



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 15 October, 2016

COMMENCED AT 9.30 AM

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting open at 9:30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield	Shire President
Cr HJ Nichols	
Cr RK Howden	
Cr DK Hodder	

Staff

Roy McClymont	Chief Executive Officer
Krys East	Deputy Chief Executive Officer
Geoff Carberry	Community Development and Services Manager

Apologies

Cr PW Curley	(from commencement of meeting until approved leave of absence is granted at item 5 below)
Cr PS Clancy	Deputy Shire President

Approved Leave of Absence

Cr AJ Binsiar	
Cr PW Curley	(granted for this meeting at item 5)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That Cr RK Howden be granted Leave of Absence for the 19 November 2016 Ordinary Council Meeting.

CARRIED 4/0

At the Meeting:

Chief Executive Officer, Roy McClymont advised that a letter had been received from Cr PW Curley requesting leave of absence be granted for the next six Ordinary Council Meetings which includes this meeting and meetings up to March 2017 inclusive.

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That Cr PW Curley be granted Leave of Absence for the October 2016 to the March 2017 Ordinary Council Meeting inclusive.

CARRIED 4/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 17 SEPTEMBER 2016

Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr HJ Nichols

That the minutes from the Ordinary Council Meeting held Saturday 17 September 2016 be confirmed.

CARRIED 4/0

6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 17 SEPTEMBER 2016

Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 17 September 2016 be received.

CARRIED 4/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- Meeka Outback Festival and Race Weekend occurred from the 23 to 25 September 2016. This event was successful.
- Chief Executive Officer, Roy McClymont, met with the new Water Corporation customer representative, John D'arcy.
- The Works Group meeting was held 11 October 2016.
- Gitte Heij, Proprietor of the Royal Mail Hotel and Cameron Gardiner, CSP national Pty Ltd met with Chief Executive Officer to give an update on the proposed solar plan in Meekatharra.

- **Human Services Provider Group Meeting was held 12 October 2016.**
- **A Youth Expo was held at the Shire hall 14 - 15 October 2016.**
- **The Shire President expressed his sincere thanks to CDSM, Geoff Carberry for taking over the running of the Meeka Outback Festival at very short notice after CDO Rachel Quinn was involved in an accident. President Trenfield thanked Mr Carberry for taking the job on and for doing it very well making for a very successful 2016 festival.**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT –SEPTEMBER 2016

Maintenance Grading

- The following roads have been maintenance graded, Berringara Road, Landor Road- Mt Gould Police Station to the boundary and Berrington wash and Mt Clere Great Northern Highway to the shire Boundary.

Construction Report

- The Construction crew is currently working on the sub base from SLK67 as part of the business case extension of bitumen seal on Landor Road for this year. Concrete contractors have installed four culverts along the section of Landor Road.

Flood Damage Repairs

- NGE have finished the flood damage and Roads to Recovery work from Mt Vernon to 30 km past Canning and have maintenance graded to the boundary.
- Pingandy Road flood damage repairs are finished. Tangadee Road flood damage repairs are finished
- NGE have reconstructed crossings on Ashburton Downs Road for 4kms either side of Tangadee Road intersection.
- NGE are now working on the Woodlands Road flood damage repairs.
- MTF have finished flood damage repairs to the Murchison Downs Road and are now working on the Landor, Berringara and Trillbar Roads.

Water Boring

- Drill Power have installed a water bore on Landor Road and one on Wellarrana Road.

Town Maintenance-Monthly Report Finishing 7th October 2016

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was not done in accordance with Council's directive as no town crew available. Contract sweeper use to clean town streets prior to Outback Festival.
- Heritage Trail maintenance and boardwalks repaired where possible however a section has been completely destroyed.
- Mowing has taken place and vegetation trimmed on Boardwalk.
- Weeds being chipped on verges, mowed and sprayed will be continued if manpower remains available.

- Note full time town crew not available for work during this period and town work is being done by part time casual employees.
- 3 Graves prepared.

Plant Report

P409 CATERPILLAR EXCAVATOR 330B

Replaced track

P477 CATERPILLAR 950HSW WHEEL LOADER

Replaced alternator

P484 140H CATERPILLAR GRADER

Repaired transmission

P476 BAILEYS WATER TANKER

Changed broken spring

P477 CATERPILLAR 950F LOADER

Replaced hydraulic pump

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That the Works and Services Manager's report for September 2016 be received.

CARRIED 4/0

9.1.2 AIRPORT MANAGER'S REPORT –SEPTEMBER 2016*Aircraft Movements and Statistics*

General aircraft movements for the month of September 2016 were up 7% on last September and also up by 35 landings on last month. This was due mainly to the increase in landings by the training jets from WA Flying College – 28 landings for the month. RFDS landings were down 9% on last year's September figure and also down by 12 landings on last month's total. Overall, total landings are currently up on last year's figures for both general and RFDS landings.

Avgas sales were up by 37% on September last year, mainly due to a drum sale during the month of 5,600 litres to a survey company. The Jet A1 sales were down 14% on the September figures last year and also down by over 800 litres on last month, due mainly to reduced refueling requirements for RFDS.

Overall, the total fuel sold so far this year is almost the same as last year's end of September figures – a 60 litre difference only.

The figures below reflect the difference between September 2015 and September 2016.

	September 2015	September 2016	Variance
General Aircraft Landed:	116	125	+7%
RFDS Landed	88	80	-9%
Avgas	11,050 ltrs	16,066 ltrs	+37%
Jet A1	67,375 ltrs	58,105 ltrs	-14%
Total Fuel Sold	78,425 ltrs	74,171 ltrs	-5%

The figures below reflect the YTD differences between 2015 and 2016.

	YTD 2015	YTD 2016	Variance
General Aircraft Landed:	947	972	+3%
RFDS Landed	764	870	+13%
Avgas	99,553 ltrs	107,615 ltrs	+8%
Jet A1	597,452 ltrs	589,330 ltrs	-1%
Total Fuel Sold	697,005 ltrs	696,945 ltrs	-.01%

Aerodrome Works:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Slashing of runway strips and surrounds.
- Continued clearing of weeds and long grass from various Airport areas.
- Airport Rd trees - clearing around bases and weekly watering.
- Re-sheeting work has been completed on the power house building.
- Painting of the power house guttering and window edges plus the workshop doors was completed in September.

Airside works commenced 09 July on the area from the apron edge back to the security fence line, including behind the fuel bowsers and in front of the terminal building. This work consisted of a levelling off the ground, an upgrade of the drainage system and a bitumen sealcoat of the entire area. Unfortunately due to soft ground conditions, the work was called off until things dry out. Completion of this work is planned for November 2016.

A bitumen reseal and sealcoat is also planned for the refuelling block in front of the bowsers on the main apron, plus cracked areas on both sides of the main taxiway. This work is scheduled for early November 2016, followed by a line repaint of the new areas by AMS.

Outstanding items from last month:

- Investigate the cause of the low insulation resistance reading of the runway edge lighting circuit. Wellington Electrical were engaged to provide low insulation readings from a central point at the power house. This was completed with readings once again being all over the shop and clearly shows deficiencies in the insulation across the entire system.
- All Runway lighting is to be re-cabled and replaced in the 2016/7 financial year.

Aerodrome Security: Nil breaches

Safety Management System: The next quarterly Safety Committee meeting is to be held in October 2016 at the Shire Offices.

As mentioned in previous Reports, AirBP have delivered a small JetA1 truck to replace the unsafe RFDS trailer. The new truck was scheduled to be put into service on the 25th July 2016. (Unfortunately, efforts to commission this truck into service on 25th July failed due to technical problems with the electronic operating system. Air BP have now decided to commission another vehicle, with a much larger tank and have that placed into service by the end of October 2016.)

AirBp have also advised that they will shortly be replacing the Avgas bowser on the main apron. The current bowser is only 2G and requires a scheduled upgrade – this is due to happen in November 2016.

Russell King
Duty Airport Manager
03 October 2016.

Officers Recommendation / Council Resolution:

Moved: Cr DK Howden
Seconded: Cr HJ Nichols

That the Airport Manager's report for September 2016 be received.

CARRIED 4/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – SEPTEMBER 2016**YOUTH CENTRE**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	84	36	87	102	309	20	15
Youth Centre Drop in - Nights	7	29	18	75	129	8	16
Art/Music	8	32	4	41	85	3	28
Girls Group	0	12	0	0	12	2	6
Boys group	0	0	0	20	20	2	10

Managers Note: Congratulations to Robert in being presented with two awards at the NAIDOC Awards night. These awards were in recognition of his work in Youth Services.

KIDZONE

KidZone	72	0	45	0	117	6	20
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Kidzone attendance continues to be steady.

SPORTS & RECREATION

Total for the month	Females		Males		Activity Total	No of sessions	Average Attendance
	6-12	13-17	6-12	13-17			
Afternoon Junior Sports	19	3	44	0	66	10	7
Basketball	24	22	25	36	107	3	36
Football	2	0	21	36	59	4	15
Netball	19	47	9	25	100	10	10
Indoor Sport	6	11	0	0	17	2	9
Bike Ride	2	8	1	14	25	2	13

Numbers are down slightly this month due to school holidays. Whilst Wayne Roser, Youth Sport and Recreation Officer, was away assisting the country week Basketball side, the Curtin Volunteers assisted in providing the holiday activities. Wayne thinks the way our kids played in Perth, coming third in A division shows we have the talent but they need to be playing other towns more often. We can't keep taking them everywhere to play and the kids are slowly dropping off as they are not enjoying playing each other on a continual basis. Other towns have offered to come here but we don't have the capacity to provide accommodation for teams to come from afar to play our kids. They want to come but do not want to travel at night after a fixture. I think the whole community would benefit by having some accommodation for sporting groups that want come to Meekatharra.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That the Youth Sport and Recreation Services Officer's report for September 2016 be received.

CARRIED 4/0

9.1.4 RANGER'S REPORT – SEPTEMBER 2016

I arrived in Meekatharra on Friday 23 September 2016. I attended at the shire office and found that three outstanding complaints had been received. There were also two requests for dogs to be microchipped and registered.

The first complaint was regarding a dog that had bitten a female police officer on the leg while she was carrying out her duties at a resident's house. Arrangements were made with local police and I attended at the address with the police. We spoke to the owner of the dog. As a result, the owner has surrendered the dog and completed the appropriate paperwork and signed it for destruction.

The second complaint was regarding a dog that bit a person on the arm. I attended at the dog owner's residence. He wasn't home but the dog was on the front lawn behind a fence. I called back several hours later and he still wasn't home. This will be followed up on the next visit.

The third complaint was regarding a nuisance dog barking. I needed further information but the complainant wasn't available. I will follow this up on the next visit.

Trapping was conducted during the evening. No dogs were caught while the cages were out. Due to the large number of people wandering the street during the Meeka Festival, the cages were removed and not left overnight as is the usual process.

Patrols were conducted of the town site and at the oval where the festival was being conducted. Patrols were also conducted around the perimeter of the oval. One dog was caught wandering behind the hospital. The dog was unregistered and not microchipped. The dog was impounded. The dog was not claimed.

Intermittent patrols were conducted of the Meekatharra Racecourse during the afternoon. No dogs were sighted wandering at large and no complaints were received.

Cages were set in various locations throughout town. Two feral cats were caught.

Peter Smith
09/10/2016

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden
Seconded: Cr DK Hodder

That the Ranger's Report for September 2016 be received.

CARRIED 4/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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				23/11/09 Contractor to build	In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response
20.02.16	9.5.2	Revitalisation – Lloyds Building	CDSM	Working Group to be formed	In Progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.04.16	9.5.1	Renewal Mobil Lease	CDSM	Draft loan sent to Mobil 18/04/16	In Progress
21.05.16	9.4.3	Lease- Red sandbox – Growth Church	CDSM	Draft lease sent	In progress
16.07.16	9.4.4	Purchase of 66KVA Generator – Community Events	CDSM	CDO advised 16/07/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
16.07.16	9.4.6	Lease of Portion of Reserve	CDSM	Applicant advised 16/07/16	In Progress
16.07.16	9.5.1	Health Act – Unfit for Human Habitation Notice Requiring Demolition of the Dwelling – Lot 423 Railway Street Meekatharra	CDSM	EHO Advised 16/07/16	In Progress
17.09.16	9.4.3	Draft Establishment Agreement MRVC	CEO	Emailed to Acting CEO MRVC 20/9/16	In Progress
17.09.16	10.1	General Practice (doctor) Services Meekatharra	CEO	No Further Action	Complete
17.09.16	9.4.1	Airport Vending Machine Agreement Amendment	CDSM	Applicant Advised	Complete
17.09.16	9.2.3	2016/2017 Budget Review	Acting DCEO	Amendments Complete	Complete

Officers Recommendation / Council Resolution:

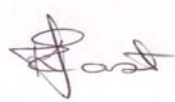

Moved: Cr RK Howden

Seconded: Cr HJ Nichols

That the Status report be received.

CARRIED 4/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED SEPTEMBER 2016
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	1 October 2016
Disclosure of Interest:	Nil
Author:	Krys East Deputy Chief Executive Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
 - (a) *presented to the council –*

-
- (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report

Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr HJ Nichols

That the financial report for the period ending 30 September 2016 be received.

CARRIED 4/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 September 2016
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

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*Note 2 Net Current Funding Position

Note 3 Cash and Investments

Note 4 Budget Amendments

Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 30 September 2016 of \$6,126,849.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2016

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		3,812,136	3,822,382	3,820,132	3,797,112	(23,021)	(0.60%)
Operating Grants, Subsidies and Contributions	7	4,781,421	4,968,188	3,931,865	1,931,661	(2,044)	(0.01%)
Fees and Charges		1,168,961	1,196,461	382,478	379,070	(3,400)	(0.89%)
Interest Earnings		558,085	558,085	139,528	145,050	5,521	3.96%
Other Revenue		5,352,342	5,379,842	106,068	105,954	(114)	(0.11%)
Profit on Disposal of Assets	9	0	0	0	0	0	
Total Operating Revenue		15,672,945	15,924,958	6,380,063	6,358,845	(21,218)	
Operating Expense							
Employee Costs		(1,532,731)	(1,661,010)	(381,527)	(290,342)	(90,585)	(23.74%)
Materials and Contracts		(7,857,033)	(7,747,336)	(447,606)	(322,141)	(125,465)	(28.03%)
Utility Charges		(332,427)	(340,356)	(83,661)	(33,898)	(49,763)	(59.48%)
Depreciation on Non-Current Assets		(4,250,890)	(4,250,890)	(1,063,114)	(1,066,772)	3,658	0.34%
Insurance Expenses		(217,269)	(217,269)	(213,796)	(168,011)	(45,786)	(21.42%)
Other Expenditure		(185,920)	(185,920)	(14,700)	(28,165)	13,465	91.60%
Loss on Disposal of Assets	9	(39,500)	(39,500)	0	(6,874)	6,874	
Total Operating Expenditure		(14,415,770)	(14,442,281)	(2,704,404)	(1,916,804)	(287,600)	
Funding Balance Adjustments							
Add back Depreciation		4,250,890	4,250,890	1,063,114	1,066,772	3,658	0.34%
Adjust (Profit)/Loss on Asset Disposal	9	39,500	39,500	6,874	6,874	0	0.00%
Adjust Provisions and Accruals		0	0	0	0	0	
Net Cash from Operations		5,547,565	5,773,067	5,245,647	5,515,688	270,041	
Capital Revenues							
Grants, Subsidies and Contributions	7	9,117,559	9,117,559	1,748,560	1,748,560	0	0.00%
Proceeds from Disposal of Assets	9	20,000	20,000	12,766	12,766	0	0.00%
Total Capital Revenues		9,137,559	9,137,559	1,761,326	1,761,326	0	
Capital Expenses							
Land and Buildings	8	(860,535)	(963,035)	(13,100)	(68,327)	55,227	421.58%
Furniture and Equipment	8	(51,500)	(51,500)	0	(169)	169	0.00%
Plant and Equipment	8	(570,700)	(777,120)	(309,497)	(325,080)	15,583	0.00%
Infrastructure - Roads	8	(10,341,243)	(10,893,466)	(681,309)	(1,569,803)	888,494	130.41%
Infrastructure - Footpaths	8	(10,500)	(10,500)	0	0	0	
Infrastructure - Airports	8	(1,091,614)	(1,091,614)	(53,270)	(27,445)	(25,825)	(48.48%)
Infrastructure - Other	8	(1,644,768)	(1,644,768)	(207,274)	(258,862)	51,588	24.89%
Total Capital Expenditure		(14,579,850)	(15,392,003)	(1,264,450)	(2,249,685)	985,235	
Net Cash from Capital Activities		(5,433,301)	(6,254,444)	496,876	(488,360)	(985,236)	
Financing							
Transfer from Reserves	6	0	0	0	0	0	
Transfer to Reserves	6	(969,610)	(969,610)	(103,824)	(103,824)	0	0.00%
Net Cash from Financing Activities		(969,610)	(969,610)	(103,824)	(103,824)	0	
Net Operations, Capital and Financing		(855,348)	(1,450,988)	5,638,699	4,923,504	(715,195)	
Opening Funding Surplus(Deficit)	2	855,348	1,210,971	1,210,971	1,203,345	(7,626)	(0.63%)
Closing Funding Surplus(Deficit)	2	0	(240,017)	6,849,670	6,126,849	(722,818)	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 September 2016

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	0
General Purpose Funding - Rates	3,812,136	10,246	3,822,382	3,820,132
General Purpose Funding - Other	4,070,762	88,443	4,159,205	1,038,808
Law, Order and Public Safety	22,000	(10,862)	11,138	2,029
Health	5,935	0	5,935	5,635
Education and Welfare	128,973	17,000	145,973	31,533
Housing	0	29,000	29,000	7,253
Community Amenities	132,391	0	132,391	111,907
Recreation and Culture	447,221	101,000	548,221	92,870
Transport	10,751,536	27,186	10,778,722	2,834,244
Economic Services	316,277	(10,000)	306,277	145,987
Other Property and Services	5,103,193	0	5,103,193	38,225
Total Operating Revenue	24,790,504	252,013	25,042,517	8,128,623
Operating Expense				
Governance	(599,633)	0	(599,633)	(140,763)
General Purpose Funding	(234,194)	0	(234,194)	(52,311)
Law, Order and Public Safety	(153,418)	0	(153,418)	(39,845)
Health	(73,182)	0	(73,182)	(16,097)
Education and Welfare	(632,561)	0	(632,561)	(153,634)
Housing	0	0	0	(28,573)
Community Amenities	(616,015)	0	(616,015)	(127,792)
Recreation and Culture	(1,576,403)	0	(1,576,403)	(385,842)
Transport	(4,760,375)	(26,855)	(4,787,230)	(1,072,166)
Economic Services	(582,438)	8,420	(574,018)	(151,724)
Other Property and Services	(5,187,552)	(8,075)	(5,195,627)	(34,657)
Total Operating Expenditure	(14,415,771)	(26,510)	(14,442,281)	(2,204,404)
Funding Balance Adjustments				
Add back Depreciation	4,250,890	0	4,250,890	1,063,114
Adjust (Profit)/Loss on Asset Disposal	39,500	0	39,500	6,874
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	14,665,123	225,503	14,890,626	6,994,207
Capital Revenues				
Proceeds from Disposal of Assets	20,000	0	20,000	12,766
Total Capital Revenues	20,000	0	20,000	12,766
Capital Expenses				
Land and Buildings	(860,535)	(102,500)	(963,035)	(13,100)
Furniture and Equipment	(51,500)	0	(51,500)	0
Plant and Equipment	(570,700)	(206,420)	(777,120)	(309,497)
Infrastructure - Roads	(10,341,243)	(512,223)	(10,853,466)	(681,309)
Infrastructure - Footpaths	(10,500)	0	(10,500)	0
Infrastructure - Airports	(1,091,614)	0	(1,091,614)	(53,270)
Infrastructure - Other	(1,644,768)	0	(1,644,768)	(207,274)
Total Capital Expenditure	(14,570,860)	(821,143)	(15,392,003)	(1,264,450)
Net Cash from Capital Activities	(14,550,860)	(821,143)	(15,372,003)	(1,251,684)
Financing				
Transfer from Reserves	0	0	0	0
Transfer to Reserves	(969,610)	0	(969,610)	(103,824)
Net Cash from Financing Activities	(969,610)	0	(969,610)	(103,824)
Net Operations, Capital and Financing	(855,348)	(595,640)	(1,450,988)	5,638,699
Opening Funding Surplus(Deficit)	855,348	355,623	1,210,971	1,210,971
Closing Funding Surplus(Deficit)	(0)	(240,017)	(240,017)	6,849,670

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2016

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	80	0	0	0		
General Purpose Funding - Rates	3,822,382	3,820,132	3,797,112	(23,021)	(0.60%)	
General Purpose Funding - Other	4,159,205	1,038,808	1,047,446	8,638	0.83%	
Law, Order and Public Safety	11,138	2,029	(2,211)	(4,240)	(208.95%)	
Health	5,935	5,635	3,049	(2,586)	(45.89%)	
Education and Welfare	145,973	31,533	28,577	(2,957)	(9.38%)	
Housing	29,000	7,253	5,356	(1,897)	(26.15%)	
Community Amenities	132,391	111,907	109,403	(2,504)	(2.24%)	
Recreation and Culture	548,221	92,870	81,304	(11,566)	(12.45%)	▼
Transport	10,778,722	2,834,244	2,835,066	822	0.03%	
Economic Services	306,277	145,987	153,339	7,352	5.04%	
Other Property and Services	5,103,193	38,225	48,965	10,740	28.10%	▲
Total Operating Revenue	25,042,517	8,128,623	8,107,405	(21,218)		
Operating Expense						
Governance	(599,633)	(140,763)	(128,914)	(11,849)	(8.42%)	
General Purpose Funding	(234,194)	(52,311)	(36,321)	(15,990)	(30.57%)	▼
Law, Order and Public Safety	(153,418)	(39,845)	(46,567)	6,722	16.87%	
Health	(73,182)	(16,097)	(14,282)	(1,815)	(11.27%)	
Education and Welfare	(632,561)	(153,634)	(139,086)	(14,548)	(9.47%)	
Housing	0	(29,573)	(6,579)	(22,994)	(77.75%)	▼
Community Amenities	(616,015)	(127,792)	(101,447)	(26,345)	(20.62%)	▼
Recreation and Culture	(1,576,403)	(385,842)	(243,466)	(142,376)	(36.90%)	▼
Transport	(4,787,230)	(1,072,166)	(1,101,676)	29,510	2.75%	
Economic Services	(574,018)	(151,724)	(55,104)	(96,620)	(63.68%)	▼
Other Property and Services	(5,195,627)	(34,657)	(43,361)	8,704	25.12%	
Total Operating Expenditure	(14,442,281)	(2,204,404)	(1,916,804)	(287,600)		
Funding Balance Adjustments						
Add back Depreciation	4,250,890	1,063,114	1,066,772	3,658	0.34%	
Adjust (Profit)/Loss on Asset Disposal	39,500	6,874	6,874	0	0.00%	
Adjust Provisions and Accruals	0	0	0	0		
Net Cash from Operations	14,890,626	6,994,207	7,264,248	270,041		
Capital Revenues						
Proceeds from Disposal of Assets	20,000	12,766	12,766	0	0.00%	
Total Capital Revenues	20,000	12,766	12,766	0		
Capital Expenses						
Land and Buildings	(963,035)	(13,100)	(68,327)	55,227	421.58%	▲
Furniture and Equipment	(51,500)	0	(169)	169	0.00%	
Plant and Equipment	(777,120)	(309,497)	(325,080)	15,583	5.03%	
Infrastructure - Roads	(10,853,466)	(681,309)	(1,569,803)	889,494	130.41%	▲
Infrastructure - Footpaths	(10,500)	0	0	0		
Infrastructure - Airports	(1,091,614)	(53,270)	(27,445)	(25,825)	(48.48%)	▼
Infrastructure - Other	(1,644,768)	(207,274)	(258,862)	51,588	24.89%	▲
Total Capital Expenditure	(15,392,003)	(1,264,450)	(2,249,685)	985,236		
Net Cash from Capital Activities	(15,372,003)	(1,251,684)	(2,236,919)	985,236		
Net Cash from Financing Activities						
Transfer from Reserves	0	0	0	0		
Transfer to Reserves	(969,610)	(103,824)	(103,824)	0	0.00%	
Net Cash from Financing Activities	(969,610)	(103,824)	(103,824)	0		
Net Operations, Capital and Financing	(1,450,988)	5,638,699	4,923,504	(715,195)		
Opening Funding Surplus(Deficit)	1,210,971	1,210,971	1,203,345	(7,626)	(0.63%)	
Closing Funding Surplus(Deficit)	(240,017)	6,849,670	6,126,849	(722,821)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 30 September 2016

Note 1: EXPLANATION OF MATERIAL VARIANCES

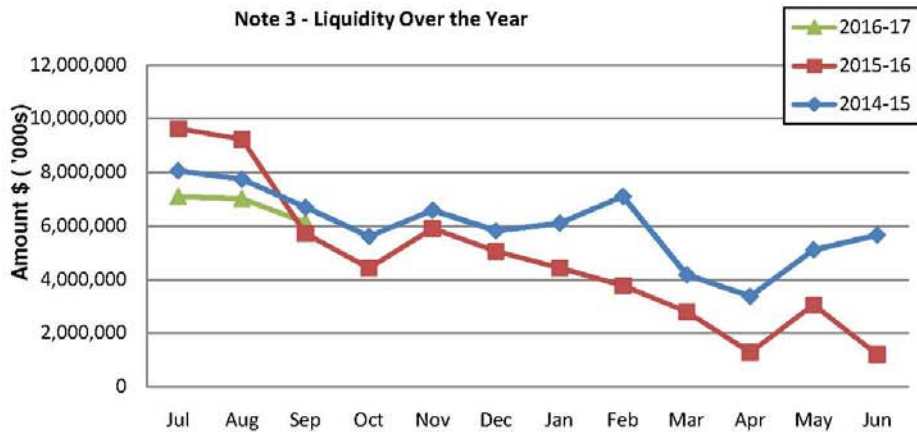
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	(23,021)	(0.60%)			Under variance reporting threshold
General Purpose Funding - Other	8,638	0.83%			Under variance reporting threshold
Law, Order and Public Safety	(4,240)	(208.95%)			Under variance reporting threshold
Health	(2,586)	(45.89%)			Under variance reporting threshold
Education and Welfare	(2,957)	(9.38%)			Under variance reporting threshold
Housing	(1,897)	(26.15%)			Under variance reporting threshold
Community Amenities	(2,504)	(2.24%)			Under variance reporting threshold
Recreation and Culture	(11,566)	(12.45%)	▼	Timing	The Schools contribution to the Oval has not yet been invoiced. It will be invoiced in future months.
Transport	822	0.03%			Under variance reporting threshold
Economic Services	7,352	5.04%			Under variance reporting threshold
Other Property and Services	10,740	28.10%	▲	Permanent	Insurance Refunds/Claims income is \$13K higher than the full year budget. This permanent variance will be addressed in the next budget review.
Operating Expense					
Governance	(11,849)	(8.42%)			Under variance reporting threshold
General Purpose Funding	(15,990)	(30.57%)	▼	Timing	Admin Allocations are \$12K under YTD budget. This may even out over the year.
Law, Order and Public Safety	6,722	16.87%			Under variance reporting threshold
Health	(1,815)	(11.27%)			Under variance reporting threshold
Education and Welfare	(14,548)	(9.47%)			Under variance reporting threshold
Housing	(22,994)	(77.75%)	▼	Timing	Staff housing maintenance is \$19K lower than YTD budget. This may even out over the year.
Community Amenities	(26,345)	(20.62%)	▼	Timing	Admin Allocation and depreciation are together \$13K lower than YTD budget. Litter control is \$5K lower than YTD budget. These may even out over the year.
Recreation and Culture	(142,376)	(36.90%)	▼	Timing	Admin Allocations, Depreciation and Insurances are \$48k lower than YTD budget. All recreation facilities operational & maintenance are all lower than YTD budget. This is expected to even out over the summer months.
Transport	29,510	2.75%			Under variance reporting threshold
Economic Services	(96,620)	(63.68%)	▼	Timing	Community events expenditure is \$55K lower than YTD budget, and admin allocations are \$33K lower than YTD budget. These may even out over the year as events take place.
Other Property and Services	8,704	25.12%			Under variance reporting threshold
Funding Balance Adjustments					
Add back Depreciation	3,658	0.34%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	0	0.00%			Under variance reporting threshold
Capital Revenues					
Grants, Subsidies and Contributions	0	0.00%			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
Capital Expenses					
Land and Buildings	55,227	421.58%	▲	Timing	Refer to Note 8A for project details
Furniture and Equipment	169	0.00%			Refer to Note 8A for project details
Plant and Equipment	15,583	5.03%			Refer to Note 8A for project details
Infrastructure - Roads	888,494	130.41%	▲	Timing	Refer to Note 8A & 8B for details
Infrastructure - Airports	(25,825)	(48.48%)	▼	Timing	Refer to Note 8A for project details
Infrastructure - Other	51,588	24.89%	▲	Timing	Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	(7,626)	(0.63%)		Permanent	The Opening funding surplus is different than budgeted. This may change with the finalisation of the Annual Financial Statements.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
Note	YTD 30 Sep 2016	Previous Month	YTD 30 Sep 2015	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	3,473,561	4,914,249	4,933,871	
Cash Restricted	15,647,657	15,543,832	12,814,389	
Receivables - Rates and Rubbish	2,324,929	2,676,613	720,389	
Receivables -Other	87,345	54,845	485,124	
Interest / ATO Receivable/Trust	97,590	128,653	141,249	
Inventories	273,744	224,136	135,207	
	21,904,826	23,542,329	19,230,229	
Less: Current Liabilities				
Payables	(130,320)	(969,336)	(772,883)	
Provisions	(267,262)	(267,262)	(221,032)	
	(397,582)	(1,236,598)	(993,915)	
Less: Cash Reserves	(15,647,657)	(15,543,832)	(12,814,389)	
Plus Provisions	267,262	267,262	221,032	
Net Current Funding Position	6,126,849	7,029,160	5,642,957	

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	3,500,088			3,500,088	Westpac	At Call
Trust Bank Account	Variable			99,390	99,390	Westpac	At Call
Air BP	Variable	70,001			70,001	Westpac	At Call
Maxi Account	Variable	3,493			3,493	Westpac	At Call
(b) Term Deposits							
* 26-7466	2.40%		14,620,622		14,620,622	Westpac	30-Mar-17
* 45-6873	2.40%		1,027,034		1,027,034	Westpac	30-Mar-17
# OCDF	1.70%			1,506,825	1,506,825	WATC	At Call
Total		3,573,582	15,647,657	1,606,215	20,827,454		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

The Shire received \$3.3M Funding for Landor Rd. These monies are in Trust accruing interest and will be drawn down as the Shire utilises the funds.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
	Budget 16/17 Adoption	17/09/2016 Item 9.2.3	Opening Surplus(Deficit)	855,348	1,210,971	355,623		355,623
5392	COMMUNITY EVENTS	16/07/2016 Item 9.4.4	Operating Expenses			8,420		364,043
5463	GOVERNMENT GRANT	16/07/2016 Item 9.4.4	Operating Revenue			10,000		374,043
5434	PLANT	16/07/2016 Item 9.4.4	Capital Expenses				(18,420)	355,623
5463	Midwest Development Commission Grant - Generator	16/07/2016 Item 9.4.4	Operating Revenue	0	10,000	10,000		365,623
0181	Financial Assistance Grant	17/09/2016 Item 9.2.3	Operating Revenue	2,382,991	2,395,459	12,468	0	378,091
0211	Local Road Grant	17/09/2016 Item 9.2.3	Operating Revenue	1,100,036	1,176,011	75,975	0	454,066
0031	GRV Rates	17/09/2016 Item 9.2.3	Operating Revenue	3,809,135	3,819,382	10,247	0	464,313
1563	DFES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	8,000	7,120	0	(880)	463,433
2003	SES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	10,000	18	0	(9,982)	453,451
2713	Staff Housing Rentals Income	17/09/2016 Item 9.2.3	Operating Revenue	0	27,500	27,500	0	480,951
2883	Other Reimbursements	17/09/2016 Item 9.2.3	Operating Revenue	0	1,500	1,500	0	482,451
3713	Oval Lights Grant	17/09/2016 Item 9.2.3	Operating Revenue	0	75,000	75,000	0	557,451
5381	R4R Grant for Trails	17/09/2016 Item 9.2.3	Operating Revenue	20,000	0	0	(20,000)	537,451
4591	MRD - Direct Grant	17/09/2016 Item 9.2.3	Operating Revenue	233,400	260,586	27,186	0	564,637
4073	Insurance Claim - Replacement Tank for Grant's Pit	17/09/2016 Item 9.2.3	Operating Revenue	0	26,000	26,000	0	590,637
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	(10,000)	0	(10,000)	580,637
5105	Proceeds on Sale of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	(14,000)	0	(14,000)	566,637
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	(12,000)	0	(12,000)	554,637
5136	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses		10,000	10,000	0	564,637
5136	Realisation of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses		14,000	14,000	0	578,637
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses		12,000	12,000	0	590,637
2419	Youth Grant - O.S.H.C. Program	17/09/2016 Item 9.2.3	Operating Revenue	23,806	40,806	17,000	0	607,637
CE1	Meeka Festival	16/07/2016 Item 9.4.4	Operating Expenses	85,000	76,580	8,420	0	616,057
8342	Plant Repairs - Wages	17/09/2016 Item 9.2.3	Operating Expenses	46,283	158,603	0	(112,320)	503,737
8332	Parts and Repairs	17/09/2016 Item 9.2.3	Operating Expenses	450,403	338,083	112,320	0	616,057
8773	Lease of Parking Reserve	17/09/2016 Item 9.2.3	Operating Expenses	1,925	0	1,925	0	617,982
4880	Depot Maintenance	17/09/2016 Item 9.2.3	Operating Expenses	73,145	100,000	0	(26,855)	591,127
8092	Public Works Travel, Conf & Training	17/09/2016 Item 9.2.3	Operating Expenses	5,000	15,000	0	(10,000)	581,127
5434	Generator for Festival	16/07/2016 Item 9.4.4	Capital Expenses	0	18,420	0	(18,420)	562,707

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2016

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

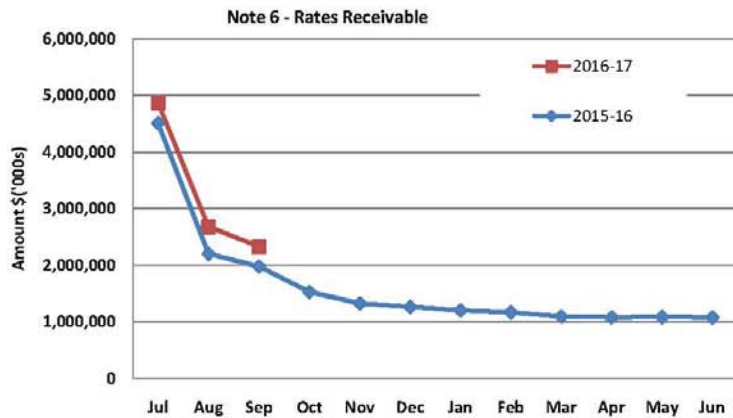
GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
AA67	Ashburton Downs Road - R2R Funding- Rebuild, resheet and improve drainage norther end	17/09/2016 Item 9.2.3	Capital Expenses	0	466,803	0	(466,803)	95,904
AA66	Landor Road - R2R Funding - Seal between SLK 15-26	17/09/2016 Item 9.2.3	Capital Expenses	0	45,420	0	(45,420)	50,484
5331	Excavator	17/09/2016 Item 9.2.3	Capital Expenses	230,000	292,000	0	(62,000)	(11,516)
5044	Secure shed storage - covered parking area - small plant	17/09/2016 Item 9.2.3	Capital Expenses	0	100,000	0	(100,000)	(111,516)
5084	Replacement Ute - Leading Hand	17/09/2016 Item 9.2.3	Capital Expenses	0	38,000	0	(38,000)	(149,516)
5084	Replacement Ute - Town Crew	17/09/2016 Item 9.2.3	Capital Expenses	0	25,000	0	(25,000)	(174,516)
5264	Trailer for 45Kva Generator	17/09/2016 Item 9.2.3	Capital Expenses	0	12,000	0	(12,000)	(186,516)
5334	Loader - Skid Steer Attachment - Angle Broom	17/09/2016 Item 9.2.3	Capital Expenses	6,000	10,000	0	(4,000)	(190,516)
5154	Engines and Pumps	17/09/2016 Item 9.2.3	Capital Expenses	0	40,000	0	(40,000)	(230,516)
0921	Lot 303 (137 Darlot Street) Capital Improvements	17/09/2016 Item 9.2.3	Capital Expenses	6,000	8,500	0	(2,500)	(233,016)
5434	Trailer for 60Kva Generator for Community Events	17/09/2016 Item 9.2.3	Capital Expenses	0	7,000	0	(7,000)	(240,016)
						815,584	(1,055,600)	(240,016)

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2016

Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

	YTD 30 Sep 2016	30 June 2016
Opening Arrears Previous Years	\$ 1,078,421	\$ 1,078,421
Levied this year	3,897,063	
Less Collections to date	(2,650,556)	
Equals Current Outstanding	2,324,929	1,078,421
Net Rates and Rubbish Collectable	2,324,929	1,078,421
% Collected	53.27%	



Comments/Notes - Receivables Rates

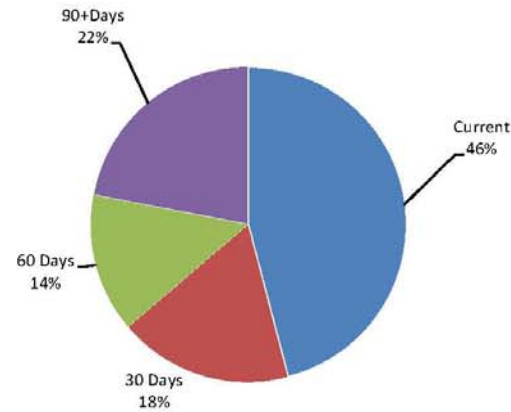
Rates were levied on 20 July 2016
 Full Payment or Instalment 1 due 26 August 2016
 Instalment 2 due 30 October 2016
 Instalment 3 due 3 January 2017
 Instalment 4 due 9 March 2017

Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - Sundry Debtors	\$ 56,834	\$ 22,074	\$ 17,652	\$ 27,200
Total Sundry Debtors				123,760

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2016

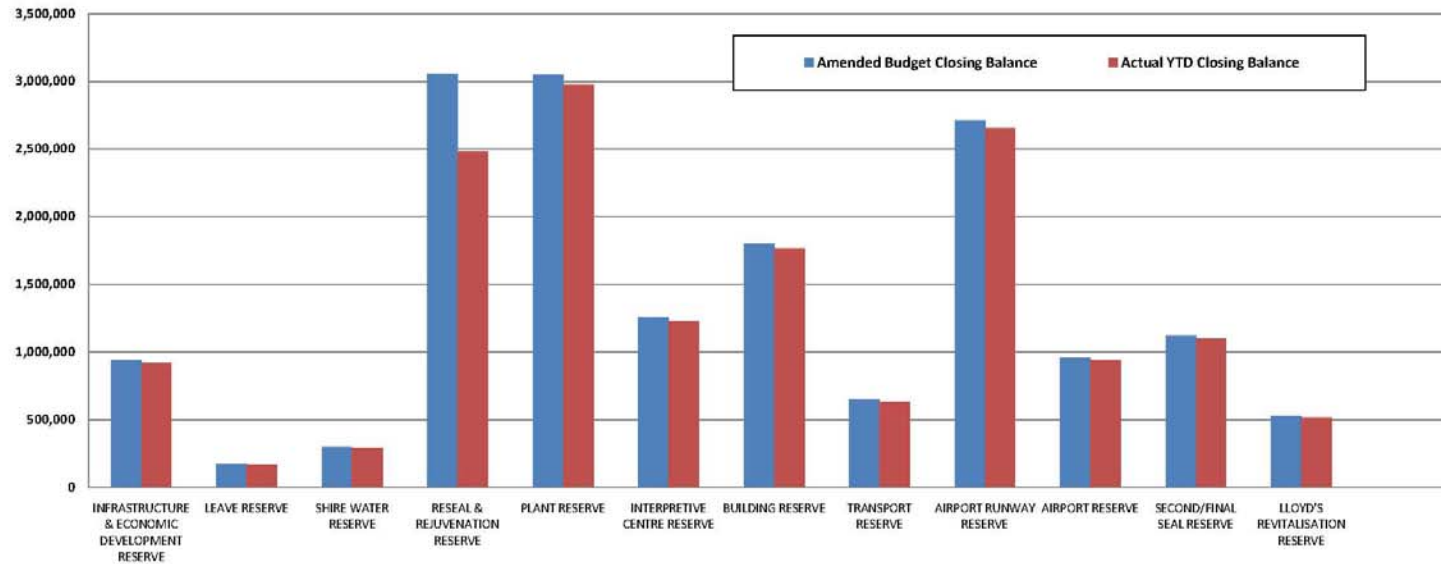
Note 6: Cash Backed Reserves

2016-17									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	\$ 910,841	\$ 26,667	\$ 6,098	\$ 0	\$ 0	\$ 0	\$ 0	\$ 937,508	\$ 916,940
LEAVE RESERVE	166,253	4,867	1,113	0	0	0	0	171,120	167,366
SHIRE WATER RESERVE	288,862	8,457	1,934	0	0	0	0	297,319	290,796
RESEAL & REJUVENATION RESERVE	2,465,844	72,194	16,423	514,525	0	0	0	3,052,563	2,482,267
PLANT RESERVE	2,958,655	86,622	19,766	0	0	0	0	3,045,277	2,978,421
INTERPRETIVE CENTRE RESERVE	1,217,656	35,650	8,153	0	0	0	0	1,253,306	1,225,808
BUILDING RESERVE	1,748,025	51,178	11,691	0	0	0	0	1,799,203	1,759,716
TRANSPORT RESERVE	628,585	18,403	4,209	0	0	0	0	646,988	632,794
AIRPORT RUNWAY RESERVE	2,634,988	77,146	17,642	0	0	0	0	2,712,134	2,652,630
AIRPORT RESERVE	929,645	27,218	6,224	0	0	0	0	956,863	935,869
SECOND/FINAL SEAL RESERVE	1,087,032	31,826	7,207	0	0	0	0	1,118,858	1,094,239
LLOYD'S REVITALISATION RESERVE	507,447	14,858	3,364	0	0	0	0	522,305	510,811
					0				
	15,543,832	455,085	103,824	514,525	0	0	0	16,513,442	15,647,657

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2016

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note7: GRANTS

Program/Details		2016-17 Original Budget	Variations Additions (Deletions)	2016-17 Amended Budget	Operating	Non-Operating	Recoup Status	
GL	TYPE						Received	Balance
		\$	\$		\$	\$	\$	\$
General Purpose Funding								
0181	Operating Grant	2,382,991	12,468	2,395,459	2,395,459	0	598,865	1,796,594
0211	Operating Grant	1,100,036	75,975	1,176,011	1,176,011	0	294,003	882,008
Law, Order, Public Safety								
1563	Operating Grant	8,000	(880)	7,120	7,120	0	1,780	5,340
2003	Operating Grant	10,000	(9,982)	18	18	0	(5,150)	5,168
Education & Welfare								
2417	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	23,806	17,000	40,806	40,806	0	7,746	33,060
2421	Operating Grant	83,567	0	83,567	83,567	0	20,830	62,737
2460	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
Community Amenities								
3243	Operating Grant	1,000	0	1,000	1,000	0	0	1,000
Recreation And Culture								
3603	Operating Grant	40,000	0	40,000	40,000	0	0	40,000
3623	Operating Grant	500	0	500	500	0	0	500
3626	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
3683	Operating Grant	500	0	500	500	0	0	500
3713	Operating Grant	50,000	0	125,000	125,000	0	75,000	50,000
4163	Operating Grant	70,000	0	70,000	70,000	0	0	70,000
3873	Non-Operating	200,000	0	200,000	0	200,000	0	200,000
Transport								
4591	Operating Grant	233,400	27,186	260,586	260,586	0	260,586	0
4651	Operating Grant	660,000	0	660,000	660,000	0	660,000	0
4843	Operating Grant	4,621	0	4,621	4,621	0	0	4,621
4601	Non-Operating	6,399,077	0	6,399,077	0	6,399,077	1,461,955	4,937,122
4621	Non-Operating	1,734,925	0	1,734,925	0	1,734,925	166,605	1,568,320
4691	Non-Operating	300,000	0	300,000	0	300,000	120,000	180,000
5183	Non-Operating	483,557	0	483,557	0	483,557	0	483,557
Economic Services								
5381	Operating Grant	77,000	(20,000)	57,000	57,000	0	0	57,000
5391	Operating Grant	6,000	0	6,000	6,000	0	0	6,000
5463	Operating Grant	0	10,000	10,000	10,000	0	18,000	(8,000)
TOTALS		13,898,980	111,767	14,085,747	4,968,188	9,117,559	3,680,220	10,405,527
Operating Grant		4,781,421		4,968,188			1,931,661	3,036,527
Non-Operating		9,117,559		9,117,559			1,748,560	7,368,999
		13,898,980		14,085,747			3,680,220	10,405,527

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 September 2016								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
KEY SYSTEM	1323	57,000	0	57,000	0	0	0	
ADMIN BUILDING IMPROVEMENTS	1328	126,500	0	126,500	1,500	3,967	2,467	
YOUTH CENTRE BUILDING - RENEWAL	2447	13,075	0	13,075	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	318,500	2,500	321,000	6,600	21,768	15,168	
CEMETERY CAPITAL EXPENDITURE	3292	70,000	0	70,000	0	880	880	
TOWN HALL - BUILDING	3544	20,500	0	20,500	0	14,700	14,700	
SPORTS COMPLEX BUILDINGS	3680	12,500	0	12,500	0	810	810	
GYM BUILDING	3884	6,000	0	6,000	0	0	0	
SPORTS COMPLEX - SHEDS & STORAGE	4019	27,000	0	27,000	0	13,752	13,752	
INDOOR CRICKET CENTRE	4036	3,200	0	3,200	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	150,000	0	150,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	0	100,000	100,000	0	0	0	
AIRPORT - TERMINAL	5219	10,000	0	10,000	0	0	0	
AIRPORT - VEHICLE STORE, CRIB ROOM AND STORE	5345	960	0	960	0	0	0	
AIRPORT - POWERHOUSE	5384	12,000	0	12,000	5,000	12,450	7,450	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	33,300	0	33,300	0	0	0	
Buildings Total		860,535	102,500	963,035	13,100	68,327	55,227	
Furniture & Office Equip.								
ADMIN OFFICE FURNITURE	1326	24,000	0	24,000	0	0	0	
MINOR ASSET LABELLING/ID/BARCODE/RECORDING SYSTEM	1333	2,000	0	2,000	0	0	0	
TOWN HALL - EQUIPMENT	3534	15,000	0	15,000	0	169	169	
POOL - EQUIPMENT	3714	7,500	0	7,500	0	0	0	
MUSEUM FIXTURES	4164	3,000	0	3,000	0	0	0	
Furniture & Office Equip. Total		51,500	0	51,500	0	169	169	
Plant, Equip. & Vehicles								
PLANT PURCHASE	3614	36,700	0	36,700	0	0	0	
MISC PLANT (SMALL EQUIPMENT)	5014	20,000	0	20,000	0	0	0	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
VARIOUS UTILITIES	5084	0	63,000	63,000	0	0	0	
TRUCK	5124	100,000	0	100,000	15,000	15,000	0	
GRADERS	5134	20,000	0	20,000	0	0	0	
ENGINES & PUMPS	5154	0	40,000	40,000	0	0	0	
DOLLY TRAILERS	5164	60,000	0	60,000	0	0	0	
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	0	0	0	
TRAILER	5264	0	12,000	12,000	0	0	0	
EXCAVATOR	5331	238,000	62,000	300,000	276,077	290,480	14,403	
LOADER	5334	12,000	4,000	16,000	0	0	0	
PLANT	5434	0	25,420	25,420	18,420	19,600	1,180	Generator for Festival
Plant, Equip. & Vehicles Total		570,700	206,420	777,120	309,497	325,080	15,583	

SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2016								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								
ROAD CONSTRUCTION VARIOUS	4200	10,341,243	512,223	10,853,466	681,309	1,569,803	888,494	See Note 8b for detail
Roads Infrastructure Total		10,341,243	512,223	10,853,466	681,309	1,569,803	888,494	
Footpath Infrastructure								
FOOTPATHS - NEW AND RENEWAL	5046	10,500	0	10,500	0	0	0	
Airport Infrastructure Total		10,500	0	10,500	0	0	0	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND	5104	1,086,614	0	1,086,614	53,270	27,445	(25,825)	
AIRPORT - FENCING	5214	5,000	0	5,000	0	0	0	
Airport Infrastructure Total		1,091,614	0	1,091,614	53,270	27,445	(25,825)	
Other Infrastructure								
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	0	0	0	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638	31,000	0	31,000	7,750	6,800	(950)	
POOL - MAIN POOL AND WADING POOL	3694	10,000	0	10,000	0	0	0	
POWER TO SPORTS COMPLEX	3744	81,500	0	81,500	4,000	14,501	10,501	
PLAYGROUND EQUIPMENT	3904	20,000	0	20,000	0	0	0	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	0	2,311	2,311	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	4,000	4,000	
SPORTS COMPLEX - CARPARKS	4013	100,000	0	100,000	100,000	91,024	(8,976)	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
MT GOULD POLICE STATION - CAPITAL	4181	120,000	0	120,000	0	0	0	
MAINSTREET SCAPING	4984	11,520	0	11,520	24	0	(24)	
DEPOT CAPITAL IMPROVEMENTS -OTHER INFRASTRUCTURE	5045	259,650	0	259,650	90,000	129,025	39,025	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	5,500	10,733	5,233	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	468	468	
INFORMATION BAY	5399	15,000	0	15,000	0	0	0	
Other Infrastructure Total		1,644,768	0	1,644,768	207,274	258,862	51,588	
Capital Expenditure Total		14,570,860	821,143	15,392,003	1,264,450	2,249,685	985,236	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual
Town Streets Construction	1261	500,000	500,000	0	0
Grids Construction	1266	200,000	200,000	16,576	19,304
Road Construction Misc	1267	600,000	600,000	0	0
Water Bores	1268	200,000	200,000	60,441	97,091
Drainage General	1269	400,000	400,000	0	0
Landor Rd - Roads 2 Recovery Funded	A66	550,000	550,000	0	0
Landor Road - R2R Funding	AA66	0	45,420	0	0
Ashburton Downs Rd - Roads To Recovery Funding	AA67	0	466,803	466,803	223,090
Mt Clere Rd - Construction	C1	145,000	145,000	0	0
Main Street Service Rd - Construction	C118	300,000	300,000	0	0
Murchison Downs Rd - Construction	C30	220,000	220,000	119,489	118,458
Munarra Rd - Construction	C31	10,000	10,000	0	0
Ashburton Downs-Meekatharra Rd - Construction	C67	190,000	190,000	0	0
Sandstone Rd - Construction	C68	0	0	0	90,866
Agm: 661 (Feb/March 2015) General Expense	D00	4,916,244	4,916,244	0	1,300
Murchison Downs Road - Agm 661 (Feb/March 2015)	D30	0	0	0	321,295
Ashburton Downs - Meekatharra Road - Agm 661 (Feb/March 2015)	D67	0	0	0	335,585
Pingandy Road - Agm 661 (Feb/March 2015)	D69	0	0	0	124,067
Paroo Road - Agm 661 (Feb/March 2015)	D7	0	0	0	69,990
Landor Rd - Regional Road Group Funding	RR66	450,000	450,000	0	0
Landor Rd - Royalties For Regions Funding	Y66	0	0	0	1,410
Landor Road - Royalties For Regions Funding	YY66	1,660,000	1,660,000	18,000	163,346
Roads Infrastructure Total		10,341,243	10,853,466	681,309	1,569,803
Comments					

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
59,500	20,000	(39,500)	P109 - 2005 Nissan Prime Mover (1CBX525) P101 FESA Fire unit Isuzu (1BNP863)	19,641	12,766	(6,875)	Contributed Asset from FESA disposed
59,500	20,000	(39,500)		19,641	12,766	(6,875)	

Comments

The Fesa Fire Unit is accounted for as a donated asset upon receipt. When disposing a donated asset as above, the accounting treatment requires the Shire to show the movement within its financial statements and GST impact. As such the proceeds above were not actually received by the Shire and are offset by an expense in the operating accounts that brings the total transaction to a net zero.

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCILWrite Offs



There were three actions taken under delegated powers that require reporting to Council in October 2016.

Debtor/Rates	Debtor/Assess	Name	Amount	Invoice/ Property	Charge Type	Reason for Write Off
Rates	A7284	JCO INVESTMENTS PTY LTD	\$26.59	E52/2920	Interest	The owner paid all rates except for some interest. This is a non-current tenement and therefore won't incur any more charges in future. The ratepayer doesn't have any other live tenements.
Rates	A7285	JCO INVESTMENTS PTY LTD	\$29.55	E52/2921	Interest	The owner paid all rates except for some interest. This is a non-current tenement and therefore won't incur any more charges in future. The ratepayer doesn't have any other live tenements.
Rates	A7286	JCO INVESTMENTS PTY LTD	\$3.39	E52/2922	Interest	The owner paid all rates except for some interest. This is a non-current tenement and therefore won't incur any more charges in future. The ratepayer doesn't have any other live tenements.

Purchase Orders

There was one Purchase Order that needed require reporting to Council in October 2016.

Order Number	Order Date	Order Value	Name	Code	Description	Line Description
63442	08/09/2016	60000.00	MTF SERVICES	C30	MURCHISON DOWNS RD - CONSTRUCTION	ADDITIONAL TO FLOOD DAMAGE WORK ON MURCHISON DOWNS ROAD

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	1 September 2016
Author:	Svenja Clare Finance Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That Council receives the outstanding monthly Debtor Trial Balance for August 2016

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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Printed on : 02.09.16 at 08:42

*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance					Total
		As at today					
Debtor #	Name	Credit Limit	04.06.2016		04.07.2016	03.08.2016	02.09.2016
			GT 90 days	Age	GT 60 days	GT 30 days	Current
		Of					
		Oldest					
		Invoice					
		(90Days)					
A041	AD ASTRAL AVIATION	10362.08	198	3251.48	0.00	3571.86	17185.42
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	389.88	0.00	389.88
A122	ADVANCE AIR FILTERS	0.00	0	0.00	74.05	0.00	74.05
A114	AERO JACKS PTY LTD	0.00	0	606.76	0.00	113.80	720.56
A119	AEROLANE PTY LTD	58.06	144	0.00	0.00	0.00	58.06
A054	AFRAN CIVIL CONSTRUCTIONS	43.10	101	43.10	43.10	0.00	129.30
A029	AIR PHOENIX INTERNATIONAL	0.00	0	0.00	0.00	40.41	40.41
A017	AUSTRALIAN TAXATION OFFICE	0.00	0	0.00	0.00	0.00	-9.44
B120	BAYSIDE AUSTRALIA 2000 PTY	0.00	0	555.08	0.00	0.00	555.08
P090	BENJAMIN RONALD POVEY	14960.00	486	0.00	0.00	0.00	14960.00
B110	BIG BELL GOLD OPERATIONS P	0.00	0	0.00	3000.00	0.00	3000.00
B121	BINSIAR, ROBERT	0.00	0	0.00	896.17	0.00	896.17
B038	BROOME AIRSERVICES	292.11	267	127.00	0.00	0.00	419.11
B064	BROWN, CLINTON	0.00	0	0.00	0.00	22.00	22.00
C141	CARMODY, TIMOTHY JOHN	22.00	91	0.00	0.00	0.00	22.00
C077	CHARTWELL NOMINEES PTY LTD	0.00	0	0.00	0.00	56.86	56.86
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	0.00	-137.72
B022	CLARK BUTSON	78.36	267	0.00	0.00	0.00	78.36
C113	COBHAM AVIATION	0.00	0	18398.35	0.00	8751.68	27150.03
C021	COMPLETE AVIATION SERVICES	0.00	0	500.77	0.00	654.92	1155.69
C0222	CORSAIRE PTY LTD	0.00	0	0.00	0.00	71.49	71.49
D011	D & L ELECTRICS	0.00	0	0.00	0.00	26.94	26.94
C155	DAVID CLEMENTS	0.00	0	0.00	0.00	23.96	23.96
40	DEPARTMENT OF FIRE & EMER	0.00	0	0.00	0.00	0.00	-3706.45
H007	DEPARTMENT OF HOUSING	174.40	91	0.00	320.20	0.00	494.60
T070	ELEANOR THOMPSON	0.00	0	0.00	0.00	22.00	22.00
E009	ESPERANCE AIR SERVICES	0.00	0	84.91	0.00	0.00	84.91
Q010	EXPRES FREIGHTERS PTY LTD	0.00	0	1285.96	0.00	0.00	1285.96
V028	FREDERIK VAN BEEK	0.00	0	0.00	0.00	22.00	22.00
F046	FRIG TECH SERVICES	0.00	0	0.00	43.10	0.00	43.10
C128	GEOFFREY CARBERRY	0.00	0	0.00	58.31	0.00	58.31
G053	GREEN MINING PTY LTD	222.13	378	24.65	24.65	0.00	271.43
H077	HANDEL AVIATION PTY LTD	55.14	105	27.57	0.00	0.00	82.71
H062	HORIZON POWER (CARNARVON)	0.00	0	0.00	2000.00	0.00	2000.00



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	04.06.2016		04.07.2016	03.08.2016	02.09.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
C156	IAN COOMBE		0.00	0	0.00	0.00	22.00	22.00
J047	JACKSON, PETER		0.00	0	0.00	7.47	0.00	7.47
J033	JAMES JOSEPH BUCHANAN		29.92	91	0.00	68.95	0.00	98.87
J037	JEREMEY CLAYTON		0.00	0	22.00	0.00	0.00	22.00
D056	JOHN DYER		0.00	0	0.00	6.60	0.00	6.60
L018	LANGTREE COPPIN		0.00	0	22.00	0.00	0.00	22.00
46	MAXEM AVIATION PTY LTD		0.00	0	0.00	0.00	132.81	132.81
M171	MEEKA MECHANIC		0.00	0	0.00	0.00	0.00	-60.00
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	96.10	0.00	96.10
F054	MICHAEL FLETCHER		0.00	0	0.00	0.00	44.00	44.00
M024	MIDWEST DEVELOPMENT COMMIS		0.00	0	0.00	9900.00	0.00	9900.00
M17	MINGENEW MIDWEST EXPO		0.00	0	0.00	52.10	0.00	52.10
N017	NEATFORD PTY LTD		27.58	144	27.58	0.00	0.00	55.16
N001	NEWMAN VETERINARY HOSPITAL		0.00	0	0.00	26.70	0.00	26.70
N028	NORGATE NOMINEES PTY LTD		0.00	0	0.00	0.00	22.00	22.00
P006	PAROO STATION		0.00	0	0.00	1343.28	0.00	1343.28
P078	PEAKALL, DARREN RAY		0.00	0	44.00	0.00	22.00	66.00
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	218.64	8290.26	8508.90
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	74.05	0.00	74.05
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	0.00	-440.00
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	515.67	515.67
S007	SKIPPERS AVIATION		0.00	0	976.38	4647.20	0.00	5623.58
S078	STAR AVIATION PTY LTD		67.20	144	129.90	0.00	0.00	197.10
S129	STATE OF WA - DEPARTMENT O		0.00	0	0.00	0.00	22.00	22.00
S046	STATE OF WA - POLICE AIR W		0.00	0	0.00	0.00	78.21	78.21
T063	TALBOT, BETHANY		0.00	0	0.00	0.00	22.00	22.00
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	0.00	-62.70
E037	TOURISM WA (EVENTSCORP)		0.00	0	5775.00	0.00	0.00	5775.00
W061	WALKER, DAVID		740.73	162	0.00	321.49	435.71	1497.93
B070	WATSON-BATES, JOHN		0.00	0	0.00	8.08	0.00	8.08
C153	WILLIAM JAMES COOPER		22.00	105	22.00	0.00	0.00	44.00
Totals --- Credit Balances:		-4416.31	27154.81		31924.49	23620.12	22984.58	101267.69

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	1 October 2016
Author:	Svenja Clare Finance Officer
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That Council receives the outstanding monthly Debtor Trial Balance for September 2016

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance As at today					Total	
Debtor #	Name	Credit Limit	05.07.2016		04.08.2016	03.09.2016	03.10.2016	
			GT	90 days Age	GT	GT	Current	
				Of	60 days	30 days		
				Oldest				
				Invoice				
				(90Days)				
A041	AD ASTRAL AVIATION		13613.56	229	0.00	3571.86	0.00	17185.42
A122	ADVANCE AIR FILTERS		0.00	0	0.00	0.00	74.05	74.05
A114	AERO JACKS PTY LTD		0.00	0	0.00	113.80	0.00	113.80
A119	AEROLANE PTY LTD		58.06	175	0.00	0.00	0.00	58.06
A054	AFRAN CIVIL CONSTRUCTIONS		43.10	112	43.10	0.00	0.00	86.20
A049	AIR AUSTRALIA INTERNATIONAL		0.00	0	0.00	0.00	34.19	34.19
A029	AIR PHOENIX INTERNATIONAL		0.00	0	0.00	40.41	0.00	40.41
C7	AIRSERVICES AUSTRALIA		0.00	0	0.00	0.00	376.64	376.64
S097	ALAN SATTLER		0.00	0	0.00	0.00	22.00	22.00
A079	ALPINE HILL PTY LTD		0.00	0	0.00	0.00	22.00	22.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-9.51
B106	BAZDALE INVESTMENTS P/L		0.00	0	0.00	0.00	22.00	22.00
P090	BENJAMIN RONALD POVEY		14960.00	517	0.00	0.00	0.00	14960.00
B121	BINSIAR, ROBERT		0.00	0	296.17	0.00	480.42	776.59
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	167.72	167.72
B038	BROOME AIRSERVICES		419.11	298	0.00	0.00	0.00	419.11
B064	BROWN, CLINTON		0.00	0	0.00	22.00	0.00	22.00
C027	CENTRAL AIR		0.00	0	0.00	0.00	83.82	83.82
C077	CHARTWELL NOMINEES PTY LTD		0.00	0	0.00	56.86	0.00	56.86
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	0.00	-529.62
B022	CLARK BUTSON		78.36	298	0.00	0.00	0.00	78.36
C113	COBHAM AVIATION		0.00	0	0.00	8751.68	18486.05	27237.73
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	654.92	329.32	984.24
C057	CRAWFORD PASTORAL CO		0.00	0	0.00	0.00	28.43	28.43
C033	CURTIN FLYING CLUB INC		0.00	0	0.00	0.00	22.00	22.00
D011	D & L ELECTRICS		0.00	0	0.00	26.94	0.00	26.94
40	DEPARTMENT OF FIRE & EMER		0.00	0	0.00	0.00	0.00	-3706.45
H007	DEPARTMENT OF HOUSING		174.40	122	320.20	0.00	160.10	654.70
D071	DRILLPOWER		0.00	0	0.00	0.00	4185.22	4185.22
T070	ELEANOR THOMPSON		0.00	0	0.00	22.00	0.00	22.00
E009	ESPERANCE AIR SERVICES		84.91	111	0.00	0.00	0.00	84.91
Q010	EXPRES FREIGHTERS PTY LTD		1285.96	91	0.00	0.00	0.00	1285.96
F033	FARMER JACKS		0.00	0	0.00	0.00	187.85	187.85
F046	FRIG TECH SERVICES		0.00	0	0.00	0.00	43.10	43.10

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	05.07.2016		04.08.2016	03.09.2016	03.10.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
G011	GERALDTON AIR CHARTER		0.00	0	0.00	0.00	26.93	26.93
G053	GREEN MINING PTY LTD		0.00	0	0.00	0.00	0.00	-24.65
H077	HANDEL AVIATION PTY LTD		82.71	136	0.00	0.00	0.00	82.71
H079	HOLLY'S CLEAN 'N GREEN		0.00	0	0.00	0.00	43.10	43.10
H062	HORIZON POWER (CARNARVON)		0.00	0	2000.00	0.00	0.00	2000.00
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	0.00	-50.00
J037	JEREMEY CLAYTON		22.00	91	0.00	0.00	0.00	22.00
D056	JOHN DYER		0.00	0	0.00	0.00	20.99	20.99
J1	JUDAL PASTORAL COMPANY		0.00	0	0.00	0.00	1292.28	1292.28
K003	KARALUNDI ABORIGINAL EDUCA		0.00	0	0.00	0.00	43.10	43.10
L014	LAKEWAY STATION		0.00	0	0.00	0.00	3438.24	3438.24
D098	LINDA DALTON		0.00	0	0.00	0.00	39.65	39.65
R049	LINTON RUMBLE		0.00	0	0.00	0.00	44.00	44.00
M198	MARIE MURRAY		0.00	0	0.00	0.00	22.08	22.08
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	43.10	0.00	736.50	779.60
F054	MICHAEL FLETCHER		0.00	0	0.00	0.00	44.00	44.00
M024	MIDWEST DEVELOPMENT COMMIS		0.00	0	9900.00	0.00	0.00	9900.00
M17	MINGENEW MIDWEST EXPO		0.00	0	52.10	0.00	0.00	52.10
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	0.00	98.70	98.70
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	93.69	93.69
K102	NEAL KENT		0.00	0	0.00	0.00	22.00	22.00
N017	NEATFORD PTY LTD		27.58	91	0.00	0.00	28.45	56.03
N028	NORGATE NOMINEES PTY LTD		0.00	0	0.00	22.00	0.00	22.00
P064	O'MEEHAN, PHILLIP		0.00	0	0.00	0.00	23.25	23.25
P006	PAROO STATION		0.00	0	0.00	0.00	1292.18	1292.18
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	174.38	174.38
P078	PEAKALL, DARREN RAY		44.00	111	0.00	22.00	0.00	66.00
M199	PETER MORAN		0.00	0	0.00	0.00	22.00	22.00
R068	REC (WA) PTY LTD		0.00	0	0.00	0.00	44.90	44.90
B028	RL & MA BELL		0.00	0	0.00	0.00	12.95	12.95
M000	ROY MCCLYMONT		0.00	0	0.00	0.00	157.83	157.83
R009	ROYAL AERO CLUB OF WA		0.00	0	0.00	0.00	32.32	32.32
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	164.98	164.98
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	8290.26	16401.88	24692.14



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	05.07.2016		04.08.2016	03.09.2016	03.10.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
			(90Days)					
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	0.00	74.05	74.05
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	0.00	0.00
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	535.83	535.83
S1	SHIRE OF SANDSTONE		0.00	0	0.00	0.00	104.00	104.00
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	10737.20	10737.20
S078	STAR AVIATION PTY LTD		197.10	175	0.00	0.00	93.56	290.66
S129	STATE OF WA - DEPARTMENT O		0.00	0	0.00	22.00	0.00	22.00
H089	SUE HAPP		0.00	0	0.00	0.00	39.65	39.65
T063	TALBOT, BETHANY		0.00	0	0.00	22.00	0.00	22.00
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	0.00	-62.70
T071	THREE CORNERS PROPERTIES P		0.00	0	0.00	0.00	44.00	44.00
W061	WALKER, DAVID		740.73	193	321.49	435.71	402.64	1900.57
C153	WILLIAM JAMES COOPER		44.00	136	0.00	0.00	0.00	44.00
Y1D	YULELLA ABORIGINAL CORPORA		0.00	0	0.00	0.00	140.80	140.80
Totals --- Credit Balances:		-4382.93	31875.58		12976.16	22074.44	61217.02	123760.27

Title/Subject:	LIST OF ACCOUNTS ENDED SEPTEMBER 2016	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	1 October 2016	
Author:	Svenja Clare Finance Officer	
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>  <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,900,274.05
Trust Account	Voucher No's	Amount:	\$ 0.00
Air BP	Voucher No's	Amount:	\$ 0.00

Total **\$ 1,900,274.05**

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr HJ Nichols

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

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SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
15-Sep-16

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12468	01/09/2016	AGWEST MACHINERY & MIDWEST ISUZU	VARIOUS PARTS	-5565.55		
EFT12469	01/09/2016	ANDREW BINSIAR	ORDINARY COUNCIL MEETING FEE ON 20/8/16	-200.00		
EFT12470	01/09/2016	ASHDOWN INGRAM	VARIOUS PARTS	-649.63		
EFT12471	01/09/2016	AUSTRALIAN TAXATION REPORTER PTY LTD	12 MONTH SUBSCRIPTION FOR AUSTRALIAN TAXATION REPORTER	-495.00		
EFT12472	01/09/2016	B & E TRENFIELD	PARKS AND GARDENS MAINTENANCE CONTRACT	-11178.74		
EFT12473	01/09/2016	BEELINE SERVICES	80M TRENCHING	-3674.00		
EFT12474	01/09/2016	BLUSTEEL PTY. LTD.	SUPPLY SHED SHEETING AS PER QUOTE 102587 FOR POWER SHED AT AIR PORT	-7321.43		
EFT12475	01/09/2016	BRIDOX PIGMENTS	10 X BAGS RED 210 OXIDE STREET CUT OUTS	-1071.25		
EFT12476	01/09/2016	BUNNINGS GROUP LIMITED	INSULATION WALLS SHED POWER HOUSE X SEVEN PACKS EARTHWOOL	-949.05		
EFT12477	01/09/2016	CABCHARGE AUSTRALIA LIMITED	CABCHARGE ADMIN FEE	-6.00		
EFT12478	01/09/2016	CANINE CONTROL	RANGER SERVICES 25/07/16 - 27/07/16	-3209.70		
EFT12479	01/09/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTION PETER JACKSON AND ROBERT BEETON	-2314.30		
EFT12480	01/09/2016	COMMERCIAL HOTEL MEEKATHARRA	13/08/16 PROVIDE DINNER AND DRINKS FOR MINISTER DAVIES AND 14 GUESTS	-1113.48		
EFT12481	01/09/2016	COURIER AUSTRALIA	FREIGHT COVS AUGUST	-388.59		
EFT12482	01/09/2016	COVS AUTOMOTIVE. MINING AND INDUSTRIAL SUPPLIES	WIPER REFILLS	-103.40		
EFT12483	01/09/2016	DAVID KENNETH HODDER	ORDINARY COUNCIL MEETING FEE ON 20/8/16	-200.00		
EFT12484	01/09/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL RETURN QUARTER 1 -16/17	-17996.75		
EFT12485	01/09/2016	DINGO DESIGN	MONTHLY COUNCIL NEWS FOR AUGUST	-420.00		
EFT12486	01/09/2016	DRILLPOWER	WATER BORING VARIOUS SITES - ROAD TENDER/CONTRACT	-65479.40		
EFT12487	01/09/2016	GALVINS PLUMBING SUPPLIES	PARTS FOR RANGEHOOD INSTALLATION AT LOT 204 HILL ST	-42.98		
EFT12488	01/09/2016	GERALDTON MOWER & REPAIR SPECIALISTS	REPAIR GOVERNOR ON HONDA MOWER	-355.20		
EFT12489	01/09/2016	GERALDTON MURCHISON FREIGHT (GM FREIGHT)	DELIVERY FROM GIBS AND BUNNINGS	-1584.00		
EFT12490	01/09/2016	GREAT NORTHERN RURAL SERVICE	10 PACKS OF FENCE DROPPERS 950MM	-2831.00		
EFT12491	01/09/2016	HILLE THOMPSON & DELFOS (HTD)	UPGRADE CEMETERY PLAN JULY 2016	-1375.00		
EFT12492	01/09/2016	HODDZ CLEANING & GLAZING SERVICES	REMOVE AND TRIM TREES AS PER QUOTE AT REGAN STREET UNITS	-11880.00		
EFT12493	01/09/2016	HOLLY'S CLEAN 'N GREEN TRUST	CLEANING 15/8/16 - 18/8/16	-2769.80		
EFT12495	01/09/2016	JCP CONSULTING	ASSIST WITH CEO ANNUAL REVIEW	-770.00		
EFT12496	01/09/2016	JOKAPHINE SUPER FUND	PAYROLL DEDUCTION JOHN DYER AUG	-3048.65		
EFT12497	01/09/2016	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTION JOHN WATSON BATES AUG	-38.80		
EFT12498	01/09/2016	MCDONALDS WHOLESALEERS	SHOW BAGS FOR 2016 FESTIVAL	-168.95		
EFT12499	01/09/2016	MCPMAHON BURNETT TRANSPORT	PICKUP AND TRANSPORT GATES FOR DEPOT FROM PERTH TO MEEKATHARRA	-3607.86		
EFT12501	01/09/2016	MIDWEST AUTO GROUP	45000KM SERVICE ON P474 FORD RANGER 1DWR923	-482.78		
EFT12502	01/09/2016	MIDWEST SEPTICS	PUMP OUT SEPTIC TANKS - CLEAR LINES AND DEBRIS. SEAL AND CEMENT	-1382.50		
EFT12503	01/09/2016	ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT AUGUST	-20900.00		
EFT12504	01/09/2016	MTF SERVICES	EQUIPMENT HIRE ASHBURTON DOWNS ROAD JULY-AUG 16	-353424.50		
EFT12505	01/09/2016	MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION, REFUSE SITE MAINTENANCE & LITTER CONTROL AUGUST 2016	-19800.00		
EFT12506	01/09/2016	NAVSDRON PTY LTD (MEGAN SHIRT)	ASSISTANCE WITH MONTHLY FINANCIAL STATEMENTS MARCH 2016 - JUNE 2016	-7975.00		
EFT12507	01/09/2016	NGE NORTHERN GOLDFIELDS EARTHMOVING	PLANT HIRE FOR ASHBURTON AND PAROO ROAD MAINTENANCE JULY 16	-322388.00		
EFT12508	01/09/2016	NICHOLS H.J.	ORDINARY COUNCIL MEETING FEE 20/8/16	-200.00		
EFT12509	01/09/2016	PEMCO DIESEL PTY LTD	PARTS FOR P480	-1693.14		
EFT12510	01/09/2016	PERTH OFFICE EQUIPMENT REPAIRS	PART FOR SHREDDER INCL POSTAGE	-304.27		
EFT12511	01/09/2016	PETER SHANE CLANCY	ORDINARY COUNCIL MEETING FEE 20/8/16	-200.00		
EFT12512	01/09/2016	PHILLIP WAYNE CURLEY	ORDINARY COUNCIL MEETING FEE 20/8/16	-200.00		
EFT12513	01/09/2016	QUALITY PUBLISHING AUSTRALIA	20X NORTH-WEST MAPS & 20X NORTH-WEST MAP BOOKS PLUS GST & POSTAGE	-185.02		
EFT12514	01/09/2016	S&K ELECTRICAL CONTRACTING PTY LTD	INVESTIGATE AND REPAIR ANY MINOR ISSUES WITH AIRCON AT THE DEPOT	-122.10		
EFT12515	01/09/2016	S.A. HINES CONTRACTING	REPAIR AND REPLACE WERE NECESSARY REAR FENCE YOUTH CENTRE	-10230.00		
EFT12516	01/09/2016	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTION	-996.28		
EFT12517	01/09/2016	SUN CITY PLUMBING	REMOVE OLD AND INSTALL NEW 300 LT SOLAHART AT 208 HILL STREET	-5930.00		

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Accounts Due and Payed under Delegated Authority and Submitted to Council on the
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Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12518	01/09/2016	TOLL EXPRESS	FREIGHT TO DEPOT AUG	-148.75		
EFT12519	01/09/2016	TRENFIELD, NORMAN	ORDINARY COUNCIL MEETING FEE 20/8/16	-300.00		
EFT12520	01/09/2016	WELLINGTON ELECTRICAL	REPLACE 6X FAULTY RCD'S AT 205 / 103 HILL STREET	-1898.60		
EFT12521	01/09/2016	WESTERN AUSTRALIA SHOWBAG SERVICES PL	SHOWBAGS FOR 2016 FESTIVAL	-1356.00		
EFT12523	01/09/2016	HOWDEN, ROSS K	ORDINARY COUNCIL MEETING FEE 20/8/16	-318.82		
EFT12525	01/09/2016	SKIPPERS AVIATION PTY LTD	RETURN FLIGHTS TO PERTH FOR NORM TRENFIELD TO ATTEND CONFERENCE	-810.00		
EFT12527	01/09/2016	WIDESPAN SHEDS	SUPPLY 6X6 METRE SHED FOR STORAGE SHED AT SPORT COMPLEX	-3795.00		
EFT12528	01/09/2016	MEEKATHARRA CORNER STORE	5X 20L WATER BOTTLES FOR OFFICE	-279.27		
EFT12529	01/09/2016	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-523.57		
EFT12530	05/09/2016	ANL LIGHTING AUSTRALIA PTY LTD	3 BOXES OF COOL DAY LIGHT FLUROS 40 WATT RS/R 20 PHILLIPS STARTERS S10 10X BAYONET	-672.05		
EFT12531	05/09/2016	BUNNINGS GROUP LIMITED	PARTS TO REPAIR TOILETS AT THE TOWN HALL	-297.97		
EFT12532	05/09/2016	COURIER AUSTRALIA	FREIGHT AUGUST	-82.16		
EFT12533	05/09/2016	GREENMINING PTY LTD	PURCHASE BULKA BAG OF MULCH AND TRANSPORT TO MEEKA	-302.50		
EFT12534	05/09/2016	MEEKATHARRA RACE CLUB	DONATION TO MEEKATHARRA RACE CLUB FOR FOOT RACE APPROVED AT AUG 2016 OCM	-3000.00		
EFT12535	05/09/2016	MEEKATHARRA SCHOOL OF THE AIR P&C	DONATION TO THE MEEKATHARRA SCHOOL OF THE AIR	-500.00		
EFT12536	05/09/2016	NORTHAMPTON GRADER HIRE	GRADER AND CAMP HIRE	-52030.00		
EFT12537	05/09/2016	T J SULLIVAN CRANE HIRE	CRANE HIRE AT DEPOT	-880.00		
EFT12538	15/09/2016	ADP STORE FIXTURES	FREESTAND ISLAND GLASS CABINET FOR MUSEUM	-3245.00		
EFT12539	15/09/2016	AGWEST MACHINERY & MIDWEST ISUZU	FLOOR MATTRESS FOR ISUZU TRUCK	-238.00		
EFT12540	15/09/2016	AMD AUDIT & ASSURANCE PTY LTD	ACQUITTAL ROYALTIES FOR REGIONS FUNDING 30/6/16	-1474.00		
EFT12541	15/09/2016	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR RATES RECOVERY AUGUST 2016	-7.70		
EFT12542	15/09/2016	A TYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 12/8, 6/9-10/9/16	-5683.31		
EFT12543	15/09/2016	AUSTRALIA POST	POSTAGE AUGUST 2016	-705.60		
EFT12544	15/09/2016	BATAVIA FURNITURE & BEDDING	MATTRESS AND BED BASE FOR CONSULTANTS QUARTERS	-1858.00		
EFT12545	15/09/2016	BEELINE SERVICES	TRENCH FOR POWER AT SPORTING COMPLEX	-12111.00		
EFT12546	15/09/2016	BLUSTEEL PTY. LTD.	FRAME BAT CEILING PART FOR TOWN WALKWAY	-110.00		
EFT12547	15/09/2016	BUNNINGS GROUP LIMITED	SUPPLY LAUNDRY CUPBOARDS FOR UNIT 2 REGAN	-1034.11		
EFT12548	15/09/2016	CANINE CONTROL	RANGER SERVICES ON 25-27 AUG 2016	-3209.70		
EFT12549	15/09/2016	CEMETERIES & CREMATORIA ASSOCIATION OF WA	MEMBERSHIP RENEWAL 2016/2017	-115.00		
EFT12550	15/09/2016	COURIER AUSTRALIA	FREIGHT FROM SUNNY SIGNS	-473.27		
EFT12551	15/09/2016	DANIKA CHANDLER	RATES CONSULTANT FEES JUL/AUG 16 AND JUN/JUL 2016	-1960.00		
EFT12552	15/09/2016	DELTA FLOOR SANDING	SAND AND SEAL HALL FLOOR	-16170.00		
EFT12554	15/09/2016	DINGO DESIGN	MONTHLY COUNCIL NEWS FOR SEPTEMBER 2016	-350.00		
EFT12555	15/09/2016	EMBROIDME	100 2016 MEEKA OUTBACK FESTIVAL SINGLET & 100 PLAIN WHITE TSHIRTS FOR COLOUR RUN	-3913.80		
EFT12556	15/09/2016	FARMER JACKS	X9 CARTONS OF CORN FLOUR - MEEKA COLOUR RUN 2016	-3106.54		
EFT12557	15/09/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING AUGUST 16	-0.07		
EFT12558	15/09/2016	GERALDTON FUEL	50,687 LTS TO AIRPORT STOCK	-72742.69		
EFT12559	15/09/2016	GERALDTON INDEPENDENT BUILDING SUPPLIES PTY LTD	DYNABOLTS AND SCREWS FOR DECKING TOWN WALKWAY	-3707.31		
EFT12560	15/09/2016	GERALDTON MURCHISON FREIGHT (GM FREIGHT)	FREIGHT FROM BUNNINGS	-1259.50		
EFT12562	15/09/2016	GREAT NORTHERN RURAL SERVICE	DAVEY PUMP HP45-05T FOR P395	-770.40		
EFT12563	15/09/2016	HODDZ CLEANING & GLAZING SERVICES	PRUNE TREES @ 206 HILL STREET AS PER QUOTE	-3410.00		
EFT12564	15/09/2016	HOLLY'S CLEAN 'N GREEN TRUST	PUBLIC TOILETS CLEAN 29/8, 4/9	-1267.20		
EFT12565	15/09/2016	HOWDEN CONTRACTING AND TRANSPORT	SURVEYING LANDOR ROAD	-2904.00		
EFT12566	15/09/2016	IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR AUGUST 2016	-126.85		
EFT12567	15/09/2016	JASON SIGNMAKERS	TRUCKS ENTERING SIGN (2 LEFT 2 RIGHT)	-404.80		
EFT12568	15/09/2016	JR & A HERSEY PTY LTD	SPRAY AND MARK PAINT WHITE - 24	-1109.11		
EFT12569	15/09/2016	LANDGATE	MINING SCHEDULE07/07 - 09/08/16	-228.16		
EFT12570	15/09/2016	LETS PARTY	DECORATIONS FOR THE OUTBACK BALL 2016	-774.50		

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Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12571	15/09/2016	LOMAX MEDIA	TV COMMERCIAL PRODUCTION & EDITING FOR 2016 FESTIVAL	-533.50		
EFT12572	15/09/2016	MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC)	MINUTES FOR HUMAN SERVICES MEETINGS JULY, AUGUST, SEPTEMBER 2016	-450.00		
EFT12573	15/09/2016	MIDWEST WINDSCREENS & WINDOW TINTING	SIGNAGE PROTECTION FOR INFO BAY	-3171.08		
EFT12574	15/09/2016	MOMAR AUSTRALIA PTY LTD	BLISTER (FOR GRAFFITI REMOVAL)	-501.60		
EFT12575	15/09/2016	MPT CIVIL CONSTRUCTION PTY LTD	SUPPLY 7 CUBIC METRES CONCRETE FOR DEPOT GATES	-3927.00		
EFT12576	15/09/2016	MURCHISON CARPENTRY	REPLACE ROTTEN WOODEN DOORS ON WORKS COMPOUND BUILDINGS AT AIRPORT	-893.20		
EFT12577	15/09/2016	MURCHISON REGION ABORIGINAL CORPORATION	RATES REFUND A2181 94 DARLOT STREET MEEKATHARRA 6642	-2342.76		
EFT12578	15/09/2016	PAINT INDUSTRIES PTY LTD	10 X 20L DRUMS WHITE PAINT FOR RUNWAY	-1097.80		
EFT12579	15/09/2016	PEMCO DIESEL PTY LTD	DIVERTER VALVE PART NUMBER AB8042	-2359.53		
EFT12580	15/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	UPDATE PLAY, DEPOT PRINTER, COPY SYNERGY FOR ITV, DEPOT PC INTERNET 18/7 - 23/8	-862.50		
EFT12581	15/09/2016	PLANWEST	ADVICE ON LOCAL PLAN STRATEGY SUBMISSIONS	-3389.00		
EFT12582	15/09/2016	RANGELAND SERVICES PTY LTD	REMOVE AND RENEW FENCE AT DEPOT	-48219.60		
EFT12583	15/09/2016	ROYAL WOLF TRADING PTY LIMITED	SUPPLY ONE 40 FOOT SEA CONTAINER WITH SIDE DOOR	-7480.00		
EFT12584	15/09/2016	SPOTLIGHT STORES P/L	CONSUMABLES/DECORATIONS FOR THE OUTBACK BALL 2016	-362.97		
EFT12585	15/09/2016	STATE LIBRARY OF WA	BETTER BEGINNINGS PROGRAM 2016/2017	-121.00		
EFT12586	15/09/2016	SUNNY SIGN PTY LTD	3 X SIGNS INFORMATION BAY	-929.70		
EFT12587	15/09/2016	TOLL EXPRESS	FREIGH 30/8/16	-50.50		
EFT12588	15/09/2016	TUTT BRYANT EQUIPMENT	EXHAUST PIPE 05727583	-845.99		
EFT12589	15/09/2016	WA COUNTRY HEALTH SERVICE (MEEKATHARRA GP CLINIC)	PRE EMPLOYMENT MEDICAL FOR GRANDIER BILLOT 25/8/16	-198.00		
EFT12590	15/09/2016	WELLINGTON ELECTRICAL	SUPPLY 2 X PITS FOR ELECTRICAL UPGRADE SPORTING COMPLEX	-7840.38		
EFT12591	15/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CR TRENFIELD ATTENDANCE AT 2016 WALGA CONVENTION	-1585.00		
EFT12592	15/09/2016	WESTRAC EQUIPMENT	LATCH FOR P360	-92.77		
EFT12593	15/09/2016	WIDESPAN SHEDS	SUPPLY 6X6 METRE SHED FOR STORAGE SHED AT SPORT COMPLEX	-3795.00		
EFT12594	15/09/2016	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BRB REFUND BP03-11	-6344.00		
EFT12595	15/09/2016	GERALDTON TOYOTA	OVER FENDER COVER AND CLIPS	-195.82		
EFT12596	20/09/2016	DA DOO RON RON-DJ ENTERTAINMENT	DJ SERVICES 2016 FESTIVAL (50/50 SPLIT RACE CLUB)	-2430.00		
EFT12597	30/09/2016	AERODROME MANAGEMENT SERVICES PTY LTD	ANNUAL AIRPORT TECHNICAL INSPECTIONS	-11701.80		
EFT12598	30/09/2016	ANDREW BINSIAR	ORDINAY COUNCIL MEETING 17/9/16	-300.00		
EFT12599	30/09/2016	AUSTRALIA POST	POSTAGE SEPT 2016	-1158.05		
EFT12600	30/09/2016	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-245.43		
EFT12601	30/09/2016	BUNNINGS GROUP LIMITED	30 ROLLS OF BUNTING FOR MEEKA FESTIVAL 2016	-507.30		
EFT12602	30/09/2016	CABCHARGE AUSTRALIA LIMITED	CABCHARGE ADMIN FEE	-6.00		
EFT12604	30/09/2016	CLEVERPATCH	MATERIALS AND EQUIPMENT FOR KIDZONE ACTIVITIES	-178.97		
EFT12605	30/09/2016	COURIER AUSTRALIA	FREIGHT AUGUST	-261.71		
EFT12606	30/09/2016	DAVID KENNETH HODDER	ORDINARY COUNCIL MEETING FEE 17/9/16	-300.00		
EFT12607	30/09/2016	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BUILDING COMMISSION FEE BP16-012 SPORTS COMPLEX SHED	-56.65		
EFT12608	30/09/2016	DIRECT FASTENER & INDUSTRIAL SUPPLIES	SCREWS AND SCREW DRIVERS	-344.00		
EFT12609	30/09/2016	E & MJ ROSHER PTY LTD	FENDER FOR P475	-85.75		
EFT12610	30/09/2016	EDUCATIONAL ART SUPPLIES	FACE PAINT MATERIALS AND BRUSHES FOR MEEKA FESTIVAL	-320.08		
EFT12611	30/09/2016	FRIG TECH SERVICES	UPGRADE SWITCH BOARD, INSTALL RCD TO LIGHTING AND TIDY UP CABLES IN JOCKEYS OFFICE	-1023.00		
EFT12612	30/09/2016	GENELITE	SUPPLY GEN SET FOR COMMUNITY USE	-21560.00		
EFT12613	30/09/2016	GREENFIELD TECHNICAL SERVICES	ENGINEERING SERVICES RRG SUBMISSIONS JULY 16 TO AUGUST 16	-1319.78		
EFT12614	30/09/2016	HOLLY'S CLEAN 'N GREEN TRUST	CLEAN SHIRE TOILETS	-1610.40		
EFT12615	30/09/2016	HOWDEN CONTRACTING AND TRANSPORT	LABOUR HIRE TO SWEEP CARPARK PRIOR TO BITUMEN SEALING	-4950.00		
EFT12617	30/09/2016	KENDLE INVESTMENTS PTY LTD	VARIOUS CONCRETE CULVERT AND GRID INSTALLATION WORKS ON LANDOR ROAD	-21557.36		
EFT12618	30/09/2016	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-38.80		
EFT12619	30/09/2016	MARK SMITH PTY LTD	PUMP OUT CARAVAN DUMP POINT BEHIND SHIRE OFFICE	-495.00		
EFT12620	30/09/2016	MEEKATHARRA PREMIX (WESTRALIAN CONCRETE	BATCH AND DELIVER CONCRETE TO CULVERT AND GRID CONSTRUCTION ON LANDOR ROAD	-4356.00		

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EFT12621	30/09/2016	METRIC FENCING	EXTRA REMOTES FRONT GATE X 5 PLUS FREIGHT TO MEEKATHARRA	-390.00		
EFT12622	30/09/2016	ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT SEPTEMBER	-20900.00		
EFT12624	30/09/2016	NICHOLS H.J.	ORDINARY COUNCIL MEETING FEE 17/9/16	-300.00		
EFT12625	30/09/2016	PEMCO DIESEL PTY LTD	PARTS FOR P494	-160.39		
EFT12626	30/09/2016	ROYAL MAIL HOTEL	ACCOMMODATION & MEALS, 4 PERSONS - RADIO MAMA & MEEKA FM LIVE PROMOTION OVER THE	-1890.00		
EFT12627	30/09/2016	S&K ELECTRICAL CONTRACTING PTY LTD	SUPPLY AND INSTALL 7 KW MITSUBISHI REVERSE CYCLE AIRCON AT LOT 303 DARLOT	-3481.50		
EFT12629	30/09/2016	STATE LIBRARY OF WA	LOST & DAMAGED BOOKS	-220.00		
EFT12630	30/09/2016	SUNNY SIGN PTY LTD	FESTIVAL SIGNAGE DECALS FOR ROAD SIGNS	-107.80		
EFT12631	30/09/2016	THE LABEL FACTORY	1000X LIBRARY BORROWER BARCODE LABELS + GST + FREIGHT	-368.50		
EFT12632	30/09/2016	TOLL EXPRESS	FREIGHT AUGUST	-206.95		
EFT12633	30/09/2016	TRENFIELD MOTORS	SUPPLY AND INSTALL MESH FENCE AROUND BORE AT LUKES PIT	-21181.06		
EFT12634	30/09/2016	TRENFIELD, NORMAN	ORDINARY COUNCIL MEETING FEE 17/9/16	-400.00		
EFT12635	30/09/2016	TRUCK CENTRE WESTERN AUSTRALIA	HYDRAULIC OIL TANK CAP	-53.11		
EFT12636	30/09/2016	VIDGUARD SECURITY SYSTEMS	MONITORING FEES FROM 1/10/2015 TO 31/12/2015	-2541.00		
EFT12637	30/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PROCUREMENT SERVICES 15/16	-8572.91		
EFT12638	30/09/2016	WESTRAC EQUIPMENT	LINCOLN QUICKLUBE SINGLE LINE 8KGM UNIT INSTALLED ON 336D2L EXCAVATOR	-15843.47		
EFT12639	30/09/2016	MONSTERBALL AMUSEMENTS AND HIRE	KIDS ENTERTAINMENT FOR OUTBACK FESTIVAL 2016	-9495.00		
EFT12640	30/09/2016	MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION, REFUSE SITE MAINTENANCE & LITTER CONTROL SEPTEMBER 2016	-19800.00		
EFT12642	30/09/2016	NGE NORTHERN GOLDFIELDS EARTHMOVING	PLANT HIRE FOR ASHBURTON DOWNS ROAD MAINTENANCE AUG16	-452963.50		
25389	01/09/2016	HORIZON POWER	ELECTRICITY CHARGES 16/6/16-12/8/16	-19104.55		
25390	01/09/2016	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE	-350.00		
25391	01/09/2016	WATER CORPORATION	WATER CHARGES - 8/6/16-10/8/16	-7710.04		
25392	01/09/2016	WESTNET PTY LTD	INTERNET 1/6/16 - 1/8/16	-97.51		
25394	05/09/2016	POSTIE BIKE CHALLENGE	DONATION TO THE POSTIE BIKE CHALLENGE 2016	-500.00		
25395	15/09/2016	ALCHEMY RESOURCES (THREE RIVERS) PTY LTD	RATES REFUND A5825 E52/1881 PEAK HILL GOLD FIELD MEEKATHARRA 6642	-206.13		
25396	15/09/2016	DEPARTMENT OF TRANSPORT	INFRINGEMENT FOR FAILURE TO RETURN PLATE 8UJ263 (WASN'T ON BULK BILL & MISSED NOTICE)	-100.00		
25397	15/09/2016	HORIZON POWER	ELECTRICITY CHARGES 16/06 - 18/08/16	-10997.07		
25398	15/09/2016	TELSTRA CORPORATION LIMITED	LANDLINE CHARGES AUGUST 2016	-3806.05		
25399	15/09/2016	TOKEK PTY LTD	RATES REFUND A7474 E52/3110 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-186.73		
25400	15/09/2016	WATER CORPORATION	WATER CHARGES 1/9/16- 31/10/16	-39.48		
DD11799.1	07/09/2016	WA SUPER	PAYROLL DEDUCTIONS	-6768.91		
DD11799.2	07/09/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-864.15		
DD11799.3	07/09/2016	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-240.38		
DD11799.4	07/09/2016	TAL LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	-194.16		
DD11799.5	07/09/2016	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	-134.51		
DD11799.6	07/09/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-119.44		
DD11799.7	07/09/2016	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-232.43		
DD11799.8	07/09/2016	SUN SUPER	SUPERANNUATION CONTRIBUTIONS	-158.65		
DD11819.1	21/09/2016	WA SUPER	PAYROLL DEDUCTIONS	-6405.90		
DD11819.3	21/09/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-1047.04		
DD11819.4	21/09/2016	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-88.19		
DD11819.5	21/09/2016	TAL LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	-196.17		
DD11819.6	21/09/2016	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	-189.52		
DD11819.7	21/09/2016	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-140.67		
DD11819.8	21/09/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-108.78		
DD11819.9	21/09/2016	SUN SUPER	SUPERANNUATION CONTRIBUTIONS	-132.21		
				MUNICIPAL ACCOUNT -\$	1,900,274.05	
				AIR BP ACCOUNT \$	-	

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 15 OCTOBER 2016

SHIRE OF MEEKATHARRA



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Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
				TRUST ACCOUNT \$	-	
				<u>-\$</u>	<u>1,900,274.05</u>	

TOTALLING \$1,900,274.05 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 17/09/2016 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION
9.4 COMMUNITY DEVELOPMENT

Title/Subject:	SWIMMING POOL HOURS FOR 2016-2017
Agenda/Minute Number:	9.4.1
Applicant:	Nil
File Ref:	A2884
Disclosure of Interest:	Nil
Date of Report:	4 October 2016
Author:	Geoffrey Carberry Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is for Council to consider the opening hours for entry to the Meekatharra swimming pool for the 2016/2017 season.

Attachments

Nil

Background:

The hours for the 2015/2016 season were

Day	General Admission		Adults Only		Daily Hours
Monday	12pm	6pm	6pm	7pm	7
Tuesday	12pm	6pm	6pm	7pm	7
Wednesday	12pm	6pm	6pm	7pm	7
Thursday	12pm	6pm	6pm	7pm	7
Friday	12pm	8pm			8
Saturday	11am	6pm			7
Sunday	11am	6pm			7
					50

The current contract allows for up to 60 hours per week which includes maintenance, preopening checks and other events.

The length of the season is from 1 October to 30 April although the contractor normally tries to open for the festival weekend.

Most pools in Western Australia open between 1 November and 30 March.

Comment:

In recent seasons there has been a change in the attendance at the swimming pool.

The following has become evident;

- Very few people swim after 5.30pm
- The “adults only trial” met with limited success with only 6 people swimming regularly, most nights saw no more than 3 in attendance.
- Friday night attendance has been very poor with almost all nights having no entries after 7pm
- Entries in April are very poor with the following being recorded:

18 days	-	0-1 entries
7 days	-	2-3 entries
4 days	-	4 entries
1 day	-	5 entries

It has been suggested by the contractor that April is a waste of money for the Shire, which should be dropped as the norm and the pool only opened if very hot weather is present. In this case the Shire would only be invoiced for the time that the pool continued to be opened after the end of March. This could result in a possible saving of approx. \$14000 inc GST.

In addition there has been a tightening of lighting requirements for pools which requires a level of 80 lux throughout the facility. This cannot be achieved with the current lights and pole placement. The pool bowl is approx. 30 lux and large sections of the grassed area are unlit raising concerns for public safety.

Estimates based on a recent installation at Boddington range between \$70k and \$80k. Final costs would be dependent of a full lighting design (\$3,000 - \$4,000).

On current usage it would be hard to justify the expense to bring the facility up to the required standard for night use. The pool contractor has agreed to maintain the 7pm close as this is near sun set times. He is also willing to trial an early opening in lieu of the late finish on Friday. The best day will be decided by consultation with pool users.

Suggested opening hours for the 2016/2017 season;

Day	General Admission		Adults Only		Daily Hours
Monday	12pm	6pm	6pm	7pm	7
Tuesday	12pm	6pm	6pm	7pm	7
Wednesday	12pm	6pm	6pm	7pm	7
Thursday	12pm	6pm	6pm	7pm	7
Friday	12pm	6pm	6pm	7pm	7
Saturday	11am	6pm			7
Sunday	11am	6pm			7
Additional Morning session to be trialled					1
					50

The contractor will also be conducting special days involving the inflatable which requires additional staff to be on site.

Consultation:

Mat Midwaters - Aquatic Contract Services
William Atyeo – Environment Health Officer

Statutory Environment:

Health Act 1911
Health (Aquatic Facilities) Regulations 2007
Code of Practice for Design, Construction, Operation, Management & Maintenance of Aquatic Facilities (Aug 2013)

Policy Implications:

Nil

Budget/Financial Implications:

Should April not be used then a potential saving of up to \$14000 inc GST is possible.

Strategic Implications:

Strategic Plan 2012-22. - Governance

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:



Moved: Cr DK Hodder

Seconded: Cr RK Howden

That Council;

- 1) approves the hours of operation for the Meekatharra Swimming Pool as presented.**
- 2) approves the change to the length of the season being 1 October 2016 to 31 March 2017 with the option of opening during April should weather conditions increase demand.**
- 3) approves the Pool shut down procedure to commence after 31 March 2017.**
- 4) request staff to carry out an analysis and lighting design to determine costs and need of a lighting upgrade.**

CARRIED 4/0

Title/Subject:	AIRPORT VENDING MACHINE LEASE AGREEMENT TRANSFER	
Agenda/Minute Number:	9.4.2	
Applicant:	B. Neill/T. Wilton	
File Ref:	Lease File	
Disclosure of Interest:	Nil	
Date of Report:	7 October 2016	
Author:	Geoff Carberry Community & Development Services Manager	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer	 Signature Senior Officer

Summary/Matter for Consideration:

This item is to consider a request for the transfer of the Airport Vending Machine Lease from B. Neil to T. Wilton

Attachments:

Request letters
Agreement

Background:

At the meeting of Council in July 2014 Council resolved:

“That Council:

- 1) *Agrees to allow one only mixed product 845w vending machine to be located within the Meekatharra Airport Terminal in accordance with the attached agreement.*
- 2) *Authorise the CEO to sign the agreement on behalf of Council.*

*CARRIED 7/0
BY AN ABSOLUTE MAJORITY”*

At the meeting of Council in September 2016 Council resolved:

“That Council:

- 1) *Agrees to locally advertise its intention to lease a portion of the Airport Terminal for the provision of a vending machine.*
- 2) *Subject to submissions, agree to amend the lease agreement to a term of 3 years*
- 3) *Agrees to amend the agreement to allow the transfer of the lease agreement, with any transfer approval being at the discretion of the Council.*
- 4) *Agrees that the monthly fee remain at \$30.00 inclusive of GST for the term of the contract*

CARRIED 4/0”

Comment:

During consultation with Mr Neill he has advised that he is moving away from Meekatharra and has received an offer to purchase the vending machine at the airport from Mr Wilton.

In accordance with the new agreement both parties are requesting approval from Council for the transferal of the lease agreement to Mr Wilton.

Mr Wilton is fully aware of the conditions of the agreement. He was previously the manager of the Coates outlet in Meekatharra and is currently employed by Frigtech.

Mr Wilton believes the vending machine to be viable and sees it as providing a valuable service to airport users.

Consultation:

R King – Airport Manager

Mr B Neill – Applicant

Mr T Wilton - Applicant

Statutory Environment:

Local Government Act 1995s.3.1 (1)

9.49A. Execution of documents

References: Local Government Act 1995 Section 3.58

Local Government (Functions and General) Regulations 1996 Reg.30

Policy Implications:

Nil

Budget/Financial Implications:

The agreement outlines fees to be paid which will remain unchanged.

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr RK Howden

That Council approves the transfer of the lease agreement, from Mr. Neill to Mr. Wilton under the same terms and conditions.

CARRIED 4/0

Ben Neill
2 Connaughton Street
Meekatharra
WA 6642

To:
Geoff Carberry
Meekatharra Shire

Dear Geoff,

I intend to sell the vending machine that is located at the Meekatharra Airport to Tony Wilton, and would like to transfer the lease agreement that I have with the shire to Tony so that the service can continue.

With Regards

A handwritten signature in black ink that reads "B. Neill". The signature is written in a cursive style with a period at the end.

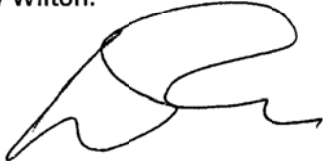
Ben Neill

To Whom it may concern ,

I intend to purchase the vending machine located at the Meekatharra airport terminal from Mr Ben Neill and would like the lease arrangement currently held by Ben to be transferred to myself along with the sale so that the service can continue uninterrupted .

Yours Sincerely ,

Tony Wilton.

A handwritten signature in black ink, appearing to read 'Tony Wilton', with a stylized, sweeping flourish at the end.

TONY WILTON
17 CONSOL Rd.
MEEKATHARRA.

VENDING MACHINE AGREEMENT

Approval for Vending Machine Meekatharra Airport Terminal Building

This agreement is made on ___/___/___ between the Shire of Meekatharra (The Shire) of 54 Main Street Meekatharra WA 6642 and Ben R Neill (The Vendor) of Po Box 206 Meekatharra WA 6642.

The Shire holds freehold title to Lot 33, Murchison Downs Road, Meekatharra WA 6642 (the Land) on Deposited Plan 2005573.
Certificate of Title 1977 - 963

PREMISES:

This agreement provides for the use of 1.0m2 inside the terminal building for the purpose of providing a mixed stock vending machine.

FEE: The fee payable monthly in advance is \$30.00 per month inclusive of GST.

Rent is fixed for the term of this Agreement.

UTILITIES:

The fee includes a portion allocated towards reimbursement of electricity costs.

TERM:

Thirty Six (36) months.

Subject to the agreement of both parties an extension of a further 36 months may be sort. Such extension will be subject to a fee review.

Commencement Date:

Expiry Date:

TERMINATION:

The Vendor may at any time terminate this Agreement by giving the Shire one month notice in writing.

The Shire may at any time terminate this Agreement by giving the Vendor one months' notice in writing.

If the vending machine is not being maintained as set out in the agreement, without discussion with the Shire to vary this clause, the Shire will resume control of the premises and this Agreement will be terminated.

Should this agreement be terminated the Vendor shall immediately remove the vending machine from the premise. Failing this the vending machine will be removed at cost to the Vendor by the Shire or its contractor.

PERMITTED USE:

The Vendor shall use the designated area of the premises for the sole purpose of operating a mixed product vending machine.

GENERAL CONDITIONS

The Vendor shall be responsible for the provision of and stocking of all stock in the vending machine.

The Vendor shall be responsible for maintenance of the vending machine
Upon the vending machine being out of order or not appropriately stocked for a period of seven days
this agreement may be cancelled.
No illegal, restricted or adult's only materials or items shall be offered for sale.

CLEANLINESS:

The Vendor shall keep the vending machine in a neat and tidy state.

SUB-LETTING:

The Vendor shall not sub-let any part of the approved area

TRANSFER OF LEASE:

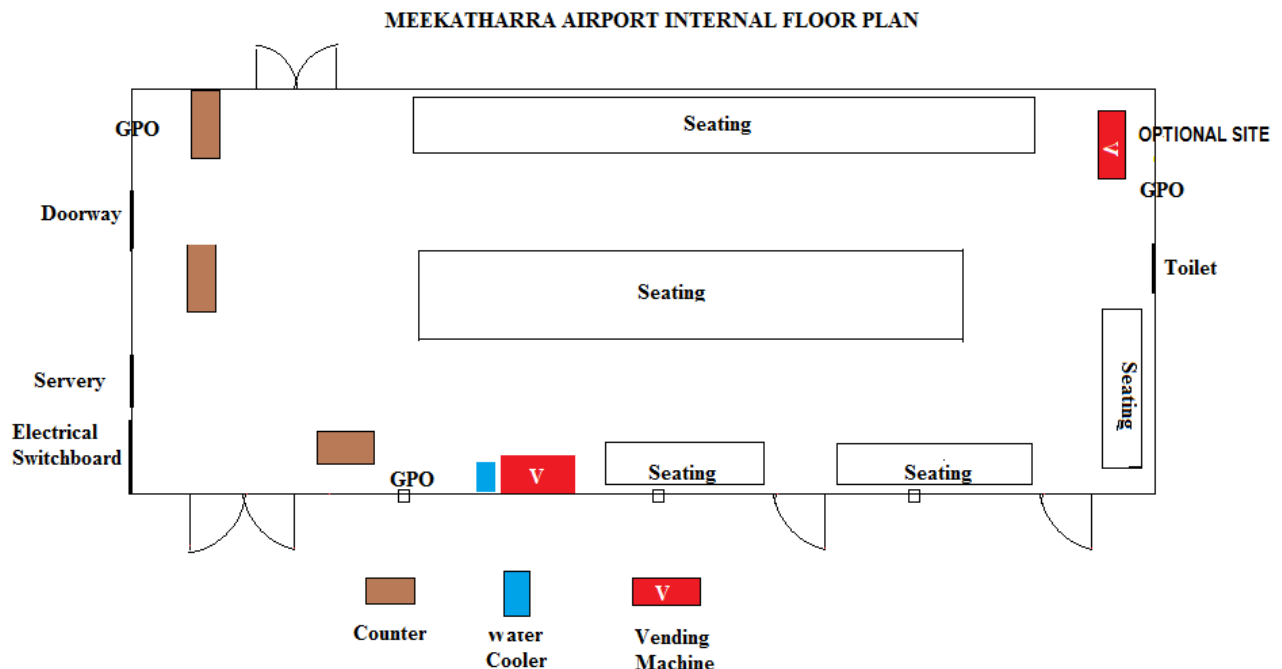
Any transfer of the lease shall be at the entire discretion of the Council.
Council may choose not to give a reason for not allowing a transfer.
There shall be no claim by any party should a transfer not be allowed.

INSURANCE:

The Shire shall keep the premises insured.
The Vendor is responsible for insuring any equipment, food or materials kept on the premises.
The Shire will not be responsible for any loss or damage of equipment, food, materials or income what
so ever.
The Vendor shall hold public liability insurance to the value of \$5,000,000 and provide proof to the
Shire of its currency before the machine is installed and upon the annual renewal of this agreement

PREVAILING LOCAL GOVERNMENT LEGISLATION:

References: Local Government Act 1995 Section 3.58



Signed

Shire Chief Executive Officer

Name of Shire Chief Executive Officer

The Vendor

Name of the Vendor

Title/Subject:	AIRPORT VENDING ADDITION
Agenda/Minute Number:	9.4.3
Applicant:	T. Wilton
File Ref:	Lease File
Disclosure of Interest:	Nil
Date of Report:	10 October 2016
Author:	Geoff Carberry Community & Development Services Manager



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
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Signature Senior Officer

Summary/Matter for Consideration:

This item is to consider a request T Wilton to install a small hot drinks vending machine in conjunction with the current mixed item vending machine

Attachments:

Request letter
Amended agreement (proposed)

Background:

At the meeting of Council in July 2014 Council resolved:

“That Council:

1. *Agrees to allow one only mixed product 845w vending machine to be located within the Meekatharra Airport Terminal in accordance with the attached agreement.*
2. *Authorise the CEO to sign the agreement on behalf of Council.*

*CARRIED 7/0
BY AN ABSOLUTE MAJORITY”*

At the meeting of Council in September 2016 Council resolved:

“That Council:

- 1) *Agrees to locally advertise its intention to lease a portion of the Airport Terminal for the provision of a vending machine.*
- 2) *Subject to submissions, agree to amend the lease agreement to a term of 3 years*
- 3) *Agrees to amend the agreement to allow the transfer of the lease agreement, with any transfer approval being at the discretion of the Council.*
- 4) *Agrees that the monthly fee remain at \$30.00 inclusive of GST for the term of the contract*

CARRIED 4/0”

Comment:

Mr Wilton has requested permission to take over the mixed item vending machine and would like to expand the service by providing a hot drink vending machine.

The machine is self-contained only requiring one ten amp power point to operate. Both approved areas for the current vending machine meet this requirement.

The expected power consumption is less than \$2.60 per week which could be covered under the current agreement of \$30 per month or Council may wish to increase the monthly agreement fee. The introduction of the original vending machine did not result in a significant increase in power usage.

Mr Wilton believes the vending machine to be viable and sees it as providing a further service to airport users.

Consultation:

R King – Airport Manager
Mr. T Wilton - Applicant

Statutory Environment:

Local Government Act 1995s.3.1 (1)

9.49A. Execution of documents

References: Local Government Act 1995 Section 3.58

Local Government (Functions and General) Regulations 1996 Reg.30

Policy Implications:

Nil

Budget/Financial Implications:

The agreement outlines fees to be paid which may remain unchanged.

Strategic Implications:

Nil

Voting Requirements

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr RK Howden

That Council allows Mr. Wilton to provide a hot drinks vending machine at the Airport in accordance with the amended agreement, as presented, with no increase in the monthly rate.

CARRIED 4/0

To whom it may concern ,

As I have bought the airport vending machine from Mr Ben Neill , I am seeking approval to place a hot drink vending machine beside it , the machine is fully self contained and does not need connection to a water outlet as it is supplied with water from a 20lit bottle , it only needs the power connection from the same outlet as the existing machine . The machine will dispense coffee as well as chai and hot chocolate in small cups that drop down from inside the machine and cost is minimal at \$3.00 per cup I think that this would add a nice touch to our service to the transiting public at the Meeka airport who cant get into town and take advantage of the existing vendors or who are bused directly from site to site.

Yours Sincerely ,

Tony Wilton.



The brand is Barista Choi
20ltr water dispensing bottle
100+ cups per refill.
The machine holds 50 cups
Dispenses 3 different beverages



VENDING MACHINE AGREEMENT

Approval for Vending Machine Meekatharra Airport Terminal Building

This agreement is made on ___/___/___ between the Shire of Meekatharra (The Shire) of 54 Main Street Meekatharra WA 6642 and Ben R Neill (The Vendor) of Po Box 206 Meekatharra WA 6642.

The Shire holds freehold title to Lot 33, Murchison Downs Road, Meekatharra WA 6642 (the Land) on Deposited Plan 2005573.
Certificate of Title 1977 - 963

PREMISES:

This agreement provides for the use of 1.0m² inside the terminal building for the purpose of providing

- 1) a mixed stock vending machine
- 2) Hot Drink vending machine.

FEE: The fee payable monthly in advance is \$30.00 per month inclusive of GST.

Rent is fixed for the term of this Agreement.

UTILITIES:

The fee includes a portion allocated towards reimbursement of electricity costs.

TERM:

Thirty Six (36) months.

Subject to the agreement of both parties an extension of a further 36 months may be sort. Such extension will be subject to a fee review.

Commencement Date:

Expiry Date:

TERMINATION:

The Vendor may at any time terminate this Agreement by giving the Shire one month notice in writing.

The Shire may at any time terminate this Agreement by giving the Vendor one months' notice in writing.

If the vending machine is not being maintained as set out in the agreement, without discussion with the Shire to vary this clause, the Shire will resume control of the premises and this Agreement will be terminated.

Should this agreement be terminated the Vendor shall immediately remove the vending machine from the premise. Failing this the vending machine will be removed at cost to the Vendor by the Shire or its contractor.

PERMITTED USE:

The Vendor shall use the designated area of the premises for the sole purpose of operating a mixed product vending machine.

GENERAL CONDITIONS

The Vendor shall be responsible for the provision of and stocking of all stock in the vending machine.
The Vendor shall be responsible for maintenance of the vending machine
Upon the vending machine being out of order or not appropriately stocked for a period of seven days this agreement may be cancelled.
No illegal, restricted or adult's only materials or items shall be offered for sale.

CLEANLINESS:

The Vendor shall keep the vending machine in a neat and tidy state.

SUB-LETTING:

The Vendor shall not sub-let any part of the approved area

TRANSFER OF LEASE:

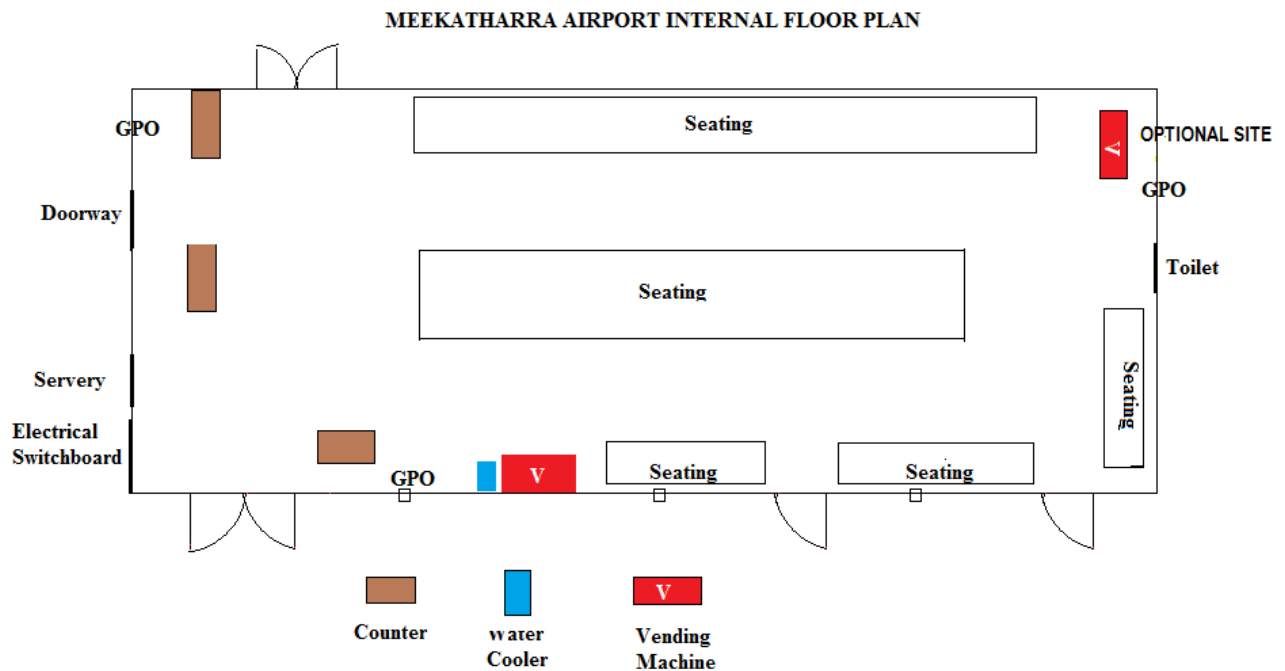
Any transfer of the lease shall be at the entire discretion of the Council.
Council may choose not to give a reason for not allowing a transfer.
There shall be no claim by any party should a transfer not be allowed.

INSURANCE:

The Shire shall keep the premises insured.
The Vendor is responsible for insuring any equipment, food or materials kept on the premises.
The Shire will not be responsible for any loss or damage of equipment, food, materials or income what so ever.
The Vendor shall hold public liability insurance to the value of \$5,000,000 and provide proof to the Shire of its currency before the machine is installed and upon the annual renewal of this agreement

PREVAILING LOCAL GOVERNMENT LEGISLATION:

References: Local Government Act 1995 Section 3.58



Signed

Shire Chief Executive Officer

Name of Shire Chief Executive Officer

The Vendor

Name of the Vendor

9.5 HEALTH BUILDING AND TOWN PLANNING

Title/Subject: THE RE-OPENING OF YUELLEA VISION STORE –
OUTSTANDING WORKS IDENTIFIED – LOT 19 MAIN
STREET – MEEKATHARRA

Agenda/Minute Number: 9.5.1

Applicant: Ayolani Hill – Manager of Yulella Emporium

File Ref: A5653

Disclosure of Interest: Nil

Date of Report: 7th October 2016

Author: William V Atyeo
Principal Environmental Health Officer



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

Yulella Aboriginal Corporation want the store that was known as Yulella Vision to re-open after a long and drawn-out works program leading to significant renovations to the building. The newly appointed Manager, Ayolani Hill, has been working hard to establish an acceptable standard whereby the business can be opened and has written in order to try and quicken the process.

I will seek Council's approval or otherwise of:

- Proposed Signage to the building
- Fencing – increased time to comply
- Provision of Toilet
- Placement of tables and chairs on footpath
- Placement of bar-b-que on footpath

Attachments

Copy of the letter from Ayolani in regards to above points.

Copy of proposed signage for store

Notes on Plans by me

Representation of Advertising signs to be placed on building and their locations.

Layout plan of the building

Background:

The renovations to the building known as Yulella Vision were permitted by Council in April 2008 and the relevant Town Planning Permit was issued with conditions. One of those conditions in regards to car-parking is still outstanding and needs to be completed.

In 2012 amended plans were submitted and another Building Permit issued.

An inspection of the building works revealed a few things that needed to be completed before an Occupation Permit can be issued and these were stated and reported to the manager. It was stated that these would be done, plus the inclusion of other matters if the building was to offer a café service and beauty treatment facility.

Council has now received a letter from the Manager in regards to these issues and also some requests for Council's consideration. These are commented on by me below.

Comment:

- **Proposed Signage to the building**

As shown in the attachment the words to be used and approx configuration of the advertising words are shown. The major sign above the verandah and affixed to the exterior lining of the façade here will have the outline of the letters in black, with the infill being yellow. The background will be the same colour as the façade lining which is burgundy. (hard to replicate actual colours here)

The fascia board that will be affixed to the columns of the verandah will be the same burgundy background, and will have the same colours (black outline with yellow infill) will be approx 900 mm wide. Also, the logo of Yulella Emporium will be painted on the large sign above the verandah.

I do support the colour scheme proposed and feel it will enhance the shop frontage.

- **Fencing and Car-Parking**

There had been no work carried out in regards to the provision of the required 11 car-parks and new fencing as was stated in the Town Planning permit that was issued. These two issues were agreed to following a letter of request to Council from Yulella in regards to the relevant conditions placed on the original Permit. The number of required car-parks was reduced to 11 and the construction and materials to be used for fencing was agreed to by Council at the request of Yulella.

Unfortunately, since 2008 when this Permit was issued until now, these facts seem to have been lost.

Management is seeking a consideration of time in order to complete this and it is proposed mid-December to complete.

I would recommend an extension of time to complete the fencing and the provision of the required 11 car-parking spaces till 14th December 2016, provided also that the existing metal sign posts etc are removed. Should it remain, then it would be an obstacle within the required car-parking area and a possible hazard to both pedestrians and vehicle owners.

The penalty for non-completion in these matters could see the business closed until such time as the works are completed to the satisfaction of the Council (possibly the CEO) for breaching the Town Planning Permit.

- **Placement of tables and chairs on the footpath**

I would support this request providing the tables and chairs are;

- Placed within 1000 mm of the front side of the building in the area between the first glass panel of the entry door and the southern wall of the building.
- The area beneath the verandah to be declared “Non Smoking” while the tables are placed on the footpath, and this is to be policed by the Management and Staff of Yulella.
- The placement of table and chairs is not to interfere in the smooth travel of people from the disabled car-park to the front door of the shop.
- The front verandah area, including all tables and chairs, is to be maintained in a clean and hygienic state at all times with management to ensure this is attended to.

- **Provision of Toilet for customer use**

I have stated that a unisex/disabled toilet is to be provided for use by customers and Management is seeking an extension of time in which to provide this. The timeline stated has been the same as that for the car parking and fencing which is mid December 2016.

I would support this as it will take some time for the Management to decide where they wish to construct this. December 14th would be appropriate I feel.

- **Placement of bar-b-que on footpath**

I have given this much thought and even though the intentions are good, I feel that they need to locate this within the building and not on Council’s footpath. The current ad hoc charity sausage sizzles are able to be permitted as they are for charity purposes and not a part of a commercial business.

Even though the intention is to put down a base to protect the footpath from grease etc, I feel that it would set a precedence that would not be acceptable. Also, the removal and placement of the bar-b-que when not in use and the cleaning of it, the possible public risk, would not be acceptable. Given it is a commercial business, I feel that apparatus like this should be contained within the building where food security and the provision of required equipment is assured.

Consultation:

Geoff Carberry – Community Services Development Manager
Ayolani Hill – Manager of Yulella Emporium

Statutory Environment:

Planning Development Act 2005
Meekatharra Town Planning Scheme No. 3
Building Act 2011
Health Act 1911
Food Act 1912

Policy Implications:

Nil

Budget/Financial Implications:

Increased rate revenue

Strategic Implications:

Improving the Main Street of Meekatharra.

Voting Requirements:

Absolute Majority

Committee Recommendation/ Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr HJ Nichols

That Council:

1. approve the colour scheme presented to Council for the application of advertising signs to the front of the building and also to the columns as shown providing all signs are secured in such a manner as to ensure they are safe from the adverse effects of high winds.
2. approve the extension of time to the 14th December 2016 for Yulella Aboriginal Corporation to provide the 11 car-parking bays and the masonry fence with “swimming pool” type infill as was agreed to in the Town Planning permit issued to them, providing the works are completed by that date and that the steel advertising sign that is currently on the allotment is removed.
3. approve the Placement of tables and chairs on the footpath providing :
 - They are placed within 1000 mm of the front side of the building in the area between the first glass panel of the entry door and the southern wall of the building.
 - The area beneath the verandah to be declared “Non Smoking” while the tables are placed on the footpath, and this is to be policed by the Management and Staff of Yulella.
 - All tables and chairs are to be removed each day from the footpath and the footpath swept and tidied.
 - The placement of table and chairs is not to interfere in the smooth travel of people from the disabled car-park to the front door of the shop.
 - The front verandah area, including all tables and chairs, is to be maintained in a clean and hygienic state at all times with management to ensure this is attended to.
 - Management is to provide a litter bin for customers use while the tables are placed on the footpath and this is to be removed at the end of each day and disposed of legally.
4. approve the extension of time to the 14th December 2016 for Yulella Aboriginal Corporation to provide the required toilet for customer use. This toilet to be a unisex/disable type in accordance with the required standards. Toilet to be installed prior to food being available.
5. not approve the placement of bar-b-que to be placed on the footpath, to be used for commercial purposes. The provision of such cooking facilities/equipment must be

provided within the building and to the standards required by the Food Act after consultation with Council's Environmental Health Officer.

CARRIED 4/0

Received by Email - 5th October 2016

Dear Bill

Thank you for your time on Monday 3rd October at Yulella Emporium and your reply to my email received on Tuesday the 4th October – confirming all the jobs requiring completion before reopening for business.

As per the order of jobs listed:

CAFE

- Plan for kitchen attached

List of foods we are looking to prepare in our Yulella Emporium kitchenette

- Coffee and diverse cakes
- Curries and rice's
- Indian breads
- Roast meats and vegetables
- Lasagna
- Pasta
- Pizza
- Burgers
- Ice-cream
- Smoothies
- Fresh fruit and vegetable juices
- Panini's
- Sandwiches
- Roast chickens - oven and rotisserie prepared
- Grilled meats - barbecued

On the note of the grilled meats I am seeking permission to offer barbecued meats as a special only on Wednesday lunch from 11 am to 2pm and Wednesday dinner from 6pm to 8pm and Sunday lunch from 11am to 2pm and Sunday dinner from 6pm to 8pm.

We will have the barbecue placed on a large board on the left of the shop door which will be covered with black polythene sheeting which will be rolled and placed in a black bin bag at the end of each Wednesday and Sunday and put into the green wheels bin.

We would also like to seek permission to have a few tables and chairs in the front of the shop along the wall. We will make certain we leave a space large enough for walking traffic not to be obstructed.

SPA

As discussed on Monday, we will be doing the treatments as most beauty salons do

- Massage
- Facials
- Manicures
- Pedicures
- Waxing

I have a system I have used in my day spa "Naturel Beauty" which was located in Toodyay inspected by Mike.

My clients purchase a small tube of wax which fits on a heater I supply. They keep their own wax and bring it in when booked in for a treatment. This safe guards no cross contamination and no mistakes.

Most beauticians use a big tub of wax which they dip in with a metal spatula and then smear the wax on the area to be treated which in my eyes is one of the most effective ways to cross contaminate.

All peeled wax on strips or empty containers are placed in a double bag in our spa bin and then emptied into our green bin at the end of the day. These bins are at the side of our building and not accessible to the general public.

All equipment and wet areas are disinfected after each client.

Furthermore, we will not treat any body that has not been showered prior to any treatment or with wounds or body rashes of any type which is another source of cross contamination.

We are hoping to have a hairdresser on board one week per month to begin with and will hopefully build that up to two weeks if necessary. The first room as you enter the spa area is where I will be setting up for the hairdresser to work from and the washing of the hair will be at the basin with an added attachment.

SIGNS

Attached for your perusal...

FENCE AND CARPARKS

We are working on the yard and car parks at present and would like to ask for grace with a few of the jobs which we will have completed by mid December.

- The fence and gate
- The unisex handicapped toilet

VERANDA

That is wonderful news about the approval of the Veranda lining and door as they are. Thank you Bill!

TOILET FACILITIES

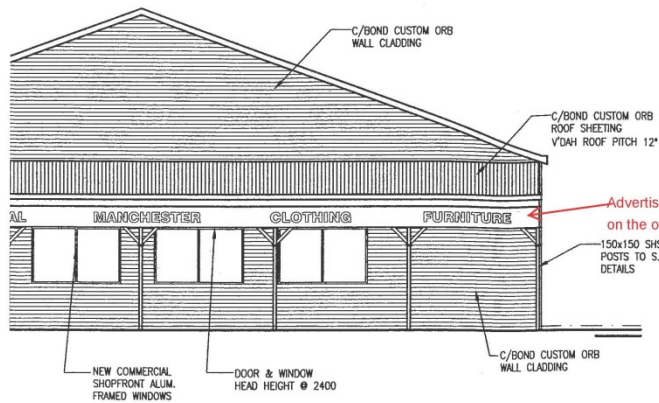
As requested under Fence and CARPARKS

Kind Regards

Ayolani Hill

Manager

Yulella Emporium



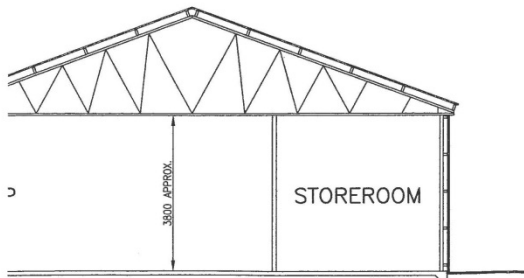
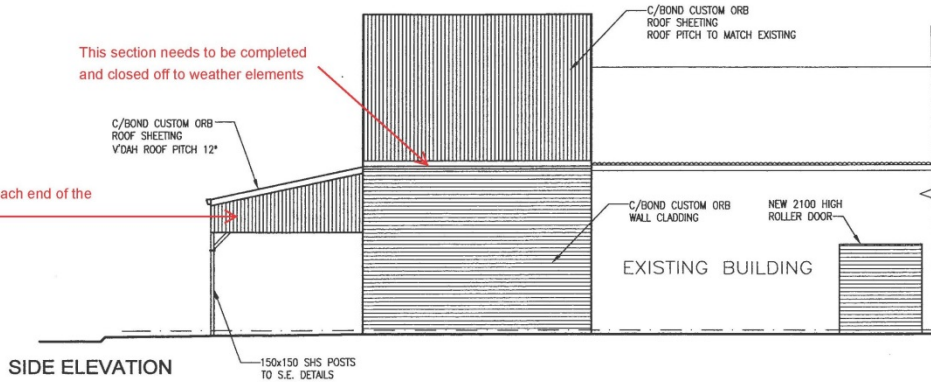
I have made comment or pointed to areas of interest..
as a result of inspection and conversation on-site with Ayolani
Dated this date: 4th October 2016

W.V. Atyeo

Advertising signage to front of verandah columns - was to be between the columns but on the outside and fixed to existing brackets would be OK

Facades to be fixed as shown to each end of the verandah section as approved

This section needs to be completed and closed off to weather elements

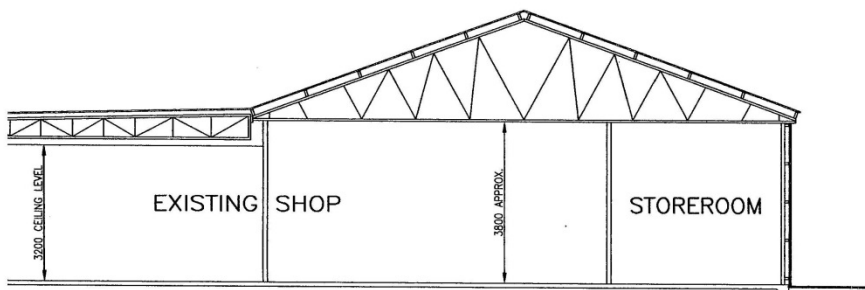
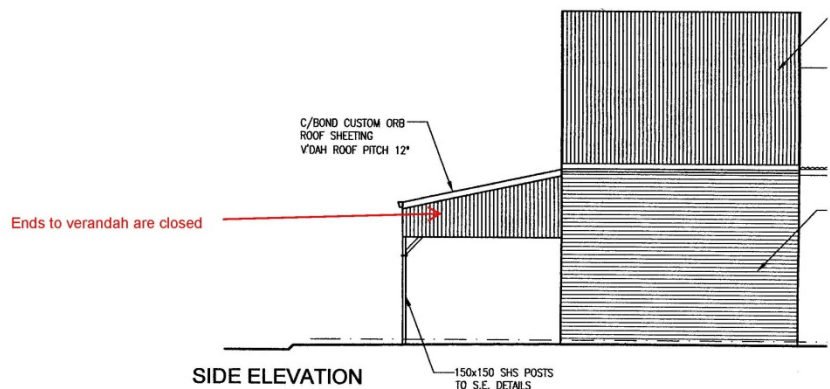
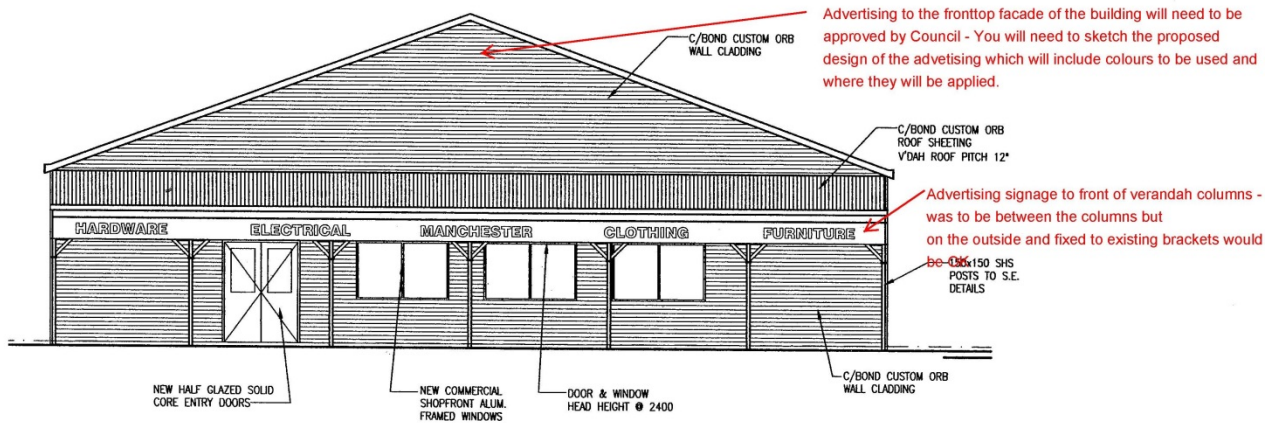


APPROVED
W.V. Atyeo 03/2012
Date
W V ATYEO
Environmental Health Officer
Building Surveyor
Level 2
Certificate / Registration No: 177

C/BOND CUSTOM ORB WALL CLADDING

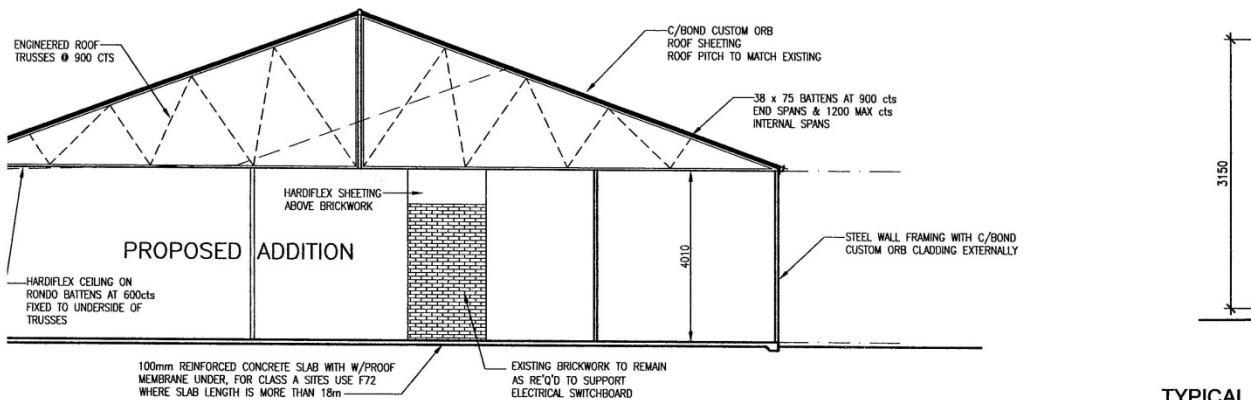
C/BOND CUSTOM ORB ROOF SHEETING

1	AMEND DRAWINGS AS PER MEETING WITH RON BRADFIELD ON 02/02/09. ISSUE FOR CONSTRUCTION.	02/02/09
0	AMEND DRAWINGS AS PER MEETING WITH RON BRADFIELD ON 15/05/08. ISSUE FOR CONSTRUCTION.	28/11/08
REVISION		DATE
TEAKLE & LALOR		
DESIGN & DRAFTING CONSULTANTS Unit 1, No 5 Chapman Road, Geraldton.		



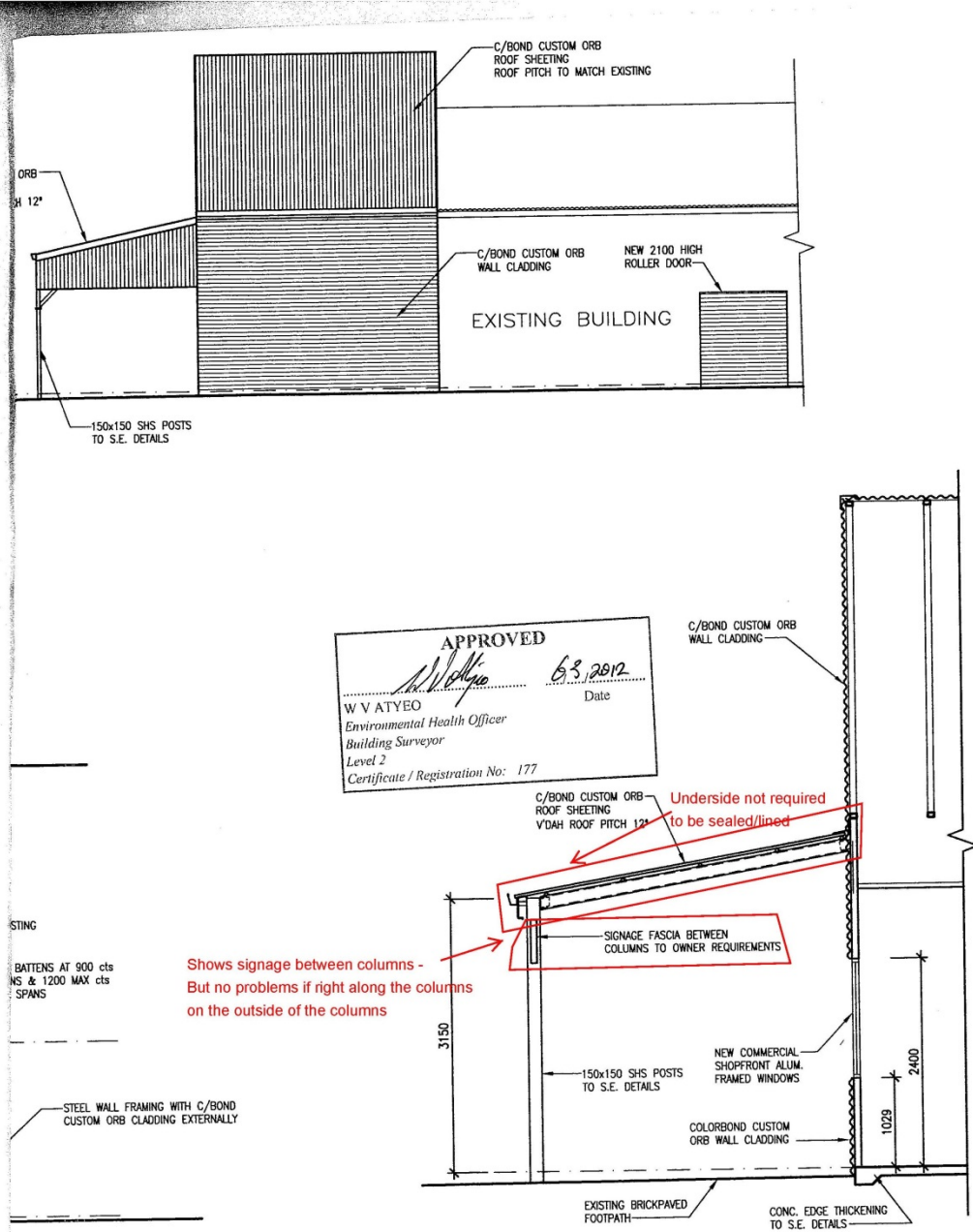
CROSS SECTION THRU EXISTING BUILDING

API
W V ATYEO
Environmental Health &
Building Surveyor
Level 2
Certificate / Registratic



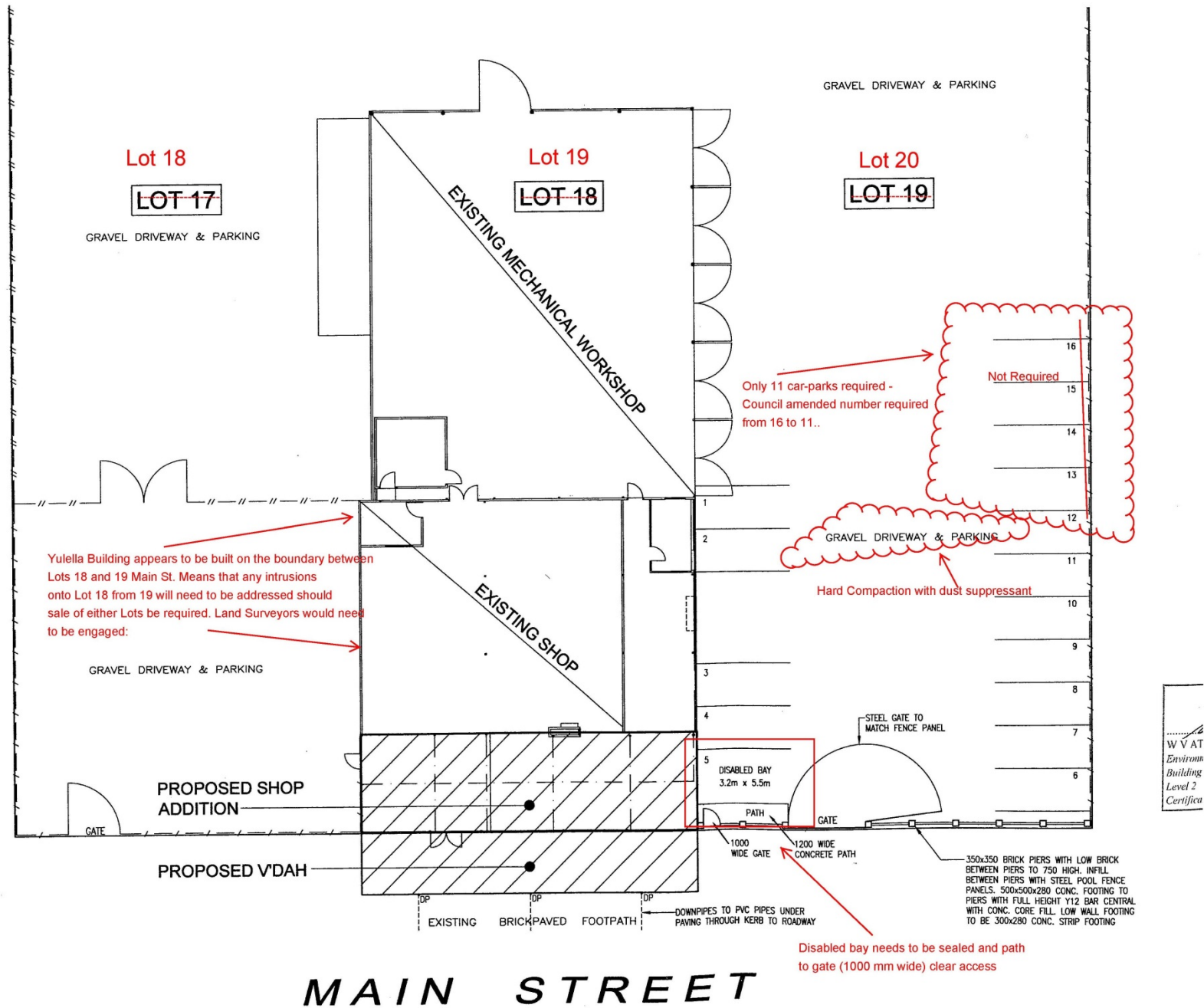
CROSS SECTION THRU PROPOSED ADDITION

TYPICAL



TYPICAL SECTION THRU PROPOSED VERANDAH SCALE 1:50

1	AMEND DRAWINGS AS PER MEETING WITH RON BRADFIELD ON 02/02/09. ISSUE FOR CONSTRUCTION.	02/02/09
0	AMEND DRAWINGS AS PER MEETING WITH RON BRADFIELD ON 15/05/08. ISSUE FOR CONSTRUCTION.	28/11/08
REVISION		DATE
TEAKLE & LALOR DESIGN & DRAFTING CONSULTANTS Unit 1, No 5 Chapman Road, Geraldton. P.O. Box 1850 Geraldton W.A. 6530 Phone (08) 9964 1882 Fax (08) 9964 2053 Email : p_teakle@wn.com.au		
JOB PROPOSED ALTERATIONS & ADDITIONS AT, LOTS 17, 18 & 19 MAIN STREET, MEEKATHARRA		
CLIENT YULELLA VISION		
DRAWING TITLE ELEVATIONS & SECTIONS		
SCALE 1:100 (U.N.O.)	DRAWN BY KHF	
DATE 25/3/08	DRAWING No.	REV.



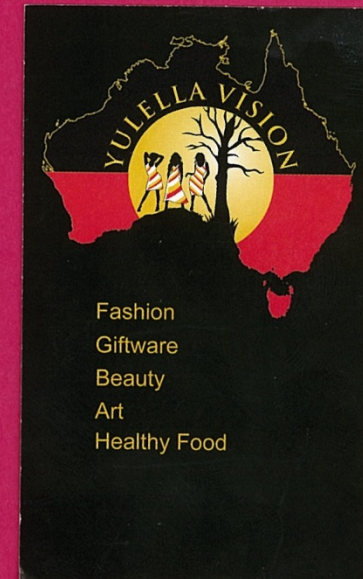
YULELLA EMPORIUM

- DAY SPA
- CAFETERIA

CLOTHING MANCHESTER FURNITURE GIFT HOUSE ELECTR
WARE HOLD ELECTRICAL

SIGNS

- SHEET METAL
- ATTACHED TO FAZADE ON EACH RIVET
- BLACK OUTLINE - YELLOW IN FILL



9.6 WORKS AND SERVICE
9.7 CONFIDENTIAL ITEMS

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

10.1 YOUTH EXPO

Title/Subject: YOUTH EXPO
Agenda/Minute Number: 10.1

Chief Executive Officer, Roy McClymont, commented on the excellent job done by Youth Sport and Recreation Officer, Wayne Roser and Youth Officer, Robert Binsiar in organising and producing a very successful Youth Expo, held at the Shire Hall on the 14th and 15th October 2016.

Moved: Cr DK Hodder
Seconded: Cr RK Howden

The Chief Executive Officer, Roy McClymont writes a letter of commendation to Youth Sport and Recreation Officer, Wayne Roser and Youth Officer, Robert Binsiar, expressing sincere thanks for their excellent job organising and running the Youth Expo.

CARRIED 4/0

10.2 MEEKA OUTBACK FESTIVAL 2016

Title/Subject: MEEKA OUTBACK FESTIVAL 2016
Agenda/Minute Number: 10.2

Cr NL Trenfield commented on Brian (Rigby) and Eveanne Trenfield's volunteering efforts, on short notice, with the Meeka Outback Festival 2016.

Moved: Cr DK Hodder
Seconded: Cr RK Howden

The Chief Executive Officer, Roy McClymont writes to Brian (Rigby) and Eveanne Trenfield thanking them for their much appreciated contribution to the success of the Meeka Outback Festival 2016

CARRIED 4/0

10.3 CHAMBER OF MINERALS AND ENERGY WA – Letter of 21/9/16

The meeting discussed the letter (21/9/16) from CME regarding shire aviation charges and it was agreed that no action should be taken at this time.

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 10.15am.