

Ordinary Council Meeting Agenda

Venue	Council Chambers 75 Main Street, Meekatharra
Date	Friday 12 December 2025
Time	4.00pm

Disclaimer

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Shire of Meekatharra

Ordinary Council Meeting

Please be advised an Ordinary Council Meeting will be held at 4.00 pm Friday 12 December 2025 in the Shire of Meekatharra Council Chambers, 75 Main Street, Meekatharra.



N Cain
Chief Executive Officer
8 December 2025

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1 Declaration of opening

2 Attendance

2.1 Present

Council Members

Employees

Guests

Members of the Public

Members of the Media

2.2 Apologies

2.3 Approved Leave of Absence

Nil

3 Applications for Leave of Absence

That Council grant leave of absence to Councillor XXX for the period 13 December 2025 to 8 January 2026

4 Interest Declarations by Members

Under section 5.67 of the Act, a member declaring an Impartiality, Proximity or Financial interest must disclose the nature of the interest in writing either prior to the meeting, or at the meeting immediately before the matter is discussed. The member is prohibited from

participating in decisions on the matter in which they have the interest, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

5 Question time

5.1 Response to Previous Questions Taken on Notice

Nil

5.2 Public Question Time

6 Presiding Member Announcements

7 Petitions / Deputations / Presentations

7.1 Petitions

7.2 Deputations

7.3 Presentations

8 Confirmation of Minutes

8.1 Ordinary Council Meeting – Saturday 15 November 2025

Recommendation

That the minutes from the Ordinary Council Meeting held on Saturday 15 November 2025 be confirmed.

9 Committee Minutes and Recommendations

Nil

10 Reports

As follows -

10.1 Schedule of Payments – November 2025

File Reference	FM.RP.001
Author	S Chaudhary, Senior Finance Officer
Author's Interest	Nil
Authoriser	A Giometti, Deputy Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	8 December 2025

Summary

Council is required to consider a Schedule of Payments which is to be produced each month and is to contain relevant information regarding outgoing monies.

The purpose of this Report is to present the relevant information.

Council is requested to accept the Schedule of Payments, as presented.

Attachments

10.1.1 Schedule of Payments – November 2025

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Additionally, where credit, debit, or other purchasing cards are used, details regarding their use are also to be reported each month.

Each instance of outgoing monies is to be reported and include the –

- Payee,
- Payment amount,
- Date, and
- Sufficient information to identify the transaction.

Comment

Shire officers have prepared the Monthly Schedule of Payments, in accordance with legislative requirements.

Following is a summary of the payments incurred in the month under review –

Payments from Accounts

- | | |
|---------------------|----------------|
| • Municipal Account | \$1,365,349.87 |
| • Trust Account | \$0.00 |

<u>Total Payments from Accounts</u>	<u>\$1,365,349.87</u>
-------------------------------------	-----------------------

Payments Using Purchasing Cards

- | | |
|----------------|------------|
| • Credit Cards | \$1,901.62 |
| • Fuel Cards | \$801.47 |

<u>Total Payments Using Purchasing Cards</u>	<u>\$2,703.09</u>
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The Monthly Schedule of Payments is attached.

Consultation

Chief Executive Officer
Senior Management
Shire Officers

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13 Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

Local Government (Financial Management) Regulation 1996

Regulation 13A Payments by employees via purchasing cards

If a local government has credit, debit, or credit card/s, a list of payments made using the card/s is to be presented each month to Council.

Policy Implications

Shire of Meekatharra Policy Manual 2023

04.02 Purchasing and Procurement

Shire officers will undertake purchasing activities which align with strategic and operational objectives, meet value for money objectives, and meet defined thresholds, quotation requirements, and practices.

Financial Implications

Payments included in the Schedule have been undertaken in accordance with appropriate processes and the Annual Budget.

Risk Implications

Risk is managed using financial controls and the regular internal review of the information contained within each payment.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Regulation 13 and Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Schedule of Payments, as attached, for November 2025.

Attachment

10.1.1 Schedule of Payments – November 2025

Ordinary Council Meeting - Agenda - 15 November 2025

List of Accounts Due & Submitted to Committee

Chq/EFT	Date	Name	Description	Municipal
EFT24035	20/11/2025	Adrian Moses	Member Fees & Expenses OCM 15/11/25	\$465.00
EFT24036	20/11/2025	Anderson Felicity	Plastic Containers Purchased for Storage in Admin Office Storeroom	\$214.82
EFT24037	20/11/2025	Antonio Giometti	32L 1100W Air fryer Convection Microwave for 101 Hill St	\$511.15
EFT24038	20/11/2025	Aquastream	1 x Aquacooler M3F 10 L/hr Drinking Fountain with Filter Kit for Airport	\$336.05
EFT24039	20/11/2025	Australia Post	Australia Post Charges for Period Ending 31/10/25	\$112.56
EFT24040	20/11/2025	BOC Gases	Container Holdings for Oxygen, Acetylene and Argoshield G Size - 28/9/25 - 28/10/25	\$54.79
EFT24041	20/11/2025	Barkley Day	Member Fees and Expenses OCM 15/11/25 + Travel	\$1,128.36
EFT24042	20/11/2025	Breeze Connect Pty Ltd	Subscription Charges for Trunk ID 62205 1/10/25 - 31/10/25	\$106.39
EFT24043	20/11/2025	Broadcast Australia (BAI Communications)	Power Recover Contracts for 6FMS and 6SAT Power Recovery	\$372.19
EFT24044	20/11/2025	Canine Control	Ranger Services for 24,25, 26, 28 & 29 October 25 - 6,7,8 November 25	\$13,911.99
EFT24045	20/11/2025	Child Support Agency	Payroll deductions	\$407.92
EFT24046	20/11/2025	Cloud Payment Group (Cloud Debt Collection)	Court Filing Fee A29 Nigel James Brown and Joseph Maynard Jenour	\$375.00
EFT24047	20/11/2025	Commercial Hotel	Accommodation for Barkley Day 14/11/25	\$330.00
EFT24048	20/11/2025	Corsign WA Pty Ltd	4 x 40km/h 600 x 400 Traffic Signs and 30 Traffic Cones Orange and White	\$851.40
EFT24049	20/11/2025	Department of Human Services - Services Australia	Centrepay Deductions 1/9/25 - 30/9/25 29 Deductions	\$58.41
EFT24050	20/11/2025	Elite Electrical Contracting	Swimming Pool Switchboard Relocation to a More Suitable Area	\$5,041.15
EFT24051	20/11/2025	Fujifilm Business Innovation Australia Pty Ltd	Printing and Copying Charges for Depot Printer 1/9/25 - 30/9/25	\$65.29
EFT24052	20/11/2025	Fulton Hogan Industries Pty Ltd	1 x Pallet 40 x 20kg Buckets of EZ Street Pothole Repair Black Cold Mix Bitumen Black Product Code 133345	\$2,420.00
EFT24053	20/11/2025	GFG Temp Assist	Temp Finance Coordinator J Bundella 121.75 Hours 27/10/25 - 9/11/25	\$30,821.63
EFT24054	20/11/2025	Harvey James Nichols	Member Fees and Expenses for OCM 15/11/25 and RRG Meeting	\$785.00
EFT24055	20/11/2025	Jason Signmakers	Prohibited Signs x 4 on Metal Non Reflective and 20 x Prohibited Stickers on Vinyl Non Reflective for Airport	\$885.90
EFT24056	20/11/2025	Lo-Go Appointments	Contracting Services D Lovett Week Ending 8/11/25 Records Migration Officer	\$1,718.82
EFT24057	20/11/2025	Main Roads WA	Heavy Vehicle Short Triple Road Train Permit for 12 Months P538 & P539 Freightliners	\$50.00
EFT24058	20/11/2025	Mark Smith	Member Fees and Expenses for OCM 15/11/25	\$465.00
EFT24059	20/11/2025	Mark Smith Pty Ltd	Unit 1/87 Main St Pump Out Overflowing Septic System 7000 Litres on 19/9/25	\$4,598.00
EFT24060	20/11/2025	Market Creations Agency Pty Ltd	Marketing Services October 25 - 0.3 Hours	\$59.40
EFT24061	20/11/2025	Matthew Hall	Member Fees and Expenses + Travel OCM 15/11/25	\$890.74
EFT24062	20/11/2025	Maurice Anderson	Member Fees and Expenses for OCM 15/11/25	\$465.00
EFT24063	20/11/2025	Meekatharra Community Resource Centre (CRC)	Refund Due to Invoice Being Paid Twice by CRC - Requested Refund	\$125.00
EFT24064	20/11/2025	Norris & Hyde Pty Ltd	Cloud Hosting Service 3CX-PBX 1/11/25 - 30/11/25	\$79.95
EFT24065	20/11/2025	Paywise Pty Ltd	Novated Lease Charge 11BM773 D Christie	\$545.12
EFT24066	20/11/2025	Pema Chhunzom	2 x Basketballs Purchased for Youth Centre	\$64.00
EFT24067	20/11/2025	Perfect Computer Solutions Pty Ltd (PCS)	IT Support and Provision in Month of October 25	\$1,615.00
EFT24068	20/11/2025	Pest A Kill WA	Pest Control to Various Shire Properties - External Spider, Centipede, Cockroach, Ant Treatment and Rodent Baiting	\$6,398.15
EFT24069	20/11/2025	Shire of Meekatharra	Payroll deductions	\$150.00
EFT24070	20/11/2025	Southern Cross Broadband	Southern Cross Broadband Internet Services for December 25	\$2,185.00
EFT24071	20/11/2025	Sprayline Spraying Equipment	12 x Body Wet 1/2 DCV 7mm No Screw and 12 x Screw Arag Body Stainless Steel for Airport"	\$201.42
EFT24072	20/11/2025	Steven Tweedie	Design and Deliver 7 Modules for Cr Training - Design and Deliver 3 AEDM Modules for Shire Employees	\$5,170.00
EFT24073	20/11/2025	Toll Transport Pty Ltd (Team Global Express)	Freight for Safety Bollards - Barricade Tape and Orange Cones from Hersey's and Freight for Prohibited Signs for Airport from Jason Signs	\$2,312.27
EFT24074	20/11/2025	Western Communications	Replace Data Outlet at EA Work Station, Remove and Install New TV in Reception	\$745.20
EFT24075	20/11/2025	Wynne Mandy (Sole Trader)	Monthly Statements for September - Preparation of Annual Financial Statements - Assistance with Asset Register and Support with ATO unpaid BAS Bank Rec Process, Grants and Budget Amendments	\$5,580.08
EFT24076	24/11/2025	Bunnings Group Limited	Various Storage Containers for Office Storage	\$280.21
EFT24077	24/11/2025	Civil Sciences and Engineering	Tender Assistance, Survey Set Out and Control Establishment and Laboratory Testing	\$4,448.40
EFT24078	24/11/2025	Contract Property Services	Town Maintenance Contract 1/11/25 - 30/11/25	\$15,102.97
EFT24079	24/11/2025	Department of Fire & Emergency Services (DFES)	2025/26 ESL Emergency Services Levy	\$5,159.45
EFT24080	24/11/2025	FMG Resources P/L (FMG Pilbara P/L)	Rates refund for assessment A6843 Peak Hill Meekatharra 6642	\$776.89
EFT24081	24/11/2025	Flag Motor Lodge	Accommodation for A Humphries 15/11/25 - 16/11/25	\$184.00
EFT24082	24/11/2025	Helen Smith	Firebreak Inspection Service for Shire of Meekatharra Inspections were Carried out on the Friday 7/11/25 - 7 Blocks to Require Attention	\$8,800.00
EFT24083	24/11/2025	KRPM Pty Ltd	Construction of Floodway's Progress Claim # 1	\$1,082,671.37
EFT24084	24/11/2025	Lo-Go Appointments	Contracting Services for D Lovett Week Ending 1/11/25 Records Migration Officer	\$1,718.82

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EFT24085	24/11/2025	Lock, Stock & Farrell	Keys Padlocks and Lockbox with Code Sandstone Rd and Camping Requirements	\$1,152.60
EFT24086	24/11/2025	Meekatharra Truck Tyre Service	P521 Prime Mover 2 x 11R22.5 Goodride CB972 Drive Tyres and 1 x 11R22.5 Traemax AP Tyre	\$1,606.00
EFT24087	24/11/2025	Moore Australia WA Pty Ltd	Progressive Billing to 31/10/25 - Professional Services Provided in Relation to The Integrated Strategic Planning Services Including Onsite Workshops	\$30,542.53
EFT24088	24/11/2025	Neuk Port Ad-Hair	Monthly Management Fee for Airport for November 25	\$26,915.40
EFT24089	24/11/2025	Ocean Centre Hotel	Accommodation for Nathan Cain & Harvey Nichols 13/11/25 - 14/11/25 - RRG Meeting	\$578.00
EFT24090	24/11/2025	Officeworks Business Direct	1 x Logi MK850 Wireless Combo	\$322.88
EFT24091	24/11/2025	RMH Mechanical Pty Ltd	P670 Iveco Garbage Truck - Training x 2 Fitters - Call Out Fee Due to Re-Scheduled Commitments	\$1,361.78
EFT24093	24/11/2025	Shire of East Pilbara	Monthly Fee for Shared Service Agreement Health Building and Town Planning Services for month of October 25	\$4,583.33
EFT24094	24/11/2025	Talis Consultants	Project TW25019 Meekatharra Pond and Landfill Development - Consultant Services to 30 September 25	\$15,680.50
EFT24095	24/11/2025	Telstra Limited	Telstra Landline & Mobile Charges for October 25	\$1,056.15
EFT24096	24/11/2025	The Luscombe Syndicate	Food Order for Road Crew Camp	\$1,473.75
EFT24097	24/11/2025	UDLA	Landscape and Architecture Services for Meekatharra Town Centre	\$1,473.75
EFT24098	24/11/2025	WINC Australia Pty Ltd (Staples)	Various Stationery Items for Admin Office	\$2,181.22
DD15794.1	05/11/2025	Aware Super (Accumulation)	Payroll deductions	\$7,272.49
DD15794.2	05/11/2025	HUB24 Super Fund	Superannuation contributions	\$573.32
DD15794.3	05/11/2025	AMP Superleader Super Directions Fund	Superannuation contributions	\$780.48
DD15794.4	05/11/2025	Australian Super	Superannuation contributions	\$4,340.46
DD15794.5	05/11/2025	Retail Employees Superannuation Trust (REST)	Superannuation contributions	\$935.12
DD15794.6	05/11/2025	Plum Super	Superannuation contributions	\$324.43
DD15794.7	05/11/2025	Hostplus	Superannuation contributions	\$758.60
DD15794.8	05/11/2025	Australian Retirement Trust	Superannuation contributions	\$257.04
DD15794.9	05/11/2025	Mercer Super Trust	Superannuation contributions	\$289.17
DD15796.1	07/11/2025	Aware Super (Accumulation)	Superannuation contributions	\$232.69
DD15799.1	18/11/2025	Horizon Power	270 x Streetlights 1/10/25 - 31/10/25	\$6,855.93
DD15801.1	19/11/2025	Aware Super (Accumulation)	Payroll deductions	\$9,677.24
DD15801.2	19/11/2025	Mercer Super Trust	Superannuation contributions	\$313.64
DD15801.3	19/11/2025	HUB24 Super Fund	Superannuation contributions	\$573.32
DD15801.4	19/11/2025	AMP Superleader Super Directions Fund	Superannuation contributions	\$780.48
DD15801.5	19/11/2025	Australian Super	Superannuation contributions	\$3,940.48
DD15801.6	19/11/2025	Retail Employees Superannuation Trust (REST)	Superannuation contributions	\$868.70
DD15801.7	19/11/2025	Plum Super	Superannuation contributions	\$668.12
DD15801.8	19/11/2025	Netwealth Superannuation	Superannuation contributions	\$96.90
DD15801.9	19/11/2025	Hostplus	Superannuation contributions	\$852.19
DD15803.1	20/11/2025	Horizon Power	Lot 99991 Aerodrome Rd 2/10/25 - 3/11/25 - 660 units @ 30.7437 & 8,410.4 units @ 28.9719	\$2,971.08
DD15808.1	21/11/2025	BP Oil (Air BP)	Avgas Sales In October 25	\$15,981.49
DD15812.1	25/11/2025	Horizon Power	4/8 Regan St & Landor Meeka Road 15/10/25 - 6/11/25	\$4,749.28
DD15801.1	19/11/2025	Australian Retirement Trust	Superannuation contributions	\$514.07
			Total Municipal Including Air BP	\$1,365,349.87

Direct	Date	Virtual Credit Card	Description	Amount
Direct	28/10/2025	Starlink Internet Services	Internet Services Grandad - 28/10/25 - 14/11/25	\$105.66
Direct	01/11/2025	Starlink Internet Services	Internet Services Road Crew Camp - 1/11/25 - 1/12/25	\$195.00
Direct	09/11/2025	Starlink Internet Services	Internet Services RRS, WSM, RCLH - 9/11/25 - 9/12/25	\$355.00
Direct	11/11/2025	Shire of Cue - Caravan Park	Accommodation for Shire President and Deputy President Cue Parliament	\$190.00
Direct	14/11/2025	Starlink Internet Services	Internet Services Grandad - 14/11/25 - 14/12/25	\$390.00
Direct	17/11/2025	WH Software Auckland	Promaster Key Manager 12 Month Subscription Renewal	\$341.96
Direct	17/11/2025	Starlink Internet Services	Internet Services Admin Office - 17/11/25 - 17/12/25	\$108.00
Direct	17/11/2025	Starlink Internet Services	Internet Services Admin Depot - 17/11/25 - 17/12/25	\$108.00
Direct	17/11/2025	Starlink Internet Services	Internet Services Admin Airport - 17/11/25 - 17/12/25	\$108.00
			Total Credit Card	\$1,901.62
P663	WSM	7071 3400 5489 9785	Description	
	20/10/2025	Meekatharra OPT	86.64L Diesel	\$161.67
				\$161.67
P658	CEO	7071 3400 6134 0542	Description	
	P658	Ampol Cue Roadhouse	61.76L Diesel	\$123.40
				\$123.40
P659	DCEO	7071 3400 9239 7651	Description	
	13/10/2025	Ampol Wonthealla	90.17L Premium Diesel	\$164.92
	31/10/2025	Ampol Swagman	66.59L Diesel	\$131.05
P645	31/10/2025	Ampol Swagman	40.30L ULP	\$76.49
				\$372.46

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P605	Everest	7071 3400 9855 1129	Description	
P605	09/10/2025	Ampol Swagman	44.55L Diesel - Ford Everest Delivered toToyota	<u>\$87.67</u>
P649	13/10/2025	Ampol Dalwallinu	31.46L ULP - New Vehicle Collected from Toyota	<u>\$56.57</u>
				<u>\$144.24</u>

Payments from Muni **\$1,365,349.87**
Credit Card Purchases totalling **\$1,901.62**
Fuel Card Purchases totalling **\$801.47**
And was submitted to each member of Council on Friday 12 December 2025

10.2 Monthly Financial Report – November 2025

File Reference	FM.RP.001
Author	A Giometti, Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	A Giometti, Deputy Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	8 December 2025

Summary

Council is required to consider a Statement of Financial Activity which is to be produced each month and is to contain relevant information regarding the financial position and activity of the Shire.

The purpose of this Report is to present the relevant monthly information.

Council is requested to confirm the Monthly Financial Report, containing the Statement of Financial Activity, as presented.

Attachments

10.2.1 Monthly Financial Report – November 2025, to be provided under separate cover

Background

Legislation requires Shire officers to prepare financial reports covering prescribed information and present these to Council, where practicable, monthly.

Comment

Shire officers, in conjunction with local government finance and accounting consultants, have prepared the Statement of Financial activity, along with other prescribed information, in accordance with Australian Accounting Standards and legislative requirements.

Consultation

Chief Executive Officer
Senior Management
Shire Officers
Local Government Finance and Accounting Consultants

Statutory Implications

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 (Financial activity statement required each month (Act s. 6.4))

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Nil

Financial Implications

Commentary on the financial position is outlined within the body of the attached Monthly Financial Report.

Risk Implications

The risk of presenting inaccurate information is considered low due to the use of specialised financial systems and the review and assistance provided by experienced finance and accounting consultants.

The Monthly Financial Report leads to the generation of the Annual Financial Report which is audited for accuracy by the Office of the Auditor General.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Manage resources effectively

Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to Regulation 34 the *Local Government (Financial Management) Regulations 1996*, accepts the Monthly Financial Report, as attached, for November 2025.

Attachment

10.2.1 Financial Report – October 2025

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and
statement of financial position)
FOR THE PERIOD ENDED 30 NOVEMBER 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Statements required by regulation

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These statements are prepared with data available at the time of preparation.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

	30 November 2025	30 June 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	37,529,780	35,067,002
Trade and other receivables	4,178,499	1,005,860
Inventories	441,534	280,337
TOTAL CURRENT ASSETS	42,149,813	36,353,199
NON-CURRENT ASSETS		
Other financial assets	59,715	59,715
Property, plant and equipment	28,381,505	28,046,466
Infrastructure	104,577,851	104,727,133
TOTAL NON-CURRENT ASSETS	133,019,071	132,833,314
TOTAL ASSETS	175,168,884	169,186,513
CURRENT LIABILITIES		
Trade and other payables	562,379	1,004,312
Other liabilities	0	0
Employee related provisions	273,619	273,619
TOTAL CURRENT LIABILITIES	835,998	1,277,931
NON-CURRENT LIABILITIES		
Employee related provisions	69,019	69,019
TOTAL NON-CURRENT LIABILITIES	69,019	69,019
TOTAL LIABILITIES	905,017	1,346,950
NET ASSETS	174,263,867	167,839,563
EQUITY		
Retained surplus	75,805,154	69,380,850
Reserve accounts	27,852,607	27,852,607
Revaluation surplus	70,606,106	70,606,106
TOTAL EQUITY	174,263,867	167,839,563

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial report of the Shire of Meekatharra which is a Class 3 local government comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

The Local Government (Financial Management) Regulations 1996 provide that:

- land and buildings are to be classified as property, plant and equipment; or
- infrastructure; or
- vested minor improvements that the local government controls; and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the Shire to assess at each reporting date whether the carrying amounts of the above mentioned non-financial assets materially differs from the fair value, and if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment - Note 7
 - Infrastructure - Note 8
 - Expected credit losses on financial assets - Note 5
 - Impairment losses of non-financial assets - Notes 7 and 8
 - Measurement of employee benefits - Note 12
 - Measurement of provisions - Note 12
- Fair value heirarchy information can be found in Note 19

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2021-2 Amendments to Australian Accounting Standards - *Disclosure of Accounting Policies or Definition of Accounting Estimates*
This standard resulted in terminology changes relating to material accounting policies (formerly referred to as significant accounting policies).

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- AASB 2020-1 Amendments to Australian Accounting Standards - *Classification of Liabilities as Current or Non-current*
- AASB 2021-7c Amendments to Australian Accounting Standards - *Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- AASB 2022-5 Amendments to Australian Accounting Standards - *Lease Liability in a Sale and Leaseback*
- AASB 2022-6 Amendments to Australian Accounting Standards - *Non-current Liabilities with Covenants*
These amendments are not expected to have any material impact on the financial report on initial application.
- AASB 2022-10 Amendments to Australian Accounting Standards - *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*

These amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

- AASB 2023-1 Amendments to Australian Accounting Standards - *Supplier Finance Arrangements*
These amendments may result in additional disclosures in the case of applicable finance arrangements.

Ordinary Council Meeting - Agenda - 15 November 2025

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

	Supplementary	Adopted Budget Estimates	Current Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.	Explanation of Material Variance
	Information	(a) \$		(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %		
OPERATING ACTIVITIES									
Revenue from operating activities									
General rates		8,450,000	8,450,000	3,520,840	8,569,605	5,048,765	143.40%	▲ Timing	
Grants, subsidies and contributions	11	3,329,000	3,329,000	1,387,060	2,213,816	826,756	59.60%	▲ Timing	
Fees and charges		1,605,000	1,605,000	668,675	583,417	(85,258)	(12.75%)	▼	Fees and charges collected is greater than anticipated due to Refuse drs
Interest revenue		1,022,000	1,022,000	425,825	158,575	(267,250)	(62.76%)	▼ Timing	
Other revenue		246,500	246,500	102,650	95,466	(7,184)	(7.00%)	Timing	
		14,652,500	14,652,500	6,105,050	11,620,879	5,515,829	90.35%		
Expenditure from operating activities									
Employee costs		(4,321,000)	(4,321,000)	(1,800,010)	(1,174,046)	625,964	34.78%	▲ Timing	
Materials and contracts		(5,830,500)	(5,830,500)	(2,428,610)	(1,711,388)	717,222	29.53%	▲ Timing	
Utility charges		(437,500)	(437,500)	(182,180)	(154,530)	27,650	15.18%	▲ Timing	
Depreciation		(7,354,000)	(7,354,000)	(3,064,120)	(2,590,721)	473,399	15.45%	▲ Timing	
Insurance		(334,000)	(334,000)	(138,985)	(296,254)	(157,269)	(113.16%)	▼ Permanent	YTD insurance premium anticipated was less than actual
Other expenditure		(283,000)	(283,000)	(117,895)	(86,612)	31,283	26.53%	▲ Timing	
		(18,560,000)	(18,560,000)	(7,731,800)	(6,013,551)	1,718,249	22.22%		
Non-cash amounts excluded from operating activities	Note 2(b)	7,354,000	7,354,000	3,064,120	2,590,721	(473,399)	(15.45%)	▼ Timing	
Amount attributable to operating activities		3,446,500	3,446,500	1,437,370	8,198,049	6,760,679	470.35%		

Ordinary Council Meeting - Agenda - 15 November 2025

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

	Supplementary	Adopted Budget	Current Budget	YTD	YTD	Variance*	Variance*	Var.	
	Information	Estimates	Estimates	Budget Estimates	Actual	\$	%		Explanation of Material Variance
		(a)		(b)	(c)	(c) - (b)	((c) - (b))/(b)		
		\$		\$	\$	\$	%		
CONTINUED									
INVESTING ACTIVITIES									
Inflows from investing activities									
Proceeds from capital grants, subsidies and contributions	12	5,270,000	5,270,000	2,195,820	803,200	(1,392,620)	(63.42%)	▼ Timing	
Proceeds from disposal of assets	6	392,500	392,500	163,525	13,777	(149,748)	(91.57%)	▼ Timing	
		5,662,500	5,662,500	2,359,345	816,977	(1,542,368)	(65.37%)		
Outflows from investing activities									
Payments for property, plant and equipment	5	(5,021,000)	(5,111,000)	(2,619,485)	(899,817)	1,719,668	65.65%	▲ Timing	Refer to Note 5 for Capital Works Detail -
Payments for construction of infrastructure	5	(14,375,000)	(14,375,000)	(5,989,450)	(1,876,660)	4,112,790	68.67%	▲ Timing	Refer to Note 5 for Capital Works Detail
		(19,396,000)	(19,486,000)	(8,608,935)	(2,776,477)	5,832,458	67.75%		
Amount attributable to investing activities		(13,733,500)	(13,823,500)	(6,249,590)	(1,959,500)	4,290,090	68.65%		
FINANCING ACTIVITIES									
Inflows from financing activities									
Transfer from reserves	4	14,676,000	14,766,000	14,766,000	0	(14,766,000)	(100.00%)	▼ Timing	
		14,676,000	14,766,000	14,766,000	0	(14,766,000)	(100.00%)		
Outflows from financing activities									
Transfer to reserves	4	(11,545,000)	(11,545,000)	(11,545,000)	0	11,545,000	100.00%	▲ Timing	
		(11,545,000)	(11,545,000)	(11,545,000)	0	11,545,000	100.00%		
Amount attributable to financing activities		3,131,000	3,221,000	3,221,000	0	(3,221,000)	(100.00%)		
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year		7,156,000	7,156,000	7,156,000	7,496,280	340,280	4.76%		
Amount attributable to operating activities		3,446,500	3,446,500	1,437,370	8,198,049	6,760,679	470.35%		
Amount attributable to investing activities		(13,733,500)	(13,823,500)	(6,249,590)	(1,959,500)	4,290,090	68.65%		
Amount attributable to financing activities		3,131,000	3,221,000	3,221,000	0	(3,221,000)	(100.00%)		
Surplus or deficit after imposition of general rates		0	0	5,564,780	13,734,829	8,170,049	146.82%		
KEY INFORMATION									
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.									
▲▼ Better than budget (Income is higher, Expenditure is lower)/Worse than budget (Income is lower, expenditure is higher)									
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.									

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2025	Last Year Audited Closing 30 June 2025	Year to Date 30 November 2025
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	35,067,003	35,067,002	37,529,780
Trade and other receivables	7	967,520	1,005,860	4,178,499
Inventories	8	280,336	280,337	441,536
		36,314,859	36,353,199	42,149,815
Less: current liabilities				
Trade and other payables	9	(1,109,760)	(1,004,312)	(562,379)
Other liabilities	10	0	0	0
Employee related provisions	10	(209,099)	(273,619)	(273,619)
		(1,318,859)	(1,277,931)	(835,998)
Net current assets		34,996,000	35,075,268	41,313,817
Less: Total adjustments to net current assets	Note 2(c)	(27,840,000)	(27,578,988)	(27,578,988)
Closing funding surplus / (deficit)		7,156,000	7,496,280	13,734,829

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	6	0	0	0
Add: Depreciation		7,354,000	3,064,120	2,590,721
Total non-cash amounts excluded from operating activities		7,354,000	3,064,120	2,590,721

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2025	Last Year Audited Closing 30 June 2025	Year to Date 30 November 2025
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(27,840,000)	(27,852,607)	(27,852,607)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions	4	0	273,619	273,619
Total adjustments to net current assets	Note 2(a)	(27,840,000)	(27,578,988)	(27,578,988)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF MEEKATHARRA

SUPPLEMENTARY INFORMATION

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SHIRE OF MEEKATHARRA
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 30 NOVEMBER 2025

	Ref	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	Note	(a)	(b)	(c)
		\$	\$	\$
OPERATING ACTIVITIES				
Income excluding grants, subsidies and contributions				
General purpose funding - other		9,517,500	3,965,620	8,739,561
Law, order and public safety	11	2,000	825	565
Health		4,500	1,870	1,526
Education and welfare		3,500	1,440	3,614
Housing		1,000	415	0
Community amenities		117,500	48,935	116,624
Recreation and culture	6	78,500	32,675	11,516
Transport		1,516,500	631,870	431,376
Economic services		13,500	5,615	36,787
Other property and services		69,000	28,725	65,492
		11,323,500	4,717,990	9,407,061
Grants, subsidies and contributions				
General purpose funding - other		2,550,500	1,062,705	1,609,004
Law, order and public safety		809,000	337,075	4,920
Education and welfare		127,500	53,120	25,098
Transport		4,586,500	1,911,035	1,332,114
Economic services		100,000	41,660	45,455
Other property and services		500	205	425
		8,599,000	3,582,880	3,017,016
Expenditure from operating activities (including depreciation)				
Governance		(931,000)	(387,875)	(291,770)
General purpose funding		(270,500)	(112,695)	(70,734)
Law, order and public safety		(239,000)	(99,515)	(99,552)
Health		(156,500)	(65,190)	(53,354)
Education and welfare		(1,554,500)	(647,490)	(380,848)
Housing		(10,000)	(3,855)	(27,424)
Community amenities		(891,000)	(371,120)	(264,488)
Recreation and culture		(2,035,500)	(847,800)	(638,429)
Transport		(10,850,500)	(4,520,935)	(3,459,417)
Economic services	6	(946,500)	(394,285)	(596,755)
Other property and services		(675,000)	(281,040)	(130,778)
		(18,560,000)	(7,731,800)	(6,013,549)
Net Operating Result		1,362,500	569,070	6,410,528

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Trust	Cash	Institution	Interest Rate	Maturity Date
		\$	\$		\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	6,951,396	0	0	6,951,396	Westpac	0.00%	At Call
Cash on Hand	Cash and cash equivalents	1,719	0	0	1,719			
Maxi Account	Cash and cash equivalents	2,724,063	27,852,607	0	30,576,670	Westpac	1.15%	At Call
Trust Account	Trust	0	0	(5,270)	(5,270)	Westpac	0.00%	At Call
Total		9,677,178	27,852,607	(5,270)	37,524,515			
Comprising								
Cash and cash equivalents		9,677,178	27,852,607		37,529,785			
Trust Account				(5,270)	(5,270)			
Financial assets at amortised cost		0	0		0			
		9,677,178	27,852,607		37,524,515			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

Bank reconciliations have not been completed for the month of November and material variances in the ending balances may vary.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Original Budget Transfers In (+)	Current Budget Transfers In (+)	Original Budget Transfers Out (-)	Current Budget Transfers Out (-)	Original Budget Closing Balance	Current Budget Closing Balance	Actual Opening Balance	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$		\$		\$		\$	\$	\$	\$
Restricted by Council				0							
Plant and Machinery reserve	1,013,300	1,500,000	1,500,000	(1,700,000)	(1,790,000)	813,300	723,300	1,013,300			1,013,300
Building Reserve	2,828,202	1,500,000	1,500,000	(2,800,000)	(2,800,000)	1,528,202	1,528,202	2,828,202			2,828,202
Airport Reserve	4,301,523	1,100,000	1,100,000	(510,000)	(510,000)	4,891,523	4,891,523	4,314,130			4,314,130
Lloyd'S Revitalisation Reserve	3,783,169	0	0	(250,000)	(250,000)	3,533,169	3,533,169	3,783,169			3,783,169
Industrial Park Reserve	1,166,163	250,000	250,000	0	0	1,416,163	1,416,163	1,166,163			1,166,163
Swimming Pool Reserve	239,060	250,000	250,000	0	0	489,060	489,060	239,060			239,060
Footpaths	565,984	250,000	250,000	0	0	815,984	815,984	565,984			565,984
Future Projects	1,677,469	0	0	0	0	1,677,469	1,677,469	1,677,469			1,677,469
Furniture and Equipment	250,000	150,000	150,000	(230,000)	(230,000)	170,000	170,000	250,000			250,000
Roads	11,517,304	1,295,000	1,295,000	(4,702,000)	(4,702,000)	8,110,304	8,110,304	11,517,304			11,517,304
Road Agreement - Westgold Mt Clere Rd	0	250,000	250,000	0	0	250,000	250,000	0			0
Other Infrastructure	497,826	5,000,000	5,000,000	(4,484,000)	(4,484,000)	1,013,826	1,013,826	497,826			497,826
	27,840,000	11,545,000	11,545,000	(14,676,000)	(14,766,000)	24,709,000	24,619,000	27,852,607	0	0	27,852,607

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$		\$	\$	\$
Buildings - non-specialised	3,052,000	3,052,000	1,271,595	76,510	(1,195,085)
Furniture and equipment	269,000	269,000	112,070	36,342	(75,728)
Plant and equipment	1,700,000	1,790,000	1,235,820	786,965	(448,855)
Acquisition of property, plant and equipment	5,021,000	5,111,000	2,619,485	899,817	(1,719,668)
Infrastructure - roads	8,506,000	8,506,000	3,544,070	1,865,202	(1,678,868)
Infrastructure - footpaths	0	0	0	0	0
Infrastructure - Airport	510,000	510,000	212,490	11,407	(201,083)
Infrastructure - Other	5,359,000	5,359,000	2,232,890	52	(2,232,838)
Acquisition of infrastructure	14,375,000	14,375,000	5,989,450	1,876,660	(4,112,790)
Total capital acquisitions	19,396,000	19,486,000	8,608,935	2,776,477	(5,832,458)

MATERIAL ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

5 CAPITAL ACQUISITIONS - DETAILED

GL Account	Job Number	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
Buildings - non-specialised								
2026	X1001	Ses Facilities - Renew Shed	41,000	41,000	17,080	-	17,080	
2704	X1004	Lot 294 (131) Hill Street - Renew General	-	-	-	52,140	(52,140)	
2704	X1008	Lot 877 (69) Mcclary Street - New Garage	30,000	30,000	12,500	-	12,500	
2704	X1010	Lot 304 (135) Darlot Street - New Residence	280,000	280,000	116,665	3,058	113,607	
2704	X1019	Airport Residence - Upgrade Security Screens	35,000	35,000	14,580	-	14,580	
2704	X1022	Staff Accommodation - New	1,400,000	1,400,000	583,330	2,414	580,916	
2704	X1029	Lot 877 (69) Mcclary Street - Renew General	100,000	100,000	41,665	-	41,665	
2704	X1032	Lot 2 (28) Connaughton Street - Renew External	15,000	15,000	6,250	-	6,250	
2704	X1033	Lot 2 (28) Connaughton Street - Renew Awnings	6,000	6,000	2,500	-	2,500	
2704	X1034	Lot 2 (28) Connaughton Street - Renew Cabinetry	6,000	6,000	2,500	-	2,500	
2704	X1035	Sports Complex Residence - Renew External Pai	15,000	15,000	6,250	-	6,250	
2704	X1036	Sports Complex Residence - Renew Internal Pair	8,000	8,000	3,330	-	3,330	
2704	X1037	Sports Complex Residence - Renew Security Scr	20,000	20,000	8,330	-	8,330	
2704	X1038	Sports Complex Residence - Renew Verandah	30,000	30,000	12,500	-	12,500	
2704	X1039	Lot 113 (81) Darlot Street - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X1040	Lot 113 (81) Darlot Street - Renew Carpentry	6,000	6,000	2,500	-	2,500	
2704	X1041	Lot 113 (81) Darlot Street - Renew Flooring	10,000	10,000	4,165	-	4,165	
2704	X1042	Lot 303 (137) Darlot Street - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X1043	Lot 220 (101) Darlot Street - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X1044	Lot 408 (91) Hill Street - Renew External Paint	15,000	15,000	6,250	-	6,250	
2704	X1047	Lot 208 (2/109) Hill Street - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X1048	Lot 294 (131) Hill Street - Renew Awnings	10,000	10,000	4,165	-	4,165	
2704	X1049	Airport Residence - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X1050	Consultant Quarters - Renew Exterior	50,000	50,000	20,830	-	20,830	
2704	X1051	Lot 8 (3/16) Regan Street - Renew Internal Paint	8,000	8,000	3,330	6,589	(3,259)	
2704	X1052	Lot 8 (3/16) Regan Street - Renew Flooring	10,000	10,000	4,165	12,309	(8,144)	
2704	X1053	Lot 408 (91) Hill Street - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X1055	Lot 208 (1/109) Hill Street - Renew Internal Paint	8,000	8,000	3,330	-	3,330	
2704	X2011	Lot 8 (3/16) Regan Street - New Furniture	15,000	15,000	6,250	-	6,250	
3680	X2010	Sports Complex - Renew Dishwasher	6,000	6,000	2,500	-	2,500	
4191	X1002	Lloyd'S Plaza - New Extension	250,000	250,000	104,165	-	104,165	
5044	X1003	Depot - New Machinery Shed	400,000	400,000	166,665	-	166,665	
5044	X1045	Shire Depot - New Carport	40,000	40,000	16,665	-	16,665	
9681	X1015	Old Power Station - Renew Facility	50,000	50,000	20,830	-	20,830	
3666	X1024	Swimming Pool Building - Renew Paint	65,000	65,000	27,080	-	27,080	
3666	X1030	Swimming Pool - Renew Fence	10,000	10,000	4,165	-	4,165	
4191	X1031	Community Resource Centre - Upgrade Kitchen	15,000	15,000	6,250	-	6,250	
2094	X1046	Youth Focus - Renew Internal	50,000	50,000	20,830	-	20,830	
TOTAL Buildings			3,052,000	3,052,000	1,271,595	76,510	1,195,085	
Furniture and equipment								
1326	X2005	Administration Office - Renew Front Counter	70,000	70,000	29,165	24,497	4,668	
1326	X2012	Council Chambers - Renew Furniture	15,000	15,000	6,250	3,673	2,577	
1328	X1054	Shire Office - New Carport	60,000	60,000	25,000	-	25,000	
2438	X2001	Kids Zone - Renew Outdoor Furniture	10,000	10,000	4,165	-	4,165	
2445	X2002	Youth Centre - Renew Office Furniture	20,000	20,000	8,330	-	8,330	
2445	X2007	Youth Centre Dishwasher	6,000	6,000	2,500	-	2,500	
3534	X2003	Town Hall - Renew Audio Visual Equipment	50,000	50,000	20,830	6,083	14,747	
3534	X2008	Town Hall Dishwasher & Freezer	6,000	6,000	2,500	-	2,500	
3534	X2009	Sports Complex Dishwasher	6,000	6,000	2,500	-	2,500	
3974	X2004	Gym - Renew Gym Equipment	26,000	26,000	10,830	2,089	8,741	
TOTAL Furniture and Equipment			269,000	269,000	112,070	36,342	75,728	
Plant and equipment								
5475	X3001	Small Equipment Allocation - Renew	50,000	50,000	20,830	-	20,830	
5475	X3009	Single Cab 4x2 Utility P649	-	45,000	45,000	36,243	8,757	
5475	X3012	Youth Officer Vehicle P652	-	45,000	45,000	40,333	4,667	
5475	X3021	Waste Truck P??? - New	-	-	-	0	(0)	
5475	X3022	Prime Mover (P???) - Renew	500,000	500,000	208,330	-	208,330	
5475	X3023	Tipper Truck <10 Tonne (P???) - Renew	150,000	150,000	62,500	-	62,500	
5475	X3024	Tipper Truck <10 Tonne (P???) - Renew	150,000	150,000	62,500	-	62,500	
5475	X3025	Single Cab 4X2 Utility (P???) - Renew	50,000	50,000	20,830	-	20,830	
5475	X3026	Dual Cab 4X4 Utility (P???) - Renew	75,000	75,000	75,000	59,349	15,651	
5475	X3027	Single Cab 4X2 Utility (P???) - Renew	50,000	50,000	20,830	2,012	18,818	
5475	X3028	4X4 Sedan (P???) - Renew	85,000	85,000	85,000	84,986	14	
5475	X3033	Waste Compaction Truck (P???) - New	510,000	510,000	510,000	503,897	6,103	
5475	X3034	Dual Cab 4X4 Utility (P???) - Renew	80,000	80,000	80,000	60,145	19,855	
5475	X3011	Community Officer Vehicle P651 - Renew	-	-	-	-	-	
5475	X3007	Single Cab 4X2 Utility P647 - Renew	-	-	-	-	-	
5475	X3008	Single Cab 4X2 Utility P648 - Renew	-	-	-	-	-	
TOTAL Plant and Equipment			1,700,000	1,790,000	1,235,820	786,965	448,855	

5 CAPITAL ACQUISITIONS - DETAILED

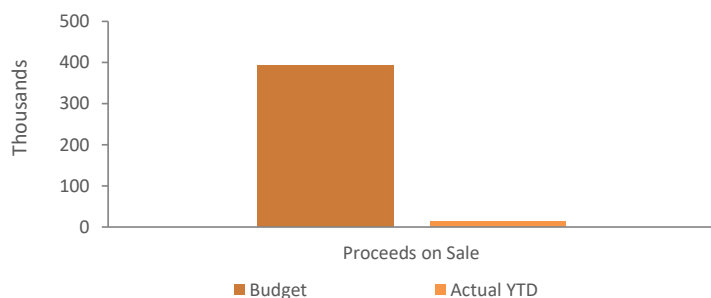
GL Account	Job Number	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
Infrastructure - roads								
4200		Road Construction Various	8,506,000	8,506,000	3,544,070	1,748,329	1,795,741	
4250		Flood Damage Renewals - 24/25	-	-	-	116,872	(116,872)	
		TOTAL Road Construction	8,506,000	8,506,000	3,544,070	1,865,202	1,678,868	
Infrastructure - footpaths								
5046	X5001	Footpaths - New And Renewal	-	-	-	-	-	
		TOTAL Footpath Construction	-	-	-	-	-	
Infrastructure - Airport								
5104	X7007	Airport - Renew Gravel Runway	50,000	50,000	20,830	158	20,672	
5219	X7002	Airport - Renew Leach Drains	100,000	100,000	41,665	-	41,665	
5219	X7003	Airport - Renew Fuel Facility	300,000	300,000	125,000	-	125,000	
5219	X7006	Airport - New Security Fencing	50,000	50,000	20,830	-	20,830	
5219	X7008	Airport - Renew Weather Equipment	10,000	10,000	4,165	9,399	(5,234)	
5218	X7004	Airport - Upgrade Audit Outcomes	-	-	-	1,850	(1,850)	
		TOTAL Airport Construction	510,000	510,000	212,490	11,407	201,083	
Infrastructure - Other								
3954	1131	Lukes Creek Landscaping - Capital	-	-	-	52	(52)	
2824	X6004	Refuse Site - Upgrade Facility	56,000	56,000	23,330	-	23,330	
2027	X6022	Townsite - New Cctv System	1,500,000	1,500,000	625,000	-	625,000	
2436	X6001	Kids Zone - Renew Courtyard Paving	27,000	27,000	11,250	-	11,250	
2436	X6002	Kids Zone - Renew Reticulation And Lawn	20,000	20,000	8,330	-	8,330	
2436	X6003	Kids Zone - Renew Playground Shade	40,000	40,000	16,665	-	16,665	
2984	X6018	Sewage Ponds - Upgrade Facility	750,000	750,000	312,500	-	312,500	
3274	X6005	Town Cemetery - Renew Facility	54,000	54,000	22,500	-	22,500	
3274	X6012	Heritage Cemeteries - Renew Headstones	60,000	60,000	25,000	-	25,000	
3638	X6019	Oval And Associated Infrastructure	200,000	200,000	83,330	-	83,330	
3638	X6021	Sportsground - Upgrade Oval Lighting	200,000	200,000	83,330	-	83,330	
4015	X6006	Lions Park - New Development	2,000,000	2,000,000	833,330	-	833,330	
5045	X6016	Truck Ramps - New	250,000	250,000	104,165	-	104,165	
5045	X6017	Works Depot - Renew Gates	42,000	42,000	17,500	-	17,500	
5280	X6008	Peace Gorge - Renew General	50,000	50,000	20,830	-	20,830	
5424	X6013	Entry Statement (East) - New	40,000	40,000	16,665	-	16,665	
5424	X6014	Entry Statement (West) - New	40,000	40,000	16,665	-	16,665	
5424	X6015	Murchison Geo Region - Renew Signage	30,000	30,000	12,500	-	12,500	
		TOTAL Other Infrastructure	5,359,000	5,359,000	2,232,890	52	2,232,838	
		TOTALS	19,396,000	19,486,000	8,608,935	2,776,477	5,832,458	

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Original Budget				Current Budget				YTD Actual			
		Net Book		Proceeds	Profit	(Loss)	Net Book		Proceeds	Profit	(Loss)		
		Value					Value						
		\$	\$				\$	\$				\$	\$
	Plant and equipment												
P480	Prime Mover	50,000	50,000	0	0	50,000	50,000	0	0	0	0	0	0
P512	Small Truck	10,000	10,000	0	0	10,000	10,000	0	0	0	0	0	0
P488	Small Truck	10,000	10,000	0	0	10,000	10,000	0	0	0	0	0	0
P531	Dual Cab 4x4	30,000	30,000	0	0	30,000	30,000	0	0	0	0	0	0
P650	Extra Cab 4x4	50,000	50,000	0	0	50,000	50,000	0	0	0	0	0	0
P527	Dual Cab 4x4	40,000	40,000	0	0	40,000	40,000	0	0	0	0	0	0
P645	SUV	30,000	30,000	0	0	30,000	30,000	0	0	0	0	0	0
P452	Prime Mover	30,000	30,000	0	0	30,000	30,000	0	0	0	0	0	0
P525	Dual Cab 4x4	40,000	40,000	0	0	40,000	40,000	0	0	0	0	0	0
P605	Sedan 4x4	35,000	35,000	0	0	35,000	35,000	0	0	0	0	0	0
P427	Small Bus	7,500	7,500	0	0	7,500	7,500	0	0	0	0	0	0
P426	2010 Mazda - handyman	0	0	0	0	0	0	0	0	5,470	5,470	0	0
P493	2016 Mazda - operations	0	0	0	0	0	0	0	0	8,307	8,307	0	0
P529	Dual Cab 4x4	15,000	15,000	0	0	15,000	15,000	0	0	0	0	0	0
P634	Dual Cab 4x4	45,000	45,000	0	0	45,000	45,000	0	0	0	0	0	0
		392,500	392,500	0	0	392,500	392,500	0	0	13,777	13,777	0	0



Note

The disposal of these assets has yet to be processed in the financial system.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

INVESTING ACTIVITIES

5 CAPITAL ROADWORKS - DETAILED

Job - Account	Job/Account Description	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
							Unfinished works to be budgeted in FY26
Infrastructure - roads							
1263	Footpath Construction	-	-	-	6,563	(6,563)	
C1	Mt Clere Rd - Construction	-	-	-	34,070	(34,070)	
C24	Trillbar Rd - Construction	-	-	-	5,678	(5,678)	
C26	Milgun-Yarlarweelor Rd - Construction	-	-	-	13,490	(13,490)	
D28	Woodlands - Mount Augustus Road - Agrn 661 (Feb/March 20	-	-	-	36,910	(36,910)	
H120	Fortnum Gold Access - Heidi Damage Claim 2	-	-	-	156	(156)	
L120	Fortnum Gold Access Road - Agrn 606	-	-	-	260	(260)	
X4008	Mingah Springs Road - New Bypass - 24/25	-	-	-	979	(979)	
X4009	Sandstone Road - Renew 97 - 100.72 Slk - 24/25	-	-	-	(1)	1	
X4061	Wiluna North Road - Renew 45.00 Slk To 50.00 Slk	450,000	450,000	187,490	140,841	46,649	
X4063	Ashburton Downs-Meekatharra Road - Renew Floodway 1	-	-	-	841,631	(841,631)	
X4064	Ashburton Downs-Meekatharra Road - Renew Floodway 2	-	-	-	9,399	(9,399)	
X4065	Ashburton Downs-Meekatharra Road - Renew Floodway 3	-	-	-	6,214	(6,214)	
X4066	Ashburton Downs-Meekatharra Road - Renew Floodway 4	-	-	-	153,427	(153,427)	
X4068	Floodway No5	-	-	-	6,764	(6,764)	
X4069	Wiluna North Road - Renew 50.00 Slk To 55.00 Slk	450,000	450,000	187,490	491,948	(304,458)	
X4070	Wiluna North Road - Renew 56.00 Slk To 61.00 Slk	450,000	450,000	187,490	-	187,490	
X4071	Gascoyne River - Renew Floodway	1,250,000	1,250,000	520,825	-	520,825	
X4072	Deverell Creek - Renew Floodway	1,250,000	1,250,000	520,825	-	520,825	
X4073	Turner Creek - Renew Floodway	1,250,000	1,250,000	520,825	-	520,825	
X4074	Cunjuna Creek - Renew Floodway	1,250,000	1,250,000	520,825	-	520,825	
X4075	Grid Program 2025-26 - Renew Grids	300,000	300,000	125,000	-	125,000	
X4076	Ethel River - Renew Floodway	1,250,000	1,250,000	520,825	-	520,825	
X4077	Wiluna North Road - Renew 66.00 Slk To 71.00 Slk	450,000	450,000	187,490	-	187,490	
X4078	Wiluna North Road - Renew 75.00 Slk To 77.00 Slk	156,000	156,000	64,985	-	64,985	
X4023	Annean Road - Renew Damage	-	-	-	27,500	(27,500)	
X4038	Mingah Springs Road - Renew Damage	-	-	-	89,372	(89,372)	
TOTAL Road Construction		8,506,000	8,506,000	3,544,070	1,865,202	1,678,868	

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

OPERATING ACTIVITIES

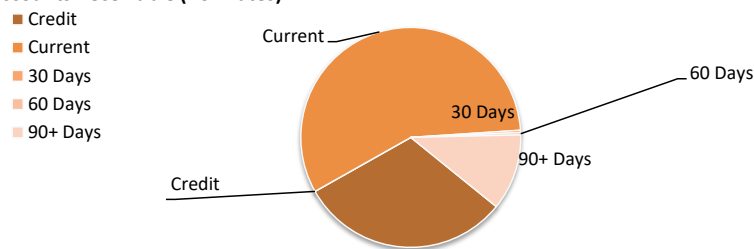
7 RECEIVABLES

Rates receivable	30 Jun 2025	30 Nov 2025
	\$	\$
Opening arrears previous years	1,184,269	891,825
Levied this year	5,697,848	8,569,605
Less - collections	(5,990,292)	(5,560,638)
Gross rates collectable	891,825	3,900,792
Allowance for impairment of rates receivable		(120,309)
Net rates collectable	891,825	3,780,483
% Collected	87.0%	58.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(56,072)	103,345	611	621	20,243	68,748
Percentage	(81.6%)	150.3%	0.9%	0.9%	29.4%	
Balance per trial balance						
Trade receivables						68,748
GST receivable						329,268
Allowance for credit losses of trade receivables						0
Total receivables general outstanding						398,016

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)



KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 November 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel and Oils	280,337	161,197	0	441,534
Total other current assets	280,337	161,197	0	441,534
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

OPERATING ACTIVITIES

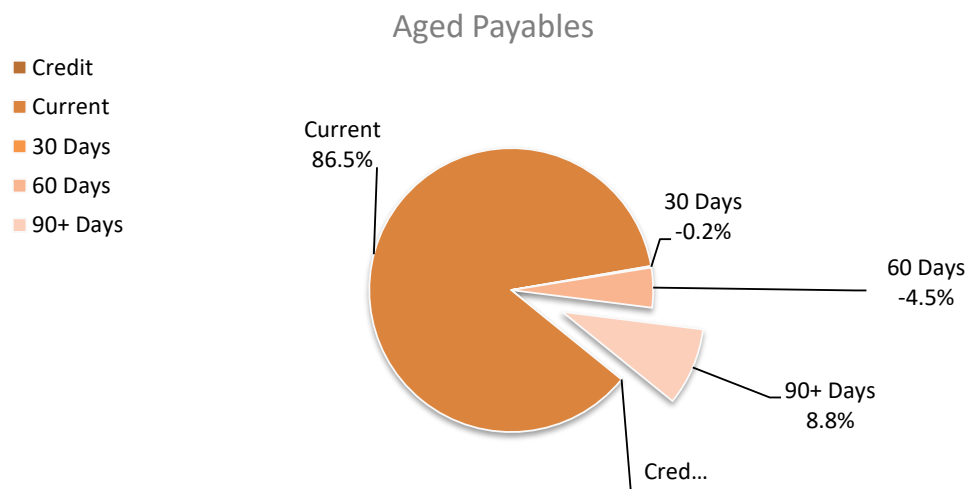
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	119,256	(238)	(6,248)	12,199	124,969
Percentage	0.0%	95.4%	-0.2%	-5.0%	9.8%	
Balance per trial balance						
Sundry creditors	0	124,969	0	0	0	124,969
ATO liabilities	0	181,067	0	0	0	181,067
Bond Held	0	23,865	0	0	0	23,865
Excess rates	0	132,099	0	0	0	132,099
Other payables	0	100,379	0	0	0	100,379
Total payables general outstanding						562,379

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

OPERATING ACTIVITIES

10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 November 2025
Other current liabilities		\$	\$	\$	\$	\$
Employee Related Provisions						
Provision for annual leave		204,471	0	0	0	204,471
Provision for long service leave		69,148	0	0	0	69,148
Total Provisions		273,619	0	0	0	273,619
Total other current liabilities		273,619	0	0	0	273,619

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

				Grants, subsidies and contributions revenue		
		Provider	Program	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
COA	IE			\$	\$	\$
0181	52	Financial Assistance Grant	General Purpose Funding	1,736,500	723,540	1,609,004
211	52	Local Road Grant	General Purpose Funding	814,000	339,165	0
1563	52	D.F.E.S. Operating Grant	Law, Order, Public Safety	8,000	3,330	0
2003	52	S.E.S. Operating Grant	Law, Order, Public Safety	10,000	4,165	4,920
2024	55	Reimbursments - Law Other	Law, Order, Public Safety	0	0	0
2419	52	Youth Grant - O.S.H.C. Program	Education And Welfare	27,500	11,455	25,098
2421	52	Youth Services Grant - D.C.P. - W.A.	Education And Welfare	100,000	41,665	0
4591	52	Mrwa - Direct Grant	Transport	525,000	218,750	528,914
4823	55	Reimbursements - Transport	Transport	0	0	0
4843	52	Street - Lighting - Operating Grant	Transport	7,500	3,125	0
8153	55	Reimbursement - Gst Free	Other Property And Services	500	205	425
5393	52	Festival Income Tourism	Other Property And Services	50,000	20,830	0
5393	55	Festival Income Tourism	Other Property And Services	50,000	20,830	45,455
				3,329,000	1,387,060	2,213,816

**SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

				Capital grants, subsidies and contributions revenue				Comment
				Adopted Budget	Current Budget	YTD	YTD Revenue	
COA	IE	Provider	Program	Revenue	Revenue	Budget	Actual	
				\$		\$	\$	
4691	48	Mrwa Road Project Grant (Rrg)	Transport	1,304,000	1,304,000	543,330	803,200	
2008	48	Ses Capital Grant	Law,Order and Public Safety	41,000	41,000	17,080	0	
2013	48	Community Safety & Crime Prevention Grants	Law,Order and Public Safety	750,000	750,000	312,500	0	
2993	48	Contribution - Sewage Ponds Upgrade	Community Amenities	375,000	375,000	156,250	0	
3713	48	Recreation Grants	Recreation & Culture	50,000	50,000	20,830	0	
4672	49	Road Agreement - Westgold Mt Clere Road	Transport	250,000	250,000	104,165	0	
4671	49	Floodway Contributions	Transport	2,500,000	2,500,000	1,041,665	0	
				5,270,000	5,270,000	2,195,820	803,200	

SHIRE OF MEEKATHARRA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

13 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Account	Original Budget	Classification	Current Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
Budget adoption closing Surplus/(Deficit)				Surplus/(Deficit)	0		0	0	0
Purchase of two extra vehicles	25/068	5475	1,700,000	Capital expenses	1,790,000			(90,000)	(90,000)
Transfer from Plant and Machinery Reserve	25/068	FR15	(1,700,000)	Capital revenue	-1,790,000		90,000		0
							90,000	(90,000)	0

10.3 Mining Tenement Applications – November-December 2025

File Reference	EM.NO.001
Author	A Giometti, Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	4 December 2025

Summary

Council is required to consider mining tenement applications for the district from authorised agents and / or relevant government agencies.

The purpose of this Report is to present the relevant monthly mining tenement applications for the district.

Council is requested to consider if it is opposed to any of the mining tenement applications.

Attachments

10.3.1 Exploration Licence Application E52-4532

Background

The following applications and / or requests for comment have been received for mining tenements located in the district –

1. Application for Exploration Licence E 52/4532 from Vortex Minerals Pty Ltd
Vortex Minerals Pty Ltd are requesting sub-surface rights below a depth 30 metres from the natural surface in respect to only private land that may be affected by the Licence. In this instance, there doesn't appear to be any private land subject to the Licence. The proposed licence is in the locality of Dog Hole Well, near the Peak Hill area, and circa 375 kilometres northeast of the Meekatharra town site.

Comment

Shire officers have considered each of the applications, with recommendations and comments below –

1. Application for Exploration Licence E 52/4532 from Vortex Minerals Pty Ltd
Shire officers do not oppose the application and offer no additional comment.

Consultation

Applicants via attached correspondence

Statutory Implications

Mining Act 1978

Section 23 Mining on public reserves etc. and Commonwealth land

The holder of a mining tenement on public reserves etc. and Commonwealth land may not carry out mining on or under the land otherwise in accordance with a relevant consent having been obtained.

Mining Act 1978

Section 24 Classification of reserves

For Section 23 (above) public reserves include, although are not limited to, national parks, nature reserves, public utility land, townsites, roads, water and catchment reserves, and other defined land.

Mining Act 1978

Section 25 Mining on foreshore, seabed, navigable waters or townsite

Before approving a tenement application over a townsite, the Minister charged with the administration of the Mining Act 1978 is to consult with the local government before giving consent.

Mining Act 1978

Section 26 Terms and conditions

Requires any person carrying out mining operations to observe terms and conditions placed on the tenement application, which may include –

- The need to make good the surface of the land,
- Make payment to the person having control and management for the making good of the surface of the land, and / or
- Make compensation payment to the person having control and management of the land affected for any loss or damage caused by the mining operations.

Policy Implications

Nil

Financial Implications

New mining tenements will increase rate revenue, although the precise impact will not be known until the valuation of the tenement is provided by the Valuer General.

Risk Implications

Council's risk exposure is low by not opposing the applications.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council, pursuant to the *Mining Act 1978*, –

1. Does not oppose the Application for Exploration Licence E 52/4532 from Vortex Minerals Pty Ltd.

Attachment

10.3.1 Exploration Licence Application E52/4532



Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Attention:
The Chief Executive Officer
Telephone: (08) 9980 0600

20 Blundell Street
Queanbeyan East
NSW 2620

12 November 2025

Reference: VM2025-005

SHIRE OF MEEKATHARRA

File No:

19 NOV 2025

Officer:

Action Req'd:

Delegated To:

APaid: RPP44 63800 09400 57244 10605

EXPLORATION LICENCE APPLICATION E52/4532

Attachments:

1. Exploration Licence Application – Minerals Form 21 with map.

Dear Sir/Madam,

Vortex Minerals Pty Ltd (the "Company") (ACN 652 600 461) lodged the above exploration licence application (the "Licence") on 04 November 2025. Pursuant to s33(1) of the Mining Act 1978, please find attached the receipted application and map – for service to the Chief Executive Officer of the Municipality subject to the Licence (Attachment 1).

I am requesting sub-surface rights below a depth 30 metres from the natural surface in respect to only private land that *may* be affected by the Licence. In this instance, there doesn't appear to be any private land subject to the Licence.

Please advise if you require any further information.

Yours Faithfully,

A handwritten signature in black ink, appearing to read "D. Fry".

Dennis Fry MAusIMM
Director

Phone: +61 475 505 642
Email: vortex.mins@gmail.com



Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

- (a) Type of tenement
(b) Time & Date marked out (where applicable)
(c) Mineral Field
DESCRIPTION OF GROUND APPLIED FOR:
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)

(a) Exploration Licence	No. E 52/4532
(b) a.m./p.m. / /	(c) PEAK HILL
(d) DOG HOLE WELL (e) (f) This application affects Private Property. Details of Private Property Affected: Does not include any private land referred to in Section 29(2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land.	
(g) 41 BL	
Additional information to be provided in an attachment (See Note 4)	

- APPLICANT(S) DETAILS (FOR EACH APPLICANT) (see Note 5):

- (h) Full Name
(i) ABN/ACN (if applicable)
(j) Service Address
(k) Optional information (email, telephone)
(l) Designated Tenement Contact (see Note 6)
(i) Full name
(ii) Postal address (Street/Post Box/Locked Bag, Suburb, State, Postcode, Country)
(iii) Email address
(iv) Optional information (telephone)
(m) No. of shares
(n) Total No. of shares

(h), (i), (j) & (k) VORTEX MINERALS PTY LTD (ACN: 652 600 461) (ABN: 74652600461) 20 BLUNDELL STREET, QUEANBEYAN EAST, NSW, 2620 vortex.mins@gmail.com 0475505642	(l) TENEMENT MANAGER - VORTEX MINERALS 20 BLUNDELL STREET, QUEANBEYAN EAST, NSW, 2620 vortex.mins@gmail.com 0475505642	(m) Shares 100
		(n) Total 100

- (o) Signature of applicant or agent (if agent state full name and address)

(o) Dennis Fry

Date: 04/11/2025

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 9th day of December 2025 (See Note 7).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:15:41	on	4 November	2025	with fees of
Application	\$1,760.00				
Rent	\$7,093.00				
TOTAL	\$8,853.00				
Receipt No:	58293794474				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (d), (e), (f) and (g) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ADDITIONAL INFORMATION

An applicant may provide an relevant additional information they wish to provide in respect of this application in an attachment (e.g. that the application is for a special prospecting licence or is the conversion of an existing title, or the effect of the application on private property).

Note 5: APPLICANT(S) DETAILS

Each applicants must include their full name (individual or company) and address. The address must be the applicant's principal place of business or residence (not a postal address).

Note 6: DESIGNATED TENEMENT CONTRACT

Each applicant must include the full name (individual or company), postal address and email address of the applicant's designated tenement contact for the application, to be used for correspondence. Each applicant may only have 1 designated tenement contact for the application (although multiple applicants may have the same designated contact) and may nominate themselves as the designated tenement contact.

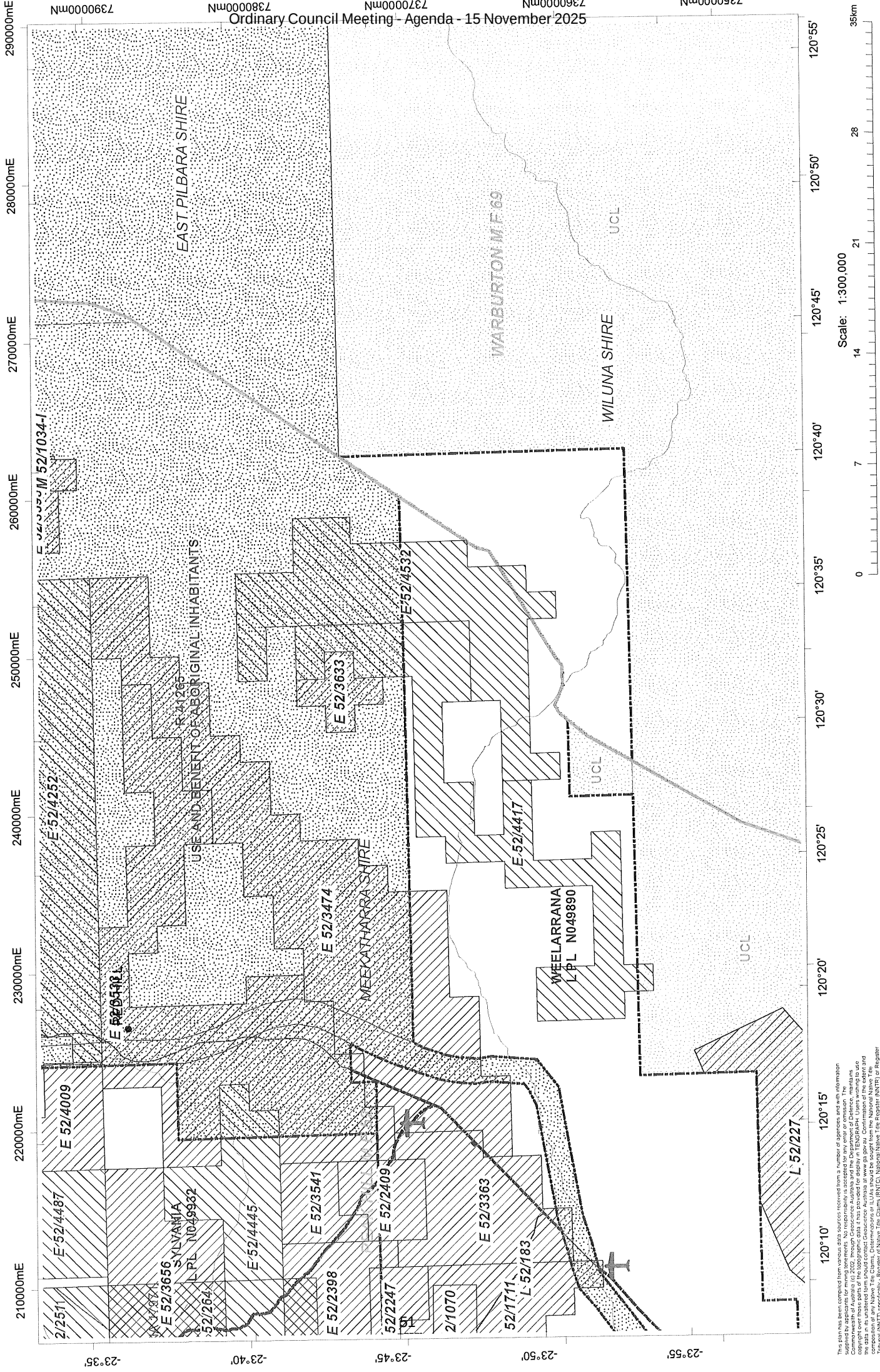
Note 7: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64			FORM 21 - ATTACHMENT 1		
EXPLORATION LICENCE NO. 52/4532					
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS					
LOCALITY: DOG HOLE WELL					
BLOCK IDENTIFIER (All three sections must be completed)					
1:1,000,000 PLAN NAME		PRIMARY NUMBER	GRATICULAR SECTION		
OAKOVER RIVER		3175	cdekpuz		
OAKOVER RIVER		3176	aflmnqrsvw		
OAKOVER RIVER		3246	yz		
OAKOVER RIVER		3247	ekprstuvwxyz		
OAKOVER RIVER		3248	abfglmqv		
OAKOVER RIVER		3318	d		
OAKOVER RIVER		3319	e		
TOTAL BLOCKS:			41		



- Pending Application
- Live Tenement
- Application over Live Tenement



This plan has been compiled from various data sources received from a number of agencies and with information supplied by the landowners. It is not a legal document and should not be used for legal purposes. The Department of Mines, Petroleum and Exploration (DMP) is not responsible for any errors or omissions in this plan. Users wishing to use this plan for legal purposes should consult the relevant legislation and the DMP. The DMP is not responsible for any errors or omissions in this plan. Users wishing to use this plan for legal purposes should consult the relevant legislation and the DMP.

10.4 Contribution – Isolated Children’s Parents’ Association 2026 State Conference

File Reference	CR.SP.001
Author	N Cain, Chief Executive Officer
Author’s Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser’s Interest	Nil
Applicant / Respondent	Isolated Children’s Parents’ Association
Report Date	7 December 2025

Summary

Council has been requested by the Isolated Children’s Parents’ Association to provide financial support for their 2026 State Conference.

Council has provision to provide contributions and donations to groups and individuals as it deems suitable.

Council is requested to support the purchase of a Platinum Sponsorship Package (\$5,000 (ex GST)) for the Isolated Children’s Parents’ Association 2026 State Conference.

Attachments

Nil

Background

The Isolated Children’s Parents’ Association (ICPA) is a voluntary lobby group whose aim is to achieve equity of education for children in rural, regional and remote areas.

It has been in existence for over 50 years and is well respected by State and Federal government, the Opposition, the Education Department, and others involved in the education area.

The Association is comprised of branches across Australia, with 12 branches located in Western Australia.

The Meekatharra Air Branch is spread over a vast area of Western Australia with meetings held online.

In 2026 the Meekatharra Air Branch is convening the State Conference and are seeking financial support to help fund this event.

ICPA are requesting Council purchase one of the available sponsorship packages, as outlined below –

- Platinum Sponsor (\$5,000 ex GST)
 - o Complimentary tickets for 4 representatives to network with members and guest at all events associated with conference including invitations to State Council meetings.
 - o Speaking opportunity at Conference.
 - o Display space and banner in the trade exhibition area of conference venue.
 - o Company brochure and promotional merchandise (to be supplied by the sponsor) for inclusion in conference satchels.
 - o Promotion in ICPA publications, programs, website, Facebook and conference PowerPoint.
 - o Editorial in ICPA 'Bits and Pieces' Newsletter (to be coordinated in conjunction with the company media relations representative and the editor of Bits and Pieces).
- Gold Sponsor (\$2,500 ex GST)
 - o Complimentary tickets for 2 representatives to the Conference.
 - o Speaking opportunity at Conference.
 - o Display space and banner displayed at Conference.
 - o Company brochure and promotional merchandise (to be supplied by the sponsor) to be included in conference satchels.
 - o Promotion in ICPA publications, programs, website, Facebook and conference PowerPoint.
- Silver Sponsor (\$1,500 ex GST)
 - o Complimentary tickets for 2 representatives to the Conference.
 - o Display Space and banner displayed at Conference.
 - o Inclusion of company logo in PowerPoint display at conference.
 - o Company brochure to be included in conference satchels.
 - o Acknowledgment in sponsorship flyer which will also be published in 'Bits and Pieces' newsletter and ICPA website.
- Bronze Sponsor (\$750 ex GST)
 - o Complimentary ticket for 1 representative to the Conference.
 - o Banner displayed at the Conference.
 - o Inclusion of company logo in Power Point display at conference and ICPA publications.
 - o Company brochure to be included in conference satchels.
- Valued Sponsor (Up to \$500 ex GST)
 - o Banner displayed at the Conference.
 - o Inclusion of company logo in Power Point display at conference and ICPA publications.
 - o Company brochure to be included in conference satchels.

Comment

It may be difficult for Council and the Shire to meet all the benefits associated with the Platinum Sponsorship; however, Shire officers have considered all the sponsorship packages and believe the Platinum Sponsorship package is both affordable for the Shire and suitable recognition for the work undertaken by ICPA.

Donations are at the discretion of Council, with Council having supported educational-focused opportunities previously.

This request would therefore be considered in the same manner.

Council could choose to –

- Not provide a donation,
- Purchase a Platinum Sponsorship package at \$5,000 (ex GST), or
- Purchase a differing Sponsorship package.

Shire officers recommend Council purchase a Platinum Sponsorship package at \$5,000 (ex GST) and for the Chief Executive Officer to liaise with conference convenors regarding overall input from the Shire at the conference.

Consultation

Councillors

Isolated Children's Parents' Association

Statutory Implications

Local Government Act 1995

Section 6.2 Local government to prepare annual budget

In preparing the annual budget the local government is to have regard to estimated expenditure proposed to be incurred by the local government.

Policy Implications

Council Policy 02.08 Donations

All donations are subject to Council consideration and approval, and all requests will be considered on their merits.

Financial Implications

Council has sufficient funds in the Annual Budget to accommodate this request.

Risk Implications

Council's risk exposure is low by supporting this request.

Strategic Implications

Strategic Community Plan 2020 – 2030

Social – Contribute to a community that is connected, healthy and engaged in creating the future they want.

Relevant Council priorities include –

- Advocate for retention and improvement to health and education facilities.

Voting Requirements

Simple Majority

Recommendation

That Council, regarding a contribution towards the Isolated Children's Parents' Association 2026 State Conference, and pursuant to Council Policy 02.08, agrees to purchase a Platinum Sponsorship package at \$5,000 (ex GST).

10.5 Council Member Representation – Development Assessment Panel

File Reference	GR.SL.004
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Department of Planning, Lands, and Heritage
Report Date	7 December 2025

Summary

The Department of Planning, Lands, and Heritage has written requiring Council to nominate Council members for inclusion on the register of Local Government Development Assessment Panel Members.

The appointment is for 2 years, and the nominations must include 2 x primary members and 2 x alternate members.

Council is requested to nominate 2 x primary members and 2 x alternate members to be registered as Local Government Development Assessment Panel Members.

Attachments

Nil

Background

Representation of local interests is a key aspect of the Development Assessment Panel (DAP) system.

DAPs were created by the WA Planning Commission to enhance planning expertise in decision-making by improving the balance between technical advice and local knowledge for larger-scale developments.

DAPs consist of 3 specialist members and 2 local government Council members by Ministerial appointment.

The combination of local knowledge with technical expertise provides for informed and balanced decision making by DAPs.

The *Planning and Development (Development Assessment Panels) Regulations 2011* (DAP Regulations) provides for this local knowledge in the constitution of a DAP by requiring the local

government to nominate Council members for inclusion on the register of Local Government DAP Members.

Pursuant to Regulation 25 of the DAP Regulations, Council is required to nominate 4 council members to sit as DAP members for the district.

The nominations must include 2 members who will be the primary local government DAP members for the district and 2 alternate members whom the DAP Executive Director can invite if either of the primary members are unavailable.

The DAP generally considers any planning approval over \$2 million; however, will not consider –

- Construction of a single house and any associated carport, patio, outbuilding and incidental development,
- Development in an improvement scheme area,
- A public work, and
- Development wholly within an area identified as a regional reserve under a region planning scheme.

The Shire of Meekatharra has had no recorded development necessitating the convening of the DAP.

Comment

Shire officers presented this item for discussion at a recent Council Member Directions Session and are of the opinion it is unlikely there will be any qualifying developments in the district in the foreseeable future.

Council is legislatively required to nominate members to be registered as Local Government Development Assessment Panel Members.

Council's Planning Scheme exists only over the Meekatharra Townsite and, accordingly, it is recommended the following nominations are made –

- Shire President Councillor Harvey Nichols (Primary Member),
- Deputy Shire President Councillor Mark Smith (Primary Member),
- Councillor Maurice Anderson (Alternate Member), and
- Councillor Adrian Moses (Alternate Member).

Consultation

Council members

Department of Planning, Lands, and Heritage

Statutory Implications

Planning and Development (Development Assessment Panels) Regulations 2011

Regulation 25 Register of local government DAP members

The council is to nominate 4 council members to be designated as primary (2) and alternate (2) members for the Local Government DAP.

Policy Implications

Nil

Financial Implications

Council members will be paid an attendance fee in the event of attending as a DAP Member.

Risk Implications

Council's risk exposure is low by nominating members for this legislative requirement.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Ensure effective, efficient use of Shire resources and provide leadership for the community

Relevant Council priorities include –

- Ensure governance and legislative requirements are met.

Voting Requirements

Simple Majority

Recommendation

That Council, regarding Council member representation on the Development Assessment Panel and pursuant to regulation 25 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, nominates the following Council members –

- Shire President Councillor Harvey Nichols (Primary Member),
- Deputy Shire President Councillor Mark Smith (Primary Member),
- Councillor Maurice Anderson (Alternate Member), and
- Councillor Adrian Moses (Alternate Member).

10.6 Policy – Council Members – Superannuation Contribution Payments

File Reference	GV.CC.010
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	7 December 2025

Summary

Council is required to have a position regarding superannuation contribution payments for Council members (i.e., whether to pay or not).

Shire officers have discussed this matter with Council members and have prepared a policy for consideration based on this discussion.

Council is requested to resolve not to pay superannuation contribution payments to Council members and to adopt a policy stating as such.

Attachments

10.6.1 Superannuation Contribution Payments Policy

Background

Changes to the *Local Government Act 1995* allow for the payment of superannuation contributions to Council members.

The superannuation contribution rate aligns with the *Commonwealth Superannuation Guarantee (Administration) Act 1992*, which is currently set at 12%.

Where a Council resolves to make superannuation contribution payments for its Council members, the amount of the payment is to be equivalent to the amount the Council would have been required to contribute under the *Commonwealth Superannuation Guarantee (Administration) Act 1992* as superannuation as though the Council members were employees of the local government.

For superannuation purposes, the following payments to Council members are considered Ordinary Time Earnings (OTE) –

- Meeting attendance fees; and
- Annual allowance for the Shire President and Deputy Shire President.

The following payments are not considered Ordinary Time Earnings and therefore do not attract superannuation contributions –

- Expenses reimbursed on claim (e.g., travel, vehicle, childcare, and professional development expenses); and
- Annual allowance in lieu of reimbursement of expenses.

Council members must nominate a superannuation account to receive contributions and may opt out of receiving these contributions by providing written notice to the Chief Executive Officer.

Additionally, if a Council member is paid fees and allowances in advance, and subsequently resigns or is suspended, they are required to repay any overpaid superannuation contributions.

There is no requirement for Council members to declare a financial instrument when deciding to pay superannuation contribution payments to Council members.

As a Class 3 local government, the Shire of Meekatharra is not legislatively mandated to make such contributions although may resolve to do so (by an absolute majority).

Comment

Shire officers presented this item for discussion at a recent Council Member Directions Session.

As this matter relates entirely to Council, Shire officers do not have an opinion on the position of Council, and the policy has been prepared based on points raised by Council members during the session.

The policy is representative of the position of Council members and satisfies the requirements of the *Local Government Act 1995*.

Council could choose to –

- Not adopt the policy,
- Adopt the policy, as presented, or
- Adopt a modified version of the presented policy.

Shire officers recommend Council adopt the policy, as presented, which is in accordance with legislative requirements and aligns with points raised by Council members during the recent Council Member Directions Session.

Consultation

Council members
Western Australian Local Government Association

Statutory Implications

Local Government Act 1995

Section 2.7 Role of council

The council is to determine the local government's policies.

Local Government Act 1995

Section 5.99B Superannuation for council members: main provisions

A local government may decide, by absolute majority, to pay superannuation contribution payments for Council members and, where no decision is made, to pay superannuation payments.

Local Government Act 1995

Section 5.99C Superannuation for council members: opt outs

A Council member may opt out of superannuation contribution payments if Council has resolved to make those payments.

Local Government Act 1995

Section 5.99D Superannuation for council members: other exceptions

Under certain arrangements, superannuation contribution payments for Council members cannot be made.

Local Government Act 1995

Section 5.99E Superannuation for council members: supplementary provisions

Under certain conditions, superannuation contribution payments made to Council members may need to be repaid.

Policy Implications

Nil

Financial Implications

If this policy is adopted there will be no financial implications to Council, otherwise additional expenses will be incurred by way of superannuation payments.

Risk Implications

Council's risk exposure is low by adopting this policy.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Ensure effective, efficient use of Shire resources and provide leadership for the community

Relevant Council priorities include –

- Ensure governance and legislative requirements are met.

Voting Requirements

Absolute Majority

Recommendation

That Council, regarding Superannuation Contribution Payments to Council Members and pursuant to section 5.99B of the *Local Government Act 1995*, -

1. Resolves to not pay superannuation contribution payments to Shire of Meekatharra Council members, and
2. Adopts the Superannuation Contribution Payments Policy, as attached.

Attachment

10.6.1 Council Members Superannuation Contribution Payments Policy

Council Members

Superannuation Contribution Payments Policy

Objective

To provide direction regarding superannuation contribution payments for Council members.

Scope

This policy applies to Council members of the Shire of Meekatharra (the Shire).

Statement

Eligibility

Council members who are entitled to receive meeting fees or allowances may be eligible for superannuation contribution payments if Council so resolves.

Contributions are not made –

- During any period of suspension under the *Local Government Act 1995*,
- During periods when the Council member is not entitled to receive fees or allowances, or
- If the Council member fails to nominate a complying superannuation fund before the end of the month to which the payment relates.

Contribution details

The superannuation contribution rate matches the prevailing superannuation guarantee rate.

Contributions are paid in addition to fees and allowances and are not included in the Salaries and Allowances Tribunal fee cap.

Payments are made to a complying superannuation fund nominated by the Council member.

Opt-out provision

Any Council member may choose to opt-out of receiving superannuation contributions by providing a written notice to the Chief Executive Officer.

Timing of Payments

Superannuation contributions are paid at the same time as Council member remuneration is due.

Contributions are not to be made retrospectively.

Financial responsibility

Superannuation payments are funded from the Annual Budget.

The financial impact will vary depending on the number of Council members and the amount of remuneration determined by the Salaries and Allowance Tribunal and Council.

Council position

Council resolves **not** to make superannuation contribution payments for Council members.

Definitions

Council member means a person elected to serve as a Councillor under the *Local Government Act 1995*.

Opt-out means a written notice from a Council member to the Chief Executive Officer indicating they do not wish to receive superannuation contributions.

Superannuation guarantee means compulsory contributions made by an employer (or in this case, a local government) under the *Superannuation Guarantee (Administration) Act 1992 (Cth.)*.

Relevant policies / documents

- Nil

Relevant legislation / local laws

- *Local Government Act 1995*
 - o Section 5.99B Superannuation for council members: main provisions
 - o Section 5.99C Superannuation for council members: opt outs
 - o Section 5.99D Superannuation for council members: other exceptions
 - o Section 5.99E Superannuation for council members: supplementary provisions
- *Salaries and Allowances Tribunal determination – Local Government Chief Executive Officers and Council Members*
- *Superannuation Guarantee (Administration) Act 1992 (Cth.)*

Office use only

Relevant Delegations	Nil			
Adoption Method	Absolute Majority			
Council Adoption	Date	12 December 2025	Resolution #	
Reviewed / Modified	Date			
	Date			
	Date			
Next Review Due	Date	December 2027		

10.7 Policy – Elected Members – Continuing Professional Development

File Reference	GV.CC.009
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	7 December 2025

Summary

Council is required to have a policy for the continuing professional development of Council members.

Shire officers have discussed the policy with Council members and collated this version of the policy, which is an amended version (minor amendments only) of the WA Local Government Association's template for this policy.

Council is requested to adopt the Continuing Professional Development Policy (by absolute majority).

Attachments

10.7.1 Continuing Professional Development Policy

Background

In 2019, the *Local Government Act 1995* was amended requiring Council to adopt a policy for continuing professional development which is to be observed by all Council members.

The purpose of the legislative change was to ensure Council members are provided opportunities to participate in continuing professional development as part of their obligation and duty to fulfil their role on Council.

Continuing professional development includes, although is not limited to, -

- Legislated compulsory training, which must be completed within 12 months of being elected and is valid for 5 years, including the following modules –
 - o Understanding local government,
 - o Serving on Council,
 - o Meeting procedures,
 - o Conflicts of interest, and
 - o Understanding financial reports and budgets, and

- Continuing professional development which will provide a benefit to Council and the community.

The Council of the day combined other legislatively required policies together to create Council policy 01.06 Elected Members Training Course, Conference Attendance Registration and Expenses.

A review of Council policies from an external consultant has recommended the separation of the relevant parts of this policy which relate to continuing professional development for ease of audit compliance and transparency.

Comment

Shire officers presented this item for discussion at a recent Council Member Directions Session.

The policy, as presented for adoption, is an amended version (minor amendments only) of the WA Local Government Association's template for this policy and carries the same intent.

Council could choose to –

- Not adopt the policy,
- Adopt the policy, as presented, or
- Adopt a modified version of the presented policy.

Adoption of this policy will necessitate further policies, which are yet to be developed.

Shire officers recommend Council adopt the policy, as presented, which is in accordance with legislative requirements.

Consultation

Council members

Statutory Implications

Local Government Act 1995

Section 2.7 Role of council

The council is to determine the local government's policies.

Local Government Act 1995

Section 5.128 Policy for continuing professional development

Council is to prepare and amend from time-to-time a policy for continuing professional development and this policy must comply with any prescribed requirements.

The policy must be reviewed after each ordinary election.

Local Government Act 1995

Section 5.98 Fees etc. for council members

Council may approve the reimbursement (and the extent of reimbursement) incurred by a Council member in performing in their capacity as a Council member.

Policy Implications

Council Policy 01.06 Elected Members Training Course, Conference Attendance Registration and Expenses

All council members are to be given the opportunity to participate in ongoing professional development.

This item, if adopted, will replace certain parts of Council Policy 01.06.

Financial Implications

Shire officers will need to revise the Annual Budget to ensure the transparency of training expenses for each Council member is suitably shown.

Further allocation may be required as part of the Annual Budget Review.

Risk Implications

Council's risk exposure is low by adopting this legislatively required policy.

Strategic Implications

Strategic Community Plan 2020 – 2030

Governance – Ensure effective, efficient use of Shire resources and provide leadership for the community

Relevant Council priorities include –

- Ensure governance and legislative requirements are met.

Voting Requirements

Absolute Majority

Recommendation

That Council, regarding the Continuing Professional Development Policy and pursuant to section 5.128 of the *Local Government Act 1995*, adopts the Continuing Professional Development Policy, as attached.

Attachment

10.7.1 Council Members Continuing Professional Development Policy

Council Members

Continuing Professional Development Policy

Objective

To ensure Council members are provided opportunities to participate in continuing professional development as part of their obligation and duty to fulfill their role on Council.

Scope

This policy applies to Council members of the Shire of Meekatharra (the Shire).

Statement

Introduction

Council members have a unique and challenging role performing their functions under the *Local Government Act 1995* (the Act).

The Shire recognises the value of training and continuing professional development to supplement and build Council member skills and experience.

Compulsory Training

The *Local Government (Administration) Regulations 1996* (the Regulations) requires Council members to complete the Council Member Essentials training, as specified.

Certain exemptions, specified in the Regulations, apply.

Training must be completed within 12 months of being elected and is valid for 5 years.

Non-compliance with the requirement to complete training is an offence under the *Local Government Act 1995* (the Act), punishable by a fine not exceeding \$5,000.

Following each ordinary election, Council members will be provided with information on training options from the approved training providers as stated in the Regulations.

Council members will be able to select a training option to meet their learning style and availability.

Compulsory training will be deducted from the individual Council member's annual Council Member Professional Development budget allocation, as determined each budget period, and as detailed in the Annual Council Member Professional Development budget allocation sub-section of this policy.

Continuing professional development

Subject to sufficient funds being available in the annual Council Member Professional Development budget allocation, Council members are encouraged to attend professional development events each financial year.

Professional development can take several forms including, although not limited to, formal qualifications, short courses, seminars and conferences.

Professional development must relate to the role of a Council member and provide a benefit to Council, Shire and / or community.

Examples of professional development relevant to a Council member's role are –

- Local government leadership;
- Town planning;
- Strategic planning;
- Financial management;
- Corporate governance;
- Risk management;
- Conflict resolution;
- Emergency management; and
- Public sector management.

Where possible, professional development should be conducted through a Registered Training Organisation.

Organisations providing training relating to the professional development of Council members include, although are not limited to –

- Western Australian Local Government Association (WALGA);
- Australian Local Government Association (ALGA);
- Australian Institute of Management;
- Australian Institute of Company Directors; and
- Institute of Public Administration Australia.

Professional development approval

All requests for professional development shall be submitted to the Chief Executive Officer on a Council Member Application for Training / Conference Attendance form.

The Chief Executive Officer is authorised to approve requests where it is considered to meet this policy and is within the individual Council member's annual Conference / Training budget allocation, as detailed in the Annual Council Member Professional Development budget allocation sub-section of this policy.

Where –

- A Council member is seeking to attend an event outside of Australia, the request is required to be submitted to Council for consideration,
- A Council member's request for professional development is declined by the Chief Executive Officer under this policy, the Council member may request the matter be referred to Council for determination,

- The Chief Executive Officer considers special circumstances apply in relation to a Council member's professional development request the Chief Executive Officer may refer the request to Council for consideration.

Limitations

In accordance with regulation 37(3) of the *Local Government (Administration) Regulations 1996*, the Shire must not pay for or reimburse Council members any amount in relation to continuing professional development which occurs during the following periods –

- The last 3 months of their term,
- Where they have provided a notice of resignation – from the day the notice was delivered, or
- During a period of suspension of the Council or council member.

Annual Council Member Professional Development budget allocation

Each Council member will be allocated \$10,000 in the annual Council Member Professional Development budget allocation for professional development.

This amount will not be rolled over into the following financial year.

Annual Conference and Regional Meeting Attendance budget allocation

In addition to the individual Council member allocations, an annual budget will be set for the following –

- Attendance for 2 x Council members at the annual WALGA WA Local Government Week Convention,
- The Shire President and Deputy Shire President's attendance at the Australian Local Government Association (ALGA) National General Assembly and / or the Committee for Economic Development of Australia (CEDA) State of the Nation forum, and
- Other regional meeting attendance which may be required from time-to-time.

Registration and travel

All professional development, conferences, regional meeting attendance, and associated travel (where applicable), shall be coordinated by Shire Officers and not Council members.

Refer to Council Policy – Council Member Entitlements for further information.

Knowledge sharing

On return from any professional development attended (excluding the annual WALGA WA Local Government Week Convention), Council members shall complete a Council Member Training Evaluation Form and provide this to the Chief Executive Officer for inclusion in the monthly Briefing Session document.

Comments and learnings should be included in the form to enable knowledge sharing with all Council members.

Reporting

Section 5.127 of the Act requires for each financial year, a report must be prepared for the training completed by Council members in the financial year.

The Chief Executive Officer must publish this report on the Shire's website by the end of July of every year.

Definitions

Approved Training Providers means the providers listed under regulation 35(2)(b) of the *Local Government (Administration) Regulations 1996*, which are North and South Metropolitan TAFE and WALGA.

Council Members Essentials means the mandatory course for Council Members consisting of the following modules –

- Understanding local government;
- Serving on council;
- Meeting procedures;
- Conflicts of interest; and
- Understanding financial reports and budgets.

Relevant policies / documents

- Code of Conduct for Council Members, Committee Members and Candidates
- Recordkeeping Plan
- Council Member Training Conference Attendance Application
- Council Member Travel Expense Claim Form
- Council Member Training Evaluation Form

Relevant legislation / local laws

- *Local Government Act 1995*
 - o Section 5.98(2)(b) Fees etc. for council members
 - o Section 5.126 Training for council members
 - o Section 5.127 Report on training
 - o Section 5.128 Policy for continuing professional development
 - o Section 5.129 Fees and expenses
- *Local Government (Administration) Regulations 1996*
 - o Regulation 32(1) Expenses that may be approved for reimbursement
 - o Regulation 35 Training for council members
 - o Regulation 37 Fees and expenses
- *Salaries and Allowances Tribunal determination – Local Government Chief Executive Officers and Council Members*

Office use only

Relevant Delegations	Nil			
Adoption Method	Absolute Majority			
Council Adoption	Date	12 December 2025	Resolution #	
Reviewed / Modified	Date			
	Date			
	Date			
Next Review Due	Date	December 2027		

10.8 Budget Amendment – Meekatharra Aerodrome Terminal Air Conditioners

File Reference	FM.BU.001
Author	A Giometti, Deputy Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Nil
Report Date	8 December 2025

Summary

Recent inspections confirm the Meekatharra Aerodrome Terminal air conditioners have reached the end of their serviceable life.

Shire officers have sought quotations to replace, and upgrade, the units.

Council is requested to approve an amendment to the Annual Budget to replace and upgrade the Meekatharra Aerodrome Terminal air conditioners.

Attachments

Nil

Background

Shire officers recently engaged air conditioning technicians to undertake annual air conditioning inspections and maintenance.

The technicians identified the Meekatharra Aerodrome Terminal air conditioning units as having reached the end of their serviceable life and no longer adequate to maintain comfortable temperatures during extreme weather.

There is no allocation in the Annual Budget to accommodate the purchase.

Shire officers have sought quotes for urgent works, and the value (circa \$20,000) will require a budget amendment resolution of Council before works can commence.

Comment

Given increasing usage of the Shire's aerodrome and the extreme temperature conditions experienced in Meekatharra, Shire officers believe suitable air conditioning at the terminal to be a necessity and serving a positive promotional aspect for users of the facility.

In extreme heat, the lack of suitable air conditioning potentially represents a safety issue.

Council maintains an Airport Reserve Account for situations such as this, and it is recommended funds been drawn from the Reserve for these works.

Council could choose to –

- Not amend the budget and not approve the replacement of the air conditioners, or
- Amend the budget and approve the replacement of the air conditioners.

Shire officers recommend amending the budget and replacing the air conditioners at the Meekatharra Aerodrome Terminal with funds drawn from the Airport Reserve Account.

Consultation

Air conditioning technicians

Air conditioning suppliers

Statutory Implications

Local Government Act 1995

Section 6.8 Expenditure from municipal fund not included in annual budget

A local government is not to incur expenditure unless it is included in the annual budget (or will be) or authorised in advance by the Shire President in an emergency.

Policy Implications

Nil

Financial Implications

The quotation for the replacement and upgrade of the air conditioners, which is to be done as urgent works, is approximately \$20,000 (ex GST).

It is proposed to draw down funds from the Airport Reserve Account to meet this expense.

Risk Implications

Council's risk exposure is low by replacing and upgrading the air conditioners.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Recommendation

That Council, regarding the Meekatharra Aerodrome Terminal Air Conditioners and pursuant to section 6.8 of the *Local Government Act 1995*, -

1. Approves the replacement and upgrade of the air conditioners at the Meekatharra Aerodrome Terminal, and
2. Amends the Annual Budget as follows –
 - a. Increase capital expenditure by \$20,000 for the replacement and upgrade of the air conditioners at the Meekatharra Aerodrome Terminal, and
 - b. Increase the Transfer from Airport Reserve Account by \$20,000.

11 New Business of an Urgent Nature

Nil

12 Confidential Matters

Recommendation

That Council, pursuant to section 5.23 of the *Local Government Act 1995*, considers the following items to be of a confidential nature –

- 1. Lease – Lloyds Plaza Shop 4 – Marlya Mayu Community Consultation Support Services (s.5.23(2)(c)), and**
- 2. Offer to Purchase – Residential Property in Meekatharra Townsite (s.5.23(2)(c)), and**

closes the meeting to members of the public.

12.1 Lease – Lloyd’s Plaza Shop 4 – Malya Mayu Community Consultation Support Services

File Reference	CP.LO.003
Author	N Cain, Chief Executive Officer
Author’s Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser’s Interest	Nil
Applicant / Respondent	Ms Timika King, Malya Mayu
Report Date	8 December 2025

Summary

Ms Timika King, Malya Mayu, has approached the Shire requesting to lease Shop 4 at Lloyd’s Plaza for her consultancy business.

Shire officers have had a valuation undertaken for the location, as is legislatively required.

Council is requested to lease Shop 4 at Lloyd’s Plaza to Ms Timika King, Malya Mayu, for her community consultation support services business.

12.2 Offer to Purchase – Residential Property in Meekatharra Townsite

File Reference	A428
Author	N Cain, Chief Executive Officer
Author's Interest	Nil
Authoriser	N Cain, Chief Executive Officer
Authoriser's Interest	Nil
Applicant / Respondent	Confidential
Report Date	8 December 2025

Summary

The Shire has been approached to consider the purchase of a 4 x bedroom and 2 x bathroom residential property in the Meekatharra townsite.

Shire officers have had a valuation undertaken for the property to ascertain if the asking approach is suitable.

Council is requested to direct the Chief Executive Officer to negotiate the purchase with the property owners, for the subject land, within the negotiating purchase price range, outlined in this Report.

13 Council Member Motions

13.1 Response to Previous Council Member Motions

Nil

13.2 Proposed Council Member Motions

14 Next Meeting

The next Ordinary Council Meeting will be held at 11.30am Saturday 17 January 2026 at the Shire of Meekatharra Council Chambers, 75 Main Street, Meekatharra.

15 Closure of Meeting