction and building approval requests.
6. Construction of Facility
7. Application by Maisey fuels for freehold acquisition

Should Council endorse the in principal support of the rezoning, Council will still retain the right to consider an application for development, planning and construction approvals of the development in their own right and there is no automatic approval conferred by an in principal support.

**Consultation:**

Chris and Lisa Maisey – Maisey Fuels  
Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government Act 1995

**Policy Implications:**

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommended Options:**

**Option A**

**That Council provide in principal support to Maisey Fuels for the development of an independent retail fuel supply on Lot 875 Meekatharra.**

**OR**

**Option B**

**That Council will consider an application for rezoning Lot 875 through the approval process of Local Planning Scheme 4.**



**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr PS Moses**

**That Council adopt “Option A” as presented.**

**CARRIED 7/0**



PO Box 1570,  
Geraldton WA 6531  
☎ 0459 186 171  
✉ Admin@waplanning.com.au

22 July 2020

Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Attention: CEO – Roy W McClymont

Dear Roy

**REQUEST FOR SUPPORT – LOT 875 (No.8) CONNAUGHTON STREET, MEEKATHARRA**

WA Planning & Logistics writes on behalf of Maisey Fuels to seek the Shire's support to commence the necessary applications for the acquisition and development of 8 Connaughton Street, Meekatharra.

Initially we are seeking Council's in-principal support of Maisey Fuel's proposal to develop this parcel of land as an unmanned 'service station'.

This unallocated crown land is currently zoned 'Residential' and therefore there a number of applications that would need to be lodged prior to realising the potential of this site for a service station land use.

It is stressed that at each stage Council will have the ability to provide feedback and changes to any applications to ensure that the final development is to your satisfaction.

Figure 1: Aerial of subject property





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Geraldton WA 6531  
☎ 0459 186 171  
✉ Admin@waplanning.com.au

By providing in-principal support this provides my client with a level of confidence in taking further steps to approach the state government in relation to the rezoning and acquisition of the lot as the State will not provide comment without first having an indication of the local governments position.

The following report will outline:

1. Maisey Fuels Company Profile;
2. Location and Tenure;
3. Proposed landuse and development;
4. Ability to comply; and
5. The required process / applications.

This correspondence is intended to provide the Council with the details of the proposal to gain an understanding of the finished product to be constructed upon the site and also provide a guide as to what applications and actions are necessary to realise this potential.

We believe that this site is absolutely ideal for the establishment of a service station given its colocation with other existing fuel stations and that the end product will drive a more competitive fuel pricing market for the region.

Trusting that this correspondence and the enclosed information meets with your requirements, however, should further information be required please do not hesitate to contact Kathryn Jackson on 0459 186 171.

Yours faithfully,

**Kathryn Jackson**  
**WA PLANNING & LOGISTICS**





PO Box 1570,  
Geraldton WA 6531  
☎ 0459 186 171  
✉ Admin@waplanning.com.au

## 1. MAISEY FUELS COMPANY PROFILE

Maisey Fuels is a first-generation family owned and operated small business based in the Midwest.

We are seeking to expand our business to other communities as we believe that remote locations should still be offered cost competitive fuel pricing. This is relevant to providing fuel within a townsite through a designated fuel station, but it is also relevant to providing competitive fuel pricing to service remote pastoral stations throughout WA.

Figure 1: The Maisey Family



Reputation is everything and we strive to keep our fuel sites clean and tidy and our trucks maintained to a high standard. If you visit our Midwest depot you will find a well presented and professional fuel station site, the benchmark for what we would like to see in other locations.





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## 2. LOCATION & TENURE

Lot 875 Connaughton Street is located near the southern entry into the townsite of Meekatharra. The property abuts two existing service stations and is adjacent to the caravan park and some residential housing to the east.

The property is currently vacant unallocated crown land.

Figure 2: Proposed fuel bowser site adjacent fuel station to the west (right in picture)



Figure 3: View looking south-east across site from proposed bowser area



The property has no current lease or use issued over the land, however the site has for sometime unofficially been used as a turn-around or parking area for road trains and heavy haulage as evidenced by the tracks on site and cut-through track from the adjoining service station.



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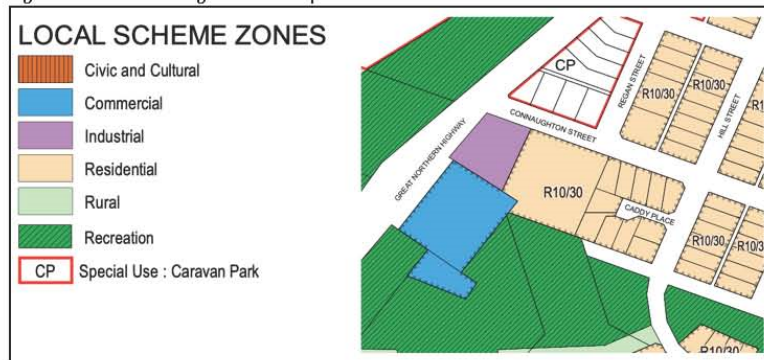
Maisey Fuels will need to undertake a lease and acquisition process in order to gain permission from the Department of Planning, Lands and Heritage to develop the service station upon the land. That process is outlined in greater detail below.

Figure 4: Land Tenure



The property is currently zoned 'Residential R10/30' under Shire of Meekatharra Town Planning Scheme No.3. The property would need to be rezoned in order that the land could support a development application for the construction of a service station.

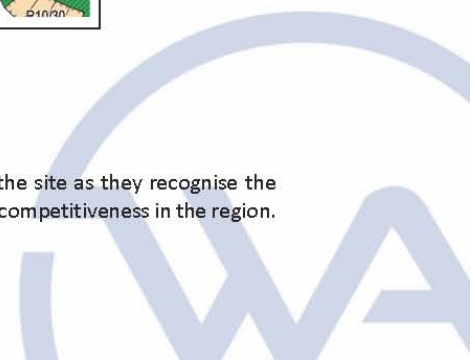
Figure 5: Local Planning Scheme Map extract



**3. PROPOSED DEVELOPMENT**

**a. Land use of 'Service Station'**

Maisey Fuels proposes to develop an unmanned service station upon the site as they recognise the need for an alternative provider that will promote a greater level of cost competitiveness in the region.





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✉ Admin@waplanning.com.au

As part of their facilities, Maisey Fuels offers toilet/shower access onsite to refresh drivers during their shift. On receiving fuel at their site, the receipt issues a pin code which allows access to the ablutions.

A Site Plan has been included as an attachment for your further information.

**b. Physical Site Construction**

The proposed service station will provide for:

- Bowsers
  - 4 x fast flow diesel
  - 1 x light vehicle diesel
  - 1 x AD Blue
  - 2 x unleaded petrol
- Tanks
  - 2 x 110kl diesel tank
  - 1 x 30kl ULP tank
  - Located within fenced area
- Access/egress
  - 2 x new 12m crossovers
  - Internal accessway, parking and bowsers areas all constructed with bitumen finish
- Toilet/shower
  - 2 x toilet / shower facilities with 24 hour access
  - Transportable constructions connected to septic tank systems
- Landscaping
  - Landscaping will be a mixture of low-lying shrubs and ground cover along the Connaughton Street frontage for the purpose of beautification for the streetscape
  - Buffer landscaping will be undertaken along the eastern boundary at a width of approximately 15m to provide a physical separation to the existing residential land
  - The vegetation is proposed to be a mixture of waterwise native vegetation species.

**c. Site Management and Staffing**

The site will be managed by a local staff member who will attend to the site for cleaning and maintenance and be on call should any issues arise.

- Fuel delivered 2 times a week/month
- Toilets/shower cleaned daily
- Rubbish bins cleared weekly



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#### 4. ABILITY TO COMPLY

8 Connaughton Street is uniquely positioned to become a service station given it shares a common property boundary with two other service stations which front the Great Northern Highway. To co-locate common industry is ideal for any townsite to ensure that vehicles, and in this case heavy or trailered vehicles do not disrupt your main commercial centre within the townsite for both tourism and safety concerns.

This site will not present a noise issue as there will be ample buffer from the eastern boundary to the existing residential land and the site needs to be assessed in its context of being in such close proximity to the Great Northern Highway. There will be no dust issues as the site will be bituminised and landscaped appropriately. There will be no lighting issues as these will be solely contained over the proposed bowsters on the western portion of the lot and will be designed to not encroach on the property boundaries or provide glare towards the street or caravan park.

Any future planning and building applications will have the ability to comply with the Shire's Town Planning Scheme, other relevant planning legislation and building permit requirements.

#### 5. REQUIRED PROCESS / APPLICATIONS

This is a suggestion of how the process for realising the lots potential may occur:

1. Application lodged with the Shire of Meekatharra for in-principal support for the development of a service station upon the lot.

This application.

In-principal support is not the first and final time the Shire will have the opportunity to provide feedback on the application. It is simply a tool by which it can demonstrate its support to the idea of a service station being developed in this location, however the final design and construction standards of this service station will be at the conditional approval of the Shire down the track when the rezoning and planning application are lodged for consideration.

In-principal support is not a statutory mechanism and therefore Council is not bound by this decision and can look at each application presented to the Shire individually and on its own merits.

2. Application lodged with the Department of Planning, Lands and Heritage (DPLH) for in-principal support for the rezoning and development of a service station upon the property.

If the Shire provides its in-principal support this will give the ability for Maisey Fuels to approach DPLH to seek its preliminary feedback, as this feedback will not be given unless DPLH knows the position of the local government on the matter.

3. Scheme Amendment application to be lodged with the Shire of Meekatharra for the rezoning of the land to allow for the development of a service station.

A Scheme Amendment will need to be lodged for the rezoning of the land which involves advertising to state government agencies and surrounding property owners/occupiers. This





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application would need to be endorsed by the local government and approved by the Minister.

4. Lease application formed between Maisey Fuels and the Department of Planning, Lands and Heritage for the property.

The DPLH will not allow for land to be purchased until physical construction has occurred upon a site. With a lease arrangement in place, DPLH retain control over the land to ensure that development actually occurs and is successful prior to allowing the finalisation of the purchase of the land.

5. Planning Application lodged with the Shire of Meekatharra for the construction of the Service Station (and building permits as required)

With a lease in place Maisey Fuels would then be required to lodge with the Shire a full development application. This would include at a minimum the following details including:

- Development plans
- Access and circulation
- Servicing arrangements
- Site management
- Noise management
- Dust management (bitumising of site)
- Stormwater management
- Bushfire Management Plan
- Landscaping
- Signage

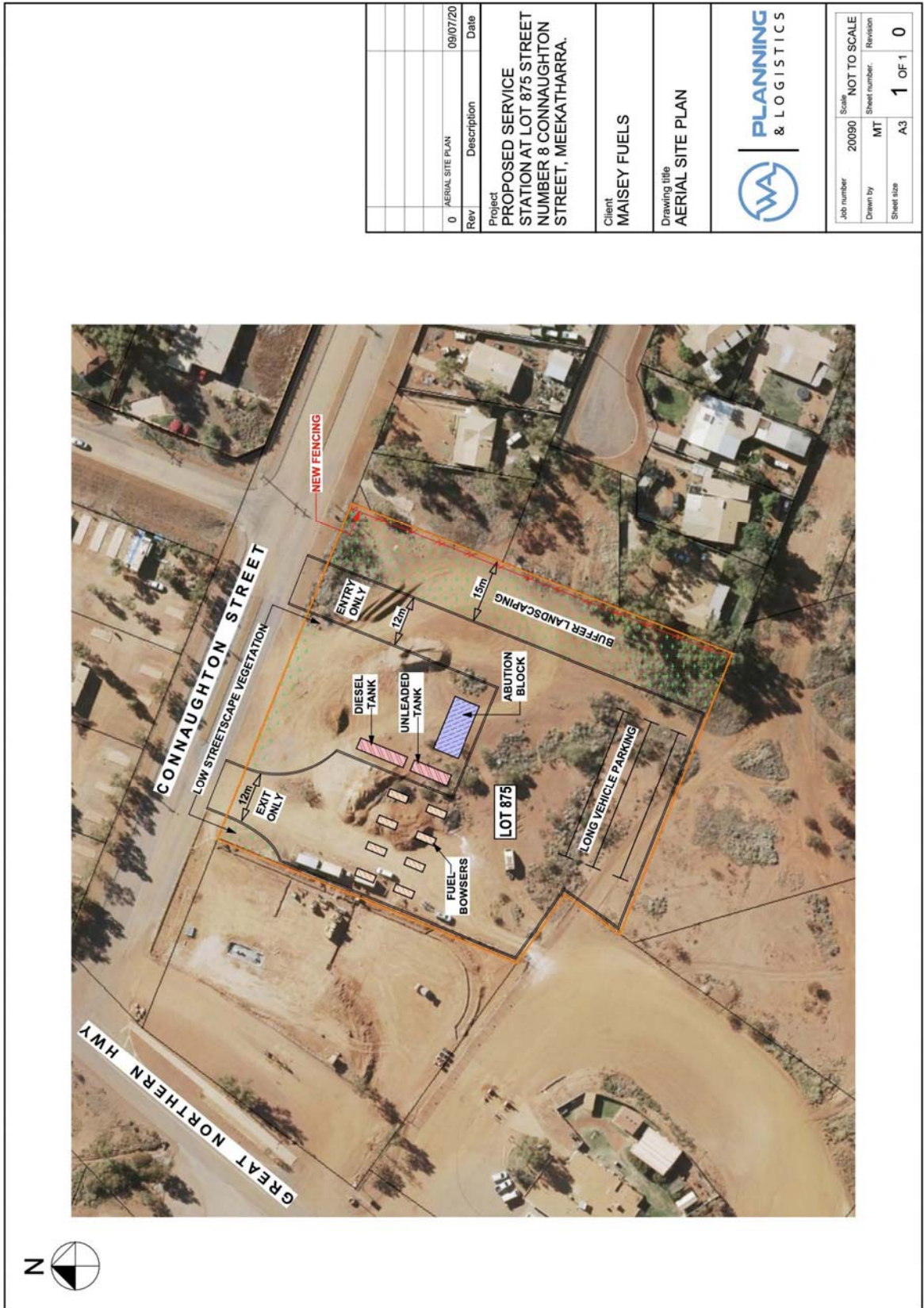
6. Construction undertaken onsite.

Construction would be undertaken onsite in accordance with the issued development approval and building permits (as required).



7. Application made to the Department of Planning, Lands and Heritage for the freehold acquisition of the property.

Once construction is finalised Maisey Fuels will then be permitted to lodge an application for the acquisition of the land from the State. The land price set by the Valuer Generals office and any surveying and settlement costs are all borne by Maisey Fuels.





**9.6. WORKS AND SERVICE**

<b>Title/Subject:</b>	<b>ROAD CLOSURE – OLD GREAT NORTHERN HIGHWAY</b>	
<b>Agenda/Minute Number:</b>	9.6.1	
<b>Applicant:</b>		
<b>File Ref:</b>	ADM 288	
<b>Disclosure of Interest:</b>		
<b>Date of Report:</b>	7 August 2020	
<b>Author:</b>	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may consider a request for closure of portion of the old Great Northern Highway.

**Attachments:**

Email, letter and enclosures from Rob Rhodes, MNG 3 August 2020  
 Copy of advertisement – 26 June 2020  
 Copy letter from Horizon Power – 7/7/20  
 Copy letter from Telstra – 5/8/20  
 Copy email from Water Corporation – 2/7/20  
 Copy email from Main Roads WA – 24/5/20

**Background:**

At its meeting on 21 March 2020 Council resolved:

*“That Council advise MNG that it has no objection to the proposed closure of portion of the old Great Northern Highway as described in their letter of 26 February 2020 and attachments.”*

**Comment:**

The proposed section of the old Great Northern Highway to be closed is approximately 14 kilometres in length and is located on the east side of the current highway between Ilgararie Road and Jigalong Community Road.

It does not encroach on any shire assets.

MNG have undertaken all the necessary due diligence and are now requesting Council to make the formal resolution and request to the Minister to permanently close the section of road.

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr MR Hall**

**Seconded: Cr MJ Smith**

**The Council of the Shire Meekatharra at its meeting on 15 August 2020 hereby resolves as follows:**

**That Council resolve to request the Minister of Lands, pursuant to Section 58 of the Land Administration Act 1997, to permanently close that portion on old Great Northern Highway as shaded brown on the attached MNG drawing 102861mp-001a and labelled as “Road to be Closed ‘A’ to ‘B’”.**

**CARRIED 7/0**

**Roy McClymont**

**From:** Rob Rhodes <rob.rhodes@mngsurvey.com.au>  
**Sent:** Tuesday, 4 August 2020 12:30 PM  
**To:** Roy McClymont  
**Subject:** RE: Road Closure Old Great Northern Highway, Capricorn  
**Attachments:** 102861MP-001A.pdf; Advertisement 200626.pdf; [MNG EXT] RE: Road Closure Old Great Northern Highway - Capricorn, Western Australia; [MNG EXT] Re: Road Closure - Old Great Northern Highway - Capricorn, WA; Letter to Shire of Meekatharra 200803.pdf

Hi Roy

Please find attached a letter requesting Council resolution for the road closure pursuant to Section 58 of the LAA for the next Council meeting.

Could you please forward your request for closure to the Department of Planning, Lands and Heritage as shown in my letter.

The advertising period has completed and no comments received.

Attached are replies from servicing authorities, being Horizon Power and Water Corporation. Telstra did not respond.

I have also attached a copy of the drawing referred to within the draft resolution I have included as well as a copy of the road closure advertisement.

I've spoken to Ken Buchan at DPLH and he has seen a copy of this letter.

He asked that their file reference and case number be shown on your letter, which I have quoted in mine, and to include a copy of the advertisement.

Thanks Roy for all your, and Shire's, assistance in relation to this matter.

Kind Regards,

**Rob Rhodes**  
*Project Manager*

**MNG Ref:** 102861

**Attached File/s:**



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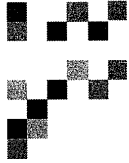
**McMullen Nolan Group Pty Ltd**  
e: rob.rhodes@mngsurvey.com.au  
m: 0414 907 445      d: 08 6436 1582

a: L1, 2 Sabre Crescent, Jandakot WA 6164  
p: PO Box 3526, Success WA 6964  
t: 08 6436 1599      w: www.mngsurvey.com.au



Global-Mark.com.au®





3 August 2020  
Ref: 102861

Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

**Attention: Roy McClymont**

Dear Roy

**ROAD CLOSURE OF OLD GREAT NORTHERN HIGHWAY, CAPRICORN & KUMARINA**

I refer to previous correspondence forwarded to the Shire of Meekatharra in relation to the road closure of portion of old Great Northern Highway, Capricorn & Kumarina as indicated on the attached drawing.

As previously advised the road closure was advertised in The West Australian newspaper on 26<sup>th</sup> June 2020. No comments were received in response to the road closure advertisement.

Correspondence advising of the road closure and requesting comments was sent to Telstra, Horizon<sup>✓</sup>Power and Water Corporation. Replies were received from Water Corporation and Horizon Power advising they have no objections to the closure. Copies of these correspondence are attached. There was no response received from Telstra.

We have also received approval from Main Roads WA for the closure and this is also attached.

As the advertising period has now expired we hereby request that the Shire of Meekatharra make a request to the Minister of Lands for the closure of the section of road.

Could you please prepare your request similar to the below:

*The Council of the Shire Meekatharra at it's meeting on (date) hereby resolved as follows:*

*That Council resolve to request the Minister of Lands, pursuant to Section 58 of the Land Administration Act 1997, to permanently close that portion on old Great Northern Highway as shaded brown on the attached MNG drawing 102861mp-001a and labelled as "Road to be Closed 'A' to 'B'".*

Could you please forward your request for the closure to:

Department of Planning, Lands and Heritage  
140 William Street  
PERTH WA 6000

**Email: ken.buchan@dplh.wa.gov.au**

Perth Level 1, 2 Sabre Crescent, Jandakot WA 6164  
PO Box 3526, Success WA 6964  
Phone 08 6436 1599 Fax 08 6436 1500 Email info@mngsurvey.com.au  
McMullen Nolan Group Pty Ltd ABN 90 009 363 311



mngsurvey.com.au

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Could you also include in your letter to the Department of Planning, Lands and Heritage their following File and Case numbers:

**Ref: 00795-2014 Case 2001413**

Please also include the attached drawing 102861mp-001a.pdf and a copy of the advertisement, also attached.

Thank you for your assistance in relation to this matter.

Yours faithfully

**Rob Rhodes**  
Project Manager

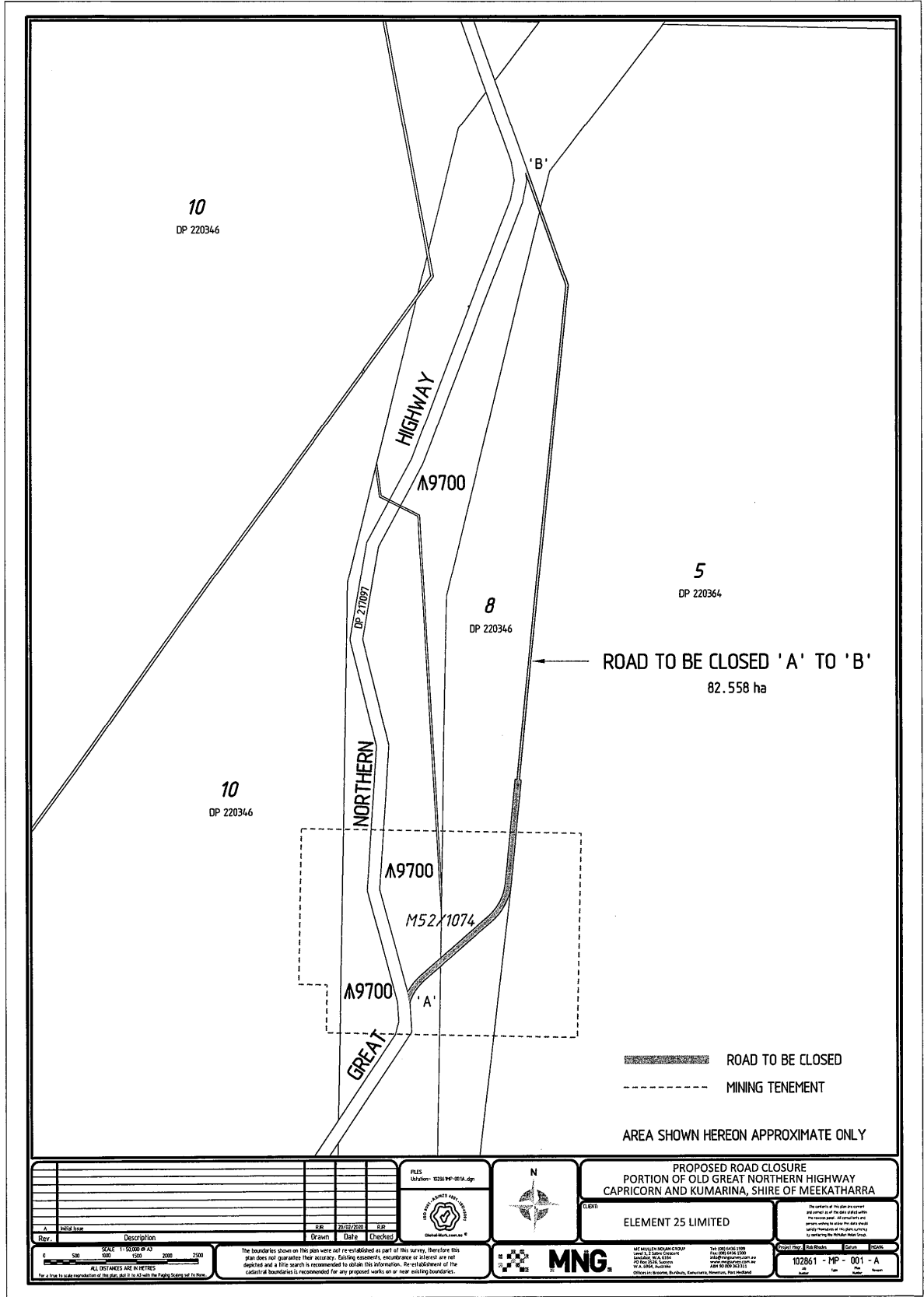
Perth Level 1, 2 Sabre Crescent, Jandakot WA 6164  
PO Box 3526, Success WA 6964  
Phone 08 6436 1599 Fax 08 6436 1500 Email [info@mngsurvey.com.au](mailto:info@mngsurvey.com.au)  
McMullen Nolan Group Pty Ltd ABN 90 009 363 311



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Rev.	Description	Drawn	Date	Checked
A	Initial Issue			

SCALE 1:5000 OF A3  
 0 500 1000 2000 2500  
 ALL DIMENSIONS ARE IN METRES  
 For a true to scale reproduction of this plan, refer to A3 with the Page Stamp set to true.

The boundaries shown on this plan were not re-established as part of this survey, therefore this plan does not guarantee their accuracy. Existing easements, encroachments or interests are not depicted and a title search is recommended to obtain this information. An establishment of the cadastral boundaries is recommended for any proposed works on or near existing boundaries.

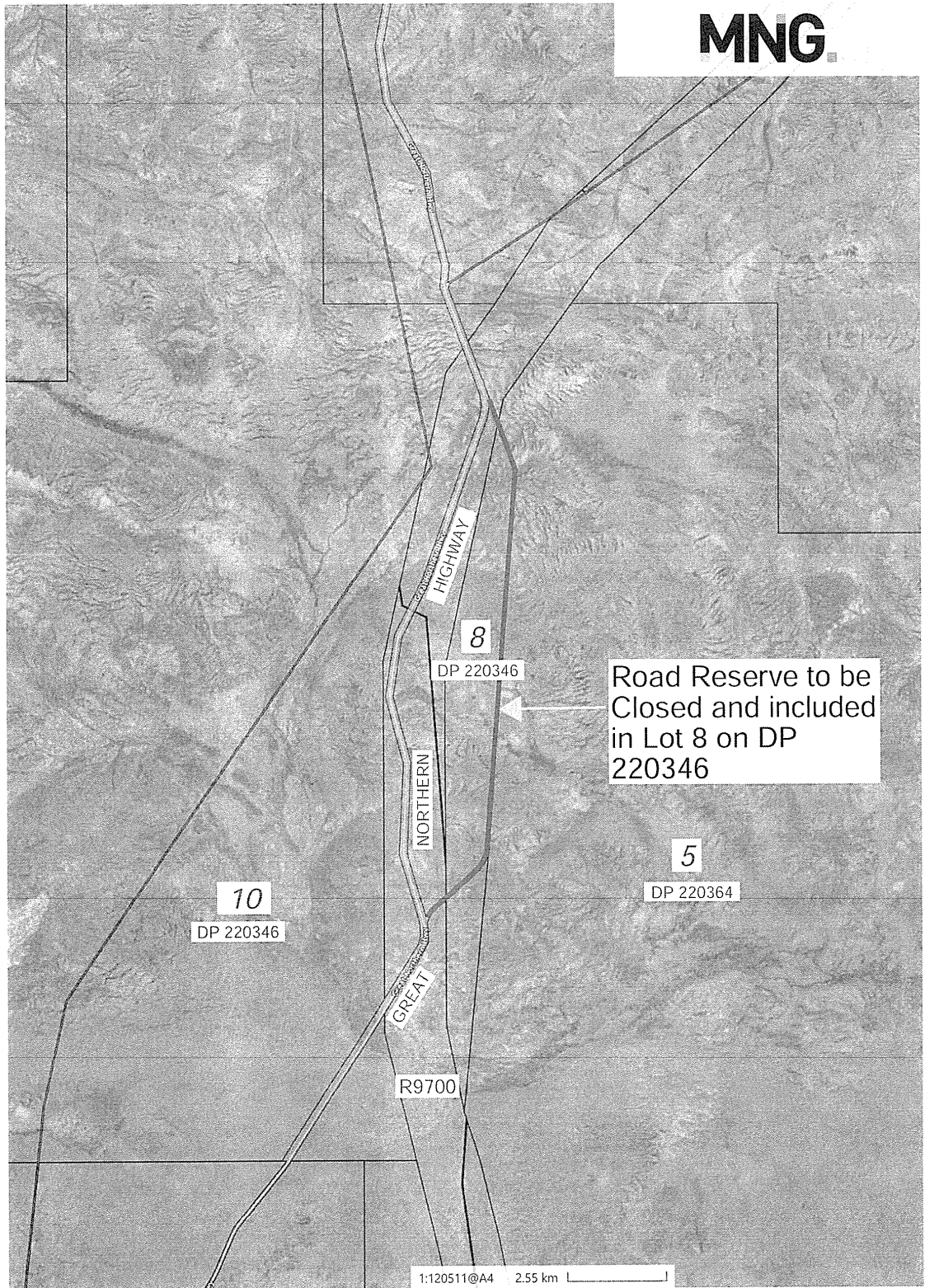


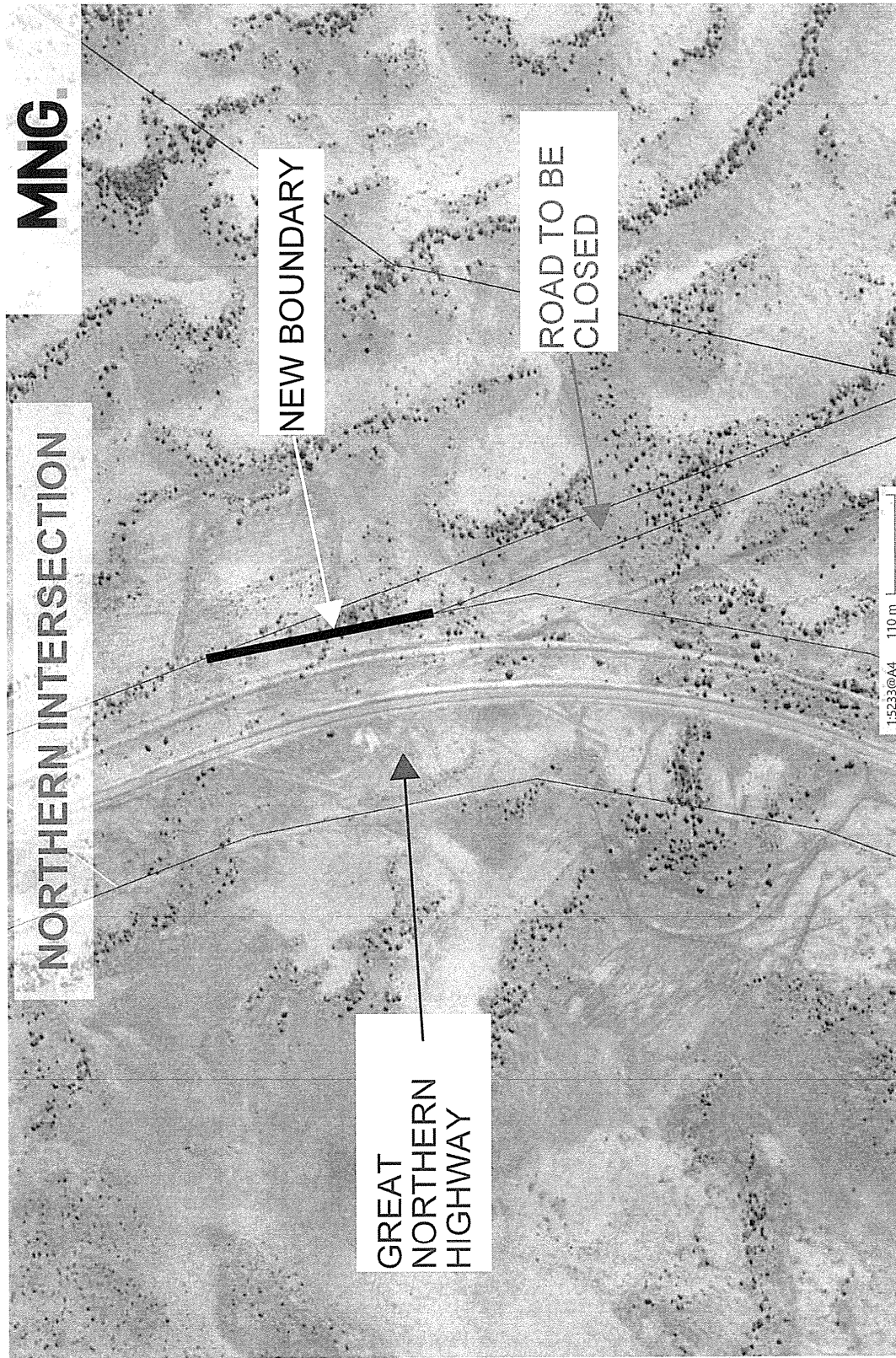
PROJECT: PROPOSED ROAD CLOSURE PORTION OF OLD GREAT NORTHERN HIGHWAY CAPRICORN AND KUMARINA, SHIRE OF MEEKATHARRA  
 CLIENT: ELEMENT 25 LIMITED

MNG  
 MCKENZIE GROUP  
 Level 2, 2000 Centre  
 100 Main Street, Mackay  
 QLD 4740, Australia  
 Tel: (08) 4536 1100  
 Fax: (08) 4536 1100  
 Email: info@mng.com.au  
 Web: www.mng.com.au

102861 - MP - 001 - A  
 Date: 20/08/2020  
 Scale: 1:5000  
 Sheet: 1 of 1

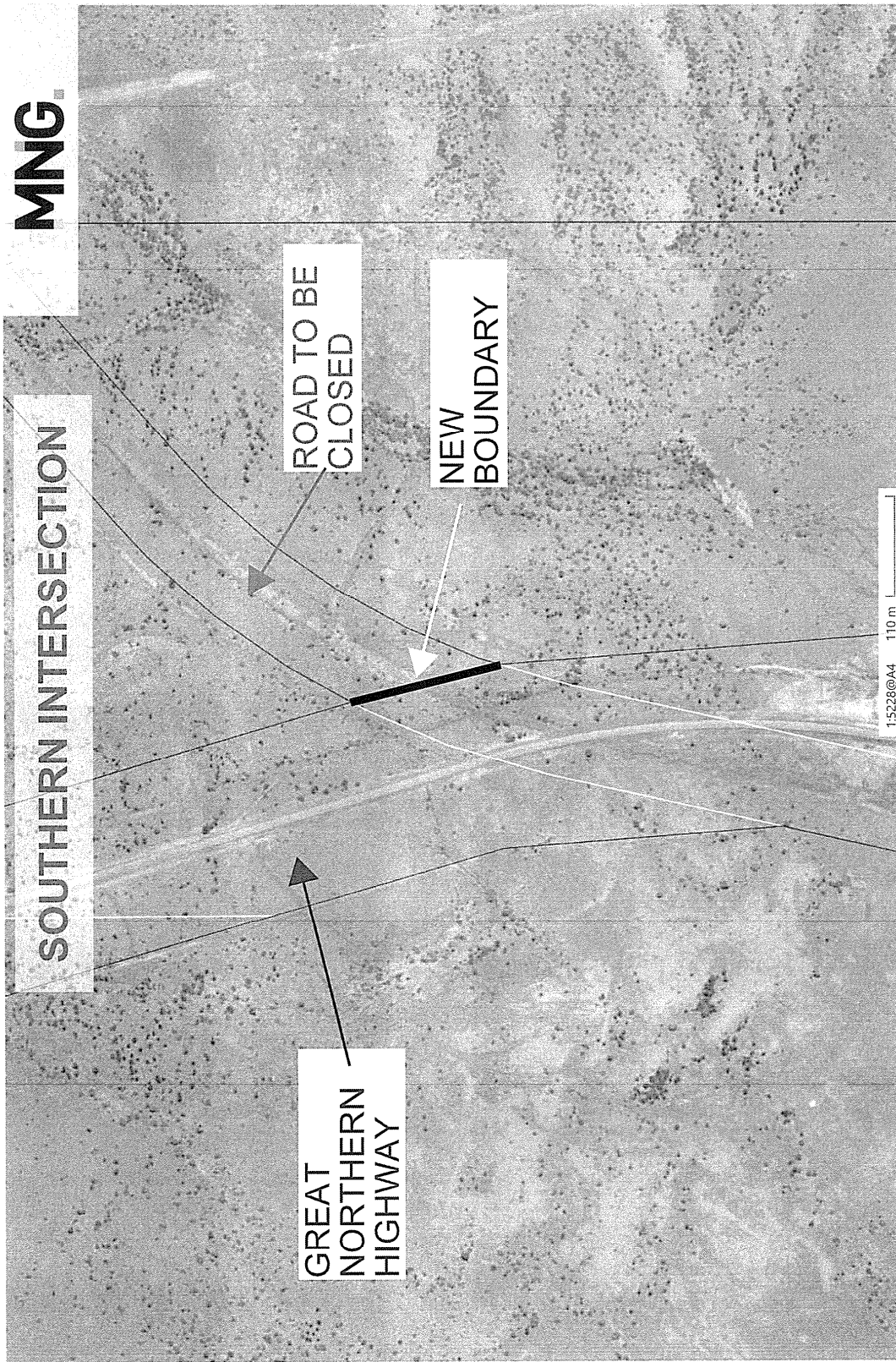






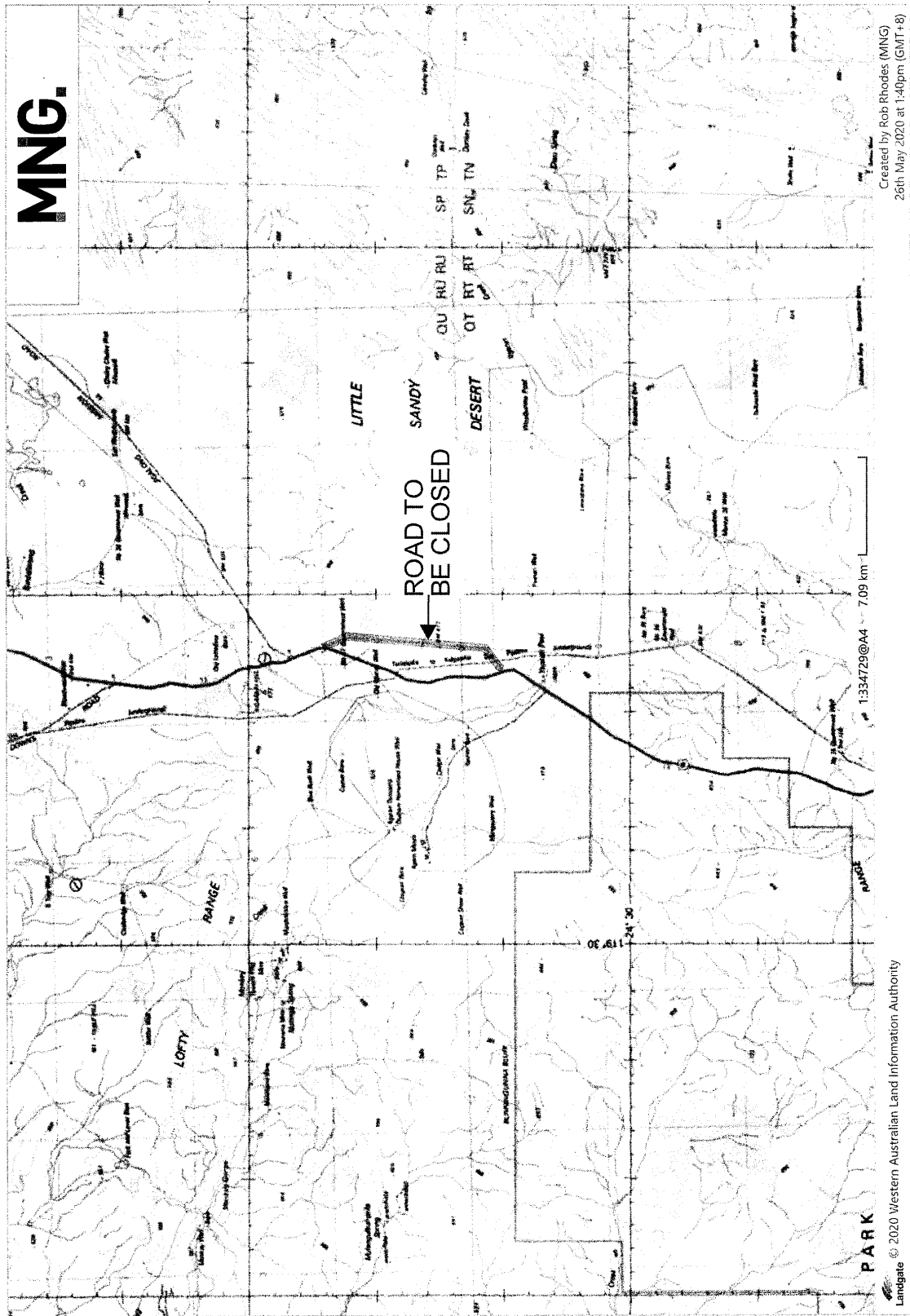
Created by Rob Rhodes (MNG)  
27th May 2020 at 11:14am (GMT+8)

Landgate © 2020 Western Australian Land Information Authority



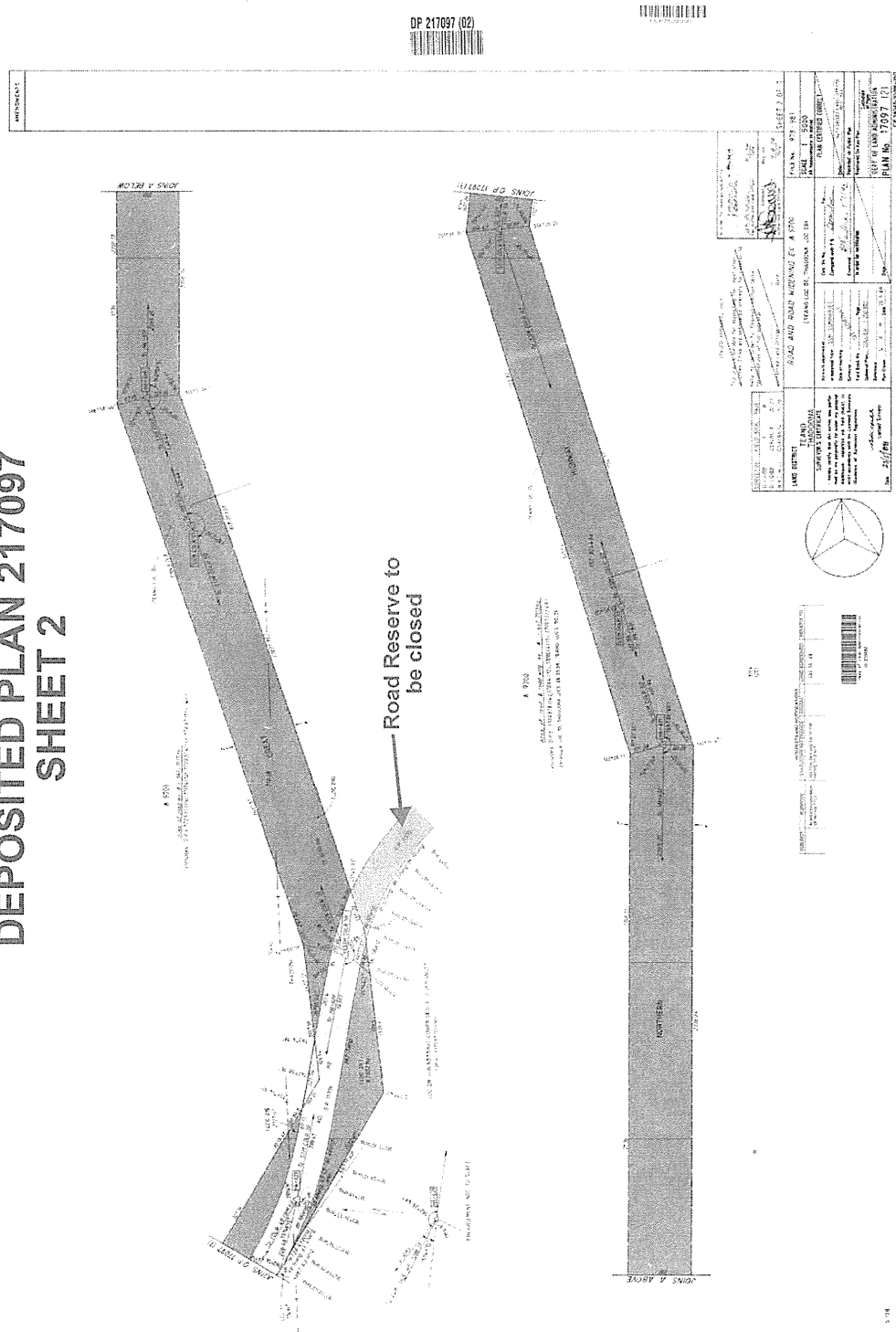
Created by Rob Rhodes (MNG)  
27th May 2020 at 11:06am (GMT+8)

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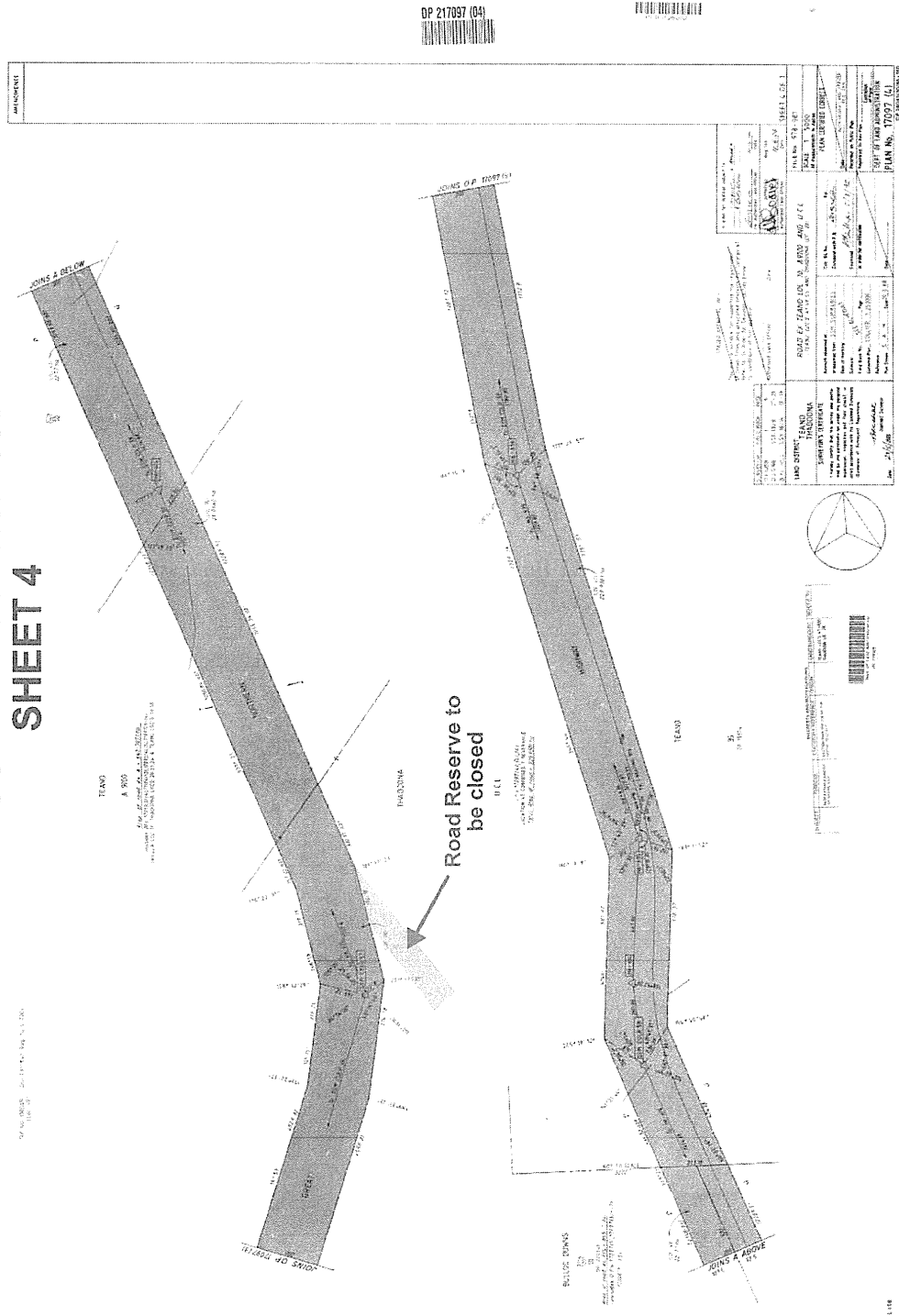


Created by Rob Rhodes (MNG)  
26th May 2020 at 1:40pm (GMT+8)

DEPOSITED PLAN 217097  
SHEET 2



DEPOSITED PLAN 217097  
SHEET 4



CALL NOW!

Whether you want to buy it or sell it, we can help you.

The West Classifieds advertisement featuring a newspaper image and contact information.

The West Classifieds advertisement with a large '132280' price tag and 'It's easy. Call now!' slogan.

West WHEELS PRIVATE CAR SALES advertisement featuring a Holden Astra 2013 and promotional text.

Advertisement for a Holden Astra 2013 with specifications and contact details.

Advertisement for 'The West Classifieds' with a 'CALL NOW! 132280' call to action.

Public Notices

DECEASED ESTATES: TRUSTEES ACT 1982 DECEASED ESTATE NOTICE TO CREDITORS AND CLAIMANTS.

AMSTRONG, Margaret: Creditors and other persons having claims in respect of the estate of Margaret Ann Armstrong.

ARMSTRONG, Margaret: Creditors and other persons having claims in respect of the estate of Margaret Ann Armstrong.

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86 RACING

Yesterday's results

PIJARRA PARK: RACE 1: EXPRESSIONIST 3 MY HIDDEN JOURNEY, THE ANVIL TAB Nos 3 1 50. \$2100. PE \$104, \$440; \$210. Quinella: \$2550. Exacta: \$2230. Trifecta: (2-1) \$7940. First 4: (3-2-4) \$23550. No scratchings.

87 RACING

Yesterday's results

RACE 2: SEMINOLE BRAB & LINES CHOICE 2 DEW WEST 3 TAB Nos 5 1 50. \$940. PE \$340, \$240, \$230. Quinella: \$2760. Exacta: \$4630. Trifecta: (2-1) \$2120. First 4: (2-1) \$3830. Double: (4-1) \$3830. No scratchings.

Summary

Bowls

East Fremantle Bowls: Women B. Lane's Bowls Club. Women C. West Perth. Women D. Scarborough. Women E. Swan Districts. Women F. Swan Districts.

Summary

Rugby League

NSW: Manly 24-14 St. George. QLD: Gold Coast 18-10 Brisbane. QLD: Sunshine Coast 14-10 Queensland. QLD: Mackay 14-10 Mackay.

GENERAL

SHARE OF MCKATHARNA: Proposed Trust Deeds. McKatharna Pastoral Co-operative Ltd.

WARRILL: Deputy Agent, late of 222 St. James Street, Perth, Western Australia, who died on 12/08/2020.

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Lost and Found

LOST: Keys, Ring, Car, etc.

FOUND: Keys, Ring, Car, etc.

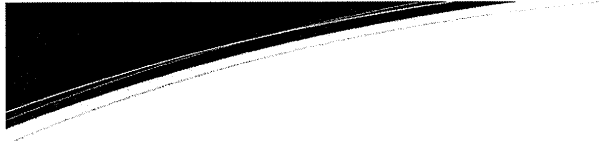
FOUND: Keys, Ring, Car, etc.

FOUND: Keys, Ring, Car, etc.

FOUND: Keys, Ring, Car, etc.

Health and Beauty

Advertisement for health and beauty services, mentioning 'The West Classifieds'.



Your Ref: 102861/RJR - Email  
Enquiries: Horizon Power

07/07/2020

MNG  
Rob Rhodes  
Level 1, 2 Sabre Crescent, Jandakot WA 6164  
PO Box 3526, Success WA 6964

Gascoyne Midwest Regional Office  
Corner Iles Road & Robinson Street  
Carnarvon WA 6701  
PO Box 825 Carnarvon WA 6701  
Telephone (08) 9941 6299  
Facsimile (08) 9941 6201  
www.horizonpower.com.au



**RE: Proposed road closures application (102861/RJR)**


In response to your letter dated **July 1<sup>st</sup> 2020** requesting comments for the above mentioned road closures, Horizon Power recommends that the following conditions (as indicated in the appropriate box) be imposed:

- No conditions to be applied.
  - E1** Certification from Horizon Power that financial and other requirements have been satisfied for the provision of **underground** electricity to the lots approved under this application.
  - E2** Certification from Horizon Power that financial and other requirements have been satisfied for the provision of **above ground** electricity to the lots approved under this application.
  - E8** Such padmount sites as may be required by Horizon Power being transferred free of cost to Horizon Power, with the locations of the sites being to the satisfaction of the local authority.
  - E5** Certification from Horizon Power that satisfactory arrangements have been made for the provision of easements for Horizon Power existing or future equipment.
  - E6** Certification from Horizon Power that financial and other requirements have been satisfied for the removal and relocation of Horizon Power plant or equipment located on or near the proposed subdivision.
  - E4** Subdivision lots are to be marketed as not serviced with electricity.
  - Certification from Horizon Power that roadside and block frontage vegetation clearing required for a power line corridor, has been completed to suit Horizon Power's requirements.
  - Certification from Horizon Power that the development of the lot under assessment, comply with all the legislative requirements such as **Worksafe** and **ENA C(b)1-2006 : Guidelines for design and maintenance of overhead distribution and transmission lines** with regards to the safe clearance distances between the building or structures and Horizon Power power lines and/or power substation.
- No assets have been found or installed in proposed road closure area.



If there are any further queries please contact Hiren Amin on (08) 99412 6230.

Yours sincerely,



Amrit Singh  
Asset Manager (Midwest)  
Horizon Power  
Corner Iles Road & Robinson Street, Carnarvon WA 6701



**Telstra Plan Services**

Date **05/08/2020**

Your Ref: 102861/RJR  
Our Ref: **PF318305-1**

Rob Rhodes  
rob.rhodes@mngsurvey.com.au

Level 1, 275 George Street  
Brisbane, QLD 4000

Postal Address:  
Locked Bag 3820  
Brisbane, QLD 4000

Email: [F0501488@team.telstra.com](mailto:F0501488@team.telstra.com)

Dear Rob,

**Re: Road Closure Old Great Northern Highway - Capricorn, Western Australia**

Thank you for your communication dated **01/07/2020** in relation to the location specified above.

Telstra's plant records indicate that there are no Telstra assets within the area of the proposal. Subject to your compliance with the below conditions, **Telstra has NO OBJECTIONS** to the **Road Closure**.

We note that our plant records merely indicate the approximate location of the Telstra assets and should not be relied upon as depicting a true and accurate reflection of the exact location of the assets. Accordingly, we note that all individuals have a legal "Duty of Care" that must be observed when working in the vicinity of Telstra's communication plant. It is the constructor's/land owner's responsibility to anticipate and request the nominal location of Telstra plant via **Dial Before You Dig "1100" number** in advance of any construction activities in the vicinity of Telstra's assets.

**On receipt of plans, notwithstanding the recorded location of Telstra's plant, the constructor/land owner is responsible for obtaining a Telstra accredited Asset Plant Locator to perform cable location, potholing and physical exposure to confirm the actual location of the plant prior to the commencement of site civil work.** Telstra reserves all rights to recover compensation for loss or damage caused by interference to its cable network or other property.

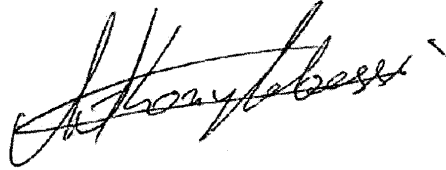
Telstra would also appreciate due confirmation when this proposed acquisition proceeds so as to update its Cadastre records. Information regarding acquisition of the land would be of benefit to us and should be directed to the following location:

**WESTERN AUSTRALIA**

Telstra - Cadastre Updates  
PO Box 102  
Toormina NSW 2452  
Attention: - Matt Stuart  
[F1103453@team.telstra.com](mailto:F1103453@team.telstra.com)

Please pass all information contained in this communication to all parties involved in this proposed process. If you have any difficulties in meeting the above conditions or if you have any questions relating to them, please do not hesitate to contact us at [F0501488@team.telstra.com](mailto:F0501488@team.telstra.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Anthony Lebessis', written in a cursive style.

**Anthony Lebessis**

**For**

Manager - Brian O'Shea

Telstra Plan Services

[F0501488@team.telstra.com](mailto:F0501488@team.telstra.com)

**Roy McClymont**

---

**From:** Ildiko Kaszaniczky <Ildiko.Kaszaniczky@watercorporation.com.au>  
**Sent:** Thursday, 2 July 2020 4:36 PM  
**To:** Rob Rhodes  
**Subject:** [MNG EXT] Re: Road Closure - Old Great Northern Highway - Capricorn, WA  
**Attachments:** Road Closure to Water Corporation.pdf

Hello Rob

Thank you for the detailed information provided regarding the proposed road closure.

As the Water Corporation has no existing or planned infrastructure in the vicinity, we have no objection to the road closure, as depicted on the attached map.

Kind regards  
Ildiko

Please note that I am currently working from home. I am still receiving my e-mails, phone calls and messages, and will attend to them as soon as I can.

**Ildiko Kaszaniczky**  
Land Servicing Advisor

Network Expansion  
Development Services  
Asset Planning & Delivery Group

E [ildiko.kaszaniczky@watercorporation.com.au](mailto:ildiko.kaszaniczky@watercorporation.com.au)  
T (08) 9420 3150  
P PO Box 100, Leederville, WA 6902



[watercorporation.com.au](http://watercorporation.com.au)



.....  
 Please consider the environment before printing this email.

---

**From:** Rob Rhodes [mailto:rob.rhodes@mngsurvey.com.au]  
**Sent:** Wednesday, 1 July 2020 8:26 AM  
**To:** Land Servicing  
**Subject:** Road Closure Old Great Northern Highway - Capricorn, Western Australia

Hi

Please find attached correspondence relating to the proposed road closure of portion of the Old Great Northern Highway, Capricorn.

We hereby request Water Corporation consent for the road closure.

Thanks for your assistance.

**Rob Rhodes**

**From:** LYONS Frank (PLTM) <frank.lyons@mainroads.wa.gov.au>  
**Sent:** Wednesday, 27 May 2020 1:34 PM  
**To:** Rob Rhodes  
**Cc:** PYKE Andrew (RM)  
**Subject:** [MNG EXT] RE: Road Closure, Old Great Northern Highway, Capricorn  
**Attachments:** MNG Maps Aerial.pdf; Southern intersection.pdf; Northern intersection.pdf; Collier 250000.pdf; Topo.pdf

Rob

Main Roads has no objection to the closure of the disused portion of road reserve that formed part of the original Great Northern Highway as shown on the attached plans.

The current alignment is wholly contained within a new 200 metre road reserve.

**Frank Lyons**  
PRINCIPAL LAND TENURE MANAGER  
Property Management Branch  
p: +61 93234168 | m: +61 419908665  
w: [frank.lyons@mainroads.wa.gov.au](mailto:frank.lyons@mainroads.wa.gov.au)



**mainroads**  
WESTERN AUSTRALIA

*We're working for  
Western Australia.*



**From:** Rob Rhodes <rob.rhodes@mngsurvey.com.au>  
**Sent:** Wednesday, 27 May 2020 11:20 AM  
**To:** LYONS Frank (PLTM) <frank.lyons@mainroads.wa.gov.au>  
**Subject:** Road Closure, Old Great Northern Highway, Capricorn

Hi Frank

As discussed we have been engaged by a mining company to undertake the road closure of a section of road at Capricorn.

The portion of road to be closed was once an old alignment of Great Northern Highway and intersects with the current GNH in 2 locations as shown.

I have forwarded a Crown Land Enquiry Form to DPLH and received a reply whereby they stated that advice from Main Roads WA would also be prudent.

Attached are drawings depicting the portion of road reserve to be closed.

MNG Maps Aerial.pdf is an aerial which shows the current location of Great Northern Highway and the portion of road reserve to be closed.

Topo.pdf and Collier 250000.pdf also show the current GNH and the old section to be closed.

I have also attached enlarged areas where the road reserve will be closed at the intersections of GNH.

**9.7. CONFIDENTIAL ITEMS**

**Moved:** Cr MJ Smith  
**Seconded:** Cr MR Hall



**That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concern matters of a confidential nature.**

**CARRIED 7/0**

**Mr Norm Trenfield, Mr Chris Maisey and Ms Elisa Kanny left the meeting at 10:05am.**

**CONFIDENTIAL ITEM**

**Local Government Act 1995, Section 5.23 (2) (c) a contract/s which may be entered into.**

<b>Title/Subject:</b>	<b>TENDER 20/21 – 01 LANDOR ROAD UPGRADES, ARRANGEMENTS and BUDGET AMENDMENTS</b>	
<b>Agenda/Minute Number:</b>	9.7.1	
<b>Applicant:</b>		
<b>File Ref:</b>	RFT 20/21-01, RD 066	
<b>Disclosure of Interest:</b>		
<b>Date of Report:</b>	10 August 2020	
<b>Author:</b>	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council to consider calling tenders for the road construction on Landor Road, making minor budget amendments, appointing a contractor to undertake Stage 1 of the BBRF (Building Better Regions Fund) Project and other Works Group recommendations.

**Officers Recommendation / Council Resolution:**

**Moved:** Cr DK Hodder  
**Seconded:** Cr MJ Smith

**That Council:**

1. **Amends the 20/21 budget as follows:**
  - **GL 4572 Building Better Regions Fund Grant (Income) amend to \$1,669,268**
  - **BB66 Landor Road BBRF (expense) amend Council Contribution to \$1,030,503 and BBRF Contribution to \$1,669,268 (no change to job total)**
  - **Council Contribution to LRCIP project (expense) amend to \$493,032 (job total reduced by \$130,503)**

2. **Resolves that the LRCIP (Local Roads and Community Infrastructure Program) project 20/21 (budget \$1,315,467) be to seal approximately 10 kilometres of Landor road from approx. 104.1 SLK to join the Yalgar River floodway at 114.2 SLK.**
3. **Appoints MTF Services Pty Ltd under the authority and conditions of Tender 19/20-05 (Supply of Hired Road Construction Plant with Operators) to undertake road construction earthworks and associated tasks in relation to the 2020/21 (Stage 1) Building Better Regions Fund road sealing project on the Landor – Meekatharra Road (SLK 169.52 to 179.52)**
4. **Authorise calling of tenders for the hire of civil construction equipment with operators to undertake road construction earthworks and associated tasks in relation to road sealing projects on the Landor – Meekatharra Road (excluding the BBRF 20/21 Stage 1 project) with the criteria for deciding the tender being:**
  - **Tender Price: 35%**
  - **Quality & Completeness of plant / equipment, camp etc : 15%**
  - **Demonstrated Remote Area Construction Experience: 15%**
  - **Local content of plant / equipment and resources: 15%**
  - **Capacity to complete contract works: 10%**
  - **Provisions for mechanical support: 10%**
5. **Aims to award one or more separate contracts under the tender however Council provides no guarantee whatsoever as to the value of work that may be allocated under any contract awarded under the tender.**
6. **Acknowledges and endorses that Greenfields Technical Services will be engaged to undertake all the necessary administration and evidence gathering tasks relating to the natural disaster reinstatement projects (AGRN 888 & 899 – flood damage - Tropical Cyclones Blake and Damien)**
7. **Acknowledges and endorses that suppliers for all concreting works for Landor Road sealing projects (est. \$700,000 over next three years) will be appointed by calling for quotes under authority of the Council panel RFT 19/20-01 Concreting Services Panel Tender and in accordance with Council Policies and Delegations.**
8. **Acknowledges and endorses that suppliers for all bitumen and aggregate supply services for the Landor Road sealing projects (est. \$2.7M over next three years) will be appointed by calling for quotes under authority of the WALGA Preferred Supplier Program and in accordance with Council Policies and Delegations.**
9. **Acknowledges and endorses that Contractor Supervisor Trevor Renk be appointed to supervise the two 20/21 Landor Road sealing projects commencing with the BBRF (Building Better Regions Fund) project.**

**CARRIED 7/0  
BY AN ABSOLUTE MAJORITY**

**10. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING**

Nil

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. CLOSURE OF MEETING**

The Shire President Cr HJ Nichols declared the meeting closed at 10:22am.