



Shire of Meekatharra
Ordinary Council Meeting
Minutes

Council Chambers
75 Main Street, Meekatharra

Saturday 17 May 2025

11:30 am

Confirmation of Minutes

These minutes were confirmed as a true and accurate record of proceedings on Saturday 21 June 2025.

Name

Signature

Disclaimer

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Shire of Meekatharra

Ordinary Council Meeting

Please be advised an Ordinary Council Meeting will be held at 11:30 am Saturday 17 May 2025 in the Shire of Meekatharra Council Chambers, 75 Main Street, Meekatharra.

A handwritten signature in black ink, appearing to read 'Nathan Cain', with a stylized, flowing script.

N Cain
Chief Executive Officer
12 May 2025

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1 Declaration of opening

The meeting was opened at 11.30 am.

2 Attendance

2.1 Present

Council Members

H Nichols	Shire President
M Smith	Deputy Shire President
M Hall	Councillor
W Ward	Councillor
B Day	Councillor
D Hodder	Councillor

Employees

N Cain	Chief Executive Officer
D Friend	Acting Deputy Chief Executive Officer
A Giometti	Deputy Chief Executive Officer
P Chhunzom	Manager Community Services
A Finlayson	Works and Services Manager
F Anderson	Executive Assistant and Administration Supervisor

Guests

Nil

Members of the Public

Nil

Members of the Media

Nil

2.2 Apologies

J Holden	Councillor
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2.3 Approved Leave of Absence

Nil

3 Applications for Leave of Absence

Nil

4 Interest Declarations by Members

Under section 5.67 of the Act, a member declaring an Impartiality, Proximity or Financial interest must disclose the nature of the interest in writing either prior to the meeting, or at the meeting immediately before the matter is discussed. The member is prohibited from participating in decisions on the matter in which they have the interest, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Nil

5 Question time

5.1 Response to Previous Questions Taken on Notice

Nil

5.2 Public Question Time

Nil

6 Presiding Member Announcements

The Shire President thanked the Hon Jackie Jarvis MLC, Minister for Agriculture and Food, Fisheries; Forestry; Small Business; Mid West for visiting Meekatharra on Thursday 15 May 2025.

7 Petitions / Deputations / Presentations

7.1 Petitions

Nil

7.2 Deputations

Nil

7.3 Presentations

Nil

8 Confirmation of Minutes

8.1 Ordinary Council Meeting – Saturday 12 April 2025

Recommendation

That the minutes from the Ordinary Council Meeting held on Saturday 12 April 2025 be confirmed.

Resolution 25/034
Moved M Smith
Seconded B Day

That the minutes from the Ordinary Council Meeting held on Saturday 12 April 2025 be confirmed.

Vote Outcome Carried 6/0
For H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder
Against -
Variation Reason -

9 Committee Minutes and Recommendations

Nil

10 Reports

10.1 Schedule of Payments – April 2025

File Reference	FM.RP.001
Author	A Ritchie, Senior Finance Officer
Author's Interest	Nil
Authoriser	D Friend, Acting Deputy Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	9 May 2025

Summary

Council is required to consider a Schedule of Payments which is to be produced each month and is to contain relevant information regarding outgoing monies.

The purpose of this Report is to present the relevant information.

Council is requested to accept the Schedule of Payments, as presented.

Attachments

10.1.1 Schedule of Payments – April 2025

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Additionally, where credit, debit, or other purchasing cards are used, details regarding their use are also to be reported each month.

Each instance of outgoing monies is to be reported and include the –

- Payee,
- Payment amount,
- Date, and
- Sufficient information to identify the transaction.

Comment

Shire officers have prepared the Monthly Schedule of Payments, in accordance with legislative requirements.

Following is a summary of the payments incurred in the month under review –

Payments from Accounts

- | | |
|---------------------|----------------|
| • Municipal Account | \$1,267,461.66 |
| • Trust Account | \$0.00 |

<u>Total Payments from Accounts</u>	<u>\$1,267,461.66</u>
-------------------------------------	-----------------------

Payments Using Purchasing Cards

- | | |
|----------------|------------|
| • Credit Cards | \$5,931.50 |
| • Fuel Cards | \$0.00 |

<u>Total Payments Using Purchasing Cards</u>	<u>\$5,931.50</u>
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The Monthly Schedule of Payments is attached.

Consultation

Acting Chief Executive Officer
Senior Management
Shire Officers

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13 Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

Local Government (Financial Management) Regulation 1996

Regulation 13A Payments by employees via purchasing cards

If a local government has credit, debit, or credit card/s, a list of payments made using the card/s is to be presented each month to Council.

Policy Implications

Shire of Meekatharra Policy Manual 2023

04.02 Purchasing and Procurement

Shire officers will undertake purchasing activities which align with strategic and operational objectives, meet value for money objectives, and meet defined thresholds, quotation requirements, and practices.

Financial Implications

Payments included in the Schedule have been undertaken in accordance with appropriate processes and the Annual Budget.

Risk Implications

Risk is managed using financial controls and the regular internal review of the information contained within each payment.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Regulation 13 and Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Schedule of Payments, as attached, for April 2025.

Resolution **25/035**

Moved **W Ward**

Seconded **M Smith**

That Council, pursuant to Regulation 13 and Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Schedule of Payments, as attached, for April 2025.

Vote Outcome **Carried 6/0**

For	H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder
Against	-
Variation Reason	-

List of Accounts Due & Submitted to Committee

Chq/EFT	Date	Name	Description	Municipal
EFT23238	01/04/2025	Melville Toyota	Purchase of 2 Toyota Prado 2.8L 48V Dsl Wagons	\$185,390.49
EFT23239	04/04/2025	Airport Lighting Specialists	18 x 200W-PK30D-MS 6.6A Lamp - Airport	\$891.00
EFT23240	04/04/2025	Aerodrome Management Services Pty Ltd (AMS)	Supply of 1 x Windsock White MOS Compliant, 1 x Windsock	\$1,474.00
EFT23241	04/04/2025	Alita Ritchie	Reimbursement for Meals LGFP Conference	\$143.45
EFT23242	04/04/2025	Australia Pacific Valuers Pty Ltd ITF The APV Unit Trust	Desktop Market Valuation for 84 Hill St	\$2,750.00
EFT23243	04/04/2025	Australia Post	Australia Post Charges for March 2025	\$114.78
EFT23244	04/04/2025	Canine Control	Ranger Services for 26 & 27 March 25	\$4,215.75
EFT23245	04/04/2025	Civic Legal Pty Ltd	Native Title Proceedings - Wajarri Yamatji and Nanda	\$10,207.40
EFT23246	04/04/2025	Mark Smith Pty Ltd	Lloyds Plaza Unisex Toilet Blocked, Men's Toilet Seat Broken	\$1,868.34
EFT23247	04/04/2025	Market Creations Agency Pty Ltd	Brand Modernisation Power Point Design & Template, Report Cover & Design & Word Document Template, Pull Up Banners,	\$4,147.00
EFT23248	04/04/2025	Nathan Cain	Reimbursement to CEO Fuel, Taxis, Accommodation & Parking	\$1,173.14
EFT23249	04/04/2025	Northampton Grader Hire	Maintenance Grading Ture Creek Road 105 Hours	\$35,409.00
EFT23250	04/04/2025	Paywise Pty Ltd	Novated Lease Charge 1IBM773 D Christie	\$505.51
EFT23251	04/04/2025	Perfect Computer Solutions Pty Ltd (PCS)	1 x Additional O365 Premium Business for Monarch	\$774.00
EFT23252	04/04/2025	Shire of East Pilbara	Monthly Fee for Shared Service Agreement Environmental Health, Building & Town Planning Services for March 25	\$4,583.33
EFT23253	04/04/2025	Supreme Shades Pty Ltd	Skate Park all 3 Shade Sails, Asset Maintenance Assessment Performed on all 3 Sails Repair as Required and Reinstall	\$16,808.00
EFT23254	04/04/2025	The Luscombe Syndicate	Food Supplies for Community Dinner for Movie Night	\$477.21
EFT23255	04/04/2025	Wynne Mandy (Sole Trader)	Accounting Support Bank Rec for February 25 and Prepare and	\$654.50
EFT23256	08/04/2025	Crown Conveyancing	Purchase of 84 Oliver St Meekatharra (Lot 122) Including Conveyancing Services, Professional Fees and Government &	\$218,631.71
EFT23257	09/04/2025	ABLE Sales	P395 Trailer with Water Tanker - Water Pump WAT-4DW-XICHA1-23D-29D & Starter Motor 12V 3.5KW STA-XICH-4DW-12V	\$220.00
EFT23258	09/04/2025	Anderson Felicity	Various Furnishings for 84 Oliver Street and Fuel for Cemeteries	\$1,108.25
EFT23259	09/04/2025	Breeze Connect Pty Ltd	Subscription Charges for Trunk ID 62205 - 1/3/25 - 31/3/25	\$104.31
EFT23260	09/04/2025	Commercial Hotel	Council Lunches and Refreshments Council Meeting 15/3/25	\$984.00
EFT23261	09/04/2025	Darren Friend	Return Flight MKA/Perth/MKA 16/4/25 - 28/4/25 D Friend	\$403.97
EFT23262	09/04/2025	Department of Planning, Lands and Heritage	1 x Month Lease Rent 1/4/25 - 30/4/25 Red Sand Box	\$55.00
EFT23263	09/04/2025	Great Northern Rural Services (CRT)	20L Genf Panzer 450 x 3	\$376.20
EFT23264	09/04/2025	Landgate	Tenement Searches 15/3/25 - 2/4/25	\$54.30
EFT23265	09/04/2025	Major Motors Pty Ltd	Purchase of 2016 Iveco Acco 2350G Dual Control Compactor Truck - VIN: 6F2252300GDZ00037 - Engine 22186292	\$129,999.00
EFT23266	09/04/2025	Mark Smith Pty Ltd	U2/109 Hill St Installation of New Basin with Flick Mixer in	\$1,268.83
EFT23267	09/04/2025	Ocean Centre Hotel	Accommodation CEO N Cain 6/4/25 - 7/4/25 Attending RRG	\$538.00
EFT23268	09/04/2025	Planwest	Meekatharra Town Planning Scheme and Strategy Modifications	\$7,441.50
EFT23269	09/04/2025	RMH Mechanical Pty Ltd	Batteries for Stock - P611 Fuso Canter, P518 Toyota LC70, P529	\$10,705.20
EFT23270	09/04/2025	Sandfire Resources Ltd	Rates refund for assessment A7888 E51/1775 Nannine Gold Field	\$2,067.57
EFT23271	09/04/2025	Skippers Aviation Pty Ltd	Return Flights Perth/MKA/Perth 14/4/25 - 16/4/25 Daniel Firms	\$1,452.00
EFT23272	09/04/2025	Supreme Shades Pty Ltd	Lions Park Maintenance Repair or Install New Shades at Skate	\$9,790.00
EFT23273	09/04/2025	Talis Consultants	Project TW25019 Meekatharra Pond and LF Development Project Management, Pond Compliance & Assessment Workshop and	\$60,843.74
EFT23274	09/04/2025	Toll Transport Pty Ltd (Team Global Express)	Freight for Papi Lamp from Airport Lighting Services	\$58.51
EFT23275	09/04/2025	Tudor House	Australian and New Zealand Flags + Postage	\$458.00
EFT23276	09/04/2025	WINC Australia Pty Ltd (Staples)	Livi Everyday 7200 Multifold Hand Towel 1 Ply 200 Sheets	\$157.12
EFT23277	11/04/2025	BOC Gases	Container Holdings 26/2/25 - 28/3/25 Oxygen, Acetylene &	\$53.36
EFT23278	11/04/2025	Canine Control	Ranger Services 6,7,8,& 9 April 2025	\$4,215.75
EFT23279	11/04/2025	Commercial Hotel	Accommodation for Murdoch University Vet Program 6/4/25 -	\$6,908.00
EFT23280	11/04/2025	Conway Highbury Pty Ltd	Health Local Law to Amend and Finalise Peruse Background Including Correspondence from WA Parliamentary	\$880.00
EFT23281	11/04/2025	Dalwallinu Wheatland Motel	Accommodation & Meal for A Humphries 5/4/25 - 6/4/25	\$224.00
EFT23282	11/04/2025	Duketon Mining Limited	Rates refund for assessment A8504 E69/3763 Mining Tenement	\$567.08
EFT23283	11/04/2025	Great Northern Rural Services (CRT)	20 x 20L Bayc Roundup Ultra & 1 x BAIF GT Green Plus 20L	\$3,940.89
EFT23284	11/04/2025	Helen Smith	Additional Hours for Vet Program 6,7,8,& 9 April 25 plus 21 x	\$5,792.33
EFT23285	11/04/2025	Lacy Bros Pty Ltd	Watercart Spray Tarmac AM & PM to Cool Tarmac	\$1,193.50
EFT23286	11/04/2025	Ocean Centre Hotel	Meal for WSM 18/3/25 Attending RRG Meeting	\$58.85
EFT23287	11/04/2025	S.A. Hines Contracting	Supply and Install Fencing and Gates to Peak Hill Cemetery	\$32,912.00
EFT23288	11/04/2025	Shire of Meekatharra	Payroll deductions	\$110.00
EFT23289	11/04/2025	Total Eden (Nutrien Water)	Welcome Park Retic Upgrade Renew Various Retic Items	\$7,668.62
EFT23290	11/04/2025	The Luscombe Syndicate	Various Food Items for Vet Program, Welcome to Meekatharra	\$1,474.61
EFT23291	11/04/2025	Toll Transport Pty Ltd (Team Global Express)	Freight for Parts P635 Cat Grader from Westrac	\$122.58
EFT23292	11/04/2025	Tyrright Geraldton	P540 Cat Loader Repair Tyre 26.5R25	\$218.35
EFT23293	16/04/2025	A Class Electrical and Air Conditioning	P608 & P636 Bore Boss Trailers Located Fault, Found Faulty Inlet. Ordered Replacement and Spares, 20Amp Inlet 56 Series 3 Pin	\$1,890.79
EFT23294	16/04/2025	Australian Local Government Association	Early Bird Registration Regional Forum for NGA Conference 24-	\$1,258.00
EFT23295	16/04/2025	Barkley Day	Member Fees and Expenses OCM 12/4/25 + Travel	\$1,103.36
EFT23296	16/04/2025	Commercial Hotel	Accommodation for Cr Day 11/4/25 OCM 12/4/25	\$202.00
EFT23297	16/04/2025	Contract Property Services	Town Maintenance Contract 1/4/25 - 30/4/25	\$14,839.07

EFT23298	16/04/2025	David Kenneth Hodder	Member Fees and Expenses OCM 12/4/25	\$440.00
EFT23299	16/04/2025	Geoff Udy	Solo Entertainment Welcome to Meeka Event + Accommodation	\$700.00
EFT23300	16/04/2025	Harvey James Nichols	Member Fees and Expenses OCM 12/4/25 + Cue Travel for	\$742.82
EFT23301	16/04/2025	Judith Christine Holden	Member Fees and Expenses OCM 12/4/25	\$440.00
EFT23302	16/04/2025	Lacy Bros Pty Ltd	Water Down Runway at Airport Cooling Purposes Extreme Heat	\$1,952.50
EFT23303	16/04/2025	Murchison Club Hotel	Accommodation N Cain Cue Parliament 11/4/25	\$150.00
EFT23304	16/04/2025	Mark Smith	Member Fees & Expenses for OCM 12/4/25	\$440.00
EFT23305	16/04/2025	Mark Smith Pty Ltd	Depot Upgrade Office HWU, Connect Hot and Cold Water to Washing Machine, and Drainage from Washing Machine to	\$6,346.46
EFT23306	16/04/2025	Matthew Hall	Member Fees and Expenses for OCM 12/4/25 + Travel	\$865.74
EFT23307	16/04/2025	Meekatharra GP Clinic (PSM Country Health Pty Ltd)	PEM A Mann D&A Testing	\$132.00
EFT23308	16/04/2025	Nathan Cain	Various Reimbursement to CEO N Cain - Gift Cards, Food Vet Program, RRG Meeting & UDLA, Accommodation ALGA Canberra	\$3,182.18
EFT23309	16/04/2025	Neuk Port Ad-Hair	Monthly Management and Operating Fees for Airport April 25	\$24,468.60
EFT23310	16/04/2025	Pest A Kill WA	Pest Control Services for Consultants Quarters, 101 Darlot, 4/16	\$814.00
EFT23311	16/04/2025	Paywise Pty Ltd	Novated Lease Charge 1IBM773 D Christie	\$505.51
EFT23312	16/04/2025	Perfect Computer Solutions Pty Ltd (PCS)	IT Provision and Support Services in The Months March and April	\$382.50
EFT23313	16/04/2025	RMH Mechanical Pty Ltd	P608 Bore Boss Remove, Repair, Replace Pump from Bore Hole	\$1,023.00
EFT23314	16/04/2025	Resminex Pty Ltd	Rates refund for assessment A8636 E52/4032 Mining Tenement	\$639.10
EFT23315	16/04/2025	Safetycare Australia Pty Ltd	3 Year Renewal Safetyhub Subscription for up to 50 Employees	\$4,950.00
EFT23316	16/04/2025	Telstra Limited	Telstra Landline Service & Equipment Charges to 1 May 25	\$1,291.03
EFT23317	16/04/2025	Wesley Ward	Member Fees & Expenses OCM 12/4/25	\$440.00
EFT23318	16/04/2025	Western Communications	Youth Centre Upgrade to Projector TCL 98TV & Fixed Wall	\$20,561.27
EFT23319	16/04/2025	Wildcat Resources	Rates refund for assessment A8885 E52/4327 Mining Tenement	\$900.84
EFT23320	24/04/2025	Water Corporation	Water Accounts Shire Properties - 12/2/25 - 9/4/25	\$22,807.43
EFT23321	24/04/2025	Horizon Power	Construction Invoice for Scope of Works MWP0104 - 135 Darlot	\$78,017.99
EFT23322	30/04/2025	ABLE Sales	1 x Starter Motor 12V 3.5KW XICHA1 4DW81/91/92/93 for P395	\$390.00
EFT23323	30/04/2025	AIT Specialists	Completion of The Review of Records and Determination - Fuel Tax Credits - Road Transport and Off Road for Period 1/4/24	\$972.07
EFT23324	30/04/2025	Broadcast Australia (BAI Communications)	Recovery 6FMS Contract 0041000304 and 6SAT Contract	\$493.31
EFT23325	30/04/2025	Building Certification Services WA Pty Ltd	Building Inspection BA3 Certificate of Design Compliance Class	\$495.00
EFT23326	30/04/2025	Commercial Hotel	Accommodation for Scott Lang and Daniel Firms from UDLA	\$780.00
EFT23327	30/04/2025	Dalwallinu Wheatland Motel	Accommodation 19/4/25 - 20/4/25 A Humphries	\$195.00
EFT23328	30/04/2025	Elite Electrical Contracting	Monthly Airport Generator Load Test for April 25	\$550.00
EFT23329	30/04/2025	Empire Resources Limited	Rates refund for assessment A8416 E51/1985 Mining Tenement	\$221.37
EFT23330	30/04/2025	Geraldton Mower & Repair Specialists	3 x Honda HRU216 SP Buffalo Classic Self-Propelled Lawn	\$5,397.00
EFT23331	30/04/2025	Hersey's Safety Pty Ltd	Various Items for Depot, Safety Glasses, Gloves, Tape, Rags.	\$1,324.95
EFT23332	30/04/2025	Infinity Skate	2 x Skateboard Sessions Held in the April 25 School Break - Reduced Rate for 2025 Funding from Horizon Power	\$900.00
EFT23333	30/04/2025	Lock, Stock & Farrell	New Locks for 131 Hill St	\$516.30
EFT23334	30/04/2025	Market Creations Agency Pty Ltd	Annual Report 2023-24 Balance, Creation of Graphs Throughout	\$2,725.25
EFT23335	30/04/2025	Meekatharra Corner Store	ULP and Tyre Glue March 25	\$123.81
EFT23336	30/04/2025	Meekatharra GP Clinic (PSM Country Health Pty Ltd)	PEM Jinkatha Flanagan Youth Centre Recruitment April 24	\$196.02
EFT23337	30/04/2025	Moore Australia WA Pty Ltd	2025 Financial Workshop - 23 May Livestream SFO	\$2,310.00
EFT23338	30/04/2025	Murchison Rubbish Services	Rubbish Collection Services for 29/3/25 - 28/4/25	\$22,635.45
EFT23339	30/04/2025	Nathan Cain	Travel Reimbursements Flights and Taxes - Canberra 21/6/25	\$1,131.13
EFT23340	30/04/2025	Norris & Hyde Pty Ltd	Monthly Subscription Charges for Cloud Hosting 3CX for	\$79.95
EFT23341	30/04/2025	Ocean Centre Hotel	Accommodation for WSM 18/3/25 - 19/3/25 Attending RRG Sub	\$329.50
EFT23342	30/04/2025	Paywise Pty Ltd	Novated Lease Charge 1IBM773 D Christie	\$505.51
EFT23343	30/04/2025	Pema Chhunzom	Reimbursement for Travel to Karajini Experience Meals and	\$118.53
EFT23344	30/04/2025	Perfect Computer Solutions Pty Ltd (PCS)	Provision of IT Support in Month of September 24	\$765.00
EFT23345	30/04/2025	Pivotel Satellite Pty Ltd (Global Star)	Pivotel Satellite Phone Charges 15/4/25 - 15/5/25	\$312.00
EFT23346	30/04/2025	RMH Mechanical Pty Ltd	Parts Repairs & Service P521 Mack Prime Mover, P480 Mack	\$2,102.25
EFT23347	30/04/2025	Royal Mail Hotel	Supply and Cook ANZAC Day Breakfast	\$3,750.00
EFT23348	30/04/2025	Refuel Australia (Geraldton Fuel)	15,000L Diesel to Main Depot Tank	\$25,805.40
EFT23349	30/04/2025	Rosmech Sales & Service Pty Ltd	Main Broom and Broom Wire P660 Road Sweeper	\$916.30
EFT23350	30/04/2025	Sandfire Resources Ltd	Rates refund for assessment A5694 E52/1715 Peak Hill Goldfield	\$87.17
EFT23351	30/04/2025	Shire of Meekatharra	Payroll deductions	\$110.00
EFT23352	30/04/2025	Southern Cross Broadband	Southern Cross Broadband Internet Charges for May 25	\$2,185.00
EFT23353	30/04/2025	Thomas Webb	Travel Reimbursements Meals Fuel and Incidentals Collecting	\$1,035.59
EFT23354	30/04/2025	Toll Transport Pty Ltd (Team Global Express)	Freight Charges for Round Up and Green Plus From Great	\$987.26
EFT23355	30/04/2025	Westrac Equipment	Parts for P513 CAT Pad Foot Shaft and Bearing Assembly	\$2,994.70
EFT23356	30/04/2025	Yulella Aboriginal Corporation	Re-establish Brick Pavers at Main Office Entry to Shire Admin	\$798.60
EFT23357	30/04/2025	Auris Minerals Ltd	Rates refund for assessment A5455 E52/1659 Peak Hill Godlfield	\$42.64
EFT23358	30/04/2025	Australia Mineral Prospects Pty Ltd	Rates refund for assessment A8918 E52/4350 Mining Tenement	\$750.18
EFT23359	30/04/2025	Bobbi Lockyer Pty Ltd	50% Deposit for Festival Weekend Event Art Workshop	\$5,500.00
EFT23360	30/04/2025	DUN DIRECT PTY LTD (DUNNINGS)	49503L Bulk Diesel Delivered to Airport 15/4/25	\$84,279.01
EFT23361	30/04/2025	Day Pastoral Co	Rock Armour for Gorge Creek Concrete Crossing at Mount	\$41,030.00
EFT23362	30/04/2025	FMG Resources P/L (FMG Pilbara P/L)	Rates refund for assessment A8624 E52/3831 Mining Tenement	\$14,467.10
EFT23363	30/04/2025	Meekatharra GP Clinic (PSM Country Health Pty Ltd)	PEM Marina Bossert Youth Centre Recruitment	\$196.02
EFT23364	30/04/2025	RMH Mechanical Pty Ltd	P484 CAT Grader Parts Motor & Governor Assy and Compressor	\$8,603.12
EFT23365	30/04/2025	Skippers Aviation Pty Ltd	One Way Fare for T Webb and A Mann to Perth Collect Rubbish	\$726.00

EFT23366	30/04/2025	Standards Australia Limited	Subscription Fee Modules: AS4902-2000 Term 9/4/25 - 8/4/26	\$1,485.00
EFT23367	30/04/2025	WINC Australia Pty Ltd (Staples)	Various Freight Items for Admin, Depot and Youth Centre	\$819.41
DD15491.1	09/04/2025	AMP Superleader Super Directions Fund	Superannuation contributions - PPE 09.04.2025	\$489.99
DD15491.2	09/04/2025	One Super	Superannuation contributions - PPE 09.04.2025	\$705.71
DD15491.3	09/04/2025	Australian Ethical Super	Superannuation contributions - PPE 09.04.2025	\$87.72
DD15491.4	09/04/2025	Plum Super	Superannuation contributions - PPE 09.04.2025	\$278.47
DD15491.5	09/04/2025	Aware Super (Accumulation)	Superannuation contributions - PPE 09.04.2025	\$6,165.63
DD15491.6	09/04/2025	HUB24 Super Fund	Superannuation contributions - PPE 09.04.2025	\$544.94
DD15491.7	09/04/2025	Netwealth Superannuation	Superannuation contributions - PPE 09.04.2025	\$1,436.38
DD15491.8	09/04/2025	Australian Super	Superannuation contributions - PPE 09.04.2025	\$3,500.56
DD15491.9	09/04/2025	Retail Employees Superannuation Trust (REST)	Superannuation contributions - PPE 09.04.2025	\$819.07
DD15502.1	22/04/2025	Horizon Power	Lot 99991 Aerodrome Rd - 5/3/25 1/4/25 - 560 units @ 29.9939	\$3,420.55
DD15502.2	17/04/2025	Horizon Power	Electricity Charges for 273 Streetlights 1/3/25 - 31/3/25	\$6,629.15
DD15504.1	23/04/2025	AMP Superleader Super Directions Fund	Superannuation contributions - PPE 23.04.2025	\$449.74
DD15504.2	23/04/2025	Australian Ethical Super	Superannuation contributions - PPE 23.04.2025	\$24.37
DD15504.3	23/04/2025	Plum Super	Superannuation contributions - PPE 23.04.2025	\$34.82
DD15504.4	23/04/2025	Aware Super (Accumulation)	Superannuation contributions - PPE 23.04.2025	\$6,612.12
DD15504.5	23/04/2025	HUB24 Super Fund	Superannuation contributions - PPE 23.04.2025	\$544.94
DD15504.6	23/04/2025	Netwealth Superannuation	Superannuation contributions - PPE 23.04.2025	\$954.09
DD15504.7	23/04/2025	Australian Super	Superannuation contributions - PPE 23.04.2025	\$3,498.15
DD15504.8	23/04/2025	Retail Employees Superannuation Trust (REST)	Superannuation contributions - PPE 23.04.2025	\$818.55
DD15504.9	23/04/2025	Hostplus	Superannuation contributions - PPE 23.04.2025	\$1,509.11
DD15506.1	21/04/2025	BP Oil (Air BP)	Avgas Sales - March/April 2025	\$6,828.06
DD15491.10	09/04/2025	Hostplus	Superannuation contributions - PPE 09.04.2025	\$1,508.64
DD15491.11	09/04/2025	Australian Retirement Trust	Superannuation contributions - PPE 09.04.2025	\$397.11
DD15491.12	09/04/2025	Mercer Super Trust	Superannuation contributions - PPE 09.04.2025	\$681.04
DD15504.10	23/04/2025	Mercer Super Trust	Superannuation contributions - PPE 23.04.2025	\$838.31
DD15504.11	23/04/2025	Australian Retirement Trust	Superannuation contributions - PPE 23.04.2025	\$416.32
			Total Municipal	\$1,267,461.66

Credit Card	Date	Virtual Credit Card Supplier	Description	Amount
Direct Debit	31/03/2025	Department of Mines, Industry Regulation & Safety	Dangerous Good Licence Renewal for Airport DGS016452	\$903.00
Direct Debit	02/04/2025	ACMA Australian Communications & Media Authority	Radio Communications Apparatus Licence Renewal Licence #	\$141.00
Direct Debit	04/04/2025	Department of Transport	Registration Renewal 1IER222 CEO Expiry 30/6/25	\$85.75
Direct Debit	05/04/2025	Ingot Hotel Perth	Accommodation F Anderson 2/4/25 - 5/4/24 Cemeteries	\$677.14
Direct Debit	05/04/2025	Ingot Hotel Perth	Accommodation J Dean 2/4/25 - 5/4/24 Cemeteries Conference	\$657.39
Direct Debit	09/04/2025	Starlink Internet Services	Internet Services 9/4/25 - 9/5/25 WSM & RRS	\$390.00
Direct Debit	11/04/2025	Department of Transport	Registration of New Bore Boss Trailer 1TXF061 Expiry 30/6/25	\$48.10
Direct Debit	11/04/2025	Skippers Aviation	Return Flight A Ahipene 25/4/25 - 19/5/25	\$403.97
Direct Debit	11/04/2025	We Do Print	Printing of the March Edition of Meekatharra Dust	\$572.00
Direct Debit	14/04/2025	Starlink Internet Services	Internet Services 14/4/25 - 14/5/25 Grandad	\$195.00
Direct Debit	16/04/2025	Geraldton Floral Studio	8 x Wreaths for ANZAC Day	\$720.00
Direct Debit	16/04/2025	Heritage Country Hotel Armadale	Accommodation A Mann 16/4/25 - 18/4/25 Collecting Rubbish	\$290.00
Direct Debit	16/04/2025	Heritage Country Hotel Armadale	Accommodation T Webb 16/4/25 - 18/4/25 Collecting Rubbish	\$320.00
Direct Debit	17/04/2024	Starlink Internet Services	Internet Services 17/4/25 - 17/5/25 Depot	\$176.00
Direct Debit	17/04/2025	Starlink Internet Services	Internet Services 17/4/25 - 17/5/25 Admin	\$176.00
Direct Debit	17/04/2025	Starlink Internet Services	Internet Services 17/4/25 - 17/5/25 Airport	\$176.00
Direct Debit	28/04/2025	We Do Print	Printing of the January Edition of Meekatharra Dust	\$658.00
			Total Credit Cards	<u>\$6,589.35</u>

Payments from Muni and Air BP totalling

\$1,267,461.66

Credit Card Purchases totalling

\$5,931.50

Fuel Card Purchases totalling

\$0.00

And was submitted to each member of Council on Saturday 17 May 2025

10.2 Monthly Financial Report – April 2025

File Reference	FM.RP.001
Author	A Ritchie, Senior Finance Officer
Author's Interest	Nil
Authoriser	D Friend, Acting Deputy Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	9 May 2025

Summary

Council is required to consider a Statement of Financial Activity which is to be produced each month and is to contain relevant information regarding the financial position and activity of the Shire.

The purpose of this Report is to present the relevant monthly information.

Council is requested to confirm the Monthly Financial Report, containing the Statement of Financial Activity, as presented.

Attachments

10.2.1 Monthly Financial Report – April 2025

Background

Legislation requires Shire officers to prepare financial reports covering prescribed information and present these to Council, where practicable, monthly.

Comment

Shire officers, in conjunction with local government finance and accounting consultants, have prepared the Statement of Financial activity, along with other prescribed information, in accordance with Australian Accounting Standards and legislative requirements.

Consultation

Acting Chief Executive Officer

Senior Management

Shire Officers

Local Government Finance and Accounting Consultants

Statutory Implications

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 (Financial activity statement required each month (Act s. 6.4))

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Nil

Financial Implications

Commentary on the financial position is outlined within the body of the attached Monthly Financial Report.

Risk Implications

The risk of presenting inaccurate information is considered low due to the use of specialised financial systems and the review and assistance provided by experienced finance and accounting consultants.

The Monthly Financial Report leads to the generation of the Annual Financial Report which is audited for accuracy by the Office of the Auditor General.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Regulation 34 the *Local Government (Financial Management) Regulations 1996*, accepts the Monthly Financial Report, as attached, for April 2025.

Resolution **25/036**
Moved **B Day**
Seconded **W Ward**

That Council, pursuant to Regulation 34 the *Local Government (Financial Management) Regulations 1996*, accepts the Monthly Financial Report, as attached, for April 2025.

Vote Outcome **Carried 6/0**
For **H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder**
Against -
Variation Reason -

SHIRE OF MEEKATHARRA

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and
statement of financial position)**

FOR THE PERIOD ENDED 30 APRIL 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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These statements are prepared with data available at the time of preparation.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2025

	30 April 2025	Audited 30 June 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	32,174,144	13,051,161
Trade and other receivables	1,064,494	1,508,971
Other financial assets	0	22,585,508
Inventories	449,284	229,633
TOTAL CURRENT ASSETS	33,687,922	37,375,273
NON-CURRENT ASSETS		
Other financial assets	62,378	62,378
Property, plant and equipment	28,039,571	27,496,684
Infrastructure	104,668,768	103,868,189
TOTAL NON-CURRENT ASSETS	132,770,717	131,427,251
TOTAL ASSETS	166,458,639	168,802,524
CURRENT LIABILITIES		
Trade and other payables	301,434	1,315,595
Other liabilities	659,874	659,874
Employee related provisions	209,099	209,099
TOTAL CURRENT LIABILITIES	1,170,407	2,184,568
NON-CURRENT LIABILITIES		
Employee related provisions	72,780	72,780
TOTAL NON-CURRENT LIABILITIES	72,780	72,780
TOTAL LIABILITIES	1,243,187	2,257,348
NET ASSETS	165,215,452	166,545,176
EQUITY		
Retained surplus	71,801,645	73,131,369
Reserve accounts	22,807,701	22,807,701
Revaluation surplus	70,606,106	70,606,106
TOTAL EQUITY	165,215,452	166,545,176

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial report of the Shire of Meekatharra which is a Class 3 local government comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

The Local Government (Financial Management) Regulations 1996 provide that:

- land and buildings are to be classified as property, plant and equipment; or
- infrastructure; or
- vested minor improvements that the local government controls; and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the Shire to assess at each reporting date whether the carrying amounts of the above mentioned non-financial assets materially differs from the fair value, and if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment - Note 7
 - Infrastructure - Note 8
 - Expected credit losses on financial assets - Note 5
 - Impairment losses of non-financial assets - Notes 7 and 8
 - Measurement of employee benefits - Note 12
 - Measurement of provisions - Note 12

Fair value hierarchy information can be found in Note 19

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates

This standard resulted in terminology changes relating to material accounting policies (formerly referred to as significant accounting policies).

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants
These amendments are not expected to have any material impact on the financial report on initial application.
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities
These amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements
These amendments may result in additional disclosures in the case of applicable finance arrangements.

Ordinary Council Meeting - Minutes - 17 May 2025

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

	Supplementary Information	Adopted Budget Estimates (a) \$	Current Budget Estimates	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Material Variance
OPERATING ACTIVITIES									
Revenue from operating activities									
General rates		7,228,200	7,085,200	7,109,040	7,075,734	(33,306)	(0.47%)		Within variance
Grants, subsidies and contributions	11	1,596,000	1,660,472	1,477,075	1,371,222	(105,853)	(7.17%)		Within variance
Fees and charges		1,487,000	1,372,000	1,158,980	1,272,291	113,311	9.78%		Within variance
Interest revenue		985,000	1,140,000	949,990	737,702	(212,288)	(22.35%)	▼ Timing	Interest revenue budgets are evenly spread and will meet budget as investments mature.
Other revenue		223,500	339,171	282,560	362,352	79,792	28.24%	▲ Permanent	School oval contribution has been invoiced for 4 years..
		11,519,700	11,596,843	10,977,645	10,819,301	(158,344)	(1.44%)		
Expenditure from operating activities									
Employee costs		(4,606,500)	(3,421,583)	(2,850,839)	(2,594,434)	256,405	8.99%		Within variance
Materials and contracts		(3,385,740)	(3,447,020)	(2,905,701)	(2,985,623)	(79,922)	(2.75%)		Within variance
Utility charges		(472,000)	(472,000)	(393,160)	(311,406)	81,754	20.79%	▲ Timing	Utility charges are lower than YTD budget, there may be savings at year end.
Depreciation		(6,862,500)	(6,862,500)	(5,718,700)	(6,166,264)	(447,564)	(7.83%)		Within variance
Insurance		(316,500)	(314,797)	(307,080)	(298,618)	8,462	2.76%		Within variance
Other expenditure		(272,900)	(272,900)	(189,910)	(139,476)	50,434	26.56%	▲ Timing	Donations (\$16k) and Vehicle Licences (\$17k) make up the bulk of this variance which may even out over the next few months.
Loss on asset disposals	6	0	0	0	(22,447)	(22,447)	0.00%		
		(15,916,140)	(14,790,800)	(12,365,390)	(12,518,268)	(152,878)	(1.24%)		
Non-cash amounts excluded from operating activities	Note 2(b)	6,862,500	6,862,500	5,718,700	6,188,711	470,011	8.22%		Within variance
Amount attributable to operating activities		2,466,060	3,668,543	4,330,955	4,489,744	158,789	3.67%		

Ordinary Council Meeting - Minutes - 17 May 2025

SHIRE OF MEEKATHARRA STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2025

CONTINUED

INVESTING ACTIVITIES

	Supplementary Information	Adopted Budget Estimates (a) \$	Current Budget Estimates	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Material Variance
Inflows from investing activities									
Proceeds from capital grants, subsidies and contributions	12	8,037,000	781,000	425,000	323,243	(101,757)	(23.94%)	▼ Timing	Variance relates to grants budgeted for YTD but not yet received.
Proceeds from disposal of assets	6	362,000	479,500	144,000	144,000	0	0.00%		Within variance
		8,399,000	1,260,500	569,000	467,243	(101,757)	(17.88%)		
Outflows from investing activities									
Payments for property, plant and equipment	5	(5,781,000)	(5,608,930)	(5,027,679)	(1,848,640)	3,179,039	63.23%	▲ Timing	Refer to Note 5 for Capital Works Detail - timing of anticipated expenditure.
Payments for construction of infrastructure	5	(20,258,500)	(9,372,188)	(5,713,243)	(5,781,539)	(68,296)	(1.20%)		Refer to Note 5 for Capital Works Detail - timing of anticipated expenditure
		(26,039,500)	(14,981,118)	(10,740,922)	(7,630,178)	3,110,744	28.96%		
Amount attributable to investing activities		(17,640,500)	(13,720,618)	(10,171,922)	(7,162,935)	3,008,987	29.58%		
FINANCING ACTIVITIES									
Inflows from financing activities									
Transfer from reserves	4	18,877,156	18,877,156	0	0	0	0.00%		Within variance - Transfer to occur in June
		18,877,156	18,877,156	0	0	0	0.00%		
Outflows from financing activities									
Transfer to reserves	4	(18,027,156)	(21,417,184)	0	0	0	0.00%		Within variance - Transfer to occur in June
		(18,027,156)	(21,417,184)	0	0	0	0.00%		
Amount attributable to financing activities		850,000	(2,540,028)	0	0	0	0.00%		
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year		14,324,440	12,592,103	12,592,103	12,592,103	0	0.00%		
Amount attributable to operating activities		2,466,060	3,668,543	4,330,955	4,489,744	158,789	3.67%		
Amount attributable to investing activities		(17,640,500)	(13,720,618)	(10,171,922)	(7,162,935)	3,008,987	29.58%		
Amount attributable to financing activities		850,000	(2,540,028)	0	0	0	0.00%		
Surplus or deficit after imposition of general rates		0	0	6,751,136	9,918,912	3,167,776	46.92%		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
 ▲▼ Better than budget (Income is higher, Expenditure is lower)/Worse than budget (Income is lower, expenditure is higher)
 This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2024	Last Year Audited Closing 30 June 2024	Year to Date 30 April 2025
(a) Net current assets used in the Statement of Financial Activity	Supplementary Information			
Current assets		\$	\$	\$
Cash and cash equivalents	3	37,091,252	13,051,161	32,174,144
Trade and other receivables		1,500,000	1,508,971	1,064,494
Other financial assets		0	22,585,508	0
Inventories	8	220,000	229,633	449,284
		38,811,252	37,375,273	33,687,922
Less: current liabilities				
Trade and other payables	9	(1,320,000)	(1,315,595)	(301,434)
Other liabilities	10	0	(659,874)	(659,874)
Employee related provisions	10	(350,000)	(209,099)	(209,099)
		(1,670,000)	(2,184,568)	(1,170,407)
Net current assets		37,141,252	35,190,705	32,517,515
Less: Total adjustments to net current assets	Note 2(c)	(22,816,812)	(22,598,602)	(22,598,602)
Closing funding surplus / (deficit)		14,324,440	12,592,103	9,918,912

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	6	0	0	22,447
Add: Depreciation		6,862,500	5,718,700	6,166,264
Total non-cash amounts excluded from operating activities		6,862,500	5,718,700	6,188,711

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Audited Closing 30 June 2024	Year to Date 30 April 2025
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(23,192,012)	(22,807,701)	(22,807,701)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions	4	375,200	209,099	209,099
Total adjustments to net current assets	Note 2(a)	(22,816,812)	(22,598,602)	(22,598,602)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF MEEKATHARRA

SUPPLEMENTARY INFORMATION

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SHIRE OF MEEKATHARRA
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 30 APRIL 2025

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$
OPERATING ACTIVITIES				
Income excluding grants, subsidies and contributions				
General purpose funding - other		8,233,200	8,134,570	7,899,975
Law, order and public safety	11	2,500	2,060	1,761
Health		1,000	820	4,265
Education and welfare		10,000	8,310	238
Housing		20,000	16,660	1,077
Community amenities		117,500	113,720	115,003
Recreation and culture	6	54,500	45,320	158,276
Transport		1,372,000	1,043,320	1,187,317
Economic services		12,000	9,980	4,670
Other property and services		101,000	125,810	75,497
		9,923,700	9,500,570	9,448,079
Grants, subsidies and contributions				
General purpose funding - other		824,000	740,380	666,353
Law, order and public safety		47,500	14,410	16,866
Education and welfare		122,500	115,625	125,370
Transport		8,613,500	1,006,250	865,226
Economic services		25,000	25,000	18,000
Other property and services		500	410	2,650
		9,633,000	1,902,075	1,694,465
Expenditure from operating activities (including depreciation)				
Governance		(974,400)	(807,820)	(567,388)
General purpose funding		(342,500)	(306,670)	(227,236)
Law, order and public safety		(231,500)	(194,950)	(178,780)
Health		(168,500)	(141,390)	(113,798)
Education and welfare		(1,119,000)	(926,360)	(823,308)
Housing		0	(22,420)	(20,165)
Community amenities		(934,740)	(780,850)	(661,102)
Recreation and culture		(2,068,500)	(1,737,280)	(1,535,951)
Transport		(9,160,000)	(7,281,890)	(7,820,474)
Economic services	6	(797,000)	(619,150)	(519,351)
Other property and services		(120,000)	453,390	(50,715)
		(15,916,140)	(12,365,390)	(12,518,268)
Net Operating Result		3,640,560	(962,745)	(1,375,724)

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Trust	Cash	Institution	Interest Rate	Maturity Date
		\$	\$		\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	11,885,105	0	0	11,885,105	Westpac	0.00%	At Call
Maxi Account	Cash and cash equivalents	4,786,796	0	0	4,786,796	Westpac	1.15%	At Call
Trust Account	Trust	0	0	500,000	500,000	Westpac	0.00%	At Call
Term Deposits								
63-2171	Financial assets at amortised cost	180,399	12,858,743	0	13,039,142	Westpac	3.00%	24/06/2025
63-2198	Cash and cash equivalents	2,623,234	51,042	0	2,674,276	Westpac	3.00%	13/06/2025
Total		19,475,535	12,909,785	500,000	32,885,319			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Original Budget Transfers In (+)	Current Budget Transfers In (+)	Original Budget Transfers Out (-)	Current Budget Transfers Out (-)	Original Budget Closing Balance	Current Budget Closing Balance	Actual Opening Balance	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$		\$		\$		\$	\$	\$	\$
Restricted by Council				0							
Leave reserve	429,228	0	0	(429,228)	(429,228)	0	0	429,228	0	0	429,228
Plant and Machinery reserve	1,254,200	500,000	529,100	(770,000)	(770,000)	984,200	1,013,300	1,254,200	0	0	1,254,200
Building Reserve	2,048,974	779,228	779,228	(200,000)	(200,000)	2,628,202	2,628,202	2,048,974	0	0	2,048,974
Shire Water Reserve	347,826	0	0	(347,826)	(347,826)	0	0	347,826	0	0	347,826
Airport Runway Reserve	3,011,456	0	0	(3,011,456)	(3,011,456)	0	0	2,627,145	0	0	2,627,145
Airport Reserve	1,412,107	3,111,456	3,111,456	(530,000)	(530,000)	3,993,563	3,993,563	1,412,107	0	0	1,412,107
Transport Reserve	65,984	0	0	(65,984)	(65,984)	0	0	65,984	0	0	65,984
Infrastructure & Development Reserve	1,096,770	0	0	(1,096,770)	(1,096,770)	0	0	1,096,770	0	0	1,096,770
Covid-19 Emergency Response/Cashflow	230,699	0	0	(230,699)	(230,699)	0	0	230,699	0	0	230,699
Reseals & Rejuvenation Reserve	6,525,470	0	0	(6,525,470)	(6,525,470)	0	0	6,525,470	0	0	6,525,470
Interpretive Centre Reserve	2,038,817	0	0	(2,038,817)	(2,038,817)	0	0	2,038,817	0	0	2,038,817
Roads -Second / Final Seals Reserve	2,030,906	0	0	(2,030,906)	(2,030,906)	0	0	2,030,906	0	0	2,030,906
Lloyd'S Revitalisation Reserve	1,694,352	2,088,817	2,088,817	(1,600,000)	(1,600,000)	2,183,169	2,183,169	1,694,352	0	0	1,694,352
Industrial Park Reserve	916,163	250,000	250,000	0	0	1,166,163	1,166,163	916,163	0	0	916,163
Swimming Pool Reserve	89,060	150,000	150,000	0	0	239,060	239,060	89,060	0	0	89,060
Footpaths	0	165,984	565,984	0	0	165,984	565,984	0	0	0	0
Future Projects	0	1,677,469	1,677,469	0	0	1,677,469	1,677,469	0	0	0	0
Furniture and Equipment	0	100,000	250,000	0	0	100,000	250,000	0	0	0	0
Roads	0	8,706,376	11,517,304	0	0	8,706,376	11,517,304	0	0	0	0
Other Infrastructure	0	497,826	497,826	0	0	497,826	497,826	0	0	0	0
	23,192,012	18,027,156	21,417,184	(18,877,156)	(18,877,156)	22,342,012	25,732,040	22,807,701	0	0	22,807,701

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$		\$	\$	\$
Buildings - non-specialised	3,845,000	3,623,495	3,219,659	733,546	(2,486,113)
Furniture and equipment	81,000	121,000	102,660	1,566	(101,094)
Plant and equipment	1,855,000	1,864,435	1,705,360	1,113,527	(591,833)
Acquisition of property, plant and equipment	5,781,000	5,608,930	5,027,679	1,848,640	(3,179,039)
Infrastructure - roads	18,252,500	6,529,943	5,571,583	5,435,740	(135,843)
Infrastructure - footpaths	400,000	0	0	0	0
Infrastructure - Airport	530,000	544,245	0	194,245	194,245
Infrastructure - Other	1,076,000	2,298,000	141,660	151,553	151,553
Acquisition of infrastructure	20,258,500	9,372,188	5,713,243	5,781,539	(6,148,123)
Total capital acquisitions	26,039,500	14,981,118	10,740,922	7,630,178	(9,327,162)

MATERIAL ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

5 CAPITAL ACQUISITIONS - DETAILED

GL Account	Job Number	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
Buildings - non-specialised								
2026	X1001	Ses Facilities - Renew Shed	31,000	41,000	41,000	450	40,550	
4191	X1002	Lloyd'S Plaza - New Extension	1,600,000	1,600,000	1,333,330	13,791	1,319,539	
5044	X1003	Depot - New Machinery Shed	300,000	-	-	-	-	
2704	X1004	Lot 294 (131) Hill Street - Renew General	60,000	125,000	125,000	-	125,000	
2704	X1005	Lot 408 (91) Hill Street - Renew Verandah	55,000	23,400	23,400	26,573	(3,173)	
2704	X1006	Lot 303 (137) Darlot Street - Renew Verandah	25,000	25,000	20,830	26,155	(5,325)	
2704	X1007	Lot 207 (107) Hill Street - Renew Blinds	5,000	5,000	4,160	7,327	(3,167)	
2704	X1008	Lot 877 (69) McCleary Street - New Garage	25,000	35,000	35,000	6,202	28,798	
2447	X1009	Youth Centre - Renew Kitchen	25,000	25,000	20,830	21,590	(760)	
2704	X1010	Lot 304 (135) Darlot Street - New Residence	211,000	511,000	511,000	224,350	286,650	
3997	X1011	Picture Gardens - Renew Plumbing	97,000	97,000	80,830	-	80,830	
3997	X1012	Picture Gardens - Renew Electrical	10,000	10,000	8,330	-	8,330	
4036	X1013	Indoor Cricket - Renew Facility	107,000	107,000	89,160	560	88,600	
4171	X1014	Masonic Lodge - Renew Facility	12,000	12,000	10,000	-	10,000	
9681	X1015	Old Power Station - Renew Facility	50,000	-	-	-	-	
2704	X1016	Lot 207 (107) Hill Street - Renew Facility	12,000	12,000	10,000	-	10,000	
2447	X1017	Youth Centre - Renew Facility	50,000	50,000	41,660	52,450	(10,790)	
3884	X1018	Gym - Renew Roof	30,000	30,000	25,000	-	25,000	
2704	X1019	Airport Residence - Upgrade Security Screens	25,000	35,000	35,000	-	35,000	
1328	X1020	Administration Office - New Carport	19,500	30,150	30,150	30,150	-	
2704	X1021	Lot 113 (81) Darlot Street - New Carport	19,500	11,649	11,649	11,649	-	
2704	X1022	Staff Accommodation - New	1,000,000	700,000	700,000	82,807	617,194	
3884	X1023	Gym - Renew External Lighting	10,000	10,000	8,330	-	8,330	
3666	X1024	Swimming Pool Building - Renew Paint	66,000	66,000	55,000	-	55,000	
2704	X1025	Lot 261 (117) Hill Street - New	-	-	-	4,839	(4,839)	
2704	X1026	Lot 408 (91) Hill St - Renew Blinds And Awnings	-	-	-	7,327	(7,327)	
2704	X1027	Consultants Quarters - Renew Blinds/Awnings	-	-	-	7,327	(7,327)	
2704	X1028	Lot 122 (84) Oliver Street - New	-	-	-	210,000	(210,000)	Budget at X1022
	X1030	Swimming Pool - Renew Fence	-	10,000	-	-	-	
	X1031	Crc Kitchen Extension - Upgrade	-	10,000	-	-	-	
	X6017	Works Depot Gates	-	42,296	-	-	-	
			-	-	-	-	-	
TOTAL Buildings			3,845,000	3,623,495	3,219,659	733,546	2,486,113	
Furniture and equipment								
1326	X2005	Administration Office - Renew Front Counter	15,000	20,000	20,000	-	20,000	
2438	X2001	Kids Zone - Renew Outdoor Furniture	5,000	5,000	4,160	-	4,160	
2445	X2002	Youth Centre - Renew Office Furniture	11,000	16,000	16,000	-	16,000	
3534	X2003	Town Hall - Renew Audio Visual Equipment	35,000	50,000	50,000	-	50,000	
3974	X2004	Gym - Renew Gym Equipment	15,000	15,000	12,500	1,566	10,934	
TOTAL Furniture and Equipment			81,000	121,000	102,660	1,566	101,094	
Plant and equipment								
5475	X3001	Small Equipment < \$5,000 - Renew	10,000	10,000	8,330	8,724	(394)	
5475	X3002	Large Equipment > \$5,000 - Renew	50,000	50,000	41,660	32,587	9,073	
5475	X3003	Street Sweeper P660 - New	450,000	150,000	150,000	108,800	41,200	
5475	X3004	Excavator P638 - Upgrade	110,000	110,000	91,660	116,254	(24,594)	
5475	X3005	Diesel Forklift P639 - New	60,000	60,000	50,000	40,280	9,720	
5475	X3006	Skid Steer P640 - Renew	130,000	106,318	106,318	106,318	-	
5475	X3007	Single Cab 4X2 Utility P647 - Renew	45,000	45,000	45,000	-	45,000	
5475	X3008	Single Cab 4X2 Utility P648 - Renew	45,000	45,000	45,000	-	45,000	
5475	X3009	Single Cab 4X2 Utility P649 - Renew	45,000	45,000	45,000	-	45,000	
5475	X3010	Extra Cab Utility P650 - Renew	80,000	80,000	66,660	68,471	(1,811)	
5475	X3011	Community Officer Vehicle P651 - Renew	45,000	45,000	37,500	-	37,500	
5475	X3012	Youth Officer Vehicle P652 - Renew	45,000	45,000	37,500	-	37,500	
5475	X3013	Single Cab 4X4 Utility P653 - Renew	90,000	90,000	75,000	-	75,000	
5475	X3014	Dual Cab 4X4 Utility P654 - Renew	110,000	110,000	91,660	-	91,660	
5475	X3015	Youth Services Van P655 - Renew	80,000	-	-	-	-	
5475	X3016	Bore Boss P656 - New	140,000	140,000	116,660	122,804	(6,144)	
5475	X3017	Off-Road Caravan P657 - New	120,000	88,819	88,819	88,818	1	
5475	X3018	Wagon 4X4 P658 - Renew	100,000	65,263	65,263	134,737	(69,474)	
5475	X3019	Wagon 4X4 P659 - Renew	100,000	100,000	83,330	83,410	(80)	
	X3020	Wagon 4X4 P??? - Wsm	-	85,000	85,000	84,145	855	
	X3021	Waste Truck P??? - New	-	375,000	375,000	118,181	256,819	
TOTAL Plant and Equipment			1,855,000	1,864,435	1,705,360	1,113,527	591,833	

5 CAPITAL ACQUISITIONS - DETAILED

Infrastructure - roads						
4200		Road Construction Various	16,010,000	6,154,943	5,259,093	246,362
4250		Flood Damage Renewals - 24/25	2,242,500	375,000	312,490	(110,519)
			-	-	-	-
		TOTAL Road Construction	18,252,500	6,529,943	5,571,583	135,843
Infrastructure - footpaths						
5046	X5001	Footpaths - New And Renewal	400,000	-	-	-
		TOTAL Footpath Construction	400,000	-	-	-
Infrastructure - Airport						
5218	X7001	Airport - Renew Electrical Generator	180,000	194,245	-	(194,245)
5218	X7002	Airport - Renew Leach Drains	100,000	100,000	-	-
5218	X7003	Airport - Renew Fuel Facility	200,000	200,000	-	-
5218	X7004	Airport - Upgrade Casa Audit Outcomes	50,000	50,000	-	-
		TOTAL Airport Construction	530,000	544,245	-	(194,245)
Infrastructure - Other						
2436	X6001	Kids Zone - Renew Courtyard Paving	27,000	27,000	-	-
2436	X6002	Kids Zone - Renew Reticulation And Lawn	20,000	20,000	-	-
2436	X6003	Kids Zone - Renew Playground Shade	40,000	40,000	-	-
2824	X6004	Refuse Site - Upgrade Facility	56,000	56,000	-	-
3274	X6005	Town Cemetery - Renew Facility	54,000	54,000	-	1,985
3274	X6012	Heritage Cemeteries - Renew Headstones	60,000	60,000	50,000	32,133
3638	X6010	Oval - Renew Electrical System	40,000	40,000	33,330	50,628
3638	X6011	Oval - Renew Surface	70,000	70,000	58,330	59,789
3954		Grants Pit Water Scheme	-	-	-	(210)
4015	X6006	Lions Park - New Development	288,000	1,500,000	-	4,734
4015	X6007	Lions Park - New Furniture	5,000	5,000	-	-
5045	X6016	Truck Ramps - New	100,000	250,000	-	-
5380	X6008	Peace Gorge - Renew General	140,000	50,000	-	-
5399	X6009	Welcome Park - Renew Facility	66,000	16,000	-	2,495
5424	X6013	Entry Statement (East) - New	40,000	40,000	-	-
5424	X6014	Entry Statement (West) - New	40,000	40,000	-	-
5424	X6015	Murchison Geo Region - Renew Signage	30,000	30,000	-	-
		TOTAL Other Infrastructure	1,076,000	2,298,000	141,660	151,553
		TOTALS	26,039,500	14,981,118	10,740,922	7,630,178
						3,110,744

Ordinary Council Meeting - Minutes - 17 May 2025

SHIRE OF MEEKATHARRA SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 APRIL 2025

INVESTING ACTIVITIES

5 CAPITAL ROADWORKS - DETAILED

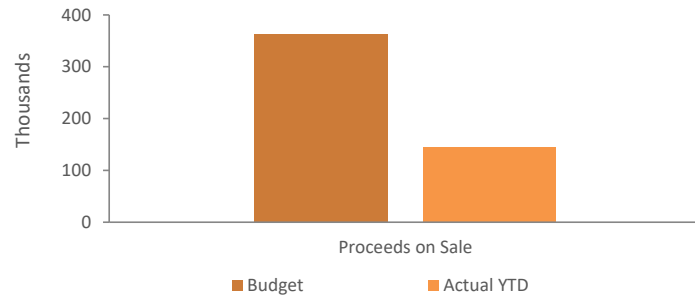
Account	Job - Account	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
Infrastructure - roads								
X4001	Grids - Renew Various Locations - 24/25		120,000	268,500	268,500	-	268,500	
X4002	Gorge Creek - Renew Floodway - 24/25		800,000	1,603,342	1,603,342	1,640,642	(37,300)	
X4003	Pingandy River (Little) - Renew Floodways - 24/25		800,000	820,441	820,441	836,442	(16,001)	
X4004	Pingandy River (Big) - Renew Floodways - 24/25		800,000	955,398	955,398	923,397	32,001	
X4005	Deverell Creek - Renew Floodway - 24/25		800,000	-	-	-	-	
X4006	Town Streets - Renew Street Seal Various - 24/25		1,000,000	-	-	-	-	
X4007	Landor-Meekatharra Road - Upgrade Surface - 24/25		10,500,000	-	-	730	(730)	
X4008	Mingah Springs Road - New Bypass - 24/25		440,000	340,000	306,660	32,037	274,623	
X4009	Sandstone Road - Renew 97 - 100.72 Sil - 24/25		375,000	-	-	112,573	(112,573)	
X4010	Sandstone Road - Renew 77 - 87 Sil - 24/25		375,000	375,000	312,490	458,649	(146,159)	
X4011	Sandstone Road- Renew 87 - 97 Sil - 24/25		375,000	375,000	312,490	-	312,490	
X4012	Ashburton Downs-Mkt Road - Renew Damage		233,000	-	-	-	-	
X4013	Beringarra-Mt Gould Road - Renew Damage		37,500	-	-	-	-	
X4014	Landor-Meekatharra Road - Renew Damage		20,500	-	-	-	-	
X4015	Meekatharra-Mt Clere Road - Renew Damage		203,500	-	-	-	-	
X4016	Mingah Springs Road - Renew Damage		47,500	-	-	-	-	
X4017	Moorarie-Trillbar Road - Renew Damage		38,000	-	-	-	-	
X4018	Murchison Downs Road - Renew Damage		20,500	-	-	-	-	
X4019	Pingandy Road - Renew Damage		70,500	-	-	-	-	
X4020	Tangadee Road - Renew Damage		27,500	-	-	-	-	
X4021	Woodlands-Mt Augustus Road - Renew Damage		103,000	-	-	-	-	
X4022	Youno Downs Road - Renew Damage		24,000	-	-	-	-	
X4023	Annean Road - Renew Damage		18,000	-	-	5,381	(5,381)	
X4024	Ashburton Downs-Mkt Road - Renew Damage		31,000	-	-	960	(960)	
X4025	Beringarra-Mt Gould Road - Renew Damage		61,500	-	-	960	(960)	
X4026	Bulloo Downs Road - Renew Damage		23,500	-	-	960	(960)	
X4027	Buttah Road - Renew Damage		7,500	-	-	960	(960)	
X4028	Gabanintha-Nannine Road - Renew Damage		10,000	-	-	960	(960)	
X4029	Hillview-Murchison Downs Road - Renew Damage		8,000	-	-	960	(960)	
X4030	Horseshoe Lights Access Road - Renew Damage		16,000	-	-	960	(960)	
X4031	Jigalong Mission Road - Renew Damage		17,000	-	-	960	(960)	
X4032	Killara Road - Renew Damage		9,500	-	-	960	(960)	
X4033	Landor-Meekatharra Road - Renew Damage		130,500	-	-	7,398	(7,398)	
X4034	Marymia Road - Renew Damage		34,000	-	-	960	(960)	
X4035	Meekatharra-Mt Clere Road - Renew Damage		79,500	-	-	960	(960)	
X4036	Meekatharra-Sandstone Road - Renew Damage		136,500	-	-	960	(960)	
X4037	Milgun-Yarlarweelor Road - Renew Damage		76,000	-	-	960	(960)	
X4038	Mingah Springs Road - Renew Damage		14,500	-	-	30,971	(30,971)	
X4039	Moorarie-Trillbar Road - Renew Damage		43,500	-	-	960	(960)	
X4040	Murchison Downs Road - Renew Damage		78,500	-	-	960	(960)	
X4041	Peakhill-Horseshoe Lights Road - Renew Damage		16,000	-	-	1,831	(1,831)	
X4042	Peakhill-Three Rivers Road - Renew Damage		20,500	-	-	348,789	(348,789)	
X4043	Pingandy Road - Renew Damage		6,500	-	-	960	(960)	
X4044	Speedway Access Road - Renew Damage		7,000	-	-	960	(960)	
X4045	Sylvania Road - Renew Damage		34,000	-	-	960	(960)	
X4046	Tangadee Road - Renew Damage		6,500	-	-	960	(960)	
X4047	Trillbar Road - Renew Damage		16,000	-	-	960	(960)	
X4048	Turee Creek Road - Renew Damage		54,500	-	-	960	(960)	
X4049	Weelarrana West Road - Renew Damage		12,500	-	-	960	(960)	
X4050	Wiluna North Road - Renew Damage		19,500	-	-	960	(960)	
X4051	Woodlands-Mt Augustus Road - Renew Damage		23,000	-	-	960	(960)	
X4052	Yarlarweelor Access Road - Renew Damage		6,500	-	-	960	(960)	
X4053	Yarrabubba Access Road - Renew Damage		6,500	-	-	960	(960)	
X4054	Yoothapina Station Road - Renew Damage		7,500	-	-	960	(960)	
X4055	Youno Downs Road - Renew Damage		10,500	-	-	2,726	(2,726)	
X4056	Muculana Creek - Renew Floodway 24/25		-	992,262	992,262	1,008,262	(16,000)	
X4057	Landor-Meekatharra Road Upgrade (Campbells)		-	800,000	-	-	-	
TOTAL Road Construction			18,252,500	6,529,943	5,571,583	5,435,740	135,843	

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Original Budget				Current Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$					\$	\$	\$	\$
Plant and equipment													
P406	Mini Excavator	25,000	25,000	0	0	25,000	17,500	0	0	24,000	22,500	0	(1,500)
P464	Skid Steer	30,000	30,000	0	0	30,000	40,500	0	0	43,774	40,500	0	(3,274)
P426	4x2 Single Cab Utility	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
P493	4x2 Single Cab Utility	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
P530	4x2 Single Cab Utility	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
P646	Extra Cab Utility	40,000	40,000	0	0	40,000	40,000	0	0	52,673	35,000	0	(17,673)
P507	Community Officer Vehicle	10,000	10,000	0	0	10,000	10,000	0	0	0	0	0	0
P507	Youth Officer Vehicle	20,000	20,000	0	0	20,000	20,000	0	0	0	0	0	0
P518	Construction Crew vehicle	35,000	35,000	0	0	35,000	35,000	0	0	0	0	0	0
P520	Leading Hand Vehicle	55,000	55,000	0	0	55,000	55,000	0	0	0	0	0	0
P427	Youth Services Van	12,000	12,000	0	0	12,000	12,000	0	0	0	0	0	0
P526	CEO Vehicle	60,000	60,000	0	0	60,000	60,000	0	0	0	0	0	0
P605	DCEO Vehicle	60,000	60,000	0	0	60,000	60,000	0	0	0	0	0	0
	MWS Vehicle	0	0	0	0		44,500			0	0	0	0
*	Grader	0	0	0	0		70,000			0	46,000	0	0
		362,000	362,000	0	0	362,000	479,500	0	0	120,447	144,000	0	(22,447)



* Grader to be disposed

Note

The disposal of these assets has yet to be processed in the financial system.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

OPERATING ACTIVITIES

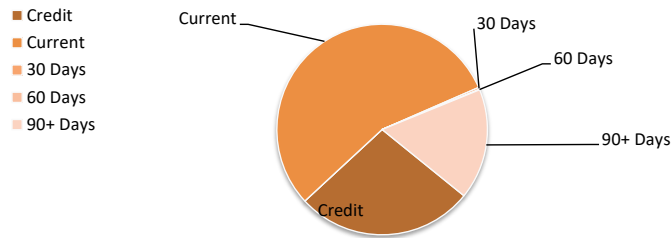
7 RECEIVABLES

Rates receivable	30 June 2024	30 Apr 2025
	\$	\$
Opening arrears previous years	1,526,601	1,184,270
Levied this year	5,697,848	7,075,734
Less - collections	(6,040,179)	(7,214,168)
Gross rates collectable	1,184,270	1,045,836
Allowance for impairment of rates receivable		(120,309)
Net rates collectable	1,184,270	925,527
% Collected	83.6%	87.3%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(45,581)	92,469	517	122	28,394	75,921
Percentage	(60.0%)	121.8%	0.7%	0.2%	37.4%	
Balance per trial balance						
Trade receivables						75,921
GST receivable						63,046
Allowance for credit losses of trade receivables						0
Total receivables general outstanding						138,967

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)



KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 April 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel and Oils	229,633	219,651	0	449,284
Total other current assets	229,633	219,651	0	449,284

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

OPERATING ACTIVITIES

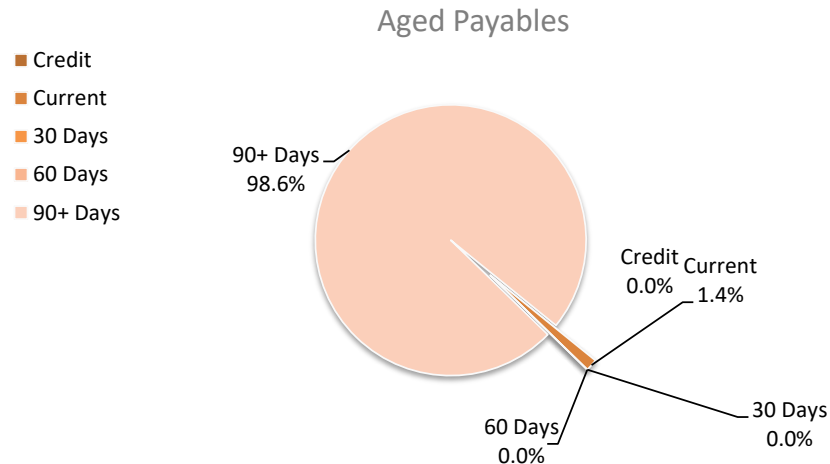
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	176	0	0	12,023	12,199
Percentage	0.0%	1.4%	0.0%	0.0%	98.6%	
Balance per trial balance						
Sundry creditors	0	7,415	0	0	0	7,415
ATO liabilities	0	120,011	0	0	0	120,011
Bond Held	0	20,018	0	0	0	20,018
Excess rates	0	137,167	0	0	0	137,167
Other payables	0	16,823	0	0	0	16,823
Total payables general outstanding						301,434

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

OPERATING ACTIVITIES

10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 April 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		659,874	0	0	0	659,874
Total other liabilities		659,874	0	0	0	659,874
Employee Related Provisions						
Provision for annual leave		152,839	0	0	0	152,839
Provision for long service leave		56,260	0	0	0	56,260
Total Provisions		209,099	0	0	0	209,099
Total other current liabilities		868,973	0	0	0	868,973

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

				Grants, subsidies and contributions revenue		
		Provider	Program	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
COA	IE					
0181	52	Financial Assistance Grant	General Purpose Funding	523,500	597,370	537,637
211	52	Local Road Grant	General Purpose Funding	300,500	143,010	128,716
1563	52	D.F.E.S. Operating Grant	Law, Order, Public Safety	8,000	6,000	7,575
2003	52	S.E.S. Operating Grant	Law, Order, Public Safety	8,000	8,000	9,291
2024	55	Reimbursments - Law Other	Law, Order, Public Safety	500	410	0
2419	52	Youth Grant - O.S.H.C. Program	Education And Welfare	27,500	20,625	24,977
2421	52	Youth Services Grant - D.C.P. - W.A.	Education And Welfare	95,000	95,000	100,393
4591	52	Mrwa - Direct Grant	Transport	500,000	500,000	534,279
4823	55	Reimbursements - Transport	Transport	100,000	75,000	0
4843	52	Street - Lighting - Operating Grant	Transport	7,500	6,250	7,705
8153	55	Reimbursement - Gst Free	Other Property And Services	500	410	2,650
5393	52	Festival Income Tourism	Other Property And Services	25,000	25,000	0
5393	55	Festival Income Tourism	Other Property And Services	0	0	18,000
				1,596,000	1,477,075	1,371,222

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2025**

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

				Capital grants, subsidies and contributions revenue				Comment
COA	IE	Provider	Program	Adopted	Current Budget	YTD	YTD Revenue	
				Budget Revenue	Revenue	Budget	Actual	
				\$		\$	\$	
4621	50	R2R Grant	Transport	5,750,000	0	0	82,243	
4681	48	Mrwa - Flood Damage Grant Income	Transport	1,506,000	0	0	0	
4691	48	Mrwa Road Project Grant (Rrg)	Transport	750,000	750,000	425,000	241,000	
2008	48	Ses Capital Grant	Law,Order and Public Safety	31,000	31,000	0	0	
				8,037,000	781,000	425,000	323,243	

10.3 Mining Tenement Applications – May 2025

File Reference	EM.NO.001
Author	A Giometti, Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	12 May 2025

Summary

Council is required to consider mining tenement applications for the district from authorised agents and / or relevant government agencies.

The purpose of this Report is to present the relevant monthly mining tenement applications for the district.

Council is requested to consider if it is opposed to any of the mining tenement applications.

Attachments

- 10.3.1 Application for Miscellaneous Licence L 52/276 from Element 25 Limited
- 10.3.2 Application for Miscellaneous Licence L 52/275 from Element 25 Limited
- 10.3.3 Application of Exploration Licence E 52/4456 from Horseshoe Metals

Background

The following applications and / or requests for comment have been received for mining tenements located in the district –

1. Application for Miscellaneous Licence L 52/276 from Element 25 Limited
Element 25 Limited, on behalf of Butcherbird Operations Pty Ltd, are seeking comments and recommendations regarding an application for Miscellaneous Licence L 52/276. The proposed licence is within the Peak Hill area, circa 272 kilometres north of the Meekatharra town site. The licences will allow for a bore, a bore field, a bridge, a communications facility, a drainage channel, a pipeline, a power generation and transmission facility, a power line, a pump station, a road, a search for ground water, and a water management facility, taking water near the Butcherbird Manganese Project.

2. Application for Miscellaneous Licence L 52/275 from Element 25 Limited
Element 25 Limited, on behalf of Butcherbird Operations Pty Ltd, are seeking comments and recommendations regarding an application for Miscellaneous Licence L 52/275. The proposed licence is within the Peak Hill area, circa 272 kilometres north of the Meekatharra town site. The licences will allow for a bore, a bore field, a bridge, a communications facility, a drainage channel, a pipeline, a power generation and transmission facility, a power line, a pump station, a road, a search for ground water, and a water management facility, taking water near the Butcherbird Manganese Project.
3. Application of Exploration Licence E 52/4456 from Horseshoe Metals
Horseshoe Metals, on behalf of Murchison Copper Mines Pty Ltd, are seeking comments and recommendations for Exploration Licence E 52/4456. The proposed licence is located nearby to the Horseshoe Lights Mine air strip, south of the Gascoyne River and Peak Hill and approximately 136 kilometres due north of the Meekatharra town site. The licence will allow the process of gold surface materials at the Horseshoe Lights Copper-Gold Mine.

Comment

Shire officers have considered each of the applications, with recommendations and comments below –

1. Application for Miscellaneous Licence L 52/276 from Element 25 Limited
Shire officers do not oppose the application and offer no additional comment.
2. Application for Miscellaneous Licence L 52/275 from Element 25 Limited
Shire officers do not oppose the application and offer no additional comment.
3. Application of Exploration Licence E 52/4456 from Horseshoe Metals
Shire officers do not oppose the application and offer no additional comment.

Consultation

Applicants via attached correspondence

Statutory Implications

Mining Act 1978

Section 23 Mining on public reserves etc. and Commonwealth land

The holder of a mining tenement on public reserves etc. and Commonwealth land may not carry out mining on or under the land otherwise in accordance with a relevant consent having been obtained.

Mining Act 1978

Section 24 Classification of reserves

For Section 23 (above) public reserves include, although are not limited to, national parks, nature reserves, public utility land, townsites, roads, water and catchment reserves, and other defined land.

Mining Act 1978

Section 25 Mining on foreshore, seabed, navigable waters or townsite

Before approving a tenement application over a townsite, the Minister charged with the administration of the Mining Act 1978 is to consult with the local government before giving consent.

Mining Act 1978

Section 26 Terms and conditions

Requires any person carrying out mining operations to observe terms and conditions placed on the tenement application, which may include –

- The need to make good the surface of the land,
- Make payment to the person having control and management for the making good of the surface of the land, and / or
- Make compensation payment to the person having control and management of the land affected for any loss or damage caused by the mining operations.

Policy Implications

Nil

Financial Implications

New mining tenements will increase rate revenue, although the precise impact will not be known until the valuation of the tenement is provided by the Valuer General.

Risk Implications

Council's risk exposure is low by not opposing the applications.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to the *Mining Act 1978*, –

1. Does not oppose the application for Miscellaneous Licence L 52/276 from Element 25 Limited.
2. Does not oppose the Application for Miscellaneous Licence L 52/275 from Element 25 Limited.
3. Does not oppose the Application of Exploration Licence E 52/4456 from Horseshoe Metals.

Resolution 25/037

Moved D Hodder

Seconded B Day

That Council, pursuant to the *Mining Act 1978*, –

1. Does not oppose the application for Miscellaneous Licence L 52/276 from Element 25 Limited.
2. Does not oppose the Application for Miscellaneous Licence L 52/275 from Element 25 Limited.
3. Does not oppose the Application of Exploration Licence E 52/4456 from Horseshoe Metals.

Vote Outcome Carried 6/0

For H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder

Against -

Variation Reason -



SHIRE OF MEEKATHARRA	
File No:	EM-NO-001
07 APR 2025	
Officer:	
Action Req'd:	
Delegated To:	

1 April 2025

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Sir/Madam,

RE: APPLICATION FOR MISCELLANEOUS LICENCES 52/276

Please find enclosed herewith a copy of the form 21 applications and tengraph plans which was lodged recently with the Department of Energy, Mines, Industry Regulation and Safety.

Should you have any queries, please do not hesitate to contact this office.

Regards

A handwritten signature in blue ink, appearing to be "M. Giles".

Michael Giles
Tenement Manager

Element 25 Limited

T +61 8 6315 1400
E admin@e25.com.au

Level 1, Building B,
Garden Office Park
355 Scarborough Beach Rd,
Osborne Park WA 6017
PO Box 1167, Osborne Park DC
WA 6016 Australia

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Miscellaneous Licence		No. L 52/276
(b) Time & Date marked out (where applicable)			
(c) Mineral Field	(b) a.m./p.m. / /	(c) PEAK HILL	
For each applicant:	(d) and (e) BUTCHERBIRD OPERATIONS PTY LTD (ACN: 684 395 748) PO BOX 1167, OSBORNE PARK DC, WA, 6916		(f) Shares 100
(d) Full Name and ACN/ABN			
(e) Address			
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Butcherbird East (i) Datum is situated at GDA94 MGA Zone 50 Coordinates 7296926.746 mN, 780001.823 mE (j) From Datum (all coordinates in GDA94 MGA zone 50) Thence 7296826.748 mN, 780001.361 mE Thence 7296835.366 mN, 779698.894 mE Thence 7296802.834 mN, 779419.160 mE Thence 7296713.370 mN, 779247.286 mE Thence 7296917.105 mN, 779350.076 mE Thence 7296969.648 mN, 779699.824 mE Thence 7296926.746 mN, 780001.823 mE (back to Datum) Purposes: a bore , a bore field , a pipeline , a power generation and transmission facility , a power line , a pump station , a road , a search for groundwater , a water management facility , taking water , a communications facility and a drainage channel.		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km ²)	(k) 8.89000 HA		
(l) Signature of applicant or agent(if agent state full name and address)	(l) Michael Giles		Date: 19/03/2025

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 23rd day of April 2025 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	13:05:46	on	19 March 2025	with fees of
Application	\$669.00			
Rent	\$237.60			
TOTAL	\$906.60			
Receipt No:	52084731958			

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

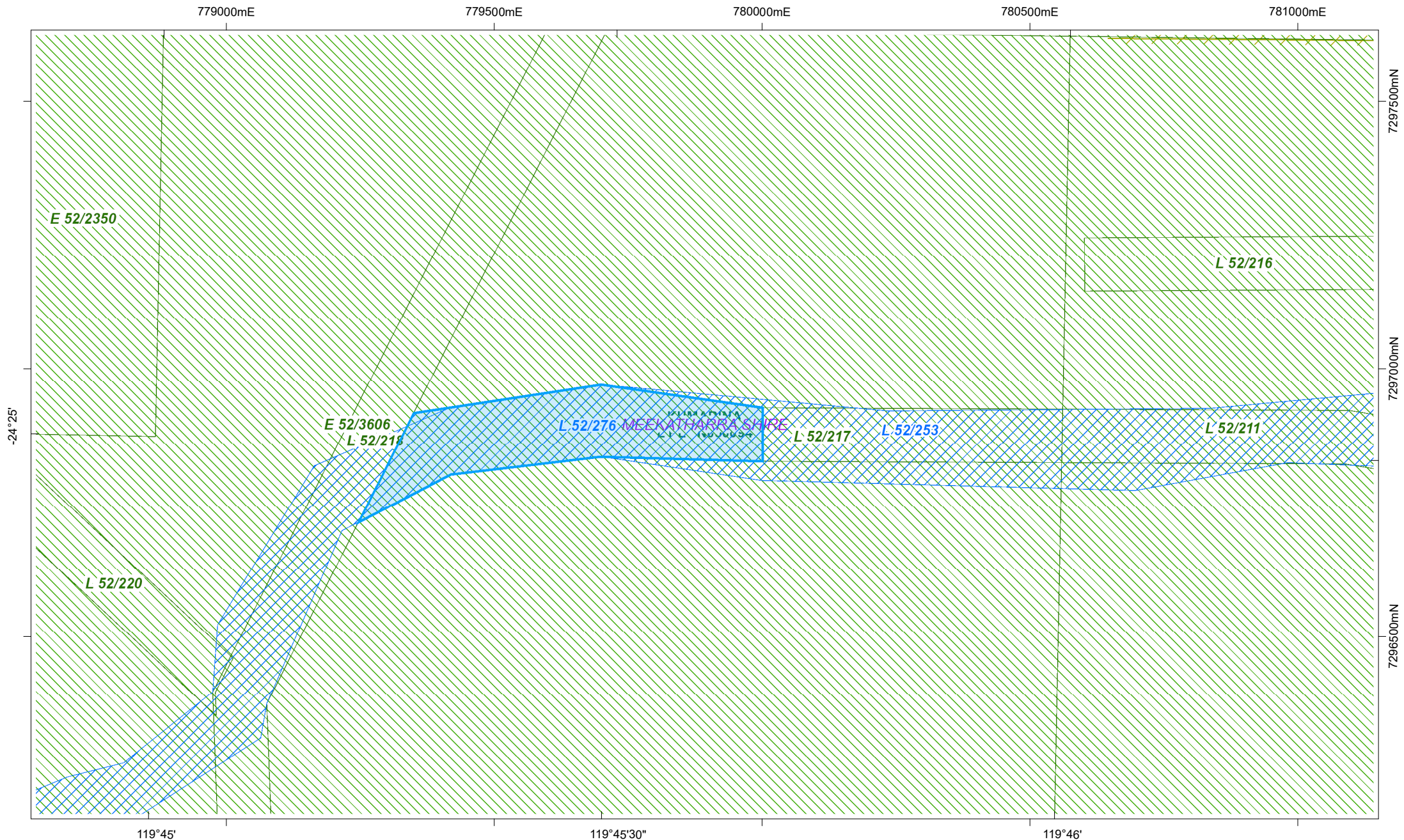
- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

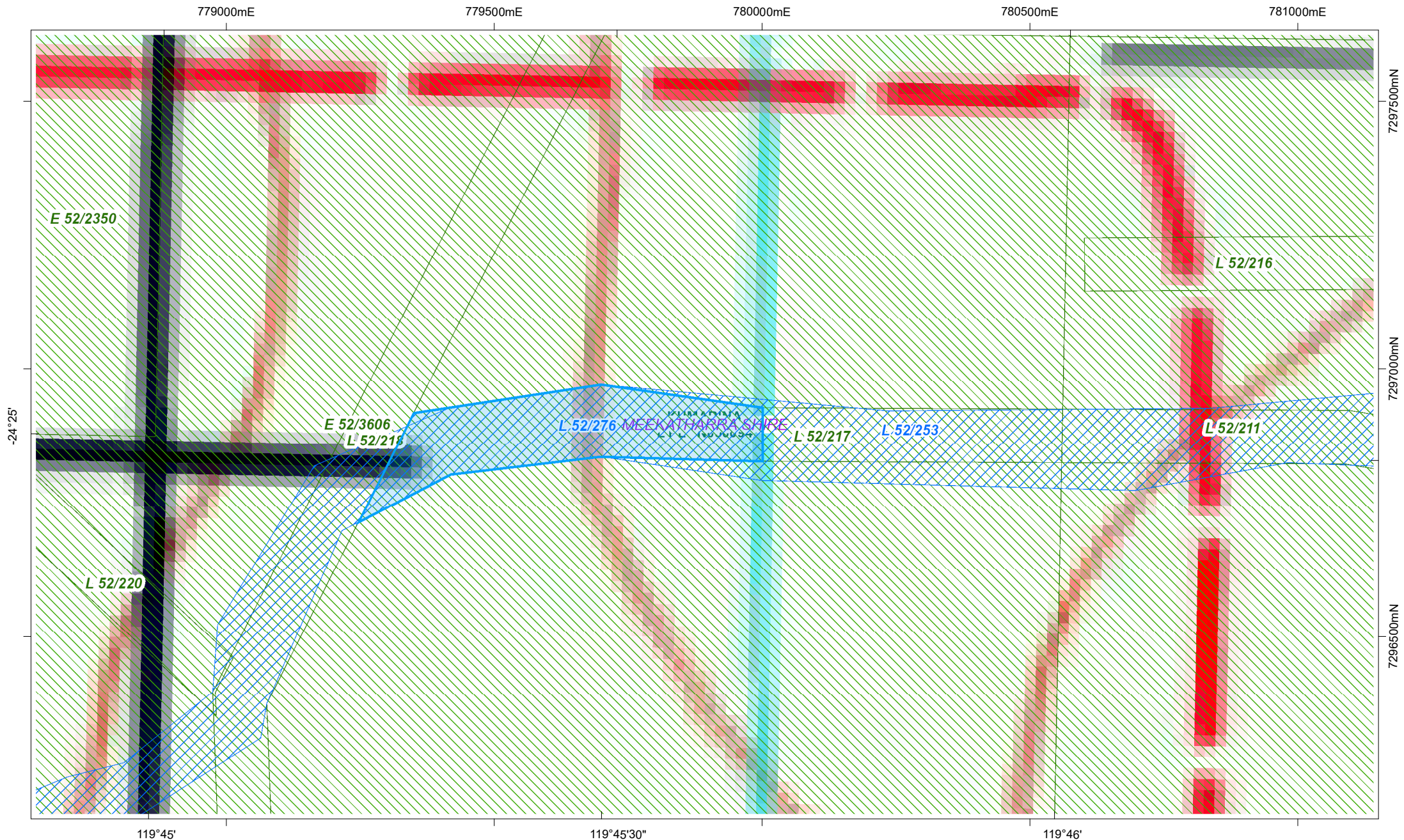
- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
(a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims, Determinations or ILUAs should be sought from the National Native Title Tribunal (NNTT) specifically - Register of Native Title Claims (RNTC), National Native Title Register (NNTT) or Register of Indigenous Land Use Agreements (ILUAs). Enclosed Pastoral Lease land and Pre 1994 mining confined to Nharuwannga Wajarri and Ngatlawangga ILUA Native Title determination boundary.



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SHIRE OF MEEKATHARRA
File No: <u>EM-NO-001</u>
07 APR 2025
Officer:
Action Req'd:
Delegated To:

1 April 2025

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Sir/Madam,

RE: APPLICATION FOR MISCELLANEOUS LICENCES 52/275

Please find enclosed herewith a copy of the form 21 applications and tengraph plans which was lodged recently with the Department of Energy, Mines, Industry Regulation and Safety.

Should you have any queries, please do not hesitate to contact this office.

Regards

A handwritten signature in blue ink, appearing to be "mg".

Michael Giles
Tenement Manager

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Miscellaneous Licence		No. L 52/275
(b) Time & Date marked out (where applicable)			
(c) Mineral Field	(b) a.m./p.m. / /	(c) PEAK HILL	
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	BUTCHERBIRD OPERATIONS PTY LTD (ACN: 684 395 748)		100
(e) Address	PO BOX 1167, OSBORNE PARK DC, WA, 6916		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR:	(h) Butcherbird North		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) Datum is situated at GDA94 MGA Zone 50 Coordinates 7300227.351 mN, 773446.094 mE		
	(j) From Datum (all coordinates in GDA94 MGA zone 50)		
	Thence 7299496.191 mN, 773431.876 mE		
	Thence 7299508.301 mN, 772876.043 mE		
	Thence 7299959.881 mN, 772884.810 mE		
	Thence 7299955.664 mN, 773199.000 mE		
	Thence 7299972.468 mN, 773297.266 mE		
	Thence 7300018.946 mN, 773369.000 mE		
	Thence 7300105.109 mN, 773417.000 mE		
	Thence 7300202.356 mN, 773445.000 mE		
	Thence 7300227.351 mN, 773446.094 mE (back to Datum)		
	Purposes: a bore, a bore field, a bridge, a communications facility, a drainage channel, a pipeline, a power generation and transmission facility, a power line, a pump station, a road, a search for groundwater, a water management facility and taking water.		
(k) Area (ha or km ²)	(k) 26.67000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Michael Giles L1 BUILDING B, GARDEN OFFICE PARK 355 SCARBOROUGH BEACH RD, OSBORNE PARK, WA, 6017		Date: 18/03/2025

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 22nd day of April 2025 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	15:46:27	on	18 March	2025	with fees of
Application	\$669.00				
Rent	\$712.80				
TOTAL	\$1,381.80				
Receipt No:	52060749838				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

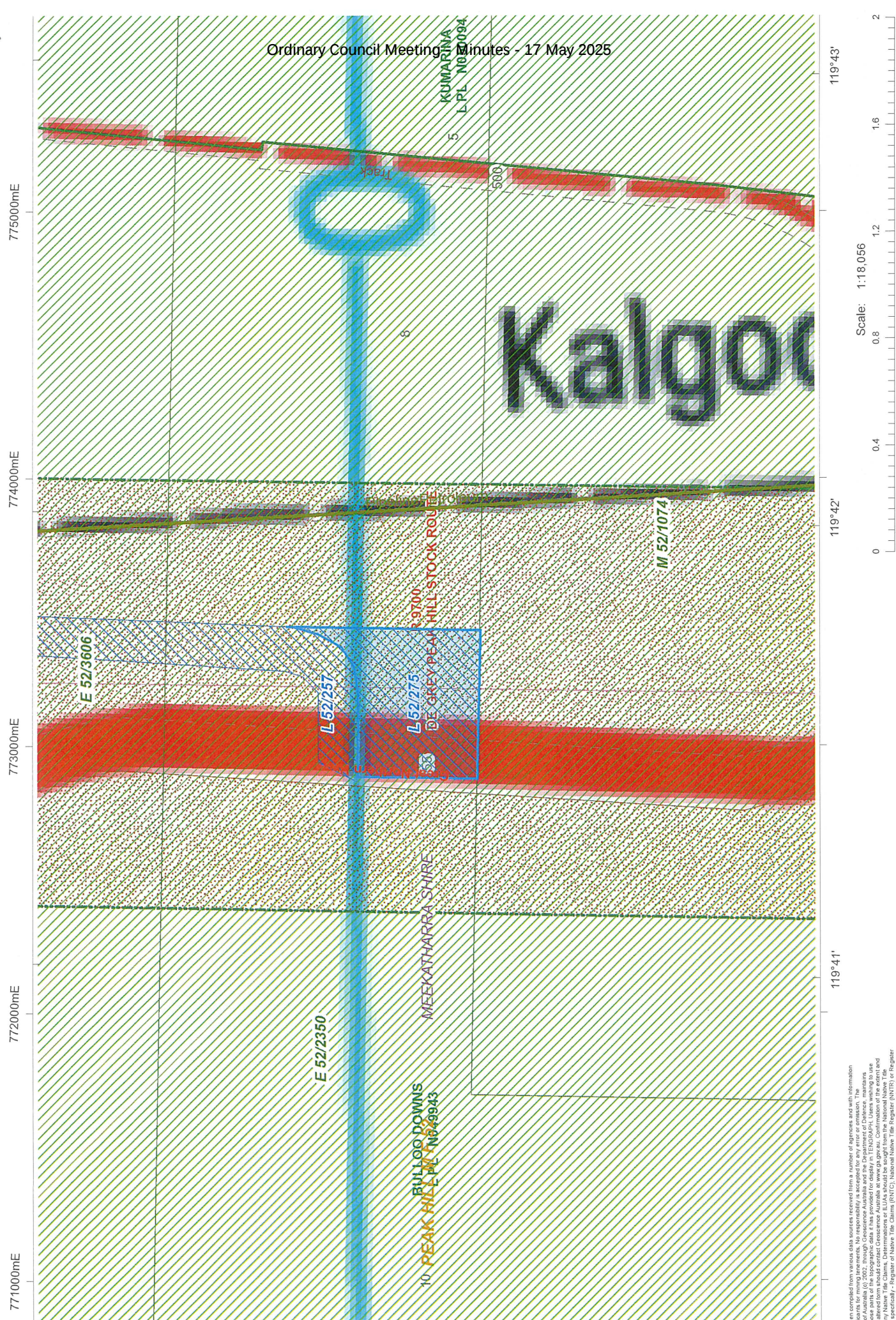
- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



was compiled from various data sources received from a number of agencies and with information provided for mining entities by the responsible authorities. The Department of Defence maintains a database of minefields in Australia and the Department of Defence, maintains the main parts of the topographic data it has provided for display in TENGRAAP. Users wishing to use the data for other purposes should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and name of Title Claims, Determinations of ILJAs should be sought from the National Native Title Register (NNTN) at www.nntn.gov.au. The National Native Title Register (NNTN) is a register of Native Title Claims and the 1994 Mining Code and the 1994 Mining Code continued to Vaaari and Ngatlawangpa ILJAs Native Title determination boundary.

Murchison Copper Mines Pty Ltd

A wholly-owned subsidiary of Horseshoe Metals Limited

2/50 Kings Park Road, West Perth WA 6005

15 April 2025

Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA

File No: EM-NO-001.....

23 APR 2025

Officer:

Action Req'd:

Delegated To:

By Registered Post

Attention: The CEO

Application of Exploration Licence 52/4456

Murchison Copper Mines Pty Ltd (**Murchison**) is the registered holder of Exploration Licence 52/4456, and which affects the shire arear managed by you.

Exploration Licence 52/4456 was applied for by Murchison on 10 April 2025. Please refer to attached Form 21 and map for details.

If you have any queries in relation to this notification, please contact the Murchison team on 08 62411884.

Yours sincerely



Kate Stoney
Director & Company Secretary

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Exploration Licence		No. E 52/4456
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	MURCHISON COPPER MINES PTY LTD (ACN: 106 920 996)		100
(e) Address	PO BOX 1061, BALCATTA, WA, 6914		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR:	(h) M 52/743		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) The application has the following Tenement exclusions: M 52/743 .		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km ²)	(k) 1 BL		
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Horseshoe Metals</i> LEVEL 2, 50 KINGS PARK RD, WEST PERTH, WA, 6005		Date: 10/04/2025

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 15th day of May 2025 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	14:38:32	on	10 April	2025	with fees of
Application	\$479.00				
Rent	\$469.00				
TOTAL	\$948.00				
Receipt No:	52680475223				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64			FORM 21 - ATTACHMENT 1		
EXPLORATION LICENCE NO. 52/4456					
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS					
LOCALITY: M 52/743					
BLOCK IDENTIFIER (All three sections must be completed)					
1:1,000,000 PLAN NAME		PRIMARY NUMBER		GRATICULAR SECTION	
MEEKATHARRA		1208		h	
TOTAL BLOCKS:				1	



Department of Energy, Mines,
Industry Regulation and Safety



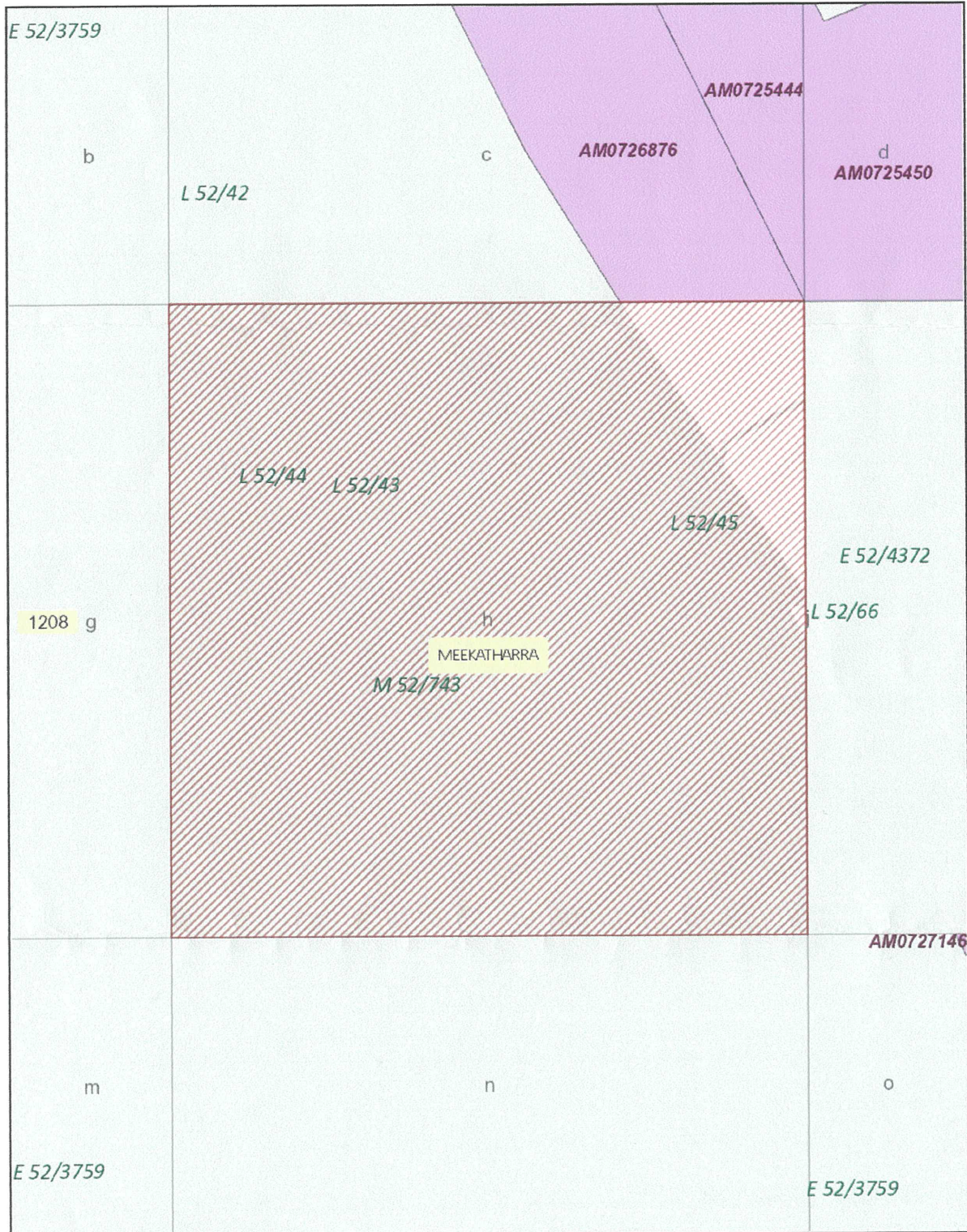
Mining Act 1978
Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2

Plan Name(s) - MEEKATHARRA

Time Officially Received : 10/04/2025 14:38:32

User Id : ex137675



MAP SHOWING BLOCKS APPLIED FOR IN
EXPLORATION LICENCE NO. 52/4456

☐ Graticular Section Applied For

10.4 Differential Rates 2025/2026

File Reference	RV.RC.001
Author	D Friend, Acting Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Acting Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	8 May 2025

Summary

Council must each year, as part of the annual budget process, determine the method of levying rates on the community. Council has previously used differential rating by which to raise rates.

The purpose of this item is to propose the continued use of differential rating by which to rate the community.

Council is requested to elect to again use differential rating for the 2025/2026 financial year, endorse the proposed Statement of Objects and Reasons, and seek submissions on the proposed differential rates.

Attachments

Statement of Objects and Reasons | Differential Rates 2025/2026

Background

Council must determine the differential rates, and have these advertised, prior to consideration of the budget.

Differential rating is one of a small number of methods available for Council to generate the funds required to meet the budget deficiency and must be undertaken using a series of legislatively set rules to ensure relative parity amongst all ratepayers is achieved.

Council has used differential rating to distribute the rating effort for in excess of 25 years.

Individual property valuations determine what proportion of the total rate requirements are met by each property owner. This proportion will change when a valuation year occurs, or a property has significant alterations.

As part of the process for compiling the Draft 2025/2026 Annual Budget it is proposed to continue to use differential ratings in accordance with Section 6.36 of the Local Government Act 1995.

To set the rates for the budget, Council should firstly determine the total rate revenue it requires and set justifiable rate levels to generate the required revenue.

In the past, Council has set the rating classification rate levels outside the legislative acceptable range and sought Ministerial approval to permit this. This is valid and acceptable and Shire officers are proposing to again undertake this process.

Prior to application for Ministerial approval, Council must consider –

- The overall budgetary impact of the proposed differential rating structure,
- A draft budget and the budget deficiency identified,
- Budget efficiency measures,
- A Statement of Objects and Reasons for Differential Rates (and have this advertised for a minimum of twenty-one (21) days seeking public submissions),
- Any public submissions received,
- Alignment with the Strategic Community Plan, Corporate Business Plan, and Long-Term Financial Plan; and
- Any other matters considered necessary for the Minister to approve or not approve an application from Council.

Comment

As referred to under the "Statutory Environment" section of this report, if the recommendation is adopted, the proposed differential rates will be advertised, and public submissions sought.

The public notice period will be in accordance with legislative requirements, a minimum of 21 days.

Rate Revenue

As per the Rating Strategy adopted by Council last year, and following discussion at last month's briefing session, several rate models have been produced to show comparative values and revenue raised.

In line with the recent Strategic Rate Review undertaken, it is recommended that Council continues to align itself closely to regional averages, which will provide the necessary funds to cover the draft budget deficit.

Differential Rating

Differential rating provides flexibility in the level of rates being raised from specifically identified property assessments, or groups of property assessments, within the district. It is common for Councils to base differential rating for property assessments on Town Planning Scheme zonings, however other criteria such as land-use may also be used.

The aim when levying rates is to ensure rate revenue is imposed and collected on a perceived equitable basis from all property assessments. For this reason, it is proposed to adopt differential rates for the coming 2025/2026 financial year.

Under legislation, no rating category in a rating class is permitted to be more than double any other rating category in the same rating class without Ministerial approval first being provided.

The following table shows the proposed Differential General Rates and Minimum Payments for the Shire of Meekatharra for the 2025/2026 financial year, to be effective from 1 July 2025.

Rate Category	Rate in the Dollar	Minimum Payment
GRV Townsites	0.098325	\$414
UV Pastoral	0.087975	\$518
UV Non-Pastoral	0.25000	\$650

The difference between the lowest Rate in the Dollar and the highest Rate in the Dollar is above the legislatively set upper threshold therefore Ministerial approval will be required should Council continue in this manner.

Statement of Objects and Reasons

Council, if applying differential rates, is required to adopt and advertise a Statement of Objects and Reasons outlining the objects and reasons associated with each of the rating categories, essentially defining what land parcels belong in which category.

The attached Statement of Objects and Reasons | Differential Rates 2025/2026 applies the Rates in the Dollar and Minimum Payments, as above, with the included values, continuing Council's level of rating in line with the regional average.

It is important to note the recommendation of this report relates essentially only to undertaking the prescribed advertising seeking public submissions for the proposed differential rates and minimum payments.

The report does not consider the implementation of any concessions as this is undertaken as part of the adoption of the Annual Budget.

Council is required to consider any public submissions received prior to making its final determination for setting the rates and may adopt a separate set of differential rating values to those advertised.

Adopting the recommendation does not represent any commitment in relation to the adoption of the Annual Budget.

Shire officers have undertaken an in-depth analysis of imposed rates in the broader region over the last seven (7) years.

Consultation

Senior Officers
Elected Members
Other Regional Local Governments
WA Local Government Association

Statutory Implications

Local Government Act 1995

Section 6.32 Rates and service charges

When adopting the annual budget, a local government, to make up the budget deficiency, is to impose a general rate on land within the district, either uniformly or differentially, and may also impose a specified area rate, minimum payments, and service charges.

Local Government Act 1995

Section 6.33 Differential general rates

Council is to observe the provisions regarding imposing differential rates, including the ability to apply separate rates in the dollar for different rate categories and different rating classifications based on zoning, land use, and whether the assessments are based upon improved or unimproved valuations.

Local Government Act 1995

Section 6.36 Local government to give notice of certain rates

If differential rating is to be applied, Council is required to advertise the differentials it intends to apply with local public notice for a minimum of 21 days and invite submissions in relation to the proposed differentials.

A document is required to be made available for inspection by electors and ratepayers describing the objects of, and reasons for, each proposed rate and minimum payment.

Council is then required to consider any submissions received and may make a final resolution in relation to the setting of the rates in the dollar and the adoption of the Annual Budget.

Policy Implications

04.10 – Rating Policy

Provides guidance on the collection and application rates in a consistent and economically sustainable manner.

Financial Implications

The application of differential rating is about apportioning the rate revenue required between different rate categories and rating classifications.

There are no financial implications by simply applying differential rating other than minor advertising costs.

Council could achieve the same total revenue by applying a general rate to all categories however, the rate burden would fall differently than it currently does and is proposed to do.

Risk Implications

Nil

Strategic Implications

Objective – Manage resources effectively.

Priorities – Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That with respect to Differential Rates for the 2025/2026 financial year, Council –

1. Elects to apply Differential Rates for the 2025/2026 financial year,
2. Accepts the Statement of Objects and Reasons | Differential Rates 2025/2026, as attached,
3. Requests the Chief Executive Officer to, in accordance with section 6.36 of the *Local Government Act 1995*, advertise seeking public submissions on the Statement of Objects and Reasons | Differential Rates 2025/2026, and
4. Requests the Chief Executive Officer to present public submissions received to Council following the closure of the submission period.

Resolution 25/038

Moved M Smith

Seconded W Ward

That with respect to Differential Rates for the 2025/2026 financial year, Council –

1. Elects to apply Differential Rates for the 2025/2026 financial year,
2. Accepts the Statement of Objects and Reasons | Differential Rates 2025/2026, as attached,
3. Requests the Chief Executive Officer to, in accordance with section 6.36 of the *Local Government Act 1995*, advertise seeking public submissions on the Statement of Objects and Reasons | Differential Rates 2025/2026, and
4. Requests the Chief Executive Officer to present public submissions received to Council following the closure of the submission period.

Vote Outcome Carried 6/0

For H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder

Against -

Variation Reason -



Statement of Objects and Reasons

Differential Rates 2025/2026



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Introduction..... 4

Methods of Rating 4

Differential Rating 5

Minimum Payments..... 5

Rating Categories to be Imposed 7

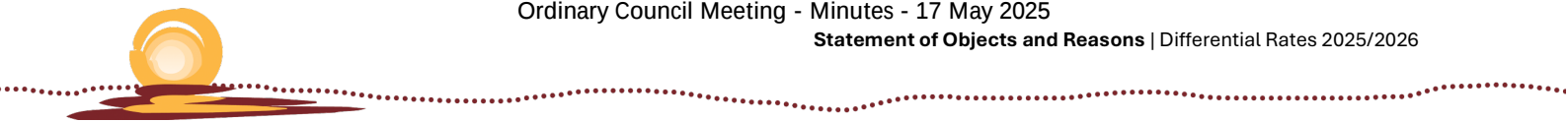
Overall Objective 7

Objects and Reasons..... 7

Forecasted Financial Impact..... 9

Important Note 9

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Pursuant to Section 6.36 of the *Local Government Act 1995* and Council's "Notice of Intention to Levy Differential Rates and Minimum Payments", the following information details the objects and reasons for those proposals.

Introduction

For the purposes of determining rates each year, property valuations have been the standard basis for the calculation of rates, not only in Australia, for many overseas countries as well. However, it is recognised valuations alone do not always produce perceived equitable results in all communities and therefore the *Local Government Act 1995* (the Act) provides several options, such as differential and specified area rates, to assist in achieving the desired rating outcome. The purpose of levying rates is to meet the budget requirements of the local government each year in a manner deemed to be fair and equitable to the ratepayers of the community.

Methods of Rating

The Act specifies where land is used predominantly for rural purposes, the rate levied shall be based upon its Unimproved Value (UV); and where land is predominantly for non-rural purposes, the rate levied shall be on its Gross Rental Value (GRV). Unimproved Value land may also contain mining activity where rights to conduct mining-related activity occur, hence one physical patch of land may be rated twice, or more (once for rural purposes and once, or more, for mining-related purposes).

A change in valuation methodology for a property (e.g. from UV to a GRV rating method) must be made by the Council to the State Government Department responsible for Local Government. The Minister responsible for Local Government must then approve a change in the valuation methodology for a property, based on the recommendation by the Department.

In accordance with the Act, the Shire of Meekatharra uses both Gross Rental Valuations and Unimproved Valuations in the calculation of annual rates. Typically, assessments with a Gross Rental Valuation are valued every three (3) years and those with an Unimproved Valuation are valued every year. Valuations are supplied by the Valuer General (Landgate) in accordance with legislation.

Interim valuations are issued to Council from Landgate for property assessments where changes have occurred because of, amongst other reasons, subdivisions, building construction / demolition, additions and / or property rezoning. In such instances, the Shire is required to amend the rates for the property assessments concerned and issue an amended rate notice to the owner.

Differential Rating

Differential rating provides flexibility in the level of rates being raised from specifically identified property assessments, or groups of property assessments, within the district. It is common for councils to base differential rating for property assessments on Town Planning Scheme zonings, however other criteria such as land-use may also be used.

The aim of the Council of the Shire of Meekatharra is to ensure rate revenue is collected on a perceived equitable basis from all property assessments. For this reason, Council has proposed to adopt differential rates for the upcoming financial year.

Section 6.33 of the *Local Government Act 1995* makes provision for the Shire to be able to levy differential rates based on several criteria.

A local government may impose differential general rates according to any, or a combination, of the following characteristics -

- The purpose for which the land is zoned, or
- A purpose for which the land is held or used as determined by the local government, or
- Whether or not the land is vacant land, or
- Any other characteristic or combination of characteristics prescribed.

Section 6.33 of the Act also permits Council to levy differential rates if the highest differential is no more than twice (2x) the lowest differential. A greater difference in differential rates may only be used if Ministerial approval is given.

Minimum Payments

Section 6.35 of the *Local Government Act 1995* makes provision for the Shire to set a minimum payment in relation to rateable land.

Subject to Section 6.35, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate would otherwise be payable.

A minimum payment is to be a general minimum however a lesser minimum may be imposed in respect of any portion of the district.

In applying a minimum payment, Council is to ensure the minimum payment is not imposed on more than fifty percent (50%) of the number of separately rated property assessments in the district, or the number of property assessments in each of the following categories -

- Land rated on Gross Rental Value,
- Land rated on Unimproved Land,
- Each differential rating category where a differential rate is imposed.



Council may also impose a differential general rate on any land on the basis the land is vacant and may impose a minimum payment in a manner which does not comply with the other requirements as stated for minimum payments.

Rating Categories to be Imposed

The following are the proposed Rating and Minimum Payment categories for the Shire of Meekatharra for the 2025-2026 financial year, to be effective from 1 July 2025 –

- Townsite – GRV
- Minimum payment in respect to Townsite – GRV
- Pastoral – UV
- Minimum payment in respect to Pastoral – UV
- Non-Pastoral – UV
- Minimum payment in respect to Non-Pastoral – UV

Overall Objective

The rates in the dollar (\$), and the respective minimum payments, are calculated to provide the shortfall in the estimated revenue required to enable the Shire to provide necessary works and services in the coming financial year after considering all non-rate sources of revenue.

Objects and Reasons

Townsite – GRV

Proposed rate in the dollar of 0.098325

The reason for the level of GRV rate is to allow for a fair contribution to the maintenance and provision of town infrastructure and services to a sustainable level.

This differential rate is applicable to GRV property assessments having a predominant land use of residential, commercial, industrial, community benefit, or other use which are located within the townsite.

The Townsite - GRV rate in the dollar applied is to reflect the financial impact and costs to provide community services and activities as well as maintain the Shire's infrastructure and to further the Shire's strategic goals to encourage and support development in the town.

Minimum Payment in respect to Townsite – GRV

Proposed minimum payment of \$414

The object of the proposed minimum payment for this category is to ensure the amount reflects an alignment to other similar rating categories in the broader region. It is also recognition every assessment in this category receives some level of benefit from provided works and services.

Pastoral – UV

Proposed rate in the dollar of 0.087975

This differential rate is applicable to UV property assessments having a predominant pastoral land use. In general, this means any land –

- Which has been granted a pastoral lease under the repealed *Land Act 1993*, or
- A renewed pastoral lease (administered by the Department of Planning, Lands and Heritage), or
- Land predominately used for pastoral activities as defined in the *Land Administration Act 1997*.

The object of the Pastoral - UV rate in the dollar is to recognise generally –

- The impact economic and climatic fluctuations have on property landholders' financial capacity to pay,
- The lower overall level of impact pastoral activities generally has on infrastructure in the district, and
- The permanent nature of pastoral businesses relevant to mining and other non - pastoral businesses.

Minimum Payment in respect to Pastoral – UV

Proposed minimum payment of \$518

The object of the proposed minimum payment for this category is to ensure the amount reflects an alignment to other similar rating categories in the broader region. It is also recognition every assessment in this category receives some level of benefit from provided works and services.

Non-Pastoral – UV

Proposed rate in the dollar of 0.250

This differential rate is applicable to UV property assessments, other than those identified in other differential categories. In general, this means any non-pastoral land such as land used for mining related activities, roadhouses, communication transmission sites or other uses which are provided with a UV classification.

The object of this differential rate is to be the base rate by which all UV rated properties are assessed and is to reflect and raise revenue to manage the impact on the Shire by mining and resource sectors, and other landholders not meeting the Pastoral – UV differential rating category requirements.

Minimum Payment in respect to Non-Pastoral - UV

Proposed minimum payment of \$650

The object of the proposed minimum payment for this category is to ensure the amount reflects an alignment to other similar rating categories in the broader region. It is also recognition every assessment in this category receives some level of benefit from provided works and services.

Forecasted Financial Impact

The Forecasted Financial Impact to the Shire of Meekatharra utilising the Rating and Minimum Payment categories mentioned is a yield of \$8,475,200.

Important Note

As at the date of publication of this document the Valuer General's Office continue to supply interim valuations to the Shire, which are effective for the coming financial year. This may impact the final applied rates in the dollar and minimum payments for each of the categories.

Invitation for Submissions

Submissions are invited from any elector or ratepayer with respect to the proposed differential rates, and any related matters.

Submissions should be sent to:

Shire of Meekatharra

PO Box 129

Meekatharra WA 6642

Or by email to:

ceo@meekatharra.wa.gov.au

All submissions are to be received by no later than 4:00 pm, Wednesday 11 June 2025.

Nathan Cain
Chief Executive Officer

10.5 Schedule of Fees and Charges 2025/2026

File Reference	FM.BU.002
Author	D Friend, Acting Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	8 May 2025

Summary

Each year Council must, as a minimum consider the level of imposition of fees or charges for any goods or services it provides or may provide.

Shire officers have assessed the goods and services currently provided, and those which may potentially be provided in the next financial year and have recommended the amount of relevant fees or charges to be imposed.

Council is requested, with regards to the Fees and Charges for 2025/2026, to impose the fees and charges for the provision of the goods and services, as per the attachment to this Report.

Attachments

Draft 2025/2026 Schedule of Fees and Charges

Background

The Annual Budget is to include a schedule of fees and charges for imposition during the relevant financial year.

The adoption of the Annual Budget is the mechanism by which Council accepts and imposes fees and charges, however many Councils set new fees and charges earlier so they may be advertised before the budget adoption, and the community advised in advance of any changes.

This item allows for the early adoption of proposed fees and charges for the 2025/2026 financial year, effective 1 July 2025.

Comment

Shire officers have undertaken an analysis on the proposed fees and charges to be imposed.

Officers, in reviewing and proposing the applicable fees and charges, have taken into consideration legislative requirements regarding setting the level of fees and charges.

As discussed at last month's briefing session, Swimming Pool entry is proposed to be at no charge as is the sale of the Meekatharra Dust.

As discussed at this month's briefing session, some facilities are not available for hire (Picture Gardens and Indoor Cricket Pavilion) as well as additional options for Gym users, otherwise only minor changes to fees and charges are proposed.

The proposed 2025/2026 draft schedule of fees and charges is attached.

It is likely changes will occur to statutorily set fees and charges (those set by State Government for which Local Government is required to impose) before the adoption of the Annual Budget.

Any changes will be included in the Annual Budget, as legislatively required, prior to adoption.

Consultation

Senior Officers

Elected Members

Other Local Governments

WA Local Government Association

Statutory Implications

Local Government Act 1995

Section 6.16 - Imposition of fees and charges

Council, by an absolute majority decision, may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

Fees and charges are imposed when adopting the annual budget, although may be imposed during the year, and may be amended from time to time.

Local Government Act 1995

Section 6.17 - Setting level of fees and charges

In determining the amount of a fee or charge for a service or for goods Council must consider -

- The cost to provide the service or goods,
- The importance of the service or goods to the community, and
- The price at which an alternative provider could provide the service or goods.

Policy Implications

04.07 Annual Budget

Determines the preferred date to review the Schedule of Fees and Charges.

06.03 Building Licenses – Fees and Duration

Acknowledges the need for Council Fees to observe legislatively set fees and charges.

07.04 Waste Management

Provides guidance towards the setting of Waste Management fees and charges.

08.01 Airport – Landing Fees

Provides guidance towards the setting of Airport fees and charges.

09.01 Use of Town Hall and Recreation Centre

Provides guidance towards the setting Town Hall and Recreation Centre fees and charges.

09.02 Gymnasium – Use of

Provides guidance towards the setting of Gymnasium fees and charges.

09.03 Squash Courts

Provides guidance towards the setting of Squash Court fees and charges.

09.06 Community Bus Hire

Provides guidance towards the setting of Community Bus Hire fees and charges.

09.07 Public Swimming Pool

Provides guidance towards the setting of the Shire of Meekatharra Memorial Swimming Pool fees and charges.

Financial Implications

Fees and charges constitute approximately 10% of the operating funds required to undertake the activities of the Shire.

The “early” adoption of the schedule of fees and charges allows staff to compile the draft 2025/2026 Budget prior to adoption by Council in July. As part of the rating and budget adoption process in July, the schedule of fees and charges is included as part of the adoption process.

Risk Implications

Nil

Strategic Implications

Objective – Manage resources effectively.

Priorities – Ensure governance and legislative requirements are met.

Voting Requirements

Absolute Majority

Recommendation

That with respect to Fees and Charges for the 2025/2026 financial year, Council, in accordance with Section 6.16 of the *Local Government Act 1995*, imposes the fees and charges as attached, effective 1 July 2025.

Resolution **25/039**

Moved **D Hodder**

Seconded **W Ward**

That with respect to Fees and Charges for the 2025/2026 financial year, Council, in accordance with Section 6.16 of the *Local Government Act 1995*, imposes the fees and charges as attached, effective 1 July 2025.

Vote Outcome **Carried 6/0**

For **H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder**

Against -

Variation Reason -



2025/2026 Draft Schedule of Fees & Charges

Shire of Meekatharra
Schedule of Fees & Charges
2025/2026

Description	Charge	2025/2026	
		GST	Total

RATES

GENERAL RATES

Gross Rental Value			
General			
General Rate - cents per dollar	TBC*	9.8325	
Minimum Rate per Assessment	TBC*	414.00	
Unimproved Value			
Mining (Differential Rate)			
General Rate - cents per dollar	TBC*	25.0000	
Minimum Rate per Assessment	TBC*	650.00	
Rural			
General Rate - cents per dollar	TBC*	8.7975	
Minimum Rate per Assessment	TBC*	518.00	

Concessions, Discounts & Waivers
No Concessions are provided for in the financial year

Interest
Days until interest applies from issue date - 35

Interest on overdue Rates/Rubbish	11.0%
Interest on Instalments of Rates/Rubbish	5.5%

Instalments - 4 Payments
- Rubbish Charges are to be spread over all instalments
- Previous years Rates & Rubbish arrears to paid in full on first instalment

Administration Charge per Instalment	15.00	-	15.00
Ad hoc Payment Plan Administration fee	25.00	-	25.00

PAYMENT DUE DATES

Target date for issue of Rate Notices:- 26 August 2025		Payment due dates would therefore be:- - for payment in full - for payment of first instalment		30 September 2025 30 September 2025
Target date for issue of rate notices for:-		Payment due dates would therefore be:-		
- second instalment	27 October 2025			1 December 2025
- third instalment	29 December 2025			2 February 2026
- fourth instalment	26 February 2026			2 April 2026

RATE ENQUIRIES

Rate / Account enquiry - Residential	35.00	-	35.00
Rate / Account enquiry - Pastoral/Commercial/Industrial	85.00	-	85.00
Rate book (Electronic)	50.00	5.00	55.00
Rate reports (hard copies) per page	0.50	0.05	0.55

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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ADMINISTRATION

GENERAL ADMINISTRATION

Minutes, Local Laws & Electoral Rolls

Council Minutes & Agendas - per double sided page	0.64	0.06	0.70
Council Minutes & Agendas - Extracts per double sided page	0.64	0.06	0.70
Council Local Laws - per double sided page	0.64	0.06	0.70
Electoral Roll - per double sided page	0.64	0.06	0.70
Statutory Council Budget - per double sided page	0.64	0.06	0.70
Emailing of the above	NO CHARGE		

Tourism

Merchandise	Cost + Freight + 10% (Rounded to nearest \$)		
Meekatharra Gold - Beyond the Rivers	Cost + Freight + 20% (Rounded to nearest \$)		
Meekatharra Gold - Beyond the Rivers (Posted)	Cost + Freight + 20% (Rounded to nearest \$)		

Shire of Meekatharra Special Vehicle Registration Plates

Shire administration fee	NO CHARGE		
Department of Transport minimum fee - minimum set by Department of Transport	As per DoT		
Department of Transport non-minimum fee - set by Department of Transport	As per DoT		

Fundraising Pavers

Purchase of Name Paver (per brick)	40.91	4.09	45.00
Purchase of Name Paver (per double paver)	68.18	6.82	75.00

Meeka Dust Newsletter

Advertising (per Issue)			
- full page	Black & White	45.00	4.50
	Colour	70.00	7.00
- half page	Black & White	25.00	2.50
	Colour	40.00	4.00
- quarter page	Black & White	15.00	1.50
	Colour	25.00	2.50
- eighth page	Black & White	10.00	1.00
	Colour	15.00	1.50
Advertising for not-for-profit organisations or community event notices	NO CHARGE		
Sales - each	NO CHARGE		
Annual Subscriptions (electronic copies only)	NO CHARGE		

Miscellaneous

Key bond - if not listed elsewhere	50.00	-	50.00
Consultancy Fee	120.00	12.00	132.00
General Postage of requested materials	AT COST		
Hire of portable PA System per day	136.36	13.64	150.00
Bond for PA System	300.00	-	300.00

In-house training courses – external attendees

In house (Shire organised) training courses, conferences and workshops - held in Meekatharra.	Cost plus 20%		
Fees for external attendees (e.g. neighbouring shires, local businesses, agencies or individuals)			

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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ADMINISTRATION

PRINT, PHOTOCOPY & FACSIMILE (Shire Materials Only)

Photocopying & Printing

Per single sided A4 page - Black & White	0.45	0.05	0.50
Per double sided A4 page - Black & White	0.55	0.05	0.60
Per single sided A3 page - Black & White	0.64	0.06	0.70
Per double sided A3 page - Black & White	0.82	0.08	0.90
Large Format (only single sided) A2 - Black & White	1.27	0.13	1.40
Large Format (only single sided) A1 - Black & White	1.91	0.19	2.10
Large Format (only single sided) A0 - Black & White	2.91	0.29	3.20
Large Format (only single sided) Paper Banner 84.1cm high - Black & White - per meter length	5.00	0.50	5.50
Per single sided A4 page - Colour	1.45	0.15	1.60
Per double sided A4 page - Colour	1.91	0.19	2.10
Per single sided A3 page - Colour	2.82	0.28	3.10
Per double sided A3 page - Colour	3.27	0.33	3.60
Large Format (only single sided) A2 - Colour	4.91	0.49	5.40
Large Format (only single sided) A1 - Colour	7.36	0.74	8.10
Large Format (only single sided) A0 - Colour	11.09	1.11	12.20
Large Format (only single sided) Paper Banner 84.1cm high - Colour - per meter length	16.64	1.66	18.30

Scanning & Emailing

Per document for 5 pages plus \$0.50 (incl) per additional page	3.64	0.36	4.00
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Laminating

A4 size - per page	10.00	1.00	11.00
A3 size - per page	15.00	1.50	16.50

Binding

A4 size to 1.5cm thick - Inc. ring binder, front & back cover	25.00	2.50	27.50
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FREEDOM OF INFORMATION - (as per FOI Act 1992)

As per Act and Regulations

Application fee - Per Enquiry			30.00
Accessing Information - Supervised access to Council's records per hour			30.00
Research and Collation Time Per Hour			30.00
Administration Staff Time Per Hour			30.00
Transcribing from Tape, Film or Computer Per Hour		At Cost	
Duplicating a Tape, Film or Computer Information Per Item		At Cost	
Delivery, Packaging and Postage Per Item		At Cost	
Eligible Concession Card Holder Discount Per Enquiry			25%
Advanced Deposit of the Estimated Charges Per Item			75%
Further Advanced Deposit of the Estimated Charges Per Item			75%

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
ANIMAL CONTROL			
Animal Trap Hire			
Trap - Bond	200.00		200.00
Trap hire - per week		NO CHARGE	
Dog Control & Pound Fees			
Application for More than Two Dogs - Per Application			136.00
Dangerous / Restricted Breed Dog Signs - Per Sign			34.00
Ranger Services - Per Hour			82.50
Seizure of a Dog Without Impoundment - Per Dog			30.00
Seizure and Impounding of Dog - Per Dog			74.00
Maintenance of Dog or Cat in pound - per day or part thereof	22.73	2.27	25.00
Return of Impounded Dog During Normal Hours - Per Dog *	77.68	7.77	85.45
Return of Impounded Dog Outside Normal Hours - Per Dog *	181.82	18.18	200.00
Destruction of Dog/Cat		NO CHARGE	
<i>* All dogs must be registered and microchipped prior to release</i>			
Kennel Licensing Fees (Dog Regulations 2013)			
Initial License	181.82	18.18	200.00
Annual Renewal	181.82	18.18	200.00
Dog License Fees (Dog Regulations 2013) - all licenses expire 31 October of the applicable year			
All new registrations need to be microchipped			
Unsterilised - 1 year	50.00	-	50.00
- 3 years	120.00	-	120.00
- Lifetime	250.00	-	250.00
Refund if Registered Unsterilised dog is Sterilised within 3 years of Registration			
- 1 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	30.00	-	30.00
- 3 year Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	77.50	-	77.50
- 3 year Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	51.66	-	51.66
- 3 year Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	25.83	-	25.83
- Lifetime Unsterilised Dog Registration - refund if sterilised in 1st year after registration date	150.00	-	150.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 2nd year after registration date	100.00	-	100.00
- Lifetime Unsterilised Dog Registration - refund if sterilised in 3rd year after registration date	50.00	-	50.00
Sterilised - 1 year	20.00	-	20.00
- 3 years	42.50	-	42.50
- Lifetime	100.00	-	100.00
Concessions Pensioner Rate - 50% of above fees			
Working dog - 25% of above fees			
<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
Cat License Fees (Cat Regulations 2012) - all licenses expire 31 October of the applicable year			
All cats are required to be sterilised and microchipped prior to registration			
- 1 year	20.00	-	20.00
- 3 years	42.50	-	42.50
- Lifetime	100.00	-	100.00
Application for grant or renewal of approval to breed cats per breeding cat (male or female)	100.00	-	100.00
Concessions Pensioner Rate - 50% of above fees			
<i>Registration after May 31st in every year - 50% of 1 year fee</i>			
Cat Control			
Seizure and Impounding of Cat - Per Cat			58.00
Daily Keeping/Sustenance Fee (All Cats) - Per Day			15.00
Grant or Renewal of Approval to Breed Cats, Either Sex - Per Breeding Cat			100.00
Licence to Keep an Approved Cat Pound - Per Pound			116.00
Impounded Horses, Mules, Asses, Camels, Bulls or Boars			
Maintenance - Per Head, Per Day			50.75
Maintenance - Over 2 years Old, First 24 Hours or Part of - Additional, Per Head			3.25
Impounding Fee - By Discretion - Per Head			8.25
Impounded Mares, Geldings, Colts, Fillies, Foals, Cows, Steers, Calves, Rams or Pigs			
Maintenance - Per Head, Per Day			39.00
Maintenance - Over 2 years Old, First 24 Hours or Part of - Additional, Per Head			1.75
Impounding Fee - By Discretion - Per Head			8.25
Impounded Vehicles			
Abandoned Vehicle Recovery - Contractors - Standard - Per Recovery			455.00
Abandoned Vehicle Recovery - Staff - Standard - Per Hour			185.00
Holding an Impounded Vehicle - Per Day			10.70

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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HOUSING

Staff housing as per contract of employment & policy

ENVIRONMENTAL HEALTH

Trading Permits - for Commercial Purposes as Defined in Local Law

Traders/Stallholders Permit	-Annual	195.45	19.55	215.00
	-Daily	31.82	3.18	35.00
Continuous Trader Fee*	-Annual	1,790.91	179.09	1,970.00

* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions

Septic Tanks (as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

ENVIRONMENTAL HEALTH

Food Premises Notification and Registration

Notification of a Food Business	63.64	6.36	70.00
Issuing of Food Business License (up to 3 inspections annually)	176.00		176.00
Variation conditions or cancellation of registration of food businesses	80.00	8.00	88.00
Provision of information and inspections in excess of 3 annually (rate is per hour)	100.00	10.00	110.00
Exempt Food Business Notification Fee - Per Instance	NO CHARGE		

Food Premises Surveillance

Annual Registration - High Risk - Per Year			615.00
Annual Registration - Medium Risk - Per Year			450.00
Annual Registration - Low Risk - Per Year			285.00
Annual Registration - Low Risk Pre-Packaged - Per Year			190.00
Annual Registration - Not-for-Profit Groups - Per Year	NO CHARGE		

Food Premises Non-Compliance Inspection

Second and Subsequent Reinspection Per Application - 165.00			165.00
Re-registration After Cancellation - Plus Annual Fee Per Application - 155.00			155.00

Trading in Public Places

Additional Annual Registration >20km Townsite Radius - Per Annum			150.00
Alfresco Dining Annual Registration (4 x Tables, 8 x Seats) - Per Annum			200.00
Additional Table and 2 x Seats - Per Unit			25.00
Alfresco Application >10m2 (Shop Trades, Outdoor Eating) - Per m2			0.17
Application for Transfer of Premises Registration - Per Transfer			165.00
Banner Sign Consistent with Local Law - Per Day			15.45
Banner Sign Everyday After Seven Consecutive Days - Per Day			10.30
Mobile Vendors - Price Per m2, Per Day			1.06
Portable Sign Consistent with Local Law - Per Year			51.50
Trading Location - Within a Town Centre - Per Day			35.00
Trading Location - Within a Town Centre - Per Week			215.00
Trading Location - Within a Town Centre - Per Year			1,590.00
Trading Location - Outside a Town Centre - Per Day			17.50
Trading Location - Outside a Town Centre - Per Week			107.50
Trading Location - Outside a Town Centre - Per Year			795.00
Trading Location - Not-for-Profit - Per Year	NO CHARGE		

Hairdresser / Beauty Therapy / Skin Penetration

Annual Registration - Per Application			189.00
Transfer of Commercial Ownership - Per Licence			152.00

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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ENVIRONMENTAL HEALTH (Continued)

Lodging Houses

Lodging House Registration - Less than 100 Beds - Per Annum			295.00
Lodging House Registration - More than 100 Beds - Per Annum			410.00

Septic Tanks

Application - Per Application			118.00
Report - Application to Health Department - Per Application			118.00
Permit to Use an Apparatus - Per Application			118.00

Caravan Parks and Camping Grounds

Caravan Park Annual Registration - Minimum - Per Application			200.00
Long Stay Site - Per Site			6.00
Short Stay Site - Per Site			6.00
Camp Site - Per Site			3.00
Overflow Site - Per Site			1.50
Transfer of Licence - Per Application			100.00
Additional Penalty for Renewal After Expiry - Per Renewal			20.00

Moveable Dwelling

Temporary Accommodation Application - Up to 3 Months - Per Application			159.00
Temporary Accommodation Application - House Building - Per Application			212.00

Application for a Public Event

Category 1 (< 500 Patrons) - Per Event			53.50
Category 2 (500 to 2,500 Patrons) - Per Event			159.00
Category 3 (2,500 to 5,000 Patrons)- Per Event			318.00
Category 4 (5,000 to 8,000 Patrons) - Per Event			530.00
Community Group / Club / Not-for-Profit Organisation - Per Event			21.50
Community Markets - Per Day			21.00
Community Markets - Per Annum			1,225.00

Environmental Noise Exemption Applications

Regulation 18 - Event Noise Application - Per Application			265.00
Regulation 13 - Out of Hours Construction Application - Per Application			530.00
Noise Monitoring Fee - Per Hour			159.00

Offensive Trades

Poultry, Rabbit, Fish, Shellfish and Crustacean Processing - Per Year			302.00
Fish Curing, Manure Works - Per Year			214.00
Laundries, Dry Cleaning - Per Year			148.50
Small Butcher - Per Year			173.00
Large Butcher - Per Year			302.00
Offensive Trade not Specified - Per Year			302.00

Statutory Service Certificates

Liquor Act - Section 39 - Includes Travel Time Cost - Per Application			212.00
Construct, Extend or Alter Public Building Application - Per Application			159.00
Public Building Certificate Application - Per Application			159.00
Certificate of Approval - Re-issue - Per Request			53.50

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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COMMUNITY AMENITIES

SANITATION & RUBBISH TIP

Sanitation Charges

Standard Domestic - 2 pickups per week - Annual fee (1 bin)	214.60	-	214.60
Pensioner Domestic - 2 pickups per week - Annual fee	55.00	-	55.00
Domestic Collection - Per additional bin	53.70	-	53.70
Industrial - 2 pickups per week - Annual fee (2 bins per pickup)	335.30	-	335.30
Industrial Collection - Per additional bin	53.70	-	53.70
Commercial - 2 pickups per week - Annual fee (2 bins per pickup)	335.30	-	335.30
Commercial - 3 pickups per week - Annual fee (2 bins per pickup)	587.50	-	587.50
Commercial - 6 pickups per week - Annual fee (2 bins per pickup)	1,114.60	-	1,114.60
Commercial Collection - Per additional bin 2 pickups per week	53.70	-	53.70
Commercial Collection - Per additional bin 3 pickups per week	80.50	-	80.50
Commercial Collection - Per additional bin 6 pickups per week	161.00	-	161.00
Mining Camp (approx. 12kms south of town) - 3 pickups per week *	587.50	-	587.50
Mining Camp (approx. 12kms south of town) - Per Additional Bin *	80.50	-	80.50
Sale of 240 litre bin	145.55	14.55	160.10
Car Body Removal Fee	168.19	16.81	185.00

**The collection of rubbish at the Mining Camp (approx. 12kms south of town) is due to a Historical Agreement with the owner at the time.*

Waste Disposal Site

Demolition waste disposal fee	168.18	16.82	185.00
Building license waste disposal fee	56.00	-	56.00
	plus \$0.25 per \$1,000 over \$20,000		

Disposal of Hazardous Materials** - per cubic metre (minimum charge 1 cubic metre)	56.09	5.61	61.70
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***Hazardous materials include asbestos and medical waste (Hospital medical waste excluded from this charge)*

Local Government report for Septic Application	107.27	10.73	118.00
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Disposal of Effluent Waste***	NO CHARGE		
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**** Ponds have limited capacity so waste from within Meekatharra Shire only. Customer needs to submit Controlled Waste Tracking Form.*

Disposal of Oil			
- non-commercial petroleum oil only: drop off at Depot	NO CHARGE		
- cooking oil: dispose of at Rubbish Tip in oil section	NO CHARGE		

PLANNING

Development Assessment Panel Application (Planning & Development (Development Assessment Panels)
Planning & Development (local Planning Schemes) Regulations 2015

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
<u>BUILDING CONTROL</u>			
Uncertified Building Permit Applications - House and Domestic Buildings			
Building Permit - Minimum Fee Per Application			110.00
Building Permit Class 1 or 10 - Above Minimum Per Application -	Per Calculation		
	0.32% of Estimated Development Cost		
Building Services Levy - Minimum Fee Per Application			61.65
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation		
	0.137% of Estimated Development Cost		
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Certified Building Permit Applications - House and Domestic Buildings			
Building Permit - Minimum Fee Per Application			110.00
Building Permit Class 1 or 10 - Above Minimum Per Application -	Per Calculation		
	0.19% of Estimated Development Cost		
Building Services Levy - Minimum Fee Per Application			61.65
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation		
	0.137% of Estimated Development Cost		
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Certified Building Permit Applications - Commercial, Industrial and Public Buildings			
Council Request for Compliance Certificate - Minimum Fee Per Application			175.00
Council Request for Compliance Certificate - Above Minimum Per Application	Per Calculation		
	0.12% of estimated cost but not less than \$175.00		
Building Permit - Minimum Fee Per Application			110.00
Building Permit - Class 2 to 9 - Above Minimum Per Application	Per Calculation		
	0.09% of Estimated Development Cost		
Building Services Levy - Minimum Fee Per Application			61.65
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation		
	0.137% of Estimated Development Cost		
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Building Permit - Certificate of Design Compliance - Commercial, Industrial and Public Buildings			
Application - Class 2 to 9 - Minimum Fee Per Application			270.00
Application - Class 2 to 9 - \$150,001 to \$500,000 Per Application	Per Calculation		
	\$270 plus 0.15% in excess of \$150,000		
Application - Class 2 to 9 - \$500,001 to \$1 Million Per Application	Per Calculation		
	\$795 plus 0.14% in excess of \$500,000		
Application - Class 2 to 9 - Above \$1 Million Per Application	Per Calculation		
	\$1,495 plus 0.13% in excess of \$1 Million		
Building Services Levy - Minimum Fee Per Application			61.65
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation		
	0.137% of Estimated Development Cost		
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Demolition permits			
Demolition Permit Application - Class 1 or 10 - Per Building			110.00
Demolition Permit Application - Class 2 to 9 - Per Building Storey			110.00
Building Services Levy - Minimum Fee Per Application			61.65
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation		
	0.137% of Estimated Demolition Cost		
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Demolition Cost		
Occupancy Permits - Commercial, Industrial and Public Buildings			
Occupancy Application - Per Application			110.00
Temporary Occupancy Application - Per Application			110.00
Modify Occupancy Application - Per Application			110.00
Replacement Occupancy Application - Per Application			110.00
For Registration of Strata Scheme - Minimum Per Application			115.00
For Registration of Strata Scheme - Each Above Minimum Per Application			11.60
For Plans for Re-subdivision - Minimum Per Application			115.00
For Plans for Re-subdivision - Each Above Minimum Per Application			11.60
Building Services Levy - Minimum Fee Per Application			61.65

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
<u>BUILDING CONTROL (Continued)</u>			
Occupancy Permit - Building Unauthorised - Commercial, Industrial and Public Buildings			
Occupancy Application - Minimum Fee Per Application			110.00
Occupancy Application - Above Minimum Per Application	Per Calculation	0.18% of Estimated Development Cost	
Building Services Levy - Minimum Fee Per Application			123.30
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation	0.275% of Estimated Development Cost	
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Building Approval Certificate Where Unauthorised Work has been Done			
Certified Approval - Class 1 and 10 - Minimum Fee Per Application			110.00
Certified Approval - Class 1 and 10 - Above Minimum Per Application	Per Calculation	0.38% of Estimated Development Cost	
Building Services Levy - Minimum Fee Per Application			123.30
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation	0.275% of Estimated Development Cost	
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Building Approval Certificate Where Authorised Work has been Done			
Certified Approval - Class 1 and 10 - Minimum Fee Per Application			110.00
Certified Approval - Class 1 and 10 - Above Minimum Per Application	Per Calculation	0.19% of Estimated Development Cost	
Building Services Levy - Minimum Fee Per Application			123.30
Building Services Levy - Applications Over \$45,000 Per Application	Per Calculation	0.275% of Estimated Development Cost	
Building Construction Industry Training Fund levy Per Application	Per Calculation		
- Applications Over \$20,000	0.2% of Estimated Development Cost		
Park Homes on Caravan Parks and Camping Grounds			
Application to Install a Class 1a Park Home - Per Application			92.00
Application to Install a Class 3 Park Home - Per Application			92.00
Application to Install an Annexe - Per Application			92.00
Private Swimming Pools and Spas			
Inspection Fee (Section 53 - Building Regulations 2012) - Per Year			57.45
Customer Initiated Compliance Inspection - Per Application			239.50
Extension of Time Permits			
Building Permit - Per Application			110.00
Demolition Permit - Per Application			110.00
Building Approval Certificate - Per Application			110.00
Occupancy Permit - Per Application			110.00
Additional Services and Advice			
Amended Plan Processing Fee - Per Plan			61.55
Change of Details on a Building Permit - Per Application			61.65
Copy of Approved Plans (Commercial and Residential) - Per Plan			35.00
Retrieval of Building Approvals - Per Application			35.00
Contract Services - Building Surveyor - Time Per Hour			201.30
Contract Services - Senior Building Surveyor - Time Per Hour			279.40
Inspection - Class 1 to 9 - Per Plan			94.25
Inspection - Class 10 (Minor Structure, Shed etc.) - per inspection			67.50
Request to Provide Certificate of Business Compliance - Per Application			203.75
Request to Provide Certificate of Construction Compliance - Per Application			332.20
Sign Licence - Per Year			106.50
Approval of Battery Powered Smoke Alarms - Per Application			179.40
Building Plan Search Fees - Per Hour			53.50
Shire Verge Security			
Verge Site Inspection - Per Inspection			159.00
Bond - Residential (Includes Below Ground Pools) - Per Bond			3,060.00
Bond - Grouped Dwellings (5 or More - Non-residential) - Per Bond			10,200.00

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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COMMUNITY AMENITIES

CEMETERY

Issue of Grant of Right of Burial (retrospectively for burials pre 1 July 2017)	136.36	13.64	150.00
Plot reservation valid for 25 years (can be renewed)	NO CHARGE		
Grave preparation & burial fee - Includes Grant of Right of Burial			
- standard burial (to depth of 2.13m)	1,850.00	185.00	2,035.00
- infant/stillborn burial (gravesite limited to 1.4m long x 1.4m deep)	1,345.45	134.55	1,480.00
2nd/3rd Interment in Existing Grave *			
- standard burial	1,233.64	123.36	1,357.00
- infant/stillborn burial (gravesite limited to 1.4m long x 1.4m deep)	616.36	61.64	678.00
- Burial of Ashes in existing grave (Council to prepare grave for interment)	113.64	11.36	125.00
- Burial of Ashes in existing grave (No Council Involvement)	NO CHARGE		
<i>*Second and third interments are only available if selected gravesite has previously been prepared to allow for further interments which meet minimum coverage standards.</i>			
Cremated Ashes Plot			
- New	197.27	19.73	217.00
- Further interments in existing cremated ashes plot (No Council Involvement)	NO CHARGE		
Family Tree (Front of Cemetery) - Ashes and Memorials	490.91	49.09	540.00
Exhumation - any grave	768.18	76.82	845.00
Shade Tent Hire - 2 available each 3m x 3m (cost per Shade Tent) - no applicable bond **	8.18	0.82	90.00
Chair Hire - 30 available (minimum charge 30 chairs - no reduction of fees for a lesser number of chairs hired) **	45.45	4.55	50.00
Bond Chair Hire (lost/damaged chairs charged at \$25ea. If loss/damage exceeds this amount hirer to pay difference.)	200.00	-	200.00

** Council Employees must erect & remove Shade Tents and Chairs
** Hire of Shade Tents and Chairs must be associated with a funeral or burial

Hearse Hire - per day - no applicable bond ***	227.27	22.73	250.00
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***Hearse Hire is not available for use other than between Meekatharra town site and Meekatharra Cemetery without CEO's consent. If CEO grants use outside of this, hearse is to be floated to location and additional costs associated with this will be charged at Plant Hire rates.

Council must advertise Cemetery charges in the Government Gazette at least 14 days prior to the fees coming into effect (Cemeteries Act 1986 s.53)

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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RECREATION & COMMUNITY SERVICES

TOWN HALL

Community/Sporting Groups & Ratepayers

Complete Facility

Rental - per day or part thereof

- function with alcohol consumed or sold	319.77	31.98	351.75
- fundraising event with alcohol consumed or sold ***	47.73	4.77	52.50
- function without alcohol consumed or sold	160.36	16.04	176.40
- Gov't (Inc. schools) sponsored functions	80.18	8.02	88.20
- local community/sporting group functions**	38.18	3.82	42.00
- shire functions *	NO CHARGE		

Community/Sporting Groups & Ratepayers (Continued)

Bonds for facility use - refundable if left clean & undamaged

- any function with alcohol consumed or sold	865.00	-	865.00
- function without alcohol consumed or sold	425.00	-	425.00
- key and swipe card bond	100.00	-	100.00

Commercial or Traders

Rental - per day or part thereof

295.91	29.59	325.50
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Bonds for facility use - refundable if left clean & undamaged

- Commercial or Trader	560.00	-	560.00
- key and swipe card bond	100.00	-	100.00

Additional Charges

Additional Cleaning After Hire - anything in excess of 3 hours cleaning - charged per hour

80.00	8.00	88.00
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Repair of Damage Caused During Period of Hire

AT COST + 25% Admin Fee

Equipment Hire (cost per hire)****

Projector & Screen

NO CHARGE

Tables & Chairs

NO CHARGE

Hot Water Urn

NO CHARGE

Crockery & Cutlery

- 50 settings	14.55	1.45	16.00
- 100 settings	29.09	2.91	32.00
- 150 settings	43.64	4.36	48.00
- 200 settings	58.18	5.82	64.00

Equipment bond - refundable if left clean & undamaged

- Urn & Crockery/Cutlery (only one bond required)	55.00	-	55.00
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Lost/damaged crockery - charged per piece - to be taken out of the bond	9.09	0.91	10.00
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Lost/damaged cutlery - charged per piece - to be taken out of the bond	4.55	0.45	5.00
--	------	------	------

If charge exceeds bond the excess is to be invoiced.

* 'Shire function' means an event organised directly by the Shire. Eligibility for Shire functions must be authorised by CEO and be included in the year's budget. It is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire.

** 'Local' is defined as a group or organisation permanently based within the Shire of Meekatharra.

*** "Fundraising event" is defined as an event publicly advertised, for charitable or not-for-profit purposes, organised by a 'local' group.

**** Equipment hire is only available in conjunction with Town Hall hire

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
<u>SPORTS COMPLEX</u>			
Community/Sporting Groups & Ratepayers			
<u>Complete Facility - includes Complex building, oval & toilets</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	240.55	24.05	264.60
- fundraising event with alcohol consumed or sold ***	38.18	3.82	42.00
- function without alcohol consumed or sold	120.27	12.03	132.30
- Gov't (Inc. schools) sponsored functions	60.14	6.01	66.15
- local community/sporting group functions**	28.64	2.86	31.50
- shire functions *	NO CHARGE		
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	810.00	-	810.00
- function without alcohol consumed or sold	425.00	-	425.00
- electronic key bond	100.00	-	100.00
Commercial or Traders			
Rental of complete facility - per day	221.93	22.19	244.13
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	550.00	-	550.00
- key bond	100.00	-	100.00
Additional Charges - May Be Deducted from Bond			
Additional Cleaning After Hire - anything in excess of 1 hour cleaning - charged per hour	74.55	7.45	82.00
Repair of Damage Caused During Period of Hire	AT COST + 25% Admin Fee		
Equipment Hire (cost per hire)****			
Smart TV	NO CHARGE		
Tables & Chairs	NO CHARGE		
Hot Water Urn	NO CHARGE		
Crockery & Cutlery			
- 50 settings	14.55	1.45	16.00
- 100 settings	29.09	2.91	32.00
- 150 settings	43.64	4.36	48.00
- 200 settings	58.18	5.82	64.00
Equipment bond - refundable if left clean & undamaged			
- Urn & Crockery/Cutlery	55.00	-	55.00
Lost/damaged crockery - charged per piece - to be taken out of the bond	9.09	0.91	10.00
Lost/damaged cutlery - charged per piece - to be taken out of the bond	4.55	0.45	5.00

**If charge exceeds bond the excess is to be invoiced.*

** Hirer to arrange pickup and return of equipment to/from the Town Hall.*

** Shire function means an event organised directly by the Shire. Eligibility for Shire functions must be authorised by CEO and be included in the year's budget. It is further defined as an event for which all expenses are paid for directly by the Shire and all income is received direct to the Shire.*

*** Local is defined as a group or organisation permanently based within the Shire of Meekatharra.*

**** "Fundraising event" is defined as an event publicly advertised, for charitable or not-for-profit purposes, organised by a 'local' group.*

***** Equipment hire is only available in conjunction with Sports Complex hire.*

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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COURT HIRE

Court Hire

- Basketball (Light fees apply for night use)		NO CHARGE	
- Tennis (Light fees apply for night use)		NO CHARGE	
- Volleyball (Light fees apply for night use)		NO CHARGE	
- Squash - per hour (by Token)	9.09	0.91	10.00
- Squash - Swipe Card establishment Fee	18.18	1.82	20.00

Lights

Court Lights - per hour for Tennis & Basketball (Honour system)	9.09	0.91	10.00
Oval Lights - per hour	0.91	0.09	1.00

Court Hire Key Bond

- Night Light Key Bond	50.00	-	50.00
- Squash Court Key Bond	50.00	-	50.00

LIBRARY

Lost & damaged Library books		AT COST PLUS 20%	
Bond to Join Library*	50.00		50.00

* Only Non WA Residents who cannot provide a library card from any other WA Library

CULTURE & EVENTS

Meekatharra Festival and Other Shire Events

Event Ticket Sales		Between \$0 - \$50 Including GST	
DVD Sales		Between \$0 - \$50 Including GST	
Market Stalls - Entry for Stall Holder		NO CHARGE	
Market Stalls - Table Hire		NO CHARGE	
Market Stalls - Festival		NO CHARGE	
T-Shirt sales for Festivals		Cost plus up to 50% *	
Showbags		Cost plus up to 50% *	
General Merchandise		Cost plus up to 50% *	

* Price is to be rounded to nearest \$5 for the ease of cash handling.

GYM MEMBERSHIP

Individual Gym Memberships

- weekly	13.64	1.36	15.00
- weekly concession	6.82	0.68	7.50
- monthly	29.10	2.90	32.00
- monthly concession*	14.55	1.45	16.00
- annually	318.18	31.82	350.00
- annually concession*	159.09	15.91	175.00

* Available upon presentation of valid concession card (Health Care, Pensioner, Senior, Veteran)

Cancellation during Cooling Off Period - Administration Charge		NO CHARGE	
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Gym Joining Admin Fee	18.18	1.82	20.00
Replacement Swipe card	9.09	0.91	10.00

* Gym access is restricted to people 16 years and older.

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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SWIMMING POOL

General Admissions

Season

- Adult	NO CHARGE
- Adult Concessional	NO CHARGE
- Child (5 - 17 years old)	NO CHARGE
- Child (5 - 17 years old) Concessional	NO CHARGE
- Family (2 Adults & 3 Children)	NO CHARGE
- Family (2 Adults & 3 Children) Concessional	NO CHARGE

Monthly

- Adult	NO CHARGE
- Adult (concessional)	NO CHARGE
- Child (5 - 17 years old)	NO CHARGE
- Family (2 Adults & 3 Children)	NO CHARGE

Weekly

- Adult	NO CHARGE
- Adult (concessional)	NO CHARGE
- Child (5 - 17 years old)	NO CHARGE
- Family (2 Adults & 3 Children)	NO CHARGE

Daily

- Adult	NO CHARGE
- Adult (concessional)	NO CHARGE
- Child (5 - 17 years old)	NO CHARGE
- Family (2 Adults & 3 Children)	NO CHARGE
- Child (under 5 years old) accompanied by adult	NO CHARGE

* Available upon presentation of valid concession card (Health Care, Pensioner, Senior, Veteran)

School Activities

- Adult - Spectator	NO CHARGE
- Student	NO CHARGE
- Supervising Teachers & Adults	NO CHARGE

Swim Vac Classes (Run by the Education Department during school holidays)

- For enrolled participants and spectators	NO CHARGE
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Pool Hire

Hire of pool after hours - per hour	54.55	5.45	60.00
Bond for facility use - refundable if left clean & undamaged	300.00	-	300.00

* After hours pool hire is subject to Pool Manager availability.

INDOOR CRICKET CENTRE

Indoor Cricket / Netball Hire - per day	Not Available until further Notice	
Key Bond		

Shire of Meekatharra Schedule of Fees & Charges 2025/2026

Description	Charge	2025/2026 GST	Total
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COMMUNITY BUS HIRE

Only available for Local Community Groups*

Use restricted to the Shire of Meekatharra - per day

- allowance of 200 km per day

- over allowance each km > 200

136.36 13.64 **150.00**

0.75 0.08 **0.83**

Bond on all bus hires (linked to insurance excess)

560.00 - **560.00**

Refuelling of bus (if required on return)

Cost + 50% per litre

Cleaning of the bus (if required on return)

\$60 per hour (minimum \$100.00)

** Local Community Groups are defined as Schools, 'Not-for-Profits' or Church Groups permanently based within the Shire of Meekatharra. Individuals, profit-making groups and businesses are NOT able to hire the bus due to insurance reasons.*

LLOYD'S PLAZA CENTRE

Short Term Hire

Conference Room - per hour (minimum of 4 hour hire at any time)

11.36 1.14 **12.50**

Cleaning (in excess of 1 hour) or repair of damage caused during period of hire

AT COST + 25% Admin Fee

PICTURE GARDENS

Venue Hire

Rental of complete facility - per day or part thereof

Not Available until further Notice

Bond for key and facility - refundable if left clean & undamaged

Cleaning (in excess of 1 hour) or repair of damage caused during period of hire

TRANSPORT & WORKS

AIRPORT

Landing Fees

Small Aircraft Annual Landing Fee*

227.27 22.73 **250.00**

** Only available to Ratepayers. MTOW up to 1,500 kg. On application only. Annual = July to June.*

Defence Force - Fee set by Australian Airport Association and Department of Defence.

General & Charter (RPT are exempt) - per tonne

- aircraft < 5,700 kg MTOW

22.73 2.27 **25.00**

- aircraft > 5,700 kg MTOW

22.73 2.27 **25.00**

Minimum Charge any one landing - \$25.00 incl GST

RPT flights - per head (in lieu of landing fees)

13.64 1.36 **15.00**

**Regular Charter flights - per head (in addition to landing fees for aircrafts > 5,700kg MTOW)

27.27 2.73 **30.00**

** Advise RPT, Charter Operators, RFDS and other regular users of any change within 7 business days of adoption by*

*** "Regular" is defined as landing with a predictable pattern of more than twelve times a year.*

Call Out Fees - Airport Contractor charges customer directly

0600hrs - 2200hrs each

110.00 11.00 **121.00**

2200hrs - 0600hrs each

140.00 14.00 **154.00**

Other Fees

Diesel fuel sales

Cost plus \$0.05

ASIC (Australian Security Identification Card)

Cost plus 20%

Shire of Meekatharra

Schedule of Fees & Charges

2025/2026

Description	Charge	2025/2026 GST	Total
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TRANSPORT & WORKS

CROSSOVERS - AS PER POLICY

Sealed crossover to a kerbed and drained sealed road - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$1500		
Sealed crossover to unkerbed roads (sealed or unsealed) - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$1000		
Rural unsealed crossovers to unkerbed roads (sealed or unsealed) - First on rateable assessment only	Subsidy of 50% of Actual Cost to a maximum of \$500		
Over-width crossover to unkerbed road (sealed or unsealed)	No Subsidy		

STANDPIPE WATER

Standpipe Water (potable)*

For consumers of less than 20,000 litres per financial year	NO CHARGE
For consumers of over 20,000 litres per financial year	per kL - COST PLUS 100%
Charge is calculated at the Water Corporation Charge** plus 100%.	

* Consumers to advise of quantity taken each time to allow for the appropriate charge to be applied.

**From the most recent invoice/notice received from Water Corporation.

PLANT HIRE / PRIVATE WORKS

Rates - per hour

Grader	250.00	25.00	275.00
Loader	222.73	22.27	245.00
Bulldozer D6N	250.00	25.00	275.00
Vibrating Roller	222.73	22.27	245.00
Tractor	150.00	15.00	165.00
10 - 12 Tonne Truck	150.00	15.00	165.00
5 - 7 Tonne Truck	150.00	15.00	165.00
Prime Mover	181.82	18.18	200.00
Tandem Axle Tipping Trailer (Plus Applicable Truck Hire)	90.91	9.09	100.00
Tri Axle Low Loader (Plus Applicable Truck Hire)	272.73	27.27	300.00
Road Broom (Plus Applicable Truck Hire)	90.91	9.09	100.00
Multi Tyre Roller - 16 Tonne	222.73	22.27	245.00
Materials used	COST PLUS 20%		
Provision of labour only	COST PLUS 20%		

* All prices include an operator; dry hire of Shire plant not available

* Penalty of \$65.00 per hour for hire outside normal works crew hours

* Availability of Plant subject to Works Program

* Council may decline any request to perform private works

* Council Policy 04.04 - Private Hire of Plant applies

10.6 Sundry Debtors Write-Offs

File Reference	FM.DB.001
Author	D Friend, Acting Deputy Chief Executive Officer
Author's Interest	Financial
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	8 May 2025

Summary

Council is requested to write-off sundry debtors as per the attached schedule to the value of \$4,098.03.

Attachments

Debtors Write-Off List

Background

The finance team reviews outstanding debtors on an ongoing basis. There are a number of debtors with amounts outstanding where it is no longer viable to pursue the collection of the debt.

Comment

The finance team have followed up the outstanding debtors where possible. Debtors' statements are now issued on a monthly basis and outstanding payments followed up. Council is now requested to authorize the write-off of these old outstanding (noting that the CEO has delegated authority to write off outstanding amounts below \$500 each, as long as this is subsequently reported to Council).

Some of the debts relate to landing fees where ownership of the registered aircraft has been questioned, many of these accounts will be subsequently re-charged to "new owners" following write-off of the old account.

Consultation

CEO

Finance Staff

Statutory Implications

Local Government Act 1995

S 6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

* Absolute majority required.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Policy/Delegation Implications

1.17 – Delegations Register (last reviewed 2021) - Authority to write off money which is owed to the local government

Financial Implications

Council has provision in its 2024/2025 Budget of \$20,000 for write-off of sundry debtors (Account 105550)

Risk Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Recommendation

That Council writes-off outstanding sundry debtors as per the attached schedule totalling \$4,098.03

Resolution **25/040 By Absolute Majority**

Moved **M Hall**

Seconded **M Smith**

That Council writes-off outstanding sundry debtors as per the attached schedule totalling \$4,098.03

Vote Outcome **Carried 6/0**

For **H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder**

Against **-**

Variation Reason **-**

Debtor Name	Age of Invoice (90 Days)	GT 90 Days	GT 60 Days	GT 30 Days	31/03/2025 Current	Total	Comment
Anning, Samuel King	351	\$54.40	\$0.00	\$0.00	\$0.00	\$54.40	12/11/24 CASA registered to Cletian Pty Ltd
Avshare Investments Pty Ltd	689	\$54.40	\$0.00	\$0.00	\$0.00	\$54.40	Memo in debtors 13/6/24 write off registered to new owner
Anthony, Jayleen	588	\$843.95	\$0.00	\$0.00	\$0.00	\$843.95	Email bounces phone disconnected
Ashleigh Severinsen	292	\$726.00	\$0.00	\$0.00	\$0.00	\$726.00	Email bounces phone straight to message
Conair WA Pty Ltd	198	\$183.69	\$0.00	\$122.46	\$0.00	\$306.15	Aircraft does not belong to debtor listed
Gilla, Patina	425	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	
Helibits Pty Ltd (Heliwest)	1100	\$37.13	\$0.00	\$0.00	\$0.00	\$37.13	
Heli-Aust Whitsundays Pty Ltd	351	\$264.30	\$0.00	\$0.00	\$0.00	\$264.30	16/3/22 CASA RMX registered to Matthew Hill
Jet Travel Australia Pty Ltd	198	\$212.50	\$0.00	\$0.00	\$0.00	\$212.50	19/2/24 8TP Registered to Avcharter YSBK
JTL Holdings Australia Pty Ltd	276	\$326.52	\$81.63	\$0.00	\$0.00	\$408.15	16/7/24 CASA PWZ registered to David Campbell
Malcolm Ryder	714	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	Sent to PO Meeka
Mission Australia (Meekatharra)	440	\$192.40	\$0.00	\$0.00	\$0.00	\$192.40	Write off Inv 27598 \$192.40
Merome Beard	844	\$74.05	\$0.00	\$0.00	\$0.00	\$74.05	Account may have been raised in error

Debtor Name	Age of Invoice (90 Days)	GT 90 Days	GT 60 Days	GT 30 Days	31/03/2025 Current	Total	Comment
Outback Aviation Logistics	578	\$192.76	\$0.00	\$0.00	\$0.00	\$192.76	1/5/23 CASA DHY registered to Darren Rowtcliff
Prestige Helicopters Pty Ltd	608	\$118.50	\$0.00	\$0.00	\$0.00	\$118.50	18/5/22 Now New Resolution Geophysics Aust Use N042
RJ and S Mcconachy Pty Ltd	660	\$22.00	\$0.00	\$0.00	\$0.00	\$22.00	16/11/24 MWU Registered to Helico Aust
Seneca 2 Pty Ltd	689	\$34.19	\$0.00	\$0.00	\$0.00	\$34.19	
Sirous Kousari	745	\$22.00	\$0.00	\$0.00	\$0.00	\$22.00	30/5/23 PVV registered to Ningaloo Dreaming
West Coast Air Services Pty Ltd	351	\$35.15	\$0.00	\$0.00	\$0.00	\$35.15	Waiting CASA to update TBJ to new owner
						\$4,098.03	

10.7 Audit Committee Appointment of Members

File Reference	GV.CM.001
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	12 May 2025

Summary

Reforms proclaimed by State Parliament late last year require Councils to appoint Council Committee Presiding Members and to consider appointing Deputy Presiding Members before July 2025.

The purpose of this Report is to present options regarding the appointment of Presiding Member and Deputy Presiding Member positions on Council's Committees.

Council is requested to appoint the Shire President to be the Audit Committee Presiding Member and the Deputy Shire President to be the Audit Committee Deputy Presiding Member.

Attachments

Nil

Background

Amendments to section 5.12 of the *Local Government Act 1995* require Councils to appoint new Council Committee Presiding Member before July 2025, and to consider appointing a Deputy Presiding Member.

These appointments must now be made by an absolute majority decision of the Council.

This change was introduced to assist the local government sector in removing the need for the conduct of a secret preferential ballot at a committee meeting, and to give Council's the role of deciding the leadership of Council Committees.

Council has only one Committee, being the Audit Committee which, once legislative changes commence, will be required to rename the Audit Committee to be the Audit, Risk and Improvement Committee, and appoint an independent person to the role of Presiding Member.

Council will also need to appoint another independent person to serve as a Deputy Presiding Member where the independent Presiding Member is absent.

Comment

There is currently no requirement for an independent Presiding Member to be appointed to an existing Audit Committee before July 2025.

Councils may opt to appoint an independent Presiding Member in anticipation of the changes, although no role definition or recruitment process has been established.

Importantly, there remains an option, once the new Audit, Risk and Improvement Committee commences, for Councils to share an Audit, Risk and Improvement Committee, which would include sharing the independent Presiding Member.

Further clarification was sought from the Department of Local Government, Sport, and Cultural Industries whether it would be more efficient and logical to conduct these appointments after the October local government elections, so it does not have to be done twice within a short period of time.

The Department has advised, whilst ideally, they would look to realign all these matters, the legislation has been passed by State Parliament meaning the requirements effectively cannot be changed.

They advised, in conclusion, Councils must, as a minimum, formally appoint the Presiding Member and consider appointing a Deputy Presiding Member of the Audit Committee before July 2025, which can simply be the reappointment of the present incumbents.

The "Independent Persons" requirements are not intended to apply until after the October 2025 elections.

So, whilst there will be two separate appointments, only one of those will necessarily involve the recruitment of independent persons.

Further advice in the form of a Local Government Update is expected shortly to define the role and recruitment requirements of the independent persons.

Effectively, two pathways exist –

1. Appoint, by an absolute majority decision, the existing Audit Committee Presiding Member (currently the Shire President) to be the Presiding Member and consider appointing the Audit Committee Deputy Presiding Member (currently the Deputy Shire President) to be the Deputy Presiding Member of the Audit Committee before July 2025, and then, in October 2025, appoint, by an absolute majority decision, independent persons to be the Presiding Member and Deputy Presiding Member of the Audit, Risk and Improvement Committee.
2. Before July 2025, rename the Audit Committee to the Audit, Risk and Improvement Committee and appoint, by an absolute majority decision, independent persons to be the Presiding Member and Deputy Presiding Member of the Audit, Risk and Improvement Committee.

Council is requested to follow Option 1 above and appoint the Shire President to be the Audit Committee Presiding Member and the Deputy Shire President to be the Audit Committee Deputy Presiding Member and await further instruction regarding renaming of the Committee and the appointment of independent persons.

Consultation

Department of Local Government, Sport, and Cultural Industries
WA Local Government Association
Other Local Governments

Statutory Implications

Local Government Act 1995

Section 5.11A Deputy committee members

Council may appoint a person to be a deputy of a Council Committee.

Local Government Act 1995

Section 5.12 Presiding members and deputies

Council is required to appoint a member of a Council Committee to be the Presiding Member and may appoint a member of a Council Committee to be the Deputy Presiding Member.

Local Government Act 1995

Section 7.1A Establishment of audit, risk and improvement committee

Council is to establish an Audit, Risk and Improvement Committee.

Local Government Act 1995

Section 7.1B Deputy of presiding member or of deputy presiding member

Council is to appoint independent persons to be the Presiding Member and the Deputy Presiding Member of the Audit, Risk and Improvement Committee.

Policy Implications

Nil

Financial Implications

Remuneration will be required to be paid to any independent persons who are appointed Presiding Members or Deputy Presiding members, as per Determinations set by the Salaries and Allowances Tribunal.

Risk Implications

Risk is managed by formally appointing a Presiding Member, and considering the appointment of the Deputy Presiding Member, for the Audit Committee before July 2025.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Absolute Majority

Recommendation

That Council, pursuant to Section 5.12 of the *Local Government Act 1995*, -

1. Appoints Councillor Harvey Nichols (Shire President) to be the Presiding Member of the Shire of Meekatharra Audit Committee, and
2. Appoints Councillor Mark Smith (Deputy Shire President) to be the Deputy Presiding Member of the Shire of Meekatharra Audit Committee.

Resolution **25/041 By Absolute Majority**

Moved **D Hodder**

Seconded **W Ward**

That Council, pursuant to Section 5.12 of the *Local Government Act 1995*, -

1. Appoints Councillor Harvey Nichols (Shire President) to be the Presiding Member of the Shire of Meekatharra Audit Committee, and
2. Appoints Councillor Mark Smith (Deputy Shire President) to be the Deputy Presiding Member of the Shire of Meekatharra Audit Committee.

Vote Outcome **Carried 6/0**

For **H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder**

Against -

Variation Reason -

10.8 Organisation Structure

File Reference	CM.ET.001
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	12 May 2025

Summary

Council is required to, from time to time, review the organisation structure for the administration of the local government.

The purpose of this Report is to present the proposed organisation structure for the 2025-2026 financial year.

Council is requested to approve the proposed organisation structure.

Attachments

Nil

Background

Each year Council considers the relevant organisation structure to deliver the works and services within the Strategic Community Plan and Corporate Business Plan.

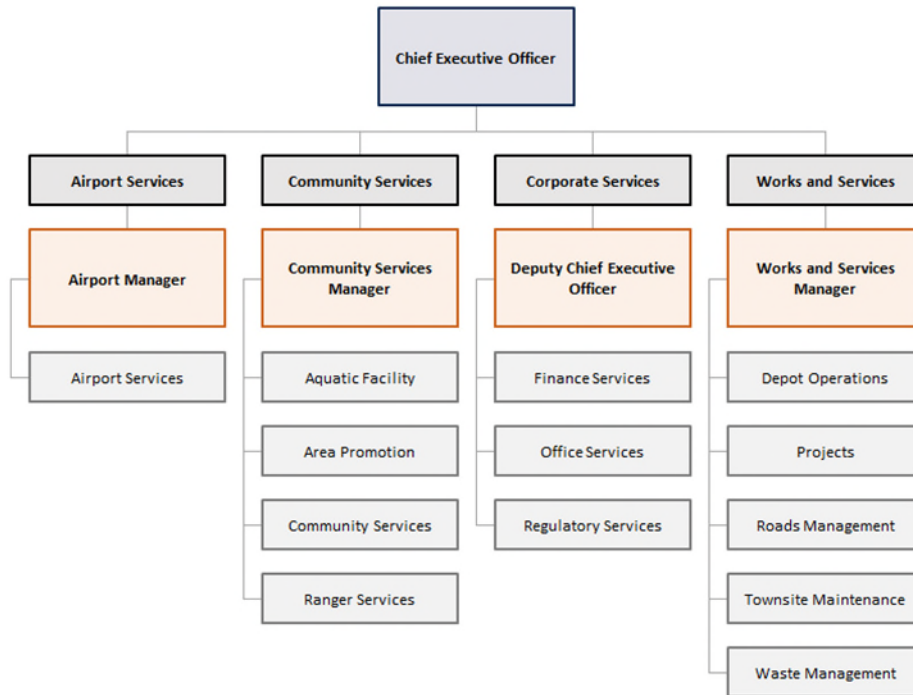
At the 15 March 2025 Council Directions Session, Council Members reviewed a proposed organisation structure for the 2025-2026 financial year.

The current structure comprises 37.4 full-time equivalents, along with several Community Services casuals.

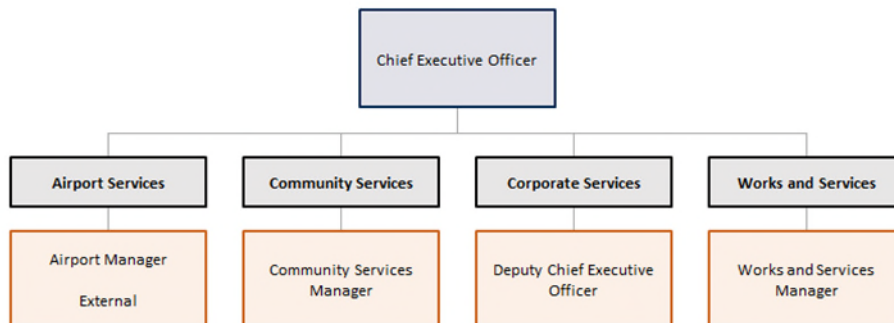
The delivery structure includes several "contracted" roles which, depending on the availability of resources, could be substituted with employees at a future time.

The current and proposed structure is as follows –

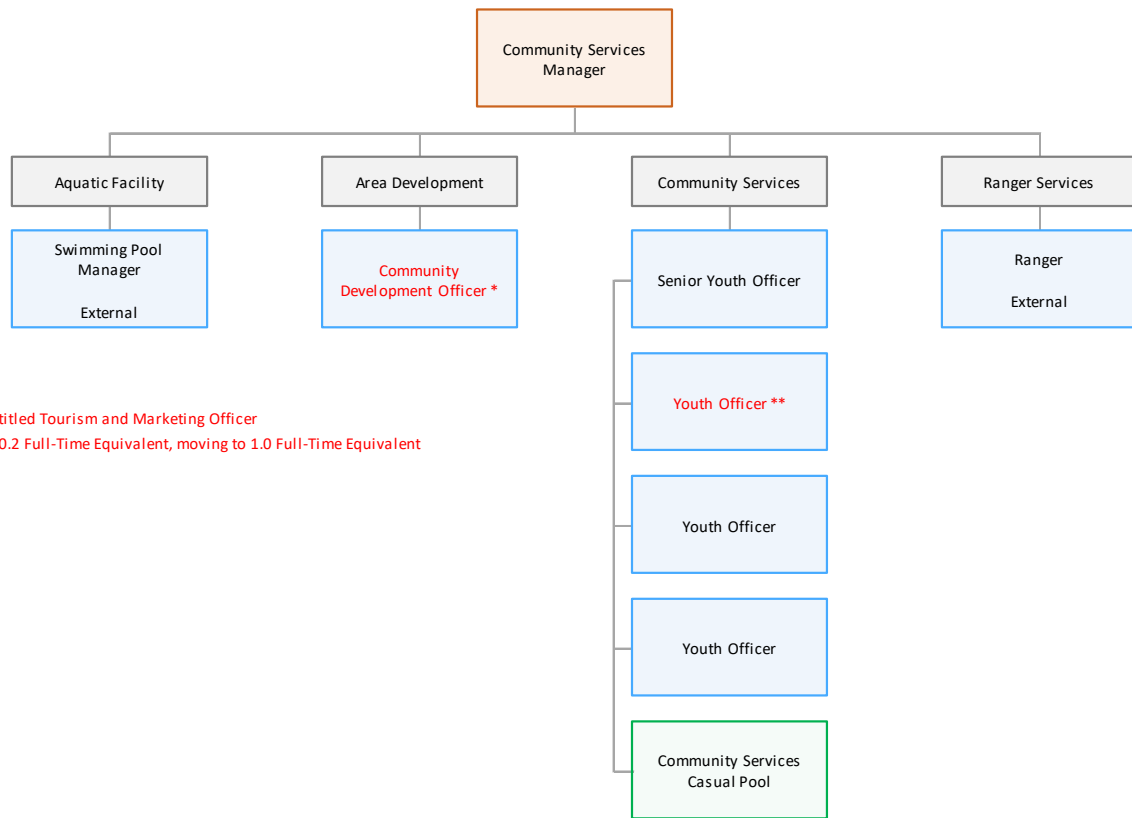
Organisation Structure



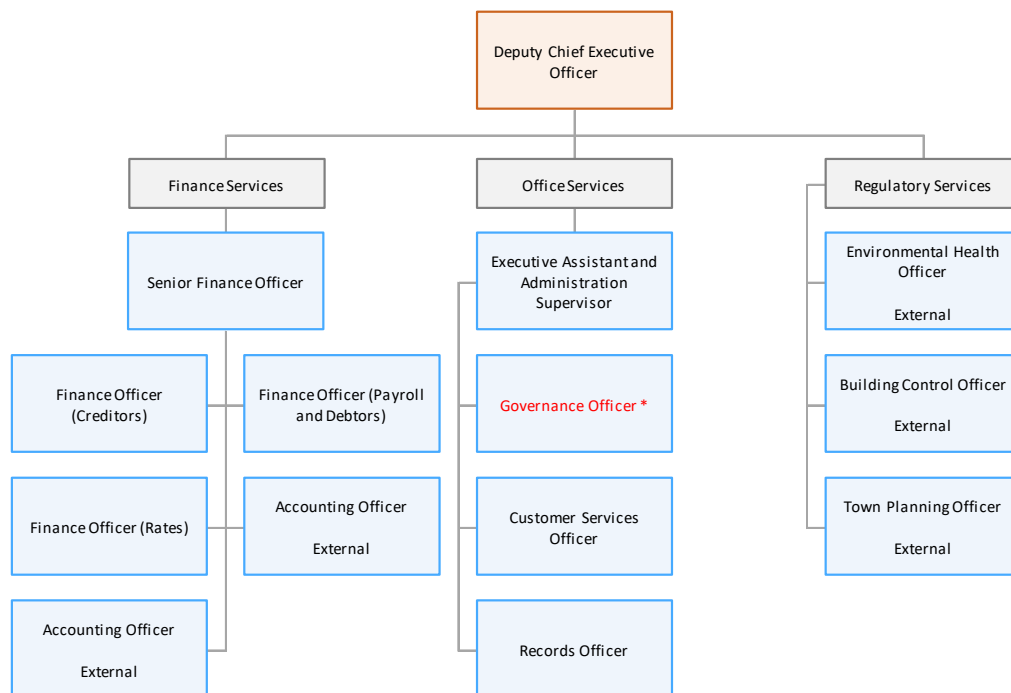
Chief Executive Officer Section



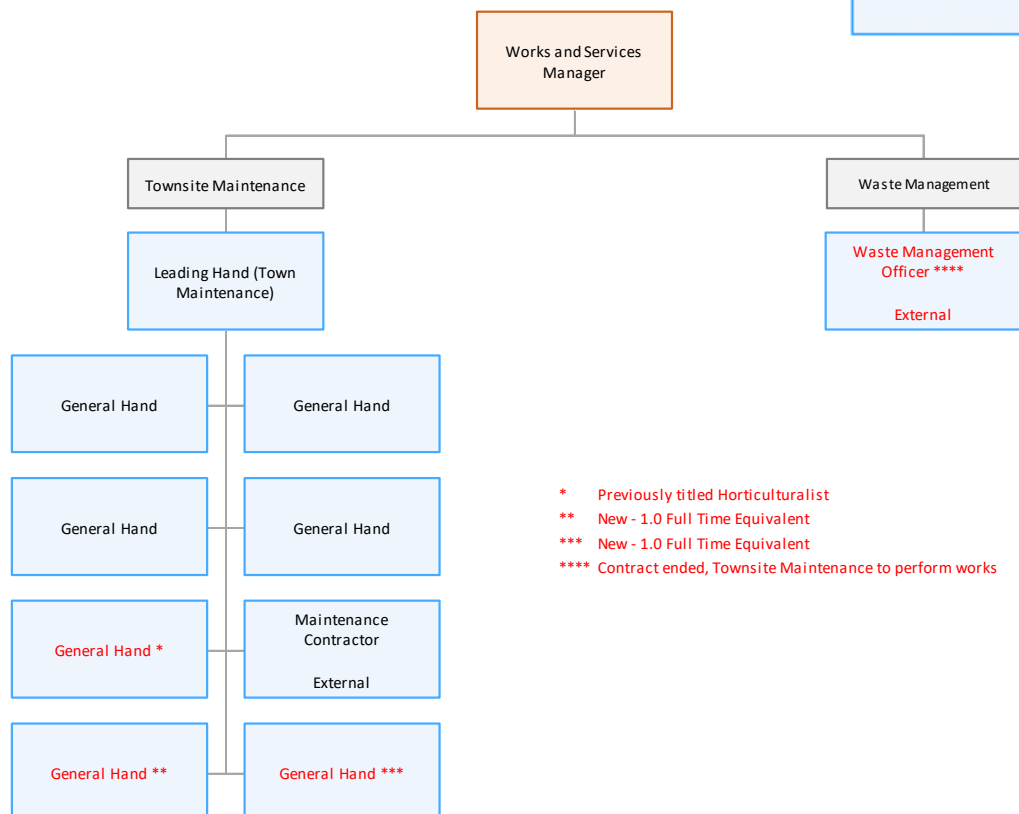
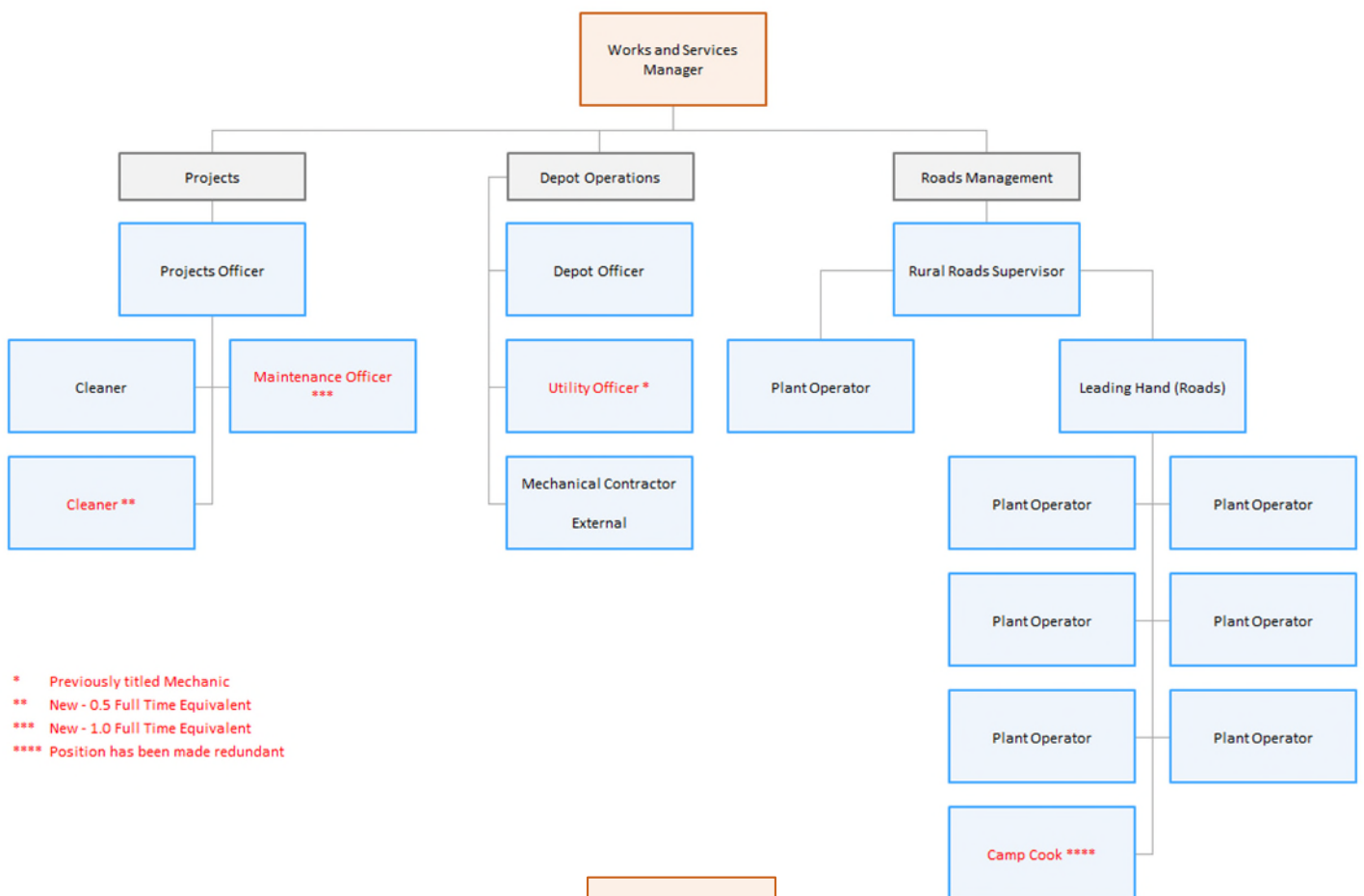
Community Services Section



Corporate Services Section



Works and Services Section



The proposed 2.3 additional Full-Time Equivalent (FTE) movement is summarised below –

- + 0.8 FTE – Youth Officer
- + 0.5 FTE – Cleaner
- + 1.0 FTE – Maintenance Officer
- - 1.0 FTE – Camp Cook
- + 2.0 FTE – General Hand
- - 1.0 FTE – Waste Management Officer

Comment

The proposed organisation structure will provide an opportunity to perform a sound level of works and services for the community, as well as utilise recent equipment purchases (such as the street sweeper).

It is hoped most of the vacancies can be sourced locally and therefore no housing will be required, although additional housing has been budgeted for.

Council is requested to approve the proposed organisation structure.

Consultation

Council Members

Other Local Governments

Statutory Implications

Local Government Act 1995

Section 5.2 Administration of local governments

Council is to ensure there is an appropriate structure for administering the local government.

Policy Implications

Nil

Financial Implications

The increase in employment costs is primarily offset by a reduction in expenses associated with the Camp Cook and Waste Management arrangements, although it is acknowledged there is an increase, albeit considered as minor.

Risk Implications

Risk is managed by formally approving the proposed structure to permit for the Chief Executive Officer to appropriately manage Shire responsibilities.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Section 5.2 of the *Local Government Act 1995*, approves the proposed organisation structure outlined in this Report, noting the structure increases by 2.3 Full-Time Equivalents (FTE) as summarised below –

- + 0.8 FTE – Youth Officer
- + 0.5 FTE – Cleaner
- + 1.0 FTE – Maintenance Officer
- - 1.0 FTE – Camp Cook
- + 2.0 FTE – General Hand
- - 1.0 FTE – Waste Management Officer

Resolution 25/042

Moved M Smith

Seconded B Day

That Council, pursuant to Section 5.2 of the *Local Government Act 1995*, approves the proposed organisation structure outlined in this Report, noting the structure increases by 2.3 Full-Time Equivalents (FTE) as summarised below –

- + 0.8 FTE – Youth Officer
- + 0.5 FTE – Cleaner
- + 1.0 FTE – Maintenance Officer
- - 1.0 FTE – Camp Cook
- + 2.0 FTE – General Hand
- - 1.0 FTE – Waste Management Officer

Vote Outcome	Carried 6/0
For	H Nichols, M Smith, M Hall, W Ward, B Day, D Hodder
Against	-
Variation Reason	-

11 New Business of an Urgent Nature

Nil

12 Confidential Matters

Nil

13 Council Member Motions

13.1 Response to Previous Council Member Motions

Nil

13.2 Proposed Council Member Motions

Nil

14 Next Meeting

The next Ordinary Council Meeting will be held at 11:30am Saturday 21 June at the Shire of Meekatharra Council Chambers, 75 Main Street, Meekatharra.

15 Closure of Meeting

The meeting was closed at 11.39am.