



# MINUTES

## *ORDINARY COUNCIL MEETING*

*HELD IN THE COUNCIL CHAMBERS, MEEKATHARRA*

*ON*

*SATURDAY 18 NOVEMBER 2023*

*COMMENCED AT 9.30 AM*



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## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

### **1.1. DECLARATION OF OPENING**

The Shire President Cr HJ Nichols declared the meeting open at 9.30am.

### **1.2. DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons don not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

The Shire President read the disclaimer out loud.

## **2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OR ABSENCE**

### **Members**

Cr HJ Nichols	Shire President
Cr MJ Smith	Deputy Shire President
Cr BM Day	
Cr MR Hall	
Cr WJ Ward	
Cr JC Holden	
CR DK Hodder	

### **Staff**

Kelvin Matthews	Chief Executive Officer
Peter Dittrich	Deputy Chief Executive Officer
Svenja Clare	Community Development & Services Manager
Felicity Anderson	Executive Assistant

### **Apologies**

Nil

### **Approved Leave of Absence**

Nil

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

## **4. PUBLIC QUESTION TIME**

**5. APPLICATION FOR LEAVE OF ABSENCE**

Nil

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1. ORDINARY COUNCIL MEETING HELD 14 OCTOBER 2023**

**Council Recommendation / Resolution:**

Moved: Cr BM Day  
Seconded: Cr MJ Smith

That the minutes from the Ordinary Council Meeting held Saturday 14 October 2023 be confirmed.

**RESOLUTION: 2023/24-098**

**CARRIED 7/0**

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr JC Holden, Cr DK Hodder

Against: Nil

**7.2. HEALTH BUILDING AND TOWN PLANNING MEETING HELD 14 OCTOBER 2023**

**Council Recommendation / Resolution:**

Moved: Cr MJ Smith  
Seconded: Cr DK Hodder

That the minutes from the Health Building and Town Planning Meeting held 14 October 2023 be received.

**RESOLUTION: 2023/24-099**

**CARRIED 7/0**

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr JC Holden, Cr DK Hodder

Against: Nil

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

## **9. REPORTS OF COMMITTEES AND OFFICERS**

### **9.1. OFFICERS MONTHLY REPORTS**

#### **9.1.1. WORKS & SERVICES MANAGER'S REPORT - OCTOBER 2023**

##### **Shire Construction Crew**

- Roads to Recovery/LRCIP funded works on Landor-Meekatharra Rd between SLK25-33 (first gravel section) has been sealed and completed.
- Meekatharra-Sandstone Rd RRG works between SLK67-77 are to commence next.

##### **Rural Roads Supervisor**

- Road inspections.
- Inspections of flood damaged areas and safety signs put out/taken in.
- Sign replacement checks.
- Grid maintenance and cleanout checks.
- Checking on mine (Meekatharra-Sandstone Rd, Ashburton Downs-Meekatharra Rd, and Landor-Meekatharra Rd) road maintenance works.
- Assist the cemeteries surveyor with work around the Shire.
- Mark out for Construction Crew job on Landor-Meekatharra Rd.

##### **Maintenance Grading Program**

- Contract Grader
  - Ilgararie Rd
  - Jigalong Rd
  - Weelarrana Rd,
- Shire Grader
  - Meekatharra-Sandstone Rd
  - Gabanintha-Nannine Rd

##### **Flood Damage**

- Pick ups completed and costing report received. Report has been signed and returned to Greenfield Technical Services for submission to DFES. Have not heard anything back as yet. WSM identified issues direct with DFES representative at recent RRG meeting. Response was inadequate.

##### **Contractor Works**

- S.A Hines Contracting
  - Is currently putting signs and guideposts up on newly sealed section of Landor-Meekatharra Rd.
  - Will be doing maintenance to damaged grids on Landor-Meekatharra Rd next.
  - Will be erecting a fence around cemetery at Gabanintha after that.
- SafeRoads WA have been engaged to finish pot hole repairs on Landor-Meekatharra Rd.

##### **Budget and Progress Update**

- Currently preparing requests for quote for new plant and machinery.
- Grader and roller have been ordered from Westrac. Both due Feb/March 2024.
- Town tractor has arrived from AFGRI (John Deere dealer).

- Quotes received for new Bore Boss, new Road Supervisor's ute.

### **Town Crew Maintenance-for the Monthly Report**

- Rubbish pickups.
- General town maintenance
- Graves prepared for funeral.
- Tip push ups.
- Sweeping around town area.
- Weed spraying in laneways and around town.
- Rubbish pickups.
- Assisting with Shire Office maintenance and projects.

### **Plant, Vehicles and Machinery – Maintenance and Repairs**

- Airport Genset – Annual service and inspection.
- P406 CAT Mini Excavator – Repairs to hydraulic lines
- P540 CAT Loader – Routine service.
- P545 Ford Ute – Routine service.
- P528 Mitsubishi Bus – Routine service.

### **Staff Movement**

Nil.

### **Project & Maintenance Officers Update**

#### **Staff Housing General**

- CRC (old building) new lock barrels and installed by Maintenance Officer.
- 28 Connaughton street footpath to clothes line laid and complete.
- Lions Park electrical/retic trench set out and dug and waiting on contractors to lay. Awaiting on final quotes for BBQ/shade structure and quotes for concrete footings and pads.

#### **Electrical.**

- Youth Centre toilets new globes.
- 4/8 Regan street new extractor fan installed.
- Town Hall power points in kitchen to look at fault/no fault found.

#### **Works Requests**

- Consultants Quarters unit 2 leaking cistern, remove and replace.
- Lloyds sign re-attach after strong winds.
- Youth Centre kitchen door is not locking. Completed.
- Airport DMIRS audit requires Emergency manifest cabinet/ fuel spill kit and appropriate signage. Quotes received and purchase order raised.

#### **Plumbing**

- 69 McCleary street awaiting quote for leech drains.
- Backflow test LOT 1017 High street.
- Supply and install new toilet cistern unit 2 Consultants Quarters.

**Officers Recommendation / Council Resolution:**

**Moved:** Cr BM Day  
**Seconded:** Cr DK Hodder

**That the Works and Services Manager's report for October 2023 be received.**

**RESOLUTION: 2023/24-100**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder

**Against:** Nil



### 9.1.2. YOUTH AND RECREATION SERVICES REPORT - OCTOBER 2023

Activity	Girls		Boys		Activity Total	No. of Sessions	Average Attendance
	6-12	12-18	6-12	12-18			
12+ Nights		18		30	48	3	16
Drop in at the YC/Game Day	7	5	62	26	100	8	13
Movie Night	5	8	8	18	39	2	19
Arts & Craft	4	8	24	10	38	2	19
Football Training/SMF	7	8	20	18	53	2	27
Basketball	4	10	13	23	50	2	25
Music	15	3	26	15	59	3	20
Indoor Sports	7	14	14	23	58	3	29
KidZone	162		106			18	15
Boys Group			21	18		2	20
Girls Group	3	15			18	2	9

October has been a very busy month with lots of changes happening at the Youth Centre. Youth Officer Andrew left for 3 months leave which meant the rest of the team needed to pick up and fill this full-time role as best as possible. But thanks to 3 new capable casuals coming on board and staff returning from Perth things are getting back on track.

With Andrew gone the boy's and girl's night has not been able to happen of recent but with the new hires this will be implemented again in early November. Excitingly, planning has commenced to create a "Girls Only" space within the Youth Centre based on demand and this has been met with excitement from the girls and has encouraged more engagement and attendance already.

Music is always a highlight with the kids showing off the prowess on the drumkit and letting off a bit of steam at the same time. We have had interest from the community to do a collaboration with the kids and elders of Meekatharra which is fantastic and something we will be planning towards for the future.

Basketball and Football are crowd favourites as always and Thursdays are a particular highlight as our weekly match against Karalundi is back on. Karalundi have expressed interest in football this term so rather than the weekly basketball match we have been mixing it up with a football match also. Our kids always look forward to these matches and we also get parents coming to watch the game, making it a great community night! Community Development Officer Larra has been a fantastic support for the Youth Centre and we are currently working on providing more information to the parents and youth about events and rules and regulations, including a comprehensive sign up form so our youth workers can have as much information as possible at our fingertips. We have also been looking into grants for 2024 for Sports and Recreation and Young Woman spaces.

**Officers Recommendation / Council Resolution:**

**Moved: Cr MR Hall**

**Seconded: Cr BM Day**

**That the Youth Sport and Recreation Services Officer's report for October 2023 be received.**

**RESOLUTION: 2023/24-101**

**CARRIED 7/0**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr JC Holden, Cr DK Hodder**

**Against: Nil**

### 9.1.3. AIRPORT MANAGER'S REPORT - OCTOBER 2023

#### *Aircraft Movements and Statistics*

Aircraft movements for General Aviation, Charter & RPT operations continue to be lower than the same period of 2022. While aircraft numbers compared to 2022 are lower, total aircraft numbers are comparable with the period 2018 to 2021. Total JetA1 sales for October 2023 were considerably lower than the same period for 2022 with AVGAS sales only marginally lower with 25% of sales attributed to Drum sales for mustering activities in the region.

The figures below reflect the differences between October 2022 and October 2023.

	<b>October 2022</b>	<b>October 2023</b>	<b>Variance</b>
<b>General Aircraft Landed</b>	106	97	<b>-8%</b>
<b>RFDS Landed</b>	60	58	<b>-3%</b>
<b>Avgas</b>	12,224	11,939	<b>-2%</b>
<b>Jet A1</b>	36,521	21,623	<b>-40%</b>
<b>Total Fuel Sold</b>	<b>48,745</b>	<b>33,493</b>	<b>-31%</b>

	<b>YTD 2022</b>	<b>YTD 2023</b>	<b>Variance</b>
<b>General Aircraft Landed</b>	1,105	949	<b>-14%</b>
<b>RFDS Landed</b>	600	609	<b>+1%</b>
<b>Avgas</b>	115,810	86,530	<b>-25%</b>
<b>Jet A1</b>	389,586	304,495	<b>-22%</b>
<b>Total Fuel Sold</b>	<b>505,396</b>	<b>391,025</b>	<b>-22%</b>

#### *Aerodrome Works:*

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing weed spraying and chipping occurring airside along runway strips to keep weed growth to a minimum and restrict grass height.
- Completed replacement and recalibration of Precision Approach Pathway Indicator (PAPI) lenses due to deterioration of lenses with age on Runway 27.

Aerodrome Maintenance Requiring Completion:

- Runway surface & Runway End Stopping Area (RESA) Bitumen fog spray, expected to be completed late 2023 (Oct to Dec)
- Gravel Runway re-sheeting surface.
- Geotechnical survey of pavement areas including survey of RFDS apron for new pavement seal area to accommodate PC24 aircraft. Scheduled for completion November 17 to 21 2023.

***Aerodrome Security:***

Nil

***Safety Management System:***

A reportable safety incident occurred Thursday 19<sup>th</sup> October 2023. A light aircraft VH-8MM lost a fuel cap on takeoff which fell onto the runway surface. The aircraft made a go around and landed to retrieve the fuel cap. The aircraft landed and then stopped and shut down on the runway without making any radio broadcasts on CTAF 126.55. There was an incoming National Jet Express (NJE) flight on approach to runway 27. The ARO broadcast there was a potential disabled aircraft on the runway. The NJE aircraft performed a go around until communications were established with VH-8MM. The light aircraft VH-8MM retrieved the fuel cap and departed shortly after without further incident.

A safety report was lodged with the Australian Transport Safety Bureau (ATSB) following the incident.

***Budget items completed:***

Nil.

***Airport Emergency:***

Nil emergencies to report.

***Bird/Animal Activity:***

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk.

***General:***

CASA approval of the aerodrome manual review is currently pending notification.

Planning is ongoing for aerodrome pavement works consisting of a Pavement Reseal to commence February 2024.

Mike Cuthbertson  
Airport Manager  
01/11/2023

**Officers Recommendation / Council Resolution:**

**Moved: Cr MJ Smith**

**Seconded: Cr BM Day**

**That the Airport Manager's report for October 2023 be received.**

**RESOLUTION: 2023/24-102**

**CARRIED 7/0**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr JC Holden, Cr DK Hodder**

**Against: Nil**

#### **9.1.4. RANGERS REPORT - OCTOBER 2023**

Prepared by P Smith, Canine Control  
Date November 2023

##### **3 - 4 October 2023**

##### **Complaints Received:**

No new complaints had been received since the last visit. A previous complaint from Karalundi was followed up but the dog in question was no longer in the community.

##### **Animals Trapped:**

Trapping cages were set at various locations around town including the industrial area. Cages were monitored during the evening. No animals were caught.

##### **Animals Destroyed:**

No animals were destroyed.

##### **Further Patrols:**

Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip, Railway Dam, recreational facilities and surrounding areas. Patrols were also conducted at the Hot Rod track, airport, cemetery, and racetrack, around the school, school oval and around town. Patrols and security checks were conducted around town at various times. No animals were seen wandering. Attended at Connaughton Street regarding an alleged dog attack. Impounded the alleged offending dog. Investigations are continuing.

##### **19 - 20 September 2023**

##### **Complaints Received:**

No complaints had been received since the last visit.

##### **Animals Trapped:**

Trapping cages were set at various locations around town including the industrial area and behind the town hall and shire office and monitored during the evenings. No animals were caught.

##### **Animals Destroyed:**

No animals were destroyed.

##### **Further Patrols:**

Patrols were conducted of Peace Gorge, Town Oval, Rubbish Tip, Railway Dam, recreational facilities and surrounding areas. Patrols were also conducted at the Hot Rod track, airport, cemetery, and racetrack, around the school, school oval and around town. Patrols and security checks were conducted around town at various times. A dog had been placed in the pound and an attempt was made to scan for identification. Staff were unable to get close enough to the dog to scan for a microchip. The dog was able to be scanned at a later date in the presence of the owner. The dog was returned to the owner with penalty fees and charges paid.

**Officers Recommendation / Council Resolution:**

**Moved:** Cr BM Day  
**Seconded:** Cr JC Holden

**That the Ranger's Report for October 2023 be received.**

**RESOLUTION: 2023/24-103**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder

**Against:** Nil

### 9.1.5. STATUS REPORTS

#### Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Responsibility	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project	CEO/ CONS	Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	Complete  Complete  In Progress
16.07.16	9.4.5	Old Power Station	CDSM/CEO	Contamination report received. with further advice from Horizon Power dated 31-10-23.	In Progress
21.11.20	9.3.1	Murchison Regional Vermin Council Ongoing Contributions	CEO	Letter to MRVC 25/11/20 Emailed Lawyer 30/11/20 New Deed to MRVC 1012/20 MRVC Returned & signed deed 11/01/21 Awaiting advice from Dept of Local Govt	Complete Complete Complete Complete In Progress
18.09.21	9.4.1	Extension to Boundaries of Reserve 45111	CDSM	Met with Westgold 14/07/23 to discuss objection to extension and potential solutions	In Progress
16.07.22	11.1	Excision of Land from Reserve 15815 for Power Generation	CDSM	CDSM sent letters to Horizon Power and DPLH advising of Council decision. Reserve 54360 has been created.	Complete

19/11/22	9.3.7	Local Planning Scheme No.4 and Local Planning Strategy	CDSM	Sent Scheme and Strategy to DPLH on 07/12/22. Workshop with planning consultant held 08/12/22. DPLH have assessed documents and submitted proposed modifications 17/07/23. CDSM will meet with Consultant to make and discuss changes.	In Progress
16/12/22	9.3.2	Town Sports Oval Shared Use Agreement	CDSM	Advised Dept Education 20/12/22 of Council decision. Pending Dept signing agreement.	In Progress
20/05/23	9.3.4	Meekatharra Airport Tender – Reseal Runway, Taxiway and Aprons	CEO	Council agenda item 14/10/23 and tender awarded	Complete
19/8/23	9.3.5	Health Local Law 2022 Undertaking	CEO	Advertised for comment	In Progress
19/8/23	9.4.1	Childcare Investigation Proposal	CDSM	CEO will table report at next MEG meeting for regional consideration.	Complete
16/9/23	9.3.3	Local Government 2023 Elections – Update	CEO	Election process commenced	In Progress
16/9/23	9.4.1	Lot 1038 Red Sandbox Lease	CDSM	Letter sent to DPLH 28/9/23	In Progress
16/9/23	9.4.2	Lease – Red Sandbox – Yulella Aboriginal Corporation	CDSM	Sent letter to Yulella 28/09/2023 Lease being signed	In Progress
14/10/23	9.3.1	Applications for Mining Tenement, Exploration, Prospecting and Miscellaneous Licences – Various	CEO	Letters Sent	Complete
14/10/23	9.3.2	Closure of Office and Depot Operations – Christmas / New Year 2023/2024	CEO	Memo by CEO sent to all staff and advertising in The Dust and Council website November/December	Complete
14/10/23	9.3.3	Chief Executive Officer Annual Performance Review	CEO	CEO met with Review Panel and agenda item to Council November 2023 meeting to confirm	In Progress
14/10/23	9.3.4	Shire of Meekatharra Cemeteries Management Plan 2022-2032 –	CEO	Report submitted to Council meeting October 2023	Complete



		Stage Two and Three Progress Report			
14/10/23	13.1	Request for Tender 2023/24-2 Bitumen sealing works Meekatharra Airport	CEO	Council agenda item 14/10/23 and tender awarded. All tenders advised in writing. Work scheduled for February 2024	Complete
14/10/23	13.2	Request for Bitumen Sealing Landor Meekatharra Road E-Quote VP378417	CEO	Council agenda item 14/10/23 and tender awarded. All tenders advised in writing. Work commenced November 2023	Complete

**Officers Recommendation / Council Resolution:**

**Moved:** Cr BM Day

**Seconded:** Cr MR Hall

**That the Status Report be received.**

**RESOLUTION: 2023/24-104**

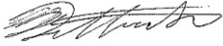

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr JC Holden, Cr DK Hodder

**Against:** Nil

## 9.2. FINANCE

### 9.2.1. MONTHLY FINANCIAL REPORT PERIOD ENDED OCTOBER 2023

<b>File Ref:</b>		
<b>Date of Report:</b>	10 November 2023	
<b>Disclosure of Interest:</b>	Nil	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary:**

Monthly Financial Report

#### **Background:**

*Financial Activity Statement Report – s.6.4*

*(1A) In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

*(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*

*(b) budget estimates to the end of the month to which the statement relates; and*

*(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*

*(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

*(e) the net current assets at the end of the month to which the statement relates.*

*(2) Each statement of financial activity is to be accompanied by documents containing —*

*(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*

*(b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*

*(c) such other supporting information as is considered relevant by the local government.*

*(3) The information in a statement of financial activity may be shown —*

*(a) according to nature and type classification; or*

*(b) by program; or*

*(c) by business unit.*

*(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*

*(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*

*(b) recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

*[35.Deleted in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

At the time the report was prepared, the bank reconciliation had not been completed. There is no material effect on the statements.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr BM Day  
Seconded: Cr MJ Smith

**That the financial report for the period ending October 2023 be received.**

**RESOLUTION: 2023/24-105**

**CARRIED 7/0**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**

# **SHIRE OF MEEKATHARRA**

## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and  
statement of financial position)**

**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

	<b>31 October 2023</b>	<b>30 June 2022</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	35,733,810	32,201,572
Trade and other receivables	2,464,186	1,647,176
Inventories	384,795	299,525
<b>TOTAL CURRENT ASSETS</b>	<b>38,582,791</b>	<b>34,148,273</b>
<b>NON-CURRENT ASSETS</b>		
Other financial assets	61,117	61,117
Property, plant and equipment	26,822,523	26,983,793
Infrastructure	103,875,404	104,253,388
<b>TOTAL NON-CURRENT ASSETS</b>	<b>130,759,044</b>	<b>131,298,298</b>
<b>TOTAL ASSETS</b>	<b>169,341,835</b>	<b>165,446,571</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	1,075,163	628,743
Employee related provisions	375,206	375,206
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,450,369</b>	<b>1,003,949</b>
<b>NON-CURRENT LIABILITIES</b>		
Employee related provisions	30,921	30,921
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>30,921</b>	<b>30,921</b>
<b>TOTAL LIABILITIES</b>	<b>1,481,290</b>	<b>1,034,870</b>
<b>NET ASSETS</b>	<b>167,860,545</b>	<b>164,411,701</b>
<b>EQUITY</b>		
Retained surplus	75,758,628	72,587,882
Reserve accounts	21,495,811	21,217,713
Revaluation surplus	70,606,106	70,606,106
<b>TOTAL EQUITY</b>	<b>167,860,545</b>	<b>164,411,701</b>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 05 October 2023

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Material Variance
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
General rates		6,019,927	5,961,263	5,913,375	(47,888)	(0.80%)		Within the reporting threshold
Grants, subsidies and contributions	11	15,618,346	467,959	572,999	105,040	22.45%	▲	Unbudgeted funds have been received for Financial Assistance grants \$51k and the MRWA Direct grant has been received \$41K more than budget. These items will be addressed with the budget review.
Fees and charges		1,223,697	479,392	666,085	186,693	38.94%	▲	Airport fees are \$169K higher than YTD budget. This may even out during the year.
Interest revenue		272,000	90,660	354,756	264,096	291.30%	▲	Interest on Reserve Investments is higher than Budget. This additional income will be addressed with the budget review.
Other revenue		315,632	96,777	118,173	21,396	22.11%	▲	Air BP fuel sales are \$24K higher than YTD Budget. This will be reviewed with the budget review.
Profit on asset disposals	6	24,017	0	0	0	0.00%		Within the reporting threshold
		<b>23,473,619</b>	<b>7,096,051</b>	<b>7,625,388</b>	<b>529,337</b>	<b>7.46%</b>		
<b>Expenditure from operating activities</b>								
Employee costs		(3,742,210)	(904,348)	(823,894)	80,454	8.90%		Within the reporting threshold
Materials and contracts		(20,847,592)	(1,244,156)	(1,149,000)	95,156	7.65%		Within the reporting threshold
Utility charges		(321,750)	(107,188)	(129,756)	(22,568)	(21.05%)	▼	Utility expenses are higher than YTD budget, this is expected to be a timing variance with the receipt of accounts.
Depreciation		(6,593,116)	(2,197,660)	(2,197,660)	0	0.00%		Within the reporting threshold
Insurance		(269,379)	(269,379)	(162,882)	106,497	39.53%	▲	Insurance Expenses are lower than YTD budget. Once final Insurance payments have been made, staff will review budgets and postings and action as required.
Other expenditure		(293,343)	(62,402)	(53,252)	9,150	14.66%		Within the reporting threshold
Loss on asset disposals	6	(19,875)	0	0	0	0.00%		Within the reporting threshold
		<b>(32,087,265)</b>	<b>(4,785,133)</b>	<b>(4,516,444)</b>	<b>268,689</b>	<b>5.62%</b>		
Non-cash amounts excluded from operating activities	Note 2(b)	6,588,974	2,197,660	2,187,340	(10,320)	(0.47%)		Depreciation has been manually posted in line with the YTD Budget. Actual depreciation will be posted once the year end financial statements are audited as at 30 June 2023.
<b>Amount attributable to operating activities</b>		<b>(2,024,672)</b>	<b>4,508,578</b>	<b>5,296,284</b>	<b>787,706</b>	<b>17.47%</b>		

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**CONTINUED**

**INVESTING ACTIVITIES**

**Inflows from investing activities**

Proceeds from capital grants, subsidies and contributions	12	3,147,453	516,405	<b>349,850</b>	(166,555)	(32.25%)	▼	Budgeted 1st Quarter R2R grant (\$196k) not yet received. RRG funds are \$57K higher than YTD budget.
Proceeds from disposal of assets	6	376,125	0	<b>0</b>	0	0.00%		Within the reporting threshold
		<b>3,523,578</b>	<b>516,405</b>	<b>349,850</b>	(166,555)	(32.25%)		

**Outflows from investing activities**

Payments for property, plant and equipment	5	(3,166,992)	(1,055,584)	<b>(314,079)</b>	741,505	70.25%	▲	Refer to Note 4 for detail. Staff will realign Budgets with programmed works asap.
Payments for construction of infrastructure	5	(10,283,512)	(3,427,728)	<b>(1,343,957)</b>	2,083,771	60.79%	▲	Refer to Note 4 for detail. Staff will realign Budgets with programmed works asap.
		<b>(13,450,504)</b>	<b>(4,483,312)</b>	<b>(1,658,036)</b>	2,825,276	63.02%		
<b>Amount attributable to investing activities</b>		<b>(9,926,926)</b>	<b>(3,966,907)</b>	<b>(1,308,186)</b>	2,658,721	67.02%		

**FINANCING ACTIVITIES**

**Inflows from financing activities**

Transfer from reserves	4	1,016,480	0	<b>0</b>	0	0.00%		Within the reporting threshold
		<b>1,016,480</b>	<b>0</b>	<b>0</b>	0	0.00%		

**Outflows from financing activities**

Transfer to reserves	4	(1,185,874)	0	<b>(278,098)</b>	(278,098)	0.00%		Within the reporting threshold
		<b>(1,185,874)</b>	<b>0</b>	<b>(278,098)</b>	(278,098)	0.00%		

**Amount attributable to financing activities**

		<b>(169,394)</b>	<b>0</b>	<b>(278,098)</b>	(278,098)	0.00%		
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**MOVEMENT IN SURPLUS OR DEFICIT**

<b>Surplus or deficit at the start of the financial year</b>		12,120,992	12,120,992	<b>12,301,817</b>	180,825	1.49%		
Amount attributable to operating activities		(2,024,672)	4,508,578	<b>5,296,284</b>	787,706	17.47%		
Amount attributable to investing activities		(9,926,926)	(3,966,907)	<b>(1,308,186)</b>	2,658,721	67.02%		
Amount attributable to financing activities		(169,394)	0	<b>(278,098)</b>	(278,098)	0.00%		
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>12,662,663</b>	<b>16,011,817</b>	3,349,154	26.45%		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ ▼ Better than budget (Income is higher, Expenditure is lower)/Worse than budget (Income is lower, expenditure is higher)

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Minutes of Ordinary Council Meeting held on 18 November 2023



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	Supplement: Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 October 2023
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	32,194,272	32,201,572	35,733,810
Trade and other receivables		1,894,424	1,647,176	2,464,186
Inventories	8	299,525	299,525	384,795
		34,388,221	34,148,273	38,582,791
<b>Less: current liabilities</b>				
Trade and other payables	9	(1,049,516)	(628,743)	(1,075,163)
Employee related provisions	10	(338,524)	(375,206)	(375,206)
		(1,388,040)	(1,003,949)	(1,450,369)
<b>Net current assets</b>		<b>33,000,181</b>	<b>33,144,324</b>	<b>37,132,422</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(20,879,189)	(20,842,507)	(21,120,605)
<b>Closing funding surplus / (deficit)</b>		<b>12,120,992</b>	<b>12,301,817</b>	<b>16,011,817</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	6	(24,017)	0
Add: Loss on asset disposals	6	19,875	0
Add: Depreciation		6,593,116	2,197,660
- Other provisions			(10,320)
<b>Total non-cash amounts excluded from operating activities</b>		<b>6,588,974</b>	<b>2,187,340</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 October 2023
		\$	\$	\$
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	4	(21,217,713)	(21,217,713)	(21,495,811)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions	4	338,524	375,206	375,206
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(20,879,189)</b>	<b>(20,842,507)</b>	<b>(21,120,605)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

# SHIRE OF MEEKATHARRA

## SUPPLEMENTARY INFORMATION

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**SHIRE OF MEEKATHARRA**  
**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$
<b>OPERATING ACTIVITIES</b>				
<b>Income excluding grants, subsidies and contributions</b>				
Governance		80	24	0
General purpose funding - other		6,306,227	6,056,683	6,296,779
Law, order and public safety	11	2,950	976	1,384
Health		1,120	372	399
Education and welfare		30,473	10,140	6,535
Housing		20,000	6,664	8,089
Community amenities		155,259	125,852	106,120
Recreation and culture	6	141,727	39,265	21,644
Transport		1,095,037	356,996	548,977
Economic services		46,400	12,460	19,797
Other property and services		56,000	18,660	42,663
		<b>7,855,273</b>	<b>6,628,092</b>	<b>7,052,387</b>
<b>Grants, subsidies and contributions</b>				
Governance		0	0	0
General purpose funding - other		0	0	51,326
Law, order and public safety		15,000	4,414	0
Health		0	0	0
Education and welfare		130,946	56,645	60,873
Housing		0	0	0
Community amenities		0	0	0
Recreation and culture		215,500	110,000	103,050
Transport		18,404,353	813,305	707,601
Economic services		0	0	0
Other property and services		0	0	0
		<b>18,765,799</b>	<b>984,364</b>	<b>922,850</b>
<b>Expenditure from operating activities (including depreciation)</b>				
Governance		(929,217)	(311,354)	(234,722)
General purpose funding		(361,106)	(95,352)	(75,218)
Law, order and public safety		(210,382)	(78,424)	(64,312)
Health		(204,648)	(65,286)	(68,730)
Education and welfare		(1,093,496)	(368,130)	(287,558)
Housing		(78,918)	(71,327)	(42,126)
Community amenities		(871,889)	(288,491)	(284,902)
Recreation and culture		(1,977,869)	(669,928)	(581,420)
Transport		(25,000,330)	(2,392,704)	(2,815,650)
Economic services	6	(717,078)	(257,690)	(321,105)
Other property and services		(642,332)	(186,447)	259,300
		<b>(32,087,265)</b>	<b>(4,785,133)</b>	<b>(4,516,443)</b>
<b>Net Operating Result</b>		<b>(5,466,193)</b>	<b>2,827,323</b>	<b>3,458,794</b>

**SHIRE OF MEEKATHARRA**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
<b>Cash on hand</b>							
Municipal Bank Account	Cash and cash equivalents	5,197,086	0	5,197,086	Westpac	0.00%	At Call
Air BP	Cash and cash equivalents	27	0	27	Westpac	0.00%	At Call
Maxi Account	Cash and cash equivalents	9,068,053	0	9,068,053	Westpac	1.10%	At Call
<b>Term Deposits</b>							
698577	Cash and cash equivalents	0	21,495,811	21,495,811	Westpac	3.50%	17/01/2024
<b>Total</b>		<b>14,265,165</b>	<b>21,495,811</b>	<b>35,760,976</b>			

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**SHIRE OF MEEKATHARRA**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>										
Leave reserve	408,886	3,855	0	0	412,741	408,886	5,359	0	0	414,245
Plant reserve	847,059	7,984	0	0	855,043	847,059	11,102	0	0	858,161
Building Reserve	1,642,847	15,486	460,874	(336,480)	1,782,727	1,642,847	21,533	0	0	1,664,380
Shire Water Reserve	331,341	3,123	0	0	334,464	331,341	4,343	0	0	335,684
Airport Runway Reserve	3,373,617	31,800	0	(530,000)	2,875,417	3,373,617	44,217	0	0	3,417,834
Airport Reserve	979,085	9,229	0	0	988,314	979,085	12,833	0	0	991,918
Transport Reserve	62,857	592	0	0	63,449	62,857	824	0	0	63,681
Infrastructure & Development Reserve	1,044,791	9,848	0	0	1,054,639	1,044,791	13,694	0	0	1,058,485
Covid-19 Emergency Response/Cashflow Supplement	219,766	2,072	0	0	221,838	219,766	2,880	0	0	222,646
Re-seals & Rejuvenation Reserve	5,930,425	55,901	300,000	0	6,286,326	5,930,425	77,731	0	0	6,008,156
Interpretive Centre Reserve	1,942,192	18,307		0	1,960,499	1,942,192	25,456	0	0	1,967,648
Roads -Second / Final Seals Reserve	1,791,765	16,889	150,000	0	1,958,654	1,791,765	23,484	0	0	1,815,249
Lloyd'S Revitalisation Reserve	1,614,053	15,214	0	0	1,629,267	1,614,053	21,155	0	0	1,635,208
Industrial Park Reserve	872,744	8,227	0	0	880,971	872,744	11,439	0	0	884,183
Swimming Pool Reserve	156,285	1,473	75,000	(150,000)	82,758	156,285	2,048	0	0	158,333
	<b>21,217,713</b>	<b>200,000</b>	<b>985,874</b>	<b>(1,016,480)</b>	<b>21,387,107</b>	<b>21,217,713</b>	<b>278,098</b>	<b>0</b>	<b>0</b>	<b>21,495,811</b>

**5 CAPITAL ACQUISITIONS**

	Budget	Adopted YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Buildings - non-specialised	1,533,977	511,276	205,290	(305,986)
Furniture and equipment	87,225	29,064	140	(28,924)
Plant and equipment	1,545,790	515,244	108,649	(406,595)
<b>Acquisition of property, plant and equipment</b>	<b>3,166,992</b>	<b>1,055,584</b>	<b>314,079</b>	<b>(741,505)</b>
Infrastructure - roads	7,894,677	2,631,492	873,487	(1,758,005)
Infrastructure - footpaths	200,000	66,664	0	(66,664)
Infrastructure - Airport	1,208,000	402,656	16,000	16,000
Infrastructure - Other	980,835	326,916	454,470	454,470
<b>Acquisition of infrastructure</b>	<b>10,283,512</b>	<b>3,427,728</b>	<b>1,343,957</b>	<b>(2,837,209)</b>
<b>Total capital acquisitions</b>	<b>13,450,504</b>	<b>4,483,312</b>	<b>1,658,036</b>	<b>(3,578,715)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	3,147,453	516,405	349,850	(166,555)
Other (disposals & C/Fwd)	376,125	0	0	0
Reserve accounts				
Building Reserve	336,480	336,480	0	(336,480)
Airport Runway Reserve	530,000	530,000	0	(530,000)
Swimming Pool Reserve	150,000	150,000	0	(150,000)
Contribution - operations	8,910,446	2,950,427	1,308,186	(1,642,241)
<b>Capital funding total</b>	<b>13,450,504</b>	<b>4,483,312</b>	<b>1,658,036</b>	<b>(2,825,276)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

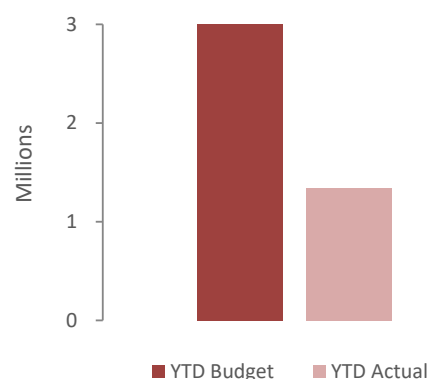
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

**Payments for Capital Acquisitions**



**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS - DETAILED**

GL Account	Job Number	Job/Account Description	Original Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
<b>Buildings - non-specialised</b>							
1328	AC13	Admin Building Capital - Planning And Stage 1 Of Office Reconfiguration	140,000	46,664	-	46,664	
1328	AC9	Admin Building Capital - Roofing Sheets And Flashing And Relocate Split System Units	195,232	65,076	6,704	58,372	
3437	YCC11	Yc - Split System Airconditioner In Tv Room	25,000	8,332	-	8,332	
2704	0921	Lot 303 Capital Improvements	15,740	5,244	17,314	(12,070)	
2704	0922	Lot 206 Capital Improvements	3,296	1,096	-	1,096	
2704	0923	Lot 220 Capital Improvements	10,570	3,520	11,627	(8,107)	
2704	0927	Lot 408 Hill St - Capital Improvements	13,160	4,384	14,476	(10,092)	
2704	0929	Lot 208 Capital Improvements	15,360	5,120	16,896	(11,776)	
2704	0933	Lot 207 Hill St - Capital Improvements	12,419	4,136	-	4,136	
2704	0935	1/16 Regan St - Capital Improvements	14,120	4,704	15,532	(10,828)	
2704	0936	2/16 Regan St - Capital Improvements	14,120	4,704	15,532	(10,828)	
2704	0937	3/16 Regan St - Capital Improvements	14,120	4,704	15,532	(10,828)	
2704	0938	4/16 Regan St - Capital Improvements	14,120	4,704	15,532	(10,828)	
2704	0980	Lot 927 Mccleary St - Capital Improvements	17,510	5,836	19,261	(13,425)	
2704	0981	Lot 294 Hill St - Capital Improvements	26,940	8,980	29,634	(20,654)	
2704	0982	Lot 294 Hill St - Capital Improvements	-	-	4,938	(4,938)	
2704	0984	28 Connaughton Street - Capital Improvements	44,270	14,756	21,627	(6,871)	
2715		New Staff Housing	435,000	145,000	-	145,000	
3544	HC14	Hall - Replace Male Urinal With 2 Individual Waterless Urinals	9,675	3,224	-	3,224	
3666		Pool - Buildings	3,000	1,000	-	1,000	
3997	SR22	Osr - Picture Gardens - Upgrade Toilets	97,234	32,408	-	32,408	
3997	SR23	Upgrade Main Building , Inc Air Con, Hws, Lighting And Circuit Board	10,266	3,420	-	3,420	
4036		Indoor Cricket Centre	107,500	35,832	-	35,832	
4171		Masonic Lodge - Capital	11,825	3,940	-	3,940	
5044	DC15	Depot Capital - Relace Front Doors On Town Gardeners Shed	100,000	33,332	-	33,332	
5344		Airport - Paint Store Building	3,500	1,164	-	1,164	
9651	EC05	Red Sandbox - Replace Shade Structure	10,000	3,332	-	3,332	
9681		Community Resource Centre - Building	170,000	56,664	685	55,979	
<b>TOTAL Buildings</b>			<b>1,533,977</b>	<b>511,276</b>	<b>205,290</b>	<b>305,986</b>	

**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS - DETAILED**

Furniture and equipment						
0254		Council Chambers - Furniture And Equipment	43,750	14,580	-	14,580
1244		Computer Equipment	3,000	1,000	-	1,000
1324		Admin Office Equipment	-	-	140	(140)
2438	KZC09	Kz - Outdoor Setting For Under Verandah	1,500	500	-	500
2454		C.D.O. Furniture And Equipment	10,750	3,580	-	3,580
3534	HC06	Hall - Audio-Visual Equipment	25,000	8,332	-	8,332
3803	SR11	Osr - Picture Gardens - Artificial Turf	3,225	1,072	-	1,072
TOTAL Furniture and Equipment			87,225	29,064	140	28,924

Plant and equipment					
1224	Ceo Vehicle	-	-	-	-
1331	Cdsm Vehicle	55,000	18,332	4,418	13,914
5014	Misc Plant (Small Equipment > \$5000 Ex Gst)	10,000	3,332	-	3,332
5034	Caravans & Equipment	299,697	99,896	19,846	80,050
5064	Down Hole Bore Pumps And Trailers	120,800	40,264	120	40,144
5084	Various Utilities	296,969	98,988	20,017	78,971
5094	Sweeper	365,000	121,664	-	121,664
5124	Truck	2,000	664	-	664
5144	Works Manager Vehicle	-	-	64,249	(64,249)
5154	Engines & Pumps (> \$5,000 Otherwise Use GI4810)	50,000	16,664	-	16,664
5264	Trailer	346,324	115,440	-	115,440
TOTAL Plant and Equipment		1,545,790	515,244	108,649	406,595

Infrastructure - roads					
4200	Road Construction Various	7,394,677	2,464,828	873,487	1,591,341
4530	Reseal Town Sts	500,000	166,664	-	166,664
	<b>TOTAL Road Construction</b>	<b>7,894,677</b>	<b>2,631,492</b>	<b>873,487</b>	<b>1,758,005</b>

Infrastructure - footpaths						
5046	Footpaths - New And Renewal		200,000	66,664	-	66,664
	<b>TOTAL Footpath Construction</b>		<b>200,000</b>	<b>66,664</b>	<b>-</b>	<b>66,664</b>



5 CAPITAL ACQUISITIONS - DETAILED

Infrastructure - Airport						
5104	1210	Runway Construction	1,100,000	366,656	16,000	350,656
5104	1218	Fog Seal & Crack Sealing	30,000	10,000	-	10,000
5104	1220	Aerodrome - Line Marking	78,000	26,000	-	26,000
		TOTAL Airport Construction	1,208,000	402,656	16,000	386,656
Infrastructure - Other						
2436	YCC07	Yc - Water Fountain (Of Toilet Block)	5,000	1,664	-	1,664
2436	YCC10	Yc - Racks For Sporting Equipment	2,000	664	-	664
2440	KZC07	Kz - Paving Of Courtyard (Approx 15X 6M)	27,000	9,000	-	9,000
2440	KZC08	Kz - Reticulation And Reseeding Of Lawn	5,000	1,664	-	1,664
2440	KZC10	Kz - Shade Over Playground	40,000	13,332	-	13,332
2824		Refuse Site - Capital Upgrade And Expansion	56,438	18,812	-	18,812
3274		Cemetery - Other Infrastructure	69,139	23,044	14,022	9,022
3286		Town Drinking Fountain	5,375	1,788	-	1,788
3694		Pool - Main Pool, Wading Pool & Other Infrastructure	305,000	101,664	332,835	(231,171)
4015	SR13	Lions Park - Landscaping (Includes Removal Of Bmx Track)	150,000	50,000	44,548	5,452
4015	SR14	Lions Park - Seating And Tables	19,773	6,588	17,975	(11,387)
4984	MS03	Mainstreet Scaping - Street Sculptures	20,111	6,700	19,995	(13,295)
5380		Peace Gorge	140,000	46,664	-	46,664
5399		Welcome Park & Information Bay Capital Expenditure	66,000	22,000	-	22,000
5424		Entry Statement & Signs	70,000	23,332	25,095	(1,763)
		TOTAL Other Infrastructure	980,835	326,916	454,470	(127,554)

**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**INVESTING ACTIVITIES**

**5 CAPITAL ROADWORKS - DETAILED**

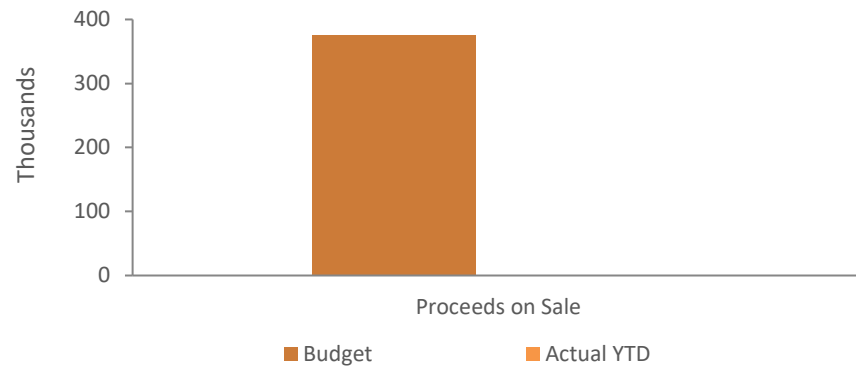
Account	Job - Account	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
<b>Infrastructure - roads</b>								
4200		Road Construction Various						
	1262	Grids Installation	187,100	187,100	62,364	65,000	(2,636)	
	1268	Water Bores	60,000	60,000	20,000	-	20,000	
	A66	Landor Rd - Roads To Recovery Funded	795,134	795,134	265,040	550,964	(285,924)	
	A68	Sandstone Rd - Roads To Recovery Funded	-	-	-	423	(423)	
	AA66	Landor Road - Roads To Recovery Funded	-	-	-	86,263	(86,263)	
	BB66	Landor Road - Bbrf Funded Business Case	70,539	70,539	23,512	-	23,512	
	C1	Mt Clere Rd - Construction	110,000	110,000	36,664	-	36,664	
	C43	High Street - Construction	200,899	200,899	66,956	38,782	28,174	
	C44	Savage Street - Construction	200,000	200,000	66,660	45,977	20,683	
	C52	Queen Rd - Construction	-	-	-	2,510	(2,510)	
	C54	Douglas Street - Construction	250,000	250,000	83,328	83,569	(241)	
	GC01	Gorge Creek River Crossing	1,600,000	1,600,000	533,328	-	533,328	
	LR66	Landor Road - Local Roads & Community Infrastructure Program	970,271	970,271	323,412	-	323,412	
	MSB01	Mingah Springs By-Pass	400,000	400,000	133,328	-	133,328	
	PRC01	Pingandy River Crossing	1,600,000	1,600,000	533,328	-	533,328	
	RR67	Ashburton Rd - Regional Road Group Funding	50,734	50,734	16,908	-	16,908	
	RRG24	Sandstone Road (Rrg) Resheeting	600,000	600,000	200,000	-	200,000	
	SRR01	Sandstone Road Resheeting (Council)	300,000	300,000	100,000	-	100,000	
<b>TOTAL Road Construction</b>			<b>7,394,677</b>	<b>7,394,677</b>	<b>2,464,828</b>	<b>873,487</b>	<b>1,591,341</b>	

**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**OPERATING ACTIVITIES**

**6 DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
511	2017 Toyota Prado	40,000	40,000	0	0	0	0	0	0
427	2010 HiAce	26,000	16,125	0	(9,875)	0	0	0	0
610	Ford Ranger	47,983	50,000	2,017	0	0	0	0	0
612	Ford Ranger	50,000	50,000	0	0	0	0	0	0
513	2018 CAT Roller	110,000	100,000	0	(10,000)	0	0	0	0
358	2003 12H CAT Grader	98,000	120,000	22,000	0	0	0	0	0
		<b>371,983</b>	<b>376,125</b>	<b>24,017</b>	<b>(19,875)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

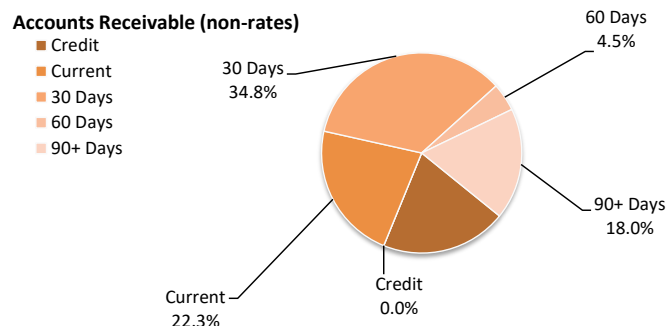
**OPERATING ACTIVITIES**

**7 RECEIVABLES**

<b>Rates receivable</b>	<b>30 Jun 2023</b>	<b>31 Oct 2023</b>
	<b>\$</b>	<b>\$</b>
Opening arrears previous years	782,244	1,526,601
Levied this year	5,697,848	5,913,375
Less - collections	(4,953,491)	(5,019,097)
Gross rates collectable	<b>1,526,601</b>	<b>2,420,879</b>
<b>Net rates collectable</b>	<b>1,526,601</b>	<b>2,420,879</b>
% Collected	76.4%	67.5%

<b>Receivables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Receivables - general	(36,612)	40,156	62,645	8,114	32,367	106,670
Percentage	(34.3%)	37.6%	58.7%	7.6%	30.3%	
<b>Balance per trial balance</b>						
Trade receivables						106,670
GST receivable						56,946
Allowance for credit losses of trade receivables						(120,309)
<b>Total receivables general outstanding</b>						<b>43,307</b>

Amounts shown above include GST (where applicable)



**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 October 2023
<b>Other current assets</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Inventory</b>				
Fuel and Oils	299,525	85,270	0	384,795
<b>Total other current assets</b>	<b>299,525</b>	<b>85,270</b>	<b>0</b>	<b>384,795</b>

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

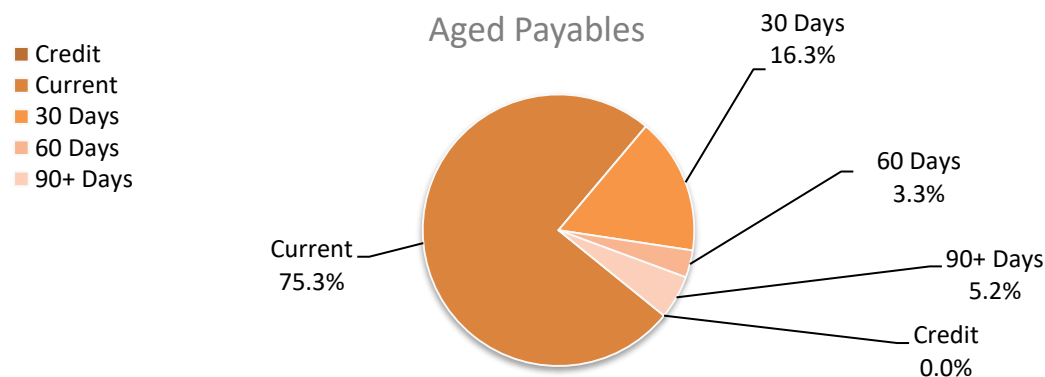
## 9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	122,011	26,329	5,272	8,412	162,024
Percentage	0.0%	75.3%	16.3%	3.3%	5.2%	
<b>Balance per trial balance</b>						
Sundry creditors	0	195,952	0	0	0	195,952
ATO liabilities	0	76,387	0	0	0	76,387
Bond Held	0	517,232	0	0	0	517,232
Excess rates	0	266,322	0	0	0	266,322
Other payables [describe]	0	19,270	0	0	0	19,270
<b>Total payables general outstanding</b>						<b>1,075,163</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



## 10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 October 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Employee Related Provisions</b>						
Provision for annual leave		259,309	0	0	0	259,309
Provision for long service leave		115,897	0	0	0	115,897
<b>Total Provisions</b>		375,206	0	0	0	375,206
<b>Total other current liabilities</b>		375,206	0	0	0	375,206

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**INVESTING ACTIVITIES**

**12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS**

				Capital grants, subsidies and contributions revenue		
COA	IE	Provider	Program	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
3663	48	Csrff Grant	Recreation And Culture	110,000	110,000	83,050
3873	48	Lotterywest Grant	Recreation And Culture	40,000	0	0
4571	50	Local Roads & Community Infrastructure Program	Transport	1,006,834	0	0
4621	50	R2R Grant	Transport	785,619	196,405	0
4691	48	Mrwa Road Project Grant (Rrg)	Transport	600,000	210,000	266,800
5183	48	Aerodrome Grant Income	Transport	605,000	0	0
				<b>3,147,453</b>	<b>516,405</b>	<b>349,850</b>





**SHIRE OF MEEKATHARRA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**OPERATING ACTIVITIES**

**11 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

				Grants, subsidies and contributions revenue		
		Provider	Program	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
COA	IE					
0181	52	Financial Assistance Grant	General Purpose Funding	0	0	31,729
211	52	Local Road Grant	General Purpose Funding	0	0	19,596
1563	52	D.F.E.S. Operating Grant	Law, Order, Public Safety	7,000	1,750	0
2003	52	S.E.S. Operating Grant	Law, Order, Public Safety	8,000	2,664	0
2417	52	Misc Youth - Grants Other	Education & Welfare	10,750	3,580	0
2419	52	Youth Grant - O.S.H.C. Program	Education & Welfare	28,131	7,033	15,047
2421	52	Youth Services Grant - D.C.P. - W.A.	Education & Welfare	92,065	46,032	45,826
3626	52	Miscellaneous Grants - Rec Off	Recreation And Culture	1,000	0	0
3713	52	Recreation Grants	Recreation And Culture	64,500	0	0
3713	55	Recreation Grants	Recreation And Culture	0	0	20,000
4591	52	Mrwa - Direct Grant	Transport	400,000	400,000	440,801
4601	52	Wandrra - Natural Disaster (Flood Damage)	Transport	15,000,000	0	0
4843	52	Street - Lighting - Operating Grant	Transport	6,900	6,900	0
				<b>15,618,346</b>	<b>467,959</b>	<b>572,999</b>

## 9.2.2. OUTSTANDING DEBTORS

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	Nil	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	11 November 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

### **Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

### **Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day Outstanding debtors with an account older than 30 days are sent a statement
- >60 day Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

### **Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

### **Consultation:**

Kelvin Matthews – Chief Executive Officer

### **Statutory Environment:**

Nil

### **Policy Implications:**

4.11 Sundry Debt Collection

### **Financial Implications:**

Loss of revenue

### **Strategic Implications:**

Nil

### **Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr MJ Smith**

**That Council receives the outstanding monthly Debtor Trial Balance for October 2023.**

**RESOLUTION: 2023/24-106**

**CARRIED 7/0**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**

**SHIRE OF MEEKATHARRA**

**Debtors Trial Balance**



**As at 30.09.2023**

Debtor #	Name	Age Of Oldest Invoice (90 Days)	02.08.2023 GT 90 Days	01.09.2023 GT 60 Days	01.10.2023 GT 30 Days	31.10.2023 Current	Total	Comment
B043	Adrian Baumgarten	102	415.70	0.00	0.00	0.00	415.70	
A169	Albany Aviation	0	0.00	61.23	0.00	0.00	61.23	
A175	All North Helicopters	455	22.00	0.00	0.00	0.00	22.00	To be reviewed at Nov Council Meeting
D096	Andrew Peter Dean	553	80.82	0.00	0.00	0.00	80.82	To be reviewed at Nov Council Meeting
A039	Aus West Airlines Pty	0	0.00	0.00	141.73	0.00	141.73	
A189	Avshare Investments Pty Ltd	142	54.40	0.00	0.00	0.00	54.40	
A081	Avwest Pty Ltd	142	56.13	0.00	0.00	0.00	56.13	
A191	Anthony, Jayleen	0	0.00	0.00	584.95	259.00	843.95	
A182	Armada Aviation Pty Ltd	0	0.00	0.00	112.50	0.00	112.50	
B110	Big Bell Gold Operations	0	0.00	1,147.65	0.00	11,000.00	12,147.65	
B134	Binsiar, Andrew (Jnr)	0	0.00	0.00	0.00	0.00	-1,274.16	
B179	Bond, Charles David Vincent	0	0.00	0.00	25.00	0.00	25.00	
B180	Bodley, Michael Sidney Joh	0	0.00	0.00	35.15	0.00	35.15	
C151	C.A.Helicopters Pty Ltd	0	0.00	25.00	0.00	0.00	25.00	
K043	Chris Clancy & Kadisen King	749	8,984.28	0.00	0.00	0.00	8,984.28	Debt Collection
C098	Cockles Pty Ltd	491	44.91	0.00	0.00	0.00	44.91	To be reviewed at Nov Council Meeting
C143	Coral Coast Helicopter Services	491	44.00	0.00	0.00	0.00	44.00	To be reviewed at Nov Council Meeting
C033	Curtin Flying Club Inc	0	0.00	0.00	0.00	0.00	0.00	
D086	Deba International Pty Ltd	326	155.25	47.05	0.00	0.00	202.30	
D1	Department Of Education	0	0.00	0.00	0.00	0.00	-34,470.53	
J021	Department of Justice	0	0.00	0.00	0.00	756.40	756.40	
D119	Desrosiers, Nicole	915	550.00	0.00	0.00	0.00	550.00	To be reviewed at Nov Council Meeting
E009	Esperance Air Services	326	85.29	0.00	0.00	0.00	85.29	To be reviewed at Nov Council Meeting
E057	Evans, Martin John	0	0.00	25.00	0.00	0.00	25.00	
F065	Flight Standards Pty Ltd	553	22.00	0.00	0.00	0.00	22.00	To be reviewed at Nov Council Meeting
F049	Fortescue Helicopters Pty	0	0.00	0.00	0.00	122.40	122.40	
F047	Frontier Helicopters Pty Ltd	326	25.06	0.00	0.00	0.00	25.06	To be reviewed at Nov Council Meeting
G108	Giuliano, Joe Trevor John	0	0.00	0.00	0.00	0.00	-10.56	
G080	Grbic, Ricky	0	0.00	0.00	0.00	0.00	-136.01	
G052	Groundwater Consulting Services	0	0.00	0.00	0.00	0.00	-22.08	
H086	Harte, Michael John	326	44.00	0.00	0.00	0.00	44.00	To be reviewed at Nov Council Meeting
H014	Helibits Pty Ltd (Heliwest)	0	0.00	62.93	94.10	0.00	157.03	
H150	Helicopter Logistics Pty Ltd	0	0.00	146.01	0.00	0.00	146.04	

Debtor #	Name	Age Of Oldest Invoice (90 Days)	02.08.2023 GT 90 Days	01.09.2023 GT 60 Days	01.10.2023 GT 30 Days	31.10.2023 Current	Total	Comment
H062	Horizon Power (Carnarvon)	159	5,500.00	0.00	0.00	0.00	5,500.00	
J063	J & D Air Services Pty Ltd	553	26.93	0.00	0.00	0.00	26.93	To be reviewed at Nov Council Meeting
J018	Jandakot Flight Centre	0	0.00	0.00	0.00	0.00	-6.12	
J064	Jandakot Heli-Co Pty Ltd	326	27.54	0.00	0.00	0.00	27.54	To be reviewed at Nov Council Meeting
J065	Jetstream Electrical	0	0.00	0.00	0.00	0.00	-0.10	
J038	Jidi Jidi Aboriginal Corporation	606	293.64	0.00	0.00	0.00	293.64	To be reviewed at Nov Council Meeting
K003	Karalundi Aboriginal Education	0	0.00	0.00	150.00	72.88	222.88	
K067	Korewha, Clifford	228	1,359.20	0.00	770.85	0.00	2,130.05	
K027	Kyanga, Robert	0	0.00	0.00	186.29	0.00	186.29	
L049	Leanne Sharrock (Meeka Gift n Garden)	0	0.00	0.00	0.00	147.48	147.48	
MV01	Mader Valley Investments Pty Ltd	198	39.29	0.00	0.00	0.00	39.29	To be reviewed at Nov Council Meeting
M191	Magspec Aviation Pty Ltd	0	0.00	0.00	43.08	0.00	43.08	
M227	Major Blue Air Pty Ltd	581	138.60	0.00	0.00	0.00	138.60	To be reviewed at Nov Council Meeting
R115	Malcolm Ryder	197	200.00	0.00	0.00	0.00	200.00	
S134	Mark Sturgeon	228	321.82	0.00	0.00	0.00	321.82	To be reviewed at Nov Council Meeting
M03D	Meekatharra Corner Store	136	26.10	0.00	0.00	0.00	26.10	To be reviewed at Nov Council Meeting
R052	Meekatharra Race Club	393	230.31	0.00	0.00	0.00	230.31	To be reviewed at Nov Council Meeting
M162	Meekatharra Rangelands Bio	268	111.53	0.00	0.00	132.30	243.83	
M212	Meenangu Wajarri Aborigina	0	0.00	0.00	0.00	195.00	195.00	
M148	Melissa Price MP	1,016	5.25	0.00	0.00	0.00	5.25	To be reviewed at Nov Council Meeting
M209	Mental Health - Wachs Midwest	413	814.70	0.00	0.00	0.00	814.70	
M141	Midwest Septics	501	296.20	0.00	0.00	0.00	296.20	To be reviewed at Nov Council Meeting
M161	Mission Australia (Meeka)	0	0.00	314.83	0.00	0.00	314.83	
M235	Mount Magnet Meats	0	0.00	0.00	0.00	0.00	-26.70	
C031	Mrs Kathleen Cole	455	23.20	0.00	0.00	0.00	23.20	To be reviewed at Nov Council Meeting
M234	Mama Moon's Bakery	125	6,755.20	4,696.66	0.00	1,565.62	13,017.48	Debt Collection
B174	Merome Beard	267	74.05	0.00	0.00	0.00	74.05	
C113	National Jet Express Pty	0	0.00	0.00	58,920.93	0.00	58,920.93	
O031	Outline Global	326	92.80	0.00	0.00	0.00	92.80	To be reviewed at Nov Council Meeting
O042	Outback Aviation Logistics	0	0.00	0.00	192.76	0.00	192.76	
Y1	Paul Yates	0	0.00	0.00	0.00	0.00	-50.88	
P109	Penjet Pty Ltd	326	3,349.42	1,224.41	923.31	0.00	5,497.14	
P058	Police Air Wing Support	491	156.42	0.00	0.00	0.00	156.42	To be reviewed at Nov Council Meeting
P086	Prestige Helicopters Pty Ltd	0	0.00	59.25	0.00	0.00	59.25	
A178	Principle Finance Pty Ltd	455	391.05	0.00	0.00	0.00	391.05	To be reviewed at Nov Council Meeting
P122	Priority Shark Bay Pty Ltd	0	0.00	0.00	117.25	0.00	117.25	

Debtor #	Name	Age Of Oldest Invoice (90 Days)	02.08.2023 GT 90 Days	01.09.2023 GT 60 Days	01.10.2023 GT 30 Days	31.10.2023 Current	Total	Comment
R043	Rachlan Holdings Pty Ltd	252	22.00	0.00	0.00	0.00	22.00	To be reviewed at Nov Council Meeting
M236	RJ & S Mcconachy Pty Ltd	113	22.00	0.00	0.00	0.00	22.00	
R063	Rotorco Pty Ltd	0	0.00	0.00	56.25	0.00	56.25	
RW01	Rotorwest Pty Ltd	170	200.00	0.00	0.00	0.00	200.00	
R009	Royal Aero Club Of WA	326	158.80	22.00	48.98	0.00	229.78	
S23	Sandfire Resources NI	0	0.00	0.00	0.00	0.00	-108.36	
S157	Seneca 2 Pty Ltd	142	34.19	0.00	0.00	0.00	34.19	
C3	Shire of Cue	0	0.00	0.00	0.00	3,762.51	3,762.51	
S094	Shire of Morawa	0	0.00	0.00	0.00	4,869.90	4,869.90	
W045	Simon Wilding	0	0.00	0.00	0.00	0.00	-25.05	
K068	Sirous Kousari	198	22.00	0.00	0.00	0.00	22.00	To be reviewed at Nov Council Meeting
S007	Skippers Aviation	0	0.00	0.00	0.00	3,660.00	3,660.00	
T077	Southern Airlines Pty Ltd	113	62.87	62.87	0.00	0.00	125.74	
S158	SRB Concepts Pty Ltd	113	22.00	0.00	0.00	0.00	22.00	
S078	Star Aviation Pty Ltd	0	0.00	61.23	0.00	0.00	61.23	
S046	State Of WA - Police Air Wing	0	0.00	145.86	118.50	0.00	264.36	
C205	Shire of Carnarvon	0	0.00	0.00	0.00	6,024.99	6,024.99	
T084	South Hedland Towards The Dreaming	0	0.00	0.00	0.00	2,736.40	2,736.40	
T082	Technology Metals Australia	0	0.00	0.00	0.00	343.48	343.48	
S154	Thomas Sprigg	698	16.50	0.00	0.00	0.00	16.50	To be reviewed at Nov Council Meeting
J052	Tristan Lachlan Jenkin	142	22.00	0.00	50.00	0.00	72.00	
T041	Twincreek Holdings Pty Ltd	0	0.00	0.00	38.25	0.00	38.25	
V034	Vango Mining Limited	0	0.00	0.00	0.00	1.00	-352.00	
P081	WA Police Crime Prevention	326	312.84	0.00	0.00	0.00	312.84	
W112	Walter Whip & The Flames	1,812	655.00	0.00	0.00	0.00	655.00	To be reviewed at Nov Council Meeting
W075	Westcoast Seaplanes Pty Ltd	0	0.00	0.00	0.00	0.00	-129.40	
W123	Western Sky Aircraft Pty Ltd	0	0.00	11.95	35.15	0.00	47.10	
W057	Wondinong Station	0	0.00	0.00	0.00	2,575.76	2,575.76	
Y004	Yarlarweelor Station	0	0.00	0.00	0.00	1,931.82	1,931.82	
	<b>Totals --- Credit Balances:</b>		<b>32,367.29</b>	<b>8,113.93</b>	<b>62,645.03</b>	<b>40,156.94</b>	<b>106,670.27</b>	

### 9.2.3. LIST OF ACCOUNTS ENDED 31 OCTOBER 2023

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	08 November 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	

#### **Summary:**

Accounts are to be presented to council for payments.

#### **Background:**

Local Government Financial Regulations

### **13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing -
  - (a) for each account which requires council authorisation in that month -
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

*[Regulation 13 inserted: Gazette 20 Jun 1997 p. 2838-9; amended: Gazette 31 Mar 2005 p. 1048.]*

### **13A. Payments by employees via purchasing cards**

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;

- (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

*[Regulation 13A inserted: SL 2023/106 r. 6.]*

**Comment:**

The list of accounts paid under Regulation 13 sub-regulation (1) is attached and the totals are as follows:

Municipal	\$909,555.25
Air BP	\$5,111.66
Trust	\$0.00
<b>Total</b>	<b>\$914,666.91</b>

The list of payments paid under Regulation 13A sub-regulation (1) is \$4,775.57.

**Consultation:**

Kelvin Matthews – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr MJ Smith

**Seconded:** Cr BM Day

**That Council receives the attached list of creditor accounts paid under delegated power.**

**RESOLUTION: 2023/24-107**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder

**Against:** Nil



**List of Accounts Due and Submitted to Committee - October 2023**

Chq/EFT	Date	Name	Description	Municipal	Air BP
EFT21163	03/10/2023	Child Support Agency	Payroll deductions	\$256.86	
EFT21164	03/10/2023	Shire of Meekatharra	Payroll deductions	\$465.00	
EFT21165	03/10/2023	Yilgarn Exploration	Rates refund for assessment A8311 P51/3125 Nannie Goldfield Meekatharra	\$1,545.16	
EFT21166	06/10/2023	Meekatharra Cleaning and Gardening	Cleaning of Shire properties 31/7 - 12/08/23	\$20,355.50	
EFT21167	06/10/2023	Aerodrome Management Services	Eflares and accessories for the Airport	\$5,415.81	
EFT21168	06/10/2023	Afterglow	Afterglow Band - Performance fees, PA, Lighting and Travel Costs 23&24 September Outback Festival	\$9,600.00	
EFT21169	06/10/2023	Barkley Day	Member fees and expenses for council meeting 16/9/23	\$1,213.36	
EFT21170	06/10/2023	Callaghan Joanne	Payment for contribution to July edition of the Dust	\$100.00	
EFT21171	06/10/2023	Canine Control	Ranger Services for 20 & 21 September 23	\$4,215.75	
EFT21172	06/10/2023	Clare Svenja	Various travel reimbursements for LG Community Development Conference in Perth September 23	\$1,928.76	
EFT21173	06/10/2023	Commercial Hotel	Accommodation for Afterglow and Charlies Pizza for Festival weekend September 23	\$2,930.00	
EFT21174	06/10/2023	Contract Aquatic Services	Chemicals for Swimming Pool	\$6,336.00	
EFT21175	06/10/2023	Great Northern Rural Services	Kikuyu grass seed, herbicide and fertiliser	\$847.83	
EFT21176	06/10/2023	Harvey James Nichols	Member fees and expenses for council meeting 16/9/23	\$700.00	
EFT21177	06/10/2023	Judith Christine Holden	Member fees and expenses for council meeting 16/09/2023	\$550.00	
EFT21178	06/10/2023	Mama Moons Bakery	Desserts for Festival Ball 24/9/23	\$734.00	
EFT21179	06/10/2023	Mark Smith	Member fees and expenses for council meeting 16/09/23	\$550.00	
EFT21180	06/10/2023	Matthews Kelvin	Reimbursement for Accommodation WALGA Conference CEO and Cr Smith 17/9/23 - 20/9/23	\$2,826.12	
EFT21181	06/10/2023	Murchison Rubbish Services	Rubbish Collection 29/8/23 - 28/9/23	\$22,635.45	
EFT21182	06/10/2023	Marilyn Rose George	Bond refund for Hire of Complex and Urn	\$480.00	
EFT21183	06/10/2023	Norris and Hyde	Annual Binary Lane Cloud Hosting For 3CX Phone System	\$79.95	
EFT21184	06/10/2023	Northampton Grader Hire	Maintenance grading Wiluna north road 168 Hours	\$34,188.00	
EFT21185	06/10/2023	Old MacDonalds Travelling Farm	Petting Zoo for Outback Festival September 23	\$2,420.00	
EFT21186	06/10/2023	Perfect Computer Solutions	Various IT assistance August and September 23	\$680.00	
EFT21187	06/10/2023	RMH Mechanical	Various repairs/services to plant and machinery, Fuels and Oils P608 Bore Boss BBR 300S	\$878.19	

EFT21188	06/10/2023	Westcoast Fireworks	Fireworks for Festival weekend September 23	\$9,900.00	
EFT21189	06/10/2023	Westrac Equipment	Parts for plant P513 Caterpillar Padfoot	\$2,712.59	
EFT21190	06/10/2023	Access Electrical Contracting	Installed power supply for new barbecue at Meekatharra swimming pool	\$363.00	
EFT21191	06/10/2023	Broadcast Australia (BAI)	Self Help RCP Radio Contact 0041001089 1/7/23 - 30/6/24	\$2,881.86	
EFT21192	06/10/2023	Bunnings Group	Various supplies - Pedestal fan, bug zapper and Garden Supplies for Town Crew	\$861.80	
EFT21193	06/10/2023	Department of Human Services - Centrepay	Centrelink deductions 1/7/23 - 31/7/23 Centrepay	\$64.35	
EFT21194	06/10/2023	Elite Electrical Contracting	81 Darlot Street supply and install fujitsu air cons	\$10,252.00	
EFT21195	06/10/2023	Finishing WA Pritchard	3 x Council Books to Bind	\$363.00	
EFT21196	06/10/2023	Grants Empire	Development of LG Heritage Grants program for Heritage Inventory	\$1,584.00	
EFT21197	06/10/2023	Great Northern Rural Services	20L Ultra Max Roundup	\$1,204.50	
EFT21198	06/10/2023	JC's Air Conditioning	4/8 Regan Street Disconnect old HWU and Reconnect new HWU	\$187.00	
EFT21199	06/10/2023	Lo-Go Appointments	Contracting services Temp Staff A Ritchie Wk ending 23/09/2023	\$5,294.17	
EFT21200	06/10/2023	Lock, Stock & Farrell	Supply of coded padlocks and keys for road crew	\$1,998.00	
EFT21201	06/10/2023	Larra Juab	Various reimbursements for supplies purchased for Festival September 2023	\$3,083.46	
EFT21202	06/10/2023	Market Creations Agency	Election Gift Register Module	\$869.00	
EFT21203	06/10/2023	Meekatharra Corner Store	1 x 45 LPG, 2 Stroke Oil and Unleaded Petrol	\$322.92	
EFT21204	06/10/2023	Mitchell & Brown	Otterbox Symmetry , Air 3 Fly More Combo, 65W USB-C Charger, Armoured USB - C, Dual Port Car Charger. Phone Accessories	\$2,761.00	
EFT21205	06/10/2023	Node1 Pty Ltd	Internet services and charges October 23	\$2,185.00	
EFT21206	06/10/2023	Northampton Grader Hire	Maintenance grading Marymia road 64 Hours	\$13,024.00	
EFT21207	06/10/2023	Perfect Computer Solutions	Various IT assistance September 23	\$297.50	
EFT21208	06/10/2023	Peter Clare	Reimburse Police Clearance Cost	\$58.70	

EFT21209	06/10/2023	RMH Mechanical	P627 install new UHF radio, P521 replace blown headlight globe, P513 Trave to pad foot roller look at starter motor and gas struts quote from Cat Perth, P522 Install new sprayers to rear, P535 Remove control handle sika flex part of handle and check next day all has set and is ok, P522 Adjust spray pattern make outlet smaller, P496 Replace 2 drive belts and a/c belt, 1279 Workshop pit remove 5 full waste drums of oil sweep and shovel out dirt from pits, P513 Travel to pad foot rolleer and replace starter motor and repair bonnet gas struts, P360 Load spare wheel due to flat front wheel and travel to site to fit found both front wheels flat changed RHF and attempted to inflate LHF unable to due to damaged sealing o'rings, travel back to depot to pick up work truck and new o'rings, travel back to site to carry out repairs to LHF wheel. P426 Install new 2 way system to Cliffy's vehicle, P533 Remove sat phone selfi go and all wheels replaced back to Mickey Thompson. P24 Run up genset. degrease & wash loader buck attachment remove pins, bushes and seals. P360 Loader tyre repair, P522 Removed blown air bag and bypassed supply air line so truck can be used,	\$6,891.50	
EFT21210	06/10/2023	Rebekah Simone Paponjak	Cleaning and Inventory Consultants quarters	\$480.00	
EFT21211	06/10/2023	Stonecraft Masonry	Restoration works at Nannine Cemetery	\$17,578.00	
EFT21212	06/10/2023	Uniforms At Work	Hi Vis Vests for Outback Festival	\$524.09	
EFT21213	06/10/2023	Western Tyre Force	Bobcat Tyres P464	\$781.00	
EFT21214	06/10/2023	Westrac Equipment	176 Driver P360 Cat Loader	\$134.02	
EFT21215	06/10/2023	Western Australia Electoral Commission	Count WA software for 2023 LG ordinary elections	\$2,200.00	
EFT21216	10/10/2023	Elite Electrical Contracting	Bag cleans 58 McCleary	\$5,918.00	
EFT21217	10/10/2023	Telstra Limited	Landline phone charges for September 23	\$3,100.35	
EFT21218	17/10/2023	ABCO Products	Cleaning products and equipment for new cleaning contractors	\$2,101.92	
EFT21219	17/10/2023	Access Electrical Contracting	Electrical work at 8 Regan	\$936.65	
EFT21220	17/10/2023	Auski Motel	Accommodation for Perth Bouncy Castle staff Festival September 23	\$4,032.00	
EFT21221	17/10/2023	Australia Post	Postal Charges for September 2023	\$255.42	
EFT21222	17/10/2023	BOC Gas	Swap of Argon gas bottle G size	\$50.03	

EFT21223	17/10/2023	Breeze Connect	Subscription charges for trunk ID 62205 1/9/23 - 30/09/23	\$92.19	
EFT21224	17/10/2023	Child Support Agency	Payroll deductions	\$256.86	
EFT21225	17/10/2023	Cloud Payment (Debt Collection)	Debt recover period ending 29/9/23	\$198.00	
EFT21226	17/10/2023	Dyson Pools	Final Payment for Meekatharra swimming pool upgrade	\$73,223.73	
EFT21227	17/10/2023	Fujifilm Business	Photocopier and printing charges for period 01/09/23 to 30/09/2023	\$647.57	
EFT21228	17/10/2023	GPC Asia Pacific (NAPA Parts	Kovix Trailer Coupling Lock P24	\$440.00	
EFT21229	17/10/2023	Heatley Sales	Pipe bender hydraulic 1/2-4in ITM for Lions Park Construction	\$1,903.32	
EFT21230	17/10/2023	Holcim	Rates refund for assessment A8296 E52/3645 Peak Hill Gold Field Meekatharra WA 6642	\$728.16	
EFT21231	17/10/2023	JC's Air Conditioning	Electrical work at 107 Hill Street	\$132.00	
EFT21232	17/10/2023	Landgate	Mining Tenements Schedule No. M2023/09 4/8/23 - 6/9/23	\$105.60	
EFT21233	17/10/2023	Lo-Go Appointments	Contracting services A Ritchie Wk ending 2/9/23	\$4,391.35	
EFT21234	17/10/2023	Local Government Professionals	LG Pro Conference Registration	\$2,065.00	
EFT21235	17/10/2023	Lock, Stock & Farrell	Old CRC building front double door cylinder	\$748.65	
EFT21236	17/10/2023	Mama Moons Bakery	Community lunch 9/7/23 for Yarn bombing installation	\$490.00	
EFT21237	17/10/2023	Mark Smith	Pump out 69 McCleary Street	\$2,403.50	
EFT21238	17/10/2023	Marketforce	Advertising of RFT 2023/24-2 Bitumen Seal of Airport in the West Australian on Saturday 26/8/23	\$590.55	
EFT21239	17/10/2023	Meekatharra Cleaning and Gardening	Cleaning of shire properties 25/9/23 - 7/10/23	\$4,653.00	
EFT21240	17/10/2023	Meekatharra Corner Store	Oils and ULP purchases for month of September 23	\$124.08	
EFT21241	17/10/2023	Netstar Australia	Monthly fee for GPS tracking system on Bore Boss trailer P608	\$132.00	
EFT21242	17/10/2023	Node1 Pty Ltd	Node 1 charges for November 23	\$2,185.00	
EFT21243	17/10/2023	North Regional Tafe	Enrolment fees for Jasmine Webster C111 in Business	\$74.40	
EFT21244	17/10/2023	Patience Bulk Haulage	Supply & deliver 10mm ex Holcim	\$16,975.84	
EFT21245	17/10/2023	Perfect Computer Solutions	IT Assistance for September and October 23	\$595.00	
EFT21246	17/10/2023	Refuel Australia	Supply 15,951 litres Diesel to Depot	\$34,454.16	
EFT21247	17/10/2023	Rema Tip Top	Valve C TR413-OU P/CAP 100	\$37.62	

EFT21248	17/10/2023	RMH Mechanical	P360, P418 , P497, P513 P535, P540, P484 Blow out inner and outer air filters, grease all points, blow cab out and clean out rubbish. P484 blow out inner and out filters, P527 Carry out 25,000k service, changed all filters, P360 Wash off mud, degrease and pressure clean engine bay and grease points of any oil, place on pit start 1000hr service, next day finished off 1000hr service and start cleaning down tyre for repairs, P522 Repair tail light clearance lights, P497 Travel 50ks to gravel pit	\$6,215.00	
EFT21249	17/10/2023	Rebekah Simone Paponjak	Cleaning and washing at consultants quarters	\$300.00	
EFT21250	17/10/2023	Shire of East Pilbara	Health Shared Services Agreement, Monthly Fee Provision of Environmental Health, Building and Town Planning services for the month of September 23	\$4,583.33	
EFT21251	17/10/2023	Shire of Meekatharra	Payroll deductions	\$465.00	
EFT21252	17/10/2023	Skippers Aviation	Flights for Auditors Per Mka Per 23/10 - 27/10/23	\$1,452.00	
EFT21253	17/10/2023	Toll Transport (Team Global)	Freight charges for Depot 28/9/23 Mitchell & Brown	\$307.64	
EFT21254	17/10/2023	Titanium Services Pty Ltd T/a Sheds n Homes	Supply shed and carport to 81 Darlot street	\$8,208.00	
EFT21255	17/10/2023	Uniforms At Work	Uniform items for CEO and EA	\$234.15	
EFT21256	17/10/2023	Western Communications	Monthly alarm monitoring Shire properties	\$12,276.00	
EFT21257	17/10/2023	Western Tyre Force	Triangles for P532, P529 and P542	\$1,095.60	
EFT21258	17/10/2023	Westrac Equipment	Parts for P608 bore boss	\$202.13	
EFT21259	17/10/2023	Willetton Christian Fellowship	Donation to Wheatbelt Christian Fellowship School visits to Meekatharra 1/7/23 - 30/6/24	\$4,000.00	
EFT21260	17/10/2023	Winc Australia	Fellowes Autmx 550c Shredder for Shire office	\$4,961.97	
EFT21261	17/10/2023	Wynne Mandy	Monthly Reports and bank reconciliations	\$8,997.56	
EFT21262	23/10/2023	ABCO Products	Hygiene supply's for cleaning purposes	\$293.46	
EFT21263	23/10/2023	Airport Lighting Specialists	Papa Lens Gasket and Alignment of Papa Projector	\$466.95	
EFT21264	23/10/2023	Barkley Day	Fees for Council meeting 14/10/23	\$1,248.36	
EFT21265	23/10/2023	Boobooks	Invoicing for Cemetery Management Plan stage 3	\$18,719.49	
EFT21266	23/10/2023	Canine Control	Ranger services animal control 3 & 4 October 23	\$4,215.75	
EFT21267	23/10/2023	Commercial Hotel	Lunches for Councillors - Council Meeting 14/10/23	\$660.00	
EFT21268	23/10/2023	Contract Aquatic Services	Monthly Contract Fees September 23	\$27,500.00	
EFT21269	23/10/2023	Department of Fire and Emergency Services	2023/24 ESL in accordance with the Fire & Emergency Services Act	\$4,497.92	

EFT21270	23/10/2023	Elite Electrical Contracting	HWU tripping out RCD - Found internal water leak inside electrical box. New HWU required	\$154.00	
EFT21271	23/10/2023	Grants Empire	DLGSC Arts Project Grant Development Program payment 1 of 2	\$1,122.00	
EFT21272	23/10/2023	Great Northern Rural Services	Reticulation solenoids and spares	\$861.50	
EFT21273	23/10/2023	Hart Sport	Various Sporting Equipment for Youth Centre	\$289.50	
EFT21274	23/10/2023	Harvey James Nichols	Fees for Council meeting 14/10/23	\$735.00	
EFT21275	23/10/2023	Hi-Lite Security and Dog Patrol	Security for Outback Festival September 23	\$13,596.00	
EFT21276	23/10/2023	Infinity Skate	2 x Skateboard sessions held in the spring school break	\$750.00	
EFT21277	23/10/2023	John D Clark	Full patch and paint inside after re-stumping and repair cracks	\$14,900.00	
EFT21278	23/10/2023	Kulbardi Hill Construction	Design and production of 700 x 400 etched panel for Meeka school children's mural project	\$1,628.00	
EFT21279	23/10/2023	LGISWA	Workers Compensation Insurance 30/06/22 - 30/06/23	\$9,918.28	
EFT21280	23/10/2023	Lo-Go Appointments	Permanent placement fee for A Ritchie appointed Finance officer	\$9,715.84	
EFT21281	23/10/2023	Mama Moons Bakery	Finger Foods for Art Exhibition Opening Friday 22/9/23	\$419.00	
EFT21282	23/10/2023	Mark Smith	Member Fees Council Meeting 14/10/23	\$585.00	
EFT21283	23/10/2023	Matthew Hall	Member fees for council meeting 14/10/23	\$1,010.74	
EFT21284	23/10/2023	McDonalds Wholesalers	Lolly supplies for Outback festival September 23	\$406.50	
EFT21285	23/10/2023	Meekatharra Community Resource Centre	Supplies for Yarn Bombing Streetscape Art Project	\$249.84	
EFT21286	23/10/2023	Meekatharra GP Clinic PSM	PEM Drug Screen K Wikstrom	\$66.00	
EFT21287	23/10/2023	Meekatharra Pharmacy	Nail Polish Girls Night at Youth Centre	\$34.92	
EFT21288	23/10/2023	Mitchell & Brown	Westinghouse Freestanding Cooker / Westinghouse Rangehood For Lot 113 Darlot street	\$2,326.00	
EFT21289	23/10/2023	Neuk Port Ad-Hair	Monthly Management Fees as per contract Meekatharra Aerodrome October 23	\$23,527.50	
EFT21290	23/10/2023	Parker Aluminium	Supply and install crimsafe security screens to Shire properties	\$187,033.00	
EFT21291	23/10/2023	Perfect Computer Solutions	Edge router SN: KD8B370552531 For the Airport	\$967.50	
EFT21292	23/10/2023	Pest A Kill WA	Pest Control Management Shire Properties	\$6,424.00	
EFT21293	23/10/2023	Planwest	Changes to Local planning and strategy in line with DPLH recommendations to bring to current standard	\$7,260.00	
EFT21294	23/10/2023	Perth Bouncy Castle Hire	Face Painting for Festival weekend September 23	\$962.50	
EFT21295	23/10/2023	Royal Mail Hotel	Accommodation and Meals for Hi-Lite Security Outback Festival September 23	\$2,960.00	
EFT21296	23/10/2023	Rumbold Ford	Balance due Ford Ranger Sup Cab after trade in	\$22,018.55	

EFT21297	23/10/2023	Shire of East Pilbara	Shared Services Agreement Monthly Fee for the provision of Environmental Health, Building and Town Planning Services for the Month of July 2023	\$4,583.33	
EFT21298	23/10/2023	Skippers Aviation	Flight Per Mka Per 25/10 - 27/10/23 Kuan Yin Lau Auditor	\$726.00	
EFT21299	23/10/2023	Uniforms At Work	Uniforms for K Wikstrom	\$256.40	
EFT21300	23/10/2023	Westrac Equipment	Parts for P360 Cat Loader	\$428.09	
EFT21301	24/10/2023	Murchison Rubbish Services	Collection of Domestic and Commercial waste October 2023	\$22,635.45	
EFT21302	26/10/2023	Water Corporation	Water charges 7/8/23 -9/10/23 Lot 840 Main	\$13,473.48	
EFT21303	27/10/2023	Shona Kelly	Rates refund for assessment A4308 52 McCleary Street Meekatharra WA 6642	\$478.03	
EFT21304	27/10/2023	Lock, Stock & Farrell	Keys and Padlock Changes Various Shire Properties	\$11,069.81	
EFT21305	31/10/2023	GHD Pty Ltd	Project Management of RFT 2023/24 Sealing Works Meekatharra Airport	\$17,600.00	
25903	26/10/2023	Water Corporation	Water charges 7/8/23 - 9/10/23 Lot 35 Main street (Post Office)	\$106.69	
25904	26/10/2023	Ian Kerr	Rates refund for assessment A8479 E51/2020 Mining Tenement Meekatharra WA 6642	\$68.00	
DD14711.1	11/10/2023	Aware Super - Accumulation	Payroll deductions	\$7,617.40	
DD14711.2	11/10/2023	Australian Super	Superannuation contributions	\$2,497.49	
DD14711.3	11/10/2023	Australian Ethical Super	Superannuation contributions	\$969.23	
DD14711.4	11/10/2023	Telstra Superannuation Scheme	Superannuation contributions	\$989.43	
DD14711.5	11/10/2023	Retail Employees, Superannuation Trust (REST)	Superannuation contributions	\$1,840.75	
DD14711.6	11/10/2023	TWU Super	Superannuation contributions	\$265.20	
DD14711.7	11/10/2023	Hostplus	Superannuation contributions	\$848.67	
DD14711.8	11/10/2023	Amp Superleader Super Directions Fund	Superannuation contributions	\$34.65	
DD14711.9	11/10/2023	Colonial First State	Superannuation contributions	\$316.69	
DD14717.1	19/10/2023	Horizon Power	Electricity Charges 2/9/23 - 2/10/23 Lot 99991 Aerodrome Road	\$8,442.14	
DD14719.1	21/10/2023	BP OIL (AIR BP)	Avgas purchases for October 23 - DD Due 21/10/2023		<b>\$ 5,111.66</b>
DD14734.1	25/10/2023	Aware Super - Accumulation	Payroll deductions	\$7,511.53	
DD14734.2	25/10/2023	Uni Super	Superannuation contributions	\$37.92	
DD14734.3	25/10/2023	Australian Super	Superannuation contributions	\$3,115.60	
DD14734.4	25/10/2023	Australian Ethical Super	Superannuation contributions	\$969.23	
DD14734.5	25/10/2023	Telstra Superannuation Scheme	Superannuation contributions	\$989.43	

DD14734.6	25/10/2023	Retail Employees, Superannuation Trust (REST)	Superannuation contributions	\$1,768.38	
DD14734.7	25/10/2023	TWU Super	Superannuation contributions	\$78.00	
DD14734.8	25/10/2023	Hostplus	Superannuation contributions	\$983.43	
DD14734.9	25/10/2023	Amp Superleader Super Directions Fund	Superannuation contributions	\$111.65	
DD14734.10	25/10/2023	Colonial First State	Superannuation contributions	\$351.46	
				<b>\$906,815.19</b>	<b>\$ 5,111.66</b>

Credit Card	Date	Kelvin Matthews	Description	Municipal	Air BP
Direct Debit	02/10/2023	Qantas Airways	Flight Perth to Geraldton one way CEO to attend MRWA Regional Road Group Meeting 6/11/23	\$252.42	
Direct Debit	10/10/2023	Qantas Airways - All Seasons Hotel Newman	CEO Accommodation 19/11/23 - 20/11/23 Meeting with Newman CEO	\$273.00	
Direct Debit	25/10/2023	Apple	Fee to reset password to enable alarm code to be accessed via mobile phone CEO	\$1.99	

**\$527.41**

Credit Card	Date	Peter Dittrich	Description	Municipal	Air BP
Direct Debit	15/10/2023	Survey Monkey	Annual Subscription for Surveys 15/10/23 - 14/10/24	\$292.14	
Direct Debit	18/10/2023	Adobe Systems Software	Adobe Subscription for Photography Pack	\$171.47	
Direct Debit	18/10/2023	Spotlight	Art Supplies for Youth Centre Art Activities	\$764.94	
Refund	19/10/2023	Spotlight	Refund to CC as could not supply item/s	-\$21.00	
Direct Debit	20/10/2023	Kofax	Purchase of Kofax Power PDF 5 Advanced for Windows	\$244.11	
Direct Debit	22/10/2023	Starlink Australia	RV Subscription for Mobile Grader 14/10/23 - 13/11/23	\$174.00	
Direct Debit	26/10/2023	West Coast Fasteners	Supplies for Landor Road Grid Repairs	\$586.99	

**\$2,212.65**

**Total Credit Cards \$2,740.06**

**This schedule of accounts paid under delegated authority covers:**



**\$909,555.25 \$ 5,111.66**

**TOTALLING \$914,666.91 and was submitted to each member of Council on Saturday 18 November 2023**

**Kelvin Matthews Chief  
Executive Officer**



#### 9.2.4. OVERNIGHT CASH FACILITY WA TREASURY

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	FM.BA.002	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	03 November 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature of Author

#### **Summary/Matter for Consideration:**

Council to consider a proposal of cash surplus to immediate operational requirements to be invested with Western Australia Treasury Corporation.

#### **Attachments:**

Nil

#### **Background:**

The current investment policy allows for Operating Investment to be made with a Treasury of a rating of AA of up to 25% of operational cash with the remaining 75% remaining with a bank as defined with in the meaning of the Banking Act 1959.

#### **Comment:**

WATC's borrowings are afforded strong credit ratings, being rated AAA by Standard and Poor's and AAA by Moody's Investors Service.

Westpac currently offers 1.55% on our surplus operational cash.

WATC's overnight rate is currently 4.05% as at 25 October 2023.

The Shire currently hold approximately \$14 million in operational cash. The difference in interest earnings is significant.

#### **Consultation:**

CEO  
Finance Officer

#### **Statutory Environment:**

##### **6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —

- (a) make provision in respect of the investment of money referred to in subsection (1); and

*[(b) deleted]*

- (c) prescribe circumstances in which a local government is required to invest money held by it; and
- (d) provide for the application of investment earnings; and
- (e) generally provide for the management of those investments.

**Policy Implications:**

04.01- Investments

**Budget/Financial Implications:**

It is expected that the change in investment strategy will improve the interest income to the Shire.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr JC Holden**

**Seconded: Cr MR Hall**

**That Council authorise the CEO to invest up to 100% of the cash surplus to Operational Requirements with the Overnight Cash Deposit Facility of the Western Australia Treasury, whilst the WATC maintains a AAA credit rating.**

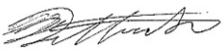

**RESOLUTION: 2023/24-108**

**CARRIED 7/0  
BY AN ABSOLUTE MAJORITY**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**

### 9.2.5. BUDGET AMENDMENT - CORRECTION OF PROVISION

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	FM.BU.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	03 November 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider a proposed amendment to the adopted 2023/24 Budget

#### **Attachments:**

Nil

#### **Background:**

During the preparation of the budget a provision was made for capital expenditure relating to the Meekatharra Airport which was incorrectly disclosed as operating expenditure in the final document as an old General Ledger Account was used.

#### **Comment:**

This is a correction in the formulation of the budget. There is no material impact on the financial position of the Shire.

#### **Consultation:**

CEO  
Finance Officer

#### **Statutory Environment:**

### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

#### **Policy Implications:**

Nil

#### **Budget/Financial Implications:**

Nil – amount already provided for within the budget, reallocation of line items.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority.

**Officers Recommendation / Council Resolution:**

**Moved: Cr MR Hall**

**Seconded: Cr BM Day**

**That Council authorise the reallocation of \$200,000 from operational expenditure account 5031 to capital expenditure account 5385 for the purpose of Airport electrical facilities upgrade.**

**RESOLUTION: 2023/24-109**



**CARRIED 7/0  
BY AN ABSOLUTE MAJORITY**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**

### 9.3. ADMINISTRATION

#### 9.3.1. APPLICATIONS FOR MINING TENEMENT EXPLORATION, PROSPECTING AND MISCELLANEOUS LICENCE – VARIOUS

<b>Applicant:</b>	Various as Listed	
<b>File Ref:</b>	EM.NO.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	10 November 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider comments and approval in regard to the requests from various applicants as listed in Comments below.

#### **Attachments:**

Copies of Application listed as follows:

1. Mining Tenement Application and email request for Mining Lease 51/913 from John Dennis Williams and Russell John Lockyer situated at Porlell.
2. Mining Tenement Application for Miscellaneous Licence 52/252 and Tenegraph Map from TG Mining Title Services on behalf of KoBold West Australia Pty Ltd situated at Bulloo Downs – Peak Hill.

#### **Background:**

Council will be aware that due to the constant volume of requests being received, the CEO has compiled all such requests into one agenda item report for Councils consideration and approval.

The applications listed above are situated as follows:

1. Mining Tenement Application and email request for Mining Lease 51/913 from John Dennis Williams and Russell John Lockyer situated at Porlell.
2. Mining Tenement Application for Miscellaneous Licence 52/252 and Tenegraph Map from TG Mining Title Services on behalf of KoBold West Australia Pty Ltd situated at Bulloo Downs – Peak Hill.

#### **Comment:**

Council is requested to consider the Mining Tenement Miscellaneous and/or Exploration licences applications and Tenegraph maps as listed above and appended individually to this report for approval.

#### **Consultation:**

- John Dennis Williams and Russell John Lockyer by email correspondence.
- TG Mining Title Services on behalf of KoBold West Australia Pty Ltd by correspondence.

**Statutory Environment:**

Sections 23 to 26 of the Mining Act 1978.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr BM Day**

**Seconded: Cr MR Hall**

**That Council approve:**

- 1. Mining Tenement Application for Mining Lease 51/913 from John Dennis Williams and Russell John Lockyer situated at Porlell.**
- 2. Mining Tenement Application for Miscellaneous Licence 52/252 and Tengraph Map from TG Mining Title Services on behalf of KoBold West Australia Pty Ltd situated at Bulloo Downs – Peak Hill.**

**RESOLUTION: 2023/24-110**

**CARRIED 7/0**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Mining Lease	No. M 51/913
(b) Time & Date marked out (where applicable)	(b) 28/10/2023 13:10:00	(c) MURCHISON
(c) Mineral Field		
For each applicant:		
(d) Full Name and ACN/ABN	(d) and (e) WILLIAMS, John Dennis 16, JAMBANIS ROAD, WANNEROO, WA, 6065	(f) Shares 30
(e) Address	LOCKYER, Russell John	70
(f) No. of shares	21 SWANVIEW ROAD, GREENMOUNT, WA, 6056	
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) PORLELL (i) Datum is situated at GDA94, Zone 50 coordinates 658990E 7019942N (j) From datum to 660505E 7019923N Then to 660496 E 7019181N Then to 660411 E 7019157N Then to 660472 E 7019055N Then to 660367 E 7018995N Then to 660490 E 7018780N Then to 660481 E 7018076N Then to 659204 E 7018093N Then to 659128 E 7018237N Then to 658968 E 7018239N Then to 658972 E 7018534N Then to 658836 E 7018794N Then to 658843 E 7019364N Then to 658982 E 7019363N Then back to datum  Sec 67 conversion of E51/1561 The application is a Conversion of E 51/1561 . Minerals: Gold	
(k) Area (ha or km <sup>2</sup> )	(k) 284.00000 HA	
(l) Signature of applicant or agent (if agent state full name and address)	(l) JOHN WILLIAMS	Date: 01/11/2023

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 7th day of December 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	08:30:00	on	2 November	2023	with fees of
Application	\$638.00				
Rent	\$7,384.00				
TOTAL	\$8,022.00				
Receipt No:	38217610353				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



## Kelvin Matthews

---

**From:** Generic Meeka  
**Sent:** Tuesday, 7 November 2023 10:17 AM  
**To:** Kelvin Matthews  
**Subject:** FW: Mining Lease Application M 51/913 Notification Re Regulation 64 Mining Act  
**Attachments:** M 5100913 Form 21.pdf

Fyi

Kind regards

*Felicity Anderson*

**Executive Assistant**

T: (08) 9980 0607 | 75 Main Street, Meekatharra WA 6642

PO Box 129, Meekatharra WA 6642

W: [www.meekashire.wa.gov.au](http://www.meekashire.wa.gov.au)



Disclaimer: The information contained in this e-mail may be private and personal or otherwise confidential. If you are not the intended recipient, any use, disclosure or copying of any part of the information is unauthorised. If you have received this e-mail in error, please inform the sender and delete the document.

**From:** WA Gold Geologist <[wagoldgeologist@gmail.com](mailto:wagoldgeologist@gmail.com)>  
**Sent:** Tuesday, 7 November 2023 10:05 AM  
**To:** Generic Meeka <[ceo@meekashire.wa.gov.au](mailto:ceo@meekashire.wa.gov.au)>  
**Cc:** Russell <[russell.lockyer@bigpond.com](mailto:russell.lockyer@bigpond.com)>  
**Subject:** Mining Lease Application M 51/913 Notification Re Regulation 64 Mining Act

Attn CEO Meekatharra Shire

Dear Sir

Please find attached record of mining Lease Application M 51/913 for service on the Chief Executive Officer of the affected local government authority which is Meekatharra Shire as per  
– Regulation 64A.

Kind regards

John Williams MAusIMM

[wagoldgeologist@gmail.com](mailto:wagoldgeologist@gmail.com)

0418193594

SHIRE OF MEEKATHARRA  
 File No: EM. NO. 001  
**08 NOV 2023**  
 Officer: CEO  
 Action Req'd: .....  
 Delegated To: .....



# Mining Title Services

A Thomson Geer Company

Level 29, Central Park  
 152-158 St Georges Terrace  
 Perth WA 6000 Australia

PO Box Z5025, St Georges Terrace  
 Perth WA 6831

T +61 8 9404 9100  
 F +61 8 9300 1338

Our ref 5266793

6 November 2023

By registered post RPP44 63800 09400 045900 89601

Shire of Meekatharra  
 PO Box 129  
 Meekatharra WA 6642

Dear Sir/Madam

## Application for Miscellaneous Licence 52/252

We represent KoBold West Australia Pty Ltd.

We **enclose**, by way of service, a copy of the form 21 and a map of the application for Miscellaneous Licence 52/252 which sits within the Shire of Meekatharra.

If you have any questions in relation to the application, please don't hesitate to contact Yvette Collins on 08 9404 9145 or at [ycollins@tgmts.com.au](mailto:ycollins@tgmts.com.au).

Yours faithfully  
**TG Mining Title Services**

**Kate Goodwin**  
 Assistant Tenement Manager  
 T +61 8 9404 9141  
 E [kgoodwin@tgmts.com.au](mailto:kgoodwin@tgmts.com.au)

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

## APPLICATION FOR MINING TENEMENT

- (a) Type of tenement  
(b) Time & Date marked out (where applicable)  
(c) Mineral Field

(a) Miscellaneous Licence No. L 52/252

(b) a.m./p.m. / / (c) PEAK HILL

For each applicant:

- (d) Full Name and ACN/ABN  
(e) Address  
(f) No. of shares  
(g) Total No. of shares

(d) and (e)  
KOBOLD WEST AUSTRALIA PTY LTD (ACN: 656 249 204)  
C/- TG MINING TITLE SERVICES PTY LTD, PO BOX Z5025 ST GEORGES TERRACE, PERTH, WA, 6831

(f) Shares  
100

(g) Total 100

DESCRIPTION OF  
GROUND APPLIED  
FOR:

(For Exploration  
Licences see Note 1. For  
other Licences see Note  
2. For all Licences see  
Note 3.)

- (h) Locality  
(i) Datum Peg  
(j) Boundaries

(h) Bulloo Downs  
(i) GDA94 zone 50 7301793.372mN 788423.792mE  
(j) 7301988.742mN 788419.071mE  
7302153.745mN 789892.713mE  
7302625.547mN 791263.685mE  
7302865.391mN 792560.134mE  
7302894.429mN 793682.079mE  
7303106.223mN 794943.130mE  
7303383.281mN 795132.197mE  
7303697.144mN 795383.132mE  
7304064.474mN 795809.746mE  
7304514.933mN 795906.480mE  
7304609.145mN 795956.461mE  
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7304891.589mN 796342.056mE  
7305139.608mN 796552.381mE  
7305386.170mN 796605.574mE  
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7305656.154mN 796903.657mE  
7305890.759mN 797523.964mE  
7306012.429mN 798752.923mE  
7306116.478mN 799012.630mE  
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7305680.538mN 797554.442mE  
7305487.774mN 796983.030mE  
7305409.961mN 796833.009mE  
7305220.899mN 796763.567mE  
7305078.437mN 796743.111mE  
7304727.331mN 796452.064mE  
7304439.854mN 796079.456mE  
7303951.307mN 795981.916mE  
7303532.527mN 795510.585mE  
7302917.988mN 795061.360mE  
7302707.934mN 793717.457mE  
7302669.470mN 792590.968mE  
7302443.371mN 791320.997mE  
7301962.504mN 789928.039mE  
Back to datum  
Purposes: a road.

(k) Area (ha or km<sup>2</sup>)

(k) 285.45000 HA

- (l) Signature of applicant or agent(if agent state full name and address)

(l) yvette Collins  
LEVEL 29 CENTRAL PARK TOWER,  
152-158 ST GEORGES TERRACE, PERTH,  
WA, 6000

Date: 03/11/2023

## OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 8th day of December 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	13:39:24	on	3 November	2023	with fees of
Application	\$638.00				
Rent	\$6,864.00				
TOTAL	\$7,502.00				
Receipt No:	38268368869				

### *Mining Registrar*

#### NOTES

##### **Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

##### **Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

##### **Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
- (a) public plan search; (b) register search; (c) ground inspection.

##### **Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





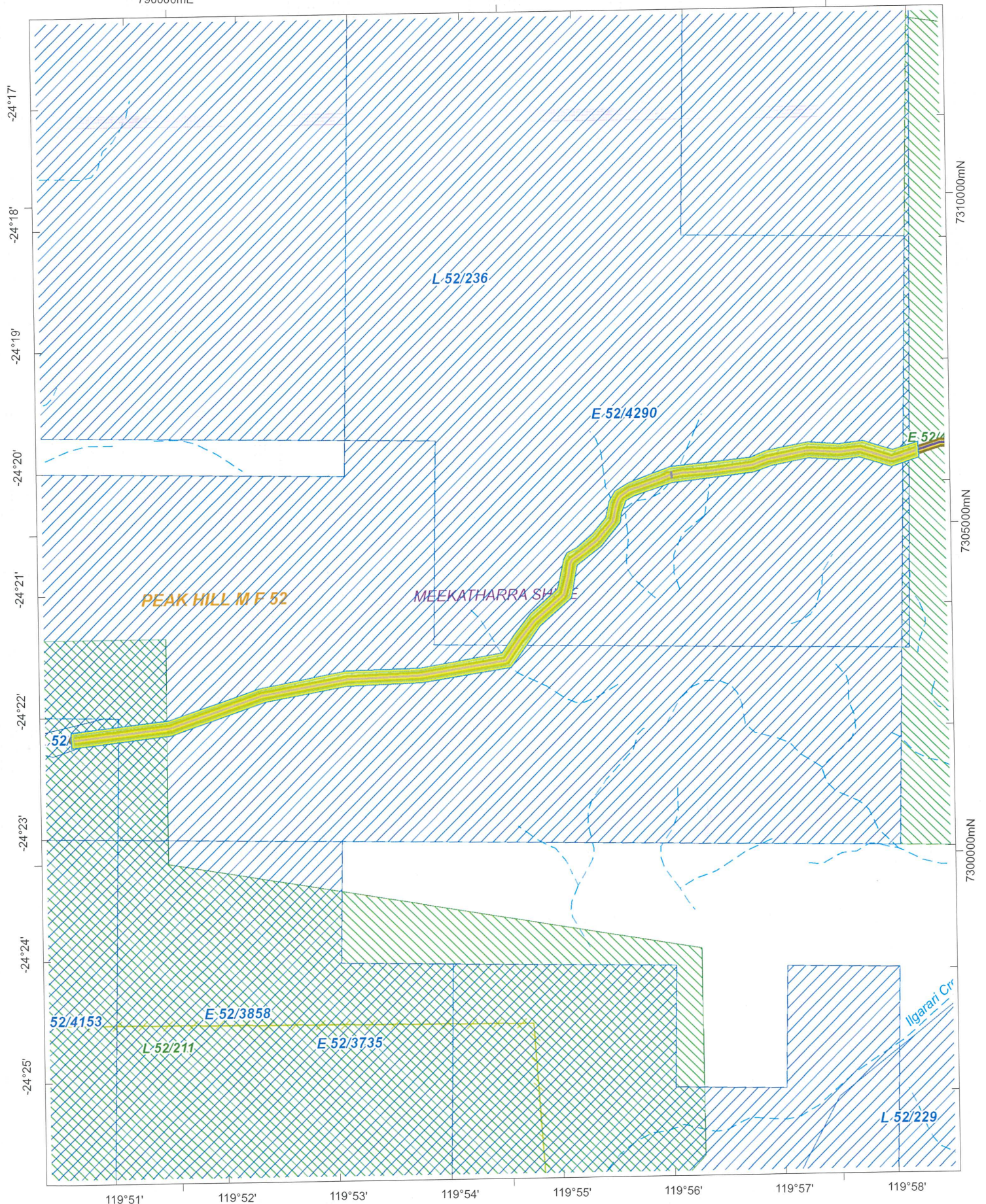
Construct Object, Quick Appraisal Plan

- Pending Application
- Live Tenement
- Application over Live Tenement

790000mE

795000mE

800000mE





119°51' 119°52' 119°53' 119°54' 119°55' 119°56' 119°57' 119°58'

Scale: 1:72,224

0 1 2 3 4 5 6 7 8 9 10 km



### 9.3.2. REPORT OF RETURNING OFFICER – ORDINARY ELECTION 2023

<b>Applicant:</b>	N/A	
<b>File Ref:</b>	GV.EL.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	24 October 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

#### **Summary/Matter for Consideration:**

Council to consider this report to brief elected members on the conduct of the ordinary election held on Saturday 21<sup>st</sup> of October 2023 and to provide an overview of statistics that relate to the election.

#### **Attachments:**

Copy of Election Result

#### **Background:**

Council is advised that this report is provided in accordance with section 4.79 of the Local Government Act 1995 and regulation 81 of the Local Government (Elections) Regulations 1997 where the Returning Officer is required to submit a report to the Minister for Local Government regarding the outcome of the election held on the 21st of October 2023. In many local governments the Returning Officer also provides a report to the elected members regarding the conduct and outcome of the election.

#### **Comment:**

This report advises Council of the following:

- The Shire of Meekatharra has no Wards.
- The Chief Polling Place for the 2023 election was the Shire of Meekatharra Administration Centre.
- The number of electors on the Consolidated Municipal Roll eligible to vote was 405 consisting of six (6) Silent Electors.
- There were five (5) vacancies for the election – being four (4) four year terms expiring 16 October 2027 and one (1) extraordinary term of two (2) years expiring 18 October 2025.
- Early, Absent and Postal voting opened on 2nd of October 2023 with Postal and Absent closing at 4pm on 17th of October 2023 and Early Voting closing at 4pm on 20th of October 2023.
- Election Day Polling Booth opened at 0800 hours and closed 1800 hours on 21st of October 2023.
- A total of 87 eligible votes were received – being 43 Early Votes, 7 Postal Votes and 37 votes on election day. No informal votes were received, and
- A total of four (4) staff worked on Election Day being the Returning Officer (CEO), Deputy Returning Officer (DCEO) and two (2) Electoral Officers (CDSM and EA),

Results of the election are appended to this report. Newly elected Councilors were officially sworn in at a Special Meeting held on 23rd of October 2023 and appointments to Council committees was also completed (refer to minutes of Special Meeting 23-10-23). Election of Shire President and Deputy President was also conducted with Cr Harvey Nichols being elected as President and Cr Mark Smith being elected as Deputy President with both terms expiring on 18th on October 2025.

There were no significant issues regarding the election

**Consultation:**

N/A

**Statutory Environment:**

The CEO was the Returning Officer for this election with the election being conducted as an 'in person' election in accordance with Part 4 of the Local Government Act 1995 and the Local Government (Elections) Regulations 1997 that prescribe how local government elections are to be conducted.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

The approximate cost of conducting the 'in person' 2023 election was \$5k

**Strategic Implications:**

In accordance with the Shire of Meekatharra Strategic Community Plan 2020 – 2030 - Objective 5 - Governance – Ensure effective, efficient use of Shire resources and provide leadership for the community.

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr MJ Smith

**Seconded:** Cr BM Day

**That Council accept the 2023 Returning Officer Election Report.**

**RESOLUTION: 2023/24-111**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder

**Against:** Nil

		<b>2023 Ordinary Election</b> <b>Shire of Meekatharra, Shire of Meekatharra (Councillor)</b> <b>Calculation Steps Report</b> <b>5 Candidates to be Elected</b>												
			NICHOLS, Harvey	FIALKOWSKI, Mitch	ANDERSON, Maurice	SMITH, Mark	DAY, Barkley	SCOTT, Gary	HODDER, David	WARD, Wesley	Exhausted	Lost Fractions	TOTALS	Elected
Total Votes: 87 Informal Votes: 0 Formal Votes: 87  Quota = $87/(5+1)+1 = 15$														
<b>First Preferences</b>		<b>Votes</b>	<b>30</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>17</b>	<b>3</b>	<b>8</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>87</b>	1st. NICHOLS, Harvey 2nd. DAY, Barkley 3rd. WARD, Wesley
NICHOLS, Harvey	Surplus	Votes Rec'd	-15	1	2	7	0	0	3	0	0	2		4th. SMITH, Mark
		Progress Votes	15	3	5	15	17	3	11	16	0	2	87	
DAY, Barkley	Surplus	Votes Rec'd		0	0		-2	0	0		0	2		
		Progress Votes	15	3	5	15	15	3	11	16	0	4	87	
WARD, Wesley	Surplus	Votes Rec'd		0	0			0	0	-1	0	1		
		Progress Votes	15	3	5	15	15	3	11	15	0	5	87	
FIALKOWSKI, Mitch	Exclusion	Votes Rec'd		-3	1			1	0		0	1		
		Progress Votes	15	0	6	15	15	4	11	15	0	6	87	
SCOTT, Gary	Exclusion	Votes Rec'd			1			-4	2		1	0		5th. HODDER, David
		Progress Votes	15		7	15	15	0	13	15	1	6	87	





## 2023 ORDINARY ELECTION

Shire of Meekatharra, Shire of Meekatharra

Councillor (5 Vacancies)

Saturday, 21 October 2023

**Data Entry Complete**

Last Updated: 21/10/2023 6:42:16 PM

Formal Votes

**87**

Formal Ballot Papers

**87**

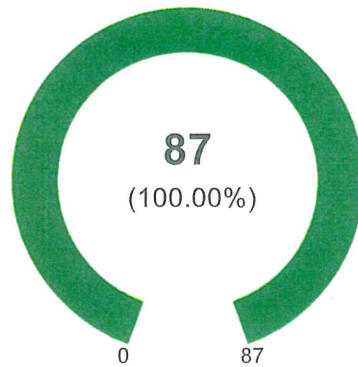
Informal Ballot Papers

**0**

Ballot Papers Entered

**87**

Ballot Papers  
Verified



0

87

### First Preference Votes

NICHOLS, Harvey



**30** (34.48%)

FIALKOWSKI, Mitch



**2** (2.30%)

ANDERSON, Maurice



**3** (3.45%)

SMITH, Mark



**8** (9.20%)

DAY, Barkley



**17** (19.54%)

SCOTT, Gary



**3** (3.45%)

HODDER, David



**8** (9.20%)

WARD, Wesley



**16** (18.39%)




## **ORDINARY ELECTION 21 OCTOBER 2023**

### **RESULT OF PRESIDENT & DEPUTY ELECTION**

ELECTION RESULTS			
Election Type	Name of Candidate	Result	Term Expires
PRESIDENT	<b>NICHOLS</b> , Harvey James	ELECTED	18 October 2025
DEPUTY PRESIDENT	<b>SMITH</b> , Mark Jonathon	ELECTED	18 October 2025

## 9.4. COMMUNITY DEVELOPMENT

### 9.4.1. MINOR REVIEW - STRATEGIC COMMUNITY PLAN

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 0324	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	3 November 2023	
<b>Author:</b>	Svenja Clare Community Development & Services Manager	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	<i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council to consider the bi-annual review of the 2020-2030 Strategic Community Plan (SCP).

#### **Attachments:**

Draft amended 2020-2030 SCP

#### **Background:**

Integrated planning and reporting gives local governments a framework for establishing local priorities and to link this to operational requirements. The *Local Government (Administration) Regulations 1996* require each local government to adopt a SCP and a Corporate Business Plan (CBP).

The SCP outlines community long term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities. The SCP is not static. A full review is required every four years with a desktop review every two years.

The current plan was adopted in 2021 following a full review. Now, two years later, a minor (desktop) review is required.

#### **Comment:**

During the desktop review the vision, mission and overall objectives should remain the same as they're guided by the community. The desktop review takes place to maintain currency, update statistic, remove completed priorities and add new or altered priorities as required. The Shire's management team have reviewed the plan and have made a number of updates. Other Shire staff were also invited to make comment.

Following Council's initial review at this meeting, the draft plan will be made available to the public to invite submissions from the community. A final plan will then be taken to Council at the December Ordinary Council Meeting for adoption.

#### **Consultation:**

Kelvin Matthews – Chief Executive Officer

Peter Dittrich – Deputy Chief Executive Officer  
Lawrence Hinrichs – Works & Services Manager

**Statutory Environment:**

Local Government Act 1995 section 5.56

Local Government (Administration) Regulations 1996 – Division 3

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

The adoption of the SCP will inform the CBP and guide council's decisions to deliver the community aspirations. The plan will be used as a reference point for officers to report against in future council agenda items.

**Voting Requirements:**

Simple Majority (as this is only a consideration of the draft. Absolute Majority is required for the formal adoption).

**Officer Recommendation / Council Resolution:**

**Moved: Cr JC Holden**

**Seconded: Cr MJ Smith**

**That Council acknowledge the draft amended 2020-2030 Strategic Community Plan. Staff are to invite further feedback from the public and present the modified plan to Council for adoption at the December Ordinary Council Meeting.**

**RESOLUTION: 2023/24-112**

**CARRIED 7/0**

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**



# STRATEGIC COMMUNITY PLAN 2020 – 2030

MINOR REVIEW 2023

A place for community,  
opportunity and  
prosperity





## Contents

- 1 President's Message
- 1 Introduction
- 2 About the Shire of Meekatharra
- 2 The Integrated Strategic Planning Framework
- 3 How this Plan was Developed
- 3 Our Vision
- 3 Our Mission
- 3 Objectives - Our Vision in Action
- 4 Community Priorities in Each Objective





## President's Message

The Shire of Meekatharra's Strategic Community Plan maps out our vision and represents a clear direction for the next ten years.

The Plan will serve as the key strategic planning tool and it contains the primary aims, strategies and priorities to advance the Shire's vision of a **"place for community, opportunity, and prosperity"**.

My thanks go to the members of the community who played a vital role in providing the input and ideas via workshops, one on one meetings and responding to a questionnaire. Elected member input needs to be recognised, which revealed a close alignment with the community's aspirations.

In implementing this Plan and maintaining its relevance through regular reviews, the objectives of the Strategic Community Plan will be effectively delivered by working in partnership with the community, other Shires, State and Commonwealth Governments, and the private sector.



## Introduction

This Strategic Community Plan (SCP) was developed to guide the Shire's planning into the future.

Under section 5.56(1) of the Local Government Act 1995, this SCP is the overarching strategic document for all Local Government and forms the centre piece of the Integrated Planning and Reporting Framework.

This plan sets a new vision for the Shire, to be a place for community, opportunity, and prosperity.

The vision and priorities outlined in this plan are the result of community consultation conducted in 2019/2020 and reflect the current priorities and needs of the community.

A handwritten signature in black ink, appearing to read 'Harvey Nichols'.

Harvey Nichols, Shire President





## About the Shire of Meekatharra

### Our Area

The Shire covers an area of 100,733 square kilometres. The Shire consists of three localities being Meekatharra, Peak Hill and Nannine; two aboriginal communities of Yulga Jinna and Buttah Windee; and the aboriginal education centre of Karalundi. Meekatharra contains the majority of the population. Within the Shire there are numerous facilities, including the sporting complex and gymnasium, youth centre, swimming pool, squash court and a regional airport.

### Our Economy

The local economy is based on a mix of mining, retail, manufacturing, construction, and pastoral farming. There is limited retail industry, but a sound commercial base, with local businesses remaining relatively constant. The area has a series of tourist attractions and provides a unique lifestyle choice.

The future economic viability of Meekatharra is optimistic, but significantly dependent upon the mining sector, which is a major risk. This reliance has been considered in the plan.

### Our People

The population of 1,200 (2021 Bureau of Statistics) indicates a stable population, with fluctuations over time driven mostly by job opportunities in the mining sector and associated industries. The population is diverse in nature with both international influences and a significant indigenous population.

### Our Environment

The local environment is valued, supporting quiet, simple and peaceful lifestyle choices. The remoteness, wide open spaces and natural environment needs to be sustained. Viable pastoral farming land is highly valued and needs to be maintained. Any tourism projects need to be mindful of environmental impacts.

### Our Key Challenges and Risks

Our Plan needs to consider and manage our identified risks and local issues. Issues identified and addressed include:

- Fluctuation in Mining Activity
- Withdrawal/reduction in Government Services
- Significant changes in demographics
- Changes to Legislation and Government Policy
- Resident retention
- Community Safety
- Economic capacity

### Our Resourcing Capability

An important context to this SCP is the financial resourcing of the Shire. Our capacity to grow our revenue streams are limited to our ability to source external funding from grant programs and how much our community can sustain in the way of rate increases.

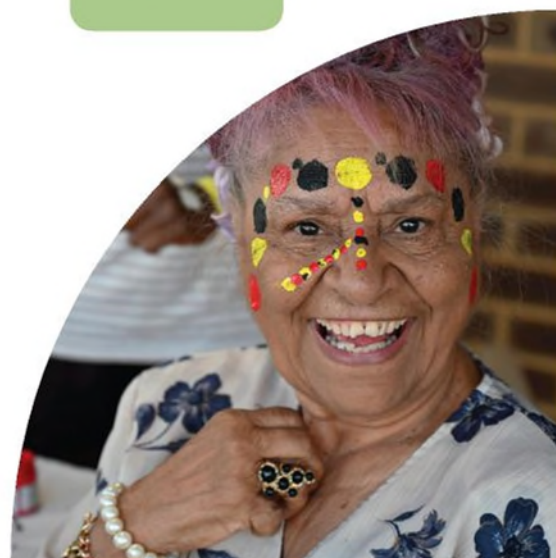
Some of the priorities listed in this Plan are contingent upon external grant funding and the Council will be working hard to secure these funding sources so we can deliver our communities' outcomes.

## The Integrated Strategic Planning Framework

The Integrated Planning and Reporting Framework (IPRF) assist local governments in ensuring the aspiration and needs of their communities are woven through all of the organisation's planning and monitoring.

The Shire places the Strategic Community Plan (SCP) as a visionary document for the next 10 years. The Corporate Business Plan identifies what we will achieve in the shorter term.

Implementing this plan will demand that the Shire not only continues to deliver and represent the community, but recognizes that we can't deliver alone. We will work in partnership with other Shires, State and Federal Governments and the private sector to advocate the delivery of our plan.





## How this Plan was Developed

The original plan was developed in 2012 and then reviewed in 2017. The planning process was informed by research across the quadruple bottom line (cultural, economic, environmental and social). This included a review of the external Commonwealth and State Government plans. As well as reviews of the long-term demographic changes, impacts, risks and challenges facing our community, ensuring we are a sustainable and growing community. In 2019/2020 a major review of the SCP was conducted. This review included;

- An online survey was delivered via the Survey Monkey platform, distributed via the Shire website, targeted email, and social media platforms. This method of consultation received 11 responses.
- Advertisements were placed offering one on one interviews for interested community members with the Community & Development Services Manager. Questions from the online survey were discussed and expanded upon. There were 24 interviews completed.
- A community event was held at the Meekatharra Town Hall, facilitated by Aha Consulting with approx. 45 attendees. The community feedback was analysed and themed to create a vision of community aspirations and needs, as captured in this Plan. A draft of this Plan was then circulated to the community via social media, emails and community notice boards, with the invitation for community members to review its contents and ensure that it was truly reflective of their vision for the future.

The 2020-2030 plan was then adopted in April 2021.

A minor (desktop) review took place in 2023. In a minor review the vision, mission and overall objectives remain the same and only the priorities and other relevant figures (e.g. Census statistics) are updated. This was workshopped with staff, referred to Council and publicised to invite submission from the public. The amended plan was then adopted at the December 2023 Ordinary Council Meeting.

## Our Vision

A place for community, opportunity and prosperity.

## Our Mission

To be an efficient and influential Local Government that contributes to the healthy, prosperous and connected community of Meekatharra.

## Objectives - Our Vision in Action

We will work towards our vision through the following objectives across five domains;

1. **Social** – Contribute to a community that is connected, healthy, and engaged in creating the future they want
2. **Natural Environmental** – Maintain and preserve the natural environment, enhancing the 'remote' experience of Meekatharra.
3. **Built Environment** – Deliver and maintain assets and infrastructure that respond to community need
4. **Economic** – Encourage a diversity of locally operating businesses to maximise employment opportunities
5. **Governance** – Ensure effective, efficient use of Shire resources and provide leadership for the community



## Community Priorities in Each Objective

**Social** – Contribute to a community that is connected, healthy and engaged in creating the future they want.

OBJECTIVES	PRIORITIES
Build community participation, interactions and connections.	<ul style="list-style-type: none"> <li>• Encourage and support community participation in sporting clubs, events and community activities.</li> <li>• Encourage and support the community to volunteer and self-manage new sporting and community activities.</li> <li>• Create spaces for the community to interact.</li> <li>• Prioritise projects that bring people together and strengthen community connectedness.</li> <li>• Provide opportunities to listen and involve the community in decisions that affect them.</li> </ul>
Positively impact the social health and wellbeing of the community.	<ul style="list-style-type: none"> <li>• Develop a Local Public Health Plan.</li> <li>• Facilitate increasing information and advice promoting child safety.</li> <li>• Advocate for external service providers to respond to family and domestic violence needs of the community.</li> </ul>
Develop a safe and engaging community for all ages.	<ul style="list-style-type: none"> <li>• Investigate the feasibility of a child care service.</li> <li>• Monitor operation of Youth Services to meet community needs.</li> <li>• Develop a Social Plan.</li> <li>• Implement programs and events for senior citizens.</li> <li>• Consider the need for CCTV services in strategic locations as identified to be cost effective or of a nature that improves security of community assets.</li> <li>• Review existing street lighting to ensure adequacy and service.</li> </ul>
Ensure access to services and facilities as needs change within the community.	<ul style="list-style-type: none"> <li>• Develop and implement service plans that detail the aim, level and frequency of service, and partnerships required to deliver services within Shire control.</li> <li>• Advocate for retention and improvement to health and education services.</li> <li>• Advocate widely for the upgrade/replacement of the Meekatharra Hospital.</li> </ul>

**Natural Environment** - Maintain and preserve the natural environment, enhancing the 'remote' experience of Meekatharra.

OBJECTIVES	PRIORITIES
Maintain and preserve the natural environment.	<ul style="list-style-type: none"> <li>• Develop and maintain parklands.</li> <li>• Enhance areas of native vegetation (with informative signage) to provide a unique tourism experience in town whilst keeping water usage to a minimum.</li> <li>• Develop and implement rehabilitation plans for contaminated sites at the Depot and the Rubbish Tip.</li> </ul>
Identify opportunities to use renewable resources and reduce waste.	<ul style="list-style-type: none"> <li>• Develop options to manage the efficient use of water and energy.</li> <li>• Explore options to reduce, reuse and recycle waste.</li> <li>• Conduct a waste study to divert waste streams from landfill where possible and improve operations.</li> <li>• Encourage and support community and external sustainability programs.</li> <li>• Encourage third party providers to install EV chargers.</li> </ul>

**Built Environment** – Deliver and maintain assets and infrastructure that responds to community need.

OBJECTIVES	PRIORITIES
Beautification of community spaces.	<ul style="list-style-type: none"> <li>• Implement landscaping/street scaping in main street area and at strategic locations.</li> <li>• Maintain and enhance active and passive recreation parklands.</li> <li>• Develop an art mural trail.</li> </ul>
Upgrade and maintain local infrastructure.	<ul style="list-style-type: none"> <li>• Provide facilities to support community driven programs and activities.</li> <li>• Maintain historic and current cemeteries.</li> <li>• Review and continue to implement Asset Management Plans including roads, footpaths, buildings and structures.</li> <li>• Maintain the Meekatharra Airport to ensure ongoing capability for regular passenger transport services.</li> </ul>
Facilitate the upgrading and maintaining of State Road Infrastructure.	<ul style="list-style-type: none"> <li>• Advocate for the upgrading of the Wiluna-Meekatharra section of the Goldfields Highway to a sealed standard and continue to upgrade and seal Landor-Meekatharra Road and advocate for the sealing of the Wiluna-Meekatharra-Carnarvon regional link.</li> <li>• Maintain other commodity routes.</li> </ul>
Create land use capacity for industry and housing.	<ul style="list-style-type: none"> <li>• Continue to plan and develop further areas for new industrial opportunities.</li> </ul>

STRATEGIC COMMUNITY PLAN 2020 – 2030



**Economic Development** - Encourage diverse business and maximise employment opportunities.

OBJECTIVES	PRIORITIES
Build the economic base through diversification and support of local businesses.	<ul style="list-style-type: none"><li>• Encourage new businesses through information, incentives and land-use provision.</li><li>• Advocate for mining companies to construct accommodation facilities adjoining the town.</li><li>• Advocate for passenger transport services to be maintained at adequate levels.</li><li>• Assist businesses in attracting workers to the region by exploring housing options.</li></ul>
Position the Shire as the regional hub for the Murchison region.	<ul style="list-style-type: none"><li>• Advocating to be a hub for services and facilities e.g. transport, car hire, health etc</li></ul>
Maximise our economic potential through our historical, tourism and cultural attractions.	<ul style="list-style-type: none"><li>• Expand Lloyd’s Plaza as a Tourist/Museum/Cultural Centre and town hub.</li><li>• Develop the Murchison GeoRegion in collaboration with participating shires, highlighting the shire’s abiotic, biotic and cultural features.</li><li>• Update and renew trails and signage.</li></ul>

**Governance** - Ensure effective, efficient use of Shire resources and provide leadership for the community.

OBJECTIVES	PRIORITIES
Provide leadership on behalf of the Community.	<ul style="list-style-type: none"><li>• Lobby and advocate for improved services, infrastructure and access.</li><li>• Advocate for the regional strengthening of health and education services.</li><li>• Develop partnerships with stakeholders to enhance community services and infrastructure.</li></ul>
Foster community participation and collaboration.	<ul style="list-style-type: none"><li>• Provide opportunities for community participation.</li><li>• Engage with Communities of Focus for greater inter-agency and community collaboration.</li></ul>
Manage resources effectively.	<ul style="list-style-type: none"><li>• Maintain Long Term Financial Plan and Asset Management Plans to inform decisions.</li><li>• Ensure governance and legislative requirements are met.</li></ul>
Develop workforce capability.	<ul style="list-style-type: none"><li>• Develop Workforce Plan to ensure human resources are available and future skill requirements are identified and developed.</li><li>• Implement apprentice/trainee programs for engaging locals and supporting local employment.</li></ul>
Culture of continual improvement and innovation.	<ul style="list-style-type: none"><li>• Ensure effective systems are in place to monitor and improve performance.</li><li>• Conduct a minor review of this SCP every two years and a major review every four years.</li></ul>





75 Main Street, Meekatharra WA 6642  
PO Box 129, Meekatharra WA 6642  
Phone 08 9980 0600  
[www.meekashire.wa.gov.au](http://www.meekashire.wa.gov.au)

**9.5. HEALTH BUILDING AND TOWN PLANNING**

Nil

**9.6. WORKS AND SERVICE**

Nil

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE-INTRODUCED BY RESOLUTION OF THE MEETING**

Nil

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. CONFIDENTIAL ITEMS**

**Officer Recommendation / Council Resolution:**

**Moved: Cr MJ Smith**

**Seconded: Cr MR Hall**

**That the meeting be closed to members of the public to allow Council to discuss item 13.1, 13.2 and 13.3 which concern matters of a confidential nature.**

**RESOLUTION: 2023/24-113**

**CARRIED 7/0**



**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder**

**Against: Nil**

# CONFIDENTIAL ITEM

Deals with information concerning the personal affairs of a person.  
Local Government Act 1995 Section 5.23 (2) (b)

## 13.1. DEBTS TO BE WRITTEN OFF

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	FM.DB.001	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	03 November 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 Signature of Author
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 Signature Senior Officer

### Officer Recommendation / Council Resolution:

**Moved:** Cr JC Holden

**Seconded:** Dr BM Day

**That Council authorise the write off of debts over \$500 as described and note that the CEO will authorise the write off of debts under \$500.**

**RESOLUTION: 2023/24-114**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder

**Against:** Nil

# CONFIDENTIAL ITEM

Deals with information concerning the personal affairs of a person.  
Local Government Act 1995 Section 5.23 (2) (b)

## 13.2. RATES RECOVERY – SALE OF PROPERTIES

<b>Applicant:</b>	Nil	
<b>File Ref:</b>	RV.RA.002	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	03 November 2023	
<b>Author:</b>	Peter Dittrich Deputy Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	 <i>Signature Senior Officer</i>

### Officers Recommendation / Council Resolution:

**Moved:** Cr MJ Smith  
**Seconded:** Cr MR Hall

**That Council authorise the Shire to commence proceedings to dispose of properties where rates and service charges have not been paid for more than three years.**

**RESOLUTION: 2023/24-115**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder

**Against:** Nil

# CONFIDENTIAL ITEM

Deals with information concerning a matter affecting an employee or employees.  
Local Government Act 1995 Section 5.23 (2) (a)

## 13.3. CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW

<b>Applicant:</b>	Nil	
<b>File Ref:</b>		
<b>Disclosure of Interest:</b>	CEO	
<b>Date of Report:</b>	8 November 2023	
<b>Author:</b>	Kelvin Matthews Chief Executive Officer	<i>Signature of Author</i>
<b>Senior Officer:</b>	Kelvin Matthews Chief Executive Officer	<i>Signature Senior Officer</i>

### Officer Recommendation / Council Resolution:

**Moved:** Cr BM Day  
**Seconded:** Cr MJ Smith

#### **That Council:**

1. endorse the outcome of the Chief Executive Officer's Annual Performance Review 2023 as conducted by the appointed Review Panel and appended to this Report,
2. approve a salary increase of 3.5% for the CEO in accordance with the SAT Band review effective from 1<sup>st</sup> of July 2023, and
3. approve an increase of \$10,000 to the CEO Regional/Isolation Allowance in accordance with the SAT Band review effective from 1<sup>st</sup> of July 2023.

**RESOLUTION: 2023/24-116**

**CARRIED 7/0  
BY AN ABSOLUTE MAJORITY**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder  
**Against:** Nil



**Officer Recommendation / Council Resolution:**

**Moved:** Cr BM Day  
**Seconded:** Cr MJ Smith

**That the meeting be opened to the public.**

**RESOLUTION: 2023/24-117**

**CARRIED 7/0**

**For:** Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward,  
Cr JC Holden, Cr DK Hodder  
**Against:** Nil

**14. CLOSURE OF MEETING**

The Shire President, Cr HJ Nichols closed the meeting at 10.36am.

**15. CERTIFICATION BY PRESIDENT**

I certify these minutes to be those that were confirmed.

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**Cr HJ Nichols**

**Date: 15 December 2023**