



SHIRE
of
MEEKATHARRA

MINUTES
of
COUNCIL MEETING
held
AT THE COUNCIL CHAMBERS, MEEKATHARRA
on
SATURDAY NOVEMBER 15 2008
COMMENCING AT 9:31 am.

THESE MINUTES ARE YET TO BE CONFIRMED

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1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

Shire President Cr T R Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr T R Hutchinson	(Shire President)
Cr N L Trenfield	(Deputy Shire President)
Cr J E Burgemeister	
Cr A G Burrows	
Cr H J Nichols	

Staff

Cameron Watson	Corporate & Development Services Manager
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Apologies

Nil

Approved Leave of Absence

Cr A B Downing
Cr R Howden

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD OCTOBER 18, 2008

Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr N L Trenfield

That the minutes from the Ordinary Council Meeting held Saturday, October 18, 2008 be confirmed.

CARRIED 5/0

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING
MINUTES HELD OCTOBER 8, 2008**

Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr J E Burgemeister

That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, October 8, 2008 be received.

CARRIED 5/0

**6.3 MEEKATHARRA FESTIVAL MANAGEMENT COMMITTEE MEETING HELD
SEPTEMBER 23, 2008**

Moved: Cr J E Burgemeister

Seconded: Cr A G Burrows

That the minutes from the Meekatharra Festival Management Committee Meeting held Monday, September 23 , 2008 be received.

CARRIED 5/0

7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Cr Nichols attended MRVC – The Council is still trying to dissolve to form a Community Committee. Staffing issues are causing problems with compliance.**
- **Cr Hutchinson attended Cue Parliament on Friday 14 November 2008. As a result Cr Hutchinson will be raising an urgent item regarding education in the region.**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – OCTOBER 2008

Construction - Mt Clere Road – R2R Project

The construction crew, led by Adrian Baumgarten are making good progress towards the completion of the 11 klms of Bluestone and Calcrete re-sheeting on Mt Clere Road. This work has started from the Murchison River crossing heading south.

Various floodways along the re-sheeted sections have been tidied up and material has been imported to build up the floodways to the concrete retainer wall levels previously installed. Once this process is completed, the work will reduce the severity of the dips and reduce washouts forming across the floodways after heavy rains.

Further work will be carried out on Mt Clere Road on 2 x huge floodways to the south of where the re-sheeting project will finish. These floodways will be tidied up levelled and have rock installed to the downstream side to alleviate the scouring which is currently taking place. These floodways are spread out and need to be contained with appropriate construction methods to maintain a more defined floodway system.

A section of Mt Clere Road around slk 36.0 has developed blow outs over approximately 1klm of road surface these areas will be re-sheeted with suitable material to strengthen the existing material on the way back to town. Mt Clere Road will also be maintenance graded as the plant moves back towards Meekatharra.

Construction – Sandstone Road – R2R Project

At present we have made up a 2nd construction crew working on Sandstone Road led by Michael Walley who is operating the grader on this construction project. We also have council's scraper applying material to various sections that require building up. The Works Group agreed to engage contractor A.G. Burrows to assist with this construction project in the way of a Semi Side Tipper to cart materials to various locations, council is also hiring a Water Truck, Steel Vib Roller, and plant operators.

Hiring in contractors it will ensure that the project is completed within a shorter timeframe allowing for other construction work to proceed.

A front end loader from Ross Howden has been hired to build a dam for water storage so that the water truck is not held up. The loader from Ross Howden has also been hired to load materials to be dumped by Burrows Side Tipper at various locations.

Ashburton Downs Road – Cartage of Manganese by PMI

Works Services Manager inspected the road on Thursday 6th November 2008.

The road is in reasonable condition from the highway to Yalga Jinna entrance with a few minor blowouts. PMI have been concentrating their work more heavily on this section.

From Yalga Jinna to the PMI minesite entrance is very rough and corrugated and needs attention. I will be discussing this with PMI management early next week.

PMI have purchased a grader to carry out maintenance of the road when required.

They also have a water truck continually carting water onto the road to reduce the material fines from being lost to dust. Traffic counts will be available to the Works Group on a fortnightly basis to ensure that trucks are adhering to the speed limit of 60 k/p/h imposed on the 66 klms of road being used to cart the manganese.

The Works Group has requested that WSM communicate with PMI management to cart gravel over weak and blown out sections of limestone to bind the materials together. Communication and consultation is ongoing between the two parties to ensure that the road surface is protected with the best possible maintenance methods being used to achieve this result. PMI management will not commit to carting gravel at this stage over the wearing limestone sections, however WSM will continue discussing this with PMI.

Maintenance Grading

At present the maintenance grading of roads has been put on hold so that Michael Walley can assist with his skills on Sandstone Road construction.

Town Maintenance

At present we have only one town staff member who has been busy with normal duties including graffiti removal, verge cleaning, street sweeping, high pressure cleaning paved areas at shop frontages, bitumen patching, watering lawns vacant council houses, toilet cleaning.

Plant Report

All plant is performing well. There are no serious breakdowns to report and scheduled maintenance will be completed when services fall due.

Allen Kent

Works Services Manager

Shire of Meekatharra

Officers Recommendation/ Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

That the Works & Services Manager's report for October 2008 be received.

CARRIED 5/0

9.1.2 PLANT MECHANIC'S REPORT – OCTOBER 2008**P102-CAT TRAXCAVATOR**

Left hand front idler cover has been straightened into place – this was due to rock coming up and jamming under the plate which can happen under normal operation. Otherwise the machine is in good condition.

P86-CAT SCRAPER

We are still having problems with the driver's seat of this machine due to wrong part numbers in the book. I now have Westrac (Ross McDonald) take photos of the seat and the actuator. He will be getting back to me regarding the new parts and part number. Also the machine has had full aircon rebuild and this was done by Yulella Mechanical. Unfortunately we have had to recall Yulella Mechanical to rectify aircon not working – this has now been rectified – they found a short in the harness. Otherwise the machine is in good operational condition.

P24-CAMP GENSET

Has had an overheating problem. What I found was that the exhaust system is mounted in front of the radiator. The front panel has been removed to allow more air access to the radiator. This problem will be rectified at Christmas time by changing the exhaust configuration to the top of the Genset which will stop the overheating problem. Genset will not trip out on overheat load. Otherwise the Genset is in excellent condition.

P356-MULTIROLLER

The right hand and left hand front door windows, kick panel window, and both front blinker lights have been replaced. This has happened due to negligence or not enough care taken when opening doors and parking. Also right hand front engine mounting bolts have been drilled out and replaced with larger bolts to try and rectify the existing problem of bolts breaking frequently. Otherwise the machine is in good condition.

P373-HINO CREW CAB

The front driver's window is in the process of being replaced. The vehicle itself is not in very good condition as in the cab interior this is mainly due to housekeeping of the vehicle interior. It is very rarely that the oil and coolant is checked on this vehicle unless done by myself. The running components of the vehicle including engine and drive train are in good condition.

P390-AIRPORT MULTI ROLLER

All the air-conditioning system has been checked out by Yulella Mechanical – some aircon hoses have been replaced and electrical wiring has been replaced. Unfortunately we had to recall Yulella Mechanical back to rectify aircon leak from hoses. This has now been rectified and is running okay.

GENERAL PLANT

Is in good running condition apart from day to day running or airlines and hydraulics.
All services of all vehicles and machines is up to date.

**Geoff Osborn
Plant Mechanic**

7/11/2008

Officers Recommendation/ Council Resolution:

**Moved: Cr H J Nichols
Seconded: Cr J E Burgemeister**

That the Plant Mechanic's report for October 2008 be received.

CARRIED 5/0

9.1.3 AIRPORT MANAGER'S REPORT – OCTOBER 2008*Aircraft Movements and Statistics*

Aircraft movements are down on last year due to the upgrades to mining company air strips. Generally there is no longer a regular need for their aircraft to refuel at Meekatharra.

This month's landings were bolstered by the aerial survey aircraft carrying out work in the area, however they have now left and we can expect landings and Avgas sales to be down next month.

We have had three jet movements (Fokker 100) in the last week due to a shortage of Jet A1 at Newman. There has also been an increase in movements of smaller mining aircraft for the same reason.

The figures below reflect the difference between October 2008 and October 2007.

	October 2008	October 2007
General Aircraft Landed:	178	204
Total Fuel Sold	85,288 litres	113,438 litres
Avgas	33,918	27,533
Jet A1	51,370	85,901

Aerodrome Works:

I have commenced the cleanup of accumulated stone around the runway lights in preparation for the coming enrichment seal. We have the small sweeper running after some work on the radiator and a new battery and are using this around the lights with assistance of a hand broom. Expect this job to be completed during the second week of November.

Tiling of the bathroom and toilets at the house is now completed however the work on the front pergola is very slow. The contractor only appears for a few hours at a time and I have not seen him for the last two days. He did some work on Tuesday after an 11 o'clock start. He needs to be given a hurry up as I believe this small job has been going for some weeks now.

Other work completed includes:

- General weeding mowing of lawns, garden maintenance.
- General maintenance of facilities and equipment
- Minor maintenance to terminal and retic system

Aerodrome Works Outstanding:

- Finish sweeping of stone around runway lights and remainder of shoulders.
- Drag and roll runway 15/33

Air BP site upgrade.

I am not sure what is planned for further upgrades as I am only relieving for a few weeks but the new bunding and concrete floor around the tanks looks and works well.

General Summary:

General maintenance of the aerodrome is to a good standard and there are no outstanding issues that I can see at this point.

We suffered a power outage when I was here in February and I believe it has happened again since. I cannot understand why the fuel facilities are not connected to the essential power system so that they can run on the standby generator during times of power outage.

Given that nearby buildings, runway lights and nav equipment are on essential power, I believe it would be simple to include the fuel depot in the system and thereby allow the airport to fully operate during power outages.

Reith MacLeod
Airport Manager (relieving)

7th November 2008

Officers Recommendation/ Council Resolution:

Moved: Cr H J Nichols
Seconded: Cr A G Burrows

That the Airport Managers report for October 2008 be received.

CARRIED 5/0

9.1.4 YOUTH CENTRE REPORT – OCTOBER 2008

A Youth Centre report was not received for October 2008.

9.1.5 RANGER'S REPORT – OCTOBER 2008

I have attended Meekatharra on two occasions – (12 and 13 October) and (30 and 31 October). In total, 16 dogs have been either seized or trapped and then destroyed.

12, 13 October - -7 seized and destroyed, 3 caught in traps, 1 surrendered, 3 caught wandering.

30, 31 October - -9 seized and destroyed, 2 caught in traps, two surrendered and 5 caught wandering around town site. One cat was also trapped and destroyed following a complaint from a resident

Patrols have been conducted of the town site, and camping areas.

Two complaints dealt with.

Peter Smith

1 November 2008

Officers Recommendation/ Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr J E Burgemeister

That the Rangers report for October 2008 be received.

CARRIED 5/0

9.1.6 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation	CEO/ CONS/ CDAO	Letter sent to Dept	Complete

		Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ Works S'visor	Works being undertaken by Town Crew	will be completed with other Capital works in 2008-09
17/2/07	9.4.3	Grant Applications for Drive Trail	CDAO	Letters written to funding bodies	

As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.

- Regional Development 50% Funds
Scheme: agreed to transfer Received
funds on the condition that 16/09/08
other funding is secured
and any changes to budget
are also submitted.
- Regional Infrastructure Will release
Funding Program: funds once
confirmation not yet approvals
received as several queries have been
are unable to be answered received for
at this stage. PARs

16/02/08	Cemetery Plaque	CDSM / AA	Contacted Glen, approve proof of plaque. To be installed by local contractor Order 12/5/08	Plaque received 24.04.08 Completed
15/03/08	10.1.1 Creation of Works Committee – a formal committee under the Local Government Act 1995. Report to be presented to April 08 Council meeting.	CEO/WSM	CEO to discuss details of this proposal with Works Group members/Councillors to assist with writing a report. Topics: purpose, functional areas to be covered, meeting dates & timing issues, staff reporting procedures, committee membership (Cr's/staff), allocation of administration responsibilities.	On hold
17/05/08	9.6.1 Judal- Mileura rd section Council not undertake any work or maintenance on this road.	CEO/ WSM	Mr Walsh be advised of this decision	Complete 19.05.08

		That the Mt Gould – Berringarra rd be Councils Preferred link Between the shires			Staff process the official closure of this section of road	In progress
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO		Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Progress
19/07/08	9.2.5	Investment of Reserve Funds with the Bank of Queensland Investigate using a Financial Adviser.	CDSM		Invest funds Investigate a Financial Adviser	Done 23/7/08 In progress
19/07/08	9.4.1	Entry Statements. Contact the water corp about re-painting the tanks	CDAO		Enquiries to the water corp in regard repainting the welcome sign and clearing under growth. Painting a welcome sign on the south tank.	In Progress
20/09/2008	9.4.1	Meekatharra pool Good Behaviour Vouchers. To give the children up to the age of 16 incentives for good behaviour.	CDAO/CEO		Create 250 Daily passes to the Meekatharra pool and distribute to the School and Youth Centre.	In Progress
18/10/08	9.2.4	Amendments to the schedule of fees & charges.	CDSM		New Fees & Charges Printed & Distributed	Complete
18/10/08	9.3.1	Formation of the Murchison Executive Group	CEO		Form the group	NFA Complete
18/10/08	9.3.2	Standing Orders Local Law 2007 – Revoke the resolution from the meeting 17/3/07 at item 9.3.3 Staff not to proceed with making or Gazettal of Laws	CEO			NFA Complete

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18/10/08	9.3.3	Health Local Laws 2008 – Revoke the resolution from the meeting 17/3/07 at item 9.3.3 Adopt and make the health local laws 2008 using “gazettal by reference” to the shire of Koorda health local laws 2001	CEO	Letter & laws to EDPH	Complete 21.10.08
18/10/08	9.3.4	Code of Conduct Review – that council adopts the New Code of Conduct	CEO, AA	Print new Code of Conduct Replaced and sent new copies	Complete 21.10.08 22.10.08
18/10/08	9.3.5	Study Leave for Hitesh Hans. Approved Paid Study leave for 22 nd , 23 rd , 29 th , 30 th of October	CDSM		Complete
18/10/08	9.3.6	Heritage Loan Subsidy, Council Decline the request from the Heritage Loan Subsidy Scheme	CDAO		Complete 23.10.08
18/10/08	9.3.7	Use of Contractors Quarters, Approve the use of the contract quarters for Volunteers, Subject to availability. Approve for staff to create a policy for the use of the Contractors Quarters For the next review	CDAO/CEO	Advertise to the Volunteers Create a Policy	Complete 23.10.08 Noted for Review
18/10/08	9.4.1	Meekatharra Celebrations – allocate amounts for expenditure and income for the 09/10 annual Budget for certain events	CDSM, CDAO	Allocate amounts for the budget	Complete
18/10/08	10.1.1	Plant tender specifications, council tenders two plant items to be sold and replaced. Specifications to be clarified by works group	Works Group/ WSM/ CEO/ CDSM	Confirm Specis – Works Group Call for tenders	Complete

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18/10/08	10.1.2	Zone Control Authorities. Nominate Liam Johns for Meekatharra.	CEO		Complete
18/10/08	10.1.3	Speedway. Allow for the speed way group to use the speedway	CDSM	Letter to the speedway group	Letter sent 7/11/08 Complete
18/10/08	10.1.4	CEO performance review & contract review.	CEO/ President	Write a letter to CEO explaining terms	Complete

The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	In progress
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	In progress
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	In progress
5	Gravel pit reinstatement	In progress
5	Health - mosquito - create full researched plan	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	In progress
4	Plant maintenance - training of operators and management	On going
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started

5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	On going
5	Stock - gravel metal cement sand etc booking out procedures - review	Started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started
5	Tenancies - inspections of houses and other properties	On going
5	Tenancies - write/rewrite all agreements to comply with act and include bonds (amend policy)	In progress
	Trails projects - review and implement Stage 2	In progress
5	Work instructions/procedures - create/update	In progress
1	Works construction - prepare water, gravel etc for Construction Program	On-going
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	In progress
	Controlled Waste Regulations 2004 - set up reporting system - comply	Started

Officers Recommendation/ Council Resolution:

Moved: Cr H J Nichols
Seconded: Cr N L Trenfield


That the Status reports be received.

CARRIED 5/0

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED OCTOBER 31, 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 0171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8 NOVEMBER 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s.6.4

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) Budget estimates to the end of the month to which the statement relates;*
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) The net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) Such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown –*

- (a) According to nature and type classification,*
- (b) By program; or*
- (c) By business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

- (a) presented to the council –*
 - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

And

- (b) Recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
 - } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr J E Burgemeister

That the financial report for the period ending October 31, 2008 be received.

CARRIED 5/0



SHIRE OF MEEKATHARRA

Monthly Financial Statements
for the period ended 31 October 2008.

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Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 31 October 2008.</i>		Income Statement		
	2008/09	2008/09	2008/09	
	Amd Budget	YTD Budget	31 Oct 2008	
	\$	\$	\$	
OPERATING EXPENDITURE				
Governance	341,357	122,914	128,334	
General Purpose Funding	240,792	66,681	67,043	
Law, Order, & Public Safety	114,130	33,045	30,027	
Health	132,320	28,348	21,890	
Education and Welfare	459,999	133,967	99,845	
Housing	21,840	10,828	6,766	
Community Amenities	418,579	118,823	128,411	
Recreation and Culture	790,295	246,652	198,228	
Transport	2,985,081	901,928	857,286	
Economic Services	410,292	155,271	153,226	
Other Property and Services	14,700	43,490	211,979	
OPERATING EXPENDITURE	5,929,385	1,861,947	1,903,034	
OPERATING REVENUE				
Governance	7,600	1,533	578	
General Purpose Funding	4,840,174	2,573,889	2,686,946	
Law, Order, & Public Safety	31,400	17,767	7,811	
Health	4,250	1,417	418	
Education and Welfare	155,052	55,754	43,524	
Housing	23,540	7,847	5,258	
Community Amenities	102,710	97,377	83,630	
Recreation and Culture	44,050	7,850	11,048	
Transport	559,918	288,251	279,071	
Economic Services	172,530	45,842	69,865	
Other Property and Services	31,100	9,833	5,567	
OPERATING REVENUE	5,972,324	3,107,360	3,193,714	
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
Transport	900,502	14,000	13,548	
Economic Services	192,132	16,000	15,075	
Total	1,092,634	30,000	28,623	
PROFIT/(LOSS) on DISPOSAL				
Transport	51,000	-	-	
Other Property and Services	11,000	-	-	
PROFIT/(LOSS) on DISPOSAL	62,000	-	-	
NET RESULT	1,197,573	1,275,413	1,319,303	

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 31 October 2008.</i>		Statement of Financial Activity			
		2008/09		2008/09	
	Note	2008/09 Amd Budget \$	2008/09 YTD Budget \$	2008/09 31 Oct 2008 \$	
Expenditures					
Governance		(341,357)	(122,914)	(128,334)	(4%)
General Purpose Funding		(240,792)	(66,681)	(67,043)	(1%)
Law, Order, Public Safety		(114,130)	(33,045)	(30,027)	9%
Health		(132,320)	(28,348)	(21,890)	23%
Education and Welfare		(459,999)	(133,967)	(99,845)	25%
Housing		(21,840)	(10,828)	(6,766)	38%
Community Amenities		(418,579)	(118,823)	(128,411)	(8%)
Recreation and Culture		(790,295)	(246,652)	(198,228)	20%
Transport		(2,985,081)	(901,928)	(887,286)	5%
Economic Services		(410,292)	(155,271)	(153,226)	1%
Other Property and Services		(14,700)	(43,490)	(211,979)	(387%)
Less Depreciation on Assets		2,222,065	740,687	817,492	(10%)
Expenditures	3	<u>(3,707,320)</u>	<u>(1,121,260)</u>	<u>(1,085,541)</u>	3%
Revenues					
Governance		7,600	1,533	578	
General Purpose Funding		2,940,804	674,519	728,997	8%
Law, Order, Public Safety		31,400	17,767	7,811	(56%)
Health		4,250	1,417	418	
Education and Welfare		155,052	55,754	43,524	(22%)
Housing		23,540	7,847	5,258	(33%)
Community Amenities		102,710	97,377	83,630	(14%)
Recreation & Culture		44,050	7,850	11,048	41%
Transport		559,918	288,251	279,071	(3%)
Economic Services		172,530	45,842	69,865	52%
Other Property and Services		31,100	9,833	5,567	(43%)
Revenues	1	<u>4,072,954</u>	<u>1,207,990</u>	<u>1,235,765</u>	2%
Net operating requirements		<u>365,634</u>	<u>86,730</u>	<u>150,224</u>	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,092,634	30,000	28,623	(5%)
Land & Buildings	4	(1,423,191)	(527,450)	(516,170)	2%
Plant & Equipment	4	(1,169,400)	(87,600)	(63,898)	27%
Furniture and Equipment	4	(149,393)	-	(2,418)	#####
Infrastructure	4	(3,352,902)	(548,000)	(548,744)	(0%)
Proceeds from Disposal of Assets		213,000	-	-	0%
Transfers to Reserves	5	(759,357)	(33,480)	(48,648)	(45%)
Transfers from Reserve	5	889,000	-	-	0%
Net capital requirement		<u>(4,659,609)</u>	<u>(1,166,530)</u>	<u>(1,151,255)</u>	
ADD Net Current Assets 1st July B/Fwd		2,394,605	2,394,605	2,204,323	(8%)
LESS Net Current Assets Year to Date		-	(3,214,175)	(3,161,241)	
Amount Raised from Rates		<u>1,899,370</u>	<u>1,899,370</u>	<u>1,957,949</u>	3%

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 31 October 2008. **2008/09**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

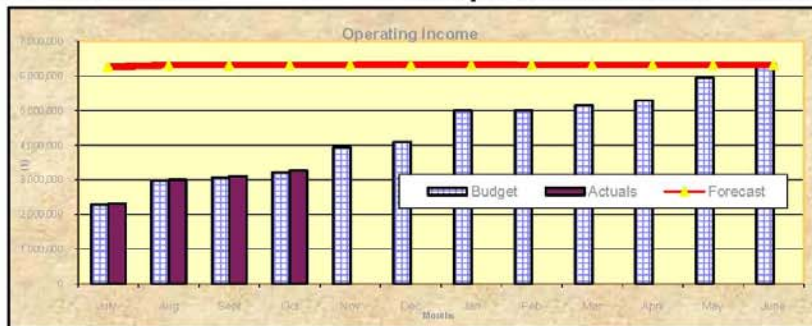
General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 28

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 33.4% versus income to annual budget 82.2%



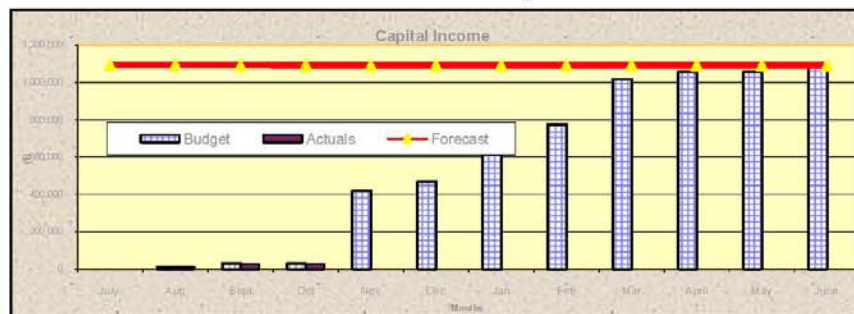
Comments

YTD Budget 31 Oct 2008

- 1 Revenues are within 1.7% of estimated budget as at 31 Oct 2008. There are no material variations.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 33.4% versus income to annual budget 2.6%



Comments

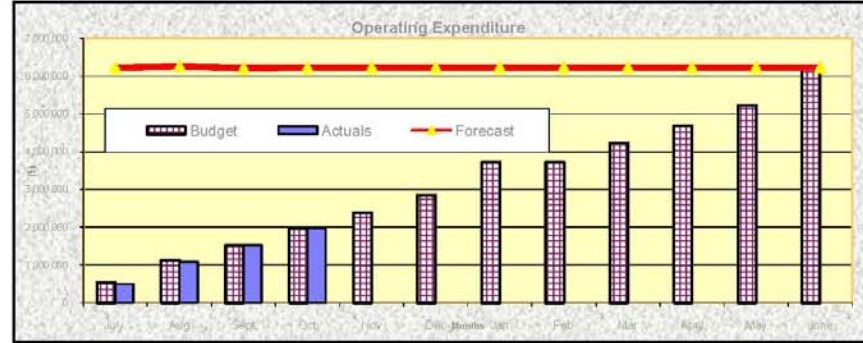
YTD Total Budget \$1,092,634

- 2 Revenues are within 4.6% of estimated budget as at 31 Oct 2008. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 31 October 2008. **2008/09**
OPERATING EXPENSES & CAPITAL OUTLAYS

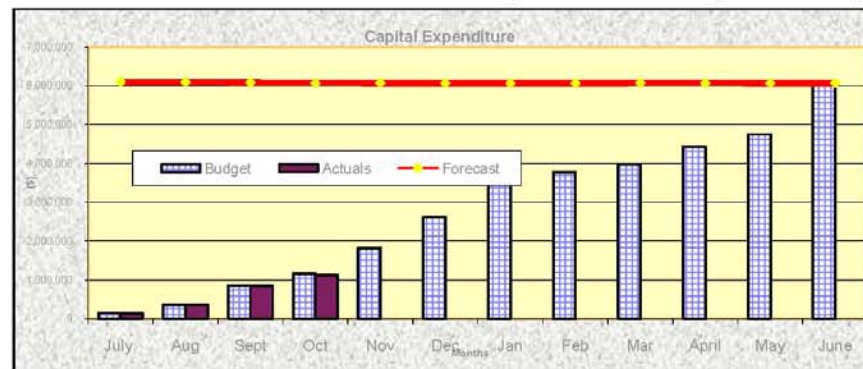
OPERATING EXPENDITURES Year elapsed 33.4% versus outlays to annual budget 31.8%



Comments YTD \$1,903,034 Total Budget \$6,214,385

- 3 Total operating expenses are .5% above budget estimates.. Excluding the effect of deprecation the expenses are 5.4% below budget estimates as at 31 Oct 2008

CAPITAL OUTLAYS Year elapsed 33.4% versus outlays to annual budget 18.6%



Comments YTD \$1,131,230 Total Budget \$6,094,886

- 4 Total capital expenses are 2.7% below budget estimates as at 31 Oct 2008. There are no material variations.
Shortages of resources are delaying the works program.
- 5 Net Reserve transaction are within 45.3% of estimated budget as at 31 Oct 2008. This is because interest earnings are above budget estimates.

Shire of Meekatharra

**Monthly Financial Report
Notes to the Financial Statements**

for the period ended 31 October 2008.

2008/09

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2008/09	2008/09	2008/09
	Amd Budget	YTD Budget	31 Oct 2008
Cash - Unrestricted	(79,135)	3,077,429	2,449,202
Cash - Restricted	5,872,677	6,035,800	6,101,950
	<u>5,793,542</u>	<u>9,113,229</u>	<u>8,551,152</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	12,212
Municipal Bank Account	(79,735)	3,076,829	(18,916)
Bank Term Deposits	-	-	2,494,161
Reserve Accounts Bank	5,872,677	6,035,800	6,063,694
	<u>5,793,542</u>	<u>9,113,229</u>	<u>8,551,152</u>
Cash backed reserves	5,872,677	6,035,800	6,063,694
Grants/Contributions	-	-	38,256
	<u>5,872,677</u>	<u>6,035,800</u>	<u>6,101,950</u>

3 STATEMENT OF NET CURRENT ASSETS

CURRENT ASSETS	2008/09	2008/09	2008/09
	Amd Budget	YTD Budget	31 Oct 2008
Cash & Cash Equivalents	5,793,542	9,113,229	8,551,152
Trade and other receivables	263,000	231,553	745,378
Inventories	121,000	155,847	139,439
	<u>6,177,542</u>	<u>9,500,629</u>	<u>9,435,968</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	295,626	238,789	166,383
Provisions	47,374	50,000	80,388
	<u>343,000</u>	<u>288,789</u>	<u>246,771</u>
NET CURRENT ASSETS	5,834,542	9,211,840	9,189,197
Less: Cash - Restricted	(5,872,677)	(6,035,800)	(6,063,694)
Current Employee Liabilities	38,135	38,135	38,135
Non cash items	-	-	(2,397)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	<u>-</u>	<u>3,214,175</u>	<u>3,161,241</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 October 2008.</i>	Notes to the Financial Statements
	2008/09

4 NON CURRENT ASSETS

a) Asset acquisitions by class	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
<u>Land and Buildings</u>			
Housing - capital improvements	1,035,891	440,000	440,206
Upgrade Pool Changerooms	110,000	27,500	26,130
Construct Oval Toilets	100,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	6,000	1,200	-
Repair Ceiling Office Passageway	12,000	-	-
Paint External Office Building	40,000	40,000	31,780
Race Course Buildings	20,000	-	-
Town Hall - capital improvements	75,000	18,750	18,054
Mt Gould Police Station - security	6,500	-	-
Upgrade of Dog Pound	15,000	-	-
Youth Centre Office Carpets	64,000	-	-
<u>Plant and Equipment</u>			
Vehicle Purchase (CEO)	57,000	-	-
Security cameras for mainstreet	100,000	-	-
Pool - Upgrade Tank to 20,000 litres	14,500	-	1,750
Cornish Lift	35,000	-	-
Sports Complex Equipment	21,000	10,500	9,178
New Pump/fittings - oval	15,000	15,000	13,048
Hall Equipment	600	-	-
Furniture And Equipment	8,243	-	-
<u>Transport</u>			
Miscellaneous Plant (Small Equipment)	13,800	6,900	3,973
Traffic Counters (2)	7,000	7,000	7,270
Toyota L/Cruiser - Works	80,000	-	-
Excavator	95,000	-	-
Crew Cab 9T Truck	205,000	-	-
Vibrating Roller	230,000	-	-
Maintenance Caravan	-	-	132
Trailer for caravan & fuel tank	70,000	35,000	20,500
Fuel Tanker	15,000	-	-
Truck Prime Mover	180,000	-	1,399
Pumps + Generators	20,000	13,200	8,397
Engines & pumps	25,000	-	-
<u>Furniture and Equipment</u>			
<u>Governance</u>			
Office Furniture - Administration Office	42,650	-	668
<u>Other</u>			
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	10,000	-	-
<u>Infrastructure Assets Roads</u>			
Road Construction	2,263,299	548,000	548,024
Other	-	-	-
Town Streets - reseal	350,000	-	545

Shire of Meekatharra	Monthly Financial Report	
<i>for the period ended 31 October 2008.</i>	Notes to the Financial Statements	
	2008/09	

Infrastructure Assets - Other

Airport Construction	300,000	-	-
Meeka Heritage Drive Trails	279,603	-	-
Entry Statements & Signs	30,000	-	-
Tourist rest Area	-	-	175
Parks & Gardens - Capital	88,000	-	-
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	30,000	-	-
	6,094,886	1,163,050	1,131,230

Summary

Land & Buildings	1,423,191	527,450	516,170
Plant & Equipment	1,169,400	87,600	63,898
Furniture and Equipment	149,393	-	2,418
Roads Infrastructure	2,613,299	548,000	548,569
Airport Infrastructure	300,000	-	-
Other Infrastructure	439,603	-	175
	6,094,886	1,163,050	1,131,230

Shire of Meekatharra	Monthly Financial Report	
<i>for the period ended 31 October 2008.</i>	Notes to the Financial Statements	
	2008/09	

5 CASH BACKED RESERVES	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
a) Infrastructure & Economic Development Reserve			
Opening Balance	619,262	619,262	623,602
Amount Set Aside / Transfer to Reserve	44,700	4,023	5,044
Amount Used / Transfer from Reserve	-	-	-
	<u>663,962</u>	<u>623,285</u>	<u>628,646</u>
b) Leave Reserve			
Opening Balance	38,135	38,135	38,248
Amount Set Aside / Transfer to Reserve	3,000	270	309
Amount Used / Transfer from Reserve	-	-	-
	<u>41,135</u>	<u>38,405</u>	<u>38,557</u>
c) Shire Water Reserve			
Opening Balance	121,880	121,880	122,205
Amount Set Aside / Transfer to Reserve	8,700	783	988
Amount Used / Transfer from Reserve	-	-	-
	<u>130,580</u>	<u>122,663</u>	<u>123,193</u>
d) Plant Reserve			
Opening Balance	1,527,221	1,527,221	1,531,188
Amount Set Aside / Transfer to Reserve	101,000	9,090	12,384
Amount Used / Transfer from Reserve	(199,000)	-	-
	<u>1,429,221</u>	<u>1,536,311</u>	<u>1,543,572</u>
e) Building Reserve			
Opening Balance	983,952	983,952	980,192
Amount Set Aside / Transfer to Reserve	407,057	1,773	7,928
Amount Used / Transfer from Reserve	(690,000)	-	-
	<u>701,009</u>	<u>985,725</u>	<u>988,120</u>
f) Transport Reserve			
Opening Balance	278,280	278,280	279,061
Amount Set Aside / Transfer to Reserve	20,000	1,800	2,257
Amount Used / Transfer from Reserve	-	-	-
	<u>298,280</u>	<u>280,080</u>	<u>281,318</u>
g) Airport Runway Reserve			
Opening Balance	1,798,916	1,798,916	1,804,066
Amount Set Aside / Transfer to Reserve	129,300	11,637	14,591
Amount Used / Transfer from Reserve	-	-	-
	<u>1,928,216</u>	<u>1,810,553</u>	<u>1,818,657</u>
h) Airport Operating Reserve			
Opening Balance	634,674	634,674	636,485
Amount Set Aside / Transfer to Reserve	45,600	4,104	5,148
Amount Used / Transfer from Reserve	-	-	-
	<u>680,274</u>	<u>638,778</u>	<u>641,632</u>
Total Cash Backed Reserves	<u>5,872,677</u>	<u>6,035,800</u>	<u>6,063,694</u>
All of the above reserve accounts are to be supported by money held in financial institutions.			
SUMMARY			
Opening Balance	6,002,320	6,002,320	6,015,046
Amount Set Aside / Transfer to Reserve	759,357	33,480	48,648
Amount Used / Transfer from Reserve	(889,000)	-	-
	<u>5,872,677</u>	<u>6,035,800</u>	<u>6,063,694</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 October 2008.



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 31 October 2008.</i>	2008/09		
SUMMARY	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
OPERATING EXPENDITURE	\$	\$	\$
Governance	341,357	122,914	128,334
General Purpose Funding	240,792	66,681	67,043
Law, Order, & Public Safety	114,130	33,045	30,027
Health	132,320	28,348	21,890
Education and Welfare	459,999	133,967	99,845
Housing	21,840	10,828	6,766
Community Amenities	418,579	118,823	128,411
Recreation and Culture	790,295	246,652	198,228
Transport	2,985,081	901,928	857,286
Economic Services	410,292	155,271	153,226
Other Property and Services	14,700	43,490	211,979
	<u>5,929,385</u>	<u>1,861,947</u>	<u>1,903,034</u>
OPERATING INCOME			
Governance	7,600	1,533	578
General Purpose Funding	4,840,174	2,573,889	2,686,946
Law, Order, & Public Safety	31,400	17,767	7,811
Health	4,250	1,417	418
Education and Welfare	155,052	55,754	43,524
Housing	23,540	7,847	5,258
Community Amenities	102,710	97,377	83,630
Recreation and Culture	44,050	7,850	11,048
Transport	559,918	288,251	279,071
Economic Services	172,530	45,842	69,865
Other Property and Services	31,100	9,833	5,567
	<u>5,972,324</u>	<u>3,107,360</u>	<u>3,193,714</u>
PROFIT ON SALE			
Governance	11,000	-	-
Transport	51,000	-	-
	<u>62,000</u>	<u>-</u>	<u>-</u>
Net operating excl capital contributions	104,939	1,245,413	1,290,680
Capital Grants/Contributions	1,092,634	30,000	28,623
Net operating result	<u>1,197,573</u>	<u>1,275,413</u>	<u>1,319,303</u>
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	31 Oct 2008
Transport	900,502	14,000	13,548
Economic Services	192,132	16,000	15,075
	<u>1,092,634</u>	<u>30,000</u>	<u>28,623</u>
PROCEED FROM SALES			
Governance	27,000	-	-
Transport	186,000	-	-
	<u>213,000</u>	<u>-</u>	<u>-</u>
CAPITAL WORKS			
Governance	151,650	40,000	32,448
Law, Order, & Public Safety	115,000	-	-
Education and Welfare	72,243	-	-
Housing	1,035,691	440,000	440,206
Recreation and Culture	546,600	72,950	68,160
Transport	3,854,099	610,100	590,241
Economic Services	319,603	-	175
	<u>6,094,886</u>	<u>1,163,050</u>	<u>1,131,230</u>
Net funding for capital	<u>(4,789,252)</u>	<u>(1,133,050)</u>	<u>(1,102,607)</u>

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 31 October 2008.</i>		2008/09		
	2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008	
	\$	\$	\$	
RATE REVENUE				
Operating Expenditure				
101920	Valuation & Title Search	7,000	2,333	1,581
102330	Rates Written Off	25,000	-	-
103420	Legal Expenses - Rates	7,500	2,250	1,416
101120	Administration Allocated	80,796	26,932	27,173
Total Operating Expenditure		<u>120,296</u>	<u>31,515</u>	<u>30,170</u>
Operating Income				
100310	Rates Levied	1,899,370	1,899,370	1,957,949
101610	Ex Gratia Rates	3,000	-	-
102210	Rate Instalment Fee	3,000	1,500	4,755
101410	Rate Instalment Interest	5,500	3,630	2,667
101510	Rates Non-Payment Penalty	15,000	7,500	8,971
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		<u>1,928,870</u>	<u>1,912,000</u>	<u>1,974,341</u>
GENERAL PURPOSE GRANTS				
Operating Expenditure				
103320	Administration Allocation	11,222	3,741	3,766
Total Operating Expenditure		<u>11,222</u>	<u>3,741</u>	<u>3,766</u>
Operating Income				
101810	General Purpose Grant	1,469,052	367,263	384,226
102110	Local Road Component Grant	849,502	212,376	225,657
Total Operating Income		<u>2,318,554</u>	<u>579,639</u>	<u>609,883</u>
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
108520	Bank Charges	4,500	1,500	1,385
108550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	89,774	29,925	31,722
106820	Rounding Adjustment	-	-	(0)
Total Operating Expenditure		<u>109,274</u>	<u>31,425</u>	<u>33,107</u>
Operating Income				
103110	Esl Administration Fee	4,000	4,000	-
102830	Other Minor Income	750	250	605
192230	Interest on Municipal Investmen	216,000	42,500	53,469
192240	Interest on Reserve Investments	372,000	35,500	48,648
Total Operating Income		<u>592,750</u>	<u>82,250</u>	<u>102,722</u>
Net Funding Demands		<u>4,599,382</u>	<u>2,507,208</u>	<u>2,619,903</u>

Shire of Meekatharra **Management Budget Governance**

for the period ended 31 October 2008.

		2008/09		
		2008/09	2008/09	2008/09
MEMBERS OF COUNCIL		Amd Budget	YTD Budget	31 Oct 2008
Operating Expenditure		\$	\$	\$
102320	President's Allowance	8,000	8,000	8,000
112020	Deputy President Allowance	2,000	2,000	2,000
103020	Members - Meeting Fees	15,520	5,173	3,439
103120	Members Travelling	6,000	2,000	200
102020	Fax & Email Costs	-	-	96
102120	Conference, Training & Uniform	17,100	5,700	3,198
102420	Refreshments & Receptions	10,500	3,500	4,548
102720	Members Insurance	3,709	3,709	3,416
102820	Members Subscriptions	15,741	15,741	15,273
102920	Members - telephone	500	167	-
102220	Election Expenses	1,500	-	-
102520	Donations	15,950	4,785	2,097
102550	Native Title Claims	2,500	-	-
102620	Council Chambers Mtce	1,000	333	-
106220	Audit	11,000	-	-
103220	Depreciation	155	52	56
105620	Admin Alloc-Governance	235,655	78,552	80,884
Total Operating Expenditure		346,830	129,712	123,208
Operating Income				
112330	Reimbursements	-	-	8
Total Operating Income		-	-	8
ADMINISTRATION				
Operating Expenditure				
106940	Staff Uniform Expenses	3,000	1,000	24
103520	Salaries - Admin	414,079	124,224	143,555
103920	Super - Admin	49,773	16,591	17,326
104020	Fringe Benefit Tax	30,000	9,000	5,985
104120	Admin Centre Operations	10,000	3,333	47
104220	Admin Centre Maintenance	22,000	7,333	6,035
104520	Stationery	14,000	4,667	3,777
105020	Telephone	15,000	5,000	4,696
105320	Postage	6,000	2,000	1,388
104320	Advertising	10,000	3,333	(927)
105420	Equipment Maintenance & Cons	15,000	5,000	2,339
107120	Computer Software	22,655	11,328	13,455
105220	Computer Hardware	8,500	-	180
106920	Accounting & Consulting	56,200	38,200	42,501
		676,207	231,009	240,381

Continued...

Shire of Meekatharra	Management Budget Governance		
<i>for the period ended 31 October 2008.</i>	2008/09		
continued	2008/09	2008/09	2008/09
Operating Expenditure	Amd Budget	YTD Budget	31 Oct 2008
105720 Other	20,000	-	-
106020 CEO Vehicle	12,000	4,000	3,471
106030 DCEO Vehicle	6,500	2,167	2,219
106620 Accommodation/Travel	20,200	-	1,181
104620 Training & Conferences	17,900	-	477
106420 Staff Recruitment &Relocation	10,000	-	-
107020 Legal Fees	8,000	-	-
107220 Depreciation	31,000	10,333	13,352
103820 Insurance	23,758	23,758	17,158
104920 Housing Allocations	66,697	18,188	9,546
110820 Admin Allocated to Functions	(897,735)	(296,253)	(282,658)
Total Operating Expenditure	(5,473)	(6,798)	5,126
Operating Income			
111230 Reimbursements	7,500	1,500	501
111250 Fees And Charges	100	33	69
111240 Profit Sale Of Asset	11,000	-	-
Total Operating Income	18,600	1,533	570
Capital Expenditure			
112240 Vehicle Purchase (CEO)	57,000	-	-
113260 Office Furniture	42,650	-	668
113280 Repair Ceiling Office	12,000	-	-
113290 Paint External Office Building	40,000	40,000	31,780
Total Capital Expenditure	151,650	40,000	32,448
Capital Income			
111260 Proceeds from vehicle trade-	27,000	-	-
Total Capital Income	27,000	-	-
Net Funding Demands	(447,407)	(161,381)	(160,204)

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Oct 2008
FIRE PREVENTION				
115720	Bush Fire Control	4,000	800	-
115820	Vehicle Operational Costs	13,000	4,333	4,712
115620	Fire Insurance	3,145	1,048	1,673
115520	Depreciation	2,600	867	948
115420	Protective Burning	500	500	-
Total Operating Expenditure		<u>23,245</u>	<u>7,548</u>	<u>7,333</u>
Operating Income				
115630	FESA - BFB Grant	9,500	9,500	5,815
115430	Reimbursements	-	-	68
Total Operating Income		<u>9,500</u>	<u>9,500</u>	<u>5,883</u>
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	500	-	-
119020	Animal Control Expenses	34,600	11,533	11,647
119230	Admin Alloc - Animal	-	-	48
Total Operating Expenditure		<u>35,100</u>	<u>11,533</u>	<u>11,696</u>
Operating Income				
119730	Fines & Penalties	100	-	-
119830	Impounding Fees	500	167	-
119930	Dog Registration	1,500	1,500	728
Total Operating Income		<u>2,100</u>	<u>1,667</u>	<u>728</u>
Capital Expenditure				
119970	Pound Upgrade	15,000	-	-
Total Capital Expenditure		<u>15,000</u>	<u>-</u>	<u>-</u>
OTHER LAW, ORDER & PUBLIC SAFETY				
Operating Expenditure				
Ranger Services				
116520	Uniforms	100	-	-
116250	Insurance	1,964	1,964	1,208
116320	Vehicle Operating Costs	4,250	1,417	3,893
116030	Depreciation	2,950	983	-
116010	Administration Allocated	8,977	2,992	3,013
116420	Miscellaneous	6,000	2,000	288
Ranger Services		<u>24,241</u>	<u>9,356</u>	<u>8,401</u>
Other Expenses				
120020	State Emergency Services	19,300	3,860	1,845
120120	Administration	2,244	748	753
120160	Safer WA	10,000	-	-
Total Operating Expenditure		<u>55,785</u>	<u>13,964</u>	<u>10,999</u>
Operating Income				
120030	FESA - SES Grant	19,300	6,433	-
120130	Community Safety & Crime	-	-	1,200
116430	Reimbursements - Ranger	500	167	-
Total Operating Income		<u>19,800</u>	<u>6,600</u>	<u>1,200</u>
Capital Expenditure				
120270	Security Cameras	100,000	-	-
Total Capital Expenditure		<u>100,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(197,730)</u>	<u>(15,278)</u>	<u>(22,216)</u>

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
HEALTH INSPECTIONS & ADMINISTRATION				
Operating Expenditure		\$	\$	\$
122960	Health Consultancy	52,250	17,417	15,380
121320	Insurance	4,665	4,665	2,741
122920	Depreciation	120	40	40
121920	Subscriptions & Journals	1,000	500	473
121620	Admin Alloc - Secretarial	7,855	-	-
122980	Other Expenses	11,240	3,891	1,416
Total Operating Expenditure		77,130	26,513	20,051
Operating Income				
123000	Health Fees & Licenses	-	-	173
123930	Itinerant vendors Fees	-	-	245
123010	Other Income	4,250	1,417	-
Total Operating Income		4,250	1,417	418
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure		\$	\$	\$
123720	Mosquito Control	6,996	770	605
123820	Depreciation	450	150	146
Total Operating Expenditure		7,446	920	752
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	167	335
124040	Administration Allocated	2,244	748	753
Total Operating Expenditure		2,744	915	1,088
OTHER HEALTH				
Operating Expenditure				
112220	Donation - RFDS	45,000	-	-
Total Operating Expenditure		45,000	-	-
Net Funding Demands		(128,070)	(26,931)	(21,472)

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amnd Budget \$	2008/09 YTD Budget \$	2008/09 31 Oct 2008 \$
PRE SCHOOL				
<i>Operating Expenditure</i>				
120920	Pre-School Centre Mtce	2,000	667	537
120430	Insurance	307	307	838
124260	Depreciation	5,700	1,900	1,905
120440	Administration Allocated	8,977	2,992	3,070
Total Operating Expenditure		<u>16,984</u>	<u>5,866</u>	<u>6,349</u>
		\$	\$	\$
OTHER EDUCATION				
<i>Operating Expenditure</i>				
120720	Telecentre Costs	10,000	3,333	1,104
124250	Administration Allocated	-	-	52
Total Operating Expenditure		<u>10,000</u>	<u>3,333</u>	<u>1,156</u>
		\$	\$	\$
DAY CARE CENTRE				
<i>Operating Expenditure</i>				
124120	Day Care Centre Maintenance	7,000	2,333	2,115
Total Operating Expenditure		<u>7,000</u>	<u>2,333</u>	<u>2,115</u>
		\$	\$	\$
DOMESTIC VIOLENCE				
<i>Operating Expenditure</i>				
125390	Housing Expenses	-	-	155
125400	Insurance	-	-	3,951
125410	Vehicle Expense	-	-	1,335
125440	Telephone	-	-	496
125390	Utilities	-	-	59
125530	Administration Allocated	-	-	164
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>6,159</u>
		\$	\$	\$
COMMUNITY DEVELOPMENT				
<i>Operating Expenditure</i>				
124970	Salaries	66,681	22,227	20,067
124580	Superannuation	5,859	1,953	1,952
124640	Staff Replacement & Relocation	10,000	-	687
124650	Training & Conferences	4,500	-	-
124630	Housing	11,116	3,705	461
124590	Vehicle Expenses	4,000	1,333	1,405
124530	Insurance	1,826	1,826	1,755
124500	Administration Allocated	29,176	9,725	9,821
124320	Activities	13,000	4,333	1,690
124420	Miscellaneous Grant Expenses	10,000	3,333	2,256
124520	Depreciation	570	190	206
Total Operating Expenditure		<u>156,728</u>	<u>48,625</u>	<u>40,301</u>
		\$	\$	\$
<i>Operating Income</i>				
124600	Miscellaneous Grants	10,000	-	-
124510	Reimbursements	500	-	77
124680	Misc Fees & Charges	200	67	-
Total Operating Income		<u>10,700</u>	<u>67</u>	<u>77</u>
		\$	\$	\$

Continued...

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 October 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Oct 2008
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	73,544	24,515	15,364
125260	Superannuation	8,947	2,982	2,207
125290	Staff Training, Accommodation &	4,800	-	-
125340	Staff Replacement and Relocatio	2,000	-	-
125280	Housing Allocated	11,116	3,705	161
125230	Insurance	1,826	1,826	1,758
125520	Administration Allocated	20,199	6,733	6,058
125220	Depreciation	10,500	3,500	3,968
125120	Youth Centre Building Maintena	15,000	5,000	5,609
125130	Youth Centre Operational Costs	18,000	6,000	2,626
125370	Iris Curley Fund Expenses	19,372	6,457	-
125350	Activities Expenses Various	11,750	3,917	769
124160	Miscellaneous Grants Activity E.	5,000	1,667	5,076
Total Operating Expenditure		<u>202,054</u>	<u>66,302</u>	<u>43,590</u>
Operating Income				
124180	YAS	11,522	11,522	5,608
124190	OSCH	12,548	6,274	4,947
124210	DCD Youth Services	64,782	32,391	32,439
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	500	-	57
Total Operating Income		<u>94,352</u>	<u>50,187</u>	<u>43,050</u>
Capital Expenditure				
124470	Youth Centre Office	64,000	-	-
Total Capital Expenditure		<u>64,000</u>	<u>-</u>	<u>-</u>
YOUTH AFTER DARK				
Operating Expenditure				
121030	Salaries And Wages	45,500	5,005	-
121040	Superannuation	4,500	495	-
121050	Administration Allocated	6,733	741	-
121060	Depreciation	500	167	-
121070	Operational Expenses	10,000	1,100	176
Total Operating Expenditure		<u>67,233</u>	<u>7,508</u>	<u>176</u>
Operating Income				
121100	Grants Income	50,000	5,500	396
Total Operating Income		<u>50,000</u>	<u>5,500</u>	<u>396</u>
Capital Expenditure				
121150	Furniture And Equipment	8,243	-	-
Total Capital Expenditure		<u>8,243</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(377,190)</u>	<u>(78,213)</u>	<u>(56,322)</u>

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Oct 2008
		\$	\$	\$
STAFF HOUSING				
Operating Expenditure				
123420	Staff Housing Maintenance	143,170	1,500	6,567
125620	Lot 303 - CEO	510	510	508
126220	Lot 304	640	640	634
126420	Lot 208 Hill	380	380	372
125720	Lot 206 -Hill	470	470	461
125820	Lot 220 - Works Supervisor	770	770	769
125920	Lot 246 - Transport	570	570	568
126020	Lot 213 - Transport - SPQ	510	510	505
126120	Lot 87 - Transport	290	290	287
126320	Lot 255 - Transport	770	770	769
126920	Lot 408 - Transport	300	300	290
127020	Lot 17 Staff (Heatwave)	1,960	1,960	1,957
127220	1/16 Regan Street	1,220	1,220	1,214
127320	2/16 Regan Street	130	130	126
127420	3/16 Regan Street	140	140	133
127520	4/16 Regan Street	170	170	161
126520	Sports Complex Residence	800	800	794
126640	Remote Alarm Monitoring	7,500	2,500	3,356
126650	Housing Rental Subsidy	24,960	8,320	6,343
127620	Lot 207 Hill	200	200	199
126630	Insurance	22,586	22,586	7,175
126620	Depreciation	25,000	8,333	11,417
126820	Allocated to Function Areas	(211,206)	(42,241)	(37,839)
Total Operating Expenditure		<u>21,840</u>	<u>10,828</u>	<u>6,766</u>
Operating Income				
127130	Housing Rental - Staff	21,840	7,280	5,258
128830	Reimbursements - Other	1,700	567	-
Total Operating Income		<u>23,540</u>	<u>7,847</u>	<u>5,258</u>
Capital Expenditure				
127040	Staff Housing Upgrades	1,035,691	440,000	440,206
Total Capital Expenditure		<u>1,035,691</u>	<u>440,000</u>	<u>440,206</u>
Capital Income				
170500U	Building Reserve	690,000	-	-
Total Capital Income		<u>690,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(343,991)</u>	<u>(442,981)</u>	<u>(441,714)</u>

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Shire of Meekatharra		Management Budget Community Amenities			
<i>for the period ended 31 October 2008.</i>		2008/09			
		2008/09	2008/09	2008/09	
SANITATION - HOUSEHOLD REFUSE		Amd Budget	YTD Budget	31 Oct 2008	
Operating Expenditure		\$	\$	\$	
128320	Refuse Collection	84,150	25,244	50,518	5
128420	Refuse Site Maintenance	78,575	12,624	11,992	
128350	Insurance	2,509	2,509	3,398	
129140	New Bins & Equipment	1,500	500	304	
129220	Other Refuse Collection	-	-	91	
129160	Litter Control/Town Tidying	52,075	12,624	10,365	
128220	Administration Allocated	11,222	3,741	3,766	
Total Operating Expenditure		230,031	57,242	80,433	
Operating Income					
128630	Refuse Collection	94,710	94,710	81,171	6
129030	Sale of Bins	-	-	519	
129150	Sale of scrap	3,000	1,000	30	
Total Operating Income		97,710	95,710	81,720	
SEWERAGE					
Operating Expenditure					
129920	Sewerage Pond Maintenance	15,000	5,000	1,512	
129740	Insurance	1,116	1,116	2,355	
129720	Depreciation	3,000	1,000	1,043	
129700	Administration Allocated	4,489	1,496	1,506	
Total Operating Expenditure		23,605	8,612	6,417	
TOWN PLANNING AND REGIONAL DEVELOPMENT					
Operating Expenditure					
131010	Scheme Amendments	1,000	-	-	
131030	Consultants	1,000	-	-	
131120	Insurance	1,116	1,116	2,355	
131000	Administration Allocated	5,611	1,870	1,898	
Total Operating Expenditure		8,727	2,986	4,253	
PROTECTION OF THE ENVIRONMENT					
Operating Expenditure					
130340	Waste Oil Facility	500	-	1,209	
130320	Tyre Recycling	6,000	2,000	4,358	
Total Operating Expenditure		6,500	2,000	5,567	
OTHER COMMUNITY AMENITIES					
Operating Expenditure					
132120	Cemetery Operations	76,000	25,333	16,379	
131920	Burial plot preparations	30,000	10,000	3,846	
132020	Hearse & Shed Costs	1,000	333	290	
132420	Cemetery Plaques	8,000	-	-	
132620	Depreciation	5,000	1,667	547	
132720	Insurance	1,116	1,116	2,355	
132820	Administration Allocated	10,100	3,367	3,404	
132520	Public Toilets	15,000	5,000	2,869	
132220	SPQ Mcleary St "Paddy's Flat"	3,500	1,167	2,050	
Total Operating Expenditure		149,716	47,983	31,741	
Operating Income					
132630	Charges - Cemetery Fees	5,000	1,667	1,910	
Total Operating Income		5,000	1,667	1,910	
Net Funding Demands		(315,869)	(21,446)	(44,782)	

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	25,000	8,333	7,139
133420	Insurance	12,783	12,783	7,129
133820	Consultant building inspection	25,000	-	-
133720	Depreciation	12,000	4,000	3,349
133950	Administration Allocated	15,710	5,237	5,272
Total Operating Expenditure		<u>90,493</u>	<u>30,353</u>	<u>22,889</u>
Operating Income				
134630	Hall Hire Fees	2,500	833	636
Total Operating Income		<u>2,500</u>	<u>833</u>	<u>636</u>
Capital Expenditure				
135340	Hall Equipment	600	-	-
135440	Town Hall - capital improvemen	75,000	18,750	18,054
Total Capital Expenditure		<u>75,600</u>	<u>18,750</u>	<u>18,054</u>
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	70,500	23,265	11,612
136020	Housing	11,116	3,705	126
135620	Insurance	6,506	6,506	5,931
135920	Swimming Pool Maintenance	19,000	6,333	3,741
135720	Swimming Pool Water/Sewerag	1,000	333	9
135520	Swimming Pool Chemicals/Gas,	8,000	2,667	3,948
135820	Swimming Pool Electricity	10,000	2,500	430
137040	Swimming Pool Other	5,000	1,667	360
136620	Depreciation	14,500	4,833	5,219
135320	Administration Allocated	6,733	2,244	2,259
Total Operating Expenditure		<u>152,355</u>	<u>54,053</u>	<u>33,634</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	-	-
136430	Swimming Pool Admission	8,000	2,000	1,403
136830	Reimbursements	1,000	333	-
Total Operating Income		<u>12,000</u>	<u>2,333</u>	<u>1,403</u>
Capital Expenditure				
136670	Upgrade Pool Change rooms	110,000	27,500	26,130
137140	Pool Equipment	14,500	-	1,750
Total Capital Expenditure		<u>124,500</u>	<u>27,500</u>	<u>27,880</u>

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Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 October 2008.</i>		2008/09		
continued.....		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	71,962	14,392	7,760
136180	Superannuation	6,334	2,111	912
136190	Staff Replacement & Relocation	2,000	-	-
136210	Vehicle Operating Costs	8,000	2,667	1,872
137020	Housing Allocation	11,116	3,705	133
136150	Administration Allocated	26,932	8,977	9,068
137620	Insurance	4,599	4,599	11,821
136220	Staff Training & Travel Expense	7,000	2,333	-
136250	Activities	24,100	5,302	4,081
136200	Misc Grant Activities	5,000	1,667	-
Total Operating Expenditure		<u>167,043</u>	<u>45,753</u>	<u>35,647</u>
Operating Income				
136230	Reimbursements	500	-	42
136260	Miscellaneous Grants	5,000	1,667	-
Total Operating Income		<u>5,500</u>	<u>1,667</u>	<u>42</u>
OTHER RECREATION AND SPORT				
Operating Expenditure				
138100	Housing Allocation	11,116	3,705	794
138120	Reticulation Maintenance	5,000	1,667	188
138020	Picture Gardens	500	167	9
137920	Parks, Gardens & Reserves	54,000	18,000	26,569
137420	Scheme Water	5,000	-	651
137320	Sports ground (oval) maintenanc	32,000	10,667	9,469
137220	Sports Complex Maintenance	28,500	9,500	4,284
138920	Other Building Maintenance	7,000	2,333	1,609
138720	Gym Building Maintenance	6,500	2,167	204
138260	Gym Operating Costs	1,000	333	317
138250	Community Bus Operating costs	15,000	5,000	3,131
138620	Utilities - Gym	1,000	500	1,426
138130	Insurance	4,599	4,599	-
138810	Gym Equipment	2,000	-	90
139720	Depreciation	60,000	20,000	23,454
138110	Administration Allocated	17,955	5,985	6,055
Total Operating Expenditure		<u>251,170</u>	<u>84,623</u>	<u>78,250</u>
Operating Income				
139630	Complex Fees	2,500	833	1,170
139930	Gym Fees	4,500	1,500	2,499
138930	School Oval Contribution	15,000	-	4,066
138850	Community Bus fees	1,500	500	1,209
Total Operating Income		<u>23,500</u>	<u>2,833</u>	<u>8,943</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 October 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
		Amrd Budget	YTD Budget	31 Oct 2008
OTHER RECREATION AND SPORT				
<i>Capital Expenditure</i>				
136340	Construct Oval Toilets	100,000	-	-
136350	Practice wall for tennis courts	3,000	-	-
136540	Air conditioner Gym	10,000	-	-
137840	BBQ & Light	12,000	-	-
136240	Cornish Lift	35,000	-	-
136370	Viewing platform at headframe	30,000	-	-
136380	Replace pine rails around oval	6,000	1,200	-
138940	Sports Complex Equipment	21,000	10,500	9,178
139140	New Pump/fittings - oval	15,000	15,000	13,048
140160	Race Course Buildings	20,000	-	-
14aaa0	Parks & Gardens - Capital	88,000	-	-
Total Capital Expenditure		340,000	26,700	22,226
TELEVISION AND RADIO BROADCASTING				
<i>Operating Expenditure</i>				
139860	Administration Allocated	2,244	748	753
140820	Depreciation	1,220	407	439
139880	Insurance	461	461	1,257
139920	Operating Costs	1,500	500	-
139820	Site Sharing Costs	6,000	2,000	4,179
Total Operating Expenditure		11,425	4,116	6,628
LIBRARIES				
<i>Operating Expenditure</i>				
140120	Book exchange costs	1,000	333	-
140620	Lost/damaged/replaced stock	7,000	2,333	195
140520	Library operations	6,200	2,067	-
140420	Insurance	461	461	1,257
140320	Book Purchases	1,000	333	83
140180	Administration Allocated	36,358	12,119	12,231
140720	Depreciation	700	233	225
Total Operating Expenditure		52,719	17,879	13,990
<i>Operating Income</i>				
140530	Library Charges	200	67	(48)
Total Operating Income		200	67	(48)
OTHER CULTURE				
<i>Operating Expenditure</i>				
141320	25 Mile Well Maintenance	6,000	2,000	-
141420	Mt Gould Police Station	6,000	2,000	-
141520	Museum Maintenance	1,000	333	269
141720	Municipal Inventory Review	15,000	-	-
141730	Preservation of Historical Image	22,000	-	-
141120	Insurance	768	768	2,094
141820	Administration Allocated	11,222	3,741	3,794
141620	Depreciation	3,100	1,033	1,033
Total Operating Expenditure		65,090	9,875	7,190
<i>Operating Income</i>				
141530	Masonic Lodge Income	350	117	71
Total Operating Income		350	117	71
<i>Capital Expenditure</i>				
141810	Mt Gould Police Station - securit	6,500	-	-
Total Capital Expenditure		6,500	-	-
Net Funding Demands		(1,292,845)	(311,752)	(255,340)

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	78,552	26,184	28,679
148800	Depot Maintenance	100,000	10,000	7,233
148720	Upgrade of Roman	15,000	-	-
148400	Lighting of Streets	25,000	8,333	8,088
148900	Street Cleaning Sweeping	55,000	11,000	1,673
148200	Street Maintenance	55,325	11,065	4,899
149000	Signage of Streets & Roadworks	45,000	-	52
147500	Rural Roads Maintenance - Day Lab	540,000	186,923	109,697
148950	Rehabilitation of Gravel Pits	55,325	-	-
148600	Contract & Consulting Supervision	10,000	-	1,500
148820	Infrastructure Depreciation Expense	1,450,000	483,333	517,698
Total Operating Expenditure		2,429,202	736,838	679,518
Operating Income				
145910	Grant - MRWA Direct	146,418	146,418	146,418
148230	Reimbursements	-	-	73
Total Operating Income		146,418	146,418	146,491
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	2,263,299	548,000	548,024
	Town Streets - reseal	350,000	-	545
Total Capital Expenditure		2,613,299	548,000	548,569
Capital Income				
146210	Grant - Roads to Recovery (R2R)	519,824	14,000	13,548
146410	Black Spot - Main Street	180,678	-	-
146910	Grant - Roads 2020 (Regional Road)	200,000	-	-
Total Capital Income		900,502	14,000	13,548
Operating Income				
181310	Profit on Sale of Asset	51,000	-	-
Total Operating Income		51,000	-	-
ROAD PLANT PURCHASES				
Capital Expenditure				
181440	Toyota L/Cruiser - Works	80,000	-	-
180340	Caravans & Equipment	-	-	132
182440	Prime Mover	180,000	-	1,399
182840	Gen Set (Construction)	25,000	-	-
181540	Pumps	20,000	13,200	8,397
182100	Trailer for Caravan & Fuel Tank	70,000	35,000	20,500
180240	Crew Cab 9T Truck	205,000	-	-
182540	Fuel Tanker	15,000	-	-
183240	Traffic Counters	7,000	7,000	7,270
182ab0	Vibrating Roller	230,000	-	-
182aa0	Excavator	95,000	-	-
180140	Miscellaneous Plant (Small Equipment)	13,800	6,900	3,973
Total Capital Expenditure		940,800	62,100	41,671
Capital Income				
181050	Proceeds Sale of Plant	186,000	-	-
170300U	Transfers from Plant Reserve	199,000	-	-
Total Capital Income		385,000	-	-

Continued...

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 October 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
		Amd Budget	YTD Budget	31 Oct 2008
AIR BP				
Operating Expenditure				
160520	Administration Allocated	8,977	2,992	3,013
160320	Cost of Fuel Sold	65,000	26,000	28,406
160420	Bank Charges	450	150	6
160720	Other Charges	100	33	-
	Total Operating Expenditure	74,527	29,175	31,424
Operating Income				
151130	Fuel Sales - Cash	71,500	23,833	33,378
151330	Fuel Sales - Commission	-	-	1,192
151630	BP Monthly Retainer	57,000	19,000	19,000
	Total Operating Income	128,500	42,833	53,570
AERODROME				
Operating Expenditure				
150600	Training and Conferences	-	-	2,400
151620	Housing Allocations	11,116	3,705	-
150210	Consultancy	24,000	-	75
150220	Utilities & Other Costs	12,410	12,410	12,405
150620	Insurance	10,952	10,952	9,837
150320	Aerodrome Operations (Air)	120	120	117
150920	Aerodrome Maintenance	80,470	6,668	3,962
150900	Security Operating Expenses	5,000	-	-
150720	Depreciation	160,000	53,333	58,438
151420	Administration Allocated	6,284	2,095	2,109
152020	Management contract	171,000	46,632	57,000
	Total Operating Expenditure	481,352	135,915	146,344
Operating Income				
152030	Airport Landing Charges	190,000	63,333	61,326
150130	Airport Leases	24,000	12,000	7,059
151930	RFDS Refuelling	10,000	3,333	2,550
150330	Reimbursements	20,000	6,667	4,755
150530	Reimbursements Telephone	1,000	333	536
Airport Diesel Operations				
153030	Sales	350,000	116,667	75,595
150920	Issues	(310,000)	(103,333)	(72,810)
	Cost of goods sold	(310,000)	(103,333)	(72,810)
	Profit/(Loss) on fuel operations	40,000	13,334	2,785
	Total Operating Income	285,000	99,000	79,010
Capital Expenditure				
151040	Airport Construction	300,000	-	-
	Total Capital Expenditure	300,000	-	-
	Net Funding Demands	(4,942,760)	(1,209,777)	(1,154,908)

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Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
RURAL SERVICES				
Operating Expenditure				
183020	MRVC Vermin Control	6,500	-	-
183120	Noxious Weeds and Pests	3,000	1,000	-
187520	Stockyard Maintenance	2,000	667	948
187420	Shop Premises Maintenance	2,500	833	238
187620	Depreciation	19,000	6,333	4,106
Total Operating Expenditure		33,000	8,833	5,292
Operating Income				
187430	Shop Premises Rent	2,600	867	800
187630	Wesfarmers Yard Lease	540	180	-
187750	Bill Board Rental	790	263	250
187730	Reimbursements	600	200	73
Total Operating Income		4,530	1,510	1,123
TOURISM AND AREA PROMOTION				
Operating Expenditure				
189250	Administration Allocated	46,009	15,336	16,911
189220	Depreciation	29,000	9,667	10,620
183820	Tourism Promotions	25,000	8,333	2,635
184620	Maps & Souvenirs	10,000	-	334
184220	Information Bays	4,000	1,333	-
189260	Maintenance Trails & Lookouts	25,000	8,654	1,642
183920	Centenary Celebrations	88,000	58,080	61,622
184030	Meekatharra Rodeo	40,000	40,000	49,193
184420	Local Newspaper Production	5,000	2,500	1,448
184720	Town Beautification	10,000	-	-
Total Operating Expenditure		282,009	143,903	144,405
Operating Income				
183930	Centenary Income	80,000	40,000	38,962
184920	Meekatharra Rodeo Income	1,000	1,000	11,892
184330	Local Newspaper Revenue	1,500	500	177
184730	Sale of Maps & Souvenirs	2,000	667	993
184830	Reimbursements	-	-	62
184430	Meeka Dust Advertising	1,500	1,500	1
Total Operating Income		86,000	43,667	52,087

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
TOURISM AND AREA PROMOTION ...continued				
Capital Expenditure				
183940	Meeeka Heritage Drive Trails	279,603	-	-
183970	Collection of Mining Relics	10,000	-	-
184240	Entry Statements & Signs	30,000	-	-
183950	Tourist rest Area	-	-	175
Total Capital Expenditure		319,603	-	175
Capital Income				
183810	Trails Grant	192,132	16,000	15,075
Total Capital Income		192,132	16,000	15,075
BUILDING CONTROL				
Operating Expenditure				
186420	MRH S Building Costs	2,000	-	-
187740	Insurance	2,161	2,161	3,137
186820	Demolition costs	90,000	-	-
187720	Administration Allocated	1,122	374	392
Total Operating Expenditure		95,283	2,535	3,529
Operating Income				
186830	Building Permit Fees	1,000	333	16,055
186930	Building Demolition Fees	81,000	332	600
Total Operating Income		82,000	665	16,655
Net Funding Demands		(368,233)	(93,429)	(68,461)

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Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 October 2008.</i>		2008/09		
		2008/09 Amd Budget	2008/09 YTD Budget	2008/09 31 Oct 2008
PRIVATE WORKS				
<i>Operating Expenditure</i>				
189820	Private Works	1,000	-	132
Total Operating Expenditure		<u>1,000</u>	<u>-</u>	<u>132</u>
<i>Operating Income</i>				
189630	Charges - Private Works	1,600	-	137
Total Operating Income		<u>1,600</u>	<u>-</u>	<u>137</u>
PUBLIC WORKS OVERHEAD				
<i>Operating Expenditure</i>				
180120	Supervision - Salaries	171,162	59,248	56,516
181320	Superannuation of Workmen	66,624	23,062	19,268
180320	Annual Leave, Sick Leave, Publi	49,424	4,942	5,825
180520	Rostered days Off	-	-	3,007
180720	Relocation & Recruitment Costs	25,000	8,250	-
181520	Allowances and Incentives	40,191	17,684	32,188
180620	Camping Requirements	12,000	4,000	27
180820	Camping Telephone Costs	9,000	3,000	4,578
180920	Travelling and Conference Expe	29,500	-	3,861
181020	Protective Clothing & Equipmer	6,000	2,000	155
182320	Allocation from Housing	77,813	26,935	8,026
180220	Engineering - Office and Other	8,000	2,769	490
180420	Insurance on Works	50,396	50,396	21,533
182720	Occupational Health & Safety	7,000	-	-
181420	Work Supervisors Vehicle	25,000	8,333	12,276
182520	Administration Allocated	71,819	23,940	24,160
181820	Less PWO allocated to works	(635,229)	(211,743)	(113,064)
Total Operating Expenditure		<u>13,700</u>	<u>22,816</u>	<u>78,866</u>
<i>Operating Income</i>				
181330	Reimbursements - Stores & Tele	10,000	3,333	1,223
Total Operating Income		<u>10,000</u>	<u>3,333</u>	<u>1,223</u>
PLANT OPERATION COSTS				
<i>Operating Expenditure</i>				
183020	Fuel and Oil	300,000	109,080	134,990
183320	Parts and Repairs (external)	315,000	94,500	77,057
183420	Repairs - Wages	24,000	8,000	29,022
183220	Tyres	80,000	21,816	8,806
183620	Consumable Stores	40,000	16,000	11,588
184320	Replacement Tools	10,000	3,333	754
183520	Licenses	12,000	4,000	657
183820	Insurance	41,417	41,417	39,529
183230	Mechanics Vehicle	12,000	4,000	5,216
183920	Cutting Edges	10,000	-	-
183010	Administration Allocated	32,543	10,848	10,937
184020	Less Alloc To Works	(876,960)	(292,320)	(292,539)
Total Operating Expenditure		<u>-</u>	<u>20,674</u>	<u>26,017</u>
<i>Operating Income</i>				
183030	Diesel Fuel Rebate	18,000	6,000	3,387
Total Operating Income		<u>18,000</u>	<u>6,000</u>	<u>3,387</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 March 2007.</i>		2006-07		
continued.....		2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION				
Operating Expenditure				
183120	Depreciation	385,000	128,333	159,281
184040	Less Plant Depreciation Allocate	(385,000)	(128,333)	(51,301)
Total Operating Expenditure		-	-	107,980
Operating Income				
187630	Sale Of Scrap	1,500	500	820
Total Operating Income		1,500	500	820
SALARIES AND WAGES				
185300	Salaries & Wages	1,631,772	543,923	462,904
185400	Salaries & Wages Alloc	(1,631,772)	(543,923)	(463,920)
Total Operating Expenditure		-	-	(1,017)
Net Funding Demands		16,400	(33,657)	(206,412)

Shire of Meekatharra		Management Budget Notes on Variations			
<i>for the period ended 31 October 2008.</i>		2008/09			
Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.					
Ref	Act	Description	Anl Budget	YTD Budget	31 Oct 2008
1	192230	Interest on Municipal Investmen <i>Higher Municipal Funds available for investment.</i>	216,000	42,500	\$ 53,469 26%
2	192240	Interest on Reserve Investments <i>Higher returns - transferred to reserves</i>	372,000	35,500	\$ 48,648 37%
3	103520	Salaries - Admin <i>Includes adjustment for CEO review.</i>	414,079	124,224	\$ 143,555 # 16%
4	126630	Insurance <i>Second instalment to be paid.</i>	22,586	22,586	\$ 7,175 # 68%
5	128320	Refuse Collection <i>The tender awarded for this service is \$151,470 pa. Budget in inadequate.</i>	84,150	25,244	50,518 100%
6	128630	Refuse Collection <i>Under investigation</i>	94,710	94,710	81,171 14%
7	138420	Swimming Pool Contract <i>Awaiting invoice for October</i>	70,500	23,265	11,612 # 50%
8	147500	Rural Roads Maintenance - Day <i>Labour shortages - reduced operations.</i>	540,000	186,923	109,697 41%
9	182100	Trailer for Caravan & Fuel Tank <i>One of two caravans acquired.</i>	70,000	35,000	20,500 41%
10	182020	Management contract <i>November account already paid.</i>	171,000	46,632	57,000 # 22%
11	184920	Meekatharra Rodeo Income <i>Higher sponsor support than estimated.</i>	1,000	1,000	11,892 #
12	186830	Building Permit Fees <i>HWE Camp</i>	1,000	333	16,055 #
13	181520	Allowances and Incentives <i>Allocations being reviewed</i>	40,191	17,684	32,188 82%
14	182320	Allocation from Housing <i>Allocations being reviewed</i>	77,813	26,935	8,026 70%
15	180420	Insurance on Works <i>Second instalment awaiting invoice</i>	50,396	50,396	21,553 57%
16	181820	Less PWO allocated to works <i>Staff shortages - reduced allocations.</i>	(635,229)	(211,743)	(113,064) 47%

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions taken under delegated powers that require reporting to Council in October 2008.

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 31st October 2008

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2008	Interest Earned to 30/09/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/10/2008
946020606	HBS	At Call		Variable	6,015,045.84	28,105.92	-	-	(6,043,151.76)	-
252057588	BoQ	90 Day TD	23/01/2009	7.20%	-	-	20,542.47	1,000,000.00	-	1,020,542.47
252057589	BoQ	180 Day TD	23/01/2009	8.50%	-	-	-	5,043,151.76	-	5,043,151.76
26-7466	Westpac	At Call		Variable	2,442,655.87	37,800.07	13,705.53	1,600,000.00	(1,600,000.00)	2,494,161.47
TOTALS					8,457,701.71	65,905.99	34,248.00	7,643,151.76	(7,643,151.76)	8,557,855.70

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2008	Interest Earned to 30/09/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/10/2008	
170300	Plant Reserve	25.46%	1,531,187.87	7,154.63	5,229.28	-	-	1,543,571.79	
170500	Building Reserve	18.30%	980,191.95	4,580.05	3,347.53	-	-	988,119.53	
170200	Water Reserve	2.03%	122,204.70	571.01	417.35	-	-	123,193.07	
170700	Airport Runway Reserve	29.99%	1,804,065.78	8,429.68	6,161.21	-	-	1,818,656.67	
170800	Airport Operations Reserve	10.58%	636,484.51	2,974.04	2,173.71	-	-	641,632.26	
170600	Transport Reserve	4.64%	279,060.88	1,303.94	953.04	-	-	281,317.86	
170100	Infrastructure Reserve	10.37%	623,602.48	2,913.85	2,129.72	-	-	628,646.04	
170150	Leave Reserve	0.64%	38,247.67	178.72	130.62	-	-	38,557.01	
SUB TOTAL ON RESERVES			100.00%	6,015,045.84	28,105.92	20,542.47	-	-	6,063,694.23
6001	Municipal Fund	100.00%	2,442,655.87	37,800.07	13,705.53	1,600,000.00	(1,600,000.00)	2,494,161.47	
TOTAL INVESTMENTS BY NATURE				8,457,701.71	65,905.99	34,248.00	1,600,000.00	(1,600,000.00)	8,557,855.70

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7 NOVEMBER 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr J E Burgemeister

**That Council receives the outstanding monthly Debtor Trial Balance for
October 31, 2008.**

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008

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Printed on : 07.11.08 at 11:06

SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 31.10.2008				Total
		02.08.2008 > 90 days	01.09.2008 > 60 days	01.10.2008 > 30 days	31.10.2008 Current	
A041	AD ASTRAL AVIATION	0.00	-124.25	0.00	124.25	0.00
B043	ADRIAN BAUMGARTEN	0.00	0.00	0.09	108.85	108.94
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	109.40	82.05	191.45
A061	ALCHIN MEGAN	0.00	0.00	0.00	23.05	23.05
L1	ANTHONY LLOYD	0.00	0.00	0.00	16.50	16.50
A064	AUSTRALASIAN JET PTY. LTD.	0.00	0.00	0.00	50.29	50.29
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
A017	AUSTRALIAN TAXATION OFFI	0.00	0.00	-2.80	0.00	-2.80
B8	BALI AIR CHARTER	8.00	0.00	0.00	0.00	8.00
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B071	BRITTAIN, GARY	0.00	0.00	16.50	16.50	33.00
W036	CAMERON WATSON	1291.60	0.00	0.00	0.00	1291.60
C081	CARMICHAEL, ANDREW	0.00	17.65	0.00	0.00	17.65
C019	CASAIR PTY LTD	0.00	-224.55	0.00	0.00	-224.55
L09	CHRIS LANE	190.15	0.00	0.00	0.00	190.15
C028	CHRISHINE NOMINEES	191.35	503.60	353.25	350.20	1398.40
P062	CHRISTOPHER PEARCE	0.00	0.00	0.00	16.50	16.50
B022	CLARK BUTSON	0.00	0.00	-9.19	22.75	13.56
T019	CLARKE TERENCE	-83.00	0.00	0.00	0.00	-83.00
C021	COMPLETE AVIATION SERVICES	0.00	0.00	299.40	331.75	631.15
C15	COURIER AUSTRALIA	-46.50	0.00	0.00	0.00	-46.50
D011	D & L ELECTRICS	0.00	0.00	0.00	17.65	17.65
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	285.52	0.00	285.52
D023	DIAMOND MANAGEMENT PTY LTD	0.00	16.50	0.00	16.50	33.00
E013	EDSAL PTY LTD	-62.55	0.00	0.00	0.00	-62.55
E027	ERROL PHILP	0.00	0.00	0.00	142.76	142.76
E009	ESPERANCE AIR CHARTER	0.00	62.20	0.00	0.00	62.20
F024	FIRE & EMERGENCY SERVICES AUTHORITY OF W	0.00	0.00	0.00	75.10	75.10
F1	FOSSILS ENTERPRISES PTY LTD	0.00	1860.53	1959.21	282.15	4101.89
F014	FUGRO AIRBORNE SURVEYS	0.03	0.00	127.05	127.05	254.13
G050	GAIL ALLISON	0.00	0.00	33.00	0.00	33.00
M093	GEOFFREY MCGLASSON	0.00	0.00	0.00	22.75	22.75
G011	GERALDTON AIR CHARTER	0.00	548.72	314.15	290.20	1153.07
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	65.80	65.80
G046	GRAHAM GREENAWAY	0.00	99.00	0.00	0.00	99.00
M099	HACUST S V	0.00	0.00	0.00	33.00	33.00
H028	HELI-AUST PTY LTD	0.00	0.00	0.00	27.70	27.70
H014	HELIBITS PTY LTD	0.00	0.00	51.95	33.00	84.95
H012	HELICOPTERS AUSTRALIA PTY LTD	0.00	0.00	0.00	-19.50	-19.50

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008

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Printed on : 07.11.08 at 11:06

SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 31.10.2008				Total
		02.08.2008 > 90 days	01.09.2008 > 60 days	01.10.2008 > 30 days	31.10.2008 Current	
H055	HITESH HANS	0.00	0.00	-0.02	53.15	53.13
J033	JAMES JOSEPH BUCHANAN	0.00	0.00	0.00	25.05	25.05
J018	JANDAKOT FLIGHT CENTRE	0.00	-24.25	0.00	0.00	-24.25
J010	JAYROW HELICOPTERS	0.00	16.50	0.00	0.00	16.50
J060	JINGLE HOLDINGS	0.00	0.00	184.80	92.40	277.20
J1	JUDAL PASTORAL COMPANY	0.00	0.10	0.00	0.00	0.10
P055	JULIE PEAKHAM	194.72	0.00	0.00	0.00	194.72
K023	K & G AVIATION PTY LTD	-47.39	0.00	0.00	0.00	-47.39
D15	K. DERSCHOW & S. GILBERT	-55.00	0.00	0.00	0.00	-55.00
K011	KARRATHA FLYING SERVICES	0.00	0.00	0.00	41.90	41.90
K004	KILLARA STATION	0.00	0.00	0.00	1625.60	1625.60
K035	KIMBERLEY SEAPLANES	0.00	0.00	0.00	22.75	22.75
K099	KITTYHAWK HOLDINGS	21.18	0.00	0.00	0.00	21.18
M068	MARGARET RIVER AVIATION PTY LTD	0.00	0.00	0.00	24.55	24.55
S004	MARK SMITH PTY LTD	100.00	0.00	0.00	0.00	100.00
M116	MARY G ENTERPRISES	0.00	68.45	0.00	0.00	68.45
S15	MAUREEN STACK	155.50	0.00	0.00	0.00	155.50
M023	MILGUN STATION	0.00	0.00	0.00	3495.60	3495.60
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	1258.18	1258.18
F006	MR JACOB FLENTRI	62.51	0.00	0.00	0.00	62.51
M037	MT PADBURY STATION	0.00	0.00	1532.00	0.00	1532.00
N017	NEATFORD PTY LTD	0.00	0.00	0.00	22.75	22.75
N002	NETWORK AVIATION	0.00	0.00	1978.50	2609.10	4587.60
U003	NEVILLE ULPH	0.00	0.00	-161.88	416.02	254.14
O10	OFFICE OF CRIME PREVENTION	0.00	0.00	0.00	1320.00	1320.00
P028	PANORAMA ELECTRONICS PTY LTD	-18.63	0.00	0.00	0.00	-18.63
P079	PAUL DARLEY	12.62	0.00	0.00	0.00	12.62
P061	PEPPI NOMINEES PTY LTD	37.59	0.00	0.00	0.00	37.59
C078	PETER COLLINS	62.58	0.00	22.75	0.00	85.33
H021	PHILIP HOOPER - COCKLES	-18.66	0.00	0.00	0.00	-18.66
P039	PILBARA EARTHMOVING & CONTRACTING	0.00	0.00	16.50	0.00	16.50
P058	POLICE AIR WING SUPPORT UNIT	0.00	0.00	0.00	62.55	62.55
E019	PURDUE, EDWARD	0.00	0.00	0.00	16.50	16.50
Q005	QUESTAIR PTY LTD	0.00	0.00	0.00	35.20	35.20
L003	RICHIE BRENNAN - LANDOR STN	793.60	0.00	0.00	0.00	793.60
R009	ROYAL AERO CLUB OF WA	0.00	0.00	0.00	18.55	18.55
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	1790.17	3309.34	5099.51
B004	S. BAJRAI	200.00	0.00	0.00	0.00	200.00
S051	SHINE AIR PTY LTD	0.00	-67.05	0.00	23.95	-43.10

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008


Printed on : 07.11.08 at 11:06

SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance As at 31.10.2008				Total
		02.08.2008 > 90 days	01.09.2008 > 60 days	01.10.2008 > 30 days	31.10.2008 Current	
S007	SKIPPERS AVIATION	0.00	10462.90	7254.75	7151.30	24868.95
S078	STAR AVIATION PTY LTD	153.68	601.65	293.30	40.95	1089.58
K045	STEVE KELLY	152.44	0.00	0.00	0.00	152.44
T007	TROPIC AIR SERVICES	0.00	0.00	33.20	39.20	72.40
T034	TS AIR CHARTER PTY LIMITED	0.00	0.00	377.10	0.00	377.10
U006	UNBROKEN SPIRIT PTY LTD	0.00	0.00	0.00	66.00	66.00
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0.00	407.65	1137.50	1545.15
V018	VH-JOK PTY LTD	0.00	0.00	0.00	16.50	16.50
W100	WARD JOHN	-15.37	0.00	0.00	0.00	-15.37
W039	WARWICK JOHN, POINTON	0.00	0.00	0.00	18.85	18.85
B070	WATSON-BATES, JOHN	0.00	0.00	0.00	11.45	11.45
M104	WAYNE MOORE	119.35	0.00	0.00	0.00	119.35
R3	William E. Riley	133.86	0.00	0.00	0.00	133.86
Y004	YARLARWHEELOR STATION	0.00	0.00	0.00	1165.20	1165.20
Totals		4123.98	13817.70	17266.35	26376.94	61584.97

9.2.3 LIST OF ACCOUNTS PERIOD ENDED OCTOBER 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8 NOVEMBER 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$372,752.25
Trust Account	Voucher No's	Amount: \$.00
Air BP	Voucher No's VARIOUS	Amount: \$.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr J E Burgemeister

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 15th November 2008

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT2528	10/10/2008	AUSTRALIA POST	POSTAGE FOR SEP 08	-	286.61	
EFT2529	10/10/2008	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE, SEP 08	-	9.96	
EFT2530	10/10/2008	COURIER AUSTRALIA	FREIGHT FROM GERALDTON	-	723.17	
EFT2531	10/10/2008	COATES HIRE	HIRE OF GENERATOR	-	549.98	
EFT2532	10/10/2008	COMMERCIAL HOTEL MEEKATHARRA	SEPTEMBER ACCOUNT	-	2,110.60	
EFT2533	10/10/2008	COVENTRYS	VARIOUS MECHANICAL PARTS	-	511.20	
EFT2534	10/10/2008	DOT & DASH PRODUCE PTY LTD	RODEO CONTRACTOR FOR MEEKA FESTIVAL	-	15,400.00	
EFT2535	10/10/2008	ENZED KALGOORLIE	ASSORTED SEALS & HOSES	-	3,221.62	
EFT2536	10/10/2008	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYIER MAINTENANCE CONTRACT FOR SEP 08	-	801.74	
EFT2537	10/10/2008	FARMER JACKS	RING LOCK & FENCING	-	896.81	
EFT2538	10/10/2008	GERALDTON FUEL COMPANY	ULP , SEP 08	-	3,154.59	
EFT2539	10/10/2008	PIVOTEL SATELLITE PTY LTD	SATELLITE PHONE FROM 15 SEP TO 14 OCT 08	-	1,229.16	
EFT2540	10/10/2008	HOLGATE SECURITY	SECURITY FOR MEEKA FESTIVAL	-	8,896.50	
EFT2541	10/10/2008	HOPPY'S PARTS R U	VARIOUS MECHANICAL PARTS	-	1,560.15	
EFT2542	10/10/2008	TOLL IPEC PTY LTD	FREIGHT FOR SEPTEMBER 08	-	104.34	
EFT2543	10/10/2008	JASON SIGNMAKERS	SIGNS QTY -4	-	242.00	
EFT2544	10/10/2008	KNIGHTLINE COMPUTERS	320 GB HARD DRIVE, USB EXTERNAL, COMFORT CURVE	-	198.00	
EFT2545	10/10/2008	LANDGATE	VARIOUS PROPERTY VALUATIONS	-	629.81	
EFT2546	10/10/2008	MEEKATHARRA CORNER STORE	AUGUST ACCOUNT	-	1,202.03	
EFT2547	10/10/2008	MICROCOM PTY LTD	METROCOUNT 5600 PLUS 1 MB QTY - 2	-	7,997.00	
EFT2548	10/10/2008	MARKET CREATIONS	MONTHLY PR ACCOUNT SEP 08	-	1,100.00	
EFT2549	10/10/2008	MURCHISON MAIL & FREIGHT SERVICES	FREIGHT FOR SEPTEMBER 08	-	229.54	
EFT2550	10/10/2008	MEEKA MEATS	SAUSAGES FOR FESTIVAL BREAKFAST	-	445.65	
EFT2551	10/10/2008	ORICA AUSTRALIA P/L	CHLORINE, AUG 08	-	76.49	
EFT2552	10/10/2008	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES	-	662.80	
EFT2553	10/10/2008	MARK SMITH PTY LTD	REPLACE RUBBER TAP IN LADIES TOILET	-	152.46	
EFT2554	10/10/2008	TRANSPORT SPARES & EQUIPMENT	SECOND HAND DROP DECK SEMI TRAILER	-	22,550.00	
EFT2555	10/10/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT, 15/10/08	-	4,158.90	
EFT2556	10/10/2008	ML & GJ TRENFIELD CONTRACTING	MANAGEMENT SERVICES TO MEEKA AIRPORT, SEP 08	-	15,675.00	
EFT2557	10/10/2008	VIDGUARD SECURITY SYSTEMS	MONITORING FEE FOR VARIOUS SHIRE HOUSES	-	1,716.00	
EFT2558	10/10/2008	TOLL WEST	FREIGHT FOR SEPTEMBER 08	-	263.26	
EFT2559	10/10/2008	WESTRAC EQUIPMENT	CARRY OUT 1000 HR SERVICE	-	7,357.49	
EFT2560	24/10/2008	AIRSERVICES AUSTRALIA	ERSA LOOSE LEAF - 12 MONTHS AMANDMENT SERVICE	-	82.50	
EFT2561	24/10/2008	AV TRUCKS	HYD PUMP	-	988.97	
EFT2562	24/10/2008	AG BURROWS PLANT	SUPPY ROAD TRAIN TO CART BUILDING MATERIAL FROM	-	15,800.00	
EFT2563	24/10/2008	AUSTRALIAN TAXATION REPORTER PTY LTD	12 MONTHS SUBSCRIPTION	-	462.00	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 15th November 2008

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT2564	24/10/2008	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES FROM 6-12 OCT 08	-	4,875.75	
EFT2565	24/10/2008	BURROWS A.G.	MEETING ATTENDANCE FEES	-	120.00	
EFT2566	24/10/2008	BOC GASES	CYLINDER RENTAL	-	112.76	
EFT2567	24/10/2008	COURIER AUSTRALIA	FREIGHT FOR SEPTEMBER 08	-	80.19	
EFT2568	24/10/2008	COATES HIRE	GENERATOR HIRE FOR FESTIVAL FOR 3 DAYS	-	272.75	
EFT2569	24/10/2008	CANINE CONTROL	RANGER SERVICES	-	4,180.00	
EFT2570	24/10/2008	COVENTRYS	RAPID FLOW PUMP & GLOBES	-	1,265.18	
EFT2571	24/10/2008	CRAFTY CUTS CARPENTRY	PART PAYMENT FOR AIRPORT VERANDAH	-	2,000.00	
EFT2572	24/10/2008	A B DOWNING	MEETING ATTENDANCE FEE	-	180.00	
EFT2573	24/10/2008	FARMER JACKS	SEPTEMBER ACCOUNT	-	4,559.01	
EFT2574	24/10/2008	GERALDTON FUEL COMPANY	1000 LTS OF DIESEL	-	1,701.40	
EFT2575	24/10/2008	GOLDEN WEST NETWORK PTY LTD	ADVERTISING FOR MEEKA FESTIVAL	-	2,499.20	
EFT2576	24/10/2008	TOLL IPEC PTY LTD	FREIGHT FOR SEPTEMBER 08	-	71.96	
EFT2578	24/10/2008	KANDOO CONSTRUCTIONS	PAINT EXTERNAL OF SHIRE BUILDING	-	12,958.00	
EFT2579	24/10/2008	LONGMUIR R.,J.	4 TRAILERS OF TYRES DISPOSED	-	2,640.00	
EFT2580	24/10/2008	LANDGATE	TITLE SEARCH	-	15.00	
EFT2581	24/10/2008	LGIS LIABILITY	LIABILITY INSURANCE 2008/09	-	14,340.15	
EFT2582	24/10/2008	PERLEX HOLDINGS PTY LTD	MEAL ALLOWANCE FOR MEEKA FESTIVAL	-	400.00	
EFT2583	24/10/2008	MLB CONTRACTING	SUPPLY & FIT LIGHT SWITCHES	-	858.00	
EFT2584	24/10/2008	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT, AUG 08	-	880.00	
EFT2585	24/10/2008	MARK SMITH PTY LTD	GRAVE DIGGING AND PLUMBING WORKS	-	1,944.04	
EFT2586	24/10/2008	SKIPPERS AVIATION PTY LTD	FLIGHTS FOR STELLA JOHNSON TO & FROM MEEKA	-	756.00	
EFT2587	24/10/2008	TRANSPORT SPARES & EQUIPMENT	SECONDHAD TURNTABLE	-	1,536.40	
EFT2588	24/10/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT- PERIOD ENDING 31/10/08	-	4,158.90	
EFT2589	24/10/2008	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-	120.00	
EFT2590	24/10/2008	WESTRAC EQUIPMENT	COMPRESSOR & HARNESS	-	787.47	
EFT2591	24/10/2008	WA LOCAL GOVERNMENT ASSOCIATION	CEO ANNUAL APPRAISAL	-	660.00	
EFT2592	24/10/2008	WESTNET PTY LTD	INTERNET FOR NOV 08	-	274.70	
EFT2593	24/10/2008	YULELLA ABORIGINAL CORPORATION	LABOUR HIRE	-	8,230.00	
EFT2594	24/10/2008	YULELLA MECHANICAL	SUPPLY LABOUR TO INSTALL PARTS @ SHIRE DEPOT	-	2,237.10	
23199	10/10/2008	AUSKI INLAND MOTEL	ACCOMMODATION FOR PETER SMITH ON 27/09/08	-	209.00	
23200	10/10/2008	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	-	529.10	
23201	10/10/2008	DRILLPOWER	DRILLING OF WATER BORES	-	22,754.60	
23202	10/10/2008	DJ REV CB	DJ FOR FESTIVAL	-	7,790.00	
23203	10/10/2008	LP DOWNING	REPLACE LOCKS	-	450.00	
23204	10/10/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN SEP 08	-	15,834.52	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 15th November 2008

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
23205	10/10/2008	HORIZON POWER	ELECTRICITY CHARGES 24 AUG TO 24 SEP 08	- 3,830.15		
23206	10/10/2008	JOONDALUP LIBRARY	LOST BOOK	- 11.00		
23207	10/10/2008	MIDWEST FIREWORKS	FIREWORKS FOR MEEKA FESTIVAL	- 2,600.00		
23208	10/10/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	- 884.77		
23209	10/10/2008	MEEKATHARRA BAKERY	30 LOAVES OF BREAD	- 90.00		
23210	10/10/2008	NRC-WA	FEES & CHARGES FOR RODEO AT MEEKA FESTIVAL	- 1,980.00		
23211	10/10/2008	TELSTRA CORPORATION LIMITED	TELEPHONE TILL 18 SEP 08	- 2,336.92		
23212	10/10/2008	WATER CORPORATION	WATER CHARGES 12 MAY TO 16 SEP 08	- 10,134.45		
23213	20/10/2008	AUSTRALIAN TAXATION OFFICE	FBT & GST JULY SEPT 08	- 13,532.23		
23214	24/10/2008	AUSKI INLAND MOTEL	FESA CONFERENCE	- 35.20		
23215	24/10/2008	JO-ANNE BURGEMEISTER	MEETING ATTENDANCE FEE	- 180.00		
23216	24/10/2008	CALCUTT WATSON & ASSOCIATES PTY LTD	NATIONAL CONVENTION 2008	- 2,640.00		
23217	24/10/2008	FLEETWOOD PTY LTD	CLAIM 4 - LOTS 205 & 207 HILL STREET	- 88,606.38		
23218	24/10/2008	GALVINS PLUMBING PLUS	MILINE COUPLING	- 206.48		
23219	24/10/2008	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	- 240.00		
23220	24/10/2008	HOWDEN R.K.	MEETING ATTENDANCE FEE	- 120.00		
23221	24/10/2008	KLEENHEAT GAS	GAS CYLINDER RENTAL	- 206.80		
23222	24/10/2008	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	- 375.35		
23223	24/10/2008	MARINUS KLEINJAN	RODEO PHOTOS	- 300.00		
23224	24/10/2008	NICHOLS H.J.	MEETING ATTENDANCE FEE	- 120.00		
23225	24/10/2008	PETTY CASH	PETTY CASH RECOUP	- 351.25		
23226	24/10/2008	TELSTRA CORPORATION LIMITED	TELEPHONE FOR ANT & ELANE	- 243.76		
				<u>- 372,752.25</u>	<u>-</u>	<u>-</u>

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	372,752.25
AIR BP ACCOUNT	-
TRUST ACCOUNT	-
	<u>- 372,752.25</u>

TOTALLING \$372,752.25 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 15TH NOVEMBER 2008 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.2.4 2007/2008 ANNUAL REPORT

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM0206
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	7 TH NOVEMBER 2007
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER



**SIGNATURE OF AUTHOR
SENIOR OFFICER**

ROY McClymont
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

This report offers the 2007/08 Annual Report for Councils consideration and acceptance.

Attachments:

2007/08 Annual Report

Background:

Once every financial year, Council is required to produce an Annual Report that contains a statement by both the President and CEO, statements as to Councils activities under various other Acts, a year end financial statement and an auditors report as to the validity of that year end financial statement.

Comment:

Nil

Consultation:

Roy McClymont – Chief Executive Officer
Keith Anderson – Local Government Financial Consultant.

Statutory Environment:

Local Government Act 1995 sections 5.27 (2), 5.53 (1), 5.55 and 6.4
Local Government (Financial Management) Regs 1996, regulation 51

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation / Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

That Council

- 1. accepts the 2007/2008 Annual Report incorporating the audited Financial Statements and auditors report;**
- 2. advertise that the 2007/2008 Annual Report is available for public inspection; and**
- 3. set the date and time for the Annual Electors Meeting as Friday 19th of December, 2008 commencing at 1:45pm in Council Chambers.**

CARRIED 5/0



Annual Report

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Meekatharra Races, Sept 2008



Meekatharra Rodeo, Sept 2008

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Shire of Meekatharra
Main Street, Meekatharra
PO Box 129, Meekatharra WA 6642
Phone: 08 9981 1002 Fax: 08 9981 1505
Email: ceo@meekashire.wa.gov.au
Website: www.meekashire.wa.gov.au



Shire Presidents Report

It is a pleasure to report on another successful year for the Shire of Meekatharra. Our staff and contractors have completed some relatively large projects whilst managing to keep up with the many compliance tasks and maintain sound governance and management processes.

The Ordinary Elections in October 2007 and an Extraordinary Election in January 2008 resulted in two new councillors being elected to council. Cr Ann Downing and Cr Jo Bergemeister have settled in to their new roles and are providing valuable input into our decision making processes. Welcome Ann and Jo.

Cr Brian O'Dwyer resigned from Council in November 2007 and moved out of the district. Cr O'Dwyer served as a Councillor for some 26 years including time as Shire President and some 15 years as Deputy Shire President. During his time in Meekatharra Cr O'Dwyer made an enormous contribution to the Council and the district - his presence will be greatly missed.

Cr SR (Budgie) Bajrai didn't renominate for council at the October elections. Cr Bajrai was a committed and constructive Councillor over a period of some 3½ years.

My thanks and congratulations go to our newly elected Deputy Shire President, Cr Norm Trenfield for his support as deputy since November 2007. Thanks also to all our Councillors for their dedication and hard work during the year.

During the year, Council further refined its management and functional structure. It is pleasing to note that our CEO, Roy McClymont, and his staff have managed to fill all key positions within our structure – quite an achievement in a very tough labour market.

The State Government, Federal Government and agencies continue to increase Councils compliance responsibilities. Unfortunately every time we absorb these extra tasks and duties into our existing structure it means our staff have less time to spend on core tasks and services.

Council maintains a sound overall financial position with no debt and adequate cash reserves.

Tom Hutchinson
Shire President





Chief Executive Officers Report

Thanks go to all our staff and contractors for their dedication, hard work and assistance during the year.

Sincere thanks to Shire President Tom Hutchinson for his ongoing support and encouragement. Thanks also to all our Shire Councillors for their fine work and contributions during the year.

During the year we welcomed the following people to our Shire: Allen Kent, Works and Services Manager; John Watson-Bates, Operations Officer; Hitesh Hans, Debtor/Creditor Officer; Nyssa Henderson, Admin Assistant; Meg Coulthard, Customer Service Officer; Elaine King, Part Time Youth/Rec Officer; Warrick Pointon, Town Maintenance and Matthew Graham, Plant Operator.

We also welcomed ML & GJ Trenfield Contracting as Aerodrome Management Contractors, Greg Byrne as Rubbish Removal Contractor and Peter Smith as Part Time Contract Ranger.

We were fortunate to be able to recruit quality staff and contractors into most positions. Recruitment of Plant Operators however continues to be very difficult. As a consequence our road construction program and efficiencies tend to suffer.

Our major road works this year were focused mainly on Mt Clere Road, Landor Road and Ashburton Downs Road with \$1.4M being spent on these three roads. Major repairs (\$300,000) were undertaken on the Grave Creek Floodway which is situated 204 kilometres along the Ashburton Downs Road. Other roads to benefit from our construction program were Sandstone Road, Wiluna North Road and Murchison Downs Road.

Council has embarked on a short term program to upgrade and renovate its housing and accommodation. Over \$150,000 was spent renovating and redesigning the Single Persons Quarters. We now have three high quality fully self contained units available for staff at this location.

Council continues to strongly support community facilities, programs and events with over \$600,000 being spent during the year on community development, youth and recreation.

A special note of appreciation goes to my three senior officers; Managers Cameron Watson and Allen Kent and Officer Megan Alchin – thank you for your commitment, support and loyalty during the year.

Roy McClymont
Chief Executive Officer



Disability Access and Inclusion Plan

The *disability Services Act 1993* was amended in December 2004, creating a requirement for public authorities to develop and implement Disability Access and Inclusion Plans (DAIPs). These plans had to be fully developed by July 2007, and replaced and built on the achievements of Disability Service Plans (DSPs).

Council adopted a DAIP in June 2007 for implementation in July 2007. Council is required to report on our present activities as they relate to the six desired DAIP outcomes.

1. Council is continually adapting our existing services to give people with disabilities the same opportunities as other people to access the services of, and any events organized by the Shire.
2. Council ensures that new buildings and footpath infrastructure are both wheelchair and gopher accessible.
3. Wherever possible people with disabilities can receive information from the Shire in a format that will enable them to access the information as readily as other people are able to access it.
4. Staff is always encouraged to be aware of the need of people with disabilities to ensure they receive the same level and quality of service as other people receive. We are also working with our contractors to ensure they are aware of their responsibilities.
5. People with disabilities have the same opportunities as other people to make complaints to the staff, this can be via written letters, email or verbally.
6. Council provides many ways for people to participate in public consultation and we are more than happy to discuss any grievances community members may have regarding the services available to the disabled.

Record Keeping Plan

The *State Records Act 2000* requires that the Shire maintains and disposes of all records in the prescribed manner. An organisation and its employees must comply with the organisations record keeping plan. Organisations should develop and implement strategies for ensuring that each employee is aware of the compliance responsibilities.

The record keeping plan is to provide evidence to adduce that:

1. The efficiency and effectiveness of the organisations record keeping system is evaluated not less than once every 5 years.
2. The organisation conducts a record keeping training program.
3. The efficiency and effectiveness of the record keeping training program is reviewed from time to time.
4. The organisations induction program address employee roles and responsibilities in regard to their compliance with the organisations record keeping plan.

National Competition Policy

In respects to Councils responsibilities in relation to National Competition Policy, the Shire reports the following:

1. Council does not undertake any business enterprises that are classified by the Australian Bureau of Statistics as either a Public Trading Enterprise or Public Financial Enterprise.
2. Competitive neutrality has not been applied to any activities undertaken by the Shire in this reporting period and no allegations of non-compliance with competitive neutrality principals have been made by any private entity.
3. The principals of competitive neutrality were implemented in respect of any relevant activity undertaken during the 2008/09 financial year.

Freedom of Information

Part 5 of the *Freedom of Information Act 1992* requires an agency such as Local Governments to prepare and publish an information statement. The Shire of Meekatharra has produced an Information Statement which can be inspected via Councils website or by contacting the Shire Office.

The information statement contains information on the type of documents available to the public and how to access those documents.

Public Interest Disclosures

The *Public Interest Disclosure Act 2003* facilitates the disclosure of public interest information and provides protection for those making such disclosures and those who are the subject of disclosure. The Act provides a system for the matters disclosed to be investigated and for appropriate action to be taken.

The Chief Executive office has complied with all obligations under the Act including:

1. Appointing the Community Development/Administration Officer as the PID Officer for the organisation
2. Publishing an internal procedure relating to the Shires obligations
3. Providing protection from detrimental action or the threat of detrimental action for any employee of the Shire who makes an appropriate disclosure of public interest information.

Plan for the future of the District

The changes to the *Local Government Act 1995* replaced the need for a Principal Activities Plan with the need to Plan for the Future of the District. Council adopted a Plan for the Future during 2006/07 financial year. The Plan for the Future is for the period July 2007 to June 2011.

A copy of the plan is available at the Shire Office if you wish to peruse it.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

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SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Meekatharra being the annual financial report, su notes and other information for the financial year ended 30th June 2008 are in my opinion pr drawn up to present fairly the financial position of the Shire of Meekatharra as at 30 June 200 results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed on the 12th Day of November 2008



R McClymont
Chief Executive Officer

*The Shire of Meekatharra
Main Sreet
Meekatharra WA 6642*

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2008

INCOME STATEMENT BY PROGRAMME

NOTE	2008 Actual \$	2008 Budget \$	2007 Actual \$
REVENUES FROM ORDINARY ACTIVITIES			
Revenues and Expenses from Ordinary Activities			
Classified According to Programme			
Governance	0	100	0
General Purpose Funding	4,600,826	4,308,648	4,052,716
Law, Order, Public Safety	34,656	34,501	24,008
Health	250	820	383
Education and Welfare	188,230	247,042	241,079
Housing	10,504	10,020	6,803
Community Amenities	96,777	99,100	88,414
Recreation and Culture	47,855	61,516	69,227
Transport	2,169,772	2,375,518	1,770,039
Economic Services	62,721	233,682	49,350
Other Property and Services	61,959	44,000	74,035
	<u>7,273,550</u>	<u>7,414,947</u>	<u>6,376,054</u>
EXPENSES FROM ORDINARY ACTIVITIES			
(Excluding Borrowing Costs expense)			
Governance	331,277	358,258	328,145
General Purpose Funding	140,250	233,949	261,354
Law, Order, Public Safety	151,295	178,102	124,619
Health	54,760	93,499	59,120
Education and Welfare	377,588	715,295	394,729
Housing	3,318	8,320	6,803
Community Amenities	280,866	373,124	223,899
Recreation & Culture	570,561	870,703	616,494
Transport	2,878,196	3,080,121	2,823,478
Economic Services	174,841	263,273	271,079
Other Property and Services	259,463	1,000	237,743
	<u>5,222,415</u>	<u>6,175,644</u>	<u>5,347,463</u>
Net Result	<u>2,051,135</u>	<u>1,239,303</u>	<u>1,028,591</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2008

INCOME STATEMENT BY NATURE OR TYPE

	NOTE	2008 Actual \$	2008 Budget \$	2007 Actual \$
REVENUES FROM ORDINARY ACTIVITIES				
Revenues and Expenses from Ordinary Activities				
Classified According to Nature and Type				
Ordinary Revenues				
Rates	19	1,712,454	1,635,125	1,446,951
Grants and Subsidies - operating	12	2,476,735	2,707,080	2,438,309
Contributions Reimbursements and Donations		121,834	64,351	66,258
Fees and Charges	24	894,816	748,790	753,179
Interest Earnings	3	614,221	409,500	415,905
Other Revenue		9,696	1,000	41,797
		<u>5,829,756</u>	<u>5,565,846</u>	<u>5,162,399</u>
Ordinary Expenses				
Employee Costs		1,137,429	1,499,390	1,240,084
Materials and Contracts		1,493,320	1,940,083	1,314,082
Utilities (gas, electricity, water, etc)		166,605	194,820	188,782
Depreciation on Non-current Assets	3	2,227,948	2,356,298	2,348,497
Insurance		190,083	181,553	169,005
Other		1,026	3,500	8,713
		<u>5,216,411</u>	<u>6,175,644</u>	<u>5,269,163</u>
		613,345	(609,798)	(106,764)
Grants and Subsidies - non-operating	12	1,441,355	1,816,101	1,180,024
Profit on Asset Disposals	32	2,439	33,000	33,631
Loss on Asset Disposals	32	(6,004)	0	(78,300)
NET RESULT		<u>2,051,135</u>	<u>1,239,303</u>	<u>1,028,591</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

BALANCE SHEET

	NOTE	2008 Actual \$	2007 Actual \$
CURRENT ASSETS			
Cash and Cash Equivalents	4	8,268,696	7,028,799
Trade and Other Receivables	5	231,283	264,060
Inventories	6	<u>110,866</u>	<u>77,352</u>
TOTAL CURRENT ASSETS		8,610,845	7,370,211
NON-CURRENT ASSETS			
Property, Plant and Equipment	7	5,171,819	5,361,550
Infrastructure	8	<u>18,848,198</u>	<u>17,929,121</u>
TOTAL NON-CURRENT ASSETS		24,020,017	23,290,671
TOTAL ASSETS	16	<u>32,630,862</u>	<u>30,660,882</u>
CURRENT LIABILITIES			
Trade and Other Payables	9	346,826	432,183
Provisions	10	<u>80,388</u>	<u>76,662</u>
TOTAL CURRENT LIABILITIES		427,214	508,845
NON-CURRENT LIABILITIES			
Provisions	10	<u>20,735</u>	<u>20,259</u>
TOTAL NON-CURRENT LIABILITIES		20,735	20,259
TOTAL LIABILITIES		<u>447,949</u>	<u>529,104</u>
NET ASSETS		<u>32,182,913</u>	<u>30,131,778</u>
EQUITY			
Retained Surplus		23,299,018	22,445,705
Reserves - Cash Backed	11	6,015,046	4,817,224
Reserves - Asset Revaluation	11	<u>2,868,849</u>	<u>2,868,849</u>
TOTAL EQUITY		<u>32,182,913</u>	<u>30,131,778</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2008

STATEMENT OF CHANGES IN EQUITY

	NOTE	2008 Actual \$	2007 Actual \$
RETAINED SURPLUS			
Balance as at 1 July 2007		22,445,705	21,702,075
Net Result		2,051,135	1,028,591
Transfer from/(to) Reserves		(1,197,822)	(284,961)
Balance as at 30 June 2008		<u>23,299,018</u>	<u>22,445,705</u>
RESERVES - CASH BACKED			
Balance as at 1 July 2007		4,817,224	4,532,263
Amount Transferred (to)/from Retained Surplus		1,197,822	284,961
Balance as at 30 June 2008	11	<u>6,015,046</u>	<u>4,817,224</u>
RESERVES - ASSET REVALUATION			
Balance as at 1 July 2007		2,868,849	2,868,849
Revaluation Increment		0	0
Revaluation Decrement		0	0
Balance as at 30 June 2008	11	<u>2,868,849</u>	<u>2,868,849</u>
TOTAL EQUITY		<u>32,182,913</u>	<u>30,131,778</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

CASH FLOW STATEMENT

	NOTE	2008 Actual \$	2008 Budget \$	2007 Actual \$
Cash Flows From Operating Activities				
Receipts				
Rates		1,697,009	1,710,184	1,422,437
Grants and Subsidies - operating		2,476,735	2,707,080	2,472,659
Contributions, Reimbursements & Donations		121,834	64,351	83,756
Fees and Charges		895,353	742,384	721,346
Interest Earnings		614,221	409,500	415,907
Goods and Services Tax		398,955	263,000	361,232
Other		9,696	1,000	41,797
		<u>6,213,803</u>	<u>5,897,499</u>	<u>5,519,134</u>
Payments				
Employee Costs		(1,129,692)	(1,502,016)	(1,234,024)
Materials and Contracts		(1,647,050)	(1,916,729)	(1,089,635)
Utilities (gas, electricity, water, etc)		(166,605)	(194,820)	(188,782)
Insurance		(190,083)	(181,553)	(169,005)
Goods and Services Tax		(430,795)	(263,000)	(336,144)
Other		30,295	(3,500)	(14,435)
		<u>(3,533,930)</u>	<u>(4,061,618)</u>	<u>(3,032,025)</u>
Net Cash Provided By (Used In) Operating Activities	13(b)	<u>2,679,873</u>	<u>1,835,881</u>	<u>2,487,109</u>
Cash Flows from Investing Activities				
Payments for Purchase of Property, Plant & Equipment				
		(484,538)	(1,356,061)	(511,817)
Payments for Construction of Infrastructure				
		(2,509,259)	(3,499,110)	(2,109,922)
Grants and Contributions for the Development of Assets				
		1,520,882	1,816,101	1,100,497
Proceeds from Sale of Plant & Equipment				
		32,939	66,000	87,273
Net Cash Provided By (Used In) Investing Activities		<u>(1,439,976)</u>	<u>(2,973,070)</u>	<u>(1,433,969)</u>
Cash Flows from Financing Activities		0	0	0
Net Increase (Decrease) in Cash Held		1,239,897	(1,137,189)	1,053,140
Cash at Beginning of year		7,028,799	6,934,049	5,975,659
Cash at End of Year	13(a)	<u>8,268,696</u>	<u>5,796,860</u>	<u>7,028,799</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

RATE SETTING STATEMENT

NOTE	2008 Actual \$	2008 Budget \$	2007 Actual \$
OPERATING REVENUES			
Governance	0	100	0
General Purpose Funding	2,888,372	2,673,523	2,605,765
Law, Order, Public Safety	34,656	34,501	24,008
Health	250	820	383
Education and Welfare	188,230	247,042	241,079
Housing	10,504	10,020	6,803
Community Amenities	96,777	99,100	88,414
Recreation and Culture	47,855	61,516	69,227
Transport	2,169,772	2,375,518	1,770,039
Economic Services	62,721	233,682	49,350
Other Property and Services	61,959	44,000	74,035
	<u>5,561,096</u>	<u>5,779,822</u>	<u>4,929,103</u>
OPERATING EXPENSES			
Governance	(331,277)	(358,258)	(328,145)
General Purpose Funding	(140,250)	(233,949)	(261,354)
Law, Order, Public Safety	(151,295)	(178,102)	(124,619)
Health	(54,760)	(93,499)	(59,120)
Education and Welfare	(377,588)	(715,295)	(394,729)
Housing	(3,318)	(8,320)	(6,803)
Community Amenities	(280,866)	(373,124)	(223,899)
Recreation & Culture	(570,561)	(870,703)	(616,494)
Transport	(2,878,196)	(3,080,121)	(2,823,478)
Economic Services	(174,841)	(263,273)	(271,079)
Other Property and Services	(259,463)	(1,000)	(237,743)
	<u>(5,222,415)</u>	<u>(6,175,644)</u>	<u>(5,347,463)</u>
Adjustments for Cash Budget Requirements:			
Non-Cash Expenditure and Income			
(Profit)/Loss on Asset Disposals	33 3,565	(33,000)	44,669
Depreciation on Assets	3(i) 2,227,948	2,356,298	2,348,497
Accruals - Long Service, Annual & RDO Leave	4,202	0	4,189
Capital Expenditure and Income			
Purchase Land and Buildings	31 (258,530)	(686,500)	(104,011)
Purchase Infrastructure Assets	31 (2,509,259)	(3,499,110)	(2,109,922)
Purchase Plant and Equipment	31 (169,763)	(616,050)	(355,730)
Purchase Furniture and Equipment	31 (56,245)	(53,511)	(52,076)
Proceeds from Disposal of Assets	33 32,939	66,000	87,273
Transfers to Reserves (Restricted Assets)	11 (1,201,692)	(1,145,673)	(284,961)
Transfers from Reserves (Restricted Assets)	11 3,870	166,000	0
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	2,120,804	2,206,243	1,514,285
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	2,248,974	0	2,120,804
Amount Req'd to be Raised from Rates	19 <u>(1,712,454)</u>	<u>(1,635,125)</u>	<u>(1,446,951)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

The report has also been prepared on the accrual basis under the convention of historical cost accounting as modified by the accounting treatment relating to the revaluation of financial assets and liabilities at fair value through profit and loss and certain classes of non-current assets.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 15 to this financial report.

(c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

(d) Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the balance sheet.

(e) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

(g) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land under Roads

Land under roads is excluded from infrastructure in accordance with the transition arrangements available under AASB 1045 and in accordance with legislative requirements.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Equipment	3 - 10 years
Plant and Equipment	5 - 10 years
Roads Unformed	Not Depreciated
Roads Formed	Not Depreciated
Roads Gravel	15 years
Roads Sealed	50 years
Kerbing & Footpaths	20 years
Other Infrastructure	20 years
Drains and Sewers	40 years
Grids	20 years
Airfields & Runways	20 years

(i) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

(i) Investments and Other Financial Assets (Continued)

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss – measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

(j) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 '*Impairment of Assets*' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

SHIRE OF MEEKATHARRA
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FOR THE YEAR ENDED 30 JUNE 2008

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(q) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where grants and contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed at Note 12. That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

(r) Superannuation

The Shire of Meekatharra contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(s) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(t) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(u) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale

(v) New Accounting Standards and Interpretations

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effect have not been adopted by the Council for the annual reporting period ending 30 June 2008.

Council's assessment of these new standards and interpretations is set out below

	Title and Topic	Issued	Applicable (*)	Impact
(i)	AASB-I 12 Service Concession Arrangements, AASB 2007-1 Amendments to Australian Accounting Standards arising from AASB Interpretation 12, revised UIG 4 Determining whether an Arrangement contains a Lease and revised UIG 129 Service Concession Arrangements: Disclosures	February 2007	1 January 2008	Nil – Council is not party to any Service Concession Arrangements.
(ii)	AASB 8 Operating Segments and AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8	February 2007	1 January 2009	Nil – The Standard is not applicable to not-for-profit entities.
(iii)	Revised AASB 123 Borrowing Costs and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]	June 2007	1 January 2009	Nil – The revised Standard has removed the option to expense all borrowing costs and, when adopted, will require the capitalisation of all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset. There will be no impact on the financial report of the Council as the council already capitalises borrowing costs relating to qualifying assets.
(iv)	AASB-I 13 Customer Loyalty Programmes	August 2007	1 July 2008	Nil – Council has no Customer Loyalty Programmes.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(v) New Accounting Standards and Interpretations (Continued)

	Issued	Applicable (*)	Impact
(v) AASB-I 14 The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction	August 2007	1 January 2008	Nil – The Interpretation provides guidance on the maximum amount that may be recognised as an asset in defined benefit plans. Council does not currently contribute to any defined benefit plans. Consequently, there is not expected to be any impact on the financial statements.
(vi) Revised AASB 101 Presentation of Financial Statements and AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 and AASB 2007-10 Further Amendments to Australian Accounting Standards arising from AASB 101	September 2007 and December 2007	1 January 2009	Nil – The revised Standard requires the presentation of a Statement of comprehensive income and makes changes to the Statement of changes in equity, but will not affect any of the amounts recognised in the financial statements.
(vii) AASB 1049 Whole of Government and General Government Sector Financial Reporting	October 2007	1 July 2008(+)	Nil – The Standard is not applicable to Local Governments.
(viii) AASB 1050 Administered Items: AASB 1051 Land Under Roads, AASB 1052 Disaggregated Disclosures, revised AASB 1004 Contributions, AASB 2007-9 Amendments to Australian Accounting Standards arising from the review of AAS 27, AAS 29 and AAS 31 and revised interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities	December 2007	1 July 2008(+)	<ul style="list-style-type: none"> • AASB 2007-09 will have significant impact on Council's financial statements as it has the effect of withdrawing AAS27. AAS27 is effectively replaced by existing topic based standards and new standards as also detailed here. • AASB 1050 is only applicable to Government departments and will have no impact on Council. • AASB 1051 will allow Council to recognise or not recognise land under roads acquired before 30 June 2008. Land under roads acquired after 30 June 2008 must be recognised. • AASB 1052 requires disclosure of financial information by function or activity. Council already provides this information so there will be no additional impact on the financial statements. • AASB 1004 requires contributions made to Council to be recognised at fair value when they are controlled and to be appropriately disclosed. Council already accounts for contributions in this manner so there will be no additional impact on the financial statements.

Notes:

(*) - Applicable to reporting periods commencing on or after the given date.

(+) - Applicable to not-for-profit and/or public sector entities only.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

2. STATEMENT OF OBJECTIVES

The Shire of Meekatharra is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

PRINCIPAL PLACE OF BUSINESS

The Principal place of Business of the Local Government is:
The Shire of Meekatharra
Main Street, Meekatharra Western Australia 6642.

GOVERNANCE

Administration and operation of facilities and services to members of council;
other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue Costs associated with raising of rates, collection of debts and other funding activities within this programme.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.
Operation of Council's Ranger (security) services.

HEALTH

Food quality and pest control, monitoring and control of environmental health.
Contract Operation for Health issues within the Community

EDUCATION AND WELFARE

Provision and maintenance of various premises in support of community services such as the Pre-school, Childrens Day Care and Telecentre. Financial assistance on a needs arise basis for the community's education and welfare. Provision, maintenance and support for the community youth centre.

DOMESTIC VIOLENCE PROGRAMME

To provide an accounting service to the Domestic Violence Program.
The program is run by its own Committee with the Shire providing an accounting service only.
Decision making, operational issues and progress of the program are the responsibility of the Committee.

HOUSING

Maintenance of staff and rental housing

COMMUNITY AMENITIES

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of rest centre and storm water drainage maintenance, operation and maintenance of sewage schemes.

RECREATION AND CULTURE

Maintenance of halls, the aquatic centre recreation centres and various reserves; operation of library, TV and Radio Broadcasting

TRANSPORT

Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets, traffic lights; depot maintenance and airport maintenance.

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control noxious weeds, vermin control, and building controls.

OTHER PROPERTY & SERVICES

Private works operations and miscellaneous
Plant operations, Overheads and Administration costs, initially charged here are reallocated to the relevant function area.

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2008

3. REVENUES AND EXPENSES	NOTE	2008 Actual \$	2007 Actual \$
Result from Ordinary Activities includes:			
(i) Charging as Expenses:			
Auditors Remuneration			
- Audit		17,180	9,475
- Other Services		0	0
Doubtful Debts			
- Rate Debtors		29,298	43,094
- Sundry Debtors		870	3,514
Depreciation			
Buildings		120,605	123,041
Furniture and Equipment		33,401	29,573
Machinery & Equipment		17,480	20,607
Plant		466,280	447,003
Infrastructure - Roads		1,346,875	1,487,236
Infrastructure - Airport		158,453	158,334
Infrastructure - Other		84,854	82,703
		<u>2,227,948</u>	<u>2,348,497</u>
Rental Charges			
Operating leases		5,340	5,362
		<u>5,340</u>	<u>5,362</u>
(ii) Crediting as Revenues:			
		2008 Actual \$	2008 Budget \$
Interest Earnings			
Investments			2007 Actual \$
- Reserve Funds		374,061	310,000
- Municipal Funds		220,490	80,000
- Other Interest Earnings	23	19,670	19,500
		<u>614,221</u>	<u>415,905</u>

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2008

	NOTE	2008 Actual \$	2007 Actual \$
4. CASH and CASH EQUIVALENTS			
Unrestricted		1,651,817	1,506,121
Restricted		<u>6,616,879</u>	<u>5,522,678</u>
		<u>8,268,696</u>	<u>7,028,799</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Plant Reserve	11	1,531,188	1,307,648
Building Reserve	11	980,192	254,778
Shire Water Reserve	11	122,205	113,399
Airprt Runway Reserve	11	1,804,066	1,674,073
Airport Operation Reserve	11	636,484	590,622
Transport Reserve	11	279,061	258,953
Infrastructure & Development Reserve	11	623,602	578,668
Long Service Leave Reserve	11	<u>38,248</u>	<u>39,083</u>
	<i>sub total</i>	<u>6,015,046</u>	<u>4,817,224</u>
Unspent Grants	12	601,833	705,454
		<u>6,616,879</u>	<u>5,522,678</u>
5. TRADE and OTHER RECEIVABLES			
Current			
Rates Outstanding		135,322	170,363
Sundry Debtors		65,591	153,135
GST Receivable		60,538	28,698
Less Provision for Doubtful Debts		<u>(30,168)</u>	<u>(88,302)</u>
		<u>231,283</u>	<u>263,894</u>
Non Current			
Defered Rates Outstanding (Pensioners)		<u>0</u>	<u>166</u>
		<u>0</u>	<u>166</u>
6. INVENTORIES			
Current			
Stores and Materials - at cost		<u>110,866</u>	<u>77,352</u>
		<u>110,866</u>	<u>77,352</u>

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

	2008 Actual \$	2007 Actual \$
7. PROPERTY, PLANT AND EQUIPMENT		
Land & Buildings - Cost	4,393,206	4,134,675
Less Accumulated Depreciation	<u>(1,850,522)</u>	<u>(1,729,916)</u>
	2,542,684	2,404,759
Furniture and Equipment - Cost	401,387	354,145
Less Accumulated Depreciation	<u>(254,172)</u>	<u>(221,908)</u>
	147,215	132,237
Machinery & Equipment - Cost	236,653	237,129
Less Accumulated Depreciation	<u>(190,368)</u>	<u>(173,543)</u>
	46,285	63,586
Plant - Cost	5,262,372	5,138,709
Less Accumulated Depreciation	<u>(2,826,737)</u>	<u>(2,377,741)</u>
	2,435,635	2,760,968
Shire Water Scheme	38,709	38,709
Less Accumulated Depreciation	<u>(38,709)</u>	<u>(38,709)</u>
	0	0
	<u>5,171,819</u>	<u>5,361,550</u>

All property, plant and equipment asset classes are carried at cost. Whilst they are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 "Impairment of Assets".

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year

	Land & Buildings \$	Furniture & Equipment \$	Machinery & Equipment \$	Plant \$	Shire Water Scheme \$	Total \$
Balance as at 1 July 2007	2,404,759	132,237	63,586	2,760,968	0	5,361,550
Additions	258,530	56,245	0	169,763	0	484,538
Disposals	0	(7,866)	179	(28,816)	0	(36,503)
Revaluations - Increment	0	0	0	0	0	0
- (Decrement)	0	0	0	0	0	0
Impairment - (Losses)	0	0	0	0	0	0
- Reversals	0	0	0	0	0	0
Depreciation Expense	(120,605)	(33,401)	(17,480)	(466,280)	0	(637,766)
Balance as at 30 June 2008	<u>2,542,684</u>	<u>147,215</u>	<u>46,285</u>	<u>2,435,635</u>	<u>0</u>	<u>5,171,819</u>

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

	2008	2007
	Actual	Actual
	\$	\$
8. INFRASTRUCTURE		
Roads - Cost	32,306,003	29,958,603
Less Accumulated Depreciation	<u>(16,710,745)</u>	<u>(15,363,869)</u>
	15,595,258	14,594,734
Airport - Cost	3,262,870	3,250,125
Less Accumulated Depreciation	<u>(2,000,882)</u>	<u>(1,842,429)</u>
	1,261,988	1,407,696
Infrastructure Other - Cost	2,537,873	2,388,757
Less Accumulated Depreciation	<u>(546,921)</u>	<u>(462,066)</u>
	1,990,952	1,926,691
	<u>18,848,198</u>	<u>17,929,121</u>

Council have adopted a policy of revaluing roads with sufficient regularity to ensure the carrying amount of each road asset is fairly stated at reporting date.
This policy accords with AASB.

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Roads	Airport	Other	Total
	\$	\$	\$	\$
Balance as at 1 July 2007	14,594,734	1,407,696	1,926,691	17,929,121
Additions	2,347,399	12,745	149,115	2,509,259
Disposals	0	0	0	0
Revaluations - Increment	0	0	0	0
- (Decrement)	0	0	0	0
Impairment - (Losses)	0	0	0	0
- Reversals	0	0	0	0
Depreciation Written Back	0	0	0	0
Depreciation Expense	(1,346,875)	(158,453)	(84,854)	(1,590,182)
Balance as at 30 June 2008	<u>15,595,258</u>	<u>1,261,988</u>	<u>1,990,952</u>	<u>18,848,198</u>

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

	2008 Actual \$	2007 Actual \$
9. TRADE and OTHER PAYABLES		
Current		
Creditors - Sundry	231,785	351,999
Excess Rates	101,039	69,717
Accrued Salaries and Wages	<u>14,002</u>	<u>10,467</u>
	<u><u>346,826</u></u>	<u><u>432,183</u></u>
10. PROVISIONS		
Current		
Provision for Annual Leave & RDO's	72,927	56,680
Provision for Long Service Leave	<u>7,461</u>	<u>19,982</u>
	<u><u>80,388</u></u>	<u><u>76,662</u></u>
Non Current		
Provision for Long Service Leave	<u>20,735</u>	<u>20,259</u>
	<u><u>20,735</u></u>	<u><u>20,259</u></u>

SHIRE OF MEEKATHARRA

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2008

	NOTE	2008 Actual \$	2008 Budget \$	2007 Actual \$
11. RESERVES - CASH BACKED				
(a) Plant Reserve				
	4			
Opening Balance		1,307,648	1,307,654	1,230,294
Amount Set Aside / Transfer to Reserve		223,540	78,000	77,354
Amount Used / Transfer from Reserve		0	0	0
		<u>1,531,188</u>	<u>1,385,654</u>	<u>1,307,648</u>
(b) Building Reserve				
	4			
Opening Balance		254,778	254,778	239,707
Amount Set Aside / Transfer to Reserve		725,414	905,273	15,071
Amount Used / Transfer from Reserve		0	0	0
		<u>980,192</u>	<u>1,160,051</u>	<u>254,778</u>
(c.) Shire Water Reserve				
Opening Balance		113,399	113,382	106,691
Amount Set Aside / Transfer to Reserve		8,806	7,000	6,708
Amount Used / Transfer from Reserve		0	(12,000)	0
		<u>122,205</u>	<u>108,382</u>	<u>113,399</u>
(e) Airport Runway (Capital) Reserve				
	4			
Opening Balance		1,674,073	1,674,111	1,575,044
Amount Set Aside / Transfer to Reserve		129,993	99,000	99,029
Amount Used / Transfer from Reserve		0	(150,000)	0
		<u>1,804,066</u>	<u>1,623,111</u>	<u>1,674,073</u>
(f) Airport Operating Reserve				
	4			
Opening Balance		590,622	590,617	555,684
Amount Set Aside / Transfer to Reserve		45,862	35,000	34,938
Amount Used / Transfer from Reserve		0	0	0
		<u>636,484</u>	<u>625,617</u>	<u>590,622</u>
(g) Transport Reserve				
	4			
Opening Balance		258,953	258,957	243,635
Amount Set Aside / Transfer to Reserve		20,108	15,500	15,318
Amount Used / Transfer from Reserve		0	0	0
		<u>279,061</u>	<u>274,457</u>	<u>258,953</u>
(h) Infrastructure & Economic Development Reserve				
	4			
Opening Balance		578,668	578,660	544,437
Amount Set Aside / Transfer to Reserve		44,934	3,500	34,231
Amount Used / Transfer from Reserve		0	0	0
		<u>623,602</u>	<u>582,160</u>	<u>578,668</u>
(j) LSL Reserve				
	4			
Opening Balance		39,083	39,028	36,771
Amount Set Aside / Transfer to Reserve		3,035	2,400	2,312
Amount Used / Transfer from Reserve		(3,870)	(4,000)	0
		<u>38,248</u>	<u>37,428</u>	<u>39,083</u>
Total Cash Backed Reserves		<u>6,015,046</u>	<u>5,796,860</u>	<u>4,817,224</u>

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11. RESERVES - CASH BACKED (Continued)

All of the cash backed reserve accounts are supported by money held in financial institutions and are included in the amount shown as restricted cash at note 4.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Plant Reserve
 - to be used to fund major plant acquisitions on an ongoing basis.
- Building Reserve
 - to be used for the future building requirements for Council purposes.
- Shire Water Reserve
 - to be used for capital water requirements of parks and gardens administered by the Shire.
- Airport Runway Reserve
 - to be used for future construction requirements of the airport runway.
- Airport Operating Reserve
 - to be used for capital improvement for the airport support infrastructure.
- Transport Reserve
 - to be used for the expansion of the road network that cannot be met by operating income.
- Infrastructure & Economic Development Reserve
 - to be used to develop existing town infrastructure of a commercial or non-commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.
- Long Service Leave Reserve
 - to be used for the future pay of staff proceeding on Long Service Leave.

The reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

Given the high proportion of the Council's rate revenue being generated from mining activity, the Council is largely dependent on that revenue to provide essential services to the region. Due to the fluctuating nature of that industry and hence the flow-on effect on the Shire's revenue the Council believes it is vital to maintain sufficient reserves to maintain services and infrastructure during protracted downturns in mining activity.

RESERVES - ASSET REVALUATION

2008	2007
Actual	Actual
\$	\$

Asset revaluation reserves have arisen on revaluation of the following classes of assets:

(a) Roads		
Balance as at 1 July 2007	2,868,849	2,868,849
Revaluation Increment	0	0
Revaluation Decrement	0	0
Balance as at 30 June 2008	2,868,849	2,868,849
TOTAL ASSET REVALUATION RESERVES	2,868,849	2,868,849

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12. ECONOMIC DEPENDANCY AND GRANTS

A significant portion of Revenue is received by way of grants from the State and Federal Governments.

Grants recognised as revenue in a particular year are not necessarily expended in the same year.

Government Source	Purpose of Grant or Contribution	2006/2007	2007/2008	2007/2008	2007/2008
		Grants Unspent Brought Forward	Grants Received	Grants Expended	Unexpended Grants
OPERATING GRANTS					
GENERAL PURPOSE FUNDING					
Grants Commission	Untied Financial Assistance Grant	0	1,434,569	1,434,569	0
Grants Commission	Untied Roads Financial Grant	0	831,408	831,408	0
		0	2,265,977	2,265,977	0
LAW, ORDER, & PUBLIC SAFETY					
FESA Operational Grant	Fire Prevention	0	14,325	14,325	0
FESA Operational Grant	SES Services	0	14,475	14,475	0
Safer WA (Dept of Justice)	Community Safety & Crime Prevention	10,510	1,200	9,908	1,802
HYPE Programme					0
		10,510	30,000	38,708	1,802
HEALTH SERVICES					
		0	0	0	0
		0	0	0	0
WELFARE SERVICES					
Department of Justice	Domestic Violence programme	87,944	57,588	89,667	55,865
	Domestic Violence Misc Grants	11,273	0	11,273	0
Attorney General	Youth After Dark	0	23,758	0	23,758
Youth Miscellaneous	Youth Centre Misc Small Grants	0	5,000	5,000	0
Iris Curley Contribution	Benefit of Meekatharra Youth (ADJ)	24,058	0	0	24,058
YAS	Youth Centre Operations	0	16,154	16,154	0
OSCH	Youth Centre Operations	0	12,148	12,148	0
Dept of Community Development	Youth Centre Operations	0	61,696	61,696	0
	Indigenous Youth	0	0	0	0
		123,275	176,344	195,938	103,681
RECREATION & CULTURE					
	Swimming Pool Subsidy	0	3,000	3,000	0
Recreation Miscellaneous	Recreation Misc Small Grants	0	50	50	0
		0	3,050	3,050	0
TRANSPORT					
Main Roads Department	Street Lighting Subsidy	0	1,364	1,364	0
		0	1,364	1,364	0
TOTAL OPERATING GRANTS		133,785	2,476,735	2,505,037	105,483
NON OPERATING GRANTS					
RECREATION & Culture					
DYSR	Pool Plant Room	23,283	0	0	23,283
		23,283	0	0	23,283
TRANSPORT					
Main Roads Department	Direct Grant	0	142,564	142,564	0
Dept of Transport & Regional Services	Roads to Recovery - General/Various	538,369	695,283	760,585	473,067
Main Roads Department	Regional Road Group	0	194,333	194,333	0
Main Roads Department	Flood Damage	0	403,293	403,293	0
Main Roads Department	Black Spot Program	10,017	0	10,017	0
RADS	Airport		5,882	5,882	0
		548,386	1,441,353	1,516,674	473,067
ECONOMIC SERVICES					
		0	0	0	0
		0	0	0	0
TOTAL NON OPERATING GRANTS		571,669	1,441,353	1,516,674	496,350
TOTAL GRANTS		705,454	3,918,090	4,021,711	601,833

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13. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	NOTE	2008 Actual \$	2008 Budget \$	2007 Actual \$
Cash - Unrestricted	4	1,651,817	0	1,506,121
Cash - Restricted	4	6,616,879	5,796,860	5,522,678
		<u>8,268,696</u>	<u>5,796,860</u>	<u>7,028,799</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Profit (or Loss)		2,051,135	1,239,303	1,028,591
Depreciation	3(i)	2,227,948	2,356,298	2,348,497
(Profit)/Loss on Sale of Asset	32	3,565	(33,000)	44,669
(Increase)/Decrease in Receivables		87,631	68,653	(105,183)
Increase/(Decrease) in Doubtful Debts		(58,134)		46,247
(Increase)/Decrease in Inventories		(33,514)	56,082	18,612
Increase/(Decrease) in Payables		(82,077)	(32,728)	201,984
Increase/(Decrease) in Employee Provisions		4,201	(2,626)	4,189
Grants/Contributions for the Development of Assets		(1,520,882)	(1,816,101)	(1,100,497)
Net Cash from Operating Activities		<u>2,679,873</u>	<u>1,835,881</u>	<u>2,487,109</u>

(c) Credit Standby Arrangements

Bank Overdraft limit		0	0	0
Bank Overdraft at Balance Date		0	0	0
Credit Card Limit		0	0	0
Credit Card Balance at Balance Date		0	0	0
Total Amount of Credit Unused		<u>0</u>	<u>0</u>	<u>0</u>

(d) Loan Facilities

Loan Facilities Liability - Current	18	0	0	0
Loan Facilities - Non-Current	18	0	0	0
Total Facilities in Use at Balance Date	18	<u>0</u>	<u>0</u>	<u>0</u>
Unused Loan Facilities at Balance Date		<u>0</u>	<u>0</u>	<u>0</u>

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	2008 Actual \$	2007 Actual \$
14. CAPITAL AND LEASING COMMITMENTS		
(a) Finance Leasing and Hire Purchase Commitments	Nil	Nil
(b) Operating Lease Commitments		
Non-cancellable operating leases contracted for but not capitalised in the accounts.		
Payable:		
- not later than one year	0	5,342
- later than one year but not later than five years	0	13,354
- later than five years	0	0
	<u>0</u>	<u>18,696</u>
(c) Capital Expenditure Commitments	Nil	Nil

15. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	Balance 1/07/2007 \$	Amounts Received \$	Amounts Paid \$	Balance 30/06/2008 \$
Donations	5,000	0	0	5,000
Unclaimed Monies	9,212	0	0	9,212
Library Deposits	2,306	64	32	2,338
Surplus Funds	334	0	0	334
Building Industry Training Levy	48	5,490	3,602	1,936
Nomination Deposits	0	1,120	1,120	0
Stockyard Caretaking	21	0	0	21
Miscellaneous Deposits	3,322	668	648	3,342
Picture Fund	1,000	0	0	1,000
	<u>21,243</u>	<u>7,342</u>	<u>5,402</u>	<u>23,183</u>

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16. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY	2008 Actual \$	2007 Actual \$
Governance	1,503	0
General Purpose Funding	105,154	92,249
Law, Order, Public Safety	6,247	9,062
Health	3,966	4,520
Education and Welfare	316,362	349,270
Housing	621,749	395,640
Community Amenities	172,273	180,922
Recreation and Culture	2,157,191	2,191,664
Transport	17,374,107	16,567,734
Economic Services	871,535	846,282
Other Property and Services	2,668,259	2,994,740
Unallocated (Cash)	8,332,516	7,028,799
	<u>32,630,862</u>	<u>30,660,882</u>

17. FINANCIAL RATIOS	2008	2007	2006
Current Ratio	5.10	3.98	3.97
Untied Cash to Trade Creditors Ratio	7.13	4.28	6.07
Debt Ratio	0.01	0.02	0.01
Debt Service Ratio	0.00	0.00	0.00
Gross Debt to Revenue Ratio	0.00	0.00	0.00
Gross Debt to Economically Realisable Assets	0.00	0.00	0.00
Rate Coverage Ratio	0.24	0.23	0.23
Outstanding Rates Ratio	0.07	0.11	0.07

The above rates are calculated as follows:

Current Ratio equals	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Untied Cash to Trade Creditors Ratio	$\frac{\text{Untied cash}}{\text{Unpaid trade creditors}}$
Debt Ratio equals	$\frac{\text{Total liabilities}}{\text{Total assets}}$
Debt Service Ratio equals	$\frac{\text{Debt Service Cost (Principal \& Interest)}}{\text{Available operating revenue}}$
Gross Debt to Revenue Ratio	$\frac{\text{Gross debt}}{\text{Total revenue}}$
Gross Debt to Economically Realisable Assets Ratio	$\frac{\text{Gross debt}}{\text{Economically realisable assets}}$
Rate Coverage Ratio equals	$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$
Outstanding Rates Ratio equals	$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$

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FOR THE YEAR ENDED 30 JUNE 2008

18. BORROWINGS

- (a) **Debenture Repayments**
Council had no amounts owing on debentures as at 30 June 2008
- (b) **New Debentures - 2007/08**
Council had no new debentures for 2007/2008
- (c) **Unspent Debentures**
Council has no unspent Debentures at 30 June 2008
- (d) **Overdraft**
Council has no overdraft facility available, and none were utilized during the year ended 30 June 2008
- (e) **Interest Rate Risk**
Council's exposure to interest rate risk as a result of borrowings and the effective weighted average interest rates on these borrowings is nil.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY NOVEMBER 15, 2008
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19. RATING INFORMATION - 2007/2008 FINANCIAL YEAR

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim & Back Rates	Total Revenue	Budget Rate Revenue	Budget Interim Rate	Budget Back Rate	Budget Total Revenue
General Rate										
- Gross rental value	9.3829	340	2,066,072	193,857	9,905	203,762	200,785	0	0	200,785
- Unimproved Value Mining	10.4193	553	13,326,771	1,388,556	(65,200)	1,323,356	1,289,841	0	0	1,289,841
- Unimproved Value Pastoral	5.3500	43	1,812,648	96,977	10,759	107,736	97,399	0	0	97,399
Sub-Totals		936	17,205,491	1,679,390	(44,536)	1,634,854	1,588,025	0	0	1,588,025
Minimum Rate	Minimum \$									
- Gross rental value	200	73	9,400	14,600	0	14,600	9,750	0	0	9,750
- Unimproved Value Mining	200	309	180,841	61,800	0	61,800	600	0	0	600
- Unimproved Value Pastoral	200	6	2,749	1,200	0	1,200	36,750	0	0	36,750
Sub-Totals		388	192,990	77,600	0	77,600	47,100	0	0	47,100
Ex Gratia						1,712,454				1,635,125
Totals						1,712,454				1,635,125
Prior Year Rates written off (Not included above)	These Rates relate to previous years and were treated as an expense.					8,019				25,000

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20. SPECIFIED AREA RATE - 2007/2008 FINANCIAL YEAR NIL

21. SERVICE CHARGES - 2007/2008 FINANCIAL YEAR NIL

22. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
 - 2007/2008 FINANCIAL YEAR

	Type	Disc %	Total Cost/ Value	Budget Cost/ Value
Debtor - Rates	Write-Off	N/A	8,019	25,000

The Shire of Meekatharra does not grant a discount for the early payment of rates appearing on the rate notice.

23. INTEREST CHARGES AND INSTALMENTS - 2007/2008 FINANCIAL YEAR

	Interest Rate (%)	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on Unpaid Rates	10	N/A	14,506	15,000
Interest on Instalments Plan	5.5	N/A	5,164	4,500
Charges on Instalment Plan	N/A	15	2,280	2,000
			21,950	21,500

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24. FEES & CHARGES	2008 Actual \$	2007 Actual \$
General Purpose Funding	7,261	8,551
Law, Order, Public Safety	1,212	1,831
Health	0	383
Education & Welfare	668	2,001
Housing	10,504	6,803
Community Amenities	91,641	88,414
Recreation & Culture	17,904	18,185
Transport	700,572	577,775
Economic Services	62,657	48,038
Other Property & Services	2,397	1,198
	<u>894,816</u>	<u>753,179</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

25. COUNCILLORS' REMUNERATION	2008 Actual \$	2008 Budget \$	2007 Actual \$
Meeting Fees	10,705	14,400	11,119
Travelling Expenses	3,800	6,000	4,889
Telecommunications	272	500	0
President's Allowance	8,000	8,000	8,000
Deputy President's Allowance	2,000	2,000	2,000
	<u>24,777</u>	<u>30,900</u>	<u>26,008</u>

The following fees, expenses and allowances were paid to council members and/or the president.

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26. EMPLOYEES' REMUNERATION

Set out below, in bands of \$10,000, is the number of employees of the Shire entitled to an annual salary of \$100,000 or more.

Salary Range \$	2008	2007
100,000 - 109,999	<u>1</u>	<u>1</u>

27. EMPLOYEE NUMBERS

The number of full-time equivalent Employees at balance date

2008	2007
<u>16</u>	<u>27</u>

28. MAJOR LAND TRANSACTIONS

No major land transactions occurred during the period.

29. MAJOR TRADING UNDERTAKINGS

No major trading undertakings occurred during the period.

30. OTHER TRADING UNDERTAKINGS

The Shire acts as an agent for Air BP providing aviation fuel to customers at the airport. Council provides the service to ensure the ongoing viability of regular public transport flights to Meekatharra.

Current Year Transactions	2008 \$	2007 \$
Operating Income	140,946	128,728
Operating Expenses	(87,110)	(86,771)
Change in Net Assets resulting	<u>53,836</u>	<u>41,957</u>

Statement of Financial Position

Current Assets		
Cash at Bank	11,261	4,825
Trade Debtors	0	0
Current Liabilities		
Trade Creditors	0	0
	<u>11,261</u>	<u>4,825</u>
Equity		
Opening balance	4,825	2,940
Cash Transferred to Municipal	(47,400)	(40,072)
Change in Net Assets	53,836	41,957
	<u>11,261</u>	<u>4,825</u>

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31. PURCHASE OF ASSETS

The following assets were purchased during the year

	Asset No	G/L Account	Actual	\$
Plant & Equipment				
Toyota Corolla 1CQM834	392	2444	18,502	
Oval Line Marking Machine	394	3636	394	
Diesel Generator 16.5 kva	391	5284	19,015	
Diesel generator John Deere	396	5284	24,614	
2x Satelite Phones	397	5014	2,273	
Caravans - Washing Machine & Refrigerator	110	5034	1,391	
Pump CP1501C	398	5154	31,976	
Pump Submersible	399	5154	4,607	
Toyota Prado 1CTO126	393	5205	47,389	
Airport - Line Laser (Marking Equipment)	600	5385	11,730	
Airport - Fire Fighting Poly Pipes	602	5216	6,118	
Traffic Counter	603	5324	1,754	
<i>sub total</i>			<i>169,763</i>	
Land & Buildings				
Repair Office Pasaageawy	1003	1328	5,064	
Ranger Office Airconditioner (Depot)	1050	1647	4,022	
Construction & Improvements to Staff Housing		2704		
Lot220	1001	2704	16,939	
Lot246	1016	2704	4,050	
Lot213	1067	2704	154,252	
Sports Complex	1037	2704	15,895	
Lot304	1069	2704	6,058	
Lot205	1042	2704	16,940	
Airport Residence	1086	2704	8,268	
1/16 Regan St	1113	2704	13,521	
2/16 Regan St	1113	2704	13,521	
<i>sub total</i>			<i>258,530</i>	

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31. PURCHASE OF ASSETS - Continued

The following assets were purchased during the year (continued)

	Asset No	G/L Account	Actual	\$
Furniture and Equipment				
Projector & Screen (DVC)	2184	2550	1,905	
Record Compactus	2189	1326	5,009	
Electronic Notice Board	2190	1326	2,787	
Office Desk & Bookcase (Overseer)	2191	1326	1,615	
Video Camera	2192	1324	2,289	
Office Chair x 7	2193	1324	3,196	
Shredder	2194	1324	1,595	
Digital Camera	2195	1324	298	
Rapid Clean Floor Polisher (Youth)	2196	2445	3,426	
Network Printer & Photocopier	2197	1244	25,117	
22000 litre Tank (Pool)	2198	3714	4,940	
Fit Quip Walking Machine	2199	3882	2,511	
Weight Lifting Equipment	2200	2882	1,557	
	<i>sub total</i>		<i>56,245</i>	
Infrastructure - Roads				
Additions to Gravel Roads	8530	4200	2,255,250	
Additions to Sealed Roads	8540			
Reseal Town Streets - various	8540	4530	92,149	
	<i>sub total</i>		<i>2,347,399</i>	
Infrastructure - Other				
Oval Water Tanks	7103	3639	67,459	
Submersible Pump and Power Upgrade (Oval)	7103	3914	11,471	
Pine Rails around Oval	7130	3638	3,577	
Racecourse Upgrade	7131	4016	37,195	
Meekatharra Dive Trails	7114	5394	29,413	
			<i>149,115</i>	
Airport Infrastructure				
Airport Fencing	7132	5214	12,745	
	<i>sub total</i>		<i>12,745</i>	
				<i>2,993,797</i>

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32. DISPOSAL & REPLACEMENT OF ASSETS

The following assets were disposed of during the year.

	Asset No	Historical Cost \$	Accumulated Depreciation \$	Net Book Value		Sale Price		(Profit) Loss	
				Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Plant									
Rover lawn Mower	3015	475	178	297	0	91	0	206	0
Toyota Echo	366	12,645	10,539	2,106	0	4,545	0	(2,439)	0
Holden Rodeo	383	28,471	6,164	22,307	0	17,182	0	5,125	0
Domestic Violence Security Alarm	554	3,584	1,056	2,528	0	2,528	0	0	0
Lawn Mower	551	1,400	0	1,400	0	727	0	673	0
		46,575	17,937	28,638	0	25,073	0	3,565	0
Furniture									
Domestic Violence Furniture	2017	3,959	595	3,364	0	3,364	0	0	0
Domestic Violence Office equipment	2018	1,551	233	1,318	0	1,318	0	0	0
Domestic Violence IT Equipment	2183	1,587	308	1,279	0	1,279	0	0	0
Domestic Violence Projector	2184	1,905	0	1,905	0	1,905	0	0	0
		9,002	1,136	7,866	0	7,866	0	0	0
Total		55,577	19,073	36,504	0	32,939	0	3,565	0

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33 FINANCIAL RISK MANAGEMENT

Council's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Council's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Council held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2008	2007	2008	2007
	\$	\$	\$	\$
Financial Assets				
Cash and cash equivalents	8,268,696	7,028,799	8,268,696	7,028,799
Receivables	231,283	264,060	231,283	264,060
	<u>8,499,979</u>	<u>7,292,859</u>	<u>8,499,979</u>	<u>7,292,859</u>
Financial Liabilities				
Payables	245,787	362,466	245,787	362,466
	<u>245,787</u>	<u>362,466</u>	<u>245,787</u>	<u>362,466</u>

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables, Payables – estimated to the carrying value which approximates net market value.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

33 FINANCIAL RISK MANAGEMENT (Continued)
(a) Cash and Cash Equivalents

Council's objective is to maximise its return on cash whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash. Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

Cash is also subject to interest rate risk – the risk that movements in interest rates could affect returns.

Another risk associated with cash is credit risk - the risk that a contracting entity will not complete its obligation under a financial instrument resulting in a financial loss to Council.

Council manages these risks by having its cash at bank at 2 independent financial institutions.

	30-Jun-08	30-Jun-07
	\$	\$
Impact of a 1% (*) movement in interest rates on cash:		
- Equity	82,687	70,288
- Income Statement	82,687	70,288

Notes:

(*) Sensitivity percentages based on management's expectation of future possible market movements.

Recent market volatility has seen large market movements for certain types of investments.

(+) Maximum impact.

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

33 FINANCIAL RISK MANAGEMENT (Continued)
(b) Receivables

Council's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. Council manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Council's credit risk at balance date was:

	30-Jun-08	30-Jun-07
Percentage of Rates and Annual Charges		
- Current	0.00%	0.00%
- Overdue	100.00%	100.00%
Percentage of Other Receivables		
- Current	75.00%	74.00%
- Overdue	25.00%	26.00%

SHIRE OF MEEKATHARRA
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2008

33 FINANCIAL RISK MANAGEMENT (Continued)

(c) Payables
Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of Council's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
<u>2008</u>					
Payables	346,826	0	0	346,826	346,826
Borrowings	0	0	0	0	0
	<u>346,826</u>	<u>0</u>	<u>0</u>	<u>346,826</u>	<u>346,826</u>
<u>2007</u>					
Payables	432,183	0	0	432,183	432,183
Borrowings	0	0	0	0	0
	<u>432,183</u>	<u>0</u>	<u>0</u>	<u>432,183</u>	<u>432,183</u>



12 November 2008

The Shire President
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Cr Hutchinson

MANAGEMENT REPORT FOR THE YEAR ENDED 30 JUNE 2008

We advise that we have completed our audit procedures for the year ended 30 June 2008 and enclose our Audit Report.

We are required under the Local Government Audit Regulations to report certain compliance matters in our audit report. Other matters which arise during the course of our audit that we wish to bring to Council's attention are raised in this management report.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in systems and procedures which may exist. However, we aim to use our knowledge of the Shire's organisation gained during our work to make comments and suggestions which, we hope, will be useful to you.

Stock take

We have found Council has not carried out any physical stock take for year end purposes. Inventory balances form part of Council's working capital structure and may be considered significant from an audit perspective.

To help ensure stock is recorded accurately we recommend a regular physical stock count be performed and be compared with the perpetual record. Any variances should be investigated and rectified.

We noted no other matters we wish to draw to Council's attention.

Corrected and Uncorrected Misstatement

We advise that there were no corrected misstatement and uncorrected misstatement above \$3,000 noted by us during the course of our audit.

We take this opportunity to thank the Chief Executive Officer and all staff for the assistance provided during the audit.

Should you wish to discuss any matter relating to the audit or any other matter, please do not hesitate to contact us.

Yours faithfully

GREG GODWIN
PARTNER

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**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF MEEKATHARRA**

Report on the Financial Report

We have audited the accompanying financial report of the Shire of Meekatharra, which comprises the balance sheet as at 30 June 2008 and the income statement by nature or type, income statement by program, statement of changes in equity, cash flow statement and rate setting statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

Council's Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report: The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report of the Shire of Meekatharra is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a. giving a true and fair view of the Shire's financial position as at 30 June 2008 and of its performance for the year ended on that date; and
- b. complying with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

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**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF MEEKATHARRA (Continued)**

Statutory Compliance

During the course of the audit we became aware of the following instances where the Council did not comply with the Local Government Act 1995 (as amended) and Local Government (Financial Management) Regulations 1996 (as amended).

Differential Rates

Local public notice of Council's intention to impose differential general rates was not given prior to its adoption as required by Section 6.36(1) of the Act.

Rate Instalment Reminder

The instalment reminder notice did not include the rate of interest to be imposed on unpaid rates as required by Financial Management Regulation 57(2).

Other Matters

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) Except as detailed above, no other matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

A handwritten signature in blue ink, appearing to read 'Greg Godwin', written over a light blue horizontal line.

GREG GODWIN
PARTNER

Address: Perth, WA
Date: 12 November 2008

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9.2.5 AMENDMENT TO RUBBISH CHARGES FOR THE OWNERS OF THE MEEKATHARRA HOTEL SITE

LOCATION: LOT 32
APPLICATION: EASTERN OASIS INTL P/L
FILE REF: A3142
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7TH NOVEMBER 2008
AUTHOR: KRYS EAST
RATES/PAYROLL OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

This report recommends that Council amend the rubbish charges levied against Assessment 3412, previously the site of the Meekatharra Hotel.

Attachments:

Nil

Background:

A letter has been received from Eastern Oasis International Pty Ltd, the owners of the Meekatharra Hotel site. They have requested that the Commercial C rubbish charges that are currently being charged, be waived until they recommence operating the Meekatharra Hotel.

This letter has been received because the Meekatharra Hotel was destroyed by fire on January the first 2008 and are no longer operating as a hotel.

Comment:

Eastern Oasis International Pty Ltd has been charged Commercial C and Commercial A Rubbish charges for the current year. Commercial C rubbish is for 6 pickups per week and charged \$975.43 per annum. Commercial A is industrial with an annual fee of \$293.42.

While Eastern Oasis was operating the Meekatharra Hotel, it was necessary to have six pickups per week. With the removal of the Meekatharra Hotel this service is no longer required.

The charge of Commercial A Rubbish was so that the small building on Part Lot 32, which was previously rented to a business could have an independent rubbish service. This building is no longer rented out so Commercial A Rubbish charge no longer needs to be raised.

The primary business that is being carried out by Eastern Oasis International Pty Ltd on this site is tourism accommodation and only requires two pickups per week of three bins. Charging Commercial B \$514.09 per annum would suffice to cover this service.

Consultation:

Roy McClymont – Chief Executive Officer

Greg Byrne – Rubbish Removal Contractor

Statutory Environment:

Health Act 1911 Section 41 Sanitary Rate

Policy Implications:

Nil

Financial Implications:

Eastern Oasis International Pty Ltd for this financial year has been charged \$1268.85 for rubbish charges. Charging Commercial B at \$514.09 per annum will result in a refund of \$754.75.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr H J Nichols

Seconded: Cr J E Burgemeister

That Council approves the waiving of both Commercial A and Commercial C Rubbish Charges from this assessment that were raised for the 2008/2009 rating period. Eastern Oasis International Pty Ltd to be charged Commercial B Rubbish at a value of \$514.09 for the 2008/2009 year and until the Meekatharra Hotel recommences business or until the use of the property has changed and charges reviewed. Further that an amount of \$754.75 be credited or refunded to Eastern Oasis International Pty Ltd – being refunded rubbish charges for the 2008/2009 year.

CARRIED 5/0

9.3 ADMINISTRATION
NIL

9.4 COMMUNITY DEVELOPMENT

9.4.1 CHRISTMAS PARTY

LOCATION: N/A
APPLICANT: MEGAN ALCHIN
FILE REF: ADM0118
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 21 NOVEMBER 2008
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT
ADMINISTRATION OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:



ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Council is requested to make a decision on the location of the 2008 Shire Christmas Party.

Attachments:

Nil

Background:

Last year the Shire Christmas Party was held at the Shire Hall for Councillors, Staff, permanent contractors and partners. A BBQ dinner was provided and drinks were available on a self-serve basis.

Comment

Holding the Christmas Party at the Hall takes a considerable amount of staff time. This includes organising invitations and RSVPs; ordering the food; finding the best priced caterer for the salads; setting up tables, chairs, music and decorations; finding people to do the cooking on the night; packing-up after the event; and cleaning the BBQ and other dishes. Use of the Town Hall also incurs additional cleaning fees and there is also the potential for damage to Shire property.

If the party were to be held in the beer garden area of the Royal Mail, the only work that would need to be done is the invitations/RSPVs, and advising of what drinks we would like available. It has been confirmed that the back area can be used exclusively by the Shire, that catering can be provided, and that drinks can be self-

serve in eskies and can be purchased at take-away prices. The cost of the party may be higher than having it at the Hall however this will be offset by reducing staff wages allocated to the event. Council may also consider imposing a cut-off time for drinks.

Consultation:

Roy McClymont

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Expense of food and beverage from account 0242.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/ Council Resolution:

Moved:

Seconded:

That Council hold a Shire Christmas Party for Councillors, staff, permanent contractors and partners on 19th December 2008 and use the Royal Mail Hotel to supply the venue, dinner, and drinks.

MOTION LAPSED DUE TO LACK OF A MOVER AND SECONDER

9.5 HEALTH, BUILDING & TOWN PLANNING

9.5.1. DISCUSSIONS ON STAFF HOUSING AND OTHER BUILT INFRASTRUCTURE RENOVATIONS

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	LOTS 87 & 86, LOT 208 & LOT 840
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	10 th NOVEMBER 2008
AUTHOR	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**


ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council's discussions on capital improvements to the Shire owned premises located at Lots 87 & 86 Main Street, Lots 208 Hill Street and the Swimming Pool Kiosk/Change room complex.

Attachments:

Nil

Background:

At the Health, Building & Town Planning Committee meeting held 5th November 2008, Cr Trenfield raised the issue of the residence located at Lot 87 Main Street in regard to what should be done as part of an overall strategy on Shire housing. The options were discussed and it was felt that the issue should be decided by Council in line with their requirements for staff housing now and into the future.

Further discussions centred around staff housing issues and it was generally felt that if renovations to staff housing were to take place, then an Architect or other suitably qualified design professional be engaged to draw up plans and specifications for all works requested by Council.

Comment:

With regard to the Shire residence located at Lots 87 & 86 Main Street, The Health, Building and Town Planning Committee has identified the following four options for the future of these premises:

1. Sell the house and land as is.
2. Demolish the current dwelling and build new ones.

3. Renovate the residence as a single occupancy dwelling.
4. Renovate the building as two separate and complete living units.

The resolution below will be asking Council to discuss these options and decide on one for future action. If the decision is made to renovate in one form or another, then the appointment of a suitably qualified design professional will be requested.

Regardless as to whether a decision is made to renovate the dwelling at Lots 87 & 86 Main Street, it would be advantageous to engage a suitably qualified design professional to draw up plans and specifications for the currently budgeted roofing works at the Meekatharra Swimming Pool Kiosk/Change Room Complex. Additionally, the Health, Building & Town Planning Committee has identified Lot 208 Hill Street as a Shire residence that should be renovated in an upcoming financial year.

Consultation:

Cr Norm Trenfield
Bill Atyeo – EHO/Building Surveyor

Statutory Environment:

Building Codes of Australia

Policy Implications:

Policy No. 3.8 – Staff Housing

Financial Implications:

The 2008/09 Budget has an allocation of \$60,000 for remedial works to be carried out to the dwelling located on Lots 87 & 86 Main Street. Staff estimates to complete the renovations indicated in this item are for renovation as a single residence, \$120,000; and as two separate and complete units, \$200,000. Demolition costs would be estimated in the vicinity of \$20,000 and if a decision to sell the property is made, then a conservative sale price of \$10,000 to \$20,000 is estimated.

There is an allocation of \$90,000 for the capital works to the roof of the Meekatharra Swimming Pool in the 2008/09 Budget. No allocation has been made for any major works to Lot 208 Hill Street in the current budget; however it is anticipated that renovation works will be allowed for in a future budget.

Based on previous requests, the appointment of a suitably qualified design professional would be estimated in the vicinity of \$6,000 per job.

Strategic Implications:

Plan for the Future of the District, Objective 3 (b) – Provide an adequate standard of housing to accommodate staff.

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

That Council

- 1. Discuss the future use and requirements for the dwelling located at Lots 87 & 86 Main Street with a decision being made to renovate as a Single Occupancy dwelling**
- 2. Authorise the engagement of a suitably qualified design professional to produce plans and specifications for the currently budgeted capital roofing works to the Meekatharra Swimming Pool, future capital renovation works to the dwelling located at Lot 208 Hill Street and if required by point 1 above, the renovation works to the dwelling located at Lots 87 & 86 Main Street.**

9.5.2 OIL RECYCLING FACILITY – RAILWAY STREET:

This item stimulated discussion between members of the Committee with the general consensus that the area was untidy and un-organised and required cleaning.

Committee Recommendation/Council Resolution

Moved: Cr A G Burrows

Seconded: Cr H J Nichols

That Council makes the Operations Officer responsible for the Collection/Disposal of waste oil at the waste oil recycling facility, which will include the arranging for the pickup of the oil and the overall cleanliness and tidiness of the recycling facility and the bunded area, and the ground adjacent to both; and that Council purchase two (2) heavy duty 1000 litre plastic tanks to be placed within the bunded area to receive bulk oil.


CARRIED 5/0

Cr Burrows declared an Impartiality Interest in Item 9.6.1.

9.6 WORKS & SERVICES

9.6.1 TENDER PLANT HIRE & MINOR WORKS – HOURLY HIRE BASIS

LOCATION: DISTRICT
APPLICATION:
FILE REF: ADM 0321
DISCLOSURE OF INTEREST:
DATE OF REPORT: 5 NOVEMBER 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Council may resolve to endorse the Request for Tender for plant hire along similar lines to the last two years.

Attachments:

Copy of proposed “Request for Tender”

Background:

Over the last two years, Council ran this tender and appointed a panel of contractors to be called on when required for plant hire and works projects.

Comment:

The intention of this Tender is to appoint a panel of preferred contractors that can be called on from time to time to undertake various works.

As the need arises for the hire of specific plant, or for specific works projects, staff will assess the rates provided by the tenderers for the plant required and then endeavour to hire the most suitable contractor with the lowest hourly rate.

Delegation 02 – Purchase Order Authorisation includes provision for the CEO to accept a tender for purchase up to an amount of \$100,000. The intention therefore is that this tender will not come back to Council for a decision.

The attached tender documents are similar to those used in the last 2 years.
The following significant changes have been made to the Request for Tender:

- Term increased from one year to two years (1/1/2009 to 31/12/2010)
- Automatic CPI (Perth) increase after the first year (effective from 1/1/2010)

- Provision for council to negotiate a reasonable price reduction with contractors in the event that fuel prices fall significantly at any time during the term of the contract. (As in previous years there is also provision for contractors to request a price variation based on fuel price increases.)

Some minor changes have also been made to the documents in an effort to continuously improve the wording and information provided.

The tender will have a term of two years from 1/1/2009 to 31/12/2010. This reduces the expense of going through the tender process for Plant Hire every year.

Two years is considered to be a reasonable term for this type of tender/contract.

In order to progress this tender before the festive season close downs the CEO has commenced the tender process (in contravention of the Local Government Act 1995 Section 3.58 (2a)). Given that all valid tenders are accepted and ultimately included in the panel (ranked according to capacity and price), it is contended that this is a reasonable breach of the Act. Council has also approved the basic tender documents (and importantly the Selection Criteria) on two previous occasions.

The Tender was advertised on Sat 1/11/08. Tenders close at 4.00 pm Thursday 27/11/08.

Should Council wish to amend the Selection Criteria or any other part of the Tender Documents this can still be arranged by providing notice of the amendment to every person who has received the documents. **As at the 5/11/08 tender documents have been sent to 23 applicants.**

Consultation:

Cr Hutchinson

Statutory Environment:

Local Government Act 1995

Local Government (Functions and General) Regulations 1996 Part 4

The Local Government Act 1995 Section 3.58 (2a) provides that “the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.”

Policy Implications:

Policy 4.2 – Purchasing

Policy 4.3 – Local Purchase Policy

Delegation 02 – Purchase Order Authorisation

Financial Implications:

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr N L Trenfield

Seconded: Cr H J Nichols

That Council:

- **Approve the CEO's action in calling tenders for Plant Hire and Minor Works – Hourly Hire Basis under the terms and conditions listed in the attached Request for Tender documents.**
- **Acknowledge that the CEO will establish a panel of preferred contractors from the tenders received and that this tender will not come back to council for any further decision.**
- **Authorise staff to assess the rates provided by the tenderers for any specific plant or works required from time to time and then hire the available panel contractor/s offering the best value for money to Council.**

CARRIED 5/0



REQUEST FOR TENDER

Tender Number 08/09 - 3

Request for Tender (RFT)	Plant Hire/Works Projects – Hourly Hire Basis
Deadline:	4.00 pm Thursday 27 th November 2007
Address for Delivery:	“Tender – Plant Hire” Shire of Meekatharra Main Street (PO Box 129) MEEKATHARRA WA 6642 <i>[ELECTRONIC MAIL AND FACSIMILE TENDERS WILL NOT BE ACCEPTED]</i>

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- 2.2 BACKGROUND INFORMATION
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3 TENDERER'S OFFER

- 3.1 OFFER FORM
- 3.2 TENDERER'S RESPONSE INCLUDING PRICE INFORMATION

ATTACHMENT: PRICE SCHEDULE

1 PRINCIPAL'S REQUEST

1.1 CONTRACT REQUIREMENTS IN BRIEF

Council is seeking to appoint a small panel of Contractors to provide plant hire and minor works on an hourly hire basis.

Panel members may be requested to undertake tasks ranging from short term hire of single machines through to provision of full service road construction/upgrading in the potential range \$20,000 to \$200,000.

Contractors may be used under this tender during the 2 year period commencing 1 January 2009.

1.2 TENDER DOCUMENTS

This Request for Tender is comprised of the following parts:

- (a) Part 1 – Principal's Request (read and keep this part);
- (b) Part 2 – Specification and/or plans/drawings (read and keep this part);
- (c) Part 3 – Tenderer's Offer (complete and return this part);

1.3 DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

Attachments:	The documents you attach as part of your Tender;
Contractor:	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assigns of such person or persons, corporation or corporations;
Deadline:	The deadline for lodgement of your Tender;
Offer:	Your offer to be selected to supply the Requirements;
Principal:	Shire of Meekatharra
Request:	This document;
Requirements:	The goods and/or services requested by the Principal;
Selection Criteria:	The criteria used by the Principal in evaluating your Tender;
Special Conditions:	The additional contractual terms;
Specification:	The statement of Requirements that the Principal requests you to provide if selected;
Tender:	Completed Offer form, response to the Selection Criteria and Attachments;
Tenderer:	Someone who has or intends to submit an Offer to the Principal.

1.4 HOW TO PREPARE YOUR TENDER

- (a) Carefully read all parts of this document.
- (b) Ensure you understand the Requirements.
- (c) Complete and return the Offer (Part 3) in all respects and include all Attachments.
- (d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria.
- (e) Lodge your Tender before the Deadline.

1.5 CONTACT PERSONS

Tenderers should not rely on any information provided by any person(s) other than those listed below:

Name: Roy McClymont
Telephone: 9981 1002
Facsimile: 9981 1505
Email: executive@meekashire.wa.gov.au

1.6 SELECTION CRITERIA

The Contract may be awarded to a panel of Tenderers who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

Tenders will be evaluated based on the information supplied. Tenderers may provide any information that they consider relevant regardless of whether or not that information is specifically requested in these documents.

Once a panel of preferred contractors has been appointed, the Principal will engage individual contractors as and when required based on price, availability and qualitative criteria.

1.7 PRICE BASIS

Tendered prices must exclude Goods and Services Tax (GST). (Do not include GST in any prices quoted).

Fuel Price Adjustments

Contractors who wish to make adjustments to the prices tendered based on future changes to fuel prices should complete the "Average Diesel Consumption Per Hour/Km" column in the Schedule of Rates. The Principal will reference movements in Terminal Gate Prices (Perth) as a basis for negotiating reasonable price variations due to movements in fuel prices. Terminal Gate Prices will be sourced from the Australian Institute of Petroleum. The Principal will also check the contractors claimed fuel consumption rates against industry standards. The Principal reserves the right to negotiate a reasonable price reduction with contractors in the event that fuel prices fall significantly at any time during the term of the contract.

Automatic Price Increase as at 1 January 2010

An automatic price adjustment will be made for all panel contractors effective 1 January 2010. Prices will be adjusted by the Consumer Price Index (Perth) percentage for the previous twelve months calculated at September 2009. This price adjustment will be made regardless of any adjustments made for fuel prices.

Unless otherwise indicated prices tendered must include all costs associated with the supply, maintenance, cleaning, parts, fuels, oils, etc and all costs associated with the provision of a suitably qualified and experienced operators and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional may not be allowed as a charge for any transaction under any resultant Contract.

1.8 THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION

The following policies may affect this selection:

POLICY: LOCAL PURCHASE POLICY

POLICY NO: 4.3

Copies of this policy are available from the Principal on request.

Council encourages tenderers to inform themselves as to the availability of Local Services and to make use of those services where possible.

1.9 CONDITIONS OF TENDERING

LODGEMENT OF TENDERS AND DELIVERY METHOD

Tenders must be lodged by the Deadline. The Deadline for this Request is 4.00pm (WST) Thursday 27th November 2008. The Tender is to be:

- (a) placed in a sealed envelope clearly endorsed with the words "Tender – Plant Hire"; and
- (b) delivered by hand to the Shire Offices, 81 Main Street, Meekatharra (by the Tenderer or the Tenderer's private agent) or sent through the mail to the Chief Executive Officer, Shire of Meekatharra, PO Box 129, Meekatharra WA 6642.

Tenders submitted by electronic mail or facsimile **will not** be accepted.

REJECTION OF TENDERS

A Tender will be rejected without consideration of its merits in the event that:

- (a) it is not submitted before the Deadline; or
- (b) it is not submitted at the place specified in the Request; or
- (c) it may be rejected if it fails to comply with any other requirements of the Request.

ACCEPTANCE OF TENDERS

The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

All Tenderers will be given particulars of the successful Tenderer(s) or advising that no Tender was accepted.

TENDERERS TO INFORM THEMSELVES

Tenderers will be deemed to have:

- (a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- (c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer (or chosen Tenderers) and that negotiations are to be carried out in good faith; and
- (e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

CANVASSING OF OFFICIALS

If a Tenderer, whether personally or by an agent, canvasses any of the Principal's Councillors or Officers with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

TENDER OPENING

Tenders will be opened in the Principal's offices, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted a Tender by the due Deadline will be read out at the tender opening. No discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

The Tender opening will be held as soon as possible after the due deadline. Tenderers who would like to attend the opening should contact the Principal prior to the deadline to obtain the time and place of opening.

2 SPECIFICATION

2.1 INTRODUCTION

From time to time, Council requires the services of contractors to supplement Council's own Maintenance and Construction Crews. This work can be both urgent and non-urgent and can range from hiring of a single item of plant for a short period through to undertaking significant construction works over a longer period.

2.2 BACKGROUND INFORMATION

Council intends to use contractors to assist with the completion of road construction and maintenance programs.

2.3 SPECIFIC REQUIREMENTS/CONDITIONS OF THE CONTRACT

- Council is seeking a list of plant and machinery available from suitable contractors at hourly hire rates.
- The intent is to appoint a panel of suitable contractors that can be called upon to undertake various miscellaneous works. Works may range from Council supervised plant hire to larger projects where the contractor may be required coordinate the works.
- Please note that a contract may be awarded to more than one tenderer. The intention is hire contractors for specific works as required by issue of Purchase Orders.
- This Tender process provides compliance with the provisions of the Local Government Act 1995 and Local Government (Function and General) Regulations 1996.
- No guarantee is given or implied as to the minimum value of work contracted out to the successful tenderer/s in the letting of the contract.
- The Principal has invited tenders for Plant Hire, as and when required, on an hourly basis, over a period of two years commencing from 1 January 2009 and terminating 31 December 2010.
- The Contractor may be required to work in isolated locations.
- The hours of work are to fit in with the Principals requirements which will be communicated by the Principals representative.
- The hours charged shall be dedicated hours. Unless otherwise arranged no payment will be made for plant that is not operating directly on the task at hand or in stand by mode.
- Some jobs/projects may require that the Contractor is self reliant in regards to their camping and refueling resources.
- The contractor may be requested (if able) to coordinate specific project/s.
- In the case of inclement weather preventing work being carried out, the Principal will not be responsible for down time.
- The Contractor shall have an easily accessible and fully operational satellite telephone or radio communications system, which shall be switched on at all times. The communications system must allow contact with the Principal at all times.
- The Contractor shall also supply and wear the required safety clothing, including a reflectorised safety vest, at all times.
- The Contractors plant shall have a fully operational UHF radio for contact with other work site machines.
- The Contractor shall ensure that sufficient supplies of fuel, oil, water, wear parts, and various other miscellaneous items required for remote area operations are carried.
- The Contractor must, at all times, comply fully with the Department of Environmental Protection Guidelines regarding servicing of their plant and disposal of waste lubricants/petroleum products etc.
- All machines and vehicles (including ancillary plant and equipment such as utilities, caravans and trailers) are required to be fully operational, well maintained and licensed if required.
- The Principal will not be charged for or be liable for any down time due to the Contractor undertaking repairs and maintenance to plant.

- The Principal reserves the right to refuse a plant operator access to the site if he has grounds to believe it is in the best interests of the project to do so. He shall not make such a decision until he has discussed the matter with the Contractor.
- Any plant which, in the opinion of the Principal, does not comply with the relevant Worksafe Western Australia Guidelines, State Legislation or the Principal's Specifications and General Conditions, shall be excluded from site.
- All plant and personnel on site will come under the direction of the Principal, who will delegate the on site authority to other persons.
- All interpretations of the specifications shall be at the sole discretion of the Principal.
- The Principal reserves the right to cancel any contract and access other plant if, in his opinion, the Contractor is not endeavouring to operate or maintain his plant in an efficient manner.
- The Contractor may be required to present *daily* work docketts to the Principal to be signed on a *daily* basis. The Principal has the authority to exclude plant from working if, unless by other arrangements, the work docketts are more than one day in arrears.
- Invoices for payment shall be forwarded to the Principal's office, and payment will be made within 25 days of receipt of an invoice providing the contractor permits payments by electronic transfer.

3 TENDERER'S OFFER

PLEASE COMPLETE AND RETURN THE NEXT FOUR PAGES AND ANY ATTACHMENTS

3.1 OFFER FORM

The Chief Executive Officer
Shire of Meekatharra
Main Street
MEEKATHARRA WA 6642

I/We _____
(BLOCK LETTERS)

of _____
(ADDRESS)

ABN/GST Status _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

Mobile/Satellite Phone Nos: _____

E-mail (if any): _____

Name of person/s to contact in relation to this Tender: _____

In response to the Request For Tenders – Plant Hire:

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules and attachments.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the Price Schedule in the prescribed format and submitted with this Tender.

Dated this _____ day of _____ 20__

Signature of authorised signatory of Tenderer: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Address: _____

3.2 TENDERER'S RESPONSE

Where it is necessary to provide additional information please ensure that all documents are clearly marked with the relevant attachment title to assist with their assessment.

(NOTE: All pages within Part 3 are to be completed and returned to the Principal as they form part of your Tender submission).

PRICE INFORMATION

NOTE: All prices are to be listed exclusive of GST (Do not include GST in any prices quoted).

Tenderers **must** complete the attached "Price Schedule". Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

Please provide prices and details of any plant that you have available for this contract. It is not necessary to provide prices for all the types of plant listed. For example if you own and operate a backhoe and no other plant simply provide prices and details of your backhoe only.

Tenderers should also provide full details of any other charges that may be applicable to the contract.

Specifically, any charges that will apply for camping out should be included clearly stating rates per person/per day.

Fuel Price Adjustments

Contractors who wish to make adjustments to the prices tendered based on future changes to fuel prices should complete the "Average Diesel Consumption Per Hour/Km" column in the Schedule of Rates. The Principal will reference movements in Terminal Gate Prices (Perth) as a basis for negotiating reasonable price variations due to movements in fuel prices. Terminal Gate Prices will be sourced from the Australian Institute of Petroleum. The Principal will also check the contractors claimed fuel consumption rates against industry standards. The Principal reserves the right to negotiate a reasonable price reductions with contractors in the event that fuel prices fall significantly at any time during the term of the contract.

Automatic Price Increase as at 1 January 2010

An automatic price adjustment will be made for all panel contractors effective 1 January 2010. Prices will be adjusted by the Consumer Price Index (Perth) percentage for the previous twelve months calculated at September 2009. This price adjustment will be made regardless of any adjustments made for fuel prices.

Unless otherwise indicated prices tendered must include all costs associated with the supply, maintenance, cleaning, parts, fuels, oils, etc and all costs associated with the provision of a suitably qualified and experienced operators and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional may not be allowed as a charge for any transaction under any resultant Contract.

INSURANCE COVERAGE

Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled "Insurance Coverage". A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.				
Type	Insurer – Broker	Policy Number	Value (\$)	Expiry Date
Public Liability				
Comprehensive Plant				
Workers Compensation				

EXPERIENCE

Tenderers must, as a minimum, provide brief details of three recent contracts undertaken and contact details of referees for each project.

CAMPING AND FUELING

Supply details of camping and fueling resources available to be used if required.

Additional charge per person/per day (if any) for camping out \$ _____ (excluding GST)

CONFLICTS OF INTEREST

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / No	
If Yes, please state details of any actual or potential conflict of interest and the way in which any conflict will be dealt with: <hr/> <hr/> <hr/>		

Examples of the types of plant that may included in the Price Schedule:

Prime Movers, Water Trucks, Water Carts (Trailers), Superlifts, Side Tippers, Dozers, Graders, Front End Loaders, Excavators, Backhoes, Vibrating Rollers, Rubber Tyred Rollers, Tip Trucks, Bobcats, Other small plant, Utes etc.

Also include rates for combinations that may be available eg. Prime Mover & Semi Trailer (Water Cart, Side Tipper), Prime Mover & Road Train Trailer Combinations, Prime Mover & Low Loader.

Also include any other specific rates that may be offered (eg. Cubic metre rates for Dozers pushing up material).

Price Schedule (All rates are Excluding GST)

Type of Machine	Machine Details (Please include make, model, year, size, capacity, Kw power, bucket/blade size etc.)	\$ Per Hour/Km Excluding GST	Usual Location of Machine	Mobilisation/ Demobilisation \$ Per Hour/Km Excluding GST	# Average Fuel Consumption Per Hour/Km
Example: Grader	1989 John Deere 670 - 12' blade	110.00/hr	Geraldton	Hourly Rate	12 litres/hr

Optional information to be completed if the Contractor may at any time during the contract request a price adjustment due to changes in fuel prices.

**Cr Burrows declared a Financial Interest in Item 9.6.2 and left meeting at 11.12 am
Cr Burrows returned to the meeting at 11.15 am**

9.6.2 CARAVAN 5 ROOM ON TRAILER- PURCHASE

LOCATION:

APPLICANT:

FILE REF:

DISCLOSURE OF INTEREST:

DATE OF REPORT:

7 NOVEMBER 2008

AUTHOR:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

This item reviews Council's camping out facilities and recommends the purchase of a second hand, 5 room accommodation unit.

This item is presented to Council because a Councillor is involved and staff have been unable to fully comply with Purchasing Policy 4.2.

Attachments:

Background:

Comment:

Council's current stock of camping units consists of the following

Construction camp:

1 x 5 bedroom sleeping unit

1 x Elross new 2 room unit with shared kitchen – separate shower/laundry at one end.

* 1 x kitchen/dining/living unit – used by leading hand

* 1 x 1 bed unit with kitchen/dining and bed – used by mechanic.

1 x ablution unit with toilet/shower/laundry.

* 1 x kitchen unit with two open plan kitchens

Maintenance

1 x Elross fully self contained unit with 2 bedrooms & shared kitchen in one area and separate toilet/shower at one end.

Old Maintenance Van

- 1 x self contained van one bed with kitchen and shower/toilet.

Supervisors Van

1 x van with one bed and kitchen

Vans marked with an asterix * have Vacuum over Hydraulic brakes which are problematic and very expensive to convert.

So of our existing stocks only 4 units; the 5 bed room van, the 2 newer Elross vans and the Ablution van have suitable brake systems.

This leaves 2 vans that are currently used for kitchen/living vans, one single bed/kitchen van and one self contained one bed van with vacuum over hydraulic brakes.

Under our current structure, with a full compliment of outside road crews we require accommodation for eight people at the construction site (including the mechanic when on site) and two people on maintenance grading. That is a total of 10 people. Some flexibility, should the maintenance graders need to be split would be useful.

We have recently purchased a second hand 45 foot tandem drop deck trailer.

Sharing facilities (kitchens and bathrooms) seems to be the major cause of problems and stress when people are living in close proximity with people they may otherwise choose to stay away from. In the past this has been a major problem when two people camp out together – e.g. maintenance works.

Cr Trenfield has suggested that as a means of avoiding problems and to provide improved facilities for the crews, we set up fully self contained units for each employee.

This could be achieved, for example by converting the 5 room van into two fully self contained units (bed, kitchen, shower, toilet, basin).

The Works and Services Manager has made enquiries, seeking to obtain suitable second hand vans that could be upgraded and adapted to our purposes. The only suitable van found so far is one that is available locally from AG Burrows (Cr Burrows). This is a five room van the same as Council's existing 5 room van.

The Works and Services Manager, CEO and Cr Trenfield have inspected this unit and consider it to be suitable for Council's purposes and reasonably priced.

This van would be converted into two fully self contained units. The recently purchased drop deck trailer will also be set up with two fully self contained units. These two units will provide Council with substantial progress towards providing fully self contained units for camping out.

Tony Burrows has indicated that an offer of \$25,000 plus GST would be accepted for the 5 room van and trailer, as is.

Consultation:

Works Group
Cr Trenfield

Statutory Environment:

Policy Implications:

Financial Implications:

Budget account 5210 – 2 x SH low loaders for Camp Vans = \$70,000
Expenditure to date on this account is \$20,500

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr N L Trenfield
Seconded: Cr H J Nichols

That Council offer AG Burrows \$25,000 exc GST (\$27,500 Inc GST) for the purchase of a 5 room caravan and trailer as inspected by Council representatives on 29 October 2008. Further that Council waive the requirement for compliance with Policy 4.2 - Purchasing for this purchase.

CARRIED 4/0

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

10.1 That the Late Agenda Items be allowed as new business of an urgent nature.

Moved: Cr H J Nichols
Seconded: Cr J E Burgemeister

CARRIED 5/0

10.1.1 ACCEPTANCE OF TENDER - PRIME MOVER

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM0128
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	13 TH NOVEMBER 2008
AUTHOR	ALLEN KENT WORKS SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council's acceptance of a tender for the replacement of Plant Item No: - P342 Rego Number 1ARL.334

Attachments:

Tender Evaluation Matrix

Background:

At the Council meeting held 18th October 2008, it was resolved to call for tenders for the replacement of Councils current UD Nissan prime mover registration 1ARL 334, plant item P342 for a similar vehicle. Advertising for this tender was placed in the Local Government Notices Section of the West Australian Newspaper printed on Wednesday 22nd and Saturday 25th October 2008.

Comment:

Six compliant tenders were received which included one request for outright purchase. There was a wide range of vehicles tendered with a range of purchase prices from \$181,946 through to \$263,036 ex GST. Trade values ranged from \$31,800 through to \$50,000, see separate handout for full details.

Consultation:

Works Group
Tenderers

Statutory Environment:

Local Government Act 1995, section 3.57
Local Government (Functions & General) regulations 1996, Part 4

Policy Implications:

Policy No. 4.2 – Purchasing, Quotes & Tenders
Policy No. 4.3 – Local Purchase Policy

Financial Implications:

Council's 2008/09 budget has included \$180,000 for the purchase of this vehicle and an associated trade value of \$60,000.

Strategic Implications:

The replacement of the Prime Mover is included on the Plant Replacement Program within Councils current Plan for the Future of the District.

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr H J Nichols
Seconded: Cr A G Burrows

That Council

1. Accept the tender from AV Trucks for the provision of a UD Nissan model number GW470 at a tendered price of \$183,572.72 ex GST; and
2. Accept AV Trucks trade in offer on plant item P342 of \$44,000 ex GST.

CARRIED 5/0

TENDER EVALUATION 2008-09 - PRIME MOVER

Selection Criteria	Tendering Company						
	Weighting	WA HINO- HINO			WALTONSFREIGHTLINER COLUMBIA		
		Out of 5	Weighted Average		Out of 5	Weighted Average	
Engine	10%	5	1.43	3	0.86		
GCM	7%	1	0.20	5	1.00		
Transmission	5%	5	0.71	5	0.71		
Suspension	10%	0	0.00	0	0.00		
Delivery	10%	5	1.43	4	1.14		
Options	5%	3	0.43	3	0.43		
Tendered Price	53%	5	7.57	2	3.03		
	100%	24	11.77142857	22	7.171428571		

Selection Criteria	Tendering Company						
	Weighting	WALTONS STERLING			AV TRUCKS NISSAN DIESEL		
		Out of 5	Weighted Average		Out of 5	Weighted Average	
Engine	10%	5	1.43	5	1.43		
GCM	7%	5	1.00	1	0.20		
Transmission	5%	5	0.71	5	0.71		
Suspension	10%	0	0.00	5	1.43		
Delivery	10%	5	1.43	5	1.43		
Options	5%	3	0.43	5	0.71		
Tendered Price	53%	3	4.54	4	6.06		
	100%	26	9.542857143	30	11.97142857		

Selection Criteria	KENWORTH DAF WA - KENWORTH		
	Weighting	Out of 5	Weighted Average
	Engine	10%	5
GCM	7%	5	1.00
Transmission	5%	5	0.71
Suspension	10%	0	0.00
Delivery	10%	4	1.14
Options	5%	1	0.14
Tendered Price	53%	2	3.03
	100%	22	7.457142857

Please Note: Options Weighting is scored on submitted tenders for non inclusion of cost for 12 months Licencing and optional extras and fuel tank
 Air bag suspension did not meet operational or tender requirements.
 GCM ratings 1 = 70,000kg to 5 = 90,000kg. or greater

10.1.2 ACCEPTANCE OF TENDER – 9 TONNE DUAL CAB

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM0128
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	13 TH NOVEMBER 2008
AUTHOR	ALLEN KENT WORKS SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council's acceptance of a tender for the replacement of Plant Item No: - P373, Rego Number 1BPT 790

Attachments:

Nil

Background:

At the Council meeting held 18th October 2008, it was resolved to call for tenders for the replacement of Councils current Hino 9 tonne dual cab registration 1BPT 790, plant item P373 for a similar vehicle. Advertising for this tender was placed in the Local Government Notices Section of the West Australian Newspaper printed on Wednesday 22nd and Saturday 25th October 2008.

Comment:

Three compliant tenders were received which included one request for outright purchase. There was a limited range of vehicles tendered with a subsequent limited range of prices offered, being from \$121,790 through to \$128,766 ex GST. Trade values ranged from \$36,370 through to \$56,363, see separate handout for full details.

Consultation:

Works Group
Tenderers

Statutory Environment:

Local Government Act 1995, section 3.57
Local Government (Functions & General) regulations 1996, Part 4

Policy Implications:

Policy No. 4.2 – Purchasing, Quotes & Tenders
Policy No. 4.3 – Local Purchase Policy

Financial Implications:

Council's 2008/09 budget has included \$125,000 for the purchase of this vehicle and an associated trade value of \$70,000.

Strategic Implications:

The replacement of the 9 tonne dual cab is included on the Plant Replacement Program within Councils current Plan for the Future of the District.

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr H J Nichols
Seconded: Cr N L Trenfield

That Council

3. Accept the tender from WA Hino for the provision of a Hino Dual Cab model number FG8JPKB at a tendered price of \$128,766 ex GST including installation of a 1,820 kg capacity HIAB at an additional cost of \$18,280 ex GST; and
4. Accept WA Hino's trade in offer on plant item P373 of \$56,363 ex GST.

CARRIED 5/0

Cr N L Trenfield declared in Impartiality Interest in Item 10.1.3

10.1.3 DISPOSAL OF 2 X SECOND HAND RUBBISH TRUCKS

LOCATION NIL
APPLICANT NIL
FILE REFERENCE PLANT FILES – P115 & P116
DISCLOSURE OF INTEREST NIL
DATE OF REPORT 14TH NOVEMBER 2008
AUTHOR CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report recommends Council dispose of two second hand rubbish trucks, plant items P115 – Mercedes Benz and P116 – International Acco.

Attachments:

Nil

Background:

In June/July of 2006, Council purchased two second hand rubbish trucks from the then rubbish removal contractor, these trucks have had no or very rare use since this time. As these trucks aren't being regularly used, their overall condition is slowly deteriorating.

Comment:

Plant Item P115 – Mercedes Bens Rubbish Truck has a build year of 1992 and P116 – International Acco Rubbish Truck has a build year of 1981. In mid 2006, Council paid the then Rubbish Contractor \$30,000 for the Mercedes Benz which now has a residual value of \$22,989 and \$15,000 for the International Acco which now has a residual value of \$11,494.

Since the purchase of these two vehicles, Council has expended the following:

	<i>P115 – Mercedes Benz</i>	<i>P116 – Inter Acco</i>
Maintenance	\$14,349.70	\$4,470.86
Fuels & Oils	\$2,623.41	\$170.59
Licenses	\$1,423.07	\$1,876.05
Other Operating Exp	\$229.08	\$0.00
TOTAL	\$18,625.26	\$6,517.50

Currently plant item P115 – Mercedes Benz has an estimated sale value of \$12,000 to \$15,000 and plant Item P116 – International Acco has an estimated sale value of \$3,000 to \$5,000

The current condition of plant item P115 – Mercedes Benz is serviceable with the current condition of the plant item P116 – International Acco being unserviceable.

Consultation:

Tom Hutchinson – Shire President
Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government Act 1995, section 3.58 (3) allows for the disposal of Council property once local public notice is given.

Policy Implications:

Nil

Financial Implications:

If these vehicles are disposed of then there will be a saving on the maintenance and running costs of the items as well as unbudgeted income up to an estimated \$18,000 to \$20,000.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr A G Burrows
Seconded: Cr J E Burgemeister

That Council

1. authorise the disposal of plant items P115 – 1992 Mercedes Benz Rubbish Truck and P116 – 1981 International Acco Rubbish Truck on an as is where is basis;
2. authorise the issuing of the required advertising; and
3. place any proceeds received from the sale of plant items P115 & P116 into the Plant Reserve.

CARRIED 5/0

10.1.4 ACQUISITION OF 1 X VIBRATING ROLLER

LOCATION	NIL
APPLICANT	NIL
FILE REFERENCE	ADM0128
DISCLOSURE OF INTEREST	NIL
DATE OF REPORT	11/ 11/ 2008
AUTHOR	ALLEN KENT WORKS SERVICES MANAGER

**SIGNATURE OF AUTHOR
SENIOR OFFICER**



ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER



Summary:

This report requests Council's endorsement for the outright purchase of 1 x new 16.60 tonne Single Drum Vibratory Padfoot Roller.

Attachments:

Nil

Background:

The local government (Function & General) Regulations 1996 allows for expenditure over \$100,000 without calling for tenders if quotes are received from the WALGA preferred suppliers list. If council wishes the calling of tenders for the purchase of the plant item, Request for Tender documents can be produced.

Comment:

Quotes have been obtained from (two) suppliers who can supply a suitable machine to match council's specifications, both suppliers are WALGA preferred suppliers.

B.T. Equipment have quoted on a new Bomag BW216PD-4 16.60 tonne Single Drum Vibratory Padfoot Roller, quoted price of \$195,800 inclusive of GST.

Westrac have quoted on two machines;

1. A Cat 14.50 tonne CP56 Vibratory Drum Roller, quoted price of \$207,350 inclusive of GST.
2. A Cat 15.50 tonne CP74 PD Roller, quoted price of \$224,350 inclusive of GST.

Consultation:

Works Group
Ross McDonald – Westrac
Anthony Brown - B.T. Equipment

Statutory Environment:

Local Government Act 1995, section 3.57
Local Government (Functions & General) regulations 1996,

Policy Implications:

Policy No. 4.2 – Purchasing, Quotes & Tenders
Policy No. 4.3 – Local Purchase Policy

Financial Implications:

Council has included the following amount for the purpose of purchasing outright 1 x new Single Drum Vibratory Padfoot Roller in the 2008/09 budget \$ 230,000.

Strategic Implications:

A new Single Drum Vibratory Padfoot Roller is included on the Plant Replacement Program within Councils current Plan for the Future of the District.

Voting Requirements:

Simple Majority

Officer Recommendation:

Option 1

That Council authorises the outright purchase of 1x New 16.60 tonne Bomag Single Drum Vibratory Padfoot Roller from B.T. Equipment at a price of \$195,800 inclusive of GST.

Or

Option 2

That Council authorises the production of Tender Documents for the purchase of 1 x new 16.60 tonne Single Drum Vibratory Padfoot Roller and authorises the advertising and issuing of these documents.

Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr H J Nichols

That Council authorises the outright purchase of 1x New 16.60 tonne Bomag Single Drum Vibratory Padfoot Roller from B.T. Equipment at a price of \$195,800 inclusive of GST.

CARRIED 5/0

10.1.5 That a Letter be written to the Hon. Dr Elizabeth Constable MLA, Minister for Education requesting that Meekatharra be considered as the location for the purpose built School of the Air headquarters after the previous Government's hasty reallocation decision.

Moved: Cr N L Trenfield

Seconded: Cr H J Nichols

CARRIED 5/0

10.1.6 That a Letter be written to the Hon. Brendon Grylls MLA regarding the sealing of the Meekatharra to Wiluna section of the Goldfields Highway.

Moved: Cr J E Burgemeister

Seconded: Cr H J Nichols

CARRIED 5/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

12 CLOSURE OF MEETING

The Shire President, Cr T R Hutchinson, declared the meeting closed at 11.50am.

These minutes are yet to be confirmed.