

Ordinary Council Meeting Agenda

Venue	Council Chambers 75 Main Street, Meekatharra
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Date	Saturday 26 July 2025
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Time	11:30am
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Confirmation of Minutes

These minutes were confirmed as a true and accurate record of proceedings on Saturday 16 August 2025.

Name

Signature

Disclaimer

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Shire of Meekatharra

Ordinary Council Meeting

Please be advised an Ordinary Council Meeting will be held at 11:30 am Saturday 26 July 2025 in the Shire of Meekatharra Council Chambers, 75 Main Street, Meekatharra.



N Cain
Chief Executive Officer
21 July 2025

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1 Declaration of opening

2 Attendance

2.1 Present

Council Members

Employees

Guests

Members of the Public

Members of the Media

2.2 Apologies

Nil

2.3 Approved Leave of Absence

Nil

3 Applications for Leave of Absence

4 Interest Declarations by Members

Under section 5.67 of the Act, a member declaring an Impartiality, Proximity or Financial interest must disclose the nature of the interest in writing either prior to the meeting, or at the meeting immediately before the matter is discussed. The member is prohibited from participating in decisions on the matter in which they have the interest, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

5 Question time

5.1 Response to Previous Questions Taken on Notice

5.2 Public Question Time

6 Presiding Member Announcements

7 Petitions / Deputations / Presentations

7.1 Petitions

7.2 Deputations

7.3 Presentations

8 Confirmation of Minutes

8.1 Ordinary Council Meeting – 21 June 2025

Recommendation

That the minutes from the Ordinary Council Meeting held on 21 June 2025 be confirmed.

9 Committee Minutes and Recommendations

Nil

10 Reports

10.1 Schedule of Payments – June 2025

File Reference	FM.RP.001
Author	A Ritchie, Senior Finance Officer
Author's Interest	Nil
Authoriser	A Giometti, Deputy Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	19 July 2025

Summary

Council is required to consider a Schedule of Payments which is to be produced each month and is to contain relevant information regarding outgoing monies.

The purpose of this Report is to present the relevant information.

Council is requested to accept the Schedule of Payments, as presented.

Attachments

10.1.1 Schedule of Payments – June 2025

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Additionally, where credit, debit, or other purchasing cards are used, details regarding their use are also to be reported each month.

Each instance of outgoing monies is to be reported and include the –

- Payee,
- Payment amount,

- Date, and
- Sufficient information to identify the transaction.

Comment

Shire officers have prepared the Monthly Schedule of Payments, in accordance with legislative requirements.

Following is a summary of the payments incurred in the month under review –

Payments from Accounts

- | | |
|---------------------|--------------|
| • Municipal Account | \$749,676.71 |
| • Trust Account | \$0.00 |

<u>Total Payments from Accounts</u>	<u>\$749,676.71</u>
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Payments Using Purchasing Cards

- | | |
|----------------|------------|
| • Credit Cards | \$2,083.63 |
| • Fuel Cards | \$1,657.54 |

<u>Total Payments Using Purchasing Cards</u>	<u>\$3,741.17</u>
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The Monthly Schedule of Payments is attached.

Consultation

Chief Executive Officer
Senior Management
Shire Officers

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13 Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

Local Government (Financial Management) Regulation 1996

Regulation 13A Payments by employees via purchasing cards

If a local government has credit, debit, or credit card/s, a list of payments made using the card/s is to be presented each month to Council.

Policy Implications

Shire of Meekatharra Policy Manual 2023

04.02 Purchasing and Procurement

Shire officers will undertake purchasing activities which align with strategic and operational objectives, meet value for money objectives, and meet defined thresholds, quotation requirements, and practices.

Financial Implications

Payments included in the Schedule have been undertaken in accordance with appropriate processes and the Annual Budget.

Risk Implications

Risk is managed using financial controls and the regular internal review of the information contained within each payment.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Regulation 13 and Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Schedule of Payments, as attached, for June 2025.

List of Accounts Due & Submitted to Committee

Chq/EFT	Date	Name	Description	Municipal
EFT23447	05/06/2025	A Class Electrical and Air Conditioning	Sports Complex Reset and Adjusted Time Clock for Lighting	\$154.00
EFT23448	05/06/2025	Ausrecord	Record Keeping Labels for Files	\$64.90
EFT23449	05/06/2025	Brendan Hall Carpentry Pty Ltd	131 Hill St SAI Kitchen Cabinets, Benchtops & Appliances, Splashback Tiles, Paint Kitchen, Dining Entry & Ensuite. Replace Floor Tiles, Vanity and Shower Screen & Toilet to Ensuite Including Electrical & Plumbing for Kitchen, Dining and Ensuite	\$33,630.30
EFT23450	05/06/2025	Elite Electrical Contracting	101 Darlot St Fault with Rangehood Test & Fix, Installed Various Lights Throughout Property Inside and Out	\$1,345.18
EFT23451	05/06/2025	Global Spill & Safety	Cigarette Butt Safey Cans x 6 for Airport + Freight	\$1,868.17
EFT23452	05/06/2025	Jason Signmakers	Terminal Signs for the Airport	\$633.07
EFT23453	05/06/2025	Lock, Stock & Farrell	Youth Focus and Kids Zone Various Keys	\$779.80
EFT23454	05/06/2025	Monarch 360 Pty Ltd	Implementation of Monarch Sharepoint Online Records Management Business Software Solution.	\$77,893.20
EFT23455	05/06/2025	Norris & Hyde Pty Ltd	Assistance with Setting up Voicemail on Reception Phone + Provided Relevant Pin Numbers	\$66.00
EFT23456	05/06/2025	Ocean Centre Hotel	Accommodation WSM 22/5/25 - 23/5/25 - Meeting with MI Global	\$299.00
EFT23457	05/06/2025	Olsen Transport Services	Pick Up Furniture from Geraldton and Deliver to Shire Depot for 84 Oliver St	\$3,256.00
EFT23458	05/06/2025	Paywise Pty Ltd	Novated Lease Charge 1IBM773 D Christie	\$505.51
EFT23459	05/06/2025	Perfect Computer Solutions Pty Ltd (PCS)	3 x HP Elite X360 Laptops and 3 x G5 Docking Stations	\$12,100.00
EFT23460	05/06/2025	RMH Mechanical Pty Ltd	P611 Fuso Canter Gearbox Rebuild	\$12,830.46
EFT23461	05/06/2025	Shire of Meekatharra	Payroll deductions	\$110.00
EFT23462	05/06/2025	Strata Corporation Pty Ltd T/A StrataGreen	Various Gardening Items TerraCotten Arbor 10kg, Tree Stakes and Heavy Duty Flat Tree Ties Parks and Gardens	\$1,269.04
EFT23463	05/06/2025	Toll Transport Pty Ltd (Team Global Express)	Freight from Benara Nurseries, Rosmech, Tyreright & Jason Signs	\$1,571.22
EFT23464	05/06/2025	Valve and Fitting Australia	150MM (6) Medium Duty Blue Layflat Hose 50M - Ashburton Downs Road"	\$852.50
EFT23465	05/06/2025	Wilsons Signs Solutions	Supply Honour Board Updates Chief Executive Officer Change for Chambers	\$99.00
EFT23466	05/06/2025	We Do Print Pty Ltd	Printing of 60 Copies Of Meekatharra Dust April/May	\$695.50
EFT23467	05/06/2025	IGA Meekatharra	Various Items for Welcome to Meekatharra Function - Fruit, Cold Meat, Bread and Juice	\$1,990.68
EFT23468	05/06/2025	Lodestar Minerals	Rates refund for assessment A8066 LOT E52/3476 Mining Tenement	\$373.71
EFT23469	10/06/2025	A Class Electrical and Air Conditioning	Youth Centre Electrical Works Install Double Power Point Including Sundry Items	\$528.00
EFT23470	10/06/2025	Aerodrome Management Services Pty Ltd (AMS)	Annual Technical Safety Inspection Meekatharra Airport	\$8,917.15
EFT23471	10/06/2025	Allan Robin Humphries	Reimbursement for 4 x O-rings and Transmission Filter for P484 Cat Grader	\$193.95
EFT23472	10/06/2025	Ampac Debt Recovery WA Pty Ltd	Debt Collection Fees for May 2025 for Debtor M234	\$989.12
EFT23473	10/06/2025	Antonio Giometti	Kincrome Engraver for Depot, Outdoor Mat, 2 x Keyboard & Mouse Set CSM & DCEO	\$340.73
EFT23474	10/06/2025	Australia Post	Australia Post Charges for May 2025	\$128.19
EFT23475	10/06/2025	BOC Gases	Container Holdings Oxygen, Acetylene & Argoshield 28/4/25 - 28/5/25	\$53.36
EFT23476	10/06/2025	Breeze Connect Pty Ltd	Subscription Charges for Trunk ID62205	\$103.14

Chq/EFT	Date	Name	Description	Municipal
EFT23477	10/06/2025	Brendan Hall Carpentry Pty Ltd	107 Hill St Remove Decking Boards as Required, Replace Rusted Stumps and Bearer Under Rear Deck to Support	\$6,421.80
EFT23478	10/06/2025	Canine Control	Ranger Services for 2 & 3 June 25	\$4,215.75
EFT23479	10/06/2025	Commercial Hotel	Meals and Refreshments for Councillors and Staff 2/5/25 & 17/5/25	\$1,154.00
EFT23480	10/06/2025	Contract Aquatic Services	Various OHS Signs for Swimming Pool	\$16,324.69
EFT23481	10/06/2025	Elite Electrical Contracting	Youth Centre Electrical Works Install New Power Points & New Cable and GPO's	\$540.58
EFT23482	10/06/2025	FMG Resources P/L (FMG Pilbara P/L)	Rates refund for assessment A7920 E52/3471 Nannine Goldfield Meekatharra WA 6642	\$405.63
EFT23483	10/06/2025	Fujifilm Business Innovation Australia Pty Ltd	Printing and Copying Charges 1/5/25 - 31/5/25 Admin and Depot	\$375.43
EFT23484	10/06/2025	Fulton Hogan Industries Pty Ltd	500 Ltrs IBC of CRS 60/170 Emulsion Airport Maintenance	\$852.50
EFT23485	10/06/2025	Landgate	Valuations & Title Searches 17/4/25 - 2/5/25	\$181.00
EFT23486	10/06/2025	Midwest Windscreens	Repair Stone Chip in Windscreen Toyota Prado P663 Works and Services Manager	\$150.00
EFT23487	10/06/2025	Mark Smith Pty Ltd	135 Darlot St Temporary Fence Hire 1/5/25 - 31/5/25	\$5,791.50
EFT23488	10/06/2025	Marketforce Pty Ltd (Omnicom Media Group Australia)	Advertising Differential Rates 2025-2026 In Midwest Times 21/5/25	\$574.60
EFT23489	10/06/2025	Meekatharra Corner Store	ULP Sales P24 2 & 3/4/25	\$124.59
EFT23490	10/06/2025	Nathan Cain	Reimbursement for Outdoor Table and Chairs - Vera Outdoor Table Black x 8 - Eva Slatted Chair Black x 32	\$2,520.00
EFT23491	10/06/2025	Northampton Grader Hire	Maintenance Grading Munarra Rd 7.5 Hrs	\$1,526.25
EFT23492	10/06/2025	Perfect Computer Solutions Pty Ltd (PCS)	Various IT Support in The Month of May 2025	\$1,530.00
EFT23493	10/06/2025	Planwest	Final Changes Required for Meekatharra Town Planning Scheme & Strategy	\$423.50
EFT23494	10/06/2025	RMH Mechanical Pty Ltd	Various Repairs and Testing of Plant P611 Fuso Canter, P663 Toyota Prado, P480 Mack Superliner, P513 Cat Roller, P541 Low Loader and P484 Cat Grader	\$3,236.89
EFT23495	10/06/2025	Refuel Australia (Geraldton Fuel)	15,456 Litres Diesel Delivered to Depot	\$25,811.52
EFT23496	10/06/2025	Royal Mail Hotel	Catering for Gina Williams & Guy Ghouse 22/5/25	\$450.00
EFT23497	10/06/2025	Shire of East Pilbara	Monthly Fee for Shared Services Agreement Environmental Health, Building and Town Planning for May 2025	\$4,583.33
EFT23498	10/06/2025	Skippers Aviation Pty Ltd	One Way Flight for D Friend MKA to Perth 25/6/25	\$363.00
EFT23499	10/06/2025	Toll Transport Pty Ltd (Team Global Express)	Freight Charges for Laptops from PCS and Landscaping Items from Stratagreen	\$262.43
EFT23500	10/06/2025	Tyreright Geraldton	255/70R16 Maxtrek (5-25) S6 (111S) x 4 Tyres - P531 Ford Ranger	\$800.00
EFT23501	10/06/2025	Wanjoo Pty Ltd	Gina Williams and Guy Ghouse on Tour 22/5/25 - 7pm - 8.30pm	\$2,200.00
EFT23502	10/06/2025	Western Communications	Annual Maintenance of Alarms and CCTV For Shire Properties	\$3,509.00
EFT23503	10/06/2025	Wynne Mandy (Sole Trader)	Statutory Budget Set Up Template and Insert Comparatives for 25-26 Budget Document, General Accounting & Support Lodge April BAS	\$1,104.18
EFT23504	11/06/2025	Dyanamic Sublimation WA	50% Deposit Required for Naidoc Shirts Order	\$1,999.25
EFT23505	17/06/2025	IGA Meekatharra	Various Purchases from IGA for May 2025	\$2,041.47
EFT23506	18/06/2025	A Class Electrical and Air Conditioning	101 Hill St Replaced Solar Hot Water System Element - No Quote Due to Urgency	\$231.00
EFT23507	18/06/2025	ABCO Products	Various Cleaning Supplies for Depot and Youth Centre	\$1,560.00

Chq/EFT	Date	Name	Description	Municipal
EFT23508	18/06/2025	Accwest Pty Ltd	Assistance in the Preparation of April 25 Financial Report	\$1,078.00
EFT23509	18/06/2025	Aussie Natural Spring Water (Distributed by West Coast Spring Water)	Angel Free Standing Hot/Cold White Outright Water Cooler	\$341.00
EFT23510	18/06/2025	Contract Aquatic Services	Monthly Contract Fee Pool Management March 25	\$27,500.00
EFT23511	18/06/2025	Geraldton Mower & Repair Specialists	2 x Brushcutter Honda 35CC Bike Handle Mowers and 1 x Brushcutter Honda 35CC Loop Handle Mower	\$2,497.00
EFT23512	18/06/2025	Landgate	Valuation Roll and Mining Tenement Roll	\$10,087.90
EFT23513	18/06/2025	Mark Smith Pty Ltd	Cemetery Investigate & Repair Water Leak	\$1,397.74
EFT23514	18/06/2025	Market Creations Agency Pty Ltd	Marketing Services May 3 Hours	\$594.00
EFT23515	18/06/2025	Neuk Port Ad-Hair	Monthly Management & Operating Fees Meekatharra Airport for June 2025	\$24,468.60
EFT23516	18/06/2025	Norris & Hyde Pty Ltd	Monthly Subscription Services for April 25 Cloud Hosting for 3CX PBX	\$79.95
EFT23517	18/06/2025	Northampton Grader Hire	Maintenance Grading Wiluna North Road 163 Hours	\$33,170.50
EFT23518	18/06/2025	Officeworks Business Direct	5 x Heavy Duty Storage Tubs and 2 x Paint Marker Silver	\$110.72
EFT23519	18/06/2025	Olsen Transport Services	Transport P663 Toyota Prado from Meekatharra to Perth Toyota for Repairs	\$2,970.00
EFT23520	18/06/2025	Perfect Computer Solutions Pty Ltd (PCS)	IT Support in June 25 Configured 2 Notebooks and Install Monarch for Acting Deputy Chief Executive Officer and Deputy Chief Executive Officer, Install Office and Monarch for Youth Centre and Executive Assistant	\$382.50
EFT23521	18/06/2025	Progressive Diagnostics Pty Ltd	Supplies of Drug and Alcohol Testing Equipment	\$1,618.76
EFT23522	18/06/2025	RMH Mechanical Pty Ltd	Windscreen for P650 Rural Roads Supervisor Toyota, Freight for Gearbox P611 Fuso Canter & Spark Plugs P24 Lawn Mower	\$1,518.00
EFT23524	18/06/2025	Talis Consultants	Project TC24032 Flood Damage Recovery Project	\$49,451.97
EFT23525	18/06/2025	Telstra Limited	Telstra Landlines and Mobile Charges for May 2025	\$1,291.03
EFT23526	18/06/2025	Toll Transport Pty Ltd (Team Global Express)	Freight Charges from Tyeright, Fulton Hogan, Valve & Fittings and Abco	\$2,519.10
EFT23527	18/06/2025	Truck Centre Western Australia	VO 21128980 Spring for P480 Mack Superliner	\$450.98
EFT23528	18/06/2025	Uniforms At Work	Uniforms for Depot Staff	\$5,806.90
EFT23529	18/06/2025	WINC Australia Pty Ltd (Staples)	Frixon Gel Pens, Marbig Archive Boxes, Logitech MK950 Slim Combo & Zions Vehicle Log Books	\$754.35
EFT23530	20/06/2025	Yvonne Dora Walley	Rates refund for assessment A124 1 Caddy Place Meekatharra	\$350.00
EFT23531	23/06/2025	Antonio Giometti	2 x Kettles, 1 x Cutting Board, 2 x Cutlery Sets, 2 x Cookware Sets and Portable Fire Pit - Reimbursement	\$182.90
EFT23532	23/06/2025	Aussie Natural Spring Water	2 Pallets of 15L Water and 1Pallet 300ml Bottles Depot	\$4,346.04
EFT23533	23/06/2025	Barkley Day	Member Fees and Expenses OCM 21/6/25 + Travel	\$2,103.36
EFT23534	23/06/2025	Dalwallinu Wheatland Motel	Accommodation A Humphries 17/5/25 Including Meal	\$234.00
EFT23535	23/06/2025	David Kenneth Hodder	Councillor Hodder ICT Allowance 1/1/25 - 30/6/25	\$1,440.00
EFT23536	23/06/2025	Geraldton Mower & Repair Specialists	Mower Chains and Parts	\$488.00
EFT23537	23/06/2025	Harvey James Nichols	Shire President's Allowance and ICT Allowance 1/1/25 - 30/6/25	\$15,275.00
EFT23538	23/06/2025	Judith Christine Holden	Councillor Holden ICT Allowance 1/1/25 - 30/6/25	\$1,440.00
EFT23539	23/06/2025	Mark Smith	Deputy President's Allowance and ICT Allowance 1/1/25 - 30/6/25	\$4,437.50
EFT23540	23/06/2025	Matthew Hall	Councillor Hall ICT Allowance 1/1/25 - 30/6/25	\$1,865.74
EFT23541	23/06/2025	Paywise Pty Ltd	Novated Lease Charge 1IBM773 D Christie	\$545.12

Chq/EFT	Date	Name	Description	Municipal
EFT23542	23/06/2025	RMH Mechanical Pty Ltd	Various Mechanical Works for P634 Ford Ranger, P636 Bore Boss, P452 Nissan Prime Mover & P519 Cat Roller	\$1,667.49
EFT23543	23/06/2025	Royal Flying Doctor Service Western Operations (RFDS)	Refund of March 25 Landing Fees	\$11,791.00
EFT23544	23/06/2025	S.A. Hines Contracting	Grid Cleans Sylvania Rd, Wiluna North Rd, Mingah Springs Rd, Mt Clere Rd, Young Downs Rd & Ashburton Downs Rd	\$103,950.00
EFT23545	23/06/2025	Shire of Meekatharra	Payroll deductions	\$75.00
EFT23546	23/06/2025	Trans Tasman Media (Inflight Magazine Skippers)	Full Page Colour Advertisement Inflight Magazine Skippers	\$2,530.00
EFT23547	23/06/2025	Wesley John Vincent Ward	Councillor Ward ICT Allowance 1/1/25 - 30/6/25	\$1,440.00
EFT23548	23/06/2025	Water Corporation	Water Corp Charges for Period 9/4/25 - 11/6/25 Shire Properties	\$19,992.92
EFT23549	25/06/2025	Civic Legal Pty Ltd	Native Title Proceedings - Wajarri Yamatji and Nanda - Professional Fees	\$132.00
EFT23550	25/06/2025	Commercial Hotel	Accommodation for Councillor M Hall 20/6/25 OCM 21/6/25	\$340.00
EFT23551	25/06/2025	Contract Property Services	Maintenance Work at Kangaroo Park	\$2,398.97
EFT23552	25/06/2025	John D Clark	131 Hill St Paint Interior and Exterior of Property	\$15,950.00
EFT23553	25/06/2025	John Gallano	Accommodation and Meals for J Gallano 20/6/25 - 22/6/25 Collecting Lawn Mower from Geraldton Mowers	\$280.35
EFT23554	25/06/2025	Pivotel Satellite Pty Ltd (Global Star)	Pivotel Satellite Charges to 14/6/25	\$312.00
EFT23555	25/06/2025	Skippers Aviation Pty Ltd	Return Flight Laura Gray Mundiwindi Heritage Survey Prth/MKA/Prth 4/7/25 - 7/7/25	\$726.00
EFT23556	25/06/2025	Southern Cross Broadband	Southern Cross Broadband Internet Charges for July 25	\$2,185.00
EFT23557	25/06/2025	Toll Transport Pty Ltd (Team Global Express)	Freight for Uniforms for Depot Staff from Uniforms at Work	\$216.43
EFT23558	25/06/2025	WINC Australia Pty Ltd (Staples)	Ricoh IMC6010 Printer for main office (Including installation but not travel)	\$21,087.23
EFT23559	25/06/2025	Western Communications	2/16 Regan Alarm Replacement Power Series NEO Basic Kit 128 Zone with DSCHS2LCDS Key Pad and Associated Items	\$4,866.23
EFT23560	26/06/2025	Dyanamic Sublimation WA	Final Payment for Naidoc 2025 T Shirts	\$1,999.25
EFT23561	26/06/2025	Flex Fitness Equipment	Replacement of Various Gym Equipment + Freight	\$4,099.99
EFT23562	26/06/2025	Starr Special Events Australia	50% Deposit Fee to Secure Adam Brand for Spirit of Meekatharra 27 September 25	\$28,875.00
25915	17/06/2025	Department of Transport	Annual Vehicle Registration Renewal Expires 30/6/26	\$19,805.60
DD15562.1	04/06/2025	AMP Superleader Super Directions Fund	Superannuation contributions	\$433.64
DD15562.2	04/06/2025	Australian Ethical Super	Superannuation contributions	\$29.24
DD15562.3	04/06/2025	Plum Super	Payroll deductions	\$252.36
DD15562.4	04/06/2025	Aware Super (Accumulation)	Superannuation contributions	\$6,239.87
DD15562.5	04/06/2025	HUB24 Super Fund	Superannuation contributions	\$544.94
DD15562.6	04/06/2025	Netwealth Superannuation	Superannuation contributions	\$104.84
DD15562.7	04/06/2025	Australian Super	Superannuation contributions	\$4,211.06
DD15562.8	04/06/2025	Retail Employees Superannuation Trust (Rest)	Superannuation contributions	\$841.80
DD15562.9	04/06/2025	Hostplus	Superannuation contributions	\$1,601.56
DD15582.1	18/06/2025	AMP Superleader Super Directions Fund	Superannuation contributions	\$638.63
DD15582.2	18/06/2025	Mercer Super Trust	Superannuation contributions	\$442.45
DD15582.3	18/06/2025	Australian Ethical Super	Superannuation contributions	\$112.08
DD15582.4	18/06/2025	Aware Super (Accumulation)	Superannuation contributions	\$7,305.08

Chq/EFT	Date	Name	Description	Municipal
DD15582.5	18/06/2025	HUB24 Super Fund	Superannuation contributions	\$544.94
DD15582.6	18/06/2025	Netwealth Superannuation	Superannuation contributions	\$2,122.92
DD15582.7	18/06/2025	Australian Super	Superannuation contributions	\$4,569.44
DD15582.8	18/06/2025	Retail Employees Superannuation Trust (Rest)	Superannuation contributions	\$820.91
DD15582.9	18/06/2025	Hostplus	Superannuation contributions	\$1,572.78
DD15586.1	19/06/2025	Horizon Power	Electricity Charges for 273 Streetlights 1/5/25 - 31/5/25	\$6,629.15
DD15587.1	23/06/2025	Horizon Power	137 Darlot Street 15/4/25 - 4/6/25 - 396 units @ 28.7112	\$182.81
DD15587.2	20/06/2025	Horizon Power	Electricity Charges Lot 99991 Aerodrome Rd 1/5/25 - 3/6/25 - 680 units @ 29.9939 & 6,601.2 units @ 28.2653	\$2,344.72
DD15593.1	21/06/2025	BP Oil (Air BP)	Avgas Sales for May 2025	\$4,283.67
DD15562.10	04/06/2025	Mercer Super Trust	Superannuation contributions	\$698.25
DD15562.11	04/06/2025	Australian Retirement Trust	Superannuation contributions	\$371.71
DD15582.10	18/06/2025	Plum Super	Superannuation contributions	\$297.38
DD15582.11	18/06/2025	Australian Retirement Trust	Superannuation contributions	\$401.05
			Total Municipal Including Air BP	\$748,019.17

Credit Card	Date	Virtual Credit Card - Supplier	Description	Amount
Direct Debit	10/06/2025	Starlink Internet Services	Internet Services for RRS & WSM 9/6/25 - 9/7/25	\$160.00
Direct Debit	14/06/2025	Starlink Internet Services	Internet Services for Rural Grader Camp A Humphries 14/6/25 - 14/7/025	\$195.00
Direct Debit	18/06/2025	Starlink Internet Services	Internet Services for Depot 17/6/25 - 17/7/25	\$108.00
Direct Debit	18/06/2025	Starlink Internet Services	Internet Services for Admin Office 17/6/25 - 17/7/25	\$108.00
Direct Debit	18/06/2025	Starlink Internet Services	Internet Services for Airport 17/6/25 - 17/7/25	\$108.00
Direct Debit	18/06/2025	Newman Hotel	Accommodation for WSM & RRS Road Inspections	\$644.00
Direct Debit	24/06/2025	Starlink Internet Services	Internet Services for Road Crew L/Hand 24/6/25 - 9/7/25	\$97.18
Direct Debit	26/06/2025	Department of Transport	Registration Renewals for AK078 and 9DE129 Not Included in Bulk Registrations	\$543.45
Direct Debit	29/06/2025	Westpac	Annual Credit Card Fee	\$120.00
Direct Debit			Total Credit Card	\$2,083.63

P538	RRS	7071 3400 2015 8472	Description	
	26/05/2025	Ampol Swagman Mount Magnet	100.03 Ltrs Diesel P538 Prime Mover Transporting P513 Cat Roller to Westrac Geraldton for Repairs	\$187.86
	26/05/2025	Ampol Geraldton Depot	177.46 Ltrs Diesel	\$302.75
				\$490.61

P526	WSM	7071 3400 5489 9785	Description	
	23/05/2025	Ampol Swagman Mount Magnet	117.17 Ltrs Diesel Using P526 as WSM Vehicle in For Repairs	\$208.78
				\$208.78

P658	CEO	7071 3400 6134 0542	Description	
	29/05/2025	Ampol Swagman Mount Magnet	31.12 Ltrs Diesel	\$58.44
	29/05/2025	Ampol Muchea 24HR Unmanned	86.76 Ltrs Diesel	\$148.19
				\$206.63

P645	CSM	7071 3400 8840 7456	Description	
	05/05/2025	Independent Meekatharra	19.70 Ltrs ULP	\$45.09
				\$45.09

P659	DCEO	7071 3400 9239 7651	Description	
	18/05/2025	EG Ampol Geraldton	71.96 Ltrs Premium Diesel	\$129.46
	23/05/2025	EG Ampol Geraldton	87.39 Ltrs Premium Diesel	\$153.72
	31/05/2025	Ampol Swagman Mount Magnet	45.89 Ltrs Diesel	\$86.18
				\$369.36

P508	YSO	77071 3400 9713 0255	Description	
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Chq/EFT	Date	Name	Description	Municipal
	04/05/2025	Meekatharra OPT	77.15 Ltrs Diesel	\$141.65
	23/05/2025	Meekatharra OPT	108.81 Ltrs Diesel	\$195.42
				\$337.07
Payments from Muni				\$749,676.71
Credit Card Purchases totalling				\$2,083.63
Fuel Card Purchases totalling				\$1,657.54

And was submitted to each member of Council on Saturday 11 July 2025

10.2 Monthly Financial Report – June 2025

File Reference	FM.RP.001
Author	A Ritchie, Senior Finance Officer
Author's Interest	Nil
Authoriser	A Giometti, Deputy Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	21 July 2025

Summary

Council is required to consider a Statement of Financial Activity which is to be produced each month and is to contain relevant information regarding the financial position and activity of the Shire.

The purpose of this Report is to present the relevant monthly information.

Council is requested to confirm the Monthly Financial Report, containing the Statement of Financial Activity, as presented.

Attachments

10.2.1 Monthly Financial Report – June 2025

Background

Legislation requires Shire officers to prepare financial reports covering prescribed information and present these to Council, where practicable, monthly.

Comment

Shire officers, in conjunction with local government finance and accounting consultants, have prepared the Statement of Financial activity, along with other prescribed information, in accordance with Australian Accounting Standards and legislative requirements.

Consultation

Chief Executive Officer

Senior Management

Shire Officers

Local Government Finance and Accounting Consultants

Statutory Implications

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 (Financial activity statement required each month (Act s. 6.4))

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Nil

Financial Implications

Commentary on the financial position is outlined within the body of the attached Monthly Financial Report.

Risk Implications

The risk of presenting inaccurate information is considered low due to the use of specialised financial systems and the review and assistance provided by experienced finance and accounting consultants.

The Monthly Financial Report leads to the generation of the Annual Financial Report which is audited for accuracy by the Office of the Auditor General.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Regulation 34 the *Local Government (Financial Management) Regulations 1996*, accepts the Monthly Financial Report, as attached, for June 2025.

SHIRE OF MEEKATHARRA

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and
statement of financial position)**

FOR THE PERIOD ENDED 30 JUNE 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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These statements are prepared with data available at the time of preparation.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025

	30 June 2025	Audited 30 June 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	30,022,616	13,051,161
Trade and other receivables	967,479	1,508,971
Other financial assets	5,044,908	22,585,508
Inventories	206,122	229,633
TOTAL CURRENT ASSETS	36,241,125	37,375,273
NON-CURRENT ASSETS		
Other financial assets	62,378	62,378
Property, plant and equipment	27,964,839	27,496,684
Infrastructure	104,178,365	103,868,189
TOTAL NON-CURRENT ASSETS	132,205,582	131,427,251
TOTAL ASSETS	168,446,707	168,802,524
CURRENT LIABILITIES		
Trade and other payables	481,898	1,315,595
Other liabilities	659,874	659,874
Employee related provisions	209,099	209,099
TOTAL CURRENT LIABILITIES	1,350,871	2,184,568
NON-CURRENT LIABILITIES		
Employee related provisions	72,780	72,780
TOTAL NON-CURRENT LIABILITIES	72,780	72,780
TOTAL LIABILITIES	1,423,651	2,257,348
NET ASSETS	167,023,056	166,545,176
EQUITY		
Retained surplus	68,564,343	73,131,369
Reserve accounts	27,852,607	22,807,701
Revaluation surplus	70,606,106	70,606,106
TOTAL EQUITY	167,023,056	166,545,176

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial report of the Shire of Meekatharra which is a Class 3 local government comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

The Local Government (Financial Management) Regulations 1996 provide that:

- land and buildings are to be classified as property, plant and equipment; or
- infrastructure; or
- vested minor improvements that the local government controls; and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the Shire to assess at each reporting date whether the carrying amounts of the above mentioned non-financial assets materially differs from the fair value, and if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment - Note 7
 - Infrastructure - Note 8
 - Expected credit losses on financial assets - Note 5
 - Impairment losses of non-financial assets - Notes 7 and 8
 - Measurement of employee benefits - Note 12
 - Measurement of provisions - Note 12

Fair value hierarchy information can be found in Note 19

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2021-2 Amendments to Australian Accounting Standards - *Disclosure of Accounting Policies or Definition of Accounting Estimates*

This standard resulted in terminology changes relating to material accounting policies (formerly referred to as significant accounting policies).

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- AASB 2020-1 Amendments to Australian Accounting Standards - *Classification of Liabilities as Current or Non-current*
- AASB 2021-7c Amendments to Australian Accounting Standards - *Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- AASB 2022-5 Amendments to Australian Accounting Standards - *Lease Liability in a Sale and Leaseback*
- AASB 2022-6 Amendments to Australian Accounting Standards - *Non-current Liabilities with Covenants*
These amendments are not expected to have any material impact on the financial report on initial application.
- AASB 2022-10 Amendments to Australian Accounting Standards - *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*
These amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.
- AASB 2023-1 Amendments to Australian Accounting Standards - *Supplier Finance Arrangements*
These amendments may result in additional disclosures in the case of applicable finance arrangements.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplementary Information	Adopted Budget Estimates (a) \$	Current Budget Estimates	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.	Explanation of Material Variance
OPERATING ACTIVITIES									
Revenue from operating activities									
General rates		7,228,200	7,085,200	7,085,200	7,093,745	8,545	0.12%		Within variance
Grants, subsidies and contributions	11	1,596,000	1,660,472	1,660,472	4,518,173	2,857,701	172.10%	▲ Permanent	2025-26 Financial assistance grants received in Jun 25 \$2.942m, partially offset by budgeted transport re-imbursements not received \$100k.
Fees and charges		1,487,000	1,372,000	1,372,000	1,603,921	231,921	16.90%	▲ Permanent	Better than budget landing fees \$85k and retail fuel sales \$146k
Interest revenue		985,000	1,140,000	1,140,000	1,081,586	(58,414)	(5.12%)		
Other revenue		223,500	339,171	339,171	395,663	56,492	16.66%	▲ Permanent	School oval contribution has been invoiced for 4 years (\$121k higher than budget) and higher festival income has been received of \$21k. Lower than YTD budget include Fuel Tax credits of \$36k to be claimed, and lower reimbursements to date of \$41k - these will generally be offset by lower expenditure.
		11,519,700	11,596,843	11,596,843	14,693,088	3,096,245	26.70%		
Expenditure from operating activities									
Employee costs		(4,606,500)	(3,421,583)	(3,145,819)	(2,962,297)	183,522	5.83%		Within variance
Materials and contracts		(3,385,740)	(3,447,020)	(3,722,784)	(3,814,267)	(91,483)	(2.46%)		Within variance
Utility charges		(472,000)	(472,000)	(472,000)	(386,148)	85,852	18.19%	▲ Timing	Electricity charges for much of May and June yet to be charged. These will accrued as part of the year end process.
Depreciation		(6,862,500)	(6,862,500)	(6,862,500)	(7,446,969)	(584,469)	(8.52%)		Within variance
Insurance		(316,500)	(314,797)	(314,797)	(298,618)	16,179	5.14%		Within variance
Other expenditure		(272,900)	(272,900)	(272,900)	(198,475)	74,425	27.27%	▲ Permanent	Lower than YTD expenditure for write offs \$26k, donations \$25k, vehicle licences \$4k and Donations \$22k.
Loss on asset disposals	6	0	0	0	(22,447)	(22,447)	0.00%	Permanent	Represents actual loss on sale of assets - this is a non cash item that does not impact the Shires funding position.
		(15,916,140)	(14,790,800)	(14,790,800)	(15,129,221)	(338,421)	(2.29%)		
Non-cash amounts excluded from operating activities	Note 2(b)	6,862,500	6,862,500	6,862,500	7,469,416	606,916	8.84%		Within variance
Amount attributable to operating activities		2,466,060	3,668,543	3,668,543	7,033,283	3,364,740	91.72%		

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

CONTINUED

INVESTING ACTIVITIES

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

12

8,037,000

781,000

781,000

773,243

(7,757)

(0.99%)

Permanent

Within variance

Proceeds from disposal of assets

6

362,000

479,500

479,500

238,773

(240,727)

(50.20%)

Permanent

Trade and Sale of some vehicles to carry into FY26

8,399,000

1,260,500

1,260,500

1,012,016

(248,484)

(19.71%)

Outflows from investing activities

Payments for property, plant and equipment

5

(5,781,000)

(5,608,930)

(5,608,930)

(2,078,934)

3,529,996

62.94%

Timing

Refer to Note 5 for Capital Works Detail - projects to carry into FY 26

Payments for construction of infrastructure

5

(20,258,500)

(9,372,188)

(9,372,188)

(6,266,815)

3,105,373

33.13%

Timing

Refer to Note 5 for Capital Works Detail - projects to carry into FY 26

(26,039,500)

(14,981,118)

(14,981,118)

(8,345,748)

6,635,370

44.29%

Amount attributable to investing activities

(17,640,500)

(13,720,618)

(13,720,618)

(7,333,732)

6,386,886

46.55%

FINANCING ACTIVITIES

Inflows from financing activities

Transfer from reserves

4

18,877,156

18,877,156

18,877,156

15,943,050

(2,934,106)

(15.54%)

Timing

Transfers complete, lower than budget due to the offsetting expense not being spent.

18,877,156

18,877,156

18,877,156

15,943,050

(2,934,106)

(15.54%)

Outflows from financing activities

Transfer to reserves

4

(18,027,156)

(21,417,184)

(21,417,184)

(20,987,956)

429,228

2.00%

Within variance - Transfers complete

(18,027,156)

(21,417,184)

(21,417,184)

(20,987,956)

429,228

2.00%

Amount attributable to financing activities

850,000

(2,540,028)

(2,540,028)

(5,044,906)

(2,504,878)

(98.62%)

MOVEMENT IN SURPLUS OR DEFICIT

Surplus or deficit at the start of the financial year

14,324,440

12,592,103

12,592,103

12,592,103

0

0.00%

Amount attributable to operating activities

2,466,060

3,668,543

3,668,543

7,033,283

3,364,740

91.72%

Amount attributable to investing activities

(17,640,500)

(13,720,618)

(13,720,618)

(7,333,732)

6,386,886

46.55%

Amount attributable to financing activities

850,000

(2,540,028)

(2,540,028)

(5,044,906)

(2,504,878)

(98.62%)

Surplus or deficit after imposition of general rates

0

0

0

7,246,748

7,246,748

0.00%

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ ▼ Better than budget (Income is higher, Expenditure is lower)/Worse than budget (Income is lower, expenditure is higher)

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget Opening	Last Year Audited Closing	Year to Date
		30 June 2024	30 June 2024	30 June 2025
Current assets		\$	\$	\$
Cash and cash equivalents	3	37,091,252	13,051,161	30,022,616
Trade and other receivables	7	1,500,000	1,508,971	967,479
Other financial assets		0	22,585,508	5,044,908
Inventories	8	220,000	229,633	206,124
		38,811,252	37,375,273	36,241,127
Less: current liabilities				
Trade and other payables	9	(1,320,000)	(1,315,595)	(481,898)
Other liabilities	10	0	(659,874)	(659,874)
Employee related provisions	10	(350,000)	(209,099)	(209,099)
		(1,670,000)	(2,184,568)	(1,350,871)
Net current assets		37,141,252	35,190,705	34,890,256
Less: Total adjustments to net current assets	Note 2(c)	(22,816,812)	(22,598,602)	(27,643,508)
Closing funding surplus / (deficit)		14,324,440	12,592,103	7,246,748

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget	YTD Actual
		(a)	(b)
	\$	\$	\$
Adjustments to operating activities			
Add: Loss on asset disposals	6	0	22,447
Add: Depreciation		6,862,500	7,446,969
Total non-cash amounts excluded from operating activities		6,862,500	7,469,416

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets	Adopted Budget Opening	Last Year Audited Closing	Year to Date
	30 June 2024	30 June 2024	30 June 2025
	\$	\$	\$
Less: Reserve accounts	4	(23,192,012)	(22,807,701)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions	4	375,200	209,099
Total adjustments to net current assets	Note 2(a)	(22,816,812)	(22,598,602)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF MEEKATHARRA

SUPPLEMENTARY INFORMATION

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SHIRE OF MEEKATHARRA
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 30 JUNE 2025

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$
OPERATING ACTIVITIES				
Income excluding grants, subsidies and contributions				
General purpose funding - other		8,233,200	8,315,871	8,262,216
Law, order and public safety	11	2,500	2,500	1,933
Health		1,000	1,000	4,335
Education and welfare		10,000	10,000	238
Housing		20,000	20,000	1,182
Community amenities		117,500	117,500	115,507
Recreation and culture	6	54,500	54,500	168,921
Transport		1,372,000	1,252,000	1,480,527
Economic services		12,000	12,000	25,871
Other property and services		101,000	151,000	114,187
		9,923,700	9,936,371	10,174,917
Grants, subsidies and contributions				
General purpose funding - other		824,000	888,472	3,830,082
Law, order and public safety		47,500	47,500	16,956
Education and welfare		122,500	122,500	125,836
Transport		8,613,500	1,357,500	624,226
Economic services		25,000	25,000	0
Other property and services		500	500	3,315
		9,633,000	2,441,472	4,600,415
Expenditure from operating activities (including depreciation)				
Governance		(974,400)	(974,400)	(696,356)
General purpose funding		(342,500)	(398,043)	(277,084)
Law, order and public safety		(231,500)	(231,500)	(203,834)
Health		(168,500)	(168,500)	(133,180)
Education and welfare		(1,119,000)	(1,108,320)	(1,017,167)
Housing		0	(18,000)	(58,238)
Community amenities		(934,740)	(934,740)	(759,306)
Recreation and culture		(2,068,500)	(2,068,500)	(1,843,706)
Transport		(9,160,000)	(8,735,000)	(8,808,797)
Economic services	6	(797,000)	(709,500)	(610,857)
Other property and services		(120,000)	555,703	(29,697)
		(15,916,140)	(14,790,800)	(14,438,222)
Net Operating Result		3,640,560	(2,412,957)	337,110

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Trust	Cash	Institution	Interest Rate	Maturity Date
		\$	\$		\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	4,569,990	0	0	4,569,990	Westpac	0.00%	At Call
Maxi Account	Cash and cash equivalents	2,664,575	27,852,607	0	30,517,182	Westpac	1.15%	At Call
Trust Account	Trust	0	0	500,000	500,000	Westpac	0.00%	At Call
Term Deposits								
	Financial assets at amortised cost	0	0	0	0			
Total		7,234,565	27,852,607	500,000	35,587,172			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Original Budget Transfers In (+)	Current Budget Transfers In (+)	Original Budget Transfers Out (-)	Current Budget Transfers Out (-)	Original Budget Closing Balance	Current Budget Closing Balance	Actual Opening Balance	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$		\$		\$		\$	\$	\$	\$
Restricted by Council				0							
Leave reserve	429,228	0	0	(429,228)	(429,228)	0	0	429,228	(429,228)	0	0
Plant and Machinery reserve	1,254,200	500,000	529,100	(770,000)	(770,000)	984,200	1,013,300	1,254,200	529,100	(770,000)	1,013,300
Building Reserve	2,048,974	779,228	779,228	(200,000)	(200,000)	2,628,202	2,628,202	2,048,974	779,228	0	2,828,202
Shire Water Reserve	347,826	0	0	(347,826)	(347,826)	0	0	347,826	0	(347,826)	0
Airport Runway Reserve	3,011,456	0	0	(3,011,456)	(3,011,456)	0	0	2,627,145	0	(2,627,145)	0
Airport Reserve	1,412,107	3,111,456	3,111,456	(530,000)	(530,000)	3,993,563	3,993,563	1,412,107	3,111,456	(209,433)	4,314,130
Transport Reserve	65,984	0	0	(65,984)	(65,984)	0	0	65,984	0	(65,984)	0
Infrastructure & Development Reserve	1,096,770	0	0	(1,096,770)	(1,096,770)	0	0	1,096,770	0	(1,096,770)	0
Covid-19 Emergency Response/Cashflow	230,699	0	0	(230,699)	(230,699)	0	0	230,699	0	(230,699)	0
Reseals & Rejuvenation Reserve	6,525,470	0	0	(6,525,470)	(6,525,470)	0	0	6,525,470	0	(6,525,470)	0
Interpretive Centre Reserve	2,038,817	0	0	(2,038,817)	(2,038,817)	0	0	2,038,817	0	(2,038,817)	0
Roads -Second / Final Seals Reserve	2,030,906	0	0	(2,030,906)	(2,030,906)	0	0	2,030,906	0	(2,030,906)	0
Lloyd'S Revitalisation Reserve	1,694,352	2,088,817	2,088,817	(1,600,000)	(1,600,000)	2,183,169	2,183,169	1,694,352	2,088,817	0	3,783,169
Industrial Park Reserve	916,163	250,000	250,000	0	0	1,166,163	1,166,163	916,163	250,000	0	1,166,163
Swimming Pool Reserve	89,060	150,000	150,000	0	0	239,060	239,060	89,060	150,000	0	239,060
Footpaths	0	165,984	565,984	0	0	165,984	565,984	0	565,984	0	565,984
Future Projects	0	1,677,469	1,677,469	0	0	1,677,469	1,677,469	0	1,677,469	0	1,677,469
Furniture and Equipment	0	100,000	250,000	0	0	100,000	250,000	0	250,000	0	250,000
Roads	0	8,706,376	11,517,304	0	0	8,706,376	11,517,304	0	11,517,304	0	11,517,304
Other Infrastructure	0	497,826	497,826	0	0	497,826	497,826	0	497,826	0	497,826
	23,192,012	18,027,156	21,417,184	(18,877,156)	(18,877,156)	22,342,012	25,732,040	22,807,701	20,987,956	(15,943,050)	27,852,607

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$		\$	\$	\$
Buildings - non-specialised	3,845,000	3,623,495	3,623,495	807,591	(2,815,904)
Furniture and equipment	81,000	121,000	121,000	27,798	(93,202)
Plant and equipment	1,855,000	1,864,435	1,864,435	1,243,545	(620,890)
Acquisition of property, plant and equipment	5,781,000	5,608,930	5,608,930	2,078,934	(3,529,996)
Infrastructure - roads	18,252,500	6,529,943	6,529,943	5,901,633	(628,310)
Infrastructure - footpaths	400,000	0	0	0	0
Infrastructure - Airport	530,000	544,245	544,245	209,433	(334,812)
Infrastructure - Other	1,076,000	2,298,000	2,298,000	155,749	(2,142,251)
Acquisition of infrastructure	20,258,500	9,372,188	9,372,188	6,266,815	(3,105,373)
Total capital acquisitions	26,039,500	14,981,118	14,981,118	8,345,748	(6,635,370)

MATERIAL ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

5 CAPITAL ACQUISITIONS - DETAILED

GL Account	Job Number	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
Buildings - non-specialised								
2026	X1001	Ses Facilities - Renew Shed	31,000	41,000	41,000	450	40,550	Delay with building and planning approval
4191	X1002	Lloyd'S Plaza - New Extension	1,600,000	1,600,000	1,600,000	13,791	1,586,209	Architect is drawing up plans
5044	X1003	Depot - New Machinery Shed	300,000	-	-	-	-	Not commenced due to undefined scope
2704	X1004	Lot 294 (131) Hill Street - Renew General	60,000	125,000	125,000	57,931	67,069	Renovation underway
2704	X1005	Lot 408 (91) Hill Street - Renew Verandah	55,000	23,400	23,400	29,194	(5,794)	Works complete
2704	X1006	Lot 303 (137) Darlot Street - Renew Verandah	25,000	25,000	25,000	26,155	(1,155)	Works complete
2704	X1007	Lot 207 (107) Hill Street - Renew Blinds	5,000	5,000	5,000	7,327	(2,327)	Works complete
2704	X1008	Lot 877 (69) Mcleary Street - New Garage	25,000	35,000	35,000	6,202	28,798	Delay with building and planning approval
2447	X1009	Youth Centre - Renew Kitchen	25,000	25,000	25,000	21,590	3,410	Works complete
2704	X1010	Lot 304 (135) Darlot Street - New Residence	211,000	511,000	511,000	230,142	280,858	Delay with building delivery
3997	X1011	Picture Gardens - Renew Plumbing	97,000	97,000	97,000	-	97,000	Not commenced due to undefined scope
3997	X1012	Picture Gardens - Renew Electrical	10,000	10,000	10,000	-	10,000	Not commenced due to undefined scope
4036	X1013	Indoor Cricket - Renew Facility	107,000	107,000	107,000	560	106,440	Electrical inspection done
4171	X1014	Masonic Lodge - Renew Facility	12,000	12,000	12,000	-	12,000	Not commenced due to undefined scope
9681	X1015	Old Power Station - Renew Facility	50,000	-	-	-	-	Not commenced due to undefined scope
2704	X1016	Lot 207 (107) Hill Street - Renew Facility	12,000	12,000	12,000	6,422	5,578	Works underway - contractor engaged
2447	X1017	Youth Centre - Renew Facility	50,000	50,000	50,000	53,730	(3,730)	Works complete
3884	X1018	Gym - Renew Roof	30,000	30,000	30,000	-	30,000	Works underway - contractor engaged
2704	X1019	Airport Residence - Upgrade Security Screens	25,000	35,000	35,000	-	35,000	Works underway - contractor engaged
1328	X1020	Administration Office - New Carport	19,500	30,150	30,150	30,150	-	Works complete
2704	X1021	Lot 113 (81) Darlot Street - New Carport	19,500	11,649	11,649	11,649	-	Works complete
2704	X1022	Staff Accommodation - New	1,000,000	700,000	700,000	82,807	617,194	Budget allocated to X1028
3884	X1023	Gym - Renew External Lighting	10,000	10,000	10,000	-	10,000	Works complete
3666	X1024	Swimming Pool Building - Renew Paint	66,000	66,000	66,000	-	66,000	Works underway - contractor engaged
2704	X1025	Lot 261 (117) Hill Street - New	-	-	-	4,839	(4,839)	Works complete
2704	X1026	Lot 408 (91) Hill St - Renew Blinds And Awnings	-	-	-	7,327	(7,327)	Works complete
2704	X1027	Consultants Quarters - Renew Blinds And Awning	-	-	-	7,327	(7,327)	Works complete
2704	X1028	Lot 122 (84) Oliver Street - New Purchase	-	-	-	210,000	(210,000)	Pending furnishing
	X1030	Swimming Pool - Renew Fence	-	10,000	10,000	-	10,000	Works underway - contractor engaged
	X1031	Community Resource Centre - Upgrade Kitchen	-	10,000	10,000	-	10,000	Not commenced due to undefined scope
	X6017	Works Depot - Renew Gates	-	42,296	42,296	-	42,296	Under review
TOTAL Buildings			3,845,000	3,623,495	3,623,495	807,591	2,815,904	
Furniture and equipment								
1326	X2005	Administration Office - Renew Front Counter	15,000	20,000	20,000	-	20,000	Works not commence due to obtaining quotes
2438	X2001	Kids Zone - Renew Outdoor Furniture	5,000	5,000	5,000	-	5,000	Works not commenced due to undefined master planning
2445	X2002	Youth Centre - Renew Office Furniture	11,000	16,000	16,000	2,528	13,472	Works not commenced due to undefined initial plans
3534	X2003	Town Hall - Renew Audio Visual Equipment	35,000	50,000	50,000	806	49,194	Works not commenced due to undefined scope
3974	X2004	Gym - Renew Gym Equipment	15,000	15,000	15,000	5,293	9,707	Equipment ordered
TOTAL Furniture and Equipment			81,000	121,000	121,000	27,798	93,202	
Plant and equipment								
5475	X3001	Small Equipment < \$5,000 - Renew	10,000	10,000	10,000	10,994	(994)	Not a preset program
5475	X3002	Large Equipment > \$5,000 - Renew	50,000	50,000	50,000	48,829	1,171	Ongoing counters rock breaker
5475	X3003	Street Sweeper P660 - New	450,000	150,000	150,000	108,800	41,200	Equipment obtained
5475	X3004	Excavator P638 - Upgrade	110,000	110,000	110,000	116,254	(6,254)	Equipment obtained
5475	X3005	Diesel Forklift P639 - New	60,000	60,000	60,000	40,280	19,720	Equipment obtained
5475	X3006	Skid Steer P640 - Renew	130,000	106,318	106,318	106,318	-	Equipment obtained
5475	X3007	Single Cab 4X2 Utility P647 - Renew	45,000	45,000	45,000	-	45,000	Delivery expected July 25
5475	X3008	Single Cab 4X2 Utility P648 - Renew	45,000	45,000	45,000	-	45,000	Delivery expected July 25
5475	X3009	Single Cab 4X2 Utility P649 - Renew	45,000	45,000	45,000	-	45,000	Delivery expected Sept 25
5475	X3010	Extra Cab Utility P650 - Renew	80,000	80,000	80,000	68,471	11,529	Equipment obtained
5475	X3011	Community Officer Vehicle P651 - Renew	45,000	45,000	45,000	-	45,000	Delivery expected July 25
5475	X3012	Youth Officer Vehicle P652 - Renew	45,000	45,000	45,000	-	45,000	Delivery expected Aug/Sept 25
5475	X3013	Single Cab 4X4 Utility P653 - Renew	90,000	90,000	90,000	54,969	35,031	Equipment obtained
5475	X3014	Dual Cab 4X4 Utility P654 - Renew	110,000	110,000	110,000	56,537	53,463	Equipment obtained
5475	X3015	Youth Services Van P655 - Renew	80,000	-	-	-	-	
5475	X3016	Bore Boss P656 - New	140,000	140,000	140,000	122,804	17,196	Equipment obtained
5475	X3017	Off-Road Caravan P657 - New	120,000	88,819	88,819	88,818	1	Equipment obtained
5475	X3018	Wagon 4X4 P658 - Renew	100,000	65,263	65,263	134,737	(69,474)	Equipment obtained
5475	X3019	Wagon 4X4 P659 - Renew	100,000	100,000	100,000	83,410	16,590	Equipment obtained
	X3020	Wagon 4X4 P??? - Wsm	-	85,000	85,000	84,145	855	Equipment obtained
	X3021	Waste Truck P??? - New	-	375,000	375,000	118,181	256,819	Equipment obtained
TOTAL Plant and Equipment			1,855,000	1,864,435	1,864,435	1,243,545	620,890	

5 CAPITAL ACQUISITIONS - DETAILED

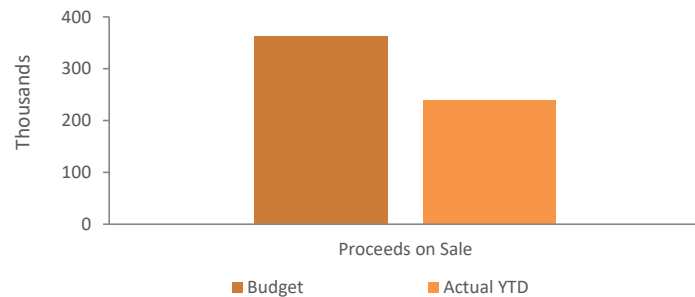
Infrastructure - roads							
4200		Road Construction Various	16,010,000	6,154,943	6,154,943	5,200,832	954,111 Works underway
4250		Flood Damage Renewals - 24/25	2,242,500	375,000	375,000	700,801	(325,801) Works underway
TOTAL Road Construction			18,252,500	6,529,943	6,529,943	5,901,633	628,310
Infrastructure - footpaths							
5046	X5001	Footpaths - New And Renewal	400,000	-	-	-	-
TOTAL Footpath Construction			400,000	-	-	-	-
Infrastructure - Airport							
5218	X7001	Airport - Renew Electrical Generator	180,000	194,245	194,245	194,245	(0) Works Completed
5218	X7002	Airport - Renew Leach Drains	100,000	100,000	100,000	-	100,000 Works are being reviewed by Dept Health. Project to carry forward to FY26
5218	X7003	Airport - Renew Fuel Facility	200,000	200,000	200,000	-	200,000 Works incomplete due to scope
5218	X7004	Airport - Upgrade Casa Audit Outcomes	50,000	50,000	50,000	15,187	34,813 ETA June to July 2025
TOTAL Airport Construction			530,000	544,245	544,245	209,433	334,812
Infrastructure - Other							
2436	X6001	Kids Zone - Renew Courtyard Paving	27,000	27,000	27,000	-	27,000 Not commenced due to undefined master planning
2436	X6002	Kids Zone - Renew Reticulation And Lawn	20,000	20,000	20,000	-	20,000 Not commenced due to undefined master planning
2436	X6003	Kids Zone - Renew Playground Shade	40,000	40,000	40,000	-	40,000 Not commenced due to undefined master planning
2824	X6004	Refuse Site - Upgrade Facility	56,000	56,000	56,000	-	56,000 Surveyors engaged
3274	X6005	Town Cemetery - Renew Facility	54,000	54,000	54,000	1,985	52,015 Expense to be allocated to Operations - Not commenced due to undefined master planning
3274	X6012	Heritage Cemeteries - Renew Headstones	60,000	60,000	60,000	32,133	27,867 Works pending - signage
3638	X6010	Oval - Renew Electrical System	40,000	40,000	40,000	54,824	(14,824) Works complete
3638	X6011	Oval - Renew Surface	70,000	70,000	70,000	59,789	10,211 Works complete
3954		Grants Pit Water Scheme	-	-	-	(210)	210 To be allocated to Operations
4015	X6006	Lions Park - New Development	288,000	1,500,000	1,500,000	4,734	1,495,266 Expense to be allocated to Operations - Not commenced due to undefined master planning
4015	X6007	Lions Park - New Furniture	5,000	5,000	5,000	-	5,000 Not commenced due to undefined scope
5045	X6016	Truck Ramps - New	100,000	250,000	250,000	-	250,000 Not commenced due to undefined master planning
5380	X6008	Peace Gorge - Renew General	140,000	50,000	50,000	-	50,000 Not commenced due to undefined master planning
5399	X6009	Welcome Park - Renew Facility	66,000	16,000	16,000	2,495	13,505 Expense to be allocated to Operations - Not commenced due to undefined master planning
5424	X6013	Entry Statement (East) - New	40,000	40,000	40,000	-	40,000 Not commenced due to undefined master planning
5424	X6014	Entry Statement (West) - New	40,000	40,000	40,000	-	40,000 Not commenced due to undefined master planning
5424	X6015	Murchison Geo Region - Renew Signage	30,000	30,000	30,000	-	30,000 Not commenced due to undefined master planning
TOTAL Other Infrastructure			1,076,000	2,298,000	2,298,000	155,749	2,142,251
TOTALS			26,039,500	14,981,118	14,981,118	8,345,748	6,635,370

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Original Budget				Current Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$					\$	\$	\$	\$
Plant and equipment													
P406	Mini Excavator	25,000	25,000	0	0	25,000	17,500	0	0	24,000	22,500	0	(1,500)
P464	Skid Steer	30,000	30,000	0	0	30,000	40,500	0	0	43,774	40,500	0	(3,274)
P426	4x2 Single Cab Utility	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
P493	4x2 Single Cab Utility	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
P530	4x2 Single Cab Utility	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
P646	Extra Cab Utility	40,000	40,000	0	0	40,000	40,000	0	0	52,673	35,000	0	(17,673)
P507	Community Officer Vehicle	10,000	10,000	0	0	10,000	10,000	0	0	0	0	0	0
P507	Youth Officer Vehicle	20,000	20,000	0	0	20,000	20,000	0	0	0	0	0	0
P518	Construction Crew vehicle	35,000	35,000	0	0	35,000	35,000	0	0	0	0	0	0
* P520	Leading Hand Vehicle	55,000	55,000	0	0	55,000	55,000	0	0	0	52,500	0	0
P427	Youth Services Van	12,000	12,000	0	0	12,000	12,000	0	0	0	0	0	0
P526	CEO Vehicle	60,000	60,000	0	0	60,000	60,000	0	0	0	0	0	0
P605	DCEO Vehicle	60,000	60,000	0	0	60,000	60,000	0	0	0	0	0	0
* MWS Vehicle - P627 Everest		0	0	0	0		44,500	0	0	0	42,273	0	0
* Grader		0	0	0	0		70,000	0	0	0	46,000	0	0
		362,000	362,000	0	0	362,000	479,500	0	0	120,447	238,773	0	(22,447)



* To be disposed

Note

The disposal of these assets has yet to be processed in the financial system.

SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

5 CAPITAL ROADWORKS - DETAILED

Job - Account	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
							Unfinished works to be budgeted in FY26
Infrastructure - roads							
X4001	Grids - Renew Various Locations - 24/25	120,000	268,500	268,500	-	268,500	
X4002	Gorge Creek - Renew Floodway - 24/25	800,000	1,603,342	1,603,342	1,640,642	(37,300)	
X4003	Pingandy River (Little) - Renew Floodways - 24/25	800,000	820,441	820,441	868,232	(47,791)	
X4004	Pingandy River (Big) - Renew Floodways - 24/25	800,000	955,398	955,398	955,187	211	
X4005	Deverell Creek - Renew Floodway - 24/25	800,000	-	-	-	-	
X4006	Town Streets - Renew Street Seal Various - 24/25	1,000,000	-	-	-	-	
X4007	Landor-Meekatharra Road - Upgrade Surface - 24/25	10,500,000	-	-	2,773	(2,773)	
X4008	Mingah Springs Road - New Bypass - 24/25	440,000	340,000	340,000	54,625	285,375	
X4009	Sandstone Road - Renew 97 - 100.72 Slk - 24/25	375,000	-	-	209,263	(209,263)	
X4010	Sandstone Road - Renew 77 - 87 Slk - 24/25	375,000	375,000	375,000	461,848	(86,848)	
X4011	Sandstone Road- Renew 87 - 97 Slk - 24/25	375,000	375,000	375,000	235,803	139,197	
X4012	Ashburton Downs-Mkt Road - Renew Damage	233,000	-	-	-	-	
X4013	Beringarra-Mt Gould Road - Renew Damage	37,500	-	-	-	-	
X4014	Landor-Meekatharra Road - Renew Damage	20,500	-	-	-	-	
X4015	Meekatharra-Mt Clere Road - Renew Damage	203,500	-	-	-	-	
X4016	Mingah Springs Road - Renew Damage	47,500	-	-	-	-	
X4017	Moorarie-Trillbar Road - Renew Damage	38,000	-	-	-	-	
X4018	Murchison Downs Road - Renew Damage	20,500	-	-	-	-	
X4019	Pingandy Road - Renew Damage	70,500	-	-	-	-	
X4020	Tangadee Road - Renew Damage	27,500	-	-	-	-	
X4021	Woodlands-Mt Augustus Road - Renew Damage	103,000	-	-	-	-	
X4022	Youno Downs Road - Renew Damage	24,000	-	-	-	-	
X4023	Annean Road - Renew Damage	18,000	-	-	40,362	(40,362)	
X4024	Ashburton Downs-Mkt Road - Renew Damage	31,000	-	-	960	(960)	
X4025	Beringarra-Mt Gould Road - Renew Damage	61,500	-	-	960	(960)	
X4026	Bulloo Downs Road - Renew Damage	23,500	-	-	960	(960)	
X4027	Buttah Road - Renew Damage	7,500	-	-	960	(960)	
X4028	Gabarintha-Nannine Road - Renew Damage	10,000	-	-	960	(960)	
X4029	Hillview-Murchison Downs Road - Renew Damage	8,000	-	-	960	(960)	
X4030	Horseshoe Lights Access Road - Renew Damage	16,000	-	-	960	(960)	
X4031	Jigalong Mission Road - Renew Damage	17,000	-	-	960	(960)	
X4032	Killara Road - Renew Damage	9,500	-	-	960	(960)	
X4033	Landor-Meekatharra Road - Renew Damage	130,500	-	-	7,398	(7,398)	
X4034	Marymia Road - Renew Damage	34,000	-	-	960	(960)	
X4035	Meekatharra-Mt Clere Road - Renew Damage	79,500	-	-	960	(960)	
X4036	Meekatharra-Sandstone Road - Renew Damage	136,500	-	-	960	(960)	
X4037	Milgun-Yarlarweelor Road - Renew Damage	76,000	-	-	960	(960)	
X4038	Mingah Springs Road - Renew Damage	14,500	-	-	37,978	(37,978)	
X4039	Moorarie-Trillbar Road - Renew Damage	43,500	-	-	960	(960)	
X4040	Murchison Downs Road - Renew Damage	78,500	-	-	960	(960)	
X4041	Peakhill-Horseshoe Lights Road - Renew Damage	16,000	-	-	1,831	(1,831)	
X4042	Peakhill-Three Rivers Road - Renew Damage	20,500	-	-	348,789	(348,789)	
X4043	Pingandy Road - Renew Damage	6,500	-	-	960	(960)	
X4044	Speedway Access Road - Renew Damage	7,000	-	-	960	(960)	
X4045	Sylvania Road - Renew Damage	34,000	-	-	960	(960)	
X4046	Tangadee Road - Renew Damage	6,500	-	-	960	(960)	
X4047	Trillbar Road - Renew Damage	16,000	-	-	960	(960)	
X4048	Turee Creek Road - Renew Damage	54,500	-	-	960	(960)	
X4049	Weelarrana West Road - Renew Damage	12,500	-	-	960	(960)	
X4050	Wiluna North Road - Renew Damage	19,500	-	-	960	(960)	
X4051	Woodlands-Mt Augustus Road - Renew Damage	23,000	-	-	960	(960)	
X4052	Yarlarweelor Access Road - Renew Damage	6,500	-	-	960	(960)	
X4053	Yarrabubba Access Road - Renew Damage	6,500	-	-	960	(960)	
X4054	Yoothapina Station Road - Renew Damage	7,500	-	-	960	(960)	
X4055	Youno Downs Road - Renew Damage	10,500	-	-	2,726	(2,726)	
X4056	Muculana Creek - Renew Floodway 24/25	-	992,262	992,262	1,008,262	(16,000)	
X4057	Landor-Meekatharra Road Upgrade (Campbells)	-	800,000	800,000	-	800,000	
TOTAL Road Construction		18,252,500	6,529,943	6,529,943	5,901,633	628,310	

SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

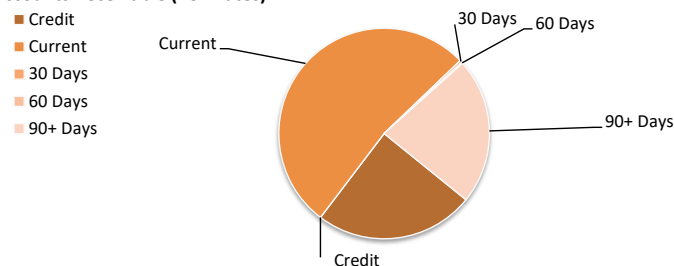
7 RECEIVABLES

Rates receivable	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous years	1,526,601	1,184,270
Levied this year	5,697,848	7,093,745
Less - collections	(6,040,179)	(7,386,190)
Gross rates collectable	1,184,270	891,825
Allowance for impairment of rates receivable		(120,309)
Net rates collectable	1,184,270	771,516
% Collected	83.6%	89.2%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(45,622)	97,765	649	369	41,798	94,959
Percentage	(48.0%)	103.0%	0.7%	0.4%	44.0%	
Balance per trial balance						
Trade receivables						94,959
GST receivable						101,004
Allowance for credit losses of trade receivables						0
Total receivables general outstanding						195,963

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)



KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and Oils	229,633	0	(23,511)	206,122
Total other current assets	229,633	0	(23,511)	206,122

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

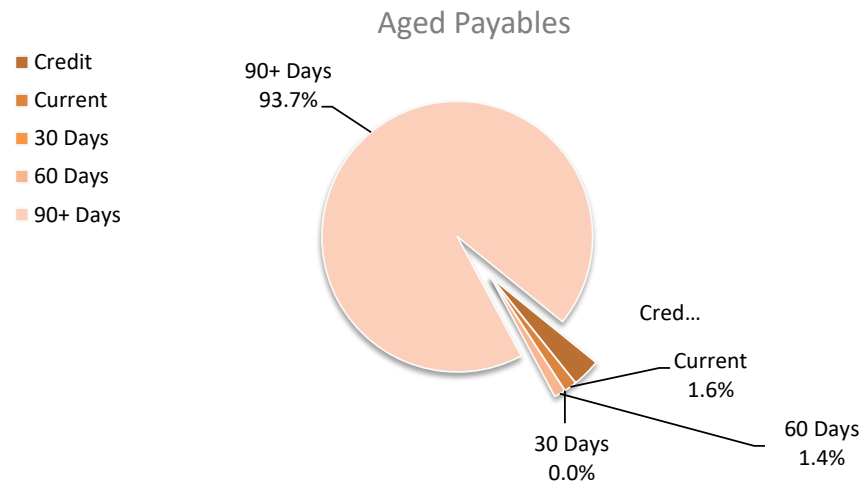
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(438)	200	0	176	12,023	11,961
Percentage	-3.7%	1.7%	0.0%	1.5%	100.5%	
Balance per trial balance						
Sundry creditors	0	31,242	0	0	0	31,242
ATO liabilities	0	117,113	0	0	0	117,113
Bond Held	0	22,268	0	0	0	22,268
Excess rates	0	145,690	0	0	0	145,690
Other payables	0	80,545	0	0	0	80,545
Total payables general outstanding						481,898

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2025
Other current liabilities		\$	\$	\$	\$	\$
Other liabilities						
Contract liabilities		659,874	0	0	0	659,874
Total other liabilities		659,874	0	0	0	659,874
Employee Related Provisions						
Provision for annual leave		152,839	0	0	0	152,839
Provision for long service leave		56,260	0	0	0	56,260
Total Provisions		209,099	0	0	0	209,099
Total other current liabilities		868,973	0	0	0	868,973

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

				Grants, subsidies and contributions revenue		
		Provider	Program	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
				\$	\$	\$
COA	IE					
0181	52	Financial Assistance Grant	General Purpose Funding	523,500	716,850	2,600,610
211	52	Local Road Grant	General Purpose Funding	300,500	171,622	1,229,472
1563	52	D.F.E.S. Operating Grant	Law, Order, Public Safety	8,000	8,000	7,575
2003	52	S.E.S. Operating Grant	Law, Order, Public Safety	8,000	8,000	9,291
2024	55	Reimbursments - Law Other	Law, Order, Public Safety	500	500	90
2419	52	Youth Grant - O.S.H.C. Program	Education And Welfare	27,500	27,500	25,443
2421	52	Youth Services Grant - D.C.P. - W.A.	Education And Welfare	95,000	95,000	100,393
4591	52	Mrwa - Direct Grant	Transport	500,000	500,000	534,279
4823	55	Reimbursements - Transport	Transport	100,000	100,000	0
4843	52	Street - Lighting - Operating Grant	Transport	7,500	7,500	7,705
8153	55	Reimbursement - Gst Free	Other Property And Services	500	500	3,315
5393	52	Festival Income Tourism	Other Property And Services	25,000	25,000	0
5393	55	Festival Income Tourism	Other Property And Services	0	0	0
				1,596,000	1,660,472	4,518,173

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

				Capital grants, subsidies and contributions revenue				Comment
COA	IE	Provider	Program	Adopted Budget Revenue	Current Budget Revenue	YTD Budget	YTD Revenue Actual	
				\$		\$	\$	
4571	50	Local Roads & Community Infrastructure Program	Transport	0	0	0	82,243	
4621	50	R2R Grant	Transport	5,750,000	0	0	0	
4681	48	Mrwa - Flood Damage Grant Income	Transport	1,506,000	0	0	0	
4691	48	Mrwa Road Project Grant (Rrg)	Transport	750,000	750,000	750,000	691,000	
2008	48	Ses Capital Grant	Law, Order and Public Safety	31,000	31,000	31,000	0	
				8,037,000	781,000	781,000	773,243	

10.3 Mining Tenement Applications – June 2025

File Reference	EM.NO.001
Author	A Giometti, Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	16 July 2025

Summary

Council is required to consider mining tenement applications for the district from authorised agents and / or relevant government agencies.

The purpose of this Report is to present the relevant monthly mining tenement applications for the district.

Council is requested to consider if it is opposed to any of the mining tenement applications.

Attachments

- 10.3.1 Application for Prospecting Licence P 51/3428 from International Island Group Pty Ltd.
- 10.3.2 Invitation to comment on a referral of a works approval received by the Department of Water and Environmental Regulation from Greenmount Resources Pty Ltd at Karlawinda Gold Project within Mining Tenement M 52/1070, Capricorn.
- 10.3.3 Invitation to comment on a referral of a works approval received by the Department of Water and Environmental Regulation from Andy Well Mining Pty Ltd at Andy Well Gold Project within mining tenement M 51/870, Meekatharra North.

Background

The following applications and / or requests for comment have been received for mining tenements located in the district –

1. Application for Prospecting Licence P 51/3428 from International Island Group Pty Ltd.

Anderson Tenement Management on behalf of International Island Group Pty Ltd are seeking comments and recommendations regarding an application for Mining Tenement – Prospecting License P 51/3428.

The proposed licence is within the Nanine area, circa 23 kilometres southwest of the Meekatharra town site.

The locality of the Prospecting License is the Nanine area

2. Invitation to comment on a referral of a works approval received by the Department of Water and Environmental Regulation from Greenmount Resources Pty Ltd at Karlawinda Gold Project within Mining Tenement M 52/1070, Capricorn.

The Department of Water and Environmental Regulation has received an application from Greenmount Resources Pty Ltd for a works approval under Division 3 Part V of the Environmental Protection Act 1986 (EP Act) at the Karlawinda Gold Project within M 52/1070, Peak Hill, 350 Kilometres northeast of the Meekatharra town site.

The application is in relation to mining tenement and associated works Category 5: Processing of beneficiation of metallic or non-metallic ore, Category 6: Mine dewatering, Category 52: Power generation and Category 85: Sewage facility

3. Invitation to comment on a referral of a works approval received by the Department of Water and Environmental Regulation from Andy Well Mining Pty Ltd at Andy Well Gold Project within mining tenement M 51/870, Meekatharra North.

The Department of Water and Environmental Regulation has received an application from Andy Well Mining Pty Ltd for a works approval under Division 3 Part V of the Environmental Protection Act 1986 (EP Act) at the Andy Well Gold Project within mining tenement M 51/870, 43 Kilometres north of the Meekatharra town site.

The application is in relation to prescribed premises category 5: Processing or beneficiation of metallic or non-metallic ore: c) tailings residue from metallic or non-metallic ore discharged into a containment cell or dam. The licence holder is planning to construct an integrated waste rock landform (IWL) to provide full life of mining tailings storage as part of the resumption of operations.

Comment

Shire officers have considered each of the applications, with recommendations and comments below –

1. Application for Prospecting Licence P 51/3428 from International Island Group Pty Ltd

Shire officers do not oppose the application and offer no additional comment.

2. Invitation to comment on a referral of a works approval received by the Department of Water and Environmental Regulation from Greenmount Resources Pty Ltd at Karlawinda Gold Project within Mining Tenement M 52/1070, Capricorn.

Shire officers do not oppose the application and offer no additional comment.

3. Invitation to comment on a referral of a works approval received by the Department of Water and Environmental Regulation from Andy Well Mining Pty Ltd at Andy Well Gold Project within mining tenement M 51/870, Meekatharra North.

Shire officers do not oppose the application and offer no additional comment.

Consultation

Applicants via attached correspondence

Statutory Implications

Mining Act 1978

Section 23 Mining on public reserves etc. and Commonwealth land

The holder of a mining tenement on public reserves etc. and Commonwealth land may not carry out mining on or under the land otherwise in accordance with a relevant consent having been obtained.

Mining Act 1978

Section 24 Classification of reserves

For Section 23 (above) public reserves include, although are not limited to, national parks, nature reserves, public utility land, townsites, roads, water and catchment reserves, and other defined land.

Mining Act 1978

Section 25 Mining on foreshore, seabed, navigable waters or townsite

Before approving a tenement application over a townsite, the Minister charged with the administration of the Mining Act 1978 is to consult with the local government before giving consent.

Mining Act 1978

Section 26 Terms and conditions

Requires any person carrying out mining operations to observe terms and conditions placed on the tenement application, which may include –

- The need to make good the surface of the land,
- Make payment to the person having control and management for the making good of the surface of the land, and / or

- Make compensation payment to the person having control and management of the land affected for any loss or damage caused by the mining operations.

Policy Implications

Nil

Financial Implications

New mining tenements will increase rate revenue, although the precise impact will not be known until the valuation of the tenement is provided by the Valuer General.

Risk Implications

Council's risk exposure is low by not opposing the applications.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to the *Mining Act 1978*, –

1. Does not oppose the Application for Prospecting Licence P 51/3428 from International Island Group Pty Ltd
2. Does not oppose the application received by the Department of Water and Environmental Regulation for a Works Approval under the Environmental Protection Act 1986 from Greenmount Resources Ltd at Karlawinda Gold Project within Mining Tenement M 52/1070, Capricorn.
3. Does not oppose the application received by the Department of Water and Environmental Regulation for a Works Approval under the Environmental Protection Act 1986 from Andy Well Mining Pty Ltd at Andy Well Gold Project within mining tenement M 51/870, Meekatharra North.



PO Box 2162
Warwick WA 6024
Ph 08 9448 5241
Fax 08 9448 5242
Mob 0401 215 095
marcot@atmwa.net.au
ABN 32 368 166 763

27th June 2025

The Chief Executive Officer
Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

SHIRE OF MEEKATHARRA

File No: **EM.NO.001**

03 JUL 2025

Officer:

Action Req'd:

Delegated To:

Registered Post ID: RPP44 63700 51001 92514 90609

Dear Sir/Madam;

APPLICATION FOR PROSPECTING LICENCE 51/3428

Anderson's Tenement Management acts on behalf of International Island Group Pty Ltd in regard to this matter.

In accordance with the Mining Act, I advise that the application for P51/3428 was lodged the Department of Mines, Industry Regulation and Safety on the 26th of June 2025.

The abovementioned tenement application falls within the Shire of Meekatharra. Please find enclosed a copy of the application and plan showing the area applied for.

Please do not hesitate to contact me should you have any queries.

Yours sincerely
Anderson's Tenement Management

A handwritten signature in blue ink, appearing to read 'Marco Tentori', is written over a horizontal line.

Marco Tentori
Tenement Consultant

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Prospecting Licence		No. P 51/3428
(b) Time & Date marked out (where applicable)	(b) 20/06/2025 10:09:00	(c) MURCHISON	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	INTERNATIONAL ISLAND GROUP PTY LTD (ACN: 167 586 558)		100
(e) Address	C/- ANDERSON'S TENEMENT MANAGEMENT, PO BOX 2162, WARWICK, WA, 6024		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR:	(h) NANINE		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) Datum is located at MGA (GDA94) Zone 50 coordinates 7040685.174N, 634244.383E		
	(j) Thence to 7047927.025N, 634321.108E		
	Thence to 7047925.544N, 634460.235E		
	Thence to 7040683.709N, 634383.494E		
	Thence Back to Datum		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km ²)	(k) 101.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Marco Tentori</i> PO BOX 2162, WARWICK, WA, 6024		Date: 26/06/2025

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 31st day of July 2025 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	08:30:00	on	26 June	2025	with fees of
Application	\$455.00				
Rent	\$424.20				
TOTAL	\$879.20				
Receipt No:	54747714344				

Mining Registrar**NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

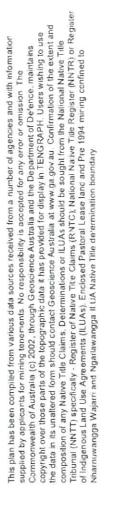
- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
- (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





Government of Western Australia
Department of Water and Environmental Regulation

Instrument No.: W2999/2025/1
Reference: APP -0028527
Enquiries: Kerri Wilkes
Phone: 6364 7153
Email: info@dwer.wa.gov.au

Mr Nathan Cain
Shire of Meekatharra
Chief Executive Officer

via email: cs@meekashire.wa.gov.au

Dear Mr Cain

REFERRAL OF A WORKS APPROVAL UNDER THE *ENVIRONMENTAL PROTECTION ACT 1986* – INVITATION TO COMMENT

The Department of Water and Environmental Regulation (the department) has recently received an application from Greenmount Resources Pty Ltd for a works approval under Division 3 Part V of the *Environmental Protection Act 1986* (EP Act) at Karlawinda Gold Project, within Mining Tenement M52/1070, Capricorn. The application is in relation to:

- **Category 5: Processing or beneficiation of metallic or non-metallic ore:**
 - Construction of second Tailings Storage Facility (TSF) to provide total storage volume of approximately 27 Mt of tailings over 5.5 years; and
 - Expansion of Karlawinda Processing Plant to 7Mtpa
- **Category 6: Mine dewatering:**
 - Increase dewatering discharge from 187,338 tpa to 3.8 Mtpa with approval being sought to discharge water as dust suppression and into TSF2.
- **Category 52: Power generation:**
 - Increased electric power generation from 18 MW capacity to 21 MW capacity in aggregate energy sources (natural gas)
- **Category 85: Sewage facility:**
 - Increase design capacity from 78 m3/day to 95 m3/day

In accordance with section 54 of the EP Act, the Chief Executive Officer (CEO) of the department considers that you may have a direct interest in the subject matter of the application, and invites your comment on the proposal. In addition to any environmental issues, please advise if this proposal is consistent with your local Town Planning Scheme and whether any planning approvals are required. If planning approvals are required, please advise whether an application has been received.

The CEO will, after having taken into account any comments received and subject to section 60 of the EP Act, either grant a works approval (including any specified conditions) or refuse the works approval.

Please find enclosed an excerpt of the application form and supporting documentation provided by the applicant. This information and supporting documentation provided by the applicant is also available online at <https://www.der.wa.gov.au/our-work/licences-and-works-approvals/lwa-applications> under W2999/2025/1.

Please forward your submission to the address below or forward via email to info@dwer.wa.gov.au within 21 days from the date of this letter and please quote W2999/2025/1 on future correspondence and enquiries.

If you have any queries regarding the above information, please contact the Environmental Officer listed above.

Yours sincerely

Fiona Westcott
MANAGER, RESOURCE INDUSTRIES
INDUSTRY REGULATION (STATE-WIDE DELIVERY)

*Officer delegated under section 20
of the Environmental Protection Act 1986*

03 July 2025

Attached: Application Form Excerpt
 Supporting Information

MINING TENEMENT SUMMARY REPORT

MINING LEASE 51/870

Status: Live

TENEMENT SUMMARY

Area: 1,109.50000 HA	Death Reason :
Mark Out : 01/12/2010 09:25:00	Death Date :
Received : 03/12/2010 09:15:00	Commence : 27/04/2012
Term Granted : 21 Years	Expiry : 26/04/2033

CURRENT HOLDER DETAILS

Name and Address

ANDY WELL MINING PTY LTD
AUSTWIDE MINING TITLE MANAGEMENT PTY LTD, C/- AUSTWIDE MINING TITLE MANAGEMENT PTY LTD,
PO BOX 1434, WANGARA, WA, 6947, xxxxxxxx@austwidemining.com.au, xxxxxxxx400

DESCRIPTION

Locality: ANDY WELL - MEEKATHARRA NORTH
Datum: GDA 94 MDA ZONE 50 DATUM SITUATED AT
666500mE, 7096000mN
Boundary: THEN TO 666500mE, 7100000mN THEN TO
670000mE, 7100000mN THEN TO 670000mE,
7096000mN BACK TO THE DATUM AT 666500mE,
7096000mN THIS IS A SECTION 67 CONVERSION OF
PORTION OF E51/1217

Area :	Type	Dealing No	Start Date	Area
	Surveyed		26/04/2013	1,109.50000 HA
	Granted		27/04/2012	1,107.00000 HA
	Applied For		01/12/2010	1,400.00000 HA

SHIRE DETAILS

Shire	Shire No	Start	End	Area
MEEKATHARRA SHIRE	5250	01/12/2010		1,109.50000 HA

RENT STATUS

Due For Year End 26/04/2026: PAID IN FULL
Due For Year End 26/04/2027: \$32,523.00

EXPENDITURE STATUS

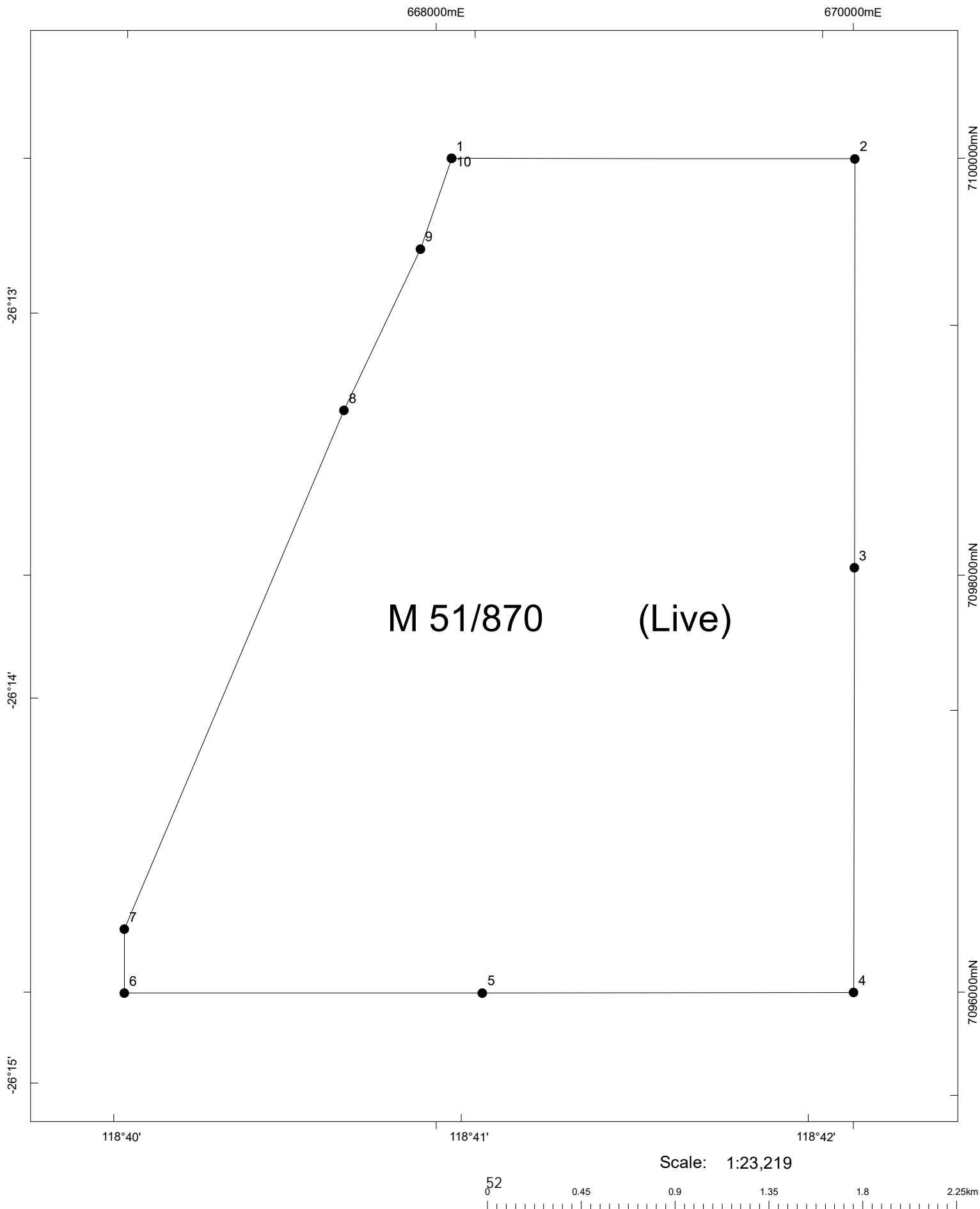
Expended Year End 26/04/2025: EXPENDED IN FULL
Current Year Commitment : \$111,000.00



Object Description : M 51/870 (Live)

Estimated area : 1109.41 (Ha) - Surveyed

Datum : GDA94





Department of Mines,
Petroleum and Exploration

Ordinary Council Meeting - Agenda - 26 July 2025

This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims, Determinations or ILUAs should be sought from the National Native Title Tribunal (NNTT) specifically - Register of Native Title Claims (RNTC); National Native Title Register (NNTTR) or Register of Indigenous Land Use Agreements (ILUAs). Enclosed Pastoral Lease land and Pre 1994 mining confined to Nhamuwanga Wajarri and Ngariwanga ILUA Native Title determination boundary.

TENGGRAPH (c) 2014

04:28 PM, 23/07/2025

ex165990

Page: 2

A licenced surveyor has verified the position of this tenement. The coordinates listed are an accurate representation of its boundary.

Object Description : M 51/870 (Live)

Estimated area : 1109.41 (Ha) - Surveyed

Datum : GDA94

1 Main Polygon description.

Geographic coordinates			Grid coordinates			Azimuths and distances	
Id	Latitude (South)	Longitude (East)	Zone	Northing(m)	Easting(m)	Mid Azimuth	Spheroidal dist. (m)
1	26° 12' 35.0280"	118° 40' 56.2151"	50	7099999.584	668073.613		
2	26° 12' 34.2633"	118° 42' 05.8770"	50	7099997.887	670007.545	89° 18' 10.16" (269° 18' 10.16")	1934.024
3	26° 13' 37.9879"	118° 42' 06.7104"	50	7098036.690	670004.937	179° 19' 27.08" (359° 19' 27.08")	1961.283
4	26° 14' 44.2455"	118° 42' 07.5766"	50	7095997.529	670002.193	179° 19' 28.25" (359° 19' 28.25")	2039.251
5	26° 14' 45.0299"	118° 41' 03.4559"	50	7095996.651	668222.613	269° 13' 22.03" (89° 13' 22.03")	1779.664
6	26° 14' 45.7789"	118° 40' 01.5423"	50	7095995.831	666504.307	269° 13' 53.22" (89° 13' 53.22")	1718.399
7	26° 14' 35.8273"	118° 40' 01.3954"	50	7096302.105	666504.171	359° 14' 13.95" (179° 14' 13.95")	306.291
8	26° 13' 14.4804"	118° 40' 38.2027"	50	7098792.063	667557.939	22° 11' 56.92" (202° 11' 56.92")	2703.910
9	26° 12' 49.1932"	118° 40' 51.0287"	50	7099565.569	667924.004	24° 35' 02.76" (204° 35' 02.76")	855.800
10	26° 12' 35.0280"	118° 40' 56.2151"	50	7099999.584	668073.613	18° 16' 35.98" (198° 16' 35.98")	459.100



Government of Western Australia
Department of Water and Environmental Regulation

Instrument No.: W2997/2025/1
Reference: APP-0028165
Enquiries: Denise Franz-Muir
Phone: 08 6364 6956
Email: info@dwer.wa.gov.au

Mr Nathan Cain
Chief Executive Officer
Shire of Meekatharra
75 Main Street
MEEKATHARRA WA 6642

via email: cs0@meekashire.wa.gov.au

Dear Nathan Cain

REFERRAL OF A WORKS APPROVAL UNDER THE *ENVIRONMENTAL PROTECTION ACT 1986* – INVITATION TO COMMENT

The Department of Water and Environmental Regulation (the department) has recently received an application from Andy Well Mining Pty Ltd for a works approval under Division 3, Part V of the *Environmental Protection Act 1986* (EP Act) at Andy Well Gold Project within mining tenement M51/870 granted under the *Mining Act 1978*.

A summary of the application is provided below:

- Relates to prescribed premises category 5: Processing or beneficiation of metallic or non-metallic ore: c) tailings residue from metallic or non-metallic ore is discharged into a containment cell or dam.
- The licence holder is planning to construct an integrated waste rock landform (IWL) to provide full life of mine tailings storage as part of the resumption of operations.

In accordance with section 54 of the EP Act, the Chief Executive Officer (CEO) of the department considers that you may have a direct interest in the subject matter of the application, and invites your comment on the proposal. In addition to any environmental issues, please advise if this proposal is consistent with your local Town Planning Scheme and whether any planning approvals are required. If planning approvals are required, please advise whether an application has been received.

The CEO will, after having considered any comments received and subject to section 60 of the EP Act, either grant a works approval (subject to any specified conditions) or refuse the works approval.

The application form and supporting documentation provided by the applicant are attached to this letter for your reference. Please note, this information is also available online at https://www.der.wa.gov.au/our-work/licences-and-works-approvals/lwa-applications_under_the_heading_APP-0028165 (accessible until 24 July 2025).

Please forward your submission to the address below or forward via email to info@dwer.wa.gov.au by **29 July 2025** and please quote APP-0028165 on future correspondence and enquiries.

Prime House, 8 Davidson Terrace Joondalup, Western Australia 6027
Locked Bag 10 Joondalup DC WA 6919
Telephone 08 6364 7000 Facsimile 08 6364 7001
www.wa.gov.au/dwer

If you have any queries regarding the above information, please contact the Environmental Officer listed above.

Yours sincerely

**MANAGER, RESOURCE INDUSTRIES
ENVIRONMENTAL REGULATION
APPROVALS – STATEWIDE DELIVERY**

Officer delegated under section 20 of the Environmental Protection Act 1986

07 July 2025

Attached: Application form
 Supporting information

10.4 WA Local Government Association Annual General Meeting and Local Government Convention 2025

File Reference	GR.SL.001
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	20 July 2025

Summary

Council is a member of the WA Local Government Association and, each year, is requested to nominate voting and proxy delegates for the Association's Annual General Meeting and to send representatives to the Association's Local Government Convention.

The purpose of this Report is to present information regarding the Annual General Meeting and Local Government Convention.

Council is requested to nominate the voting and proxy delegates for the 2025 WA Local Government Association Annual General Meeting and nominate Council member representatives to attend the Local Government Convention.

Attachments

Nil

Background

Each year the WA Local Government Association (WALGA) hosts an Annual General Meeting (AGM), which has traditionally been held in conjunction with their Local Government Convention (Convention).

The Convention is a major annual event which brings together Council members, Local Government officers, and key stakeholders for professional development, networking opportunities, business and innovation showcases, and policy discussions.

Council is entitled to nominate up to 2 voting delegates and up to 2 proxy delegates for the AGM.

WALGA have advised the 2025 Convention will be held over 3 days from Monday 22 September 2025 to Wednesday 24 September 2025 and will include the AGM.

Traditionally, Council registers a combination of Council members and Shire officers to attend both the Convention and the Annual General Meeting.

In 2024, Council nominated the Deputy Shire President and a Council member as voting delegates, and the Acting Chief Executive Officer at the time as the proxy delegate.

Comment

The Chief Executive Officer and Deputy Chief Executive Officer will be attending both the Convention and the AGM and are available as voting or proxy delegates.

Council members discussed Council member attendance at a recent Council Directions Session and supported up to 2 Council members attending both events, with the Deputy Shire President being the voting proxy for the AGM and, if another Council member were to attend, then they will be the second voting proxy.

At the time of discussion only the Deputy Shire President was confirmed as likely to attend.

In the event there is no second Council member attending then the Chief Executive Officer is earmarked as the additional voting member.

Previously, the days of the week on which the Convention were held were a Tuesday, Wednesday and Thursday, which suited Meekatharra attendees as flights coincided.

However, travel arrangements will not be as convenient for Meekatharra attendees this year due to the days which have been chosen.

This is likely to push up the cost of attending, which will not be known until accommodation is determined.

Council can resolve to have Council member representation to –

- Not attend the Convention or the AGM,
- Not attend the AGM, and only attend the Convention,
- Not attend the Convention, and only attend the AGM, or
- Attend the Convention and the AGM.

It is recommended Council resolves to have Council member representation attend the Convention and the AGM as both offer learning and networking opportunities.

Note – The Officer Recommendation is based on previous discussion which is for only 1 Council member to attend (being the Deputy Shire President), however if another Council member is nominated to attend then the Chief Executive Officer will become a proxy delegate for the AGM.

Consultation

WA Local Government Association
Council members

Statutory Implications

Nil

Policy Implications

Council Policy 01.06 – Elected Members Training Course, Conference Attendance Registration and Expenses

Provides Council members with the opportunity to participate in ongoing professional development in areas directly related with the provision of local government services.

Financial Implications

It is unknown what the cost is likely to be at the time of writing this Report.

In 2024, Shire of Meekatharra attendees travelled to Perth via car during work hours, and only required accommodation for a minimum number of nights due to the weekdays the event was held on.

Total event attendance was approximately \$4,246 per attendee (travel of \$400, accommodation of \$2,323, and registration of \$1,523).

Given the weekdays chosen this year, it is anticipated extra nightly accommodation may be required.

Additional funds have been included in the proposed Annual Budget.

Risk Implications

There is minimal risk associated with determining attendance by Council members to the events.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, regarding the WA Local Government Association Annual General Meeting and Local Government Convention 2025, and pursuant to Council Policy 01.06, –

1. Approves the attendance of the Deputy Shire President at the WA Local Government Association Local Government Convention 2025,
2. Nominates the Deputy Shire President and the Chief Executive Officer as voting delegates at the WA Local Government Association Annual General Meeting 2025, and
3. Nominates the Deputy Chief Executive Officer as a proxy delegate at the WA Local Government Association Annual General Meeting 2025.

10.5 Proposal for Partial Road Closures, Excision of Partial Reserve, and Amalgamation into Freehold Land

File Reference	PR.R.15815
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	20 July 2025

Summary

Council previously resolved to commence the process for a partial road closure of Livingstone Street, excision of part of Reserve 15815, and amalgamation into freehold Lot 870, which included seeking public submissions on the proposal by advertising the intention.

The purpose of this Report is to present any submissions received for consideration.

Council is requested to acknowledge no objections were received and to support the proposed partial road closure of Livingstone Street, excision of part of Reserve 15815, and amalgamation into freehold Lot 870.

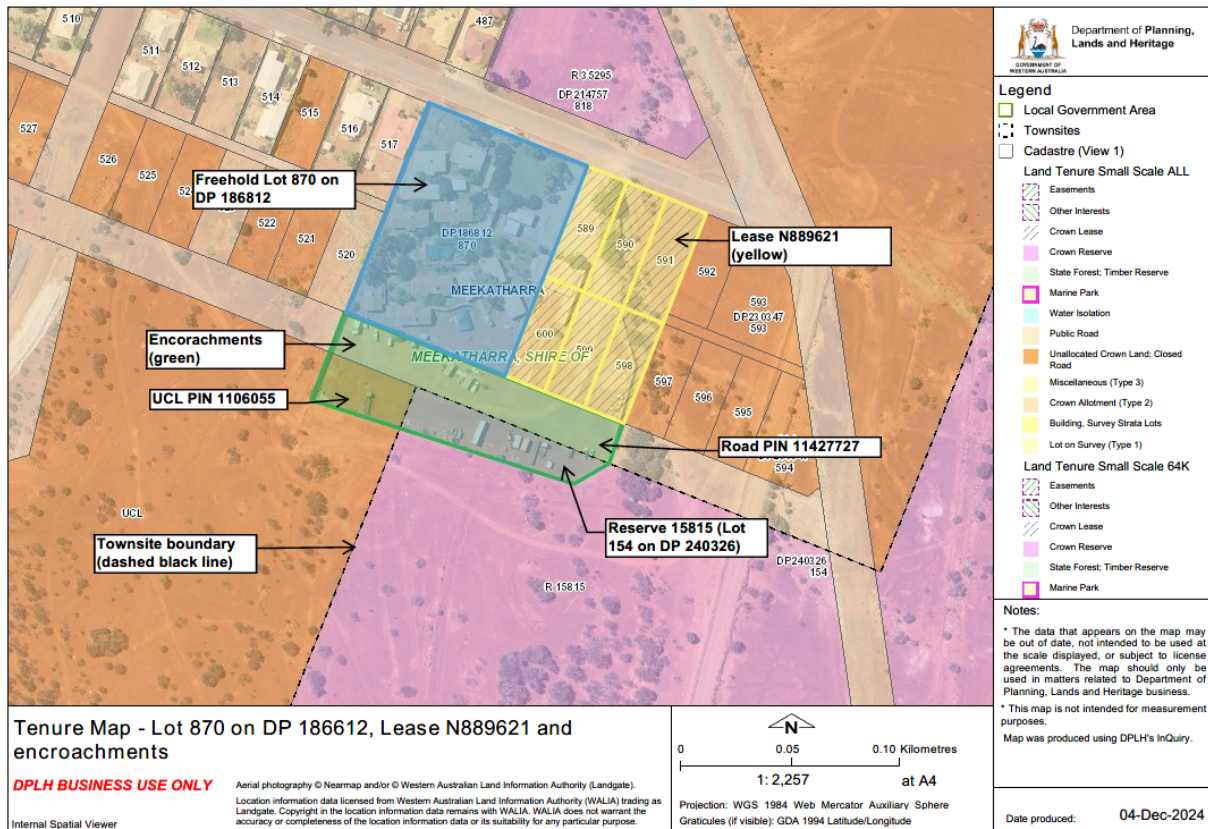
Attachments

Nil

Background

The Department of Planning, Lands and Heritage ('the Department') previously contacted Shire officers regarding an application from the Veteran's League of Meekatharra ('the League').

The League owns Lot 870 on Deposited Plan 186812 in freehold and is the lessee of Lease N889621, as shown on the following map supplied by the Department –



The League initially contacted the Department to investigate the renewal of Lease N889621, which is for the purpose of 'Cenotaph and Parking' (which expired in 2019 and is still in holding over).

Upon investigating the request for renewal, the Department identified several encroachments resultant of the League expanding its infrastructure and use beyond its existing Freehold Land and the existing Lease.

The Department provided the League with options to rectify the encroachments.

The League's preferred approach is by way of re-surveyance, so the Department can offer the amalgamation of the Lease and the encroachments into the Freehold Land (shown in the green section above).

Council members discussed the proposal at the 15 February 2025 Council Member Briefing Session and provided in-principle support of the proposal, subject to formal ratification, and requested the Chief Executive Officer to advertise the proposed road closure.

Public submission advertising was undertaken by –

- Shire of Meekatharra Website on 30 May 2025,

- Shire of Meekatharra Facebook Page on 30 May 2025,
- Shire of Meekatharra Email Distribution on 30 May 2025,
- Shire of Meekatharra Public Noticeboard on 30 May 2025, and
- The West Australian on 31 May 2025.

Letters requesting interested party submissions were sent on 27 May 2025 to –

- Chief Executive Officer, Telstra Corporation Limited,
- Chief Executive Officer, Horizon Power, and
- Chief Executive Officer, Water Corporation.

The submission period closed 1 July 2025.

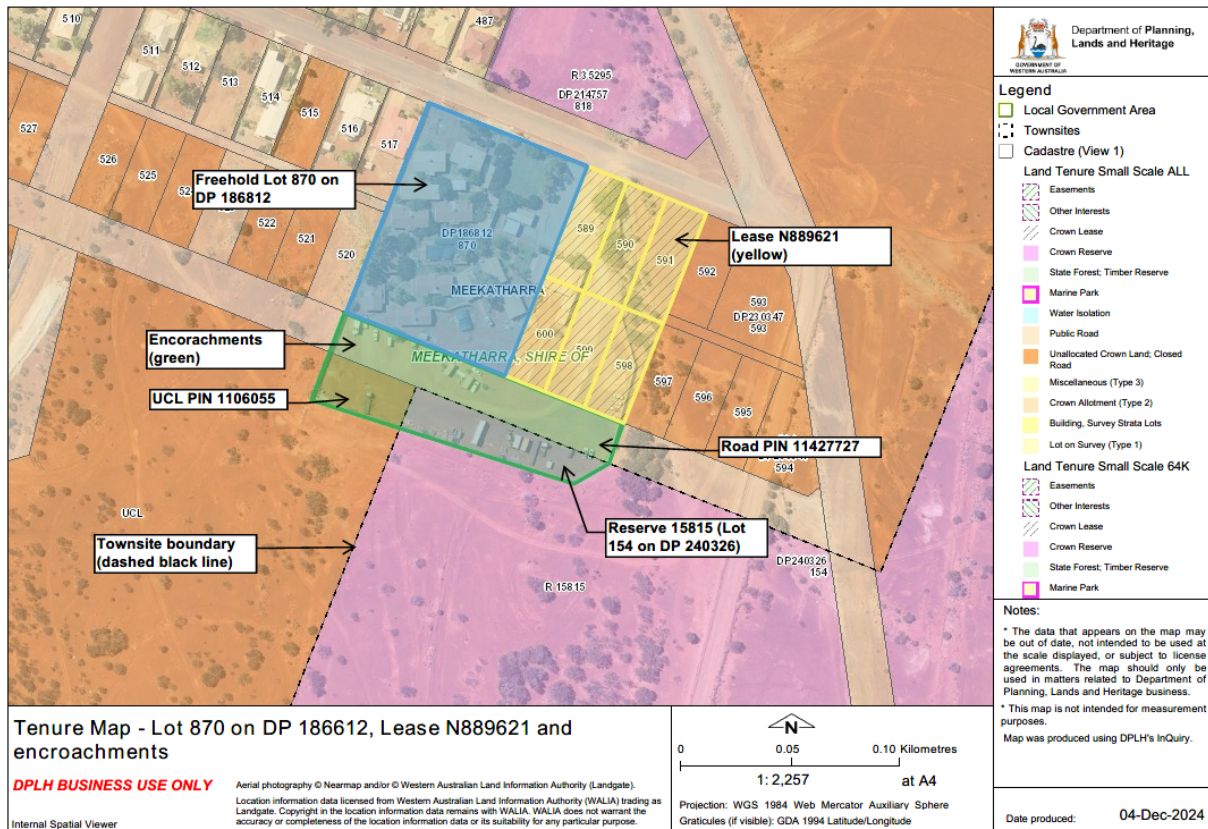
No public submissions were received.

The Water Corporation advised “... *it has no assets within this portion of road reserve and therefore has no objection ...*”

No submissions were received from Telstra Corporation Limited or Horizon Power.

Comment

As no objections and no submissions were received, Council can proceed as per previous support provided (as per the image below) –



The support will include –

- Partial road closure of Livingstone Road, Meekatharra,
- Excision of part of Reserve 15815 (Lot 154 on DP 240326), and
- Amalgamation into Freehold Land 870 on DP 186812.

Council can resolve to –

- Support the Partial road closure of Livingstone Road, Meekatharra, Excision of part of Reserve 15815 (Lot 154 on DP 240326), and Amalgamation into Freehold Land 870 on DP 186812, or
- Not support the proposal.

IAs no objections were received, and no matters have arisen which cause notice to amend the proposal, it is recommended Council support the proposal.

Consultation

Department of Local Government, Sport, and Cultural Industries

Department of Planning, Lands and Heritage

Public submission recipients

Statutory Implications

Land Administration Act 1997

Section 51 Minister's powers to cancel, change purpose of or otherwise affect reserve

The Minister for Lands may cancel, change the purpose of, reduce the area of, excise an area from or amend the boundaries of, or the locations of lots comprising, a reserve if it is in the public interest or necessary for the purposes of public work and only after consulting with the management body of the reserve.

Land Administration Act 1997

Section 58 Closure of road at request of local government

If a local government considers a road in its district should be closed permanently, the local government may request the Minister of Lands to close the road.

Land Administration Regulations 1998

Regulation Section 58 Closure of road at request of local government

Before passing a resolution to make a request to the Minister for Lands to close a road permanently, a local government must follow a predetermined process of public notice and agency advisement seeking comment on the proposal.

Policy Implications

Nil

Financial Implications

Minor costs associated with the public notice provisions will be incurred.

Risk Implications

Risk is managed by through the Department providing guidance throughout the process, which is essentially initiated by them.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

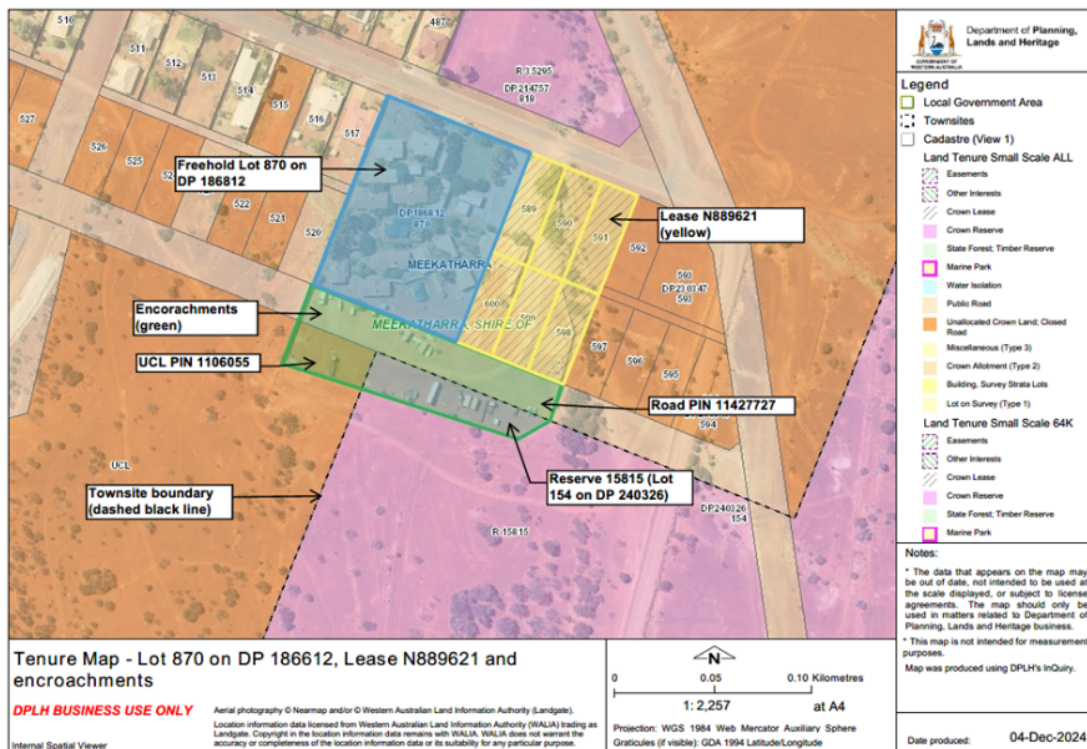
Voting Requirements

Simple Majority

Recommendation

That Council, regarding the Proposal for Partial Road Closure, Excision of Partial Reserve, and Amalgamation into Freehold Land, and pursuant to Section 51 and Section 58 of the *Land Administration Act 1997*, –

1. Supports the application from the Department of Planning, Lands and Heritage, on behalf of Veteran's League of Meekatharra, for the partial road closure of Livingstone Street, excision of part of Reserve 15815, and amalgamation into freehold Lot 870 acknowledging no objections were received from the public and interested party submission period, and
2. Requests the Chief Executive Officer write to the Minister for Lands to close the section of Livingstone Street, Meekatharra, which is impacted by the proposal (as below) –



10.6 Shire of Meekatharra Health Local Law 2025

File Reference	LE.LL.001
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	20 July 2025

Summary

In 2024 the Shire Gazetted a Health Local Law, however there were issues associated with the making and content of the local law, and Council was required to remake it.

A draft new *Shire of Meekatharra Health Local Law 2025* was adopted by Council at the June 2025 Ordinary Council Meeting and advertised for public comment as required.

The purpose of this Report is to present any submissions received for consideration.

Council is requested to acknowledge there were no submissions received and to make the *Shire of Meekatharra Health Local Law 2025*.

Attachments

10.6.1 *Shire of Meekatharra Health Local Law 2025 (as proposed)*

Background

The *Shire of Meekatharra Health Amendment Local Law 2024* was published in the Government Gazette on 27 June 2024.

While titled as an 'amendment local law', it replaced the Shire's previous local laws related to this subject area in their entirety and was, in effect, a new local law.

Part of the process to make a local law requires a local government to submit an Explanatory Memoranda to the WA Parliamentary Joint Standing Committee on Delegated Legislation ('the Committee') which oversees the making of subsidiary legislation on behalf of Parliament.

The Committee checks the correct process has been followed by a local government, as well as reviewing the contents of a local law for any matters which may offend its terms of reference.

Following submission of an Explanatory Memoranda in relation to the 2024 Health Local Law, the Committee advised the Shire there were errors associated with the promulgation (the steps

which set out how a local law is to be made) and contents of the Local Law itself, to the extent it must be remade.

The matter was considered at a Special Council Meeting held on 8 November 2024 where Council resolved to give an undertaking to the Committee to remake the local law and to also correct typographical errors in the version which was incorrectly gazetted.

Public submission advertising was undertaken by –

- Shire of Meekatharra Website on 30 May 2025,
- Shire of Meekatharra Facebook Page on 30 May 2025,
- Shire of Meekatharra Email Distribution on 30 May 2025,
- Shire of Meekatharra Public Noticeboard on 30 May 2025, and
- The West Australian on 31 May 2025.

Letters requesting submissions were sent on 4 June 2025 to the Chief Executive Officers of the –

- Department of Local Government, Sport and Cultural Industries, and
- Department of Health.

The submission period closed 18 July 2025, and no submissions were received.

The Local Law may now be made and will come into effect 14 days after its publication in the Gazette.

Comment

Once made by Council, –

- The Local Law is to be published in the Government Gazette,
- A copy of the Local Law is to be given to the Chief Executive Officers of the Department of Local Government, Industry Regulation and Safety (formerly Department of Local Government, Sport and Cultural Industries) and the Department of Health.
- Local public notice is to be given and is to state –
 - the name of the Local Law,
 - the purpose and effect of the Local Law,
 - the day on which it comes into operation, and
 - where a copy can be accessed (website and local government office), and
- A copy of the Gazetted Local Law, explanatory memoranda, and associated documentation is to be provided to the Committee.

Finally, once published in the Government Gazette, a consolidated version of the Local Law is to be placed on the Shire website.

For note, –

- Disallowance of a Local Law may still be made by Parliament acting on a recommendation by the Committee, and could take some time depending on sitting days,
- If a provision is not considered to be critical, the Committee may require an undertaking from Council to make an amendment, and
- The Local Law takes effect on the date stipulated in the Local Law, generally 14 days after publication in the Government Gazette.

The Committee reviews the Local Law, its effects, and may recommend to Parliament for it to be amended and request an undertaking, or for it to be disallowed.

The Committee will not review the Local Law until after it has been made by Council, and Gazetted.

Council can resolve to –

- make the Local Law as proposed,
- make a Local Law which is not significantly different from what was proposed, or
- make significant amendments to the proposed Local Law which will recommence the statutory public comment period.

As no submissions were received, and no matters have arisen which cause notice to amend the proposed Local Law, it is recommended Council make the Local Law as proposed.

Consultation

Department of Local Government, Sport, and Cultural Industries
WA Local Government Association
WA Parliamentary Joint Standing Committee
Local Laws Consultant

Statutory Implications

Local Government Act 1995

Section 3.12 Procedure for making local laws

In making a local law a local government is to follow a specific procedure.

Amongst other things this requires a local government to give notice stating it proposes to make a local law, the purpose and effect of which is summarised in the notice for a period of 6 weeks after it first appears.

The purpose and effect of the proposed *Shire of Meekatharra Health Local Law 2025*, which was stated in the previous Report to Council, is –

Purpose

To enable the Shire to regulate specified matters relating to public health within the district as set out in the local law.

Effect

Those matters are subject to regulation.

The results of the community consultation and feedback from the Minister/s are to be considered by Council before it makes the local law.

Policy Implications

Nil

Financial Implications

Costs associated with drafting the local law, advertising for comment, and publication in the Government Gazette are considered minor and included in the current budget.

The Shire has also engaged a Local Law Consultant, which is also a minor cost and included in the proposed budget.

Risk Implications

Risk is managed by using a Local Laws Consultant specifically engaged to oversee the process for council.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Absolute Majority

Recommendation

That Council, regarding the Shire of Meekatharra Health Local Law 2025, and pursuant to Section 3.12 of the *Local Government Act 1995* –

4. Makes the *Shire of Meekatharra Health Local Law 2025* (as attached);
5. Authorises the Shire President and Chief Executive Officer to sign and affix the Common Seal to the Local Law; and

6. Requests the Chief Executive Officer to –
 - a. Publish the Local Law in the Government Gazette and provide copies of the Local Law to the Minister for Local Government and the Minister for Health; and
 - b. Provide the WA Parliamentary Joint Standing Committee on Delegated Legislation with a copy of the Gazetted Local Law, explanatory memoranda, and associated documentation for review.

Health (Miscellaneous Provisions) Act 1911

Local Government Act 1995

SHIRE OF MEEKATHARRA

HEALTH LOCAL LAW 2025

LOCAL GOVERNMENT ACT 1995
HEALTH (MISCELLANEOUS PROVISIONS) ACT 1911
SHIRE OF MEEKATHARRA

HEALTH LOCAL LAW 2025

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Local Government Act 1995

Shire of Meekatharra

HEALTH LOCAL LAW 2025

Under the powers conferred by the *Local Government Act 1995* and under all powers enabling it, the Council of the Shire of Meekatharra resolved on dd mm 2025 to make the following local law.

PART 1—PRELIMINARY

1.1 Title

This local law may be cited as the *Shire of Meekatharra Health Local Law 2025*.

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the entire district.

1.4 Repeal

The *Shire of Meekatharra Health Local Laws 2008* published in the *Government Gazette* on 23 December 2008 and the *Shire of Meekatharra Health Amendment Local Law 2024* published in the *Government Gazette* on 27 June 2024 are repealed.

1.5 Interpretation

In this local law, unless the context otherwise requires—

Act means the Health (Miscellaneous Provisions) Act 1911;

adequate means satisfactory or fit for purpose or, if there is any doubt, at the discretion of an Authorised Officer;

adequate supply of water means a flow of water of not less than 5 litres per minute;

approved means approved by the local government;

AS or AS/NZS means an Australian Standard or Australian/New Zealand Standard published by Standards Australia, as amended from time to time and accessed by the public free of charge from the Shire of Meekatharra;

AS 3786 means Australian Standard for Smoke alarms using scattered light, transmitted light or ionization;

AS 2293.1 means Australian Standard for Emergency escape lighting and exit signs for buildings – System design, installation and operation;

AS 1530.2 means Australian Standard for Methods for fire tests on building materials, components and structures - Test for flammability of materials;

AS 1530.3 means Australian Standard for Methods for fire tests on building materials, components and structures – Simultaneous determination of ignitability, flame propagation, heat release and smoke release;

AS 4282 means Australian Standard for Control of obtrusive effects of outdoor lighting;

Authorised Officer means a person appointed under

- (a) the provisions of the *Public Health Act 2016*; or
- (b) the *Local Government Act 1995*; and
- (c) includes officers employed or contracted by the local government as an Environmental Health Officer, Acting Environmental Health Officer, Assistant Environmental Health Officer, Community and Development Services Manager and Principal Environmental Health Officer;

bed means a piece of furniture on which to sleep;

bedding includes beds, mattresses, pillows and bed heads as well as bed linen;

bed linen includes sheets, blankets, pillow cases, quilt and doona covers and mattress covers;

Building Code means the latest edition of the Building Code of Australia published from time to time by or on behalf of the Australian Building Codes Board, as amended from time to time, but not including explanatory information published with that Code;

Chief Executive Officer means the Chief Executive Officer of the local government;

Chief Health Officer means a person appointed to this position under the provisions of the *Public Health Act 2016*;

Council means the Council of the local government;

district means—

- (a) the district of the local government under the *Local Government Act 1995*;
- (b) any area placed under the jurisdiction of the local government under section 22 of the Act; and
- (c) any river, or other water deemed to be within the district of the local government under section 25 of the Act;

drinking water means drinking water as defined in the *Australian Drinking Water Guidelines* developed by the National Health and Medical Research Council;

dwelling house means a place of residence containing at least one sleeping room and includes a room or outbuilding separate from, but ancillary to, the building in which the sleeping room is located;

habitable room means a room used for normal domestic activities, and—

(a) includes a bedroom, living room, lounge room, music room, television room, kitchen, dining room, sewing room, study, play-room, family room and sun-room or the like; but

(b) excludes a bathroom, laundry, toilet, pantry, walk-in wardrobe, corridor, lobby, photographic dark room, clothes-drying room, and other spaces of a specialised nature occupied neither frequently nor for extended periods;

hot water means water at a temperature of at least 65 degrees Celsius;

local government means the Shire of Meekatharra;

Medical Officer means the Medical Officer appointed by the local government under the Act and includes an Acting Medical Officer so appointed;

morgue means a place for the temporary reception and keeping of the bodies of the dead awaiting burial or cremation;

nuisance has the meaning given to it in section 182 of the Act;

public place includes every place to which the public ordinarily have access, whether by payment of a fee or not;

sanitary convenience includes urinals, toilets, sinks, baths, wash troughs, apparatus for the treatment of sewage, or other receptacle for the deposit of faecal matter, or refuse, and all similar conveniences;

Schedule means a Schedule to this local law;

sewage means any kind of sewage, faecal matter or urine, and any waste composed wholly or in part of liquid;

sewer includes sewers and drains of every description, except drains to which the word “drain” as defined in the Act applies, also water channels constructed of stone, brick, concrete, or any other material, including the property of the local government;

street includes any highway, and any public bridge, and any road, lane, footway, square, court, alley or passage, whether a thoroughfare or not;

toilet means a toilet bowl, or urinal and includes a room or cubicle in which one or more of these are located;

townsite means the townsites within the district which are constituted under section 26(2) of the *Land Administration Act 1997* or referred to in clause 37 of the Schedule 9.3 of the *Local Government Act 1995*; and

urinal may be—

(a) an individual stall or wall-hung urinal;

(b) each 600 millimetres length of a continuous urinal trough; or

(c) a toilet bowl used in place of a urinal.

1. Where in this local law, a duty or liability is imposed on an “owner or occupier” the duty or liability shall be deemed to be imposed jointly and severally on each of the owner or occupier.

2. Where under this local law an act is required to be done or forbidden to be done in relation to any premises, the owner or occupier of those premises has, unless the contrary intention appears, the duty of causing to be done

the act so required to be done, or of preventing from being done the act so forbidden to be done, as the case may be.

PART 2 – SANITATION

Division 1 – Sanitary Conveniences

2.1 Interpretation

In this Part, unless the context otherwise requires—

apparatus for the treatment of sewage has the same meaning as in section 3 of the Act;

event includes a fair, function or festival;

low lying land means land that has a height no more than 2 metres above Australian height datum;

organiser means a person—

(a) to whom approval has been granted by the local government to conduct the event; or

(b) responsible for the conduct of the event;

public sanitary convenience means a sanitary convenience to which the public ordinarily have access;

receptacle for drainage has the same meaning as in the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* and includes the irrigation effluent disposal area of an aerobic treatment system; and

temporary sanitary convenience means a sanitary convenience, temporarily placed for use by—

(a) patrons in conjunction with an event; or

(b) employees at construction sites or the like.

2.2 Dwelling house

1. A person shall not use or occupy, or permit to be used or occupied, a dwelling house unless it has at least one toilet.

2. A room in which a toilet is located shall have adequate electrical lighting.

2.3 Premises other than a dwelling house

1. The owner of premises other than a dwelling house shall not use or occupy, or permit to be used or occupied, premises other than a dwelling house unless—

(a) the premises have sanitary conveniences in accordance with the Building Code and this Part;

(b) the toilets required by this clause are situated within a reasonable distance and are easily accessible to the persons for whom they are provided; and

(c) the premises have hand wash basins—

(i) in accordance with the Building Code;

(ii) for the use of persons employed or engaged on the premises;

- (iii) provided with an adequate supply of water supplied by taps located over each hand wash basin;
 - (iv) separate from any trough, sink or hand wash basin used in connection with any process carried out on the premises; and
 - (v) situated within a reasonable distance of the sanitary conveniences and easily accessible to the person for whom they are provided.
- 2. The occupier of the premises other than a dwelling house shall ensure that—
 - (a) clean toilet paper is available at all times in each cubicle;
 - (b) a sanitary napkin disposal facility is provided in each toilet set aside for the use of females; and
 - (c) each hand wash basin is provided with—
 - (i) an adequate supply of soap or other hand cleaning substances; and
 - (ii) hand drying facilities, situated adjacent to and visible from the hand wash basin.

2.4 Events

The organiser of an outdoor event must provide sanitary conveniences in accordance with the recommendations contained within the Department of Health's "Guidelines for concerts, events and organised gatherings".

2.5 Maintenance of sanitary conveniences and fittings

- 1. The occupier of premises shall—
 - (a) keep clean, in good condition and repair; and
 - (b) whenever required by an Authorised Officer, effectively disinfect and clean all sanitary conveniences including sanitary fittings in or on the premises.
- 2. The owner of premises shall—
 - (a) keep or cause to be kept in good condition and repair; and
 - (b) maintain an adequate supply of water to all sanitary conveniences including sanitary fittings in or on the premises.

2.6 Public sanitary conveniences

- 1. A person shall not foul, damage or vandalise or write on or otherwise deface a public sanitary convenience or sanitary fixtures or fittings or the premises in or on which the sanitary convenience is located.
- 2. A person shall not live or sleep in or on the premises in which a public sanitary convenience is located or use it for a purpose other than that for which it was intended.

2.7 Lighting

The owner and occupier of premises in which a sanitary convenience or a public sanitary convenience is located shall provide and maintain adequate electric lighting for persons using the convenience.

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Division 2 – Bathrooms, Laundries and Kitchens

2.8 Bathrooms

1. A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a bathroom that is equipped with—
 - (a) a hand wash basin; and
 - (b) either a shower in a shower recess or a bath.
2. All baths, showers, hand wash basins and similar fittings shall be provided with an adequate supply of hot and cold water.
3. The floor of the bathroom must be properly surfaced, with an even fall to a floor waste unless otherwise approved, suitably trapped and discharging to –
 - (a) the sewer of a licensed water service operator; or
 - (b) an apparatus for the treatment of sewage approved by the local government.

2.9 Laundries

1. Where, in any building, a laundry is situated adjacent to a kitchen or a room where food is stored or consumed, the laundry shall be separated from the kitchen by a wall extending from the floor to the roof or ceiling, unless otherwise approved.
2. Where there is an opening between a laundry and a kitchen or other room where food is stored or consumed, the opening shall—
 - (a) not be more than 1,220 millimetres wide; and
 - (b) have a door which when closed shall completely fill the opening.
3. A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a laundry that—
 - (a) is properly enclosed and roofed;
 - (b) is adequately lined with an impervious material;
 - (c) has a floor of concrete or other approved impervious material of an approved thickness;
 - (d) is properly surfaced, with an even fall to a floor waste unless otherwise approved, suitably trapped and discharging to –
 - (i) the sewer of a licensed water service operator; or
 - (ii) an on-site waste water disposal system of a type approved as approved by the local government; and
 - (e) is provided with adequate ventilation.
4. The laundry referred to in subclause (1) must conform to the provisions of the Building Code and the Health Act (Laundries and Bathrooms) Regulations.
5. In the case of a single occupancy dwelling, the laundry referred to in subclause (1) shall have—
 - (a) either—
 - (i) two wash troughs;
 - (ii) a washing machine and either a wash trough or a sink; and

- (b) clothes drying facility comprising either a mechanical clothes dryer or not less than 20 metres of clothes line erected externally.
- 6. All wash troughs, sinks and washing machines shall be—
 - (a) in a laundry and connected to an adequate supply of hot and cold water;
 - (b) installed to manufacturer's specifications, and;
 - (c) shall have a capacity of at least 36 litres.
- 7. Sole or multiple occupancy units, each being a separate dwelling, shall have—
 - (a) laundry facilities, in accordance with the Building Code, for the exclusive use of the occupants of each unit; or
 - (b) a separate laundry, with communal laundry facilities in accordance with the Building Code, for up to 4 sole occupancy units that do not have their own laundry facilities.

2.10 Washing or keeping of clothes in kitchens

A person shall not in any kitchen or other place where food is kept—

- (a) wash or permit to be washed any clothing or bed linen; or
- (b) keep or permit to be kept any soiled clothing or bed linen.

2.11 Kitchens

- 1. A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a kitchen which complies with the requirements of the Building Code and which is equipped with—
 - (a) a cooking facility which is adequate in the opinion of an Authorised Officer; and
 - (b) a sink which is adequate in the opinion of an Authorised Officer and which has an adequate supply of hot and cold water.
- 2. The occupier of a dwelling house shall ensure that the stove, oven and sink are kept clean, in good order and repair and fit for use.
- 3. A cooking facility shall—
 - (a) be installed in accordance with the requirements of the Department of Mines, Industry Regulation and Safety, and the manufacturer's specifications; and
 - (b) not be installed or used in any room other than a kitchen.
- 4. Mechanical extraction shall be provided in a kitchen and the exhaust air shall be—
 - (a) carried to the outside air as directly as practicable; and
 - (b) boxed throughout.
- 5. In this clause, a **cooking facility** includes a stove, oven, facility or appliance used for or in connection with the cooking of food.

PART 3 – HOUSING AND GENERAL

Division 1 – Maintenance of Dwelling Houses

3.1 Dwelling house maintenance

The owner or occupier of a dwelling house and any appurtenant buildings shall maintain the dwelling house and appurtenant buildings in sound condition and fit for use and, in particular, shall—

- (a) maintain all roofs in sound weatherproof condition;
- (b) maintain any footings, foundations and walls, either external or internal, in a sound condition;
- (c) replace any missing, broken, decayed or termite-eaten timber or other deteriorated material in any veranda, roof, walls, steps, handrails, floors or their supports with material of sound quality;
- (d) comply with the directions of an Authorised Officer to treat the premises for the purpose of destroying any termites;
- (e) maintain any brick, stone, mortar or cement work in a sound condition;
- (f) maintain, repair or replace any flashings or ant caps which are missing or defective;
- (g) maintain all floors even in surface and free from cracks;
- (h) maintain all ceilings, internal wall finishes, skirting boards, architraves and other fixtures and fittings complete and with smooth unbroken surfaces;
- (i) maintain all doors and windows in good working order and weatherproof condition;
- (j) retain all-natural lighting free from any obstruction which would reduce the natural lighting, below the ratio of 10% of the floor area;
- (k) maintain all pipes, fittings and fixtures connected with water supply, drainage or sewerage so that they comply in all respects with the provisions of the Water Services Act 2012, the Plumbing Code of Australia and relevant associated standards, and any other legal requirements to which they are subject;
- (l) maintain all electric wiring, gas services and fittings to comply with the requirements of all relevant public authorities; and
- (m) maintain all ventilators in good order and repair.

3.2 Guttering and downpipes

The owner or occupier of a dwelling house which has guttering and downpipes shall—

- (a) maintain all guttering, downpipes and drains on the premises in a good state of repair, clean and free from obstruction; and
- (b) not permit any rainwater from the premises to discharge from the guttering onto or over a footpath, street or other property.

Division 2 – Ventilation of Houses

3.3 Exemption for short term hostels and recreational campsites

This division shall not apply to short term hostels and recreational campsites referred to in Division 2 of Part 8.

3.4 Overcrowding

The owner or occupier of a house shall not permit—

- (a) a room in the house that is not a habitable room to be used for sleeping purposes;
- (b) a habitable room in the house to be used for sleeping purposes unless—
 - (i) for every person over the age of 10 years using the room there is at least 14 cubic metres of air space per person; and
 - (ii) for every person between the ages of 1 and 10 years there is at least 8 cubic metres of air space per person; or
- (c) any garage, shed or area under a veranda or patio to be used for sleeping purposes.

3.5 Calculated sufficient space

For the purpose of clause 3.4, in calculating the space required for each person—

- (a) each room shall be considered separately and sufficient space shall be allowed in each room for the number of persons present in the room at any one time; and
- (b) deduction shall be made for the space occupied by furniture, beds, equipment, fittings and projections of the walls into a room.

Division 3 – Water Supply

3.6 Water supply

1. The owner of every house shall provide a continuous supply of drinking water, reticulated for use and obtained from—
 - (a) a licensed water service operator;
 - (b) an underground bore; or
 - (c) a rainwater storage system with a minimum capacity of 120,000 litres.
2. The water supply shall at all times deliver an adequate supply of drinking water to each tap in the house.
3. The water supply to toilets or for garden use may be from an alternative source that is not necessarily drinking water but must comply with the requirements of relevant legislation, codes of practice or guidelines where applicable.

3.7 Rainwater tanks

The owner or occupier of a house for which the water supply is drawn from a rainwater tank shall ensure that it is managed and maintained so as to meet the

relevant standards in the Australian Drinking Water Guidelines developed by the National Health and Medical Research Council and in particular —

- (a) maintain in a clean condition—
 - (i) the roof forming the catchment for the tank; and
 - (ii) the guttering and downpipes appurtenant to the roof;
- (b) ensure that each rainwater tank is fitted with a tight-fitting mosquito proof cover which shall not be removed at any time except for the purpose of inspecting, cleaning, repairing or maintaining the tank;
- (c) if the tank water is breeding mosquitoes, eliminate the point of entry and treat with a small quantity of liquid paraffin at a rate of not more than 5 millilitres per square meter of surface area so as to form a thin even film over the whole surface or otherwise as advised by an Authorised Officer;
- (d) inspect the rainwater tank and associated components at least every 6 months including gutters, catchment roof, tank inlet, debris traps, mosquito cowls, inside of the tank, tank roof and connecting pipework and remove any accumulated debris, leaf material or other contaminants evident and repair any damaged components;
- (e) at least once every two years, inspect the bottom and walls of the tank for accumulated sediments, sludge and slime and where necessary thoroughly clean any tank which contains water used for human consumption;
- (f) when directed by an Authorised Officer, empty, clean and disinfect any tank upon the premises which contains water used for human consumption; and
- (g) dispose of any organic material and water from cleaning and desludging operations around the garden or yard ensuring that it is retained on site and does not cause a health nuisance.

3.8 Pollution

A person shall not deposit on or under any land, any sewage, offensive matter or any other thing which may pollute or render unfit for human consumption, water from a well or other underground source.

Division 4 – Morgues

3.9 Licensing of morgues

1. All non-government morgues shall be licensed pursuant to the provisions of this clause.
2. An application for licence of a morgue shall be in a form as determined by the local government from time to time and shall be—
 - (a) made by the applicant;
 - (b) forwarded to the Chief Executive Officer with the fee as fixed by the local government from time to time under Sections 6.16 to 6.19 of the Local Government Act 1995.
3. A Certificate of Licence of a Morgue shall –

- (a) be in a form as determined by the local government from time to time; and
 - (b) expire on 30 June next after the date of its issue.
4. A Certificate of Licence of a Morgue shall not be granted in respect of any premises unless—
- (a) provision has been made for the keeping of the bodies of the dead at a temperature not exceeding zero degrees Celsius;
 - (b) the walls are constructed of stone or brickwork or other approved material;
 - (c) the interior surface of all walls is covered with glazed tiles or is rendered impervious so as to be non-absorbent and washable;
 - (d) all floors are constructed of some impervious material, having a fall to an outlet discharging over a trapped gully; and
 - (e) the premises are adequately ventilated by direct communication with the outside air.

PART 4 –LIQUID REFUSE AND LIQUID WASTE

4.1 Interpretation

In this division, unless the context otherwise requires—

apparatus for the treatment of sewage has the same meaning as in section 3 of the Health (Miscellaneous Provisions) Act 1911;

liquid refuse includes all washing from the commercial cleaning of vehicles, overflow, bleed off, condensate and drainage from air conditioning equipment including cooling towers and evaporative coolers and other liquid used for cooling purposes and swimming pool discharges;

liquid waste means wastewater or any other liquid waste from domestic, industrial or commercial activities, other than effluent; and includes bathroom, kitchen, scullery and laundry wastes, all washings from animal and poultry pens and any other domestic or trade wastes that are discharged by means of a drain to a receptacle for drainage;

receptacle for drainage has the same meaning as in the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.

4.2 Deposit of liquid refuse

A person shall not deposit or cause or permit to be deposited liquid refuse—

- (a) on a street;
- (b) in a storm water disposal system; or
- (c) on any land or place other than a place or depot duly authorised for that purpose.

The owner or occupier of land on which a swimming pool is constructed shall ensure that all backwash is not permitted to discharge onto or run-off onto adjacent land so as to cause a nuisance, or cause damage to any structures situated on adjacent land.

Subclause (2) shall not prevent the discharge of swimming pool backwash from a lot into a local government approved stormwater drain or road by a method approved by an authorised officer.

4.3 Disposal of liquid waste

The owner or occupier of premises shall:

- (a) provide, by one of the methods prescribed in this clause, for the disposal of all liquid waste produced on the premises; and
- (b) at all times maintain in good working order and condition any apparatus used for the disposal of liquid waste.

Liquid waste shall be disposed of by one of the following methods—

- (a) discharging it into the sewage system of a licensed water service operator in a manner approved by the licensed water service operator;
- (b) discharging it into an apparatus for the treatment of sewage approved by the Chief Health Officer or the local government; or
- (c) collection and disposal at an approved liquid waste disposal site in a manner approved by the local government.

PART 5 – NUISANCES AND GENERAL

Division 1 – Nuisances

5.1 Interpretation

In this division, unless the context otherwise requires –

car park means premises, or any part of premises, set aside for parking of 3 or more motor vehicles;

dust means any visible granular or particulate material which has or has the potential to become airborne and includes organic and non-organic matter and sand, but does not include smoke;

fertiliser includes manure;

liquid waste means waste from any process or activity, whether useful or useless, that is in liquid form and includes paint, fuel, grease, fat, oil, degreaser, solvent, detergent, chemical, animal waste, food waste, effluent and all discharges of liquid to land, air or water that are not otherwise authorised by a written law but does not include uncontaminated stormwater;

occupier means any person who is in control of any land or part of any land or authorised by the owner, lessee, licensee or any other person empowered to exercise control in relation to land to perform any work in relation to any land and without limiting the generality of the foregoing and for the avoidance of doubt includes a builder or contractor; and

public vehicle includes bus, tram, taxi or any other public transport.

5.2 Escape of smoke etc.

1. An owner or occupier of premises shall take reasonable measures to prevent the escape of smoke, dust, fumes, offensive or foul odours, liquid waste or liquid refuse from the premises in such quantity or of such a nature as to cause or to be a nuisance.
2. A person shall not on any land of an area 0.4 hectares or less, set fire to rubbish, refuse or other materials on rural residential zoned property unless—
 - (a) written approval has first been obtained from the local government;
 - (b) the person demonstrates to the satisfaction of the local government that reasonable alternatives for the disposal of the rubbish, refuse or other material do not exist and the potential for pollution is low;
 - (c) the material does not include any plastic, rubber, food scraps, green garden materials or other material likely to cause the generation of smoke or odour in such quantity as to cause a nuisance to other persons;
 - (d) a haze alert has not been issued by the Bureau of Meteorology for the period during which burning is to take place; and
 - (e) the burning complies with the *Bush Fires Act 1954*, any annual fire hazard reduction notice issued by the local government under that Act and any conditions of approval as determined by the local government.
3. Subclause (2) shall not apply to any barbeque, solid fuel water heater, space heater or ovens fired with dry paper, dry wood, synthetic char or charcoal type fuel.
4. Subclause (2) is subject to any fire danger rating as determined by the Bureau of Meteorology.

5.3 Public vehicles to be kept clean

The owner or person in control of a public vehicle shall take reasonable measures to maintain the vehicle at all times—

- (a) in a clean condition;
- (b) free from vectors of disease; and
- (c) whenever directed to do so by an Authorised Officer, thoroughly clean and disinfect the vehicle.

5.4 Prohibition against spitting

A person shall not spit on a footpath, street or within or on, any public place, building or facility accessible to the public which is within the local government's jurisdiction.

5.5 Dust management

1. If an owner or occupier of land intends to undertake any work involving the clearing of land, from which any sand or dust is likely to be released whether by means of wind, water or any other cause, the owner or occupier shall—

- (a) submit to an authorised officer a Dust Management Plan in accordance with "A guideline for managing the impacts of dust and associated contaminants from land development sites, remediation and other related activities (2011)" as produced by the Department of Water and Environmental Regulation, and amended from time to time; and
 - (b) obtain written approval of the Dust Management Plan from an authorised officer before commencement of any work.
2. An owner and or occupier of land must take effective measures to –
 - (a) stabilise dust on the land;
 - (b) contain all liquid waste on the land;
 - (c) ensure no dust or liquid waste is released or escapes from the land whether by means of wind, water or any other cause; and
 - (d) notify the owners or occupiers of adjoining land in writing 48 hours prior to the commencement of any activity that has the potential to cause the release or escape from the land of dust or liquid waste giving details of;
 - (i) the nature of the activity;
 - (ii) the proposed commencement time, frequency, duration time and location of the activity; and
 - (iii) the name of the person responsible for carrying out the activity and how and where that person may be contacted.
3. The local government may serve on the owner and or occupier a notice requiring the owner or occupier to undertake one or more of the following –
 - (a) comply with subclause (2)(a) or (2)(b);
 - (b) clean up and properly dispose of any released or escaped dust or liquid waste;
 - (c) clean up and make good any damage resulting from the released or escaped dust or liquid waste; and
 - (d) take effective measures to stop any further release or escape of dust or liquid waste.
4. The requirements set out in a notice issued under subclause (3) must be complied with –
 - (a) within 48 hours of service of the notice where no other time is specified;
 - (b) within such other period as is specified in the notice; or
 - (c) immediately, if the notice so specifies.
5. Where the local government forms the opinion that dust or liquid waste has escaped or has been released from an activity undertaken on land or as a consequence of the use of equipment on land, the local government may serve a notice on the owner and or occupier of the land and or the operator of the equipment, as the case may be, requiring that the activity or use of the equipment on the land be ceased immediately, for such period as is specified in such notice.
6. Where the local government is of the opinion that dust or liquid waste may be released or escape as a result of an activity which is likely to be carried on from

any land, the local government may give to the owner and or occupier a notice providing that the activity may only be carried on subject to conditions specified in the notice.

5.6 Emission or reflection of light

1. Where artificial light is emitted or reflected from anything on a lot so as to contravene the requirements of Australian Standard AS 4282, then every owner and occupier of the lot commits an offence.
2. Where natural light is reflected from anything on a lot so as to create or be a nuisance to any –
 - (a) owner or occupier of land; or
 - (b) person using a thoroughfare as a thoroughfare;then every owner and occupier of the lot commits an offence.
3. All lighting installations as defined within the Australian Standard AS 4282 must be maintained in good working order and repair at all times.
4. An owner and or occupier of a lot on which floodlights, lighting installations or other exterior lights are erected or used shall not allow the floodlights or other exterior lights to shine directly onto an adjoining lot.
5. The local government may give a notice to the owner and or occupier of a lot –
 - (a) requiring that any reflective surfaces creating a nuisance within clause 5.6(1) be painted or otherwise treated so as to abate the nuisance; and
 - (b) on which floodlights, lighting installations or other exterior lights are erected, requiring –
 - (i) the hours of use of the lighting to be limited to the hours specified in the notice; or
 - (ii) the direction in which the lights are shining to be altered as specified in the notice.

5.7 Use or storage of fertiliser

An owner or occupier of premises shall not use or keep for the purpose of use, as fertiliser any –

- (a) pig manure;
- (b) human faeces; or
- (c) urine.

Division 2 – Keeping of Animals

5.8 Cleanliness

An owner or occupier of premises in or on which a dog, cat or other animal or bird is kept shall—

- (a) keep the premises free from excrement, filth, food waste and all other matters which is or is likely to become offensive or injurious to health or to attract rats or other vermin and vectors of disease;

- (b) when so directed by an Authorised Officer, clean and disinfect the premises; and
- (c) keep the premises, so far as possible, free from flies or other vermin and vectors of disease by spraying with a residual insecticide or other effective means.

5.9 Animal enclosures

1. A person shall not keep or cause or permit to be kept any animals or birds on premises which are not effectively drained or of which the drainage flows to the walls or foundations of any building.
2. The owner or occupier of premises where animals or birds are kept shall, when directed by an Authorised Officer, pave, grade and drain floors of all structures and the surface of the ground of all enclosures used for the keeping of animals or birds.
3. The owner or occupier of premises where an animal is kept must ensure that each animal is kept in a suitable enclosure that effectively prevents it from escaping.
4. The owner or person in charge of livestock shall not permit livestock to stray or to be at large in a street, public place or upon private property without the consent of the property owner.

5.10 Disposal of dead animals

1. An owner or occupier of premises on which there is a dead animal shall immediately remove the carcass and arrange for its disposal at an approved disposal site.
2. An owner, or a person having the care of any animal that dies or is killed in a public or private place, shall immediately remove the carcass and arrange for its disposal at an approved disposal site.
3. The requirements of subclauses (1) and (2) shall not apply to farmers, pastoralists and the like who dispose of carcasses on rural land in a manner that is not likely to pollute or be dangerous or injurious to health.
4. An owner or operator of a veterinary practice where dead animals are kept for more than 12 hours shall refrigerate the carcass prior to its removal and disposal, at an approved disposal site.

Division 3 – Keeping of Approved Animals

5.11 Interpretation

In this division, unless the context otherwise requires—

approved animal includes a horse, cow, pig, sheep, camel, alpaca, llama, deer, goat or other large animal;

cow includes an ox, calf or bull;

horse includes an ass, mule, donkey or pony; and

natural shelter means a mature tree or belt of trees.

5.12 Keeping of approved animals and provision of stables

1. An owner or occupier of premises shall not keep an approved animal within a shed in accordance with the requirements of the Building Code, and which—
 - (a) is not situated within 15 metres of a house;
 - (b) has exclusive space for each animal of 0.2 hectares;
 - (c) is constructed of weatherproof materials and of a design which provides adequate protection from the elements;
 - (d) provides adequate natural ventilation;
 - (e) prevents the animal from escaping; and
 - (f) subject to subclauses (6) and (8), has a floor, which —
 - (i) is constructed of a material approved by an Authorised Officer; and
 - (ii) has a fall which effectively drains liquid wastes into a trapped gully situated outside the stable and discharged in a manner approved by an Authorised Officer.
2. An application for approval to keep an approved animal shall include the following information—
 - (a) a plan of the property, at a scale not less than 1:200, with dimensions clearly marked, showing where it is proposed that the animal is to be kept and the distance of that location from any residential building on another lot, or commercial premises;
 - (b) a sketch plan, at a scale of 1:100, indicating the nature of the shelter or housing to be provided for the animal; and
 - (c) a detailed written plan for the management of manure which addresses—
 - (i) control of flies and other vermin;
 - (ii) disease prevention; and
 - (iii) prevention of nuisance odours.
3. The local government may vary the conditions of approval after it has been issued, and shall give notice of such variation to the owner or occupier within 14 days of such variation.
4. The local government may cancel its approval in the event that the owner or occupier —
 - (a) fails to comply with any condition of the approval; or
 - (b) breaches this clause.
5. The owner or occupier of premises on which a stable is located shall—
 - (a) maintain the stable in a clean and hygienic condition at all times;
 - (b) keep all parts of the stable so far as possible free from flies, vermin or other vectors of disease; by spraying with an approved residual insecticide or other effective means; and
 - (c) comply with the relevant requirements of the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management (Stable*

Fly) Management Plan 2019 (as amended from time to time by the Department of Primary Industries and Regional Development).

6. The owner or occupier of a stable shall comply with any direction or notice of an Authorised Officer in relation to its state of repair, cleanliness, hygiene, control of pests or any other matter which is considered necessary to prevent health nuisances or maintain a satisfactory standard for the keeping of animals therein.
7. The owner or occupier of premises that contains a stable is to ensure a stable shall—
 - (a) have a proper separate stall for each horse or cow;
and
 - (i) with walls measuring not less than 3 metres, both horizontally and vertically, unless it has a sand floor provided in accordance with subclause (8)(f); and
 - (ii) with a floor area of not less than 11 square metres, unless it has a sand floor provided in accordance with subclause (8)(f);
 - (b) have each wall and roof constructed of an approved impervious material;
 - (c) have a roof that covers the entire floor area of the stall;
 - (d) have on all sides of the building between the wall and the roof a clear opening of at least 150 millimetres in height;
 - (e) subject to subclause (8)(f), have a floor, the upper surface of which shall—
 - (i) be at least 75 millimetres above the surface of the ground;
 - (ii) be constructed of cement, concrete or other similar impervious materials; and
 - (iii) have a fall ratio of 1:100 to a drain, which shall empty, into a trapped gully situated outside the stable and shall discharge in a manner approved by the local government; or
 - (f) have a sand floor, if permitted by the local government, subject to the following—
 - (i) the site must be well drained with the highest known water table at least 0.6 metres below the sand floor level, which may be achieved artificially;
 - (ii) a 300 millimetres thick bed of aggregate approved by an authorised officer shall be laid under the sand of the stable;
 - (iii) sand, whether natural or imported, must be clean, coarse and free from dust;
 - (iv) footings to each stable shall be a minimum of 450 millimetres below ground level;
 - (v) the stable design must allow for the access of small earth moving machinery, such as a skid steer loader, into each individual stall, to maintain the correct floor height;

- (vi) the minimum floor area of each stall shall be not less than 28 square metres and walls shall not be less than 3 metres vertically or 4 metres horizontally; and
- (vii) the roofed area of each stall shall not be less than 50 percent of the floor area of the stall.
- (g) Where an owner had lawful authority to keep an approved animal on their premises prior to this local law coming into operation, they are not required to obtain approval under this clause; however they will not substitute or replace any approved animal once that animal –
 - (i) dies; or
 - (ii) is permanently removed from the premises.

5.13 Proximity of approved animals to a dwelling house

An owner or occupier of premises shall not permit an approved animal to approach within 30 metres of a dwelling house.

5.14 Manure receptacles

An owner or occupier of premises on which a stable is constructed shall—

- (a) provide in a position convenient to the stable a receptacle for manure, constructed of smooth, impervious, durable material that is easily cleanable and provided with a tight fitting hinged cover, and with no part of the floor lower than the surface of the adjoining ground;
- (b) keep the lid of the receptacle closed except when manure is being deposited or removed;
- (c) cause the receptacle to be emptied at least once a week and as often as may be necessary to prevent it coming offensive or a breeding place for flies or other vectors of disease;
- (d) keep the receptacle so far as possible free from flies or other vectors of disease by spraying with a residual insecticide or other effective means; and
- (e) cause all manure produced on the premises to be collected daily and placed in the receptacle, or comply with such other arrangements as approved by an Authorised Officer.

Division 4 – Keeping of Poultry and Pigeons

5.15 Interpretation

In this division, unless the context otherwise requires—

poultry includes fowls, peafowls, turkeys, geese, ducks, chickens, bantams and other domestic fowls;

pigeons are birds that are classified within the family Columbidae and includes doves; and

miscellaneous birds include all birds other than poultry and pigeons.

1. This division applies to the keeping of poultry on residential properties for domestic purposes and not to commercial poultry establishments such as broiler, breeder or egg producing farms.
2. Commercial poultry establishments mentioned in subclause (2) are to manage operations in accordance with the *Environmental Code of Practice for Poultry Farms in Western Australia 2004* produced by the Western Australian Broilers Growers Association and Poultry Farmers Association of Western Australia, in conjunction with state and local authorities to control environmental and health nuisances.

5.16 Limitation on numbers of pigeons, poultry and miscellaneous birds

1. An owner or occupier of premises in a townsite shall not keep a combined total of more than 12 poultry and 12 pigeons on any one lot of land, unless approved by an Authorised Officer.
2. An Authorised Officer may issue a written notice to the owner or occupier of land, whether in a townsite or not, where poultry or pigeons are kept for the number of poultry and pigeons to be reduced to ensure that a health nuisance does not exist.
3. An Authorised Officer may increase the number of poultry or pigeons kept on any one lot of land if satisfied that a health nuisance does not exist.
4. An owner or occupier shall not keep more than 20 miscellaneous birds on any premises within the district unless otherwise approved.
5. An owner or occupier shall not keep pigeons, poultry or miscellaneous birds so as to create a nuisance.
6. An Authorised Officer may apply relevant conditions, or require a reduction of the approved number of poultry, pigeons, or miscellaneous birds on any premises within the district, or alternatively prohibit the keeping of poultry, pigeons, or miscellaneous birds on a particular premises, if the conditions of this Division are not complied with or if unreasonable noise or a nuisance is being caused.
7. An owner or occupier shall comply with a direction of an authorised officer under this clause.
8. Subclause (4) does not apply to premises used for veterinary purposes or as a pet shop.

5.17 Conditions of keeping poultry

1. A person who keeps poultry or permits poultry to be kept shall ensure that—
 - (a) all poultry is kept in a properly constructed and securely fastened structure or enclosure;
 - (b) the structure or enclosure is in a yard having an otherwise unobstructed area of at least 30 square metres; and

- (c) no poultry is able to approach within 15 metres of a street other than a right of way unless, in the case of land at the junction of two or more streets, an Authorised Officer has approved a lesser distance.
- 2. A person who keeps poultry or permits poultry to be kept shall ensure no poultry is able to encroach within 9 metres of a dwelling house, public building, or premises where people are employed or premises where food is stored, prepared manufactured or sold.

5.18 Roosters, Geese, Turkeys, Peafowl and Gamebirds

- 1. An owner or occupier of premises shall not within a townsite or on properties with an area of 2 hectares or less, keep or permit to be kept on those premises, any one or more of the following birds without the written approval of the local government—
 - (a) a rooster;
 - (b) a goose or gander;
 - (c) a turkey;
 - (d) a peacock or peahen; and
 - (e) a gamebird (includes emus and ostriches).
- 2. An Authorised Officer may, upon written application, grant approval with or without conditions to the owner or occupier of premises to keep on the premises a specified number of birds under this clause.
- 3. An Authorised Officer may rescind approval for the keeping of birds under this clause if they cause a nuisance.

5.19 Conditions of keeping pigeons

A person who keeps, or permits to be kept, pigeons shall ensure that—

- (a) none is able to approach within 9 metres of a dwelling, public building or premises where people are employed or where food is stored, prepared, manufactured or sold; and
- (b) except where homing pigeons are freed for exercise, the pigeons are kept in a properly constructed pigeon loft that is in a yard having an otherwise unobstructed area of at least 30 square metres.

5.20 Removal of nonconforming structures or enclosures

If a structure or enclosure is used for the keeping of poultry or pigeons contrary to the provisions of clauses 5.17 or 5.19, as applicable, an Authorised Officer may direct the owner or occupier to amend it or remove it.

5.21 Restrictions on pigeon nesting or perching

An Authorised Officer may order an owner or occupier of a house or other structure in or on which pigeons are, or are in the habit of, nesting or perching so as to create a health nuisance to take adequate steps to prevent them continuing to do so.

5.22 Restrictions on feeding wild birds

1. A person shall not feed a pigeon, dove, seagull, ibis, raven or other wild bird—
 - (a) so as to cause a nuisance or be injurious or dangerous to health; or
 - (b) with a food or substance that is not a natural food of a bird.
2. Where an authorised officer forms the opinion that a person has not complied with subclause (1) the authorised officer may serve the person a notice requiring the person to clean up and properly dispose of any feed or waste products specified in the notice.

Division 5 – Feedlots

5.23 Interpretation

In this division, unless the context otherwise requires—

feedlot means a confined area with watering and feeding facilities where animals are held and fed for the purpose of weight gain;

animal includes cattle, sheep, goats, deer and the like; and

sensitive land use means land use sensitive to emissions from industry and infrastructure, and includes land uses of residential developments, hospitals, hotels, motels, hostels, caravan parks, schools, nursing homes, child care facilities, shopping centres, playgrounds, public buildings, commercial and industrial land uses which require a high level of amenity or are sensitive to particular emissions.

5.24 Premises to be approved

1. No premises shall be used as a feedlot unless approved by the local government.
2. Notwithstanding subclause (1), cattle feedlots with more than 500 animals are to be licensed under Schedule 1 (Category 1) of the *Environmental Protection Regulations 1987*.

5.25 Management of beef cattle feedlots

Beef cattle feedlots are to be operated and managed in accordance with the *National Guidelines for Beef Cattle Feedlots in Australia (2012)*.

5.26 Compliance with direction or notice of an Authorised Officer

The owner or occupier of a feedlot shall comply with any direction or notice of an Authorised Officer in relation to its state of repair, cleanliness, hygiene, control of pests or any other matter which is considered necessary to prevent health nuisances or maintain a satisfactory standard for the keeping of animals therein.

PART 6 – PEST CONTROL

Division 1 – Flies

6.1 Interpretation

In this division, unless the context otherwise requires, flies means any of the two-winged insects constituting the order *Diptera* commonly known as flies.

6.2 Control of flies

Owners and occupiers of any land within the district that is breeding flies, or that is likely to breed flies, are to comply with the requirements of the Fly Eradication Regulations.

Division 2 – Mosquitoes

6.3 Interpretation

In this division, unless the context otherwise requires **mosquitoes** means any of the two-winged insects constituting the family *Diptera Clidae* commonly known as mosquitoes.

6.4 Measures to be taken to prevent mosquito breeding

An owner or occupier of premises shall ensure that the premises are kept free from possible mosquito breeding sites and shall—

- (a) follow any direction or notice of an Authorised Officer for the purpose of—
 - (i) controlling the prevalence of mosquitoes;
 - (ii) eradication of mosquitoes; and
 - (iii) effectively preventing the breeding of mosquitoes; and
- (b) assist an Authorised Officer to locate any possible mosquito breeding sites that may be present in or about the premises.

6.5 Measures to be taken by occupier

An occupier of premises where water is kept in a horse trough, poultry drinking vessel or other receptacle shall—

- (a) frequently change the water; and
- (b) keep the water clean and free from vegetable matter and slime. Where it appears to the authorised officer that there is, on any premises, undergrowth or vegetation likely to harbour mosquitoes, the authorised officer may direct the owner or occupier of the premises to cut down and remove within a specified time the undergrowth or vegetation.

6.6 Removal of undergrowth or vegetation

Where it appears to an Authorised Officer that there is, on any premises, undergrowth or vegetation likely to harbour mosquitoes, the officer may direct, orally or in writing, the owner or occupier of the premises to cut down and remove within a specified time the undergrowth or vegetation.

6.7 Filling in excavations etc.

A person who undertakes any activity on any land which creates an excavation likely to hold water and cause mosquito breeding shall as soon as practicable following the completion of the activity, and taking into consideration the purpose of the excavation, ensure that the excavation is filled in with clean material and made level with the surrounding surface or alternatively treated with an approved pesticide to control mosquito breeding.

6.8 Drains, channels and septic tanks

An owner or occupier of land shall—

- (a) cause all drains and channels in or on the land to be kept in good order and free from obstruction; and
- (b) where a septic tank is installed on the land—
 - (i) apply an approved larvicide according to the direction on the container, into the septic tank system, whenever directed to do so by an Authorised Officer; and
 - (ii) provide, and keep in sound condition at all times, wire mesh having openings no larger than 1.2 millimetres covering any inlet vent to the tank.

6.9 Drainage of land

An owner or occupier of land upon which there is water liable to become a breeding place for mosquitoes shall, when required by the local government, effectively drain the land and, for that purpose, shall—

- (a) make or provide drains on the land;
- (b) remove all irregularities in the surface of the land; and
- (c) if necessary, adjust the surface of the land or raise the level of the surface in such a manner that—
 - (i) the water on the land may flow into the drains without obstruction;
 - (ii) no water shall remain on any portion of the land other than the drains; and
 - (iii) keep all drains in good order and free from obstruction.

Division 3 – Rodents

6.10 Interpretation

In this division **rodents** means those animals belonging to the order Rodentia and includes rats and mice but does not include native rodents, laboratory bred rats and

mice or animals (other than rats) kept as pets in an enclosure designed for the purpose of keeping as pets animals of that kind.

6.11 Measures to be taken to eradicate rodents

- (a) An owner or occupier of premises shall at all times take effective measures to eradicate any rodents in or on the premises.
- (b) A person must not store, or allow to be stored, on any premises, any food, refuse or other waste matter unless it is contained in a rodent proof receptacle or compartment.
- (c) An Authorised Officer may direct, orally or in writing, an owner or occupier of premises to take whatever action, in the opinion of the Authorised Officer, is necessary to prevent the presence of rodents in or on the premises.

Division 4 – Cockroaches

6.12 Interpretation

This this division **cockroach** means any of the various orthopterous insects commonly known as cockroaches.

6.13 Measures to be taken to eradicate cockroaches

- 1. An owner or occupier of premises shall take effective measures to eradicate any cockroaches in or on the premises.
- 2. An Authorised Officer may direct, orally or in writing, an owner or occupier of premises to take whatever action is necessary to prevent or deter the presence of cockroaches in or about the premises.
- 3. An owner or occupier shall within the time specified comply with any direction given by an Authorised Officer.

Division 5 – Argentine Ants

6.14 Interpretation

In this division Argentine ant means an ant belonging to the species *Linepithema humile* (formerly *Irdomyrmex humilis*).

6.15 Measures to be taken to keep premises free from Argentine ants

An owner or occupier of premises shall comply with the requirements of an Authorised Officer if an infestation of Argentine ants are found on their premises.

Division 6 – European Wasps

6.16 Interpretation

In this division **European wasp** means a wasp belonging to the species *Vespula germanica*.

6.17 Measures to be taken to keep premises free from European wasp nest

An owner or occupier of premises shall ensure that the premises are kept free from European wasp nests and shall—

- (a) immediately notify the local government of any wasp nest in, on or about the premises that is suspected to be a European wasp nest;
- (b) follow any direction of an Authorised Officer for the purpose of destroying the wasps and their nest; and
- (c) assist an Authorised Officer, of his or her representative, to trace any nest that may be present in, on or about the premises.

Division 7 – Bee Keeping

6.18 Interpretation

In this division—

bee means an insect belonging to any of the various *hymenopterous* insects of the super family *Apoidea* and commonly known as bee; and

hive means a moveable or fixed structure, container or object in which a colony of bees is kept.

6.19 Limitation on numbers of hives

1. A person shall not keep or permit the keeping of bees anywhere within the district unless approval to do so has been given by an Authorised Officer.
2. Subject to subclauses (3) and (4), a person shall not keep or permit the keeping of bees in more than 2 hives on a lot.
3. An Authorised Officer may, upon written application, consent, with or without conditions, to a person keeping bees in more than 2 hives on a lot.
4. A person shall comply with any conditions imposed by an Authorised Officer under subclause (3).

6.20 Restrictions on keeping of bees in hives

A person shall not keep or permit the keeping of bees in a hive on a lot unless, at all times—

- (a) an adequate and permanent supply of water is provided on the lot which is readily accessible to bees;
- (b) no more than 2 hives are kept on land of less than 2,000 square metres in area unless otherwise approved;
- (c) the hive is kept—

- (i) outside, and at least 10 metres from, any building other than a fence;
- (ii) at least 10 metres from any footpath, street, private street or public place; and
- (iii) at least 5 metres from the boundary of the lot;
- (d) the hive is enclosed on all sides by a fence, wall or other enclosure to encourage bees to fly at a height over the property boundary; and
- (e) the person is registered as a beekeeper if required by the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*.

6.21 Bees which cause a nuisance not to be kept

1. A person shall not keep, or permit the keeping of, bees which cause a nuisance.
2. An Authorised Officer may direct any person to remove any bees or beehives which in the opinion of the Authorised Officer are causing a nuisance.

Division 8 – Arthropod Vectors of Disease

6.22 Interpretation

In this division **arthropod vectors of disease** includes—

- (a) fleas (Siphonaptera);
- (b) bedbugs (Cimex lectularious);
- (c) crab lice (Phthirus pubis);
- (d) body lice (Pediculus humanus var. corporis); and
- (e) head lice (Pediculus humanus var. capitis).

6.23 Responsibility of the owner or occupier

The owner or occupier of the premises shall—

- (a) keep the premises and any person residing in or on the premises free from any arthropod vectors of disease; and
- (b) comply with the direction of an Authorised Officer to treat the premises, or anything on the premises, for the purpose of destroying any vectors of disease.

6.24 Local government may execute work and recover costs

1. Where—
 - (a) a person is required under this part or directed by a notice given under this part to execute any work; and
 - (b) that person fails or neglects to comply with the requirement, the local government may execute the work and recover from that person the cost of executing the work, in addition to any penalty for which that person may be liable.
2. The costs and expenses incurred by the local government in the execution of a power under subclause (1) may be recovered in a court of competent jurisdiction from that person.

PART 7 – INFECTIOUS DISEASES

Division 1 – General Provisions

7.1 Purpose of exercise of powers

The powers under this Part are to be exercised for the purpose of preventing or controlling the spread of an infectious disease

7.2 Authorised Officer may visit, inspect and report

An Authorised Officer may visit and inspect any house, its occupants, fixtures and fittings, outbuildings, yards, drains and sewers connected with any house where an infectious disease has been identified or where an infectious disease is suspected in order to check or prevent the spread of any infectious disease.

7.3 Requirements on owner or occupier to clean, disinfect and disinfect

An Authorised Officer may, by notice in writing, direct an owner or occupier of premises, within the time and in the manner specified in the notice, to clean, disinfect and disinfect—

- (a) the premises; or
- (b) such things in or on the premises as are specified in the notice; or both, to the satisfaction of an Authorised Officer.

7.4 Authorised Officer may disinfect or disinfect the premises

1. Where the local government or the Medical Officer is satisfied that any case of infectious disease has occurred on any premises, the local government or the Medical Officer may direct an Authorised Officer, other local government officer or other person to disinfect and disinfect the premises or any part of the premises and anything in or on the premises.
2. An owner or occupier of premises shall permit, and provide access to enable, an Authorised Officer, other local government officer or other person to carry out the direction given under subclause (1).
3. The local government may recover the cost of carrying out the work under this clause from the owner or occupier of the premises in or on which the work was carried out.

7.5 Insanitary houses, premises and things

1. An owner or occupier of any house or premises shall maintain the house or premises free from any insanitary condition or thing.
2. Where the local government considers that a house is insanitary, it may, by notice in writing, direct an owner of the house, within the time and in the manner specified in the notice, to destroy or amend the house.
3. Where an Authorised Officer considers that—

- (a) a house or premises is not being maintained in a sanitary condition; or
 - (b) anything is insanitary, the officer may, by notice in writing, direct, as the case may be—
 - (i) the owner or occupier of the house or premises to amend any insanitary condition; or
 - (ii) the owner or occupier of the thing to destroy or amend it, within the time and in the manner specified in the notice.
4. A person who is given notice under subclauses (2) or (3) shall comply with the terms of the notice.

7.6 Medical Officer may authorise disinfecting

Where the Medical Officer believes that a person is or may be infected by an infectious disease, the Medical Officer may direct the person to have his or her body, clothing and effects disinfected at a place and in a manner directed by the Medical Officer.

7.7 Persons in contact with an infectious disease sufferer

If a person in any house is, or is suspected of, suffering from an infectious disease, any occupant of the house or any person who enters or leaves the house—

- (a) shall obey such instructions or directions as the local government or the Medical Officer may issue; and
- (b) may be removed, at the direction of the local government or the Medical Officer to isolation in an appropriate place to prevent or minimise the risk of the infection spreading and if so removed, shall remain in that place until the Medical Officer directs otherwise.

7.8 Declaration of infected house or premises

- 1. To prevent or check the spread of infectious disease, the local government or the Medical Officer may from time to time declare any house or premises to be infected.
- 2. A person shall not enter or leave any house or premises declared to be infected without the written consent of the Medical Officer or an Authorised Officer.

7.9 Destruction of infected animals

An Authorised Officer, upon being satisfied that an animal is or may be infected or is liable to be infected or to convey infection may, by notice of writing, direct that the animal be examined by a registered veterinary officer and all steps taken to enable the condition to be controlled or eradicated or the animal destroyed and disposed of—

- (a) in the manner and within the time specified in the notice; and
- (b) by the person in whose possession, or upon whose premises, the animal is located.

7.10 Disposal of a body

1. An occupier of premises in or on which is located the body of a person who has died of an infectious disease shall, subject to subclause (2), cause the body to be buried or disposed of in such manner, within such time and with such precautions as may be directed by the Medical Officer.
2. A body shall not be removed from the premises where death occurred except to a cemetery or a morgue.

7.11 Local government may carry out work and recover costs

1. Where—
 - (a) a person is required under this division or by a notice given under this division, to carry out any work; and
 - (b) that person fails or neglects to comply with the requirement, that person commits an offence and the local government may carry out the work or arrange for the work to be carried out by another.
2. The costs and expenses incurred by the local government in the execution of a power under this clause may be recovered from the person referred to in subclause (1).

Division 2 – Disposal of Used Condoms and Needles

7.12 Disposal of used condoms

1. An occupier of premises on or from which used condoms are produced shall ensure that the condoms are—
 - (a) placed in a sealed impervious container and disposed of in a sanitary manner; or
 - (b) disposed of in such a manner as may be directed by an Authorised Officer.
2. A person shall not dispose of a used condom in a public place except in accordance with subclause (1).

7.13 Disposal of used needles

A person shall not dispose of a used hypodermic syringe or needle in a public place unless it is placed in an impenetrable, leak proof container and deposited in a refuse receptacle.

PART 8 – LODGING HOUSES

Division 1 – Registration

8.1 Interpretation

In this part—

accommodation means one or more buildings used for boarding purposes referred to in this part;

bed means a sleeping berth consisting of—

- (a) a single berth; or
- (b) a double berth provided for the use of couples, which shall have the same floor space requirements as two single beds;

bunk means a sleeping berth comprising one of two beds arranged vertically;

dormitory means a building or room utilised for sleeping purposes at a short term hostel or recreational campsite;

Food Standards Code means the Australia New Zealand Food Standards Code as defined in the Commonwealth *Food Standards Australia New Zealand Act 1991*;

keeper means a person whose name appears on the register of keepers, in respect of accommodation, as the keeper of that accommodation;

laundry unit means a facility consisting of—

- (a) a washing machine with a capacity of not less than 4 kilograms of dry clothing;
- (b) either an electric drying cabinet or not less than 30 metres of clothes line;
- (c) one wash trough of not less than 45 litres capacity, connected to both hot and cold water; and
- (d) A hot water system that—
 - (i) is capable of delivering an adequate supply of water at a temperature of at least 65 degrees Celsius for each washing machine and wash trough provided with the communal facilities; and
 - (ii) has a delivery rate of not less than 5 litres per minute for each washing machine or a higher delivery rate according to the manufacturer's specifications;

lodger means a person who obtains, for hire or reward, board or lodging in accommodation;

lodging house includes a recreational campsite, a serviced apartment and a short-term hostel and has the same meaning as defined in Section 3 of the *Health (Miscellaneous Provisions) Act 1911*;

manager means a person duly appointed by the keeper in accordance with this division to reside in, and have the care and management of, accommodation;

manufacturer's specifications means a data sheet describing the technical characteristics of a product which is published by a manufacturer to help consumers use the product;

recreational campsite means a lodging house –

- (a) situated on a campsite principally used for –
 - (i) recreational, sporting, religious, ethnic or educational pursuits, or
 - (ii) conferences or conventions; and
- (b) where the period of occupancy of any lodger is not more than 14 consecutive days, and includes youth camps, youth education camps, church camps and riding schools;
- (c) but does not include a camp or caravan within the meaning of the *Caravan Parks and Camping Grounds Act 1995*;

register of lodgers means the register kept in accordance with this Part;

register of keepers means a register by the local government in which is registered the names and residences of the keepers of all accommodation within its district and the situation of every such accommodation and the number of persons authorised by the local government to be resident therein;

resident means a person, other than a lodger, who resides in accommodation;

serviced apartment means a lodging house in which each sleeping apartment, or group of sleeping apartments in common occupancy, is provided with its own sanitary conveniences and may have its own cooking facilities;

short term hostel means a lodging house where the period of occupancy of any lodger is not more than 14 consecutive days and shall include youth hostels and backpacker hostels;

sleeping apartment means a room used for lodgers to sleep in; and

vector of disease means an arthropod or rodent that transmits, by biological or mechanical means, an infectious agent from a source or reservoir to a person, and includes fleas, bedbugs, crab lice and head lice.

8.2 Accommodation not to be kept unless registered

A person shall not keep or cause, suffer or permit to be kept accommodation unless—

- (a) the accommodation is constructed in accordance with the requirements of this Part;
- (b) the accommodation is registered by the local government under clause 8.4; and
- (c) the name of the person keeping the accommodation is entered in the register of keepers.

8.3 Application for registration

An application for registration of accommodation shall be—

- (a) in the form as determined by the local government from time to time;
- (b) duly completed and signed by the proposed keeper; and
- (c) accompanied by—
 - (i) the fee as fixed from time to time by the local government under Sections 6.16 to 6.19 of the Local Government Act 1995; and
 - (ii) detailed plans and specifications of the accommodation.

8.4 Certificate of Registration of accommodation

The local government may approve, with or without conditions, an application under clause 8.3 by issuing to the applicant a Certificate of Registration of accommodation in a form as determined by the local government from time to time.

8.5 Renewal of registration

A person who keeps accommodation which is registered under this Part shall—

- (a) during the month of June in each year apply to the local government for the renewal of the registration of the accommodation; and
- (b) pay the fee as fixed from time to time by the local government under Sections 6.16 to 6.19 of the *Local Government Act 1995* at the time of making each application for renewal.

8.6 Notification upon sale or transfer

If the owner of accommodation house sells or transfers or agrees to sell or transfer the accommodation to another person, he or she shall, within 14 days of the date of sale, transfer or agreement, give to the Chief Executive Officer, in a form as determined by the local government from time to time, written notice of the full name, address and occupation of the person to whom the lodging house has been, or is to be, sold or transferred.

8.7 Revocation of registration

1. The local government may revoke a registration upon any one or more of the following grounds—
 - (a) that the accommodation has not, to the satisfaction of an Authorised Officer, been kept free from vectors of disease or in a clean, wholesome and sanitary condition;
 - (b) that the keeper has—
 - (i) been convicted of an offence against these local laws in respect of the lodging house; or
 - (ii) not complied with a requirement of this Part; or
 - (iii) not complied with a condition of registration;
 - (c) that the local government, having regard to a report from the Police Service, is satisfied that the keeper or manager is not a fit and proper person; and
 - (d) that, by reason of alterations or additions or neglect to repair or renovate, the condition of the accommodation is such as to render it, in the opinion of an Authorised Officer, unfit to remain registered.
2. Before revoking the registration of accommodation under this clause, the local government shall give notice to the keeper requiring him or her, within a time specified in the notice, to show cause why the registration should not be revoked.
3. Whenever the local government revokes the registration of accommodation, it shall give the keeper notice of the revocation and the registration shall be revoked as from the date on which the notice is served on the keeper.

Division 2 – Construction and use requirements

8.8 General construction requirements

The general construction requirements of accommodation shall comply with the Building Code.

8.9 Insect screening

The keeper shall provide and maintain in good working order and condition on the premises windows and external doors that are screened with mesh having openings no larger than 1.2 millimetres.

8.10 Sanitary conveniences

1. A keeper shall maintain in good working order and condition and in convenient positions on the premises—
 - (a) toilets; and
 - (b) bathrooms, each fitted with a shower or bath (or both) and hand wash basin, in accordance with the requirements of the Building Code.
2. A bathroom or toilet which is used as a private bathroom or toilet to the exclusion of other lodgers or residents shall not be counted for the purposes of subclause (1).
3. Each bath, shower and hand wash basin shall be provided with an adequate supply of hot and cold water.
4. The walls of each shower and bath shall be of an impervious material to minimum height of 1.8 metres above the floor level.
5. Each toilet and bathroom in a lodging house shall—
6. be so situated, separated and screened so as to ensure privacy; and
7. be provided with adequate electric lighting.

8.11 Laundry unit

1. A keeper of a lodging house shall subject to subclause (2) –
 - (a) provide on the premises a laundry unit for each 15 lodgers;
 - (b) at all times maintain each laundry unit in a proper sanitary condition and in good repair;
 - (c) provide an adequate supply of hot and cold water to each wash trough, sink and washing machine; and
 - (d) ensure that the floor area of each laundry unit is properly surfaced with an even fall to a floor waste.
2. An Authorised Officer may approve the provision of a reduced number of laundry facilities if suitable equipment of a commercial type is installed.

8.12 Kitchen

The keeper of a lodging house shall provide in that lodging house a kitchen which complies with the relevant requirements of the Food Act 2008, Food Regulations 2009 and Standards 3.1.1, 3.2.2, and 3.2.3 of the Food Standards Code as determined by an Authorised Officer.

8.13 Cooking facilities

The keeper of accommodation where meals are prepared shall provide a kitchen with cooking appliances of a number and type approved by an Authorised Officer.

8.14 Dining room

The keeper of a lodging house shall provide in that lodging house a dining room located in close proximity to, or combined with, the kitchen—

- (a) the floor area of which shall be not less than the greater of—
 - (i) 0.5 square metres per person; or
 - (ii) 10 square metres; and
- (b) which shall be—
 - (i) adequately furnished to accommodate, at any one time, half of the number of lodgers; and
 - (ii) provided with a suitable floor covering.

8.15 Lounge room

The keeper of a lodging house shall provide in that lodging house a lounge room—

- (a) with a floor area of—
 - (i) where the lounge is not combined with the dining room – not less than 0.6 square metres per person; or
 - (ii) where the lounge room is combined with a dining room – not less than 1.2 square metres per person;
 - (iii) but in either case having a minimum of 13 square metres; and
 - (iv) which shall be adequately furnished to accommodate, at any one time, half the number of lodgers and provided with a suitable floor covering.

8.16 Fire prevention and control

- 1. A keeper shall—
 - (a) ensure smoke alarms complying with AS 3786 are installed on or near the ceiling in every bedroom and in every corridor or hallway associated with a bedroom, or if there is no corridor or hallway, in an area between the bedrooms and the remainder of the building as required by the Building Code;
 - (b) ensure that there is installed in each passage or corridor in the lodging house a smoke alarm incorporating evacuation lighting which is activated by the smoke alarm as required by the Building Code;
 - (c) provide evacuation lighting if required by the Building Code to be kept separate from the general lighting system and kept illuminated during the hours of darkness;
 - (d) provide an approved fire blanket positioned within 2 metres of the cooking area in each kitchen;
 - (e) ensure if required by the Building Code that illuminated exit signs are installed above exit doorways which comply with AS 2293.1 and which are maintained in good working order at all times; and

- (f) provide firefighting equipment in accordance with the requirements of the Building Code and ensure that the equipment is clearly visible, accessible and maintained in good working order at all times.
- 2. No person shall smoke in any dormitory, kitchen or dining room or other enclosed public place within a lodging house.
- 3. A keeper shall ensure that any items which are likely to cause a fire hazard are not located within bedrooms or dormitories of a lodging house.
- 4. The keeper of a lodging house which is a recreational campsite or short term hostel, but not a serviced apartment, shall ensure that materials used in bedrooms and dormitory area comply with AS 1530.2 and AS 1530.3 as updated from time to time.

8.17 Obstruction of passages and stairways

A keeper shall not cause, suffer or permit furniture, fittings or other things to be placed either temporarily or permanently in or on—

- (a) a stairway, stair landing, fire escape, window or common passageway; or
- (b) part of the lodging house in common use or intended or adapted for common use, in such a manner as to form an obstruction to the free passage of lodgers, residents or persons in or occupying the lodging house.

8.18 Fitting of locks

A person shall not fit, or cause or permit to be fitted, to an exit door a lock or other device that prevents the door being opened from within a lodging house.

8.19 Restriction on use of rooms for sleeping

- 1. Subject to subclause (3), a keeper shall not use or permit to be used as a sleeping apartment a room in a lodging house—
 - (a) which contains food;
 - (b) which contains or is fitted with a cooking appliance or kitchen sink;
 - (c) which is used as a kitchen, scullery, store room, dining room, general sitting room or lounge room or for the preparation or storage of food;
 - (d) which is not reasonably accessible without passing through a sleeping or other room in the private occupation of another person;
 - (e) which, except in the case of a short-term hostel or a recreational campsite, contains less than 5 square metres of clear space for each lodger occupying the room;
 - (f) which is not naturally illuminated in accordance with the requirements of the Building Code;
 - (g) which is not ventilated in accordance with the requirements of the Building Code;
 - (h) in which the lighting or ventilation referred to in paragraphs (f) and (g) is obstructed or is not in good and efficient order;
 - (i) which is not free from internal dampness;

- (j) of which any part of the floor is below the level of the adjoining ground; or
 - (k) the floor of which is not fitted with an approved carpet or vinyl floor covering or other floor treatment approved by an Authorised Officer.
2. For the purposes of this clause, two children under the age of 10 years shall be counted as one lodger.
 3. Paragraphs (a), (b) and (c) of subclause (1) shall not apply to a serviced apartment.

8.20 Sleeping accommodation short term hostels and recreational campsites

1. A keeper of a short-term hostel or recreational campsite shall provide clear floor space of not less than—
 - (a) 4 square metres per person in each dormitory utilising beds; or
 - (b) 2.5 square metres per person in dormitories utilising bunks.
2. The calculation of floor space in subclause (1) shall exclude the area occupied by any large items of furniture, such as wardrobes, but may include the area occupied by beds.
3. The minimum height of any ceiling in a short-term hostel or recreational campsite shall be 2.4 metres in any dormitory utilising beds and 2.7 metres in any dormitory utilising bunks.
4. The minimum floor area requirements in subclause (1) will only apply if there is ventilation, separation distances, fire egress and other safety requirements in accordance with the Building Code.
5. The keeper of any short-term hostel or recreational campsite shall provide—
 - (a) fixed outlet ventilation at a ratio of 0.15 square metre to each 10 square metres of floor area of the dormitories;
 - (b) each dormitory with direct ventilation to the open air from a point within 230 millimetres of the ceiling level through a fixed open window or vents, carried as direct to the open air as is practicable; or
 - (c) mechanical ventilation in lieu of fixed ventilation.
6. The keeper of any short-term hostel or recreational campsite shall provide—
 - (a) beds with a minimum size of—
 - (i) in short term hostels – 800 millimetres x 1.9 metres;
 - (ii) in recreational campsites – 750 millimetres x 1.85 metres; and
 - (b) storage space for personal effects, including backpacks, so that cleaning operations are not hindered and access spaces are not obstructed.
7. The keeper of any short-term hostel or recreational campsite shall—
 - (a) ensure at all times there is a distance of 750 millimetres between beds and a distance of 900 millimetres between bunks;
 - (b) ensure that where bed or bunk heads are placed against the wall on either side of a dormitory, there is a passageway of at least 1.35 metres between each row of beds and a passageway of at least 2 metres between each row of bunks and the passageway is kept clear of obstruction at all times; and
 - (c) ensure all doors, windows and ventilators are kept free from obstruction.

8.21 Furnishing etc. of sleeping apartments

A keeper of a lodging house shall, unless otherwise approved by the local government—

- (a) furnish each sleeping apartment with a sufficient number of beds and sufficient bed linen of good quality;
- (b) ensure that each bed—
 - (i) has a bed head, mattress and pillow;
 - (ii) is provided with a pillowcase, two sheets, a blanket or rug and, in cold weather, not less than one additional blanket or rug; and
 - (iii) has a mattress protector fitted;
- (c) furnish each bedroom so that there are adequate storage facilities for belongings within the room; and
- (d) not cause, suffer or permit any tiered beds or bunks to be used in a sleeping apartment other than in a lodging house used exclusively as a short-term hostel or recreational campsite.

8.22 Ventilation

If, in the opinion of an Authorised Officer, a kitchen, bathroom, toilet, laundry or habitable room is not adequately or properly ventilated, he or she may direct the keeper to provide a different or additional method of ventilation.

8.23 Numbers to be placed on doors

1. A keeper shall number each room available to a lodger in a lodging house or provide an alternative means of identification approved by an Authorised Officer.
2. The numbering system or alternative means of room identification is to be legible and easily identified.

Division 3 – Management and Care

8.24 Keeper or manager to reside in the lodging house

Whenever there are one or more lodgers in a lodging house, a keeper or manager shall—

- (a) reside continuously in the lodging house; and
- (b) not be absent from the lodging house unless he or she arranges for a reputable person to have the care and management of the lodging house.

8.25 Register of lodgers

1. A keeper shall keep a register of lodgers in a form as determined by the local government from time to time.
2. The register of lodgers shall be—
 - (a) kept in the accommodation; and

- (b) available for inspection at any time on demand by any member of the Police Service or by an Authorised Officer.

8.26 Keeper report

A keeper shall, whenever required by the local government, provide, in a form as determined by the local government from time to time, the name of each lodger who lodges in the accommodation during the preceding day or night.

8.27 Certificate of Sleeping Accommodation

1. An Authorised Officer may issue to a keeper a Certificate of Sleeping Accommodation, in respect of each room, which shall be in a form as determined by the local government from time to time, or, for lodging houses with more than 20 sleeping apartments, a Certificate of Sleeping Accommodation for a Lodging House with more than 20 Sleeping Apartments, which shall be in a form as determined by the local government from time to time.
2. The certificate issued under subclause (1) shall specify the maximum number of persons who shall be permitted to occupy each room as a sleeping apartment at any one time.
3. When required by an Authorised Officer, a keeper shall exhibit the certificate issued under this clause in a conspicuous place in the room to which the certificate refers.
4. A person shall not allow a greater number of persons than is specified on a certificate issued under this clause to occupy the room to which it refers.

8.28 Duplicate keys and inspection

Each keeper and manager of accommodation shall—

- (a) retain possession of a duplicate key to the door of each room; and
- (b) when required by an Authorised Officer, open the door of any room for the purpose of inspection by the Authorised Officer.

8.29 Room occupancy

1. A keeper shall not—
 - (a) allow more than the maximum number of persons permitted by the Certificate of Registration of accommodation to be lodged at any one time in the accommodation;
 - (b) allow to be placed or kept in any sleeping apartments—
 - (i) a larger number of beds; or
 - (ii) a larger quantity of bed linen than is required to accommodate and provide for the maximum number of persons permitted to occupy the sleeping apartment at any one time; and
 - (c) allow to be used for sleeping purposes, a room that—
 - (i) has not been certified for that purpose; and

- (ii) the local government or the Medical Officer has forbidden to be used as a sleeping apartment.
- 2. For the purpose of this clause, two children under 10 years of age shall be counted as one lodger.

8.30 Infectious disease

A keeper shall immediately after becoming aware that a lodger or resident is suffering from a notifiable infectious disease notify an Authorised Officer.

8.31 Maintenance of a room by a lodger or resident

- 1. A keeper may permit, or contract with, a lodger or resident to service, clean or maintain the room or rooms occupied by the lodger or resident.
- 2. Where permission is given or a contract entered into under subclause (1), the keeper shall—
 - (a) inspect each room the subject of the permission or agreement at least once a week; and
 - (b) ensure that each room is being maintained in a clean condition.
- 3. A lodger or resident who contracts with a keeper to service, clean or maintain a room occupied by him or her, shall maintain the room in a clean condition.

8.32 Cleaning and maintenance requirements

A keeper of accommodation shall—

- (a) maintain in a clean, sound and undamaged condition—
 - (i) the floor, walls, ceilings, woodwork and painted surfaces;
 - (ii) the floor coverings and window treatments; and
 - (iii) the toilets, including toilet seats, cisterns and associated plumbing; and
- (b) maintain in a clean and in good working order—
 - (i) all fixtures and fittings; and
 - (ii) all windows, doors and door furniture;
- (c) ensure that the internal walls of each bathroom and toilet have a smooth, impervious washable surface;
- (d) ensure that all floors are kept clean at all times;
- (e) ensure that—
 - (i) all bed linen, towels, and house linen in use is washed at least once a week;
 - (ii) within a reasonable time of a bed having been vacated by a lodger or resident, the bed linen is removed and washed;
 - (iii) a person does not occupy a bed which has been used by another person unless the bed has been provided with clean bed linen;
 - (iv) all beds, bedsteads, blankets, rugs, covers, bed linen, towels and house linen are kept clean, in good repair and free from vectors of disease;
 - (v) when any vectors of disease are found in a bed, furniture, room or sleeping apartment, immediate effective action is taken to eradicate the vectors of disease; and

- (vi) a room which is not free from vectors of disease is not used as a sleeping apartment;
- (f) when so directed by an Authorised Officer, ensure that—
 - (i) a room, together with its contents, and any other part of the lodging house, is cleaned and disinfected; and
 - (ii) a bed, or other article of furniture that is infested is removed from the lodging house and properly disposed of;
- (g) ensure that the yard is kept clean at all times;
- (h) provide all bedrooms, passages, common areas, toilets, bathrooms and laundries with adequate lighting; and
- (i) comply with any direction, whether orally or in writing, given by an Authorised Officer.

8.33 Responsibilities of lodgers and residents

A lodger or resident shall not—

- (a) use any room available to lodgers—
 - (i) as a shop, store or factory; or
 - (ii) for manufacturing or trading services;
- (b) keep or store in or on the lodging house any goods or materials which are inflammable or offensive;
- (c) use a bath or hand wash basin other than for ablutionary purposes;
- (d) use a bathroom facility or fitting for laundry purposes;
- (e) use a sink installed in a kitchen or scullery for any purpose other than the washing and cleaning of cooking and eating utensils, other kitchenware or culinary purposes;
- (f) deposit rubbish or waste food other than into a proper rubbish receptacle;
- (g) in a kitchen or other place where food is kept—
 - (i) wash or permit the washing of clothing or bed linen; or
 - (ii) keep or permit to be kept any soiled clothing or bed linen;
- (h) subject to clause 8.34—
 - (i) keep, store, prepare or cook food in any sleeping apartment; or
 - (ii) unless sick or invalid and unable to leave a sleeping apartment for that reason, use a sleeping apartment for dining purposes;
- (i) place or keep, in any part of a lodging house, any luggage, clothing, bedding, bed linen or furniture, that is infested with vermin or vectors of disease;
- (j) store or keep such a quantity of furniture, material or goods within the lodging house—
 - (i) in any kitchen, living or sleeping apartment so as to prevent the cleaning of the floors, walls, fittings or fixtures; or
 - (ii) in a sleeping apartment so as to decrease the air space to less than the minimum required by this Part;
- (k) obstruct or prevent the keeper or manager from inspecting or examining the room or rooms occupied by the lodger or resident; and

- (l) fix any fastener or change any lock to a door or room without the written approval of the keeper.

8.34 Approval for storage of food

1. An EHO may -
 - (a) upon written application from a keeper, approve the storage of food within a refrigerator or sealed container in a sleeping apartment; and
 - (b) withdraw the approval if a nuisance or vector of disease infestation is found to exist in the lodging house.
2. The keeper of a serviced apartment may permit the storage and consumption of food within that apartment if suitable storage and dining facilities are provided.

PART 9 – OFFENSIVE TRADES

Division 1 – General

9.1 Interpretation

In this part—

Certificate of Registration of Premises for Offensive Trade means a certificate issued under clause 9.5 in a form as determined by the local government from time to time;

occupier in relation to premises includes the person registered as the occupier of the premises in a form as determined by the local government from time to time;

offensive trade means any of the trades listed in Schedule 1; and

premises includes houses.

9.2 Consent to establish an offensive trade

1. A person seeking the consent of the local government under section 187 of the Act to establish an offensive trade shall—
 - (a) advertise notice of his intention to apply for consent in accordance with clause 9.3; and
 - (b) lodge with the Chief Executive Officer an application in a form as determined by the local government from time to time.
2. A person who makes a false statement in an application under this clause shall be guilty of an offence.

9.3 Notice of application

A notice required under subclause 9.2(1) (a) shall—

- (a) contain the name and address of the person who intends to make the application;

- (b) contain a description of the nature of the offensive trade;
- (c) contain details of the premises in or upon which it is proposed to carry on the proposed trade; and
- (d) be published in accordance with regulation 3A (2) (c) of the *Local Government (Administration) Regulations 1996* at least two weeks but not more than one month before the application under clause 9.2 (1) (b) is lodged with the Chief Executive Officer.

9.4 Registration of premises

An application for the registration of premises pursuant to section 191 of the Act shall be—

- (a) in a form as determined by the local government from time to time;
- (b) accompanied by—
 - (i) the fee prescribed in the *Health (Offensive Trades Fees) Regulations 1976* as amended from time to time; and
 - (ii) a comprehensive management plan; and
- (c) lodged with the Chief Executive Officer.

9.5 Certificate of Registration of Premises for Offensive Trade

Upon the registration of premises for the carrying on of an offensive trade, the local government shall issue to the applicant a Certificate of Registration of Premises for Offensive Trade in a form as determined by the local government from time to time.

9.6 Change of occupier

Where there is a change of occupier of the premises registered pursuant to this Division, the new occupier shall forthwith notify the Chief Executive Officer in writing of such change.

9.7 Alterations to premises

While any premises remain registered under this Division, a person shall not, without the written permission of the local government, make or permit any change or alteration to the premises other than minor repairs, installations or interior refurbishment.

Division 2 – General Duties of an Occupier

9.8 Interpretation

In this Division—

occupier means the occupier, or where there is more than one occupier, each of the occupiers of the premises in or upon which an offensive trade is carried on; and
premises means those premises in or upon which an offensive trade is carried on.

9.9 Cleanliness

The occupier shall—

- (a) keep or cause to be kept in a clean and sanitary condition and in a state of good repair the floors, walls and ceilings and all other portions of the premises;
- (b) keep or cause to be kept in a clean and sanitary condition and in a state of good repair all fittings, fixtures, appliances, machinery, implements, shelves, counters, tables, benches, bins, cabinets, sinks, drain boards, drains, grease traps, tubs, vessels and other things used on or in connection with the premises;
- (c) keep the premises free from any unwholesome or offensive odour arising from the premises;
- (d) keep in a clean and tidy condition all yards, footpaths, passage ways, paved areas, stores or outbuildings used in connection with the premises; and
- (e) clean daily and at all times keep and maintain all sanitary conveniences and all sanitary fittings and grease traps on the premises in a clean and sanitary condition.

9.10 Rats and other vectors of disease

The occupier shall—

- (a) ensure that the premises are kept free from vermin, rodents, cockroaches, flies and other vectors of disease; and
- (b) provide in and on the premises effective means and methods for the eradication and prevention of vermin, rodents, cockroaches, flies and other vectors of disease.

9.11 Sanitary conveniences and hand wash basins

The occupier shall provide on the premises in an approved position sufficient sanitary conveniences and hand wash basins, each with an adequate supply of hot and cold water for use by employees and by all other persons lawfully upon the premises.

9.12 Painting of walls etc.

The occupier shall cause the internal surface of every wall, the underside of every ceiling or roof and all fittings as may be directed in and on the premises to be cleaned and painted when instructed by an Authorised Officer.

9.13 Effluvia, vapours or gases

The occupier shall provide, use and maintain in a state of good repair and working order, appliances capable of effectively destroying or of rendering harmless all offensive effluvia, vapours or gases arising in any process of his or her business or from any material, residue or other substance which may be kept or stored upon the premises.

9.14 Offensive material

The occupier shall—

- (a) provide on the premises impervious receptacles of sufficient capacity to receive all offensive material and trade refuse produced upon the premises in any one day;
- (b) keep airtight covers on the receptacles, except when it is necessary to place something in or remove something from them;
- (c) cause all offensive material and trade refuse to be placed immediately in the receptacles;
- (d) cause the contents of the receptacles to be removed from the premises at least once in every working day or other interval as may be directed by an Authorised Officer; and
- (e) cause all receptacles after being emptied to be cleaned immediately with an efficient disinfectant.

9.15 Storage of materials

The occupier shall cause all material on the premises to be stored so as not to be offensive or injurious to health whether by inhalation or otherwise and so as to prevent the creation of a nuisance.

9.16 Directions

An Authorised Officer may give to the occupier directions to prevent or diminish the offensiveness of a trade or to safeguard the public health.

Division 3 – Fat Rendering Establishments

9.17 Interpretation

In this Division—

fat rendering establishments means a premises where edible fats including suet, dripping or premier jus are rendered down by any heat processing method; and
occupier means the occupier of any premises on which the trade of fat rendering is carried on.

9.18 Ventilation

The occupier shall provide and maintain—

- (a) a hood which shall—
 - (i) be of an approved design and construction;
 - (ii) be situated so as to arrest all effluvia, odours and smoke from the process of fat rendering; and
 - (iii) extend a minimum of 150 millimetres beyond the length of each appliance; and
- (b) an exhaust ventilation system—

- (i) the point of discharge of which shall be at least 1 metre above the ridge of a pitched roof or 3 metres above a flat roof and shall not be located within 6 metres of an adjoining property or any fresh air intake; and
- (ii) which shall discharge in such manner and in such a position that no nuisance is created.

9.19 Covering of apparatus

External parts of the fat rendering apparatus shall be constructed or covered with smooth, non- corrosive and impervious material, devoid of holes, cracks and crevices.

9.20 Rendering of walls

The occupier shall cause each wall within a radius of 3 metres of the rendering apparatus or machinery to be rendered with a cement plaster with a steel float finish or other approved finish to a height of 2 metres, devoid of holes, cracks and crevices.

Division 4 – Laundries, Dry Cleaning Establishments and Dye Works

9.21 Interpretation

In this Division—

dry cleaning establishment—

- (a) means premises where clothes or other articles are cleaned by use of solvents without using water; but
- (b) does not include premises in which perchlorethylene or arklone is used as dry-cleaning fluid in a machine operating on a full cycle and fully enclosed basis;

dye works means a place where articles are commercially dyed, but does not include dye works in which provision is made for the discharge of all liquid waste therefrom into a public sewer;

exempt laundromat means a premises in which—

- (a) laundering is carried out by members of the public using, on payment of a fee, machines or equipment provided by the owners or occupiers of those establishments;
- (b) laundering is not carried out by those owners or occupiers for or on behalf of other persons; and
- (c) provision is made for the discharge of all liquid waste therefrom into a public sewer;

laundromat means a public place with coin or card operated washing machines, spin dryers or dry-cleaning machines; and

laundry means any place where articles are laundered by commercial grade machinery but does not include an exempt laundromat.

9.22 Receiving depot

An owner or occupier of premises shall not use or permit the premises to be used as a receiving depot for a laundry, dry cleaning establishment or dye works except with the written permission of the local government, which may at any time by written notice withdraw such permission.

9.23 Reception room

1. The occupier of a laundry, dry cleaning establishment or dye works shall—
 - (a) provide a reception room in which all articles brought to the premises for treatment shall be received and shall not receive or permit to be received any such articles except in that room; and
 - (b) cause such articles as may be directed by an Authorised Officer to be thoroughly disinfected.
2. A person shall not bring or permit food to be brought into the reception room referred to in this clause.

9.24 Walls and floors

The occupier of a laundry, dry cleaning establishment or dye works shall cause—

- (a) the internal surfaces of all walls to be rendered with a cement plaster with a steel float finish or other approved material to a height of 2 metres and to be devoid of holes, cracks and crevices;
- (b) the floor to be impervious, constructed of concrete or other material approved by an Authorised Officer and finished to a smooth surface; and
- (c) every floor and wall of any building on the premises to be kept at all times in good order and repair, so as to prevent the absorption of any liquid which may be splashed or spilled or may fall and be deposited on it.

9.25 Laundry floor

The occupier of a laundry shall provide in front of each washing machine a non-corrosive grating, with a width of at least 910 millimetres, so constructed as to prevent any person from standing in water on the floor.

9.26 Escape of dust

The occupier of a dry-cleaning establishment shall provide effective means to prevent the escape into the open air of all dust or other material from the premises.

9.27 Precautions against combustion

The occupier of a dry-cleaning establishment where volatile liquids are used shall take all proper precautions against combustion and shall comply with all directions given by an Authorised Officer for that purpose.

9.28 Trolleys

The occupier of a dry-cleaning establishment shall—

- (a) provide trolleys for the use of transporting dirty and clean linen; and
- (b) ensure that each trolley is—
 - (i) clearly designated to indicate the use for which it is intended;
 - (ii) lined internally with a smooth impervious non-absorbent material that is easily cleaned; and
 - (iii) thoroughly cleaned and disinfected on a regular basis.

9.29 Sleeping on premises

A person shall not use or permit any room in a laundry, dry cleaning establishment or dye works to be used for sleeping purposes.

Division 5 – Abattoirs

9.30 Construction

An abattoir shall conform to relevant Standards as adopted under the *Food Act 2008* section 144 (6) and the requirements of Part 5 of the *Food Regulations 2009*.

Division 6 – Piggeries

9.31 Interpretation

In this Division, unless the context otherwise requires—

piggery means any building, enclosure or yard, in which one or more pigs are kept, bred, reared or fattened, and shall include any portion of the premises to which pigs have access; and

sensitive land use means land use sensitive to emissions from industry and infrastructure. Sensitive land uses include residential developments, hospitals, hotels, motels, hostels, caravan parks, schools, nursing homes, child care facilities, shopping centres, playgrounds, public buildings, commercial and industrial land uses which require a high level of amenity or are sensitive to particular emissions.

9.32 Limitations to registration

Unless otherwise approved, no premises shall be registered as a piggery unless it has been granted approval under the Local Planning Scheme.

9.33 Conditions of registration

Any person intending to establish a piggery within the district shall ensure an application made in a form as determined by the local government from time to time, is accompanied by plans and specifications in duplicate of the proposed piggery including—

- (a) details of the approximate number of pigs to be kept;
- (b) details of the drainage and effluent disposal system to be installed; and
- (c) details of the method by which cleanliness of the piggery shall be maintained.

9.34 Sties, enclosures or sheds

1. The occupier of every piggery shall provide either—
 - (a) sties and enclosures;
 - (b) enclosures; or
 - (c) sheds; within which pigs shall be kept.
2. Where sties and enclosures are provided—
 - (a) the floor of every sty shall be properly paved with impervious materials, and every such floor shall have sufficient fall to a surface gutter, which shall—
 - (i) be constructed of similar materials;
 - (ii) be not less than 300 millimetres wide and 75 millimetres deep in the centre of its width;
 - (iii) extend the whole length of the sty; and
 - (iv) have sufficient fall so that it shall discharge all liquids falling upon the floor or upon the gutter into an impervious sump of sufficient capacity to receive at least one day's drainage; and
 - (b) the area of every enclosure appurtenant to a sty or group of sties shall be not less than 3 times the area of the sty or group of sties to which it is appurtenant.
3. Where enclosures only are provided, then—
 - (a) the fences of such enclosures shall be movable; and
 - (b) the fences shall be moved and re-erected to enclose a new site whenever—
 - (i) the ground within a site is becoming offensive; or
 - (ii) the occupier is directed to do so by an Authorised Officer.
4. Where one or more sheds are provided, then—
 - (a) the floor of every shed shall comply with subclause 2(a);
 - (b) they shall be maintained in a structurally sound and clean condition free of infestation with flies and other vectors of disease; and
 - (c) they shall be effectively drained and effluent waste removed so as to prevent a nuisance occurring.

9.35 Slaughtering

The occupier of any piggery shall not permit any slaughtering of animals on the premises.

9.36 Feed

The occupier of any piggery shall—

- (a) not receive, or allow to be received on such premises, any carcass or part of a carcass of a diseased animal;
- (b) not feed the pigs upon the flesh or offal of diseased animals;
- (c) not receive or suffer or permit to be received on the premises, putrid matter for any purpose; and

- (d) not receive or suffer or permit to be received on the premises, any kitchen, slaughterhouse or butcher's wastes or other putrescible pig feed.

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9.37 Fencing

Every piggery occupier shall securely fence all the enclosures.

9.38 Water supply

Every piggery occupier shall provide a sufficient and constant supply of clean water, which shall be properly protected against pollution and always available for cleansing purposes.

9.39 Feeding troughs

1. Every such occupier shall—
 - (a) where sties and enclosures are provided under the provisions of clause 9.34(2), provide feeding troughs in every sty, situated near to the drainage gutter or positioned to be accessible to the pigs in two or more sties or enclosures;
 - (b) where enclosures are provided under the provisions of clause 9.34(3), provide feeding troughs in every such enclosure;
 - (c) cause all feeding troughs, other than those provided in connection with movable enclosures, to be fixed upon a cement or concrete floor extending 1.2 metres in all directions from such trough, and designed to permit ready drainage; and
 - (d) not permit pigs to be fed other than at the feeding troughs provided in accordance with this clause.
2. Notwithstanding the provisions of subclause (1), where pigs are kept continually confined in fully enclosed pens, floor feeding with pellets or dry meal shall be permitted, in which case feeding troughs are not required to be provided.

PART 10 – OFFENCES AND PENALTIES

10.1 Offences and penalties

1. A person who—
 - (a) fails to do anything required or directed to be done under this local law; or
 - (b) fails to comply with the requirements of a notice issued under this local law by an authorised officer; or
 - (c) does anything which under this local law that person is prohibited from doing;commits an offence.
2. A person who commits an offence under subclause (1) is liable to—
 - (a) a penalty which is not more than \$5,000 and not less than—
 - (i) in the case of a first such offence, \$500; and
 - (ii) in the case of a second such offence, \$1000; and

- (iii) in the case of a third or subsequent such offence, \$2,500 and
- (b) if the offence is a continuing offence, a daily penalty which is not more than \$500 and not less than \$250.
- 3. An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
- 4. The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

10.2 Form of infringement notices

- 1. Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the *Local Government Act 1995* is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;
- 2. The form of the infringement notice referred to in section 9.16 of the *Local Government Act 1995* is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- 3. The form of the infringement withdrawal given under section 9.20 of the *Local Government Act 1995* is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

10.3 Other enforcement actions

- 1. In addition to a penalty imposed under clause 10.1, any expense incurred by the local government in consequence of a breach or non-observance of this local law, in the execution of work directed to be executed by any person and not executed by him or her, must be paid by the person committing the breach for failing to execute the work.
- 2. On a breach, or successive breaches, by a licensee or a person registered under this local law, the local government may suspend or cancel the licence or registration as the case may be.

10.4 Power of entry into private property

- 1. This local law is subject to sections 3.25, 3.27 and Schedules 3.1 and 3.2 of the *Local Government Act 1995* and any power of entry exercised by the local government under this local law is subject to Part 3, Division 3, Subdivision 3 of the Act.

PART 11 – OBJECTION AND APPEAL

11.1 Objection and appeal rights

Division 1 of Part 9 of the *Local Government Act 1995* applies to a decision under this local law to grant, renew, vary or cancel an approval.

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Schedule 1 – Offensive Trades

[clause 9.1]

Offensive trades are any of the trades, businesses or occupations usually carried on, in or connected with the undermentioned works or establishments—

- Abattoirs or slaughter houses;
 - Bone mills or bone manure depots;
 - Bones, hides, hoofs or skins storing, drying, or preserving establishments;
 - Cleaning establishments, dye works;
 - Fat rendering establishments;
 - Fellmongeries, tanneries;
 - Flock factories;
 - Gut scraping, preparation of sausage skins;
 - Knackeries;
 - Laundromats, dry cleaning establishments;
 - Livestock saleyards;
 - Manure works;
 - Piggeries;
 - Poultry processing establishments;
 - Poultry farming employing caged poultry housing;
 - Tripe-boiling establishments; and
 - Works for boiling down meat, bones, blood, or offal.
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Schedule 2 —Prescribed Offences

[Clause 10.1]

Item No.	Clause No.	Description	Modified Penalty \$
1.	4.2	Deposited or allowed to be deposited liquid refuse from land	\$250
2.	4.3	Released or allowed the escape of liquid waste from land	\$500
3.	5.2	Permitted the escape of smoke, fumes, odours and other emissions so as to cause a nuisance	\$200
4.	5.5(1)	Commenced works involving clearing of land without an approved Dust Management Plan	\$500
5.	5.6(2)	Emitted light so as to create or cause a nuisance	\$250
6.	5.6(4)	Erected or used lighting installations other than in accordance with this local law	\$500
7.	5.8(a)	Failed to keep premises free from matter likely to be offensive or injurious to health or attracts vermin or insects	\$500
8.	5.8(b)	Failed to keep premises clean and disinfected when directed by an Authorised Officer	\$500
9.	5.8(c)	Failed to keep premises free of flies, or when directed by an Authorised Officer, spray premises with means to kill or repel flies	\$500
10.	5.9(1)	Failed to keep enclosures effectively drained	\$200
11.	5.9(3)	Failed to keep property fenced in a manner capable of confining livestock	\$500
12.	5.9(4)	Permitted livestock to stray, or be at large in a street, public place or private property without consent	\$500
13.	5.12(1)	Kept an approved animal without approval	\$200
14.	5.12(6)	Failed to maintain stable	\$200
15.	5.16(1)	Failed to comply with limitations on number of birds	\$200
16.	5.16(5)	Kept birds so as to create a nuisance	\$250
17.	5.17	Kept, or permitted to be kept, any poultry, not in accordance with conditions of this local law	\$200
18.	5.18(1)	Kept, or suffered to remain in a townsite or lot of 2 hectares or less, a rooster, turkey, goose or geese, gamebird or peafowl	\$200
19.	5.21	Failed to prevent pigeons nesting or perching	\$200

20.	5.22(1)(a)	Fed a wild bird so as to create or cause a nuisance	\$200
21.	5.22(1)(b)	Fed a wild bird a food/substance that is not a natural food	\$200
22.	6.19(1)	Kept bees without approval	\$200
23.	6.19(4)	Failed to comply with a condition of approval to keep bees	\$200
24.	6.21(1)	Created a nuisance from keeping of bees or bee hives	\$200
25.	6.21(2)	Failed to comply with a notice to remove bees or bee hives for contravention of local law	\$200
26.	10.1(1)(b)	Failed to comply with notice	\$500
27.	All other offences not specified		\$250

Dated ?????? 2021

The Common Seal of the Shire of Meekatharra was affixed by authority of a resolution of the Council in the presence of

Shire President

Chief Executive Officer

11 New Business of an Urgent Nature

Nil

12 Confidential Matters

Nil

13 Council Member Motions

13.1 Response to Previous Council Member Motions

13.2 Proposed Council Member Motions

14 Next Meeting

The next Ordinary Council Meeting will be held at 11:30am Saturday 16 August 2025 at the Shire of Meekatharra Council Chambers, 75 Main Street, Meekatharra.

15 Closure of Meeting