



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 16 MARCH 2019

COMMENCED AT 9:30AM



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## **1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

### **1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting opened at 9:30am.**

### **1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

## **2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

### **Members**

<b>Cr NL Trenfield</b>	<b>Shire President</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr HJ Nichols</b>	
<b>Cr DK Hodder</b>	
<b>Cr AJ Binsiar</b>	
<b>Cr MR Hall</b>	
<b>Cr PW Curley</b>	<b>Arrived 9:34am</b>

### **Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Svenja Clare</b>	<b>Acting Deputy Chief Executive Officer</b>

### **Apologies**

Nil

### **Approved Leave of Absence**

Nil

### **Observers**

Nil

## **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4 PUBLIC QUESTION TIME**

Nil

## **5 APPLICATION FOR LEAVE OF ABSENCE**

**Moved: Cr AJ Binsiar**  
**Seconded: Cr PS Clancy**

**That Cr MR Hall be granted Leave of Absence for the 13 April & 18 May 2019 Ordinary Council Meetings.**

**CARRIED 6/0**

## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 27 FEBRUARY 2019**

#### **Council Resolution:**

**Moved:** Cr HJ Nichols

**Seconded:** Cr PS Clancy

**That the minutes from the Ordinary Council Meeting held Wednesday 27 February 2019 be confirmed.**

**CARRIED 6/0**

### **6.2 HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 16 FEBRUARY 2019**

#### **Council Resolution:**

**Moved:** Cr AJ Binsiar

**Seconded:** Cr PS Clancy

**That the Minutes from Health Building Town Planning Meeting held Saturday 16 February 2019 be received.**

**CARRIED 6/0**

## **7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

## **8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **President Norm Trenfield, CEO Roy McClymont and CDSM, Tralee Cable met with Di Franklin DPS Manager from Mid West WA Country Health Services on 27 February 2019.**
- **A Policy Manual Review Workshop was conducted on 5 March 2019.**
- **Chief Executive Officer Roy McClymont and Community & Development Services Manager Tralee Cable attended Local Emergency Management Committee on 7 March 2019.**
- **On the 9 March 2019 the Shire held a Pool Party for the Community which was well attended.**
- **Shire President Norm Trenfield and Chief Executive Officer Roy McClymont attended Regional Road Group Murchison Sub Group meeting in Cue on 12 March 2019.**
- **Chief Executive Officer Roy McClymont, Community & Development Services Manager Tralee Cable and Community Development Officer Emily Bailey attended Meekatharra Human Services Providers Group Meeting on 13 March 2019.**
- **Chief Executive Officer Roy McClymont and Shire President Norm Trenfield met with representatives from Galena Mining on 14 March 2019.**
- **Chief Executive Officer Roy McClymont, Shire President Norm Trenfield attended Local Government Act Review meeting at Cue on 15 March 2019.**
- **The CEO advised Councillors of a forthcoming visit to Meeka by the Hon Kyle McGinn MLC on 26 March 2019.**

**Cr PW Curley joined the meeting at 9:34am**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2019**

##### **Construction Work**

- 3km of gravel sheeting on Ashburton Downs Road completed.
- Re-grades to various sections of the Ashburton Downs Road completed.
- Installation of 10 culverts on Landor Road completed.
- Installation of 3 culverts on Mt Clere Road in progress.

##### **Contract Maintenance Grading**

- Re-grades to sections of the Sandstone Road.

##### **Flood Damage**

- NGE have been working on other projects for the last 3 weeks away from the Meekatharra Shire and will commence back at the Meekatharra Shire in April.
- MTF currently working on the Landor Road.

##### **Town Maintenance**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was restricted due to breakdown of sweeper – sweeper operational from 7 March 2019, town streets being swept.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, BMX Track, Walkway and Youth Centre.
- Shire housing lawns mowed.
- Weeding on verges and laneways.
- Rubbish removed from Lookout and Peace Gorge.
- Street/Road signs replaced and erected.
- Regular maintenance to plant used by town crew.
- Sign maintenance on Landor – Meekatharra Road.

##### **Plant Report**

###### **P428 UD NISSAN TRUCK - GW 470 - 465 HP**

Replaced batteries

###### **P452 2012 UD NISSAN TRUCK**

Power take off PTO replaced

###### **P416 COASTMAC 4.5TN PLANT TRAILER**

Replaced an axle and hub fixed wiring and repaired structural faults

###### **P480 2007 MACK SUPERLINER (72)**

Repaired air conditioning

###### **P93 JOHN DEERE BACKHOE**

Repaired fuel problem

**P502 2015 BOX TRAILER FOR 45KVA GENSET**

Replaced oil pressure sensor

**P434 BOMAG BW25RH MULTI TYRE ROLLER**

Repaired transmission

**P486 MULTI PAC VP2400**

Replaced Battery

**P478 2015 NOLIST BOXTOP TRAILER WITH 6" PUMP**

Replaced battery

**P476 2012 BAILEY TRI AXLE WATER TANKER TRAILER**

Fitted new torque arm to trailer

**P479 2007 MACK SUPERLINER (72)**

Replaced bottom radiator hose

**P484 2006 140H CATERPILLAR GRADER**

Repaired air conditioner

Replaced batteries

**P516 2018 TOYOTA PRADO DIESEL WAGON**

Serviced

**P505 2017 ISUZU D-MAX SPACE CAB 3.0L TURBO DIESEL**

Serviced

**P482 2008 DONGARA BODY BUILDERS SIDETIPPER**

Replaced 2 rams

**P485 CITYMASTER 1250 SWEEPER**

Repaired electrical problem

Serviced

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PW Curley

**Seconded:** Cr AJ Binsiar

**That the Works and Services Manager's report for February 2019 be received.**

**CARRIED 7/0**

**9.1.2 AIRPORT MANAGER'S REPORT – FEBRUARY 2019*****Aircraft Movements and Statistics***

General aircraft movements for the month of February 2019 increased slightly compared with February 2018, while RFDS movements remained approximately the same.

Avgas sales for the month increased by 16% compared to February 2018, however Jet A-1 sales were lower by 26%. It should be noted that RFDS were running on 50% pilot capacity due to annual leave and staff illness for the majority of the month. Mechanical faults saw the RFDS fuel truck unavailable for the majority of the month also which resulted in pilots taking on extra fuel at other ports before arriving in Meekatharra. The RFDS fuel truck is having ongoing maintenance and may be unserviceable for the first two weeks of March 2019. Skippers Aviation RPT's are still being cancelled, rerouted or downgraded on a continuing adhoc basis resulting in lower than normal fuel sales to Skippers Aviation during the month of February.

The figures below reflect the differences between February 2018 and February 2019.

	<b>Feb 18</b>	<b>Feb 19</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	61	71	<b>+16%</b>
<b>RFDS Landed</b>	74	71	<b>-4%</b>
<b>Avgas</b>	5225	6161	<b>+18%</b>
<b>Jet A1</b>	45192	33282	<b>-26%</b>
<b>Total Fuel Sold</b>	<b>50417</b>	<b>39443</b>	<b>-21%</b>

	<b>YTD 2018</b>	<b>YTD 201</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	117	143	<b>+22%</b>
<b>RFDS Landed</b>	162	161	<b>0%</b>
<b>Avgas</b>	8594	13246	<b>+54%</b>
<b>Jet A1</b>	97617	73116	<b>-25%</b>
<b>Total Fuel Sold</b>	<b>106211</b>	<b>86362</b>	<b>-18%</b>

***Aerodrome Works:***

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Ongoing clearing and spraying of weeds and long grass from various Airport areas continues.
- Marking of Runway 09/27 Centre Line & Piano Keys.
- Cleaning & Servicing of runway lights and standby generator.

Crack patching of taxiway & main apron surface due to commence early February not yet commenced. Works expected to be completed by mid March 2019.

***Aerodrome Security:***

Nil reported.



***Safety Management System:***

Nil reported.

***Budget items still to be commenced:***

New items for 2018/19 not yet commenced:

- Renovation of the airport residence kitchen & bathroom areas is scheduled to commence February 2019.
- Renovation of the airport residence front verandah is due to commence in February 2019.

***Airport Emergency:***

There were no aerodrome emergencies reported during January 2019.

***Bird/Animal Activity:***

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk, with no reported activity within the flight operations areas. Ongoing monitoring is conducted daily to further reduce the risk.

Mike Cuthbertson  
Airport Manager  
01/03/19

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr DK Hodder

**That the Airport Manager's report for February 2019 be received.**

**CARRIED 7/0**

**9.1.3 YOUTH AND RECREATION SERVICES REPORT – FEBRUARY 2019****Youth Service**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Art & Craft	18	2	14	3	37	4	9
Music	14	4	10	2	30	4	8
Boys Group	N/A	N/A	15	21	36	3	12
Girls Group	15	6	N/A	N/A	21	3	7
3-on-3 Basketball @ Youth Centre	5	2	6	2	15	3	5
Movie Night	12	5	6	5	38	4	10
Kidzone	13	0	10	0	23	6	4
Drop-In: Afternoons	13	5	17	6	41	5	8
Pool & Table Tennis Competition	18	14	17	10	59	4	15

**Sport & Recreation**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Football	26	23	29	20	98	4	25
Aquatic Activities	6	6	11	3	26	3	9
Cricket	13	5	22	21	61	15	4
Indoor Sport	0	0	18	13	31	4	8
Netball	23	10	25	17	75	8	9
Basketball	19	15	10	10	54	4	14

\*School holidays saw participant numbers diminished.

### **February Monthly Report 2019**

February saw the start to the Youth Services of Meekatharra's School Term time table, this created a structured routine which by the end of February the youth had settled in to coinciding with an increase in numbers participating. This increase could also be attributed to families returning to Meeka after being away over the Christmas period as well new families moving to Meeka from outlying communities and towns such as Wiluna.

There were certain days where numbers were lower than average and the youth have explained that due to family fighting and drama in town they could not attend. This was also the case when the funerals occurred in town and out of town this month as well. Highlights for the youth this month have been the cooking evening we trialled as well as cricket at the Indoor Centre. Thanks to the Shire and the Council the Youth Centre has been equipped with two new ovens, replacing the old non-functional ones allowing future access to a nutrition-based program around cooking with kids to occur more frequently.

Cricket at the Indoor Centre has been enjoyed by both boys and girls of all ages, and we have even had parents coming down and joining in as well which has been fantastic! The staple parts of our program such as AFL, basketball, and sport at the pool has been attended strongly and the team has moved to include a lot more skill developing activities alongside the structured games so that the youth of Meekatharra can continue to build capacity and other life skills in a safe and enjoyable space. In regards to this capacity building, the team has been looking into formal training opportunities for the youth of Meekatharra in relation to Athletics so that in the future we could potentially have a Little Athletics-style of weekly event supported by the community.

Out of the Youth Centre itself and Kids Zone, the young people have been designing their own version of the perfect Meekatharra-inspired town guernsey and basketball-playing kit. This has been promoted as there may be an opportunity through the Stephen Michael Foundation and local sponsors to have a set of kits featuring these ideas turned into reality. Numbers at Kids Zone have been lower, but a lot of the kids for their catchment have been attending the other Youth Services activities on those afternoons instead.

Lastly we have seen an increase in kids from out of town having short term stays in Meekatharra which has created circumstances where behavioural choices haven't always been positive. These choices have on occasion caused angst and outright violence in the community which has impacted on some of the youth leading them to replicate the choices and causing negative outcomes for all involved. Youth Services will continue to do its best to avoid these circumstances having an impact on our service delivery and head into March positive about what's going on and coming up such as the Pool Party with DJ and movie on the 9<sup>th</sup> of March!

### **Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr PW Curley

**That the Youth Sport and Recreation Services Officer's report for February 2019 be received.**

**CARRIED 7/0**

#### **9.1.4 RANGER'S REPORT – FEBRUARY 2019**

I visited Meekatharra on Friday 1, Saturday 2 and Sunday 3 February 2019.

No new written or verbal complaints had been received since my last visit.

Patrols were conducted of the townsite and surrounding areas looking for any wandering dogs and to determine suitable locations for trapping cages in the evenings.

Trapping cages were set and monitored throughout the evenings. Two feral cats were caught and destroyed. The cages were left overnight, checked early in the morning and removed.

Patrols were conducted of Peace Gorge, Race Track, Airport, Cemetery, Rubbish tip and hot rod track.

Trapping cages were set around town throughout the day and monitored. The cages had to be removed as the crows were setting them off.

I witnessed a female acting suspiciously in the vicinity of Farmer Jacks and then climbing over the fence between the hall and the shire office. Police were called. The shire alarm sounded. Police attended and arrested the female. On inspecting the Shire building, there were two smashed windows in the kitchen area. Police were dealing with the matter.

I received a request for some cat cages. I attended at the residence and dropped the cages off. The cages were to be set, monitored and removed by the owner.

I also attended Meekatharra on Tuesday 26, Wednesday 27 and Thursday 28 February 2019.

No new written or verbal complaints had been received since the last visit.

One dog that had been impounded was microchipped and registered.

Cat cages were set at a local resident's house and monitored throughout the evening. The cages were left overnight. Two feral cats were caught and destroyed, and the cages were removed.

Patrols were conducted of Peace Gorge, Race Track, Airport, Cemetery, Rubbish tip and hot rod track.

#### **Officers Recommendation / Council Resolution:**

**Moved:** Cr DK Hodder  
**Seconded:** Cr MR Hall

**That the Ranger's Report for February 2019 be received.**

**CARRIED 7/0**

**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15.07.06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15.07.06	9.5.2	Permanent Closure of Streets within the Nannine Townsite	CEO/ CONS/ CDAO		

		That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite		Letter sent to Dept	Complete
		That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advice and order sent 23/11/09	Complete
				Contractor to build	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required upon response from DoE	In Progress
				Waiting on Reserve boundaries to be changed by DoE	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required	Complete
				Create Position Statement on public housing in Meeka	In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14	In Progress
				Mapping to be done	
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete	Complete
				Asset Management Plan updated. Check and present to Council	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management	In Progress

				Plan and Long Term Financial Plan. Check and present to Council	
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required. Awaiting response.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	CDO	Council lawyers prepared draft lease. First draft rec’d To be checked and provided to lessee for perusal.	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
19.08.17	9.7.3	Panel Tender Electrical Works – Material and Hourly Rate	PO/CEO	See 18.11.17 9.6.1 Tender requirements to be clarified.	In Progress
18.11.17	9.6.1	Panel Tender Mechanical Works Hourly Rate & Supply Parts	CEO	Staff to seek further clarification on tender requirements	In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18 Letter to Minister & MRVC 5/6/18	Complete Complete Complete In progress
20.01.18	9.3.4	Murchison Geotourism Proposal	CDO/CEO	Midwest Development	Complete



				Commission emailed 30.01.18 In planning stage	In Progress
17.02.18	9.5.1	Transfer of Patio from Lot 304 to Lot 204	PO	Project Manager advised & will project manage patio relocation	In Progress
19.05.18	9.7.1	RFT 17/18-03 design and construct small wheel facility	CDSM	Successful & unsuccessful tenderers advised ~21/5/18 Resolve exact site – Crs/HBTP committee?	Complete In progress
15.09.18	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Emailed Horseshoe Manganese 17.09.18	In Progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18	In progress
19.01.19	9.2.4	2017/18 Annual Report	DCEO	Published on website. Advertised locally & statewide 1.02.19. Submitted to Department.	Complete
19.01.19	9.3.1	Proposed Assessment of Council Policies	CDSM	Draft discussed with Council 5.03.19	In progress
19.01.19	9.3.2	Local Government Act Review	CEO		In progress
19.01.19	10.1.1	Reseal Landor Road	WSM	Start 5.02.19	In Progress
27.02.19	9.4.1	Yulella Career Expo Donation of Hire Fees	CDSM	CDO emailed N.Perry	Complete
27.02.19	9.4.2	Review of Meekatharra Revitalisation Plan and Lions Park Development Strategy Build Small Wheel Park: Review Revitalisation Plan:	PO CDSM	On Site, Start Date 12.04.19	In Progress In Progress
27.02.19	9.4.3	Tea Towel Redesign Competition: Prize Money	CDSM	Advertised 27.02.2019	Complete
27.02.19	9.4.4	Canine and Feline Control Within the Townsite of Meekatharra	CDSM	Emailed Murdoch 27.02.19	Complete



27.02.19	9.6.1	Restricted Access Vehicle Network (Town Road Train Routes)	CEO	Emailed HVS Main Roads 7.3.19	Complete
27.02.19	10.1	Additions to Shire Depot Workshop	WSM	Present at Works Meeting	In Progress
27.02.19	10.2	Vehicle Activated Speed Signs	PO	Ordered, pending payment of deposit.	In Progress
27.02.19	10.3	Purchase of New Roller	WSM	Ordered. Delivery end of March	Complete
27.02.19	10.4	Construction Crew Utility Vehicles	WSM	Ordered. Delivery 20.03.19	Complete
27.02.19	10.5	Application For Exploration Licence 52/3680	CDSM	Emailed DMP	Complete
27.02.19	10.6	Application for Exploration Licence 52/3691	CDSM	Emailed DMP	Complete
27.02.19	10.7	Ashburton Downs Road – Heavy Haulage	CEO	Emailed Westgold 7/03/19	In Progress
27.02.19	10.8	Fees and Charges – Sale of Food and Refreshments	CDSM/DCEO	Added to Fees and Charges Gave local public notice 28.02.19	Complete

**Officers Recommendation / Council Resolution:****Moved:** Cr AJ Binsiar**Seconded:** Cr HJ Nichols**That the Status report be received.****CARRIED 7/0**

## 9.2 FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 2019</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Date of Report:</b>	12 March 2019
<b>Disclosure of Interest:</b>	Nil
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer
	
	Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) *budget estimates to the end of the month to which the statement relates; and*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*

- (b) *by program; or*
  - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

*[35. Deleted in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr DK Hodder

**That the financial report for the period ending 28 February 2019 be received.**

**CARRIED 7/0**

**SHIRE OF MEEKATHARRA**

**MONTHLY FINANCIAL REPORT**

**For the Period Ended 28 February 2019**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 28 February 2019 of \$6,601,520.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 28 February 2019

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>		\$		\$	\$	\$	%
Rates		4,132,142	4,261,749	4,260,078	4,200,787	(59,291)	(1.39%)
Operating Grants, Subsidies and Contributions	7	3,702,907	2,077,268	1,572,249	1,693,557	121,308	7.72%
Fees and Charges		1,326,680	1,326,680	915,788	942,229	26,441	2.89%
Service Charges		0	0	0	0	0	
Interest Earnings		636,887	636,887	297,750	269,002	(28,748)	(9.66%)
Other Revenue		294,066	294,066	214,185	215,254	1,069	0.50%
Profit on Disposal of Assets	9	0	4,365	0	0	0	
<b>Total Operating Revenue</b>		<b>10,092,681</b>	<b>8,601,014</b>	<b>7,260,050</b>	<b>7,320,829</b>	<b>60,779</b>	
<b>Operating Expense</b>							
Employee Costs		(1,738,460)	(1,743,460)	(1,078,639)	(982,321)	(96,318)	(8.93%)
Materials and Contracts		(2,279,463)	(2,334,964)	(1,346,188)	(1,473,727)	127,539	9.47%
Utility Charges		(300,174)	(300,174)	(184,825)	(196,477)	11,652	6.30%
Depreciation on Non-Current Assets		(6,314,247)	(6,314,247)	(4,208,985)	(4,155,975)	(53,010)	(1.26%)
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(213,754)	(213,754)	(213,743)	(247,265)	33,522	15.68%
Other Expenditure		(269,187)	(269,187)	(151,653)	(117,811)	(33,842)	(22.32%)
Loss on Disposal of Assets	9	(9,190)	(58,449)	(10,874)	(19,549)	8,675	(79.77%)
<b>Total Operating Expenditure</b>		<b>(11,124,474)</b>	<b>(11,234,234)</b>	<b>(7,194,907)</b>	<b>(7,193,125)</b>	<b>(1,783)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		6,314,247	6,314,247	4,208,985	4,155,975	(53,010)	(1.26%)
Adjust (Profit)/Loss on Asset Disposal	9	9,190	54,084	10,874	19,549	8,675	79.77%
Adjust Accruals/Rounding		0	0	0	0	0	
<b>Net Cash from Operations</b>		<b>5,291,643</b>	<b>3,735,111</b>	<b>4,285,001</b>	<b>4,303,228</b>	<b>18,226</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	7	5,239,148	5,184,156	2,321,967	2,965,572	643,605	27.72%
Proceeds from Disposal of Assets	9	46,000	107,500	32,000	32,432	432	1.35%
<b>Total Capital Revenues</b>		<b>5,285,148</b>	<b>5,291,656</b>	<b>2,353,967</b>	<b>2,998,004</b>	<b>644,037</b>	
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(1,525,108)	(1,535,708)	(137,967)	(145,791)	7,824	
Furniture and Equipment	8	(16,800)	(16,800)	(3,800)	(4,089)	289	
Plant and Equipment	8	(394,000)	(707,500)	(199,500)	(208,113)	8,613	4.32%
Infrastructure - Roads	8	(9,239,598)	(8,262,251)	(4,485,277)	(4,837,917)	352,641	7.86%
Infrastructure - Footpaths	8	(10,000)	(10,000)	0	0	0	
Infrastructure - Airports	8	(26,000)	(26,000)	0	0	0	
Infrastructure - Other	8	(1,617,743)	(1,616,961)	(55,100)	(77,997)	22,897	0.00%
<b>Total Capital Expenditure</b>		<b>(12,829,249)</b>	<b>(12,175,220)</b>	<b>(4,881,644)</b>	<b>(5,273,907)</b>	<b>392,263</b>	
<b>Net Cash from Capital Activities</b>		<b>(7,544,101)</b>	<b>(6,883,564)</b>	<b>(2,527,676)</b>	<b>(2,275,903)</b>	<b>251,773</b>	
<b>Financing</b>							
Transfer to Reserves	6	(1,140,280)	(1,140,280)	(186,028)	(186,028)	0	0.00%
Transfer from Reserves	6	0	303,605	153,975	153,975	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>(1,140,280)</b>	<b>(836,676)</b>	<b>(32,053)</b>	<b>(32,053)</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(3,992,738)</b>	<b>(3,985,128)</b>	<b>1,725,272</b>	<b>1,995,272</b>	<b>269,999</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>3,392,738</b>	<b>4,606,248</b>	<b>4,606,248</b>	<b>4,606,248</b>	<b>(0)</b>	<b>(0.00%)</b>
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>621,120</b>	<b>6,331,520</b>	<b>6,601,520</b>	<b>269,999</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 28 February 2019

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	-	0	0	0		
General Purpose Funding - Rates	4,261,749	4,261,749	4,200,787	(60,962)	(1.43%)	
General Purpose Funding - Other	2,407,849	1,624,111	1,597,001	(27,110)	(1.67%)	
Law, Order and Public Safety	14,752	9,040	8,199	(841)	(9.30%)	
Health	6,104	6,104	2,515	(3,589)	(58.80%)	
Education and Welfare	122,780	79,805	97,175	17,370	21.77%	▲
Housing	29,500	19,654	21,028	1,374	6.99%	
Community Amenities	138,745	126,719	126,760	41	0.03%	
Recreation and Culture	357,826	83,180	58,760	(24,420)	(29.36%)	▼
Transport	6,153,679	3,139,126	3,906,095	766,968	24.43%	▲
Economic Services	187,494	157,269	147,150	(10,119)	(6.43%)	
Other Property and Services	104,693	75,260	120,931	45,671	60.68%	▲
<b>Total Operating Revenue</b>	<b>13,785,170</b>	<b>9,582,017</b>	<b>10,286,401</b>	<b>704,384</b>		
<b>Operating Expense</b>						
Governance	(649,787)	(403,265)	(381,703)	(21,562)	(5.35%)	
General Purpose Funding	(213,450)	(129,301)	(118,290)	(11,011)	(8.52%)	
Law, Order and Public Safety	(195,141)	(120,071)	(116,185)	(3,886)	(3.24%)	
Health	(89,741)	(63,108)	(60,296)	(2,812)	(4.46%)	
Education and Welfare	(733,280)	(452,262)	(362,831)	(89,431)	(19.77%)	▼
Housing	(29,500)	(44,688)	(41,231)	(3,457)	(7.74%)	
Community Amenities	(683,657)	(374,497)	(343,989)	(30,508)	(8.15%)	
Recreation and Culture	(1,622,126)	(1,071,352)	(938,133)	(133,219)	(12.43%)	▼
Transport	(6,210,453)	(4,098,526)	(4,105,679)	7,152	0.17%	
Economic Services	(608,973)	(352,937)	(292,898)	(60,039)	(17.01%)	▼
Other Property and Services	(198,126)	(84,900)	(431,890)	346,990	408.70%	▲
<b>Total Operating Expenditure</b>	<b>(11,234,234)</b>	<b>(7,194,907)</b>	<b>(7,193,125)</b>	<b>(1,782)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	6,314,247	4,208,985	4,155,975	(53,010)	(1.26%)	
Adjust (Profit)/Loss on Asset Disposal	54,085	10,874	19,549	8,675	79.77%	
Adjust Accruals/Rounding	-	0	0	0		
<b>Net Cash from Operations</b>	<b>8,919,268</b>	<b>6,606,969</b>	<b>7,268,800</b>	<b>661,831</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	107,500	32,000	32,432	432	1.35%	
<b>Total Capital Revenues</b>	<b>107,500</b>	<b>32,000</b>	<b>32,432</b>	<b>432</b>		
<b>Capital Expenses</b>						
Land and Buildings	(1,535,708)	(137,967)	(145,791)	7,824	0.00%	
Furniture and Equipment	(16,800)	(3,800)	(4,089)	289	0.00%	
Plant and Equipment	(707,500)	(199,500)	(208,113)	8,613	4.32%	
Infrastructure - Roads	(8,262,251)	(4,485,277)	(4,837,917)	352,641	7.86%	
Infrastructure - Footpaths	(10,000)	0	0	0	0.00%	
Infrastructure - Airports	(26,000)	0	0	0	0.00%	
Infrastructure - Other	(1,616,961)	(55,100)	(77,997)	22,897	41.56%	▲
<b>Total Capital Expenditure</b>	<b>(12,175,220)</b>	<b>(4,881,644)</b>	<b>(5,273,907)</b>	<b>392,263</b>		
<b>Net Cash from Capital Activities</b>	<b>(12,067,720)</b>	<b>(4,849,644)</b>	<b>(5,241,475)</b>	<b>391,832</b>		
Transfer to Reserves	(1,140,280)	(186,028)	(186,028)	0	0.00%	
Transfer from Reserves	303,605	153,975	153,975	0	0.00%	
<b>Net Cash from Financing Activities</b>	<b>(836,676)</b>	<b>(32,053)</b>	<b>(32,053)</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(3,985,127)</b>	<b>1,725,272</b>	<b>1,995,272</b>	<b>269,999</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>4,606,248</b>	<b>4,606,248</b>	<b>4,606,248</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>621,120</b>	<b>6,331,520</b>	<b>6,601,520</b>	<b>269,999</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 28 February 2019

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	0	0	0	0
General Purpose Funding - Rates	4,132,142	129,607	4,261,749	4,261,749
General Purpose Funding - Other	4,033,488	(1,625,639)	2,407,849	1,624,111
Law, Order and Public Safety	14,752	0	14,752	9,040
Health	6,104	0	6,104	6,104
Education and Welfare	122,780	0	122,780	79,805
Housing	29,500	0	29,500	19,654
Community Amenities	138,745	0	138,745	126,719
Recreation and Culture	357,826	0	357,826	83,180
Transport	6,204,306	(50,627)	6,153,679	3,139,126
Economic Services	187,494	0	187,494	157,269
Other Property and Services	104,693	0	104,693	75,260
<b>Total Operating Revenue</b>	<b>15,331,830</b>	<b>(1,546,659)</b>	<b>13,785,170</b>	<b>9,582,017</b>
<b>Operating Expense</b>				
Governance	(649,787)	0	(649,787)	(403,265)
General Purpose Funding	(213,450)	0	(213,450)	(129,301)
Law, Order and Public Safety	(192,641)	(2,500)	(195,141)	(120,071)
Health	(89,741)	0	(89,741)	(63,108)
Education and Welfare	(738,280)	5,000	(733,280)	(452,262)
Housing	(29,500)	0	(29,500)	(44,688)
Community Amenities	(683,657)	0	(683,657)	(374,497)
Recreation and Culture	(1,574,126)	(48,000)	(1,622,126)	(1,071,352)
Transport	(6,146,194)	(64,259)	(6,210,453)	(4,098,526)
Economic Services	(608,973)	0	(608,973)	(352,937)
Other Property and Services	(198,126)	0	(198,126)	(84,900)
<b>Total Operating Expenditure</b>	<b>(11,124,475)</b>	<b>(109,759)</b>	<b>(11,234,234)</b>	<b>(7,194,907)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	6,314,247	0	6,314,247	4,208,985
Adjust (Profit)/Loss on Asset Disposal	9,190	44,895	54,085	10,874
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>10,530,792</b>	<b>(1,611,524)</b>	<b>8,919,268</b>	<b>6,606,969</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	46,000	61,500	107,500	32,000
<b>Total Capital Revenues</b>	<b>46,000</b>	<b>61,500</b>	<b>107,500</b>	<b>32,000</b>
<b>Capital Expenses</b>				
Land and Buildings	(1,525,108)	(10,600)	(1,535,708)	(137,967)
Furniture and Equipment	(16,800)	0	(16,800)	(3,800)
Plant and Equipment	(394,000)	(313,500)	(707,500)	(199,500)
Infrastructure - Roads	(9,239,598)	977,348	(8,262,251)	(4,485,277)
Infrastructure - Footpaths	(10,000)	0	(10,000)	0
Infrastructure - Airports	(26,000)	0	(26,000)	0
Infrastructure - Other	(1,617,743)	782	(1,616,961)	(55,100)
<b>Total Capital Expenditure</b>	<b>(12,829,249)</b>	<b>654,030</b>	<b>(12,175,220)</b>	<b>(4,881,644)</b>
<b>Net Cash from Capital Activities</b>	<b>(12,783,249)</b>	<b>715,530</b>	<b>(12,067,720)</b>	<b>(4,849,644)</b>
<b>Financing</b>				
Transfer to Reserves	(1,140,280)	0	(1,140,280)	(186,028)
Transfer from Reserves	0	303,605	303,605	153,975
<b>Net Cash from Financing Activities</b>	<b>(1,140,280)</b>	<b>303,605</b>	<b>(836,676)</b>	<b>(32,053)</b>
<b>Net Operations, Capital and Financing</b>	<b>(3,392,738)</b>	<b>(592,390)</b>	<b>(3,985,127)</b>	<b>1,725,272</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>3,392,738</b>	<b>1,213,510</b>	<b>4,606,248</b>	<b>4,606,248</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>621,120</b>	<b>621,120</b>	<b>6,331,520</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Program)  
For the Period Ended 28 February 2019

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	(60,962)	(1.43%)			Under variance reporting threshold
General Purpose Funding - Other	(27,110)	(1.67%)			Under variance reporting threshold
Law, Order and Public Safety	(841)	(9.30%)			Under variance reporting threshold
Health	(3,589)	(58.80%)			Under variance reporting threshold
Education and Welfare	17,370	21.77%	▲	Permanent	Grant funding for Out of School Care is higher than budget. This will be addressed with the budget review
Housing	1,374	6.99%			Under variance reporting threshold
Community Amenities	41	0.03%			Under variance reporting threshold
Recreation and Culture	(24,420)	(29.36%)	▼	Timing	Oval Contribution from the school is lower than YTD budget. This is a timing issue with invoicing to be processed in future months.
Transport	766,968	24.43%	▲	Timing	Wandrra revenue is \$646K higher than YTD budget. This is a timing issue that will even out over future months. Main Roads direct grant was \$11.5k higher than budget this will be addressed at Budget Review.
Economic Services	(10,119)	(6.43%)			Under variance reporting threshold
Other Property and Services	45,671	60.68%	▲	Permanent	The variance relates to \$35k insurance rebates and refunds, some of this is offset by expenditure. Standpipe fees are \$11K higher than budget. Additional income identified will be addressed with the budget review.
<b>Operating Expense</b>					
Governance	(21,562)	(5.35%)			Under variance reporting threshold
General Purpose Funding	(11,011)	(8.52%)			Under variance reporting threshold
Law, Order and Public Safety	(3,886)	(3.24%)			Under variance reporting threshold
Health	(2,812)	(4.46%)			Under variance reporting threshold
Education and Welfare	(89,431)	(19.77%)	▼	Timing	Youth Centre expenses are \$85k lower than YTD budget due to lack of Casual staff and activity. These costs will be reviewed along with the budget review.
Housing	(3,457)	(7.74%)			Under variance reporting threshold
Community Amenities	(30,508)	(8.15%)			Under variance reporting threshold
Recreation and Culture	(133,219)	(12.43%)	▼	Timing	Other Recreation and Recreation officer expenditure combined are \$129K lower than budget. This underspend will be reviewed with the budget review.
Transport	7,152	0.17%			Under variance reporting threshold
Economic Services	(60,039)	(17.01%)	▼	Timing	Depreciation is \$30k lower than YTD budget. This is likely to be as a result of prior year revaluations. Staff will review this with the budget review to assess the impact. Tourism and area promotion expenses are \$30k lower than YTD budget. This may even out over the year.
Other Property and Services	346,990	408.70%	▲	Timing	Plant operation and recoveries are \$257k lower than YTD Budget and Public works Overheads are \$83k lower than YTD budget. This may even out over the year. Staff will however monitor the recoveries and adjust with the budget review if required.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	(53,010)	(1.26%)			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	8,675	79.77%			Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	643,605	27.72%	▲	Timing	Wandrra revenue is \$646K higher than YTD budget. This is a timing issue that will even out over future months.
Proceeds from Disposal of Assets	432	1.35%			Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	7,824	0.00%			Refer to Note 8A for project details
Furniture and Equipment	289	0.00%			Refer to Note 8A for project details
Plant and Equipment	8,613	4.32%			Refer to Note 8A for project details
Infrastructure - Roads	352,641	7.86%			Refer to Note 8A for project details
Infrastructure - Airports	0	0.00%			Refer to Note 8A for project details
Infrastructure - Other	22,897	41.56%			Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	(0)	(0.00%)			Under variance reporting threshold

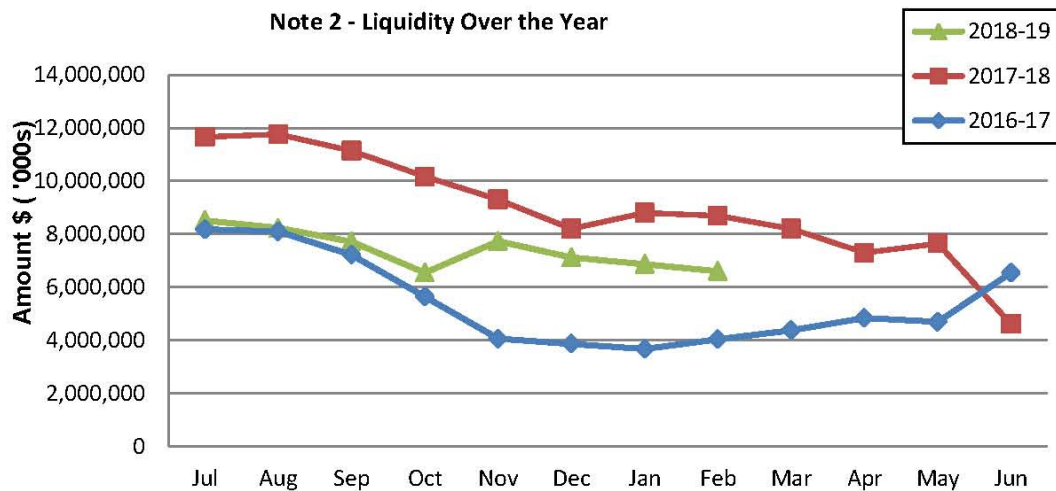


**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 2: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
Note	YTD 28 Feb 2019	Previous Month	YTD 28 Feb 2018	
	\$	\$	\$	
<b>Current Assets</b>				
Cash Unrestricted	4,915,272	4,513,370	6,599,949	
Cash Restricted	19,663,653	19,663,653	16,524,113	
Receivables - Rates and Rubbish	1,170,285	1,275,225	1,517,287	
Receivables -Other	521,073	995,755	488,937	
Interest / ATO Receivable/Trust	56,609	86,615	66,146	
Inventories	101,177	148,257	142,665	
	<b>26,428,068</b>	<b>26,682,875</b>	<b>25,339,096</b>	
<b>Less: Current Liabilities</b>				
Payables	(162,895)	(151,500)	(124,969)	
Provisions	(385,960)	(385,960)	(339,540)	
	<b>(548,855)</b>	<b>(537,460)</b>	<b>(464,509)</b>	
Less: Cash Reserves	(19,663,653)	(19,663,653)	(16,524,113)	
Plus Provisions	385,960	385,960	339,540	
<b>Net Current Funding Position</b>	<b>6,601,520</b>	<b>6,867,722</b>	<b>8,690,015</b>	

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	161,773			161,773	Westpac	At Call
Trust Bank Account	Variable			94,109	94,109	Westpac	At Call
Air BP	Variable	60,503			60,503	Westpac	At Call
Maxi Account	Variable	4,806,324			4,806,324	Westpac	At Call
(b) <b>Term Deposits</b>							
* 74-758-0859	2.74%		19,663,653		19,663,653	NAB	28-Jun-19
<b>Total</b>		5,028,600	19,663,653	94,109	24,786,363		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019

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SHIRE OF MEEKATHARRA  
September 2018 Budget Review

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	↑		19/01/2019 Item 9.2.4	Unaudited Budget Surplus	3,392,738	5,110,664	\$	\$	\$	\$
				Audited Budget Surplus	5,110,664	4,606,248		1,717,926	0	1,717,926
								0	(504,416)	1,213,510
<b>Revenue</b>										
0031	↑	Increase in Rate Revenue	15/09/2018 Item 9.2.4	Operating Revenue	4,127,142	4,256,749		129,607		1,343,117
0181	↓	Reduced Budget amount for Financial Assistant Grant ~50% of grant received in 2017/18	15/09/2018 Item 9.2.4	Operating Revenue	2,251,970	1,184,613			(1,067,357)	275,760
0211	↓	Reduced Budget amount for Local Road Grant ~50% of grant received in 2017/18	15/09/2018 Item 9.2.4	Operating Revenue	1,126,531	568,249			(558,282)	(282,522)
5131	↑	Profit on Sale of Asset - P505 2017 Isuzu D-Max Leading Hand	27/02/2019 Item 10.4	Non Cash Item	0	4,365	4,365			(282,522)
<b>Operating Expenditure</b>										
YC22	↓	Reduce Youth Centre camps allocation	15/09/2018 Item 9.2.4	Operating Expenses	5,000	0		5,000		(277,522)
RO5	↑	Increase budget for Camps & Clinics run by Rec Youth & Sport	15/09/2018 Item 9.2.4	Operating Expenses	3,000	8,000			(5,000)	(282,522)
4193	↑	Increase budget for Lloyd's Building Assessment & Planning	15/09/2018 Item 9.2.4	Operating Expenses	30,000	71,000			(41,000)	(323,522)
4872	↑	Increase budget for updating Romans Data (carried over from previous year)	15/09/2018 Item 9.2.4	Operating Expenses	5,000	20,000			(15,000)	(338,522)
4103	↑	Town Siren	15/09/2018 Item 9.2.4	Operating Expenses	0	2,000			(2,000)	(340,522)
1902	↑	Animal Control Expenses - Murdoch Vet Program	27/02/2019 Item 9.4.4	Operating Expenses	0	2,500			(2,500)	(343,022)
5132	↑	Loss on Sale of Asset - P434 2012 Multi Tyre Roller	27/02/2019 Item 10.3	Non Cash Item	0	47,574	47,574			(343,022)
5132	↑	Loss on Sale of Asset - P438 2005 Toyota Landcruiser	27/02/2019 Item 10.4	Non Cash Item	0	1,685	1,685			(343,022)
<b>Capital Expenditure</b>										
3637	↓	Reduce budget as most costs for the Viewing Platform for Headframe and Solar Lighting was incurred in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	36,000	5,218		30,782		(312,240)
Z00	↓	Reduce Flood Damage carryover figure as more work was undertaken in 2017/18 than expected and some road works came in under budget	15/09/2018 Item 9.2.4	Capital Expenses	2,947,142	2,198,538		748,604		436,364
FDA66	↓	Flood Damage works on Landor Road budget to be reduced as some works were completed in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	708,167	500,852		207,315		643,679
FDA1	↓	Flood Damage works on Mt Clere Road budget to be reduced as some works were completed in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	626,389	618,804		7,585		651,264
FDA5	↓	Flood Damage works on Neds Creek Road budget to be reduced as some works were completed in 2017/28	15/09/2018 Item 9.2.4	Capital Expenses	90,297	1,454		88,843		740,107
3962	↓	Reduce Golf Club House budget as successful in grant application for Building Renewal	15/09/2018 Item 9.2.4	Capital Expenses	27,500	12,500		15,000		755,107
5464	↑	Carry over cost of Motorised Bitumen Sprayer	15/09/2018 Item 9.2.4	Capital Expenses	0	22,500			(22,500)	732,607
DC4	↑	Carry over cost of Mechanical Pit - still requires further work	15/09/2018 Item 9.2.4	Capital Expenses	0	15,000			(15,000)	717,607
DC6	↑	Carry over cost of Depot Capital Lighting	15/09/2018 Item 9.2.4	Capital Expenses	0	15,000			(15,000)	702,607
AC8	↑	Staff lunch room area	15/09/2018 Item 9.2.4	Capital Expenses	0	7,000			(7,000)	695,607
0926	↑	Lot 87 Unit 1 Main Street - Replace carpet in lounge and bedroom (includes repairs to flooring)	15/09/2018 Item 9.2.4	Capital Expenses	2,200	4,200			(2,000)	693,607
DC9	↑	Painting to complete Renovations on the Railway Goods shed at depot.	15/09/2018 Item 9.2.4	Capital Expenses	0	4,600			(4,600)	689,007
4181	↑	Increase allocation for Mt Gould upgrade due to unforeseen wall repairs	15/09/2018 Item 9.2.4	Capital Expenses	61,500	73,500			(12,000)	677,007
5474	↑	Increase allocation for expenditure on Old Bailey Water Tanker.	17/11/2018 Item 10.1	Capital Expenses	100,000	150,000			(50,000)	627,007
C66	↓	Landor Rd - Council Funding	17/11/2018 Item 10.1	Capital Expenses	700,000	550,000		150,000		777,007
CB66	↓	Landor Road - Council Funded - Second Coat Seal	17/11/2018 Item 10.1	Capital Expenses	295,000	445,000			(150,000)	627,007
C66	↑	Landor Rd - Council Funding	19/01/2019 Item 10.1	Capital Expenses	550,000	625,000			(75,000)	552,007
5084	↑	Purchase of new workmate ute to replace P505	27/02/2019 Item 10.4	Capital Expenses	0	61,000			(61,000)	491,007
5294	↑	Purchase of new Multi Tyre Roller to replace P434	27/02/2019 Item 10.3	Capital Expenses	0	180,000			(180,000)	311,007
<b>Capital Revenue</b>										
4601	↓	AGRN 743 Carry over amount lower than expected due to more work being completed in the previous year & claimed in the previous year	15/09/2018 Item 9.2.4	Capital Revenue	4,890,398	4,835,406			(54,992)	256,015
8961	↓	Transfer from Unspent Grants Reserve	15/09/2018 Item 9.2.4	Capital Revenue	0	153,605		153,605		409,620
5105	↑	Proceeds on Sale of Assets - P434 2012 Multi Tyre Roller	27/02/2019 Item 10.3	Capital Revenue	0	30,000		30,000		439,620
5105	↑	Proceeds on Sale of Assets - P438 2005 Toyota Landcruiser	27/02/2019 Item 10.4	Capital Revenue	0	1,500		1,500		441,120
5105	↑	Proceeds on Sale of Assets - P505 2017 Isuzu D-Max	27/02/2019 Item 10.4	Capital Revenue	0	30,000		30,000		471,120
8961	↑	Transfer from Plant Reserve	27/02/2019 Item 10.3	Capital Revenue	0	150,000		150,000		621,120
							53,624	3,465,767	(2,844,647)	

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 28 February 2019

**Note 5: RECEIVABLES**

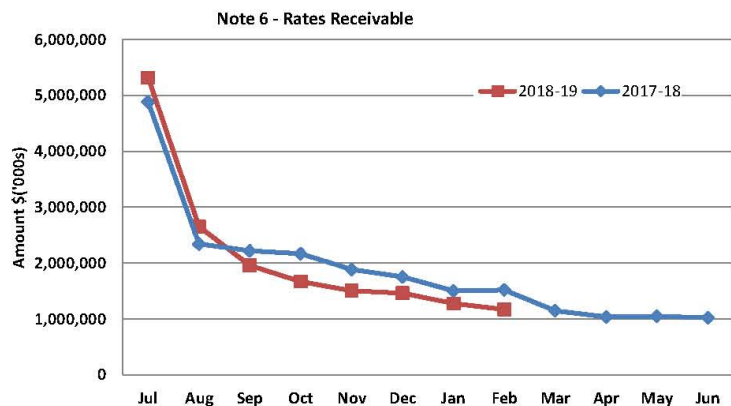
**Receivables - Rates and Rubbish Receivable**

	YTD 28 Feb 2019	30 June 2017
Opening Arrears Previous Years	\$ 1,023,143	\$ 1,023,143
Levied this year	4,305,523	
Less Collections to date	(4,158,381)	
Equals Current Outstanding	1,170,285	1,023,143
<b>Net Rates and Rubbish Collectable</b>	<b>1,170,285</b>	<b>1,023,143</b>
% Collected	78.04%	

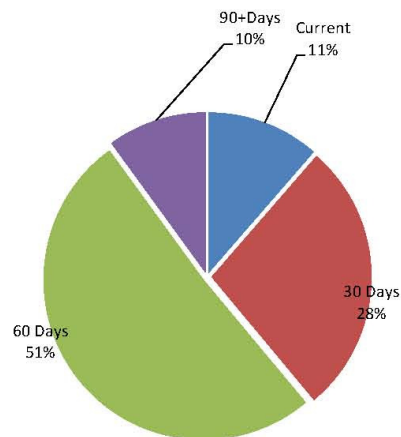
**Receivables - General**

	Current	30 Days	60 Days	90+Days
Receivables - Sundry Debtors	\$ 71,471	\$ 172,705	\$ 320,181	\$ 62,883
<b>Total Sundry Debtors</b>				<b>627,240</b>

Amounts shown above include GST (where applicable)



**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables Rates**

Rates were levied on 24 July 2018  
 Full Payment or Instalment 1 due 30 August 2018  
 Instalment 2 due 5 November 2018  
 Instalment 3 due 7 January 2019  
 Instalment 4 due 13 March 2019

**Comments/Notes - Other Receivables**

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

**Note 6: Cash Backed Reserves**

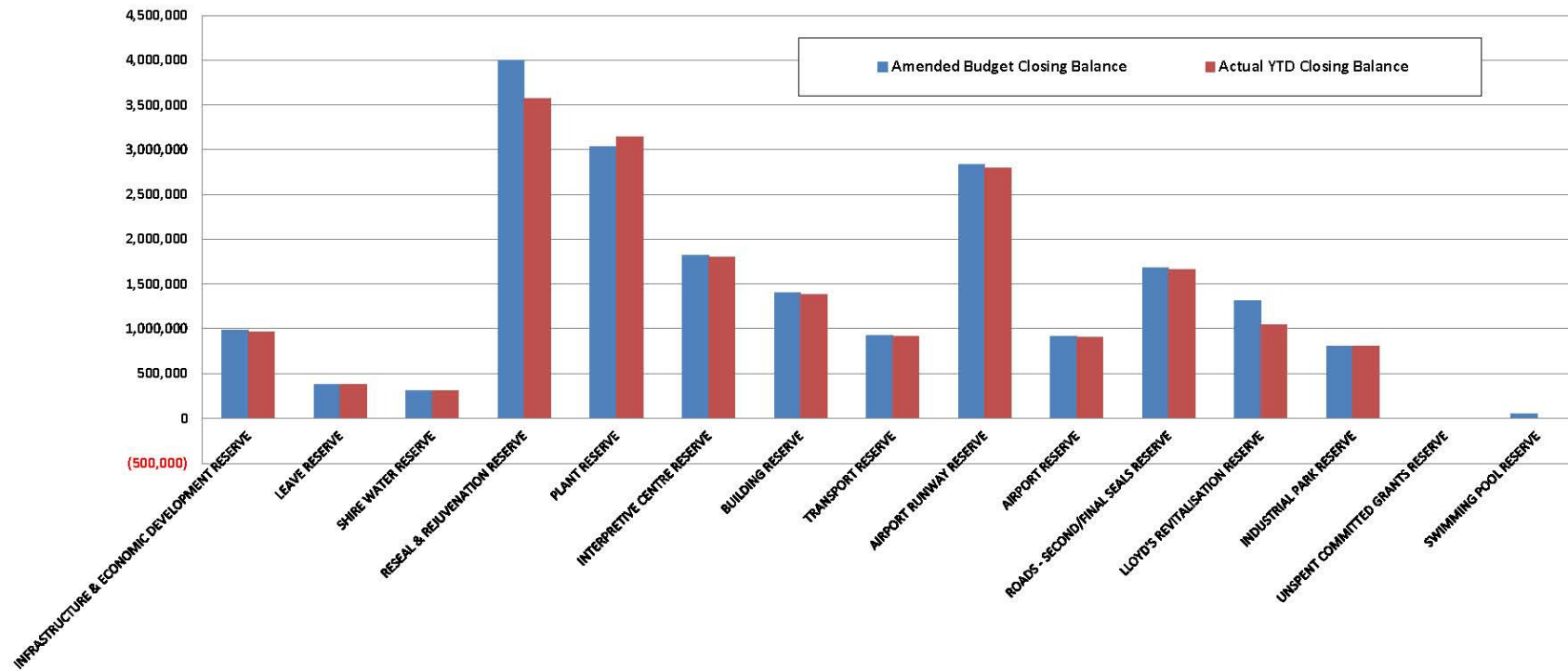
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	\$ 957,706	\$ 23,464	\$ 9,110	\$ 0	\$ 0	\$ 0	\$ 0	\$ 981,170	\$ 966,816
LEAVE RESERVE	374,807	9,183	3,565	0	0	0	0	383,990	378,372
SHIRE WATER RESERVE	303,724	7,441	2,889	0	0	0	0	311,165	306,613
RESEAL & REJUVENATION RESERVE	3,536,578	86,646	33,641	372,000	0	0	0	3,995,224	3,570,219
PLANT RESERVE	3,110,553	76,209	29,589	0	0	(150,000)	0	3,036,762	3,140,142
INTERPRETIVE CENTRE RESERVE	1,780,308	43,618	16,935	0	0	0	0	1,823,926	1,797,242
BUILDING RESERVE	1,366,100	33,469	12,995	0	0	0	0	1,399,569	1,379,095
TRANSPORT RESERVE	904,830	22,168	8,607	0	0	0	0	926,998	913,437
AIRPORT RUNWAY RESERVE	2,770,566	67,879	26,355	0	0	0	0	2,838,445	2,796,920
AIRPORT RESERVE	897,477	21,988	8,537	0	0	0	0	919,465	906,014
ROADS - SECOND/FINAL SEALS RESERVE	1,642,419	40,239	15,623	0	0	0	0	1,682,658	1,658,042
LLOYD'S REVITALISATION RESERVE	1,033,302	25,316	9,829	257,393	0	0	0	1,316,011	1,043,131
INDUSTRIAL PARK RESERVE	800,000	3,267	7,610	0	0	0	0	803,267	807,610
UNSPENT COMMITTED GRANTS RESERVE	153,232	0	743	0	0	(153,605)	(153,975)	(373)	0
SWIMMING POOL RESERVE	0	0	0	50,000	0	0	0	50,000	0
	<b>19,631,600</b>	<b>460,887</b>	<b>186,028</b>	<b>679,393</b>	<b>0</b>	<b>(303,605)</b>	<b>(153,975)</b>	<b>20,418,276</b>	<b>19,663,653</b>

NB Amended Closing Budget for Unspent committed grants will be corrected with the budget review, now that actuals are known.

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note7: GRANTS

Program/Details		2017-18 Original Budget	Variations Additions (Deletions)	2017-18 Amended Budget	Operating	Non- Operating	Recoup Status	
GL	TYPE						Received	Balance
		\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>								
0181	Operating Grant	2,251,970	(1,067,357)	1,184,613	1,184,613	0	888,460	296,153
0211	Operating Grant	1,126,531	(558,282)	568,249	568,249	0	426,187	142,062
<b>Law, Order, Public Safety</b>								
1563	Operating Grant	7,560	0	7,560	7,560	0	3,780	3,780
2003	Operating Grant	3,192	0	3,192	3,192	0	2,780	412
<b>Education &amp; Welfare</b>								
2417	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	14,167	0	14,167	14,167	0	26,167	(12,000)
2421	Operating Grant	84,013	0	84,013	84,013	0	63,533	20,480
2460	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
<b>Recreation And Culture</b>								
3626	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
3713	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
4163	Non-Operating	28,750	0	28,750	0	28,750	25,875	2,875
3873	Non-Operating	200,000	0	200,000	0	200,000	0	200,000
<b>Transport</b>								
4591	Operating Grant	164,450	0	164,450	164,450	0	280,305	(115,855)
4843	Operating Grant	5,024	0	5,024	5,024	0	0	5,024
4601	Non-Operating	4,890,398	(54,992)	4,835,406	0	4,835,406	2,819,697	2,015,709
4691	Non-Operating	120,000	0	120,000	0	120,000	120,000	0
<b>Economic Services</b>								
5391	Operating Grant	6,000	0	6,000	6,000	0	0	6,000
<b>TOTALS</b>		<b>8,942,055</b>	<b>(1,680,631)</b>	<b>7,261,424</b>	<b>2,077,268</b>	<b>5,184,156</b>	<b>4,656,783</b>	<b>2,604,640</b>
<b>Operating Grant</b>		3,702,907		2,077,268			1,691,211	386,056
<b>Non-Operating</b>		5,239,148		5,184,156			2,965,572	2,218,584
		<u>8,942,055</u>		<u>7,261,424</u>			<u>4,656,783</u>	<u>2,604,640</u>

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	0	0	0	0	418	418	
ADMIN BUILDING IMPROVEMENTS	1328	67,000	7,000	74,000	5,000	5,295	295	
YOUTH CENTRE BUILDING - UPGRADE	2437	28,000	0	28,000	0	0	0	
LOT 852 KIDS ZONE BUILDING - RENEWAL & NEW	2439	10,216	0	10,216	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	211,155	2,000	213,155	27,050	25,702	(1,348)	
TOWN HALL - BUILDING	3544	43,770	0	43,770	0	0	0	
POOL - BUILDINGS	3666	25,117	0	25,117	6,117	6,240	123	
SPORTS COMPLEX BUILDINGS	3680	26,000	0	26,000	0	46	46	
GOLF CLUB HOUSE	3962	27,500	(15,000)	12,500	0	0	0	
INDOOR CRICKET CENTRE	4036	8,000	0	8,000	0	0	0	
MT GOULD POLICE STATION - CAPITAL	4181	61,500	12,000	73,500	73,500	82,225	8,725	
STAGE 1 - LLOYDS RENOVATIONS	4191	800,000	0	800,000	13,000	13,035	35	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	200,000	4,600	204,600	5,800	5,835	35	
AIRPORT - TERMINAL	5219	10,500	0	10,500	5,500	4,998	(502)	
RED SAND BOX - BUILDING	9651	6,350	0	6,350	2,000	1,996	(4)	
<b>Buildings Total</b>		<b>1,525,108</b>	<b>10,600</b>	<b>1,535,708</b>	<b>137,967</b>	<b>145,791</b>	<b>7,824</b>	
<b>Furniture &amp; Office Equip.</b>								
LOT 852 KIDS ZONE FURNITURE & EQUIPMENT - NEW & UP	2438	6,100	0	6,100	1,500	1,436	(64)	
TOWN HALL - EQUIPMENT	3534	3,500	0	3,500	0	0	0	
POOL - FURNITURE & EQUIPMENT	3714	5,700	0	5,700	800	1,637	837	
MUSEUM FIXTURES	4164	1,500	0	1,500	1,500	1,016	(484)	
<b>Furniture &amp; Office Equip. Total</b>		<b>16,800</b>	<b>0</b>	<b>16,800</b>	<b>3,800</b>	<b>4,089</b>	<b>289</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
MISC PLANT (SMALL EQUIPMENT)	5014	40,000	0	40,000	2,000	2,179	179	
DOWN HOLE BORE PUMPS AND TRAILERS	5064	100,000	0	100,000	0	0	0	
VARIOUS UTILITIES	5084	65,000	61,000	126,000	0	273	273	
WORKS MANAGER VEHICLE	5144	62,000	0	62,000	62,000	59,404	(2,596)	
ENGINES & PUMPS	5154	20,000	0	20,000	6,000	5,872	(128)	
PEDESTRIAN ROLLER	5208	7,000	0	7,000	7,000	6,270	(730)	
MULTITYRE RUBBER WHEEL ROLLER	5294	0	180,000	180,000	0	0	0	
MOTORISED BITUMEN SPRAYER	5464	0	22,500	22,500	22,500	22,810	310	
WATER TANKER	5474	100,000	50,000	150,000	100,000	111,305	11,305	
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>394,000</b>	<b>313,500</b>	<b>707,500</b>	<b>199,500</b>	<b>208,113</b>	<b>8,613</b>	



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019  
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SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 28 February 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	9,239,598	(977,348)	8,262,251	4,485,277	4,837,917	352,641	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>9,239,598</b>	<b>(977,348)</b>	<b>8,262,251</b>	<b>4,485,277</b>	<b>4,837,917</b>	<b>352,641</b>	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	10,000	0	10,000	0	0	0	
<b>Footpath Infrastructure Total</b>		<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	0	26,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>26,000</b>	<b>0</b>	<b>26,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	7,000	0	7,000	2,600	2,815	215	
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	0	0	0	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	(30,782)	5,218	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	112,040	0	112,040	3,000	3,484	484	
POWER TO SPORTS COMPLEX	3744	0	0	0	0	0	0	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	4,896	4,896	
LIONS PARK	4015	400,000	0	400,000	10,000	23,604	13,604	
MAINSTREET SCAPING	4984	70,000	0	70,000	0	80	80	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	0	30,000	30,000	30,000	33,468	3,468	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	26,500	0	26,500	0	0	0	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	0	0	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	15,000	0	15,000	9,500	9,650	150	
<b>Other Infrastructure Total</b>		<b>1,617,743</b>	<b>(782)</b>	<b>1,616,961</b>	<b>55,100</b>	<b>77,997</b>	<b>22,897</b>	
<b>Capital Expenditure Total</b>		<b>12,829,249</b>	<b>(654,030)</b>	<b>12,175,220</b>	<b>4,881,644</b>	<b>5,273,907</b>	<b>392,263</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019  
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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

**Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail**

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	142,000	142,000	0	0	(142,000)
Grids Construction	1266	150,000	150,000	37,500	36,716	(113,284)
Road Construction Misc	1267	600,000	600,000	300,000	0	(600,000)
Water Bores	1268	150,000	150,000	0	6,284	(143,716)
Cut Off Walls And Drainage General	1269	350,000	350,000	100,000	103,085	(246,915)
Mt Clere Rd - Construction	C1	250,000	250,000	0	15,897	(234,103)
Peace Gorge Road - Council Funded	C131	55,000	55,000	55,000	43,439	(11,561)
Weelarrana West Rd - Construction	C18	0	0	0	21,398	21,398
Sylvania Rd - Construction	C19	0	0	0	5,964	5,964
Peak Hill - Three Rivers Road - Construction	C2	0	0	0	99,848	99,848
Turee Creek Rd - Construction	C20	0	0	0	132,465	132,465
Landor Rd - Council Funding	C66	700,000	625,000	239,056	196,931	(428,069)
Ashburton Downs-Meekatharra Rd - Construction	C67	700,000	700,000	350,000	466,841	(233,159)
Sandstone Rd - Construction	C68	300,000	300,000	175,000	174,953	(125,047)
Killara Rd - Construction	C8	0	0	0	44,398	44,398
Landor Road - Install 10 Culverts To Various Sections	CA66	150,000	150,000	23,500	126,001	(23,999)
Ashburton Downs Road - Council Funded - Reconstruct Flood Section	CA67	184,000	184,000	184,000	198,120	14,120
Landor Road - Council Funded - Second Coat Seal	CB66	295,000	445,000	311,250	375,505	(69,495)
Agmn: 781 (Jan 2018) Mt Clere Road	FDA1	626,389	618,804	141,000	321,425	(297,379)
Agmn: 781 (Jan 2018)Koonmarr Road	FDA106	76,439	76,439	0	0	(76,439)
Agmn: 781 (Jan 2018) Turee Creek Road	FDA20	93,444	93,444	78,083	77,470	(15,974)
Agmn: 781 (Jan 2018) Trillbar Road	FDA24	123,832	123,832	0	0	(123,832)
Agmn: 781 (Jan 2018) Woodlands Road	FDA28	150,313	150,313	150,313	145,645	(4,668)
Agmn: 781 (Jan 2018) Wiluna North Road	FDA5	90,297	1,454	1,454	0	(1,454)
Agmn: 781 (Jan 2018) Judal Road	FDA61	65,261	65,261	0	0	(65,261)
Agmn: 781 (Jan 2018) Landor Road	FDA66	708,167	500,852	200,213	195,251	(905,601)
Agmn: 781 (Jan 2018) Sandstone Road	FDA68	152,312	152,312	0	0	(152,312)
Ashburton Rd - Regional Road Group Funding	RR67	180,000	180,000	180,000	186,071	6,071
Agmn: 743 (Jan/Feb 2017) General Expense	Z00	2,947,142	2,198,538	1,958,908	0	(2,198,538)
Agmn: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	0	0	149,955	149,955
Agmn: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	0	0	58,275	58,275
Agmn: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	0	0	67,077	67,077
Agmn: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	0	0	214,140	214,140
Agmn: 743 (Jan/Feb 2017) Milgun - Yarlarweelor Road	Z26	0	0	0	7,938	7,938
Agmn: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	0	0	7,394	7,394
Agmn: 743 (Jan/Feb 2017) Marymia Road	Z33	0	0	0	16,380	16,380
Agmn: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	0	0	280,958	280,958
Agmn: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	0	0	112,265	112,265
Agmn: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	0	0	121,104	121,104
Agmn: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	0	0	546,864	546,864
Agmn: 743 (Jan/Feb 2017) Pingandy Road	Z69	0	0	0	222,080	222,080
Agmn: 743 (Jan/Feb 2017) Horseshoe Lights Access Road	Z83	0	0	0	59,781	59,781
<b>Roads Infrastructure Total</b>		<b>9,239,598</b>	<b>8,262,251</b>	<b>4,485,277</b>	<b>4,837,917</b>	<b>(3,424,333)</b>

Comments

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

Write Offs

There were no actions taken under delegated powers that require reporting to Council in February 2019.

Purchase Orders

There are no purchase order to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

**Title/Subject:** OUTSTANDING DEBTORS

**Agenda/Minute Number:** 9.2.2

**Applicant:** Nil

**File Ref:** ADM 171

**Disclosure of Interest:** Nil

**Date of Report:** 12 March 2019

**Author:** Svenja Clare  
Finance Officer



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

**Comment:**

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

**Consultation:**

Roy McClymont – Chief Executive Officer  
Krys East – Deputy Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

4.11 Sundry Debt Collection

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PW Curley  
**Seconded:** Cr HJ Nichols

**That Council receives the outstanding monthly Debtor Trial Balance for February 2019.**

**CARRIED 7/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*



		Debtors Trial Balance					Total	Notes for debts	
		As at 28.02.2019							
Debtor #	Name	Credit Limit	30.11.2018		30.12.2018	29.01.2019	28.02.2019	Total	Notes for debts > 90 days old
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
		Of							
		Oldest							
		Invoice							
		(90Days)							
A041	AD ASTRAL AVIATION SERVICE		28737.89	1107	0.00	0.00	0.00	28737.89	In Liquidation
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	276.78	276.78	
A092	AEROHIRE PTY LTD		0.00	0	0.00	0.00	0.00	-1.00	
A054	AFRAN CIVIL CONSTRUCTIONS		0.00	0	0.00	0.00	0.00	-286.75	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-7.07	
D087	AVIATION UTILITIES PTY LTD		0.00	0	0.00	0.00	37.13	37.13	
B01	BAYSWATER ROAD PTY LTD		0.00	0	0.00	0.00	251.48	251.48	
A11	BILL ATYEO		0.00	0	0.00	0.00	513.10	513.10	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	18.56	18.56	
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	0.00	0.00	-7146.95	
B038	BROOME AIRSERVICES		0.00	0	0.00	26.93	0.00	26.93	
B129	BUMBLER AVIATION PTY LTD		0.00	0	0.00	0.00	100.38	100.38	
C027	CENTRAL AIR		0.00	0	0.00	0.00	83.82	83.82	
B022	CLARK BUTSON		56.91	111	0.00	0.00	0.00	56.91	needs follow up
C113	COBHAM AVIATION		0.31	196	0.00	0.00	55751.02	55751.33	
C011	COMMERCIAL HOTEL		0.00	0	0.00	0.00	74.05	74.05	
C068	CORPORATE AIR		0.00	0	0.00	0.00	0.00	-73.72	
D041	DATATEC AUSTRALIA PTY LTD		0.00	0	0.00	23.20	0.00	23.20	
D054	DORAY MINERALS PTY LTD		32266.72	246	0.00	0.00	0.00	32266.72	paying in instalments
F033	FARMER JACKS		0.00	0	0.00	0.00	185.60	185.60	
F046	FRIG TECH SERVICES		0.00	0	0.00	86.20	43.10	129.30	
G067	GIUDICE & BARNDON FUNERAL		0.00	0	0.00	0.00	126.00	126.00	
G108	GIULIANO, JOE TREVOR JOHN		0.00	0	0.00	0.00	819.03	819.03	
G080	GRBIC, RICKY		74.96	114	0.00	0.00	96.70	171.66	missed payment
G053	GREEN MINING PTY LTD		123.25	869	0.00	0.00	0.00	123.25	at debt collector
G077	GREY MARE TRANSPORT		574.22	286	0.00	0.00	0.00	574.22	in liquidation
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	131.03	131.03	
H079	HOLLY'S CLEAN 'N GREEN		0.00	0	0.00	0.00	43.10	43.10	
H062	HORIZON POWER (CARNARVON)		0.00	0	0.00	0.00	2000.00	2000.00	
K027	KYANGA, ROBERT		0.00	0	0.00	690.86	1184.01	1874.87	
L015	LACY CONTRACTING SERVICES		0.00	0	0.00	3699.64	0.00	3699.64	
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	0.00	-28.47	
M4	MAIN ROADS		0.00	0	317750.15	162180.00	0.00	479930.15	
M192	MARK MARGOLIUS		0.00	0	28.45	0.00	0.00	28.45	
S134	MARK STURGEON		0.00	0	0.00	461.81	795.53	1257.34	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance							
		As at 28.02.2019							
Debtor #	Name	Credit Limit	30.11.2018	30.12.2018	29.01.2019	28.02.2019	Total		
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
			Of						
			Oldest						
			Invoice						
			(90Days)						
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	186.20	93.10	279.30	
M03D	MEEKATHARRA CORNER STORE		0.00	0	0.00	0.00	51.70	51.70	
M162	MEEKATHARRA RANGELANDS BIO		0.00	0	0.00	0.00	106.80	106.80	
M141	MIDWEST SEPTICS		0.00	0	0.00	0.00	74.05	74.05	
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	49.30	24.65	73.95	
N044	NEUK PORT AD-HAIR		0.00	0	0.00	0.00	83.05	83.05	
N057	NORTHERN TERRITORY POLICE,		0.00	0	0.00	78.21	0.00	78.21	
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10	
P16	PURSLOWE TINETTI FUNERALS		0.00	0	2035.00	0.00	0.00	2035.00	
B028	RL & MA BELL		0.00	0	0.00	0.00	78.55	78.55	
M000	ROY MCCLYMONT		0.00	0	0.00	0.00	32.98	32.98	
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0	0.00	0.00	141.90	141.90	
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	11047.06	11047.06	
R006	ROYAL MAIL HOTEL		0.00	0	0.00	0.00	74.05	74.05	
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	148.10	74.05	222.15	
S23	SANDFIRE RESOURCES NL		0.00	0	0.00	0.00	136.45	136.45	
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10	
S007	SKIPPERS AVIATION		0.00	0	0.00	3420.00	3443.78	6863.78	
S078	STAR AVIATION PTY LTD		0.00	0	187.12	0.00	145.95	333.07	
T056	TEX ONSITE PTY LTD		0.00	0	0.00	151.53	0.00	151.53	
W063	TONY WILTON		0.00	0	0.00	0.00	90.00	90.00	
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25	
V004	VEE-H AVIATION		73.72	111	73.72	0.00	0.00	147.44	needs follow up
V033	VORTEX AIR PTY LTD		0.00	0	0.00	1490.76	0.00	1490.76	
W112	WALTER WHIP & THE FLAMES		975.00	106	0.00	0.00	0.00	975.00	needs follow up
B070	WATSON-BATES, JOHN		0.00	0	0.00	11.92	8.59	20.51	
W081	WELLINGTON ELECTRICAL		0.00	0	0.00	0.00	74.05	74.05	
W062	WEST COAST AIR SERVICES PT		0.00	0	0.00	0.00	131.02	131.02	
Y008	YAMATJI MARLPA ABORIGINAL		0.00	0	106.80	0.00	0.00	106.80	
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	0.00	43.10	43.10	
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	605.51	605.51	
Totals --- Credit Balances:		-7619.41	62882.98		320181.24	172704.66	79090.81	627240.28	

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED 28 FEBRUARY 2019</b>	
<b>Agenda/Minute Number:</b>	9.2.3	
<b>Applicant:</b>	Nil	
<b>File Ref:</b>	ADM 171	
<b>Disclosure of Interest:</b>	Nil	
<b>Date of Report:</b>	12 March 2019	
<b>Author:</b>	Svenja Clare Finance Officer	
		 Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	
		 Signature Senior Officer

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee’s name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee’s name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No’s	Amount:	\$	692,321.59
Trust Account	Voucher No’s	Amount:	\$	510.14
Air BP	Voucher No’s	Amount:	\$	-
		<b>Total</b>	<b>\$</b>	<b>692,831.73</b>

**Consultation:**

Roy McClymont – Chief Executive Officer



**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr HJ Nichols

**Seconded:** Cr AJ Binsiar

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 7/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
16-Mar-19

			MUNI	AIR BP	TRUST
EFT15555	01/02/2019 MURCHISON RUBBISH SERVICES	DOMESTIC & COMMERCIAL RUBBISH COLLECTION; LITTER CONTROL 29/12/18 - 27/01/19	-20177.98		
EFT15556	01/02/2019 OZWASHROOM	BABY CHANGE TABLE FOR PUBLIC TOILET	-671.95		
EFT15557	15/02/2019 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 4/2/19 - 8/2/19	-5032.17		
EFT15558	15/02/2019 AUSTRALIA POST	POSTAGE JANUARY 2019	-182.16		
EFT15559	15/02/2019 BITUTEK PTY LTD	SECOND COAT SEAL ON LANDOR ROAD	-77343.74		
EFT15560	15/02/2019 BUNNINGS GROUP LIMITED	DECKING AND SCREWS FOR AIRPORT RESIDENCE; DOWN PIPE BRACKETS	-3460.90		
EFT15561	15/02/2019 CABCHARGE AUSTRALIA LIMITED	ACCOUNT KEEPING FEE	-6.00		
EFT15562	15/02/2019 CANINE CONTROL	RANGER SERVICES ON FRIDAY 1ST, SATURDAY 2ND & SUNDAY 3RD FEBRUARY 2019	-3821.42		
EFT15563	15/02/2019 CONVIC PTY LTD	SMALL WHEELS PARK - DESIGNING COSTS	-14135.00		
EFT15564	15/02/2019 COUNTRY HEALTH MEEKATHARRA (MEEKATHARRA GP	PRE EMPLOYMENT MEDICAL FOR TRALEE CABLE	-140.25		
EFT15565	15/02/2019 COURIER AUSTRALIA	FREIGHT FROM VARIOUS SUPPLIERS	-590.52		
EFT15566	15/02/2019 COVS PARTS PTY LTD	PARTS FOR VARIOUS PLANT	-1326.06		
EFT15567	15/02/2019 CS LEGAL	RECOVERY OF OUTSTANDING RATES - BRUTUS CONSTRUCTIONS PTY LTD	-2507.28		
EFT15568	15/02/2019 DARREN LONG CONSULTING	CONSULTANCY WORK - REVISED 15 YEAR LONG TERM FINANCIAL PLAN	-1732.50		
EFT15569	15/02/2019 DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	SUPPLY AND INSTALL 4G TO SECURITY SYSTEM AT KIDZONE	-291.50		
EFT15570	15/02/2019 DEPARTMENT OF HUMAN SERVICES	CENTREPAY TRANSACTION CHARGES	-56.43		
EFT15571	15/02/2019 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 06/02/19 + 26/12/18	-1709.22		
EFT15572	15/02/2019 FARMER JACKS	VARIOUS PURCHASES INCLUDING 48 BAGS RAPID SET CONCRETE FOR INSTALLATION OF TRAFFIC SIGNS	-1499.24		
EFT15573	15/02/2019 GALVINS PLUMBING SUPPLIES	PARTS FOR CISTERN IN PUBLIC TOILETS	-216.79		
EFT15574	15/02/2019 GRANTS EMPIRE	LOTTERYWEST APPLICATION FOR 2019 MEEKA OUTBACK FESTIVAL	-396.00		
EFT15575	15/02/2019 GREENFIELD TECHNICAL SERVICES	PROVISION OF VARIOUS ROMAN (RAMM) REPORTS; EXPORT DATA FROM ROMAN & PREPARE ASSOCIATED REPORTS	-280.50		
EFT15576	15/02/2019 GRIFFIOEN, CHARLIE	MAINTENANCE AT VARIOUS SHIRE PROPERTIES	-195.00		
EFT15577	15/02/2019 HAULMORE TRAILERS SALES PTY LTD	TOW TRAILER TO WEIGHBRIDGE & INSPECTION DEPOT; LICENCE TO 30/06/19; TOW TRAILER TO MEEKATHARRA SHIRE DEPOT; SIGNWRITING ON WATER TANKER	-4344.45		
EFT15578	15/02/2019 HODDZ CLEANING & GLAZING SERVICES	RE-GLAZE TWO WINDOWS IN SHIRE BUILDING	-495.00		
EFT15579	15/02/2019 HOLLY'S CLEAN 'N GREEN TRUST	CLEANING OF VARIOUS SHIRE PROPERTIES (CONSULTANTS QUARTERS, GYM, YOUTH CENTRE, SHIRE OFFICE, KIDZONE, DEPOT & PUBLIC TOILETS) 21/1/19 - 9/2/19	-3506.25		
EFT15580	15/02/2019 IXOM OPERATIONS PTY LTD (ORICA)	MONTHLY SERVICE FEE FOR CHLORINE GAS AT POOL - JAN 2019	-126.85		
EFT15581	15/02/2019 LANDGATE	MINING TENEMENTS SCHEDULE	-39.00		
EFT15582	15/02/2019 MACDONALD, LACHLAN	REIMBURSEMENT TO LACHLAN MACDONALD FOR WORKING WITH CHILDREN CHECK	-85.00		
EFT15583	15/02/2019 MARKETFORCE PTY LTD	VARIOUS ADVERTISEMENTS FOR POSITION OF WORKS AND SERVICES MANAGER	-3320.26		
EFT15584	15/02/2019 MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-581.53		
EFT15585	15/02/2019 MJB INDUSTRIES	20 LONG BOX CULVERTS INCLUDING FREIGHT	-16869.60		
EFT15586	15/02/2019 MURCHISON FABRICATION PTY LTD	INSTALL POLE SUPPORTS AT TOWN POOL; WELD POOL FILTER BASKET; FABRICATE & INSTALL 4X CUSTOM LIGHT HOODS AT MEEKATHARRA AIRPORT	-1694.18		
EFT15587	15/02/2019 OFFICE NATIONAL	STATIONERY SUPPLIES (DURABLE PLASTIC MANILLA FOLDERS)	-18.92		
EFT15588	15/02/2019 OZOWNED SUPPLIES & SERVICES	CARPET CLEANING AT VARIOUS SHIRE PROPERTIES	-1295.00		
EFT15589	15/02/2019 PAINT INDUSTRIES PTY LTD	RUNWAY MARKING PAINT FOR AIRPORT	-2261.60		
EFT15590	15/02/2019 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	VARIOUS IT SUPPORT & MONTHLY MONITORING	-1360.00		
EFT15591	15/02/2019 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASES JANUARY 2019	-2100.75		
EFT15592	15/02/2019 ROGER TOY	REPAINT PUBLIC TOILETS	-1100.00		
EFT15593	15/02/2019 S&K ELECTRICAL CONTRACTING PTY LTD	REPAIR FAULTY POWER POINTS AT LOT 304 DARLOT ST; AIRCON CIRCUIT/RCD FAULT AT LOT 207 HILL ST	-327.24		
EFT15594	15/02/2019 SUNNY SIGN PTY LTD	DECAL STICKERS ADVERTISING THE 2019 OUTBACK FESTIVAL	-50.49		
EFT15595	15/02/2019 T-QUIP	PARTS FOR ROAD SWEEPER	-180.60		
EFT15596	15/02/2019 TOLL GLOBAL EXPRESS	FREIGHT FROM VARIOUS SUPPLIERS	-82.47		
EFT15597	15/02/2019 TUTT BRYANT EQUIPMENT	PARTS FOR MULTI TYRE ROLLER	-233.09		
EFT15599	27/02/2019 ALLKARRI HOLDING PTY LTD	Rates refund for assessment A7344 E52/2840 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-230.14		

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			MUNI	AIR BP	TRUST
EFT15600	27/02/2019 ANDREW BINSIAR	ORDINARY & HBTP COUNCIL MEETING FEES 16/02/19 + OCM (RESCHEDULED) 27/02/19	-900.00		
EFT15601	27/02/2019 B & E TRENFIELD	TOWN MAINTENANCE CONTRACT - FEBRUARY 2019	-11392.14		
EFT15602	27/02/2019 BOC GASES	OXYGEN, ACETYLENE & ARGOSHIELD	-48.85		
EFT15603	27/02/2019 BULLDOG CONTRACTING	INSTALL 10 CULVERTS ON MEEKATHARRA - LANDOR ROAD	-112750.00		
EFT15604	27/02/2019 BUNNINGS GROUP LIMITED	VARIOUS ITEMS FOR SHIRE HOUSING MAINTENANCE; HINGES FOR ABLUTION TRAILER	-1519.82		
EFT15605	27/02/2019 CHILD SUPPORT AGENCY	Payroll deductions	-1446.41		
EFT15606	27/02/2019 COCKBURN CEMENT LTD	GENERAL CEMENT FOR GRIDS & FLOODWAY REPAIRS	-6124.80		
EFT15607	27/02/2019 CONTRACT AQUATIC SERVICES	CONTRACT MANAGEMENT FEE FOR FEBRUARY 2019	-18883.33		
EFT15608	27/02/2019 COURIER AUSTRALIA	FREIGHT FROM VARIOUS SUPPLIERS	-79.45		
EFT15609	27/02/2019 DAVID KENNETH HODDER	ORDINARY COUNCIL MEETING FEE 27/02/19 (TO BE CORRECTED)	-550.00		
EFT15610	27/02/2019 DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	REPAIR FAULTY SENSOR AT SHIRE OFFICE; SUPPLY AND INSTALL FIRE HOSE AND REEL AT TOWN POOL; SUPPLY & INSTALL CCTV CAMERA AT POOL	-1360.60		
EFT15611	27/02/2019 DINGO DESIGN	MONTHLY COUNCIL NEWS DECEMBER 2018	-350.00		
EFT15612	27/02/2019 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 22/02/19	-854.61		
EFT15613	27/02/2019 GALVINS PLUMBING SUPPLIES	VARIOUS REPLACEMENT PARTS FOR SHOWERS AT SWIMMING POOL	-2689.19		
EFT15614	27/02/2019 HOLLY'S CLEAN 'N GREEN TRUST	CLEANING OF VARIOUS SHIRE PROPERTIES (CONSULTANTS QUARTERS, GYM, YOUTH CENTRE, SHIRE OFFICE, KIDZONE & PUBLIC TOILETS) 14/1/19 - 15/2/19	-1325.83		
EFT15615	27/02/2019 LGIS INSURANCE BROKING	PUBLIC & PRODUCTS LIABILITY INSURANCE FOR SMALL WHEEL FACILITY PROJECT	-939.02		
EFT15616	27/02/2019 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT15617	27/02/2019 LYONS AIRCONDITIONING SERVICES WA PTY LTD	VARIOUS PARTS FOR MULTIPAC ROAD ROLLER	-314.60		
EFT15618	27/02/2019 MATTHEW HALL	ORDINARY COUNCIL MEETING FEE 27/02/19 & TRAVEL ALLOWANCE	-775.75		
EFT15619	27/02/2019 MCMAHON BURNETT TRANSPORT	TRANSPORT OF ROAD SWEEPER TO T-QUIP FROM MEEKATHARRA DEPOT	-900.05		
EFT15620	27/02/2019 MIDWEST PEST MANAGEMENT	PEST CONTROL TREATMENTS FOR VARIOUS SHIRE PROPERTIES	-5820.00		
EFT15621	27/02/2019 MITCHELL & BROWN	SUPPLY BBQ WITH COVER FOR TOWN POOL	-948.00		
EFT15622	27/02/2019 MURCHISON RUBBISH SERVICES	DOMESTIC & COMMERCIAL RUBBISH COLLECTION & LOOSE LITTER COLLECTION FEB19	-20177.98		
EFT15623	27/02/2019 NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF FEBRUARY 2019	-22049.50		
EFT15624	27/02/2019 NICHOLS H.J.	ORDINARY COUNCIL MEETING FEES 16/02/19 & 27/02/19 & HBTP MEETING FEE	-900.00		
EFT15625	27/02/2019 NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	FLOOD DAMAGE REPAIRS MT CLERE ROAD	-201674.00		
EFT15626	27/02/2019 PEMCO DIESEL PTY LTD	PARTS FOR DRAKE DOLLY	-287.10		
EFT15627	27/02/2019 PETER SHANE CLANCY	ORDINARY COUNCIL MEETING FEE 27/02/19	-350.00		
EFT15628	27/02/2019 PHILLIP WAYNE CURLEY	ORDINARY COUNCIL MEETING FEE 27/02/19	-350.00		
EFT15629	27/02/2019 S&K ELECTRICAL CONTRACTING PTY LTD	SUPPLY & INSTALL SECURITY AT LOT 294 HILL STREET	-165.55		
EFT15630	27/02/2019 SCOTT, GARY	GENERAL MAINTENANCE AT VARIOUS SHIRE PROPERTIES 10-25/02/19	-2320.00		
EFT15631	27/02/2019 SHIRE OF MEEKATHARRA	Payroll deductions	-1932.81		
EFT15632	27/02/2019 SKIPPERS AVIATION PTY LTD	FLIGHT MEEKATHARRA - PERTH DAVID MACDONALD TO COLLECT NEW SHIRE VEHICLE	-300.00		
EFT15633	27/02/2019 SPORTSPOWER GERALDTON	SUPPLY 2 X VOLLEY BALL NETS FOR SPORT COMPLEX COURTS	-219.80		
EFT15634	27/02/2019 T-QUIP	PARTS FOR ROAD SWEEPER	-421.40		
EFT15635	27/02/2019 TOLL GLOBAL EXPRESS	FREIGHT FROM BUNNINGS	-367.83		
EFT15636	27/02/2019 TOTAL EDEN PTY LTD	IRRIGATION PIPES, RUBBERS & GASKETS FOR WATER BORES	-6252.00		
EFT15637	27/02/2019 TOTALLY WORKWEAR - BELMONT (TWW)	UNIFORMS FOR SHIRE STAFF YSRO & CDSM	-571.69		
EFT15638	27/02/2019 TRENFIELD, NORMAN	ORDINARY COUNCIL MEETING FEES 16/2/19 & 27/2/19 & HBTP MEETING FEE	-1200.00		
EFT15639	27/02/2019 TRUCK CENTRE WESTERN AUSTRALIA	PARTS FOR VARIOUS PLANT	-2533.53		
EFT15640	28/02/2019 ALLIGHTSYKES PTY LTD	PARTS FOR PLANT & EQUIPMENT	-437.61		
25667	01/02/2019 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE EXPENSES JAN/FEB 2019	-340.00		
25668	01/02/2019 TELSTRA CORPORATION LIMITED	LANDLINE TELEPHONE JANUARY 2019	-3044.93		
25670	01/02/2019 WATER CORPORATION	WATER CHARGES - 01/01/19 - 28/02/19	-41.69		
25671	15/02/2019 HORIZON POWER	ELECTRICITY CHARGES 01/01/19 TO 31/01/19	-8181.22		
25672	15/02/2019 TELSTRA CORPORATION LIMITED	MOBILE TELEPHONE JANUARY 2019	-179.81		
25673	15/02/2019 WATER CORPORATION	WATER CHARGES 12/12/18 - 6/2/19	-14645.00		
25674	27/02/2019 HORIZON POWER	ELECTRICITY CHARGES 15/12/18-14/02/19	-32601.32		
25675	27/02/2019 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE EXPENSES FEB/MAR 2019	-386.98		
25676	27/02/2019 TELSTRA CORPORATION LIMITED	LANDLINE TELEPHONE FEBRUARY 2019	-3231.33		

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			MUNI	AIR BP	TRUST
100873	04/02/2019 WARREN, PHILLIP	REFUND OF RATES FOR A6275 PHILLIP WARREN FROM TRUST ACCOUNT			-510.14
DD12782.1	06/02/2019 WA SUPER	Payroll deductions	-6066.53		
DD12782.2	06/02/2019 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-994.19		
DD12782.3	06/02/2019 AUSTRALIAN SUPER	Superannuation contributions	-1372.93		
DD12782.4	06/02/2019 CBUS ADMINISTRATION	Superannuation contributions	-654.43		
DD12782.5	06/02/2019 AUSTRALIAN EXECUTOR TRUSTEES	Superannuation contributions	-475.00		
DD12782.6	06/02/2019 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	PAYROLL DEDUCTIONS	-200.00		
DD12782.7	06/02/2019 MLC SUPER FUND	Superannuation contributions	-525.01		
DD12782.8	06/02/2019 EQUIPSUPER SUPERANNUATION FUND	Superannuation contributions	-160.56		
DD12782.9	06/02/2019 BT SUPER FOR LIFE	Superannuation contributions	-122.60		
DD12789.1	20/02/2019 WA SUPER	Payroll deductions	-5549.85		
DD12789.2	20/02/2019 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-1044.26		
DD12789.3	20/02/2019 AUSTRALIAN SUPER	Superannuation contributions	-1479.62		
DD12789.4	20/02/2019 CBUS ADMINISTRATION	Superannuation contributions	-654.43		
DD12789.5	20/02/2019 DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	PAYROLL DEDUCTIONS	-200.00		
DD12789.6	20/02/2019 AUSTRALIAN EXECUTOR TRUSTEES	Superannuation contributions	-475.00		
DD12789.7	20/02/2019 MLC SUPER FUND	Superannuation contributions	-750.00		
DD12789.8	20/02/2019 BT SUPER FOR LIFE	Superannuation contributions	-185.31		
DD12789.9	20/02/2019 EQUIPSUPER SUPERANNUATION FUND	Superannuation contributions	-162.51		

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNI BANK	-692,321.59	
AIR BP ACCOUNT		0.00
TRUST ACCOUNT		-510.14

TOTALLING -\$692,831.73 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 16 March 2019  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**Title/Subject:** 2018/2019 BUDGET REVIEW  
**Agenda/Minute Number:** 9.2.4  
**Applicant:** Nil  
**File Ref:** ADM 0241  
**Disclosure of Interest:** Nil  
**Date of Report:** 9 March 2019  
**Author:** Svenja Clare  
Acting Deputy Chief Executive Officer



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary/Matter for Consideration:**

This report presents to Council a list of recommended budget amendments identified during a review process.

**Attachments:**

2018/2019 Budget Review

**Background:**

The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, came into effect 31<sup>st</sup> March 2005 and requires that local governments conduct at least one budget review between 1 January and 31 March in each financial year.

The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending. A review of the adopted budget was held in September 2018 after the completion of the draft 2017/18 financial report figures as staff had identified some necessary amendments to these initial financial estimates.

This budget review addresses the mandatory requirement and some recommendations due to the completion of the final 2017/18 financial report.

**Comment:**

The requested amendments are as follows:

Adjustment to 2017/18 surplus

1. As previously presented to Council during the January Audit Committee and Ordinary Council Meeting the actual Budget Surplus was \$4,606,248 as opposed to the original surplus of \$3,392,738.

Variations to Budgeted Figures

2. The Youth OSHC (Outside School Hours Care) Program Grant (GL 2419), now administered by the Department of the Prime Minister and Cabinet, was increased by \$12,000 (from \$14,167 to \$26,167).

3. \$3,850 was budgeted as a capital expenditure to remove trees at Lot 927 McCleary Street. This kind of works is more of maintenance rather than capital improvement nature, therefore the capital expenditure job 0980 can be reduced, and the operating expenditure job 0960 can be increased by \$3,850. Overall the budget impact is zero.
4. The budget provided for \$5,000 for a replacement spring board for the pool. This has been carried over from previous budgets a couple of times already. Now the standards for spring boards are changing so a replacement board may run the risk of near term compliance issues and therefore might not be a worthwhile investment. It is suggested this funding be instead used for pool basketball hoops and volley ball net which would cost approx. \$2,750. Therefore this GL 3694 can be reduced by \$2,250.
5. A ballpark figure of \$7,000 had been included in previous year's budget to allow for replacement of the pool fencing with garrison security fencing. In order to acquire a high quality and long lasting fence (of the same quality as the depot gates) a budget of approx. \$25,000 would be more adequate, requiring an increase of \$18,000.
6. The \$60,000 set aside to replace the flood lights and poles in order to improve the lighting throughout the pool area was able to be completed by repairing existing lights rather than replacing the whole lot, which meant this job only cost approx. \$12,000, bringing a savings of about \$48,000 (GL 3694).
7. The Masonic Lodge requires restumping of the floor. This was thought to be a simple job costing only \$5,200 but upon closer inspection it turns out to be more involved and will cost close to \$15,700 (GL 4102).
8. The Main Roads Direct Grant (GL 4591) was budgeted at \$164,450 but the actual received was \$280,305; this is an increase of \$115,855.
9. The job to gravel sheet and improve drainage on the Peace Gorge Rd (C131) cost only \$43,438 which is a savings of \$11,562 to the original \$55,000 budget.
10. The Traffic Signs & Control (GL 4900) budget of \$130,000 is insufficient and is recommended to be increased to \$160,000. A lot of guide posts and delineators had to be purchased and installed on various roads throughout the shire.
11. The budget provided \$45,000 for vehicle activated speed signs subject to further Council approval. Council now during the February Ordinary Council Meeting chose the simple numerical speed signs at \$8k per sign + freight + installation which means this budget can be reduced to \$20,000 (GL 4984).
12. Interest on overdue rates was budgeted at \$115,000 for the year but it looks like this income will be only approx. \$90,000, meaning a reduction of revenue of \$25,000. A ratepayer who had lots of rates owing had increased the previous couple of years' interest revenue but this ratepayer has been diligently paying off the debt which directly impacts rates interest revenue. (GL 0151)
13. Landing Fees were thought to be \$592,500 but due to increased flight activity this may well come in at approx. \$720,000 resulting in extra revenue of \$127,500 (GL 5203).
14. Due to a previous administrative error in the estimated vs actual wages declaration for insurance purposes we have now received a refund of the overpaid insurance which is part of the reason that the GL 1153 Insurance Refunds/Claims budget can be increased from \$20,000 to \$50,000.
15. The Standpipe revenue requires an increase from \$1,500 to \$16,500 (GL 8783). This is mainly due to one large water user who hadn't submitted their water usage figures in time, resulting in approx. \$7k of revenue being posted to this financial year; as well as generally higher water usage than expected. Generally higher revenue will also be offset by higher expenditure.
16. Both the Youth and the Sport & Recreation salaries accounts are under-expended. This is partly due to not having had a Youth, Sports & Recreation Officer for part of the year, and also due to an overall fewer number of casuals working. This means the salaries budget can be reduced from \$162,500 to \$105,000 (Youth GL 2422) and from \$97,331 to \$50,000 (Sport & Rec GL 3617).

17. The house at Lot 220 Darlot Street required a new aircon and has had higher power usage than previously. This means the maintenance budget (job 0942) needs to be increased by \$2,800 from \$7,200 to \$10,000. The tenant reimburses the electricity cost so part of this expenditure is offset by revenue. The revenue account however does not need amending, as it is a collective account for all shire housing tenants' reimbursements.
18. The Lot 304 Darlot Street house (job 0946) was thought to be sold at some stage but has now been tenanted again. Therefore the original maintenance budget of \$1,570 is not sufficient to allow for the required maintenance and the utilities cost that goes in hand with a tenanted house. This budget needs to be increased to \$13,000. As above the revenue account will offset part of this expenditure, but doesn't need to be amended.
19. Administration salaries are higher than anticipated, mainly due to staff members with lots of leave entitlements having left employment during the year, and due to an additional allowance as decided at the June 2018 Ordinary Council Meeting. The budget of \$781,195 needs to be increased to \$850,000 (GL 0352).

#### Timing Differences

20. Last year St John Ambulance asked whether Council could paint highly visible house numbers on the kerbing to assist with enabling fast emergency response to callouts. This had been approved by Council and the job was meant to be completed by 30<sup>th</sup> June 2018 and was therefore omitted from this current budget. The job has not been completed yet so it is recommended to allow \$6,000 under GL 4820 Street Maintenance in this year's budget.

#### Request for New Budget Items

Nil

#### Non Cash Differences

21. Depreciation is difficult to predict due to the yearly revaluations of the different asset categories. As a result the budget needs amending as per below. Depreciation is a non cash difference and doesn't affect the overall budget surplus/deficit.
  - Airport depreciation GL 5072 to be increased by \$149,140
  - Trails depreciation GL 5922 to be decreased by \$44,892
  - Pool depreciation GL 3662 to be increased by \$16,157

The overall budget impact of all these changes, if adopted as presented by Council, combined with previously adopted budget amendments, is that there will be a surplus of approx. \$940,582. Staff don't recommend any transfers to reserves as the surplus may be required in the 2019/20 period to complete those projects carried over and the actual surplus (or deficit) cannot be determined until the end of the financial year. Council may wish however to revoke the transfer from the Plant Reserve of \$150,000 that was authorised at the February Ordinary Council Meeting as sufficient funds are available without reducing existing reserves.

#### **Consultation:**

Roy McClymont – Chief Executive Officer

Krys East – Deputy Chief Executive Officer

Doug Davey – Works and Services Manager

Tralee Cable – Community & Development Services Manager

David Macdonald – Project Officer

Megan Shirt – Financial Consultant

#### **Statutory Environment:**

Local Government (Financial Management) Regulations 1996, Reg 33A requires:

- “(1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*

- (2A) *The review of an annual budget for a financial year must —*
- (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
  - (b) *consider the local government's financial position as at the date of the review; and*
  - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- \*Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Budget amendments form part of the Officer Recommendation.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**At the Meeting:**

Cr PS Clancy queried \$4.6 million surplus asking whether it includes Reserves.

Staff advised that they will respond after the meeting to ensure that they were imparting accurate information.

**After the Meeting:**

19 March 2019 - A memo was prepared and sent to all Councillors advising the following:

*The 2018/19 adopted budget showed a budget surplus of \$3,392,738 from 2017/18.*

*At the time of the September 2018 Budget review, it was likely that the surplus would be \$5,110,664 due to an advance grant payment of \$1,752,862.*

*On completion of the Annual Financial Statement for the 2017/18 the correct figure was \$4,606,248 surplus an increase of \$1,213,510 on the original budgeted surplus but \$504,416 less than the prediction in September.*

*The surplus comprised of the advance grant payment and a number of projects that were carried over to the 2018/19 Adopted Budget.*



**Officers Recommendation/Council Resolution:**

Moved: Cr PS Clancy  
Seconded: Cr HJ Nichols

That Council confirms all budget amendments previously adopted by Council totalling \$621,120 and the 2017/18 surplus as being \$4,606,248 and adopts the following new amendments totalling \$319,463:

**1. Carryovers from 2017/18 not included in adopted budget:**

*Expenditure*

- 4820 Street Maintenance Kerb Numbering +\$6,000

**2. Income Accounts:**

*Reduced*

- 0151 Interest on Overdue Rates -\$25,000

*Increased*

- 2419 Youth OSHC Program +\$12,000
- 4591 Main Roads Direct Grant +\$115,855
- 5203 Landing Fees +\$127,500
- 1153 Insurance Refunds/Claims +\$30,000
- 8783 Standpipe Fees +\$15,000

**3. Expense Accounts:**

*Reduced*

- 2422 Youth Salaries -\$57,500
- 3617 Sport & Rec Salaries -\$47,331
- 3694 Pool Infrastructure -\$32,250
- C131 Peace Gorge Rd -\$11,562
- 4984 Main Street Scaping -\$25,000
- 0980 Lot 927 McCleary St Capital -\$3,850

*Increased*

- 4102 Masonic Lodge Maintenance +\$10,500
- 4900 Traffic Signs & Control +\$30,000
- 0960 Lot 927 McCleary St Maintenance +\$3,850
- 0942 Lot 220 Darlot St Maintenance +\$2,800
- 0946 Lot 304 Darlot St Maintenance +\$11,430
- 0352 Administration Salaries +\$68,805

**4. Non Cash Adjustments:**

- 5072 Depreciation Airport +\$149,140
- 5922 Depreciation Trails -\$44,892
- 3662 Depreciation Pool +\$16,157

**CARRIED 7/0  
BY AN ABSOLUTE MAJORITY**

SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 28 February 2018

	Adopted Budget	Previously Adopted Budget Amendments	Proposed Budget Amendments	Year End Predicted	YTD Actual
	\$	\$		\$	
<b>Operating Revenues</b>					
Governance	0	0	0	0	0
General Purpose Funding - Rates	4,132,142	129,607	(25,000)	4,236,749	4,200,787
General Purpose Funding - Other	4,033,488	(1,625,639)	0	2,407,849	1,597,001
Law, Order and Public Safety	14,752	0	0	14,752	8,199
Health	6,104	0	0	6,104	2,515
Education and Welfare	122,780	0	12,000	134,780	97,175
Housing	29,500	0	0	29,500	21,028
Community Amenities	138,745	0	0	138,745	126,760
Recreation and Culture	357,826	0	0	357,826	58,760
Transport	6,204,306	(50,627)	243,355	6,397,034	3,906,095
Economic Services	187,494	0	0	187,494	147,150
Other Property and Services	104,693	0	45,000	149,693	120,931
<b>Total Operating Revenue</b>	<b>15,331,830</b>	<b>(1,546,659)</b>	<b>275,355</b>	<b>14,060,525</b>	<b>10,286,401</b>
<b>Operating Expense</b>					
Governance	(649,787)	0	0	(649,787)	(381,703)
General Purpose Funding	(213,450)	0	0	(213,450)	(118,290)
Law, Order and Public Safety	(192,641)	(2,500)	0	(195,141)	(116,185)
Health	(89,741)	0	0	(89,741)	(60,296)
Education and Welfare	(738,280)	5,000	57,500	(675,780)	(362,831)
Housing	(29,500)	0	(18,080)	(47,580)	(41,231)
Community Amenities	(683,657)	0	0	(683,657)	(343,989)
Recreation and Culture	(1,574,126)	(48,000)	20,674	(1,601,452)	(938,133)
Transport	(6,146,194)	(64,259)	(185,140)	(6,395,593)	(4,105,679)
Economic Services	(608,973)	0	44,892	(564,081)	(292,898)
Other Property and Services	(198,126)	0	(68,805)	(266,931)	(431,890)
<b>Total Operating Expenditure</b>	<b>(11,124,475)</b>	<b>(109,759)</b>	<b>(148,959)</b>	<b>(11,383,193)</b>	<b>(7,193,125)</b>
<b>Funding Balance Adjustments</b>					
Add back Depreciation	6,314,247	0	120,405	6,434,652	4,155,975
Adjust (Profit)/Loss on Asset Disposal	9,190	44,894		54,084	19,549
Adjust Provisions and Accruals	0	0			0
<b>Net Cash from Operations</b>	<b>10,530,792</b>	<b>(1,611,524)</b>	<b>246,801</b>	<b>9,166,068</b>	<b>7,268,800</b>
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	46,000	61,500	0	107,500	32,432
<b>Total Capital Revenues</b>	<b>46,000</b>	<b>61,500</b>	<b>0</b>	<b>107,500</b>	<b>32,432</b>
<b>Capital Expenses</b>					
Land and Buildings	(1,525,108)	(10,600)	3,850	(1,531,858)	(145,791)
Furniture and Equipment	(16,800)	0	0	(16,800)	(4,089)
Plant and Equipment	(394,000)	(313,500)	0	(707,500)	(208,113)
Infrastructure - Roads	(9,239,598)	977,348	11,562	(8,250,689)	(4,837,917)
Infrastructure - Footpaths	(10,000)	0	0	(10,000)	0
Infrastructure - Airports	(26,000)	0	0	(26,000)	0
Infrastructure - Other	(1,617,743)	782	57,250	(1,559,711)	(77,997)
<b>Total Capital Expenditure</b>	<b>(12,829,249)</b>	<b>654,030</b>	<b>72,662</b>	<b>(12,102,558)</b>	<b>(5,273,907)</b>
<b>Net Cash from Capital Activities</b>	<b>(12,783,249)</b>	<b>715,530</b>	<b>72,662</b>	<b>(11,995,058)</b>	<b>(5,241,475)</b>
<b>Financing</b>					
Transfer to Reserves	(1,140,280)	0	0	(1,140,280)	(186,028)
Transfer from Reserves	0	303,605	0	303,605	153,975
<b>Net Cash from Financing Activities</b>	<b>(1,140,280)</b>	<b>303,605</b>	<b>0</b>	<b>(836,676)</b>	<b>(32,053)</b>
<b>Net Operations, Capital and Financing</b>	<b>(3,392,738)</b>	<b>(592,390)</b>	<b>319,463</b>	<b>(3,665,665)</b>	<b>1,995,272</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>3,392,738</b>	<b>1,213,510</b>	<b>0</b>	<b>4,606,248</b>	<b>4,606,248</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>621,120</b>	<b>319,463</b>	<b>940,582</b>	<b>6,601,520</b>

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019

SHIRE OF MEEKATHARRA  
March 2019 Budget Review

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	↑		22/09/2018 Item 9.2.4 19/01/2019 Item 9.2.4	Unaudited Budget Surplus Audited Budget Surplus	3,392,738 5,110,664	5,110,664 4,606,248	\$ \$	\$ \$	\$ \$	\$ \$
<b>Revenue</b>										
0031	↑	Increase in Rate Revenue	15/09/2018 Item 9.2.4	Operating Revenue	4,127,142	4,256,749		129,607		1,343,117
0181	↓	Reduced Budget amount for Financial Assistant Grant ~50% of grant received in 2017/18	15/09/2018 Item 9.2.4	Operating Revenue	2,251,970	1,184,613			(1,067,357)	275,760
0211	↓	Reduced Budget amount for Local Road Grant ~50% of grant received in 2017/18	15/09/2018 Item 9.2.4	Operating Revenue	1,126,531	568,249			(558,282)	(282,522)
5131	↑	Profit on Sale of Asset - P505 2017 Isuzu D-Max Leading Hand	27/02/2019 Item 10.4	Non Cash Item	0	4,365	4,365	0		(282,522)
2419	↑	Increased Youth Grant OSHC Program Grant		Operating Revenue	14,167	26,167		12,000		(270,522)
4591	↑	Main Roads Direct Grant		Operating Revenue	164,450	280,305		115,855		(154,667)
0151	↓	Interest on Overdue Rates		Operating Revenue	115,000	90,000			(25,000)	(179,667)
5203	↑	Landing Fees		Operating Revenue	592,500	720,000		127,500		(52,167)
1153	↑	(Insurance) Refunds/Claims		Operating Revenue	20,000	50,000		30,000		(22,167)
8783	↑	Standpipe Fees		Operating Revenue	1,500	16,500		15,000		(7,167)
<b>Operating Expenditure</b>										
YC22	↓	Reduce Youth Centre camps allocation	15/09/2018 Item 9.2.4	Operating Expenses	5,000	0		5,000		(2,167)
RO5	↑	Increase budget for Camps & Clinics run by Rec Youth & Sport	15/09/2018 Item 9.2.4	Operating Expenses	3,000	8,000			(5,000)	(7,167)
4193	↑	Increase budget for Lloyd's Building Assessment & Planning	15/09/2018 Item 9.2.4	Operating Expenses	30,000	71,000			(41,000)	(48,167)
4872	↑	Increase budget for updating Romans Data (carried over from previous year)	15/09/2018 Item 9.2.4	Operating Expenses	5,000	20,000			(15,000)	(63,167)
4103	↑	Town Siren	15/09/2018 Item 9.2.4	Operating Expenses	0	2,000			(2,000)	(65,167)
1902	↑	Animal Control Expenses - Murdoch Vet Program	27/02/2019 Item 9.4.4	Operating Expenses	0	2,500			(2,500)	(67,667)
5132	↑	Loss on Sale of Asset - P434 2012 Multi Tyre Roller	27/02/2019 Item 10.3	Non Cash Item	0	47,574	47,574	0		(67,667)
5132	↑	Loss on Sale of Asset - P438 2005 Toyota Landcruiser	27/02/2019 Item 10.4	Non Cash Item	0	1,685	1,685	0		(67,667)
4102	↑	Masonic Lodge Maintenance - Restumping Floor		Operating Expenses	5,200	15,700			(10,500)	(78,167)
4820	↑	Street Maintenance - Kerb Numbering		Operating Expenses	0	6,000			(6,000)	(84,167)
4900	↑	Traffic Signs & Control		Operating Expenses	130,000	160,000			(30,000)	(114,167)
0960	↓	Lot 927 McCleary St - Tree removal		Operating Expenses	0	3,850			(3,850)	(118,017)
2422	↓	Youth Coordinator Salaries		Operating Expenses	162,500	105,000		57,500		(60,517)
0942	↑	Lot 220 Darlot St Maintenance		Operating Expenses	7,200	10,000			(2,800)	(63,317)
0946	↓	Lot 304 Darlot St Maintenance		Operating Expenses	1,570	13,000			(11,430)	(74,747)
3617	↓	Recreation Officer Salaries		Operating Expenses	97,331	50,000		47,331		(27,416)
0352	↑	Administration Salaries		Operating Expenses	781,195	850,000			(68,805)	(96,221)
5072	↓	Depreciation - Airport		Non Cash Item	313,610	462,750	149,140		0	(96,221)
5922	↓	Depreciation - Trails		Non Cash Item	68,142	23,250	(44,892)	0		(96,221)
3662	↑	Depreciation - Pool		Non Cash Item	150,802	166,959	16,157		0	(96,221)
<b>Capital Expenditure</b>										
3637	↓	Reduce budget as most costs for the Viewing Platform for Headframe and Solar Lighting was incurred in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	36,000	5,218		30,782		(65,439)
Z00	↓	Reduce Flood Damage carryover figure as more work was undertaken in 2017/18 than expected and some road works came in under budget	15/09/2018 Item 9.2.4	Capital Expenses	2,947,142	2,198,538		748,604		683,165
FDA66	↓	Flood Damage works on Landor Road budget to be reduced as some works were completed in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	708,167	500,852		207,315		890,480
FDA1	↓	Flood Damage works on Mt Clere Road budget to be reduced as some works were completed in 2017/18	15/09/2018 Item 9.2.4	Capital Expenses	626,389	618,804		7,585		898,065

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019

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SHIRE OF MEEKATHARRA  
March 2019 Budget Review

GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
FDAS	↓	Flood Damage works on Neds Creek Road budget to be reduced as some works were completed in 2017/28	15/09/2018 Item 9.2.4	Capital Expenses	90,297	1,454		88,843		986,908
		Reduce Golf Club House budget as successful in grant application for Building Renewal								
3962	↓	Renewal	15/09/2018 Item 9.2.4	Capital Expenses	27,500	12,500		15,000		1,001,908
5464	↑	Carry over cost of Motorised Bitumen Sprayer	15/09/2018 Item 9.2.4	Capital Expenses	0	22,500			(22,500)	979,408
DC4	↑	Carry over cost of Mechanical Pit - still requires further work	15/09/2018 Item 9.2.4	Capital Expenses	0	15,000			(15,000)	964,408
DC6	↑	Carry over cost of Depot Capital Lighting	15/09/2018 Item 9.2.4	Capital Expenses	0	15,000			(15,000)	949,408
AC8	↑	Staff lunch room area	15/09/2018 Item 9.2.4	Capital Expenses	0	7,000			(7,000)	942,408
		Lot 87 Unit 1 Main Street - Replace carpet in lounge and bedroom (includes repairs to flooring)								
0926	↑	Lot 87 Unit 1 Main Street - Replace carpet in lounge and bedroom (includes repairs to flooring)	15/09/2018 Item 9.2.4	Capital Expenses	2,200	4,200			(2,000)	940,408
DC9	↑	Painting to complete Renovations on the Railway Goods shed at depot	15/09/2018 Item 9.2.4	Capital Expenses	0	4,600			(4,600)	935,808
4181	↑	Increase allocation for Mt Gould upgrade due to unforeseen wall repairs	15/09/2018 Item 9.2.4	Capital Expenses	61,500	73,500			(12,000)	923,808
5474	↑	Increase allocation for expenditure on Old Bailey Water Tanker	17/11/2018 Item 10.1	Capital Expenses	100,000	150,000			(50,000)	873,808
C66	↓	Landor Rd - Council Funding	17/11/2018 Item 10.1	Capital Expenses	700,000	550,000		150,000		1,023,808
CB66	↓	Landor Rd - Council Funded - Second Coat Seal	17/11/2018 Item 10.1	Capital Expenses	295,000	445,000			(150,000)	873,808
C66	↑	Landor Rd - Council Funding	19/01/2019 Item 10.1	Capital Expenses	550,000	625,000			(75,000)	798,808
5084	↑	Purchase of new workmate ute to replace P505	27/02/2019 Item 10.4	Capital Expenses	0	61,000			(61,000)	737,808
5294	↑	Purchase of new Multi Tyre Roller to replace P434	27/02/2019 Item 10.3	Capital Expenses	0	180,000			(180,000)	557,808
3694	↓	Pool Infrastructure - Spring Board replacement		Capital Expenses	5,000	0		5,000		562,808
3694	↑	Pool Infrastructure - Basket Ball Rings, Volleyball net		Capital Expenses	0	2,750			(2,750)	560,058
3694	↑	Pool Infrastructure - Replace fencing with a garrison security fence		Capital Expenses	7,000	25,000			(18,000)	542,058
3694	↓	Pool Infrastructure - Lighting replacement		Capital Expenses	60,000	12,000		48,000		590,058
C131	↓	Peace Gorge Rd - Gravel Sheet and improve drainage		Capital Expenses	55,000	43,438		11,562		601,620
4984	↓	Mainstreet Scaping - Vehicle activated speed signs		Capital Expenses	45,000	20,000		25,000		626,620
0980	↓	Lot 927 McCleary St - Tree removal		Capital Expenses	3,850	0		3,850		630,470
<b>Capital Revenue</b>										
4601	↓	AGRN 743 Carry over amount lower than expected due to more work being completed in the previous year & claimed in the previous year	15/09/2018 Item 9.2.4	Capital Revenue	4,890,398	4,835,406		0	(54,992)	575,478
8961	↑	Transfer from Unspent Grants Reserve	15/09/2018 Item 9.2.4	Capital Revenue	0	153,604		153,604		729,082
5105	↑	Proceeds on Sale of Assets - P434 2012 Multi Tyre Roller	27/02/2019 Item 10.3	Capital Revenue	0	30,000		30,000		759,082
5105	↑	Proceeds on Sale of Assets - P438 2005 Toyota Landcruiser	27/02/2019 Item 10.4	Capital Revenue	0	1,500		1,500		760,582
5105	↑	Proceeds on Sale of Assets - P505 2017 Isuzu D-Max	27/02/2019 Item 10.4	Capital Revenue	0	30,000		30,000		790,582
8961	↑	Transfer from Plant Reserve	27/02/2019 Item 10.3	Capital Revenue	0	150,000		150,000		940,582
							174,029	3,964,364	(3,023,782)	

### 9.3 ADMINISTRATION

<b>Title/Subject:</b>	<b>DRAFT POLICY AMENDMENTS</b>
<b>Agenda/Minute Number:</b>	9.3.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 239
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	6 March 2019
<b>Author:</b>	Bill Atkinson Consultant
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This report recommends the amendment/rewording of several draft policies which were considered by Councillors at the working session conducted on Tuesday the 5<sup>th</sup> March 2019.

**Attachments:**

Policy 01.11 – Nominations to Boards and Committees

Policy 02.07 – Flying of Flags

Policy 03.10 – Conferences – Study Tours

Policy 03.27 – Secondary Employment

Policy 03.29 – Construction Crew Annual Stand Down

Policy 05.08 – Unsealed Road Formation and Maintenance (No changes to wording but supported with explanatory diagrams).

**Background:**

Council has embarked on a review of its Policy Manual. At the informal working session held on the 5<sup>th</sup> March 2019 some suggestions were made to strengthen the wording on a number of policies. These changes have been effected accordingly and are submitted for the further consideration of Council.

**Comment:**

Once there is agreement on the wording of the policies in question, the revised Policy Manual will be compiled and presented to Council for adoption at its Ordinary Meeting scheduled for the 13<sup>th</sup> April 2019.

Note: at the informal working session attention was also paid to Policy 3.20 – “Redundancy Payments” which required some further research. This Policy is the subject of an additional agenda item.

**Consultation:**

Roy McClymont - Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Review of all Policies

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation:**

**That Council confirms the wording and amendments to the following policies as submitted:**

**Policy 01.11 – Nominations to Boards and Committees**

**Policy 02.07 – Flying of Flags**

**Policy 03.10 – Conferences – Study Tours**

**Policy 03.27 – Secondary Employment**

**Policy 03.29 – Construction Crew Annual Stand Down**

**Policy 05.08 – Unsealed Road Formation and Maintenance (No changes to wording but supported with explanatory diagrams).**

**Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr AJ Binsiar**

**That Council adopt the Officers Recommendation as presented and with the following further amendment to Policy 05.08 – Unsealed Road Formation and Maintenance:**

*“Water is to be used in all road construction...”*

**amended to**

*“Water is to be used when possible in all road construction...”*

**CARRIED 7/0**

## 1.11 - Nominations to Boards & Committees

---

Section: Council/Members

History:

- Adopted:21 May 2005
  - Reviewed & Amended :21 November 2009
  - Reviewed and Amended:16 March 2019
- 

Nominations for and the election of delegates to boards, committees and external organisations which require Council representation is to be carried out at the Ordinary Meeting of Council held following Council elections, **and as required thereafter.**

That delegates representing Council at Association Conferences (WALGA) shall vote and move motions as they see fit; and as they believe reflects the views of Council. This authority is granted subject to the delegates reporting back to Council the proceedings of the Conferences at the next Ordinary Meeting.

## 2.7 - Flying of Flags

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Section: Administration

History:

- Adopted:21 May 2005
  - Reviewed: 21 November 2009
  - Reviewed:& Amended 16 March 2019
- 

The only flags to be flown on a daily basis, during normal business hours, shall be the Australian National Flag, the Western Australia State Flag and the Australian Aboriginal Flag and that only these three flags be flown on all occasions (including Australia Day, Harmony Day, Anzac Day, National Reconciliation Week, the Queen's Birthday, NAIDOC Week, National Flag Day, Citizenship Day, United Nations Day and Remembrance Day) except that all three flags be flown at half-mast or otherwise, when required, in accordance with flag protocol advice.

On occasions when the Shire is requested to fly flag/s other than the Australian National Flag, the Western Australia State Flag and the Australian Aboriginal Flag, then the approval of Council is required. If it is not expedient for Council to determine requests of this nature, then the CEO, in consultation with the President, shall determine whether or not approvals will be granted.

The flying and/or displaying of flags shall be in accordance with the *Flags Act 1953* and any announcements/directives given by the relevant State or Federal Department and/or in accordance with the book "*Australian Flags*" produced by the Awards and National Symbols Branch – Department of Prime Minister and Cabinet.



### 3.10 - Conferences – Study Tours

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Section: Staff

History:

- Adopted: 20 January 2007
  - Reviewed: 21 November 2009
  - Reviewed & Amended: 16 March 2019
- 

#### Professional Conferences

- i) The Chief Executive Officer and Senior Officers are encouraged to attend conferences relating to their profession.
- ii) Funds for attendance at professional conferences shall be provided on each annual budget under the provision for staff training.
- iii) The Chief Executive Officer is authorised to approve the attendance of staff at professional conferences in accordance with the following guidelines:
  - Budget authority and funding arrangements are to be considered.
  - The Chief Executive Officer is to ensure that attendance at the conference will be beneficial to the officer and/or the Council.
- iv) If it is considered beneficial for the President and/or a Councillor/s to accompany the Chief Executive Officer and Senior Officers to any conference, such attendance shall be at the discretion of the Council and will only occur if adequate funds are available on the Budget.
- v) When the Chief Executive Officer attends conferences, in the event of there being a “Partners Program”, including a conference dinner, the Chief Executive’s partner may be registered to attend /participate accordingly **with costs being met by the Shire.**
- vi) The Chief Executive Officer may approve or decline to approve staff attendance at other conferences and if attendance involves a Councillor or Councillors, this to be at the discretion of Council.

#### Annual Study Tours

- i) Details of study tours are to be arranged in advance so that suitable provision can be made in each year’s Budget. When no details of study tours have been arranged or arrangements are incomplete, an appropriate amount shall be included in the budget to cover the cost of an annual study tour.
- ii) The Chief Executive Officer in consultation with Council may approve attendance at study tours but shall apply the following guidelines:

- . The maximum attendance at any study tour is to be two elected members and two staff;
- . Attendance at a study tour shall only take place where there are appropriate funds provided for in the annual budget;
- . A detailed report including recommendations on each study tour shall be submitted to Council.

### 3.27 - Secondary Employment

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Section: Staff

History:

Adopted: 16 March 2019

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#### Purpose

The Shire of Meekatharra recognises that its employees may, with approval, engage in secondary employment outside of their employment with the Shire of Meekatharra. The objective of this policy is to provide guidance on the disclosure, implications and limitations regarding 'secondary employment' in the context of perceived and actual conflicts of interest with the work conducted at the Shire.

For the purposes of this policy, secondary employment includes paid employment with another organisation, running a business, maintaining a professional practice or consultancy, contract work and being a director of an organisation. It may also include voluntary activities if those activities have the potential to affect employment with the Shire.

#### Commitment

The Shire will exercise discretion to consent to an employee's application for secondary employment, unless the secondary employment will, or is likely to have an adverse impact on their employment with the Shire. In considering any such application, the Shire will have due regard to principles affecting employment by Local Governments under Section 5.40 of the Local Government Act 1995.

#### Requirement

An employee must not engage in secondary employment outside the service of the Shire without first informing the CEO. The CEO will assess the nature of the secondary employment and provide the employee with an outcome. If the CEO determines not to give consent to secondary employment, the CEO must provide an explanation outlining any perceived or actual adverse impacts that secondary employment may have on their employment with the Shire.

Where a staff member already has other employment at the time of commencing work with the Shire, such employment shall be disclosed when commencing work with the Shire.

#### Conflicts of Interest

Secondary employment can lead to conflicts of interest and/or conflicts of duties. An employee must not use Shire time, resources, or information obtained from the Shire in the course of secondary employment, or otherwise take advantage of their position at the Shire for the benefit of their secondary employment.

Risks include but are not limited to:

- the creation of an actual or perceived conflict of interest between official and private business interests;
- misuse of Shire resources, especially telephones, email and office stationery and material;

- unauthorised use of information and intellectual property;
- absenteeism due to competing commitments;
- diminished work performance resulting from fatigue, distraction or time pressures;
- increased load on co-workers who must compensate the reduced performance of one employee; and
- adverse effects on the public's perception of the integrity of the Shire

#### Responsibility of the Employee

An employee must avoid and appropriately resolve any conflict or incompatibility between his or her private or personal interests and the impartial performance of his or her public or professional duties.

Employees with approval to engage in secondary employment have a duty to notify the CEO of any change in circumstances which might give rise to a conflict of interest, incompatibility with the Shire employment or any real or perceived adverse impact on their performance of professional duties.

#### Responsibility of the Chief Executive Officer

The CEO may disapprove an application to engage in secondary employment where it presents a conflict with Shire duties. The CEO may make the termination of secondary employment a condition of commencement or continuation of employment with the Shire. Further, the CEO may place any necessary restrictions on secondary employment so as to not interfere with the position with the Shire. An employee who engages or continues to engage in secondary employment after being informed that their application has been disapproved may be subject to disciplinary action. In some circumstances, the Shire may be obliged to notify an external agency, such as the Corruption and Crime Commission, if the secondary employment arrangement requires further investigation.

The CEO may delegate his/her authority to deal with all or any part of this policy and procedure to an appropriate Officer.

If approved, the secondary employment will be reviewed annually to ensure continued compliance with this policy.

#### Voluntary & Community Organisations

Shire employees are encouraged to contribute to the community and be involved in voluntary and community organisations. Within the context of this Policy, an employee is free to fully participate in voluntary and community organisations, charities and in professional associations. This must however be in the employee's own time, except where the provisions of Council Policies 3.16 - *Defence Force Active Reservists* and 3.19 - *Paid Leave on Voluntary Service* apply, or when permission is granted by the CEO for participation during work hours).

#### Appeals

If an employee who does not receive approval from the Shire to undertake secondary employment wishes to appeal the decision, they are entitled to make their appeal in writing to the CEO for reconsideration.

#### Employees under Fixed Term Contracts

Provisions contained within fixed term contracts override the provisions of this policy.

### 3.29 - Construction Crew Annual Stand Down

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Section: Staff

History:

Adopted: 16 March 2019

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In order to coordinate the Shires road construction program, members of the Shire's Construction Crew are to take annual leave from the last working day in December until recommencing work at a predetermined date in **early in the New Year**.

Construction crew members who have not accrued sufficient annual leave entitlements to cover the stand down period are to take leave without pay until the notified commencement date.

## 5.8 - Unsealed Road Formation and Maintenance

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Section: Engineering

History:

- Adopted: 20 January 2007
  - Reviewed: 21 November 2009
  - Reviewed and Amended: 16 March 2019
- 

### Issues and Challenges

With 2480 kilometres of unsealed road over a sparsely populated wide geographical area of nearly 101000 square kilometres, the Shire of Meekatharra is faced with significant challenges in improving and maintaining its road network.

These challenges include:

- Roads hundreds of kilometres away from Meekatharra which makes routine road inspections and basic routine repairs difficult;
- The impracticalities and costs associated with having Shire works crews spending extended periods of time in remote areas maintaining the roads.
- A scarcity of gravel which means that roads have to be formed and maintained with whatever material is available within reasonable proximity;
- Increased usage of several roads by heavy haulage configurations servicing the mining industry which accelerates the wear factor on roads;
- Spasmodic and severe flooding events;
- The common tendency for roads to sustain disproportionate wear down the middle due to the driving behaviour of most road users.
- Differing road condition environments throughout the Shire which means that “textbook” road construction practices with respect to relatively high crowns, steep crossfalls and drainage by way of offshoot drains, are often unviable and inefficient.

In order to provide an unsealed road network that is better able to sustain the rigors of this environment, the following practices have been successfully implemented and are, in general terms, recommended as policy:

- Roads are to be built above the level of the surrounding terrain with a relatively low crown (e.g. 2%);
- Water is to be used in all road construction and maintenance activities (The Shire has an extensive network of water bores significantly reducing the need for long haul water cartage which further exacerbates road wear);
- Where drainage is to be installed, this generally takes the form of constructing longitudinal drains within between 10 – 20 metres from the formation of the road. The material excavated from these drains is to be used as a windrow or elevated back slope on the side of the drain furthest away from the road. The longitudinal drains have a twofold purpose, being to accommodate drainage from the road and, by way of the windrows helping in holding back water in heavy rainfall events from the road. The drains carry water to the lowest point (creeks or depressions) and thus away from the road;
- When roads become worn down the middle, rather than conventional maintenance grading techniques where material is pulled up from the sides of the road to restore the centre or crown, material is imported, compacted (rolled) and graded. This method maintains the integrity of the

road formation, as the sides of the road away from the heavily trafficked centre are not compromised by donating material to the centre section of the road;

- In order to prevent scouring or ponding, no windrows are to be left on the road after grading;
- Guideposts are to be used sparingly (sharp corners, culverts and floodways) to facilitate ease of maintenance grading;
- It is generally more economical and efficient to engage self-sufficient contractors well versed in building and maintaining roads in this environment, than by utilising the Shires own resources, especially in the more remote areas of the Shire.
- The Works and Services Manager is to liaise with the Works Group prior to road formation works being undertaken and when there are circumstances that may require a departure from the maintenance grading techniques specified in this policy.

**POLICY 58  
DIAGRAM**

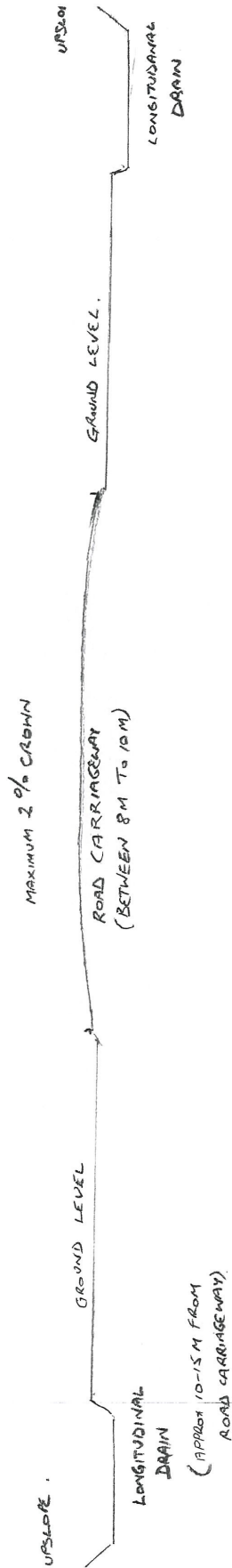


DIAGRAM 1 HORIZONTAL ELEVATION

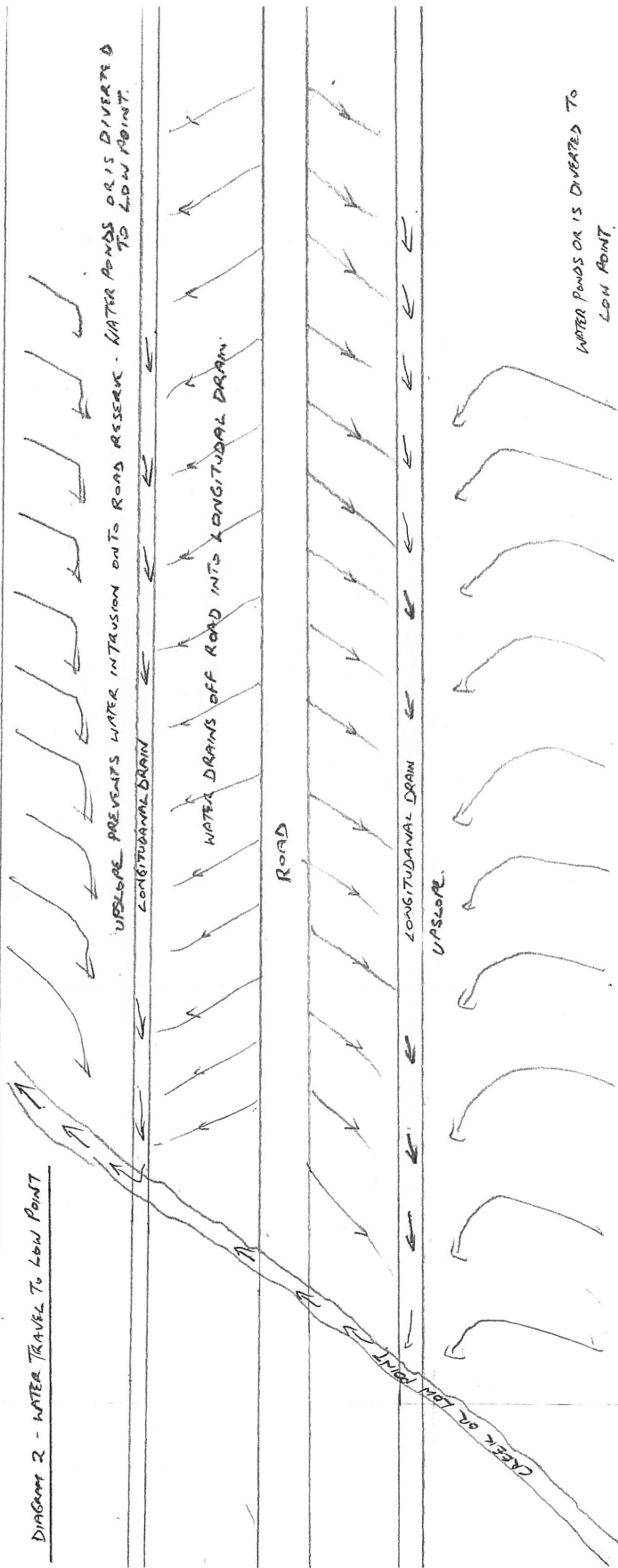




DIAGRAM 2 - WATER TRAVEL TO LOW POINT



<b>Title/Subject:</b>	<b>REVIEW OF POLICY 3.20 – REDUNDANCY PAYMENTS</b>
<b>Agenda/Minute Number:</b>	9.3.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 239
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	6 March 2019
<b>Author:</b>	Bill Atkinson Consultant
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
Signature of Author

  
Signature Senior Officer

**Summary/Matter for Consideration:**

This report recommends consideration of changes to the *Pay on Redundancy* provisions contained in Policy 3.20 – Redundancy Payments.

**Attachments:**

Copy of Revised draft Policy on Redundancy payments;  
Copy of section 60 of the National Employment Standards relating to redundancy pay

**Background:**

During the course of the informal working session held on the 5<sup>th</sup> March 2019 to review the Shire's Policies, there was some discussion on the level of redundancy payments provided for in Policy 3.20 – *Redundancy Payments*. Some further research has been carried out with respect to redundancy payments provided for in the *National Employment Standards*.

**Comment:**

The Shire's policy on redundancy pay far exceeds that provided for in the *National Employment Standards* and additionally provides for payout of accumulated sick leave and a contribution towards relocation expenses. There are some benefits in the Shire's policy largely aligning with the provisions of the *National Employment Standards* in that the latter will always remain current in accordance with prevailing standards. Council could decide to adopt the redundancy pay provisions of the *National Employment Standards* with or without some additional benefits it may wish to offer employees on redundancy.

The payout of sick leave (personal leave) is a vexing argument because that leave is essentially income insurance in cases of sickness, incapacitation or other personal situations whereby employees are unable to carry out normal work commitments due to circumstances beyond their control. It could be deemed to be unfair to employees that have no choice but to take this leave, not to be able to accumulate leave, which under the terms of the Shire policy is effectively paid out as a bonus to those fortunate enough to be able to accumulate this leave. It is therefore recommended that the payout of accumulated sick leave not comprise any part of the Shires policy on redundancy payments.

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Some assistance with relocation expenses from Meekatharra may be warranted given its relative remoteness and the expenses associated with relocating.

**Consultation:**

Roy McClymont - Chief Executive Officer

**Statutory Environment:**

National Employment Standards

**Policy Implications:**

Significant change to existing policy

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr MR Hall

**That the Shire's pay on redundancy be aligned to the provisions of the *National Employment Standards*, however the current contribution towards relocation expenses be retained and increased from \$2,500 to \$5,000.**

**CARRIED 7/0**

### 3.20 - Redundancy Payments

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Section: Staff

History: Previously *Redundancy/Severance Payments*

- Adopted: 20 January 2007
  - Reviewed: 21 November 2009
  - Reviewed & Amended 16 March 2019
- 

*Note: check for compliance with the relevant award/s and legislation prior to acting on this policy.*

#### Employees Exempted

This policy shall not apply where employment is terminated as a consequence of conduct that justifies instant dismissal, including malingering, inefficiency or neglect of duty, or in the case of casual employees, or employees engaged for a specific period of time or for a specified task or tasks.

#### Discussions before Redundancy

- (a) (i) Where the employer has made a definite decision that it no longer wishes to continue the position an employee currently holds, and this is not due to the ordinary and customary turnover of labour and that decision may lead to the termination of employment, the employer shall hold discussions with the employee(s) directly affected and, if the employee wishes, with their union or unions, to discuss the processes to be followed.
- (ii) The discussions shall take place as soon as is practicable after the employer has made a definite decision which will invoke the provisions of paragraph (i) hereof, and shall cover, inter alia, any reasons for the proposed redundancies, measures to avoid or minimise the redundancies and measures to mitigate any adverse effects of any redundancies on the employees concerned.
- (iii) For the purposes of the discussion the employer shall, as soon as practicable, provide in writing to the employees concerned and if relevant their union(s), all salient information about the proposed redundancies including the reasons for the proposed redundancies, the number and categories of employees likely to be affected, and the number of workers normally employed and the period over which the redundancies are likely to be carried out. The employer shall not be required to disclose confidential information, the disclosure of which would be inimical to the employer's interests.

#### Re-deployment

- (b) An employee occupying a position which has been deemed to be redundant shall be provided the opportunity to discuss and agree with the employer the option of re-training and re-deployment to an alternative vacant position, whether this position is at the same level of remuneration or at a lower level. The employer will use all reasonable endeavours to place the employee in an alternative position.

#### Transfer to Lower Paid Duties

- (c) Where an employee is transferred to lower paid duties for reasons of their position being made redundant due to organisational change, the employee shall be paid at the ordinary time rate of pay of his or her former position for a period of 12 months following the date of transfer.

#### Pay on Redundancy

- (d) Other than in cases of wilful misconduct the following shall apply, provided that the payments shall not exceed the amount which the employee would have earned if employment with the employer had proceeded to the employee's normal retirement or contract expiry date, and notwithstanding that additional payment may be agreed between the parties for voluntary severance:
- (i) Six (6) weeks' pay for the first completed year of service;
  - (ii) Five (5) weeks' pay for the second completed year of service;
  - (iii) Four (4) weeks' pay for the third completed year of service;
  - (iv) Three (3) weeks pay for every completed year of service thereafter;
  - (v) An additional four (4) weeks pay in lieu of notice if no notice given;
  - (vi) An additional one (1) week pay if over 45 years of age;
  - (vii) Pro-rata long service after a minimum of five (5) years service;
  - (viii) Payment of accumulated sick leave in accordance with the following formula:
    - (A) after 2 years continuous service 50% of amount accrued;
    - (B) after 7.5 years continuous services 75% of amount accrued;
    - (C) after 10 years continuous service 100% of amount accrued."Weeks' pay" means the ordinary time rate of pay for the employee concerned;
  - (ix) where severance is involuntary, an additional \$2,500 will be paid as a contribution towards relocation expenses by way of:
    - a) payment to a common carrier of household goods on presentation of a tax invoice for up to this amount, or
    - b) reimbursement of relocation expenses on presentation of a receipt detailing the expenditure incurred, and/or
    - c) a cash payment, for which tax may be deducted;
  - (xi) A benefits cap equivalent to 52 weeks' ordinary pay will apply.

#### Employee Leaving During Notice

- (e) An employee whose employment is terminated for reasons of his/her position being made redundant due to organisational change, may terminate his/her employment during the period of notice and, if so shall be entitled to the same benefits and payments under this policy had he/she

remained with the employer until the expiry of such notice. In such circumstances the employee shall not be entitled to payment in lieu of notice.

**Time Off During Notice Period**

- (f) (i) During the period of notice of termination given by the employer, an employee shall be allowed up to one day's time off without loss of pay during each week of notice for the purpose of seeking other employment.
- (ii) If the employee has been allowed paid leave for more than one day during the notice period for the purpose of seeking other employment, the employee shall, at the request of the employer, be required to produce proof of attendance at an interview or he/she shall not receive payment for the time absent.

For this purpose a statutory declaration will be sufficient.

**Notice to Centrelink**

- (g) Where a decision has been made to terminate employees in the circumstances outlined in sub-clause (a) hereof, the employer, with the consent of the employee/s affected shall notify Centrelink thereof as soon as possible giving relevant information including the number and categories of the employees likely to be affected and the period over which the terminations are intended to be carried out.

**Employees With Less Than One Year's Service.**

- (h) This clause shall not apply to employees with less than one year's continuous service and the general obligation on the employer should be no more than to give relevant employees an indication of the impending redundancy at the first reasonable opportunity, and to take such steps as may be reasonable to facilitate the obtaining by the employees of suitable alternative employment.

DIVISION 10 Notice of termination and redundancy pay

*NATIONAL EMPLOYMENT STANDARD*

**58 Transmission of business and notice of termination or payment in lieu**

(1) For the purposes of section 57, a transferring employee's period of continuous service includes each period of continuous service of the employee with an old employer in the business being transferred (whether or not the old employer was previously a new employer in connection with the business).

(2) However, the employee's continuous service with an old employer is disregarded so far as the employee had previously received notice of termination, or payment in lieu of such notice, in respect of that service.

**59 Modern awards may provide for notice of termination by employees**

A modern award may include provisions specifying the period of notice an employee must give in order to terminate his or her employment.

**Subdivision B—Redundancy pay**

**60 Redundancy pay**

(1) An employee is entitled to be paid redundancy pay by the employer if the employee's employment is terminated:

(a) at the employer's initiative because the employer no longer requires the job done by the employee to be done by anyone, except where this is due to the ordinary and customary turnover of labour; or

(b) because of the insolvency or bankruptcy of the employer.

Note: Sections 62, 63 and 64 describe situations in which the employee does not have this entitlement.



(2) The amount of the redundancy pay equals the total amount payable to the employee for the redundancy pay period worked out using the following table at the employee's base rate of pay or his or her ordinary hours of work:

**Redundancy pay period**

**Employee's period of continuous service with the employer on termination**

**Redundancy pay period**

At least 1 year but less than 2 years	4 weeks
At least 2 years but less than 3 years	6 weeks
At least 3 years but less than 4 years	7 weeks
At least 4 years but less than 5 years	8 weeks
At least 5 years but less than 6 years	10 weeks
At least 6 years but less than 7 years	11 weeks
At least 7 years but less than 8 years	13 weeks
At least 8 years but less than 9 years	14 weeks
At least 9 years but less than 10 years	16 weeks
At least 10 years	12 weeks

<b>Title/Subject:</b>	<b>COMPLIANCE AUDIT RETURN 2018</b>
<b>Agenda/Minute Number:</b>	9.3.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 206
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 March 2019
<b>Author:</b>	Krys East Acting Chief Executive Officer
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council is required to annually complete a Compliance Audit Return and submit it to the Local Government Department.

**Attachments:**

Meekatharra's Compliance Audit Return 2018

**Background:**

In 2011 Regulation 14 of the Local Government (Audit) Regulations 1996 was amended by the insertion of sub regulation (3A) to require the Audit Committee to review the Compliance Audit return prior to its submission to Council.

This year the return consists of 94 of the same questions as last year, less one question about Elections plus an additional two questions pertaining to the Finance Audit Regulation 17. Prior to 2011 returns averaged about 300 questions. For the last four years the return was completed by the Deputy CEO and in the year prior to that by the CEO with assistance from the Deputy CEO. The previous five returns were completed by independent consultants. This was a prudent practice because it gave Council an independent opinion of their compliance.

However, given that there is a significant reduction in the number of questions to research and answer, staff again consider that the engagement of a consultant is not practical. In 2013 one consultant advised that he had undertaken two Compliance Audit Returns during that year with each taking just 5 hours to complete. Clearly the cost of airfares and travel is not warranted for potentially up to 5 hours work for a consultant.

In January 2013 Acting Chief Executive Officer Murray Brown compiled the 2012 return and could also be considered to be independent.

**Comment:**

In terms of compliance requirements, this audit covers a very small sample of the legislation that imposes tasks/responsibilities on Local Government. The last count from a reliable source suggested that there are over 114 separate pieces of legislation that involve Local Government. Two compliance matters are pointed out below:

1. Integrated Planning and Reporting questions 5-7: The review of the Asset Management Plans, Corporate Business Plan and Long Term Financial Plans is not yet complete. Most of these were adopted by Council in 2013 so are due for review and amending. The review and amendments have been ongoing and it's planned to present these plans to Council for adoption in 2019.
2. Tenders for Providing Goods and Services question 3: Tenders require state-wide notice. It was noted that the "Small Wheels Skate Park" was not advertised in a state-wide newspaper, so at the March 2018 Council meeting it was resolved to readvertise the Request for Tender.

**Consultation:**

Nil

**Statutory Environment:**

Regulation 14 of the Local Government (Audit) Regulations 1996

*"14. Compliance audits by local governments*

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
  - (a) presented to the council at a meeting of the council; and*
  - (b) adopted by the council; and*
  - (c) recorded in the minutes of the meeting at which it is adopted."*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Committee Recommendation / Council Resolution:**

**Moved:** Cr MR Hall

**Seconded:** Cr HJ Nichols

**That Council adopt the attached Compliance Audit Return 2018 and submit it to the Director General, Department of Local Government, Sport and Cultural Industries.**

**CARRIED 7/0**



Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
**Local Government, Sport  
and Cultural Industries**

## Meekatharra - Compliance Audit Return 2018

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

<b>Commercial Enterprises by Local Governments</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		Krys East
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		Krys East
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Krys East
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Krys East
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
**Local Government, Sport  
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<b>Delegation of Power / Duty</b>						
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations made to committee	Krys East	
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Krys East	
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Krys East	
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Krys East	
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	N/A		Krys East	
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Krys East	
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	N/A	No new delegations to the CEO in 2018. However Council did review and adopt the Delegation Register by an absolute majority in June 2018	Krys East	
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	N/A	No new delegations to the CEO in 2018. However Council did review and adopt the Delegation Register by an absolute majority in June 2018	Krys East	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	N/A	No new delegations from the CEO to an employee made in 2018.	Krys East	
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A	No delegations were amended or revoked during 2018. The delegation register was adopted without amendment in June 2018.	Krys East	
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Krys East	
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes	In June 2018	Krys East	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Krys East	

**Disclosure of Interest**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019  
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Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Krys East
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes	Nobody declaring an interest remained in the meeting for the discussion of the meeting.	Krys East
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Krys East
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A	No newly elected members in 2018	Krys East
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes	Bill Atkinson - Acting CDSM	Krys East
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Krys East
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Krys East
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Krys East
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Krys East
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Krys East
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Krys East
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	N/A	No impartiality disclosure was recorded where there was reasonable belief that the impartiality of the person would be adversely affected	Krys East
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Krys East
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Krys East
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Krys East

#### Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes	Feb 2018 - Lease of Lot 742 Meekatharra	Krys East
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Krys East

#### Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes	Established after the Ordinary Elections in November 2017	Krys East
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	The Audit Committee has no delegated powers under part 7	Krys East
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Krys East
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes	Appointed at the OCM March 2016	Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes		Krys East
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	No		Krys East
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Krys East
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Krys East
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Krys East
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Krys East
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Krys East
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Krys East
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Krys East
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Krys East
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	No		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	Yes	December 2020	Krys East

### Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	19 October 2013 - in the process of being reviewed with Adoption in 2019	Krys East
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Krys East
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	21 October 2017 - plan to undertake a comprehensive review in 2019	Krys East
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Krys East
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Various AMP with adoption dates from June 2013 to Dec 2014. All are in the process of being reviewed with adoption in 2019	Krys East
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	20 July 2013 - in the process of being reviewed with adoption in 2019	Krys East
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	20 June 2015 - planned review and adoption in 2019	Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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<b>Local Government Employees</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	No vacancy	Krys East
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes	Advertised for a CDSM	Krys East
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Krys East
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Krys East
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
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<b>Official Conduct</b>						
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is the complaints officer	Krys East	
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes	Nil complaints but register is kept	Krys East	
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Krys East	
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Krys East	
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Krys East	
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Krys East	

<b>Tenders for Providing Goods and Services</b>						
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Krys East	
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Krys East	



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 MARCH 2019  
Page 79

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes	It was noted that the "Small Wheels skate park" was not advertised in a state-wide newspaper, at the March 2018 meeting of Council it was resolved to readvertise the RFT.	Krys East
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Krys East
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Krys East
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Krys East
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A	All submitted tenders were compliant.	Krys East
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Krys East
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Krys East
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Krys East
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A	No expression of interest were called	Krys East
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Krys East
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Krys East
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
**Local Government, Sport  
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A	No panels of pre-qualified suppliers were invited this year	Krys East
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Krys East
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Krys East
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Krys East
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Krys East
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Krys East
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Krys East
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Krys East
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Krys East
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
**Local Government, Sport  
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Krys East

I certify this Compliance Audit return has been adopted by Council at its meeting on \_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, Meekatharra

\_\_\_\_\_  
Signed CEO, Meekatharra

**9.4 COMMUNITY DEVELOPMENT**

Nil

**9.5 HEALTH BUILDING AND TOWN PLANNING**

Nil

**9.6 WORKS AND SERVICE**

Nil

**9.7 CONFIDENTIAL ITEMS**

Nil

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Moved: Cr HJ Nichols**

**Seconded: Cr AJ Binsiar**

**That the urgent new business be discussed.**

**CARRIED 7/0**

**10.1 EXTENSION OF RANGER SERVICES CONTRACT considered after 10.6**

<b>Title/Subject:</b>	<b>APPLICATION FOR MISCELLANEOUS LICENCE 52/201</b>
<b>Agenda/Minute Number:</b>	10.2
<b>Applicant:</b>	Billabong Gold Pty Ltd
<b>File Ref:</b>	ADM 210
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 March 2019
<b>Author:</b>	Tralee Cable Community & Development Services Manager
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Application for Miscellaneous Licence by Billabong Gold Pty Ltd (Peak Hill Area)

**Attachments:**

Correspondence from MMWC Group including Map of the Area

**Background:**

Nil

**Comment:**

The stated purposes of the application are a search for groundwater.

The license is not adjacent to any major roadway.

The area of the proposed licence is 13.79750 ha. The term of a Miscellaneous Licence is 21 years and it may be renewed for further terms.

**Consultation:**

Roy McClymont - Chief Executive Officer  
Mining Registrar's Office – Meekatharra  
Department of Mines, Industry, Regulation and Safety

**Statutory Environment:**

Mining Act 1978 - s 8 provides: *mining tenement means a prospecting licence, exploration licence, retention licence, mining lease, general purpose lease or a miscellaneous licence granted or acquired under this Act or by virtue of the repealed Act; and includes the specified piece of land in respect of which the mining tenement is so granted or acquired. Mining includes fossicking, prospecting and exploring for minerals and mining operations.*

Mining Act 1978 – s 91 to 94 Miscellaneous licences

Mining Regulations 1981 – cl 42B – Prescribed purposes

Land Administration Act – s 55 (2) – Property and management etc. of roads.

The following *Standard Conditions* also apply to Miscellaneous Licences that are issued:

Standard Condition 7. The LESSEE notifying the holder of any underlying pastoral or grazing lease by telephone or in person, or by registered post if contact cannot be made, prior to undertaking airborne geophysical surveys or any ground disturbing activities utilising equipment such as scrapers, graders, bulldozers, backhoes, drilling rigs, water carting equipment or other mechanical equipment;

Standard Condition 8. The LESSEE or transferee as the case may be, shall within thirty (30) days of receiving written notification of:

- the grant of the lease; or
- registration of a transfer introducing a new LESSEE;  
shall advise by registered post, the holder of any underlying pastoral or grazing lease details of the grant or transfer;

**Policy Implications:**

A policy review is currently underway

**Budget/Financial Implications:**

Unlikely but unknown until the required information is provided by the applicant.

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved:                   Cr HJ Nichols  
Seconded:               Cr AJ Binsiar

**That Council advise the Department of Mines, Industry, Regulation and Safety:**

- **That no activities are to be carried within 50 metres of a road or track under the care, control or management of the Shire of Meekatharra**
- **No activities are to interfere with any off road drainage of a road or track under the care, control or management of the Shire of Meekatharra.**
- **All waste materials, rubbish, plastic sample bags, abandoned equipment and temporary buildings being removed from the mining tenement prior to or at the termination of the license period.(As per Standard Condition 5)**

**CARRIED 7/0**



FIND IT. MINE IT. CLOSE IT.



ABN 39 802 269 835  
Suite 2, 257 York Street Subiaco WA 6008  
PO Box 8197 Subiaco East WA 6008  
T: (08) 9381 5866 F: (08) 9381 5877

*By Registered Post*

21 February 2019

Attn: CEO  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Dear Sir/Madam


**APPLICATION FOR MISCELLANEOUS LICENCE 52/201**

On behalf of our client Billabong Gold Pty Ltd, we wish to advise that the above mentioned application encroaches upon the land within the Shire of Meekatharra. Please find attached documentation for your information and records:

- Copy of the application.
- Map showing area applied for.


Please do not hesitate to contact this office if you have any queries in regard to this application.

Yours faithfully

  
**Tomas Walter**  
**Mining Title Consultant**  
(For and on behalf of Billabong Gold Pty Ltd)

[tomas@mmwc.com.au](mailto:tomas@mmwc.com.au)

SHIRE OF MEEKATHARRA  
FILE No. ....  
DATE 26 FEB 2019 REC'D  
OFFICER CDSM  
Response/Action Req'd .....  
Delegated To .....

Hi TRACER  
APPEAR TO BE AWAY  
FROM ANY OF OUR ROADS  
~ 25km TO GN4  


Online Lodgement - Submission: 14/02/2019 11:40:20; Receipt: 14/02/2019 11:40:20

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence	No. L 52/201
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e) BILLABONG GOLD PTY LTD (ACN: 613 900 922) PO BOX 8197, SUBIACO EAST, WA, 6008	(f) Shares 100
(d) Full Name and ACN/ABN		
(e) Address		
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) BRYAH (i) Datum - 7172445.000 mN & 697658.000 mE (Co-ordinates referenced to GDA94, MGA Zone 50) (j) NORTHING EASTING  7172746.000 mN & 698221.000 mE 7172555.000 mN & 698326.000 mE 7172256.000 mN & 697754.000 mE 7172445.000 mN & 697658.000 mE Back to the Datum Purposes: a bore , a bore field , a pipeline , a pump station , a road , a search for groundwater , a water management facility and taking water.	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 13.79750 HA	
(l) Signature of applicant or agent (if agent state full name and address)	(l) Jeffrey Woodman 2, 257 YORK STREET, SUBIACO, WA, 6008	Date: 14/02/2019

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 21st day of March 2019 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	11:40:20	on	14 February	2019	with fees of
Application	\$500.00				
Rent	\$231.00				
TOTAL	\$731.00				
Receipt No:	91192132629				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**


The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

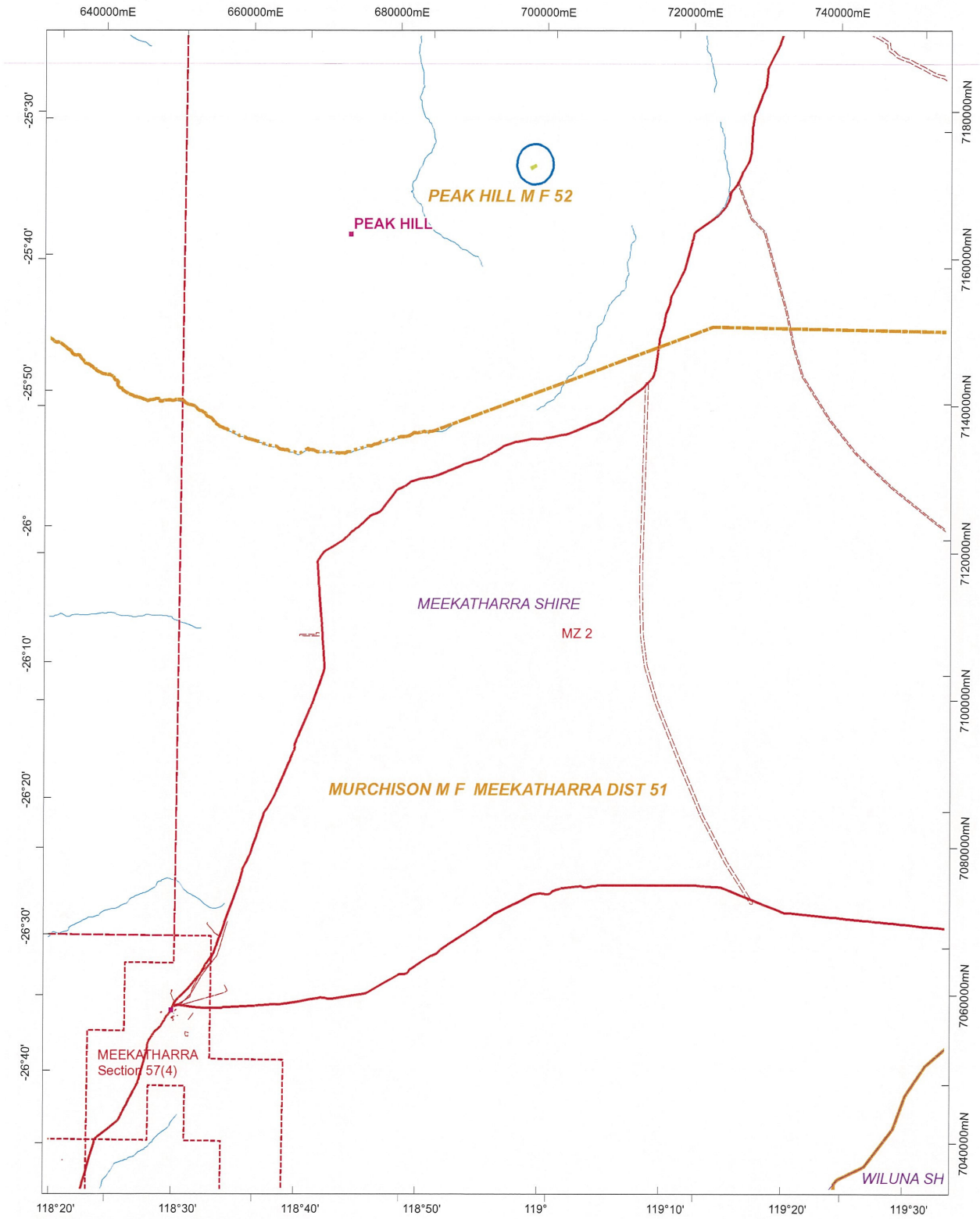
-  Pending Application
-  Live Tenement
-  Application over Live Tenement

TENGRAPH (c) 2014

10:49 AM, 11/03/2019

ex103845

[Tenement Status (Public)]



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and the 1994 mining confined to Inhamuwanga Wharri and Inhamuwanga LSA. Native Title determination boundary.

Scale: 1:644,069





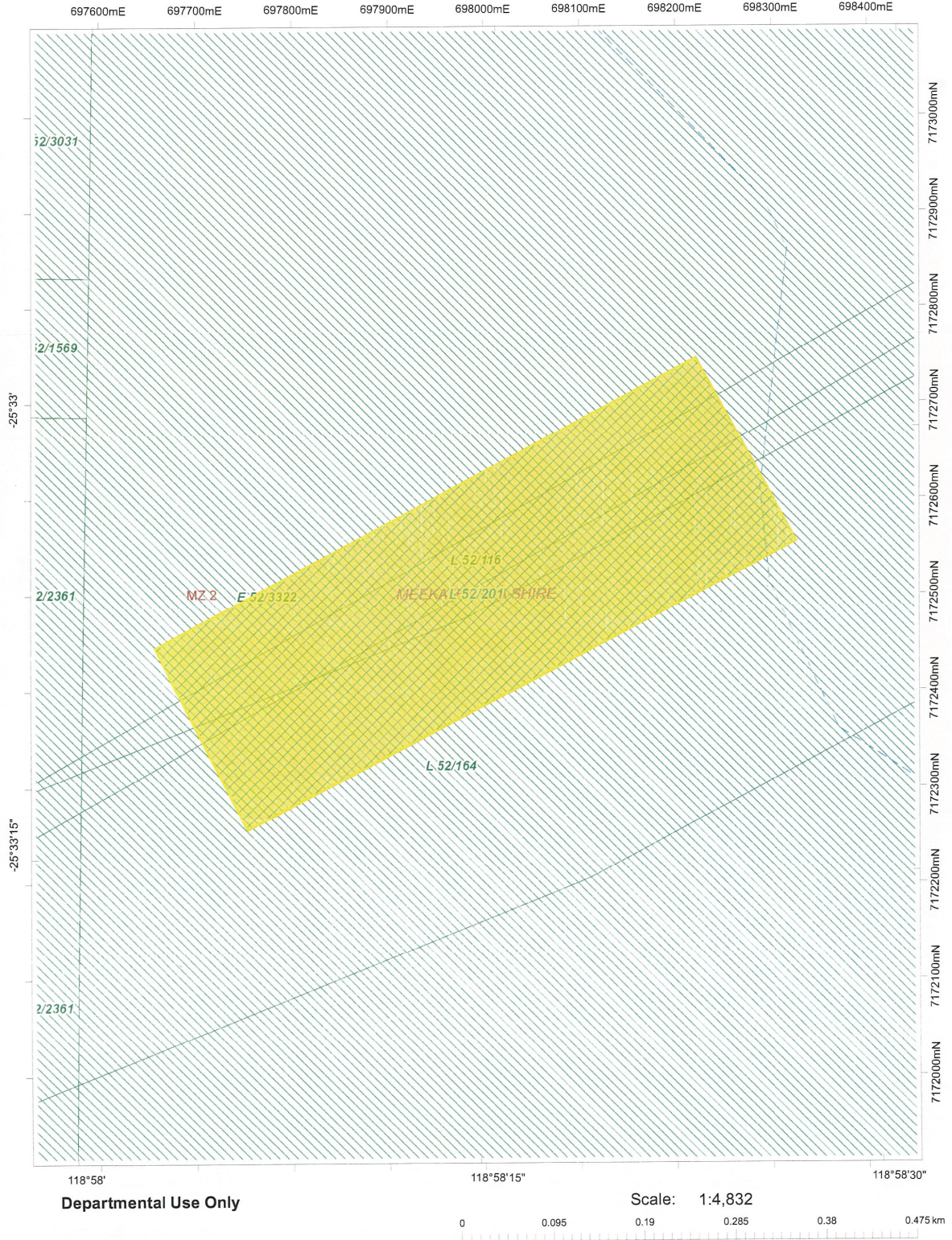
Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014  
02:42 PM, 14/02/2019

MIDMPMG



**Title/Subject:** MINING LEASE 51/885  
**Agenda/Minute Number:** 10.3  
**Applicant:** Nil  
**File Ref:** ADM 210  
**Disclosure of Interest:** Nil  
**Date of Report:** 8 March 2019  
**Author:** Tralee Cable  
Community & Development Services Manager



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary/Matter for Consideration:**

Application received for a Mining Lease for Council's consideration.

**Attachments:**

Application for Mining Lease 51/885 by Sandra Wood

**Background:**

An application for Mining Lease 51/878 has been received. The lease is a conversion of existing P 51/2696.

**Comment:**

The lease does not cross any roads or reserves, and is situated upon GWA15 being special Land Category named Groundwater Area East Murchison.

**Consultation:**

Roy McClymont - Chief Executive Officer  
Mining Registrar's Office – Meekatharra  
Department of Mines, Industry, Regulation and Safety

**Statutory Environment:**

Sections 23, 25 and 29 of the Mining Act 1978

**Policy Implications:**

Policy is currently under review

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr MR Hall

**That Council advise the Department of Mines and Petroleum Mining Registrar in accordance with Sections 23 and 29 of the Mining Act 1978, the Shire of Meekatharra submits that Mining Lease 51/885 should be subject to the following terms and conditions:**

- **No mining or activity whatsoever is to be undertaken on any Road Reserve or any other Reserves under the control or management of the Shire of Meekatharra,**
- **All equipment, mining or otherwise, to be removed after cessation of mining and other activities.**

**CARRIED 7/0**

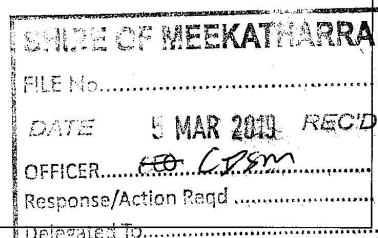
Online Lodgement - Submission: 12/02/2019 16:04:22; Receipt: 12/02/2019 16:04:22

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Mining Lease	No. M 51/885
(b) Time & Date marked out (where applicable)	(b) 09/02/2019 14:55:00	(c) MURCHISON
(c) Mineral Field		
For each applicant:	(d) and (e) WOOD, Sandra PO BOX 264, MEEKATHARRA, WA, 6642	(f) Shares 100
(d) Full Name and ACN/ABN		
(e) Address		
(f) No. of shares		
(g) Total No. of shares	(g) Total 100	
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Chesterfield Mining Area (i) GDA94 Zone 50 596694E 7069657N (j) 596890E 7069899N thence 596644E 7070103N thence 596251E 7070508N thence 596086E 7070293N thence 596453E 7069876N thence back to Datum Boundary identical to P 51/2696 The application is a Conversion of P 51/2696. Minerals: Gold	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 30.00000 HA	
(l) Signature of applicant or agent (if agent state full name and address)	(l) Sandra Wood	Date: 12/02/2019



**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 19th day of March 2019 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	16:04:22	on	12 February	2019	with fees of
Application	\$500.00				
Rent	\$561.00				
TOTAL	\$1,061.00				
Receipt No:	91143083016				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

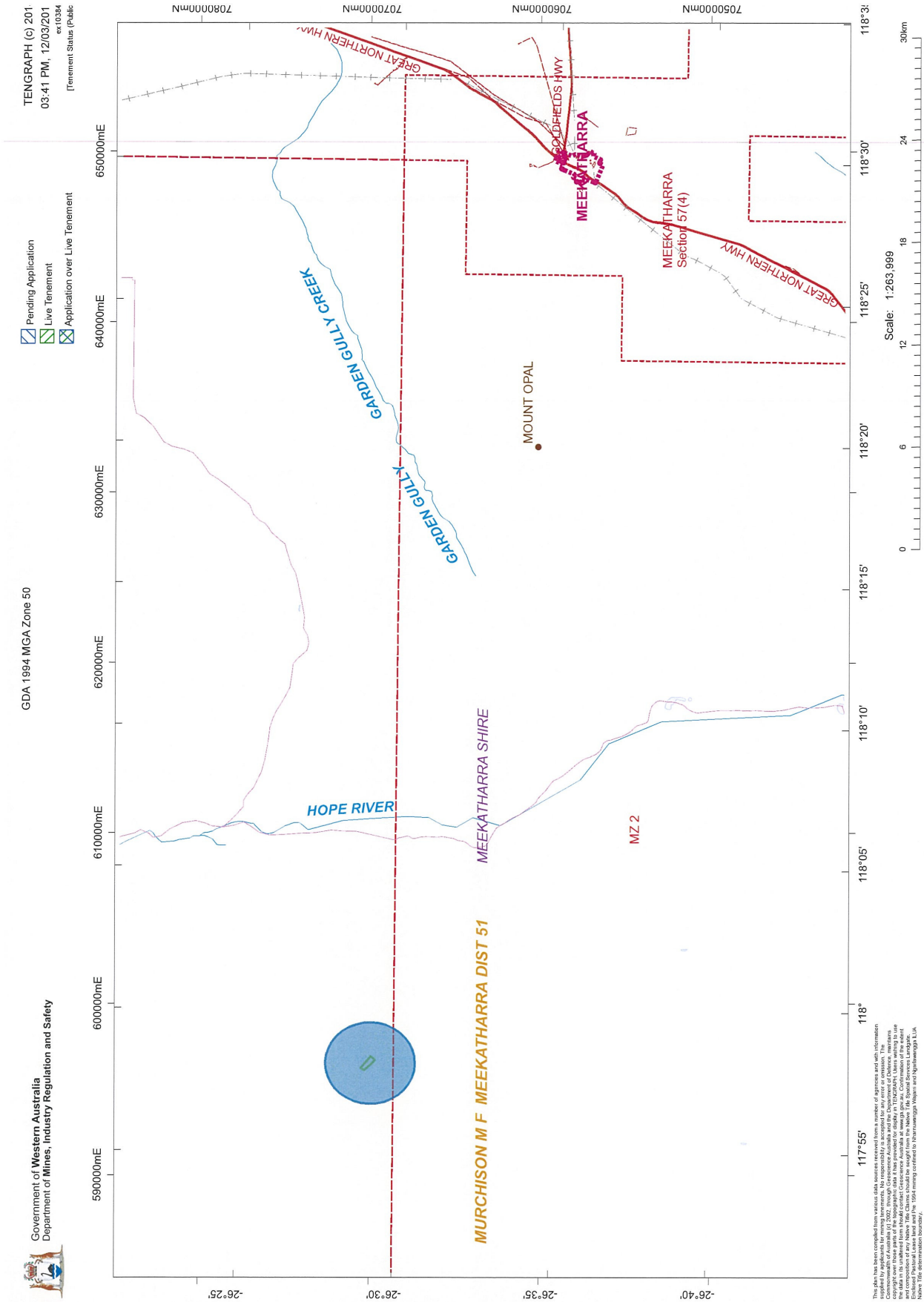
- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

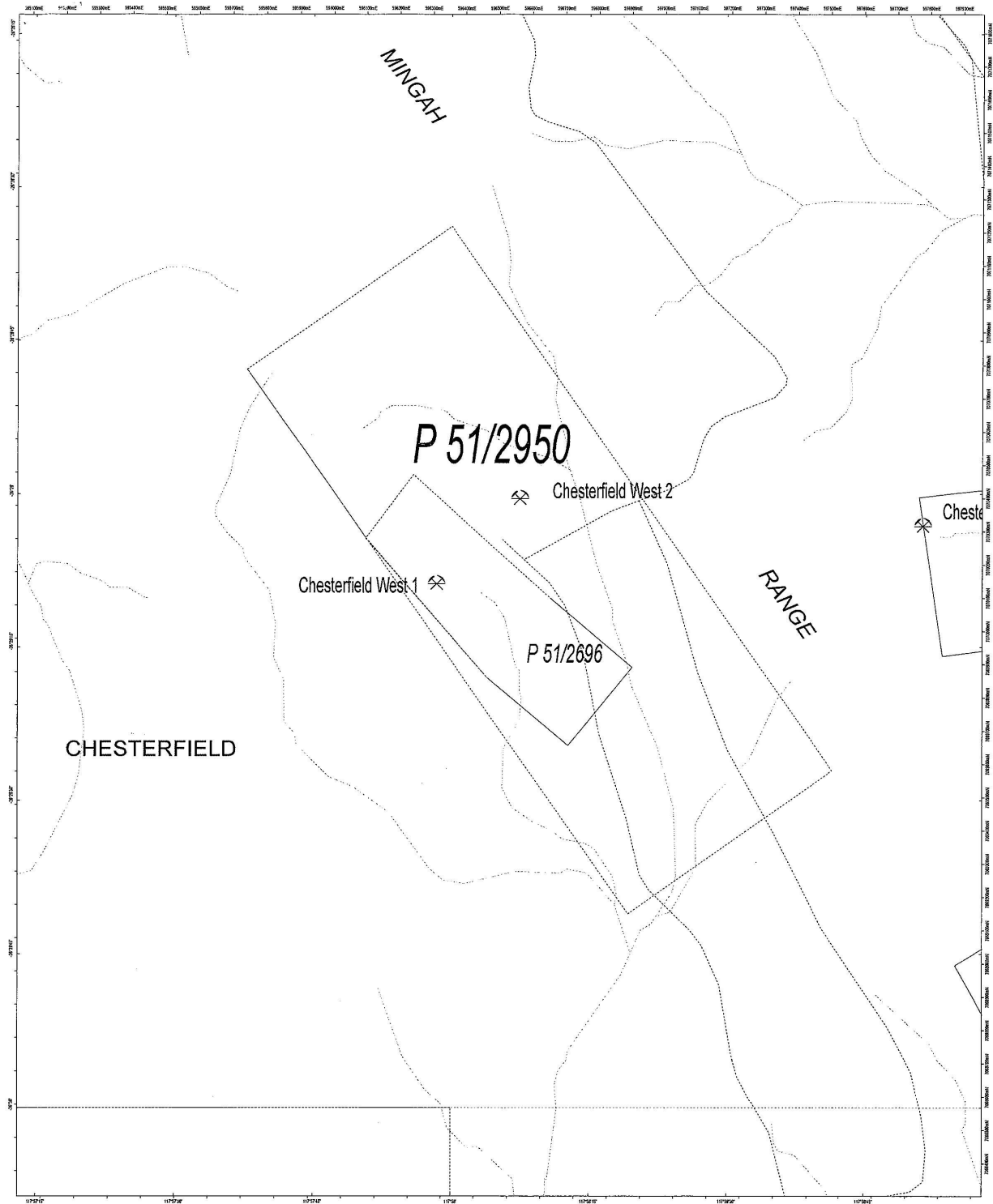


Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zones 50

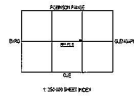
TENGRAPH (c) 201  
03:41 PM, 12/03/201  
[Tenement Status: Public]

This data has been compiled from various data sources received from a number of agencies and is for information purposes only. It is not intended to be used for legal purposes. The Department of Mines, Industry Regulation and Safety does not accept any liability for the use of this information. For more information, please contact the Department of Mines, Industry Regulation and Safety. The data in this report is based on the current information available. The Department of Mines, Industry Regulation and Safety does not accept any liability for the use of this information. For more information, please contact the Department of Mines, Industry Regulation and Safety. The data in this report is based on the current information available. The Department of Mines, Industry Regulation and Safety does not accept any liability for the use of this information.



Department of  
Mining, Industry Regulation and Safety

TEHRGRAPH (c) 1992, 1993  
09:19 PM on Sunday, 10 February 2019  
128.41327000E



SECTION	SECTION	SECTION	SECTION
204-2-100	204-2-101	204-2-102	204-2-103
204-2-104	204-2-105	204-2-106	204-2-107
204-2-108	204-2-109	204-2-110	204-2-111

- Line Tenements
- Pending Tenements
- Pending Easements

BAS Public Plan

Map Grid Australia, 1984 - Zone 50  
UNIVERSAL TRANSVERSE MERCATOR PROJECTION  
The Map Grid of Australia (MGA) is based on  
the Geocentric Datum of Australia, 1984 (GDA84)

SG50  
Metres  
Scale: 1:5,000

HOCKAMARRA L.D. KAYARRA L.D.  
MEEKATHARRA SHIRE 5250  
MURCHISON N.F. MEEKATHARRA DIST 51 MURCHISON W.F. QUE DIST 20

<b>Title/Subject:</b>	<b>APPLICATION FOR MISCELLANEOUS LICENCE 52/202</b>
<b>Agenda/Minute Number:</b>	10.4
<b>Applicant:</b>	Element 25 Limited Ltd
<b>File Ref:</b>	ADM 210
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 March 2019
<b>Author:</b>	Tralee Cable Community Development Services Manager
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Application for Miscellaneous Licence by Element 25 Limited (Peak Hill area)

**Attachments:**

Correspondence from Element 25 Ltd including Map of the Area

**Background:**

Nil

**Comment:**

The stated purposes of the application are a search for groundwater.

The license is adjacent to the Great Northern Highway, and crosses Ilgarari Rd. It is situated on GWA15 special land category for Groundwater Area, East Murchison.

The area of the proposed license is 1027.19 ha. The term of a Miscellaneous Licence is 21 years and it may be renewed for further terms.

**Consultation:**

Roy McClymont - Chief Executive Officer  
Mining Registrar's Office – Meekatharra  
Department of Mines, Industry, Regulation and Safety

**Statutory Environment:**

Mining Act 1978 - s 8 provides: *mining tenement means a prospecting licence, exploration licence, retention licence, mining lease, general purpose lease or a miscellaneous licence granted or acquired under this Act or by virtue of the repealed Act; and includes the specified piece of land in respect of which the mining tenement is so granted or acquired. Mining includes fossicking, prospecting and exploring for minerals and mining operations.*

Mining Act 1978 – s 91 to 94 Miscellaneous licenses

Mining Regulations 1981 – cl 42B – Prescribed purposes



Land Administration Act – s 55 (2) – *Property and management etc. of roads.*

The following *Standard Conditions* also apply to Miscellaneous Licences that are issued:

Standard Condition 7. The LESSEE notifying the holder of any underlying pastoral or grazing lease by telephone or in person, or by registered post if contact cannot be made, prior to undertaking airborne geophysical surveys or any ground disturbing activities utilising equipment such as scrapers, graders, bulldozers, backhoes, drilling rigs, water carting equipment or other mechanical equipment;

Standard Condition 8. The LESSEE or transferee as the case may be, shall within thirty (30) days of receiving written notification of:

- the grant of the lease; or
  - registration of a transfer introducing a new LESSEE;
- shall advise by registered post, the holder of any underlying pastoral or grazing lease details of the grant or transfer;

**Policy Implications:**

A policy review is currently underway

**Budget/Financial Implications:**

Unlikely but unknown until the required information is provided by the applicant.

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr DK Hodder

**Seconded:** Cr MR Hall

**That Council advise the Department of Mines, Industry, Regulation and Safety:**

- **That no activities are to be carried within 50 metres of a road or track under the care, control or management of the Shire of Meekatharra**
- **No activities are to interfere with any off road drainage of a road or track under the care, control or management of the Shire of Meekatharra.**
- **All waste materials, rubbish, plastic sample bags, abandoned equipment and temporary buildings being removed from the mining tenement prior to or at the termination of the license period.(As per Standard Condition 5)**

**CARRIED 7/0**

<b>Title/Subject:</b>	<b>APPLICATION FOR MISCELLANEOUS LICENCE 20/81</b>
<b>Agenda/Minute Number:</b>	10.5
<b>Applicant:</b>	Australian Titanium Pty Ltd
<b>File Ref:</b>	ADM 210
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 March 2019
<b>Author:</b>	Tralee Cable Community & Development Services Manager
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Application for Miscellaneous Licence by Australian Titanium Pty Ltd. (Murchison area)

**Attachments:**

Correspondence from McMahon Mining Title Services Pty Ltd

**Background:**

Nil

**Comment:**

The stated purposes of the application are a search for groundwater.

The licence is located South East of the Meekatharra townsite, and crosses into the Sandstone Shire. It crosses the Cogla Downs Taincrow Road, and the Meekatharra Sandstone Road. It is situated on Pastoral leases Cogla Downs (8.11%), Yarrabubba (61.14%) and Hillview (30.63%). The proposed area also sits upon the GWA15 special land category of Groundwater area East Murchison.

The area of the proposed licence is 35788.67 ha. The term of a Miscellaneous Licence is 21 years and it may be renewed for further terms.

**Consultation:**

Roy McClymont - Chief Executive Officer  
Mining Registrar's Office – Meekatharra  
Department of Mines, Industry, Regulation and Safety

**Statutory Environment:**

Mining Act 1978 - s 8 provides: *mining tenement means a prospecting licence, exploration licence, retention licence, mining lease, general purpose lease or a miscellaneous licence granted or acquired under this Act or by virtue of the repealed Act; and includes the specified piece of land in respect of which the mining tenement is so granted or acquired. Mining includes fossicking, prospecting and exploring for minerals and mining operations.*

Mining Act 1978 – s 91 to 94 *Miscellaneous licences*  
Mining Regulations 1981 – cl 42B – *Prescribed purposes*  
Land Administration Act – s 55 (2) – *Property and management etc. of roads.*

The following *Standard Conditions* also apply to Miscellaneous Licences that are issued:

Standard Condition 7. The LESSEE notifying the holder of any underlying pastoral or grazing lease by telephone or in person, or by registered post if contact cannot be made, prior to undertaking airborne geophysical surveys or any ground disturbing activities utilising equipment such as scrapers, graders, bulldozers, backhoes, drilling rigs, water carting equipment or other mechanical equipment;

Standard Condition 8. The LESSEE or transferee as the case may be, shall within thirty (30) days of receiving written notification of:

- the grant of the lease; or
  - registration of a transfer introducing a new LESSEE;
- shall advise by registered post, the holder of any underlying pastoral or grazing lease details of the grant or transfer;

**Policy Implications:**

A policy review is currently underway

**Budget/Financial Implications:**

Unlikely but unknown until the required information is provided by the applicant.

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation / Council Resolution:**

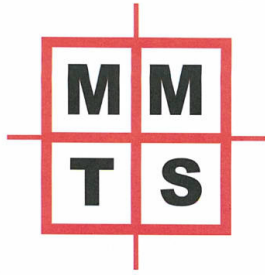
**Moved:** Cr HJ Nichols

**Seconded:** Cr PS Clancy

**That Council advise the Department of Mines, Industry, Regulation and Safety:**

- **That no activities are to be carried within 50 metres of a road or track under the care, control or management of the Shire of Meekatharra**
- **No activities are to interfere with any off road drainage of a road or track under the care, control or management of the Shire of Meekatharra.**
- **All waste materials, rubbish, plastic sample bags, abandoned equipment and temporary buildings being removed from the mining tenement prior to or at the termination of the license period.(As per Standard Condition 5)**

**CARRIED 7/0**



**McMAHON** OF MEEKATHARRA  
**MINING** FILE No.....  
**TITLE** DATE 12 MAR 2019 REC'D  
**SERVICES** BY *CRSM*  
**PTY LTD** Response/Action Req'd .....  
Delegated To .....

Ph: (08) 6467 7997  
Fax: (08) 9272 6939  
Email: [mmts@mmts.net.au](mailto:mmts@mmts.net.au)  
Unit 28/168 Guildford Road  
Maylands WA 6051

PO Box 592  
Maylands WA 6931  
ABN 70 104 341 817

7 March 2019

THE SHIRE CLERK  
SHIRE OF MEEKATHARRA  
PO BOX 129  
MEEKATHARRA WA 6642

Attention: Chief Executive Officer

*Registered Post:*  
**RPP44 93800 09400 04389 38605**

Dear Sir/Madam,

**RE: APPLICATION FOR MISCELLANEOUS LICENCE – 20/81**

On behalf of our client, Australian Titanium Pty Ltd, an application has been made for the above mentioned Miscellaneous Licence 20/81.

In accordance to requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully,

Jessica Canham  
McMahon Mining Titles

Online Lodgement - Submission: 21/02/2019 16:59:04; Receipt: 22/02/2019 08:30:00

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence		No. L 20/81
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /		(c) MURCHISON
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	AUSTRALIAN TITANIUM PTY LTD (ACN: 133 653 960)		100
(e) Address	C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931		
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR:	(h) Kyarra		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) All Coordinates Situated in GDA Zone 50		
(h) Locality	(j) 6979229.999 N(m) 698238.909 E(m)		
(i) Datum Peg	6979500.056 N(m) 693280.076 E(m)		
(j) Boundaries	6974400.001 N(m) 694160.006 E(m)		
	6974399.988 N(m) 684519.876 E(m)		
	6985399.904 N(m) 683249.767 E(m)		
	7000050.013 N(m) 681640.287 E(m)		
	7000049.980 N(m) 688179.745 E(m)		
	6992586.941 N(m) 691537.065 E(m)		
	6989935.339 N(m) 691496.924 E(m)		
	6988500.023 N(m) 693649.666 E(m)		
	6987669.801 N(m) 696411.692 E(m)		
	6986412.049 N(m) 696397.057 E(m)		
	6986164.596 N(m) 696391.624 E(m)		
	6986085.123 N(m) 701344.187 E(m)		
	6987931.821 N(m) 701374.181 E(m)		
	6987904.896 N(m) 703025.553 E(m)		
	6991598.516 N(m) 703085.987 E(m)		
	6991390.039 N(m) 709790.191 E(m)		
	6986770.101 N(m) 713900.132 E(m)		
	6979500.004 N(m) 705319.657 E(m)		
	6979314.980 N(m) 698291.641 E(m)		
	6980042.925 N(m) 697161.044 E(m)		
	6980110.036 N(m) 697075.234 E(m)		
	6980264.041 N(m) 696935.658 E(m)		
	6980346.030 N(m) 696871.237 E(m)		
	6981037.948 N(m) 696150.903 E(m)		
	6981639.048 N(m) 695435.854 E(m)		
	6982607.918 N(m) 694425.034 E(m)		
	6983241.038 N(m) 693736.762 E(m)		
	6983432.998 N(m) 693546.318 E(m)		
	6983505.973 N(m) 693489.273 E(m)		
	6983835.956 N(m) 693272.260 E(m)		
	6984991.659 N(m) 692590.475 E(m)		
	6986168.900 N(m) 692601.973 E(m)		
	6986193.055 N(m) 691068.801 E(m)		
	6988904.894 N(m) 690849.026 E(m)		
	6994664.965 N(m) 688345.659 E(m)		
	6994032.931 N(m) 686890.099 E(m)		
	6989944.000 N(m) 688667.982 E(m)		
	6990038.954 N(m) 688094.087 E(m)		
	6995037.071 N(m) 685258.683 E(m)		
	6994421.000 N(m) 684171.810 E(m)		
	6991260.904 N(m) 685963.019 E(m)		
	6990891.021 N(m) 685311.042 E(m)		
	6992847.077 N(m) 684202.933 E(m)		
	6992058.076 N(m) 682811.303 E(m)		
	6988521.030 N(m) 684818.323 E(m)		
	6987999.091 N(m) 689513.750 E(m)		
	6984370.018 N(m) 689808.146 E(m)		
	6984326.071 N(m) 692572.569 E(m)		
	6984807.070 N(m) 692580.048 E(m)		
	6983782.094 N(m) 693188.295 E(m)		
	6983445.925 N(m) 693408.991 E(m)		
	6983369.099 N(m) 693468.998 E(m)		
	6983170.048 N(m) 693666.888 E(m)		
	6982535.018 N(m) 694355.885 E(m)		
	6981570.428 N(m) 695363.748 E(m)		
	6980962.027 N(m) 696086.235 E(m)		

Online Lodgement - Submission: 21/02/2019 16:59:04; Receipt: 22/02/2019 08:30:00

	6980281.083 N(m) 696794.655 E(m) 6980198.001 N(m) 696861.325 E(m) 6980039.934 N(m) 697003.858 E(m) 6979962.921 N(m) 697100.842 E(m)
	Back to Datum Purposes: a search for groundwater.
(k) Area (ha or km <sup>2</sup> )	(k) 35,789.00000 HA
(l) Signature of applicant or agent(if agent state full name and address)	(l) <i>Jessica Canham</i> MCMAHON MINING TITLE SERVICES PTY LTD, 28/168 GUILDFORD ROAD, MAYLANDS, WA, 6051
	Date: 21/02/2019

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 29th day of March 2019 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	08:30:00	on	22 February	2019	with fees of
Application	\$500.00				
Rent	\$17,894.50				
TOTAL	\$18,394.50				
Receipt No:	91387106321				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



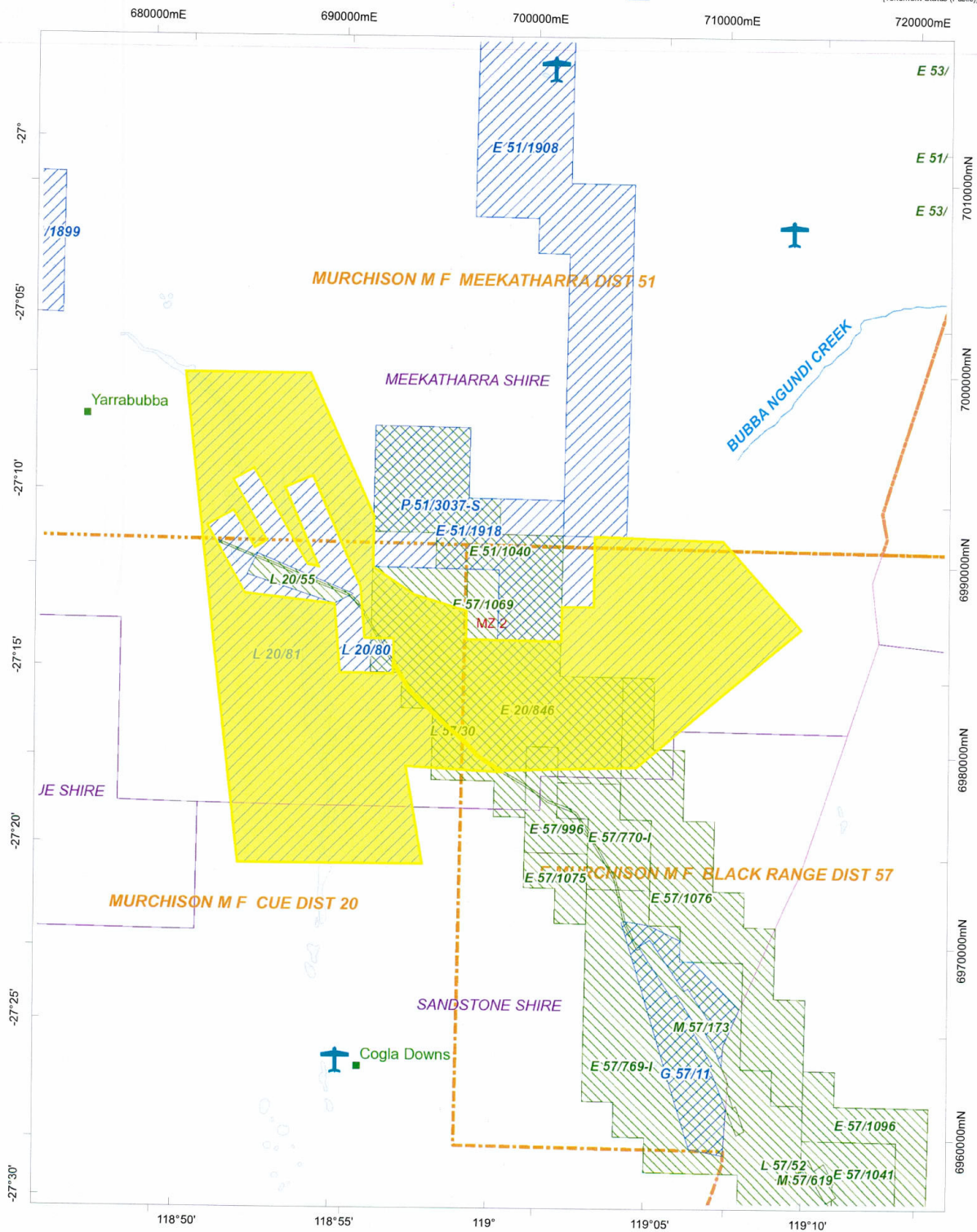
Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014  
08:47 AM, 13/03/2019

[Tenement Status (Public)]



Scale: 1:250,000



Government of Western Australia Department of Mines, Industry Regulation and Safety		QUICK APPRAISAL - Public Use		Environment: <b>Production</b> 9:01 AM, 14/03/2019 ex103845	
<p><small>QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. TENGGRAPH does not identify any land that has been alienated from the Crown before 1 January 1999 and a search of title records should be carried out through Landgate to identify the category of land. Land alienated from the Crown prior to 1 January 1999 may be open for mining only in respect to gold, silver and precious metals.</small></p>					
<b>APPRAISAL ID: L 20/81</b>					
<b>Tenement Status:</b> Pending		<b>Boundary Type:</b> Applied for			
<b>Holder/Applicant:</b> AUSTRALIAN TITANIUM PTY LTD					
<b>Markout Date:</b> 31/12/2999 23:59:59					
<b>Object Area:</b> 35788.67 Ha.		<b>Centroid:</b> (27° 14' 23" S, 118° 57' 59" E )			
<b>Appraisal Options:</b> Admin Boundaries Affected, Tenements Affected, Land Affected, Native Title Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details					
<b>ADMINISTRATION BOUNDARIES AFFECTED</b>					
Name	Type	Encroached Area	Encroached Percentage		
KYARRA	Land District	35788.6735HA	100%		
NORTH WEST LAND DIVISION	Land Division	35788.6735HA	100%		
SANDSTONE SHIRE	LGA (Shire) Boundaries	2901.1382HA	8.11%		
MEEKATHARRA SHIRE	LGA (Shire) Boundaries	32887.5352HA	91.89%		
MURCHISON M F MEEKATHARRA DIST 51	Mineral Field Boundaries	6132.0397HA	17.13%		
MURCHISON M F CUE DIST 20	Mineral Field Boundaries	16227.1389HA	45.34%		
E MURCHISON M F BLACK RANGE DIST 57	Mineral Field Boundaries	13429.4949HA	37.52%		
<b>TENEMENTS AFFECTED</b>					
Tenement ID	Marking out/Lodgement	Holder/Applicant(s)	Status	Encroached Area	Encroached Percentage
E 20/846	21/11/2013 12:00:00	MINEX (WEST) PTY LTD	Live	7678.9091HA	21.46%
E 51/1040	27/02/2003 10:10:00	INTERMIN RESOURCES LTD	Live	0.0095HA	<0.01%
E 51/1918	05/02/2019 11:05:00	ONEDEX COMMUNICATIONS PTY LTD MOLLOY, Laurence John	Pending	0.0111HA	<0.01%
E 57/996	28/08/2014 13:16:48	KYARRA MINERALS PTY LTD	Live	195.9944HA	0.55%
E 57/1069	22/06/2017 12:01:21	MINEX (WEST) PTY LTD	Live	0.027HA	<0.01%
E 57/1076	06/11/2017 08:30:00	KYARRA MINERALS PTY LTD	Live	742.0485HA	2.07%
L 20/80	14/11/2018 11:51:22	AUSTRALIAN TITANIUM PTY LTD	Pending	0.3213HA	<0.01%
L 57/30	02/02/2008 16:22:00	AUSTRALIAN TITANIUM PTY LTD	Live	17.9231HA	0.05%
<b>DEAD TENEMENTS AFFECTED (NOT SELECTED)</b>					
<b>LAND AFFECTED</b>					
Land ID	Purpose/Name	Land Type	Responsible Agency	Encroached Area	Encroached Percentage
R 11545	"C" CLASS RESERVE WATER ACT 57 VIC NO 20	Reserve	WATER CORPORATION	20.2353HA	0.06%
Cogla Downs Taincrow Road	Road Reserves	Reserve	Department of Planning, Lands and Heritage		
Meekatharra Sandstone Road	Road Reserves	Reserve	Department of Planning, Lands and Heritage		
No. 11227	Road Reserves	Reserve	Department of Planning, Lands and Heritage		
394 516	Historical Pastoral Lease (C)	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	2914.3152HA	8.14%



Land ID	Purpose/Name	Land Type	Responsible Agency	Encroached Area	Encroached Percentage
PL N049683	Pastoral Lease (C) Yarrabubba	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	21880.7117HA	61.14%
PL N049690	Pastoral Lease (C) Cogla Downs - Aboriginal Corporation	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	2901.1382HA	8.11%
PL N050604	Pastoral Lease (C) Hillview	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	10962.2128HA	30.63%
HSA 23588 1	DAA Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	5188.4485HA	14.5%
HSA 23787 1	DAA Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	48.2789HA	0.13%
GWA 15	GROUNDWATER AREA EAST MURCHISON	Special Category Land	Dept. of Water and Environmental Regulation	35788.6735HA	100%
MZ 2	MINERALISATION ZONE, NON SECTION 57(2AA) SOUTHERN	Special Category Land	Dept. of Mines, Industry Regulation and Safety	35788.6735HA	100%

**NATIVE TITLE AREAS AFFECTED**

NTRB ID	Name	NTRB	Description	Encroached Area	Encroached Percentage
ARB 14	Geraldton (ARB14)	YAMATJI MARLPA ABORIGINAL CORPORATION LEVEL 8, 12-18 THE ESPLANADE, PERTH, WA, 6000 SAME AS CORRESPONDENCE	Aboriginal Representative Body	35788.6735HA	100%

Claimed FED CRT No	Name	Claimant Representative	Description	Encroached Area	Encroached Percentage
WAD6064/1998	Wutha WC1999/010	WUTHA PEOPLE 137 VARDEN STREET, KALGOORLIE, WA, 6430 SAME AS CORRESPONDENCE	Native Title Claims	24802.7827HA	69.3%
WAD6132/1998	Yugunga-Nya People WC1999/046	YAMATJI MARLPA ABORIGINAL CORPORATION LEVEL 8, 12-14 THE ESPLANADE, PERTH, WA, 6000 SAME AS CORRESPONDENCE	Native Title Claims	35788.6735HA	100%

Determined FED CRT No	Name	Prescribed Body Corporate	Description	Encroached Area	Encroached Percentage
no intersections					



Government of Western Australia  
Department of Mines, Industry Regulation and Safety

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**APPRAISAL ID: L 20/81**

**Tenement Status:** Pending      **Boundary Type:** Applied for  
**Holder/Applicant:** AUSTRALIAN TITANIUM PTY LTD  
**Markout Date:** 31/12/2999 23:59:59  
**Object Area:** 35788.67 Ha.      **Centroid:** (27° 14' 23" S, 118° 57' 59" E )  
**Appraisal Options:** Admin Boundaries Affected, Tenements Affected, Land Affected, Native Title  
 Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details

**LAND AFFECTED**

Land ID	Purpose/Name	Land Type	Responsible Agency	Encroached Area	Encroached Percentage
PL N049683	Pastoral Lease (C) Yarrabubba	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	21880.7117HA	61.14%
PL N049690	Pastoral Lease (C) Cogla Downs - Aboriginal Corporation	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	2901.1382HA	8.11%
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**NATIVE TITLE AREAS AFFECTED**

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Claimed FED CRT No	Name	Claimant Representative	Description	Encroached Area	Encroached Percentage
WAD6064/1998	Wutha WC1999/010	WUTHA PEOPLE 137 VARDEN STREET, KALGOORLIE, WA, 6430 SAME AS CORRESPONDENCE	Native Title Claims	24802.7827HA	69.3%
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Determined FED CRT No	Name	Prescribed Body Corporate	Description	Encroached Area	Encroached Percentage
no intersections					

	Government of Western Australia Department of Mines, Industry Regulation and Safety	<b>QUICK APPRAISAL - Public Use</b>	Environment: <b>Production</b> 9:01 AM, 14/03/2019 ex103845	
Page 3 of 4				
QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Tengraph does not identify any land that has been alienated from the Crown before 1 January 1899 and a search of title records should be carried out through Landgate to identify this category of land. Land alienated from the Crown prior to 1 January 1899 may be open for mining only in respect to gold, silver and precious metals.				
<b>APPRAISAL ID: L 20/81</b>				
<b>Tenement Status:</b> Pending		<b>Boundary Type:</b> Applied for		
<b>Holder/Applicant:</b> AUSTRALIAN TITANIUM PTY LTD				
<b>Markout Date:</b> 31/12/2999 23:59:59				
<b>Object Area:</b> 35788.67 Ha.		<b>Centroid:</b> (27° 14' 23" S, 118° 57' 59" E )		
<b>Appraisal Options:</b> Admin Boundaries Affected, Tenements Affected, Land Affected, Native Title Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details				
<b>ILUA Subject Name</b> <b>Matter ID</b>	<b>ILUA Title</b>	<b>Description</b>	<b>Encroached Area</b> <b>Encroached Percentage</b>	
VM2012/001 Yugunga-Nya People & Sandfire ILUA (Non-overlapping area)(VM2012/001)	YUGUNGA-NYA PEOPLE NATIVE TITLE CLAIM C/- YAMATJI MARLPA ABORIGINAL CORPORATION, LEVEL 2, 18 ST GEORGE'S TERRACE, PERTH, WA, 6000 SAME AS CORRESPONDENCE  SANDFIRE RESOURCES NL LEVEL 1, 31 VENTNOR AVENUE, WEST PERTH, WA, 6005 SAME AS CORRESPONDENCE	ILUA Areas	10985.8907HA 30.7%	
<b>ENT No</b>	<b>Name</b>	<b>Managed By</b>	<b>Description</b>	<b>Encroached Area</b> <b>Encroached Percentage</b>
no intersections				
<b>Pre-1994 Leases</b>			<b>Description</b>	<b>Encroached Area</b> <b>Encroached Percentage</b>
no intersections				
<b>PETROLEUM/GEOTHERMAL TITLES AFFECTED</b>				
<b>ID</b>	<b>Title Type</b>	<b>Holder/Applicant</b>	<b>Description</b>	<b>Encroached Area</b> <b>Encroached Percentage</b>
no intersections				
<b>SERVICES / INFRASTRUCTURE AFFECTED</b>				
<b>Count</b>	<b>Layer</b>	<b>Description</b>		
1	Mines and Mineral Deposits	Yarrabubba Calcrete, Yarrabubba Calcrete, (Undeveloped)		
1	Building			
25	Fences	Fence		
2	Hydrology Point Feature	BoreAndWindmill		
1	Hydrology Point Feature	Tank		
10	Hydrology Point Feature	WellAndWindmill		
1	Landing Ground	UnlicensedLandingGround		
1	Road Network	Minor, COGLA DOWNS RD, LGA		
3	Road Network	Minor, COGLA DOWNS-TAINCROW RD, LGA		
2	Road Network	Minor, MEEKATHARRA-SANDSTONE RD, LGA		
69	Road Network	Track		
3	Watercourse Line			



Government of Western Australia  
Department of Mines, Industry Regulation and Safety

QUICK APPRAISAL - Public Use

Environment: **Production**  
9:01 AM, 14/03/2019  
ex103845

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Page 4 of 4

APPRAISAL ID: L 20/81

**Tenement Status:** Pending **Boundary Type:** Applied for  
**Holder/Applicant:** AUSTRALIAN TITANIUM PTY LTD  
**Markout Date:** 31/12/2999 23:59:59  
**Object Area:** 35788.67 Ha. **Centroid:** (27° 14' 23" S, 118° 57' 59" E )  
**Appraisal Options:** Admin Boundaries Affected, Tenements Affected, Land Affected, Native Title  
Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details

MAP SHEETS AFFECTED

Map Sheet Id	Map Sheet Name	Map Scale	Encroached Area	Encroached Percentage
2643	NOWTHANNA	1:100,000 Mapsheet Index	23166.1956HA	64.73%
SG5016	SANDSTONE	1:250,000 Mapsheet Index	35788.6735HA	100%
2743	YOUNG DOWNS	1:100,000 Mapsheet Index	12622.4779HA	35.27%
SG50	MEEKATHARRA	1:1,000,000 Mapsheet Index	35788.6735HA	100%

---END OF REPORT---

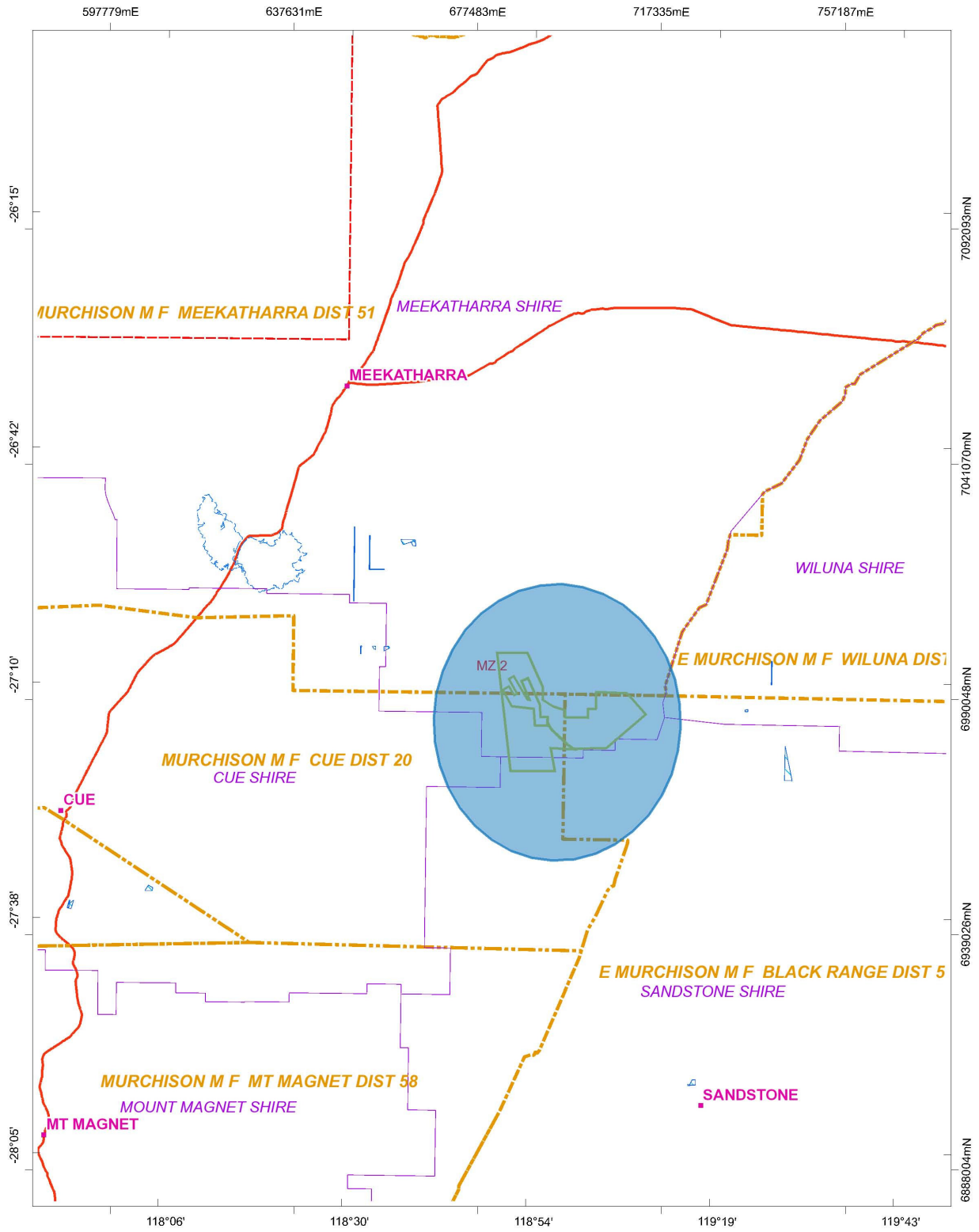


Government of Western Australia  
 Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

-  Pending Application
-  Live Tenement
-  Application over Live Tenement

TENGRAPH (c) 2014  
 11:58 AM, 14/03/2019  
 ex103845  
 [Tenement Status (Public)]





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Scale: 1:1,040,939



**Cr MR Hall declared an impartiality interest in item 10.6 – Donation – Meekatharra Gymkhana Club.**

<b>Title/Subject:</b>	<b>DONATION - MEEKATHARRA GYMKHANA CLUB</b>
<b>Agenda/Minute Number:</b>	10.6
<b>Applicant:</b>	Meekatharra Gymkhana Club
<b>File Ref:</b>	ADM 0063
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 March 2019
<b>Author:</b>	Community & Development Services Manager
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may wish to consider a donation to the Meekatharra Gymkhana Club for their 2019 Gymkhana.

**Attachments:**

Letter - Meekatharra Gymkhana Club requesting a donation for their 2017 event.

**Background:**

Donations were made to this organisation in 2003 and again in 2015, 2016, 2017 and 2018. On each of these occasions \$500 was donated.

**Comment:**

No amount is mentioned in the donation request.

It is noted that the requesting body is not incorporated

**Policy Implications:**

2.9 Donations

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr AJ Binsiar  
**Seconded:** Cr PW Curley

**That Council approves a donation of \$500.00 to the Meekatharra Gymkhana Club for their 2019 event.**

**CARRIED 7/0**

SHIRE OF MEEKATHARRA  
FILE No.....  
DATE 7 MAR 2019 REC'D  
OFFICER *C.D.S.M.*  
Response/Action Req'd.....  
Delegated To.....

*ADM 0063*

Meekatharra Gymkhana Club

PO Box 84

Meekatharra WA 6642

Email: [meekagymkhanaclub@outlook.com](mailto:meekagymkhanaclub@outlook.com)



6 March 2019

Shire of Meekatharra  
Chief Executive Officer  
C/- Post Office  
Meekatharra WA 6642

*Hi TRACY FAMILY  
I THINK WE HAD CONTRIBUTED  
IN THE PAST - WE COULD  
RECONSIDER A SIMILAR DONATION  
TA J*

Dear Roy,

Firstly, Liz, Anne & Robyn Coumbe & families have decided to hang the reins up on their commitments to the Club which has spanned over many, many years. The Meekatharra Gymkhana Club would like to thank them all, for their tireless hardwork and efforts over the years, and wish them all the best on their new adventures outside of Meekatharra. Hopefully it won't be too long between visits and we will get to see your smiling faces back on Gymkhana Day sometime in the future.

The Club held their AGM back in November last year and some new faces have put their hand up for the Officer Roles. These are as follows: President - Tracy Elliot, Vice President - Matthew Hall & Secretary/Treasurer - Lauren Lewis.

So on from here, just like that, another 12 months has nearly passed us again, and the Meekatharra Gymkhana Club are gearing up to hold their Annual Gymkhana on Saturday the 20<sup>th</sup> of April, 2019, which also happens to fall over Easter Weekend.

As I'm sure you all well know, these events cannot happen without the generous support of our wider community. We are starting to see less and less of these types of events happening in our region, so the Club is trying their absolute best to keep this event running as long as possible, so both kids and adults from many areas get to enjoy a day of competitive spirit and good horsemanship amongst friends, new and old.

If you would like to make a donation to the Club, whether that be of a financial or material offer, please don't hesitate to contact myself on the details above. Should you wish to make a financial contribution, please find our EFT details below.

I look forward to hearing from you, and thank you in advance for your generosity and support.

Yours Sincerely,

*LAST YEAR \$500*

*Lauren Lewis*

Lauren Lewis  
Phone: (08) 99 815 875



**Moved:** Cr HJ Nichols  
**Seconded:** Cr MR Hall

**That the meeting be closed to members of the public to allow Council to discuss item 10.1 which concerns a matter of a confidential nature.**

**CARRIED 7/0**

## **CONFIDENTIAL ITEM**

**Deals with a contract entered into, or which may be entered into by the local government.  
Local Government Act 1995 Section 5.23 (2) (c)**

<b>Title/Subject:</b>	<b>EXTENSION OF RANGER SERVICES CONTRACT</b>
<b>Agenda/Minute Number:</b>	10.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 212
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 March 2019
<b>Author:</b>	Tralee Cable Community & Development Services Manager
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This item is for Council to consider a request for, in accordance with the existing contract, an extension of three (3) years of the current contract on the same terms and conditions for Ranger services by Canine Control

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr AJ Binsiar

**That Council agrees to the extension of the current Ranger Services contract with Canine Control, under the same terms and conditions, for a second and final 3 year period.**

**CARRIED 7/0**

**Moved:** Cr HJ Nichols  
**Seconded:** Cr MR Hall

**That the meeting be opened to the public.**

**CARRIED 7/0**



**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Shire President, Cr NL Trenfield, declared the meeting closed at 10:20am.**